



Annual Plan 2005/2006

Progress Report

July to September 2005

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INTRODUCTION

The City's "Integrated Planning Framework" is structured to ensure operational activities are being driven by the strategic priorities of the organisation. The Strategic Plan is a key component of this planning framework and has been developed around four key focus areas, which will help achieve the vision to be *"a sustainable City and community that are recognised as innovative, unique and diverse"*. The key focus areas of the Strategic Plan are:

1. Community Wellbeing
2. Caring for the Environment
3. City Development, and
4. Organisational Development

The Annual Plan 2005/06 is a component of the Integrated Planning Framework and articulates the key focus areas from the Strategic Plan. The projects, programs and activities in the Annual Plan are derived from the Strategic Plan and address Council's annual priorities.

As part of Council's commitment to reporting progress against targets set for the major activities, programmes and services it provides to the community, regular progress reports will be provided to Council and the community against the Annual Plan. This is the first progress report and is for the three-month period July to September 2005. Subsequent progress reports will continue to be provided on a quarterly basis.

The Annual Plan 2005/06 and the Progress Report are available on Council's web site www.joondalup.wa.gov.au under Council publications

HIGHLIGHTS - JULY TO SEPTEMBER 2005 QUARTER

KEY FOCUS AREA 1 COMMUNITY WELLBEING

Sister City Visit to Joondalup

A high level delegation led by Mayor Bao Zhiqiang from Jinan, China visited the City of Joondalup on 18 and 19 August 2005. A key objective of the visit was to further the understanding between the two Cities and raise awareness within the community of the Sister City relationship.

During their visit, the delegation attended meetings with representatives from the business, health, safety, education and tourism industry sectors to gain an in-depth understanding of opportunities that could be offered by the City of Joondalup and its key industries to China. The concept of Joondalup becoming a gateway for Jinan was also raised in the discussions with Mayor Bao Zhiqiang.

Cultural Program

NAIDOC Week Celebrations

The National theme for this year's NAIDOC Week celebrations was: "Our Future Begins With Solidarity". The objective of celebrating NAIDOC Week is to celebrate and promote a greater understanding of the issues associated with the Nyoongar people and to provide the community with opportunities to celebrate and learn more about Indigenous culture. In keeping with this sentiment, the City of Joondalup hosted a number of special events including:

- An official flag raising ceremony
- An Indigenous art exhibition
- Indigenous music and dance performances
- Mooro Country tours

Following the celebrations during NAIDOC Week, the City submitted the NAIDOC project "*Celebrating Indigenous Culture and Heritage in Joondalup*" as an entry into the 2005 National Awards for Local Government. Through the submission, the City was able to demonstrate its commitment in working with the indigenous community and bringing issues of concern to the attention of governments and the general public whilst working towards the reconciliation process. The City was awarded a Commendation for its entry under the category of "Strengthening

Indigenous Communities". The award will be presented to the City in November 2005 to recognize the City's commitment to celebrating the survival of Aboriginal people and recognising the contribution and achievements of Indigenous Australians in Australia.

Joondalup Eisteddfod

The 18th annual Joondalup Eisteddfod was conducted during August and September with more than 2000 entrants participating in over fifty performance categories. In the past, the Eisteddfod finalists have competed at various locations throughout the City, but this year, the final four competitions were held in conjunction with the Sunday Serenades at the Civic Chambers. This change in venue proved to be very popular, with record numbers of the community attending the Eisteddfod Winner's Concert held on 11 September 2005.

Invitation Art Award

The Invitation Art Award was held from 7 to 21 September. The winning Artist was Conncetta Petrillo with her work *Portrait of a Boy I & II* and Indigenous Artist Gabriel Nodea of the Warnum Community received the Judges Commendation Award for his piece *Wana Wana Yarrim*.

KEY FOCUS AREA 2 CARING FOR THE ENVIRONMENT

Immunisation Service

The City of Joondalup provides free public immunisation services to the community including a school based immunisation program for local schools, and regular immunisation clinics for the general community.

Four Immunisation Clinics were provided each month (once a week) from a dedicated room outside the Joondalup Library. Each clinic ran for 4 hours. Scheduled vaccines, as per the Standard Vaccination Schedule of Western Australia were provided. The City's Immunisation Team also conducted school immunisation programs as directed by the WA Health Department. The City of Joondalup has approximately 15,000 students from primary school age to high school age eligible for immunisation. In this quarter, the City also initiated a Year 7 program administering Hepatitis B and Boostrix immunisations.

KEY FOCUS AREA 3 CITY DEVELOPMENT

Craigie Leisure Centre

Stage 1 of the Craigie Leisure Centre upgrade comprising the reception, administration, foyer and crèche became operational in the quarter 2005. Significant problems were however encountered with the geothermal bores that has necessitated various remedial works and cost and time variations.

Ocean Reef Marina

Council approval was obtained during August 2005 to proceed with the development of the Structure Plan and to call tenders for required consultancies. The necessary tender documentation for the main contractors was also finalised and is ready to be advertised. An evaluation of a proposal by the Clifton Coney Group in response to an invitation by the City for a submission on project management services also commenced.

Cultural Facility

The contract of sale for the purchase of the Cultural Facility site on Grand Boulevard was executed and the deposit paid. At the end of the review period the City was still awaiting the finalisation of the subdivision that has delayed final settlement. In addition the deed for the sharing of costs associated with the construction of the access road was received and an evaluation commenced.

KEY FOCUS AREA 4 ORGANISATIONAL DEVELOPMENT

Public Participation Strategy

A program has been developed to meet the training requirements of staff of the City with a view to implementing the Public Participation Strategy. Participants will also be trained in:

- Understanding the differences between community consultation and public participation
- Becoming familiar with the various components of the Strategy
- Knowing which tasks are necessary for conducting an effective public participation process

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
LEARNING CITY PROJECT <ul style="list-style-type: none"> Host official visit by delegates from Jinan - the City's Sister City Quarterly liaison meetings with Joondalup Learning Precinct attended 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A high level delegation from the City's Sister City Jinan visited Joondalup in August 2005. The delegation was officially welcomed during a ceremony held in the Civic Chambers on 18 August 2005 All Joondalup Learning Precinct meetings were attended by the Chief Executive Officer
<ul style="list-style-type: none"> Council endorsement of Joondalup/Jinan Relationship Plan Quarterly liaison meetings with Joondalup Learning Precinct attended 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Endorsement of Joondalup/Jinan Implementation Plan Review of the Learning City Strategy completed Agreement gained from stakeholders to hold a Community Engagement Day Learning City tours conducted with local schools Quarterly liaison meetings with Joondalup Learning Precinct attended 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Implementation of relationship Plan commenced Endorsement of revised Learning City Strategy Quarterly liaison meetings with Joondalup Learning Precinct attended 	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
LIFE LONG LEARNING PROGRAM <ul style="list-style-type: none"> Lifelong Learning Programs delivered School liaison/community education programs delivered 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> 4670 people participated in over 360 Lifelong Learning events organised during this quarter 182-school liaison and other community events were delivered with over 3500 children and adults participating in the programs
<ul style="list-style-type: none"> Complete Community Profiles Community education strategy drafted 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Completion of community education strategy 	Apr – June 2006 quarter	
IMPLEMENT LIBRARY DEVELOPMENT PLAN <ul style="list-style-type: none"> Complete expression of interest process for the upgrade of the interior of Whitford and Woodvale Libraries 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Commence implementation of the Genre Placement Project Complete community profile for Collection management Strategy 	Jan – Mar 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IMPLEMENT LIBRARY DEVELOPMENT PLAN (cont) <ul style="list-style-type: none">• Complete Genre replacement project• Complete upgrade of the interior of Whitford and Woodvale Libraries	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
CULTURAL PROGRAM <ul style="list-style-type: none"> • NAIDOC Week Celebrations • Joondalup Eisteddfod • Invitation Art Award 	July – Sept 2005 quarter	<ul style="list-style-type: none"> • NAIDOC Week celebrations were held from 3 - 10th July 2005. • The Eisteddfod was held in August and September, with the final competition held in conjunction with the Sunday Serenades performances • The Invitation Art Award was held from 7 to 21September at the Lakeside Shopping Centre
<ul style="list-style-type: none"> • Joondalup Night Markets • Joondalup Festival Workshops commenced. • Summer Concert Series Program published and distributed 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> • Summer Concert Series • Little Feet Festival • Valentines Day Concert • Joondalup Festival • Joondalup Night Markets 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> • Joondalup Community Art Exhibition • Sunday Serenades 	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
CULTURAL FACILITY <ul style="list-style-type: none"> Settlement of land purchase Payment of contribution of land purchase Develop scope of landscape plan 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Completion of landscape plan Consultation 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Review of Cultural Facility requirements undertaken Commence Works 	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
COMMUNITY FUNDING PROGRAM <ul style="list-style-type: none"> Implement first round of funding 	July – Sept 2005 quarter	27 applications for the first round of funding were received by the closing date, 29 September 2005. A report will be presented to Council in November with recommendations for provision of grants to successful applicants.
<ul style="list-style-type: none"> Present report to Council with funding recommendations Implement second round of funding 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Present report to Council with funding recommendations 	Apr – June 2006 quarter	
COMMUNITY DEVELOPMENT PLAN <ul style="list-style-type: none"> Draft Community Development Plan finalised Draft Plan presented to Council 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Community submissions on draft Plan invited 	Jan – Mar 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
COMMUNITY DEVELOPMENT PLAN (Cont) <ul style="list-style-type: none">• Community submissions analysed• Community Development Plan endorsed by Council	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
AWARE PROGRAM STAGE 3 <ul style="list-style-type: none"> Options for risk treatments determined in consultation with community. Appropriate treatment options for each risk assessed and prioritised 	July – Sept 2005 quarter	A workshop to assess and develop the appropriate treatment for emergency risk has been conducted. The workshop was attended by community members and representatives from FESA, State Department of Community Development, the Cities of Joondalup and Wanneroo and the Joondalup Health Campus
<ul style="list-style-type: none"> Risk Treatment Plan developed Final report presented to FESA, the Cities of Joondalup & Wanneroo and the Local Emergency Management Committee. 	Oct – Dec 2005 quarter	
IMPLEMENTATION OF THE SAFER COMMUNITY PROGRAM <ul style="list-style-type: none"> Implementation of strategies to enhance community safety. 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> The cost to the City of treating the 937 graffiti tags reported was \$52,370.00.
IMMUNISATION PROGRAM <ul style="list-style-type: none"> Scheduled mass immunisations delivered. Information and updates provided to the community 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> 1,294 injections were administered as part of the year 7 program 1,264 injections were administered to children through Clinics Information on the Meningococcal campaign was sent to all primary schools

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
HEALTH RISK ASSESSMENTS <ul style="list-style-type: none"> Health assessments of specified local businesses conducted 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> 124 inspections of food premises were undertaken 30 public building inspections were made 116 public swimming pool inspections were conducted 104 referral for Development Applications & Building Applications were assessed
ENVIRONMENTAL SANITATION SURVEY <ul style="list-style-type: none"> Field investigations conducted Survey findings reported 	July – Sept 2005 quarter	<ul style="list-style-type: none"> Beach Sampling of Hillarys Boat Harbour was conducted Meetings were held with the Department of Health and Hillarys Boat Harbour management to discuss methods of identifying contaminants and improving beach quality

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
MIDGE STRATEGY <ul style="list-style-type: none"> Midge population and trends in change monitored Appropriate intervention undertaken if necessary 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> Midge larval monitoring was conducted weekly Pesticide treatment of Lake Joondalup was undertaken on 16 September 2005 A draft Midge Management Partnership Agreement was prepared and reviewed by City of Wanneroo and the Department for Conservation and Land Management
CITIES FOR CLIMATE PROTECTION PROGRAM (CCP) <ul style="list-style-type: none"> Funding for Milestone 5 secured from the Australian Greenhouse Office 	July – Sept 2005 quarter	The City has received a grant of \$4000 from the Australian Greenhouse Office to be used towards achievement of Milestone 5.
<ul style="list-style-type: none"> Project officer appointed and project plan approved 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Milestone 5 project implemented 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Milestone 5 results presented to Council 	Apr – June 2006 quarter	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
INTEGRATED CATCHMENT MANAGEMENT PLAN <ul style="list-style-type: none"> • Project Plan endorsed • Memorandum of Understanding between project partners signed • Project Manager appointed and implementation commenced 	Oct – Dec 2005 quarter	
	Jan – Mar 2006 quarter	
	Apr – June 2006 quarter	
<ul style="list-style-type: none"> • Stakeholder workshops and community consultation undertaken 		
<ul style="list-style-type: none"> • Strategies to address catchment management issues identified • Development of draft ICM Plan commenced 		

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
FEASIBILITY STUDY FOR YELLAGONGA ENVIRONMENTAL CENTRE <ul style="list-style-type: none"> Project Plan endorsed by CoW and CoJ Project Team appointed Community visioning workshop completed Community Reference Group appointed <ul style="list-style-type: none"> Consultant appointed Feasibility study commenced <ul style="list-style-type: none"> Draft report on feasibility study completed 	Oct – Dec 2005 quarter	
	Jan – Mar 2006 quarter	
	Apr – June 2006 quarter	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP EFFICIENTLY AND EFFECTIVELY MANAGES WASTE

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
REVIEW OF THE WASTE MANAGEMENT STRATEGY <ul style="list-style-type: none"> Market research consultant appointed 	July – Sept 2005 quarter	Asset Research Solutions have been appointed to undertake the market research for development of the Waste Management Strategy
<ul style="list-style-type: none"> Community consultation completed 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Draft Waste Management Strategy report presented to Council for endorsement 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Commence Implementation 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
CRAIGIE LEISURE CENTRE UPGRADE		
<ul style="list-style-type: none"> Construction works completed 	July – Sept 2005 quarter	Stage 1 of the project comprising the reception, administration, foyer and crèche became operational in the quarter. Significant problems were however encountered with the geothermal bores that has necessitated various remedial works and cost and time variations and delays. It is expected that the problems will be resolved by the next quarter
<ul style="list-style-type: none"> New facility opened to the public 	Oct – Dec 2005 quarter	
JOONDALUP WORKS DEPOT		
<ul style="list-style-type: none"> Review of alternative site and depot requirements undertaken 	July – Sept 2005 quarter	A number of alternative sites have been considered and a report prepared for consideration by the Council.
<ul style="list-style-type: none"> Depot site selected 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Concept design developed and approved 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Tender documentation prepared 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
OCEAN REEF MARINA REDEVELOPMENT <ul style="list-style-type: none"> • Risk management study completed • Approval to proceed with project received from Council • Tenders for consultant developed 	July – Sept 2005 quarter	All matters have been completed.
<ul style="list-style-type: none"> • Consultant appointed • Preliminary feasibility stage commenced 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> • Preliminary feasibility stage completed • Business case stage commenced 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> • Business case stage completed • Public exhibition stage commenced 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
SORRENTO BEACH DEVELOPMENT – STAGE 2 <ul style="list-style-type: none"> Tender for Stage 2 Sorrento Beach Project works advertised Tenders assessed and contract with approved tenderer finalised 	July – Sept 2005 quarter	The tender for Stage Two of Sorrento Beach Project was advertised, evaluated and the contract awarded to Wangara based company DME Construction on 20 September 2005.
<ul style="list-style-type: none"> Construction Works on Stage 2 commenced 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Construction Works for Stage 2 completed 	Jan – Mar 2006 quarter	
COMMERCIAL CENTRES POLICY REVIEW <ul style="list-style-type: none"> Project scoping and initiation 	July – Sept 2005 quarter	A project brief to undertake the review has been drafted
<ul style="list-style-type: none"> Appointment of consultant and commencement of review 	Oct – Dec 2005 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
DISTRICT PLANNING SCHEME 2 REVIEW		
<ul style="list-style-type: none"> Project scoping and initiation 	July – Sept 2005 quarter	A review of issues has been undertaken and a draft list of improvements has commenced.
<ul style="list-style-type: none"> Legal consultant appointed 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Amendment to DPS2 finalised in draft form for submission to Council 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> DPS2 Amendment in process 	Apr – June 2006 quarter	
STRATEGIC ASSET PLAN		
<ul style="list-style-type: none"> Strategic Asset Manager appointed following organisational structure review. 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Expression of Interest and closed Tender process for a consultant completed 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Development of the Strategic Asset Management Plan commenced 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IMPLEMENT 5 – YEAR CAPITAL WORKS PROGRAM 2005/06 <ul style="list-style-type: none">• Works completed in accordance with the Capital Works Program 2005/06	Ongoing	In the July to September quarter: All projects milestones have been achieved and projects are on target to be completed in accordance with the 2005-2006 Capital Works Program.

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IMPLEMENT ANNUAL MAINTENANCE BUDGET <ul style="list-style-type: none"> Works associated with seasonal maintenance of Parks & Buildings undertaken Capital works carried over from 2004/05 completed 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> Normal maintenance programs have been implemented to ensure all the City's built assets are maintained.
	July – Sept 2005 quarter	<ul style="list-style-type: none"> All projects including the Road Resurfacing Program and Playground Replacement Program outstanding from 2004/05 have been completed.
<ul style="list-style-type: none"> Annual minor building maintenance programs undertaken 2005/06 Capital works program commenced in accordance with schedule Ensure all firebreaks are installed Inspections on all natural areas for hazard reduction requirements carried out 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Maintenance of foreshore facilities undertaken Monitoring of Foreshore Dual Use Path and sand dunes to restrict public access undertaken Beach cleaning program undertaken 	Jan – Mar 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
<ul style="list-style-type: none">• Weed control programs for natural areas and reserves implemented.• All tree pruning programs prior to winter months completed• Drainage sump pumping stations serviced• Inspections and cleaning of drainage gullies undertaken	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A GREAT PLACE TO VISIT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
TOURISM DEVELOPMENT PLAN – IMPLEMENTATION <ul style="list-style-type: none"> Officer appointed and Implementation plan developed Marketing and promotional activities commenced Implementation Plan endorsed Public participation “Positioning statement” project undertaken All other key actions arising from Implementation Plan prioritised and commissioned Progress against Tourism Development Plan reported 	Oct – Dec 2005 quarter	
	Jan – Mar 2006 quarter	
	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP RECOGNISES THE CHANGING DEMOGRAPHIC NEEDS OF THE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
PARKING STRATEGY <ul style="list-style-type: none">Review of Parking Strategy	Oct – Dec 2005 quarter	
<ul style="list-style-type: none">Preparation and development of Parking Implementation Plan	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS AN EFFECTIVE INTEGRATED TRANSPORT SYSTEM

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
JOONDALUP CAT BUS <ul style="list-style-type: none">Contractual Agreement between the City of Joondalup, Transperth and ECU finalisedInstallation of traffic lights completedShuttle bus service commenced	Oct – Dec 2005 quarter	
	Jan – Mar 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
SUPPORT FOR SMALL BUSINESS – CBD ENHANCEMENT PROJECT <ul style="list-style-type: none"> Home Based Business (HBB) Program delivered Final Research (Health & Wellbeing) undertaken by ECU presented to the City 	July – Sept 2005 quarter	<ul style="list-style-type: none"> 15 participants took part in the HBB workshops. The workshops were conducted by business facilitators and were held fortnightly over a two-month period. The Health and Wellbeing report has been received and is being evaluated by staff
<ul style="list-style-type: none"> First installment of annual funding provided to the Business Enterprise Centre HBB Program evaluated ECU Research report reviewed and report accepted 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Draft HBB evaluation report finalised Health & Wellbeing report endorsed by Council 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Final installment of annual funding provided to the Business Enterprise Centre Final report on HBB presented to Council 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
<p>ECONOMIC DEVELOPMENT STRATEGY</p> <ul style="list-style-type: none"> Economic Profile and Fact Sheets providing a current assessment of the Joondalup economy completed 	July – Sept 2005 quarter	The Economic Profile was produced and distributed to key stakeholders including the Joondalup Business Association and members of the Joondalup Learning Precinct.
<ul style="list-style-type: none"> Project Plan for the strategy finalised and endorsed 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Public Participation process completed 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Draft Economic Development Strategy developed Draft Economic Development Strategy endorsed by Council to go out for public comment. 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IMPLEMENT INTEGRATED PLANNING FRAMEWORK <ul style="list-style-type: none"> Annual Report on KPIs for Strategic Plan 2004/05 accepted by Council Annual Plan Progress Report for March – June 2004/05 accepted by Council 2005/06 Business Plans finalised Annual Plan 2005/06 developed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The Annual Report on Strategic Plan KPIs and the final Annual Plan Progress Report for 2004/05 were accepted by Council on 30 August 2005 All Business Plans for 2005/06 were finalised following the adoption of the Annual Budget in August 28 July .2005 The Annual Plan 2005/06 has been developed.
<ul style="list-style-type: none"> Annual Plan Progress Report for June – September 2005 accepted by Council 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Annual Plan Progress Report for October– December 2005 accepted by Council 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Annual Plan Progress Report for January – March 2006 accepted by Council 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
DEVELOPMENT OF 20 - YEAR STRATEGIC PLAN <ul style="list-style-type: none"> Project Planning process for 20 Year Strategic Plan developed and endorsed 	July – Sept 2005 quarter	The project planning process has been completed
<ul style="list-style-type: none"> Public Participation process developed Community and stakeholder surveys & workshops held 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Analysis of community input completed 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Community Vision identified Council Vision identified Strategic Plan themes identified 	Apr – June 2006 quarter	
STRATEGIC FINANCIAL PLAN <ul style="list-style-type: none"> The Draft Strategic Financial Plan completed 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Community Consultation 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Consideration for Budget 2006/07 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
RISK MANAGEMENT STRATEGY <ul style="list-style-type: none"> Risk Coordinator appointed 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Draft Strategy proposal presented 	Apr – June 2006 quarter	
BUSINESS CONTINUITY PLAN <ul style="list-style-type: none"> Template for Business Continuity Plan secured from Municipal Insurance Brokers Services 	July – Sept 2005 quarter	The template for a Business Continuity Plan has been procured
<ul style="list-style-type: none"> Risk Coordinator appointed 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Draft Strategy proposal presented 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
HUMAN RESOURCES & PAYROLL SYSTEM <ul style="list-style-type: none"> Call for Expression (EOI) process completed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The EOI has been prepared, issued and evaluated. A shortlist of vendors for the restricted “Request For Tender” process has been prepared.
<ul style="list-style-type: none"> Tender developed Tenders evaluated and contract with the successful tenderer finalised 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Implementation 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Phase One of new HR System implemented 	Apr – June 2006 quarter	
DOCUMENT MANAGEMENT SYSTEM <ul style="list-style-type: none"> Draft business case prepared and presented to the Executive Project Scope Development 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> RMS Replacement Project – Phase 1. 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IT INCIDENT PLANNING <ul style="list-style-type: none"> Initial planning and risk identification completed. Risk analysis phase complete Response strategies defined 	Oct – Dec 2005 quarter	
	Jan – Mar 2006 quarter	
	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
PUBLIC PARTICIPATION STRATEGY <ul style="list-style-type: none"> In house training program developed Research program to support implementation of the Public Participation Strategy commenced Public Participation projects for 2005/06 identified, scheduled and approved 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A training program has been developed for staff to develop an understanding of the content and application of the Public Participation policy and associated Strategy The Research program has commenced with the distribution of over 5,000 surveys to randomly selected members of the community. A number of projects for future Public Participation exercises have been identified
<ul style="list-style-type: none"> In house training program on Public Participation Policy and Strategy delivered Accredited staff training for core competencies linked to public participation sourced. Research program to support implementation of the Public Participation Strategy completed and reported All public participation projects scheduled for quarter are delivered 	Oct – Dec 2005 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
PUBLIC PARTICIPATION STRATEGY (Cont) <ul style="list-style-type: none"> Community education program on public participation developed and approved Timetable for accredited training developed Research report findings incorporated into Public participation strategy and toolkit All public participation projects scheduled for quarter are delivered 	Jan – Mar 2006 quarter	
	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A UNIQUE CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
STRATEGIC MARKETING PLAN <ul style="list-style-type: none"> Spring edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The Spring edition of CouncilNews was published and distributed to the Community on 1 September 2005 The new look City Chat went to all staff via email 28 August 2005 The Autumn/Winter 2005 Leisure Guide was completed and distributed at all Leisure Centres.
<ul style="list-style-type: none"> Summer edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed Various options available to the City for production of Council and Community Information Publication researched Annual report for 2004/05 completed Annual General Meeting of Electors held Market Research consultant appointed 	Oct – Dec 2005 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A UNIQUE CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
STRATEGIC MARKETING PLAN (cont) <ul style="list-style-type: none"> Autumn edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed Council & Community Information Publication published and distributed Community survey undertaken and evaluated Communication Plan developed 	Jan – Mar 2006 quarter	
	Apr – June 2006 quarter	
<ul style="list-style-type: none"> Winter edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed. 		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS AN EMPLOYER OF CHOICE

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
EMPLOYER OF CHOICE <ul style="list-style-type: none"> Review of current Corporate Training Plan undertaken 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A review of the Corporate Training Program has been completed. A revised process has been developed to ensure that training is linked to employees' development plans.
<ul style="list-style-type: none"> Consultant brief for Workforce Plan developed Consultant appointed Draft Corporate Training Plan developed 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Consultation with staff completed Corporate Training Plan endorsed by Executive Corporate Training Plan implemented 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Draft Workforce Plan finalised 	Apr – June 2006 quarter	

OCTOBER 2005

PLEASE CONTACT THE STRATEGIC & SUSTAINABLE DEVELOPMENT UNIT ON 49400 4564 FOR FURTHER INFORMATION