

## ATTACHMENT 1

### COUNCIL POLICY FRAMEWORK

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#### OBJECTIVE

To establish a 'Council Policy Framework' providing a structure for future review and development of policy documents and establishing:

- Consistent terminology,
- Types and relationship of Council policy documents for different purposes,
- A ready means of evaluating proposals against Council policy, and
- A clearer relationship between Council and administration responsibilities in decision-making and implementation.

#### POLICY STATEMENTS

##### Documents Comprising the Council Policy Framework

- **COUNCIL POLICIES** – policies that are peak statements of Council's strategic intent and direction to guide the City's decision making and operations. To be developed by the Policy Committee and approved by Council.
- **STRATEGIES** – The means by which the strategic intent and directions will be achieved. To be approved by Council.
- **CITY POLICIES** – Policies that are formulated for operational/administrative imperatives – The means by which the strategic intent and directions will be achieved. To be approved by Council.
- **OPERATING PROCEDURES** – Administrative procedures and implementation plans giving effect to the Council Policies and Strategies determined by Council and supporting sound administration of the organisation.

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