



Annual Plan 2005/2006

Progress Report

October to December 2005

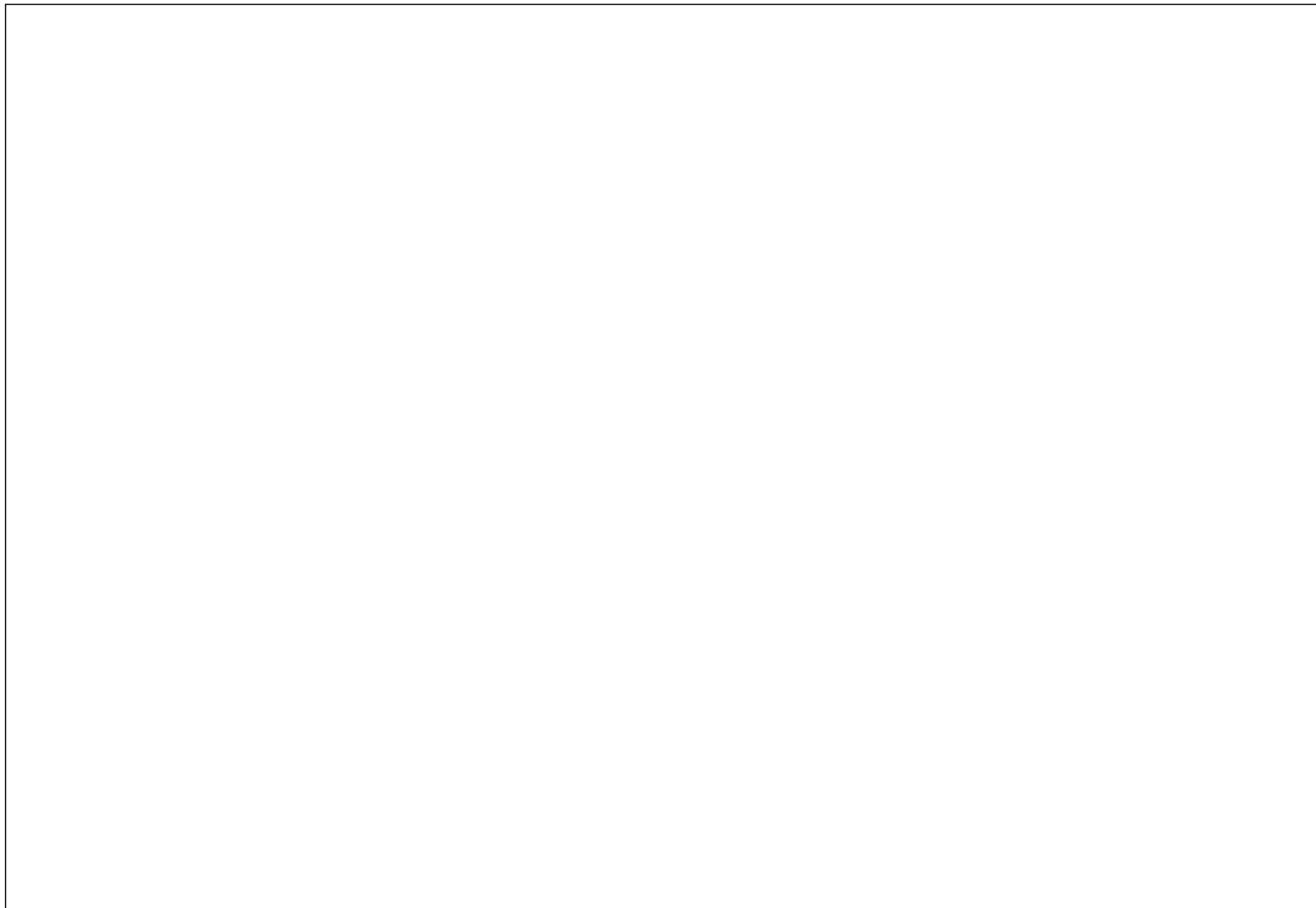


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INTRODUCTION

The City's "Integrated Planning Framework" is structured to ensure operational activities are being driven by the strategic priorities of the organisation. The Strategic Plan is a key component of this planning framework and has been developed around four key focus areas, which will help achieve the vision to be *"a sustainable City and community that are recognised as innovative, unique and diverse"*. The key focus areas of the Strategic Plan are:

1. Community Wellbeing
2. Caring for the Environment
3. City Development, and
4. Organisational Development

The Annual Plan 2005/06 is a component of the Integrated Planning Framework and articulates the key focus areas from the Strategic Plan. The projects, programs and activities in the Annual Plan are derived from the Strategic Plan and address Council's annual priorities.

As part of Council's commitment to reporting progress against targets set for the major activities, programmes and services it provides to the community, regular progress reports will be provided to Council and the community against the Annual Plan. This is the second progress report and is for the three-month period October to December 2005. Subsequent progress reports will continue to be provided on a quarterly basis.

The Annual Plan 2005/06 and the Progress Report are available on Council's web site www.joondalup.wa.gov.au under Council publications

HIGHLIGHTS – OCTOBER TO DECEMBER 2005 QUARTER

KEY FOCUS AREA 1 COMMUNITY WELLBEING

Scorcha Youth Festival

The SCORCHA Youth Festival (previously known as the Extreme Youth Festival) was held on Friday 9th December 2005. Most of the participants turned out to see headlining act, ARIA Award winning *“End of Fashion”*. Three local bands that won places in the City’s recent *Battle of the Bands* competition also performed. The event attracted over 2000 people.

Community Funding

The City of Joondalup’s Community Funding Program is a grants based program, which provides funding to eligible community organisations. A total of \$106,000 is available for distribution to community groups in the 2005/06 financial year.

Applications were received from schools, community organisations, clubs, churches and other incorporated associations. In the first round, funding was given to 17 eligible groups in the following categories:

Community Services	\$13,269.40
Culture and the Arts	\$9,565.00
Sport and Recreation	<u>\$5,341.00</u>
	\$28,175.40

KEY FOCUS AREA 2 CARING FOR THE ENVIRONMENT

Yellagonga Regional Park Environment Centre

On 30 November 2005 the City of Joondalup, in partnership with the City of Wanneroo, brought together over 100 people at a “Visioning Workshop” for the proposed environment centre at the Yellagonga Regional Park. The participants included representatives from indigenous and Friends Groups, community members, politicians and representatives from both Councils. The objective of the night was to gather community aspirations on the proposed centre.

A number of ideas were put forward and all these will be analysed and used as part of the feasibility study for the Environment Centre. Following the Visioning Workshop, many participants expressed appreciation for the effort the two Cities had put in towards organising a highly successful workshop.

Waste Management Strategy

In June 2005 council decided to review the Waste Management Strategy, which had been adopted in 2000. Accordingly, the City undertook a public consultation process to gain community view on how to manage waste. The process included the following:

- Appointment of a consultant for the market research phase;
- A public consultation program with the broader community
- A telephone survey to validate the data the City obtained in the public consultation phase;
- Consultation with the Sustainability Advisory Committee and students of Currambine, Marmion, Kinross & Mater Dei schools

The analysis of the feedback showed that the majority of residents supported the introduction of a universal recycling wheelie bin. The City will consider cost implications of providing this service as part of the 2006/07 budget development deliberations.

KEY FOCUS AREA 3 CITY DEVELOPMENT

Craigie Leisure Centre

The refurbishment of the Craigie Leisure Centre, with the exception of the final commissioning of the swimming pool, has been completed. The City through its technical consultants is working closely with the Contractor to rectify the problem associated with the geothermal bore used to heat the water.

Ocean Reef Marina

The Clifton Coney Group were appointed in December 2005 to work in conjunction with the City's in house project management resources to oversee the development of a draft Structure Plan for the site. The preliminary feasibility stage has commenced with the compilation of relevant studies and reports. Tenders for a number of specialist consultants to further assist in the development of the Structure Plan closed during December. These consultants will be appointed early in the 2006 and will have expertise in a range of fields including urban design and planning, coastal and marine engineering, environmental management, community liaison and civil engineering.

KEY FOCUS AREA 4 ORGANISATIONAL DEVELOPMENT

Business Excellence Framework

On 22 November 2005 Council adopted, as a City Policy, the use of the Australian Business Excellence Framework as the City's leadership and management framework for the next five years.

The framework has been specifically designed to assist organisations to measure current performance and to continually improve performance in order to provide, amongst other things:

- Improved service delivery/provision to the community.
- Improved community satisfaction.
- Improved operational efficiency.
- Improved organisational performance.
- Improved employee morale.
- Improved council member, community, government and key stakeholder relations.

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
LEARNING CITY PROJECT <ul style="list-style-type: none"> Host official visit by delegates from Jinan - the City's Sister City Quarterly liaison meetings with Joondalup Learning Precinct attended 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A high level delegation from the City's Sister City Jinan visited Joondalup in August 2005. The delegation was officially welcomed during a ceremony held in the Civic Chambers on 18 August 2005 All Joondalup Learning Precinct meetings were attended by the Chief Executive Officer
<ul style="list-style-type: none"> Council endorsement of Joondalup/Jinan Relationship Plan Quarterly liaison meetings with Joondalup Learning Precinct attended 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Council received a report in November following a 30-day public comment period on the draft Joondalup – Jinan relationship Plan. As no submissions were received Council resolved to postpone adoption of the Plan until a workshop is held with key stakeholders to further consider the Plan. The Joondalup Learning Precinct Board met in November and December 2005. The major outcome from these meetings was the establishment of the Centre for Leadership which will open for business in 2006 and will provide a unique leadership development course for mid level managers.
<ul style="list-style-type: none"> Endorsement of Joondalup/Jinan Implementation Plan Review of the Learning City Strategy completed Agreement gained from stakeholders to hold a Community Engagement Day Learning City tours conducted with local schools Quarterly liaison meetings with Joondalup Learning Precinct attended 	Jan – Mar 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
<ul style="list-style-type: none"> Implementation of relationship Plan commenced Endorsement of revised Learning City Strategy Quarterly liaison meetings with Joondalup Learning Precinct attended 	Apr – June 2006 quarter	
LIFE LONG LEARNING PROGRAM <ul style="list-style-type: none"> Lifelong Learning Programs delivered School liaison/community education programs delivered 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> 4670 people participated in over 360 Lifelong Learning events organised during this quarter 182-school liaison and other community events were delivered with over 3500 children and adults participating in the programs <p>In the October to December quarter:</p> <ul style="list-style-type: none"> 4324 people participated in approximately 205 Life long Learning events organised during the quarter. 220 school liaison and other community events were delivered with over 3000 children and adults participating in the programs.
<ul style="list-style-type: none"> Complete Community Profiles Community education strategy drafted 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Completion of community education strategy 	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IMPLEMENT LIBRARY DEVELOPMENT PLAN <ul style="list-style-type: none"> Complete expression of interest process for the upgrade of the interior of Whitford and Woodvale Libraries 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The EOI process was completed in October 2005. The preferred supplier has been asked to provide a formal quotation by the end of December 2005 for implementation during February/March 2006. Construction of designs for Whitford and Woodvale libraries will commence in January 2006 with installation to take place late February or early March.
<ul style="list-style-type: none"> Commence implementation of the Genre Placement Project Complete community profile for Collection management Strategy 	Jan – Mar 2006 quarter	
IMPLEMENT LIBRARY DEVELOPMENT PLAN (cont) <ul style="list-style-type: none"> Complete Genre replacement project Complete upgrade of the interior of Whitford and Woodvale Libraries 	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
CULTURAL PROGRAM <ul style="list-style-type: none"> • NAIDOC Week Celebrations • Joondalup Eisteddfod • Invitation Art Award 	July – Sept 2005 quarter	<ul style="list-style-type: none"> • NAIDOC Week celebrations were held from 3 - 10th July 2005. • The Eisteddfod was held in August and September, with the final competition held in conjunction with the Sunday Serenades performances • The Invitation Art Award was held from 7 to 21 September at the Lakeside Shopping Centre
<ul style="list-style-type: none"> • Joondalup Night Markets • Joondalup Festival Workshops commenced. • Summer Concert Series Program published and distributed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> • The Joondalup Night markets commenced on 25 November 2005 • “Scorcha” - Youth Music Festival (formerly Extreme Youth Festival) was held on 9 December 2005 in Central Park. • An A5 flyer, posters and fridge magnets were used to promote the Summer Concert series.
<ul style="list-style-type: none"> • Summer Concert Series • Little Feet Festival • Valentines Day Concert • Joondalup Festival • Joondalup Night Markets 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> • Joondalup Community Art Exhibition • Sunday Serenades 	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
CULTURAL FACILITY <ul style="list-style-type: none"> Settlement of land purchase Payment of contribution of land purchase Develop scope of landscape plan 	Oct – Dec 2005 quarter	Settlement of the sale has been extended to February 2006 pending the issue of a new certificate of title by the Department of Land Administration.
<ul style="list-style-type: none"> Completion of landscape plan Consultation 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Review of Cultural Facility requirements undertaken Commence Works 	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
COMMUNITY FUNDING PROGRAM		
<ul style="list-style-type: none"> Implement first round of funding 	July – Sept 2005 quarter	27 applications for the first round of funding were received by the closing date, 29 September 2005. A report will be presented to Council in November with recommendations for provision of grants to successful applicants.
<ul style="list-style-type: none"> Present report with funding recommendations 	Oct – Dec 2005 quarter	The CEO has, under delegated authority, approved the provision of 17 grants totaling \$28,175.40.
<ul style="list-style-type: none"> Implement second round of funding 	Apr – June 2006 quarter	
COMMUNITY DEVELOPMENT PLAN		
<ul style="list-style-type: none"> Draft Community Development Plan finalised Draft Plan presented to Council 	Oct – Dec 2005 quarter	The timeframe for the completion of the draft Community Development Plan has been deferred to the Jan – Mar 2006 quarter.
<ul style="list-style-type: none"> Community submissions on draft Plan invited 	Jan – Mar 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
COMMUNITY DEVELOPMENT PLAN (Cont) <ul style="list-style-type: none">• Community submissions analysed• Community Development Plan endorsed by Council	Apr – June 2006 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
AWARE PROGRAM STAGE 3 <ul style="list-style-type: none"> Options for risk treatments determined in consultation with community. Appropriate treatment options for each risk assessed and prioritised 	July – Sept 2005 quarter	<p>A workshop to assess and develop the appropriate treatment for emergency risk has been conducted. The workshop was attended by community members and representatives from FESA, State Department of Community Development, the Cities of Joondalup and Wanneroo and the Joondalup Health Campus</p>
<ul style="list-style-type: none"> Risk Treatment Plan developed Final report presented to FESA, the Cities of Joondalup & Wanneroo and the Local Emergency Management Committee. 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The Risk Treatment Plan has been developed The final report for the AWARE Program Stage 3 has been completed. Additional grant funding has been received for review of the City of Joondalup and the City of Wanneroo operational plans. It is expected that the review will be completed by 30 June 2006.
IMPLEMENTATION OF THE SAFER COMMUNITY PROGRAM <ul style="list-style-type: none"> Implementation of strategies to enhance community safety. 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> The cost to the City of treating the 937 graffiti tags reported was \$52,370 <p>In the October to December quarter:</p> <ul style="list-style-type: none"> The cost to the City of treating the 1088 graffiti tags reported was \$31,400

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
<p>IMMUNISATION PROGRAM</p> <ul style="list-style-type: none"> Scheduled mass immunisations delivered. Information and updates provided to the community 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> 1,294 injections were administered as part of the year 7 program 1,264 injections were administered to children through Clinics Information on the Meningococcal campaign was sent to all primary schools <p>The following was undertaken in the October to December quarter:</p> <ul style="list-style-type: none"> The school immunisation program was completed in October 1019 injections were administered at Immunisation Clinics Media release advising community of changes to immunisation schedule
<p>HEALTH RISK ASSESSMENTS</p> <ul style="list-style-type: none"> Health assessments of specified local businesses conducted 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> 124 inspections of food premises were undertaken 30 public building inspections were made 116 public swimming pool inspections were conducted 104 referral for Development Applications & Building Applications were assessed <p>In the October to December quarter:</p> <ul style="list-style-type: none"> 299 assessments of food premises were undertaken 19 assessments of public buildings were made 86 assessments of skin penetration premises were undertaken 139 water samples of public swimming pools were taken 100 referral for development Applications & Building applications were assessed 49 assessments of garden soil suppliers were undertaken

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
ENVIRONMENTAL SANITATION SURVEY <ul style="list-style-type: none"> Field investigations conducted Survey findings reported 	July – Sept 2005 quarter	<ul style="list-style-type: none"> Beach Sampling of Hillarys Boat Harbour was conducted Meetings were held with the Department of Health and Hillarys Boat Harbour management to discuss methods of identifying contaminants and improving beach quality
	Oct - Dec 2005 quarter	<ul style="list-style-type: none"> Field Investigations of Hillarys Boat Harbour water quality by City of Joondalup & Department of Health (DOH) concluded Sampling results identified that the major influence on water quality seen at the swimming beach is likely to be the users themselves The DOH will be conducting further studies on water quality and sanitary conditions throughout the summer to establish whether there is evidence of deterioration in water quality during the day from water users. The ultimate aim of the monitoring program is to provide strong safeguards for the community as they undertake their recreational activities Report on outcomes from DOH expected March 2006

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
MIDGE STRATEGY <ul style="list-style-type: none"> Midge population and trends in change monitored Appropriate intervention undertaken if necessary 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> Midge larval monitoring was conducted weekly Pesticide treatment of Lake Joondalup was undertaken on 16 September 2005 A draft Midge Management Partnership Agreement was prepared and reviewed by City of Wanneroo and the Department for Conservation and Land Management <p>In the October to December quarter:</p> <ul style="list-style-type: none"> Midge larval monitoring was conducted on a weekly basis Second pesticide treatment at Lake Joondalup was undertaken on 4 October 2005 Midge Management Strategy Implementation Plan 2005 – 2010 was adopted by Council at the meeting held on 13 December 2005. Midge Management Strategy Partnership Agreement 2005 – 2010 was presented to the CEO for endorsement to allow for subsequent adoption of the midge Management partnership agreement between City of Wanneroo, City of Joondalup & CALM
CITIES FOR CLIMATE PROTECTION PROGRAM (CCP) <ul style="list-style-type: none"> Funding for Milestone 5 secured from the Australian Greenhouse Office 	July – Sept 2005 quarter	The City has received a grant of \$4000 from the Australian Greenhouse Office to be used towards achievement of Milestone 5.
<ul style="list-style-type: none"> Project officer appointed and project plan approved 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> A plan for achievement of Milestone 5 was developed and has been approved. A project Officer has been appointed to work on Milestone 5, which involves the monitoring, and verification of progress on the implementation of measures for reduction of greenhouse gas emissions.
<ul style="list-style-type: none"> Milestone 5 project implemented 	Jan – Mar 2006 quarter	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
<ul style="list-style-type: none"> Milestone 5 results presented to Council 	Apr – June 2006 quarter	
<p>INTEGRATED CATCHMENT MANAGEMENT PLAN</p> <ul style="list-style-type: none"> Project Plan endorsed Memorandum of Understanding between project partners signed Project Manager appointed and implementation commenced 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Delays have occurred to this project. The Project Partners (City of Joondalup & City of Wanneroo) have agreed that a Partnership Agreement would be drafted instead of an MOU. The draft Agreement and draft Project Plan have been developed and will be endorsed by CEOs of the Cities of Joondalup and Wanneroo in the January - March quarter The appointment of the Project Manager will occur following the approval process.
<ul style="list-style-type: none"> Stakeholder workshops and community consultation undertaken 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Strategies to address catchment management issues identified Development of draft ICM Plan commenced 	Apr – June 2006 quarter	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
FEASIBILITY STUDY FOR YELLAGONGA ENVIRONMENTAL CENTRE <ul style="list-style-type: none"> Project Plan endorsed by CoW and CoJ Project Team appointed Community visioning workshop completed Community Reference Group appointed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The Project Plan has been drafted and will be presented for approval to the CEOs of the Cities of Joondalup and Wanneroo in January. The project team has been identified and will be approved by CEOs of City of Wanneroo and City of Joondalup in January. The Community Visioning workshop was held on 30 November 2005. Nominations for membership to the Community Reference Group have been received. Membership will be determined by the CEOs of the Cities of Joondalup and Wanneroo in January 2006
<ul style="list-style-type: none"> Consultant appointed Feasibility study commenced 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Draft report on feasibility study completed 	Apr – June 2006 quarter	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP EFFICIENTLY AND EFFECTIVELY MANAGES WASTE

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
REVIEW OF THE WASTE MANAGEMENT STRATEGY <ul style="list-style-type: none"> Market research consultant appointed 	July – Sept 2005 quarter	Asset Research Solutions have been appointed to undertake the market research for development of the Waste Management Strategy
<ul style="list-style-type: none"> Community consultation completed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Public consultation has been completed prior to the expected date Council endorsed the Waste Management Strategy in December 2005.
<ul style="list-style-type: none"> Draft Waste Management Strategy report presented to Council for endorsement 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Commence Implementation 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
CRAIGIE LEISURE CENTRE UPGRADE <ul style="list-style-type: none"> Construction works completed 	July – Sept 2005 quarter	Stage 1 of the project comprising the reception, administration, foyer and crèche became operational in the quarter. Significant problems were however encountered with the geothermal bores that has necessitated various remedial works and cost and time variations and delays. It is expected that the problems will be resolved by the next quarter
<ul style="list-style-type: none"> New facility opened to the public 	Oct – Dec 2005 quarter	The refurbishment of the Centre, with the exception of the final commissioning of the swimming pool, has been completed.
JOONDALUP WORKS DEPOT <ul style="list-style-type: none"> Review of alternative site and depot requirements undertaken 	July – Sept 2005 quarter	A number of alternative sites have been considered and a report prepared for consideration by the Council.
<ul style="list-style-type: none"> Depot site selected 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Council has selected a 2.5 hectare site, known as the Beenyup site, on Ocean Reef Road, Craigie as the preferred site for the Depot A Business Plan will be developed and will be advertised inviting public comment. Following this, lease negotiations will be undertaken with the Water Corporation (the site owner).
<ul style="list-style-type: none"> Concept design developed and approved 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Tender documentation prepared 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
OCEAN REEF MARINA REDEVELOPMENT <ul style="list-style-type: none"> Risk management study completed Approval to proceed with project received from Council Tenders for consultant developed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> All matters have been completed.
<ul style="list-style-type: none"> Consultant appointed Preliminary feasibility stage commenced 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The Clifton Coney Group has been appointed to oversee the development of a draft Structure Plan for the site. Tenders for specialist consultants closed during December 2005.
<ul style="list-style-type: none"> Preliminary feasibility stage completed Business case stage commenced 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Business case stage completed Public exhibition stage commenced 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
SORRENTO BEACH DEVELOPMENT – STAGE 2 <ul style="list-style-type: none"> Tender for Stage 2 Sorrento Beach Project works advertised Tenders assessed and contract with approved tenderer finalised 	July – Sept 2005 quarter	The tender for Stage Two of Sorrento Beach Project was advertised, evaluated and the contract awarded to Wangara based company DME Construction on 20 September 2005.
<ul style="list-style-type: none"> Construction Works on Stage 2 commenced 	Oct – Dec 2005 quarter	Construction is progressing and is on target for March 2006 completion.
<ul style="list-style-type: none"> Construction Works for Stage 2 completed 	Jan – Mar 2006 quarter	
COMMERCIAL CENTRES POLICY REVIEW <ul style="list-style-type: none"> Project scoping and initiation 	July – Sept 2005 quarter	A project brief to undertake the review has been drafted
<ul style="list-style-type: none"> Appointment of consultant and commencement of review 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The draft brief was further refined. Appointment of the consultant and commencement of the review will occur in the next quarter, following Director's approval of the draft brief

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
DISTRICT PLANNING SCHEME 2 REVIEW		
<ul style="list-style-type: none"> Project scoping and initiation 	July – Sept 2005 quarter	A review of issues has been undertaken and a draft list of improvements has commenced
<ul style="list-style-type: none"> Legal consultant appointed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> A legal consultant has been appointed to undertake the statutory minor review of the DPS2. Preliminary advice has been received
<ul style="list-style-type: none"> Amendment to DPS2 finalised in draft form for submission to Council 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> DPS2 Amendment in process 	Apr – June 2006 quarter	
STRATEGIC ASSET PLAN		
<ul style="list-style-type: none"> Strategic Asset Manager appointed following organisational structure review. 	Oct – Dec 2005 quarter	This will be done following finalisation of the Organisational Restructure
<ul style="list-style-type: none"> Expression of Interest and closed Tender process for a consultant completed 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Development of the Strategic Asset Management Plan commenced 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IMPLEMENT 5 – YEAR CAPITAL WORKS PROGRAM 2005/06 <ul style="list-style-type: none">• Works completed in accordance with the Capital Works Program 2005/06	Ongoing	In the July to September quarter: <p>All projects milestones have been achieved and projects are on target to be completed in accordance with the 2005-2006 Capital Works Program.</p> In the October to December quarter: <p>All projects milestones have been achieved and projects are on target to be completed in accordance with the 2005-2006 Capital Works Program</p>

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IMPLEMENT ANNUAL MAINTENANCE BUDGET <ul style="list-style-type: none"> Works associated with seasonal maintenance of Parks & Buildings undertaken 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> Normal maintenance programs have been implemented to ensure all the City's built assets are maintained. <p>In the October to December quarter:</p> <ul style="list-style-type: none"> Normal maintenance programs have been implemented. The turf recovery growth from winter sports has been affected due to unseasonal cool weather during December.
<ul style="list-style-type: none"> Capital works carried over from 2004/05 completed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> All projects including the Road Resurfacing Program and Playground Replacement Program outstanding from 2004/05 have been completed.
<ul style="list-style-type: none"> Annual minor building maintenance programs undertaken 2005/06 Capital works program commenced in accordance with schedule Ensure all firebreaks are installed Inspections on all natural areas for hazard reduction requirements carried out 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> All minor building works are on schedule Encapsulation of the Pre Schools has been completed. All Capital works are on schedule with the exception to the <i>Pavement Resurfacing Program</i>, which has been delayed due to inclement weather conditions. All firebreaks have been installed prior to closure of the fire season (1 November 2005)
<ul style="list-style-type: none"> Maintenance of foreshore facilities undertaken Monitoring of Foreshore Dual Use Path and sand dunes to restrict public access undertaken Beach cleaning program undertaken 	Jan – Mar 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
<ul style="list-style-type: none">• Weed control programs for natural areas and reserves implemented.• All tree pruning programs prior to winter months completed• Drainage sump pumping stations serviced• Inspections and cleaning of drainage gullies undertaken	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A GREAT PLACE TO VISIT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
TOURISM DEVELOPMENT PLAN – IMPLEMENTATION <ul style="list-style-type: none"> Officer appointed and Implementation plan developed Marketing and promotional activities commenced 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Approval to advertise the position for the Tourism Officer has been completed. The position was advertised in December 2005. It is likely that the appointment will occur by February 2006. The Implementation Plan will be developed after the Tourism Officer has been appointed
<ul style="list-style-type: none"> Implementation Plan endorsed Public participation “Positioning statement” project undertaken All other key actions arising from Implementation Plan prioritised and commissioned 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Progress against Tourism Development Plan reported 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP RECOGNISES THE CHANGING DEMOGRAPHIC NEEDS OF THE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
PARKING STRATEGY <ul style="list-style-type: none">Review of Parking Strategy	Oct – Dec 2005 quarter	<ul style="list-style-type: none">A Project Officer has been appointedProject milestones are being set.
<ul style="list-style-type: none">Preparation and development of Parking Implementation Plan	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS AN EFFECTIVE INTEGRATED TRANSPORT SYSTEM

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
JOONDALUP CAT BUS <ul style="list-style-type: none"> Contractual Agreement between the City of Joondalup, Transperth and ECU finalised Installation of traffic lights completed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The contract has been finalised. Traffic lights have been installed. The CAT bus service will become operational on 9 January 2006
<ul style="list-style-type: none"> Shuttle bus service commenced 	Jan – Mar 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
SUPPORT FOR SMALL BUSINESS – CBD ENHANCEMENT PROJECT <ul style="list-style-type: none"> Home Based Business (HBB) Program delivered Final Research (Health & Wellbeing) undertaken by ECU presented to the City 	July – Sept 2005 quarter	<ul style="list-style-type: none"> 15 participants took part in the HBB workshops. The workshops were conducted by business facilitators and were held fortnightly over a two-month period. The Health and Wellbeing report has been received and is being evaluated by staff
<ul style="list-style-type: none"> First installment of annual funding provided to the Business Enterprise Centre HBB Program evaluated ECU Research report reviewed and report accepted 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The funding has been provided to the BEC. The HBB Program has been secured from Edith Cowan University and is being evaluated The ECU Health and Wellbeing Research report was finalised, reviewed and presented to the CEO. A taskforce has been formed to review and develop recommendations that will form the basis for establishing the City's Strategic approach to health and wellbeing.
<ul style="list-style-type: none"> Draft HBB evaluation report finalised Health & Wellbeing report endorsed by Council 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Final installment of annual funding provided to the Business Enterprise Centre Final report on HBB presented to Council 	Apr – June 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
<p>ECONOMIC DEVELOPMENT STRATEGY</p> <ul style="list-style-type: none"> Economic Profile and Fact Sheets providing a current assessment of the Joondalup economy completed 	July – Sept 2005 quarter	The Economic Profile was produced and distributed to key stakeholders including the Joondalup Business Association and members of the Joondalup Learning Precinct.
<ul style="list-style-type: none"> Project Plan for the strategy finalised and endorsed 	Oct – Dec 2005 quarter	The Project Plan has been delayed pending the appointment of a Business Development Coordinator. The position was advertised in December and will likely commence in February 2006.
<ul style="list-style-type: none"> Public Participation process completed 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Draft Economic Development Strategy developed Draft Economic Development Strategy endorsed by Council to go out for public comment. 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IMPLEMENT INTEGRATED PLANNING FRAMEWORK <ul style="list-style-type: none"> Annual Report on KPIs for Strategic Plan 2004/05 accepted by Council Annual Plan Progress Report for March – June 2004/05 accepted by Council 2005/06 Business Plans finalised Annual Plan 2005/06 developed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The Annual Report on Strategic Plan KPIs and the final Annual Plan Progress Report for 2004/05 were accepted by Council on 30 August 2005 All Business Plans for 2005/06 were finalised following the adoption of the Annual Budget in August 28 July 2005 The Annual Plan 2005/06 has been developed.
<ul style="list-style-type: none"> Annual Plan Progress Report for June – September 2005 accepted by Council 	Oct – Dec 2005 quarter	Council accepted the Annual Plan Progress report for the July to September 2005 quarter in November 2005.
<ul style="list-style-type: none"> Annual Plan Progress Report for October– December 2005 accepted by Council 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Annual Plan Progress Report for January – March 2006 accepted by Council 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
DEVELOPMENT OF 20 - YEAR STRATEGIC PLAN <ul style="list-style-type: none"> Project Planning process for 20 Year Strategic Plan developed and endorsed 	July – Sept 2005 quarter	The project planning process has been completed
<ul style="list-style-type: none"> Public Participation process developed Community and stakeholder surveys & workshops held 	Oct – Dec 2005 quarter	The Strategic Plan public participation process has been rescheduled to occur in March – April 2006.
<ul style="list-style-type: none"> Analysis of community input completed 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Community Vision identified Council Vision identified Strategic Plan themes identified 	Apr – June 2006 quarter	
STRATEGIC FINANCIAL PLAN <ul style="list-style-type: none"> The Draft Strategic Financial Plan completed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> A 20 year Financial Model has been developed. Abridged business cases for major projects have been prepared. Output of the financial model will be reported to Council early in the January to March quarter
<ul style="list-style-type: none"> Community Consultation 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Consideration for Budget 2006/07 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
RISK MANAGEMENT STRATEGY <ul style="list-style-type: none"> Risk Coordinator appointed 	Oct – Dec 2005 quarter	This will be done following finalisation of the Organisational Restructure
<ul style="list-style-type: none"> Draft Strategy proposal presented 	Apr – June 2006 quarter	
BUSINESS CONTINUITY PLAN <ul style="list-style-type: none"> Template for Business Continuity Plan secured from Municipal Insurance Brokers Services 	July – Sept 2005 quarter	The template for a Business Continuity Plan has been procured
<ul style="list-style-type: none"> Risk Coordinator appointed 	Oct – Dec 2005 quarter	This will be done following finalisation of the Organisational Restructure
<ul style="list-style-type: none"> Draft Strategy proposal presented 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
HUMAN RESOURCES & PAYROLL SYSTEM <ul style="list-style-type: none"> Call for Expression (EOI) process completed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The EOI has been prepared, issued and evaluated. A shortlist of vendors for the restricted “Request For Tender” process has been prepared.
<ul style="list-style-type: none"> Tender developed Tenders evaluated and contract with the successful tenderer finalised 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The four short-listed vendors were asked to respond to a Request for Tender. The responses have been evaluated and a Letter of Engagement sent to the successful vendor.
<ul style="list-style-type: none"> Implementation 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Phase One of new HR System implemented 	Apr – June 2006 quarter	
DOCUMENT MANAGEMENT SYSTEM <ul style="list-style-type: none"> Draft business case prepared and presented to the Executive Project Scope Development 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> RMS Replacement Project – Phase 1. 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
IT INCIDENT PLANNING <ul style="list-style-type: none"> Initial planning and risk identification completed. 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Risk Identification workshops have been held. General sources of IT risk have been identified Initial risk identification and prioritisation process has been completed.
<ul style="list-style-type: none"> Risk analysis phase complete 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Response strategies defined 	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
PUBLIC PARTICIPATION STRATEGY <ul style="list-style-type: none"> In house training program developed Research program to support implementation of the Public Participation Strategy commenced Public Participation projects for 2005/06 identified, scheduled and approved 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A training program has been developed for staff to develop an understanding of the content and application of the Public Participation policy and associated Strategy The Research program has commenced with the distribution of over 5,000 surveys to randomly selected members of the community. A number of projects for future Public Participation exercises have been identified
<ul style="list-style-type: none"> In house training program on Public Participation Policy and Strategy delivered Accredited staff training for core competencies linked to public participation sourced. Research program to support implementation of the Public Participation Strategy completed and reported All public participation projects scheduled for quarter are delivered 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The training program was delivered to key staff in December 2005. The accredited training program has been delayed in order to take advantage of a program being developed by the Citizens and Civic Unit of Premier and Cabinet. It was determined that it was more efficient to access this program, which is due to commence in the first half of 2006. The Research Program was completed in December and is under review by the CEO. The Yellagonga Regional Environment Centre public participation process, scheduled for the quarter, was completed successfully.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
PUBLIC PARTICIPATION STRATEGY (Cont) <ul style="list-style-type: none"> Community education program on public participation developed and approved Timetable for accredited training developed Research report findings incorporated into Public participation strategy and toolkit All public participation projects scheduled for quarter are delivered 	Jan – Mar 2006 quarter	
	Apr – June 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A UNIQUE CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
STRATEGIC MARKETING PLAN <ul style="list-style-type: none"> Spring edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The Spring edition of CouncilNews was published and distributed to the Community on 1 September 2005 The new look City Chat went to all staff via email 28 August 2005 The Autumn/Winter 2005 Leisure Guide was completed and distributed at all Leisure Centres.
<ul style="list-style-type: none"> Summer edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed Various options available to the City for production of Council and Community Information Publication researched Annual report for 2004/05 completed Annual General Meeting of Electors held Market Research consultant (for Communications Survey) appointed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The Summer edition of CouncilNews was published and distributed to the Community on 1 December 2005 City Chat went to all staff via email 15 December 2005. The Spring/Summer Leisure Guide has been held back in order for it to go out under the new sub-brand and prior to the launch of the new pool facilities at Craigie Leisure Centre. (Jan 2006) Annual Report for 2004/05 and full financials were completed and made available on the website. The Annual General Meeting of Electors was held on 28 November 2005. The consultant will be appointed in the next quarter.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A UNIQUE CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
STRATEGIC MARKETING PLAN (cont) <ul style="list-style-type: none"> Autumn edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed Council & Community Information Publication published and distributed Community survey undertaken and evaluated Communication Plan developed 	Jan – Mar 2006 quarter	
	Apr – June 2006 quarter	
<ul style="list-style-type: none"> Winter edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed. 		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS AN EMPLOYER OF CHOICE

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS
EMPLOYER OF CHOICE <ul style="list-style-type: none"> Review of current Corporate Training Plan undertaken 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A review of the Corporate Training Program has been completed. A revised process has been developed to ensure that training is linked to employees' development plans.
<ul style="list-style-type: none"> Consultant brief for Workforce Plan developed Consultant appointed Draft Corporate Training Plan developed 	Oct – Dec 2005 quarter	The Workforce Plan will be undertaken following finalisation of the Organisational Restructure
<ul style="list-style-type: none"> Consultation with staff completed Corporate Training Plan endorsed by Executive Corporate Training Plan implemented 	Jan – Mar 2006 quarter	
<ul style="list-style-type: none"> Draft Workforce Plan finalised 	Apr – June 2006 quarter	

JANUARY 2006

PLEASE CONTACT THE STRATEGIC & SUSTAINABLE DEVELOPMENT UNIT ON 49400 4564 FOR FURTHER INFORMATION