

CITY OF JOONDALUP

MINUTES OF THE CHIEF EXECUTIVE OFFICER - PERFORMANCE REVIEW COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 4 APRIL 2006.

ATTENDANCE AND APOLOGIES

CMR J PATERSON
CMR P CLOUGH
CMR M ANDERSON
CMR S SMITH

Officers:

Chief Executive Officer:	G HUNT	<i>from 1820 hrs to 1822 hrs</i>
Director, Corporate Services:	P SCHNEIDER	<i>Absent from 1815 hrs to 1820 hrs</i>
Committee Clerk:	J HARRISON	

DECLARATION OF OPENING

The Chairman declared the meeting open at 1804 hrs.

APOLOGIES/LEAVE OF ABSENCE

Apology - Cmr Fox

CONFIRMATION OF MINUTES

MINUTES OF THE CHIEF EXECUTIVE OFFICER – PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 21 AND 28 MARCH 2006

MOVED Cmr Anderson, **SECONDED** Cmr Smith that the minutes of the meeting of the Chief Executive Officer – Performance Review Committee held on 21 and 28 March 2006 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (4/0)

In favour of the Motion: Cmr Paterson, Anderson, Clough and Smith.

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

Disclosure of Financial Interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision making process if they have disclosed their interest.

Name/Position	Mr Garry Hunt – Chief Executive Officer
Item No/Subject	Item 1 – CEO Employment Contract Review
Nature of Interest	Financial
Extent of Interest	Mr Hunt is employed as CEO

Disclosure of interest affecting impartiality

Commissioners and staff are required under the Code of Conduct, in addition to declaring any financial interest, to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Commissioner/employee is also encouraged to disclose the nature of the interest.

Name/Position	Mr Peter Schneider – Director Corporate Services
Item No/Subject	Item 1 – CEO Employment Contract Review
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Due to the nature of his employment relationship with the CEO

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

Not applicable.

PETITIONS AND DEPUTATIONS

Nil.

ITEM 1 CEO EMPLOYMENT CONTRACT REVIEW – [74574]

The Director Corporate Services advised that the changes agreed to by the Committee at its last meeting had been incorporated in the CEO's employment contract by Jackson McDonald, and a revised draft sent to the Committee on Friday 31 March 2006. Feedback had been received from Committee members on Clause 14.7 and a new clause prepared. This clause was presented for the Committee's consideration – Appendix 1 refers.

Discussion ensued.

Cmr Anderson raised an amendment to Clause 11.3(f)(vi) as provided on Appendix 2.

MOVED Cmr Smith SECONDED Cmr Anderson that Clause 14.7 of the CEO's employment contract be AMENDED as provided on Appendix 1 hereto.

The Motion was Put and CARRIED (4/0)

In favour of the Motion: Cmr Paterson, Anderson, Clough and Smith.

MOVED Cmr Anderson SECONDED Cmr Clough that Clause 11.3(f)(vi) of the CEO's employment contract be AMENDED as provided on Appendix 2 hereto.

The Motion was Put and CARRIED (4/0)

In favour of the Motion: Cmr Paterson, Anderson, Clough and Smith.

The Director Corporate Services left the Room at 1815 hrs and returned at 1820 hrs with the Chief Executive Officer.

The Chief Executive Officer declared a financial interest in Item 1 – CEO Employment Contract Review as he is employed as the CEO.

The Chief Executive Officer was provided with Appendix 1, outlining the proposed Clause 14.7, and Appendix 2, outlining the proposed Clause 11.3(f)(vi). The Chief Executive Officer signed both documents to record his agreement to the wording.

The Chief Executive Officer left the Room at 1822 hrs.

MOVED Cmr Anderson SECONDED Cmr Clough that, subject to the amendments that have been reflected in the final document as agreed to by the Committee and the Chief Executive Officer, the Employment Contract for the CEO be submitted to the Council meeting to be held on 4 April 2006.

The Motion was Put and CARRIED (4/0)

In favour of the Motion: Cmr Paterson, Anderson, Clough and Smith.

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Chairman declared the Meeting closed at 1825 hrs; the following Commissioners being present at that time:

CMR J PATERSON
CMR P CLOUGH
CMR M ANDERSON
CMR S SMITH