

## COUNCIL-CREATED COMMITTEES

### Audit Committee

**Role of the Committee** To oversee the internal and external Audit and Risk Management and Compliance functions of the City.

**Previous Membership** Cr Tom McLean  
Cr Steve Magyar  
Mayor Troy Pickard  
Cr Marie Macdonald  
Cr Michele John  
Cr Sue Hart  
Cr Richard Currie

**Meeting details** Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

**Comment** The existing terms of reference for this committee are still considered appropriate.

Suggested membership to comprise of the Mayor and six elected members (one from each ward).

**RECOMMENDATION** That Council, BY AN ABSOLUTE MAJORITY:

1 ESTABLISHES the Audit Committee to oversee the internal and external Audit and Risk Management and Compliance functions of the City;

2 APPOINTS the following members to the Audit Committee:

Mayor Troy Pickard	
North Ward	– one representative
North-Central Ward	– one representative
Central Ward	– one representative
South-West Ward	– one representative
South-East Ward	– one representative
South Ward	– one representative

## **Chief Executive Officer - Performance Review Committee**

### **Role of the Committee To:**

- (a) Review the Chief Executive Officer's performance in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment Contract;
- (b) Prepare and table the concluded report, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract to the Council at a Council meeting for consideration and actioning;
- (c) Review the Chief Executive Officer's performance on an on-going basis as and when deemed necessary in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment contract;
- (d) Review the Key Performance Indicators to be met by the Chief Executive Officer;
- (e) Review the Chief Executive Officer's remuneration package, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract;
- (f) Review the Chief Executive Officer's Employment Contract and make recommendations to Council in relation to varying the contract as and when necessary.

### **Previous membership**

Cr Russ Fishwick  
Cr Geoff Amphlett  
Mayor Troy Pickard  
Cr Tom McLean  
Cr Steve Magyar  
Cr Michele John  
Cr Brian Corr

### **Meeting details**

Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

### **Comment**

The existing terms of reference for this committee are still considered appropriate.

Suggested membership to comprise of the Mayor and six elected members (one from each ward).

### **RECOMMENDATION**

That Council, BY AN ABSOLUTE MAJORITY:

- 1 ESTABLISHES the Chief Executive Officer – Performance Review Committee to:
  - (a) Review the Chief Executive Officer's performance in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment Contract;
  - (b) Prepare and table the concluded report, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract to the Council at a Council meeting for consideration and actioning;
  - (c) Review the Chief Executive Officer's performance on an on-going basis as and when deemed necessary in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment contract;

- (d) Review the Key Performance Indicators to be met by the Chief Executive Officer;
- (e) Review the Chief Executive Officer's remuneration package, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract;
- (f) Review the Chief Executive Officer's Employment Contract and make recommendations to Council in relation to varying the contract as and when necessary;

2 APPOINTS the following members to the Chief Executive Officer – Performance Review Committee:

Mayor Troy Pickard	
North Ward	– one representative
North-Central Ward	– one representative
Central Ward	– one representative
South-West Ward	– one representative
South-East Ward	– one representative
South Ward	– one representative

### **Conservation Advisory Committee**

**Role of the Committee** To:

- make recommendations to Council for the conservation of the City of Joondalup's natural biodiversity;
- provide strategic input and when requested technical advice on issues relating to the conservation and management of the City's natural biodiversity;
- promote partnerships between Council and the community to protect the City of Joondalup's natural biodiversity as contained within its various natural areas (bushland, wetlands and coastal environment).

**Previous membership** Cr Steve Magyar  
Cr Michele John  
Cr Sue Hart  
Cr Marie Macdonald  
Cr Brian Corr

Friends of Korella	(Mrs M Zakrevsky)
Friends of Hepburn Heights	(Cr R Henderson)
Friends of Craigie Bushland	(vacant)
Friends of Periwinkle	(Mr B Fitzsimmons)
Joondalup Coast Care Forum	(Ms P Robertson)
Friends of Iluka Foreshore	(Dr M Apthorpe)
Friends of Yellagonga Regional Park	(Mr John Chester)
Community representative	(Mrs Wendy Herbert)
Community representative	(Ms Alice Stubber)

**Comment** It is recommended that establishment of this committee be deferred to enable Council to give further consideration to the approach it wants to take on the structure of the committee.

**RECOMMENDATION** That Council DEFERS consideration of establishing a Conservation Advisory Committee until its meeting to be held on 18 December 2007.

### **North-West Corridor Co-ordinating Committee**

Joint Committee of the Cities of Joondalup and Wanneroo

**Role of the Committee** To provide a co-ordinated approach to the urban and economic development within the north-west corridor and identify and develop business cases for the timely provision of local, State and Commonwealth infrastructure.

**Meeting details** Meetings are held every two months on a rotational basis between the Cities of Wanneroo and Joondalup. Meetings commence at 6:30pm for a duration of approximately 2 hours.

**Previous membership** Mayor Troy Pickard  
Cr Russ Fishwick  
Cr Michele John  
Cr Albert Jacob  
Cr Geoff Amphlett

**Comment** At the Meeting of the **City of Wanneroo Council** on 18 September 2007, it was resolved that the Joint Cities of Wanneroo and Joondalup Northwest Corridor Coordinating Committee be disbanded, (without anticipation of future

reestablishment), effective 20 October 2007.

Prior to this City of Wanneroo Council decision, the final meeting of the Committee was tentatively scheduled for 12 November, to be held at the City of Wanneroo.

The City of Joondalup has indicated to the City of Wanneroo that it intends to re-establish the Committee following the ordinary elections for the purposes of considering the consultant's report on the Northwest Corridor Economic Development Strategy and to note the disbanding of the Committee, effective after the final meeting.

The City is yet to receive a response from the City of Wanneroo in relation to the matter.

**RECOMMENDATION**

That Council, BY AN ABSOLUTE MAJORITY:

- 1 ESTABLISHES the North-West Corridor Coordinating Committee to consider the consultant's report on the Northwest Corridor Economic Development Strategy;
- 2 APPOINTS the following members to the North-West Corridor Coordinating Committee:

Mayor Troy Pickard  
Four (4) Elected Members.

### **Ocean Reef Marina Committee**

**Role of the Committee** To provide leadership for, and oversight of, the Ocean Reef Marina project.

**Previous membership** Mayor Troy Pickard  
Cr Albert Jacob  
Cr Steve Magyar  
Cr Kerry Hollywood  
Cr Geoff Amphlett  
Cr Michele John  
Cr Brian Corr  
Cr Russ Fishwick

**Meeting details** Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

**Comment** The existing terms of reference for this committee are still considered appropriate.

Suggested membership to comprise of the Mayor, 2 North-Central Ward members and 5 elected members (one from each other ward).

**RECOMMENDATION** That Council, BY AN ABSOLUTE MAJORITY:

1 ESTABLISHES the Ocean Reef Marina Committee to provide leadership for, and oversight of, the Ocean Reef Marina project;

2 APPOINTS the following members to the Ocean Reef Marina Committee:

Mayor Troy Pickard	
Cr Albert Jacob	North-Central Ward
Cr Trona Young	North-Central Ward
North Ward	– one representative
Central Ward	– one representative
South-West Ward	– one representative
South-East Ward	– one representative
South Ward	– one representative

## **Policy Committee**

### **Role of the Committee To:**

- Make recommendations to Council on the development and review of Council and City policies to identify the direction of Council.
- Initiate and request the formulation and drafting of both Council and City policies.
- Devise and oversee the method of development (level and manner of community consultation) for the development of Council and City policies.
- Review the Council Policy Framework in order to ensure compliance with the provisions of the Local Government Act 1995."

### **Previous membership**

Cr Sue Hart  
Cr Kerry Hollywood  
Mayor Troy Pickard  
Cr Steve Magyar  
Cr Michele John  
Cr Russ Fishwick  
Cr Marie Macdonald

### **Meeting details**

Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

### **Comment**

The existing terms of reference for this committee are still considered appropriate.

Suggested membership to comprise of the Mayor and six elected members (one from each ward).

## **RECOMMENDATION**

That Council, BY AN ABSOLUTE MAJORITY:

### **1 ESTABLISHES the Policy Committee to:**

- Make recommendations to Council on the development and review of Council and City policies to identify the direction of Council.
- Initiate and request the formulation and drafting of both Council and City policies.
- Devise and oversee the method of development (level and manner of community consultation) for the development of Council and City policies.
- Review the Council Policy Framework in order to ensure compliance with the provisions of the Local Government Act 1995;

### **2 APPOINTS the following members to the Policy Committee:**

Mayor Troy Pickard	
North Ward	– one representative
North-Central Ward	– one representative
Central Ward	– one representative
South-West Ward	– one representative
South-East Ward	– one representative
South Ward	– one representative

## **Seniors Interests Advisory Committee**

### **Role of the Committee To:**

- oversee the strategic coordination of all seniors' issues across Council.
- provide advice to Council to ensure that the concerns of seniors are adequately represented in the City's planning processes and the strategic directions being developed for older people across the City.

### **Previous membership**

Cr Richard Currie	
Cr Brian Corr	
Community Member	(Ms Margaret March)
Community Member	(Ms Joy Coleman)
Community Member	(Ms Valerie Corey)
Community Member	(Ms Patricia Geary)
Association of Independent Retirees	(Mr Allyn Bryant)
Industry representative	(Ms Helen Attrill)
Industry representative	(Mr Kevan Rogerson)
Industry representative	(Mr Peter Boam)
Industry representative	(Ms Maria Bunn)
Industry representative	(Ms Lynda Waterman)

### **Comment**

It is recommended that establishment of this committee be deferred to enable Council to give further consideration to the approach it wants to take on the structure of the committee.

### **RECOMMENDATION**

That Council DEFERS consideration of establishing a Seniors Interests Advisory Committee until its meeting to be held on 18 December 2007.



## **Strategic Financial Management Committee**

### **Role of the Committee**

- 1 Promote and advocate sound financial management within the City and provide advice to the Council on strategic financial management issues;
- 2 In particular advise Council on:
  - (a) How funding can be achieved for any major capital works project before the Council makes a commitment to a project;
  - (b) Levels of service delivery – determine:
    - (i) which services to be provided;
    - (ii) Standards of service. Such standard will be determined with reference to:
      - best industry practice standards where applicable;
      - internally agreed standards which will be determined with reference to local community expectations;
  - (c) Preparation of the Plan for the Future with high priority being given to ensure that the Plan is achievable in the long term;
  - (d) Alignment of the Plan for the Future to the Council's Strategic Plan;
  - (e) Consideration of public submissions to the Plan for the Future;
  - (f) Final acceptance of the Plan for the Future;
- 3 Policy development and review of policies with financial implications for the City.

### **Previous membership**

Cr Michele John  
Cr Russ Fishwick  
Mayor Troy Pickard  
Cr Tom McLean  
Cr Steve Magyar  
Cr Geoff Amphlett  
Cr Brian Corr

### **Meeting details**

Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

### **Comment**

Suggested membership to comprise of the Mayor and six elected members (one from each ward).

### **RECOMMENDATION**

That Council, BY AN ABSOLUTE MAJORITY

- 1 ESTABLISHES the Strategic Financial Management Committee to:
  - (a) Promote and advocate sound financial management within the City and provide advice to the Council on strategic financial management issues;
  - (b) In particular advise Council on:
    - (i) How funding can be achieved for any major capital works project before the Council makes a commitment to a project;
    - (i) Levels of service delivery – determine:

- (A) which services to be provided;
- (B) Standards of service. Such standard will be determined with reference to:

- best industry practice standards where applicable;
- internally agreed standards which will be determined with reference to local community expectations;

- (iii) Preparation of the Plan for the Future with high priority being given to ensure that the Plan is achievable in the long term;
- (iv) Alignment of the Plan for the Future to the Council's Strategic Plan;
- (v) Consideration of public submissions to the Plan for the Future;
- (vi) Final acceptance of the Plan for the Future;

- (c) Policy development and review of policies with financial implications for the City.

2 APPOINTS the following members to the Strategic Financial Management Committee:

Mayor Troy Pickard	
North Ward	– one representative
North-Central Ward	– one representative
Central Ward	– one representative
South-West Ward	– one representative
South-East Ward	– one representative
South Ward	– one representative

### **Sustainability Advisory Committee**

**Role of the Committee** To recommend to the City of Joondalup Council on policy, advice and appropriate courses of action which promote sustainability, which is (1) environmentally responsible, (2) socially sound and (3) economically viable.

To provide advice to Council on items referred to the committee from the City of Joondalup Administration.

**Previous membership**

Cr Michele John	
Cr Sue Hart	
Cr Steve Magyar	
Cr Russ Fishwick	
Community Representative	(Mr Will Carstairs)
Edith Cowan University	(Ms Melanie Barter)
PhD Candidate, Edith Cowan University	(Ms U Goeft)
Community Representative	(Mr John Willet)
West Coast TAFE	(Mr Brett Dorney)
Community Representative	(Ms Wendy Herbert)

**Comment** It is recommended that establishment of this committee be deferred to enable Council to give further consideration to the approach it wants to take on the structure of the committee.

**RECOMMENDATION** That Council DEFERS consideration of establishing a Sustainability Advisory Committee until its meeting to be held on 18 December 2007.

## EXTERNAL COMMITTEES

### Community Board of Advice (Joondalup Health Campus)

<b>Role of the Committee</b>	To provide input into the direction, development and service of the hospital and advice to the Joondalup Health Campus CEO in accordance with the Joondalup Health Campus – DHSa for the treatment of public patients.
<b>Previous membership</b>	Cr Albert Jacob
<b>Meeting details</b>	A meeting is scheduled for 22 November 2007.
<b>Comment</b>	Since 1997 the City of Joondalup has provided a representative on the Community Board of Advice for the Joondalup Health Campus.
<b>RECOMMENDATION</b>	That Council NOMINATES One Elected Member to represent the City of Joondalup on the Community Board of Advice (Joondalup Health Campus).

### District Emergency Management Committee

<b>Role of the Committee</b>	<p>To:</p> <ul style="list-style-type: none"><li>• Encourage and support risk management planning at local committee level,</li><li>• Facilitate the training of local and district emergency management committee members;</li><li>• Develop and implement a coordinated emergency management exercise program;</li><li>• Improve awareness of emergency risk management in the district;</li><li>• Establish District Emergency Management Committee management processes and systems to support achievement of objectives.</li></ul>
<b>Meeting details</b>	Meetings are held bi-monthly and commence at 9.30 am for a duration of approximately 2 hours. A meeting is scheduled for 12 December 2007.
<b>Previous membership</b>	Cr Richard Currie Manager, Operations Services Senior Ranger, Ranger Services
<b>Comment</b>	<p>In accordance with the Emergency Management Act 2005 the City is required to participate in the Recovery phase of an emergency incident.</p> <p>The District Emergency Management Committee (DEMC) considers strategic matters and policy items associated with the operations of the Local Emergency Management Committee. DEMC is chaired by the District Police Superintendent and attended by the Manager Operations Services who is the designated Local Area Coordinator for the City.</p>
<b>RECOMMENDATION</b>	<p>That Council NOMINATES the following to represent the City of Joondalup on the District Emergency Management Committee:</p> <p>One Elected Member Manager, Operations Services Senior Ranger, Ranger Services</p>

### **Joondalup Business Association (Formerly the North West Metro Business Association)**

<b>Role of the Committee</b>	To represent the Joondalup Council's interests with respect to local business matters affecting the Council as presented by the Joondalup Business Association, the peak business body for the City	
<b>Previous membership</b>	Mayor Troy Pickard Cr Geoff Amphlett	(ex officio representative) (ex officio deputy)
<b>Comment</b>	<p>The Joondalup Business Association is the peak business body for the City. Council has, in the past, nominated one elected member representative and one deputy to the Joondalup Business Association to represent the Council's interests with respect to local business matters affect the Council.</p> <p>Council's representatives are ex officio members and do not have voting rights.</p>	
<b>Meeting details</b>	<p>Meetings are held on the second Tuesday of each month at the Joondalup Business Association, 4/189 Lakeside Drive, Joondalup. Meetings commence at 7.30 am for a duration of approximately one hour.</p> <p>Meetings are scheduled for:</p> <p>13 November 2007. 11 December 2007.</p>	
<b>RECOMMENDATION</b>	<p>That Council NOMINATES the following to represent the City of Joondalup on the Joondalup Business Association:</p> <p>One Elected Member as ex officio representative; and One Elected Member as ex officio deputy.</p>	

### **Joondalup Business Centre (Formerly Joondalup Business Incubator)**

<b>Role of the Committee</b>	<p>To represent the Joondalup Council's interests with respect to business matters affecting the Council that are presented by the Joondalup Business Centre (formerly know as the Joondalup Business incubator).</p> <p>The Role of the Joondalup Business Centre is to provide an alternative tenancy service, advisory, business development support and mentoring service for new business to start up and develop over a two-year period.</p>	
<b>Previous membership</b>	Cr Tom McLean Cr Geoff Amphlett	
<b>Meeting details</b>	<p>Meetings are held bi-monthly at the Joondalup Business Centre, 15 Barron Parade, Joondalup. Meetings commence at 12 noon for a duration of approximately one hour. A meeting is scheduled for 11 December 2007.</p>	

<b>Comment</b>	<p>Clause 10(2) of the Constitution of the Joondalup Business Centre allows for two Members from the City of Joondalup</p> <p>The Joondalup Business Centre is an incorporated entity under the Associations Incorporation Act 1987.</p> <p>Section 12 of the Associations Incorporation Act 1987 provides as follows:</p> <p style="padding-left: 40px;">12 Liability of officers, trustees and members</p> <p style="padding-left: 80px;">(1) An officer, trustee or member of an incorporated association is not by reason only of his being an officer, trustee or member liable in respect of the liabilities.</p> <p>Council's representatives have voting rights on this committee.</p>
<b>RECOMMENDATION</b>	That Council NOMINATES two Elected Members to represent the City of Joondalup on the Joondalup Business Centre.

#### **Joondalup Lotteries House Inc**

<b>Role of the Committee</b>	To provide secure, affordable accommodation for community organisations in the northern suburbs involved in supporting and/or delivering non-profit human services.
<b>Previous membership</b>	Director Planning and Community Development Manager Library and Community Development
<b>Meeting details</b>	Meetings are held every two months at Lotteries House, Joondalup. Meetings commence at 9.00 am for a duration of approximately two hours. A meeting is scheduled for 12 December 2007.
<b>Comment:</b>	<p>The City is entitled to nominate one representative who is a non-voting member.</p> <p>The City actively participates in this committee.</p>
<b>RECOMMENDATION</b>	That Council NOMINATES the Manager Library and Community Development to represent the City of Joondalup on the Joondalup Lotteries House Inc.

### **Local Emergency Management Committee**

<b>Role of the Committee</b>	To assist the Local Emergency Co-ordinator (Officer in Charge of Police sub-district) to develop and maintain effective emergency management arrangements for the local area
<b>Previous membership</b>	Manager Operations Services Senior Ranger, Ranger Services
<b>Meeting details</b>	Meetings are held bi-monthly at the City of Joondalup.  Meetings commence at 10.00 am for a duration of approximately 2 hours.  A meeting is scheduled for 5 December 2007.
<b>Comment</b>	In accordance with the Emergency Management Act 2005 the City is required to participate in the Recovery phase of an emergency incident.  The role of Local Emergency Management Committee (LEMC) is to participate in operational aspects of emergency management recovery and the City currently participates at an officer level.  It is considered that the current officer membership on LEMC is appropriate.
<b>RECOMMENDATION</b>	That Council NOMINATES the following to represent the City of Joondalup on the Local Emergency Management Committee:  Manager Operations Services Senior Ranger, Ranger Services

### **Mindarie Regional Council**

**Role of the Committee** The Mindarie Regional Council (MRC) was formed in 1987 to perform designated functions in connection with waste treatment and disposal.

**Previous membership** Cr Sue Hart  
Cr Kerry Hollywood

**Meeting details** Meetings are held bi-monthly at the offices of the various member Councils. Meetings commence at either 8.00 am (Special Council meetings) or 4.30 pm (Ordinary Council meetings) for a duration of approximately two hours. A meeting is scheduled for 13 December 2007.

**Comment** The City of Joondalup holds a one-sixth share in the (MRC) and, accordingly, is entitled to two regional Councillor representatives on the Council. It is recommended that Council nominates two elected members to represent it on the MRC.

At its meeting held on the 5 April 2005 (CJ050-04/05 refers) Council resolved in part that:

*"in the interests of good governance, AGREES that the City of Joondalup nominated representative on the Tamala Park Regional Council shall not be a member of the Mindarie Regional Council."*

At the Council meeting held on 20 September 2005, during discussion on Item CJ202-09/05 - Appointment of representatives to the Tamala Park Regional Council - it was recommended that when a report is presented to a future incoming Council, consideration be given to the Tamala Park Regional Council and Mindarie Regional Council each being represented by either the Mayor or Deputy Mayor in order that a senior level of representation be maintained.

**Meetings fees** Current meeting fees are:

Members' meeting fee - \$2,400 pa  
Chairman's meeting fee - \$6,000 pa

**RECOMMENDATION** That Council NOMINATES Two Elected Members to represent the City of Joondalup on the Mindarie Regional Council.



**North Metropolitan Regional Recreation Advisory Committee/North Metropolitan Region Recreation Advisory Group**

**Role of the Committee** A working party was convened to develop a proposal on the future role of the North Metropolitan Regional Recreation Advisory Committee.

Over the last six months representative local governments have reviewed the role and purpose of the North Metropolitan Regional Recreation Advisory Committee. The review was initiated as a result of the West Australian Local Government Association's Technical Reference Group, which was developed as a representative group of all local governments to discuss, make recommendations and lobby government funding bodies in relation to sport and recreation issues.

As a result of developing the West Australian Local Government Association's Technical Reference Group the need for a North Metropolitan Regional Recreation Advisory Committee has diminished.

At a meeting in October 2007, the North Metropolitan Regional Recreation Advisory Committee was dissolved and a new advisory group was developed on the basis of it being a less formal group that can discuss key issues and trends relating to sport and recreation in local government.

As a result of the change to the structure of the committee, there is no longer a need for a voting representative from the City or the requirement of Elected Members to be in attendance to achieve a quorum for the meeting to be conducted. However, the group will continue to invite Elected Members to attend to keep them up to date and be informed of current sport and recreation issues and trends.

**Previous membership** Cr Geoff Amphlett - Member  
Cr Marie Macdonald - Deputy

**Meeting details** A new meeting schedule is to be developed with the meeting frequency being reduced to two informal meetings of the North Metropolitan Regional Recreation Advisory Group and four officer meetings per year.

The two informal meetings per year will involve industry representatives, guest speakers and individual local governments discussing projects, trends and issues relating to the sport and recreation industry. The sessions will be aimed at providing informative and current information for Elected Members.

The first North Metropolitan Region Recreation Advisory Group meeting is to be held on 28 February 2008, to be held at the City of Wanneroo.

**Comment** The attendance of an Elected Member at meetings of the North Metropolitan Region Recreation Advisory Group is supported.

**RECOMMENDATION** That Council NOMINATES one Elected Member to represent the City of Joondalup on the North Metropolitan Region Recreation Advisory Group.

### **North West District Planning Committee**

**Role of the Committee** To provide a forum for discussion and recommendation on regional planning issues. The North West District Planning Committee is established in accordance with the provisions of the Planning and Development Act 2005.

**Previous membership** Cr Albert Jacob - Member  
Cr Sue Hart - Deputy

**Meeting details** Meetings are held every two months and are held rotationally at each member local government authority (Cities of Joondalup, Wanneroo and Stirling and Town of Vincent). Meetings commence at 8.30 am for a duration of approximately one hour.

A meeting is scheduled for 13 December 2007.

**Comment** Where a District Planning Committee has been established, each member local government will be entitled to one representative, being either the Mayor or a Councillor. The presiding person of the North West District Planning committee serves on the Perth Region Planning Committee.

It is recommended that an elected member and a deputy be nominated to the Committee, to provide input on pertinent issues affecting the development and maintenance of the Council's assets and built environment.

**RECOMMENDATION** That Council NOMINATES the following to represent the City of Joondalup on the North West District Planning Committee:

One Elected Member as representative; and  
One Elected Member as deputy.

### **North Western Metropolitan Regional Road Sub-Group**

<b>Role of the Committee</b>	The role of the North Metropolitan Regional Road Sub-Group is to review project submissions for the North West region in accordance with the criteria of the Metropolitan Regional Road Programme (MRRP) and make funding recommendations to the State Committee of the MRRP.	
<b>Previous membership</b>	<u>Member</u>	<u>Deputy</u>
	Mayor Troy Pickard Director Infrastructure Services	Cr Kerry Hollywood -
<b>Meeting details</b>	Meetings are held annually at the City of Joondalup (The last meeting was held in August 2007).	
<b>Comment</b>	The North Western Metropolitan Regional Road Sub-Group consists of representatives from the Cities of Stirling, Wanneroo, Joondalup and the Town of Vincent.	
<b>RECOMMENDATION</b>	That Council NOMINATES the following to represent the City of Joondalup on the North Western Metropolitan Regional Road Sub-Group:  One Elected Member as representative; One Elected Member as deputy; Director Infrastructure Services	

### **Small Business Centre (North West Metro) Inc**

(Formerly North West Metropolitan Business Enterprise Centre Committee of Management)

<b>Role of the Committee</b>	The objects of the Small Business Centre are to assist in the formation and development of new and sustainable small businesses through the provision of services in the North West Metropolitan region of Perth.  To provide the local business community with services and advice, which assist the establishment of the new businesses and enhance the development of existing enterprises.	
<b>Previous membership</b>	Cr Tom McLean	
<b>Meeting details</b>	Meetings are held on the second Wednesday of each month at Joondalup Business Association, 4/189 Lakeside Drive, Joondalup. Meetings are scheduled for:  14 November 2007. 12 December 2007.	
<b>Comment</b>	The Constitution of the Small Business Centre allows for one Member from the City of Joondalup. The City of Wanneroo is also a member to this entity and has appointed a Councillor.  The Small Business Centre is an incorporated entity under the Associations Incorporation Act 1987.	

Section 12 of the Associations Incorporation Act 1987 provides as follows:

12 Liability of officers, trustees and members

- (1) An officer, trustee or member of an incorporated association is not by reason only of his being an officer, trustee or member liable in respect of the liabilities.

It should be noted that the person appointed will be appointed as the Treasurer as the former City of Joondalup nominee held this position.

**RECOMMENDATION** That Council NOMINATES one Elected Member to represent the City of Joondalup on the Small Business Centre (North West Metro) Inc.

**Swan Catchment Council - Local Government Reference Group**

**Role of the Committee** The Swan Catchment Council (SCC) is one of six regional Natural Resource Management (NRM) groups in Western Australia that work with State and Local governments, industry and community groups to improve NRM in the Swan region. The SCC's Local Government Reference Group (LGRG) supports the involvement of the Metropolitan Local Governments in delivering 'Integrated Natural Resource Management' as a full partner with the State and Federal Governments.

**Previous membership** Cr B Corr

**Meeting details** Meeting locations vary between the Western Australian Local Government Association Office, Swan Catchment Council Office and member Local Governments.

A meeting is scheduled to be held from 12 noon to 3pm on 28 November 2007 at the Swan Catchment Council Chamber.

**Comment** It is recommended that the City continues to nominate a representative to this group.

**RECOMMENDATION** That Council NOMINATES One Elected Member to represent the City of Joondalup on the Swan Catchment Council – Local Government Reference Group.

### **Tamala Park Regional Council**

**Role of the Committee** To manage the development of portion of Lot 118 Mindarie.

**Previous membership** Mayor Troy Pickard  
Cr Michele John

**Meeting details** Meetings are held bimonthly at the various member Councils' offices. Meetings commence at 5.30 pm for a duration of approximately 2 hours. A meeting is scheduled for 6 December 2007.

**Comment** The Tamala Park Regional Council (TPRC) has been recently established for the development of approximately 165 hectares of Lot 118 Mindarie. The seven owner Councils being Cities of Perth, Wanneroo, Stirling and Joondalup and the Towns of Victoria Park, Vincent and Cambridge have elected to use the vehicle of a Regional Council to manage the development of in excess of 2000 residential lots over an estimated 12-year period.

The City of Joondalup holds a one-sixth share in TPRC and accordingly is entitled to two representatives on the Council.

At its meeting held on the 5 April 2005 (CJ050-04/05 refers) Council resolved in part that:

*"in the interests of good governance, AGREES that the City of Joondalup nominated representative on the Tamala Park Regional Council shall not be a member of the Mindarie Regional Council."*

At the Council meeting held on 20 September 2005, during discussion on Item CJ202-09/05 - Appointment of representatives to the Tamala Park Regional Council - it was recommended that when a report is presented to a future incoming Council, consideration be given to the Tamala Park Regional Council and Mindarie Regional Council each being represented by either the Mayor or Deputy Mayor in order that a senior level of representation be maintained.

**Meetings fees** Current meeting fees are:

Members' meeting fee - \$2,400 pa plus \$1,000 allowance

Chairman's meeting fee - \$6,000 pa plus \$3,000 allowance.

The meeting fees are currently under review and will be considered on 6 December 2007.

**RECOMMENDATION** That Council NOMINATES Two Elected Members to represent the City of Joondalup on the Tamala Park Regional Council:

## **WA Local Government Association – North Metropolitan Zone**

**Role of the Committee** The North Metropolitan Zone is comprised of the three north metropolitan local governments, these being the Cities of Joondalup, Stirling and Wanneroo. The Zone is a WA Local Government Association (WALGA) endorsed forum that deals with issues that affect the Zone members both regionally and operationally as local governments. Matters of concern that affect the Zone are forwarded to WALGA for consideration.

**Meeting details** Five meetings are held each year and are rotated between the offices of member Councils. Meetings commence at 6.00 pm for a duration of approximately two hours.

A meeting is scheduled for 29 November 2007 to be held at the City of Wanneroo.

<b>Previous membership</b>	<u>Member</u>	<u>Deputy</u>
	Mayor Troy Pickard	Cr Sue Hart
	Cr Richard Currie	Cr Michele John
	Cr Steve Magyar	Cr Albert Jacob
	Cr Tom McLean	Cr Kerry Hollywood

**Comment** The Council is entitled to four (4) members to serve on the Local Government Association of WA – North Metropolitan Zone.

The Western Australian Local Government Association is the organisation that represents all member Councils. Active participation in this Zone allows issues to be raised at a State level.

**RECOMMENDATION** That Council NOMINATES the following to represent the City of Joondalup on the Local Government Association of WA – North Metropolitan Zone:

Four Elected Members as representatives;  
Four Elected Members as deputies.

### **Yellagonga Regional Park Community Advisory Committee**

<b>Role of the Committee</b>	The Yellagonga Regional Park Community Advisory Committee was established by the Department of Environment and Conservation to provide a regular forum to hear public opinion and exchange advice on management issues affecting the park. The Committee assists in implementing the Yellagonga Regional Park Management Plan and projects lists for the park.	
<b>Previous Membership</b>	<u>Member</u>	<u>Deputy</u>
	Cr Brian Corr Conservation Officer	Cr Marie Macdonald -
<b>Meeting details</b>	Meetings are held bi-monthly at the offices of the Department of Conservation and Land Management in Wanneroo.  Meetings commence at 5.00 pm for a duration of approximately two hours.  A meeting is scheduled for 22 November 2007.	
<b>Comment</b>	This is a committee instigated by the Department of Conservation and Land Management. It mainly is concerned with operational matters associated with the management of Yellagonga Regional Park.	
<b>RECOMMENDATION</b>	That Council NOMINATES the following to represent the City of Joondalup on the Yellagonga Regional Park Community Advisory Committee:  One Elected Member as representative; One Elected Member as deputy; Conservation Officer.	