









## **EXTRACTS FROM GNC GUIDELINES**

### **NAMING OF PARKS AND RESERVES**

#### **General Guidelines**

- Priority will be given to the naming of parks and reserves after an adjacent street or feature to maximise the identification of that park or reserve with an area. The 'road type' is not to be included as part of the name.
- 'Reserve' is only to be used as part of the name if the whole of the area to be named is reserved under the *Land Administration Act 1997* and therefore has a reserve number.
- Names that commemorate or may be construed to commemorate living persons will not be considered for parks or reserves over 1ha.
- Proposals to name parks or reserves should include evidence of strong community support for the name. This support can be ascertained by some of the following:-
  - Advertising proposals to name parks and reserves in local papers, inviting comments.
  - Advertising proposals to name parks and reserves in local libraries.
  - Erection of signs on the park or reserve, advising of the proposed name.
  - Advising residents in the area surrounding the park or reserve of the proposed name in writing.
  - Advising local progress associations of proposed names and requesting their comments.
- For personal names, the person being honoured by the naming should have either had a direct long-term association with the area, or have made a significant contribution to the area of the proposed park or reserve, or the State. Association or contribution can include:-
  - Two or more terms of office on a local government council.
  - Twenty or more years' association with a local community group or service club. Action by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community or area.
- Service to the community or organisation must have been voluntary.
- Given names may be included as part of the naming proposal, and given and surname combinations are acceptable.
- Death and former ownership of land are not acceptable reasons for proposing a name, unless previous criteria apply.

#### **Naming of Parks and Reserves under 1ha**

1. The approval of the Minister for Land Information is not required, but Landgate must be advised of all names assigned.
2. The names of living persons are acceptable except for those persons holding any form of public office.
3. The general guidelines listed above shall apply for the naming of such parks and reserves.

#### **Naming of Ovals, Pavilions, etc**

1. Components of reserves (e.g. pavilions, ovals, gardens, etc.) may be named in honour of living community members who have contributed towards the establishment of the particular feature or towards the community in general.
2. The approval of the Minister for Land Information is not required for such names when the park or reserve has already been named as a whole. Landgate should be informed of the name if it is to be included on maps.

#### **Renaming of Parks and Reserves**

1. Names chosen for parks and reserves are expected to be permanent, and renaming is discouraged. If renaming is proposed because of some exceptional circumstance, the general guidelines will apply.
2. Evidence of substantial community support for a change of name must be provided.

#### **Advice to Landgate**

All naming proposals for parks and reserves shall include:-

1. Proof of community support, including evidence of consultation.
2. A map showing the location of the park or reserve.
3. The reason for the choice of name.
4. For personal names: biographical details, including dates of birth and death (if relevant), length and years of service or association.

Advice of names assigned to parks and reserves under 1ha should also include the above details so that these names can be included on maps and in the names database.

## POLICY 7-6 – NAMING OF PUBLIC FACILITIES

<b>STATUS:</b>	<b>City Policy</b> - <i>A policy that is developed for administrative and operational imperatives and has an internal focus.</i>  <i>Developed by the Policy Committee and/or the administration and adopted by Council.</i>
<b>RESPONSIBLE DIRECTORATE:</b>	Planning and Community Development
<b>OBJECTIVE:</b>	To provide a policy for the naming of public facilities.

---

### STATEMENT:

The Chief Executive Officer shall arrange for the naming of streets and reserves, and the allocation of house numbers.

All naming of streets, reserves and buildings shall be in accordance with the Geographic Names Committee guidelines.

Parks and Reserves shall be named after an adjacent boundary road, where possible, to facilitate ease of identification.

The Chief Executive Officer shall liaise with Directors in determining the names of Council buildings and make a recommendation to the Council.

Buildings and facilities shall be named after the locality in which they reside or after an adjacent road, where possible, to facilitate ease of identification.

Notwithstanding the foregoing, exceptions may be permitted with the prior approval of Council.

---

Amendments:	CJ213-06/99, CJ206-10/05, CJ207-10/07
Related Documentation:	Delegated Authority Manual
Issued:	October 2007