

THE SCOPE OF THE CONSULTANCY SERVICES

The Scope of the Consultancy Services is as follows:

1. Roads

- 'Roman' Road Data Acquisition
- Network Modelling and Works Programming (existing contractor)
- Unit Costing and Valuations (existing contractor)
- Street Lighting (Feature and Standard)

2. Bridges

- Bridge Inspections

3. Drainage

- Storm Water Drainage Data Acquisition
- Drainage Condition Inspections

4. Buildings

- Building Condition Inspections
- Building Replacement Valuations
- Building Renewal Works Programming
- Property (Land) Valuations

5. Parks

- Parks Condition Inspections
- Parks Valuations
- Reticulation Systems Condition Inspections
- Play Equipment Risk Management Inspections
- Tree Risk Management Inspections

6. Paths

- Paths Condition Inspections
- Paths Valuations
- Paths Risk Management Inspections

7. General

- Other Asset Data Acquisition
- Other Asset Condition Inspections
- Other Asset Valuations
- Database Development
- Database Maintenance
- Renewal Programming (various)
- Maintenance Planning
- Asset Management Plans
- Community Consultation
- Levels of Service
- Project Management
- Plant and Equipment
- Demand Forecasting
- Auditing Advice

TENDER SELECTION CRITERIA

The Selection Criteria for Tender Number 032-06/07

CAPACITY

- A brief history of the company addressing the period of time in business, the number of full time employees and the principal location of the business;
- Key personnel dedicated to the Contract;
- The structure of the business and details of the support team proposed for the Contract including the skills of equipment operators and the following details of key personnel:
 - Qualifications;
 - Professional or Business Associations;
 - Length of Service;
 - Industry Experience – emphasis on similar requirements seeking details of the scope, person's role, involvement and the outcome;
- Details of any specialised facilities, systems or equipment that will be used;
- Local infrastructure including after hours contacts for emergency requirements and the ability to provide additional personnel and resources if required.

DEMONSTRATED UNDERSTANDING OF THE REQUIRED TASKS

- Appreciation of the requirements;
- Outline of the proposed methodology.

DEMONSTRATED EXPERIENCE IN COMPLETING SIMILAR PROJECTS

- Scope of work (detailed) and Outcomes;
- Similarities between those Contracts and this requirement;
- Period and dates of Contracts;
- Referee contacts – Minimum 3.

SOCIAL AND ECONOMIC EFFECTS ON THE LOCAL COMMUNITY

- Maintain or increase opportunities for local employment;
- Maintain or increase arrangements with both Goods and Services;
- Providers within the local community;
- Provide value added services to the City.