

Agenda **Briefing Session**

A BRIEFING SESSION WILL BE HELD IN **CONFERENCE ROOM 1**
JOONDALUP CIVIC CENTRE
BOAS AVENUE, JOONDALUP

ON **TUESDAY, 9 DECEMBER 2008**
COMMENCING AT **6.30 pm**

PUBLIC QUESTION TIME

Members of the public are requested to lodge questions in writing by close of business on **Monday, 8 December 2008**

Answers to those questions received within that timeframe will, where practicable, be provided in hard copy form at the Briefing Session.

QUESTIONS TO

council.questions@joondalup.wa.gov.au
PO Box 21 Joondalup WA 6919

GARRY HUNT
Chief Executive Officer

www.joondalup.wa.gov.au

5 December 2008

BRIEFING SESSIONS

The following procedures for the conduct of Briefing Sessions were adopted at the Council meeting held on 18 December 2007:

INTRODUCTION

The modern role of the Elected Council is to set policy and strategy, and provide goals and targets for the local government (City of Joondalup). The employees, through the Chief Executive Officer, have the task of implementing the decisions of the Elected Council.

A well-structured decision-making process that has established procedures will provide the elected body with the opportunity to:

- have input into the future strategic direction set by the Council;
- seek points of clarification;
- ask questions;
- be given adequate time to research issues;
- be given maximum time to debate matters before the Council;

and ensure that the elected body is fully informed to make the best possible decision for all the residents of the City of Joondalup.

PURPOSE OF BRIEFING SESSIONS

Briefing Sessions will involve Elected Members, staff, and external advisors (where appropriate) and will be open to the public.

Briefing Sessions will provide the opportunity for Elected Members to be equally informed and seek additional information on matters prior to the presentation of such matters to the next ordinary meeting of Council for formal consideration and decision.

PROCEDURES FOR BRIEFING SESSIONS

The following procedures will apply to Briefing Sessions that are conducted by the City of Joondalup.

- 1 Briefing Sessions will be open to the public except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the Local Government Act 1995.
- 2 Dates and times for Briefing Sessions will be set well in advance where practicable, and appropriate notice given to the public.
- 3 The Chief Executive Officer will ensure timely written notice and an agenda for each Briefing Session will be provided to all Elected Members, Members of the public and external advisors (where appropriate).

- 4 The Mayor is to be the Presiding Member at Briefing Sessions. If the Mayor is unable or unwilling to assume the role of Presiding Member, then the Deputy Mayor may preside at the Briefing Session. If the Deputy Mayor is unable or unwilling, those Elected Members present may select one from amongst themselves to preside at the Briefing Session.
- 5 There is to be no debate amongst Elected Members on any matters raised during the Briefing Session;
- 6 Relevant employees of the City will be available to make a presentation or respond to questions on matters listed on the agenda for the Briefing Session;
- 7 All Elected Members will be given a fair and equal opportunity to participate in the Briefing Session;
- 8 The Presiding Member will ensure that time is made available to allow for all matters of relevance to be covered;
- 9 Elected Members, employees and relevant consultants shall disclose their interests on any matter listed for the Briefing Sessions. When disclosing an interest the following is suggested:
 - (a) Interests are to be disclosed in accordance with the provisions of the Local Government Act 1995 and the City's Code of Conduct.
 - (b) Elected Members disclosing a financial interest will not participate in that part of the Session relating to the matter to which their interest applies and shall depart the room;
 - (c) Employees with a financial interest in a matter may also consider it appropriate to depart the room when the matter is being considered.
- 10 Elected Members have the opportunity to request matters to be included on the agenda for consideration at a future Briefing Session at Item 10 on the Briefing Session agenda.
- 11 A record shall be kept of all Briefing Sessions. As no decisions are made at a Briefing Session, the record need only be a general record of the items covered but shall record any disclosure of interests as declared by individuals. A copy of the record is to be forwarded to all Elected Members.
- 12 Members of the public may make a deputation to a Briefing Session by making a written request to the Mayor by 4pm on the working day immediately prior to the scheduled Briefing Session. Deputations must relate to matters listed on the agenda of the Briefing Session.
- 13 Other requirements for deputations are to be in accordance with the Standing Orders Local Law where it refers to the management of deputations.

PROCEDURES FOR PUBLIC QUESTION TIME

The following procedures for the conduct of Public Question Time were adopted at the Council meeting held on 18 December 2007:

Questions asked verbally

- 1 Members of the public are invited to ask questions at Briefing Sessions. Questions asked at a Briefing Session must relate to a matter contained on the agenda.
- 2 A register will be provided for those persons wanting to ask questions to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and address.
- 3 Public question time will be limited to two minutes per member of the public, with a limit of two verbal questions per member of the public.
- 4 Statements are not to precede the asking of a question during public question time. Statements should be made during public statement time.
- 5 Members of the public are encouraged to keep their questions brief to enable everyone who desires to ask a question to have the opportunity to do so.
- 6 Public question time will be limited to the legislative minimum of 15 minutes. Public question time is declared closed following the expiration of the allocated 15 minute time period, or earlier if there are no further questions. The Presiding Member may extend public question time in intervals of ten minutes, but the total time allocated for public question time is not to exceed thirty five (35) minutes in total.
- 7 Questions are to be directed to the Presiding Member and shall be asked politely, in good faith, and are not to be framed in such a way as to reflect adversely or to be defamatory on a particular Elected Member or City employee. The Presiding Member shall decide to:
 - accept or reject any question and his/her decision is final;
 - nominate a member of the Council and/or City employee to respond to the question;
 - take a question on notice. In this case a written response will be provided as soon as possible, and included in the agenda of the next briefing session.
- 8 Where an Elected Member is of the opinion that a member of the public is:
 - asking a question at a Briefing session that is not relevant to a matter listed on the agenda, or;
 - making a statement during public question time;they may bring it to the attention of the Presiding Member who will make a ruling
- 9 Questions and any response will be summarised and included in the notes of the Briefing Session.

- 10 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

Questions in Writing

- 1 Members of the public may submit questions to the City in writing.
- 2 Questions must relate to a matter contained on the agenda.
- 3 The City will accept a maximum of 5 written questions per member of the public. To ensure equality and consistency, each part of a multi-part question will be treated as a question in its own right.
- 4 Questions lodged by the close of business on the working day immediately prior to the scheduled Briefing Session will be responded to, where possible, at the Briefing Session. These questions, and their responses, will be distributed to Elected Members and made available to the public in written form at the meeting.
- 5 The Presiding Member shall decide to accept or reject any written question and his/her decision is final. Where there is any concern about a question being offensive, defamatory or the like, the Presiding Member will make a determination in relation to the question. Questions determined as offensive, defamatory or the like will not be published. Where the Presiding Member rules questions to be out of order, an announcement to this effect will be made at the meeting, including the reason(s) for the decision.
- 6 The Presiding Member may rule questions out of order where they are substantially the same as questions previously submitted and responded to.
- 7 Written questions unable to be responded to at the Briefing Session will be taken on notice. In this case, a written response will be provided as soon as possible and included on the agenda of the next Briefing Session.
- 8 A person who submits written questions may also ask questions at a Briefing Session and questions asked verbally may be different to those submitted in writing.
- 9 Questions and any response will be summarised and included in the notes of the Briefing Session.

- 10 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

DISCLAIMER

Responses to questions not submitted in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

PROCEDURES FOR PUBLIC STATEMENT TIME

The following procedures for the conduct of Public Statement Time were adopted at the Council meeting held on 18 December 2007:

- 1 Members of the public are invited to make statements at Briefing Sessions. Statements made at a Briefing Session must relate to a matter contained on the agenda.
- 2 A register will be provided for those persons wanting to make a statement to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and address.
- 3 Public statement time will be limited to two minutes per member of the public.
- 4 Members of the public are encouraged to keep their statements brief to enable everyone who desires to make a statement to have the opportunity to do so.
- 5 Public statement time will be limited to a maximum of 15 minutes. Public statement time is declared closed following the 15 minute allocated time period, or earlier if there are no further statements.
- 6 Statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee.
- 7 Where an Elected Member is of the opinion that a member of the public is making a statement at a Briefing session, that is not relevant to a matter listed on the draft agenda, they may bring it to the attention of the Presiding Member who will make a ruling.
- 8 A member of the public attending a Briefing Session may present a written statement rather than making the Statement verbally if he or she so wishes.
- 9 Statements will be summarised and included in the notes of the Briefing Session.

DEPUTATION SESSIONS

Council will conduct an informal session on the same day as the Briefing Session in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup, commencing at 6.30 pm where members of the public may present deputations by appointment only. (Please note that deputation requests are to be received by no later than 4.00 pm on the Monday prior to a Briefing Session.)

A time period of fifteen (15) minutes is set-aside for each deputation, with five (5) minutes for Elected members' questions. Deputation sessions are open to the public.

* *Any queries on the agenda, please contact Council Support Services on 9400 4369*

CITY OF JOONDALUP – BRIEFING SESSION

to be held in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup on **TUESDAY, 9 DECEMBER 2008** commencing at **6.30 pm**

ORDER OF BUSINESS

- 1 OPEN AND WELCOME**
- 2 DEPUTATIONS**
- 3 PUBLIC QUESTION TIME**

The following questions were submitted to the Briefing Session held on 18 November 2008:

Mr B Hutchinson, Greenwood:

Re: Item 17 – Shared Use Agreements – Parks and Recreation Facilities

Q1 *Why haven't I been consulted by the Department of Education or the City of Joondalup?*

Q2 *Why has this policy taken precedence to the detriment of residents, and in our opinion, the schools and pupils?*

A1&2 At present there is no Council decision in place for shared use. This report is to put a mechanism in place. There is no intention to exclude the residents or community from the process. Your comments will be listened to.

Mrs H Chester, Kingsley:

Re: Item 17 – Shared Use Agreements – Parks and Recreation Facilities

Q1 *Has the Council been given a guarantee by the Department of Education or the State Government that the extra land will not be claimed for use by the school?*

A1 No guarantees have been given. The City has received a plan for the development of the site on which it has sought approval from the Western Australian Planning Commission (WAPC) to consult. The WAPC will be the determining authority on any future application in relation to the site.

Mr J Chester, Kingsley:

Re: Item 17 – Shared Use Agreements – Parks and Recreation Facilities

Q1 Has a risk analysis been undertaken regarding the safety of children, particularly in the light of the recent attacks on primary school children?

A1 The City does conduct risk assessments. This aspect has not been given a lot of attention and your bringing it to the City's attention is appreciated.

Q2 In terms of Penistone Park, will day time users such as people walking their dogs be consulted regarding what impact any shared use would have on them?

A2 The City's public participation process would normally take this matter further. It appears that the issue has not been clearly set out, so the report will be modified prior to the Council meeting.

Mrs D Kelly, Greenwood:

Re: Item 17 – Shared Use Agreements – Parks and Recreation Facilities

Q1 A basketball court will be placed immediately outside my front door. This will diminish my amenity, peace of mind and devalue my property. No one has consulted me. What would Councillors do in my position?

A1 It is suggested you contact the City's Manager of Approvals Planning and Environmental Services. He will have an officer investigate your concerns and ascertain where the school process is. You can then decide what avenues are open to you.

Q2 What will happen should there be an issue with the safety of children whilst playing on the oval?

A2 The situation that is in place at the time will determine what happens.

Mrs M Zakrevsky, Mullaloo:

Re: Item 17 – Shared Use Agreements – Parks and Recreation Facilities

Q1 In consultation with residents, will the issue of 'dog free' parks be entertained on those parks where children play sport? Can this be considered as a health issue?

A1 No, it will not be part of the consultation. If any residents wish to apply to Council to have a park declared dog free, Council will consider those applications on their merit.

4 PUBLIC STATEMENT TIME

The following statements were raised verbally at the Briefing Session on 18 November 2008:

Mr J Ballington, Hillarys:

Mr Ballington spoke in relation to Item 12 – Petition – Installation of median island at the Intersection of Amalfi Drive and Marbella Drive, Hillarys.

Mrs H Chester, Kingsley:

Mrs Chester spoke in relation to Item 17 – Shared Use Agreements – Parks and Recreation Facilities.

Mr B Hutchinson, Greenwood:

Mr Hutchinson spoke in relation to Item 17 – Shared Use Agreements – Parks and Recreation Facilities.

Mrs D Kelly, Greenwood:

Mrs Kelly spoke in relation to Item 17 – Shared Use Agreements – Parks and Recreation Facilities.

5 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence previously approved

Councillor Michele John	3 December 2008 – 12 December 2008 inclusive
Mayor Troy Pickard	9 December 2008

6 DECLARATIONS OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY

Disclosure of Financial Interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision making process if they have disclosed their interest.

Disclosure of interest affecting impartiality

Elected members and staff are required under the Code of Conduct, in addition to declaring any financial interest, to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected member/employee is also encouraged to disclose the nature of the interest.

Name/Position	Mr Mike Smith, Manager Governance & Marketing
Item No/Subject	Item 26 – 2008/09 Sports Development Program – Round 1
Nature of interest	Interest that may affect impartiality
Extent of Interest	Mr Smith is a life member of the Joondalup Districts Cricket Club

7 REPORTS

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9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10 REPORTS/PRESENTATIONS REQUESTED BY ELECTED MEMBERS

LATE ITEMS / ADDITIONAL INFORMATION

In the event that further documentation becomes available prior to this Briefing Session, the following hyperlink will become active:

[Additional Information 091208.pdf](#)

ITEM 1 EXECUTION OF DOCUMENTS - [15876]

WARD: All

RESPONSIBLE DIRECTOR: Mr Garry Hunt
Office of CEO

PURPOSE

For Council to note the documents executed by means of affixing the Common Seal by the Mayor and Chief Executive Officer for the period 5 November 2008 to 25 November 2008.

EXECUTIVE SUMMARY

The City of Joondalup enters various agreements by affixing its Common Seal. The Local Government Act 1995 states that the City is a body corporate with perpetual succession and a common seal. Those documents that are to be executed by affixing the Common Seal or signed by the Mayor and the CEO are reported to the Council for information on a regular basis.

BACKGROUND

Not Applicable.

DETAILS

The following documents have been executed by affixing the Common Seal.

Document:	Section 70A Notification
Parties:	City of Joondalup and SB & RE Westacott
Description:	Section 70A Notification to restrict occupation of the ancillary accommodation at Lot 172 (63) Carr Street, Warwick to dependent member(s) of the family of the occupier(s) of the main dwelling on the Land.
Date:	05.11.08
Signed/Sealed:	Sealed

Document:	Withdrawal of Caveat
Parties:	City of Joondalup and Zangel Pty Ltd
Description:	Temporary Withdrawal of Caveat #93026 to enable the registration of an extension of lease over Lot 2 (269) Eddystone Avenue, Beldon
Date:	25.11.08
Signed/Sealed:	Sealed

Issues and options considered:

Not Applicable.

Link to Strategic Plan:

Some of the documents executed by affixing the common seal may have a link to the Strategic Plan on an individual basis.

Legislation – Statutory Provisions:

Sub-sections (2) and (3) of section 2.5 of the Local Government Act 1995 states:

- (2) The local government is a body corporate with perpetual succession and a common seal.
- (3) The local government has the legal capacity of a natural person.

Risk Management considerations:

Not Applicable.

Financial/Budget Implications:

Some of the documents executed by the City may have financial and budget implications.

Policy Implications:

Not Applicable.

Regional Significance:

Not Applicable.

Sustainability Implications:

Not Applicable.

Consultation:

Not Applicable.

COMMENT

The various documents that have been executed by affixing the Common Seal of the City of Joondalup are submitted to the Council for information.

ATTACHMENTS

Nil.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council NOTES the schedule of documents covering the period 5 November 2008 to 25 November 2008 executed by means of affixing the common seal.

ITEM 2 LANDSCAPE MASTER PLAN – [24592]

WARD: All

RESPONSIBLE DIRECTOR: Mr Ian Cowie
Governance and Strategy

PURPOSE/ EXECUTIVE SUMMARY

To seek Council endorsement of the Landscape Master Plan 2009-2019 (LMP) shown as Attachment 1 to this Report.

BACKGROUND

In February 2007, a desktop review of landscape planning and management within the City of Joondalup was undertaken. The purpose of this study was to assess the City's current approach to landscape master planning and to develop new principles and concepts to underpin a future LMP. These principles and concepts were developed in alignment with community expectation and sustainable environmental management.

Council at its meeting on 18 March 2008 (CJ034-03/08 refers) resolved inter alia to

“REQUEST the development of a Strategic Landscape Master Plan to specifically guide the implementation of landscape planning within the City.”

DETAILS

Council at its meeting on 18 March 2008 endorsed the aim and principles for the City's landscape master planning program to guide the development of landscape planning concepts, and the development of a strategic LMP.

Aim and Key Principles

The aim of landscape master planning is to clarify and develop City policy and planning for landscaping within the City's jurisdiction.

The adopted principles will:

- 1 Provide an image for the City in its CBD and entry points of high visibility that demonstrates the use of colour and indigenous species that exemplify the biodiversity of Joondalup;
- 2 Provide more opportunities for passive recreational pursuits in 'natural' bushland ecosystems;
- 3 Increase active and passive recreational opportunities within attractive and functional created landscapes incorporating expanses of irrigated turf, maintained native garden beds and rehabilitating more natural bushland areas;
- 4 Provide attractive and functional streetscapes i.e. verges and medians;
- 5 Provide attractive created landscapes and maintained native garden beds around key community facilities;

- 6 Provide a wide range of purpose built sporting grounds based mostly on areas of irrigated turf where community utilisation can be maximised;
- 7 Provide an effective response to the issue of climate change through reducing overall water consumption patterns across the City where appropriate;
- 8 Ensure that the City's Town Planning Scheme and development plans for commercial and residential development reflect the principles of landscape master planning;
- 9 Ensure community awareness and engagement occurs during planning and implementation processes.

The City has completed extensive research and has developed the key focus areas and relevant actions to support the ongoing implementation of landscaping projects within the City.

The LMP comprises the following Key Focus Areas:

- A City-Wide Landscaping Image
- Management and Development
- Joondalup CBD
- Parks
- Verges and Medians
- Community Building Surrounds

Each Key Focus Area has specific objectives and associated actions. The LMP is a 10 year plan given the long term nature of the extensive works detailed in the Plan.

The City has already embarked on the implementation of Iconic Verge and Median Projects namely Burns Beach Road and Hodges Drives and an Individual Landscaping Plan is being developed for the first pilot park project which will be Emerald Park in Edgewater. Budget allocations have been allowed in the 2008/09 budget for these projects to commence.

Issues and options considered:

Council may decide to:-

Option 1: Adopt the Landscape Master Plan

It is recommended that Option 1 is supported.

Option 2: Request changes or re-writing of the LMP

Given that Council has already adopted the aim and principles for LMP, it is only the key focus areas and associated actions that should be changed, if required. It should be noted that the actions have been determined to support operational imperatives and major changes to actions may not deliver the desired outcomes for landscape master planning.

Option 3: Not adopt the LMP

Not adopting the LMP would result in the City not being able to achieve its desired outcomes for landscaping.

Option 4: Advertise the LMP to seek community comment on the proposed Plan.

The Council has already adopted the framework, aim and principles for the LMP. It should be noted that if the LMP in its current form were to be put to community consultation the aims and the principles cannot be changed given Council's previous decision. Therefore, only the actions could be subject to community consultation, however given they are relatively high level and quite specific to the needs of the City, opportunities for community consultation will be provided during the planning and implementation of specific projects.

Link to Strategic Plan:

This report links with two of the key focus areas – Caring for the Environment and City Development.

The City's recently adopted Environment Plan has three key actions relating to landscape master planning.

- Action 1.1.1 Develop a comprehensive Landscape Master Plan that incorporates environmental aspects;
- Action 1.1.2 Develop a generic Parks Management Plan for the City (i.e. template and user guide);
- Action 1.1.3 Develop individual Parks Management Plans in accordance with the generic Parks Management Plan. (Note Individual Management Plans will also be developed for verge/medians and building surrounds).

Legislation – Statutory Provisions:

There are currently no legislative requirements for the City to adopt landscape master planning. However, recent State Government legislation now requires local governments to assess and reduce water usage within prescribed limits which can be largely achieved through the implementation of actions contained in the LMP.

Risk Management considerations:

A key operational and financial risk for landscape master planning will be the costs associated with the implementation and ongoing maintenance of landscaping works. It is therefore important that pilot and iconic projects are the subject of a cost benefit analysis.

Another risk may be the reaction of the community to changing the profile of parks. The community will need to be engaged and advised through effective consultation during the planning and implementation of individual landscaping projects.

Financial/Budget Implications:

The Landscape Master Plan is not a funded Plan. Individual on ground projects will be determined on an annual basis and funding will be allocated through the annual budget process.

Policy Implications:

The landscape master planning proposal has a link to the City's Sustainability Policy. It will also link in with the City's commitment to designing out crime and the detailed planning stages of individual open space areas will take this aspect into account.

Regional Significance:

The City may consider partnerships with other local governments in undertaking projects, particularly those that share common boundaries. It is understood that the City of Stirling has commenced piloting similar water-saving concepts to those contained in the LMP. This may provide partnership opportunities going forward.

Sustainability Implications:

Effective landscape master planning has the potential to produce long-term sustainability for the City's public open spaces.

Consultation:

A key component of landscape master planning will be the need for community consultation, engagement and education. The LMP sets out a series of actions that will engage and educate the community about the City's landscaping objectives. This will occur as key on ground projects are planned and implemented. A specific process for community engagement will be developed and implemented for all relevant individual landscaping projects as detailed within the actions of this Plan.

COMMENT

The City of Joondalup has a significant opportunity to become a leader in climate change response whilst retaining public amenity within public open spaces. Developing and maintaining public open spaces, verges/medians and building surrounds are critical aspects of the core business of local government. This is particularly true in the current environment, when much pressure is placed upon local government to explore better ways of managing public spaces in response to climate change challenges.

The LMP will directly support the objectives of other key plans the City has developed, or is in the process of developing, including the ICLEI Water Action Plan and the Department of Water's Water Conservation Plan. Furthermore, the approach being taken by the City has been acknowledged by the Department of Water, who awarded the City a high commendation at its recent Water Awards.

As part of the LMP processes, all of the City's public open space, verges/medians and building surrounds are currently being assessed on the basis of pre-formulated criteria to determine their priority for landscape master planning.

This priority listing will lead to a schedule of works to enable Individual Landscaping Plans for parks, verges/medians and building surrounds to be developed over time, as priority dictates. An initial priority listing will be developed as an action of the LMP.

It should be noted that the LMP will provide a program of works that will likely span a 10-20 year rolling program, depending on the results of the prioritising of works and the resources required. It is envisaged that the program of works to be developed would replace the Dry Parks Program of the Capital Works Program and that the Landscape Master Planning Program will be implemented once pilot and iconic projects have been completed and evaluated.

ATTACHMENTS

Attachment 1 – Landscape Master Plan 2009-2019

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council ADOPTS the Landscape Master Plan 2009-2019 shown as Attachment 1 to this Report.

Appendix 1 refers

To access this attachment on electronic document, click here: [Attach1brf091208.pdf](#)

ITEM 3 ICLEI LOCAL ACTION FOR BIODIVERSITY – BIODIVERSITY ACTION PLAN – [24592]

WARD: All

**RESPONSIBLE
DIRECTOR:** Mr Ian Cowie
Governance and Strategy

PURPOSE/ EXECUTIVE SUMMARY

To seek Council endorsement of the City of Joondalup Biodiversity Action Plan (BAP) in order to complete Step 3 and Step 4 of the International Council for Local Environmental Initiatives (ICLEI) Local Action for Biodiversity (LAB) project.

BACKGROUND

The LAB Project is an ICLEI partnership project, involving 21 cities from around the world, to enhance the profile, planning and management of biodiversity at a local level. The aim of the three year project is to develop a Local Government Network for biodiversity action, broadly representative of ICLEI's regions and continents, to promote a greater understanding of local government biodiversity issues leading to the implementation of appropriate measures within the participating local governments.

The City of Joondalup has been actively progressing the ICLEI LAB project five step process which is outlined as follows:

Step 1:

Development of a biodiversity report that documents the current state of biodiversity and its management within each City.

The City of Joondalup has completed Step 1 with the production of its Local Action for Biodiversity Report which was showcased at the Local Action for Biodiversity Mayor's Conference held in May 2008 in Bonn, Germany.

Step 2:

Ensuring long-term commitment by City leadership to sustainable biodiversity management through LAB cities formally endorsing a local government biodiversity declaration.

Step 2 was completed on 19 February 2008 with Council endorsing the signing of the Durban Commitment: Local Government for Biodiversity Statement and the Countdown 2010 – Save Biodiversity Declaration, with the subsequent signing of both documents in September 2008 at the international LAB Workshop in Durban, South Africa.

Step 3:

Development of a 10-year Biodiversity Action Plan for the City that includes commitment to biodiversity preservation within broader City plans.

Step 4:

Formal acceptance by Council of the City's BAP.

Step 5:

Implementation of five new on-the-ground biodiversity projects by the end of the three year project. All of these are currently in progress.

This report and the attached BAP serve to complete Steps 3 and 4.

DETAILS

A BAP will assist the City to:

- Improve knowledge of local biodiversity;
- Develop necessary resources for biodiversity management;
- Prioritise operational activities in natural areas;
- Protect key bushland areas;
- Establish institutional partnerships to enhance the scientific knowledge base; and
- Provide information on the current extent and condition of local biodiversity.

Council at its meeting on 15th July 2008 (CJ118-07/08 refers) committed itself to the development of a BAP and adopted the following Definition, Principles, Aim, Key Focus Areas and Objectives for inclusion in the Local Biodiversity Action Plan.

DEFINITION OF BIODIVERSITY

Biodiversity is the complex adaptive ecosystem forming the natural environment and its relationships and interfaces with the local community of Joondalup.

PRINCIPLES**Publicise and Promote Biodiversity**

- To regularly publicise and promote the work the City is doing in managing its biodiversity.

Effective Implementation

- To ensure that City plans, strategies and actions relating to biodiversity are being achieved and include the ongoing restoration and rehabilitation of degraded areas and control of invasive species.

Raising Awareness

- To increase the community's understanding and awareness of biodiversity issues that affect the City and can impact on the lifestyles of residents.

Community Participation

- To encourage the community to actively engage in biodiversity projects.

Partnerships and Collaboration

- To build partnerships, where appropriate, that will assist in achieving effective resource utilisation and share information and ideas.

AIM

For the City of Joondalup's rich biological diversity to be understood, maintained and protected.

KEY FOCUS AREAS

Key Focus Area 1 - Planning and Development

Objective: To ensure major land approval and planning processes protect and enhance the City's biodiversity assets.

Key Focus Area 2 - Catchment Management

Objective: To undertake appropriate management at a catchment scale in order to reduce negative impacts on the City's natural areas.

Key Focus Area 3 - Reserve Management

Objective: To undertake effective ongoing management practices in the City's reserves to protect and enhance the biodiversity of those reserves.

Key Focus Area 4 - Corridors and Connectivity

Objective: To provide and protect biodiversity corridors and linkages to improve the viability and facilitate movement of local flora and fauna.

Key Focus Area 5 - Community Education and Awareness

Objective: To improve awareness and understanding in the local community about biodiversity and its importance.

Key Focus Area 6 - Community Engagement and Partnerships

Objective: To improve outcomes by undertaking meaningful engagement and working in partnership with the community, key stakeholders and relevant agencies.

Issues and options considered:

The Council may decide to:-

Option 1: Adopt the Biodiversity Action Plan

It is recommended that Option 1 is supported.

Option 2: Request changes or re-writing of the Biodiversity Action Plan

Given that Council has already adopted the framework for the BAP, it is only the actions that should be changed, if required. It should be noted that the actions have been determined to support operational imperatives and major changes to the actions may not deliver the desired outcomes for local biodiversity management.

Option 3: Not adopt the Biodiversity Action Plan

By not adopting the BAP, the City would not be able to complete the ICLEI LAB Project and would also send a negative message to the community about the Council's commitment to local biodiversity.

Option 4: Advertise the BAP for community comment

The Council has already adopted the framework for the BAP including the definition, aim, principles and key focus areas. Opportunities will be provided for community consultation during the planning and implementation phases for specific on ground projects as detailed in the BAP.

Link to Strategic Plan:

This item has a general connection to Strategic Plan. The Strategic Plan of 2008 – 2011 encapsulates the City's position of protecting local biodiversity through effective planning of natural areas (Strategy 2.1.7). The Plan also states the objective of ensuring that the City's natural environmental assets are preserved, rehabilitated and maintained (Objective 2.1).

Biodiversity is also identified as a key focus area in the City's Environment Plan 2007 – 2011 with the objective "To ensure the effective protection and maintenance of the City's biodiversity". The Plan also recognises the City's participation in the International Council for Local Environmental Initiatives (ICLEI) Local Action for Biodiversity (LAB) project with Action 3.1.3 "Achieve formal endorsement of the City's 10 Year Biodiversity Action Plan and Framework – ICLEI".

Legislation – Statutory Provisions:

Not Applicable

Risk Management considerations:

Not Applicable

Financial/Budget Implications:

The BAP is not a funded plan. Individual on ground projects will be determined on an annual basis and funding will be allocated through the annual budget process.

Policy implications:

Not Applicable

Regional Significance:

Actions outlined within the BAP give rise to a number of projects that will require regional cooperation as well as the support of the State Government. Topics such as the Yellagonga Regional Park, biodiversity corridors and ocean water management are areas that will require a regional approach.

Sustainability implications:

Protecting biodiversity ensures healthy ecosystems which purify the air and water. Maintaining healthy ecosystems improves the chances of plants, animals and landscapes recovering from unpredictable natural occurrences such as fire, flood, cyclones and the potential effects of climate change. The aesthetic value of natural open space areas also contributes to the well-being of the community.

Consultation:

The Biodiversity Action Plan is an operational plan that will guide the work of the City over the next 10 years in managing its biodiversity and natural areas. Given the nature of the Plan it is therefore considered not necessary to seek public comment in this instance. However, it should be noted that the implementation of many of the actions contained with the BAP will give rise to community consultation and engagement as specific projects are planned and implemented.

COMMENT

The City's involvement in the ICLEI LAB Project has placed the City as a leader in this field including on the international stage. The City's LAB project was listed as finalist in the State's Environment Awards for 2008, which has drawn state wide attention to the work being undertaken through this project. The production and adoption of a long term action plan will provide the City with a framework to progress biodiversity conservation.

ATTACHMENTS

Attachment 1 – Biodiversity Action Plan 2009-2019

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council ADOPTS the Biodiversity Action Plan 2009-2019 shown at Attachment 1 to this Report.

Appendix 2 refers

To access this attachment on electronic document, click here: [Attach2brf091208.pdf](#)

ITEM 4 STATUS OF PETITIONS TO COUNCIL – [05386]

WARD: All

RESPONSIBLE DIRECTOR: Mr Ian Cowie
Governance and Strategy

PURPOSE/ EXECUTIVE SUMMARY

To advise Council of the status of petitions received during the 12-month period from November 2007 to October 2008.

BACKGROUND

Over the past twelve (12) months there have been a number of petitions presented to Council. These petitions were referred to the Chief Executive Officer for action and a subsequent report to Council. This report presents a detailed list of those petitions presented to Council and the current status.

DETAILS**Issues and options considered:**

Attachment 1 provides a list of all petitions received during the past twelve (12) month period, with a comment on the status of each petition.

Quarterly reports on the status of petitions will be presented to Council in the future.

Link to Strategic Plan:

Objective: 1.2 To engage proactively with the community.

Strategy: 1.2.4 The City maintains its commitment to public engagement, allowing Deputations and Public Statement Times, in addition to the Legislative requirements to public participation.

Legislation – Statutory Provisions:

Clause 22 of the City's Standing Orders Local Law 2005 states:

"22. Petitions

(1) A petition received by a member or the CEO is to be presented to the next ordinary Council meeting.

(2) Any petition to the Council is:

(a) as far as practicable to be prepared in the form prescribed in the Schedule;

(b) to be addressed to the Council and forwarded to a member or the CEO; and

- (c) to state the name and address of the person to whom correspondence in respect of the petition may be served.
- (3) Once a petition is presented to the Council, a motion may be moved to receive the petition and refer it to the CEO for action.

Risk Management considerations:

Failure to give consideration to the request of the petitioners and take the appropriate actions may impact on the level of satisfaction by the community.

Financial/Budget Implications:

Individual requests made by the way of petitions may have financial implications.

Policy implications:

Individual petitions may impact on the policy position of the City.

Regional Significance:

N/A

Sustainability implications:

N/A

Consultation:

N/A

COMMENT

The petitions are presented to Council for information on the actions taken, along with those outstanding.

ATTACHMENTS

Attachment 1 Status of Petitions – November 2007 to October 2008.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION**That Council:****1 NOTES:**

- (a) the status of petitions submitted to Council during the period November 2007 to October 2008, forming Attachment 1 to this Report;
 - (b) that:
 - (i) the request for reticulation on Bracken Park, Duncraig will be reviewed as part of the Landscape Master Plan;
 - (ii) replacement of the slab path from Bracken Park to Halgania Way is to be considered in the 2009/10 Capital Works Program;
 - (c) the action in response taken for the petition in relation to proposed changes to light towers – rear car park, Woodvale Boulevard Shopping Centre;
 - (d) that Stonehaven Park, Kinross has been included in the 2008/09 Playground Replacement Program;
 - (e) that the approval for a tavern development on Lot 5003 Hobsons Gate Cnr Chesapeake Way, Currambine was resolved at Council Meeting held on 25 November 2008 (Item CJ252-11/08 refers);
 - (f) that the application for a proposed tavern at 94 Delamere Avenue, Currambine was withdrawn by the applicant;
- 2**
- (a) immediately INITIATES a letter drop of residents whose properties abut Burns Beach Road, Iluka advising them that it is an offence to cut vegetation within the coastal reserve;
 - (b) DEVELOPS a policy or protocol to respond to the vandalism which results in the destruction of vegetation in public open space and road reserves;
- 3** in relation to Points 1 and 2 above, ADVISES the petitioners accordingly.

Appendix 3 refers

To access this attachment on electronic document, click here: [Attach3brf091208.pdf](#)

ITEM 5 LOCAL LAW AMENDMENT - SHOPPING TROLLEYS – [22513]

WARD: All

RESPONSIBLE DIRECTOR: Ian Cowie
Governance and Strategy

PURPOSE/EXECUTIVE SUMMARY

To report on the findings of the community consultation concerning the proposed *Local Government and Public Property Amendment Local Law (No.2) 2008*.

BACKGROUND

At the Council meeting of 15 July 2008 (*CJ113 – 07/08 refers*), the content of the draft *Local Government and Public Property Amendment Local Law (No.2) 2008* was approved and released for a six-week public consultation period (provided at Attachment 1).

The Amendment Local Law specifically proposes the following:

- Removal of the requirement to notify shopping trolley owners prior to impounding trolleys left abandoned in a public place;
- Increasing the penalty for the offence from \$100 to \$500; and
- Making the offence above more closely identify with the public purpose function of local government.

An advertisement inviting public submissions was published in the Weekend Edition of the West Australian on Saturday 16 August 2008 and subsequently in the two local newspapers. Posters were also placed in all the City's libraries and at the Customer Service Centres in the Whitford City Shopping Centre and the City's Administration Centre, Boas Avenue, Joondalup. For the duration of the consultation, which closed on 30 September 2008, Public Notices on the City's website carried links to an online survey and the electronic copy of the proposed Local Law itself.

Letters and copies of the proposed Local Law were sent to stakeholders for their consideration. The mailing list included local residents and ratepayer's associations, The Trolley Shop, Trolleytracker and 40 retail outlets that provide trolleys for the use of customers.

DETAILS

In total, 24 submissions were received from members of the public and local retail outlets in the form of completed surveys, letters and emails.

- 17 submissions were from members of the general public; and
- 7 were from retailers including local IGA stores and larger companies such as Target Australia, Woolworths, Coles and Kmart (generally Head Offices, rather than individual stores).

All of the submissions received from the public were in support of the Amendment, (some 71% of submissions). Most of the retailers and retailer associations who responded to the consultation did not support the Amendment. Their views were as follows:

- The problem of abandoned shopping trolleys is not caused by retailers and it is therefore unreasonable that retailers are targeted for resolving it. *“People abandoning the trolleys should be brought to bear responsibility for their own actions”*.
- The costs of adding the store contact details to trolleys are considerable (estimated to be \$13,000 in one case), particularly in circumstances where they are imported pre-branded from overseas for distribution throughout Australia.
- The requirement that a shopping trolley is removed within 3 hours is unreasonable and is not in alignment with other Local Governments that allow 24 hours for collection.
- The proposed infringement increase is disproportionate to the offence and could remove the incentive for retailers to economically retrieve impounded trolleys. One retailer identified that the \$500 infringement is more than three times the value of a trolley.

Issues and options considered:

Option 1: Adopt the Amendment Local Law in its current form

It is recommended that this option *not* be pursued given the level of concerns expressed by both retailer groups and the Department of Local Government and Regional Development.

The Department raised its concerns with the City because it believed that removing the requirement to notify shopping trolley owners prior to impounding their trolleys lacked “reasonableness and practicality”. As such, it recommended that the requirement for notification be reinstated into the law. Given that the Department provides advice to the Joint Standing Committee on Delegated Legislation on matters relating to local laws, it would seem prudent for Council to agree with the Department’s position.

The City is also unsure if the Joint Standing Committee would accept the clause within the proposed Amendment if, as legal advice has suggested, retailers heavily object to the proposal and the law comes under close scrutiny by the Committee.

Another major concern expressed by most of the retailers who responded during the consultation period was the requirement for a contact phone number to be installed on all shopping trolleys. It was highlighted in many submissions that effective systems are currently in place to ensure that trolley contractors and retail management are accessible for abandoned shopping trolley sightings to be referred to.

Therefore, placing a significant financial impost on retailers, despite systems already being in place, could be considered as unjustified, unnecessary and potentially damaging to the City’s relationships with large retailers in the area.

Option 2: Change the Amendment Local Law by removing the requirement for a contact phone number to be provided on the trolley

This option is *not* recommended as the notification requirement referred to in Option 1 would still apply.

Option 3: Change the Amendment Local Law by removing the requirement for a contact phone number to be provided on the trolley and reinstate the requirement for the City to provide notification before impounding an abandoned shopping trolley

This option *is* recommended as retailers have claimed that if notified, considerable efforts would be made to recover identified trolleys in order to reduce the potential risks they may pose to the public.

This option also removes the financial impost on retailers to update their shopping trolleys to provide contact phone numbers, however, the penalty for failing to remove a shopping trolley left unattended in a public place, (after receiving notification), will still be increased to \$500. The aim of this increase is to encourage compliance with the law and to indicate to retailers the importance that Council places on the issue of abandoned shopping trolleys.

Option 4: Change the Amendment Local Law by removing the \$500 increased penalty and the requirement for a contact phone number to be provided on trolleys

This option is *not* recommended given that no notification would be required before the City could impound abandoned trolleys. The penalty would also remain at \$100 under this option, which could be considered adverse to the strong position created by removing the requirement for notification.

Option 5: Do not adopt the Amendment Local Law

This option is *not* recommended.

Link to Strategic Plan:

Key Focus Area: Leadership and Governance
Objective 1.2: To engage proactively with the community.

Legislation – Statutory Provisions:

Relevant legislation includes:

City of Joondalup Local Government and Public Property Local Law 1999
Local Government Act 1995
Litter Act 1979

Risk Management considerations:

There is a significant risk that if Council chooses to adopt the Amendment Local Law in its current form that City relations with major retailers and retailer associations will be negatively impacted. This is most evidenced by the type of responses received during the consultation period. Many responses were drafted by central offices in the Eastern States, legal teams, major associations and trolley management executives. This demonstrates the level of concern that retailers have regarding the introduction of this proposed Amendment. Previous consultations on this matter have produced responses predominantly from individual retail outlets, rather than from central offices or associations. As such, it is likely that if pursued significant opposition will be received by the City.

There is also an added risk that if Council proceeds with the Amendment Local Law, in its current form, it may be disallowed by the Joint Standing Committee on Delegated Legislation. Legal advice obtained by the City highlighted this as a potential outcome, as well as the likelihood of a challenge to the law's validity in the courts should the City pursue a prosecution.

Financial/Budget Implications:

There will be no major financial impacts should any of the options be pursued.

Policy implications:

The Amendment Local Law relates to Council's broad policy position on abandoned shopping trolleys.

Regional Significance:

Not applicable.

Sustainability implications:

Not applicable.

Consultation:

Consultation results are discussed in the Details section of the report.

COMMENT

It is the City's position that the option ultimately pursued by Council should be likely to achieve its intended purpose. Therefore, any option which proposes removing the requirement to notify shopping trolley owners should be avoided, as all available information and advice indicates that it is unlikely to be successful.

However, there is merit in considering an increased penalty as evidence suggests that little legal opposition would arise from this option. It also aligns with the strong approach to the abandoned shopping trolley issue that Council has continuously advocated.

Should Council choose to adopt an option which is not recommended, a new report to Council will be required in order for a new Amendment to be drafted to align with Council's position.

ATTACHMENTS

Attachment 1: *Local Government and Public Property Amendment Local Law (No.2) 2008: Version 1*

Attachment 2: *Local Government and Public Property Amendment Local Law (No.2) 2008: Version 2*

VOTING REQUIREMENTS

Absolute Majority.

RECOMMENDATION

That Council BY AN ABSOLUTE MAJORITY ENDORSES Option 3 by ADOPTING the *Local Government and Public Property Amendment Local Law (No.2) 2008* in the form presented in Attachment 2 to this Report, which:

- 1 removes the requirement for a contact phone number to be provided on trolleys;**
- 2 reinstates the requirement for the City to provide notification before impounding a shopping trolley left unattended in a public place.**

Appendix 4 refers

To access this attachment on electronic document, click here: [Attach4brf091208.pdf](#)

ITEM 6 FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 30 SEPTEMBER 2008 – [07882]

WARD: All

RESPONSIBLE DIRECTOR: Mr Mike Tidy
Corporate Services

PURPOSE

The September 2008 Financial Activity Statement is submitted to Council to be noted.

EXECUTIVE SUMMARY

The September 2008 year to date report shows an overall increase in budgeted surplus from operations and capital of \$5,352K when compared to the 2008-2009 adopted budget (JSC3 - 07/08) on a year to date (YTD) basis.

This variance can be summarised as follows:

- The **Operating** surplus at the end of September 2008 is \$2,713K above budget, comprising lower Revenue of \$(169)K and lower operating expenditure of \$2,882K.

Revenue was below budget on Fees & Charges by \$(563)K and Profit on Disposal by \$(150)K. There was additional revenue of \$346k for Rates and \$213K for Interest.

Expenditure variances arose principally from underspending on Materials and Contracts \$1,673K, Employee Costs \$833K, Utility Charges \$137K and Other Expenses \$239K.

- **Capital Revenue and Expenditure** is \$2,424K below the budget of \$3,756K. The variance is mainly due to higher Capital Grants and Subsidies \$840K, higher than expected expenditure on Corporate Projects of \$(248)K, lower expenditure on Capital Works of \$774K and \$1,058K on Vehicle and Plant replacements.

The variances are detailed in the attached notes.

It is recommended that Council NOTES the Financial Activity Statement for the period ended 30 September 2008.

BACKGROUND

The Local Government (Financial Management) Regulations 1996 requires the production of financial activity statements. Council approved at the 11 October 2005 meeting to accept the monthly Financial Activity Statement according to nature and type classification.

DETAILS

Issues and options considered:

The Financial Activity Statement for the period ended 30 September 2008 is appended as Attachment A.

Link to Strategic Plan:

Objective 1.3 – To lead and manage the City effectively.

Legislation – Statutory Provisions:

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 as amended, requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

Risk Management considerations:

In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

Financial/Budget Implications:

Refer attachment A.

Policy implications:

All expenditure included in the Financial Activity Statement is drawn from the City's accounting records.

Regional Significance:

Not applicable.

Sustainability implications:

Expenditure has been incurred in accordance with revised budget parameters, which have been structured on financial viability and sustainability principles.

Consultation:

In accordance with Section 6.2 of the Local Government Act 1995, the annual budget was prepared having regard to the Strategic Financial Plan, prepared under Section 5.56 of the Local Government Act 1995, which was made available for public comment.

COMMENT

All expenditures included in the Financial Activity Statement are incurred in accordance with the 2008-09 Annual Budget or have been authorised in advance by Council where applicable.

ATTACHMENTS

Attachment A - Financial Activity Statement for the period ended 30 September 2008.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That Council NOTES the Financial Activity Statement for the period ended 30 September 2008.

Appendix 5 refers

To access this attachment on electronic document, click here: [Attach5brf091208.pdf](#)

ITEM 7 LIST OF PAYMENTS MADE DURING THE MONTH OF OCTOBER 2008 – [09882]

WARD: All

RESPONSIBLE DIRECTOR: Mr Mike Tidy
Corporate Services

PURPOSE

To present to Council the list of accounts paid under the CEO's delegated authority during the month of October 2008 to note.

EXECUTIVE SUMMARY

This report presents the list of payments made under delegated authority during the month of October 2008 totalling \$8,845,954.63.

It is recommended that Council NOTES the CEO's list of accounts for October 2008 paid under delegated authority in accordance with regulation 13 (1) of the Local Government (Financial Management) Regulations in Attachments A, B and C to this Report, totalling \$8,845,954.63.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

DETAILS

The table below summarises the payments drawn on the funds during the month of October 2008. Lists detailing the payments made are appended as Attachments A and B. The vouchers for the month are appended as Attachment C.

FUNDS	DETAILS	AMOUNT
Municipal Account	Cheques 82498 - 82733 and EF 2508 - 2557 Net of cancelled payments	\$6,098,278.01
	Vouchers 453A - 459A & 461A - 471A	\$2,693,237.62
Trust Account	Cheques 202318 - 202427 Net of cancelled payments	\$54,439.00
Total		\$8,845,954.63

Issues and Options Considered:

Not Applicable

Link to Strategic Plan:

Strategy 4.1.1 – Ensure financial viability and alignment to plan.

Legislation – Statutory Provisions:

The Council has delegated to the CEO the exercise of its authority to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is prepared each month showing each account paid since the last list was prepared.

Risk Management Considerations:

In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

Financial/Budget Implications:

All expenditure from the Municipal Fund was included in the 2008/9 Annual Budget as adopted by Council at its meeting of 22 July 2008 or approved in advance by Council.

Policy Implications:

All expenditure included in the list of payments is drawn from the City's accounting records.

Sustainability Implications:

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

Consultation:

Not applicable.

COMMENT

All Municipal Fund expenditure included in the list of payments is in accordance with the 2008/9 Annual Budget as adopted by Council at its meeting of 22 July 2008 or has been authorised in advance by Council where applicable.

ATTACHMENTS

Attachment A	CEO's Delegated Municipal Payment List for the month of October 2008
Attachment B	CEO's Delegated Trust Payment List for the month of October 2008
Attachment C	Municipal and Trust Fund Vouchers for the month of October 2008

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That Council NOTES the CEO's list of accounts for October 2008 paid under delegated authority in accordance with regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 forming Attachments A, B and C to this Report, totalling \$8,845,954.63.

Appendix 6 refers

To access this attachment on electronic document, click here: [Attach6brf091208.pdf](#)

ITEM 8 PETITION IN RELATION TO CONTROL OF ANTISOCIAL BEHAVIOUR, MULLALOO AREA – [37150]

WARD: North-Central

RESPONSIBLE DIRECTOR: Mr Mike Tidy
Corporate Services

PURPOSE

To consider a petition in relation to control of antisocial behaviour in the Mullaloo area.

EXECUTIVE SUMMARY

The City has received a 135 signature petition from Tony O’Gorman MLA on behalf of residents in the Mullaloo area and residents living nearby.

It is recommended that Council:

- 1 *DOES NOT proceed with the petitioners request for the after hours closure of beach car parks between Mullaloo Drive and West View Boulevard;*
- 2 *NOTES the report in relation to the current position with CCTV and the Police and City security arrangements for Tom Simpson Park;*
- 2 *ADVISES the principal petitioners of Council’s decision.*

BACKGROUND

The 135 signature petition was received on 16 July 2008 and requested:

- “the afterhours closure of beach car parks between Mullaloo Drive and West View Boulevard;
- security surveillance cameras located near the Mullaloo Tavern, Tom Simpson Park and other identified “hotspots”; and
- increased presence of Police and Council security patrols in the Mullaloo area, particularly near the Mullaloo Tavern and Tom Simpson Park over weekend periods.”

The petition was presented to Council on 5 August 2008.

DETAILS

Issues and options considered:

After hours Closure of Beach Car Parks

The proposal to secure the beach carparks after hours may well prove problematic. The most immediate response is likely to simply be that people will look to park in alternative locations particularly the neighbouring streets. From a practical point of view there would be issues in relation to closing the carparks while there were still vehicles parked whose owners refuse to move them or who are not present. Significant barriers would have to be constructed not only at the entrances but also at the sides to prevent them being damaged, destroyed or simply driven around. There would also be a cost to having arrangements in

place for staff or contractors to open and close gates as well as the ongoing maintenance. It is likely that many genuine users of the beach facilities will be significantly inconvenienced eg early morning swimmers, fisherman etc.

After hours closure of beach carparks is not recommended.

Security Surveillance Cameras

The City has already investigated options for CCTV surveillance in the area, and the current Government has committed to funding for CCTV at Tom Simpson Park which the City is pursuing.

Increased Police and Council Security Patrols

The WA Police, and the City have already identified the area as a “hotspot” and regular patrols are conducted to curb antisocial behaviour. The City works closely with the Police in this respect and there is a co-ordinated approach to this issue. The City encourages residents or users of Tom Simpson Park who see or hear anything to call the Police or City Watch so that prompt action can be taken.

Link to Strategic Plan:

Objective 5.4 – To work collaboratively with stakeholders to increase community safety and respond to emergencies effectively.

Strategy 5.4.2 - The City maintains an effective visual presence in local residential areas and business districts.

Strategy 5.4.3 - The City works in collaboration with other local governments and the State Government to enhance community safety.

Legislation – Statutory Provisions:

The City’s Local Government and Public Property Local Law 1999 (as amended) applies, as well as various provisions of the Local Government Act 1995.

Risk Management considerations:

There are issues of public safety with regards to anti-social behaviour when it occurs at Tom Simpson Park. It is felt that the arrangements the City has for managing those issues within its jurisdiction and the collaboration with Police mitigate these risks. CCTV will be an added tool to assist this.

Financial/Budget Implications:

The current arrangements the City has in place are covered by normal operational budgets. The funding that the current State Government has committed for CCTV is \$250,000. Assuming the City secures the funds this will be unbudgeted grant money.

Policy implications:

Not applicable

Regional Significance:

Not applicable

Sustainability implications:

Not applicable

Consultation:

There has been consultation with the key stakeholders in relation to managing the issues at Tom Simpson Park. These include the City, Police, Mullaloo Tavern and the Mullaloo Surf Life Saving Club.

COMMENT

Antisocial behaviour in Tom Simpson Park has strong links to the consumption of alcohol. The Council has taken a zero tolerance approach to this in the Park. City Watch and Rangers regularly patrol the area to ensure visitors are complying with this, and call upon the Police for enforcement where necessary.

The City is a recent signatory to the Office of Crime Prevention's Community Safety and Crime Prevention Partnership and the problem areas in Mullaloo will be included in any strategies developed under that Partnership.

ATTACHMENTS

Nil.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION**That Council:**

- 1 DOES NOT proceed with the petitioners request for the after hours closure of beach car parks between Mullaloo Drive and West View Boulevard;**
- 2 NOTES the report in relation to the current position with CCTV and the Police and City security arrangements for Tom Simpson Park;**
- 2 ADVISES the principal petitioners of Council's decision.**

ITEM 9 PETITION FROM SOME RESIDENTS OF MADDISON APARTMENTS FOR PARKING PERMITS – [57618]

WARD: North

RESPONSIBLE DIRECTOR: Mr Mike Tidy
 Corporate Services

PURPOSE

To consider a petition regarding parking permits for residents of Maddison Apartments, Joondalup.

EXECUTIVE SUMMARY

The City has received a 19 signature letter and associated correspondence which seek to have parking permits made available to residents of Maddison Apartments, the apartment block on the corner of Boas Avenue and Grand Boulevard, Joondalup. The Resident/Visitor Parking Permit Policy was adopted by the Council with amendments on 15 July 2008 (CJ126-07/08). The Policy states “Resident / Visitor Parking Permits will not apply in areas covered by paid parking or where retail premises and time limited parking applies”.

It is recommended that Council:

- 1 *DOES NOT SUPPORT the petition to provide free and close to home parking permits for residents of Maddison Apartments, Grand Boulevard, Joondalup;*
- 2 *ADVISES the principal petitioners of Council’s decision.*

BACKGROUND

The Resident/Visitor Parking Permit Policy was developed to “encourage those people with on-site parking to use that parking and leave the public parking facilities available for those who have no alternative” and to “provide some support for residents and visitor parking in areas not subject to parking fees”. Maddison Apartments form the upper levels of a mixed use development which has banking, retail and food outlets on the ground floor. Parking permits are not available under the policy to these residents.

The petition with 19 signatures was received on 13 October 2008 and requested:

“We, the residents at Maddison Apartments, are currently unhappy with the latest instalment of paid parking in the Joondalup precinct, particularly Central Walk, where many of us have been parking our cars due to the limited number of car parking spaces provided to each unit. The problems that have arisen as a result of this move include resorting to parking at the Lakeside Shopping Centre, paying for paid parking which is costly or receiving a fine for parking in an authorised personnel parking area. We are currently against the introduction of paid parking and would like to see other arrangements made to cater for our needs: free and close to home car parking spaces.”

The applicants in their petition outline the difficulties experienced when there are more residents in a unit each with a car, than the provided car parking that comes with the unit. In the applicant's case there are 3 students each with a car, but only 1 space provided in the complex. These excess cars have traditionally parked for free in the public car park to the south of Central Walk adjacent to TAFE. The applicants are students attending Edith Cowan University. They have advised that they previously used Central Walk carpark but now move their vehicles around Lakeside Shopping Centre car park to avoid having to pay. This is to avoid "the loss of fifteen dollars a week, seventy-five dollars a month and seven hundred and eighty dollars annually." The applicants further note that the cost implications may be a hardship for "pensioners, single income families and low income earners..." The applicants seek "free and close to home parking spaces."

DETAILS

Issues and options considered:

The City has spoken to a number of residents in Maddison Apartments and elsewhere in the City Centre where mixed use developments exist. The advice given to those callers has been that there is free parking provided by the City on Collier Pass which has traditionally been used by commuters making use of the train station. The applicants have identified that they do not use their vehicles during the day, and Collier Pass is less than a 1 minute walk from the Central Walk car park previously used.

Link to Strategic Plan:

Objective 1.3 Lead and manage the City effectively

Strategy 1.3.1 The City develops and implements comprehensive and clear policies which are reviewed regularly.

Legislation – Statutory Provisions:

The Resident/Visitor Parking Permit Policy is supported by the provisions of the City of Joondalup Parking Local Law 1998; specifically Part 5 – Stopping and Parking Generally and Part 6 Residential Parking. If the Policy is amended to allow parking permits to be issued to residences in mixed use developments such as Maddison Apartments then the Local Law (S 53 (a)) would need to be suitably amended to allow parking permits to be issued for residents for use in time restricted areas adjacent to retail premises.

Risk Management considerations:

Not applicable.

Financial/Budget Implications:

The issuing of parking permits as petitioned (to be provided for free and close to home) would, using the applicant's own figures for 19 signatories, be worth \$14,820 per annum in free parking.

Policy implications:

The Council has already resolved to defer the introduction of the Resident/Visitor Parking Permit Policy pending a review to be brought before the Council in February 2009. That review will not at this stage include evaluation of the provision of parking permits to residents in areas covered by paid parking.

Regional Significance:

Not applicable.

Sustainability implications:

Not applicable.

Consultation:

Not applicable.

COMMENT

The current policy is under review. That review is looking only at the provisions of the permit scheme for those currently eligible to make use of it. There is no proposal at this time to extend eligibility to those residential types previously excluded. The basis of the exclusion is that where residences share frontage with retail premises the street parking should be available for the use of those retail premises during the day to encourage business activity and that then also encourages the optimum use of available parking within the development complex.

ATTACHMENTS

Nil

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION**That Council:**

- 1 DOES NOT SUPPORT the petition to provide free and close to home parking permits for residents of Maddison Apartments, Grand Boulevard, Joondalup;**
- 2 ADVISES the principal petitioners of Council's decision.**

ITEM 10 FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 OCTOBER 2008 – [07882]

WARD: All

RESPONSIBLE DIRECTOR: Mr Mike Tidy
Corporate Services

PURPOSE

The October 2008 Financial Activity Statement is submitted to Council to be noted.

EXECUTIVE SUMMARY

The October 2008 year to date report shows an overall increase in budgeted surplus from operations and capital of \$5,167K when compared to the 2008-2009 adopted budget (JSC3 - 07/08).

This variance can be summarised as follows:

- The **Operating** surplus at the end of October 2008 is \$1,393K above budget made up of lower Revenue of \$(81)K offset by lower operating expenditure of \$1,474K.

Revenue was below budget on Fees & Charges by \$(622)K and Profit on Disposal by \$(149)K. There was additional revenue of \$353k for Rates and \$396K for Investment Earnings.

Expenditure variances arose principally from underspending on Employee Costs \$1,094K, Materials and Contracts \$390K and Other Expenses \$239K. Overspends to budget occurred on Insurance \$(143)K and Depreciation \$(126)K.

- The **Capital Revenue and Expenditure** deficit is \$3,774K below the budget of \$6,183K. The variance is mainly due to higher Capital Grants and Subsidies \$2,049K and lower than expected expenditure on Corporate Projects of \$237K and \$1,398K on Vehicle and Plant replacements.

The variances are detailed in the attached notes.

It is recommended that Council NOTES the Financial Activity Statement for the period ended 31 October 2008.

BACKGROUND

The Local Government (Financial Management) Regulations 1996 requires the production of financial activity statements. Council approved at the 11 October 2005 meeting to accept the monthly Financial Activity Statement according to nature and type classification.

DETAILS

Issues and options considered:

The Financial Activity Statement for the period ended 31 October 2008 is appended as Attachment A.

Link to Strategic Plan:

Objective 1.3 – To lead and manage the City effectively.

Legislation – Statutory Provisions:

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 as amended, requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

Risk Management considerations:

In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

Financial/Budget Implications:

Refer attachment A.

Policy implications:

All expenditure included in the Financial Activity Statement is drawn from the City's accounting records.

Regional Significance:

Not applicable.

Sustainability implications:

Expenditure has been incurred in accordance with revised budget parameters, which have been structured on financial viability and sustainability principles.

Consultation:

In accordance with Section 6.2 of the Local Government Act 1995, the annual budget was prepared having regard to the Strategic Financial Plan, prepared under Section 5.56 of the Local Government Act 1995, which was made available for public comment.

COMMENT

All expenditures included in the Financial Activity Statement are incurred in accordance with the 2008-09 Annual Budget or have been authorised in advance by Council where applicable.

ATTACHMENTS

Attachment A - Financial Activity Statement for the period ended 31 October 2008.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That Council NOTES the Financial Activity Statement for the period ended 31 October 2008.

Appendix 7 refers

To access this attachment on electronic document, click here: [Attach7brf091208.pdf](#)

ITEM 11 TENDER 038/08 PROVISION OF PROJECT MANAGEMENT AND CONSULTANCY SERVICES – [60619]

WARD: All

**RESPONSIBLE
DIRECTOR:** Mr Mike Tidy
 Corporate Services

PURPOSE

This report is to seek the approval of Council to accept the Tenders submitted by Coffey Projects Pty Ltd, Davis Langdon Pty Ltd, NS Projects Pty Ltd, GHD Pty Ltd, Connell Wagner Pty Ltd and RPS Koltasz for the provision of Project Management and Consultancy Services (Tender 038/08).

EXECUTIVE SUMMARY

Tenders were advertised on Saturday 30 August 2008 through state wide public notice for the provision of Project Management and Consultancy Services. Tenders closed on Tuesday 16 September 2008. Eighteen (18) submissions were received from:

- Norman Disney and Young (Late Tender)
- National Corporate Imaging (Late Tender)
- Blue Visions Management Pty Ltd (Late Tender)
- Point Project Management Pty Ltd
- GHD Pty Ltd
- RPS Koltasz Smith
- KSA Projects Pty Ltd
- Colliers International (WA) Pty Ltd
- Pegasus Performing Arts Consulting Pty Ltd
- DTH Construction Pty Ltd (Non Compliant)
- Coffey Projects (Australia) Pty Ltd
- Heggies Pty Ltd
- Sage Consulting Engineers Pty Ltd
- Connell Wagner Pty Ltd
- Davis Langdon Australia Pty Ltd
- Parsons Brinkerhoff Australia Pty Ltd
- NS Projects Pty Ltd
- Incoll Management Pty Ltd

The submissions from Norman Disney and Young, National Corporate Imaging and Blue Visions Management Pty Ltd, being late tenders, and DTH Construction Pty Ltd being non compliant were rejected and not included for further consideration in accordance with Local Government (Functions and General) Regulations 1996 Part 4 Division 2 10 (1) and (2) – Choice of Tender.

The Offers representing best value to the City and able to provide the necessary range of specialist services to meet the requirements of the City, were as submitted by Coffey Projects Pty Ltd, Davis Langdon Pty Ltd, NS Projects Pty Ltd, GHD Pty Ltd, Connell Wagner Pty Ltd and RPS Koltasz Smith on a schedule of rates basis. These nominated organisations achieved the six (6) highest qualitative scores and have demonstrated experience in working with similar projects as required by the City.

It is recommended that Council ACCEPTS the Tenders submitted by Coffey Projects Pty Ltd, Davis Langdon Pty Ltd, NS Projects Pty Ltd, GHD Pty Ltd, Connell Wagner Pty Ltd and RPS Koltasz Smith for the provision of Project Management and Consultancy Services for a three (3) year period in accordance with the statement of requirements in Tender 038/08 at the submitted schedule of rates (GST exclusive).

BACKGROUND

The City has a requirement to call for a panel contract for project management and other services to facilitate the development, planning and construction of major civil projects in accordance with the City's Strategic Plan and Corporate Plans.

Previously the City had a contract with a single contractor providing consultancy and project management services which has now expired. Under the previous contract the major focus was on the Ocean Reef Marina. It is considered given the wide variety of new projects in the Council's Strategic Plan 2008 to 2011 that the City's interest would be best served by the provision of a panel contract that consists of experienced organisations able to provide the broad spectrum of specialist services. This would also address issues of availability and competitive pricing.

DETAILS

Tenders were advertised on Saturday 30 August 2008 through state wide public notice for the provision of Project Management and Consultancy Services. Tenders closed on Tuesday 16 September 2008. Eighteen (18) submissions were received from:

- Norman Disney and Young (Late Tender)
- National Corporate Imaging (Late Tender)
- Blue Visions Management Pty Ltd (Late Tender)
- Point Project Management Pty Ltd
- GHD Pty Ltd
- RPS Koltasz Smith
- KSA Projects Pty Ltd
- Colliers International (WA) Pty Ltd
- Pegasus Performing Arts Consulting Pty Ltd
- DTH Construction Pty Ltd (Non Compliant)
- Coffey Projects (Australia) Pty Ltd
- Heggies Pty Ltd
- Sage Consulting Engineers Pty Ltd
- Connell Wagner Pty Ltd
- Davis Langdon Australia Pty Ltd
- Parsons Brinkerhoff Australia Pty Ltd
- NS Projects Pty Ltd
- Incoll Management Pty Ltd

Evaluation Criteria

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Capacity	35%
2	Demonstrated understanding of the required tasks	30%
3	Demonstrated experience in completing similar services	30%
4	Social and economic effects on the local community	5%

Evaluation Panel

The evaluation panel comprised of three members; one with tender and contract preparation skills and two from the business unit having the appropriate expertise and involvement in supervising the Contract. The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

Tender Submissions

The summary of Tender submissions is provided in Attachment 1.

The Contract is for a three (3) year period with the schedule of rates held firm for the first twelve (12) months. Each year thereafter the schedule of rates will be subject to an increase in accordance with the All Groups CPI, Perth WA.

Evaluation Summary

The organisations listed in the table below have achieved the six (6) highest qualitative scores and have been recommended by the evaluation panel. Details of the remaining tenderers are contained in Attachment 1.

Tenderers	Evaluation Score	Qualitative Rank
Coffey Projects Pty Ltd	87.75%	1
Davis Langton Pty Ltd	83.34%	2
NS Projects Pty Ltd	79.10%	3
GHD Pty Ltd	78.25%	4
Connell Wagner Pty Ltd	71.35%	5
RPS Koltasz Smith	65.17%	6

It is not possible to identify detailed expenditure over the Contract period as this is dependent on the number of projects approved. Expenditure will be in accordance with the City's Strategic and Major Projects Capital Works Programme as authorised by Council annually and reviewed periodically.

Issues and options considered:

The panel of consultants selected will provide the services on an "as and when required" basis for various project requirements or part thereof as required by the City.

The City, where deemed appropriate, may seek quotations from one or more consultants on the panel for the provision of the required services. Consultants will be selected on the availability of key personnel having the appropriate competencies and the ability to provide the services in a timely and cost effective manner as required by the City.

The contract prices shall be in accordance with the following:

- Contract schedule of rates for design services associated with the design programme as designated;
- Hourly schedule of rates for unscheduled work identified.

Prior to undertaking any unscheduled work the consultant shall submit a quotation to the City's nominated Superintendent for the work based on the schedule of rates. No unscheduled work is to be undertaken unless approved, in writing by the Superintendent.

Link to Strategic Plan:

This requirement is linked to the Strategic Plan in accordance with the following item:

Key Focus Area	4	Built Environment
Objective	4.2	To progress a range of innovative and high quality urban development projects within the City.
Strategy	4.2.1	Develop a concept for, and commit to, the development of land at the Ocean Reef Marina site.
Strategy	4.2.2	Develop a concept for a Cultural Centre at Lot 1001 Kendrew Crescent, Joondalup.
Strategy	4.2.3	Facilitate the development of landmark buildings within the Joondalup City centre.

Legislation – Statutory Provisions:

A state wide public tender was advertised, opened and evaluated in accordance with the Local Government (Functions & General) Regulations 1996, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$100,000.

Risk Management considerations:

It is considered that the Contract will represent a low risk to the City as the recommended respondent/s are experienced and well resourced organisations with significant industry experience and the capacity to provide the broad range of services required by the City.

Financial/Budget Implications:

Ongoing expenditure will be in accordance with the City's Strategic and Major Projects Capital Works Programme as authorised by Council annually and reviewed periodically. Sufficient funds exist within the budget for these services to be provided on a project basis, specifically for Ocean Reef Marina (F657) and the Regional Cultural Facility (F662), which are currently accommodated within the City's approved budget as well as some capacity for other unspecified projects as determined and approved by Council. The Ocean Reef Marina (F657) and the Regional Cultural Facility (F662) projects are forecast to require such consultancy services for the ensuing period of two to three years.

Current Year Budget Allocation for this Contract	Projected Expenditure on these Services to 30 June 2009	Projected Expenditure on these Services in first 12 Months of Contract if Accepted	Projected Expenditure on these Services over the Life of the Contract if Accepted
\$450,000	\$450,000	\$620,000	\$2,000,000

Determination of projected expenditure on project management consultancy services is formulated on the basis of:

1. Receiving positive outcomes from feasibility studies and due diligence for major projects as defined in the City of Joondalup Annual Plan 2008 – 2009.
2. Financial Capacity of the City to undertake the projects.
3. The obtaining of approvals and securing of grants from State and Federal Government, if required.
4. Continued commitment to the City of Joondalup Annual Plan 2008 – 2009.

Policy implications:

Not Applicable

Regional Significance:

Not Applicable

Sustainability implications:

Not Applicable

Consultation:

Not Applicable

COMMENT

The offers representing the most suitable outcome and best value to the City and able to provide the necessary range of specialist services to meet the requirements of the City, were those as submitted by Coffey Projects Pty Ltd, Davis Langdon Pty Ltd, NS Projects Pty Ltd, GHD Pty Ltd, Connell Wagner Pty Ltd and RPS Koltasz Smith. These nominated organisations achieved the six (6) highest qualitative scores and have demonstrated experience in working with similar projects as required by the City. The evaluation panel recommends that these respondents be established as service providers on a Panel Contract to be used for the provision of Project Management and Consultancy Services on an 'as and when required' basis.

Attachment 1 summarises the assessment of each submission.

The protocols that apply to the operation of the panel will be that the City will ensure that the service provider with the lowest rates and availability of qualified and acceptable candidates necessary to meet the timeframe required to complete each project, will be contracted to provide its services. If that service provider is not able to meet the required service

timeframes, the City will seek those required services from the next appropriate, available and competitively priced service provider.

This protocol will enable the City to obtain flexibility from its approved service providers while obtaining the most competitive price for each project at the time to meet the required outcomes for the City.

ATTACHMENTS

Attachment 1 – Summary of Tender Submissions

VOTING REQUIREMENTS

Not Applicable

RECOMMENDATION

That Council ACCEPTS the Tenders submitted by Coffey Projects Pty Ltd, Davis Langdon Pty Ltd, NS Projects Pty Ltd, GHD Pty Ltd, Connell Wagner Pty Ltd and RPS Koltasz Smith for the provision of Project Management and Consultancy Services for a three (3) year period in accordance with the statement of requirements in Tender 038/08 at the submitted schedule of rates (GST exclusive).

Appendix 8 refers

To access this attachment on electronic document, click here: [Attach8brf091208.pdf](#)

ITEM 12 CITY WATCH COMMUNITY PATROL SERVICE – [23565] [89558]

WARD: All

RESPONSIBLE DIRECTOR: Mr Mike Tidy
Corporate Services

PURPOSE

To consider the extension of the contract for the City Watch Community Patrol Service for the final twelve (12) months under the current five (5) year contract with Wilson Security.

EXECUTIVE SUMMARY

Wilson Security Services are the current providers of City Watch services to the City of Joondalup. The current contract extension expires on 17 December 2008 and there is a final possible contract extension to 17 December 2009.

City Watch continues to provide a valuable service to the community in being the safety and security “eyes and ears” for the City and its safety and security partners particularly the WA Police. It also provides an important security and monitoring service to the City in regard to its infrastructure assets and other City property.

It is recommended that Council APPROVES the extension of the contract with Wilson Security Pty Ltd to provide the City Watch service for the final twelve (12) month period to 17 December 2009 under the existing contract conditions.

BACKGROUND

The City operates the City Watch service under contract with Wilson Security Pty Ltd. The current contract was awarded in December 2004 for a nominal term, subject to contract extensions, of five (5) years. The current contract extension expires on 17 December 2008 and there is a final possible contract extension to 17 December 2009.

As part of the last contract extension approved in December 2007 (CJ281-12/07) there was an extensive revision of the service deliverables with revised patrol hours, zone structure, patrol vehicle numbers and a far greater emphasis on hot spots as opposed to simply being seen. Subsequently the City Watch service has also undergone a complete re-branding.

Table of Changes Agreed

The following summarises the details of the current City Watch Service that has operated for the last twelve months and the service that was in place prior to that.

Previous – up to December 2007	Current Service
44,460 Patrol Hours	Reduction in hours to 27,612
8 Vehicles required	6 Vehicles required
Zone Structure - 6 x 3 CBD Vehicle x 1	New Zone Structure. 4 x 2 CBD vehicle x 1.
Every street, every day	Greater focus on hot spots to reduce anti social behaviour.
Response Time - Under 10 minutes	Response Time - 10 minutes – no change.

Previous – up to December 2007	Current Service
Minimum 200km per 12 hour shift	Min 100 km per 12-hour shift.
City Watch Officers must at all times be patrolling within the designated zone during their shift	Option to cross zones if the need arises to assist other City Watch Officers in other zones.
No surveillance equipment in vehicles	Video Cameras provided to each vehicle.
No Marketing Plan in place,	Marketing Plan put in place.

DETAILS

Issues and options considered:

There are three options open to Council in relation to the City Watch.

- Option 1 - Agree to the final contract extension of twelve months to December 2009 with the contract in its current form and unchanged. The service is currently performing well under the changes made at the last contract extension notwithstanding the struggle to meet the KPI in relation to response times. This is the recommended option.
- Option 2 - Agree to a final contract extension of twelve months to December 2009 but amend the contract. There was a substantial review of the contract as part of the last contract extension process and there are no current proposals for further change.
- Option 3 - Do not agree to a final contract extension and either discontinue the service or implement some other form of safety and security service delivery. To discontinue the service completely or more likely to replace it with some other form of service delivery model would be a significant undertaking. There was a major review in 2007 as part of the consideration of the last contract extension. There seems little value in considering not extending the contract at this point. The revised service model has been operating for barely twelve months. The final contract extension is for only a further twelve months during which time the City will have ample opportunity to determine whether it wishes to continue to deliver this service or in what form. Option 3 is not recommended.

The following issues relate to the performance of City Watch during 2008.

Changes to City Watch Service

The focus of the changes was to make the City Watch service more flexible, more responsive and to be more demand/need driven. The previous focus was on a visual presence in as many locations as possible. While total patrol hours and the number of patrol vehicles were reduced, the reduction in the number of zones, the ability for patrols to cross zones and the greater use of additional ad-hoc patrols has addressed the flexibility and responsiveness issues.

The cost saving on the base rates for the full year of operation was calculated at \$394,136, of which \$50,000 was made available to meet the additional ad-hoc patrols of hot spot areas.

Implementation of Changes

The majority of changes were completed by early January 2008. A proposal to place CCTV in the patrol vehicles was not progressed. Further investigation of this proposal identified a number of limitations of fixed in-vehicle CCTV. A more flexible option was hand held video

cameras and these were supplied to City Watch Officers early in February 2008. There has been some success with images passed to Police for follow up.

City Watch Marketing

Marketing of the revised City Watch service commenced with the City Watch re-launch at the Craigie Leisure Centre in August 2008. City Watch staff have since the re-launch, participated in radio interviews, shopping centre promotions with the Police and at the City's recent Art of the Ageing Expo.

There has been a noticeable increase in the number of holiday alerts registered with City Watch since the promotions began. As the holiday season and Christmas approach it is expected that holiday and party alerts will increase significantly.

Building Security Service

The City Watch Officers carry out a physical check every evening of all City owned and occupied buildings as well as the majority of those leased out by the City. This security service is similar to the building security services that other local governments contract to security firms to perform. The City has 130 facilities that are checked each night and City Watch responds to, clearing and resetting alarms. This component of the service to the City represents an estimated 29% of the current annual cost of the City Watch contract.

KPI Assessment

The City Watch contract contains a number of KPIs to measure and gauge the performance of the contractor. In December 2007 when the last contract extension was approved it was considered that the performance of the contractual requirements had been met.

Up until that time there had been eight (8) KPIs but with the renegotiation of the service levels an additional KPI was added. The current KPIs are as follows:

- KPI 1 - Number of kilometres travelled per day. Average per patrol vehicle per 12 hour shift to be 100km or higher.
- KPI 2 - Respond to 75% of incident calls within 10 minutes.
- KPI 3 - Reporting requirements and timelines as set by the City to be met on time and to the standard established in the tender documentation and templates provided.
- KPI 4 - Independent market research survey conducted. Minimum levels of 80% awareness and 70% satisfaction of the service, to be achieved and maintained.
- KPI 5 - To attend all target patrols and visits to special areas of interest and identified hot spots in consultation with the City and other agencies. Target to be 50 per month under standard hours and to rise proportionately with increased patrols, determined and measured as an output of service provision.
- KPI 6 - To attend all additional patrols over and above those outlined at "Standard Hours of service provision per year" and requested by the city.
- KPI 7 - Achieve a 75% satisfaction and acceptance rating from service recipients responding to follow up survey by City Staff.

- KPI 8 - Facility Checks. A minimum of one check to be conducted during the hours of 2000 hours to 0600 hours (subject to review). Random check of four per month to be conducted by the City of Joondalup.
- KPI 9 - Alarm Response. Respond to 75% of alarm calls within 12 minutes. Alarm calls will need to be reported separately to incident calls.

The results of the performance of the contractor against the KPIs for the 2008 contract year up to and including October 2008 are summarised in Attachment 1. The results show that on twelve (12) occasions the KPIs were not met. Most significantly though, ten (10) of those occasions relate to KPI 2 which has not been met in any month since the contract changes at the time of the last extension.

KPI 2 requires both a response to incident calls of less than ten (10) minutes and for this to be achieved in 75% of the cases. Further analysis of the 2008 figures indicates that while the overall average response time for incident calls for the period January 2008 to October 2008 is 9.06 minutes a time of less than ten (10) minutes was only achieved on average in 68% of the incident calls. This compares to the previous service arrangements in 2007 where the overall average response time was 6.2 minutes and a time of less than ten (10) minutes was achieved 84% of the time.

These results could be interpreted as directly relating to the reduction, at the time of the last contract extension, of the number of vehicles on patrol at any one time (reduced by 2). With the previous patrol regime KPI 2 was able to be met easily. KPI 2 has remained unchanged despite the reduction to the number of vehicles on patrol.

The City will seek further information and analysis of the response times from the City Watch contractor to better understand the spread of patrol resources and the correlation between those times that slow responses are recorded for incidents and other incidents experienced at those same times.

Despite the inability to meet KPI 2 in the first ten (10) months of the changed contract, in recommending the extension of the contract for the final twelve (12) months it is not proposed to change the KPI but to continue to monitor it.

City Watch Incidents Attended & Maintenance Reports

The following provides some comparison on the number of incidents attended and maintenance reports provided by City Watch, January to December for the last five (5) years. The 2008 figures are only to the end of October. October to December are, traditionally busier times of the year than winter for incidents. Even with the reductions in total patrol hours since the beginning of the year, these figures indicate the service is still operating at a level comparable to previous years.

Year	Incidents Attended	Maintenance Reports
2004	5,976	8,236
2005	5,751	6,893
2006	5,674	4,901
2007	6,089	7,744
2008 *	4,349	4,533

* Figures are to 31 October 2008

Working with WA Police Service

The City Watch Service is acknowledged as providing considerable assistance to Police in the overall allocation of their resources within the Police District. The City Watch role of 'Observe and Report' assists with the provision of reliable information following investigation of service requests. Where there is a strong likelihood that an incident will escalate or require Police attendance, the Police are advised accordingly. City Watch therefore can have a direct bearing on outcomes and the quality of life of the Joondalup community.

Link to Strategic Plan:

5.4 OBJECTIVE: To work collaboratively with stakeholders to increase community safety and to respond to emergencies effectively.

Strategies:

5.4.2 The City maintains an effective visual presence in local residential areas and business districts.

Legislation – Statutory Provisions:

There are no statutory obligations requiring the City to undertake this activity.

Risk Management considerations:

If the City did not extend the contract it could discontinue the service completely or replace it with a service delivered in some other manner.

In the case of discontinuing the service there would be a strong community perception that the City was not meeting community expectations in respect to community safety and security. There would also need to be alternative arrangements made for the security of City owned buildings which is an important part of the current arrangements.

In the case of replacing the existing service it would take quite a few months to put an alternative in place.

Financial/Budget Implications:

There are no financial implications for approving the final contract extension. The service has been budgeted for the full 2008/09 financial year.

Policy Implications:

Not applicable.

Regional Significance:

Not applicable.

Sustainability implications:

The Community Patrol Service assists with the maintenance of a safe and secure social environment that contributes to building communities where residents' quality of life is enhanced or preserved.

Consultation:

The City conducts an annual independent survey of City services including the City Watch Service.

The survey results indicate that the City Watch Service retains high awareness and satisfaction levels from the Joondalup community as demonstrated by the following results:

	2004	2005	2006	2007	2008
Awareness	87%	84%	92%	87%	84%
Satisfaction	79%	65%	72%	71%	62%

The lower satisfaction rating in 2008 may be attributed to decreased visibility with 38% fewer patrol hours, longer response times and the need for continued promotion and clarification of what the service does as opposed to the Police.

KPI 7 is to achieve a 75% satisfaction and acceptance rating from service recipients. This assessment is undertaken by City Administration staff based on random selection of action requests completed. This KPI has been easily met each month with average ratings of 79%.

COMMENT

The change to the service delivery model of the City Watch Service for 2008 has been significant. Patrol hours have reduced by 38% and the emphasis is now on allowing demand and need to drive the service with a larger focus on hot spot locations, being flexible with patrols and invoking security alerts at locations where anti social behaviour occurs.

The reduction in patrol vehicles has lengthened response times in relation to KPI 2. This KPI was not changed following the change in service delivery model at the time of the last contract extension. Ten months of experience with the new level of resources would appear to suggest that an average response time to 75% of incident calls of within 10 minutes is not realistically attainable.

Annual awareness and satisfaction levels are down on previous years and lack of promotion of the service is felt to be a main contributor. This has been addressed with a re-launch of the service in August 2008 and a marketing campaign currently in progress through to March 2009.

It is expected that demand for City Watch Services will increase along with increased activity during the warmer months ahead.

ATTACHMENTS

Attachment 1 - Performance of City Watch Contractor Against KPI's for 2008

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council APPROVES the extension of the contract with Wilson Security Pty Ltd to provide the City Watch service for the final twelve (12) month period to 17 December 2009 under the existing contract conditions.

Appendix 9 refers

To access this attachment on electronic document, click here: [Attach9brf091208.pdf](#)

ITEM 13 TENDER 041/08 PROVISION OF PLUMBING MAINTENANCE SERVICES – [20620]

WARD: All

**RESPONSIBLE
DIRECTOR:** Martyn Glover
 Infrastructure Services

PURPOSE

This report is to seek the approval of Council to accept the Tender submitted by Joondalup Plumbing Services for the provision of Plumbing Maintenance Services (Tender 041/08).

EXECUTIVE SUMMARY

Tenders were advertised on 11 October 2008 through state wide public notice for the provision of Plumbing Maintenance Services. Tenders closed on 28 October 2008. Six (6) Submissions were received from:

- Alinta Assist;
- CPD Group Pty Ltd;
- Joondalup Plumbing Services;
- Lakeside Plumbing & Gas;
- Pride Plumbing and Gas Pty Ltd; and
- Zambezi Plumbing and Gas Pty Ltd.

The submission from Joondalup Plumbing Services represents best value to the City. It submitted the lowest priced offer and demonstrated capacity and experience in successfully completing similar projects in the past and currently is involved in ongoing plumbing projects for local governments and private organisations. It is the City's current contracted service provider for plumbing maintenance services.

It is recommended that Council ACCEPTS the Tender submitted by Joondalup Plumbing Services for the provision of Plumbing Maintenance Services for a three (3) year period in accordance with the statement of requirements as specified in Tender 041/08 at the submitted schedule of rates.

BACKGROUND

The City has a requirement for the provision of Plumbing Maintenance Services to the City's buildings within the City of Joondalup on an as and when required basis and the Contractor shall provide the services as directed by the City in one or more areas specified in Appendix 1 of the Request.

The City currently has a single Contract for the provision of Plumbing Maintenance Services with Joondalup Plumbing Services which is due to expire on 13 January 2009.

DETAILS

Tenders were advertised on 11 October 2008 through state wide public notice for the provision of Plumbing Maintenance Services. Tenders closed on 28 October 2008. Six (6) Submissions were received from:

- Alinta Assist;
- CPD Group Pty Ltd;
- Joondalup Plumbing Services;
- Lakeside Plumbing & Gas;
- Pride Plumbing and Gas Pty Ltd; and
- Zambezi Plumbing and Gas Pty Ltd.

Evaluation Criteria

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Capacity	50%
2	Demonstrated understanding of the required tasks	25%
3	Demonstrated experience in completing similar projects	20%
4	Social and economic effects on the local community	5%

Evaluation Panel

The evaluation panel comprised of three (3) members; one with tender and contract preparation skills and two with the appropriate technical expertise and involvement in supervising the Contract. The panel carried out the assessment of submissions in accordance with the City's evaluation process.

Tender Submissions

A summary of the Tender submissions is provided in Attachment 1.

To provide an estimated expenditure over a twelve (12) month period, the projected total number of hours of services required for Items 1 and 2 (Normal Time and After Hours, respectively), based on historical data equating to approximately 7,585 hours, and the hourly rates offered have been used. The table below provides a comparison of the total annual estimated expenditure over the 3 year period calculated with escalation based on current 5% CPI increase (All Groups in Perth).

Respondent	Estimated Cost			
	Year 1	Year 2	Year 3	Total (Year 1+2+3)
Joondalup Plumbing Services	\$367,557.50	\$385,935.38	\$405,232.14	\$1,158,725.02
CPD Group Pty Ltd	\$559,000.00	\$586,950.00	\$616,297.50	\$1,762,247.50
Pride Plumbing and Gas Pty Ltd	\$564,610.00	\$592,840.50	\$622,482.53	\$1,779,933.03
Lakeside Plumbing & Gas	\$610,950.00	\$641,497.50	\$673,572.38	\$1,926,019.88
Zambezi Plumbing and Gas Pty Ltd	\$613,238.25	\$643,900.16	\$676,095.17	\$1,933,233.58
Alinta Assist	\$977,520.00	\$1,026,396.00	\$1,077,715.80	\$3,081,631.80

During the last financial year 2007/08, the City incurred \$350,426.61 for the provision of Plumbing Maintenance Services.

Evaluation Summary

Respondent	Evaluation Score	Price	Qualitative Rank
Joondalup Plumbing Services	85%	\$1,158,725.02	1
CPD Group Pty Ltd	62%	\$1,762,247.50	6
Pride Plumbing and Gas Pty Ltd	73%	\$1,779,933.03	3
Lakeside Plumbing & Gas	76%	\$1,926,019.88	2
Zambezi Plumbing and Gas Pty Ltd	66%	\$1,933,233.58	5
Alinta Assist	71%	\$3,081,631.80	4

Refer to Attachment 1 for a summary of tendered submissions.

Issues and options considered:

The City is responsible for the maintenance of its buildings and parks across 22 suburbs and requires a suitably qualified and experienced plumbing contractor to undertake the maintenance of this essential infrastructure. The City does not have the internal resources to supply the required services and as such requires an appropriate external service provider.

Link to Strategic Plan:

5. Community Wellbeing.

Objective 5.1 To ensure the City's facilities and services are of a high quality and accessible to everyone.

Strategy 5.1.1 The City develops and implements a Strategic Asset Management Framework to improve the standard and management of its community infrastructure, including the consolidation and rationalisation of current building facilities.

Legislation – Statutory Provisions:

A state wide public tender was advertised, opened and evaluated in accordance with the Local Government (Functions & General) Regulations 1996, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$100,000.

Risk Management considerations:

Should the Contract not proceed, the risk to the City will be moderate as the City requires a contracted plumber to undertake the large amount of maintenance work for its infrastructure.

It is considered that the Contract will represent a low risk to the City as the recommended Respondent is a well-established company with significant industry experience and the capacity and specialised equipment to provide the services to the City.

Financial/Budget Implications:

Current Year Budget Allocation for this Contract	Projected Expenditure on these Services to 30 June 2009	Projected Expenditure on these Services in first 12 Months of Contract if Accepted	Projected Expenditure on these Services over the Life of the Contract if Accepted
\$400,000.00 (Estimate only as no specific budget allocated. This requirement covered by the Building Maintenance Budget)	\$164,949.26 (current Contract to date) \$183,778.75 (new Contract)	\$367,557.50	\$1,158,725.02

The projected expenditure on these Services is subject to change and dependent on the quantity and type of requirements throughout the Contract period. Based on historical and known requirements, it is estimated that the expenditure over the Contract period will be in the order of \$1,158,725.02.

Funds for these services will be covered by the Building Maintenance Budget.

Policy implications:

Not applicable.

Regional Significance:

Not applicable.

Sustainability implications:

Not applicable.

Consultation:

Not applicable.

COMMENT

The Tender from Joondalup Plumbing Services represents best value to the City as it achieved the highest qualitative assessment score and also submitted the lowest priced offer. Joondalup Plumbing Services is a well established service provider that has, since 1980, been providing plumbing maintenance services to various local businesses and private residents including the City of Joondalup. It submitted the lowest priced offer and demonstrated capacity and experience in successfully completing similar projects in the past and currently is involved in ongoing plumbing projects for the City of Wanneroo, Mindarie Regional Council, Georgiou Group and Wanneroo Golf Club. It is also the City's current contracted service provider for plumbing maintenance services.

The attached summary of Tender submissions includes the location of each of the Tenderers.

ATTACHMENTS

Attachment 1 – Summary of Tender Submissions

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council ACCEPTS the Tender submitted by Joondalup Plumbing Services for the provision of Plumbing Maintenance Services for a three (3) year period in accordance with the statement of requirements as specified in Tender 041/08 at the submitted schedule of rates.

Appendix 10 refers

To access this attachment on electronic document, click here: [Attach10brf091208.pdf](#)

ITEM 14 TENDER 046/08 PROVISION OF CLEANING SERVICES FOR MAJOR SITES – [82620]

WARD: All

RESPONSIBLE DIRECTOR: Mr Martyn Glover
Infrastructure Services

PURPOSE

This report is to seek the approval of Council to accept the Tender submitted by Charles Service Company for the Provision of Cleaning Services for Major Sites (Tender 046/08).

EXECUTIVE SUMMARY

Tenders were advertised on 18 October 2008 through state wide public notice for the Provision of Cleaning Services for Major Sites. Tenders closed on 11 November 2008. Six conforming Submissions were received from:

- Academy Services Pty Ltd (WA);
- Du Clene Pty Ltd;
- Cleandustrial Services Pty Ltd;
- Jani-King Pty Ltd;
- DMP (WA) Pty Ltd; and
- Charles Service Company.

The submission from Charles Service Company represents best value to the City and is the lowest priced compliant Tender. The evaluation panel has confidence in their ability to undertake the services to the required standards and they demonstrated a good understanding of the requirements, sufficient resources and considerable experience in completing similar services.

It is recommended that Council ACCEPTS the Tender submitted by Charles Service Company for the Provision of Cleaning Services for Major Sites for a period of three (3) years in accordance with the statement of requirements as specified in Tender 046/08 for the estimated contract price of \$1,124,620.08 (GST Exclusive).

BACKGROUND

The City has a requirement for professional cleaning services to be provided to the following buildings:

- Joondalup Administration Centre;
- Joondalup Library;
- Joondalup Civic Chambers – Computer Room;
- Joondalup Civic Undercroft, Carpark and Podium Level Paving;
- Blend(er) Gallery & Workshop;
- Woodvale Library;
- Whitfords Library;
- Whitfords Senior Citizen Centre;
- Whitfords Customer Service Centre;

- Sorrento/Duncraig Library;
- Mildenhall;
- Duncraig Community Hall; and
- Percy Doyle Football/Tee Ball Clubrooms.

The City had a single Contract for the provision of cleaning services for all of the City's buildings however the Contractor withdrew its services for leisure centres in December 2007 and the remainder of the contract expired on 30 June 2008, with the Contractor unwilling to continue on an interim basis.

The tender was originally advertised in April 2008 with the offers received significantly greater than the City's expectations and allocated budget. Council resolved to decline all offers for the cleaning of major sites and community centres and review its options on 5 August (CJ168-08/08). An alternative interim provider has been supplying the City's cleaning requirements until a formal Contract can be established from Tender 046/08.

A review was undertaken of the City's requirements, specifications and alternative options for the delivery of these services. As a result, the levels of service were adjusted and the scope of works of the Major Sites tender was amended to include Mildenhall, Duncraig Community Hall, Percy Doyle Football/Tee Ball Clubrooms and Whitfords Customer Service Centre. It was also concluded that it would be preferable for staff resources to undertake the cleaning of the remaining community facilities.

DETAILS

Tenders were advertised on 18 October 2008 through state wide public notice for the Provision of Cleaning Services for Major Sites. Tenders closed on 11 November 2008. Seven (7) Submissions were received from:

- Academy Services Pty Ltd (WA);
- Du Clene Pty Ltd;
- Cleandustrial Services Pty Ltd;
- Jani-King Pty Ltd;
- DMP (WA) Pty Ltd;
- Charles Service Company;
- Charles Service Company (Alternative Offer).

Evaluation Criteria

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Capacity	40%
2	Demonstrated understanding of the required tasks	30%
3	Demonstrated experience in completing similar services	25%
4	Social and economic effects on the local community	5%

Evaluation Panel

The evaluation panel comprised of three members; one with tender and contract preparation skills and two with the appropriate technical expertise and involvement in supervising the Contract. The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

Tender Submissions

A summary of the Tender submissions is provided in Attachment 1.

The Contract is for a fixed lump sum for a period of three (3) years. The Offers submitted were fixed for the first twelve (12) months of the Contract only. Each year thereafter will be subject to an increase to a maximum of the average All groups CPI for the preceding twelve months. For the purposes of evaluation a 5% increase was applied to the lump sum price for years two and three.

Tenderer	Year 1	Year 2	Year 3	Total Estimated Cost (ex GST)
Charles Service Company	\$356,739.12	\$374,576.08	\$393,304.88	\$1,124,620.08
Jani-King Pty Ltd	\$366,125.40	\$384,431.67	\$403,653.25	\$1,154,210.32
Cleandustrial Services Pty Ltd	\$474,996.00	\$498,745.80	\$523,683.09	\$1,497,424.89
Academy Services Pty Ltd (WA)	\$515,828.40	\$541,619.82	\$568,700.81	\$1,626,149.03
Du Clene Pty Ltd	\$530,346.00	\$556,863.30	\$584,706.47	\$1,671,915.77
DMP (WA) Pty Ltd	\$787,920.12	\$827,316.13	\$868,681.93	\$2,483,918.18

Evaluation Summary

Respondent	Evaluation Score	Estimated Price Over 3 Years Assuming 5% Compound Increases in Years 2 & 3	Qualitative Rank
Cleandustrial Services Pty Ltd	76.3%	\$1,497,424.89	1
Academy Services Pty Ltd (WA)	74.9%	\$1,626,149.03	2
Charles Service Company	72.8%	\$1,124,620.08	3
Du Clene Pty Ltd	68.9%	\$1,671,915.77	4
DMP (WA) Pty Ltd	66.2%	\$2,483,918.18	5
Jani-King Pty Ltd	44.2%	\$1,154,210.32	6
Charles Service Company (Alternative Offer)	Non-compliant, not considered further		

Charles Service Company submitted a conforming and an Alternative Offer. The Alternative Offer was non compliant and not considered for evaluation. Refer to Attachment 1 for a summary of tendered submissions.

Issues and options considered:

Cleaning services are required to maintain the cleanliness and presentation of the City's buildings. The City does not have the internal resources to supply the required services and as such requires an appropriate external service provider.

Link to Strategic Plan:

This requirement is linked to the Strategic Plan in accordance with the following item:

5. Community Wellbeing

Objective 5.1 To ensure the City's facilities and services are of a high quality and accessible to everyone.

Legislation – Statutory Provisions:

A state wide public tender was advertised, opened and evaluated in accordance with the *Local Government (Functions & General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$100,000.

Risk Management considerations:

Should the contract not proceed, the risk to the City will be high as the City will not be able to maintain the cleanliness of the facilities which may result in an increased public health and safety risk.

It is considered that awarding the Contract will represent a low risk to the City as the recommended Tenderer is a well-established company with significant industry experience and the capacity to provide the services to the City.

Financial/Budget Implications:

Current Year Budget Allocation for this Contract	Projected Expenditure on these Services to 30 June 2009	Projected Expenditure on these Services in first 12 Months of Contract if Accepted	Projected Expenditure on these Services over the Life of the Contract if Accepted
\$422,000	\$136,046 (1-Jul-08 to date) \$163,505.43 (new Contract)	\$356,739.12	\$1,124,620.08

The projected expenditure on these Services is subject to change and dependent on the quantity and type of requirements throughout the Contract period. Based on historical and known requirements, it is estimated that the expenditure over the Contract period will be in the order of \$1,125,000.

Policy implications:

Not applicable.

Regional Significance:

Not applicable.

Sustainability implications:

Not applicable.

Consultation:

Not applicable.

COMMENT

The two tenderers who achieved the highest qualitative scores were Cleandustrial Services Pty Ltd and Academy Services Pty Ltd (WA) but their prices were comparatively higher and could not be justified.

Charles Service Company achieved the third highest qualitative score and ranked first in price. They are a large WA based company with the capacity to meet the City's requirements and have demonstrated considerable industry experience and a good understanding of the required tasks. While they were ranked third in qualitative scoring, their price was lower than all other Tenderers and represented best value to the City. The panel has confidence in their ability to complete the services to the required standards.

The attached summary of Tender submissions includes the location of each of the Tenderers.

ATTACHMENTS

Attachment 1 – Summary of Tender Submissions.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council ACCEPTS the Tender submitted by Charles Service Company for the Provision of Cleaning Services for Major Sites for a period of three (3) years in accordance with the statement of requirements as specified in Tender 046/08 for the estimated contract price of \$1,124,620.08 (GST Exclusive).

Appendix 11 refers

To access this attachment on electronic document, click here: [Attach11brf091208.pdf](#)

ITEM 15 LEASING A PORTION OF CITY OWNED LAND TO THE JOINT OWNERS OF THE LAKESIDE SHOPPING CITY – [76472]

WARD: North

RESPONSIBLE DIRECTOR: Mr Ian Cowie
A/Director Planning & Community Development

PURPOSE/EXECUTIVE SUMMARY

Lakeside Joondalup Shopping City's car park encroaches onto the City's car park at Lot 6 Lawley Court as shown at Attachment 1. This encroachment is the subject of this report.

A number of options for dealing with the encroachment are presented. The most favourable option is considered to be the lease of the encroaching land to the shopping centre in return for the construction of a path way by the shopping centre owners, at no cost to the City. This will assist people parking at the Lot 6 car park to access the shopping centre.

BACKGROUND

The City purchased Lot 6 Lawley Court from Landcorp on 16 November 2006 for \$1,944,250 (GST inclusive). The land came with a condition which restricted the use of the site to car parking for a period of 5 years from the date of settlement. After this, the City can change the use of the land at no additional cost to the City.

DETAILS

There are 4 distinct options for dealing with the shopping centre's encroachment.

Option 1 – Stop Shopping Centre from Encroaching

The Lot 6 car park has already been constructed and the configuration of the car park means that there will be little, if any, benefit to the City from taking back this land. Indeed, this action would reduce overall car parking as some bays which are able to be provided by the shopping centre as a result of the encroachment would be lost. Some costs will also be incurred by the City in stopping the shopping centre's use of the subject land. Consequently, this option is not recommended.

Option 2 – Annual Lease Fee for the Encroachment

The most recent valuation for the 295.31sqm of land which represents the encroachment was \$161,800 as at August 2008. An annual lease of 6% of this value (\$9708) per annum could possibly be sought under this option.

The shopping centre owners have indicated that they are not supportive of such a scenario. Further, there is limited pressure that the City can place on the shopping centre owners to achieve such a lease as the centre meets its required number of parking bays in accordance with the development approval. Consequently, the owners are not under pressure to retain bays. As a result, this option is not recommended.

Option 3 – Sell the Encroachment

Sale of the subject encroachment site is not recommended as this will limit opportunities to develop the Lot 6 site in the future and could materially devalue the land's potential.

Option 4 – Enter into Peppercorn Lease with the Shopping Centre Owners for the Encroachment in Exchange for a New Path Way

This option provides a long term communal benefit by addressing the current conflict between pedestrians leaving or entering Lot 6 and vehicle traffic. This conflict occurs because pedestrians are currently forced into the roadway as shown on Attachment 1, in order to gain access to the shopping centre or the adjacent businesses on Daghish Way. This conflict also occurs as pedestrians return to their cars at Lot 6.

Under this option, the shopping centre owners would construct a new path way as identified in Attachment 2, from the Lot 6 car park through to the existing path way to the shopping centre. The City will not incur any costs for the construction of this brick path link which will benefit the users of the City's car park. In return, the City will receive a peppercorn rental for the encroachment for a fixed term of 5 years, with a further option of 5 years. The lease will include a break clause to allow the City to terminate the lease at anytime during the 5 year option period, on 3 months written notice to the lessee.

Link to Strategic Plan:

The proposal is consistent with the City's Strategic Plan 2008-2011 Item 3.1 '*To encourage the development of the Joondalup CBD*'

Legislation – Statutory Provisions:

Under Section 3.58 of the Local Government Act 1995, a disposition of property is described as, "*to sell, lease, or otherwise dispose of, whether absolutely or not.*" Unless a disposition is an exempt disposition, which this proposed disposition is not, a local government can only dispose of property by public auction, or public tender, unless it invites public submissions on the proposal. Public advertising must be for a period of not less than two weeks and submissions must be considered before a final decision is made.

Risk Management considerations:

The recommended option addresses the risk of conflict between pedestrian and vehicle traffic at the intersection of Lawley Court and Daghish Way.

Financial/Budget Implications:

While there is no financial benefit to the City for a peppercorn lease, there is no cost to the City in delivering a communal benefit that reduces the risk for pedestrians.

Policy implications:

There are no policy implications.

Regional Significance:

There is no regional significance.

Sustainability implications:

Long term communal benefit at no cost to the City.

Consultation:

Public advertising of the proposed lease occurred for a period of 28 days from 27 March 2008 to 24 April 2008. A public notice was included in both the Wanneroo and Joondalup Times and there was also a sign on site for the duration of the advertising period.

One emailed submission was received. This supported the opportunity to provide comment on-line but suggested that the on-line information needed to include a site plan of the encroachment. On receipt of this submission, a location plan was emailed to the resident and a site plan was added to the on-line information regarding the proposal. No other submissions were received.

COMMENT

Option 4 is recommended. While there is no financial benefit to the City having the proposed lease agreement in place, this option does provides a satisfactory long term solution for dealing with the encroachment that will benefit the community.

ATTACHMENTS

Attachment 1	Location plan of the proposed leased area.
Attachment 2	Plan of proposed pathway.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That Council APPROVES entering into a lease at a peppercorn rent with the owners of Lakeside Joondalup Shopping City for an area of 295.31 square metres which encroaches on Lot 6 Lawley Court, Joondalup car parking subject to:

- 1 The lease is for a fixed term of 5 years with an option period of 5 years;**
- 2 The option period of 5 years is subject to a break clause exercisable at the sole discretion of the City by 3 months written notice to the lessee;**
- 3 The owners of Lakeside Joondalup Shopping City construct and meet all associated costs of a brick path in accordance with Attachment 2 to this Report - Plan of Proposed Pathway.**

Appendix 12 refers

To access this attachment on electronic document, click here: [Attach12brf091208.pdf](#)

ITEM 16 CARRIAGEWAY DUPLICATION CONNOLLY DRIVE MACNAUGHTON CRESCENT TO BURNS BEACH ROAD – [011301]

WARD: North

**RESPONSIBLE
DIRECTOR:** Mr Martyn Glover
 Infrastructure Services

PURPOSE

To seek Council endorsement for the final design of the Carriageway Duplication for Connolly Drive in Kinross, from MacNaughton Crescent to Burns Beach Road, and for Council's agreement to proceed through the tendering stage of this project.

EXECUTIVE SUMMARY

The 2008/2009 Capital Works programme includes provision for the City to undertake final design works and commence construction for the Carriageway Duplication for Connolly Drive in Kinross, from MacNaughton Crescent to Burns Beach Road.

Council endorsement is required for the final design and agreement to proceed to the public tender stage for this project.

It is recommended that Council:

- 1 SUPPORTS the final design for the Carriageway Duplication for Connolly Drive Kinross between Burns Beach Road and MacNaughton Crescent as detailed in this Report.*
- 2 AGREES to proceed to the public tender stage for the Carriageway Duplication for the Connolly Drive Kinross Project.*

BACKGROUND

Traffic projection analysis undertaken by Main Roads Western Australia (MRWA) has identified the need to duplicate Connolly Drive from Burns Beach Road northwards through to MacNaughton Crescent, Kinross. This is to cater for the increased traffic volume due to the northern extension of the Mitchell Freeway through to Burns Beach Road completed in October 2008, and the recent construction of Connolly Drive from Neerabup Road in Clarkson through to MacNaughton Crescent in Kinross. This extension has been constructed to a four-lane dual carriageway standard.

Following the completion of the Connolly Drive link through to Clarkson by the City of Wanneroo, the traffic volume increased to approximately 23,000 vehicles per day (vpd) at its peak location adjacent to the Kinross Drive roundabout.

At this level of traffic the existing single carriageway standard does not function effectively causing substantial congestion at peak times. In accordance with Austroads Urban Road Design Manual, when traffic volumes exceed 18,000 vpd then the single carriageway should be duplicated to cater for the increased volumes. It is also noted that the MRWA guidelines recommend a lower traffic volume threshold for duplication purposes of between 15,000 to 16,000vpd.

In consideration of the problem created in Connolly Drive by the duplication of the carriageway to the north, the State Government committed special funding of \$3.75M outside of the normal Metropolitan Regional Road Grants (MRRG) to construct the new carriageway.

DETAILS

After receiving this grant the City proceeded through the preliminary design stage, community consultation and on to the final design. The resulting proposal for the construction of the second carriageway as detailed in Attachment 1, includes roundabouts at MacNaughton Crescent and Geoff Russell Avenue and a signalised intersection (traffic lights) at the Selkirk Drive intersection.

Due to the delay in allocation of the State Government funds the project delivery timeframe tabled in the December 2007 Council report has been revised. This revised timeframe is tabled below:

Activity	Period	Expenditure
Consultation, Design and Prepare Tender Documentation	February 2008-December 2008	\$ 200,000
Tender and Award	February 2009 to March 2009	\$3,550,000
Construct	April 2009 to September 2009	
Total Project	May 2008-September 2009	\$3,750,000

Issues and options considered:

The major issues considered in the design phase were the treatments at each intersection and pedestrian safety in terms of road crossings.

The City's consultants, Worley Parsons, have conducted traffic analysis at each intersection and the preferred treatments to minimise crash risks were as follows:

MacNaughton Crescent – Roundabout
 Geoff Russell Avenue – Roundabout
 Selkirk Avenue – Traffic Signals
 Ardross Drive – Retain Roundabout

There is already a pedestrian tunnel to the north of Selkirk Avenue which has been augmented by a pedestrian phase in the traffic signals across Selkirk Avenue. There are also pedestrian facilities at Ardross Drive, Geoff Russell Avenue and MacNaughton Crescent. These facilities are pedestrian havens in the median islands and connecting footpaths. The pedestrian safety is improved because the traffic is only ever in one direction either side of the median and the traffic signals will provide breaks in the traffic. The Geoff Russell Avenue crossing may require support from a school crossing attendant as this is the main crossing for students from Kinross Primary School.

Link to Strategic Plan:

The project aligns with the City's strategic directions for improving infrastructure that leads to an enhanced integrated transport system and improved lifestyle.

Legislation – Statutory Provisions:

Not applicable.

Risk Management considerations:

Further delays to the duplication of Connolly Drive, Kinross following the opening of Mitchell Freeway through to Burns Beach Road will result in this section of road continuing to function beyond its recommended threshold capacity.

Financial/Budget Implications:

The City was successful in obtaining a State Government grant through MR WA for \$3.75M for the dualling of the Connolly Drive Carriageway from Burns Beach Road to MacNaughton Crescent. This grant will not affect the City's existing MRRG grants but will be recouped in the same manner, forty percent upfront, forty percent at commencement of construction and twenty percent at completion of the project.

Policy implications:

Not applicable.

Regional Significance:

This section of road is an integral link within the City's major road network, providing a transport link to northern localities within the City of Wanneroo.

Sustainability implications:

Not applicable.

Consultation:

Not applicable.

COMMENT

The concept design including the intersection treatments was presented to the community working group including representations from the Kinross Residents' Association and the Kinross Primary School P & C, as well as the Mayor and the Ward Councillors. The response to the proposal was resounding support with a condition that the project be constructed as soon as possible. The timetable for completion in September 2009 was recognised by the group as an acceptable timeframe.

It is therefore recommended that Council endorse the final design and agree to proceed with the project to public tender.

ATTACHMENTS

Attachment 1 Final Design Drawings – Connolly Drive, Kinross duplication project.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That Council:

- 1 SUPPORTS the final design for the Carriageway Duplication for Connolly Drive Kinross between Burns Beach Road and MacNaughton Crescent and as detailed in this Report;**
- 2 AGREES to proceed to the public tender stage for the Carriageway Duplication for the Connolly Drive Kinross Project.**

Appendix 13 refers

To access this attachment on electronic document, click here: [Attach13brf091208.pdf](#)

ITEM 17 WHALE REMOVAL – RECOVERY OF COSTS – [45234] [07519]

WARD: South-West

RESPONSIBLE DIRECTOR: Mr Martyn Glover
Director Infrastructure Services

PURPOSE

To seek Council endorsement for the proposal to request the Department of Environment and Conservation (DEC) to contribute 50 percent of the cost of removal of the whale from Sorrento Beach.

EXECUTIVE SUMMARY

On 18 September 2008 the City of Joondalup removed a whale carcass from Sorrento Beach. The operation was very high profile and high risk however it was carried out by the City in a professional and efficient manner. Whilst the DEC had officers on site and provided advice, the responsibility for logistics and cost of the project fell to the City of Joondalup. During the project the City contacted DEC who committed to contribute to the removal. Furthermore, the Mayor conducted a media interview where he indicated that DEC should contribute to the costs of the project. The City has since contacted DEC seeking a 50 percent contribution of the project costs, which were \$33,937.24 exclusive of GST. The DEC has responded advising that it will only contribute \$7,273 exclusive of GST. It is recommended that Council declines the offer and seeks 50 percent of costs from DEC.

BACKGROUND

The whale, a 24.9 tonne female humpback, was spotted drifting in the ocean on 17 September 2008. The City was contacted by DEC that afternoon and advised that the whale would likely be beached on one of the City's beaches the next day. On the following day officers were on site early in the morning to arrange for the removal process.

DETAILS

Issues and options considered:

The issue is the financial responsibility for the removal of the whale and the options are:

- Option 1 Accept the DEC's offer of \$7,273 exclusive of GST.
- Option 2 Not accept the offer and request that a more appropriate contribution (50 percent) be made.
- Option 3 Not accept the offer and request an alternative contribution.

Link to Strategic Plan:

2.1 OBJECTIVE: To ensure that the City's natural environmental assets are preserved, rehabilitated and maintained.

Legislation – Statutory Provisions:

- Wildlife Conservation Act 1950
- Health Act 1911

Risk Management considerations:

There are a significant number of risks associated with the removal and disposal of a dead whale carcass including:

- Public Health and Safety
- Occupational Safety and Health
- Financial
- Political

Financial/Budget Implications:

The following costs were involved in the whale removal exercise:

City of Joondalup Labour	887.44
Cargo Net for Whale	850.00
Traffic Control	735.00
Mindarie Regional Council - Whale Burial	2,845.46
Dalco Earthmoving - 30 tonne Excavator	2,090.00
Tip Truck Semi-Triaxle	805.00
Removal of Whale (Crane / Cartage)	24,794.00
City of Joondalup Plant	430.67
Overhead Charge	499.67
Total Cost (ex GST)	<u>\$33,937.24</u>

Policy implications:

Nil

Regional Significance:

Nil

Sustainability implications:

Nil

Consultation:

Discussions have been held between the City and DEC.

COMMENT

The removal of the whale carcass was undertaken from land under the care and control of the City of Joondalup; however the whale died while within the ocean which is not under the City's control and the carcass was sighted by the DEC while still at sea. In light of this it is the City's view that DEC should take responsibility for half of the removal cost.

Discussions with DEC have resulted in an offer to provide a "good faith" contribution of \$7273.00 exclusive of GST or 21.4% of the cost. Prior to the written offer, verbal discussions around an offer of \$12,000 had taken place.

The DEC considered that the offered contribution should be viewed as a one-off contribution. The DEC also advised that this action does not constitute and should not be considered to form the basis for similar contributions in the future.

The DEC advised that consistent with its previous position on sharing the cost of removal of wildlife carcasses on other occasions, the DEC considers that this cost falls with the responsible land manager. The DEC provided the following two examples where the full cost of removal was met by the land manager:

- 2 August 2007 - The full cost of removal of the whale carcass from within Hillarys Boat Harbour was met by the Department of Planning and Infrastructure as the facility manager.
- 31 October 2007 -The full cost of removal of the whale carcass from Tern Island Nature Reserve (Shoalwater Marine Park) was met by DEC as the reserve is managed by DEC.

It is noted however that in both of the above situations, the removal of the whale was undertaken by State Government and not Local Governments.

Due to the significant cost that is imposed on the City for this project and the fact that it could have been averted had the DEC taken action while the carcass was still floating within open waters, it is recommended that the DEC cover half of the removal costs. The Council may feel that 50 percent is not sufficient contribution and may wish to nominate an alternative contribution in accordance with option 3. It is however, recommended that Council seeks 50 percent of the costs from DEC.

ATTACHMENTS

Nil.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council SUPPORTS the recovery of \$16,968.62 exclusive of GST from the Department of Environment and Conservation being half of the total cost to remove the whale carcass from Sorrento Beach.

ITEM 18 PETITION TO UPGRADE CLERMONT PARK CURRAMBINE – [04370]

WARD: ALL

**RESPONSIBLE
DIRECTOR:** Mr Martyn Glover
Infrastructure Services

PURPOSE

To consider the options in response to the petition seeking the upgrade of Clermont Park Currambine.

EXECUTIVE SUMMARY

A petition has been received from residents living in close proximity to Clermont Park Currambine. The petitioners are concerned about anti-social behaviour occurring in the park in the vicinity of the play equipment. The petition requests that the City prunes back the bushland in the park to allow a clear vista from adjacent roads to the play equipment that is currently obscured by the bushland. The petition also expressed concern regarding the maintenance standard in the park being below standard.

The City recently inspected the park and it has been confirmed that security and maintenance issues do exist. The following recommendations would assist in alleviating the residents' security and maintenance concerns.

It is recommended that Council:

- 1 CONSULTS with the surrounding residents with respect to the options and specifically the preferred Option 2, that the existing equipment in Clermont Park be removed and new equipment be installed in an area closer to Moore Drive;*
- 2 SUBJECT to the outcome of the consultation with the surrounding residents supporting Option 2, the upgrade to the play equipment in Clermont Park be included in the Draft 2009/2010 Capital Work Budget;*
- 3 ADVISES the petitioners of Council's decision regarding the requested Clermont Park Upgrade.*

BACKGROUND

A petition of 20 signatures was received by the City on 23 October 2008. The petitioners all live within close proximity of Clermont Park Currambine. The petition requested that the City undertake the following work in Clermont Park:

“Improve the park at the corner of Caledonia Avenue and Moore Drive so that there is a clear line of sight between the road and the play area. The play area is currently hidden from the road and as a result there is a lot of anti-social behaviour that goes on in the park. The state of the park is below acceptable standards and not suitable for use by the local community. We urge Council to trim back the surrounding bush so that the play area can be seen from the road and the park is made more family friendly and the play equipment is restored.”

DETAILS

Clermont Park is a 2 hectare park situated on the corner of Moore Drive and Caledonia Ave Currambine. It is comprised of 75% native bushland and 25% reticulated grassed areas (Attachment 1). There is park bench seating and play equipment situated within the grassed area at the centre of the reserve.

The play equipment by virtue of its position is out of view from the roads surrounding the park, as are most of the grassed areas. A large floodlight is positioned adjacent to the play equipment and substantially lights the area in the hours of darkness. The floodlight was placed in the reserve to counter anti-social incidents approximately seven years ago.

The play equipment within the park is in sound condition, but the finish is faded due to weather exposure and wear due to repeated graffiti attacks and graffiti removal.

In late 2007 the Clermont Park bushland was given protection under Schedule 5 of the City's District Planning Scheme 2. The purpose of this was to protect the native vegetation within the reserve which contains a large number of West Australian Christmas Trees as well as a range of other native plant species.

A recent inspection of the Clermont Park did reveal some maintenance issues that require rectification namely the removal of a number of tree stumps and an overgrown garden bed near the playground that needs removal and replacement with grass.

Issues and options considered:

The following options were considered:

- 1 Prune back native vegetation to allow play equipment in its current location to be observed from adjacent streets and houses.
- 2 Remove existing play equipment and replace it with new equipment in an area closer to Moore Drive.
- 3 Remove the existing play equipment.
- 4 Leave play equipment in its present location and do not clear the native vegetation.

Because of the amount of bushland and the location of the play equipment, the clearing of the vegetation would need to be extensive before there was any improvement in the visibility of the play equipment. In consideration that the bushland has been listed in Schedule 5 of the City's District Planning Scheme 2 then this would be unacceptable. If the play equipment were to be relocated then a location closer to Moore Drive would be more suitable because it has improved visibility and accessibility.

The complete removal of the play equipment would mean that the children in Currambine would have one less option for play equipment which is also unacceptable because there are currently only five sets of equipment in Currambine which is already less than most suburbs.

The play equipment could be left where it currently is, without any clearing of the vegetation, however in consideration of the petitioners' concerns, confirmed by the City's officers' observations, this is also unacceptable.

Link to Strategic Plan:

1.2 OBJECTIVE To engage proactively with the Community and other relevant organisations in the preservation of the City's natural environmental assets.

5.2 OBJECTIVE To facilitate healthy lifestyles within the community.

5.2.1 The City provides high quality recreation facilities and programs.

Legislation – Statutory Provisions:

Clermont Park, Reserve No. 43666 is included in Schedule 5 of the City's District Planning Scheme 2.

Risk Management considerations:

The current location of the play equipment does not meet accepted standards of security in terms of visibility of children who may use it, consequently there is a public liability risk at the site.

Financial/Budget Implications:

The cost to remove existing play equipment and replace with new equipment including soft fall is \$20,000. It is recommended that if this option were to be chosen it should be included in the 2009/2010 Draft Capital Works programme as part of the budget deliberations.

Policy implications:

Nil.

Regional Significance:

Nil.

Sustainability implications:

If Option 1 were chosen, this would entail the removal of a considerable amount of native vegetation, due to the pruning of the bushland. This would have a serious detrimental effect on the ecology of the bushland.

Consultation:

It would be considered appropriate to consult with the residents in the area prior to confirming the inclusion of new play equipment in the 2009/2010 capital works programme.

COMMENT

A recent inspection of the park by officers revealed evidence of minor vandalism, in the form of graffiti and fires within the vicinity of the play equipment in the park. The play area is currently surrounded by thick bushland. If this bushland was removed or pruned back it would result in serious damage to the bushland ecology. Due to the age of the existing play equipment and its general condition, it is recommended that option 2 is chosen. This option would protect the bushland and give enhanced passive observation of the play equipment. This option would also offer an enhanced sense of security for parents minding children on the play equipment, as they can be readily seen by passing traffic and pedestrians on Moore Drive.

ATTACHMENTS

Attachment 1 Location of existing play equipment and proposed new site in Clermont Park.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION**That Council:**

- 1 CONSULTS with the surrounding residents with respect to the options and specifically the preferred Option 2, that the existing equipment in Clermont Park be removed and new equipment be installed in an area closer to Moore Drive;**
- 2 SUBJECT to the outcome of the consultation with the surrounding residents supporting Option 2, the upgrade to the play equipment in Clermont Park be included in the Draft 2009/2010 Capital Work Budget;**
- 3 ADVISES the petitioners of Council's decision regarding the requested Clermont Park Upgrade.**

Appendix 14 refers

To access this attachment on electronic document, click here: [Attach14brf091208.pdf](#)

ITEM 19 WEST COAST DRIVE DUAL USE PATH UPGRADE – [01302]

WARD: North

**RESPONSIBLE
DIRECTOR:** Mr Martyn Glover
 Infrastructure Services

PURPOSE

To seek Council endorsement for the final design of the Upgrade of West Coast Drive Dual Use Path project, as shown in attachment 1. and Council agreement to proceed to the tendering stage for this project.

EXECUTIVE SUMMARY

The 2008/2009 Capital Works programme included provision for the City to undertake final design works and commence construction for the upgrade of the dual use path along West Coast Drive in Marmion and Sorrento. Following extensive discussion with City staff, the consultant, Cardno BSD outlined the preferred preliminary design to elected members at a presentation on Tuesday 10 June 2008. In consideration of all of the Council's resolutions of 20 November 2007 and 15 July 2008 the consultants have developed a final design which provides an enhanced environment for all the users of this section of the coastal pathway.

The refurbishment or reconstruction of the existing Marmion Beach toilet block south of the Marmion Angling and Aquatic Club (MAAC) was originally to be replaced as part of this project. However, it was dropped due to community response will be addressed in a future report as a separate project. The City now requires Council endorsement of the final design to proceed to the public tender stage for this project.

It is recommended that Council:

- 1 ENDORSES the final design for the West Coast Drive Dual Use Path Project as included in this Report;*
- 2 AGREES to proceed to the public tender stage for the West Coast Drive Dual Use Path Project;*
- 3 AGREES to consider the Marmion Beach toilet block refurbishment/rebuild as a separate project which will be addressed in a future report to Council.*

BACKGROUND

The West Coast Drive Dual Use Path runs parallel with the Indian Ocean along West Coast Drive (also known as the Sunset Coast Tourist Drive) for 1.8km. The path is in high demand for public recreation activities such as walking, running and cycling. Upgrading the path as a project was identified as a priority for the 2006/2007 Capital Works Program and funds were allocated to undertake a feasibility study of the proposed project.

In September 2006, Cardno BSD Engineers were commissioned as consultants for the project. The first draft of a Concept Plan was considered at a workshop in November 2006. The Revised Concept Design incorporating additional environmental assessments and mapping by the consultant team was presented to Council on 22 May 2007. The consultant's report was endorsed and Council approved progress with the project to the community

consultation stage, which began with an Open Night held at the Sorrento Surf Life Saving Club on 9 August 2007.

At the Ordinary Meeting of 20 November 2007 Council considered the feedback from the community consultation process for this project and resolved to progress to detailed design with a number of key elements to be considered as part of the design as follows:

- "2 *in keeping with the community consultation feedback, AGREES to progress to detailed final design with the following elements to be included:*
- (a) *As a priority maximise the width of the dual use path (DUP), predominately to the east, including but not limited to encroachment and reconfiguration of existing roadway, median strips and eastern verge areas.*
 - (b) *Upgrade all beach access steps, paths and ramps within the project area.*
 - (c) *All external construction materials; including but not limited to handrails, brackets and signage; must be specified to last at least 15 years in a corrosive coastal environment.*
 - (d) *All plantings and shrubbery within the project area to be local indigenous species.*
 - (e) *Removal of the Vertical Sculptural Markers (to be considered at a later stage as a separate project), removal of all small native trees and removal of all integrated Jarrah post lighting within the project area.*
 - (f) *Reconfigure the sunken DUP located between Troy Avenue and Bettles Street to include footpath lighting (the option of solar lighting to be considered), widening and retaining the DUP to the east and enhance the lookouts to incorporate appropriate predominately north-south aligned seating.*
 - (g) *That all Jarrah posts are appropriately treated to retain the natural colour of the wood and prolong their aesthetic appearance.*
 - (h) *Reconfigure the Plaza Mixed Use Precinct site to align the DUP along its current route, construct an elevated boardwalk access to the beach, create a ballooned predominately east-west aligned seating area to the west of the DUP, close the access path situated to the north and remove the fixed shade structure component.*
 - (i) *Relocate the Ross Avenue Lookout site to the north of the existing stairs, construct the viewing platform at grade with the DUP and erect a fixed shade structure (as at Sorrento Beach).*
 - (j) *Not relocate the ablution block to the MAAC North site but rather reconfigure the MAAC South site to incorporate an upgraded ablution block under the viewing platform, extend the viewing platform area with predominately north-south aligned seating and erect a fixed shade structure (as at Sorrento Beach).*

- 3 *LISTS for consideration in the draft 2008/2009 budget and the draft five year capital works budget sufficient funds to commence a six-year project to weed, rehabilitate and revegetate the coastal foreshore reserve adjacent to the project area with the objective to restore its condition from “poor” to “very good to excellent” in accordance with the City of Joondalup Coastal Management Plan.*
- 4 *REQUESTS the CEO ensure that coastal foreshore reserve disturbance is kept to a minimum, the extent of which will be determined in the final design.*
- 5 *REQUESTS a report be presented to Council on the potential construction of a roundabout at the intersection of West Coast Drive and The Plaza; to be executed as part of the project works.*

Due to the number of elements raised, the City considered that a presentation of a preliminary level of design to elected members would be appropriate. This presentation was held on Tuesday 10 June 2008 by the City’s Consultants Cardno BSD who highlighted how the resolutions of Council had been considered during the design phase of the project and provided options for treatments at specific locations along the route. At the Ordinary Meeting of 10 July 2008 Council resolved the following:

- “1 *SUPPORTS the preliminary design for the West Coast Drive Dual Use Path Project;*
- 2 *SUPPORTS Option B for the relocation of the bus bay adjacent to Ross Avenue to the south of its existing location;*
- 3 *SUPPORTS Option A for the channelised intersection treatment at The Plaza;*
- 4 *AGREES to proceed to final detailed design, documentation and public tender for the West Coast Drive Dual Use Path Project.*
- 5 *REQUESTS that a report be prepared to initiate consideration of a ratepayer funded underground power project in West Coast Drive between Beach Road, Marmion and The Plaza, Sorrento;*
- 6 *REQUESTS that a report be prepared for the passive development of the area behind Marmion beach on either side of the toilet blocks on completion of the proposed sewer works, such works to be listed for consideration in the 2009/2010 budget.”*

DETAILS

The Council’s decision of 20 November 2007 and the design response now are as follows:

- 2(a) As a priority maximise the width of the dual use path (DUP), predominately to the east, including but not limited to encroachment and reconfiguration of existing roadway, median strips and eastern verge areas.

Response: The path is a standard 3.5m wide and where possible this has been achieved within the pavement area.

- (b) Upgrade all beach access steps, paths and ramps within the project area.

Response: All beach accesses have been reviewed and upgrades are detailed in the final design.

- (c) All external construction materials; including but not limited to handrails, brackets and signage; must be specified to last at least 15 years in a corrosive coastal environment.

Response: This is included in the specifications.

- (d) All plantings and shrubbery within the project area to be local indigenous species.

Response: This is included in the final design and specification.

- (e) Removal of the Vertical Sculptural Markers (to be considered at a later stage as a separate project), removal of all small native trees and removal of all integrated Jarrah post lighting within the project area.

Response: These have been removed.

- (f) Reconfigure the sunken DUP located between Troy Avenue and Bettles Street to include footpath lighting (the option of solar lighting to be considered), widening and retaining the DUP to the east and enhance the lookouts to incorporate appropriate predominately north-south aligned seating.

Response: The final design includes the lighting which is connected to the streetlight network, using low energy lighting of compact fluorescent globes.

- (g) That all Jarrah posts are appropriately treated to retain the natural colour of the wood and prolong their aesthetic appearance.

Response: This is included in the specification.

- (h) Reconfigure the Plaza Mixed Use Precinct site to align the DUP along its current route, construct an elevated boardwalk access to the beach, create a ballooned predominately east-west aligned seating area to the west of the DUP, close the access path situated to the north and remove the fixed shade structure component.

Response: This is included in the design.

- (i) Relocate the Ross Avenue Lookout site to the north of the existing stairs, construct the viewing platform at grade with the DUP and erect a fixed shade structure (as at Sorrento Beach).

Response: This is included in the design.

- (j) Not relocate the ablution block to the MAAC North site but rather reconfigure the MAAC South site to incorporate an upgraded ablution block under the viewing platform, extend the viewing platform area with predominately north-south aligned seating and erect a fixed shade structure (as at Sorrento Beach).

Response: The ablution block has not been relocated as part of this project. The north-south treatment between the ablution block and the MAAC will be subject to future design following the connection of the deep sewer.

- 3 LISTS for consideration in the draft 2008/2009 budget and the draft five year capital works budget sufficient funds to commence a six-year project to weed, rehabilitate and revegetate the coastal foreshore reserve adjacent to the project area with the objective to restore its condition from “poor” to “very good to excellent” in accordance with the City of Joondalup Coastal Management Plan.

Response: Provision has been made in the 2008/2009 and future budgets for rehabilitation of the dune vegetation.

- 4 REQUESTS the Chief Executive Officer ensure that coastal foreshore reserve disturbance is kept to a minimum, the extent of which will be determined in the final design.

Response: This is included in the specification.

- 5 REQUESTS a report be presented to Council on the potential construction of a roundabout at the intersection of West Coast Drive and The Plaza; to be executed as part of the project works.

Response: The option of the roundabout at the intersection of the Plaza is excessively expensive, will result in a significant intrusion into the dunes, is less suitable for pedestrians and is no more effective than the modified “T” intersection.

Issues and Options:

The presentation also included options for alternative treatments at two specific locations on West Coast Drive.

Ross Avenue Bus Stop relocation:

The existing bus bay opposite Ross Avenue is under the required standard in terms of size and is dangerously located opposite a “T” intersection. The treatment options are as follows:

Option A: utilised the existing car park with the loss of 5 bays for the bus stop

Option B: Provided a bus bay further to the south of its current location which would require a higher retaining wall.

Conclusion:

Option B was supported due to: no loss of parking bays and the option which would not impact on ocean views from cars parked within the car park.

The Plaza

The intersection of West Coast Drive and The Plaza is an extremely wide expanse of pavement with no delineation of traffic. This results in the right hand movement from the Plaza being particularly hazardous. The options for improved treatments are:

Option A: Channelised T Junction

This option resulted in very minor intrusion into the dunes, improved traffic delineation with right turn pockets and improved left turn lane.

Option B: Roundabout

This option impacted into the dunes opposite the Plaza by 3.5 to 4.0 metres and would result in significant costs associated with the construction of the roundabout and relocation of services.

Conclusion:

Whilst Option A was generally supported, there was a request to provide an estimate for the cost of a roundabout at this location.

The Cost estimate to construct a roundabout in this location while still under traffic and with the anticipated changes required for services (electricity, water, gas, telecommunications) would be in the order of \$250,000.

The 2003/2004 traffic volume was 14,670 vehicles per day in West Coast Drive north of Clontarf Street (Main Roads Western Australia data). The improved “T” junction is an appropriate response to these traffic conditions.

Responses to relevant Council resolutions of 10 July 2008 are as follows:

- 4 *AGREES to proceed to final detailed design, documentation and public tender for the West Coast Drive Dual Use Path Project.*

Response: The City has proceeded to final detailed design from the supported preliminary design including option B (the relocation of the bus bay adjacent to Ross Avenue) and Option A (the channelised intersection treatment at The Plaza).

- 5 *REQUESTS that a report be prepared to initiate consideration of a ratepayer funded underground power project in West Coast Drive between Beach Road, Marmion and The Plaza, Sorrento;*

Response: The City presented this report at the Council Meeting of the 28 October 2008.

- 6 *REQUESTS that a report be prepared for the passive development of the area behind Marmion beach on either side of the toilet blocks on completion of the proposed sewer works, such works to be listed for consideration in the 2009/2010 budget.*

Response: This report will be submitted in the February Council Meeting.

Link to Strategic Plan:

The proposal has links to the strategic plan as follows:

Key focus area: leadership and governance

OBJECTIVE: To engage proactively with the community.

STRATEGIES

1.2.1 The City implements and, if necessary, further refines its Public Participation Policy.

Key focus areas: the built environment

OBJECTIVE: To progress a range of innovative and high quality urban development projects within the City.

STRATEGIES

4.2.6 The City implements, and if necessary, refines its Capital Works Program.

Legislation – Statutory Provisions:

Not Applicable.

Risk Management considerations:

Protection of the adjacent coastal dunal system is required to be considered throughout the final design stages and as part of the specifications set down to the successful contractor for the project.

Construction is not to clash with peak summer activity along the coastal foreshore.

Budget/Financial Implications:

The 2007/2008 budget include \$400,000 for the design of the dual use path. The 2008/2009 budget includes \$1,850,000 for the first stage of the project with the balance, anticipated to be \$2,000,000 to be listed in the 2009/2010 budget. The project is anticipated to take approximately six months commencing in April 2009 and cover two consecutive budgets.

Policy Implications:

Not Applicable.

Sustainability Implications:

Consideration of preserving the dunes and dunal vegetation has received consideration in the consultation process with particular input from representatives of the Joondalup Community Coast Care Forum. This is reflected in the detailed design and specification implementation.

Consultation:

The City has consulted with residents during public consultation process.

COMMENT

The final design for West Coast Drive Dual Use Path Upgrade has considered all of the Council resolutions of 20 November 2007 and 15 July 2008 and presents a design which provides an enhanced environment for all the users of this section of the coastal pathway.

There has been significant discussion with respect to the construction methodology as well as the lighting required where the path plunges below the road level.

To ensure that the damage to the dunes and construction costs are minimised, it is proposed that all access stairs (see Attachment 2), retaining walls and observation areas are built first and the dual use path is the second stage of the construction.

The City has utilised the Phillips PFL240 streetlight in the Sorrento Foreshore development (see Attachment 3) and it is recommended that the same streetlight be used through the path section below the road. The preferred light fitting is a compact fluorescent which provides a white light and the design is in excess of P3 of the Australian Standard AS1158, that is it provides for medium to high pedestrian and cycle activity and there is low to medium risk of crime.

It is therefore recommended that Council supports the final design in accordance with the presentation and requests the City to proceed to the public tender stage for the works.

ATTACHMENTS

Attachment 1	Drawings of West Coast Drive: Dual Use Path Upgrade Final Design.
Attachment 2	Typical detail of access stairs
Attachment 3	Standard light pole

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council:

- 1 ENDORSES the final design for the West Coast Drive Dual Use Path Project as included in this Report;**
- 2 AGREES to proceed to the public tender stage for the West Coast Drive Dual Use Path project;**
- 3 AGREES to consider the Marmion Beach toilet block refurbishment/rebuild as a separate project which will be addressed in a future report to Council.**

Appendix 15 refers

To access this attachment on electronic document, click here: [Attach15brf091208.pdf](#)

ITEM 20 TENDER 039/08 - PROVISION OF BEACH LIFEGUARD PATROL SERVICES – [61619]

WARD: South-West and North-Central

**RESPONSIBLE
A/DIRECTOR:** Mr Ian Cowie
 Planning and Community Development

PURPOSE

To seek the approval of Council to accept the Tender submitted by Surf Life Saving Western Australia Inc. for the provision of Beach Lifeguard Patrol Services (Tender 039/08).

EXECUTIVE SUMMARY

Tenders were advertised on 6 September 2008 through state wide public notice for the provision of Beach Lifeguard Patrol Services for three (3) years. Tenders closed on 23 September 2008. Two (2) submissions were received from:

- Surf Life Saving Western Australia Inc.; and
- Surf Life Saving Western Australia Inc. (Alternative Tender)

The submission from Surf Life Saving Western Australia Inc. (SLSWA) represents value to the City. It demonstrated capacity and experience to provide the services as it has successfully completed similar projects for the City over the past 6 years and managed the delivery of lifeguards services for 8 other Local Governments and at 13 beach locations over the past summer season.

It is noted that SLSWA submitted an alternative tender offering a greater number of lifeguards and patrol hours. As such, it was not fully compliant with the scope of works as it exceeded the City's agreed level of service and current budget.

SLSWA operates with a third party accredited Quality Management System to ISO9001 and also third party accredited OH&S and Environmental Management Systems.

It is recommended that Council ACCEPTS the Tender submitted by Surf Life Saving Western Australia Inc. for the provision of Beach Lifeguard Patrol Services for a three (3) year period in accordance with the statement of requirements as specified in Tender 039/08 at the estimated Lump Sum of \$340,634.87 (GST exclusive) for programmed patrol services.

BACKGROUND

The City has provided a midweek beach lifeguard service at its popular beach locations since 1990/91. Over this time the level of service has increased to cover three (3) separate beach areas from early December to mid March each summer. In 2005, the City awarded a 3-year contract to SLSWA to provide 1 lifeguard at Sorrento Beach, Mullaloo Beach and Hillarys Boat Harbour Beach for a maximum of 2,343 patrol hours per season. This level of service has been satisfactory, with lifeguard patrols providing adequate beach safety for the community. In 2007/08, the cost of the service was \$82,975.

Typically, SLSWA is the only external provider capable of delivering this service. Other organisations that have previously registered an interest in the contract are Royal Life Saving and City of Stirling. Whilst the City could choose to deliver the service in house, it is not adequately resourced to do so and the costs to set up the service would be significant. As a result, Surf Life Saving WA has a strong market position in the delivery of this service.

The contract's scope of services includes identification and demarcation of designated swimming areas, the patrol of those areas on a daily, weekly and monthly basis, provision of advice to interested parties, dealing with emergency situations and reporting offences.

The Contractor shall provide the beach lifeguard patrol services, covering Sorrento, Hillarys Boat Harbour and Mullaloo beaches, and include the following tasks in the patrol duty procedures:

- Identify a designated swimming area.
- Display flags to indicate the designated swimming area.
- Use judgement as when to close the patrol area - based on the prevailing beach conditions and the number of patrons utilising the beach.
- Make a physical inspection of the beach paying special attention to check for - needles, evidence of fires, rubbish, snakes, glass and any other such objects.
- Provide advice on the Council's local laws.
- Provide community education and preventative information.
- Perform emergency first aid treatments as required.
- Provide an emergency/rescue service.
- Report necessary offences to the City's Ranger Service or to the appropriate Police service and provide details to the City's Recreation Services.

The City currently has a Contract for the provision of Beach Lifeguard Patrol Services with Surf Life Saving Western Australia Inc. which is due to expire on 4 December 2008.

DETAILS

Tenders were advertised on 6 September 2008 through state wide public notice for the provision of Beach Lifeguard Patrol Services for three (3) years. Tenders closed on 23 September 2008. Two (2) submissions were received from:

- Surf Life Saving Western Australia Inc.; and
- Surf Life Saving Western Australia Inc. (Alternative Tender).

Evaluation Criteria

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria	Weighting
Capacity	50%
Demonstrated understanding of the required tasks	25%
Demonstrated Experience in Completing Similar Projects	20%
Social and economic effects on the local community	5%

Evaluation Panel

The evaluation panel comprised of three (3) members: one with tender and contract preparation skills and two with the appropriate technical expertise and involvement in supervising the Contract. The panel carried out the assessment of submissions in accordance with the City's evaluation process.

Tender Submissions

A summary of the Tender submissions is provided in Attachment 1.

The table below provides the total annual estimated expenditure over the 3 year period with a lump sum for Year 1 as submitted by the Respondents and Years 2 and 3 calculated with an escalation based on the current 4.5% CPI (All Groups in Perth).

Table A – Estimated Cost

Estimated Cost	Surf Life Saving Western Australia Inc.	
	(Conforming Tender)	(Alternative Tender)
Year 1	\$108,585.32	\$165,975.62
Year 2	\$113,471.66	\$173,444.52
Year 3	\$118,577.89	\$181,249.52
Total Estimated Cost	\$340,634.87	\$520,669.66

The level of service currently being provided by the City includes 1 Lifeguard per shift for each of the 3 beaches. During the last financial year 2007/08, the City incurred \$82,975.05 for the provision of Beach Lifeguard Patrol Services.

Evaluation Summary

Respondent	Evaluation Score	Estimated Price Over 3 Years Assuming 4.5% Compound Increases in Years 2 to 3.	Qualitative Rank
Surf Life Saving Western Australia (Conforming Tender)	85%	\$340,634.87 (1 Lifeguard Service)	1

Issues and options considered:

SLSWA's alternative tender offered the option for a greater number of lifeguards and patrol hours. However, the increased scope of work and costs were not in line with the level of service that the City has currently committed in its budget to provide, which is a maximum of 2,343 hours per year with 1 lifeguard per shift for each of the 3 beaches specified. The alternative tender proposed a maximum of 3,990 hours with 2 lifeguards per shift for 2 of the 3 beaches, with an increased cost of 53% when compared to its conforming offer.

This submission outlines an expected change in Surf Life Saving Australia (SLSA) policy to one of not providing less than 2 lifeguards on patrol at any time. This amended policy is to be adopted by all its regional branches in the interest of public safety. The City will need to consider the impact of this policy change when implemented on the costs of the service when negotiating its next contract in 2011/12.

The City does not have the internal resources to provide the required services and as such requires an appropriate external service provider.

Link to Strategic Plan:

This requirement is linked to the Strategic Plan in accordance with the following item:

5. Community Wellbeing.

Objective 5.4 To work collaboratively with stakeholders to increase community safety and respond to emergencies effectively.

Legislation – Statutory Provisions:

A state wide public tender was advertised, opened and evaluated in accordance with the Local Government (Functions & General) Regulations 1996, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$100,000.

Risk Management considerations:

Should the Contract not proceed, the risk to the City will be high as the City requires the provision of Beach Lifeguard Patrol Services as it has been providing a summer midweek lifeguard service at its most popular beach areas since 1990/1991. The community has an expectation that the City will continue to provide this safety service for its residents.

It is considered that the Contract will represent a low risk to the City as the recommended Respondent is a very well established service provider that has been providing and managing lifeguard service for WA Local Governments for over 19 years and is currently providing similar services to 10 Local Governments including the City of Joondalup.

Financial / Budget Implications:

Current Year Budget Allocation for this Contract	Projected Expenditure on these Services to 30 June 2009	Projected Expenditure on these Services in first 12 Months of Contract if Accepted	Projected Expenditure on these Services over the Life of the Contract if Accepted
\$90,000.00	\$108,585.32 (new Contract)	\$108,585.32	\$340,634.87

It is proposed to address the \$18,585.32 shortfall in the current year budget allocation for this Contract will be made in the midyear budget review.

Policy implications:

Not applicable.

Regional Significance:

Not applicable.

Sustainability implications:

Not applicable.

Consultation:

Not applicable.

COMMENT

The City has an established patrol service providing qualified beach lifeguards at the City's most popular beach areas from Monday to Friday throughout the summer months (December to March). This service complements the volunteer patrols provided by the Mullaloo and Sorrento Surf Life Saving Clubs which patrol the beaches on weekends and public holidays.

The offer representing value to the City is that as submitted by SLSWA at the estimated Lump Sum of \$340,634.87 (GST exclusive) for programmed lifeguard patrol services.

Surf Life Saving WA (SLSWA) has achieved a high score of 85% and was the only conforming offer received. SLSWA has demonstrated capacity and experience to provide the services as it has successfully completed similar projects for the City over the past 6 years and managed the delivery of lifeguards services for 8 other Local Governments and at 13 beach locations over the past summer season.

The level of service provided by the City is considered adequate based on the previous number of incidents and customer satisfaction feedback from the patrolled areas.

SLSWA operates with a third party accredited Quality Management System to ISO9001 and also third party accredited OH&S and Environmental Management Systems.

ATTACHMENTS

Attachment 1 – Summary of Tender Submissions

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council ACCEPTS the Tender submitted by Surf Life Saving Western Australia Inc. for the provision of Beach Lifeguard Patrol Services for a three (3) year period in accordance with the statement of requirements as specified in Tender 039/08 at the estimated Lump Sum of \$340,634.87 (GST exclusive) for programmed patrol services.

Appendix 16 refers

To access this attachment on electronic document, click here: [Attach16brf091208.pdf](#)

ITEM 21 REQUEST FOR REVIEW OF THE COASTAL HEIGHT POLICY – [24581]

WARD: North-Central, North, Central, South-West and South

RESPONSIBLE DIRECTOR: Mr Clayton Higham
 Planning and Community Development

PURPOSE

To provide background information on the request for a review of the Coastal Building Height Policy.

EXECUTIVE SUMMARY

Council adopted Policy 3-4 Height of Buildings within the Coastal Area (Non-Residential Zone) in February 2006. The Policy provides a guideline for the consideration of the appropriate height of buildings along the coast.

Concurrently, Council sought to introduce an amendment to District Planning Scheme No. 2 (DPS2) to reflect the coastal height policy limit. The amendment has not been finalised and is awaiting the approval of the Minister.

Council recently approved a new auditorium for the Sacred Heart College. The auditorium projects above the 10 metre height limit established by the policy. The issue generated significant debate on the application of the policy.

Council has requested a review of the policy.

This report notes that

1. Council policy is established to assist with decision making;
2. Policies do not provide a mandatory control on issues;
3. Policies can be varied depending on merit and circumstance of related decisions; and
4. The making of a decision in variance of a policy does not invalidate the policy.

A high number of submissions were received endorsing the merit and content of Policy 3-4 prior to its adoption. Since that time there has been no indication that community sentiment in favour of the policy has wavered. On this basis, it is concluded that the policy is appropriate in its current form with one minor change. That is that there be consultation on any proposal which exceeds the policy.

BACKGROUND

At the Council meeting held on 5 August 2008, it was resolved:

“That a report be presented to Council reviewing Policy 3-4 “Height of buildings within coastal area (non-residential zones)” with appropriate public consultation, to either confirm or amend the current policy to ensure that the policy reflects the ratepayers and residents wishes with regard to the height of buildings within the coastal area.”

The Coastal Height Policy includes a provision to limit the height of development of non-residential land within 300m of the coastline. The policy height limit is for buildings not to exceed 10m above natural ground level, which is approximately equivalent to a 2 storey

commercial building with a pitched roof, or a 3 level commercial building with a flat roof. The sites affected by the policy are shown in attachment 1.

The policy was adopted following a proposal by some local land owners to develop a 4 and 5 level development on land very near the coast, to accommodate a range of commercial and residential uses. The land was not zoned for the purposes proposed, and the height and density of development were significantly different to anything previously contemplated on the subject land. As a result of the Council's increased interest in the issue of building bulk along the coast, Council resolved to prepare a policy and DPS2 amendment to introduce guidelines for maximum height along the coast.

The public responded with approximately 270 submissions in support of the proposed policy. Council subsequently adopted the policy and initiated a DPS2 amendment. While the policy was finalised, the amendment requires the final approval of the Minister for Planning. Correspondence has been exchanged with the Minister's office to answer queries and seek finalisation of the amendment, but to date approval has not been forthcoming.

Council recently gave planning approval for a proposed auditorium for Sacred Heart College. The auditorium raised a number of issues, a key matter being the height and bulk of the development. A portion of the proposed building is 14.6 metres in height when evaluated as required by the policy. This aspect was considered in great detail, and Council resolved to vary the policy and give its consent for the development.

Proposed Scheme amendment

Council has submitted the draft Scheme amendment to the Western Australian planning commission (WAPC) requesting that the amendment be finalised. Correspondence has been exchanged with the WAPC and Minister's office in an effort to have the matter finalised.

The most recent correspondence received (in October 2008) suggests that there is concern about a scheme amendment that potentially limits the height of development below the 5 storey limit espoused in the state's planning policy for development near the coast. The correspondence requests that Council reviews its position on the limits for the few non-residential sites along the coast, having regard to site conditions, view corridors etc. Alternately, more suitable justification is requested for the amendment, although the form for that is not prescribed.

DETAILS

The role of Council policy is to provide parameters to guide decision making. In planning matters, policies assist the evaluation process in circumstances where:

- standards are not prescribed in the DPS2,
- the DPS2 includes provision for the exercise of discretion, or
- the Council adopts criteria for assessment to complement DPS2 controls.

Policy limits are not statutory limits, and can be varied having regard to circumstance and the merit of a proposal. In fact, Council is obliged by DPS2 to consider such factors when making planning decisions.

In regard to the amendment proposal, work will be conducted including site analyses of each non residential affected land holding, to validate and refine the proposed height limits for each of those sites. It should however be borne in mind that the likely optimum development outcome in the near future is not a significantly bulky or high cluster of buildings in any of those sites.

COMMENT

Although Council has varied the Policy in making its decision by approving the Sacred Heart auditorium, that decision does not invalidate the policy, nor does it weaken the general intent of the policy. The Sacred Heart decision was made in recognition of the individual circumstances of that site. It is therefore considered that the intention of the policy remains valid. It may, however, be considered appropriate that the policy be amended to include a statement that outlines, where a proposal exceeds the policy parameters, that proposal will be advertised for public comment in accordance with the provisions of the planning scheme. All other principles and wording within the current policy will remain unchanged.

ATTACHMENTS

Attachment 1: Coastal Strip (featuring non-residential sites)

Attachment 2: Policy 3-4 Height of Buildings within the Coastal Area (Non-Residential Zone)

RECOMMENDATION

That Council

- 1 In accordance with Clause 8.11 of the City of Joondalup's District Planning Scheme No 2, ADVERTISES for public comment for a period of twenty one (21) days, the draft amendment to Policy 3-4 Height of Buildings within the Coastal Area (Non-Residential Zone) to add the following Point 3:

“3. Where a proposal exceeds the 10 metre height limit outlined in Point 2, that proposal shall be advertised for public comment in accordance with the provisions of Clause 6.7 of District Planning Scheme No 2.”
- 2 NOTES that the public comments on this draft change will be presented to the Policy Committee in the first instance;
- 3 NOTES that specific site analysis will be undertaken to provide additional detail in relation to the District Planning Scheme No. 2 amendment proposal.

Appendix 17 refers

To access this attachment on electronic document, click here: [Attach17brf091208.pdf](#)

ITEM 22 PROPOSED SHOWROOMS AND SHOP DEVELOPMENT AT LOT 5004 (4) HOBSONS GATE, CURRAMBINE – [56612]

WARD: North

**RESPONSIBLE
DIRECTOR:** Mr Clayton Higham
Planning and Community Development

PURPOSE

To request Council's determination of an application for three showrooms and a shop on Lot 5004 (4) Hobsons Gate, Currambine.

EXECUTIVE SUMMARY

The applicant proposes to construct a single storey development consisting of three showrooms and a shop on the subject site which is within the Currambine District Centre.

The proposal generally meets the requirements of the Currambine District Centre Structure Plan (CDCSP) and the City of Joondalup District Planning Scheme No 2 (DPS2) with the exception of the width of the landscaping strip adjoining the car parking area, and some variations to design criteria of the CDCSP.

The development was not advertised as the variations requested are considered to be minor in nature and the proposed land uses will not have an adverse impact on the surrounding area.

Notwithstanding the variations proposed, the development satisfies the objectives of the CDCSP in relation to design and land use.

It is recommended that the application be approved subject to conditions.

BACKGROUND

Suburb/Location:	Lot 5004 (4) Hobsons Gate, Currambine
Applicant:	Eames Architects Pty Ltd
Owner:	Nodebits Pty Ltd
Zoning:	DPS: Business
	MRS: Urban
Site Area:	8166m ²
Structure Plan:	Currambine District Centre Structure Plan

The subject site is located within the CDCSP area. The Currambine District Centre is bounded by Marmion Avenue to the west, Shenton Avenue to the south, and Delamere Avenue to the north and east. The subject site is located adjacent to Marmion Avenue immediately to the south of Hobsons Gate and to the west of Chesapeake Way.

The CDCSP guides development within this area. The CDCSP follows main street principles with the aim of creating an integrated retail centre that can serve the local community with its required retail needs as well as form a liveable town centre.

The surrounding land is vacant, however there are several applications that have been submitted to the City and are at various stages of determination. Of relevance to this proposal are the development of:

- Lot 5003 (14) Hobsons Gate (located to the east of the subject site). An application for Tavern, Offices and Shop was determined by Council at its November meeting.
- Lot 1032 (1) Hobsons Gate (located to the north of the subject site). This is proposed to be developed as seven showrooms and seven warehouses.
- Lot 929 (1244) Marmion Ave (located to the south of the subject site). This is proposed to be developed as a liquor store. The application was refused by Council at its June 2008 meeting and is currently the subject of review with the State Administrative Tribunal (SAT).

DETAILS

The applicant proposes to construct a single storey development which includes:

- Three showrooms with combined floor area of 3223m² Net Lettable Area (NLA); and
- A shop with a floor area of 200m² NLA.

The development plans are provided in attachment 2.

The following table summarises the compliance of the proposal with the requirements of the CDCSP and DPS2.

Standard	Required	Proposed	Complies
Front Setbacks (Hobsons Gate)	Nil (Urban Edge)	Nil - with recesses up to 2m deep and 4m wide.	No
Side Setback (Chesapeake Way)	Nil (Urban Edge)	Nil - with recesses up to 1m deep and 4m wide.	No
Side Setback (Marmion Ave)	Compliance with BCA (Non Urban Edge)	Nil	Yes
Rear Setback (eastern boundary)	Compliance with BCA (Non Urban Edge)	Nil	Yes
Building Height	Maximum two storeys	Single storey with two storey façade.	Yes
Landscaping	8%	8%	Yes
	3m strip adjoining car parking areas adjacent to the street	2.1m – 5.6m	No
Building facades	Active frontages with 70% glazing.	Active street frontages with 40% glazing over both street facades.	No
	Window sills not less than 600mm above ground floor level	Window sills 0mm above ground floor level	No
Footpaths	A continuous footpath (3m minimum) along the building edge	Street frontage footpaths.	Yes (recommended condition of approval)
		Footpath of between 1.9m and 2.4m wide along rear building edge.	No

Car Parking:

Proposed Use	Required by DPS2
Showroom (1/30m ² NLA)	108
Shop (7/100m ² NLA)	14
Total Required	122
Provided	123

There is a proposed surplus of 1 bay over the site.

The applicant has provided the following justification for the proposal:

- *The mix of showroom and retail will offer a variety of uses to the site;*
- *The development has zero setbacks along the urban edges as identified in the structure plan along Hobsons Gate and Chesapeake Way other than minor recesses;*
- *A continuous awning is provided along the urban edges identified along Hobsons Gate and Chesapeake Way;*
- *All elevations have been designed with variety in the form of material, height, proportions and depth. In particular the elevations fronting onto the urban edges provide a mix of stone, glass, flat metal, profile metal, height and recesses;*
- *Full height glass (equivalent to a single storey) is provided around a large proportion of the elevations facing Hobsons Gate and Chesapeake Way, and the parking area. The continuous ribbon glazing along the urban edges is broken up with feature stone panels that are articulated with large glass openings;*
- *A pedestrian path to link Chesapeake Way with the parking area has been provided as required by the structure plan;*
- *Where the car parking area abuts the street a 3m wide landscaping area is provided within the lot boundary other than a minor 'pinch' point near the signage pylon where the width is reduced to 2.1m. However this only occurs at a single point and generally the width of landscaping is greater than 3m and the average is 4.68m;*
- *All service equipment (e.g. mechanical) will be located on the roof hidden by the parapet;*
- *A lighting scheme for the car park will be provided as part of the building licence submission; and*
- *The parking numbers are in accordance with the scheme.*

Issues and options considered:

Council has the discretion to:

- Approve the application without conditions;
- Approve the application with conditions; or
- Refuse the application

Link to Strategic Plan:

The proposal is consistent with objective 4.1 of the City of Joondalup Strategic Plan 2008-2011 – to ensure high quality urban development within the City.

Legislation – Statutory Provisions:

Clause 4.5 of the DPS2 allows for the development standards of the Scheme and the CDCSP to be varied:

4.5 VARIATIONS TO SITE AND DEVELOPMENT STANDARDS AND REQUIREMENTS

- 4.5.1 *Except for development in respect of which the Residential Planning Codes apply and the requirements set out in Clauses 3.7.3 and 3.11.5, if a development is the subject of an application for planning approval and does not comply with a standard or requirement prescribed under the Scheme, the Council may, notwithstanding that non-compliance, approve the application unconditionally or subject to such conditions as the Council thinks fit.*
- 4.5.2 *In considering an application for planning approval under this clause, where, in the opinion of Council, the variation is likely to affect any owners or occupiers in the general locality or adjoining the site which is subject of consideration for the variation, the Council shall:*
- (a) consult the affected parties by following one or more of the provisions for advertising uses pursuant to clause 6.7.1 and*
 - (b) have regard to any expressed views prior to making its decision to grant the variation.*
- 4.5.3 *The power conferred by this clause may only be exercised if the Council is satisfied that:*
- (a) approval of the proposed development would be appropriate having regard to the criteria set out in Clause 6.8; and*
 - (b) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.*

The matters listed under Clause 6.8 require consideration:

6.8 MATTERS TO BE CONSIDERED BY COUNCIL

- 6.8.1 *The Council when considering an application for Planning Approval shall have due regard to the following:*
- (a) interests of orderly and proper planning and the preservation of the amenity of the relevant locality;*
 - (b) any relevant submissions by the applicant;*
 - (c) any Agreed Structure Plan prepared under the provisions of Part 9 of the Scheme;*
 - (d) any planning policy of the Council adopted under the provisions of clause 8.11;*
 - (e) any other matter which under the provisions of the Scheme the Council is required to have due regard;*
 - (f) any policy of the Commission or its predecessors or successors or any planning policy adopted by the Government of the State of Western Australia;*
 - (g) any relevant proposed new town planning scheme of the Council or amendment or proposed Metropolitan Region Scheme Amendment insofar as they can be regarded as seriously entertained planning proposals;*
 - (h) the comments or wishes of any public or municipal authority received as part of the submission process;*
 - (i) the comments or wishes of any objectors to or supporters of the application;*

- (j) *any previous decision made by the Council in circumstances which are sufficiently similar for the previous decision to be relevant as a precedent, provided that the Council shall not be bound by such precedent; and*
- (k) *any other matter which in the opinion of the Council is relevant.*

Risk Management considerations:

The proponent has a right of review against Council's decision, or any conditions included therein, in accordance with the State Administrative Tribunal Act 2004 and the Planning and Development Act 2005.

Financial/Budget Implications:

Not applicable.

Policy implications:

Not applicable.

Regional Significance:

Not applicable.

Sustainability implications:

Not applicable.

Consultation:

The proposed development was not advertised as the proposed design variations to the CDCSP are considered minor, and the proposed use of the building will not have an adverse impact on the amenity of adjoining properties or the surrounding area.

COMMENT**Status of the Structure Plan (CDCSP)**

A review of the structure plan was requested by Council at its 10 June 2008 meeting. Work on the review is underway. It is understood that Council's primary concern when requesting a review of the CDCSP was in relation to certain land uses that may result in antisocial behaviour or a general loss of amenity for the locality, in particular liquor outlets. The proposal does not involve liquor sales.

Location and Use of the Proposed Development

The site is located within the Business Zone of the Currambine District Centre. The CDCSP guides development within this area and sets out objectives whereby:

- The Currambine District Centre is to be developed to the diversity and robustness of a small town centre;

The objectives for the Business Zone are:

- Encourage high standards of 'Main Street' built form and an active edge to create an attractive façade to vehicle and pedestrian routes providing visual amenity and interaction; and
- To allow appropriate businesses to locate and develop in close proximity to residential areas for the convenience of the community.

The proposed development has active street frontages on Chesapeake Way and partly on Hobsons Gate as the main access to the site occurs from this road. A pedestrian link is provided between Chesapeake Way and the proposed parking area which gives pedestrian access through the site priority, which is consistent with the main street location.

The proposed development satisfies the objectives of the Business Zone of DPS2 and the CDCSP and is compatible with the proposed developments for surrounding and adjacent sites.

Design Variations to the CDCSP

The proposed development is subject to the CDCSP. The proposal seeks to vary the following standards of the CDCSP:

- Minor building recesses up to 2m deep and 4m wide.
The CDCSP seeks to have nil setbacks on 'Urban Edges' and minimise any recesses within these urban edges to dimensions no greater than 1.5m deep and 3m wide. The proposed development does not achieve this requirement as a number of recesses are of dimensions up to 2m deep and 4m wide. All recesses contain full length windows and therefore it is considered these variations will not have a detrimental impact on the desired streetscape of Chesapeake Way or Hobsons Gate.
- Building frontages with less than 70% glazing:
The proposed glazing of both street frontages is approximately 40% of the area of the building facade. Whilst this is a large reduction to the 70% required by the CDCSP, it is considered that the glazing does promote surveillance of the street via large ground floor windows.

In addition, the Structure Plan requires all windows to be a minimum of 600mm above ground floor level, with the proposal incorporating a number of windows to both the Hobsons Gate and Chesapeake Way facades that begin at ground level.

This aspect of the proposal satisfies one of the objectives for the Business Zone under the Structure Plan, this being to *"encourage high standards of Main Street built form and an active edge to create an attractive facade to vehicle and pedestrian routes providing visual amenity and interaction"*.

- Footpaths
The CDCSP requires all developments to have footpaths with a minimum width of 3 metres surrounding the proposed building. The footpath that abuts the rear of the building varies in width between 2m and 2.2m; however this is considered sufficient given that the car park is approximately 50m wide.

It is recommended that a condition be imposed requiring that a footpath of the width of the verge be provided at the applicant's expense on Chesapeake Way and Hobsons Gate given that it is the main street of the Currambine District Centre, and that pedestrians will be likely to use this footpath from the rear car park to the front of the development.

- A pedestrian footpath in the car park is not provided every 40m.
The CDCSP requires that a pedestrian footpath be located within the car park for every 40m width. The main area of the car park is approximately 51m in width which is considered to be only marginally over the 40m threshold required by the structure plan. It is considered that the development does not require a pedestrian footpath through the car park given the ability for pedestrians to walk around the car park along the showroom and shop frontages.

The proposed design variations to the CDCSP are minor in nature and the design of the building is consistent with that encouraged by the CDCSP.

Landscaping strip adjacent to Car Parking Area

The proposal includes a variation to the required 3m wide landscaping strip that is required by DPS2 where a car parking area abuts a street. This variation occurs at the corner of Hobsons Gate and Marmion Avenue as a result of the location of the accessway and truncation. It is considered that this is a minor variation to the requirements of DPS2, as the remainder of the landscaping strip is of a width greater than that required by DPS2.

Furthermore, the proposed development satisfies the DPS2 requirement for 8% of the subject site to be maintained as landscaped areas. As such the variation is considered appropriate.

Crime Prevention through Environmental Design (CPTED)

The WAPC and Office of Crime Prevention have developed guidelines for development to reduce the opportunity for crime through simple design solutions. The following designing out crime measures have been satisfied by the proposed development:

- Surveillance

A substantial number of windows overlook Hobsons Gate and Chesapeake Way which will assist in providing natural surveillance and discourage criminal behaviour not only on the site but also in the surrounding area.

The showrooms and shop not only have surveillance to the street frontages but also internal to the car park areas.

It is recommended that should the proposed development be approved, a condition of approval be that none of the windows in the proposed development are permitted to be obscure glazed.

- Landscaping

Landscaping is proposed throughout the development and it is recommended that a condition of any approval be that a detailed landscaping plan be submitted as part of the building licence where it can be confirmed that landscaping will not obstruct surveillance.

- Predictable Routes and Spaces Safe from Entrapment

The internal layout of the proposed development is open in nature which reduces the potential for anti-social behaviour to occur.

The pedestrian access way to the east of the site between the proposed showrooms and shop is 5m in width and has visual truncations at the Chesapeake Way end in order to encourage easy surveillance from the opposite development and activity on the main street. It is recommended that a condition of any approval be that a detailed lighting plan be submitted as part of the building licence application where proper lighting in and around the development can be addressed.

Traffic & Parking

The proposed development has a car parking surplus of 1 bay to that required by DPS2.

The proposed development has one access way to Hobsons Gate which currently allows a left in and left out access. The applicant is aware of this situation and has confirmed that this meets their requirements. The proposed development also has the potential to be connected through to the adjoining property to the south, as indicated by the indicative concept plan in the CDCSP.

Dual Use Pathway on Marmion Ave

It is recommended that a condition of approval be that a dual use path be constructed by the applicant along the Marmion Avenue verge. This is to maintain a high level of pedestrian access throughout the Currambine District Centre. This path would link with existing pathways on Hobsons Gate and the private access road to the Currambine Marketplace Shopping Centre.

Conclusion

The proposed development complies with the requirements of DPS2 and the CDCSP with the exception of the matters discussed above. It is considered that the design variations should be supported as the proposal meets the objectives for the Currambine District Centre.

The subject site is an appropriate and acceptable location for development of showrooms and a shop given its frontage to Marmion Avenue. The development also provides street activity and frontage to Hobsons Gate and Chesapeake Way which will contribute to the Main Street style of development which the CDCSP aims to achieve.

The proposed showrooms and shop will contribute to the mixture of commercial and retail services that the Currambine District Centre is expected to provide to the surrounding community.

It is therefore recommended that the application be approved, subject to conditions.

ATTACHMENTS

Attachment 1: Site Plan
Attachment 2: Development Plans
Attachment 3: Perspectives

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council:

- 1 **EXERCISES** discretion under clause 4.5 of the City of Joondalup District Planning Scheme No.2 and determines that:-
 - (a) Recesses up to 2m deep and 4m wide in lieu of 1.5m deep and 3m wide to the northern and eastern boundaries;
 - (b) Northern and eastern building facade having 40% glazing in lieu of 70%, with windows to the ground level in lieu of 600mm above it;
 - (c) Internal footpaths of between 2m and 2.2m with around the building in lieu of 3m;
 - (d) No pedestrian footpath within the car parking area in lieu of one;
 - (e) Landscaping Strip with minimum width of 2.1m in lieu of 3m on the north-west boundary;are appropriate in this instance;

- 2 **APPROVES** the application for planning approval, dated 25 March 2008, submitted by Eames Architects on behalf of the owners, Nodebits Pty Ltd for Showrooms and Shop at Lot 5004 (4) Hobsons Gate, Currambine, subject to the following conditions:
 - (a) The parking bays, driveways and points of ingress and egress to be designed in accordance with the Australian Standard for Offstreet Car Parking (AS2890.01 2004). Such areas are to be constructed, drained, marked and thereafter maintained to the satisfaction of the Manager Approvals, Planning and Environmental Services prior to the development first being occupied. These works are to be done as part of the building program;
 - (b) An onsite stormwater drainage system with the capacity to contain a 1:100 year storm of a 24-hour duration is to be provided prior to the development first being occupied and thereafter maintained to the satisfaction of the City. The proposed stormwater drainage system is required to be shown on the Building Licence submission and be approved by the Manager Infrastructure Management prior to the commencement of construction;
 - (c) The lodging of detailed landscaping plans based on water sensitive urban design and Designing Out Crime principles, to the satisfaction of the Manager Approvals, Planning and Environmental Services, for the development site with the Building Licence Application. For the purpose of this condition a detailed landscaping plan shall be drawn to a scale of 1:100. All details relating to paving and treatment of verges, to be shown on the landscaping plan;
 - (d) Landscaping and reticulation to be established in accordance with the approved plans and Australian Standards and best trade practice prior to the development first being occupied and thereafter maintained to the satisfaction of the Manager, Approvals Planning and Environmental Services.

- (e) The bin storage areas shall be provided with a concrete floor graded to a 100mm commercial floor waste connected to sewer and the provision of a hose cock;
- (f) Floor levels of the building are to match the adjacent verge levels in order to permit disabled access;
- (g) Any roof mounted or freestanding plant or equipment such as air conditioning units to be located and/or screened so as not to be visible from ground level;
- (h) No obscure or reflective glazing is permitted at ground floor level;
- (i) Any advertising signage shall be subject to a separate development application;
- (j) The southern wall of the development, as marked in RED on the approved plans shall be treated with non-sacrificial anti-graffiti coating;
- (k) The Chesapeake Way and Hobsons Gate verge marked in RED on the approved plans shall be brick paved at the owners cost to match the existing paving to the satisfaction of the Manager Approvals, Planning & Environmental Services;
- (l) Boundary walls being of a clean finish and made good to the satisfaction of the Manager, Approvals Planning and Environmental Services;
- (m) Retaining walls being of a clean finish and made good to the satisfaction of the Manager, Approvals, Planning & Environmental Services;
- (n) All construction works shall be contained within the property boundary;
- (o) The parking area and pedestrian areas shall be artificially illuminated at night. A lighting plan detailing all pole and fixture positions, lux levels and light spillage shall be submitted with the Building Licence Application for approval of the Manager Approvals, Planning & Environmental Services;
- (p) A dual use path adjacent to Marmion Avenue shall be constructed at the owners cost to the satisfaction of the Manager Approvals, Planning & Environmental Services. This shall be shown on the building application.

Appendix 18 refers

To access this attachment on electronic document, click here: [Attach18brf091208.pdf](#)

ITEM 23 PROPOSED AMENDMENT NO. 41 TO DISTRICT PLANNING SCHEME NO 2 – RESERVE 29740 (108) HIGH STREET, SORRENTO – [88620]

WARD: South-West

RESPONSIBLE DIRECTOR: Mr Clayton Higham
A/Planning and Community Development

PURPOSE

The purpose of this report is for Council to consider initiating proposed Amendment No. 41 to the District Planning Scheme 2 (DPS2) for the purpose of public advertising.

EXECUTIVE SUMMARY

Reserve 29740 (108) High Street, Sorrento is Crown land that is currently designated as a Local Reserve – Public Use under the City's District Planning Scheme No. 2 (DPS2). An application has been received to zone this site to 'Residential'.

The Marmion Pre-School and Sorrento Child Health Centre were located on the site, however, these services have relocated elsewhere. The building is now vacant and is proposed for demolition early in 2009. The land and buildings are therefore surplus to the State Government and City's requirements.

The proposed zoning is considered to be compatible with the surrounding land uses and density. Should the proposed scheme amendment be considered satisfactory, it is required to be formally advertised for public comment prior to further consideration by Council.

It is recommended that Council consents to initiating the advertising of the proposed scheme amendment for 42 days.

BACKGROUND

Suburb/Location: Reserve 29740 (108) High Street Sorrento
Applicant: Whelans (WA) Pty Ltd on behalf of Landcorp
Owner: Crown Land
Zoning: **DPS:** Local Reserve – Public Use
 MRS: Urban
Site Area: 1423m² (Lot 3656) and 1423m² (Lot 8931)
Structure Plan: Not Applicable

Reserve 29740 is located between West Coast Highway and Marmion Avenue on the southern side of High Street in Sorrento (refer Attachment 1). It is comprised of two lots being Lots 3756 and 8931 (108) High Street Sorrento, with a total area of 2856 m² and a 60 metre wide street frontage.

The subject site is currently designated as a Local Reserve – Public Use under DPS2. The land surrounding the subject site is zoned Residential R20 and contains existing residential dwellings. As the land is owned by the Crown, Landcorp, as the State Government's land and property arm, are responsible for the site.

Council at its meeting of 28 August 2007 (Report CJ168-08/07 refers) resolved to:

“1 *In relation to Pre Primary Schools in general:*

(a) *ENDORSE the principle that Pre Primary Schools, as part of the State Education System, are not considered a core service of the City of Joondalup;*

2 *In relation to the Marmion Pre School Site (108 High Street, Sorrento):*

(a) *APPROVE the demolition of the Marmion Pre School building;*

(b) *REQUEST the Minister revoke the City’s Management Order over Reserve 29740 at 108 High Street, Sorrento;*

(c) *NOTE that the Child Health Centre at the Marmion Pre School site has been made aware of the Pre School’s closure for some time, and that sufficient notification of at least twelve months will be given to the group in advance of any on site demolition works commencing;”*

The subject site is Crown Land with a City of Joondalup management order over the site. However, in accordance with Council’s previous resolution, revocation of the management order has been requested and demolition of the building has been listed in the 2008/2009 budget.

The City had developed a building on the site that was then leased to the Department of Education and the Department of Health for a pre-school and child health centre. In accordance with the resolution that pre primary schools are not a core service of the City, these leases have expired and the Marmion Pre-School has moved to Marmion Primary School, and the Sorrento Child Health Centre has relocated to the Carine Child Health Centre.

Other uses for the existing buildings and land were investigated, however due to the age of the building and current maintenance requirements, none of these other uses were considered viable.

DETAILS

An application has been received to amend the DPS2 designation of Reserve 29740 High St, Sorrento from ‘Public Use’ to ‘Residential’.

Issues:

The issues associated with the proposed amendment include:

- The suitability of the proposed residential land use; and
- The suitability of the future subdivision to integrate with the surrounding residential dwellings.

Options:

The options available to Council in considering the scheme amendment proposal are:

- Support the initiation of the proposed amendment for the purpose of public advertising;

- Support the initiation of the proposed amendment, with modification, for the purpose of public advertising; or
- Not support the initiation of the proposed amendment for the purpose of public advertising.

Link to Strategic Plan:

Objective 4.2 To progress a range of innovative and high quality urban development projects within the City.

Legislation – Statutory Provisions:

Part 5 of the Planning and Development Act enables Local Governments to amend their Town Planning Schemes and sets out the process to be followed.

Should Council support the initiation of the proposed amendment for the purposes of public advertising, the proposed amendment is required to be referred to the Environmental Protection Authority (EPA) to decide whether or not a formal review is required. Should the EPA decide that an environmental review is not required, upon the City's receipt of written confirmation of this from the EPA, the City advertises the proposed amendment for 42 days.

Upon closure of the advertising period, Council is required to consider all submissions received during the advertising period and to either adopt the amendment, with or without modifications, or refuse the amendment. The decision is then forwarded to the Western Australian Planning Commission (WAPC) which makes a recommendation to the Minister for Planning and Infrastructure. The Minister can either grant final approval to the amendment, with or without modifications, or refuse the amendment.

Risk Management considerations:

Not Applicable.

Financial/Budget Implications:

Not Applicable.

Policy implications:

Not Applicable.

Regional Significance:

Not Applicable.

Sustainability implications:

The proposal is to consider using potentially underutilised land for residential purposes. The proposed amendment would enable the City to consider future residential subdivision and development on the site that will provide additional dwellings.

Consultation:

Should Council initiate the proposed amendment, it is required to be advertised for public comment for a period of 42 days. All adjoining landowners would be notified in writing, a notice placed in the Joondalup Community Newspaper and West Australian newspaper and a sign placed on the site. The proposed amendment would also be displayed on the notice board at the City's administration building and on the City's website.

COMMENT

Landcorp has requested that the site be rezoned to 'Residential' to enable the land to be developed for residential purposes. The proposed zoning of Reserve 29740 to 'Residential' is considered to be appropriate as it is compatible with the existing surrounding residential land uses. The rezoning is unlikely to have an impact on the surrounding area as the zone (Residential) and existing density code (R20) are the same as the surrounding residential development.

The two indicative plans of subdivision (refer Attachment 2) are satisfactory for the purposes of providing an outline of future lot sizes. One plan shows the potential for subdivision into four residential lots of 711m² each, and the other plan show the potential for subdivision into five residential lots each of 569m². Both indicative plans show all lots having street frontage, which would complement the existing development of the area. WAPC will consider a detailed application for subdivision as a separate process to the proposed amendment in the event the land is appropriately zoned. However, both indicative subdivision plans are considered suitable.

It is recommended that Council initiates the proposed amendment to DPS2 for the purposes of public advertising for a period of 42 days.

ATTACHMENTS

Attachment 1	Location and aerial plans
Attachment 2	Indicative subdivision plans

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council, pursuant to Part 5 of the Planning and Development Act 2005, CONSENTS to initiate Amendment No 41 to the City of Joondalup's District Planning Scheme No. 2 to unreserve Reserve 29740 (being Lots 3759 and 8931 (108) High Street), Sorrento from 'Public Use' and zone to 'Residential' for the purposes of public advertising for a period of 42 days.

Appendix 19 refers

To access this attachment on electronic document, click here: [Attach19brf091208.pdf](#)

ITEM 24 MINUTES OF THE SENIORS INTERESTS ADVISORY COMMITTEE MEETING HELD ON 1 OCTOBER 2008 – [55511]

WARD: All

RESPONSIBLE Mr Clayton Higham
DIRECTOR: Planning and Community Development

PURPOSE

To submit the unconfirmed minutes of the Seniors Interests Advisory Committee (SIAC) to Council for noting and endorsement of the recommendations contained therein.

EXECUTIVE SUMMARY

A meeting of the Seniors Interests Advisory Committee was held on 1 October 2008.

The items of business that were considered by the Committee were:

- Presentation - New Trends in Seniors Housing Research
- Presentation - University of the Third Age
- Seniors Plan Review Progress
- Art of Ageing Events Update

It is recommended that Council:

- 1 *NOTES the unconfirmed minutes of the Seniors Interests Advisory Committee held on 1 October 2008 forming Attachment 1 to this Report;*
- 2 *REQUESTS that the City investigates the principles of universal building design as part of the District Planning Scheme review.*

BACKGROUND

The SIAC was established for the benefit of exchanging views with residents of the City on matters related to seniors, an ageing population and the need for community input into the Seniors Plan, the Strategic Plan and other matters that impact upon seniors.

In accordance with its role, the Committee identified priority focus areas that complement various tasks and actions of the City's Seniors Plan 2004-2008. These include: seniors' health issues, transport accessibility and affordability and staying active through leisure and entertainment.

DETAILS

Issues and options considered:

The Motions moved at the Seniors Interests Advisory Committee meeting 1 October 2008 are shown below, together with officer's comments.

1 Presentation - New Trends in Seniors Housing Research

The following Motion was carried at the meeting on 1 October 2008:

“That the Seniors Interests Advisory Committee:

- 1 NOTES the presentation on New Trends in Seniors Housing Research;
- 2 REQUESTS that the City investigates the principles of universal building design as part of the District Planning Scheme review.”

Officer’s Comment

Housing and community well being for seniors is a complex and multifaceted issue. Despite the very pressing issues of housing affordability and rental stress some consistent and positive ideas for working through the complexity have emerged. Meeting people’s deep wish to ‘age in place’ and utilising what technology and universal design have to offer is integral to future vitality of our ageing community. Investigating the principles of universal building design as part of the District Planning Scheme review will be an important strategy towards effectively responding to the needs of the City’s older residents.

The City has recently partnered in a submission to the Australian Research Council Linkage Project to assist with funding for research into older people’s preferences for ageing in place and the implications for support and care. The research will be led by the Centre for Research and Ageing Curtin University of Technology; other partners include Melville, Rockingham and Fremantle local governments, aged care providers – Silver Chain and Bethanie Care Group and the seniors’ peak body – National Seniors. The project will include the surveying of 30,000 WA residents aged 55+ years and 300 in depth interviews. Between 5% and 10% of the population surveyed will be Joondalup residents. The City will be provided with access to both the aggregate and disaggregate (City specific) data from the project. Findings will enable the City to respond to the needs of an ageing population through effective planning and relevant cross-sector community development strategies for social support and care.

2 Presentation - University of the Third Age

The following Motion was carried at the meeting on 1 October 2008:

“That the Seniors Interests Advisory Committee NOTES the presentation on University of the Third Age.”

Officer’s Comment

The University of the Third Age (U3A) recently established Joondalup regional group provides an opportunity for local residents to learn about a broad range of subjects and develop their public speaking skills within a supportive environment. Involvement in U3A gives individuals the opportunity to meet like minded individuals fostering a sense of community. U3A enacts the principles of life long learning which are important for maintaining positive mental health and fosters intellectual, cultural, creative and critical thinking.

3 Seniors Plan Review Progress

The following Motion was carried at the meeting on 1 October 2008:

“That the Seniors Interests Advisory Committee:

- 1 NOTES progress with the review of the current Seniors Plan;
- 2 CONTINUES to contribute to the review of the Seniors Plan 2004 – 2008.”

Officer’s Comment

The community-wide consultation process designed to review the Seniors Plan 2004-2008 has been well received from all stakeholders. Outcomes of the new plan are being shaped from the key themes of the Seniors Plan review. Key themes include; transport, accessible parking, intergenerational community participation, social isolation, access to and usage of public spaces and facilities. This new plan will provide the City with a working document, aligned with other components of the Community Development Strategy.

4 Art of Ageing Events Update

The following Motion was carried at the meeting on 1 October 2008:

“That the Seniors Interests Advisory Committee NOTES the information provided in the Report.”

Officer’s Comment

Plans are currently underway to increase the Art of Ageing event capacity for 2009 due to an increase in popularity throughout the year and the growing number of older residents in the City of Joondalup. According to the Australian Bureau of Statistics survey in 2006, 28.3% of the City’s population were over 50, approximately 42,000 people.

Link to Strategic Plan:

The Seniors Interests Advisory Committee is linked to the Strategic Plan through the following objectives:

- To develop, provide and promote a diverse range of lifelong learning opportunities.
- To meet the cultural needs and values of the community.
- To continue to provide services that meet changing needs of a diverse and growing Community.
- To work with the community to enhance safety and security in a healthy environment.
- To continue to meet changing demographic needs.
- To ensure the City responds to and communicates with the community.

Legislation – Statutory Provisions:

Not Applicable.

Risk Management considerations:

Not Applicable.

Financial/Budget Implications:

Not Applicable.

Policy implications:

The existing policies that are deemed to have the most impact on seniors are:

- Access and inclusion (access to community facilities and public space: overcoming barriers that could prevent participation in community activities)
- Rates (reduced rates for seniors)
- Fees and Charges (reduced fees for seniors for some services)
- Use of community facilities (accommodation provided free of charge to seniors groups under the “subsidised use” policy).

Regional Significance:

The Seniors Interests Advisory Committee is a locally focussed group, established by Council to represent and advocate for the needs of seniors within the City of Joondalup.

Sustainability implications:

Not Applicable.

Consultation:

Not Applicable.

COMMENT

Not Applicable.

ATTACHMENTS

Attachment 1 Minutes of the Seniors Interests Advisory Committee meeting held on 1 October 2008

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION**That Council:**

- 1 NOTES the unconfirmed minutes of the Seniors Interests Advisory Committee meeting held on 1 October 2008 forming Attachment 1 to this Report;**
- 2 REQUESTS that the City investigates the principles of universal building design as part of the District Planning Scheme review.**

Appendix 20 refers

To access this attachment on electronic document, click here: [Attach20brf091208.pdf](#)

ITEM 25 MONTHLY TOWN PLANNING DELEGATED AUTHORITY REPORT, DEVELOPMENT AND SUBDIVISION APPLICATIONS – NOVEMBER 2008 – [04032] [05961]

WARD: All

**RESPONSIBLE
A/DIRECTOR:** Mr Ian Cowie
Planning & Community Development

PURPOSE

To report on the number and nature of applications considered under Delegated Authority.

EXECUTIVE SUMMARY

The provisions of clause 8.6 of the text to the District Planning Scheme No 2, allows Council to delegate all or some of its development control powers to a committee or an employee of the City.

The purpose of delegation of certain powers by Council, in addition to other Town Planning matters, is to facilitate timely processing of development applications and subdivision applications. The framework for the delegation of those powers is set out in resolutions adopted by Council and is reviewed generally on a 2 yearly basis, or as required. All decisions made by staff, acting under delegated authority as permitted under the delegation notice, are reported to Council on a monthly basis.

The normal monthly report on Town Planning Delegations identifies:

- 1 Major Development Applications
- 2 Residential Design Codes Applications
- 3 Subdivision Applications

This report provides a list of the development and subdivision applications determined by those staff members with Delegated Authority powers during the period of 1 to 24 November 2008. (see Attachments 1, and 2 respectively) for those matters identified in points 1-3 above.

BACKGROUND

The number of development and subdivision applications determined for the period of 1 to 24 November 2008 under delegated authority and those applications dealt with as “R-code variations for single houses” for the same period are shown below:

Approvals Determined Under Delegated Authority – Month of November 2008		
Type of Approval	Number	Value (\$)
Development Applications	67	\$ 9, 179,686
R-Code Variations (Single Houses)	53	\$ 3, 452,090
Total	120	\$12, 631,776

The number of development applications received in November 2008 was 66. (This figure does not include any applications that may become the subject of the R-Code Variation process). The R Code Variation figure provided does not include the Code Variations determined as a Building Licence Application.

Subdivision Approvals Processed Under Delegated Authority Month of November 2008		
Type of Approval	Number	Potential new Lots
Subdivision Applications	3	3
Strata Subdivision Applications	9	18

The above subdivision applications may include amalgamation and boundary realignments which may not result in any additional lots.

The District Planning Scheme No 2 requires that delegation be reviewed annually, unless a greater or lesser period is specified by Council. Council, at its meeting of 13 May 2008 considered and adopted the most recent Town Planning Delegation for the period to 17 July 2009.

DETAILS

Link to Strategic Plan:

The strategic plan includes a strategy to provide quality value-adding services with an outcome to provide efficient and effective service delivery. The use of a delegation notice allows staff to efficiently deal with many simple applications that have been received and allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

Legislation – Statutory Provisions:

Clause 8.6 of the District Planning Scheme No 2 permits development control functions to be delegated to persons or Committees. All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to the Western Australian Planning Commission.

Risk Management considerations:

The delegation process includes detailed practices on reporting, checking and cross checking, supported by peer review in an effort to ensure decisions taken are lawful, proper and consistent.

Financial/Budget Implications:

Not applicable

Policy implications:

Not applicable

Regional Significance:

Not applicable

Sustainability implications:

Not applicable

Consultation:

Consultation may be required by the provisions of the Residential Design Codes, any relevant Town Planning Scheme Policy and/or the District Planning Scheme.

Of the 67 development applications determined during November 2008, consultation was undertaken for 33 of those applications. Of the 12 subdivision applications determined during November 2008, no applications were advertised for public comment, as the proposals complied with the relevant requirements.

COMMENT

Large local governments utilise levels of delegated authority as a basic business requirement in relation to Town Planning functions. The process allows determination times to be reasonably well accepted and also facilitates consistent decision-making in rudimentary development control matters. The process also allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported and crosschecked in accordance with relevant standards and codes.

ATTACHMENTS

Attachment 1	November 2008 - Decisions - Development Applications
Attachment 2	November 2008 - Subdivision Applications Processed

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION**That Council NOTES:**

- 1 The determinations made under Delegated Authority in relation to the development applications described in this Report for 1 to 24 November 2008;**
- 2 The determinations made under Delegated Authority in relation to the subdivision applications described in this Report for November 2008.**

Appendix 21 refers

To access this attachment on electronic document, click here: [Attach21brf091208.pdf](#)

Disclosure of interest affecting impartiality

Name/Position	Mr Mike Smith, Manager Governance & Marketing
Item No/Subject	Item 26 – 2008/09 Sports Development Program – Round 1
Nature of interest	Interest that may affect impartiality
Extent of Interest	Mr Smith is a life member of the Joondalup Districts Cricket Club

ITEM 26 2008/2009 SPORTS DEVELOPMENT PROGRAM – ROUND 1- [58536]

WARD: All

RESPONSIBLE DIRECTOR: Ian Cowie
A/Planning and Community Development

PURPOSE

To provide a recommendation for funding as part of the City's 2008/2009 Sports Development Program – Round 1.

EXECUTIVE SUMMARY

The Sports Development Program aims to assist local not for profit, district level sporting clubs with programs, projects and events that facilitate the development of sport and enhance its delivery to City of Joondalup residents.

A panel consisting of City Officers formally assessed one application in Round 1 of the 2008/2009 Sports Development Program.

The application was received from the Joondalup Districts Cricket Club and has been presented to Council for approval as the funding requested is beyond the limit delegated to the CEO.

It is recommended that Council;

1. *APPROVE an \$18,000 grant to the Joondalup Districts Cricket Club for the development of a cricket academy and player development program, subject to the club entering into a formal funding agreement with the City of Joondalup.*

BACKGROUND

In June 2002, Council resolved to establish a sporting club support scheme whereby assistance can, upon application, be made available to district level clubs in lieu of individual sponsorship support (item CJ136-06/02). In September 2002, Council endorsed the City of Joondalup's Sports Development Program providing an annual budget of \$60,000.

The Sports Development Program aims to assist local not for profit, district level sporting clubs that play at, or are aspiring towards the highest level of competition in their chosen sport. Eligible clubs must be located within the City of Joondalup and be represented at both junior and senior levels. Clubs can apply for support every second year following a successful application.

The Sports Development Program offers support to sporting clubs to enable them to establish sporting and club development initiatives. This funding program is a supplement to important sponsorship funds, which are hard to source for clubs at this level. The program aims to ensure that the City, like any corporate sponsor, receives appropriate recognition for its support.

Round 1 of the 2008/2009 Sports Development Program was promoted directly to all eligible clubs in July 2008. The clubs that were sent information included:

- Arena Swim Club
- Breakers Swim Club
- ECU Joondalup Soccer Club
- Greenwood Tennis Club
- Joondalup Brothers Rugby Union Club
- Joondalup Districts Cricket Club
- Joondalup Lakers Hockey Club
- Joondalup Netball Association
- Kingsley Tennis Club
- Ocean Ridge Tennis Club
- Perth Outlaws Softball Club
- Sorrento Football Club
- Sorrento Tennis Club
- Wanneroo Lacrosse Club

Four clubs, Joondalup Districts Rugby League, North Coast Triathlon Club, Wanneroo Basketball Association and Whitford Hockey Club, were not eligible to apply as they had received grants in the 2007/08 funding round.

The City received one application in Round 1 of the 2008/09 Sports Development Program. The application is for the development of a coaching academy and player development program at the Joondalup Districts Cricket Club.

DETAILS

A formal assessment panel reviewed the Joondalup Districts Cricket Club application. The program involves the establishment of a cricket academy involving up to 25 players, for the purpose of fostering and developing the necessary attributes to meet the criteria for representative cricket (State and National level).

The program will be conducted for a 12 month period from 1 January 2009 – 31 December 2009. The City's grant will be used to engage the professional coaching services of three level 3 coaches. The club has committed to meet the costs of venue hire and equipment purchases (cricket balls).

The costs for the program are;

Venue hire (Revolution Sports)	\$ 6,000
Equipment purchases	\$ 2,630
Professional coaching fees	\$19,370
<u>Total Cost</u>	<u>\$28,000</u>

The club has indicated that it would look to continue the program in future years, illustrating the potential for long term sustainability.

Full details of the assessment panel's evaluation of the project is included in Attachment 1.

Link to Strategic Plan:

Community Wellbeing

Objective 5.2 To facilitate healthy lifestyles within the community.

Strategy 5.2.1 The City provides high quality recreation facilities and programs.

Outcome The Joondalup community is provided with opportunities to lead a healthy lifestyle.

Risk Management Considerations:

It has been identified through the application process that the Joondalup Districts Cricket Club does not have an up-to-date Strategic or Business Plan. As part of the City's Clubs in-focus Club Development Program, the City is currently undertaking an Annual Survey of all clubs to determine their future training and development needs. The results of this survey will be used to assist the City in determining topics for future workshops and information seminars.

In addition, it is proposed that the City will include a specialised session for local clubs on preparing and developing Strategic Business Plans. This session will assist local sport and recreation clubs to plan for the future, and reduce potential management and operational risks.

Financial/Budget Implications:

Account No:	1.443.A4409.3293.4023
Budget Item:	Sponsorships
Budget Amount:	\$60,000
YTD Amount:	\$0
Round 1:	\$18,000
Funds Remaining:	\$42,000

Policy Implications:

The Sports Development Program is conducted in line with City Policy 5.2 - Community Funding.

Sustainability implications:

The City has followed a clear and equitable process in the administration of the Sports Development Program. Applicants have been provided the opportunity to meet with City officers to receive feedback on their proposed projects and to help ensure that it meets the program's objectives and priorities.

The Sports Development Program provides for a positive affect on the development of a healthy, equitable, active and involved community. The program also provides the opportunity for a positive affect on community access to sport, leisure and recreational services.

Consultation:

Applicants are encouraged to discuss funding proposals with the City's Club Development Officer prior to submission to ensure that the application is in line with program objectives and contains the level of detail required for assessment.

Following the submission of the application, the Joondalup Districts Cricket Club was invited to meet with City Officers to discuss their application. A further meeting was also conducted with the applicant at the request of the City. This meeting provided the applicant with the opportunity to supply the City with additional project information as required.

COMMENT

The Sports Development Program offers support to sporting clubs in areas that are operational and often prohibitive to club development under normal circumstances. The program aims to ensure that the City receives appropriate recognition for its support. The maximum grant available to an individual club is \$20,000 in any one year and the level of recognition to the City may vary accordingly.

In 2008/2009, the Sports Development Program has provision for \$60,000 to be allocated to successful applicants over the four funding rounds. The assessment panel considered the funding request from the Joondalup Districts Cricket Club against the program guidelines, identified priorities and the level sponsorship exposure offered to the City. The total amount of funding recommended to the Joondalup Districts Cricket Club is \$18,000.

The Chief Executive Officer, under delegated authority, can approve applications for funding up to \$10,000. The funding requested from the Joondalup Districts Cricket Club is greater than \$10,000 and therefore requires the approval of Council.

ATTACHMENTS

Attachment 1 Application Assessment

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council APPROVES an \$18,000 grant to the Joondalup Districts Cricket Club for the development of a cricket academy and player development program, subject to the club entering into a formal funding agreement with the City of Joondalup.

Appendix 22 refers

To access this attachment on electronic document, click here: [Attach22brf091208.pdf](#)

ITEM 27 DRAFT JOONDALUP CITY CENTRE STRUCTURE PLAN – [00152]

WARD: All

RESPONSIBLE DIRECTOR: Mr Clayton Higham
Planning and Community Development

PURPOSE

For Council to consider advertising the draft Joondalup City Centre Structure Plan (Structure Plan) for public comment and initiating the associated amendment to the District Planning Scheme No. 2 (DPS2).

EXECUTIVE SUMMARY

The Joondalup City Centre Development Plan and Manual (JCCDPM), in its current form, is now some 13 years old. While the JCCDPM may be seen to have been moderately successful during the early development of the City Centre, it is now not considered to be the most appropriate framework to move the City Centre forward in its next phase of development.

Throughout 2008, a number of sessions have been undertaken with elected members to collect feedback on the aspirations for the future of the Joondalup City Centre. This resulted in Council adopting Key Principles to be included in the revised Joondalup City Centre Structure Plan.

A new structure plan has been drafted, and the draft document is now at a point where public feedback is appropriate.

A complementary amendment to the City of Joondalup District Planning Scheme No. 2 (DPS2) has also been prepared, and is attached for information. Should the proposed scheme amendment be considered satisfactory, it is required to be formally advertised for public comment prior to further consideration by Council.

BACKGROUND

The current JCCDPM was last updated in 1995. Since then significant development has occurred within the City Centre, however the quality and scale of the urban form is not truly representative of the intentions of the Development Plan.

This review of the 1995 JCCDPM was initiated to adopt a planning framework to stimulate the desired outcome and vision for the future.

DETAILS

The purpose of the Structure Plan is to provide a guiding framework for the growth and evolution of the Joondalup City Centre in a form that enables it to perform and sustain its role as the predominant strategic regional centre of activity in the northern corridor of the Perth Metropolitan area.

The 2009 Structure Plan (refer Attachment 1) is the product of the review of the 1995 JCCDPM.

The Structure Plan is comprised of:

- the Structure Plan text which contains the objectives and principles that guide development within the Structure Plan area;
- the Structure Plan map which depicts the location of the zones with the Structure Plan area, together with a building height plan and residential density code plan; and
- the Structure Plan report which provides the background and philosophy behind the structure plan.

The Structure Plan divides the City Centre into nine new zones. Each Zone defines an area that is intended to have common characteristics and serve a common function in relation to the City Centre as a whole. The Zones are:

- Central core;
- City fringe;
- Mixed use corridor;
- Business Boulevard;
- Business Support;
- Inner City Residential;
- Central Park;
- Arena; and
- Transit Development.

In addition a Scheme Amendment (refer Attachment 2) has also been prepared which will insert these new zones into DPS2 and provide objectives and land use standards for these zones.

Issues and options considered:

Council at its July 2008 meeting adopted a set of Key Principles that have been included in the draft City Centre Structure Plan as follows:

Principle	Draft City Centre Structure Plan
<ul style="list-style-type: none"> • Encourage commercial development with suitable and substantial height and bulk within the CBD precinct through measures such as: <ul style="list-style-type: none"> - No plot ratio restrictions - Applying minimum heights, but no height limits. - Amalgamation of land to allow for larger development sites 	<ul style="list-style-type: none"> • There are no plot ratio limits proposed. • Within the Central Core Zone, there are minimum, but no maximum heights proposed. Within the other Zones, there are minimum and maximum heights proposed. • This issue has not been addressed within the Structure Plan, as further investigation into the possible incentives to encourage amalgamation is required (eg rates reduction, car parking variation), which would be appropriately addressed in a Policy.
<ul style="list-style-type: none"> • Adopt a parking policy which assists in encouraging commercial development in the CBD on the basis of 50% car parking on site and 50% off site. 	<ul style="list-style-type: none"> • Draft Parking Policy has been considered by Council and has been advertised for public comment.

Principle	Draft City Centre Structure Plan
<ul style="list-style-type: none"> • Incorporate the land between Joondalup Drive, Ocean Reef Road, the Freeway, and Eddystone Avenue within the City Centre Structure Plan, and give preference for employment intensive uses. 	<ul style="list-style-type: none"> • The area has been incorporated in the Structure Plan area, and a wide range of land uses permitted (excluding shops).
<ul style="list-style-type: none"> • Incorporate the Winton Road Service Industrial area within the City Centre Structure Plan, and plan for office development along the Freeway edge. 	<ul style="list-style-type: none"> • The area has been incorporated in the Structure Plan area, and offices are proposed to be a permitted use in the Zone.
<ul style="list-style-type: none"> • Incorporate provisions that require quality commercial and mixed use development, by way of: <ul style="list-style-type: none"> - The use of public art - Materials - Public spaces and forecourts - Architectural features 	<ul style="list-style-type: none"> • Objectives of the Structure Plan refer to the desired quality of commercial buildings; however, it is appropriate to develop a Policy that addresses these issues in detail.
<ul style="list-style-type: none"> • Ensure active street frontages (ground floor) by prohibiting residential uses on the ground floor in the CBD precinct: <ul style="list-style-type: none"> - Permitting alfresco areas - Ensuring 'open' facades (use of glass) - Providing awnings and shelter - Public art - Use of appropriate materials 	<ul style="list-style-type: none"> • The Scheme Amendment has provisions that do not permit residential uses on the ground floor within the Central Core Zone, Mixed Use, Business Boulevard, and Transit Development Zone. The Structure Plan requires pedestrian shelter and the use of glass. It is appropriate that issues such as public art and alfresco areas be addressed in policies as these are matters suited to a flexible approach.
<ul style="list-style-type: none"> • Ensure an appropriate balance of commercial and residential development, with particular emphasis on preventing exclusively residential development in the CBD precinct at the expense of commercial development. This can be achieved by: <ul style="list-style-type: none"> - Establishing the maximum percentage of residential development within a mixed use development. - Requiring a proportion of office development in mixed use developments. 	<ul style="list-style-type: none"> • The Scheme Amendment proposes that a maximum of 50% of the floor space of a building in the Central Core Zone can be utilised for residential development.
<ul style="list-style-type: none"> • Introduce mandatory provisions to require 'green' quality buildings. 	<ul style="list-style-type: none"> • It is appropriate that this issue be addressed within a policy to respond to developments in standards and the rapidly changing technologies in building construction techniques.
<ul style="list-style-type: none"> • Provisions to recognise and build on the existing public transport and accessibility network in the City Centre, by: <ul style="list-style-type: none"> - Eliminating the need for residential density codes - Ensuring a mix of housing - Encouraging tourist accommodation 	<ul style="list-style-type: none"> • With the exception of the Inner City Residential Zone, there are no residential densities specified within the Structure Plan. • The Structure Plan allows for single houses, grouped dwellings and multiple dwellings within the Inner City Residential Zone, and multiple dwellings within many of the other Zones. • Within the Central Core, City Fringe and Mix Use Corridor Zones, the permitted land uses include hotel and short stay accommodation.

Link to Strategic Plan:

Objective 3.1: To encourage the development of the Joondlaup CBD.

Objective 3.2: To increase employment opportunities within the City.

Objective 4.1: To ensure high quality urban development within the City.

Objective 4.2: To progress a range of innovative and high quality urban projects within the City.

Legislation – Statutory Provisions:

Part 9 of DPS2 enables Council to consider a structure plan, subject to approval of the WAPC. Should Council determine the draft structure plan is satisfactory, advertising of the proposal is required in accordance with clause 9.5 of DPS2.

Upon the completion of public advertising, Council is required to consider all submissions within 60 days and proceed to either adopt or refuse to adopt the structure plan, with or without modifications.

Risk Management considerations:

Not Applicable

Financial/Budget Implications:

The consultation costs associated with advertising the Structure Plan are unknown at this point.

Policy implications:

Policies to support the Structure Plan are likely to be necessary. These may include policies on 'green' buildings, bike end of trip facilities and public art. In addition, the Joondalup City Centre Car Parking Policy has been prepared and advertised for public comment.

Regional Significance:

The structure plan is important to ensure that the Joondalup City Centre is the major centre of the north-west region, as intended.

Sustainability implications:

The development of a 'green buildings' policy will assist with the implementation of sustainability objectives.

Consultation:

Clause 9.5 of DPS2 requires structure plan proposals to be advertised in accordance with the provisions of clause 6.7 prior to further consideration by Council. Clause 6.7 of DPS2 requires a minimum advertising period of 21 days, however, given the status of the City Centre Structure Plan, a 60 day advertising period is proposed.

Advertising would consist of written notification to all adjoining landowners, signs erected in prominent locations throughout the City Centre, advertisements being placed in the Joondalup community newspaper and a notice being placed on the Council website.

It is proposed that a consultation plan be prepared prior to advertising to outline how consultation will occur and who will be targeted, alongside the general community.

In addition to the advertising of the Structure Plan, the scheme amendment is also required to be advertised. Should Council support the initiation of the proposed amendment for the purposes of public advertising, the proposed amendment is required to be referred to the Environmental Protection Authority (EPA) to decide whether or not a formal review is required. Should the EPA decide that an environmental review is not required, upon the City's receipt of written confirmation of this from the EPA, the City advertises the proposed amendment for 42 days.

Advertising would not occur until late January 2009 in keeping with the City's protocol of not advertising over the Christmas period.

COMMENT

The general aim of the review of the current JCCDPM was to ensure that provisions of the structure plan do not discourage development and limit the Joondalup City Centre's growth as the major centre for the north-west corridor.

The draft does include provisions that may be considered by some to be onerous, in particular, the minimum height of buildings. However, the development of the Joondalup City Centre is at a stage where it needs to take the next step, and 'more of the same' development will not assist in the progression of the City Centre. In order to ensure this occurs, it is proposed that certain provisions (such as minimum building height) cannot be varied under Clause 4.5.1 of DPS2. This may cause some developments to be delayed until such time as it is economically viable for the developer to build to the minimum height, however, it will guarantee a minimum scale of development.

Some of the principles adopted by Council at the July 2008 meeting have been included in the Scheme Amendment rather than the Structure Plan for legal reasons. For example, the restriction on residential land uses at the ground floor of buildings within the Central Core Zone must be controlled through DPS2 and not the Structure Plan. This is the same for the requirement that only a maximum of 50% of a building may be used for residential land uses.

One of the points to note about the Structure Plan and Scheme Amendment is that the Residential Design Codes only apply to the Inner City Residential Zone. The Codes do not apply to development in any of the other zones within the Structure Plan area. The reason for this is that development in the other zones is controlled through the application of provisions such as setbacks, height and land uses. This should allow development of a site to be maximised.

The land between Joondalup Drive, the Freeway, Ocean Reef Road and Okely Park has been included in the Structure Plan as the Transit Development Zone as this land is adjacent to the Edgewater Train Station. It is intended that in the long term this area will contain a mix of residential, office and commercial land uses focused around the train station. However, the development of this Zone will require an overall master plan to ensure this vision is achieved.

In addition to the inclusion of the above land in the Structure plan, the Winton Road Service Industrial area has also been included, and renamed the 'Business Support' zone. This will allow the area to have a broader focus and permit a 'business park' style of development with the inclusion of office as a permitted land use. It is intended that this area have a high standard of built form and support the City Centre, rather than allowing City Centre uses to locate there in preference. For this reason, shops are still not permitted in this area as it is planned that the Central Core be the retail focus of the City. It is also noted that the current

'Southern Business District' precinct is proposed to be incorporated into the 'Business Support' zone.

As a result of the City Centre being divided into zones, rather than districts, the revised Structure Plan has a different look and feel to the current version. The Structure Plan has been drafted in accordance with requirements of DPS2, and will operate alongside the DPS2, rather than instead of the Scheme. As the zones are inserted into the Scheme, both provisions of the Scheme and the Structure Plan will apply. Therefore, development will need to meet both the objectives of the Scheme and the Structure Plan as well as the specific provisions of the Structure Plan.

DPS2 requires that structure plans use the same zones as those listed within DPS2. It was therefore considered appropriate to create new zones, in order to achieve the desired outcome for the City Centre, as none of the existing zones were conducive to the development of a city centre with the appropriate scale and intensity of development. The scheme amendment has been prepared to insert these new zones into DPS2. It is therefore recommended that Council advertise the scheme amendment concurrently with the Structure Plan.

ATTACHMENTS

Attachment 1: Draft Joondalup City Centre Structure Plan
Attachment 2: Draft Scheme Amendment

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council, pursuant to Clause 9.5 of the City of Joondalup District Planning Scheme No 2:

- 1. INITIATES public advertising of the draft Joondalup City Centre Structure Plan as outlined in Attachment 1 to this Report for a period of 60 days;**
- 2. NOTES that a consultation plan will be prepared prior to advertising.**
- 3. Pursuant to Part 5 of the Planning and Development Act 2005, CONSENTS to initiate Amendment No 42 to the City of Joondalup's District Planning Scheme as outlined in Attachment 2 to this Report for the purposes of public advertising for a period of 42 days.**

Appendix 23 refers

To access this attachment on electronic document, click here: [Attach23brf091208.pdf](#)

8 REPORT OF THE CHIEF EXECUTIVE OFFICER

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NOTICE OF MOTION – MAYOR PICKARD - WRITTEN QUESTIONS FOR PRESENTATIONS AT BRIEFING SESSIONS AND COUNCIL MEETINGS - [02154]

In accordance with Clause 26 of Standing Orders Local law 2005, Mayor Pickard has given notice of his intention to move the following motion at the Council Meeting to be held on Tuesday, 16 December 2008:

“That subject to supportive legal advice and/or the confirmation of the Department of Local Government and Regional Development that the proposal does not contravene relevant legislation, the City no longer accepts written questions for presentation at Briefing Sessions and Council Meetings from people living outside of the City.”

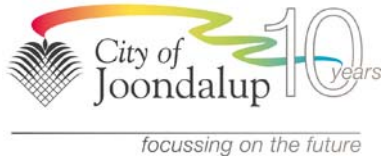
Reason for Motion

Mayor Pickard submitted the following comment in support of his Notice of Motion:

“The Local Government Act 1995 does not place a requirement on a local government to receive written questions. It merely requires Council to hold a public question time. The City goes well beyond its legislative requirements by offering both a public statement time and a public question time, as well as accepting written questions. To enhance the efficiency of the City’s operations, it is proposed that the City no longer accepts questions from people residing outside of the City who are not ratepayers of the City. Such people will have an interest in the operations of the City, but are not the City’s principle constituency. As such, it is proposed that should such people wish to ask the City questions, they be required to attend Council meetings to pose their questions or write directly to the City.

This suggestion will require an amendment to the procedure for Public Question Time by the alteration of a few words.”

10 REPORTS/PRESENTATIONS REQUESTED BY ELECTED MEMBERS



DECLARATION OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY

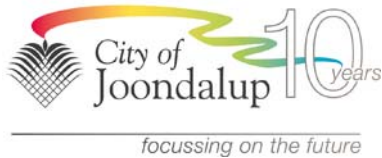
**To: CHIEF EXECUTIVE OFFICER
CITY OF JOONDALUP**

Name/ Position	
Meeting Date	
Item No/ Subject	
Nature of Interest	Financial Interest * Interest that may affect impartiality* <i>* Delete where not applicable</i>
Extent of Interest	
Signature	
Date	

Section 5.65(1) of the Local Government Act 1995 states that:

“A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:

- (a) *in a written notice given to the CEO before the meeting; or*
- (b) *at the meeting immediately before the matter is discussed.*



DECLARATION OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY

**To: CHIEF EXECUTIVE OFFICER
CITY OF JOONDALUP**

Name/ Position	
Meeting Date	
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Nature of Interest	Financial Interest * Interest that may affect impartiality* <i>* Delete where not applicable</i>
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