



City of Joondalup DOCUMENT REGISTRATION
Reference # : 03149
Letter # : 825201
Action Officer : MIMS CC: CEO DIS
Date Received : 18/07/2008
Action Required: NOTE
Note : ORIGINALS TO MIMS DIS AND CEO

MINUTES

ORDINARY COUNCIL MEETING

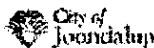
TIME: 5.30PM

THURSDAY 3 JULY 2008

VENUE – CITY OF STIRLING

Managing waste and recovering resources responsibly

*Constituent Members: Cities of Perth, Joondalup, Stirling, and Wanneroo.
Towns of Cambridge, Victoria Park and Vincent*



MINDARIE REGIONAL COUNCIL

NOTICE OF MEETING

27 June 2008

Councillors of the Mindarie Regional Local Government are respectfully advised that an Ordinary Meeting of the Council will be held in the Council Chambers of the City of Stirling, 25 Cedric Street, Stirling, at 5.30pm on Thursday 3 July 2008.

The Budget Information Session will be held in the Parmelia Room, City of Stirling at 4.00pm on 3 July 2008 before the Ordinary Council meeting.

The business papers pertaining to the meeting follow.

Your attendance is requested.

KEVIN POYNTON
Chief Executive Officer

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr R M Willox AM JP (Rod)	City of Stirling
Cr J Bissett (John)	Town of Victoria Park
Cr R Butler (Rob)	City of Perth
Cr S Farrell (Steed)	Town of Vincent
Cr R Fishwick (Russ)	City of Joondalup
Cr L Gray JP (Laura)	City of Wanneroo
Cr K Hollywood (Kerry)	City of Joondalup
Cr P Miles (Paul)	City of Wanneroo
Cr C MacRae (Corinne)	Town of Cambridge
Cr R Sebrechts (Ron)	City of Stirling
Cr P Rose JP (Peter)	City of Stirling
Cr K Thomas (Kathryn)	City of Stirling

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE MINDARIE REGIONAL COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE CITY OF STIRLING, 25 CEDRIC STREET, STIRLING, WESTERN AUSTRALIA ON 3 JULY 2008 COMMENCING AT 5.30PM.

PRESENT: Chairman

Cr R Willox AM JP
Cr R Butler
Cr S Farrell
Cr R Fishwick
Cr L Getty (departed 6.45pm)
Cr L Gray JP
Cr K Hollywood
Cr C MacRae
Cr P Miles
Cr R Sebrechts
Cr K Thomas

APOLOGIES:

Cr J Bissett
Cr P Rose

ABSENT:

Nil.

IN ATTENDANCE:

Mindarie Regional Council Officers

K F Poynton Chief Executive Officer
K Dhillon
P Davies
V Joyce
L Nyssen
M Tolson
I Watkins

Member Council Officers

E Albrecht
C Colyer
G Dunne
R Elliott
G Eves
M Glover

Consultants

J Woodhouse

VISITORS:

Nil

MEDIA:

J Bryant

Confirmed by resolution of the Council on 21 August, 2008

.....Chairman

PUBLIC:

Two

MINUTES
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1 OATHS/AFFIRMATIONS OF ALLEGIANCE AND DECLARATIONS OF OFFICE

Council made the following appointments for period 3 July 2008 – 30 June 2009.

Chair : Cr Rod Willox
Deputy Chair : Cr Corinne MacRae

Declaration of Office proforma were completed by appointees and CEO.

2 QUESTION TIME

Nil.

3 ATTENDANCE AND APOLOGIES

Refer Page 3.

4 MINUTES

4.1 ORDINARY COUNCIL MEETING – 24 APRIL 2008

MOTION: (Moved: Cr Miles Seconded: Cr Thomas)

The Minutes of the Ordinary Council Meeting held on 24 April 2008 have been printed and circulated to members of the Council.

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 24 April 2008 be taken as read, confirmed and the Chairman invited to sign same as a true record of the proceedings.

(Carried: 11/0)

5 ANNOUNCEMENTS

The Chairman welcomed guests to the meeting as follows:

- Ms Vicki Joyce – MRC Snr Finance Officer
- Ms Peg Davies – MRC Regional Waste Education Officer
- Mr John Woodhouse – Legal Advisor

The Chairman noted the resignation of Mr Charles Johnson, CEO (City of Wanneroo), and recognised his work in support of the Council.

The Chairman also advised Council that Mr Russell Sewell had commenced his work as Chair of the Community Engagement Advisory Group.

The Chairman also made mention of the fact that Ms Melanie Cave, the Council's legal advisor to the RRF project, had been promoted to partner of Freehills Legal.

6 DEPUTATIONS

Nil.

7 BUSINESS FROM A PREVIOUS MEETING TREATED AS AN ORDER OF THE DAY
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Nil.

8 REPORTS

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.6B and 5.65 of the Local Government Act 1995).*
- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

8.1 TECHNICAL WORKING GROUP – 20 JUNE 2008

8.1.1 Tech Com. Item 1 CONFIDENTIAL ITEM

SUBJECT: RESOURCE RECOVERY FACILITY – PROJECT PROGRESS REPORT

MOTION: (Moved: Cr Sebrechts Seconded: Cr Miles)

Closure of meeting to the Public

MOTION: (Moved: Cr Thomas Seconded: Cr Sebrechts)

That in accordance with Local Government Act 1995 Section 5.23(c) and (d) the meeting be closed to the public.

(Carried: 11/0)

RECOMMENDATION

That Council receive this Progress Report dated 3 July 2008 on the project to establish a Resource Recovery Facility in the Mindarie region.

(Carried: 11/0)

Meeting open to Public.

MOTION: (Moved: Cr Butler Seconded: Cr Gray)

That the meeting now be open to the Public.

(Carried: 11/0)

Council took the resolution to this Item 'as read' by CEO.

8.1.2 Tech Com. Item 2

SUBJECT: BUSINESS REPORT

MOTION: (Moved: Cr Sebrechts Seconded: Cr Farrell)

Council noted the 'work in progress' requirement associated with Department of Local Government & Regional Development compliance issues.

RECOMMENDATION

That Council receives this progress report against Annual Business Plan for information

(Carried: 11/0)

8.1.3 Tech Com. Item 3

SUBJECT: LANDFILL UPDATE REPORT

MOTION: (Moved: Cr Sebrechts Seconded: Cr Thomas)

The administration provided further information on the following issues, in response to questions:

- Landfill fires
- Groundwater modelling

Cr Miles sought information on the likely removal of the stockpile in the North-East corner of the site. Mr Watkins advised that this material was sand, stored temporarily, and for use as cover over the period 2008-2010, after which the stockpile would have been removed.

RECOMMENDATION

That Council receive this Landfill Update Report dated 3 July 2008.

(Carried: 11/0)

8.1.4 Tech Com. Item 4

SUBJECT: BUDGET 2008/2009

MOTION: (Moved: Cr Gray Seconded: Cr Butler)

RECOMMENDATION

That Council:

- (i) adopt the draft Budget for the Mindarie Regional Council for Financial Year 2008/2009
- (ii) endorse the on-going strategy of deferred payment of operational surplus, as approved by Council at its August 2005 meeting, for the FY 2007/2008 and future years to meet its on-going capital requirements
- (iii) approve the use of an on-going bank overdraft facility of \$1 million to manage cash flow short falls during FY 2008/2009 and future years
- (iv) approve the capital budget allocation of \$714,000 in respect of the administration building extension, transfer barriers construction and generator upgrade, to be carried forward to 2008/2009
- (v) approve the additional loan of \$6.6m to fund the Phase 3 landfill excavation and authorise the administration to arrange this loan

Council requested the CEO to construct a more consultative process for the construction of Budget 2009/2010.

A Procedural Motion in accordance with Standing Orders Clause 11.1(a) (that the Council proceed to the next business) was lost.

(Moved: Cr McRae Seconded: Cr Miles)

AMENDMENT TO MOTION

MOTION: (Moved: Cr Fishwick Seconded: Cr Thomas)

(That Council)

- (vi) authorise the administration to explore the viability of Member Council guarantees for the loan described at (v), and other future loans

(Carried: 11/0)

AMENDED MOTION AS FOLLOWS WAS PUT TO THE VOTE

RECOMMENDATION

That Council:

- (i) adopt the draft Budget for the Mindarie Regional Council for Financial Year 2008/2009
 - (ii) endorse the on-going strategy of deferred payment of operational surplus, as approved by Council at its August 2005 meeting, for the FY 2007/2008 and future years to meet its on-going capital requirements
-

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- (iii) approve the use of an on-going bank overdraft facility of \$1 million to manage cash flow short falls during FY 2008/2009 and future years
 - (iv) approve the capital budget allocation of \$714,000 in respect of the administration building extension, transfer barriers construction and generator upgrade, to be carried forward to 2008/2009
 - (v) approve the additional loan of \$6.6m to fund the Phase 3 landfill excavation and authorise the administration to arrange this loan
 - (vi) authorise the administration to explore the viability of Member Council guarantees for the loan described at (v), and other future loans

(Absolute Majority required)

(Carried: 9/2)

8.1.5 Tech Com. Item 5

SUBJECT: MINDARIE REGIONAL COUNCIL STRATEGIC FINANCIAL PLAN

MOTION: (Moved: Cr Sebrechts Seconded: Cr Butler)

Council noted the good work of the administration, Member Council Officers and consultants in the preparation of the plan.

RECOMMENDATION

That Council adopts the inaugural Strategic Financial Plan for the next twenty years commencing 2008/2009.

(Carried: 11/0)

8.1.6 Tech Com. Item 6

SUBJECT: RECOGNITION OF ASSETS AND CONTRIBUTIONS FROM MEMBERS INCLUDING THE ACCOUNTING TREATMENT

MOTION: (Moved: Cr Farrell Seconded: Cr Getty)

Nil discussion.

RECOMMENDATION

That Council:

- (i) note the recognition of Assets under the broad categories namely Appreciating and Depreciating Assets
 - (ii) approve that Land currently owned by MRC, namely at Neerabup Industrial Estate, and any future purchase of land and similar assets be recognised as Appreciating Assets and contributions be made by Member Councils on an equity basis
-

-
- (iii) approve that where loans are raised by MRC for the purchase of Appreciating Assets namely, land, the contributions by Member Councils are made as follows:
- principal repayments on an equity basis and treated as an equity contribution for the respective Member Councils
 - Interest repayment on a tonnage basis and treated as a contribution under revenue in the operating statement
- (iv) approve that, where Member Councils would like to pay their share of the cost of Appreciating Assets, purchased by Mindarie Regional Council in the future, the option to Member Council be given, where possible, prior to securing the loan
- (v) approve that depreciating Assets continue to be depreciated or amortised over their useful life and recovery for these costs would be through Gate fees for processable and non-processable waste
- (vi) approve that the RRF Development costs (including the infrastructure costs and interest on Loan 10), be recovered through the Processable Gate fee, to be charged to Member Councils, effective July 2009, on a tonnage basis

(Carried: 11/0)

8.1.7 Tech Com. Item 7

SUBJECT: RECOMMENDATION FOR THE SUPPLY OF WET HIRE PLANT AND MACHINERY

Tender No. 13/89

MOTION: (Moved: Cr Sebrechts Seconded: Cr Gray)

RECOMMENDATION

That Council:

- (i) accept the tenders from Great Southern Sands, All Earth Group, MSCS, Urban Resources, Mayday Earthmoving, Western Plant Hire and Keyfast submitted in response to Tender No. 13/89 – Supply of Wet Hire Plant and Machinery
- (ii) include the hire companies mentioned in (i) to form a panel to be the preferred suppliers of hire equipment to Mindarie Regional Council for a period of one year with the option of a one year extension

The mover and seconder agreed an amendment to the Recommendation as follows:

- inclusion of hire rates
 - inclusion of words following (ii) thus, subject to legal confirmation of the acceptability of the panel construction
-

AMENDED MOTION AS FOLLOWS WAS PUT TO THE VOTE

That Council:

- (i) **accept tenders submitted in response to Tender 13/89 – Supply of Wet Hire Plant and Machinery from the following Tenderers:**
 - (a) **Great Southern Sands**
 - (b) **All Earth Group**
 - (c) **MSCS**
 - (d) **Mayday Earthmoving**
 - (e) **Western Plant Hire**
 - (f) **Keyfast**
 - (g) **Urban Resources**

In accordance with the schedule of rates as presented in Attachment One "Tender 13/89 Hire Cost Schedule"
- (ii) **Include the hire companies mentioned in (i) to form a panel to be the preferred suppliers of hire equipment to Mindarie Regional Council for a period of one year with the option of a one year extension subject to legal confirmation of the acceptability of the panel construction**

(Carried: 11/0)

Cr Getty departed 6.45pm

8.1.8 Tech Com. Item 8

SUBJECT: LIMESTONE REMOVAL TENDER

Tender No. 13/88

MOTION: (Moved: Cr Sebrechts Seconded: Cr Hollywood)

RECOMMENDATION

That Council:

- (i) **With respect to Tender No. 13/88 for the removal of limestone, accepts all tenders submitted**
- (ii) **Notes the plan for allocation of material re 'first come, first serve' basis with priority to lowest cost tenderers**

The mover and seconder agreed to inclusion of limestone removal providers in the Recommendation.

RECOMMENDATION

That Council:

- (i) **With respect to Tender No. 13/88 for the removal of limestone, accepts all tenders submitted by Statewest Civil Contractors, All Earth Group, Keyfast Bulk Haulage and Western Plant Hire**
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-
- (ii) Notes the plan for allocation of material re 'first come, first serve' basis with priority to lowest cost tenderers

(Carried: 10/0)

8.2 CHIEF EXECUTIVE OFFICER

8.2.1

File No: FIN/5-02

**SUBJECT: FINANCIAL STATEMENTS FOR THE PERIODS ENDED
31 MARCH 2008 AND 30 APRIL 2008**

MOTION: (Moved: Cr Farrell Seconded: Cr Gray)

Nil discussion.

RECOMMENDATION

That the Financial Statements as attached at Attachment One and Two for the months ended 31 March 2008 and 30 April 2008 be noted.

(Carried: 10/0)

8.2.2

File No: FIN/5-02

**SUBJECT: LIST OF PAYMENTS MADE FOR THE MONTHS ENDED
1 MARCH 2008 AND 30 APRIL 2008**

MOTION: (Moved: Cr Sebrechts Seconded: Cr Thomas)

Nil discussion.

RECOMMENDATION

That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 March 2008 and 30 April 2008.

(Carried: 10/0)

8.2.3

File No: COR/33

SUBJECT: ENVIRO 08 CONFERENCE

MOTION: (Moved: Cr Butler Seconded: Cr Miles)

Nil discussion.

RECOMMENDATION

That Council receive this report, for information, on ideas from Enviro 2008 proposed for further investigation.

(Carried: 10/0)

9	NOTICE OF MOTION FOR CONSIDERATION AT THE FOLLOWING MEETING
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Nil.

10	GENERAL BUSINESS - SEE NOTE (1)
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10.1 Remuneration

The Council requested the CEO to provide a report on Councillor remuneration to August Ordinary Council Meeting.

10.2 Earth Carers

The Council acknowledged the good work of Ms Peg Davies on the implementation of the Earth Carers programme.

11	NEXT MEETING
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11.1 Ordinary Council Meeting

- 21 August 2008
- 5.30pm
- Town of Vincent

12	CLOSURE - MEETING DECLARED CLOSED 7:10PM
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Notes

- (1) Under this item, members have the opportunity to:
- (a) make a statement providing information related to the Council's business;
 - (b) to ask a question relevant to the Council's business.

Under this item a member shall not raise any matter directly related to any other item on the agenda and shall not foreshadow any motion for consideration at another meeting.



MINUTES

TECHNICAL WORKING GROUP

20 JUNE 2008

TIME: 8.30 AM

VENUE – TOWN OF CAMBRIDGE

Managing waste and recovering resources responsibly
Constituent Members: Cities of Perth, Joondalup, Stirling, and Wanneroo.
Towns of Cambridge, Victoria Park and Vincent



MINDARIE REGIONAL COUNCIL
TECHNICAL WORKING GROUP
NOTICE OF MEETING

13 June 2008

Members are advised that a meeting of the Technical Working Group of the Mindarie Regional Council will be held in the Committee Room of the Town of Cambridge, 1 Bold Park Drive, Floreat, Friday 20 June 2008 commencing at 8.30 am.

Items for consideration are attached.

Yours faithfully

KEVIN POYNTON
Chief Executive Officer

MEMBERS:	K Poynton	Chief Executive Officer	Mindarie
	E Albrecht	Manager Waste Fleet	Stirling
	D Blair	Director infrastructure	Wanneroo
	C Colyer	Director Technical Services	Cambridge
	K Dhillon	Finance & Business Services Manager	Mindarie
	G Dunne	Director of Service Units	Perth
	R Elliott	Manager Waste Services	Wanneroo
	G Eves	Director Infrastructure Management	Stirling
	M Glover	Director Infrastructure Services	Joondalup
	E Herne	Director Corp Resource Management	Stirling
	R Lotznicker	Director Technical Services	Vincent
	M Ralph	Mgr Infrastructure Mgt Services	Joondalup
	A Vuleta	Executive Manager Technical Services	Vic Park
	M Tolson	Operations Manager	Mindarie
	I Watkins	Projects Manager	Mindarie

**MINUTES OF A MEETING OF THE TECHNICAL WORKING GROUP OF THE
MINDARIE REGIONAL COUNCIL HELD IN THE COUNCIL CHAMBER OF THE
TOWN OF CAMBRIDGE, 1 BOLD PARK DRIVE, FLOREAT, ON FRIDAY 20 JUNE
2008 AT 8.30AM.**

PRESENT: K Poynton Chairman

Members Messrs	Ed Albrecht	Manager Waste Fleet	Stirling
	Ian Berry	Manager Financial Services	Perth
	Chris Colyer	Director Infrastructure	Cambridge
	Kalwant Dhillon	Finance & Business Sves Mgr	Mindarie
	Garry Dunne	Director of Service Units	Perth
	Robert Elliott	Manager Waste Services	Wanneroo
	Martyn Glover	Director Infrastructure	Joondalup
	Lucia Lam	Manager Finance	Wanneroo
	Anthony Vuleta	Executive Manager Tech Sves	Vic Park
	Mike Tolson	Operations Manager	Mindarie
	Ian Watkins	Project Manager	Mindarie

VISITORS John Woodhouse

APOLOGIES Mike Tidy

CONFIRMATION OF MINUTES

Not applicable

MINUTES
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ITEM 2. BUSINESS REPORT (JUNE 2008)

File No: COR/8

Attachment(s): Nil

Author: Kevin Poynton

SUMMARY

The purpose of this report is to provide Council with current information on all business activities.

BACKGROUND

The Council at its meeting held in April 2007, resolved, inter alia, to approve the Annual Business Plan 2007/2008. This Business Plan has been derived from the Strategic Plan for the Mindarie Regional Council. The timeframe for that Strategic Plan was 2004/2009. This business report is now presented in a format consistent with the structure of the approved Annual Business Plan. *This report contains both historical information and current update with the current updates in 'bold italics'.*

DETAIL

OBJECTIVE ONE – RESOURCE MANAGEMENT

This objective contains a number of discrete strategies, and information is provided on each of these strategies.

Development and Implementation of Resource Management Programs

The progress of landfill operations is presented in quantitative format in the table below.

Information related to landfill activity to end April 2008:

	Tonnage			Revenue		
Members	Actual	Budget	Percentage	Actual G/L	Budget	Percentage
Cambridge	10,083	13,071	77.14%	\$482,955	\$626,101	77.14%
Joondalup	55,442	66,396	83.50%	\$2,656,651	\$3,180,368	83.53%
Perth	12,845	17,766	72.30%	\$615,269	\$850,991	72.30%
Stirling	74,306	81,200	91.51%	\$3,562,162	\$3,889,480	91.58%
COS-Bales	21,777	22,000	98.98%	\$416,994	\$420,201	99.24%
Victoria Park	11,579	14,317	80.87%	\$554,627	\$685,784	80.87%
Vincent	11,705	13,898	84.22%	\$560,661	\$665,714	84.22%
Wanneroo	59,170	70,311	84.16%	\$2,836,297	\$3,367,897	84.22%
Wanneroo MRF	4,708	6,000	78.47%	\$91,641	\$114,600	79.97%
Sub total Members	261,614	304,959	85.79%	\$11,777,257	\$13,801,136	85.34%
Casuals						
South Perth	4,241	6,000	70.68%	\$323,878	\$458,160	70.69%
Casual	56,011	59,644	93.91%	\$4,369,444	\$4,554,400	95.94%
Sub Total Casuals	60,252	65,644	91.79%	\$4,693,322	\$5,012,560	93.63%
TOTAL						
Other not incl above						
Recycling Centre				\$352,573	\$260,000	135.61%
Cover	0					
% Year to Date	83%					

Current information in relation to landfill activities is as follows:

- JJ MacDonald have completed lining of this area of landfill and Department of Environment & Conservation (DEC) has approved it in line with the conditions of the licence. Mindarie Regional Council has commenced filling this landfill.
- JJ MacDonald have advised the Council's landfill consultant, Cardno BSD, of an intention to continue dispute resolution action re a dispute over quantities of liner material.
- The situation with regard to this dispute with JJ MacDonald is that a significant difference of position exists between JJ MacDonald and Cardno BSD Meinhardt (JV) on the validity of a claim for additional payments
- The matter has progressed to the point where the administration has now received advice from JJ MacDonald that mediation is now to be initiated
- ***The administration has enlisted the legal support of Mr John Woodhouse to develop options for the mediation activity. This is work in progress and a recommended 'way ahead' will be provided to August Ordinary Council Meeting***

Limestone Disposal Update

Excavation of the Phase 3 footprint is progressing well. There have been significant quantities of limestone removed off the future cell development area during the first part of this financial year. An estimated 450,000 tonnes has been removed in the financial year, with part of the material being trucked off site, some being used on the landfill as daily cover, some being stockpiled for future use on the landfill and all sand being encountered is stored on site for future capping activities.

In addition to the removal of limestone from the Phase 3 footprint, Stoneridge and BGC continue to manufacture limestone blocks from material in the southern stockpile.

Recycling

All paints are now moved off site with funding provided by the Department of Environment (DOE). The current Paintback program has ceased because of the inability of Dulux to process the material. Negotiations are continuing with other potential paint processors.

A partnership-oriented contract with Amcor has been commenced, and this involves the collection and packaging at Tamala Park, of paper and cardboard, and the further processing of material by Amcor. In summary, Amcor has provided a compactor to Tamala Park, and will collect baled material. Advantages to Mindarie Regional Council include reduced costs (elimination of transport requirements) and increased revenue (increased volume of product). This contract is now in place.

The Council continues to conduct successful asbestos 'drop off days' each month. These activities are resulting in collection of significant amounts of asbestos from householders, thereby eliminating this material from the domestic waste stream.

A project to provide a suite of regional 'drop off days' for Household Hazardous Waste is 'in planning' with implementation scheduled to commence September 2008. Funding to be provided by State Government.

Master Plan for Tamala Park

The finalisation of the revised lease for Tamala Park will enable the progress of a Master Plan for the site. This activity will be initiated in 2007/08, following a revision to the Mindarie Regional Council Strategic Plan.

Gas Management

The current situation with regard to activities with Landfill Gas and Power (LFG) is as follows:

- operations are producing 4.7 mega watts
- drilling of wells in Stage Two Phase Two was completed in April 2007 and is now producing gas
- LFG have not progressed discussions on contract issues

A project to establish 'way ahead' with respect to a review, and potential revision, of the management of landfill gas is 'in planning'. This work is with due respect to climate change/carbon management issues.

Groundwater Management

The current situation as at 1 June 2008 with regard to Groundwater Management activities is as follows:

- ***Annual Report 2007 has been received and forwarded to Department Environment & Conservation***
- ***Final report following groundwater modelling exercise has been received. Resources required to support recommendations will be included in Budget 2008/2009***
- ***Groundwater data collection plan for 2008 is in progress***

The key task for execution within context of CSIRO report associated with groundwater modelling exercise is a Desktop Study to investigate drop in 'up-gradient' water table level (\$10k).

Other groundwater – related tasks for 2008/2009 are:

- ***Leachate plume irrigation response plan (\$10k)***
- ***Completion of ECOMAX upgrade (\$7k)***
- ***ECOMAX monitoring program (\$3k)***

Resource Recovery Facility

Progress against a project to establish a Resource Recovery Facility is contained in a separate report within this agenda.

Regional Waste Management Plan

The development of a revised Regional Waste Management Plan has been completed and implementation has commenced.

Further work on the program of tasks as part of this Plan is scheduled for 2008/2009.

Community Communication Activities

The administration has commenced a project to promote the completion of the 'Conditions Satisfaction' exercise, in relation to the Resource Recovery Facility. This has involved the distribution of a 'Resource Recovery Facility Focussed' Mindarie Regional Council News to all householders in the region. ***An audio CD has been produced and distributed. Corporate Function 2008 has been conducted.***

Following Council approval to a revised branding model at its October meeting, the administration has continued work with Linc Communications on the development of a plan for transition to this new model. This has been a progressive exercise over the period December 2007 – April 2008.

The 2007 Annual Report has been issued. A new corporate video program is currently being produced, at a cost of approximately \$10k.

Education

The Waste Education Strategy Steering Group (WESSG) continues to conduct excellent work. Recent initiatives have been as follows:

- ***The development and publishment (early June 2008) of the first of regular community advertisements on RRF progress***
- ***The commencement of the Earthcarers programme***
- ***The provision of educational information at Garden Week***
- ***The program of a 'region-wide' fridge magnet project***
- ***The progress of dissemination of the revised Mindarie Regional Council branding***
- ***The expansion of the Tamala Park/Balcatta tours program***
- ***The development of the education centre at Tamala Park***

OBJECTIVE TWO – RESOURCE BUSINESS CREATION

This activity includes strategies to investigate the business opportunities associated with new products, expanded resource recovery capabilities and landfill beyond Tamala.

Some work has occurred within the Forum of Regional Councils (FORC) on disposal of RRF residue options.

MWAC is progressing a suggestion from Mindarie Regional Council for the establishment of a local government wide contact for e-waste disposal.

OBJECTIVE THREE – INDUSTRY LEADERSHIP

Strategies related to this objective include the following:

- Participation in defined external industry related forms
- Research of contemporary practice for future waste and resource industry development

-
- Develop integrated initiatives to capitalise on these future options
 - Strengthen partnerships with government industry and academic institutions

Work undertaken during the reporting period against this objective has been as follows:

- Continued participation by elected members and Chief Executive Officer in MWAC
- Continued participation by Chief Executive Officer in the Waste Management Association of Australia

Key points from the MWAC meeting in April 2008 were as follows:

- ***Cr Michael Aspinall, Shire of Gingin, elected as Chair, MWAC***
- ***Cr Doug Thompson, South Metropolitan Regional Council, elected as Deputy Chair, MWAC***
- ***Work is progressing on a partnership agreement between Regional Councils and WALGA on MWAC matters***
- ***MWAC is commencing work on Climate Change issues***
- ***Representatives of MWAC participated in a waste management summit in Zhejiang, China in April***

The Forum of Regional Councils (FORC) continues to gain momentum, with a meeting of the ***CEO group held on 26 May 2008, and a meeting of the Chair Group scheduled for 23 June 2008.***

OBJECTIVE FOUR – ORGANISATIONAL MANAGEMENT

Strategies associated with this objective are as follows:

- Finalise Establishment Agreement
- Maintain and improve existing contemporary Business Systems
- Strengthen Member Council partnerships and relations
- Review and, where appropriate, revise funding strategies for the business
- Develop the Information Management Systems for the business eg. Records, website

Establishment Agreement

The matter of the Establishment Agreement will be the subject of a separate report in August 2008.

Business Systems

The following work to improve the following Business Systems associated with the Councils activities has occurred during the reporting period:

-
- Financial Management
 - continued upgrade for the Navision Financials, Human Resources and Payroll Systems is currently in progress
 - Records Management
 - continued usage and improvement of Electronic Records Management System
 - Policy Development
 - ***a review of existing policies has commenced***

Review of Mindarie Regional Council Strategic Plan

The administration is progressing a plan with external consultant, Helen Hardcastle, for review of the Strategic Plan, in the period March – June 2008. ***A separate report is contained in this agenda.***

Compliance Issues

DLGRD (Stuart Fraser) has verbally confirmed that the DLGRD Compliance Audit Document 2007 for Regional Councils contains reference to all relevant Audit Regulation 13 clauses.

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

STRATEGIC IMPLICATIONS

This progress report reflects progress against approved activities associated with the Council's annual Business Plan.

FINANCIAL IMPLICATIONS

These activities are conducted within the context of the approved Council budget for any particular financial year.

COMMENT

Council business is currently being conducted within the framework of the Annual Business Plan.

TECHNICAL WORKING GROUP – 20 JUNE 2008

Nil.

RECOMMENDATION

That Council receives this progress report against Annual Business Plan for information

ITEM 3 LANDFILL UPDATE REPORT

File No: **WST/100**

Attachment(s): **1. Landfill Airspace Consumption**
 2. Landfill Waste Density

Author: **Ian Watkins**
 Mike Tolson

SUMMARY

The purpose of this report is to provide Council with information relating to the development and operation of the Tamala Park landfill.

Topics covered in this Item include:

- Waste tonnage and airspace consumption
- Waste density
- Cover material
- Landfill fires
- Stage 1 to Stage 2 tie-in
- Phase 3 development
- Transfer station

BACKGROUND

Council has previously, on a regular basis, been provided with landfill update reports. This Item forms part of the regular update process.

DETAIL

Waste Tonnage & Airspace Consumption

Table 1 provides historical data on waste tonnage to landfill as well as a comparison against previous forecasts.

Table 1.

Year	Tonnage landfilled	*Previous Forecast	% change
2005/2006	345,826	331,814	4.2%
2006/2007	353,674	337,357	4.8%
2007/2008	**383,125	342,574	11.8%

*Previous Forecast data based on Cardno BSD forecasts 2003.

** Based on 1/7/07 to 31/5/08 pro rata to 12 months.

In the last year there has been a noticeable increase in casual customers. This has predominantly come from commercial customers where the waste was previously sent to inert landfills. In recent times the DEC has been more vigilant in applying the waste acceptance criteria applicable to the inert landfill industry (Class I landfills) resulting in increased tonnage being received at Tamala Park (Class II landfill). It is anticipated that this situation will remain and the increased tonnage will continue.

The impact of the increased tonnage will be that the landfill will reach maximum capacity earlier than previously anticipated. Should the current trend continue the impact of the additional 11.8% of waste being received at Tamala Park will be that the landfill reaches maximum capacity by December 2021 which is 24 months ahead of previous estimates (based on 3 RRF's). Attachment One to this Item provides graphs demonstrating the airspace consumption over time.

Waste Density

Waste density is calculated on a six-monthly basis via aerial surveys. Attachment Two to this Item provides a graph of the waste density trend over time.

Typically for a deep putrescible landfill it would be expected that a waste density of approximately 0.85t/m^3 should be achieved by the time that the landfill has reached maximum capacity. It would not be expected to get this density in the first few layer of waste; however, over time once the affect of waste settlement has been taken into account, the waste density should increase to approximately 0.85t/m^3 .

Factors that influence waste density include:

- Waste type
- Compactive effort
- Moisture content/waste decomposition
- Landfill gas extraction
- Waste depth
- Waste settlement
- Accuracy of survey process

The most recent waste density has been calculated at 0.73t/m^3 . This is less than the previous 0.78t/m^3 . The reason for the decrease in waste density is primarily due to the use of additional cover material to cover waste batters to reduce the risk of fire.

Waste density comparison with other large putrescible landfills

West Australian Landfill Services	0.75t/m^3 to 0.85t/m^3
Eastern Metropolitan Regional Council	0.69t/m^3 to 1.46t/m^3 (last four measurements 0.69 ; 0.70 ; 0.78 ; 0.96t/m^3)
City of Rockingham	1.0t/m^3 (no cover material used in the $30\text{m} \times 30\text{m}$ density trial)
City of Cockburn	0.85 to 0.90t/m^3
South West Waste	1.0t/m^3 (floc used as cover material hence Included in the calculations)

Cover Material

There has been a noticeable increase in the quantity of cover material being used on the landfill. This is as a result of the following:

- Increased quantity of waste being received
- Department of Environment & Conservation instructing that all waste batters be covered
- Covering of landfill fires
- Increased quantities of hazardous waste requiring immediate burial
- Covering all bulk waste on a daily basis to prevent fires

All of these factors have lead to a reduction in waste density being achieved.

Actions taken to conserve airspace include:

- Removal of daily cover before subsequent layers of waste are placed
- Placing waste in deeper lifts (6m instead of 3m) reduces the surface area to be covered
- Removal of cover material off batters before waste is placed up against the old face
- Using waste to immediately cover hazardous waste (asbestos)
- Operating a single tipface and not a pubescible area and a bulk waste area

Landfill Fires

Over the past 12 months there have been 15 fires on the landfill. Fires have occurred on the closed Stage 1 landfill under the capped surface and in Stage 2 both subterranean and on the surface.

There have been no ignition sources definitively identified and sabotage is not suspected. The causes are deemed to be existing ignition sources as a result of incompatible waste types coming into contact. The subterranean fires appear to be caused by the landfill gas extraction system pulling air into the waste mass and coming into contact with ignition sources.

Actions taken to prevent landfill fires includes:

- Application of sufficient cover, especially on exposed batters
- Monitoring of oxygen content in the gas extraction system
- Not drilling gas wells near the edge of waste batters
- Appropriate fire management procedure to ensure that fires are extinguished as quickly as possible

Stage 1 to Stage 2 Tie-in

The original concept for the development of Stage 2 was that the waste would ultimately overfill back over the western portion of Stage 1 to result in a single large dome up to a maximum height of 55m above sea level (RL 55m). The concept being that the existing Stage 1 cap liner would form the base liner for Stage 2.

Following a recent detailed review of the necessary works associated with the tie-in between Stage 1 and Stage 2, it has become apparent that the existing cap liner is insufficient to qualify as the base liner for the overfill portion. This conclusion is based on the following:

- The cap has approximately 80 gas wells drilled through the liner
- Due to a number of landfill fires in Stage 1, there are large (+50m²) holes in the cap liner

Consequently, there is a requirement to reline the surface of Stage 1 prior to fresh waste being placed in this area.

Approximately 1.0M m³ of airspace is achieved by filling over Stage 1. This equates to approximately 2 years landfilling at current waste acceptance rates; which, is approximately 15% of the remaining life of the landfill. Not filling over Stage 1 will significantly impact on the available airspace at Tamala Park.

It is proposed to carry out the detailed design of the northern portion of the tie-in works during June and July 2008, with the construction works being completed in the latter part of 2008.

Once the northern tie-in works have been completed, this will enable landfilling to be finalised in the north east corner of Stage 2 and allow the northern portion of the landfill to be permanently capped and rehabilitated. Capping this portion will allow the landfill 500m buffer zone to be moved progressively south off the Tamala Park Regional Council land and facilitate further development of that property.

Stage 2 Phase 3 Development

The excavation of Phase 3 commenced in July 2007 and is anticipated to be completed by late 2008 or early 2009. By the time the excavation is complete, the final landfill lining design and tender documentation will have been finalised and ready for advertising.

The rate of airspace consumption will be monitored and this will be the driver in determining when the Phase 3 liner works will be carried out.

Lining works are extremely difficult to carry out during the wet season; hence, should Phase 3 be required before December 2009, the lining works will need to be completed before the onset of winter 2009 (within the 2008/2009 financial year).

Based on current planning it is anticipated that the lining works will occur immediately after winter 2009 (2009/2010 financial year) for landfilling to commence in early 2010. This situation may change if the rate of airspace consumption increases significantly.

Transfer Station

The Mindarie Regional Council has recorded vehicle movements through the Transfer Station since 2001. This data indicates that number of vehicles using this facility has increased by 15% per year averaged over seven years. The vehicle count is shown in the table shown below:

	1 January to 31 March	1 April to 30 June	1 July to 30 September	1 October to 31 December	Total for Year	Revenue
2001	-	-	11534	10924	22458	\$400,267.85
2002	9578	9461	9350	11920	40309	\$619,735.63
2003	12238	10690	9462	14480	46870	\$642,362.55
2004	12869	9909	10655	15547	48980	\$652,194.36
2005	13975	11589	13246	16418	55228	\$766,720.40
2006	15290	11854	14517	18149	59810	\$904,686.43
2007	17823	15093	15109	19592	67617	\$1,256,536.33
2008	18051	16500	-	-	34551	\$570,557.83

The increased traffic volume has presented problems for Council management; firstly, there are queuing issues particularly during weekends and public holidays. Secondly, during normal weekday operations the Transfer Station staff have been recovering on average 50% of recyclables from the waste deposited however on weekends is not able to recover recyclables with the exception of steel, lead acid batteries and hazardous materials.

These issues form the basis of an investigation being conducted by the Council management. The results and recommendations of the investigation will be presented to the member councils at a future council meeting.

CONSULTATION

Landfill Operations Staff

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This project is consistent with Objective One of the Council's Strategic Plan 2004 – 2009.

FINANCIAL IMPLICATIONS

Sufficient funds have been allocated in the Mindarie Regional Council Strategic Financial Model to cover anticipated landfill cost.

TECHNICAL WORKING GROUP – 20 JUNE 2008

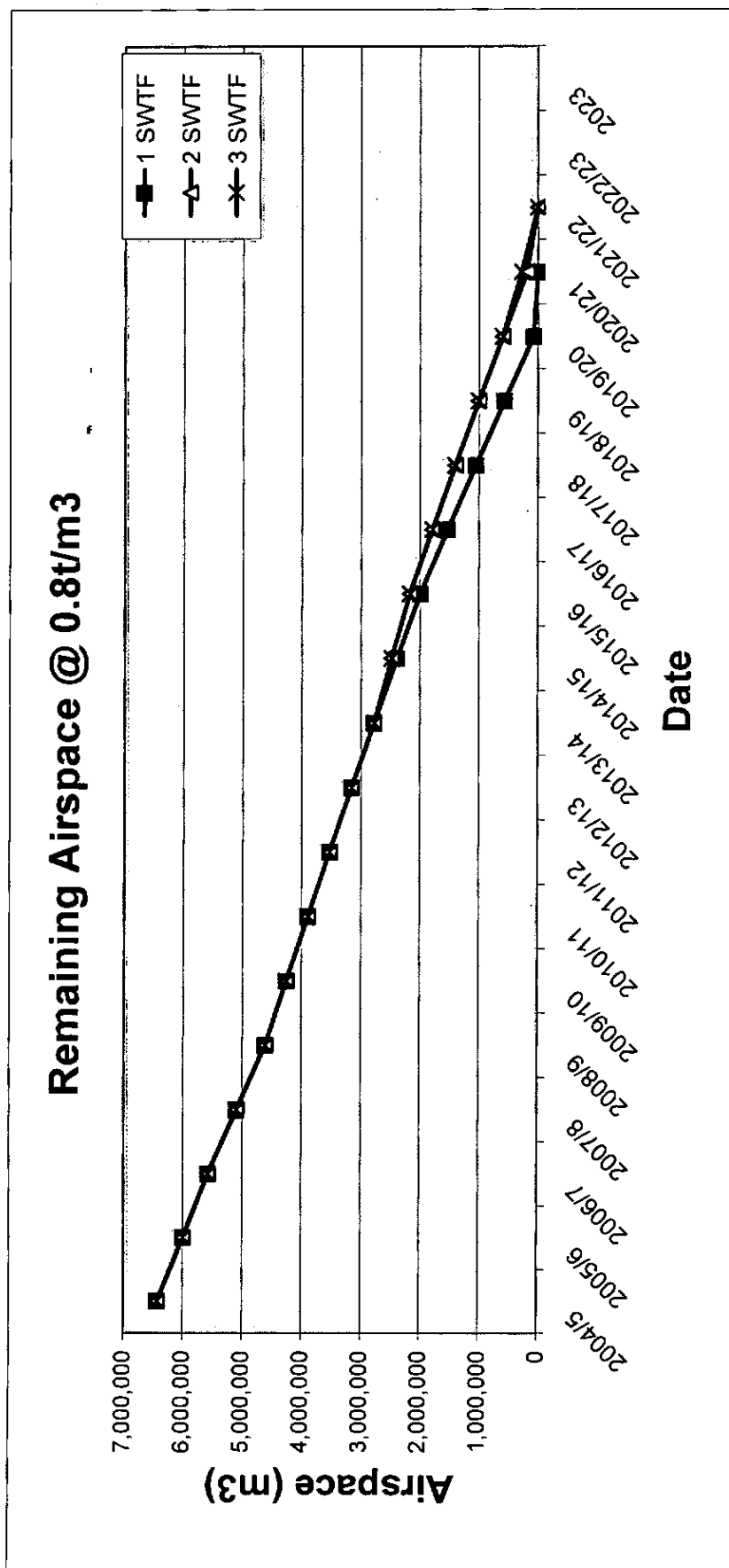
The group discussed the following matters:

- Regularity of update reports (6 monthly)
- Need to be conservative with regards to reliance on waste density forecasts
- Use of cover material
- Need for lining Stage 1
- Landfill fires

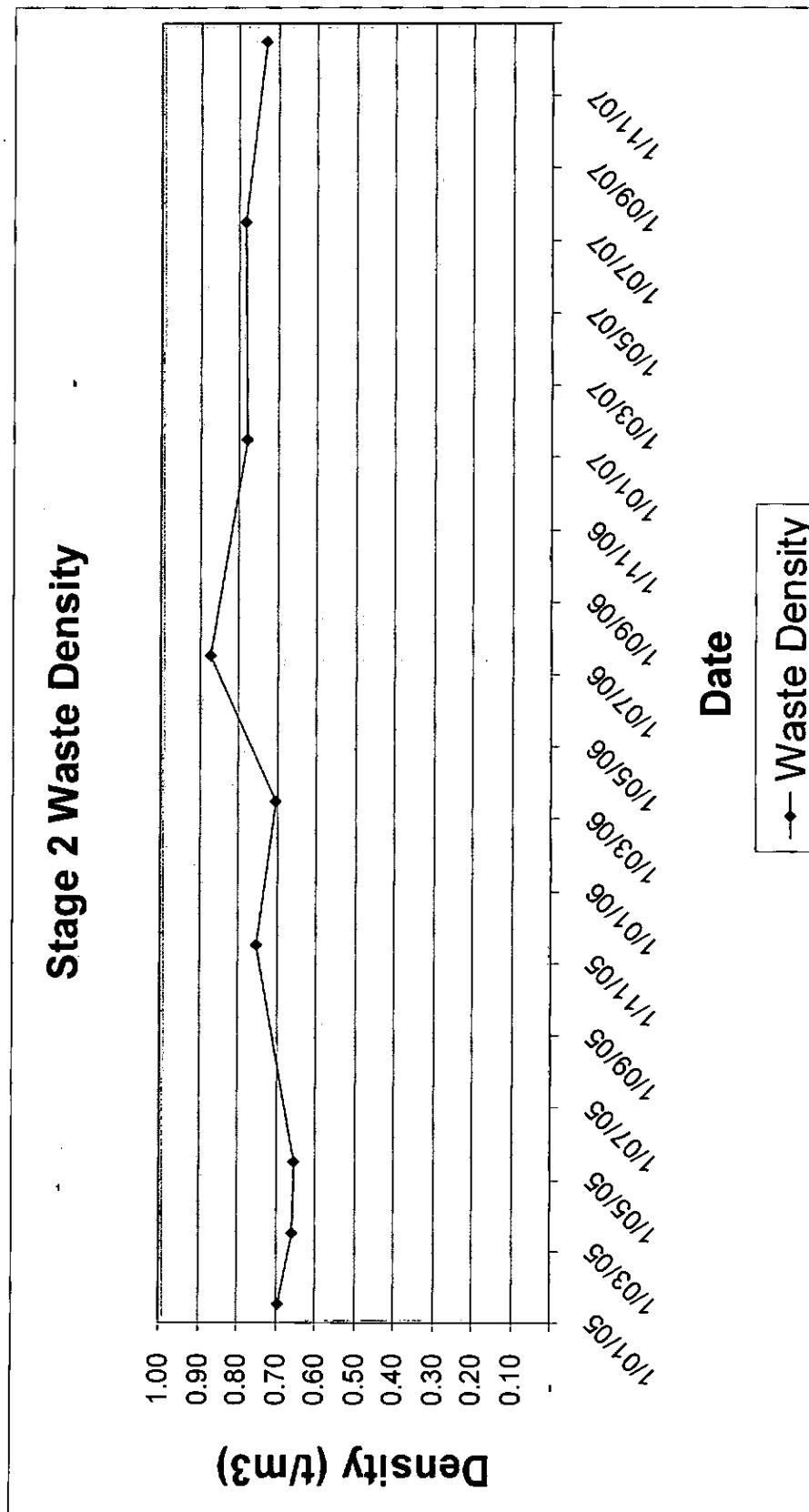
RECOMMENDATION

That Council receive this Landfill Update Report dated 3 July 2008.

ATTACHMENT ONE
TO ITEM 3
TECHNICAL WORKING GROUP
20 JUNE 2008
LANDFILL AIRSPACE CONSUMPTION



ATTACHMENT TWO
TO ITEM 3
TECHNICAL WORKING GROUP
20 JUNE 2008
LANDFILL WASTE DENSITY



ITEM 4. BUDGET 2008/2009

File No: FIN/9

Attachment(s): 1. Operation Statement by Nature & Type
 Operation Statement by Program
 2. Schedule of Capital Expenditure
 Schedule of Disposal of Assets
 3. Schedule of Fees – Non Member
 4. Supplementary Information – Detailed Budget by Line Items
 5. Statement of Financial Activity
 Net Current Assets

Author: Kalwant Dhillon

SUMMARY

The purpose of this report is to present to Council the final draft Budget Papers for 2008/2009.

BACKGROUND

The Council, at its meeting held on 24 April 2008 at Item 8.1.4 resolved:

That Council:

- (i) *note the methodology used to derive the Business Plan 2008/2009 and associated plans*
- (ii) *approve Business Plan 2008/2009*
- (iii) *approve projected Members' Gate Fee for 2007/2008 of \$54 (ex GST) and \$21.66 (ex GST) for Members' residue waste*
- (iv) *approve the Schedule of Fees and Charges relating to casual users, at Attachment Three*

Supporting documentation provided as Attachments were as follows:

- **Attachment One**
 - Business Plan 2007/2008
- **Attachment Two**
 - Draft Annual business Plan 2008-2009
- **Attachment Three**
 - Schedule of Proposed Fees and Charges 2008-2009

DETAIL

The Budget structure and documentation is enclosed in Attachments One to Four.

- **Attachment One**
 - Operation Statement by Nature and Type
 - Operation Statement by Program
- **Attachment Two**
 - Schedule of Capital Expenditure

-
- Schedule of Disposal of Assets
 - **Attachment Three**
 - Schedule of Fees – Member
 - Schedule of Fees – Non Member
 - **Attachment Four**
 - Supplementary Information
 - Detailed Budget by Line Items
 - **Attachment Five**
 - Statement of Financial Activity
 - Net Current Assets

The preparation of the final draft Budget has been in line with the guidelines provided by the Department of Local Government in terms of best appropriate practice regarding Budget preparations. Key elements of these guidelines are as follows:

- the requirements of legislation and associated accounting standards ie. Local Government Act (WA 1995) and Local Government (Finance Management) (Regulations 1996)
- the effectiveness of the document as a communication tool
- the provision of additional information in the form of notes and supporting schedules
- the ease of use by third party users, through cross referencing and level of detail

Business Concept – 2008/2009

The proposed business concept for 2008/2009 is described in the Business Plan for 2008/2009 adopted at the April 2008 Ordinary Council Meeting (OCM) detailed above.

The Final Draft Budget has been prepared in line with the Business Plan for 2008/2009.

Assumptions

Major assumptions associated with the Basis of Planning are as follows:

- that the volume of waste for disposal at Tamala Park will be similar to 2007/2008. The Member's tonnage estimates are based on the estimates provided by Member Councils and casual usage is based on the usage level as in 2007/2008 but adjusted by 30% (based on previous years' trends) for possible impact of increase in fees (to bring it in line with Processable Fees chargeable to Member Councils from July 2009; over a 3 year period). This is a conservative approach to ensure we achieve at least our minimum targets
- that the diversion of waste from landfill, measured in tonnes, will be similar to 2007/2008. The commencement of the Resource Recovery Facility operation is assumed to be in line with the plan – commissioning to commence in April 2009 and full operation in July 2009
- that fees and charges for Member Councils and non-members will be consistent with endorsements of Council at its meeting in April 2008
- that the Council will use the revised financial precepts details endorsed at the April 2004 Ordinary Council Meeting as detailed below effective from 1 July 2004. The financial precepts would be reviewed in consultation with the Member Councils in

2008/2009 but in the meanwhile for the purpose of business planning and budgeting some refinements have been made:

- a) *a cost of equity (or "notional interest:") will be calculated for funds contributed by Member Councils and retained surpluses, for the purpose of determining the actual cost of tipping*
- b) *additional funds for working capital requirements to be raised either through retention of surplus or external borrowing. Mindarie Regional Council will determine timing of repayment of funds contributed, including retained surpluses*
- c) *operational surpluses are distributed to Member Councils in ownership percentages subject to the retention of funds for future requirements*

Associated Business Rules Become

- a) *in setting members' prices, cost of tipping includes interest to the extent that it relates to funds required for current operations. Interest on funds held for future requirements is not included in cost of tipping*
- b) *interest on Members' equity will be set at a rate of return that an investor would regard as appropriate for a business of this nature*
- c) *operational surpluses will be calculated in accordance with generally accepted Accounting Principles*
- d) *to the extent that Member-tipping fees differ from actual costs, an adjustment will be made to the distributable surplus at individual Member Council level*
- e) *the distribution of operational surpluses will be calculated as follows:*

- operational surplus before member tipping fee adjustment	X
- adjustment to member Council tipping charge according to tonnes tipped, where tipping fees differ from actual cost	<u>X/(X)</u>
- operational surplus available for distribution according to equity ownership percentages	X
- LESS: retention of funds for future requirements	(X)
- adjustment to member Council tipping charges according to tonnes tipped, where tipping fees differ from actual cost	<u>X/(X)</u>
- amount distributed/(reimbursed)	<u>X/(X)</u>
- f) *lease fee to be set on a commercial basis*

Assumed that 'Notional Interest', for the purpose of the preparation of this Budget, is zero which is consistent with the concept of Cost Recovery Models universally. The broader issue of the final form of Financial Model to be adopted by Mindarie Regional Council is being pursued through a series of Financial Management Workshops and the findings will be reported back to the Council on finalisation.

OPERATING

Income Projections

The total income for the year is budgeted at \$21.5m. This is an increase of \$0.5m approximately over the estimated actual for 2007/2008. This increase is analysed below

and is mainly attributable to increased Members revenue which is offset by a decrease in casual revenue.

		Increase/(Decrease) over estimated actual
	\$'m	\$'m
• Members' User Fees	15.9	2.2
• Casual Tipping Fees	3.7	(1.6)
• Others	1.9	(0.1)
	21.5	0.5

The Member Revenue increase is due to increase in fees and tonnages.

The decrease in Casual Revenue is due to the lower tonnages estimated for 2008/2009 to take into account the impact of the increase in Casual Fees over 3 years, commencing 2008/2009, to bring it into line with the Processable Fees by 2010/2011. A conservative estimate of 40,000 tonnes has been used for the calculation of the 2008/2009 Casual Revenue.

This estimate of tonnage is derived from:

- An extrapolation of the downward trend of 'tonnage received' vs. fees increase
- A recognition that a minimum tonnage will be received, regardless of fees

Expenditure Projections

The total expenditure for 2008/2009 is budgeted at \$18.8m approximately.

This is an increase of \$2.4m or 14.6% (consistent with Members revenue which is up 16%).

The increases are in the main attributable to increase in costs related to DEP Landfill levy, Amortisation and Depreciation, employees (two new staff requirements in view of increased activities as well as increased labour cost), new initiatives in communication and Public Consultation, higher petrol and other related expenses. These are analysed below:

	\$'000
1. Employee costs	467
2. Communications and Public Consultation	114
3. Plant & Equipment Operating & Hire	92
4. Information Systems Expense	137
5. DEP Landfill Levy	310
6. Interest Expense	103
7. Office Expenses	96
8. Excavation Amortised	838
9. Depreciation	285
10. Others	(42)

Budget Item Explanation

1. Employee costs

The increase over last year is due to following:

- Two additional positions \$160,000
- EBA Increase for the year \$140,000
- Higher provisions for Superannuation in line with EBA increments & additional staff and increase in Workers Compensation premiums \$75,000
- Others \$92,000

The increase over 2007/2008 budget is only \$467,000.

The two new positions relate to the Senior Finance Officer (approved at February 2008 Ordinary Council Meeting) and Education Co-Ordinator.

The new position of Education Co-Ordinator is to ensure that the Education Policies and initiatives are implemented in a timely manner.

The total cost related to this position is \$73,000.

Position	Current FTE	Comment
Chief Executive Officer (CEO)	1	
Chief Financial Officer (CFO)	1	
Administration Sves Co-Ordinator	1	
Senior Finance Officer	2	
Finance and Personnel Officer	1	
Finance Officer	1	
Project Officer	0	Utilise contract professional
Customer Service Officer (Reception)	1	
Governance Officer	1	
Records Officer	1	
Operations Manager	1	
Deputy Operations Manager / Fitter	1	Covers for Operations Manager when not available. Taken over plant maintenance previously contracted out
Foreman	1	
Environmental Officer	0	Utilise contract professional
Plant Operators	5	Highly skilled plant operators
Recycling Attendants	8	Provide security and service relating to hazardous household waste facility operating at the recycling facility. Operation of bin truck from this group.
Transfer Station Attendants /truck drivers	4	Multi-skilling – rotating through tasks plus maintain safety standards at transfer station. Change in method of operations

Grounds Maintenance Officer	1	Ensure compliance with licence
Welder	1	Assist with workshop and maintenance program
Safety Officer (Risk Management Officer)	1	Provides support to Operations Manager in relation to safety, compliance, minor projects and household hazardous waste issues
Weighbridge Officer	1	Operates weighbridge and monitors quality of waste entering the site
Education Co-Ordinator	1	
Education Officer	1	
Total	36	

The 'make-up' of the 8 Recycling Attendants are as follows:

	FTE
Permanent Full Times	5
Full Time Equivalent of the 8 permanent part-timers	3
Total	8

The 8 permanent part-timers are utilised to cover the weekend and on-going operational requirements as required.

2. Communications and Public Consultation

The increase, in the main, is due to a lower expenditure for both Corporate Communication Strategy and concept for Waste Management Education in 2007/2008 as compared to the budget for 2007/2008 resulting in an anticipated saving of \$86,000 for 2007/2008. However, in 2008/2009 it is expected that this expenditure will be incurred at a higher level. The details are as follows:

Advertising	\$21,500	- Statutory and Tender advertising
Corporation Communication Strategy	\$388,300	- Refer A below
Concept for Waste Management Education	\$253,800	- Refer B below
Total	\$663,600	

(A) Corporate Communication Strategy

• Marketing Strategy	\$14,400
• <i>Brand Ambassador</i> Cost of Prominent Australian as Ambassador for MRC	\$40,000
• <i>Mindarie Regional Council News</i> Publication and distribution of MRC News	\$72,000
• <i>Facts & Statistics</i> Update and publication of information sheets	\$13,500

• <i>DVD Breaking New Ground</i>	\$9,000
Update of program's content and distribution of copies throughout MRC region	
• <i>Internet</i>	\$ 4,500
Update and broadcast audio/video material of interest to public	
• <i>Advertising</i>	\$13,500
Corporate advertisements	
• <i>Media Activities</i>	\$ 4,500
Prepare and distribute media releases	
• <i>Corporate Function</i>	\$54,000
Annual Corporate Function	
• <i>Annual Report</i>	\$24,300
Editing and printing of Annual Report	
• <i>Waste Conference Support</i>	\$13,500
Support for the Annual Conference	
• <i>MRC Community News Update</i>	\$64,800
• <i>Household Hazardous Waste Program</i>	\$18,000
• <i>Sponsorship – Tales with a Twist and Joondalup Calender</i>	\$22,500
• <i>Audio Reports</i>	\$18,000
• <i>Media Training (Councillors & Officers)</i>	\$1,800
	\$388,300

(B) Concept for Waste Management Education

A Strong Regional Approach

• Branding support and sponsorship, including stickers	\$44,100
• Fridge Calender	\$44,100
• HHW collection days program & promotion	\$44,100
• Report card / Waste audit project	\$6,300
• Continued support for WESSG	\$5,400

Building a foundation of good generic knowledge

• Tours program, including giveaways & DVD	\$27,000
• Bus sponsorship	\$18,900
• Official launch of Education Centre at Tamala Park	\$4,500
• Mobile display promotion & support (display 1 & 2)	\$9,000
• Education program to keep contaminants out of wheelie bins	\$6,300
• Waste Free Events support	\$12,600

-
- Partnership program to use puppet troupe at community events \$9,000

Evaluation Survey

- Targeting individual behavioural change \$9,000
 - Earth Carers outreach support \$13,500
- \$253,800**

3. Plant & Equipment Operating Hire

Increase is mainly attributable to higher petrol cost.

4. Information Systems Expense

Increase over last year's projected actual is partially due to the deferment of the Implementation of Wasteman Upgrade to 2008/2009, as well as the higher level of support for Computing Systems and hardware and re-alignment of all Information Systems cost to this category

5. DEP Landfill Levy

The increase over last year is due to the increase in levy from \$6 per tonne to \$7 per tonne effective July 2008.

6. Interest Expense

Increase mainly due to the high level of loans including Loan 10 for RRF.

7. Office Expenses

Increase is mainly due to higher sponsorship, subscriptions/membership and cleaning costs.

8. Excavation Amortisation and Site Monitoring

The increase is arising from the detailed review of the amortisation of excavation and lining cost, to ensure it is correctly amortised over the length of the landfill and lease, as well as increased rehabilitation and site monitoring provisions to ensure adequate resources.

9. Depreciation

The depreciation rates are consistent with previous years and increase is attributable to higher replacement cost of assets and new assets purchases.

For explanation of variances relating to individual expense items refer to Attachment 4 under 'Explanation of Variances'.

TOTAL CAPITAL EXPENDITURE

2008/2009

Proposals for Capital Expenditure within the context of Budget 2008/2009 are detailed on Attachment Two. The key items are as follows:

- Infrastructure costs related to the Resource Recovery Facility - \$1,600,000

The details on the Resource Recovery Facility is the subject of a separate Item. This cost relates to infrastructure and associated cost to bring this project to completion for the commencement of the RRF facility in July 2009.

- Construction of Stage 2 Phase 3 (East and West) Excavation - \$7,250,000

This is the cost of excavating Stage 2 Phase 3 being the last phase at Tamala Park. The lining on this phase will be carried out in 2009/2010 at a further cost of approximately \$12.5m.

- Purchase of Land - \$12.3m

This relates to the cost of purchase of land for the new landfill site beyond Tamala Park.

- Stage 1 to Stage 2 – Link - \$2.0m

As part of the ongoing development of the Tamala Park landfill, there is a need for the Stage 2 waste to fill over the western portion of Stage 1 to ultimately form a single large dome shape waste profile.

Originally it has always been proposed to simply line the gap between Stage 1 and Stage 2, clear the vegetation from Stage 1, remove part of the cap earthworks and commence landfilling.

The existing cap liner was intended to suffice as the base liner for the overfill portion.

Following detailed consideration of design options, it has become apparent that the existing landfill capping liner will not be sufficient to qualify as a base liner for the overfill portion of Stage 2. Consequently funding has been allowed to line a portion of Stage 1 west to enable landfilling to occur in this area.

- Landfill Compactor - \$1.5m

The Tana 400 landfill compactor is due to be replaced as part of the Council's fleet replacement program at 10,000 hours and/or 5 years. The Tana 400 has an operating weight of 40 tonnes and it is proposed to tender for a 52 tonne landfill compactor replacement. The purpose of choosing a 52 tonne compactor is to achieve improved compaction of waste received at Tamala Park. During the last two years the composition of the waste received has changed from consisting of predominately putrescible to consisting of predominately bulk waste which consists of industrial and building waste which requires greater compactive effort than the Council is currently achieving.

- Hook Lift Bin Truck (second bin truck) - \$256,000

At Tamala Park, the existing hook lift truck is used to collect the full waste bins from the Transfer Station and Recycling Centre for transport to the tipface and to transport recyclables i.e. glass, tyres and plastic offsite. The majority of the work for the hook lift truck is at the Transfer Station, which is open for service 9.5 hours per day 7 days a week.

In previous years, the rationale of using one hook lift truck has been to move on average 15 bins per day to the tipface with a turnaround of 25 minutes per bin. This equates to 5 hours of constant operation leaving 4.5 hours per day to undertake additional offsite tasking and/or to take the truck offline for minor repairs.

During the last 12 months, the annual volume of customers using the Transfer Station has risen from 59810 vehicles in 2006 to 67617 vehicles in 2007 an increase of 11.56% with the projected figure for 2008 being 69252.

The volume of waste from the Transfer Station now requires an average of 20 bins per day to move the waste. That figure equates to the hook lift truck operating for 8.3 hours per day leaving little additional capacity for repair and maintenance. Movement of recyclables offsite is being achieved outside of normal working hours.

Given that future waste volumes from the Transfer Station and the Recycling Centre will increase at a similar rate to the annual volumes indicated. It is recommended that an additional hook lift truck be purchased to allow sharing of the vehicle capacity to move the waste from the Transfer Station to the tipface and to improve the Council's capability to undertake additional tasking on and offsite during normal working hours.

The capital expenditure is proposed to be funded from the following sources:

- a) Resource Recovery Facility – dedicated loan for this facility
- b) Excavation of Landfill – available accumulated surpluses and dedicated new loan facility for the Stage 2 Phase 3 of \$6.6m
- c) Purchase of Land – dedicated loan for the purchase
- c) Capital Equipment and other assets – projected surplus of \$2.7 for 2008/2009

2007/2008

The following capital projects are currently in progress and the unexpended budget allocated in 2007/2008 for these items need to be carried forward to 2008/2009 and incorporated as part of the Capital Budgets for 2008/2009.

- Extension of Administration Block - \$405,000

The extension of the Administration Block is currently in progress and this is the balance of cost related to work to be completed in 2008/2009.

- Transfer Station and Recycling upgrade - \$209,000

The existing Transfer Station requires significant upgrade to adequately accommodate the number of vehicles currently utilising the facility.

As part of this initiative, the contract for the Transfer Barrier was approved at the 24 April 2008 Ordinary Council Meeting but the bulk of the work will be carried out in 2008/2009.

- Generator Upgrade \$100,000

The order for this has been placed but the work has been delayed and will be carried out in 2008/2009.

\$714,000

Funding Plan

The proposed funding plan for 2008/2009 budgeted expenditure is as follows:

- operating expenditure is to be covered by income primarily from the user fees charges, gas power generation income, and sale of recyclables resulting in an estimated surplus of \$2.7m. This surplus needs to be retained to meet the loan repayments and capital expenditure requirements
- infrastructure costs in relation to the Resource Recovery Facility is to be funded from the existing loan facilities
- the expenditure for Phase 3 will be funded from the surplus funds available and a dedicated Loan facility of \$6.6m to be arranged for this phase
- purchase of land will be funded by a dedicated loan which will be approved prior to the purchase
- the remaining ongoing Capital Expenditure is to be funded from the surplus of \$2.7m projected for the year

The 20 year Strategic Financial Plan has been completed and is presented under Item 5 for Council consideration. One of the fundamental assumptions of the Strategic Financial Plan is that the annual surpluses will be retained by Mindarie Regional Council to fund the ongoing Capital Expenditure requirements of the organisation with the view to establishing Mindarie Regional Council as a self-funding and viable organisation going forward.

In line with this plan, the surplus for 2008/2009 and future years will be retained by the Mindarie Regional Council as approved by the Council at its August 2005 Ordinary Council Meeting.

Mindarie Regional Council currently has an overdraft facility of \$1m that is reviewable every six (6) months (September and March). It is recommended that this is retained to cover any shortfall in the working capital of the Council.

STATUTORY ENVIRONMENT

The final draft of the Budget is available for Council consideration and approval prior to end August 2008, in accordance with provision of the Local Government Act 1995 is required.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

As detailed

STRATEGIC IMPLICATIONS

The Budget 2008/2009 will be consistent with the Council's Strategic Plan, Strategic Financial Plan (2208/09 – 2027/28) and Annual Business Plan for 2008/2009.

COMMENT

The Budget for 2008/2009 is currently being finalised. The Budget is consistent with that information contained in the related year of the Strategic Plan for 2004-2009 and Strategic Financial Plan (2008/09 – 2027/28) and the associated Business plan for 2008/2009.

BUDGET INFORMATION SESSION – 3 JULY 2008

The budget information session for Councillors is planned for 3 July 2008 at 4.00pm at the City of Stirling.

TECHNICAL WORKING GROUP – 20 JUNE 2008

The TWG Members comments on clarification in respect of certain revenue and expenditure items have been incorporated in this report.

RECOMMENDATION

That Council:

- (i) adopt the draft Budget for the Mindarie Regional Council for Financial Year 2008/2009
- (ii) endorse the on-going strategy of deferred payment of operational surplus, as approved by Council at its August 2005 meeting, for the FY 2007/2008 and future years to meet its on-going capital requirements
- (iii) approve the use of an on-going bank overdraft facility of \$1 million to manage cash flow short falls during FY 2008/2009 and future years
- (iv) approve the capital budget allocation of \$714,000 in respect of the administration building extension, transfer barriers construction and generator upgrade, to be carried forward to 2008/2009
- (v) approve the additional loan of \$6.6m to fund the Phase 3 landfill excavation and authorise the administration to arrange this loan

(Absolute Majority required)

ATTACHMENT ONE
TO ITEM 4
TECHNICAL WORKING GROUP
20 JUNE 2008
OPERATION STATEMENT BY NATURE & TYPE
OPERATION STATEMENT BY PROGRAM

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
Proposed Budget for 2008/2009

Description	Proposed Budget 2008/2009	Estimated Actual 30 June 2008	Revised Budget 2007/2008
Revenue from Ordinary Activities			
User Charges			
User Charges - City of Perth	983,800	729,885	850,991
User Charges - City of Waneroo	4,136,900	3,492,879	3,482,497
User Charges - City of Joondalup	3,580,200	3,132,561	3,180,368
User Charges - City of Stirling	4,942,300	4,472,638	4,309,680
User Charges - Town of Cambridge	710,900	562,172	626,101
User Charges - Town of Vincent	759,300	663,673	665,714
User Charges - Town of Victoria Park	782,200	651,619	685,784
Total Member User Charges	15,895,600	13,705,427	13,801,135
User Charges - City of South Perth	279,500	380,967	458,160
User Charges - Casual Tipping Fees	3,636,400	5,207,995	4,554,400
Total User Charges	19,811,500	19,294,389	18,813,695
Service Charges			
Sale of Recyclable Materials	350,000	402,898	360,000
Sale of Limestone	0	0	53,741
Gas Power Generation Sales	450,000	670,223	450,000
Grants & Subsidies	73,000	139,480	155,245
Contributions, Reimbursements & Donations	220,400	173,175	2,471
Interest Earnings	544,100	417,347	413,000
Other Revenue	10,200	8,257	1,000
	21,459,200	21,105,769	20,249,152
Expenses from Ordinary Activities			
Employee Costs	3,746,540	3,280,000	3,464,922
Materials and Contracts			
Consultants and Contract Labour	581,500	530,000	532,425
Communications and Public Consultation	663,600	581,819	636,000
Landfill Expenses	784,000	1,030,488	822,500
Office Expenses	326,850	225,430	146,380
Information System Expenses	314,800	177,824	235,120
Building Maintenance	82,900	67,120	238,940
Plant and Equipment Operating and Hire	1,191,800	1,100,000	1,035,500
Utilities	101,600	90,862	91,600
Depreciation	1,196,777	911,668	897,512
Borrowing Cost Expenses	1,506,400	1,403,402	1,387,451
Insurance	127,900	112,847	129,000
DEP Landfill Levy	2,469,800	2,160,024	2,137,294
Land Lease/Rental	600,000	540,738	548,729
Other Expenditure			
Member Costs	101,200	101,523	88,150
Administration Expenses	151,000	109,272	245,000
Amortisation (LandFill)	4,837,500	3,999,379	3,999,379
	18,784,167	16,422,396	16,635,902
Profit on Sale of Assets	7,948	260,000	30,099
Loss on Sale of Assets	0	1,251	7,097
	7,948	258,749	23,002
Changes in Net Assets Resulting from Operations	2,682,981	4,942,122	3,636,252

Mindarie Regional Council
INCOME STATEMENT BY PROGRAM
Proposed Budget for 2008/2009

Description	Proposed Budget 2000/2009	Estimated Actual 30 June 2008	Revised Budget 2007/2008
Revenue from Ordinary Activities			
Community Amenities	21,459,200	21,105,769	20,249,152
Total Operating Revenues	21,459,200	21,105,769	20,249,152
Expenses from Ordinary Activities			
Governance	101,200	101,523	1,084,488
Community Amenities	15,984,767	13,817,471	13,453,463
Other Property and Services	1,191,800	1,100,000	710,500
Total Operating Expenses	17,277,767	15,018,994	15,248,451
Profit on Sale of Assets			
Community Amenities	7,948	260,000	30,099
Total Profit on Sale of Assets	7,948	260,000	30,099
Loss on Sale of Assets			
Community Amenities	0	1,251	7,097
Total Profit on Sale of Assets	0	1,251	7,097
Borrowing Costs Expense			
Community Amenities	1,506,400	1,403,402	1,387,451
Total Borrowing Cost Expense	1,506,400	1,403,402	1,387,451
Net Result	2,682,981	4,942,122	3,636,252

Mindarie Regional Council
INCOME STATEMENT BY PROGRAM
Proposed Budget for 2008/2009

Description	Proposed Budget 2000/2009	Estimated Actual 30 June 2008	Revised Budget 2007/2008
Revenue from Ordinary Activities			
Community Amenities	21,467,148	21,365,769	20,279,251
Total Operating Revenues	21,467,148	21,365,769	20,279,251
Expenses from Ordinary Activities			
Governance	101,200	101,523	1,084,488
Community Amenities	17,491,167	15,222,124	14,848,011
Other Property and Services	1,191,800	1,100,000	710,500
Total Operating Expenses	18,784,167	16,423,647	16,642,999
Net Result	2,682,981	4,942,122	3,636,252

ATTACHMENT TWO
TO ITEM 4
TECHNICAL WORKING GROUP
20 JUNE 2008
SCHEDULE OF CAPITAL EXPENDITURE
SCHEDULE OF DISPOSAL OF ASSETS

Mindarie Regional Council
NOTES TO AND FORMING PART OF THE BUDGET
For the year ending 30 June 2009

Proposed Budget
2000/2009

The following assets are budgeted to be acquired during the year

BY PROGRAM

Community Amenities

Machinery and Equipment	287,100
Furniture and Equipment	166,000
Land and Buildings	13,121,200
Infrastructure - Operations	23,600
Infrastructure - Resource Recovery Facility	1,600,000
Infrastructure - Landfill Excavations	9,250,000
	<u>24,447,900</u>

Other Property and Services

Plant and Vehicles	1,819,000
	<u>1,819,000</u>
	<u><u>26,266,900</u></u>

BY CLASS

Plant and Vehicles	1,819,000
Machinery and Equipment	287,100
Furniture and Equipment	166,000
Land and Buildings	13,121,200
Infrastructure - Operations	23,600
Infrastructure - Resource Recovery Facility	1,600,000
Infrastructure - Landfill Excavations	9,250,000
	<u>26,266,900</u>

Mindarie Regional Council
NOTES TO AND FORMING PART OF THE BUDGET
For the year ending 30 June 2009

Proposed Budget
2008/2009

The following assets are budgeted to be acquired during the year.

PLANT AND VEHICLES

Plant and Vehicles

Land Compactor	1,500,000
Forklift 2.5 Tonne	35,000
Welder's Vehicle (Secondhand)	28,000
Hook Lift Bin Truck (Second bin truck)	256,000
	1,819,000

Machinery and Equipment

3x Fire Hose Reels to Recycling Centre	3,500
Upgrade Washdown Bay Bore Pump	10,200
3x Dust Monitoring Stations	73,000
1x Radiation Monitoring Station	40,000
Sheet Metal Bending Machine	36,000
Bench Grinding Machine	1,800
Plasma Cutter	7,300
5x Handheld 2-way Radio	4,400
6x UHF Radios	1,500
3x Vehicle 2-way radio	3,600
Dangerous Goods Locker	2,500
2x Portable Water Cannon	2,300
PA System - Recycling Centre	1,000

Carried Forward item from Budget 2007/2008

Generator Upgrade	100,000
	287,100

TOTAL PLANT AND VEHICLES	2,106,100
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FURNITURE AND EQUIPMENT

Computer Equipment

Replacement of Sapphire - HR/Payroll	2,000
Replacement of Tourmaline - Mgr Finance	6,000
Replacement of Chrysoberyl - Records	2,000
Replacement of Corundum - OHS	2,000
Replacement of Kyanite - Governance	2,000
Purchase of new PC - Finance (new position)	2,000
Replace Printers and Computing Equipments	20,000
Wasteman Hardwares:	
2x Gate Control Units	25,000
Surveillance and Boom Gate, etc	15,000
Mobile PDA and Touchscreen for Recycling Centre	10,000
	86,000

Office Furniture & Equipment

New Furniture and Fittings - Admin Building	80,000
	80,000

TOTAL FURNITURE AND EQUIPMENT	166,000
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Mindarie Regional Council
NOTES TO AND FORMING PART OF THE BUDGET
For the year ending 30 June 2009

	Proposed Budget 2000/2009
LAND	
Land	
Land Purchase (New Landfill Site)	12,240,000
Technical Consultant	50,000
MRC Project Manager	10,000
TOTAL LAND	12,300,000
BUILDING	
Building	
Toilet Facilities - house, recycling centre and transfer	43,000
Replacement Pergola	11,200
Education Centre Building	21,000
Workshop Extension (Welding Bay)	120,000
New Concrete Works - Workshop Floor replacement	12,000
<i>Carried Forward items from Budget 2007/2008:</i>	
Administration Building Extension	405,000
Recycling Centre and Transfer Station Upgrade	209,000
TOTAL BUILDINGS	821,200
TOTAL LAND AND BUILDINGS	13,121,200
INFRASTRUCTURE	
Operations	
Boundry Fence	8,400
Installation of Barrier Fencing	15,200
	23,600
Resource Recovery Facility	
Legal Fees	50,000
Financial and Probity Fees	20,000
Insurance Review	10,000
Superintendent and Management Fees	120,000
Community Consultation	28,000
MRC Project Manager	42,000
Site Infrastructure	1,330,000
Other	
	1,600,000
TOTAL INFRASTRUCTURE	1,623,600
LANDFILL EXCAVATIONS	
Excavation - Phase 3 Stage 2	
Superintendent Fees	90,000
Design	90,000
Excavation	7,000,000
MRC Project Manager	50,000
Siteworks, Survey, etc.	20,000
	7,250,000

Mindarie Regional Council
NOTES TO AND FORMING PART OF THE BUDGET
For the year ending 30 June 2009

	Proposed Budget 2000/2009
Stage 1 to Stage 2 Tie-in	
Superintendent Fees	60,000
Design	60,000
MRC Project Manager	20,000
Siteworks, Survey, etc.	10,000
Construction and Lining	1,850,000
	<u>2,000,000</u>
TOTAL LANDFILL EXCAVATIONS	<u>9,250,000</u>

Mindarie Regional Council
NOTES TO AND FORMING PART OF THE BUDGET
For the year ending 30 June 2009

	2007/2008 Net Book Value	2008/2009 Sale Proceeds	2008/2009 Profit (Loss)
DISPOSAL OF ASSETS			
The following assets are budgeted to be disposed during the year			
BY PROGRAM			
Other Property and Services			
Tana 400 (Plant No.016)	249,052	(250,000)	948
Fork Lift (Plant No.015)	0	(7,000)	7,000
	249,052	(257,000)	7,948
BY CLASS			
Plant and Vehicles			
Tana 400 (Plant No.016)	249,052	(250,000)	948
Fork Lift (Plant No.015)	0	(7,000)	7,000
	249,052	(257,000)	7,948
Summary			Budget
Profit on Sale of Disposal			7,948
Loss on Sale of Disposal			0
			7,948

ATTACHMENT THREE
TO ITEM 4
TECHNICAL WORKING GROUP
20 JUNE 2008
SCHEDULE OF FEES – NON MEMBER

MINDARIE REGIONAL COUNCIL
"TAMALA PARK" REFUSE AND RECYCLING CENTRE
SCHEDULE OF PROPOSED FEES AND CHARGES 2008/2009
Effective 1 July 2008

		PROPOSED Fee (GST inclusive) from 1 July 2007	GST Payable to ATO	PROPOSED Fee (GST inclusive) from 1 July 2008	GST Payable to ATO
1	(a) GENERAL ENTRY General waste and household rubbish (domestic) excepting liquid waste, swill or semi liquid waste. Charge per tonne Minimum charge for entry to site	\$84.00 \$8.00	\$7.64 \$0.73	\$100.00 \$8.00	\$9.09 \$0.73
	(b) Swill or Semi Liquid Waste	Not Accepted		Not Accepted	
	(c) In the event of weighbridge breakdown due to power failure, maintenance or repairs the following fees shall apply to (a) above (I) All vehicles carrying uncompacted waste - per wheel of truck or trailer (larger than 1.8mx1.2m) Trailer (1.8mx1.2m or less) (II) All vehicles carrying compacted waste - per wheel of truck or trailer	\$25.00 \$25.00 \$50.00	\$2.27 \$2.27 \$4.55	\$30.00 \$30.00 \$60.00	\$2.73 \$2.73 \$5.45
	(d) Asbestos - whole loads per tonne (incl burial fee)	\$150.00	\$13.64	\$180.00	\$16.36
	(e) Unweighed Load (Drive-Aways)			\$50.00	4.5
2	SPECIAL BURIALS (SUPERVISED) At the discretion of the Site Controller in addition to the tonnage rates Charge per 5 cubic metres	\$135.00	\$12.27	\$160.00	\$14.55
3	CONTROLLED WASTE PER TONNE	\$150.00	\$13.64	\$180.00	\$16.36
4	SPECIAL COMMERCIAL TERMS In Lieu of the charges in 1, 2 & 3 above the following apply:				
	(a) Motor bodies and old machinery each item	\$25.00	\$2.27	\$25.00	\$2.27
	(b) Animal Carcasses Small domestic animals Large animals (Sheep and cattle etc)	\$6.00 \$13.00	\$0.55 \$1.18	\$8.00 \$20.00	\$0.73 \$1.82
	(c) Tyres (Maximum disposal 4) - per 4 tyre, pro rata for < 4 Per tonne	\$15.00 \$250.00	\$1.36 \$22.73	\$15.00 \$300.00	\$1.36 \$27.27
	(d) Safe sharp containers 7 litre or less each Over 7 litres per litre	\$13.00 \$1.30	\$1.18 \$0.12	\$13.00 \$1.30	\$1.18 \$0.12
	(e) Light weight bulk material less 300 kg Per cubic metre - each cubic metre	\$25.00	\$2.27	\$30.00	\$2.73
5	Infringement Agency Costs Debt Collection Fee			Debt Collection Agency's Costs plus 20% Admin Fee	
	(a)				
	(b) Dishonoured Cheque Fee			\$15.00	1.36

ATTACHMENT FOUR
TO ITEM 4
TECHNICAL WORKING GROUP
20 JUNE 2008
SUPPLEMENTARY INFORMATION –
DETAILED BUDGET BY LINE ITEMS

No.	Name	Proposed Budget 2008/2009	Estimated Actual 2007/2008	Budget 2007/2008
2010 OPERATING INCOME				
2110	Member Council Charges			
	City of Joondalup	3,580,200	3,132,561	3,180,368
	City of Perth	983,800	729,885	850,991
	City of Stirling	4,465,800	4,472,638	4,309,680
	COS - Bales	476,500	-	-
	City of Wanneroo	4,056,800	3,492,879	3,482,497
	City of Wanneroo - MRF	80,100	-	-
	Town of Cambridge	710,900	562,172	626,101
	Town of Vincent	759,300	663,673	665,714
	Town of Victoria Park	782,200	651,619	685,784
	Total Member User Charges	15,895,600	13,705,427	13,801,135
2150	Non Member Charges	279,500	380,967	458,160
2155	Casual Fees	3,636,400	5,207,995	4,554,400
	Total User Charges	19,811,500	19,294,389	18,813,695
2210	Recyclable Sales	350,000	402,898	360,000
	Sale of Recyclable Materials	350,000	402,898	360,000
2220	Limestone Sales	-	-	53,741
	Sale of Limestone	-	-	53,741
2310	Contributions	122,600	148,828	2,471
2370	Member Councils	-	-	-
2380	Legal Fees	-	16,445	-
2390	Other Reimbursements	97,800	7,902	1,000
	Contributions, Reimbursement & Donations	220,400	173,175	3,471
2410	Gas Power Royalties	50,000	48,719	50,000
2420	Sale of RECs (Renewable Energy Certificate)	400,000	621,504	400,000
2430	Gas Power Other	-	-	-
	Gas Power Generation Sales	450,000	670,223	450,000
2240	Sundry Fees	-	-	-
2365	Debt Recovery	-	-	-
2525	Rebates Received	10,000	8,047	-
2540	Miscellaneous Income	200	210	-
	Other Revenue	10,200	8,257	-
2710	Grants Recycling Services	-	-	5,245
2711	Zero Waste Plan	73,000	109,528	63,900
2720	Other Grants	-	29,952	86,100
2770	Other Non-Operating Grants	-	-	-
	Grants and Subsidies	73,000	139,480	155,245
2810	Interest - Municipal Fund	544,100	417,347	413,000
2820	Interest - Reserve Fund	-	-	-
2830	Interest - Loan Fund	-	-	-
	Interest Earnings	544,100	417,347	413,000
2910	Profit on Sale of Land	-	-	-
2915	Profit on Sale of Building	-	-	-
2920	Profit on Sale of Furniture & Equipment	-	-	-
2935	Profit on Sale of Plant & Machinery	7,948	260,000	30,099
2940	Profit on Sale of Infrastructure	-	-	-
	Profit on Sale of Assets	7,948	260,000	30,099
2965	Transfer From Reserve Funds	-	-	-
2995	Transfer To Reserve Funds	-	-	-
	Transfer From/To Reserve Funds	-	-	-
3999	Total Operating Income	21,467,148	21,365,769	20,279,251

No.	Name	Proposed Budget 2008/2009	Estimated Actual 2007/2008	Budget 2007/2008
4000	OPERATING EXPENDITURE			
4100	Employee Costs			
4120	Salaries	2,811,600	2,515,270	2,760,524
4130	Allowances	33,500	30,376	1,000
4202	Medical Examinations	-	118	-
4205	Staff Training	90,200	35,360	42,650
4207	Staff Conferences	90,140	40,988	55,100
4210	Superannuation	282,300	219,738	241,488
4215	Travelling Expenses	12,100	19,077	12,500
4220	First Aid Expenses	5,000	-	-
4225	Staff Recruitment (Advertising, Consultants, etc)	38,000	16,441	-
4227	Staff Uniforms/Protective Clothing	38,100	33,693	31,800
4230	Wellness Programs	22,500	32,716	35,620
4235	FBT Expenses	15,000	12,412	26,300
4240	OH&S Expenses	-	-	-
4245	EB Performance Package (Consultants)	-	-	-
4250	Workers Compensation Premium	120,300	108,456	84,473
4260	HR Strategic Plan Costs	-	-	-
4310	Annual Leave	141,700	170,636	132,550
4315	Sick Leave	-	-	-
4320	Long Service Leave	46,100	44,719	40,917
4399	Total Employee Costs	3,746,540	3,280,000	3,464,922
5100	Consultants and Contract Labour			
5110	Consultancy	157,000	174,831	160,000
5130	Contract Labour External	424,500	355,169	372,425
5159	Total Consultants and Contract Labour	581,500	530,000	532,425
5160	Communications and Public Consultation			
5165	Advertising & Promotions	21,500	14,227	29,000
5170	Corporate Communications Strategy	316,300	356,698	302,000
5180	Newsletter	72,000	63,059	115,000
5185	Waste Management Education	253,800	147,835	190,000
5199	Total Communications and Public Consultation	663,600	581,819	636,000
5200	Landfill Expenses			
5215	Clay Liner	15,000	-	-
5220	Recycling Contractors	175,700	93,397	-
5225	Limestone Cover	-	182,314	185,000
5226	Access Road Maintenance	76,500	66,244	65,000
5227	Bushland Management	65,000	101,075	108,000
5230	Ground Water Management	82,000	93,374	100,000
5235	Research and Planning	85,000	82,784	135,000
5240	Signs & Barricades	16,000	15,963	-
5245	Monitoring Program	118,600	159,631	-
5247	Zero Waste Plan	-	42,167	70,000
5290	Control Fencing Maintenance	13,200	20,730	-
5295	Site Operating	137,000	172,809	159,500
5299	Total Landfill Expenses	784,000	1,030,488	822,500
5300	Office Expenses			
5310	Staff Amenities	12,000	11,566	5,000
5312	Telecommunication Expenses	28,700	19,777	26,100
5315	Courier Expenses	5,000	2,948	-
5320	Office Equipment Maintenance	500	149	-
5325	Meals and Entertainment	24,500	24,299	23,500
5330	Periodicals/ Publications	6,100	684	-
5335	Postage & Freight	8,000	7,572	11,000
5340	Photocopying Expenses	12,200	10,440	8,000
5350	Stationery and Printing	11,100	12,629	17,000
5353	Sponsorships	109,500	66,180	-
5355	Subscriptions/Membership	34,650	20,638	16,700
5358	Rounding of Cents	100	1	-
5359	Cleaning of Buildings	47,300	28,668	-
5365	Expendable Tools	10,000	9,794	18,700
5368	Other Administration Expenses	17,200	10,087	10,380
7135	Council Meeting Expenses	-	-	10,000
5369	Total Office Expenses	326,850	225,430	146,380

No.	Name	Proposed Budget 2008/2009	Estimated Actual 2007/2008	Budget 2007/2008
5370	Information Systems Expenses			
5375	Computer Software Licencing	32,800	-	-
5380	Computer Software Acquisitions	91,600	57,369	120,000
5385	Computer Systems Maintenance	178,600	118,772	115,120
5390	Computer Systems Consumables	5,000	-	-
5395	On-line Service Charges	6,800	1,683	-
5399	Total Information Systems Expenses	314,800	177,824	235,120
5400	Buildings Maintenance			
5220	Recycling Contractors			50,100
5240	Signs & Barricades			16,000
5245	Monitoring Program			53,000
5290	Control Fencing Maintenance			36,400
5359	Cleaning of Buildings			17,280
5410	Building Maintenance	50,900	50,762	47,700
5435	Building Maintenance - Pest Control	12,700	-	-
5440	Building Security	19,300	16,358	18,460
5459	Total Building Maintenance	82,900	67,120	238,940
5460	Plant and Vehicles Operating and Hire			
5465	Plant - Fuel and Oil	609,000	468,400	516,000
5470	Plant - MV Licences	6,000	1,021	5,500
5475	Plant - Tyres and Tubes	66,800	55,284	65,500
5480	Plant - Repair and Maintenance	154,000	164,530	138,500
5485	Minor Equipment	23,000	20,217	20,000
5490	Plant Hire Costs	254,000	317,632	290,000
5495	Leachate System Management	79,000	72,916	-
5499	Total Plant and Vehicles Operating and Hire	1,191,800	1,100,000	1,035,500
6000	Utilities			
6010	Electricity	17,300	18,634	17,300
6015	Gas	500	150	500
6020	Water	3,800	2,078	3,800
6035	Rates	80,000	70,000	70,000
6099	Total Utilities	101,600	90,862	91,600
6100	Insurance			
6110	General Insurance (Levy)	86,100	75,791	83,930
6115	Plant Insurance (Levy)	41,800	37,056	45,070
6199	Total Insurance	127,900	112,847	129,000
6200	Loan Expense			
6210	Interest on Loans			
-	Interest on Loan 7	-	33,688	29,383
-	Interest on Loan 8	26,500	25,833	30,403
-	Interest on Loan 9	3,900	43,264	31,047
-	Interest on Loan 10	574,800	220,909	279,557
-	Interest on Loan 11	121,100	156,592	196,016
-	Interest on Loan 12	720,100	879,783	821,045
6215	Loan Facility Fee	60,000	43,333	-
6299	Total Loan Expense	1,506,400	1,403,402	1,387,451
7100	Elected Members Costs			
7110	Member Allowances (Travel, Telecom, IT)	15,000	15,000	12,000
7120	Member Meeting Fees	32,400	32,400	32,400
7125	Member Conference Expenses	40,000	45,064	40,000
7130	Member LG Allowances (Chairman, Deputy)	3,800	3,800	3,750
7135	Council Meeting Expenses	10,000	5,259	-
7199	Total Elected Member Costs	101,200	101,523	88,150
7200	Government Levies			
7210	DEP Landfill levy	2,469,800	2,160,024	2,137,294
7250	Total Government Levies	2,469,800	2,160,024	2,137,294
7300	Leases			
7310	Land Rental - Annual	600,000	540,738	548,729
Total Leases		600,000	540,738	548,729

No.	Name	Proposed Budget 2008/2009	Estimated Actual 2007/2008	Budget 2007/2008
7500	Other Expenses			
5353	Sponsorships	-	-	50,000
6215	Loan Facility Fee			60,000
7515	Audit Fees	51,000	35,000	35,000
7520	Bank Charges	20,000	23,345	20,000
7525	Legal Expenses	80,000	50,084	80,000
7605	Doubtful and Bad Debts Expense	-	-	-
7610	Donations	-	-	-
7630	Contributions to Other Councils	-	-	-
7650	Other Expenses	-	843	-
7998	Total Other Expenses	151,000	109,272	245,000
8000	Depreciation			
8020	Depreciation on Buildings	313,615	248,759	226,688
8030	Depreciation on Furniture & Office Equipment	85,761	60,896	54,534
8050	Depreciation on Vehicles and Mobile Plant	691,184	501,337	533,226
8060	Depreciation on Infrastructure	106,217	100,676	83,064
8099	Total Depreciation	1,196,777	911,668	897,512
8100	Amortisation (Landfill)			
8110	Amortisation of Excavation & Site Monitoring Prov.	4,837,500	3,999,379	3,999,379
8120	Site Rehabilitation	-	-	-
8125	Finance Charge	-	-	-
8130	Decommissioning Asset	-	-	-
8140	Total Amortisation (LandFill)	4,837,500	3,999,379	3,999,379
9000	Loss on Asset Sales			
9005	Loss on Sale of Land	-	-	-
9010	Loss on Sale of Building	-	-	-
9015	Loss on Sale of Furniture & Office Equipment	-	-	-
9025	Loss on Sale of Vehicles and Machinery	-	1,251	7,097
9030	Loss on Sale of Land	-	-	-
9090	Total Loss on Asset Sales	-	1,251	7,097
9098	Total Operating Expenditure	18,784,167	16,423,647	16,642,999
	Total Net	2,682,981	4,942,122	3,636,252

EXPLANATION OF VARIANCES

GL Number	Proposed Budget 2008/2009	Estimated Actual 2007/2008	Explanations
OPERATING INCOME			
2155 Casual Fees	3,836,400	5,207,995	The Casual Fees is based on a conservative estimate of 40,000 tonnes to take into account the impact of the increase in casual fees over 3 years commencing 2008/2009, to bring into line with Processable Fees by 2010/2011. This estimate of tonnage is derived from an extrapolation of the downward trend of 'tonnage received' versus fees increase and a recognition that a minimum tonnage will be received, regardless of fee.
2380 Other Reimbursements	97,800	7,902	The budget amount include the reimbursement from DEC for the disposal of toxic chemicals. Previously, this reimbursement was credited to the Expenditure Account to offset the expenditure incurred.
2420 Sale of REC's	400,000	621,504	The sale of Renewable Energy Certificate is not guaranteed every month and price is fluctuating. The budget estimates was made in a conservative manner based on previous trends.
OPERATING EXPENDITURE			
4205 Staff Training	90,200	35,360	The increase in budget estimates for 2008/2009 is due to the proposal that all staff will undergo training to enhance/develop their skills. In addition to this, the two new staffs has to undergo the familiarisation of the Computer Systems (Navision and Wasteman).
4207 Staff Conferences	90,140	40,888	This is based on the attendance of certain key conferences which includes the National Annual Waste Management Conference, Annual Conference for Records Management and RMAA International Convention. The previous year's budget expenditure has been low due to unavailability of suitable conferences and time constraint.
4210 Superannuation	282,300	219,738	The 2008/2009 budget increase is related to the EBA increase/increments, and two new staffs.
4225 Staff Recruitment (Advertising, Consultants, etc)	38,000	16,441	This line item was not budgeted in 2007/2008. Some of the cost incurred last year was charged to Consultancy, Advertising and Wellness Programs budgets. With the formalisation of HR position, a new line item has been created.
5180 Newsletter	72,000	63,059	The distribution of newsletter is targeted at a higher figure of 220,000 households in 2008/2009. The expenditure cover publication and distributors.
5185 Waste Management Education	253,800	147,835	Increase is mainly due to new initiatives relating to a strong regional approach initiative which includes Branding Support and Sponsorship, Fridge Calendar and Household Hazardous Waste collection days program and promotion.
5220 Recycling Contractors	175,700	93,397	The budget for 2007/2008 included the reimbursement from DEC for the disposal of toxic chemicals amounting to \$95,800. In 2008/2009 the reimbursement are budgeted under revenue account 2390 (refer above).
5225 Limestone Cover	-	182,314	No budget is required for this item as there is adequate cover available from the existing crushed limestone.
5353 Sponsorships	109,500	66,180	This is based on the submission from Member Councils and it include new sponsorships for Men of the Trees (Carbon Neutral), and City of Stirling (Clubs Forever Program).
5355 Subscriptions/Membership	34,650	20,638	The budget estimate for 2008/2009 include additional subscriptions and memberships relating to the Executive Connection PL, WALGA Associate Membership, Chamber of Commerce and Industry.
5359 Cleaning of Buildings	47,300	28,668	The increases is mainly due to the higher cost of cleaning supplies and labour, and coverage of the extension of Admin Building.
5399 Total Information System Expenses	314,800	177,824	Increase over last year's projected actual is due to the defilement of the implementation of Wasteman Upgrade to 2008/2009, and the higher level of support for Computing Systems and hardware and re-alignment of all Information Systems cost to this category.

ATTACHMENT FIVE
TO ITEM 4
TECHNICAL WORKING GROUP
20 JUNE 2008
STATEMENT OF FINANCIAL ACTIVITY
NET CURRENT ASSETS

Mindarie Regional Council
STATEMENT OF FINANCIAL ACTIVITY
Projected Budget for the year ending 30 June 2009

	Note	Proposed Budget 2008/2009	Estimated Actual 30 June 2008	Revised Budget 2007/2008
Revenues				
User Charges - Member Councils		15,895,600	13,705,427	13,801,135
User Charges - Non Member Council		279,500	380,967	458,160
User Charges - Casual Tipping Fees		3,636,400	5,207,995	4,554,400
Service Charges				
Sale of Recyclable Sales		350,000	402,898	360,000
Sale of Limestone		0	0	53,741
Gas Power Generation Sales		450,000	670,223	450,000
Grants & Subsidies		73,000	139,480	155,245
Contributions, Reimbursements & Donations		220,400	173,175	2,471
Interest Earnings		544,100	417,347	413,000
Other Revenue		10,200	8,257	1,000
Profit on Disposal of Assets		7,948	260,000	30,099
Total Revenues		21,467,148	21,365,769	20,279,251
Expenses				
Employee Costs		(3,746,540)	(3,280,000)	(3,464,922)
Materials and Contracts		(4,096,450)	(3,712,681)	(3,891,865)
Utilities		(101,600)	(90,862)	(91,600)
Borrowing Cost Expenses		(1,506,400)	(1,403,402)	(1,387,451)
Depreciation		(1,196,777)	(911,668)	(897,512)
Insurance		(127,900)	(112,847)	(129,000)
Other Expenses		(8,008,500)	(6,910,936)	(6,773,552)
Loss on Disposal of Assets			(1,251)	(7,097)
		(18,784,167)	(16,423,647)	(16,642,999)
Adjustment for Non-Cash Operating				
Profit/(Loss) on Disposal of Assets		7,948	258,749	23,002
Depreciation of Assets		(1,196,777)	(911,668)	(897,512)
Amortisation		(4,837,500)	(3,999,379)	(3,906,814)
Total Operating less non cash adjustments		8,709,310	9,594,420	8,417,576
Capital Expenditures				
Payments for Purchase of Property, Plant & Equipment		(15,393,300)	(1,398,848)	(2,565,500)
Payments for Construction of Infrastructure		(1,623,600)	(1,472,145)	(2,527,000)
Payments for Landfill Excavation		(9,250,000)	(3,280,977)	(3,280,000)
Proceeds from Sale of Plant and Equipment		257,000	325,045	0
Repayments of Loans		(2,245,306)	(4,464,793)	(3,373,623)
		(28,255,206)	(10,291,718)	(11,746,123)
Funding Sources				
Proceeds from New Loans		12,780,000	1,429,597	523,752
Council Contributions		177,136	151,472	0
		12,957,136	1,581,069	523,752
NET POSITION OF OPERATING AND CAPITAL EXPENDITURE		(6,588,760)	883,771	(2,804,795)
Estimated Current Assets B/Fwd at 1 July	1	11,639,210	10,755,439	10,755,439
Estimated Current Assets C/Fwd at 30 June	1	5,050,450	11,639,210	7,950,644
NET CHANGE IN CURRENT ASSETS		6,588,760	(883,771)	2,804,795

Note 1: Approval of loan for the purchase of Land of \$12.3 million will be obtained once the land is identified.

Note 2: The \$480,000 of the new loan of \$6.6 million is projected to be drawn down in 2008/2009 and the balance will be drawn down in 2009/2010.

NOTE 1

**MINDARIE REGIONAL COUNCIL
NET CURRENT ASSETS
FOR YEAR ENDING 30 JUNE 2009**

	Estimated Actual 30 June 2008	Budget 30 June 2009
CURRENT ASSET		
Cash	12,389,057	6,020,497
Receivables	2,587,156	2,587,156
Inventories	42,215	42,215
	15,018,428	8,649,868
CURRENT LIABILITIES		
Creditors	(1,906,040)	(1,906,040)
Accruals	(601,882)	(634,282)
Provisions	(698,267)	(886,067)
Other Current Liabilities	(35,000)	(35,000)
	(3,241,189)	(3,461,389)
NET CURRENT ASSETS (Inclusive Restricted Assets)	11,777,239	5,188,479
Less Restricted Cash	138,029	138,029
NET CURRENT ASSETS	11,639,210	5,050,450

ITEM 5. MINDARIE REGIONAL COUNCIL STRATEGIC FINANCIAL PLAN

File No: FIN/112

Attachment(s): 1. Strategic Financial Plan
2. Supplementary Information Supporting the Strategic Financial Plan

Author: Kalwant Dhillon

SUMMARY

The purpose of this item is to obtain Council approval to the inaugural Strategic Financial Plan for the Mindarie Regional Council.

BACKGROUND

The Mindarie Regional Council has a current approved Strategic Plan 2004-2009 in place and this is currently being reviewed with the view to formulating a Strategic Plan for the next 20 years. This is the first Strategic Financial Plan to support the Strategic Plan and organisation going forward into the next 20 years.

DETAIL

The Strategic Financial Plan (SFP) has been developed through a series of Financial Management Workshops over the last two years in consultation with the technical, financial and senior executives of Member Councils.

The SFP reflects, in agreement with Member Council representatives amongst others, the following key principles:

- Financial Model, namely the Cost Recovery Model, will be adopted, for the recovery of MRC costs through the Gate Fees, in relation to the provision of Waste Management Services to our Member Councils.
- Pricing Policy for the Gate Fees to be charged to Casual (including commercial) customers.
- Processable Gate Fees to be applicable on the commencement of Inaugural Resource Recovery Facility (RRF).
- Continuity of the existing business streaming, namely Landfill Facility and the establishment of the new Business Stream, namely, Resource Recovery Facility.
- Retention of the operating surplus in the business to fund the current and future capital expenditure as well as create a self funding and financially viable organisation going forward

The SFP takes into account the following Key Strategies for the next twenty years in line with Strategic Direction of the organisation:

- Development of the last phase of the Landfill Facility at Tamala Park (Stage 2, Phase 3), in 2008/2009 and 2009/2010.

-
- Closure of Tamala Park Landfill Facility estimated on current estimates, in 2019/2020
 - Establishment of a Resource Recovery Business Stream and the construction of the inaugural RRF currently in progress.
 - Purchase of land in the next couple of years for the replacement of Tamala Park once its capacity is reached in 2019/2020.
 - Development of the Landfill Facility at the new site (refer above dot point), in preparation for the shift of the Landfill Facility from Tamala Park once capacity is reached in 2019/2020 based on current estimates.

The Strategic Financial Plan is currently being developed for 2009/2010 going forward into the next 20 years and once this is finalised, the SFP, which is an ongoing 20 year Strategic Financial Plan, will be reviewed for any potential changes that may be required to bring it in line with the new Strategic Plan. From thereon, the Strategic Financial Plan will be reviewed every two years.

CONSULTATION

Consultation has occurred with the stakeholders of the Mindarie Regional Council, as well as independent experts, Deloitte.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not directly applicable

FINANCIAL IMPLICATIONS

The financial implications have been reflected in the SFP and supporting documentation.

STRATEGIC IMPLICATIONS

The Strategic Financial Plan 2008/2009 to 2027/2028 provides a Strategic Financial Direction of the Council going forward in the next 20 years in line with the Strategic Direction of the organisation.

COMMENT

Not applicable.

TECHNICAL WORKING GROUP – 20 JUNE 2008

TWG members' comments on a regular review every two years and clarification on Casual Tonnages have been incorporated in this report.

RECOMMENDATION

That Council adopts the inaugural Strategic Financial Plan for the next twenty years commencing 2008/2009.

ATTACHMENT ONE
TO ITEM 5
TECHNICAL WORKING GROUP MEETING
20 JUNE 2008
STRATEGIC FINANCIAL PLAN



Mindarie Regional Council Strategic Financial Plan 2008/09 – 2027/28

As At: 12 June 2008

ITEM 8.1.5



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- Source of funds	Page 16
- Debt Repayment-Recovery	Page 17
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Supporting Financial Information

- Capital Expenditure	Page 21
- Cash balance	Page 22
- Waste Volumes (tonnages)	Page 23
- Repayment of Loans	Page 24
- Cost of Tipping	Page 25 - 26
- Revenue	Page 27
- Expenses	Page 28
- Surplus	Page 29

Strategic Financial Plan

Executive Summary

- The Strategic Financial Plan (SFP) recognises the following current principles:
 - Gate fees for Member Councils will be based on MRC recovering its full costs
 - Gate fees for Casual (includes Commercial) customers will be at a premium to those of Member Councils
 - Processable gate fees will reflect the cost of the Resource Recovery Facility (RRF) from 1 July 2009
 - The Operating Surplus (generated from casual customers) creates a financially viable organisation capable of funding its operational and capital requirements

Strategic Financial Plan

Executive Summary

- The SFP is based upon the above principles remaining in place. It then includes the following assumptions, the robustness of which both as to financial accuracy and timing, will be subject to detailed examination and the plan reviewed from time to time:
 - Tamala Park's last landfill development will be completed by 2010
 - Tamala Park's landfill facility will close in 2020
 - The successful completion of Stage 1 and subsequent stages of the RRF
 - In recognition of the inevitable closure of Tamala Park's landfill facility, the purchase by end FY 09/10 of land suitable for a new landfill site together with the inherent assumption that there will be subsequent landfill development costs for this facility



Strategic Financial Plan

Executive Summary

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- The SFP is expressed in several layers, with each layer showing increasing levels of detail. It will be useful, for example to individual Councillors participating in MRC's planning, Member Councils officers involved in waste management and financial controls, and MRC's managers responsible for annual budgets.

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Page 5

Strategic Financial Plan

Executive Summary

- Some of these layers are included under cover of 'Supporting Financial Information' and the following should be noted:
 - The MRC SFP is as described in this Attachment with the key points summarised in this Executive Summary
 - All waste from Member Councils, with the exception of City of Stirling's exemption and Town of Vincent (if option is exercised), will be forwarded to MRC
 - Casual tippers will continue to access Tamala Park, their fees will rise progressively from 2008/09 to 190% of Members' non processable gate fees at July 2009 (09/10) to \$116/t (at the commencement of RRF and 200% thereafter) and will be retained by MRC



Strategic Financial Plan

Executive Summary

- An estimate of \$12.3m has been included for the purchase of land for the replacement landfill and this, and any similar expenditure, is to be fully funded by a loan
- MRC will pay lease costs on Tamala Park until 2032
- There will be an overlap of costs in 2019/2020 when both Tamala Park and "Son of Tamala" becomes operational
- MRC will source its funds from its operational surpluses and new loans
- Provision has been made in the plan for RRF Stages 2 and 3, for operation in 2013/2014 and 2022/2023 respective based on available tonnage of processible material
- The loan repayment plan is contained in this 'Supporting Financial Information'

Strategic Financial Plan

Basis of Planning

- Existing MRC strategic Plan with emphasis on inclusion of key activities as follows:
 - Continuity of the business streams which are:
 - Landfill facility
 - Resource Recovery facility (being built as we speak!)
 - Continuation of Tamala Park landfill until utilisation of all available capacity estimated in 2020



Strategic Financial Plan

Basis of Planning

- Establishment of replacement landfill capacity for Tamala Park ("Son of Tamala")
- Establishment of Resource Recovery capacity
- Operating surplus will be retained for the funding of current and future capital expenditure (for phase 3 appt \$26m and new landfill facility development costs estimated at \$120m)



Strategic Financial Plan

Basis of Planning

- Cost recovery model will be retained as a basis for the recovery of costs from Member Councils
- All waste from Member Councils with the exception of exemption granted to City of Stirling and Town of Vincent will be forwarded to Tamala Park
- Casual (Commercial and Domestic) tippers will be allowed usage of the landfill over the next 20 years

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Strategic Financial Plan

Key Assumptions

Annual tonnage for disposal via 'casual customers' assumed to be as follows:

- 2008/2009 : 43075 tonnes
- 2009/2010 : 43262 tonnes
- 2010/2011 : 43360 tonnes
- 2012/2013 – 2018/2019 : increase of 2.5 per cent per annum
- 2018/2019 : 51600 tonnes
- 2019/2020 : 42870 tonnes
- 2020/2021 : 42974 tonnes
- 2021/2022 : 28000 tonnes
- 2022/2023 and beyond : 28200 tonnes + 0.4% pa

Note:

1. A conservative estimate of tonnages has been made for Casuals to take into account the impact of the increase in Casual Fees over 3 years, commencing 2008/2009, to bring it into line with the Processable Fees by 2010/2011.
This estimate of tonnage is derived from:
 - An extrapolation of the downward trend of 'tonnage received' vs. 'fee increase'
 - A recognition that a minimum tonnage will be received, regardless of fees
2. Casual tonnages are reduced in 2021/22 in anticipation of the flow-on effect of the following events:
 - a. Increase Cost of Tipping rates for casuals in anticipation of the RRF opening in 2022/23
 - b. Establishment period for the new landfill as it is planned to be brought into service in 2020/21

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Strategic Financial Plan

Key Assumptions

Margin on 'casual fees' will be increased over 3 years commencing 2008/09 as follows to align the fees to the Processable Gate Fees chargeable to Member Councils

- 2008/09 170% of Non Processable Member Gate Fees
- 2009/10 190% of Non Processable Member Gate Fees
- 2010/11 200% of Non Processable Member Gate Fees

In 2019/20, Casual rates will be kept constant at 2018/19 rates until new landfill is well established.

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Strategic Financial Plan

Key Assumptions

- Land purchase for replacement landfill (\$12.3m) assumed to be fully financed by a dedicated loan
- RRF phase 2 and 3 timings are based on availability of processable waste
- Current level of loan facilities to remain in place, and available for 'draw down'
- Inflation is assumed at an average of 2.5 percent annually over the next 20 years



Strategic Financial Plan

Key Assumptions

- Interest rates on variable loans assumed at an average of 7.50% annually over 20 years
- Land lease on Tamala Park assumed to be payable until 2032
- Level of Operating Expenditure for 2007/2008 and beyond estimated at \$10.3m per annum
- Overlap costs of \$5m included in 2019/20 during the transition from Tamala Park to "Son of Tamala Park" and costs of approval of \$1m included in 2013/2014



Strategic Financial Plan

Key Assumptions

- Structure of operating expenditure remains the same for new landfill when opened in 2020
- Contractor's RRF Gate Fees at July 2009 estimated at \$142/t which would equate to appt \$127 Processable Gate Fees chargeable to Member Councils on 1st July 2009. CPI, at an average of 3.3% from 2009/10 to 2013/14 and thereon at 2.5%



Strategic Financial Plan

Sources of funds

- Internal
 - Accumulated Operational Surpluses
- External
 - Existing loans
 - New loans



Strategic Financial Plan

Debt Repayment - Recovery

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- Purchase of appreciating assets
 - recovery on equity basis
- RRF project loan
 - Recovery based on tonnages through processable fees
- Others
 - Recovery on tonnages through landfill gate fees

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Financial Model Results

RISK MANAGEMENT

- The forecast cash flow position of MRC is subject to the following key risks:
 - Non-availability of loan finance for planned projects
e.g. new land purchase
 - The planned cash flows attributable to casual tippers
after 2018/2019 does not materialise



Financial Model Results

RISK MANAGEMENT

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- The assessed available strategies to manage these risks are as follows:
 - Adjustment to planned project scope via cancellation, deferral or revision
 - Adjustment to loan repayment plan
 - Sourcing of Member Council capital contributions for planned projects

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Financial Model Results

RISK MANAGEMENT

Impact of reduced casual tippers will impact mainly on cash balances after 2018/2019 and this is analysed below

CASE	IMPACT	IMPLICATIONS
20% reduction in casual volumes from 2019/20 onwards	Lowest cash balance point in 2021/22 decreases from \$22.5m to \$20m	- Some adverse implication - The lowest cash balance point during the 2019/20-2027/28 period decreases from \$22.5m (in 2021/22) to \$10.5m if casual volumes reduce to nil. \$10.5m in 2021/22 equates to about \$7m in 2008 (2.5% inflation). - Since future cash flows increase steadily after 2022 bridging finance could be used if there is insufficient cash to support future capital expenditure
40% reduction in casual volumes from 2019/20 onwards	Lowest cash balance point in 2021/22 decreases from \$22.5m to \$17.6m	
60% reduction in casual volumes from 2019/20 onwards	Lowest cash balance point in 2021/22 decreases from \$22.5m to \$15.1m	
80% reduction in casual volumes from 2019/20 onwards	Lowest cash balance point in 2021/22 decreases from \$22.5m to \$12.8m	
100% reduction in casual volumes from 2019/20 onwards	Lowest cash balance point in 2021/22 decreases from \$22.5m to \$10.5m	

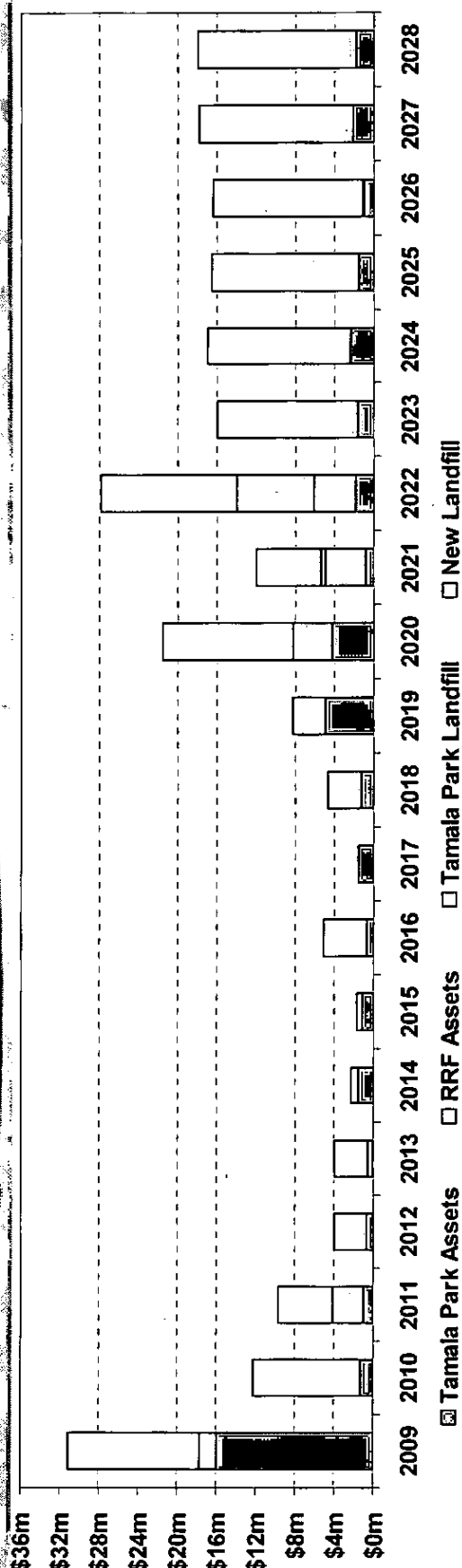


Financial Model Results

CAPEX: 20 Year Forecast

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 3 JULY 2008

MINDARIE REGIONAL COUNCIL
TECHNICAL WORKING GROUP MINUTES - 20 JUNE 2008



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– 2009-11: Phase 3 expansion (last phase at Tamala Park)

– 2019-21: New Landfill

– Costs for New Landfill

- Preliminary estimate: 2018/19-2020/21: \$25m, then \$13m pa (nominal)

– 2013/14 RRF Phase II , 2022/23 RRF Phase III

- Preliminary estimate: \$9m (II) and \$11m (III) (nominal)

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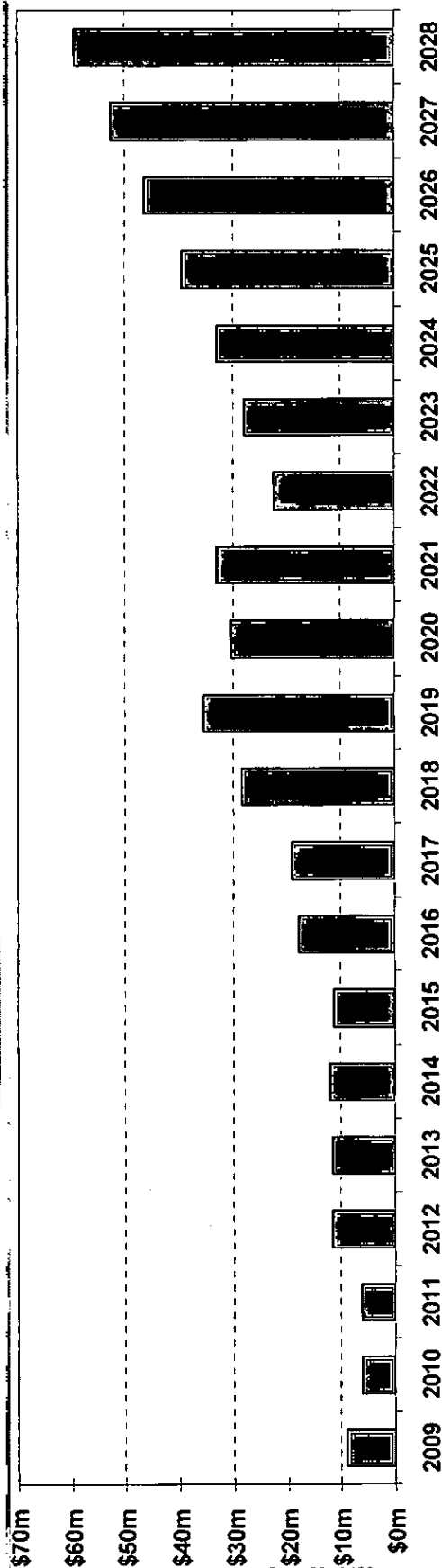
ITEM 8.1.5

Financial Model Results

CASH BALANCE: 20 Year Forecast

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 3 JULY 2008

MINDARIE REGIONAL COUNCIL
TECHNICAL WORKING GROUP MINUTES - 20 JUNE 2008



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Includes new funding, forecast capital expenditure and early loan repayments

- Current loan facilities with one more drawdown:
 - RRF Infrastructure (Loan 10 - 4th Drawdown): \$2.5m (unused balance)
- New funding consisting of:
 - Future Loan Redraw for Phase 3: \$6.6m
 - New land loan: \$12.3m
- Net after early loan repayment

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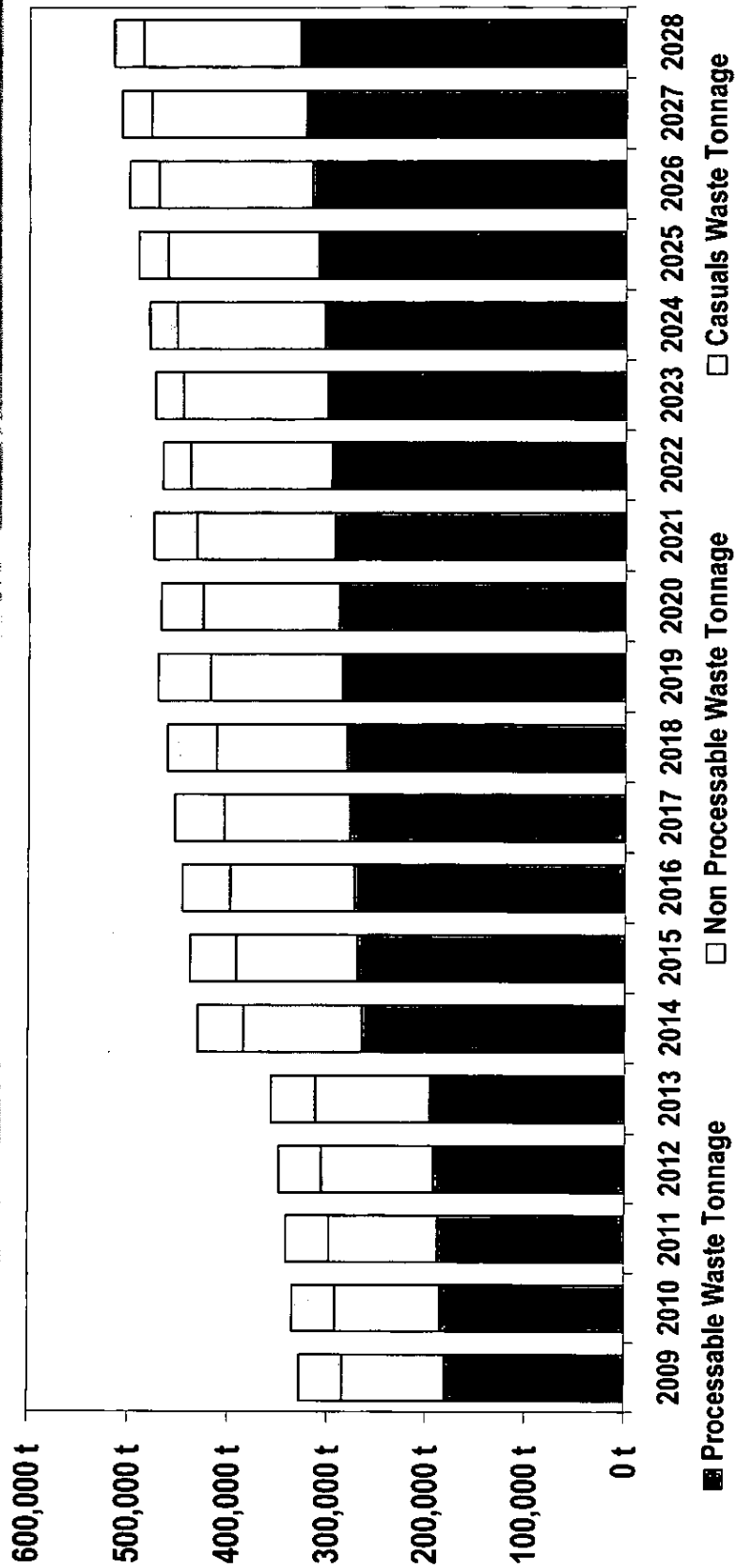
Financial Model Results

WASTE VOLUMES: 20 Year Forecast

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 3 JULY 2008

MINDARIE REGIONAL COUNCIL
TECHNICAL WORKING GROUP MINUTES - 20 JUNE 2008

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Financial Model Results

Early Repayment of Loans

• Loan repayment schedule:

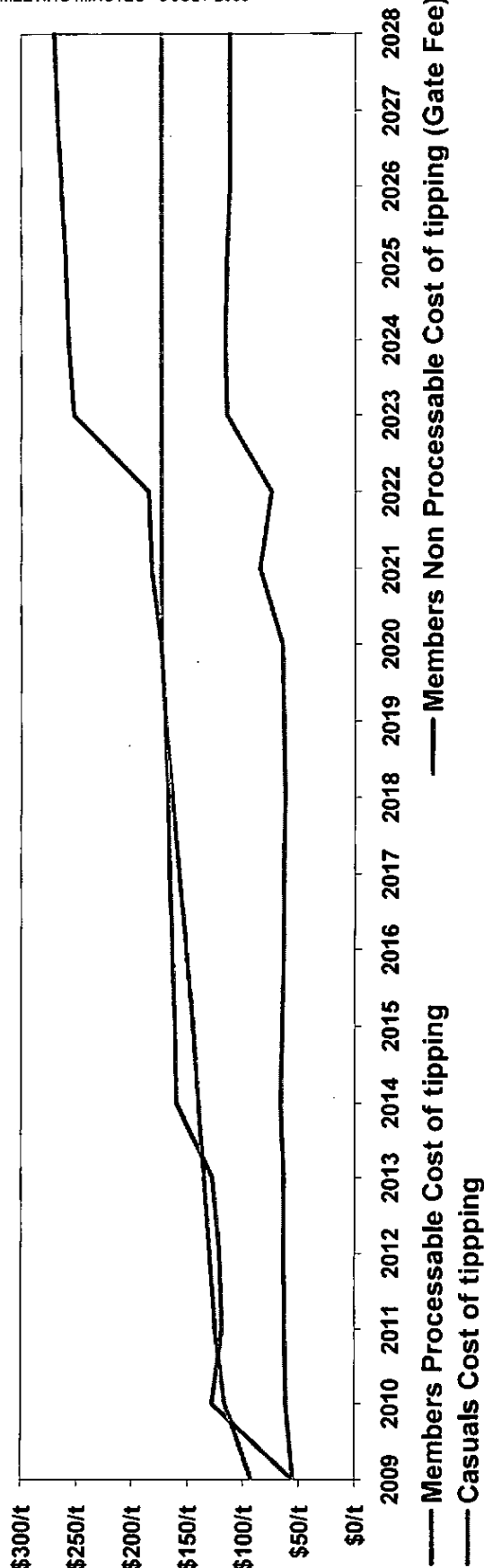
Loan Description	Purpose	Loan Amount	2008/09 Balance	Repayment Original Date	Repayment New Date
Tamala Park	Loan 8: Number 5489	\$550,969	\$436,250	31 May 2014	30 Jun 2012
Tamala Park	Loan 12 - 1st Drawdown [NAB]:	\$4,090,764	\$3,969,241	30 Jun 2026	30 Jun 2017
Tamala Park	Loan 12 - 2nd Drawdown [NAB]:	\$10,909,236	\$10,592,376	31 Oct 2026	30 Jun 2017
Tamala Park	Loan 13 - Future Loan	\$6,587,000	\$0	30 Apr 2029	30 Jun 2014
RRF	Loan 10 - 1st Drawdown	\$1,946,672	\$1,827,937	30 Apr 2025	30 Jun 2013
RRF	Loan 10 - 2nd Drawdown	\$2,600,000	\$2,618,943	30 Apr 2025	30 Jun 2013
RRF	Loan 10 - 3rd Drawdown	\$1,500,000	\$1,478,625	30 Apr 2025	30 Jun 2013
RRF	Loan 10 - 4th Drawdown	\$2,500,000	\$0	31 Oct 2024	30 Jun 2013
Other loans	Loan 14 - Future Loan	\$12,300,000	\$0	31 Jul 2028	30 Jun 2015
Other loans	Loan 11 - 2nd Drawdown	\$2,368,811	\$2,238,209	30 Jun 2026	30 Jun 2014
Tamala Park	Loan 7: Number 5435	\$1,856,551	\$0	30 Apr 2008	30 Apr 2008
Tamala Park	Loan 9: Land Fill Excavation	\$1,302,519	\$147,526	30 Sep 2008	30 Sep 2008

Financial Model Results

COST OF TIPPING: 20 Year Forecast

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 3 JULY 2008

MINDARIE REGIONAL COUNCIL
TECHNICAL WORKING GROUP MINUTES - 20 JUNE 2008



- COT remains relatively flat due to amortisation for landfill being calculated over the life of the landfill
- Increase in 2013/14 and 2022/23 due to RRF Phase II & III: 100 000 t/a each. Includes processable waste from City of Stirling (Atlas plant) expected in 2013/14. The RRF planned for 2013/14 may be delayed without this waste stream.
- Spike in 20/2021 due to operating costs overlap
- Casuals held constant at 2019/20 level following completion of new landfill facility.



Financial Model Results

COST OF TIPPING

MINDARIE REGIONAL COUNCIL
TECHNICAL WORKING GROUP MINUTES - 20 JUNE 2008

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 3 JULY 2008

Cost of Tipping

Members Processable	\$/t	01 Jul 07 to 30 Jun 08	01 Jul 08 to 30 Jun 09	01 Jul 09 to 30 Jun 10	01 Jul 10 to 30 Jun 11	01 Jul 11 to 30 Jun 12
Members Non Processable (Gate Fee)	\$/t	48	54	127	119	122
Bale	\$/t	48	54	61	63	64
Casuals	\$/t	19	22	61	63	64
	\$/t	76	91	116	125	130

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- The members processable COT increase in 1 Jul 2009 - 30 Jun 2011 is attributable to \$2m additional payment payable to the contractor during commissioning.

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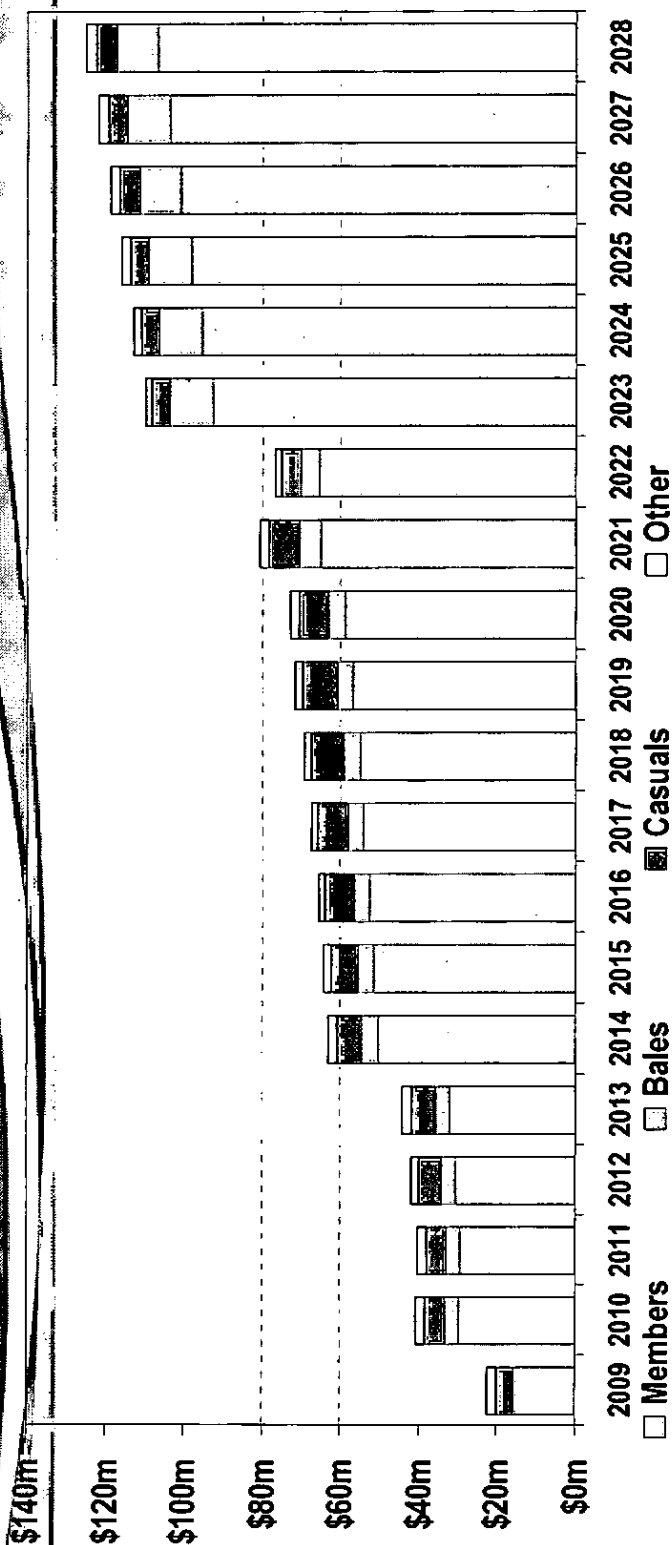
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Financial Model Results

REVENUE: 20 Year Forecast

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 3 JULY 2008

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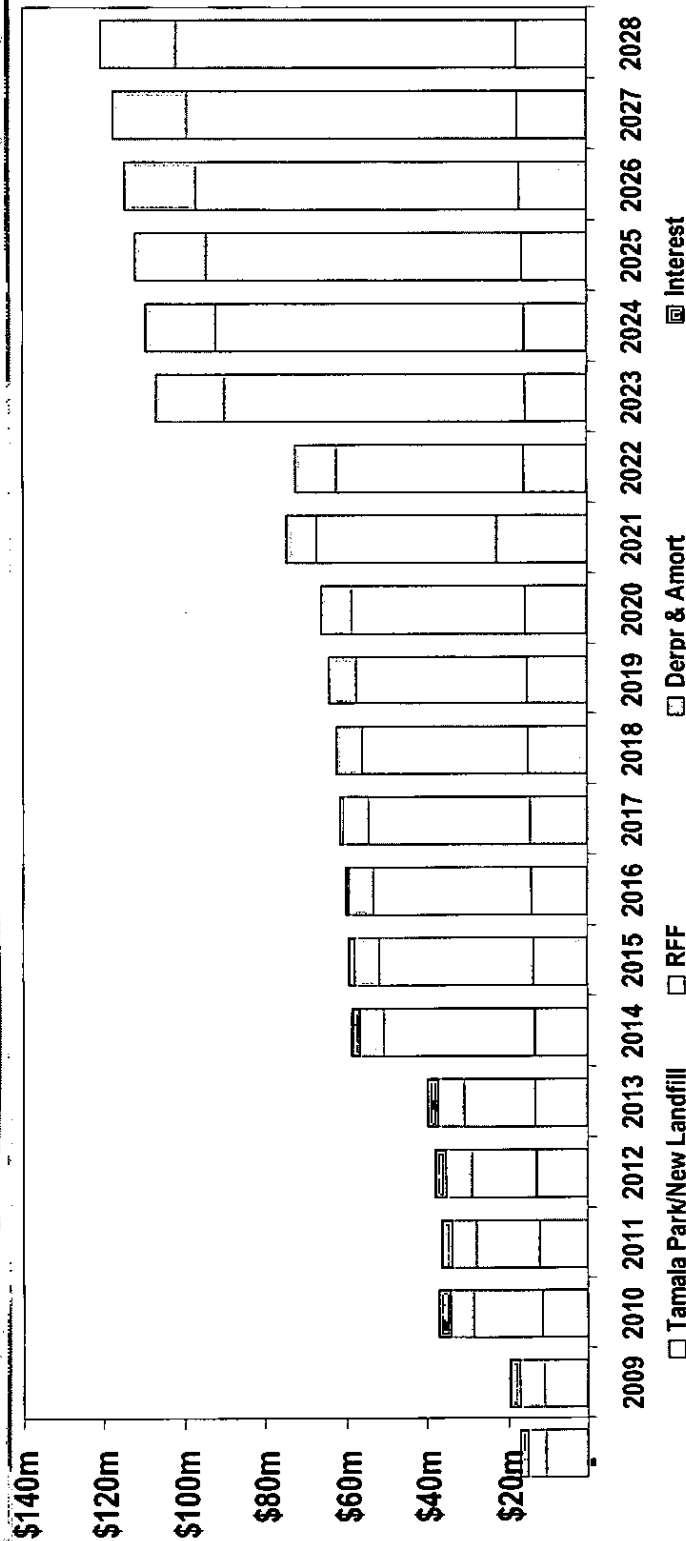


- Margin on casual gate fees assumed to be: 170% [08/09], 190% [09/10], 200% [10/11 onwards] of members rate
- Gate fees for bales will be at non processable rate from 1 Jul 2009
- Other revenue largely attributed to interest income
- Increases in 2013/14 and 2022/23 are attributable to RRF Phase II and III

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Financial Model Results

EXPENSES: 20 Year Forecast



- Tamala park and RFF expense assumed to increase at CPI of:
 - Operator fees: 3.3% [2010-2014] then 2.5%
 - All other expenses: 3% [2010-2014] then 2.5%
 - Amortisation of landfills at a flat rate over landfill life
- Interest expense decline as loans are repaid
- Increase in 2013/14 and 2022/23 due to RRF Phase II and III

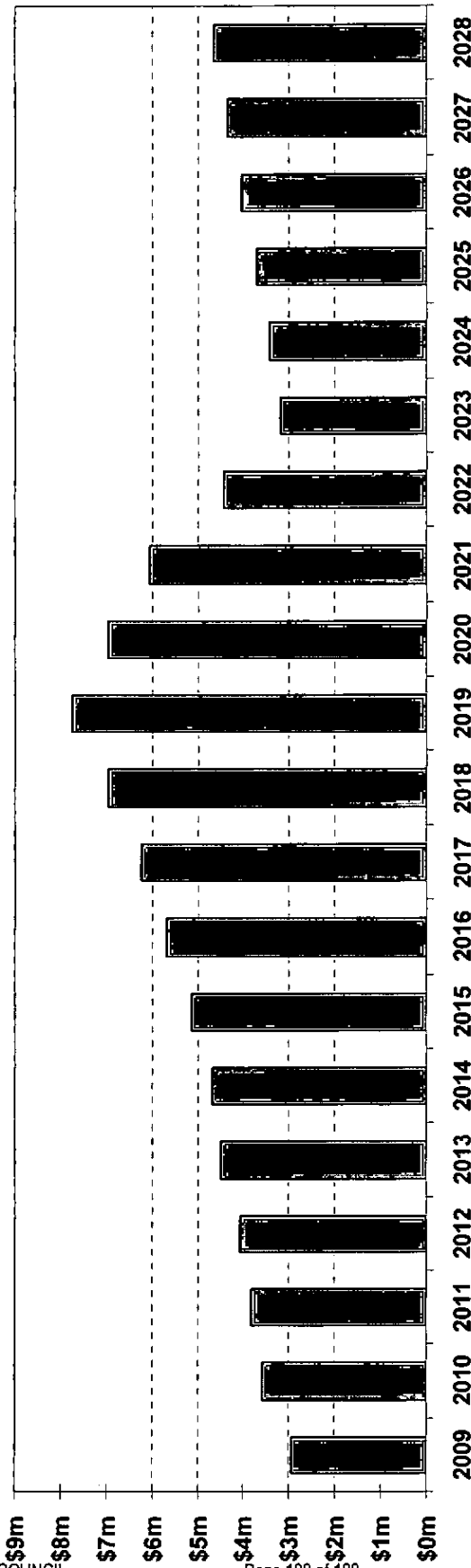


Financial Model Results

ANNUAL SURPLUS: 20 Year Forecast

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 3 JULY 2008

MINDARIE REGIONAL COUNCIL
TECHNICAL WORKING GROUP MINUTES - 20 JUNE 2008



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– Retained surplus retained to fund:

1. Future capital requirements
2. RRF II and III
3. Early loan repayment

ITEM 8.1.5

ATTACHMENT TWO
TO ITEM 5
TECHNICAL WORKING GROUP MEETING
20 JUNE 2008
SUPPLEMENTARY INFORMATION SUPPORTING
THE STRATEGIC FINANCIAL PLAN

Year	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
7.33E-21	24.377274	11.106778	6.656452	3.633313	2.096365	1.141143	4.739337	7.443331	16.846474	24.167136	14.326418	14.326418	14.326418	14.326418	14.326418	14.326418
1.80E-09	23.890000	11.000000	6.656452	3.633313	2.096365	1.141143	4.739337	7.443331	16.846474	24.167136	14.326418	14.326418	14.326418	14.326418	14.326418	14.326418
6.03E-21	7.814734	11.106778	6.656452	3.633313	2.096365	1.141143	4.739337	7.443331	16.846474	24.167136	14.326418	14.326418	14.326418	14.326418	14.326418	14.326418

ITEM 6. RECOGNITION OF ASSETS AND CONTRIBUTIONS FROM MEMBERS INCLUDING THE ACCOUNTING TREATMENT

File No: FIN/113

Attachment(s): Nil.

Author: Kalwant Dhillon

SUMMARY

The purpose of this report is to describe the financial policy of the Mindarie Regional Council in relation to the recognition of Assets purchased by Mindarie Regional Council for the Resource Recovery Facility (RRF) and Landfill facility, the contributions currently made or that will likely be made in the future by the Member Councils to Mindarie Regional Council, and the treatment of these contributions.

BACKGROUND

Council at its meeting held on 7 December 2006, resolved as follows:

That Council:

- (i) *Approve the recovery from Member Councils of costs associated with Loan No 11 (Purchase of land for the RRF) via the billing of Member Councils on an equity basis for the instalments payable on this loan with the offset of lease fees receivable on the land in future.*
- (ii) *Approve the backdating in (i) above to 1 July 2005.*
- (iii) *Note the recommendation for the funding of Loan 10 (RRF infrastructure) in respect of the RRF Project for further investigation on a tonnage-based model and a subsequent report on this matter.*

DETAIL

The Council is recognising assets purchased in two broad categories namely Appreciating assets and Depreciating assets.

Appreciating assets would be assets where their value would appreciate over time and would include amongst others, land.

Depreciating assets would be assets where their value would depreciate over time and would include assets like plant and equipment, infrastructure and vehicles amongst others.

Appreciating Assets

The only appreciating asset that MRC has at the current time is the land purchased at Neerabup Industrial Area, for the Resource Recovery Facility. A loan of \$3.5M (Loan 11), was obtained from the Commonwealth Bank of Australia in August 2005, to purchase this land and Council approved at the December 2006 Ordinary Council Meeting to recover the instalments payable on this loan from Member Councils on an equity basis.

The recovery of instalments (principal and interest) on loan 11 has commenced during the financial year ended 30 June 2007 on an equity basis.

The contributions from Member Councils on an equity basis towards the instalments for the repayment of Loan 11 were discussed with Member Council representatives and independent experts, Deloitte, and it was agreed at the MRC's July 2007 Financial Management Workshop, that the accounting treatment would be as follows:

- principal amount would be treated as an equity contribution from the respective Member Council
- interest amount treated as a contribution under revenue to match the interest expense incurred by MRC

MRC's auditors, Deloitte, as part of their audit for financial year ended 30 June 2007, has recommended that while they agree with the treatment of both the principal and interest contributions in respect of Loan 11 repayments and the basis of recovery of the principal amount on an equity basis, they recommend the recovery of interest contributions be carried out on a tonnage basis as it is a re-imbursement and not an equity injection.

Depreciating Assets

Depreciating assets would cover all the other assets purchased or constructed by MRC and these assets are depreciated or amortised over their useful life in line with Australian Accounting Standards, AASB 136. The recovery of these assets are and will in the future be as follows:

- (i) **Landfill Assets**
Recovered through the Gate fee charged for non-processable waste.
- (ii) **RRF Assets (including Development infrastructure cost)**
Recovered through the Gate fee proposed for processable waste on a tonnage basis

In view of the above, it is proposed that:

- (i) The recognition of assets under the two broad categories namely Appreciating and Depreciating assets be noted.
- (ii) Current land owned by MRC, namely land at Neerabup Industrial Estate and future purchases of land or similar assets be classified as Appreciating assets.
- (iii) Contributions towards the purchase of Appreciating assets or towards the repayment of a loan for the purchase of such assets would be required and should continue. The basis of recovery for the principal amount remains on an equity basis but the basis of recovery for interest on loan repayments be amended on a tonnage basis as recommended by MRC auditors
- (iv) Depreciating Assets continue to be depreciated or amortised over their useful life and the recovery of these costs will be through Gate fees for processable and non-processable waste.
- (v) Where Member Councils would like to repay their share of the loan raised for the purchase of Appreciating Assets, namely land, an option be given, where possible, prior to securing the loan

- (vi) The RRF project development costs (including the Development and infrastructure costs) will be recovered through the Processable Gate fee to be charged to Member Councils from July 2009 on a tonnage basis

CONSULTATION

Consultation on the recognition of Assets under the two broad categories of Assets and the basis of contribution from Member Councils were discussed at the Financial Workshop on 10 March 2008 and 14 May 2008 Member Councils were in agreement with this treatment.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

There is no impact on MRC but there could be slight variations on the contributions from Member Councils in relation to interest repayments on the Loan 11 or any future loans.

STRATEGIC IMPLICATIONS

Not applicable

COMMENT

Not applicable

TECHNICAL WORKING GROUP – 20 JUNE 2008

Nil.

RECOMMENDATION

That Council:

- (i) note the recognition of Assets under the broad categories namely Appreciating and Depreciating Assets
- (ii) approve that Land currently owned by MRC, namely at Neerabup Industrial Estate, and any future purchase of land and similar assets be recognised as Appreciating Assets and contributions be made by Member Councils on an equity basis
- (iii) approve that where loans are raised by MRC for the purchase of Appreciating Assets namely, land, the contributions by Member Councils are made as follows:
 - principal repayments on an equity basis and treated as an equity contribution for the respective Member Councils
 - Interest repayment on a tonnage basis and treated as a contribution under revenue in the operating statement

-
- (iv) approve that, where Member Councils would like to pay their share of the cost of Appreciating Assets, purchased by Mindarie Regional Council in the future, the option to Member Council be given, where possible, prior to securing the loan
 - (v) approve that depreciating Assets continue to be depreciated or amortised over their useful life and recovery for these costs would be through Gate fees for processable and non-processable waste
 - (vi) approve that the RRF Development costs (including the infrastructure costs and interest on Loan 10), be recovered through the Processable Gate fee, to be charged to Member Councils, effective July 2009, on a tonnage basis

ITEM 7. RECOMMENDATION FOR THE SUPPLY OF WET HIRE PLANT AND MACHINERY

Tender No: 13/89

File No: WST/106

Attachment(s): Tender 13/89 Hire Cost Schedule

Author: Ian Watkins

BACKGROUND

Mindarie Regional Council has conducted a tender activity (Tender No. 13/89) for the supply of Wet Hire Plant and Machinery, in order to obtain 'value for money' providers for this capability.

It is intended that the panel of suppliers will be used predominantly for the work associated with the excavation, processing and removal of material from the Stage 2 Phase 3 footprint.

DETAIL

Purpose

The purpose of this tender is to provide a ready economical source of equipment required for the excavation, crushing, loading and removal of limestone and sand from the Phase 3 footprint.

Tender Details

The Tender was advertised on Saturday 24 May 2008 and closed on Monday 9 June 2008. All equipment hire contractors that have been involved in the Phase 3 excavation activities in recent times were advised of the tender advertisement and encouraged to submit tenders.

Respondents were able to bid for some or all of the items on the specified plant and equipment list.

The tender document included the following:

- Contract duration of one year with an option for a one year extension
- Required plant and equipment:
 - Watercarts
 - Excavators
 - Rockbreakers
 - Dozers
 - Loaders
 - Dump Trucks
 - Crushers

-
- Conveyor Stackers
 - Crushing Operation
 - Full wet hire including all plant and equipment, operators, consumables and maintenance
 - Hourly hire or tonnage rates plus mobilisation and demobilisation costs
 - Plant and equipment to be hired on an "as and when required basis" with no Mindarie Regional Council commitment to equipment quantities, frequencies, hire periods or expenditure

Selection Criteria

The following criteria were used to assess the most advantageous "value for money" Tender(s):

- Compliance Criteria assessed on a Yes/No basis
- Qualitative Criteria assessed on demonstrated relevant experience and the ability of the Tenderer to service the contract
- Wet hire charges offered
- Other factors (e.g. delivery time, scheduled maintenance services, Occupational Health & Safety)

Tender Assessment

Tenders received were assessed by Ian Watkins (MRC Project Manager) and Mike Tolson (MRC Operations Manager).

All tenders received were deemed as conforming tenders, with all tenderers having the experience and capacity to successfully undertake and service the contract.

Attachment One to this Item provides a breakdown of the hire costs received.

Tenders Received

At the time of closing, 8 Tenderers submitted documents. Of the 8 Tenderers, 6 of the companies have been actively involved in various aspects of the Stage 2 Phase 3 development and hence are acutely aware of the site and the required activities.

Tenders were received from:

- Statewest Civil Contractors
- Great Southern Sands
- All Earth Group
- Mine Site Construction Services (MSCS)
- Urban Resources
- Mayday Earthmoving
- Western Plant Hire
- Keyfast Bulk Haulage

Comments on Tenders Received

Statewest Civil Contractors

- Proposed an alternative Crushing Operation price which included the excavation of limestone using a 70 tonne excavator
- Statewest Civil Contractors subsequently withdrew from the tender process

Great Southern Sands

- 5% discount for 5 or more pieces of plant of plant
- 5% discount for using Mindarie Regional Council fuel rate (tax implications being investigated)

All Earth Group

- Alternative offer – Fuel price locked in at \$1.82 excl GST with a Rise and Fall clause
- Alternative offer - Mindarie Regional Council fuel rate (tax implications being investigated)

Mine Site Construction Services

- Fuel price locked in at \$1.70/l excl GST
- Standby charges for inclement weather

Western Plant Hire

- Offer a site supervisor if multiple hire

Hire Procedures

To ensure Mindarie Regional Council obtains value for money from the tender the following hire procedure will be adopted:

- Identify a hire need
- Contact lowest priced supplier and provide the following information:
 - Plant and equipment description
 - Estimated period of hire
 - Date of delivery
- Supplier to confirm:
 - Equipment availability
 - Plant and equipment make and size/capacity
 - Age of the plant
- If supplier response is acceptable to Mindarie Regional Council, the hire is then transacted
- If the lowest priced supplier is unable to provide the necessary or suitable plant or equipment, the next lowest supplier on the panel is to be approached

- If no panel supplier is able to provide the necessary plant and equipment, the Mindarie Regional Council will source no less than three additional suppliers with an identical request as above
- If a requirement for similar plant and equipment is identified, but has not been originally specifically specified in the Tender request, all panel suppliers will be requested to provide a hire rate, mobilisation and demobilisation rates, with the award going to the lowest priced suitable offer as determined by the Mindarie Regional Council.

COMMENT

Due to the conformance of all tender submissions and the ability of all tenderers to service the contract, the Mindarie Regional Council Administration recommends that all tenders be accepted and all tenderers be placed on the Wet Hire Panel for the supply of plant and equipment in accordance with the rates provided in Attachment One – Tender 13/89 Hire Cost Schedule.

CONSULTATION

Consultation has occurred with the following groups:

- Tamala Park operations staff
- Western Plant Hire
- All Earth Contractors
- Urban Resources
- Keyfast Haulage
- Statewest Civil Contractors
- Great Southern Sands

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Provision exists within the context of Budget 2008/2009 for the wet hire of plant and equipment required for the excavation, processing and removal of material from the Phase 3 footprint.

TECHNICAL WORKING GROUP – 20 JUNE 2008

The group agreed to further investigate the potential for savings in the fuel costs as a result of reductions in fuel taxes and levies.

RECOMMENDATION

That Council:

- (i) accept the tenders from Great Southern Sands, All Earth Group, MSCS, Urban Resources, Mayday Earthmoving, Western Plant Hire and Keyfast submitted in response to Tender No. 13/89 – Supply of Wet Hire Plant and Machinery**
- (ii) include the hire companies mentioned in (i) to form a panel to be the preferred suppliers of hire equipment to Mindarie Regional Council for a period of one year with the option of a one year extension**

ATTACHMENT ONE
TO ITEM 7
TECHNICAL WORKING GROUP MEETING
20 JUNE 2008
TENDER 13/89 HIRE COST SCHEDULE

TENDER 13/89 HIRE COSTS SCHEDULE					
Item	Tenderer	Hourly Hire Cost Excl GST	Mobilisation Cost Excl GST	Demobilisation	Comment
Water Truck (5,000 to 10,000 litre capacity)					
1	Western Plant Hire	\$ 79.00	\$ 300.00	\$ 300.00	
2	All Earth Group	\$ 90.82	\$ 90.82	\$ 90.82	Fuel Rise and Fall formula
3	Statewest Civil Contractors	\$ 150.00	\$ 350.00	\$ 350.00	
Water Truck (10,000 to 15,000 litre capacity)					
1	Great Southern Sands	\$ 90.00	Included	Included	
2	Mayday Earthmoving	\$ 90.00	\$ 45.00	\$ 45.00	
3	Western Plant Hire	\$ 95.00	\$ 300.00	\$ 300.00	
4	All Earth Group	\$ 96.55	\$ 96.55	\$ 96.55	Fuel Rise and Fall formula
5	Statewest Civil Contractors	\$ 150.00	\$ 350.00	\$ 350.00	
6	MSCS	\$ 150.00	\$ 500.00	\$ 500.00	Fuel locked in at \$1.70/L
Excavator (operating weight between 20,000 and 30,000 kg)					
1	Statewest Civil Contractors	\$ 120.00	\$ 350.00	\$ 350.00	
2	Great Southern Sands	\$ 140.00	\$ 400.00	\$ 400.00	20T excavator at \$110/hr
3	Western Plant Hire	\$ 140.00	\$ 500.00	\$ 500.00	
4	Keyfast Bulk Haulage	\$ 150.00	\$ 250.00	\$ 250.00	
5	All Earth Group	\$ 175.27	\$ 500.00	\$ 500.00	Fuel Rise and Fall formula
6	MSCS	\$ 200.00	\$ 750.00	\$ 750.00	Fuel locked in at \$1.70/L
Rock Breaker (operating weight between 20,000 and 30,000 kg)					
1	Statewest Civil Contractors	\$ 155.00	\$ 350.00	\$ 350.00	
2	Great Southern Sands	\$ 160.00	\$ 400.00	\$ 400.00	20T excavator at \$140
3	Western Plant Hire	\$ 185.00	\$ 500.00	\$ 500.00	
4	All Earth Group	\$ 205.27	\$ 500.00	\$ 500.00	Fuel Rise and Fall formula
5	MSCS	\$ 240.00	\$ 750.00	\$ 750.00	Fuel locked in at \$1.70/L
Bulldozer (D8 or equivalent)					
1	Western Plant Hire	\$ 188.00	\$ 1,200.00	\$ 1,200.00	
2	Great Southern Sands	\$ 190.00	\$ 800.00	\$ 800.00	
3	MSCS	\$ 200.00	\$ 2,000.00	\$ 2,000.00	Fuel locked in at \$1.70/L
4	All Earth Group	\$ 342.73	\$ 1,650.00	\$ 1,650.00	Fuel Rise and Fall formula

TENDER 13/89 HIRE COSTS SCHEDULE					
Item	Tenderer	Hourly Hire Cost Excl GST	Mobilisation Cost Excl GST	Demobilisation	Comment
Bulldozer (D9 or equivalent)					
1	MSCS	\$ 220.00	\$ 2,000.00	\$ 2,000.00	Fuel locked in at \$1.70/L
2	Great Southern Sands	\$ 245.00	\$ 800.00	\$ 800.00	
3	Western Plant Hire	\$ 316.00	\$ 2,000.00	\$ 2,000.00	
4	All Earth Group	\$ 445.91	\$ 1,800.00	\$ 1,800.00	Fuel Rise and Fall formula
Bulldozer (D10 or equivalent)					
1	MSCS	\$ 250.00	\$ 2,500.00	\$ 2,500.00	Fuel locked in at \$1.70/L & CAT D9L also offered
2	Great Southern Sands	\$ 290.00	\$ 1,000.00	\$ 1,000.00	
3	Western Plant Hire	\$ 336.00	\$ 2,200.00	\$ 2,200.00	
4	All Earth Group	\$ 535.45	\$ 1,800.00	\$ 1,800.00	Fuel Rise and Fall formula
Bulldozer (D11 or equivalent)					
1	Great Southern Sands	\$ 340.00	\$ 1,500.00	\$ 1,500.00	
2	All Earth Group	\$ 627.27	\$ 4,000.00	\$ 4,000.00	Fuel Rise and Fall formula
Front End Loader (Cat 966G or equivalent)					
1	Great Southern Sands	\$ 140.00	\$ 200.00	\$ 200.00	
2	Mayday Earthmoving	\$ 140.00	\$ 300.00	\$ 300.00	
3	Western Plant Hire	\$ 140.00	\$ 500.00	\$ 500.00	
4	All Earth Group	\$ 163.18	\$ 500.00	\$ 500.00	Fuel Rise and Fall formula
Front End Loader (Cat 980G or equivalent)					
1	Stawest Civil Contractors	\$ 150.00	\$ 300.00	\$ 300.00	
2	Great Southern Sands	\$ 160.00	\$ 250.00	\$ 250.00	
3	Urban Resources	\$ 160.00	\$ 500.00	\$ 500.00	
4	Keyfast Bulk Haulage	\$ 200.00	\$ 250.00	\$ 250.00	
5	All Earth Group	\$ 218.91	\$ 500.00	\$ 500.00	Fuel Rise and Fall formula
6	Western Plant Hire	\$ 220.00	\$ 600.00	\$ 600.00	
7	MSCS	\$ 225.00	\$ 2,000.00	\$ 2,000.00	Fuel locked in at \$1.70/L

TENDER 13/89 HIRE COSTS SCHEDULE					
Item	Tenderer	Hourly Hire Cost Excl GST	Mobilisation Cost Excl GST	Demobilisation	Comment
Articulate Dump Truck (payload weight 35,000 kg)					
4	Statewest Civil Contractors	\$ 130.00	\$ 350.00	\$ 350.00	
2	Mayday Earthmoving	\$ 145.00	\$ 350.00	\$ 350.00	
3	Great Southern Sands	\$ 165.00	\$ 400.00	\$ 400.00	
4	Western Plant Hire	\$ 183.00	\$ 600.00	\$ 600.00	
5	All Earth Group	\$ 236.82	\$ 800.00	\$ 800.00	Fuel Rise and Fall formula
Articulate Dump Truck (payload weight 40,000 kg)					
4	Statewest Civil Contractors	\$ 135.00	\$ 350.00	\$ 350.00	
2	Great Southern Sands	\$ 185.00	\$ 400.00	\$ 400.00	
3	Western Plant Hire	\$ 200.00	\$ 600.00	\$ 600.00	
4	MSCS	\$ 225.00	\$ 2,000.00	\$ 2,000.00	Fuel locked in at \$1.70/L
5	All Earth Group	\$ 253.27	\$ 800.00	\$ 800.00	Fuel Rise and Fall formula
Mobile Jaw Crusher (capacity 350 tonnes per hour)					
1	All Earth Group	\$ 282.36	\$ 650.00	\$ 650.00	Fuel Rise and Fall formula
2	Urban Resources	\$ 300.00	\$ 1,200.00	\$ 1,200.00	
3	Statewest Civil Contractors	\$ 320.00	\$ 400.00	\$ 400.00	
4	Western Plant Hire	\$ 350.00	\$ 2,500.00	\$ 2,500.00	
5	Keyfast Bulk Haulage	\$ 420.00	\$ 700.00	\$ 700.00	
6	Great Southern Sands	\$ 650.00	\$ 800.00	\$ 800.00	
Conveyor Stacker (to match mobile crusher jaws)					
5	Urban Resources	\$ 25.00	\$ 400.00	\$ 400.00	
3	Great Southern Sands	\$ 30.00	\$ 200.00	\$ 200.00	
7	Keyfast Bulk Haulage	\$ 40.00	\$ 200.00	\$ 200.00	
1	All Earth Group	\$ 40.00	\$ 300.00	\$ 300.00	Fuel Rise and Fall formula
4	Western Plant Hire	\$ 50.00	\$ 500.00	\$ 500.00	Option of \$2.50/t
6	Statewest Civil Contractors	\$ 110.00	\$ 350.00	\$ 350.00	
Crushing Operation (100mm)					
4	Statewest Civil Contractors	\$ 2.72	\$ 1,450.00	\$ 1,450.00	Cost per tonne - Includes tipping & reekbreaker
2	Keyfast Bulk Haulage	\$ 2.10	Included	Included	Cost per tonne - Various discounts offered (5%, 7.5%, 10%)
3	All Earth Group	\$ 2.05	Included	Included	Cost per tonne - Fuel Rise and Fall formula
4	Great Southern Sands	\$ 2.25	\$ 1,800.00	\$ 1,800.00	Cost per tonne
5	Urban Resources	\$ 2.25	Included	Included	Cost per tonne
6	Western Plant Hire	\$ 2.90	Included	Included	Cost per tonne - Including Supervisor

ITEM 8. LIMESTONE REMOVAL TENDER

Tender No: 13/88

File No: WST/106

Attachment(s): Nil.

Author: Ian Watkins

SUMMARY

The purpose of this report is to provide Council with a tender recommendation relating to the removal of limestone from the Tamala Park facility.

BACKGROUND

The Mindarie Regional Council has commenced the excavation of Stage 2 Phase 3 in readiness for the commencement of landfill in late 2009 or early 2010.

As part of the excavation process it is necessary that the excavated material is either used on site or moved off site. To date there has been approximately 450,000 tonnes of limestone moved off the Phase 3 footprint. There is approximately an additional 1.2M tonnes of limestone still required to be moved.

To increase the quantity of limestone moved off site, Mindarie Regional Council has advertised a tender for industry to remove limestone.

It is now appropriate that Council review and consider the recommendations from the tender process.

DETAIL

Mindarie Regional Council compiled a tender document designed to be as broad as possible with minimal contractual commitments to prospective contractors for the collection and off-site removal of limestone from the Phase 3 footprint.

The document was designed to cater for a wide range of industry potential uses for the limestone including the supply of:

- 24mm minus crushed limestone for block making
- 100mm minus crushed limestone for road material
- Bulk limestone for general fill
- Armour rock for sea walls and other applications

The Tender was advertised on Saturday 24 May 2008 and closed on Monday 9 June 2008. All limestone removal contractors that have been involved in Tamala Park site activities in recent times were advised of the tender advertisement and encouraged to submit tenders.

Tender Results

Four tenders were received before the stipulated tender close.

All tenders were deemed as conforming.

In summary, requests were received for the following quantities of materials:

- 550,000 tonnes of 24mm minus crushed limestone
- 800,000 tonnes of 100mm minus crushed limestone
- 1,500,000 tonnes of bulk limestone
- 2,000 tonnes of armour rock

Table 1 provides a summary of the quantities and applicable rates that were received from the tenderers.

Table 1

Tenderer	24mm Crushed		100mm Crushed		Bulk Ripped		Armour Rock		Comments
	Quantity (t)	Rate (\$/t)	Quantity (t)	Rate (\$/t)	Quantity (t)	Rate (\$/t)	Quantity (t)	Rate (\$/t)	
Statewest Civil Contractors	100,000	-\$0.80	400,000	-\$0.80	N/A	N/A	N/A	N/A	Tenderer pays MRC a royalty
All Earth Group					300,000	\$2.00			Tenderer loads vehicles
All Earth Group					200,000	\$2.40			Tenderer loads vehicles
	200,000	\$ -	100,000	\$ -			N/A	N/A	
Keyfast Bulk Haulage					500,000	\$4.90			350,000t minimum guaranteed
Keyfast Bulk Haulage			300,000	\$ -					
Keyfast Bulk Haulage	250,000	\$ -							
Keyfast Bulk Haulage							500	\$5.00	Guaranteed requirement
Keyfast Bulk Haulage							1,500	\$8.50	
Western Plant Hire					500,000	\$6.45			Maximum 400mm rock size

It is estimated that approximately 700,000t of limestone will be required to be moved off site. The remainder of the material will either be used immediately as landfill cover, stockpiled as future cover material or stockpiled a future capping material.

Based on the requirement to remove 700,000t and the quoted values for off site removal, it is most likely that the bulk of the material will be removed for a nominal royalty of \$0.80/t with the remainder being removed at no cost to Mindarie Regional Council.

Due to the flexible contractual conditions within the tender document, there is no obligation on the Mindarie Regional Council to provide all or part of the requested quantity, nor is there an obligation on the Tenderers to remove the limestone. The fundamental premise is that if the material is available for off-site removal it will be offered to the most cost effective Tenderer. Should that Tenderer not be in a position to remove part or all of the available material, it will then be offered to the next most cost effective Tenderer.

It is recommended that all tenders be accepted with the material becoming available for removal based on Mindarie Regional Council production schedules, on a first come first serve basis, with priority being given to those companies that have tendered the lowest cost for off-site disposal.

CONSULTATION

Consultation has occurred with the following groups:

- Tamala Park operational staff
- Western Plant Hire
- All Earth Contractors
- Urban Resources
- Keyfast Haulage
- Statewest Civil Contractors
- Forestry Products Commission

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Consistent with the Council's Strategic Plan 2004 – 2009 Objective One (improved waste management).

FINANCIAL IMPLICATIONS

In the 2008/2009 budget \$7M has been requested for excavation of Stage 2 Phase 3.

Part of these available funds will be used to cover the cost of off-site disposal of limestone.

The 2008/2009 budget was developed around a total cost of \$5.80/t for the excavation, crushing and removal of material from the Phase 3 footprint. As a result of the tender prices received, this rate is seen as achievable.

Loan funds are utilised to cover the cost of future landfill cell construction. These costs have been included in the Mindarie Regional Council Financial Model and consequently included in the current and future landfill disposal rates.

The proactive approach of slowly excavating Phase 3 footprint as and when off-site disposal opportunities present themselves is a far more cost effective method of developing the new landfill airspace than simply awarding a tender for the short term (rapid) excavation and removal of material.

TECHNICAL WORKING GROUP – 20 JUNE 2008

Nil.

RECOMMENDATION

That Council:

- (i) With respect to Tender No. 13/88 for the removal of limestone, accepts all tenders submitted**
- (ii) Notes the plan for allocation of material re 'first come, first serve' basis with priority to lowest cost tenderers**

**ITEM 8.2.1 FINANCIAL STATEMENTS FOR THE PERIODS ENDED
31 MARCH 2008 AND 30 APRIL 2008**

File No: **FIN/5-02**

Attachment(s): **1. Financial Statement for the period ended 31 March 2008**
 2. Financial Statement for the period ended 30 April 2008

Author: **Kalwant Dhillon**

SUMMARY

The purpose of this report is to provide financial reporting to meet statutory requirements and to provide useful information to stakeholders of the Council.

BACKGROUND

Financial Statements as at 31 March 2008 and 30 April 2008 are attached and show separate columns for Actual and Adopted Revised Budget figures.

Reporting requirements are defined by regulations 34 and 35 of the Local Government (Financial Management) Regulations 1996. There is scope in these regulations to provide other reporting that the Local Government considers appropriate.

The financial statements presented for each month consist of:

- Operating Statement by Nature
- Operating Statement by Function
- Statement of Financial Position
- Statement of Investing Activities

DETAIL

The reports attached are for the months ended 31 March 2008 and 30 April 2008 and are at Attachments One and Two to this Item.

- **Statement of Income and Expenditure.** Pages 2 to 3 of the Attachment. These statements have been adjusted to include a number of year-to-date estimates that are not finalised until the end of the financial year. These are as follows:
 - Deferred Excavation Consumed
 - Site Rehabilitation Provision
 - Site Monitoring Provision

These are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on a survey carried out to assess the "air space" remaining.

- **Operating Statements by Function and Type.** At page 4 of the Attachment. This shows a summary of operating income and expenditures. The Operating Statement by Function may be useful to the reader as a snapshot of the business operations
-

A complete suite of Financial Statements including Operating Statement and Statement of Financial Position are reported on a monthly basis and include accruals that may be based on estimates to provide meaningful reporting to stakeholders. These reports are at Attachment One and Two to this Item.

RECOMMENDATION

That the Financial Statements as attached at Attachment One and Two for the months ended 31 March 2008 and 30 April 2008 be noted.

ATTACHMENT ONE
TO ITEM 8.2.1
ORDINARY COUNCIL MEETING
3 JULY 2008
FINANCIAL STATEMENT FOR THE PERIOD ENDED
31 MARCH 2008



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
31 MARCH 08**

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ending 31 March 2008

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities							
User Charges							
User Charges - City of Perth	850,991	850,991	638,244	554,801			
User Charges - City of Wanneroo	3,482,497	3,482,497	2,611,873	2,635,484			
User Charges - City of Joondalup	3,180,369	3,180,369	2,385,276	2,414,862			
User Charges - City of Stirling	4,309,680	4,309,680	3,232,260	3,618,522			
User Charges - Town of Cambridge	626,101	626,101	469,576	431,954			
User Charges - Town of Vincent	665,714	665,714	499,286	508,529			
User Charges - Town of Victoria Park	685,784	685,784	514,338	504,918			
Total Member User Charges	13,801,136	13,801,136	10,350,853	10,669,070	318,217	3.07%	
User Charges - City of South Perth	458,160	458,160	343,620	274,624	(68,996)	-20.08%	1
User Charges - Casual Tipping Fees	3,054,400	4,554,400	3,415,797	3,879,028	463,231	13.56%	
Total User Charges	17,313,696	18,813,696	14,110,270	14,822,722	712,452	5.05%	
Service Charges							
Sale of Recyclable Materials	260,000	360,000	270,000	297,854	27,854	10.32%	
Sale of Limestone	53,741	53,741	40,306	0	(40,306)	-100.00%	2
Gas Power Generation Sales	350,000	450,000	312,498	403,992	91,494	29.28%	
Grants & Subsidies	5,245	155,245	41,154	17,220	(23,934)	-58.16%	3
Contributions, Reimbursements & Donations	2,471	2,471	1,853	24,492	22,639	1221.75%	
Interest Earnings	263,000	413,000	309,744	379,737	69,993	22.60%	
Other Revenue	1,000	1,000	750	7,998	7,248	966.40%	
	18,249,153	20,249,153	15,086,575	15,954,015	867,440	5.75%	
Expenses from Ordinary Activities							
Employee Costs	3,464,922	3,464,922	2,619,810	2,341,100	278,710	10.64%	
Materials and Contracts							
Consultants and Contract Labour	482,425	532,425	386,818	318,918	67,900	17.55%	
Communications and Public Consultation	532,000	636,000	450,996	259,691	191,305	42.42%	
Landfill Expenses	842,500	822,500	618,117	550,245	67,872	10.98%	
Office Expenses	381,500	381,500	287,831	186,915	100,916	35.06%	
Building Maintenance	313,940	238,940	197,955	208,472	(10,517)	-5.31%	
Plant and Equipment Operating and Hire	785,500	1,035,500	776,619	775,798	821	0.11%	
Utilities	56,600	91,600	86,200	62,685	23,515	27.28%	
Depreciation	897,512	897,512	673,134	648,445	24,689	3.67%	
Borrowing Cost Expenses	1,317,451	1,387,451	1,061,265	1,031,893	29,372	2.77%	
Insurance	129,000	129,000	112,710	112,301	409	0.36%	
DEP Landfill Levy	1,937,294	2,137,294	1,602,963	1,600,024	2,939	0.18%	
Land Lease/Rental	548,729	548,729	411,547	403,556	7,991	1.94%	
Other Expenditure							
Member Costs	88,150	88,150	66,112	35,897	30,215	45.70%	
Administration	245,000	245,000	183,750	177,421	6,329	3.44%	
Amortisation (LandFill)	3,999,379	3,999,379	2,999,534	2,999,534	0	0.00%	
	16,021,902	16,635,902	12,535,361	11,712,895	822,466	6.56%	
Profit on Sale of Assets	30,099	30,099	20,600	20,000	(600)	-2.91%	
Loss on Sale of Assets	7,097	7,097	5,319	1,251	4,068	76.48%	
	23,002	23,002	15,281	18,749	(4,668)	-30.55%	
Changes in Net Assets Resulting from Operations	2,250,253	3,636,253	2,566,495	4,259,869	1,693,374	65.98%	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of Variance where actual is 10% and \$5,000 from YTD Budget
1	User Charges - city of South Perth	The drop in revenue is due to lower tonnages delivered by City of South Perth. This drop in revenue is more than compensated by the increase in tonnages by Casuals.
2	Sale of Limestone	There will be no income from the sale of limestone due to the surplus of limestone available on the market as a result of the construction of Michelle Freeway. MRC is struggling to giveaway free limestone at this point of time.
3	Grant and Subsidies	Reimbursement received from Department of Environment and Conservation in Ap 2008.

Mindarie Regional Council

INCOME STATEMENT BY DEPARTMENT

For the month ending 31 March 2008

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities						
Operating Revenues						
Community Ammenties	18,249,153	20,249,153	15,086,575	15,954,015	867,440	5.75%
Total Operating Revenues	18,249,153	20,249,153	15,086,575	15,954,015	867,440	5.75%
Profit on Disposal of Assets						
Community Ammenties	30,099	30,099	20,600	20,000	(600)	
Total Profit (Loss) on Disposal of Assets	30,099	30,099	20,600	20,000	(600)	
Expenses from Ordinary Activities						
Operating Expenses						
Governance	1,000,488	1,084,488	788,243	401,422	386,821	49.07%
Community Ammenties	13,143,463	13,453,463	10,152,978	9,839,124	313,854	3.09%
Other Property and Sevices	560,500	710,500	532,875	440,456	92,419	17.34%
Total Operating Expenses	14,704,451	15,248,451	11,474,096	10,681,002	793,094	6.91%
Loss on Disposal of Assets						
Community Ammenties	7,097	7,097	5,319	1,251	4,068	76.48%
Total Profit (Loss) on Disposal of Assets	7,097	7,097	5,319	1,251	4,068	76.48%
Borrowing Costs Expense						
Community Ammenties	1,317,451	1,387,451	1,061,265	1,031,893	29,372	2.77%
Total Borrowing Costs Expense	1,317,451	1,387,451	1,061,265	1,031,893	29,372	2.77%
NET RESULT	2,250,253	3,636,253	2,566,495	4,259,869	1,693,374	65.98%

Mindarie Regional Council
Balance Sheet
For the month ending 31 March 2008

Description	ACTUAL 2007/2008	Movement	ACTUAL 2006/2007	Note
CURRENT ASSETS				
Cash	2,668,933	938,375	1,730,558	
Investments	7,364,047	308,297	7,055,750	
Debtors	3,460,828	372,729	3,088,099	
Stock	14,783	3,911	10,872	
Prepayments	267,803	5,930	261,873	
Accrued Income	0	(5,538)	5,538	
Other Current Assets	97,982	(159,197)	257,179	
TOTAL CURRENT ASSETS	13,874,376	1,464,507	12,409,869	
NON-CURRENT ASSETS				
Land	2,658,127	0	2,658,127	
Buildings & Improvements	1,057,463	(154,517)	1,211,980	
Furniture & Equipment	156,274	28,733	127,541	
Plant & Equipment	1,614,647	(213,653)	1,828,300	
Infrastructure - Other	431,737	(69,132)	500,869	
Infrastructure - Excavation	16,065,031	(2,930,109)	18,995,140	
Infrastructure - Rehabilitation	2,378,719	0	2,378,719	
Work In Progress - Excavation	2,412,884	2,412,884	0	
Work In Progress - RRF	5,412,409	1,158,142	4,254,267	
TOTAL NON-CURRENT ASSETS	32,187,291	232,346	31,954,945	
TOTAL ASSETS	46,061,667	1,696,853	44,364,814	
CURRENT LIABILITIES				
Creditors	965,804	867,380	98,424	
Provisions	283,327	14,101	269,226	
Loans Leases Overdrafts	703,665	(2,669,958)	3,373,623	
Accruals	953,001	(68,549)	1,021,550	
Other Current Liabilities	35,000	0	35,000	
TOTAL CURRENT LIABILITIES	2,940,797	(1,857,026)	4,797,823	
NON CURRENT LIABILITIES				
Loans Leases Overdrafts	20,225,754	(630,403)	20,856,157	
Other Non Current Liabilities	3,445,507	(75,588)	3,521,095	
TOTAL NON CURRENT LIABILITIES	23,671,261	(705,991)	24,377,251	
TOTAL LIABILITIES	26,612,058	(2,563,017)	29,175,074	
NET ASSETS	19,449,609	4,259,869	15,189,740	
EQUITY				
Retained Surplus	17,495,277	4,259,869	13,235,408	
Reserves	138,029	0	138,029	
Council Contribution	1,816,303	0	1,816,303	
TOTAL EQUITY	19,449,609	4,259,869	15,189,740	

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ending 31 March 2008

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget
PLANT AND VEHICLES				
Plant and Vehicles				
Kubota RTV900	20,000	20,000	18,182	90.91%
Skid Steer Loader	79,500	79,500	87,123	109.59%
Toyota Camry Replacement	45,000	45,000	46,737	103.86%
Ford Fairmont Replacement	45,000	45,000	0	
2x Loaders	954,000	954,000	0	
	1,143,500	1,143,500	152,042	13.30%
Machinery and Equipment				
Generator Upgrade	100,000	100,000	4,045	4.05%
Line Marking Machine	8,000	8,000	5,432	67.90%
Crane Attachment	60,000	0	0	
Weed Spraying Equipment	55,000	55,000	1,317	2.39%
Increase Water Tank Capacity	7,000	7,000	0	
Air Compressor	1,000	0	0	
Replace Hook Lift Bin	10,000	10,000	0	
Bandsaw	0	5,000	3,200	64.00%
	241,000	185,000	13,994	7.56%
TOTAL PLANT AND VEHICLES	1,384,500	1,328,500	166,036	12.50%
FURNITURE AND FITTINGS				
Computer and Office Equipment				
Office Computing Equipment	125,000	125,000	59,966	47.97%
Office Furniture and Equipment	58,000	58,000	1,467	2.53%
Security Equipment	12,000	12,000	12,280	102.33%
	195,000	195,000	73,713	37.80%
BUILDING				
Building				
Extension of Administration Block	725,000	725,000	263	0.04%
Recycling and Facilities Upgrade	767,000	767,000	9,957	1.30%
Washdown Area Upgrade	50,000	50,000	6,614	13.23%
	1,542,000	1,542,000	16,834	1.09%
INFRASTRUCTURE				
Operations				
Litter Control Fence	75,000	75,000	0	
	75,000	75,000	0	0.00%
Resource Recovery Facility				
Legal Fees	250,000	704,000	661,007	
Financial and Probity Fees	10,000	82,500	36,508	
Insurance Review	15,000	10,200	14,465	
Superintendent and Management Fees	250,000	318,600	245,442	
Community Consultation	20,000	50,100	29,260	
Project Manager	50,000	57,600	52,660	
Site Infrastructures	670,000	1,224,900	118,800	
Other	0	4,100	0	
	1,265,000	2,452,000	1,158,142	47.23%
LANDFILL EXCAVATIONS				
Excavation Lining Stage 1 and 2				
Superintendent Fees	75,000	75,000	7,739	
MRC Project Manager	15,000	15,000	12,976	
Siteworks, Survey Etc	10,000	10,000	26,573	
	100,000	100,000	47,288	47.29%
Excavation Phase 2 Stage 1				
Lining	280,000	280,000	278,910	
MRC Project Manager			535	
Siteworks, Survey Etc	0	0	0	
	280,000	280,000	279,445	99.80%
Excavation Phase 3				
Design Consultant	20,000	20,000	0	
Earthworks	2,360,000	2,360,000	2,076,611	
MRC Project Manager	10,000	10,000	8,380	
Siteworks, Survey Etc	10,000	10,000	1,160	
	2,400,000	2,400,000	2,086,151	86.92%
TOTAL LANDFILL EXCAVATIONS	2,780,000	2,780,000	2,412,885	86.79%

INFORMATION ON BORROWINGS

(a) Loan Repayments

Actual						Principal Repayments	Principal Outstanding	Interest Repayments
	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2007	Principal Drawn Down to 31/03/2008	Actual to 31/03/2008	Actual to 31/03/2008	Actual to 31/03/2008
Community Amenities								
Tamala Park Landfill								
Loan 7 - Tamala Park Stage 2 Phase 1 Construction	3,500,000	May-08	6.15%	956,552	0	711,807	244,746	27,530
Loan 8 - Building Upgrade	650,000	May-14	6.45%	496,494	0	43,181	453,313	23,198
Loan 9 - Stage 2 Phase 2 Construction	2,000,000	Nov-08	5.78%	803,583	0	528,106	275,477	27,078
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Mar-12	5.98%	14,583,507	0	1,250,010	13,333,497	623,880
Regional Resource Recovery Facility								
Loan 11 - RRF Land Purchase	3,500,000	May-25	5.97%	3,329,423	0	1,153,503	2,175,920	123,935
Loan 10 - RRF Infrastructure	4,600,000	Mar-25	6.16%	4,060,397	429,597	43,527	4,446,468	206,273
TOTAL	29,250,000			24,229,957	429,597	3,730,135	20,929,419	1,031,893

Note: Loan 11 principal repayment includes \$1,060,000 from the sale proceeds of the land allocated for "Bush Forever".
Loan 10 additional loan drawdown of \$2,599,999.31 has a variable rate of 8.04% for the month of March 2008.

ATTACHMENT TWO
TO ITEM 8.2.1
ORDINARY COUNCIL MEETING
3 JULY 2008
FINANCIAL STATEMENT FOR THE PERIOD ENDED
30 APRIL 2008



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
30 APRIL 08**

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ending 30 April 2008

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities							
User Charges							
User Charges - City of Perth	850,991	850,991	709,160	615,269			
User Charges - City of Waneroo	3,482,497	3,482,497	2,902,081	2,927,938			
User Charges - City of Joondalup	3,180,369	3,180,369	2,650,307	2,656,651			
User Charges - City of Stirling	4,309,680	4,309,680	3,591,400	3,979,156			
User Charges - Town of Cambridge	626,101	626,101	521,751	482,955			
User Charges - Town of Vincent	665,714	665,714	554,762	560,661			
User Charges - Town of Victoria Park	685,784	685,784	571,487	554,627			
Total Member User Charges	13,801,136	13,801,136	11,500,948	11,777,257	276,309	2.40%	
User Charges - City of South Perth	458,160	458,160	381,800	323,878	(57,922)	-15.17%	1
User Charges - Casual Tipping Fees	3,054,400	4,554,400	3,795,330	4,369,444	574,114	15.13%	
Total User Charges	17,313,696	18,813,696	15,678,078	16,470,579	792,501	5.05%	
Service Charges							
Sale of Recyclable Materials	260,000	360,000	300,000	352,573	52,573	17.52%	
Sale of Limestone	53,741	53,741	44,784	0	(44,784)	-100.00%	2
Gas Power Generation Sales	350,000	450,000	358,331	403,992	45,661	12.74%	
Grants & Subsidies	5,245	155,245	63,811	136,298	72,487	113.60%	
Contributions, Reimbursements & Donations	2,471	2,471	2,059	24,492	22,433	1089.51%	
Interest Earnings	263,000	413,000	344,160	403,392	59,232	17.21%	
Other Revenue	1,000	1,000	833	8,112	7,279	873.83%	
	18,249,153	20,249,153	16,792,056	17,799,438	1,007,382	6.00%	
Expenses from Ordinary Activities							
Employee Costs	3,464,922	3,464,922	2,901,514	2,625,430	276,084	9.52%	
Materials and Contracts							
Consultants and Contract Labour	482,425	532,425	435,353	381,858	53,495	12.29%	
Communications and Public Consultation	532,000	636,000	512,661	321,010	191,651	37.38%	
Landfill Expenses	842,500	822,500	686,241	611,294	74,947	10.92%	
Office Expenses	381,500	381,500	319,054	247,322	71,732	22.48%	
Building Maintenance	313,940	238,940	211,617	222,841	(11,224)	-5.30%	
Plant and Equipment Operating and Hire	785,500	1,035,500	862,910	863,696	(786)	-0.09%	
Utilities	56,600	91,600	88,000	72,986	15,014	17.06%	
Depreciation	897,512	897,512	747,927	726,281	21,646	2.89%	
Borrowing Cost Expenses	1,317,451	1,387,451	1,170,044	1,114,654	55,390	4.73%	
Insurance	129,000	129,000	112,793	112,301	492	0.44%	
DEP Landfill Levy	1,937,294	2,137,294	1,781,070	1,744,634	36,436	2.05%	
Land Lease/Rental	548,729	548,729	457,274	449,283	7,991	1.75%	
Other Expenditure							
Member Costs	88,150	88,150	80,125	71,716	8,409	10.49%	
Administration	245,000	245,000	199,167	199,106	61	0.03%	
Amortisation (LandFill)	3,999,379	3,999,379	3,332,816	3,332,816	0	0.00%	
	16,021,902	16,835,902	13,898,566	13,097,228	801,338	5.77%	
Profit on Sale of Assets	30,099	30,099	20,600	20,000	(600)	-2.91%	
Loss on Sale of Assets	7,097	7,097	5,910	1,251	4,659	78.83%	
	23,002	23,002	14,690	18,749	(5,259)	-35.80%	
Changes in Net Assets Resulting from Operations	2,250,253	3,636,253	2,908,180	4,720,959	1,812,779	62.33%	

*

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of Variance where actual is 10% and \$5,000 from YTD Budget
1	User Charges - city of South Perth	The drop in revenue is due to lower tonnages delivered by City of South Perth. This drop in revenue is more than compensated by the increase in tonnages by Casuals.
2	Sale of Limestone	There will be no income from the sale of limestone due to the surplus of limestone available on the market as a result of the construction of Michelle Freeway. MRC is struggling to giveaway free limestone at this point of time.

Mindarie Regional Council

INCOME STATEMENT BY DEPARTMENT

For the month ending 30 April 2008

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities						
Operating Revenues						
Community Ammenties	18,249,153	20,249,153	16,792,056	17,799,438	1,007,382	6.00%
Total Operating Revenues	18,249,153	20,249,153	16,792,056	17,799,438	1,007,382	6.00%
Profit on Disposal of Assets						
Community Ammenties	30,099	30,099	20,600	20,000	(600)	
Total Profit (Loss) on Disposal of Assets	30,099	30,099	20,600	20,000	(600)	
Expenses from Ordinary Activities						
Operating Expenses						
Governance	1,000,488	1,084,488	893,655	507,431	386,224	43.22%
Community Ammenties	13,143,463	13,453,463	11,242,784	10,987,250	255,534	2.27%
Other Property and Seviles	560,500	710,500	592,083	487,893	104,190	17.60%
Total Operating Expenses	14,704,451	15,248,451	12,728,522	11,982,574	745,948	5.86%
Loss on Disposal of Assets						
Community Ammenties	7,097	7,097	5,910	1,251	4,659	78.83%
Total Profit (Loss) on Disposal of Assets	7,097	7,097	5,910	1,251	4,659	78.83%
Borrowing Costs Expense						
Community Ammenties	1,317,451	1,387,451	1,170,044	1,114,654	55,390	4.73%
Total Borrowing Costs Expense	1,317,451	1,387,451	1,170,044	1,114,654	55,390	4.73%
NET RESULT	2,250,253	3,636,253	2,908,180	4,720,959	1,812,779	62.33%

Mindarie Regional Council
Balance Sheet
For the month ending 30 April 2008

Description	ACTUAL 2007/2008	Movement	ACTUAL 2006/2007	Note
CURRENT ASSETS				
Cash	1,670,103	(60,455)	1,730,558	
Investments	9,379,929	2,324,179	7,055,750	
Debtors	2,666,861	(421,238)	3,088,099	
Stock	12,025	1,153	10,872	
Prepayments	201,670	(60,203)	261,873	
Accrued Income	0	(5,538)	5,538	
Other Current Assets	99,092	(158,087)	257,179	
TOTAL CURRENT ASSETS	14,029,680	1,619,811	12,409,869	
NON-CURRENT ASSETS				
Land	2,658,127	0	2,658,127	
Buildings & Improvements	1,039,536	(172,444)	1,211,980	
Furniture & Equipment	179,571	52,030	127,541	
Plant & Equipment	1,567,780	(260,520)	1,828,300	
Infrastructure - Other	429,398	(71,471)	500,869	
Infrastructure - Excavation	15,739,463	(3,255,677)	18,995,140	
Infrastructure - Rehabilitation	2,378,719	0	2,378,719	
Work In Progress - Excavation	2,644,486	2,644,486	0	
Work In Progress - RRF	5,426,530	1,172,263	4,254,267	
TOTAL NON-CURRENT ASSETS	32,063,610	108,665	31,954,945	
TOTAL ASSETS	46,093,290	1,728,476	44,364,814	
CURRENT LIABILITIES				
Creditors	925,825	827,401	98,424	
Provisions	285,027	15,801	269,226	
Loans Leases Overdrafts	687,217	(2,686,406)	3,373,623	
Accruals	586,048	(435,502)	1,021,550	
Other Current Liabilities	35,000	0	35,000	
TOTAL CURRENT LIABILITIES	2,519,117	(2,278,706)	4,797,823	
NON CURRENT LIABILITIES				
Loans Leases Overdrafts	20,225,754	(630,403)	20,856,157	
Other Non Current Liabilities	3,437,720	(83,375)	3,521,095	
TOTAL NON CURRENT LIABILITIES	23,663,474	(713,778)	24,377,251	
TOTAL LIABILITIES	26,182,591	(2,992,484)	29,175,074	
NET ASSETS	19,910,699	4,720,959	15,189,740	
EQUITY				
Retained Surplus	17,956,367	4,720,959	13,235,408	
Reserves	138,029	0	138,029	
Council Contribution	1,816,303	0	1,816,303	
TOTAL EQUITY	19,910,699	4,720,959	15,189,740	

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ending 30 April 2008

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget
PLANT AND VEHICLES				
Plant and Vehicles				
Kubota RTV900	20,000	20,000	18,182	90.91%
Skid Steer Loader	79,500	79,500	87,123	109.59%
Toyota Camry Replacement	45,000	45,000	46,737	103.86%
Ford Fairmont Replacement	45,000	45,000	0	
2x Loaders	954,000	954,000	0	
	1,143,500	1,143,500	152,042	13.30%
Machinery and Equipment				
Generator Upgrade	100,000	100,000	4,045	4.05%
Line Marking Machine	8,000	8,000	5,432	67.90%
Crane Attachment	60,000	0	0	
Weed Spraying Equipment	55,000	55,000	1,317	2.39%
Increase Water Tank Capacity	7,000	7,000	0	
Air Compressor	1,000	0	0	
Replace Hook Lift Bin	10,000	10,000	0	
Bandsaw	0	5,000	3,200	64.00%
	241,000	185,000	13,994	7.56%
TOTAL PLANT AND VEHICLES	1,384,500	1,328,500	166,036	12.50%
FURNITURE AND FITTINGS				
Computer and Office Equipment				
Office Computing Equipment	125,000	125,000	87,198	69.76%
Office Furniture and Equipment	58,000	58,000	1,467	2.53%
Security Equipment	12,000	12,000	12,280	102.33%
	195,000	195,000	100,945	51.77%
BUILDING				
Building				
Extension of Administration Block	725,000	725,000	263	0.04%
Recycling and Facilities Upgrade	767,000	767,000	9,957	1.30%
Washdown Area Upgrade	50,000	50,000	8,039	16.08%
	1,542,000	1,542,000	18,259	1.18%
INFRASTRUCTURE				
Operations				
Litter Control Fence	75,000	75,000	5,343	
	75,000	75,000	5,343	7.12%
Resource Recovery Facility				
Legal Fees	250,000	704,000	661,007	
Financial and Probity Fees	10,000	82,500	36,508	
Insurance Review	15,000	10,200	18,441	
Superintendent and Management Fees	250,000	318,600	245,442	
Community Consultation	20,000	50,100	39,405	
Project Manager	50,000	57,600	52,660	
Site Infrastructures	670,000	1,224,900	118,800	
Other	0	4,100	0	
	1,265,000	2,452,000	1,172,263	47.81%
LANDFILL EXCAVATIONS				
Excavation Lining Stage 1 and 2				
Superintendent Fees	75,000	75,000	7,739	
MRC Project Manager	15,000	15,000	12,976	
Siteworks, Survey Etc	10,000	10,000	26,573	
	100,000	100,000	47,288	47.29%
Excavation Phase 2 Stage 1				
Lining	280,000	280,000	278,910	
MRC Project Manager			535	
Siteworks, Survey Etc	0	0	0	
	280,000	280,000	279,445	99.80%
Excavation Phase 3				
Design Consultant	20,000	20,000	0	
Earthworks	2,360,000	2,860,000	2,308,213	
MRC Project Manager	10,000	10,000	8,380	
Siteworks, Survey Etc	10,000	10,000	1,160	
	2,400,000	2,900,000	2,317,753	79.92%
TOTAL LANDFILL EXCAVATIONS	2,780,000	3,280,000	2,644,487	80.62%

INFORMATION ON BORROWINGS

(a) Loan Repayments

Actual						Principal Repayments	Principal Outstanding	Interest Repayments
	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2007	Principal Drawn Down to 30/04/2008	Actual to 30/04/2008	Actual to 30/04/2008	Actual to 30/04/2008
Community Amenities								
Tamala Park Landfill								
Loan 7 - Tamala Park Stage 2 Phase 1 Construction	3,500,000	May-08	6.15%	956,552	0	711,807	244,746	26,705
Loan 8 - Building Upgrade	650,000	May-14	6.45%	496,494	0	43,181	453,313	23,037
Loan 9 - Stage 2 Phase 2 Construction	2,000,000	Nov-08	5.78%	803,583	0	528,106	275,477	28,169
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Mar-12	5.98%	14,583,507	0	1,250,010	13,333,497	688,450
Regional Resource Recovery Facility								
Loan 11 - RRF Land Purchase	3,500,000	May-25	5.97%	3,329,423	0	1,153,503	2,175,920	133,340
Loan 10 - RRF Infrastructure	4,600,000	Mar-25	6.16%	4,060,397	429,597	59,976	4,430,019	214,952
TOTAL	29,250,000			24,229,957	429,597	3,746,584	20,912,971	1,114,654

Note: Loan 11 principal repayment includes \$1,060,000 from the sale proceeds of the land allocated for "Bush Forever".
Loan 10 additional loan drawdown of \$2,599,998.88 has a variable rate of 8.04% for the month of April 2008.

**ITEM 8.2.2 LIST OF PAYMENTS MADE FOR THE MONTHS ENDED
31 MARCH 2008 AND 30 APRIL 2008**

File No: FIN/5-02

Attachment(s): 1. List of payments made for the month ended 31 March 2008
2. List of payments made for the month ended 30 April 2008

Author: Kalwant Dhillon

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. It is also a requirement as part of the delegation given to the Chief Executive Officer, to make payments from the Municipal Fund, that a list of payments made since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 31 March 2008 and 30 April 2008 are at Attachment One and Two to this Item and are presented for endorsement. Payments have been made in accordance with delegations that allow payments between meetings and are subsequently required to be presented to the next Council meeting following such payments. Further, at the Ordinary Council Meeting held on 18 February 1999, the Council delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal Fund. This delegation has been renewed upon annual reviews. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and Mindarie Regional Council is able to claim this tax as an input credit when remittance of GST collected is made each month.

Months Ended	Account	Vouchers	Amount
31 March 2008	General Municipal	1189 – 1345 DP 00079 – DP 00090 EFT 119 – EFT 122	\$2,319,551.16
30 April 2008		1346 – 1492 DP 91 – DP 97 EFT 123 – EFT 129	\$1,822,374.39

RECOMMENDATION

That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 March 2008 and 30 April 2008.

ATTACHMENT ONE
TO ITEM 8.2.2
ORDINARY COUNCIL MEETING
3 JULY 2008
LIST OF PAYMENTS MADE FOR THE MONTH ENDED
31 MARCH 2008

Schedule of Payment for March 2008
Council Meeting - 03 July 2008

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
10/03/2008	1189	SYNNOTT MULHOLLAND MANAGEMENT	Professional Fees for Waste Education	\$7,122.50
10/03/2008	1190	AIR LIQUIDE WA PTY LTD	Oxygen cylinder, Acetylene cylinder	\$368.61
10/03/2008	1191	AIRWELL PUMPS PTY LTD	Bore flow test including all equipment	\$6,846.91
10/03/2008	1192	ALINTA GAS	Gas Usage	\$19.45
10/03/2008	1193	BOBJANE TMART	Supply of Tyres and Tubes	\$256.00
10/03/2008	1194	Bunnings Building Supplies	Various Expendable Tools	\$303.19
10/03/2008	1195	COVENTRYS	Tube patches	\$14.85
10/03/2008	1196	CRISP AIR	Inspection of air conditioner controllers	\$154.00
10/03/2008	1197	D & SM ASPHALT MAINTENANCE	Supply and lay asphalt	\$2,310.00
10/03/2008	1198	Excel Window Cleaning	Window cleaning of buildings	\$240.00
10/03/2008	1199	GCM Enviro Pty Ltd	Supply of Steering cylinder	\$4,112.85
10/03/2008	1200	H & L GLASS	Replace Motor vehicle front windscreen	\$250.00
10/03/2008	1201	Hays Specialist Recruitment (Australia) P/L	Temporary Staffing	\$1,723.43
10/03/2008	1202	JASNEAT	Cleaning of Buildings	\$1,372.80
10/03/2008	1203	JOONDALUP OFFICE NATIONAL	Stationery Supply	\$68.79
10/03/2008	1204	JUST SPECTACLES CLARKSON	Supply of Safety Glasses	\$465.00
10/03/2008	1205	MURDOCH UNIVERSITY	Staff Training	\$1,696.00
10/03/2008	1206	NATIONWIDE OIL	Collection Charge - Waste Oil	\$448.25
10/03/2008	1207	REPCO AUTO PARTS-Clarkson	Supply of Funnels	\$62.40
10/03/2008	1208	ROADMARKING INDUSTRY ASSOCIATION OF AUSTRALIA	RIAA Assoc. Membership 2007/2008	\$69.00
10/03/2008	1209	SKIPPER TRUCKS	Cab blower	\$550.00
10/03/2008	1210	TOXFREE	Removal of Paint waste	\$3,883.00
10/03/2008	1211	WestTrac Pty Ltd	Supply of Inner air filters	\$223.08
10/03/2008	1212	WORK CLOBBER	Supply of safety boots	\$128.70
10/03/2008	1213	YAKKA PTY LTD	Staff Uniforms/Protective Clothing	\$141.33
12/03/2008	1214	LO-GO APPOINTMENTS	Temporary Staffing	\$3,341.25
12/03/2008	1215	ABA FRIDGE & WASHER SERVICE	De-gas of Fridges	\$1,851.30
12/03/2008	1216	ARMAGUARD	Collection fees	\$616.24
12/03/2008	1217	AUSTRALIA POST - JOONDALUP	Postage & Freight	\$250.05
12/03/2008	1218	CALTEX AUSTRALIA PETROLEUM PTY	Fuel Expenses	\$629.03
12/03/2008	1219	Cleansweep	Road sweeping	\$389.40
12/03/2008	1220	Edith Cowan University	Sponsorship for Waste Mgt Scholarship	\$11,000.00
12/03/2008	1221	ENVIRO CONVENTIONS	Conference Registration	\$3,560.00
12/03/2008	1222	EVANS RHONDA	System Support	\$3,212.00
12/03/2008	1223	FUJI XEROX AUST PTY LTD	Photocopier Lease Expenses	\$356.40

Schedule of Payment for March 2008
Council Meeting - 03 July 2008

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
12/03/2008	1224	GREENWORLD INDOOR GARDENS	Plant Services	\$74.25
12/03/2008	1225	JUST SPECTACLES CLARKSON	Safety Sunglasses	\$468.00
12/03/2008	1226	NORTHERN DISTRICTS PEST MGMT	Rodent Baiting Program	\$154.00
12/03/2008	1227	OCCUPATIONAL AND INDUSTRIAL HYGIENE CONSULTANTS	Dust Monitoring	\$1,831.50
12/03/2008	1228	REPCO AUTO PARTS-Clarkson	Supply alarms for Hino	\$141.15
12/03/2008	1229	SCOPE BUSINESS IMAGING	Photocopier Maintenance Expenses	\$244.74
12/03/2008	1230	TELSTRA	Telephone Expenses	\$169.04
12/03/2008	1231	W W CONSULTING PTY LTD	Consultancy Fees	\$4,752.00
12/03/2008	1232	Waste & Recycle 2008 Conference	Waste & Recycle 2008 Conference	\$500.00
12/03/2008	1233	WESTERN DIAGNOSTIC PATHOLOGY	Drug Screen test	\$24.75
12/03/2008	1234	CPA AUSTRALIA	CPA Conferences	\$2,159.00
18/03/2008	1235	ADVANCED NETTING PTY LTD	Control Fencing Maintenance	\$440.00
18/03/2008	1236	AIR LIQUIDE WA PTY LTD	Oxy cylinders supplies	\$116.79
18/03/2008	1237	ALL EARTH GROUP PTY LTD	Mobilise & Demobilise Cat D9 Dozer	\$2,200.00
18/03/2008	1238	ALLMARK PROMOTIONS	Various supplies for Waste Education	\$2,618.00
18/03/2008	1239	Ausrecord	Record Management stationery	\$207.79
18/03/2008	1240	B & T EARTHMOVING	Hire of Truck	\$704.00
18/03/2008	1241	Borrell Rafferty Associates Pty Ltd	Professional Services	\$6,600.00
18/03/2008	1242	BOULEVARD FLORIST	Flowers for Mrs Lyn Willox	\$70.00
18/03/2008	1243	BRYANT MEDIA	Waste Management Education	\$32,021.00
18/03/2008	1244	Bunnings Building Supplies	Various Expendable Tools	\$348.23
18/03/2008	1245	Cardno BSD Meinhardt Joint Venture	Contract Labour	\$1,695.09
18/03/2008	1246	CONCEPT AUDIO VISUAL	Hitachi CP-X1 Projector	\$1,613.70
18/03/2008	1247	DOMAIN CATERING	Financial Management Workshop	\$858.50
18/03/2008	1248	DRIVE IN ELECTRICS	Renew cab blower assembly - airconditioner	\$1,821.35
18/03/2008	1249	ENVIRO CONVENTIONS	Conference Registration	\$11,440.00
18/03/2008	1250	FUJI XEROX AUSTR PTY LTD	Photocopier Maintenance Expenses	\$234.87
18/03/2008	1251	HITACHI CONSTRUCTION MACHINERY	Plant Maintenance	\$143.01
18/03/2008	1252	IW PROJECTS	RRF - Contract Labour	\$15,458.85
18/03/2008	1253	JOONDALUP OFFICE NATIONAL	Kyocera Toner Kit	\$693.29
18/03/2008	1254	KINROSS SUPA IGA	Staff Amenities	\$634.46
18/03/2008	1255	Kleenheat Gas	Gas cylinders	\$244.04
18/03/2008	1256	LINC STRATEGIC	Corporate Communications Strategy	\$5,219.50
18/03/2008	1257	Midalia Steel	Various steel supply	\$935.19
18/03/2008	1258	Neverfall Springwater Ltd	Spring water supply	\$120.80

Schedule of Payment for March 2008
Council Meeting - 03 July 2008

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
18/03/2008	1259	NORTHSIDE NISSAN	Repair hand brake for utility vehicle	\$86.12
18/03/2008	1260	PIRTEK (MALAGA) PTY LTD	Renew hydraulic hose	\$194.24
18/03/2008	1261	PURE AIR FILTERS	Supply of wash air filters to various machines	\$268.40
18/03/2008	1262	SAI GLOBAL LTD	Publications	\$477.95
18/03/2008	1263	STEVE'S MOBILE TYRE SERVICE	Repair of Tyre puncture	\$155.00
18/03/2008	1264	TOP CLASS SPORTS	Various supplies for Waste Education	\$1,864.05
18/03/2008	1265	TRANEN PTY LTD	Monitoring Expenses	\$663.41
18/03/2008	1266	WILSON SECURITY	Building Security	\$1,218.89
18/03/2008	1267	WOODHOUSE LEGAL	Legal Fees	\$6,305.75
18/03/2008	1268	YAKKA PTY LTD	Staff Uniforms/Protective Clothing	\$385.00
18/03/2008	1269	Blackwoods & Atkins	Staff Amenities	\$1,146.63
18/03/2008	1270	Hays Specialist Recruitment (Australia) P/L	Temporary Staffing	\$2,964.30
18/03/2008	1271	LO-GO APPOINTMENTS	Temporary Staffing	\$1,534.50
18/03/2008	1272	MULTIPROGRAMMING PTY LTD	Computer Systems Maintenance	\$4,400.00
18/03/2008	1273	RON MACK MACHINERY	Bandsaw	\$3,520.00
18/03/2008	1274	WesTrac Pty Ltd	Engine repairs	\$3,759.28
18/03/2008	1275	FREEHILLS	Professional Services	\$7,513.03
18/03/2008	1276	L.M. Electrical Service	CANCELLED CHEQUE	\$0.00
18/03/2008	1277	URS	RRF Contractors & Materials	\$3,837.03
18/03/2008	1278	WA LIMESTONE CO	Limestone cartage	\$70,581.70
18/03/2008	1279	Western Plant Hire (WA) Pty Ltd	Hire of excavator	\$108,277.58
18/03/2008	1280	Western Plant Hire (WA) Pty Ltd	Crusher Hire	\$104,498.86
18/03/2008	1281	YAKKA PTY LTD	Staff Uniforms/Protective Clothing	\$427.24
19/03/2008	1282	City of Joondalup	Reimbursement of Rates	\$10,921.00
19/03/2008	1283	City of Perth	Reimbursement of Rates	\$25,783.17
19/03/2008	1284	City of Wanneroo	Reimbursement of Rates	\$51,566.33
19/03/2008	1285	ENVIRO CONVENTIONS	Conference Registration	\$3,220.00
19/03/2008	1286	City of Stirling	Reimbursement of Rates	\$24,026.19
19/03/2008	1287	OPTUS COMMUNICATIONS	Telephone Expenses	\$895.20
19/03/2008	1288	TELSTRA	Telephone Expenses	\$626.36
19/03/2008	1289	Town of Cambridge	Reimbursement of Rates	\$5,460.50
19/03/2008	1290	BUSINESS NEWS	Subscriptions	\$350.00
19/03/2008	1291	YAKKA PTY LTD	Staff Uniforms/Protective Clothing	\$751.18
19/03/2008	1292	YAKKA PTY LTD	Staff Uniforms/Protective Clothing	\$1,141.10
19/03/2008	1293	YAKKA PTY LTD	Staff Uniforms/Protective Clothing	\$1,471.67

Schedule of Payment for March 2008
Council Meeting - 03 July 2008

Cheque	Posting Date	Document No.	Vendor Name	Description	Cheque Amount
	19/03/2008	1294	YAKKA PTY LTD	Staff Uniforms/Protective Clothing	\$1,046.48
	19/03/2008	1295	L.M. Electrical Service	Waste Treatment Facility temporary power supply	\$19,745.00
	19/03/2008	1296	Mindarie Regional Council	Petty Cash Reimbursement	\$724.15
	20/03/2008	1297	RELIANCE PETROLEUM	Supply of Distillate Stocks	\$38,882.46
	20/03/2008	1298	LANDFILL GAS & POWER PTY LTD	Electricity usage	\$1,583.13
	26/03/2008	1299	WALGS PLAN PTY LTD	Superannuation contributions	\$37,282.10
	26/03/2008	1300	AMP LIFE LIMITED	Superannuation contributions	\$1,679.40
	26/03/2008	1301	CBUS	Superannuation contributions	\$390.95
	26/03/2008	1302	HESTA SUPER FUND	Superannuation contributions	\$506.25
	26/03/2008	1303	Asteron Portfolio Services	Superannuation contributions	\$397.40
	26/03/2008	1304	DOMAIN CATERING	Catering for Strategic Planning Workshop	\$480.01
	26/03/2008	1305	CABCHARGE AUSTRALIA LTD	Travelling Expenses	\$691.79
	26/03/2008	1306	JOONDALUP OFFICE NATIONAL	Stationery Supply	\$922.55
	26/03/2008	1307	Western Plant Hire (WA) Pty Ltd	Hire of limestone crusher	\$80,000.18
	26/03/2008	1308	Western Plant Hire (WA) Pty Ltd	Hire of limestone crusher	\$73,909.62
	26/03/2008	1309	ABA FRIDGE & WASHER SERVICE	CANCELLED CHEQUE	\$0.00
	26/03/2008	1310	AIRWELL PUMPS PTY LTD	CANCELLED CHEQUE	\$0.00
	26/03/2008	1311	B & T EARTHMOVING	CANCELLED CHEQUE	\$0.00
	26/03/2008	1312	Blackwoods & Atkins	CANCELLED CHEQUE	\$0.00
	26/03/2008	1313	BOBJANE TMART	Supply of tyres and tubes	\$613.00
	26/03/2008	1314	BRIDGESTONE EARTHMOVER TYRES P	Tyre puncture repair	\$691.35
	26/03/2008	1315	Bunnings Building Supplies	Ground Maintenance Shed	\$528.80
	26/03/2008	1316	CARDNO BSD PTY LTD	MRC Land investigations	\$396.00
	26/03/2008	1317	CASTLE SECURITY & ELECTRICAL P	Security line maintenance	\$132.00
	26/03/2008	1318	CLEAN SWEEP	Road sweep 27/2/08	\$389.40
	26/03/2008	1319	COMMAND A COM	Telephone line maintenance	\$192.50
	26/03/2008	1320	CUMMINS ENGINE COMPANY PTY LTD	Dipstick and oil filler cap	\$872.66
	26/03/2008	1321	DRIVE IN ELECTRICS	Maintenance of Hino	\$706.35
	26/03/2008	1322	ENGINEERS AUSTRALIA	CANCELLED CHEQUE	\$0.00
	26/03/2008	1323	Excel Window Cleaning	Window cleaning	\$270.00
	26/03/2008	1324	FirePro Extreme	Supply of Fire Retardant	\$4,730.00
	26/03/2008	1325	GCM Enviro Pty Ltd	Supply of door latch for TANA400	\$137.34
	26/03/2008	1326	GEOFABRICS AUST PTY LTD	6 x rolls of SS30 Geogrid	\$5,922.40
	26/03/2008	1327	City of Stirling	SWTF meeting expenses	\$60.00
	26/03/2008	1328	HEALTH ON THE MOVE	Influenza Vaccinations	\$519.75

Schedule of Payment for March 2008
Council Meeting - 03 July 2008

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
26/03/2008	1329	JOONDALUP RESORT	CEAG meeting expenses	\$1,228.50
26/03/2008	1330	JUST SPECTACLES CLARKSON	Supply of Safety Sunglasses	\$339.00
26/03/2008	1331	L & T VENABLES	Supply of Bolts	\$2.24
26/03/2008	1332	MERCURY	Courier Expenses	\$605.48
26/03/2008	1333	Midalia Steel	Steel for glass door separation frame at Recycling	\$615.07
26/03/2008	1334	NATIONWIDE OIL	Collection - Waste Oil	\$497.75
26/03/2008	1335	Neverfall Springwater Ltd	Spring water supply	\$242.40
26/03/2008	1336	PIHA PTY LTD	Leachate inspection pipe	\$1,760.00
26/03/2008	1337	PIRTEK (MALAGA) PTY LTD	Supply of hydraulic hose for Caterpillar	\$843.76
26/03/2008	1338	PRINTING FACTORY	Pre start books for forklift	\$262.09
26/03/2008	1339	REPCO AUTO PARTS-Clarkson	Metric bolts and nuts	\$133.40
26/03/2008	1340	SBS Sims Group	Removal of Electronic Waste	\$4,174.61
26/03/2008	1341	ABA FRIDGE & WASHER SERVICE	Repair electrical connection	\$275.00
26/03/2008	1342	AIRWELL PUMPS PTY LTD	RRF Bore 1 pump installation	\$39,186.40
26/03/2008	1343	B & T EARTHMOVING	Water Cart Hire	\$3,960.00
26/03/2008	1344	Blackwoods & Atkins	Supply of hard hats	\$73.83
26/03/2008	1345	WANNEROO PLUMBING SERVICE	CANCELLED CHEQUE	\$0.00
Total Cheque Payments				\$933,886.91
3/03/2008	DP-00079	National Australia Bank	National On-line Fee	\$46.15
7/03/2008	DP-00080	Australian Taxation Office	January 2008 BAS Payment	\$109,107.00
25/03/2008	DP-00081	Australian Taxation Office	February 2008 BAS Payment	\$183,773.00
17/03/2008	DP-00082	National Australia Bank	Loan12 Repayment	\$612,536.83
17/03/2008	DP-00083	National Australia Bank	Bank Charges	\$150.00
20/03/2008	DP-00084	National Australia Bank	Credit Card Payment	\$1,569.79
25/03/2008	DP-00085	National Australia Bank	Facility Fee Jan-Mar08	\$13,333.32
26/03/2008	DP-00086	National Australia Bank	Overdraft/Line Service Fee	\$4,000.00
27/03/2008	DP-00087	Commonwealth Bank	Loan9 Repayment	\$283,590.88
31/03/2008	DP-00088	National Australia Bank	Account Keep Fee Mar08	\$202.40
31/03/2008	DP-00089	Commonwealth Bank	Loan10 Interest Payment	\$16,930.91
31/03/2008	DP-00090	HSE Control Pty Ltd	Contract Environmental Officer Fees	\$9,955.00
Total Direct Payments				\$1,235,195.28
14/03/2008	EFT-00119	Payroll Employee Wages	Payroll Employee Wages	\$75,629.42
14/03/2008	EFT-00120	HSE Control Pty Ltd	Contract Environmental Officer Fees	\$5,516.50

Schedule of Payment for March 2008
Council Meeting - 03 July 2008

Cheque Posting Date Document No.	Vendor Name	Description	Cheque Amount
28/03/2008 EFT-00121	HSE Control Pty Ltd	CANCELLED	\$0.00
28/03/2008 EFT-00122	Payroll Employee Wages	Payroll Employee Wages	\$69,323.05
	Total EFT Payments		\$150,468.97
	Grand Total		\$2,319,551.16

Summary Schedule of Payments

Cheque Payments	
Cheque No.1189 to 1345	\$933,886.91
Electronic Payments	
DP-00079 to DP-00090	\$1,235,195.28
EFT-00119 to EFT-00122	\$150,468.97
Grand Total	\$2,319,551.16

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 03 July 2008 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

CHIEF EXECUTIVE OFFICER

ATTACHMENT TWO
TO ITEM 8.2.2
ORDINARY COUNCIL MEETING
3 JULY 2008
LIST OF PAYMENTS MADE FOR THE MONTH ENDED
30 APRIL 2008

Schedule of Payment for April 2008
Council Meeting - 03 July 2008

Cheque	Posting Date	Document No.	Vendor Name	Description	Cheque Amount
	4/04/2008	1346	City of Joondalup	Lease Fee Lot 118 Marmion Avenue	\$8,383.36
	4/04/2008	1347	City of Perth	Lease Fee Lot 118 Marmion Avenue	\$4,191.68
	4/04/2008	1348	City of Stirling	Lease Fee Lot 118 Marmion Avenue	\$16,766.73
	4/04/2008	1349	Town of Cambridge	Lease Fee Lot 118 Marmion Avenue	\$4,191.68
	4/04/2008	1350	Town of Vincent	Lease Fee Lot 118 Marmion Avenue	\$4,191.68
	4/04/2008	1351	Town of Victoria Park	Lease Fee Lot 118 Marmion Avenue	\$4,191.68
	4/04/2008	1352	City of Wanneroo	Lease Fee Lot 118 Marmion Avenue	\$8,383.36
	4/04/2008	1353	B & T EARTHMOVING	Water Cart Hire	\$6,105.00
	8/04/2008	1354	Cancelled	Cancelled	\$0.00
	11/04/2008	1355	Mindarie Regional Council	Petty Cash Reimbursement	\$958.05
	10/04/2008	1356	B & T EARTHMOVING	Water Cart Hire	\$3,135.00
	10/04/2008	1357	SJM Fencing	Control Fencing Maintenance	\$3,300.00
	15/04/2008	1358	AUSTRALIA POST - JOONDALUP	Postage & Freight	\$378.00
	15/04/2008	1359	AUSTRALIAN PROTECTION SERVICES PTY LTD	Patrol Officer - RRF Public Info night	\$199.50
	15/04/2008	1360	BEAUMARCO PTY LTD	MRC Banner with new logo	\$247.50
	15/04/2008	1361	CASTLE SECURITY & ELECTRICAL PTY	Mobile Guard Response	\$225.00
	15/04/2008	1362	CHUBB FIRE SAFETY LTD	Fire extinguisher services	\$5,569.85
	15/04/2008	1363	COFFEE & TEA SUPPLIES OF WA	Staff Amenities	\$275.00
	15/04/2008	1364	DR DERRICK KUAN	Medical Examinations	\$100.10
	15/04/2008	1365	DRAKE SIGNS	Signs with new branding	\$16,885.00
	15/04/2008	1366	DREAM CATCHA PRODUCTIONS	Walk'n'Talk PA Systems	\$550.00
	15/04/2008	1367	DUSTEX	Dustex concentrate	\$6,417.73
	15/04/2008	1368	FREEHILLS	Professional Services	\$3,043.04
	15/04/2008	1369	GCM Enviro Pty Ltd	Repair and Maintenance for Caterpillar	\$3,828.50
	15/04/2008	1370	GEOFABRICS AUST PTY LTD	Fire damage liner material repair	\$2,391.40
	15/04/2008	1371	GOLDFINCH ROB CONSULTING	Ground Water Consulting	\$3,375.90
	15/04/2008	1372	GREENWORLD INDOOR GARDENS	Plant Services for April 2008	\$74.25
	15/04/2008	1373	HARVEY NORMAN	Fridge for Admin Kitchen	\$550.00
	15/04/2008	1374	Hays Specialist Recruitment (Australia) P/L	Temporary Staffing	\$4,411.97
	15/04/2008	1375	IFAP	Dogging certificate	\$2,050.00
	15/04/2008	1376	Immersive Operator Training	Staff Training	\$3,500.00
	15/04/2008	1377	IW PROJECTS	Contract Labour	\$9,755.35
	15/04/2008	1378	JASNEAT	Cleaning Services	\$1,001.00
	15/04/2008	1379	KINROSS SUPA IGA	Staff Amenities	\$353.46
	15/04/2008	1380	KITEC ELECTRICAL SERVICES	Electrical tagging in workshop	\$2,098.80
	15/04/2008	1381	LAKE ANNE CONSULTANCY	Consultancy	\$3,564.00
	15/04/2008	1382	LINC STRATEGIC	Corporate Communications Strategy - Study Guides	\$269.50
	15/04/2008	1383	MODERN MOTOR TRIMMERS & ISRI S	Dump Truck Maintenance	\$2,750.00
	15/04/2008	1384	MULTIPROGRAMMING PTY LTD	Computer Systems Maintenance	\$4,400.00
	15/04/2008	1385	PPG Industries Australia Pty Ltd	Access Road Maintenance	\$1,170.18
	15/04/2008	1386	QUINNS ROCK EARTHMOVING	Temporary Staffing	\$1,683.00
	15/04/2008	1387	RECRUITMENT SOLUTIONS	Temporary Staffing	\$299.20

Schedule of Payment for April 2008
Council Meeting - 03 July 2008

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
15/04/2008	1388	ROBERT JOSKE MANAGEMENT	MRC Brand Ambassador	\$38,500.00
15/04/2008	1389	SBS Slms Group	Collection of Electronic Waste	\$2,388.10
15/04/2008	1390	SCOPE BUSINESS IMAGING	Photocopying Expenses	\$283.80
15/04/2008	1391	Structerre Consulting Engineers	Professional Services	\$3,630.00
15/04/2008	1392	SURVEY GRAPHICS	Bi-annual landfill aerial photograph	\$8,465.60
15/04/2008	1393	SYNERGY	Electricity Usage	\$48.70
15/04/2008	1394	SYNNOTT MULHOLLAND MANAGEMENT	Professional Fees for RRF Project & CEAG Support	\$3,107.50
15/04/2008	1395	TELSTRA	White Pages Ads	\$169.12
15/04/2008	1396	TILT TRAY RENTAL	Transport of Skid Steer	\$247.50
15/04/2008	1397	URS	Professional Services	\$2,089.80
15/04/2008	1398	W W CONSULTING PTY LTD	Prep of 2007 Compliance Return & Financial Mgt Workshop	\$14,619.00
15/04/2008	1399	WA Local Government Association	LCC Subscription Fee	\$3,987.50
15/04/2008	1400	WANNEROO PLUMBING SERVICE	Repairs to toilets	\$144.54
15/04/2008	1401	WILSON SECURITY	Building Security Fees	\$122.57
15/04/2008	1402	WOODHOUSE LEGAL	Legal Fees	\$13,079.00
15/04/2008	1403	Western Plant Hire (WA) Pty Ltd	Hire of 972G Loader	\$112,469.50
15/04/2008	1404	Western Plant Hire (WA) Pty Ltd	Hire of Cat D11R Dozer DZ71	\$104,170.00
15/04/2008	1405	Town of Cambridge	Sponsorship for Garden Week	\$15,000.00
16/04/2008	1406	MacWorx	Staff Salary Sacrifice Purchases	\$2,099.00
16/04/2008	1407	Department of Environment & Conservation	Licence renewal fee for Tamala Park	\$15,982.27
18/04/2008	1408	Western Plant Hire (WA) Pty Ltd	Hire Excavator/Rock Breaker	\$18,339.75
18/04/2008	1409	CALTEX AUSTRALIA PETROLEUM PTY	Fuel Expenses	\$565.95
18/04/2008	1410	Ahal Consulting	Consultant for RRF Meeting	\$1,320.00
18/04/2008	1411	AIR LIQUIDE WA PTY LTD	Plant Hire Costs	\$116.79
18/04/2008	1412	AIR MET SCIENTIFIC PTY LTD	Monitoring Program	\$539.55
18/04/2008	1413	ARMAGUARD	Cash Collection	\$717.10
18/04/2008	1414	B & T EARTHMOVING	Water Cart Hire	\$2,887.50
18/04/2008	1415	BEST Consultants Pty Ltd	Generator upgrade	\$4,449.50
18/04/2008	1416	Blackwoods & Atkins	PVC Gloves Supply	\$2,054.28
18/04/2008	1417	Bunnings Building Supplies	Ground maintenance litter pick up	\$220.71
18/04/2008	1418	CASTLE SECURITY & ELECTRICAL PTY	Building Security response	\$75.00
18/04/2008	1419	City of Wanneroo	Collection of Additional Carts	\$1,639.40
18/04/2008	1420	COFFEE & TEA SUPPLIES OF WA	Staff Amenities	\$343.13
18/04/2008	1421	COMMAND A COM	Repair security line fault	\$385.00
18/04/2008	1422	COVENTRYS	Battery for Forklift	\$193.51
18/04/2008	1423	DZOLV PRODUCTS	Staff Amenities	\$120.52
18/04/2008	1424	ERIC LAWRENCE	Various supplies for Workshop	\$330.00
18/04/2008	1425	FUJI XEROX AUST PTY LTD	Photocopier Lease/Rental	\$356.40
18/04/2008	1426	H & L GLASS	Repair window glass	\$175.00
18/04/2008	1427	Hays Specialist Recruitment (Australia) P/L	Temporary Staffing	\$1,723.43
18/04/2008	1428	IFAP	Forklift training	\$220.00
18/04/2008	1429	L & T VENABLES	Welding supplies	\$416.46

Schedule of Payment for April 2008
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Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
18/04/2008	1430	LANDCARE SERVICES	Bushland Management - Maintenance and Monitoring	\$19,246.90
18/04/2008	1431	LGIS WORKCARE	Workers Compensation Premium Adjustment 06/07	\$11,858.00
18/04/2008	1432	MINI-TANKERS AUSTRALIA P/L	Disillate	\$897.48
18/04/2008	1433	MULTIPROGRAMMING PTY LTD	Weightbridge Project + Small ICT Projects	\$2,106.78
18/04/2008	1434	Neverfall Springwater Ltd	Water bottles	\$143.50
18/04/2008	1435	SKIPPER TRUCKS	Drivers seat	\$2,244.13
18/04/2008	1436	SYNNOTT MULHOLLAND MANAGEMENT	Corporate Communications Strategy	\$9,630.50
18/04/2008	1437	TOXFREE	Recycling Contractors	\$15,409.90
18/04/2008	1438	TRAVEL ASSOCIATES AUST P/L	Enviro 08 Conference	\$42,910.40
18/04/2008	1439	WA HINO SALES & SERVICE	Plant - Repair and Maintenance - Hino	\$2,694.40
18/04/2008	1440	WESTERN DIAGNOSTIC PATHOLOGY	Medical Examinations	\$30.03
18/04/2008	1441	WestTrac Pty Ltd	Replacement of Caterpillar	\$74,908.46
18/04/2008	1442	WILSON SECURITY	Building Security	\$1,218.89
18/04/2008	1443	WME Media PTY LTD	WME Subscription	\$165.00
18/04/2008	1444	WALGS PLAN PTY LTD	Superannuation	\$25,319.70
18/04/2008	1445	AMP LIFE LIMITED	Superannuation	\$1,119.60
18/04/2008	1446	CBUS	Superannuation	\$257.76
18/04/2008	1447	HESTA SUPER FUND	Superannuation	\$337.50
18/04/2008	1448	Asteron Portfolio Services	Superannuation	\$262.49
22/04/2008	1449	City of Joondalup	Lease Fee	\$8,383.36
22/04/2008	1450	City of Perth	Lease Fee	\$4,191.68
22/04/2008	1451	City of Stirling	Lease Fee	\$16,766.73
22/04/2008	1452	Town of Cambridge	Lease Fee	\$4,191.68
22/04/2008	1453	Town of Vincent	Lease Fee	\$4,191.68
22/04/2008	1454	Town of Victoria Park	Lease Fee	\$4,191.68
22/04/2008	1455	City of Wanneroo	Lease Fee	\$8,383.36
24/04/2008	1456	ALL EARTH GROUP PTY LTD	Phase 3 crushing	\$88,941.06
24/04/2008	1457	B & T EARTHMOVING	Water Cart Hire	\$1,980.00
24/04/2008	1458	Blackwoods & Atkins	Various supplies for Workshop	\$293.66
24/04/2008	1459	BOULEVARD FLORIST	Flowers	\$50.00
24/04/2008	1460	BRIDGESTONE EARTHMOVER TYRES PTY LTD	Plant - Tyres & Tubes / Caterpillar	\$1,001.00
24/04/2008	1461	BRYANT MEDIA	Corporate Communications Strategy	\$19,366.60
24/04/2008	1462	Bunnings Building Supplies	Various supplies for Workshop	\$30.78
24/04/2008	1463	CASTLE SECURITY & ELECTRICAL PTY	Building Security	\$71.50
24/04/2008	1464	CLEAN SWEEP	Road Sweep	\$1,752.30
24/04/2008	1465	COFFEE & TEA SUPPLIES OF WA	Staff Amenities	\$275.00
24/04/2008	1466	COVENTRYS	Plant - Repair and Maintenance	\$368.48
24/04/2008	1467	CRISPAIR REFRIGERATION & AIR CONDITIONING	Building Maintenance Air-conditioning	\$909.70
24/04/2008	1468	DOMAIN CATERING	Catering - Strategic wksp	\$570.00
24/04/2008	1469	DRIVE IN ELECTRICS	Plant - Repair and Maintenance - Caterpillars	\$2,627.95
24/04/2008	1470	FUJI XEROX AUST PTY LTD	Photocopying Expenses	\$273.89
24/04/2008	1471	GCM Enviro Pty Ltd	Plant - Repair and Maintenance -Tana	\$3,685.99

Schedule of Payment for April 2008
Council Meeting - 03 July 2008

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
24/04/2008	1472	Hays Specialist Recruitment (Australia) P/L	Temporary Staffing	\$1,723.43
24/04/2008	1473	HBF Health Funds Inc	Wellness Programs	\$375.35
24/04/2008	1474	JOONDALUP OFFICE NATIONAL	Photocopy Paper	\$709.35
24/04/2008	1475	JUST SPECTACLES CLARKSON	Spectacles for Staff Member	\$465.00
24/04/2008	1476	LANDFILL GAS & POWER PTY LTD	Electricity	\$1,706.71
24/04/2008	1477	MERCURY	Courier expenses	\$925.75
24/04/2008	1478	Ocean Keys Family Practice	Wellness Programs	\$177.10
24/04/2008	1479	OPTUS COMMUNICATIONS	Mobile Telephone Expenses	\$925.56
24/04/2008	1480	POSTER FACTORY WA	OHS Annual Poster service agreement renewal	\$1,210.00
24/04/2008	1481	RECRUITMENT SOLUTIONS	Temporary Staffing	\$1,408.00
24/04/2008	1482	RELIANCE PETROLEUM	Distillate	\$8,581.98
24/04/2008	1483	Retravisition - Joondalup	Miscellaneous Supplies	\$80.00
24/04/2008	1484	Dept of Planning & Infrastructure Fremantle Office	Electronic search for vehicle ownership	\$51.30
24/04/2008	1485	STEVE'S MOBILE TYRE SERVICE	Plant - Tyres & Tubes	\$165.00
24/04/2008	1486	SYNNOTT MULHOLLAND MANAGEMENT	Professional Fees for Waste Education	\$10,202.50
24/04/2008	1487	TELSTRA	Telephone Expenses	\$662.02
24/04/2008	1488	TRAVEL ASSOCIATES AUST P/L	Staff Conferences	\$1,015.55
24/04/2008	1489	WA Local Government Association	Various Advertisements	\$2,446.38
24/04/2008	1490	WANNEROO PLUMBING SERVICE	Building Maintenance - Plumbing	\$367.07
24/04/2008	1491	WORK CLOBBER	Staff Uniforms/Protective Clothing	\$132.30
24/04/2008	1492	YAKKA PTY LTD	Staff Uniforms/Protective Clothing	\$597.48
		Total Cheque Payments		\$940,195.26
1/04/2008	DP-00091	linet	Business VOIP	\$9.95
1/04/2008	DP-00092	National Australia Bank	National Online Fee	\$50.11
1/05/2008	DP-00093	linet	Cancelled	\$0.00
21/04/2008	DP-00094	Australian Taxation Office	BAS Payment	\$126,183.00
21/04/2008	DP-00095	National Australia Bank	Credit Card payments	\$2,191.98
28/04/2008	DP-00096	Commonwealth Bank	Loan 10 Repayment	\$43,832.53
30/04/2008	DP-00097	National Australia Bank	Account Fees	\$181.10
		Total Direct Payments		\$172,448.67

Schedule of Payment for April 2008
Council Meeting - 03 July 2008

Cheque Posting Date Document No.	Vendor Name	Description	Cheque Amount
1/04/2008 EFT-00123	Payroll Employee Wages	Payroll Employee Wages	\$1,102.36
1/04/2008 EFT-00124	Payroll Employee Wages	Payroll Employee Wages	\$755.52
8/04/2008 EFT-00125	Waste Management Branch	Landfill Levy	\$557,531.26
11/04/2008 EFT-00126	Payroll Employee Wages	Payroll Employee Wages	\$67,121.93
11/04/2008 EFT-00127	HSE Control Pty Ltd	Environmental Officer Fees & Waste Auditing	\$5,307.50
23/04/2008 EFT-00128	HSE Control Pty Ltd	Environmental Officer Fees	\$5,049.00
24/04/2008 EFT-00129	Payroll Employee Wages	Payroll Employee Wages	\$72,862.89
	Total EFT Payments		\$709,730.46
	Grand Total		\$1,822,374.39

Summary Schedule of Payments

Cheque Payments	
Cheque No. 1355 to 1441	\$940,195.26
Electronic Payments	
DP-00091 to DP-00097	\$172,448.67
EFT-00123 to EFT-00129	\$709,730.46
Grand Total	\$1,822,374.39

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 03 July 2008 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

CHIEF EXECUTIVE OFFICER

ITEM 8.2.3 ENVIRO 08 CONFERENCE

File No: COR/33

Attachment(s): 1. Enviro 08 – Mindarie Regional Council Action Plan

Author: Kevin Poynton

SUMMARY

The purpose of this item is to describe opportunities for Mindarie Regional Council that were identified by delegates to Enviro 08 Conference.

BACKGROUND

Enviro 08 – Australasia's Environmental and Sustainability Conference and Exhibition – was held in Melbourne 5 – 7 May 2008. Delegates from Mindarie Regional Council attended. The conference theme was "Promoting Innovation and Sustainable Practices".

DETAIL

Mindarie Regional Council delegates have identified a number of opportunities from Enviro 08.

These opportunities, for further investigation, are described in tabular format at Attachment One to this item. Progress reports on these investigations will be provided to Council within the context of the regular Business Reports.

COMMENT

The Enviro series of conferences continues to provide an excellent source of opportunities for further investigation by Mindarie Regional Council.

RECOMMENDATION

That Council receive this report, for information, on ideas from Enviro 2008 proposed for further investigation

ATTACHMENT ONE
TO ITEM 8.2.3
ORDINARY COUNCIL MEETING
3 JULY 2008
ENVIRO 08 – MINDARIE REGIONAL COUNCIL ACTION PLAN

ENVIRO 08 – MINDARIE REGIONAL COUNCIL ACTION PLAN

NO.	SUBJECT	SPEAKER	ACTION	WHO (By)
1.	Emissions Trading	Speaker – Gavin Jennings Vic Govt Min For Env.	Investigate relevance of National Emissions Trading Scheme proposal for MRC.	Projects (Oct 08)
2.	Waste Planning	Speaker – Peter Newman Curtin University	Investigate North Metro Structure Plan with regards Waste Management Plan to support TOD/BOD proposals.	CEO (Oct 08)
3.	Use of Biomass Technology	Speaker – Joe Herbertson Carbon Pty Ltd	Investigate use of biomass char technology for RRF residue.	Projects (Dec 08)
4.	Waste Infrastructure Planning	Speaker – Rob Millard Metro Waste Management Group (Victoria)	Investigate utilisation of Metro Waste Management Group (Victoria) – methodology in MRC planning activities.	CEO (Oct 08)
5.	Waste Infrastructure Planning	Speaker – Ian Clarke, SKM	Investigate utilisation of Gippsland Waste Management Group methodology.	CEO (Oct 08)
6.	Management of Fluoro Tubes	N/A	Investigate Tube Terminator (provider – CMA)	Operations (Oct 08)
7.	Management of Glass	N/A	Investigate Glass Grinder	Operations (Oct 08)
8.	Nano Diesel Technology	N/A	Investigate capability	Projects (Feb 09)

9.	Measurement of landfill emissions	Steve Dever GHD	Investigate option for measurement of 'fugitive emissions' from landfill	Projects (Feb 09)
10.	Utilisation of steam for landfill airspace reclamation	N/A	Investigate capability for potential resource project	Projects (Apr 09)
11.	Climate Change issues	Various	Develop MRC plan for management of climate change issues	All (Oct 08)
12.	Alternative Daily Cover	David Schubert	Investigate options	Operations (Oct 08)

**WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION
North Metropolitan Zone**

MINUTES

Meeting Date: 24 July 2008

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MINUTES OF MEETING OF THE NORTH METROPOLITAN ZONE OF THE WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION HELD AT THE CITY OF STIRLING, 25 CEDRIC STREET, STIRLING (PARMELIA ROOM) ON THURSDAY 24 JULY 2008

1. ATTENDANCE

City of Joondalup

Committee Members:

Mayor Troy Pickard (Chairperson)
Cr Trona Young *from 1805 hrs*
Cr Russ Fishwick
Cr Tom McLean

Officers:

Mr Garry Hunt, Chief Executive Officer
Mr Ian Cowie, Director Governance & Strategy

City of Wanneroo

Committee Members:

Cr Frank Cvitan (Deputy Chairperson)
Cr Tracey Roberts
Cr Laura Gray
Cr Paul Miles *- Deputising for Cr Maureen Grierson*

Officers:

Ms Karen Caple, Director Governance & Strategy
Ms Fiona Bentley, Acting Director Planning and Development

City of Stirling

Committee Members:

Cr David Boothman
Cr Bill Stewart
Cr Terry Tyzack
Cr Elizabeth Re *from 1832 hrs*

Officers:

Mr Stuart Jardine, Chief Executive Officer
Mr Aaron Bowman, Manager Council Support/Compliance

WA Local Government Association

Ms Ricky Burges, CEO
Mr James McGovern, Manager Local Government Advisory Services

Secretariat

Mrs Janet Foster, Administrative Services Coordinator (City of Joondalup)

APOLOGIES:

City of Wanneroo Cr Maureen Grierson

DECLARATION OF OPENING

The Chairperson declared the meeting open at 1804 hrs.

2. ANNOUNCEMENTS

Nil.

Cr Young entered the Room at 1805 hrs.

3. CONFIRMATION OF MINUTES

MOVED Cr Boothman SECONDED Cr Cvitan that the Minutes of the meeting of the North Metropolitan Zone held on Thursday 22 May 2008 be confirmed as a true and accurate record of the proceedings.

The Motion was Put and

CARRIED UNANIMOUSLY

4. BUSINESS ARISING FROM MINUTES

Meeting held on 22 May 2008 - 8.1 - Status Report on Matters Referred to WALGA State Council for Action.

In discussion on "29 November 2007 - Zone Agenda Item 7.4 – Reimbursement of Local Government Costs incurred in the Administration and Operations of Citizenship Ceremonies", a query was raised as to why no response has been received to the correspondence sent to ALGA in January 2008. This question was taken on notice by Mr McGovern.

A revised response has now been provided – refer Page 9 in the agenda.

No comments made.

5. DEPUTATIONS/PRESENTATIONS

Ms Ricky Burges, CEO of WALGA provided an overview of the President's Report.

Cr Fishwick spoke in relation to libraries and raised concern at the dissolution of the Joint Advisory Committee.

6. MATTERS REFERRED TO WALGA

6.1 Status Report on Matters referred to WALGA State Council for Action.

As a means of increasing communication and providing feedback to the North Metropolitan Zone, a schedule has been prepared on matters referred to WALGA State Council for action.

20 March 2008 – Zone Agenda Item 7.2 – Energy Efficient Street Lighting

Discussion ensued. Information was sought on the length of the street lighting trial being undertaken by Western Power, and whether the City of Armadale currently has all-night lighting. Ms Burges undertook to investigate and raise the matter with Mr Mark Batty, Executive Manager – Environment and Waste of WALGA.

29 November 2007 – Zone Agenda Item 7.4 – Reimbursement of Local Government Costs Incurred in the Administration and Operation of Citizenship Ceremonies.

Discussion ensued.

MOVED Cr Stewart SECONDED Cr Gray that the Status Report be RECEIVED.

The Motion was Put and

CARRIED

7. REPORTS FROM MEMBER COUNCILS

7.1 EXTENSION OF NORTHERN SUBURBS RAILWAY TO BRIGHTON AND BUTLER

Report submitted by City of Wanneroo

IN BRIEF

To consider the need for the early extension of the Northern Suburbs Railway and construction of the Brighton Boulevard (Jindalee) and Butler train stations.

BACKGROUND

At its Council meeting of 31 January 2006, the City of Wanneroo resolved to make a submission to the Department of Treasury and Finance on the State Infrastructure Strategy seeking, amongst other things, the early extension of the Northern Railway.

As a result of Council pre-funding the Hester Avenue road bridge in 2003, the Minister for Planning and Infrastructure in July 2003 agreed to the establishment of a committee to oversee planning and economic development issues in the North West Corridor. The North West Corridor Coordinating Committee was eventually established in October 2006 for a limited period of 12 months, with a prime responsibility for overseeing the preparation and implementation of economic development and transport strategies for the region, as well as a review of the North West Corridor Structure Plan. The Committee has sponsored two recent workshops on Economic Development and Transport Infrastructure needs to help

the City of Wanneroo and the Department for Planning and Infrastructure (DPI) to assess the impacts of District Structure Plans for Alkimos/Two Rocks and Yanchep/Two Rocks.

Current congestion of the Northern Rail Line suggests that additional rolling stock is required to meet passenger demand. In addition, the creation of jobs in the North West Corridor is required to encourage passenger flow in the opposite direction to the Perth CBD.

COMMENT

The coastal corridor north of Mindarie is one of the fastest, if not the fastest, growing areas in Australia. In 2008 the coastal area has a population of 47,000, which is predicted to reach 60,000 by 2011 and 120,000 by 2021. Having a good quality railway and integrated bus system is essential to reduce car dependence through the provision of viable alternatives for access to work, shopping, education and recreation centres.

To be truly effective, the railway needs to integrate with development and not leave it on the Freeway to be built at a later stage. The City of Wanneroo has been working with the State Government to plan for the railway to run up the middle of the Corridor, to allow a much higher level of walk-on patronage than currently exists at the Freeway stations.

The early extension of rail to Jindalee is an essential part of an overall strategy that will see the rail eventually extended to Yanchep/Two Rocks. Yanchep is planned to be a significant employment node in the North West corridor. Rail will provide an effective and sustainable system of mass transport to support this economic development area and reduce the requirement on transport into the Perth CBD and surrounds.

The rail infrastructure is a key element to support more intense land use in key locations in the metropolitan area. This is essential to check uncontrolled urban sprawl and the attendant inefficiencies in services and community infrastructure. In short it is an essential element in the creation of an efficient urban centre. A Council funded economic impact study on the early construction of the railway indicates that with a greater density of development, there could be a reduction in the rate of urban sprawl by up to one year for each station built.

At a recent meeting hosted by the Chair of the Corridor Coordinating Committee the following preliminary options were suggested for the extension of the railway:-

Option 1.

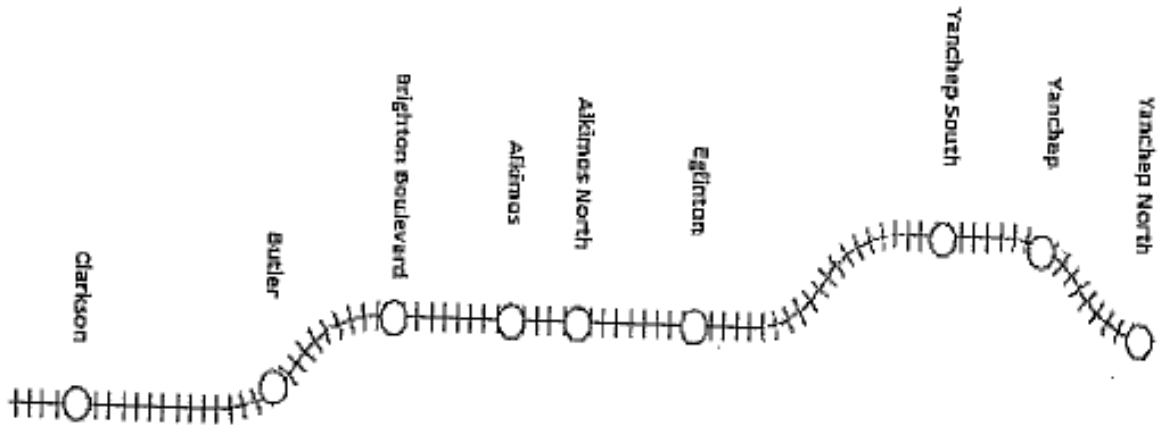
Extend the railway line from Clarkson station to:

- Butler station by 2011;
- Alkimos town centre by 2014;
- Eglinton by 2017; and
- Yanchep (St Andrews City Centre) by 2020

Option 2.

Extend the railway line from Clarkson station to:

- Butler station by 2011;
- Yanchep (St Andrews City Centre) by 2017 to build up contra-flow patronage; and
- Provide stations between Butler and Yanchep when justified in partnership with developers to keep pace with and to shape urban development



Whilst the business cases for these options have yet to be prepared, it would seem that Option 2 best supports the development of Yanchep as the next major employment hub in accordance with the existing State Development Agreement. Neither option provides for the early development of the Brighton Boulevard Station as a Transit Orientated Development (TOD) project.

In May of this year the Satterley Property Group (SPG) wrote to the State Government seeking their assistance and support to achieve early construction of the Brighton Boulevard (Jindalee) and Butler Stations, with a priority being given to Brighton ahead of the Butler station.

The SPG commissioned Sinclair Knight Mertz (SKM) to provide advice on potential rail patronage at Butler and Brighton Boulevard stations, and as a result of their patronage analysis and planning considerations relating to sustainable development of the area, recommendations were provided on potential rail staging and timing options. (**Attachment 1**).

The SKM report supports the early development of the Brighton Boulevard Station and argues that by 2020 when the areas of Brighton and Jindalee are fully developing, about 42,000 people are likely to be living within the overall catchment of the Butler and Brighton Boulevard stations. By 2012, around 31,000 people are likely to be resident in the overall catchment of the Butler and Brighton Boulevard stations (approximately 74% of full development).

The SPG is proposing a form of development with higher density mixed use development in the walking catchment of stations (**Attachment 2**). Travel to destinations by train will become a more attractive option in the future if a string of TODs are developed around stations along the northern suburbs railway and the cost of car travel continues to increase. The higher yield development detailed in the SKM report is consistent with the sustainable strategic planning discussed in Network City and Wanneroo's Smart Growth Strategy. By providing a rail link to Brighton Boulevard, there are excellent opportunities to develop the walkable catchment around the station into a genuinely dense, mixed use and vibrant precinct.

Well-designed TODs will benefit residents throughout the North West Corridor by improving access to jobs and services. The report recommends that Butler be developed with park and ride to service short car linkage trips, whilst at Brighton Boulevard, park and ride should be minimal. Together, these factors should contribute to the important objective of the various State and local government sustainable transport strategies to reduce car dependence. These strategies recognise that for transport and associated land use and development to be sustainable it must be robust. A rail station and TOD at Brighton Boulevard and a rail station and park and ride at Butler will reflect this need.

It is recommended that if the early development of the Brighton Boulevard Station is supported, then strict controls need to be placed on future development to ensure that optimal levels of employment and higher density development occur to support walk on rail patronage. A minimum density for development should be set as part of the State Planning exercise.

MOVED Cr Cvitan SECONDED Cr Roberts that the Western Australian Local Government Association North Zone Committee RECOMMENDS to State Council that it:

- 1. SEEKS a meeting with the Minister for Planning and Infrastructure in order to advocate the case for the construction by 2011 of the Jindalee Boulevard Railway Station as part of the first stage extension of the railway;**
- 2. WRITES to all local Members of Parliament seeking their support for the early construction of the Jindalee Boulevard Railway Station;**
- 3. SEEKS commitment from the Government to further staging of the railway including its extensions to Yanchep/Two Rocks by 2017.**

Discussion ensued. Ms Burges advised that WALGA will consider this important issue.

The Motion was Put and

CARRIED UNANIMOUSLY

7.2 LANDCORP – NON PAYMENT OF LOCAL GOVERNMENT RATES

Report submitted by City of Wanneroo

IN BRIEF

A request for the North Metropolitan Zone of WALGA to lobby the State Government to amend the Western Australian Land Authority Act 1992, requiring LandCorp to pay property rates to Local Government rather than State Government.

BACKGROUND

Prior to 1998, LandCorp was exempt from payment of Local Government rates in respect to land owned by LandCorp.

With a view to placing LandCorp on a more even footing with the private developers in the land development industry (as part of the National Competition Policy initiative), the State Government amended the Western Australian Land Authority Act 1992 (WALA Act) in 1998 to provide that LandCorp was to pay an amount equal to that which would have otherwise been payable to Local Governments as Local Government Rates. However, rather than paying this amount to Local Governments, the Act requires that it be paid to the State Government (through the Treasurer).

In August 2002, the City prepared a report for the Western Australian Local Government Association (WALGA) North Zone meeting, seeking consideration for the amendment of the WALA Act, to require that Local Government rates for LandCorp land is paid to Local Governments. The resulting Motion which was carried from the WALGA North Zone meeting was:

“That the Western Australian Local Government Association be requested to lobby the State Government to amend the Western Australian Land Authority Act to require that Local Government rates for LandCorp land are paid to Local Government.”

In checking with WALGA as to any outcome from this Motion, no response has been received to date.

COMMENT

LandCorp owns a substantial amount of land in the City of Wanneroo, including Alkimos, Eglinton, Yanchep, Clarkson, Wangara and Neerabup. As LandCorp is currently not rateable, the City does not have a record of relevant land valuations, however generally based on valuations in the vicinity of each LandCorp land holding, an estimate can be developed. Based on this approach, if LandCorp paid local government rates to this City for each of its broadacre properties, the amount involved could be in excess of \$400,000. LandCorp has strategic land holdings across the metropolitan area, therefore, a number of Local Governments are missing this essential rating income source.

The Local Government rating system is of course a property based taxing system and if a Local Government is unable to receive rates from some properties, then the shortfall must be made up by the other rateable properties. This is considered inequitable and can be seen as LandCorp getting a “free ride” in respect to Council services at the expense of all other ratepayers.

As there was no outcome from the initial report to WALGA, the City of Wanneroo seeks endorsement for further lobbying of the State Government seeking an amendment to the WALA Act so that LandCorp property rates are paid directly to the Local Government concerned.

Clause 32 of the WALA Act states:

“32. Liability of Authority for duties, taxes, rates etc.

[(1) repealed]

- (2) Subject to subsection (3), land vested in or acquired by the Authority is not rateable land for the purposes of the Local Government Act 1995.*
- (3) If the Authority leases or lets land vested in or acquired by the Authority, or holds land jointly with another person who is not a public authority, the land is, by reason of the lease, tenancy or joint holding, rateable land for the purposes of the Local Government Act 1995 in the hands of the lessee, tenant or joint holder.*
- (4) The Authority is to pay to the Treasurer in respect of each financial year an amount equivalent to the sum of all local government rates and charges that, but for subsection (2) and section 6.26(2)(a)(i) of the Local Government Act 1995, the Authority would have been liable to pay in respect of that financial year.*
- (5) Subsection (4) does not apply in relation to land that is rateable under subsection (3).*

- (6) *An amount payable under subsection (4) —*
 (a) *is to be determined in accordance with such principles; and*
 (b) *is to be paid at such time or times,*
 as the Treasurer may direct.
- (7) *The first payment under subsection (4) is to be in respect of the next full financial year after the commencement of the Western Australian Land Authority Amendment Act 1998."*

Amendment to the WALA Act is required.

MOVED Cr Cvitan SECONDED Cr Gray that the North Metropolitan Zone assists the City of Wanneroo in lobbying the State Government to amend the Western Australian Land Authority Act 1992 (WALA) so that LandCorp is required to pay property rates to Local Government rather than State Government.

Discussion ensued.

Cr Re entered the Room at 1832 hrs.

The Motion was Put and

CARRIED UNANIMOUSLY

7.3 LEGAL REPRESENTATION FOR ELECTED MEMBERS

This report was considered after Item 7.4 – Councillor(s) Roles and Responsibilities.

7.4 COUNCILLOR(S) ROLES AND RESPONSIBILITIES

Report submitted by City of Stirling

IN BRIEF

- **This report relates to a proposal for the Local Government Act 1995 to include elected member legal representation issues.**
- **The City of Stirling is seeking support from the North Metropolitan Zone Committee for this proposal and subsequent consideration at the WALGA AGM on Saturday 2 August 2008.**

BACKGROUND

A notice of motion was passed at the City of Stirling's Ordinary Council meeting held 20 May 2008 as follows:

"The increasing complexity of the Local Government Act 1995 regarding Councillor(s) roles and responsibilities require Councillors to have ready access to independent legal representation in order for procedural fairness and equity with members of staff and that the Local Government Act 1995 BE AMENDED to address such issues at the next WALGA North Zone meeting and that this matter be LISTED by the City of Stirling for discussion at the WALGA AGM to be held on 2 August 2008."

At the North Metropolitan Zone meeting held on 22 May the following Motion was moved:

MOVED Cr Re SECONDED Cr Tyzack that:

- 1 the Western Australian Local Government Association LOBBY for an inclusion of independent legal representation for elected members issues in the Local Government Act 1995 and associated legislation;*
- 2 the North Metropolitan Zone ENDORSE submission of this proposal for consideration at the Western Australian Local Government Association's Annual General meeting to be held on Saturday, 2 August 2008.*

Following discussion, the following Motion was then carried:

MOVED Cr Miles SECONDED Cr Cvitan that consideration of this matter be DEFERRED to the next meeting of the North Metropolitan Zone pending the receipt of further advice from individual member Councils.

A report providing the position of the City of Joondalup is included in this agenda – Item 7.3 refers.

The City of Stirling is seeking the support of the North Metropolitan Zone Committee to lobby WALGA for an amendment to the Local Government Act 1995 to address issues relating to Councillor(s) roles and responsibilities and the requirement of legal representation. Should the North Metropolitan Zone Committee support this proposal, it is requested that this be listed for consideration at the WALGA AGM on Saturday, 2 August 2008.

COMMENT

It would be inconsistent with fundamental governance principles, on which the *Local Government Act 1995* is based, for individual Councillors to have direct access to independent legal representation, funded by the City, in respect of matters that are within their statutory functions.

The CEO is responsible under the *Local Government Act* for advising the Council, including advice about the functions of Councillors and the Council, under the *Local Government Act* and other written laws (see sections 5.41(a) and (b)). If legal advice is required, the CEO is able to arrange for the City's legal advisers to provide that advice.

Nevertheless, if an individual Councillor wishes to obtain independent legal advice, there are some circumstances in which the funding for that may be approved by the Council under the City's funding of legal representation policy.

MOVED Cr Re SECONDED Cr Tyzack that:

- 1 the Western Australian Local Government Association LOBBY for an inclusion of independent legal representation for elected members issues in the Local Government Act 1995 and associated legislation;**

- 2 the North Metropolitan Zone ENDORSE submission of this proposal for consideration at the Western Australian Local Government Association's Annual General meeting to be held on Saturday, 2 August 2008.**

Discussion ensued.

The Motion was Put and

LOST

The meeting then considered Item 7.3.

7.3 LEGAL REPRESENTATION FOR ELECTED MEMBERS

Report submitted by City of Joondalup

IN BRIEF

The City of Joondalup does not support an amendment to the Local Government Act 1995 in relation to Elected Member legal representation.

BACKGROUND

At the last meeting of the North Metropolitan Zone, a motion that the Zone lobby WALGA for the inclusion of independent legal representation for Elected Members in the Local Government Act 1995 was deferred to the July meeting, pending receipt of further advice from individual member Councils (refer Item 9.3 – Councillor(s) Roles and Responsibilities.)

COMMENT

The City of Joondalup considered this matter at its meeting of 10 June 2008. At this meeting, Council resolved to not support the City of Stirling's proposal to lobby the State Government for the inclusion of independent legal representation for Elected Members in the Local Government Act 1995.

This position was taken as the City has a current policy which covers this matter and this generally aligns with departmental guidelines. (A copy of the report to the Council of the City of Joondalup is included as Attachment 1 to this Report.)

MOVED Cr Fishwick SECONDED Cr Young that the North Metropolitan Zone NOTES the City of Joondalup's position of non-support for an amendment to the Local Government Act 1995 in relation to independent legal representation for Elected Members.

The Motion was Put and

CARRIED

7.5 CONSTITUTIONAL RECOGNITION OF LOCAL GOVERNMENT

Report submitted by City of Joondalup

IN BRIEF

- To inform the North Metropolitan Zone of the City of Joondalup's position on constitutional recognition of local government.
- To seek the North Metropolitan Zone's support for this position.

BACKGROUND

In April 2008, a letter was received from the Chief Executive Officer of the West Australian Local Government Association (WALGA) requesting that each local government conduct a "Council Conversation" with respect to Constitutional Recognition. The outcome of each 'conversation' should be a defined local position on the matter.

The Council of the City of Joondalup considered constitutional recognition at its meeting of 15 July 2008. (The report presented on this item as at Attachment 1 to this Report.) At this meeting, Council resolved to support both symbolic and financial recognition for local government.

COMMENT

Symbolic recognition of local government in the Australian Constitution is considered valuable as a statement of local government's importance. Financial recognition is considered important to facilitate local government sustainability into the future.

MOVED Cr Young SECONDED Cr McLean that the North Metropolitan Zone NOTES the City of Joondalup's position on the constitutional recognition of local government and supports both symbolic and financial recognition.

Discussion ensued.

AMENDMENT MOVED Cr Stewart SECONDED Cr Re that the Motion be AMENDED by the deletion of the words "*and supports both symbolic and financial recognition.*"

PROCEDURAL MOTION

MOVED Cr Stewart that consideration of Item 7.5 - Constitutional Recognition of Local Government be DEFERRED to the next meeting of the North Metropolitan Zone pending comment from the City of Joondalup.

There being no Seconder, the Procedural Motion

LAPSED

The Amendment as Moved by Cr Stewart Seconded by Cr Re was Put and

LOST

The Motion as Moved by Cr Young Seconded by Cr McLean was Put and

CARRIED

8. WALGA STATE COUNCIL AGENDA – MATTERS FOR DISCUSSION

(Zone delegates to consider the Matters for Decision contained in the WALGA State Council Agenda and put forward resolutions to Zone Representatives on State Council)

Matters of Particular Interest on State Council Agenda

4.2 – PROPOSED STAND DOWN PROVISIONS

Updated information was tabled in relation to survey returns received to 21 July 2008 – Appendix 1 refers.

MOVED Cr Stewart SECONDED Cr Re that Report 4.2 Proposed Stand Down Provisions, Recommendation 2, dot point 1 be amended to read:

“That the Department of Local Government and Regional Development ensure established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions, as detailed in the comments on Items 1 to 7; and”

Discussion ensued.

With the approval of the meeting, the Motion Moved by Cr Stewart and Seconded by Cr Re was **WITHDRAWN**

MOVED Cr Stewart SECONDED Cr Tyzack that:

- 1 the North Metropolitan Zone and the WALGA State Council not support the proposed Stand Down Provisions;**
- 2 should further policy development occur, then the Department of Local Government and Regional Development be advised that it must involve active consultation with the Association and specific consideration of the following issue of concern to the sector:**
 - That the Department of Local Government and Regional Development endeavour to ensure established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions.**

The Motion was Put and

CARRIED UNANIMOUSLY

6.1 – PLANNING BULLETIN 90 – PLANNING REQUIREMENTS FOR THE PROSTITUTION AMENDMENT ACT 2008

Discussion ensued on the need for this item to be held over.

MOVED Cr Young SECONDED Cr McLean that the North Metropolitan Zone REQUESTS that a report be prepared for the next State Council Meeting in relation to Planning Bulletin 90.

The Motion was Put and

CARRIED

9. WALGA STATE COUNCIL MEMBERS' REPORTS

The WALGA President's Report for July/August 2008 is attached.

The Chairperson commented on the potential State Election "bids" of WALGA that were presented to the Minister.

10. GENERAL BUSINESS

Nil

11. DATE, TIME & PLACE OF NEXT MEETING

The next meeting of the North Metropolitan Zone will be held at the City of Joondalup on Thursday 18 September 2008, commencing at 6.00 pm.

12. CLOSURE

The Chairperson declared the meeting closed at 1935 hrs.

Appendix 1

The following information is provided as an update to the State Council Agenda Item 4.2, collating Survey returns received to 21 July 2008.

ITEM 1. SURVEY RESPONSE : YES = 32 NO = 4

Provide for an Elected Member to voluntarily stand down, thereby relinquishing their powers and duties as an elected member, where that person is under investigation or has been charged by a statutory authority.

Comment For : The proposal –

- allows the individual to assess the suitability of temporarily discontinuing Council involvement.

Comment Against : This proposal –

- may lead to a public perception the Elected Member is a disruptive influence on Council. This perception would be magnified in the event the non-voluntary standing down of Elected Members receives even a moderate level of media coverage.

ITEM 2. SURVEY RESPONSE : YES = 28 NO = 8

Provide for the Standards Panel to forcibly stand down (Note : this is not a suspension) an elected Council member, thereby relieving them of their powers and duties as an Elected Member, to protect the institution and integrity of local government :

- where that person has not voluntarily stood down; and
- where that person is under investigation or has been charged by a statutory authority; and
- whose continued presence as a member :
 - a) prevents a Council from properly discharging its functions; and
 - b) affects the reputation and integrity of the local government as an institution; or
 - c) is not in the public interest.

Comment For : This proposal –

- supports the Stand Down Proposal intent of removing an Elected Member who is a disruptive to the effective functioning of Council.

Comment Against : This proposal –

- has capacity to further agitate a situation that has already been found to be a disruption to the effective functioning of a Council.
- by including 'c) *is not in the public interest*' is potentially divisive, particularly if the standing down of the Elected Member is not requested by the council.

ITEM 3. SURVEY RESPONSE : YES = 30 NO = 6

Provide for the Standards Panel to consider standing down an Elected Member where a complaint or a request to stand a member down has been made to the Standards Panel by:

- the Council (absolute majority) in which the member holds office;
- a statutory authority that is undertaking an investigation into or prosecution of the member; or
- the Department of Local Government and Regional Development.

Comment For : This proposal –

- provides a mechanism for Council to direct their concerns regarding disruptive behaviour to the Standards Panel
- provides a set procedure for complaints and requests to be directed to the Standards Panel.

Comment Against : This proposal –

- at face value, lacks provision for transparency to inform the community why a Council, statutory authority or Department of Local Government and Regional Development made the request to the Standards Panel
- imposes additional responsibility and duties on the Standards Panel, potentially stalling progress on inquiries and investigations.

ITEM 4. SURVEY RESPONSE : YES = 25 NO = 11

Provide for it to be an offence for a person to knowingly give false or misleading information which may lead to the standing down of an elected member.

Comment For : This proposal –

- aligns with S. 5.124 of the *Local Government Act 1995*, making it an offence to give false or misleading information under prescribed circumstances.

Comment Against : This proposal –

- although providing for it to be an offence, does not detract from the fact the Stand Down provisions creates another avenue for false and misleading information or allegations to be made against an Elected Member for political advantage or to satisfy a personal resentment.

ITEM 5. SURVEY RESPONSE : YES = 26 NO = 10

Provide for a member to be “stood down” for a period of 3 to 6 months with subsequent 6 month extensions where necessary.

Comment For : This proposal –

- will permit an Elected Member whose’ behaviour is found to be disruptive, to be removed from the affairs of the Council.

Comment Against : This proposal –

- appears to acknowledge the procedure for investigations into the conduct of an Elected Member is a lengthy process, despite the very recent introduction of the Rules of Conduct Regulations and appointment of the first Standards Panel.
- is likely to keep the issue of Elected Member behaviour in the public eye, and may compound negative perceptions about the Councils reputation and integrity.

ITEM 6. SURVEY RESPONSE : YES = 21 NO = 15

Provide for the member who has voluntarily stood down or who has been required to stand down, to be paid meeting fees and allowances for the duration of the standing down.

Comment For: This proposal –

- supports elected members who make a voluntary decision to stand down;
- ensures Elected Member who are stood down are not unfairly treated nor face preemptory punishment through loss of fees and allowances.

Comment Against: This proposal –

- does not distinguish between voluntary and required standing down, thus denying any incentive for those who stand down voluntarily;
- raises questions as to the entitlement of elected members to be paid fees and allowances at a time when they cease to incur costs and expenses normally attributed to activities of elected members

ITEM 7. SURVEY RESPONSE : YES = 32 NO = 4

Provide for the stand down period to cease :

- At the end of the period specified by the Standards Panel; or
 - At any time earlier as determined by the Standards Panel.
- Note : The order would automatically cease to apply at the end of the member's term of office. Further, it is not intended that a member be prevented from renominating for Council.

Comment For : This proposal –

- permits a stand down period be brought to an end swiftly.

Comment Against : The proposal –

states that it is not intended that a member be prevented from renominating for Council. Section 5.123 of the *Local Government Act 1995* contains the a specific confidentiality protection clause in relation to complaints about the conduct of elected members

Comment

The responses indicates general support for the concepts proposed under Stand Down Provisions.

A number of respondents voiced opinion and concern on a number of topics. The subject matter of the comments is consolidated below :

- Item 1: An Elected Member under investigation should not be considered under this proposal, only those who have been charged; It is the preference that Elected Members stand down voluntarily.
- Item 2: This goes against the principles of natural justice and could give the impression of guilt, no matter how sensitively the stand down is handled.
- Item 3: Standards Panel needs to be suitably resourced to deal with referrals expeditiously.
- Item 4: The CEO rather than the Council should be empowered to refer a matter to the Standards Panel, consistent with existing powers under S 28 of the *Corruption and Crime Commission Act 2003*.
- Item 5: There should be a mandatory period for dealing with a decision to stand down, with the Elected Member re-instated on expiry of that period; What period applies to an Elected Member voluntarily standing down, if any?
- Item 6: Continued payment of fees and allowances should continue if standing down voluntarily.
- Item 7: It is considered that this matter is adequately covered in the Local Government Act 1995.

General Comments

- If the proposed standing down provisions are meant to directly deal with disruptive behaviour, then the most appropriate action, would appear to be, to amend the *Local*

Government Act 1995 to include reference to and definition of 'disruptive behaviour' as a separate rule of conduct, managed under the *Local Government (Rules of Conduct) Regulations 2007* and not be limited to Elected Members under investigation or charged by a statutory authority.

- The Department's proposals appear unfocused and there are questions about whether the proposals are designed to deal with disruptive behaviour by Elected Members or Elected Members who bring the sector into disrepute. This matter needs to be resolved to enable appropriate provisions to be established.
- It is unclear how the proposal would work in relation to complaints before the Crime and Corruption Commission.