

## POLICY 7-23 – RESIDENT / VISITOR PARKING PERMITS FOR JOONDALUP CITY CENTRE

**STATUS:** **City Policy** - A policy that is developed for administrative and operational imperatives and has an internal focus.

*City policies are developed by the Policy Committee and/or the administration and adopted by Council.*

**RESPONSIBLE DIRECTORATE:** Corporate Services

**OBJECTIVE:** To provide guidelines for the issue and management of parking permits for use by eligible residents and their visitors for properties in designated areas of the Joondalup City Centre affected by parking restrictions. ~~that reside in properties within areas affected by parking restrictions and their visitors.~~

### STATEMENT:

The City recognises that the introduction of parking restrictions may adversely affect the amenity or lifestyle of residents who live in ~~the affected area~~ residential areas of the City Centre.

As such, ~~providing a resident can demonstrate that they have fully utilised their existing on-site parking, for the purpose of vehicle parking, they~~ residents may apply for a permit that exempts their vehicle(s) from parking restrictions in the affected area. The permit will allow residents, or their visitors, to park in their street, the adjacent street or in any street in an area designated for the use of 'authorised vehicles' in accordance with the conditions of the permit. Their visitors will be afforded the same privileges by use of a Visitors Parking Permit that is issued under authority from the City.

### General conditions

- Each residential address will be entitled to apply for an initial allocation of up to 5 free permits in any combination of resident or visitor type. Resident permits may only be used on the vehicle to which it is allocated. Visitor permits may be shared or loaned between households by mutual arrangement
- Residents may apply for any number of additional permits per year of any type. Additional permits will incur a fee as varied by Council from time to time. The City reserves the right to cap the total number of permits issued to any individual residence.

- Permits issued to residents on the eastern side of Lakeside Drive and whose properties face Lakeside Drive will be valid for Lakeside Drive ticket parking areas and for the adjacent residential streets to the east.
- Permits issued to residents for streets other than Lakeside Drive will not be valid on Lakeside Drive in the fee paying areas.
- Liveried emergency response vehicles on active duty may park freely in controlled permit locations.

~~The following conditions apply:~~

### **Resident Permits**

- ~~1. A maximum of two Resident Parking Permits will be issued per property as set out in the Table Number of Permits Per Property shown below.~~
- ~~2.1.~~ A Resident Parking Permit will be valid to a maximum period of one year expiring on 31 December in the year of issue after which the permit will be renewed on application.
- ~~3.2.~~ A Resident Parking Permit can be issued on a temporary basis to a maximum period of six months and in any case expiring on 31 December in the year of issue.
- ~~4.3.~~ A Resident Parking Permit will display a permit number, vehicle registration number, vehicle make, date of expiry and the street(s) or area in which the vehicle will be permitted to park.
- ~~5.~~ A Resident Parking Permit is to be affixed to the passenger side front windscreen of the vehicle and all details must be clearly visible.

4.

~~6-5.~~ A fully completed Resident Parking Permit Application Form must be accompanied by the following documentation:

- a. Proof of occupancy such as a copy of the current rates notice or existing lease agreement.
- b. Proof of vehicle ownership displaying the residential address indicated on the application.

Note: If the vehicle is registered to a company then written authorisation, on company letterhead, must be provided indicating that the vehicle can be kept at the address indicated on the application.

~~7-6.~~ A Resident Parking Permit will not be issued to a vehicle which is classified as any of the following types:

- a. a commercial vehicle (with a tare weight greater than 2,500 kgs).
- b. a caravan.
- c. a bus.
- d. a semi-trailer.
- e. a tow truck.
- f. a tractor.
- g. a trailer.

~~8-7.~~ A Resident Parking Permit affected by a change of vehicle ownership is to be returned, with supporting documentation relating to the new vehicle, and will be replaced free of charge.

### Visitor Permits

~~1. A maximum of one Visitor Parking Permit will be issued per property as set out in the Table Number of Permits Per Property shown below.~~

~~2-1.~~ A Visitor Parking Permit is transferable from one vehicle to another and is to be retained by the resident and given to visitors for them to clearly display on the dashboard of their vehicle.

~~3-2.~~ A fully completed Visitor Parking Permit application must be accompanied by the following documentation:

- a. Proof of occupancy such as a copy of the current rates notice or existing lease agreement.

~~4-3.~~ A Visitor Parking Permit will display a permit number, date of expiry and the street(s) or area in which the vehicle will be permitted to park.

~~5-4.~~ A Visitor Parking Permit ~~Permit is not permitted for use on a vehicle, for more than three consecutive hours, which is classified as any of the following types may be used for a maximum of 3 consecutive hours on any of the following vehicle types:~~

- ~~h-a.~~ a commercial vehicle (with a tare weight greater than 2,500 kgs).
- ~~i-b.~~ a caravan.

- j.c. a bus.
- k.d. \_\_\_\_\_ a semi-trailer.
- l.e. a tow truck.
- m.f. \_\_\_\_\_ a tractor.
- n.g. \_\_\_\_\_ a trailer.

### General Information

To limit fraudulent use of permits and to recover a proportion of the cost of administering the scheme, a fee (as varied by Council from time to time) will be charged for each permit issued above 5 permits, of any type in combination.

Renewal of lost, stolen or damaged permits will incur a fee (as varied by Council from time to time) for each replacement.

Resident / Visitor Parking Permits will not apply in areas covered by paid parking or where retail premises and time limited parking applies.

The policies and Local Laws relating to parking of vehicles for people with disabilities are unaffected by this policy.

~~The City encourages residents not to use their on-site parking for purposes other than the parking of vehicles and will limit the number of permits issued per property to ensure that on-site parking is fully utilised, for vehicle parking, before on-street permits are issued as shown in the table below~~

**Table: Number of Permits Per Property**

<b>Number of Parking Spaces on Property</b>	<b>Number of Vehicles Registered to the Residential Address</b>	<b>Maximum Number of Permits Permissible</b>
<del>Nil parking spaces on site</del>	<del>Nil</del>	<del>1 Visitor Parking Permit</del>
	<del>1</del>	<del>1 Resident Parking Permit 1 Visitor Parking Permit</del>
	<del>2 or more</del>	<del>2 Resident Parking Permits 1 Visitor Parking Permit</del>
<del>1 parking space on site</del>	<del>Nil</del>	<del>Nil</del>
	<del>1</del>	<del>1 Visitor Parking Permit</del>
	<del>2 or more</del>	<del>1 Resident Parking Permit 1 Visitor Parking Permit</del>
<del>2 parking spaces on site</del>	<del>Nil</del>	<del>Nil</del>
	<del>1</del>	<del>Nil</del>
	<del>2 or more</del>	<del>1 Visitor Parking Permit</del>

Amendments: CJ126-07/08  
 Related Documentation:  
 Issued: July 2008

**ATTACHMENT 2**

**ADOPTION OF A RESIDENT / VISITOR PARKING PERMIT FOR JOONDALUP CITY  
CENTRE POLICY – MAP OF THE AREA FOR INITIAL ROLL OUT**

