



MINUTES

ORDINARY COUNCIL MEETING

TIME: 5.30PM

THURSDAY 3 SEPTEMBER 2009

VENUE – TOWN OF VINCENT

Managing waste and recovering resources responsibly

Constituent Members: Cities of Perth, Joondalup, Stirling, and Wanneroo.

Towns of Cambridge, Victoria Park and Vincent



MINDARIE REGIONAL COUNCIL

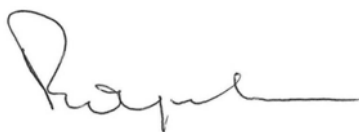
NOTICE OF MEETING

28 August 2009

Councillors of the Mindarie Regional Local Government are respectfully advised that an Ordinary Meeting of the Council will be held in the Council Chambers of the Town of Vincent, 244 Vincent Street, Leederville, at 5.30pm on Thursday 3 September 2009.

The business papers pertaining to the meeting follow.

Your attendance is requested.



KEVIN POYNTON
Chief Executive Officer

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr R M Willox AM JP (Rod)	City of Stirling
Cr J Bissett (John)	Town of Victoria Park
Cr R Butler (Rob)	City of Perth
Cr S Farrell (Steed)	Town of Vincent
Cr R Fishwick (Russ)	City of Joondalup
Cr L Gray JP (Laura)	City of Wanneroo
Cr K Hollywood (Kerry)	City of Joondalup
Cr D Newton JP (Dot)	City of Wanneroo
Cr C MacRae (Corinne)	Town of Cambridge
Cr R Sebrechts (Ron)	City of Stirling
Cr P Rose JP (Peter)	City of Stirling
Cr K Thomas (Kathryn)	City of Stirling

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE MINDARIE REGIONAL COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE TOWN OF VINCENT, 244 VINCENT STREET, LEEDERVILLE, WESTERN AUSTRALIA ON THURSDAY 3 SEPTEMBER 2009 COMMENCING AT 5.30PM.

PRESENT: Chairman

Cr R Willox AM JP
Cr J Bissett
Cr R Butler (Arrived at 5.40pm)
Cr S Farrell
Cr R Fishwick
Cr L Gray JP
Cr C MacRae
Cr D Newton JP
Cr P Rose JP
Cr R Sebrechts
Cr K Thomas

APOLOGIES:

Cr Hollywood

ABSENT:

Nil

IN ATTENDANCE:

Mindarie Regional Council Officers

K F Poynton
K Dhillon
L Nyssen

Chief Executive Officer

Member Council Officers

K Caple
C Colyer
M Glover
P Hoar
R Lotznicker
A Vuleta

Consultants

Nil

VISITORS:

Nil

MEDIA:

Nil

Confirmed by resolution of the Council on 15 October 2009

.....Chairman

PUBLIC:

Nil

MINUTES
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1 OATHS/AFFIRMATIONS OF ALLEGIANCE AND DECLARATIONS OF OFFICE
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Councillor Bissett, Councillor Thomas and Councillor Butler completed Declaration of Office proformae.

2 QUESTION TIME

Nil.

3 ATTENDANCE AND APOLOGIES

Refer page 3.

4 MINUTES

4.1 ORDINARY COUNCIL MEETING – 23 JULY 2009
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MOTION: (Moved: Cr Rose Seconded: Cr Secrechts)

The Minutes of the Ordinary Council Meeting held on 23 July 2009 have been printed and circulated to members of the Council.

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 23 July 2009 be taken as read, confirmed and the Chairman invited to sign same as a true record of the proceedings.

(Carried:10/0)

5 ANNOUNCEMENTS

The Chairman announced that the Dry Battery Launch at City Farm, East Perth was held on 1 September 2009.

6 DEPUTATIONS

Nil.

7 BUSINESS FROM A PREVIOUS MEETING TREATED AS AN ORDER OF THE DAY
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Nil.

8 REPORTS

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.6B and 5.65 of the Local Government Act 1995).*
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- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

8.1 TECHNICAL WORKING GROUP – 21 AUGUST 2009

8.1.1 Tech Com. Item 1

SUBJECT: BUSINESS REPORT (for the period 23 July 2009 – 14 August 2009)

MOTION: (Moved: Cr Farrell Seconded: Cr MacRae)

TWG OFFICERS RECOMMENDATION

That Council receive this progress report for the period 23 July 2009 – 14 August 2009 against Annual Business Plan 2009/2010.

The CEO advised:

- The next steps for finalising the Establishment Agreement are –
 - Establishment Agreement Draft to be finalised
 - Establishment Agreement Draft to be endorsed by MRC Council
 - The 7 councils to sign the Establishment Agreement
- The Constitution to be amended for endorsement by MRC Council. If the Establishment Agreement is not passed the Constitution is still in place.
- Ian Watkins and the CEO met with Tamala Park Regional Council CEO Rod Constantine regarding the buffer and lease amendment.

The Chairman also briefed the Council on additional recent events as follows:

- On going meetings of FORC to plan action associated with landfill levy amendments
- Commencement of another Earthcarers course

Cr Butler arrived 5.40pm.

COUNCIL RECOMMENDATION

That Council receive this progress report for the period 23 July 2009 – 14 August 2009 against Annual Business Plan 2009/2010.

(Carried: 11/0)

8.1.2 Tech Com. Item 2

SUBJECT: RESOURCE RECOVERY FACILITY UPDATE REPORT (For the period 23 July 2009 to 3 September 2009)

MOTION: (Moved: Cr MacRae Seconded: Cr Gray)

TWG OFFICERS RECOMMENDATION

That Council:

- (i) Note the RRF update report for the period 23 July 2009 to 3 September 2009
- (ii) Approve the appointment of Mr Chris Colyer to the position of Deputy Officer, Project Advisory Group (PAG)

The CEO advised that BioVision has asked for access to the remaining reserve funds. BioVision has been advised that a request letter from BioVision would need to be presented to Council.

The CEO has confirmed that the table at page 27 of the Agenda (Key Performance Indicators) should be amended to 'Waste Diversion : 70%' i.e. 70% of waste delivered to the RRF is targeted for diversion from landfill.

Conversely, the target percentage for revenue is 30%.

COUNCIL RECOMMENDATION

That Council:

- (i) **Note the RRF update report for the period 23 July 2009 to 3 September 2009**
- (ii) **Approve the appointment of Mr Chris Colyer to the position of Deputy Officer, Project Advisory Group (PAG)**

(Carried: 11/0)

8.1.3 Tech Com. Item 3

SUBJECT: TENDER 13/100 - STAGE 2 PHASE 3 LINER WORKS - PROPOSED WORKS & TENDER RECOMMENDATION

MOTION: (Moved: Cr Sebrechts Seconded: Cr Butler)

TWG OFFICERS RECOMMENDATION

That Council accept the tenders from CECK Pty Ltd submitted in response to Tender No. 13/100 for the Stage 2, Phase 3 Liner Works to the value of \$3,382,016.07 (excluding GST).

The CEO advised that the Council in their consideration take into account that the liner works are of a quite critical nature to the business. The job must be done correctly as there are environmental implications.

AMENDMENT TO MOTION

MOTION (Moved: Cr Fishwick Seconded: Cr Rose)

New (ii)

- (ii) notes the contract savings associated with ripping, crushing of limestone will provide for a contingency for the contract

AMENDMENT WAS PUT TO THE VOTE

(Carried: 11/0)

COUNCIL RECOMMENDATION

That Council:

- (i) **accept the tenders from CECK Pty Ltd submitted in response to Tender No. 13/100 for the Stage 2, Phase 3 Liner Works to the value of \$3,382,016.07 (excluding GST)**
- (ii) **notes the contract savings associated with ripping, crushing of limestone will provide for a contingency for the contract**

(Carried: 11/0)

8.1.4 Tech Com. Item 4

SUBJECT: TENDER 13/101 – DEVELOPMENT OF AN INTEGRATED REGIONAL PLAN FOR THE PROCESSING OF AT LEAST MUNICIPAL SOLID WASTE WITHIN THE REGION – PROPOSED WORKS AND TENDER RECOMMENDATION

MOTION: (Moved: Cr Gray Seconded: Cr Newton)

TWG OFFICERS RECOMMENDATION

That Council accept the tender from Hyder Consulting Pty Ltd submitted in response to Request for Tender No. 13/101 for the Development of an Integrated Regional Plan for the Processing of at Least Municipal Solid Waste within the Region to the value of \$128,481 (excluding GST).

The CEO advised that this Tender is in line with the Strategic Plan.

COUNCIL RECOMMENDATION

That Council accept the tender from Hyder Consulting Pty Ltd submitted in response to Request for Tender No. 13/101 for the Development of an Integrated Regional Plan for the Processing of at Least Municipal Solid Waste within the Region to the value of \$128,481 (excluding GST).

(Carried: 11/0)

8.1.5 Tech Com. Item 5

SUBJECT: MINDARIE REGIONAL COUNCIL MARKETING PLAN 2009/2010

TWG OFFICERS RECOMMENDATION

Item deferred.

8.2 CHIEF EXECUTIVE OFFICER

8.2.1

File No: FIN/5-02

**SUBJECT: FINANCIAL STATEMENTS FOR THE PERIODS ENDED
31 MAY 2009 AND 30 JUNE 2009**

MOTION: (Moved: Cr Butler Seconded: Cr Rose)

MRC OFFICERS RECOMMENDATION

That the Financial Statements as attached at Attachment One and Two for the months ended 31 May 2009 and 30 June 2009 be noted.

The CEO advised he was in discussions with the Finance Dept regarding presenting more up-to-date Financial Reports at Council meetings.

Further information in relation to "Contributions/Reimbursements/Donations", in response to a question, is as follows:

- The ACTUAL (\$503,785) compared to BUDGET (\$220,400) was due to additional expenditure for disposal of household hazardous waste. This additional expenditure was recouped from DEC, and recorded as income.

COUNCIL RECOMMENDATION

That the Financial Statements as attached at Attachment One and Two for the months ended 31 May 2009 and 30 June 2009 be noted.

(Carried: 11/0)

8.2.2

File No: FIN/5-02

**SUBJECT: LIST OF PAYMENTS MADE FOR THE MONTHS ENDED
31 MAY 2009 AND 30 JUNE 2009**

MOTION: (Moved: Cr Rose Seconded: Cr Thomas)

MRC OFFICERS RECOMMENDATION

That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 May 2009 and 30 June 2009.

The CEO took on notice request by councillor make changes to wording in 1st paragraph of Comment.

The most recent review of delegated authority to the CEO was conducted in October 2008.

COUNCIL RECOMMENDATION

That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 May 2009 and 30 June 2009.

(Carried: 11/0)

9 NOTICE OF MOTION FOR CONSIDERATION AT THE FOLLOWING MEETING
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Nil.

10 GENERAL BUSINESS - SEE NOTE (1)

Cr Sebrechts asked whether the new format of the Technical Working Group will be presented at the October Council meeting. MRC CEO advised that it would be.

11 NEXT MEETING

11.1 Ordinary Council Meeting

- **15 October 2009**
- **5.30pm**
- **City of Perth**

12 CLOSURE - MEETING DECLARED CLOSED 6.30PM
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Notes

- (1) Under this item, members have the opportunity to:
- (a) make a statement providing information related to the Council's business;
 - (b) to ask a question relevant to the Council's business.

Under this item a member shall not raise any matter directly related to any other item on the agenda and shall not foreshadow any motion for consideration at another meeting.



MINUTES

TECHNICAL WORKING GROUP

FRIDAY 21 AUGUST 2009

TIME – 10.00AM

VENUE – TOWN OF CAMBRIDGE

Managing waste and recovering resources responsibly
Constituent Members: Cities of Perth, Joondalup, Stirling, and Wanneroo.
Towns of Cambridge, Victoria Park and Vincent



**MINDARIE REGIONAL COUNCIL
TECHNICAL WORKING GROUP
NOTICE OF MEETING**

14 August 2009

Members are advised that a meeting of the Technical Working Group of the Mindarie Regional Council will be held in the Committee Room of the Town of Cambridge, 1 Bold Park Drive, Floreat, Friday 21 August 2009 commencing at **10.00am**.

Items for consideration are attached.

Yours faithfully



KEVIN POYNTON
Chief Executive Officer

MEMBERS:	K Poynton	Chief Executive Officer	Mindarie
	E Albrecht	Manager Waste Fleet	Stirling
	K Caple	Director City Business	Wanneroo
	C Colyer	Director Infrastructure	Cambridge
	K Dhillon	Finance & Business Services Manager	Mindarie
	R Elliott	Manager Waste Services	Wanneroo
	G Eves	Director Infrastructure Management	Stirling
	D Forster	Director Business Units	Perth
	M Glover	Director Infrastructure Services	Joondalup
	E Herne	Director Corp Resource Management	Stirling
	R Lotznicker	Director Technical Services	Vincent
	P Hoar	Coordinator Waste Mgt	Joondalup
	A Vuleta	Director Technical Services	Vic Park
	M Tolson	Operations Manager	Mindarie
	I Watkins	Projects Manager	Mindarie

**MINUTES OF A MEETING OF THE TECHNICAL WORKING GROUP OF THE
MINDARIE REGIONAL COUNCIL HELD IN THE COMMITTEE ROOM OF THE
TOWN OF CAMBRIDGE, 1 BOLD PARK DRIVE, FLOREAT, ON 21 AUGUST 2009
AT 10.00AM.**

PRESENT: K Poynton Chairman

Members Messrs	Ed Albrecht	Operations Manager	Stirling
	Karen Caple	Director City Business	Wanneroo
	Chris Colyer	Director Infrastructure	Cambridge
	Kalwant Dhillon	Chief Financial Officer	Mindarie
	Doug Forster	Director of Business Units	Perth
	Martyn Glover	Director Infrastructure Sves	Joondalup
	Shane Spinks	Manager City Business	Wanneroo
	Anthony Vuleta	Director Technical Services	Vic Park
	Ian Watkins	Project Manager	Mindarie

VISITORS Lynda Nyssen
Gae Synnott

APOLOGIES Mike Tolson

CONFIRMATION OF MINUTES

Not applicable

MINUTES
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5	MINDARIE REGIONAL COUNCIL MARKETING PLAN 2009/2010	CMR/22	63-65

ITEM 1 BUSINESS REPORT (for the period 23 July 2009 – 14 August 2009)

File No: COR/8 (D/09/3785)

Attachment(s): 1. Financial Management Workshop 13 August 2009 – Action Plan

Author: Kevin Poynton

SUMMARY

The purpose of this report is to provide Council with current information on all business activities.

BACKGROUND

The Council at its meeting held in October 2008, resolved, inter alia, to approve a revised Strategic Plan. Council, at Special Council Meeting 28 May 2009, approved Annual Business Plan 2009/2010. This business report is now presented in a format consistent with both the Strategic Plan and approved Annual Business Plan. New information since the last report is provided in '***bold italics***'.

DETAIL

OBJECTIVE ONE – WASTE MANAGEMENT

Objective One is 'to manage waste in a way that

- Maximises resource recovery
- Minimises waste to landfill

in order to minimise environmental impact.

Existing Waste Processing Projects – Tamala Park

This table describes business activity for the period 1 July 2008 – 30 June 2009 for member councils, and others, in terms of tonnage (received for processing) and revenue associated with this tonnage.

Information related to landfill and recycling activity at Tamala Park to end June 2009 is presented in the table below.

Members	Tonnage			Revenue		
	Actual	Budget	Percentage	Actual G/L	Budget	Percentage
Cambridge	10,551	13,165	80.14%	\$570,358	\$710,900	80.23%
Joondalup	63,372	66,300	95.58%	\$3,424,378	\$3,580,200	95.65%
Perth	14,470	18,219	79.42%	\$781,357	\$983,800	79.42%
Stirling	86,447	82,700	104.53%	\$4,667,964	\$4,465,800	104.53%
COS-Bales	22,967	22,000	104.40%	\$498,102	\$476,500	104.53%
Victoria Park	12,926	14,485	89.24%	\$698,846	\$782,200	89.34%
Vincent	14,203	14,062	101.00%	\$767,688	\$759,300	101.10%
Wanneroo	65,766	75,125	87.54%	\$3,553,472	\$4,056,800	87.59%
Wanneroo MRF	17,965	3,700	485.55%	\$390,515	\$80,100	487.53%
Sub total Members	308,667	309,756	99.65%	\$15,352,679	\$15,895,600	96.58%

	Tonnage			Revenue		
Casuals	Actual	Budget	Percentage	Actual G/L	Budget	Percentage
South Perth	14,807	3,075	481.53%	\$1,346,145	\$279,500	481.63%
Casual	47,133	40,000	117.83%	\$4,257,212	\$3,636,400	117.07%
Sub Total Casuals	61,940	43,075	143.80%	\$5,603,357	\$3,915,900	143.09%
TOTAL	370,607	352,831	105.04%	\$20,956,036	\$19,811,500	105.78%
Other Not incl above						
Recycling Centre					352,328	350,000
Cover	10					
% Year to Date		100%				

Current information in relation to Tamala Park landfill and recycling activities is as follows:

- Discussions have occurred with JJ Mac Donald, following receipt of Mindarie Regional Council legal advice, and the proposed 'way ahead' is as follows:
 - **Confirmation of business entity for mediation**
 - **Conduct of mediation exercise, given receipt of JJ Mac Donald letter of agreement to this**
 - **Provision of report to Council on this matter (estimated October 2009)**
- Utilisation of Tamala Park limestone has continued both onsite and via exploitation of offsite activities
- An investigation into the characteristics of future gas management plan is in progress **with a view to the conduct of a tender exercise in early 2010**
- Key tasks associated with the groundwater management plan for 2009/2010 are as follows:
 - Groundwater sampling, analysis and reporting
 - The annual ground water monitoring report, including the results from 18 new bores was presented to DEC in March 2009
 - Specialist groundwater monitoring / management consultancy services will be required for planning any groundwater remediation requirements in FY 09/10 that may arise as a result of the leachate plume being detected to the north of Stage I
 - Additional 3 borehole clusters are likely to be required to aid the investigation of the above item
- Access to Federal Government funds to establish a 'used – fridge management capability' as an internal rather external service, at a cost saving of \$29,000 per annum, has commenced. **These funds are being used to train staff on 'used fridge management'**

Existing Waste Processing Projects – Neerabup

Progress against a project to establish and operate a Resource Recovery Facility at Neerabup in is contained in a separate report within this agenda.

OBJECTIVE TWO – WASTE PROCESSING OPPORTUNITIES

Objective Two is to identify, evaluate and implement opportunities for expansion of the waste management business.

An Integrated Regional Plan

Tasks associated with the development of an integrated regional plan have been progressed as follows:

- ***Conduct of a tender exercise for provision of competitive bids to undertake this work***
- ***A tender recommendation is contained in a separate report in this agenda***

Additional Processing Facilities

Tasks associated with the establishment of additional processing facilities for operation by Mindarie Regional Council have been progressed as follows:

- Balcatta Transfer Station (City of Stirling)
 - Investigation into Mindarie Regional Council operation of Household Hazardous Waste (HHW) component completed
 - Alternative approach re issue of incentive scheme for HHW collection, is currently under investigation by City of Stirling
- 'Son of Tamala' Landfill
 - ***Call for submission (CFS) package, 'under preparation' for issue to industry***
 - ***This CFS is planned for advertisement in late August 2009, with preparation of a tender (if required) in late 2009***
 - Concurrently, work is progressing to investigate land for potential purchase for use as a landfill, if required

OBJECTIVE THREE – INDUSTRY LEADERSHIP AND ADVOCACY

Objective Three is to identify and promote industry-wide initiatives for improvements to waste/resource management, particularly in relation to waste minimisation and resource recovery.

SWMP Projects

Progress on current SWMP projects during the reporting period has been as follows:

- Progress of an invoice to the DEC for the first 20% (\$80k) of available funding
- ***Execution of tasks by a Waste Minimisation Officer to progress the waste minimisation programs***
- Development of project frameworks and timetables, *and finalisation of detail*
- Progression of the approved projects including the involvement of member council officers
- ***Liaison visits to member councils***

Partnership Activities

Key partnership activities during the reporting period have been as follows:

-
- Municipal Waste Advisory Council (MWAC)
 - ***Continued liaison with State Government representatives on an improved approach for management of the landfill levy issue, particularly in relation to the usage of levy funds***
 - ***Development of a 'suggested Action' list for consideration by the Minister in relation to the Parliamentary Enquiry into waste management***
 - Forum of Regional Councils (FORC)
 - Further discussions with the Waste Authority WA on opportunities for partnership
 - ***Progress of a plan to obtain amendments to proposed State Government changes to WARR legislation, particularly in relation to the use of levy funds***
 - Waste Management Association of WA (WMAA(WA))
 - Liaison with State Government utilisation of some levy resources to fund WMAA activities
 - Industry Training Council (EUPA)
 - ***Review and revision of waste industry training needs, using levy funds. This work is in progress***

OBJECTIVE FOUR – COMMUNITY ENGAGEMENT

Objective Four is to engage with the community in the Mindarie region in order to promote behaviour consistent with the region's operational plans for waste/resource management.

Marketing Activities

Key marketing activities progressed during the reporting period were as follows:

- A draft Marketing and Waste Education Plan has been developed for implementation from 1 July. This plan has been the basis for the budgeting process, ***and will be presented to Council in October 2009***
- Work on the upgraded website is continuing with the aim of going live end of ***August 2009***

Education Activities

Key education activities progressed during the reporting period were as follows:

- Appointment in March 2009 of a full-time Sustainability and Waste Education Coordinator, which was formerly a part time position
- Further completion of HHW collection days at Town of Victoria Park, Town of Cambridge
- The MRC is involved in a metropolitan-wide SWIS-funded program to introduce battery collections in each Council. Launch in August 2009
- Fridge calendars have been produced for Stirling, Vincent, and Cambridge. Perth currently in production

-
- Continuation and promotion of events and information relevant to waste management

Community Engagement Advisory Group (CEAG) Activities

Key CEAG activities progressed during the reporting period were as follows:

- Continuation of regular CEAG meetings
- CEAG is reviewing its Roles & Functions statement, and performance against the CPA
- A vacancy currently exists and MRC is advertising to fill the vacancy

Miscellaneous Activities

Miscellaneous Community engagement activities progressed during the reporting period were as follows:

- Engagement with the Kinross community for a task of Millipede Collection for nematode inoculation

OBJECTIVE FIVE – ORGANISATIONAL MANAGEMENT

Objective Five is to maintain excellent management of the Mindarie Regional Council organisation.

Business Systems

Key projects associated with this port folio are as follows:

- Development of a tender for the establishment of an integrated regional plan with tender recommendation to be provided to proposed Ordinary Council Meeting 3 September 2009
- Development of a tender for individual service providers. ***For advertisement August 2009***
- ***Investigation of improved budget preparation process, in conjunction with member councils***
- ***Investigation of personnel resourcing mix, prior to Budget 2010/2011***
- ***Investigation of improved TWG governance model***
- ***Conduct of a financial workshop 13 August 2009. Action sheet at Attachment One***

Member Council Partnerships

Key activities progressed as follows:

- Liaison Tamala Park Regional Council (TPRC) re buffer and associated issues, with a plan to develop a joint submission for TPRC/MRC consideration
- Preparation of a plan for the conduct of a financial workshop in early August 2009, focussing primarily on a review of the existing fees model

On the matter of Town of Cambridge exemption request, CEO Mindarie Regional Council and CEO Town of Cambridge have agreed that this matter is best left until investigations on a revised pricing model and an 'exemption approach' are completed. This is now estimated to be end 2009.

Establishment Agreement

The administration has received correspondence from Town of Vincent advising a position of support for 'one vote – one Council', as distinct to the existing model, in any future draft Establishment Agreement. This position is at odds with other Council positions on this matter i.e. retention of status quo.

Attendees at an Officer Business Workshop on 13 August 2009 agreed 'way ahead' as follows:

- ***Finalisation of the draft Establishment Agreement, for Mindarie Regional Council endorsement and subsequent consideration by member councils***
- ***Development of a suite of potential Constitution amendments, for consideration by Mindarie Regional Council and member councils in the event of non-agreement to the draft Establishment Agreement***

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

STRATEGIC IMPLICATIONS

This progress report reflects progress against approved activities associated with the Council's annual Business Plan.

FINANCIAL IMPLICATIONS

These activities are conducted within the context of the approved Council budget for any particular financial year.

COMMENT

Council business is currently being conducted within the framework of the Annual Business Plan.

MRC OFFICER RECOMMENDATION

That Council receive this progress report for the period 23 July 2009 – 14 August 2009 against Annual Business Plan 2009/2010.

TECHNICAL WORKING GROUP – 21 AUGUST 2009

The CEO undertook to action to amend this report in accordance with suggestions from the Group as follows:

- Identification of 'new' information via 'italics'
- Inclusion of additional information re JJ MacDonald business status

The CEO and the Group agreed that all requests for submissions, including tenders, from the community, be forwarded to Group Members, for information, at the time of advertisement, and that all items for consideration on these matters contain clear description of SCOPE.

The final activity for the meeting was a discussion on issues surrounding proposals for revised arrangements associated with engagement of member Council officers by MRC administration, including a revamp of Technical Working Group (TWG).

This discussion was led by external advisor, Mr Bruce Wittber, an experienced local government professional. Key points were as follows:

- The idea for an annual schedule of all proposed meetings including OCM, TWG and like, financial workshops and CEO meetings
- The need for more detailed documentation of TWG type discussion, in context of a more formalised yet 'value adding to items' process
- The need for all OCM items to be considered by the TWG – type group, excluding the mandatory financial reports

The agreed 'way ahead' was for the development of a draft Terms of Reference, by Mr Wittber and the MRC team, for consideration at the next TWG meeting.

TWG OFFICERS RECOMMENDATION

That Council receive this progress report for the period 23 July 2009 – 14 August 2009 against Annual Business Plan 2009/2010.

ATTACHMENT ONE
TO ITEM 1
TECHNICAL WORKING GROUP MEETING
21 AUGUST 2009
FINANCIAL MANAGEMENT WORKSHOP 13 AUGUST 2009
ACTION PLAN



ACTION PLAN

FINANCIAL MANAGEMENT WORKSHOP

ON 13 AUGUST 2009

VENUE –TOWN OF VINCENT

TIME – 10.00 AM

Managing waste and recovering resources responsibly

Constituent Members: Cities of Perth, Joondalup, Stirling, and Wanneroo. Towns of Cambridge, Victoria Park and Vincent



MRC FINANCIAL MANAGEMENT WORKSHOP – 13 AUGUST 2009

Attendees

(KP) Kevin Poynton	Mindarie Regional Council
(KD) Kalwant Dhillon	Mindarie Regional Council
(IW) Ian Watkins	Mindarie Regional Council
(MW) Mike Wadsworth	Facilitator
(JB) Jason Buckley	Town of Cambridge
(CC) Chris Colyer	Town of Cambridge
(JL) Jason Lyon	Town of Cambridge
(IB) Ian Berry	City of Perth
(AV) Anthony Vuleta	Town of Victoria Park
(JW) John Wong	Town of Victoria Park
(SW) Stephen Bowley	Town of Victoria Park
(MT) Mike Tidy	City of Joondalup
(MG) Martyn Glover	City of Joondalup
(KC) Karen Caple	City of Wanneroo
(SS) Shane Spinks	City of Wanneroo
(LL) Lucia Lam	City of Wanneroo
(EH) Ed Herne	City of Stirling
(GE) Geoff Eves	City of Stirling
(EA) Ed Albrecht	City of Stirling
(AA) Andrew Annand	Deloitte
(RM) Rob Michetti	Deloitte

Apologies

Mike Rootsey	Town of Vincent
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MRC FINANCIAL MANAGEMENT WORKSHOP – 13 AUGUST 2009

ACTION PLAN – ISSUES ARISING FROM WORKSHOP

ITEM	AGENDA ITEM NO.	ITEM	ACTION/ISSUE	BY	WHEN	COMMENT
1	-	Intro	KP made following opening remarks. <ul style="list-style-type: none"> • Appreciation for preparation, attendance, to all • Task in progress to review 'MRC Officer forums' including TWG, financial workshops • Plan is to conduct workshop for elected members re pricing model 			(JW) John Woodhouse For endorsement next workshop early September 2009.
2	1	MRC Governance Document	Attendees agreed plan to progress the establishment of a contemporary governance document for MRC as follows: <ul style="list-style-type: none"> • Preparation of final draft Establishment Agreement (EA) including schedules • Preparation of suite of Constitution amendments to improve governance of MRC e.g. tenure of Chair/Deputy Chair • Convention of Mayor/CEO workshop (Member Councils) to establish 'way ahead' • Provide all workshop invitees (13 August) with e-copies of <ul style="list-style-type: none"> o MRC Constitution o Current draft EA 	KP/JW		Proposed post LG elections (17 October 2009).
	2	Pricing Model	Attendees agreed further work as follows: <ul style="list-style-type: none"> • Member fees <ul style="list-style-type: none"> o Evaluation of four options thus. <ul style="list-style-type: none"> <u>Option One</u> Multiple fees i.e. proc/non-proc for landfill/one RRF scenario <u>Option Two</u> Multiple fees for landfill/more than one RRF scenario 			Deloitte to investigate, in context of this evaluation, merits of 'reward/penalty' system for Member Council tonnages.

ORDINARY COUNCIL MEETING MINUTES - 3 SEPTEMBER 2009

<p>MINDARIE REGIONAL COUNCIL TECHNICAL WORKING GROUP - MINUTES 21 AUGUST 2009</p>				<p><u>Option Three</u> Single fee for landfill/one RRF scenario <u>Option Four</u> Single fee plus residue fee for landfill/more than one RRF scenario</p> <p>Against criteria presented to workshop by Deloitte.</p> <ul style="list-style-type: none"> Casual Fees <ul style="list-style-type: none"> Development of model for casual fee setting Presentation of this work to next workshop Presentation of pricing model package to officers workshop Investigation of current fee for Wangara RRF (City of Swan) residue Progress an approach to City of Stirling re plan post expiry Atlas contract 2013 	<p>KD KP KP</p>	<p>4 Sep 2009 4 Sep 2009 4 Sep 2009</p>	<p>Proposed 4 Sep 2009 (AM) Proposed 5 Oct 2009</p>
<p>ITEM 8.1.1</p>		<p>3</p>	<p>MRC Business Framework</p>	<ul style="list-style-type: none"> Presentation of progress report by Deloitte postponed Attendees agreed Deloitte to conduct discrete discussions with selected member council officers then prepare draft framework for consideration at a subsequent workshop 	<p>KP/KD/Deloitte</p>		
		<p>Closure</p>		<p>Workshop closed 1330 hrs.</p>			

ITEM 2 RESOURCE RECOVERY FACILITY UPDATE REPORT (For the period 23 July 2009 to 3 September 2009)

File No: **WST/13-02 (D/09/3795)**

Attachment(s): **Nil**

Author: **Ian Watkins**

SUMMARY

The purpose of this report is to provide Council with information relating to the final development, commissioning and operation of the Stage 1 Resource Recovery Facility (RRF) at Neerabup.

BACKGROUND

Stage 1 RRF contract was signed with BioVision 2020 on 23 November 2007. Construction commenced on 27 February 2008 with Practical Completion being achieved on 15 July 2009.

The 20 year contract operational period commenced on 16 July 2009.

- Contract framework includes:
- Contractor - BioVision 2020 (Ownership - 70% Westscheme; 30% SITA)
- Build Own and Operate (BOO) contract structure
- 100,000 tonnes per year
- 20 year contract
- Contract commencement date 16 July 2009
- Contract end date 15 July 2029

DETAIL

Operations

As at 16 July 2009 facility operations commenced.

Typical operational conditions include:

- MRC to deliver 400 tonnes per day - Monday to Friday
- BioVision to process 285 tonnes per day - seven days per week
- 40,000 kilolitres of water consumed per year
- 3 MW hours of power consumed
- Approximately 40,000 tonnes of compost produced annually
- Approximately 30,000 tonnes of residue sent to Tamala Park annually
- 1,200 tonnes of ferrous metal recycled annually

Waste Delivery

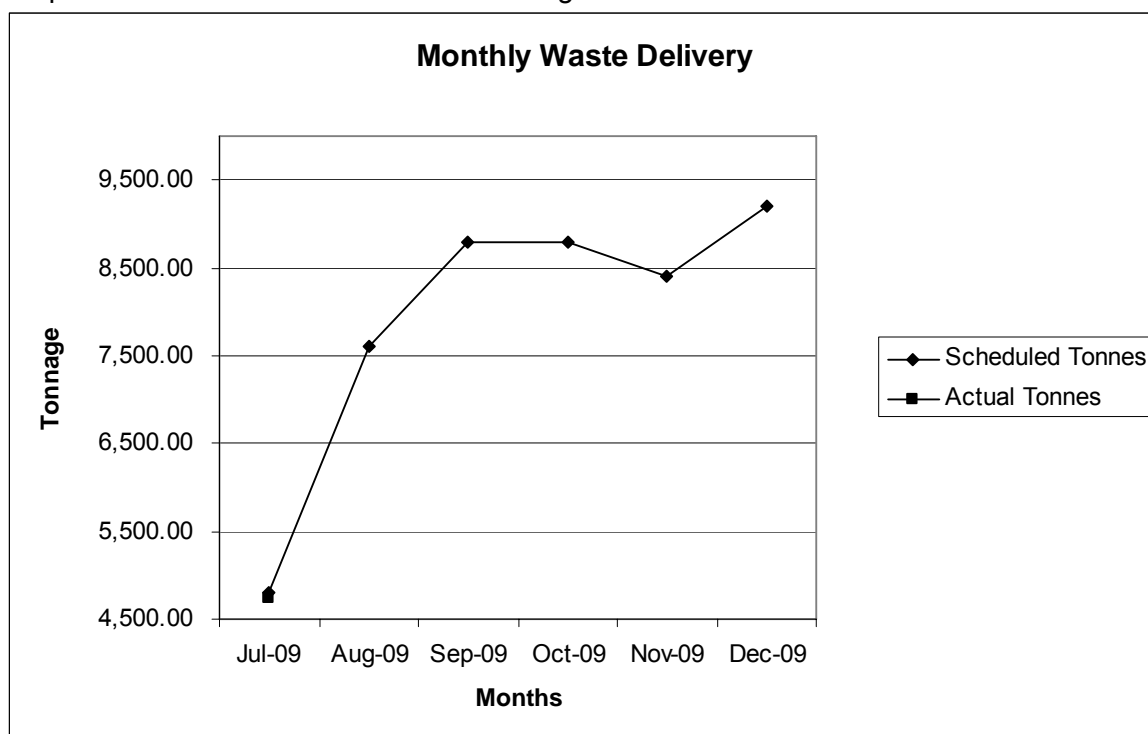
The Cities of Joondalup and Wanneroo and the Towns of Victoria Park and Cambridge currently deliver waste to the RRF.

The City of Perth and the Town of Vincent have opted to continue to dispose of waste at the Tamala Park landfill.

The RRF will typically accept approximately 2,000 tonnes of waste per week. With the large volume disposal pit available, it is not critical that the precise daily tonnage be achieved each day, so long as the weekly average is approximately 2,000 tonnes per week.

Graph No. 1 provides detail of the Actual Tonnage of waste delivered in comparison to Scheduled Tonnage.

Graph No. 1 – Actual vs. Scheduled Tonnage



Up to 31 July, waste deliveries were 73 tonnes below scheduled tonnes.

Key Performance Indicators

KPI's as per the RRFA are as follows:

KPI	Target	Contract Year to Date	July	August	Sept
Environmental Standard - Number of Breaches	0	0	0	TBA	TBA
Waste Diversion	30%	NA*	NA*	TBA	TBA
Quality of Compost - Number of Breaches	0	0	0	TBA	TBA
Quantity of Recyclable Packaging - Below Target Tonnes	0	16t	16t	TBA	TBA

KPI	Target	Contract Year to Date	July	August	Sept
Health and Safety - Number of LTI's	0	0	0	TBA	TBA
Community Acceptance - Number of Complaints	0	0	0	TBA	TBA
Project Culture - PAG Chairperson Score	100	100	100	TBA	TBA

* Waste diversion cannot be calculated at this stage as the facility is still being filled up following the commencement of full operations.

KPI's relating to waste quality are able to be adjusted so far as the variability in the quality impacts a particular KPI.

The reduction in the quantity of packaging material (metals) was as a result of a minor problem with one of the extraction magnets.

Compost Quality

As per the RRFA BioVision is able to dispose of all compost free of charge to landfill for a period of 28 days after Practical Completion. That is up to and including 12 August 2009. Beyond that date, if compost is sent to landfill, it is considered as residue, impacts the Waste Diversion KPI and BioVision is required to pay the disposal fee.

To date compost has been delivered to the following locations:

- Turf farms
- Olive farms
- Custom Compost facilities north and south of Neerabup for blending and storage

Testing of the compost product has indicated that the product being produced meets the Australian Standard C2 grading applicable for restricted use; which is typical for MSW derived compost. The plant operations are being adjusted to improve production rates and improve product quality.

Facility Operating Licence

The DEC has previously issued a facility operating licence for 50,000 tonnes per year (prior to commissioning commencing).

BioVision has been working closely with the DEC to increase the Operating Licence to the necessary 100,000t. Following the successful commissioning of the facility and operation of the biofilters, the DEC has recently reissued the Operating Licence to a maximum of 100,000t/yr.

Secondly Waste Treatment Facility Working Group

The SWTF WG last met on 1 July 2009. No meeting has been held since the last Council meeting.

Project Advisory Group

MRC Representatives:
Cr Laura Gray
Kevin Poynton (CEO)
Eddy Albrecht (City of Stirling)

MRC Alternates:
Cr Dot Newton
Kalwant Dhillon
Dennis Blair (City of Wanneroo)

BioVision Representatives:
Emmanuel Vivant
Marco Fontana Giusti
Nial Stock

BioVision Alternates:
Casimiro da Fonseca
Craig Barker
Kevin Wilson

With recent organisational changes at the City of Wanneroo, Dennis Blair is no longer available as an alternate. The Mindarie Regional Council CEO has requested nominations for the alternate position from all member councils. This position has been filled by Chris Colyer from the Town of Cambridge.

The PAG recently met on 5 August 2009.

Items dealt with by the group include:

- Minor Contract changes
- BioVision Monthly Report
- Power Outage Plan
- Compost Marketing Plan
- Input Tonnage
- Operating Licence
- Formation of a Neerabup Industrial Council

MRC Infrastructure Development

Infrastructure Works

Completed March 2009.

Building Works

BCL Construction was awarded the building works (Contract 13/95). This work is currently being undertaken on site with completion anticipated in mid early September.

Groundwater Bores

Bore 1 and Bore 2 have been installed and plumbed into the permanent underground services to provide supply water to the RRF and MRC facilities.

Weighbridge

The automated weighbridge has been functioning efficiently since the commencement of commissioning (21 April 2009). The weighbridge building is part of the BCL building works contract and has recently been installed on site. The computers, which have been in a temporary transportable building, have been relocated to the permanent weighbridge building and the transportable has been removed.

Initially there were a number of minor computer-related breakdowns with the weighbridge; however, these have been resolved and the weighbridge has been operating more reliably in the past month.

MRC Future Site Works

On completion of the building works, the following activities are yet to be completed:

- Landscaping – compost trial plots.
- Visitors Centre fitout.
- Develop site tour program.

Landscaping

The majority of the landscaping on site has recently been completed involve the planting of native shrubs and trees within the MRC area and along the road frontage. Native species have been selected to blend in with the Bush Forever area to the east of the site. In addition, trial plots will be developed adjacent to the Visitors Centre where trails will be conducted using RRF compost in different quantities to grow a range of plants as a demonstration of the benefit of using compost.

Community Engagement

The MRC community engagement program continues to be managed via the Community Engagement and Advisory Group (CEAG).

The group last met on 1 July 2009 at the Joondalup Resort. Issues discussed at the meeting included:

- Project update and commissioning progress.
- Reviewing the CEAG Roles and Function.
- Reviewing the Chairperson Roles and Functions.
- Reviewing the Community Partnership Agreement (CPA).
- Community monitoring program.

Site Visits

Throughout the RRF commissioning period and during the first month of operations, the MRC has been running regular tours for member council officers to visit the site and view first hand the process and current activities. To date the following site visits have been undertake:

- Two tours for City of Joondalup officers.
- Three tours for MRC operations and administration staff.
- Two tours from the Town of Vincent.

In addition, a SMRC technical group and the Rivers Regional Council were recently taken on a detailed site visit through the facility.

Should any member council officers wish to attend a site visit, please contact MRC Reception (9306 6303).

Caretaker Issues

BioVision has been liaising with Mr Tull, and he has also had a tour of the site. There have been a number of odour related issues; however, the source of the odour has not been determined as on a number of occasions, the wind direction has not been in the direction of the RRF. It is suspected that the neighbouring chicken farm is causing some of the odour issues. Investigations continue.

The MRC CEO is in the process of determining possible causes of concern to Mr and Mrs Tull and thereafter, determining possible solutions to these concerns.

In various discussions with both the MRC and BioVision, Mr Tull has indicated that it is his preference to remain on site and not be relocated.

Stage 2 RRF Development

This matter is being dealt with by the SWTF WG, with relevant aspects being covered in the notes of the meetings being circulated to Council.

CONSULTATION

Consultation has occurred with the following groups:

- Cardno/Meinhardt Joint Venture
- BioVision2020
- SITA
- Kerman Contracting
- Various Design Consultants
- Member Councils

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The development and operation of resource recovery in the region is consistent with the following Principals described in Strategic Plan 2009 – 2029:

- Community Focus
- Innovation
- Partnership
- Leadership

In particular, Stage 1 RRF conforms with Objective 1 – Waste Management to maximise resource recovery and minimise waste to landfill in order to minimize environmental impact.

FINANCIAL IMPLICATIONS

The Project Operational Summary below sets out the 2009/10 facility operating budget against which operational costs are tracked throughout the year.

Project Operational Costs Summary for 2009/10 Financial Year – As at 31 July 2009

Item	Budget	Expenditure (to 31/7/9)	% Expenditure
Capital Expenses			
2008/2009 Carryover	\$ 829,000	\$ 70,104	8.5%
Sub-total	\$ 829,000	\$ 70,104	8.5%
Consultancy			
Specialist Project Consultants	\$ 50,000	\$ -	0.0%
Legal Consultants	\$ 50,000	\$ -	0.0%
Financial Consultants	\$ 10,000	\$ -	0.0%
Insurance Consultants	\$ 10,000	\$ -	0.0%
Project/Contract Management	\$ 80,000	\$ -	0.0%
Temporary Staff	\$ 10,000	\$ -	0.0%
Sub-total	\$ 210,000	\$ -	0.0%
Facility Operations			
Building Maintenance	\$ 10,000	\$ -	0.0%
Building Security	\$ 20,000	\$ -	0.0%
Fencing and Gate Maintenance	\$ 5,000	\$ -	0.0%
Road Maintenance	\$ 5,000	\$ -	0.0%
Bore and Pipework Maintenance	\$ 5,000	\$ -	0.0%
Environmental Monitoring	\$ 20,000	\$ -	0.0%
Community Monitoring Program	\$ 45,000	\$ 568	1.3%
Landscape and Gardens	\$ 30,000	\$ -	0.0%
MRC Admin Charge	\$ 100,000	\$ 8,333	8.3%
Utilities	\$ 10,000	\$ -	0.0%
Council Rates	\$ 27,000	\$ -	0.0%
Compost Disposal	\$ 545,000	\$ -	0.0%
Tipping Fees	\$14,600,000	\$ 696,444	4.8%
Sub-Total	\$15,422,000	\$ 705,345	4.6%
Total Operating Costs	\$16,461,000	\$ 775,449	4.7%

With the completion of commissioning being achieved on Wednesday 15 July 2009, there were financial consequences to the MRC, these include:

- Receiving \$1,500/day from BioVision as Liquidated Damages to cover additional consultants' costs during the period from 23 June to Practical Completion

- Approximately \$30,000/day being paid by BioVision Contractor(s) to cover MRC Liquidated Damages and ANZ Finances charges. These costs are paid out of a reserve amount set up within BioVision construction contracts to cover all Liquidated Damages claims up to approximately \$1.4m. Within the RRFA, 50% of the unspent Liquidated Damages reserves gets paid to the MRC at Practical Completion. Hence, the MRC is losing approximately \$15,000/day from possible reserve payments

Carry over capital works costs from the 2008/2009 financial year to the 2009/2010 financial year are as follows:

Item	Value
Project/Construction Management (JV)	\$22,000
Legal	\$5,000
Site Infrastructure	\$802,000
Total	\$829,000

MRC OFFICERS RECOMMENDATION

That Council note the RRF update report.

TECHNICAL WORKING GROUP – 21 AUGUST 2009

The Group agreed that it was now appropriate to amend the content of this report, given that commissioning had been completed satisfactorily. Agreed amendments were as follows:

- Inclusion of compost – information concerning compost non-conformance with applicable Australian Standards (currently no non-conformances to report)
- Amendment to the layout of Project Operational Costs Summary Table
- Amendment to Waste Delivery tabular format, to a graphical format

The Group also acknowledged Chris Colyer who volunteered to be Deputy Officer, PAG

The Recommendation has been amended to reflect this.

TWG OFFICERS RECOMMENDATION

That Council:

- Note the RRF update report for the period 23 July 2009 to 3 September 2009**
- Approve the appointment of Mr Chris Colyer to the position of Deputy Officer, Project Advisory Group (PAG)**

**ITEM 3 STAGE 2 PHASE 3 LINER WORKS - PROPOSED WORKS & TENDER
RECOMMENDATION**

Tender No: **13/100**

File No: **WST/132 (D/09/3788)**

Attachment(s): **1. Tender 13/100 Golder Associates Tender Report and
Recommendation (without appendices)**

Author: **Ian Watkins**

SUMMARY

The purpose of this report is to provide Council with information associated with the tender process and recommendation for the construction of the base liner works associated with the development of Stage 2 Phase 3 landfill development.

BACKGROUND

Tamala Park Landfill Development

The overall Tamala Park landfill development consists of Stage 1, the old, closed landfill and Stage 2 the active landfill area. Stage 2 consists of three phases. Phase 1 and 2 have previously been lined and are currently being landfill. Phase 3 is the last remaining area to be developed within Stage 2.

Landfill Liner Design

Golder Associates was engaged by Council to provide engineering consultancy services for the design, tendering and construction superintendents for the liner works associated with the Phase 3 landfill development.

As part of the landfill design undertaken by Golder Associates various landfill liner options were investigated. These included the investigation of the use of a range of synthetic liner materials to line the base of the landfill as well as up the side slopes. Due to the length of the side slopes (approximately 70 m), the rough finish of the limestone slopes and the length of time that the liner would be exposed prior to the landfill been filled, based on technical considerations the decision was made to construct the baseliner plus 5 m up the slopes using a synthetic liner (the tendered scope of work) and thereafter continuing up the side slopes using lifts of compacted clay as the waste height increased. This design concept is what was used for Stage 2 Phase 1 and provided a suitable and workable solution.

The works associated with Tender 13/100 is limited to the construction of the base liner and 5 m vertically up the side slopes. The work associated with the progressive clay lifts will be finalised at a later date.

DETAIL

Tender 13/100

The tendered scope of works included:

- Ripping, crushing and loading of limestone (Provisional Items).
- The final trimming and shaping of the landfill base and perimeter 5 m bund.
- Exposure of existing landfill liner edges.
- Liner installation.
- Leachate collection pipe installation.
- Leachate drainage layer installation.

Ripping, crushing and loading of limestone activities are Provisional Items in the tender documentation. This allows the MRC the flexibility to either carry out this activity "internally" as is currently occurring or included the activity in the contracted works.

Tender Process and Prices Received

Golder Associates has compiled a tender evaluation report and recommendation providing the details of the tender process and a summary of the prices received. The Golder Associates report is at **Attachment One** to this report. The complete Golder Associates report is 75 pages long and includes a number of appendices pertaining to technical information and drawings. Only the 14 page report has been included in **Attachment One**.

The Tender was advertised on Saturday 27 June and again on Wednesday 30 June 2009 and closed on Friday 17 July 2009. Seven companies submitted tenders for the proposed works, of which one tender was submitted late; hence, only six tenders were considered. **Table No. 1** provides a summary of the prices received.

Table No. 1 - Summary of Tender Prices

Item	Company	Tendered Price (Excl. GST)
1.	VDM Earthmoving Contractors Pty Ltd	\$2,818,325.50
2.	Outlook Contracting Pty Ltd	\$3,359,505.98
3.	CECK Pty Ltd	\$3,382,016.07
4.	Watpac Civil Infrastructure Pty Ltd	\$3,473,024.00
5.	NK Contractors Pty Ltd	\$3,578,207.47
6.	Ertech Pty Ltd	\$4,839,787.98
7.	West Coast Earthworks	Received late, rejected

Following the checking of the submitted tender prices there were a number of arithmetic errors identified. **Table No. 2** provides a summary of the corrected tender prices.

Table No. 2 - Summary of Corrected Prices

Item	Company	Corrected Tendered Price (Excl. GST)	Variance (Excl. GST)
1.	VDM Earthmoving Contractors Pty Ltd	\$2,818,325.50	\$0.00
2.	Outlook Contracting Pty Ltd	\$3,234,110.38	-\$125,395.60
3.	CECK Pty Ltd	\$3,382,016.07	\$0.00
4.	Watpac Civil Infrastructure Pty Ltd	\$3,473,023.35	-\$0.65
5.	NK Contractors Pty Ltd	\$3,585,610.20	\$7,402.73
6.	Ertech Pty Ltd	\$4,839,787.98	\$0.00

The price quoted by Ertech Pty Ltd was the highest price by approximately \$2M (42%) from the lowest quoted price and therefore was not assessed further.

Selection Criteria

The following criteria were used to assess the tenders and determined the most advantageous offer presented:

- Previous Experience (25%).
- Key Personnel (20%).
- Subcontractors (10%).
- Plant and Equipment (10%).
- Construction Methodology (25%).
- Management Plans (10%).

Tender Assessment

Tenders received were assessed by Liza du Preez (Golder Associates) and Anu Saini (Golder Associates).

The tenders were checked for completeness, specifically in relation to the documents requested in the tender document. Clarifications or additional information was sought from VDM Earthmoving Contractors Pty Ltd, Watpac Civil Infrastructure Pty Ltd and NK Contractors Pty Ltd.

Table No. 3 provides detail of the tender scoring against selection criteria.

Table No. 3 Tender Scoring

Criteria	Weighting	Contractor				
		CECK	NK	Watpac	Outlook	VDM
Previous Experience	25%	5	5	5	2	2
Key Personnel	20%	4	4	3	2	2
Subcontractors	10%	5	4	4	4	4
Plant & Equipment	10%	4	4	3	3	3
Construction Methodology	25%	5	3	3	3	3
Management Plans	10%	5	5	5	4	1
Weighted Score		4.7	4.1	3.8	2.75	2.45

A detailed explanation of the scoring is provided in the attached Golder Associates report.

Of the five tenders considered only three tenderers, CECK, NK and Watpac, had previous relevant lining experience to undertake the works.

Although VDM (\$2,818,325.50) and Outlook (\$3,234,110.38) tendered the two lowest prices, due to the lack of relevant experience with regards to landfill lining projects it was deemed that these two offers not be accepted.

Tender Award Recommendation

That the works be awarded to CECK Pty Ltd as the tender provided appropriate previous relevant experience at a competitive price.

Timing of Contract Award

In late June the Works Approval application was submitted to the DEC. Following initial review of the submission the DEC requested additional information covering the proposed design of the clay lining up the side slopes. This concept design has been completed and submitted to the DEC. It is anticipated that the Works Approval will be received from the DEC sometime in October.

The contract award will only occur once the Works Approval has been issued. This fact was highlighted in the Tender documentation.

Contract Contingency

Due to the length of time required by the DEC for the review and issue of the Works Approval, limestone excavation which is currently being undertaken in Phase 3, will continue until the issue of the Works Approval. It is anticipated that by this time the vast majority of the excavation would have been completed; hence, there will only be a minor portion of the Provisional Items (ripping, crushing and loading of limestone) required to be carried out by the contractor.

Based on the CECK tender submission the ripping, crushing and loading of limestone is priced at approximately \$800,000. With only a portion of this expenditure anticipated to be incurred, the remaining amount can be used as a Contract Contingency to cover unforeseen occurrences during the construction activities.

CONSULTATION

Consultation has occurred with the following groups:

- Tamala Park operations staff
- Landfill Gas and Power
- DEC
- Golder Associates
- Dun & Bradstreet
- Various Tenderers

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

The ongoing development of Tamala Park landfill is consistent with the following Principals described in the Strategic Plan 2009-2029:

- Community Focus
- Innovation
- Leadership

In particular, the landfill development conforms with:

- Objective 1 – Waste Management to minimise the environmental impact of waste disposal.
- Objective 3 – Industry Leadership and Advocacy to promote industry-wide initiatives for improvements to waste management.

FINANCIAL IMPLICATIONS

There is a budget provision of \$12,678,700 for the construction of the floor and side walls. The tendered amount of \$3,382,016.07 for the floor liner and 5m up the walls is considered to be below cost estimates when establishing the original budget estimates. The original budget was based on a unit rate of approximately \$150/m². The Tendered rate was in the order of \$115/m².

Further information in relation to the project since the provision of the budget estimates has resulted in the preferred strategy of using clay on the side slopes. Based on clay supply and placement costs of approximately \$120/m² the remaining works will cost approximately \$5.5m. That is a total project cost of approximately \$8.9m. Consequently there is a potential saving of approximately \$3.7m for the lining of Phase 3. Only once the clay lining costs have been more accurately defined will the true savings be known.

Within the contract award value there is approximately \$800,000 associated with the ripping, crushing and loading of limestone. These activities are Provisional Items and able to be removed from the contract of works if needed. It is most likely that the majority of these activities will be carried out by the MRC as part of its current works associated with the excavation of Phase 3. Consequently it is likely that the contracted works will cost less than the contract award value. Note that the contract will be a priced Bill of Quantities; hence, the contractor will only be paid for the work carried out and not the lump sum of the contract award value.

The costs of the current limestone excavation activities, which have been ongoing for the past two years, are covered in a separate, additional budget allocation "Excavation" to a value of \$3,250,000. These funds will be used to continue with the excavation activities until the Works Approval has been issued by the DEC and the contract works awarded. From contract award, all excavation carried out by the successful contractor will be included in the liner "Construction" budget allocation.

MRC Administration is in the process of undertaking an assessment of the CECK Pty Ltd financial position and financial ability to undertake the works. The outcome of this assessment will be presented to the TWG when the information becomes available.

MRC OFFICERS RECOMMENDATION

That Council accept the tenders from CECK Pty Ltd submitted in response to Tender No. 13/100 for the Stage 2, Phase 3 Liner Works to the value of \$3,382,016.07 (excluding GST).

TECHNICAL WORKING GROUP – 21 AUGUST 2009

Nil discussion.

TWG OFFICERS RECOMMENDATION

That Council accept the tenders from CECK Pty Ltd submitted in response to Tender No. 13/100 for the Stage 2, Phase 3 Liner Works to the value of \$3,382,016.07 (excluding GST).

ATTACHMENT ONE
TO ITEM 3
TECHNICAL WORKING GROUP MEETING
21 AUGUST 2009
TENDER 13/100
GOLDER ASSOCIATE TENDER ASSESSMENT REPORT
AND RECOMMENDATION (without appendices)

July 2009

Tamala Park Stage 2 Phase 3 Tender 13/100 Assessment

Submitted to:
Mindarie Regional Council
Tamala Park
1700 Marmion Avenue
MINDARIE WA 6030

REPORT



A world of
capabilities
delivered locally

Report Number: 097643030 020 R Rev0

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- 1 Copy - Mindarie Regional Council
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STAGE 2 PHASE 3 TENDER ASSESSMENT

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STAGE 2 PHASE 3 TENDER ASSESSMENT

1.0 INTRODUCTION

The Mindarie Regional Council (MRC) oversees the Tamala Park Landfill operations located approximately 35 km north of Perth. The MRC is currently depositing municipal waste in Stage 2 Phase 2. The MRC has advised that Stage 2 Phase 3 will be the subsequent location for waste deposition. Tenders were invited, by the MRC, for Tender No. 13/100 MRC Tamala Park Landfill, Construction of Stage 2 Phase 3 Liner Works. The MRC has appointed Golder Associates Pty Ltd (Golder) to technically assess the submitted tenders. The MRC has advised that they will carry out the financial assessment of the submitted tenders with regards to financial health of the tendering company.

This report provides a technical assessment of the tenders submitted for Stage 2 Phase 3 Tender No. 13/100.

2.0 GENERAL

The MRC invited tender submissions for Tender No. 13/100 with the tender period commencing on 29 June 2009 and closing at noon on 17 July 2009, at Tamala Park Landfill.

2.1 Tender Documents

The tenderers were provided the following documents by MRC on 29 June 2009:

- Tender document (Golder reference number, 097643030 007 R Rev0, dated June 2009).
- Tender Specification (Golder reference number, 097643030 008 S Rev0, dated June 2009).
- Tender Drawings (Golder reference number, 097643030 RevA Drawings D1001 to D10011).

The following two addenda were issued during the tender invite period and are included in Appendix A:

- Addendum 01 to Tender No 13/100 Stage 2 – Phase 3 Liner Works (Golder reference number, 097643030 016 TM Rev0, dated 9 July 2007); and
- Addendum 02 to Tender No 13/100 Stage 2 – Phase 3 Liner Works (Golder reference number, 097643030 019 TM Rev0, dated 14 July 2007)

2.2 Project Briefing and Site Visit

The tenderers were required to attend a mandatory project briefing and site visit on 2 July 2009 at 10:00 am at Tamala Park Landfill. The minutes of the project briefing and site visit are included in Appendix B.

2.3 Tender Submittals and Conformance

Seven companies submitted tenders for Tender No. 13/100:

- Ertech Pty Ltd;
- CECK Pty Ltd;
- NK Contractors Pty Ltd;
- Watpac Civil Infrastructure Pty Ltd (also known as JMS);
- VDM Earthmoving Contractors Pty Ltd (also known as Malavoca Pty Ltd);
- Outlook Contracting Pty Ltd; and
- West Coast Earthworks Pty Ltd



STAGE 2 PHASE 3 TENDER ASSESSMENT

The submitted tenders were opened at Tamala Park, signed and dated by a representative of the MRC. West Coast Earthworks Pty Ltd was disqualified since their tender was submitted 25 minutes after the tender period closed.

All of the above companies had representatives attend the mandatory project briefing and site visit.

All of the tenderers excluding West Coast Earthwork Pty Ltd submitted conforming tenders.

3.0 TENDER EVALUATION

The tenders were technically assessed on a number of different aspects, including the tender price and assessment criteria provided in the Section 3.15 of the tender document.

3.1 Total Price Comparison

Table 1 summarises the prices of the tenders excluding goods and services tax. The tenders are listed from lowest to highest based on calculated total prices. The calculated total price was calculated using the quoted unit rates. This may sometimes differ from the quoted total price due to rounding errors. A more detailed breakdown is provided in Appendix C that compares the quoted unit rates.

Table 1: Summary of Tender Total Prices

Tenders Received From	Quoted Total Price	Calculated Total Price	Percentage Difference from Lowest Calculated Total Price
VDM Earthmoving Contractors Pty Ltd	\$2,818,325.50	\$2,818,325.50	0%
Outlook Contracting Pty Ltd *	\$3,359,505.98	\$3,234,110.38	13%
CECK Pty Ltd	\$3,382,016.07	\$3,382,016.07	17%
Watpac Civil Infrastructure Pty Ltd	\$3,473,024.00	\$3,473,023.35	19%
NK Contractors Pty Ltd **	\$3,578,207.47	\$3,585,610.20	21%
Ertech Pty Ltd	\$4,839,787.98	\$4,839,787.98	42%

*The large difference in quoted total price and calculated total price is due to the quoted unit rate for Item 1.2 (site management and time related costs) not corresponding to the quoted amount given for that item (refer to Appendix C).

**The quoted total price from NK Contractors was adjusted to exclude goods and services tax (GST) and the calculated total price is based on the quoted unit rates adjusted to exclude GST. NK Contractors quoted total price did not include mobilisation for a second dozer fleet. The mobilisation cost of a second dozer fleet was included in the calculated total price.

The price quoted by Ertech Pty Ltd was the highest price by approximately \$2,021,000 (42%) from the lowest quoted price and therefore was not assessed further. The other five tenderers: VDM Earthmoving Contractors Pty Ltd, Outlook Contracting Pty Ltd, CECK Pty Ltd, Watpac Civil Infrastructure Pty Ltd, and NK Contractors Pty Ltd were assessed against the criteria given in the tender document.

3.2 Request for Clarification or Information

Prior to carrying out the assessment against the criteria given in the tender document, VDM Earthmoving Contractors Pty Ltd, Watpac Civil Infrastructure, and NK Contractors Pty Ltd were asked to clarify or provide additional information for the assessment as summarised in Table 2.



STAGE 2 PHASE 3 TENDER ASSESSMENT

Table 2: Summary of Requests for Clarification or Information

Tenderer	Information/Clarification Requested	Comments
VDM Earthmoving Contractors Pty Ltd	Construction methodology	Provided
	Proposed subcontractors	Provided
	Clarification that construction programme can meet proposed milestones (see Section 3.6.1 below)	Provided
Watpac Civil Infrastructure Pty Ltd	Construction methodology	Provided
	Management plans	Provided.
	Company financial statements	Provided
	Proposed subcontractors	Provided
NK Contractors Pty Ltd	Complete bill of quantities	The bill quantities submitted with the tender was incomplete since there were two pages labelled 1 of 2 and one page labelled 3 of 3
	Company financial statements	Provided
	Clarification that construction programme can meet proposed milestones (see Section 3.6.1 below)	Provided
	Clarification as to how the stainless steel pipes will be fabricated using 12 mm stainless steel plates since the specified thickness of the stainless steel pipes varied: the minimum thickness of the riser pipe is 12.9 mm and the minimum thickness of the sleeve pipe is 15 mm.	Confirmed that the stainless steel pipes would be fabricated from stainless steel plates of different thicknesses as per specifications for the quoted unit rate

3.3 Tender Criteria

The assessment against the criteria given in Section 3.15 of the tender document is summarised in Table 3. The tenderers were scored from 0 to 5 based on the following:

- Score 0 = Does not address requirements;
- Score 1 = Contains insufficient or unclear information;
- Score 2 = Acceptable;
- Score 3 = Good;
- Score 4 = Very Good; and



STAGE 2 PHASE 3 TENDER ASSESSMENT

■ Score 5 = Excellent.

Table 3: Tender Criteria Scoring

Criteria	Weighting	CECK Pty Ltd	NK Contractors Pty Ltd	Watpac Civil Infrastructure Pty Ltd	Outlook Contracting Pty Ltd	VDM Earthmoving Contractors Pty Ltd
Previous Experience	25%	5	5	5	2	2
Key Personnel	20%	4	4	3	2	2
Subcontractors	10%	5	4	4	4	4
Plant and Equipment	10%	4	4	3	3	3
Construction Methodology	25%	5	3	3	3	3
Management Plans	10%	5	5	5	4	1
Weighted Score (out of 5)		4.7	4.1	3.8	2.75	2.45

The following Sections 3.3.1 to 3.3.6 provides further explanation for the scoring.

3.3.1 Previous Experience

CECK Pty Ltd, NK Contractors Pty Ltd and Watpac Civil Infrastructure Pty Ltd provided examples of landfill projects demonstrating both liner installation and earthworks experience and were given a score of 5. Outlook Contracting Pty Ltd and VDM Earthmoving Contractors Pty Ltd had examples only demonstrating their earthworks experience and therefore were given a score of 2.

3.3.2 Key Personnel

CECK Pty Ltd, NK Contractors Pty Ltd and Watpac Civil Infrastructure Pty Ltd provided key personnel with direct experience in earthworks and/or liner installation. The key personnel for CECK Pty Ltd were scored a 4 since the proposed team had direct experience in landfill projects and had worked in the construction industry for many years.

NK Contractors Pty Ltd's key personnel had worked in the construction industry for many years but did not have direct involvement in landfill projects. However, NK Contractors presented an organization chart that would consist of a reasonable sized team for the expected work and therefore were scored a 4.

Watpac Civil Infrastructure Pty Ltd's key personnel had worked on landfill projects including the Tamala Park Stage 2 Phase 2 and Stage 1/2 tie-in liner and were scored a 3 based on current experience with the proposed project manager.

Outlook Contracting Pty Ltd's and VDM Earthmoving Contractor's Pty Ltd's key personnel had worked in the construction industry but did not have direct involvement in landfill projects. The proposed teams would only consist of two or three personnel, which was considered acceptable for the expected work and therefore were scored a 2.



STAGE 2 PHASE 3 TENDER ASSESSMENT

3.3.3 Subcontractors

Subcontractors were scored based on the information provided regarding each subcontractor, in particular the liner installer, and previous experience of Golder with each subcontractor on similar projects. Table 4 summarises the subcontractors proposed by each of the tenderers.

The tenderers were scored mainly on the proposed lining subcontractors since the liner installation forms a critical part of the contract. The tenderer with Advanced Lining Technologies of Australia as a subcontractor were scored a 5 based on the current work carried out for Tamala Park Stage 1/2 tie-in liner and other previous projects. Tenderers with West Coast Lining Systems as a subcontractor were scored a 4 based on previous experience of Golder on similar projects.

Table 4: Summary of Proposed Subcontractors

Subcontractor Expertise	CECK Pty Ltd	NK Contractors Pty Ltd	Watpac Civil Infrastructure Pty Ltd	Outlook Contracting Pty Ltd	VDM Earthmoving Contractors Pty Ltd
Liner Installation	Advanced Lining Technologies of Australia (ALTA)	West Coast Lining Systems	West Coast Lining Systems or Jaylon Industries	West Coast Lining Systems or Jaylon Industries	West Coast Lining Systems or Jaylon Industries
Construction Management	Not Applicable	Smart Design and Construction	Not Applicable	Not Applicable	Not Applicable
Survey	Not provided	ABBAS Survey	Not provided	Not provided	Not provided
Excavation and Crush	WA Limestone	Smart Design and Construction	Not Applicable	Not Applicable	Keyfast
Leachate Collection System Pipework	Not provided	Smart Design and Construction	Pipe Fusions Australia	Coddington Contractors	Not applicable

3.3.4 Plant and Equipment

The tenderers were scored on the type of equipments and plants proposed for the work and the respective unit rates. A score of 4 was given to NK Contractors Pty Ltd and CECK Pty Ltd since they included a more comprehensive list with on average relatively lower unit rates. The other tenderers were given a score of 3. A summary of the plants and equipments with the unit rates is presented in Appendix C.

3.3.5 Construction Methodology

The tenderers were scored on the proposed construction methodology for the work. The construction methodology for CECK Pty Ltd provided detailed information on earthworks and liner installation, specifically preliminary liner panel layout, leachate aggregate placement and equipment access and therefore scored a 5.

NK Contractors Pty Ltd, Outlook Contracting Pty Ltd, Watpac Civil Infrastructure Pty Ltd, and VDM Earthmoving Contractors Pty Ltd provided similar construction methodologies with detailed information on the earthworks and a general overview of the liner installation and therefore scored a 3.



STAGE 2 PHASE 3 TENDER ASSESSMENT

3.3.6 Management Plans

CECK Pty Ltd, NK Contractors Pty Ltd and Watpac Civil Infrastructure Pty Ltd provided example management plans of similar content for health and safety, environment and quality control and therefore scored a 5. Outlook Constructing Pty Ltd provided only an example health and safety plan and therefore scored a 4. VDM Earthmoving Contractors Pty Ltd provided policies in lieu of the management plans and therefore scored a 1.

3.4 Short Listed Tenders

The following tenderers were short listed based on the above assessment and quoted price:

- CECK Pty Ltd;
- NK Contractors Pty Ltd; and
- Watpac Civil Construction Pty Ltd.

3.5 Tender Conditions

NK Contractors Pty Ltd had conditions to their tender, which are summarised in Table 5.

Table 5: Summary of Tender Conditions

Condition	Comment
The tender offer is based on the application of Retention only, being applied at the rate of 10% of invoiced value up to a total value of 5% of the contract sum	Acceptable
No allowance for inclement weather in the quoted total price	Acceptable (It should be noted that an allowance for inclement weather has been included in the construction programme)
The quoted total price excludes the BCITF levy	Acceptable
The quoted rate for the geotextiles and geomembrane is only valid for 30 days	Acceptable (It should be noted that this may have a cost implication to the MRC i.e. increased/decreased costs)
The stainless steel pipe will be fabricated from 12 mm stainless steel plate	Unacceptable, the specified stainless steel pipe thickness varies: the minimum thickness of the riser pipe is 12.9 mm and the minimum thickness of the sleeve pipe is 15 mm. NK Contractors have indicated in subsequent communication (see above) that the stainless steel pipe will be fabricated to specifications.

3.6 Additional Information

The MRC required the following additional information in regards to potential design changes and scheduling of works:

- overall construction period;
- confirmation that the excavation and crushing portion of the works would be completed by 31 December 2009 milestone;
- confirmation that the entire works would be practically completed by 31 March 2010 milestone;



STAGE 2 PHASE 3 TENDER ASSESSMENT

- expected crushing rate;
- expected water requirements during construction;
- unit rates for items 2.1a, 2.1b, 2.2a and 2.2b in the bill of quantities for bulk excavation <50,000 m³, haul and crush <50,000m³, excavation >50,000 m³, haul and crush >50,000m³, respectively;
- unit rates for item 3.1b and 3.1c in the bill of quantities for restricted excavation -20% variation and +20% variation, respectively;
- unit rates for items 6.7a and 6.7b in the bill of quantities for smooth high density polyethylene (HDPE) geomembrane liner on the base of the landfill and textured HDPE geomembrane liner on the side slopes; and
- proposed alternative materials for works.

The additional information is summarised below in Sections 3.5.1 to 3.5.5 for the short listed tenderers.

3.6.1 Construction Period and Milestones

The tenderers were requested to provide confirmation that certain milestones would be met in their proposed construction programme. Table 6 summarises the construction period proposed and confirmation that milestones would be achieved by the short listed tenderers.

Table 6: Summary of Proposed Construction Period and Milestones

Item	CECK Pty Ltd**	NK Contractors Pty Ltd***	Watpac Civil Infrastructure Pty Ltd****
Proposed Construction Period	23 weeks	19 weeks	15 weeks
Achieve 31 December 2009 milestone	Yes	Yes	Yes
Achieve 31 March 2010 milestone	Yes	Yes	Yes
Estimated Latest Start Date*	21 September 2009	24 September 2009	18 November 2009

*The latest start date is based on completing the proposed excavation and crushing portion of the works by 31 December 2009.

**CECK Pty Ltd indicated that another crushing team could be utilized to decrease time required to excavate and crush.

***NK Contractors construction period is based on two crushing teams, one crushing team would mean a longer construction period.

****Watpac Civil Infrastructure construction period is the same for either two crushing teams or one crushing team.

3.6.2 Crushing Rate and Water Requirements

The tenderers were requested to provide information on expected crushing rates to allow the MRC to arrange the number of trucks required to haul the crush material. The tenderers were also requested to estimate the water requirements for the proposed works. Table 7 summarises the crushing rate and water requirements proposed by the short listed tenderers.



STAGE 2 PHASE 3 TENDER ASSESSMENT

Table 7: Summary of Proposed Crushing Rate and Water Requirements

Item	CECK Pty Ltd	NK Contractors Pty Ltd*	Watpac Civil Infrastructure Pty Ltd
Proposed Crushing Rate (tonnes/day)	3,000 to 2,000	3,600-3,900 (3,000 m ³ /day quoted)	3,500
Proposed Water Requirements (L/day)	180,000 to 30,000	250,000 to 50,000	100,000

* A density range of 1.2 tonnes/m³ to 1.3 tonnes/m³ was used to convert the crushing rate given in m³ per day to tonnes per day.

3.6.3 Unit Rates for Items 2.1a, 2.1b, 2.2a and 2.2b Bulk Excavation

The tenderers were requested to provide rates for bulk excavation due to the uncertainty in the volume and to assess potential cost savings of contracting out the current excavation works to RL. 9.6 m. Table 8 summarises the unit rates proposed by the short listed tenderers for items 2.1a, 2.1b, 2.2a and 2.2b in the bill of quantity.

Table 8: Bulk Excavation Unit Rate Summary

Item	CECK Pty Ltd	NK Contractors Pty Ltd*	Watpac Civil Infrastructure Pty Ltd
2.1a Provisional Sum: Bulk excavate limestone to profile elevation. Volume ≤ 50,000 m ³	\$2.61	\$2.11	\$2.00
2.1b Provisional Sum: Haul and crush excavated limestone and load into transport vehicles. Volume ≤ 50,000 m ³	\$3.31	\$4.85	\$4.70
2.2a Provisional Sum: Bulk excavate limestone to profile elevation. Volume > 50,000 m ³	\$2.18	\$2.11	\$2.00
2.2b Provisional Sum: Haul and crush excavated limestone and load into transport vehicles. Volume > 50,000 m ³	\$2.99	\$4.85	\$4.70

*The unit rates quoted by NK Contractors Pty Ltd were adjusted to exclude GST

3.6.4 Unit Rates for Items 3.1b and 3.1c Restricted Excavation

The tenderers were requested to provide rates for restricted excavation due to the uncertainty in the volume. Table 9 summarises the unit rates proposed by the short listed tenderers for items 3.1b and 3.1c in the bill of quantity.



STAGE 2 PHASE 3 TENDER ASSESSMENT

Table 9: Restricted Excavation Unit Rate Summary

Item	CECK Pty Ltd	NK Contractors Pty Ltd*	Watpac Civil Infrastructure Pty Ltd
3.1b Restricted excavation of soil and solid waste. Rate to include load, haul and deposit in area as indicated by Principal. (-20% variation in expected quantity)	\$19.94	\$15.89	\$5.16
3.1c Restricted excavation of soil and solid waste. Rate to include load, haul and deposit in area as indicated by Principal. (+20% variation in expected quantity)	\$16.30	\$15.36	\$5.16

*The unit rates quoted by NK Contractors Pty Ltd were adjusted to exclude GST

3.6.5 Unit Rates for Items 6.7a and 6.7b HDPE Geomembrane Liner Supply and Installation

The tenderers were requested to provide rates for using smooth geomembrane on the base of Stage 3 and single textured on the side slopes as a potential cost saving. This cost saving will only be possible if the MRC were to fill in the entire base in horizontal layers up to a minimum RL 9.6 m. Should this filling method not be practical we recommend that the single textured liner be installed on the base to improve the stability on the landfill. Table 10 summarises the unit rates proposed by the short listed tenderers for items 6.7a and 6.7b in the bill of quantity, which corresponds respectively to smooth and single textured HDPE geomembrane liner.

Table 10: High Density Polyethylene Liner Unit Rate Summary

Item	CECK Pty Ltd	NK Contractors Pty Ltd*	Watpac Civil Infrastructure Pty Ltd
6.7a Supply and install 2.0 mm nominal smooth geomembrane liner to the floor including cutting, joining, testing and ballast	\$9.65	\$7.65	\$6.97
6.7b Supply and install 2.0 mm nominal single textured geomembrane liner to side slopes including cutting, joining, testing and ballast	\$10.15	\$8.47	\$7.73
Calculated Total Price (excluding GST)	\$3,375,616.07	\$3,915,233.22	\$3,429,855.35
Potential Cost Saving if Smooth HDPE is installed on the base	\$6,400.00	\$26,307.27	\$43,168.00

*The unit rates quoted by NK Contractors Pty Ltd were adjusted to exclude GST



STAGE 2 PHASE 3 TENDER ASSESSMENT

3.6.6 Proposed Alternative Materials

NK Contractors Pty Ltd was the only tenderer to recommend an alternative material. NK Contractors Pty Ltd have recommended recycled concrete aggregate for a quoted unit rate of \$23.8/m³ including GST as an alternative to the specified leachate aggregate quoted at an unit rate of \$59.46/m³ including GST. This would result in a cost saving of \$35.66/m³ or a total cost saving of \$452,882.00.

We recommend that the crushing strength of the recycled concrete particles and the fines content of the recycled concrete aggregate material should be evaluated prior to substituting this material for the specified leachate aggregate.

4.0 RECOMMENDATION

Golder recommends CECK Pty Ltd as the preferred Tenderer for Tender No. 13/100 based on the above assessment, quoted price and previous experience.

However, if MRC finds that CECK Pty Ltd does not adequately satisfy the required financial assessment criteria then we recommend the following two tenderers in order of preference: NK Contractors Pty Ltd and Watpac Civil Construction Pty Ltd.

We also recommend that MRC hold a meeting with the preferred tenderer to discuss and agree on the following:

- confirmation that supplied materials and products meet specifications; and
- confirmation of insurance policies to be held by the tenderer during the works.

5.0 CLOSURE

We trust the above meets your requirements. Please contact the undersigned should you require any further details or clarifications.

**ITEM 4 DEVELOPMENT OF AN INTEGRATED REGIONAL PLAN FOR THE
PROCESSING OF AT LEAST MUNICIPAL SOLID WASTE WITHIN
THE REGION - PROPOSED WORKS & TENDER
RECOMMENDATION**

Tender No: 13/101

File No: WST/176 (D/09/3821)

Attachment(s): 1. Tender 13/101 - WW Consulting Pty Ltd: Tender Assessment
Report and Recommendation

Author: Ian Watkins

SUMMARY

The purpose of this report is to provide Council with information associated with the tender process and recommendation for the development of an integrated regional plan for the processing of at least municipal solid waste within the region.

BACKGROUND

With the development of the Strategic Plan 2009-2029, it became apparent that there was a need for an integrated plan looking at options for the improved processing of, amongst other things, municipal waste within the region.

The development of an integrated plan was consistent with the recently formulated Mindarie Regional Council Strategic Waste Minimisation Plan.

This tender progresses the development of the integrated plan.

DETAIL

Tender 13/101 - Scope

The RFT is, as a direct result of the MRC Strategic Plan 2009 – 2020 which was adopted by the Council in October 2008 and is effective from 1 July 2009.

The second of the five objectives of the Strategic Plan is Waste/Resource Processing and has as its specific objective:

“To identify, evaluate and implement opportunities for expansion of the waste management business”.

The result of this object is to set a number of strategies, the first of which is to:

“Develop an integrated regional plan for the processing of at least Municipal Solid Waste (MSW)”.

The strategy is further explained in that it is intended that the aim of this plan will be for MRC to establish and maintain a waste processing capability for at least that MSW generated within the region.

The plan is to accommodate MSW controlled by MRC and its constituent members. It may consider waste generated by other parties but this is not a primary task.

The specified requirements included:

- Undertake research into the options available for the development of additional waste processing capacity in the region, covering MRC member and relevant WA State Government policies
- Identify and report on all applicable options covering financial and operational aspects
- Liaise with MRC constituent members
- Prepare papers and undertake presentations
- As an end result, provide a report and recommendations which MRC can adopt and consequently implement so that the objective can be achieved.

Tender Process and Prices Received

WW Consulting Pty Ltd has compiled a tender evaluation report and recommendation providing the details of the tender process and a summary of the prices received. The WW Consulting report is at **Attachment One** to this report.

The Tender was advertised on Saturday 20 June 2009 and closed 12 Noon Monday 20 July 2009.

A total of six (6) Offers, including one (1) Alternative Offer were received from five (5) Tenderers in response to RFT 13/101. Hyder Consulting submitted an alternative offer which reduced the level of Professional Liability insurance that they were prepared to undertake. This alternative offer was deemed as nonconforming with essential aspects of the RFT and hence rejected. These essential aspects for which non-conformance was identified are in relation to the specified Professional Indemnity Cover. The remaining five conforming offers are detailed in **Table No 1**. below:

Table No. 1 - Summary of Tender Prices

<u>Company</u>	URS \$	AURECON \$	CARDNO \$	COFFEY \$	HYDER \$
<u>Category</u>					
<u>Stage 1</u> - Background Paper - Preparation and presentation to MRC Technical Working Group.	24,830	14,480	26,310	25,860	23,950
<u>Stage 2</u> - Detailed analysis.	25,870	33,200	40,970	49,320	25,960
<u>Stage 3</u> - Attendance at seminar and presentation of preliminary options report (Date to be agreed)	33,300	11,080	13,635	27,440	18,375

<u>Company</u>	URS \$	AURECON \$	CARDNO \$	COFFEY \$	HYDER \$
Stage 4 - Presentation of final report to Technical Working Group (TWG) and Council Jan 29 2010.	8,400	9,680	6,995	17,420	19,020
Subsequent presentation to MRC Elected members. (Date to be agreed)	2,760	600	5,080	Included	2,675
Disbursements	7,613	1,000	1,000 *	6,250	6,591
Other charges		3,100	Cost + 10% Adm. charge		11,910
Unlimited Risk Charge					20,000
Total	102,773	73,140	93,990	126,290	128,481

*Rate only supplied for printing included figure is an estimate

Selection Criteria

- Composition of the Team (10%)
- Previous Relevant Experience of the team (10%)
- Experience of the Consultant Relevant to Operational Requirements – Waste & Land management (40%)
- Experience of the Consultant Relevant to Financial Analysis (40%)

Relevant experience in similar projects (40%) and the ability to undertake an extensive financial analysis of various options (40%) was seen as the most critical aspect of the offers received.

Tender Assessment

Tenders received were assessed by Mike Field (WW Consulting).

The evaluation and analysis was carried out using the total of information provided by the Respondents in order to obtain the best methodology, research, skills, services and value for money outcome for MRC including:

- Team structure and team member experience in Waste Management
- Methodology to be used
- Knowledge of and involvement in local and other Waste Management Structure, Operations and Development
- Previous similar experience
- Capability to provide a high level of applicable financial understanding and analysis

All Tenderers have experience and capacity in the waste management area. This is illustrated by the scoring results in Sections 2.3 and 2.4 of the attached tender assessment report and in some areas a number of the offers indicated a comparable capability to meet the RFT requirements.

However, a significant part of this project is the financial analysis.

While the offer from Hyder Consulting Pty Ltd provided full information in all the required areas they also showed an above-average level of experience and knowledge in the financial areas. It is also worth noting their broad experience at both state and local levels, in Western Australia and the rest of Australia. The methodology proposed by Hyder was detailed and addressed all the issues needed to achieve the best result in the preparation of a Strategic Plan for MRC.

Referee checks of Hyder's recent work in related areas were most supportive.

A prime consideration in the assessment was the capability of respondents to clearly identify, assess, manage, develop and report on the total of applicable financial issues in Waste Management planning and operations. In this respect, the Hyder Consulting Offer was superior to the other Offers received and its selection represents the best value for money option.

Table No. 3 provides detail of the tender scoring against selection criteria.

Table No. 3 Tendered Scoring

Criteria	Weighting	Tenderer				
		URS Australia	AURECON Australia P/L	CARDNO (WA) P/L	COFFEY Environments P/L	HYDER CONSULT P/L
Composition of the Team	10%	5	4	5	5	5
Previous Relevant Experience of the team	10%	5	4	5	5	5
Experience of the Consultant Relevant to Operational Requirements – Waste & Land management	40%	6	6	7	7	7
Experience of the Consultant Relevant to Financial Analysis	40%	5	5	5	5	7
Total	100%	21	19	22	22	24
Weighted Score		540	520	580	580	660

Detailed explanation of the scoring is provided in the attached WW Consulting tender assessment report.

Tender Award Recommendation

As a result of the analysis outlined in **Attachment One** to this report and to ensure that MRC has Consultancy Services which will provide the best possible outcome and development of an integrated regional plan for the processing of at least municipal solid waste within the region, it is recommended that the tender submitted by -
Hyder Consulting Pty Ltd - At a total GST Exclusive Cost of \$128,481 (including Disbursements and Other Charges) be accepted.

CONSULTATION

Consultation has occurred with the following groups:

- MRC Administration
- DEC
- Member Councils (through the SWMP process - Project 6)

STATUTORY ENVIRONMENT

Section 3.57, of the Local Government Act 1995 (WA) Tenders for Providing Goods and Services, requires a local government to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

POLICY IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

The development of an integrated regional plan is consistent with the following Principals described in the Strategic Plan 2009-2029:

- Innovation
- Partnerships
- Leadership

In particular, the development of an integrated strategic plan conforms with:

- Objective 1 – Waste Management: To minimise the environmental impact of waste disposal
- Objective 2 – Waste Resource Processing: To identify, evaluate and implement opportunities for expansion of the waste management business
- Objective 3 – Industry Leadership and Advocacy: To promote industry-wide initiatives for improvements to waste management

FINANCIAL IMPLICATIONS

Provision exists within the context of the Budget 2009/2010 for the Development of an integrated plan for the processing of at least municipal solid waste within the region.

The Budget allocation is \$100,000 and there is an additional \$40,000 of funding provided through the Strategic Waste Minimisation Plan funding program; hence, the contract award value of \$128,481 excl. GST is within the budget and funding allowance.

The Waste Authority invited all eligible groupings of local governments to participate in the pilot phase of the Regional Funding Program. In order to access funding these regional groupings were required to develop Regional Investment Plans derived from their Strategic Waste Management Plans. As reported to the ordinary meeting of March 2009, MRC applied for funding of \$400,000. Funding has since been approved to undertake the seven projects that were proposed.

One of the proposed projects titled- *Reducing the Direct Environmental Impact from the Transport of Collected Recycling and Waste Materials* - received funding of \$50,000.

The objective of this project is to identify what opportunities exist and what steps need to be taken to optimise the collection and transport of materials for the purposes of recycling and disposal.

- The project is intended to identify the optimum travelling distances for kerbside collection vehicles in terms of premises serviced, fuels consumed and emissions to the atmosphere from when a truck is filled to capacity to the point of discharge and;
- What benefits can be derived from:
 - Locating processing facilities closer to the point of collection and;
 - Using transfer stations to sort and move waste to more remote recycling facilities and landfill sites.

It is considered that the transport study can be undertaken in conjunction with the development of the regional plan, and the objectives can be achieved more efficiently and cost effectively if the two studies are carried out concurrently.

It is proposed that \$40,000 from Regional Funding Program grant funds be contributed to the cost of the development of the regional plan to achieve the intended outcomes of the transport study in line with regional plan modelling.

The cost of consultancy services from WW Consulting to conduct this exercise was \$7,500.

RECOMMENDATION

That Council accept the tender from Hyder Consulting Pty Ltd submitted in response to Request for Tender No. 13/101 for the Development of an Integrated Regional Plan for the Processing of at Least Municipal Solid Waste within the Region to the value of \$128,481 (excluding GST).

ATTACHMENT ONE
TO ITEM 4
TECHNICAL WORKING GROUP MEETING
21 AUGUST 2009
TENDER 13/101
TENDER ASSESSMENT REPORT
DEVELOPMENT OF AN INTEGRATED REGIONAL PLAN FOR THE PROCESSING
OF AT LEAST MUNICIPAL SOLID WASTE IN THE REGION

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RFT 13/101 Development of an Integrated Regional Plan for the Processing of at
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TENDER RECOMMENDATION FOR

TENDER No. 13/101

**DEVELOPMENT OF AN INTEGRATED
REGIONAL PLAN FOR THE
PROCESSING OF AT LEAST
MUNICIPAL SOLID WASTE WITHIN
THE REGION**

**TENDER ASSESSMENT REPORT
(Revision 1)**

Prepared for: Mindarie Regional Council

Prepared by:
WW Consulting Pty Ltd
37 Blackwood Parade
Dudley Park WA 6240
ABN 57 102 646 882

WW Consulting Pty Ltd

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**Mindarie Regional Council Tender Assessment
RFT 13/101 Development of an Integrated Regional Plan for the Processing of at
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EXECUTIVE SUMMARY

This document details the assessment conducted following the close of Mindarie Regional Council (MRC) Tender No. 13/101 for the Development of an Integrated Regional Plan for the Processing of at least Municipal Solid Waste within the Region.

Tenders were advertised on Saturday 20th June 2009 in the West Australian and closed at 12 Noon Monday 20th July 2009.

A total of six (6) Offers, including one (1) Alternative Offer were received from five (5) companies/organisations as follows:

- URS Australia Pty Ltd
- Aurecon Australia Pty Ltd
- Cardno (WA) Pty Ltd
- Coffey Environments Pty Ltd
- Hyder Consulting Pty Ltd – Conforming Offer plus an Alternative Offer

The Hyder Consulting Alternative Offer was assessed as a non-conforming Offer due to the altered extent of professional indemnity cover and was removed from further consideration.

The Tender specified that respondents must be qualified consultancy practitioners and be able to demonstrate their methodology, experience and ability in the following areas:

- General and Local Government Research and Liaison
- Detailed Waste Management Research
- Preparation of Background Papers
- Detailed Analysis
- Identification of Strategic, Financial and Operational Requirements plus Alternatives
- Presentations and Explanations
- Preparation and Presentation of Reports

The following criteria were used to assess the most advantageous Offer to MRC.

- Compliance Criteria assessed on a Yes/No basis
- Qualitative Criteria assessed on demonstrated relevant experience and the ability of the Tenderer to met the service requirements of the contract
- Price (Schedule of Rates) offered
- Other factors (e.g The provision of services outside normal office hours and disbursement costs etc.)

Following the attached Assessment it is recommended that the Offer submitted by:

Hyder Consulting - At a total GST Exclusive Cost of \$128,481 (including Disbursements and Other Charges)

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RFT 13/101 Development of an Integrated Regional Plan for the Processing of at
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be accepted.

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RFT 13/101 Development of an Integrated Regional Plan for the Processing of at
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1. SUMMARY

Mindarie Regional Council (MRC) advertised Request for Tender (RFT) No. 13/101 on Saturday 20th June 2009. This RFT was for the successful Tenderer to be contracted for The Development of an Integrated Regional Plan for the Processing of at least Municipal Solid Waste within the Region.

The Tender closed at 12 Noon on Monday 20th July 2009 at the MRC Office, Tamala Park. Tenders were opened immediately following the closure deadline in the presence of representatives of MRC and any interested parties.

A total of six (6) Offers, including one (1) Alternative Offer were received from five (5) Tenderers in response to RFT 13/101 as follows:

- URS Australia Pty Ltd
- Aurecon Australia Pty Ltd
- Cardno (WA) Pty Ltd
- Coffey Environments Pty Ltd
- Hyder Consulting Pty Ltd – Conforming Offer plus an Alternative Offer

The Hyder Consulting Alternative Offer limited the extent of Professional Indemnity cover that would be provided. This was contrary to MRC standard contract conditions as specified in the RFT document. All other Respondents submitted Offers that were in accordance with and accepted the MRC standard contract conditions, as did the conforming Offer by Hyder Consulting. As a result the Hyder Consulting Alternative Offer was assessed as non-conforming due to the limitation of Professional Indemnity cover provided and was removed from further consideration.

2. ASSESSMENT

An assessment of Tenders was conducted based on:

- Compliance Criteria assessed on a Yes/No basis
- Qualitative Criteria assessed on demonstrated relevant experience and the ability of the Tenderer to met the service requirements of the contract
- The Price (Schedule of Rates) offered
- Other factors (e.g The provision of services outside normal office hours and disbursement costs etc.)

2.1 Compliance Criteria

All five (5) Tenderers met the requirements of the Compliance Criteria for Conforming Offers in a satisfactory manner.

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2.2 Qualitative Criteria

The five (5) Tenderers have varying levels of experience in the provision of the relevant services required and provided submissions that were generally compliant with the Qualitative Criteria for the RFT. All have provided some level of the relevant services to Local Government Authorities. In addition, all provided information to support their ability to meet the requirements for:

- An understanding of the required tasks.
- Capacity and qualified resources to provide the required services.
- Experience in completing similar requirements.

2.3 Individual Assessments

The following tables represent the scores allocated to each of the Offers received following assessment of the information provided.

NB - The scoring used ranged from 1 (lowest) to 10 (highest)

2.3.1 URS Australia

Criteria	Weighting %	Score	Weighted Score
Composition of the Team	10%	5	50
Previous Relevant Experience of the team	10%	5	50
Experience of the Consultant Relevant to Operational Requirements – Waste & Land management	40%	6	240
Experience of the Consultant Relevant to Financial Analysis	40%	5	200
Total	100%	21	540

2.3.2 AURECON Australia Pty Ltd

Criteria	Weighting %	Score	Weighted Score
Composition of the Team	10%	4	40
Previous Relevant Experience of the team	10%	4	40
Experience of the Consultant Relevant to Operational Requirements – Waste & Land management	40%	6	240
Experience of the Consultant Relevant to Financial Analysis	40%	5	200
Total	100%	19	520

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2.3.3 CARDNO (WA) Pty Ltd

Criteria	Weighting %	Score	Weighted Score
Composition of the Team	10%	5	50
Previous Relevant Experience of the team	10%	5	50
Experience of the Consultant Relevant to Operational Requirements – Waste & Land management	40%	7	280
Experience of the Consultant Relevant to Financial Analysis	40%	5	200
Total	100%	22	580

2.3.4 COFFEY ENVIRONMENTS Pty Ltd

Criteria	Weighting %	Score	Weighted Score
Composition of the Team	10%	5	50
Previous Relevant Experience of the team	10%	5	50
Experience of the Consultant Relevant to Operational Requirements – Waste & Land management	40%	7	280
Experience of the Consultant Relevant to Financial Analysis	40%	5	200
Total	100%	22	580

2.3.5 HYDER CONSULTING Pty Ltd – Conforming Offer

Criteria	Weighting %	Score	Weighted Score
Composition of the Team	10%	5	50
Previous Relevant Experience of the team	10%	5	50
Experience of the Consultant Relevant to Operational Requirements – Waste & Land management	40%	7	280
Experience of the Consultant Relevant to Financial Analysis	40%	7	280
Total	100%	24	660

2.4 Assessment Ranking Results

As a result of the above assessment and the scoring range used (1 lowest - to 10 - highest), the Offers received were ranked as follows:

First (1) 660 Pts – HYDER CONSULTING P/Ltd
Equal Second (2) 580 Pts – CARDNO (WA) P/Ltd & COFFEY ENVIRONMENTS P/Ltd
Fourth (4) 540 Pts – URS AUSTRALIA
Fifth (5) 520 Pts – AURECON AUSTRALIA P/Ltd

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2.5 Prices Offered

The pricing information supplied by the Respondents is detailed in the following schedules. All prices are GST (Exclusive).

SCHEDULE A – PRICES

This table provides information on the prices quoted for the specified stages of the RFT.

<u>Company</u>	URS \$	AURECON \$	CARDNO \$	COFFEY \$	HYDER \$
<u>Category</u>					
<u>Stage 1</u> - Background Paper - Preparation and presentation to MRC Technical Working Group.	24,830	14,480	26,310	25,860	23,950
<u>Stage 2</u> - Detailed analysis.	25,870	33,200	40,970	49,320	25,960
<u>Stage 3</u> - Attendance at seminar and presentation of preliminary options report (Date to be agreed).	33,300	11,080	13,635	27,440	18,375
<u>Stage 4</u> - Presentation of final report to Technical Working Group (TWG) and Council Jan 29 2010.	8,400	9,680	6,995	17,420	19,020
Subsequent presentation to MRC Elected members. (Date to be agreed)	2,760	600	5,080	Included	2,675
Total	95,160	69,040	92,990	120,040	89,980

SCHEDULE B - DISBURSEMENTS

This table details all the disbursements listed by each Respondent.

<u>Company</u>	URS \$	AURECON \$	CARDNO \$	COFFEY \$	HYDER \$
<u>Type of Disbursement</u>					
Travelling, presentation documentation (8%)	7,613				
Air Travel (Bris-Perth-Bris)		1000			
Travel (per km)			1		
Prints (pp) Colour A3/4			(\$0.88)		
Prints (pp) B&W A3/4			(\$0.66)		
Colour Plotter to A1			(\$3.52)		
B&W Plotter to A1			(\$0.66)		
Printing & Travel				4,250	
Venue Hire & Refs				2,000	
Airfares					6,136
Data package - Tpt /logistics					455

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SCHEDULE C – OTHER CHARGES

This table lists all other charges and/or potential charges included in each Offer

<u>Company</u>	URS \$	AURECO N \$	CARDNO \$	COFFEY \$	HYDER \$
Position/Task (Position rates are per hour)					
Senior Executive		300			
Executive		280			
Senior Project Engr/Prof		250			
Project Engr/Prof		220			
Senior Engr/Prof		180			
Experienced Engr/Prof		160			
Engr/Prof		150			
Graduate Engr/Prof		130			
Supervising Tech Officer		200			
Senior Tech Officer		170			
Experienced Tech Officer		150			
Tech Officer L2		130			
Tech Officer L1		110			
Leading Drafter		180			
Senior Drafter		150			
Experienced Drafter		130			
Drafter		110			
Junior Drafter		100			
Other project tasks			Cost + 10% Adm charge		
				Coffey Offer states that no other charges are applicable	
Project Mgt & Inception					11,910
Unlimited Risk Charge					20,000

2.6 Other Factors

The Contract resulting from this RFT will be specified for completion prior to 20th January 2010 with a briefing to Council Elected members at a date to be advised.

Contract prices shall be in accordance with this document and fixed and firm for the term of the Contract. Should variations of any sort be required they will be negotiated between the Council and the Consultant.

If approved, price variations will not become effective until formally notified in writing by the Council to the Consultant.

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RFT 13/101 Development of an Integrated Regional Plan for the Processing of at
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3. ANALYSIS

The evaluation and analysis was carried out using the total of information provided by the Respondents in order to obtain the best methodology, research, skills, services and value for money outcome for MRC including:

- Team structure and team member experience in Waste Management
- Methodology to be used
- Knowledge of and involvement in local and other Waste Management Structure, Operations and Development
- Capability to provide a high level of applicable financial understanding and analysis.

All Tenderers have experience and capacity in the Waste Management area. This is illustrated by the scoring results in Sections 2.3 and 2.4 (above) and in some areas a number of the Offers indicated a comparable capability to meet the RFT requirements.

However, a significant part of this project is the financial analysis.

While the Offer from Hyder Consulting Pty Ltd provided full information in all the required areas the company also demonstrated considerable levels of experience, capability and knowledge in the following areas:

- Detailed research, assessment and reporting processes on all financial related issues of Waste Management at strategic and operational levels.
- Extensive State and Local level Waste management involvement in Western Australia and other Australian States and Territories.
- Establishment and implementation of all levels of Waste Management plans and procedures.
- Production of and experience with, a detailed methodology which comprehensively covers all aspects and levels of Waste Management planning and operations.

A prime consideration in the assessment was the capability of Respondents to clearly identify, assess, manage, develop and report on the total of applicable financial issues in Waste Management planning and operations. In this respect, the Hyder Consulting Offer was superior to the other Offers received and its selection represents the best value for money option.

As a result, it is considered that Hyder Consulting Pty Ltd has the experience and capability needed to achieve the best result in the preparation of a Strategic Plan for MRC.

Referee checks of Hyder's recent work in related areas were most supportive.

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RFT 13/101 Development of an Integrated Regional Plan for the Processing of at
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4. RECOMMENDATION

As a result of the above analysis and to ensure that MRC has Consultancy Services which will ensure the best possible outcome and Development of an Integrated Regional Plan for the Processing of At Least Municipal Solid waste within the Region, it is recommended that the Tender submitted by -

Hyder Consulting Pty Ltd - At a total GST Exclusive Cost of \$128,481 (including Disbursements and Other Charges)

be accepted.

WW Consulting Pty Ltd

ITEM 5 MINDARIE REGIONAL COUNCIL MARKETING PLAN 2009/2010

File No: **CMR/22 (D/09/3821)**

Attachment(s): **Nil.**

Author: **Gae Synnott**

SUMMARY

The purpose of this item is to present the Marketing Plan, demonstrate its alignment with the Strategic Plan and Business Plan for FY 2009/10, and outline its three components: Corporate Marketing Communications, Waste Education and Engagement, and Project & Strategic Waste Minimisation Support.

BACKGROUND

The Mindarie Regional Council (MRC) administration has developed a Marketing Plan as the basis for BUDGET FY 2009/2010 proposals for these programs. These proposals have been approved by Council in July 2009, as part of the Budget approval process. The Marketing Plan is now provided for Council endorsement.

DETAIL

The Marketing Plan directly supports the MRC's vision as outlined in the Strategic Plan:

We, at Mindarie Regional Council, are setting and achieving the standard for minimising the impact of waste on the environment.

And the mission:

We, at Mindarie Regional Council, are the leader in environmental protection, through effective, efficient and environmentally sound waste management.

Three of the Objectives outlined in the Strategic Plan – Objective 3: Industry Leadership and Advocacy; Objective 4: Community Engagement; and Objective 5: Organisational Management – can be directly assisted by effective communication strategy. The Business Plan translates the strategic objectives to an operational level and the Marketing Plan, as an operational plan, outlines how communication will be used to support the objectives of the MRC.

The three components of the Marketing Plan are:

- Corporate Marketing Communications
- Waste Education and Engagement
- Project & Strategic Waste Minimisation Support

While this year's Marketing Plan introduces some new initiatives, its content brings together activities which have been operating separately up until now. Bringing these activities together into one integrated plan achieves consistency of messages, streamlining of activity, the use of communication vehicles and tools to achieve a number of goals, and reinforcement of messages at a number of complementary levels.

The objectives of the Corporate Marketing Communications strategy for example are:

- To communicate informative, accurate and up-to-date information about the MRC & its services & initiatives
- To build good knowledge and understanding about the business
- To maximise the utilisation of services offered by the MRC
- To promote the organisation to a range of primary and secondary stakeholders
- To build strong relationships with a range of stakeholders
- To establish the MRC brand, build credibility for the brand, and build its profile

This part of the program incorporates established activities and tools such as the regular distribution of MRC News to all households, and a strong presence at the Waste & Recycle Conference. New initiatives include the updated website and the bulletin from the CEO's desk following MRC meetings.

The Waste Education and Engagement program follows the program developed and endorsed in 2007 as part of the Regional Waste Management Plan.

The Project & Strategic Waste Minimisation Support program comprises ongoing communication and community involvement around the RRF and Tamala Park; ongoing involvement through CEAG; and handling of the communication requirements of SWMP projects funded through the RIP.

As a result of the budgeting process, culminating with Council endorsement at the 23 July 2009 Ordinary Council Meeting, some proposed aspects of the Marketing Plan have been pruned such as the sponsorship program, the brand ambassador and the annual corporate function.

CONSULTATION

The plan has developed in a collaborative way through consultation with MRC officers, WESSG, CEAG, SWTF WG, and external advisers from LINC Communications and Bryant Media.

STATUTORY ENVIRONMENT

Not directly applicable.

POLICY IMPLICATIONS

Not directly applicable.

STRATEGIC IMPLICATIONS

The Marketing Plan is consistent with the MRC's approved Strategic Plan and Business Plan 2009/2010.

FINANCIAL IMPLICATIONS

The Marketing Plan herein has provided the basis for Budget estimates contained the MRC's approved BUDGET FY 2009/2010.

COMMENT

The MRC team has developed a Marketing Plan as an improvement to the way those communications and education programs associated with the business are managed. Council consideration of this plan is now appropriate.

MRC OFFICERS RECOMMENDATION

That Council endorse the Marketing Plan for FY 2009/2010 at Attachment One to this Item.

TECHNICAL WORKING GROUP – 21 AUGUST 2009

The Group received amplifying remarks from Gae Synnott.

The Group agreed that the Marketing Plan be deferred, for consideration at next meeting, to enable inclusion of further information.

Further information for inclusion agreed as follows:

- Proposed expenditure against each part of the plan in FY 2009/2010
- Description of outcomes, including benefits; and method of measurement (where practicable)

The Group further agreed on the production of an abridged version of the plan for distribution to the community.

TWG OFFICERS RECOMMENDATION

Item deferred.

**ITEM 8.2.1 FINANCIAL STATEMENTS FOR THE PERIODS ENDED
31 MAY 2009 AND 30 JUNE 2009**

File No: FIN/5-02 (D/09/4043)

**Attachment(s): 1. Financial Statement for the period ended 31 May 2009
2. Financial Statement for the period ended 30 June 2009**

Author: Kalwant Dhillon

SUMMARY

The purpose of this report is to provide financial reporting to meet statutory requirements and to provide useful information to stakeholders of the Council.

BACKGROUND

Financial Statements as at 31 May 2009 and 30 June 2009 are attached and show separate columns for Actual and Adopted/Revised Budget figures.

Reporting requirements are defined by regulations 34 and 35 of the Local Government (Financial Management) Regulations 1996. There is scope in these regulations to provide other reporting that the Local Government considers appropriate.

The financial statements presented for each month consist of:

- Operating Statement by Nature
- Operating Statement by Function
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings

DETAIL

The reports attached are for the months ended 31 May 2009 and 30 June 2009 and are at Attachments One and Two to this Item.

- **Statement of Income and Expenditure.** Pages 2 to 3 of the Attachment. These statements have been adjusted to include a number of year-to-date estimates that are not finalised until the end of the financial year. These are as follows:
 - Deferred Excavation Consumed
 - Site Rehabilitation Provision
 - Site Monitoring Provision

These are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on a survey carried out to assess the “air space” remaining.

-
- **Operating Statements by Function and Type.** At page 4 of the Attachment. This shows a summary of operating income and expenditures. The Operating Statement by Function may be useful to the reader as a snapshot of the business operations

A complete suite of Financial Statements including Operating Statement and Statement of Financial Position are reported on a monthly basis and include accruals that may be based on estimates to provide meaningful reporting to stakeholders. These reports are at Attachment One and Two to this Item.

MRC OFFICERS RECOMMENDATION

That the Financial Statements as attached at Attachment One and Two for the months ended 31 May 2009 and 30 June 2009 be noted.

ATTACHMENT ONE
TO ITEM 8.2.1
ORDINARY COUNCIL MEETING
3 SEPTEMBER 2009
FINANCIAL STATEMENT FOR THE PERIOD ENDED
31 MAY 2009



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
31 MAY 2009**

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 31 May 2009

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities							
User Charges							
User Charges - City of Perth	983,800	983,800	901,817	717,754			
User Charges - City of Waneroo	4,136,900	4,136,900	3,792,158	3,654,770			
User Charges - City of Joondalup	3,580,200	3,580,200	3,281,850	3,176,530			
User Charges - City of Stirling	4,942,300	4,942,300	4,530,442	4,795,364			
User Charges - Town of Cambridge	710,900	710,900	651,658	529,515			
User Charges - Town of Vincent	759,300	759,300	696,025	712,433			
User Charges - Town of Victoria Park	782,200	782,200	717,017	649,228			
Total Member User Charges	15,895,600	15,895,600	14,570,967	14,235,596	(335,370)	-2.30%	
User Charges - City of South Perth	279,500	779,500	714,549	1,223,487	508,938	71.23%	
User Charges - Casual Tipping Fees	3,636,400	3,636,400	3,333,363	3,977,605	644,242	19.33%	
Total User Charges	19,811,500	20,311,500	18,618,879	19,436,688	817,810	4.39%	
Service Charges							
Sale of Recyclable Materials	350,000	240,000	220,000	234,357	14,357	6.53%	
Sale of Limestone	0	0	0	943	943		
Gas Power Generation Sales	450,000	550,000	504,159	696,782	192,623	38.21%	
Grants & Subsidies	73,000	73,000	36,500	93,345	56,845	155.74%	
Contributions, Reimbursements & Donations	220,400	220,400	183,663	365,766	182,103	99.15%	
Interest Earnings	544,100	644,100	590,414	656,491	66,077	11.19%	
Other Revenue	10,200	10,200	9,350	11,656	2,306	24.67%	
	21,459,200	22,049,200	20,162,965	21,496,028	1,333,063	6.61%	
Expenses from Ordinary Activities							
Employee Costs	3,746,540	3,814,540	3,500,870	3,410,523	90,347	2.58%	
Materials and Contracts							
Consultants and Contract Labour	581,500	581,500	533,042	476,949	56,093	10.52%	
Communications and Public Consultation	663,600	661,600	604,400	565,826	38,574	6.38%	
Landfill Expenses	784,000	1,080,000	1,004,108	969,576	34,532	3.44%	
Office Expenses	326,850	328,850	281,881	282,235	(354)	-0.13%	
Information Systems	314,800	374,800	355,460	355,387	72	0.02%	
Building Maintenance	82,900	82,900	75,992	75,111	881	1.16%	
Plant and Equipment Operating and Hire	1,191,800	967,800	887,157	793,237	93,920	10.59%	
Utilities	101,600	101,600	93,133	100,801	(7,667)	-8.23%	
Depreciation	1,196,777	1,196,777	1,097,046	801,881	295,165	26.91%	
Borrowing Cost Expenses	1,506,400	1,506,400	1,380,867	1,147,246	233,621	16.92%	
Insurance	127,900	127,900	117,242	105,494	11,748	10.02%	
DEP Landfill Levy	2,469,800	2,469,800	2,263,983	2,178,771	85,212	3.76%	
Land Lease/Rental	600,000	600,000	550,000	511,462	38,538	7.01%	
Other Expenditure							
Member Costs	101,200	151,500	102,833	65,307	37,527	36.49%	
Administration	151,000	151,000	145,087	143,349	1,738	1.20%	
Amortisation (LandFill)	4,837,500	4,837,500	4,434,375	4,434,375	0	0.00%	
	18,784,167	19,034,467	17,427,475	16,417,529	1,009,947	5.80%	
Profit on Sale of Assets	7,948	7,948	7,948	7,000	(948)	0.00%	
Loss on Sale of Assets	0	0	0	25,914	(25,914)	0.00%	
	7,948	7,948	7,948	-18,914	24,966	0.00%	
Changes in Net Assets Resulting from Operations	2,682,981	3,022,681	2,743,438	5,059,585	2,316,148	84.43%	

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
For the month ended 31 May 2009

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities						
Operating Revenues						
Community Ammenties	21,459,200	22,049,200	20,162,965	21,496,028	1,333,063	6.61%
Total Operating Revenues	21,459,200	22,049,200	20,162,965	21,496,028	1,333,063	6.61%
Profit on Disposal of Assets						
Community Ammenties	7,948	7,948	7,948	7,000	(948)	-11.93%
Total Profit (Loss) on Disposal of Assets	7,948	7,948	7,948	7,000	(948)	-11.93%
Expenses from Ordinary Activities						
Operating Expenses						
Governance	101,200	151,500	102,833	4,557	98,277	95.57%
Community Ammenties	15,984,767	16,408,767	15,056,618	14,398,707	657,911	4.37%
Other Property and Sevices	1,191,800	967,800	887,157	867,019	20,138	2.27%
Total Operating Expenses	17,277,767	17,528,067	16,046,609	15,270,283	776,326	4.84%
Loss on Disposal of Assets						
Community Ammenties	0	0	0	25,914	(25,914)	
Total Profit (Loss) on Disposal of Assets	0	0	0	25,914	(25,914)	
Borrowing Costs Expense						
Community Ammenties	1,506,400	1,506,400	1,380,867	1,147,246	233,621	16.92%
Total Borrowing Costs Expense	1,506,400	1,506,400	1,380,867	1,147,246	233,621	16.92%
NET RESULT	2,682,981	3,022,681	2,743,438	5,059,585	2,316,148	84.43%

Mindarie Regional Council
Balance Sheet
For the month ended 31 May 2009

Description	ACTUAL 2008/2009	Movement	ACTUAL 2007/2008	Note
CURRENT ASSETS				
Cash	2,971,987	(9,338)	2,981,325	
Investments	11,044,322	1,582,544	9,461,778	
Debtors	2,051,106	(297,777)	2,348,883	
Stock	67,483	51,612	15,871	
Prepayments	59,102	(197,926)	257,028	
Other Current Assets	3,113,413	2,800,604	312,809	
TOTAL CURRENT ASSETS	19,307,414	3,929,720	15,377,694	
NON-CURRENT ASSETS				
Land	2,658,127	0	2,658,127	
Buildings & Improvements	1,728,813	439,774	1,289,039	
Furniture & Equipment	289,549	66,464	223,085	
Plant & Equipment	3,620,285	1,181,318	2,438,967	
Infrastructure - Other	472,557	(35,026)	507,583	
Infrastructure - Excavation	10,653,952	(4,434,375)	15,088,327	
Infrastructure - Rehabilitation	2,832,719	0	2,832,719	
Work In Progress - Excavation	7,600,919	4,249,053	3,351,866	
Work In Progress - RRF	7,601,893	1,979,020	5,622,873	
TOTAL NON-CURRENT ASSETS	37,458,815	3,446,229	34,012,586	
TOTAL ASSETS	56,766,229	7,375,949	49,390,280	
CURRENT LIABILITIES				
Creditors	4,272,371	2,187,523	2,084,848	
Provisions	423,609	(2,024)	425,633	
Loans Leases Overdrafts	477,570	(1,828,636)	2,306,206	
Accruals	540,746	(264,129)	804,875	
Other Current Liabilities	1,700	1,700	0	
TOTAL CURRENT LIABILITIES	5,715,995	94,433	5,621,562	
NON CURRENT LIABILITIES				
Loans Leases Overdrafts	20,872,976	2,000,000	18,872,976	
Other Non Current Liabilities	4,644,128	44,794	4,599,334	
TOTAL NON CURRENT LIABILITIES	25,517,104	2,044,794	23,472,310	
TOTAL LIABILITIES	31,233,099	2,139,227	29,093,872	
NET ASSETS	25,533,130	5,236,722	20,296,408	
EQUITY				
Retained Surplus	23,250,219	5,059,585	18,190,634	
Reserves	137,999	0	137,999	
Council Contribution	2,144,911	177,136	1,967,775	
TOTAL EQUITY	25,533,130	5,236,722	20,296,408	

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 May 2009

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget	Note
PLANT AND VEHICLES					
Plant and Vehicles					
Land Compactor	1,500,000	1,500,000	1,434,580	95.64%	
Forklift 2.5 Tonne	35,000	30,000	29,500	98.33%	
Welder's Vehicle	28,000	0	0		
Hook Lift Bin Truck (second bin truck)	256,000	190,000	187,427	98.65%	
	1,819,000	1,720,000	1,651,507	96.02%	
Machinery and Equipment					
3x Fire Hose Reels to Recycling Centre	3,500	3,500	0		
Upgrade Washdown Bay Bore Pump	10,200	10,200	6,160	60.39%	
3x Dust Monitoring Stations	73,000	53,000	52,468	99.00%	
Radiation Monitoring Station	40,000	40,000	30,422	76.06%	
Sheet Metal Bending Machine	36,000	5,000	3,604	72.09%	
Bench Grinding Machine	1,800	1,800	0		
Plasma Cutter	7,300	7,300	4,988	68.33%	
5x Handheld 2-way Radio	4,400	4,400	3,050	69.32%	
6x UHF Radio	1,500	1,500	2,250	150.00%	1
3x Vehicle 2-way Radio	3,600	3,600	0		
Dangerous Goods Locker	2,500	2,500	0		
2x Portable Water Cannon	2,300	3,300	0		
PA System - Recycling Centre	1,000	1,000	960	96.00%	
Generator Upgrade	100,000	100,000	105,188	105.19%	2
	287,100	237,100	209,091	88.19%	
TOTAL PLANT AND VEHICLES	2,106,100	1,957,100	1,860,598	95.07%	
FURNITURE AND EQUIPMENTS					
Computer Equipment					
Replacement of Sapphire - HR/Payroll	2,000	2,000	2,550	127.52%	
Replacement of Tourmaline - Mgr Finance	6,000	6,000	4,681	78.02%	
Replacement of Chrysoberyl - Records	2,000	2,000	2,125	106.27%	
Replacement of Corundum - OHS	2,000	2,000	1,097	54.86%	
Replacement of Kyanite - Governance	2,000	2,000	0		
Purchase of new PC - Finance	2,000	2,000	1,995	99.74%	
Replace Printers and Computing Equipments	20,000	20,000	17,570	87.85%	
2x Gate Control Units	25,000	28,000	27,800	99.29%	
Surveillance and Boom Gate, Etc	15,000	15,000	0		
Mobile PDA and Touchscreen	10,000	10,000	6,900	69.00%	
	86,000	89,000	64,719	72.72%	
Office Furniture and Equipment					
New Furniture and Fittings - Admin Building	80,000	80,000	79,071	98.84%	
TOTAL PLANT AND VEHICLES	166,000	169,000	143,790	85.08%	
LAND AND BUILDINGS					
Land					
Land	12,300,000	12,300,000	0		
	12,300,000	12,300,000	0	0.00%	

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 May 2009

BUILDING

Building

Toilet Facilities-House, Recycling & Transfer Stn	43,000	0	0	
Replacement of Pergola	11,200	16,200	0	
Education Centre Building	21,000	16,000	0	
Workshop Extension (Welding Bay)	120,000	120,000	0	
Workshop Floor Replacement (New concrete works)	12,000	12,000	0	
Administration Building Extension	405,000	430,000	405,000	94.19%
Recycling Centre and Transfer Station Upgrade	209,000	209,000	170,223	81.45%
	821,200	803,200	575,223	71.62%

TOTAL LAND AND BUILDINGS

13,121,200	13,103,200	575,223	4.39%
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INFRASTRUCTURE

Operations

Boundary Fence	8,400	8,400	8,450	100.60%
Installation of Barrier Fencing	15,200	15,200	15,755	103.65%
	23,600	23,600	24,205	102.56%

Resource Recovey Facility

Legal Fees	50,000	99,525	92,000	
Financial and Probity Fees	20,000	20,000	0	
Insurance Review	10,000	10,000	0	
Superintendent and Management Fees	120,000	172,510	88,530	
Community Consultation	28,000	42,970	45,324	
Project Manager	42,000	64,240	85,432	
Site Infrastructures	1,330,000	2,625,045	1,652,826	
Other	0	8,860	14,908	
	1,600,000	3,043,150	1,979,020	65.03%

LANDFILL EXCAVATIONS

Excavation - Phase 3 Stage 2

Superintendent Fees	90,000	90,000	0	
Design	90,000	90,000	31,628	
Excavation	7,000,000	7,000,000	3,392,466	
MRC Project Manager	50,000	50,000	13,874	
Siteworks, Survey Etc	20,000	20,000	5,852	
	7,250,000	7,250,000	3,443,820	47.50%

Stage1 to Stage2 Tie-in

Construction and Lining	1,850,000	1,850,000	470,680	
Superintendent Fees	60,000	60,000	82,396	
Design	60,000	60,000	0	
MRC Project Manager	20,000	20,000	10,901	
Siteworks, Survey Etc	10,000	10,000	241,256	
	2,000,000	2,000,000	805,233	40.26%

TOTAL LANDFILL EXCAVATIONS

9,250,000	9,250,000	4,249,053	45.94%
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NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of Variance where actual is 10% and \$5,000 from YTD Budget
1	6x UHF Radio	Error entry of \$900 for the purchase of 2-way Radio. Correcting entry reflected in June 2009.
2	Generator Upgrade	Error entry of \$6,438 for the purchase of new Electrical Distribution Board. Correcting entry reflected in June 2009.

INFORMATION ON BORROWINGS

(a) Loan Repayments

Actual

	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2008 to 31/05/2009	Principal Drawn Down to 31/05/2009	Principal Repayments Actual to 31/05/2009	Principal Outstanding Actual to 31/05/2009	Interest Repayments Actual to 31/05/2009
Community Amenities								
Tamala Park Landfill								
Loan 8 - Building Upgrade	650,000	May-14	6.45%	438,424	0	61,990	376,433	24,446
Loan 9 - Stage 2 Phase 2 Construction	2,000,000	Nov-08	5.78%	275,477	0	275,477	(0)	3,926
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Mar-12	5.98%	12,916,649	0	1,250,009	11,666,640	664,615
Regional Resource Recovery Facility								
Loan 11 - RRF Land Purchase	3,500,000	May-25	5.97%	2,117,951	0	177,136	1,940,815	111,556
Loan 10a - RRF Infrastructure	2,000,000	Mar-25	6.16%	1,830,682	0	64,024	1,766,658	171,759
Loan 10b - RRF Infrastructure (Interest Only)	2,600,000		Variable	2,600,000	0	0	2,600,000	81,828
Loan 10c - RRF Infrastructure (Interest Only)	4,000,000		Variable	1,000,000	2,000,000	0	3,000,000	37,865
TOTAL	29,750,000			21,179,182	2,000,000	1,828,636	21,350,546	1,095,996
Facility Fee								51,250
Total Borrowing Costs								1,147,246

Note: Loan 10b - \$2,600,000 has a variable rate of 3.45% for the month of May 2009
 Loan 10c - \$3,000,000 has a variable rate of 3.25% for the month of May 2009 but interest
 is fixed from 1 July 2009 once the Loan is fully drawn down as part of the
 initial loan arrangements in June 2008.

ATTACHMENT TWO
TO ITEM 8.2.1
ORDINARY COUNCIL MEETING
3 SEPTEMBER 2009
FINANCIAL STATEMENT FOR THE PERIOD ENDED
30 JUNE 2009



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
30 JUNE 2009**

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 30 June 2009

Description	Adopted Budget	Revised Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue form Ordinary Activities						
User Charges						
User Charges - City of Perth	983,800	983,800	781,357			
User Charges - City of Waneroo	4,136,900	4,136,900	3,943,986			
User Charges - City of Joondalup	3,580,200	3,580,200	3,424,378			
User Charges - City of Stirling	4,942,300	4,942,300	5,166,066			
User Charges - Town of Cambridge	710,900	710,900	570,358			
User Charges - Town of Vincent	759,300	759,300	767,688			
User Charges - Town of Victoria Park	782,200	782,200	698,846			
Total Member User Charges	15,895,600	15,895,600	15,352,678	(542,922)	-3.42%	
User Charges - City of South Perth	279,500	779,500	1,346,145	566,645	72.69%	
User Charges - Casual Tipping Fees	3,636,400	3,636,400	4,258,683	622,283	17.11%	
Total User Charges	19,811,500	20,311,500	20,957,507	646,007	3.18%	
Service Charges						
Sale of Recyclable Materials	350,000	240,000	245,563	5,563	2.32%	
Sale of Limestone	0	0	943	943		
Gas Power Generation Sales	450,000	550,000	851,406	301,406	54.80%	
Grants & Subsidies	73,000	73,000	105,345	32,345	44.31%	
Contributions, Reimbursements & Donations	220,400	220,400	503,785	283,385	128.58%	
Interest Earnings	544,100	644,100	696,927	52,827	8.20%	
Other Revenue	10,200	10,200	11,656	1,456	14.28%	
	21,459,200	22,049,200	23,373,133	1,323,933	6.00%	
Expenses from Ordinary Activities						
Employee Costs	3,746,540	3,814,540	3,767,120	47,420	1.24%	
Materials and Contracts						
Consultants and Contract Labour	581,500	581,500	569,002	12,498	2.15%	
Communications and Public Consultation	663,600	661,600	662,714	(1,114)	-0.17%	
Landfill Expenses	784,000	1,080,000	1,206,106	(126,106)	-11.68%	1
Office Expenses	326,850	328,850	321,285	7,565	2.30%	
Information Systems	314,800	374,800	374,258	542	0.14%	
Building Maintenance	82,900	82,900	83,007	(107)	-0.13%	
Plant and Equipment Operating and Hire	1,191,800	967,800	907,784	60,016	6.20%	
Utilities	101,600	101,600	110,216	(8,616)	-8.48%	
Depreciation	1,196,777	1,196,777	891,253	305,524	25.53%	
Borrowing Cost Expenses	1,506,400	1,506,400	1,273,297	233,103	15.47%	
Insurance	127,900	127,900	116,089	11,811	9.23%	
DEP Landfill Levy	2,469,800	2,469,800	2,335,678	134,122	5.43%	
Land Lease/Rental	600,000	600,000	558,881	41,119	6.85%	
Other Expenditure						
Member Costs	101,200	151,500	119,871	31,629	20.88%	
Administration	151,000	151,000	155,596	(4,596)	-3.04%	
Amortisation (LandFill)	4,837,500	4,837,500	4,837,500	0	0.00%	
	18,784,167	19,034,467	18,289,658	744,809	3.91%	
Profit on Sale of Assets	7,948	7,948	7,000	(948)	0.00%	
Loss on Sale of Assets	0	0	25,914	(25,914)	0.00%	
	7,948	7,948	(18,914)	24,966	0.00%	
Changes in Net Assets Resulting from Operations	2,682,981	3,022,681	5,064,561	2,041,880	67.55%	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

No Description of Item	Nature of Variance where actual is 10% and \$5,000 from YTD Budget
1 Landfill Expenses	Total expenditures is over the budgeted amount due to high volume of hazardous waste dropped but this expenses is recouped from WALGA/DEC. This increase in expenditure is offset with the increase in Reimbursements Income.

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
For the month ended 30 June 2009

Description	Adopted Budget	Revised Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities					
Operating Revenues					
Community Ammenties	21,459,200	22,049,200	23,373,133	1,323,933	6.00%
Total Operating Revenues	21,459,200	22,049,200	23,373,133	1,323,933	6.00%
Profit on Disposal of Assets					
Community Ammenties	7,948	7,948	7,000	(948)	-11.93%
Total Profit (Loss) on Disposal of Assets	7,948	7,948	7,000	(948)	-11.93%
Expenses from Ordinary Activities					
Operating Expenses					
Governance	101,200	151,500	59,121	92,379	60.98%
Community Ammenties	15,984,767	16,408,767	15,954,647	454,120	2.77%
Other Property and Sevices	1,191,800	967,800	1,002,593	(34,793)	-3.60%
Total Operating Expenses	17,277,767	17,528,067	17,016,360	511,707	2.92%
Loss on Disposal of Assets					
Community Ammenties	0	0	25,914	(25,914)	
Total Profit (Loss) on Disposal of Assets	0	0	25,914	(25,914)	
Borrowing Costs Expense					
Community Ammenties	1,506,400	1,506,400	1,273,297	233,103	15.47%
Total Borrowing Costs Expense	1,506,400	1,506,400	1,273,297	233,103	15.47%
NET RESULT	2,682,981	3,022,681	5,064,561	2,041,880	67.55%

Mindarie Regional Council
Balance Sheet
For the month ended 30 June 2009

Description	ACTUAL 2008/2009	Movement	ACTUAL 2007/2008	Note
CURRENT ASSETS				
Cash	145,693	(2,835,632)	2,981,325	
Investments	11,314,175	1,852,397	9,461,778	
Debtors	1,993,800	(355,083)	2,348,883	
Stock	8,927	(6,944)	15,871	
Prepayments	211,439	(45,589)	257,028	
Other Current Assets	2,741,924	2,429,115	312,809	
TOTAL CURRENT ASSETS	16,415,959	1,038,265	15,377,694	
NON-CURRENT ASSETS				
Land	2,658,127	0	2,658,127	
Buildings & Improvements	1,762,863	473,824	1,289,039	
Furniture & Equipment	277,502	54,417	223,085	
Plant & Equipment	3,564,331	1,125,364	2,438,967	
Infrastructure - Other	466,273	(41,310)	507,583	
Infrastructure - Excavation	10,250,827	(4,837,500)	15,088,327	
Infrastructure - Rehabilitation	2,832,719	0	2,832,719	
Work In Progress - Excavation	9,795,138	6,443,272	3,351,866	
Work In Progress - RRF	8,205,189	2,582,316	5,622,873	
TOTAL NON-CURRENT ASSETS	39,812,969	5,800,383	34,012,586	
TOTAL ASSETS	56,228,928	6,838,648	49,390,280	
CURRENT LIABILITIES				
Creditors	1,829,397	(255,451)	2,084,848	
Provisions	427,308	1,675	425,633	
Loans Leases Overdrafts	0	(2,306,206)	2,306,206	
Accruals	1,851,579	1,046,704	804,875	
TOTAL CURRENT LIABILITIES	4,108,283	(1,513,279)	5,621,562	
NON CURRENT LIABILITIES				
Loans Leases Overdrafts	21,933,876	3,060,900	18,872,976	
Other Non Current Liabilities	4,648,663	49,329	4,599,334	
TOTAL NON CURRENT LIABILITIES	26,582,539	3,110,229	23,472,310	
TOTAL LIABILITIES	30,690,822	1,596,950	29,093,872	
NET ASSETS	25,538,106	5,241,698	20,296,408	
EQUITY				
Retained Surplus	23,255,195	5,064,561	18,190,634	
Reserves	137,999	0	137,999	
Council Contribution	2,144,911	177,136	1,967,775	
TOTAL EQUITY	25,538,106	5,241,698	20,296,408	

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
For the month ended 30 June 2009

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget	Note
PLANT AND VEHICLES					
Plant and Vehicles					
Land Compactor	1,500,000	1,500,000	1,434,580	95.64%	
Forklift 2.5 Tonne	35,000	30,000	29,500	98.33%	
Welder's Vehicle	28,000	0	0		
Hook Lift Bin Truck (second bin truck)	256,000	190,000	187,427	98.65%	
	1,819,000	1,720,000	1,651,507	96.02%	
Machinery and Equipment					
3x Fire Hose Reels to Recycling Centre	3,500	3,500	0		1
Upgrade Washdown Bay Bore Pump	10,200	10,200	6,160	60.39%	
3x Dust Monitoring Stations	73,000	53,000	55,799	105.28%	
Radiation Monitoring Station	40,000	40,000	30,422	76.06%	
Sheet Metal Bending Machine	36,000	5,000	3,604	72.09%	
Bench Grinding Machine	1,800	1,800	0		
Plasma Cutter	7,300	7,300	4,988	68.33%	
5x Handheld 2-way Radio	4,400	4,400	3,950	89.77%	
6x UHF Radio	1,500	1,500	1,350	90.00%	
3x Vehicle 2-way Radio	3,600	3,600	1,815	50.42%	
Dangerous Goods Locker	2,500	2,500	2,500	100.00%	
2x Portable Water Cannon	2,300	3,300	0		
PA System - Recycling Centre	1,000	1,000	960	96.00%	
Generator Upgrade	100,000	100,000	98,750	98.75%	
	287,100	237,100	210,298	88.70%	
TOTAL PLANT AND VEHICLES	2,106,100	1,957,100	1,861,805	95.13%	
FURNITURE AND EQUIPMENTS					
Computer Equipment					
Replacement of Sapphire - HR/Payroll	2,000	2,000	2,550	127.52%	
Replacement of Tourmaline - Mgr Finance	6,000	6,000	4,681	78.02%	
Replacement of Chrysoberyl - Records	2,000	2,000	2,125	106.27%	
Replacement of Corundum - OHS	2,000	2,000	1,097	54.86%	
Replacement of Kyanite - Governance	2,000	2,000	1,379	68.95%	
Purchase of new PC - Finance	2,000	2,000	1,995	99.74%	
Replace Printers and Computing Equipments	20,000	20,000	17,570	87.85%	
2x Gate Control Units	25,000	28,000	27,800	99.29%	
Surveillance and Boom Gate, Etc	15,000	15,000	0		2
Mobile PDA and Touchscreen	10,000	10,000	6,900	69.00%	
	86,000	89,000	66,098	74.27%	
Office Furniture and Equipment					
New Furniture and Fittings - Admin Building	80,000	80,000	79,071	98.84%	
TOTAL PLANT AND VEHICLES	166,000	169,000	145,169	85.90%	
LAND AND BUILDINGS					
Land					
Land	12,300,000	12,300,000	0		3
	12,300,000	12,300,000	0	0.00%	

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
For the month ended 30 June 2009

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget	Note
BUILDING					
Building					
Toilet Facilities-House, Recycling & Transfer Stn	43,000	0	0		
Replacement of Pergola	11,200	16,200	13,364	82.49%	
Education Centre Building	21,000	16,000	12,035	75.22%	
Workshop Extension (Welding Bay)	120,000	120,000	0		
Workshop Floor Replacement (New concrete works)	12,000	12,000	0		
Administration Building Extension	405,000	430,000	428,296	99.60%	
Recycling Centre and Transfer Station Upgrade	209,000	209,000	174,588	83.53%	
	821,200	803,200	628,283	78.22%	
TOTAL LAND AND BUILDINGS	13,121,200	13,103,200	628,283	4.79%	
INFRASTRUCTURE					
Operations					
Boundary Fence	8,400	8,400	8,450	100.60%	
Installation of Barrier Fencing	15,200	15,200	15,755	103.65%	
	23,600	23,600	24,205	102.56%	
Resource Recovery Facility					
Legal Fees	50,000	99,525	92,000		
Financial and Probity Fees	20,000	20,000	0		4
Insurance Review	10,000	10,000	0		5
Superintendent and Management Fees	120,000	172,510	126,773		
Community Consultation	28,000	42,970	57,234		
Project Manager	42,000	64,240	95,807		
Site Infrastructures	1,330,000	2,625,045	2,170,767		
Other	0	8,860	39,735		
	1,600,000	3,043,150	2,582,316	84.86%	
LANDFILL EXCAVATIONS					
Excavation - Phase 3 Stage 2					
Superintendent Fees	90,000	90,000	38,765		
Design	90,000	90,000	47,895		
Excavation	7,000,000	7,000,000	4,580,050		
MRC Project Manager	50,000	50,000	15,499		
Siteworks, Survey Etc	20,000	20,000	5,852		
	7,250,000	7,250,000	4,688,061	64.66%	
Stage1 to Stage2 Tie-in					
Construction and Lining	1,850,000	1,850,000	1,125,054		
Superintendent Fees	60,000	60,000	187,250		
Design	60,000	60,000	0		
MRC Project Manager	20,000	20,000	11,651		
Siteworks, Survey Etc	10,000	10,000	431,256		
	2,000,000	2,000,000	1,755,211	87.76%	
TOTAL LANDFILL EXCAVATIONS	9,250,000	9,250,000	6,443,272	69.66%	

NOTES FOR VARIATIONS - STATEMENT OF INVESTING ACTIVITIES

Note #	Description of Item	Nature of Variance where actual is 10% and \$5,000 from YTD Budget
1	3x Fire Hose Reels to Recycling Centre	This unspent budget has been carried forward to Budget 2009/2010 as part of the Recycling Centre Main Waterline Upgrade for \$10,000.00
2	Surveillance and Boom Gate, Etc	This unspent budget has been carried forward to Budget 2009/2010
3	Land	This unspent budget has been carried forward to Budget 2009/2010
4	Workshop Extension Welding Bay	Work to be done in 2009/10. Revised Budget approved for 2009/2010.
5	Workshop Floor Replacement (New Concrete Works)	Work to be done in 2009/10. Revised Budget approved for 2009/2010.

INFORMATION ON BORROWINGS

(a) Loan Repayments

Actual

	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2008 to 30/06/2009	Principal Drawn Down to 30/06/2009	Principal Repayments Actual to 30/06/2009	Principal Outstanding Actual to 30/06/2009	Interest Repayments Actual to 30/06/2009
Community Amenities								
Tamala Park Landfill								
Loan 8 - Building Upgrade	650,000	May-14	6.45%	438,424	0	61,989	376,434	26,441
Loan 9 - Stage 2 Phase 2 Construction	2,000,000	Nov-08	5.78%	275,477	0	275,477	(0)	3,926
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Mar-12	5.98%	12,916,649	0	1,666,680	11,249,969	720,034
Regional Resource Recovery Facility								
Loan 11 - RRF Land Purchase	3,500,000	May-25	5.97%	2,117,951	0	177,136	1,940,815	120,734
Loan 10a - RRF Infrastructure	2,000,000	Mar-25	6.16%	1,830,682	0	64,024	1,766,658	110,620
Loan 10b - RRF Infrastructure (Interest Only)	2,600,000		Variable	2,600,000	0	0	2,600,000	141,290
Loan 10c - RRF Infrastructure (Interest Only)	4,000,000		Variable	1,000,000	3,000,000	0	4,000,000	82,753
TOTAL	29,750,000			21,179,182	3,000,000	2,245,306	21,933,876	1,205,797
Facility Fee								67,500
Total Borrowing Costs								1,273,297

Note: Loan 10b - \$2,600,000 has a variable rate of 3.50% for the month of June 2009
 Loan 10c - \$3,000,000 has a variable rate of 3.25% for the month of June 2009 but interest
 is fixed from 1 July 2009 once the Loan is fully drawn down as part of the
 initial loan arrangements in June 2008.

**ITEM 8.2.2 LIST OF PAYMENTS MADE FOR THE MONTHS ENDED
31 MAY 2009 AND 30 JUNE 2009**

File No: FIN/5-02 (D/09/4044)

Attachment(s): 1. List of payments made for the month ended 31 May 2009
2. List of payments made for the month ended 30 June 2009

Author: Kalwant Dhillon

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. It is also a requirement as part of the delegation given to the Chief Executive Officer, to make payments from the Municipal Fund, that a list of payments made since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 31 May 2009 and 30 June 2009 are at Attachment One and Two to this Item and are presented for endorsement. Payments have been made in accordance with delegations that allow payments between meetings and are subsequently required to be presented to the next Council meeting following such payments. Further, at the Ordinary Council Meeting held on 23 October 2008, the Council delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal Fund. This delegation has been renewed upon annual reviews. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and Mindarie Regional Council is able to claim this tax as an input credit when remittance of GST collected is made each month.

Months Ended	Account	Vouchers	Amount
31 May 2009	General Municipal	3564 - 3723 DP 234 – DP 246 EFT 183 – EFT 187	\$2,873,245.37
30 June 2009	General Municipal	3724 - 3922 DP 247 – DP 258 EFT 188 – EFT 193	\$6,114,613.75

MRC OFFICERS RECOMMENDATION

That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 May 2009 and 30 June 2009.

ATTACHMENT ONE
TO ITEM 8.2.2
ORDINARY COUNCIL MEETING
3 SEPTEMBER 2009
LIST OF PAYMENTS MADE FOR THE MONTH ENDED
31 MAY 2009

**Schedule of Payment for May 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	1/05/2009	3564	Air Well Pumps Pty Ltd	Supply & installation of air well pumps	\$73,161.00
	1/05/2009	3565	JMS Civil & Mining (Aust) Pty Ltd	JMS Claim 1 - Tie in Liner Works Project	\$244,992.34
	1/05/2009	3566	Currambine Catholic Primary School	Joondalup Festival 2009 sponsorship	\$500.00
	1/05/2009	3567	Asteron Portfolio Services	Superannuation premium	\$302.29
	1/05/2009	3568	CBUS	Superannuation premium	\$293.58
	1/05/2009	3569	CHILD SUPPORT	Child Support Allowance payment - deduction from staff salary	\$360.99
	1/05/2009	3570	Health Insurance Fund of WA	Superannuation premium	\$184.10
	1/05/2009	3571	HESTA SUPER FUND	Superannuation premium	\$392.12
	1/05/2009	3572	Portfoliofocus - Premium Retirement Services	Superannuation premium	\$7,381.96
	1/05/2009	3573	REST Superannuation	Superannuation premium	\$416.22
	1/05/2009	3574	WALGS PLAN PTY LTD	Superannuation premium	\$33,656.07
	1/05/2009	3575	WESTSCHEME	Superannuation premium	\$540.00
	6/05/2009	3576	Mindarie Regional Council	Petty cash reimbursements	\$716.25
	8/05/2009	3577	ARMAGUARD	Cash Collection Fee	\$573.52
	8/05/2009	3578	Australian Institute of Management	Training	\$405.00
	8/05/2009	3579	Blackwoods & Atkins	Absorbent granules x 48 bags & expendable tools for spills on site	\$858.45
	8/05/2009	3580	BRYANT MEDIA	Community Newsletter Updates & RRF Opening function.	\$78,328.80
	8/05/2009	3581	Bunnings Building Supplies	Purchases of building supplies for site	\$249.60
	8/05/2009	3582	Cabcharge Australia Ltd	Travelling Expenses	\$632.16
	8/05/2009	3583	CHUBB FIRE SAFETY LTD	Class "A" fire fighting foam 32 x 20ltrs.	\$4,103.00
	8/05/2009	3584	City of Cockburn	Payment of long service leave - ex MRC staff	\$7,569.08
	8/05/2009	3585	CLEAN SWEEP	Access Road Maintenance	\$687.50
	8/05/2009	3586	Devco Holdings Pty Ltd	Building Maintenance	\$170.50
	8/05/2009	3587	DRAGE SIGNS	Signage - Waste Education Centre	\$539.00
	8/05/2009	3588	Electek	Installation of Time card reader	\$892.10
	8/05/2009	3589	Freehills	Legal services - MRC's EMS legislative manual review	\$2,090.00
	8/05/2009	3590	MULTIPROGRAMMING PTY LTD	Computer Systems Maintenance & support	\$11,933.72
	8/05/2009	3591	PIRTEK (MALAGA) PTY LTD	Blade lift hoses x 4 for Tana	\$2,087.84
	8/05/2009	3592	Proton Promotional Advertising	Earth Carers promotional materials	\$1,087.52
	8/05/2009	3593	QUINNS ROCK CABINETS & MAINTEN	Hire of Water Truck	\$7,040.00
	8/05/2009	3594	Red 11 Pty Ltd	Replacement of computer equipment	\$1,142.03
	8/05/2009	3595	Richards Mining Service	HR training course & test	\$1,188.00
	8/05/2009	3596	Salmat MediaForce	Distribution of Hazardous Household Waste flyers in Stirling	\$4,355.41
	8/05/2009	3597	SBS Sims Group	Recycling Contractors - E Waste	\$1,508.10
	8/05/2009	3598	The Royal Life Saving Society Australia	Provision of first aid services at Mindarie Community Open day	\$560.00
	8/05/2009	3599	WesTrac Pty Ltd	Cutting edge and hyralic pipe for skid steer loader	\$661.78
	8/05/2009	3600	WorkSafe	Licence renewal to Perform High Risk Work	\$46.50
	8/05/2009	3601	GRIFFEN CIVIL	Road Widening work at Neerabup site	\$98,277.30

**Schedule of Payment for May 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	12/05/2009	3602	Mindarie Regional Council	Petty cash reimbursement	\$737.05
	15/05/2009	3603	Alance Newspaper & Magazine Delivery	Newspaper supply	\$117.70
	15/05/2009	3604	AUSTRALIA POST - JOONDALUP	Postage & Freight charges	\$403.96
	15/05/2009	3605	Castle Security & Electrical Pty	Mobile guard response	\$85.00
	15/05/2009	3606	CLEAN SWEEP	Access Road Maintenance	\$446.88
	15/05/2009	3607	Command A Com	Installation of extension using existing phone, programming and labour	\$220.00
	15/05/2009	3608	Creative Spaces	Mobile display updates	\$396.00
	15/05/2009	3609	Department of Environment & Conservation	Sustainable Behaviour Workshop	\$285.00
	15/05/2009	3610	Domain Catering	Catering for EC graduation	\$1,484.00
	15/05/2009	3611	DZOLV PRODUCTS	Staff amenities	\$391.71
	15/05/2009	3612	Fuji Xerox Australia Pty Ltd	Support Services period 1/4/09 to 30/4/09	\$388.24
	15/05/2009	3613	GCM Enviro Pty Ltd	Tana - Gas struts x 2 & Flexible exhaust	\$3,058.83
	15/05/2009	3614	Instant Products Group	Hire Costs - Toilets	\$1,132.34
	15/05/2009	3615	Jasneat	Cleaning of Buildings April 2009	\$1,848.21
	15/05/2009	3616	Joondalup Office National	Office stationery	\$1,652.35
	15/05/2009	3617	KINROSS SUPA IGA	Staff amenities	\$155.40
	15/05/2009	3618	Magicorp Pty Ltd	Telephone Expenses	\$103.40
	15/05/2009	3619	Men of the Trees	Education Centre tour of City Farm and talk	\$400.00
	15/05/2009	3620	ML Ink. Communications	Waste Management Education - Earth Carers	\$1,485.00
	15/05/2009	3621	Neverfail Springwater Ltd	Bottled water	\$88.45
	15/05/2009	3622	Ocean Keys Family Practice	Pre-employment medical	\$108.00
	15/05/2009	3623	PPG Industries Australia Pty Ltd	Road marking paint	\$495.68
	15/05/2009	3624	Red 11 Pty Ltd	Purchase of computer equipment	\$1,142.03
	15/05/2009	3625	REmida Perth Inc	Education Centre tour and membership	\$290.00
	15/05/2009	3626	REPCO AUTO PARTS-Clarkson	Leachate compressor & battery terminal protection	\$236.81
	15/05/2009	3627	SBS Sims Group	Recycling Contractors - E Waste	\$1,772.10
	15/05/2009	3628	SCOPE BUSINESS IMAGING	Photocopying Expenses	\$332.27
	15/05/2009	3629	Sigma Chemicals	Chemicals for Bio- diesel	\$149.60
	15/05/2009	3630	SYNNOTT MULHOLLAND MANAGEMENT	RRF Project and ongoing support to CEAG	\$25,014.00
	15/05/2009	3631	TELSTRA	Telephone Expenses	\$378.81
	15/05/2009	3632	The Executive Connection Pty Ltd	Subscription and seminar fees	\$4,537.50
	15/05/2009	3633	Typequick Pty Ltd	Training	\$1,306.50
	15/05/2009	3634	WA Local Government Association	CEO Annual Performance Appraisal	\$4,180.00
	20/05/2009	3635	Reliance Petroleum	Distillate supply	\$35,543.40
	21/05/2009	3636	GRIFFEN CIVIL	RRF Project	\$219,932.64
	22/05/2009	3637	Asteron Portfolio Services	Superannuation premium	\$308.63
	22/05/2009	3638	CBUS	Superannuation premium	\$303.87
	22/05/2009	3639	CHILD SUPPORT	Child Support Allowance payment - deduction from staff salary	\$297.14

**Schedule of Payment for May 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	22/05/2009	3640	Health Insurance Fund of WA	Superannuation premium	\$184.10
	22/05/2009	3641	HESTA SUPER FUND	Superannuation premium	\$429.52
	22/05/2009	3642	Mindarie Regional Council	Petty cash reimbursements	\$918.50
	22/05/2009	3643	Portfoliofocus - Premium Retirement Services	Superannuation premium	\$7,845.64
	22/05/2009	3644	REST Superannuation	Superannuation premium	\$353.78
	22/05/2009	3645	WALGS PLAN PTY LTD	Superannuation premium	\$34,231.10
	22/05/2009	3646	WESTSCHEME	Superannuation premium	\$604.80
	25/05/2009	3647	City of Joondalup	Lease Fee Lot 118 Marmion Avenue, June 2009	\$8,693.55
	25/05/2009	3648	City of Perth	Lease Fee Lot 118 Marmion Avenue, June 2009	\$4,346.77
	25/05/2009	3649	City of Stirling	Lease Fee Lot 118 Marmion Avenue, June 2009	\$17,387.10
	25/05/2009	3650	City of Wanneroo	Lease Fee Lot 118 Marmion Avenue, June 2009	\$8,693.55
	25/05/2009	3651	Town of Cambridge	Lease Fee Lot 118 Marmion Avenue, June 2009	\$4,346.77
	25/05/2009	3652	Town of Victoria Park	Lease Fee Lot 118 Marmion Avenue, June 2009	\$4,346.77
	25/05/2009	3653	Town of Vincent	Lease Fee Lot 118 Marmion Avenue, June 2009	\$4,346.77
	25/05/2009	3654	ABA Fridge & Washer Service	Recycling Contractors - Degas of fridges	\$3,484.80
	25/05/2009	3655	ALL SEASONS CATERING	CEAG Mtg Catering	\$396.00
	25/05/2009	3656	ANDROS CONSULTING PTY LTD	Sitting fees - Internal audit committee	\$550.00
	25/05/2009	3657	Animal Pest Management Services	Building Maintenance - Pest Control	\$2,304.50
	25/05/2009	3658	BHW Consulting	Legal Expenses - Local Laws Standing Orders	\$687.50
	25/05/2009	3659	Blackwoods & Atkins	Gloves, safety glasses	\$777.43
	25/05/2009	3660	BRIDGESTONE EARTHMOVER TYRES P/L	Repair puncture tyre for Cat loader	\$661.10
	25/05/2009	3661	Bunnings Building Supplies	Expendable Tools	\$276.85
	25/05/2009	3662	CALTEX AUSTRALIA PETROLEUM PTY	Fuel supply	\$411.81
	25/05/2009	3663	City of Wanneroo	Bin pickup	\$339.02
	25/05/2009	3664	CLEAN SWEEP	Access Road Maintenance	\$962.50
	25/05/2009	3665	COATES HIRE	Plant Hire Costs	\$143.00
	25/05/2009	3666	Command A Com	Telephone maintenance expenses	\$280.50
	25/05/2009	3667	Coventrys	Grease gun	\$286.15
	25/05/2009	3668	Creative Nature	Update booklet Feed, Nurture, Grow your Garden - Waste Education	\$616.00
	25/05/2009	3669	CSIRO ACCOUNTS RECEIVABLE	Groundwater monitoring	\$91,242.14
	25/05/2009	3670	Cube Consulting Pty Ltd	Monthly Software Subscriptions	\$786.50
	25/05/2009	3671	DRIVE IN ELECTRICS	N150 Batteries for Tana	\$420.00
	25/05/2009	3672	Equilibrium Communication	Waste Management Education -- Supply of Fridge calendars	\$28,004.88
	25/05/2009	3673	Ergolink	Supply of office equipment	\$515.90
	25/05/2009	3674	Freehills	Legal Expenses	\$8,136.92
	25/05/2009	3675	Fuji Xerox Australia Pty Ltd	Photocopying expenses	\$494.12
	25/05/2009	3676	GOLDER ASSOCIATES PTY LTD	Professional fees - Stage 1 Phase 2 liner tie in	\$18,832.00
	25/05/2009	3677	Grant O'Brien	Contract Labour External	\$1,060.00

**Schedule of Payment for May 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	25/05/2009	3678	Great Southern Sands	Landfill Excavation work	\$277,306.42
	25/05/2009	3679	Greenworld Indoor Gardens	Plant display services	\$332.82
	25/05/2009	3680	Impact Environmental Conferences	Waste 2009 Conference	\$995.00
	25/05/2009	3681	Iron Mountain Australia Pty Ltd	Records management	\$4.43
	25/05/2009	3682	IW Projects	Contract Labour for Resource Recovery Facility/Project work	\$16,131.39
	25/05/2009	3683	JMS Civil & Mining (Aust) Pty Ltd	Landfill Excavation work	\$504,740.59
	25/05/2009	3684	Joondalup Office National	Office stationery supplies	\$189.30
	25/05/2009	3685	Josh Byrne & Associates	Guest speaker at Education Centre Graduation	\$1,045.00
	25/05/2009	3686	KINROSS SUPA IGA	Staff amenities	\$147.08
	25/05/2009	3687	MERCURY	Courier Expenses	\$960.11
	25/05/2009	3688	MULTIPROGRAMMING PTY LTD	Computer Systems Maintenance & support	\$19,225.80
	25/05/2009	3689	NORTHSIDE NISSAN	Replacement of clutch for fire fighting ute.	\$1,725.95
	25/05/2009	3690	OPTUS COMMUNICATIONS	Telephone Expenses	\$1,492.70
	25/05/2009	3691	ORS GROUP	Employee Assistance Program consultancy	\$148.50
	25/05/2009	3692	PIRTEK (MALAGA) PTY LTD	Hydraulic hose fitted for Tana	\$246.40
	25/05/2009	3693	Poster Faktory WA	Workplace Poster Exchange	\$1,320.00
	25/05/2009	3694	PPG Industries Australia Pty Ltd	White road marking paint	\$459.25
	25/05/2009	3695	PURE AIR FILTERS	Clean air filters	\$337.70
	25/05/2009	3696	QUINNS ROCK CABINETS & MAINTEN	Hire of Water Truck	\$7,524.00
	25/05/2009	3697	Red 11 Pty Ltd	Purchase computer equipment	\$239.55
	25/05/2009	3698	Rhonda Evans	Financial system maintenance & support	\$3,168.00
	25/05/2009	3699	Salmat MediaForce	Hazardous Waste flyers	\$2,688.56
	25/05/2009	3700	SBS Sims Group	Recycling Contractors - E waste	\$3,490.30
	25/05/2009	3701	Staff Link	Contract Labour - Bush Land Management	\$2,558.16
	25/05/2009	3702	SYNNOTT MULHOLLAND MANAGEMENT	Contract Labour	\$10,736.00
	25/05/2009	3703	TELSTRA	Telephone Expenses	\$839.03
	25/05/2009	3704	TILT TRAY RENTAL	Transportation of Fire ute for clutch repairs	\$123.75
	25/05/2009	3705	Travel Associates Australia Pty Ltd	National General Assembly of LG conference	\$4,472.39
	25/05/2009	3706	UHY HAINES NORTON	Mgt Reporting & Financial Reporting Workshop	\$1,210.00
	25/05/2009	3707	URS	Professional services - RRF	\$60,464.22
	25/05/2009	3708	VENABLES L & T PTY LTD	Expendable Tools	\$86.89
	25/05/2009	3709	Ventouras Advertising & Design	City of Joondalup - Hazardous Household Waste(HHW) flyers	\$2,421.10
	25/05/2009	3710	WA Local Government Association	Advertising expenses	\$578.94
	25/05/2009	3711	Western Plant Hire (WA) Pty Ltd	Hire of Excavator	\$23,512.50
	25/05/2009	3712	WestTrac Pty Ltd	Plant maintenance & service	\$4,646.70
	25/05/2009	3713	WHK Horwath	Annual Audit - Progress payment	\$2,860.00
	25/05/2009	3714	WILSON SECURITY	Security Patrol services	\$943.22
	25/05/2009	3715	Woodhouse Legal	Legal Expenses	\$3,777.13

Schedule of Payment for May 2009
Council Meeting - 03 September 2009

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	25/05/2009	3716	Yakka Pty Ltd	Corporate uniforms	\$298.76
	25/05/2009	3717	Domain Catering	Waste Education	\$396.51
	26/05/2009	3718	Grant O'Brien	Contract Labour - Waste Education Centre	\$1,178.00
	26/05/2009	3719	Keyfast Bulk Haulage Pty Ltd	Limestone crushing	\$132,847.51
	26/05/2009	3720	LANDFILL GAS & POWER PTY LTD	Electricity expense for Apr - May 09	\$2,859.63
	26/05/2009	3721	Reliance Petroleum	Distillate supply	\$6,752.46
	26/05/2009	3722	Staff Link	Contract Labour - Bush Land Management	\$2,388.45
	29/05/2009	3723	HSE Control Pty Ltd	Contract Labour - Environmental services	\$16,838.45
Total Cheque Payments					\$2,286,199.32
	18/05/2009	DP-00234	Australian Taxation Office	BAS April 2009	\$85,551.00
	1/05/2009	DP-00235	National Australia Bank	National Online Fee	\$50.66
	1/05/2009	DP-00236	National Australia Bank	Merchant Fees April 09	\$653.76
	1/05/2009	DP-00237	inet Limited	Internet usage	\$9.95
	8/05/2009	DP-00238	Commonwealth Bank of Australia	Loan 11 - Principal repayment	\$46,335.95
	8/05/2009	DP-00239	Commonwealth Bank of Australia	Loan 11 - Interest payment	\$28,601.90
	21/05/2009	DP-00240	National Australia Bank	Credit card payment	\$2,488.03
	27/05/2009	DP-00241	Commonwealth Bank of Australia	Loan 10(b) Repayments	\$7,372.60
	29/05/2009	DP-00242	National Australia Bank	Merchant Fees	\$738.25
	29/05/2009	DP-00243	National Australia Bank	Account keeping fee	\$149.30
	29/05/2009	DP-00244	National Australia Bank	Bill drawdown fee	\$150.00
	29/05/2009	DP-00245	Commonwealth Bank of Australia	Loan 8 Repayment	\$22,178.68
	29/05/2009	DP-00246	Cancelled	Cancelled	\$0.00
Total Direct Payments					\$194,280.08
	8/05/2009	EFT-00183	MRC	Cancelled	\$0.00
	8/05/2009	EFT-00184	MRC	Cancelled	\$0.00
	8/05/2009	EFT-00185	MRC	Payroll Employee Wages	\$102,176.75
	22/05/2009	EFT-00186	MRC	Payroll Employee Wages	\$85,211.66
	26/05/2009	EFT-00187	MRC	Adjustment - Payroll Employee Wages	\$1,024.06
Total EFT Payments					\$188,412.47
Grand Total					\$2,668,891.87

Schedule of Payment for May 2009
Council Meeting - 03 September 2009

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
		Summary Schedule of Payments		
		Cheque Payments		
		Cheque No.3564 to 3723		\$2,286,199.32
		Electronic Payments		
		DP-00234 to DP-00246		\$194,280.08
		EFT-00183 to EFT-00187		\$188,412.47
		Grand Total		\$2,668,891.87

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 27 August 2009 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

CHIEF EXECUTIVE OFFICER

ATTACHMENT TWO
TO ITEM 8.2.2
ORDINARY COUNCIL MEETING
3 SEPTEMBER 2009
LIST OF PAYMENTS MADE FOR THE MONTH ENDED
30 JUNE 2009

**Schedule of Payment for June 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	4/06/2009	3724	Mindarie Regional Council	Petty cash reimbursements	\$997.20
	4/06/2009	3725	Air Liquide WA Pty Ltd	Hire of cylinder	\$177.31
	4/06/2009	3726	Alance Newspaper & Magazine Delivery	Periodicals/ Publications for April-May'09	\$119.00
	4/06/2009	3727	Bunnings Building Supplies	Building supplies/materials	\$124.09
	4/06/2009	3728	Castle Security & Electrical Pty	Mobile guard response	\$156.50
	4/06/2009	3729	CCI Chamber of Commerce and Industry	Subscription for CCI Membership 09/10	\$1,463.80
	4/06/2009	3730	Chaufeur Services	Tour of MRC facility	\$150.00
	4/06/2009	3731	CHUBB FIRE SAFETY LTD	Fire Services Inspection	\$4,599.10
	4/06/2009	3732	CLEAN SWEEP	Access Road Maintenance	\$893.75
	4/06/2009	3733	Direct National	Office Equipment Maintenance - paper shredder	\$165.00
	4/06/2009	3734	Electek	Install Timesheet card reader	\$544.50
	4/06/2009	3735	Ergolink	Telephone equipment for operations	\$834.77
	4/06/2009	3736	Excel Window Cleaning	Window Cleaning	\$470.00
	4/06/2009	3737	Fuji Xerox Australia Pty Ltd	Photocopying Expenses	\$136.40
	4/06/2009	3738	Grant O'Brien	RRF Landscaping	\$1,080.00
	4/06/2009	3739	Greenworld Indoor Gardens	Monthly Plant display services	\$332.82
	4/06/2009	3740	H & L GLASS	Fit front screen and roof section for Bobcat	\$550.00
	4/06/2009	3741	HBF Health Funds Inc	Wellness program	\$519.75
	4/06/2009	3742	HOPKINS J & K	Office furniture	\$578.00
	4/06/2009	3743	Jasneat	Cleaning services & Consumables supply	\$1,613.97
	4/06/2009	3744	Jason Signmakers	Supply and install of signage	\$568.70
	4/06/2009	3745	Joondalup Office National	Various office supplies	\$606.20
	4/06/2009	3746	Keyfast Bulk Haulage Pty Ltd	Limestone crushing	\$69,043.07
	4/06/2009	3747	KINROSS SUPA IGA	Staff Amenities	\$110.44
	4/06/2009	3748	Kurpec Australia Pty Ltd	Computing equipment	\$880.00
	4/06/2009	3749	LINC STRATEGIC	Addition of new RRF photographs to MRC website	\$297.00
	4/06/2009	3750	NATIONWIDE OIL	Waste oil collection	\$621.50
	4/06/2009	3751	NCS International	ISO14001 - Certification & Application fee	\$3,217.50
	4/06/2009	3752	Neverfail Springwater Ltd	Bottled water	\$66.65
	4/06/2009	3753	Northern Districts Pest Management	Rodent Baiting Program	\$154.00
	4/06/2009	3754	Northside Motor Trimming	Renew side door covers for Kubota	\$165.00
	4/06/2009	3755	Ocean Keys Family Practice	Pre-employment medical	\$108.00
	4/06/2009	3756	Power Industrial Supplies	Workshop Industrial supplies	\$1,021.68
	4/06/2009	3757	QUINNS ROCK CABINETS & MAINTEN	Hire of Water Truck	\$6,688.00
	4/06/2009	3758	RECORDS MANAGEMENT ASSOCIATION OF AUSTR	RMMA Conference 20-23 Sept 09	\$2,640.00
	4/06/2009	3759	REPCO AUTO PARTS-Clarkson	Repairs & Maintenance - Bin Truck	\$144.27
	4/06/2009	3760	Richards Mining Service	Training	\$1,554.00
	4/06/2009	3761	Robert Stidwell	CEAG meeting expenses	\$255.52

**Schedule of Payment for June 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	4/06/2009	3762	SBS Sims Group	Recycling Contractors - E waste	\$3,791.70
	4/06/2009	3763	Dept of Planning & Infrastructure Fremantle Office	Search for vehicle ownership - April 2009	\$30.80
	4/06/2009	3764	Staff Link	Contract labour - Bushland Management	\$2,515.72
	4/06/2009	3765	Stevenson Consulting	Business Model for Integrated Management of Tamala Park	\$6,121.50
	4/06/2009	3766	The Funk Factory	Waste Education	\$1,936.00
	4/06/2009	3767	Department of Planning & Infrastructure	Registration renewal for vehicles	\$1,210.10
	4/06/2009	3768	WA Local Government Association	Annual Membership	\$11,000.00
	4/06/2009	3769	WesTrac Pty Ltd	Repairs & Maintenance - Catepillar loader	\$1,146.08
	4/06/2009	3770	Cancelled	CANCELLED CHEQUE	\$0.00
	12/06/2009	3771	ABA Fridge & Washer Service	Degas Fridges	\$4,694.80
	12/06/2009	3772	ARMAGUARD	Cash Collection fees	\$611.02
	12/06/2009	3773	AUSTRALIA POST - JOONDALUP	Postage & Freight - May 2009	\$509.66
	12/06/2009	3774	Bug Central (Ag Dynamics Pty Ltd)	Nemtope treatments	\$3,434.38
	12/06/2009	3775	Castle Security & Electrical Pty	Quarterly building Security Monitoring	\$415.80
	12/06/2009	3776	CLEAN SWEEP	Access Road Maintenance	\$481.25
	12/06/2009	3777	Command A Com	Maintenance work - EFTPOS machine	\$420.75
	12/06/2009	3778	DELOITTE	Financial modelling	\$29,258.59
	12/06/2009	3779	Domain Catering	Catering for Special Council Breakfast Mtg	\$450.00
	12/06/2009	3780	Editorial and Publishing Consultants Pty Ltd	Magazine subscription 2009/2011	\$346.50
	12/06/2009	3781	Equilibrium Communication	Waste Management Education - fridge calendar	\$1,083.50
	12/06/2009	3782	Floreat Park Primary School	MRC site tour	\$400.00
	12/06/2009	3783	Grant O'Brien	Bushland management contract labour - gardening	\$960.00
	12/06/2009	3784	IW Projects	Zero Waste Plan Phase 2	\$26,561.70
	12/06/2009	3785	Jasneat	Cleaning of carpet in Main admin reception	\$132.00
	12/06/2009	3786	Lions Hearing Clinic - Subiaco	Hearing Tests for MRC staff	\$1,050.00
	12/06/2009	3787	Local Government Managers Australia	Women in LG Conference	\$60.00
	12/06/2009	3788	Magcorp Pty Ltd	Monthly subscription	\$103.40
	12/06/2009	3789	Organic Waste Solution	Wormfarm workshop & Presentation	\$150.00
	12/06/2009	3790	SCOPE BUSINESS IMAGING	Photocopying charges	\$306.19
	12/06/2009	3791	TALES WITH A TWIST	Kasper & all that Rubbish puppet show April/May 09	\$7,000.00
	12/06/2009	3792	TELSTRA	Telephone Expenses	\$363.58
	12/06/2009	3793	Travel Associates Australia Pty Ltd	Travelling Expenses for councillor	\$1,046.40
	17/06/2009	3794	1st Wembley Downs Scout Group District Fair A/C	Stall Site - Wembley Downs District Fair	\$30.00
	17/06/2009	3795	ALINTA GAS	Gas consumption	\$84.45
	17/06/2009	3796	AUSSIE OUTBACK SUPPLIES	15 leatherman core multi tools	\$1,608.75
	17/06/2009	3797	Cancelled	CANCELLED CHEQUE	\$0.00
	17/06/2009	3798	Cabcharge Australia Ltd	Cabcharge - Navision/Waste Mgt conferences	\$584.10
	17/06/2009	3799	Cardno BSD Meinhardt Joint Venture	Project Mgt- Waste Treatment Facility	\$28,215.36

**Schedule of Payment for June 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	17/06/2009	3800	Chauffeur Services	MRC & RRF tour	\$150.00
	17/06/2009	3801	Cube Consulting Pty Ltd	Monthly software maintenance	\$786.50
	17/06/2009	3802	DRAGE SIGNS	New admin sign & installation	\$396.00
	17/06/2009	3803	DRIVE IN ELECTRICS	Repair & maintenance - Tana	\$1,650.00
	17/06/2009	3804	HSE Control Pty Ltd	ISO14001 Implementation Fee	\$54,450.00
	17/06/2009	3805	Instant Products Group	Hire Costs - Mobile Toilets for Recycling	\$1,000.12
	17/06/2009	3806	Leederville Sporting Club	Hire of club hall for Earth Carers Presentation	\$100.00
	17/06/2009	3807	ML Ink. Communications	Branding, marketing - Fridge calendar & mobile display	\$1,320.00
	17/06/2009	3808	Murdoch University	Professional services - Fee	\$520.60
	17/06/2009	3809	QUINNS ROCK CABINETS & MAINTEN	Hire of Water Truck	\$5,632.00
	17/06/2009	3810	Reliance Petroleum	Distillate supply	\$28,578.95
	17/06/2009	3811	REMida Perth Inc	Earth carers - space hire & tour	\$150.00
	17/06/2009	3812	REPCO AUTO PARTS-Clarkson	Motor vehicle auto parts	\$188.91
	17/06/2009	3813	Staff Link	Contract labour - Bushland Management	\$4,036.80
	17/06/2009	3814	SYNERGY	Electricity consumption	\$36.95
	17/06/2009	3815	The Funk Factory	Waste Education	\$1,936.00
	17/06/2009	3816	Department of Planning & Infrastructure	Registration renewal - onsite vehicles	\$1,032.75
	17/06/2009	3817	WANNEROO PLUMBING SERVICE	Building maintenance - Pump out septic tanks and leach drain.	\$1,622.50
	17/06/2009	3818	WME Media PTY LTD	Periodicals- Subscription to June 2010	\$175.00
	17/06/2009	3819	Air Well Pumps Pty Ltd	Maintenance of Air Well Pumps Bore 1 & 2 - progress payment	\$19,690.00
	17/06/2009	3820	BGC QUARRIES	Purchase of bluestone for ground water management	\$11,154.69
	17/06/2009	3821	Blackwoods & Atkins	Industrial supplies	\$223.08
	17/06/2009	3822	CALTEX AUSTRALIA PETROLEUM PTY	Fuel supply	\$464.47
	17/06/2009	3823	Fuji Xerox Australia Pty Ltd	Photocopying Expenses	\$356.40
	17/06/2009	3824	GOLDER ASSOCIATES PTY LTD	Professional fees - Tamala Park, Stage 2 Phase 3 Design	\$93,830.00
	17/06/2009	3825	IFAP	Annual Subscriptions	\$363.00
	17/06/2009	3826	INFORMATION ENTERPRISES TRUST	TRIM Training	\$4,565.00
	17/06/2009	3827	Information Outlook Pty Ltd	Professional services - Wasteman Analysis and Design	\$7,620.36
	17/06/2009	3828	Joondalup Office National	Office Stationery	\$350.65
	17/06/2009	3829	KINROSS SUPA IGA	Office supplies	\$170.38
	17/06/2009	3830	LGIS INSURANCE BROKERS	CANCELLED CHEQUE	\$0.00
	18/06/2009	3831	ZURICH INSURANCE	Insurance Excess Claim payment	\$900.00
	22/06/2009	3832	Captan Pty Ltd	Deposit - Christmas Party 2009	\$500.00
	24/06/2009	3833	Asteron Portfolio Services	Superannuation premium	\$349.74
	24/06/2009	3834	CBUS	Superannuation premium	\$307.04
	24/06/2009	3835	CHILD SUPPORT	Child Support Allowance payment - Deduction made from staff salary	\$297.14
	24/06/2009	3836	Health Insurance Fund of WA	Superannuation premium	\$184.10
	24/06/2009	3837	Portfoliofocus - Premium Retirement Services	Superannuation premium	\$7,485.00

**Schedule of Payment for June 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	24/06/2009	3838	REST Superannuation	Superannuation premium	\$416.21
	24/06/2009	3839	WALGS PLAN PTY LTD	Superannuation premium	\$38,039.39
	24/06/2009	3840	WESTSCHEME	Superannuation premium	\$604.80
	25/06/2009	3841	ACMV Design Consultants	Designing of RRF visitor centre	\$3,135.00
	25/06/2009	3842	Air Liquide WA Pty Ltd	Supply of welding gases for workshop	\$1,121.34
	25/06/2009	3843	ALLMARK PROMOTIONS	Supply of coasters for admin and education centre	\$728.75
	25/06/2009	3844-3856	Cancelled	CANCELLED CHEQUE	\$0.00
	25/06/2009	3857	Creative Nature	Update booklet Feed, Nurture, Grow your Garden booklet	\$616.00
	25/06/2009	3858	Customer Service Council	Staff training	\$220.00
	25/06/2009	3859	DRAGE SIGNS	Amendments/changes - Household Hazardous Waste banner	\$187.00
	25/06/2009	3860	Electek	RRF - Installation of power & cabling for weighbridge	\$2,426.42
	25/06/2009	3861	FILTER SUPPLIES	Replacement of pressure filters for Tana	\$737.35
	25/06/2009	3862	Freehills	Professional legal services	\$3,395.70
	25/06/2009	3863	Fuji Xerox Australia Pty Ltd	Photocopying Expenses	\$574.15
	25/06/2009	3864	Geofabrics Aust. Pty Ltd	Rolls of Lightweight jute cloth (2.1m x 25m)	\$3,043.15
	25/06/2009	3865	Great Southern Sands	Landfill excavation work	\$324,718.07
	25/06/2009	3866	Iron Mountain Australia Pty Ltd	Records Management	\$4.43
	25/06/2009	3867	Cancelled	CANCELLED CHEQUE	\$0.00
	25/06/2009	3868	JOONDALUP BUSINESS ASSOCIATION	Renewal of Membership 2009/2010	\$225.00
	25/06/2009	3869	Joondalup Office National	Office Stationery	\$231.55
	25/06/2009	3870	Keyfast Bulk Haulage Pty Ltd	Limestone crushing	\$217,829.30
	25/06/2009	3871	KINROSS SUPA IGA	Staff Amenities	\$251.29
	25/06/2009	3872	Kitec Electrical Services	Wire up Radiation Detector warning light	\$1,572.07
	25/06/2009	3873	MAGNETIC AUTOMATION PTY LTD	Front gate repairs	\$746.90
	25/06/2009	3874	MERCURY	Courier services	\$659.65
	25/06/2009	3875	MINDARIE BUS CHARTER	MRC site tour	\$200.00
	25/06/2009	3876	MOBILE MASTERS	Installation - 2 way UHF radio system to Bomag compactor	\$1,291.60
	25/06/2009	3877	MULTIPROGRAMMING PTY LTD	Computer Systems Maintenance & support and work related to RRF - Feb & May'09	\$40,770.51
	25/06/2009	3878	Neverfail Springwater Ltd	Bottled water	\$66.65
	25/06/2009	3879	OPTUS COMMUNICATIONS	Telephone Expenses	\$1,160.99
	25/06/2009	3880	Rhonda Evans	Financial system support & maintenance	\$1,936.00
	25/06/2009	3881	Staff Link	Contract labour - Pest control & millipede program management	\$4,556.15
	25/06/2009	3882	TELSTRA	Telephone Expenses	\$832.44
	25/06/2009	3883	The Funk Factory	Gargoyle sculpture - Education centre	\$1,936.00
	25/06/2009	3884	TOXFREE	Collection of Toxic chemicals	\$48,705.14
	25/06/2009	3885	Tyre Waste (WA)	Collection of Waste Tyres	\$782.50
	25/06/2009	3886	URS	Professional services - RRF Infrastructure	\$36,336.31
	25/06/2009	3887	WA Local Government Association	Various Advertisements	\$4,701.29

**Schedule of Payment for June 2009
Council Meeting - 03 September 2009**

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	25/06/2009	3888	WESTERN DIAGNOSTIC PATHOLOGY	Drug Screening test	\$24.75
	25/06/2009	3889	Western Plant Hire (WA) Pty Ltd	Plant Hire Costs - Wet excavator	\$1,706.65
	25/06/2009	3890	Woodhouse Legal	Legal Expenses - General	\$3,141.60
	25/06/2009	3891	WALGS PLAN PTY LTD	Superannuation premium	\$73.40
	25/06/2009	3892	Ausrecord	Stationery supply	\$134.20
	25/06/2009	3893	Blackwoods & Atkins	Supply of industrial welding wire	\$712.29
	25/06/2009	3894	BRYANT MEDIA	Corporate communication & development of RWMP	\$21,831.70
	25/06/2009	3895	BT Equipment Pty Ltd	Supply and Delivery of Bomag Compactor	\$1,435,038.00
	25/06/2009	3896	Bunnings Building Supplies	Supply of various workshop supplies	\$345.31
	25/06/2009	3897	Cabcharge Australia Ltd	Travelling Expenses	\$447.59
	25/06/2009	3898	Captain Cleanup Pty Ltd	Community Theatre promoting recycling for RRF open day	\$550.00
	25/06/2009	3899	CARDNO (WA) PTY LTD	Professional consultancy services	\$9,570.00
	25/06/2009	3900	CCI Chamber of Commerce and Industry	Staff training	\$736.00
	25/06/2009	3901	City of Stirling	WESSG catering for meeting	\$35.00
	25/06/2009	3902	CLEAN SWEEP	Access Road Maintenance	\$481.25
	25/06/2009	3903	Command A Com	Adjustments made to head set & programmed voice mail	\$269.50
	25/06/2009	3904	Coventrys	Expendable Tools - workshop	\$164.43
	25/06/2009	3905 - 3911	Cancelled	CANCELLED CHEQUE	\$0.00
	25/06/2009	3912	City of Joondalup	Lease Fee Lot 118 Marmion Avenue for July 2009	\$8,693.55
	25/06/2009	3913	City of Perth	Lease Fee Lot 118 Marmion Avenue for July 2009	\$4,346.77
	25/06/2009	3914	City of Stirling	Lease Fee Lot 118 Marmion Avenue for July 2009	\$17,387.10
	25/06/2009	3915	City of Wanneroo	Lease Fee Lot 118 Marmion Avenue for July 2009	\$8,693.55
	25/06/2009	3916	Town of Cambridge	Lease Fee Lot 118 Marmion Avenue for July 2009	\$4,346.77
	25/06/2009	3917	Town of Victoria Park	Lease Fee Lot 118 Marmion Avenue for July 2009	\$4,346.77
	25/06/2009	3918	Town of Vincent	Lease Fee Lot 118 Marmion Avenue for July 2009	\$4,346.77
	25/06/2009	3919	Mindarie Regional Council	Petty cash expenses	\$894.30
	26/06/2009	3920	LANDFILL GAS & POWER PTY LTD	Electricity consumption	\$2,894.66
	29/06/2009	3921	Cancelled	CANCELLED CHEQUE	\$0.00
	29/06/2009	3922	Department of Environment & Conservation	Annual licence renewal - Pollution prevention system	\$16,631.23
			Total Cheque Payments		\$2,786,937.94
	1/06/2009	DP-00247	National Australia Bank	National Online Fee	\$50.06
	1/06/2009	DP-00248	National Australia Bank	linet - Online charge	\$399.80
	15/06/2009	DP-00249	National Australia Bank	Bank Charges- Bill drawdown Fee	\$150.00
	15/06/2009	DP-00250	National Australia Bank	Loan 12 repayment	\$583,721.47
	22/06/2009	DP-00251	National Australia Bank	Facility Fee	\$11,249.97
	29/06/2009	DP-00252	Commonwealth Bank	Loan10b Interest payment	\$8,227.40
	22/06/2009	DP-00253	National Australia Bank	Credit card payment	\$2,813.03

Schedule of Payment for June 2009
Council Meeting - 03 September 2009

Cheque Posting	Date	Document No.	Vendor Name	Description	Cheque Amount
	30/06/2009	DP-00254	National Australia Bank	FBT final payment for 08/09	\$1,098.00
	30/06/2009	DP-00255	National Australia Bank	Facility Fee	\$5,000.00
	30/06/2009	DP-00256	National Australia Bank	Bank Charges- Bill drawdown Fee	\$150.00
	30/06/2009	DP-00257	National Australia Bank	Account Keeping Fee	\$190.40
	30/06/2009	DP-00258	National Australia Bank	Loan10c Interest	\$26,032.22
			Total Direct Payments		\$639,082.35
	5/06/2009	EFT-00188	MRC	Payroll Employee Wages	\$84,106.51
	5/06/2009	EFT-00189	MRC	Payroll Employee Wages	\$84,106.51
	12/06/2009	EFT-00190	Biovision 2020 Pty Ltd	Commissioning Fee for RRF	\$2,302,300.00
	19/06/2009	EFT-00191	MRC	Payroll Employee Wages	\$82,782.71
	19/06/2009	EFT-00192	MRC	Payroll Employee Wages	\$440.88
	25/06/2009	EFT-00193	BCL Constructions Pty Ltd	Building construction of Weighbridge and Education Centre at RRF	\$134,856.85
			Total EFT Payments		\$2,688,593.46
			Grand Total		\$6,114,613.75
Summary Schedule of Payments					
Cheque Payments					
			Cheque No.3724 to 3922		\$2,786,937.94
Electronic Payments					
			DP-00247 to DP-00258		\$639,082.35
			EFT-00188 to EFT-00193		\$2,688,593.46
			Grand Total		\$6,114,613.75

Schedule of Payment for June 2009
Council Meeting - 03 September 2009

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
		CERTIFICATE OF CHIEF EXECUTIVE OFFICER	This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 27 August 2009 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.	
		CHIEF EXECUTIVE OFFICER		