

Information for Site Visits – Adopt a Coastline

Students participating in site visits during the Adopt a Coastline Program are under the care and supervision of their teachers at all times. To participate schools agree to adhere to the following:

- All participants must wear closed in footwear, sunscreen, hats and sleeved shirts/t-shirts and their own gardening gloves.
- Teachers must carry a first aid kit and parent/guardian contact list.
- Staff to student ratio of at least 1:10 is required (the City will usually have 3 staff in attendance)
- Students must wear name badges (which will be supplied by the City and designed by the students) clearly indicating their names and designated group.

The following information is given to students on their first site visit:

- Glass/sharps should not be touched – tell an adult.
- Stakes and other tools should be used appropriately.
- Students must be accompanied by an adult for toilet breaks and the building must be inspected before use.
- Students are instructed as to which plants they should not touch.
- Snakes and other reptiles may be present, they should not be touched or disturbed.
- Students must always stay with their designated team members.

City Officers take the safety of the students seriously. If there are serious safety infringements in respect to the above, City Officers will insist that the following occurs:

- First infringement- the student will be warned
- Second infringement will result in the student returning to the bus
- Third infringement will result in the whole school returning to the bus.
- If there are serious or serial offenders, the teacher will be asked not to allow the particular student to attend the next site visit.

The following points should also be noted:

- All staff interacting with the students over the course of the whole program have valid Working with Children Checks
- An experienced company, Belridge Bus Charter, has been engaged and the transporting bus will remain with the group in case of inclement weather or other issues.

- City of Joondalup Officers use mobile phones for communication purposes.
- Although the designated sites are on the coast, all site activity takes place on the dunes, not near the water.
- Experienced City of Joondalup staff have been conducting these programs in their current format for the previous four years and several have qualifications in Senior First Aid and Resuscitation.
- The City of Joondalup has Public Liability Insurance to the value of \$1000,000,000.00