

**LOCAL EMERGENCY MANAGEMENT COMMITTEE  
4 November 2010  
MINUTES**

<b>Meeting</b>	<b>Member</b>	<b>Organisation</b>
<b>Attendance</b>	Cr John Chester	City of Joondalup
	Cr Norman Hewer	City of Wanneroo
	Martyn Glover	City of Joondalup
	Derek Fletcher	City of Joondalup
	Charles Slavich	City of Joondalup
	Resmie Greer	City of Wanneroo
	Wayne Harris	City of Wanneroo
	Michael Simms	City of Wanneroo
	Mark White	City of Wanneroo
	Darren Cole	City of Wanneroo
	Mike Teraci	City of Wanneroo/Fire & Emergency Services Authority
	Tim Zappa	WA Police
	Derrick Briggs	WA Pol.ice
	Chris Ruck	WA Police
	Paul McComish	WA Police
	Rick Hutchinson	WA Police
	Phil Birch	WA Police
	Jo-Anne Bennett	Department for Child Protection
	Mary-Anne Jackson	Department for Child Protection
	Bruce Chamberlain	Fire & Emergency Services Authority Fire & Rescue Service
	George Moylan	Fire & Emergency Services Authority State Emergency Service
	Leigh Sage	Department of Environment & Conservation
Kristian Pollock	Department of Environment & Conservation	
David Forster	Department Of Education	
Darryl Welsby	Edith Cowan University	
Rebecca Wringe	Red Cross	

<b>Apologies</b>	Karen Caple	City of Wanneroo
	Quinta LaRosa	Fire & Emergency Services Authority
	Ruth Lane	Red Cross
<b>Venue</b>	City of Wanneroo	

### **Welcome and Opening Address**

The chairman Snr Constable Derrick Briggs declared the meeting open at 10.05am and welcomed the delegates.

### **Agenda Items**

- Chair of the Wanneroo/Joondalup LEMC.

Martyn Glover referred to the attached report whereby both local governments had reviewed and adopted Terms of Reference for the LEMC which specified the LEMC meetings shall be presided over by a chairperson nominated by the Local Governments.

The LEMC has as part of its membership, elected members from both Local Governments and is recognised as an external committee of council.

Discussion between both cities and Senior Constable Briggs agreed that as an external committee of Council the LEMC should be chaired by an elected member and the administration duties carried out by staff of the relevant council.

Martyn Glover then commented on the enthusiasm and commitment with which Senior Constable Derrick Briggs had carried out the duties of the position of Chairman of the LEMC for the past 9 years.

Senior Sergeant Phil Birch commented that the report stated the Senior Constable Briggs had agreed to resign but as far as he was aware Senior Constable Briggs had not agreed to resign but had accepted the LEMC was an external committee of Council and Council has the legislated right (SEMC PS 2.5) to appoint a chairman.

Martyn Glover agreed to amend the text of the report to reflect the above statement.

Inspector Tim Zappa acknowledged the work done by Senior Constable Briggs and agreed that the chairman of the committee should be an elected member appointed by local government.

Martyn Glover then moved that the following recommendation be adopted

- That Councillor John Chester from the City of Joondalup is appointed to the position of chair of the Wanneroo/Joondalup LEMC for the period until the next Local Government Elections;
- The position of Chair of the Wanneroo/Joondalup LEMC be for a period of two years aligned with Local Government elections and be alternated between the Local Governments;
- The Local Emergency Coordinator (Senior Constable Derrick Briggs) as appointed by the State Emergency Coordinator is the Deputy Chair of the Wanneroo/Joondalup LEMC; and

- Senior Constable Briggs is thanked for his drive, enthusiasm and commitment in his role as Chairperson of the Wanneroo/Joondalup LEMC.

The motion was seconded by Rebecca Wringe and carried.

Councilor Chester then took the Chair and acknowledged the work and effort put in by Senior Constable Briggs during his tenure as Chair of the LEMC and congratulated him on a job well done.

### **Confirmation of previous meeting minutes**

- The minutes of the LEMC meeting held on Thursday 5 August 2010 at the City of Joondalup were confirmed as a true and accurate record on the motion of Derrick Briggs seconded by Mike Teraci and carried.

### **Matters arising from previous meetings minutes**

- Nil

### **Correspondence**

- Inwards
  - Advice from Australian Government on Natural Disaster Resilience Program, a program to provide \$110 million over a period of 4 years for activities to enhance Disaster Resilience through mitigation works. Applications for 2010/11 close with FESA on 12 November.
  - Report on the debrief for ERM Neerabup Pipeline Exercise "Alpha", held at Perry Road Neerabup.

Councilor Chester queried how a severe gas leak would be dealt with. He was advised that it was up to utilities to manage. However due to the pressure in a gas pipeline it could be several days to completely power down the main line.

- Out – Nil

### **Items**

- For mention
  - Community Risk Management Review – City of Wanneroo/City of Joondalup.

Resmie Greer advised that preliminary meeting to review the Emergency Risk Management and Treatment Plans had been held at the City of Wanneroo on 17 September. It is planned to hold a workshop to further the review in February 2011

- For action
  - Review of contacts list. Ongoing

## **General Business**

Bruce Chamberlain commented on the recent fire in John Forrest National Park under the control of DEC. Fire behavior was erratic due to terrain, only one property was under threat and six aircraft were deployed to help fight the fire.

David Forster provided information on the Department of Education (DOE) responsibilities in the LEMC. He advised that the DOE Swan West Coast North Metropolitan Region consisted of 250 schools and was based in an office in Stirling. He saw the DOE as being cooperative in allowing school sites to be used in the event of an emergency.

Martyn Glover advised that the Terms of Reference for the Committee did not specify arrangements for the meeting venue. Specifically whether the status quo of meetings alternated between Joondalup and Wanneroo local governments should remain or should other alternatives be looked at.

After general discussion Martyn Glover moved that LEMC meetings are alternately in the Joondalup and Wanneroo Local Government areas. The motion was seconded by Rebecca Wringe and carried.

Mike Teraci asked Inspector Zappa for clarification as to whether Derrick Briggs would still be attending emergencies. Inspector Zappa advised that there would be no change to existing arrangements while Derrick remained as the Local Emergency Coordinator.

Mike Teraci reported that to date there had been 55 fire calls this fire season compared to 17 in 2009 and commented that there was an arsonist in the area.

Cr Chester queried the response by the public to report arson or signs of arson and was advised the response was good and police have established a good database.

Phil Birch advised the Two Rocks Police Station had closed down and the new Yanchep Police Station was operational. It was noted that the text in the City's Terms of Reference would need to be amended to reflect this at the earliest opportunity.

George Moylan introduced himself to the meeting as the new Local Manager for the Wanneroo/Joondalup SES

Michael Simms introduced himself as the Acting Manager Resources City of Wanneroo

Derrick Briggs thanked the committee for his nine years as chairman and stated he had enjoyed sitting in the chair and that he had tried to be an independent and impartial Chairman. He then reported that the search for a missing fisherman had a positive result albeit the person was deceased.

Jo-Anne Bennett has moved back to the Joondalup DCP office and advised the Local Welfare Committee will meet Friday 12 November 2010

Bruce Chamberlain advised he is filling in for Brad Stringer until 31 January 2011

Mike Teraci Moved that a letter of thanks be written to Derrick Briggs for his work as Chairman of the committee. The motion was seconded by Cr Chester and carried unanimously.

Wayne Harris Coordinator Health Services City of Wanneroo introduced himself to the meeting.

Rebecca Wringe gave an update on the Toodyay Fires. There had been 30 families visited by Outreach with 25 referrals to DCP and Local Government with regard to financial, social and counseling issues. Rebecca commented that Recovery is a long ongoing process.

Jo-Anne Bennett congratulated Paul McComish who was named as WA Police Officer of the year for his work at the Toodyay fires.

### **Next meeting**

The next meeting of the Wanneroo/Joondalup LEMC will be held at the City of Joondalup on Thursday 3 February 2011 commencing at 10.00am

Cr Chester wished members a merry Christmas and closed the meeting at 10.51 am

Signed

Cr John Chester  
City of Joondalup  
Chairperson

Derek Fletcher  
City of Joondalup  
Emergency Management Officer