

**CITY OF JOONDALUP  
DESIGN ADVISORY PANEL  
TERMS OF REFERENCE**

1. DEFINITIONS

Council Panel            Council of the City of Joondalup  
   Design Advisory Panel

2. MEMBERSHIP

The Panel shall consist of the following members:

2.1. 1 member and 1 deputy member representing the disciplines of architecture, planning, urban design and landscape architecture from names put forward by each of the following institutions:

- a) Australian Institute of Architects
- b) Planning Institute Australia (PIA)
- c) Australian Institute of Landscape Architecture (AILA)

2.2. The Chief Executive Officer or his nominee as convenor and chair

3. OBJECTIVES

3.1 To provide design advice to the Council on major and/or significant development applications (Major and/or significant development applications are those which have a stated value in excess of \$10m, are greater than 4 storey in height and/or is likely to have a significant impact on the streetscape. These applications are most likely to be in the City Centre.

4. MANAGEMENT

4.1 Terms of Appointment  
Appointments to the Panel shall be by the Council selected from persons nominated by each of the professional institutions referred to in 2.1.

Membership is for a two-year period in line with Council elections. After this two year term, all individuals must stand down. The process of appointment for the subsequent two year period will follow the Council Elections. Members can serve more than one term.

4.2 The Chairperson of the Panel will be the Chief Executive Officer.

4.3 The Panel or Panel members may be involved in providing advice on a particular proposal either prior to, or following lodgement of a development application.

4.4 The attendance and/or participation of all Panel members or their deputies for each application to be assessed is not essential and will

depend on the nature of the application and the issues to be considered.

4.5 Payment

The members of the panel representing the professional institutions will be paid a flat fee for the time spent assessing applications, including discussions with the City's officers and applicants. .

5. MEETINGS

5.1 Meetings of the Panel shall be convened as required but if required, within sufficient time for the application to meet deadlines for Council meetings.

5.2 Advice

Notes of all meetings shall be made including the Panel's advice to the Council. That advice will be incorporated in the officer's report on the matter to the Council.

Any advice to the Council must have regard to the statutory obligations of the Council.