

agenda

Special Meeting of Council

NOTICE IS HEREBY GIVEN THAT A
SPECIAL MEETING OF THE COUNCIL
OF THE CITY OF JOONDALUP WILL BE HELD IN
THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE,
BOAS AVENUE, JOONDALUP

ON **THURSDAY, 3 NOVEMBER 2011**

COMMENCING AT **5.45 pm**

PURPOSE OF MEETING

The purpose of the meeting is to give consideration to the following Items:

- | | |
|------------|---|
| JSC2-11/11 | Appointment of representatives to various Council-created Committees and external Committees/boards. |
| JSC3-11/11 | Confidential Report – Ocean Reef Marina – Memorandum of Understanding. |
| JSC4-11/11 | Confidential Report – Ocean Reef Marina – Withdrawal of Confidentiality Provision of Concept Plan 7.2 |

www.joondalup.wa.gov.au

GARRY HUNT
Chief Executive Officer

31 October 2011

PUBLIC QUESTION TIME

Members of the public are requested to lodge questions in writing by 9.00am on Thursday, 3 November 2011

Answers to those questions received within that timeframe will, where practicable, be provided in hard copy form at the Special Council Meeting.

Please Note: Section 7(4) (b) of the Local Government (Administration) Regulations 1996 states that a Council at a special meeting is not required to answer a question that does not relate to the purpose of the meeting. It is requested that only questions that relate to items on the agenda be asked.

QUESTIONS TO

council.questions@joondalup.wa.gov.au
PO Box 21 Joondalup WA 6919

www.joondalup.wa.gov.au

PROCEDURES FOR PUBLIC QUESTION TIME

The following procedures for the conduct of Public Question Time were adopted at the Council meeting held on 17 March 2009:

Questions asked verbally

- 1 Members of the public are invited to ask questions at Council Meetings.
- 2 Questions asked at an ordinary Council meeting can relate to matters that affect the operations of the City of Joondalup. Questions asked at a Special Meeting of the Council must relate to the purpose for which the meeting has been called.
- 3 A register will be provided for those persons wanting to ask questions to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and address.
- 4 Public question time will be limited to two minutes per member of the public, with a limit of two questions per member of the public.
- 5 Statements are not to precede the asking of a question during public question time. Statements should be made during public statement time.
- 6 Members of the public are encouraged to keep their questions brief to enable everyone who desires to ask a question to have the opportunity to do so.
- 7 Public question time will be limited to the legislative minimum of fifteen minutes and may be extended in intervals of up to ten minutes by resolution of the Council, but the total time allocated for public questions to be asked and responses to be given is not to exceed thirty five (35) minutes in total. Public question time is declared closed following the expiration of the allocated time period, or earlier than such time where there are no further questions.
- 8 Questions are to be directed to the Presiding Member and should be asked politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee. The Presiding Member shall decide to:
 - Accept or reject any question and his/her decision is final;
 - Nominate a member of the Council and/or City employee to respond to the question;
 - Take a question on notice. In this case a written response will be provided as soon as possible, and included in the agenda of the next Council meeting.
- 9 Where an elected member is of the opinion that a member of the public is:
 - asking a question at a Council meeting, that is not relevant to the operations of the City of Joondalup;
 - making a statement during public question time;they may bring it to the attention of the meeting.

- 10 Questions and any response will be summarised and included in the minutes of the Council meeting.
- 11 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

Questions in Writing - Residents and /or Ratepayers of the City of Joondalup Only

- 1 Only City of Joondalup residents and/or ratepayers may submit questions to the City in writing.
- 2 Questions submitted to an ordinary Council meeting can relate to matters that affect the operations of the City of Joondalup. Questions submitted to a Special Meeting of the Council must relate to the purpose for which the meeting has been called.
- 3 The City will accept a maximum of 5 written questions per City of Joondalup resident/ratepayer. To ensure equality and consistency, each part of a multi-part question will be treated as a question in its own right.
- 4 Questions lodged by 9.00 am on the day immediately prior to the scheduled Council meeting will be responded to, where possible, at the Council meeting. These questions, and their responses, will be distributed to Elected Members and made available to the public in written form at the meeting.
- 5 The Presiding Member shall decide to accept or reject any written question and his/her decision is final. Where there is any concern about a question being offensive, defamatory or the like, the Mayor will make a determination in relation to the question. Questions determined as offensive, defamatory or the like will not be published. Where the Presiding Member rules questions to be out of order, an announcement to this effect will be made at the meeting, including the reason(s) for the decision.
- 6 The Presiding Member may rule questions out of order where they are substantially the same as questions previously submitted and responded to.
- 7 Written questions unable to be responded to at the Council meeting will be taken on notice. In this case, a written response will be provided as soon as possible and included on the agenda of the next Council meeting.
- 8 A person who submits written questions may also ask questions at a Council meeting and questions asked verbally may be different to those submitted in writing.
- 9 Questions and any response will be summarised and included in the minutes of the Council meeting.

- 10 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

DISCLAIMER

Responses to questions not submitted in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

CODE OF CONDUCT

The Code recognises these ethical values and professional behaviours that support the principles of:

Respect for persons - this principle requires that we treat other people as individuals with rights that should be honoured and defended, and should empower them to claim their rights if they are unable to do so for themselves. It is our respect for the rights of others that qualifies us as members of a community, not simply as individuals with rights, but also with duties and responsibilities to other persons.

Justice - this principle requires that we treat people fairly, without discrimination, and with rules that apply equally to all. Justice ensures that opportunities and social benefits are shared equally among individuals, and with equitable outcomes for disadvantaged groups.

Beneficence - this principle requires that we should do good, and not harm, to others. It also requires that the strong have a duty of care to the weak, dependent and vulnerable. Beneficence expresses the requirement that we should do for others what we would like to do for ourselves.

* *Any queries on the agenda, please contact Governance Support on 9400 4369.*

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CITY OF JOONDALUP

Notice is hereby given that a Special Meeting of the Council will be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup on **Thursday, 3 November 2011** commencing at **5.45 pm**.

GARRY HUNT
Chief Executive Officer
31 October 2011

Joondalup
Western Australia

AGENDA

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

2 PUBLIC QUESTION TIME

(Please Note: Section 7(4)(b) of the Local Government (Administration) Regulations 1996 states that a Council at a special meeting is not required to answer a question that does not relate to the purpose of the meeting. It is requested that only questions that relate to items on the agenda be asked.)

3 PUBLIC STATEMENT TIME

Statements made at a Special Meeting of the Council must relate to the purpose for which the meeting has been called.

4 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence previously approved

Cr John Chester 25 October to 7 November 2011 inclusive

5 DECLARATIONS OF INTEREST

6 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

7 ITEM OF BUSINESS

JSC2-11/11 APPOINTMENT OF REPRESENTATIVES TO COUNCIL – CREATED AND EXTERNAL COMMITTEES/BOARDS

WARD:	All
RESPONSIBLE DIRECTOR:	Mr Jamie Parry Governance and Strategy
FILE NUMBER:	02153
ATTACHMENTS:	Attachment 1 Committee Members as at 14 October 2011

PURPOSE

To give consideration to the appointment of representatives to various Council-created committees and external committees/boards.

EXECUTIVE SUMMARY

Following the local government elections held on 15 October 2011, consideration is required to be given to the appointment of representatives to various Council-created committees and external committees/boards.

BACKGROUND

Council establishes various committees to advise it on specific matters. The Local Government Act 1995 applies to these Council-created committees, and appointment of representatives to these committees must be made by Council and passed by an absolute majority. Council also nominates representatives to committees/boards created by external organisations. Council may nominate representatives to such external committees/boards by a simple majority.

Council has also created the Ocean Marina Community Reference Group, the Community Safety and Crime Prevention Working Group and the Streetscape Working Group. The establishment of these groups, and the appointment of members, is by simple majority.

DETAILS

Following the elections held on 15 October 2011, consideration is required to be given to the appointment of representatives to various Council-created committees and external committees/boards.

Council currently has seven Council-created committees, two Council created Working Groups and one Council created Reference Group, and provides representation on two Regional Councils and twelve external committees/boards. Information on the roles of these committees/boards and their membership as at the time of the local government elections on 15 October 2011 is provided in Attachment 1.

Issues and options considered:

At the Council meeting held on 19 April 2011, Crs Gobbert and Norman were nominated as the City of Joondalup's representatives on the Local Government Development Assessment Panel, with Cr Chester being nominated as first alternate member (deputy) and Cr Hamilton-Prime being nominated as second alternate member (deputy) [CJ060-04/11 refers]. All Local Government members of the Local Government Development Assessment Panel are appointed by the Minister for a period of up to two years, with the current appointments expiring on 26 April 2013.

At the Council meeting held on 20 July 2010 (Item CJ119-07/10 refers) it was resolved to establish a Community Safety and Crime Prevention Working Group and a Streetscape Working Group, and to conduct Community Forums on Sustainability, Conservation and Seniors' Interests. Whilst elements of both the Working Group and Community Forum models have been successful, it is considered prudent to review the models to ensure that they are beneficial to the Council's decision-making processes.

It is therefore proposed that a separate report be submitted for Elected Members' consideration regarding Working Groups and Community Forums in early 2012.

Council appointed representatives to the Mindarie Regional Council and the Tamala Park Regional Council at the Special Meeting held on 18 October 2011.

Legislation/Strategic Plan/Policy Implications

Legislation The requirements of the Local Government Act 1995 are as follows:

Establishment of committees

5.8 A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

* Absolute majority required.

Types of committees

5.9 (1) In this section:

“other person” means a person who is not a council member or an employee.

(2) A committee is to comprise:

- (a) council members only;
- (b) council members and employees;
- (c) council members, employees and other persons;
- (d) council members and other persons;
- (e) employees and other persons; or
- (f) other persons only.

Appointment of committee members

5.10 (1) A committee is to have as its members:

- (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
- (b) persons who are appointed to be members of the committee under subsection (4) or (5).

* Absolute majority required.

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.
- (3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish:
 - (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee,

the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

Tenure of committee membership

5.11 (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until:

- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;
- (b) the person resigns from membership of the committee;
- (c) the committee is disbanded; or
- (d) the next ordinary elections day,

whichever happens first.

(2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until:

- (a) the term of the person's appointment as a committee member expires;
- (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;
- (c) the committee is disbanded; or
- (d) the next ordinary elections day,

whichever happens first.

5.11A Deputy committee members

(1) The local government may appoint* a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.

* Absolute majority required.

(2) A person who is appointed as a deputy of a member of a committee is to be:

- (a) if the member of the committee is a council member – a council member; or
- (b) if the member of the committee is an employee – an employee; or
- (c) if the member of the committee is not a council member or an employee – a person who is not a council member or an employee; or

- (d) if the member of the committee is a person appointed under section 5.10(5) – a person nominated by the CEO.
- (3) A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.
- (4) A deputy member of a committee, while acting as a member, has all the functions of and all the protection given to a member.

Clause 51(2) of the Standing Orders Local Law 2005 states: -

A nomination to any position is not required to be seconded.

Strategic Plan

Key Focus Area: Leadership and Governance

Objective: 1.1 To ensure that the processes of local governance are carried out in a manner that is ethical, transparent and accountable.

Policy: Not Applicable.

Risk Management Considerations:

Appointment of committees is essential to assist the Council in performing some of its legislative responsibilities. If the Council does not establish committees or appoint representation to external committees/boards, this may hinder the overall decision-making process.

Financial/Budget Implications:

Not Applicable.

Regional Significance:

A number of the external committees/boards that the City of Joondalup is entitled to have representation on deal with matters that not only affect the region but also the local government industry as a whole.

Sustainability Implications:

Not Applicable.

Consultation:

Not Applicable.

COMMENT

The establishment of committees assists the Council to perform its legislative responsibilities, and representation on externally based committees allows the City of Joondalup to have input into various issues that face the local government industry.

Audit Committee

Legislation requires the Council to establish an Audit Committee. The Audit Committee requires an external member to serve on it. The Council has previously appointed Mr Robert (Andy) Cowin and it is suggested this appointment remain.

Ocean Reef Marina Community Reference Group

The Ocean Reef Marina Community Reference Group was established to assist the Council in its decision making relating to the Ocean Reef Marina. Membership of this group was split into four (4) categories, being:

- Category 1 Residents of Ocean Reef;
- Category 2 Residents of Iluka, Mullaloo, Heathridge, Connolly and Currambine;
- Category 3 Representatives of industry groups;
- Category 4 North West Corridor Communities.

It is suggested that these categories remain and the membership is unchanged. It is noted that there is a current vacancy for a North West corridor community representative following notice of the resignation of Ms Michelle Noble.

Development Assessment Panel

Local Government Development Assessment Panel members were appointed by the Minister on 8 August 2010, with their term of office expiring on 26 April 2013. As there has been no change to the Elected Members representing the City of Joondalup on the Local Government Development Assessment Panel, the four Elected Members representing the City of Joondalup will continue to serve the remainder of their term.

ECI Business and Innovation Centre

In July 2011 the Joondalup Business Centre changed its name to the ECU Business and Innovation Centre. This change has been reflected in the Committee list provided as Attachment 1 to this report.

Joondalup Performing Arts and Cultural Facility – Steering Committee

The Department of Culture and the Arts and Perth Theatre Trust have informed the City that due to potential conflicts of interest they cannot continue to be represented on the Steering Committee.

Further, it is noted that Mr George Kirkpatrick, Chairman blend(er) Gallery, has advised the City that he will not be standing for re-election to the Board of the Joondalup Community Arts Association Inc. and that the City may wish to review his position on the Steering Committee.

It is considered appropriate to invite the Joondalup Community Arts Association Inc./blend(er) Gallery to give consideration to appointing another representative to the Steering Committee.

Nominations

Where there are more nominations than vacancies for representation on either Council appointed or external committees, a ballot will need to be conducted to determine the representative.

VOTING REQUIREMENTS

Absolute Majority Council created committees.
Simple Majority Representation on external committees/boards and Reference Groups.

RECOMMENDATION

That Council:

1 BY AN ABSOLUTE MAJORITY:

(a) ESTABLISHES the Art Collection and Advisory Committee to:

- (i) Approve art acquisitions within the available adopted budget funds;**
- (ii) Develop and maintain a visual art collection of significance and repute that reflects the cultural aspirations of the City of Joondalup and its expressed goals and policies;**
- (iii) Build an art collection of appreciating financial value, which constitutes a sound investment for the City;**
- (iv) Collect works of visual art of demonstrable excellence by artists of significance, consistent with the perceived developments in West Australian contemporary art;**
- (v) Collect and commission selectively works of art which enhance the existing Collection and which foster an understanding, enjoyment and appreciation of the visual arts among the broader community and members of the general public;**
- (vi) Review the criteria established to determine the award winners;**

(b) APPOINTS the following representatives to the Art Collection and Advisory Committee:

Members

Mayor Troy Pickard
Central Ward - One (1) representative
North Ward - One (1) representative
North-Central Ward - One (1) representative
South Ward - One (1) representative
South-East Ward - One (1) representative
South-West Ward - One (1) representative
Chief Executive Officer

Deputy Members

Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

- (c) **DELEGATES AUTHORITY** to the Art Collection and Advisory Committee to approve acquisitions for artworks within the available adopted budget funds;

2 BY AN ABSOLUTE MAJORITY:

- (a) **ESTABLISHES** the Audit Committee to oversee the internal and external Audit and Risk Management and Compliance functions of the City;
- (b) **APPOINTS** the following members to the Audit Committee:

Members**Mayor Troy Pickard**

Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative
Mr Robert (Andy) Cowin	- External Member

Deputy Members

Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

3 BY AN ABSOLUTE MAJORITY:

- (a) **ESTABLISHES** the Chief Executive Officer – Performance Review Committee to:
- (i) Review the Chief Executive Officer's performance in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment Contract;
- (ii) Prepare and table the concluded report, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract to the Council at a Council meeting for consideration and actioning;

- (iii) Review the Chief Executive Officer's performance on an on-going basis as and when deemed necessary in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment contract;
 - (iv) Review the Key Performance Indicators to be met by the Chief Executive Officer;
 - (v) Review the Chief Executive Officer's remuneration package, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract;
 - (vi) Review the Chief Executive Officer's Employment Contract and make recommendations to Council in relation to varying the contract as and when necessary;
- (b) APPOINTS the following members to the Chief Executive Officer – Performance Review Committee:

Members

Mayor Troy Pickard	
Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

Deputy Members

Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

4. BY AN ABSOLUTE MAJORITY:

- (a) ESTABLISHES the Joondalup Performing Arts and Cultural Facility – Steering Committee to provide advice and make recommendations to Council on:
- (i) The architectural design elements to be incorporated into the Joondalup Performing Arts and Cultural Facility;
 - (ii) The core components to be included in the Joondalup Performing Arts and Cultural Facility;
 - (iii) The capacity of the design features to be included in the Joondalup Performing Arts and Cultural Facility;
 - (iv) The options for the ongoing management and utilisation of the Joondalup Performing Arts and Cultural Facility; and

Has the authority to form a reference or working group (as deemed appropriate) to assist with the implementation of the required tasks.

- (b) **APPOINTS the following members to the Joondalup Performing Arts and Cultural Facility Steering Committee:**

Five (5) Elected Members, at least one of whom shall represent the north ward

Chief Executive Officer (or nominee)

Mr Warren Snell, Vice-President (Resources) and Chief Financial Officer, Edith Cowan University

Mr Russell Coad, General Manager Training and Business Services, West Coast Institute of Training

Superintendent Craig Donaldson, Principal, WA Police Academy

A maximum of two (2) external individuals with specialist expertise:

Mr Alastair Bryant

Vacant

Three (3) representatives of community arts groups located within the City of Joondalup:

Representative, Joondalup Community Arts Association/blend(er) Gallery

Ms Sharon Josef, President, Joondalup Encore Theatre Society

Ms Christine Evans, President, Endeavour Theatre Group

Deputy Members

Edith Cowan University

Mr Brian Yearwood, Director Facilities and Services

Western Australian Police Academy

Mr Nigel D'Cruz, Business and Development Manager

West Coast Institute of Training

Mr Brett Dorney, Executive Director Strategic Planning

5 BY AN ABSOLUTE MAJORITY:

- (a) **ESTABLISHES the Ocean Reef Marina Committee to provide leadership for, and oversight of, the Ocean Reef Marina Project;**

- (b) **APPOINTS the following members to the Ocean Reef Marina Committee:**

Members

Mayor Troy Pickard

Central Ward - One (1) representative

North Ward - One (1) representative

North-Central Ward - Two (2) representatives

South Ward - One (1) representative

South-East Ward - One (1) representative

South-West Ward - One (1) representative

Deputy Members

Central Ward	- One (1) representative
North Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

6 (a) ESTABLISHES the Ocean Reef Marina Community Reference Group to:

- (i) Help develop the concept design and structure plan;
- (ii) Represent the issues, concerns and interests of the community; and
- (iii) Act as a conduit to disseminate information and feedback to and from the wider community;

(b) APPOINTS the following persons to the Ocean Reef Marina Community Reference Group under the categories detailed below:**Category A – Residents of Ocean Reef**

Ms Emma Bamforth
 Ms Natalie Campion
 Mr Ken Eastwood
 Mr Gavin Foord
 Mr Rob Green
 Mr Paul Young
 Mr Terry Stuart
 Mr Roger Cameron
 Dr Lynne Dailey
 Ms Kerry Nichols

Category B - Residents of Iluka, Mullaloo, Heathridge, Connolly and Currambine

Mr Andrew Cass
 Ms Carmel Lyttleton
 Mr Chris Wanless
 Mr Joh Holenstein
 Mr Craig Wright
 Mr Mark Hay
 Mr Nazlah Caldwell
 Mr Oliver Kay
 Mr Damion Jolly

Category C – Industry Group Representatives

Mr Ron Lindsay	(Ocean Reef Surf Sports Club)
Ms Sandra Foster	(Ocean Reef Sea Sports Club)
Mr Andrew Slomp	(Sunset Coast Tourism Association)
Mr Ken Blackie	(Whitfords Volunteer Sea Rescue Group)
Mr Mark Carruthers	(Whitfords Volunteer Sea Rescue Group)
Mr Paul Brooker	(Ocean Reef Progress Association)
Mr Jonathon Weston	(Recfishwest)
Mr Michael Norman	(Joondalup Community Coast Care Forum)
Mr Ken Treen	(Boating WA)

Category D – North West Corridor Communities

Mr Reiner Repke
 Mr Bruce Buzzard
 Mr Rohan Tilbrook
 Ms Donna Ironmonger
 Vacancy

- (c) **APPOINTS** Mayor Pickard as Chairperson on the Community Reference Group;
- (d) **Appoints** Mr Albert Jacobs MLA, Member for Ocean Reef, as an observer to the Ocean Reef Marina Community Reference Group;
- (e) **INVITES** all Elected Members to attend meetings of the Community Reference Group as observers;

7 BY AN ABSOLUTE MAJORITY:

- (a) **ESTABLISHES** the Policy Committee to:
 - (i) **Make recommendations to Council on the development and review of Council and City policies to identify the direction of Council;**
 - (ii) **Initiate and request the formulation and drafting of both Council and City policies;**
 - (iii) **Devise and oversee the method of development (level and manner of community consultation) for the development of Council and City policies;**
 - (iv) **Review the Council Policy Framework in order to ensure compliance with the provisions of the Local Government Act 1995;**
- (b) **APPOINTS** the following members to the Policy Committee:

Members

Mayor Troy Pickard	
Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

Deputy Members

Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

8 BY AN ABSOLUTE MAJORITY:**(a) ESTABLISHES the Strategic Financial Management Committee to:**

- (i) Promote and advocate sound financial management within the City and provide advice to the Council on strategic financial management issues;**
- (ii) In particular advise Council on:**
 - (A) How funding can be achieved for any major capital works project before the Council makes a commitment to a project;**
 - (B) Levels of service delivery – determine:**
 - **Which services to be provided;**
 - **Standards of service. Such standard will be determined with reference to:**
 - **best industry practice standards where applicable;**
 - **internally agreed standards which will be determined with reference to local community expectations;**
 - (C) Preparation of the Strategic Plan with high priority being given to ensure that the Plan is achievable in the long term;**
 - (D) Consideration of public submissions to the Strategic Plan;**
 - (E) Final acceptance of the Strategic Plan;**
- (iii) Policy development and review of policies with financial implications for the City.**

(b) APPOINTS the following members to the Strategic Financial Management Committee:**Members**

Mayor Troy Pickard	
Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

Deputy Members

Central Ward	- One (1) representative
North Ward	- One (1) representative
North-Central Ward	- One (1) representative
South Ward	- One (1) representative
South-East Ward	- One (1) representative
South-West Ward	- One (1) representative

9 NOMINATES the following persons to represent the City of Joondalup on the:**(a) Community Board of Advice (Joondalup Health Campus)**

One (1) Elected Member
One (1) Elected Member (deputy)

(b) ECU Business and Innovation Centre (formerly Joondalup Business Centre)

Two (2) Elected Members

(c) Joondalup Lotteries House Inc

Coordinator Community Services

(d) North West District Planning Committee

One (1) Elected Member
One (1) Elected Member (deputy)

(e) North Western Metropolitan Regional Road Sub-Group

One (1) Elected Member
One (1) Elected Member (deputy)
Director Infrastructure Services

(f) Perth Region NRM Local Government Reference Group

One (1) Elected Member
One (1) Elected Member (proxy)

(g) Small Business Centre Inc

One (1) Elected Member
One (1) Elected Member (proxy)

(h) Tamala Park Coastal Reserve Community Advisory Committee

One (1) Elected Member
One (1) Elected Member (deputy)

(i) Wanneroo/Joondalup Local Emergency Management Committee

One (1) Elected Member
Manager Asset Management
Emergency Management Officer
Principal Environmental Health Officer

(j) Western Australian Local Government Association – North Metropolitan Zone

Members

Four (4) Elected Members

Deputy Members

First alternate member	- One (1) Elected Member
Second alternate member	- One (1) Elected Member
Third alternate member	- One (1) Elected Member
Fourth alternate member	- One (1) Elected Member

(k) Yellagonga Regional Park Community Advisory Committee

**One (1) Elected Member
One (1) Elected Member (deputy)
Conservation Officer.**

10 NOTES that:

- (a) Appointment of City of Joondalup representatives to Local Government Development Assessment Panel is by Ministerial appointment;**
- (b) The following four City of Joondalup representatives were appointed by the Minister on 8 August 2010 for a term expiring on 26 April 2013:**

Members

Crs Gobbert and Norman

Alternate Members

First alternate member	Cr Chester
Second alternate member	Cr Hamilton-Prime

11 NOTES that a separate report will be submitted to Council regarding Working Groups and Community Forums, in February 2012.

Appendix 1 refers

To access this attachment on electronic document, click here: [Attach1agn031111.pdf](#)

**JSC3-11/11 CONFIDENTIAL REPORT - OCEAN REEF MARINA -
MEMORANDUM OF UNDERSTANDING**

WARD: All

**RESPONSIBLE
DIRECTOR:** Mr Garry Hunt
Chief Executive Officer

FILE NUMBER: 04171b

ATTACHMENTS: Attachment 1 Draft Memorandum of Understanding for the Ocean
Reef Marina Development

(Please Note: *This attachment is confidential and will appear in the official Minute
Book only)*

This Item is Confidential – Not for Publication

A full report was provided to Elected Members under separate cover.

**JSC4-11/11 CONFIDENTIAL REPORT - OCEAN REEF MARINA –
WITHDRAWAL OF CONFIDENTIALITY PROVISION
OF CONCEPT PLAN 7.2**

WARD: All

**RESPONSIBLE
DIRECTOR:** Mr Garry Hunt
 Chief Executive Officer

FILE NUMBER: 04171

ATTACHMENTS: Nil.

This Item is Confidential – Not for Publication

A full report was provided to Elected Members under separate cover.

8 CLOSURE



City of Joondalup

APPENDICES

ITEM NO	TITLE	APPENDIX NO	STAMPED PAGE NO
1	Appointment of Representatives to Council – Created and External Committees/Boards Attachment 1 Committee Members as at 14 October 2011	1	1



**DECLARATION OF
FINANCIAL INTEREST/INTEREST THAT MAY AFFECT
IMPARTIALITY**

**To: CHIEF EXECUTIVE OFFICER
CITY OF JOONDALUP**

Name/ Position	
Meeting Date	
Item No/ Subject	
Nature of Interest	Financial Interest * Interest that may affect impartiality* <i>* Delete where not applicable</i>
Extent of Interest	
Signature	
Date	

Section 5.65(1) of the Local Government Act 1995 states that:

“A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:

- (a) in a written notice given to the CEO before the meeting; or*
- (b) at the meeting immediately before the matter is discussed.*



**QUESTION TO BE ASKED AT
BRIEFING SESSION/COUNCIL MEETING**

NAME

ADDRESS

QUESTIONS

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Please submit this form at the meeting or:

- **post** to The Chief Executive Officer, City of Joondalup, P O Box 21, Joondalup WA 6919
- **email** to council.questions@joondalup.wa.gov.au

Please note that:

- Questions asked at a **Briefing Session** must relate to matters contained on the draft agenda.
- Questions asked at a **Council meeting** can relate to matters that affect the operations of the City of Joondalup.
- Questions asked at a **Special Meeting of the Council** must relate to the purpose for which the meeting has been called

