



MINUTES

ORDINARY COUNCIL MEETING

TIME: 5.30PM

25 AUGUST 2011

CITY OF VINCENT

Managing waste and recovering resources responsibly

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



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1 OATHS/AFFIRMATIONS OF ALLEGIANCE AND DECLARATIONS OF OFFICE
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Nil

2 QUESTION TIME

Chairman advised that the new Standing Orders were gazetted on 29 July 2011 and came into effect 14 days later. Therefore as the order of business on the agenda differs from that under the new Standing Orders, that in accordance with Clause 3.1(1) of the Standing Orders, the Order of business be in accordance with the Agenda circulated on 12 August 2011.

RESOLVED

Cr R Fishwick moved, Cr R Butler seconded
That in accordance with Clause 3.1(1) of the Standing Orders the Order of business at this meeting be in accordance with the Agenda circulated on 12 August 2011.

CARRIED UNANIMOUSLY (10/0)

3 ATTENDANCE AND APOLOGIES

Refer page 2

4 MINUTES

4.1 ORDINARY COUNCIL MEETING – 7 JULY 2011

The Minutes of the Ordinary Council Meeting held on 7 July 2011 have been printed and circulated to members of the Council.

RESOLVED

Cr D Boothman moved, Cr D Newton seconded
That the Minutes of the Ordinary Council Meeting of Council held on 7 July 2011 be confirmed as a true record of the proceedings.

CARRIED UNANIMOUSLY (10/0)

5 ANNOUNCEMENTS

Welcome

Chairman welcomed Mr John Bonker to his first meeting of the MRC in the capacity of Acting Chief Executive Officer. He said the Council appreciated him stepping into the role whilst recruiting a new Chief Executive Officer and he hoped that his stay with the MRC would be fruitful and fulfilling.

Award

Chairman announced that the Mindarie Regional Council has been recognised among Australia's most innovative organisations, winning the Australian Business Award for Best Educational Product in the 2011 Awards for its Tours Program.

Now in its sixth year, the Australian Business Awards program recognises organisations that demonstrate the core values of business excellence, product excellence, corporate responsibility, sustainability and commercial success in their respective industries. A total of 103 recipients were honoured from the 928 organisations that participated in the 2011 Awards. In the Best Educational Product category there were 36 entries and the MRC was the only winner awarded in the category.

The Australian Business Award for Best Educational Product recognises innovative and dynamic educational products that offer a point of difference from their competitors.

Commenting on the win, the Chairman said this award for our Tours Program reinforces our commitment to educating the community about household waste to motivate them to "reduce reuse recycle and dispose wisely".

Chairman requested that thanks and congratulations be passed on to Mr Geoff Atkinson, Sustainability & Waste Education Coordinator for the MRC.

Confidential Items

Chairman announced that Items 8.3.1, 8.3.2, 8.3.3 and 8.3.4 are confidential items and that they will be dealt with behind closed doors.

Question on Notice

There is a Question on Notice made by a member of which due notice has been given.

Annual Returns

Chairman reminded Councillors of the need to submit their Annual Returns by 31st August, 2011 to the Governance Officer at the MRC.

6	DEPUTATIONS
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Nil

7	BUSINESS FROM A PREVIOUS MEETING TREATED AS AN ORDER OF THE DAY
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Nil

8	REPORTS
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Mr Watkins declared a financial interest in Items 8.2.4, 8.3.1 and 8.3.2.

8.1 MINUTES – STRATEGIC PROJECTS COMMITTEE

8.1.1

File No: GOV/28/05

SUBJECT: STRATEGIC PROJECTS COMMITTEE MEETING – 11 JULY 2011

Voting Requirement: Simple majority

MRC OFFICER RECOMMENDATION

That:

- (i) The Minutes of the Strategic Projects Committee meeting held on 11 July 2011 be noted
- (ii) The following recommendation from the Strategic Projects Committee Meeting Minutes held on 11 July 2011 be noted:

Recommendation 1

- a) NOTE the report on investigations to identify a suitable replacement landfill for Tamala Park; and
- b) AUTHORISE the MRC Administration to develop a Business Plan to allow the MRC to purchase land for the purposes of landfill

RESOLVED

Cr D Newton moved, Cr S Farrell seconded
That the recommendation be adopted.

CARRIED UNANIMOUSLY (10/0)

8.2 CHIEF EXECUTIVE OFFICER

8.2.1

File No: FIN/5-02

**SUBJECT: FINANCIAL STATEMENTS FOR THE PERIODS ENDED
31 MAY 2011 AND 30 JUNE 2011**

Voting Requirement: Simple majority

MRC OFFICER RECOMMENDATION

That the Financial Statements as attached at Attachment One and Two for the months ended 31 May 2011 and 30 June 2011 be noted.

RESOLVED

Cr S Farrell moved, Cr S Cooke seconded
That the recommendation be adopted.

CARRIED UNANIMOUSLY (10/0)

8.2.2

File No: FIN/5-02

**SUBJECT: LIST OF PAYMENTS MADE FOR THE MONTHS ENDED
31 MAY 2011 AND 30 JUNE 2011**

Voting Requirement: Simple majority

MRC OFFICER RECOMMENDATION

That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 May 2011 and 30 June 2011, be noted.

RESOLVED

**Cr C MacRae moved, Cr K Hollywood seconded
That the recommendation be adopted.**

CARRIED UNANIMOUSLY (10/0)

8.2.3

File No: COR/8/02

SUBJECT: BUSINESS REPORT (for the period 11 June 2011 – 22 July 2011)

Voting Requirement: Simple majority

MRC OFFICER RECOMMENDATION

That the progress report for the period 11 June 2011 – 22 July 2011 against the Annual Business Plan 2011/2012 be received.

RESOLVED

Cr R Fishwick moved, Cr J Bissett seconded

- 1. That the recommendation be adopted; and**
- 2. That the process review of the Mindarie Regional Council be finalised prior to proceeding with the review of the Strategic Plan.**

CARRIED UNANIMOUSLY (10/0)

8.2.4

File No: WST/13-02

**SUBJECT: RESOURCE RECOVERY FACILITY UPDATE REPORT
(for the period 1 June 2011 – 27 July 2011)**

Voting Requirement: Simple majority

MRC OFFICER RECOMMENDATION

That:

- (i) The RRF update report for the period 1 June 2011 to 27 July 2011 be noted.
- (ii) The following operational aspects associated with the RRF that are currently being dealt with be noted:
 - composter long-term repairs/replacement;
 - SITA ongoing investigation of accepting rear lift vehicles;
 - SITA problems associated with disposal of ferrous metal;
 - RRF Project Insurance renewal process and cost; and
 - Vehicle wash down facility
- (iii) The CEO be authorised to increase the RRF Gate Fee Model by \$2.00 per tonne for the period 1 October 2010 to 30 September 2011 to account for the MRC contribution towards the ISR insurance premium increase
- (iv) It be noted that there is no resolution to the increase in the ISR deductible and that this will be resolved by the parties in the event of a claim, following appropriate legal advice

RESOLVED

**Cr C MacRae moved, Cr D Newton seconded
That the recommendation be adopted.**

CARRIED UNANIMOUSLY (10/0)

CLOSURE OF THE MEETING TO THE PUBLIC

RESOLVED

Cr R Fishwick moved, Cr J Bissett seconded

In accordance with the Mindarie Regional Council Standing Order 3.14, the meeting be closed to members of the public to consider Items 8.3.1, 8.3.2, 8.3.3 and 8.3.4.

CARRIED UNANIMOUSLY (10/0)

8.3 CONFIDENTIAL ITEMS

8.3.1

File No: EST/2-02

SUBJECT: LANDFILL GAS CONTRACT REPORT

Voting Requirement: Simple Majority, Absolute Majority for (ii)

MRC OFFICER RECOMMENDATION:

That:

- (i) The Landfill Gas Contract Report be received.**
- (ii) The Business Plan for Landfill Gas & Power Lease/Licence Extension following consideration of public comments received (non received) be adopted.**
(Voting - Absolute Majority Required)
- (iii) The CEO be authorised to make minor changes to the Sublease - Landfill Gas Facility Tamala Park that, following appropriate legal advice, do not increase the MRC risk or financial exposure**
- (iv) The Chairman and CEO be authorised to sign the Sublease - Landfill Gas Facility Tamala Park, subject to all seven member Councils signing off on the document.**

RESOLVED

**Cr J Bissett moved, Cr D Boothman seconded
That the recommendation be adopted.**

CARRIED UNANIMOUSLY AND BY ABSOLUTE MAJORITY (10/0)

8.3.2

File No: WST/31

SUBJECT: FUTURE LANDFILL SITE INVESTIGATION AND PROPOSAL TO PURCHASE LAND

Voting Requirement: Simple Majority

MRC OFFICER RECOMMENDATION

That:

- (i) The report on investigations to identify a suitable replacement landfill for Tamala Park be noted.**
 - (ii) The Business Plan be accepted and the CEO be authorised to advertise the Business Plan in accordance with section 3.59 of the Local Government Act.**
-

RESOLVED

**Cr C MacRae moved, Cr K Hollywood seconded
That the recommendation be adopted.**

CARRIED UNANIMOUSLY (10/0)

8.3.3

File No: PER/11

SUBJECT: CHIEF EXECUTIVE OFFICER : REMUNERATION

Voting Requirement: Simple Majority

MRC OFFICER RECOMMENDATION

The increase in Mr Kevin Poynton's remuneration package as the Mindarie Regional Council's Chief Executive Officer, to \$191,291 (overall 4.1%), effective from 26 January 2011, be approved.

RESOLVED

**Cr R Butler moved, Cr S Farrell seconded
That the recommendation be adopted.**

CARRIED UNANIMOUSLY (10/0)

8.3.4

File No: GOV/37

SUBJECT: QUESTIONS ON NOTICE from Cr R Butler

Pursuant to 3.14 of the MRC Standing Orders Local Law 2010

Please note letters referred to in the questions are:

- a) The letter dated 4 July 2011 from Minter Ellison to Woodhouse Legal; and*
- b) The letter dated 29 July 2011 from Minter Ellison to Woodhouse Legal.*

Question 1:

The letters refer to a MRC PowerPoint presentation dated September 2007 entitled 'Mindarie Regional Council, Resource Recovery Facility, Briefing of Member Councils, September 2007, Status of the Project, Where to from here?' (PowerPoint). Several slides in this PowerPoint include statements on the risk of a claim under the Resource Recovery Guarantee dated 21 November 2007 (RRF Guarantee). Please advise:

- a) Who formulated the assessment of risk detailed in the PowerPoint presentation?
 - b) How the assessment of risk was carried out? and
 - c) Whether the MRC has any documents recording the basis of the assessment of risk referred to in the PowerPoint?
-

Question 2:

Slide 25 of the PowerPoint states that in the event the Resource Recovery Facility Agreement between the MRC and BioVision2020 Pty Ltd (RRF Agreement) is terminated and a claim is made on the RRF Guarantee the '*projected payout would be \$88.3m if the termination eventuates in 1st year reducing to \$18m*'. Please advise:

- a) Who calculated the project payout amounts?
- b) How the projected payout amounts were calculated? and
- c) Whether the MRC has any documents recording calculation of payout amounts?

Question 3:

The Letters ask the MRC to provide its comments, in a table attached to a letter dated 19 May 2011 from Minter Ellison to the MRC, on:

- (i) Issues relevant to the likelihood that the MRC will be required to make payment/s under the MRC payment clauses in the RRF Agreement;
- (ii) The steps the MRC currently has in place to mitigate the likelihood that it will be required to make payment/s under the MRC payment clauses in the RRF Agreement.

Please advise:

- a) Whether the MRC intends to provide the information requested in the Letters summarised at 3(i) and 3(ii) above?
- b) What process the MRC is using to respond to the request for information?
- c) What level of detail will be provided in response to the request for information; and
- d) When a response will be provided?

The Acting CEO provided verbal responses to the questions and said that Minter Ellison, acting for the 6 member councils, would shortly be provided with a written response to a number of risk related questions about the Resource Recovery Guarantee.

MEETING OPEN TO THE PUBLIC

RESOLVED

**Cr R Butler moved, Cr K Hollywood seconded
That the meeting now be opened to the public.**

CARRIED UNANIMOUSLY (10/0)

The Chairman read the motions passed by the Council whilst it was proceeding behind closed doors.

9 NOTICE OF MOTION FOR CONSIDERATION AT THE FOLLOWING MEETING
--

Cr S Cooke gave notice of the following motion she intended to move at the October meeting:

That a report be brought to Council, prior to the budget review, on the education budget and the implications of the 'bronze' level funding cuts.

10	GENERAL BUSINESS
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Nil

11	NEXT MEETING
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11.1 Ordinary Council Meeting

- 13 October 2011
- 5.30pm
- City of Perth

12	CLOSURE - MEETING DECLARED CLOSED
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The Chairman closed the meeting at 6.10pm and thanked the City of Vincent for their hospitality and the use of their meeting facilities.

VOTING REQUIREMENTS

Simple majority.

MRC OFFICER RECOMMENDATION

That Council:

- (i) note the Minutes of the Strategic Projects Committee meeting held on 11 July 2011
- (ii) note the following recommendation from the Strategic Projects Committee Meeting Minutes held on 11 July 2011:

Recommendation 1

- a) NOTE the report on investigations to identify a suitable replacement landfill for Tamala Park; and
- b) AUTHORISE the MRC Administration to develop a Business Plan to allow the MRC to purchase land for the purposes of landfill

ATTACHMENT ONE
TO ITEM 8.1.1
ORDINARY COUNCIL MEETING
25 AUGUST 2011
MINUTES OF STRATEGIC PROJECTS COMMITTEE MEETING
HELD ON 11 JULY 2011



MINUTES

STRATEGIC PROJECTS COMMITTEE

MONDAY 11 JULY 2011

TIME: 8.30AM

CITY OF VINCENT

Managing waste and recovering resources responsibly
Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo.
Towns of Cambridge and Victoria Park



**MINDARIE REGIONAL COUNCIL
STRATEGIC PROJECTS COMMITTEE
MINUTES
11 JULY 2011**

A meeting of the Strategic Projects Committee was held at the Town of Vincent, 244 Vincent Street, Leederville, Western Australia, on Monday 11 July 2011. The meeting commenced at 8.30am.

COMMITTEE MEMBERSHIP

Delegates

Karen Caple (Chairman)	Director City Businesses	City of Wanneroo
Martyn Glover (Deputy Chairman)	Director Infrastructure Services	City of Joondalup
Chris Colyer	Director Infrastructure	Town of Cambridge
Geoff Eves	Director of Infrastructure	City of Stirling
Doug Forster	Director of Business Units	City of Perth
Rick Lotznicker	Director Technical Services	City of Vincent
Kevin Poynton	Chief Executive Officer	MRC
Anthony Vuleta	Director Renew Life Program	Town of Victoria Park

Deputy Delegate

Kalwant Dhillon	Chief Financial Officer	MRC
Jane Pritchard	Mgr Infrastructure Mgt Services	City of Joondalup
Shane Spinks	Manager City Business	City of Wanneroo

The Minutes have been confirmed by resolution of the Strategic Projects Committee on 29 August 2011.

.....CHAIRMAN

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ACTION SHEET

As at: End SPC Meeting 11 July 2011

ITEM	PROJECT (ACTION)	BY WHOM	BY WHEN	Comments
1	Future Landfill Investigation Progress Investigation.	I Watkins	Ongoing	SPC Recommendation to August OCM re Business Plan development
2	Strategic Integrated Regional Plan Utilise approved Issues Paper in review of MRC Strategic Plan, using selected Actions from Hyder report.	K Poynton	Ongoing	Issues Paper to be released in dossier for Strategic Planning Workshop 21 July 2011
3	Establishment Agreement (EA) Consolidate comments from member Councils, and meet with John Woodhouse	KC/MG	Ongoing	Feedback from Member Councils to be provided to Woodhouse Legal for the drafting of the Final Agreement.
5	Proposed Governance Framework Develop framework.	K Poynton /K Dhillon	End August 2011	Revise date to end August
6	Strategic Plan (SP) Construct plan for review of SP with particular reference to financial planning.	K Poynton	20 May 2011	Approved OCM July 2011
7	Waste Collection 1) Suggestions received by IW, from Members for usage of SWMP funds (\$360,000) to be distributed 2) IW to advise all of status of preparation of standardised audit plan	IW IW	End July 2011 End July 2011	
8	Tamala Park (leased land) Post Closure Management Receive briefing from Charles Johnson (The Planning Group) at next SPC meeting (Monday 29 August 2011).	KvS to co-ordinate	End August 2011	
9	WMRC Partnership <ul style="list-style-type: none"> • Prepare revised Business Case to include more detail on tonnages and finance • Advise WMRC of progress 	IW KP	 Completed	 12 July 2011

1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS, ATTENDANCE AND APOLOGIES

The Chair declared the meeting open at 8.30 am.

Attendance

Karen Caple (Chair)	Director City Businesses	City of Wanneroo
Martyn Glover (Deputy Chair)	Director Infrastructure Services	City of Joondalup
Doug Forster (<i>arrived 8.40am</i>)	Director of Business Units	City of Perth
Rick Lotznicker	Director Technical Services	City of Vincent
Kevin Poynton	Chief Executive Officer	MRC
John Wong (Deputy) (<i>arrived 9.20am</i>)	Manager Street Life	Town of Victoria Park

Observers

Lynda Nyssen	Governance Officer	MRC
Kalwant Dhillon	Chief Financial Officer	MRC
Kathleen vanSon	Administration Manager	MRC

Visitors

Nil

Apologies

Nil

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING – 23 MAY 2011

MOTION: (Moved: Martyn Glover Seconded: Rick Lotznicker)

RECOMMENDATION

That the Minutes of the Strategic Projects Committee Meeting held on 23 May 2011 be taken as read, confirmed and the Chairman invited to sign same as a true record of the proceedings.

(Carried: 5/0)

3 BUSINESS ARISING FROM THE PREVIOUS MEETING

(Refer Action Sheet)

The Committee noted that all Items on the Action Sheet were listed for discussion within the Agenda. The Committee agreed that a revised Action Sheet, as at end Strategic Projects Committee (SPC) meeting 11 July 2011, would be constructed and included in the Minutes of this meeting.

4 STRATEGIC PROJECTS / INITIATIVES

4.1 Strategic Integrated Regional Plan

The CEO MRC advised that the Issues Paper related to the Hyder Report would be included in the dossier for the Strategic Planning Workshop 21 July 2011.

4.2 Future Landfill Site

The Committee agreed that the MRC Administration to now prepare Confidential Report for Ordinary Council Meeting 25 August 2011.

Doug Forster arrived 8.40am

MOTION: (Moved: Rick Lotznicker Seconded: Doug Forster)

RECOMMENDATION

That Council:

- (i) **NOTE the report on investigations to identify a suitable replacement landfill for Tamala Park; and**
- (ii) **AUTHORISE the MRC Administration to develop a Business Plan to allow the MRC to purchase land for the purposes of landfill.**

(Carried: 6/0)

4.3 RRF Stage One Project Update (including Waste Diversion)

Nil discussion

4.4 RRF Stage Two

This element will be incorporated into the workshop discussions surrounding the development of the new Strategic Plan.

4.5 RRF PAG Issues

Nil discussion

4.6 Waste Collection

The Committee discussed and shared the various systems of waste collection undertaken by Member Councils, and indicated if they were willing to explore audits /sampling of waste.

A summary of discussions held is as follows:

Council	Green Bin	Yellow Bin	Verge Collection per year
City of Joondalup	Yes	Yes	2 x verge collections
City of Wanneroo	Yes	Yes	2 x verge collections
City of Vincent	Yes	Yes	3 x verge collections
Town of Cambridge	Yes	Yes	2 x verge collections
City of Perth	Yes	Yes	

Council	Other Information
City of Joondalup	A review of waste collections (effectiveness and efficiencies) has been undertaken in the last 12 months, however no auditing of waste was undertaken. Interesting outcome was that residential waste was 1.4 tonne pa. Marketing (including web) has been reviewed and no paper calendar is being distributed.
City of Wanneroo	An Efficiency Review of Waste Operations is about to be undertaken. Supportive of audits of waste to be undertaken.
City of Vincent	No audits have been undertaken.
Town of Cambridge	Significant investment in marketing undertaken (\$90K) and new 5 year contracts have just been let for waste services. THIRD Bin provided for green waste, and multiple bins are provided upon for recycling (at no cost to the ratepayer). Audits of waste have not been undertaken to date.
City of Perth	Yes to Waste Audits, in particular separating Northbridge and other collections.

The Committee agreed to the following further tasks to be undertaken:

Task One : Issue to all SPC members all suggestions received, for the possible uses of SWMP funds of \$360,000. (IW).

Task Two : Finalisation of standardised waste audit scope or brief to be undertaken, to then be considered by all Councils (IW).

Task Three: Discuss further the need to audit either both or singularly, the RRF feedstock or RRF residue to support improved WDT for the facility.

The Committee agreed to discuss, at a future meeting, the matter of a Working Group to consider further investigations of collection systems.

John Wong arrived 9.20am

4.7 Tamala Park Closure Plan

The Committee requested the following process to be undertaken:

1. A presentation from Charles Johnson (The Planning Group) be held the next SPC Meeting, on the document prepared for MRC Administration, and as tabled in this meeting's papers;
2. Upon the completion of this presentation and feedback from SPC Members, the report be modified or amended as required, in readiness for presentation to the MRC CEO Group;
3. Presentation to the MRC CEO Group of the Final Report, by the Consultant, given this Group requested in October 2010 such a Report be developed; and
4. When appropriate, present the Report to the MRC Council.

The MRC Administration to invite Mr Charles Johnson to next meeting to discuss the report prepared by The Planning Group on options for the use of Tamala Park leased land post expiry of MRC's lease in 2032.

4.8 Tamala Park Regional Council Interface

The CEO MRC advised that a revision of the buffer zone will require an amendment and is being progressed.

4.9 Budget 2010/2011

Nil discussion. This item to be changed to Budget 2011/2012 on the next meeting Agenda.

4.10 City of Stirling Withdrawal

The Committee noted an update provided by the CEO MRC on the following aspects:

- RRFA Risk Issues
- Heads of Agreement
- That PWC Report is with MRC Administration for review and will be circulated to Member CEOs as soon as possible, post internal review
- A meeting with the CEOs will then be organised post dissemination of the PWC Report
- MRC Administration will be writing to City of Stirling with the view of no withdrawal period for the RRF Guarantee.

4.11 MRC Establishment Agreement

The Committee agreed for the Chair to summarise the matrix she has developed on feedback received by MRC Administration, and then the Chair and Deputy Chair will meet with Woodhouse Legal, to commence the development of the Final draft Agreement for consideration and adoption.

4.12 Proposed MRC Governance Model

Nil discussion

4.13 Budget 2011/2012

Nil discussion. This item to be changed to Budget 2012/2013 in next Meeting Agenda

4.14 Review of Strategic Plan

The CEO MRC advised that the first workshop for developing / reviewing the Strategic Plan is scheduled for 21 July 2011 at Town of Cambridge.

4.15 Western Metropolitan Regional Council – Partnership

The Committee welcomed the development of a Business Case and agreed more explanation on tonnages and greater detail on financial impact needed to be addressed. A revised Business Case to be completed within a 6 month timeframe taking into consideration the Business Review, Strategic Planning and possible waste audit program being conducted over the coming months.

The CEO MRC was requested to respond to the WMRC regarding this matter.

4.16 Development of a New Strategic 10 Year Financial Plan

CEO MRC advised that this is being built into discussion for the Strategic Planning workshop.

5 NEW BUSINESS

The Chair thanked Kevin Poynton CEO MRC for his contributions to the SPC and MRC and wished him well in his new endeavours.

The CEO responded by thanking the SPC members for their assistance during his time with MRC.

6 NEXT MEETINGS

- Monday 29 August 2011
- Monday 24 October 2011

7 MEETING CLOSED – 10.05AM

**ITEM 8.2.1 FINANCIAL STATEMENTS FOR THE PERIODS ENDED
31 MAY 2011 AND 30 JUNE 2011**

File No: **FIN/5-02 (D/11/5246)**

Attachment(s): **1. Financial Statement for the period ended 31 May 2011
2. Financial Statement for the period ended 30 June 2011**

Author: **Kalwant Dhillon**

SUMMARY

The purpose of this report is to provide financial reporting to meet statutory requirements and to provide useful information to stakeholders of the Council.

BACKGROUND

Financial Statements as at 31 May 2011 and 30 June 2011 are attached and show separate columns for Actual and Adopted/Revised Budget figures.

Reporting requirements are defined by regulations 34 and 35 of the Local Government (Financial Management) Regulations 1996. There is scope in these regulations to provide other reporting that the Local Government considers appropriate.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings

DETAIL

The reports attached are for the months ended 31 May 2011 and 30 June 2011 and are at Attachments One and Two to this Item.

- **Statement of Income and Expenditure.** Pages 1 to 4 of the Attachment. These statements have been adjusted to include a number of year-to-date estimates that are not finalised until the end of the financial year. These are as follows:
 - Provision for Amortisation
 - Site Rehabilitation Provision / Amortisation provision for Decommissioning
 - Site Monitoring Provision

These are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on a survey carried out to assess the “air space” remaining.

- **Operating Statements by Function and Type.** At page 4 of the Attachment. This shows a summary of operating income and expenditures. The Operating Statement by Function may be useful to the reader as a snapshot of the business operations

A complete suite of Financial Statements including Operating Statement and Statement of Financial Position are reported on a monthly basis and include accruals that may be based on estimates to provide meaningful reporting to stakeholders. These reports are at Attachment One and Two to this Item.

VOTING REQUIREMENT

Simple Majority

MRC OFFICER RECOMMENDATION

That the Financial Statements as attached at Attachment One and Two for the months ended 31 May 2011 and 30 June 2011 be noted.

ATTACHMENT ONE
TO ITEM 8.2.1
ORDINARY COUNCIL MEETING
25 AUGUST 2011
FINANCIAL STATEMENT FOR THE PERIOD ENDED
31 MAY 2011



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
31 MAY 2011**

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 31 May 2011

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities							
User Charges							
User Charges - City of Perth	1,519,600	1,519,600	1,393,362	1,362,393			
User Charges - City of Wanneroo	9,238,400	9,238,400	8,468,537	7,806,250			
User Charges - City of Joondalup	6,667,500	6,667,500	6,111,875	6,191,534			
User Charges - City of Stirling	12,059,300	12,059,300	11,054,362	7,211,424			
User Charges - Town of Cambridge	1,186,500	1,186,500	1,087,625	991,054			
User Charges - Town of Vincent	1,510,900	1,510,900	1,384,988	1,323,258			
User Charges - Town of Victoria Park	1,609,000	1,609,000	1,474,913	1,202,597			
User Charges - RRF Residues	3,150,000	3,150,000	2,887,500	4,393,773			
Total Member User Charges	36,941,200	36,941,200	33,863,162	30,482,284	(3,380,878)	-9.98%	1
User Charges - City of South Perth	0	0	0	3,719	3,719		
User Charges - Casual Tipping Fees	5,018,000	5,231,000	4,741,837	6,701,884	1,960,047	41.34%	2
Total User Charges	41,959,200	42,172,200	38,604,999	37,187,887	(1,417,112)	-3.67%	
Service Charges							
Sale of Recyclable Materials	340,000	340,000	311,663	347,887	36,224	11.62%	
Sale of Limestone	0	0	0	0			
Gas Power Generation Sales	550,000	550,000	550,000	383,894	(166,106)	-30.20%	
Grants & Subsidies	400,000	400,000	0	0	0		3
Contributions, Reimbursements & Donations	202,000	202,000	193,500	204,968	11,468	5.93%	
Interest Earnings	700,000	700,000	640,904	656,500	15,596	2.43%	
Other Revenue	10,200	10,200	10,200	292,998	282,798	2772.53%	
	44,161,400	44,374,400	40,311,266	39,074,134	(1,237,132)	-3.07%	
Expenses from Ordinary Activities							
Employee Costs	4,825,900	4,877,700	4,485,822	4,370,991	114,831	2.56%	
Materials and Contracts							
Consultants and Contract Labour	477,900	630,700	547,215	546,862	353	0.06%	
Communications and Public Consultation	442,000	346,500	307,977	253,713	54,264	17.62%	4
Landfill Expenses	1,492,800	1,103,100	986,129	928,400	57,729	5.85%	5
Office Expenses	281,200	232,900	218,948	182,329	36,619	16.72%	6
Information Systems	515,700	423,700	333,106	296,408	36,698	11.02%	7
Building Maintenance	115,100	115,100	103,624	62,323	41,301	39.86%	8
Plant and Equipment Operating and Hire	958,100	938,300	866,238	798,249	67,989	7.85%	
RRF Operations Total Costs (Excl. Amortisation)	18,403,600	18,893,000	17,631,750	17,773,468	(141,718)	-0.80%	9
Waste Minimisation	280,000	280,000	18,337	1,910	16,427	89.58%	3
Utilities	109,500	130,500	126,937	128,768	(1,831)	-1.44%	
Depreciation	1,133,700	1,185,700	1,065,055	1,052,871	12,185	1.14%	
Borrowing Cost Expenses							
Tamala Park	681,000	653,000	618,453	618,179	274	0.04%	
RRF	584,000	527,200	489,181	484,314	4,867	1.00%	
Insurance	160,700	167,700	167,700	167,329	371	0.22%	
DEP Landfill Levy	7,517,300	6,979,700	6,442,862	6,392,561	50,301	0.78%	
Land Lease/Rental	615,000	615,000	563,000	538,861	24,139	4.29%	
Other Expenditure							
Member Costs	169,900	134,900	83,037	73,498	9,539	11.49%	
Administration	155,700	300,700	287,725	280,268	7,457	2.59%	
Amortisation/Site Monitoring Provision (LandFill)	4,206,050	3,927,250	3,623,219	3,623,214	5	0.00%	
Amortisation (RRF)	652,259	652,259	597,905	495,541	102,365	17.12%	
	43,777,409	43,114,909	39,564,220	39,070,057	391,799	0.99%	
Profit on Sale of Assets	0	0	0	0	0		
Loss on Sale of Assets	8,700	55,700	55,700	55,541	159	0.29%	
	(8,700)	(55,700)	(55,700)	(55,541)	(159)	0.29%	
Changes in Net Assets Resulting from Operations	375,291	1,203,791	691,346	(51,464)	(742,810)	-107.44%	

Mindarie Regional Council
RRF - INCOME STATEMENT BY NATURE AND TYPE
 For the month ended 31 May 2011

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue form Ordinary Activities							
Other Revenue	0	0	0	18,580			
	0	0	0	18,580	0		
Expenses from Ordinary Activities							
Employee Costs	41,500	57,300	50,834	53,753	(2,919)	-5.74%	
Materials and Contracts							
Consultants and Contract Labour	265,000	285,000	263,741	232,470	31,271	11.86%	
Office Expenses	5,200	5,200	4,763	8,465	(3,702)	-77.73%	
Information Systems	12,000	16,000	15,330	14,616	714	4.66%	
Building Maintenance	30,900	11,300	12,522	9,795	2,727	21.78%	
RRF Operations Total Costs (Excl. Amortisation)							
Fencing and Gate Maintenance	5,200	6,200	5,763	9,228	(3,465)	-60.12%	
Road Maintenance	5,200	0	98	0	98	100.00%	
Bores and Pipework	5,200	17,200	15,428	5,207	10,221	66.25%	
Environmental Monitoring	50,000	50,000	27,000	26,360	640	2.37%	
Community Monitoring Program	20,600	0	0	0	0		
Landscaping and Gardens	20,600	14,600	13,887	7,766	6,121	44.07%	
MRC Admin Charge	100,000	100,000	91,663	91,663	0	0.00%	
Compost Disposal	525,000	367,000	349,585	332,453	17,132	4.90%	
Contractor's Fee	17,293,000	17,946,000	16,764,287	16,966,726	(202,439)	-1.21%	9
Utilities	24,200	17,200	16,849	14,965	1,884	11.18%	
Borrowing Cost	584,000	527,200	489,181	484,314	4,867	1.00%	
Amortisation (RRF)	652,259	652,259	597,905	495,541	102,365	17.12%	
	19,639,859	20,072,459	18,718,836	18,753,322	(34,486)	-0.18%	
Changes in Net Assets Resulting from Operations	19,639,859	20,072,459	18,718,836	18,734,742	15,906	-0.08%	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of Variance where actual is 10% and \$10,000 from YTD Budget
1	Member User Charges	The tonnages for Members were noted at the Mid-year Review to drop by 47,285 tonnes but the actual Total Tonnage dropped by 54,000 tonnes. This is mainly due to lower tonnages received from City of Stirling as well as other Member Council with the exception of City of Joondalup.
2	Casual User Charges	The tonnages for Casuals/Commercial were noted at the Mid-year Review to be approximately 11,600 tonnes higher for this Financial Year.
3	Grants and Subsidies	As the grants for the Waste Minimisation Program has not been received, the program is on 'hold'.
4	Communication and Public Consultation	The majority of the expenditure is being spent in the months of April to June 2011. \$10,800 of the budget in relation to projects/program will be carried forward to 2011/2012.
5	Landfill Expenses	The majority of the expenditure is being spent in the months of April to June 2011. \$51,000 in relation to Bushland Management will be carried forward to 2011/2012.
6	Office Expenses	The majority of the expenditure is being spent in the months of April to June 2011.
7	Information System	Expenditure to be incurred in April to June 2011 in relation to existing and new projects. \$45,000 relating to Navision Upgrade will be carried forward to 2011/2012. This relates to specific module which will be implemented in 2011/2012.
8	Building Maintenance	The majority of the expenditure is being spent in the months of April to June 2011.
9	RRF Operations Total Costs (Excl. Amortisation)	The increase is due to the change in Waste Diversion Rate, a Force Majeure Claim relating to power shortages and additional tonnages as a result of availability greater than 100% (we pay only the variable cost on these tonnages). This cost is being offset by the funds from the Reserve (Carried Forward Expenditure).

Mindarie Regional Council

INCOME STATEMENT BY DEPARTMENT

For the month ended 31 May 2011

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities						
Operating Revenues						
Community Ammenties	44,161,400	44,374,400	40,311,266	38,884,966	(1,426,300)	-3.54%
Resource Recovery Facility	0	0	0	18,580	18,580	
Reserve	0	0	0	170,588	170,588	
Total Operating Revenues	44,161,400	44,374,400	40,311,266	39,074,134	(1,237,132)	-3.07%
Profit on Disposal of Assets						
Community Ammenties	0	0	0	0	0	
Total Profit (Loss) on Disposal of Assets	0	0	0	0	0	
Expenses from Ordinary Activities						
Operating Expenses						
Governance	169,900	134,900	83,037	73,498	9,539	11.49%
Community Ammenties	21,481,150	20,449,850	18,480,876	18,034,950	445,926	2.41%
Other Property and Sevices	1,755,500	1,754,700	1,613,018	1,538,126	74,892	4.64%
Resource Recovery Facility	18,105,859	18,595,259	17,631,655	17,673,795	(42,140)	-0.24%
Reserve	1,000,000	1,000,000	648,000	647,195	805	0.12%
Total Operating Expenses	42,512,409	41,934,709	38,456,586	37,967,564	489,022	1.27%
Loss on Disposal of Assets						
Community Ammenties	8,700	55,700	55,700	55,541	159	0.29%
Total Profit (Loss) on Disposal of Assets	8,700	55,700	55,700	55,541	159	0.29%
Borrowing Costs Expense						
Community Ammenties	681,000	653,000	618,453	618,179	274	0.04%
Resource Recovery Facility	584,000	527,200	489,181	484,314	4,867	1.00%
Total Borrowing Costs Expense	1,265,000	1,180,200	1,107,634	1,102,493	5,141	0.46%
Changes in Net Assets Resulting from Operations	375,291	1,203,791	691,346	(51,464)	(742,810)	-107.44%

Mindarie Regional Council
STATEMENT OF RESERVES
 For the month ended 31 May 2011

Description	YTD Actual	Note
Opening Balance - 1 July 2010		
Site Rehabilitation	137,999	
Carried Forward Expenditures	1,000,000	
	1,137,999	
Interest on Investments		
Site Rehabilitation	3,771	
Carried Forward Expenditures	9,640	
RRF Operational Requirements	157,177	
	170,588	
Transfer from Retained Surplus		
RRF Operational Requirements	5,000,000	1
	5,000,000	
Transfer to Operating Surplus		
Site Rehabilitation	0	
Carried Forward Expenditures	647,195	
	647,195	
Closing Balance		
Site Rehabilitation	141,771	
Carried Forward Expenditures	362,445	
RRF Operational Requirements	5,157,177	2
	5,661,392	

Note1 : Approved at Special Council Meeting on 24th June 2010 in conjunction with the Budget Approval for 2010/2011.

Note2 : This Reserve will be used for any unexpected urgent expenses that may occur under the provisions of RRF agreement.

Mindarie Regional Council
Balance Sheet
For the month ended 31 May 2011

Description	ACTUAL 2010/2011	Movement	ACTUAL 2009/2010
CURRENT ASSETS			
Cash	2,451,054	2,100,879	350,175
Investments	10,329,743	(2,761,630)	13,091,373
MRC Security (Guarantee) Account	513,212	512,276	936
Debtors	3,401,932	486,607	2,915,325
Stock	2,367	(15,319)	17,685
Prepayments	107,662	(137,975)	245,637
Other Current Assets	528,648	(195,369)	724,017
TOTAL CURRENT ASSETS	17,334,618	(10,531)	17,345,148
NON-CURRENT ASSETS			
Land	2,658,127	0	2,658,127
Buildings & Improvements	1,511,831	(116,250)	1,628,081
Furniture & Equipment	76,533	(212,038)	288,571
Computing Equipment	139,591	139,591	0
Plant & Equipment	3,739,303	562,891	3,176,413
Infrastructure - Other	444,196	(44,693)	488,889
Infrastructure - Landfill Phase 1 & 2	5,344,039	(3,336,224)	8,680,263
Infrastructure - RRF	7,878,385	(341,289)	8,219,674
Decommissioning Asset	3,825,366	0	3,825,366
Amortisation Provision for Decommissioning	(2,245,318)	0	(2,245,318)
Work In Progress - Excavation Stage 2 Phase 3	13,918,078	0	13,918,078
Work In Progress - Landfill Phase 3 Development	30,707	30,707	0
Work In Progress - Landfill Phase 2 Capping	1,059,586	1,059,586	0
Work In Progress - Workshop Extension	318,015	318,015	0
Work In Progress - Admin. Accom. Improvements	0	0	0
Work In Progress - RRF Vehicle Washbay	780	780	0
Work In Progress - Other	-	(236,000)	236,000
Other Non Current Assets	1,887,019	(101,378)	1,988,396
TOTAL NON-CURRENT ASSETS	40,586,239	(2,276,301)	42,862,540
TOTAL ASSETS	57,920,856	(2,286,832)	60,207,689
CURRENT LIABILITIES			
Creditors	4,252,729	(523,044)	4,775,773
Provisions	655,348	9,297	646,051
Loans Current	418,708	(2,035,174)	2,453,882
Accruals	1,259,657	(945,011)	2,204,668
Other Current Liabilities	999,420	999,420	0
TOTAL CURRENT LIABILITIES	7,585,861	(2,494,512)	10,080,373
NON CURRENT LIABILITIES			
Loans Non Current	17,047,270	0	17,047,270
Provisions	203,141	59,394	143,747
Other Non Current Liabilities	5,194,439	0	5,194,439
TOTAL NON CURRENT LIABILITIES	22,444,850	59,394	22,385,456
TOTAL LIABILITIES	30,030,711	(2,435,118)	32,465,829
NET ASSETS	27,890,145	148,286	27,741,859
EQUITY			
Retained Surplus	19,696,732	(4,574,857)	24,271,588
Reserves	5,661,392	4,523,393	1,137,999
Council Contribution	2,532,021	199,750	2,332,272
TOTAL EQUITY	27,890,145	148,286	27,741,859

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 May 2011

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget	Note
PLANT, VEHICLES AND MACHINERIES					
Plant and Vehicles					
Landfill Compactor	1,030,000	1,023,000	1,023,080	100.01%	
Ride-on Mower	15,500	15,500	13,723	88.53%	
	1,045,500	1,038,500	1,036,803		
Machinery and Equipment					
Hook Lift Bin	14,000	23,000	21,990	95.61%	
8x Bunded Pallets	5,800	5,800	4,876	84.07%	
6x Grey Nally Bins	2,500	2,500	1,596	63.84%	
Stacking Turntables	4,200	3,200	3,168	99.01%	
Anionic Resin Exchanger	2,000	2,000	2,014	100.68%	
Refridgerant Recovery Unit	2,500	1,500	950	63.33%	
New Tarpomatic System	240,000	231,000	230,470	99.77%	
Storage Container	0	6,000	5,914	98.57%	
	271,000	275,000	270,978	98.54%	
TOTAL PLANT, VEHICLES AND MACHINERIES	1,316,500	1,313,500	1,307,780	99.56%	
FURNITURE AND EQUIPMENT					
Furniture and Fittings					
Replacement of Furnitures	10,000	10,000	8,374	83.74%	
	10,000	10,000	8,374	83.74%	
TOTAL FURNITURE AND EQUIPMENT	10,000	10,000	8,374	83.74%	
COMPUTING EQUIPMENT					
Computing Equipment					
Replacement of Laptop - CEO	4,000	4,000	2,592	64.79%	
Replacement of Laptop - Financial Accountant	3,200	3,200	2,782	86.93%	
Replacement of Desktop - Receptionist	1,500	1,500	1,158	77.23%	
Replacement of Desktop - Plant Supervisor	1,500	1,500	1,158	77.23%	
Replacement of Desktop - Project Manager	1,500	1,500	1,158	77.23%	
Replacement of Desktop - TRIM Computer	1,500	1,500	0		1
Replacement of Desktop - Recycling POS	1,500	1,500	0		2
New Laptop - Marketing and Education Mgr/Governance	2,500	2,500	1,770	70.81%	
Replacement of MRCTPS003 Server	25,000	25,000	4,250	17.00%	
Upgrade Core Switches for the Existing Servers	20,000	20,000	0		
Various Replacement of Computing Equipments	15,000	15,000	4,428	29.52%	
	77,200	77,200	19,297	25.00%	
TOTAL FURNITURE AND EQUIPMENT	77,200	77,200	19,297	25.00%	
LAND AND BUILDINGS					
Building					
Recycling Centre Lunch Room Extension	17,500	17,500	17,350	99.14%	
Administration Accommodation Improvements	92,000	118,000	0		3
Workshop Extension (Work In Progress)	350,000	350,000	318,015	90.86%	
Ground Maintenance Shed	10,000	10,000	9,925	99.25%	
Height Restrictor	0	6,000	5,610	93.50%	
Install Lining to Bio Diesel Shed	0	6,000	0		
	469,500	507,500	350,900	69.14%	
Land					
New Land Purchase	12,000,000	12,000,000	0		4
	12,000,000	12,000,000	0	0.00%	
TOTAL LAND AND BUILDINGS	12,469,500	12,507,500	350,900	2.81%	
INFRASTRUCTURE					
Operations					
Boom Gates	19,500	12,500	13,576	108.61%	
	19,500	12,500	13,576	108.61%	

**MINDARIE REGIONAL COUNCIL
 STATEMENT OF INVESTING ACTIVITIES
 For the month ended 31 May 2011**

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget	Note
Landfill Phase 3 Development (Work In Progress)					
Pumps and Compressor Station	85,000	59,000	8,952		
Design, Superintendence	50,000	33,000	17,683		
Clay Lining	2,000,000	2,000,000	0		
Project Management	15,000	7,000	4,073		
	2,150,000	2,099,000	30,707	1.46%	5
Landfill Stage 2 Capping (Work In Progress)					
Design, Superintendence	150,000	150,000	122,013		
Cap Construction	3,000,000	1,402,000	892,837		
Revegetation	200,000	20,000	28,601		
Project Management	20,000	20,000	16,135		
	3,370,000	1,592,000	1,059,586	66.56%	6
Resource Recovery Facility					
Site Infrastructure	135,000	135,000	52,874		
Vehicle Washbay (Work In Progress)	0	50,000	780		
	135,000	185,000	53,654	29.00%	
TOTAL INFRASTRUCTURE	5,674,500	3,888,500	1,157,523	29.77%	

NOTES FOR VARIATIONS - STATEMENT OF INVESTING ACTIVITIES

Note #	Description of Item	Nature of Variance where actual is 10% and \$5,000 from YTD Budget
1	Replacement of Desktop - TRIM Computer	The replacement has been delayed to 2011/2012 due to procurement issue.
2	Replacement of Desktop - Recycling POS	The replacement has been delayed due to the specification issue of the computer to withstand the weather as the PC is located outside the office at the Recycling Centre.
3	Administration Accommodation Improvements	The work commences in June 2011 and the estimated cost of work is \$35,000 inclusive of GST. The remainder will be carried forward to 2011/2012.
4	New Land Purchase	Council approval will be obtained when Land is identified. This will be carried forward to 2011/2012.
5	Landfill Phase 3 Development (Work In Progress)	The lining project was delayed and will commence in 2011/2012. The \$2 million has been carried forward to 2011/2012.
6	Landfill Stage 2 Capping (Work In Progress)	The majority of the project has been delayed and the remaining amount will be carried forward to Financial Year 2011/2012.

INFORMATION ON BORROWINGS

(a) Loan Schedule and Interest Expense

Actual	Value of Loan Approved	Matures	Interest Rates	Principal Drawn Down to 31/05/2011	Principal Repayments Actual to 31/05/2011	Principal Outstanding Actual to 31/05/2011	Interest Repayments Actual to 31/05/2011	Note
Community Amenities								
Tamala Park Landfill								
Loan 8 - Building Upgrade	650,000	May-14	6.45%	0	70,361	240,197	16,695	2
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Dec-15	5.98%	0	1,250,010	8,333,280	484,269	
Loan 13 - Redraw for Phase 3 Landfill	6,600,000			0	0	0	0	3
Loan 14 - Purchase of Land for the New Landfill	12,000,000			0	0	0	0	4
Regional Resource Recovery Facility								
Loan 11 - RRF Land Purchase	3,500,000	May-25	5.97%	0	199,750	1,553,705	90,966	2
Loan 10a - RRF Infrastructure	2,000,000	Mar-25	6.16%	0	72,647	1,625,646	93,929	2
Loan 10b - RRF Infrastructure (Variable Interest Rate)	2,600,000	Apr-25	Variable	0	34,999	2,565,001	133,669	1
Loan 10c - RRF Infrastructure	4,000,000	Apr-25	7.97%	0	407,407	3,148,149	244,215	
TOTAL	46,350,000			0	2,035,174	17,465,978	1,063,743	
					Facility Fee		38,750	
					Total Borrowing Costs		1,102,493	

Note 1: Loan 10b has an indicative variable rate of 5.18%.

Note 2: Total Loan Interest accrued for May 2011 = \$15,510.03

Note 3: The loan was approved by Council but due to delay in lining project, this loan will be arranged and drawn down in 2011/2012.

Note 4: Council approval will be obtained when Land is identified.

ATTACHMENT TWO
TO ITEM 8.2.1
ORDINARY COUNCIL MEETING
25 AUGUST 2011
FINANCIAL STATEMENT FOR THE PERIOD ENDED
30 JUNE 2011



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
30 JUNE 2011**

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 30 June 2011

Description	Adopted Budget	Revised Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities						
User Charges						
User Charges - City of Perth	1,519,600	1,519,600	1,484,886			
User Charges - City of Wanneroo	9,238,400	9,238,400	8,433,976			
User Charges - City of Joondalup	6,667,500	6,667,500	6,679,772			
User Charges - City of Stirling	12,059,300	12,059,300	7,713,862			
User Charges - Town of Cambridge	1,186,500	1,186,500	1,075,620			
User Charges - Town of Vincent	1,510,900	1,510,900	1,432,817			
User Charges - Town of Victoria Park	1,609,000	1,609,000	1,300,998			
User Charges - RRF Residues	3,150,000	3,150,000	4,671,331			
Total Member User Charges	36,941,200	36,941,200	32,793,263	(4,147,937)	-11.23%	1
User Charges - City of South Perth	0	0	3,719	3,719		
User Charges - Casual Tipping Fees	5,018,000	5,231,000	7,261,936	2,030,936	38.82%	2
Total User Charges	41,959,200	42,172,200	40,058,917	(2,113,283)	-5.01%	
Service Charges						
Sale of Recyclable Materials	340,000	340,000	376,501	36,501	10.74%	
Sale of Limestone	0	0	0			
Gas Power Generation Sales	550,000	550,000	396,497	(153,503)	-27.91%	3
Grants & Subsidies	400,000	400,000	0	(400,000)		4
Contributions, Reimbursements & Donations	202,000	202,000	277,139	75,139	37.20%	
Interest Earnings	700,000	700,000	704,320	4,320	0.62%	
Other Revenue	10,200	10,200	300,222	290,022	2843.35%	
	44,161,400	44,374,400	42,113,596	(2,260,804)	-5.09%	
Expenses from Ordinary Activities						
Employee Costs	4,825,900	4,877,700	4,923,761	(46,061)	-0.94%	
Materials and Contracts						
Consultants and Contract Labour	477,900	630,700	644,492	(13,792)	-2.19%	
Communications and Public Consultation	442,000	346,500	328,512	17,988	5.19%	5
Landfill Expenses	1,492,800	1,103,100	1,009,206	93,894	8.51%	6
Office Expenses	281,200	232,900	192,619	40,281	17.30%	
Information Systems	515,700	423,700	347,064	76,636	18.09%	7
Building Maintenance	115,100	115,100	92,814	22,286	19.36%	
Plant and Equipment Operating and Hire	958,100	938,300	883,399	54,901	5.85%	
RRF Operations Total Costs (Excl. Amortisation)	18,403,600	18,893,000	19,365,655	(472,655)	-2.50%	8
Waste Minimisation	280,000	280,000	1,910	278,090	99.32%	4
Utilities	109,500	130,500	145,483	(14,983)	-11.48%	9
Depreciation	1,133,700	1,185,700	1,166,310	19,390	1.64%	
Borrowing Cost Expenses						
Tamala Park	681,000	653,000	674,267	(21,267)	-3.26%	
RRF	584,000	527,200	517,497	9,703	1.84%	
Insurance	160,700	167,700	167,329	371	0.22%	
DEP Landfill Levy	7,517,300	6,979,700	6,931,879	47,821	0.69%	
Land Lease/Rental	615,000	615,000	588,535	26,465	4.30%	
Other Expenditure						
Member Costs	169,900	134,900	125,973	8,927	6.62%	
Administration	155,700	300,700	274,944	25,756	8.57%	
Amortisation (LandFill)	3,892,974	3,173,191	3,161,289	11,902	0.38%	
Provision for Capping	0	440,983	100,576	340,407	77.19%	
Provision for Post Closure/Site Monitoring	313,076	313,076	173,718	139,358	44.51%	
Amortisation (RRF)	652,259	652,259	540,119	112,140	17.19%	
	43,777,409	43,114,909	42,357,353	165,651	0.38%	
Profit on Sale of Assets	0	0	0	0		
Loss on Sale of Assets	8,700	55,700	55,541	159	0.29%	
	(8,700)	(55,700)	(55,541)	(159)	0.29%	
Changes in Net Assets Resulting from Operations	375,291	1,203,791	(299,297)	(1,503,088)	-124.86%	10

Mindarie Regional Council
RRF - INCOME STATEMENT BY NATURE AND TYPE
 For the month ended 30 June 2011

Description	Adopted Budget	Revised Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue form Ordinary Activities						
Other Revenue	0	0	18,786			
	0	0	18,786	0		
Expenses from Ordinary Activities						
Employee Costs	41,500	57,300	56,311	989	1.73%	
Materials and Contracts						
Consultants and Contract Labour	265,000	285,000	244,901	40,099	14.07%	
Office Expenses	5,200	5,200	9,025	(3,825)	-73.56%	
Information Systems	12,000	16,000	16,597	(597)	-3.73%	
Building Maintenance	30,900	11,300	9,795	1,505	13.32%	
RRF Operations Total Costs (Excl. Amortisation)						
Fencing and Gate Maintenance	5,200	6,200	9,228	(3,028)	-48.83%	
Road Maintenance	5,200	0	0	0		
Bores and Pipework	5,200	17,200	20,750	(3,550)	-20.64%	
Environmental Monitoring	50,000	50,000	26,360	23,640	47.28%	
Community Monitoring Program	20,600	0	0	0		
Landscaping and Gardens	20,600	14,600	12,279	2,321	15.90%	
MRC Admin Charge	100,000	100,000	100,000	0	0.00%	
Compost Disposal	525,000	367,000	356,476	10,524	2.87%	
Contractor's Fee	17,293,000	17,946,000	18,483,748	(537,748)	-3.00%	
Utilities	24,200	17,200	20,185	(2,985)	-17.36%	
Borrowing Cost	584,000	527,200	517,497	9,703	1.84%	
Amortisation (RRF)	652,259	652,259	540,119	112,140	17.19%	
	19,639,859	20,072,459	20,423,271	(350,812)	-1.75%	8
Changes in Net Assets Resulting from Operations	19,639,859	20,072,459	20,404,485	332,026	-1.65%	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of Unfavourable variance where actual is 10% and \$10,000 from YTD Budget
1	Member User Charges	The tonnages for Members were noted at the Mid-year Review to drop by 47,285 tonnes but the actual Total Tonnage dropped by 54,000 tonnes. This is mainly due to lower tonnages received from City of Stirling as well as other Member Council with the exception of City of Joondalup.
2	Casual User Charges	The tonnages for Casuals/Commercial were noted at the Mid-year Review to be approximately 11,600 tonnes higher for this Financial Year but the actual tonnages were 56,033 at the end June 2011 which is 16,033 tonnes above the budget.
3	Gas Power Generation Sales	The REC's prices were depressed towards the last 3 quarters of 2010/2011 due to over supply of solar REC's and 12,000 REC's were held back to achieve a better price in 2011/2012. Part of these have been sold separately by Landfill Gas in July 2011 and the proceeds are due shortly.
4	Grants and Subsidies	As the grants for the Waste Minimisation Program has not been received, the program did not commence. Funds now received in July 2011 and the work will commence on the projects agreed by Member Council.
5	Communication and Public Consultation	\$10,800 of the budget in relation to projects/program has been carried forward to 2011/2012.
6	Landfill Expenses	\$51,000 in relation to Bushland Management has been carried forward to 2011/2012.
7	Information System	\$45,000 relating to Navision Upgrade has been carried forward to 2011/2012. This relates to specific modules which will be implemented in 2011/2012.
8	RRF Operations Total Costs (Excl. Amortisation)	The increase is due to the change in Waste Diversion Rate, a Force Majeure Claim relating to power shortages and the delay in the permanent repairs of the composter. This cost is being offset by the funds from the Reserve (Carried Forward Expenditure).
9	Utilities	The increase is due to the higher usage of electricity in relation to the Baling Machine and increase activities in the welding.
10	Changes in Net Assets Resulting from Operations	
	Changes in Net Assets	(\$299,297)
	Transfer from Reserve (C/F Expenditures)	\$647,195
	Transfer to Reserve (Interest Income Res)	(\$197,594)
	Changes in Net Assets including Reserve Transfer	\$150,303

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
 For the month ended 30 June 2011

Description	Adopted Budget	Revised Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities					
Operating Revenues					
Community Ammenties	44,161,400	44,374,400	41,897,216	(2,477,184)	-5.58%
Resource Recovery Facility	0	0	18,786	18,786	
Reserve	0	0	197,594	197,594	
Total Operating Revenues	44,161,400	44,374,400	42,113,596	(2,260,804)	-5.09%
Profit on Disposal of Assets					
Community Ammenties	0	0	0	0	
Total Profit (Loss) on Disposal of Assets	0	0	0	0	
Expenses from Ordinary Activities					
Operating Expenses					
Governance	169,900	134,900	125,803	9,097	6.74%
Community Ammenties	21,481,150	20,449,850	19,425,599	1,024,251	5.01%
Other Property and Sevices	1,755,500	1,754,700	1,663,742	90,958	5.18%
Resource Recovery Facility	18,105,859	18,595,259	19,303,250	(707,991)	-3.81%
Reserve	1,000,000	1,000,000	647,195	352,805	35.28%
Total Operating Expenses	42,512,409	41,934,709	41,165,589	769,120	1.83%
Loss on Disposal of Assets					
Community Ammenties	8,700	55,700	55,541	159	0.29%
Total Profit (Loss) on Disposal of Assets	8,700	55,700	55,541	159	0.29%
Borrowing Costs Expense					
Community Ammenties	681,000	653,000	674,267	(21,267)	-3.26%
Resource Recovery Facility	584,000	527,200	517,497	9,703	1.84%
Total Borrowing Costs Expense	1,265,000	1,180,200	1,191,764	(11,564)	-0.98%
Changes in Net Assets Resulting from Operations	375,291	1,203,791	(299,297)	(1,503,088)	-124.86%

Mindarie Regional Council
STATEMENT OF RESERVES
 For the month ended 30 June 2011

Description	YTD Actual	Note
Opening Balance - 1 July 2010		
Site Rehabilitation	137,999	
Carried Forward Expenditures	1,000,000	
	1,137,999	
Interest on Investments		
Site Rehabilitation	4,435	
Carried Forward Expenditures	9,640	
RRF Operational Requirements	183,519	
	197,594	
Transfer from Retained Surplus		
RRF Operational Requirements	5,000,000	1
Members Revenue Equalisation	1,926,200	
	6,926,200	
Transfer to Operating Surplus		
Site Rehabilitation	0	
Carried Forward Expenditures	647,195	
	647,195	
Closing Balance		
Site Rehabilitation	142,435	
Carried Forward Expenditures	362,445	
RRF Operational Requirements	5,183,519	2
Members Revenue Equalisation	1,926,200	
	7,614,599	

Note1 : Approved at Special Council Meeting on 24th June 2010 in conjunction with the Budget Approval for 2010/2011.

Note2 : This Reserve will be used for any unexpected urgent expenses that may occur under the provisions of RRF agreement.

Mindarie Regional Council
Balance Sheet
For the month ended 30 June 2011

Description	ACTUAL 2010/2011	Movement	ACTUAL 2009/2010
CURRENT ASSETS			
Cash	509,436	159,260	350,175
Investments	11,851,236	(1,240,137)	13,091,373
MRC Security (Guarantee) Account	515,215	514,279	936
Debtors	2,994,879	79,554	2,915,325
Stock	16,088	(1,597)	17,685
Prepayments	293,330	47,693	245,637
Other Current Assets	771,514	47,497	724,017
TOTAL CURRENT ASSETS	16,951,699	(393,450)	17,345,148
NON-CURRENT ASSETS			
Land	2,658,127	0	2,658,127
Buildings & Improvements	1,504,812	(123,269)	1,628,081
Furniture & Equipment	74,257	(214,314)	288,571
Computing Equipment	156,356	156,356	0
Plant & Equipment	3,669,162	492,749	3,176,413
Infrastructure - Other	440,089	(48,800)	488,889
Infrastructure - Landfill Phase 1 & 2	5,626,619	(3,053,644)	8,680,263
Infrastructure - RRF	7,837,129	(382,545)	8,219,674
Decommissioning Asset	3,873,871	48,505	3,825,366
Amortisation Provision for Decommissioning	(2,352,963)	(107,645)	(2,245,318)
Work In Progress - Excavation Stage 2 Phase 3	13,918,078	0	13,918,078
Work In Progress - Landfill Phase 3 Development	56,101	56,101	0
Work In Progress - Landfill Phase 2 Capping	1,372,827	1,372,827	0
Work In Progress - Workshop Extension	347,975	347,975	0
Work In Progress - Admin. Accom. Improvements	32,805	32,805	0
Work In Progress - RRF Vehicle Washbay	3,640	3,640	0
Work In Progress - Other	-	(236,000)	236,000
Other Non Current Assets	1,883,696	(104,700)	1,988,396
TOTAL NON-CURRENT ASSETS	41,102,580	(1,759,960)	42,862,540
TOTAL ASSETS	58,054,279	(2,153,410)	60,207,689
CURRENT LIABILITIES			
Creditors	5,738,648	962,876	4,775,773
Provisions	797,629	151,578	646,051
Loans Current	0	(2,453,882)	2,453,882
Accruals	462,054	(1,742,614)	2,204,668
Other Current Liabilities	195,000	195,000	0
TOTAL CURRENT LIABILITIES	7,193,330	(2,887,043)	10,080,373
NON CURRENT LIABILITIES			
Loans Non Current	17,012,270	(35,000)	17,047,270
Provisions	173,914	30,166	143,747
Other Non Current Liabilities	6,032,454	838,014	5,194,439
TOTAL NON CURRENT LIABILITIES	23,218,637	833,181	22,385,456
TOTAL LIABILITIES	30,411,967	(2,053,862)	32,465,829
NET ASSETS	27,642,312	(99,548)	27,741,859
EQUITY			
Retained Surplus	17,495,692	(6,775,897)	24,271,588
Reserves	7,614,599	6,476,599	1,137,999
Council Contribution	2,532,021	199,750	2,332,272
TOTAL EQUITY	27,642,312	(99,548)	27,741,859

Note: There was a reclassification of assets from Furniture and Equipment to Computing Equipment.
The total transfer is \$395,339 from Furniture and Equipment to Computing Equipment.

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
For the month ended 30 June 2011

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget	Note
PLANT, VEHICLES AND MACHINERIES					
Plant and Vehicles					
Landfill Compactor	1,030,000	1,023,000	1,023,080	100.01%	
Ride-on Mower	15,500	15,500	13,723	88.53%	
	1,045,500	1,038,500	1,036,803		
Machinery and Equipment					
Hook Lift Bin	14,000	23,000	21,990	95.61%	
8x Bunded Pallets	5,800	5,800	4,876	84.07%	
6x Grey Nally Bins	2,500	2,500	1,596	63.84%	
Stacking Turntables	4,200	3,200	3,168	99.01%	
Anionic Resin Exchanger	2,000	2,000	2,014	100.68%	
Refridgerant Recovery Unit	2,500	1,500	950	63.33%	
New Tarpomatic System	240,000	231,000	230,470	99.77%	
Storage Container	0	6,000	5,914	98.57%	
	271,000	275,000	270,978	98.54%	
TOTAL PLANT, VEHICLES AND MACHINERIES	1,316,500	1,313,500	1,307,780	99.56%	
FURNITURE AND EQUIPMENT					
Furniture and Fittings					
Replacement of Furnitures	10,000	10,000	8,374	83.74%	
	10,000	10,000	8,374	83.74%	
TOTAL FURNITURE AND EQUIPMENT	10,000	10,000	8,374	83.74%	
COMPUTING EQUIPMENT					
Computing Equipment					
Replacement of Laptop - CEO	4,000	4,000	2,592	64.79%	
Replacement of Laptop - Financial Accountant	3,200	3,200	2,782	86.93%	
Replacement of Desktop - Receptionist	1,500	1,500	1,158	77.23%	
Replacement of Desktop - Plant Supervisor	1,500	1,500	1,158	77.23%	
Replacement of Desktop - Project Manager	1,500	1,500	1,158	77.23%	
Replacement of Desktop - TRIM Computer	1,500	1,500	0		1
Replacement of Desktop - Recycling POS	1,500	1,500	0		2
New Laptop - Marketing and Education Mgr/Governance	2,500	2,500	1,770	70.81%	
Replacement of MRCTPS003 Server	25,000	25,000	14,162	56.65%	
Upgrade Core Switches for the Existing Servers	20,000	20,000	20,433	102.16%	
Various Replacement of Computing Equipments	15,000	15,000	14,176	94.50%	
	77,200	77,200	59,389	76.93%	
TOTAL FURNITURE AND EQUIPMENT	77,200	77,200	59,389	76.93%	
LAND AND BUILDINGS					
Building					
Recycling Centre Lunch Room Extension	17,500	17,500	17,350	99.14%	
Administration Accommodation Improvements	92,000	118,000	32,805	27.80%	3
Workshop Extension (Work In Progress)	350,000	350,000	347,975	99.42%	
Ground Maintenance Shed	10,000	10,000	9,925	99.25%	
Height Restrictor	0	6,000	5,610	93.50%	
Install Lining to Bio Diesel Shed	0	6,000	5,337	88.95%	
	469,500	507,500	419,001	82.56%	
Land					
New Land Purchase	12,000,000	12,000,000	0		4
	12,000,000	12,000,000	0	0.00%	
TOTAL LAND AND BUILDINGS	12,469,500	12,507,500	419,001	3.35%	
INFRASTRUCTURE					
Operations					
Boom Gates	19,500	12,500	13,576	108.61%	
	19,500	12,500	13,576	108.61%	

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
 For the month ended 30 June 2011

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget	Note
Landfill Phase 3 Development (Work In Progress)					
Pumps and Compressor Station	85,000	59,000	8,952		
Design, Superintendence	50,000	33,000	43,121		
Clay Lining	2,000,000	2,000,000	0		
Project Management	15,000	7,000	4,028		
	2,150,000	2,099,000	56,101	2.67%	5
Landfill Stage 2 Capping (Work In Progress)					
Design, Superintendence	150,000	150,000	145,938		
Cap Construction	3,000,000	1,402,000	1,171,607		
Revegetation	200,000	20,000	37,335		
Project Management	20,000	20,000	17,948		
	3,370,000	1,592,000	1,372,827	86.23%	6
Resource Recovery Facility					
Site Infrastructure	135,000	135,000	52,874		
Vehicle Washbay (Work In Progress)	0	50,000	3,640		
	135,000	185,000	56,514	30.55%	
TOTAL INFRASTRUCTURE	5,674,500	3,888,500	1,499,017	38.55%	

NOTES FOR VARIATIONS - STATEMENT OF INVESTING ACTIVITIES

Note #	Description of Item	Nature of Variance where actual is 10% and \$5,000 from YTD Budget
1	Replacement of Desktop - TRIM Computer	The replacement has been delayed to 2011/2012 due to procurement issue.
2	Replacement of Desktop - Recycling POS	The replacement has been delayed due to the specification issue of the computer to withstand the weather as the PC is located outside the office at the Recycling Centre.
3	Administration Accommodation Improvements	The work commences in June 2011 and the estimated cost of work is \$35,000 inclusive of GST. The remainder will be carried forward to 2011/2012.
4	New Land Purchase	Council approval will be obtained when Land is identified. This will be carried forward to 2011/2012.
5	Landfill Phase 3 Development (Work In Progress)	The lining project was delayed and will commence in 2011/2012. The \$2 million has been carried forward to 2011/2012.
6	Landfill Stage 2 Capping (Work In Progress)	The capping project for this phase will be carried out in 2 stages with the first stage in 2010/2011 - 2011/2012 and the second stage in 2017/2018.

INFORMATION ON BORROWINGS

(a) Loan Schedule and Interest Expense

Actual	Value of Loan Approved	Matures	Interest Rates	Principal Drawn Down to 31/05/2011	Principal Repayments		Principal Outstanding Actual to 31/05/2011	Interest Repayments Actual to 31/05/2011	Note
					Actual to 31/05/2011	31/05/2011			
Community Amenities									
Tamala Park Landfill									
Loan 8 - Building Upgrade	650,000	May-14	6.45%	310,558	0	70,361	240,197	17,968	2
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Dec-15	5.98%	9,583,290	0	1,666,680	7,916,610	523,543	
Loan 13 - Redraw for Phase 3 Landfill	6,600,000			0	0	0	0	0	3
Loan 14 - Purchase of Land for the New Landfill	12,000,000			0	0	0	0	0	4
Regional Resource Recovery Facility									
Loan 11 - RRF Land Purchase	3,500,000	May-25	5.97%	1,753,455	0	199,750	1,553,705	98,590	2
Loan 10a - RRF Infrastructure	2,000,000	Mar-25	6.16%	1,698,293	0	72,647	1,625,646	102,160	2
Loan 10b - RRF Infrastructure (Variable Interest Rate)	2,600,000	Apr-25	Variable	2,600,000	0	35,000	2,565,000	133,566	1
Loan 10c - RRF Infrastructure	4,000,000	Apr-25	7.97%	3,555,556	0	444,444	3,111,112	265,382	
TOTAL	46,350,000			19,501,152	0	2,488,882	17,012,270	1,141,209	
						Facility Fee		50,555	
						Total Borrowing Costs		1,191,764	

Note 1: Loan 10b has an indicative variable rate of 5.18%.

Note 2: Total Loan Interest accrued for June 2011 = \$55,642.77

Note 3: The loan was approved by Council but due to delay in lining project, this loan will be arranged and drawn down in 2011/2012.

Note 4: Council approval will be obtained when Land is identified.

**ITEM 8.2.2 LIST OF PAYMENTS MADE FOR THE MONTHS ENDED
31 MAY 2011 AND 30 JUNE 2011**

File No: FIN/5-02 (D/11/5247)

Attachment(s): 1. List of payments made for the month ended 31 May 2011
2. List of payments made for the month ended 30 June 2011

Author: Kalwant Dhillon

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. It is also a requirement as part of the delegation given to the Chief Executive Officer, to make payments from the Municipal Fund, that a list of payments made since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 31 May 2011 and 30 June 2011 are at Attachment One and Two to this Item and are presented for endorsement. Payments have been made in accordance with delegations that allow payments between meetings and are subsequently required to be presented to the next Council meeting following such payments. Further, at the Ordinary Council Meeting held on 15 October 2009, the Council delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal Fund. This delegation has been renewed upon annual reviews. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and Mindarie Regional Council is able to claim this tax as an input credit when remittance of GST collected is made each month.

Months Ended	Account	Vouchers	Amount
31 May 2011	General Municipal	7854 - 8044 DP561 – DP572 EFT320 – EFT325	\$2,638,217.20
30 June 2011	General Municipal	8045 – 8266 DP573 – DP587 EFT326 – EFT333	\$5,680,897.90

VOTING REQUIREMENT

Simple Majority

MRC OFFICER RECOMMENDATION

That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 May 2011 and 30 June 2011.

ATTACHMENT ONE
TO ITEM 8.2.2
ORDINARY COUNCIL MEETING
25 AUGUST 2011
LIST OF PAYMENTS MADE FOR THE MONTH ENDED
31 MAY 2011

**Schedule of Payment for May 2011
Council Meeting - 25 August 2011**

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
3/05/2011	7854	Asteron Portfolio Services	Superannuation premium	\$348.22
3/05/2011	7855	Australian Super Administration	Superannuation premium	\$154.25
3/05/2011	7856	CBUS	Superannuation premium	\$348.22
3/05/2011	7857	HESTA SUPER FUND	Superannuation premium	\$1,430.46
3/05/2011	7858	Portfoliofocus - Premium Retirement Services	Superannuation premium	\$2,280.98
3/05/2011	7859	REST Superannuation	Superannuation premium	\$870.64
3/05/2011	7860	Spectrum Super	Superannuation premium	\$96.61
3/05/2011	7861	WALGS PLAN PTY LTD	Superannuation premium	\$41,125.17
3/05/2011	7862	WESTSCHEME	Superannuation premium	\$504.22
5/05/2011	7863	Information Outlook Pty Ltd	Navision Upgrade project	\$6,237.00
6/05/2011	7864	PIRTEK (MALAGA) PTY LTD	Repairs to hydraulic hose for Articulated dump truck (PLANT017)	\$534.04
9/05/2011	7865	Enviro Sweep	Access Road Maintenance	\$2,046.00
9/05/2011	7866	Medvet Science Pty Ltd	Drug & alcohol test	\$1,377.20
9/05/2011	7867	Nexxon Australasia	Supplies for bushland management	\$990.00
9/05/2011	7868	Mindarie Regional Council Staff Lotto Account	Staff lotto - Deducted from staff salary	\$380.00
9/05/2011	7869	Absolute Promotions Pty Ltd	Flyers for waste education promotion	\$3,850.00
9/05/2011	7870	EMRC	Mattress collection at Recycling Centre	\$10,854.79
9/05/2011	7871	Environmental Printing Company	Notebook gifts for presenters at Waste Education courses	\$1,826.00
9/05/2011	7872	Excel Total Cleaning Services Pty Ltd	Cleaning Services - RRF	\$726.00
9/05/2011	7873	Freehills	Legal Fees - RRF composter cracks	\$10,293.25
9/05/2011	7874	Fuji Xerox Australia Pty Ltd	Photocopier lease & photocopying expenses	\$2,338.93
9/05/2011	7875	Gavin Burgess	Batteries collection at recycle centre	\$1,054.59
9/05/2011	7876	GHD PTY LTD	Consultancy - Certification expenses relating to workshop extension	\$3,985.15
9/05/2011	7877	Greenway Enterprises	Snake Proof Gaiters at weeding Vetiver Grass area	\$217.80
9/05/2011	7878	HEALTH ON THE MOVE	Blood test	\$693.44
9/05/2011	7879	Hodge & Collard	Consultancy - disabled toilet assessment	\$2,365.00
9/05/2011	7880	Blackwoods & Atkins	Disinfectant spray supplies	\$157.87
9/05/2011	7881	Indoor Gardens Pty Ltd	Monthly plant rental	\$396.84
9/05/2011	7882	Iron Mountain Australia Pty Ltd	Records management	\$111.51
9/05/2011	7883	KD Aire Mechanical and Electrical Services	Building Maintenance - Airconditioning	\$1,057.88
9/05/2011	7884	L & T Venables	Repairs to weed sprayer unit (PLANT58)	\$127.92
9/05/2011	7885	Local Government Managers Australia	LGMA conference	\$595.00
9/05/2011	7886	MagiCorp Pty Ltd	Telephone voicemail message subscription	\$103.40
9/05/2011	7887	NEWCASTLE WEIGHING SERVICES PT	DCS power board for weighbridge at Tamala park	\$781.00
9/05/2011	7888	Northern Districts Pest Management	Building Maintenance - Pest Control	\$330.00
9/05/2011	7889	ORS GROUP	Wellness Programs	\$638.00

9/05/2011	7890	AUSRALIAN PC USER	Subscriptions	\$79.95
9/05/2011	7891	BOC Limited	Cylinder hire costs for workshop - Tamala Park	\$33.90
9/05/2011	7892	PMP Distribution	Distribution of MRC News letters	\$10,368.72
9/05/2011	7893	Post Newspapers Pty Ltd	Advertisement expenses for Earth Carers course	\$534.16
9/05/2011	7894	Power Industrial Supplies	Expendable tools for workshop	\$31.90
9/05/2011	7895	Reliance Petroleum	Distillate	\$16,684.80
9/05/2011	7896	REmida Perth Inc	Earth carers workshop	\$247.50
9/05/2011	7897	REPCO AUTO PARTS-Clarkson	Expendable tools for workshop	\$135.85
9/05/2011	7898	SIMS E- Recycling	E-Waste collection at Recycling Centre	\$13,912.80
9/05/2011	7899	SITA Australia Pty Ltd	Collection fee - Confidential paper bin	\$49.50
9/05/2011	7900	Staff Link	Contract Labour - Recycling centre & Bushland Management	\$3,328.92
9/05/2011	7901	Bunnings Building Supplies	Expendable Tools	\$1,472.85
9/05/2011	7902	STEVE'S MOBILE TYRE SERVICE	Puncture repairs for Hino bin truck (PLANT61)	\$405.00
9/05/2011	7903	TELSTRA	Telephone Expenses	\$2,627.62
9/05/2011	7904	The HUB Marketing Communication Pty Ltd	Printing of MRC News letters	\$32,346.05
9/05/2011	7905	The Planning Group WA Pty Ltd	Consultancy - MRC landfill site development project	\$8,748.30
9/05/2011	7906	Tyre Recyclers WA	Collection of tyres at Recycle Centre	\$687.90
9/05/2011	7907	WA Local Government Association	Reimbursement expenses - HHW Collection Day at Town of Vincent	\$23,839.75
9/05/2011	7908	WANNEROO PLUMBING SERVICE	Building Maintenance - Plumbing	\$1,706.87
9/05/2011	7909	WESTWIDE BUS AND COACH	Waste Education bus tours	\$200.00
9/05/2011	7910	WORK CLOBBER	Safety boots for staff	\$136.80
9/05/2011	7911	Castle Security & Electrical Pty	Security call out fee	\$467.50
9/05/2011	7912	COMMUNITY NEWSPAPER GROUP	Avertisement expenses for HHW at Vincent, gas bottles and battery program	\$6,668.20
9/05/2011	7913	Connolly Delivery Round	Newspaper Delivery	\$111.11
9/05/2011	7914	Domain Catering	Catering for Earth carers course	\$539.60
9/05/2011	7915	DRAGE SIGNS	Amendments to Signage	\$209.00
9/05/2011	7916	Rhonda Evans	Consultant - Navision Upgrade project	\$5,265.92
12/05/2011	7917	Coventrys	Consumables supplies for workshop	\$1,653.36
12/05/2011	7918	Data#3	Purchase of computer equipment	\$3,007.07
12/05/2011	7919	NATIONWIDE OIL	Collection of waste oil at Recycle Centre	\$624.80
12/05/2011	7920	STEVE'S MOBILE TYRE SERVICE	Puncture repairs & tyre rotation for Caterpillar 12G Grader (PLANT01)	\$1,225.00
12/05/2011	7921	Western Plant Hire (WA) Pty Ltd	Hire equipment expenses	\$1,639.00
12/05/2011	7922	CPA AUSTRALIA LTD	CPA conference	\$1,980.00
13/05/2011	7923	Petty Cash	Reimbursement of Petty cash expenses	\$744.20
12/05/2011	7924	Cube Consulting Pty Ltd	Subscription - INX systems Incontrol & In Tuition & Staff Training	\$2,106.50
12/05/2011	7925	Gavin Burgess	Batteries collection at recycle centre	\$1,150.47
12/05/2011	7926	GREG MILLER	Earth Carers woodworking workshop	\$2,915.00
12/05/2011	7927	IW Projects	Contract Labour - RRF Project	\$12,197.22
12/05/2011	7928	Joondalup Office National	Stationery and Printing	\$179.55
12/05/2011	7929	Neverfail Springwater Ltd	Staff Amenities	\$286.55
12/05/2011	7930	REPCO AUTO PARTS-Clarkson	Expendable Tools	\$341.64

12/05/2011	7931	Department of Transport	Vehicle search fee	\$66.00
12/05/2011	7932	SLR Consulting Australia Pty Ltd	Consultancy - Leachate Mitigation Design, recommendations & management	\$3,850.00
12/05/2011	7933	BRANDT ELECTRICAL SERVICES	Electrical repairs at workshop	\$465.85
12/05/2011	7934	CAR CARE WA	Vehicle cleaning	\$240.00
12/05/2011	7935	COATES HIRE	Electrical submersible pump hire	\$121.14
12/05/2011	7936	MINDARIE BUS CHARTER	Waste Education bus tours	\$996.00
20/05/2011	7937	CHARTER PLUMBING AND GAS	Building Maintenance - Plumbing	\$299.75
20/05/2011	7938	DRIVE IN ELECTRICS	Aircon repairs for Tana Landfill compactor (PLANT78)	\$611.00
20/05/2011	7939	EMRC	Mattress collection at Recycling Centre	\$3,045.00
20/05/2011	7940	Environment House Incorporated	Earth carers workshop	\$1,333.20
20/05/2011	7941	Excel Total Cleaning Services Pty Ltd	Cleaning Services - RRF	\$880.00
20/05/2011	7942	GLOBAL ELECTROTECH PTY LTD	Fencing and Gate Maintenance at RRF	\$191.13
20/05/2011	7943	Hodge & Collard	Consultancy - Admin building extension & building licence application fee	\$2,523.00
20/05/2011	7944	JOONDALUP RESORT	CEAG meeting expenses	\$666.00
20/05/2011	7945	KD Aire Mechanical and Electrical Services	Building Maintenance - Airconditioning	\$371.25
20/05/2011	7946	Olivers Lawn & Landscaping Pty Ltd	RRF landscaping & maintenance	\$606.00
20/05/2011	7947	Reliance Petroleum	Distillate	\$37,506.25
20/05/2011	7948	Vibra Industrial Filtration	Air & oil filters for various plant	\$637.34
20/05/2011	7949	W W CONSULTING PTY LTD	Consultancy - PAG Meetings Feb, March & April 2011	\$2,343.00
20/05/2011	7950	WORK CLOBBER	Staff Uniforms/Protective Clothing	\$190.80
20/05/2011	7951	AUSTRALIA POST - PERTH	Postage & Freight	\$394.45
20/05/2011	7952	GLOBAL ELECTROTECH PTY LTD	Fencing and Gate Maintenance at RRF	\$1,518.00
23/05/2011	7953	Cabcharge Australia Ltd	Service fee	\$6.12
23/05/2011	7954	Cardno Eppell Olsen Pty Ltd	Consultancy - Tamala Park access project	\$589.88
23/05/2011	7955	LANDFILL GAS & POWER PTY LTD	Electricity usage	\$3,700.10
23/05/2011	7956	MERCURY	Courier Services	\$1,029.62
23/05/2011	7957	Cancelled	Cancelled	\$0.00
23/05/2011	7958	STEVE'S MOBILE TYRE SERVICE	New tyres for water truck (PLANT33)	\$1,167.00
23/05/2011	7959	SYNNOTT MULHOLLAND MANAGEMENT	Contract Labour - Marketing & waste education	\$12,144.00
23/05/2011	7960	ACTION LOCK SERVICE	Replacement of lock & service fee	\$571.00
23/05/2011	7961	CALTEX AUSTRALIA PETROLEUM PTY	Plant - Fuel and Oil	\$665.12
23/05/2011	7962	Asteron Portfolio Services	Superannuation premium	\$348.22
23/05/2011	7963	WALGS PLAN PTY LTD	Superannuation premium	\$37,855.32
23/05/2011	7964	WESTSCHEME	Superannuation premium	\$960.58
23/05/2011	7965	Australian Services Union	Union membership fee deducted from staff salary	\$39.40
23/05/2011	7966	CBUS	Superannuation premium	\$348.22
23/05/2011	7967	CHILD SUPPORT	Child Support Allowance payment - Deduction made from staff salary	\$663.56
23/05/2011	7968	Health Insurance Fund of WA	Superannuation premium	\$376.35
23/05/2011	7969	HESTA SUPER FUND	Superannuation premium	\$1,430.46
23/05/2011	7970	Mindarie Regional Council Staff Lotto Account	Staff lotto - Deducted from staff salary	\$380.00
23/05/2011	7971	Portfoliofocus - Premium Retirement Services	Superannuation premium	\$2,280.98

23/05/2011	7972	REST Superannuation	7972	Superannuation premium	\$602.65
23/05/2011	7973	OPTUS COMMUNICATIONS	7973	Telephone Expenses	\$176.32
23/05/2011	7974	Ventouras Advertising & Design	7974	Artwork and printing for Vincent HHW day flyers	\$1,476.20
24/05/2011	7975	City of Joondalup	7975	Lease Fee Lot 118 Marmion Avenue for June 2011	\$9,106.89
24/05/2011	7976	City of Perth	7976	Lease Fee Lot 118 Marmion Avenue for June 2011	\$4,553.45
24/05/2011	7977	City of Stirling	7977	Lease Fee Lot 118 Marmion Avenue for June 2011	\$18,213.79
24/05/2011	7978	City of Wanneroo	7978	Lease Fee Lot 118 Marmion Avenue for June 2011	\$9,106.89
24/05/2011	7979	Town of Cambridge	7979	Lease Fee Lot 118 Marmion Avenue for June 2011	\$4,553.45
24/05/2011	7980	Town of Victoria Park	7980	Lease Fee Lot 118 Marmion Avenue for June 2011	\$4,553.45
24/05/2011	7981	City of Vincent	7981	Lease Fee Lot 118 Marmion Avenue for June 2011	\$4,553.45
24/05/2011	7982	ARTPROOF PRINTING CO PTY LTD	7982	MRC pads for Waste Education promotion	\$2,013.00
24/05/2011	7983	Sarco Services	7983	CPS recovery unit maintenance work	\$481.80
25/05/2011	7984	Air Liquide WA Pty Ltd	7984	Cylinder hire costs for workshop - Tamala Park	\$184.77
25/05/2011	7985	Australian Institute of Management	7985	Staff Training	\$1,030.00
25/05/2011	7986	BOBJANE TMART	7986	Puncture repairs for fire ute (PLANT71)	\$95.00
25/05/2011	7987	Cannon Hygiene Australia Pty Ltd	7987	Cleaning Services	\$771.40
25/05/2011	7988	Castle Security & Electrical Pty	7988	Call out fee & fitting of replacement batteries for smoke alarm	\$635.34
25/05/2011	7989	City of Wanneroo	7989	Waste bin collection	\$311.65
25/05/2011	7990	Crossland & Hardy Pty Ltd	7990	Monthly Survey for Stage 2 Phase 3 compaction at landfill site	\$4,170.10
25/05/2011	7991	Domain Catering	7991	Catering - Earth Carers Graduation ceremony	\$1,771.75
25/05/2011	7992	Fuji Xerox Australia Pty Ltd	7992	Purchase of recycled photocopying paper	\$291.50
25/05/2011	7993	HITACHI CONSTRUCTION MACHINERY	7993	Repair & maintenance to dump truck (PLANT17)	\$928.36
25/05/2011	7994	Indoor Gardens Pty Ltd	7994	Monthly plant rental	\$396.84
25/05/2011	7995	Integral Development Associates Pty Ltd	7995	Consultancy - Strategic business plan facilitation	\$6,072.00
25/05/2011	7996-8012	Cancelled	7996-8012	Cancelled	\$0.00
25/05/2011	8013	Joondalup Office National	8013	Stationery and Printing	\$820.10
25/05/2011	8014	KINROSS SUPA IGA	8014	Staff Amenities	\$444.54
25/05/2011	8015	Local Government Managers Australia	8015	LGMA conference	\$110.00
25/05/2011	8016	Magicorp Pty Ltd	8016	Telephone voicemail message subscription	\$103.40
25/05/2011	8017	Mckenna Hampton	8017	Consultancy - RRF Insurance	\$962.50
25/05/2011	8018	MPL Laboratories	8018	Consultancy - Landfill Stage 2 Capping Leachate test	\$135.30
25/05/2011	8019	NATIONAL TYRES	8019	Puncture repair & tyre replacement for Caterpillar 966H Loader (PLANT57)	\$1,039.50
25/05/2011	8020	Northern Districts Pest Management	8020	Building Maintenance - Pest Control	\$264.00
25/05/2011	8021	Red 11 Pty Ltd	8021	IT Consumable supplies	\$104.10
25/05/2011	8022	SIMS E- Recycling	8022	E-Waste collection at Recycling Centre	\$13,711.50
25/05/2011	8023	Staff Link	8023	Contract Labour - Environmental management	\$2,445.03
25/05/2011	8024	STIHL SHOP GREENWOOD	8024	Bushland Management supplies	\$119.75
25/05/2011	8025	United Equipment	8025	Scheduled hours service for Caterpillar Forklift (PLANT59)	\$562.23
25/05/2011	8026	WA Local Government Association	8026	Death Notice	\$51.76
25/05/2011	8027	WASTE MANAGEMENT ASSN OF AUSTRALIA	8027	Subscriptions	\$220.00
25/05/2011	8028	WestTrac Pty Ltd	8028	Bucket kickout sensor reset for Caterpillar 966H loader (PLANT57)	\$1,648.02

25/05/2011	8029	WILSON SECURITY	Building Security	\$1,450.04
25/05/2011	8030	1st Wembley Downs Scout Group District Fair A/C	Stall hire fee - District Fair	\$30.00
25/05/2011	8031	BOULEVARD FLORIST	Flowers for staff	\$70.00
25/05/2011	8032	Kitec Electrical Services	Electrical tagging at workshop & Recycling centre	\$1,544.09
25/05/2011	8033	MULTIPROGRAMMING PTY LTD	Replacement of storm damage computer equipment at weighbridge	\$3,417.17
25/05/2011	8034	Neverfail Springwater Ltd	Staff Amenities	\$305.25
25/05/2011	8035	SIMS E- Recycling	E-Waste collection at Recycling Centre	\$26,265.80
25/05/2011	8036	BCL Constructions Pty Ltd	Release of Retention money - RRF admin & weighbridge building	\$14,364.16
25/05/2011	8037	Information Outlook Pty Ltd	Navision Upgrade project	\$3,218.88
30/05/2011	8038	Feral Bird Management	Pigeon Eradication Program	\$891.00
30/05/2011	8039	THE PRINTING FACTORY	Stationery and Printing	\$230.87
30/05/2011	8040	LINC STRATEGIC	Website Maintenance project	\$1,859.00
30/05/2011	8041	Department of Transport	Motor Vehicle Registration fee	\$253.20
31/05/2011	8042	COMMUNITY NEWSPAPER GROUP	Avertisement expenses for HHW at Vincent, gas bottles and battery program	\$4,000.92
31/05/2011	8043	Men of the Trees	Catering - Earth Carers training course	\$812.00
31/05/2011	8044	Red 11 Pty Ltd	IT Consumable supplies	\$552.71
			Total Cheque Payments	\$543,586.17
1/05/2011	DP-00561	inet Limited	Internet VOIP charge	\$11.44
1/05/2011	DP-00562	National Australia Bank	Merchant Fees	\$776.57
2/05/2011	DP-00563	National Australia Bank	National Online Fee	\$62.79
9/05/2011	DP-00564	Commonwealth Bank	Loan 11 Repayment	\$74,937.84
20/05/2011	DP-00565	Commonwealth Bank	Loan 10a Repayment	\$34,999.31
23/05/2011	DP-00566	National Australia Bank	Credit Card payment	\$1,916.00
30/05/2011	DP-00567	National Australia Bank	Loan 10c Repayment	\$58,203.68
30/05/2011	DP-00568-569	Cancelled	Cancelled	\$0.00
30/05/2011	DP-00570	National Australia Bank	Bill Drawdown Fee	\$150.00
31/05/2011	DP-00571	Commonwealth Bank	Loan 8 Repayment	\$22,178.68
31/05/2011	DP-00572	National Australia Bank	Account Keeping Fee	\$191.30
			Total Direct Debits	\$193,427.61
3/05/2011	EFT-00320	Nicole Jan Tyrrie	Reimbursement of telephone expenses relating to Earth Carers survey project	\$117.95
3/05/2011	EFT-00320	Vicki Joyce	Refund of Purchase leave	\$388.50
6/05/2011	EFT-00321	MRC	Payroll Employee Wages	\$121,021.04
18/05/2011	EFT-00322	Nicole Jan Tyrrie	Reimbursement of telephone expenses relating to Earth Carers survey project	\$106.66
20/05/2011	EFT-00323	MRC	Payroll Employee Wages	\$114,654.77
20/05/2011	EFT-00324	Biovision 2020 Pty Ltd	RRF Contractor Fees - April 2011	\$1,664,551.50
27/05/2011	EFT-00325	Wilfred Higo	Wellness Program	\$363.00
			Total EFT Payments	\$1,901,203.42

Summary Schedule of Payments

Cheque Payments	\$543,586.17
Cheque No. 7854 to 8044	
Electronic Payments	\$193,427.61
DP- 00561 to DP- 00572	
EFT- 00320 to EFT- 00325	\$1,901,203.42
Grand Total	\$2,638,217.20

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 25 August 2011 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

CHIEF EXECUTIVE OFFICER

ATTACHMENT TWO
TO ITEM 8.2.2
ORDINARY COUNCIL MEETING
25 AUGUST 2011
LIST OF PAYMENTS MADE FOR THE MONTH ENDED
30 JUNE 2011

**Schedule of Payment for June 2011
Council Meeting - 25 August 2011**

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
1/06/2011	8045	Australian Business Awards	Licence Fee ABA Product Award	\$1,750.00
1/06/2011	8046	Department of Environment & Conservation	Landfill Licence fee	\$17,975.03
1/06/2011	8047	IPWEA	Workshop registration fee	\$35.00
1/06/2011	8048	Nindethana Seed Service Pty Ltd	Purchase of seeds for Landfill capping project	\$9,146.14
1/06/2011	8049	RAC BusinessWise	Call out fee	\$182.00
1/06/2011	8050	Wren Oil	Account fee - waste oil collection from recycle centre	\$17.32
7/06/2011	8051	Air Liquide WA Pty Ltd	Cylinder hire costs for workshop - Tamala Park	\$184.77
7/06/2011	8052	ANDROS CONSULTING PTY LTD	Consultancy - Review of financial viability of Adrina Construction	\$660.00
7/06/2011	8053	Australasia Pacific Survey Consultants	Consultancy - Survey Vehicle Washbay at RRF	\$858.00
7/06/2011	8054	Australian Landfill Owners Association	Subscriptions	\$2,200.00
7/06/2011	8055	Blackwoods & Atkins	Expendable Tools	\$77.70
7/06/2011	8056	BOC Limited	Cylinder hire costs for workshop - Tamala Park	\$238.53
7/06/2011	8057	Castle Security & Electrical Pty	Security call out fee	\$280.50
7/06/2011	8058	Connolly Delivery Round	Newspaper Delivery	\$112.47
7/06/2011	8059	Corporate Express Australia Limited	Staff Amenities	\$280.93
7/06/2011	8060	Coventrys	Expendable Tools & workshop supplies	\$759.20
7/06/2011	8061	Devco Holdings Pty Ltd	Works done for height restrictor at weighbridge & workshop wiring & installation of weather proof switch board	\$3,355.00
7/06/2011	8062	EMRC	Mattress collection at Recycling Centre	\$2,985.00
7/06/2011	8063	EnVizTec Pty Ltd	Risksafe annual maintenance license	\$1,391.50
7/06/2011	8064	Fuji Xerox Australia Pty Ltd	Photocopier Lease fee	\$900.90
7/06/2011	8065	GCM Enviro Pty Ltd	Purchase of air con filters for Tana Landfill compactor (PLANT78)	\$748.44
7/06/2011	8066	GHD PTY LTD	Consultancy - Certification expenses relating to workshop extension	\$2,055.90
7/06/2011	8067	GOLDER ASSOCIATES PTY LTD	Consultancy - Certification expenses relating to landfill capping project	\$27,672.26
7/06/2011	8068	Greenway Enterprises	Bushland mangement supplies (retic, fertiliser, canes etc.)	\$2,088.06
7/06/2011	8069	HEALTH ON THE MOVE	Skin cancer screenings	\$687.50
7/06/2011	8070	Indoor Gardens Pty Ltd	Monthly plant rental	\$396.84
7/06/2011	8071	Instant Products Group	Maintenance of Waste Education toilet & hire charges	\$819.17
7/06/2011	8072	Jasneat	Cleaning Services - Tamala Park	\$1,851.52
7/06/2011	8073	McIntosh & Son	Air & Oil filters for New Holland Tractor (PLANT76)	\$414.19
7/06/2011	8074	Midalia Steel	Purchase of steel sheets for Transfer station	\$932.26
7/06/2011	8075	MULTIPROGRAMMING PTY LTD	Computer Systems Maintenance	\$13,294.60
7/06/2011	8076	PETROL PUMP REPAIRS	Onsite Diesel tank pump repairs	\$133.82
7/06/2011	8077	Power Industrial Supplies	Staff Uniforms/Protective Clothing	\$1,328.20
7/06/2011	8078	REPCO AUTO PARTS-Clarkson	Workshop supplies	\$37.41
7/06/2011	8079	Richard Noble & Co	Consultancy - Land Investigation	\$330.00

7/06/2011	8080	Department of Transport	Motor Vehicle Registration fee	\$367.85
7/06/2011	8081	Sensis Pty Ltd	Online advertisement 2011/12	\$17.95
7/06/2011	8082	SIMS E- Recycling	E-Waste collection at Recycling Centre	\$6,656.65
7/06/2011	8083	SITA Australia Pty Ltd	Collection fee - Confidential paper bin	\$49.50
7/06/2011	8084	SLR Consulting Australia Pty Ltd	Consultancy - Leachate Mitigation Design, recommendations & management	\$5,923.50
7/06/2011	8085	TELSTRA	Telephone Expenses	\$1,325.37
7/06/2011	8086	TILT TRAY RENTAL	Hire Costs - Transport Fork lift for repairs	\$165.00
7/06/2011	8087	TOTALLY WORKWEAR	Staff Uniforms	\$60.50
7/06/2011	8088	WA Local Government Association	Advertisement - Notice of Closure for Easter	\$2,069.60
7/06/2011	8089	WestTrac Pty Ltd	Scheduled hours service for Caterpillar 966H Loader (PLANT57)	\$3,241.56
7/06/2011	8090	Woodhouse Legal	Legal Expenses	\$16,771.70
7/06/2011	8091	BRYANT MEDIA	Artwork for HHW at Vincent	\$501.60
7/06/2011	8092	Enviro Sweep	Access Road Maintenance	\$1,584.00
8/06/2011	8093	Mindarie Regional Council Staff Lotto Account	Staff lotto - Deducted from staff salary	\$380.00
8/06/2011	8094	Petty Cash	Reimbursement of Petty cash expenses	\$945.80
10/06/2011	8095	Devco Holdings Pty Ltd	Claim payment for workshop extension project	\$60,774.77
10/06/2011	8096	TOXFREE	Collection of sludge from wash down bay at tamala park	\$2,195.49
10/06/2011	8097	WILSON SECURITY	Building Security	\$2,842.99
10/06/2011	8098	Jonathan Aaron Cutt	Graphic design for "useful book" - Waste Education	\$123.75
13/06/2011	8099	Coventrys	Engine oil for various plant & other workshop consumable supplies	\$2,053.34
13/06/2011	8100	STEVE'S MOBILE TYRE SERVICE	Puncture repairs for Hino bin truck (PLANT61)	\$165.00
13/06/2011	8101	Stevenson Consulting	Consultancy - Review of Operations options for 2011/12 budget	\$2,117.50
13/06/2011	8102	NEWCASTLE WEIGHING SERVICES PT	DCS Rolls for weighbridge	\$531.30
13/06/2011	8103	Olivers Lawn & Landscaping Pty Ltd	RRF landscaping & maintenance	\$424.00
13/06/2011	8104	Reliance Petroleum	Distillate	\$16,777.68
14/06/2011	8105	Cabcharge Australia Ltd	Service fee	\$6.00
14/06/2011	8106	COATES HIRE	Hire costs - Message board	\$2,200.00
14/06/2011	8107	MCINERNEY FORD	Scheduled hour service for Ford GE (PLANT76)	\$300.55
14/06/2011	8108	Rhonda Evans	Consultant - Onsite support for Navision	\$4,326.40
14/06/2011	8109	SYNERGY	Electricity usage	\$71.15
14/06/2011	8110	The Planning Group WA Pty Ltd	Consultancy - MRC landfill site development project	\$7,416.75
14/06/2011	8111	Ventouras Advertising & Design	Printing of brochures for Waste Education	\$2,244.00
15/06/2011	8112	Devco Holdings Pty Ltd	Replacement cheque issued - Claim payment for workshop extension project	\$121,994.41
15/06/2011	8113	IW Projects	Contract Labour - RRF Project	\$15,012.80
16/06/2011	8114	Wangara Kia	Scheduled hour service for Kia Carnival (PLANT70)	\$543.15
16/06/2011	8115	DELOITTE	Consultancy - Work performed relating to scenario analysis & financial modelling as part of budgetary & gate fee setting process	\$20,862.19
17/06/2011	8116	Australian Services Union	Union membership fee deducted from staff salary	\$39.40
17/06/2011	8117	CHILD SUPPORT	Child Support Allowance payment - Deduction made from staff salary	\$663.56
17/06/2011	8118	Health Insurance Fund of WA	Superannuation premium	\$330.50
17/06/2011	8119	Mindarie Regional Council Staff Lotto Account	Staff lotto - Deducted from staff salary	\$390.00

17/06/2011	8120	ACT Industrial Pty Ltd	Purchase of 15m hook lift bin	\$7,920.00
17/06/2011	8121	ACTION LOCK SERVICE	Repairs to door lock at old admin building	\$199.00
17/06/2011	8122	Air Well Pumps Pty Ltd	Installation & commissioning of airwell pumping systems	\$13,562.18
17/06/2011	8123	BT Equipment Pty Ltd	Purchase of 4 Oil filters for Bomag Compactor (PLANT65)	\$260.17
17/06/2011	8124	Bunnings Building Supplies	Expendable tools, Road marking equipment & paint	\$435.49
17/06/2011	8125	CHARTER PLUMBING AND GAS	Building Maintenance - Recycle centre	\$134.75
17/06/2011	8126	CHUBB FIRE SAFETY LTD	Half yearly service for Fire extinguisher's	\$5,556.65
17/06/2011	8127	CMA Recycling	Collection of gloves 7 fluros from recycle centre	\$4,415.84
17/06/2011	8128	Domain Catering	Catering - RRF visitor centre opening & budget workshop	\$443.00
17/06/2011	8129	EMRC	Mattress collection at Recycling Centre	\$2,250.00
17/06/2011	8130	Excel Total Cleaning Services Pty Ltd	Cleaning services - RRF	\$1,562.00
17/06/2011	8131	Freehills	Legal expenses - RRF composter cracks	\$7,510.15
17/06/2011	8132	Fuji Xerox Australia Pty Ltd	Photocopying expenses & purchase of recycled paper	\$1,952.00
17/06/2011	8133	GOLDER ASSOCIATES PTY LTD	Consultancy - Certification expenses relating to landfill capping project	\$27,097.53
17/06/2011	8134	Hodge & Collard	Consultancy - Height Restrictor at Tamala Park	\$297.00
17/06/2011	8135	Jim Veza	Waste Education bus tours	\$165.00
17/06/2011	8136	Kenwick Drum Launderers	Replacement storage drums - recycle centre	\$858.00
17/06/2011	8137	Local Government Managers Australia	Conference - Women in Local Government	\$1,360.00
17/06/2011	8138	NATIONAL TYRES	Replacement of rear tyres for dump truck (PLANT17)	\$1,003.20
17/06/2011	8139	Natural Area Management & Services	Bushland management supplies	\$247.50
17/06/2011	8140	ORS GROUP	Wellness Programs	\$302.50
17/06/2011	8141	SIMS E- Recycling	E-Waste collection at Recycling Centre	\$31,693.54
17/06/2011	8142	Staff Link	Labour hire for recycle centre & installing millipede barrier	\$2,024.69
17/06/2011	8143	Tank Management Services Pty Ltd	Professional services for bunding retic system	\$3,190.00
17/06/2011	8144	TELSTRA	Telephone Expenses	\$465.01
17/06/2011	8145	The Funk Factory	Cockatoo junk sculpture - Education centre	\$880.00
17/06/2011	8146	WestTrac Pty Ltd	Scheduled hour service for Caterpillar 966H Loader (PLANT57)	\$4,207.27
17/06/2011	8147	WORK CLOBBER	Safety boots	\$636.30
20/06/2011	8148	Asteron Portfolio Services	Superannuation premium	\$348.22
20/06/2011	8149	Australian Super Administration	Superannuation premium	\$77.90
20/06/2011	8150	CBUS	Superannuation premium	\$348.22
20/06/2011	8151	HESTA SUPER FUND	Superannuation premium	\$1,430.46
20/06/2011	8152	Portfoliofocus - Premium Retirement Services	Superannuation premium	\$2,280.98
20/06/2011	8153	REST Superannuation	Superannuation premium	\$762.35
20/06/2011	8154	TelstraSuper	Superannuation premium	\$97.38
20/06/2011	8155	WALGS PLAN PTY LTD	Superannuation premium	\$37,139.00
20/06/2011	8156	WESTSCHEME	Superannuation premium	\$1,125.26
21/06/2011	8157	Transpacific Industries Group Ltd	Collection of waste oil from recycle centre	\$542.30
21/06/2011	8158	AUSTRALIA POST - PERTH	Postage & Freight	\$300.00
21/06/2011	8159	CALTEX AUSTRALIA PETROLEUM PTY	Plant - Fuel and Oil	\$651.30
22/06/2011	8160	Petty Cash	Reimbursement of Petty cash expenses	\$920.50

22/06/2011	8161	Aurecon Australia Pty Ltd	Professional services - odour management at RRF	\$686.40
22/06/2011	8162	BRYANT MEDIA	Artwork for HHW at Vincent	\$335.50
22/06/2011	8163	Fennell Tyres International Pty Ltd	Purchase of replacement tyres for articulated dump dump (PLANT17)	\$17,150.50
22/06/2011	8164	FILTER SUPPLIES	Filter supplies for workshop	\$118.58
22/06/2011	8165	Gavin Burgess	Batteries collection at recycle centre	\$1,644.84
22/06/2011	8166	GOLDER ASSOCIATES PTY LTD	Annual Compliance Audit for Tamala Park	\$16,835.50
22/06/2011	8167	Grant O'Brien	Education centre garden maintenance	\$315.00
22/06/2011	8168	LANDFILL GAS & POWER PTY LTD	Electricity usage	\$3,714.20
22/06/2011	8169	OPTUS COMMUNICATIONS	Telephone Expenses	\$141.46
22/06/2011	8170	TALES WITH A TWIST	Waste Education Puppet shows for May 2011	\$9,900.00
23/06/2011	8171	Reliance Petroleum	Distillate	\$31,099.46
23/06/2011	8172	MULTIPROGRAMMING PTY LTD	Replacement cheque issued	\$3,027.23
23/06/2011	8173	Cube Consulting Pty Ltd	Subscription - INX systems Incontrol & In Tuition	\$1,573.00
23/06/2011	8174	Coventrys	Wiper blades and replacement engine oil pump for workshop	\$773.76
23/06/2011	8175	Lombardi Bros	Repairs & maintenance (PLANT72)	\$550.00
23/06/2011	8176	Lombardi Bros	Insurance Excess claim	\$300.00
23/06/2011	8177	Aus-Com Training Services	Staff Training	\$5,930.00
23/06/2011	8178	REPCO AUTO PARTS-Clarkson	Expendable Tools	\$65.72
24/06/2011	8179	Corinne MacRae	Member Meeting Fees	\$4,250.00
24/06/2011	8180	Dot Newton	Member Meeting Fees	\$3,500.00
24/06/2011	8181	John Bissett	Member Meeting Fees	\$3,500.00
24/06/2011	8182	Kerry Hollywood	Member Meeting Fees	\$3,500.00
24/06/2011	8183	Laura Gray	Member Meeting Fees	\$3,500.00
24/06/2011	8184	Leonie Getty	Member Meeting Fees	\$280.00
24/06/2011	8185	Rob Butler	Member Meeting Fees	\$3,500.00
24/06/2011	8186	Russ Fishwick	Member Meeting Fees	\$10,000.00
24/06/2011	8187	Simon Withers	Member Meeting Fees	\$280.00
24/06/2011	8188	Steed Farrell	Member Meeting Fees	\$3,500.00
24/06/2011	8189	TREBY BRETT	Member Meeting Fees	\$140.00
24/06/2011	8190	Troy Pickard	Member Meeting Fees	\$140.00
24/06/2011	8191	PricewaterhouseCoopers	Professional Services - Stage 1 report on valuation methodology	\$16,390.00
24/06/2011	8192	City of Joondalup	Lease Fee Lot 118 Marmion Avenue for July 2011	\$9,106.89
24/06/2011	8193	City of Perth	Lease Fee Lot 118 Marmion Avenue for July 2011	\$4,553.45
24/06/2011	8194	City of Stirling	Lease Fee Lot 118 Marmion Avenue for July 2011	\$18,213.79
24/06/2011	8195	City of Wanneroo	Lease Fee Lot 118 Marmion Avenue for July 2011	\$9,106.89
24/06/2011	8196	Town of Cambridge	Lease Fee Lot 118 Marmion Avenue for July 2011	\$4,553.45
24/06/2011	8197	Town of Victoria Park	Lease Fee Lot 118 Marmion Avenue for July 2011	\$4,553.45
24/06/2011	8198	City of Vincent	Lease Fee Lot 118 Marmion Avenue for July 2011	\$4,553.45
27/06/2011	8199	Department of Transport	Motor Vehicle Registration fees	\$2,785.20
27/06/2011	8200	SIMS E- Recycling	E-Waste collection at Recycling Centre	\$4,649.70
27/06/2011	8201	SYNNOTT MULHOLLAND MANAGEMENT	CEAG support work Dec-May 2011	\$2,992.00

28/06/2011	8202	Brand Success	Promotional Rulers for waste education	\$1,430.00
28/06/2011	8203	Magicorp Pty Ltd	Telephone voicemail message subscription	\$103.40
28/06/2011	8204	Neverfail Springwater Ltd	Staff Amenities	\$204.65
28/06/2011	8205	Olivers Lawn & Landscaping Pty Ltd	RRF landscaping & maintenance	\$343.00
28/06/2011	8206	Red 11 Pty Ltd	IT Consumable supplies	\$163.00
28/06/2011	8207	Sarco Services	Service & repairs to CPS recovery unit	\$566.50
28/06/2011	8208	Security Specialists Australia Pty Ltd	Cash collection fee	\$531.30
28/06/2011	8209	Shane's Shed Erections	Shed erection at recycle centre	\$500.00
28/06/2011	8210	The Factory	Design & supply of RRF Visitor Centre panels	\$3,520.00
29/06/2011	8211	Petty Cash	Reimbursement of Petty cash expenses	\$884.30
30/06/2011	8212	Another Bobcat Hire	Reimbursement of overpaid casual tipping fees	\$303.78
30/06/2011	8213	Best Garden Services	Reimbursement of overpaid casual tipping fees	\$220.32
30/06/2011	8214	Air Liquide WA Pty Ltd	Cylinder hire costs for workshop - Tamala Park	\$184.77
30/06/2011	8215	Australian Radiation Services Pty Ltd	Replacement of sensors at Tamala Park Gate	\$680.36
30/06/2011	8216	BENARA NURSERIES	Bushland Management supplies	\$351.51
30/06/2011	8217	Bunnings Building Supplies	Expendable Tools	\$467.82
30/06/2011	8218	Chauffeur Services	Waste Education bus tours	\$200.00
30/06/2011	8219	Command A Com	Serving of office telephone equipment	\$319.00
30/06/2011	8220	COMMUNITY NEWSPAPER GROUP	Advertisement of battery and flouro recycling	\$1,333.64
30/06/2011	8221	Crossland & Hardy Pty Ltd	Monthly Survey for Stage 2 Phase 3 compaction at landfill site	\$2,112.00
30/06/2011	8222	DAVID GRAY & CO P/L	Bushland Management supplies	\$134.86
30/06/2011	8223	Deering Autronics Clarkson	Purchase of Flashing light and radio for Nissan Pathfinder (PLANT75)	\$1,039.85
30/06/2011	8224	Department of Culture and Arts	Records Management	\$265.00
30/06/2011	8225	DRIVE IN ELECTRICS	Air con repairs for Caterpillar 966H loader (PLANT56)	\$685.25
30/06/2011	8226	EMRC	Mattress collection at Recycling Centre	\$2,070.00
30/06/2011	8227	Enviro Sweep	Access Road Maintenance	\$3,960.00
30/06/2011	8228	Excel Total Cleaning Services Pty Ltd	Cleaning services - RRF	\$726.00
30/06/2011	8229	Gastech Australia Pty Ltd	Gas Monitoring Repairs at Tamala Park	\$198.00
30/06/2011	8230	GHD PTY LTD	Consultancy - Certification expenses relating to workshop extension	\$1,210.00
30/06/2011	8231	HEALTH ON THE MOVE	Flu vaccinations	\$705.38
30/06/2011	8232	Jasneat	Cleaning Services - Tamala Park	\$1,785.52
30/06/2011	8233	Joondalup Office National	Stationery and Printing	\$759.70
30/06/2011	8234	KD Aire Mechanical and Electrical Services	Replace Aircon for old admin building	\$2,145.00
30/06/2011	8235	KINROSS SUPA IGA	Staff Amenities	\$312.75
30/06/2011	8236	L & T Venables	Expendable Tools	\$121.30
30/06/2011	8237	LAKE ANNE CONSULTANCY	Consultancy- Human resource	\$2,860.00
30/06/2011	8238	MERCURY	Courier Services	\$853.91
30/06/2011	8239	Northern Districts Pest Management	Building Maintenance - Pest Control	\$264.00
30/06/2011	8240	Outdoor Clothing Concepts Pty Ltd	Staff uniforms	\$1,968.29
30/06/2011	8241	Sensis Pty Ltd	Yellow Pages directory advertisement	\$269.22
30/06/2011	8242	SITA Australia Pty Ltd	Collection fee - Confidential paper bin	\$5.50

30/06/2011	8243	TELSTRA	Telephone Expenses	\$760.08
30/06/2011	8244	Cancelled	Cancelled	\$0.00
30/06/2011	8245	TILT TRAY RENTAL	Hire Costs - Transport Fork lift back to Tamala Park	\$165.00
30/06/2011	8246	United Equipment	Repairs to Ignition switch for Kubota trailer (PLANT51)	\$252.60
30/06/2011	8247	Ventouras Advertising & Design	Printing of Earth Carers brochures	\$1,535.60
30/06/2011	8248	WANNEROO PLUMBING SERVICE	Building Maintenance - Education centre	\$137.94
30/06/2011	8249	Welding Solutions	Replacement water cannon for water truck (PLANT007)	\$2,255.00
30/06/2011	8250	WESTWIDE BUS AND COACH	Waste Education bus tours	\$200.00
30/06/2011	8251	WILSON SECURITY	Building Security	\$1,442.96
30/06/2011	8252	Woodhouse Legal	Legal Expenses	\$19,190.60
30/06/2011	8253	WORK CLOBBER	Safety boots	\$273.60
30/06/2011	8254	The Planning Group WA Pty Ltd	Consultancy - MRC landfill site development project	\$5,500.00
30/06/2011	8255	Data#3	Purchase of computer equipment	\$5,661.88
30/06/2011	8256	DELOITTE	Work on Establishment Agreement Schedules & in relation to the additional work/refinements required on the Financial Model prior to the handover to PWC for the purpose of valuation in relation to the City of Stirling withdrawal	\$25,890.57
30/06/2011	8257	Information Outlook Pty Ltd	Navision Upgrade project	\$2,338.88
30/06/2011	8258	UHY HAINES NORTON	Proforma Financial Report Manual	\$935.00
30/06/2011	8259	Helen Griffiths	Travel allowance for CEAG meetings	\$63.25
30/06/2011	8260	Security Specialists Australia Pty Ltd	Cash collection fee	\$454.85
30/06/2011	8261	Yakka Pty Ltd	Staff Uniforms/Protective Clothing	\$2,435.48
30/06/2011	8262	Connolly Delivery Round	Newspaper Delivery	\$125.24
30/06/2011	8263	SIMS E- Recycling	E-Waste collection at Recycling Centre	\$20,793.30
30/06/2011	8264	Tyre Recyclers WA	Collection of tyres from recycle centre	\$547.74
30/06/2011	8265	WA Local Government Association	Statutory Advertisements	\$843.04
30/06/2011	8266	Wangara Kia	Replacement items (tray, manual)	\$268.20
			Total Cheque Payments	\$907,839.17

1/06/2011	DP-00573	inet Limited	Internet VOIP charge	\$401.29
1/06/2011	DP-00574	National Australia Bank	Merchant Fees	\$868.57
1/06/2011	DP-00575	National Australia Bank	National Online Fee	\$72.40
1/06/2011	DP-00576	Cancelled	Cancelled	\$0.00
3/06/2011	DP-00577	Commonwealth Bank	Loan 10b - Correct interest charge	\$369.10
15/06/2011	DP-00578	National Australia Bank	Loan 12 Repayment	\$534,224.21
15/06/2011	DP-00579	National Australia Bank	Bill Drawdown Fee	\$150.00
21/06/2011	DP-00580	National Australia Bank	Credit Card payment	\$7,047.59
21/06/2011	DP-00581	Australian Taxation Office	BAS - May 2011	\$313,821.00
21/06/2011	DP-00582	National Australia Bank	Loan 12 Facility Fee	\$7,916.61
30/06/2011	DP-00583	National Australia Bank	Term Deposit with NAB	\$1,500,000.00
30/06/2011	DP-00584	National Australia Bank	Loan 10c Repayment	\$56,613.62
30/06/2011	DP-00585	National Australia Bank	Account Keeping Fee	\$171.20
30/06/2011	DP-00586	National Australia Bank	Bill Drawdown Fee	\$150.00
30/06/2011	DP-00587	National Australia Bank	Loan 10c Facility Fee	\$3,888.89
			Total Direct Debits	\$2,425,694.48
3/06/2011	EFT-00326	MRC	Payroll Employee Wages	\$122,647.34
17/06/2011	EFT-00327	MRC	Payroll Employee Wages	\$124,272.51
24/06/2011	EFT-00328	Biovision 2020 Pty Ltd	RRF Contractor Fees - May 2011	\$1,626,657.12
27/06/2011	EFT-00329	Mine Site Construction Services	Claim payment for Landfill Stage 2 Capping project	\$470,970.10
28/06/2011	EFT-00330	Margarate Davies	WMAA Event reimbursements paid to staff	\$1,851.54
28/06/2011	EFT-00331	Nicole Jan Tyrrie	Reimbursement of telephone expenses relating to Earth Carers survey project	\$327.27
30/06/2011	EFT-00332	Cancelled	Cancelled	\$0.00
30/06/2011	EFT-00333	Geoffrey Atkinson	Reimbursement expenses relating to the purchase of various items for the roaming recycler display	\$638.37
			Total EFT Payments	\$2,347,364.25

Summary Schedule of Payments

Cheque Payments	\$907,839.17
Cheque No. 8045 to 8266	
Electronic Payments	\$2,425,694.48
DP- 00573 to DP- 00587	\$2,347,364.25
EFT- 00326 to EFT- 00333	
Grand Total	\$5,680,897.90

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 25 August 2011 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

CHIEF EXECUTIVE OFFICER

ITEM 8.2.3 BUSINESS REPORT
(for the period 11 June 2011 – 22 July 2011)

File No: COR/8/02 (D/11/5248)

Attachment(s): 1. Information related to landfill and recycling activity at Tamala Park to end June 2011
2. Tonnage Progress Report
3. MRC Marketing and Education Plan – Progress Report

Author: Kevin Poynton

SUMMARY

The purpose of this report is to provide Council with current information on all business activities.

BACKGROUND

The Council at its meeting held in October 2008, resolved, inter alia, to approve a revised Strategic Plan. Council, at Ordinary Council Meeting 7 July 2011, approved Annual Business Plan 2011/2012 within context of Budget 2011/2012. This business report is now presented in a format consistent with both the Strategic Plan and approved Annual Business Plan. New information since the last report is provided in '***bold italics***'.

DETAIL

OBJECTIVE ONE – WASTE MANAGEMENT

Objective One is 'to manage waste in a way that

- Maximises resource recovery.
- Minimises waste to landfill.

in order to minimise environmental impact.

Existing Waste Processing Projects – Tamala Park

The table at Attachment One describes business activity for the period **1 July 2010 – 30 June 2011** for member Councils, and others, in terms of tonnage (received for processing) and revenue associated with this tonnage.

Information related to landfill and recycling activity at Tamala Park to **30 June 2011** is presented in the table at Attachment One.

Current information in relation to Tamala Park landfill and recycling activities is as follows:

- On the matter of an outstanding contractual dispute over landfill construction work, the contractor (WATPAC) has advised that they do not propose to pursue this claim at this stage. The matter will remain pending until either expiry of 'claim period' or reinstatement of action by WATPAC. The 'claim period' as advised by legal, is five years. The expiry date for this period is confirmed as 31 December 2011 on the basis that documentation dated December 2006 contains information on the initial claim.

Landfill Gas & Power Agreement Extension

In order for MRC to sub-lease part of the Tamala Park lease area, the Head Lease (between MRC and its member councils) requires that the sub-lessee (LGP) take on all of the obligation that the MRC has under the Head Lease. If this cannot be achieved the MRC is required to obtain sign off from its member councils on the reduced suite of obligations that are being passed on to the sub-lessee.

Landfill Gas & Power (LGP) has been provided a copy of the draft deed of amendment. This issue of passing on the Head Lease obligations has caused LGP some concerns and it is unable to accept all of the head lease obligations, primarily those obligations that are unrelated to the landfill gas operation. Consequently, the MRC is required to obtain the member Council signoff providing relief to LGP on certain obligation of the Head Lease.

Due to the delays in formalising the member Council sign off, the final deed of amendment is only likely to be presented to Council at the August Council meeting. This is after the existing contract expires. Consequently, the MRC Administration has written to the member Councils requesting that they agree to a three month holding over period of the existing contract to allow the extension agreement details to be finalised. ***The request has been granted by all seven member Councils for the holding over.***

The matter is dealt with as a separate item to the meeting.

Existing Waste Processing Projects – Neerabup

Progress against a project to establish and operate a Resource Recovery Facility (RRF) at Neerabup in is contained in a separate report within this agenda.

OBJECTIVE TWO – WASTE PROCESSING OPPORTUNITIES

Objective Two is to identify, evaluate and implement opportunities for expansion of the waste management business.

An Integrated Regional Plan

Tasks associated with the development of an integrated regional plan have been progressed as follows:

- Receipt of final Hyder Report.
- Issue of this report to Strategic Projects Committee (SPC) members.
- Agreement by SPC to 'consider contents at a later date', following consideration of the impact of the City of Stirling withdrawal.
- A revised report, reflecting City of Stirling withdrawal, has been prepared by Hyder, at an additional cost of \$7000.
- This report was considered by the SPC, in April 2011, and an Issues Paper has been completed. This Paper will be used as part of the review of the Strategic Plan.

Additional Processing Facilities

- 'Son of Tamala' Landfill
 - The MRC Administration has investigated a number of possible sites in the Shire of Gingin and identified a potentially suitable location
 - The MRC is not able to purchase an option on the land without advertising a Business Plan and hence will disclose its intention to the public, which may result in others purchasing the property before the MRC is able to complete the transaction
 - This matter is still being considered by the MRC Administration

This matter is dealt with as a separate item to the meeting.

OBJECTIVE THREE – INDUSTRY LEADERSHIP AND ADVOCACY

Objective Three is to identify and promote industry-wide initiatives for improvements to waste/resource management, particularly in relation to waste minimisation and resource recovery.

SWMP Projects

State Government has allocated \$360,000 in grant funding to MRC, and investigation on options for expenditure of these funds is in progress.

Partnership Activities

Key partnership activities during the reporting period have been as follows:

- Forum of Regional Councils (FORC)
 - ***FORC consideration of a revised strategic approach to improved State Government support for waste management progress is in progress***
- Waste Management Association of WA (WMAA(WA))
 - Implementation of project plans for utilisation of \$100k from Waste Authority
- Industry Training Council (EUPA)
 - Review and revision of waste industry training needs, using levy funds. This work has been completed, and a workshop to formulate an Action Plan was held February 2011

Further work is being conducted by the Waste Management Working Group on the mapping of 'people positions' within the industry.

OBJECTIVE FOUR – COMMUNITY ENGAGEMENT

Objective Four is to engage with the community in the Mindarie region in order to promote behaviour consistent with the region's operational plans for waste/resource management.

A report on progress against Council's Marketing and Education Plan is at Attachment Three to this Item.

Marketing Activities

Key corporate communication activities progressed during the reporting period were as follows:

- ***July MRC e-News distributed in electronic format plus placement on website. Strategy now being implemented to build database. Proposed bi-monthly distribution.***

Education Activities

Key education activities progressed during the reporting period were as follows:

- ***Continued support of member councils with the metropolitan-wide battery collection program. Battery bins are now in place in each Council area. Regional contractor is collecting fluoros and batteries, and a spreadsheet detailing collection results is being generated fortnightly and provided to the Councils for local management. Roll-out of collection bins into schools continues and small collection containers being distributed to retirement villages.***
- ***Ads to focus people on what to do with problem products – gas bottles, batteries and fluoros – prepared and placed at regular intervals throughout June.***
- ***In consultation with WESSG a waste statistics report card has been produced, showing a 34% waste diversion from landfill in the MRC region for the 1st quarter of the year. Figure includes waste collection in 'green top' bins, 'yellow top' bins, green waste, bulk verge collections, recycling programs (household hazardous waste, E-waste) and Tamala Park recycling.***
- ***Earth Carers Kids project (Resource Rescuers) now being trialled with a further two groups.***
- ***Earth Carers forum and blog has been launched on website. Strategy now being developed to build traffic and participation.***
- ***Research program to contact all Earth Carers to determine impact of the course on their waste behaviour as been completed.***
- ***A number of visits to schools have been undertaken to talk about waste and to help with development of compost bays and worm farms.***
- ***Participation with the Roaming Recycler in community events continues. New waste games with waste and recycling messages have been produced plus some new display items to keep the display 'fresh'.***
- ***The MRC strong tours program was recognised by it being the winner of the 2011 Australian Business Award for the best educational product.***

Community Engagement Advisory Group (CEAG) Activities

Key CEAG activities progressed during the reporting period were as follows:

- ***Vacancy still exists for a new member from the Carramar Special Rural area, following a resignation from the group.***
- ***Regular CEAG meeting held on 22 June 2011.***

OBJECTIVE FIVE – ORGANISATIONAL MANAGEMENT

Objective Five is to maintain excellent management of the Mindarie Regional Council organisation.

Business Systems

Key projects associated with this port folio are as follows:

- Implementation of improved budget preparation process, in conjunction with member councils.
- Investigation of replacement of external appointments with recruited staff, for selected positions. This has resulted in the appointment of an environmental officer. The issue of Marketing/Education Manager is 'on hold' pending the confirmation of focus in this area, as part of the review of Council's Strategic Plan. The selection process against the Project Manager position did not result in an appointment, and this will be reviewed in early 2011 (Council decision August 2010 refers). A separate confidential item was provided to Council on this matter in April 2011. Council approved a mix of internal/external tasks for at least Financial Year 2011/2012.
- Progress of improved TWG governance model, in the form of revised officer forums, including the ongoing meetings of Strategic Projects Committee (Chair: Karen Caple, Deputy: Martyn Glover).
- Progress of a project to develop a revised pricing model. This has resulted in Council resolving to adopt a 'single fee' model – a decision which is ended in dispute before the Supreme Court.
- Proceedings have now been postponed by City of Stirling pending successful withdrawal by City of Stirling from MRC. Monthly meetings of CEOs or their representatives have progressed tasks as follows:
 - Consideration by all eight Councils (seven members plus MRC) of a proposed methodology, prepared by Price Waterhouse Coopers (PWC). This has resulted in PWC proceeding to Stage Two (quantitative work) using two models.
 - Development of a final draft Establishment Agreement by the MRC Strategic Projects Committee for consideration by the six remaining members, early in 2011.

City of Stirling Withdrawal

Draft report has been issued to member Councils for consideration, prior to further discussion.

Member Council Partnerships

Key activities progressed during FY2010/2011 as follows:

- Liaison Tamala Park Regional Council (TPRC) re buffer and associated issues.
- Agreement by TPRC on revised buffer plan.
- Commencement of preparation of a lease amendment to affect this revised buffer plan. This work is due for completion end June 2011.

Establishment Agreement

The Council's Strategic Projects Committee is developing a draft Establishment Agreement for Council consideration, proposed for early 2011.

Members of Council's Strategic Projects Committee now propose to meet with Mr Woodhouse and Mr Bonker (Acting/CEO MRC) to finalise drafting instructions.

Review – MRC Strategic Plans

CEO MRC has confirmed an approach with Mr Ron Cacioppe for a review of MRC's Strategic Plan.

This approach is consistent with the recently released Department of Local Government Model.

The approach was advised by early June 2011, and will lead to a completed Strategic Community Plan prior to local government elections in October 2011.

Council confirmed the approach at its Ordinary Council Meeting 7 July 2011. Workshops are planned for 21 July 2011 and 4 August 2011 on this project. Workshop scheduled for 4 August 2011 has been postponed until after the Local Government Elections.

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

STRATEGIC IMPLICATIONS

This progress report reflects progress against approved activities associated with the Council's annual Business Plan.

FINANCIAL IMPLICATIONS

These activities are conducted within the context of the approved Council budget for any particular financial year.

COMMENT

Council business is currently being conducted within the framework of the Annual Business Plan.

AGENDA REVIEW COMMITTEE MEETING – 5 AUGUST 2011

The group discussed the following matters:

- The waste statistic report card.
- Mid-year budget projections for tonnage reduction

VOTING REQUIREMENT

Simple Majority

MRC OFFICER RECOMMENDATION

That Council receive this progress report for the period 11 June 2011 – 22 July 2011 against Annual Business Plan 2011/2012.

ATTACHMENT ONE
TO ITEM 8.2.3
ORDINARY COUNCIL MEETING
25 AUGUST 2011
INFORMATION RELATED TO LANDFILL AND RECYCLING ACTIVITY
AT TAMALA PARK TO END JUNE 2011

Information relating to landfill, resource recovery & recycling tonnages year to date 2010/11 - revised

Month: Jun-11

	TONNAGE				REVENUE							
	RRF Actual	Landfill Actual	Total Tonnage	Estimated Budget 2010/11	Target % Year to Date	Actual % Year to Date	Year to date Tonnage previous year	Actual G/L \$	Estimated Budget 2010/11	Target % Year to Date	Actual % Year to Date	Note
MEMBERS												
Processable												
Cambridge	5,202.28	2,562.19	7,764.47	8,800.00	100.00%	88.23%	8,394.00	\$ 815,116.66	\$ 924,000	100.00%	88.22%	
Joondalup	40,062.33	9,512.61	49,574.94	52,000.00	100.00%	95.34%	51,463.00	\$ 5,205,266.41	\$ 5,460,000	100.00%	95.33%	
Perth	85.04	14,004.39	14,089.43	14,428.00	100.00%	97.65%	14,415.00	\$ 1,479,522.45	\$ 1,514,900	100.00%	97.66%	
Stirling	-	17,512.23	17,512.23	18,100.00	100.00%	96.75%	18,693.00	\$ 1,838,784.15	\$ 1,900,500	100.00%	96.75%	
Victoria Park	4,898.46	6,334.35	11,232.81	14,124.00	100.00%	79.53%	11,495.00	\$ 1,179,448.35	\$ 1,483,000	100.00%	79.53%	1
Vincent	7,684.45	4,774.62	12,459.07	13,901.00	100.00%	89.63%	12,463.00	\$ 1,308,206.06	\$ 1,459,600	100.00%	89.63%	
Wanneroo	39,419.98	6,417.32	45,837.30	50,800.00	100.00%	90.23%	44,941.00	\$ 4,814,746.47	\$ 5,334,000	100.00%	90.27%	
Sub Total Processable	97,352.54	61,117.71	158,470.25	172,153.00	100.00%	92.05%	161,864.00	\$ 16,641,090.55	\$ 18,076,000	100.00%	92.06%	
Non-Processable												
Cambridge		2,479.95	2,479.95	2,500.00	100.00%	99.20%	2,411.00	\$ 260,503.55	\$ 262,500	100.00%	99.24%	
Joondalup		14,038.41	14,038.41	11,500.00	100.00%	122.07%	13,254.00	\$ 1,474,505.37	\$ 1,207,500	100.00%	122.11%	
Perth		51.08	51.08	45.00	100.00%	113.51%	45.00	\$ 5,363.43	\$ 4,700	100.00%	114.12%	
Stirling		53,104.42	53,104.42	72,250.00	100.00%	73.50%	74,529.00	\$ 5,574,947.03	\$ 7,586,300	100.00%	73.49%	
Victoria Park		1,157.61	1,157.61	1,200.00	100.00%	96.47%	1,211.00	\$ 121,549.48	\$ 126,000	100.00%	96.47%	1
Vincent		1,186.77	1,186.77	489.00	100.00%	242.69%	1,013.00	\$ 124,611.41	\$ 51,300	100.00%	242.91%	
Wanneroo		19,070.58	19,070.58	25,300.00	100.00%	75.38%	21,396.00	\$ 2,006,656.60	\$ 2,656,500	100.00%	75.54%	
Sub Total Non-Processable	-	91,088.82	91,088.82	113,284.00	100.00%	80.41%	113,859.00	\$ 9,568,136.87	\$ 11,894,800	100.00%	80.44%	
Other												
Sita Biovision Residues		44,488.87	44,488.87	30,000.00	100.00%	148.30%	28,888.00	\$ 4,671,331.35	\$ 3,150,000	100.00%	148.30%	
Stirling Bales		2,858.39	2,858.39	24,500.00	100.00%	11.67%	23,739.00	\$ 300,131.06	\$ 2,572,500	100.00%	11.67%	
Wanneroo WRC		15,353.81	15,353.81	11,885.00	100.00%	129.19%	11,290.00	\$ 1,612,572.90	\$ 1,247,900	100.00%	129.22%	1
Sub Total Other	-	62,701.07	62,701.07	66,385.00	100.00%	94.45%	63,917.00	\$ 6,584,035.31	\$ 6,970,400.00	100.00%	94.46%	
SUB TOTAL MEMBERS	96,887.38	215,372.76	312,260.14	351,822.00	100.00%	88.76%	339,640.00	\$ 32,793,262.73	\$ 36,941,200.00	100.00%	88.77%	
CASUALS												
South Perth		29.31	29.31	-			157.00	\$ 3,718.94	\$ -			
Trade & Cash		56,033.34	56,033.34	40,000.00	100.00%	140.08%	41,127.00	\$ 7,257,127.42	\$ 5,018,000	100.00%	144.62%	2
Sub Total Casuals	-	56,062.65	56,062.65	40,000.00	100.00%	140.16%	41,284.00	\$ 7,260,846.36	\$ 5,018,000	100.00%	144.70%	
TOTAL	96,887.38	271,435.41	368,322.79	391,822.00			380,924.00	\$ 40,054,109.09	\$ 41,959,200.00			
RECYCLING												
Recycling centre sales								\$ 376,500.75	\$ 340,000	100.00%	110.74%	

Note 1. The year to date targets for Members are based on a time allocation basis as insufficient data is available for the trend for Members.

Note 2. The year to date target for Casuals is based on previous year's trends (which indicated that 55% of sales occur during the first half of the year and 45% during the second half), this data was used for the budget.

ATTACHMENT TWO
TO ITEM 8.2.3
ORDINARY COUNCIL MEETING
25 AUGUST 2011
TONNAGE PROGRESS REPORT

TONNAGE REPORT FOR FINANCIAL YEAR ENDED 30 JUNE 2011

Aim

This report aims to provide information on Actual waste tonnages received by MRC in comparison to Budget estimates for financial year ended 30 June 2011.

Detail

Processable

The Member Councils' Processable waste for the financial year ended 30th June 2011 was 8% lower than the budgeted tonnages for 2010/11 and 2.1% lower than the actual for the previous year.

Whilst the waste tonnages delivered by all Member Councils are lower than budgeted, the bulk of the drop in tonnages, compared to the budget, were attributable to Town of Victoria Park, Town of Cambridge and Cities of Vincent and Wanneroo.

Non-Processable

The Member Councils' total Non-processable waste for the financial year ended 30th June 2011 was 19.5% lower than the budgeted tonnages for 2010/11 and 20% lower than the actual for the previous year.

The lower non-processable waste tonnages, compared to the budget, were mainly attributable to lower waste tonnages delivered by Cities of Stirling and Wanneroo, which has been offset by higher than budgeted waste tonnes from Cities of Joondalup and Vincent.

Other

The total Bales and Residue waste tonnages for this period were 5.5% below the budgeted tonnes for 2010/11 and marginally lower than the actual for the previous year. The lower tonnages from City of Stirling were partially offset by higher waste tonnages of Residues from the RRF and Wanneroo WRC. The City of Stirling ceased disposing Bales at Tamala Park from early August 2010.

The Casuals/Commercial waste tonnages of 56,033 tonnes for the financial year ended 30th June 2011 were 40% higher than the budgeted total of 40,000 tonnes.

Summary

At the mid-year review member Council waste tonnages were projected to drop by 47,285 tonnes for 2010/11 but actual drop in waste tonnages for 2010/11 for the year was 54,000 tonnes.

This drop in tonnages has been partly offset by increase in RRF Residue to the landfill of 14,500 tonnes.

The reduction in revenue from Members has been covered by:

- Increase tonnages and revenue in Casuals
- Drop in variable expenses i.e. Amortisation, DEP levy etc
- Savings generated by MRC administration

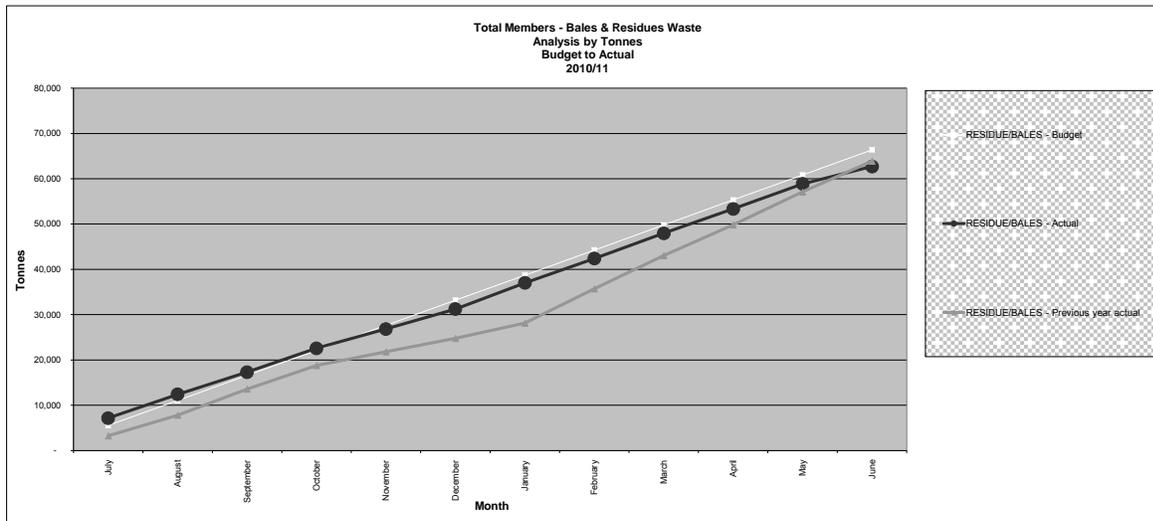
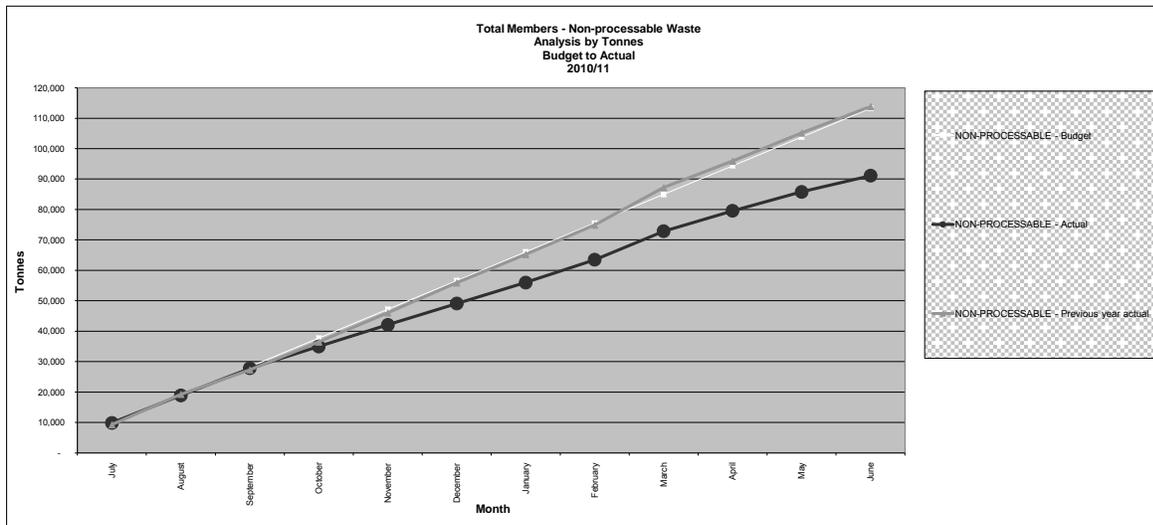
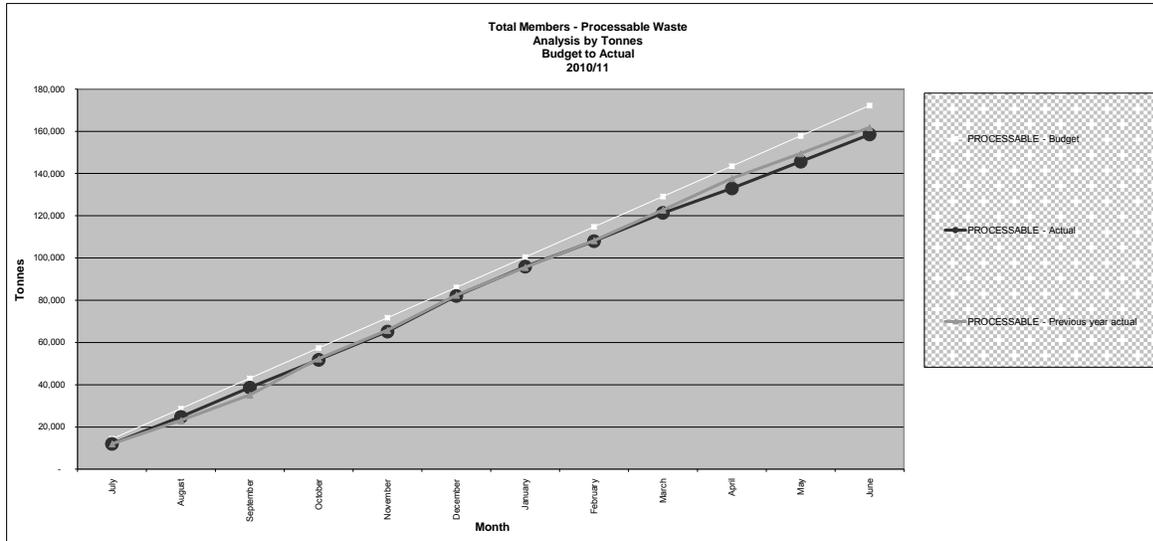
Reference Documentation

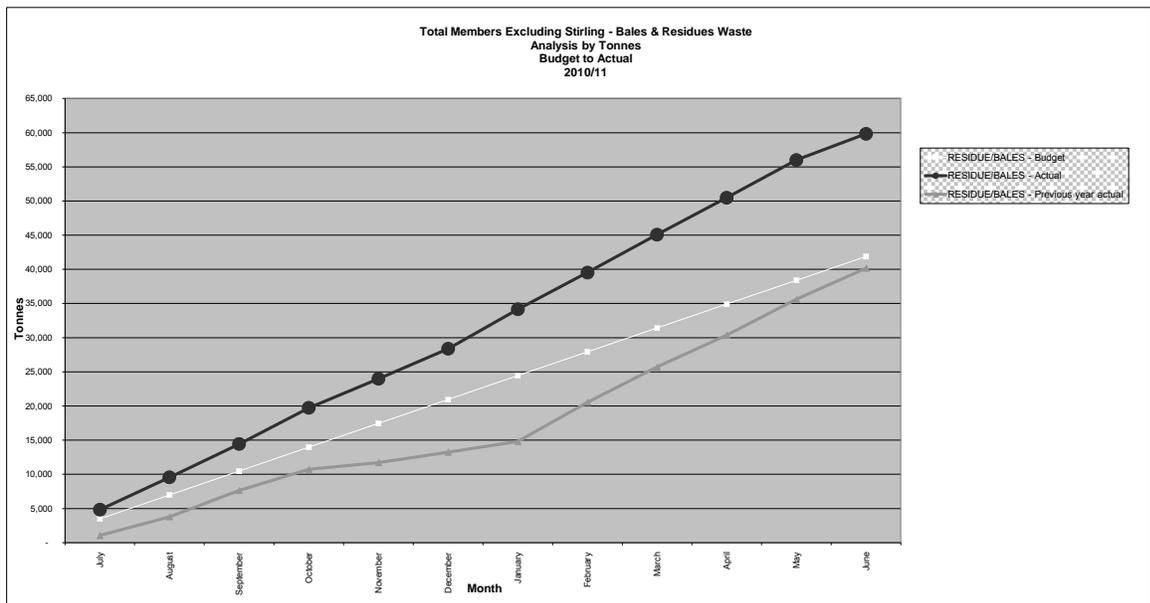
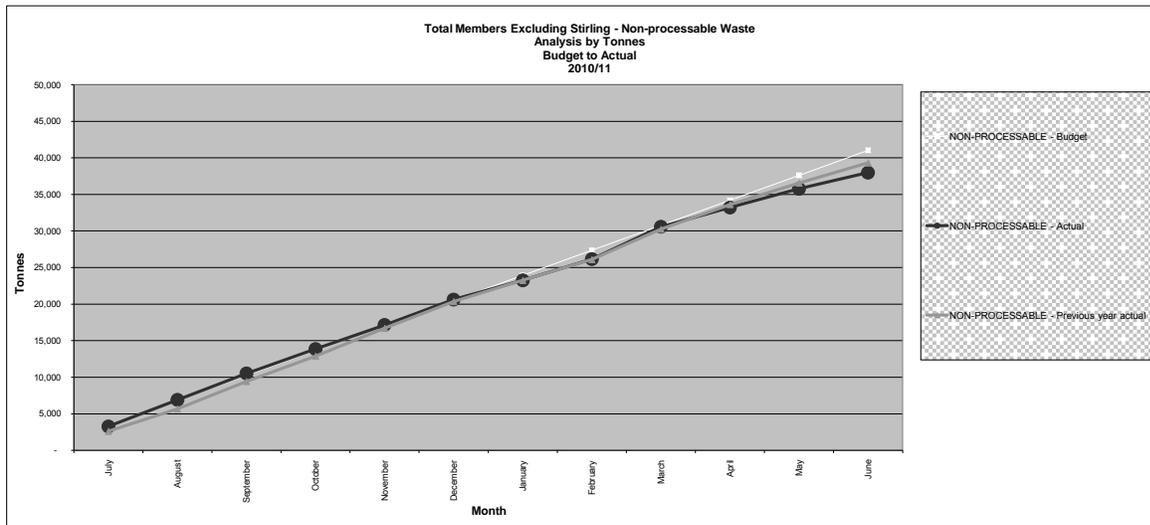
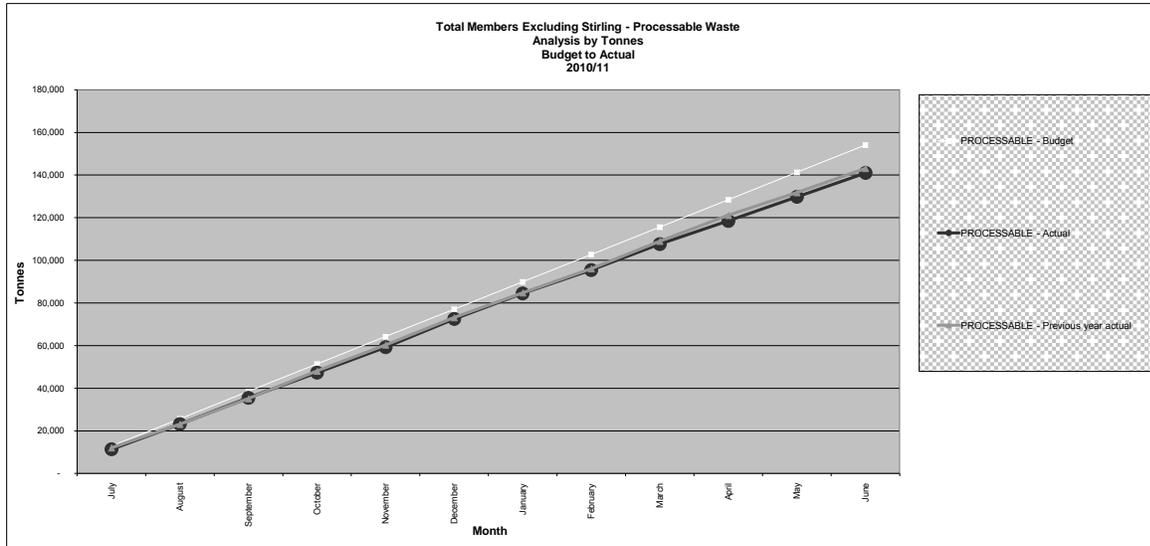
Tables

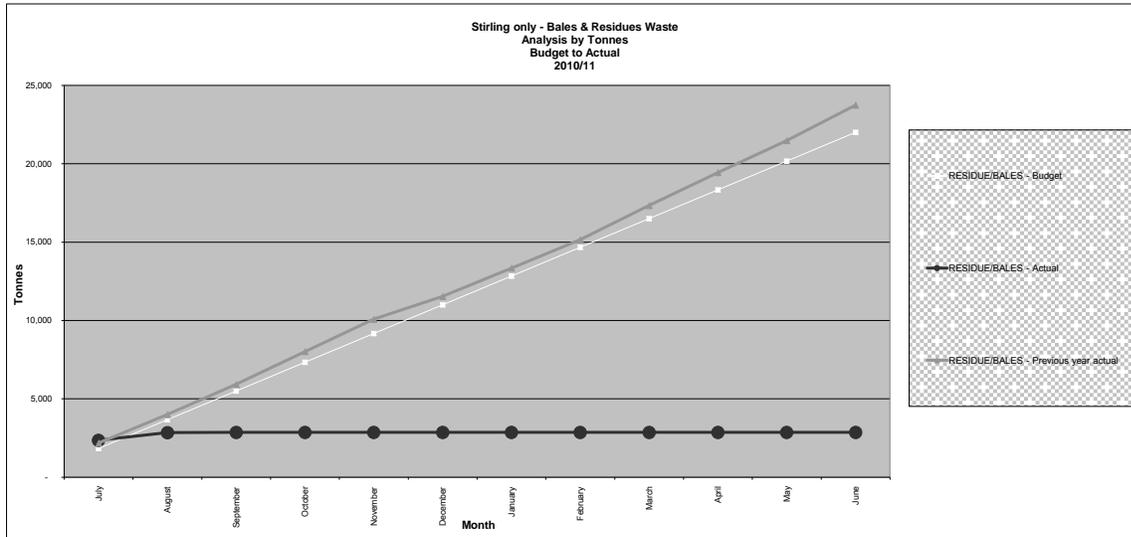
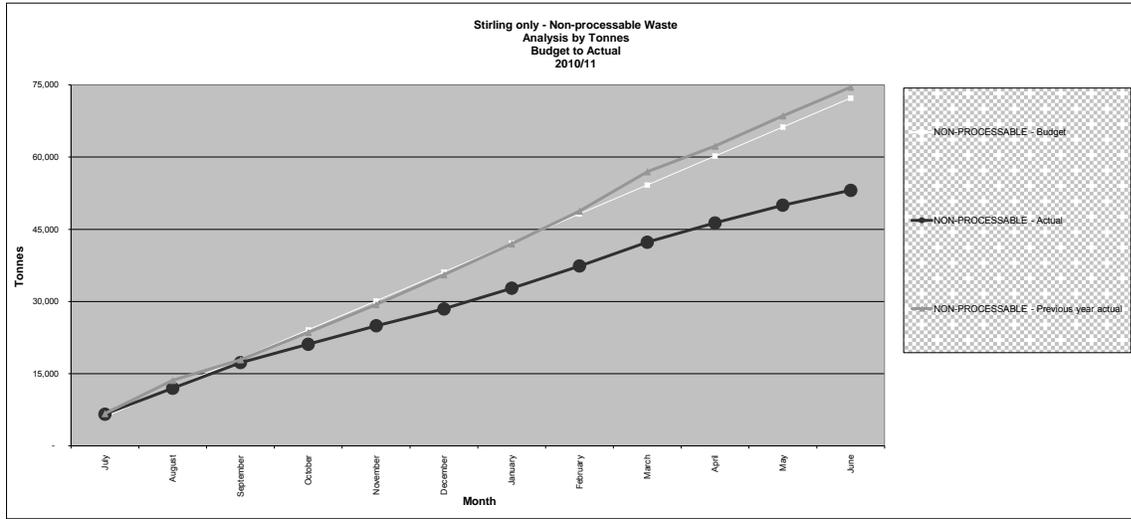
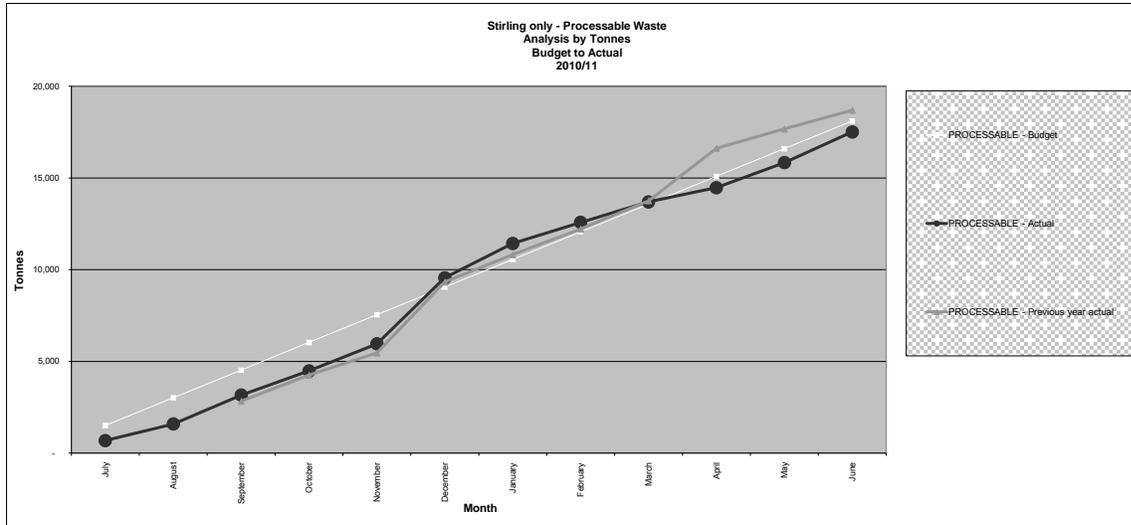
- Tonnage Report at 30th June 2011

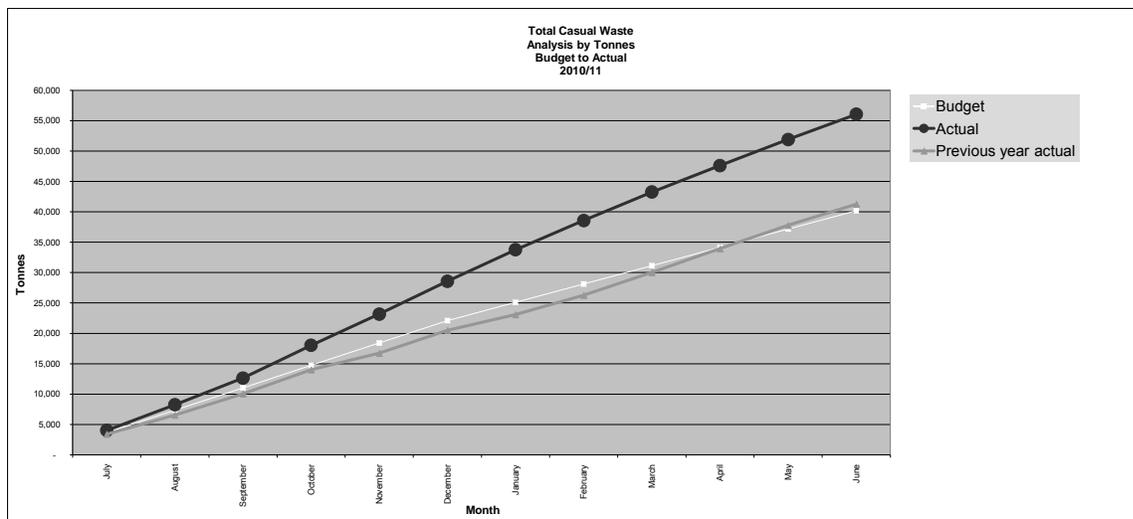
Charts

- Member Councils' Processable, Non-processable and Bales/Residues
- Member Councils' (excluding City of Stirling) Processable, Non-processable and Bales/Residues
- City of Stirling Processable, Non-processable and Bales/Residues
- Casuals / Commercial









ATTACHMENT THREE
TO ITEM 8.2.3
ORDINARY COUNCIL MEETING
25 AUGUST 2011
MRC MARKETING AND EDUCATION PLAN – PROGRESS REPORT

**MRC Education - Progress Report
 (30 June 2011)**

ACTIVITY	BUDGET (\$)	YTD ACTUALS (\$)	CURRENT STATUS
Corporation Communications			
Annual Report	10,000	10,900	complete
Waste Conference	5,800	5,783	complete
Website Update	20,000	13,806	On going
MRC News	33,000	47,692	Ongoing as e-newsletter
J Bryant	6200	7100	complete
Sub-total	75,000	85,081	
Waste Education			
WESSG Support			ongoing
HHW Support	22,000	15,294	ongoing
Tours Program	20,000	19,133	Ongoing using existing stocks
Bus Subsidy	7,500	11,390	Ongoing, reduced
Mobile Display	5,000	7,593	ongoing
Contaminants Education	10,000	9,788	Ongoing using existing items
Waste Wise Events	6,000	4,930	Ongoing using existing items
Education Centre Updates	5,000	4,362	ongoing
Earth Carers	45,000	41,192	Ongoing including Earth Carer Kids and Blog/Forum
Advertising	37,000	28,564	Some expenses still outstanding
Interactive Resources	10,000	9,240	complete
Schools Program	20,000	17,388	Ongoing using existing resources
Battery Program	20,000	2,772	Ongoing
Shopping Centre Program	5,000	308	ongoing
Sub-total	212,500	162,715	
Projects&SWMP Support			
RRF Visitors Centre	20,000	18,051	ongoing
RRF DVD&Brochures	2,000	1,485	complete
CEAG Support	10,000	8,793	ongoing
Sub-total	32,000	28,329	

**ITEM 8.2.4 RESOURCE RECOVERY FACILITY UPDATE REPORT (for the period
1 June 2011 – 27 July 2011)**

File No: **WST/13-02 (D/11/5249)**

Attachment(s): **1. Detail of Previous and Ongoing Topics**

Author: **Ian Watkins**

SUMMARY

The purpose of this report is to provide Council with information relating to relevant historical information and operation of the Stage 1 Resource Recovery Facility (RRF) at Neerabup.

BACKGROUND

Stage 1 Resource Recovery Facility (RFF) contract was signed with BioVision 2020 on 23 November 2007. Construction commenced on 27 February 2008 with the 20 year operating period commencing on 16 July 2009.

The detail of previous and ongoing topics is provided at Attachment One to this Item.

Issues relevant to the reporting period are covered in Current Detail below.

CURRENT DETAIL

Composter Structural Issues,

There are a number of issues affecting the long term repairs to the composters. These include the following:

- Current condition of the composters.
- Integrity of the long term repair design.
- Cost of the repairs.
- Duration of the repair works.
- Future insurability of the repaired composters.
- Option of complete or partial replacement of composters.
- Determination of which party is at fault (designers or constructors).
- Outcome of insurance claim.
- Agreement being reached between involved parties.

All of these factors add to uncertainty as to when BioVision will be undertaking the works and what the works will consist of. Currently the three options being discussed include:

- Repair;
- Partial replacement; or
- Complete replacement.

The latest information provided by BioVision (21/07/2011), indicates that it is now more likely that the composters will be replaced instead of being repaired. This is due to uncertainty surrounding the final repair design solution and the fact that repair cost is similar to the replacement cost. It is understood that the final decision will be made within the next two weeks.

Should the composters be replaced, it is likely that the RRF will be shut down for about two months in late 2012 or early 2013 as it will take approximately 18 months to finalise the new design and prefabricate the composters prior to delivery to site.

Standstill Deed

BioVision has been advised of the fact that the MRC has agreed to the Second Standstill Deed.

Composter Crack Insurance Claim

Once the Second Standstill Deed has been signed by all parties, the insurance claim will be withdrawn.

Waste Delivery

Waste delivery Summary for Reporting Period

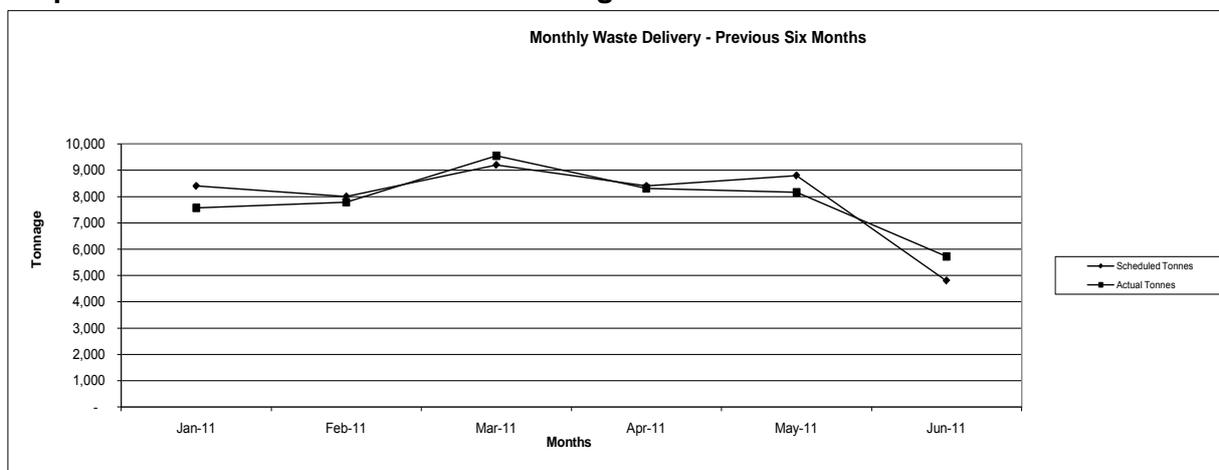
MONTH	SCHEDULED TONNES	DELIVERED TONNES	DIFFERENCE TONNES
June	4,800	5,723	923
Total	4,800	5,723	923

Operational issues during the reporting period include:

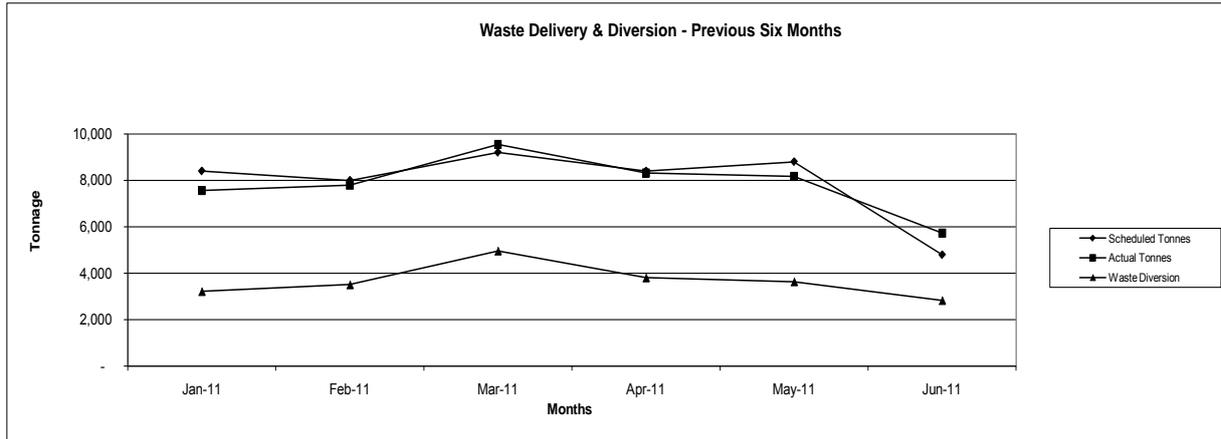
- Shut down composter 1 for a week to undertake an internal inspection as part of the assessment of the long term repairs.
- Facility shut down for one week planned shutdown.

The graphs below provide data up to **30 June 2011**.

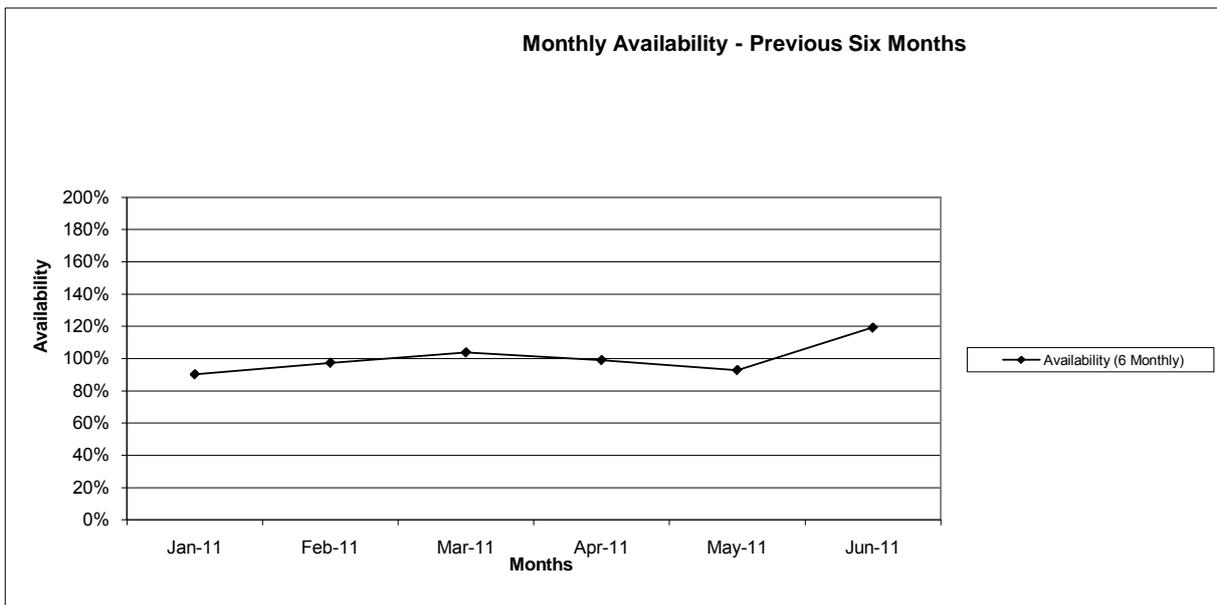
Graph No. 1 – Actual vs. Scheduled Tonnage



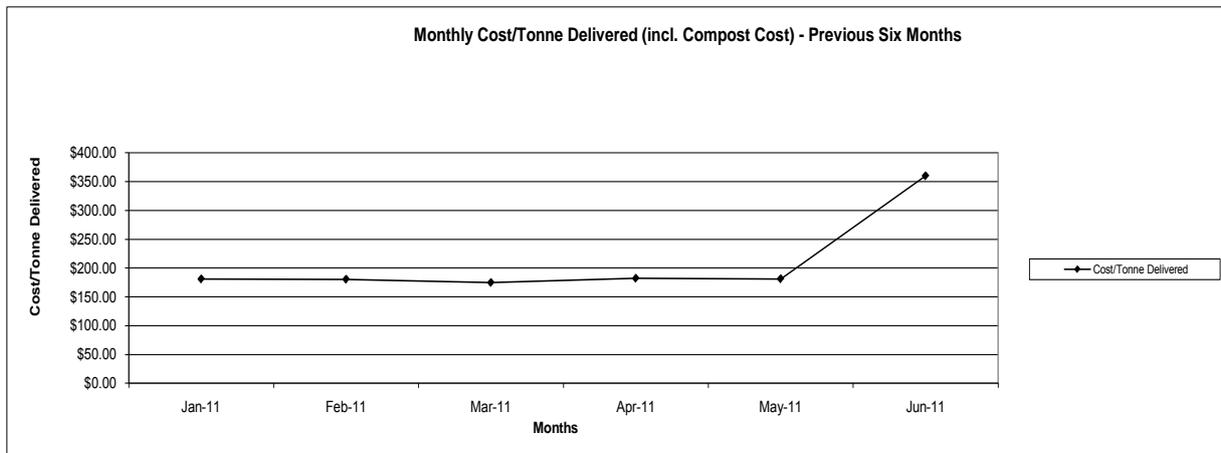
Graph No. 2 – Annual Waste Delivery & Diversion



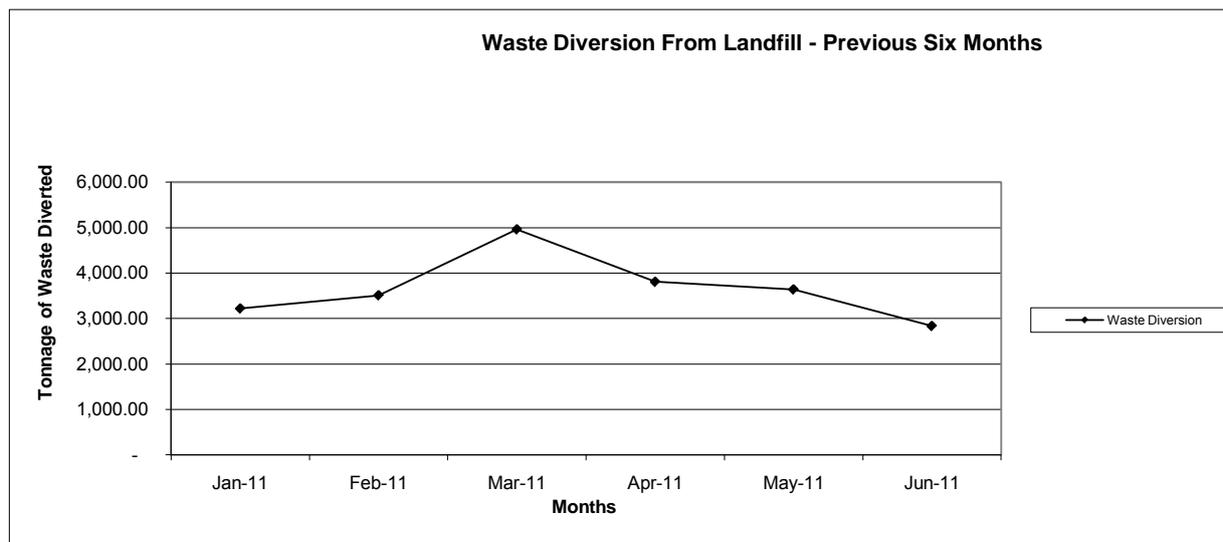
Graph No. 3 – Monthly Availability



Graph No. 4 – Monthly Cost/tonne Delivered (incl. Compost Cost)



Graph No. 5 – Waste Diversion from Landfill



Performance Indicators

KPI's as per the RRFA are as follows:

Table No. 1 – KPI Summary (to 30 June 2011)

KPI	Target	Previous 6 Months	Apr	May	June
Availability	95%*	93%	99%	93%	119%
Environmental Standard - Number of Breaches	0	0	0	0	0
Waste Diversion	51.33%	46.6%	45.8%	44.6%	49.5%
Quality of Compost - Number of Breaches	0	0	0	0	0
Quantity of Recyclable Packaging	0.8%	0%	0%	0%	0
Health and Safety - Number of LTI's	0	0	0	0	0
Community Acceptance - Number of Complaints **	0	6	0	0	0
Project Culture - PAG Chairperson Score	100	100	100	100	100

* The Target Availability during the Initial Operating Period is to achieve an Availability of greater than 95% over a six-month period.

** Numerous complaints relating to a single event are treated as a single complaint. Biofilter odour is not registered as a complaint.

Waste Diversion

The average waste diversion for the past six months (January to June) has been 46.6%.

At the Ordinary Council Meeting (OCM), 7 July 2011 Council approved a revised WDT from 60% to 51.33%. This is now the applicable WDT in the RRFA following the WDT review contemplated in Annexure E clause 1. This revised value will apply until the final WDT has been determined.

Waste Diversion Target is covered in a separate Item.

Quantity of Recyclables

Currently the magnets have been switched off and all metal is going to landfill as there is no metal recycling option available.

Community Complaints

Summary of Community Complaints for Reporting Period.

DATE	FROM	ISSUE	OUTCOME
04/06/2011	Golf Course	Odour	Not related to the RRF

Project Insurance

MRC requested documentation from BioVision substantiating the effort put in by BioVision and JLT in obtaining insurance quotes. After having received numerous packages of documents, it is evident that a reasonable effort was not put in by JLT (managed by BioVision). Consequently the MRC Administration has rejected paying the full insurance cost increase and additional liability associated with the increased deductible. The MRC Administration has proposed a compromise whereby both MRC and BioVision share the premium increases 50% / 50% and either party pays its own deductible in the event of a claim.

BioVision responded to the MRC proposal in the form of a highly legal letter emphasising the effort put in by BioVision and insisting that the MRC cover all of the premium and deductible increases.

Subsequent to the receipt of the BioVision letter, the MRC and BioVision met to discuss a resolution to this issue. At this meeting it was provisionally agreed that of the \$259,510 premium increase, the MRC would contribute \$200,000 (77%) and BioVision would contribute \$59,510 (23%). No agreement was reached on the sharing of the \$1 million deductible. It was however agreed that, if there was a claim before 30 September 2011 (end of the ISR on policy) the matter of the deductible would be resolved by the lawyers.

The above agreement is outside of the insurance renewal conditions set in the RRFA and considered an Agreed Variation. Due to the variation being greater than \$50,000 (CEO limit of delegated authority), this matter requires Council approval.

It is the MRC Administration recommendation that Council accept the provisionally agreed position and increase the RRF Gate Fee Model (contractor's fees) by \$2.00 per tonne (\$200,000 for 100,000 tonnes) towards the ISR insurance premium increase for the period 1 October 2010 to 30 September 2011.

MRC Infrastructure Development

Vehicle Washdown Facilities

Rob Goldfinch Consulting has been appointed to carry out the concept design, detailed design and costing. Once a budget price has been determined, the project will be brought before the Strategic Projects Committee for consideration as to whether to proceed to tender stage. Should this occur, the tender process will be completed and the tender recommendation presented to Council for determination.

With regards to the need for a vehicle wash, the City of Wanneroo and the City of Vincent currently use their own vehicle to deliver waste to the RRF. Should the City of Perth commence delivery to the RRF, they would also use their own vehicles. All other member Councils delivering waste to the RRF utilise Cleanaway as the waste collection contractor.

The Cities of Wanneroo (11 vehicles), Vincent (5 vehicles) and possibly Perth (6 vehicles) require the vehicle wash to washdown their vehicles at the end of each day as they do not have their own vehicle washdown facilities. If the vehicle washbay was constructed, it is likely that Cleanaway and SITA would also use the facility to washdown vehicles associated with the RRF activities; however, this is more of a convenience than a necessity.

Based on the concept design, it is anticipated that the RRF vehicle washdown facility will cost:

- \$50,000 for detailed design and tendering (work currently being undertaken).
- \$650,000 construction cost.
- \$100,000 annual operating costs.

Note: A more detailed cost estimate is currently being established based on the detailed design.

With an anticipated 22 MRC member Council vehicles being washed daily for 50 weeks per year and the life of the facility being 18 years (end of the term of the RRFA), the cost per vehicle wash is approximately:

- Design and Construction $\$700,000 / (22 \text{ vehicles} \times 5 \text{ days} \times 50 \text{ weeks} \times 18 \text{ years}) = \$7.07/\text{wash}$.
- Operations $\$100,000 / (22 \text{ vehicles} \times 5 \text{ days} \times 50 \text{ weeks}) = \18.18 .
- Total estimated cost per vehicle wash = \$25.25.

Note: This calculation has not included interest repayments on a loan to fund the construction. If this was to be included, the cost per wash would increase to approximately \$30.00.

The alternative vehicle washing solutions for the Cities of Wanneroo, Vincent and Perth are as follows:

- Use the washdown facility at Tamala Park (extra vehicle mileage).
- Develop their own individual washdown facilities (located near a sewer connection would be significantly cheaper than the RRF solution).
- Develop a combined washdown facility, potentially located at the City of Wanneroo workshops and near a sewer connection (most cost effective solution).

Community Engagement

SITA has formed the Stakeholder Consultation Group consisting of the following stakeholders:

- DEC
- City of Wanneroo
- Motor Cross Track (neighbour)
- Golf Course (neighbour)
- Carramar & Tapping Residents Association

-
- Banksia Grove Residents Association

RRF Stage 2 Development

The development of a Stage 2 RRF is a matter being dealt with by the Strategic Projects Committee.

CONSULTATION

Consultation during the period has occurred with the following groups:

- Freehills
- BioVision2020
- SITA
- Rob Goldfinch Consulting

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The development and operation of resource recovery in the region is consistent with the following Principals described in Strategic Plan 2009 – 2029:

- Community Focus
- Innovation
- Partnership
- Leadership

In particular, Stage 1 RRF conforms with Objective 1 – Waste Management to maximise resource recovery and minimise waste to landfill in order to minimise environmental impact.

FINANCIAL IMPLICATIONS

Insurance Costs

Based on the provisionally agreed position for the payment of the ISR insurance policy, the Gate Fee Model will be increased by \$2.00 per tonne. The MRC has budgeted for an increase of \$2.60 per tonne; hence there will be a saving of \$0.60 per tonne. Since 1 October 2011 to 30 June 2011 the RRF has received 70,489 tonnes of waste, which equates to a saving of approximately \$42,300. The saving for the period 1 July 2011 to 30 September 2011 will depend on the quantity of waste delivered to the RRF during that period.

There will be no direct impact to the member Council gate fee as a result of the proposed recommendation as the full impact (\$2.60 / tonne) of the insurance costs are already included in the member Council gate fees. There will however be a saving in the order of \$50,000 to \$60,000 (depending on annual tonnage delivered) as a result of the BioVision contribution to the insurance costs. The extent and the saving and possible impact on the member Council gate fee will be assessed at the mid-year review.

Composter Repair/Replacement Costs

The 2011/2012 budget was established around the composters being repaired during the financial year. Should the composters be replaced in 2012/2013 financial year, there will be more tonnage delivered to the RRF this financial year (due to no shutdown); hence, there will be an increase in RRF gate fee and a corresponding decrease in the landfill fee. Once BioVision has determined whether it will repair or replace the composters, the MRC Administration will assess the impact on the budget.

Operational Expenditure

The Project Operational Summary below sets out the 2010/11 facility operating budget against which operational costs are tracked throughout the year.

Project Operational Costs Summary for 2010/2011 Financial Year – as at 30 June 2011

Project Operational Costs Summary

Item	Revised Budget	Expenditure (to 30/06/11)	% Spent
Capital Expenses			
Infrastructure	\$ 135,000	\$ 23,785	17.6%
Wheel Wash	\$ 50,000	\$ 780	1.6%
Total Capital Expenditure	\$ 185,000	\$ 24,565	13.3%
Operating Expenses			
Consultancy			
Specialist Project Consultants	\$ 195,000	\$ 146,525	75.1%
Project/Contract Management	\$ 90,000	\$ 97,037	107.8%
Temporary Staff	\$ 57,300	\$ 56,311	98.3%
Sub-total	\$ 342,300	\$ 299,873	87.6%
Facility Operations			
Building Cleaning	\$ 5,200	\$ 8,465	162.8%
Computer System Maintenance	\$ 16,000	\$ 16,597	103.7%
Building Maintenance	\$ 8,300	\$ 7,574	91.3%
Building Security	\$ 3,000	\$ 2,221	74.0%
Fencing and Gate Maintenance	\$ 6,200	\$ 9,228	148.8%
Bore and Pipework Maintenance	\$ 17,200	\$ 20,750	120.6%
Environmental Monitoring	\$ 50,000	\$ 26,360	52.7%
Landscape and Gardens	\$ 14,600	\$ 12,279	84.1%
MRC Admin Charge	\$ 100,000	\$ 100,000	100.0%
Utilities	\$ 7,300	\$ 5,220	71.5%
Council Rates	\$ 9,900	\$ 9,745	98.4%
Compost Disposal	\$ 367,000	\$ 356,476	97.1%
RRF Gate Fees	\$ 17,946,000	\$ 18,484,748	103.0%
Sub-Total	\$ 18,550,700	\$ 19,059,663	102.7%
Total Operating Expenses	\$ 18,893,000	\$ 19,384,101	102.6%

Member Council Deed of Guarantee

The table below indicates the fluctuation in member Council potential liabilities under the Member Council Deed of Guarantee throughout the duration of the RRFA.

Deed of Guarantee Annual Value Change								
Termination Payment for MRC Default								
Council	Shareholding	Year 1 16/07/2009	Year 2 16/07/2010	Year 3 16/07/2011	Year 5 16/07/2014	Year 10 16/07/2019	Year 15 16/07/2024	Year 19 16/07/2028
Stirling	33.33%	29,422,667	29,099,000	28,832,000	27,880,667	23,521,000	15,497,667	6,007,000
Joondalup	16.67%	14,711,333	14,549,000	14,416,000	13,940,333	11,760,500	7,748,833	3,003,500
Wanneroo	16.67%	14,711,333	14,549,000	14,416,000	13,940,333	11,760,500	7,748,833	3,003,500
Perth	8.33%	7,355,667	7,275,000	7,208,000	6,970,167	5,880,250	3,874,417	1,501,750
Cambridge	8.33%	7,355,667	7,275,000	7,208,000	6,970,167	5,880,250	3,874,417	1,501,750
Vincent	8.33%	7,355,667	7,275,000	7,208,000	6,970,167	5,880,250	3,874,417	1,501,750
Victoria Park	8.33%	7,355,667	7,275,000	7,208,000	6,970,167	5,880,250	3,874,417	1,501,750
Total	100.00%	\$88,268,000	\$87,297,000	\$86,495,000	\$83,642,000	\$70,563,000	\$46,493,000	\$18,021,000
Termination Payment for Forced Majeure								
	Shareholding	Year 1 16/07/2009	Year 2 16/07/2010	Year 3 16/07/2011	Year 5 16/07/2014	Year 10 16/07/2019	Year 15 16/07/2024	Year 19 16/07/2028
Stirling	33.33%	25,811,000	25,545,000	25,206,000	24,159,333	19,708,333	12,008,000	1,666,667
Joondalup	16.67%	12,905,500	12,773,000	12,603,000	12,079,667	9,854,167	6,004,000	833,333
Wanneroo	16.67%	12,905,500	12,773,000	12,603,000	12,079,667	9,854,167	6,004,000	833,333
Perth	8.33%	6,452,750	6,386,000	6,301,000	6,039,833	4,927,083	3,002,000	416,667
Cambridge	8.33%	6,452,750	6,386,000	6,301,000	6,039,833	4,927,083	3,002,000	416,667
Vincent	8.33%	6,452,750	6,386,000	6,301,000	6,039,833	4,927,083	3,002,000	416,667
Victoria Park	8.33%	6,452,750	6,386,000	6,301,000	6,039,833	4,927,083	3,002,000	416,667
Total	100.00%	\$77,433,000	\$76,636,000	\$75,617,000	\$72,478,000	\$59,125,000	\$36,024,000	\$ 5,000,000

AGENDA REVIEW COMMITTEE MEETING – 5 AUGUST 2011

The group discussed the following matters.

- Project Insurance.
- Vehicle wash down facility.
- Monitoring and recording BioVision non-compliances with the RRFA.

VOTING REQUIREMENT

Simple Majority

MRC OFFICER RECOMMENDATION

That Council:

- (i) note the RRF update report for the period 1 June 2011 to 27 July 2011
- (ii) note the following operational aspects associated with the RRF that are currently being dealt with:
 - composter long-term repairs/replacement;
 - SITA ongoing investigation of accepting rear lift vehicles;
 - SITA problems associated with disposal of ferrous metal;
 - RRF Project Insurance renewal process and cost; and
 - Vehicle wash down facility.

-
- (iii) authorise the CEO to increase the RRF Gate Fee Model by \$2.00 per tonne for the period 1 October 2010 to 30 September 2011 to account for the MRC contribution towards the ISR insurance premium increase**
 - (iv) note that there is no resolution to the increase in the ISR deductible and that this will be resolved by the parties in the event of a claim, following appropriate legal advice**

ATTACHMENT ONE
TO ITEM 8.2.4
ORDINARY COUNCIL MEETING
25 AUGUST 2011
DETAIL OF PREVIOUS AND ONGOING TOPICS

RESOURCE RECOVERY FACILITY UPDATE REPORT (for the period ending 27 July 2011)

DETAIL OF PREVIOUS AND ONGOING TOPICS

Operations

As at 16 July 2009 facility operations commenced.

Typical operational conditions include:

- Mindarie Regional Council (MRC) to deliver 400 tonnes per day - Monday to Friday
- BioVision to process 285 tonnes per day - seven days per week
- 40,000 kilolitres of water consumed per year
- 3 MW hours of power consumed
- Approximately 40,000 tonnes of compost produced annually
- Approximately 30,000 tonnes of residue sent to Tamala Park annually
- 1,200 tonnes of ferrous metal recycled annually

Composter Crack Insurance Claim

BioVision has advised that it has taken the insurers to court in an attempt to obtain a resolution to its insurance claim pertaining to the composter cracks. The MRC has also submitted a claim against the insurers as a consequence of the composter cracks (\$3.3million) and is working with Freehills to ensure that the process is handled correctly.

As part of the BioVision claim and associated court action, the court has recently ruled that the parties (BioVision and insurers) are to attend a mediation hearing, in an attempt to reach a settlement on the claim. As part of the mediation process, all related parties have been invited to attend. This includes MRC. It is possible that a negotiated solution could be reached at the mediation and hence the importance that the MRC attend to be able to partake in any settlement that may be on offer.

The MRC will be represented by the CEO, Project Manager and David Goodman (Freehills). In order to partake in any settlement that may result from the mediation, it is essential that the MRC CEO have delegated authority to accept a settlement.

This matter is linked to the outcome of the Standstill Deed. Should the Standstill Deed incorporate a contract extension to process the 21,345 tonnes of waste from the first Contract Year for which the MRC paid the Capital Cost (due to the 92% Capital Cost Guarantee), but received no benefit, then the insurance claim will be withdrawn. However, if the Standstill Deed does not include the 21,345 tonnes, the insurance claim will be continued.

The current status of the insurance claim is that the Mediation hearing previously set for late June 2011 and to be held in Sydney has been postponed. A new hearing date is yet to be finalised, but is potentially going to occur sometime in late 2011 or early 2012.

The MRC is only undertaking essential activities associated with the claim in order to minimise legal cost in the event that the MRC is able to withdraw from the insurance claim as a result of agreement over the Standstill Deed.

Following Council's resolution to approve the Second Standstill Deed (07/07/2011 OCM), once the Deed has been signed by all parties, the MRC will withdraw the claim.

Compost Quality

The contractual arrangements surrounding the management of compost are as follows:

- MRC, via the RRFA has contracted with BioVision to manage all compost
- BioVision, via the Asset Management Agreement (to which the MRC is not a party) has contracted with SITA to manage all compost
- SITA has then contracted with Custom Compost as a specialist compost management company to manage all compost
- MRC has no contractual link to SITA or Custom Compost with regard to compost management
- MRC pay BioVision:
 - \$24,400 per year for marketing compost
 - \$8.80 per tonne as a Logistic Management Fee for each tonne the compost produced
 - \$7.80 per tonne as a Transport Fee for 50% of the tonnage of compost produced
- All costs (including additional transport) are covered by BioVision (passed through to Custom Compost)
- Compost revenue distribution:
 - Custom Compost receives 5% of all compost sales revenue
 - Remaining revenue offsets cost in the following order of priority
 1. Custom Compost additional transport costs incurred
 2. MRC Logistics Management Fee and Transport Fee paid
 - Remaining revenue after offset of costs is shared:
 1. 50% MRC
 2. 25% BioVision
 3. 12.5% SITA
 4. 12.5% Custom Compost

The quality of the compost being produced continues to meet the required standards, with all compost being removed from site immediately. To date there has been no problem with Custom Compost finding markets for the product.

To date compost has been used for the following purposes:

- Turf farms
- Olive farms
- Custom Compost facilities north and south of Neerabup for blending, storage blending and then distribution to customers
- Spillage absorbent (replacement for saw dust)

Quantity of Recyclables

At the Ordinary Council Meeting on 24 February 2011 Council requested a detailed report on the treatment of the ferrous metal coming out of the RRF.

The RRFA has a ferrous metal recycling target of 0.8% or 800 tonne per year. For the first 17 months of the contract, SITA extracted approximately 1% ferrous metal or 1,000 tonne per year. This was slightly more than anticipated at the contract outset. SITA received approximately \$150 per tonne for the ferrous metal which equated to \$150,000 per year revenue.

In October and November 2010, Sims Metal, raised the issue of gas bottles in the extracted metal and consequently, at the end of November withdrew its metal bins and stopped taking the metal. SITA had no choice but to switch off the magnets and stop extracting metal from the residue. This resulted in all metal staying in the residue and ending up in the landfill. The financial impact to SITA was that it went from receiving \$150,000 per year (\$12,500 per month) to paying \$120,000 per year (\$10,000 per month) to dispose of the metal at Tamala Park. That is a swing of \$270,000 per year (\$22,500 per month).

Following the withdrawal of Sims Metal, SITA immediately commenced negotiations with other metal merchants including OneSteel (OneSteel and Sims Metal are the only two local exports of scrapmetal in Perth). OneSteel expressed a concern with the quality of the scrapmetal, specifically the plastic content. A number of smaller metal merchants were interested in taking the metal, but when they took it to Sims Metal and OneSteel as the downstream exporters of the product, Sims Metal and OneSteel were aware of the product and refused to take it. Hence, the small metal merchants were unable to assist SITA, even if SITA gave them the metal for free (\$150 per tonne loss to SITA).

SITA has attempted to modify the metal extraction chutes to improve the quality of the metal being extracted, however, this was not successful.

SITA has dealt with small metal merchants to attempt to clean up the scrapmetal before it is sent off to either Sims Metal or OneSteel and SITA has also been dealing with Sims Metal to try and negotiate a solution to the disposal of the extracted metal. Again, this has not been successful.

Currently the magnets have been switched off and all metal is going to landfill as there is no metal recycling option available.

The impact to the MRC as a result of the metal not being extracted is that approximately 85 tonne per month of metal is ending up in landfill; hence consuming additional airspace (0.3% of monthly airspace consumption). The MRC is however paid \$105 per tonne for the disposal of the metal as residue, which equates to approximately \$9,000 per month. The MRC does not pay BioVision an additional gate fee as a result of the metal ending up in the landfill.

Residue Disposal

All Residue from the RRF has previously been disposed of at Tamala Park. This residue is made up of a number of material types generated from various points within the process:

- Primary Screening Residue (Main Source)
- Ballistic Separator Residue
- Secondary Screening Residue
- Dust

The ballistic separator residue consists of the heavier inorganic portion of the compost. This residue is considered inert and hence is able to be disposed of at an inert (Class 1) landfill. The residue is currently being sent to Eclipse Resources during weekdays and Tamala Park over the weekends (Eclipse Resources closed on weekends).

Air Quality

The MRC has completed air quality monitoring in the Receiving Hall and in the drivers' cabs. The conclusion of the independent assessment was that air quality is satisfactory and within allowable industrial exposure limits.

A copy of the report has been sent to all member Councils for information.

The City of Wanneroo subsequently wrote to the MRC requesting clarity on the potential health impacts associated with odour in the receiving hall.

The air quality report was modified to include a section answering the City of Wanneroo concerns. This modified report was once again sent to all member Councils.

Project Insurance

Project Insurances are renewed annually by BioVision, with the associated insurance costs forming part of the RRF gate fee.

BioVision wrote to the MRC on 30 September 2010 advising that one of the insurers (CGU) has declined to renew the Industrial Special Risks Policy, therefore BioVision had to make enquiries to off-shore insurers in an attempt to secure the required insurance and that the new policy was to cost significantly more than the current policy.

Following receipt of written confirmation of the significant increase in insurance costs and policy deductibles, the MRC has sought specialist insurance advice on what can be done and also legal advice as to how the insurance costs and liabilities are to be handled.

The specialist insurance advice concluded that:

- It was not professionally acceptable for the MRC to go out and obtain alternative insurance quotes (contractually, this is a BioVision responsibility).
- From the correspondence received, it appears that BioVision, through JLT, has put in a significant effort to obtain quotes from the worldwide insurance industry (however would need to be quantified).
- If the MRC is liable for the additional deductible liability, then the MRC needs to review what actions can be undertaken to reduce the risk of an insurable event occurring (operational changes, housekeeping)

MRC requested documentation from BioVision substantiating the effort put in by BioVision and JLT in obtaining insurance quotes. After having received numerous packages of documents, it is evident that a reasonable effort was not put in by JLT (managed by BioVision). Consequently the MRC Administration has rejected paying the full insurance cost increase and additional liability associated with the increased deductible. The MRC Administration has proposed a compromise whereby both MRC and BioVision share the premium increases 50% / 50% and either party pays its own deductible in the event of a claim. This option is currently being considered by BioVision. Any outcome to this negotiated position will need to be presented to Council for approval prior to being finalised.

Project Advisory Group

MRC Representatives:

Cr Laura Gray
Kevin Poynton (CEO)
Chris Colyer (Town of Cambridge)
MRC Alternates:
Cr Dot Newton
Kalwant Dhillon
Anthony Vuleta (Town of Victoria Park)

BioVision Representatives:

Emmanuel Vivant
Craig Barker
Nial Stock
BioVision Alternates:
Alan Turner
Kevin Wilson

The PAG recently met on 8 June and 13 July 2011.

Items dealt with by the group include:

- Contract Variations
- Composter Structural Issues
- Waste Diversion Target
- Ferrous Metal Recycling
- Annual Audit
- BioVision Monthly Report/Update
- Waste Residue Options

- Compost Marketing
- Community Liaison
- Project Insurance
- Feedstock Optimisation
- Continuous Improvement Program

Copies of the meeting minutes are distributed to the Agenda Review Committee and Strategic Projects Committee members and all MRC Councillors.

MRC Infrastructure Development

Vehicle Washdown Facilities

The MRC has received requests from member Councils for a vehicle washdown bay at the RRF. It was never intended that a vehicle washdown bay would be provided on site; however, following the member Council requests, the MRC developed a concept design scope the work and budget pricing for construction and included it in the mid-year budget review, which was accepted by Council.

Rob Goldfinch Consulting has been appointed to carry out the concept design, detailed design and costing. Once a budget price has been determined, the project will be brought before the Strategic Projects Committee for consideration as to whether to proceed to tender stage. Should this occur, the tender process will be completed and the tender recommendation presented to Council for determination.

With regards to the need for a vehicle wash, the City of Wanneroo and the City of Vincent currently use their own vehicle to deliver waste to the RRF. Should the City of Perth commence delivery to the RRF, they would also use their own vehicles. All other member Councils delivering waste to the RRF utilise Cleanaway as the waste collection contractor.

The Cities of Wanneroo (11 vehicles), Vincent (5 vehicles) and possibly Perth (6 vehicles) require the vehicle wash to washdown their vehicles at the end of each day as they do not have their own vehicle washdown facilities. If the vehicle washbay was constructed, it is likely that Cleanaway and SITA would also use the facility to washdown vehicles associated with the RRF activities; however, this is more of a convenience than a necessity.

Based on the concept design, it is anticipated that the RRF vehicle washdown facility will cost:

- \$50,000 for detailed design and tendering (work currently being undertaken).
- \$650,000 construction cost.
- \$100,000 annual operating costs.

Note: A more detailed cost estimate is currently being established based on the detailed design.

With an anticipated 22 MRC member Council vehicles being washed daily for 50 weeks per year and the life of the facility being 18 years (end of the term of the RRFA), the cost per vehicle wash is approximately:

- Design and Construction $\$700,000 / (22 \text{ vehicles} \times 5 \text{ days} \times 50 \text{ weeks} \times 18 \text{ years}) = \$7.07/\text{wash}$.
- Operations $\$100,000 / (22 \text{ vehicles} \times 5 \text{ days} \times 50 \text{ weeks}) = \18.18 .
- Total estimated cost per vehicle wash = $\$25.25$.

Note: This calculation has not included interest repayments on a loan to fund the construction. If this was to be included, the cost per wash would increase to approximately \$30.00.

The alternative vehicle washing solutions for the Cities of Wanneroo, Vincent and Perth are as follows:

- Use the washdown facility at Tamala Park (extra vehicle mileage).
- Develop their own individual washdown facilities (located near a sewer connection would be significantly cheaper than the RRF solution).
- Develop a combined washdown facility, potentially located at the City of Wanneroo workshops and near a sewer connection (most cost effective solution).

Community Engagement

The MRC community engagement program continues to be managed via the Community Engagement and Advisory Group (CEAG).

The group last met on 22 June 2011 at the Joondalup Resort.

Issues covered at the meeting included:

- Project update
- SITA Stakeholder Consultation Group
- CEAG review of RRF project

SITA has formed the Stakeholder Consultation Group consisting of the following stakeholders:

- DEC
- City of Wanneroo
- Motor Cross Track (neighbour)
- Golf Course (neighbour)
- Carramar & Tapping Residents Association
- Banksia Grove Residents Association

The DEC has requested that the MRC attend the group meetings. This matter has previously been addressed at the PAG and the decision was that it is not ideal to have MRC involved as this is a SITA initiative. Having the MRC present may confuse the chain of command and potentially bring additional topics to the table which are not relevant to the SITA stakeholder group. Also Freehills has previously advise the MRC to not be involved as there may be circumstances where the Stakeholder Consultation Group raises an issue that is resolved by SITA having to carry out work on the facility. With MRC not being involved, there is then no confusion as to who pays for the work to be carried out (SITA not MRC).

RRF Stage 2 Development

The development of a Stage 2 RRF is a matter being dealt with by the Strategic Projects Committee.

CONFIDENTIAL ITEM

ITEM 8.3.1 LANDFILL GAS CONTRACT REPORT

File No: EST/2-02 (D/11/5250)

**Attachment(s): 1. Sublease - Landfill Gas Facility Tamala Park
 2. Business Plan for LFG Lease/License Extension**

Author: Ian Watkins

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SEPARATE COVER TO ELECTED MEMBERS

CONFIDENTIAL ITEM

**ITEM 8.3.2 FUTURE LANDFILL SITE INVESTIGATION AND PROPOSAL TO
PURCHASE LAND**

File No: WST/31 (D/11/5251)

**Attachment(s): 1. Landfill Development and Land Comparison Information
 2. Proposed Business Plan**

Author: Ian Watkins

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SEPARATE COVER TO ELECTED MEMBERS

CONFIDENTIAL ITEM

ITEM 8.3.3 CHIEF EXECUTIVE OFFICER, REMUNERATION

File No: PER/11 (D/11/5398)

Attachment(s): Nil

Author: John Phillips, WALGA

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SEPARATE COVER TO ELECTED MEMBERS

CONFIDENTIAL ITEM

**ITEM 8.3.4 QUESTION ON NOTICE
FROM COUNCILLOR BUTLER, CITY OF PERTH**

File No: GOV/37 (D/11/5667)

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SEPARATE COVER TO ELECTED MEMBERS
