

SCHEDULE OF ITEMS**LUMP SUM PRICE OFFERED – SCHEDULE CLEANING SERVICES**

Item	Description
	Buildings
1	Joondalup Library
2	Whitfords Customer Service Centre
3	Beaumaris Community Centre
4	Fleur Freame Pavilion
5	Jack Kikeros Community Hall
6	Kingsley Memorial Clubrooms
7	Mildenhall
8	Padbury Community Hall
9	Rob Baddock Community Hall
10	Sorrento Community Hall
11	Whitfords Senior Citizen Centre

ADDITIONAL CLEANING AND EMERGENCY WORKS

Item	Description	UOM
1	Cleaner (Monday to Friday)	Hour
2	Cleaner (Saturday)	Hour
3	Cleaner (Sunday)	Hour
4	Cleaner (Public Holiday)	Hour
5	Supervisor (Monday to Friday)	Hour
6	Supervisor (Saturday)	Hour
7	Supervisor (Sunday)	Hour
8	Supervisor (Public Holiday)	Hour
9	Carpet and Soft Furnishings Shampoo	m2
10	Window cleaning	Hour
11	Emergency Cleaning (8:00 a.m. to 5:00 p.m.)	Hour
12	Emergency Cleaning (5:00 p.m. to 8:00 a.m.)	Hour

SUMMARY OF TENDER SUBMISSIONS

Respondent & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Qualitative Rank
		Demonstrated Experience in Providing Similar Services	Capacity	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Charlo Nominees Pty Ltd trading as Charles Service Company	Yes	It has extensive experience in providing cleaning services for state and local governments and private organisations in WA. It is currently providing similar cleaning services for the City of Fremantle, Towns of Kwinana and Cottesloe, Shire of Peppermint Grove, Water Corporation, Fremantle Port Authority, Kings Park – Botanic Gardens Park Authority, Presbyterian Ladies College and Lake Joondalup Baptist College. It is the City's current supplier for cleaning services and its service has been of satisfactory quality.	It has been in the cleaning industry for more than 40 years and has a portfolio of over 100 contracts. It employs approx. 300 cleaning staff and has a significant number of cleaning staff available to service the northern metropolitan Perth area. It will utilise Sub-Contractors for window and carpet cleaning works. All its area managers are contactable 24 hours a day, 7 days a week. It operates with an accredited QMS to ISO9001. It has an OSH policy in place and a copy of its safety record and risk management plan was provided.	It demonstrated a thorough understanding of the required tasks. It submitted a comprehensive response to all criteria and its proposed methodology included a transition and works plan for carrying out the services.	It is a WA company located in West Perth. It stated it has a policy of supporting local suppliers and sourcing local products where possible. It will also advertise locally to secure local staff.	80%	\$324,951	1
All requirements have been met.								

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Office Cleaning Experts trading as Oce Corporate Cleaning	Yes	It demonstrated extensive experience in providing cleaning services for state and local governments. Its major clients include the Department of Agriculture (98 buildings), Northern Metropolitan Health Service, West One Training Centre, Main Roads' Don Aitken Centre (9 storeys), WA Police Traffic Branch (Plain Street) and over 50 WA Police stations and police offices. It is currently providing similar cleaning services for the City of Wanneroo (150 buildings) and City of South Perth (45 buildings).	It was incorporated in 1998 and now employs 169 staff and will utilise Sub-Contractors for work requiring abseiling at the library building and for relief cleaning and carpet cleaning. It has after hour contacts for emergency requirements and details were included in its Submission. It has an accredited QMS to ISO9001 and has an OSH policy in place. However, it did not provide safety statistics for the past 2 years.	It demonstrated a thorough understanding of the required tasks. Its Submission included the timeframe for setting up, a recruitment policy for engaging suitable staff, scheduling of works and a proposed method in providing the services.	It is a WA company located in Perth. It uses local businesses in Winton Road for servicing its 7 vehicles and stationery needs. It intends, if successful, to hire at least 10 local staff, with 4 full-time staff for this Contract.	79%	\$365,148	2
Conforming Offer								
All requirements have been met.						79%	\$326,350	Alternative Offer – if awarded the cleaning services of all sites and proposed 2 alternative conditions.

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DMC Cleaning Corporation Pty Ltd trading as DMC Cleaning	Yes	It demonstrated extensive experience in providing cleaning services for the WA public and private sector. It has in the past successfully completed cleaning contracts for Bankwest (22 branches), Department of Housing and Works and the Shire of Kalamunda. It is currently providing similar cleaning services for the City of Gosnells and the Department of Transport.	It was established in 1996 and now employs 35 permanent part-time staff. Some of its employees have been with the company for over 10 years and most have gained TAFE Cleaning Proficiency Certificates II and III. It will not be using Sub-Contractors to carry out the works. It operates with an accredited QMS to ISO9001. It has an OSH policy in place. It stated that the company had no safety incidents in the entire time of operation.	It demonstrated a thorough understanding of the required tasks. It provided a detailed methodology for carrying out the works in each area of the buildings.	It is a WA company located in Kalamunda. It indicated it will source staff residing near the Contract sites as much as possible. It will use local training organisations to provide training for its staff.	76%	\$333,744	3
All requirements have been met.								

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<p>Golden West Corporate Total Management Pty Ltd trading as GWC Total Management Pty Ltd</p> <p>All requirements have been met.</p>	Yes	It demonstrated experience in providing cleaning services for state and local governments and private organisations in WA for many years. It is currently providing similar cleaning services for Polytechnic West Bentley Campus, Midland TAFE Campus and the City of Perth.	It was established in 1989 and now employs approx. 210 staff. It will not be using Sub-Contractors to complete the works. All its day cleaners and site supervisors are equipped with mobile phones and are available for 24 hour direct communication. It has an accredited quality management system to ISO9001 and an OSH policy in place. An outline of its OSH training procedures was provided. It stated it is an accident free company.	It demonstrated a sound understanding of the required tasks. The Submission included its proposed approach and methodology to undertake the works. It also outlined the transition timeline and contingency plans for this Contract.	It is a WA company located in Perth. It indicated that all staff employed and products / services purchased by the company are from the Perth area.	68%	\$378,677	4

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<p>Agroup of Companies 2003 Pty Ltd trading as Allclean Property Services Plus</p> <p>All requirements have been met.</p>	Yes	<p>It provided only 2 examples of similar cleaning services undertaken for the City of Swan (53 - 55 buildings, 2007 - 2012) and Australian Marine Complex (5,000 m², 2008 - 2012). Its extensive client portfolio includes CSBP, the Perth Mint, RAC and it has long standing contracts with both Tungsten (previously Serco) and Resolve FM for which it cleans the Ministry of Justice premises (including the courthouse) and other government buildings.</p>	<p>It has been in operation since 1973. It has approx. 220 cleaning staff and will utilise Sub-Contractors for additional floor cleaning and high glass window cleaning. It did not provide sufficient information on the equipment that will be used. It operates with an accredited quality management system to ISO9001. It did not provide a copy of its OSH guidelines or safety statistics, however, a copy of its hazard management procedure was provided.</p>	<p>It demonstrated a sound understanding of the required tasks. Its proposed methodology included a mobilisation plan with listed tasks to be undertaken.</p>	<p>It is a WA company located in Willetton. It will source any support services through local service providers and consumables from local businesses.</p>	65%	\$329,073	5

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Cleandustrial Services	Yes	It demonstrated extensive experience in providing cleaning services for state and local governments and private organisations in WA. It successfully completed cleaning services for the City of Swan (2003 to 2009). It is currently providing similar cleaning services for Parliament House and Annexes (from 2009), QV1 Building (from 2008), Challenger TAFE (from 2006) and Rockingham and Mandurah Courts and Community Justice Services (from 2004).	It was established in Perth in 1982 and now employs approximately 300 staff throughout Perth and Peel regions. It will utilise WA Sub-Contractors for specialised services. Its Submission did not provide afterhours contacts for emergency requirements. It has a fully integrated and accredited quality, OSH and environmental management system to ISO9001. A copy of its safety procedures and guidelines including statistics for the past 2 years were provided.	It demonstrated some understanding of the required tasks. Its proposed transition methodology included a Gantt chart and transition tasks and responsibilities. However, the panel noted its response was general and not specific to this Contract.	It is a WA company located in Kardinya. It stated, if successful, it will expand employment opportunities to local residents. It will source equipment or give preference to local suppliers where possible.	64%	\$453,465	6
All requirements have been met.								

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Brigade Facilities Management Pty Ltd trading as Brigade F.M.	Yes	It provided 2 examples of similar works completed recently for the Department of Agriculture (5 years from June 2006), WA Police (3 years from October 2008). Currently, it is the preferred supplier to OCE Corporate Cleaning, a partner business within the Brigade Group, carrying out cleaning services for the City of Wanneroo (18 months from July 2010).	It commenced operation in 2006 and incorporated in 2011. It employs 124 staff. It provides a range of services including commercial cleaning, alarm monitoring and building security, property maintenance, ground maintenance (ovals and lawns), hygiene services, indoor plant and fern hire, computer and telephone sanitising and caretaking services. It did not provide afterhours contact for emergency requirements. It has an OSH policy in place and stated that in the last 5 years it has had only 6 lost time incidents.	It demonstrated some understanding of the required tasks. It provided a brief outline of its approach and methodology to implement start up and undertake the works. However, the panel noted Brigade F.M.'s proposal of 2 cleaners and a leading hand to undertake the works did not reflect an understanding of the level of service required under this Contract.	It is a local company located in Joondalup. It will be using local suppliers for its van servicing, uniforms, cleaning equipment and supplies.	55%	\$344,282	8
All requirements have been met.						55%	\$304,950	

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Glad Cleaning Services Pty Ltd trading as Glad Commercial Cleaning	Yes	It has demonstrated experience in providing cleaning services for private and public sector including local governments in WA. It provided numerous examples of similar cleaning services currently undertaken for various clients. Its portfolio of clients included Westfield, JLL Colliers, Five D, CBRE Knight Frank, Alpha Property Services, Orchard Properties, Sinosteel, Department of Corrective Services and the Cities of Perth and Melville.	It was established in 1989 and has been providing maintenance service to clients across NSW, Qld, Vic and WA. It employs in excess of 3,600 staff servicing more than 550 sites nationally and its WA office has 22 employees. It will utilise a Sub-Contractor for window cleaning required under this Contract. It did not include details of afterhours contact for emergency requirements. It has an accredited QMS to ISO9001, OSH system to AS4801 and environmental system to ISO14001. It stated that there have been no safety related claims in WA to date for the past 2 years.	It did not demonstrate understanding of the required tasks. It proposed 1 operations manager and 2 part time staff to perform the services. The panel is of the view that the company has not allocated sufficient staff for this Contract.	It is a national company with its WA office located in West Perth. It has been involved in many charity events in Sydney.	53%	\$314,020	9
All requirements have been met.								

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<p>Presidential Services</p> <p>All requirements have been met.</p>	Yes	It provided numerous examples of similar services carried out within the last 5 years. A number of the services undertaken were for Homes West homes (50,000 homes) and Mirvac apartment buildings (Burswood and Mandurah). All other examples were smaller contracts (350 m ² to 7,500 m ² area of clean).	It was established in 2000. It did not indicate number of staff employed or allocation of staff for this Contract. It did not provide details of afterhours contact for emergency requirements. It stated it has an OSH management system in place but did not provide safety statistics for the past 2 years.	It demonstrated some understanding of the required tasks. Provided a brief outline of its proposed performance and contract management systems and practices to ensure the Contract is managed appropriately and a high level of service for its clients. The panel noted it did not address this criterion specifically.	It is a Perth based company with its head office located in Wangara. It services all of the Perth metropolitan area as well as Mandurah, Bunbury and the surrounding WA regional areas.	50%	\$212,004	10

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<p>CSA (WA) Pty Ltd trading as Corporate Services Australia</p> <p>All requirements have been met.</p>	Yes	<p>It did not demonstrate experience in providing similar cleaning services. Examples of services currently undertaken were smaller contracts (\$65,000 to \$280,000 per annum) and all except one were for private organisations (Knight Frank Australia/Finbar Group, Ace Cinema Group, Colliers International and HFM Asset Management (for Aqua Apartments, Burswood). It listed 3 references but did not include their contact details.</p>	<p>It was formed in 2009 and employs over 60 full time staff. It will utilise 1 Sub-Contractor for window cleaning, carpet extraction, vinyl strip and seal. It has an OSH policy in place but did not provide safety statistics for the past 2 years.</p>	<p>It submitted a general response and information provided was insufficient to demonstrate understanding of the required tasks. Its proposed approach did not include a timeframe for start up or implementing the service.</p>	<p>It is a WA company located in Osborne Park. It indicated that one of its employees reside in the City of Joondalup.</p>	48%	\$871,442	11

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Dominant Property Services	Yes	It did not include examples of similar cleaning services carried out for its clients. It provided a list of referees from the Department of Housing and Works, Shire of Kalamunda, Fair Star Resources Ltd, Longrun Transport and Australian Outdoor Living.	It submitted a brief response. It indicated it will not be using Sub-Contractors to complete the services. It has an accredited quality management system to ISO9001 and an OSH policy in place. It did not provide safety statistics for the past 2 years. In addition, it did not provide after hours contact for emergency requirements and number of staff employed or allocated for this service.	It did not address any of the criteria specifically. Its proposed approach did not include sufficient information to demonstrate understanding of the required tasks.	It is a WA company located in Noranda.	25%	\$384,589	12
All requirements have been met.								