

minutes

Audit Committee

MEETING HELD ON **TUESDAY, 29 NOVEMBER 2011**

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CITY OF JOONDALUP

MINUTES OF THE AUDIT COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 29 NOVEMBER 2011

ATTENDANCE

Committee Members:

Mayor Troy Pickard
Cr Brian Corr
Cr Tom McLean, JP
Cr Sam Thomas
Cr Teresa Ritchie
Cr Liam Gobbert – deputising for Cr Geoff Amphlett, JP
Cr Mike Norman – deputising for Cr Christine Hamilton-Prime

Observers:

Cr John Chester – Deputy Mayor
Cr Kerry Hollywood
Cr Russ Fishwick
Cr Philippa Taylor *from 6.03 pm*

Officers:

Mr Garry Hunt	Chief Executive Officer
Mr Jamie Parry	Director, Governance and Strategy
Mr Mike Tidy	Director, Corporate Services
Mr Brad Sillence	Manager Governance and Marketing
Mrs Lesley Taylor	Governance Officer

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 6.01 pm.

ELECTION OF PRESIDING MEMBER

The Chief Executive Officer called for nominations for the position of Presiding Member.

Cr McLean self nominated for the position. There being no further nominations, Cr McLean was declared elected unopposed to the position of Presiding Member.

Cr McLean assumed the Chair at this point.

ELECTION OF DEPUTY PRESIDING MEMBER

The Presiding Member called for nominations for the position of Deputy Presiding Member.

Mayor Pickard nominated Cr Corr for the position. Cr Corr accepted the nomination.

There being no further nominations, Cr Corr was declared elected unopposed to the position of Deputy Presiding Member.

APOLOGIES/LEAVE OF ABSENCE

Apologies: Cr Geoff Amphlett, JP
Mr Robert (Andy) Cowin

Leave of Absence previously approved

Cr Christine Hamilton-Prime 23 November to 30 November 2011 inclusive.

CONFIRMATION OF MINUTES**MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 6 OCTOBER 2011**

MOVED Cr Liam Gobbert, SECONDED Mayor Pickard that the minutes of the meeting of the Audit Committee held on 6 October 2011 be confirmed as a true and correct record.

The Motion was Put and CARRIED (7/0)

In favour of the Motion: Mayor Pickard and Crs, Corr, Gobbert, McLean, Norman, Ritchie and Thomas

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

Nil.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS**ITEM 1 SETTING OF MEETING DATES FOR 2012**

WARD:	All
RESPONSIBLE DIRECTOR:	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER:	50068
ATTACHMENTS:	Nil.

PURPOSE

To provide a schedule of meeting dates for the Audit Committee for 2012.

BACKGROUND

At its meeting held on 22 November 2011 (CJ216-11/11 refers), Council resolved:

“7 AGREES that, where possible, meetings for designated Council Committees be scheduled to occur on Mondays or Wednesdays of weeks 1, 2 or 3 of any month to minimise potential conflicts with other Council activities.”

DETAILS

Comments will be invited from the Presiding Member and Committee Members as to meeting dates for the Audit Committee for 2012.

VOTING REQUIREMENTS

Simple Majority.

OFFICER’S RECOMMENDATION:

That the Audit Committee CONSIDERS the Committee’s meeting dates for 2012.

MOVED Mayor Pickard, SECONDED Cr Corr that the Audit Committee ADOPTS the following meeting dates for 2012:

- 1 Thursday, 8 March 2012, commencing at 6.00 pm.**
- 2 Monday, 25 June 2012, commencing at 6.00 pm.**
- 3 Monday, 6 August 2012, commencing at 6.00 pm.**
- 4 Wednesday, 3 October 2012, commencing at 7.00 pm.**

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Mayor Pickard and Crs, Corr, Gobbert, McLean, Norman, Ritchie and Thomas

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 6.15 pm; the following Committee Members being present at that time:

Mayor Troy Pickard
Cr Brian Corr
Cr Tom McLean, JP
Cr Sam Thomas
Cr Teresa Ritchie
Cr Liam Gobbert
Cr Mike Norman