



**LOCAL EMERGENCY MANAGEMENT COMMITTEE  
MINUTES**

**City of Joondalup  
Conference Room 2  
Joondalup Civic Centre**

**10.00am Thursday 6 February 2014**

**1. ATTENDANCE AND APOLOGIES**

<b>ATTENDANCE</b>		
<b>Name</b>	<b>Position</b>	<b>Organisation</b>
Cr John Chester	Elected Member/Chair	City of Joondalup
Cr Sam Thomas	Elected Member/Deputy Delegate	City of Joondalup
Charlie Reynolds	Manager Asset Management	City of Joondalup
Charles Slavich	Principal Environmental Health Officer	City of Joondalup
Derek Fletcher	Emergency Management Officer	City of Joondalup
Debbie Terelinck	Mgr Community Development & Library Services	City of Joondalup
Cr Dot Newton	Elected Member	City of Wanneroo
Ian McDowell	Coordinator Community Safety	City of Wanneroo
Resmie Greer	Snr. Emergency Mgt and Community Safety Officer	City of Wanneroo
Phil Hay	CESM CBFCO	City of Wanneroo DFES
Tim Wheel	OIC Hillarys	WA Police
Sam Brooklesby	OIC Wanneroo	WA Police
Mal Jones	OIC Clarkson	WA Police
Jason Macander	OIC Yanchep	WA Police
Craig Wanstall	OIC Joondalup	WA Police
Bill Hansen	Local Manager	Wanneroo/Joondalup SES
Jo-Anne Bennett	Snr. District Emergency Services Officer	CPFS
Mary-Ann Jackson	Local Welfare Coordinator	CPFS
Steve Pethick	Primary Response Coordinator	Western Power
Helen Barrett	Disaster Management Coordinator	Ramsey Health
Paul Williams	Fire Protection Officer	City of Wanneroo
Kevin Pollock	Fire Protection Officer	City of Wanneroo

APOLOGY		
Name	Position	Organisation
Alan McColl	Mgr Regulatory Services	City of Wanneroo
Wayne Harris	Coordinator Health Services	City of Wanneroo
Sam Hurd	Fire Operations Officer	DPaW
Charlie Carver	Superintendent N/W District	WA Police
Alan Daw	District Officer North Coastal	DFES
Merveen Cross	Community Emergency Management Officer	SEMC
Geoff DeSanges	Inspector/Assistant District Officer	WA Police

Cr Chester opened the meeting at 10.00am and welcomed those in attendance

## 2. PRESENTATION

Steve Pethick Primary Response Coordinator for Western Power provided an explanation on how the Western Power Network operated.

The power grid feeds transformers which in turn supply power to blocks of consumers. In the event of an outage western Power has the ability to isolate the fault and using switching capabilities re route the power supply.

Outages can be reported by phone or by automatic drop outs of switching gear in power stations. Three or four dropouts would predict a fault and action to rectify would commence.

Western Power is also proactive when severe storms are predicted with teams on standby.

Computers prioritise and track jobs. The priority of jobs is able to be changed depending on need, ie persons reliant on medical equipment, emergency services head quarters etc.

Staff in the field has data capability to track and record actions.

## 3. CONFIRMATION OF PREVIOUS MINUTES

**Moved** Cr. Dot Newton **Seconded** Jo-Anne Bennett

The minutes of the Wanneroo/Joondalup Local Emergency Management Committee meeting held on 7 November 2013 be confirmed as a true and accurate record

**CARRIED**

## 4. BUSINESS ARISING

Nil

## **5. CORRESPONDENCE**

The Inwards and Outwards correspondence was tabled at the meeting for reviewing and comments.

## **6. STANDING ITEMS**

### **Agency Updates:**

#### **City of Joondalup**

Derek Fletcher reported the City had been successful in obtaining an AWARE grant to conduct a Manage Recovery for local Government course which would be held on 25 March 2014.

A contract had been let for additions to the Wanneroo/Joondalup headquarters building and works should commence in March.

#### **City of Wanneroo**

Phil Hay reported the report provided by SEMC on the Bushfire Risk Management workshops held around the state does not reflect the feedback provided at the workshops and this could have a large financial impact on local government.

Resmie Greer reported the city of Wanneroo had trialled the “green Bag” concept and feedback from involved residents had been good.

Kevin Pollock and Paul Williams advised they had been developing bushfire response plans for the city and provided the meeting with sample copies. These plans would be updated annually. They were also working with IT to provide a fire management data base for use in the Incident Control Vehicle (ICV)

The City of Wanneroo burning program has finished for the next 12 months.

Resmie Greer reported the WALGA Community Emergency Risk Assessment they are trialling has a few bugs to be resolved.

#### **WA Police**

Sgt Jason Macander OIC Yanchep Police Station reported there had been an increase in staff at the station, and offered to organise a presentation on the WA Police network and emergency vehicle movements.

Senior Sgt Craig Wanstall commented on upcoming concerts planned for Joondalup Arena.

Senior Sgt Mal Jones advised that Inspector Wayne Dohman would no longer be attending LEMC meetings. He would be replaced by Inspector Geoff DeSanges

WA Police are training more officers to be controllers in land search operations.

#### **Department of Fire and Emergency Services**

No one in attendance

#### **State Emergency Service**

Bill Hansen reported the Unit has had activations attending storm damage callouts and providing support to fire fighters

#### **Department of Parks and Wildlife**

No one in attendance

#### **Department for Child Protection and Family Support**

Jo-Anne Bennett reported that she had been busy attending at tropical cyclone Christine in the Pilbara, where there were problems with the evacuation centre roof leaking, she had also attend the Parkerville and Banjup fires and Skyworks.

The tabards ordered by local governments should be available for delivery by 21 February 2014

#### **Western Power**

Steve Pethick had nothing to add to his presentation.

#### **Other Stakeholders**

##### **SEMC Secretariat**

No one in attendance

##### **Edith Cowan University**

No one in attendance

##### **Joondalup Health Campus**

Helen Barrett reported on the escape of a prisoner who was at the hospital for medical treatment.

The hospital has internal systems in place to deal with such an event.

##### **Red Cross**

No one in attendance

##### **Hillarys Boat Harbour**

No one in attendance

##### **Coastal Emergency Group**

No one in attendance

## **7. LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

**Risk Register/Mitigation Treatments:**

**Training Activities/Simulations:**

Nil

**Other Emergency Activations for mention:**

Nil

**Review/Outcomes/Lessons Learnt:**

Nil

## **8. NEW BUSINESS**

Nil

## **9. NEXT MEETING**

Thursday 1 May 2014 City of Wanneroo

## **10. CLOSE**

Cr Chester closed the meeting at 11.08am