

TENDER 044/14 BUILDING MINOR WORKS AND MAINTENANCE OF VALUE LESS THAN \$100,000

SCHEDULE OF ITEMS

Item	Description	UOM
Labour Rates		
1	Normal working hours 7.00 a.m. to 3.30 p.m.	Per Hour
2	After hours 3.31 p.m. to 6.59 a.m.	Per Hour
3	After hours emergency standby	Per Hour
4	After hours call out (minimum 4 hours)	Number of Hours
5	Saturday	Per Hour
6	Sunday	Per Hour
7	Public holiday	Per Hour
Materials and Plant Hire		
8	Materials percentage mark-up applicable to works undertaken using items 1 - 8	Percentage
9	Plant hire percentage mark-up inclusive of supervision	Percentage
Sub-Contractors New Works		
1	\$0 to \$10,000	Percentage
2	\$10,001 to \$50,000	Percentage
3	\$50,001 to \$100,000	Percentage
Sub-Contractors Renovation Works		
1	\$0 to \$10,000	Percentage
2	\$10,001 to \$50,000	Percentage
3	\$50,001 to \$100,000	Percentage

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SUMMARY OF TENDER SUBMISSIONS

Tenderer and Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Qualitative Weighted Score	Price Weighted Score	Total Score	Rank
		Capacity	Demonstrated Experience in Completing Similar Projects	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community				
<p>The Trustee for Devereux Family Trust trading as Devco Builders</p> <p>All requirements have been met.</p>	Yes	It was established in 1986. It currently has approximately 14 full-time employees. The company structure and details of key personnel including their qualifications and years of industry experience were supplied. A list of specialised equipment that will be used to carry out the works was provided. It has the ability to provide additional personnel and can access local hire companies for additional equipment if required. It operates with its own quality management system and has a safety policy in place. Copies of its safety management plan and statistics were provided. Afterhours contacts for emergency requirements were supplied.	It has extensive experience in completing similar projects for state and local governments including the Cities of Swan, Bayswater and Wanneroo. It is the City's current contractor for building minor works and maintenance (since 2010).	It demonstrated a thorough understanding and appreciation of the City's requirements. It has successfully completed similar long term service contracts for the City. It indicated its staff has knowledge of City's buildings and understands access and inclusion to City's properties.	It is located in Wangara. It has several staff members that live within the City. Where possible, it will engage local subcontractors and obtain materials from local suppliers.	36.4%	40.0%	76.4%	1

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C.P.D. Group Pty Ltd trading as CPD Group	Yes	It was formed in 1979 as Atwell Building Company and had its name changed in 2006 to CPD Group Pty Ltd. It currently employs 80 full-time staff. Its organisation chart and details of key personnel including their qualifications and industry experience were provided. It has 11 other contracted and casual staff to support the increase in demand and has the ability to provide additional personnel if required. Details of vehicle fleet, plant and equipment were supplied. It has afterhours process in place. It operates with its own quality management system and has a safety policy in place. Copies of its safety procedures and statistics were supplied.	It demonstrated experience in completing similar projects for private organisations, state and local governments. Examples of works were provided and these included ongoing services for Spotless Property and Facilities, Colliers International and Department of Finance Building Management and Works. It has also recently completed refurbishment works for the Cities of Cockburn and Rockingham and general building repairs for the City of Mandurah.	It demonstrated a thorough understanding of the required tasks. A work process diagram with details on how the company shall coordinate the works for the City was supplied.	It is located in Welshpool and has a regional office in Mandurah. It has a number of its staff resides in the City.	30.5%	43.2%	73.7%	2
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M Construction (WA) Pty Ltd	Yes	It was established in 2001. It has seven employees. Its structure of business and details of key personnel (three directors and one chief financial officer) including their years of experience were provided. However, information provided on support team and specialised equipment that will be used was limited. It stated the company consistently utilises a select subcontractor base on all its projects, ensuring that sufficient resources are available in all circumstances. It has its own quality management system and a safety policy in place. Copies of its safety policy and procedures and afterhours contacts for emergency requirements were provided. It indicated the company has had no major lost time injuries to date.	It has demonstrated experience in completing similar building minor works and maintenance projects for various organisations including the Department of Housing (completed 2012), the City of Canning (2014 – 2015) and Defence Housing Australia (2011 – 2017).	It demonstrated a sound understanding of the required tasks. Its proposed methodology included an outline of the process it will follow in receiving and managing afterhours call outs and general non-emergency maintenance works, from contacting the relevant Subcontractor to assess the works and report the issues to recording work order and completion of works.	It is based in Claremont. Several of its subcontractors are based in the City.	25.8%	46.8%	72.6%	3
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Q Contracting Pty Ltd All requirements have been met.	Yes	It commenced operation in 2000. It employs approx. 13 staff. Its structure of business and details of key personnel including their length of service in the building industry were supplied. Details of specialised equipment that will be used to carry out the works were not provided. It indicated the company will hire any specialised equipment if required and has access to 10 tradesmen when workloads increase to carry out the works. It operates with its own quality management system and has a safety policy in place. A copy of its safety procedures was not supplied. It indicated the company has had no safety incidents over the last two years. Afterhours contacts for emergency requirements were provided.	It demonstrated some experience in completing similar projects. Examples of works were provided and these included various construction and maintenance works for Australia Post (8 years) and maintenance and emergency works for CBRE Perth (6 years). However, these did not include any local government projects. The company also stated it has recently completed projects for Brookfield Multiplex, Cooper and Oxley and Charter Hall. The scope of works for these projects was not supplied.	It demonstrated some understanding of the City's requirements. A general list of tasks to be carried out for maintenance and emergency works was supplied..	The company is located in Myaree. It has a site supervisor that lives in the Joondalup area.	18.5%	53.8%	72.3%	4

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<p>The Trustee for R W E Robinson Unit Trust trading as Robinson Buildtech</p> <p>All requirements have been met.</p>	Yes	<p>It began operation in 1958. It has more than 80 staff. Its organisational structure and details of key personnel including their qualifications and industry experience were provided. It offers 24 hours service and will appoint additional staff if required. A list of specialised equipment that will be used to carry out the works was provided but while some of the items listed were machinery, most were vehicle fleet.</p> <p>It has its own quality management system and a safety policy in place. Copies of its safety policy and statistics were provided.</p>	<p>It has extensive experience in completing similar projects for various local governments. Numerous examples of works were provided and these included the Cities of Melville (1999 – current), Stirling (2009 – current), Perth (2013 - current) and Canning (2014 – current).</p>	<p>It demonstrated a sound understanding of the City's requirements. It has been undertaking similar projects for various local governments for many years. It submitted a detailed methodology with reference to emergency works, reports and communication requirements to complete the projects.</p>	<p>It is located in O'Connor.</p> <p>It indicated will endeavour to use local subcontractors and suppliers when working within the City.</p>	30.3%	35.5%	65.8%	5

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<p>The Trustee for Macbond Trust trading as Westcoast Construction & Demolition</p> <p>All requirements have been met.</p>	Yes	It submitted a brief response and did not provide information on when it was established. It has approximately 10 employees. Its company structure and details of two key personnel including their qualifications and experience were provided. Details of equipment were not supplied but it indicated it will provide all necessary equipment to carry out the works. A tradesman will be rostered weekly for afterhours work. If required, it will employ additional staff or supplement the resources from established labour, material and resource base. It has its own quality management system and a safety policy in place. A copy of its safety management plan was provided. Its safety statistics were not supplied.	It stated it provides minor works and maintenance services to private organisations and governments including FESA, Main Roads, Department of Defence and Department of Finance Building Management and Works but these did not include any local government projects. Its response was brief and did not provide the scope of work or when these works were carried out.	It demonstrated an understanding of the required tasks. It stated it has a system in place which it operates for state government minor works and maintenance service contracts which are similar to the City's requirements. It provided an outline of tasks to be carried to complete the works, from receive request from client through call centre to prepare and submit construction program, undertake and complete works as required.	It is located in West Perth. It has four staff living in the City.	21.3%	44.5%	65.7%	6

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Walcott Industries Pty Ltd All requirements have been met.	Yes	It was formed in 2006. It has approximately eight staff and a number of casual employees. Its structure of business and details of key personnel including their qualifications, skills and experience were provided. A small list of specialised equipment that will be used was provided. It indicated it has access to four key employees with vehicles and tools and has the ability to provide additional resources if required. It operates with its own quality management system and has a safety policy in place. A copy of its safety management plan was supplied. It stated it has had no safety incidents requiring reporting during the past three years.	It is currently undertaking building minor works and maintenance services for the Cities of Stirling and Bayswater. It has in the past completed a small project for the City. However, the examples of works provided were all small projects with two to three month duration.	It demonstrated an understanding of the required tasks. Though it submitted a brief response, its Submission included the proposed approach to undertake the works. It provided an outline of tasks to be carried out, from initiating work order to safety documentation and site inductions, prior to commencing works. A job allocation process was supplied.	The company is located in Mullaloo. All its vehicles are serviced locally. It has five staff residing within the City. It supports, manages, coach and sponsor teams from Ocean Ridge amateur and junior football clubs.	26.8%	38.4%	65.1%	7

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Hyde Family Trust The trading as HS Hyde & Son	Yes	It was established in 1925. It currently employs 21 employees. Its structure of business and details of key personnel including their qualifications and length of service with the company were provided. It has the ability to provide additional personnel if required from Blue Collar Personnel. Details of specialised equipment that will be used to carry out the works were supplied. It has its own quality management system and a safety policy in place. Copies of its safety procedures and statistics were supplied. Afterhours contacts for emergency requirements were provided.	It has been undertaking general carpentry and workshop repairs for Wes Trac (1980 – current) and Komatsu Australia Pty Ltd (2009 – current). It has also been providing general building maintenance for the Department of Finance Building Management and Works (2014 – current). Examples of works provided did not include local government projects.	It demonstrated an understanding of the required tasks. It provided a general response. It indicated that works will be overseen by an allocated supervisor. However, it is able to supply works program using Microsoft Project which will illustrate the daily tasks and major milestones, if requested.	It is located in Bayswater. It stated, if successful, it will endeavour to engage local contractors and suppliers within the City.	24.2%	39.6%	63.7%	8
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Trademarque Homes Pty Ltd trading as TMGRP Construction	Yes	It was formed in 2006. It currently has five staff. The company's business structure and details of key personnel including their years of industry experience were provided. It did not address the ability to provide additional staff if required. Also, it only supplied general information on specialised equipment that will be used and that all other specialised equipment will be on a hire basis. Afterhours contacts were supplied. It did not address quality management system and its response to safety requirements was brief. However, it stated all its personnel are white card holders and the company has ongoing safety training courses.	It demonstrated limited experience completing projects of a similar size and nature to the City's requirements. It has carried out maintenance works in strict secure areas at various hospitals including Genesis Shenton House Joondalup (Oncology), Royal Perth Hospital (Oncology) and St John of God Hospital (Heartcare). Two examples of works were provided and both were small refurbishment projects for Genesis Healthcare.	It did not demonstrate its understanding of the City's requirements. Its response was brief. It stated that any works will be undertaken in accordance with the conditions of contract. Also, it provides safe work method statements, completed by the respective contractors, for each aspect of work undertaken.	The company is located in Joondalup. It purchases goods and services from local suppliers within the City.	17.5%	41.3%	58.8%	9
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Orixon Pty Ltd All requirements have been met.	Yes	It has been in operation since 2007. An organisation chart and details of key personnel including their qualifications and years of industry experience were provided. The number of fulltime employees and details of specialised equipment were not supplied. It stated that specialised equipment that may be required to fulfil the contract will be provided. It indicated it has access to a large subcontractors listing and has the ability to provide additional personnel if required. It operates with an accredited quality management system to ISO9001 and a safety policy in place. Copies of its safety policy and manual were provided. Its safety statistics were not supplied.	It has experience in undertaking similar projects for Spotless Defence (since 2007), Department of Finance Building Management and Works (2014 – current) and Jones Lang Lasalle (ongoing). The panel noted the examples of works provided did not include local government projects.	It demonstrated some understanding of the City's requirements. It has been undertaking building maintenance projects for various organisations. Its Submission lacked a clear methodology and approach to carry out the works for the City.	The company is located in Osborne Park. It indicated it has already in place a 'buy local' policy and receive business and or trade discount with several Wangara and local suppliers.	20.4%	34.4%	54.8%	10

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<p>The Trustee for M R Hoskins Family Trust trading as A E Hoskins & Sons</p> <p>All requirements have been met.</p>	Yes	It commenced operation in 1911. It has 39 employees. The company structure and details of key personnel including their experience in the industry were provided. It did not address the ability to provide additional personnel. A list of plant and equipment was provided. Afterhours contacts were supplied. It has its own quality management system and a safety policy in place. A copy of its safety management documentation was supplied. Its safety statistics were not provided.	It indicated it currently has a maintenance contract with the Town of Cambridge. It also provides adhoc maintenance service to the Cities of Stirling and Canning. No other examples of works were provided.	It did not demonstrate sufficient understanding of the required tasks. Its response lacked detail in its methodology and explanation of meeting timeframes.	It is located in Osborne Park. It did not submit a response.	20.4%	30.3%	50.7%	11