



MINUTES

ORDINARY COUNCIL MEETING

TIME: 5.30PM

20 OCTOBER 2016

TOWN OF CAMBRIDGE

Managing waste and recovering resources responsibly
Constituent Members: *Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo*
Towns of Cambridge and Victoria Park



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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 5.30pm

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillor Attendance

Cr R Fishwick JP (Chairman)	City of Joondalup
Cr D Boothman JP (Deputy Chairman)	City of Stirling (<i>arrived at 5.35pm</i>)
Cr J Adamos	City of Perth
Cr A Guilfoyle	City of Stirling
Cr S Jenkinson	City of Stirling (<i>arrived at 5.33pm</i>)
Cr C MacRae	Town of Cambridge
Cr V Maxwell	Town of Victoria Park
Cr D Newton JP	City of Wanneroo
Cr M Norman	City of Joondalup
Cr S Proud JP	City of Stirling

Apologies

Cr J Carey	City of Vincent
Cr R Driver	City of Wanneroo

Leave of Absence

Nil

Absent

Nil

MRC Officers

Mr B Callander (Chief Executive Officer)
Mr G Hoppe (Director Corporate Services)
Ms L Nyssen (Executive Support)

MRC Observers

Nil

Member Council Observers

Mr N Ahern (City of Perth)
Mr N Claassen (City of Joondalup)
Mr M Littleton (City of Stirling)
Mr R Lotznicker (City of Vincent)
Ms R March (City of Joondalup)
Mr A Murphy (City of Stirling)
Mr H Singh (City of Wanneroo)
Mr J Wong (Town of Victoria Park)

Visitors

Nil

Members of the Public

Nil

Press

Nil

3 DECLARATION OF INTERESTS

Nil

4 PUBLIC QUESTION TIME

Nil

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

The Chair announced that the MRC is a recipient of the Infinity Award for the 'No Glass' campaign and the Minister for the Environment presented the award to him at the Resource Recovery Facility.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

8.1 ORDINARY COUNCIL MEETING – 1 SEPTEMBER 2016

The Minutes of the Ordinary Council Meeting held on 1 September 2016 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 1 September 2016 be confirmed as a true record of the proceedings.

RESOLVED

**Cr Newton moved, Cr Adamos seconded
That the recommendation be adopted.**

CARRIED UNANIMOUSLY (8/0)

9 CHIEF EXECUTIVE OFFICER REPORTS
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Cr Jenkinson arrived at 5.33pm

9.1	FINANCIAL STATEMENTS FOR THE MONTHS ENDED 31 JULY 2016 AND 31 AUGUST 2016
File No:	FIN/5-06
Appendix(s):	Appendix No. 1 Appendix No. 2 Appendix No. 3
Date:	5 October 2016
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

DETAIL

The Financial Statements attached are for the months ended 31 July 2016 and 31 August 2016 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 2 months to 31 August 2016 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

The results to 31 August 2016 include opening balances for the year ended 30 June 2016 which are still the subject of external audit.

Summary of results for the two month period ended 31 August 2016

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	290,807	300,470	(9,663)
Tonnes – Others	16,067	16,500	(433)
TOTAL TONNES	306,874	316,970	(9,230)
	\$	\$	\$
Revenue – Members	8,245,911	8,632,306	(386,395)
Revenue – Other	772,455	789,351	(16,896)
TOTAL REVENUE	9,018,366	9,421,657	(403,291)
Expenses	8,893,776	9,073,849	180,073
Profit on sale of assets	-	-	-
Loss on sale of assets	-	-	-
NET SURPLUS	124,590	347,808	(223,218)

Commentary

Member tonnes for the year to August 2016 are tracking 3.7% behind budget, which is materially in line with the budget. Variances can partly be explained by the change in systems for bulk/verge collection implemented by various councils. Trade and casuals are 3.6% behind budget.

This translates into reduced revenue for the 2 months, which is partially offset by operational expenditures savings.

Overall, the MRC has still generated a strong surplus of \$125K for the year to date.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 July 2016 and 31 August 2016, respectively, be received.

RESOLVED

Cr Norman moved, Cr Adamos seconded

That the recommendation be adopted.

CARRIED UNANIMOUSLY (9/0)

Cr Boothman arrived at 5.35pm

9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 31 JULY 2016 AND 31 AUGUST 2016
File No:	FIN/5-06
Appendix(s):	Appendix No. 4 Appendix No. 5
Date:	5 October 2016
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 31 July 2016 and 31 August 2016 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 1 September 2016, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
31 July 2016	General Municipal	Cheques	\$1,555.45
		EFT	\$5,649,613.50
		DP	\$3,980,048.21
		Inter account transfers	\$3,000,000.00
		Total	\$12,631,217.16
31 August 2016	General Municipal	Cheques	\$11,117.95
		EFT	\$3,310,282.27
		DP	\$299,936.01
		Inter account transfers	\$2,000,000.00
		Total	\$5,621,336.23

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 July 2016 and 31 August 2016, be noted.

RESOLVED

Cr Proud moved, Cr Norman seconded

That the recommendation be adopted.

CARRIED UNANIMOUSLY (10/0)

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 31

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 31 be received.

RESOLVED

**Cr Proud moved, Cr Newton seconded
That the recommendation be adopted.**

CARRIED UNANIMOUSLY (10/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

The Chairperson requested that in accordance with clause 7.9(3) of the *Mindarie Regional Council Standing Orders Local Law 2010* and s5.23 of the *Local Government Act 1995*, Council proceed to meet “behind closed doors” to allow the Council to consider Items 14.1 as the item was of a confidential nature.

Cr Fishwick moved, Cr Boothman seconded

CARRIED UNANIMOUSLY (10/0)

*No visitors in attendance. Member Council Officers and MRC staff were invited to stay.
Doors were closed at 5.36pm.*

This report is Confidential in accordance with Section 5.23 (2) (c) of the Local Government Act 1995 as Council's decision may result in a contract being entered into.	
14.1	Waste to Energy – opportunity to join the Eastern Metropolitan Regional Council's Resource Recovery Facility (Waste to Energy) Tender and associated Amendment to the Constitution
File No:	WST/209
Attachments	Attachment One Attachment Two
Date:	14 October 2016
Responsible Officer:	CEO

The Chairperson advised that a request had been received asking that the recommendations be spilt to allow the vote to be done separate.

Cr Maxwell moved, Cr Norman seconded

RESPONSIBLE OFFICER RECOMMENDATION

A. That the Council

- 1. Agrees to join the Resource Recovery Facility Tender developed by the Eastern Metropolitan Regional Council (EMRC) as an "Other Regional Local Government" as defined in the Tender and commit the residues from the processing of MSW at the Resource Recovery Facility (up to 50,000 tonnes) to the Tender subject to:**
 - a. ALL of the Councils of the Constituent Municipalities resolving to:**
 - i. Support the MRC in joining the Tender detailed in (1) above;**
 - ii. Commit, or not commit, their Processible Waste (Green or red lidded bin waste) to the tender;**
 - iii. Approve the Deed of Variation – Constitution Agreement of the Mindarie Regional Council (the Deed) as detailed in Attachment 2 of this report**
 - b. the commitment of combined Processible Waste from the Constituent Municipalities being in the region of 50,000 tonnes.**

CARRIED (9/1)

B. That the Council

- 1. Receive the Deed of Variation – Constitution Agreement of the Mindarie Regional Council (the Deed);**
- 2. Encourage the Constituent Municipalities to support the amendments to the Constitution as detailed in the Deed;**
- 3. Authorise the Chairperson and the Chief Executive Officer to sign the Deed under its Common Seal; and**
- 4. Release the duly signed Deed to the Minister for Local Government for his approval.**

CARRIED (10/0)

C. That the Council

1. agrees to pay the EMRC a portion of the costs associated with the consultancy and legal costs it incurred in developing the Tender detailed in A.1. above up to a maximum of \$100,000 should the MRC join the Tender and accept any of the Tenders submitted as part of the Tender process; and
2. fund the costs detailed in C.1. above in the half yearly review of its Budget.

(Absolute Majority required)

CARRIED BY ABSOLUTE MAJORITY (9/1)

NOTE: The Chief Executive Officer has NOT released Report 14.1 for Public information as Council's decision may result in a contract being entered into.

The Chairperson, Cr Fishwick moved to have the meeting reopened.

RESOLVED

**Cr Fishwick moved, Cr Newton seconded
That the meeting be reopened**

CARRIED UNANIMOUSLY (10/0)

The meeting was reopened at 6.14pm.

As no public entered the chamber on the reopening of the meeting the resolution and the votes, made behind closed doors, of the Council Item 14.1 as detailed above were taken as being read.

15 NEXT MEETING

Next meeting to be held on Thursday 1 December 2016 in the Council Chambers at Town of Victoria Park commencing at 5.30pm.

16 CLOSURE

The Chairman closed the meeting at 6.15pm and thanked Town of Cambridge for their hospitality and use of their meeting facilities.

These Minutes were confirmed by the Council as a true and accurate record of the Ordinary Meeting of the Council held on 20 October 2016.

Signed Chairman

Dated this day of 2016
