

TENDER 003/18 BUILDING MINOR WORKS AND MAINTENANCE OF VALUE LESS THAN  
\$150,000

**SCHEDULE OF ITEMS**

**SCHEDULE OF HOURLY RATES OFFERED**

Item	Description
<b>Qualified Tradesman</b>	
1	Normal working hours 7:00 a.m. to 3:30 p.m.
2	After hours 3:30 p.m. to 7:00 a.m.
3	After hours emergency standby
4	After hours call out (Nominate minimum hours .....)
5	Saturday
6	Sunday
7	Public holiday
<b>Apprentice 1<sup>st</sup> year</b>	
8	Normal working hours 7:00 a.m. to 3:30 p.m.
9	After hours 3:30 p.m. to 7:00 a.m.
10	After hours emergency standby
11	After hours call out (Nominate minimum hours .....)
12	Saturday
13	Sunday
14	Public holiday
<b>Apprentice 2<sup>nd</sup> year</b>	
15	Normal working hours 7:00 a.m. to 3:30 p.m.
16	After hours 3:30 p.m. to 7:00 a.m.
17	After hours emergency standby
18	After hours call out (Nominate minimum hours .....)
19	Saturday
20	Sunday
21	Public holiday
<b>Apprentice 3<sup>rd</sup> year</b>	
22	Normal working hours 7:00 a.m. to 3:30 p.m.
23	After hours 3:30 p.m. to 7:00 a.m.
24	After hours emergency standby
25	After hours call out (Nominate minimum hours .....)
26	Saturday
27	Sunday
28	Public holiday

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Item	Description
<b>Apprentice 4<sup>th</sup> year</b>	
29	Normal working hours 7:00 a.m. to 3:30 p.m.
30	After hours 3:30 p.m. to 7:00 a.m.
31	After hours emergency standby
32	After hours call out (Nominate minimum hours .....)
33	Saturday
34	Sunday
35	Public holiday
<b>Percentage mark-up – materials and plant hire</b>	
36	Materials percentage mark-up applicable to works undertaken using items 1 - 36
37	Plant hire percentage mark-up inclusive of supervision

**SUB-CONTRACTORS NEW WORKS - Percentage Mark-up including Supervision**

Item	Value of Works
1	\$0 to \$10,000
2	\$10,001 to \$50,000
3	\$50,001 to \$150,000

**SUB-CONTRACTORS RENOVATION WORKS - Percentage Mark-up including Supervision**

Item	Value of Works
1	\$0 to \$10,000
2	\$10,001 to \$50,000
3	\$50,001 to \$150,000

## SUMMARY OF TENDER SUBMISSIONS

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Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Value	Rank
		Capacity	Demonstrated experience in providing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
<p>The Trustee for M R Hoskins Family Trust trading as A E Hoskins &amp; Sons</p> <p>All requirements have been met.</p>	Yes	It has been operating in the building industry since 1911. It currently employs more than 70 staff. Its organisation structure and details of key personnel including their qualifications and years of industry experience were provided. A detailed list of plant and equipment and afterhours contacts for emergency requirements were supplied, though the ability to provide additional personnel was not addressed. It has a quality management system accredited to ISO9001 and a safety management system to AS4801. Its Submission included a copy of its safety policy. Its safety statistics were not provided.	It demonstrated experience providing similar building maintenance services to local governments. Examples of works were provided and these were for general building maintenance including roof, plumbing and painting services for the City of Stirling (contract duration 2017 to 2020), facilities and asset maintenance for the City of Subiaco (duration 2018 to 2021) and carpentry and building maintenance for the Town of Cambridge (2016 to 2019). Details on scope of works and timeframe to complete individual projects were not supplied.	It demonstrated a thorough understanding of the required tasks. Its Submission included a job management workflow with detailed outline of its work order management procedures for general maintenance works. It proposed a detailed report of all work orders received, completed and/or in progress will be produced by its maintenance supervisor on a monthly basis and updates will be provided on each work order, in a format that best suits the City.	<p>It is located in Osborne Park.</p> <p>It indicated many of its staff live within the City and it supports several sporting organisations, charities and community groups in the City. It works closely with several local suppliers and contractors located within the City.</p>	67.2%	\$5,546,259	4

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<b>Tenderer &amp; Description of Response</b>	<b>Is it Compliant? Yes or No</b>	<b>Comment Against Criteria</b>				<b>Evaluation Score</b>	<b>Estimated Contract Value</b>	<b>Rank</b>
		<b>Capacity</b>	<b>Demonstrated experience in providing similar services</b>	<b>Demonstrated understanding of the required tasks</b>	<b>Social and economic effects on the local community</b>			
M Construction (WA) Pty Ltd All requirements have been met.	Yes	It has been operating since 2010. It has 15 full-time employees. Its organisational structure and details of key personnel (mostly managers and supervisors and only two trades) including their qualifications and years of industry experience were provided. It submitted an extensive list of plant and equipment and 24/7 emergency 1300 number. It indicated the company can access labour hire agencies for additional personnel. It has its own quality management system and a safety management system accredited to AS4801. Copies of its safety policy and statistics of one year only were provided.	It has experience completing similar projects for private and public organisations. Examples included minor works services for Curtin University (2016 to 2018), general building and specialist trades – panel contract for Programmed Facility Management (2017 to 2020) and maintenance services – panel arrangement for the City of Stirling (2017 to 2020). Its Submission did not include sufficient information on contract value or individual projects' scope of works and duration.	It demonstrated a good understanding of the required tasks for minor works and building maintenance. It proposed to establish a pre-start meeting with all required stakeholders and within two weeks of site possession, the company will submit a detailed construction program and set about the execution of the works.	It is located in West Leederville.  It is engaged to design and construct the development of Quest Apartments within the City and utilises many local goods, services and facilities. It is a current sponsor of Sorento Football (soccer) Club.	56.2%	\$5,505,857	6



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		Capacity	Demonstrated experience in providing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Wood Court Pty Ltd All requirements have been met.	Yes	It was established in 1987. It currently has 11 qualified tradespeople and support staff. Its business structure and details of key personnel including their qualifications, skills and experience were provided. It stated it has extensive workshops and storage facilities with an extensive range of fixed plant/portable minor plant/equipment however a list of specialised equipment that will be used was not supplied. It indicated it has contacts in the building industry to engage Sub-contractors, in peak periods. It provides 24/7 priority call out services and will allocate an afterhours number. It operates with its own quality management system and has a safety policy in place. Copies of its safety management procedures and statistics were provided.	It demonstrated experience completing similar projects for various organisations including state and local governments in WA. Numerous examples of works were provided and included general building maintenance, minor project works and carpentry for the Town of Victoria Park (year 2016 to present) and the City of Bayswater (ongoing) and general maintenance works for the Department of Finance (year 2000 to present). However, it did not indicate the length of time taken to complete individual projects.	It did not fully demonstrate its understanding of the City's requirements. It submitted a brief response with very limited information on the nature of works and different types of projects required to be carried out for the City.	It is located in Bayswater.  It indicated the company currently has a large pool of suppliers and resources across the metropolitan area including several within the City.	53.6%	\$5,813,797	8

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		Capacity	Demonstrated experience in providing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
<p>Trayd Australia Pty Ltd</p> <p>All requirements have been met.</p>	Yes	It has been operating for over 12 years. It currently employs 11 staff. An organisational chart and details of proposed personnel and support team including their roles and years of industry experience were provided. A list of equipment and afterhours contacts were supplied. It indicated the company has a large network of tradesmen and contacts within their business network which it can source additional personnel from if required. It has its own quality management system and a safety policy in place. Its Submission included a copy of its safety policy though its safety statistics were not supplied.	It has been providing ongoing building works and maintenance for various organisations including the City of Canning, Charles Kellett Property Consulting and Jones Lang Lasalle. However, it did not submit information on individual project duration or scope of works.	It did not fully demonstrate its understanding of the required tasks. It submitted a general response and mainly reiterated the scope of requirements specified in the tender document. However, it mentioned the company has fitted GPS tracking to all vehicles which enables it to assess the location of each technician and time/duration at each location. It proposed, if required, the company will provide individual job update reports which would include a full description of each job accompanied by before and after pictures.	<p>It is located in Malaga.</p> <p>It stated materials will be sourced from local suppliers.</p>	50.7%	\$5,567,688	9

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