

## Expressions of Interest (EOI) for the Edgewater Quarry Community Reference Group Terms of Reference

### 1. Name

The name of the Reference Group shall be the Edgewater Quarry Community Reference Group (EQCRG).

### 2. Role

The role of the EQCRG shall be to:

- examine the future options for the Edgewater Quarry site;
- assist with the development of a concept plan;
- identify and discuss the issues and concerns of the community and stakeholders around the options for the Edgewater Quarry site;
- represents the interests of the wider community;
- act as a conduit to disseminate information and feedback to and from the wider community; and
- liaise with extended networks and community groups to facilitate information sharing concerning Edgewater Quarry.

Members of the EQCRG are required to:

- possess a willingness to contribute positively to meetings in a fair and unbiased manner;
- consider a broad range of views that reflect the diversity of the community;
- encourage participation from the community and provide feedback to the EQCRG;
- comply with the City's Code of Conduct\* and;
- commit to the EQCRG for the required term.

The EQCRG does not have delegated powers, or the authority to represent the City of Joondalup or implement the EQCRG's recommendations without the approval of Council.

### 3. Membership

Membership of the EQCRG will consist of a total of 23 members with a maximum of 20 community representatives made up of the following:

#### 3.1 Elected Members

His Worship the Mayor and both the North Central Ward Councillors, each with nominated deputies.

#### 3.2 Community Members

Expressions of Interest (EOI) will be called seeking nominations for the EQCRG from the community and stakeholders. Council will approve the selection which will be based on the information contained in the completed nomination forms.

The aim for the membership of the EQCRG is to have a diverse representation from both the community and stakeholders within the following parameters:

- a maximum of six ratepayers or residents from the suburb of Edgewater; and
- five ratepayers or residents from other City suburbs.

To achieve a wide-range community participation, the nine remaining places of the EQCRG are to nominated representatives from community or special interest groups, for example:

- groups that have an interest in recreation pursuits that they consider are suitable for the Edgewater Quarry site including adventure, accessible and nature-based play areas;
- residents' associations; and
- regional representation.

### 3.3 Term of Membership

The term of membership of the EQCRG community members will be until 31 October 2019. Near the end of the term, a report will be submitted to Council on the progress towards the development of a concept plan, the effectiveness of the EQCRG and the need, if any, for a further term.

### 3.4 Meetings

Meeting of the EQCRG will be no more than once every two months with other forms of communication considered outside of the scheduled meeting times. Agendas, meeting notes and actions plans will form part of the meetings.

The Presiding Member or nominated deputy will preside at all EQCRG meetings and be responsible for the proper conduct of the meetings.

### 3.5 City Officers

The Chief Executive Officer or a nominated deputy will attend meetings of the EQCRG to represent the City's position. Other City Officers will be in attendance as and when required and are not members of the EQCRG.

### 3.6 Experts

Suitably qualified experts who can provide advice/information will be invited to attend EQCRG members at the discretion of the Presiding Member.

### 4. Insurances

The City shall arrange all insurances affecting the EQCRG in discharging the normal course of its involvement and for any associated public liability.

\* [City of Joondalup Code of Conduct](#)

## Edgewater Quarry Community Reference Group Assessment Table

### The purpose of the Edgewater Quarry Community Reference Group is to:

- examine the future options of the Edgewater Quarry site;
- assist with the development of a concept plan;
- identify and discuss the issues and concerns of the community and stakeholders around the options of the Edgewater Quarry site;
- represent the interests of the wider community;
- act as a conduit to disseminate information and feedback to and from the wider community;
- liaise with extended networks and community groups to facilitate information sharing concerning the Edgewater Quarry

### In the Terms of Reference for the Edgewater Quarry Community Reference Group the following information is detailed under 3.2 Community Membership:

#### **“3.2 Community Members**

*Expressions of Interest (EOI) will be called seeking nominations for the EQCRG from the community and stakeholders. Council will approve the selection which will be based on the information contained on the completed nomination forms.*

*The aim for the membership of the EQCRG is to have diverse representation from both the community and stakeholders within the following parameters:*

- *A maximum of six ratepayers or residents from the suburb of Edgewater; and*
- *Five ratepayers or residents from other City suburbs.*

*To achieve wide-ranging community participation, nine remaining places of the EQCRG are for nominated representatives from community or special interest groups. For example:*

- *groups that have an interest in recreation pursuits that they consider are suitable for the Edgewater Quarry site including adventure, accessible and nature-based play areas;*
- *residents' associations; and*
- *groups that are able to represent broader regional interests in the future of the site.”*

### Gender and Age Details

Nominees age and gender were also requested to be completed on the Edgewater Quarry Community Reference Group.

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### Selection Table

Suburb of Edgewater Representation	
Name	Comments
1.	
2.	
3.	
4.	
5.	
6.	
Other City Suburbs' Representation	
Name	Comments
1.	
2.	
3.	
4.	
5.	
Community/Special Interest/Regional Representation	
Name	Comments
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	