

# agenda

## Ordinary Meeting of Council

NOTICE IS HEREBY GIVEN THAT THE NEXT  
ORDINARY MEETING OF THE COUNCIL  
OF THE CITY OF JOONDALUP WILL BE HELD IN  
THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE,  
BOAS AVENUE, JOONDALUP

**ON** **TUESDAY 20 NOVEMBER 2018**

**COMMENCING AT** **7.00pm**

**GARRY HUNT**  
Chief Executive Officer  
16 November 2018

[www.joondalup.wa.gov.au](http://www.joondalup.wa.gov.au)

*This document is available in alternate formats upon request*

#### **PUBLIC QUESTION TIME**

Members of the public are  
requested to lodge questions in  
writing by 9.00am on  
**Monday 19 November 2018**

Answers to those questions  
received within that timeframe  
will, where practicable, be  
provided in hard copy form at the  
Council Meeting.

#### **QUESTIONS TO**

[council.questions@joondalup.wa.gov.au](mailto:council.questions@joondalup.wa.gov.au)

PO Box 21 Joondalup WA 6919

[www.joondalup.wa.gov.au](http://www.joondalup.wa.gov.au)



## PROCEDURES FOR PUBLIC QUESTION TIME

The following procedures for the conduct of Public Question Time were adopted at the Council meeting held on 19 November 2013:

Where a meeting of a committee is open to the public the procedures for public question time and public statement time apply. In this regard these procedures are amended by substituting “Council” with “Committee” to provide proper context.

### Questions asked verbally

- 1 Members of the public are invited to ask questions at Council Meetings.
- 2 Questions asked at an Ordinary Council meeting must relate to a matter that affects the City of Joondalup. Questions asked at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- 3 A register will be provided for those persons wanting to ask questions to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and full address.
- 4 Public question time will be limited to two minutes per member of the public, with a limit of two verbal questions per member of the public.
- 5 Statements are not to precede the asking of a question during public question time. Statements should be made during public statement time.
- 6 Members of the public are encouraged to keep their questions brief to enable everyone who desires to ask a question to have the opportunity to do so.
- 7 Public question time will be allocated a minimum of 15 minutes and may be extended in intervals of up to 10 minutes by resolution of Council, but the total time allocated for public questions to be asked and responses to be given is not to exceed 35 minutes in total. Public question time is declared closed following the expiration of the allocated time period, or earlier than such time where there are no further questions.
- 8 Questions are to be directed to the Presiding Member and shall be asked politely, in good faith, and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee. The Presiding Member shall decide to:
  - accept or reject any question and his/her decision is final
  - nominate a member of the Council and/or City employee to respond to the question
  - or
  - take a question on notice. In this case a written response will be provided as soon as possible, and included in the agenda of the next Council meeting.
- 9 Where an Elected Member is of the opinion that a member of the public is:
  - asking a question at a Council meeting, that does not relate to a matter affecting the City
  - or
  - making a statement during public question time,they may bring it to the attention of the Presiding Member who will make a ruling.

- 10 Questions and any response will be summarised and included in the minutes of the Council meeting.
- 11 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act 1992). Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

### **Questions in Writing – (Residents and/or ratepayers of the City of Joondalup only)**

- 1 Only City of Joondalup residents and/or ratepayers may submit questions to the City in writing.
- 2 Questions asked at an Ordinary Council meeting must relate to a matter that affects the City of Joondalup. Questions asked at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- 3 The City will accept a maximum of five written questions per City of Joondalup resident/ratepayer. To ensure equality and consistency, each part of a multi-part question will be treated as a question in its own right.
- 4 Questions lodged by 9.00am on the day immediately prior to the scheduled Council meeting will be responded to, where possible, at the Council meeting. These questions, and their responses, will be distributed to Elected Members and made available to the public in written form at the meeting.
- 5 The Presiding Member shall decide to accept or reject any written question and his/her decision is final. Where there is any concern about a question being offensive, defamatory or the like, the Presiding Member will make a determination in relation to the question. Questions determined as offensive, defamatory or the like will not be published. Where the Presiding Member rules questions to be out of order, an announcement to this effect will be made at the meeting, including the reason(s) for the decision.
- 6 The Presiding Member may rule questions out of order where they are substantially the same as questions previously submitted and responded to.
- 7 Written questions unable to be responded to at a Council meeting will be taken on notice. In this case, a written response will be provided as soon as possible and included on the agenda of the next Council meeting.
- 8 A person who submits written questions may also ask questions at a Council meeting and questions asked verbally may be different to those submitted in writing.
- 9 Questions and any response will be summarised and included in the minutes of the Council meeting.

- 10 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act 1992). Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and may refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

Written questions should be sent via email to [council.questions@joondalup.wa.gov.au](mailto:council.questions@joondalup.wa.gov.au)

### **DISCLAIMER**

Responses to questions not submitted in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

### **PROCEDURES FOR PUBLIC STATEMENT TIME**

The following procedures for the conduct of Public Statement Time were adopted at the Council meeting held on 19 November 2013:

- 1 Members of the public are invited to make statements, either verbally or in writing, at Council meetings.
- 2 Statements made at an Ordinary Council meeting must relate to a matter that affects the City of Joondalup. Statements made at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- 3 A register will be provided for those persons wanting to make a statement to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and full address.
- 4 Public statement time will be limited to two minutes per member of the public.
- 5 Members of the public are encouraged to keep their statements brief to enable everyone who desires to make a statement to have the opportunity to do so.
- 6 Public statement time will be allocated a maximum time of 15 minutes. Public statement time is declared closed following the 15 minute allocated time period, or earlier than such time where there are no further statements.
- 7 Statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee.
- 8 Where an Elected Member is of the opinion that a member of the public is making a statement at a Council meeting, that does not relate to a matter affecting the City, they may bring it to the attention of the Presiding Member who will make a ruling.
- 9 A member of the public attending a Council meeting may present a written statement rather than making the statement verbally if he or she so wishes.
- 10 Statements will be summarised and included in the minutes of the Council meeting.

## CODE OF CONDUCT

Elected Members, Committee Members and City of Joondalup employees are to observe the City of Joondalup Code of Conduct including the principles and standards of behaviour that are established in the Code.

The following principles guide the behaviours of Elected Members, Committee Members and City of Joondalup employees while performing their role at the City:

- Act with reasonable care and diligence.
- Act with honesty and integrity.
- Act lawfully.
- Avoid damage to the reputation of the City.
- Be open and accountable to the public.
- Base decisions on relevant and factually correct information.
- Treat others with respect and fairness.
- Not be impaired by mind affecting substances.

Elected Members, Committee Members and employees must:

- (a) act, and be seen to act, properly and in accordance with the requirements of the law and the Code of Conduct
- (b) perform their duties impartially and in the best interests of the City uninfluenced by fear or favour
- (c) act in good faith in the interests of the City and the community
- (d) make no allegations which are improper or derogatory and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any person unwarranted offence or embarrassment
- (e) always act in accordance with their obligations to the City and in line with any relevant policies, protocols and procedures.

\* *Any queries on the agenda, please contact Governance Support on 9400 4369.*

## Civic Centre Emergency Procedures

The City of Joondalup values the health and safety of all visitors to City of Joondalup facilities. The following emergency procedures are in place to help make evacuation of the City of Joondalup Civic Centre safe and easy.

### Alarms

The City of Joondalup emergency system has two alarm tones:

- Alert Tone (Beep... Beep... Beep)
- Evacuation Tone (Whoop...Whoop...Whoop)

#### On hearing the Alert Tone (Beep... Beep... Beep):

- DO NOT EVACUATE ON THIS TONE.
- Remain where you are.
- All designated Fire Wardens will respond and assess the immediate area for danger.
- Always follow instructions from the designated Fire Wardens.

#### On hearing the Evacuation Tone (Whoop...Whoop...Whoop):

- Evacuate the building immediately as directed by a Fire Warden or via the nearest safe exit.
- Do not use lifts.
- Remain calm and proceed to the designated Assembly Area (refer to site plan below).
- People with impaired mobility (those who cannot use the stairs unaided) should report to a Fire Warden who will arrange for their safe evacuation.
- Do not re-enter the building until authorised to do so by Emergency Services.



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#### **LATE ITEMS / ADDITIONAL INFORMATION**

In the event that further documentation becomes available prior to this Council meeting, the following hyperlink will become active:

[Additional Information181120.pdf](#)



## CITY OF JOONDALUP

Notice is hereby given that a Meeting of the Council will be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup on **Tuesday 20 November 2018** commencing at **7.00pm**.

GARRY HUNT  
Chief Executive Officer  
16 November 2018

Joondalup  
Western Australia

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### VISION

*“A global City: bold, creative and prosperous.”*

### PRIMARY VALUES

- Transparent.
- Accountable.
- Honest.
- Ethical.
- Respectful.
- Sustainable.
- Professional.

### DISTINGUISHING VALUES

#### **Bold**

We will make courageous decisions for the benefit of our community and future generations.

#### **Ambitious**

We will lead with strength and conviction to achieve our vision for the City.

#### **Innovative**

We will learn and adapt for changing circumstances to ensure we are always one step ahead.

#### **Enterprising**

We will undertake ventures that forge new directions for business and the local community.

#### **Prosperous**

We will ensure our City benefits from a thriving economy built on local commercial success.

#### **Compassionate**

We will act with empathy and understanding of our community's needs and ambitions.

# AGENDA

Note: Members of the public are advised that prior to the opening of the Council meeting, Mayor the Hon. Albert Jacob, JP will say a Prayer.

## DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

## DECLARATIONS OF FINANCIAL INTEREST/PROXIMITY INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY

### Disclosures of Financial Interest/Proximity Interest

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision making process if they have disclosed their interest.

<b>Name/Position</b>	<b>Cr Russell Poliwka.</b>
<b>Item No./Subject</b>	CJ209-11/18 - Joondalup City Centre Development – Project Status.
<b>Nature of interest</b>	Proximity Interest.
<b>Extent of Interest</b>	Cr Poliwka owns a property adjacent to two lots.

<b>Name/Position</b>	<b>Mr Garry Hunt – Chief Executive Officer.</b>
<b>Item No./Subject</b>	CJ211-11/18 - Chief Executive Officer – Variation to Expiry of Contract of Employment.
<b>Nature of interest</b>	Financial Interest.
<b>Extent of Interest</b>	Mr Hunt holds the position of Chief Executive Officer.

### Disclosures of interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

<b>Name/Position</b>	<b>Cr Russ Fishwick, JP.</b>
<b>Item No./Subject</b>	CJ205-11/18 - Sports Development Program Round One 2018-19.
<b>Nature of interest</b>	Interest that may affect impartiality.
<b>Extent of Interest</b>	Cr Fishwick is a member of the Sorrento Bowling Club.

<b>Name/Position</b>	<b>Cr Russ Fishwick, JP.</b>
<b>Item No./Subject</b>	CJ207-11/18 - Draft Multiple Dwellings within portion of Housing Opportunity Area 1 Local Planning Policy – Western Australian Planning Commission Decision.
<b>Nature of interest</b>	Interest that may affect impartiality.
<b>Extent of Interest</b>	Many residents in the subject area are known to Cr Fishwick.

<b>Name/Position</b>	<b>Mr Mike Tidy – Director Corporate Services.</b>
<b>Item No./Subject</b>	CJ211-11/18 - Chief Executive Officer – Variation to Expiry of Contract of Employment.
<b>Nature of interest</b>	Interest that may affect impartiality.
<b>Extent of Interest</b>	Due to the nature of Mr Tidy's employment relationship with the Chief Executive Officer.

## PUBLIC QUESTION TIME

The following questions were taken on notice at the Council meeting held on 16 October 2018:

**Mr M Dickie, Duncraig:**

*Re: C92-10/18 – Notice of Motion – Cr Mike Norman – Update of the City's Investment Policy to support greater percentage of divestment.*

**Q1** *In view of the latest United Nation's Intergovernmental Panel on Climate Change report "SR1.5 – Global Warming of 1.5 degrees centigrade" and the federal government's response, will Council confirm it has endorsed the Western Australian Local Government's pledge to divest from funding fossil fuels, inform residents what progress it has made in greenhouse gas accounting under the global covenant of Mayors' for Climate and Energy and increase the targets set out in its current climate change strategy?*

**A1** Following a Notice of Motion presented at the Council meeting held on 16 October 2018 (C92-10-18 refers) the City will prepare a report to Council examining whether the City's *Investment Policy* be amended to place a greater percentage of invested funds in institutions that have all (or a great majority) of their portfolio in fossil fuel free investments. It should be noted that as of the 31 August 2018, the City currently invests around 25% of its investment portfolio with financial institutions that do not fund fossil fuel projects.

The City is a member of the Global Covenant of Mayors for Climate and Energy and has achieved full compliance of the program demonstrating a commitment to promoting and supporting action to combat climate change and move to a low emission, resilient society. The City was the first fully compliant local government in Western Australia.

The City's *Climate Change Strategy* commits to the reduction of net greenhouse gas emissions by 5% per capita below 2012-13 emissions by 2018-19. Over the life of the *Climate Change Strategy* the City has reduced its total corporate emissions by 23%. The City reports on its emissions progress annually via the City's *Annual Report* which is in line with the reporting requirements of the *Global Covenant of Mayors for Climate and Energy Program*.

The City's *Climate Change Strategy* will undergo a major review in 2019-20 and will consider the findings of the most recent and relevant reports including the research developed by the IPCC and Western Australian Local Government Association.

Q2 *Will Council consider two measures which will encourage both monitoring and actions to reduce local greenhouse gas emissions:*

- (a) *republish its informative "Think Green" pamphlet first published in 2012;*
- (b) *sign up to the Under 2 Memorandum of Understanding by which signatory parties commit themselves to undertake their own unique set of plans and actions to reach mid-term goals by 2030 and the target to limit global warming to less than 2 degrees centigrade by 2020?*

A2 Response to 2(a).

The Think Green Energy brochures were developed to coincide with a series of workshops that the City held in 2012, the information contained in these brochures is now outdated. The City implements an Environmental Education Program which provides a number of opportunities to the community to gain information on energy and climate change related topics. This information is provided through a series of workshops and the City's website which includes downloadable resources such as the City's DIY Energy Audit.

Response to 2(b).

The *Under 2 Memorandum of Understanding* (MoU) aims to encourage National (Federal) and subnational (State) governments to commit to reducing emissions. By signing the agreement each government commits to limiting emissions to 80-95% below 1990 levels, or to below 2 annual metric tons per capita, by 2050 – the level of emission reduction necessary to limit global warming to under 2°C by the end of this century. The Federal Government and the State Government (WA) are not signatories of the Under 2 MoU.

The City is a signatory to the WALGA Climate Change Declaration and is a participant of the Global Covenant of Mayors for Climate and Energy Program. Through these initiatives the City has declared that measures will be put in place to reduce greenhouse gas emissions and ambitious reduction targets have been established. Furthermore, since establishing the corporate emissions reduction target as part of the City's *Climate Change Strategy*, greenhouse gas emissions have decreased by 23 per cent.

## **PUBLIC STATEMENT TIME**

## **APOLOGIES AND LEAVE OF ABSENCE**

### **Leave of Absence previously approved**

Mayor Albert Jacob, JP

18 January to 25 January 2019 inclusive.

**REQUESTS FOR LEAVE OF ABSENCE – CR RUSSELL POLIWKA, CR SOPHIE DWYER AND CR CHRISTINE HAMILTON-PRIME - [107073]**

Cr Poliwka has requested Leave of Absence from Council duties covering the period 26 November to 30 November 2018 inclusive.

Cr Dwyer has requested Leave of Absence from Council duties covering the period 3 December to 7 December 2018 inclusive.

Cr Hamilton-Prime has requested Leave of Absence from Council duties covering the period 20 December 2018 to 1 January 2019 inclusive.

**RECOMMENDATION**

**That Council APPROVES the requests for Leave of Absence from Council duties covering the following dates:**

- |          |                                    |  |
|----------|------------------------------------|--|
| <b>1</b> | <b>Cr Russell Poliwka</b>          | <b>26 November to 30 November 2018 inclusive;</b>    |
| <b>2</b> | <b>Cr Sophie Dwyer</b>             | <b>3 December to 7 December 2018 inclusive;</b>      |
| <b>3</b> | <b>Cr Christine Hamilton-Prime</b> | <b>20 December 2018 to 1 January 2019 inclusive.</b> |

**CONFIRMATION OF MINUTES****MINUTES OF COUNCIL MEETING HELD 16 OCTOBER 2018****RECOMMENDATION**

**That the Minutes of the Council Meeting held on 16 October 2018 be confirmed as a true and correct record.**

**ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION****IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

CJ211-11/18 Confidential – Chief Executive Officer – Variation of Expiry of Contract of Employment.

**PETITIONS****PETITION REQUESTING REFUSAL OF APPLICATION FOR RETROSPECTIVE DEVELOPMENT APPLICATION FOR SEATING ADDITION TO LITTLE H CAFÉ (RESTAURANT) AT LOT 702 (24/34) MARRI ROAD, DUNCRAIG – [106277, 05386]**

A 28 signature petition has been received from residents of the City of Joondalup requesting the refusal of the application for retrospective development application for seating addition to the Little H Café (restaurant) at Lot 702 (24/34) Marri Road, Duncraig.

**RECOMMENDATION**

**That the following petition be RECEIVED, REFERRED to the Chief Executive Officer and a subsequent report presented to Council for consideration:**

- 1      Petition in relation to the refusal of the Retrospective Development Application for seating addition to Little H Café (Restaurant) at Lot 702 (24/34) Marri Road, Duncraig.**

**REPORTS****CJ188-11/18      DEVELOPMENT AND SUBDIVISION APPLICATIONS  
– SEPTEMBER 2018**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mrs Dale Page Planning and Community Development
<b>FILE NUMBER</b>	07032, 101515
<b>ATTACHMENT</b>	Attachment 1      Monthly      Development      Applications Determined – September 2018 Attachment 2      Monthly      Subdivision      Applications Processed – September 2018
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

**PURPOSE**

For Council to note the number and nature of applications considered under delegated authority during September 2018.

**EXECUTIVE SUMMARY**

Schedule 2 (deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) provide for Council to delegate powers under a local planning scheme to the Chief Executive Officer (CEO), who in turn has delegated them to employees of the City.

The purpose of delegating certain powers to the CEO and officers is to facilitate the timely processing of development and subdivision applications. The framework for the delegations of those powers is set out in resolutions by Council and is reviewed every two years, or as required.

This report identifies the development applications determined by the administration under delegated authority powers during September 2018 (Attachment 1 refers), as well as the subdivision application referrals processed by the City during September 2018 (Attachment 2 refers).

**BACKGROUND**

Clause 82 of Schedule 2 (deemed provisions for local planning schemes) of the Regulations enables Council to delegate powers under a local planning scheme to the CEO, and for the CEO to then delegate powers to individual employees.

At its meeting held on 21 August 2018 (CJ133-08/18 refers) Council considered and adopted the most recent Town Planning Delegations.

## DETAILS

### Subdivision referrals

The number of subdivision and strata subdivision referrals processed under delegated authority during September 2018 is shown in the table below:

Type of subdivision referral	Number of referrals	Potential additional new lots
Subdivision applications	4	12
Strata subdivision applications	8	12
<b>TOTAL</b>	<b>12</b>	<b>24</b>

*Of the 12 subdivision referrals, nine were to subdivide in housing opportunity areas, with the potential for 21 additional lots.*

### Development applications

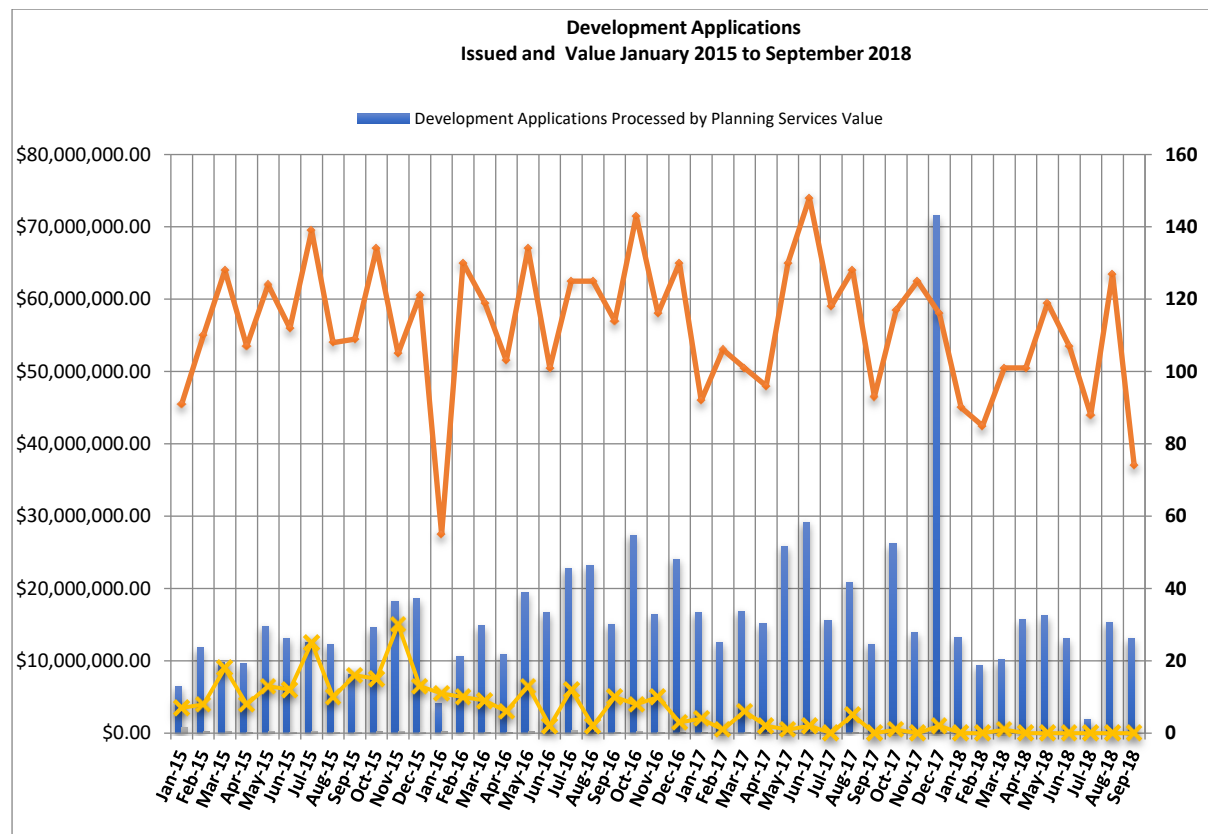
The number of development applications determined under delegated authority during September 2018 is shown in the table below:

Type of development application	Number	Value (\$)
Development applications processed by Planning Services	74	\$13,087,956
Development applications processed by Building Services	0	0
<b>TOTAL</b>	<b>74</b>	<b>\$13,087,956</b>

*Of the 74 development applications, five were for new dwelling developments in housing opportunity areas, proposing a total of six additional dwellings.*

The total number and value of development applications determined between November 2014 and September 2018 is illustrated in the graph below:





The number of development applications received during September was 123. (This figure does not include any development applications to be processed by Building Approvals as part of the building permit approval process).

The number of development applications current at the end of September was 282. Of these, 45 were pending further information from applicants and 18 were being advertised for public comment.

In addition to the above, 202 building permits were issued during the month of September with an estimated construction value of \$22,333,837.

### Issues and options considered

Not applicable.

### Legislation / Strategic Community Plan / policy implications

#### Legislation

*City of Joondalup Local Planning Scheme No. 3 (LPS3).  
Planning and Development (Local Planning Schemes)  
Regulations 2015 (Regulations).*

#### Strategic Community Plan

#### Key theme

Quality Urban Environment.

#### Objective

Quality built outcomes.

#### Strategic initiative

Buildings and landscaping is suitable for the immediate environment and reflect community values.

**Policy**

Not applicable. All decisions made under delegated authority have due regard to any of the City's policies that apply to the particular development.

Clause 82 of Schedule 2 of the Regulations permits the local government to delegate to a committee or to the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties. Development applications were determined in accordance with the delegations made under clause 82 of Schedule 2 of the Regulations.

All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to the Western Australian Planning Commission.

**Risk management considerations**

The delegation process includes detailed practices on reporting, checking and cross checking, supported by peer review in an effort to ensure decisions taken are lawful, proper and consistent.

**Financial / budget implications**

A total of 74 development applications were determined for the month of September with a total amount of \$30,570 received as application fees.

All figures quoted in this report are exclusive of GST.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Consultation may be required by the provisions of the R-Codes, any relevant policy and/or LPS3 and the Regulations.

**COMMENT**

Large local governments utilise levels of delegated authority as a basic business requirement in relation to town planning functions. The process allows for timeliness and consistency in decision-making for rudimentary development control matters. The process also allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported on and cross checked in accordance with relevant standards and codes.

## **VOTING REQUIREMENTS**

Simple Majority.

## **RECOMMENDATION**

**That Council NOTES the determinations and recommendations made under delegated authority in relation to the:**

- 1 development applications described in Attachment 1 to Report CJ188-11/18 during September 2018;**
- 2 subdivision applications described in Attachment 2 to Report CJ188-11/18 during September 2018.**

*Appendix 1 refers*

*To access this attachment on electronic document, click here: [Attach1brf181113.pdf](#)*

**CJ189-11/18      RETROSPECTIVE DEVELOPMENT APPLICATION  
FOR SEATING ADDITION TO THE LITTLE H CAFÉ  
(RESTAURANT) AT LOT 702 (24/34) MARRI ROAD,  
DUNCRAIG**

<b>WARD</b>	South	
<b>RESPONSIBLE DIRECTOR</b>	Ms Dale Page Planning and Community Development	
<b>FILE NUMBER</b>	106277, 101515	
<b>ATTACHMENT</b>	Attachment 1	Location Plan
	Attachment 2	Development Plans
	Attachment 3	Traffic Impact Statement Report
<b>AUTHORITY / DISCRETION</b>	Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.	

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**PURPOSE**

For Council to determine a retrospective development application for outdoor restaurant seating at Lot 702 (24/34) Marri Road, Duncraig.

**EXECUTIVE SUMMARY**

A development application was received on 27 October 2017 for the retrospective approval of outdoor seating for the approved 'Little H' Café. At its meeting held on 26 June 2018 (CJ087-06/18 refers), Council resolved to refer the proposal back to the Chief Executive Officer to allow the applicant to submit additional information relating to the additional seating and associated car parking.

Following the Council resolution, a site plan and Traffic Impact Statement (TIS) in support of the additional seating area and car parking shortfall were received by the City on 5 October 2018.

The information has been reviewed and the proposal has been assessed against the requirements of *Local Planning Scheme No. 3* (LPS3), and the City's relevant local planning policies including the *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy*.

Outdoor seating for hospitality uses is typically provided as 'alfresco dining' in the road reserve and, when provided in this way, it does not attract any additional parking requirements. In this case, however, the additional outdoor seating area proposed is provided on-site and therefore technically requires additional parking to be provided in accordance with the City's policy.

The site currently has an approved six car parking bay shortfall. This car parking shortfall will increase to eight bays for the site should this application be approved. To address the additional two bay shortfall, the applicant has proposed the incorporation of two verge bays parallel to the street in Cassinia Road.

The relatively small increase in potential patron numbers and the additional verge bays are not expected to adversely impact surrounding residents and it is therefore recommended that Council approves the proposed development, subject to conditions.

## BACKGROUND

<b>Suburb/Location</b>	Lot 703 (34) Marri Road, Duncraig.
<b>Applicant</b>	Dynamic Planning and Developments.
<b>Owner</b>	JHF Holdings Pty Ltd.
<b>Zoning</b>	<b>LPS</b> Commercial.
	<b>MRS</b> Urban.
<b>Site area</b>	1,583m <sup>2</sup> .
<b>Structure plan</b>	Not applicable.

The City approved a change of use from 'Shop' to 'Restaurant' at the subject site on 19 July 2016. The determination approved an indoor seating area of 40m<sup>2</sup> or a maximum of 32 dining seats which, at the time of approval, were located internally. The determination also approved a six bay parking shortfall across the site. Subsequent to this approval, the operator increased the seating area to include the outdoor area in front of the tenancy, without approval from the City. As such the applicant is seeking retrospective approval for the use of the outdoor seating area, which has been utilised since at least 1 March 2017.

The proposal considered by Council at its meeting held on 26 June 2018 (CJ087-06/18 refers) included 29 outdoor seats and a reduced number (19) of indoor seats - a total of 48 seats overall. The size of the seating area has not altered from the proposal presented to Council on 26 June 2018 (CJ087-06/18 refers), however the total number of seats proposed has reduced by eight from 48 to 40. The development plans are included as Attachment 2.

## DETAILS

### Car Parking

The parking requirements were previously considered against the provisions of DPS2, and the required number of bays has not altered with the gazettal of LPS3 and the *Commercial, Mixed Use and Service Zone Local Planning Policy*.

The provision of 40 patrons across the indoor and outdoor eating areas, equates to an additional eight persons from the previous approval. This results in an increase of the existing on-site parking shortfall of six bays to a shortfall of eight bays as a result of the additional seating area.

Although the additional two bays cannot be accommodated on-site, the applicant proposes to include two verge bays along Cassinia Road, which would effectively compensate for the additional shortfall and would assist in providing additional, formalised parking for the subject site.

In order to properly consider the impact of the additional shortfall of car bays, the applicant was requested to provide a TIS (Attachment 3 refers). The TIS identifies that the increase in patrons will not have an adverse impact on the immediate area as there is generally a minimum of one commercial parking bay always available on site and the additional two verge bays will assist in providing additional car parking for the restaurant (café) use. The verge car parking bays would be located so as to have minimal impact on traffic and pedestrian safety within the area.

The inclusion of the two verge bays results in the removal of two street trees. The two trees were planted in accordance with the landscaping plan upon completion of the mixed-use building in February 2017 and, as such, are relatively small trees that can be readily relocated or replaced. There is sufficient space within the adjacent verge areas to accommodate the trees. As such it is recommended that the trees be removed and replaced within the adjacent verge areas at the cost of the landowner.

In light of the above, it is considered that the maximum of 40 patrons within the proposed area of 60.34m<sup>2</sup> will not, in practical terms, increase the shortfall of parking previously granted for the site.

#### *Alfresco Activities Policy*

The additional outdoor seating proposed serves a similar function to alfresco seating, which is typically accommodated within the road reserve (that is outside a property boundary). The City's *Alfresco Activities Policy* does not require additional parking to be provided for alfresco seating provided in road reserves. Accordingly, if the outdoor seating the subject of this application was proposed in the road reserve and assessed under the City's *Alfresco Activities Policy*, no additional parking would be required and the existing parking shortfall for the site (that is six bays) would remain unchanged. It is however noted, that seating within the road reserve in this instance, would be limited by required setbacks to the street and footpath and would be separated from the café tenancy by the footpath.

A total of 40 seats within the premises between the indoor and outdoor areas is considered appropriate, particularly given that there is minimal area for alfresco seating within the adjacent road reserve. The total provision of 40 seats for the restaurant use will provide the operator flexibility to provide alfresco-type dining in their outdoor area when weather permits, while also providing scope to cater for the equivalent number of patrons in inclement weather. Further, additional on-site car parking requirements can be compensated for by the inclusion of bays within the Cassinia Road verge as outlined above.

#### **Issues and options considered**

Council is required to determine whether the application for retrospective approval for additional restaurant seating is appropriate and meets the relevant requirements of LPS3.

Council may determine an application for development approval by:

- granting development approval without conditions
- granting development approval with conditions
- or
- refusing to grant development approval.

**Legislation / Strategic Community Plan / policy implications****Legislation**

*City of Joondalup Local Planning Scheme No. 3 (LPS3).  
Planning and Development (Local Planning Schemes)  
Regulations 2015 (the Regulations).  
Council Policy - Commercial, Mixed Use and Service  
Commercial Zone Local Planning Policy.*

**Strategic Community Plan****Key theme**

Economic Prosperity, Vibrancy and Growth.

**Objective**

Quality built outcomes.

**Strategic initiative**

Building and landscape is suitable for the immediate environment and reflect community values.

**Policy**

Not applicable.

*Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations).*

Clause 67 of Schedule 2 of the Regulations sets out the matters to be considered by Council when determining an application for development approval.

*In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application —*

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;*
- (c) any approved State planning policy;*
- (d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);*
- (e) any policy of the Commission;*
- (f) any policy of the State;*
- (g) any local planning policy for the Scheme area;*
- (h) any structure plan, activity centre plan or local development plan that relates to the development;*
- (i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;*

- (j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;*
- (k) the built heritage conservation of any place that is of cultural significance;*
- (l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;*
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following —*
  - (i) environmental impacts of the development;*
  - (ii) the character of the locality;*
  - (iii) social impacts of the development;*
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;*
- (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;*
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;*
- (s) the adequacy of —*
  - (i) the proposed means of access to and egress from the site; and*
  - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*
- (u) the availability and adequacy for the development of the following —*
  - (i) public transport services;*
  - (ii) public utility services;*
  - (iii) storage, management and collection of waste;*
  - (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);*
  - (v) access by older people and people with disability;*
- (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;*
- (w) the history of the site where the development is to be located;*



- (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) *any submissions received on the application;*
- (za) *the comments or submissions received from any authority consulted under clause 66;*
- (zb) *any other planning consideration the local government considers appropriate.*

**Council Policy – Commercial, Mixed Use and Service Commercial Zone Local Planning Policy**

The *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* provides assessment criteria for 'Commercial' developments within the City.

The objectives of the policy are:

- *to provide development standards for commercial buildings that assist in facilitating appropriate built form and functional commercial centres*
- *to facilitate the development or redevelopment of commercial centres that respond to the local context*
- *to ensure the design and siting of commercial development provides a high standard of amenity, no blank facades visible from the street and activation of external areas*
- *to encourage high quality, pedestrian friendly, street-orientated development that integrates with surrounding areas*
- *to create vibrant mixed use commercial centres that are the focal point for the community by locating housing, employment and retail activities together*
- *to establish a framework for the assessment of applications for development within these zones.*

**Risk management considerations**

The proponent has a right of review against Council's decision, or any conditions included therein, in accordance with the *State Administrative Tribunal Act 2004* and the *Planning and Development Act 2005*.

It is noted that the application statutory timeframe has been exceeded and the applicant may consider the application to be deemed refused at any point up to Council Determination and therefore the applicant may appeal this deemed refusal in accordance with the *State Administrative Tribunal Act 2004*.

**Financial / budget implications**

The applicant has paid fees of \$885 (excluding GST) in accordance with the *Schedule of Fees and Charges*, for assessment of the retrospective application.

**Regional significance**

Not applicable.

**Sustainability implications**

It is considered that there are no sustainability implications as a result of the additional seating.

## Consultation

The original proposal was advertised for a period of 14 days (concluding on 21 February 2018) and was advertised to 10 affected property owners and occupiers. A total of 55 submissions was received during the consultation period comprising 53 submissions of support, one objection and one submission which did not specify a position. During the course of the application, the City also received an additional submission in objection to the proposal. As the proposal has reduced the total number of seats from that presented to Council in June 2018, further advertising was not considered necessary.

The objections to the proposal were in relation to the limited parking available at the subject site and the impact of this on the adjacent shopping centre and verge areas, and the impact that parking on the verge has on sightlines. Although the revised proposal still results in a further on-site parking shortfall, the revised proposal now includes the addition of two car bays in the Cassinia Road verge which effectively compensates for the increase in shortfall. The two car bays in the Cassinia Road will need to be designed and located to the specifications of the City, which will ensure appropriate sightlines are maintained.

## COMMENT

Outdoor seating for a restaurant use is typically provided as 'alfresco dining' within the road reserve adjacent to the restaurant and when provided in this way does not attract any additional parking requirements. In the case of the additional outdoor seating area proposed for the Little H Café, although provided external to the building, the seating is provided on-site and therefore technically requires additional parking to be provided in accordance with the City's policy.

As outlined above, it is considered that an area of 60.34m<sup>2</sup> and a maximum of 40 seats across the indoor and outdoor seating area will not have an adverse impact on the amenity of the locality and will have minimal impact on the parking demand in the area, particularly with the implementation of the two verge bays on Cassinia Road. The provision of the two verge bays effectively offsets the increase in the on-site parking shortfall created by the increase in seating numbers from the original approval.

The application is therefore recommended for approval subject to conditions.

## VOTING REQUIREMENTS

Simple Majority.

## RECOMMENDATION

**That Council APPROVES under clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* the application for development approval dated 26 October 2017 submitted by Dynamic Planning and Developments, on behalf of the owners JHF Holdings Pty Ltd, for Change of Use (retrospective outdoor seating) at Lot 702 (24/34) Marri Road, Duncraig, subject to the following conditions:**

- 1 A maximum area of 60.34m<sup>2</sup> and combined total of 40 dining seats is permitted within the internal and external floor space;**

- 2 Two on-street car parking bays shall be provided at the landowner's cost within the Cassinia Road verge to the specifications and satisfaction of the City;**
- 3 The two street trees located within the verge area of Cassinia Road are to be relocated and/or replaced. The landowner shall pay for the removal costs and amenity value (as determined by the City) for the abovementioned trees within 60 days from the date of this approval. All remaining street trees shall be maintained and protected to the satisfaction of the City;**
- 4 Two replacement trees shall be provided within the verge at the landowner's cost to the specifications and satisfaction of the City.**

*Appendix 2 refers*

*To access this attachment on electronic document, click here: [Attach2brf181113.pdf](#)*

## CJ190-11/18      RECONSIDERATION      OF      PROPOSED TELECOMMUNICATION INFRASTRUCTURE FROM STATE ADMINISTRATIVE TRIBUNAL – LOT 11609 (91) CAMBERWARRA DRIVE, CRAIGIE

<b>WARD</b>	Central	
<b>RESPONSIBLE DIRECTOR</b>	Ms Dale Page Planning and Community Development	
<b>FILE NUMBER</b>	16294, 101515	
<b>ATTACHMENT</b>	Attachment 1	Location plan.
	Attachment 2	Original development plans and photomontages.
	Attachment 3	Western Australian Planning Commission <i>State Planning Policy No. 5.2 – Telecommunications Infrastructure</i> .
	Attachment 4	City of Joondalup <i>Telecommunications Infrastructure Local Planning Policy</i> .
	Attachment 5	Environmental Electromagnetic Energy report.
	Attachment 6	Telecommunication coverage maps.
<b>AUTHORITY / DISCRETION</b>	Administrative – Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.	

### PURPOSE

For Council to reconsider a development application for proposed telecommunication infrastructure at Lot 11609 (91) Camberwarra Drive, Craigie (Camberwarra Park) following an invitation from the State Administrative Tribunal (SAT).

### EXECUTIVE SUMMARY

An application for development approval to install telecommunication infrastructure in the northern portion of Camberwarra Park was refused by Council at its meeting held on 15 May 2018 (CJ069-05/18 refers).

Subsequent to Council's decision, the applicant lodged an application with the State Administrative Tribunal (SAT) for review of Council's decision. Through the SAT process, the proposal has been revised and further information provided.

SAT has invited Council to reconsider its previous decision in light of the revised proposal and additional information provided.

It is recommended that Council reconsiders its earlier decision and approves the revised proposal, subject to conditions.

## BACKGROUND

<b>Suburb/Location</b>	Lot 11608 (91) Camberwarra Drive, Craigie (Camberwarra Park).
<b>Applicant</b>	Planning Solutions.
<b>Owner</b>	Crown Land – City of Joondalup Management Order.
<b>Zoning</b>	<b>LPS</b> Local Reserve (Public Open Space).
	<b>MRS</b> Urban.
<b>Site area</b>	4,504.94m <sup>2</sup> (22,765m <sup>2</sup> total park area).
<b>Structure plan</b>	Not applicable.

An application for development approval was lodged with the City to locate telecommunications infrastructure in Camberwarra Park, Craigie. The proposed infrastructure is not exempt from the need to obtain planning approval as it is not considered 'low impact' under the Federal Government's *Telecommunications (Low Impact Facilities) Determination 1997*.

Camberwarra Park is a neighbourhood park located in the south-western portion of Craigie. The park is primarily provided for passive recreation with stands of mature, remnant vegetation retained among expansive areas of turf. A drainage sump is located in south-western corner of the park. Active recreation space is provided in the northern-most portion of the park in the form of tennis courts with floodlights, an ablution block, a playground, a barbecue and shaded seating area.

The City has a management order over Camberwarra Park for the purposes of 'Parks and Recreation'. Currently, the City has no power to lease the subject site. The management order would require modification to enable the leasing of this portion of the site, should the proposal be approved.

The park is surrounded predominantly by residential properties which have either backyards or side boundaries directly adjoining the park. A number of these residential properties have been designed to provide an outlook onto the park.

The original application included the following:

- A galvanised monopole telecommunications tower and antenna headframe to a maximum height of 31.75 metres, replacing the north-western tennis court floodlight.
- Three antennas fixed to the upper part of the tower.
- A ground equipment shelter.
- Associated cabling and ancillary equipment.

The original development plans and perspectives are provided as Attachment 2.

The application was advertised for public consultation between 26 February 2018 and 19 March 2018 to property owners and occupiers within a 400 metre radius of the site.

A total of 49 submissions were received, consisting of 44 objections, four submissions of no objection and one petition. The petition included 145 signatures, where 135 signatories objected to the proposal and nine either supported the proposal or had no opinion.

The City undertook an assessment of the proposal against the applicable planning framework and based on the information provided by the applicant at that time, recommended the proposal be refused. It is noted that as part of the City's initial assessment limited information was made available by the applicant in respect to demonstrating a thorough and accurate analysis of potential visual amenity impacts.

Council considered the application at its meeting held on 15 May 2018 (CJ069-05/18 refers) and made the following decision:

*"The Council:*

1 *REFUSES under clause 68(2) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 of the application for development approval, dated 24 May 2017 submitted by Planning Solutions, for proposed UNLISTED USE (Telecommunications Infrastructure) at Lot 11608 (91) Camberwarra Drive, Craigie (Camberwarra Park), for the following reasons:*

1.1 *In accordance with Clause 67(g) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 the development does not meet the provisions of the City's Telecommunications Infrastructure Policy as the tower is considered to have an undue visual impact upon the locality;*

1.2 *In accordance with Clause 67(m) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, the development is incompatible with other land in the locality and adjoining properties as the height of the structure is considered to result in an undue negative visual impact to the amenity of the immediate locality and adjoining properties;*

1.3 *The development does not meet objective (e) of clause 1.6 of the City of Joondalup District Planning Scheme No. 2, as the development is considered to result in an impact to the amenity of the immediate locality due to its height and siting within the reserve;*

1.4 *In accordance with Clause 67(c) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, the development does not meet the provisions of State Planning Policy 5.2, as the infrastructure will be unduly visually obtrusive as viewed from within Camberwarra Park and immediately surrounding streets and properties;*

2 *ADVISES the lead petitioner of its decision."*

Following Council's decision, an application for review was made to the State Administrative Tribunal (SAT). Through the SAT process, the applicant revised the proposal and also provided additional information to allow the City to undertake a more fulsome assessment of the application.

In light of the revisions to the proposal and the additional information provided, the SAT has invited Council to reconsider its earlier decision.

## DETAILS

### Revised proposal

Through the SAT process, the applicant has revised the proposal and provided further information consisting of:

- reduction in the height of the monopole telecommunications tower to 22 metres with a three metre high headframe (25 metre overall height) - a 6.75 metre reduction from the original proposal
- three antennas fixed to the upper part of the tower, but still remaining within the overall height of 25 metres
- a ground equipment shelter
- associated cabling and ancillary equipment
- a Visual Impact Assessment (VIA).

### Consideration of revised proposal

#### *Siting*

The proposed works are located next to the existing tennis courts and toilet block in the northern-most part of Camberwarra Park. Site access is proposed to be provided via the existing car parking area off Camberwarra Drive.

The monopole is intended to replace the north-western tennis court floodlight. The intent behind replacing an existing floodlight is to not increase the number of vertical infrastructure items within the park. As outlined above, the current management order would require modification to enable a lease to be entered into for the portion of the site. The City would seek to include, among other things, detail on the costings for the power consumption of the existing floodlight that is intended to be attached to the monopole.

Investigations were undertaken to relocate the monopole, replacing the south-western tennis court floodlight and thereby providing an increased setback from the monopole to adjoining residential properties. However, the applicant has advised that a minimum 25 metre setback to vegetation is required to provide the required level of service for the telecommunications infrastructure. There is a mature tree located within proximity to the south-western floodlight that would likely require significant pruning to maintain the required 25 metre setback. The extent of pruning likely required may also make the monopole even more visible as the mature tree does provide some screening when the monopole is viewed from a number of locations within the park.

This same issue exists for both the north-eastern and south-eastern floodlights and it is therefore considered that, of all the floodlights, the north-western floodlight is the most suitable.

It is however noted that the location identified by the applicant is not ideal and, as part of the City's original report, concerns were highlighted about the potential visual amenity impacts of the monopole in what was considered to be the most active part of the park.

The original application included a number of photomontages to demonstrate the potential visual impact of the monopole (Attachment 2 refers), however the information was insufficient to enable the City to undertake thorough consideration of potential visual amenity impacts.

Through mediation as part of the SAT process, the applicant prepared a Visual Impact Assessment (VIA) to more adequately analyse and demonstrate the potential visual impact of the monopole. Discussions held, and information prepared for the purposes of mediation are confidential and therefore cannot be included in this report; however, some discussion as to the findings of the VIA are outlined below.

### *Visual Impact Assessment*

The Visual Impact Assessment (VIA) was prepared having regard to a number of documents prepared by the Department of Planning, Lands and Heritage and the Western Australian Planning Commission, including *Visual Landscape Planning in Western Australia* (2007), *Guidelines for Location Siting and Design of Telecommunication Infrastructure* (2004) and clause 5 of *State Planning Policy 5.2 – Telecommunications Infrastructure*.

The broad methodology for undertaking the VIA included:

- describing the existing visual character of the site and surrounds and determining visual objectives
- describing the proposed development
- describing and evaluating potential visual impacts
- assessing the capacity of the landscape to accommodate change
- identifying measures to reduce impacts.

The VIA concluded that:

- the development proposal has been sited to minimise its potential visual impacts
- the proposed location of the development complies with the policy and best practices for siting and design as it is sited to minimise impacts given the context of the urban landscape
- the development will have a small impact in determined locations, however the character of the landscape has the ability to accommodate the change
- the small impact may be reduced if some measures are undertaken to diminish its visibility are adopted. In an intimate scale where the antenna is not perceptible in a static view, a coloured pole (grey charcoal) would disguise its perception among the existing trees. At a local level, the alternate 25 metre overall mast would decrease significantly its perception in several locations.

In recognition of the importance of the findings of the assessment to inform decision-making, along with the need for impartial consideration of potential visual amenity impacts, following receipt of the VIA prepared on the applicant's behalf, the City engaged an external expert to undertake an independent peer review of the VIA.

The independent peer review found that:

- the report is mostly a well-considered document which generally meets state policy standards for a visual impact assessment of a telecommunications development
- a clear approach and methodology is set out within an assessment of the impacts, conclusions and mitigation advice set out
- some minor ambiguities and questions are raised, but do not have any substantive bearing on the overall quality of the report and ultimate conclusions reached
- agreement with the general conclusions of the report that the siting of the monopole in the nominated location would have a nominal visual impact when considered in terms of local context and how the pole is viewed in the local landscape



- the measures proposed to reduce any potential impacts are practical and typical for a development such as this, and when combined with the recommendation to use the alternative 25 metre pole, will assist to further mitigate the development's visual impacts.

Based on the further information provided by the applicant, coupled with the findings of the independent peer review, it has been demonstrated that, in the context of the applicable framework used to consider visual amenity impact, the potential visual amenity impact is not unreasonable.

#### Assessment of revised proposal

The revised proposal, along with the additional information, has been assessed against the relevant planning framework, being the City of Joondalup *Telecommunications Infrastructure Local Planning Policy* (TILPP), *State Planning Policy 5.2: Telecommunications Infrastructure* (SPP 5.2) and the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations).

#### *City of Joondalup Telecommunications Infrastructure Local Planning Policy*

Clauses 67(g) and (y) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) detail that the Council should have due regard to local planning policies and submissions received in the determination of development applications. Accordingly, the matters to be given due regard as outlined in the City's *Telecommunications Infrastructure Local Planning Policy* are considered below:

- *The provisions outlined in State Planning Policy 5.2: Telecommunications Infrastructure (SPP 5.2).*

The City has assessed the proposal against the provisions of *State Planning Policy 5.2: Telecommunications Infrastructure* (SPP 5.2) as outlined in the separate SPP 5.2 section of this report.

- *Compliance with the Telecommunications Code of Practice 1997.*

The *Telecommunications Code of Practice 1997* was recently repealed and replaced by the *Telecommunications Code of Practice 2018*. The proposed infrastructure is considered to comply with the code of practice.

In part, the code of practice requires carriers to employ 'best practice', which includes constructing facilities substantially similar to the carrier's facilities as using the best available design, planning and location practices to minimise the potential degradation of the environment and visual amenity associated with the facility.

The applicant has investigated a number of alternative sites external to the subject site, as well as other locations within the subject site, and has determined that the selected location will provide the level of service required, while minimising the impact on the environment by avoiding the need to clear existing vegetation and demonstrating that the impact on visual amenity is not unreasonable.

Further, it has been demonstrated through the provision of an *Environmental EME* report that community exposure to electromagnetic energy will comply with the relevant legislation, being 0.74% of the public exposure limit.

- *The topography of the site and surrounding area, the size, height and type of the proposed facility, the location and density of surrounding vegetation, and the general visibility of the proposal from surrounding development.*

The monopole is proposed to be located near the highest point of the park. The surrounding topography generally slopes up further north beyond the park and then falls south to a low point toward the southern end of the park before flattening out.

The general visibility of the proposal from surrounding development and within the park itself has been considered through the preparation of a VIA. The assessment takes into account the siting, height and type of the proposed monopole, along with the location and density of surrounding vegetation. As set out earlier in the report, the findings of the VIA, as agreed as part of an independent peer review, conclude that the general visibility and potential visual amenity impacts are not unreasonable.

- *The merits of the particular proposal, including the need for services to be located to optimise coverage.*

In selecting the site, the applicant has identified a lack of adequate mobile network coverage (both now and into the future) for the immediate area, being south-western Craigie and north-eastern Padbury. The applicant has provided an indicative *Telecommunications Service Map* for the local area, displaying existing coverage and the coverage provided by the proposed infrastructure (Attachment 6 refers).

It was hoped that more specific detail in relation to coverage needs would be provided to assist the City in better understanding the need for the infrastructure and therefore the merits of the proposal, however this was not made available.

The coverage maps supplied as part of the original application (Attachment 6 refers) spatially demonstrate the increase in coverage the proposed infrastructure will have. The applicant has identified a lack of adequate mobile network coverage as the need for the infrastructure, however no detail is provided around what 'adequate' means, other than advising that there is "*substantial increased demand for wireless data download coverage and capacity by users of tablets and smartphones*".

Further, the applicant has not advised whether the lack of adequate mobile network coverage for the area is limited to the specific carrier only, or a broader lack of adequate coverage across all carriers. In applying both SPP 5.2 and the City's *Local Planning Policy*, it is unclear as to whether it is the responsibility of a decision-maker to facilitate 'adequate' coverage for individual telecommunication carriers, or to facilitate 'adequate' network coverage more generally.

- *Submissions received in response to public consultation, noting that submissions on health or safety grounds cannot be considered.*

The submissions received as part of public consultation undertaken for the original proposal are addressed in the 'Consultation' section of this report. Comments from the City have been updated to reflect the revised proposal and additional information provided.

*State Planning Policy 5.2: Telecommunications Infrastructure*

Clause 67(c) of Schedule 2 of the Regulations details that the Council should have due regard to State planning policies in the determination of development applications. Accordingly, SPP 5.2 is considered below and outlines matters for consideration in determining development applications for telecommunications infrastructure.

Clause 6.3(a) of SPP 5.2 recommends consideration of the extent to which the proposal adheres to the policy measures, outlined in clause five, relating to the minimisation of the visual impact of above ground infrastructure:

*Clause 5.1.1 ii) Telecommunications infrastructure should be designed to minimise visual impact and whenever possible:*

- a) *Be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites.*

The monopole is located within Camberwarra Park and will be visible from numerous locations within the park. For the purposes of SPP 5.2, Camberwarra Park is considered a 'recreation site'.

As outlined earlier in the report, the findings of the VIA (agreed by an independent peer review), conclude that the visibility and potential visual amenity impacts of the revised proposal from within the park are not unreasonable.

- b) *Be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land.*

The proposed siting of the monopole within Camberwarra Park is such that it is located at the end of the Mayhill Place cul-de-sac and will therefore be readily visible from this streetscape.

Notwithstanding, the findings of the VIA (agreed by an independent peer review) conclude that the visibility and potential visual amenity impacts of the revised proposal as viewed from surrounding streetscapes are not unreasonable.

- c) *Not be located on sites where environmental or cultural heritage, social and visual landscape values may be compromised.*

The works are proposed within an existing park and are intended to replace existing infrastructure and therefore will not have a significant environmental or cultural heritage impact.

As outlined earlier in the report, the findings of the VIA (agreed by an independent peer review) conclude that the potential impact on visual landscape values is not unreasonable.

In relation to social values, it is noted that the monopole is proposed to be located in the most active portion of the park between the tennis courts and the playground. From the submissions received, it is clear that nearby residents and park users are most concerned about the visual impact and health matters associated with the proposed infrastructure.

Submissions on health and safety grounds cannot be considered as part of the planning application and it has been demonstrated that, in the context of the applicable assessment framework, the visual impact is not unreasonable.

While submissions on health and safety cannot be considered and the visual impact has been demonstrated as not being unreasonable, park goers may still attach a negative perception to the existence of the monopole. As a result, park goers could be discouraged from using the park, thereby compromising the social values associated with the park. Under the City's *Local Planning Scheme No. 3* (LPS3), the objectives of a Public Open Space Local Reserve (like Camberwarra Park) are to provide for a range of active and passive recreation uses. It is considered reasonable that these objectives are relevant social values for the purpose of SPP 5.2.

In order to address the potential negative perception in part, there is scope to investigate the feasibility of providing further mitigation measures. Although not actually required as a matter of planning merit, the additional mitigation measures could provide greater screening or further obscure the view of the monopole from within or around the park and therefore reduce some of the negative perception of the pole's existence.

- d) *Display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.*

The proposed galvanised finish of the tower is intended to be unobtrusive and sympathetic to the surrounding landscape. The panel antennas are proposed to be close-mounted and shrouded to reduce the profile and visual impact of the tower. It is also noted that the proposal intends to replace an existing floodlight with the monopole.

Due to existing vegetation to be retained, the ground infrastructure will not be readily visible from outside the subject site, however, the tower will be visible due to its height and location, although this visual impact has been demonstrated to be not unreasonable.

#### *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations).*

Clause 67 of Schedule 2 of the Regulations sets out the matters to be considered by Council when determining an application for development approval. In addition to the matters discussed above, the following matters for consideration are relevant to the proposal:

- *Clause 67(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development.*

The likely effect of the height, bulk, scale, orientation and appearance of the monopole has been assessed through the preparation of a VIA and independent peer review.

The findings of the VIA (agreed as part of an independent peer review), conclude that the visibility and potential visual amenity impacts of the revised proposal from within the park are not unreasonable.

The monopole is proposed to replace an existing floodlight associated with the tennis courts and, whilst not consistent with the height of the existing floodlights, the intent behind this approach is to not further increase the number of vertical infrastructure elements in the park and therefore maintain a degree of compatibility with the current setting.

- *Clause 67(n) the amenity of the locality including the following:*
  - (i) *environmental impacts of the development;*
  - (ii) *the character of the locality;*
  - (iii) *social impacts of the development.*

The revisions undertaken to the proposal, coupled with the additional information, have demonstrated that the potential visual amenity impact of the monopole is not unreasonable.

However, as outlined earlier in the report, despite the proposal meeting the technical requirements of the planning framework, the community perceptions attached to the monopole may still have a negative social impact.

- *Clause 67(r) the suitability of the land for the development taking into account the possible risk to human health or safety.*

The applicant has provided an EME report confirming that the proposed development will be compliant with relevant Federal legislation which relates to the minimisation of health risks in the installation of telecommunications infrastructure.

### **Issues and options considered**

Council has been invited by the State Administrative Tribunal to reconsider its decision of 15 May 2018 (CJ069-05/18 refers) in light of the revisions proposed and additional information provided.

In considering this invitation, Council has the discretion to:

- reconsider its previous decision and approve the application without conditions
- reconsider its previous decision and approve the application with conditions
- or
- reconsider its previous decision and reaffirm its earlier decision to refuse to grant approval for the application.

The anticipated outcomes of the options available to Council are set out below:

- In the event Council elects to approve the application without conditions, it is anticipated that the applicant will withdraw its application to SAT.
- In the event Council elects to approve the application with conditions, it is anticipated that the applicant will review the conditions imposed and, if agreeable, will withdraw its application to SAT. If the applicant is aggrieved by any of the conditions imposed, the application could proceed to further mediation on the specific conditions that are of concern for the applicant.
- In the event Council reaffirm its previous decision to refuse the proposal, it is anticipated that the application will proceed to a full hearing and be determined by SAT.

A Directions Hearing at the State Administrative Tribunal has been scheduled for 30 November 2018 following Council's reconsideration of the proposal.

**Legislation / Strategic Community Plan / policy implications****Legislation**

*City of Joondalup Local Planning Scheme No. 3.  
Planning and Development (Local Planning Schemes)  
Regulations 2015.  
Telecommunications Act 1997.*

**Strategic Community Plan****Key theme**

Quality Urban Environment

**Objective**

Quality built outcomes.

**Strategic initiative**

Buildings and landscaping is suitable for the immediate environment and reflect community values.

**Policy**

*City of Joondalup Telecommunications Infrastructure Local  
Planning Policy.  
State Planning Policy 5.2 – Telecommunications  
Infrastructure.*

*City of Joondalup Local Planning Scheme No. 3**Clause 14(3) – Table 1 Reserve objectives**Public Open Space*

- *To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.*

*Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations).*

Clause 67 of Schedule 2 of the Regulations sets out the matters to be considered by Council when determining an application for development approval.

*In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application:*

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;*
- (c) any approved State planning policy;*
- (d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);*

- (e) *any policy of the Commission;*
- (f) *any policy of the State;*
- (g) *any local planning policy for the Scheme area;*
- (h) *any structure plan, activity centre plan or local development plan that relates to the development;*
- (i) *any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;*
- (j) *in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;*
- (k) *the built heritage conservation of any place that is of cultural significance;*
- (l) *the effect of the proposal on the cultural heritage significance of the area in which the development is located;*
- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) *the amenity of the locality including the following:*
  - (i) *environmental impacts of the development;*
  - (ii) *the character of the locality;*
  - (iii) *social impacts of the development;*
- (o) *the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;*
- (p) *whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;*
- (q) *the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) *the suitability of the land for the development taking into account the possible risk to human health or safety;*
- (s) *the adequacy of:*
  - (i) *the proposed means of access to and egress from the site; and*
  - (ii) *arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) *the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*

- (u) *the availability and adequacy for the development of the following:*
  - (i) *public transport services;*
  - (ii) *public utility services;*
  - (iii) *storage, management and collection of waste;*
  - (iv) *access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);*
  - (v) *access by older people and people with disability;*
- (v) *the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;*
- (w) *the history of the site where the development is to be located;*
- (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) *any submissions received on the application;*
- (za) *the comments or submissions received from any authority consulted under clause 66;*
- (zb) *any other planning consideration the local government considers appropriate.*

*City of Joondalup Telecommunications Infrastructure Local Planning Policy (LPP)*

The City's *Telecommunications Infrastructure Local Planning Policy* sets out assessment provisions for those telecommunications facilities deemed not to be 'low impact' under the *Telecommunications (Low-impact Facilities) Determination Act 1997*. In addition to provisions regarding the advertising of an application, the policy sets out the follow criteria which Council is to have regard to when determining an application:

- The provisions outlined in *State Planning Policy 5.2: Telecommunications Infrastructure*.
- Compliance with the *Telecommunications Code of Practice 1997*.
- The topography of the site and surrounding area, the size, height and type of the proposed facility, the location and density of surrounding vegetation, and the general visibility of the proposal from surrounding development.
- The merits of the particular proposal, including the need for services to be located to optimise coverage.
- Submissions received in response to public consultation, noting that submissions on health or safety grounds cannot be considered.

*State Planning Policy No. 5.2 – Telecommunications Infrastructure (SPP 5.2)*

The Western Australian Planning Commission's *State Planning Policy No. 5.2 – Telecommunications Infrastructure* provides matters for consideration in determining development applications for telecommunication infrastructure. Clause 6.3(a) requires consideration of the extent to which the proposal adheres to the policy measures relating to the minimisation of the visual impact of above ground infrastructure. Clause 6.3(b) gives consideration to the necessity of the proposed development in providing optimised coverage.



### **Risk management considerations**

The applicant has exercised their right of review in accordance with the *State Administrative Tribunal Act 2004* and the *Planning and Development Act 2005* against Council's decision made at its meeting held on 15 May 2018 (CJ069-05/18 refers).

In the event the application is approved, the following risks are identified:

- Although not able to be substantiated on planning grounds, there could be negative connotations associated with the monopoly in the community which could impact on the perceived useability of the park.
- If the application is approved by the SAT, there is a risk that the conditions SAT imposes on the approval may not be as appropriate (in the City's view) than if Council was to impose a set of conditions.

In the event the application is not approved, the following risks are identified:

- It may be more difficult for the City to achieve one of the key strategic initiatives of the City's *Strategic Community Plan 2012 – 2022* which is to actively seek opportunities for improving local communication network infrastructure.
- In the event the application proceeds further through the SAT process, there is a risk that the City will incur further expenses associated with the application.

### **Financial / budget implications**

The applicant has paid fees of \$576 (excluding GST) for the assessment of the application.

The cost of the consultation undertaken by the City is to be paid by the applicant in accordance with the City's *Telecommunications Infrastructure Local Planning Policy*.

The City has incurred expenses to date associated with the SAT review. The City will continue to incur expenses associated with this application while an application before SAT exists. An accurate figure of additional expenses cannot be provided as the amount of additional involvement by the City's legal representatives is dependent on the Council outcome and the applicant's decision on how to proceed thereafter.

### **Regional significance**

Not applicable.

### **Sustainability implications**

The City recognises the importance of telecommunication facilities in supporting industry development. One of the key strategic initiatives of the City's *Strategic Community Plan 2012 – 2022* is to actively seek opportunities for improving local communication network infrastructure. The proposal will provide improved telecommunication services within the City of Joondalup.

### **Consultation**

In accordance with the City's *Telecommunications Infrastructure Policy*, the application was advertised to 639 property owners and occupiers within a 400 metre radius of the development site for a period of 21 days, concluding on 19 March 2018.

A total of 49 submissions was received, being four statements of no objection and 44 objections. A 145 signature petition was also received by Council at its meeting held on 20 March 2018. Of the respondents to this petition, 135 objected to the proposed works, while nine were of support or of no opinion.

The revised proposal was not advertised for public comment as the additional information was unable to be provided for public review given the confidential nature of SAT mediation. Notwithstanding, it is considered that the comments received as part of the initial proposal are equally applicable to the revised proposal.

Concerns raised in the submissions are summarised below. The City's response to each concern, in light of the revised proposed and further information is also provided.

- *Visual Impact*

As part of the original application, the City raised concern with the potential visual impact of the tower, based on the photomontages and information provided as part of the application.

Since Council's decision at its meeting held on 15 May 2018 (CJ069-05/18 refers), the applicant has revised the proposal to reduce the overall height of the infrastructure and has also prepared a VIA.

In recognition of the importance of the findings of the VIA to inform decision-making, along with the need for impartial consideration of potential visual amenity impacts, following receipt of the VIA prepared on the applicant's behalf, the City engaged an external expert to undertake an independent peer review.

Based on the further information provided by the applicant, coupled with the findings of the independent peer review, it was demonstrated that, in the context of the applicable framework used to consider visual amenity impacts, the potential visual amenity impact is not unreasonable.

- *Impact on property values*

The potential impact of a proposed development on property prices is not a valid land use planning consideration.

- *Necessity of the tower*

In selecting the site Optus identified a lack of adequate mobile network coverage in the immediate area of the subject site. The applicant also provided the details of other sites in the vicinity which had been considered as a part of the identification of the subject site and the reasons these sites were not utilised. The applicant provided additional coverage information which spatially demonstrates the increased coverage for the locality (Attachment 6 refers).

It was hoped that more specific detail in relation to coverage needs would be provided to assist the City in better understanding the need for the infrastructure and therefore the merits of the proposal, however this was not made available.

It is unclear what the applicant considers to be 'adequate' coverage and whether the adequacy of coverage is specific to the carrier or the network more broadly. In applying both SPP 5.2 and the City's TILPP, it is also unclear as to whether it is the responsibility of a decision-maker to facilitate 'adequate' coverage for individual telecommunication carriers, or to facilitate 'adequate' network coverage more generally.

- *Health matters relating to proximity to telecommunication facilities.*

Concerns raised related to the perceived adverse long-term health risk associated with telecommunication facilities. Electromagnetic emissions (EME) are controlled and regulated by separate Federal Government legislation and EME is not considered to be a valid land use planning consideration.

It is a mandatory requirement for all telecommunication carriers to comply with the *Australian Safety Standards* set by the Australian Communication and Media Authority and the EME limits established by the Australian Radiation Protection and Nuclear Safety Agency. The EME report submitted with this application (Attachment 6 refers) indicates that the EME emission at ground level is 0.74% of the Australian Radiation Protection and Nuclear Safety Agency general public exposure limit - well within the mandatory standards.

- *Use of public parkland*

The applicant noted that while the infrastructure will be owned by a private company, it will provide a community benefit in providing increased telecommunications coverage for the surrounding area and provide for emergency services infrastructure. The applicant has advised that, after construction, no fencing will be provided to restrict access to the monopole. The ground infrastructure will be fenced.

## COMMENT

Telecommunication infrastructure is becoming more frequently viewed as 'essential infrastructure' not unlike the need to provide infrastructure for water, sewer and power. In planning for telecommunication infrastructure, *State Planning Policy 5.2 – Telecommunications Infrastructure* states that the benefit of improved telecommunication services should be balanced with the visual impact on the surrounding area.

The City had concerns with the original proposal, in part, because the applicant had not adequately or technically demonstrated the potential visual amenity impact the proposal would have on the park itself as well as on the surrounding locality.

Since Council's original decision at its meeting held on 15 May 2018 (CJ069-05/18 refers), the applicant has amended the proposal to reduce the overall height and has undertaken a more detailed analysis of potential visual amenity impacts by preparing a VIA. The City has had the VIA peer reviewed and the findings of the assessment, as well as the peer review, conclude that the potential visual amenity impact is not unreasonable.

The applicant has stated that there is a need for the infrastructure in this location to provide adequate coverage for both now and into the future. While the coverage maps demonstrate an improved span of coverage as a result of the proposed infrastructure, it is still unclear as to what the applicant considers to be 'adequate' and whether the coverage is applicable to the specific carrier or to network coverage more broadly.

Concerns raised as part of public consultation are acknowledged, however these have largely been addressed in a technical sense through the provision of further information. In some instances the concerns are not able to be considered in the decision-making process. It is noted, that while not a relevant planning matter, the perception of siting a telecommunication monopole in this location may have an impact on park goers. There is an opportunity to address this, in part, through investigating the feasibility of incorporating further mitigation measures to provide providing a shade structure over the playground to obscure the view of the monopole from within the playground.

In order to address the potential negative perception in part, additional mitigation measures could be pursued in order to provide greater screening or further obscure the visibility of the monopole as viewed from within or around the park.

In consideration of the revised proposal and the new information provided against the relevant planning framework, along with the submissions received, there are no reasonable grounds on which to refuse the application.

## **VOTING REQUIREMENTS**

Simple Majority.

## **RECOMMENDATION**

**That Council:**

- 1 RECONSIDERS its decision dated 15 May 2018 (CJ069-05/18 refers) as invited by the State Administrative Tribunal pursuant to Section 31 of the *State Administrative Tribunal Act 2004*;**
- 2 APPROVES under clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* the application for development approval, dated 24 May 2017 submitted by Planning Solutions, for proposed Telecommunications Infrastructure at Lot 11608 (91) Camberwarra Drive, Craigie (Camberwarra Park), subject to the following conditions:**
  - 2.1 This approval relates to the telecommunications infrastructure and associated works only, as indicated on the approved plans. It does not relate to any other development on the lot;**
  - 2.2 All development shall be contained within the property boundaries;**
  - 2.3 All stormwater shall be collected on-site and disposed of in a manner acceptable to the City;**
  - 2.4 The telecommunications monopole shall not exceed an overall height of 25 metres as measured from the base of the monopole;**
  - 2.5 The applicant shall make good any damage to the existing vegetation within Camberwarra Park and shall ensure that any damage to a City-owned or managed asset is remediated, to the specification and satisfaction of the City and at the cost of the applicant;**

- 2.6 A schedule of colours and materials shall be submitted to and approved by the City prior to the commencement of development. Development shall be in accordance with the approved schedule and all external materials and finishes shall be maintained to a high standard, including being free of vandalism, to the satisfaction of the City;
- 2.7 The external surface of the development shall be finished in materials and colours that have low reflective characteristics, to the satisfaction of the City. The external surfaces shall be treated to the satisfaction of the City if it is determined by the City that glare from the completed development has a significant adverse effect on the amenity of adjoining or nearby neighbours;
- 2.8 A *Construction Management Plan* being submitted to and approved by the City prior to the commencement of development. The management plan shall detail how it is proposed to manage:
  - 2.8.1 All forward works for the site;
  - 2.8.2 The delivery of materials and equipment to the site;
  - 2.8.3 The storage of materials and equipment on the site;
  - 2.8.4 The parking arrangements for the contractors and subcontractors;
  - 2.8.5 The management of sand and dust during the construction process;
  - 2.8.6 Retention of natural vegetation and the proposed manner in which this will be managed;
  - 2.8.7 Impact on the use of the tennis courts during construction;
  - 2.8.8 Other matters likely to impact on the surrounding properties;
  - 2.8.9 The works are to be established and thereafter maintained to the specifications and satisfaction of the City;
- 3 REQUESTS that the Chief Executive Officer investigate the feasibility of providing additional mitigation measures to further decrease the visual impact of the monopole and, if found to be feasible, the applicant shall contribute to the measures to be undertaken, to the satisfaction of the City;
- 4 ADVISES the lead petitioner of its decision.

*Appendix 3 refers*

To access this attachment on electronic document, click here: [Attach3brf181113.pdf](#)

## **CJ191-11/18      PROPOSED      UNLISTED      USE      (HELICOPTER PARKING) AT JOONDALUP RESORT - LOT 535 (45) COUNTRY CLUB BOULEVARD CONNOLLY**

<b>WARD</b>	North-Central	
<b>RESPONSIBLE DIRECTOR</b>	Ms Dale Page Planning and Community Development	
<b>FILE NUMBER</b>	17076, 101515	
<b>ATTACHMENT</b>	Attachment 1	Location plan
	Attachment 2	Acoustic report
	Attachment 3	Applicant's report
<b>AUTHORITY / DISCRETION</b>	Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.	

### **PURPOSE**

For Council to determine a retrospective development application for an 'unlisted use' (helicopter parking) at the Joondalup Resort - Lot 535 (45) Country Club Boulevard, Connolly.

### **EXECUTIVE SUMMARY**

An application has been received for retrospective approval of the parking/storage of a helicopter on the existing Joondalup Resort tennis courts at Lot 535 (45) Country Club Boulevard, Connolly. The proposal is considered an 'unlisted use' in accordance with the City's *Local Planning Scheme No. 3* (LPS3) and, as such, there are no specific development standards applicable to the proposed use. Given the land use is an 'unlisted use' and given the proposal increases the existing car parking shortfall on site, the application is required to be determined by Council.

The application was advertised to 426 landowners/occupiers within a 500 metre radius of the development site for a period of 14 days. A total of 55 submissions were received – 36 objections, 17 submissions of support and two submissions stating 'no objection' to the proposal.

It is considered that the impact of the parking/storage of the helicopter is minimal, taking into account the acoustic report provided by the applicant and the frequency and operation of the business on the site.

As a result, it is recommended that Council approves the application.

## BACKGROUND

<b>Suburb/Location</b>	Lot 535 (45) Country Club Boulevard, Connolly.
<b>Applicant</b>	Wayne Carroll.
<b>Owner</b>	Joondalup Hotel Investments Pty Ltd.
<b>Zoning</b>	<b>LPS</b> Private Community Purposes.
	<b>MRS</b> Urban.
<b>Site area</b>	4.8239ha.
<b>Structure plan</b>	Not applicable.

Lot 534 (45) Country Club Boulevard, Connolly (subject site) is bound by the Joondalup Golf Course and the Joondalup Country Club on all boundaries. The closest residential properties are located approximately 250 metres from the tennis courts where the helicopter is proposed to be stored.

The subject site is zoned Urban under the *Metropolitan Region Scheme (MRS)* and *Private Community Purposes* under LPS3.

The parking/storage of a helicopter does not fall within the definition of any of the land uses listed in Table 3 – Zoning Table of LPS3, and therefore the proposal is an ‘unlisted use’. In accordance with clause 18(4) of LPS3, an ‘unlisted use’ may be approved by Council, subject to meeting the objectives of the specific zone.

‘Rotorvation Helicopters’ have been parking the helicopter at the site since December 2017 without planning approval. Upon receiving an enquiry from a nearby resident, the City contacted the landowner on 30 April 2018 and requested a retrospective development application be submitted.

## DETAILS

The application proposes the following:

- Storage of one helicopter on the existing Joondalup Resort tennis courts; being a single engine helicopter with a small noise footprint.
- A maximum of five trips per week between the hours of 9.00am to 7.00pm.
- A maximum of two pilots attending the site at any given time (for a short hand-over period for a change in pilots).
- No customers will attend the site, as passengers will enter and exit the aircraft from Hillary’s Boat Harbour.
- The helicopter will, in most circumstances, fly west towards Marmion Avenue (over the golf course), then south/south-west directly to Hillary’s Boat Harbour, subject to weather conditions.
- No signage or additional structures are proposed.

The aircrafts proposed are a R44 (one pilot and three passengers helicopter) or a R66 (one pilot and four passengers). Both are small single engine helicopters with a small noise footprint, specifically designed for scenic joy flights. Only one helicopter will be stored on site at any one time, while the other will be located at the Jandakot Airport along with another five helicopters that Rotorvation Helicopters operate elsewhere. The development application is not able to limit or control flight routes and noise while travelling, as these are subject to separate legislation/approvals.

Further information regarding Rotorvation Helicopters and their operations are included within the applicant's report in Attachment 3.

The proposal generally complies with the majority of the most relevant standards and requirements of the City's LPS3 and *Private Community Purposes Local Planning Policy*, with further detail included below on the following matters:

#### Land use

The proposed parking and storage of a helicopter is considered an 'unlisted use' under the City's LPS3. As a result, the proposal is required to meet the applicable objectives of the *Private Community Purposes Zone*.

In accordance with clause 16 – Zones under LPS3, the objectives for the *Private Community Purposes Zone* are as follows:

- *To provide sites for privately owned and operated recreation, institutions and places of worship.*
- *To provide for a range of privately owned community facilities and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.*
- *To ensure that the standard of development is in keeping with surrounding development and protects the amenity of the area.*

#### *Officer Comment*

The proposal facilitates a local tourism business within the City of Joondalup, which operates from the Hillary's Boat Harbour. The parking of the vehicle does not impact on the activities and operation of the existing Joondalup Resort.

The development site is located centrally within the Joondalup Resort and Golf Course, with the nearest residential properties located more than 250 metres away. The site is also surrounded by dense vegetation which assists in reducing the noise and visual impact of the helicopter from surrounding development and thereby maintaining the amenity of the surrounding area.

As a result, it is considered that the proposal is consistent with the applicable objectives of the *Private Community Purposes Zone* under LPS3.

#### Parking

As the proposal is considered an 'unlisted use' under LPS3, there is no specific parking standard for the use. As a result, Council has the ability to impose a car parking standard which it deems acceptable.

Due to the recreational nature and operation of the business, it is recommended that the car parking standard for a 'Recreation – Private' land use be applied for this proposal. The car parking standard for 'Recreation – Private' use is one car parking bay per four persons accommodated. The only customers that will enter and exit the aircraft from the subject site will be hotel guests staying at Joondalup Resort. All other passengers will board the aircraft from Hillary's Boat Harbour. Therefore, the only additional persons attending the site will be a maximum of two pilots at any one time, resulting in the need for an additional one (0.5) car parking bay on site.



*Officer Comment*

At its meeting held on 14 December 2010 (CJ207-12/10 refers), Council resolved to support a 129 (29.8%) car parking shortfall at the Joondalup Resort site. A total of 303 bays are available on site, with a total of 432 currently required. As a result of the helicopter storage, the car parking shortfall will increase by a further parking bay to 130 bays (30%).

It is considered that the operation/activities proposed by the applicant are minimal in respect to the car parking demand on site. It is noted that any functions or events during the evening at the Joondalup Resort, when parking would be in highest demand, are unlikely to coincide with the operation of the helicopter, as the use of the helicopter will finish no later than 7.00pm. The parking of a vehicle will occur closest to the tennis courts, which are located on the opposite side of the car parking area to the Joondalup Resort, meaning these bays are less likely to be used by patrons attending the resort and therefore conflict in respect to parking will be minimised.

As a result, the increase of the existing car parking shortfall onsite is minor in nature and will not impact the operations of the Joondalup Resort. Therefore, it is recommended that the proposed car parking shortfall be supported.

Noise

The helicopter is proposed to operate a maximum of five trips (take-off and landing) per week between the hours of 9.00am to 7.00pm.

Aviation noise is exempt from the requirements of the *Environmental (Noise) Protection Regulations 1997* (Noise Regulations). Although the Noise Regulations do not apply, the acoustic report provided by the applicant (Attachment 2 refers) uses the assigned (allowable) noise levels under the Noise Regulations as a basis for determining the amenity impact of the helicopter noise on surrounding residential properties.

At take-off, the noise from the helicopter will last approximately three minutes and 20 seconds, and a further 20 seconds when landing. During Monday to Saturday, the noise generated by the helicopter during this time will generally comply with the assigned noise levels, with the exemption of a 15 second interval at take-off and 20 seconds when landing (where the aircraft is closest to the ground). However, on Sunday or a public holiday, the assigned noise level would be breached for this entire take-off and landing period.

*Officer Comment*

Although there will be a breach of the assigned noise level generated by the helicopter, this will not be for an extended period of time and will occur for a maximum of five take off and landings per week only. Putting the noise levels of the helicopter into perspective, the noise generated would be equivalent to a light commercial 4WD at a distance of 10 metres.

Based on a worst-case-scenario, where a trip is taken on a Sunday, a public holiday and three weekdays; the total amount of time where the noise from the helicopter exceeds the assigned noise levels would be 15 minutes and 45 seconds spread out over an entire week. It is also noted that during winter months, and those days where weather conditions are not appropriate, it is likely that the number of trips per week would be considerably less.

To further assist with noise levels, should the application be approved by Council, it is recommended that conditions of planning approval are included which limit the following:

- a) The hours of operation and frequency of trips to avoid any additional impact on surrounding landowners.
- b) The type of helicopter permitted to that of a small single engine aircraft (maximum of one pilot and four passengers) to ensure a larger (and likely louder) helicopter is not used in the future.

As a result of the above, the noise generated by the helicopter is considered acceptable taking into account the number of trips per week, the short periods of noise experienced during take-off and landing, and the fact that the aviation noise is exempt under the Noise Regulations.

### **Issues and options considered**

Council is required to determine the appropriateness of the 'unlisted use' and the proposed car parking shortfall onsite. Council may determine an application for development approval by:

- granting development approval without conditions
- granting development approval with conditions  
or
- refusing to grant development approval.

### **Legislation / Strategic Community Plan / policy implications**

#### **Legislation**

*City of Joondalup Local Planning Scheme No. 3 (LPS3).  
Planning and Development (Local Planning Schemes)  
Regulations 2015 (the Regulations).*

#### **Strategic Community Plan**

##### **Key theme**

Quality Urban Environment.

##### **Objective**

Quality built outcomes.

##### **Strategic initiative**

Building and landscaping is suitable for the immediate environment and reflect community values.

##### **Policy**

*Private Community Purposes Zone Local Planning Policy.*

#### **City of Joondalup Local Planning Scheme No. 3 (LPS3)**

##### *Clause 16(2) – Table 2 Zone Objectives of LPS3*

##### *Private Community Purposes*

- *To provide sites for privately owned and operated recreation, institutions and places of worship.*
- *To provide for a range of privately owned community facilities, and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.*

- *To ensure that the standard of development is in keeping with surrounding development and protects the amenity of the area.*

*Clause 18(4) of LPS3*

*The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table:*

- a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government;*
- b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
- c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.*

*Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations).*

Clause 67 of Schedule 2 of the Regulations sets out the matters to be considered by Council when determining an application for development approval.

*In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application —*

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;*
- (c) any approved State planning policy;*
- (d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);*
- (e) any policy of the Commission;*
- (f) any policy of the State;*
- (g) any local planning policy for the Scheme area;*
- (h) any structure plan, activity centre plan or local development plan that relates to the development;*
- (i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;*

- (j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;*
- (k) the built heritage conservation of any place that is of cultural significance;*
- (l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;*
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following —*
  - (i) environmental impacts of the development;*
  - (ii) the character of the locality;*
  - (iii) social impacts of the development;*
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;*
- (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;*
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;*
- (s) the adequacy of —*
  - (i) the proposed means of access to and egress from the site; and*
  - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*
- (u) the availability and adequacy for the development of the following —*
  - (i) public transport services;*
  - (ii) public utility services;*
  - (iii) storage, management and collection of waste;*
  - (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);*
  - (v) access by older people and people with disability;*
- (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;*
- (w) the history of the site where the development is to be located;*

- (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) *any submissions received on the application;*
- (za) *the comments or submissions received from any authority consulted under clause 66;*
- (zb) *any other planning consideration the local government considers appropriate.*

#### *Private Community Purposes Local Planning Policy*

*The policy sets provisions for non-residential development within the Private Community Purposes Zone in the City of Joondalup.*

*The objectives of this policy are:*

- *To create good quality built form and functional development that contributes towards a sense of place and community.*
- *To provide for a range of privately owned community facilities, and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.*
- *To ensure that the standard of development is in keeping with surrounding development and does not negatively affect the amenity of the locality.*
- *To establish a framework for the assessment of applications for development within this zone.*

*It is noted that the proposal complies with the applicable requirements of the policy, excluding the car parking standard.*

#### **Risk management considerations**

The proponent has a right of review against the Council decision, or any conditions included therein, in accordance with the *State Administrative Tribunal Act 2004* and the *Planning and Development Act 2005*.

#### **Financial / budget implications**

The applicant has paid fees of \$147.00 (excluding GST) in accordance with the *Schedule of Fees and Charges*, for assessment of the application.

#### **Regional significance**

Not applicable.

#### **Sustainability implications**

As the application is for the parking of a helicopter, an *Environmentally Sustainable Design Checklist* is not considered necessary in this instance.

#### **Consultation**

The application was advertised for a period of 14 days, from 19 September 2018 to 3 October 2018. Consultation was undertaken in the following manner:

- a letter outlining the details of the development proposal was sent to all 426 landowners and occupiers within a 500 metres radius of the development site
- a notice was placed on the City's website.

A total of 55 submissions were received, being 17 letters of support, 36 letters of objection and two letters of neither support nor objection. Based on the 426 letters sent to landowners and occupiers, this represents an overall response rate of 12.9%.

The issues raised by submitters are briefly summarised below, with the City's response to each concern raised:

- *Noise impact.*

Aviation noise is exempt under the *Environmental (Noise) Protection Regulations 1997*. An acoustic report has been provided by the applicant to consider the possible amenity impact of noise on surrounding properties. It is considered that a number of factors included in the application appropriately mitigate possible amenity impacts of noise, including:

- the location of the take-off and landing site being a minimum of 250 metres from residential properties
- the size of helicopter to be stored on-site
- the frequency of operation.

- *Privacy impact.*

There are no development standards which relevant to the impact on privacy associated with a helicopter.

- *Safety impact.*

Safe operation and maintenance of a helicopter is not a valid planning consideration and is covered under separate legislation/approvals.

- *Environmental impact of helicopter.*

The parking of the helicopter is proposed on the existing Joondalup Resort tennis courts. No vegetation is proposed to be removed as part of the application. Environmental impacts associated with the helicopter, once airborne, are managed under separate legislation/approvals.

- *Parking shortfall shouldn't be supported.*

An increased car parking shortfall of one bay is not considered to impact the operation of the Joondalup Resort, or the amenity of any surrounding residential development.

- *Land use not appropriate.*

The proposed operation and function of the business is considered to meet the relevant objectives of the *Private Community Purposes Zone* under LPS3.

- *Frequency of trips may increase in the future.*

The applicant has advised that a maximum of five trips will occur each week. During winter months, and those days where weather conditions are not appropriate, it is likely that the number of trips will be considerably less. Should the application be approved by Council it is recommended that a condition of planning approval is included which limits the hours of operation and frequency of trips to avoid any additional impact on surrounding landowners. If approved, the applicant is obliged to comply with the condition of approval and if they are found to be in breach, the City is able to initiate compliance action.

## COMMENT

As outlined above, it is considered that the proposed 'unlisted use' meets the relevant objectives and requirements of the City's LPS3 and *Local Planning Policy*. It is recommended that the application is approved, subject to conditions to limit the operation of the business to minimise impact on surrounding landowners/occupiers.

## VOTING REQUIREMENTS

Simple Majority.

## RECOMMENDATION

That Council:

- 1 **APPROVES** under clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* the application for development approval, dated 15 June 2018 submitted by Wayne Carroll, for 'Unlisted Use (Helicopter Parking)' at Lot 535 (45) Country Club Boulevard, Connolly subject to the following conditions:
  - 1.1 This approval relates to the parking/storage of one helicopter as depicted on the approved plans only. This does not relate to any other development on the lot;
  - 1.2 No more than five trips (take-off and landing) shall occur per week, with the operation of the helicopter to occur between the hours of 9.00am to 7.00pm only;
  - 1.3 A maximum of two pilots are permitted to attend the site for the purposes of flying the helicopter at any one time. No customers associated with the use of the helicopter are permitted to attend the premises at any time, unless they are hotel guests staying at the Joondalup Resort;
  - 1.4 The helicopter shall only be parked in the designated area as depicted on the approved plans;

- 1.5 The type of helicopter permitted to park onsite is restricted to a R44, R66 or equivalent vehicle (maximum of one pilot, four passengers);**
  - 1.6 No on-street or verge parking is permitted; all parking is to be made available and maintained within the parking bays onsite;**
- 2 ADVISES submitters of its decision.**

*Appendix 4 refers*

*To access this attachment on electronic document, click here: [Attach4brf181113.pdf](#)*



## **CJ192-11/18      PROPOSED AMENDMENT TO LOCAL PLANNING SCHEME NO. 3 - LOT 1 (16) SUNLANDER DRIVE, CURRAMBINE**

<b>WARD</b>	North
<b>RESPONSIBLE DIRECTOR</b>	Ms Dale Page Planning and Community Development
<b>FILE NUMBER</b>	107704, 50510, 101515
<b>ATTACHMENT</b>	Attachment 1      Location plan. Attachment 2      Scheme amendment map. Attachment 3      Applicant's scheme amendment report.
<b>AUTHORITY / DISCRETION</b>	Legislative - includes the adoption of local laws, planning schemes and policies.

### **PURPOSE**

For Council to consider an application to initiate an amendment to *Local Planning Scheme No. 3* to rezone a portion of Lot 1 (16) Sunlander Drive, Currumbine, from 'Residential' to 'Commercial' and 'Mixed Use'.

### **EXECUTIVE SUMMARY**

The City has received an application to initiate an amendment to *Local Planning Scheme No. 3* (LPS3) on behalf of the owners of Lot 1 (16) Sunlander Drive, Currumbine. The site is zoned 'Residential' under LPS3, has a density coding of R80 and is currently vacant. Development approval has previously been issued (and since expired) for a retirement village on the site.

The scheme amendment proposes to rezone a portion of the subject site from 'Residential' to 'Commercial' and 'Mixed Use' which would, in effect, create a new neighbourhood centre. The applicant has indicated that the 'Commercial' zoned portion of the site will be developed with a supermarket and several supporting specialty stores and the 'Mixed Use' portion will be developed with aged care accommodation and a range of supporting uses such as a hairdresser, café and Allied Health Care Services.

The scheme amendment is considered to be a 'complex' amendment in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015* (LPS Regulations) as the proposed centre is not contemplated by the City's *Local Planning Strategy* or *Local Commercial Strategy* (LCS). If the scheme amendment is ultimately supported, the LCS will need to be amended to incorporate this new neighbourhood centre with an indicative maximum retail floorspace threshold of 3,200m<sup>2</sup>.

A *Retail Sustainability Assessment* (RSA) was undertaken by the applicant to assess the economic impact of the new centre. The RSA indicated that there is a need for a supermarket at that location and that, while the development would have a short-term impact on surrounding centres, it would not affect their long-term viability. Likewise, the traffic report has been submitted to demonstrate that the land uses envisaged by the scheme amendment would have no greater impact on trip generation than what could be developed under the existing zoning and density.

The proposed zoning will allow for a small commercial centre to be developed on the site to service the needs of the existing and future residents in the area. It is recommended that Council initiate the proposed amendment to LPS3 for the purposes of public advertising for a period of 60 days.

## BACKGROUND

<b>Suburb/Location</b>	Lot 1 (16) Sunlander Drive, Currambine.
<b>Applicant</b>	Taylor Burrell Barnett.
<b>Owner</b>	Southern Cross Care WA Inc.
<b>Zoning</b>	<b>DPS</b> Residential.
	<b>MRS</b> Urban.
<b>Site area</b>	62,741m <sup>2</sup>
<b>Structure plan</b>	Not applicable.

Lot 1 (16) Sunlander Drive is zoned 'Residential' under LPS3 and has a residential density code of R80. The site has significant exposure to major roads, being bounded by Burns Beach Road to the north and Connolly Drive to the west. To the east the site is bounded by Sunlander Drive and to the south by Currambine Boulevard (Attachment 1 refers).

The surrounding area is predominantly 'Residential' zoned land with a residential density code of R80 and mostly developed with single dwellings except for two large multiple dwelling developments adjoining the Currambine train station. The two sites immediately abutting Lot 1, on the corner of Burns Beach Road and Sunlander Drive, are zoned 'Service Commercial' and 'Mixed Use' and have been developed with a service station and medical centre.

At its meeting held on 19 February 2008 (CJ025-02/08 refers), Council granted development approval for a retirement village on the site consisting of 231 dwellings, a community facility, respite day care centre, maintenance building and electricity substation. However, the development was not progressed, and the approval has since lapsed. The site is currently vacant.

## DETAILS

An application has been received from Taylor Burrell Barnett on behalf of Southern Cross Care WA Inc. to initiate an amendment to LPS3 to rezone the western portion of Lot 1 (16) Sunlander Drive, Currambine from 'Residential' to 'Commercial' and 'Mixed Use' (Attachment 2 refers). Approximately 1.2377 hectares is proposed to be rezoned 'Commercial' and 8,229m<sup>2</sup> rezoned 'Mixed Use'.

The proposed 'Commercial' zone is sited at the intersection of Connolly Drive and Currambine Boulevard and will allow the development of a full line supermarket of approximately 3,200m<sup>2</sup>, as well as several specialty retail stores.

The 'Mixed Use' portion is sited on the corner of Burns Beach Road and Connolly Drive and will facilitate the development of predominantly aged care accommodation with supporting uses on the ground floor such as shop, café, hairdresser and Allied Health Care Services.

The applicant has provided the following justification in support of the proposed scheme amendment:

- *The land is highly accessible, given its frontage to the two main district distributor arteries of Burns Beach Road and Connolly Drive, and Currambine Station.*
- *The Retail Sustainability Assessment prepared concludes:*
  - *that there is a clear need and demand for the development of a supermarket on the subject land, which can only be facilitated through the requested LPS3 amendment;*
  - *whilst there will be some impact on the surrounding centres, these will be minimal and will not threaten the ongoing viability of any existing or planned facilities;*
  - *any impacted facilities would still be able to achieve sustainable sales volumes and to continue to trade, after recovering relatively quickly from their respective impacts;*
  - *the proposed supermarket would represent a significant economic and social benefit for the local community;*
  - *that development of the proposed supermarket would not result in any loss of service to the local community;*
- *The Transport Report concludes:*
  - *that the overall level of vehicle trips forecast to be generated as a result of this rezoning request would have no material impact when directly comparing the forecast volume of traffic that would be generated by residential land uses that are permissible under the current zoning;*
  - *that there would not be any material impact upon the adjoining intersections;*
- *The proposed development of the subject land for Mixed Use, Commercial and Retail purposed is an appropriate land use given the land is currently vacant and ready for a comprehensive composite development based on it being highly accessible via vehicle and within the walkable catchment of the Currambine Station and within an existing fully developed residential catchment.*

#### Retail Sustainability Assessment

The subject land is not contemplated as a 'centre' under the City's LCS and therefore the applicant has engaged MacroPlan Dimasi to assess the economic impact of the proposed commercial development on other centres, in the event that a portion of the subject site is zoned 'Commercial'.

The RSA defined the primary trade area as the land bounded by Moore Drive to the south, Marmion Avenue to the west, Blue Mountain Drive to the east and Selkirk Drive and Edinburgh Avenue to the north.

The RSA includes analysis on the trade area, the surrounding competition, and the economic impact that would occur as a result of developing a supermarket on the subject site. The RSA found that there would be some impact on the surrounding centres, however this would be minimal and would not threaten the ongoing viability of any existing or planned facilities.

The RSA states that with the addition of 3,200m<sup>2</sup> of shop retail floorspace in the new centre, the impact on trading at Kinross Central will be 9.4% and at Currambine Central, the impact would be 9.0%.

The RSA states that the location of the proposed supermarket is ideal to serve the defined trade area residents for their food and grocery needs, reflecting its convenient accessibility via Connolly Drive.

### *Review of the Retail Sustainability Assessment*

The City engaged the consultants RPS to undertake an independent peer review of the RSA prepared by MacroPlan Dimasi. The review supported the findings that there is a need for a small neighbourhood centre which includes a full line supermarket at the proposed location. The proposed centre will have a negative short-term impact on Kinross Central; however, as this centre has been trading well, it will not undermine its viability in the medium and long term. Although the review found that the RSA may have underestimated the trading impact on Kinross Central, the negative impact could be justified as it will not undermine the sustainability of the retail hierarchy in the long term.

The review of the RSA identified that the trade area could be expanded to include the southern portion of Currambine and the northern portion of Connolly, however MacroPlan Dimasi stated that as Currambine Central has strong trading patterns it is conservative not to include this area.

The RSA and proposed scheme amendment both state that the commercial development will consist of a supermarket of approximately 3,200m<sup>2</sup>, as well as several specialty retail stores, however the maximum retail floorspace of these specialty stores is not specified. The RSA has been undertaken based on a maximum shop retail floorspace of 3,200m<sup>2</sup>, which identified that this retail floorspace addition would have a 9.4% impact on trading at Kinross and a 9.0% impact on Currambine Central. Generally, any impact over 10% is regarded as being unacceptable. Therefore, at 3,200m<sup>2</sup>, the proposal is approaching the threshold as to what is considered to be an acceptable impact on Kinross Central. If the actual total retail floorspace was increased to 3,500m<sup>2</sup>, for example, it is possible that this would push the impact on Kinross Central to over 10% and at 3,600m<sup>2</sup> the impact on Currambine Central may be pushed to over 10%.

Therefore, based on the RSA, the indicative maximum retail floorspace should be restricted to 3,200m<sup>2</sup>, as any greater floorspace may have an unacceptable impact on the nearby centres.

### Transport Report

A transport report was provided as part of the scheme amendment application.

The report (provided as Appendix C to the scheme amendment report) states that the overall level of vehicle trips forecast to be generated as a result of the rezoning would not have a significant impact when compared to the traffic that could be generated by the residential land uses that could be developed on the site under the current density code. There would also be no significant impact on the adjoining intersections.

The transport report compared the AM and PM peak hour traffic generation under the full development of the site with residential dwellings at 'Residential R80' and the development of retail and aged persons accommodation as proposed by the scheme amendment. There was substantially less traffic for the AM peak hour and no change to traffic for the PM peak hour.

The transport report also states that there will not be any material impact upon the adjoining intersections as the forecast volume of traffic for the intersections would not likely exceed the design levels considered for this area. In addition, retail land uses would attract linked or pass by trips rather than generating entirely new traffic trips.

However, it should be noted, that a more detailed traffic assessment will be required as part of a future application for development approval which outlines the traffic and vehicle movements associated with the development and impact on the adjoining intersections. This should include full analysis on how the intersections will perform in 2031 and a distribution breakdown in vehicle numbers.

#### Suitability of proposed zoning

The proposed rezoning of a portion of the subject site to 'Commercial' will create a new neighbourhood centre comprising a supermarket and potentially several specialty retail shops. The proposed 'Mixed Use' zone will allow the development of a mixed use aged care facility with retail and Allied Health Care on the ground floor and aged care above.

The proposed zonings are considered potentially suitable for the subject site as it will allow an opportunity for facilities and services to be provided for the local community. The subject site is easily accessible as it has frontage to two district distributor roads Burns Beach Road and Connolly Drive, and is located within 350 metres of the Currambine Train Station.

The impact on adjoining properties is minimised as the subject site is large, with the proposed amendment area taking up a third of the overall site, with the rest of the site retaining the 'Residential' zoning. In addition, there are no immediate existing residential properties abutting the scheme amendment area, although it is noted that residential properties on Currambine Boulevard are located opposite the proposed 'Commercial' zoned land

#### **Issues and options considered**

The options available to Council in considering the scheme amendment are to:

- proceed to advertise the amendment to the local planning scheme without modification
- proceed to advertise the amendment to the local planning scheme with modifications or
- not proceed to advertise the amendment to the local planning scheme.

#### **Legislation / Strategic Community Plan / policy implications**

**Legislation** *Planning and Development Act 2005.  
Planning and Development (Local Planning Schemes)  
Regulations 2015.*

#### **Strategic Community Plan**

**Key theme** Quality Urban Environment.

**Objective** Quality built outcomes.

**Strategic initiative** The community is able to effectively age-in-place through a diverse mix of facilities and appropriate urban landscapes.

**Key theme** Economic Prosperity, Vibrancy and Growth.

**Objective** Activity Centre development.

**Strategic initiative** Support the development of fresh and exciting de-centralised areas of activity.

**Policy**

Not applicable.

*Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015*

Part 5 of the *Planning and Development Act 2005* along with the LPS Regulations enables a local government to prepare or amend a local planning scheme and sets out the process to be followed.

Under the LPS Regulations, scheme amendments are classified as being basic, standard or complex amendments. In resolving to proceed with an amendment, Council needs to specify the amendment type and explain the reason for that classification. As the proposed scheme amendment is not consistent with the City's *Local Planning Strategy* or *Local Commercial Strategy*, it is classed as a complex amendment under the LPS Regulations. Complex amendments are required to be referred to the WAPC for advice as to whether any modifications to the documents are required prior to advertising.

Should Council resolve to proceed with the proposed amendment for the purpose of public advertising, the proposed amendment is required to be referred to the Environmental Protection Authority (EPA) to decide whether or not a formal review is necessary. Should the EPA decide that an environmental review is not required, and notify the City accordingly, then it will be necessary to proceed to advertise the proposed scheme amendment for 60 days, provided the WAPC has also approved advertising as outlined above.

Upon closure of the advertising period, Council is required to consider all submissions received and to either support the amendment, with or without modifications, or not support the amendment. The decision is then forwarded to the WAPC, which makes a recommendation to the Minister for Planning. The Minister can either grant final approval to the amendment, with or without modifications, or refuse the amendment.

*Local Planning Scheme No. 3*

It is proposed to rezone portion of the subject site to 'Commercial' and 'Mixed Use'. The following extract of Table two of LPS3 set out the objectives of the 'Commercial' and 'Mixed Use' zones.

**Table 2 Zone objectives**

Commercial	<ul style="list-style-type: none"> <li>• To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.</li> <li>• To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades or improve the existing streetscape.</li> <li>• To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.</li> </ul>
Mixed Use Zone	<ul style="list-style-type: none"> <li>• To provide for a wide variety of active uses on street level which are compatible with residential and other non-active uses on upper levels.</li> <li>• To allow for the development of a mix of varied but compatible land uses which do not generate nuisance detrimental to the amenity of the district or to the health, welfare and safety of its residents.</li> <li>• To encourage high quality, pedestrian friendly, street-orientated development that integrates with surrounding areas.</li> </ul>

### State Planning Policy 4.2 Activity Centres for Perth and Peel

*State Planning Policy 4.2 Activity Centres for Perth and Peel* (SPP 4.2) specifies the broad planning requirements for the planning and development of new activity centres and the redevelopment and renewal of existing centres in Perth and Peel. It is mainly concerned with the distribution, function, broad land use and urban design criteria of activity centres.

Clause 6.5 states that a RSA assesses the potential economic impact and related effects of a significant retail expansion on the network of activity centres in an area.

### Local Commercial Strategy

The LCS provides the framework for decision making for commercial centres with respect to development of new structure plans, amendments to existing structure plans and future rezoning and development applications. It states that a RSA should be prepared for proposals which seek to exceed the maximum indicative shop retail floorspace for any activity centre. As the LCS does not identify the subject site as an activity centre, an RSA is required to assess the need for the new centre and the economic impact of the new centre on existing centres.

If the scheme amendment is supported, the LCS would need to be amended to incorporate this new neighbourhood centre along with the proposed indicative retail floorspace threshold of 3,200 m<sup>2</sup> as supported by the RSA.

### Local Housing Strategy

The *Local Housing Strategy* (LHS) provides the rationale to cater for population growth for future housing needs within the City of Joondalup and meet residential infill targets. It identifies the subject site as a 'future development site for housing' and estimated that it could be developed with 231 dwellings.

The proposed rezoning affects approximately one third of the site, with the balance remaining 'Residential' with density coding of R80. The proposal therefore still allows for the majority of the site to be development for residential purposes and it is also noted that the proposed zonings also allow for residential development. As such, it is considered that the proposed scheme amendment does not prevent the site from achieving the dwelling estimate included in the LHS.

### **Risk management considerations**

Not applicable.

### **Financial / budget implications**

The applicant has paid fees of \$8,796.28, (including GST) to cover all costs associated with the assessment of the scheme amendment. The fees do not include the cost of advertising signs, as the applicant is required to cover these costs separately.

### **Regional significance**

Not applicable.

## **Sustainability implications**

### Environmental

The 'Commercial' and 'Mixed Use' zones would facilitate additional land uses in an established area, which could make use of existing infrastructure such as sewer, roads and public transport, thereby reducing the need for additional services to be provided.

The site is currently vacant and cleared and will therefore not require the clearing of any remnant vegetation.

### Social

The proposed zones would facilitate a mix of development including commercial services and various housing or accommodation types in the locality and create a community hub for existing and new residents.

### Economic

The addition of the 'Commercial' and 'Mixed Use' zones would enable the site to be developed for a range of land uses resulting in opportunities for employment as well as provide services for existing and future residents who would contribute to the local economy.

The RSA prepared as part of the scheme amendment submission demonstrates that the proposed centre will have an acceptable impact on surrounding centres.

## **Consultation**

Should Council initiate the scheme amendment, it is required to be advertised for public comment for 60 days. It is proposed that advertising will be by way of:

- letters to adjoining and nearby landowners
- letters to Kinross Central and Currambine Central shopping centres
- a notice placed in the *Joondalup Community* newspaper
- a notice placed on the City's website
- documents displayed at the City's Administration building
- letters to relevant service authorities
- signs on the site
- a notice placed on the City's social media platforms.

## **COMMENT**

The purpose of a scheme amendment is to determine the suitability of the site for the change in zoning. The proposed 'Commercial' and 'Mixed Use' zones are considered potentially suitable as they will allow a small commercial centre to be developed on the site which will service the needs of the local community.

The inclusion of the proposed indicative retail floorspace threshold of 3,200m<sup>2</sup> in the LCS would provide certainty to the surrounding residential community and nearby retail centres on the maximum size of retail development that can occur on the site.

It is therefore recommended that Council initiates the proposed amendment to LPS3 for the purpose of public advertising.



## VOTING REQUIREMENTS

Simple Majority.

## RECOMMENDATION

That Council:

- 1 Pursuant to section 75 of the *Planning and Development Act 2005* and Regulation 37(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES to proceed to advertise Scheme Amendment No. 1 to the *City of Joondalup Local Planning Scheme No. 3* to:
  - 1.1 rezone portion of Lot 1 (16) Sunlander Drive, Currambine from 'Residential' to 'Commercial' and 'Mixed Use', as depicted in Attachment 2 to Report CJ192-11/18,for the purpose of public advertising for a period of 60 days;
- 2 Pursuant to Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* NOTES that Scheme Amendment No. 1 is a complex amendment as the proposal is not contemplated by the City's *Local Planning Strategy* or the *Local Commercial Strategy*;
- 3 SUBMITS Scheme Amendment No. 1 to the Western Australian Planning Commission to advise if any modifications are required to the documents prior to advertising.

*Appendix 5 refers*

To access this attachment on electronic document, click here: [Attach5brf181113.pdf](#)

## CJ193-11/18 EXECUTION OF DOCUMENTS

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Garry Hunt Office of the CEO
<b>FILE NUMBER</b>	15876, 101515
<b>ATTACHMENT</b>	Attachment 1 Documents executed by affixing the Common Seal during the period 1 October 2018 to 29 October 2018
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

### PURPOSE

For Council to note the documents executed by means of affixing the Common Seal for the period 1 October to 29 October 2018.

### EXECUTIVE SUMMARY

The City enters into various agreement by affixing the Common Seal. The *Local Government Act 1995* states that the City is a body corporate with perpetual succession and a Common Seal. Those documents that are to be executed by affixing the Common Seal or signed by the Mayor and the Chief Executive Officer are reported to Council for information on a regular basis.

*It is therefore recommended that Council NOTES the Schedule of Documents executed by means of affixing the Common Seal for the period 1 October 2018 to 29 October 2018, as detailed in Attachment 1 to Report CJ193-11/18.*

### BACKGROUND

For the period 1 October 2018 to 29 October 2018, nine documents were executed by affixing the Common Seal. A summary is provided below:

Type	Number
Section 70A Notification	4
Grant of Easement	1
Restrictive Covenant	1
Deed of Variation	2
Withdrawal of Caveat	1

**DETAILS****Issues and options considered**

Not applicable.

**Legislation / Strategic Community Plan / policy implications**

**Legislation** *Local Government Act 1995.*

**Strategic Community Plan**

**Key theme** Governance and Leadership.

**Objective** Corporate capacity.

**Strategic initiative** Demonstrate accountability through robust reporting that is relevant and easily accessible by the community.

**Policy** Not applicable.

**Risk management considerations**

Not applicable.

**Financial / budget implications**

Not applicable.

**Current financial year impact**

Not applicable.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.

**COMMENT**

The documents that have been executed by affixing the Common Seal of the City of Joondalup are submitted to Council for information (Attachment 1 refers).

## **VOTING REQUIREMENTS**

Simple Majority.

## **RECOMMENDATION**

**That Council NOTES the Schedule of Documents executed by means of affixing the Common Seal for the period 1 October 2018 to 29 October 2018, as detailed in Attachment 1 to Report CJ193-11/18.**

*Appendix 6 refers*

*To access this attachment on electronic document, click here: [Attach6brf181113.pdf](#)*

**CJ194-11/18 MINUTES OF EXTERNAL COMMITTEES**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Jamie Parry Governance and Strategy
<b>FILE NUMBER</b>	00033, 101515
<b>ATTACHMENT</b>	Attachment 1 Minutes of WALGA North Metropolitan Zone meeting held on 30 August 2018 Attachment 2 Minutes of Mindarie Regional Council Meeting held on 5 July 2018 Attachment 3 Minutes of Mindarie Regional Council Meeting held on 6 September 2018  <i>(Please note: These minutes are only available electronically)</i>
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

**PURPOSE**

For Council to note the minutes of various bodies on which the City has current representation.

**EXECUTIVE SUMMARY**

The following minutes are provided:

- Minutes of WALGA North Metropolitan Zone meeting held on 30 August 2018.
- Minutes of Mindarie Regional Council Meeting held on 5 July 2018.
- Minutes of Mindarie Regional Council Meeting held on 6 September 2018.

**DETAILS**

The following information details those matters that were discussed at these external meetings and may be of interest to the City of Joondalup.

**WALGA North Metropolitan Zone Meeting – 30 August 2018**

A meeting of the North Metropolitan Zone was held on 30 August 2018.

For the information of Council, the following matters of interest to the City of Joondalup were resolved at the North Metropolitan Zone meeting:

**1.1 Status Report**

A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment to the Agenda.

## 5.2 Stop Puppy Farming – Local Government Consultation

The following alternative resolution was proposed regarding Stop Puppy Farming – Local Government Consultation at item 5.2 of the State Council Agenda.

That WALGA:

- 1 Confirms any amendments to relevant legislation regulating puppy farming must focus on the welfare of dogs and not transfer any responsibility for enforcement, regulation or associated costs to Local Government;
- 2 Supports a State Government led education initiative whereby the community is encouraged to purchase puppies from professional registered breeders; and
- 3 Supports a centralised dog registration system that is developed, operated and maintained by State Government.

*CARRIED*

## 5.10 2018 WALGA Annual General Meeting

The following alternative resolution was proposed for recommendation 2 regarding 2018 WALGA Annual General Meeting at item 5.10 of the State Council agenda.

- 2 Items 4.2, 4.3 and 4.4 be forwarded to the relevant State Council Policy Teams for action subject to consideration being given to protecting endangered vegetation species in relation to item 4.2 “Roadside Vegetation: Regulatory Amendments”.

*CARRIED*

That the North Metropolitan Zone supports all remaining items within the September 2018 State Council agenda ‘en-bloc’.

*CARRIED*

## **Mindarie Regional Council Meeting – 5 July 2018**

A meeting of the Mindarie Regional Council was held on 5 July 2018.

For the information of Council, the following matters of interest to the City of Joondalup were resolved at the Mindarie Regional Council meeting:

## 11.3 BUDGET APPROVAL – FINANCIAL YEAR 2018/19

That Council:

- (i) adopt the Budget for the Mindarie Regional Council for 2018/19 financial year;
- (ii) endorse the on-going strategy of deferred payment of operational surpluses, as approved by Council at its August 2005 meeting, for the 2005/06 financial year and future years to meet its on-going capital requirements;
- (iii) approve the Capital Budget Program of \$5,445,436 for 2018/19 as follows:

New capital expenditures

• Buildings	-
• Office furniture and equipment	72,300
• Computer equipment	105,500
• Plant and equipment and vehicles	2,594,000
• Infrastructure	1,145,340
	<u>3,917,140</u>

Carried forward capital expenditures

• Cardboard compactors	50,000
• New telephone system	15,000
• Repl. Toyota Forklift	28,000
• Repl. Komatsu Loaders (x2)	580,000
• Repl. Excavator	200,000
• Repl. Skid steer loader	90,000
• Repl. 30T Dump truck	360,000
• Kitchen, ablution upgrade tipface	20,000
• Weighbridge RRF	20,000
• Weighbridge TP	20,000
• Recycling centre renovations	145,296
	<u>1,528,436</u>

Total Capital expenditure 5,445,436

- (v) approve that \$395,588 will be transferred from the Operating Surplus to the Site Rehabilitation Reserve;
- (vi) approve that \$3,917,140 be transferred from the Reserve for Capital Expenditure to Operating Surplus to fund capital expenditures;
- (vii) approve that any funds required for carbon abatement projects be transferred from the Carbon Abatement Reserve to the Operating Surplus;
- (viii) approve that all interest earned on cash funds associated with cash-backed reserves will not be credited to the respective reserves.

*CARRIED UNANIMOUSLY*

#### 11.4 EXTERNAL AUDIT COMMITTEE MEMBER APPOINTMENT

##### AUDIT COMMITTEE RECOMMENDATION:

- 1 That Council appoint Phillip Draber as the MRC external audit committee member, subject to his acceptance of the appointment, for the period from 5 July 2018 to 19 October 2019, the date of the next Local Government Elections.
- 2 That Council endorse that Phillip Draber be considered as a candidate for the role of MRC external audit committee member for the period from 20 October 2019 to 30 June 2020.

*CARRIED 11/0*

#### 17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

That the Council:

- 1 ENDORSES the Chief Executive Officer Employment Contract commencing 5 July 2018.
- 2 APPROVES in accordance with the Salaries and Allowance Tribunal Band 3 for Regional Council CEO's, the total reward package be set at \$242,006.

- 3 APPROVES the Chairman to execute the signing of the Chief Executive Officer Employment Contract.

The Chairperson requested that in accordance with clause 7.9 of the *Mindarie Regional Council Standing Orders Local Law 2010* and s5.23(2) of the *Local Government Act 1995*, Council proceed to meet “behind closed doors” to allow the Council to consider item 17.1 as it is a matter of a confidential nature.

Note: The Acting Chief Executive Officer has not released Report 17.1 for Public information as it relates to matters that affect the CEO Employment contract.

RESOLVED

To close the meeting to the public.

CARRIED 10/1

To reopen the doors to the public.

CARRIED 11/0

The Chair announced that the Councillors had met behind closed doors and resolved to hold over item 17.1 CEO Contract of Employment to the next Council meeting.

### **Mindarie Regional Council Meeting – 6 September 2018**

A meeting of the Mindarie Regional Council was held on 6 September 2018.

For the information of Council, the following matters of interest to the City of Joondalup were resolved at the Mindarie Regional Council meeting:

#### **9.4 BUDGET APPROVAL FOR ODOUR INVESTIGATION**

That Council:

Approves the funding of the \$30,000 required to undertake the Kinross Odour Survey through the mid-year budget review process.

CARRIED UNANIMOUSLY

#### **14.1 TAMALA PARK CARDBOARD BALER**

That the Council:

- 1 Award the tender for the supply and install of a cardboard baler at Tamala Park (Tender Number 13/138) to MILTEK WASTE SOLUTIONS PTY LTD at a fixed price detailed within the report.

- 2 Advise the unsuccessful tenderers of the decision to award the tender to MILTEK WASTE SOLUTIONS PTY LTD.

CARRIED UNANIMOUSLY



**14.2 BUDGET APPROVAL FOR COMINGLED RECYCLABLES SUMMER WASTE AUDIT**

That the Council:

Approve the funding of \$145,000 required to undertake the comingled recyclables summer waste audit through the mid-year budget review process.

*CARRIED UNANIMOUSLY*

**14.3 CEO CONTRACT OF EMPLOYMENT**

That the Council:

- 1 ENDORSES the Chief Executive Officer Employment commencing 6 September 2018.
- 2 APPROVES in accordance with the Salaries and Allowance Tribunal Band 3 for Regional Council CEO's, the total reward package be set at \$252,212.
- 3 APPROVES the Chairman to execute the signing of the Chief Executive Officer Employment Contract.

*CARRIED UNANIMOUSLY*

**Legislation / Strategic Community Plan / policy implications**

**Legislation** Not applicable.

**Strategic Community Plan**

**Key theme** Governance and Leadership.

**Objective** Strong leadership.

**Strategic initiative** Seek out City representation on key external and strategic bodies.

**Policy** Not applicable.

**Risk management considerations**

Not applicable.

**Financial / budget implications**

Not applicable.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.

**VOTING REQUIREMENTS**

Simple Majority.

**RECOMMENDATION**

That Council **NOTES** the minutes of the:

- 1      WALGA North Metropolitan Zone meeting held on 30 August 2018 forming Attachment 1 to Report CJ194-11/18;**
- 2      Mindarie Regional Council Minutes from the meeting held on 5 July 2018 forming Attachment 2 to Report CJ194-11/18;**
- 3      Mindarie Regional Council Minutes from the meeting held on 6 September 2018 forming Attachment 3 to Report CJ194-11/18.**

*To access this attachment on electronic document, click here: [ExternalMinutes181113.pdf](#)*

## CJ195-11/18      CORPORATE BUSINESS PLAN QUARTERLY PROGRESS REPORT FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2018

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Jamie Parry Governance and Strategy
<b>FILE NUMBER</b>	20560, 101515
<b>ATTACHMENT</b>	Attachment 1      Corporate Business Plan Quarterly Progress Report for the period 1 July 2018 to 30 September 2018 Attachment 2      Capital Works Program Quarterly Report for the period 1 July 2018 to 30 September 2018
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

### PURPOSE

For Council to receive the *Corporate Business Plan Quarterly Progress Report* for the period 1 July 2018 to 30 September 2018 and the *Capital Works Quarterly Report* for the period 1 July 2018 to 30 September 2018.

### EXECUTIVE SUMMARY

The City's *Corporate Business Plan 2018-19–2022-23* is the City's five-year delivery program which is aligned to the strategic direction and priorities set within the 10 year *Strategic Community Plan: Joondalup 2022*.

The *Corporate Business Plan* contains the major projects and priorities which the City proposes to deliver over the five-year period and also specific milestones for projects and priorities in the first year (2018-19).

The *Corporate Business Plan Quarterly Progress Report* for the period 1 July 2018 to 30 September 2018 provides information on the progress of 2018-19 projects and programs against these quarterly milestones and is shown as Attachment 1 to Report CJ195-11/18.

A *Capital Works Quarterly Report*, which details all projects within the *Capital Works Program*, is provided as Attachment 2 to Report CJ195-11/18.

*It is therefore recommended that Council RECEIVES the:*

- 1      *Corporate Business Plan Quarterly Progress Report for the period 1 July 2018 to 30 September 2018 which is shown as Attachment 1 to Report CJ195-11/18;*

- 2      *Capital Works Quarterly Report for the period 1 July 2018 to 30 September 2018 which is shown as Attachment 2 to Report CJ195-11/18.*

## BACKGROUND

The City's *Corporate Business Plan 2018-19 – 2022-23* demonstrates how the objectives of the City's *Strategic Community Plan* are translated into a five year delivery program.

The *Corporate Business Plan 2018-19 – 2022-23* was endorsed by Council at its meeting held on 21 August 2018 (CJ138-08/18 refers). The plan contains the major projects and priorities for the five-year delivery period and more detailed information with quarterly milestones on projects that the City intends to deliver in the 2018-19 financial year.

The City's *Corporate Reporting Framework* requires the development of quarterly reports against annual projects and priorities which are presented to Council on a quarterly basis.

The City's *Corporate Business Plan* and quarterly reports are in line with the Department of Local Government, Sport and Cultural Industries' *Integrated Planning Framework* which requires planning and reporting on local government activities.

## DETAILS

### Issues and options considered

The *Corporate Business Plan Quarterly Progress Report* provides information on progress against the milestones for the 2018-19 projects and programs within the *Corporate Business Plan*.

A commentary is provided against each quarterly milestone on the actions completed, and project status is reported via colour coding which indicates if the project has been completed, is on track or slightly behind schedule. Information is also provided on the budget status for each item.

The milestones being reported this quarter are the grey shaded sections of Attachment 1 to Report CJ195-11/18. "Business as usual" activities within each key theme have also been separated from strategic projects and programs within the report.

### Legislation / Strategic Community Plan / policy implications

#### Legislation

The *Local Government Act 1995* provides a framework for the operations of Local Governments in Western Australia. Section 1.3 (2) states:

*"This Act is intended to result in:*

- a) better decision making by local governments;*
- b) greater community participation in the decisions and affairs of local governments;*
- c) greater accountability of local governments to their communities; and*
- d) more efficient and effective government.*

## Strategic Community Plan

<b>Key theme</b>	Governance and Leadership.
<b>Objective</b>	Corporate capacity.
<b>Strategic initiative</b>	Demonstrate accountability through robust reporting that is relevant and easily accessible by the community.
<b>Policy</b>	The City's <i>Governance Framework</i> recognises the importance of effective communication, policies and practices in Section 7.2.4. Section 10.2 further acknowledges the need for accountability to the community through its reporting framework which enables an assessment of performance against the <i>Strategic Community Plan</i> , <i>Strategic Financial Plan</i> , <i>Corporate Business Plan</i> and Annual Budget.

## Risk management considerations

The *Corporate Business Plan Quarterly Progress Reports* provide a mechanism for tracking progress against milestones for major projects and programs.

## Financial / budget implications

All 2018-19 projects and programs in the *Corporate Business Plan* were included in the 2018-19 Annual Budget.

## Regional significance

Not applicable.

## Sustainability implications

The projects and programs in the *Corporate Business Plan* are aligned to the key themes in *Joondalup 2022* which have been developed to ensure the sustainability of the City.

The key themes are:

- Governance and Leadership
- Financial Sustainability
- Quality Urban Environment
- Economic Prosperity, Vibrancy and Growth
- The Natural Environment
- Community Wellbeing.

## Consultation

Not applicable.

## COMMENT

The *Corporate Business Plan 2018-19 – 2022-23* was endorsed by Council at its meeting held on 21 August 2018 (CJ138-08/18 refers). A detailed report on progress of the *Capital Works Program* has been included with the *Corporate Business Plan Quarterly Progress Report*. This report provides an overview of progress against all the projects and programs in the *2018-19 Capital Works Program*.

## VOTING REQUIREMENTS

Simple Majority.

## RECOMMENDATION

That Council RECEIVES the:

- 1 ***Corporate Business Plan Quarterly Progress Report*** for the period 1 July 2018 to 30 September 2018, which is shown as Attachment 1 to Report CJ195-11/18;
- 2 ***Capital Works Quarterly Report*** for the period 1 July 2018 to 30 September 2018, which is shown as Attachment 2 to Report CJ195-11/18.

*Appendix 7 refers*

To access this attachment on electronic document, click here: [Attach7brf181113.pdf](#)

## **CJ196-11/18      CUSTOMER SATISFACTION MONITOR 2017-18**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Jamie Parry Governance and Strategy
<b>FILE NUMBER</b>	69609, 101515
<b>ATTACHMENTS</b>	Attachment 1      Customer Satisfaction Monitor 2017-18 Improvement Actions. Attachment 2      2017-18 Benchmarking Data
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

### **PURPOSE**

For Council to receive the detailed results of the 2017-18 Customer Satisfaction Monitor.

### **EXECUTIVE SUMMARY**

The Customer Satisfaction Monitor is conducted annually to measure the level of overall satisfaction with the City, and its performance in delivering specific services and facilities.

The results for the 2017-18 Customer Satisfaction Monitor continue to reflect high levels of overall community satisfaction with the City and with services delivered to the community. The 2017-18 Monitor shows an overall satisfaction rating for the City of Joondalup of 84.7%. This is a slight increase compared to the 2016-17 result of 83.8%. Customer Satisfaction with services provided by the City in 2017-18 was 89.1% compared to 88.3% in 2016-17.

The 2017-18 results indicate a slight increase in the level of customer satisfaction with value for money from rates with a rating of 64.2% in 2017-18 compared to 62.6% in 2016-17.

At an individual service level, areas of strong satisfaction levels were recorded for sport and recreation (96.7%), weekly rubbish collection (95%), parks and public open spaces (94.2%), libraries (93.7%), festivals (92.6%), graffiti removal (92.4%) and street appearance (91.3%).

A number of other service areas have maintained high levels of community satisfaction including:

- fortnightly recycling (89.3%)
- ranger services (85.4%)
- management and control of traffic on local roads (84.1%).

The separate survey conducted in relation to planning and building services indicates a significant increase in overall satisfaction levels for Building Services in 2017-18 (89.8%) compared to 2016-17 (82.3%). Overall customer satisfaction ratings for Planning Services also increased significantly in 2017-18 (89.4%) compared to 2016-17 (78.6%).

82.8% of respondents to the 2017-18 Monitor agreed that the City has a good understanding of community needs compared to 76% in 2016-17.

In 2014-15 the City introduced some new questions to the Customer Satisfaction Monitor namely:

- satisfaction with Joondalup as a place to live
- satisfaction with the Joondalup CBD.

In 2017-18 both questions attracted high satisfaction ratings with residents rating satisfaction with Joondalup as a place to live at 95.3% compared to 97.4% in 2016-17. Satisfaction ratings with the Joondalup CBD were 95.3% in 2017-18 compared to 97.4% in 2016-17.

## BACKGROUND

Customer Satisfaction Monitors have been conducted on an annual basis since 2000. The most recent survey was conducted by an independent market research company, Research Solutions.

The broad objective of the study is to determine resident perceptions of the facilities and services provided by the City of Joondalup. Specifically, the study measures:

- overall satisfaction with the City of Joondalup
- satisfaction with:
  - Services provided by the City of Joondalup
  - Value for money provided by rates
  - City facilities (libraries, sports and recreation centres, parks and public open spaces)
  - City services (festivals and events, graffiti removal, ranger services, rubbish collections, street appearance, management and control of traffic)
  - Informing the community of local issues
  - Satisfaction with the CBD
  - Satisfaction with Joondalup as a place to live
  - Key issues of concern and suggestions for improvement.

This latest community research was undertaken in May and June 2018 and involved random sampling and telephone interviewing of 600 respondents from within the City. The sample was cross-checked to ensure that it significantly matched the demographic profile and population spread of Joondalup in terms of age, gender and location to obtain a representative sample.

The sampling size for the overall *Customer Satisfaction Monitor* produces a sampling precision of +/- 4% at the 95% confidence interval – that is, there is a 95% certainty that the results obtained will be within +/- 4% if a census was conducted of all households within the City of Joondalup. This percentage is in accordance with the level specified by the Auditor General.



A separate survey was also conducted of 141 building clients and 131 planning clients over the last 12 months. This separate survey of specific applicants was first introduced in 2008-09. Previously this area was included as part of the annual *Customer Satisfaction Monitor* however the methodology was altered due to minimal numbers of people surveyed having had contact with planning or building services. The smaller sampling size for the separate survey of planning and building applicants produces a sampling precision of +/- 6% at the 95% confidence interval.

## DETAILS

Satisfaction levels were recorded from those respondents who felt familiar enough with the service or facility to be able to comment. Respondents expressing dissatisfaction were asked to provide suggestions for improvement.

The overall satisfaction rating in 2017-18 was 84.7% compared to the 2016-17 rating of 83.8%. The 2017-18 Survey results indicate that general satisfaction with all services provided by the City in 2017-18 was 89.1% compared to 88.3% in 2016-17.

Respondents were prompted with a list of 10 services provided by the City and asked how satisfied they were with the City's performance. To maintain comparability across monitors, the questionnaire used was based on the version used in previous years; however, the 2017-18 survey excluded the question on satisfaction with consulting with the community on local issues and the questions related to satisfaction with parking in the City Centre; parking adjacent to schools; parking adjacent to railway stations; and parking in residential areas.

A separate survey of planning and building applicants was conducted to measure specific levels of satisfaction with planning and building services. This survey was aimed at determining the satisfaction of those residents that had directly used the planning and building services over the previous 12 months.

The 2017-18 satisfaction levels related to building services increased significantly in 2017-18 (89.8%) from the 2016-17 ratings (82.3%). Satisfaction levels related to planning services also significantly increased in 2017-18 (89.4%) from the 2016-17 ratings (78.6%).

64.2% of respondents were satisfied with value for money from rates compared to 62.6% in 2016-17.

At an individual service level, areas of strong satisfaction were:

- Sport and recreation (96.7%)
- Weekly rubbish collection (95%)
- Parks and public open spaces (94.2%)
- Libraries (93.7%)
- Festivals (92.6%)
- Graffiti removal (92.4%)
- Street appearance (91.3%).

Whilst the 2017-18 Monitor shows slight decreases in levels of satisfaction for some City services (libraries, graffiti removal, weekly rubbish collection, parks and public open space, management and control of traffic on local roads), the decreases are minor and statistically insignificant coupled with the fact that the satisfaction ratings for these services remain very high.

The 2017-18 Monitor indicates similar satisfaction ratings for *informing the City about local issues*. The Satisfaction rating in 2017-18 was 75.9% compared to 74.6% in 2016-17.

The following table provides comparisons of satisfaction ratings with Customer Satisfaction Monitors undertaken in the previous seven years:

Service	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Overall Satisfaction	84.1%	87.5%	89.1%	87.8%	89%	85.8%	83.8%	84.7%
Satisfaction with Services Provided	92%	92.7%	94.1%	92.7%	92.4%	88.8%	88.3%	89.1%
Value for Money from Rates	66%	66.8%	72.7%	70.7%	72%	63.7%	62.6%	64.2%
Libraries	95.1%	97.2%	95.6%	95.6%	93.9%	95.2%	96.6%	93.7%
Festivals, Events and Cultural Activities	93.1%	89.8%	90.5%	88.9%	89.3%	86.6%	90.6%	92.6%
Sport and Recreation	95.6%	94.2%	94.5%	92.2%	95%	91.9%	93.6%	96.7%
Mobile Security Patrols	66.7%	71.1%	71.0%	69.3%	69.2%	N/A	N/A	N/A
Graffiti Removal	92.1%	89.8%	92.5%	90.0%	94.4%	90.9%	94.8%	92.4%
Ranger Services	78.3%	85.0%	82.0%	82.0%	83%	80.9%	81%	85.4%
Weekly Rubbish Collection	98.5%	97.4%	97.4%	97.0%	95.2%	95.7%	96.3%	95%
Fortnightly Recycling	89.9%	91.4%	91.8%	89.8%	90.6%	88.6%	87.2%	89.3%
Parks and Public Open Space	90.8%	93.0%	93.2%	92.4%	94.9%	91.1%	94.8%	94.2%
Street Appearance	83.4%	88.0%	91.1%	88.3%	91.2%	88.1%	89.3%	91.3%
Planning	95.2%	84.1%	72.0%	91.3%	70.1%	71.5%	78.6%	89.4%
Building	94.7%	84.1%	79.0%	90.5%	85.7%	76.6%	82.3%	89.8%
Management and Control of Traffic on Local Roads	73.5%	81.8%	83.0%	78.5%	82%	81.6%	84.5%	84.1%
Parking City Centre	45.5%	55.0%	55.0%	54.3%	62.5%	56.3%	55.8%	N/A
Parking Residential Areas	76.8%	83.9%	86.1%	81.1%	82.2%	84.1%	79.7%	N/A
Parking Adjacent to Schools	N/A	42.7%	61.6%	55.4%	58.1%	60.2%	51.9%	N/A
Parking Adjacent to Railway Stations	N/A	N/A	44.9%	38.7%	49.7%	51.5%	62.7%	N/A
The City Consults with the Community about Local Issues	67.4%	71.3%	73.9%	63.4%	70.4%	58.2%	65.2%	N/A
The City Informs the Community about Local Issues	72.9%	76.0%	77.5%	70.7%	74.9%	64.2%	74.6%	75.9%
Understand Community Needs	68.8%	74.5%	82.2%	78.2%	81%	76.9%	76%	82.8%

The 2017-18 Monitor indicated increased satisfaction ratings in *community confidence that the City is planning for the future* from the previous year. In 2017-18, 80.7% of respondents had confidence that the City has plans in place for the future compared to 78% in 2016/17.

In 2014-15 the City introduced questions to the *Customer Satisfaction Monitor* related to:

- satisfaction with Joondalup as a place to live
- satisfaction with the Joondalup CBD.

In 2017-18 both questions attracted high satisfaction ratings with residents rating satisfaction with Joondalup as a place to live at 95.3% compared to 97.4% in 2016-17 and satisfaction with the Joondalup CBD at 86% in 2017-18 compared to 85% in 2016-17.

The 2017-18 Monitor also included questions related to awareness of, and attendance at, specific festivals and events in 2018, namely:

- The Joondalup Festival
- Music in the Park
- Little Feet Festival
- Valentine Concert
- Sunday Serenades Concert Series.

Overall awareness and attendance at the specific events is shown below:

Event	2017/18 Awareness	2017/18 Attendance (of those aware)	2017-18 Attendance of the general population
Joondalup Festival	88.8%	33.2%	29.5%
Music in the Park	70.3%	18.2%	12.8%
Little Feet Festival	52.3%	13.4%	7%
Valentine Concert	40.2%	23.2%	9.3%
Sunday Serenades Concert Series	26.7%	14.4%	3.8%

The major differences from the 2016-17 Monitor are;

- The 2017-18 awareness of the Joondalup Festival has increased by 5% (88.8% in 2017-18 and 83.7% in 2016-17).
- The 2017-18 attendance (of those aware) at the Joondalup Festival has increased by 12% (33.2% in 2017-18 and 21% in 2016-17).
- The 2017-18 awareness of Music in the Park has decreased by 5% (70.3% in 2017-18 and 75.4% in 2016-17).
- The 2017-18 awareness of Little Feet Festival has increased by 3% (52.3% in and 48.8% in 2016-17).
- The 2017-18 attendance (of those aware) at the Valentine Concert has increased by 17% (23.2% in 2017-18 and 6% in 2016-17).

The 2017-18 *Customer Satisfaction Monitor* did not include questions related to satisfaction with parking in residential areas, areas adjacent to train stations, areas adjacent to schools, and the City Centre. Instead the survey included questions on:

- Awareness of City Centre parking facilities;
- Use of City Centre Parking facilities.

This is the first time that this question has been asked and the results for the nominated car parks are shown below:

Car Park	2017/18 Awareness - % of population	2017/18 Usage (of those aware)	2017-18 Usage as a % of the population
Central Walk Car Park	58.8%	59.2%	34.8%
Reid Promenade Multi Storey	49.2%	61%	30%
McLarty Avenue 1	45%	46%	22.2%
McLarty Avenue 2	45%	53.3%	24%
Davidson Terrace	26.2%	37.6%	9.8%

19% of respondents were not aware of any of the nominated car parks.

### Issues and options considered

The City will use the results from the 2017-18 Satisfaction Monitor to improve service delivery in all areas, with focus on those service areas that have recorded decreases in satisfaction ratings. The Improvement Plan is shown as Attachment 1.

Benchmarking information across three key areas: satisfaction with the city as a place to live, city governance, and value for money for rates is shown in Attachment 2.

### Legislation / Strategic Community Plan / policy implications

**Legislation** Not Applicable.

#### Strategic Community Plan

**Key theme** Governance and Leadership.

**Objective** Active democracy.

**Strategic initiative** Fully integrate community consultation practices into City activities.

**Policy** Community Consultation and Engagement.

### Risk management considerations

Monitoring levels of customer satisfaction with services provided by the City is essential to assist in the delivery of effective and efficient services to the community.

### Financial/budget implications

<b>Account no.</b>	531 A5301 3265 0000
<b>Budget Item</b>	Customer Satisfaction Monitor
<b>Budget amount</b>	\$ 35,000
<b>Amount spent to date</b>	\$ 35,000
<b>Balance</b>	\$ 0

All amounts quoted in this report are exclusive of GST.

**Regional significance**

Not Applicable

**Sustainability implications**

Customer satisfaction is a measure of an organisation's sensitivity to customer needs and from an organisational perspective, is essential for long-term success and sustainability.

**Consultation**

The 2017-18 Customer Satisfaction Monitor was conducted by surveying 600 residents of the City of Joondalup, and the Planning and Building survey was conducted by surveying 131 residents who had made contact with the City regarding a planning matter and 141 residents who had made contact with the City regarding a building matter in the last 12 months.

**COMMENT**

The *2017-18 Customer Satisfaction Monitor* results show that overall satisfaction ratings remain high and, in the main, residents are satisfied with the services provided by the City of Joondalup.

While the satisfaction rating for informing the community about local issues is similar to last year's results, the City puts significant effort into consultation and communication activities and the issue was the subject of a Strategic Community Reference Group meeting held on 27 March 2017 which included subject experts from the Community Newspaper Group, Bam Creative and IAP2. The group provided a number of suggestions including reducing government jargon for the purposes of communication and consultation, increased face to face opportunities for engagement, and surveying the community on their preferred methods of communication from the City.

These suggestions have been, or are in the process of being implemented and include the following:

- Use of 'plain English' language in all communication and consultation activities.
- Trial of face-to-face engagement activities for the Whitfords Nodes Wellbeing Hub.
- Revised marketing and communication program for the bulk waste program.
- Survey to be undertaken in 2018-19 on community preferences for the City communicating with, and informing the community on, local issues.
- Assessment of online engagement platforms such as 'Bang the Table'.
- Opportunities to involve younger people in communication and consultation activities.
- Communication plans to be developed for all significant projects.
- Regular presentations to Strategy Sessions on proposed consultation/engagement efforts.
- Promotion of consultation/engagement efforts through:
  - targeted social media campaigns
  - Hero image on the website alerting the public of consultation/engagement exercises.
- Development of a project site on the website providing details on:
  - current and long-term capital projects the City is planning
  - Information on project timeframes, access to drawings, locations, and consultations to be undertaken.

The City will put significant emphasis on implementing improvement strategies to enhance overall customer satisfaction as well as service delivery across all City services.

A number of improvements to services are planned for 2018-19 with some improvements already underway. These are detailed in Attachment 1.

### **VOTING REQUIREMENTS**

Simple Majority.

### **RECOMMENDATION**

**That Council RECEIVES the 2017-18 Customer Satisfaction Monitor results and proposed improvement actions forming Attachment 1 to Report CJ196-11/18.**

*Appendix 8 refers*

*To access this attachment on electronic document, click here: [Attach8agn181113.pdf](#)*

**CJ197-11/18      ANNUAL REPORT 2017-18**

<b>WARD</b>	All
<b>RESPONSIBLE A/DIRECTOR</b>	Mr Mark McCrory Governance and Strategy
<b>FILE NUMBER</b>	38745, 101515
<b>ATTACHMENT</b>	Attachment 1      2017-18 Annual Report
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

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**PURPOSE**

For Council to adopt the *2017-18 Annual Report*.

**EXECUTIVE SUMMARY**

In accordance with section 5.53 of the *Local Government Act 1995* the *2017-18 Annual Report* has been prepared, summarising the previous year's achievements and challenges and the outlook for the year ahead, as well as including specific statutory requirements. The *Annual Report* also demonstrates performance against the City's *Strategic Community Plan: Joondalup 2022*.

An external audit has been completed of *City's Financial Statements* for the 2017-18 financial year and these statements are the subject of a separate report to Council.

The *2017-18 Annual Report* forms the main item of business discussed at the Annual General Meeting of Electors. Section 5.27 of the *Local Government Act 1995* requires that the Annual General Meeting of Electors is to be held on a day selected by the local government, but not more than 56 days after the *Annual Report* is accepted. At its meeting held on 16 October 2018 (CJ172-10/18 refers), Council resolved to hold the Annual General Meeting of Electors on 4 December 2018.

*It is therefore recommended that Council BY AN ABSOLUTE MAJORITY ACCEPTS the Annual Report of the City of Joondalup for the financial year 2017-18, forming Attachment 1 to Report CJ197-11/18 and subject to the insertion of the audited 2017-18 Financial Statements once adopted by Council.*

**BACKGROUND**

The *Local Government Act 1995* requires every local government to prepare an Annual Report. The *Annual Report* informs the community and key stakeholders about the achievements and challenges from the previous financial year and provides information on the future outlook.

The audited accounts for the financial year will need to be incorporated into the report following the annual external audit. This year's Annual Report includes the full Financial Statements rather than the Concise Financial Report as in previous years.

It is a statutory requirement that Council accepts an Annual Report and for the report to be presented to the Annual General Meeting of Electors.

## DETAILS

The *2017-18 Annual Report* has been prepared addressing the performance against the six key themes of the City's *Strategic Community Plan: Joondalup 2022*:

- Governance and Leadership.
- Financial Sustainability.
- Quality Urban Environment.
- Economic Prosperity, Vibrancy and Growth.
- The Natural Environment.
- Community Wellbeing.

As in previous years, the *2017-18 Annual Report* includes a range of *Global Reporting Initiative (GRI) Standard Disclosures* to report against the City's environmental, economic and social performance. The *Standard Disclosures* are in line with the *GRI Sustainability Standard 2016*.

The Annual Report also includes measurements against the *Strategic Performance Indicators* developed within each key theme of *Joondalup 2022*. Measurements are provided against those targets which can be reported.

Reports against statutory requirements are also included in the *Annual Report*.

## Legislation / Strategic Community Plan / policy implications

<b>Legislation</b>	<i>Local Government Act 1995.</i> <i>Local Government (Administration) Regulations 1996.</i>
<b>Strategic Community Plan</b>	
<b>Key theme</b>	Governance and Leadership.
<b>Objective</b>	Corporate Capacity.
<b>Strategic initiative</b>	Demonstrate accountability through robust reporting that is relevant and easily accessible to the community.
<b>Policy</b>	Not applicable.

Section 5.53 of the *Local Government Act 1995* states the following in relation to the contents of the annual report:



**5.53 Annual reports**

- (1) *The local government is to prepare an annual report for each financial year.*
- (2) *The annual report is to contain:*
- a. *a report from the mayor or president;*
  - b. *a report from the Chief Executive Officer;*
  - c. *deleted;*
  - d. *deleted;*
  - e. *an overview of the plan for the future of the district made in accordance with Section 5.56 including major initiatives that are proposed to commence or to continue in the next financial year;*
  - f. *the financial report for the financial year;*
  - g. *such information as may be prescribed in relation to the payments made to employees;*
  - h. *the auditor's report for the financial year;*
  - ha. *a matter on which a report must be made under section 29(2) of the Disability Services Act 1993;*
  - hb. *details of entries made under section 5.121 during the financial year in the register of complaints, including –*
    - (i) *the number of complaints recorded in the register of complaints;*
    - (ii) *how the recorded complaints were dealt with; and*
    - (iii) *any other details that the regulations may require;*
  - i. *such other information as may be prescribed.*

Section 5.54 of the *Local Government Act 1995* states the following in relation to the acceptance of the *Annual Report*:

**5.54 Acceptance of annual reports**

- (1) *Subject to subsection (2) the annual report for a financial year is to be accepted\* by the local government no later than 31 December after that financial year.*

*\*absolute majority required*

- (2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than two months after the auditor's report becomes available.*

Section 5.55 of the *Local Government Act 1995* states the following in regard to the notice regarding the availability of the *Annual Report*:

**5.55 Notice of annual reports**

*The Chief Executive Officer is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.*

Regulation 15 of the *Local Government (Administration) Regulations 1996* details the matters for discussion at the Annual General Meeting of Electors. They include the contents of the annual report for the previous financial year and then any other general business.

**Risk management considerations**

Not adopting the *2017-18 Annual Report* will result in non-compliance with the requirements of the *Local Government Act 1995*.

**Financial / budget implications**

Not applicable.

**Regional significance**

The *2017-18 Annual Report* sets out the performance of the City which has significance for the development and growth of the region.

**Sustainability implications**

The programs and projects in the *2017-18 Annual Report* are aligned to the key themes in *Joondalup 2022* which have been developed to ensure the sustainability of the City.

The City has included *Global Reporting Initiative (GRI) Standard Disclosures* in the Annual Report in line with the *2016 GRI Sustainability Standard*. This is a best practice sustainability reporting framework for organisations to report on their economic, environmental and social performance.

**Consultation**

There is no legislative requirement to consult with the community on the preparation of the *Annual Report*. The *Local Government Act 1995* requires an Annual General Meeting of Electors to be held once every year and the annual report to be made publicly available.

**COMMENT**

In addition to the requirements of the *Local Government Act 1995*, the *Annual Report* is seen as a key reporting mechanism of the *Integrated Planning and Reporting (IPR) Framework* as set out by the Department of Local Government, Sport and Cultural Industries. In accordance with the *IPR Framework*, local governments are expected to outline progress towards achieving the objectives of the *Strategic Community Plan* (10-year plan) and the major projects and priorities of the *Corporate Business Plan* over the medium term (five-year period).

The *Annual Report* is also seen as an essential tool to inform the community and key stakeholders about the City's achievements, challenges and future plans, promote greater community awareness of the City's programs and services, and illustrate the City's commitment to accountable and transparent government.

**VOTING REQUIREMENTS**

Absolute Majority.

**RECOMMENDATION**

**That Council BY AN ABSOLUTE MAJORITY ACCEPTS the *Annual Report* of the City of Joondalup for the 2017-18 financial year, forming Attachment 1 to Report CJ197-11/18 and subject to the insertion of the audited 2017-18 Financial Statements once adopted by Council.**

*Appendix 9 refers*

*To access this attachment on electronic document, click here: [Attach9agn181120.pdf](#)*

## **CJ198-11/18 LIST OF PAYMENTS MADE DURING THE MONTH OF SEPTEMBER 2018**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	09882, 101515
<b>ATTACHMENT</b>	Attachment 1 Chief Executive Officer's Delegated Municipal Payment List for the month of September 2018 Attachment 2 Chief Executive Officer's Delegated Trust Payment List for the month of September 2018 Attachment 3 Municipal and Trust Fund Vouchers for the month of September 2018
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

### **PURPOSE**

For Council to note the list of accounts paid under the Chief Executive Officer's delegated authority during the month of September 2018.

### **EXECUTIVE SUMMARY**

This report presents the list of payments made under delegated authority during the month of September 2018 totalling \$20,666,496.68.

*It is therefore recommended that Council NOTES the Chief Executive Officer's list of accounts for September 2018 paid under delegated authority in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1, 2 and 3 to Report CJ198-11/18, totalling \$20,666,496.68.*

### **BACKGROUND**

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

## DETAILS

The table below summarises the payments drawn on the funds during the month of September 2018. Lists detailing the payments made are appended as Attachments 1 and 2 to Report CJ198-11/18.

The vouchers for the month are appended as Attachment 3 to Report CJ198-11/18.

FUNDS	DETAILS	AMOUNT
Municipal Account	Municipal Cheques & EFT Payments 107206 - 107316 & EF073145 - EF073662 Net of cancelled payments.	\$15,163,868.67
	Vouchers	\$5,488,896.40
Trust Account	Trust Cheques & EFT Payments 207316 - 207318 & TEF001595 - TEF001609 Net of cancelled payments.	\$13,731.61
<b>Total</b>		\$20,666,496.68

## Issues and options considered

There are two options in relation to the list of payments.

### Option 1

That Council declines to note the list of payments paid under delegated authority. The list is required to be reported to Council in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, and the payments listed have already been paid under the delegated authority. This option is not recommended.

### Option 2

That Council notes the list of payments paid under delegated authority. This option is recommended.

## Legislation / Strategic Community Plan / policy implications

### Legislation

The Council has delegated to the Chief Executive Officer the exercise of its authority to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is prepared each month showing each account paid since the last list was prepared.

### Strategic Community Plan

**Key theme** Financial Sustainability.

**Objective** Effective management.

**Strategic initiative** Not applicable.

**Policy** Not applicable.

**Risk management considerations**

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

**Financial / budget implications**

All expenditure from the Municipal Fund was included in the Annual Budget as adopted or revised by Council.

**Regional significance**

Not applicable.

**Sustainability implications**

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

**Consultation**

Not applicable.

**COMMENT**

All Municipal Fund expenditure included in the list of payments is incurred in accordance with the *2018-19 Annual Budget* as adopted by Council at its meeting held on 26 June 2018 (CJ114-06/18 refers) and subsequently revised or has been authorised in advance by the Mayor or by resolution of Council as applicable.

**VOTING REQUIREMENTS**

Simple Majority.

**RECOMMENDATION**

**That Council NOTES the Chief Executive Officer's list of accounts for September 2018 paid under Delegated Authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* forming Attachments 1, 2 and 3 to Report CJ198-11/18, totalling \$20,666,496.68.**

*Appendix 10 refers*

*To access this attachment on electronic document, click here: [Attach10brf181113.pdf](#)*

## **CJ199-11/18      FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 30 SEPTEMBER 2018**

<b>WARD</b>	All	
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services	
<b>FILE NUMBER</b>	07882,101515	
<b>ATTACHMENT</b>	Attachment 1	Financial Activity Statement
	Attachment 2	Investment Summary
	Attachment 3	Supporting Commentary
<b>AUTHORITY/ DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').	

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### **PURPOSE**

For Council to note the Financial Activity Statement for the period ended 30 September 2018.

### **EXECUTIVE SUMMARY**

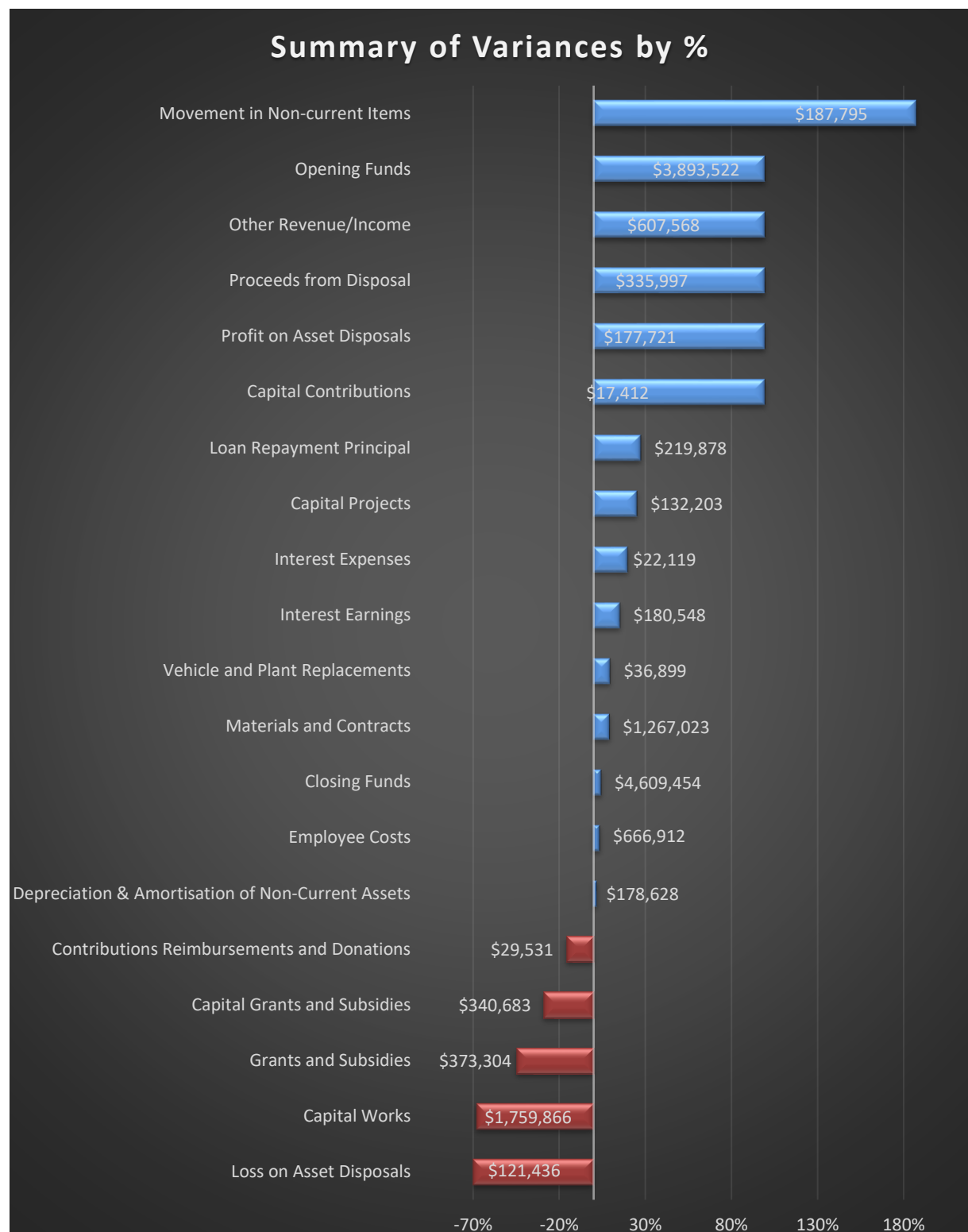
At its meeting held on 26 June 2018 (CJ114-06/18 refers), Council adopted the Annual Budget for the 2018-19 financial year. The figures in this report are compared to the revised budget.

The September 2018 Financial Activity Statement Report shows an overall favourable variance from operations and capital, after adjusting for non-cash items, of \$4,609,454 for the period when compared to the adopted budget.

It should be noted that this variance does not represent a projection of the end of year position or that these funds are surplus to requirements. It represents the year to date position to 30 September 2018 and results from a number of factors identified in the report, including the opening funds position which is subject to the finalisation of 2017-18 annual financial statements.

There are a number of factors influencing the favourable variance, but it is predominantly due to the timing of revenue and expenditure compared to the budget estimate. The notes in Appendix 3 to Attachment 1 to Report CJ199-11/18 identify and provide commentary on the individual key material revenue and expenditure variances to date.

The key elements of the variance are summarised below:

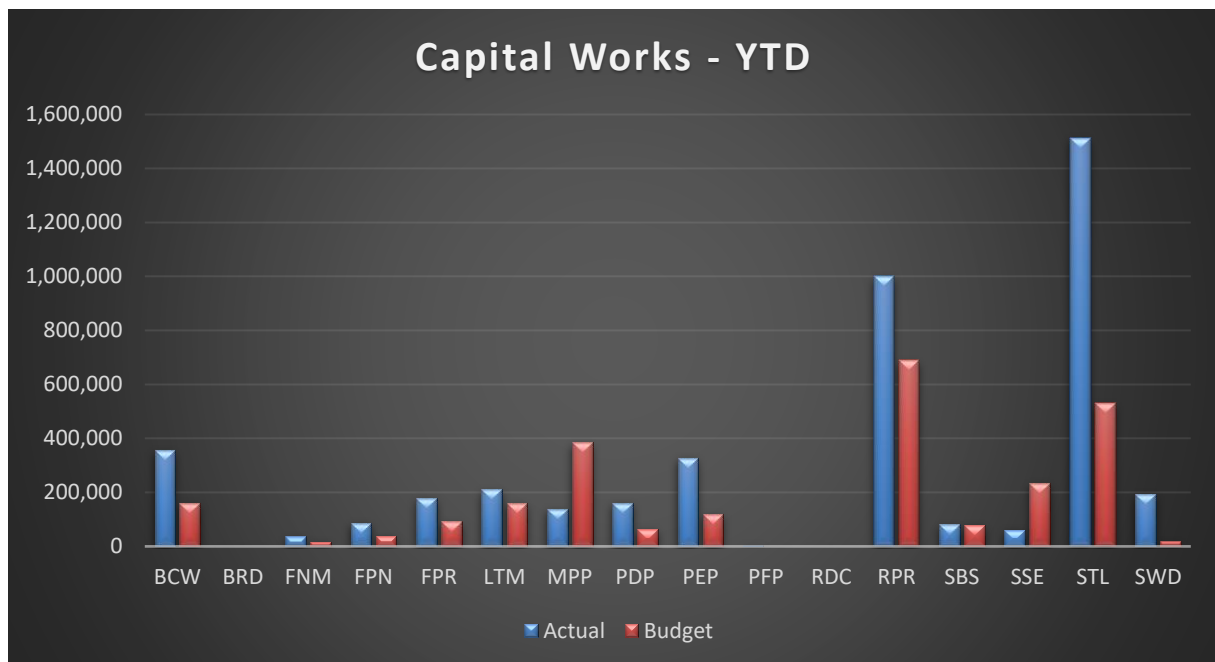




The significant variances for September were:

### **Capital Works**

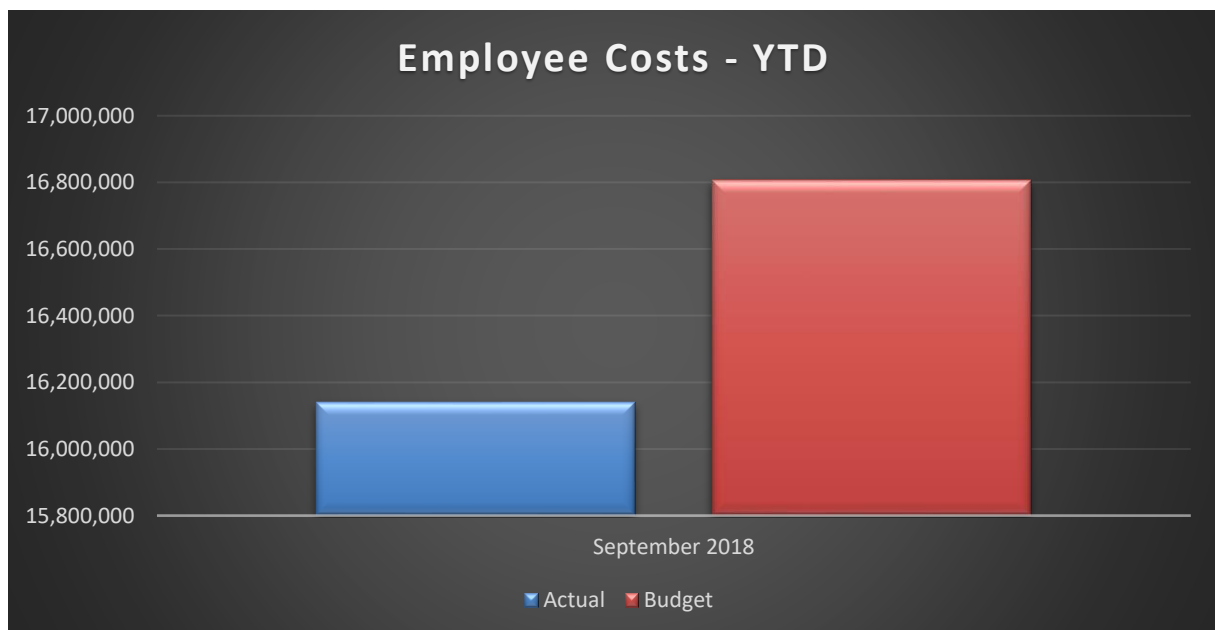
**(\$1,759,866)**



Capital Works expenditure is (\$1,759,866) above budget due to projects carried forward from the previous financial year and projects progressing ahead of budget phasing. This includes unfavourable timing variances for Street Lighting Program (\$983,530) and Road Preservation / Resurfacing Program (\$311,372).

### **Employee Costs**

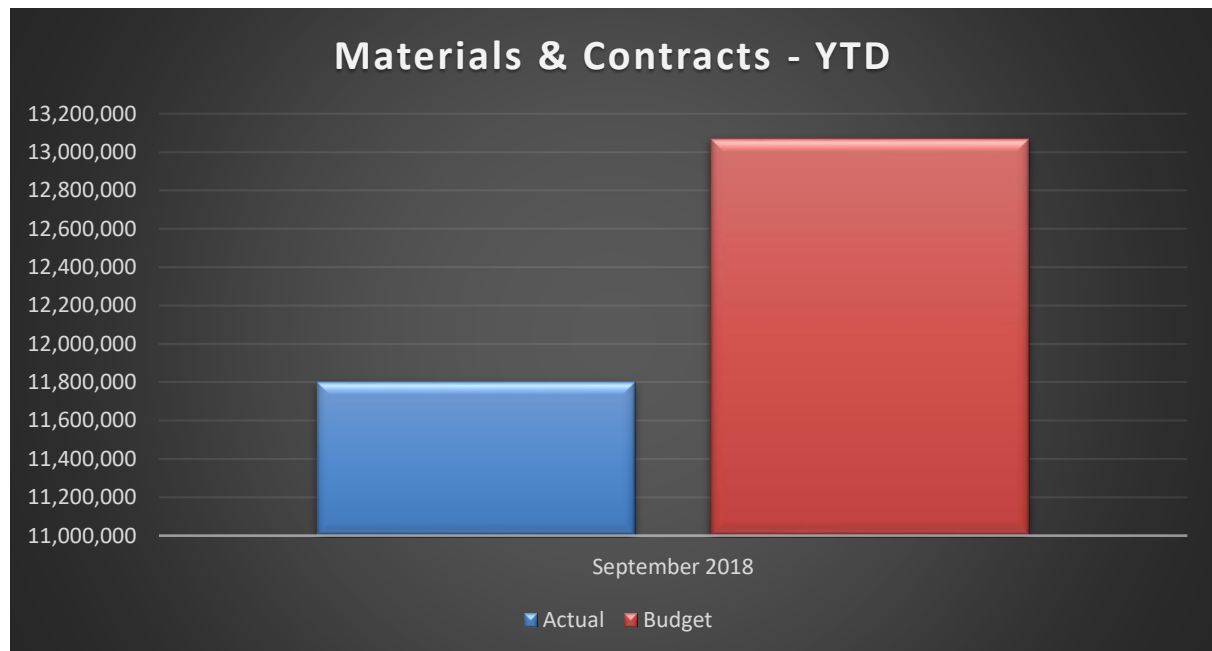
**\$666,912**



Employee Costs expenditure is \$666,912 below budget. This is spread across a number of different areas including Salaries and Wages for Parks \$221,015, Director Planning and Community Development \$86,104 and Planning Approvals \$71,532 mainly due to vacant positions.

### **Materials & Contracts**

**\$1,267,023**



Materials and Contracts expenditure is \$1,267,023 below budget. This is spread across a number of different areas including favourable timing variances for External Service Expenses \$802,954, Public Relations, Advertising & Promotions \$180,592 and Furniture, Equipment and Artworks \$176,116.

*It is therefore recommended that Council NOTES the Financial Activity Statement for the period ended 30 September 2018 forming Attachment 1 to Report CJ199-11/18.*

### **BACKGROUND**

The *Local Government (Financial Management) Regulations 1996* requires a monthly Financial Activity Statement. At its meeting held on 11 October 2005 (CJ211-10/05 refers), Council approved to accept the monthly Financial Activity Statement according to nature and type classification.

### **DETAILS**

#### **Issues and options considered**

The Financial Activity Statement for the period ended 30 September 2018 is appended as Attachment 1 to Report CJ199-11/18.

**Legislation / Strategic Community Plan / policy implications****Legislation**

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

**Strategic Community Plan**

**Key theme** Financial Sustainability.

**Objective** Effective management.

**Strategic initiative** Not applicable.

**Policy** Not applicable.

**Risk management considerations**

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal funds for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

**Financial / budget implications**

All amounts quoted in this report are exclusive of GST.

**Regional significance**

Not applicable.

**Sustainability implications**

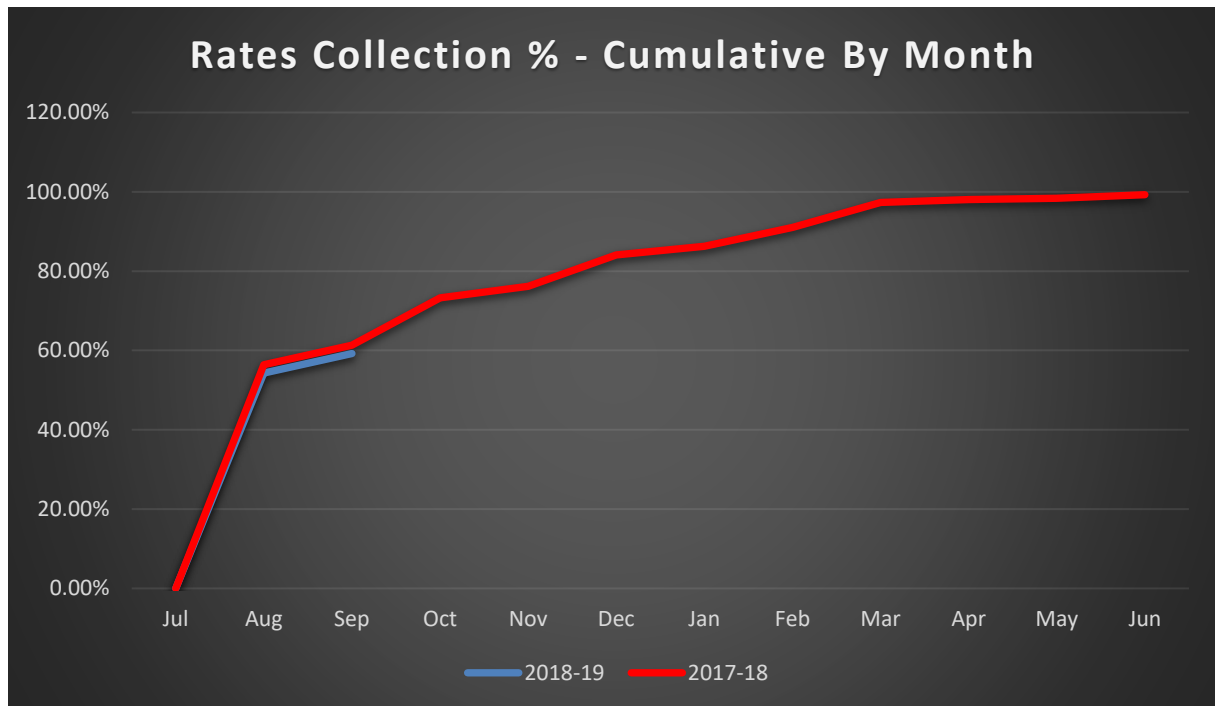
Expenditure has been incurred in accordance with adopted budget parameters, which have been structured on financial viability and sustainability principles.

**Consultation**

In accordance with section 6.2 of the *Local Government Act 1995*, the annual budget was prepared having regard to the *Strategic Financial Plan*, prepared under Section 5.56 of the *Local Government Act 1995*.

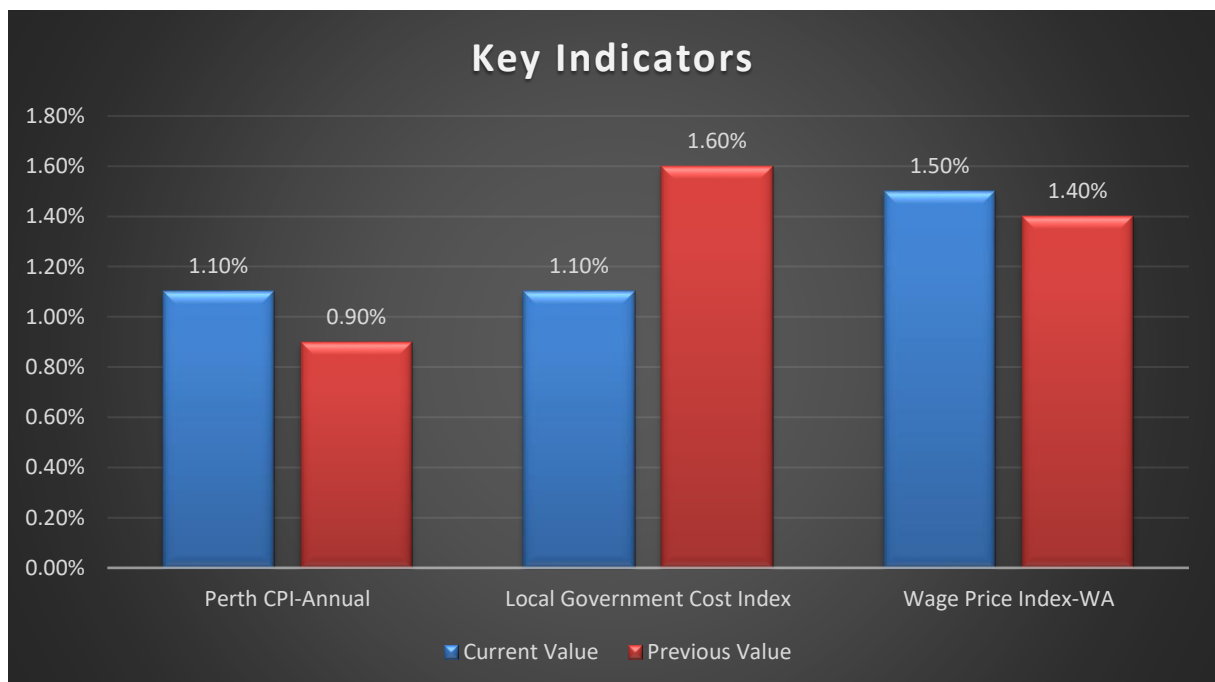
## KEY INDICATORS

### Rates Collection



Rates collections as a percentage of rates issued (debtors) continues on par with the prior year at the end of September. This trend is expected to continue to the end of the financial year.

### Economic Indicators



The Local Government Cost Index has aligned with CPI, indicating that cost pressures in the local government industry are easing compared to the general economy. Wage inflation remains above CPI, although significantly lower than in the past, and has risen slightly anticipating possible wage growth pressure in the short term.

## **COMMENT**

All expenditure included in the Financial Activity Statement is incurred in accordance with the provisions of the 2018-19 adopted budget or has been authorised in advance by Council where applicable.

## **VOTING REQUIREMENTS**

Simple Majority.

## **RECOMMENDATION**

**That Council NOTES the Financial Activity Statement for the period ended 30 September 2018 forming Attachment 1 to Report CJ199-11/18.**

*Appendix 11 refers*

*To access this attachment on electronic document, click here: [Attach11brf181113.pdf](#)*

## **CJ200-11/18      AMENDMENT TO THE SCHEDULE OF FEES AND CHARGES**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Nico Claassen Infrastructure Services
<b>FILE NUMBER</b>	107008, 101515
<b>ATTACHMENT</b>	Attachment 1      Amendment to 2018-19 Schedule of Fees and Charges
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### **PURPOSE**

For Council to approve the amended *Fees and Charges 2018-2019*.

### **EXECUTIVE SUMMARY**

At its meeting held on 26 June 2018 (CJ114-06/18 refers), Council adopted the *Annual Budget* for the 2018-19 financial year. This included the *Schedule of Fees and Charges for 2018-19*.

The adopted *Schedule of Fees and Charges* included an 'Opt out' fee for a 240 litre red lidded general waste bin in lieu of a 140 litre red lidded general waste bin within the three bin system. The basis of this charge was per bin pro rata, as listed on page 18 *Schedule of Fees and Charges for 2018-19*.

The "opt out" fee is actually an establishment fee payable at time of submission of the "opt out" form, therefore there should be no provision for a pro rata payment.

*It is therefore recommended that Council:*

- 1      *BY AN ABSOLUTE MAJORITY ADOPTS the amended schedule of Fees and Charges 2018-19 as detailed in Attachment 1 to Report CJ200-11/18;*
- 2      *ADVERTISES the change of Fees and Charges detailed in Part 1 above to take effect from 1 December 2018.*

### **BACKGROUND**

As part of annual budget process, Council adopts a schedule of fees and charges that apply for the budget year. When Council adopted the 2018-19 Annual Budget document, this included a *Schedule of Fees and Charges 2018-19*, containing approximately one thousand items listed.

## DETAILS

In reviewing the adopted *Schedule of Fees and Charges 2018-19*, the fee being charged as the 'Opt out' fee for a 240 litre red lidded general waste bin in-lieu of a 140 litre red lidded general waste bin has been approved as a pro rata basis of charge. This is an establishment fee and should not be charged on a pro rata basis.

### Existing Schedule of Fees and Charges

Description	Basis of charge	GST Y/N	Statutory Fee "S"	Fee excluding GST	GST	Gross fee including GST
<b>Rated residential properties service fees – refuse collection</b>						
'Opt out' fee for a 240 litre red lidded general waste bin in lieu of a 140 litre red lidded general waste bin	Per Bin – pro rata	Y		\$77.27	\$7.73	\$85.00

### Proposed Amended Schedule of Fees and Charges

Description	Basis of charge	GST Y/N	Statutory Fee "S"	Fee excluding GST	GST	Gross fee including GST
<b>Rated residential properties service fees – refuse collection</b>						
'Opt out' establishment fee for a 240 litre red lidded general waste bin in lieu of a 140 litre red lidded general waste bin	Per Bin	Y		\$77.27	\$7.73	\$85.00

In accordance with the provisions of section 6.19 of the *Local Government Act 1995* (the Act), the City is required to advertise its intention to apply the amended fees and charges and the City is required to give local public notice before introducing the fees or charges.

### Issues and options considered

#### Option 1

Leave the *Schedule of Fees and Charges 2018-19* unchanged for 2018-19.

This would create additional charging issues with residents not being able to make payment at time of "opt out". In addition, this does not reflect the nature of the fee as establishment of a different service.

This option is not recommended.

**Option 2**

Amend the *Schedule of Fees and Charges 2018-19* when the 2018-19 mid-year Budget Review is presented to Council for consideration, expected to be in February 2019.

As previously noted, this would create additional charging issues with residents not being able to make payment at time of “opting out” in December 2018 and would not reflect the establishment of the service.

This option is not recommended.

**Option 3**

Amend the *Schedule of Fees and Charges 2018-19* with effect from 1 December 2018 to reflect the intent of the “opt out” fee to be a one-off establishment fee.

This option is recommended.

**Legislation / Strategic Community Plan / policy implications****Legislation**

*Local Government Act 1995.*  
*Local Government (Financial Management) Regulations 1996.*

**Strategic Community Plan****Key theme**

Financial sustainability.

**Objective**

Effective management.

**Strategic initiative**

Not applicable.

**Policy**

Not applicable.

**Risk management considerations**

Users referring to the published *Schedule of Fees and Charges 2018-19* may be relying on incorrect information when considering waste services.

**Financial / budget implications**

This change to the schedule of fees and charges is not expected to have any budget implications.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.



**COMMENT**

The intent of the fee charged is to be a one-off establishment fee to opt out of the 140 litre red lid general waste bin for the larger 240 litre bin.

**VOTING REQUIREMENTS**

Absolute Majority.

**RECOMMENDATION**

That Council:

- 1 **BY AN ABSOLUTE MAJORITY ADOPTS** the amended Schedule of Fees and Charges 2018-19 as detailed in Attachment 1 to Report CJ200-11/18;
- 2 **ADVERTISES** the change of Fees and Charges detailed in Part 1 above to take effect from 1 December 2018.

*Appendix 12 refers*

*To access this attachment on electronic document, click here: [Attach12brf181113.pdf](#)*

## **CJ201-11/18      TENDER 019/18 PROVISION OF PRELIMINARY WORKS PRIOR TO ROAD RESURFACING**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	107474, 101515
<b>ATTACHMENT</b>	Attachment 1      Schedule of Items Attachment 2      Summary of Tender Submissions
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### **PURPOSE**

For Council to accept the tender submitted by Axiis Contracting Pty Ltd for the provision of preliminary works prior to road resurfacing.

### **EXECUTIVE SUMMARY**

Tenders were advertised on 5 September 2018 through statewide public notice for the provision of preliminary works prior to road resurfacing for a period of three years. Tenders closed on 20 September 2018. A submission was received from each of the following:

- Asphaltech Pty Ltd.
- Axiis Contracting Pty Ltd.
- Dowsing Group Pty Ltd.
- JEK Pty Ltd t/as HAS Earthmoving.
- Sparta Enterprises t/as Stirling Paving Pty Ltd.

The submission from Axiis Contracting Pty Ltd represents best value to the City. The company demonstrated extensive experience providing similar current services for over nine local governments including the Town of Bassendean, Cities of South Perth, Melville, Stirling, Kwinana, Rockingham and Shires of Manjimup and Mundaring. The company demonstrated an understanding of the required tasks and has adequate capacity to carry out the works for the City.

*It is therefore recommended that Council ACCEPTS the tender submitted by Axiis Contracting Pty Ltd for the provision of preliminary works prior to road resurfacing as specified in Tender 019/18 for a period of three years at the submitted schedule of rates with annual price variations subject to the percentage change in the Perth Consumer Price Index (All Groups).*

## **BACKGROUND**

The City has a requirement for the provision of preliminary works prior to road resurfacing which may include but not be limited to the removal and disposal of kerbing, kerb backfilling (sand and gravel), removal and disposal of pram ramps and cutting, removal and disposal of brick paved or asphalt crossover sections.

The City currently has a single contract for the provision of preliminary works prior to road resurfacing with Dowsing Group, which will expire on 2 December 2018.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

## **DETAILS**

The tender for the provision of preliminary works prior to road resurfacing was advertised through state wide public notice on 5 September 2018. The tender period was for two weeks and tenders closed on 20 September 2018.

### **Tender Submissions**

A submission was received from each of the following:

- Asphaltech Pty Ltd.
- Axiis Contracting Pty Ltd.
- Dowsing Group Pty Ltd.
- JEK Pty Ltd t/as HAS Earthmoving.
- Sparta Enterprises t/as Stirling Paving Pty Ltd.

The schedule of items listed in the tender is provided in Attachment 1 to Report CJ201-11/18.

A summary of the tender submissions including the location of each tenderer is provided in Attachment 2 to Report CJ201-11/18.

A submission from West Coast Profilers Civil was received after the closing time and was not accepted for evaluation.

### **Evaluation Panel**

The evaluation panel comprised four members:

- one with tender and contract preparation skills
- three with the appropriate technical expertise and involvement in supervising the contract.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

### **Compliance Assessment**

All offers received were fully compliant and were considered for further evaluation.

### Qualitative Assessment

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. The minimum acceptable score was set at 60%.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Capacity	45%
2	Demonstrated experience in providing similar services	30%
3	Demonstrated understanding of the required tasks	20%
4	Social and economic effects on the local community	5%

Stirling Paving scored 58.7% and was ranked fifth in the qualitative assessment. The company demonstrated its capacity in providing resources to perform the works. It demonstrated experience providing similar services as a previous contractor for the City, however it addressed the criteria by including written references from referees and did not provide period and dates of the contracts. Stirling Paving demonstrated a thorough understanding of required tasks in accordance with the requirements of the tender.

HAS Earthmoving scored 63.7% and was ranked fourth in the qualitative assessment. The company demonstrated reasonable experience in providing similar services for the Cities of Armadale, Swan and Town of Cambridge, however dates were not specified. It demonstrated its capacity in allocating resources, including contingencies necessary to fulfil the works. The company demonstrated some understanding of required tasks and proposed a general methodology, however, it did not state how it would approach specific tasks associated with the works.

Axiis Contracting Pty Ltd scored 72.4% and was ranked third in the qualitative assessment. The company demonstrated a thorough understanding of the tasks by providing a methodology that addressed all tender requirements. It demonstrated considerable experience providing similar works to the Cities of Melville, Kwinana, South Perth, Stirling, Rockingham, Town of Bassendean and Shire of Manjimup. The company demonstrated considerable capacity in its ability to undertake the contract works.

Dowsing Group Pty Ltd scored 76.1% and was ranked second in the qualitative assessment. It is the City's current contractor for the provision of preliminary works prior to road resurfacing. It demonstrated a thorough understanding of the required tasks and has the capacity necessary to carry out the works. It demonstrated extensive experience providing similar service to the Cities of Wanneroo, Belmont, South Perth, Bayswater, Kalamunda, Shires of Murray and Mundaring.

Asphaltech Pty Ltd scored 77.4% and was ranked first in the qualitative assessment. It demonstrated extensive experience providing similar services for the Shire of Mundaring, Cities of Kalamunda, Stirling, Melville, South Perth and the Town of Victoria Park. It demonstrated its capacity by providing the details of resources required to carry out the tender works. The company demonstrated a high level of understanding of the required tasks for successful kerb removal and backfilling and the removal of concrete pram ramps and crossovers.

Based on the minimum acceptable score (60%), all tenderers except Stirling Paving qualified for stage two (price) assessment.

## Price Assessment

Following the qualitative assessment, the panel carried out a comparison of the rates offered by each tenderer who qualified for stage two in order to assess value for money to the City.

The estimated expenditure over a 12 month period will vary based on demand and is subject to change in accordance with operational requirements. For the purposes of comparison of the financial value of the tenders, the tendered rates offered by each tenderer have been applied to actual historical usage data of all scheduled items. This provides a value of each tender for comparative evaluation purposes based on the assumption that the historical pattern of usage is maintained.

The rates are fixed for the first year of the contract but are subject to a price variation in years two and three of the contract to a maximum of the percentage change in the Perth CPI (All Groups) Index for the preceding year. For estimation purposes, a 2% CPI increase was applied to the rates in years two and three.

<b>Tenderer</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
Asphaltech Pty Ltd	\$768,729	\$784,103	\$799,786	<b>\$2,352,618</b>
Dowsing Group Pty Ltd	\$685,251	\$698,956	\$712,935	<b>\$2,097,143</b>
Axiis Contracting Pty Ltd	\$475,196	\$484,699	\$494,393	<b>\$1,454,288</b>
HAS Earthmoving	\$731,361	\$745,988	\$760,908	<b>\$2,238,257</b>

During the last financial year 2017-18 the City incurred \$1,012,042 for the provision of preliminary works prior to road resurfacing.

## Evaluation Summary

The following table summarises the result of the qualitative and price evaluation as assessed by the evaluation panel.

<b>Tenderer</b>	<b>Estimated Total Contract Price</b>	<b>Price Rank</b>	<b>Evaluation Score</b>	<b>Qualitative Rank</b>
Asphaltech Pty Ltd	\$2,352,618	4	77.4%	1
Dowsing Group Pty Ltd	\$2,097,143	2	76.1%	2
Axiis Contracting Pty Ltd	\$1,454,288	1	72.4%	3
HAS Earthmoving	\$2,238,257	3	63.7%	4

Based on the evaluation result the panel concluded that the tender from Axiis Contracting Pty Ltd provides best value to the City and is therefore recommended.

The considerable difference in price compared to the other bidders can be attributed to a competitive market situation resulting in the substantial lowering of proposed rates. The Panel noted that the incumbent contractor Dowsing Group lowered its existing rates by 1.2% to 5% across its proposed schedule of items for this tender.

### Issues and options considered

The City has a requirement for the provision of preliminary works prior to road resurfacing at various locations within the City. The City does not have the internal resources to supply the required services and as such requires an appropriate external service provider.

### Legislation / Strategic Community Plan / policy implications

<b>Legislation</b>	A statewide public tender was advertised, opened and evaluated in accordance with clauses 11(1) and 18(4) of Part 4 of the <i>Local Government (Functions and General) Regulations 1996</i> , where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$150,000.
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### Strategic Community Plan

<b>Key theme</b>	Quality Urban Environment.
<b>Objective</b>	Integrated Spaces.
<b>Strategic initiative</b>	Not applicable.
<b>Policy</b>	Not applicable.

### Risk management considerations

Should the contract not proceed, the risk to the City will be high as this service is essential for the City to complete its capital works road preservation and resurfacing program, and the City does not have capacity internally to provide this.

It is considered that the contract will represent a low risk to the City as the recommended tenderer is a well-established company with significant industry experience and proven capacity to provide the services to the City.

### Financial / budget implications

<b>Account no.</b>	Various RPR Capital Works accounts.
<b>Budget Item</b>	Preliminary works prior to road resurfacing.
<b>Estimated Budget amount</b>	\$ 831,480
<b>Amount spent to date</b>	\$ 237,476
<b>Proposed cost</b>	\$ 277,198
<b>Balance</b>	\$ 316,806

The balance does not represent a saving at this time. The actual expenditure incurred will depend on actual usage under the contract.

All amounts quoted in this report are exclusive of GST.

**Regional significance**

Not applicable.

**Sustainability implications**

This contract will ensure the City is able to upgrade and maintain the road network in a safe and usable state for the community.

**Consultation**

Not applicable.

**COMMENT**

The evaluation panel carried out the evaluation of the submissions in accordance with the qualitative criteria in a fair and equitable manner and concluded that the Offer representing best value to the City is that as submitted by Axiis Contracting Pty Ltd.

**VOTING REQUIREMENTS**

Simple Majority.

**RECOMMENDATION**

**That Council ACCEPTS the tender submitted by Axiis Contracting Pty Ltd for the provision of preliminary works prior to road resurfacing for a period of three years for requirements as specified in Tender 019/18 at the submitted schedule of rates with annual price variations subject to the percentage change in the *Perth Consumer Price Index* (All Groups).**

*Appendix 13 refers*

*To access this attachment on electronic document, click here: [Attach13brf181113.pdf](#)*

**CJ202-11/18      TENDER 025/18 CITY CENTRE LIGHTING UPGRADE  
STAGE 3**

<b>WARD</b>	North
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	107565, 101515
<b>ATTACHMENT</b>	Attachment 1      Summary of Tender Submissions
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

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**PURPOSE**

For Council to accept the tender submitted by Stiles Electrical and Communication Services Pty Ltd for City Centre lighting upgrade Stage 3.

**EXECUTIVE SUMMARY**

Tenders were advertised on 8 September 2018 through statewide public notice for the *City Centre Lighting Upgrade Stage 3*. Tenders closed on 26 September 2018. A submission was received from each of the following:

- Diamond Underground Services Pty Ltd.
- The Trustee for the Maher Family Trust t/as DJM Electrical Services.
- The Trustee for the Paul Martens Trust (Interlec).
- Nites (WA) Pty Ltd (Nites Electrical).
- Stiles Electrical & Communication Services Pty Ltd.
- Tempo Australia Limited.

The submission from Stiles Electrical and Communication Services Pty Ltd represents best value to the City. Stiles Electrical and Communication Services Ltd demonstrated extensive experience completing similar street lighting projects for Swan River Pedestrian Bridge Alliance, Leighton Contracting, Broad Construction and Downer Infrastructure. It is also the current contractor for the ongoing City Centre Lighting Upgrade Stage 2 project. Stiles Electrical demonstrated a thorough understanding of the project requirements and has the capacity in terms of personnel and equipment to carry out this project in the required timeframe.

*It is therefore recommended that Council ACCEPTS the tender submitted by Stiles Electrical and Communication Services Pty Ltd for City Centre lighting upgrade Stage 3 as specified in Tender 025/18 for the fixed lump sum of \$3,004,917 (GST exclusive) with works to be completed by 31 August 2019.*



## **BACKGROUND**

The City has 1,428 light poles in the City Centre; 500 of those are high light poles over 10 metres and 928 poles are between four and eight metres in height. The light poles were first installed in 1988.

The City intends to replace the existing street lighting and poles in the City Centre in phases. In Stage 1, 132 light poles were replaced along Joondalup Drive by Interlec (WA) Pty Ltd. Stage 2 of the project (for supply and installation of 27 double outreach and 177 single outreach light poles) is currently being undertaken by Stiles Electrical and Communication Services Pty Ltd and is scheduled to be completed by 30 November 2018. Stage 3 requirement is to undertake the City Centre lighting upgrade (for 213 light poles) with the preferred City pole and luminaire.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole-of-life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

## **DETAILS**

Tenders were advertised on 8 September 2018 through statewide public notice for the City Centre Lighting Upgrade Stage 3. The tender period was for two weeks and tenders closed on 26 September 2018.

### **Tender Submissions**

A submission was received from each of the following:

- Diamond Underground Services Pty Ltd.
- The Trustee for the Maher Family Trust t/as DJM Electrical Services.
- The Trustee for the Paul Martens Trust (Interlec).
- Nites (WA) Pty Ltd (Nites Electrical).
- Stiles Electrical & Communication Services Pty Ltd.
- Tempo Australia Limited.

A summary of the tender submissions including the location of each tenderer is provided in Attachment 1 to Report CJ202-11/18.

### **Evaluation Panel**

The evaluation panel comprised four members:

- one with tender and contract preparation skills
- three with the appropriate technical expertise and involvement in supervising the contract.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

## Compliance Assessment

The following offers were assessed as compliant:

- Diamond Underground Services Pty Ltd.
- DJM Electrical Services.
- Nites Electrical.
- Stiles Electrical & Communication Services Pty Ltd.
- Tempo Australia Limited

The offer from The Trustee for the Paul Martens Trust (Interlec) was assessed as non-compliant. The submission was subject to a number of commercial terms that either were in addition to or different from the City's conditions of contract. These included undertaking the work in accordance with AS2125 or AS4000 contract conditions and *Construction Contracts Act 2004* as opposed to the City's contract conditions, alternative payment terms, an alternative force majeure definition and entitlement to an extension of time for a list of events and causes.

## Qualitative Assessment

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. The minimum acceptable score was set at 60%.

The qualitative criteria and weighting used in evaluating the submissions were as follows:

Qualitative Criteria		Weighting
1	Demonstrated understanding of the required tasks	35%
2	Capacity	30%
3	Demonstrated experience in completing similar projects	30%
4	Social and economic effects on the local community	5%

Nites Electrical scored 32.9% and was ranked fifth in the qualitative assessment. It did not demonstrate sufficient understanding of the City's requirements. The company demonstrated some experience in completing similar street lighting projects for various local governments and Main Roads WA (MRWA). The company's response to capacity did not address its number of employees, after-hours contacts for emergency requirements, its ability to source additional personnel and resources and the safety record of the company.

Tempo Australia Limited scored 33.1% and was ranked fourth in the qualitative assessment. The company did not demonstrate sufficient experience completing similar street lighting projects. It is currently providing electrical maintenance services to the Cities of Cockburn and Vincent. The company did not demonstrate sufficient understanding with a brief methodology that did not address the specific requirements of the City's project. It has the capacity to complete the works for the City but did not address its ability to source additional resources.

DJM Electrical Services scored 36% and was ranked third in the qualitative assessment. It did not demonstrate sufficient understanding of the City requirements. It provided a site-specific methodology without any project program. The company did not demonstrate sufficient experience completing projects of a similar scale. Periods and dates were not supplied for any submitted projects. Its response to capacity did not provide information on its organisation structure, number of employees, support team, after-hours contacts for emergency requirements, its ability to provide additional resources, periods and dates of contracts and safety.

Diamond Underground Services Pty Ltd scored 51.2% and was ranked second in the qualitative assessment. The company demonstrated experience completing street lighting projects for Main Roads Improvement Alliance, Gateway Alliance and various private companies. The company demonstrated some understanding of the City's requirements, however it did not address removal and replacement of switchboards to facilitate new lighting circuits in its methodology. The company has the capacity to complete the works for the City.

Stiles Electrical and Communication Services Pty Ltd scored 73.7% and was ranked first in the qualitative assessment. The company demonstrated a thorough understanding and appreciation of the City's requirements. It has extensive experience completing similar projects for local governments and private organisations including the cities of Wanneroo, Subiaco, Stirling and Joondalup and Swan River Pedestrian Bridge Alliance, Leighton Contracting, Broad Construction and Downer Infrastructure. Stiles Electrical and Communication Services Pty Ltd is a well-established company with adequate resources and personnel to complete the works for the City.

Based on the minimum acceptable score (60%), only Stiles Electrical and Communication Services Pty Ltd qualified for stage 2 (price) assessment.

### Price Assessment

The lump sum price offered by Stiles Electrical and Communication Services is as follows.

Tenderer	Lump Sum Price Offered
Stiles Electrical and Communication Services	\$3,004,917

### Evaluation Summary

Tenderer	Price Ranking	Total Lump Sum Contract Price	Qualitative Ranking	Weighted Percentage Score
Stiles Electrical and Communication Services	1	\$3,004,917	1	73.7%

Based on the evaluation result the panel concluded that the tender by Stiles Electrical and Communication Services Pty Ltd provides best value to the City and is therefore recommended.

### Issues and options considered

Works are required to complete the City Centre Lighting Upgrade Stage 3. The City does not have the internal resources to undertake the works and as such requires an appropriate external contractor.

### Legislation / Strategic Community Plan / policy implications

#### Legislation

A statewide public tender was advertised, opened and evaluated in accordance with clauses 11(1) and 18(4) of Part 4 of the *Local Government (Functions and General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$150,000.

## Strategic Community Plan

<b>Key theme</b>	Community Wellbeing.
<b>Objective</b>	Quality facilities.
<b>Strategic initiative</b>	Support a long-term approach to significant facility upgrades and improvements.
<b>Policy</b>	Not applicable.

## Risk management considerations

Should the project not proceed, the risk to the City will be high. If the replacement program is not implemented, the City Centre lighting network may suffer significant failure.

It is considered that the contract will represent a low risk to the City as the recommended tenderer is a well-established company with considerable industry experience and has the capacity to complete the works for the City within the required timeframe.

## Financial/budget implications

<b>Project number</b>	STL2003.
<b>Cost code</b>	CW003651.
<b>Budget Item</b>	Joondalup City Centre Lighting Upgrade (Stage 3).
<b>Budget amount</b>	\$ 3,796,379 (Adopted budget \$500,000 + \$2,621,379 unspent reserve brought forward from 17/18 + \$675,000 new grant for Safer Streets).
<b>Committed</b>	\$ 0
<b>Amount spent to date</b>	\$ 37,668
<b>Proposed cost</b>	\$ 3,004,917
<b>Contingency</b>	\$ 247,484
<b>Balance</b>	\$ 506,310

The balance does not represent a saving at this time. As there is potential for variations, the extent of which is currently not known, it is likely that funds may be required for works over and above those covered under the lump sum price. Any balance remaining in completion of this stage will be rolled over to the future stages of this multi-stage project.

All amounts quoted in this report are exclusive of GST.

## Regional Significance

In *Joondalup 2022*, the City has set out its aspirations for “Economic Prosperity, Vibrancy and Growth” and its ambitions to be a “Destination City” and to receive Primary Centre status. A modern, efficient and high standard City Centre street lighting network is key to achieving these outcomes.

**Sustainability implications**

The introduction of new lighting infrastructure for the City Centre, and in particular LED technology, will significantly reduce maintenance, electricity usage and greenhouse gas emissions. This is aligned with the objectives of the City's *Climate Change Strategy 2014-2019* and in particular Mitigation Objective 1 "To reduce the City's greenhouse gas emissions through effective energy management and improved energy efficiency".

**Consultation**

Not applicable.

**COMMENT**

The evaluation panel carried out the evaluation of the submissions in accordance with the qualitative criteria in a fair and equitable manner and concluded that the offer representing best value to the City is that as submitted by Stiles Electrical and Communication Services Pty Ltd.

**VOTING REQUIREMENTS**

Simple Majority.

**RECOMMENDATION**

**That Council ACCEPTS the tender submitted by Stiles Electrical and Communication Services Pty Ltd for City Centre Lighting Upgrade Stage 3 as specified in Tender 025/18 for the fixed lump sum of \$3,004,917 (GST exclusive) with works to be completed by 31 August 2019.**

*Appendix 14 refers*

*To access this attachment on electronic document, click here: [Attach14brf181113.pdf](#)*

## **CJ203-11/18      TENDER 030/18 DRILLING, DEVELOPMENT AND TESTING OF BORES**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	107595, 101515
<b>ATTACHMENT</b>	Attachment 1      Schedule of Items Attachment 2      Summary of Tender Submissions
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### **PURPOSE**

For Council to accept the tender submitted by M D and D M Water Boring Contractors for the provision of drilling, development and testing of bores.

### **EXECUTIVE SUMMARY**

Tenders were advertised on 1 September 2018 through statewide public notice for the provision of drilling, development and testing of bores. Tenders closed on 18 September 2018. A submission was received from each of the following:

- M D and D M Water Boring Contractors.
- The Trustee for The Clamon Family Trust trading as Aqua Attack.
- Alpine Nominees Pty Ltd trading as Drilling Contractors of Australia.
- The Boreman Australia Pty Ltd.

The submission from M D and D M Water Boring Contractors represents value to the City. It demonstrated a sound understanding of the City's requirements. It demonstrated substantial experience as a subcontractor completing drilling, development and testing of bores for the City. It is well established with significant industry experience and proven capacity to provide the services to the City.

*It is therefore recommended that Council ACCEPTS the tender submitted by M D and D M Water Boring Contractors for the provision of drilling, development and testing of bores as specified in Tender 030/18 for a period of three years at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).*

## **BACKGROUND**

The City has a requirement for a contractor to provide drilling, construction, developing and test pumping of new bores at various locations within the City of Joondalup. Drilling shall be by cable tool and / or mud rotary methods. Due to the geographical formations within the City, the preferred method of drilling is the cable tool method, although mud rotary drilling may be considered (where deemed appropriate) at the discretion of the Superintendent.

The City has a single contract in place with Ardmay Pty Ltd trading as RBM Drilling which expired on 18 October 2018.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

## **DETAILS**

The tender for the provision of drilling, development and testing of bores was advertised through statewide public notice on 1 September 2018. The tender period was for two weeks and tenders closed on 18 September 2018.

### **Tender Submissions**

A submission was received from each of the following:

- M D and D M Water Boring Contractors.
- The Trustee for The Clamon Family Trust trading as Aqua Attack.
- Alpine Nominees Pty Ltd trading as Drilling Contractors of Australia.
- The Boreman Australia Pty Ltd.

The schedule of items listed in the tender is provided in Attachment 1 to Report CJ203-11/18.

A summary of the tender submissions including the location of each tenderer is provided in Attachment 2 to Report CJ203-11/18.

### **Evaluation Panel**

The evaluation panel comprised three members:

- one with tender and contract preparation skills
- two with the appropriate operational expertise and involvement in supervising the contract.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

## Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. Prior to assessment of individual submissions a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services. The predetermined minimum acceptable qualitative score was set at 60%.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Capacity	40%
2	Demonstrated experience in providing similar services	30%
3	Demonstrated understanding of the required tasks	25%
4	Social and economic effects on the local community	5%

## Compliance Assessment

All offers received were fully compliant and were considered for further evaluation.

## Qualitative Assessment

The Boreman Australia Pty Ltd scored 33% and was ranked fourth in the qualitative assessment. The company demonstrated experience completing residential and commercial bore installations for various organisations in WA. However, examples of works did not include governments projects or drilling using the cable tool method, which is the City's preferred method. It submitted insufficient information demonstrating its understanding of the required tasks or the capacity required to provide the services to the City. Specialised equipment that will be used, afterhours contacts and the ability to provide additional personnel were not addressed.

Drilling Contractors of Australia scored 34.6% and was ranked third in the qualitative assessment. The company has carried out drilling and development of bores using mud rotary method for various organisations including the City of Cockburn and the Department of Water. Examples of works included drilling using only rotary method. It did not fully demonstrate the capacity required to undertake the works for the City. Afterhours contacts for emergency requirements, the ability to provide additional personnel, specialised equipment that will be used and safety statistics were not addressed. It did not submit a response to demonstrate its understanding of the City's requirements.

Aqua Attack scored 49.3% and was ranked second in the qualitative assessment. It has in the last two years completed over 30 commercial bores for various organisations in WA including local governments. Examples of works included various bore projects carried out for the Cities of Belmont, Wanneroo and Joondalup. It did not fully demonstrate its understanding of the required tasks or the capacity required to provide the services to the City. The ability to provide additional personnel, afterhours contacts for emergency requirements and safety statistics were not addressed. Details of specialised equipment were supplied though, it did not include cable tool equipment.



M D and D M Water Boring Contractors scored 62.2% and was ranked first in the qualitative assessment. It demonstrated a sound understanding of the City's requirements. It has in the past completed groundwater drilling, surface bores and monitoring bores for the Department of Water and the City as a subcontractor of the City's incumbent contractor. It is well established with significant industry experience and proven capacity to provide the services to the City.

Given the minimum acceptable qualitative score of 60%, M D and D M Water Boring Contractors qualified for stage two of the assessment.

### Price Assessment

The panel carried out a comparison of the rates offered by the tenderer and the current contract rates in order to assess value for money to the City.

The estimated expenditure over a 12 month period will vary based on demand and is subject to change in accordance with operational requirements. For the purposes of comparison of the financial value of the tender, the tendered rates offered by the tenderer have been applied to actual historical usage data of all scheduled items. This provides a value of the tender for comparative evaluation purposes based on the assumption that the historical pattern of usage is maintained. There is no guarantee that this will occur and actual costs will be paid on the actual usage in future.

The rates are fixed for the first year of the contract but are subject to a price variation in years two and three of the contract to a maximum of the CPI for the preceding year. For estimation purposes, a 2% CPI increase was applied to the rates in years two and three.

<b>Tenderer</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
M D and D M Water Boring Contractors	\$281,703	\$287,337	\$293,084	\$862,124
Current Contract	\$273,236	\$278,701	\$284,275	\$836,211

The proposed schedule of rates provided by M D and D M Water Boring Contractors is 3% higher than the City's existing rates.

During 2017-18, the City incurred \$273,236 for drilling, development and testing of bores. In the current year, the City has incurred \$42,667 in the four months to date.

### Evaluation Summary

<b>Tenderer</b>	<b>Total Estimated Contract Price</b>	<b>Qualitative Ranking</b>	<b>Weighted Percentage Score</b>
M D and D M Water Boring Contractors	\$862,124	1	62.2%

Based on the evaluation result the panel concluded that the tender from M D and D M Water Boring Contractors provides value to the City and is therefore recommended.

### Issues and options considered

The City has a requirement for a contractor to provide drilling, construction, developing and test pumping of new bores at various locations within the City of Joondalup. The City does not have the internal resources to provide the required services and requires the appropriate external contractor to undertake the works.

**Legislation / Strategic Community Plan / policy implications**

**Legislation** A statewide public tender was advertised, opened and evaluated in accordance with regulations 11(1) and 18(4) of Part 4 of the *Local Government (Functions and General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be more, or worth more, than \$150,000.

**Strategic Community Plan**

**Key theme** The Natural Environment.

**Objective** Environmental resilience.

**Strategic initiative** Demonstrate current best practice in environmental management for local water, waste, biodiversity and energy resources.

**Policy** Not applicable.

**Risk management considerations**

Should the contract not proceed, the risk to the City will be high as the City relies on bores for its water supply to parks, open spaces and streetscapes.

It is considered that the contract will represent a low risk to the City as the recommended tenderer is well-established with significant industry experience and proven capacity to provide the services to the City.

**Financial / budget implications**

<b>Account no.</b>	Various accounts.
<b>Budget Item</b>	Drilling, development and testing of bores.
<b>Estimated Budget amount</b>	\$220,000
<b>Amount spent to date</b>	\$ 42,667
<b>Proposed cost</b>	\$164,327
<b>Balance</b>	\$ 13,006

The balance does not represent a saving at this time. The actual expenditure will depend on actual usage under the contract.

All amounts quoted in this report are exclusive of GST.

**Regional significance**

Not applicable.

**Sustainability implications**

Water bores are an integral component in the efficient management of the City's water resources. The City has 300 existing bores at various locations throughout its irrigated parks and public open spaces. Bores to be drilled under this contract include replacement of existing bores which are nearing the end of their effective operational life and new bores approved by the Department of Water.

**Consultation**

Not applicable.

**COMMENT**

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by M D and D M Water Boring Contractors represents value to the City.

**VOTING REQUIREMENTS**

Simple Majority.

**RECOMMENDATION**

**That Council ACCEPTS the tender submitted by M D and D M Water Boring Contractors for the provision of drilling, development and testing of bores as specified in Tender 030/18 for a period of three years at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).**

*Appendix 15 refers*

*To access this attachment on electronic document, click here: [Attach15brf181113.pdf](#)*

## **CJ204-11/18      TENDER    032/18    PROCESSING   OF   GARDEN ORGANIC WASTE**

<b>WARD</b>	All	
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services	
<b>FILE NUMBER</b>	107602, 101515	
<b>ATTACHMENT</b>	Attachment 1	Schedule of Items
	Attachment 2	Summary of Tender Submissions
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.	

### **PURPOSE**

For Council to accept the tender submitted by Suez Recycling & Recovery Pty Ltd t/as Suez Recycling & Recovery for the processing of garden organic waste.

### **EXECUTIVE SUMMARY**

Tenders were advertised on 1 September 2018 through statewide public notice for the processing of garden organic waste for a period of three years plus two one year optional extensions. Tenders closed on 26 September 2018. A submission was received from each of the following:

- JD Organics Pty Ltd t/as GO Organics WA.
- Suez Recycling & Recovery Pty Ltd t/as Suez Recycling & Recovery.

The offer from Suez Recycling & Recovery represents best value to the City. The company demonstrated an understanding of the City's requirements which also addressed the options to buy back compost product certified to AS4454 Standard and process green waste arising from City parks. It also demonstrated the capacity to process garden organic waste and demonstrated extensive experience providing similar services to local governments including the Town of Cambridge, Cities of Nedlands, Rockingham and Stirling.

*It is therefore recommended that Council ACCEPTS the tender submitted by Suez Recycling & Recovery Pty Ltd t/as Suez Recycling & Recovery for the processing of garden organic waste as specified in Tender 032/18 for a period of three years plus two one year optional extensions at the submitted schedule of rates with annual price variations subject to the percentage change in the Perth Consumer Price Index (All Groups).*

## **BACKGROUND**

The City has a requirement for the processing of Garden Organic Waste arising primarily from the third 240 litre lime green lidded bin which will form part of the City's Three Bin System. The anticipated number of households participating could be to up to 59,181 premises. Tender 032/18 also included two optional items:

- Processing of green waste arising from the City's Operation Team; originating from City Parks. The estimated minimum processing of this Option one was 2,400 tonnes per year.
- Provide a price for a buy back option for compost product for use within the City (such as certified to AS4454 Standard).

The City does not currently have a contract for the processing of garden organic waste.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, respondents' experience and performance history, productive use of City resources and other environmental or local economic factors.

## **DETAILS**

The tender for the processing of garden organic waste was advertised through statewide public notice on 1 September 2018. The tender period was for three weeks and tenders closed on 26 September 2018.

### **Tender Submissions**

Two submissions were received from:

- JD Organics Pty Ltd t/as GO Organics WA
- Suez Recycling & Recovery Pty Ltd t/as Suez Recycling & Recovery.

The schedule of items as listed in the tender is provided in Attachment 1 to Report CJ204-11/18.

A summary of tender submissions including the location of each tenderer is provided in Attachment 2 to Report CJ204-11/18.

### **Evaluation Panel**

The evaluation panel comprised five members:

- one with tender and contract preparation skills
- one with financial analysis skills
- three with the appropriate technical expertise and involvement in supervising the contract.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

### Compliance Assessment

The following offers received were assessed as fully compliant:

- Suez Recycling & Recovery Pty Ltd t/as Suez Recycling & Recovery.

The following offer received was assessed as partially compliant:

- JD Organics Pty Ltd t/as GO Organics WA.

The offer did not address the use of a weighbridge at its receival or processing sites in accordance with the tender. Clarification was sought from the tenderer who stated it is currently proceeding with the procurement and installation of a weighbridge at its receival site in Landsdale.

The submission was included for the purpose of carrying out a cost assessment comparison.

### Qualitative Assessment

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. The minimum acceptable score was set at 55%.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Capacity	40%
2	Demonstrated understanding of the required tasks	30%
3	Demonstrated experience in providing similar services	25%
4	Social and economic effects on the local community	5%

GO Organics WA scored 54.6% and was ranked second in the qualitative assessment. The company demonstrated its capacity to perform the services as part of the Brunnings WA business, employing over 16 full time staff across its administration and warehouse facilities. It nominated a receival site in Landsdale and a nominated processing site in Boonanaring with appropriate personnel and equipment, however the use of a weighbridge was not specified as it is currently proceeding with the procurement and installation of a weighbridge at its receival site.

It demonstrated reasonable experience providing similar services to the Shire of Mundaring, Cities of Stirling and Vincent, although these are under a sub-contracting arrangement. The company demonstrated some understanding of required tasks including an offer for processed compost as a buyback option, however it stated that garden waste deliveries having contamination rates between 2 - 5% would incur an additional 25% price premium and between 5 – 10% would incur an additional 66.6% price premium to process. The City has no method of independently determining the level of contamination it expects from green waste collections and cannot guarantee delivery of garden organic waste below the levels of contamination as stated by GO Organics WA.

Suez Recycling & Recovery scored 71.2% and was ranked first in the qualitative assessment. The company demonstrated considerable local government experience providing similar services for the Town of Cambridge, Cities of Nedlands, Rockingham and Stirling, however referee contacts were not stated. With over 334 employees across its WA operations, it demonstrated the capacity to provide personnel and equipment at its nominated receival site in Landsdale and nominated processing site in North Bannister, including use of a weighbridge. The company demonstrated a thorough understanding of all required tasks as specified in the tender by providing contingencies in the event a nominated site is unavailable and including an offer for processed compost as a buyback option.

Based on the minimum acceptable score (55%), Suez Recycling & Recovery qualified for stage two price assessment.

### Price Assessment

Following the qualitative assessment, the panel carried out a comparison of the submitted rates offered by the qualified tenderer for stage two to assess value for money to the City.

To provide a comparison of the rates offered by the tenderer, the annual estimated quantity (tonnes) deliveries of garden organic waste, greens originating from City parks and estimated use of compost as a buy back option was provided and used in the calculation.

The following tables provide a summary of the comparison of the estimated expenditure of the tenderer who qualified for stage two. Any future mix of requirements will be based on demand and subject to change in accordance with future City growth.

The rates are fixed for the first year of the contract but are subject to price variations to a maximum of CPI in subsequent years. Notional CPI rates of 2% in 2019-20 and 2.25% in 2020-21 consistent with the City's *Draft 20 Year Strategic Financial Plan 2017-18 to 2036-37* were used for the purpose of cost estimation in this analysis.

### Price Assessment Summary

Tenderer	Year 1	Year 2	Year 3	Total
Suez Recycling & Recovery	\$369,158	\$1,050,986	\$1,072,006	<b>\$2,492,150</b>

The City is expected to incur in the order \$2,492,150 over the three year contract period and \$4,700,910 over five years should the City exercise the extension options.

### Evaluation Summary

The following table summarises the result of the qualitative and price evaluation as assessed by the evaluation panel.

Tenderer	Price Ranking	Estimated Contract Price	Qualitative Ranking	Weighted % Score
		Total		
Suez Recycling & Recovery	1	\$2,492,150	1	71.2%

Based on the evaluation result the panel concluded that the tender from Suez Recycling & Recovery provided value to the City and is therefore recommended.

### Issues and options considered

The City has a requirement for the processing of garden organic waste arising primarily from the third 240 litre lime green lidded bin which will form part of the City's *Three Bin Project* endorsed by Council at its meeting held on 20 March 2018 (CJ047-03/18 refers). The anticipated number of households participating could be to up to 59,181 premises. The City does not have the internal resources to provide the required goods and services and requires an appropriate external supplier to undertake the supply.

### Legislation / Strategic Community Plan / policy implications

<b>Legislation</b>	A statewide public tender was advertised, opened and evaluated in accordance with clauses 11(1) and 18(4) of Part 4 of the <i>Local Government (Functions and General) Regulations 1996</i> , where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$150,000.
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### Strategic Community Plan

<b>Key theme</b>	Financial Sustainability. The Natural Environment.
<b>Objective</b>	Effective management. Environmental resilience.
<b>Strategic initiative</b>	Seek out efficiencies and regional collaborations to reduce service delivery costs.  Demonstrate current best practice in environmental management for local water, waste, biodiversity and energy resources.
<b>Policy</b>	<i>Waste Management Plan 2016 - 2021.</i>

### Risk management considerations

Should the contract not proceed, the risk to the City will be high. It is essential that the City has a contract in place with a nominated facility to process garden organic waste arising from the City's *Three Bin Project*. The City will not be able to achieve the 65% diversion from landfill target by 2020 if the current two bin system for household collection is retained. Introduction of the three-bin system will increase diversion of waste from landfill and therefore reduce the financial impact from an increased Mindarie Regional Council (MRC) gate fee and landfill levy.

It is considered that the contract will represent a low risk to the City as the recommended tenderer is a well-established company with considerable industry experience and proven capacity to process garden organic waste and provide a compost buyback option for use by the City.



**Financial / budget implications**Current financial year impact

<b>Account no.</b>	625 A6205 3379 0000.
<b>Budget Item</b>	Processing of Domestic Greens Waste.
<b>Estimated Budget amount</b>	\$ 146,880
<b>Amount spent to date</b>	\$ 0
<b>Proposed cost</b>	\$ 369,158
<b>Balance (shortfall)</b>	(\$222,278)

The Better Bins business case had estimated a conservative volume of green waste processed, but it is now expected that the amount of processed green waste in the third green bin will be higher than estimated in the Better Bins business case and the budget for 2018-19. The higher volumes for green processing will result in higher costs than anticipated for green waste but this is expected to be more than offset by the reduced MRC processing costs.

It costs significantly more per tonne for clean green waste processing at MRC compared to the costs for green waste processing in this proposed contract.

All figures quoted in this report are exclusive of GST.

**Regional significance**

Not applicable.

**Sustainability implications**Environmental

Implementation of the three bin system will increase the diversion from landfill and reduce the environmental impacts by reducing the volume of material disposed to landfill and therefore reducing the production of methane and greenhouse gases.

**Consultation**

The City will continue its community engagement campaign to inform, educate and promote the new service prior, during and post the rollout. The proposed timeframe will allow adequate time for the City to develop the community engagement plan.

**COMMENT**

The evaluation panel carried out the evaluation of the submissions in accordance with the qualitative criteria in a fair and equitable manner and concluded that the Offer representing best value to the City is that as submitted by Suez Recycling & Recovery.

**VOTING REQUIREMENTS**

Simple Majority.

**RECOMMENDATION**

**That Council ACCEPTS the tender submitted by Suez Recycling & Recovery Pty Ltd t/as Suez Recycling & Recovery for the processing of garden organic waste as specified in Tender 032/18 for a period of three years plus two one-year optional extensions at the submitted schedule of rates with annual price variations subject to the percentage change in the Perth Consumer Price Index (All Groups).**

*Appendix 16 refers*

*To access this attachment on electronic document, click here: [Attach16brf181113.pdf](#)*

**Disclosure of interest affecting impartiality**

<b>Name/Position</b>	<b>Cr Russ Fishwick, JP.</b>
<b>Item No./Subject</b>	CJ205-11/18 - Sports Development Program Round One 2018-19.
<b>Nature of interest</b>	Interest that may affect impartiality.
<b>Extent of Interest</b>	Cr Fishwick is a member of the Sorrento Bowling Club.

## CJ205-11/18      SPORTS DEVELOPMENT PROGRAM ROUND ONE 2018-19

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	58536, 101515
<b>ATTACHMENT</b>	Nil.
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

**PURPOSE**

For Council to consider funding applications for the City's Sports Development Program (SDP) round one 2018-19.

**EXECUTIVE SUMMARY**

The Sports Development Program aims to provide financial assistance to local community sport and recreation organisations for projects, programs and events that benefit the development of sport and recreation and enhance its delivery to residents of the City of Joondalup.

Two rounds of applications are offered each financial year. Round one opens in August and includes small grants (up to \$10,000) and large grants (\$10,001 to \$20,000). Round two opens in February and includes small grants only. Total funds available for 2018-19 is \$115,000, with \$10,000 reserved for round two.

The City received 17 applications from local sport and recreation clubs for the SDP round one 2018-19: six large grant applications and 11 small grant applications.

A panel convened to assess the applications and has recommended that five of the six large grant applications be funded. The 11 small grant applications are all under \$10,000 and have been considered by the Chief Executive Officer.

Club	Project Title	Requested	Recommended	Rank
Sorrento Surf Life Saving Club	Member Retention and Development	\$17,082	\$17,082	1
Whitford Junior Football Club	Girls Development Training Program	\$14,400	\$5,000	2
Northern Beaches Cycling Club	Dieback Study/Concept Plan	\$19,305	\$19,305	3
Sorrento Tennis Club	Permanent Shade Shelters	\$12,800	\$12,800	4
Joondalup Bowling Club	Toilet Block and Kiosk	\$20,000	\$20,000	5
Sorrento Bowling Club	Automated Sprinkler System	\$11,106	\$0	6
<b>TOTAL</b>		<b>\$94,693</b>	<b>\$74,187</b>	

Should the grant applications be approved as recommended the balance of grant funding will be available for round two in February 2019.

*It is therefore recommended that Council:*

- 1 *APPROVES a grant of \$17,082 to the Sorrento Surf Life Saving Club for their Member Retention and Development Program, subject to the club entering into a formal funding agreement with the City;*
- 2 *APPROVES a grant of \$5,000 to the Whitford Junior Football Club for their Girls Development Training Program, subject to the club entering into a formal funding agreement with the City;*
- 3 *APPROVES a grant of \$19,305 to the Northern Beaches Cycling Club for their Dieback Study/Concept Plan project, subject to the club entering into a formal funding agreement with the City;*
- 4 *APPROVES a grant of \$12,800 to the Sorrento Tennis Club for their Permanent Shade Shelters project, subject to the club:*
  - 4.1 *entering into a formal funding agreement with the City;*
  - 4.2 *gaining approval from the City through a Club Funded Facility Upgrade to implement the project;*
- 5 *APPROVES a grant of \$20,000 to the Joondalup Bowling Club for their Toilet Block and Kiosk project, subject to the club:*
  - 5.1 *entering into a formal funding agreement with the City;*
  - 5.2 *gaining approval from the City through a Club Funded Facility Upgrade to implement the project;*
- 6 *AGREES that in the event of the City supporting the Joondalup Bowling Club's Community Sport and Recreation Facility Fund application for the construction of a Toilet Block and Kiosk, that the \$20,000 approved through the Sports Development Program will be identified as part of the City's one third contribution towards the project;*
- 7 *DOES NOT APPROVE a grant of \$11,106 to the Sorrento Bowling Club for their Automated Sprinkler System project.*

## BACKGROUND

The Sports Development Program aims to provide financial assistance to local community sport and recreation organisations for projects, programs and events that benefit the development of sport and recreation and enhance its delivery to residents of the City of Joondalup. Eligible clubs must be:

- incorporated (*Associations Incorporation Act 2015*)
- located within the City of Joondalup and/or servicing its residents
- affiliated with a state sporting association or industry body who are recognised by the Department of Local Government, Sport and Cultural Industries
- represented with an organisation name that reflects the locale in which the organisation operates and in recognition of the level of funding and subsidies afforded to it by the City.

## DETAILS

The City received 17 applications from local sport and recreation clubs for the SDP round one 2018-19: six large grant applications and 11 small grant applications. Small grant applications which are valued under \$10,000 will be considered by the Chief Executive Officer.

### Large grant applications

#### Sorrento Surf Life Saving Club – Member Retention and Development

The Sorrento Surf Life Saving Club submitted an application that sought support for a Member Retention and Development Program which the club intends to run from November 2018 to April 2019. The proposed project will include the purchase of eight paddleboards and surf skis for club use, combined with an ongoing coaching component to assist members to utilise the new equipment.

Sorrento Surf Life Saving Club has 1,760 members (670 junior) and operates at Sorrento Beach, Sorrento. The City makes an annual contribution of \$60,000 to the club to assist in the delivery of life preserving services to the community.

The key outcomes of the Member Retention and Development Program includes the following:

- Increase in surf life saving participation rates across all age groups.
- Increased participation of athletes at Surf Life Saving WA carnivals.

The costs of the program are itemised in the table below:

Program Items	Amount Requested	Amount Recommended
3 x SLSA Paddleboards	\$6,197	\$6,197
1 x SLSA Double Paddleboard	\$1,886	\$1,886
4 x SLSA Approved Fenn Ski	\$9,000	\$9,000
<b>Total</b>	<b>\$17,082</b>	<b>\$17,082</b>

The Sorrento Surf Life Saving Club were deemed eligible for a grant by the panel under the criteria. The club currently has no outstanding grants with the City.

The Sorrento Surf Life Saving Club application was assessed by the panel. The *Member Retention and Development Program* was ranked first out of the six applications. The panel recommended funding as the club has the capacity to deliver the project and is providing significant contribution to the program through volunteer coaching.

#### The Whitford Junior Football Club – Girls Development Training Program

The Whitford Junior Football Club submitted an application that sought support for a *Girls Development Training Program* which the club intends to run from April 2019 to September 2019. The proposed project will include the engagement of an external coach to identify and develop a high performance pathway for female athletes, skill development of athletes and support for club coaches.

Whitford Junior Football Club has 878 members (all junior) and operates at MacDonald Reserve, Padbury.

The key outcomes of the Girls Development Training Program includes the following:

- Coach education session for all female grade club coaches.
- Club coaches implementing bespoke coaching manual for the 2019 season.
- Identification and skill development of high performance talent.

The costs of the program are itemised in the table below:

<b>Program Items</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Chad Morrison Fitness - WJFC Girls	\$14,400	\$5,000
<b>Total</b>	<b>\$14,400</b>	<b>\$5,000</b>

The Whitford Junior Club were deemed eligible for a grant by the panel under the criteria. The club currently has no outstanding grants with the City.

The Whitford Junior Football Club application was assessed by the panel. The Girls Development Training Program was ranked second out of the six applications. The panel recommended funding as the club has shown strong growth in female participation.

Chad Morrison Fitness is a business owned and operated by the specialist coach providing the Girls Development Training Program. The panel determined that the \$14,400 requested for Chad Morrison Fitness is paying a specialist coach and is not eligible under section 3.4 of the SDP Application Guidelines.

#### *“3.4 Project Limitations*

*The City will not fund the payment of coaches, officials or specialists except where it is considered outside of their normal organisation responsibilities. The maximum total amount available in a financial year per organisation for the payment of individuals for these services is \$5,000 (excluding GST).”*

Should the Whitford Junior Football Club’s application be approved for \$5,000 it will be administered by the City as a small grant in line with the SDP Guidelines. With a small grant there is one upfront payment of the full grant amount (large grants up to \$20,000 receive 50% of funds pre-project, 25% of funds mid-project and 25% of funds post-project).

Northern Beaches Cycling Club – Dieback Study/Concept Plan

The Northern Beaches Cycling Club submitted an application that sought support for a Dieback Study/Concept Plan project which the club intends to run from December 2018 to January 2019. The proposed project is stages four and five of a larger project to construct a Joondalup Mountain Bike Park within Yellagonga Regional Park. Stages four and five involve a study to assess the Yellagonga Regional Park for dieback and to develop a concept plan for the mountain bike park. The proposed location for the mountain bike park has been identified by Westcycle in its Perth and Peel Mountain Bike Master Plan.

Northern Beaches Cycling Club has 150 members (15 junior) and operates on various trails, paths and roads within the City of Joondalup and the greater Perth region.

The key outcomes of the Dieback Study/Concept Plan project include the following:

- Completion of the dieback study to identify appropriate area for a mountain bike park.
- Development of a concept plan for a mountain bike park in the Yellagonga Regional Park.

The costs of the program are itemised in the table below:

<b>Program Items</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Dieback study	\$3,905	\$3,905
Concept plan	\$15,400	\$15,400
<b>Total</b>	<b>\$19,305</b>	<b>\$19,305</b>

Northern Beaches Cycling Club were deemed eligible for a grant by the panel under the criteria. The club currently has no outstanding grants with the City.

Northern Beaches Cycling Club application was assessed by the panel. The Dieback Study/Concept Plan project was ranked third out of the six applications. The panel recommended funding as the project has the potential for widespread community benefit.

Sorrento Tennis Club – Permanent Shade Shelters

The Sorrento Tennis Club submitted an application that sought support for a Permanent Shade Shelter project which the club intends to run from November 2018 to April 2019. The proposed project will include the installation of four Colourbond shade shelters adjacent to courts 1, 5, 13 and 16.

Sorrento Tennis Club has 250 members (150 junior) and operates at Percy Doyle Reserve, Duncraig.

The key outcomes of the Permanent Shade Shelter project include the following:

- Increase in shade available to tennis players.
- Reduced risk of sunburn, dehydration and other heat related illness to tennis players.

The costs of the program are itemised in the table below:

<b>Program Items</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Supply and install shade shelter x 4	\$12,800	\$12,800
<b>Total</b>	<b>\$12,800</b>	<b>\$12,800</b>

The Sorrento Tennis Club were deemed eligible for a grant by the panel under the criteria. The club currently has one ongoing Sports Development Program grants with the City from 2017-18. This is expected to be completed by January 2018. The funding from the current round will not be provided to the club until the outstanding grant has been successfully acquitted.

Due to the upgrades to City infrastructure required for this project, this grant is subject to approval of a Club Funded Facility Upgrade application, to be completed by the club.

The Sorrento Tennis Club application was assessed by the panel. The Permanent Shade Shelter project was ranked fourth out of the six applications. The panel recommended funding as the project will have long-lasting impact for the club.

#### Joondalup Bowling Club – Toilet Block and Kiosk

The Joondalup Bowling Club submitted an application that sought support for a Toilet Block and Kiosk project which the club intends to run from August 2019 to October 2019. The proposed project will include the installation of a toilet block and small kiosk located to the south west corner of the facility, adjacent to the bowling greens. The club has estimated the total cost of construction at \$79,035.

Joondalup Bowling Club has 191 members (one junior) and operates at Iluka District Open Space, Iluka. The City provides the Joondalup Bowling Club with an annual contribution to assist in the maintenance of the bowling greens. The contribution for 2018-19 is \$21,393.

The key outcomes of the Toilet Block and Kiosk project include the following:

- Increase in accessibility of toilet facilities for elderly members and school groups.
- Increased capacity for the club to expand their school programs.

The grant funding requested by the club is itemised in the table below:

<b>Program Items</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Installation of toilet block/kiosk	\$15,449	\$10,622
Plumbing/sewerage line installation	\$6,829	\$6,829
Electric works	\$2,509	\$2,509
<b>Total</b>	<b>\$24,787</b>	<b>\$20,000</b>

The Joondalup Bowling Club were deemed eligible for a grant by the panel under the criteria. The club currently has no outstanding grants with the City.

Due to the upgrades to City infrastructure required for this project, this grant is subject to approval of a Club Funded Facility Upgrade application, to be completed by the club.



The Joondalup Bowling Club application was assessed by the panel. The Toilet Block and Kiosk project was ranked fifth out of the six applications. The panel recommended funding as the infrastructure would have a long-lasting benefit to the club, however has capped the application at the maximum amount of \$20,000. The remaining project costs will be funded by the club.

It should be noted that the Joondalup Bowling Club within their SDP application advised that the funds being sought through the SDP would be used to offset the club's contribution to a future Community Sport and Recreation Facility Fund (CSRFF) application for the same project. A CSRFF application would normally require one third funding contributions from the applicant club, the City and the State Government through the Department of Local Government, Sport and Cultural Industries.

The City has also received a CSRFF expression of interest from the Joondalup Bowling Club for this project, which the City is currently considering. It is expected a report will be presented to Council in early 2019 to consider the CSRFF application and request from the Joondalup Bowling Club for this project.

The City does not support a CSRFF applicant using alternative City funding streams to cover the club's financial contribution to a CSRFF application. It is therefore recommended that should the City support this SDP application that the City's total contribution towards the CSRFF project (inclusive of this SDP grant) not exceed one third of the total project cost.

#### Sorrento Bowling Club – Automated Sprinkler System

The Sorrento Bowling Club submitted an application that sought support to install an automated sprinkler to 'A' green which the club intends to install in December 2018. The proposed project will provide a reticulation system to 'A' green to improve watering practices while reducing water usage and increasing asset sustainability.

The Sorrento Bowling Club has 671 members (one junior) and participates in the Inter-club Pennants league. The club operates from Percy Doyle Reserve, Duncraig. The City provides the Sorrento Bowling Club with an annual contribution to assist in the maintenance of the bowling greens. The contribution for 2018-19 is \$32,090.

The key outcomes of the Automated Sprinkler System project include the following:

- Increased performance and availability of the club's playing surfaces.
- Increase in volunteer and staff safety by alleviating trip hazards and manual handling.

The costs of the program are itemised in the table below:

<b>Program Items</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Automated sprinkler supply and installation	\$3,106	\$0
Master valves	\$6,000	\$0
Documentation and application approvals	\$2,000	\$0
<b>Total</b>	<b>\$12,000</b>	<b>\$0</b>

The Sorrento Bowling Club were deemed eligible for a grant by the panel under the criteria. The club currently has two ongoing Sports Development Program grants with the City from 2017-18. These are expected to be completed by November 2018.

The Sorrento Bowling Club application was assessed by the panel. The Automated Sprinkler System project was ranked sixth out of the six applications. The panel recommended to not fund the Automated Sprinkler System project as the funds for the current round were fully expended on higher ranked applications.

### Issues and options considered

The Council may consider each application on its individual merits and approve or not approve as desired.

### Legislation / Strategic Community Plan / policy implications

**Legislation** Not applicable.

### Strategic Community Plan

**Key theme** Community Wellbeing.

**Objective** Community spirit.

**Strategic initiative**

- Support and encourage opportunities for local volunteering.
- Promote the sustainable management of local organisations and community groups.
- Support and facilitate the development of community leaders.

**Policy** The Sports Development Program is conducted in line with the *Community Funding Policy*.

### Risk management considerations

Due to the transient nature of sporting club committees, it is possible that a club may find it difficult to maintain and provide reasonable information to complete an acquittal to the standard required in the funding agreement.

This risk is managed by the City being proactive in maintaining contact with sporting clubs who have grant acquittals due to ensure they are completed on time and with the relevant evidence and information.

### Financial / budget implications

#### Current financial year impact

<b>Account no.</b>	1.443.A4409.3299.4023 (\$115,000).
<b>Budget Item</b>	Community Funding Program.
<b>Budget amount</b>	\$ 115,000
<b>Small grant proposed cost</b>	\$ 25,878
<b>Large grant proposed cost</b>	\$ 74,187
<b>Balance</b>	\$ 14,935

All amounts quoted in this report are exclusive of GST.

**Regional significance**

Not applicable.

**Sustainability implications**

The SDP provides for a positive effect on the development of a healthy, equitable, active and involved community. The program also provides the opportunity for a positive effect on community access to sport, leisure and recreational services.

**Consultation**

An email containing the guidelines and application pack was sent to all local sport and recreation clubs. The program was promoted in the July and August Clubs *in-focus* electronic newsletter. A reminder email was sent to all local sport and recreation clubs two weeks prior to the round closing date of 31 August 2018.

**COMMENT**

The SDP budget amount of \$115,000 is split into \$80,000 for large grants and \$35,000 for small grants. Large grants are offered in round one only, with the remaining funds to be utilised for small grants in round two.

Should the grant applications be approved as recommended, the balance of grant funding will be available for round two in February 2019. Round two allows for small grant applications only.

All successful SDP applications will be required to complete and submit a project completion report (grant acquittal) at the end of their project. Large grant recipients receive their grants in three separate payments, being 50% on signing of the grant agreement, 25% on 50% project completion and the balance of the grant on the recipient of a final project completion report.

**VOTING REQUIREMENTS**

Simple Majority.

**RECOMMENDATION**

**That Council:**

- 1 APPROVES a grant of \$17,082 to the Sorrento Surf Life Saving Club for their Member Retention and Development Program, subject to the club entering into a formal funding agreement with the City;**
- 2 APPROVES a grant of \$5,000 to the Whitford Junior Football Club for their Girls Development Training Program, subject to the club entering into a formal funding agreement with the City;**
- 3 APPROVES a grant of \$19,305 to the Northern Beaches Cycling Club for their Dieback Study/Concept Plan project, subject to the club entering into a formal funding agreement with the City;**

- 4      **APPROVES** a grant of \$12,800 to the Sorrento Tennis Club for their Permanent Shade Shelters project, subject to the club:
  - 4.1      entering into a formal funding agreement with the City;
  - 4.2      gaining approval from the City through a Club Funded Facility Upgrade to implement the project;
- 5      **APPROVES** a grant of \$20,000 to the Joondalup Bowling Club for their Toilet Block and Kiosk project, subject to the club:
  - 5.1      entering into a formal funding agreement with the City;
  - 5.2      gaining approval from the City through a Club Funded Facility Upgrade to implement the project;
- 6      **AGREES** that in the event of the City supporting the Joondalup Bowling Club's *Community Sport and Recreation Facility Fund* application for the construction of a Toilet Block and Kiosk, and if it is successful, that the \$20,000 approved through the Sports Development Program will be identified as part of the City's one third contribution towards the project;
- 7      **DOES NOT APPROVE** a grant of \$11,106 to the Sorrento Bowling Club for their Automated Sprinkler System project.

## **CJ206-11/18      INSTALLATION OF TOILET FACILITY AT SHEPHERDS BUSH PARK, KINGSLEY – COMMUNITY ENGAGEMENT**

<b>WARD</b>	South-East
<b>RESPONSIBLE DIRECTOR</b>	Mr Nico Claassen Infrastructure Services
<b>FILE NUMBER</b>	00770, 101515
<b>ATTACHMENT</b>	Nil.
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

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### **PURPOSE**

For Council to approve the commencement of a community engagement process to determine the level of community support for installing a public toilet facility within Shepherds Bush Park, Kingsley.

### **EXECUTIVE SUMMARY**

At its meeting held on 18 September 2018 (C85-09/18 refers), Council requested the Chief Executive Officer prepare a report on the feasibility of installing a low cost, low maintenance toilet facility at Shepherds Bush Park, Kingsley.

The request was underpinned by preliminary investigations undertaken by the City to monitor park utilisation levels following the completion of works to install a bike skills track, play space and picnicking equipment, BMX Pump and Jump track and parking and traffic improvements over the past two years.

The comparative utilisation data compiled by the City has revealed that a sufficient demand currently exists to consider the installation of a toilet facility at Shepherds Bush Park, subject to consultation with the community. As a District Recreation Park, its classification under the City's *Parks and Public Open Spaces Classification Framework* (PPOSCF) also supports consideration of a toilet facility at this location as an optional asset.

The City continues to receive community requests to consider installing a toilet facility at the park due to its popularity for long-stay uses such as picnicking, BBQs and birthday parties, which is made attractive by the unique and diverse community infrastructure recently installed at this location.

The costs associated with installing a modest toilet facility at Shepherds Bush Park, including a universal access toilet option, septic tank installation, connecting path network, auto-locking door system and power connection, is estimated to be between \$80,000 and \$120,000, depending on the final design option pursued.

If Council supports proceeding with a community engagement process, consultation materials would seek to obtain the views of local residents and park users on the general level of support for a toilet facility within the park.

*It is therefore recommended that Council:*

- 1 *NOTES that recent investigations undertaken by the City into the utilisation of Shepherds Bush Park have identified that a sufficient demand exists to consider the installation of a toilet facility within the park;*
- 2 *NOTES that preliminary cost estimates to install a toilet facility at Shepherds Bush Park range from \$80,000 to \$120,000 depending on the design option that is pursued;*
- 3 *APPROVES the commencement of a community engagement process to seek feedback from local residents and park users on the proposed installation of a public toilet facility within Shepherds Bush Park;*
- 4 *APPROVES the community engagement period to extend beyond the 11 December 2018 Council meeting by no longer than 10 days, in accordance with the City's Community Engagement Policy.*

## **BACKGROUND**

At its meeting held on 18 September 2018 (C85-09/18 refers), a Notice of Motion was raised and subsequently resolved by Council as follows:

*"That Council requests the Chief Executive Officer to prepare a report on the feasibility of installing a low cost, low maintenance toilet facility at Shepherds Bush Park, Kingsley."*

The Notice of Motion was raised as a result of the increased popularity of Shepherds Bush Park following the installation of a bike skills track, play space, picnicking equipment and BMX Pump and Jump track by the City throughout the 2016-17 and 2017-18 financial periods.

The unique infrastructure installed at this location was initiated as part of a broader project to upgrade the adjacent Robertson Road Cycleway in partnership with the Department of Transport (WA), providing a traffic-free cycling link between the Mitchell Freeway and Lake Goollelal. As a result of this project, an opportunity arose for the City to seek further State and Federal Government funding to install a bike skills track within Shepherds Bush Park that complemented the "Safe Active Streets" message promoted by the Department of Transport, by providing a play-based educational resource for children to develop positive road safety habits.

To ensure effective alignment with planned renewal projects within the Reserve, the City also installed a new play space and picnicking equipment at Shepherds Bush Park to complement the proposed bike skills track. This infrastructure went on to receive the "Play Space of the Year (under \$500,000) Award" at the *Parks and Leisure Australia WA Awards* in 2017 and has proven to be a highly popular asset within the community.

In mid-2017, the City undertook further works to upgrade the existing BMX track located within Shepherds Bush Park into a pump and jump trail, providing increased physical recreational opportunities for beginner, intermediate and advanced riders. This project also received grant funding from Lotterywest.

As a result of the new recreational infrastructure and subsequent increased patronage to the park, the City installed off-street parking bays and realigned the connecting path network along Barridale Drive in late 2017 to provide safer interaction between cars, cyclists and park attendees. This resulted in the construction of 23 new parking bays, including one ACROD bay, road resurfacing works, kerb installation, stormwater drainage works and tree planting.

Consideration is now being given to the potential installation of a modest toilet facility to service park attendees due to the nearest public toilet being located approximately 700 metres south in Barridale Park, Kingsley.

## **DETAILS**

### Park Classification

The City has developed an internal advisory document, the PPOSCF, which is a key tool used in the planning and provision of park asset infrastructure. The objective of the framework is to inform decision-making processes that are based on strategic and sustainable planning principles.

By appropriately classifying parks and public open spaces, the City is able to determine where assets should be allocated according to the function, size, geography and catchment of an area. This ensures the community has access to quality park infrastructure that reflects their needs now and into the future. It also enables assets to be managed into the long-term, taking into account the costs associated with renewing and maintaining park infrastructure to a high standard.

In the case of Shepherds Bush Park, the recently installed infrastructure has prompted the need to consider reclassifying the site from a Local to a District Recreation Park. This level of classification supports the consideration of toilet facilities as an optional asset, subject to community consultation. Factors considered in classifying a park include:

- features that encourage medium-to-short-stay usage for recreational activities
- features that attract residents from within the suburb and surrounding suburbs.

These factors are considered consistent with the current popularity and large catchment area of Shepherds Bush Park, as well as its strategic location adjacent the highly utilised Robertson Road Cycleway.

### Utilisation Review

Following the completion of off-street parking works in late 2017, the City undertook a comparative review of utilisation levels at Shepherds Bush Park and another recently developed park that contains toilet facilities (namely, Delamere Park in Currambine), over two weekends in March 2018.

The review sought to compare:

- park attendance numbers at various times throughout the day
- the variety of attendee demographics
- parking utilisation
- activities undertaken at each site
- normal weekend versus long weekend usage.

The results revealed that Shepherds Bush Park is on average three to four times more popular than Delamere Park with regard to overall park attendance numbers, regardless of the time of day in which the review was conducted. Weekend versus long weekend usage also indicated higher levels of utilisation at Shepherds Bush Park, which caters for larger numbers of older children due to the presence of the BMX Pump and Jump trail.

Parking utilisation levels were consistent across each location, with a greater tendency for attendees at Shepherds Bush Park to cycle to the site compared to Delamere Park, given its overall higher attendance numbers and similar parking demands.

Both parks also demonstrated a consistent level of picnicking activity and family gatherings, indicating a tendency for long-stay usage at each site.

The results of the comparative utilisation review supports the view that a sufficient demand exists to consider the installation of a toilet facility at Shepherds Bush Park, with over 200 attendees identified within the park between the most popular hours of 10.00am to 3.00pm on weekend periods. When compared to Delamere Park, which currently contains a toilet facility, average attendance numbers over the same period were less than 100.

### **Issues and options considered**

Based on the information provided in this report, Council can either:

- support a community engagement process to seek feedback from local residents and park users on the proposed installation of a public toilet facility within Shepherds Bush Park.  
or
- not support a community engagement process.

Option one is the recommended option.

### **Legislation / Strategic Community Plan / policy implications**

**Legislation** Not applicable.

#### **Strategic Community Plan**

**Key theme** Quality Urban Environment.

**Objective** Quality open spaces.

**Strategic initiative** Employ quality and enduring infrastructure designs that encourage high utilisation and increased outdoor activity.

**Policy** *Community Engagement Policy.*

### **Risk management considerations**

Not applicable.

### **Financial / budget implications**

The costs associated with undertaking a community engagement process are estimated to be approximately \$1,500 for printing, postage and sign production and installation.



To install a modest toilet facility at Shepherds Bush Park, including universal access toilet options, septic tank installation, connecting path network, auto-locking door system and power connection, preliminary cost estimates indicate potential expenditure between \$80,000 and \$120,000 depending on the final design option pursued.

There are currently no budgeted funds within the forward *Capital Works Program* or *20 Year Strategic Financial Plan* for the installation of a toilet facility at Shepherds Bush Park.

### **Regional significance**

The unique features and infrastructure contained within Shepherds Bush Park have proven to consistently attract visitors from beyond the local suburban catchment area, providing a high quality asset for both local and regional users.

As a destination park with strong cycling connectivity and picnicking infrastructure, the site currently encourages long-stay usage.

### **Sustainability implications**

#### Environmental

The proposed toilet location in Shepherds Bush Park is adjacent to the Shepherds Bush Conservation Reserve, a high value conservation bushland area within the City of Joondalup. The installation of septic tanks and leach drains associated with the toilet construction would be contained within the park and are unlikely to have any environmental impact on the conservation reserve.

The construction of the toilet facility would also seek to reduce the tendency for young persons and children to utilise the bushland reserve area for ablution purposes due to the lack of a dedicated toilet facility within the park, as occurs frequently at present.

#### Social

The lack of a dedicated toilet facility within Shepherds Bush Park adversely affects young children and older persons who are required to walk 1.4 kilometres to Barridale Park in the south and back in order to utilise an ablution facility, which is considered to be a significant distance for less able persons to manage.

The bike skills track installed within the park is also targeted towards young children who require a nearby and accessible toilet option, given the long-stay use that is encouraged at the site.

### **Consultation**

Should Council support the City conducting a community engagement process, it is suggested that feedback is sought through the following mechanisms:

- Letters/emails sent directly to residents within a 350 metre radius of Shepherds Bush Park, Friends of Shepherds Bush Park and Kingsley and Greenwood Residents Association, encouraging feedback through an online survey or hardcopy survey upon request.
- On-site signage, encouraging users of the park to provide feedback on the proposal.

- Notification to local Parliamentarians of the proposal.
- Email notification to members of the City's Community Engagement Network.
- Promotion of the proposal via social media and the City's website.

Consultation materials are likely to include a basic survey and *Frequently Asked Questions* document.

In order to inform the upcoming annual budgeting and forward works planning process for 2019-20, it is suggested that the community engagement process is undertaken as soon as possible, with suggested dates occurring from 22 November 2018 to 19 December 2018. The dates ensure that sufficient time is provided for community members to provide comment prior to and during the early school holiday period.

To achieve this, Council approval is required to extend the community engagement period past the last Council meeting date on 11 December 2018, by a maximum of 10 days.

## COMMENT

Since the installation of unique recreational infrastructure within Shepherds Bush Park, the City has continued to receive requests from the community to install a toilet facility within the park.

Conducting a community engagement process will provide the City with the opportunity to assess the level of support within the community to proceed with the installation of a toilet facility and to consider any issues raised through the feedback received.

## VOTING REQUIREMENTS

Simple Majority.

## RECOMMENDATION

That Council:

- 1 **NOTES** that recent investigations undertaken by the City into the utilisation of Shepherds Bush Park have identified that a sufficient demand exists to consider the installation of a toilet facility within the park;
- 2 **NOTES** that preliminary cost estimates to install a toilet facility at Shepherds Bush Park range from \$80,000 to \$120,000 depending on the design option that is pursued;
- 3 **APPROVES** the commencement of a community engagement process to seek feedback from local residents and park users on the proposed installation of a public toilet facility within Shepherds Bush Park;
- 4 **APPROVES** the community engagement period to extend beyond the 11 December 2018 Council meeting by no longer than 10 days, in accordance with the City's *Community Engagement Policy*.

**REPORT – POLICY COMMITTEE – 1 OCTOBER 2018****Disclosure of interest affecting impartiality**

<b>Name/Position</b>	<b>Cr Russ Fishwick, JP.</b>
<b>Item No./Subject</b>	CJ207-11/18 - Draft Multiple Dwellings within portion of Housing Opportunity Area 1 Local Planning Policy – Western Australian Planning Commission Decision.
<b>Nature of interest</b>	Interest that may affect impartiality.
<b>Extent of Interest</b>	Many residents in the subject area are known to Cr Fishwick.

## CJ207-11/18      DRAFT MULTIPLE DWELLINGS WITHIN PORTION OF HOUSING OPPORTUNITY AREA 1 LOCAL PLANNING POLICY - WESTERN AUSTRALIAN PLANNING COMMISSION DECISION

<b>WARD</b>	South
<b>RESPONSIBLE DIRECTOR</b>	Ms Dale Page Planning and Community Development
<b>FILE NUMBER</b>	106682, 101515
<b>ATTACHMENTS</b>	Attachment 1 <i>Draft Multiple Dwellings within Portion of Housing Opportunity Area 1 Local Planning Policy</i>
<b>AUTHORITY / DISCRETION</b>	Legislative - includes the adoption of local laws, planning schemes and policies.

**PURPOSE**

To inform Council of the Western Australian Planning Commission's decision in regard to the draft *Multiple Dwellings within Portion of Housing Opportunity Area 1 Local Planning Policy*.

**EXECUTIVE SUMMARY**

At its meeting held on 16 May 2017 (CJ078-05/17 refers), Council considered the minutes of a Special Electors Meeting and resolved to support the development of a local planning policy which restricts the development of multiple dwellings in Housing Opportunity Area 1 (HOA1).

Subsequently, at its meeting held on 27 June 2017 (CJ110-06/17 refers), Council resolved to advertise a draft policy that restricts the type of multiple dwellings that can be developed in portion of HOA1, by requiring development to meet the deemed-to-comply provisions of Part 5 of the *Residential Design Codes (R-Codes)* and the relevant sections of the City's *Residential Development Local Planning Policy*, as well as restricting building height to a maximum of two storeys.

The draft policy required the approval of the Western Australian Planning Commission (WAPC) in accordance with clause 7.3.2 of the R-Codes. The WAPC has now advised that it does not support the draft policy and therefore the policy should not proceed. It is recommended that Council notes the WAPC decision.

## BACKGROUND

### Special Electors Meeting

As requested by electors of the City of Joondalup, a Special Meeting of Electors was held on Monday 24 April 2017 in accordance with the provisions of the *Local Government Act 1995*. The purpose of the meeting was to discuss the following matter:

*“To request the City of Joondalup to initiate a review of its Local Housing Strategy (LHS) and an associated amendment to District Planning Scheme No. 2 to change the density coding of lots within Housing Opportunity Area 1, that are currently coded R20/R60, to a density coding of no higher than R20/R30.”*

The following motion was carried at the Special Electors Meeting:

### Motion 1

*“MOVED Mr D Bessen, Duncraig, SECONDED Mrs N Mehra, Duncraig that Council:*

- 1      urgently works with the Western Australian Planning Commission and the Department of Planning to amend the R Coding to R20/R30 in Housing Opportunity Area 1, bounded by Mitchell Freeway to the East, Davallia Road to the West, Beach Road to the South and Warwick Road to the North;*
- 2      immediately puts together Local Planning Policies or Urban Design Policies in Housing Opportunity Area 1 and in doing so, restrict the building of inappropriate dwellings, in particular apartment blocks.”*

The *Local Government Act 1995* requires all decisions made at an electors meeting to be referred to Council for consideration. At its meeting held on 16 May 2017 (CJ078-05/17 refers), Council resolved, in part, as follows:

*“That Council:*

- 1      NOTES the minutes of the Special Meeting of Electors held on Monday, 24 April 2017 forming Attachment 1 to Report CJ078-05/17;*
- 2      in relation to Motion No. 1 carried at the Special Meeting of Electors SUPPORTS initiating an amendment to District Planning Scheme No. 2 to reduce the density coding of properties in Housing Opportunity Area 1, bounded by the Mitchell Freeway to the East, Davallia Road to the West, Beach Road to the South and Warwick Road to the North, from R20/R40 and R20/R60 to R20/R30;...”*
- 3      in relation to Motion No. 1 carried at the Special Meeting of Electors SUPPORTS the development of a new Local Planning Policy which restricts the development of multiple dwellings in Housing Opportunity Area 1;...”*

Subsequently, at its meeting held on 27 June 2017 (CJ110-06/17), Council resolved to advertise a draft policy that restricts the type of multiple dwellings that can be developed in portion of HOA1, by requiring development to meet the deemed-to-comply provisions of Part 5 of the R-Codes and the relevant sections of the City's *Residential Development Local Planning Policy*, as well as restricting building height to a maximum of two storeys.

The draft policy requires the approval of the WAPC in accordance with clause 7.3.2 of the R-Codes.

## DETAILS

The WAPC has advised that its Statutory Planning Committee, at its meeting held on 31 July 2018, resolved to not support the draft *Multiple Dwelling within Portion of Housing Opportunity Area 1 Local Planning Policy* for the following reasons:

- 1 Clause 7.3.2 of *State Planning Policy 3.1 - Residential Design Codes* is not an appropriate mechanism in which to restrict the development of multiple dwellings on 'Residential' zoned land.
- 2 The draft policy is inconsistent with the criteria outlined in *Planning Bulletin 113/2015* 'Multiple Dwellings in R40 coded areas and variations to R-Code multiple dwelling development standards' which supports multiple dwelling development within 800 metres of train stations.
- 3 The draft policy will undermine the recommendations of the strategic planning framework including the City of Joondalup's *Local Housing Strategy* which seeks to increase density and housing diversity, such as multiple dwellings, within proximity to train stations, high frequency bus routes and activity centres.

## Issues and options considered

The draft policy effectively sought to replace all the deemed-to-comply provisions that would normally be applicable to multiple dwellings developed at the R40 and R60 density codes. In addition, multiple dwelling developments would have been required to meet all deemed-to-comply provisions of the R-Codes, thereby removing any discretion normally available under the R-Codes. Therefore, the approval of the WAPC was required to implement that policy.

The WAPC has now advised that it does not support the draft policy, and consequently the policy should not progress.

## Legislation / Strategic Community Plan / policy implications

**Legislation** *Planning and Development (Local Planning Scheme) Regulations 2015.*  
*District Planning Scheme No. 2.*  
*State Planning Policy 3.1: Residential Design Codes.*

## Strategic Community Plan

**Key theme** Quality Urban Environment.

**Objective** Quality built outcomes.

**Strategic initiative** Buildings and landscaping is suitable for the immediate environment and reflect community values.

**Policy** Not applicable.

*Planning and Development (Local Planning Scheme) Regulations 2015 (the Regulations)*

Part 2, clause 3(3) of the Regulations sets out that local planning policies must be based on sound town planning principles and may address either strategic or operational conditions in relation to matters to which the policy applies.

In addition, Part 2, clause 3(5) of the Regulations states that any determination under the scheme must have regard to each relevant local planning policy to the extent that the policy is consistent with the scheme. This implies that if a local planning policy is inconsistent with the scheme, the policy will not carry any weight when making a determination on a planning application.

*Residential Design Codes*

Clause 7.3.1 of the R-Codes permits local planning policies to amend or replace specified deemed-to-comply provisions of the R-Codes. Notwithstanding clause 7.3.1, clause 7.3.2 allows a local government, with the approval of the WAPC, to amend any other deemed-to-comply provision of the R-Codes by means of a local planning policy.

**Risk management considerations**

The WAPC has advised that the draft policy is not an appropriate mechanism to address the issues associated with multiple dwellings within HOAs. It is noted that the City, in accordance with Council's resolution at its meeting held on 21 November 2017 (CJ177-11/17 refers), is pursuing the development of a design-led planning policy and planning scheme amendment to better manage the impact of infill development in all HOAs.

**Financial / budget implications**

Not applicable.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

The WAPC did not support the draft policy, and the policy consequently should not progress. Consultation will therefore not be undertaken.

**COMMENT**

The WAPC did not support the draft policy as it is inconsistent with the intent and objectives of the R-Codes and the local planning framework, does not ensure the R-Codes is properly implemented and is contrary to orderly and proper planning.

It is noted that, subsequent to the drafting of the policy, Council has made a number of decisions in regard to addressing the issues raised by a number of community members in regard to development within the HOAs. Importantly, the City has engaged planning consultants to undertake community consultation and formulate a design-led planning policy and planning scheme provisions to better manage the impact of infill development within the City's Housing Opportunity Areas.

## **VOTING REQUIREMENTS**

Simple Majority.

## **COMMITTEE RECOMMENDATION**

The committee recommendation to Council for this report (as detailed below) was resolved by the Policy Committee at its meeting held on 1 October 2018.

The committee recommendation is the same as recommended by City officers.

## **RECOMMENDATION**

That Council **NOTES:**

- 1** the Western Australian Planning Commission's decision not to support the draft *Multiple Dwellings within Portion of Housing Opportunity Area 1 Local Planning Policy*;
- 2** that, in view of the Western Australian Planning Commission's decision, the draft *Multiple Dwellings within Portion of Housing Opportunity Area 1 Local Planning Policy* should not proceed.

*Appendix 17 refers*

*To access this attachment on electronic document, click here: [Attach17brf181113.pdf](#)*

**REPORT – MAJOR PROJECTS AND FINANCE COMMITTEE – 12 NOVEMBER 2018****CJ208-11/18      CHICHESTER PARK, WOODVALE - PROPOSED REDEVELOPMENT**

<b>WARD</b>	Central
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	00428, 101515, 03179
<b>ATTACHMENT</b>	Attachment 1      Chichester Park aerial map Attachment 2      Existing clubroom floorplan Attachment 3      Proposed site concept plan Attachment 4      Proposed facility floorplan Attachment 5      Proposed facility elevations Attachment 6      Proposed facility perspectives Attachment 7      Arboricultural assessment Attachment 8      Traffic and parking assessment Attachment 9      Southern playing field drainage issues Attachment 10      Estimated project capital costs
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

**PURPOSE**

For Council to consider the concept plans and estimated capital costs for the proposed redevelopment at Chichester Park, Woodvale and endorse progression of the project.

**EXECUTIVE SUMMARY**

Chichester Park located on Trappers Drive, Woodvale is classified as a district park and includes two active sport playing fields (north and south), a clubroom, floodlighting, car parking, disc golf course and a playground. As a district park, the ovals and infrastructure service the local area and several surrounding suburbs. Currently, five sporting clubs hire the ovals and the clubroom. The clubroom was constructed in 1992 and consists of a small meeting room, kitchen, toilets, change rooms and user group storage.

Due to the existing clubroom facility's functionality, size, layout and location issues, it was proposed that a new community sporting facility is developed and the existing car parking provisions and drainage issues on the southern playing field are investigated as part of the project.



At its meeting held on 18 April 2017 (CJ063-04/17 refers), Council considered the project and requested community consultation be undertaken to determine the level of support for the redevelopment of Chichester Park. In July / August 2017, the City undertook community consultation on the proposed project. Given the support from the community (over 90% of respondents supported the redevelopment), at its meeting held on 10 October 2017 (CJ169-10/17 refers), Council requested the development of concept plans for the Chichester Park redevelopment project.

A facility floor plan, site concept plan, elevations and perspectives have been developed for the project. The facility floor plan includes four change rooms, umpire room, first aid room, toilets, kitchen, 129m<sup>2</sup> meeting room, associated storage and a covered veranda area.

The site concept plan has been developed with the view of replacing the existing building and maintaining the park infrastructure in its current location. It includes a picnic / BBQ area, underground drainage and additional car parking provisions.

The total estimated capital cost for the recommended project works is \$4,159,170. Currently listed for the project in the *City's Five Year Capital Works Program* is \$3,000,000 with \$100,000 for the detailed designs (2018-19); and \$2,900,000 (\$650,000 from possible grant funding) for the construction works (2019-20 / 2020-21). It is important to note that the original project budget was \$4,000,000 however \$1,000,000 was reallocated to the refurbishment of the Warwick Sports Centre (Warwick Bowling Clubrooms and Greenwood Tennis Clubrooms) by Council through the 2017 budget workshops.

As the proposed plans include provisions to address the drainage issues of the southern playing field and additional car parking as requested by Council, it is reasonable to expect that the total project cost would exceed the original estimated budget. As the estimated capital cost exceeds the existing budget allocation, a further \$1,159,170 would be required to undertake the recommended works for the project.

It is recommended that the Chichester Park redevelopment project progress to a second round of community consultation. The second round of consultation would be undertaken in early 2019 and would seek comment on the concept plans and proposed additional car parking. The feedback and results of the consultation will then be collated and presented to Council in mid 2019.

*It is therefore recommended that Council:*

- 1 *NOTES the following amounts are currently listed within the City's Five Year Capital Works Program for the Chichester Park redevelopment project:*
  - 1.1 *\$100,000 (municipal funds) in 2018-19 for detailed design of the project;*
  - 1.2 *\$2,900,000 (\$2,250,000 reserve funds; \$650,000 grant funding) in 2019-20 / 2020-21 for construction of the project;*
- 2 *APPROVES the proposed Chichester Park redevelopment project including demolition, site works and services, construction of a new community sporting facility, new BBQ / picnic area, temporary facilities, underground drainage, artwork, and construction of additional parallel parking (a / b / c) as detailed in this report at a project cost estimate of \$4,159,170;*

- 3 *REQUESTS that a further \$1,159,170 (\$715,440 reserve funds; \$443,730 grant funding) be listed for consideration in the 2021-22 Capital Works Program for the Chichester Park redevelopment project subject to a successful Community Sporting and Recreation Facilities Fund grant application of \$1,093,790;*
- 4 *REQUESTS the Chief Executive Officer to arrange further community consultation on the proposed Chichester Park redevelopment project to be conducted in early 2019.*

## BACKGROUND

<b>Suburb/Location</b>	Chichester Park (south oval) 109 Trappers Drive Woodvale WA 6026.
<b>Applicant</b>	City of Joondalup.
<b>Owner</b>	Crown Land – City of Joondalup Management Order.
<b>Zoning</b>	<b>DPS</b> Parks and Recreation.
	<b>MRS</b> Urban.
<b>Site area</b>	81,666.4m <sup>2</sup> .
<b>Structure plan</b>	Not applicable.

Chichester Park located on Trappers Drive, Woodvale (Attachment 1 refers) is approximately 8.2 hectares (southern playing field) and is classified as a district park within the City's existing *Parks and Public Open Spaces Classification Framework*. The park includes two active sport playing fields (north and south), a clubroom, floodlighting, disc golf course, car parking and a playground.

The clubroom (Attachment 2 refers) was constructed in 1992 and consists of a small meeting room, kitchen, toilets, change rooms and user group storage. In 2008-09 the facility was refurbished with a new kitchen, change rooms, painting and user group storage. In 2017 the Kingsley Soccer Club extended the undercover spectator viewing area on the western side of the building as part of a club funded facility upgrade application.

The current size, location and layout of the existing clubroom facility is considered poor and it is not well utilised due to the following issues:

- Meeting room is small (32m<sup>2</sup>) and used mainly for storage so is not suitable for community group use or casual hire arrangements. The existing sporting clubs that use the park need to hire alternative facilities to hold club functions / events.
- Limited available storage for the current and potential user groups.
- Kitchen facilities are small, inadequate and in poor condition.
- Clubroom currently has limited change rooms to service multiple senior size playing fields.
- Clubroom is currently located on a lower point of the site in comparison to the car park which causes issues with rain water run-off 'pooling' in areas around the facility. It also makes access difficult due to the site level differences.
- Change rooms are not on the same level as the oval and players have to use stairs to access the pitches.

The northern playing field is used by the adjacent school (North Woodvale Primary School) as part of a "shared use" agreement with the City. The southern playing field is one of the most heavily utilised sporting grounds in the City with parking issues at peak usage times. It is used predominately for soccer with the ability to hold three soccer pitches. There are drainage issues on the southern playing field during winter which impacts sporting club usage of the area. Also, irrigation filtration could be improved on the southern playing field to address the high iron issues.

The playground was upgraded in 2009 and an upgrade of the sports floodlighting on the southern playing field was completed in July 2016.

There are no annual hire groups of the existing clubroom facility due to the size, location and layout issues. The meeting room is one of the City's least utilised rooms (9.31% utilisation rate in 2016). The southern playing field is one of the City's most highly utilised active reserves (83% utilisation rate in winter 2017). There are five sporting clubs with over 1,770 registered members that currently use Chichester Park:

- Kingsley Soccer Club.
- Woodvale FC (soccer).
- WA Christian Football Association (soccer).
- Kingsley Woodvale Junior Cricket Club.
- Kingsley Woodvale Cricket Club.

The City first identified the need to redevelop Chichester Park in 2010 and allocated funds within the *20 Year Strategic Financial Plan* (SFP) for the project. At its meeting held on 15 July 2014 (CJ116-07/14 refers), Council considered the 2014 active reserve and community facility review report and a list of redevelopment projects with a recommended priority order which was agreed to be used in the development of the City's future *Five Year Capital Works Program* and SFP. The Chichester Park project was listed as the next redevelopment project to be undertaken due to the heavy utilisation of the southern playing field and as a district park, it should have an appropriate level of infrastructure to support user group needs.

At its meeting held on 18 April 2017 (CJ063-04/17 refers), Council agreed to commence the project and requested community consultation be undertaken to determine the level of support for the redevelopment of Chichester Park.

In July / August 2017, community consultation was undertaken with over 90% of respondents supporting the redevelopment. At its meeting held on 10 October 2017 (CJ169-10/17 refers), Council requested the development of concept plans for the Chichester Park redevelopment project with the inclusion of the following:

- Redevelopment of the existing clubroom into a new community sporting facility.
- Investigation of car parking provisions.
- Investigation of drainage issues on the southern playing field.

Previously there was \$4,000,000 allocated in the *Capital Works Program* for the redevelopment project. This was amended by Council through the 2017 budget workshops as an outcome of its meeting held on 18 April 2017. At this meeting the budget for the Chichester Park redevelopment project was requested to be reduced to \$3,000,000 (CJ063-04/17 refers) and the proposed refurbishment works of the Warwick Sports Centre (Greenwood Tennis Clubrooms and the Warwick Bowling Clubrooms) be listed for consideration at the next budget workshop (Item 3 refers, Finance Committee meeting held on 4 April 2017).

## DETAILS

Currently, there are a number of issues with the existing building and site including the clubroom facility's functionality, size, layout and location; drainage issues on the southern playing field; and feedback through the community consultation about inadequate car parking provisions. A facility concept plan and site concept plan have been developed addressing these issues.

### Site concept plan

The site concept plan (Attachment 3 refers) has been developed with the view of demolishing the existing facility and maintaining the park infrastructure in its current location. This option addresses the current challenges with the site and facility, includes underground drainage to address the flooding issues on the southern playing field and potential additional car parking provisions.

One of the main challenges with the site is the contour / level changes with an approximate six metre difference between Trappers Drive and the playing surface. This level change creates issues with access from the existing car park and compliance with access and inclusion requirements. To address this, a vehicle ramp and separate pedestrian pathways have been proposed to link the existing car park to the proposed new community sporting facility and park playing surface.

As the existing clubroom facility would be demolished to allow for the new proposed community sporting facility to be constructed, temporary facilities would be provided so that the sporting clubs that use the southern playing field have access to toilets, change rooms, a kiosk and storage during works. Due to the site level changes, location of services (water / power) and the size / access required for delivery of the temporary facilities, it is proposed they are located at the southern end of the playing field in the cleared area as indicated as reference seven on the site concept plan (Attachment 3 refers). The cleared area to the north and east of the playing field are not suitable for the temporary facilities to be located due to level changes and the inability to connect to existing services (water / power).

The site concept plan includes a proposed new BBQ / picnic area / drink fountain near the new community sporting facility for sporting clubs and the general community to access as indicated as reference two on the site concept plan (Attachment 3 refers). It is not proposed to include a playground in this area as space is limited and there is an existing playground at the site in the natural park area located north of the playing field.

There is an existing disc golf course at the site (18 holes) as indicated as reference six on the site concept plan (Attachment 3 refers). It is anticipated that the proposed works will not impact the course except for one hole which would be unavailable during construction as it is located in the area designated for the temporary facilities.

### Facility concept plan

As part of the project, a facility concept plan, elevations and perspectives have been developed for a new community sporting facility (Attachments 4, 5 and 6 refers). Colours and finishes of the building will be determined during detailed design stage however will consider the local area and nearby residents.

It is proposed that the existing clubroom will be demolished, and a new facility be constructed as indicated as reference one on the site concept plan (Attachment 3 refers). To address the site contour / level changes the proposed new community sporting facility has been designed over two levels with change rooms and sports storage located on the ground level (playing surface) and meeting room / kitchen on the upper level with views over the playing surface.

Key elements of the proposed facility design include the following:

- Meeting room (129 m<sup>2</sup>) with undercover spectator viewing area overlooking the playing surface.
- Four change rooms, umpire's change room and first aid room.
- Internal toilets and external park toilet (includes automatic timed door lock system).
- Kitchen and dedicated kitchen storage area.
- Equipment storage, furniture store and closed circuit television (CCTV) room.

All facility element sizes and fit-out are based on the City's standard level of provision for this type of development similar to those included in the Bramston Park Community Sporting Facility and Penistone Park Community Sporting Facility. Four change rooms have been proposed as part of the development due to the number of playing fields accommodated on the southern oval (three) and the growing demand on City facilities to accommodate increasing female sports participation. In addition, the facility is proposed to include environmentally sustainable design features such as waterless urinals; photovoltaic (solar) panels; energy efficient light fittings and reduced flow water fixtures.

### Vegetation

As part of the proposed site works, an arboricultural assessment was undertaken. The objectives were to determine the health and structural condition and structural root / tree protection zones of the existing trees in the area around the proposed new community sporting facility.

The arboricultural report (Attachment 7 refers) recommended four trees be removed due to existing health and structural condition as indicated on the site concept plan (Attachment 3 refers). The proposed new facility was designed to ensure minimal impact to the existing vegetation and has factored in the structural root / tree protection zones. Given the challenges with the site level changes and access / inclusion requirements for paths and ramps, some root pruning may be required and any excavation within the tree protection zones should be undertaken by hand.

In preparation of the potential loss of the four identified trees, the City has planted 16 new trees (12 *Eucalyptus gomphocephala* and four *Corymbia calophylla*) at Chichester Park during the 2018 winter tree planting program.

The arboricultural report also assessed the fenced Banksia Woodlands area to the north of the existing clubroom facility. It was determined that the proposed works would be unlikely to have an impact on this area. The City has also liaised with the Federal Government Department of Environment and Energy (DEE) regarding this vegetation due to the potential likelihood that it may meet the criteria to be afforded protection as the Banksia Woodlands Threatened Ecological Community (TEC) listed under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

Following communication with the DEE, a self-assessment in accordance with the *EPBC Act* was undertaken to determine whether the surrounding vegetation would be subject to significant impact. The results of the self-assessment indicated that the project is unlikely to have a significant impact on the health and viability of the vegetation and therefore a flora survey is not required to assess for the presence of the Banksia Woodlands TEC. Feedback was requested from the DEE on the self-assessment and the City is awaiting a response.

Other environmental considerations such as the management of pathogens is recommended as part of project as three species of *Phytophthora* (plant pathogen) have been recorded as causing decline to the vegetation at Chichester Park. Soil disturbance has the potential to increase the spread of pathogen infestation and the implementation of tree protection and structural root zones where possible is proposed to protect the vegetation. Chichester Park will be treated as part of the City's pathogen treatment program in spring 2018 to assist with the preservation of vegetation currently in decline.

### Parking

There is currently traffic and parking congestion at the southern playing field particularly in the peak winter sporting season when the oval is heavily utilised for soccer (Tuesdays / Thursdays 5.00pm to 8.00pm, Saturday 8.00am to 1.00pm and Sunday 8.00am to 5.00pm). Weekend usage is particularly heavy with games fixtured on both Saturdays and Sundays.

The redevelopment is not anticipated to create more traffic / parking in peak periods as the number of teams using the oval cannot increase (at capacity). The proposed new facility is designed to provide larger and improved facilities for the clubs to utilise while at the park and attract users to the facility during off peak periods (week day daytime use).

As part of the community consultation undertaken in July / August 2017, some local residents raised concerns with traffic and parking issues at the park. Parking on residential verges and visibility issues / driving safety concerns were raised particularly for some of the streets around the southern playing field such as Nadine Place and Standish Way.

As part of the project, a traffic and parking assessment was undertaken. The objectives were to:

- undertake a parking survey and analysis of the park during peak periods
- develop additional parking options to accommodate peak period demand
- analyse and assess traffic generated by the existing car park.

The southern playing field is currently serviced by a car park consisting of 58 bays as indicated as reference three on the site concept plan (Attachment 3 refers) and some formal off street parallel parking along Trappers Drive (24 bays). To address the site level changes and comply with access and inclusion requirements, a vehicle ramp and separate pedestrian pathways have been proposed to link the existing car park to the proposed new community sporting facility and park playing surface. This vehicle ramp will result in the loss of approximately nine bays from the existing car park.

The traffic and parking assessment report (Attachment 8 refers) analysed the existing traffic conditions to determine if improvements are required to the road network. The analysis focused on the intersection of Trappers Drive and the existing car park access. The report concluded that based on the peak demand for entry into the existing car park, the car park capacity and traffic counts undertaken in May 2018, analysis of the intersection indicated no road capacity problems are expected.

Crash data indicated that there has been one crash in the vicinity in the last five years which also suggests there are no congestion issues impacting the intersection. It is however noted that there is anecdotal evidence that suggests some minor queuing develops during busy periods. It is possible that this is caused by the narrow entrance to the existing car park or poor circulation due to the single entrance / exit. These factors could be addressed by widening the existing entrance and developing a separate exit to effectively create a one-way system through the car park.

The parking survey undertaken indicated that there were two main factors contributing to the traffic and parking issues at Chichester Park. One is the shortage of formal parking areas at certain times of the peak usage period. The second is the desire to park as close as possible to the training / game pitch. As the field accommodates three playing pitches, some people prefer to park as close to the allocated pitch as possible using local streets such as Landor Gardens and Standish Way in particular.

The report developed additional parking options to accommodate peak period demand which was divided into car park options and off street parallel parking options.

#### *Additional car park options*

The report proposed three potential additional car park options that could be developed to assist with parking and traffic issues during peak periods as indicated in reference four (4.1; 4.2; 4.3) on the site concept plan (Attachment 3 refers). Option 4.1 proposes 33 bays and is accessed off Trappers Drive to the north of the existing car park. Option 4.2 proposes 31 bays and is accessed off Landor Gardens. Option 4.3 proposes 22 bays and is accessed off Standish Way.

Option 4.3 is considered the most suitable if an additional car park was developed at the site as it would provide a formal parking area on the south eastern side of the playing field and address those people who park as close as possible to the training / game pitch. Car park option 4.1 is considered too far from the playing field and would not address the parking on the south eastern side. Car park option 4.2 also would not address the parking on the south eastern side of the site.

#### *Additional off street parallel parking options*

The report proposed three potential additional off street parallel parking options that could be developed to assist with parking and traffic issues during peak periods as indicated as reference five (5a; 5b; 5c) on the site concept plan (Attachment 3 refers). Option 5a proposes 19 bays and is located along Trappers Drive to the south of the existing car park. Option 5b proposes eight bays and is located along Landor Gardens. Option 5c proposes 12 bays and is located along Standish Way.

#### *Recommended additional parking*

It is recommended that the additional off street parallel parking (all three proposed areas – 5a; 5b; 5c) that would provide an additional 61 bays at the site, be included in the project. These proposed additional parking areas have been included in the estimated capital costs for the project.

At this stage, it is not recommended to develop any additional car parks however, they could be considered in the future if the recommended additional parking does not alleviate issues as expected or parking requirements at the site changes in the future.

### Drainage

Currently, there are drainage issues on the southern playing field causing flooding during winter which impacts sporting club usage of the area as indicated as reference eight on the site concept plan (Attachment 3 refers). It was requested by Council that the concept plans for the project investigate this drainage issue.

As part of the project a flooding assessment was undertaken during winter 2018 (Attachment 9 refers). To address the drainage issues at the site it is recommended that underground water drainage be installed in the winter flood zone. Two underground drainage size options were explored - 150m<sup>3</sup> and 240m<sup>3</sup>. The 240m<sup>3</sup> option has been included in the proposed works as this would make a significant improvement to the drainage at the site, likely control the flooding and ensure minimal impact on the playing surface.

It is also possible that the underground drainage works may reduce the amount of overflow / moisture entering the vegetation to the south of the playing field (there are a number of plant pathogen occurrences in this area).

### Estimated capital costs

An external Quantity Surveyor (QS) has provided the following capital cost estimate for the project (Attachment 10 refers). The additional car park (4.3) that was included in the capital cost estimate is not recommended to be constructed at this stage, so the cost has been removed from the summary table.

<b>Component</b>	<b>Estimated cost</b>
Facility – building and fit-out	\$ 2,543,120
External services to facility (stormwater, sewer, water, gas, electrical)	\$ 293,250
Power upgrade to site	\$ 50,000
Temporary toilets, change rooms, kiosk and storage (during construction)	\$ 104,000
Site preparation and clearing	\$ 170,000
CCTV system	\$ 60,000
Photovoltaic panels	\$ 40,000
Underground drainage (to address flooding of playing surface)	\$ 185,000
Paths, stairs and ramps	\$ 243,350
Landscaping	\$ 313,960
Picnic shelter, setting, BBQ and drink fountain	\$ 42,260
Additional parallel parking (A / B / C) 39 bays	\$ 83,230
Public artwork	\$ 31,000
<b>Total</b>	<b>\$ 4,159,170</b>

All capital cost estimates include preliminaries, design contingencies, building contingencies, cost escalation to June 2021, professional fees and approval fees. The cost of the facility (excluding these components) equates to approximately \$2,250 per square metre which is expected for this type of building and similar to previous projects such as the new community sporting facilities developed at Penistone Park, Greenwood and Bramston Park, Burns Beach.

The City's *Public Art Policy* states that the State Government's 'Percent for Art Scheme' will be utilised for all refurbishment of City-owned properties or new developments where the overall project costs are over \$1 million. This scheme uses an allocation of up to one percent of the estimated total cost of the building project. Based on this, one percent of the estimated total cost of the building has been included in the project for artwork.



A review of the project components has been undertaken to determine if anything proposed could be removed to reduce the estimated capital cost. The majority of components are related to the development of the new community sporting facility so would be difficult to remove without impacting this building (such as external services; site preparation, temporary facilities, CCTV, photovoltaic panels, paths, stairs and ramps, landscaping). The underground drainage is considered an important project component as it will address the flooding issues on the southern playing field during winter which impacts sporting club usage of the area. The recommended parallel parking has been included to address the traffic and parking issues at the site.

### Issues and options considered

It is considered that Council has two options, to either agree or not to agree to progress the project.

As the estimated capital cost exceeds the existing budget allocation, a further \$1,159,170 would be required to undertake all works for the project. If the project is to proceed, there are a number of options to fund the budget shortfall outlined in the following table.

Funding option	Details	Advantages	Disadvantages
Allocate additional funds – Loan	Allocate an additional \$1,159,170 of loan funds for the project.	Cost of funding is spread over several years and avoids the need to raise additional income in one year (such as rates revenue).	A \$1,159,170 loan over a five year period will result in interest costs (which worsen the operating deficit).
Allocate additional funds – Reserves	Allocate an additional \$1,159,170 of reserve funds for the project.	Financial projections (within the adopted <i>20 Year Strategic Financial Plan</i> ) indicate additional reserve funds could be allocated to the project without impacting on other planned uses of the reserve or on the projected key ratios.	The use of reserve funds reduces the earnings that that the City makes on cash reserves and reduce the funds available for other projects.
Allocate additional funds – Municipal	Allocate an additional \$1,159,170 of municipal funds for the project.	Cost of additional amount required for the project is allocated from City funds.	The use of municipal funds has an impact on the cash required to balance the budget for the year and the amount to be raised from rate revenue. If all other assumptions in the year remained the same, the additional \$1,159,170 required could equate to a 1.2% rate increase.

If Council agrees to progress the project, the City will undertake further community consultation on the proposal in early 2019. A report will then be presented to Council providing the results of the consultation in mid-2019 and seek direction on progressing the project.

If Council chooses not to progress the project, Chichester Park user groups will continue to operate at the existing clubroom facility with the size, location, functionality and layout issues.

### **Legislation / Strategic Community Plan / policy implications**

**Legislation** Not applicable.

#### **Strategic Community Plan**

**Key theme** Community Wellbeing.

**Objective** Quality facilities.

**Strategic initiative**

- Support a long-term approach to significant facility upgrades and improvements.
- Understand the demographic context of local communities to support effective facility planning.
- Employ facility design principles that will provide for longevity, diversity and inclusiveness and where appropriate, support decentralising the delivery of City services.

**Policy** *Requests for New or Capital Upgrades to Existing Community Buildings Policy.*  
*Public Art Policy.*  
*Asset Management Policy.*

### **Risk management considerations**

If the project does not progress, the sporting clubs that use Chichester Park will continue to operate within the existing limited facility. Based on the classification of the park (district park), heavy utilisation of the southern playing field and inadequate existing facilities, a redevelopment is required to better service the sporting clubs and local wider community's needs. Furthermore, the clubroom will be nearing 30 years old at the time of the proposed redevelopment therefore it is considered appropriate to upgrade it.

Any capital project brings risks in relation to contingencies and over runs against original design. The capital cost estimate is based on concept designs and may differ once further detailed designs are undertaken for the project.

### **Financial / budget implications**

The total estimated capital cost for the recommended project works is \$4,159,170. Currently listed for the project in the City's *Five Year Capital Works Program* is \$3,000,000. \$100,000 for the detailed designs (2018-19) and \$2,900,000 (\$650,000 from possible grant funding) for the construction works (2019-20 / 2020-21). It is important to note that the original project budget was \$4,000,000 however \$1,000,000 was reallocated to the refurbishment of the Warwick Sports Centre (Warwick Bowling Clubrooms and Greenwood Tennis Clubrooms) by Council through the 2017 budget workshops.

As the proposed plans include provisions to address the drainage issues of the southern playing field and additional car parking as requested by Council, it is reasonable to expect that the total project cost would exceed the original estimated budget. As the estimated capital cost exceeds the existing budget allocation, a further \$1,159,170 would be required to undertake the recommended works for the project.

It has been identified that this project would be suitable for consideration as part of the Department of Local Government, Sport and Cultural Industries (DLGSCI) Community Sporting and Recreation Facilities Fund (CSRFF) program. The CSRFF program considers a contribution of up to one third for eligible components of a project that demonstrate an increase in sport participation as a result of the development, in this case up to \$1,093,790.

#### Future financial year impact

**Current annual operating cost** The annual operating cost for Chichester Park clubroom is approximately \$34,000 per annum. This is based on an operating income of \$5,000, operating expenses of \$30,000 and depreciation of \$9,000.

**Estimated capital costs and funding** The total capital cost for the project is estimated at \$4 million at today's costs and with escalation is estimated at \$4.2 million. Potential grant funding (CSRFF) has been estimated at \$1.1 million, so the net funding cost to the City would be \$3.1 million (however the City would be responsible for the full ongoing capital replacement cost of \$4.2 million).

The Adopted *Strategic Financial Plan* (SFP) includes an escalated project budget of \$3.1 million – consisting of \$650,000 (grant funding) and a net cost to the City of \$2.45 million (Strategic Asset Management Reserve funds).

The net funding cost of the proposed project to the City of \$3.1 million is \$650,000 more than the \$2.45 million currently allocated in the SFP. It is possible for the Strategic Asset Management Reserve to fund this additional cost.

**Estimated annual operating cost (including depreciation)** The proposed redevelopment works would cost approximately \$72,000 in depreciation per year, which is \$63,000 more than the existing depreciation costs.

It is estimated that the new community sporting facility may cost between \$60,000 to \$80,000 per year (\$70,000 assumed) in operating cash expenses with the final cost dependent on factors such as usage and final specification. The assumed cost of \$70,000 is \$40,000 more than the existing clubroom facility.

**Estimated annual operating income** The income for the new community sporting facility is estimated at approximately \$8,000 per year. This is an increase of \$3,000 per year on the operating income of the existing clubroom facility (\$5,000).

**Operating deficit**

The estimated annual operating cost for the new community sporting facility is approximately \$134,000 per annum. This is based on an operating income of \$8,000, operating expenses of \$70,000 and depreciation of \$72,000. This is \$100,000 more than the annual operating cost for the existing clubroom facility and impacts the City's ability to address the operating deficit which in 2018-19 is forecast to be over \$6 million.

The SFP already includes some of the financial impacts of the proposed redevelopment (depreciation \$53,000 and operating expense increase of \$10,000). The anticipated additional annual operating cost of \$100,000 is \$37,000 more than what is already included in the SFP.

The SFP is updated on an annual basis and the next update (2019) will include the updated projections for this project, including the estimated write-off.

**Write-off cost**

The existing building has a written down value of approximately \$400,000. When demolished the written down value would result in a one-off write-off cost to the operating results which has not been included in the SFP.

**Capital replacement**

It is estimated that the City would need to provide \$72,000 per year for capital replacement, equal to the annual depreciation expense.

All amounts quoted in this report are exclusive of GST.

**Regional significance**

Not applicable.

**Sustainability implications**Environmental

All facility redevelopment projects are planned to reduce the impact of the carbon footprint and consider environmental sustainability design features where possible within the project budget. In addition, the site concept plans have been developed with the aim of minimising the impact on important flora and fauna at Chichester Park. Four trees have been recommended for removal due to existing health and structural condition however, in preparation of the potential loss of these identified trees, the City has planted 16 new trees during the 2018 winter tree planting program.

Social

The project has included consultation with existing user groups and the local wider community to ensure that the proposed redevelopment represents the communities' diverse needs. It is expected that if the redevelopment works occur, the project will lead to higher utilisation rates of the facility. Furthermore, the proposed development at the site considers access and inclusion principles and aims to enhance the amenity of the public space. One of the main challenges with the site is the contour / level changes which creates issues with access from the existing car park and compliance with access and inclusion requirements.

To address this, a vehicle ramp and separate pedestrian pathways have been proposed to link the existing car park to the proposed new community sporting facility and park playing surface.

### Economic

One of the main principles of the City's *masterplan framework* is the development of 'shared' and 'multi-purpose' facilities to avoid duplication, and to reduce the ongoing maintenance and future capital expenditure requirements.

### **Consultation**

Results of the initial community consultation for this project were considered by Council at its meeting held on 10 October 2017 (CJ169-10/17 refers). The planned second round of consultation will provide more detailed information for the community to provide feedback on.

### **COMMENT**

The City has undertaken a number of community sporting facility developments over the last 10 years such as those at:

- Seacrest Park, Sorrento
- Forrest Park, Padbury
- Bramston Park, Burns Beach
- Penistone Park, Greenwood.

The City identified Chichester Park as the next redevelopment project to be undertaken due to the existing clubroom facility functionality, size, layout and location issues and several challenges that have been identified in relation to the site. The park is one of eight district level parks within the City and its infrastructure supports five sporting clubs with over 1,770 registered members. The works proposed at Chichester Park, is the final community sporting facility development currently planned to be undertaken by the City in the next 10 years.

Based on the total cost estimate for the recommended project works as detailed in this report, a further \$1,159,170 would be required. As the original project budget was reduced and the proposed plans include provisions to address the drainage issues of the southern playing field and additional car parking as requested by Council, it is reasonable to expect that the total project cost would exceed the existing budget allocation.

To offset the need for additional funds for the project, a review of the City's current *Capital Works Program* was undertaken to determine the possibility of delaying the commencement of projects scheduled in the near future, or a reduction in the scope. As Council has only recently adopted the current SFP (August 2018), it was determined that no amendments to the plan be proposed. The SFP is reviewed annually and the next review will reflect any changes made to the *Capital Works Program*.

If the project is supported to progress, it is recommended that reserve funds are used for the project shortfall as financial projections indicate that they could be allocated to the project without impacting on other planned uses of the reserve or on the projected key ratios.

It is recommended that the Chichester Park redevelopment project progress to a second round of community consultation. The second round of consultation would be undertaken in early 2019 and would seek comment on the concept plans and proposed additional car parking. The feedback and results of the consultation will then be collated and presented to Council in mid 2019.

## **VOTING REQUIREMENTS**

Simple Majority.

## **COMMITTEE RECOMMENDATION**

The committee recommendation to Council for this report (as detailed below) was resolved by the Major Projects and Finance Committee at its meeting held on 12 November 2018.

The committee recommendation is the same as recommended by City officers.

## **RECOMMENDATION**

That Council:

- 1 **NOTES** the following amounts are currently listed within the City's *Five Year Capital Works Program* for the Chichester Park redevelopment project:
  - 1.1 **\$100,000** (municipal funds) in 2018-19 for detailed design of the project;
  - 1.2 **\$2,900,000** (\$2,250,000 reserve funds, \$650,000 grant funding) in 2019-20 / 2020-21 for construction of the project;
- 2 **APPROVES** the proposed Chichester Park redevelopment project including demolition, site works and services, construction of a new community sporting facility, new BBQ / picnic area, temporary facilities, underground drainage, artwork and construction of additional parallel parking (a / b / c) as detailed in Report CJ208-11/18 at a project cost estimate of \$4,159,170;
- 3 **REQUESTS** that a further \$1,159,170 (\$715,440 reserve funds; \$443,730 grant funding) be listed for consideration in the 2021-22 *Capital Works Program* for the Chichester Park redevelopment project subject to a successful Community Sporting and Recreation Facilities Fund grant application of \$1,093,790;
- 4 **REQUESTS** the Chief Executive Officer to arrange further community consultation on the proposed Chichester Park redevelopment project to be conducted in early 2019.

*Appendix 18 refers*

*To access this attachment on electronic document, click here: [Attach18agn181120.pdf](#)*

**Disclosure of Proximity Interest**

<b>Name/Position</b>	<b>Cr Russell Poliwka.</b>
<b>Item No./Subject</b>	CJ209-11/18 - Joondalup City Centre Development – Project Status.
<b>Nature of interest</b>	Proximity Interest.
<b>Extent of Interest</b>	Cr Poliwka owns a property adjacent to two lots.

## CJ209-11/18 JOONDALUP CITY CENTRE DEVELOPMENT - PROJECT STATUS

<b>WARD</b>	North
<b>RESPONSIBLE DIRECTOR</b>	Mr Garry Hunt Chief Executive Officer
<b>FILE NUMBER</b>	103036, 101515
<b>ATTACHMENT</b>	Nil
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

**PURPOSE**

For Council to note the progress on the Joondalup City Centre Development and the correspondence received from Devwest Group Pty Ltd (Devwest) regarding the proposed residential development on Lot C of the Boas Place Concept Plan.

**EXECUTIVE SUMMARY**

Following Council's decision at its meeting held on 21 August 2018 (CJ151-08/18 refers), regarding the proposal received from Devwest for a residential development on Lot C of the *Boas Place Concept Plan*, Devwest was requested to provide the following additional information:

- The information required to execute a Heads of Agreement and prepare a Sale and Development Agreement.
- The information required to enable the City to prepare a business plan in order to meet its obligations under the *Local Government Act 1995*.

Devwest was also requested to assist the City to resolve the following outstanding matters:

- Contribution to the public realm by Devwest.
- Agreement regarding the proposed alfresco licence if required for the residential development.
- Construction of Boas Square.

- Alignment of the proposed residential development with the City's planning requirements.
- Confirmation and agreement of the proposed site dimension.

At its meeting held on 21 August 2018 (CJ151-08/18 refers), Council also agreed that if the above information was not received, negotiations with Devwest should not progress.

In correspondence received by the City on 28 September 2018, the requested information and commentary regarding the outstanding matters was not provided by Devwest.

At its meeting held on 21 August 2018 (CJ151-08/18 refers), Council decided negotiations with Devwest for the sale of Lot C of the Boas Place Concept Plan would not be progressed.

### **Order of Magnitude Business Case**

Consultants NS Advisory Pty Ltd are progressing the preparation of the Order of Magnitude Business Case (OMBC) for Boas Place and it is anticipated the draft OMBC will be provided to the City for review in December 2018.

*It is therefore recommended that Council NOTES:*

- 1 *the Joondalup City Centre Project Status Report;*
- 2 *in accordance with Council's decision of 21 August 2018 (CJ151-08/18 refers), negotiations with Devwest Group Pty Ltd for the sale and development of Lot C of the Boas Place Concept Plan will not be progressed;*
- 3 *a strategy for progressing the Joondalup City Centre Development will be prepared for consideration by Council based on the outcome and recommendations contained within the Order of Magnitude Business Case currently being prepared consultants NS Advisory Pty Ltd.*

### **BACKGROUND**

Through a Memorandum of Understanding (MOU), which expired in September 2017, the City has been working with Devwest since late 2014 to progress the Boas Place development to construction stage.

Since 2014 a number of preliminary proposals for the development of Boas Place have been received from Devwest. These included:

- hotel development on Lot C
- aged care and independent living units on Lot F
- residential / mixed use development on Lot E
- multi-family or build-to rent development on Lot D
- residential development on Lot C.

The City's proposed land sale price of \$1,540,000 for the development of a hotel on Lot C of the Boas Place Concept Plan was accepted by Devwest subject to agreement on the following matters:

- Public realm contribution.
- Alfresco licence.



- Construction of Boas Square.
- Alignment of the proposed hotel design with the City's planning requirements.

At its meeting held on 15 May 2018 (CJ084-05/18 refers), Council considered a number of options for progressing with Devwest and determined that negotiations for the sale of Lot C for a hotel development as proposed by Devwest should continue subject to the satisfactory resolution of the above matters.

The following matters were also identified as requiring clarification prior to the preparation of a legally binding agreement with Devwest:

- How the development will address and integrate with the existing buildings and infrastructure.
- Hotel vehicular access and egress as well as information on car parking provision.
- The proposed Special Purpose Vehicle (SPV) to be formed by Devwest to facilitate the project. As the SPV has not yet been formed, the City is unable to instigate discussions regarding the guarantees required to mitigate the risk of non-delivery of the development. Prior to entering into any agreement with the SPV, the City will need to be confident that it has the solvency, financial capacity, skills, experience and ability to deliver the project.

Devwest provided no further information regarding the developments on Lots F, D and E. However, in April 2018 Devwest indicated that it wished to purchase Lot F based on the same square metre rate as Lot C.

At its meeting held on 15 May 2018 (CJ084-05/18 refers), Council resolved that it:

- 1 *NOTES the Joondalup City Centre Development Project Status Report;*
- 2 *NOTES that Devwest Group Pty Ltd has agreed to the sworn valuation of \$1,540,000 as the sale price for Lot C of the Boas Place Concept Plan and has proposed to purchase Lot F of the Boas Place Concept Plan based on the same square metre rate as Lot C;*
- 3 *ACCEPTS the sworn valuation of \$1,540,000 as the sale price for Lot C of the Boas Place Concept Plan for the development of a hotel as proposed by Devwest Group Pty Ltd and outlined in Attachment 3 to Report CJ084-05/18;*
- 4 *REQUESTS the Chief Executive Officer to continue negotiation with Devwest Group Pty Ltd for the sale of Lot C of the Boas Place Concept Plan for the development of a hotel as proposed by Devwest Group Pty Ltd and outlined in Attachment 3 to Report CJ084-05/18 for a purchase price of \$1,540,000 subject to the satisfactory resolution of the following matters:*
  - 4.1 *contribution to the public realm by Devwest Group Pty Ltd guided by a percentage contribution related to proportion of the overall development site;*
  - 4.2 *clarification and agreement regarding the proposed alfresco licence;*
  - 4.3 *construction of Boas Square;*
  - 4.4 *alignment of the proposed hotel design with the City's planning requirements;*
  - 4.5 *the conclusion of the site dimensions and area;*

- 5 *REQUESTS the Chief Executive Officer to establish agreement on the matters as outlined in Part 4, by 2 July 2018;*
- 6 *DOES NOT ACCEPT, at this time, the proposal by Devwest Group Pty Ltd to purchase Lot F of the Boas Place Concept Plan at the same per square metre rate as Lot C of the Boas Place Concept Plan.*

Devwest were advised of above decisions via correspondence dated 25 May 2018. The City subsequently met with representatives from Devwest who advised that due to the agreed sale price, a hotel development on Lot C was not viable and that a primarily residential development was now proposed.

To enable Council to make an informed decision on the sale of Lot C for a residential development, Devwest was requested to provide further information on what is proposed for the development. While additional information was provided, it was not considered sufficient to enable the necessary agreements to be progressed.

At its meeting held on 21 August 2018 (CJ151-08/18 refers), Council considered the following two options relating to the City's negotiations with Devwest:

- 1 Continue to negotiate with Devwest for the sale of Lot C for a primarily residential development.
- 2 Advise Devwest that further consideration of the sale of Lot C for a residential development can only proceed if the necessary detailed information was provided. Should that information not be provided, discontinue negotiations with Devwest and await the finalisation of the Order of Magnitude Business Case.

On the recommendation of the Major Projects and Finance Committee, Council agreed to proceed with Option 2.

### **Order of Magnitude Business Case**

To harness potential interest, Council, at its meeting held on 20 March 2018 (CJ053-03/18 refers) requested the Chief Executive Officer to investigate alternative strategies through an Order of Magnitude Business Case (OMBC).

The City's previous methodology to attract potential developers for Boas Place was based on a market-led approach; that is letting the market inform the City of what it would like to develop on the site.

The main purpose of developing an OMBC is to provide Council with the appropriate information to enable an informed decision on the future of the site and the impact on the City's financial position. The OMBC will also enable the City to provide potential developers/interested parties with sufficient information on the benefits of joining with the City to develop Boas Place.

### **DETAILS**

At its meeting held on 21 August 2018 (CJ151-08/18 refers), it was agreed that Council:

- 1 *NOTES the Joondalup City Centre Development Project Status Report;*

- 2     *REQUESTS the Chief Executive Officer to advise Devwest Group Pty Ltd that the sale of Lot C of the Boas Place concept plan for a residential development cannot be affected until:*
- 2.1     *The following matters are resolved:*
- 2.1.1     *contribution to the public realm by Devwest Group Pty Ltd guided by a percentage contribution related to the proportion of the overall development site;*
- 2.1.2     *clarification and agreement regarding the proposed alfresco licence if required for the residential development;*
- 2.1.3     *construction of Boas Square;*
- 2.1.4     *alignment of the proposed residential development with the City's planning requirements;*
- 2.1.5     *confirmation and agreement on the proposed site dimensions;*
- 2.2     *The following is provided:*
- 2.2.1     *the information required to execute a Heads of Agreement and prepare a Sale and Development Agreement;*
- 2.2.1     *the information required to enable the City to prepare a business plan in order to meet its obligations under the Local Government Act 1995;*
- 3     *DOES NOT progress negotiations for the sale of Lot C, Boas Place to Devwest Group Pty Ltd for a residential development if the matters outlined in Part 2.1 above are unable to resolved or that Devwest Group Pty Ltd is unable to provide the information as outlined in Part 2.2 above.*

Devwest was advised of the above decisions via correspondence dated 22 August 2018. In response (correspondence received on 28 September 2018) Devwest indicated that it had not anticipated contributing to the public realm costs if market value of the land was to be paid.

No further details or information on the proposed residential development were provided. However, Devwest did indicate an ongoing interest in developing a Holiday Inn Hotel on Lot C if the conditions of sale were agreeable. Further Devwest maintains that Boas Place is an exciting development and would be pleased to continue involvement in the project.

### **Order of Magnitude Business Case**

Following an Expression of Interest process, the City engaged NS Advisory Pty Ltd to prepare an Order of Magnitude Business Case (OMBC) for Boas Place.

The main purpose of developing an OMBC for Boas Place is to provide Council with the appropriate information to enable an informed decision on the future of the site and the impact on the City's financial position. The OMBC will also enable the City to provide potential developers / interested parties with sufficient information on the benefits of joining with the City to develop Boas Place.

In September 2018 NS Advisory Pty Ltd updated the City on the works completed to date which included:

- background analysis
- precinct review
- potential market disruptors
- precinct attractors
- potential uses
- challenges and opportunities
- environmental constraints and opportunities.

Based on the outcomes and recommendations arising from the analyses being undertaken and the final Order of Magnitude Business Case, a strategy for progressing the Joondalup City Centre Development will be presented to a future meeting of the Major Projects and Finance Committee for consideration.

### **Issues and options considered**

Not applicable.

### **Legislation / Strategic Community Plan / policy implications**

#### **Legislation**

- The structure through which the City will facilitate any agreement with its development partner will comply with the City's obligations under the *Local Government Act 1995*.
- The development of the site (Lot 507 (90) Boas Avenue, Lot 496 (70) Davidson Terrace and part Lot 497 (102) Boas Avenue, Joondalup) is subject to the provisions of *Local Planning Scheme No. 3*.

#### **Strategic Community Plan**

##### **Key theme**

Quality Urban Development.

##### **Objective**

City Centre development.

##### **Strategic initiative**

Pursue the development of commercial office buildings within the Joondalup City Centre.

##### **Policy**

The development of the site is subject to the provision of the relevant City of Joondalup planning policies.

The project may also require the preparation of a Local Planning Policy.

## Risk management considerations

The following risks to the project by continuing the current relationship with Devwest have been identified:

- The proposed residential development, as advised by Devwest, differs significantly from Council's recommendation to progress negotiations with Devwest for a hotel development on Lot C, Boas Place.
- To date none of the proposals received from Devwest have included the necessary detail to provide a level of certainty that the proposed developments will meet the City's planning requirements as well as the objectives and vision for Boas Place.
- The lack of detail prevents the preparation of a Heads of Agreement and Sale and Development Agreement both requirements to enable the sale of Lot C to proceed.
- The OMBC may identify alternatives and other options that may provide a better outcome for the City; proceeding with negotiations with Devwest at this time present a risk that other options/opportunities may be missed.

The City will continue to engage with Jackson McDonald to identify, mitigate and manage the risks associated with respect to not progressing its dealings with Devwest.

A comprehensive risk assessment will be included as part of the Order of Magnitude Business Case to inform the progression of the development of Boas Place.

## Financial / budget implications

### Current financial year impact

<b>Account no.</b>	220-C1041.
<b>Budget Item</b>	Joondalup City Centre Development – 220-2.
<b>Budget amount</b>	\$ 466,671
<b>Amount spent to date</b>	\$ 59,864
<b>Balance</b>	\$ 406,807

The approved 2018-2019 project budget makes provision for legal advice, other consultancy, subdivision costs and marketing/promotion as well as staff costs.

The project acknowledges that a business plan process will be undertaken in accordance with the City's obligations under the *Local Government Act 1995*.

### Future financial year impact

<b>Annual operating cost</b>	The proposed OMBC will provide the City with estimated annual operating costs and income as well as potential one-off outlays. It will also enable a more accurate assessment of the merits of any proposals received.
<b>Estimated annual income</b>	
<b>Capital replacement</b>	

<b>20 Year Strategic Financial Plan impact</b>	The adopted <i>20 Year Strategic Financial Plan</i> includes \$1,048,000 relating to proceeds from land transactions.
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Completion of an OMBC will enable these figures to be more accurately reported.

All amounts quoted in this report are exclusive of GST.

**Regional significance**

An integrated mixed-used development across Lot 507 (90) Boas Avenue, Lot 496 (70) Davidson Terrace and part Lot 497 (102) Boas Avenue will enhance the vitality and vibrancy of the City Centre by increasing the number of people attracted to it for work, retail, leisure, entertainment and commercial purposes. This will provide the impetus for the City Centre to grow and become the preferred location for investment in high-order public and private employment generating infrastructure – key performance indicators identified by the State Government for the classification of a “primary centre” articulated in *Directions 2031 and Beyond* (Western Australian Planning Commission, 2010).

The development of the OMBC will enable a more accurate assessment of the impact of investment into the City Centre both in terms of employment generation as well as social and economic returns to the region.

**Sustainability implications**

Not applicable.

**Consultation**

Throughout the life of the project, extensive and ongoing consultation has occurred with the City’s legal advisor on matters relating to the MOU, the City’s dealings with Devwest and other agreements. Advice and opinion has also been sought from other suitably qualified experts as required.

The City will be required to undertake community consultation in relation to the sale of the Boas Place lots in accordance with the requirements of the LGA and the *Local Government (Functions and General) Regulations 1996*.

**COMMENT**

It is considered that the City and Devwest have acted in good faith during the negotiations to agree the terms for the sale of Lot C of the Boas Place Concept Plan. The City has repeatedly articulated to Devwest the need for sufficiently detailed information to enable informed decisions to be made on the future of Boas Place.

The Order of Magnitude Business Case will enable an informed decision to be made on the most appropriate implementation strategy to progress the Joondalup City Centre Development.

**VOTING REQUIREMENTS**

Simple Majority.

**COMMITTEE RECOMMENDATION**

The committee recommendation to Council for this report (as detailed below) was resolved by the Major Projects and Finance Committee at its meeting held on 12 November 2018.

The committee recommendation is the same as recommended by City officers.

**RECOMMENDATION****That Council NOTES:**

- 1 the Joondalup City Centre Project Status Report;**
- 2 in accordance with Council's decision of 21 August 2018 (CJ151-08/18 refers), negotiations with Devwest Group Pty Ltd for the sale and development of Lot C of the Boas Place Concept Plan will not be progressed;**
- 3 a strategy for progressing the Joondalup City Centre Development will be prepared for consideration by Council based on the outcome and recommendations contained within the Order of Magnitude Business Case currently being prepared consultants NS Advisory Pty Ltd.**

**REPORT – SPECIAL AUDIT AND RISK COMMITTEE – 13 NOVEMBER 2018****CJ210-11/18      2017-18 ANNUAL FINANCIAL REPORT**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	107214, 101515
<b>ATTACHMENT</b>	Attachment 1 <i>2017-18 Annual Financial Report</i> Attachment 2 <i>Auditor's Report 2017-18</i>
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

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**PURPOSE**

For Council to consider and accept the *2017-18 Annual Financial Report* and Auditor's Report.

**EXECUTIVE SUMMARY**

In accordance with Section 6.4 of the *Local Government Act 1995*, the *2017-18 Annual Financial Report* has been prepared and, together with the City's accounts, has been submitted to the Office of the Auditor General of Western Australia (OAG) to conduct the annual audit.

The OAG, through its designated representative Moore Stephens, has completed its audit, in accordance with the terms of their engagement and the requirements of Part 7 Division 3 of the *Local Government Act 1995*, and has submitted its Audit Report. The Annual Financial Report will form part of the City's *2017-18 Annual Report*.

*It is therefore recommended that Council BY AN ABSOLUTE MAJORITY, ACCEPTS the Annual Financial Report of the City of Joondalup and the accompanying Auditors Report for the financial year 2017-18, forming Attachments 1 and 2 to Report CJ210-11/18.*

**BACKGROUND**

Section 6.4 of the *Local Government Act 1995* requires local governments to prepare an annual financial report and to submit both the report and its accounts to its auditor by 30 September each year. The City of Joondalup has met those requirements and the City's auditor has completed its audit of the accounts and the *2017-18 Annual Financial Report*.

The *2017-18 Annual Financial Report* is included as Attachment 1 to Report CJ210-11/18.



## DETAILS

### Issues and options considered

The preparation of an Annual Financial Report and the submission of the report and the City's accounts to the auditors for audit are statutory requirements of the *Local Government Act 1995*.

The Annual Financial Report needs to be accepted by Council in order to enable the holding of an Annual General Meeting of Electors, at which the City's Annual Report containing the Annual Financial Report will be considered. The Annual Financial Report is also required to be submitted to the Department of Local Government, Sport and Cultural Industries (DLGSC).

### Outcome of the Audit

The audit has been completed with no issues of significance raised and the audit report is unqualified (Attachment 2 refers).

The audit report includes mention of two statutory ratios for the City, namely the Operating Surplus ratio and the Asset Sustainability Ratio. The audit report notes that the City's ratio measurements in these two cases does not meet the minimum standards assigned to these ratios by DLGSCI (in the *Local Government Operational Guideline No.18 – Financial Ratios* (the Guideline)).

The Guideline requires that an Operating Surplus ratio meet at least a Basic Standard of 0.01. The Operating Surplus ratio is calculated as follows:

### Operating Revenue minus Operating Expenses

#### Own Source Operating Revenue

The City's Operating Surplus ratio for 2017-18 is (0.02), which has improved considerably from the prior year's ratio of (0.05) but still does not meet the Basic Standard set in the Guideline. A significant contributor to operating expenses at the City is depreciation which, while not an outlay of cash, does have a significant impact on the Operating Surplus ratio. If cash revenues and cash costs alone are considered, the City generated a significant cash operating surplus in the year ended 30 June 2018. In addition, the City has taken, and is taking, various cost reduction and revenue generation measures to overcome and reverse the operating deficit in the short term, as outlined in the recently adopted *20 Year Strategic Financial Plan*.

The Guideline also requires that the Asset Sustainability ratio meet a Standard of at least 0.90. The Asset Sustainability ratio is calculated as follows:

### Capital Renewal and Replacement Expenditure

#### Depreciation

The City's Asset Sustainability ratio for 2017-18 is 0.67, slightly higher than the prior year's ratio of 0.65. The City has infrastructure of a relatively young age. While assets are depreciated on a straight-line basis reflecting consumption evenly over the expected life of those assets, the age of these assets means that the City would not need to expend an amount equivalent to depreciation in renewal and replacement of these assets.

This is, therefore, reflected in the City's ratio; however, the Standard set in the Guideline does not accommodate such circumstances.

#### End of Financial Year Position

The City has finished the financial year with a Rate Setting Statement surplus higher than estimated. An anticipated end of year surplus at 30 June 2018 \$534,903 was used as the opening balance in the 2018-19 Annual Budget. The final end of year Rate Setting Statement surplus for 2017-18 is \$4,428,425, being \$3,893,522 more than estimated.

When comparing the actual end of year results to the estimate shown in the 2018-19 Budget, in summary terms the \$3,893,522 variance comprises:

Description	Sub Total	Total
Increased Operating Cash Surplus	\$ 6,488,130	
Increased Capital Revenue	\$ 341,701	
Reduced Capital Expenditure	\$ 3,355,839	\$ 10,185,670
Less: Reduced Net Funding Requirements		(\$ 6,292,148)
<b>Net Variance</b>		<b>\$ 3,893,522</b>

There are a number of offsets between revenue, expenditure and funding requirements of which the major ones are as follows:

- Increased operating and capital revenue, including advance receipt of part of the 2018-19 Federal Assistance and Local Roads Grants and decreased capital expenditure for works and plant, the bulk representing carry forwards of \$4,452,752 which are offset by a transfer to the Capital Works Carried Forward Reserve.
- A number of operating and capital reserve funded projects that did not advance as far as anticipated or for which there was no reserve funded expenditure, resulting in lower expenditure offset by a lower drawn on reserves.
- Profit and loss on asset sales have been impacted by property disposal transactions through Tamala Park land sales, offset by equity transactions.

After allowing for these and other minor offsets the adjusted variance in surplus when compared to the estimated end of year position shown in the 2018-19 Budget is made up of:

Description	Sub Total	Total
Increased Operating Cash Surplus	\$ 4,102,557	
Reduced Capital Revenue	(\$ 1,566,318)	
Reduced Capital Expenditure	\$ 1,368,933	\$ 3,905,172
Reduced Net Funding Requirements		(\$ 11,650)
<b>Net Variance</b>		<b>\$ 3,893,522</b>

The drivers for the net increased surplus of \$3,893,522 are spread across both operating and capital. The principal components of these are as follows:

<b>Operating Revenue and Expenditure</b>		
Increased Operating Revenue		\$ 959,669
Reduced Operating Expenditure		
- Employee Costs	\$ 2,398,132	
- Materials and Contracts	\$ 824,678	\$ 3,222,810
Various other operating and non-cash adjustments		(\$ 79,922)
		<b>\$ 4,102,557</b>

<b>Capital Revenue and Expenditure</b>		
Reduced Capital Revenue		
- Capital grants and contributions	(\$ 1,618,652)	
- Equity distribution - Tamala Park Regional Council	\$ 52,334	<b>(\$ 1,566,318)</b>
Reduced Capital Expenditure		
- Capital Works	\$ 1,078,381	
- Other capital projects and fleet replacements	\$ 290,552	<b>\$ 1,368,933</b>

The reduction in employee costs is partly driven by a writeback of Workers' Compensation provisions of \$1,915,121 in respect of past claim years 2013-14 and 2015-16 that have been closed by the City's insurance provider Local Government Insurance Services, as a result of the City's better-than-expected claims history for those years.

### Legislation / Strategic Community Plan / policy implications

#### Legislation

*Local Government (Financial Management) Regulation 51(2)* states:

*"A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report."*

Section 5.53 of the *Local Government Act 1995* states:

#### **5.53 Annual Reports**

- (1) *The local government is to prepare an annual report for each financial year.*
- (2) *The annual report is to contain:*
  - (f) *the financial report for the financial year;*

Section 5.54 of the *Local Government Act 1995* states:

#### **5.54 Acceptance of annual reports**

- (1) *Subject to subsection (2), the annual report for a financial year is to be accepted by the local government no later than 31 December after that financial year.*

*\* Absolute majority required.*

- (2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.*

Section 6.4 of the *Local Government Act 1995* states:

#### **6.4 Financial Report**

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to –*
- (a) be prepared and presented in the manner and form prescribed; and*
  - (b) contain the prescribed information.*
- (3) *By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor –*
- (a) the accounts of the local government, balanced up to the last day of the preceding financial year; and*
  - (b) the annual financial report of the local government for the preceding financial year.*

#### **Strategic Community Plan**

<b>Key theme</b>	Financial Sustainability.
<b>Objective</b>	Effective management.
<b>Strategic initiative</b>	Not applicable.
<b>Policy</b>	Not applicable.

**Risk management considerations**

Not applicable.

**Financial / budget implications**Current financial year impact

<b>Account no.</b>	Not applicable.
<b>Budget Item</b>	Closing surplus.
<b>Budget amount</b>	\$ 534,903
<b>Amount spent to date</b>	\$ 4,428,425
<b>Proposed cost</b>	Not applicable.
<b>Balance</b>	\$ 3,893,522

Future financial year impact

<b>Annual operating cost</b>	Not applicable.
<b>Estimated annual income</b>	Not applicable.
<b>Capital replacement</b>	Not applicable.
<b>20 Year Strategic Financial Plan impact</b>	Subject to application of closing surplus.
<b>Impact year</b>	Not applicable.

All amounts quoted in this report are exclusive of GST.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

There is no legislative requirement to consult on the preparation of the Annual Financial Report, but the *Local Government Act 1995* requires a General Meeting of Electors to be held and the City's Annual Report, incorporating the Annual Financial Report, to be made available publicly.

**COMMENT**

The Annual Financial Report will be made available on the City's public website. A minimal number of printed, bound colour copies will be available for viewing at Libraries, Leisure Centres and Customer Service Centres.

In order for the City to meet its legislative requirements, it is recommended that the Council accepts the Annual Financial Report for the financial year 2017-18.

## **VOTING REQUIREMENTS**

Absolute Majority.

## **COMMITTEE RECOMMENDATION**

The committee recommendation to Council for this report (as detailed below) was resolved by the Audit and Risk Committee at its special meeting held on 13 November 2018.

The committee recommendation is the same as recommended by City officers.

Subsequent to the Special Audit and Risk Committee meeting held on 13 November 2018 the City has received the final versions of the Annual Financial Report and Auditors Report from the Office of the Auditor General. In view of this Attachment 1 and 2 to Report CJ210-11/18 are the final versions for Council's consideration and adoption.

## **RECOMMENDATION**

**That Council BY AN ABSOLUTE MAJORITY, ACCEPTS the Annual Financial Report of the City of Joondalup and the accompanying Auditors Report for the financial year 2017-18, forming Attachments 1 and 2 to Report CJ210-11/18.**

*Appendix 19 refers*

*To access this attachment on electronic document, click here: [Attach19agn181120.pdf](#)*

**REPORT OF THE CHIEF EXECUTIVE OFFICER****Disclosure of Financial Interest**

<b>Name/Position</b>	<b>Mr Garry Hunt – Chief Executive Officer.</b>
<b>Item No./Subject</b>	CJ211-11/18 - Chief Executive Officer – Variation to Expiry of Contract of Employment.
<b>Nature of interest</b>	Financial Interest.
<b>Extent of Interest</b>	Mr Hunt holds the position of Chief Executive Officer.

**Disclosure of interest affecting impartiality**

<b>Name/Position</b>	<b>Mr Mike Tidy – Director Corporate Services.</b>
<b>Item No./Subject</b>	CJ211-11/18 - Chief Executive Officer – Variation to Expiry of Contract of Employment.
<b>Nature of interest</b>	Interest that may affect impartiality.
<b>Extent of Interest</b>	Due to the nature of Mr Tidy's employment relationship with the Chief Executive Officer.

**CJ211-11/18      CONFIDENTIAL - CHIEF EXECUTIVE OFFICER –  
VARIATION TO EXPIRY OF CONTRACT OF  
EMPLOYMENT**

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	74574
<b>ATTACHMENTS</b>	Attachment 1      Contract Variation - Contract of Employment as CEO of City of Joondalup
	<i>(Please Note: The Report and Attachment is confidential and will appear in the official Minute Book only).</i>
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

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This report is confidential in accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

*a matter affecting an employee or employees.*

A full report is provided to Elected Members under separate cover. The report is not for publication.

**URGENT BUSINESS**

**MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

**CLOSURE**





**DECLARATION OF  
FINANCIAL INTEREST/PROXIMITY INTEREST/INTEREST THAT  
MAY AFFECT IMPARTIALITY**

**To: CHIEF EXECUTIVE OFFICER  
CITY OF JOONDALUP**

<b>Name/ Position</b>	
<b>Meeting Date</b>	
<b>Item No/ Subject</b>	
<b>Nature of Interest</b>	Financial Interest * Proximity Interest* Interest that may affect impartiality* <div style="text-align: right;">* Delete where not applicable</div>
<b>Extent of Interest</b>	
<b>Signature</b>	
<b>Date</b>	

Section 5.65(1) of the *Local Government Act 1995* states that:

*"A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:*

- (a) in a written notice given to the CEO before the meeting; or*
- (b) at the meeting immediately before the matter is discussed."*



**QUESTION TO BE ASKED AT  
BRIEFING SESSION/COUNCIL MEETING**

<b>TITLE</b> <i>(Mr/Mrs/Ms/Dr)</i>	<b>FIRST NAME</b>	<b>SURNAME</b>	<b>ADDRESS</b>

**QUESTIONS**

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Please submit this form at the meeting or:

- **post** to The Chief Executive Officer, City of Joondalup, P O Box 21, Joondalup WA 6919
- **email** to [council.questions@joondalup.wa.gov.au](mailto:council.questions@joondalup.wa.gov.au)

**Please note that:**

- Questions asked at a **Briefing Session** must relate to matters contained on the draft agenda.
- Questions asked at a **Council meeting** can relate to matters that affect the operations of the City of Joondalup.
- Questions asked at a **Special Meeting of the Council** must relate to the purpose for which the meeting has been called.



**STATEMENT TO BE MADE AT  
BRIEFING SESSION/COUNCIL MEETING**

<b>TITLE</b> <i>(Mr/Mrs/Ms/Dr)</i>	<b>FIRST NAME</b>	<b>SURNAME</b>	<b>ADDRESS</b>

**STATEMENT**

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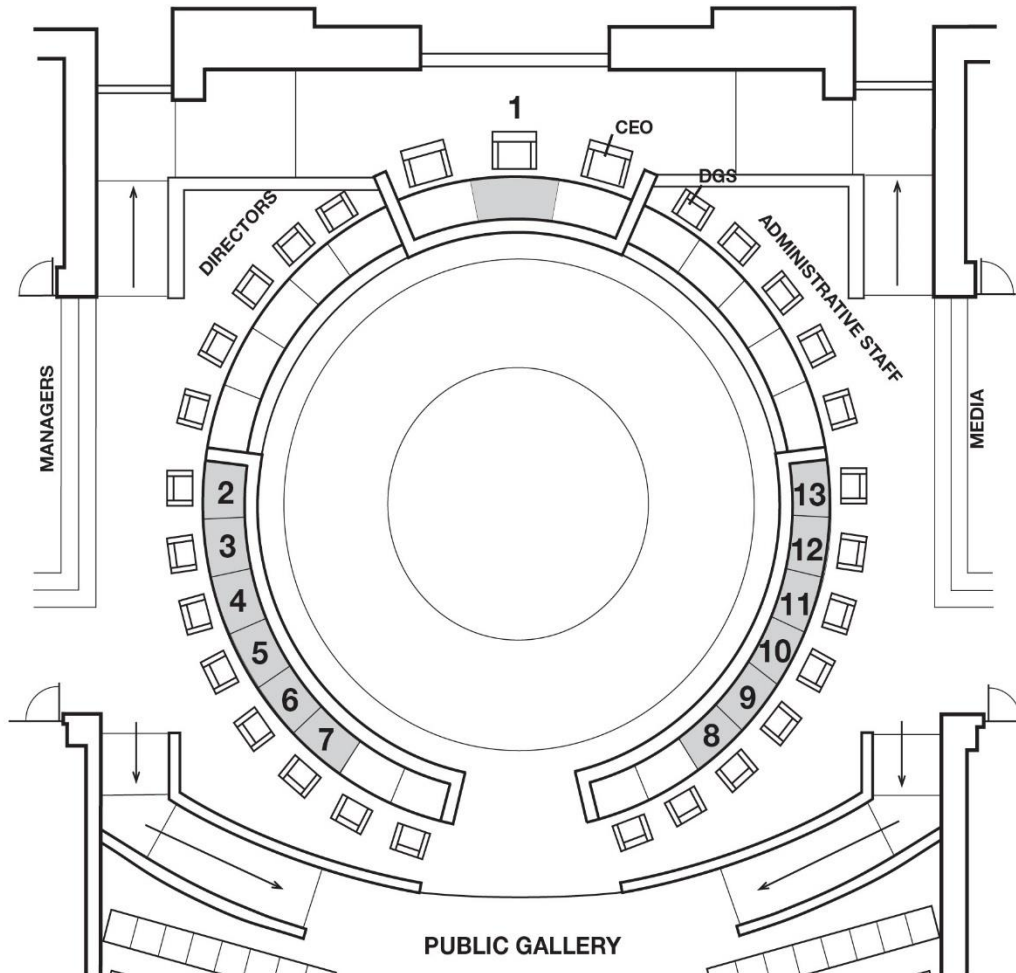
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Please submit this form at the meeting.

**Please note that:**

- Statements made at a **Briefing Session** must relate to matters contained on the draft agenda.
- Statements made at a **Council meeting** can relate to matters that affect the operations of the City of Joondalup.
- Statements made at a **Special Meeting of the Council** must relate to the purpose for which the meeting has been called.

## Council Chamber – Seating Diagram



### Mayor

1 His Worship the Mayor, Hon. Albert Jacob, JP (Term expires 10/21)

### North Ward

- 2 Cr Kerry Hollywood (Term expires 10/21)
- 3 Cr Tom McLean, JP (Term expires 10/19)

### North-Central Ward

- 4 Cr Philippa Taylor (Term expires 10/21)
- 5 Cr Nige Jones (Term expires 10/19)

### Central Ward

- 6 Cr Christopher May (Term expires 10/21)
- 7 Cr Russell Poliwka (Term expires 10/19)

### South-West Ward

- 8 Cr Christine Hamilton-Prime (Term expires 10/21)
- 9 Cr Mike Norman (Term expires 10/19)

### South-East Ward

- 10 Cr John Chester (Term expires 10/21)
- 11 Cr John Logan (Term expires 10/19)

### South Ward

- 12 Cr Russ Fishwick, JP (Term expires 10/21)
- 13 Cr Sophie Dwyer (Term expires 10/19)

**APPENDICES FOR AGENDA FOR  
ORDINARY MEETING OF COUNCIL  
20 NOVEMBER 2018**

ITEM NO.	SUBJECT	APPENDIX NO.	STAMPED PAGE NO.
CJ188-11/18	DEVELOPMENT AND SUBDIVISION APPLICATIONS – SEPTEMBER 2018	1	1
CJ189-11/18	RETROSPECTIVE DEVELOPMENT APPLICATION FOR SEATING ADDITION TO THE LITTLE H CAFÉ (RESTAURANT) AT LOT 702 (24/34) MARRI ROAD, DUNCRAIG	2	6
CJ190-11/18	RECONSIDERATION OF PROPOSED TELECOMMUNICATION INFRASTRUCTURE FROM STATE ADMINISTRATIVE TRIBUNAL – LOT 11609 (91) CAMBERWARRA DRIVE, CRAIGIE	3	28
CJ191-11/18	PROPOSED UNLISTED USE (HELICOPTER PARKING) AT JOONDALUP RESORT – LOT 535 (45) COUNTRY CLUB BOULEVARD, CONNOLLY	4	52
CJ192-11/18	PROPOSED AMENDMENT TO LOCAL PLANNING SCHEME NO. 3 LOT 1 (16) SUNLANDER DRIVE, CURRAMBINE	5	82
CJ193-11/18	EXECUTION OF DOCUMENTS	6	191
CJ194-11/18	MINUTES OF EXTERNAL COMMITTEES	<i>Only available electronically</i>	-
CJ195-11/18	CORPORATE BUSINESS PLAN QUARTERLY PROGRESS REPORT FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2018	7	200
CJ196-11/18	CUSTOMER SATISFACTION MONITOR 2017-18	8	281
CJ197-11/18	ANNUAL REPORT 2017-18	9	289
CJ198-11/18	LIST OF PAYMENTS DURING THE MONTH OF SEPTEMBER 2018	10	513
CJ199-11/18	FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 30 SEPTEMBER 2018	11	593
CJ200-11/18	AMENDMENT TO THE SCHEDULE OF FEES AND CHARGES	12	603
CJ201-11/18	TENDER 019/18 PROVISION OF PRELIMINARY WORKS PRIOR TO ROAD RESURFACING	13	604

<b>ITEM NO.</b>	<b>SUBJECT</b>	<b>APPENDIX NO.</b>	<b>STAMPED PAGE NO.</b>
<b>CJ202-11/18</b>	<b>TENDER 025/18 CITY CENTRE LIGHTING UPGRADE STAGE 3</b>	<b>14</b>	<b>610</b>
<b>CJ203-11/18</b>	<b>TENDER 030/18 DRILLING, DEVELOPMENT AND TESTING OF BORES</b>	<b>15</b>	<b>616</b>
<b>CJ204-11/18</b>	<b>TENDER 032/18 PROCESSING OF GARDEN ORGANIC WASTE</b>	<b>16</b>	<b>622</b>
	<b>REPORT – POLICY COMMITTEE – 1 OCTOBER 2018</b>		
<b>CJ207-11/18</b>	<b>DRAFT MULTIPLE DWELLINGS WITHIN PORTION OF HOUSING OPPORTUNITY AREA 1 LOCAL PLANNING POLICY – WESTERN AUSTRALIAN PLANNING COMMISSION DECISION</b>	<b>17</b>	<b>625</b>
	<b>REPORT – MAJOR PROJECTS AND FINANCE COMMITTEE – 12 NOVEMBER 2018</b>		
<b>CJ208-11/18</b>	<b>CHICHESTER PARK, WOODVALE – PROPOSED REDEVELOPMENT</b>	<b>18</b>	<b>627</b>
	<b>REPORT – SPECIAL AUDIT AND RISK COMMITTEE – 13 NOVEMBER 2018</b>		
<b>CJ210-11/18</b>	<b>2017-18 ANNUAL FINANCIAL REPORT</b>	<b>19</b>	<b>692</b>

**Monthly Development Applications Determined - September 2018**

Processed by Planning Services

Ward	DA Number	Receive Date	Application Details	Property Addresss	Estimated Cost	Stage Decision
Central	DA18/0364	11/04/18	GROUPED DWELLING (three new dwellings)	1 Idaho Place CRAIGIE WA 6025	506,473	Approved
Central	DA18/0665	29/06/18	HOME BUSINESS CATEGORY 2 (hairdresser)	16A Seaflower Crescent CRAIGIE WA 6025	5,000	Approved
Central	DA18/0735	12/07/18	MEDICAL CENTRE (extension of time)	Kingsley Woodvale Medical Centre 937 Whitfords Avenue WOODVALE WA 6026	4,000,000	Approved
Central	DA18/0752	17/07/18	SINGLE HOUSE (additions)	7 Macedon Place CRAIGIE WA 6025	50,000	Approved
Central	DA18/0754	19/07/18	SINGLE HOUSE (carport addition)	10 Fleetwood Circuit WOODVALE WA 6026	5,000	Approved
Central	DA18/0812	06/08/18	SINGLE HOUSE (carport additions)	95 Bridgewater Drive KALLAROO WA 6025	3,500	Approved
Central	DA18/0909	28/08/18	SINGLE HOUSE (patio addition)	3 Airlie Street KALLAROO WA 6025	4,220	Approved
Central	DA18/0917	29/08/18	GROUPED DWELLING (patio addition)	7 Vitex Court WOODVALE WA 6026	6,000	Approved
Central	DA18/0940	05/09/18	SINGLE HOUSE (patio addition)	18 Castlegate Way WOODVALE WA 6026	9,900	Approved
North	DA18/0419	26/04/18	OFFICE (signage addition)	Shop 4 29/53 Davidson Terrace JOONDALUP WA 6027	8,000	Approved
North	DA18/0675	02/07/18	DISPLAY HOME (new two storey dwelling and associated signage)	107 Burleigh Drive BURNS BEACH WA 6028	235,000	Approved
North	DA18/0679	03/07/18	DISPLAY HOME (modifications to previously approved development)	1511 Marmion Avenue BURNS BEACH WA 6028	200,000	Approved
North	DA18/0697	06/07/18	RECREATION CENTRE (change of use from warehouse)	3/48 Winton Road JOONDALUP WA 6027	0	Approved
North	DA18/0711	11/07/18	SHOPPING CENTRE (extension of time to DA16/0757)	Lakeside Shopping City 420 Joondalup Drive JOONDALUP WA 6027	1,000,000	Approved
North	DA18/0721	13/07/18	HOME BUSINESS CATEGORY 2 (online sales)	5 Darvel Close KINROSS WA 6028	0	Approved
North	DA18/0776	24/07/18	DISPLAY HOME (new two storey dwelling and associated signage)	81 Burleigh Drive BURNS BEACH WA 6028	475,000	Approved
North	DA18/0781	26/07/18	RESTAURANT (alfresco activities)	2/129 Grand Boulevard JOONDALUP WA 6027	147	Approved

Ward	DA Number	Receive Date	Application Details	Property Addresss	Estimated Cost	Stage Decision
North	DA18/0789	30/07/18	SINGLE HOUSE (patio additions)	18 Fernando Parkway ILUKA WA 6028	23,144	Approved
North	DA18/0797	31/07/18	OFFICE (signage addition - Workskil Australia)	5 Davidson Terrace JOONDALUP WA 6027	1,500	Approved
North	DA18/0805	03/08/18	DISPLAY HOME (new dwelling and signage addition)	91 Burleigh Drive BURNS BEACH WA 6028	388,767	Approved
North	DA18/0823	07/08/18	EDUCATIONAL ESTABLISHMENT (additions)	69 Lakeside Drive JOONDALUP WA 6027	950,000	Approved
North	DA18/0908	26/08/18	GROUPED DWELLING (patio addition)	43 Upney Mews JOONDALUP WA 6027	15,800	Approved
North	DA18/0916	29/08/18	SINGLE HOUSE (patio and garage addition)	33 Whithorn Circle KINROSS WA 6028	22,000	Approved
North	DA18/0925	31/08/18	SINGLE HOUSE (patio addition)	16 Nottingham Street JOONDALUP WA 6027	7,183	Approved
North	DA18/0926	27/08/18	SINGLE HOUSE (patio addition)	34 Windmill Circle BURNS BEACH WA 6028	5,000	Approved
North	DA18/0945	03/09/18	SINGLE HOUSE (patio and decking addition)	7 Bethany Gardens ILUKA WA 6028	23,660	Approved
North	DA18/0958	10/09/18	SINGLE HOUSE (patio addition)	6 Newmarket Retreat CURRAMBINE WA 6028	18,500	Approved
North	DA18/0970	11/09/18	MEDICAL CENTRE (signage addition - Body Logic Physiotherapy)	Shop 1 26/53 Davidson Terrace JOONDALUP WA 6027	1,345	Approved
North	DA18/0972	11/09/18	EDUCATIONAL ESTABLISHMENT (solar panel additions)	Lake Joondalup Baptist College 8 Kennedy Drive JOONDALUP WA 6027	645,000	Approved
NorthCentr	DA18/0146	15/02/18	MEDICAL CENTRE (solar panel addition)	1/1 The Gateway EDGEWATER WA 6027	19,696	Approved
NorthCentr	DA18/0491	11/05/18	GROUPED DWELLING (new dwelling)	16 Settler Way EDGEWATER WA 6027	185,902	Approved
NorthCentr	DA18/0713	12/07/18	GROUPED DWELLING (additions - retrospective)	15 Wedgewood Drive EDGEWATER WA 6027	20,000	Approved
NorthCentr	DA18/0718	12/07/18	SINGLE HOUSE (modifications to previously approved development)	67 Anemone Way MULLALOO WA 6027	5,000	Approved
NorthCentr	DA18/0734	17/07/18	SINGLE HOUSE (retaining and fill)	8 Trapeze Court OCEAN REEF WA 6027	12,000	Approved
NorthCentr	DA18/0740	17/07/18	SINGLE HOUSE (patio additions)	3 Alfred Place OCEAN REEF WA 6027	7,060	Approved
NorthCentr	DA18/0777	25/07/18	HOME BUSINESS CAT 2 (beauty therapy & aromatherapy massage)	23 Trochidae Way HEATHRIDGE WA 6027	500	Approved



Ward	DA Number	Receive Date	Application Details	Property Addresss	Estimated Cost	Stage Decision
NorthCentr	DA18/0828	09/08/18	SINGLE HOUSE (carport addition)	45 Koorana Road MULLALOO WA 6027	18,000	Approved
NorthCentr	DA18/0838	09/08/18	RECREATION CENTRE and RESTAURANT (change of use from showroom - iamfit training & cafe)	Joondalup Gate 57 Joondalup Drive EDGEWATER WA 6027	100,000	Approved
NorthCentr	DA18/0847	13/08/18	SINGLE HOUSE (retaining wall additions)	9 The Loop EDGEWATER WA 6027	17,000	Approved
NorthCentr	DA18/0851	15/08/18	SINGLE HOUSE (outbuilding addition)	39 Diamond Drive OCEAN REEF WA 6027	10,000	Approved
NorthCentr	DA18/0889	22/08/18	SINGLE HOUSE (patio addition)	47 Marina Boulevard OCEAN REEF WA 6027	6,500	Approved
NorthCentr	DA18/0897	27/08/18	SINGLE HOUSE (decking addition)	9 Draconis Street HEATHRIDGE WA 6027	16,000	Approved
NorthCentr	DA18/0900	23/08/18	SINGLE HOUSE (patio addition)	18 Tiller Road OCEAN REEF WA 6027	8,050	Approved
NorthCentr	DA18/0913	29/08/18	SINGLE HOUSE (patio addition)	16 Bluewater Rise MULLALOO WA 6027	4,000	Approved
NorthCentr	DA18/0921	31/08/18	SINGLE HOUSE (patio addition - retrospective)	4 Shore Place MULLALOO WA 6027	12,000	Approved
NorthCentr	DA18/0930	04/09/18	SINGLE HOUSE (patio and front fence addition)	8 Baltusrol Rise CONNOLLY WA 6027	19,950	Approved
NorthCentr	DA18/0956	05/09/18	SINGLE HOUSE (patio addition)	19 Laguna Rise MULLALOO WA 6027	31,820	Approved
NorthCentr	DA18/0969	12/09/18	SINGLE HOUSE (modifications to previously approved development)	9 Carina Loop OCEAN REEF WA 6027	3,000	Approved
NorthCentr	DA18/0981	13/09/18	SINGLE HOUSE (retaining wall addition)	11 Outlook Drive EDGEWATER WA 6027	5,000	Approved
South	DA18/0460	03/05/18	SHOP, OFFICE, CONSULTING ROOMS (external upgrades)	13/6 Davallia Road DUNCRAIG WA 6023	150,000	Approved
South	DA18/0562	31/05/18	SINGLE HOUSE (new dwelling)	2 Kincaig Way DUNCRAIG WA 6023	296,750	Approved
South	DA18/0588	07/06/18	SINGLE HOUSE (new two storey dwelling)	6 Leach Street MARMION WA 6020	833,268	Approved
South	DA18/0620	14/06/18	SINGLE HOUSE (new dwelling)	9A Nicholli Street DUNCRAIG WA 6023	330,230	Approved
South	DA18/0699	09/07/18	SINGLE HOUSE (retaining and fill)	32 Urawa Road DUNCRAIG WA 6023	10,000	Approved
South	DA18/0727	13/07/18	SINGLE HOUSE (additions)	59 Bernedale Way DUNCRAIG WA 6023	16,100	Approved
South	DA18/0869	17/08/18	SINGLE HOUSE (patio addition)	48 Wanbrow Way DUNCRAIG WA 6023	3,800	Approved

Ward	DA Number	Receive Date	Application Details	Property Addresss	Estimated Cost	Stage Decision
South	DA18/0872	17/08/18	GROUPED DWELLING (modifications to previously approved development)	9 Dugdale Street WARWICK WA 6024	400,795	Approved
South	DA18/0886	22/08/18	SINGLE HOUSE (patio addition)	18 Nalpa Way DUNCRAIG WA 6023	8,900	Approved
SouthEast	DA18/0729	12/07/18	SINGLE HOUSE (patio addition)	47 Wimbledon Drive KINGSLEY WA 6026	19,050	Approved
SouthEast	DA18/0768	23/07/18	SINGLE HOUSE (modifications to previously approved development)	28 Dargin Place GREENWOOD WA 6024	150,000	Approved
SouthEast	DA18/0878	20/08/18	SINGLE HOUSE (outbuilding and retaining wall addition)	397 Warwick Road GREENWOOD WA 6024	12,860	Approved
SouthEast	DA18/0906	27/08/18	SINGLE HOUSE (carport addition)	132 Barridale Drive KINGSLEY WA 6026	3,500	Approved
SouthEast	DA18/0915	29/08/18	SINGLE HOUSE (new dwelling)	145 Barridale Drive KINGSLEY WA 6026	306,999	Approved
SouthEast	DA18/0950	06/09/18	SINGLE HOUSE (patio addition)	12 Bottlebrush Drive GREENWOOD WA 6024	7,000	Approved
SouthEast	DA18/0966	11/09/18	ANCILLARY DWELLING (ancillary dwelling - retrospective)	8 Swifts Street GREENWOOD WA 6024	12,000	Approved
SouthEast	DA18/0977	12/09/18	GROUPED DWELLING (patio addition)	6B Kinross Close KINGSLEY WA 6026	9,800	Approved
SouthEast	DA18/1009	17/09/18	SINGLE HOUSE (carport addition)	35 Plover Way KINGSLEY WA 6026	3,900	Approved
SouthWest	DA18/0495	10/05/18	GROUPED DWELLING (new dwelling)	38A Hunter Way PADBURY WA 6025	208,200	Approved
SouthWest	DA18/0516	14/05/18	SINGLE HOUSE (additions)	8 Warwick Road SORRENTO WA 6020	50,000	Approved
SouthWest	DA18/0686	04/07/18	SINGLE HOUSE (new dwelling)	11A Austin Way PADBURY WA 6025	198,997	Approved
SouthWest	DA18/0694	06/07/18	GROUPED DWELLING (modifications to previously approved development)	18 Ross Avenue SORRENTO WA 6020	500,000	Approved
SouthWest	DA18/0696	06/07/18	SINGLE HOUSE (new dwelling)	21 Martin Road SORRENTO WA 6020	429,199	Approved
SouthWest	DA18/0881	21/08/18	SINGLE HOUSE (portico addition)	66 Macquarie Avenue PADBURY WA 6025	3,000	Approved
SouthWest	DA18/0894	24/08/18	SINGLE HOUSE (patio addition)	19 Barracuda Court SORRENTO WA 6020	12,000	Approved
<b>74</b>					<b>13,087,965</b>	

## Monthly Subdivision Application Recommendations to Western Australian Planning Commission - September 2018

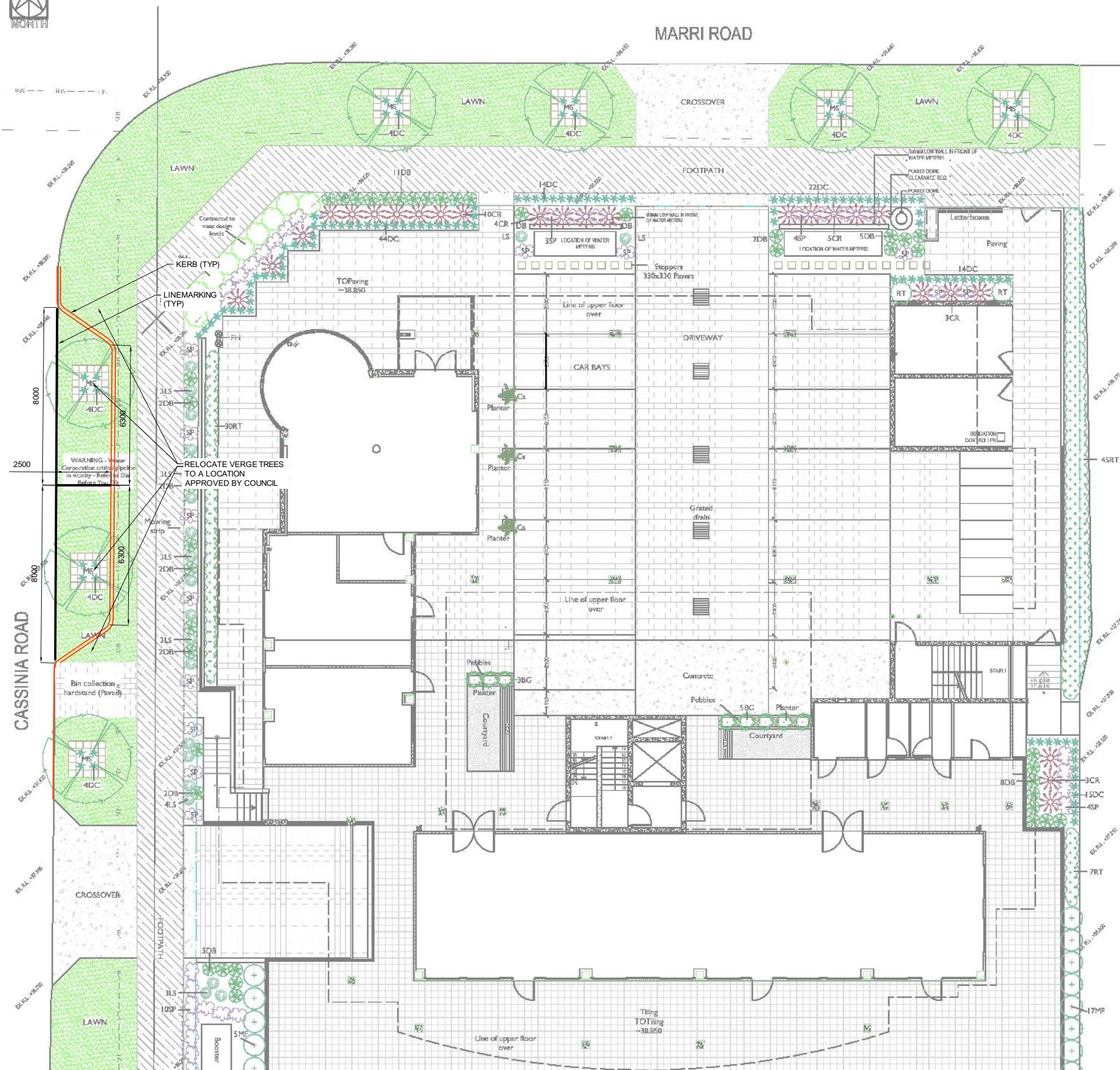
## ATTACHMENT 2

Ward	SU Number	Received Date	Application Details	Property Addresss	Recommendation
Central	SU156801	18/06/18	2 commercial lots	248 Camberwarra Drive CRAIGIE WA 6025	support
Central	SU156972	24/07/18	10 additional residential lots	32 Currajong Crescent CRAIGIE WA 6025	notsupport
NorthCentr	SU777-18	02/08/18	3 strata residential lots	19 Wisteria Parade EDGEWATER WA 6027	notsupport
South	SU157045	09/08/18	1 additional residential lot	12 West Coast Drive MARMION WA 6020	support
South	SU157186	18/09/18	amalgamation of 3 residential lots into 1	17 Methuen Way DUNCRAIG WA 6023	support
South	SU764-18	26/07/18	2 strata residential lots	55 Bernard Manning Drive DUNCRAIG WA 6023	support
South	SU857-18	16/08/18	3 strata residential lots	282 Warwick Road DUNCRAIG WA 6023	support
South	SU873-18	18/09/18	4 strata residential lots	30 Methuen Way DUNCRAIG WA 6023	support
South	SU900-18	24/08/18	2 strata residential lots	71 Dorchester Avenue WARWICK WA 6024	support
SouthWest	SU752-18	24/07/18	2 strata residential lots	2 High Street SORRENTO WA 6020	support
SouthWest	SU763-18	26/07/18	2 strata residential lots	26 Ross Avenue SORRENTO WA 6020	support
SouthWest	SU939-18	04/09/18	2 strata residential lots	67 Waterford Drive HILLARYS WA 6025	support
<b>12</b>					









## LEGEND

	CTE Rocktile Antracite 300x300 Colour - Grey
	Concrete footpath. Colour - Charcoal Grey
	Concrete crossover. Colour - Light Grey
	Brickmakers Grandpave 60. 330x330mm. Colour-Grey
	Stepper - Brickmakers Grandpave 60. 330x330mm. Colour-Grey
	Stone Tiles - Meteorstone Kimberley Black Granite 100x100 Colour - Dark Grey
	Grated Drain
	Pier
	Fire Hydrant
	Telstra
	Water
	WC Sewer Main
	Power

## Notes:

- General**
  - All measurements and levels to be confirmed on site prior to commencement of works.
  - Contractor to check for services prior to commencement of construction.
  - All construction to comply with relevant Australian Standards and Council bylaws.
- Weeds and rubble** - all weeds and rubble are to be removed from all garden beds and lawn areas.
- Street trees** - to be planted as per tree planting detail.
- Tree stakes and ties** - as per tree planting detail.
- Climbing Frames** - for SHc. ARC Standard Galvanised Weldmesh sheets to be attached to retaining walls. Sheet size 3000 x 2400mm. Aperture size 100 x 100mm. Wire diameter 5mm.
- Mowing strip** - Brickmakers Grandpave 60 pavers laid on concrete footing to prevent lateral movement of the pavers.
- Planters** - to be watered via self-watering tanks. Planting media to be supplied as specified by the self-watering tanks manufacturer. Allowance to be made for drainage.
- Pebbles** - planters to be mulched with 30-50mm Iceberg White pebbles to a depth of 75mm.
- Seating** - boxed benches to be constructed with Trex Pebble Grey composite timber. Galvanised steel frame.
- Garden Beds** - a 150mm layer of Soil Conditioner to be spread on all garden beds and incorporated into existing soil. Soil conditioner should comply with Australian Standard 4419 eg Amazon Metro Soil Conditioner. Finished soil level in garden beds to be 100mm below paving and kerb levels to allow for mulch application.
- Fertiliser** - All plants to be fertilised with Cosmocote Plus Trace Elements - Total All Purpose as per the manufacturer's recommended rates for the size of the plant.
- Mulch** - All planting beds to be mulched with organic mulch to a depth of 75mm. Mulch should comply with Australian Standard 4454. Eg Amazon Sandgroper Mulch. Ensure that mulch is clear of trunks and stems.
- Wetting agent** - All street trees, lawns and garden areas to be treated with wetting agent as per the manufacturer's recommended rates at the time of planting.
- Lawn** - Apply a 150mm layer of Soil Conditioner and incorporate into existing soil. Soil conditioner should comply with Australian Standard 4419 eg Amazon Metro Soil Conditioner. Treat with wetting agent. Leave for two weeks for new weeds germinate before eradicating them. Apply lawn starter fertiliser. Lay rollon Sir Water Buffalo turf to best practice standard.
- Reticulation** - Fully automatic reticulation to all trees, lawns and garden beds from mains water. Irrigation design to comply with City of Joondalup Guidelines. Irrigation to be installed as per the approved design and specifications. As is drawings to be supplied to the building owner and the City of Joondalup.
- Plant selection** - All reasonable care has been taken with the selection of trees and plants however no responsibility is taken for future unforeseen events that may occur due to their selection.
- Plant images** - in the plant schedule are a guide only to the type of plants selected.

1. Plant substitutions - are to be approved initially by Hidocote Landscapes and then by the City of Joondalup.

Project  
**LITTLE H CAFE 34 MARRI ROAD, DUNCRAIG**

Title  
**ON ROAD PARKING CASSINA ROAD**

Client  
**DYNAMIC PLANNING AND DEVELOPMENTS**

Designed  
Drawn GTT 4.10.2018  
Checked SY 4.10.2018  
Approved  
Scale NTS AT A3

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**DVC** DONALD VEAL  
CONSULTANTS

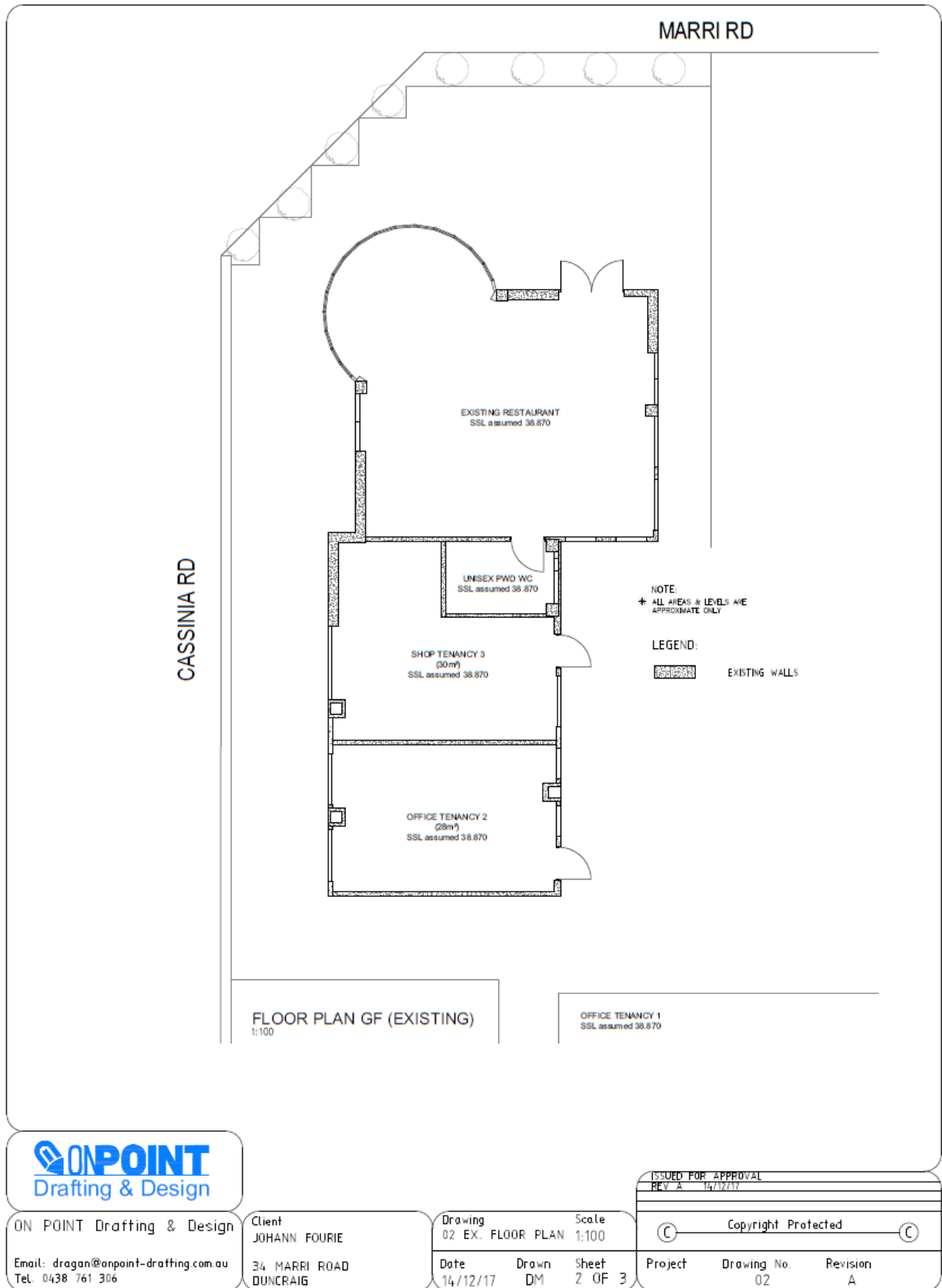
Project Number	Drawing File Name	Drawing Number	Revision
Z632	DVC-Z632	SK1	



# 8

## DEVELOPMENT PLANS

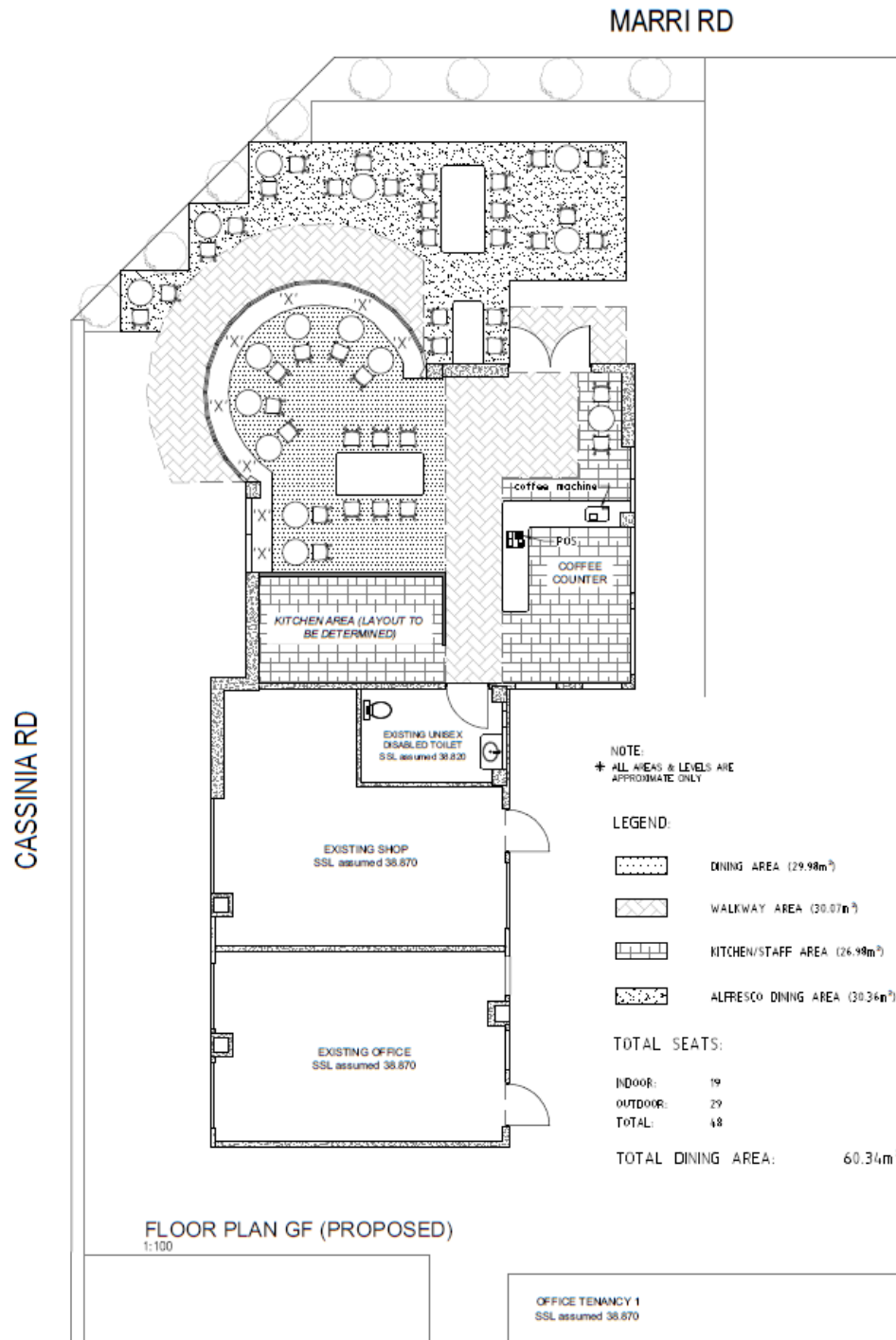
### ATTACHMENT 2



# 9

## DEVELOPMENT PLANS

### ATTACHMENT 2



**ONPOINT**  
Drafting & Design

ON POINT Drafting & Design

Email: [dragon@onpoint-drafting.com.au](mailto:dragon@onpoint-drafting.com.au)  
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Client  
JOHANN FOURIE

34 MARRI ROAD  
DUNCRAIG

Drawing  
03 PROPOSED FLOOR PLAN Scale  
1:100

Date 14/12/17 Drawn DM Sheet 3 OF 3

ISSUED FOR APPROVAL  
REV A 14/12/17

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Project Drawing No. Revision  
03 A



October 2018

Final Rev 1

34 Marri Road - Little H Restaurant

Prepared For:  
Dynamic Planning and  
Developments

Transport Impact Statement  
Report





## DOCUMENT ISSUE AUTHORISATION

Issue	Rev	Date	Description	Prepared By	Checked By	Approved By
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1	1	04/10/2018	Final Rev 1	CHS/SY	SY	SY

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Donald Veal Consultants Pty Ltd

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## **1. INTRODUCTION**

### **1.1 BACKGROUND**

Dynamic Planning and Developments has commissioned Donald Veal Consultants to prepare this Transport Impact Statement report to support its development application for alfresco dining at the Little H Café and Restaurant on Marri Road in Duncraig, Joondalup.

The proposed development allows the use of the current forecourt of the café to be used for alfresco activities. Indeed, alfresco activities are already very popular at the café and the application seeks to legitimise these activities by clarifying parking queries raised by the City of Joondalup.

### **1.2 SCOPE OF THIS REPORT**

The scope of this report is to provide a Transport Impact Statement based on the Western Australian Planning Commission's (WAPC) Transport Impact Assessment Guidelines. The changes to the existing sites are considered minor and therefore only require a transport statement to document the impact of changes to the parking requirement.

For completeness some background information is provided on the traffic volumes on the surrounding road network and relevant crash data.

### **1.3 CITY OF JOONDALUP ALFRESCO ACTIVITIES POLICY**

The City of Joondalup has an Alfresco Activities Policy that provides a consistent and coordinated approach to the approval and management of such activities on City-owned or City-managed land (June 1999 updated March 2012). In this case the land is in private ownership however, the policy requirements are worth noting. The City views alfresco activity as an extension of an existing premises, already operating within the adjacent building, which is indeed the case being considered. The policy states 'The City encourages alfresco activities within its district as a means of increasing vibrancy and choice for residents and visitors'.

We note that there is no requirement in the policy to provide additional parking as a result of alfresco activity. This application is essentially for alfresco dining as referred to in the City's policy. The only difference is that the alfresco dining is within the lot boundary rather than within the verge or on land managed by the City.

## 2. EXISTING SITE CONDITIONS

### 2.1 LOCATION

The site is situated at the corner of Marri Road and Cassinia Road in Duncraig as shown in **Figure 2.1**. To the west of the site, Marri Road intersects with Marmion Avenue and to the east it connects with Lilburne Road. The site is part of a recent, small, 2 storey, mixed use development adjacent to a local IGA shopping centre wholly within the residential area of Duncraig. The site is close to the Duncraig Primary School and to Marri Reserve open space. **Photo 1** shows the scale of the current development.



Figure 2.1: Site Location

Source: Nearmap 17<sup>th</sup> June 2018



Photo 1: 34 Marri Road, Duncraig

## **2.2 CURRENT LAND USES**

The site at 34 Marri Road has two floors of residential units with commercial units occupying the ground floor. Currently the Little H Café and a Travel Agency are the only occupied commercial units on the ground floor. On the ground floor are also 13 car parking bays, one of which is an ACROD bay. Seven of the bays are marked for Café use, one is marked for the use of Unit 21A, two are marked for the use of Unit 21B, and one bay each is marked for the use of Units 22 and 23.

There is secure basement parking area with gated access off Cassinia Road which DVC understands is for the exclusive use of the residential units.

## **2.3 ADJACENT ROAD NETWORK**

The road network adjacent to the site consists of Marri Road, Cassinia Road and Roche Road to the south of the site although not immediately adjacent to it. Marri Road provides a link between Lilburne Road to the East and Marmion Avenue to the west. Cassinia Road links between Marri Road and Roche Road which in turn links to Warwick Road to the south.

Marri Road is a single carriageway road and is classified as a Local Distributor in MRWA's functional road hierarchy, and has a posted speed limit of 50 km/h. School speed restrictions (40km/h) are in place on Marri Road adjacent to Duncraig Primary School to the east of the IGA shopping centre.

Based on traffic counts provided by the City of Joondalup, Marri Road carries about 2,250 vehicles per day (vpd) on an average weekday with similar volumes on weekends.

Traffic counts were not available for Cassinia Road.

## **2.4 CRASH HISTORY**

A search of the MRWA CARS database showed only three crashes between Cassinia Road and Glenn Place (to the east). All were midblock crashes i.e. not at the intersection of Cassinia Road and Marri Road. One crash required medical treatment, and one crash each resulted in Minor or Major Physical Damage Only.

## **2.5 PLANNED CHANGES TO THE ROAD NETWORK**

There are no known imminent changes planned for the road network in this vicinity.



### 3. PROPOSED DEVELOPMENT

#### 3.1 GENERAL

The current Little H Café is currently approved to use 40m<sup>2</sup> for café seating. The Café is now seeking approval to use a further 20.34m<sup>2</sup> of the alfresco area immediately to the front of the café. This will be contained wholly within the property and it is not proposed that the activities spread to the adjoining council verge on Marri or Cassinia Road.

As noted the café currently uses the alfresco area as shown in **Photos 2** and **3**. It is a popular community space, both as a place to meet and dine, but also for takeaway coffee and food. DVC observed a range of users including families, friends, business men and women, cyclists and dog walkers. The café operators also provide some temporary seating and dog water bowls as shown in the photos.



Photo 2: View Looking East on Marri Road Duncraig



**Photo 3: Alfresco Area in Use**

### **3.2 ACCESS ARRANGEMENTS**

There are no changes to the access arrangements proposed for the site.

### **3.3 TRAFFIC GENERATION**

Traffic generation is typically used to determine the volume of additional traffic generated by any development proposal in order to assess the impact on the surrounding road network e.g. intersection capacity or safety. In this instance the traffic generated by an increase of 20.34m<sup>2</sup> floor area is likely to have a negligible traffic impact and is therefore not addressed further here.

### **3.4 PARKING PROVISION**

#### ***3.4.1 On- Site Parking***

The site currently provides 13 parking bays for the commercial tenancies, and a further 20 bays for the use of the residential apartments. This parking reflects an approved six car parking bay shortfall for the site. If the use of the alfresco area is approved, under the current City parking policy a further 4 car parking bays would be required (that is 20.34 m<sup>2</sup> at 1 bay per 5m<sup>2</sup>). The car parking shortfall will increase to 10 bays for the site should this application be approved, with 43 bays required, and 33 bays available on site.

DVC has undertaken an assessment of the existing commercial parking at 34 Marri Road. After discussion with one of the City's officers, it was agreed that parking surveys could be undertaken on a Friday and Saturday morning to determine the utilisation of the car parking bays. Discussions with the consulting town planners and staff at the restaurant showed that the peak activity at the café occurred

between 8:00AM and 10:00AM on a weekday morning and between 8:30AM and 10:30AM on a weekend. Surveys were undertaken at these times on Friday 31 August and Saturday 1 September 2018. A regular beat of the commercial parking as well as the adjacent IGA supermarket parking was undertaken to determine the utilisation of the car parks.

Access to the basement parking at 34 Marri Road is secure so it was not possible to survey the residential bays. Also, only the Café and Travel Agent (Unit 21B) units were occupied at the time of the survey. In the survey the bays marked for Café use were surveyed separately to those marked for use by the other commercial units. During the surveys DVC observed that the two cars parked in the commercial bays appeared to have no business there. DVC confirmed that they were not Café staff cars and it seems that they were either taking advantage of the vacant tenancies or may possibly have an arrangement with the landlord.

The Friday survey results are shown graphically in **Table 3.1** for the commercial parking at 34 Marri Road. The table shows the length of time each individual vehicle was parked in the Café parking bays and in the commercial parking bays. The table also shows the accumulated parking for the parking area. It also shows the forecast accumulation when all the units are tenanted. We have assumed that each tenancy for Units 21A, 22, and 23 would have a car parked in the allocated space. The two illegally parked cars would not be there resulting in a forecast of net +1 car bay occupancy over those observed during the survey.

**Table 3.1** shows that between 8:45 and 9:15AM there was one spare parking bay while at all other times there were between 2 and 4 free bays. However, it should be noted that the alfresco area was being utilised by the Café so that the parking accumulation represents parking conditions under the proposed development application.

A similar survey was undertaken on Saturday between 8:30 AM and 10:30AM. It was observed that parking demand for the Café parking was lower than on a weekday. There were between 3 and 5 of the parking bays marked for Café use for the duration of the survey. One of the Travel Agency parking bays was occupied (the same car as parked during the Friday surveys) and during the course of the surveys, some of the other commercial bays were occupied. Given that some of the commercial units are currently not occupied it is difficult to say what the bays were used for. Of the total number of bays including the Café and other units (13), there were always between 6 and 8 spare parking bays available during the Saturday morning survey period.

It is clear from the survey of the on-site parking that the Friday morning period shows a higher parking demand. This is a mixture of long and short stay parking with some patrons staying for the duration of the 2-hour survey. Short term parking lasted between 5 and 15 minutes.



**Table 3.1: Friday Parking Survey Results**

<b>On-site Café Parking Utilisation</b>								
	8:00-8:15	8:15-8:30	8:30-8:45	8:45-9:00	9:00-9:15	9:15-9:30	9:30-9:45	9:45-10:00
Veh 1								
Veh 2								
Veh 3								
Veh 4								
Veh 5								
Veh 6								
Veh 7								
Veh 8								
Veh 9								
Veh 10								
Veh 11								
Veh 12								
Veh 13								
Veh 14								
<b>Café Accumulation</b>	7	6	7	7	7	6	5	5
<b>On-site 'Other' Commercial Unit Parking</b>								
Veh 15								
Veh 16								
Veh 17								
Veh 18								
Veh 19								
<b>Commercial Accumulation</b>	2	3	3	4	4	3	4	3
<b>Total Café and Commercial</b>	9	9	10	11	11	9	9	8
<b>Forecast Total (assume Fully Tenanted)</b>	10	10	11	12	12	10	10	9
<b>Available Bays*</b>	3	3	2	1	1	3	3	4

(\* Includes ACROD Bay)

There was a single period of 30 minutes between 8:45 and 9:15 AM on Friday when there was no available parking in the commercial parking bays except for the ACROD bay. During all other times surveyed there was always at least one spare bay in addition to the ACROD bay. We note that this parking demand reflects the Café operation with the alfresco area already in use. This indicates that the current parking supply of commercial on-site parking is adequate to cater for the additional alfresco use. This should be complemented by formalising the verge parking on Marri Road and Cassinia Road as discussed in the next section.

### 3.4.2 On-street Parking

Vehicles were observed parking on the north and south side verges of Marri Road adjacent the Café during both the Friday and Saturday surveys (see **Photos 4** and **5**). In general this tended to be short term (approximately 5 minutes) parking although one vehicle was observed to park for approximately 15 minutes on the northern side of Marri Road. Residents were also observed to park on the northern Marri Road verge.



**Photo 4: View Looking East Showing Verge Parking on Marri Road on Friday morning**

In addition, parking was observed on the verge on the eastern side of Cassinia Road during the Friday surveys. No parking was observed on the western side of Cassinia Road or on either side on Saturday. A maximum of 3 cars were observed parking adjacent to the site as shown in Photo 6 on Friday. The duration of stay of these cars tended to be longer with 3 vehicles observed staying over 45 minutes.



**Photo 5: View of Verge Parking on Cassinia Road on Friday morning**

Verge parking often occurs next to takeaway coffee venues as patrons elect not to use formal parking when collecting takeaway orders. In this case some slightly longer term parking was also observed using the verge parking. DVC has previously recommended constructing embayed parking on Marri Road and Cassinia Road to formalise the verge parking (see **Appendix A**). The benefit of embayed parking is that it satisfies the parking demand for the short stay car parking and prevents the need to erect signs or bollards and enforce no stopping zones adjacent to the site. In this instance it would also provide additional parking to meet the shortfall in supply on site and would help to satisfy local residents who have complained about verge parking, particularly along Cassinia Road. In addition, it would provide a safety benefit by discouraging drivers from parking too close to the intersection and possibly narrowing the roadway at the junction.

### ***3.4.3 IGA Parking***

The main IGA supermarket car parking areas were also monitored during the Friday and Saturday surveys. The surveys did not include the parking on the eastern side of IGA or adjacent to the Vintage Cellars liquor store. The observed car parks contain some 200 parking bays. On Friday during the surveys there was a minimum of 77 vacant car bays out of the 200 surveyed. On Saturday during the surveys there was a minimum of 49 vacant bays.

While it is not possible to determine for certain if Café patrons are utilising the IGA parking, there is some anecdotal evidence that this does occur. DVC is aware that a parking assessment has been undertaken for the IGA car parking in relation a proposed child care development in the south east corner of the site. This assessment also accounts for the future development of the property directly to the south of Lot 34 Marri Road (which is currently used for parking), and included a correction for seasonal growth. This parking assessment was carried out on Thursday 8<sup>th</sup> February 2018 and identified that during the peak demand (10:00AM to 11:00AM) there would still be a surplus of 5 parking bays.

It is worth noting that the Café alfresco area has been in operation since March 2017 (see Joondalup Council Minutes 26 June 2018). If Café patrons are using the IGA parking then they would have been included in the IGA parking assessment conducted in February 2018. The surplus of 5 parking bays will therefore be maintained if the Little H Café application is approved and patrons are using the IGA car park.

## 4. SUMMARY AND CONCLUSION

Dynamic Planning and Developments has commissioned Donald Veal Consultants to prepare this Transport Impact Statement report to support its development application for alfresco dining at the Little H Café and Restaurant on Marri Road in Duncraig, Joondalup. The Café currently operates the alfresco dining and has done so since approximately March 2017.

The City of Joondalup has an Alfresco Activities Policy that ‘encourages alfresco activities within its district as a means of increasing vibrancy and choice for residents and visitors’.

We note that there is no requirement in the policy to provide additional parking as a result of alfresco activity. This application is essentially for alfresco dining as referred to in the City’s policy. The only difference is that the alfresco dining is within the lot boundary rather than within the verge or on land managed by the City.

Lot 34 Marri Road currently has an agreed shortfall of parking supply of 6 bays which could potentially increase to 10 bays if the alfresco dining is approved. There are 20 residential parking bays in a secure basement with no public access and a further 13 parking bays (including 1 ACROD bay, 7 marked for the use of the Café and 5 marked for the use of the commercial units) at the Marri Road level for the ground floor commercial units.

DVC undertook parking surveys on Friday 31st August between 8:00 and 10:00AM and on Saturday 1st September 2018 between 8:30 and 10:30 AM. These times were identified as the peak periods for the respective days for the Little H Café. Parking demand in the commercial bays was higher during the Friday surveys period. If the ACROD bay is included in the parking supply then there was at least one bay available at all times during the Friday survey period. If the ACROD bay is not included (as it has limited public access) then there is a period of only 30 minutes between 8:45 and 9:15 AM when there is no vacant parking in the commercial parking spaces. At all other times there are between 1 and 4 four vacant parking bays. This takes into account that three of the commercial units are unoccupied.

During the Saturday surveys there were always between 6 and 8 vacant parking bays during the Saturday morning survey period.

The northern verges of Marri Road are occasionally used for parking by Café patrons. In general these were used mainly by short stay parkers (approximately 5 minutes duration) and were presumably patrons ordering takeaway items. There was also verge parking on the eastern verge of Cassinia Road on Friday which was generally longer stay (greater than 15 minutes). There was no parking on Cassinia Road during the Saturday survey.

DVC has previously reviewed and recommended that embayed verge parking be constructed adjacent to the Café. We recommended that a single parking bay be provided on the southern side of Marri Road and a further 2 bays be provided on the eastern verge of Cassinia Road. In addition to these contributing to the shortfall of parking due to the alfresco area, they also formalise the parking adjacent to the site providing a safer environment.

There is anecdotal evidence that some Café patrons use the neighbouring IGA parking. A recent study of this parking identified that even with approved developments on the IGA site (residential and childcare developments), there will a surplus of 5 bays at the weekday morning peak hour. By default this also takes into account any Café patrons (including alfresco users) parking there as the study was undertaken after the alfresco area started operation.

DVC observed a range of users at the Café, including families, friends, business men and women, cyclists and dog walkers. There appears to be a significant proportion of ‘walk in customers’ as evidenced by the cyclists and dog walkers at the Café during the parking surveys.

The surveys undertaken show that apart from a short period of 30 minutes on Friday morning, there is always vacant parking available in the commercial on-site parking bays. If this is complemented by providing 3 short-term embayed verge-parking bays on Marri Road and Cassinia Road then DVC considers that the existing parking is adequate to accommodate the alfresco activities at the Little H Café. This would also be in line with the City’s own Alfresco Activities Policy, which encourages increased vibrancy and choice for residents without requiring additional parking. We therefore support the application and recommend its approval, particularly if supported by the 3 additional bays.

## **APPENDIX A: MARRI ROAD PARKING LETTER**



Dynamic Planning & Developments  
 Suite 15/29 Collier Road  
 MORLEY  
 WA 6062

19<sup>th</sup> June 2018

Attn.: Mr Edward O'Connell – Town Planner

Via email: [edward.oconnell@dynamicplanning.net.au](mailto:edward.oconnell@dynamicplanning.net.au)

Dear Edward,

### **34 Marri Road, Duncraig – Verge Parking**

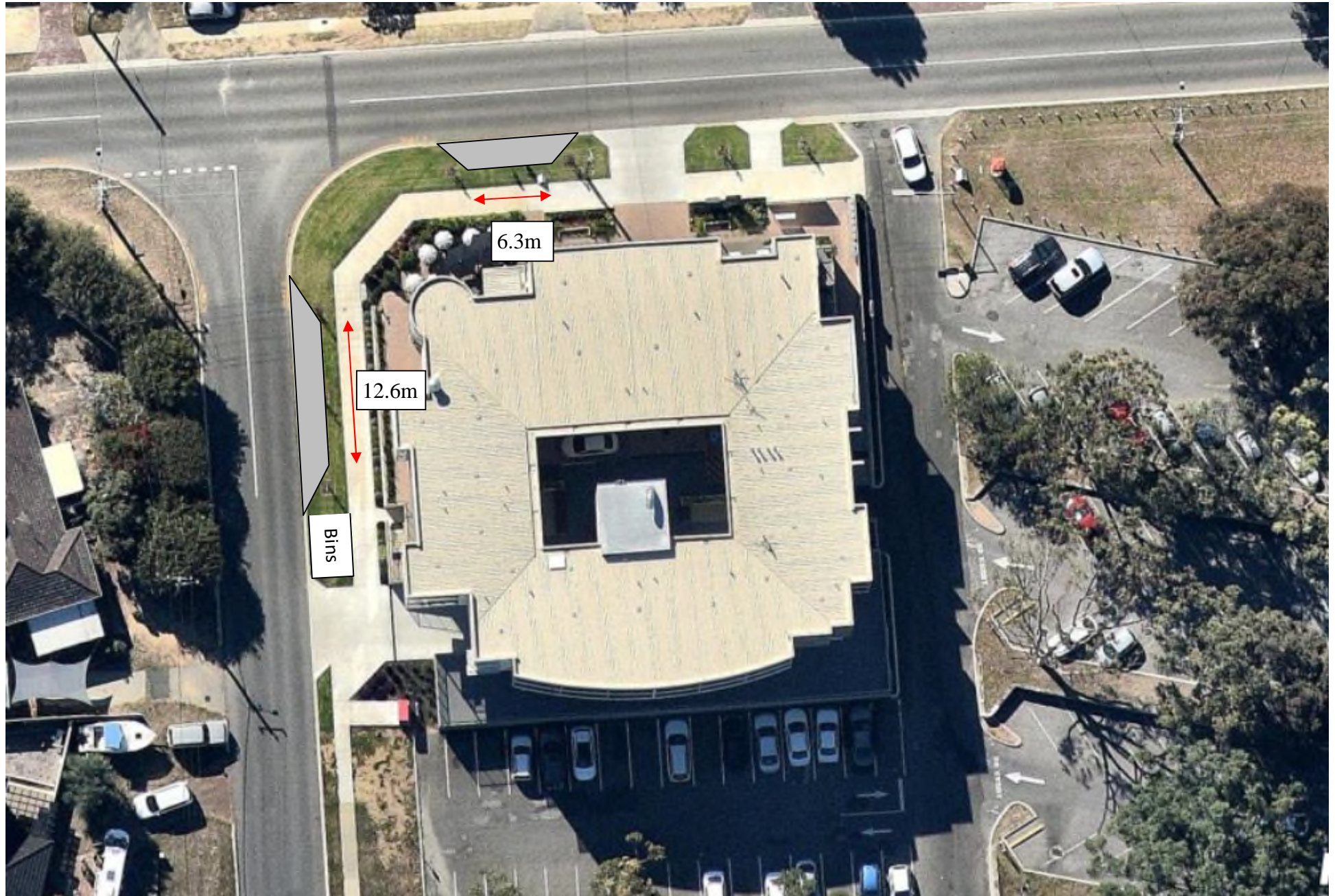
As requested, DVC has investigated the issues regarding the provision of additional parking bays within the verge adjacent 34 Marri Road, Duncraig.

The initial proposal presented by Pritchard Francis showed 4 bays, two in the verge on Marri Road itself, with a further 2 bays in the verge of Cassinia Road.

Following discussions with Stevan Zecevic, Development Engineer with the City of Joondalup, we submitted a revised draft layout plan, (attached), removing the 4<sup>th</sup> bay, being the one on Marri Road, furthest from the Cassinia Road intersection. The reason for removing this bay, with which DVC agrees, was that it presented visibility issues for drivers exiting the site's main access, and to a lesser extent the side road to the IGA parking area. It would also have effectively meant removing the new pedestrian crossing of Marri Road, although that crossing currently has no continuation on the other side of the road, as it lies opposite a residential driveway.

The revised concept shows the dimensions of the proposed bays corrected to meet the relevant standards, but show them with optional tapers in order to facilitate entry and exit. The bays fit within the spaces between the newly planted trees, although root issues may still potentially necessitate relocation. The two bays in the Cassinia Road verge have been combined and this leaves space for bin location further along.

The response received from the City was that whilst they will support the two bays in the Cassinia Road Verge in principle, they will not support the one in Marri Road verge, on the basis that 'typically, verge parking embayments on Local Distributors or other High order roads are not supported. Given that Marri Road is classified as a Local Distributor under Main Roads, Road Hierarchy classifications, the City does not support verge parking within the Road Reserve'.



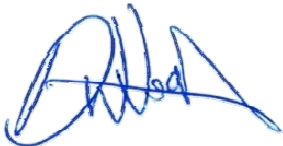


However, it is DVC's opinion that there is little basis for this position, either as a general policy, or as a specific decision in this case.

As a general policy, there are far too many examples where the City has already allowed verge parking on Local Distributors for there to be any issue regarding precedent, and the policy, such as it is, is clearly not being implemented to any tangible degree. In terms of this specific case, DVC does not see any safety or operational issues that would prevent the bay being implemented. It will not restrict visibility unduly, and can be readily accessed in forward gear if provided with the tapered ends. There should be no issues regarding driver confusion as to where a vehicle is intending to turn when indicating left, as there are several other left turns – the IGA parking access road, the site access and the intersection of Cassinia Road. Thus, following drivers will be aware that there is more than one possibility and slow down accordingly.

DVC therefore supports the implementation of the three verge parking bays as shown in the attached concept sketch, subject to detailed design being carried out to the City's requirements, including the availability of sufficient space for refuse bins in the verge on Cassinia Road.

Yours sincerely,

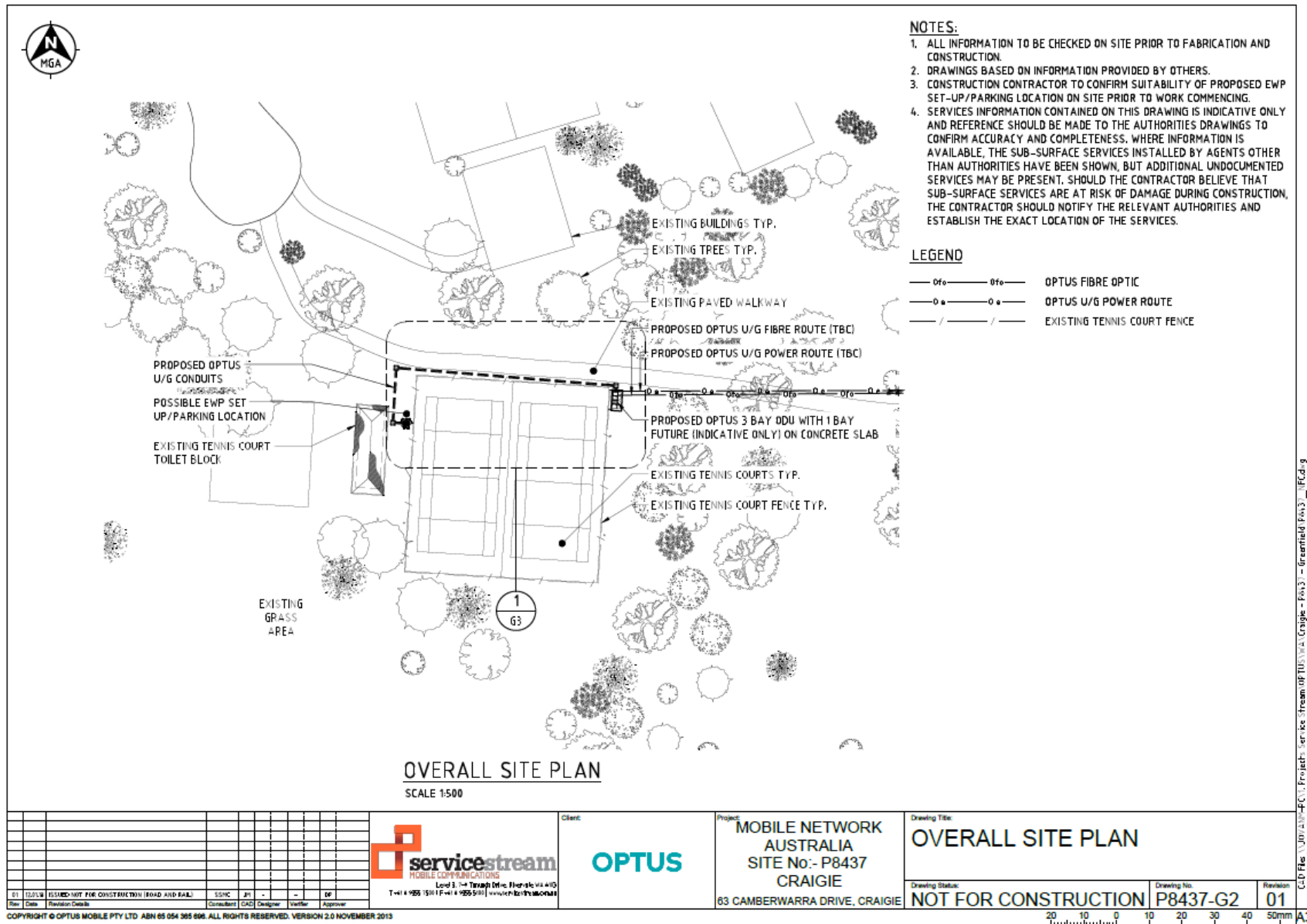


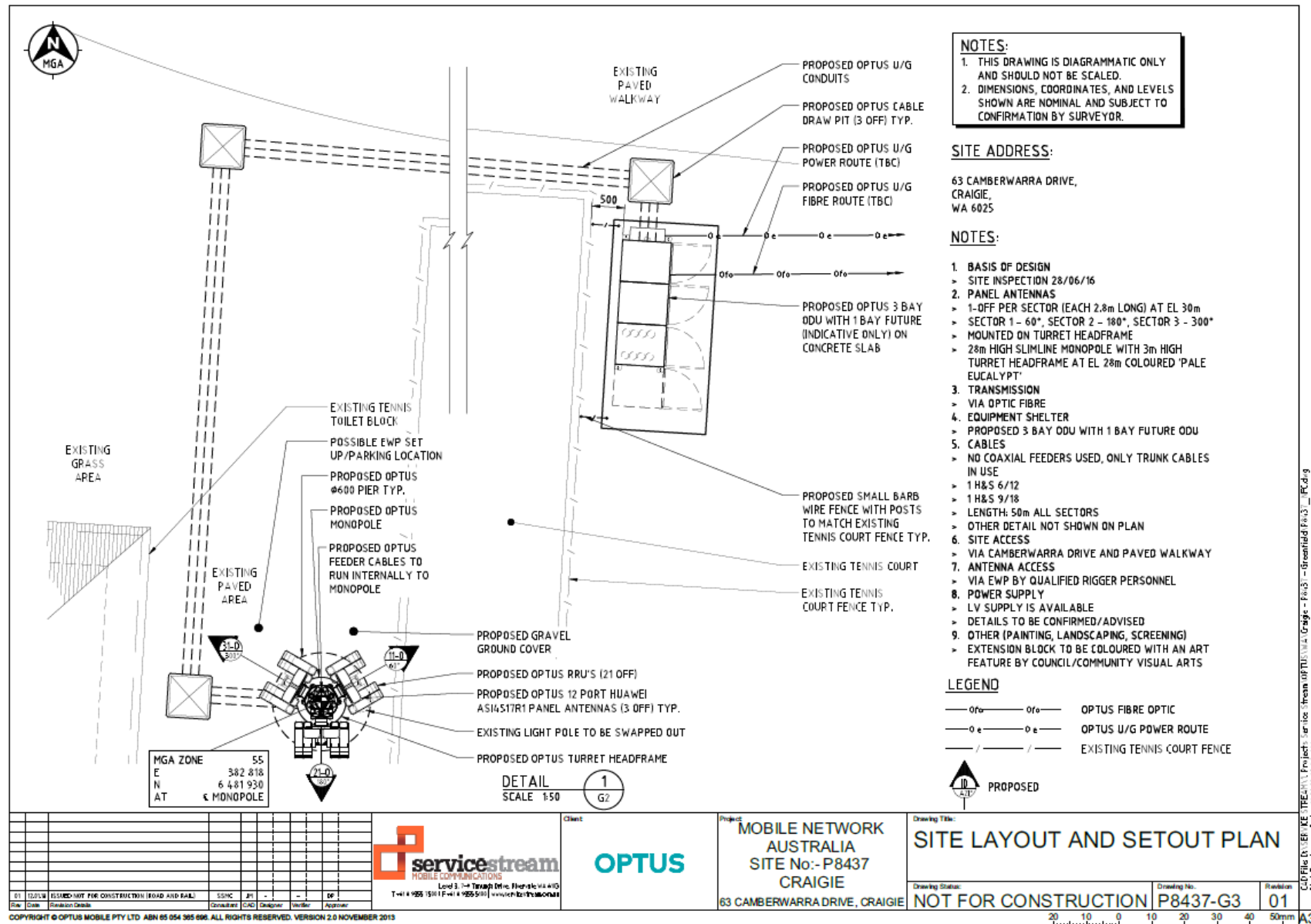
Donald Veal  
Director

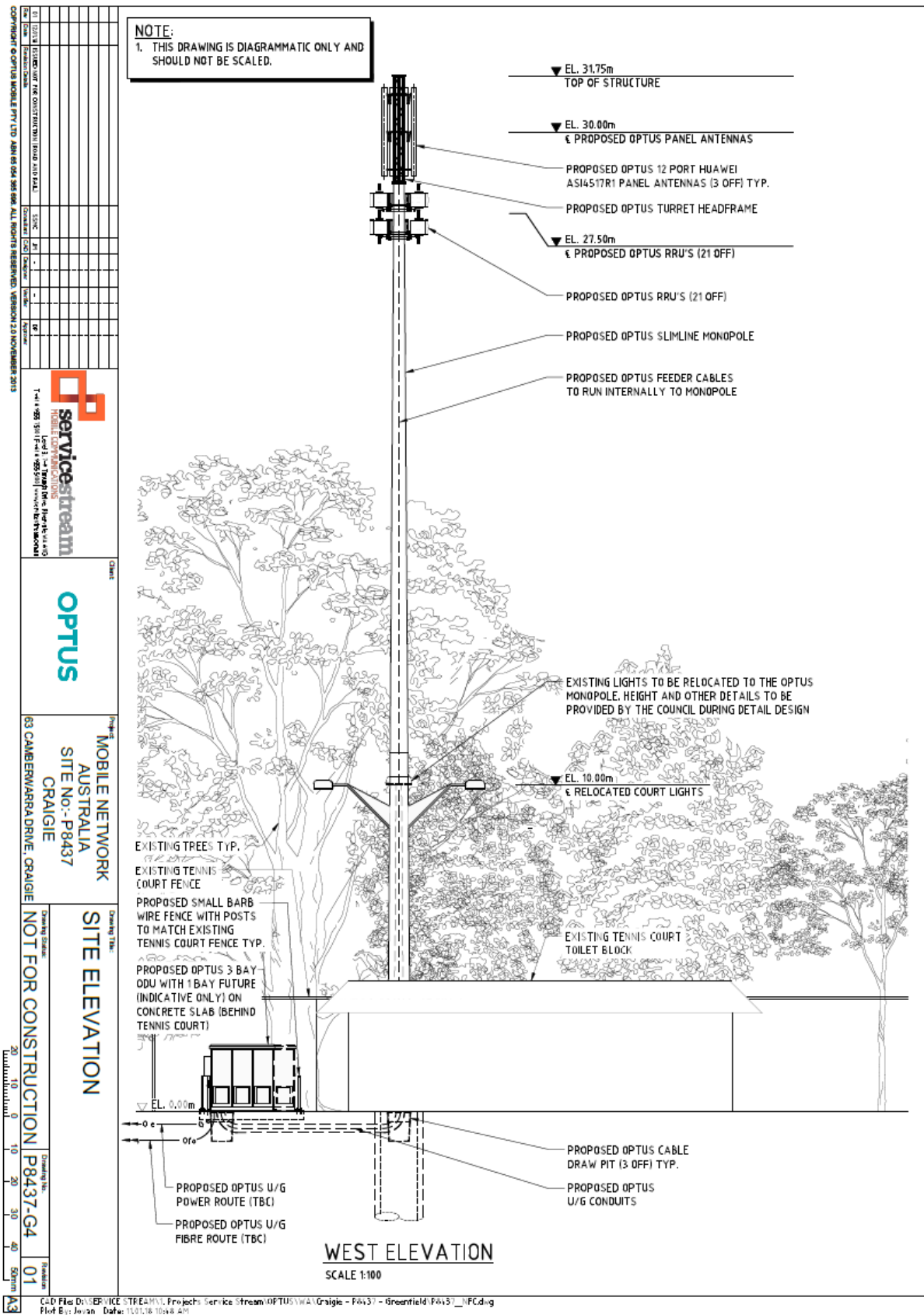




<b>SITE ADDRESS</b> 63 CAMBERWARRA DRIVE CRAIGIE WA 6025		<b>EXISTING SITE HAZARDS</b> 1. MANUAL HANDLING 2. SLIP, TRIP AND FALLS 3. ELECTRICAL HAZARDS 4. WEATHER / LIGHTNING 5. SUN EXPOSURE 6. WILDLIFE / INSECTS																	
<b>LOCALITY MAP</b> COPYRIGHT © - GOOGLE MAPS		<b>WHS SAFETY IN DESIGN RISK ASSESSMENT</b> ALL HAZARDS ASSOCIATED WITH THE DESIGN OF THE PROPOSED WORKS AS WELL AS ANY EXISTING OR LEGACY DOCUMENTATION *OM38346 - MRD WHS SAFETY IN DESIGN RISK ASSESSMENT MATRIX.																	
<b>PROPOSED OPTUS MONOPOLE</b> 1. PROPOSED OPTUS 28m HIGH SLIMLINE MONOPOLE WITH 3m HIGH TURRET HEADFRAME. REFER TO ROCLA/ROAD/LeBLANC/FEC MONOPOLE CERTIFICATE N° (TBA, MANUFACTURER TO CONFIRM AT DETAIL DESIGN STAGE). 2. PROPOSED OPTUS ANTENNAS TO BE INSTALLED ON PROPOSED TURRET HEADFRAME AT EL 30.0m. 3. MONOPOLE AND HEADFRAME DETAILS, INCLUDING ANTENNA MOUNTS, FEEDER CABLE SUPPORTS, SHALL BE DESIGNED IN ACCORDANCE WITH THE "OPTUS TOWER SPECIFICATION" (OSD-030). 4. ANTENNA MAINTENANCE ACCESS BY QUALIFIED PERSONNEL ONLY (EG. VIA LADDER AND STEP PEGS WITH FALL ARREST SYSTEM PROVIDED ON MONOPOLE). 5. REFER TO CONSULTANT'S GEOTECHNICAL INVESTIGATION REPORT FOR SUBSOIL CONDITIONS.		<b>SITE SIGNAGE</b> 1. SITE SIGNAGE SHALL BE IN ACCORDANCE WITH OSD-170 (GROUND SITE). 2. SPECIFY SPECIAL REQUIREMENTS REQUIRED BY SITE PROVIDER, LOCAL AUTHORITY, ETC.																	
<b>EQUIPMENT SHELTER / FITOUT</b> PROPOSED 3 BAY ODU AND 1 BAY ODU FUTURE ON CONCRETE SLAB.		<b>EME EXCLUSION ZONES</b> 1. REFER TO RADIO COMMUNICATIONS SITE MANAGEMENT BOOK (RCSMB) FOR LATEST EME EXCLUSION ZONES FOR EXISTING AND PROPOSED ANTENNAS AT THIS SITE. 2. REFER TO DRAWING P8437-G3 FOR CONTROL MEASURES AT THIS SITE (IF APPLICABLE).																	
<b>TRANSMISSION</b> THIS SITE SHALL BE LINKED TO THE NETWORK VIA FIBRE.		<b>GENERAL</b> 1. THE CONTRACTOR SHALL COMPLY WITH ALL THE RELEVANT OPTUS CONSTRUCTION STANDARDS AND SPECIFICATIONS. 2. ALL INFORMATION TO BE CHECKED ON SITE PRIOR TO FABRICATION AND CONSTRUCTION.																	
<b>REMOTE ELECTRONIC TILT</b> RET CONTROL FOR THIS SITE TO BE INSTALLED AS PER OPTUS (OM38040) RET/MHA DEPLOYMENT GUIDE LATEST REVISION.		<b>CONSTRUCTION SITE ACCESS</b> ACCESS IS VIA CAMBERWARRA DRIVE AND PAVED WALKWAY.																	
<table border="1"> <tr> <td>01</td> <td>12/11/18</td> <td>ISSUED FOR CONSTRUCTION ROAD AND RAIL</td> <td>ESMC</td> <td>21</td> <td>-</td> <td>-</td> <td>10</td> </tr> <tr> <td>Rev</td> <td>Date</td> <td>Revision Details</td> <td>Consultant</td> <td>CAD</td> <td>Designer</td> <td>Verifier</td> <td>Approver</td> </tr> </table>		01	12/11/18	ISSUED FOR CONSTRUCTION ROAD AND RAIL	ESMC	21	-	-	10	Rev	Date	Revision Details	Consultant	CAD	Designer	Verifier	Approver	<div> </div> <p>Client: OPTUS</p> <p>Project: MOBILE NETWORK AUSTRALIA SITE No:- P8437 CRAIGIE 63 CAMBERWARRA DRIVE, CRAIGIE</p> <p>Drawing Title: <b>SITE SPECIFICATIONS</b></p> <p>Drawing Status: <b>NOT FOR CONSTRUCTION</b></p> <p>Drawing No: <b>P8437-G1</b></p> <p>Revision: <b>01</b></p> <p>Scale: 20 10 0 10 20 30 40 50mm</p>	
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**BEFORE****AFTER**

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DATE 07 February 2018  
FILE 180209\_43233\_Photomontage.dwg  
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1/Draft First Draft 2.05.2017

**PHOTOMONTAGE - 1**

63 CAMBERWARRA DRIVE,  
CRAIGIE, WA

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**PHOTOMONTAGE - 2**  
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**PHOTOMONTAGE - 1**

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Department of  
Planning



Western  
Australian  
Planning  
Commission

# STATE PLANNING POLICY

## 5.2

Telecommunications  
Infrastructure

September 2015

*Prepared under Part Three of the Planning  
and Development Act 2005 by the Western  
Australian Planning Commission*

STATE PLANNING POLICY 5.2

ATTACHMENT 3





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This document is available in alternative formats on application to Communication Services.

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click to follow

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## 1. CITATION

This is a State Planning Policy prepared under Part 3 of the *Planning and Development Act 2005*. This policy may be cited as *State Planning Policy 5.2: Telecommunications Infrastructure Policy*.

After this policy has been gazetted, Statement of Planning Policy 5.2 Telecommunications Infrastructure (2004) will be repealed.

## 2. POLICY INTENT

Installation of telecommunications network infrastructure usually involves the development of land and/or alteration to the appearance of buildings or structures, which may have visual impacts. This planning policy aims to balance the need for effective telecommunications services and effective roll-out of networks, with the community interest in protecting the visual character of local areas. Using a set of land use planning policy measures, the policy intends to provide clear guidance pertaining to the siting, location and design of telecommunications infrastructure.

## 3. BACKGROUND

Adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State's economy to creating and maintaining connected and cohesive social networks. Contact between emergency services and the community increasingly relies on the telecommunications networks.

The importance of telecommunications services in Western Australia is recognised in the Western Australian Planning Commission's (WAPC's) *State Planning Strategy 2050* (2014), which advocates for the provision of an effective state-wide telecommunications network. This network includes both above and below ground infrastructure to support both fixed line and wireless telecommunications.

### 3.1 Electromagnetic Emissions (EME)

The use of mobile telephones has raised public concern about possible health issues associated with exposure to electromagnetic emissions. However, telecommunications carriers must comply with the Australian Communications and Media Authority (ACMA) *Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003*. These licence conditions make mandatory the limits in the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) *Radiofrequency (RF) Standard* which sets limits for human exposure to RF electromagnetic fields from all sources, including telecommunications infrastructure. ARPANSA is the primary Commonwealth agency responsible for protecting the health and safety of people and the environment from the harmful effects of radiation.

Measurement surveys undertaken by ARPANSA demonstrate that environmental radiofrequency levels near base stations for the mobile telephone network are extremely low. The ARPANSA surveys reported that typical exposures to radiofrequency fields were well below one per cent of the Standard's public exposure limits. It concluded that *"given the very low levels recorded and the relatively low power of these types of transmitters, it is unlikely that the radiofrequency radiation from base stations would cause any adverse health effects, based on current medical research"*.

Standards set by ARPANSA incorporate substantial safety margins to address human health and safety matters; therefore it is not within the scope of this Policy to address health and safety matters. Based on ARPANSA's findings, setback distances for telecommunications infrastructure are not to be set out in local planning schemes or local planning policies to address health or safety standards for human exposure to electromagnetic emissions.

### 3.2 Where this policy applies

This policy applies throughout Western Australia in respect to above and below ground telecommunications infrastructure other than those facilities exempted under the *Commonwealth Telecommunications Act 1997* (Telecommunications Act). (See Section 3.5 Policy Exemptions for further information)

All other facilities constitute 'development' under the *Planning and Development Act 2005* and development approval may be required from the relevant planning authority. Separate approval may also be required from other government agencies under other legislation.

### 3.3 Above ground telecommunications infrastructure

For the purposes of this policy, above ground telecommunications infrastructure refers to any line, equipment, apparatus, tower, antenna or any other structure that is visible above ground level.

#### 3.3.1 Mobile telephone networks

Mobile telephone networks operate through base stations, which incorporate a radio transmitter, a receiver and an antenna. Base stations provide coverage to a geographic area known as a 'cell', which may vary in size but generally has a radius of up to 10 kilometres. Each cell has its own transceiver which sends and receives radio signals throughout its specified zone.

The location of new mobile telephone base stations needs to be carefully considered in relation to existing base stations, to ensure that the network functions effectively. Mobile telephone antennas generally need to be mounted clear of surrounding obstructions like trees and buildings to avoid loss of reception and to allow each mobile telephone base station to cover its intended cell with minimum transmitter power. They must also be sited where they will not interfere with neighbouring cells. The more base stations of a particular carrier there are in an area, the smaller the cells, which means the power and energy levels of each station are generally lower. In areas of high mobile use there are many small cells to meet traffic demands, maintaining service quality and capacity. Antennas do not need to be very high and can be installed on building roofs or small poles. If additional base stations are needed in areas where mobile network coverage already exists, demand may be met by adding

more panels to existing towers, or by constructing new towers. In areas of low mobile use, the cells are larger and the antennae are mounted on taller masts and towers.

As telecommunications networks expand due to increasing demand for mobile telephone and data services, the location, siting and design of proposed facilities becomes critical.

#### 3.3.2 National Broadband Network fixed wireless broadband towers

National Broadband Network (NBN) fixed wireless broadband towers are usually bigger than mobile phone towers, and are more likely to be required in metropolitan fringe and regional areas.

Fixed wireless technology can transmit data at broadband speeds using radio signals instead of cables. This technology uses fixed transmission towers or base stations to communicate 'over the air' with the NBN installed equipment within the home or business. Line of sight from the tower to the equipment at the home or business is essential. Western Australia is a vast state with complex geography and fixed wireless technology enables access to NBN services in locations that are difficult or not cost effective to reach with fixed line technology.

#### 3.3.3 Amateur radio equipment

The amateur service is designed primarily to facilitate hobby radio communications and for technical experimentation and operates on specified frequency bands. Amateur radio operators communicate using transmission modes including, but not limited to, Morse code, telephony and data.

Anyone can listen to the amateur bands using a receiver, but to transmit, operator qualifications and a licence issued by the Australian Communications and Media Association (ACMA) are required.

An amateur apparatus licence is issued to authorise a station that:

- a) is operated for the purposes of self-training in radio communications; intercommunication using radio communications; and technical investigation into radio communications by persons who do so solely with a personal aim, and who have no pecuniary interest in the outcome of the operations of the station;
- b) is operated on amateur frequencies or amateur frequency bands; and
- c) may participate in the amateur-satellite service.

### 3.4 Below ground telecommunications infrastructure

For the purposes of this policy, below ground infrastructure refers to pit and pipe infrastructure used to house fixed line (fibre, Hybrid Fibre Coaxial, copper) to carry voice and data services.

In accordance with the Fibre Deployment Amendment 2011 to the Telecommunications Act, developers that are corporations are required to provide fibre-ready pit and pipe infrastructure to new developments that are within the National Broadband Network Corporations' (NBN Co) fibre footprint.

Developers of all new developments are encouraged to engage with a telecommunications carrier to ensure that pit and pipe infrastructure complies with industry specifications or any standards set by the ACMA.

### 3.5 Policy exemptions

Some telecommunications facilities are exempted from development approval under the Telecommunications Act.

Schedule 3 of the Telecommunications Act and related subordinate legislation provides telecommunications carriers with powers to enter land to inspect land, maintain facilities and install certain types of facilities (known as low-impact facilities), and immunity from some state and territory laws, including planning laws, when carrying out these activities.

Schedule 3 of the Telecommunications Act includes:

- low-impact facilities described in the Telecommunications (*Low-Impact Facilities Determination 1997*) and all existing and future amendments, when installed by a carrier;
- a temporary defence facility; and
- a facility authorised by a Facilities Installation Permit issued under the Telecommunication Act.

Carriers seeking to install low-impact facilities are required to comply with Schedule 3 of the Telecommunications Act and the Telecommunications Code of Practice 1997.

### 3.6 When this policy should be applied

Due regard should be given to this policy by State and local government planning decision-makers for:

- a) The preparation and assessment of local planning schemes and local planning policies;
- b) The preparation of local structure plans; and
- c) Development proposals for telecommunications infrastructure.

### 3.7 Relationship of this policy to Commonwealth legislation

The Telecommunications Act provides the regulatory framework for the Australian telecommunications industry. All telecommunications carriers and service providers must comply with the Act and its subordinate legislation. The ACMA is empowered through the Telecommunications Act to regulate and monitor the performance of the industry, and reports to the Minister for Communications annually.

Relevant amendments to the Telecommunications Act include:

- *Telecommunications Legislation Amendment (Fibre Deployment) Act 2011* - This amendment to the Telecommunications Act provides a framework for the roll-out of the National Broadband Network, specifically the deployment of optical fibre lines and fibre-ready infrastructure.

Other relevant Commonwealth legislation and subordinate codes include:

- *National Broadband Network Companies Act 2011* – This Act provides a regulatory framework for NBN Corporations that promotes the long term interests of end-users of carriage services or of services provided by means of carriage services; and
- *Mobile Phone Base Station Deployment Industry Code (C564:2011)* – This code applies a precautionary approach to the deployment of mobile telephone infrastructure to ensure that the exposure of the community to EME is minimised. It also sets out a consultation procedure for infrastructure development that does not require development approval (low impact facilities).

This policy complements the Telecommunications Act and other relevant and subordinate legislation.

## 4. POLICY OBJECTIVES

The objectives of this policy are to:

- a) facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
- b) manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
- c) ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons; and,
- d) promote a consistent approach in the preparation, assessment and determination of planning decisions for telecommunications infrastructure.

## 5. POLICY MEASURES

### 5.1 Visual impacts

For telecommunications infrastructure to be effective, structures are generally located prominently, at high points in the landscape or on top of buildings, where they are more likely to be visible to the public.

The planning authority may exercise discretion in addressing the visual impacts of telecommunications infrastructure. Visual impacts of an infrastructure development proposal should be assessed by applying the following set of policy measures to guide the location, siting and design of the structure.

#### 5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.

- i) Assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a case by case basis;
- ii) Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:
  - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;
  - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;
  - c) not be located on sites where environmental, cultural heritage, social and visual landscape values maybe compromised and

- d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape;

- iii) In addition to the existing exemptions under the Telecommunication Act, local governments should consider exempting telecommunications infrastructure from the requirement for development approval where:

- a) The infrastructure has a maximum height of 30 metres from finished ground level;
- b) The proposal complies with the policy measures outlined in this policy; and
- c) The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011);

- iv) Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community; and

- v) Telecommunications infrastructure should be co-located and whenever possible:

- a) Cables and lines should be located within an existing underground conduit or duct; and
- B) Overhead lines and towers should be co-located with existing infrastructure and/or within existing infrastructure corridors and/or mounted on existing or proposed buildings.

Section 6.3.1 provides guidance on what applicants should submit in support of a development application to assist planning assessment.



## 6. IMPLEMENTATION

This policy is given effect by the *Planning and Development Act 2005*. Telecommunications infrastructure should be included as a relevant planning consideration in the preparation and assessment of local planning schemes and local planning policies, structure plans (at the local level) and development applications.

### 6.1 Local planning schemes and local planning policies

When preparing or reviewing local planning schemes or local planning policies, local governments should ensure that:

- a) Telecommunications infrastructure is included in the zoning table as a land use;
- b) Telecommunications infrastructure is not designated as a 'use not permitted' (X) by the scheme in any zone in the zoning table;
- c) In zones where the location of telecommunications infrastructure is supported, telecommunications infrastructure is designated as a permitted use (P) in the zoning table;
- d) In zones where telecommunications infrastructure is permitted, the Scheme provides guidance on development approval exemptions;
- e) Buffer zones and/or setback distances are not included in local planning schemes or local planning policies; and
- a) Schemes and policies adhere to the policy measures outlined in Section 5 of this policy.

### 6.2 Structure planning at the local level

- a) In the preparation and assessment of structure plans at the local level, consideration should be given to the need for telecommunications services in supporting documentation. Early consideration of wireless and mobile phone telecommunication system requirements allows for them to be incorporated into the design process and mitigate any potential visual impacts to the community.

### 6.3 Development

In considering a development application, the local government should give consideration to:

- a) The extent to which the proposal adheres to the policy measures outlined in Section 5 of this policy
- b) The need for services to be located to optimise coverage; and
- c) Documentation to be submitted under Section 6.3.1 of this Policy.

The advertising period for a development proposal should be no more than 21 days.

#### 6.3.1 Information to be submitted when lodging a development application

In addition to the requirements for development applications under the relevant local planning scheme, development applications for telecommunications infrastructure are to include the following information:

- a) a report demonstrating compliance with the Mobile Phone Base Station Deployment Industry Code

- (C564:2011), excluding Sections 6 and 7 (which only apply to developments that do not require development approval);
- b) a statement and/or a map indicating the extent to which the proposed facility addresses the network capacity for future demand and/or current gaps in service;
- c) a statement about the extent to which the proposed facility complies with any relevant local planning scheme or planning policy adopted under a scheme and (if applicable) justification for any variation from the relevant scheme or policy provisions;
- d) plans and coloured graphic illustrations, including photo simulations, showing the type of facility and its relationship with adjacent development, including the proposal's elevations showing the extent, height and appearance, proposed materials and colour, any screening or fencing, and any external lighting;
- e) details of any significant environmental constraints, including those associated with the species, condition and significance of any vegetation to be removed;
- f) map and a statement about where the proposed facility is to be located. If the facility is proposed within an infrastructure easement or corridor, consultation with other users is to be demonstrated; and
- g) a statement explaining how the proposed facility addresses the policy measures for the location, siting and design of telecommunications infrastructure set out in Section 5.1.1 of this Policy.

## 7. DEFINITIONS

*Telecommunications Carrier* has the same meaning given to the term in the *Telecommunications Act 1997*.

*Fibre-ready Facility* has the same meaning given to the term in the *Telecommunications Act 1997*.

*Relevant health and safety standard* means health and safety standards specified for the installation and operation of telecommunications facilities under the:

- *(Commonwealth) Telecommunications Code of Practice 1997;*
- *(Commonwealth) Radiocommunications Act 1992;*
- *Mobile Phone Base Station Deployment Industry Code (C564:2011) (this is a document prepared by the Communications Alliance and registered with the ACMA as an Industry Code)*

*Telecommunications infrastructure* means any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit, or other structure used, or for use, in or in connection with a telecommunications network.

*Service provider* has the same meaning given to the term in the *Telecommunications Act 1997*

*National Broadband Network* has the same meaning given to the term in the *National Broadband Companies Act 2011*

*National Broadband Network Corporation* has the same meaning given to the term in the *National Broadband Companies Act 2011*

*Radiocommunications* has the same meaning given to the term in the *Radiocommunications Act 1992*

*Pit and pipe infrastructure* refers to pits and conduits installed in subdivisions to house fixed line telecommunications cable.

*Fibre-ready facility* has the same meaning given to the term in the *Telecommunications Act 1997*

*Carriage services* include services for carrying communications, for example telephone services, Internet access services and Voice over Internet Protocol (VoIP) services.



# Telecommunications Infrastructure Local Planning Policy

## Planning Policy

### Responsible Directorate: Planning and Community Development

**Objective:** To outline the City's position on the installation of telecommunications infrastructure in the City of Joondalup.

#### 1. Authority:

This Policy has been prepared in accordance with the deemed provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015*, which allows a local government to prepare local planning policies relating to planning or development within the Local Planning Scheme area.

#### 2. Application:

This policy applies throughout the City of Joondalup in respect to all above ground telecommunications infrastructure other than those facilities that are exempted under the Commonwealth *Telecommunications Act 1997* (including low-impact facilities).

#### 3. Definitions:

**"above ground telecommunications infrastructure"** refers to any line, equipment, apparatus, tower, antenna or any other structure that is visible above ground level.

**"low-impact facility"** means a facility used for telecommunications as described in Section 3.1 - Facilities of the *Telecommunications (Low-impact Facilities) Determination Act 1997*.

**Note:** Under the *Telecommunications Act 1997* certain facilities cannot be low-impact facilities, namely designated overhead lines, a tower that is not attached to a building, a tower attached to a building and more than 5 metres high, an extension to a tower that has previously been extended, and/or an extension to a tower if the extension is more than 5 metres high.

**"telecommunications carrier"** means a telecommunications company that is licensed by the Australian Communications and Media Authority as a carrier.

**"telecommunications infrastructure"** as defined in State Planning Policy 5.2 *Telecommunications Infrastructure* means any part of the infrastructure of a telecommunications

network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use, in or in connection with a telecommunications network.

**Note:** Telecommunications infrastructure, under this policy, does not include facilities covered by the City's *Satellite Dishes, Aerials and Radio Equipment Policy*.

#### 4. Statement:

This policy is complementary to State Planning Policy 5.2: *Telecommunications Infrastructure* (SPP 5.2). In assessing development applications for telecommunications infrastructure (non low-impact) the City is required to have due regard to SPP 5.2, including visual impact considerations on a case by case basis.

However, SPP 5.2 makes it clear that telecommunications carrier licences incorporate standards set by the Australian Radiation Protection and Nuclear Safety Agency and those licences include substantial safety margins to address human health. It is therefore not within the scope of SPP 5.2, local planning schemes or local planning policy to address health and safety matters, or to outline setback or buffer distances for telecommunications infrastructure.

#### 5. Details:

##### 5.1. Installation of Low-Impact Telecommunications Facilities:

The City recognises that it is bound by Federal legislation relating to telecommunications infrastructure and that it has no jurisdiction over the location, installation, or upgrading of low-impact facilities. The City will, however, provide comment when notified of a carrier's intent to install low-impact facilities by way of encouraging background colour matching and the removal of obsolete infrastructure.

##### 5.2. Installation of Other Telecommunications Infrastructure:

The City recognises the right of landowners/applicants to submit development applications for telecommunication infrastructure deemed to be other than low-impact under the *Telecommunications Act 1997*. The City also acknowledges its obligation to make a recommendation to the Western Australian Planning Commission (WAPC) or determine the application in its own right.

Upon receiving a development application for telecommunications infrastructure, which is not a low-impact facility, the City will advertise the proposal for a 21-day period and consult with the local community surrounding the proposed site. Owners and occupiers of property within a radius of 400 metres from the location of the proposed facility will be advised in writing, at the cost of the applicant, and afforded an opportunity to make a submission prior to the matter being considered at a Council Meeting.

In making a recommendation to the WAPC or in determining the application, the Council will have due regard to:

- the provisions outlined in State Planning Policy 5.2: *Telecommunications Infrastructure*
- compliance with the *Telecommunications Code of Practice 1997*
- the topography of the site and surrounding area, the size, height and type of the proposed facility, the location and density of surrounding vegetation, and the general visibility of the proposal from surrounding development

- the merits of the particular proposal, including the need for services to be located to optimise coverage
- submissions received in response to public consultation, noting that submissions on health or safety grounds cannot be considered.

---

**Creation Date:** December 2002

Formerly:

- *Telecommunications Facilities*
- *Installation of Telecommunications Facilities*

**Amendments:** CJ166-08/12; CJ098-06/16

**Related Documentation:**

- *City of Joondalup District Planning Scheme No. 2*
- *Telecommunications Act 1997*
- *Telecommunications Code of Practice 1997*
- *Telecommunications (Low-impact Facilities) Determination Act 1997*
- *Planning and Development Act 2005*
- *State Planning Policy No. 5.2: Telecommunications Infrastructure*
- *Planning and Development (Local Planning Schemes) Regulations 2015*



## Environmental EME Report

### Lot 11608 Camberwarra Drive, CRAIGIE WA 6025

This report provides a summary of Calculated RF EME Levels around the wireless base station

Date 23/1/2017

RFNSA Site No. 6025014

### Introduction

The purpose of this report is to provide calculations of EME levels from the existing facilities at the site and any proposed additional facilities.

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at Lot 11608 Camberwarra Drive CRAIGIE WA 6025. These levels have been calculated by Radhaz Consulting using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

The maximum EME level calculated for the proposed systems at this site is 0.74% of the public exposure limit.

### The ARPANSA Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio, has established a Radiation Protection Standard specifying limits for general public exposure to RF transmissions at frequencies used by wireless base stations. The Australian Communications and Media Authority (ACMA) mandates the exposure limits of the ARPANSA Standard.

### How the EME is calculated in this report

The procedure used for these calculations is documented in the ARPANSA Technical Report "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>.

RF EME values are calculated at 1.5m above ground at various distances from the base station, assuming level ground.

The estimate is based on worst-case scenario, including:

- wireless base station transmitters for mobile and broadband data operating at maximum power
- simultaneous telephone calls and data transmission
- an unobstructed line of sight view to the antennas.

In practice, exposures are usually lower because:

- the presence of buildings, trees and other features of the environment reduces signal strength
- the base station automatically adjusts transmit power to the minimum required.

Maximum EME levels are estimated in 360° circular bands out to 500m from the base station.

These levels are cumulative and take into account emissions from all wireless base station antennas at this site.

The EME levels are presented in three different units:

- volts per metre (V/m) – the electric field component of the RF wave
- milliwatts per square metre (mW/m<sup>2</sup>) – the power density (or rate of flow of RF energy per unit area)
- percentage (%) of the ARPANSA Standard public exposure limit (the public exposure limit = 100%).

### Results

The maximum EME level calculated for the proposed systems at this site is 4.68 V/m; equivalent to 58.084 mW/m<sup>2</sup> or 0.74% of the public exposure limit.

## Radio Systems at the Site

There are currently no existing radio systems for this site.

It is proposed that this base station will have equipment for transmitting the following services:

Carrier	Radio Systems
Optus	LTE700 (proposed), WCDMA900 (proposed), LTE1800 (proposed), WCDMA2100 (proposed), LTE2600 (proposed), LTE2300 (proposed)

## Calculated EME Levels

This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined.

Distance from the antennas at Lot 11608 Camberwarra Drive in 360° circular bands	Maximum Cumulative EME Level at 1.5m above ground – all carriers at this site					
	Existing Equipment			Proposed Equipment		
	Electric Field V/m	Power Density mW/m <sup>2</sup>	% ARPANSA exposure limits	Electric Field V/m	Power Density mW/m <sup>2</sup>	% ARPANSA exposure limits
0m to 50m				3.25	27.95	0.36%
50m to 100m				2.86	21.65	0.26%
100m to 200m				4.67	57.82	0.74%
200m to 300m				4.68	58.084	0.74%
300m to 400m				3.51	32.73	0.41%
400m to 500m				2.65	18.69	0.24%
<b>Maximum EME level</b>				4.68	58.084	0.74
	201.2 m from the antennas at Lot 11608 Camberwarra Drive					

## Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest that have been identified through the consultation requirements of the Communications Alliance Ltd Deployment Code C564:2011 or via any other means. The calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

Additional Locations		Height / Scan relative to location ground level	Maximum Cumulative EME Level All Carriers at this site Existing and Proposed Equipment		
			Electric Field V/m	Power Density mW/m <sup>2</sup>	% of ARPANSA exposure limits
1	Camberwarra Park playground	0m to 3m	2.11	11.79	0.13%
2	2-storey residential	0m to 6m	3.24	27.78	0.33%
3	2-storey residential	0m to 6m	5.078	68.39	0.89%
4	2-storey residential	0m to 6m	5.28	73.95	0.97%
5	Craigie Heights High School	0m to 3m	3.32	29.16	0.37%

## RF EME Exposure Standard

The calculated EME levels in this report have been expressed as percentages of the ARPANSA RF Standard and this table shows the actual RF EME limits used for the frequency bands available. At frequencies below 2000 MHz the limits vary across the band and the limit has been determined at the Assessment Frequency indicated. The four exposure limit figures quoted are equivalent values expressed in different units – volts per metre (V/m), watts per square metre (W/m<sup>2</sup>), microwatts per square centimetre (μW/cm<sup>2</sup>) and milliwatts per square metre (mW/m<sup>2</sup>). Note: 1 W/m<sup>2</sup> = 100 μW/cm<sup>2</sup> = 1000 mW/m<sup>2</sup>.

Radio Systems	Frequency Band	Assessment Frequency	ARPANSA Exposure Limit (100% of Standard)
LTE 700	758 – 803 MHz	750 MHz	37.6 V/m = 3.75 W/m <sup>2</sup> = 375 μW/cm <sup>2</sup> = 3750 mW/m <sup>2</sup>
WCDMA850	870 – 890 MHz	900 MHz	41.1 V/m = 4.50 W/m <sup>2</sup> = 450 μW/cm <sup>2</sup> = 4500 mW/m <sup>2</sup>
GSM900, LTE900, WCDMA900	935 – 960 MHz	900 MHz	41.1 V/m = 4.50 W/m <sup>2</sup> = 450 μW/cm <sup>2</sup> = 4500 mW/m <sup>2</sup>
GSM1800, LTE1800	1805 – 1880 MHz	1800 MHz	58.1 V/m = 9.00 W/m <sup>2</sup> = 900 μW/cm <sup>2</sup> = 9000 mW/m <sup>2</sup>
LTE2100, WCDMA2100	2110 – 2170 MHz	2100 MHz	61.4 V/m = 10.00 W/m <sup>2</sup> = 1000 μW/cm <sup>2</sup> = 10000 mW/m <sup>2</sup>
LTE2300	2302 – 2400 MHz	2300 MHz	61.4 V/m = 10.00 W/m <sup>2</sup> = 1000 μW/cm <sup>2</sup> = 10000 mW/m <sup>2</sup>
LTE2600	2620 – 2690 MHz	2600 MHz	61.4 V/m = 10.00 W/m <sup>2</sup> = 1000 μW/cm <sup>2</sup> = 10000 mW/m <sup>2</sup>
LTE3500	3425 – 3575 MHz	3500 MHz	61.4 V/m = 10.00 W/m <sup>2</sup> = 1000 μW/cm <sup>2</sup> = 10000 mW/m <sup>2</sup>

## Further Information

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a Federal Government agency incorporated under the Health and Ageing portfolio. ARPANSA is charged with responsibility for protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).

Information about RF EME can be accessed at the ARPANSA website, <http://www.arpansa.gov.au>, including:

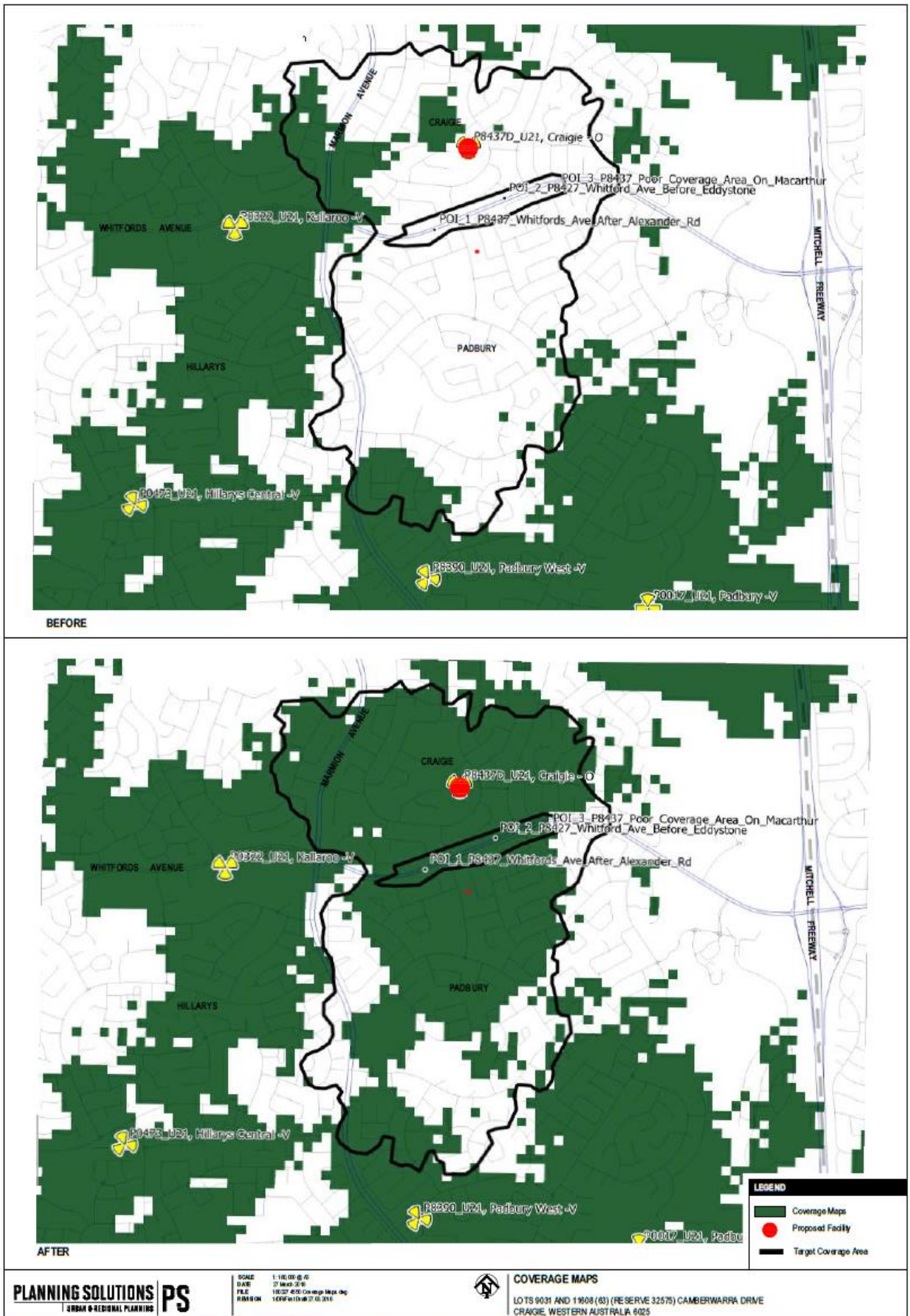
- Further explanation of this report in the document "Understanding the ARPANSA Environmental EME Report"
- The procedure used for the calculations in this report is documented in the ARPANSA Technical Report; "Radio Frequency EME Exposure Levels - Prediction Methodologies"
- the current RF EME exposure standard  
Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), 2002, 'Radiation Protection Standard: Maximum Exposure Levels to Radiofrequency Fields — 3 kHz to 300 GHz', Radiation Protection Series Publication No. 3, ARPANSA, Yallambie Australia.  
[Printed version: ISBN 0-642-79400-6 ISSN 1445-9760] [Web version: ISBN 0-642-79402-2 ISSN 1445-9760]

The Australian Communications and Media Authority (ACMA) is responsible for the regulation of broadcasting, radiocommunications, telecommunications and online content. Information on EME is available at <http://emr.acma.gov.au>

The Communications Alliance Ltd Industry Code C564:2011 'Mobile Phone Base Station Deployment' is available from the Communications Alliance Ltd website, <http://commsalliance.com.au>.

Contact details for the Carriers (mobile phone companies) present at this site and the most recent version of this document are available online at the Radio Frequency National Site Archive, <http://www.rfnsa.com.au>.









City of  
Joondalup

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 Helicopter Parking

10/10/2018

1:7500







# EcoAcoustics

## Noise Impact Assessment – Helipad Joondalup Resort, Joondalup

Environmental Noise Assessment

16 August 2018

Report Number: 18080614-01

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Report: 18080614-01

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### Document Information

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### Revision History

Revision	Description	Date	Author	Checked



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## Executive Summary

EcoAcoustics Pty Ltd was commissioned by Rotorvation to conduct an assessment of a helipad located at the Joondalup Resort in Joondalup. The purpose of this assessment is to provide information to assist the City of Joondalup in its consideration for a development application for this land use.

Specifically, this report will provide an understanding as to the location of the helipad, identification of nearby noise sensitive receivers, results of noise monitoring and a management plan detailing specific areas that will minimise the noise impacts. The report has been completed with regard to relevant noise legislation, including the prescribed standards contained in the *Environmental Protection (Noise) Regulations 1997*, however it is important to note that this is not applicable when assessing noise from aircraft.

The results of the noise measurements show that the noise associated with the helicopter take-off and landing will not adversely impact on the amenity of nearby residential premises based on the low frequency of events and the relatively fast noise exposure time. To further mitigate the noise associated with the helicopter, it is recommended that the noise management practices provided in Section 6 of this report be adopted.



## 1 Introduction

EcoAcoustics Pty Ltd was commissioned by Rotorvation to conduct an assessment of a helipad located at the Joondalup Resort in Joondalup. The purpose of this assessment is to provide information to assist the City of Joondalup in its consideration for a development application for this land use.

Specifically, this report will provide an understanding as to the location of the helipad, identification of nearby noise sensitive receivers, results of noise monitoring and a management plan detailing specific areas that will minimise the noise impacts. The report has been completed with regard to relevant noise legislation, including the prescribed standards contained in the *Environmental Protection (Noise) Regulations 1997*, however it is important to note that this is not applicable when assessing noise from aircraft..

*Appendix A* contains a description of some of the terminology used throughout this report.

### 1.1 Site Locality & Surroundings

The helipad site is located within the Joondalup Resort. It utilises their existing tennis courts for the helipad. The site and surroundings are shown in an aerial photo in *Figure 1.1*. The closest residential properties are located to the south of the helipad, at a distance of approximately 220 metres. Other residential premises are located to the north at a distance of approximately 270 metres, east at a distance of 500 metres, and west at approximately 350 metres.



*Figure 1.1: Site and Surroundings (Source: Google Earth)*





## 1.2 Site Layout

The helipad utilises the existing tennis courts of Joondalup Resort. *Figure 1.2* shows a close up aerial photo of the helipad.



*Figure 1.2: Helipad Location*

The helicopter used on the site is generally a Raven R44 four seat aircraft. The helipad operation is generally used as a storage location whereby the helicopter is stored overnight during the summer months to allow for easy access to the Hillary's Marina. Commercial flights out of this location may occur on a very rare occasion; however the primary use for the site is as an overnight storage location.

The aircraft will be used out of the site during the day time only, leaving in the mornings after 9am and returning before 7pm. *Photo 1.1* shows the Raven Helicopter stationery on the helipad. *Photo 1.2* shows the Raven Helicopter during take-off. *Photo 1.3* shows the Raven Helicopter during landing.





*Photo 1.1: Raven R44 Helicopter on Helipad (Tennis Court)*



*Photo 1.2: Raven R44 Helicopter during take off*



*Photo 1.3: Raven R44 Helicopter during landing*





### 1.3 Historical Helicopter Usage

Log books are required to be kept and maintained under the Civil Aviation Requirements for all aircraft. As such, historical usage data has been logged for this Joondalup Site. *Table 1.1* shows the arrivals and departures from November 2017 until August 2018 and shows predictions for September 2018 to December 2019.

*Table 1.1: Historical Usage for Helipad*

Month	2017		2018		Projected 2019	
	Departure	Arrival	Departure	Arrival	Departure	Arrival
January			17	17	17	17
February			21	21	21	21
March			19	19	19	19
April			13	13	13	13
May			13	13	13	13
June			10	10	10	10
July			7	7	7	7
August			(Projected) 3	(Projected) 3	3	3
September			(Projected) 4	(Projected) 4	4	4
October			(Projected) 15	(Projected) 15	15	15
November	2	2	(Projected) 21	(Projected) 21	21	21
December	19	19	(Projected) 19	(Projected) 19	19	19
<b>Total</b>	<b>21</b>	<b>21</b>	<b>162</b>	<b>162</b>	<b>162</b>	<b>162</b>
<b>Annual Total</b>	<b>42</b>		<b>324</b>		<b>324</b>	

This volume shows that there is, on average, approximately 27 movements per month. Each departure takes up to approximately three minutes from the initial start and pre-flight checks to where the helicopter is airborne and barely audible. Arrival back to site takes less than 2 minutes from when the aircraft is audible until landing and switched off. Based on these times, the helicopter is audible on average for approximately 135 minutes per month.



## 2 Criteria

In Western Australia all Environmental noise is regulated by the *Environmental Protection Act 1986* and the *Environmental Protection (Noise) Regulations 1997*. In this case, the Regulation do not consider aircraft noise, however in the absence of any other relevant legislation, reference has been given to the assigned noise levels specified in Regulations 7, 8 and 9.

The standard stipulated in Regulation 7 of the Environmental Protection (Noise) Regulations 1997 states:

7. (1) Noise emitted from any premises or public place when received at other premises –
- a) Must not cause or significantly contribute to, a level of noise which exceeds the assigned level in respect of noise received at premises of that kind; and
  - b) Must be free of –
    - Tonality;
    - Impulsiveness; and
    - Modulation.

*A...noise emission is taken to significantly contribute to a level of noise if the noise emission exceeds a value which is 5dB below the assigned level...*

Regulation 9 defines tonality, impulsiveness and modulation. It is regarded that noise is free of these characteristics if:

- a) Tonality, impulsiveness and modulation cannot be equitably removed by means other than decreasing the overall level of noise emission; and
- b) Subsequent to any adjustments as displayed in *Table 2.1* noise emissions remain compliant with the required standards when measured at the point of reception.

*Table 2.1: Adjustments for Intrusive Characteristics*

Tonality	Modulation	Impulsiveness
+ 5dB	+ 5dB	+ 10dB

The baseline assigned levels (prescribed standards) are specified in Regulation 8 and are shown below in *Table 2.2*.



*Table 2.2: Baseline Assigned Noise Levels*

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		L <sub>A10</sub>	L <sub>A1</sub>	L <sub>Amax</sub>
Noise Sensitive	0700 to 1900 hours Monday to Saturday ( <b>Day</b> )	45 + influencing factor	55 + influencing factor	65 + influencing factor
	0900 to 1900 hours Sunday and public holidays ( <b>Sunday</b> )	40 + influencing factor	50 + influencing factor	65 + influencing factor
	1900 to 2200 hours all days ( <b>Evening</b> )	40 + influencing factor	50 + influencing factor	55 + influencing factor
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays ( <b>Night</b> )	35 + influencing factor	45 + influencing factor	55 + influencing factor
Commercial	All hours	60	75	80
Industrial	All hours	65	80	90

Based on the locality of the nearby noise sensitive receivers, the influencing factor has been calculated to be 2. As such, the assigned noise levels in *table 2.3* are applicable.

*Table 2.3: Assigned Noise Levels*

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		L <sub>A10</sub>	L <sub>A1</sub>	L <sub>Amax</sub>
Noise Sensitive	0700 to 1900 hours Monday to Saturday ( <b>Day</b> )	47	57	67
	0900 to 1900 hours Sunday and public holidays ( <b>Sunday</b> )	42	52	67
	1900 to 2200 hours all days ( <b>Evening</b> )	42	52	57
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays ( <b>Night</b> )	37	47	57



### 3 Noise Monitoring Methodology

Measurements were completed at four locations near the helipad on 12th August 2018 between 11:30am and 12:30pm.

The first location, shown as ML1 on *Figure 1.2*, was approximately 20 metres from the helicopter and helipad. These measurements were taken using a Norsonic Nor 140 Sound Level Meter (s/n 1405472), set to record 10 second samples. The sound level meter was field calibrated prior to and after the measurements and found to be within  $\pm 0.2\text{dB}$  of the reference level.

The other three location, shown on *Figure 1.2* as ML2 to ML4, was chosen to represent the flight path that the helicopter generally takes. These measurements were taken using a Rion NA28 and two Rion NL21 set to record 10 second samples. The meters were field calibrated prior to and after the measurements and found to be within  $\pm 0.1\text{dB}$  of the reference level



## 4 Assessment of Helicopter

To determine the noise impact of the helicopter on the nearby residential premises, measurements were completed during all stages of take-off and landing, including:

- Initial engine start, including rotors;
- Pre-flight checks;
- Engine at full revs prior to take-off
- Take-off
- When overhead at each location; and
- Landing.

These levels have been measured at four locations and the resultant noise levels are presented in *Table 4.1*. Also included is the predicted noise levels to the nearest residential receiver location, shown as RL1 and RL2 on *Figure 1.2*.

*Table 4.1: Noise from Helicopter*

Location (ref Figure 1.2)	Helicopter	Event duration	Measured Noise Level, dB(A)
Measurement Location ML1	Initial Start	5 seconds	74
	Pre-flight checks	1 minutes	81
	Engine at Full Revs	2 minute	82
	Takeoff	10 seconds	92
	Overhead	5 seconds	90
	Landing	15 seconds	93
Measurement Location ML2	Initial Start	5 seconds	62
	Pre-flight checks	1 minutes	65
	Engine at Full Revs	2 minute	67
	Takeoff	10 seconds	67
	Overhead	5 seconds	77
	Landing	15 seconds	64
Measurement Location ML3	Initial Start	5 seconds	53
	Pre-flight checks	1 minutes	55
	Engine at Full Revs	2 minute	55
	Takeoff	10 seconds	63
	Overhead	5 seconds	71
	Landing	15 seconds	62



Location (ref Figure 1.2)	Helicopter	Event duration	Measured Noise Level, dB(A)
Measurement Location ML4	Initial Start	5 seconds	55
	Pre-flight checks	1 minutes	57
	Engine at Full Revs	2 minute	57
	Takeoff	10 seconds	65
	Overhead	5 seconds	72
	Landing	15 seconds	67
Receiver Location RL1	Initial Start	5 seconds	53
	Pre-flight checks	1 minutes	55
	Engine at Full Revs	2 minute	55
	Takeoff	10 seconds	63
	Overhead	5 seconds	71
	Landing	15 seconds	62
Prediction to Receiver Location RL2	Initial Start	5 seconds	50
	Pre-flight checks	1 minutes	52
	Engine at Full Revs	2 minute	52
	Takeoff	10 seconds	60
	Overhead	5 seconds	71
	Landing	15 seconds	61

The noise levels presented in *Table 4.1* represent the take-off and landing sequence from the Raven R44 helicopter. The events surrounding both take-off and landing sequences are short duration, and infrequent in nature. As outlined in *Section 1.2*, based on historical data, an average of 13.2 movements occur per month. As such, the loudest noise, being the actual take-off, is likely to be audible for an average of 66 minutes per month.

It is important to note that the helicopter is flying above 1000 feet (305 metres) when it flies over the nearby residential premises (built up areas). This is within the acceptable flying heights over built up areas governed by the Civil Aviation Safety Authority.





## 5 Noise Management Plan

To minimise the impact of the helicopter using the helipad at Joondalup Resort, the following noise management practices should be considered:

- Flights are to be restricted to the day time only, as per current practice;
- Flight path to follow the golf course fairway, to ensure that low flying at take-off and landing is not over nearby residential premises;
- Whilst flying, sharp manoeuvres should be avoided within the vicinity of the site;
- Routes into and out of the site should be varied. It is understood that these are generally based on the wind direction as it is necessary to take off and land into the wind;
- High take-off and decent profiles should be investigated and utilised where possible;
- Speed should be reduced where possible within the vicinity of the site; and
- Minimise idling whilst on the ground where possible.

The noise management practices discussed above coupled with the infrequent use of the site and the short duration of each noise event will ensure that the helipad will not adversely impact on the amenity of the surrounding residential premises.



## 6 Conclusion

The results of the noise measurements show that the noise associated with the helicopter take-off and landing will not adversely impact on the amenity of nearby residential premises based on the low frequency of events and the relatively fast noise exposure time. To further mitigate the noise associated with the helicopter, it is recommended that the noise management practices provided in Section 6 of this report be adopted.

It is important to note that the *Environmental Protection (Noise) Regulations* are not applicable when assessing noise from aircraft.



## **Appendix A**

### Terminology





## Terminology

### *Ambient Noise*

Ambient noise refers to the level of noise from all sources, including background noise as well as the source of interest.

### *A-Weighting*

An A-weighted noise level is a noise level that has been filtered as to represent the way in which the human ear distinguishes sound. This weighting indicates the human ear is more sensitive to higher frequencies than lower frequencies. The A-weighted sound level is described as  $L_A$  dB.

### *Background Noise*

Background noise is the noise level from sources other than the source of interest. Background may originate from such things as traffic noise, wind induced noise, industrial noise etc.

### *Decibel (dB)*

The decibel is the unit that characterises the sound power levels and sound pressure of a noise source. It is a logarithmic scale with regard to the threshold of hearing.

### *Impulsive Noise*

An impulsive noise source is a short-term impact noise which may originate from such things as banging, clunking or explosive sound.

### *Influencing factor*

$$= 1/10 (\% \text{ Type } A_{100} + \% \text{ Type } A_{450}) + 1/20 (\% \text{ Type } B_{100} + \% \text{ Type } B_{450})$$

Where:

% Type  $A_{100}$  = The percentage of industrial land within a 100m radius of the premises receiving noise

% Type  $A_{450}$  = The percentage of industrial land within a 450m radius of the premises receiving noise

% Type  $B_{100}$  = The percentage of commercial land within a 100m radius of the premises receiving noise

% Type  $B_{450}$  = The percentage of commercial land within a 450m radius of the premises receiving noise

+ Traffic factor ( maximum 6 dB)

= 2 for each secondary road within 100m

= 2 for each major road within 450m

= 6 for each major road within 450m



$L_{A1}$

An  $L_{A1}$  level is the A-weighted noise level which is overreached for one percent of a measurement period. It represents the average of the maximum noise levels measured.

$L_{A1}$  assigned level

An assigned  $L_{A1}$  level which is not to be exceeded for more than 1% of a delegated assessment period.

$L_{A10}$  assigned level

An assigned  $L_{A10}$  level which is not to be exceeded for more than 10% of a delegated assessment period.

$L_{A10}$

An  $L_{A10}$  level is the A-weighted noise level which is exceeded for 10 percent of the measurement period and is considered to represent the “intrusive” noise level.

$L_{A90}$

An  $L_{A90}$  level is the A-weighted noise level which is overreached for 90 percent of the measurement period. It represents the “background” noise level.

$L_{Aeq}$

$L_{Aeq}$  refers to the comparable steady state of an A-weighted sound which, over a specified time period, contains the same acoustic energy as the time-varying level during the specified time period. It represents the “average” noise level.

$L_{AFast}$

The noise level in decibels, obtained using the A frequency weighting and the F time weighting as specified in AS1259.1-1990.  $L_{AFast}$  is used when examining the presence of modulation.

$L_{Amax}$

The  $L_{Amax}$  level is the maximum A-weighted noise level throughout a specified measurement.

$L_{Amax}$  assigned level

The  $L_{Amax}$  assigned level describes a level which is not to be exceeded at any time.

$L_{APeak}$

The  $L_{APeak}$  level is the maximum reading (measured in decibels) during a measurement period, using the A frequency weighting and P time weighting AS1259.1-1990.



### *L<sub>ASlow</sub>*

A  $L_{ASlow}$  level is the noise level (measured in decibels) obtained using the A frequency weighting and S time weighting as specified in AS1259.1-1990

### *Major Road*

A Major road has an estimated average daily traffic count of more than 15,000 vehicles.

### *Maximum Design Sound Level*

Maximum Design Sound Level is the level of noise beyond hearing range of most people occupying the space start, become dissatisfied with the level of noise.

### *Modulating Noise*

A modulating source is an audible, cyclic and regular source. It is present for at least 10% of a measurement period. The quantitative definition of tonality is:

a fluctuation in the discharge of noise which;

- a) is more than 3 dB  $L_{A \text{ Fast}}$  or is more than 3 dB  $L_{A \text{ Fast}}$  in any one-third octave band;
- b) is present for at least 10% of the representative

### *One-Third-Octave Band*

One-Third-Octave-Band are frequencies that span one-third of an octave which have a centre frequency between 25 Hz and 20 000 Hz inclusive.

### *Representative Assessment Period*

Representative Assessment Period describes a period of time not less than 15 minutes, and not surpassing four hours. It is determined by an inspector or authorised person to be suitable for the assessment of noise emissions.

### *Reverberation Time*

Reverberation time refers to an enclosure for a sound of a specified frequency or frequency band as well as the time that would be necessary for the reverberantly decaying sound pressure level in the enclosure to decrease by 60 decibels.

### *RMS*

The root mean square level is used to represent the average level of a wave form such as vibration.

### *Satisfactory Design Sound Level*

Satisfactory Design Sound Level refers to the level of noise that has been found to be acceptable for the environment in question, which is also to be non-intrusive.



### *Secondary / Minor Road*

A Secondary / Minor road has an estimated average daily traffic count of between 6,000 and 15,000 vehicles.

### *Sound Pressure Level ( $L_p$ )*

Sound Pressure Level refers to a noise source which is dependent upon surroundings, and is influenced by meteorological conditions, topography, ground absorption; distance etc. Sound Pressure Level is what the human ear actually hears. Noise modelling predicts the sound pressure level from the sound power levels whilst taking into account the effect of relevant factors (meteorological conditions, topography, ground absorption; distance etc).

### *Sound Power Level ( $L_w$ )*

A sound power level of a noise source cannot be directly measured using a sound level meter. It is calculated based on measured sound pressure levels at recognised distances. Noise modelling includes source sound power levels as part of the input data.

### *Specific Noise*

Specific Noise relates to the component of the ambient noise of interest. It can be specified as the noise of interest or the noise of concern.

### *Tonal Noise*

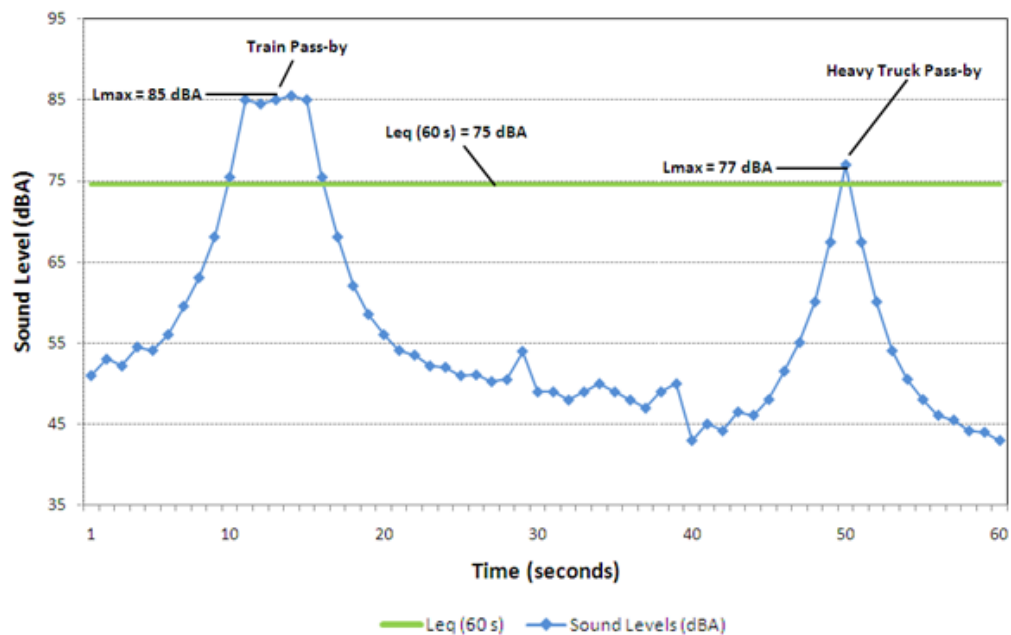
A tonal noise source can be designated as a source that has a specific noise emission over one or several frequencies, such as droning. The quantitative definition of tonality is:

the presence in the noise emission of tonal characteristics where the difference between —

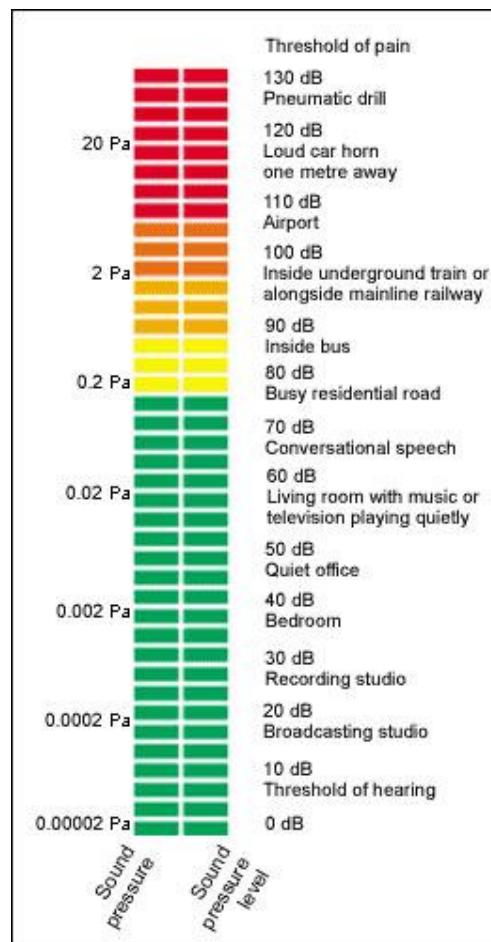
- a) the A-weighted sound pressure level in any one-third octave band; and
- b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands, is greater than 3 dB when the sound pressure levels are determined as  $L_{Aeq,T}$  levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as  $L_{A\ Slow}$  levels.



### Chart of Noise Level Descriptors



### Typical Noise Levels







# Information in support of application by Joondalup Resort for a Helicopter landing site

SUBMITTED BY MIKE WATSON

Mike Watson

## Contents Page

Introduction

Operations from Joondalup Resort

Commitment to noise reduction

Neighbour Complaints

Joondalup to Hillarys Route

Safety

Parking

Conclusion

Attachments

1. Picture of private parking area for pilot vehicles on lawn opposite sheds
2. Diagram of usual route from Joondalup Resort to Hillarys Boat Harbour

Prepared by:	Mike Watson (CEO Rotorvation Helicopters)
Prepared for:	City of Joondalup
Date:	16/8/18
Address:	8 Bell Court, Jandakot Airport, Western Australia 6164
Phone:	(08) 9414 8584
Mobile:	0427943908

## Introduction

Rotorvation Helicopters is a WA family owned business that has operated since 2008 and are the first company in approximately 25 years to be approved by the Department of Transport to operate scenic joy flights from Hillarys Boat Harbour. The application by Joondalup Resort for Rotorvation Helicopters to operate out of their resort is to support these operations by being able to locate a helicopter close to Hillarys Boat Harbour minimising the high cost of transiting to and from our main base at Jandakot Airport.

We are grateful for the support of Joondalup Resort who can see the advantages to local tourism businesses by supporting this venture. It also provides the opportunity for Joondalup Resort patrons to fly from Joondalup to Hillarys Boat Harbour when we relocate the helicopter and the machine is also available for weddings, functions and charter.

Since starting operations at Hillarys Boat Harbour in May 2015, Rotorvation Helicopters' Hillarys scenic flights have been extremely well-received by locals, businesses and visitors. This is evident in the company's 5-star rating on TripAdvisor and collaborative relationship with local operators, such as Rottnest Fast Ferries, the Aquarium of Western Australia (AQWA), and Nautical Adventures. In our 3 years of operation at the harbour we have taken up over 5000 passengers.

Even though we can take 50 or 60 passengers flying in a single day in the summer months from Hillarys Boat Harbour, the location of the Hillarys Helipad on the Southwest Groyne, at the rear of the harbour, ensures all take off and landings occur over water ensuring we do not create a noise nuisance. In fact we have to work hard to inform customers of our location!

Rotorvation Helicopters is an accredited tourism company and operates a range of tours departing from Hillarys that showcase the Sunset Coast, Perth city and Fremantle.

We conduct extensive marketing, both online and offline, to promote our products and the region, including website, Google advertising, social media, brochure distribution, and business partnerships. Rotorvation has been actively involved with the City of Joondalup tourism networking meetings run by Julie Macey and is proud to be able to offer an exciting drawcard for tourists to The City of Joondalup.

## Operations from Joondalup Resort

Due to the close proximity of residences to Joondalup Resort we purposely minimise the numbers of take offs and landings from this location. Anyone wishing to do short scenic flights are redirected to our Hillarys Boat Harbour operations. This ensures only a take-off and landing when we relocate the helicopter to Hillarys Boat Harbour for the day's scenic flights. We also do the occasional function or charter for Resort patrons.

On average at Joondalup Resort there is only **one** take off in the morning and **one** landing in the afternoon on weekends and some weekdays when we have bookings, much less in the quieter winter months. See acoustic report for details of numbers of take-offs and landings.

## Commitment to Noise Reduction

When the helicopter is at height the noise is minimal and no different to an aircraft flying overhead. The additional noise created by a take-off or landing only lasts for a few minutes and is comparable to the sound of conversational speech. See acoustic report. All take-offs and landings are performed over the greens for safety and to keep noise to a minimum. We already have in place the noise management practices suggested in item 5 of the acoustic report

## Neighbour Complaints

We understand there have been some complaints from neighbours in Connolly though we do not have any details of the number or details of the complaints. Sadly, just the mention of helicopters operating in an area can generate complaints but we are confident that our operations do not impact adversely on the local community as demonstrated by the attached acoustic report.

## Joondalup to Hillarys Route

It is impossible to detail every possible route we take from Joondalup to Hillarys Boat Harbour as this can be affected by Air Traffic Control requirements or weather. However, the most direct route, as outlined in attachment 2 is used the vast majority of the time. If the approval requires us to use a particular route it would need to be on the condition that it can be varied if required by Air Traffic Control instructions or weather conditions to ensure safe operations.

## Safety

Rotorvation Helicopters have a nil accident history for all scenic and charter flights and adhere to strict risk management and environmental standards that exceed those regulated by the Civil Aviation Safety Authority (CASA). We operate with a fleet of 5 aircraft, including 3 low-noise R44 and R66 helicopters which are designed specifically for scenic joy flights. At Joondalup Resort we only use the R44 or R66 Helicopter. Both aircraft are of a similar size with a low noise footprint. The turbine R66 having has a quieter noise level than the R44 which has been used to conduct the acoustic noise survey.

## Parking

Only two parking spaces are required for pilots who pick up the helicopter based at Joondalup Resort. The Resort allow us to park on the private lawn area opposite their sheds to ensure we do not impinge on current customer parking availability. See attachment 1

## Conclusion

The City of Joondalup has been proactive in supporting tourism in their city. Allowing Rotorvation Helicopters to operate out of Joondalup Resort offers support to a key tourism company which attracts visitors to this region.

As repetitive scenic flights are not operated from the Joondalup location, the impact to residents is minimal. This has been clearly demonstrated in the noise impact report with the close residential locations RL1 and RL2 noise levels ranging from just 50db(A) to 71db(A) with the highest level 71db(A) being equivalent to conversational speech. This noise lasts for just three minutes on take-off and less than two minutes on approach and landing.

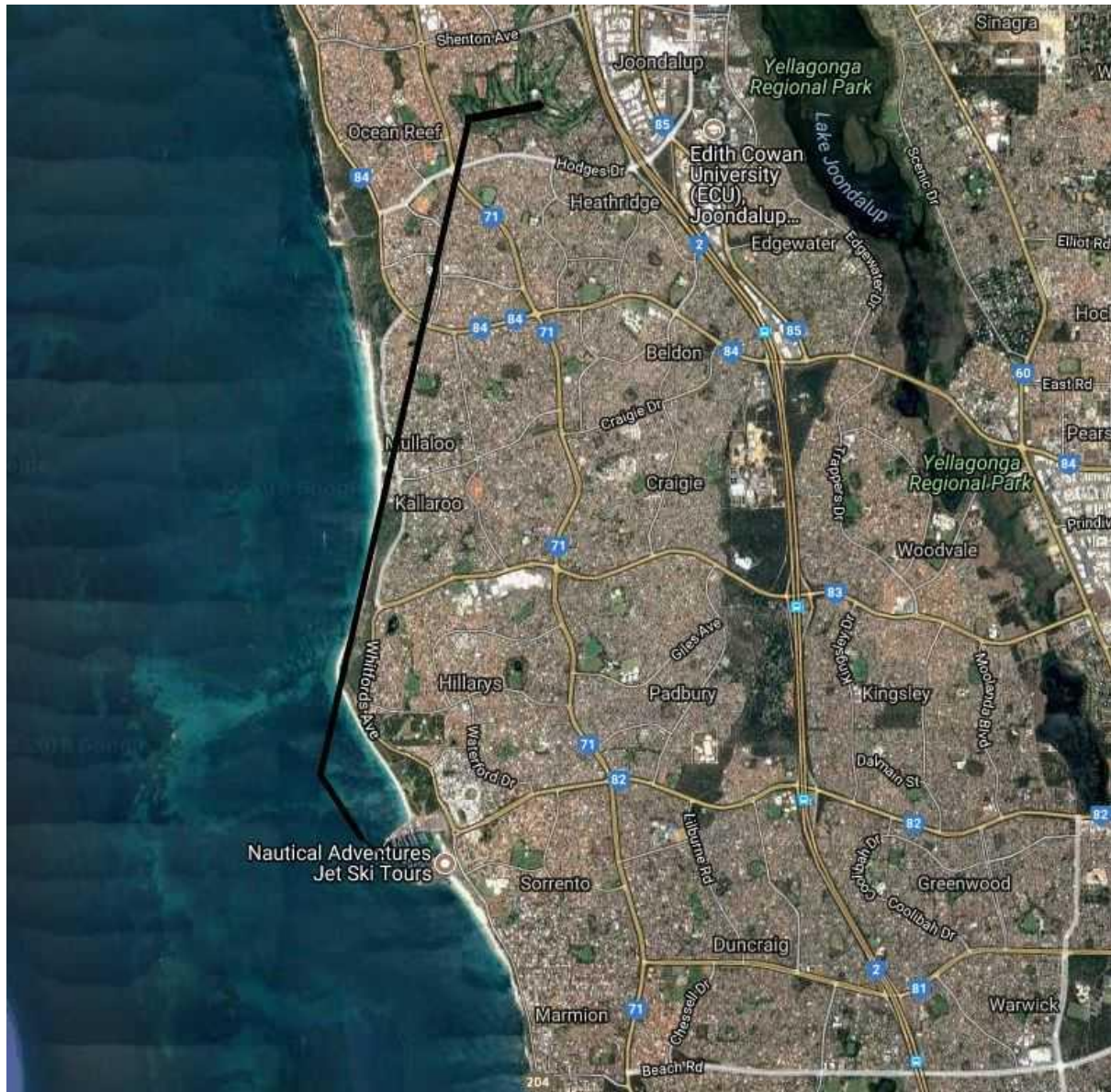


## Attachments

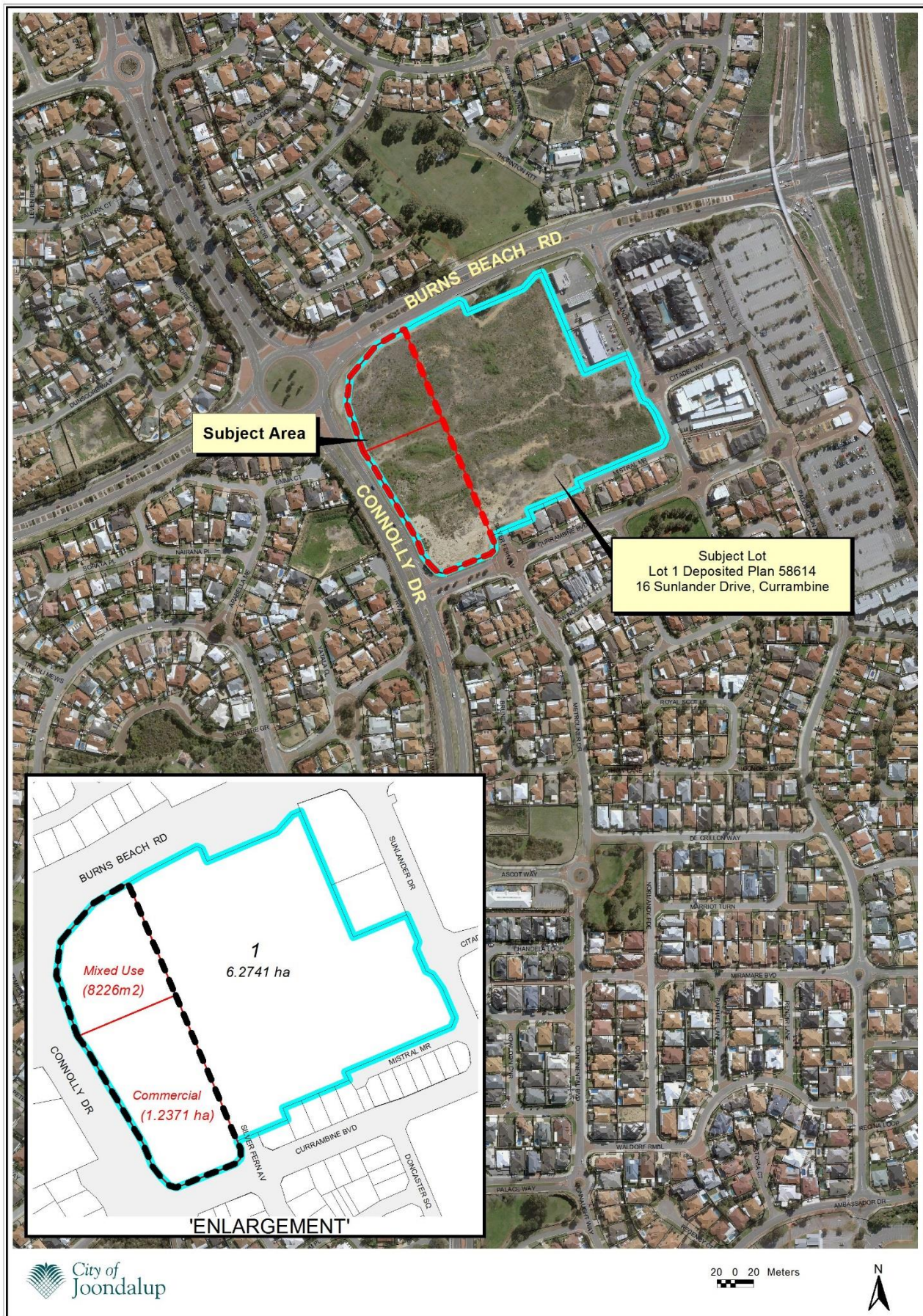
1. Photo of private grass parking area opposite sheds for pilot vehicles



## 2. Route from Joondalup Resort to Hillarys Boat Harbour









## Local Planning Scheme No.3 Amendment No. 1

### LEGEND



SCALE 1: 3000 @A3  
50 0 50 100 Meters



### METROPOLITAN REGION SCHEME RESERVES

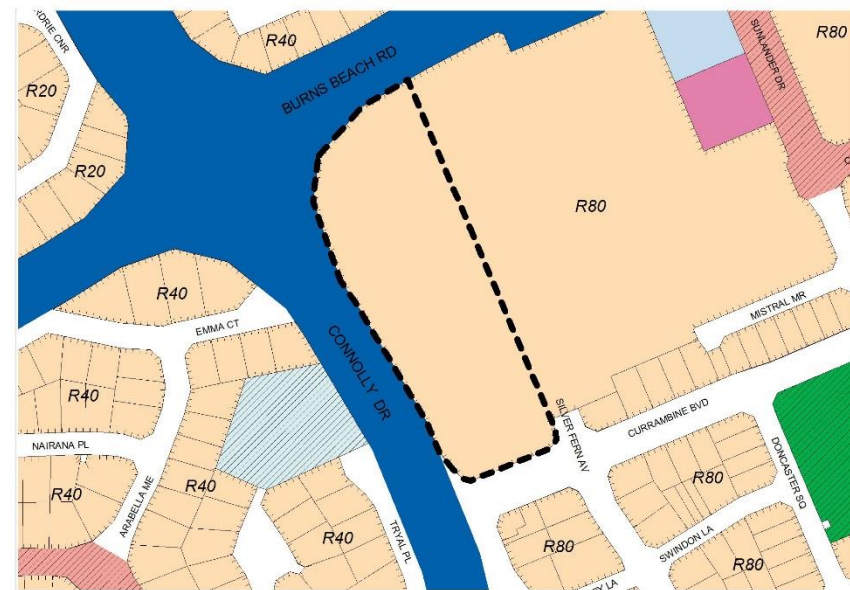
 Other Regional Roads

### LOCAL SCHEME RESERVES

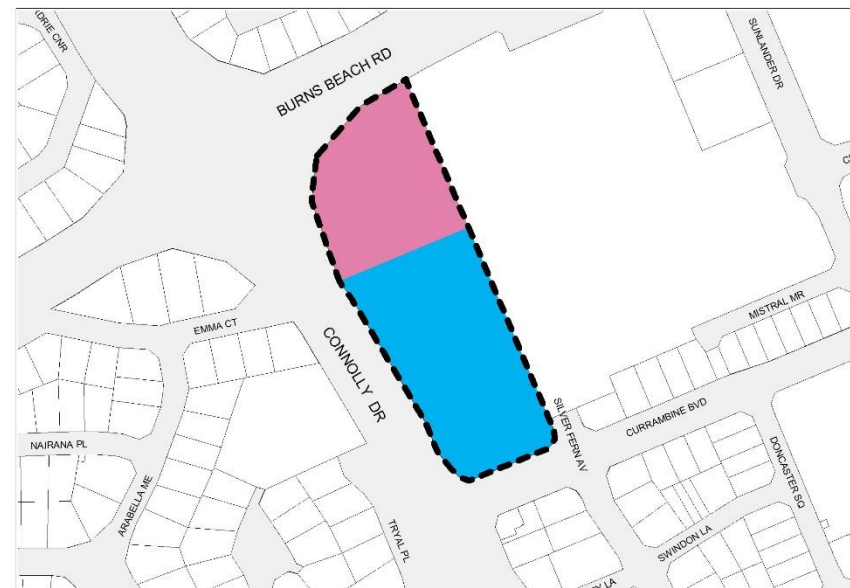
-  Parks and Recreation
-  Drainage / Waterways
-  Local District Distributor
-  Local Road

### ZONES

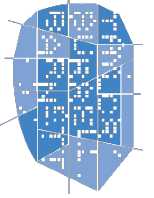
-  Residential
-  Commercial
-  Mixed Use
-  Service Commercial



EXISTING ZONING



SCHEME AMENDMENT



Lot 1 (16) Sunlander Drive, Currambine

CITY OF JOONDALUP  
LOCAL PLANNING  
SCHEME NO. 3  
AMENDMENT  
REQUEST REPORT



Prepared for Southern Cross Care WA Inc

DOCUMENT STATUS

17/035		Revision	Reviewer	Date Issued
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		1	LM	21.03.2018
		2	LM	29.08.2018
In association with:	Flyt                      Transport Assessment MacroPlan Dimasi      Retail Sustainability Assessment			

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## APPENDICES

APPENDIX A – CERTIFICATE OF TITLE

APPENDIX B – RETAIL SUSTAINABILITY ASSESSMENT

APPENDIX C – TRANSPORT REPORT

# 1 INTRODUCTION

## 1.1 PURPOSE OF REPORT

This report has been prepared on behalf of Southern Cross Care WA Inc., the land owner of Lot 1 (16) Sunlander Drive, Currambine (subject land).

The purpose of this report is to provide the City of Joondalup (the City) and the Department of Planning, Lands and Heritage (DPLH) with sufficient information to initiate an amendment to the City of Joondalup Local Planning Scheme No. 3 (LPS 3) over part of the subject land.

This report sets out the background to and rationale for development on the subject land and demonstrates the suitability of the land for Commercial and Mixed Use development in accordance with the provisions of the City of Joondalup LPS 3.

The purpose of this amendment is to rezone the western portion of the land, being approximately 1.2377 ha from the 'Residential' zone to the 'Commercial' zone, and 8,229m<sup>2</sup> from the 'Residential' zone to the 'Mixed Use' zone (refer to **Figure 1 – LPS 3 Amendment Plan**).

To support this request to amend LPS 3, this report has been prepared by the following consultants addressing their respective disciplines:

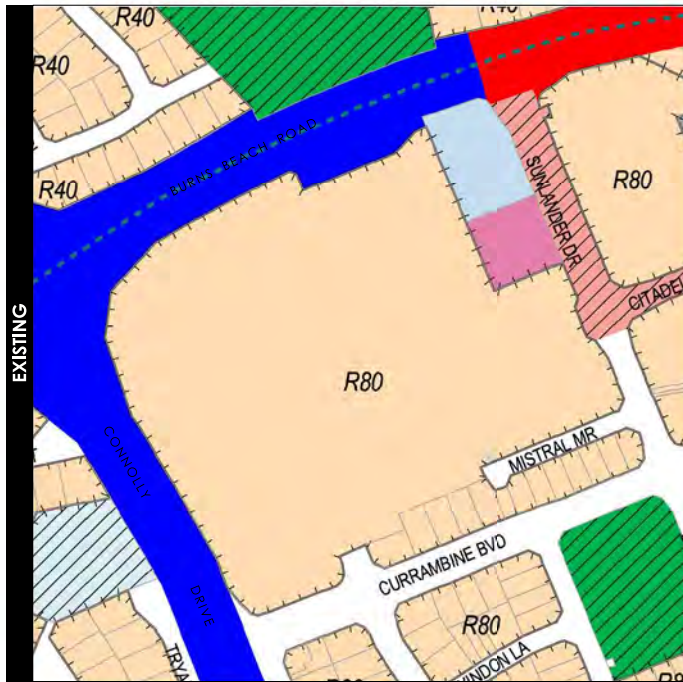
- **Taylor Burrell Barnett**      Town Planning and Urban Design
- **Flyt**      Transport Assessment
- **MacroPlanDimasi**      Retail Sustainability Assessment



# CITY OF JOONDALUP

## Local Planning Scheme No.3

### Amendment No. XX



#### LEGEND

##### REGIONAL RESERVES

- PRIMARY REGIONAL ROAD
- OTHER REGIONAL ROAD
- RAILWAYS

##### LOCAL RESERVES

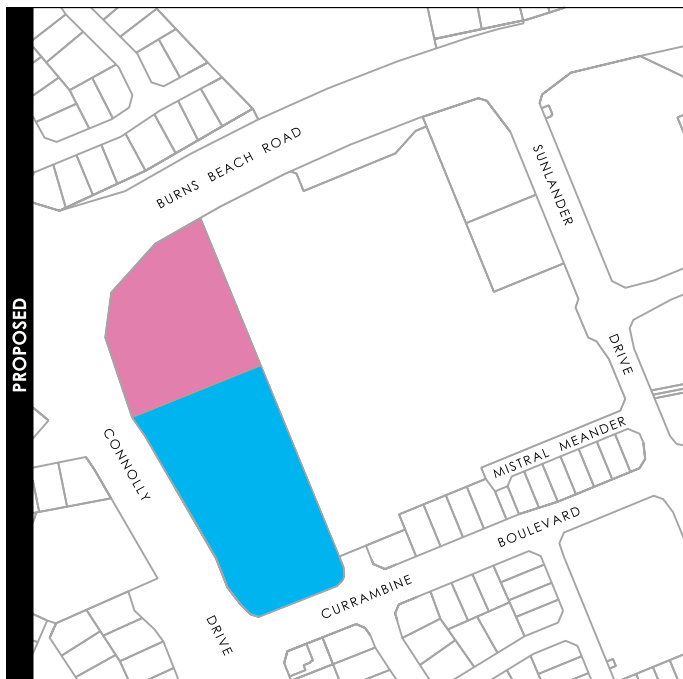
- PUBLIC OPEN SPACE
- DRAINAGE / WATERWAY
- LOCAL DISTRIBUTOR ROAD

##### ZONES

- SERVICE COMMERCIAL
- MIXED USE
- RESIDENTIAL

##### ADDITIONAL INFORMATION

- R20 RCODES



#### LEGEND

##### ZONES

- COMMERCIAL
- MIXED USE



scale:  
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15/042/007A  
date:  
27/02/2018

## 2 SUBJECT LAND AND CONTEXT

### 2.1 SUBJECT LAND

The subject land is 6.2741 hectares in area and is located on the corner of Burns Beach Road and Connolly Drive in Currambine (refer **Figure 2 – Location Plan**). The subject land is approximately 30 kilometres north-west of the Perth CBD and approximately 2.5 kilometres north-west of the Joondalup town centre.

The land is bound by Burns Beach Road to the north; the Sundlander Medical Centre; a Service Station and Sunlander Drive to the east; Mistral Meander and Currambine Boulevard to the south; and Connolly Drive to the west. The land is highly accessible being located approximately 350 metres west of the Currambine Station and the Mitchell Freeway, and less than 1 km east of Marmion Avenue. The subject land is predominantly surrounded by a mix of medium-high and low density residential development.

The location of the subject land within its local context is shown in **Figure 3 – Local Context Plan**.

### 2.2 LEGAL DESCRIPTION, OWNERSHIP & CURRENT LAND USE

The subject land is legally described as Lot 1 on Deposited Plan 58614, held on Certificate of Title Volume 2702 Folio 208 (refer to **Appendix A – Certificate of Title**).

The subject land is owned by Southern Cross Care WA Inc, a leading not-for-profit aged care provider. Southern Cross Care has owned the site for in excess of 10 years with its intentions always to develop for residential purposes with a focus on aged accommodation and care. As a result of current market conditions and advances in the aged accommodation and care model, Southern Cross Care is now in a position to undertake the development of the land.

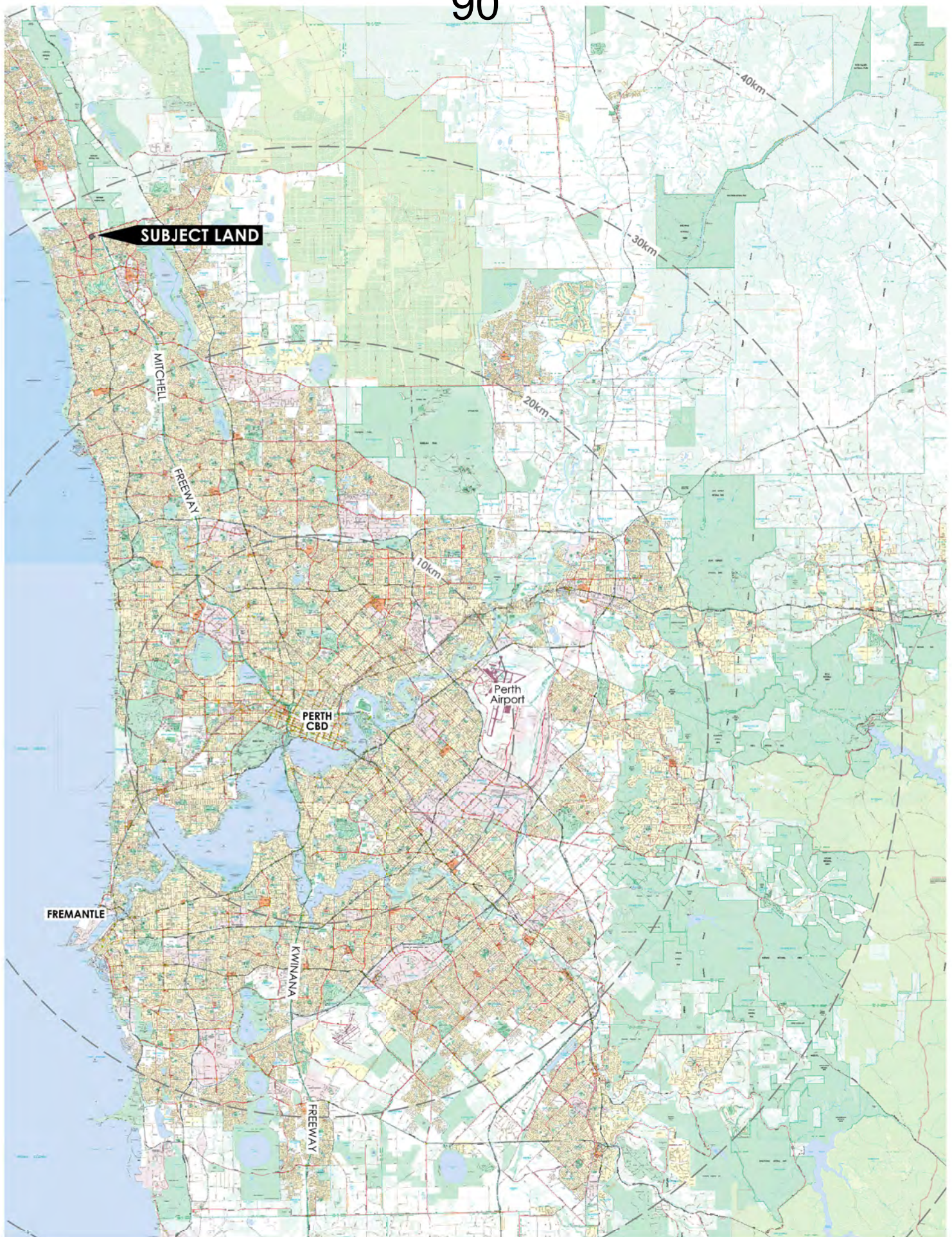
Southern Cross Care will retain the portion of the subject land requested in this report to be zoned 'Mixed Use' and the balance 'Residential' zoned portion for the purposes of residential development including aged accommodation and care with ancillary supporting uses. It is intended that the portion of the subject land requested to be zoned 'Commercial', will be developed by a supermarket operator with the proceeds funding the Residential development of the balance land.

The subject land is currently vacant and flat (refer to **Figure 4 – Aerial Photograph**).

### 2.3 SURROUNDING TRAFFIC AND TRANSPORT ENVIRONMENT

The subject land has excellent access to the regional road network, with direct access to Burns Beach Road, Connolly Drive, Currambine Boulevard and Sunlander Drive. Both Burns Beach Road and Connolly Drive are classified as District Distributor A Roads and Sunlander Drive is classified as a Local Distributor, in accordance with the Main Roads WA Road Hierarchy. The subject land is approximately 350 metres west of the Mitchell Freeway interchange with Burns Beach Road.





## LOCATION PLAN

Lot 1(16) Sunlander Drive, Currambine

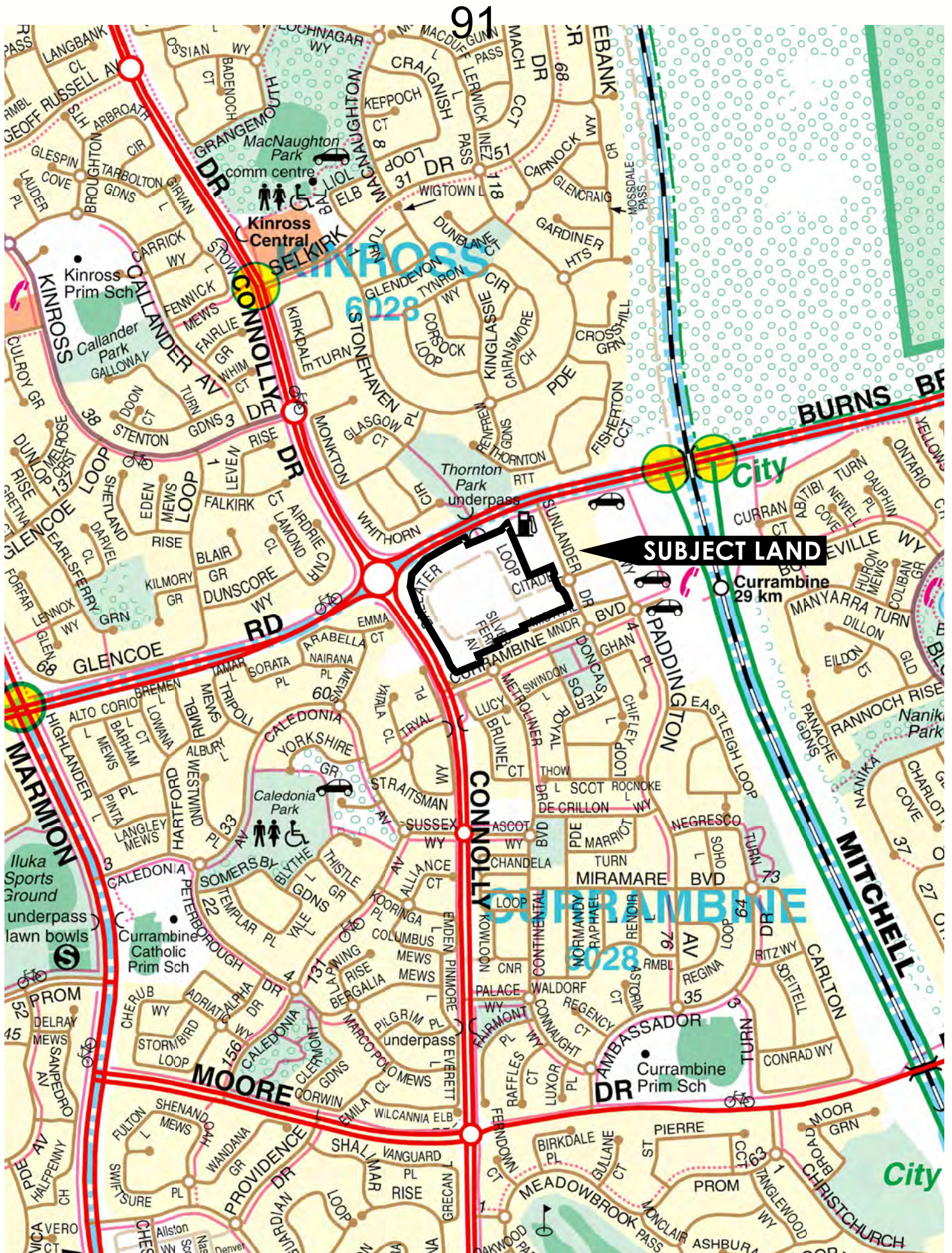


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figure  
**02**





## LOCAL CONTEXT PLAN

Lot 1(16) Sunlander Drive, Currambine



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d: 23 Nov 2017  
p: 17/035/004

figure  
**03**

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**AERIAL PHOTOGRAPH (Oct 2017)**  
 Lot 1(16) Sunlander Drive, Currumbine



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 d: 23 Nov 2017  
 p: 17/035/005

figure  
**04**



## 3 PLANNING CONSIDERATIONS

### 3.1 STATUTORY PLANNING FRAMEWORK

#### 3.1.1 METROPOLITAN REGION SCHEME

The subject land is zoned 'Urban' in the Metropolitan Region Scheme (MRS) which is appropriately zoned to facilitate the future development of the land for Commercial and Mixed Use purposes (refer **Figure 5 – Metropolitan Region Scheme Zoning Map**).

The portions of Burns Beach Road and Connolly Drive close to the subject land are both reserved as Other Regional Roads (ORR) under the MRS. The subject land is in proximity to the Mitchell Freeway interchange with Burns Beach Road, which is reserved as a Primary Regional Road (PRR) under the MRS.

Land to the north, west, east and south are zoned 'Urban' under the MRS.

#### 3.1.2 CITY OF JOONDALUP LOCAL PLANNING SCHEME NO. 3

The subject land is currently zoned 'Residential R80' under the City of Joondalup's Local Planning Scheme No.3 (LPS 3) (refer **Figure 6 – City of Joondalup - Local Planning Scheme 3**). The Service Station to the east of the land is zoned 'Service Commercial', and the Medical Centre is zoned 'Mixed Use'. The 'Other Regional Roads' reservation is reflected in the LPS 3.

Surrounding land comprises of land zoned 'Residential R80' to the south, 'Residential R40' to the west of Connolly Drive and to the north of Burns Beach Road, and pockets of Public Open Space reservations to the north, west and south.

The purpose of this report is to request the rezoning of a portion of the subject land from 'Residential R80' to 'Commercial' and a portion from 'Residential R80' to 'Mixed Use' under the LPS 3 to facilitate the future development of the land for these purposes.

### COMMERCIAL ZONE

This report requests to rezone 1.2377 ha of the subject land to 'Commercial' to facilitate a local / small neighbourhood centre comprising a supermarket and several supporting specialty stores.

The objectives of the 'Commercial' zone in Table 2 of LPS 3 are:

- To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres;
- To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades; and
- To ensure that development is not detrimental to the amenity of the adjoining owners or residential properties in the locality.

The subject land is not within any of the existing activity centres identified in the City of Joondalup Policy 3-3 Centres Strategy, due to it being a new centre.

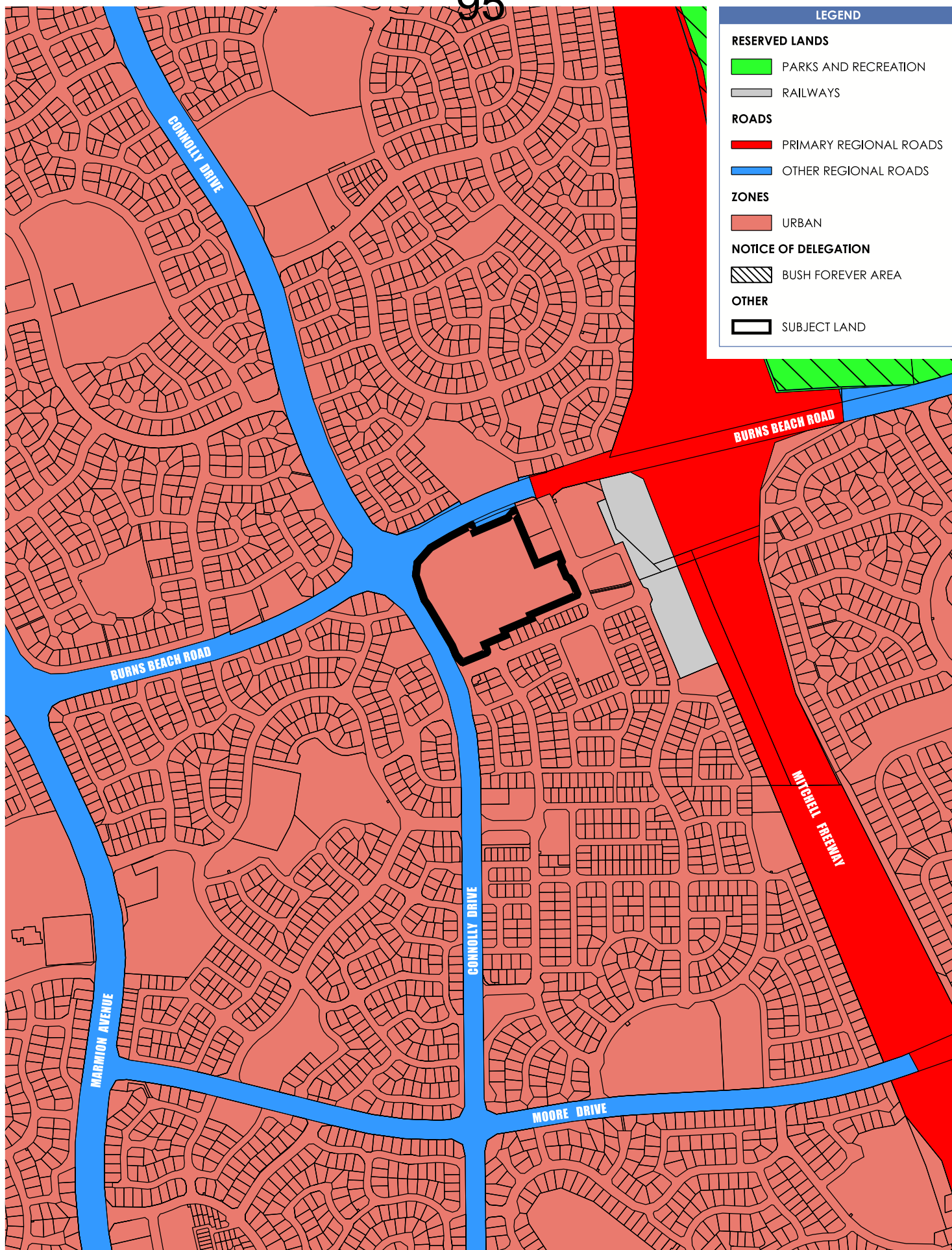
## MIXED USE ZONE

The objectives of the 'Mixed Use' Zone in Table 2 of LPS 3 are:

- To provide for a wide variety of active uses on street level which are compatible with residential and other non-active uses on upper levels;
- To allow for the development of a mix of varied but compatible land uses which do not generate nuisance detrimental to the amenity of the district or to the health, welfare and safety of its residents; and
- To encourage high quality pedestrian friendly, street-orientated development that integrates with surroundings areas.

A portion of the subject land is proposed to be zoned 'Mixed Use' to facilitate aged care accommodation with aged care services. To truly ensure optimal facilities and services for residents and the public a range of compatible uses on the ground floor will be provided (refer **Section 7 – Proposed Development**). This will provide residents of both the aged care facility and the surrounding locality with access to a wide variety of essential services and businesses, contributing to an active, street-orientated development which will increase the amenity of the facility.

The range of uses on the ground floor could include a small shop, cafe, hairdresser, allied health care services including physiotherapy, and a gym. Within the Residential zone, many non-residential uses which would provide important amenity to the public cannot be approved under LPS 3. Consequently, the Mixed Use zone is required to maximise flexibility for the future development of the facility and allow change over time for compatible uses which could improve amenity for residents.



## METROPOLITAN REGION SCHEME ZONING MAP

Lot 1(16) Sunlander Drive, Currumbine

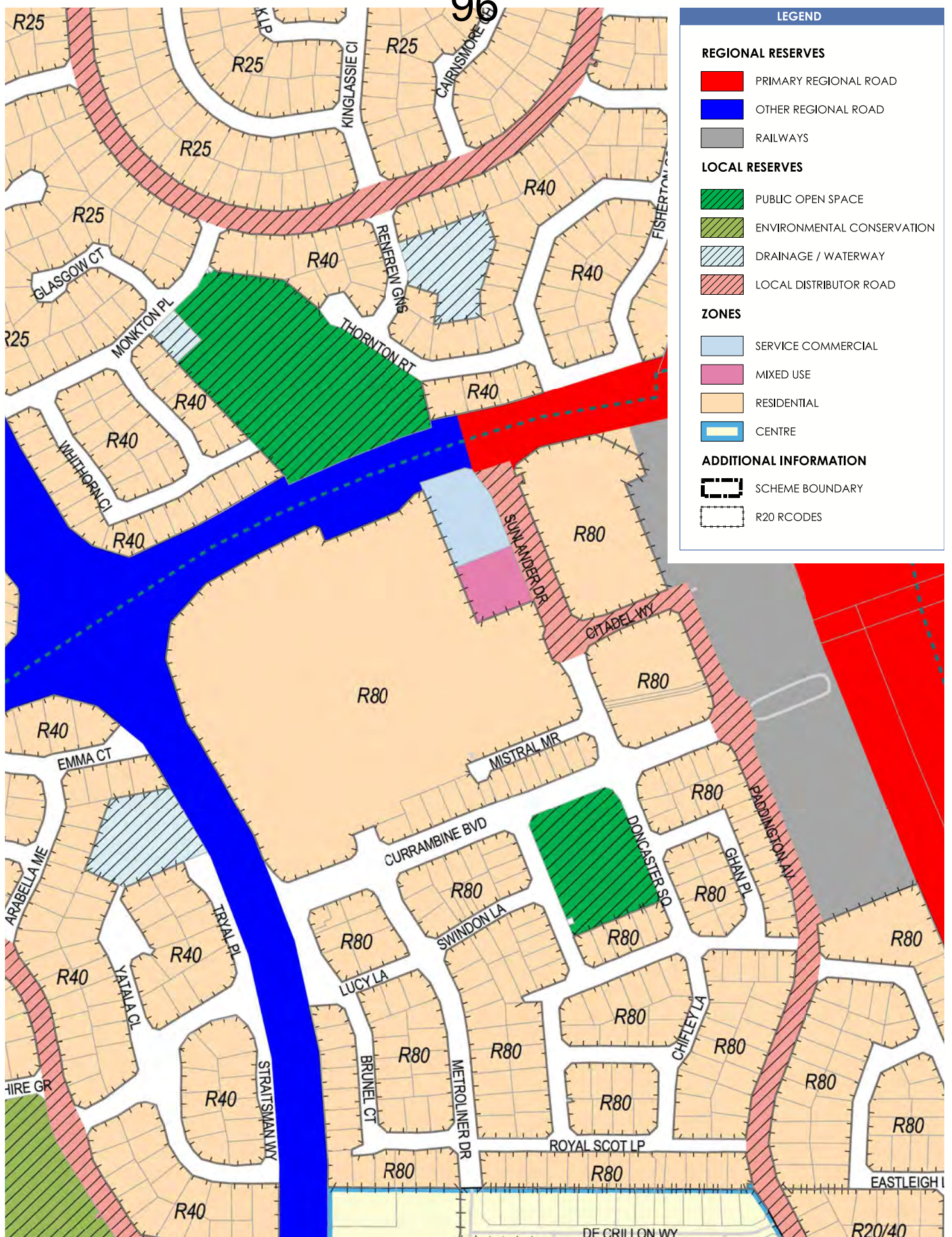


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**05**





## City of Joondalup - Local Planning Scheme 3

Lot 1(16) Sunlander Drive, Currambine



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figure  
**06**



### 3.1.3 STATE PLANNING POLICY 4.2: ACTIVITY CENTRES FOR PERTH AND PEEL

State Planning Policy 4.2 Activity Centres for Perth and Peel (SPP 4.2) specifies broad planning requirements for the planning, design and development of new activity centres, and the redevelopment and renewal of existing centres in Perth and Peel. It is mainly concerned with the distribution, function, broad land use and urban design criteria of activity centres, and coordinating their land use and associated infrastructure planning. Activity centres are community focal points, and can include activities such as commercial, retail, higher-density housing, entertainment, tourism, civic/community, higher education, and medical services.

SPP 4.2 guides the preparation and review of local planning strategies, schemes and structure plans, and development control. SPP 4.2 covers the following types of activity centres:

- Perth Capital City
- Strategic Metropolitan Centres
- Secondary Centres
- Specialised Centres
- District Centres
- Neighbourhood Centres (supplemented by Local Centres)

The Strategic Metropolitan Centres identified in SPP 4.2 are Fremantle, Rockingham, Cannington, Armadale, Stirling, Morley, Midland, Joondalup, Mandurah and Yanchep. The closest Strategic Metropolitan Centre is Joondalup which is approximately 2.5 kilometres to the south-east of the subject land which is the only Strategic Metropolitan Centre servicing the norther Perth region (refer to **Figure 7 – Surrounding Higher Order Centre Network**).

Secondary Centres are generally evenly distributed across the Perth Urban areas, and offer a diverse range of services and facilities. The closest Secondary Centres to the subject land are Clarkson and Wanneroo.

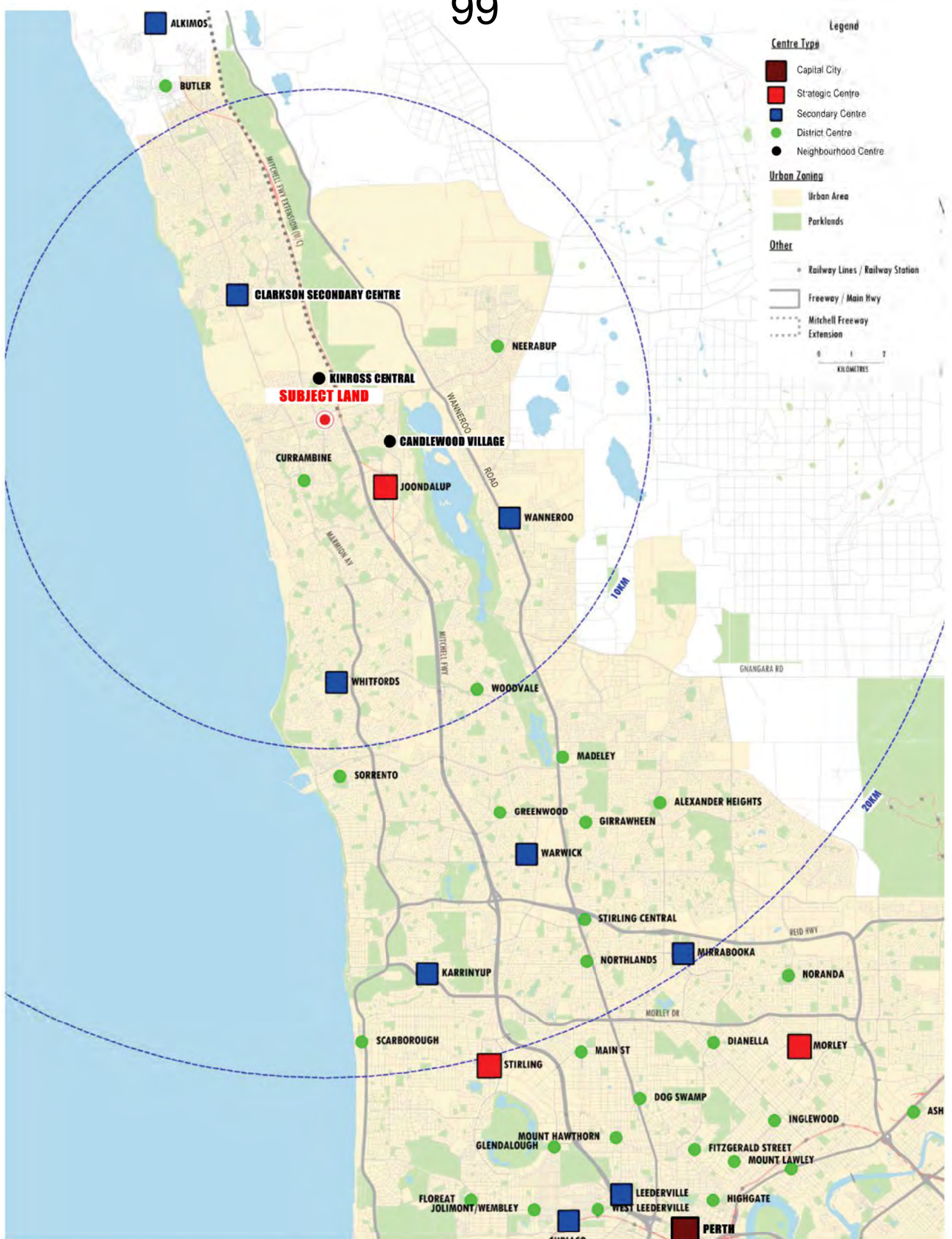
District Centres are expected to focus on servicing the daily and weekly needs of residents within their local respective catchments. Currambine Central and Neerabup are the two closest designated District Centres to the subject land.

Neighbourhood Centres are expected to service local community hubs and provide the day to day needs of the immediately surrounding residents. SPP 4.2 does not provide the locations of the neighbourhood centres but emphasises their important roles, which should be recognised in local planning strategies and structure plans.

SPP 4.2 notes that local planning strategies should guide the long-term distribution of retail and commercial floorspace, and that sufficient development opportunities should be provided to enable a diverse supply of commercial floorspace to meet projected community needs. The City of Joondalup Activity Centres Planning Strategy has been prepared, partly in response to SPP 4.2, although the subject land is not included as a 'Centre'.

SPP 4.2 states that a Retail Sustainability Assessment assesses the potential economic and related effects of a significant retail expansion on the network of activity centres in a locality. It addresses such effects from a local community access or benefit perspective, and is limited to considering potential loss of services, and any associated detriment caused by a proposed development. Competition between businesses itself is not considered a relevant planning consideration.

As such a Retail Sustainability Assessment was undertaken to consider the potential economic and related impacts of the portion of land proposed to be zoned 'Commercial' in the LPS 3 for the purposes of retail development, addressing the overall costs and benefits of the proposal from a community perspective, and focusing on any potential loss of services and associated detriment (refer **Section 3**).



## SURROUNDING HIGHER ORDER CENTRE NETWORK

Lot 1(16) Sunlander Drive, Currumbine



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figure  
**07**

## 3.2 STRATEGIC PLANNING FRAMEWORK

### 3.2.1 DRAFT PERTH AND PEEL @ 3.5 MILLION FRAMEWORK

The draft Perth and Peel @ 3.5million suite of strategic land use planning documents aims to ensure there will be sufficient suitable land identified for future housing and employment to accommodate 3.5 million people by 2050. The subject land is included in the North-West Metropolitan Peel Sub-regional Planning Framework, and is identified as 'Urban', which is appropriate to accommodate the commercial/retail and mixed- use development on the subject land.

### 3.2.2 CITY OF JOONDALUP DRAFT LOCAL COMMERCIAL STRATEGY

The City of Joondalup draft Local Commercial Strategy (2012) provides detailed analysis and information to inform the growth and maturation of activity centres within the City. The strategy was endorsed by Council in December 2013, with the recommendations of the strategy included in the City's Local Planning Strategy. The report includes a detailed review of activity centres within the City along with an analysis of the current distribution of retailing and economic performance of each of the centres. The strategy provides an outline of all activity centres within the City of Joondalup, as well as a recommendation on the retail hierarchy and their indicative retail floorspace thresholds. It is noted that the indicative retail floorspace thresholds for all centres are not floorspace 'caps', but represent guidance on what the appropriate amount of retail floorspace should be for each centre without impacting on the economic health or sustainability of other centres.

The strategy for the City's activity centres includes:

- Strategic Metropolitan: Joondalup City Centre, no limit
- Secondary: Whitford City (75,000m<sup>2</sup>) and Warwick Grove (50,000m<sup>2</sup>)
- District: Currambine (15,000m<sup>2</sup>), Greenwood Village (10,000m<sup>2</sup>), Woodvale Park (15,000m<sup>2</sup>), Sorrento Quay (8,000m<sup>2</sup>), Gwendoline Drive, Belridge (10,000m<sup>2</sup>, proposed to be elevated)
- Neighbourhood: such as Kinross (6,000m<sup>2</sup>) and Candlewood (3,000m<sup>2</sup>), which are the two closest centres to the subject land which are of similar size to that proposed.

The subject land is not recognised by the strategy as a 'centre', though the strategy notes proposals seeking to exceed the maximum indicative retail floorspace should demonstrate that additional growth is viable through the preparation of a Retail Sustainability Assessment (RSA) consistent with the requirements of SPP 4.2.

As discussed in **Section 4**, a Retail Sustainability Assessment has been undertaken for the subject land which concludes retail development as a result of the proposed 'Commercial' zoning would result in a net benefit to the community with limited ongoing detrimental impact on existing centres.

### 3.2.3 CITY OF JOONDALUP LOCAL PLANNING STRATEGY

The City of Joondalup Local Planning Strategy was endorsed by the Council on 15 July 2014 by the Western Australian Planning Commission (WAPC) on the 10 November 2017. The purpose of the Strategy is to enable to the Council and the community to determine the vision and strategic planning direction for the City of Joondalup for the next 10 to 15 years and to provide the strategic basis of LPS 3. The Strategy includes the recommendations of the City's Commercial Strategy and Local Housing Strategy.

The Vision Statement for Commercial Centres (outside the Joondalup City Centre) is:

*‘Commercial Centres in the City will be attractive and successful places, accessible and well-connected to residents’.*

The Strategies for Commercial Centres include:

- Promote the concept of Activity Centres, as defined in Directions 2031 and Beyond whereby Activity Centres, such as commercial centres, bring people together and are well-integrated with transport, pedestrian/cyclist networks.
- Ensure the established hierarchy of centres will remain in accordance with the Activity Centres for Perth and Peel Policy.
- Encourage diverse activity and land uses in centres as they redevelop in order to retain a competitive edge and to become lively, attractive places.
- Encourage improvements to streetscapes, public safety, access, public transport and the pedestrian/cyclist network in and around centres.

The proposed rezoning request aligns with the Vision Statement and Strategies for Commercial Centres, as identified throughout this report.

In particular, the subject land is highly accessible and well connected to residents. The Currambine Station has been identified as a ‘Future Transport Hub’ surrounding the station within the Local Planning Strategy. One of the Strategy’s Vision Statements is *‘The existing transport routes (rail and road) will be used to their full capability by ensuring intensive land uses with significant trip-generating potential are located along them, at intersections and adjacent to railway stations...’*

The proposed development is located within 350m, equivalent to a 4-minute walk to the Currambine Station and so the proposed zoning will provide a centre which is highly accessible by public transport and pedestrians. The site is also located near the intersection of Burns Beach Road and Connolly Drive, which are two major traffic routes in the region, providing convenient accessibility. In addition, the existing residential catchment surrounding the Currambine Station has been developed to a medium-high density, consequently, the centre can attract and serve a greater population which is in walking distance.

As will be detailed in Section 7, the centre will be designed and developed to accommodate an ‘anchor’ retail tenant and will include supporting retail specialty shops which will front and activate the main entry road into the development; and ‘flanked’ on the opposite side by appropriate residential built form. This will ensure an appropriate pedestrian environment, which is particularly important given the proximity of the land to the Currambine Station. This integration, will ensure a properly planned and prosperous centre for future residents of the development, but also the existing residents in the locality which are not afforded a centre within a walkable distance.

In conjunction with the Mixed Use zoned portion of the land, the centre will ensure a mixed use environment with the potential to cater for a range of services and facilities. Whilst this is particularly important for the Southern Cross Care residents, the local community will also have the opportunity to fully use the non-residential land uses and services provided. This is a key component of the aged care model being adapted by Southern Cross Care in order to replace the current ‘gated’, ‘village’ developments which have existed for many years, which have limited community integration. The ‘mixing’ of residents and land uses will ensure the development contributes to a ‘lively and attractive’ place, which is integrated with the existing residents within the locality.

The proposed Commercial and Mixed Use zones are appropriately located to ensure the principles and objectives of the Local Planning Strategy are upheld. With appropriate built form responses, the development will ensure the strategic location of the land is maximised providing important local community services and facilities. This is important as Southern Cross Care promotes a multi-generational development to surpass public perception and expectation regarding typical aged accommodation and care. As a result, the proposed zones and the future intent of development align well with the recommendations of the Local Planning Strategy.



## 4 RETAIL SUSTAINABILITY

A Retail Sustainability Assessment (RSA) has been prepared, reviewed and adapted over the course of the last 9 months by MacroPlanDimasi in accordance with the requirements of SPP 4.2 to assess retail sustainability if the portion of the subject land was rezoned 'Commercial' and developed for a local / small neighbourhood centre comprising a supermarket and supporting uses (refer to **Appendix B – Retail Sustainability Assessment**).

The RSA includes analysis on the trade area, the surrounding competition, and the economic impact that would occur as the result of a supermarket on the subject land in the portion proposed to be zoned 'Commercial' in LPS 3.

The RSA concludes development of a supermarket would result in a net benefit to the community, supporting the request for the portion of the subject land to be zoned 'Commercial'.

A draft version of the RSA has been provided to the City of Joondalup for internal review by its technical officers. This review met with positive feedback. Further refinement of the draft RSA was undertaken and then resubmitted to Council. Council then requested a review by RPS acting as its retail / economic consultant. Once again, feedback was supportive subject to some criteria being further assessed and explanation provided. This has occurred through the final version of the RSA submitted as part of this report to form a core element of justification for the centre.

The following summarises the key components of the RSA with a full version provided in **Appendix B** as referenced above.

### TRADE AREA

The RSA defines and analyses the trade area which the proposed supermarket would service. Analysis of the trade area includes assessing the current and projected population levels, the socio-demographic profile of the population and the estimated current and future retail expenditure capacity of trade area residents.

The defined trade area includes a 'primary sector', encompassing the southern parts of Kinross as well as the northern parts of Currambine, bound by Moore Drive to the south. It also includes secondary sectors which expand to the north, east and west.

The population of the trade area is estimated at 24,730 people at mid-2016, expected to increase to 28,280 by 2026. The completion of the Burns Beach Estate and the Iluka Estate, as well as the planned apartments within the subject land adjacent to the proposed 'Commercial' zone, will contribute to the increased resident population within the trade area.

The characteristics of the population of the trade area is reflective of an outer suburban region, comprised of generally affluent traditional families in their early to mid-life stage. The retail spending per person, is generally in line with the average per capita retail expenditure of the metropolitan Perth.

Overall, the total available retail expenditure in the trade area is forecast to grow at a rate of around 2.4% per annum due to the projected resident population growth and the forecast real growth in retail spending.



The RSA demonstrates that the location of the proposed supermarket is ideal to serve the defined trade area residents for their food and grocery shopping needs, reflecting its convenient accessibility via, and visibility from, Connolly Drive, with Burns Beach Road also providing local accessibility for residents within the secondary east and west trade areas.

## COMPETITION

The RSA considers the competitive environment within which the proposed supermarket will operate. There are only two supermarket facilities within the defined trade area, which represents an undersupply given the population of the trade area. The requested 'Commercial' zoning would facilitate the proposed development, and therefore fill the undersupply of supermarket facilities.

Whilst higher order shopping requirements for trade area residents are serviced primarily by the existing centres at Clarkson and Joondalup, the subject land is an easily accessible and convenient food and grocery shopping destination for surrounding residents.

## ECONOMIC IMPACTS

### FLOORSPACE ANALYSIS

The floorspace analysis undertaken details the supermarket floorspace required to support the defined Currambine trade area to meet the requirements of the trade area residents, which shows there is an estimated undersupply of supermarket floorspace within the trade area of approximately 3,600 m<sup>2</sup>.

The analysis shows there is a clear gap for an additional full-range supermarket within the defined trade area currently and, therefore, there is need and demand for such a new supermarket to be added within this trade area.

The supermarket is expected to achieve a 9% share of the total available retail spending in the main trade area, including 15.3% of the available food expenditure.

The RSA concludes that the surrounding retail spaces are expected to be slightly impacted by the proposed development, with those in closer proximity having a great impact; however, the impact would not threaten the ongoing viability of these stores which will still have ample capacity to achieve good sales volumes to operate successfully.

### NET COMMUNITY BENEFIT

The RSA demonstrates a range of economic and social benefits are likely to arise from the development of a supermarket on the subject land. These benefits can be summarised as:

- A local and modern destination for food and grocery shopping, adding to an existing community facility and focal point;
- Additional employment opportunities;
- A wider range of shopping choices for local residents; and
- Increased convenience and amenity, together with reduced travel times and easy access to food and grocery shopping for the surrounding residential neighbourhoods. This outcome will contribute towards meeting the objectives of the City of Joondalup Centres Strategy.

The RSA concludes there will be some impacts on the surrounding centres; however, these will be minimal and will not threaten the ongoing viability of any existing or planned facilities. Overall, development of a supermarket on the subject land will provide a net community benefit.

The RSA concludes that there is a clear need and demand for the development of a supermarket on the subject land, and whilst some short-term trading impacts are expected to be experienced by the surrounding retail facilities following the development of the proposed store, the analysis demonstrates that there will be no loss of service to the local community. All impacted facilities would still be able to achieve sustainable sales volumes and to continue to trade, after recovering relatively quickly from their respective impacts.

The development of a supermarket on the subject land would add to the services available to surrounding residents in the form of a modern facility, which residents would be able to easily access to undertake their weekly food and grocery shopping. Therefore, the proposed supermarket would represent a significant economic and social benefit for the local community in accordance with the planning framework identified in **Section 3** of this report.

## 5 TRANSPORT IMPACT

A Transport Report has been undertaken by Flyt in support of the scheme amendment. The report considers the impacts of the development concept included in **Section 7** of a supermarket within the proposed 'Commercial' zone and the Mixed Use development, consisting primarily of aged care accommodation across the balance of the subject land. A full copy of the Transport Report is available in **Appendix C**.

### 5.1 EXISTING TRANSPORT NETWORK

Access to the regional road network for the subject land is a key consideration given the proposed zoning and development.

The subject land has excellent access to the regional road network, with direct access to Burns Beach Road, Connolly Drive, Currambine Boulevard and Sunlander Drive. Both Burns Beach Road and Connolly Drive are District Distributor A roads and Sunlander Drive is classified as a Local Distributor in accordance with the Main Roads WA Road Hierarchy. The subject land is in proximity to the Mitchell Freeway interchange with Burns Beach Road.

There are two local roundabout intersections adjacent to the subject land (one to the south at the intersection of Currambine Boulevard and Metroliner Drive, with a second roundabout to the east being Sunlander Drive and Citadel Way), which would be considered logical connection points for the land and were designed as such for the existing zoned land use of residential.

The primary intersection points for the subject land would be the intersection of Connolly Drive and Currambine Boulevard at the south-western corner of the subject land, and the intersection of Burns Beach Road and Sunlander Drive at the north-eastern corner of the land.

#### TRAFFIC VOLUMES

The Transport Report has assessed existing traffic volumes surrounding the subject land. The existing traffic volumes on Burns Beach Road is substantial, though is expected to substantially reduce with opening of the extension of the Mitchell Freeway north to Hester Avenue, as traffic that presently uses Marmion Avenue, Connolly Drive and Burns Beach Road will use interchanges to the north.

A comparison was undertaken to examine the existing flow of traffic on Connolly Drive between a weekday and weekend which indicate that peak hour periods on a weekday carry substantially higher volumes of traffic than a Saturday and; therefore, should be the focus of any detailed comparative analysis.

#### PUBLIC TRANSPORT

The subject land is serviced by two bus routes which run along Burns Beach Road, providing connections to the urban rail network at Joondalup Station, with bus stops immediately adjacent to the subject land on Burns Beach Road. In addition, the Currambine Station is 350m east of the subject land.

#### PEDESTRIAN AND CYCLIST INFRASTRUCTURE

There is an existing footpath network adjacent to the subject land between Currambine Station and Sunlander Drive which are of a very high quality. There are grade separated connections to other localities including adjacent bus stops on Burns Beach Road.

Cyclist Infrastructure is well catered for adjacent to the subject land, with connection to the existing high-quality PSP that runs along the Mitchell Freeway.

## 5.2 TRAFFIC GENERATION AND DISTRIBUTION

Prior to understanding the potential traffic generation of the proposed land uses, an examination of the traffic generation impacts from potential land uses under the current zoning was undertaken to provide a comparison of what the subject land is capable of generating now, and what it could potentially generate under the proposed rezoning.

Though the land is presently vacant, it is zoned 'Residential R80', which could produce a hypothetical yield of 580 dwellings. Based on 580 dwellings, up to 468 peak hour vehicles could be generated according to the WAPC Transport Impact Assessment Guidelines rates (refer **Table 1**).

In comparison, the trip generation for the proposed zones have been estimated at 149 peak hour vehicles generated from the aged care facility balance portion of the land and 80 vehicles in the AM peak hour period and 320 vehicles in the PM peak hour period for the retail component within the proposed 'Commercial' zone, resulting in an overall vehicle generation of 229 vehicles in the AM peak hour and 469 vehicles in the PM peak hour for the subject land.

**Table 1 Vehicle trip generation comparison - current zoning and proposed rezoning (Figures from Transport Report, Flyt 2017)**

Land Use	AM Peak Hour (Total)	PM Peak Hour (Total)
Development with existing Residential R80 zoning, build out 580 dwellings	468	468
Development of Retail under proposed Commercial zone and Aged Persons Accommodation for balance of land	229	469
Difference between current zoning and proposed zoning	-239	1

As demonstrated above, the volume of the AM peak hour traffic that could be generated as a result of the proposed development is substantially less for the proposed land uses that could be developed under the proposed rezoning, compared to what could be developed on the subject land under the current zoning, overall generating 239 less vehicle movements.

The volume of PM peak hour period, the traffic associated with the potential dwelling yield of 580 dwellings, compared to development under the proposed zoning is directly comparable.

The Transport Report forecasts the distribution of traffic as a result of the proposed rezoning. Based on the trip generation outlined above, the distribution of trips to the respective roads adjoining the subject land indicates that none of the overall volumes would result in a material impact given the capacity of these roads.

The Transport Report concludes that the overall level of vehicle trips forecast to be generated as a result of this rezoning request would have no material impact when directly comparing the forecast volume of traffic that would be generated by residential land uses that is possible under the current zoning.

The Transport Report also concludes that, given the nature of staged planning for land uses and the road network surrounding the subject land, it would also follow that there would not be any material impact upon the adjoining intersections, due to:

- The forecast volume of traffic for the intersections would not likely exceed the design levels considered for this area;
- Overall traffic volumes on the adjoining network, in particular Burns Beach Road would reduce with the extension of the Mitchell Freeway to Hester Avenue;
- Retail land uses would attract linked or pass by trips rather than the generation of entirely new traffic trips;
- The AM peak period would result in fewer trips with the land uses proposed in the rezoning;
- The intersections being modified to cater for higher volumes of traffic predicted on the Mitchell Freeway terminating at Burns Beach Road. With a lower volume of traffic exiting at Burns Beach Road, turning movements to and from Sunlander Drive should be able to be accommodated more readily than at present during peak hours; and
- If there are more vehicle trips completed on a Saturday associated with retail based trips, the overall impact on the intersections along Connolly Drive and Burns Beach Road would be lower than a weekday.

The Transport Report concludes that the existing road network form and function is capable of providing for the traffic generated by the land uses proposed under the proposed rezoning.

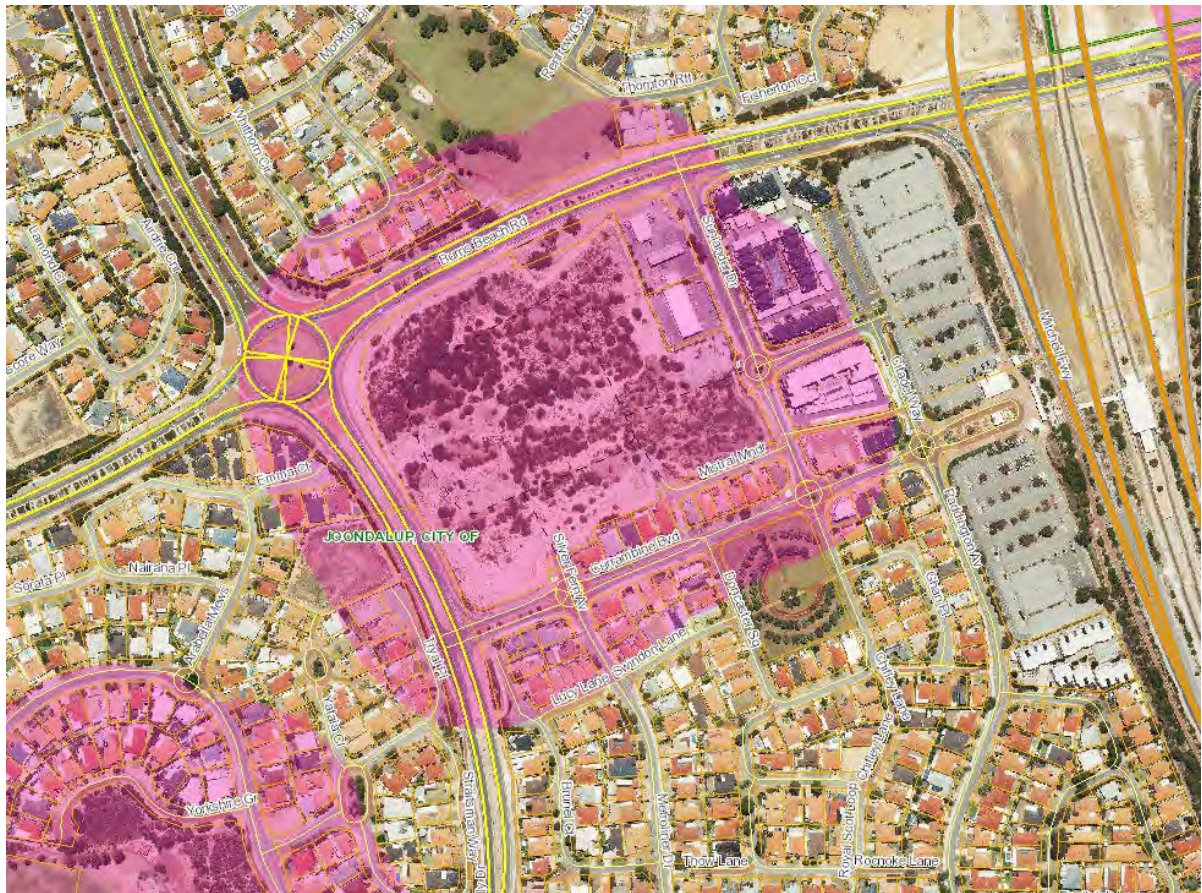
A detailed Transport Assessment of the proposed land uses would be prepared during the development application stage, which would include details of servicing for retail components, access points onto the network and the likely staging of the proposed development.



## 6 BUSHFIRE

The subject land is currently mapped as being Bushfire Prone according to the Department of Fire and Emergency Services Map of Bush Fire Prone Area (2017) (refer to **Figure 8 – Map of Bushfire Prone Area 2017**). This is due to existing small areas of limited vegetation and unmanaged grassland on the subject land, itself. Land surrounding the subject land does not appear to be the cause of the bushfire prone mapping.

The land was cleared to remove the existing fuel load in October 2017 in accordance with the City of Joondalup's firebreaks requirement and the Bush Fire Act 1954. As a result, the current nature of the vegetation onsite would appear to be consistent with unmanaged grassland. As part of development, the subject land will be fully cleared and managed during the development phase removing any bushfire hazard from new and existing development.



### Figure 8 Map of Bushfire Prone Area 2017 (DFES)

## 7 PROPOSED DEVELOPMENT

The purpose of this report is to support the rezoning of a portion of the land to accommodate components of Retail and Mixed Use development. Preliminary site planning has been progressed over the entire site in order to understand the best manner in which to develop the site taking into consideration a number of key design influencers such as access; exposure; the location of height; and the location of existing residences.

Indicative Concept Development Plans have been prepared for the subject land which provide a high-level overview of the potential development of the land, pending the outcome of this rezoning request. The Plans consist of a series of development principles in support of the scheme amendment providing context and to demonstrate development intentions across the entire development. The Plans address: land use; built form; movement – vehicular; and movement – pedestrian.

The development layout will be refined during subsequent detailed design and will be the basis for future development applications.

### 7.1 LAND USE

The Land Use Concept Plan depicts an indicative land use layout consisting retail; mixed use; residential; and supporting open space (refer **Figure 9 – Land Use**).

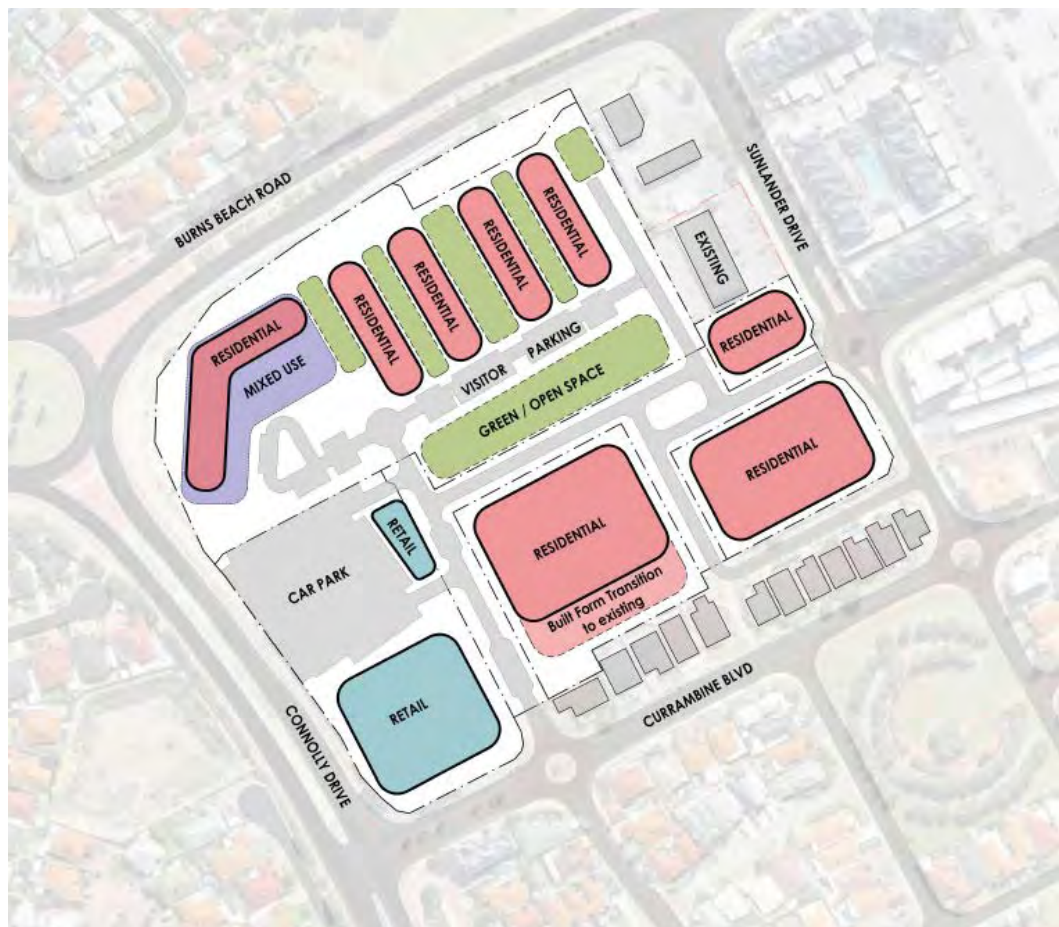


Figure 9 - Land Use



### 7.1.1 RETAIL

The retail portion of the development contained within the 'Commercial' zone will facilitate the development of a full-line supermarket of approximately 3,200m<sup>2</sup>, as well as several specialty retail stores. The development will be easily accessible for surrounding residents, reflecting its location on Connolly Drive and a short distance from Burns Beach Road, with residents within the trade area expected to associate strongly with the supermarket for their weekly food and convenience shopping needs. A range of other minor supporting retail uses will be co-located with the supermarket on the centre site, which will add to the service offering for residents.

The preferred location for the core 'anchor' retail tenant is at the intersection of Connolly Drive and Currambine Avenue which provides convenient access; high exposure; and will ensure the development is set away from existing intersections. This location will also allow the separation of the supporting retail at the northern end of the Commercial zoned land which ensure activation of the street, with car parking located behind.

### 7.1.2 MIXED USE

Potential for Mixed Uses are depicted in the north western corner of the land over the portion of the site to be zoned 'Mixed Use' under this scheme amendment. As mentioned above, this area will facilitate the development of predominately aged accommodation and the care facility, with supporting uses on the ground floor such as a small shop, cafe, hairdresser, allied health care, physiotherapy and a gym.

The aged care facility will provide a spectrum of integrated care services, allowing residents to age in place for as long as possible in accordance with Southern Cross Care's model. The accommodation provided will cater for residents requiring independent living to those who require home care services, and will include integrated intergeneration facilities, providing residents the opportunity for activities, socialisation, family visits and the ability for residents to make the environment feel-like home. The ground floor uses will provide amenity to residents in the aged care facility as well as to residents in the surrounding community.

The Mixed Use portion of the development has been located in this position as it is considered the best location to provide excellent exposure for non-residential land uses for use by the surrounding community in addition to residents within the development.. Easy and convenient access to the existing residential catchment will also be provided for by this location. The development model being adapted by Southern Cross Care for this part of the site will allow for ground level non-residential uses with aged care facilities and accommodation located above. This will ensure an efficient built form outcome whilst intensifying land uses in one easily accessible location on site.

### 7.1.3 RESIDENTIAL

In addition to the residential land uses which will be located as part of the Mixed Use facility, the balance land will accommodate residential development consistent with the R80 density code. At this stage Southern Cross Care are currently reviewing the extent of possible aged accommodation on the land. As a minimum, Southern Cross Care expect to provide aged accommodation opportunities over the northern portion of the land extending the length of the frontage to Burns Beach Road.

Other cells of residential development could be undertaken in the southern sections of the land with the possibility of aged accommodation under Southern Cross Care's model or through standard residential development in the form of Single, Grouped or Multiple dwellings. Respect would be given within future development proposals to the existing residences which are located adjacent to the southern boundary of the subject land.

#### 7.1.4 OPEN SPACE

A series of green / open spaces would be provided as part of the development providing an opportunity for passive recreation of residents within the development whilst being open to the surrounding community as well. These have been located at the centre of the site for easy access and adjacent to residential development over the northern portion of the land providing a separation between likely apartment buildings and built form relief. The open spaces will also ensure the penetration of light and pedestrian movement throughout the development.

Appropriate landscaping will be provided throughout the Retail, Mixed Use and Residential components of the development, in accordance with City of Joondalup requirements.

## 7.2 MOVEMENT

### 7.2.1 VEHICULAR

The vehicular movement arrangements have been explored in the Traffic Report for vehicular movements likely to be generated to and from the site. **Figure 10 – Vehicular Movement and Car Parking** depicts an indicative movement network for all intended uses on the subject land. The main point of entry to the development will be from Currambine Boulevard via a new subdivision road (Silver Fern Avenue) connecting to the existing roundabout. This will provide easy and convenient access to the retail; mixed use and residential portions of the development, with the least disturbance possible to existing residents. This arrangement also acknowledges the primacy of Connolly Drive and Burns Beach Road.

A series of supporting subdivision roads (Local Access Streets) will provide permeable vehicular access throughout the development providing connections to the south and east. This will ensure the distribution of local traffic throughout the development and to the existing road network. This arrangement would also provide flexibility for the manner in which residential development could occur over the southern portions of the land and respect the existing easements across the site.

Car parking will be provided for the Commercial and Mixed Use zones in accordance with the provisions of relevant Local Planning Policies which establish parking requirements for various land uses. The parking will include a portion of basement parking within the Mixed Use zone for residents and staff, in order to achieve the required number of parking bays. The car parking design will provide adequate ingress/egress points for all vehicle movements, and provide for safe integration of vehicles entering and exiting the site, connecting to the internal road network and then the broader existing road network.

At this stage, car parking associated with the retail uses is likely to be located adjacent to Connolly Drive over the northern portion of the Commercial zoned land and be sleeved by development to the east and south by retail buildings as discussed above and identified within **Figure 10**. The internal access arrangements on the subject land will be determined during the detailed design phase and will form part of future development applications.



Figure 10 Vehicular Movement and Carparking

## 7.2.2 PEDESTRIAN

**Figure 11 – Pedestrian Movement**, depicts an indicative hierarchy of likely pedestrian movement paths throughout the development based on the indicative land use and built form layouts explained within this section. The proposed buildings will be arranged with a permeable façade adjoining Burns Beach Road to provide an appropriate interface with Burns Beach Road and appropriate pedestrian permeability. The proposed arrangement of the development has incorporated the existing pedestrian underpass which provides a connection from the subject land to Thornton Park, north of Burns Beach Road. This will allow residents with safe access to Thornton Park, and will also provide a convenient access point for surrounding residents to access the Commercial and Retail components of the development.

Internal pedestrian links will provide easy access and connections from residences to the Commercial and Retail uses, and Open Space within and surrounding the subject land. The internal path network will be connected to the existing surrounding path network.

Pedestrians will also be able to safely access the subject land from the Currambine Station via the existing surrounding footpath network.

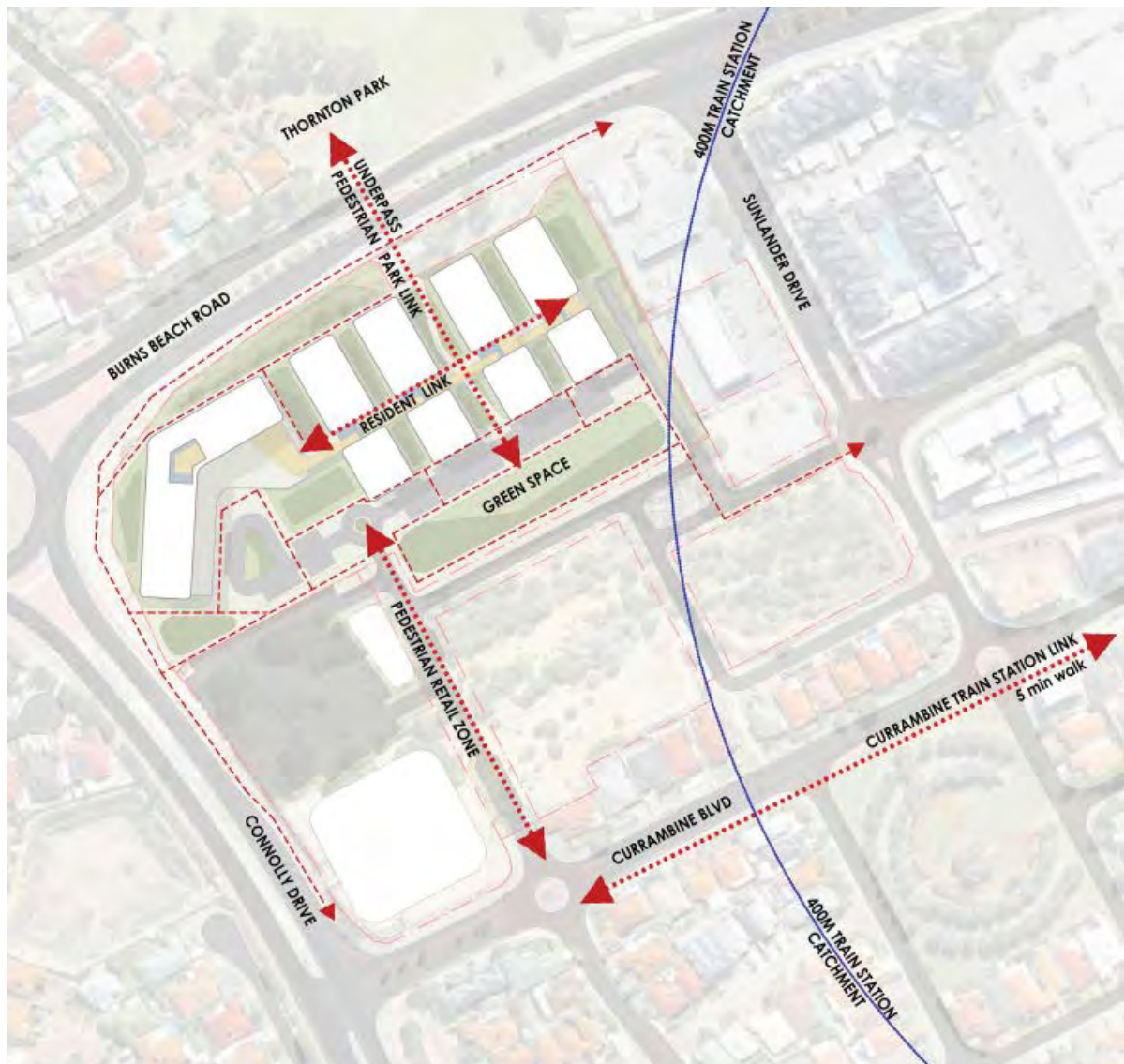


Figure 11 Pedestrian Movement

## 7.3 BUILT FORM

Whilst still at the preliminary design phase, consideration has been given to built form outcomes for the development, with a particular emphasis on the Southern Cross Care aged accommodation and care facilities (refer **Figure 12 – Built Form**).

As mentioned above, the core retail uses will be located adjacent to the development's entry road (Silver Fern Avenue) providing a strong and activated built form edge on the western side of the road. This will be supported by appropriate built form (i.e. minimum two storeys residential development) on the eastern side. This arrangement will ensure a suitable level of legibility for the development for both residents and visitors.

As mentioned above, it is Southern Cross Care's intention to focus the main aged accommodation and care facility including supporting uses and facilities in the north west corner of the land. This will include a strong and attractive architecturally designed building which will overlook the Connolly Drive and Burns Beach Road intersection, maximising exposure.



This main building will be supported by a series of likely apartment buildings which will provide ageing in place and housing opportunities for all sectors of the community. This part of the development will be appropriately set back from Burns Beach Road and from the existing medical centre on Sunlander Drive. The proposed buildings will not adversely impact on the existing Sunlander Medical Centre abutting the subject land, or any of the residential development surrounding the subject land.

At this stage, residential development over the southern portion of the subject land has not been depicted as it is unknown what form of developed is preferred for this location. Based on the Residential R80 density code a wide range of options could be possible including Single, Grouped or Multiple dwellings made up of one (preferably Multiple Dwellings maximising the R80 density code) or a mix. The indicative road layout will provide flexibility for the different types of residential development which may be pursued. Importantly, a transition to the existing residences located on Currambine Avenue to the south will be required and is acknowledged.



Figure 12 Built Form

## 8 CONCLUSION

The information and justification provided in this report is submitted to support the rezoning of a portion of Lot 1 (16) Sunlander Drive, Currambine, from 'Residential R80' to 'Mixed Use' and a 'Residential R80' to 'Commercial' under the City of Joondalup LPS 3. The proposed zonings are appropriate and should be supported by the City of Joondalup and the WAPC for the following reasons:

- The land is highly accessible, given its frontage to the two main district distributor arteries of Burns Beach Road and Connolly Drive, and the Currambine Station;
- The Retail Sustainability Assessment prepared concludes:
  - that there is a clear need and demand for the development of a supermarket on the subject land, which can only be facilitated through the requested LPS 3 amendment;
  - whilst there will be some impacts on the surrounding centres, these will be minimal and will not threaten the ongoing viability of any existing or planned facilities;
  - any impacted facilities would still be able to achieve sustainable sales volumes and to continue to trade, after recovering relatively quickly from their respective impacts.
  - the proposed supermarket would represent a significant economic and social benefit for the local community; and
  - that development of the proposed supermarket would not result in any loss of service to the local community.
- The Transport Report concludes:
  - that the overall level of vehicle trips forecast to be generated as a result of this rezoning request would have no material impact when directly comparing the forecast volume of traffic that would be generated by residential land uses that is permissible under the current zoning; and
  - that there would not be any material impact upon the adjoining intersections.
- The proposed development of the subject land for Mixed Use, Commercial and Retail purposes is an appropriate land use given the land is currently vacant and ready for a comprehensive composite development based on it being highly accessible via vehicle and within the walkable catchment of the Currambine Station and within an existing fully developed residential catchment; and

Based on the information and justification provided in this report we respectfully request that Council initiates and the WAPC supports the rezoning of a portion of Lot 1 (16) Sunlander Drive, from 'Residential R80' to 'Mixed Use' and from 'Residential R80' to 'Commercial' under the City of Joondalup LPS 3.



APPENDIX A  
CERTIFICATE OF TITLE

WESTERN



AUSTRALIA

# **RECORD OF CERTIFICATE OF TITLE** **UNDER THE TRANSFER OF LAND ACT 1893**

REGISTER NUMBER <b>1/DP58614</b>	
DUPLICATE EDITION <b>4</b>	DATE DUPLICATE ISSUED <b>23/5/2017</b>

VOLUME  
**2702**FOLIO  
**208**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

## **LAND DESCRIPTION:**

LOT 1 ON DEPOSITED PLAN 58614

## **REGISTERED PROPRIETOR:** **(FIRST SCHEDULE)**

SOUTHERN CROSS CARE (WA) INC OF 15 ROWE AVENUE RIVERVALE WA 6103  
 (AF K737892 ) REGISTERED 9/10/2008

## **LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:** **(SECOND SCHEDULE)**

1. EXCEPT AND RESERVING METALS, MINERALS, GEMS AND MINERAL OIL SPECIFIED IN TRANSFER T5367/1946 AS TO PORTION ONLY.
2. EXCEPT AND RESERVING METALS, MINERALS, GEMS AND MINERAL OIL SPECIFIED IN TRANSFER T7033/1940 AS TO PORTION ONLY.
3. EASEMENT BURDEN CREATED UNDER SECTION 167 P. & D. ACT FOR SEWERAGE PURPOSES TO WATER CORPORATION - SEE DEPOSITED PLAN 58614
4. K737893 RESTRICTIVE COVENANT TO CITY OF JOONDALUP - SEE DEPOSITED PLAN 58614 REGISTERED 9/10/2008.
5. N627225 MORTGAGE TO THE CORPORATION OF THE TRUSTEES OF THE ROMAN CATHOLIC ARCHDIOCESE OF BRISBANE REGISTERED 19/5/2017.
6. \*N627820 CAVEAT BY COLES GROUP PROPERTY DEVELOPMENTS LTD AS TO PORTION ONLY LODGED 19/5/2017.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
 \* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
 Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

## **STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

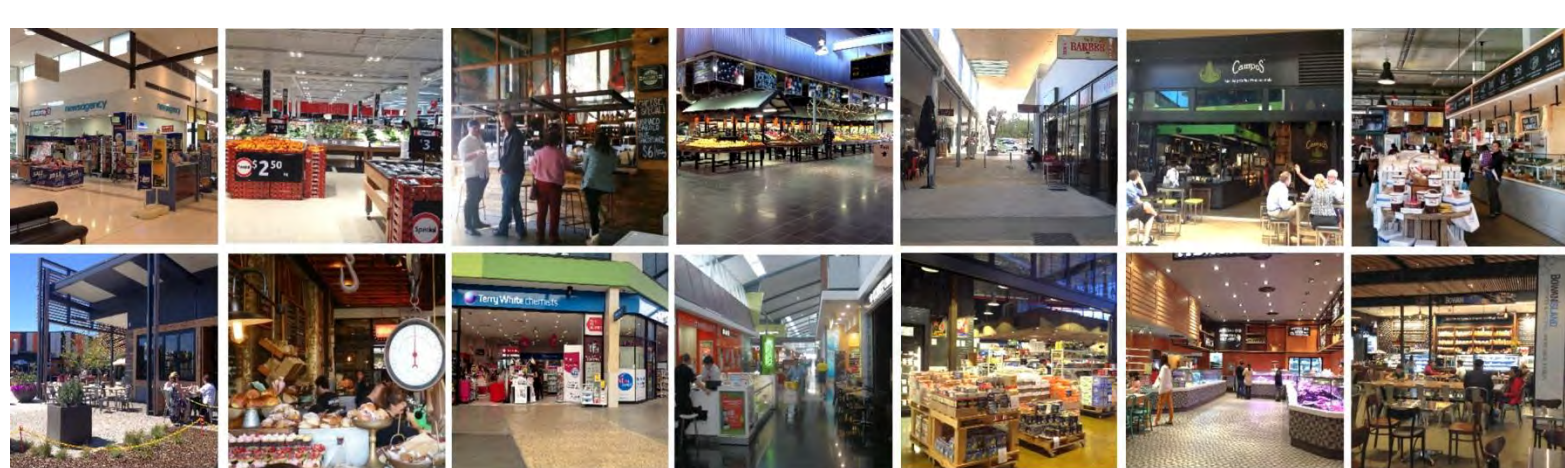
SKETCH OF LAND: DP58614  
 PREVIOUS TITLE: 2565-139, 2565-140  
 PROPERTY STREET ADDRESS: 16 SUNLANDER DR, CURRAMBINE.  
 LOCAL GOVERNMENT AUTHORITY: CITY OF JOONDALUP

APPENDIX B  
RETAIL SUSTAINABILITY ASSESSMENT

# Currambine, Perth

## Retail Sustainability Assessment

May 2017



**MacroPlan Dimasi****MELBOURNE**

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330 Collins Street

Melbourne VIC 3000

(03) 9600 0500

**BRISBANE**

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## Executive summary

- i. The proposed Currambine supermarket site is located on Connolly Drive, a short distance south of Burns Beach Road, in Currambine, approximately 30 km north of the Perth CBD.
- ii. The proposed Currambine site is highly visible and easily accessible for the local population, with Connolly Drive to provide the main vehicular gateway to the proposed supermarket.
- iii. The proposed Currambine supermarket will be 3,200 sq.m in size, and is assumed to open by 2019. The Currambine supermarket would add a new service to the existing facilities at the locality.
- iv. The Currambine supermarket will be an easily accessible food and grocery shopping destination for surrounding residents; while higher order shopping requirements will be served by the much larger facilities at Lakeside Joondalup and Ocean Keys to some extent.
- v. The Currambine main trade area population is estimated at 24,730 residents at present, including 8,450 residents in the primary sector, and has increased steadily in recent years. The main trade area is projected to increase by around 1.4% per annum over the period to 2026, reaching 28,280 residents in that year, including 9,200 residents in the primary sector.
- vi. The Currambine main trade area is reflective of an outer suburban region, comprised of generally affluent traditional families in their early to mid-life stages, which are attracted by the housing options and lifestyle on offer.
- vii. Total available retail expenditure within the main trade area is forecast to grow in real terms from the current levels of \$370 million to a projected total of \$468 million in 2026. This level of growth reflects an average annual real growth rate of around 2.4% per annum over the forecast period to 2026.

- viii. The analysis of supermarket floorspace indicates that there is an undersupply of such floorspace within the defined Currambine main trade area. There is thus scope for the proposed Currambine supermarket to be developed to help to alleviate the identified floorspace gap.
- ix. Sales for the proposed Currambine supermarket are projected at around \$41 million in 2019/20 (in constant 2015/16 dollars). Such sales volume would reflect a 9% share of the total available retail spending within the main trade area, including a 15.3% share of the available food expenditure.
- x. A number of economic benefits are expected to flow directly from the development of the Currambine supermarket, including:
  - A local and modern destination for food and grocery shopping, adding to an existing community facility and focal point;
  - Additional employment opportunities;
  - A wider range of shopping choices for local residents; and
  - Increased convenience and amenity, together with reduced travel times and easy access to food and grocery shopping, for the surrounding residential neighbourhoods.
- xi. Against these benefits, some short-term impacts are projected on centres located both within and beyond the trade area initially. The estimated levels of impact in Year 1 (2019/20) would be mainly sustained by the supermarket centres located both within and beyond the trade area, namely Kinross Central, Currambine Central, Lakeside Joondalup and Ocean Keys. The smaller IGA-anchored centre within the trade area (Candlewood Village) would experience a much smaller impact, given the different role that it plays within its respective localised catchment.
- xii. The analysis shows, however, that these impacts will not threaten the ongoing viability of any existing or planned facilities, which would still have ample capacity to achieve good sales volumes to operate successfully, reflecting the large population base in the trade area. These impacts will be gradually absorbed, with ongoing growth outlooks for each centre thereafter.

- xiii. The report demonstrates that there will be no loss of services to the local community, with all impacted centres expected to continue to trade following the development of the Currambine supermarket. The Currambine store would add to the services available to surrounding residents, in the form of a modern facility, which residents would be able to easily access to undertake their weekly food and grocery shopping.
- xiv. Based on the above, it can be concluded that a significant net community benefit will result from the development of the Currambine supermarket as currently proposed.

## Introduction

This report presents a retail sustainability assessment for the proposed development of a supermarket on a site fronting Connolly Drive, a short distance south of Burns Beach Road, in Currambine, within the City of Joondalup. The report has been prepared as part of the requirements of the *State Planning Policy 4.2 Activity Centres Policy for Perth and Peel* (SPP 4.2), as outlined in Section 6.5 of the Policy.

Specifically, Section 6.5 stipulates the following in regards to Retail Sustainability Assessments:

*“A Retail Sustainability Assessment (RSA) assesses the potential economic and related effects of a significant retail expansion on the network of activity centres in a locality. It addresses such effects from a local community access or benefit perspective, and is limited to considering potential loss of services, and any associated detriment caused by a proposed development. Competition between businesses of itself is not considered a relevant planning consideration.”*

The report therefore considers the potential economic and related impacts of the proposed development of the supermarket centre on the surrounding network of centres, addressing the overall costs and benefits of the proposal from a community perspective, and focusing on any potential loss of services and any associated detriment.

The report is presented in four sections as follows:

- **Section 1** examines the location and context of the subject site, and summarises the relevant planning framework for the broader region.
- **Section 2** examines the trade area which will be served by the proposed supermarket, and provides assessments of current and projected population and retail spending levels within the trade area.
- **Section 3** describes the competitive environment within which the proposed supermarket will operate.

- **Section 4** outlines our assessment of the sales potential for the proposed supermarket, and presents an economic impact assessment for the proposal. The likely trading impacts on other retail facilities throughout the surrounding region are considered, as are the employment and other economic effects of the proposed development. The question of any consequent potential loss of services and any associated detriment, as a result of the proposed development, is also addressed.

## Section 1: Site location and proposed development

This section of the report reviews the location of the Currambine site, its proposed development, as well as the relevant broader planning framework.

### 1.1 Site context and proposed development

Currambine is an outer northern suburb of Perth, situated approximately 30 km from the Perth Central Business District (CBD). Regional accessibility to the region is excellent, with the Mitchell Freeway and Marmion Avenue – both of which are major north-south thoroughfares – traversing the locality. Burns Beach Road provides east-west connectivity linking Joondalup and the coastal areas of Iluka and Ocean Reef (refer Map 1.1).

Traffic data from Main Roads WA indicate that there were close to 52,150 average daily traffic movements on Burns Beach Road (west of the Mitchell Freeway), and 30,920 average daily traffic movements on Connolly Drive (immediately north of Burns Beach Road) in both directions in FY15, highlighting the high level of business activities in the area.

In addition, the Mitchell Freeway is currently undergoing a \$260 million, six-kilometre extension, from Burns Beach Road to Hester Avenue in Clarkson. This extension accommodates the construction of dual carriageways, with the capacity for further expansion to three lanes in the future. New interchanges will be located at Burns Beach Road, Neerabup Road and Hester Avenue, with completion scheduled for mid-2017. The extension would allow residents further north the ability to bypass Currambine on their journey home, which would likely impact on traffic numbers. However, Burns Beach Road still provides the local east-west connectivity for surrounding residents. Furthermore, the assessment (Section 4) does not assume a significant proportion of business from passing traffic, i.e. trade area residents are the main generators of sales for the proposed centre, rather than relying on 'passing trade' from workers or commuters passing through the area.



The Currambine locality is essentially residential in nature, and generally fairly well-established. Some pockets of residential development located to the west on the coast, at Burns Beach and Burns Beach Road, are however ongoing, while further residential growth is continuing to the north, around Clarkson.

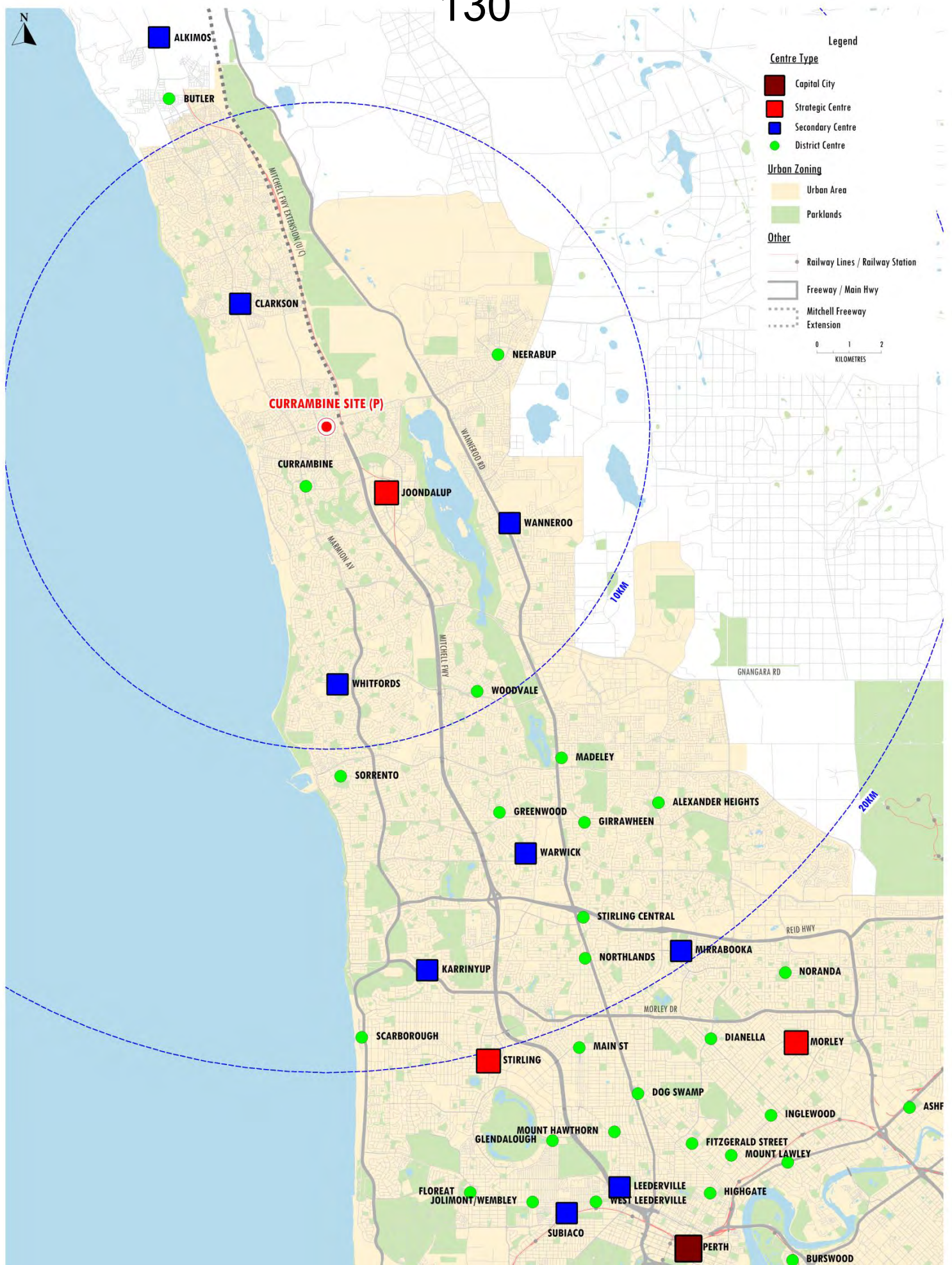
The subject site for the Currambine development comprises the south-western portion of Lot 1, 16 Sunlander Drive, which is a larger block bounded by Burns Beach Road to the north, Sunlander Drive to the east, and Connolly Drive to the west (refer Map 1.2). The Currambine development, which will incorporate a supermarket facility, will therefore enjoy excellent visibility from Connolly Drive and be easily accessible for the surrounding residents.

The proposed supermarket onsite would add a new shopping service to the existing facilities provided on adjacent and nearby sites to the east, including the adjoining Sunlander Medical Centre, which provides medical, dental, physiotherapy and pharmacy services; and a BP petrol station. Whilst the proposed centre layout is not available as yet, the supermarket is expected to be a full-line store of approximately 3,200 sq.m, potentially supported by a handful of specialty stores.

Some non-supermarket uses could also form part of the development, however are still to be defined by the proponents. Those uses are likely to be 'non-retail' uses (i.e. uses not defined under the 'PLUC5 Shop/Retail' category), including uses such as medical and complementary health care, and potentially a small bar.

In addition, the Currambine train station on the Joondalup line is located a short distance to the east, with the proposed subject centre therefore providing an easy destination for quick food shopping for pedestrian commuters to and from the station. The remainder of the block is planned to be developed for residential dwellings accommodating some 425 apartments.

At present, the primary supermarket facilities serving surrounding residents are located at Kinross Central (Supa IGA) to the north; and Currambine Central (Woolworths) to the south-west. Lakeside Joondalup and Ocean Keys SC, both of which are major centres in the region, would serve the food as well as non-food shopping needs of residents in the area.



**Map 1.1: Currambine**  
Regional context





**Map 1.2: Currabine development, Perth**  
Site location



## 1.2 Planning background

This sub-section reviews the relevant planning documents for the surrounding Currambine locality, which are briefly discussed below.

The following documents have been assessed to provide an understanding of the consistency of the proposed supermarket development at Currambine:

- State Planning Policy 4.2 Activity Centres for Perth and Peel
- City of Joondalup District Planning Scheme No.2
- City of Joondalup Local Commercial Strategy
- City of Joondalup Local Planning Strategy

### Activity Centres for Perth and Peel

The *State Planning Policy 4.2 Activity Centres for Perth and Peel* (the Policy) was gazetted in August 2010 for the planning and development of activity centres throughout Perth and Peel, and supersedes the previous Metropolitan Centres Policy.

The purpose of the Policy is to provide broad policy guidance to local governments, state agencies and other stakeholders on matters such as:

- The preferred spatial distribution for retail and commercial use;
- The planning and development of new activity centres;
- The redevelopment and renewal of existing centres in Perth and Peel;
- The urban design considerations for new activity centres, and the associated transport and infrastructure provision.

In order to achieve its objectives, the Policy provides for a hierarchy of activity centres, which differentiates such centres and their planning principles in terms of their roles and functions within the overall network; their indicative retail catchments; and their housing density and mix of land uses. This activity centres hierarchy is illustrated in Figure 1.1 attached and comprises the following:

- The Perth Capital City is the largest and highest ranking of the activity centres, providing the largest concentration of development in the region, with the greatest range of services and employment facilities.
- Strategic Metropolitan Centres – 10 such centres are designated, at Yanchep, Joondalup, Currambine, Morley, Midland, Fremantle, Cannington, Armadale, Rockingham and Mandurah. The Strategic Metropolitan Centres are the main regional activity centres, providing a diverse mix of economic and community uses for their extensive catchments. The outer northern Perth region is serviced by one Strategic Metropolitan Centre, at Joondalup.
- Secondary Centres – The Policy identifies 19 Secondary Centres, which are generally evenly distributed across the Perth urban area. Secondary Centres, similar to Strategic Metropolitan Centres, also offer a diverse range of services and facilities, including community and employment opportunities. The two closest such centres to the Currambine area are at Clarkson and Wanneroo.
- District Centres – A network of District Centres is designated throughout the Perth urban area. These centres are expected to focus on servicing the daily and weekly needs of residents within their local respective catchments. Currambine (Currambine Central) and Neerabup are the two closest designated District Centres to the subject site within this region of Perth.
- Neighbourhood Centres – Such centres are expected to provide local community hubs to service the day-to-day needs of the immediately surrounding residents. The Policy does not provide the locations of the neighbourhood centres, but emphasises their important roles, which should be recognised in local planning strategies and structure plans.



Figure 1.1



### City of Joondalup – District Planning Scheme No. 2

The most recent planning scheme for Joondalup is the *City of Joondalup District Planning Scheme No. 2 (DPS No. 2)*. The Scheme was endorsed in March 2008, with the original scheme having been gazetted in November 2000.

The Currambine subject site is currently zoned residential and would require a commercial rezoning under the DPS No.2, in order to develop retail component on the site. Clause 3.7.1 details the intended use of the Commercial zone where it *'...is intended to accommodate existing or proposed shopping and business centres where it is impractical to provide a Structure Plan...where the objectives of the Commercial Zone are to:*

- i. make provision for existing or proposed retail and commercial areas not covered by a Structure Plan*
- ii. provide a wide range of uses within existing commercial areas, including retailing, entertainment, professional offices, business services and residential'.*

An alternative approach suggested by Joondalup planning officers would be to rezone the whole site as 'urban development' and then define the specific uses (including commercial and retail activities) in a structure plan. Given the proponents requirements for flexibility in future potential uses (such as aged care, retirement living, residential), this may provide a better option than a 'spot rezoning' of the commercial site.

### City of Joondalup Local Commercial Strategy (Part B) – October 2013

The City of Joondalup Local Commercial Strategy (LCS) is the overarching guiding framework for the development of commercial centres within the City. The LCS was endorsed by Council in December 2013, with the recommendations of the strategy included in the City's Local Planning Strategy. The purpose of Part B of the LCS:

*"focuses on the formulation of appropriate strategies and measures to optimise economic benefit to businesses in the City of Joondalup from the available opportunities. This includes equitable and orderly distribution of retail floorspace for community and commercial benefit as well as maximising opportunities to expand other land use types in appropriate locations".*

The LCS provides, amongst others, an outline of all activity centres within the City of Joondalup, as well as their recommended positions in the retail hierarchy and their indicative retail floorspace thresholds. It is noted however that the indicative retail floorspace thresholds for all centres are not floorspace “caps”, but represent guidance on what the appropriate amount of retail floorspace should be for each centre without impacting on the economic health or sustainability of other centres.

*As such, “proposals seeking to exceed the maximum indicative retail floorspace for any activity centre (excluding the Joondalup Strategic Regional Centre), should demonstrate that any additional growth is viable through the preparation of a Retail Sustainability Assessment (RSA) consistent with the requirements of SPP 4.2 – Activity Centres for Perth and Peel.” (page 5 of the LCS).*

The strategy for the City’s activity centres is outlined as follows (Table 3 of LCS):

- Strategic Metropolitan – Joondalup City Centre, no limit
- Secondary – Whitford City (75,000 sq.m) and Warwick Grove (50,000 sq.m)
- District– Currambine (15,000 sq.m); Greenwood Village (10,000 sq.m); Woodvale Park (15,000 sq.m); Sorrento Quay (8,000 sq.m); Gwendoline Drive, Belridge (10,000 sq.m, proposed to be elevated)
- Neighbourhood – such as Kinross (6,000 sq.m), Candlewood (3,000 sq.m)

### **City of Joondalup Local Planning Strategy**

The purpose of the Local Planning Strategy (LPS) is to “enable Council and the community to determine the vision and strategic planning direction for the City of Joondalup for the next 10 to 15 years”.

There are eight key planning ‘themes’ which will guide the assessment of future town planning initiatives, one of which is ‘Commercial centres’. On page 11 of the LPS are set out the Vision

Statement and strategies for commercial centres (outside the Joondalup City Centre), which are as follows:

Vision statement – ‘*Commercial Centres in the City will be attractive and successful places, **accessible and well-connected** to residents.*’ (MacroPlan Dimasi’s emphasis)

Strategies

- *Promote the concept of Activity Centres, as defined in Directions 2031 and Beyond whereby Activity Centres, such as commercial centres, bring people together and are well-integrated with transport, pedestrian/cyclist networks.*
- *Ensure the established hierarchy of centres will remain in accordance with the Activity Centres for Perth and Peel Policy.*
- *Encourage diverse activity and land uses in centres as they redevelop in order to retain a competitive edge and to become lively, attractive places.*
- *Encourage improvements to streetscapes, public safety, access, public transport and the pedestrian/cyclists network in and around centres.*

## Section 2: Trade area analysis

This section of the report analyses the trade area available to the proposed Currambine Centre development, including current and projected population levels, the socio-demographic profile of the population, and the estimated current and future retail expenditure capacity of trade area residents.

### 2.1 Trade area definition

The extent of a trade area or catchment for any centre is shaped by a number of important factors, which are described as follows:

- The relative attraction of the centre in question as compared with alternative retail facilities. The factors that determine the strength and attraction of any shopping or activity centre are primarily the scale and composition of the centre, in particular the major trader (or traders) that are included within it; the layout, ambience and presentation of the centre; and carparking, including access and ease of use.
- While the strength and appeal of a centre directly impacts on the breadth of customer draw, the proximity and attraction of competitive retail centres impact on a centre's ability to extend its trade area. Thus, the locations, compositions, quality and scale of competitive retail facilities all serve to define the extent of the trade area which the centre in question is effectively able to serve.
- The available road network and public transport service and how they operate to effect ease of use and access to the centre in question are also important factors impacting on its relative attractiveness.
- Significant physical barriers which are difficult to negotiate or which take considerable time to cross can often act to delineate the boundaries of the trade areas that are able to be served by specific centres.

The key determinants of the Currambine trade area include the following:

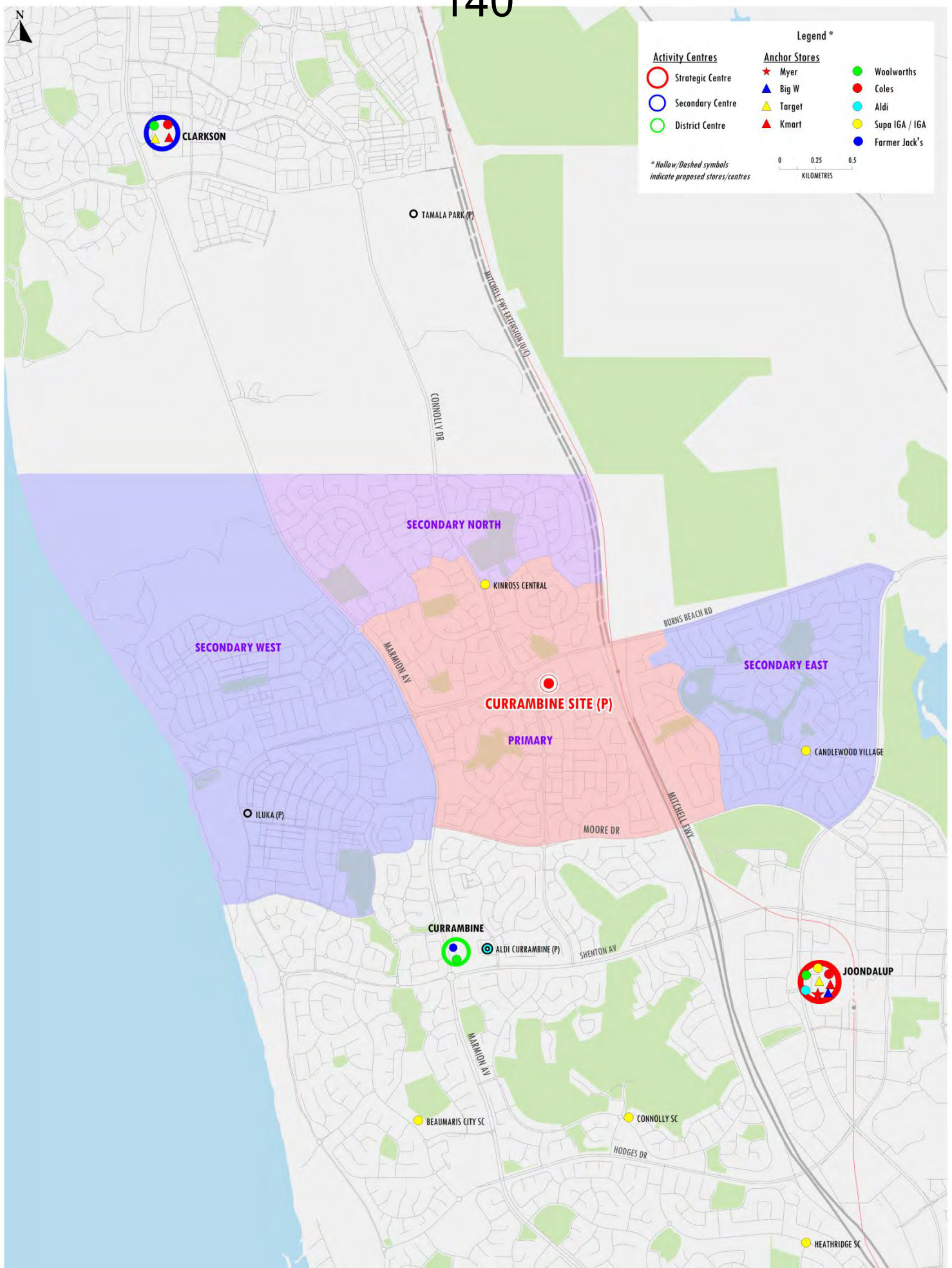
- The composition of the proposed centre, which is planned to be anchored by a full line supermarket;
- The location of the subject site, near the south-eastern intersection of Burns Beach Road and Connolly Drive, which are two major traffic routes in the region, providing convenient accessibility; and
- The locations of surrounding competitive facilities, in particular at Currambine Central (established centre with strong trading patterns, anchored by a Woolworths supermarket and a planned Aldi in the future) and Kinross Central (anchored by Supa IGA), as well as Lakeside Joondalup (Strategic Metropolitan Centre), which is the closest higher-order shopping centre to the subject site, approximately 4 km to the south-east. Currambine Central, in particular, would constrain the extent of the trade area to the south.

On this basis, the **main trade area** which will be available to be served by the Currambine development has been defined to include a primary sector and three secondary sectors, as illustrated on the attached Map 2.1 and described as follows:

- The **primary sector** encompasses the southern parts of Kinross, as well as the northern parts of Currambine, bounded to Moore Drive to the south;
- The **secondary north** sector contains the remaining northern parts of Kinross;
- The **secondary east** sector contains the northern parts of Joondalup, and is generally bound by Burns Beach Road to the north, Blue Mountain Drive to the west, Moore Drive to the south and Joondalup Drive to the east.
- The **secondary west** sector encompasses the suburbs of Burns Beach and Iluka.

In combination, the above sectors form the main trade area for the proposed Currambine Centre. The proposed Currambine supermarket would be ideally located to serve the defined main trade area residents for their food and grocery shopping needs, particularly for primary sector residents, reflecting its convenient accessibility via, and visibility from, Connolly Drive, with Burns Beach Road also providing local accessibility for secondary east and west sector residents.





**Map 2.1: Currambine development, Perth**  
Trade area and competition

## 2.2 Trade area population

Table 2.1 details the estimated current and future population levels within the Currumbine main trade area. This information has been collected from a range of sources including the following:

- Australian Bureau of Statistics (ABS) Census of Population and Housing 2011 (results of the 2016 Census will be available in mid-2017);
- ABS Dwellings Approvals and Estimated Residential Population Data, 2011-2015;
- Population projections prepared by Forecast.id for the City of Joondalup (updated in May 2015);
- Population projections prepared by the Western Australian Planning Commission (WAPC) 2015; and
- Other investigations of residential developments.

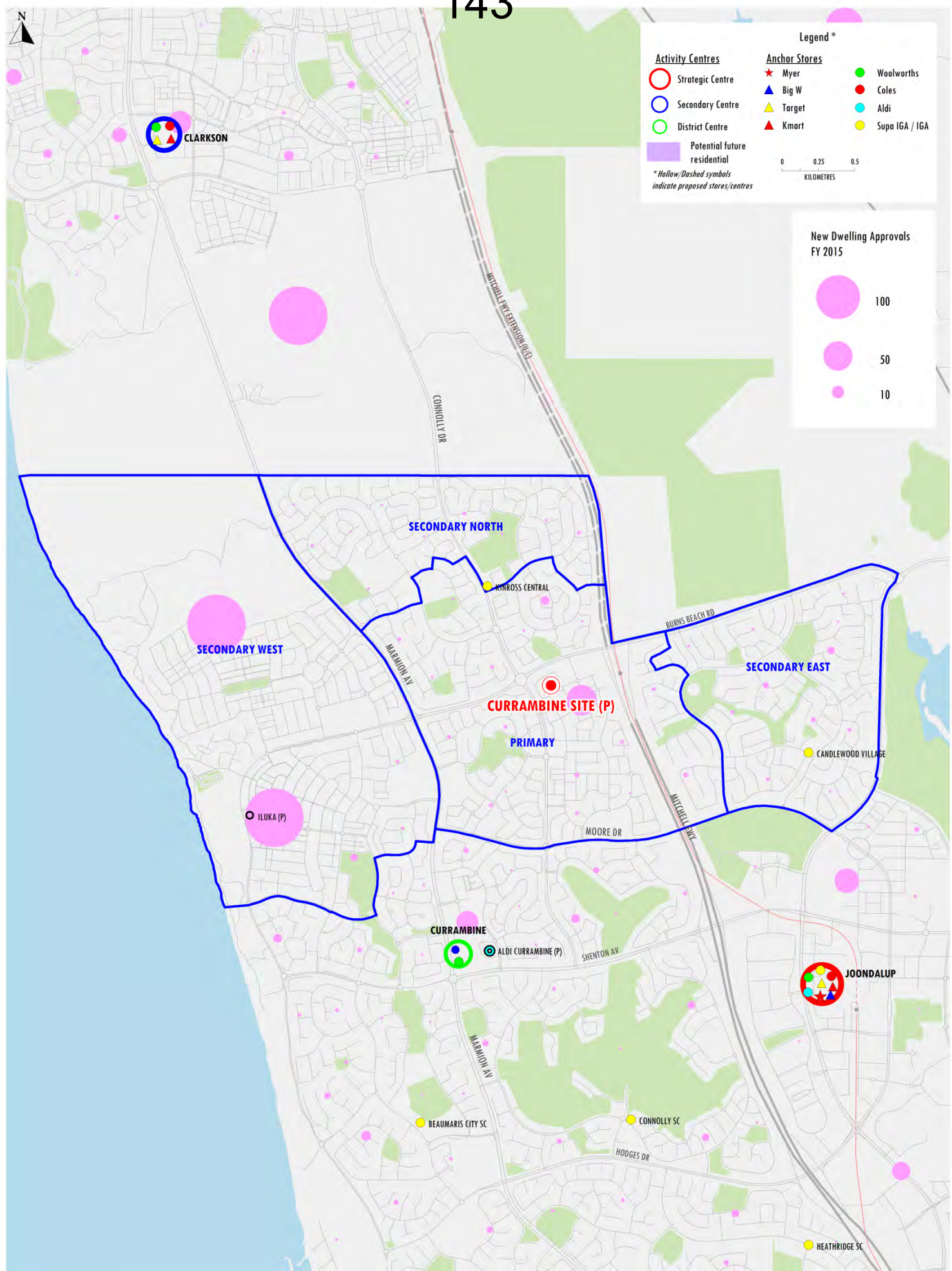
The main trade area population is estimated at 24,730 people at mid 2016, including 8,450 within the primary sector which therefore accounts for around 34% of the main trade area population. Over the most recent inter-censal period (2006 to 2011), the main trade area population increased by 2.6% or over 500 residents per annum, predominantly in the secondary west sector. Maps 2.2 and 2.3 following show the recent new dwelling approvals and the future growth areas respectively around the Currumbine region.

Future population growth in the main trade area will continue to be concentrated within the secondary west sector, driven by the completion of the Burns Beach Estate, which at mid 2016, had completed approximately three quarters of its 1,650 dwellings capacity. Similarly, the Burns Beach Road Iluka Estate, situated immediately south of Burns Beach Road, contains a remaining balance of approximately 200 dwellings till completion. In addition, some 425 apartments are planned to be built adjacent to the retail development on the subject site. Timing for the apartment development is based on advice from the proponent indicating that this is a priority project and that land sales of the apartment lots are projected to take place in 2018-20 with apartments being developed in 2019-22.



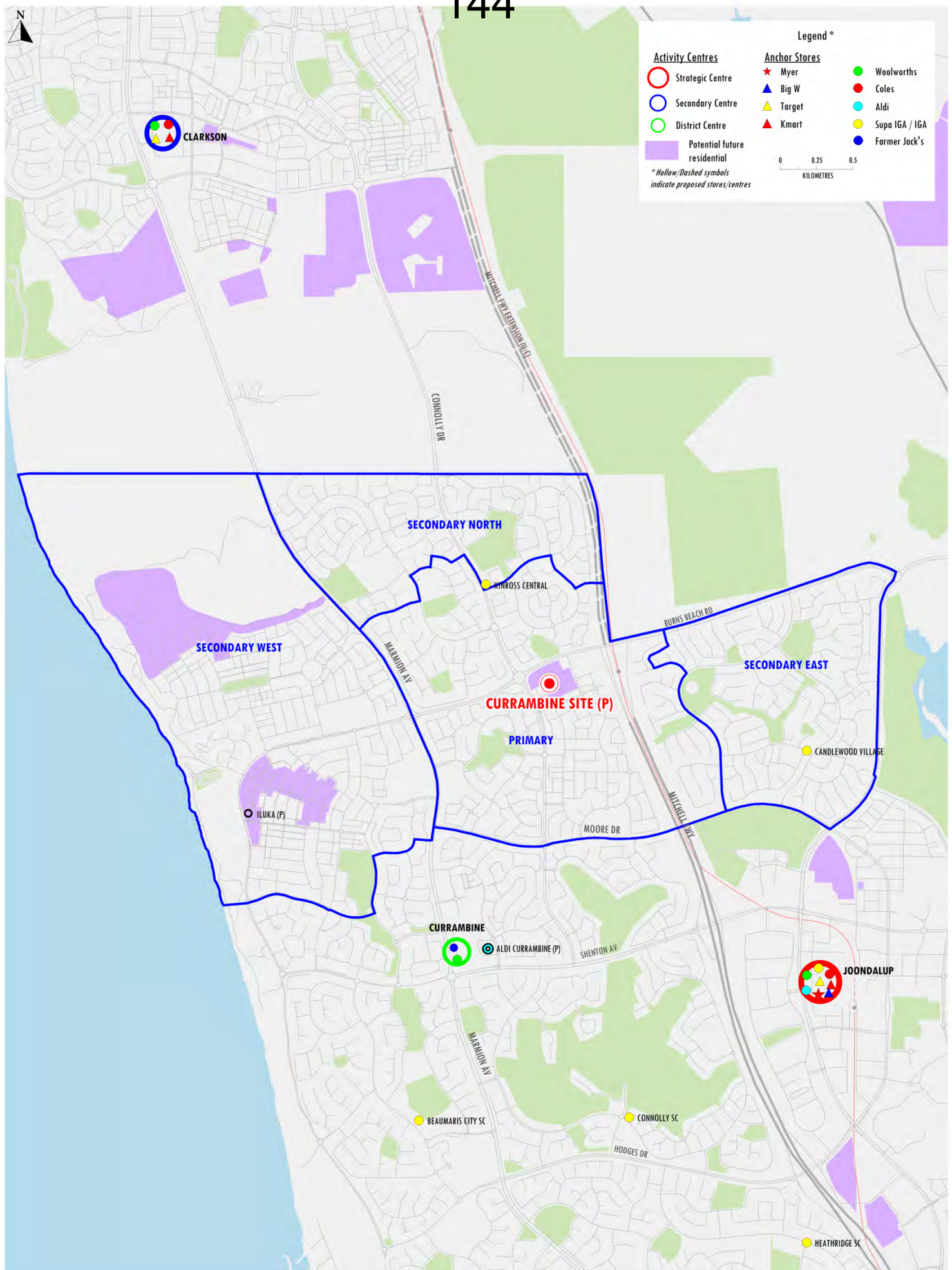
Over the forecast period to 2026, the main trade area population is therefore projected to reach 28,280 at 2026, including 9,200 in the primary sector at that date. The population growth in the main trade area reflects an average annual growth rate of 1.4% over the forecast period.

Table 2.1 Currambine trade area population, 2006-2026*						
Trade area sector	Estimated population			Forecast population		
	2006	2011	2016	2018	2021	2026
Primary	8,020	8,200	8,450	8,550	8,700	9,200
Secondary sectors						
• North	4,480	4,580	4,630	4,650	4,680	4,730
• East	4,480	4,480	4,530	4,550	4,580	4,630
• West	<u>2,030</u>	<u>4,370</u>	<u>7,120</u>	<u>7,820</u>	<u>8,720</u>	<u>9,720</u>
Total secondary	10,990	13,430	16,280	17,020	17,980	19,080
<b>Main trade area</b>	<b>19,010</b>	<b>21,630</b>	<b>24,730</b>	<b>25,570</b>	<b>26,680</b>	<b>28,280</b>
Trade area sector	Average annual growth (no.)					2021-26
	2006-11	2011-16	2016-18	2018-21	2018-21	
Primary	36	50	50	50	50	100
Secondary sectors						
• North	20	10	10	10	10	10
• East	0	10	10	10	10	10
• West	<u>468</u>	<u>550</u>	<u>350</u>	<u>300</u>	<u>300</u>	<u>200</u>
Total secondary	488	570	370	320	320	220
<b>Main trade area</b>	<b>524</b>	<b>620</b>	<b>420</b>	<b>370</b>	<b>370</b>	<b>320</b>
Trade area sector	Average annual growth (%)					2021-26
	2006-11	2011-16	2016-18	2018-21	2018-21	
Primary	0.4%	0.6%	0.6%	0.6%	0.6%	1.1%
Secondary sectors						
• North	0.4%	0.2%	0.2%	0.2%	0.2%	0.2%
• East	0.0%	0.2%	0.2%	0.2%	0.2%	0.2%
• West	<u>16.6%</u>	<u>10.3%</u>	<u>4.8%</u>	<u>3.7%</u>	<u>3.7%</u>	<u>2.2%</u>
Total secondary	4.1%	3.9%	2.2%	1.8%	1.8%	1.2%
<b>Main trade area</b>	<b>2.6%</b>	<b>2.7%</b>	<b>1.7%</b>	<b>1.4%</b>	<b>1.4%</b>	<b>1.2%</b>
*As at June Source: ABS Census 2011; Western Australian Planning Commission, WA Tomorrow 2015; Forecast.id; MacroPlan Dimasi						



**Map 2.2: Currabmine development, Perth**  
**New Dwelling Approvals FY2015**





**Map 2.3: Currabine development, Perth**  
Future residential growth

### 2.3 Trade area population profile

Table 2.2 and Chart 2.1 detail the socio-demographic profile of the Currambine main trade area population, sourced from the 2011 ABS Census of Population and Housing (results of the 2016 Census will be available in mid-2017), and comparing with benchmarks for metropolitan Perth and Australia. The key points to note are as follows:

- The average age of main trade area residents, at 33.4 years, is younger than the metropolitan Perth average of 36.9 years, reflecting a below average representation of elderly residents and an above average representation of children.
- Income levels for the main trade area population are slightly below the metropolitan Perth average on a per capita basis, but above average on a per household basis, reflecting the noticeably above average household sizes.
- Home ownership levels throughout the main trade area are higher than the metropolitan Perth average, particularly in the secondary north and west sectors.
- Main trade area residents are predominantly Australian born, though the proportion of overseas born residents is well above average, particularly from European origin.
- The main trade area contains an above average proportion of traditional families (i.e. households comprising couples with dependent children), at 58% of all households.

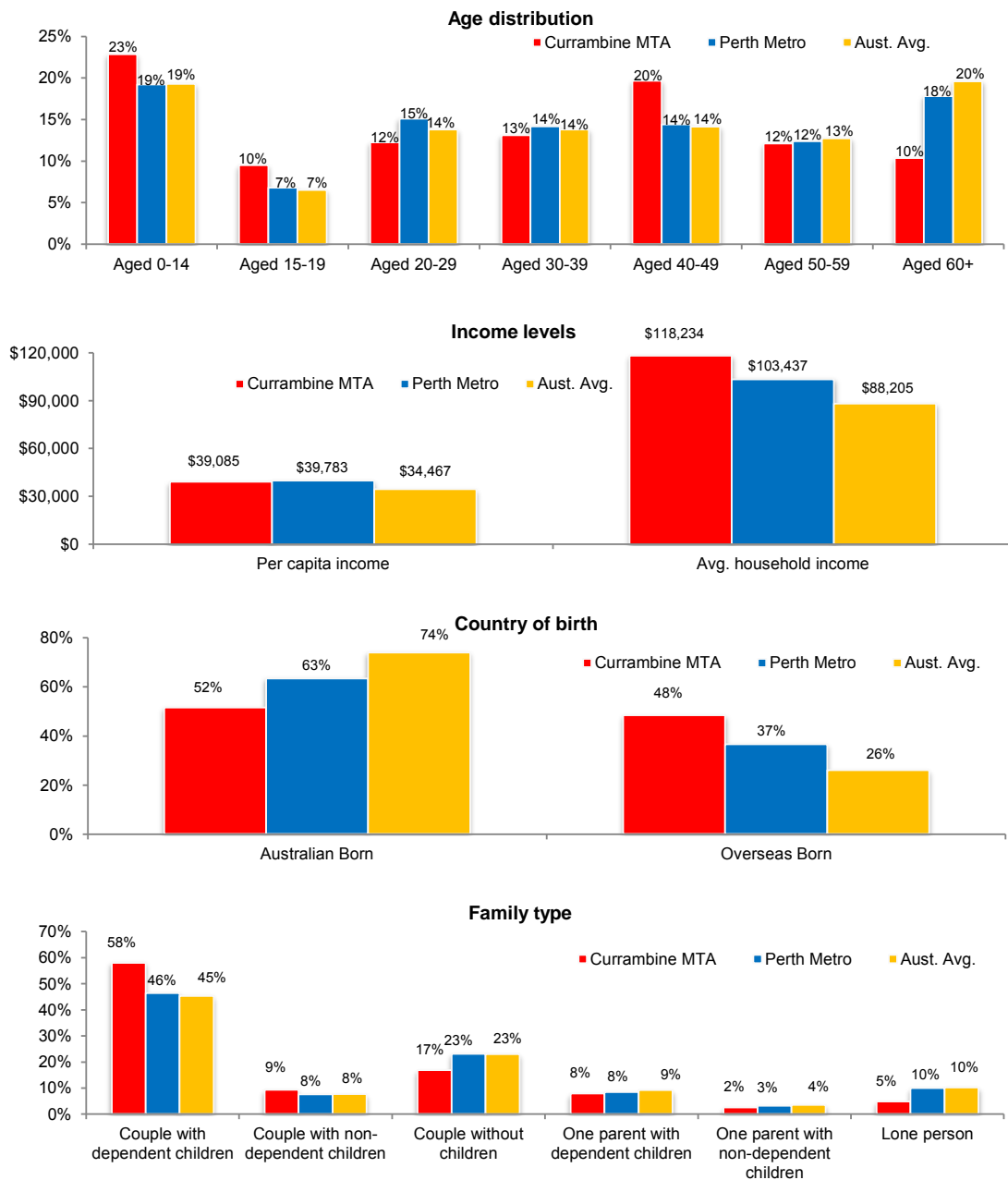
In summary, the defined Currambine main trade area is reflective of an outer suburban region, comprised of generally affluent traditional families in their early to mid-life stages, which are attracted by the housing options and lifestyle on offer.

**Table 2.2**  
**Currambine main trade area - socio-demographic profile, 2011**

Census item	Primary sector	Secondary sectors			Main TA	Perth Metro avg.	Aust. avg.
		North	East	West			
Per capita income	\$37,786	\$36,770	\$36,573	\$46,533	\$39,085	\$39,783	\$34,467
<i>Var. from Perth Metro benchmark</i>	-5.0%	-7.6%	-8.1%	17.0%	-1.8%		
Avg. household income	\$109,882	\$117,236	\$106,654	\$149,785	\$118,234	\$103,437	\$88,205
<i>Var. from Perth Metro benchmark</i>	6.2%	13.3%	3.1%	44.8%	14.3%		
Avg. household size	2.9	3.2	2.9	3.2	3.0	2.6	2.6
<u>Age distribution (% of population)</u>							
Aged 0-14	21.6%	26.3%	21.7%	22.9%	22.9%	19.2%	19.3%
Aged 15-19	9.3%	10.6%	7.7%	10.6%	9.5%	6.8%	6.5%
Aged 20-29	14.4%	9.5%	14.3%	9.1%	12.3%	15.1%	13.8%
Aged 30-39	13.0%	14.3%	13.2%	12.1%	13.1%	14.2%	13.8%
Aged 40-49	18.8%	21.1%	17.8%	21.9%	19.7%	14.4%	14.2%
Aged 50-59	12.3%	9.6%	12.5%	14.1%	12.1%	12.4%	12.8%
Aged 60+	10.6%	8.7%	12.7%	9.3%	10.4%	17.8%	19.6%
Average age	33.6	31.5	34.8	33.7	33.4	36.9	37.9
<u>Housing status (% of households)</u>							
Owner (total)	71.3%	80.5%	73.5%	91.5%	77.8%	70.7%	68.7%
• Owner (outright)	19.4%	16.8%	23.7%	23.5%	20.5%	30.0%	32.9%
• Owner (with mortgage)	51.9%	63.7%	49.8%	67.9%	57.2%	40.7%	35.8%
Renter	28.4%	19.3%	26.1%	8.5%	22.0%	28.2%	30.4%
Other	0.3%	0.2%	0.4%	0.0%	0.2%	1.2%	0.9%
<u>Birthplace (% of population)</u>							
Australian born	51.2%	53.4%	54.8%	47.2%	51.6%	63.4%	74.0%
Overseas born	48.8%	46.6%	45.2%	52.8%	48.4%	36.6%	26.0%
• Asia	6.5%	3.2%	5.9%	4.0%	5.2%	9.6%	8.6%
• Europe	29.3%	30.9%	27.1%	35.2%	30.4%	17.6%	10.5%
• Other	13.0%	12.4%	12.2%	13.6%	12.8%	9.3%	7.0%
<u>Family type (% of households)</u>							
Couple with dep't children	54.0%	63.9%	52.0%	67.0%	58.0%	46.4%	45.3%
Couple with non-dep't child.	9.8%	7.7%	9.5%	9.9%	9.4%	7.5%	7.7%
Couple without children	17.6%	14.1%	18.5%	16.2%	16.8%	23.1%	23.0%
One parent with dep't child.	9.0%	8.1%	9.6%	3.2%	7.9%	8.5%	9.2%
One parent w non-dep't child.	3.2%	2.0%	3.2%	0.6%	2.5%	3.2%	3.5%
Other family	0.8%	0.5%	1.0%	0.5%	0.7%	1.3%	1.1%
Lone person	5.6%	3.7%	6.1%	2.7%	4.8%	10.0%	10.2%

Source: ABS Census of Population & Housing, 2011; MacroPlan Dimasi

**Chart 2.1**  
Currambine main trade area - socio-demographic profile, 2011



Source: ABS Census of Population & Housing, 2011; MacroPlan Dimasi

## 2.4 Trade area retail spending

Chart 2.2 presents a comparison of retail spending behaviour of the Currambine main trade area residents with metropolitan Perth averages. All retail spending estimates in this report are expressed in constant 2015/16 dollars (i.e. excluding retail inflation), and including GST.

The estimated retail expenditure capacity of the Currambine main trade area population is based on information sourced from MDS Market Data Systems, which utilises a detailed micro-simulation model of household expenditure behaviour for all residents of Australia. The model takes into account information from a wide variety of sources, including the regular ABS Household Expenditure Survey, National Accounts Data, Census Data and other information.

The MarketInfo product from MDS starts with the household expenditure survey, a comprehensive exercise conducted by the ABS every five years, where a large sample of households across Australia are asked to provide complete details of their spending over specified periods.

In addition to a thorough interview, each member of the household in question over the age of 15 is required to keep a diary of every expenditure made over a two week period. Complete financial and social information about the entire household is also provided.

All of these data are then matched with the Census, Centrelink, National Accounts and other data collected by state and national governments to create a model of spending that is at the heart of MarketInfo. Micro-simulation techniques are the method by which these detailed calculations are performed.

MarketInfo calculates spending levels down to the Statistical Area Level 1 (SA1), the smallest defined area used by the ABS. MarketInfo is able to drill down to this level because it starts with the unit records from the household expenditure survey and then uses the spending and other information from all of the surveyed households as the basis for modelling these actual results to the broader community.



Retail spending per person within the main trade area is estimated at \$15,171, which is generally in line with the average per capita retail expenditure of metropolitan Perth of \$15,254.

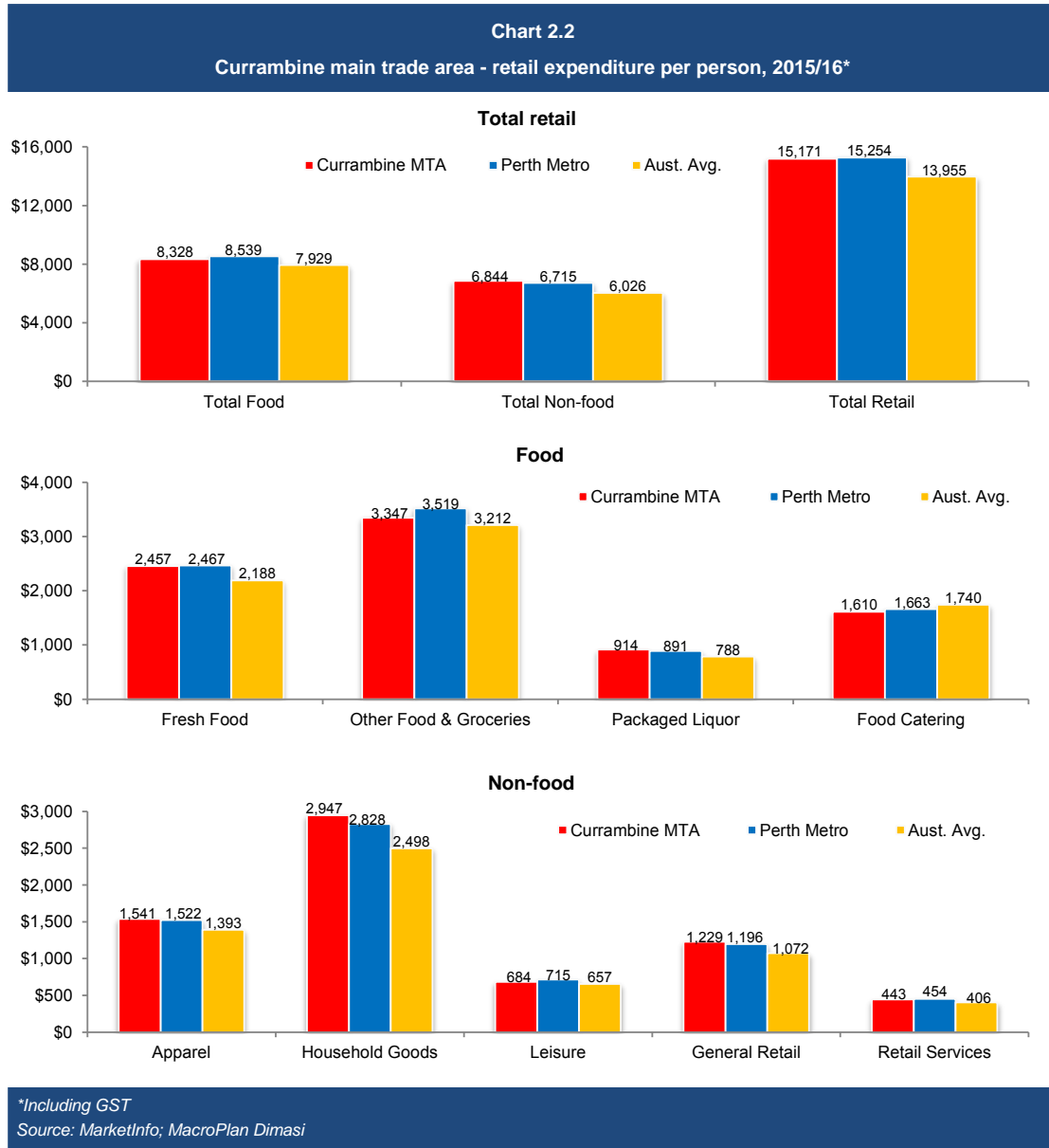


Table 2.3 presents estimates of total retail expenditure generated by the population within the defined Currumbine main trade area. This table also shows the projected growth in available trade area retail expenditure, taking into account the forecast population levels outlined previously.

Total available retail expenditure within the main trade area is forecast to grow in real terms from the current levels of \$370 million to a projected total of \$468 million in 2026. This level of growth reflects an average annual real growth rate of around 2.4% per annum over the forecast period to 2026. The sources of real spending growth include:

- Main trade area resident population growth, which is projected to average 1.4% over the period to 2026.
- Real growth in retail spending per capita, which is forecast to average 1% annually over the forecast period.

Table 2.4 presents the retail spending capacity of the main trade area population across key retail categories, as well as the category definitions. FLG (Food, Liquor and Groceries), which is the main spend category for supermarkets, is estimated at \$164 million in 2016, and projected to increase to \$208 million over the forecast period to 2026, reflecting an average annual real growth rate of 2.4%.

Table 2.3 Currambine main trade area - retail expenditure (\$M), 2016-2026*					
Year ending June	Primary sector	Secondary sectors			Main TA
		North	East	West	
2016	125.7	66.8	67.0	110.0	369.5
2017	127.4	67.4	67.6	119.1	381.5
2018	129.2	68.1	68.3	125.8	391.4
2019	131.1	68.8	69.1	132.3	401.3
2020	133.0	69.6	69.9	138.4	410.9
2021	135.0	70.4	70.6	144.8	420.8
2022	137.4	71.1	71.4	150.4	430.4
2023	140.2	71.9	72.2	155.1	439.4
2024	143.0	72.7	73.0	159.9	448.7
2025	145.9	73.5	73.9	164.8	458.2
2026	148.9	74.4	74.7	170.0	467.9
<u>Average annual growth (\$M)</u>					
2016-2026	2.3	0.8	0.8	6.0	9.8
<u>Average annual growth (%)</u>					
2016-2026	1.7%	1.1%	1.1%	4.4%	2.4%
*Constant 2015/16 dollars & including GST Source: MarketInfo; MacroPlan Dimasi					

**Table 2.4**  
**Currambine main trade area - retail expenditure by category (\$M), 2016-2026\***

Year ending June	FLG	Food catering	Apparel	Household goods	Leisure	General retail	Retail services	Total retail
2016	163.6	39.2	37.5	71.8	16.6	29.9	10.8	369.5
2017	168.9	40.7	38.7	74.0	17.1	30.9	11.2	381.5
2018	173.3	42.0	39.6	75.9	17.5	31.6	11.5	391.4
2019	177.8	43.3	40.5	77.7	17.9	32.3	11.8	401.3
2020	182.2	44.7	41.4	79.5	18.2	33.0	12.1	410.9
2021	186.7	46.0	42.2	81.3	18.6	33.7	12.4	420.8
2022	191.0	47.4	43.0	83.0	18.9	34.3	12.7	430.4
2023	195.2	48.6	43.8	84.6	19.2	34.9	13.0	439.4
2024	199.5	50.0	44.6	86.3	19.5	35.5	13.3	448.7
2025	203.8	51.3	45.4	88.0	19.9	36.1	13.6	458.2
2026	208.3	52.8	46.2	89.8	20.2	36.8	13.9	467.9
<u>Average annual growth (\$M)</u>								
2016-2026	4.5	1.4	0.9	1.8	0.4	0.7	0.3	9.8
<u>Average annual growth (%)</u>								
2016-2026	2.4%	3.0%	2.1%	2.3%	2.0%	2.1%	2.6%	2.4%

\*Constant 2015/16 dollars & including GST

Source: MarketInfo; MacroPlan Dimasi

Retail expenditure category definitions:

- FLG: take-home food and groceries, as well as packaged liquor.
- Food catering: expenditure at cafes, take-away food outlets and restaurants.
- Apparel: clothing, footwear, fashion accessories and jewellery.
- Household goods: giftware, electrical, computers, furniture, homewares and hardware goods.
- Leisure: sporting goods, music, DVDs, computer games, books, newspapers & magazines, stationery and photography equipment.
- General retail: pharmaceutical goods, cosmetics, toys, florists, mobile phones and pets.
- Retail services: hair & beauty, optical goods, dry cleaning, key cutting and shoe repairs.

## Section 3: Competition

This section of the report considers the competitive environment within which the proposed Currambine supermarket development will operate. Table 3.1 summarises the competitive centres, while the previous Map 2.1 illustrates their locations relative to Currambine.

Table 3.1 Currambine Centre - schedule of competing retail facilities			
Centre	Retail GLA (sq.m)	Major traders	Dist. by road from Currambine Centre (km)
<b>Strategic Metropolitan Centre</b>			
<u>Joondalup</u>			4.1
• Lakeside Joondalup	78,100	Myer, Big W, Target, Kmart, Coles (4,165), Woolworths (5,215), Supa IGA (3,230), Aldi (1,200)	
<b>Secondary Centres</b>			
<u>Clarkson</u>			5.6
• Ocean Keys SC	34,500	Target, Kmart, Coles (3,980), Woolworths (3,650)	
<u>Wanneroo</u>	20,600		8.7
• Wanneroo Central SC	18,600	Kmart, Coles (3,730), Supa IGA (1,540)	
<b>District Centres</b>			
<u>Currambine</u>	10,500		2.6
• Currambine Central	9,000	Woolworths (4,080), Farmer Jacks (1,850)	
• Proposed	1,500	Aldi (1,500)	
<u>Neerabup</u>			6.7
• Banksia Grove Village	6,300	Coles (4,190)	
• Banksia Grove Square (p)	5,000	Woolworths (3,900)	
• Proposed	1,400	Aldi (1,400)	
<b>Neighbourhood Centres</b>			
Kincross Central	4,000	Supa IGA (2,500)	1.1
Candlewood Village	2,000	IGA (700)	3.5
Beaumaris City SC	2,950	IGA (1,240)	4.7
Carramar Village	5,400	Woolworths (3,230)	5.1
Source: Property Council of Australia; MacroPlan Dimasi			

### 3.1 Competition within trade area

There are only two supermarket facilities located within the defined trade area currently, as follows:

- Kinross Central is located on Connolly Drive, approximately 1 km north of the Currambine subject site. The centre contains a Supa IGA supermarket of approximately 2,500 sq.m, supported by a range of specialty retailers, including food retail shops, takeaway food outlets, a pharmacy, newsagency, as well as a hairdresser and beauty salon. Total retail floorspace at the centre is around 4,000 sq.m (Property Council of Australia).
- Candlewood Village, located to the east, is anchored by a small IGA store, also containing a small provision of predominantly convenience oriented specialties. Some prominent national traders at the centre include Brumby's, Pizza Hut and Chemmart.

Given that full-scale supermarkets generally require a catchment population of around 8,000-10,000 in order to be supportable (depending on surrounding competition), and with the defined Currambine trade area population estimated at close to 25,000 currently, there is therefore considered to be a dearth of supermarket facilities for trade area residents. The proposed centre at Currambine would therefore be able to fill this undersupply, as detailed later in Section 4 of this report.

### 3.2 Competition beyond trade area

The Currambine District Centre, situated approximately 2.6 km to the south west, is the nearest competitive shopping centre to the proposed Currambine Centre. Currambine Central forms the main retail component, anchored by a full-line Woolworths supermarket and a Farmer Jacks store, supported by a solid provision of specialty retailers, including in food catering and convenience oriented specialties. The 6-screen Grand Cinemas, which also includes two megascreens, is the main non retail use at the centre.

An Aldi supermarket is expected to co-locate with the centre in the future, with the retailer having purchased the site at 86 Delamare Avenue (immediately to the east of Currambine Central), after Joondalup Council amended the district planning scheme to zone the site as



business zone. The amendment however, would still require Aldi to go through the development application process.

Further afield, the main higher order centres include:

- Lakeside Joondalup, which is the core retail component of the Joondalup Strategic Metropolitan Centre, located approximately 4.1 km to the south east. The centre contains over 78,000 sq.m of retail floorspace, anchored by a Myer department store; Big W, Kmart and Target discount department stores; as well as Coles, Woolworths, Supa IGA and Aldi (recently added) supermarkets.

The centre also contains a large provision of specialty shops, with over 220 specialty stores, including a strong apparel offer (highlighted by fast fashion retailer H&M at the centre) and food catering/dining provision. Lakeside Joondalup is one of the largest centres in the Perth metropolitan area and plays a large role in serving the higher order needs of residents within the northern region of Perth, including from the Currambine trade area.

- The Clarkson Secondary Centre contains Ocean Keys SC as the core retail component, situated some 5.6 km to the north. The centre totals around 34,500 sq.m of retail floorspace, and is anchored by Target and Kmart discount department stores, as well as Coles and Woolworths supermarkets. Ocean Keys serves the retail needs of a broad region in outer northern Perth, generally separate from the Currambine locality to the south.

A small neighbourhood activity centre is proposed at Tamala Park to the north in the longer term, but would have no implications for Currambine, given the separate trade areas that each centre would serve.

### 3.3 Summary

In summary, the proposed Currambine Centre will be an easily accessible and convenient food and grocery shopping destination for surrounding residents; while higher order shopping requirements for trade area residents are served primarily by the existing centres at Clarkson and Joondalup.

## Section 4: Consideration of economic impacts

This section of the report considers the sales potential for the proposed Currambine supermarket, as well as the likely economic impacts that can be anticipated following the development of the store. It also presents a supermarket floorspace analysis for the defined Currambine main trade area.

### 4.1 Supermarket floorspace analysis

In order to assess both the supportability of the Currambine supermarket, and the likely consequent impacts and implications for the remaining existing and proposed supermarkets of relevance in the region, the first step is to assess the need and demand for supermarket floorspace. This step is important because the provision of convenient and accessible food and grocery shopping facilities is the most basic and most important need to be met at a 'local' level, as is proposed to be provided by the Currambine store.

Residents need to be well serviced by an appropriate provision of easily accessible supermarket facilities, as such facilities will create a community focus; provide convenience and amenity for local residents (i.e. residents will not have to travel unnecessarily long distances to access weekly food and grocery shopping); and also create local employment. The provision of convenient, good quality supermarket facilities will service both the existing established population base, and the future residents in the area, and facilitating the social wellbeing of local residents.

At the same time, the purpose of the supermarket floorspace analysis detailed below is also to ensure that there will be sufficient demand for the various other supermarkets (existing and proposed) in the locality, and which will be equally important to the economic wellbeing of the other planned activity centres, and the surrounding catchments which those activity centres currently serve or will serve in due course.

Within the context of supermarket floorspace analysis, MacroPlan Dimasi undertakes a detailed annual review of the provision and performance of supermarket facilities across all parts of Australia, as part of extensive supermarket analysis which is prepared for major supermarket operators. The analysis of supportable floorspace for the proposed Currambine store presented later in this section is based primarily on an assessment of available retail expenditure. Per capita expenditure on take-home food and groceries is remarkably consistent across most parts of Australia, reflecting the essential nature of take-home food and groceries. Per capita spending in this retail category does not vary to any great extent in response to changes in household income levels, unlike per capita expenditure on the more discretionary retail categories such as apparel, homewares and catered food (i.e. dining out).

In regard to what might be considered to be the 'appropriate' level of supermarket floorspace, the following commentary is of note:

- Firstly, a key objective is to assess the need and demand for supermarket facilities to effectively serve trade area residents, within the context of the supermarket floorspace requirements for all the existing and planned activity centres in the trade area. It is likely, as a matter of course, that some supermarket shopping from trade area residents will also be done at facilities located outside the trade area (i.e. escaping the trade area). However, given that the majority of food and grocery shopping is typically undertaken locally, it is desirable to assess the supermarket floorspace requirements for the trade area as if it were a 'self-sufficient' entity, as some 'captured' expenditure can also be expected, largely offsetting escape expenditure.
- With regard to supermarket facilities located beyond the trade area, the closest such facilities are provided at Currambine Central, Ocean Keys SC and Lakeside Joondalup. However, while some supermarket shopping by trade area residents will inevitably occur at those centres, in association with much more extensive comparison shopping which is directed in particular to Lakeside Joondalup, it is entirely reasonable, and highly desirable, that the great majority of the food and grocery shopping by trade area residents should be able to be retained locally, i.e. at the various existing and proposed lower order activity centres within the defined trade area.

Table 4.1 shows the total supply of supermarket floorspace which, in our view, is required and supportable within the defined Currumbine trade area in order to reasonably meet the requirements of main trade area residents, having regard to the population projections and expenditure levels detailed in Section 2 of this report. The table also shows the existing and proposed future supply of supermarket floorspace within the trade area, taking into account the network of activity centres servicing the area.

Table 4.1 Currumbine Centre main trade area - supermarket floorspace analysis, 2016-2026				
Items	2015/16	2017/18	2019/20	2025/26
Available trade area spend on F&G - \$M*	141.4	149.7	157.3	179.9
F&G spending to smkts (@ 75%) - \$M*	106.0	112.3	118.0	134.9
Spending retained by TA smkts (@ 55%) - \$M	58.3	61.8	64.9	74.2
Plus sales from beyond TA (@ 10%) - \$M	<u>6.5</u>	<u>6.9</u>	<u>7.2</u>	<u>8.2</u>
<b>Total F&amp;G spending to TA smkts - \$M</b>	<b>64.8</b>	<b>68.6</b>	<b>72.1</b>	<b>82.5</b>
<b>Smkt floorspace demand (sq.m)</b> (assuming average trading level of \$9,500 per sq.m)	<b>6,820</b>	<b>7,220</b>	<b>7,590</b>	<b>8,680</b>
<b>Total smkt floorspace - existing and proposed</b>				
Existing facilities**	3,200	3,200	3,200	6,400
<u>Proposed facilities</u>	<u>0</u>	<u>0</u>	<u>3,200</u>	<u>2,500</u>
• Currumbine			3,200	
• Iluka NC***				2,500
<b>Total smkt floorspace supply (sq.m)</b>	<b>3,200</b>	<b>3,200</b>	<b>6,400</b>	<b>8,900</b>
<b>Under (-)/Over (+) supply (sq.m)</b>	<b>-3,620</b>	<b>-4,020</b>	<b>-1,190</b>	<b>220</b>
*Constant 2015/16 dollars & including GST				
**Existing smkt facilities include Supa IGA Kinross Central and IGA Candlewood				
***Identified in the City of Joondalup Local Commercial Strategy, which may potentially contain a medium-sized supermarket by 2026				
Source: MacroPlan Dimasi				

The key points to note from Table 4.1 are as follows:

- The available food and grocery (F&G) expenditure generated by trade area residents is approximately \$141 million currently, and growing to \$157 million at 2019/20, in constant 2015/16 dollar terms.
- The proportion of that trade area F&G expenditure which is typically directed to supermarkets (as opposed to fresh food operators and other retailers) is then estimated at 75%, given the suburban nature of the area.
- The proportion of that supermarket expenditure which is likely to be retained within the defined Currambine trade area is estimated at 55%. This estimate reflects the discussion outlined previously, whereby a sizeable proportion of the food and grocery shopping by trade area residents should be able to be retained locally, given an appropriate supermarket offer. An allowance for potential expenditure from beyond the trade area (reflecting the exposure of the proposed site on Burns Beach Road and Connolly Drive) is then added, to estimate the total available F&G expenditure for all supermarkets in the defined Currambine trade area.
- The total F&G expenditure available within the trade area is therefore estimated at \$72 million at 2019/20, growing to \$83 million at 2025/26.
- Adopting an average trading level of around \$9,500 per sq.m for supermarket traders, the total level of supermarket floorspace which is required to reasonably meet the requirements of Currambine trade area residents is therefore estimated at around 6,820 sq.m at present, growing to 7,600 sq.m at 2019/20 and further to 8,680 sq.m at 2025/26.
- At present, within the trade area, there are only two supermarket facilities, estimated to total around 3,200 sq.m. There is therefore an estimated undersupply of supermarket floorspace within the trade area of around 3,600 sq.m.

- By 2020, allowing for the development of the proposed Currambine supermarket, the level of supermarket floorspace undersupply would decrease significantly, but there would still be an element of undersupply in the local area.
- With the ongoing steady population growth forecast for the trade area, the level of supermarket floorspace undersupply would then increase further; though the possible assumed addition of a supermarket at Iluka at 2026 would balance this undersupply.

In summary, the analysis shows that there is a clear gap for an additional full-range supermarket within the defined trade area currently. There is therefore need and demand for such a new supermarket to be added within the trade area, as proposed at the subject site.

#### 4.2 Estimated supermarket sales potential and market shares

Prior to being able to consider the question of potential economic benefits and impacts that will arise from the development of the Currambine supermarket, the necessary first step is to seek to quantify the level of sales that the store can expect to achieve.

The sales performance of any particular retail facility – be it an individual store or a collection of stores provided in a shopping centre – is determined by a combination of the following factors:

- The quality of the facility, with particular regard to the major trader/traders which anchor the centre; the strength of the tenancy mix relative to the needs of the catchment which it seeks to serve; the physical layout and ease of use; the level of accessibility and ease of parking; and the atmosphere/ambience of the centre.
- The size of the available catchment which the centre/store serves determines the upper limit to the likely sales potential achievable by any centre or store.
- The locations and strengths of competitive retail facilities and the degree to which these alternative facilities are able to effectively serve the needs of the population within the relevant trade area.



The likely sales potential for the proposed supermarket is now considered, taking all of these factors into account.

It is assumed in these estimates that the new supermarket will open by around mid 2019, with its first full year of trading being 2019/20. All sales estimates in this report are expressed in constant 2015/16 dollars (i.e. excluding inflation) and including GST.

The proposed Currambine supermarket is expected to be a full-line supermarket of 3,200 sq.m, which will offer the full supermarket range. The store will be easily accessible for surrounding residents, reflecting its location on Connolly Drive and a short distance from Burns Beach Road, with trade area residents expected to associate strongly with the supermarket for their weekly food and convenience shopping needs.

Taking the above into account, Table 4.2 presents estimated market shares for the proposed Currambine store in 2019/20, based on the sales estimates for the store. The proposed supermarket is projected to achieve around \$41 million in 2019/20 (in constant 2015/16 dollars), reflecting an average productivity level of \$12,800 per sq.m.

On this basis, the supermarket is expected to achieve a 9% share of the total available retail spending in the main trade area, including 15.3% of the available food expenditure. The remaining expenditure of trade area residents (91%) would continue to be directed mainly to the surrounding existing facilities, and to Lakeside Joondalup, Ocean Keys and the Perth CBD, particularly for non-food shopping.

The sales projections for the Currambine supermarket take into account the trade area analysis and competition detailed in earlier sections of this report; and sales by similar retailers in comparable centres throughout Australia and Western Australia.

Table 4.2 Currambine Centre - Estimated market shares, 2019/20*									
Trade area	Retail spend (\$M)			Centre sales (\$M)			Market share		
	Food	Non-food	Total	Food	Non-food	Total	Food	Non-food	Total
Primary	74.9	58.2	133.0	14.6	0.9	15.5	19.5%	1.6%	11.7%
Secondary sectors									
• North	38.6	31.0	69.6	3.3	0.2	3.5	8.6%	0.7%	5.1%
• East	39.4	30.4	69.9	4.2	0.3	4.5	10.8%	0.9%	6.5%
• West	<u>73.9</u>	<u>64.5</u>	<u>138.4</u>	<u>12.5</u>	<u>0.8</u>	<u>13.3</u>	<u>16.9%</u>	<u>1.2%</u>	<u>9.6%</u>
Total secondary	151.9	125.9	277.9	20.1	1.3	21.4	13.2%	1.0%	7.7%
<b>Main TA</b>	<b>226.8</b>	<b>184.1</b>	<b>410.9</b>	<b>34.7</b>	<b>2.2</b>	<b>36.9</b>	<b>15.3%</b>	<b>1.2%</b>	<b>9.0%</b>
Sales from beyond TA				<u>3.9</u>	<u>0.2</u>	<u>4.1</u>			
<b>Total centre sales</b>				<b>38.5</b>	<b>2.5</b>	<b>41.0</b>			
*Constant 2015/16 dollars & including GST Source: MarketInfo; MacroPlan Dimasi									

### 4.3 Assessment of likely economic impacts

The proposed Currambine development is likely to result in a range of impacts. From a trading point of view, some impacts are likely to be experienced by competitive retailers in the surrounding region.

On the other side of the equation, it is clear that the development will also result in a range of important economic benefits. The key positive impacts will include the following:

- The provision of an easily accessible food and grocery shopping facility for the surrounding population. The proposed development will include a full-line supermarket, which will offer the full supermarket range for the daily and weekly shopping needs of the catchment population.
- The provision of a conveniently located supermarket at the proposed site will also reduce travel times, while easing traffic conditions at other centres, and decrease the level of escape food and grocery expenditure to facilities located beyond the trade area.

- A wider range of shopping choices for local residents. The proposed Currambine supermarket will be a full-scale supermarket, which will provide more choice and variety to the surrounding patronage, and therefore increased competition, which may also lead to lower food and grocery prices for consumers.
- Once fully operational, the supermarket would be expected to employ around 130 people. Allowing for an estimated 5% of the total increase to be as a result of reduced employment at other retail facilities, the net additional jobs at the proposed Currambine store are estimated at 122. This information is summarised in Table 4.3 following. In order to estimate the employment levels generated by the centre, we have relied upon various data sources including data from retailers, the ABS, several state and local government agencies, as well as 30 years of experience in preparing assessments of this nature. Our data, for example, sourced directly from retailers, indicate that a new supermarket facility is likely to employ around 40 workers per 1,000 sq.m, or around 25 sq.m per worker.

Table 4.3 Currambine Centre - estimated centre employment levels			
Type of use	Estimated employment per '000 sq.m	GLA (sq.m)	Currambine Centre Employment (persons)
Supermarket	40	<u>3,200</u>	<u>128</u>
<b>Total centre<sup>1</sup></b>		<b>3,200</b>	<b>128</b>
<b>Net increase<sup>2</sup></b>			<b>122</b>
<p>1. Excludes non-retail components</p> <p>2. Net increase includes an allowance for reduced employment levels at impacted centres, estimated at 5% of the total increase</p> <p>Source: Southern Cross Care; MacroPlan Dimasi</p>			

- The development of a supermarket at the Currambine site will also create a substantial number of additional jobs, both for the construction and related industries during the construction phase, and for the economy generally once the centre is completed. The estimated total capital costs for the construction of the centre are \$15 million. By utilising the appropriate ABS input/output multipliers, we estimate that the construction period of the proposed development would create some 64 jobs, with a further 103 jobs resulting from supply induced multiplier effects from this period (Table 4.4). Jobs created include both full-time and part-time positions.

ABS input/output multipliers measure general economic flows between industry sectors. There are several types of input/output multipliers that can be relied upon and we consider for the basis of estimating fairly small scale, and localised impacts, that *employment* multipliers are most suitable for estimating the employment effects of the proposed redevelopment.

- The additional retail jobs in the centre, as previously outlined (122), will result in a further 49 jobs in the broader community, based on ABS input/output multipliers.

Table 4.4				
Currambine Centre - estimated future additional centre employment levels*				
Original stimulus	Direct employment (long-term)	Direct employment (const'n period)	Supplier employment multiplier effects	Total
Centre employment <sup>1</sup>	122		49	170
Construction of project (\$15m. est. capital costs)		<u>64</u>	<u>103</u>	<u>167</u> Job years <sup>2</sup>
<b>Total</b>	<b>122</b>	<b>64</b>	<b>151</b>	<b>337</b>
* Employment totals include both full-time and part-time work 1. Indicates the estimated number of net additional ongoing jobs as a result of the proposed development 2. Indicates the estimated number of jobs over the life of the construction project, for the equivalent of one year Source: Southern Cross Care; MacroPlan Dimasi				

In our view, therefore, there is clearly a number of economic benefits that can be expected to flow directly from the development of the Currambine supermarket. Against these positive impacts, the question of likely trading impacts on other existing retailers within the broader region needs to be considered. This is analysed in more detail in Section 4.4 following.

#### 4.4 Trading impacts at 2019/20 and subsequent years

A number of factors need to be taken into account in the consideration of the likely broad trading impacts of the proposed development of the Currambine supermarket on other retail facilities, both within and beyond the trade area.

Such projections must be considered as indicative only, for the simple reason that it is very difficult to predict with certainty the precise impact on any one retailer or any one centre that will result from a change to the retail structure serving a particular area or region. The impacted centre or retailer has a number of possible actions which it may be able to take for example, which may mitigate the extent of impact, or may eliminate it altogether. Expansions and improvements may be undertaken at other centres and other locations throughout the region, and all of those factors can change the nature of the impact.

It is reasonable for the purposes of impact analysis to therefore consider the likely broad changes in competitive circumstances, and in particular the changes in availability of retail expenditure for competitive centres that can reasonably be expected to result from the development of the Currambine store.

These broad changes effectively set the market conditions within which all competitive centres will operate as a result of the proposed addition of the Currambine supermarket, and reasonable conclusions can then be drawn about the possible impacts and subsequent consequences of these broad changes in market conditions.

The projected sales for the Currambine supermarket in 2019/20 would result from a redirection of spending to the new store from a range of other supermarkets located both within and beyond the defined trade area, which are all therefore likely to experience some trading impacts. In order to estimate the likely order of these impacts, we have had particular regard to the location and composition (existing and proposed) of each centre/store relative to the Currambine site and their respective roles in the region.

The following factors will all be of relevance in terms of how the likely impacts will play out:

- The distance of the (impacted) centre, by road, from the proposed development.
- The size of the store, in terms of total relevant retail floorspace. More specifically in this instance, the amount of supermarket floorspace available is the most important factor to consider.
- The brand of the anchor tenant(s) with the relevant supermarket anchors again being the key factor.
- The respective role and function of each centre. For example, a centre might be oriented towards convenience retailing, higher order retailing, homewares/bulky goods, or it might primarily service a worker/transit market.
- The relative accessibility and convenience of the impacted centre compared with the proposed retail development.
- The estimated performance of the centre (in current sales) and projected future performance. This accounts for any future developments in the region that might also impact on the future sales of existing centres.

When assessing the dollar (and percentage) impacts that are likely to be absorbed by existing facilities/centres, the following key principles, established as a result of previous experience and numerous observations in many other situations, will normally apply:

- The greatest impacts are typically absorbed by the closest comparable stores/centres. For example, a new full-line supermarket is generally likely to have the greatest impacts on the closest full-line supermarket(s), and at the lower end of the spectrum, have lesser impacts on smaller scale supermarkets/foodstores (eg. IGA, Farmer Jacks), which serve much more limited roles.
- Impacts on small scale, local convenience/foodstores tend to be relatively smaller in extent, as these stores normally attract a smaller market share of available main trade area expenditure and perform a different role and function in the retail hierarchy. In particular these stores tend to serve the local walkable catchments surrounding them, and/or more specialised/discerning needs (e.g. specialty food stores). In this regard, small local centres



in the area perform a very 'localised' role for convenience and top-up shopping needs only, rather than the weekly/fortnightly role in meeting shopping needs, as would be provided by a full-line supermarket such as the proposed Currambine supermarket. Any impacts on the local centres therefore would be minimal.

Table 4.5 presents a summary of the projected sales estimates for these stores both with and without the proposed Currambine development, as well as our assessment of the likely order of impacts (all figures are expressed in constant 2015/16 dollars and include GST), as follows:

- The estimated 2015/16 sales potential for each of the existing centres. These estimates have been derived based on appropriate sales productivity levels for comparable centres, and also drawing on publicly available information from Shopping Centre News.
- The projected sales potential for each centre at 2019/20, which is assumed to be the first full trading year for the proposed Currambine supermarket. The sales potential for each centre at 2019/20 is shown under two scenarios – the first assuming no development of the Currambine supermarket (i.e. a 'status quo' scenario) and the second assuming that the Currambine supermarket is developed.

The no development scenario allows for the sales potential for each existing centre to increase in line with the underlying growth in retail expenditure capacity of the surrounding area. The estimates of centre sales potential after impact (i.e. assuming development of the Currambine supermarket) is then calculated by allocating the anticipated impacts on each centre from the Currambine supermarket, in line with the methodology outlined in greater detail in the remainder of this section.

- The estimated sales potential for each centre at 2022/23, again adopting a growth outlook for each centre that reflects the underlying growth in retail expenditure capacity of the surrounding area.
- The estimated impacts on each centre at 2020, in dollar terms and in percentage terms respectively, resulting from the proposed development of the Currambine store.
- The estimated growth in sales potential for each centre between 2016 and 2020, and between 2020 and 2023, highlighting the growth in sales potential expected for each centre after the development of the Currambine supermarket.

Table 4.5 Currambine Centre - estimated impact on specific centres, 2019/20 (\$M)*											
Centre	Distance from site (km)	GLA (sq.m)	Supermarket brand/GLA	Est. sales 2015/16	Projected 2019/20		Proj. 2022/23	Impact, 2020		Growth (%), with dev't	
					No dev't	With dev't	With dev't	\$M	%	2016-20	2020-23
<b>Within trade area</b>											
Kinross Central	1.1	4,000	Supa IGA (2,500)	35.0	37.4	33.9	35.2	-3.5	-9.4%	-3.1%	3.8%
Candlewood Village	3.5	<u>2,000</u>	IGA (700)	<u>14.0</u>	<u>14.9</u>	<u>14.3</u>	<u>14.8</u>	<u>-0.6</u>	<u>-4.0%</u>	<u>1.8%</u>	<u>3.8%</u>
<b>Total within trade area</b>		<b>6,000</b>		<b>49.0</b>	<b>52.3</b>	<b>48.2</b>	<b>50.0</b>	<b>-4.1</b>	<b>-7.8%</b>	<b>-1.7%</b>	<b>3.8%</b>
<b>Beyond trade area</b>											
Currumbine Central**	2.6	9,000	Woolworths (4,080), Farmer Jacks (1,850)	100.0	121.9	110.9	116.0	-11.0	-9.0%	10.9%	4.6%
Ocean Keys SC	5.6	34,500	Coles (3,980), Woolworths (3,650)	280.0	309.1	304.1	324.6	-5.0	-1.6%	8.6%	6.7%
Lakeside Joondalup**	4.1	78,100	Coles (4,165), Woolworths (5,215), Supa IGA (3,230), Aldi (1,200)	680.0	765.6	755.6	801.8	-10.0	-1.3%	11.1%	6.1%
All others				<u>n.a</u>	<u>n.a</u>	<u>n.a</u>	<u>n.a</u>	<u>-10.9</u>	<u>n.a</u>	<u>n.a</u>	<u>n.a</u>
<b>Total beyond</b>				<b>n.a</b>	<b>n.a</b>	<b>n.a</b>	<b>n.a</b>	<b>-36.9</b>	<b>n.a</b>	<b>n.a</b>	<b>n.a</b>
<b>Total</b>								<b>-41.0</b>			
*Constant 2015/16 dollars & including GST											
**New Aldi factored in sales post 2016											
Source: Shopping Centre News; MacroPlan Dimasi											

The following observations and conclusions can be drawn from the preceding analysis:

- i. Kinross Central (Supa IGA) is expected to be impacted by around \$3.5 million, or around 9.4%, in 2019/20 following the development of the Currambine supermarket, given the proximity of the two centres. The smaller IGA-anchored centre at Candlewood Village is expected to experience a much smaller impact of around \$0.6 million, reflecting its large distance from the Currambine development.
- ii. Beyond the trade area, Currambine Central is expected to experience some noticeable impacts in 2019/20, of around \$11 million (9%), with a similar level of impact also expected on Lakeside Joondalup.
- iii. The trade area contains only a Supa IGA and a smaller IGA at present, which are unlikely to form the main supermarket destinations for trade area residents for their daily and weekly grocery shopping. That is, a significant proportion of trade area residents' food and grocery spend is currently directed to centres beyond the trade area (i.e. 'escape expenditure' to Currambine Central and Joondalup). As such, the majority of sales at the proposed Currambine centre would be redirected from centres located beyond the trade area.
- iv. The majority of the projected impacts would occur on supermarket sales at the centres in question; while non-food sales would experience minimal impact, reflecting the nature of the proposed Currambine development which will include a full-scale supermarket.
- v. The estimated levels of impact in Year 1 (2019/20) for the existing supermarket facilities in the trade area (Kinross Central and Candlewood Village) would be sustained, reflecting a redirection of spending to the new Currambine facility; but subdued, given their slightly different roles. Kinross Central currently serves a generally well-defined catchment with limited surrounding alternatives. A redirection of spending is therefore expected; however, Kinross Central would remain an active destination for local residents, particularly to its north, reflecting its established trading patterns and easy accessibility from Connolly Drive. Candlewood Village, on the other hand, would

primarily serve the convenience and top-up needs of immediately surrounding residents.

- vi. These impacts therefore would not threaten the ongoing viability of these stores which will still have ample capacity to achieve good sales volumes to continue to operate successfully, reflecting the large and steadily growing population base in the trade area. The estimated impacts are also less than 10%, which are generally considered to be acceptable levels of competitive impacts.
- vii. Furthermore, as outlined previously, the impacted centres may take a number of actions which can minimise or eliminate altogether the level of impact from the development of the proposed Currambine supermarket.
- viii. The estimated impacts on all others represent the impacts which are expected on a variety of other non-supermarket facilities (generally specialty traders, such as bakeries, butchers, fresh food outlets, etc), which will be spread across such facilities provided over a relatively wide area throughout the surrounding region.
- ix. Further, Table 4.5 shows the projected sales potential for each of the impacted centres in 2022/23, i.e. Year 3 following the development of the Currambine supermarket. All centres are projected to experience steady sales growth subsequently, with the impacted centres therefore to recover any lost ground relatively quickly (generally within 1-2 years) as a result of the continued demand in the surrounding region.
- x. Based on a total retail expenditure volume of \$411 million in 2019/20, the proportion of net escape retail spending is estimated at around 78.3% in that year. Net escape retail spending would still be high in 2019/20, reflecting the locations of the various retail facilities located beyond the defined Currambine trade area. Those facilities would still attract the great majority of the non-food spending of trade area residents as well as some food expenditure.

#### 4.5 Net community benefit

The analysis in this report has demonstrated that a range of economic and social benefits are likely to arise from the development of the Currambine supermarket. These benefits can be summarised as follows:

- A local and modern destination for food and grocery shopping, adding to an existing community facility and focal point;
- Additional employment opportunities;
- A wider range of shopping choices for local residents; plus
- Increased convenience and amenity, together with reduced travel times and easy access to food and grocery shopping, for the surrounding residential neighbourhoods. This outcome will help to meet the objective of the City of Joondalup Centres Strategy, as outlined previously.

Against these benefits, some impacts are projected on centres located both within and beyond the trade area initially. These impacts will not threaten the ongoing viability of any existing or planned facilities, and will be gradually absorbed, with ongoing growth outlooks for each other centre thereafter. Thus, it can be concluded that a significant net community benefit will result from the development of the Currambine supermarket as currently proposed.

#### 4.6 Compliance with requirements of RSA as per Section 6.5 of SPP 4.2

As outlined previously, a Retail Sustainability Assessment should address the potential effects of a significant retail expansion in the network of activity centres, and is *“....limited to considering potential loss of services, and any associated detriment caused by a proposed development.”*

The analysis in this report shows that there is clear need and demand for the development of the proposed Currambine supermarket. Whilst some short-term trading impacts are expected to be experienced by the surrounding retail facilities following the development of the proposed store, the analysis also demonstrates that there will be no loss of services to the local community. All impacted facilities would still be able to achieve sustainable sales volumes, and to continue to trade, after recovering relatively quickly from their respective impacts.

The development of the proposed Currambine supermarket would add to the services available to surrounding residents, in the form of a modern facility, which residents would be able to easily access to undertake their weekly food and grocery shopping. The proposed supermarket therefore would represent a significant economic and social benefit for the local community, and its addition at the subject site would be in accord with a key objective of the City of Joondalup Centres Strategy.



APPENDIX C  
TRANSPORT REPORT

Technical Note

81113-276-FLYT-REP-0001

PROJECT

Lot 1, 16 Sunlander Drive, Currumbine Proposed Rezoning – Transport Report

Date Issued

28 November 2017

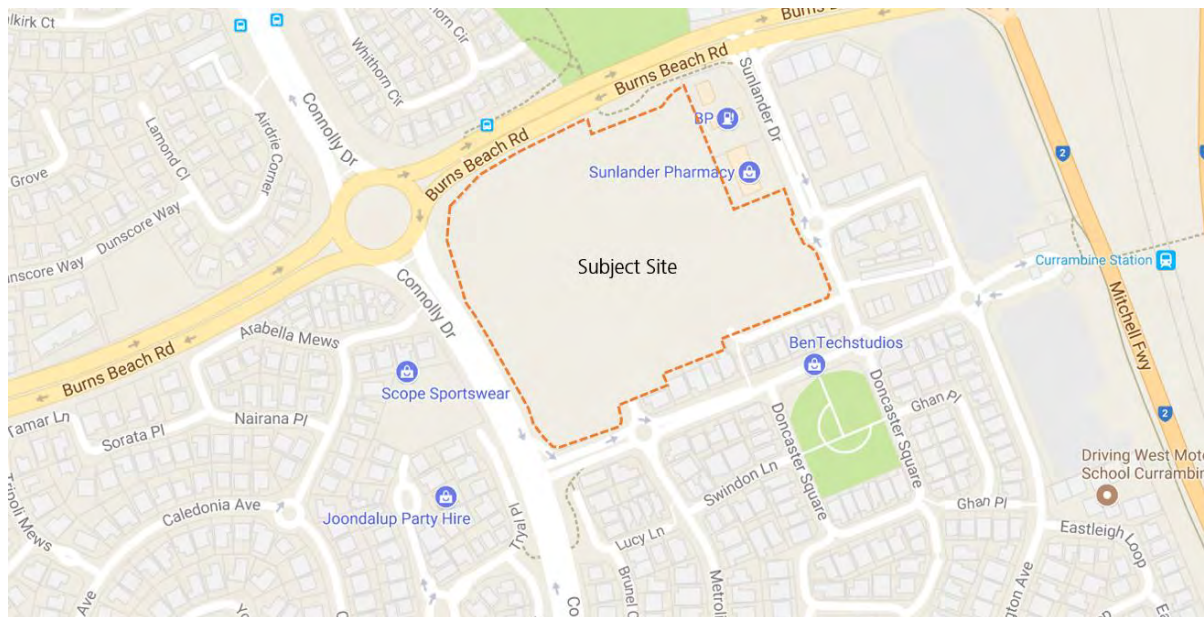
## 1. INTRODUCTION

This report has been prepared in support of a Local Planning Scheme amendment for:

- Lot 1, 16 Sunlander Drive Currumbine.

The area subject to the scheme amendment is in Currumbine within the City of Joondalup and is shown in Figure 1. The site is proposed to be rezoned from “Residential” to “Commercial”.

Figure 1 - Subject site (source: Google Maps)



### 1.1 Proposed Development

The proposed development to be facilitated by the rezoning is indicatively comprised of:

- Retail component, including a Supermarket
- 425 aged person accommodation units.

The formalised layout of the land uses proposed within the rezoning would be subject to more detailed design, including internal access configuration.

## 2. EXISTING TRANSPORT NETWORK

### 2.1 Existing

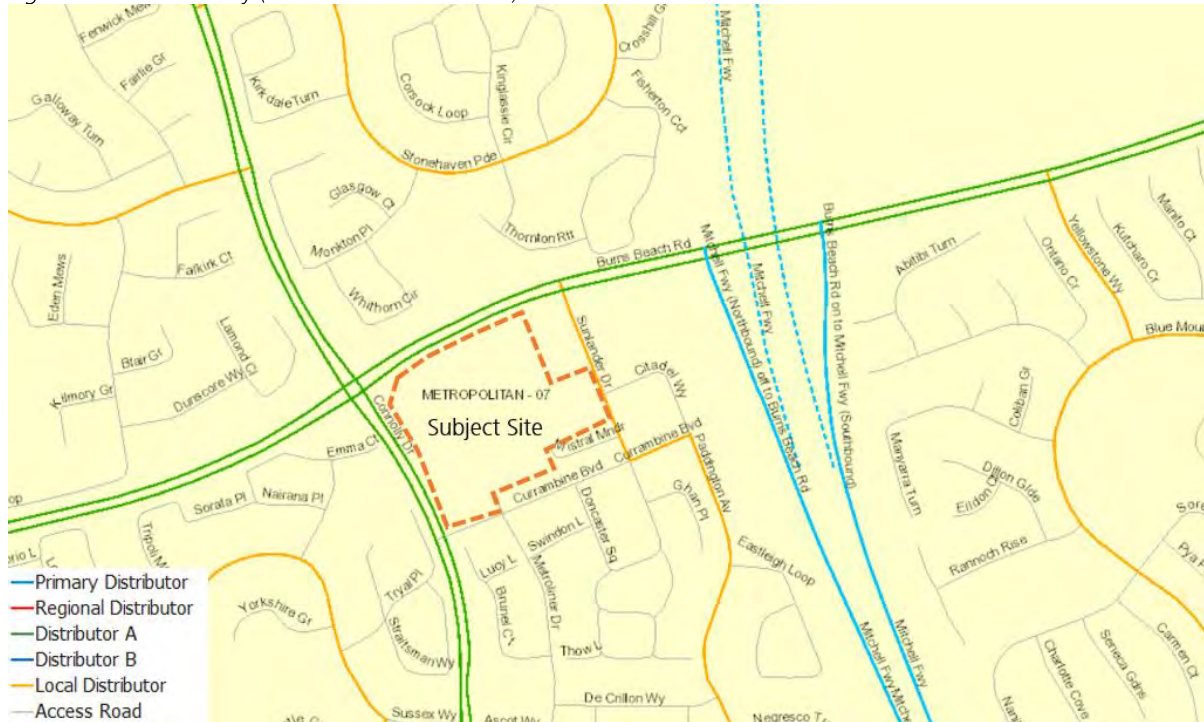
The existing transport network in the vicinity of the subject site is described in the following sections.

#### 2.1.1 Road Network

The site has excellent access to the regional road network. It is bounded by Burns Beach Road, Connolly Drive, Currambine Boulevard and Sunlander Drive. Both Burns Beach Road and Connolly Drive are District Distributor A roads and Sunlander Drive is classified as a local distributor. The site is in close proximity to the Mitchell Freeway interchange with Burn Beach Road.

The road hierarchy adjacent to the site is shown in Figure 2.

Figure 2 Road Hierarchy (source: Main Roads WA)



Access to the regional road network for the site is a key consideration given the proposed land uses and the proposed zoning to Commercial. Adjacent land uses to the north, south and west of the site house residential land uses with an existing commercial development and medical centre located to the east.

The site in relation to the Main Roads WA Restricted Access Vehicle network (RAVS) is shown in Figure 3. Adjacent to the site, Burns Beach Road has access to Network 2 under permit which typically covers Class 1 heavy vehicles (standard prime movers). Posted speed limits adjacent to the site are shown in Figure 4. Both Burns Beach Road and Connolly Drive have posted speed limits of 70 km/h with all other adjoining streets having a posted speed limit of 50 km/h.



Figure 3 MRWA Restricted Access Vehicle Network (source: MRWA)

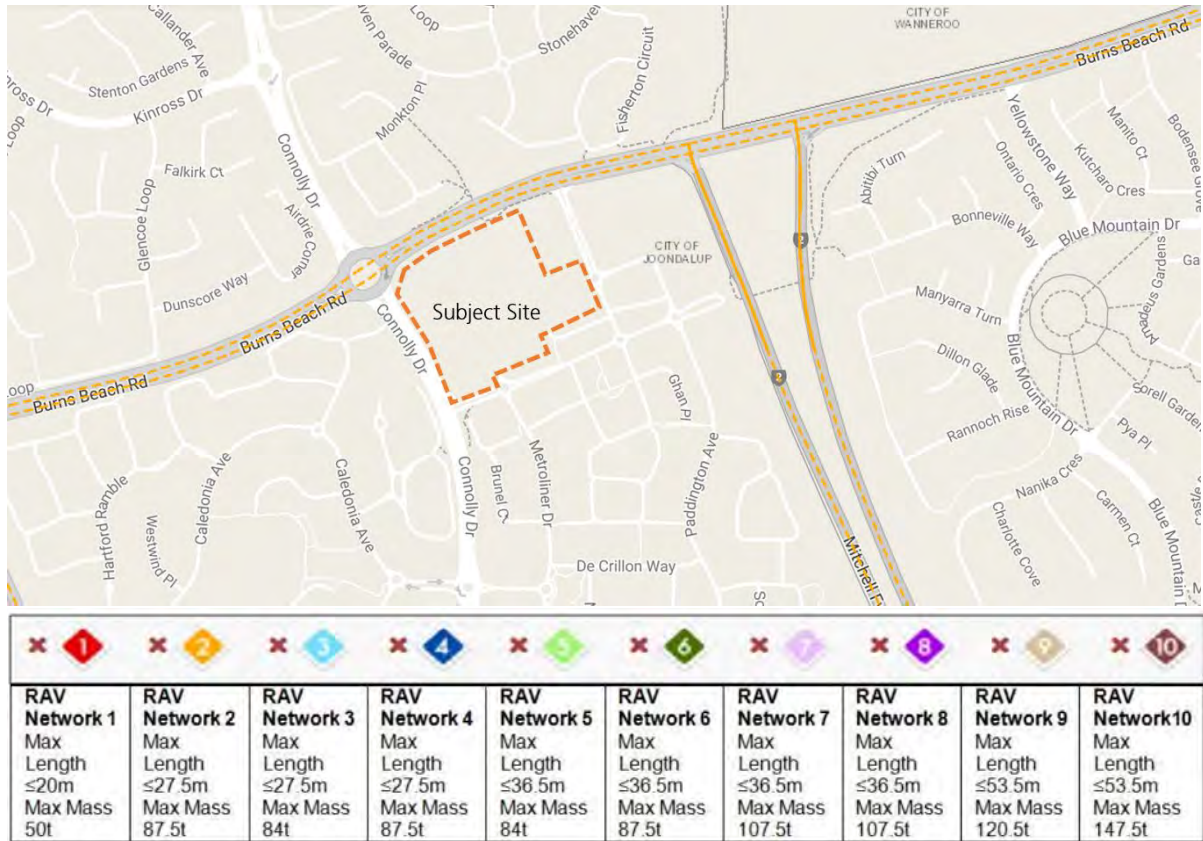


Figure 4 Posted speed limits (source: Main Roads WA)





The site is presently vacant land, as shown in Figure 5. There are a range of access points into the site from Connolly Drive, Metroliner Drive and Mistral Meander however these are not formed to relevant standards and are for intermittent access only.

Figure 5 Site aerial image (source: Nearmap)



As shown in Figure 5, there are two local roundabout intersections adjacent to the site which would be considered as logical connection points for the site and were designed as such for the existing zoned land use of residential. The roundabout to the south of the site is the intersection of Currambine Boulevard and Metroliner Drive, with the roundabout to the east of the site being Sunlander Drive and Citadel Way. Both intersections have been specifically designed to provide for design vehicles associated with the area and form part of the local traffic network.

The intersection of Connolly Drive and Currambine Boulevard, some 80m west of the intersection of Currambine Boulevard and Metroliner Drive, is shown in Figure 6. This intersection would form one of the primary vehicle access points to the site. It is designed as a Give Way controlled intersection with priority to traffic flowing along Connolly Drive. There are approach turning pockets from both directions along Connolly Drive, with the left hand turn south bound leg into Currambine Drive controlled by a Give Way control. There are two lanes at the approach of Currambine Boulevard to Connolly Drive to provide for turning movements to occur independently.

The intersection of Burns Beach Road and Sunlander Drive, the other primary access intersection to the regional road network to and from the site shown in Figure 7, is a Give-Way controlled seagull intersection with Burns Beach Road having the priority movements. There are approach lanes on Sunlander Drive which allow for turning movements to be made independently and turning pockets on both approaches from Burns Beach Road allow for safer turning movements to be completed.



Figure 6 Intersection of Connolly Drive and Currambine Boulevard (source: Nearmap)



Figure 7 Intersection of Burns Beach Road and Sunlander Drive (source: Nearmap)

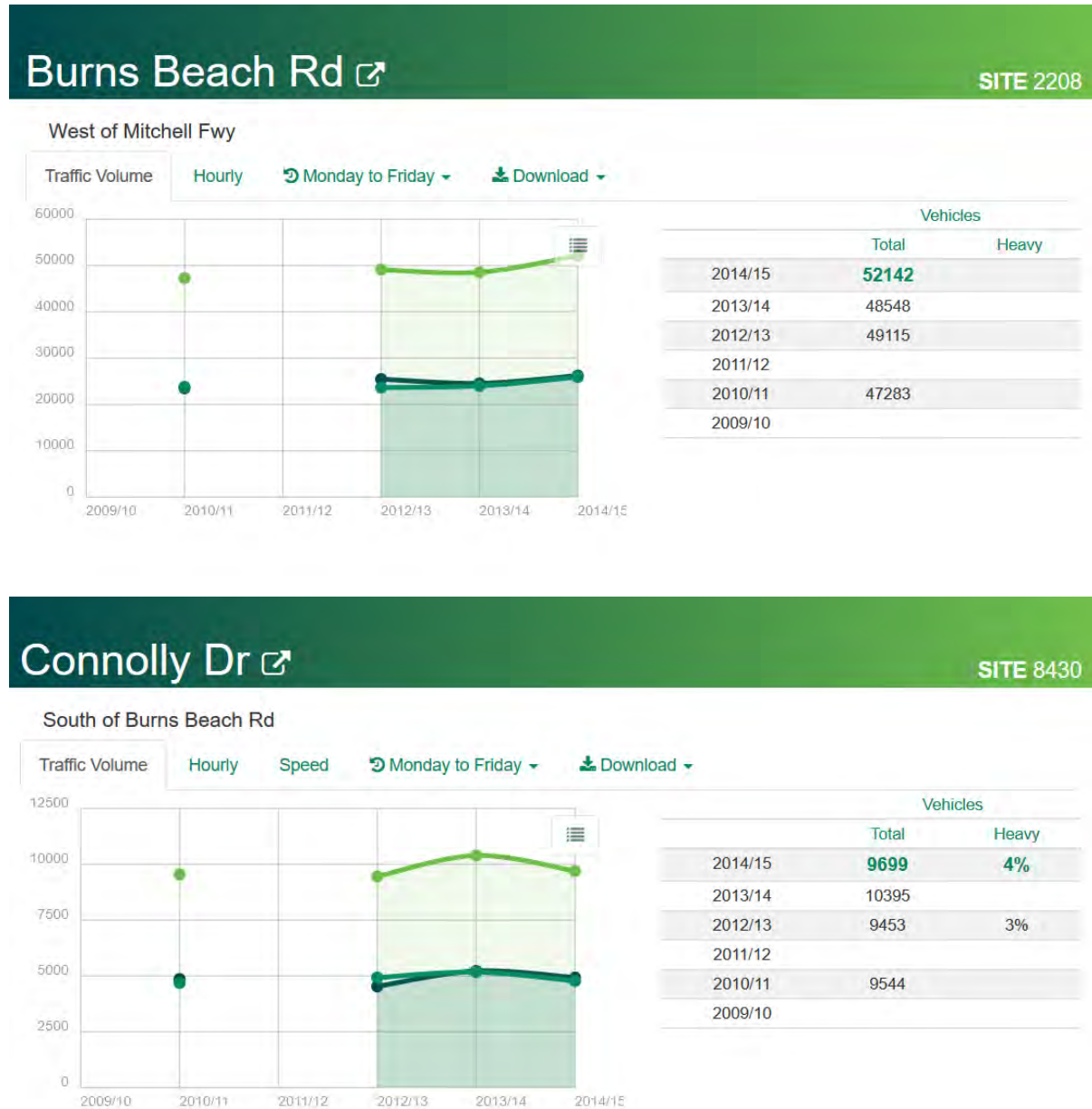


### 2.1.2 Traffic Volumes

No bespoke traffic count information was collected for the completion of this note. Information was extracted from online details available through the Main Roads WA website. The most recent counts available for Burns Beach Road and Connolly Drive were from 2014-15, as shown in Figure 8. Burns Beach Road carries substantial traffic volumes but this is expected to reduce substantially with the opening of the extension of the Mitchell Freeway north to Hester Avenue. Traffic that presently uses Marmion Avenue, Connolly Drive and Burns Beach Road will use interchanges to the north.



Figure 8 MRWA counts Burns Beach Road and Connolly Drive (source: MRWA)



In addition to information available from Main Roads WA, typical traffic conditions were examined using the Google Traffic measurement. This provides an indication as to the typical traffic conditions using a range of GPS or Bluetooth recordings from hand held or in vehicle devices. Weekday AM and PM peak periods were examined to extract the “highest traffic volume” indicators of slow or peak traffic conditions. These heat maps are shown in Figure 9 for the AM peak and Figure 10 for the PM peak. These show typical tidal peak patterns associated with regional traffic volumes using the key Mitchell Freeway – Burns Beach Road – Connolly Drive or Marmion Avenue routes.

Figure 9 Google traffic condition measurements AM Peak (Source: Google)

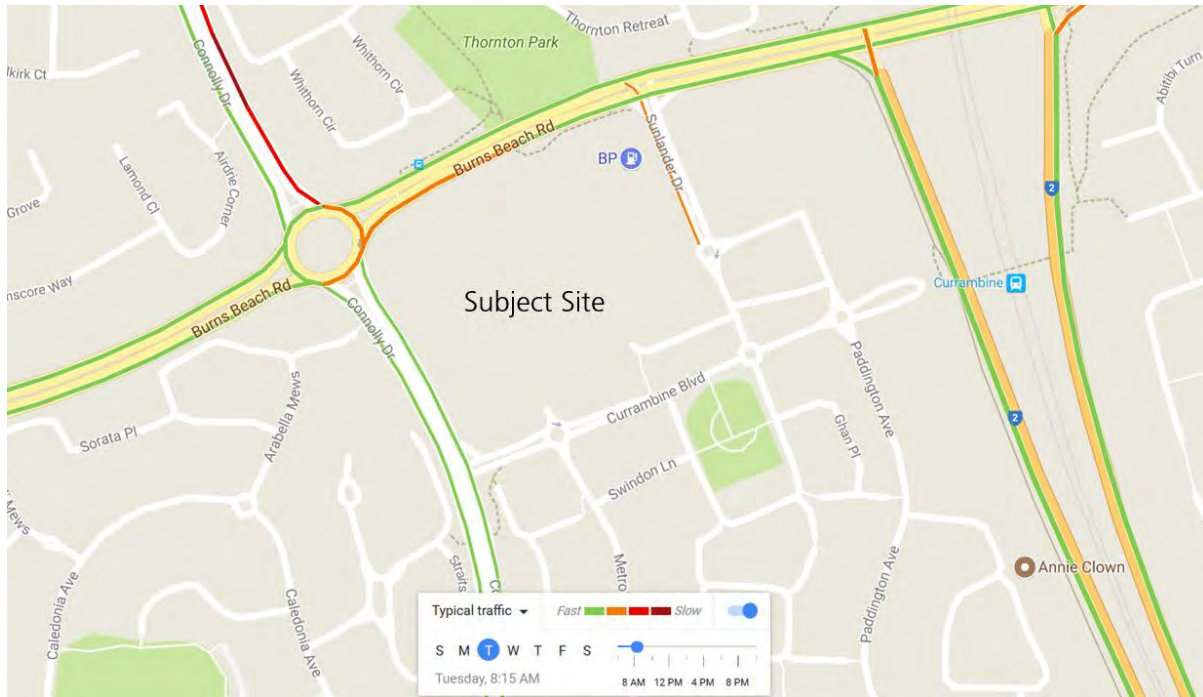
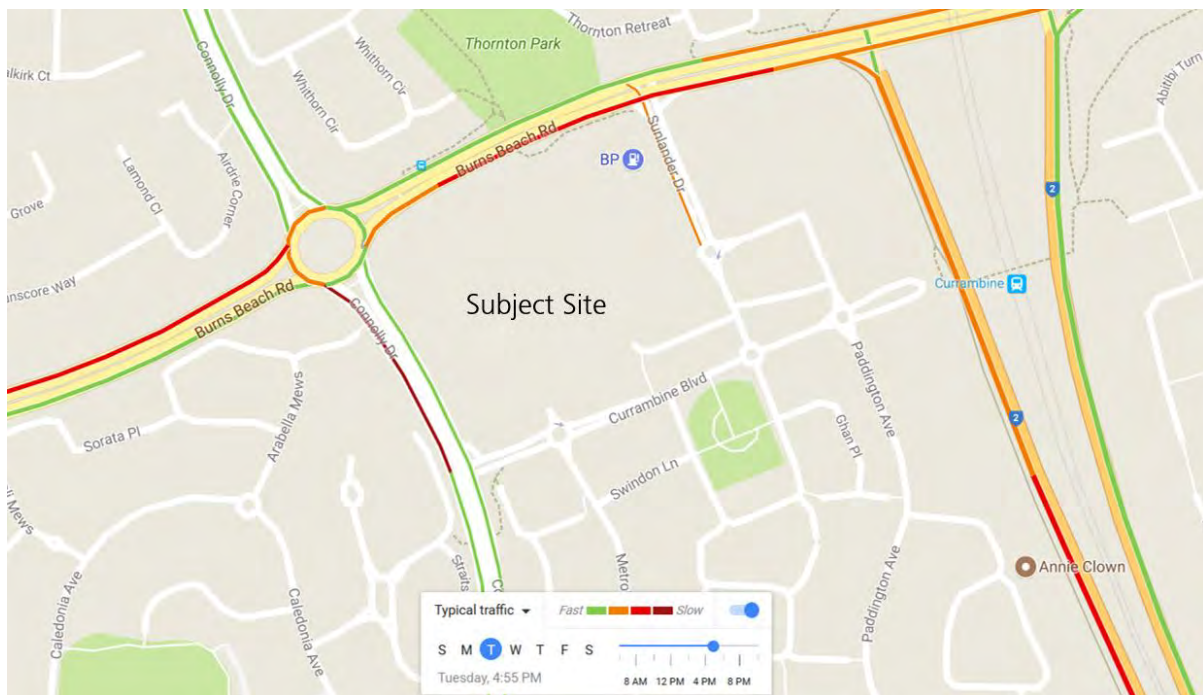


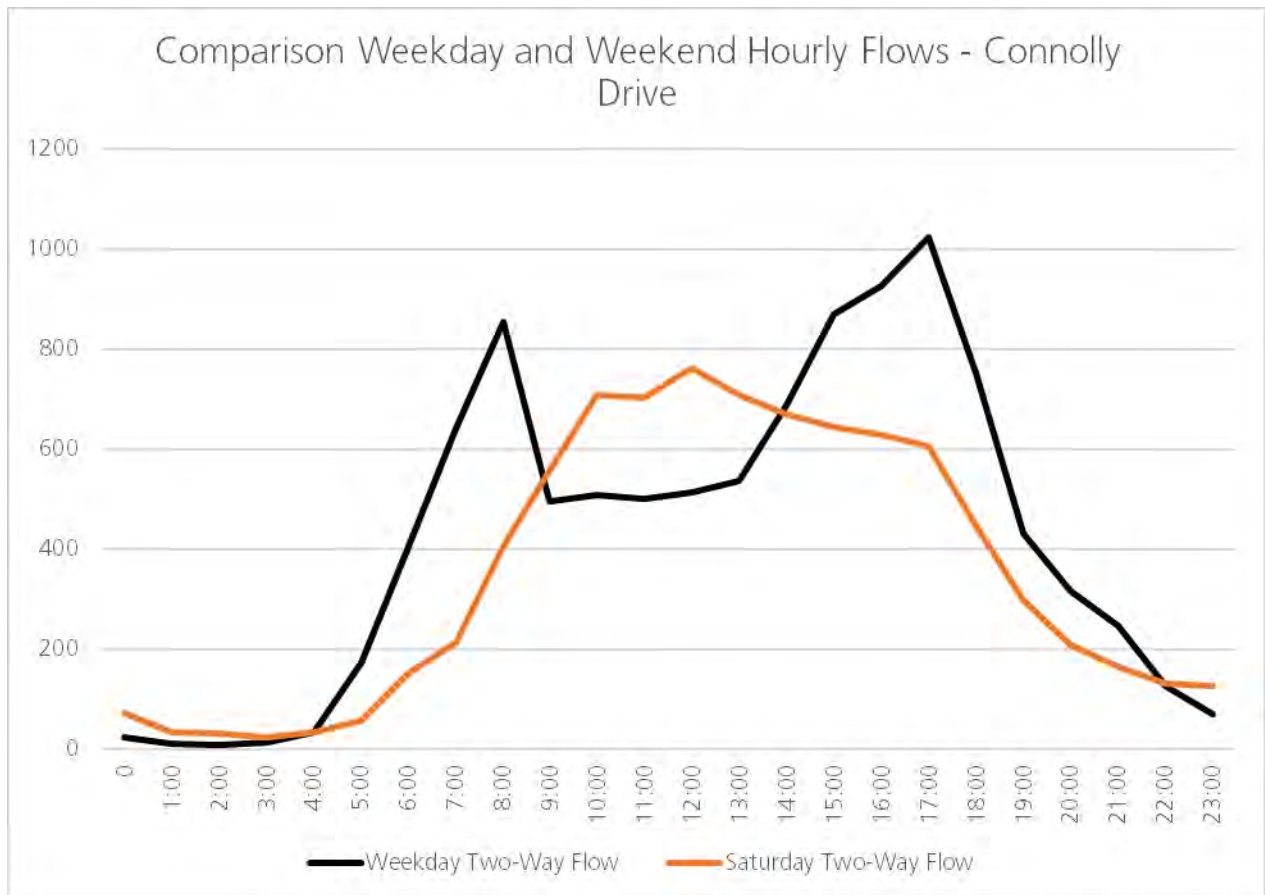
Figure 10 Google traffic condition measurements PM Peak (Source: Google)



Whilst there would still be heavy flows of traffic upon opening of the Mitchell Freeway extension, the volume of traffic and therefore period of heavier traffic volumes along Burns Beach Road in particular would be expected to be reduced.

Given the type of land use proposed for the site, a comparison was undertaken to examine the flow of traffic on Connolly Drive between a weekday and weekend. This was to understand the potential implications for a higher volume of vehicle trips associated with retail shopping on a Saturday. The two-way vehicle flow comparison for a Thursday and Saturday in 2015 on Connolly Drive is shown in Figure 11. This indicates that the peak hour periods on a weekday carry substantially higher volumes of traffic than a Saturday and therefore they should be the focus of any detailed comparative analysis.

Figure 11 Vehicle flow comparison Connolly Drive - Thursday and Saturday (source: MRWA)



### 2.1.3 Public Transport

The site is serviced by two separate bus routes which run along Burns Beach Road, as shown in Figure 12. The 473 and 474 bus services provide connections to the site to the urban rail network at Joondalup Station. In addition, the south-eastern corner of the site is within 270m walking distance via existing footpaths to Currambine Station.

There are two bus stops within proximity of the site providing access to services running in both directions, with the southbound bus stop accessed via a grade separated pedestrian connection under Burns Beach Road. The location of these stops is shown in Figure 13.



Figure 12 Public Transport Service Map (source: Transperth)



Figure 13 Location of public transport stops within proximity of site (source: Nearmap)



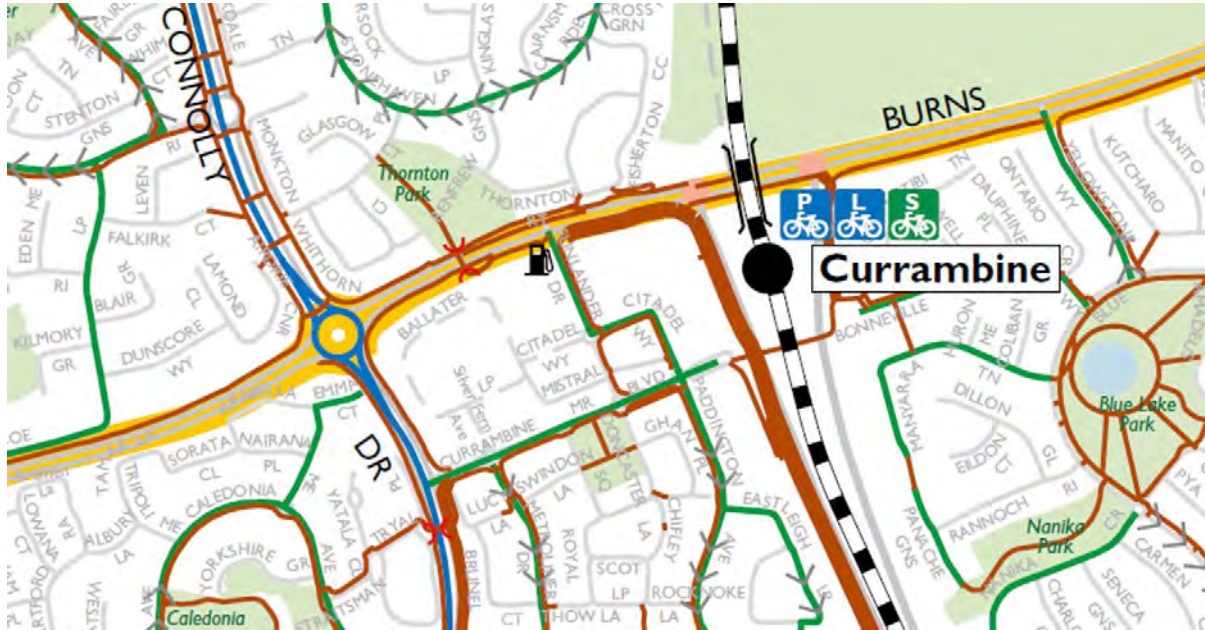
#### 2.1.4 Pedestrian and Cyclist Infrastructure

The footpaths adjacent to the site between Currumbine Station and Sunlander Drive are very high quality and typical of the form of paths found in the north-western corridor. There are grade separated connections to other localities, including adjacent bus stops on Burns Beach Road.

Cycling infrastructure is well catered for adjacent to the site with the Department of Transport (DoT) cycling map series extract shown in Figure 14. Connection to the existing high quality PSP that runs along Mitchell Freeway is within proximity of the site.



Figure 14 DoT cycling map extract (Source: DoT)



### 3. PROPOSED TRANSPORT NETWORK

All planned transport network modifications in the vicinity of the subject site are described in the following sections.

#### 3.1.1 Road Network

Details from Main Roads WA, the City of Joondalup and the Blackspot funding programme were examined to determine any proposed changes to the immediate road network. The primary alterations to the road network will be the opening of the Mitchell Freeway extension north to Hester Avenue, with the resultant redistribution of traffic flows from Burns Beach Road.

Aside from the impending Mitchell Freeway extension opening, no known works have been funded in the Metropolitan State Roads programme which would impact upon the site. Previously, funding had been sought for the intersection of Sunlander Drive and Burns Beach Road for traffic signals to be installed. This was rejected by Main Roads WA on the basis that the intersection was too close to the Freeway interchange, as set out in Figure 15.

Figure 15 Main Roads WA rejection of traffic signals justification - 2013 (source: Main Roads WA)

Delivery Period	Stage	Description	Delivery Period
2013 to 2015	Immediate Intersection improvements (Under existing procurement)	<ul style="list-style-type: none"> <li>Burns Beach Road / Sunlander Drive: Modify/close right turn provision CoJ Issue:- Congestion and accessibility issues on Sunlander Drive at its intersection with Burns Beach Road. Significant issue with right turn movement from Sunlander Drive. Traffic signal installation at the intersection was not supported by MRWA as it is very close to the subsequent signalised intersection. It was suggested to closing off the right turn movements at Sunlander Drive and promote use of Currambine Blvd.</li> </ul>	CoJ is currently investigating The options. Data collection of traffic movements is proposed to take place.



### 3.1.2 Public Transport

No alterations to the existing public transport network adjacent to the site are known. Given the close proximity to Currambine Station and two bus routes, the overall public transport accessibility of the site is considered good.

### 3.1.3 Pedestrian and Cycling Infrastructure

No additional pedestrian or cycling connections are known adjacent to the site. The surrounding local street network, and regional road network, already provides high quality, standard design connections for pedestrians and cyclists.

## 4. TRAFFIC GENERATION AND DISTRIBUTION

The proposed development of Commercial land uses, and ultimate trip generation, would be subject to more detailed proposals at the development application stage. A detailed Transport Assessment of the



proposed land uses using the 2016 WAPC Transport Impact Assessment guidelines would be required to be submitted in support of any development of the site within the context of the Commercial zone. The purpose of this assessment is to provide a basis from which that future detailed examination can take place and provide context to potential implications.

#### 4.1 Traffic Generation

The traffic generation calculations within this assessment are based on the proposed schematic land uses:

- Retail component, including a Supermarket with retail GFA of 3200m<sup>2</sup>
- 425 aged person accommodation units.

Prior to understanding the potential traffic generation of the proposed rezoning land uses, an examination of traffic generation impacts of existing and potential land uses was also undertaken to provide a comparison of what the site generates now and what it could potentially generate.

In respect of present land uses, the site is vacant at present and generates no traffic on the local network.

For potential land uses, the site is presently zoned Residential R80. Based on a hypothetical scenario of:

- Total site area of 6.27ha
- Multiple dwellings
- R80 density code
- Plot ratio of 1
- 75m<sup>2</sup> per dwelling
- Use of 70% of the site for dwellings taking into consideration internal streets, drainage etc.

Total yield of the site for future residential land use could see as many as 580 individual dwellings on the site. In order to provide a comparison, a lower end scenario of 500 dwellings was also examined. Trip generation rates for residential land uses were taken from the WAPC Transport Impact Assessment Guideline rates, shown in Table 1:

Table 1 Residential peak hour trip rates (source: WAPC Guidelines)

		AM Peak Hour			PM Peak Hour		
Land Use	Unit	In	Out	Total	In	Out	Total
Residential	Dwellings	0.2	0.6	0.8	0.5	0.3	0.8

These rates were then applied to the potential yield to understand the peak hour impacts of the site being fully developed. The vehicle trip generation rates are shown in Table 2. For a full build out of 580 units, up to 468 peak hour vehicle trips could be generated. Given the location of the site, it would be reasonable to assume that some vehicle trips would be replaced by public transport or cycling trips to other locations, therefore this total should be considered as a high calculation.

Table 2 Residential peak hour forecast vehicle trip generation (source: WAPC Guidelines)

		AM Peak Hour			PM Peak Hour		
Land Use	Unit No.	In	Out	Total	In	Out	Total
Residential	580 Dwellings	117	351	468	293	176	468
	500 Dwellings	100	300	400	250	150	400

The proposed land use includes an indicative yield of 425 aged persons accommodation units. These types of units typically attract far fewer vehicle trips given the nature of the residents – generally over 55's.

Over-55's sites generally have much lower vehicle trip generation during peaks and more infrequent vehicle trips during the weekdays and weekends. They don't typically attract a substantial volume of vehicle trips that would, when added on to existing peak hour volumes, result in a significant impact.

From other over-55's sites surveyed in the City of Wanneroo and Town of Claremont, peak hour volumes were typically around 0.06-0.10 per unit in and 0.13-0.25 per unit out in the morning peak hour. Assessment material for other lifestyle village sites in the City of Joondalup recorded around 3.2 vehicle trips per unit per day, which would result in a typical calculation of 0.32 total vehicle trips per unit in the peak hour. This accords with our observed values.

In terms of trip generation for the nursing bed site, the following was applied:

*Table 3 Peak hour vehicle trip generation - aged persons accommodation*

Land Use	Unit	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Over 55's Residential	Dwellings	0.1	0.25	0.35	0.25	0.1	0.35

*Table 4 Aged Person peak hour forecast vehicle trip generation*

Land Use	Unit No.	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Residential	425 Aged Persons Dwellings	43	106	149	106	43	149

For a full build out of the Aged Persons accommodation units, forecast peak hour traffic volumes of 149 vehicles could be generated.

The retail component of the proposed rezoning is indicatively 3200m<sup>2</sup> of GFA including a supermarket. To examine the forecast vehicle traffic generated by the site, the WAPC Transport Impact Assessment Guideline rates for retail land uses, shown in Table 5, were applied.

*Table 5 Peak hour vehicle trip generation – retail (source: WAPC)*

Land Use	Unit	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Retail (Non-food)	100m <sup>2</sup> GFA	2	0.5	2.5	5	5	10

These rates have been applied on the basis that the retail offering would include a significant food retail component being a Supermarket. The forecast vehicle trip generation for the site is shown in Table 6, which indicates a total of 80 vehicles in the AM peak hour period and 320 vehicles in the PM peak hour period.

Table 6 Retail peak hour forecast vehicle trip generation

Land Use	Unit No.	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Retail	Per 100m <sup>2</sup> GFA	64	16	80	160	160	320

When the total forecast vehicle trips for the site at full build out are considered, the overall vehicle generation shows 229 vehicles in the AM peak hour and 469 vehicles in the PM peak hour. The overall vehicle trip generation outcomes for the proposed rezoning land uses are shown in Table 7.

Table 7 Total indicative forecast trip generation for rezoning land uses

Land Use	Unit No.	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Residential	425 Aged Persons Dwellings	43	106	149	106	43	149
Retail	Per 100m <sup>2</sup> GFA	64	16	80	160	160	320
Total		107	122	229	266	203	469

Using the forecast vehicle rates provided, a comparison was undertaken between the potential vehicle trip generation rates for the build out development outcomes with the existing zoning and the proposed rezoning. This comparison is shown in Table 8.

Table 8 Vehicle trip generation comparison - current zoning and proposed rezoning

Land Use	Unit No.	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Development with existing zoning – full build out 585 dwellings		117	351	468	293	176	468
Development with existing zoning – full build out 500 dwellings		100	300	400	250	150	400
Proposed rezoning land uses (Retail and Aged Persons)		107	122	229	266	203	469
Difference between proposed rezoning and 585 dwellings		-11	-229	-239	-26	27	1
Difference between proposed rezoning and 500 dwellings		7	-178	-171	16	53	69

Based on the yield of 585 dwelling units on the overall site under the present zoning, the volume of peak hour traffic that could be generated at full build out in the AM peak hour is substantially less for the proposed rezoning land uses by 239 vehicle movements. For the PM peak period, the vehicle impact of the traffic associated with the potential dwelling yield of 585 units compared to the proposed rezoning is directly comparable.

This analysis does not take into consideration any linked trips, reduced overall trip movements given the existing and future residential population in proximity to the site or pass-by trips where vehicles are already likely to be on the network – this is a practical consideration given the dominance of private vehicle trips as the primary mode of transport in this corridor.

For the purposes of the rezoning proposal, the overall level of vehicle trips forecast to be generated by the proposed land uses would have no material impact when directly comparing the forecast volume of

traffic that would be generated by residential land uses the overall site is zoned for. Given the nature of staged planning for land uses and the road network in this corridor, it would also follow that the material impact at adjoining intersections at the regional road network would also not result in a material impact during peak periods. This is due to:

- The forecast volume of traffic for the intersections would not likely exceed the design levels considered for this area
- Overall traffic volumes on the adjoining network, in particular Burns Beach Road, would reduce with the extension of the Mitchell Freeway to Hester Avenue
- Retail land uses would attract linked or pass by trips rather than generating entirely new traffic trips
- The AM peak period would result in far fewer trips with the land uses proposed in the rezoning given that residential trips would generate a lot of commuting trips
- The intersections being modified to cater for higher volumes of traffic predicated on the Mitchell Freeway terminating at Burns Beach Road. With a lower volume of traffic exiting at Burns Beach Road, turning movements to and from Sunlander Drive should be able to be accommodated more readily than at present during peak hours
- If there are more vehicle trips completed on a Saturday associated with retail based trips, the overall impact on the intersections along Connolly Drive and Burns Beach Road would be lower than a weekday – as shown in Figure 11.

## 4.2 Trip Distribution

Distribution of traffic from the proposed rezoning land uses is broadly based on a series of assumptions extracted from the Retail Sustainability Assessment (RSA) completed by MacroPlan Dimasi in respect of the proposed commercial development. The RSA provides a detailed analysis of likely catchment area for the commercial development and this has been applied to overall vehicle trip distribution.

The wider area vehicle trip assumptions are shown in Figure 16 with the localised distribution shown in Figure 17. Based on the vehicle trip generation rates for the overall development set out in Table 7, the distribution of trips to the respective streets and roads adjoining the sites indicates that none of the overall volumes would be a material impact given the capacity of these streets and roads. In addition, given the comparison exercise between potential vehicle trip generation of the existing zoning and proposed zoning shown in Table 8, none of the vehicle trip distribution levels in Table 9 would represent a material impact on the local street network. The detailed development application plans would be subject to detailed impact assessment, including intersection performance.

Table 9 Vehicle trip distribution

		AM Peak			PM Peak		
		In	Out	Total	In	Out	Total
Secondary West	30%	32	37	69	80	61	141
Secondary North	30%	32	37	69	80	61	141
Secondary East	25%	27	31	57	67	51	117
Primary (South)	5%	5	6	11	13	10	23
Primary (Central)	10%	11	12	23	27	20	47



Figure 16 Wider area vehicle trip distribution assumptions based on RSA

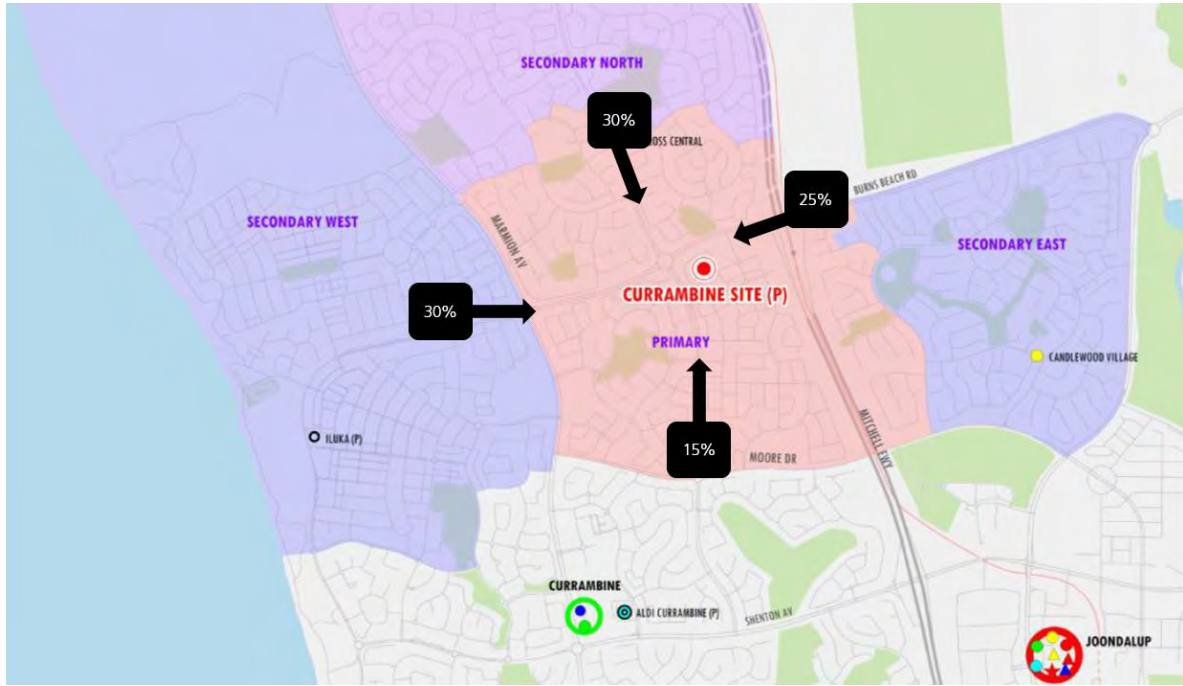
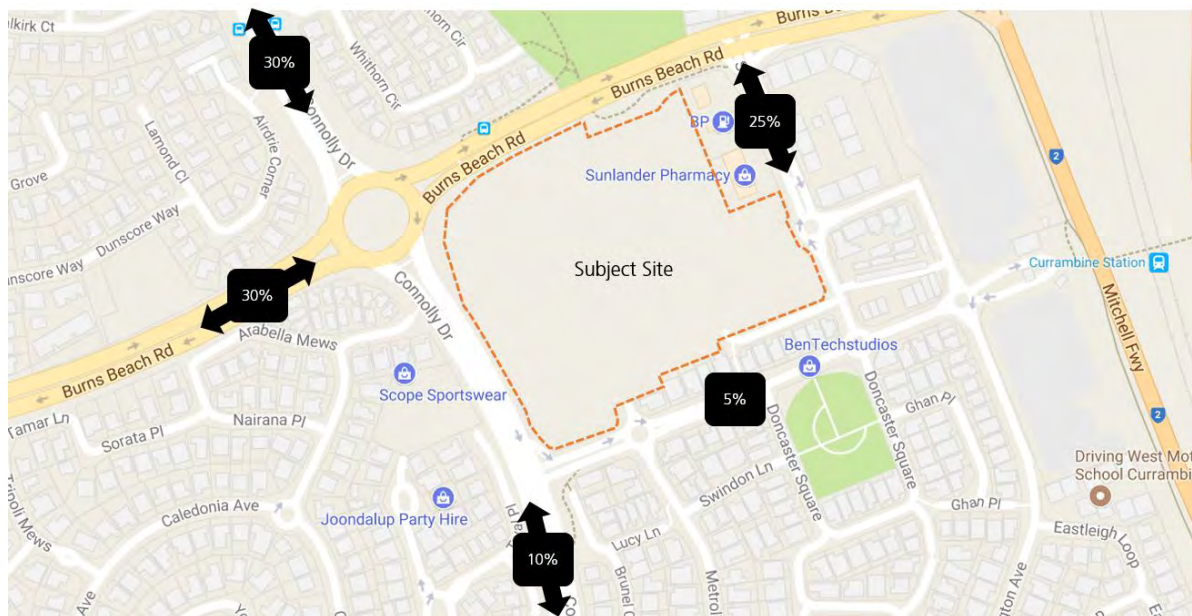


Figure 17 Localised vehicle trip distribution based on RSA



## 5. CONCLUSIONS

This report has been prepared in support of a Local Planning Scheme amendment for:

- Lot 1, 16 Sunlander Drive Currambine.

The area subject to the scheme amendment is in Currambine within the City of Joondalup. The site is proposed to be rezoned from “Residential” to “Commercial”. The proposed development to be facilitated by the rezoning is indicatively comprised of:

- Retail component, including a Supermarket
- 425 aged person accommodation units.

The formalised layout of the land uses proposed within the rezoning would be subject to more detailed design, including internal access configuration.

The site has excellent access to the regional road network. It is bounded by Burns Beach Road, Connolly Drive, Currambine Boulevard and Sunlander Drive. Both Burns Beach Road and Connolly Drive are District Distributor A roads and Sunlander Drive is classified as a local distributor. The site is in close proximity to the Mitchell Freeway interchange with Burn Beach Road.

The 6.27ha site, which is presently completely vacant, has good pedestrian, cycling and public transport accessibility and as well within a walking catchment to Currambine Station. Bus routes with stops adjacent to the site connect it to Joondalup.

Prior to understanding the potential traffic generation of the proposed rezoning land uses, an examination of traffic generation impacts of existing and potential land uses was also undertaken to provide a comparison of what the site generates now and what it could potentially generate.

This comparative exercise concluded that the proposed rezoning land uses at full build out had similar, or lower, peak hour traffic generation outcomes than traffic associated with the potential full build residential yield based on its present zoning of Residential R80. It therefore follows that the existing road network form and function is capable of providing for the traffic generated by the proposed rezoning land uses.

Additional analysis was undertaken on trip generation, trip distribution and weekday vs weekend traffic patterns. All of these analyses indicates that at a rezoning level and full build out of the proposed development there would be no material impact on the current performance of the street network. The extension of the Mitchell Freeway to Hester Avenue will reduce the volume of through regional traffic on the surrounding network and reduce potential traffic related impacts of this site on the regional road network.

This would be confirmed through completion of detailed analysis resulting from submission of development application plans, including details of servicing for retail components, access points on to the network (such as Connolly Drive) and how the development would likely be staged.



**DOCUMENTS EXECUTED BY AFFIXING THE COMMON SEAL  
FOR THE PERIOD 1 OCTOBER TO 29 OCTOBER 2018**

**SECTION 70A NOTIFICATION**

<b>Document:</b>	Section 70A Notification.
<b>Parties:</b>	<b>City of Joondalup and Cameron Hoffman.</b>
<b>Description:</b>	Notification under Section 70A for Lot 86 (253) Trappers Drive, Woodvale to advise current and future owners that the subject site is located within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner.
<b>Date:</b>	1 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	Transfer of Land Act 1893.
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	Quality Urban Environment
<b>Policy:</b>	State Planning Policy 3.7 Planning in Bushfire Prone Areas.
<b>Risk Management Considerations:</b>	The purpose of the Section 70A is to alert future landowners that the site is located within a Bushfire Prone Area.
<b>Financial/Budget Implications:</b>	All costs associated with the lodgement of the S70A notification are at the expense of the applicant.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	Not applicable.
<b>Consultation:</b>	Not applicable.

## SECTION 70A NOTIFICATION

<b>Document:</b>	Section 70A Notification.
<b>Parties:</b>	<b>City of Joondalup and Ridaka Pty Ltd.</b>
<b>Description:</b>	Notification under Section 70A for Lot 115 (553) Beach Road, Duncraig to advise current and future owners that the subject site is located within a transport corridor and may be affected by transport noise.
<b>Date:</b>	9 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	Transfer of Land Act 1893
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	Quality Urban Environment
<b>Policy:</b>	State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning.
<b>Risk Management Considerations:</b>	The purpose of the Section 70A is to alert future landowners that the site is located within the vicinity of a transport corridor.
<b>Financial/Budget Implications:</b>	All costs associated with the lodgement of the S70A notification are at the expense of the applicant.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	Not applicable.
<b>Consultation:</b>	Not applicable.

## GRANT OF EASEMENT

<b>Document:</b>	Grant of Easement.
<b>Parties:</b>	<b>City of Joondalup.</b>
<b>Description:</b>	Public access easement on Lot 12223 (21) Blackwattle Parade, Padbury to ensure access is maintained on the access leg/ driveway on the boundary of Lot 12223 and Hepburn Heights Shopping Centre.
<b>Date:</b>	9 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	Sections 195 and 196 of the Land Administration Act 1997 allow for public access easements on freehold land.
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	Financial Sustainability. Financial Diversity – identify opportunities for new income streams that are financially sound and equitable.
<b>Policy:</b>	City Policy – Sustainability. To establish the City's position on its responsibility towards developing, achieving and maintaining a sustainable community.
<b>Risk Management Considerations:</b>	The City used McLeods Lawyers to draft the easement which has been given in principle approval by the Department of Planning, Lands and Heritage prior to registration. The City's Principal Legal Officer has been involved in the process.
<b>Financial/Budget Implications:</b>	The preparation of the necessary documents regarding the establishment of the public access easement on Lot 12223 will be the City's cost.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	Disposal of City freehold land that was acquired for community use should not be undertaken without there being a nominated purpose. Council, and the local community through public consultation, have indicated that the preferred project for the future sales funds is the installation of traffic lights at Walter Padbury Boulevard and Hepburn Avenue, Padbury intersection. This proposed project is not supported by Main Roads WA, or the Department of Planning, Lands and Heritage.
<b>Consultation:</b>	Community consultation concerning the proposed acquisition took place from 24 February 2015 to 26 March 2015. The consultation also requested a response on a number of projects that the funds achieved from the eventual sale of the site could be applied to, including Council's preferred project of traffic signals at the Walter Padbury Boulevard and Hepburn Avenue, Padbury intersection. Amendment No. 87 to rezone the site from 'Civic and Cultural' to 'Commercial' was advertised for 42 days closing on 20 July 2017.

## SECTION 70A NOTIFICATION

<b>Document:</b>	Section 70A Notification.
<b>Parties:</b>	<b>City of Joondalup and United Synergy Property Pty Ltd.</b>
<b>Description:</b>	Notification under Section 70A for Lot 24 (14) Ruthven Place, Duncraig to advise current and future owners that the subject site is located within a transport corridor and may be affected by transport noise.
<b>Date:</b>	16 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	Transfer of Land Act 1893
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	Quality Urban Environment
<b>Policy:</b>	State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning.
<b>Risk Management Considerations:</b>	The purpose of the Section 70A is to alert future landowners that the site is located within the vicinity of a transport corridor.
<b>Financial/Budget Implications:</b>	All costs associated with the lodgement of the S70A notification are at the expense of the applicant.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	Not applicable.
<b>Consultation:</b>	Not applicable.

**RESTRICTIVE COVENANT**

<b>Document:</b>	Restrictive Covenant
<b>Parties:</b>	<b>City of Joondalup and Cristiana Chessa.</b>
<b>Description:</b>	Restrictive Covenant over Lot 558 (2) Winch Place, Ocean Reef alerting current and future landowners that the lot is not to be developed for any purpose other than for a single bedroom dwelling.
<b>Date:</b>	16 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	District Planning Scheme No. 2.
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	Quality Urban Environment. Quality built outcomes – For the City's commercial and residential areas to be filled with quality buildings and appealing streetscape.
<b>Policy:</b>	Not applicable.
<b>Risk Management Considerations:</b>	Not applicable.
<b>Financial/Budget Implications:</b>	The applicant is responsible for all costs incurred in relation to this request.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	Not applicable.
<b>Consultation:</b>	Not applicable.

## DEED OF VARIATION

<b>Document:</b>	Deed of Variation.
<b>Parties:</b>	<b>City of Joondalup and Undercroft Bridge Club Inc.</b>
<b>Description:</b>	Deed of Variation to incorporate the additional floor area created due to the extension of the facility at 20 Ron Chamberlain Drive, Duncraig.
<b>Date:</b>	23 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	Sections 3.58 and 3.59 of the <i>Local Government Act 1995</i> , together with the <i>Local Government (Functions and General) Regulations 1996</i> determine how a local government may dispose of property.
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	Community Wellbeing/Quality Facilities.
<b>Policy:</b>	City Policy – Asset Management.
<b>Risk Management Considerations:</b>	Not applicable.
<b>Financial/Budget Implications:</b>	Not applicable.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	The Project Management Framework (PMF) aims to support the equitable access, and the efficient and effective management of City owned and managed properties. It also recognises the value and community benefit of activities organised and provided for by community groups. In addition, the PMF aims to protect and enhance the City's assets for the benefit of the community and for future generations.
<b>Consultation:</b>	The City with the Undercroft Bridge Club Inc. (UBC) agreed to vary the Lease Agreement to incorporate the additional floor area created by the extension of the facility. UBC will be responsible for all outgoings including utilities, cleaning and reactive maintenance as recorded in the Head Lease. In addition, the UBC has agreed to the cleaning of the gutters.



## DEED OF VARIATION

<b>Document:</b>	Deed of Variation.
<b>Parties:</b>	<b>City of Joondalup and Sorrento Football Club Inc.</b>
<b>Description:</b>	Deed of Variation to incorporate the additional floor area created due to the extension of the facility at 42 Beddi Road, Duncraig.
<b>Date:</b>	23 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	Sections 3.58 and 3.59 of the <i>Local Government Act 1995</i> , together with the <i>Local Government (Functions and General) Regulations 1996</i> determine how a local government may dispose of property.
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	Community Wellbeing/Quality Facilities.
<b>Policy:</b>	City Policy – Asset Management.
<b>Risk Management Considerations:</b>	Not applicable.
<b>Financial/Budget Implications:</b>	Not applicable.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	The Project Management Framework (PMF) aims to support the equitable access, and the efficient and effective management of City owned and managed properties. It also recognises the value and community benefit of activities organised and provided for by community groups. In addition, the PMF aims to protect and enhance the City's assets for the benefit of the community and for future generations.
<b>Consultation:</b>	The City with the Sorrento Football Club Inc. (SFC) agreed to vary the Lease Agreement to incorporate the additional floor area created by the extension to the facility and including the grandstand veranda. The park UTA on the west side of the building is excluded from the leased area and the City is responsible for maintenance and cleaning of the area. SFC is responsible for all outgoings including utilities, cleaning and reactive maintenance as recorded in the Head Lease.

## WITHDRAWAL OF CAVEAT

<b>Document:</b>	Withdrawal of Caveat.
<b>Parties:</b>	<b>City of Joondalup and Resolve Nominees Pty Ltd.</b>
<b>Description:</b>	<p>Withdrawal of Caveat to enable the registration of a Transfer of Lease, Discharge of Mortgage and ANZ Mortgage of Lease over land at Lot 972 (90) Kingsley Drive, Kingsley.</p> <p>The City's caveat is supported by the terms of a Deed dated 4 November 1987.</p> <p>If required, the Caveat will be replaced over the land following the registration of the Lease.</p>
<b>Date:</b>	29 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	Local Planning Scheme No. 3.
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	<p>Quality Urban Environment.</p> <p>Quality built outcomes – for the City's commercial and residential areas to be filled with quality buildings and appealing streetscape.</p>
<b>Policy:</b>	Not applicable.
<b>Risk Management Considerations:</b>	The purpose of the Deed is to ensure reciprocal access and parking is maintained on Lot 972 Kingsley Drive, Kingsley. This will reduce the risk that future purchasers of the property will not be informed of the access and parking requirements.
<b>Financial/Budget Implications:</b>	Not applicable.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	Not applicable.
<b>Consultation:</b>	Not applicable.

## SECTION 70A NOTIFICATION

<b>Document:</b>	Section 70A Notification.
<b>Parties:</b>	<b>City of Joondalup and David John Tenni.</b>
<b>Description:</b>	Notification under Section 70A for Lot 2 (37) Blaxland Way, Padbury to advise current and future owners that the subject site is situated in the vicinity of a transport corridor and is currently affected or may in the future be affected by transport noise, in accordance with condition 4 of subdivision approval WAPC 299-18.
<b>Date:</b>	29 October 2018.
<b>Signed/Sealed:</b>	Signed and Sealed.
<b>Legislation:</b>	Transfer of Land Act 1893
<b>Strategic Community Plan:</b> <b>Key Theme:</b> <b>Objective:</b>	Quality Urban Environment
<b>Policy:</b>	State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning.
<b>Risk Management Considerations:</b>	The purpose of the Section 70A is to alert future landowners that the site is located within the vicinity of a transport corridor.
<b>Financial/Budget Implications:</b>	The applicant is responsible for all costs involved with the lodging of the Notification with Landgate.
<b>Regional Significance:</b>	Not applicable.
<b>Sustainability Implications:</b>	Not applicable.
<b>Consultation:</b>	Not applicable.

# Corporate Business Plan

## 2018/19 Progress Report



JULY TO SEPTEMBER 2018

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## Introduction

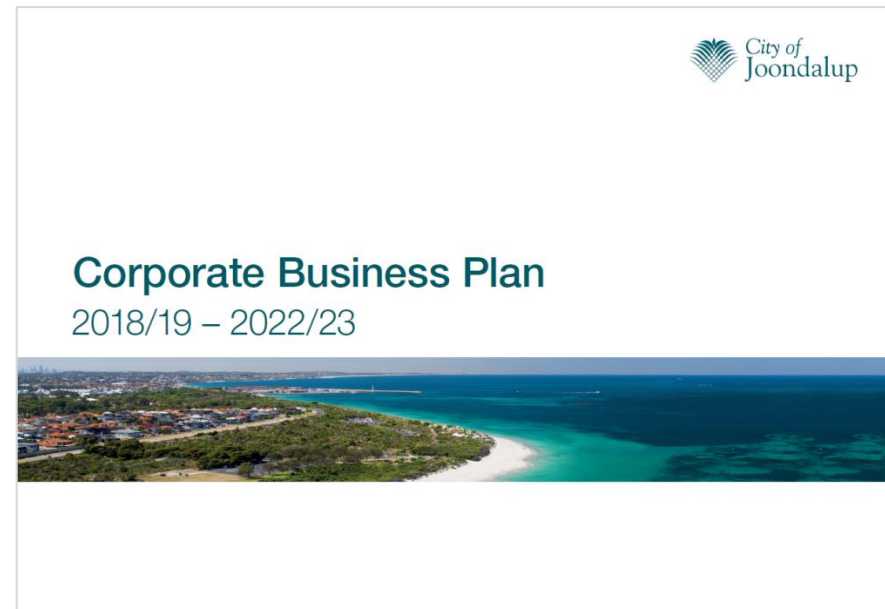
The *Corporate Business Plan* is the City of Joondalup's five-year service and project delivery program. It is aligned to the strategic direction and priorities set within the *10-Year Strategic Community Plan 2012–2022 — Joondalup 2022* and reflects actions in the City's forward Capital Works Program and informing strategies.

The purpose of the Plan is to demonstrate the operational capacity of the City to achieve its aspirational outcomes and objectives over the medium-term. All operational planning and reporting is driven by the *Corporate Business Plan* which is reviewed annually to ensure priorities are achievable and effectively timed.

Flexibility is built into the City's corporate business planning model to ensure the organisation is able to adjust to external influences as they arise. The annual review process enables the City to frequently assess its progress and realign actions and tasks against the most currently available information.

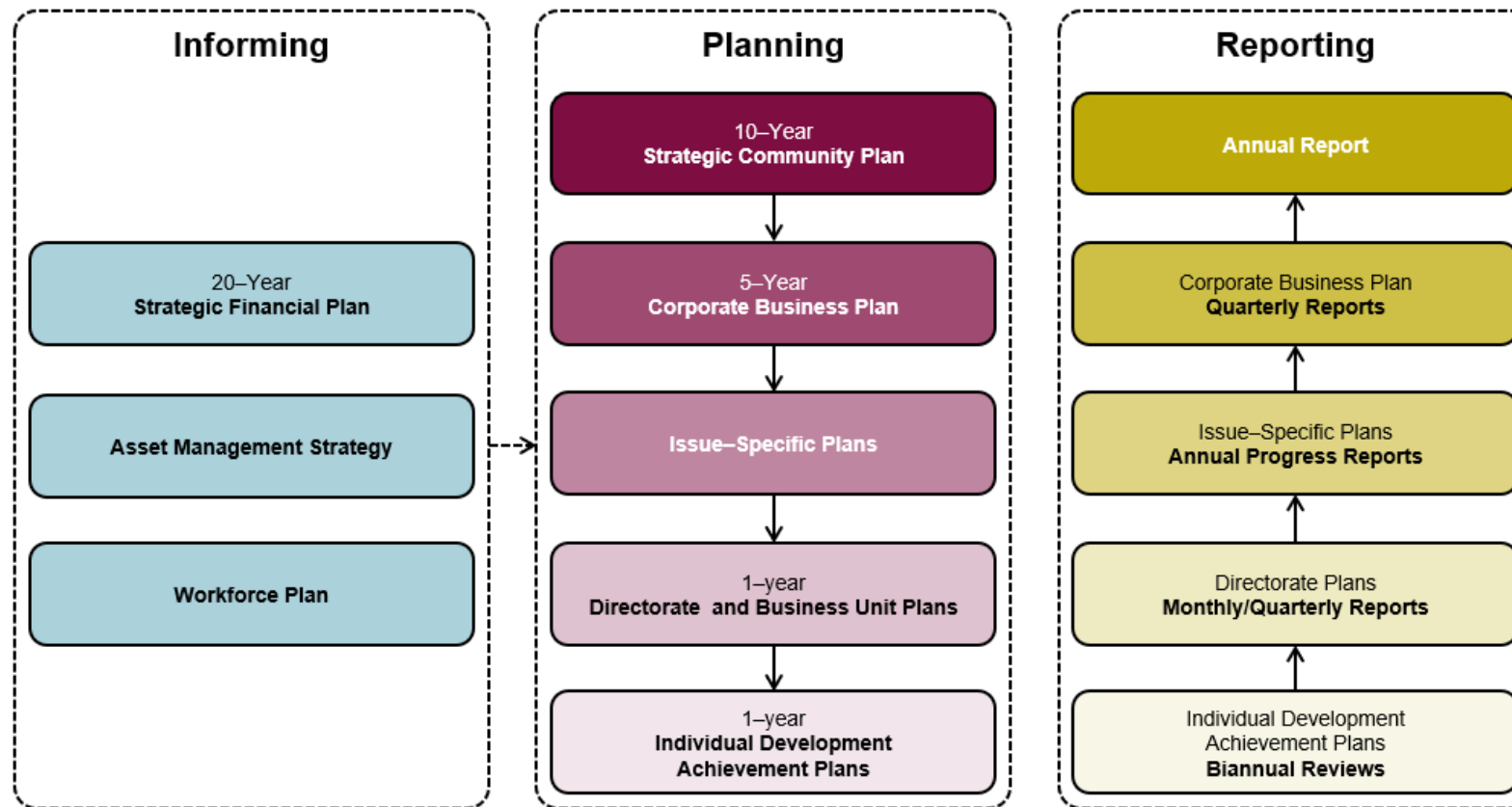
Quarterly progress against services and programs is reported through the key themes of:

- Governance and Leadership
- Financial Sustainability
- Quality Urban Environment
- Economic Prosperity, Vibrancy and Growth
- The Natural Environment
- Community Wellbeing



## Integrated Planning and Reporting Framework

The *Corporate Business Plan* and the *Corporate Business Plan Quarterly Report* form part of the City's *Integrated Planning and Reporting Framework*. The diagram below illustrates the Framework and shows the relationship between the City's strategic and operational documents, highlighting the position of *Corporate Business Plan* and *Corporate Business Plan Quarterly Report* within this planning and reporting hierarchy.



## Strategic Community Plan 2012-2022

The *Strategic Community Plan 2012-2022* is the long-term strategic planning document that outlines the City's commitment to achieving the vision and aspirations of its community and key stakeholders. The plan aims to be transformational by driving a bold vision that will continue to build high standards of livability for the community.

A major review of *Joondalup 2022* was undertaken in 2017/18 to assess its structure and relevance in line with the City's vision and priorities and community aspirations, and was also modified to reflect completion of transformational projects and the inclusion of new endorsed projects. The revised plan was endorsed by Council in April 2018.

The plan is divided into six key themes that include objectives and strategic initiatives for achieving the community's vision, as illustrated below. **The City's Corporate Business Plan aligns all projects, activities and services against the direction provided within the Strategic Community Plan 2012-2022.**

## Vision:

“A global City:  
bold, creative  
and prosperous”

### Governance and Leadership

Effective Representation  
Corporate Capacity  
Active Democracy  
Strong Leadership

### Financial Sustainability

Financial Diversity  
Major Project Delivery  
Effective Management

### Quality Urban Environment

Quality Built Outcomes  
Integrated Spaces  
Quality Open Spaces  
City Centre Development

### Economic Prosperity Vibrancy and Growth

CBD of the North  
Activity Centre Development  
Destination City  
Regional Collaboration  
Business Capacity

### The Natural Environment

Environmental Resilience  
Community Involvement  
Accessible Environments  
Environmental Leadership

### Community Wellbeing

Quality Facilities  
Cultural Development  
Community Spirit  
Community Safety

## Quarter Highlights

### Governance and Leadership

#### Launch of the City's New Website

The City launched its new website in July 2018. The website was redesigned with residents, visitors and businesses in mind. It has a simple design that makes navigating the site easier. The website has more than 100 online services that enable residents and stakeholders to transact with the City 24/7. Users have three profiles to choose from, residents, business, or visitor that makes navigating and finding information easier.

The website is a vital communication tool for providing the community with information on the City, its services and events, as well as providing a portal for certain online payments and other transactions.

#### Elected Member Training

Eight Elected Members and senior staff completed the Australian Institute of Company Directors course during the quarter. The course is designed to enhance knowledge and understanding of matters such as performance and decision making, compliance, risk, strategy and finance.

### Financial Sustainability

#### Capital Works Program

A number of Capital Works Projects were completed in the quarter including the following.

New or upgraded park equipment:

- MacDonald Park, Padbury – bike skills track;
- Tom Simpson Park, Mullaloo – playspace renewal;
- Alfreton Park, Duncraig – playspace renewal; and
- Tuart Park, Edgewater – playspace renewal.

Stormwater drainage upgrades:

- Blackthorn Park, Greenwood – sump; and
- Periwinkle Park, Mullaloo – catchment upgrades.

New or upgraded paths:

- Campbell Drive to Empen Way, Hillarys;
- Karo Place to Watten Place, Duncraig;
- Lakeview Drive and Ridge Close, Edgewater;
- Ludwig Place to Florian Place, Duncraig; and
- Waterford Drive to Hanley Place, Hillarys.

Blackspot Program road upgrades at:

- Marmion Avenue, Burns Beach Road; and
- Warwick Train Station entrance.

Road preservation and resurfacing:

- Dawn Place, Beldon;
- Turnberry Place, Connolly;
- Madana Place, Craigie;
- Raffles Court, Currambine;
- Cummings Way, Duncraig;
- Ripley Way, Duncraig;
- Osprey Grove, Edgewater; and
- Kestral Mews, Edgewater.

Building Capital Works:

- Mawson Park, Hillarys, toilet facilities.

## Economic Prosperity, Vibrancy and Growth

### Economic Development Strategy Activities

A number of Economic Development Strategy activities were progressed during the quarter including:

- A Joondalup Business Online E-newsletter distributed to over 10,000 businesses and stakeholders;
- Publication of a Business News advertisement and Thought Leadership Article – “Joondalup has the Cyber Edge” and “Joondalup has the Tourism Edge”;
- Launch of the City’s new website with specific business and visitor portals to better target customer needs;
- Revision of the City’s Innovation Fund with new categories and criteria available on the City’s website;
- An AustCyber GovPitch event at ECU with six cyber security companies pitching their products and services to government agencies;
- Joondalup Business Awards held at which the Mayor presented the Best New Business Award; and
- Facilitating the delivery of the International Solutions for Ageing Population (ISAP2018) conference held at Joondalup Resort in September 2018 which is an outcome of the City’s International Economic Development Activities Plan.

## The Natural Environment

### Craigie Bushland Management Plan

The Craigie Bushland Management Plan was adopted by Council at its meeting held in August following public consultation. The Plan will be implemented over the next five years and will guide the management of the bushland reserve. A key project endorsed within the Plan is the development of a Fauna Management Plan to provide for the ongoing management of native fauna within the reserve including quenda and kangaroos. The Fauna Management Plan for Craigie Bushland will be developed in partnership with state government agencies including the Department of Biodiversity, Conservation and Attractions and the local community.

### City of Joondalup Coastal Survey Outcomes

In September the City released to the community the outcomes report of a coastal survey which was conducted in May and June 2018. The survey was conducted to obtain feedback on how the community values and uses the City’s coastal foreshore area and to identify the adaptation options which will inform the development of a Coastal Hazard Risk Management Adaptation Plan. The outcomes report was made available on the City’s website.

### Natural Area Key Performance Indicator Reporting

The City monitors natural areas key performance indicators for all natural area management plans to enable the City to ascertain whether current management practices are leading to positive environmental outcomes. This is the second year of reporting against these key performance indicators and a summary of the key findings for 2017/18 includes the following.

## Community Wellbeing

- The density of weeds from 2014 to 2017 has decreased in the majority of the City's major conservation and coastal reserves.
- All reserves have some vegetation in very good condition with several also having vegetation in excellent condition.
- Canopy cover and vegetation vigour (condition) data was collected via remote multi-spectral imagery in November 2015 and October 2017 and the majority of reserves showed positive increases.
- The percentage of natural areas protected within City reserves was calculated and determined to be 90%.

### NAIDOC Week

The City celebrated the history, culture and achievements of Aboriginal and Torres Strait Islander people with a series of events to coincide with NAIDOC Week in July. The City formally opened the celebrations on 4 July with a flag-raising ceremony in front of the Joondalup Administration Building and a presentation of Shakespearian sonnets in Noongar language by Yirra Yaakin Theatre Company.

The City held a program of school workshops presented by Yirra Yaakin Theatre Company and a visual art exhibition curated by Sharyn Egan. The workshops were attended by over 1,845 participants.

### Spring Markets

On Friday nights throughout September, the City presented the Spring Markets in Central Walk, Joondalup. Central Walk was transformed into a hub of activity providing shoppers with access to homemade products plus live music, entertainment, workshops and demonstrations. The markets attracted over 3,000 attendees to the City Centre.

### Break Thru Dance Competition

The inaugural Break Thru All Styles Dance Competition was held at Craigie Leisure Centre on Saturday 1 September 2018 for young people aged 11-25 years. The event was well attended and featured all-style dance crews battling it out for prizes. The event included young people in its planning and implementation.



## Governance and Leadership

### Aspirational Outcome

The City is recognised for its outstanding governance practices, which are achieved through strong leadership and fully-integrated community engagement systems.

#### EFFECTIVE REPRESENTATION

To have a highly skilled and effective Council that represents the best interests of the community.

Strategic initiatives:

- Attract a diverse elected body that represents, promotes and reflects the composition of the community.
- Ensure the elected body has a comprehensive understanding of its roles and responsibilities.
- Develop and deliver training initiatives that will foster a skilled and confident elected body.

#### ACTIVE DEMOCRACY

To have a community that actively engages with the City to achieve consensus and legitimacy in decision-making.

Strategic initiatives:

- Fully integrate community consultation practices into City activities.
- Optimise opportunities for the community to access and participate in decision-making processes.
- Adapt to community preferences for engagement formats.

#### CORPORATE CAPACITY

For the community to have confidence and trust in the City that it can deliver services effectively and transparently.

Strategic initiatives:

- Demonstrate accountability through robust reporting that is relevant and easily accessible by the community.
- Maintain a highly skilled and effective workforce.
- Apply a work ethic of confident and responsive action.
- Continuously strive to improve performance and service delivery across all corporate functions.
- Adopt citizen-centric digital services as opportunities arise that support improved service delivery and accessibility by residents.

#### STRONG LEADERSHIP

For the City to demonstrate advocacy in promoting the needs and ambitions of the City and the advancement of local government.

Strategic initiatives:

- Advocate and influence political direction to achieve local and regional development.
- Seek out City representation on key external and strategic bodies.
- Participate in State and Federal policy development processes affecting local government.
- Foster strategic alliances to deliver key transformational projects and initiatives in partnership with key stakeholders.

## Governance and Leadership – Services and Programs

### Services and Programs

PROJECT STATUS		BUDGET STATUS	
All annual milestones completed		On budget	✓
On track		Over budget	▲
Slightly behind schedule		Under budget	▼

Service/Program	Quarter	Comments	Project Status	Budget Status
<b>Community Consultation</b> Report on consultation undertaken for individual projects during the quarter.	Jul-Sept 18	Community consultation was undertaken on the following projects during the quarter: <ul style="list-style-type: none"> <li>Proposed name changes for Parin and Blackthorn Parks;</li> <li>Juniper Park – Landscape Master Plan;</li> <li>Volunteer Involving Organisations Survey;</li> <li>Falkland Park, Kinross – toilet/changeroom refurbishment; and</li> <li>Housing Opportunity Areas – Planning Framework consultation.</li> </ul>		✓
	Oct-Dec 18			
	Jan-Mar 19			
	Apr-Jun 19			
<b>Policy Development and Review</b> Report on the development of new policies and review of existing policies.	Jul-Sept 18	The following policies are under review by the City and will be presented to the Policy Committee on 1 October 2018: <ul style="list-style-type: none"> <li>Payments to Employees in addition to a Contract or Award Policy;</li> <li>Draft Multiple Dwellings within Portion of Housing Opportunity Area 1 Local Planning Policy – Western Australian Planning Commission decision;</li> <li>Draft Non-Residential Development in the Residential Zone Local Planning Policy – consideration following advertising;</li> <li>Local Planning Policies – amendments following approval of Local Planning Scheme No 3;</li> <li>Signs Policy – Interim Amendments; and</li> <li>Access and Equity Policy.</li> </ul>		✓
	Oct-Dec 18			

## Governance and Leadership – Services and Programs

Service/Program	Quarter	Comments	Project Status	Budget Status
	Jan-Mar 19			
	Apr-Jun 19			
<b>Local Laws</b> Report on the development of new local laws and the amendment of existing local laws.	Jul-Sept 18	The City's <i>Parking Amendment Local Law 2018</i> , <i>Animals Amendment Local Law 2018</i> and the <i>Waste Amendment Local Law 2018</i> were approved by Council and came into effect during the quarter.		✓
	Oct-Dec 18			
	Jan-Mar 19			
	Apr-Jun 19			
<b>Publications</b> Print and distribute community newsletters.	Jul-Sept 18	The following publications were distributed during the quarter: <ul style="list-style-type: none"> <li>• The budget edition of City News printed and distributed to all residents in July 2018;</li> <li>• The Waste Guide printed and distributed to all residents in July 2018;</li> <li>• The Libraries Events and Programs Spring A6 booklet printed and distributed at all four libraries in September 2018;</li> <li>• The Housing Opportunities Areas Consultation documents printed and distributed to all residents in September 2018;</li> <li>• The Leisure Find your Why A6 brochure printed and distributed to all residents in September 2018;</li> <li>• The City's What's On calendar of events published at the beginning of each month in the Community Newspapers; and</li> <li>• The City's full-page Joondalup Voice published every fortnight in the Community Newspapers.</li> </ul>		✓
	Oct-Dec 18			
	Jan-Mar 19			
	Apr-Jun 19			

## Governance and Leadership – Services and Programs

Service/Program	Quarter	Comments	Project Status	Budget Status
<b>Electronic Communication</b> Publish electronic newsletters and documents on City activities. Report significant community engagement activities on social media and social media statistics.	Jul-Sept 18	<p>The City provided the following e-newsletters to local residents in this quarter:</p> <ul style="list-style-type: none"> <li>• Joondalup Voice;</li> <li>• Libraries Online;</li> <li>• Leisure Online;</li> <li>• Art in Focus;</li> <li>• Business Online;</li> <li>• School Connections;</li> <li>• Clubs in Focus;</li> <li>• Y-Lounge; and</li> <li>• Environmental News Online.</li> </ul> <p>The City was active on social media this quarter with the City's online following reaching more than 42,000 users across all of its platforms as listed below:</p> <ul style="list-style-type: none"> <li>• Facebook: 33,447</li> <li>• Twitter: 3,238</li> <li>• Instagram: 2,672</li> <li>• LinkedIn: 2,560</li> <li>• YouTube: 120</li> </ul> <p>Significant community engagement on social media was undertaken this quarter, including posts regarding:</p> <ul style="list-style-type: none"> <li>• The launch of the City's new website with a video clip promoting the City's new website reaching almost 18,000 people.</li> <li>• The Community Art Exhibition Popular Choice Winner announcement reaching almost 11,500 people.</li> <li>• Two waste-related social posts (e-Waste and charity clothing collection) reaching more than 50,000 people with over 2,500 clicks through to the City's website.</li> <li>• A Facebook post promoting the City's Spring Markets on August 17 reaching more than 11,500 people.</li> <li>• The development of two thought-leadership articles for WA Business News on Cyber Security and Tourism.</li> </ul>		✓
	Oct-Dec 18			
	Jan-Mar 19			
	Apr-Jun 19			

## Governance and Leadership – Services and Programs

Service/Program	Quarter	Comments	Project Status	Budget Status
<b>External Partnerships</b> Report active participation in key external body meetings and events which aim to advance strategic priorities.	Jul-Sept 18	The following external meetings and events were attended by City representatives: <ul style="list-style-type: none"> <li>• Local Government Professionals Board.</li> <li>• Joondalup Learning Precinct Board.</li> <li>• WALGA North Metropolitan Zone.</li> <li>• Various Local Government Act Review (Phase two) forums held by the Department of Local Government, Sport and Cultural Industries.</li> <li>• North Metropolitan Regional Managers Forum.</li> <li>• Joondalup Wanneroo - End Homelessness Group.</li> <li>• City of Wanneroo – Regional Homelessness Plan development.</li> <li>• Cities of Stirling and Wanneroo – Age-Friendly Communities joint projects.</li> <li>• Emergency Management Committee – Local and District.</li> <li>• JAWS – Joondalup and Wanneroo Services – youth services network.</li> <li>• Mindarie Regional Council – Council and Strategic Working Group and Workshop.</li> <li>• NOMUC – Northern Suburbs Multicultural Network.</li> <li>• DINO – Disability Interagency Networking Opportunity.</li> <li>• Metropolitan Environmental Health Managers Group.</li> <li>• Edith Cowan University Environmental Health Consultative Committee.</li> <li>• Local Health Authorities Analytical Committee.</li> <li>• Local Government Chief Officers Group meeting – Noosa.</li> <li>• LG Professionals: Various networks, meeting and forums.</li> <li>• Ocean Reef Marina Steering Committee meeting.</li> <li>• Tamala Park Regional Council CEO meeting.</li> <li>• Tamala Park Regional Council meeting.</li> <li>• WALGA Breakfast Forum – Local Government Enterprises/Council Controlled Organisations.</li> <li>• WALGA Convention Gala Dinner.</li> <li>• Department of Health Food Borne Illness Strategy Advisory Group.</li> <li>• Department of Jobs, Tourism, Science and Innovation Joondalup Innovation Hub meetings.</li> <li>• Edith Cowan University Business Innovation Centre Advisory Board.</li> <li>• Joondalup Business Association Business Awards.</li> <li>• Tourism Council Tourism Conference.</li> <li>• WALGA/Building Commission.</li> <li>• Public Libraries Western Australia</li> </ul>		✓

## Governance and Leadership – Services and Programs

Service/Program	Quarter	Comments	Project Status	Budget Status
	Oct-Dec 18			
	Jan-Mar 19			
	Apr-Jun 19			
<b>Submissions to State and Federal Government</b> Coordinate requests from State and Federal Government on strategic policy matters affecting the City.	Jul-Sept 18	The City prepared submissions on State and Federal Government strategic policy matters including: <ul style="list-style-type: none"> <li>• Modernising Western Australia's Planning System Green Paper – Department of Planning, Lands and Heritage.</li> <li>• Independent review on the strategic assessment of the Perth and Peel Region – Department and Premier and Cabinet.</li> <li>• Development of a proposed WA Youth Strategy – Department of Communities.</li> </ul>		✓
	Oct-Dec 18			
	Jan-Mar 19			
	Apr-Jun 19			



## Governance and Leadership – Strategic Projects and Activities

PROJECT STATUS		BUDGET STATUS	
All annual milestones completed		On budget	✓
On track		Over budget	▲
Slightly behind schedule		Under budget	▼

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Elected Member Attraction</b> Develop, implement and review a program to increase candidacy numbers at each Local Government Ordinary Election.	Effective Representation	Apr-Jun 19	<ul style="list-style-type: none"> <li>Implement communications plan for local government election candidacy.</li> </ul>			
<b>Elected Member Training</b> Coordinate and maintain appropriate ongoing training programs for Elected Members.	Effective Representation	Jul-Sep 18	<ul style="list-style-type: none"> <li>Promote Elected Member training opportunities.</li> </ul>	Eight Elected Members participated in the Company Directors Course conducted by the Australian Institute of Company Directors.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Promote Elected Member training opportunities.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Promote Elected Member training opportunities.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Promote Elected Member training opportunities.</li> </ul>			

## Governance and Leadership – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Governance Framework</b> Conduct biennial review of the Governance Framework to inform governance and decision-making processes across the organisation.	Active Democracy	Jul-Sep 18	<ul style="list-style-type: none"> <li>Review Governance Framework.</li> </ul>	The City's Governance Framework was reviewed during the quarter. A report to Council seeking adoption will be delayed pending amendments to the <i>Local Government Act 1995</i> .		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Submit report to Council on revised Governance Framework for endorsement.</li> </ul>			
<b>Strategic Community Reference Group</b> Manage a group of interested community residents and stakeholders to provide advice to Council on matters of significant community interest.	Active Democracy	Jul-Sep 18	<ul style="list-style-type: none"> <li>Conduct meetings in accordance with agreed work plan.</li> </ul>	No Strategic Community Reference Group meetings were held in the quarter. Council elected a new member to the Community Reference Group as the North Ward representative at its 2018 August Council Meeting.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Develop 2019 work plan and seek endorsement by Council.</li> <li>Conduct meetings in accordance with agreed work plan.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Conduct meetings in accordance with agreed work plan.</li> </ul>			
		Apr-Jun 19				
<b>Annual Report</b> Prepare and present an Annual Report of City activities to demonstrate achievements against the City's Corporate Business Plan and present the report to the Annual General Meeting of Electors.	Corporate Capacity	Oct-Dec 18	<ul style="list-style-type: none"> <li>Present 2017/18 Annual Report to Council for endorsement.</li> <li>Present 2017/18 Annual Report to the Annual General Meeting of Electors.</li> </ul>			

## Governance and Leadership – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Compliance Audit Return</b> Submit the Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries for the period 1 January 2018 to 31 December 2018 by 31 March 2019 in accordance with Regulations 14 and 15 of the Local Government (Audit) Regulations 1996.	Corporate Capacity	Jan-Mar 19	<ul style="list-style-type: none"> <li>Present Compliance Audit Return to Council for endorsement.</li> <li>Submit the Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries.</li> </ul>			
<b>Integrated Planning and Reporting Framework</b> Demonstrate compliance with the Western Australian Department of Local Government, Sport and Cultural Industries Integrated Planning and Reporting Framework and align City planning documents to this Framework. This includes: <ul style="list-style-type: none"> <li>Review of Strategic Community Plan (Major every 4 years and Minor every 2 years).</li> <li>Annual Review of Corporate Business Plan.</li> </ul>	Corporate Capacity	Jul-Sep 18	<ul style="list-style-type: none"> <li>Present report to Council seeking endorsement of the annual review of the Corporate Business Plan 2018/19-2022/23.</li> </ul>	The Corporate Business Plan 2018/19 to 2022/23 was endorsed by Council at its meeting held in August 2018.		✓

## Governance and Leadership – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Delegated Authority Manual</b> Conduct an annual review of the Delegated Authority Manual in accordance with legislation.	Corporate Capacity	Jan-Mar 19	<ul style="list-style-type: none"> <li>Commence review of Delegated Authority Manual.</li> </ul>			✓
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Present report to Council seeking endorsement of Review of Delegations.</li> </ul>			
<b>Audit and Risk Committee</b> Provide reports to the Audit and Risk Committee on the appropriateness and effectiveness of the City's systems in regard to risk management, internal control and legislative compliance and financial management.	Corporate Capacity	Jul-Sep 18	<ul style="list-style-type: none"> <li>Present reports and undertake actions as requested by the Audit and Risk Committee.</li> </ul>	The following reports were presented to the August 2018 Audit and Risk Committee meeting: <ul style="list-style-type: none"> <li>External Member to Audit and Risk Committee – Expressions of Interest;</li> <li>Executive and Risk Services Program 2018/19;</li> <li>Fraud and Misconduct Risk Assessment and Data Analytics Approach;</li> <li>Risk Management Arrangements;</li> <li>Controls over Corporate Credit Cards;</li> <li>Half Yearly Report - Contract Extensions – 1 January to 30 June 2018;</li> <li>Half Yearly Report – Write-Off Monies – 1 January to 30 June 2018;</li> <li>Amendments to Local Government Regulations;</li> <li>Financial Ratios Report for the year ended 30 June 2017; and</li> <li>Chief Executive Officer's Credit Card Expenditure (Jan – Mar 2018 and Apr – Jun 2018).</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19				

## Governance and Leadership – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Australasian Local Government Performance Excellence Program</b> Participate in the program to track and benchmark performance against the local government sector.	Corporate Capacity	Jul-Sep 18	<ul style="list-style-type: none"> <li>Collect data and submit data to Local Government Performance Excellence Program.</li> </ul>	Data was collected (excluding financial data) and submitted to the Local Government Performance Excellence Program during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Benchmarking data available for analysis.</li> </ul>			
		Apr-Jun 19				
<b>Customer Satisfaction Survey</b> Conduct an annual survey of residents to measure customer satisfaction with City services.	Corporate Capacity	Jul-Sep 18	<ul style="list-style-type: none"> <li>Obtain results from the 2017/18 Survey and identify service improvements.</li> <li>Communicate survey findings to Elected Members.</li> </ul>	Results of the 2017/18 Customer Satisfaction Survey were received during the quarter. Survey findings will be communicated to Elected Members in the second quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Present report to Council on the results of the 2017/18 Survey.</li> </ul>			
<b>Jinan Sister City Relationship</b> Maintain Sister City relationship with Jinan in China through: <ul style="list-style-type: none"> <li>Investigating opportunities to encourage economic linkages between Joondalup</li> </ul>	Strong Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Coordinate inbound and outbound delegations as required.</li> <li>Support the Sister City School relationships with St Mark's Anglican Community School and Jinan No 11 School and Woodvale Secondary College and Jinan No 9 School.</li> </ul>	The Mayor attended St Mark's School to welcome Jinan No 1 school exchange students in August. The Mayor and a City representative attended St Mark's School to welcome Jinan No 11 senior school representatives in August. Congratulation letters were sent to the Mayor of Jinan (Sun Shutao) and Party Secretary (Wang Zhonglin) in relation to their appointment to office.		✓

## Governance and Leadership – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
and Jinan and related partners. • Investigating and promoting trade and investment opportunities for local businesses. • Identifying and promoting opportunities for educational links.		Oct-Dec 18	<ul style="list-style-type: none"> <li>• Coordinate inbound and outbound delegations as required.</li> <li>• Support the Sister City School relationships with St Mark's Anglican Community School and Jinan No 11 School and Woodvale Secondary College and Jinan No 9 School.</li> <li>• Investigate opportunities for economic exchanges with Jinan as a component of the International Economic Development Activities Plan.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>• Coordinate inbound and outbound delegations as required.</li> <li>• Support the Sister City School relationships with St Mark's Anglican Community School and Jinan No 11 School and Woodvale Secondary College and Jinan No 9 School.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>• Implement priority actions from the International Economic Development Activities Plan with Jinan.</li> </ul>			



## Financial Sustainability

### Aspirational Outcome

The City is a financially diverse local government that uses innovative solutions to achieve long-term financial sustainability. Its rates revenue is moderated through the adoption of ongoing service efficiencies and alternative income streams

#### FINANCIAL DIVERSITY

To be less reliant on rates as the primary basis for revenue by leveraging alternative income streams.

Strategic initiatives:

- Identify opportunities for new income streams that are financially sound and equitable.
- Position the City to align with State and Federal Government priorities to increase eligibility for grant funding.
- Embrace outcomes from the local government reform process that allow for alternative means of raising revenue and innovative partnership opportunities.

#### EFFECTIVE MANAGEMENT

To conduct business in a financially sustainable manner.

Strategic initiatives:

- Manage liabilities and assets through a planned, long-term approach.
- Balance service levels for assets against long-term funding capacity.
- Seek out efficiencies and regional collaborations to reduce service delivery costs.

#### MAJOR PROJECT DELIVERY




To effectively plan for the funding and delivery of major projects.


Strategic initiatives:

- Effectively prioritise major capital projects to facilitate long-term financial sustainability.
- Optimise funding options for new projects that take advantage of favourable economic conditions.
- Support new projects that balance identified financial risks against effective management approaches.

## Financial Sustainability – Services and Programs

### Services and Programs

PROJECT STATUS		BUDGET STATUS	
All annual milestones completed		On budget	✓
On track		Over budget	▲
Slightly behind schedule		Under budget	▼

Service/Program	Quarter	Comments	Project Status	Budget Status
<b>Capital Works Program</b> <ul style="list-style-type: none"> <li>Report delivery of programs in accordance with Capital Works Program.</li> <li>Provide bi-monthly reports to the Major Projects and Finance Committee.</li> </ul>	Jul-Sept 18	The Capital Works Program is progressing in accordance with the schedule (see attached Capital Works Report for more details).		✓
	Oct-Dec 18			
	Jan-Mar 19			
	Apr-Jun 19			

## Financial Sustainability – Strategic Projects and Activities

PROJECT STATUS		BUDGET STATUS	
All annual milestones completed		On budget	✓
On track		Over budget	▲
Slightly behind schedule		Under budget	▼

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>20 Year Strategic Financial Plan</b> Conduct review of the 20 Year Strategic Financial Plan. The Plan provides a long-term view of the City's funding needs to enable the Strategic Community Plan to be achieved and includes 20-year financial projections.	Effective Representation	Jul-Sep 18	<ul style="list-style-type: none"> <li>Present draft 20 Year Strategic Financial Plan 2018 to the Major Projects and Finance Committee for review.</li> <li>Present draft 20 Year Strategic Financial Plan 2018 to the Major Projects and Finance Committee seeking endorsement.</li> <li>Explore opportunities to address operating deficit.</li> </ul>	The 20 Year Strategic Financial Plan 2017/18 to 2036/37 was presented to the Major Projects and Finance Committee and subsequently adopted by Council in August 2018.  Opportunities to address the operating deficit have been reviewed and proposals will be prepared as part of the budget presentations to Elected Member in the third quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Review timings and key assumptions of major projects in preparation for the development of the 2019 (2018-19 to 2037-38) Strategic Financial Plan.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Present major project timings/assumptions to budget workshops.</li> <li>Develop revised 2019 (2018-19 to 2037-38) Strategic Financial Plan.</li> </ul>			

## Financial Sustainability – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Review revised plan as part of annual budget workshops.</li> <li>Present the revised Plan to the Major Projects and Finance Committee for review.</li> </ul>			
<b>Land Optimisation Projects</b> Investigate and implement the optimisation and rationalisation of land within the City.	Financial Diversity	Jul-Sep 18	<ul style="list-style-type: none"> <li>Investigate identified opportunities for optimisation and rationalisation.</li> <li>Progress actions necessary for the disposal and acquisition of properties as endorsed by Council.</li> </ul>	Investigations into Crown Land opportunities continued during the quarter.  The City continued to receive interest from developers for the purchase of Lot 2 (20) Kanangra Crescent, Greenwood and Lot 803 (15) Burlos Court, Joondalup. However, no formal offers have been received.  Engagement with the Department of Planning, Lands and Heritage regarding the acquisition of Lot 12223 (12) Blackwattle Parade, Padbury, continued.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Property Management Framework – Implementation and Review</b> <ul style="list-style-type: none"> <li>Continue implementation of the current Property Management Framework to enable the efficient management of the City's leased buildings.</li> </ul>	Effective Management Financial Diversity	Jul-Sep 18	<ul style="list-style-type: none"> <li>Continue review of the Property Management Framework.</li> <li>Finalise review and present the outcomes of the review of the Property Management Framework to Elected Members.</li> </ul>	The review of the Property Management Framework was completed during the quarter. A workshop on the revised Facility Hire Subsidy Policy, which forms part of the Property Management Framework, is scheduled to be held with Elected Members in the second quarter.  Two lease agreements and three licence agreements were completed and signed. Negotiations on nine lease agreements and ten licence agreements continued.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Negotiate and implement new and expired lease and licence agreements.</li> </ul>			

## Financial Sustainability – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<ul style="list-style-type: none"> <li>Finalise review of the current Property Management Framework.</li> </ul>		Jan-Mar 19				
		Apr-Jun 19				
<b>Burns Beach Road and Joondalup Drive Roundabout</b> Provide additional right turn lane with separated continuous through lane onto Joondalup Drive and dedicated left turn slip lane on Burns Beach Road to ease congestion.	Major Project Delivery	Jul-Sep 18	<ul style="list-style-type: none"> <li>Main Roads WA undertakes design and construction.</li> </ul>	Design works, by Main Roads WA, for the Burns Beach Road and Joondalup Drive roundabout commenced during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Hillarys Animal Beach Car Park Improvements</b> Improve car park layout and lighting to maximise parking opportunity and safety.	Major Project Delivery	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake design and construction.</li> </ul>	The design for the Hillarys Animal Beach car park improvements was completed during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>State and Federal Funding of Infrastructure Projects</b> Continue to liaise with key stakeholders such as State and Federal Government Agencies to maximise funding opportunities for infrastructure projects for the Metropolitan North West Corridor.	Major Project Delivery	Jul-Sep 18	<ul style="list-style-type: none"> <li>Submit application for Black Spot Funding Program (State and Federal).</li> </ul>	Funding applications for the 2019/20 Blackspot Program were submitted during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Identify projects to fulfil criteria for road funding for inclusion in 2019/20 Program.</li> </ul>			
		Jan-Mar 19				
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Submit application for Metropolitan Regional Road Grants – Road Rehabilitation and Road Improvement.</li> </ul>			

## Quality Urban Environment

### Aspirational Outcome

The City's built environment is planned for enduring relevance through quality, modern design that is creative, flexible and diverse. Design of its urban landscapes promotes connectivity, useability and accessibility; contributing to the highest standards of liveability.

#### QUALITY BUILT OUTCOMES

For the City's commercial and residential areas to be filled with quality buildings and appealing streetscapes.

Strategic initiatives:

- Planning frameworks promote and support adaptive, mixed-use developments with active ground floor uses on appropriately zoned sites.
- Housing infill and densification is encouraged and enabled through a strategic, planned approach in appropriate locations.
- Environmentally sensitive building designs are showcased, promoted and encouraged.
- Buildings and landscaping is suitable for the immediate environment and reflect community values.
- The community is able to effectively age-in-place through a diverse mix of facilities and appropriate urban landscapes.

#### INTEGRATED SPACES

To have integrated land use and transport planning that provides convenient and efficient movement across the City.

Strategic initiatives:

- Understand issues arising from the interaction between current transport modes.
- Provide for diverse transport options that promote enhanced connectivity.
- Improve the interface between the urban and natural environments.
- Enable safe, logical and accessible pedestrian movements throughout public spaces.

#### QUALITY OPEN SPACES

To have urban and green spaces which are attractive, well-utilised and enrich the lives of the community.

Strategic initiatives:

- Apply a strategic approach to the planning and development of public open spaces.
- Employ quality and enduring infrastructure designs that encourage high utilisation and increased outdoor activity.
- Adopt consistent principles in the management and provisions of urban community infrastructure.
- Establish landscapes that are unique to the City and provide statements within prominent network areas.

#### CITY CENTRE DEVELOPMENT




To have quality and diverse landmark buildings within the Joondalup City Centre that enhance the vitality and vibrancy of the urban space.


Strategic initiatives:

- Promote and support bold and iconic private building developments within strategic City Centre land locations.
- Encourage ground level retail activities to support a growing and dynamic City Centre.
- Pursue the development of commercial office buildings within the Joondalup City Centre.
- Pursue the development of a Joondalup Performing Arts and Cultural Centre within the Joondalup City Centre.



## Quality Urban Environment – Strategic Projects and Activities

PROJECT STATUS		BUDGET STATUS	
All annual milestones completed		On budget	✓
On track		Over budget	▲
Slightly behind schedule		Under budget	▼

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Local Planning Scheme No 3</b> Finalise Local Planning Scheme No 3 (LPS3) to guide planning and development in the City.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Prepare revisions to LPS3 required by the Minister and following advice from the Western Australian Planning Commission.</li> <li>Implement LPS3 following gazettal.</li> </ul>	Modifications were undertaken to the draft LPS3 as required by the Minister for Planning. The Minister subsequently approved LPS3 which is anticipated to be published in the Government Gazette in the second quarter. Implementation actions will occur following gazettal.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Local Planning Policies to Support Local Planning Scheme No 3</b> Review existing planning policies to ensure consistency with the Local Planning Scheme No 3 (LPS3) and develop new planning policies to implement LPS3.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Review and advertise draft LPS3 policies.</li> <li>Present draft LPS3 policies to the Policy Committee/Council after advertising seeking endorsement.</li> </ul>	All related policies have been reviewed following modifications required to the LPS3 by the Minister for Planning. It is anticipated that the proposed amendments to the policies will be presented to the Policy Committee/Council meeting in the second quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				

## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Review of Residential Development Local Planning Policy and Other Local Planning Policies</b> Review existing residential policies for consolidation into a single Residential Development Local Planning Policy.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Await outcome of separate design-led local planning policy for Housing Opportunity Areas to inform the preparation of the Residential Development Local Planning Policy and other local planning policies.</li> </ul>	No actions were undertaken in the quarter as the review of the Residential Development Local Planning Policy is awaiting the outcome of the preparation of the separate, design-led local planning policy for Housing Opportunity Areas.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Commence preparation of revised Residential Development Local Planning Policy.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Finalise preparation of revised Residential Development Local Planning Policy.</li> </ul>			
<b>Joondalup Activity Centre Plan</b> Finalise an Activity Centre Structure Plan for the Joondalup City Centre in accordance with the State Planning Policy 4.2 – Activity Centres for Perth and Peel.	City Centre Development	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake modifications to the Joondalup Activity Centre Plan as required by the Western Australian Planning Commission.</li> </ul>	Liaison with the Department of Planning, Lands and Heritage continued regarding modifications to the Joondalup Activity Centre Plan.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Implement Joondalup Activity Centre Plan once Local Planning Scheme No 3 has been gazetted.</li> </ul>			
		Jan-Mar 19				
		Apr-Jun 19				
<b>Joondalup Activity Centre – Local Planning Policies</b> Develop and implement new local planning policies specific to the Joondalup Activity Centre.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Progress the development of the Joondalup City Centre Local Planning Policies.</li> </ul>	No actions were undertaken in the quarter pending finalisation of the Joondalup Activity Centre Plan.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				

## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Review of Structure Plans and Activity Centre Plans</b> Review existing structure plans and activity centre plans as appropriate and incorporate finalised plans in the Local Planning Scheme No 3.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake actions to integrate structure plans and activity centre plans into Local Planning Scheme No 3 as relevant.</li> </ul>	No action was undertaken in the quarter due to the delay in progressing draft Local Planning Scheme No 3.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Housing Opportunity Areas: Review of Consultation Procedures</b> Review and update of the City's consultation procedures to increase the amount of consultation and notification for grouped and multiple dwelling development applications lodged in the City's Housing Opportunity Areas.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake refinements to improve consultation procedures.</li> </ul>	The City continued to refine processes and methods to provide more consistent and effective consultation on grouped and multiple dwelling proposals in the City's Housing Opportunity Areas.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Housing Opportunity Areas: Planning Consultation Policy</b> Develop a Planning Consultation Policy to provide greater certainty and transparency regarding consultation undertaken for planning proposals.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake background review to inform preparation of a Planning Consultation Policy.</li> <li>Prepare draft Planning Consultation Policy.</li> </ul>	A background review of the consultation processes was undertaken, and the preparation of a draft policy commenced.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Present Planning Consultation Policy to Policy Committee/Council for consent to advertise.</li> </ul>			

## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Advertise Planning Consultation Policy.</li> <li>Present Planning Consultation Policy to Policy Committee/Council seeking endorsement following advertising.</li> </ul>			
<b>Housing Opportunity Areas: Review of Joondalup Design Panel Terms of Reference</b> Review and update the Terms of Reference of the Joondalup Design Panel to subject a greater number of grouped and multiple dwelling proposals to independent design review as part of the City's assessment of proposals.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake refinements as required following implementation of the revised Terms of Reference in 2017/18.</li> </ul>	No actions were undertaken this quarter as no refinements to processes resulting from revised Terms of Reference were required.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Housing Opportunity Areas: Design-Led Local Planning Policy</b> Develop a design-led local planning policy for multiple dwellings in the City's Housing Opportunity Areas that requires a higher quality of design and better manages the impact of multiple dwellings on existing residents and streetscapes.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Engage consultants.</li> <li>Prepare and present Community Engagement Strategy to Elected Members.</li> <li>Report on outcomes of community engagement to Elected Members.</li> <li>Present draft design-led Local Planning Policy to Policy Committee/Council for consent to advertise.</li> <li>Advertise design-led Local Planning Policy.</li> </ul>	Council endorsed and appointed consultants at its meeting held in July 2018. The Community Engagement Strategy was prepared and presented to Elected Members in September 2018. Stakeholder and community engagement commenced in September 2018.		✓
		Oct-Dec 18				
		Jan-Mar 19				

## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Present design-led Local Planning Policy to Policy Committee/Council for final adoption following advertising.</li> <li>Refer design-led Local Planning Policy to Western Australian Planning Commission for endorsement.</li> </ul>			
<b>Housing Opportunity Areas: Amendment to Local Planning Scheme No 3</b> Initiate an amendment to Local Planning Scheme No 3 to include provisions which enable the City to better control the impact of multiple dwellings on existing residents and streetscapes.	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>Engage consultants.</li> <li>Prepare and present Community Engagement Strategy to Elected Members.</li> <li>Report on the outcomes of community engagement to Elected Members.</li> </ul>	No actions were undertaken in the quarter as an amendment to Local Planning Scheme No 3 is dependent upon the community engagement and consultant recommendations for the project.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Present draft Scheme Amendment to Council for consent to advertise.</li> <li>Refer draft Scheme Amendment to the Western Australian Planning commission/EPA for consent to advertise (if required).</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Advertise draft Scheme Amendment.</li> <li>Present Scheme Amendment to Council seeking endorsement following advertising.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Refer Scheme Amendment to the Department of Planning, Lands and Heritage for consideration by the Western Australian Planning Commission and final determination by the Minister.</li> </ul>			

## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>State Planning Reform</b> Implement State Government Planning Reform including: <ul style="list-style-type: none"> <li>• Design WA.</li> <li>• Liveable Neighbourhoods.</li> <li>• Development Assessment Panel Reform.</li> <li>• Others as required.</li> </ul>	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>• Undertake actions as required.</li> </ul>	A submission on the State Government's <i>Modernising Western Australia's Planning System</i> - Green Paper was endorsed by Council and forwarded to the Western Australian Planning Commission during the quarter. The City attended a workshop on 'Precinct Planning' which will form part of the next portion of Design WA.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Priority Three Entry Statements (Arterial Roads Program)</b> Implement the Landscape Master Plan Arterial Roads Project to provide for ongoing enhancement of verges and medians that form part of the City's major road network, including: <ul style="list-style-type: none"> <li>• Marmion Avenue/Hepburn Avenue intersection.</li> <li>• Marmion Avenue/Whitfords Avenue intersection.</li> </ul>	Quality Built Outcomes	Jul-Sep 18	<ul style="list-style-type: none"> <li>• Complete construction for Marmion/Whitfords Avenue intersection.</li> <li>• Develop landscape design works for Marmion/Hepburn Avenue intersection.</li> </ul>	Construction works were completed for the Marmion/Whitfords Avenue intersection. The landscape design was completed and construction of Marmion /Hepburn Avenue intersection commenced during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>• Progress tender for landscaping works for Marmion/Hepburn Avenue intersection.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>• Commence construction of Marmion/Hepburn Avenue intersection.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>• Complete construction of Marmion/Hepburn intersection.</li> </ul>			



## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Leafy City Program</b> Implement the Leafy City Program to provide shaded spaces in the urban environment through street tree planting.	Integrated Spaces	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake tree maintenance and watering of the newly planted trees in the suburbs of Heathridge, Craigie, Beldon, Kinross, Currambine, and Padbury.</li> </ul>	Ongoing maintenance and watering of newly planted trees continued as part of the Leafy City Program during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Award tender for 2018/19 and 2019/20 tree planting</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Install all hardstands</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Undertake tree maintenance and watering of the newly planted trees in the suburbs of Heathridge, Craigie, Beldon, Kinross, Currambine, and Padbury.</li> <li>Undertake tree planting in Woodvale and Kingsley.</li> <li>Undertake forward works for 2019/20 in Greenwood and Heathridge.</li> </ul>			
<b>Whitfords Nodes Health and Wellbeing Hub</b> Construct Whitfords Nodes Stairway and Health and Wellbeing Hub to create a fitness amenity fostering active and healthy lifestyle	Integrated Spaces	Jul-Sep 18	<ul style="list-style-type: none"> <li>Complete design of health and wellbeing hub subject to Lotterywest funding approval.</li> </ul>	Design works for the Health and Wellbeing hub have been completed. The City is awaiting the outcome of a Lotterywest funding application before proceeding to tender.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Advertise design and construction tender for the staircase component.</li> <li>Advertise construction tender for the health and wellbeing hub.</li> </ul>			

## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
opportunities as well as supporting sporting events.		Jan-Mar 19	<ul style="list-style-type: none"> <li>Award design and construction tender for staircase component.</li> <li>Award construction tender for health and wellbeing hub.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Finalise staircase design.</li> </ul>			
<b>Burns Beach Dual Use Path – Burns Beach to Mindarie</b> Construct a dual use path through the dunes between Mindarie and Burns Beach as a multi-funded project between State Government and the City of Wanneroo.	Integrated Spaces	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake detailed design.</li> </ul>	Development of the detailed design continued during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Conduct public information sessions.</li> <li>Advertise tender.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Appoint contractor.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Undertake construction.</li> </ul>			
<b>Beach Road Shared Path</b> Construct bike path linking Warwick Train Station to Erindale Road.	Integrated Spaces	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake detailed design.</li> </ul>	Development of the detailed design was undertaken during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Advertise tender and appoint contractor.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Commence construction.</li> </ul>			
<b>Integrated Transport Management Strategy</b> Implement priority actions from the Major Road Network Plan in preparation for the development of an Integrated Transport	Integrated Spaces	Jul-Sep 18	<ul style="list-style-type: none"> <li>Engage consultant to develop the Integrated Transport Management Strategy.</li> <li>Engage consultant for two remaining corridors in the Major Road Network Review.</li> </ul>	A consultant brief was developed during the quarter for the engagement of consultants.		✓
		Oct-Dec 18				

## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
Management Strategy for the City.		Jan-Mar 19	• Develop Integrated Transport Management Strategy.			
		Apr-Jun 19	• Develop modelling for the two remaining corridors.			
<b>Road Safety Action Plan</b> Implement road safety initiatives from the Road Safety Action Plan 2016-2020.	Integrated Spaces	Jul-Sep 18	• Implement actions from the Road Safety Action Plan.	The following actions were undertaken during the quarter: <ul style="list-style-type: none"> <li>• Engagement with Goollelal Primary School, Poynter Primary School, Prendiville College and Sorrento Primary School in relation to kiss and drive facilities, parking and traffic management concerns;</li> <li>• A warden crossing application approved for Sacred Heart College on West Coast Drive;</li> <li>• Commencement of the 2018/19 Traffic Count Program; and</li> <li>• Traffic data for Goollelal Drive provided to the WA Police Traffic Intelligence Service.</li> </ul>		✓
		Oct-Dec 18	• Implement actions from the Road Safety Action Plan. • Present update to Elected Members on achievements from the previous year against the Road Safety Action Plan.			
		Jan-Mar 19	• Implement actions from the Road Safety Action Plan.			
		Apr-Jun 19				
<b>Joondalup City Centre Street Lighting Stage 2 and 3</b> Replace existing lighting infrastructure to reduce running costs, replace defective poles,	City Centre Development	Jul-Sep 18	• Continue construction for Stage 2. • Advertise tender for Stage 3.	Construction for Stage 2 continued during the quarter. A tender for Stage 3 was also advertised during the quarter.		✓
		Oct-Dec 18	• Complete construction for Stage 2. • Appoint contractor for Stage 3.			

## Quality Urban Environment – Strategic Projects and Activities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
enhance lighting and improve community safety.		Jan-Mar 19	<ul style="list-style-type: none"> <li>Undertake construction for Stage 3.</li> </ul>			
		Apr-Jun 19				
<b>Joondalup City Centre Development – Boas Place</b> Facilitate the development and construction of an integrated mixed-use development on City owned land in the Joondalup City Centre. This project also includes investigation into the optimum use of the City's existing Joondalup Administration Building.	City Centre Development	Jul-Sep 18	<ul style="list-style-type: none"> <li>Progress project to deliver an integrated mixed used development on Lot 507 Boas Avenue and Lot 496 Davidson Terrace, Joondalup.</li> <li>Maintain liaison with State Government relating to the provision of State Government office accommodation within the Joondalup City Centre Development - Boas Place development.</li> </ul>	At its meeting held in August 2018, Council agreed to reject the proposal by Devwest Group Pty Ltd for the sale of Lot C of the Boas Place development unless additional information was provided.  Devwest subsequently advised that it remained interested in purchase of Lot C. The matter will be further considered by Council in the second quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Progress investigations into optimisation, space planning and utilisation of the City's Administration Building.</li> </ul>			
		Apr-Jun 19				
<b>Joondalup Performing Arts and Cultural Facility</b> Progress the development of a Performing Arts and Cultural Facility (JPACF), including the development and construction of the Jinan Gardens at Lot 1001 (3) Teakle Court, Joondalup.	City Centre Development	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake actions required to progress the project in accordance with direction from Council.</li> </ul>	Progress continued with a review of the project, including investigations into benchmark facilities and alternative design options, with a view to reducing the project costs.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Continue ongoing negotiations with stakeholders (including State and Federal Government agencies) to determine opportunities for capital funding grants and/or partnerships.</li> </ul>			
		Jan-Mar 19				
		Apr-Jun 19				

## Economic Prosperity, Vibrancy and Growth

### Aspirational Outcome

The City is lively and flourishing across its activity centres. It is a global City, home to a recognised industry niche that fosters local job production and promotes employment self-sufficiency.

#### CBD OF THE NORTH

For the Joondalup City Centre to be recognised as Perth's second CBD, functioning as the primary commercial centre of the North West Metropolitan Perth Region.

##### Strategic initiatives

- Develop and promote a recognised industry niche that builds on existing strengths.
- Provide an efficient and integrated transport network that can support the needs of a high-functioning City Centre.
- Support advanced technology opportunities that will foster a thriving business environment.
- Proactively target and engage industries and businesses to drive City Centre development, including large government departments and agencies.
- Pursue the construction of multi-storey car park facilities within the Joondalup City Centre to facilitate greater accessibility.

#### ACTIVITY CENTRE DEVELOPMENT

To have revitalised activity centres that are multi-purpose and provide for housing diversity and enhanced liveability.

##### Strategic initiatives:

- Understand local commercial needs and opportunities.
- Support the development of fresh and exciting de-centralised areas of activity.
- Facilitate increased housing density in activity centres.
- Promote the primacy of the Joondalup City Centre in the application of the activity centre hierarchy.

#### DESTINATION CITY

To become a "Destination City" where unique tourism opportunities and activities provide drawcards for visitors and high amenity for residents.

##### Strategic initiatives:

- Actively promote and sponsor significant events and activities.
- Facilitate the establishment of major tourism infrastructure.
- Encourage diverse accommodation options.

#### REGIONAL COLLABORATION

For the City to collaborate with regional partners and stakeholders in order to maximise opportunities for the future economic growth of the North West Metropolitan Perth Region.

##### Strategic initiatives:

- Undertake planning within a regional context.
- Foster strategic regional partnerships.
- Drive new employment and infrastructure opportunities on a regional scale.

#### BUSINESS CAPACITY




For the City's business community to have the technology and communication capability necessary to thrive within a competitive environment.


##### Strategic initiatives:

- Actively seek opportunities for improving local communication network infrastructure.
- Facilitate knowledge sharing and learning opportunities.

## Economic Prosperity, Vibrancy and Growth – Services and Programs

### Services and Programs




PROJECT STATUS		BUDGET STATUS	
All annual milestones completed		On budget	✓
On track		Over budget	▲
Slightly behind schedule		Under budget	▼

Service/Program	Quarter	Comments	Project Status	Budget Status
<b>Business Engagement and Communication</b> Support and attend partner and industry events.	Jul-Sept 18	The following partner and industry events were attended by City representatives: <ul style="list-style-type: none"> <li>• Edith Cowan University Business Innovation Centre — Advisory Board;</li> <li>• Joondalup Business Association Business Breakfast;</li> <li>• Joondalup Business Association Business Awards;</li> <li>• CCI WA Breakfast with the former Federal Treasurer Hon. Scott Morrison</li> <li>• City of Swan Avon Descent 2018 Corporate Family Day</li> <li>• International City/County Management Association Conference, Baltimore</li> <li>• Department of Jobs, Tourism, Science and Innovation – monthly Joondalup Innovation Hub meetings;</li> <li>• CEO of AustCyber roundtable meeting with ECU representatives;</li> <li>• Economic Development Australia — State Practitioners Network;</li> <li>• EduTech workshop facilitated by EduGrowth;</li> <li>• AustCyber Govpitch event at ECU;</li> <li>• ECU Innovate program launch; and</li> <li>• Tourism Council Tourism Conference.</li> </ul>		✓
	Oct-Dec 18			
	Jan-Mar 19			
	Apr-Jun 19			



## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

### PROJECT STATUS

All annual milestones completed	
On track	
Slightly behind schedule	

### BUDGET STATUS

On budget	✓
Over budget	▲
Under budget	▼

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Economic Development Strategy</b> Implement the Economic Development Strategy to provide strategic direction for the promotion of economic and employment growth within the City.	CBD of the North Activity Centre Development Destination City Regional Collaboration Business Capacity	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement actions from the Economic Development Strategy.</li> <li>Conduct annual review of progress against the Economic Development Strategy and present an update to Elected Members.</li> </ul>	Implementation of actions from the Economic Development Strategy continued during the quarter including: <ul style="list-style-type: none"> <li>Implementation of the International Economic Development Activities Plan;</li> <li>Distribution of a Business Online newsletter;</li> <li>Launch of the City's new website including significant updated information and content for the new business and visitors specific user portals; and</li> <li>Preparation of a progress report against the Economic Development Strategy which will be finalised and presented to Elected Members in the second quarter.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement actions from the Economic Development Strategy.</li> </ul>			
		Apr-Jun 19				

## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Attracting Investment</b> <ul style="list-style-type: none"> <li>Implement an International Economic Development Activities Plan to attract overseas trade, talent and visitors, also incorporating activities with the City's Sister City, Jinan.</li> <li>Continue promotion and implementation of the City's investment attraction Prospectus, <i>Joondalup Has the Edge</i>.</li> <li>Develop additional investment attraction initiatives.</li> </ul>	CBD of the North Destination City	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement the International Economic Development Activities Plan in accordance with the Implementation Plan.</li> <li>Deliver investment attraction activities.</li> </ul>	Investment attraction activities were implemented during the quarter including: <ul style="list-style-type: none"> <li>Two advertisements and Thought Leadership Articles published for Business News entitled Joondalup has the Cyber Edge and Joondalup has the Tourism Edge;</li> <li>A presentation and report to Elected Members on the outcomes of the June 2018 trade delegation to China; and</li> <li>Facilitating the delivery of the International Solutions for Ageing Population Conference held at Joondalup Resort in September 2018 with over 100 local and international attendees.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				

## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Promoting Innovation and Supporting Creativity</b> <ul style="list-style-type: none"> <li>Promote, monitor and make improvements to THE LINK website and support the development of a future stage physical innovation hub in collaboration with Edith Cowan University (ECU).</li> <li>Ensure THE LINK demonstrates the presence of knowledge and creative industries in the City of Joondalup.</li> <li>Deliver the City's Innovation Fund Program.</li> </ul>	CBD of the North	Jul-Sep 18	<ul style="list-style-type: none"> <li>Promote THE LINK website.</li> <li>Make improvements to THE LINK website as required.</li> <li>Support digital projects and initiatives within the City.</li> <li>Develop and implement digital marketing activities.</li> <li>Develop additional website collateral to highlight the City's key industries and clusters.</li> </ul>	Activities undertaken relating to the promotion of innovation and supporting creativity included: <ul style="list-style-type: none"> <li>The revision of the City's Innovation Fund which has been rebranded and promoted on the City's website;</li> <li>City representatives attending the GovPitch event which was held at Edith Cowan University and facilitated by AustCyber (Federal Government); and</li> <li>Regular meetings between City representatives and the Joondalup Innovation Hub with an interim Hub Manager appointed.</li> </ul>		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Promote the Innovation Fund and evaluation of submissions.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Promote opportunities associated with the Innovation Hub with a focus on attracting cybersecurity industries.</li> </ul>			
		Apr-Jun 19				
<b>Growing Business – Edith Cowan University Business and Innovation Centre</b> <p>Support the operation of the Edith Cowan University Business and Innovation Centre (ECUBIC) through membership of the Board of Management and attendance at Board Meetings.</p>	Business Capacity CBD of the North Activity Centre Development	Jul-Sep 18	<ul style="list-style-type: none"> <li>Attend quarterly ECUBIC Board meetings.</li> </ul>	Two ECUBIC Advisory Board meetings were attended during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Actively promote initiatives arising from participation and support of the Joondalup Learning Precinct and the Edith Cowan University Business and Innovation Centre.</li> </ul>			
		Jan-Mar 19				
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Partner with ECUBIC to deliver relevant training programs for Small to Medium Enterprises (SMEs).</li> </ul>			

## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Growing Business and Regional Collaboration – Joondalup Learning Precinct (JLP)</b> Actively participate in JLP Board Meetings and ongoing JLP activities.	Business Capacity CBD of the North Activity Centre Development	Jul-Sep 18	<ul style="list-style-type: none"> <li>Attend Joondalup Learning Precinct Board Meetings.</li> <li>Actively promote initiatives arising from participation and support of the JLP.</li> </ul>	City representatives attended a Joondalup Learning Precinct Board meeting during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Building Capacity - Business Engagement and Communication</b> <ul style="list-style-type: none"> <li>Engage with the business community through delivery of Business Forums, business workshops, and the quarterly e-newsletter in alignment with the Business Needs Survey results conducted in 2016/17.</li> <li>Liaise with the Joondalup Business Association (JBA) regarding relevant projects.</li> <li>Participate in the Small Business Development Corporation (SBDC) on Business Friendly Local Government (SBFLG) initiative.</li> </ul>	Business Capacity CBD of the North Activity Centre Development	Jul-Sep 18	<ul style="list-style-type: none"> <li>Deliver quarterly online e-newsletter.</li> <li>Liaise with the JBA as required.</li> <li>Deliver business workshops.</li> <li>Maintain SBFLG status through the provision of a progress report against KPIs to the SBDC.</li> </ul>	A Joondalup <i>Business Online</i> e-newsletter was distributed during the quarter. Engagement with the JBA occurred during the quarter including City representatives attending the JBA Business Awards. A number of business workshops were delivered by Business Station and other service provider partners including Edith Cowan University. The SBFLG progress report for January to June 2018 was forwarded to the SBDC.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Deliver quarterly e-newsletter.</li> <li>Deliver Business Forum.</li> <li>Liaise with the JBA as required.</li> <li>Deliver business workshops.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Deliver quarterly online e-newsletter.</li> <li>Liaise with the JBA as required.</li> <li>Delivery business workshops.</li> </ul>			

## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
		Apr-Jun 19	<ul style="list-style-type: none"> <li>• Deliver quarterly e-newsletter.</li> <li>• Deliver Business Forum.</li> <li>• Liaise with the JBA as required.</li> <li>• Deliver business workshops.</li> <li>• Maintain SBFLG status through the provision of a progress report against KPIs to the SBDC.</li> </ul>			
<b>Building Capacity and Future Workforce</b> Assist agencies and organisations in the development and promotion of capacity building programs and activities for local businesses, the existing workforce and the future workforce.	Business Capacity CBD of the North Activity Centre Development	Jul-Sep 18	<ul style="list-style-type: none"> <li>• Identify opportunities to assist key stakeholder agencies and organisations with program delivery.</li> </ul>	The City assisted partner service providers through promotion of programs in the <i>Joondalup Business Online E-Newsletter</i> and the addition of business support events to the City's new website.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				

## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Attracting Investment - Tourism Promotion</b> <ul style="list-style-type: none"> <li>Support the development of a Sunset Coast annual holiday planner with Experience Perth.</li> <li>Develop and implement new strategic marketing activities to promote tourism opportunities and events.</li> </ul>	Destination City	Jul-Sep 18	<ul style="list-style-type: none"> <li>Develop Perth Sunset Coast Holiday Planner.</li> <li>Develop new strategic marketing activities to promote tourism.</li> </ul>	Tourism promotion activities for the quarter included: <ul style="list-style-type: none"> <li>Planning for the 2019 <i>Sunset Coast Holiday Planner</i> in collaboration with Destination Perth and the Cities of Stirling and Wanneroo;</li> <li>A Facebook campaign promoting the Sunset Coast for the UK market delivered by Destination Perth;</li> <li>Commencing the development of an Explore Joondalup publication;</li> <li>The showcasing of the Sunset Coast Holiday Planner by Destination Perth at the Malaysian Association of Tours and Travel Agents (MATTA) Fair in Kuala Lumpur and the National Association of Travel Agents Singapore (NATAS) Fair in Singapore.</li> </ul>		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Develop and distribute Perth Sunset Coast Holiday Planner.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Distribute Perth Sunset Coast Holiday Planner.</li> <li>Implement new tourism marketing activities.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Implement new tourism marketing activities.</li> </ul>			



## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Regional Collaboration – Regional Economic Development</b> Support a regional approach to economic development through engagement with State Government and the City of Wanneroo.	Regional Collaboration	Jul-Sep 18	<ul style="list-style-type: none"> <li>Progress economic development initiatives and partnership projects.</li> </ul>	Meetings with Edith Cowan University and the Department of Jobs, Tourism, Science and Innovation were held during the quarter to further the development and implementation of the Joondalup Innovation Hub focussing on Cybersecurity.  The City partnered with the Cities of Wanneroo and Stirling in the scoping of the 2019 Sunset Coast Holiday Planner.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Significant Event – Kaleidoscope 2018</b> Deliver Kaleidoscope in the Joondalup City Centre as part of a 3-year program to attract visitors, enhance tourism and stimulate the local economy.	Destination City	Jul-Sep 18	<ul style="list-style-type: none"> <li>Progress development of the 2018 event, Kaleidoscope, in partnership with Mellen Events.</li> </ul>	Media partners SevenWest, Nova and Community Newspaper Group were appointed for the 2018 Kaleidoscope event.  A marketing campaign began and included a feature story on Seven News and promotion on social media.  Kaleidoscope secured two sponsors for the 2018 event, Lakeside Joondalup Shopping City (\$60,000) and Synergy (\$50,000).		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Finalise development of 2018 event.</li> <li>Deliver event.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Evaluate outcomes of the 2018 event.</li> </ul>			

## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Ocean Reef Marina</b> Develop and obtain approval for the Ocean Reef Marina Local Structure Plan and Business Case and progress the Ocean Reef Marina up to construction and activation. (NOTE: Activities are subject to the decisions of the State Government and the potential implementation of the project by LandCorp.)	Destination City	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake activities as agreed between the City and LandCorp consistent with the Memorandum of Understanding to progress the project.</li> </ul>	Activities undertaken to progress the Ocean Reef Marina project included: <ul style="list-style-type: none"> <li>Planning and environmental approvals progressed;</li> <li>A review of the concept plan design; and</li> <li>Further stakeholder engagement.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Establishment of Cafes, Kiosks and Restaurants – Pinnaroo Point, Hillarys</b> Progress the establishment of high quality, environmentally sustainable café and kiosk facilities on identified sites owned or managed by the City.	Destination City	Jul-Sep 18	<ul style="list-style-type: none"> <li>Facilitate the development of facilities at Pinnaroo Point.</li> </ul>	The City continued to liaise with the Department of Planning Lands and Heritage to facilitate a Crown Land lease for the facility at Pinnaroo Point.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Establishment of Cafes, Kiosks and Restaurants – Burns Beach</b> Progress the establishment of high quality, environmentally sustainable café and restaurant facilities on identified sites owned or managed by the City.	Destination City	Jul-Sep 18	<ul style="list-style-type: none"> <li>Progress the design process for a new food and beverage facility at Burns Beach.</li> <li>Continue negotiations with the State Government to secure land tenure for a facility at Burns Beach.</li> </ul>	The City engaged an architect during the quarter to design a new café/restaurant facility at Burns Beach.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Progress the actions required to identify an operator for a food and beverage business at the facility.</li> </ul>			

## Economic Prosperity, Vibrancy and Growth – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Progress the design process for a new food and beverage facility at Burns Beach.</li> <li>Continue actions to identify an operator for a food and beverage business at the facility.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Commence the process to identify the relevant contractors required for the construction of a new facility.</li> </ul>			
<b>Establishment of Cafes, Kiosks and Restaurants – Neil Hawkins Park and other Locations</b> Progress the establishment of high quality, environmentally sustainable café and restaurant facilities on identified sites owned or managed by the City.	Destination City	Jul-Sep 18	<ul style="list-style-type: none"> <li>Continue to undertake investigations into the potential for the development of a café/kiosk at Neil Hawkins Park.</li> </ul>	No further progress was made on this project during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Continue to undertake investigations into the potential for the development of a café/kiosk at Neil Hawkins Park.</li> <li>Present a report to Elected Members on the outcomes of the investigations.</li> </ul>			
		Apr-Jun 19				

## The Natural Environment

### Aspirational Outcome

The City is a global leader in adaptive environmental management. It works closely with the community to protect and enhance the natural environment, while celebrating and showcasing its natural assets to the world.

#### ENVIRONMENTAL RESILIENCE

To continually adapt to changing local environmental conditions.

Strategic initiatives:

- Understand the local environmental context.
- Identify and respond to environmental risks and vulnerabilities.
- Demonstrate current best practice in environmental management for local water, waste, biodiversity and energy resources.

#### COMMUNITY INVOLVEMENT

To build a community that takes ownership of its natural assets and supports their ongoing preservation and conservation.

Strategic initiatives:

- Elevate community awareness regarding its impact on the natural environment.
- Ensure that community behaviours and attitudes are continually adapting to achieve global and local environmental targets.
- Facilitate active involvement from the community in preserving and enhancing the natural environment.

#### ACCESSIBLE ENVIRONMENTS

To develop an appreciation for local natural assets by providing appropriate access to natural areas.

Strategic initiatives:

- Promote significant local natural areas.
- Build an effective interface between humans and the natural environment.
- Immerse learning opportunities within the natural environment.
- Obtain appropriate recognition for our natural areas.

#### ENVIRONMENTAL LEADERSHIP

To embrace learning opportunities on an international scale and continuously lead by example in our application of new knowledge.

Strategic initiatives:

- Demonstrate leadership in environmental enhancement and protection initiatives.
- Promote environmental scholarship and effective environmental management practices to a global audience.
- Actively support local environmental research initiatives.

## The Natural Environment – Strategic Projects and Priorities

### PROJECT STATUS

All annual milestones completed  
On track  
Slightly behind schedule

### BUDGET STATUS

On budget  
Over budget  
Under budget

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Environment Plan 2014-2019</b> Implement the Environment Plan to provide strategic direction in the delivery of environmental initiatives within the City.	Environmental Resilience Accessible Environments Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement actions from the Environment Plan.</li> </ul>	Implementation of the Environment Plan continued including planning for the delivery of 2018/19 Environmental Education Program and reviewing the Environmental Plans within the Environmental Framework.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Conduct an annual review of progress against the Environment Plan and present an update to Elected Members.</li> <li>Implement actions from the Environment Plan.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement actions from the Environment Plan.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Commence preparations for the development of a new Environment Plan.</li> </ul>			

## The Natural Environment – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Climate Change Strategy 2014-2019</b> Implement the Climate Change Strategy to address climate change mitigation and adaptation across the organisation and the community to build resilience against the impacts of climate change.	Environmental Resilience Accessible Environments Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement actions from the Climate Change Strategy.</li> <li>Conduct an annual review of progress against the Climate Change Strategy for 2017/18 and present an update to Elected Members.</li> </ul>	Implementation of the projects within the Climate Change Strategy continued including: <ul style="list-style-type: none"> <li>A successful funding application for the sand bypassing project;</li> <li>Reporting on the 2017/18 Coastal Monitoring Program;</li> <li>Compilation of annual data for energy consumption, greenhouse gases and renewable energy; and</li> <li>The progression of an annual review of the Climate Change Strategy.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement actions from the Climate Change Strategy.</li> </ul>			
		Apr-Jun 19				
<b>Coastal Infrastructure Adaptation Planning and Implementation Project</b> Develop and implement site specific adaptation plans to address hazard and risk along the City's coastal zone.	Environmental Resilience Accessible Environments Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Develop a Coastal Hazard Risk Management Adaptation Plan for the entire coastline including:               <ul style="list-style-type: none"> <li>Appointment of consultants; and</li> <li>Community consultation as required, in accordance with State Planning Policy 2.6</li> </ul> </li> </ul>	The City has appointed consultants to prepare the Coastal Hazard Risk Management Adaptation Plan. Initial research is being undertaken to inform the Plan. The Coastal Values Survey Outcomes report was finalised with the results released to the community.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Ocean Reef Foreshore Management Plan</b> Develop a management plan for Ocean Reef Foreshore to guide the environmental management of the coastal foreshore area.	Environmental Resilience Environmental Leadership	Oct-Dec 18	<ul style="list-style-type: none"> <li>Conduct Flora and Fauna Survey.</li> </ul>			
		Jan-Mar 19				
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Commence development of draft Management Plan.</li> </ul>			



## The Natural Environment – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Craigie Bushland Management Plan</b> Finalise a management plan for Craigie Bushland, Craigie, for the environmental management of the bushland area.	Environmental Resilience Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Present Plan to Council seeking endorsement following community consultation.</li> <li>Implement Plan.</li> </ul>	The Craigie Bushland Management Plan was endorsed by Council at its meeting held on August 2018. Implementation of actions were included into the 2018/19 natural areas maintenance scheduling.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement Plan.</li> </ul>			
		Apr-Jun 19				
<b>Pathogen Management Plan 2018-2028</b> Implement actions to reduce the risk of introducing and spreading pathogens by establishing the level of risk within vegetated areas of the City and commence a review of the Plan.	Environmental Resilience Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement actions from the Pathogen Management Plan.</li> </ul>	Implementation of actions from the Pathogen Management Plan included: <ul style="list-style-type: none"> <li>The appointment of a consultant to undertake the Pathogen Treatment Program;</li> <li>The appointment of a consultant to undertake the Pathogen Mapping and Sampling Program; and</li> <li>A review of the 2017 multispectral imagery data analysis to inform on-ground management of pathogens.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				

## The Natural Environment – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Natural Area Management Plans and Key Performance Indicators</b> Conduct review of adopted Management Plans and monitor and report on Natural Area Key Performance Indicators in natural areas with adopted management plans to ascertain whether current management practices are leading to positive outcomes.	Environmental Resilience Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Conduct an annual review of progress against the existing adopted Natural Area Management Plans including reporting on the Natural Area Key Performance Indicators and present an update to Elected Members.</li> <li>Commence a review of the Warwick Open Space Bushland Management Plan, including the floristic survey of the site to provide updated vegetation condition.</li> <li>Develop Shepherds Bush User Survey Request for Quotation and engage consultant to undertake survey and reporting.</li> </ul>	An annual review of Natural Area Management Plans for major conservation areas was completed. Reporting on the Natural Area Key Performance Indicators have also been completed. Information will be provided to Elected Members in the second quarter.  A review of the Warwick Open Space Management Plan has commenced with consultants being appointed to undertake the floristic survey of the site to provide the updated vegetation condition.  A Request for Quotation for engaging a consultant to undertake the User Survey at Shepherds Bush was completed and a consultant was appointed. The survey will be completed in the second quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Continue the review of Warwick Open Space Bushland Management Plan, including the floristic survey of the site to provide updated vegetation condition.</li> <li>Review the results of the Shepherds Bush User Survey report and provide results to Elected Members.</li> </ul>			

## The Natural Environment – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Bushfire Risk Management Plan</b> Implement a Bushland Fire Management Plan to provide an ongoing strategic approach to the management of natural areas in order to reduce the incidence of fire.	Environmental Resilience Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement actions from the Bushfire Risk Management Plan.</li> <li>Conduct annual review of achievements from the Bushfire Risk Management Plan and provide a report to Elected Members.</li> <li>Submit annual report on achievements to the Office of Bushfire Risk Management.</li> </ul>	The following actions were completed during this quarter: <ul style="list-style-type: none"> <li>A review of the City's Firebreak Notice;</li> <li>A review of the City's bushfire related correspondence;</li> <li>A review of the City's restricted burning times;</li> <li>A review of the firebreak inspection procedure;</li> <li>A review of the fuel assessment procedure;</li> <li>Creation of the City's Bushfire Mitigation Framework;</li> <li>A request made for funding from the DFES Emergency Services Levy for bushfire mitigation works;</li> <li>Commencement of the annual review of achievements from the Bushfire Risk Management Plan. Information will be provided to Elected Members in the second quarter.</li> <li>Commencement of the annual report on achievements to be sent to the Office of Bushfire Risk Management (OBRM), including the Bushfire Risk Management System Treatment Schedule. The report will be submitted to OBRM in the second quarter.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement actions from the Bushfire Risk Management Plan.</li> </ul>			
		Apr-Jun 19				
<b>Yellagonga Integrated Catchment Management Plan 2015-2019</b> Implement the Yellagonga Integrated Catchment Management Plan (YICM) in partnership with the City of	Environmental Resilience Accessible Environments Community Involvement	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement Projects from the YICM Plan.</li> </ul>	Implementation of the YICM Plan projects continued in accordance with the Implementation Schedule including drafting of the Request for Quotation for the Yellagonga Water Quality Monitoring Program. An annual review of the Plan has been undertaken and information will be presented to Elected Members in the second quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Implement Projects from the YICM Plan.</li> </ul>			

## The Natural Environment – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
Wanneroo and the Department of Parks and Wildlife.	Environmental Leadership		<ul style="list-style-type: none"> <li>Present report to Elected Members on progress against the YICM Plan.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement Projects from the YICM Plan.</li> </ul>			
		Apr-Jun 19				
<b>Landscape Master Plan 2009-2019 Eco-Zoning and Hydro-Zoning in Parks</b> <b>Juniper Park, Duncraig</b> Upgrade Juniper Park including irrigation and infrastructure works in line with the Landscape Master Plan to implement principles of eco-zoning and hydro-zoning to increase water efficiency and install new park infrastructure.	Environmental Resilience Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Conduct community consultation.</li> <li>Present report to Elected Members on the outcomes of the community consultation.</li> <li>Prepare the request for tender for irrigation works.</li> </ul>	Community consultation was completed, and results presented to Elected Members during the quarter. Tender preparation has commenced.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Advertise tender and appoint contractor.</li> <li>Advertise request for quotation for landscape works and appoint contractor.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Undertake construction.</li> </ul>			
		Apr-Jun 19				
<b>City Water Plan 2016-2021</b> Implement the City Water Plan 2016-2021 to increase water conservation and water quality within the City.	Environmental Resilience Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Present report to Elected Members on progress against the City Water Plan.,</li> <li>Implement actions from the City Water Plan.</li> </ul>	The annual review of the City Water Plan has commenced and will be finalised in the second quarter following receipt of water consumption data. Implementation of the Plan has continued including development of a community workshop on passive solar design and water efficiency		✓
		Oct-Dec 18				
		Jan-Mar 19				

## The Natural Environment – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Implement actions from the City Water Plan.</li> </ul>			
<b>Waste Management Plan 2016-2021</b> Implement the City's Waste Management Plan to provide guidance on City Waste Operations.	Environmental Resilience Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement actions contained within the Waste Management Plan.</li> </ul>	The following actions were undertaken during the quarter: <ul style="list-style-type: none"> <li>Commenced a trial of organic collections from major City facilities; and</li> <li>Continued roll-out of the 360L recycling bins including delivery of over 5,700 bins to households.</li> </ul>		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Implement actions contained within the Waste Management Plan.</li> <li>Conduct an annual review of progress against the Waste Management Plan and present an update to Elected Members.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement actions contained within the Waste Management Plan.</li> </ul>			
		Apr-Jun 19				
<b>Better Bins – Three Bin System</b> Implement three bin system for household refuse, recycling and green waste in order to further increase waste diversion rates from landfill.	Environmental Resilience Community Involvement Environmental Leadership	Jul-Sep 18	<ul style="list-style-type: none"> <li>Develop information, education and promotion campaign for the introduction of the three-bin system.</li> </ul>	An education and awareness campaign for the three bin service was developed during the quarter and implementation commenced.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Implement the information, education and promotion campaign for the introduction of the three-bin system.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement the information, education and promotion campaign for the introduction of the three-bin system.</li> </ul>			

## The Natural Environment – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
			<ul style="list-style-type: none"> <li>Commence roll-out of three bin system.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Implement the information, education and promotion campaign for the introduction of the three-bin system.</li> <li>Complete roll-out of three bin system.</li> </ul>			



## Community Wellbeing

### Aspirational Outcome

The City has world-class facilities and a thriving cultural scene. It encourages and supports local organisations and community groups. Community spirit is felt by all residents and visitors, who live in safe and friendly neighbourhoods.

#### QUALITY FACILITIES

To provide facilities of the highest quality which reflect the needs of the community now and into the future.

Strategic initiatives:

- Support a long-term approach to significant facility upgrades and improvements.
- Understand the demographic context of local communities to support effective facility planning.
- Employ facility design principles that will provide for longevity, diversity and inclusiveness and where appropriate, support decentralising the delivery of City services.

#### CULTURAL DEVELOPMENT

For the community to have access to world-class cultural and artistic events and facilities.

Strategic initiatives:

- Establish a significant cultural facility with the capacity to attract world-class visual and performing arts events.
- Invest in publicly accessible visual art that will present a culturally-enriched environment.
- Actively engage event promoters to host iconic, cultural and sporting events within the City.
- Promote local opportunities for arts development.

#### COMMUNITY SPIRIT

To have proud and active residents who participate in local activities and services for the betterment of the community.

Strategic initiatives:

- Support and encourage opportunities for local volunteering.
- Promote the sustainable management of local organisations and community groups.
- Deliver a program of community-based events and education that encourage social interaction within local neighbourhoods.
- Promote and support the needs of disadvantaged communities.
- Support and facilitate the development of community leaders.

#### COMMUNITY SAFETY

For residents to feel safe and confident in their ability to travel and socialise within the community.

Strategic initiatives:

- Embed safety principles into asset management and design.
- Build a community that works in partnership with government and non-government organisations to achieve real and long lasting improvements in safety and wellbeing.
- Build a healthy community that is aware of and responsive to current public health risks.

## Community Wellbeing – Strategic Projects and Priorities

### PROJECT STATUS

All annual milestones completed  
On track  
Slightly behind schedule

### BUDGET STATUS

On budget  
Over budget  
Under budget

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Community Development Plan</b> Implement the actions from the Community Development Plan to guide the provision of community based services delivered by the City.	Quality Facilities Cultural Development Community Spirit Community Safety	Jul-Sep 18	<ul style="list-style-type: none"> <li>Present progress report to Elected Members on the achievements of the Community Development Plan.</li> <li>Implement actions from the Community Development Plan.</li> </ul>	Progress on the achievements of the Community Development Plan was presented to Elected Members during the quarter. Implementation of actions from the Plan is ongoing.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement actions from the Community Development Plan.</li> </ul>			
		Apr-Jun 19				
<b>Falkland Park, Kinross Toilet/Change Rooms</b> Refurbish existing facility, including the kiosk and toilets for construction in 2019/20.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"> <li>Develop concept design.</li> <li>Undertake stakeholder consultation.</li> </ul>	Stakeholder consultation was undertaken and the concept design completed during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Present report to Council on the outcomes of the community consultation.</li> </ul>			
		Jan-Mar 19				
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Commence detailed design.</li> </ul>			

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Percy Doyle Reserve - Sorrento Tennis Clubroom Refurbishment</b> Undertake major refurbishment works as part of the Percy Doyle Multiple Refurbishment and Upgrade Projects.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"> <li>Continue construction.</li> </ul>	Construction of the Sorrento Tennis Clubroom refurbishment continued during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Complete construction.</li> </ul>			
<b>Percy Doyle Reserve - Sorrento Bowling Clubroom Refurbishment</b> Undertake major refurbishment works as part of the Percy Doyle Multiple Refurbishment and Upgrade Projects.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"> <li>Finalise detailed design and complete procurement.</li> <li>Appoint contractor.</li> </ul>	Development of the detailed design continued during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Commence construction.</li> </ul>			
<b>Percy Doyle Reserve - Duncraig Leisure Centre Refurbishment Project</b> Undertake minor refurbishment works as part of the Percy Doyle Multiple Refurbishment and Upgrade Projects.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"> <li>Finalise detailed design.</li> </ul>	Development of the detailed design continued during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Finalise procurement processes.</li> <li>Commence construction.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Complete construction.</li> </ul>			
<b>Percy Doyle Utilities Upgrade</b> Undertake fire and potable water upgrades on the Percy Doyle Reserve as a two-year project.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"> <li>Progress utility upgrades for fire and water services.</li> </ul>	A draft feasibility study for fire and water services was received by the City during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Mildenhall Refurbishment Project</b> Undertake major refurbishment works as part of the Percy Doyle Multiple Refurbishment and Upgrade Projects.	Quality Facilities	Apr-Jun 19	<ul style="list-style-type: none"> <li>Commence detailed design.</li> </ul>			
<b>Duncraig Community Centre Refurbishment Project</b> Undertake major refurbishment works at Duncraig Community Centre as part of the Percy Doyle Multiple Refurbishment and Upgrade Projects.	Quality Facilities	Jan-Mar 19	<ul style="list-style-type: none"> <li>Undertake detailed design.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Finalise detailed design.</li> <li>Commence procurement process.</li> </ul>			
<b>Windermere Park Facility Refurbishment Project</b> Storage extension and installation of heating/cooling system.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake procurement processes.</li> </ul>	The procurement process was completed during the quarter with works scheduled to commence in the second quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Undertake construction.</li> </ul>			
		Jan-Mar 19				
<b>Chichester Park Clubroom Facility Redevelopment</b> Proposed redevelopment of a new clubroom facility and other infrastructure to be determined during the planning stages of the project for construction in 2020-2021-2021-2022.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"> <li>Develop cost estimates.</li> </ul>	Cost estimates were completed for the Chichester Park Clubroom redevelopment during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Present report to Council seeking endorsement to proceed.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Conduct community consultation.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Present report to Council on the outcomes of community consultation</li> </ul>			

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Craigie Leisure Centre Refurbishment</b> Refurbish existing facility including extension of the gymnasium and group fitness areas.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"> <li>Undertake detailed design.</li> </ul>	Development of the detailed design commenced during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Develop tender documentation and advertise tender for construction.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Appoint contractor for construction to commence in 2019/20.</li> </ul>			
<b>Edgewater Quarry Master Planning</b> Develop a Master Plan for Edgewater Quarry to include land rationalisation and development options that optimise City and community benefits.	Quality Facilities Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Develop Concept Plan in consultation with the Edgewater Quarry Community Reference Group.</li> <li>Undertake actions as required to progress the development of Edgewater Quarry.</li> </ul>	The City commenced planning for the Edgewater Quarry Community Reference Group induction meeting which is scheduled for the second quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Warwick Community Facilities</b> Investigate options to optimise opportunities related to the City's freehold land in the Warwick Activity Centre.	Quality Facilities Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Continue the community needs, commercial and planning analysis.</li> </ul>	Evaluation of the proposals received for the community needs, commercial and planning analysis continued during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Present key findings of the community needs, commercial and planning analysis to Elected Members.</li> <li>Seek Council endorsement of the City's proposed approach for maximising the benefits of its freehold land in the Warwick Activity Centre.</li> </ul>			
		Apr-Jun 19				

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Heathridge Park Master Plan</b> Investigate options to optimise City and community benefits.	Quality Facilities	Jul-Sep 18	<ul style="list-style-type: none"><li>Undertake a community needs assessment and feasibility study.</li></ul>	A consultant brief was prepared for a community needs assessment and feasibility study.		✓
		Oct-Dec 18	<ul style="list-style-type: none"><li>Analyse key findings of the community needs assessment and feasibility study and other site investigations.</li></ul>			
		Jan-Mar 19	<ul style="list-style-type: none"><li>Undertake actions in line with the key findings.</li></ul>			
		Apr-Jun 19				
<b>Community Funding Program</b> Assist community based organisations to conduct projects, events and activities to develop and enhance the community through the Community Funding Program. Funding is awarded under the following categories: <ul style="list-style-type: none"><li>Environmental Development.</li><li>Community Services.</li><li>Culture and Arts Development.</li></ul>	Cultural Development Community Spirit	Jan-Mar 19	<ul style="list-style-type: none"><li>Conduct Round 1 Funding Program.</li></ul>			
		Apr-Jun 19	<ul style="list-style-type: none"><li>Conduct Round 2 Funding Program.</li></ul>			



## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Cultural Program</b> Deliver a program of community cultural events that build community spirit and cultural identity, and provide opportunities for community participation including: <ul style="list-style-type: none"> <li>• NAIDOC Week Celebrations.</li> <li>• Sunday Serenades.</li> <li>• Twilight Markets.</li> <li>• Little Feet Festival.</li> <li>• Music in the Park.</li> <li>• Spring Markets.</li> <li>• Joondalup Festival.</li> <li>• Valentine's Concert.</li> <li>• Urban Couture.</li> </ul>	Cultural Development Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>• Deliver events in accordance with the endorsed program.</li> </ul>	The following cultural events were delivered during the quarter as part of the Cultural Program: <ul style="list-style-type: none"> <li>• NAIDOC week celebrations between 2 to 27 July 2018; and</li> <li>• Spring Markets in Central Walk in the Joondalup City Centre on Friday nights between 31 August and 21 September 2018.</li> </ul> Preparation for the Summer Events including Music in the Park, Joondalup Festival, Urban Couture and Valentine's Concert continued during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>Visual Arts Program</b> Deliver an annual program that provides community access to contemporary quality artworks, supports local arts development and promotes Joondalup as a vibrant cultural destination, including: <ul style="list-style-type: none"> <li>• Community Art Exhibition.</li> <li>• Community Invitation Art Award.</li> <li>• Inside Out Billboard Project.</li> <li>• Artist in Residence Program.</li> <li>• Arts in Focus.</li> </ul>	Cultural Development	Jul-Sep 18	<ul style="list-style-type: none"> <li>• Deliver activities in line with the endorsed program.</li> </ul>	The City's latest Inside-out Billboard commission, titled <i>Illusion</i> , was installed in September on the western wall of the Joondalup Library.  Local artist, Dita E Hagedorn, was selected from the Community Art Exhibition held in June 2018, to create a work to be installed on the Joondalup Library.		✓
		Oct-Dec 18				
		Jan-Mar 19				

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
• Arts Development Scheme.		Apr-Jun 19				
<b>Access and Inclusion Plan 2018-2021</b> Implement Access and Inclusion Plan to guide City operations and services and to ensure they are inclusive of all members of the community, including people with disabilities and their families and carers.	Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement Access and Inclusion Plan 2018-2021.</li> </ul>	The 2018-2021 Access and Inclusion Plan was published and implementation actions commenced including: <ul style="list-style-type: none"> <li>An Expression of Interest to run a Socially Inclusive Communities WA Program in partnership with Inclusion Solutions submitted;</li> <li>An invitation to speak at a Social Inclusion Forum on the City's approach to access and inclusion;</li> <li>Four assessments undertaken of City facilities; and</li> <li>A meeting held with Inclusion Solutions on the implementation of Disability Employment initiatives.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Implement Access and Inclusion Plan 2018-2021.</li> <li>Present report to Disability Services Commission on progress of actions against the existing Access and Inclusion Plan.</li> </ul>			
<b>Community Development Programs and Events</b> Deliver an annual program of community based events to encourage social interaction	Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Deliver program and events in accordance with the endorsed program.</li> </ul>	A Communities <i>in-focus</i> workshop entitled Finders Keepers: attracting and retaining volunteers, was held on 27 September with 30 participants attending.		✓
		Oct-Dec 18				

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
within local neighbourhoods such as: <ul style="list-style-type: none"> <li>Communities in-focus workshops.</li> <li>Neighbourhood BBQ Program.</li> <li>Disability Awareness Week.</li> </ul>		Jan-Mar 19				
		Apr-Jun 19				
<b>Youth Events and Activities</b> Deliver a diverse range of youth events and activities for learning, engagement, and entertainment for people aged 11-25 including events and programs such as: <ul style="list-style-type: none"> <li>School Holiday Program.</li> <li>Summer Sessions.</li> <li>Youth Music Event.</li> <li>BMX, Skate and Scooter events.</li> <li>Defeat the Beat.</li> <li>National Youth Week.</li> </ul>	Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Deliver events and activities in accordance with the endorsed program.</li> </ul>	Youth events and activities were undertaken during the quarter including: <ul style="list-style-type: none"> <li>The Youth Holiday Program in the July school holiday period;</li> <li>A Youth Forum on 21 August before the day-time Council Meeting during Local Government Week. The focus of forum was innovation and was attended by over 100 participants; and</li> <li>A Break Thru All Styles Dance Event held on 1 September with 250 attending.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Lifelong Learning and Culture</b> Deliver a program of library events and activities such as: <ul style="list-style-type: none"> <li>• Children's Book Week.</li> <li>• School Holiday Program.</li> <li>• Library and Information Week.</li> </ul>	Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>• Deliver events and activities in accordance with the endorsed program.</li> </ul>	Library events and activities undertaken during the quarter included: <ul style="list-style-type: none"> <li>• Children's Book Week which attracted 2,495 students from 18 local schools with 14 different guest presenters. The customer satisfaction rating was 88%;</li> <li>• The July school holiday program with 244 children attending;</li> <li>• An event co-hosted with Dymocks featuring authors Terry Denton and Andy Griffiths with 1,000 children and their parents attending;</li> <li>• Events featuring authors and a variety of lifelong learning speakers conducted with 985 adults attending;</li> <li>• The publishing of the winter events and program booklet which promoted the Library's Lifelong Learning Programs.</li> </ul>		✓
		Oct-Dec 18				
		Jan-Mar 19				
		Apr-Jun 19				
<b>BMX, Skate and Youth Outdoor Recreation Strategy</b> Finalise a BMX, Skate and Outdoor Youth Recreation Strategy as a structured approach for the planning and development of future facilities.	Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>• Complete community consultation to inform the development of the draft Strategy.</li> </ul>	Community consultation was conducted in July to inform the development of the draft strategy. A final report was completed and will be presented to Elected Members in the second quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>• Present draft Strategy to Elected Members.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>• Present report to Council seeking endorsement of the draft Strategy.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>• Implement Strategy.</li> </ul>			

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Age Friendly Communities Plan</b> Finalise an Age Friendly Communities Plan and a regional Age Friendly Strategy to deliver an annual program of seniors based projects and initiatives aimed at building capacity of senior residents while fostering an age friendly community.	Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Finalise draft Age Friendly Communities Plan.</li> </ul>	A draft Age Friendly Communities Plan was developed during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Present report to Council seeking endorsement of draft Age Friendly Communities Joondalup Plan.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement Age Friendly Communities Joondalup Plan.</li> </ul>			
		Apr-Jun 19				
<b>Homelessness Strategy</b> Finalise a regional Homelessness Strategy in partnership with the City of Wanneroo.	Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Finalise draft Homelessness Strategy.</li> </ul>	A draft Homeless Strategy was developed during the quarter.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Present draft Strategy to Elected Members.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Present report to Council seeking endorsement of the draft Homelessness Strategy.</li> <li>Implement Homelessness Strategy.</li> </ul>			
		Apr-Jun 19				
<b>Joondalup Men's Shed</b> Consider facility requirements for the Joondalup Men's Shed.	Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Present additional information to Elected Members.</li> </ul>	Additional information on the Joondalup Men's Shed was presented to Elected Members during the quarter.		✓
		Oct-Dec 18				
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Present report to Council.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Progress project in accordance with direction provided by Council.</li> </ul>			

## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
<b>Community Wellbeing Survey</b> Develop and conduct a biennial Community Wellbeing Survey to measure community perceptions of overall health, wellbeing and safety.	Community Safety Community Spirit	Jan-Mar 19	<ul style="list-style-type: none"> <li>Develop survey.</li> </ul>			
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Finalise content and distribute survey.</li> </ul>			
<b>Community Safety and Crime Prevention Plan</b> Contribute to community safety programs and services in the City in line with the Community 2014-2018 Safety and Crime Prevention Plan and commence development of new 2019-2023 Community Safety and Crime Prevention Plan.	Community Safety Community Spirit	Jul-Sep 18	<ul style="list-style-type: none"> <li>Implement actions from the 2014-2018 Community Safety and Crime Prevention Plan.</li> <li>Present progress report to Elected Members on the achievements against the 2014-2018 Community Safety and Crime Prevention Plan.</li> <li>Commence development of a new 2019-2023 Community Safety and Crime Prevention Plan.</li> </ul>	Actions in relation to the 2014-2018 Community Safety and Crime Prevention Plan continued to be implemented including ongoing support for Neighbourhood Watch, the WA Police E-Watch Program, the Adopt-a-Spot Program and the Constable Care Safety Foundation.  A report on the achievements of the Plan will be presented to Elected Members in the second quarter.  A review of the current Plan commenced in preparation for the development of the 2019-2023 Plan.		✓
		Oct-Dec 18	<ul style="list-style-type: none"> <li>Implement actions from the 2014-2018 Community Safety and Crime Prevention Plan.</li> <li>Present key themes of the new 2019-2023 Community Safety and Crime Prevention Plan to the Strategic Community Reference Group and seek input.</li> </ul>			
		Jan-Mar 19	<ul style="list-style-type: none"> <li>Implement actions from the 2014-2018 Community Safety and Crime Prevention Plan.</li> <li>Present draft 2019-2023 Community Safety and Crime Prevention Plan to Council seeking endorsement.</li> </ul>			



## Community Wellbeing – Strategic Projects and Priorities

Project Activity	Related Objective	Quarter	Milestone	Comments	Project Status	Budget Status
		Apr-Jun 19	<ul style="list-style-type: none"> <li>Implement new 2019-2023 Community Safety and Crime Prevention Plan.</li> </ul>			
<b>Civic Ceremonies</b> The City conducts regular Citizenship Ceremonies on behalf of the Department of Immigration and Citizenship and welcomes new citizens in the City. The City also hosts a number of civic ceremonies and corporate functions throughout the year, including ceremonies such as: <ul style="list-style-type: none"> <li>Remembrance Day Memorial Service.</li> <li>ANZAC Day Dawn Service.</li> </ul>	Community Spirit	Jul-Sep 18 Oct-Dec 18 Jan-Mar 19 Apr-Jun 19	<ul style="list-style-type: none"> <li>Conduct regular Citizenship Ceremonies.</li> <li>Deliver planned functions and ceremonies.</li> </ul>	The City held four citizenship ceremonies during the quarter at which 256 local residents became Australian citizens. The following civic functions were held: <ul style="list-style-type: none"> <li>Joondalup Dinner;</li> <li>NAIDOC week launch; and</li> <li>Two sporting and community group recognition receptions.</li> </ul>		✓



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*This document is available in alternate formats upon request.*



## Financial Review Taskforce - Monthly Capital Works Report - Financial Year 2018/2019

Quarter 4 Jul 29 to Sep 18 - Project Status to 12-Oct-2018 - 12:57:53

Version Control : 12-Oct-2018 - 12:57:53

Trim Reference

### PDP Parks Development Program

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
PDP2117		W3535 Juniper Park LMP	0	505,000	20,000	15,190	18/03/2019	18/06/2019	0			Quotation Phase
PDP2225		W3536 Manapouri/Windermere Irrigation Upgrades	0	110,000	0	0	5/11/2018	31/05/2019	0			Quotation Phase
PDP2226		W3537 Beaumaris Park Irrigation Upgrades	0	20,000	0	5,482	6/08/2018	26/10/2018	50			Works in Progress
PDP2228		W3538 Adelaide Park Irrigation Renewal	0	26,000	0	14,764	6/08/2018	19/10/2018	50			Works in Progress
PDP2229		W3539 Albacore Park Irrigation Upgrade	0	20,000	0	23,331	17/09/2018	23/11/2018	100	Actual Completion	17/08/2018	Works Completed
PDP2231		W3540 Whitfords West Park Irrigation Renewal	0	50,000	0	0	22/10/2018	22/02/2019	0			Works Programed
PDP2239		W3541 Burns Beach Park Irrigation Upgrades	0	70,000	0	706	20/08/2018	30/11/2018	35			Works in Progress
PDP2245		W3542 Prince Regent Park Irrigation Upgrades	0	130,000	0	23,855	16/07/2018	22/02/2019	50			Works in Progress
PDP2252		W2169 Tree Planting Program	0	140,000	15,000	40,906	2/07/2018	28/06/2019	25			Works in Progress
PDP2253		W3543 Marbella Park Landscaping Upgrade	0	30,000	0	0	5/03/2019	31/05/2019	0			Works Phased
PDP2259		W3544 Kanangra Park Irrigation Renewal	0	25,000	0	0	20/08/2018	30/11/2018	0			Works Programed
PDP2272		W3337 Parin Pioneer Pk Development	-1,995	430,000	16,000	1,430	1/04/2019	31/05/2019	0	Multi-Year Project		Consultation Phase
PDP2273		W3545 Beachside Park Irrigation Upgrade	0	102,000	0	0	3/09/2018	31/05/2019	0			Works Programed
PDP2275		W3546 Park Amenity Renewal	0	50,000	0	1,477	3/09/2018	26/04/2019	0			Design Phase
PDP2282		W3547 Dog Exercise Park Development	0	150,000	12,000	130	6/05/2019	28/06/2019	0			Consultation Phase
PDP2283		W3548 Fairway/Carnaby Park Irrig consolidation	0	26,000	0	33,355	16/07/2018	30/11/2018	100	Actual Completion	2/10/2018	Works Completed
<b>Program Totals:</b>			<b>-1,995</b>	<b>1,884,000</b>	<b>63,000</b>	<b>160,626</b>						

### FNM Foreshore & Natural Areas Management Program

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
FNM2051		W2622 Coastal & Foreshore Fencing Renewal Prog	0	85,000	15,000	28,305	20/10/2018	30/11/2018	30			Works in Progress
FNM2054		W3280 Whitfords Nodes Hillarys Lookout	2,634	394,850	2,000	6,003	1/08/2019	31/10/2019	0			Design Phase
FNM2058		W3076 Conservation Reserves Interpretive Signa	0	60,000	0	0	1/04/2019	28/06/2019	0			Works in Progress
FNM2059		W2826 Bushland Reserve Fencing Renewal Program	0	85,000	0	0	15/10/2018	30/01/2019	0			Quotation Phase
FNM2070		W3298 Bushland Reserve Paths Renewal	0	125,000	0	0	1/03/2019	15/04/2019	0			Quotation Phase
FNM2071		W2623 Wetlands Renewal Program	0	75,000	0	1,150	22/10/2018	20/03/2019	0			Works in Progress
FNM2076		W3078 Natural Areas Asset Program	0	35,000	0	0	10/05/2019	28/06/2019	0			Works Phased
<b>Program Totals:</b>			<b>2,634</b>	<b>859,850</b>	<b>17,000</b>	<b>35,458</b>						

**PEP Parks Equipment Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
PEP2044		W1273 Universal Access Paths Program	0	50,000	0	20,840	2/09/2018	28/06/2019	39			Works in Progress
PEP2075		W2452 Pks Asset Replacement / Renewal	0	50,000	0	2,007	3/10/2018	28/06/2019	2			Works in Progress
PEP2517		W2875 Tennis Court Resurfacing Program	0	50,000	0	0	5/03/2019	31/05/2019	0			Works Phased
PEP2525		W3549 Juniper Park Playspace Renewal	0	110,000	10,000	0	1/04/2019	15/05/2019	0			Design Phase
PEP2589		W3550 Cockman Park Playspace Renewal	0	110,000	6,000	7,049	21/02/2019	9/04/2019	0			Design Phase
PEP2590		W3551 Tuart Park Playspace Renewal	0	60,000	6,000	48,480	1/10/2018	16/11/2018	100	Actual Completion	21/09/2018	Works Completed
PEP2616		W3132 Barbeque Renewal Program	0	50,000	0	248	1/10/2018	30/11/2018	79			Works in Progress
PEP2619		W3133 Bollard And Fencing Renewal Program	0	75,000	0	0	1/04/2019	21/06/2019	0			Works Phased
PEP2620		W2236 Coastal Foreshore Showers Program	0	7,000	500	390	31/08/2018	28/09/2018	80	Expected Completion	26/10/2018	Works in Progress
PEP2629		W2469 Cricket Infrastructure Renewal City Wide	0	45,000	0	50,535	9/07/2018	28/09/2018	100	Actual Completion	21/09/2018	Works Completed
PEP2630		W2237 Fitness Equipment Program	0	50,000	2,000	2,275	15/03/2019	31/07/2019	0			Design Phase
PEP2638		W2471 Park Seating Renewal City Wide	0	20,000	0	7,991	1/10/2018	29/11/2018	40			Works in Progress
PEP2642		W2354 Park Signage Renewal City Wide	0	65,000	0	4,563	1/10/2018	28/06/2019	0			Quotation Phase
PEP2644		W2476 Park Vehicle Entry Renewal City Wide	0	30,000	0	0	4/02/2019	15/03/2019	0			Works Phased
PEP2659		W3342 MacDonald Pk Bike Skills Track	34,973	0	0	33,367	14/05/2018	29/06/2018	100	Actual Completion	18/07/2018	Works Completed
PEP2689		W3552 Faversham Park Playspace Renewal	0	110,000	7,000	1,645	8/03/2019	22/04/2019	0			Design Phase
PEP2694		W3553 Alfreton Park Playspace Renewal	0	60,000	6,000	55,466	3/09/2018	26/10/2018	100	Actual Completion	26/09/2018	Works Completed
PEP2695		W3349 Drinking Fountains on Pks	0	50,000	21,500	15,698	6/08/2018	30/04/2019	30			Works in Progress
PEP2707		W3555 Whitfords Nodes Playspace Renewal	0	350,000	16,500	7,638	15/03/2019	31/07/2019	0			Quotation Phase
PEP2709		W3556 Negresco Park Playspace Renewal	0	110,000	11,000	751	8/11/2018	31/12/2018	0			Works Programed
PEP2710		W3557 Gascoyne Park Playspace Renewal	0	110,000	11,000	26,091	1/10/2018	15/11/2018	70			Works in Progress
PEP2712		W3558 Cadogan Park Playspace Renewal	0	60,000	5,000	520	15/02/2019	29/03/2019	0			Design Phase
PEP2722		W3559 Wedgewood Park Playspace Renewal	0	110,000	7,000	6,586	15/10/2018	30/11/2018	70			Works in Progress
PEP2732		W3352 Tom Simpson Pk Playspace Renewal	82,853	0	0	35,117	7/05/2018	29/06/2018	100	Actual Completion	13/07/2018	Works Completed
PEP2776		W1446 Shade Sail Program	0	150,000	10,000	699	8/11/2018	7/01/2019	0	Multi-Year Project		Quotation Phase
<b>Program Totals:</b>			<b>117,826</b>	<b>1,882,000</b>	<b>119,500</b>	<b>327,956</b>						

**SSE Streetscape Enhancement Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
SSE2011		W3013 Arterial Roads Landscape Upgrade Program	0	300,000	15,000	23,119	1/10/2018	30/11/2018	55			Works in Progress
SSE2055		W2785 Streetscape Renewal Program	0	200,000	158,979	11,521	1/05/2019	28/06/2019	5			Works in Progress
SSE2056		W3450 City Centre Streetscape Renewal Program	22,106	570,000	20,000	9,860	1/05/2018	28/06/2019	0	Multi-Year Project		Design Phase
SSE2057		W3014 Leafy City Program	83,583	500,000	40,000	16,677	1/07/2017	30/06/2022	6	Multi-Year Project		Works in Progress
<b>Program Totals:</b>			<b>105,689</b>	<b>1,570,000</b>	<b>233,979</b>	<b>61,176</b>						

**LTM     Local Traffic Management Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
LTM2128		W2861 Marmion/Edinburgh Ped Crossing	253	340,000	0	0	1/05/2019	31/07/2019	0			Design Phase
LTM2132		W2862 Minor Road Safety Improvements	0	45,000	0	7,614	2/09/2018	15/06/2019	1			Works in Progress
LTM2133		W3520 The Plaza/West Coast Drive Intersection	0	20,000	0	0	3/08/2020	5/10/2020	0	Multi-Year Project		Works Phased
LTM2143		W3321 Venturi Dr Median Treatment	79,282	180,000	160,000	199,429	2/07/2018	15/08/2018	100	Actual Completion	10/10/2018	Works Completed
LTM2148		W3521 Marmion/Readshaw Intersection Upgrade	0	120,000	0	617	4/06/2019	28/06/2019	0	Multi-Year Project		Design Phase
LTM2150		W3522 Marmion/Flinders Intersection Upgrade	0	75,000	0	729	26/02/2019	19/03/2019	0			Quotation Phase
LTM2153		W3523 Boas/McLarty Intersection Upgrade	0	50,000	0	0	1/10/2019	4/11/2019	0	Multi-Year Project		Works Phased
LTM2155		W3524 Gilbert Road Traffic Management	0	100,000	0	595	8/04/2019	22/06/2019	0			Design Phase
LTM2163		W3525 Chessell Drive Road Improvements	0	100,000	0	0	2/09/2019	31/10/2019	0	Multi-Year Project		Works Phased
LTM2164		W3526 Perilya Road Improvements	0	30,000	0	987	6/06/2019	28/06/2019	25			Works in Progress
<b>Program Totals:</b>			<b>79,535</b>	<b>1,060,000</b>	<b>160,000</b>	<b>209,971</b>						

**SBS     Blackspot Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
SBS2069		W3248 Warwick Train Station Entrance	0	0	0	18,808	15/06/2018	31/10/2018	100	Actual Completion	21/09/2018	Works Completed
SBS2071		W3443 Grand Boulevard & Shenton Ave	53,762	0	0	0	17/12/2018	31/01/2019	0			Works Phased
SBS2075		W3477 Hepburn Avenue Road Shoulders	29,921	450,000	5,040	4,027	1/02/2019	31/05/2019	0			Design Phase
SBS2077		W3444 Marmion Ave & Burns Beach Rd	0	50,000	50,000	2,239	30/04/2018	30/08/2018	100	Actual Completion	19/06/2018	Works Completed
SBS2078		W3445 Marmion Ave & Gilbert Rd	48,000	222,000	1,500	617	1/03/2019	30/04/2019	0			Design Phase
SBS2079		W3446 Marmion Ave & Ocean Reef Rd	39,595	0	0	49,802	9/04/2018	11/05/2018	95	Expected Completion	30/11/2018	Works in Progress
SBS2080		W3640 Marmion Avenue/Prendiville Dve	0	345,000	0	0	6/11/2018	27/11/2018	0	Project Withdrawn		Project Withdrawn
SBS2082		W3448 Warwick Rd & Allenswood Dve	108,000	72,000	22,030	4,330	7/09/2018	31/10/2018	0			Works Programed
SBS2083		W3449 Whitfords Avenue & Trappers Dve	2,431	24,000	0	0	1/10/2017	31/12/2018	80			Design Phase
SBS2084		W3642 Marmion Avenue and Moore Drive	0	60,000	0	611	21/01/2019	11/02/2019	0			Works Programed
SBS2085		W3643 Whitfords Ave & Dampier Ave	0	96,000	0	0	19/02/2019	12/03/2019	0	Project Withdrawn		Project Withdrawn
<b>Program Totals:</b>			<b>281,709</b>	<b>1,319,000</b>	<b>78,570</b>	<b>80,435</b>						

**PFP     Parking Facilities Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
PFP2066		W3354 Pinnaroo Point Pking Improvements	91,115	143,802	0	0	21/05/2019	31/07/2019	0			Design Phase
PFP2067		W3562 Hillarys Animal Beach Parking Upgrades	0	200,000	0	2,706	6/09/2018	30/06/2019	0			Design Phase
PFP2073		W3563 City Centre Carpark P4 Renewal	0	130,000	1,500	1,189	1/11/2018	7/12/2018	0			Works Programed
<b>Program Totals:</b>			<b>91,115</b>	<b>473,802</b>	<b>1,500</b>	<b>3,895</b>						

**RDC Major Road Construction Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
RDC2019		W3357 Burns Beach Rd / Joondalup Dr Roundabout	0	1,268,000	0	0	3/12/2018	31/12/2019	0	Multi-Year Project		Design Phase
<b>Program Totals:</b>			<b>0</b>	<b>1,268,000</b>	<b>0</b>	<b>0</b>						

**FPN New Path Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
FPN2160		W2402 Bus Shelter / Stops Program	0	35,000	0	55,097	2/07/2018	31/05/2019	100	Actual Completion	28/08/2019	Works Completed
FPN2170		W3492 Moore Drive - Marmion to Connolly	0	60,000	5,000	138	10/09/2018	28/09/2018	80	Expected Completion	18/02/2019	Works in Progress
FPN2207		W3493 Charonia Road - Meridian Drive to School	0	30,000	0	172	2/01/2019	25/01/2019	0	Expected Completion	25/01/2019	Works Programed
FPN2212		W3494 Sandalwood Drive - Marlock to Calectasia	0	80,000	2,000	0	2/09/2018	1/11/2018	0			Works Phased
FPN2215		W3495 Dorchester / Dugdale Pedestrian Upgrade	0	10,000	500	34	3/09/2018	10/09/2018	0	Expected Completion	14/12/2018	Works Programed
FPN2240		W3472 Burns Beach to Mindarie Dual Use Path	0	2,730,000	31,000	30,858	2/01/2019	28/06/2019	0	Multi-Year Project		Concept Design
FPN2245		W3497 Beach Road WABN Shared Path	0	200,000	0	294	3/09/2018	6/12/2019	0	Multi-Year Project		Concept Design
<b>Program Totals:</b>			<b>0</b>	<b>3,145,000</b>	<b>38,500</b>	<b>86,593</b>						



## FPR Path Replacement Program

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
FPR2001		W1233 Path Replacement Program	0	30,000	0	69	2/07/2018	3/06/2019	0			Investigation Phase
FPR2156		W2658 Shared Path Renewal & Resurfacing	0	50,000	0	5,748	2/07/2018	3/06/2019	100	Actual Completion	26/09/2018	Works Completed
FPR2190		W3498 Campbell Drive to Empen Way	0	11,500	0	14,047	15/01/2018	2/02/2019	100	Actual Completion	10/08/2018	Works Completed
FPR2191		W3499 Jeffers Way to Mulligan Drive	0	5,500	500	7,317	2/09/2018	28/09/2018	100	Actual Completion	10/08/2018	Works Completed
FPR2192		W3500 Karo Place to Watten Place	0	9,000	9,000	6,944	6/08/2018	24/08/2018	100	Actual Completion	24/07/2018	Works Completed
FPR2193		W3501 Lakeview Drive to Ridge Close	0	9,500	500	69	17/09/2018	28/10/2018	100	Actual Completion	8/10/2018	Works Completed
FPR2194		W3502 Lilburne Road to Salata Place	0	23,500	23,500	22,273	5/08/2018	12/08/2018	100	Actual Completion	20/07/2018	Works Completed
FPR2195		W3503 Ludwig Place to Florian Place	0	11,500	11,500	12,502	30/07/2018	31/08/2018	100	Actual Completion	25/07/2018	Works Completed
FPR2196		W3504 Melene Road to Meryll Place	0	11,500	11,500	13,824	13/08/2018	31/08/2018	100	Actual Completion	8/08/2018	Works Completed
FPR2197		W3505 Methuen Way to Brechin Court	0	11,500	11,500	12,029	13/08/2018	31/08/2018	100	Actual Completion	19/07/2018	Works Completed
FPR2198		W3506 Oleaster Way to Wirilda Crescent	0	11,500	500	12,169	17/09/2018	28/09/2018	100	Actual Completion	10/08/2018	Works Completed
FPR2199		W3507 Ricketts Way to Reilly Way	0	12,000	0	13,415	18/09/2019	8/03/2019	100	Actual Completion	6/08/2018	Works Completed
FPR2200		W3508 Ridge Close to Parkland Close	0	10,500	500	207	17/09/2018	5/10/2018	100	Actual Completion	8/10/2018	Works Completed
FPR2201		W3509 Rodgers Street to Mulligan Drive	0	7,500	0	9,124	5/03/2019	29/03/2019	100	Actual Completion	16/07/2018	Works Completed
FPR2202		W3510 Siren Road to Cruise Court	0	10,000	0	0	5/03/2019	29/03/2019	0			Works Phased
FPR2203		W3511 Sloop Place to Cruise Court	0	10,500	0	0	5/03/2019	29/03/2019	0			Works Phased
FPR2204		W3512 Smallman Crescent to Wanneroo Road	0	12,500	500	13,183	17/09/2018	5/10/2018	100	Actual Completion	10/08/2018	Works Completed
FPR2205		W3513 Telopia Drive to Eucalypt Court	0	7,000	7,000	7,484	6/08/2018	7/09/2018	100	Actual Completion	27/07/2018	Works Completed
FPR2206		W3514 Treetop Avenue to Prospector Gardens	0	9,500	0	0	1/11/2018	9/11/2018	0			Works Phased
FPR2207		W3515 Wanbrow Way to Marri Park	0	14,000	14,000	14,637	13/08/2018	7/09/2018	100	Actual Completion	3/08/2018	Works Completed
FPR2208		W3516 Waterford Drive to Hanley Place	0	11,500	0	12,037	5/03/2019	29/03/2019	100	Actual Completion	7/08/2018	Works Completed
FPR2245		W3517 Lakeside/Joondalup Shared Path Renewals	0	100,000	500	930	1/10/2018	2/11/2018	100	Actual Completion	22/09/2018	Works Completed
FPR2246		W3518 Wildlife Place Shared Path	0	20,000	0	69	1/11/2018	30/11/2018	0			Works Phased
FPR2247		W3519 Moore Drive Shared Path	0	140,000	0	241	3/12/2018	31/12/2018	100	Actual Completion	8/10/2018	Works Completed
Program Totals:			0	550,000	91,000	178,317						

**SWD Stormwater Drainage Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
SWD2001		W2340 Stormwater Drainage Upgrades	0	50,000	0	3,578	3/09/2018	28/06/2019	0			Investigation Phase
SWD2133		W3257 Northshore Ave Sump Renewal works	-50,189	279,734	11,000	0	1/11/2018	28/02/2019	10			Works in Progress
SWD2144		W3649 Giles Avenue - Minor Drainage Upgrade	0	10,000	500	905	1/11/2018	30/11/2018	0			Investigation Phase
SWD2145		W3650 Birch Place - Minor Drainage Upgrade	0	15,000	500	160	1/11/2018	30/11/2018	0			Design Phase
SWD2177		W3651 Churton Park Sump Beautification	0	80,000	2,000	0	1/02/2019	30/04/2019	0			Investigation Phase
SWD2181		W3462 Princeville Tor Catchments GPTs	0	40,000	0	93	7/02/2018	15/11/2019	0	Multi-Year Project		Design Phase
SWD2182		W3463 Blackthorn Pk Sump Beautification	118,976	0	0	118,976	26/04/2018	31/05/2018	100	Actual Completion	27/07/2018	Works Completed
SWD2184		W3653 Blackboy Park Drainage Improvements	0	60,000	1,500	1,725	1/11/2018	20/12/2018	0			Works Programed
SWD2185		W3654 Northshore Drive Drainage Improvements	0	15,000	0	726	26/02/2019	30/03/2019	0			Investigation Phase
SWD2187		W3655 Wandina Place/Park Drainage Upgrade	0	40,000	0	620	1/04/2019	12/04/2019	0			Investigation Phase
SWD2188		W3656 Hillwood Catchment Drainage Upgrade	0	40,000	0	541	15/04/2019	10/05/2019	0			Investigation Phase
SWD2189		W3657 Parkland Close Drainage Upgrade	0	25,000	0	0	3/12/2018	18/12/2018	0			Investigation Phase
SWD2194		W3658 Timberlane Park Drainage Outlet Upgrades	0	125,000	1,500	2,020	1/03/2019	30/04/2019	60			Works in Progress
SWD2198		W3659 Kingsway Sump Beautification	0	50,000	0	0	1/04/2019	30/04/2019	0			Investigation Phase
SWD2199		W3660 Simpson Park Sump Beautification Design	0	20,000	750	47			0	Multi-Year Project		Investigation Phase
SWD2203		W3469 Periwinkle Park Catchment Upgrades	62,851	0	0	62,988	23/04/2018	1/06/2018	100	Actual Completion	31/07/2018	Works Completed
<b>Program Totals:</b>			<b>131,638</b>	<b>849,734</b>	<b>17,750</b>	<b>192,380</b>						

**STL Lighting Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
STL2002		W1330 Path and Public Access Way Lighting	0	20,000	0	0	2/07/2018	28/06/2019	0			Works Phased
STL2003		W1602 Joondalup City Centre Lighting	2,621,379	500,000	485,000	1,469,537	1/11/2017	30/06/2020	70	Multi-Year Project		Works in Progress
STL2004		W3645 Energy Efficient Lighting	0	40,000	0	382	15/01/2019	15/03/2019	0			Quotation Phase
STL2005		W1331 Arterial & Urban Road Street Lighting	0	15,000	1,000	191	1/08/2018	21/06/2019	6			Works Programed
STL2052		W3020 Lighting and Pole Renewal Program	0	150,000	39,000	8,251	2/07/2018	28/06/2019	5			Works Programed
STL2055		W3646 Kingsley Park Floodlighting Upgrade	0	480,000	3,500	859	15/11/2018	15/02/2019	0			Design Phase
STL2067		W3452 Sir James McCusker Pk Path Lighting	10,999	145,000	0	0	7/05/2018	30/11/2018	5			Works Phased
STL2076		W3455 Whitfords Nodes Car Pk	37,504	0	0	33,608	8/01/2018	11/05/2018	100	Actual Completion	10/07/2018	Works Completed
STL2080		W3647 Ocean Reef Road LED conversion	0	70,000	1,000	203	25/09/2018	15/02/2019	0			Works Programed
STL2086		W3648 Winton Road PAW	0	15,000	0	0	20/03/2019	14/06/2019	0			Works Phased
<b>Program Totals:</b>			<b>2,669,882</b>	<b>1,435,000</b>	<b>529,500</b>	<b>1,513,030</b>						

**RPR Road Preservation & Resurfacing Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
RPR2001		W1126 RPR Program (FLRG Funds)	2,027,796	297,730	70,000	58,029	1/07/2017	28/06/2019	68			Works in Progress
RPR2002		W1307 Cracksealing & Patching Works City Wide	0	100,000	10,000	17,500	9/07/2018	28/06/2019	20			Works in Progress
RPR2005		W2899 Parking Surfaces Renewal Program	0	91,000	0	0	9/07/2018	31/07/2019	0			Works Phased
RPR2118		W3565 Forest Hill Drive	0	150,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2415		W3566 Stem Place	0	20,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2423		W3567 Transom Way	0	115,817	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2464		W3568 Alderhaus Drive	0	195,428	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2468		W3569 Cummings Way	0	127,000	67,000	156,397	9/07/2018	28/09/2018	100	Actual Completion	11/08/2018	Works Completed
RPR2539		W3570 Poynter Drv - Griffell Wy to Granadilla	0	38,000	18,000	0	9/07/2018	28/09/2018	0	Project Withdrawn		Project Withdrawn
RPR2565		W3571 Canis Court	0	36,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2627		W3572 Benton Way	0	69,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2649		W3573 Denmark Way	0	82,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2659		W3574 Lobelia Street	0	42,000	0	7,132	1/10/2018	21/12/2018	98			Works in Progress
RPR2818		W3575 Ripley Way	0	190,000	100,000	212,752	9/07/2018	28/09/2018	100	Actual Completion	27/08/2018	Works Completed
RPR2819		W3576 Yagoona Street	0	50,000	30,000	18,509	9/07/2018	28/09/2018	100	Actual Completion	10/09/2018	Works Completed
RPR2820		W3577 Murray Place	0	21,000	11,000	41,741	9/07/2018	28/09/2018	100	Actual Completion	31/08/2018	Works Completed
RPR2822		W3578 Reston Court	0	38,000	18,000	44,324	9/07/2018	28/09/2018	100	Actual Completion	30/08/2018	Works Completed
RPR2823		W3579 Braden Way	0	176,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2824		W3580 Cliff St - Beach Rd to Lennard St	0	32,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2828		W3581 Carew Place	0	40,000	0	4,570	1/10/2018	21/12/2018	80			Works in Progress
RPR2829		W3582 Osprey Grove	0	28,000	18,000	17,089	9/07/2018	28/09/2018	100	Actual Completion	19/09/2018	Works Completed
RPR2830		W3583 Rosedene Way	0	65,000	0	19,860	1/10/2018	21/12/2018	93			Works in Progress
RPR2831		W3584 Zamia Place	0	133,000	0	17,214	1/10/2018	21/12/2018	98			Works in Progress
RPR2832		W3585 Chiswick Place	0	49,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2833		W3586 Cetus Cove	0	35,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2839		W3587 Armytage Way	0	156,000	0	7,431	7/01/2019	28/03/2019	5			Works in Progress
RPR2842		W3588 Dawn Place	0	30,000	20,000	35,792	9/07/2018	28/09/2018	100	Actual Completion	18/07/2018	Works Completed
RPR2844		W3589 Madana Place	0	87,000	35,000	87,290	9/07/2018	28/09/2018	100	Actual Completion	31/07/2018	Works Completed
RPR2847		W3590 Kebroyd Way	0	91,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2848		W3591 Oldham Street	0	81,000	0	0	1/10/2018	21/12/2018	5			Works in Progress
RPR2849		W3592 Oliver Street	0	21,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2850		W3593 Clifford Vale	0	43,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2852		W3594 Parnell Ave - Seacrest Drv to Martin Rd	0	150,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2855		W3595 The Ramble	0	52,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2856		W3596 Timbertop	0	55,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2857		W3597 The Rise	0	58,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2862		W3598 Norlup Place	0	23,000	0	0	1/10/2018	21/12/2018	12			Works in Progress
RPR2866		W3599 Cuttle Court	0	25,000	0	0	1/04/2019	28/06/2019	0			Works Phased

**RPR Road Preservation & Resurfacing Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
RPR2868		W3600 Weldwood Road	0	129,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2869		W3601 Cockatoo Ridge	0	137,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2870		W3602 Stilt Way	0	33,000	0	105	7/01/2019	28/03/2019	0			Works Phased
RPR2877		W3603 Paveta Court	0	28,000	0	0	1/10/2018	21/12/2018	50			Works in Progress
RPR2894		W3604 Jetty Place	0	53,000	0	0	1/10/2018	21/12/2018	10			Works in Progress
RPR2897		W3605 MacMillan Rise	0	42,000	22,000	48,700	9/07/2018	28/09/2018	100	Actual Completion	31/08/2018	Works Completed
RPR2901		W3606 Northshore Drv / Northshore Ave	0	50,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2921		W3607 Arbery Avenue	0	88,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2937		W3608 Field Street	0	29,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2938		W3609 Newport Gardens	0	89,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2939		W3610 Oyster Court	0	18,000	10,000	30,967	9/07/2018	28/09/2018	100	Actual Completion	6/08/2018	Works Completed
RPR2940		W3611 Pennant Place	0	62,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2941		W3612 Poplar Close	0	42,000	27,000	9,589	9/07/2018	28/09/2018	100	Actual Completion	30/09/2018	Works Completed
RPR2942		W3613 Kestrel Mews	0	59,000	20,000	8,713	9/07/2018	28/09/2018	100	Actual Completion	19/09/2018	Works Completed
RPR2943		W3614 Noetia Court	0	27,000	0	0	1/10/2018	21/12/2018	6			Works in Progress
RPR2944		W3615 Janthina Crescent	0	127,000	0	8,357	1/10/2018	21/12/2018	5			Works in Progress
RPR2945		W3616 Coquina Close	0	52,000	0	4,749	1/10/2018	21/12/2018	5			Works in Progress
RPR2946		W3617 Phillip Close	0	23,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2947		W3618 Murex Court	0	22,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2948		W3619 Windward Loop	0	157,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2949		W3620 Galley Place	0	42,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2950		W3621 Sunbird Place	0	37,000	0	0	1/04/2019	28/06/2019	0			Works Phased
RPR2951		W3622 Turnberry Place	0	70,000	40,000	106,189	9/07/2018	28/09/2018	100	Actual Completion	30/07/2018	Works Completed
RPR2952		W3623 Prestwick Mews	0	17,000	10,000	16,079	9/07/2018	28/09/2018	100	Actual Completion	30/07/2018	Works Completed
RPR2953		W3624 Raffles Court	0	40,000	20,000	14,419	9/07/2018	28/09/2018	100	Actual Completion	17/09/2018	Works Completed
RPR2954		W3625 Amadeus Gardens	0	115,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2955		W3626 Wigtown Lane	0	22,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2956		W3627 Tynron Way	0	22,000	0	0	7/01/2019	28/03/2019	0			Works Phased
RPR2957		W3628 Joondalup Drv - City Boundary Westbound	0	116,200	0	0	3/09/2018	28/06/2019	0			Design Phase
RPR2958		W3629 Blackall Drv - Allenswood to Hartley	0	129,000	0	858	1/10/2018	21/12/2018	3			Works in Progress
RPR2959		W3630 Beach Rd - Freeway to Train Stn (EB)	0	29,000	0	0	15/06/2018	31/10/2018	100	Actual Completion	30/06/2018	Works Completed
RPR2960		W3631 Whitfords Ave - Mooro to Wanneroo (EB)	0	115,000	0	0	1/10/2018	21/12/2018	0			Works in Progress
RPR2961		W3632 Arnisdale Rd - Glengarry to Merrick Wy	0	237,400	0	2,437	1/04/2019	28/06/2019	0			Design Phase
RPR2962		W3633 Gibson Ave - Livingstone to Livingstone	0	77,000	0	0	1/10/2018	21/12/2018	0			Works Programed
RPR2963		W3634 Gibson Ave - Livingstone to Whitfords	0	40,000	0	0	1/10/2018	21/12/2018	0			Works Programed
RPR2964		W3635 Gibson Ave - Rudall Wy (N) to Hepburn Av	0	161,500	0	0	1/10/2018	21/12/2018	0			Works Programed
RPR2965		W3636 Delamere / Providence Roundabout	0	37,000	21,800	700	9/07/2018	28/09/2018	0	Expected Completion	31/12/2018	Design Phase
RPR2966		W3637 Davalia Road - Granadilla St to Beach Rd	0	258,000	120,000	1,678	9/07/2018	28/09/2018	0	Expected Completion	31/12/2018	Design Phase

**RPR Road Preservation & Resurfacing Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
RPR2967		W3638 Flinders / Cook Roundabout	0	39,800	0	0	1/10/2018	21/12/2018	5			Works in Progress
<b>Program Totals:</b>			<b>2,027,796</b>	<b>5,964,875</b>	<b>687,800</b>	<b>999,172</b>						

**BRD Bridges Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
BRD2000		W1219 Bridge & Underpass Refurbishment Program	0	50,000	0	0			0			Works Phased
<b>Program Totals:</b>			<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>						

**BCW Building Construction Works Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
BCW2025		W2609 Building Capital Works Various Locations	0	120,000	20,000	15,954		14/06/2019	12			Works Programed
BCW2041		W3478 Woodvale Library Lower Roof Replacement	0	92,000	0	0	2/01/2019	28/02/2019	0			Works Programed
BCW2382		W2123 Compliance and Access & Inclusion Works	0	100,000	0	2,726	15/08/2018	28/02/2019	3			Works Programed
BCW2450		W2616 Environmental Initiatives	0	100,000	10,000	6,987	1/08/2018	15/06/2019	15			Works Programed
BCW2514		W3286 Mawson Park Toilets/Changeroom Refurbish	9,839	260,000	100,000	278,278	25/06/2018	31/10/2018	100	Actual Completion	21/09/2018	Works Completed
BCW2551		W3289 Warrandyte Pk Clubroom Refurb	5,116	25,000	25,000	1,384	1/11/2017	31/07/2018	100	Actual Completion	27/07/2018	Works Completed
BCW2552		W3290 Windermere Pk Clubroom Refurb	2,207	305,000	6,000	2,682	1/10/2018	29/03/2019	0	Multi-Year Project		Works in Progress
BCW2560		W3480 Septic System Upgrades	0	70,000	0	14,760	1/10/2018	14/06/2019	43			Works in Progress
BCW2567		W3481 Craigie Leisure Centre 50m pool and play	0	46,000	0	0	5/11/2018	21/12/2018	0			Works Programed
BCW2573		W3070 Short Life Services Replacement Program	0	100,000	0	0		14/06/2019	82			Works in Progress
BCW2590		W3482 Emerald Park Comm Facility Upgrade	0	35,000	0	0	1/10/2018	31/10/2018	0			Works Programed
BCW2591		W3483 Sorrento Surf Life Savings Club BCA Work	0	50,000	0	31,965	23/07/2018	30/11/2018	100	Actual Completion	3/08/2018	Works Completed
BCW2593		W3484 MacNaughton Park Clubrooms BCA Works	0	60,000	0	0	15/04/2019	31/05/2019	0			Works Phased
BCW2598		W3485 Mirror Park Toilets Refurbishment	0	100,000	0	556	1/11/2018	29/03/2019	0			Works Programed
BCW2600		W3486 Sorrento North Toilets Refurbishment	0	50,000	0	0	3/09/2018	30/11/2018	85			Works in Progress
BCW2613		W3487 Iluka Sports Roof Upgrade	0	60,000	0	0	1/02/2019	29/03/2019	80			Works in Progress
BCW2623		W3488 Joondalup Library Vinyl Floors	0	13,000	0	0	26/11/2018	31/01/2019	0			Works Phased
BCW2624		W3489 Reception Centre- New vinyl flooring	0	60,000	0	0	26/11/2018	31/01/2019	0			Works Programed
BCW2631		W3490 Joondalup Civic Centre BMS Upgrade	0	31,000	0	0	3/09/2018	31/05/2019	5	Multi-Year Project		Works in Progress
<b>Program Totals:</b>			<b>17,163</b>	<b>1,677,000</b>	<b>161,000</b>	<b>355,291</b>						



**MPP Major Projects Program**

Project Code	Cost Code	Project Description	Additions & Adjustments	Adopted Budget Amount FY	Adopted Budget Amount YTD	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Comment	Completion Date	Project Stage
MPP2006		W3527 Cafes and Kiosks	0	613,000	0	0	1/05/2019	28/06/2019	0			Investigation Phase
MPP2021		W3117 Warwick Activity Centre-City Community F	0	270,000	0	0			0	Multi-Year Project		Works Phased
MPP2026		W2160 Joondalup Men's Shed	5,352	2,700,000	5,000	429			0	Multi-Year Project		Investigation Phase
MPP2034		W3325 Joondalup Admin Building Major Refurbish	440,226	500,000	0	6,685	28/08/2017	14/06/2019	11	Multi-Year Project		Works in Progress
MPP2047		W2672 Penistone Park - Facility Redevelopment	281,392	0	0	10,230	1/04/2017	28/02/2018	100	Actual Completion	19/03/2018	Works Completed
MPP2050		W3326 Craigie Leisure Centre Upgrades	37,761	200,000	15,710	9,909	3/09/2019	2/01/2021	0	Multi-Year Project		Works in Progress
MPP2054		W2804 Synthetic Hockey Project	9,850	0	0	0	1/03/2016	22/05/2017	100	Actual Completion	28/04/2017	Works Completed
MPP2058		W3529 Chichester Park Clubrooms Redevelopment	0	100,000	0	129	3/05/2021	1/06/2022	0	Multi-Year Project		Concept Design
MPP2063		W3120 Percy Doyle - Tennis Clubrooms	0	466,221	265,121	106,259	1/04/2018	31/10/2018	95	Multi-Year Project		Works in Progress
MPP2065		W3327 Percy Doyle - Sorrento Bowling Clubrooms	22,714	131,700	0	4,868	1/04/2019	30/07/2019	0	Multi-Year Project		Design Phase
MPP2066		W3328 Percy Doyle - Duncraig Leisure Ctre Refu	32,657	300,000	0	258	1/11/2018	31/01/2019	0	Multi-Year Project		Design Phase
MPP2067		W3532 Percy Doyle - Mildenhall Refurbishment	0	44,000	0	0	2/03/2020	31/08/2020	0			Works Phased
MPP2068		W3533 Percy Doyle - Duncraig Community Centre	0	28,000	0	129	1/11/2019	30/04/2020	0			Concept Design
MPP2072		W3279 Percy Doyle - Utilities Upgrade	61,288	393,700	98,400	0	16/01/2018	31/07/2019	35	Multi-Year Project		Works in Progress
<b>Program Totals:</b>			<b>891,240</b>	<b>5,746,621</b>	<b>384,231</b>	<b>138,896</b>						
<b>Grand Totals:</b>			<b>6,414,233</b>	<b>29,734,882</b>	<b>2,583,330</b>	<b>4,343,196</b>						



## Attachment 1: CUSTOMER SATISFACTION MONITOR 2017-18 IMPROVEMENT ACTIONS

Service	12-13	13-14	14-15	15-16	16-17	17-18	Comments on 2017-18 Survey	Actions implemented in 2017-18 to improve service delivery.	Proposed Improvement Actions for 2018-19 as a result of the 2017-18 Survey.
Overall Satisfaction	89.1	87.8	89	85.8	83.8	84.7%	Overall satisfaction levels remain high – results consistent with previous year.	<ul style="list-style-type: none"> <li>The City undertook reviews of activities in order to identify areas to reduce costs by eliminating and identifying waste and improving efficiency and effectiveness throughout the City's operations – report provided to the Audit Committee.</li> </ul>	<ul style="list-style-type: none"> <li>Continuation of the Service Review Program to identify improvements to service delivery as well as cost efficiencies.</li> </ul>
Satisfaction with services provided	94.1	92.7	92.4%	88.8	88.3	89.1%	High levels of satisfaction with City services. Results consistent with previous year.	<ul style="list-style-type: none"> <li>The City undertook reviews of activities in order to identify areas to reduce costs by eliminating and identifying waste and improving efficiency and effectiveness throughout the City's operations – report provided to the Audit Committee.</li> </ul>	<ul style="list-style-type: none"> <li>Continuation of the Service Review Program to identify improvements to service delivery as well as cost efficiencies</li> </ul>
Value for Money from Rates	72.7	70.7%	72%	63.7	62.6	64.2%	Slight increase in satisfaction levels from previous year.	<ul style="list-style-type: none"> <li>Commenced review of the City's operating model.</li> </ul>	<ul style="list-style-type: none"> <li>Complete review of the City's operating model.</li> </ul>
Libraries	95.6	95.6%	93.9%	95.2	96.6	93.7%	Continuing high levels of satisfaction	<ul style="list-style-type: none"> <li>Continued provision of a range of lifelong learning and community education programs.</li> <li>Continued feedback on events and programs.</li> <li>Introduced a new 'Code of Conduct' to improve the library experience for all users.</li> <li>Introduction of the free Kanopy film streaming services as part of the State Library consortia.</li> <li>Upgraded the Library Management System (Spydus) which allowed the Online Catalogue to become mobile responsive, aiding the 46% of users who access the catalogue on a mobile device.</li> <li>Smart after-hours Chute successfully installed at Joondalup Library enabling real time book returns after-hours.</li> <li>eSmart Accreditation received which acknowledges the Libraries' efforts to incorporate cyber safety principles into operational and planning documents, train library staff in cyber safety principles to help customers and promote cyber safety to library patrons and the wider community.</li> <li>Refurbishment of the two Joondalup Library study rooms.</li> </ul>	<ul style="list-style-type: none"> <li>Undertake survey to determine how the public computers/internet are used, and determine community expectations.</li> <li>Replace public computers in all libraries.</li> <li>Improve wifi connectivity in all libraries</li> <li>Commence use of Culture Counts to improve the City's understanding of effectiveness of initiatives and customer satisfaction/expectations.</li> </ul>

## Attachment 1: CUSTOMER SATISFACTION MONITOR 2017-18 IMPROVEMENT ACTIONS

Service	12-13	13-14	14-15	15-16	16-17	17-18	Comments on 2017-18 Survey	Actions implemented in 2017-18 to improve service delivery.	Proposed Improvement Actions for 2018-19 as a result of the 2017-18 Survey.
Festivals, Events and Cultural Activities	90.5	88.9%	89.3%	86.6	90.0	92.6%	Continuing high level of satisfaction. Results increased slightly from previous year.	<ul style="list-style-type: none"> <li>Culture Counts continues to provide metrics for the City's Cultural Services programs leading to a set of data for year on year comparison of feedback and community experience.</li> <li>Review feedback to inform programming elements.</li> <li>Partnered with other government agencies for specific programming</li> <li>Sourced additional grant funds to commission specific programming for events.</li> </ul>	<ul style="list-style-type: none"> <li>Action the "Connecting Creatives" survey to audit local cultural and arts groups in the City to ensure affiliated community is captured in all consultation.</li> <li>Prepare a Cultural Plan that will set objectives/actions on the level and style of cultural events to be conducted by the City</li> <li>Continually review feedback for future programming.</li> </ul>
Sport and Recreation	94.5	92.2%	95%	91.9	93.6	96.7%	Continuing high level of satisfaction. Increase on previous year's results.	<ul style="list-style-type: none"> <li>Leisure Centres continued to survey customers regarding satisfaction with a range of aspects on an annual basis. Results were communicated to customers identifying feedback and improvements to be made.</li> <li>Researched options for new bookings management software system.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to undertake marketing strategies to grow membership base at leisure centres.</li> <li>Focus on offerings to retain members.</li> <li>Inform members of redevelopment of Criagie Leisure Centre.</li> <li>Implement new bookings software to assist with booking process.</li> </ul>
Mobile Security Patrols	71.0	69.3%	69.2%	N/A	N/A	N/A	No longer measured. Service is now provided in-house by the Ranger and Community Patrol Service	<ul style="list-style-type: none"> <li>Review previously reported to Council and service is now delivered in-house</li> </ul>	N/A
Graffiti Removal	92.5	90.0%	94.4%	90.9	94.8	92.4%	Continuing high levels of satisfaction.	<ul style="list-style-type: none"> <li>Contractor is achieving consistently high standards. The Graffiti Team continue to work closely with WA Police on localised and metro-wide graffiti offender identification and is an active participant in the "goodbye Graffiti" database held by WA Police.</li> </ul>	<ul style="list-style-type: none"> <li>The Graffiti Team continue to work closely with WA Police on localised and metro-wide graffiti offender identification and is an active participant in the "goodbye Graffiti" database held by WA Police. The team also liaises on a regular basis with the contractor to ensure standards are maintained</li> </ul>
Ranger Services	82	82.0%	83%	80.9	81.0	85.4%	Continuing high level of satisfaction – increase from previous year. Ranger Services incorporates in-house Ranger and Community Patrol Service.	<ul style="list-style-type: none"> <li>Council endorsed the City Ranger Service Review at its meeting in March 2017. Staff development continued to ensure high standards were maintained and the service continued to liaise regularly with WA Police.</li> <li>Seasonal beach patrols operated between December and April to ensure beach patrons and dog owners were educated as to their responsibilities.</li> <li>Targeted patrols undertaken in response to localised concerns.</li> </ul>	<ul style="list-style-type: none"> <li>Seasonal activities in relation to beaches, abalone fishing, bushfire mitigation, companion animal registrations, parks and reserves will continue.</li> <li>Statutory responsibilities in relation to local laws will continue to be prominent, including parks and reserves, dog, verges and parking</li> <li>The City is reviewing the mobile patrol service operations to seek improvements and efficiencies in this proactive service element.</li> </ul>

## Attachment 1: CUSTOMER SATISFACTION MONITOR 2017-18 IMPROVEMENT ACTIONS

Service	12-13	13-14	14-15	15-16	16-17	17-18	Comments on 2017-18 Survey	Actions implemented in 2017-18 to improve service delivery.	Proposed Improvement Actions for 2018-19 as a result of the 2017-18 Survey.
								<ul style="list-style-type: none"> <li>Animal control, bushfire, and other public property compliance matters undertaken as required.</li> </ul>	
Weekly Rubbish Collection	97.4	97.0%	95.2%	95.7	96.3	95%	Continuing high level of satisfaction. Similar results to previous year.	<ul style="list-style-type: none"> <li>Continued implementation of the Waste Management Plan including a review of the 3 bin system.</li> </ul>	<ul style="list-style-type: none"> <li>Continue implementation of the Waste Management Plan.</li> <li>Implementation of the 3 bin system including extensive information and education campaign.</li> </ul>
Fortnightly Recycling	91.8	89.8%	90.6%	88.6	87.2	89.3%	Continuing high level of satisfaction. Slight increase from previous year.	<ul style="list-style-type: none"> <li>Continued participation in the Garage Sale Trail</li> <li>Roll out 360Lt bins to households with 4 or more people.</li> <li>Continued implementation of the Waste Management Plan including a review of the 3 bin system.</li> </ul>	<ul style="list-style-type: none"> <li>Continue participation in the Garage Sale Trail.</li> <li>Continue rolling out 360Lt bins to households as part of the three bin system.</li> <li>Continued implementation of the Waste Management Plan.</li> </ul>
Parks and POS	93.2	92.4%	94.9%	91.9	94.8	94.2%	High level of satisfaction – similar to previous year.	<ul style="list-style-type: none"> <li>Continued delivery of the Parks Development Program (Capital Works Program).</li> <li>Continued delivery of the Parks Equipment Program (Capital Works Program).</li> <li>Continued delivery of the Foreshore and Natural Area Management Program (Capital Works Program).</li> <li>Continued delivery of the Park Operations Annual Maintenance Plan.</li> <li>Continued development of Natural Areas Management Plans.</li> <li>Continue delivery of the Yellagonga Integrated Management Plan 2015 – 2019.</li> <li>Implementation of a new park booking software to allow for online viewing of park availability.</li> </ul>	<ul style="list-style-type: none"> <li>Continue delivery of the Parks Development Program (Capital Works Program).</li> <li>Continue delivery of the Parks Equipment Program (Capital Works Program).</li> <li>Operations and LCS to work together in ensuring spread of ground bookings across the City to minimise wear and tear – particularly during pre seasons.</li> <li>Continue delivery of the Foreshore and Natural Area Management Program (Capital Works Program).</li> <li>Continue delivery of the Park Operations Annual Maintenance Plan.</li> <li>Continue development of Natural Areas Management Plans.</li> <li>Continue delivery of the Yellagonga Integrated Management Plan 2015 – 2019.</li> <li>Improve the presentation of irrigated local recreation parks through the implementation of a fertiliser and wetting agent program</li> </ul>

## Attachment 1: CUSTOMER SATISFACTION MONITOR 2017-18 IMPROVEMENT ACTIONS

Service	12-13	13-14	14-15	15-16	16-17	17-18	Comments on 2017-18 Survey	Actions implemented in 2017-18 to improve service delivery.	Proposed Improvement Actions for 2018-19 as a result of the 2017-18 Survey.
Street Appearance	91.1	88.3%	91.2%	88.1	89.3	91.3%	High level of satisfaction – similar to the previous year.	<ul style="list-style-type: none"> <li>Continued delivery of the Streetscape Enhancement Program including the delivery of the Leafy City Program.</li> <li>Continued delivery of the Park and Engineering Operations Annual Maintenance Plan.</li> </ul>	<ul style="list-style-type: none"> <li>Continue delivery of the Streetscape Enhancement Program including the delivery of the Leafy City Program.</li> <li>Continue delivery of the Park and Engineering Operations Annual Maintenance Plan.</li> </ul>
Building Services	79	90.5%	85.7%	76.6	82.3	89.8%	High levels of satisfaction - significant increase from previous year.	<ul style="list-style-type: none"> <li>Finalised and implemented new factsheets, WebPages and application checklists to improve quality of information provided to customers.</li> <li>Continued improvements to assessment sheets and assessment processes to improve processing timeframes. This includes a fast track process for basic development applications and building permits when lodged concurrently.</li> <li>Updates and continued improvements to online lodgement options for customers.</li> </ul>	<ul style="list-style-type: none"> <li>Introduction of automated customer survey to replace the monthly telephone survey. This new process will be reviewed and modified when required.</li> <li>Continue to develop improvement methods in relation to building approval processes.</li> </ul>
Planning	72	91.3%	70.1%	71.5	78.6	89.4%	High levels of satisfaction - significant increase from previous year.	<ul style="list-style-type: none"> <li>Progressed new improved process for basic planning/building applications in order to improve customer service through a more streamlined approval process.</li> <li>Continued to refine assessment sheets and internal processes to improve efficiencies with processing applications.</li> <li>Incorporated measures within guiding documents (Local Planning Scheme No. 3 and Joondalup Activity Centre Plan) to provide more scope to exempt proposals for the need for planning approval.</li> </ul>	<ul style="list-style-type: none"> <li>Introduction of automated customer survey to replace the monthly telephone survey. This new process will be reviewed and modified when required.</li> <li>Continue to develop improvement methods in relation to planning approval processes.</li> </ul>
Management and Control of Traffic on Local Roads	83	78.5	82%	81.6	84.5	84.1%	Continuing high level of satisfaction – similar results to previous year.	<ul style="list-style-type: none"> <li>Continued delivery of the City's Local Traffic Management Program at the following locations: <ul style="list-style-type: none"> <li>Barrisdale Drive</li> <li>Venturi Drive</li> <li>Herreshoff Ramble</li> <li>Amisdale Road</li> <li>Whitfords Avenue</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Continue to deliver the City's Local Traffic Management Program.</li> </ul>

## Attachment 1: CUSTOMER SATISFACTION MONITOR 2017-18 IMPROVEMENT ACTIONS

Service	12-13	13-14	14-15	15-16	16-17	17-18	Comments on 2017-18 Survey	Actions implemented in 2017-18 to improve service delivery.	Proposed Improvement Actions for 2018-19 as a result of the 2017-18 Survey.
Parking	City Centre 55  Schools 61.6%  Train Stations 44.9  Residential 86.1%	City Centre 54.3  Schools 55.4  Train Stations 38.7  Residential 81.8	City Centre 62.5%  Schools 58.1  Train Stations 49.7  Residential 82.2	City Centre 56.3  Schools 60.2  Train Stations 51.5  Residential 84.1	City Centre 55.8  Schools 51.9  Train Stations 62.7  Residential 79.7	N/A	The 2017 – 18 survey did not seek information about satisfaction with parking in particular areas. The survey, instead, asked respondents about their awareness and use of parking stations in the City Centre.	<b>City Centre</b> <ul style="list-style-type: none"> <li>City Centre parking education and enforcement patrols continued. The Reid Promenade Car Park were actively promoted for events</li> </ul> <b>Parking near Schools</b> <ul style="list-style-type: none"> <li>Continued liaison with schools as well as License Plate Recognition (LPR) camera vehicles patrolling daily, morning and afternoon during term times around schools to educate drivers in relation to safer school parking.</li> </ul> <b>Parking near Train stations</b> <ul style="list-style-type: none"> <li>LPR vehicle patrolling Monday – Friday in suburban areas and around train stations to educate drivers in relation to parking enforcement.</li> <li>Targeted parking patrols and reactive parking attendance related to localised issues.</li> <li>Continuous review undertaken of existing suburban parking schemes and prohibitions in response to localised issues.</li> </ul>	N/A
Community Consultation - The extent to which the City consults the community about local issues	73..9	63.4%	70.4%	58.2	65.2	N/A	The 2017-18 Survey did not ask respondents about satisfaction with community consultation as the question related to satisfaction with the extent to which the City informs the community about local issues has, in past surveys included responses about consultation.	<ul style="list-style-type: none"> <li>Analysis of all major consultation and engagement projects undertaken in order to inform improvements for future projects.</li> <li>Review of SCRG feedback on how the City consults and communicates with its community.</li> <li>Research undertaken in relation to greater use of online community engagement software to increase the City's reach and to facilitate ease of access for community members, segment target markets, as well as providing for efficiencies in costs associated with consultation projects.</li> <li>Continually reviewing all consultation material to ensure it is written in 'plain English'.</li> <li>Work undertaken with Youth Services to investigate options for improving the level of participation with the City's younger demographic cohort.</li> </ul>	<ul style="list-style-type: none"> <li>Appointment of consultants to manage consultation with the community on Housing Opportunity Areas.</li> <li>Prepare and implement a <i>Planning Consultation Local Planning Policy</i> to provide greater certainty and transparency for residents on planning applications.</li> <li>Implementation of key priority improvements as a result of the Business Needs Survey.</li> <li>Continued review of the success of the consultation approach on the City's new website and ongoing research into online consultation platforms such as 'Bang the Table' as an opportunity for improvement.</li> <li>Increased use of 'face to face' consultation activities to supplement online surveys – e.g Housing Opportunity Areas</li> </ul>

## Attachment 1: CUSTOMER SATISFACTION MONITOR 2017-18 IMPROVEMENT ACTIONS

Service	12-13	13-14	14-15	15-16	16-17	17-18	Comments on 2017-18 Survey	Actions implemented in 2017-18 to improve service delivery.	Proposed Improvement Actions for 2018-19 as a result of the 2017-18 Survey.
								<ul style="list-style-type: none"> <li>Greater prominence given to consultation on the City's new website.</li> <li>Business Needs Survey undertaken with business community identifying key issues for improvement.</li> </ul>	<p>consultation will include workshops and 'talking posts'.</p> <ul style="list-style-type: none"> <li>Continued promotion of the Community Engagement Network.</li> </ul>
Community Information - The extent to which the City informs the community about local issues	77.5	70.7%	74.9%	64.2	74.6	75.9%	Similar to previous year.	<ul style="list-style-type: none"> <li>Undertook a review of communication platforms and methods used to provide information to the community, using survey results (Culture Counts), and research.</li> <li>Redesigned and launched the City's new website (undertaken internally) including a significant improvement in online services and experiences for the community.</li> <li>Continued application of integrated approach to communication plans using various media outlets (newspapers, radio, TV), printed marketing collateral delivered to letterboxes, e-newsletters, social media platforms and direct mail to inform and communicate with local residents.</li> <li>The SCRG provided some feedback on how the City consults and communicates with its community and this was considered when preparing and developing consultations and communication plans.</li> <li>Investigated greater use of videos and social media to promote and communicate services to customers and the local community.</li> <li>Identified the City's different target audiences to ensure communication strategies match target markets.</li> <li>Greater focus on niche communication channels to reach intended audiences, e.g. LinkedIn and WA Business News to engage with the business community.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct research into preferred communication platforms and mechanisms by the community through survey.</li> <li>Greater use of videos and social media to promote City services.</li> <li>Enhance community consultation site on the web site and include information on key projects including milestones and progress.</li> <li>Now the new website has been launched, there will be a review of the City's eNewsletters. Potential to upgrade to customised content for local residents to subscribe to and receive targeted information in one newsletter.</li> <li>Conduct research into new and best practice communication approaches and methods in other local governments.</li> <li>Investigate opportunities to use customer data to personalise information, such as using email addresses stored in COJ systems.</li> </ul>



## Attachment 1: CUSTOMER SATISFACTION MONITOR 2017-18 IMPROVEMENT ACTIONS

Service	12-13	13-14	14-15	15-16	16-17	17-18	Comments on 2017-18 Survey	Actions implemented in 2017-18 to improve service delivery.	Proposed Improvement Actions for 2018-19 as a result of the 2017-18 Survey.
Understands community needs	82.2	78.2%	81%	76.9	76	82.8%	High levels of satisfaction – significant increase from previous year.	<ul style="list-style-type: none"> <li>Conducted SCRG meetings in accordance with Council adopted Work Plan including SCRG meeting on community engagement and needs of the business community.</li> <li>Undertook major review of the Strategic Community Plan to seek community feedback on the alignment of the Plan with community aspirations and community needs – and changes incorporated to the Plan as a result of the feedback.</li> <li>Underook major survey of business needs in order to seek business operators feedback on the needs and expectations of the City's business community.</li> <li>Continued to promote the Community Engagement Network.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct SCRG meetings in accordance with approved work plan.</li> <li>Continue to work with the business community to implement major findings from business needs survey.</li> <li>Continue to utilise the SCRG as a mechanism for consultation and engagement.</li> </ul>

Benchmarking Data			
Local Government	City as a Place to live	Governing organisation/overall services and facilities	Value money rates for from
City of South Perth 2016	100%	84%	74%
City of Bayswater 2016	99%	93%	88%
City of Melville 2016	97%	90%	78%
<b>City of Joondalup 2018</b>	<b>97%</b>	<b>88%</b>	<b>63%</b>
City of Cockburn 2017	97%	90%	83%
City of Belmont 2017	94%	92%	83%
City of Wanneroo 2017	94%	85%	64%
City of Fremantle 2017	95%	74%	64%



CITY OF JOONDALUP



# ANNUAL REPORT

2017/18

# A Global City: Bold, Creative and Prosperous







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# PURPOSE OF THE ANNUAL REPORT



The Western Australian *Local Government Act 1995* requires every local government to produce an Annual Report by 31 December each year. In addition, the Annual Report:

- Is an essential tool to inform the community and key stakeholders about achievements, challenges and future plans;
- Promotes greater community awareness of the City's programs and services which contribute to a high quality of life for residents, visitors and stakeholders;
- Demonstrates the City's performance against the long-term vision of the *Strategic Community Plan: Joondalup 2022*, and the projects and priorities detailed within the City's *Corporate Business Plan*;
- Provides information about the City's organisational performance; and
- Illustrates the City's commitment to accountable and transparent government.

## Alternative Formats

This document is available in alternative formats and languages on request. You can make a request by emailing [info@joondalup.wa.gov.au](mailto:info@joondalup.wa.gov.au) or calling the City's Access and Inclusion Officer on **9400 4226**. This Annual Report can also be viewed on the City's website at [joondalup.wa.gov.au](http://joondalup.wa.gov.au)

## Feedback or Questions

Feedback or questions relating to this Annual Report are welcome.

Email: [info@joondalup.wa.gov.au](mailto:info@joondalup.wa.gov.au)

Mail: City of Joondalup  
PO Box 21  
Joondalup WA 6919

## How to Read the Annual Report

The Annual Report is divided into four main sections:

- An overview section of information about the City of Joondalup and summary of performance (Pages 6 to 39);
- An overview of the Council and the organisation (Pages 40 to 71);
- Reports against the activities within each key theme of the *Strategic Community Plan: Joondalup 2022* (Pages 72 to 195); and
- 2017/18 Financial Indicators and Audited Financial Statements (Pages 198 to 211).

A reference section at the end of this document includes a table containing a full list of Global Reporting Initiatives Standard Disclosures contained within this Annual Report.



Mullaloo Beach

# OVERVIEW



## Acknowledgment of Original Landowners

The City of Joondalup acknowledges the traditional owners of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia.

## About Joondalup

The City of Joondalup is the regional centre of one of Australia's fastest growing areas located in the North-West Metropolitan Region of Perth. It is a planned commercial and residential centre with its economy driven largely by the services and knowledge sectors.

With its focus on innovation and technology, strong employment and commercial investment, Joondalup is a growing centre for education and training, health care and retail, and is also home to one of Western Australia's largest regional shopping centre, Lakeside Joondalup Shopping City.

Joondalup is a key location for the decentralisation of State Government departments given the large number of people who live in the northern suburbs and travel into the City of Perth to work. The newly built Primewest building in the heart of Joondalup City Centre will, during the coming year, accommodate more than 800 State Government employees from the Department of Water and Environmental Regulation, further increasing the number of people who visit Joondalup for work, retail and commercial purposes.

Set between 17km of coastline, the stunning Lake Joondalup and the Yellagonga Regional Park, Joondalup enjoys more than 500 hectares of bushland managed by the City with a unique range of flora and fauna, and over 370 parks and reserves providing key sporting facilities for its diverse community.

With a thriving entertainment scene, Joondalup has also gained a reputation for first class cultural events.

## History

Situated in Mooro country, the original inhabitants were the Oor-dal-kalla people, the family group of Yellagonga, a prominent Aboriginal elder highly regarded in Noongar culture. Joondalup gets its name from the Noongar word, Doondalup, meaning 'the lake that glistens'.

European settlement saw the establishment of market gardens, farms and vineyards near Lake Joondalup. The coastal suburbs became popular holiday spots even though access by road was limited.

In the 1970s, the State Government developed a vision for a commercial, civic and cultural centre in Perth's northern corridor. The plan was for a self-sustainable community, supported by public transport, to minimise the detrimental environmental effects of city living. Joondalup was the first new city to be designed along economic, social and environmental principles.

In the 1980s, the Joondalup Development Corporation created the Joondalup City Centre as it is known today. The City's 22 residential suburbs were developed around the City Centre during the 1980s and 1990s.





Aerial coastal view Hillarys

## City of Joondalup – Local Government

The City of Joondalup was formed in 1998 when the WA State Government made the decision to split the former City of Wanneroo. The City is one of the largest local governments in Western Australia by population with approximately 161,000 residents.

### City Logo

The logo of the City of Joondalup combines imagery of the built and natural environment. It represents the balance of the built environment (the grid structure) and the local flora around Lake Joondalup (the leaf pattern). The floral shape is derived from local native plant species, emerging from the grid pattern which is symbolic of the planned City.



Civic Chambers



## City Profile

### Environment and Infrastructure

#### Location

**99km<sup>2</sup>**  
Area



**28km**  
Approximately  
from Perth City  
Centre



#### Coastline



**17km**  
Coastline

#### Bush Forever Sites 2017



**7**

Geothermal heating is used to heat the swimming pools at the City of Joondalup Leisure Centre – Craigie

#### Trees Planted



**1,843**

(Winter Urban Tree Planting Program)

The City has at least 30 significant fauna species of high conservation value

Residential  
Waste Diverted  
from Landfill  
2017/18



**57.7%**

### City Infrastructure



**162**  
Buildings



**259**  
Parks



**238**  
Play Spaces



**912km**  
Pathways

**104**  
Natural areas



**1,063km**  
Roads



## Economy

### Mode of Travel to Work

2016 ABS Census



**71%**

Car



**10%**

Train or Bus



**2%**

Walk or Cycle

### Gross Regional Product

2017 NIEIR\* estimate



**\$6.27**

Billion

### Local Businesses

2017 ABS Count of Australian Businesses



**13,201**

### Top 3 Industries by Employment

2017 NIEIR\* estimate



**10,374**

Health Care and Social Assistance



**9,820**

Retail trade



**8,274**

Education and Training

### Unemployment Rate

March 2018 – ABS/Department of Employment

**4.2%**



### Resident Labour Force

2016 ABS Census

**78,975**

Number of employed people who live in the City regardless of where they work

**46,031**

Number of people who work in the City regardless of where they live

**23,673**

Number of people who live and work in the City

**51%**

Percentage of workers in the City who are residents

\*NIEIR – National Institute of Economic Industry Research

## Community

Population  
2017



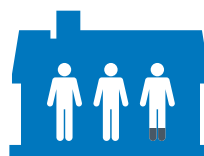
**160,507**

Rateable  
Properties  
2016/17



**61,771**

Average  
Household Size  
2016



**2.8**

Median  
Age  
2016



**40**

Country of Origin  
2016

Australia



**58%**

United Kingdom



**18%**

South Africa



**4%**

New Zealand



**3%**

Median Weekly  
Household  
Income  
2016



**\$1,957**

Education Institutions  
2017



**48**

Primary  
Schools



**16**

High  
Schools



**5**

Tertiary  
Institutions

Housing Tenure  
2016



**35%**



**46%**



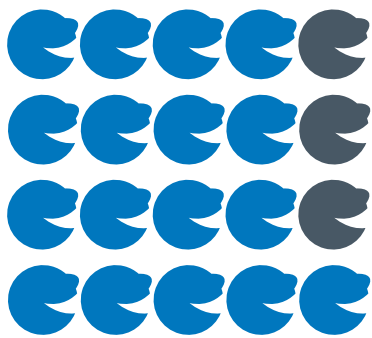
**17%**

The City has 4 Libraries and 2 Leisure Centres

## City Location

### Language Spoken at Home

2016



**85%**

English Only

The City of Joondalup's sister city is Jinan, China

### Dominant Household Types

2016



**40%**

Couples with children



**28%**

Couples without children



**17%**

Lone persons

**15%**

Other



## Strategic Community Plan: Joondalup 2022

This Annual Report shows how the City of Joondalup is delivering the vision outlined in its *Strategic Community Plan: Joondalup 2022*, the City's overarching guide for the future.

### Vision

"A global City: bold, creative and prosperous."

This Annual Report outlines achievements against each key theme in *Joondalup 2022*.



Valentine's Day Concert, Joondalup Resort, Connolly 2018

Governance and Leadership

Economic Prosperity, Vibrancy and Growth

Financial Sustainability

The Natural Environment

Quality Urban Environment

Community Wellbeing



Joondalup City Centre





## Values

The City has adopted the following primary and distinguishing values in alignment with the vision of *Joondalup 2022*.

### Primary Values

These primary values are inherent in any well-functioning community driven organisation.

**Transparent** – We facilitate appropriate levels of scrutiny by recording our decisions and making them accessible.

**Accountable** – We accept responsibility for our actions and decisions that are within our control.

**Honest** – We earn and sustain public trust by being honest and open in all our actions and always acting in the public interest.

**Ethical** – We demonstrate moral behaviour that is free from corruption.

**Respectful** – We treat people fairly and objectively and without discrimination.

**Sustainable** – We manage our natural resources and public assets adaptively, ensuring equitable outcomes for future generations.

**Professional** – We demonstrate strong skills and good judgement and behaviour in delivering our services.

### Distinguishing Values

In order to drive strategic improvement and the re-positioning of the City and its community as leaders in excellence, *Joondalup 2022* requires the adoption of distinguishing values to guide the direction and operations of the City into the future. These include:

#### **Bold**

We will make courageous decisions for the benefit of the community and future generations.

#### **Ambitious**

We will lead with strength and conviction to achieve our vision for the City.

#### **Innovative**

We will learn and adapt to changing circumstances to ensure we are always one step ahead.

#### **Enterprising**

We will undertake ventures that forge new directions for business and the local economy.

#### **Prosperous**

We will ensure our City benefits from a thriving economy built on local commercial success.

#### **Compassionate**

We will act with empathy and understanding of our community's needs and ambitions.

## Our Stakeholders

The population of the City of Joondalup consists of many customer and stakeholder groups: residents, ratepayers, tourists and visitors, businesses, retailers, developers, community and sporting groups, schools, Edith Cowan University, Western Australian Police Academy, North Metropolitan TAFE and Joondalup Health Campus.

One of the challenges of local government is to recognise and manage the different aspirations and interests of this diverse range of customer and stakeholder groups. It is therefore essential that the City communicates effectively with each group and understands the impact that decisions will have on these groups.

Stakeholder relationships are critical to the successful delivery of some key City projects and activities.

The City has therefore developed a *Stakeholder Management Plan* to manage key relationships in line with agreed and endorsed strategic priorities and major projects.

The City engages regularly with the community and stakeholders through a range of methods to ensure greater community participation in the decisions and affairs of the City and to provide information and respond to requests about City services and activities.

Major stakeholder groups:	Ways we engage:	Importance of relationship:
<b>Customers, ratepayers, residents</b>	<ul style="list-style-type: none"> <li>• Customer service</li> <li>• Council Meetings</li> <li>• Customer surveys</li> <li>• Complaints and compliments</li> <li>• Community meetings</li> <li>• Website</li> <li>• Publications and eNewsletters</li> <li>• Factsheets</li> <li>• Social media</li> <li>• Local newspapers</li> <li>• Annual Report</li> </ul>	<ul style="list-style-type: none"> <li>• Use City services and facilities</li> <li>• Can make public statements, ask questions and inform Council decisions</li> <li>• Provide feedback on services to inform development of service provision</li> </ul>
<b>Businesses</b>	<ul style="list-style-type: none"> <li>• Training and support</li> <li>• Business newsletters</li> <li>• Business forums</li> <li>• Meetings</li> <li>• Focus groups</li> <li>• Workshops</li> <li>• Business groups (eg Joondalup Business Association)</li> <li>• Social media</li> </ul>	<ul style="list-style-type: none"> <li>• Liaise with the City as local government plays a role in economic development through engagement and leadership with business stakeholders, promoting business investment and employment growth to enhance community wellbeing and quality of life</li> </ul>
<b>Media</b>	<ul style="list-style-type: none"> <li>• Press releases</li> <li>• Briefings</li> <li>• Interviews</li> <li>• Social media</li> </ul>	<ul style="list-style-type: none"> <li>• Raises awareness of City services and facilities</li> <li>• Effective relationships assist the City to build and protect the reputation of the City</li> </ul>



Major stakeholder groups:	Ways we engage:	Importance of relationship:
<b>Suppliers</b>	<ul style="list-style-type: none"> <li>• Purchasing and contract management</li> <li>• Account relationship</li> <li>• Regular engagement via onsite visits</li> </ul>	<ul style="list-style-type: none"> <li>• Provide quality services and products in line with policy and legislation</li> </ul>
<b>Partners and collaborators</b>	<ul style="list-style-type: none"> <li>• Meetings</li> <li>• Board membership</li> <li>• Contract management</li> <li>• Account management</li> <li>• Memorandums of Understanding</li> <li>• Joint programs</li> <li>• City of Joondalup Stakeholder Group</li> </ul>	<ul style="list-style-type: none"> <li>• Allows the City to gain access to specialist knowledge and partners to achieve strategic and organisational objectives</li> <li>• Allows the City to share costs and expertise to progress joint projects</li> <li>• Provides opportunities for sharing of ideas and common interests</li> </ul>
<b>Visitors and tourists</b>	<ul style="list-style-type: none"> <li>• Newsletters</li> <li>• Website</li> <li>• Events</li> <li>• Tourist information</li> </ul>	<ul style="list-style-type: none"> <li>• Use City services and provide economic benefit to generate employment opportunities within the City</li> </ul>
<b>Community groups and resident and ratepayer associations</b>	<ul style="list-style-type: none"> <li>• Website</li> <li>• Joint workshops, focus groups and training programs</li> <li>• Engagement to get input into City projects</li> <li>• Provision of grant funding and facility subsidies</li> <li>• Meetings</li> <li>• Joint projects</li> </ul>	<ul style="list-style-type: none"> <li>• Provide capacity for community participation</li> <li>• Support sustainable leadership within the community to enable delivery of community programs and activities</li> <li>• Enhance and maximise delivery of sporting, educational and social activities to improve quality of life for members of the community</li> <li>• Use/hire City facilities and programs</li> </ul>
<b>Volunteers</b>	<ul style="list-style-type: none"> <li>• Joondalup Volunteer Resource Centre</li> <li>• Joint programs</li> <li>• Guidance, training programs, work schedules and resources</li> <li>• Support for volunteering opportunities</li> <li>• Training for volunteer groups on best practice development and management of volunteer programs</li> <li>• Newsletters</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Volunteers assist in delivering a range of programs which the City may be unable to deliver on its own (see page 68 Our Volunteers)</li> </ul>
<b>Federal and State Government agencies</b>	<ul style="list-style-type: none"> <li>• Formal meetings</li> <li>• Briefings</li> <li>• Networks</li> <li>• Correspondence</li> <li>• Events</li> </ul>	<ul style="list-style-type: none"> <li>• Provide funding opportunities, partnership opportunities, planning direction, strategies, legislation and sharing of ideas</li> <li>• Provide input into policy development</li> </ul>

Refer to page 84 for more information about how the City consulted and engaged with stakeholders in 2017/18.

A list of ratepayer groups, resident and homeowner associations is published on the City's website [joondalup.wa.gov.au](http://joondalup.wa.gov.au). The City encourages local residents, interested in what happens in their suburbs or community, to join one of the groups or associations.



Shepherd's Bush Playground Track

## Our Services

Local government in Western Australia is established under the *Local Government Act 1995* and is the third sphere of government. Local government is responsible for delivering a wide range of economic, human, recreational and property services as well as developing and maintaining essential community infrastructure.

Local government has legislative responsibility to perform many functions for the local community which are mandatory services. Examples include approvals for planning, building and health, and swimming pool security fencing.

Local government also delivers discretionary services to the community, such as library programs and events and leisure centres and the provision of recreational facilities and programs, which contribute to an improved quality of life for people within the community.



Provision and Maintenance of Community Facilities, Infrastructure and Assets
Community Buildings
Playgrounds
Libraries
Youth Centres
Bridges
Footpaths
Stormwater Drainage
Roads
Parks
Street Lighting
Car Parks
Streetscapes
Sport and Recreation Facilities
Fleet
Natural Bushland and Conservation Areas





## Delivery of Discretionary Services

Conservation and Environmental Programs

City Rangers

Leisure Centres and Recreational Programs and Events

Waste Services (recycling, greens, white goods, etc)

Economic Development and Investment Attraction

Coastal Monitoring and Adaptation Planning

Civic Ceremonies

Community Development

Youth Services

Community Safety Programs

Library Programs and Events

Facility Hire

Community Health Programs

Community Education Programs

Cultural Programs

Graffiti Removal

Festivals and Events

Noise Investigations

Midge Management

Immunisation Services



## Provision of Mandatory Services – State Legislation and Local Laws

Animal Control

Litter

Verge Obstruction

Public Event Compliance

Signs

Beach Management

Abandoned Vehicles

Bushfire Prevention and Management

Parking

Building and Planning Compliance

Waste Services (weekly refuse collection)

Public Building Inspections

Library Lending Services

Urban Planning

Swimming Pool Safety

Communicable Diseases

Access and Inclusion

Food Safety

Building, Planning and Health Approvals

Environmental Health Investigations



## Service Locations

### Customer Service Centres



#### Joondalup Administration Building

90 Boas Avenue  
Joondalup WA 6027  
Ph: **9400 4000**

#### Whitford Customer Service Centre

15 Banks Avenue  
Hillarys WA 6025  
Ph: **9400 4000**

### Libraries



#### Joondalup Library

102 Boas Avenue  
Joondalup WA 6027  
Ph: **9400 4707**

#### Woodvale Library

5 Trappers Drive  
Woodvale WA 6026  
Ph: **9400 4180**

#### Duncraig Library

40 Warwick Road  
Duncraig WA 6023  
Ph: **9400 4790**

#### Whitford Library

15 Banks Avenue  
Hillarys WA 6025  
Ph: **9400 4870**

### Leisure Centres



#### Craigie Leisure Centre

751 Whitfords Avenue  
Craigie WA 6025  
Ph: **9400 4600**

#### Duncraig Leisure Centre

2/40 Warwick Road  
Warwick WA 6023  
Ph: **9400 4600**

#### Recreation Services – Community Facility Bookings

15 Banks Avenue  
Hillarys WA 6025  
Ph: **9400 4268**

### Civic Centre



#### Joondalup Civic Centre

102 Boas Avenue  
Joondalup WA 6027  
Ph: **9400 4000**





## Calendar of Community Events

# 2017

### JULY



NAIDOC Celebrations

Sunday Serenades

### AUGUST



Sunday Serenades

Children's Book Week

### SEPTEMBER



Sunday Serenades

Youth Music Event

# 2018

### JANUARY



Australia Day Citizenship Ceremony

Music in the Park Concert Two

Summer Sessions

Youth Holiday Program

### FEBRUARY



Valentine's Concert

Skate/BMX/Scooter Competitions

Queen's Baton Relay Celebration

### MARCH



Music in the Park Concert Three

Urban Couture

Skate/BMX/Scooter Competition

Clean Up Australia Day

Bike Week

Joondalup Festival



## OCTOBER



Sunday Serenades

Little Feet Festival

Community Invitation Art Award

## NOVEMBER



Sunday Serenades

Kaleidoscope 2017

Twilight Markets

Music in the Park Concert One

Remembrance Day Service

## DECEMBER



Sunday Serenades

Twilight Markets

International Volunteer Day

International Day of People with a Disability

Road Safety White Ribbon Day

## APRIL



Joondalup Festival

Anzac Day Dawn Service

Business Forum

Defeat the Beat – Youth Event

## MAY



Sunday Serenades

National Volunteer Week

Live and Learn Showcase

Library and Information Week

## JUNE



Community Art Exhibition

Sunday Serenades

Business Forum



## Mayor's Message

I am pleased to present the City's Annual Report for 2017/2018, my first opportunity to do so since having the honour of being elected Mayor at the 2017 local government elections.

The past year saw the City continue to be recognised as a benchmark local government, delivering programs, services and facilities that have consistently met the expectations of our active and engaged community.

### New Council

At the 2017 local government elections, held in October 2017, one new Councillor was elected – Christopher May in the Central Ward.

I want to take this opportunity to acknowledge the contributions of former Mayor Troy Pickard and Councillor Liam Gobbert, who worked hard to serve the community for 11 and 8 years respectively.

### Ocean Reef Marina

The State Government has made a commitment of \$120 million to bring the long-awaited Ocean Reef Marina project to fruition. The funding will enable all planning requirements and environmental reviews to be finalised and forward works to commence.

In March 2018 the City and LandCorp entered a Memorandum of Understanding (MOU) to guide the progression of the Ocean Reef Marina development. As well as ensuring a strong working relationship between the City and LandCorp, the MOU reflects the desire of both parties to progress the project collaboratively, and a commitment to the finalisation of

the statutory approvals, detailed design, construction and implementation of the project vision in a collaborative and timely manner.

The City has long championed this exciting and visionary project and is committed to working with LandCorp to progress the Ocean Reef Marina development. The State Government expects construction to commence in 2020.

### Penistone Park

The \$3.7 million Penistone Park Community Sporting Facility opened in May 2018, providing a new home for over 1,300 registered users and a significant asset for residents living in the southern part of our City.

The State Government provided partial funding for the project through the Department of Local Government, Sport and Cultural Industries' Community Sporting and Recreation Facilities Fund.

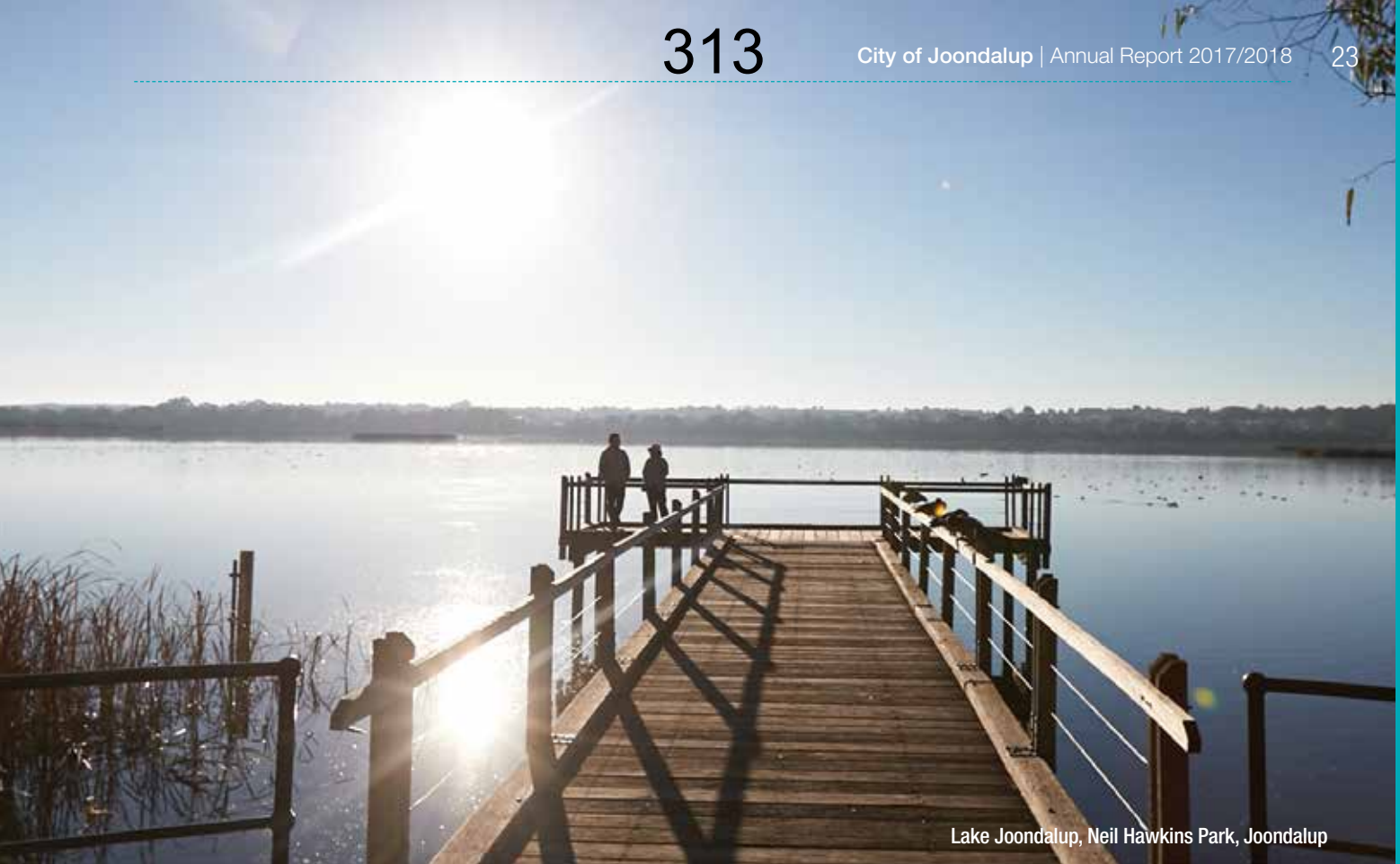
The City has long supported sport and recreation projects as they play a vital role in strengthening, engaging and building community spirit, while our community in turn enjoys a greater level of health and wellbeing.

### Health and Wellbeing Hub

The City will develop a health and wellbeing hub at Whitfords Nodes Park, Hillarys, after public consultation results in late 2017 showed strong community support for the project.

The health and wellbeing hub will incorporate construction of a stairway on the northern dune, and the City will also pursue additional grant funding to incorporate upgrades to the existing lookout, new picnic shelters and park furniture and a new regional play space.

More than 70% of respondents to the community consultation process indicated they strongly supported or supported each element of the concept plan, while 87% indicated they strongly



Lake Joondalup, Neil Hawkins Park, Joondalup

supported or supported the overall proposal, so that was an outstanding vote of confidence from the community.

### Three Bin System to come in 2019

In March 2018, the Joondalup Council made the decision to implement a three bin waste system across the City, commencing in 2019, and we will receive partial funding of up to \$1.8 million from the Waste Authority to implement the new system.

The City's diversion rate from landfill increased from 44.6% in 2015/16 to 59.8% at the end of 2016/17, and the City is committed to meeting the State Government's target of diverting 65% of municipal solid waste from landfill by 2020.

### Joondalup: Innovation Hub

The City welcomed the announcement in late 2017 of \$800,000 of funding from the State Government to support the establishment of Western Australia's first Innovation Hub at Edith Cowan University's Joondalup Campus.

Cyber security is the first industry sector focus, and this great outcome was the result of significant collaboration between the City and ECU, including the award-winning work on THE LINK website project, which drives innovation and business growth in Perth's northern corridor.

It is pleasing that all spheres of government and industry have formally recognised the cyber security capabilities that exist in Joondalup.

### Events

Among the free family-friendly events that entertained and excited the local community in 2017/18 were:

- Kaleidoscope 2017, which was a resounding success for our City, attracting more than 88,000 people to the Joondalup City Centre over four nights of spectacular light installations, illuminations, projections and performances. An economic impact analysis of Kaleidoscope found the event resulted in a \$4 million boost in the City's economy, a significant return on the City's investment;
- The 2018 Valentine's Concert, Witches, at the Joondalup Resort;
- The Joondalup Festival, with over 50,000 attendees celebrating 20 years of arts and culture in Joondalup, and the Little Feet Festival at the ECU Pines Picture Gardens;
- The launch of the Spring Markets on Friday nights in September to complement the popular Twilight Markets held on Friday nights in November and December in Central Walk, Joondalup City Centre.

I sincerely thank my fellow Elected Members, as well as Chief Executive Officer Garry Hunt, the Executive Leadership Team, staff and volunteers of the City, for all their tireless work across 2017/18 ensuring our community continues to enjoy outstanding services and amenities, and a wonderful standard of living.

It has been a pleasure and an honour to serve as Mayor of Joondalup and I look forward to working hard to deliver another prosperous and vibrant year for all in our community.

**Hon Albert Jacob JP**  
Mayor





## Chief Executive Officer's Message

### The 2017/2018 Annual Report highlights the numerous achievements and challenges encountered by the City over the course of the financial year.

It was very pleasing that we again met community expectations to deliver services and provide facilities they want and expect from a modest rate increase, which was achieved by prudent financial management.

#### Operating Deficit

Preparing the budget is always an extremely challenging process for Council. Although the City has consistently maintained a cash operating surplus, it has had an overall operating deficit for a number of years as increases in expenditure, including the impact of new assets, facilities and services, have not been matched by increases in income.

We are ever mindful of the impact on the City's households and work hard to get the balance right. Rates and charges for the financial year are set as part of the budget process to ensure the City can provide services, programs, facilities and infrastructure to our local community.

The City's financial situation is subject to continual review and if there are discretionary services that we are providing that you believe should either be removed, reduced or reviewed, we encourage you to contact the City as your views are important and can be used to feed into the next budget cycle.

In the last two years, and in a more concentrated way in the past 12 months, the City has been reviewing its business model and utilising data analytics to benchmark itself to other local governments through the Australasian Local Government Performance Excellence Program. This highlighted the fact that the City compares favourably in many areas.

It is also notable that other local governments with a similar profile to our City have a significantly higher rating regime than occurs at the City of Joondalup.

#### Capital Works Projects

The City undertook various refurbishment, maintenance and capital works for natural areas, landscaping and conservation, undertaking streetscape enhancement and associated works for the Leafy City program, as well as various road construction, pathway, drainage and other infrastructure works.


As part of the ongoing focus on providing the best amenities and facilities for the community, the City also renewed play spaces at 10 local parks, along with change room and toilet block refurbishments and significant irrigation projects undertaken at various reserves.

#### Joondalup City Centre

A major highlight of 2017/18 was the approval by Council for the *Joondalup Activity Centre Plan*, which includes an ambitious objective to grow employment in the Joondalup City Centre to 45,000 jobs by 2050.

With jobs growth in the Joondalup City Centre currently increasing by around about 740 jobs per annum, the City is on track to achieve that target for the City Centre.

Jobs growth is a major strategic objective for the City and Council. With greenfield development within the City almost exhausted and population increases to largely come from infill development, a focus now is on ensuring residents in the northern corridor are working closer to where they live.



Aerial shot over Burns Beach

## Economic Development

The City has a goal to build Joondalup's reputation as a place for innovation and creativity by enhancing growth in the creative industries and innovative businesses that expand local strategic employment. We were heartened by the Joondalup City Centre being designated as an Innovation Hub by Premier Mark McGowan in December 2017.

The City delivered two successful trade delegations to China across 2017/18, with outcomes that included attracting an International Aged Care Conference, scheduled for September 2018 in Joondalup. The Australian Medical Association has also been attracted to Joondalup to operate a training facility for local and international students.

A comprehensive business survey was completed with 570 responses, indicating areas where the City is tracking well and highlighting areas for improvement, such as better communication with the business community. To that end, the City has increased its business email database for the quarterly e-Newsletter from around 2,000 to over 10,000.

The Primewest House in Davidson Terrace completed construction phase during 2017/18. Approximately 800 Department of Water and Environmental Regulation employees will be moving to this facility in early 2019.

## Awards

- The City of Joondalup was the recipient of a Best Use of Technology award at the 2018 Parks and Leisure Australia WA Regional Awards of Excellence for the implementation of its JEM and Works and Assets system to further develop strategic asset management capability within the organisation.
- The City was also presented with a Silver Award for its 2016/17 Annual Report in the 2018 Australasian Reporting Awards, recognising the City's commitment to enhancing its approach to annual reporting to its key stakeholders and the wider community.

- In late 2017, the City received a Bronze Award in the Australian Organisational Excellence Awards, one of Australia's leading award programs run by Australian Organisational Excellence Foundation.
- Shepherds Bush Play Space won the Playspace (Minor) of the Year category in the prestigious Parks and Leisure Australia WA Awards of Excellence. Shepherds Bush Park is a unique interactive space for the community which has proven to be extremely popular with families across Perth travelling great distances to visit not only one of the best parks in the northern corridor, but probably one of the best parks in the Perth metropolitan region.
- The inaugural Kaleidoscope Festival in 2016 won WA's Best New Event and Best Cultural, Arts or Music Event at the Australian Events Awards, and the National Event of the Year at the Parks and Leisure Australia Awards of Excellence.

## Customer Satisfaction

There continued to be a high level of satisfaction within the community based on results from the City's 2017/18 Customer Satisfaction Survey, with 84.7% of residents overall satisfied with the City, 89.1% satisfied with services provided, 95.3% satisfied with Joondalup as a place to live and 86% satisfied with the Joondalup CBD.

I extend my sincere thanks to the City's Elected Members, led by Mayor Albert Jacob, as well as the Executive Leadership Team, the staff and volunteers at the City for your continued support, guidance and contributions.

I also thank the local community for your contribution to making Joondalup a Destination City for residents, businesses and visitors. I look forward to another exciting year in 2018/19.

**Garry Hunt PSM**  
Chief Executive Officer

# Snapshot of Financial Performance

The following provides a snapshot of the City’s Operating Income and Expenditure for 2017/18. More detailed information can be found in the Financial Statements at the end of this Annual Report.



Total Operating Income  
**\$150,238,266**

Total Operating Expenses  
**\$153,426,270**



## Revenue

Total Operating Income	\$150,238,266
General Rates	\$97,619,354
Fees and Charges	\$40,408,752
Grants and Subsidies	\$3,663,391
Interest Earnings	\$4,060,248
Contributions, Reimbursements and Donations	\$1,110,183
Profit on Asset Disposal	\$2,493,092
Other Revenue	\$883,246

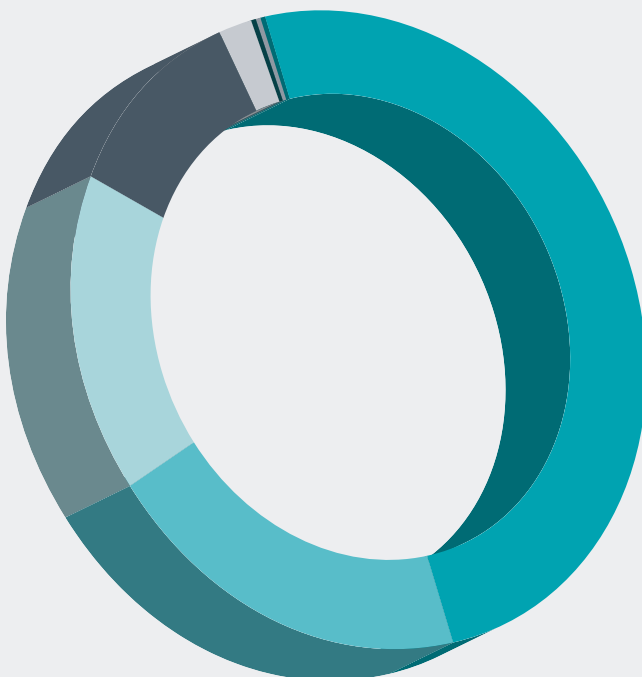


City of Joondalup Leisure Centre – Craigie



### Where do my rates go?

For every \$1.00 the City receives in rates, we also receive 59c in other funding. This is how we spend the \$1.59.



### Expenditure

Total Operating Expenses	\$153,426,270
Employee Costs	\$61,784,669
Materials and Contracts	\$49,802,779
Depreciation and Amortisation	\$34,042,783
Utilities	\$5,520,726
Insurance	\$1,404,180
Loss on Disposal of Assets	\$254,008
Interest Expense	\$617,125

## Financial Summary

Summary	2016/17	2017/18
Total Assets	\$1,535,438,610	\$1,518,723,487
Total Liabilities	\$44,030,955	\$41,963,679
Equity/Net Assets	\$1,491,407,655	\$1,476,759,808
Operating Revenue	\$147,992,069	\$150,238,266
Operating Expenditure	\$154,924,029	\$153,426,270
Operating Surplus/(Deficit)	\$(6,931,960)	\$(3,188,004)
Non-Operating Revenue	\$10,912,968	\$11,117,352
Capital Expenditure	\$42,235,853	\$31,733,418
Cash Backed Reserves	\$69,497,817	\$74,151,620

## Financial Performance

### Financial Performance

#### Revenue

Operating revenue of \$150 million included profit from the sale of land at Catalina Estate of \$2.3 million. This process is administered by the Tamala Park Regional Council on behalf of seven local governments, including the City of Joondalup. Operating revenue shows marginal overall growth of 1.5%, including receipt in advance of part of the City's 2018/19 Federal Assistance Grants allocation.

#### Expenditure

Operating expenditure of \$153 million has decreased by just under 1% compared to the previous year, despite increased depreciation charges arising from revaluation of assets in compliance with fair value accounting requirements. Depreciation is a non-cash item and has no impact on the City's net cash position but does have a material impact on the City's operating results. Core operating expenditure, namely employee costs, utilities, and materials and contracts, remained within budget. Both employee costs and materials and contracts have reduced from the previous year.

Capital expenditure was lower than budgeted owing mainly to deferral of some expenditure on multi-year projects.

Major areas of capital expenditure included:

Road Construction and Preservation/Resurfacing	\$8 million
Major Projects	\$5 million
Parks Equipment	\$2 million
Street Lighting	\$2 million

### Financial Position

The City continues to reflect sufficient liquidity, cash and relatively young infrastructure. Operating expenditure has fallen, reducing the operating deficit, but growth in operating income remains low reflecting the ongoing decline in State and Federal grants. Asset values continue to rise with the application of fair value accounting, increasing annual depreciation costs significantly. The City has the continued challenge of maintaining the service potential of a \$1.5 billion asset base and delivering a range of services to the community without imposing an additional burden on ratepayers.





## Year in Review 2017/18 – Major Achievements

While the *Strategic Community Plan: Joondalup 2022* provides the vision for all City activities, the City's *Corporate Business Plan* contains the priority projects and programs to achieve the vision. A copy of the *Corporate Business Plan* can be found on the City's website at [joondalup.wa.gov.au](http://joondalup.wa.gov.au)

The following outlines the major achievements against the *Corporate Business Plan* in 2017/18 and provides the status of each project or program at the end of the year.

Achievements included:

- Awards for excellence across a range of services and events;
- Maintaining high customer satisfaction ratings in the City's annual Customer Satisfaction Survey;
- The major review of the *Strategic Community Plan: Joondalup 2022* adopted by Council, and the completion of significant plans such as the *Local Planning Strategy*, *Access and Inclusion Plan* and *Natural Area Management Plans*, all of which will guide future direction for the City, its programs and projects;
- Development and review of policies, local laws and the Code of Conduct to enhance decision-making and good governance;
- Local Government Elections held in October 2017 with 31.3% participation rate, an increase on the participation rate of 20.2% in 2015;
- Significant community consultation and engagement activities conducted to gain community input into City decisions and community programs;
- Delivery of regular publications across all media platforms to inform the community of City decisions and activities, and an increase in the City's social media followers to more than 41,000 people;
- Signing of a Memorandum of Understanding between the City and LandCorp which will guide the development of the Ocean Reef Marina project to deliver first-class commercial and recreational facilities for residents and visitors;
- Completion or substantial progress made on a range of capital works projects with traffic upgrades at Whitfords Avenue, Hillarys, and Venturi Drive, Ocean Reef, new or upgraded park equipment at Tom Simpson Park, Mullaloo, and MacDonald Park, Padbury, and facility refurbishment works at Penistone Park, Greenwood, Percy Doyle Reserve, Duncraig, Mawson Park, Hillarys, and Warrandyte Park Clubrooms, Craigie;
- Further progress on the development of restaurant facilities at key tourist locations at Burns Beach and Pinnaroo Point, Hillarys, to provide recreational facilities for residents and visitors, as well as promoting major business opportunities;
- Progress of projects to facilitate business growth and investment attraction including the Business Needs Survey, two City-led trade delegations to China, and a collaborative project with Edith Cowan University to secure State Government funding for the Cyber Security Innovation Hub in Joondalup;
- Delivery of festivals, concerts and cultural events including the 2017 Kaleidoscope Event, which attracted approximately 88,000 people over four days to the City Centre and the Joondalup Festival, which attracted more than 50,000 attendees over the three days;
- Delivery of a range of community based projects and programs to promote community wellbeing, healthy lifestyles and environmental sustainability for all age groups; and
- Delivery of fun and informative community education programs aimed at raising awareness of the need for preservation and conservation of the environment, health and wellbeing and informing the community of new services.

More detail on these achievements is provided within each key theme in this Annual Report.



Kaleidoscope 2017

### Status Key

All annual milestones completed	
All annual milestones not completed - to be carried forward in 2018/19	

Strategic Objective	Project	Project Status	Explanation
<b>Governance – Pages 72 to 93</b>			
<b>Effective Representation</b>	Elected Member Attraction		
	Coordination of Elections		
	Elected Member Induction Program		
	Elected Member Training		
	Elected Member Strategic Development Session		
<b>Active Democracy</b>	Strategic Community Reference Group		
<b>Corporate Capacity</b>	Annual Report 2016/17		
	Compliance Audit Return		
	Integrated Planning and Reporting Framework		
	Delegation of Authority Manual		
	Code of Conduct		
	Australasian Local Government Performance Excellence Program		
	Customer Satisfaction Survey		
	Audit and Risk Committee		
	Strategic Position Statements		
	Jinan Sister City Relationship		
<b>Financial Sustainability – Pages 94 to 105</b>			
<b>Effective Management</b>	20 Year Strategic Financial Plan		Plan completed but not presented to Elected Members. To be presented to Council in Q1 of 2018/19 seeking endorsement
<b>Financial Diversity</b>	Land Optimisation Projects		
	Property Management Framework – Implementation and Review		Review undertaken but not progressed for review by Elected Members. To be presented to Elected Members in early 2018/19
<b>Major Project Delivery</b>	Burns Beach Road and Joondalup Drive Roundabout		
	Whitfords Avenue Upgrades		
	State and Federal Funding of Infrastructure Projects		



Strategic Objective	Project	Project Status	Explanation
<b>Quality Urban Environment – Pages 106 to 119</b>			
<b>Quality Built Outcomes</b>	Local Planning Scheme No 3 (LPS3)		Awaiting finalisation by the State Government
	Local Planning Policies to Support Local Planning Scheme No 3 (LPS3)		Will be implemented once LPS3 is finalised
	Review of Residential Development Local Planning Policy and other Local Planning Policies		On hold pending development of new planning framework for Housing Opportunity Areas
	Local Planning Strategy		
	Joondalup Activity Centre – Local Planning Policies		
	Review of Structure Plans and Activity Centre Plans		On hold pending finalisation of LPS3 by the State Government
	State Planning Reform		
	Priority 3 Entry Statements (Arterial Roads Program)		
<b>City Centre Development</b>	Joondalup Activity Centre Structure Plan (to be implemented once LPS3 is gazetted)		
	Joondalup City Centre Development – Boas Place		
	Joondalup Performing Arts and Cultural Facility		
	Joondalup City Centre Street Lighting Stage 2 and 3		Most actions completed. Outstanding action – tender for stage 3 works for construction to occur in Q1 of 2018/19
<b>Integrated Spaces</b>	Leafy City Program		
	Burns Beach to Mindarie Dual Use Path		
	Whitfords Avenue Shared Path		
	Walkability Plan 2013-2018		
	Integrated Transport Management Plan		Most actions completed. Outstanding action – appointment of consultant to progress development of plan to occur in 2018/19
	Road Safety Action Plan		
<b>Economic Prosperity, Vibrancy and Growth – Pages 120 to 137</b>			
<b>Primary Centre Status</b>	Economic Development Strategy		
	Promoting Innovation – Digital City		Most actions completed. Outstanding action – review of Digital Strategy to occur in Q2 of 2018/19
	Attracting Investment		
	Promoting Innovation and Supporting Creativity		

Strategic Objective	Project	Project Status	Explanation
Business Capacity	Growing Business – sixty27		
	Growing Business – Edith Cowan University Business and Innovation Centre		
	Growing Business and Regional Collaboration – Joondalup Learning Precinct (JLP)		
	Business Engagement and Communication		
	Building Capacity – Business Engagement and Communication		
	Growing Business – Business Needs Survey		
	Building Capacity and Future Workforce		
Destination City	Attracting Investment – Tourism Promotion		
	Regional Collaboration – Regional Economic Development		
	Significant Event – Kaleidoscope 2017		
	Ocean Reef Marina		
	Establishment of Cafés, Kiosks and Restaurants		No new opportunities were identified. Proposals at Pinnaroo Point, Burns Beach and Neil Hawkins Park were progressed
	Establishment of Cafés, Kiosks and Restaurants – Pinnaroo Point, Hillarys		Awaiting advice from Department of Planning, Lands and Heritage on Crown Land Lease terms and concept design
	Establishment of Cafés, Kiosks and Restaurants – Burns Beach		
	Establishment of Cafés, Kiosks and Restaurants – Neil Hawkins Park		Outstanding action – Investigation into potential for development to be continued in 2018/19
<b>The Natural Environment – Pages 138 to 157</b>			
Environmental Resilience	Environment Plan 2014-2019		
	Climate Change Strategy 2014-2019		
	Coastal Infrastructure Adaptation Planning		
	Mullaloo Foreshore Management Plan		
	Craigie Bushland Management Plan		
	Lilburne Park Management Plan		
	Weed Management Plan		
	Pathogen Management Plan		
	Natural Area Management Plans and Key Performance Indicators		

Strategic Objective	Project	Project Status	Explanation
Environmental Resilience	Bushland Fire Management Plan		
	Yellagonga Integrated Catchment Management Plan 2015-2019		
	Landscape Master Plan 2009-2019 Eco-Zoning and Hydro-Zoning in Parks — MacDonald Park, Padbury		
Community Involvement	City Water Plan 2016-2021		
	Waste Management Plan 2016-2021		
Environmental Leadership	Beach Management Plan 2011/12-2016/17		
<b>Community Wellbeing – Pages 158 to 195</b>			
Quality Facilities	Community Development Plan		Most actions completed. Outstanding action – Present report to Elected Members in Q1 of 2018/19
	HBF Arena Joondalup Redevelopment		
	Penistone Reserve Redevelopment Penistone Park, Greenwood		
	Warrandyte Park Clubroom Refurbishment		
	Percy Doyle Reserve — Sorrento Tennis Clubroom Refurbishment		
	Percy Doyle Reserve — Sorrento Soccer Clubroom Refurbishment		
	Percy Doyle Reserve — Sorrento Bowling Clubroom Refurbishment		Most actions completed. Final design for facility re-scheduled to Q2 of 2018/19
	Percy Doyle Reserve — Duncraig Leisure Centre Refurbishment Project		
	Percy Doyle Utilities Upgrade		Most actions completed. Outstanding action – upgrade of water service will continue in 2018/19
	Windermere Park Facility Refurbishment Project		
	Chichester Park Clubroom Facility Redevelopment		
	Active Reserve and Community Facility Review		
	Craigie Leisure Centre Refurbishment		Most actions completed. Outstanding action – detailed design to occur in Q1-2 of 2018/19
	Warrandyte Park Floodlight Upgrade, Craigie		
Cultural Development	Community Funding Program		
	Cultural Program		
	Public Art		
	Arts Development Scheme		
	Inside-Out Billboard Project		

Strategic Objective	Project	Project Status	Explanation
Community Spirit	Edgewater Quarry Master Planning		Progress delayed pending appointment of Edgewater Quarry Community Reference Group as endorsed by Council
	Warwick Community Facilities		Outstanding action – key findings of community needs, commercial and planning analysis to be progressed to Elected Members and Council in 2018/19
	Access and Inclusion Plan 2018-2021		
	Community Development Programs and Events		
	Youth Services, Events and Activities		
	Lifelong Learning and Culture		
	BMX, Skate and Youth Outdoor Recreation Strategy		Project timelines adjusted to allow a community engagement process to be undertaken. Project to progress in 2018/19
	Age-Friendly Communities		Age Friendly projects undertaken. Outstanding action – Finalisation of Age Friendly Communities Plan to be completed in 2018/19 in partnership with Cities of Wanneroo and Stirling
	Regional Homelessness Plan		Outstanding action – Regional Homelessness Plan to be finalised in 2018/19 in partnership with the City of Wanneroo
	Joondalup Men's Shed		Additional information requested by Elected Members will be provided in 2018/19
	Civic Ceremonies		
Community Safety	Community Safety and Crime Prevention Plan		

The total number of projects reported in the Corporate Business Plan

106

All annual project milestones completed

78.3%

Milestones not completed to be carried forward into 2018/19

21.7%







## Major Issues and Challenges

The City's achievements can be seen in the context of an environment with a number of current and future challenges. Challenges include:

- Planning for long-term financial sustainability given that the City has had an operating deficit for a number of years;
- A reduction in the availability of grant funding offered to local governments given the economic climate. Greater advocacy will be required to attract funding from State and Federal Governments as well as establishment of partnerships with key stakeholders;
- Developing a realistic and sustainable financial model for asset management;
- Enhancing City Centre vibrancy through additional focus on economic development and investment attraction as well as the activation of key areas in the City Centre;
- Aligning job creation with residential growth and providing local jobs for local people;



Aerial shot of Burns Beach

Joondalup City Centre



- Housing affordability and choice within the current economic climate;
- Enhancing regional economic development, particularly with regard to international activities;
- Population growth in the North-West Metropolitan Region of Perth with increasing demands on ageing infrastructure and the transport system;
- Climate change and coastal vulnerability and its ongoing management and communication with the community;
- Long term planning for waste disposal and achieving the City's target of increasing diversion rates from landfill to 65% by 2020; and
- Providing appropriate services and infrastructure for an ageing population.

The City will continue to respond to these challenges, focussing on long-term priority issues, examination of trends, data and information to inform planning, and delivering value to the community and key stakeholders.





## The Year Ahead 2018/19

The City's *Corporate Business Plan 2018/19 – 2022/23* details the major projects and programs which the City proposes to deliver over a five-year period and also specific milestones for priority projects to be delivered in the first year – 2018/19. The *Corporate Business Plan* is on the City's website at [joondalup.wa.gov.au](http://joondalup.wa.gov.au). Key projects and programs will be to:

- Implement major planning documents to guide planning and development in the City of Joondalup, including the *Joondalup Activity Centre Structure Plan* and the *Local Planning Scheme No 3*, subject to finalisation by the State Government;
- Continue progress on the Joondalup City Centre Development – Boas Place, to facilitate economic vibrancy, business growth and investment within the City Centre;
- Continue working towards positioning the City as an Innovation Hub to reap the benefits of growth in the digital economy;

- Undertake an ambitious Capital Works Program of approximately \$29.8 million which includes major road upgrades, traffic treatments, road preservation and resurfacing, street enhancement, footpaths and shared paths, drainage, street-lighting, upgrade and refurbishment works to City facilities, maintenance and upgrade of parks and park equipment, natural areas and beaches;
- Implement the Better Bins Program – a three bin service for household waste, recycling and green waste aimed at further reducing the level of waste going to landfill;
- Launch the City's new website which was developed with residents, visitors and businesses in mind. The new website has a simple design for easy navigation and more than 100 online services;
- Deliver the 2018 Kaleidoscope event: A Festival of Light | Art | Music, in the Joondalup City Centre for the final year of a three-year program to attract visitors, enhance tourism and stimulate the local economy;
- Deliver a program of community cultural events and visual arts programs to contribute to the cultural identity of the City, create vibrancy and make the City a desirable place to live, work and invest;
- Develop a Coastal Hazard Risk Management Adaptation Plan to address hazards and risks along the City's entire coastline;
- Finalise the Homelessness Strategy in partnership with the City of Wanneroo; and
- Finalise an Age Friendly Communities Plan to foster an age friendly community with the Cities of Stirling and Wanneroo.

2017 Kaleidoscope: A Festival of Light | Art | Music



# THE COUNCIL AND THE ORGANISATION





## Council Structure

The City of Joondalup Council consists of a popularly elected Mayor and 12 Councillors (Elected Members) elected for a four-year term. Elections are held every two years at which half of the seats are contested.

Council governs the City's affairs, monitors the performance of its functions, and is responsible for allocating finances and resources. Council also determines and reviews the City's policies, plans and other statutory documents.

Council Meetings are held on a four-weekly meeting cycle between February and December. Council is the major decision-making body for the City. Meetings are open to the public who can ask questions or make statements during Public Question Time or Public Statement Time.

## 2017 Local Government Elections

The City of Joondalup local government elections were held on 21 October 2017 for the Office of Mayor and six Councillor positions (one for each ward). The Hon Albert Jacob, JP was elected as the City's new Mayor, as well as one new Councillor, Christopher May, for the Central Ward. Councillors Kerry Hollywood (North Ward), Philippa Taylor (North-Central Ward), John Chester (South-East Ward), Russ Fishwick JP (South Ward) and Mike Norman (South-West Ward) were all re-elected for four-year terms.

The participation rate for the election was 31.3% totalling 34,801 voters who cast their vote via a postal ballot. The election was followed by a Swearing-in Ceremony and Special Council Meeting on 24 October 2017, where Cr Russell Poliwka was elected as the City's new Deputy Mayor.

The next election will be held in October 2019.

### Elected Member Induction and Training

Following the October local elections, Elected Members undertook an extensive induction program to assist them to understand their roles, responsibilities and the statutory frameworks in which they operate. Ongoing training programs were promoted to Elected Members as appropriate.

### Elected Member Strategic Development Session

An Elected Member Strategic Development Session was conducted in February 2018 to inform and guide leadership and strategic decision-making.

## Committees, Reference Groups and External Boards

To assist with its decision-making responsibilities, Council has established four internal committees comprising Elected Members. Each committee performs a specific purpose and its recommendations are presented to Council as the decision-making body. Where a committee has delegated authority, it is able to make a decision in its own right. A table of the City's committees and the attendance record of Elected Members at those meetings are detailed in this Annual Report from pages 50-55.

A number of reference groups are established to facilitate community participation in the City's decision-making process. These groups provide an opportunity for the City to capture the views of the community to assist Elected Members and Council to address strategic issues.

Agendas of Briefing Sessions, Council Meetings and Committees (with delegated authority) are published on the City's website and made available prior to meetings. Minutes of all Council Meetings and Committee Meetings are also available to the public on the City's website at [joondalup.wa.gov.au](http://joondalup.wa.gov.au)

Elected Members also participate and represent the City on external boards and committees to provide input into various issues that face the local government industry and the Joondalup community. Membership is listed against each Elected Member.

## Hillarys Boat Harbour

**MAYOR****Hon Albert Jacob JP**

Term Expires October 2021

**Mayor since:** 2017**Ph:** 9400 4450**Fax:** 9400 4502**Mob:** 0417 254 422**Email:** [mayor.jacob@joondalup.wa.gov.au](mailto:mayor.jacob@joondalup.wa.gov.au)

**Qualifications:** Bachelor of Environmental Design, Master of Architecture, Graduate of the Australian Institute of Company Directors

**Background**

Was first elected to Joondalup Council in 2006. Subsequently elected to the Western Australian Parliament for two terms where he also served as Western Australia's Minister for Environment; Heritage for four years. Was elected as the fourth Mayor of the City of Joondalup in 2017.

**Interests**

Good government, quality urban design outcomes, enhancing our streetscapes, parks and natural areas and community engagement.

**Council Appointed Committees/Working Groups/ External Committees/Boards**

- Audit and Risk Committee
- Chief Executive Officer Performance Review Committee (Presiding Member)
- Major Projects and Finance Committee (Presiding Member)
- Policy Committee
- Strategic Community Reference Group
- Edgewater Quarry Community Reference Group (Presiding Member)



## North Central Ward – Connolly, Heathridge, Mullaloo, Edgewater and Ocean Reef



**Cr Philippa Taylor**

Term Expires October 2021

**Elected Member since:** 2009

**Ph:** 0400 777 794

**Fax:** 9400 4502

**Email:** philippa.taylor@joondalup.wa.gov.au

### Background

Lived in City of Joondalup over 30 years. 25 years' experience in small business. Supporter and former committee member of many local organisations. Proud single mother of five adult children.

Served as Deputy Mayor.

### Interests

Economic growth for the City of Joondalup. Sustainable, innovative planning for our suburbs and City Centre. Is passionate about music and the arts and making Joondalup a vibrant place to live.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Chief Executive Officer Performance Review Committee
- Major Projects and Finance Committee
- North-West District Planning Committee
- North-West Metropolitan Joint Development Assessment Panel
- Edgewater Quarry Community Reference Group



**Cr Nige Jones**

Term Expires October 2019

**Elected Member since:** 2015

**Ph:** 0468 562 099

**Fax:** 9400 4502

**Email:** nige.jones@joondalup.wa.gov.au

**Qualifications:** Bachelor of Sport Science, Masters of Science Recreation Management, Diploma of Education

### Background

Eleven years as a soldier in Britain and Australia. Ten years in marketing in Australia, UK and Ireland. Ten years soccer coach for WA Education Department. Thirty-four years as fitness coach. Australian of the Year Finalist in 2008.

### Interests

Foster carer for special needs children, listening to the community and resident associations, and strong advocate and promoter for the Ocean Reef Marina Development.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Audit and Risk Committee
- Policy Committee
- Tamala Park Regional Council
- Western Australian Local Government Association – North Metropolitan Zone
- Yellagonga Regional Park Community Advisory Committee (Deputy Member)
- North-West Metropolitan Joint Development Assessment Panel (Second Alternate Member)
- Edgewater Quarry Community Reference Group

## North Ward – Burns Beach, Currambine, Iluka, Joondalup and Kinross



**Cr Kerry Hollywood**

Term Expires October 2021

**Elected Member since:** 2006

**Ph:** 0431 535 624

**Fax:** 9400 4502

**Email:** [kerry.hollywood@joondalup.wa.gov.au](mailto:kerry.hollywood@joondalup.wa.gov.au)

### Background

Has lived in the City of Joondalup for 43 years, raising children and grandchildren within the City. Served as Deputy Mayor in 2009/10.

Has 40 years' experience in small business management. Also international business experience in China.

### Interests

Strong interest in the arts and served on the former Art Collection and Advisory Committee for 12 years. Is committed to protecting the environment via all means, including effective waste management, and is passionate about making the City a great place to live.

Volunteers as a Board Member of Joondalup Primary School and Kinross Primary School.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Major Projects and Finance Committee (Deputy Presiding Member)
- Policy Committee



**Cr Tom McLean JP**

Term Expires October 2019

**Elected Member since:** 2006

**Ph:** 0417 931 437

**Fax:** 9400 4502

**Email:** [tom.mclean@joondalup.wa.gov.au](mailto:tom.mclean@joondalup.wa.gov.au)

**Qualifications:** Bachelor of Business, Certified Practising Accountant

### Background

Retired accountant having worked in the resource, food processing and tertiary education industries. Also a serving Justice of the Peace.

### Interests

Financial sustainability and responsible budgeting for the benefit of the whole community.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Audit and Risk Committee
- Chief Executive Officer Performance Review Committee (Deputy Presiding Member)



## Central Ward – Beldon, Craigie, Kallaroo and Woodvale



**Cr Christopher May**

Term Expires October 2021

**Elected Member since:** 2017

**Ph:** 0431 920 661

**Fax:** 9400 4502

**Email:** christopher.may@joondalup.wa.gov.au

**Qualifications:** Bachelor of Communications

### Interests

My interests include environmental and financial sustainability, fitness, astronomy, international affairs and history.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Audit and Risk Committee
- Chief Executive Officer Performance Review Committee
- Strategic Community Reference Group
- North West District Planning Committee (Deputy Member)
- Wanneroo/Joondalup Local Emergency Management Committee
- Western Australian Local Government Association - North Metropolitan Zone



**Cr Russell Poliwka (Deputy Mayor)**

Term Expires October 2019

**Elected Member since:** 2015

**Ph:** 0428 926 846

**Fax:** 9400 4502

**Email:** russell.poliwka@joondalup.wa.gov.au

**Qualifications:** Diploma of Accounting, Fellow Institute Public Accountants, Certificate Real Estate

### Background

Family man with four adult children. Passionate small business supporter. Life member Joondalup Business Association.

### Interests

Strong advocate for ratepayer issues. Support prudent rational financial expenditure, our environment and quality of life.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Major Projects and Finance Committee
- Policy Committee
- Strategic Community Reference Group (Third Deputy Member)

## South East Ward – Greenwood and Kingsley



Cr John Chester

Term Expires October 2021

**Elected Member since:** 2009

**Ph:** 0408 985 022

**Fax:** 9400 4502

**Email:** john.chester@joondalup.wa.gov.au

**Qualifications:** Bachelor of Science, Diploma of Education

#### Background

Resident of the City since 1980. Retired geologist and science teacher. Life-long environmentalist.

#### Interests

Working with the community to improve the condition of the City's natural bushland. Increase the canopy cover of the urban forest, generally maintain a sustainable City and preserve local lifestyle and amenity.

#### Council Appointed Committees/Working Groups/ External Committees/Boards

- Chief Executive Officer Performance Review Committee
- Policy Committee
- Tamala Park Regional Council
- Greenwood College School Board
- Department of Biodiversity, Conservation and Attractions - Community Advisory Committee for Yellagonga Regional Park
- Friends of Yellagonga Regional Park Committee
- Strategic Community Reference Group



Cr John Logan

Term Expires October 2019

**Elected Member since:** 2015

**Ph:** 0413 371 145

**Fax:** 9400 4502

**Email:** john.logan@joondalup.wa.gov.au

**Qualifications:** Bachelor of Arts

#### Interests

Many interests including education, sports, the environment and charity work. My passion is sharing the opportunity to build better local communities with other like-minded people.

#### Council Appointed Committees/Working Groups/ External Committees/Boards

- Audit and Risk Committee (Deputy Presiding Member)
- Major Projects and Finance Committee
- Strategic Community Reference Group (Second Deputy Member)
- North West Metropolitan Regional Road Sub-Group

## South West Ward – Hillarys, Padbury and Sorrento



**Cr Christine Hamilton-Prime**

Term Expires October 2021

**Elected Member since:** 2009

**Ph:** 0405 506 595

**Fax:** 9400 4502

**Email:** christine.hamilton-prime@joondalup.wa.gov.au

**Qualifications:** Bachelor of Health Science

### Background

Was first elected in 2009, the City's youngest ever Elected Member at 19 years old. Was re-elected in 2013 and 2017. Young professional with previous experience in Hospitality Management and Occupational Health. Enthusiastic and passionate community advocate and actively involved in various community and sporting groups, including current positions as Vice-Patron of Sorrento Surf Lifesaving Club and School Board Member at Bambara Primary.

### Interests

Passionate about enhancing and preserving amenity in the community from the unique coastal environment to beautifying and maintaining parks and streetscapes. Also committed to a more inclusive, engaged and connected community for all, ensuring the City continues to be a healthy, liveable, smart and sustainable community.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Audit and Risk Committee (Presiding Member)
- Major Projects and Finance Committee
- Strategic Community Reference Group (Deputy Member)
- Community Board of Advice (Joondalup Health Campus)
- Tamala Park Regional Council (Second Alternate Member)
- Wanneroo/Joondalup Local Emergency Management Committee (Deputy Member)
- North-West Metropolitan Joint Development Assessment Panel
- Western Australian Local Government Association – North Metropolitan Zone (First Alternate Member)



**Cr Michael Norman**

Term Expires October 2019

**Elected Member since:** 2007

**Ph:** 0438 710 527

**Fax:** 9400 4502

**Email:** mike.norman@joondalup.wa.gov.au

**Qualifications:** Bachelor Electrical Engineering (Honours)

### Background

An engineer for 38 years working on many communications projects such as the TV coverage of the America's Cup. I have always been an active volunteer including being a founding member of "The Men of the Trees WA, Inc". I also founded and coordinated "Friends of Sorrento Beach and Marmion Foreshore". I received the "Outstanding Coastal Leadership" award in 2007 and was a finalist for the "Western Australian of the Year" in 2017.

### Interests

I coordinate and volunteer for coast care and bush care groups including participation in on-ground activities. Am a cycling coach for beginners and arrange many community tree plantings. I have climbed in Nepal and support an orphanage there. As a Councillor, I actively examine both the financial and environmental sustainability of many City initiatives and plans. I support active (sporting) and passive recreational opportunities.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Chief Executive Officer Performance Review Committee
- Policy Committee
- North Western Metropolitan Regional Road Sub-Group (Deputy Member)
- Mindarie Regional Council
- Western Australian Local Government Association – North Metropolitan Zone Committee
- Yellagonga Regional Park Community Advisory Committee

## South Ward – Duncraig, Marmion and Warwick



**Cr Russ Fishwick JP**

Term Expires October 2021

**Elected Member since:** 2006

**Ph:** 0400 782 274

**Fax:** 9400 4502

**Email:** russ.fishwick@joondalup.wa.gov.au

**Qualifications:** Graduate Diploma in Business, Executive Certificate in Management, Diploma in Project Management, Certificate in Justice and Law, Certificate in Executive Development, Certificate in Management Practices, Diploma in Business

### Background

A long-term resident since 1978. In 2007/8 and 2016/17 elected as Deputy Mayor. Appointed to the Western Australian Local Government Advisory Board in 2016. Forty years' experience in five local governments at a senior level. More recently held the position of Executive Manager Governance at the Town of Victoria Park and acted in the position of Chief Executive Officer.

### Interests

Making the City of Joondalup a wonderful place to live; good governance; waste management and recycling; supporting community and sporting groups, businesses and schools; advocating for residents' rights, public safety and consultation.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Chief Executive Officer Performance Review Committee
- Major Projects and Finance Committee
- Strategic Community Reference Group
- Mindarie Regional Council
- Western Australian Local Government Association – North Metropolitan Zone



**Cr Sophie Dwyer**

Term Expires October 2019

**Elected Member since:** 2015

**Ph:** 0407 933 511

**Fax:** 9400 4502

**Email:** sophie.dwyer@joondalup.wa.gov.au

**Qualifications:** Bachelor of Science (Horticulture) Honours, Masters in Business Administration, Graduate Australian Institute of Company Directors, Diploma of Finance and Mortgage Broking Management

### Background

A City resident since 1984. In her professional capacity, assists organisations optimise investment decisions by leveraging over 20 years' experience in finance, governance and agribusiness. Non-Executive Director on several private, government and not for profit boards. Lives in Duncraig with her husband and three children.

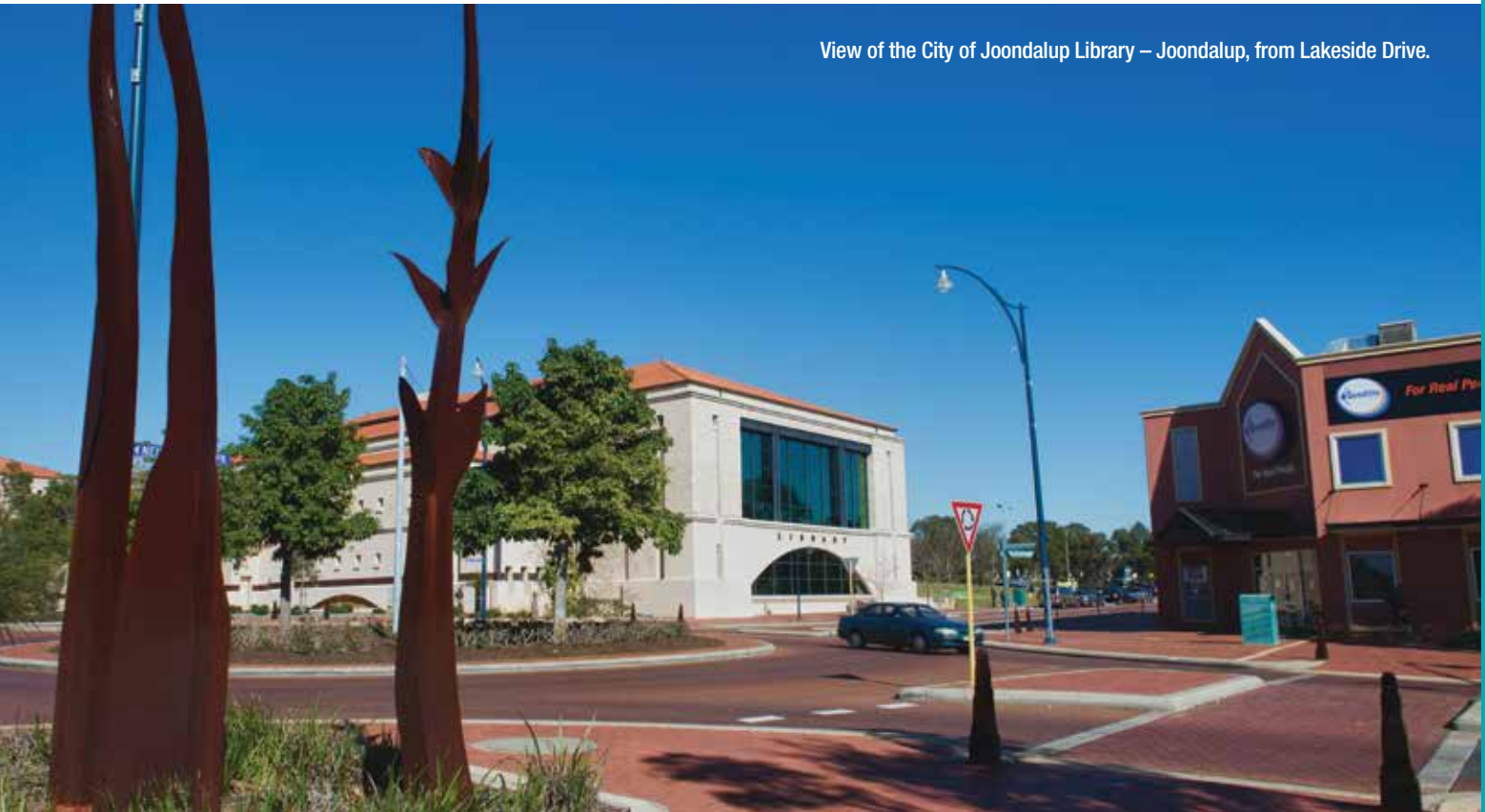
### Interests

Volunteers as a board member of Duncraig Primary School and is an active volunteer with Friends of Trigonometric Park, Northern Districts Gymnastics Club and St Mark's Anglican Community School. Has a particular interest in community development, community gardening, hiking the Bibbulmun Track, encouraging local arts, and engaging with family, friends and neighbours. Also a qualified gymnastics judge.

### Council Appointed Committees/Working Groups/ External Committees/Boards

- Audit and Risk Committee
- Policy Committee (Presiding Member)
- Community Board of Advice (Joondalup Health Campus) – (Deputy Member)
- North West Metropolitan Joint Development Assessment Panel (First Alternate Member)
- Tamala Park Regional Council (First Alternate Member)
- Western Australian Local Government Association – North Metropolitan Zone (Second Alternate Member)

View of the City of Joondalup Library – Joondalup, from Lakeside Drive.



## Elected Member Conference Attendance

To enable Elected Members to develop and maintain skills and knowledge relevant to their roles as representatives of the City, Elected Members are encouraged to attend conferences and training events to keep more informed and better able to fulfil their duties of office. The following interstate conferences were attended during 2017/18.

Elected Member	Conference Details	City	Date
Cr Jones	10th Making Cities Liveable Conference	Brisbane	10 – 11 July 2017
Cr Dwyer	10th Making Cities Liveable Conference	Brisbane	10 – 11 July 2017
Cr Dwyer	Safer Cities Conference	Brisbane	12 July 2017
Cr Jones	Road User Pricing Seminar	Sydney	8 August 2017
Cr Taylor	Road User Pricing Seminar	Melbourne	10 August 2017
Cr Jones	Australian Regional Development Conference 2017	Coffs Harbour	10 – 11 September 2017
Cr Jones	CITYIGNITE Conference	Sydney	16 – 17 October 2017
Cr Dwyer	Australian Governance Summit	Melbourne	1 – 2 March 2018
Cr Jones	Australian Smart Communities Conference	Melbourne	9 – 11 May 2018
Cr Hamilton-Prime	Australian Smart Communities Conference	Melbourne	9 – 11 May 2018
Mayor Jacob	World Business Forum	Sydney	30 – 31 May 2018
Mayor Jacob	ALGA National General Assembly	Canberra	17 – 21 June 2018
Cr Jones	ALGA National General Assembly	Canberra	17 – 21 June 2018



## Council and Committee Meeting Attendance

### Legend

LOA = Leave of Absence

NM = Not member of the  
Committee/Regional  
Council

Obs = Attendance at a meeting  
as an Observer

(of ...) = Where an Elected Member  
was not in office or  
not a committee member  
for the whole financial  
year. The total number of  
meetings held during  
their term is shown in  
brackets.

Total number of meetings held 2017/18	
Mayor Albert Jacob (from 21 Oct 17)	Meetings attended
	Exclusion from attendance
Mayor Troy Pickard (until 21 Oct 17)	Meetings attended
	Exclusion from attendance
Cr Nige Jones	Meetings attended
	Exclusion from attendance
Cr Philippa Taylor	Meetings attended
	Exclusion from attendance
Cr Tom McLean JP	Meetings attended
	Exclusion from attendance
Cr Kerry Hollywood	Meetings attended
	Exclusion from attendance
Cr Russell Poliwka	Meetings attended
	Exclusion from attendance
Cr Liam Gobbert (until 21 Oct 17)	Meetings attended
	Exclusion from attendance
Cr Mike Norman	Meetings attended
	Exclusion from attendance
Cr Christine Hamilton-Prime	Meetings attended
	Exclusion from attendance
Cr John Logan	Meetings attended
	Exclusion from attendance
Cr John Chester	Meetings attended
	Exclusion from attendance
Cr Russ Fishwick JP	Meetings attended
	Exclusion from attendance
Cr Sophie Dwyer	Meetings attended
	Exclusion from attendance
Cr Christopher May (from 21 Oct 17)	Meetings attended
	Exclusion from attendance



Council Attendances							
	Ordinary Council	Special Council	Strategy Session	Briefing Session	Budget	Mindarie Regional Council	Tamala Park Regional Council
	11	4	11	11	7	7	7
	7 (of 7)	4	7 of (8)	7 of (7)	7	NM	NM
	-	-	1 x LOA	-	-	-	-
	4 of (4)	-	2 of (3)	2 of (4)	-	NM	NM
	-	-	1 x Apology	2 x Apology	-	-	-
	9	3	8	6	5	NM	Member from 24 Oct 2017 4 of (5)
	2 x LOA	1 x LOA	2 x LOA 1 x Apology	1 x LOA 4 x Apology	2 x LOA	-	1 x LOA
	11	3	11	10	6	NM	NM
	-	1 x Apology	-	1 x Apology	1 x Apology	-	-
	11	3	11	10	6	NM	NM
	-	1 x Apology	-	1 x Apology	1 x Apology	-	-
	11	3	10	11	7	NM	Member until 21 October 2017 2 of (2)
	-	1 x Apology	1 x Apology	-	-	-	-
	10	4	10	11	6	NM	NM
	1 x Apology	-	-	-	1 x Apology	-	-
	4 of (4)	-	2 of (3)	3 of (4)	-	NM	NM
	-	-	1 x Apology	1 x LOA	-	-	-
	10	3	11	9	7	6	NM
	1 x LOA	1 x LOA	-	2 x LOA	-	1 x LOA	-
	8	4	7	5	7	NM	NM
	3 x LOA	-	4 x Apology	2 x LOA 4 x Apology	-	-	-
	10	4	11	8	7	NM	NM
	1 x Apology	-	-	1 x LOA 2 x Apology	-	-	-
	11	4	10	11	7	NM	5
	-	-	1 x LOA	-	-	-	2 x Apology
	9	4	8	9	5	6	NM
	2 x LOA	-	2 x LOA 1 x Apology	2 x LOA	2 x LOA	1 x LOA	-
	10	3	8	7	6	NM	1 of (1)
	1 x Apology	1 x Apology	2 x LOA 1 x Apology	3 x LOA 1 x Apology	1 x Apology	-	-
	7 of (7)	4	8 of (8)	7 of (7)	7	NM	NM
	-	-	-	-	-	-	-

## Council and Committee Meeting Attendance (Prior to 21 October 2017)

### Legend

LOA = Leave of Absence

NM = Not member of the  
Committee/Regional  
Council

Obs = Attendance at a meeting  
as an Observer

(of ...) = Where an Elected Member  
was not in office or  
not a committee member  
for the whole financial  
year. The total number of  
meetings held during  
their term is shown in  
brackets.

	Total number of meetings held 2017/18
Mayor Troy Pickard	Meetings attended
	Exclusion from attendance
Cr Nige Jones	Meetings attended
	Exclusion from attendance
Cr Philippa Taylor	Meetings attended
	Exclusion from attendance
Cr Tom McLean JP	Meetings attended
	Exclusion from attendance
Cr Kerry Hollywood	Meetings attended
	Exclusion from attendance
Cr Russell Poliwka	Meetings attended
	Exclusion from attendance
Cr Liam Gobbert	Meetings attended
	Exclusion from attendance
Cr Mike Norman	Meetings attended
	Exclusion from attendance
Cr Christine Hamilton-Prime	Meetings attended
	Exclusion from attendance
Cr John Logan	Meetings attended
	Exclusion from attendance
Cr John Chester	Meetings attended
	Exclusion from attendance
Cr Russ Fishwick JP	Meetings attended
	Exclusion from attendance
Cr Sophie Dwyer	Meetings attended
	Exclusion from attendance

Council Attendances (Prior to 21 October 2017)					
	Audit Committee	CEO Performance Review Committee	Finance Committee	Major Projects Committee	Policy Committee
	1	3	2	2	1
	0	1	1	1	0
	1 x Apology	2 x Apology	1 x Apology	1 x Apology	1 x Apology
	0	3	NM	1	NM
	1 x Apology	-	-	1 x Apology	-
	NM 1 x Deputy	NM 1 x Obs	2	NM 1 x Deputy 1 x Obs	1
	-	-	-	-	-
	1	NM 1 x Deputy then Obs	2	NM 2 x Obs	NM
	-	-	-	-	-
	NM	3	NM	2	1
	-	-	-	-	-
	1	3	1	NM 1 x Obs	NM
	-	-	1 x Apology	-	-
	NM	NM 1 x Obs	NM 1 x Deputy	2	1
	-	-	-	-	-
	NM	3	2	0	NM
	-	-	-	1 x Apology 1 x LOA	-
	0	NM	NM	NM 1 x Deputy	1
	1 x LOA	-	-	-	-
	0	3	1	NM	NM
	1 x Apology	-	1 x Apology	-	-
	NM 1 x Deputy	NM 1 x Obs	NM 1 x Deputy	2	1
	-	-	-	-	-
	NM	3	NM	2	1
	-	-	-	-	-
	1	NM	1	NM	NM
	-	-	1 x LOA	-	-

## Council and Committee Meeting Attendance (After 6 November 2017)

### Legend

LOA = Leave of Absence

NM = Not member of the  
Committee/Regional  
Council

Obs = Attendance at a meeting  
as an Observer

(of ...) = Where an Elected Member  
was not in office or  
not a committee member  
for the whole financial  
year. The total number of  
meetings held during  
their term is shown in  
brackets.

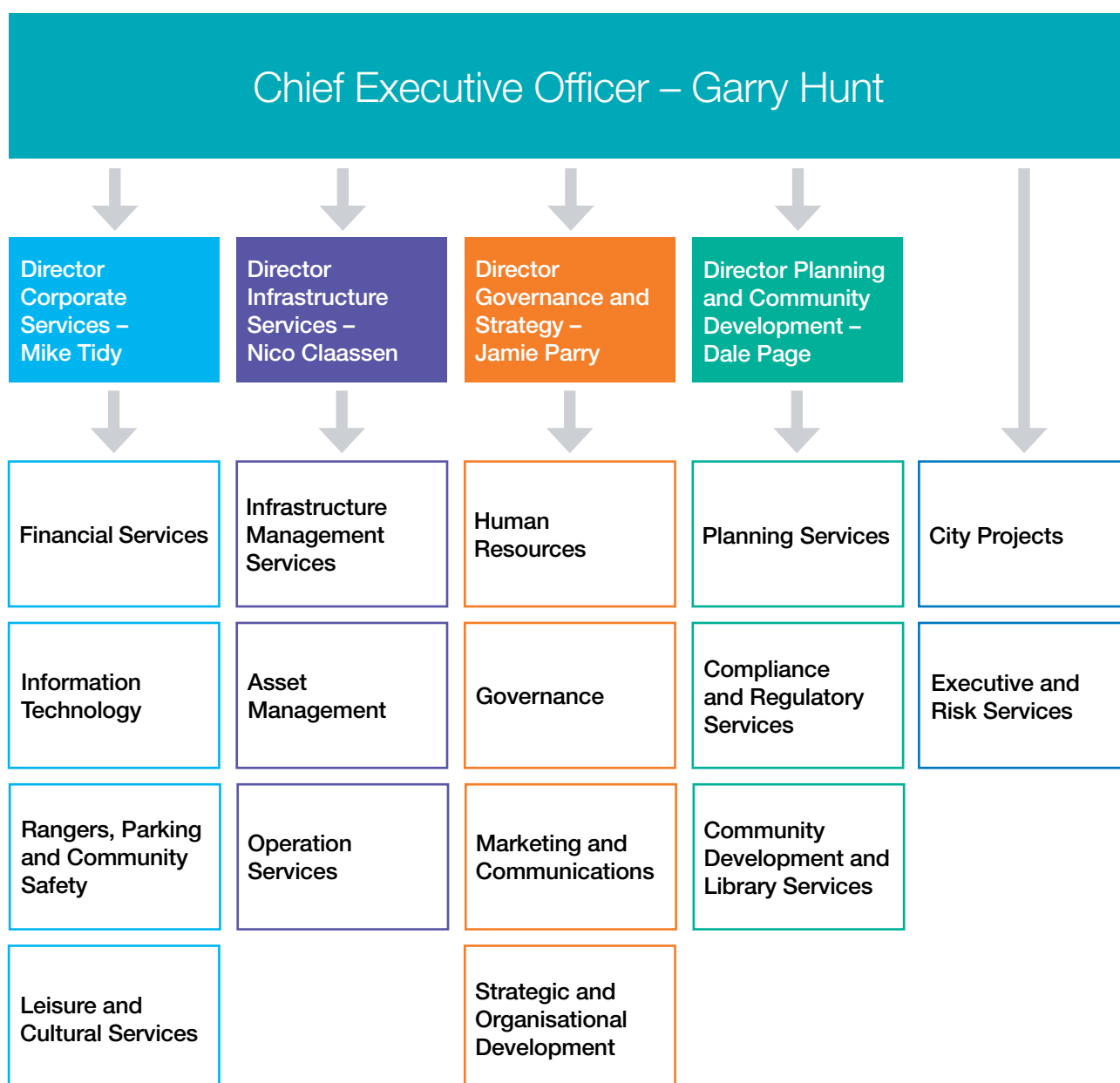
	Total number of meetings held 2017/18
Mayor Hon. Albert Jacob JP (from 21 October 2017)	Meetings attended
	Exclusion from attendance
Cr Nige Jones	Meetings attended
	Exclusion from attendance
Cr Philippa Taylor	Meetings attended
	Exclusion from attendance
Cr Tom McLean JP	Meetings attended
	Exclusion from attendance
Cr Kerry Hollywood	Meetings attended
	Exclusion from attendance
Cr Russell Poliwka	Meetings attended
	Exclusion from attendance
Cr Mike Norman	Meetings attended
	Exclusion from attendance
Cr Christine Hamilton-Prime	Meetings attended
	Exclusion from attendance
Cr John Logan	Meetings attended
	Exclusion from attendance
Cr John Chester	Meetings attended
	Exclusion from attendance
Cr Russ Fishwick JP	Meetings attended
	Exclusion from attendance
Cr Sophie Dwyer	Meetings attended
	Exclusion from attendance
Cr Christopher May (from 21 Oct 17)	Meetings attended
	Exclusion from attendance

Council Attendances (After 6 November 2017)				
	Audit and Risk Committee	CEO Performance Review Committee	Policy Committee	Major Projects and Finance Committee
	4	2	3	3
	4	1	3	2
	-	1 x LOA	-	1 x LOA
	4	NM 1 x Obs	3	NM 1 x Obs
	-	-	-	-
	NM 1 x Obs	2	NM 1 x Obs	3
	-	-	-	-
	4	2	NM 2 x Obs	NM 1 x Deputy 1 x Deputy then Obs 2
	-	-	-	-
	NM 3 x Obs	NM 2 x Obs	3	3
	-	-	-	-
	NM 4 x Obs	NM 2 x Obs	3	3
	-	-	-	-
	NM	1	2	NM 1 x Deputy
	-	1 x LOA	1 x LOA	-
	4	NM 1 x Obs	NM 1 x Deputy	2
	-	-	-	1 x LOA
	4	NM 1 x Obs	NM 1 x Obs	2
	-	-	-	1 x Apology
	NM 3 x Obs	2	3	NM 1 x Deputy 2 x Obs
	-	-	-	-
	NM 2 x Obs 1 x Deputy	2	NM 1 x Obs 1 x Apology	3
	-	-	-	-
	3	NM 1 x Obs	2	NM 1 x Obs
	1 x LOA	-	1 x LOA	-
	4	2	NM 2 x Obs	NM 1 x Deputy 1 x Obs
	-	-	-	-

## Organisational Structure

The City's organisational structure is designed to facilitate the delivery of projects and programs within the six key themes of the City's *Strategic Community Plan*.

The structure is led by the Chief Executive Officer who is supported by an Executive Leadership Team comprising four Directors. Each Director oversees the operations of Business Units structured to meet the City's strategic and operational objectives, its legislative responsibilities, and to ensure services are delivered in the most efficient and effective manner.







## CHIEF EXECUTIVE OFFICER

Garry Hunt PSM

Garry Hunt has held executive positions in local government since 1977 including his current role as Chief Executive Officer of the City of Joondalup. Prior to the City of Joondalup he was the Chief Executive Officer at the City of Perth and City of Melville.

In the period 2002 to 2005, he specialised in overseas consulting and completed assignments in South Africa and Malaysia. He also acted as an adviser to the business sector in relation to local government activities.

He has held executive positions with the Institute of Municipal Management (now Local Government Professionals Australia) and the International City/County Management Association based in Washington DC, USA.

He was awarded a Public Service Medal in 1998, the Local Government Managers Australia (WA) Medal in recognition of his contribution to the local government profession in 2004 and received the 2015 Local Government Distinguished Officer Award (WALGA). Most recently he was awarded *Leader of the Year in Local Government* at the Institute of Public Administration Australia WA Achievement Awards held

in June 2018.

He was appointed Chief Executive Officer of City of Joondalup in 2005 at the time the Council was suspended and the Inquiry into the City of Joondalup was underway.

He served as a member of the Senate of Murdoch University from 2004-2013 and served as member of the Local Government Advisory Board for eight years up to 2004.

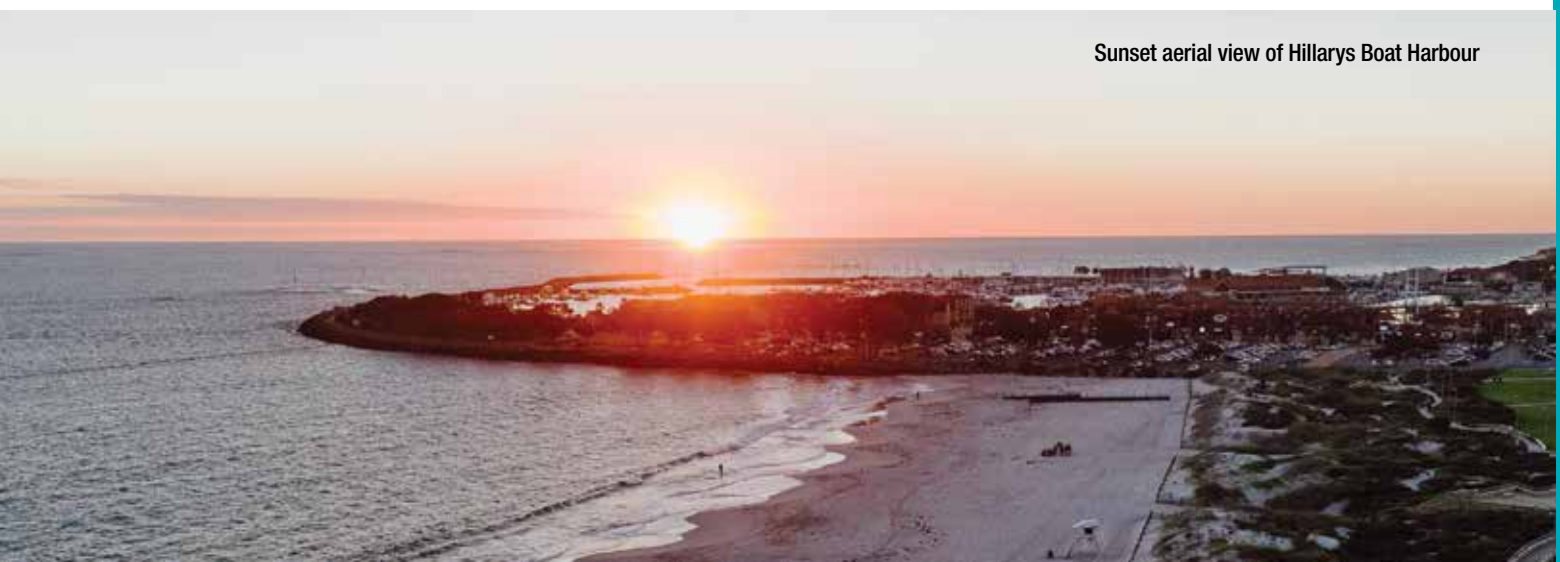
### Qualifications and Memberships

- Bachelor of Business
- Diploma of Local Government
- Fellow of the Local Government Professionals Australia and Australian Institute of Management
- Member of Australian Institute of Company Directors

### Responsible Business Units:

- Office of the CEO
- Executive and Risk Services
- City Projects

Sunset aerial view of Hillarys Boat Harbour





Aerial shot over Burns Beach

**Mike Tidy**

Director Corporate Services

Mike Tidy, Director Corporate Services, commenced with the City in 2006 and has worked for local government related agencies and in local government for over 40 years. He has undergraduate qualifications in Accounting and Diplomas in Local Government and Company Directors.

Mike's career prior to the City of Joondalup included roles at the Department of Local Government, the Officer of the Auditor General, the Shires of Mundaring and Ashburton and the City of Nedlands. During this period Mike also served as a Disability Services Commission Board Member and as a member of the WA Public Sector Committee of CPA Australia.

**Responsible Business Units:**

- Financial Services
- Information Technology
- Rangers, Parking and Community Safety
- Leisure and Cultural Services

**Nico Claassen**

Director Infrastructure Services

Nico Claassen, Director Infrastructure Services, commenced with the City in 2012 and has worked in senior management roles in local government for over 20 years. He has a Bachelor of Engineering (Civil) obtained from the University of Pretoria. Nico is a registered member of Engineers Australia and the Institute for Professional Engineers New Zealand.

Nico's career in local government commenced in South Africa in the early 1990s and continued as the Group Manager Infrastructure Services with the Rotorua Lakes District Council between 2004 and 2012 before commencing with the City of Joondalup.

**Responsible Business Units:**

- Infrastructure Management Services
- Operation Services
- Asset Management





**Jamie Parry**

Director Governance and Strategy

Jamie Parry, Director Governance and Strategy, commenced with the City in 2009 and has worked in local government for 30 years. He has undergraduate qualifications in Marketing and Public Sector Management, a Post Graduate Diploma in Management and a Master of Business.

Jamie's career in local government has extended from regional to city positions, including the Shire of Beverley, the Cities of Stirling and Perth, to his current role at the City of Joondalup. He was also employed as the first full-time Executive Director of the Local Government Professionals (the then Institute of Municipal Management), and is currently a Director to the WA Local Government Professionals Board.

**Responsible Business Units:**

- Governance
- Marketing and Communications
- Strategic and Organisational Development
- Human Resources



**Dale Page**

Director Planning and Community Development

Dale Page, Director Planning and Community Development, commenced with the City in January 2010. She has a Bachelor of Science in Town and Regional Planning which she gained at the University of the Witwatersrand in Johannesburg, South Africa.

Dale worked as a planner at two different, large local government authorities in South Africa and at the City of Subiaco when she first immigrated to Australia. Dale has also worked at an executive level at the East Perth and Subiaco Redevelopment Authorities where she was responsible for the Planning, Urban Design and Sustainability Business Unit. Dale has also worked in a senior management role at LandCorp with responsibility for key tourism and environmentally sensitive projects, and for leading a team of project managers in delivering land development projects throughout the Goldfields, Midwest, Wheatbelt, Peel, South West and Great Southern regions. Dale was recently appointed to the boards of LandCorp and the Metropolitan Redevelopment Authority.

**Responsible Business Units:**

- Planning Services
- Compliance and Regulatory Services
- Community Development and Library Services







Aerial view of Joondalup City Centre





## The Organisation

As one of the largest local governments in Western Australia, the City aims to be recognised as a high performing organisation and acknowledged as a great place to work. It offers competitive salaries and excellent conditions that support work-life balance while meeting corporate objectives.

### Conditions of Employment

The City's Enterprise Agreements include a range of terms and conditions of employment designed to provide a fair, equitable and flexible workplace including:

- Flexible working arrangements;
- Hours of work, rosters, rest breaks and meal breaks;
- Overtime;
- Penalty rates;
- Allowances;
- Various leave provisions; and
- Consultation, representation and dispute resolution procedures.



### Equal Employment Opportunity

The City is committed to promoting fair treatment in recruitment, training and development, and conditions of employment. The City has a range of mechanisms in place to ensure the workplace is inclusive, diverse and free from harassment and discrimination including:

- An *Equal Opportunity Management Plan*;
- Protocols governing equal employment opportunity, grievance resolution, employee relations and bullying and harassment; and
- Employee training.

### Employee Performance

Employee performance appraisals are conducted on an annual basis, as required by the *Local Government Act 1995*. The process:

- Establishes performance expectations and targets for employees;
- Aligns the employee work goals with organisational objectives; and
- Identifies learning and development needs of employees.





Central to the City's approach is the Individual Development Achievement Plan, which is developed between the supervisor and employee, and involves a two-way communication process on issues such as personal and professional development.

### Learning and Development

The City's Corporate Training Program provides employees with access to development opportunities that meet the needs of the individual and the organisation. Development opportunities for eligible employees include but are not limited to:

- Individual Learning and Development Plans;
- Study Assistance Program;
- Mentoring Program;
- Leadership Program;
- Workshops and conferences to up-skill, extend knowledge and keep abreast of changes in their related field; and
- Secondment opportunities to gain experience in alternative roles.

### Health and Wellbeing Programs

The City offers programs which contribute to employee health and wellbeing. These include but are not limited to:

- Employee Assistance Program;
- Health assessments;
- Flu vaccinations;
- Skin cancer screening;
- Online health and wellbeing portal;
- Wellbeing education and assistance programs; and
- An initiative to assist employees experiencing family and domestic violence.

### Employee Awards and Recognition

The City acknowledges its employees through a range of award programs which recognise outstanding and consistent achievement, innovation and length of service.

### Occupational Safety and Health

The City has a *Strategic Safety and Health Management Plan* which provides direction to the organisation through focussing on five key areas:

- Safety Leadership;
- Safety Management System;
- Managing Risk;
- Safety Culture; and
- Health and Wellbeing Culture.

Strategies and actions within each focus area ensure a structured approach to the safety and health of all employees.

In line with the City's responsibility to maintain a healthy, safe and productive workplace, random drug and alcohol testing for all employees was introduced in 2017/18.

The City is also a member of a formal Strategic Safety Alliance, which is a partnership formed between Local Government Insurance Services, the City of Joondalup and three other local governments. The collective benefit of this partnership is the ability to employ a Strategic Safety Consultant to further improve safety performance in all four local governments.

The combined strength, resources and knowledge of these organisations has further enhanced the ability to develop and implement safety initiatives that address issues for the four local governments, and influence the industry.

The positive effect these initiatives have had for the City and its employees can be demonstrated through the continued low number of workers compensation claims. This places the City in the lowest insurance bracket. The City can expect a further \$287,000 refund from Local Government Insurance Services. The City has received nearly \$1 million in refunds since 2011/12.

### Lost Time Injuries and Claims

What is the Lost Time Injury Frequency Rate?

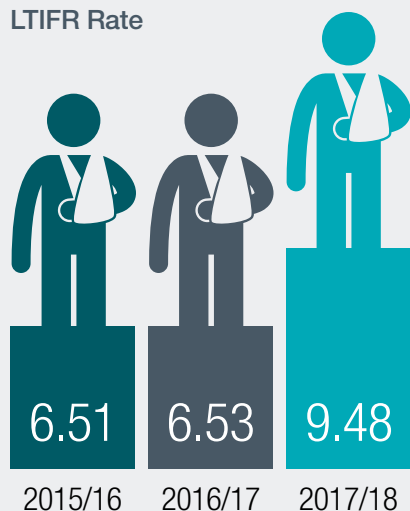
Lost Time Injury Frequency Rate (LTIFR) is the number of occurrences of lost time due to injury for each one million hours worked.

To calculate each frequency rate for a period (usually over 12 months), the following formula is used:

Number of lost time injuries in the period divided by the number of hours worked in the period  $\times 1,000,000$  (hours).

The lower the rate, the better the performance of the organisation as it represents fewer injuries in the reporting period.

LTIFR Rate



### New Employee Survey

Information obtained through the On-Boarding Satisfaction Survey from new employees three months after having commenced employment shows that:

- 96% of new employees feel the City of Joondalup is a good organisation to work for; and
- 98% of new employees would recommend the City of Joondalup as a place to work.

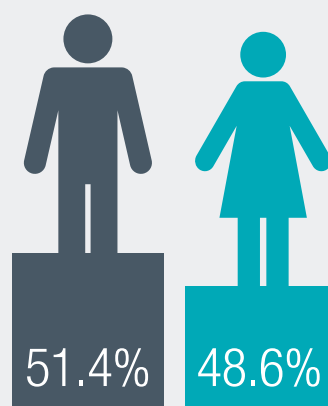


The City achieved an LTIFR rate of **9.48** for the 2017/18 financial year

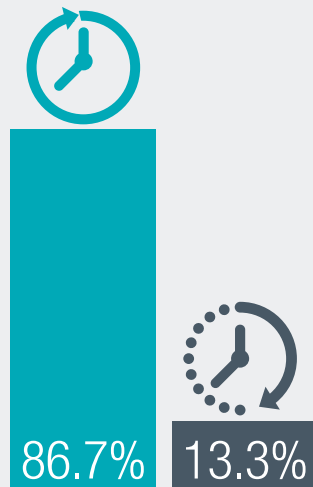
### Staffing Information

Established FTEs as at 30 June 2018 – 631.7

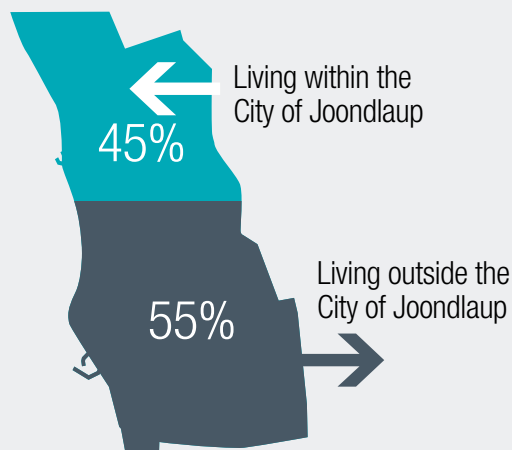
### Employee Gender Balance (%)



Permanent Full time/Part time (%)



Where Employees Live (%)



Turnover rate

6.27%

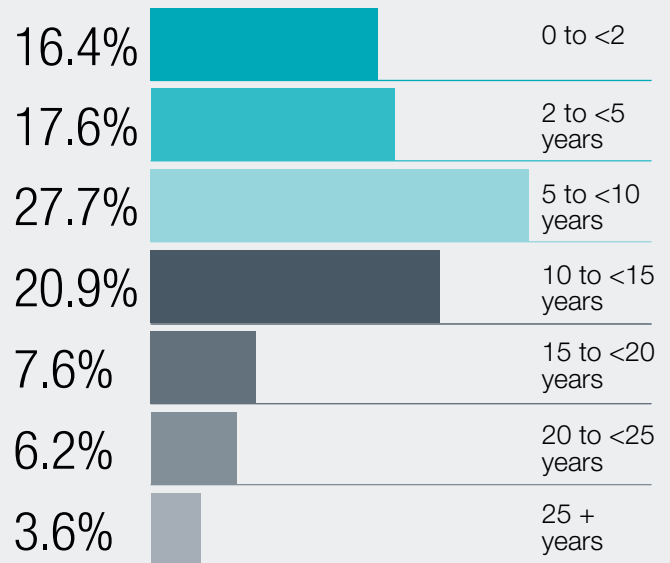
Voluntary  
Separation  
Rate  
percentage  
(Headcount)  
as at 30 June  
2018

7.84%

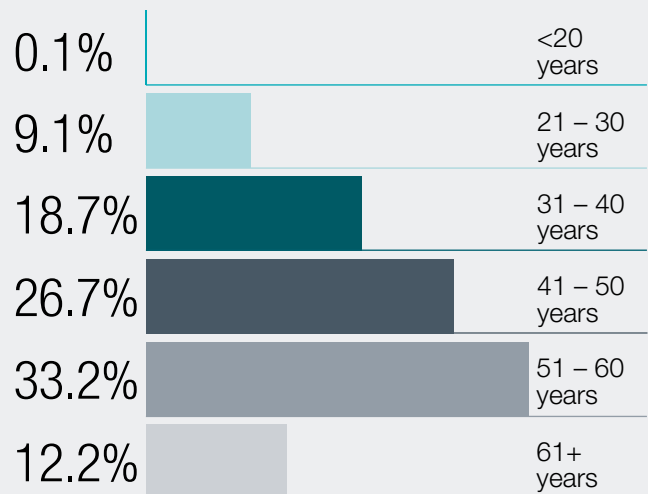
Turnover Rate  
percentage  
(Headcount)  
as at 30 June  
2018

96% of new employees  
feel the City of  
Joondalup is a good  
organisation to work for

Employee Length of Service (%)



Age of Employees (%)





## Payment to Employees

Regulation 19B of the Local Government (Administration) Regulations 1996 requires the City to include the following information in its Annual Report:

- The number of employees of the City entitled to an annual salary of \$100,000 or more; and
- The number of those employees with an annual salary entitlement that falls within each band of the \$10,000 over \$100,000.

To eliminate issues associated with the treatment of benefits other than cash salary, the City has adopted a total employee cost approach to remuneration. This packages all remuneration into one total number. This is considered a far more transparent and open approach to payment which exceeds the requirement of the regulations.

The following table is based on the amount each employee actually received over the period of this Annual Report, whether employed for a full year or not, and includes:

- Annual cash component;
- Statutory 9.5% superannuation, plus City matching contributions to additional superannuation where applicable;
- Salary sacrifice;
- Allowance for motor vehicle;
- Overtime payments;
- Cash-out of leave (either on request or termination);
- Higher duties where applicable; and
- Termination payments.

\$ From	\$ To	Number of Employees
\$100,000	\$109,999	52
\$110,000	\$119,999	22
\$120,000	\$129,999	29
\$130,000	\$139,999	15
\$140,000	\$149,999	5
\$150,000	\$159,999	4
\$160,000	\$169,999	2
\$170,000	\$179,999	-
\$180,000	\$189,999	8
\$190,000	\$199,999	6
\$200,000	\$209,999	1
\$210,000	\$219,999	1
\$220,000	\$229,999	1
\$230,000	\$239,999	-
\$240,000	\$249,999	-
\$250,000	\$259,999	-
\$260,000	\$269,999	-
\$270,000	\$279,999	3
\$280,000	\$289,999	1
\$290,000	\$379,999	-
\$380,000	\$389,999	1
<b>Total</b>		<b>151</b>



## City of Joondalup Libraries





# Making a difference

## Community Transport Program

Volunteer drivers enable the City to deliver the Community Transport Program for people who cannot drive or have difficulties in using public transport.

One regular passenger, who uses the service to do her weekly grocery shopping, visit the library and attend the City's Sunday Serenades Concerts, credits the program for changing her life.

*"Once I stopped driving, I wasn't leaving the house. I felt very isolated and this was affecting me a lot. I am enjoying being on the bus and it has really changed my life. My children have noticed the change in me and say that I am looking much better."*

## Our Volunteers

More than 100 volunteers help the City deliver a range of programs including the Community Transport Program, the Graffiti Control Program, the Get on Board Program assisting seniors to use public transport and community events such as the Joondalup Festival.

Volunteers also assist with library programs including Books on Wheels, Story Time, Genie Exchange, transcription of local history, library shelving and Key Strokes, a personalised one-to-one session where volunteers teach people how to use their smart phone or tablet, navigate the internet or use apps.

## Joondalup Volunteer Resource Centre – Partnership with Volunteering WA

The Joondalup Volunteer Resource Centre (JVRC) helps community members find the perfect volunteer role within the community best suited to their skills and interests. Located in the Joondalup Library, the Centre is a collaboration between the City of Joondalup and Volunteering WA.

In 2017/18 the JVRC held referral interviews with 208 residents and contributed 917 hours of their time to help people find their ideal volunteer positions. The JVRC also hosted information sessions, Step into Volunteering, for those interested in learning more about volunteering with approximately 200 community members attending throughout the year.

## Step into Volunteering

If you are interested in volunteering, the JVRC conducts regular information sessions on the benefits of volunteering, how to find the right volunteer position, and the rights and responsibilities of volunteers and the organisations they volunteer for. For session times, visit the City's website at [joondalup.wa.gov.au](http://joondalup.wa.gov.au)

**More than 100 volunteers**  
help the City to deliver a  
range of programs

Strategic Objective:  
Community Spirit



**Keystrokes** is a one-to-one session where volunteers teach introductory computer skills

Strategic Objective:  
Community Spirit

### Celebrating Our Volunteers – National Volunteer Week and International Volunteer Day

National Volunteer Week is an annual celebration to acknowledge the generous contribution of 6 million volunteers around Australia. In partnership with the Joondalup Volunteer Resource Centre, the City marked the occasion in May 2018 by hosting a family fun day with entertainment, family games, a sausage sizzle and celebrated some of the volunteer stories of helping others.

International Volunteer Day is mandated by the UN General Assembly and is held worldwide each year on 5 December to recognise the outstanding work of volunteers and to celebrate the difference they make in their communities. In 2017 the City of Joondalup, in partnership with the JVRC, hosted an exhibition of volunteering at the Currambine Community Centre and Duncraig Library, and installed red lighting activations in Hillarys and at the City's entry statements, red being the colour of volunteering.

### Recognising Our Volunteers

The City commenced a review of volunteer recognition and management in 2017/18. This included determining best practice volunteer recognition, volunteer induction and training and volunteer guidelines. The review will continue into 2018/19.



**19.5% of City residents**  
(24,400 people) identified  
as community volunteers  
in the 2016 ABS Census,  
almost 2% above the  
Greater Perth Area

Strategic Objective:  
Community Spirit

# SUSTAINABILITY REPORTING



The City is committed to sustainable development and has adopted the following definition of sustainability:

Meeting the needs of current and future generations through the integration of environmental protection, social advancement, and economic prosperity.

The City applies this definition to the planning and management of its infrastructure and resources and uses a number of indicators to assess the overall sustainability of the City and to influence planning and service decisions.

This is the tenth year that the City has included the Global Reporting Initiative (GRI) Standard in the Annual Report. The GRI Standard is a best practice sustainability reporting framework that establishes guidelines, principles and indicators for organisations to measure and report about their impacts on the economy, environment and society.

The 2017/18 City of Joondalup Annual Report does not include the GRI Standard in its entirety. The City has chosen disclosures that are supported by adequate qualitative and quantitative information, and that will provide the community and key stakeholders with information on progress towards sustainable development.

The City has a responsibility to the community and key stakeholders to be transparent across all operations and activities. Sustainability reporting will continue to be enhanced in future Annual Reports and will be seen as part of the City's core business.

## Global Reporting Initiative Standard Disclosures reported in the body of this report.

GRI Disclosure	Disclosure Title	Annual Report Data Description	Page No
102-43	Approach to stakeholder engagement	Number of major consultations conducted (excluding development applications)	85
102-44	Key topics and concerns raised	Percentage overall community satisfaction rating	88
302-1	Energy consumption within the organisation	Corporate energy consumption	149
		Emissions avoided through the renewable energy program	149
303-1	Total water withdrawal by source	Corporate scheme water consumption	147
		Groundwater consumption	147
304-2	Significant impacts of activities, products, and services on biodiversity	Density of environmental weeds in natural areas	143
		Waste present within natural areas	143
304-3	Habitats protected or restored	Percentage of natural areas protected within City reserves	143
305-2	Energy indirect greenhouse gas emissions (scope 2)	Corporate greenhouse gas emissions	150
305-3	Other indirect greenhouse gas emissions (scope 3)		
306-2	Waste by type and disposal method	Waste diverted from landfill (tonnes)	154
		Total waste diverted from landfill (percentage)	154
		Average waste per household	154
		Waste diverted from landfill by type	154
203-1	Infrastructure investments and services supported	Capital Works Program Expenditure	98
		Number of business forums and attendance	130
203-2	Significant indirect economic impacts	Value of planning approvals issued – City Centre	133
		Value of building permits issued – City Centre	133
		Value of planning approvals issued – whole of City	118
		Value of building permits issued – whole of City	117
		Total value of Community Funding Program	178
		Dollar value of events sponsored by the City (excluding community funding)	136
413-1	Operations with local community engagement, impact assessments and development programs	Incidents reported to City Rangers – total	189
		Number of graffiti removals completed	192
		Number of children immunised	194
		Number of vaccines administered	194
201-1	Direct economic value generated and distributed	Total revenue	26
		Financial statements	200

A full list of Global Reporting Initiative Standard Disclosures contained in this Annual Report can be found on pages 212 – 214 of this report. The following symbols indicate a positive or negative result against each standard disclosure throughout this report.

Description	Trend
Trending up – positive result	↑
Trending down – positive result	↓
Trending up – negative result	↑
Trending down – negative result	↓

## Measuring Success

In addition to the adopted GRI Standard Disclosures, the City measures achievements of the Aspirational Outcomes in the *Strategic Community Plan: Joondalup 2022*, through Strategic Performance Indicators. These indicators and relevant targets are detailed in full in *Joondalup 2022* and are reported annually at the end of each key theme within this Annual Report.

The City has set specific targets to achieve over the life of the *Strategic Community Plan* and will report against the indicators for which systems are in place for reliable measurement. It is expected that the City will work progressively towards achieving all targets by 2022.

# GOVERNANCE AND LEADERSHIP



### Aspirational Outcome:

“The City is recognised for its outstanding governance practices, which are achieved through strong leadership and fully-integrated community engagement systems.”

#### Effective Representation

To have a highly skilled and effective Council that represents the best interests of the community.

##### Strategic initiatives

- Attract a diverse elected body that represents, promotes and reflects the composition of the community.
- Ensure the elected body has a comprehensive understanding of its roles and responsibilities.
- Develop and deliver training initiatives that will foster a skilled and confident elected body.

#### Corporate Capacity

For the community to have confidence and trust in the City that it can deliver services effectively and transparently.

##### Strategic initiatives

- Demonstrate accountability through robust reporting that is relevant and easily accessible by the community.
- Maintain a highly skilled and effective workforce.
- Apply a work ethic of confident and responsive action.
- Continuously strive to improve performance and service delivery across all corporate functions.
- Adopt citizen-centric digital services as opportunities arise that support improved service delivery and accessibility by residents.

#### Active Democracy

To have a community that actively engages with the City to achieve consensus and legitimacy in decision-making.

##### Strategic initiatives

- Fully integrate community consultation practices into City activities.
- Optimise opportunities for the community to access and participate in decision-making processes.
- Adapt to community preferences for engagement formats.

#### Strong Leadership

For the City to demonstrate advocacy in promoting the needs and ambitions of the City and the advancement of local government.

##### Strategic initiatives

- Advocate and influence political direction to achieve local and regional development.
- Seek out City representation on key external and strategic bodies.
- Participate in State and Federal policy development processes affecting local government.
- Foster strategic alliances to deliver key transformational projects and initiatives in partnership with key stakeholders.



## Summary of Achievements, Challenges and Year Ahead

### Achievements

- Finalised the major review of the 10-year *Strategic Community Plan: Joondalup 2022* following community consultation, which Council endorsed at its meeting held in April 2018;
- Delivery of the 2017 Local Government Elections, including Swearing-In Ceremony, Deputy Mayor election and comprehensive Elected Member Induction Program. The City achieved an increase in voter turnout from 20.2% in 2015 to 31.3% in 2017;
- Submission made to the Department of Local Government, Sport and Cultural Industries on its Phase One Consultation Paper on the Local Government Act Review;
- Code of Conduct for Employees, Elected Members and Committee Members reviewed and adopted by Council;
- Compliance Audit Return adopted by Council and submitted to the Department of Local Government, Sport and Cultural Industries;
- Significant community engagement on social media with online following exceeding 41,000 across all platforms;
- A Silver Award received for the City's 2016/17 Annual Report in the Australasian Reporting Awards;
- High satisfaction results for City services in the annual Customer Satisfaction Survey;
- A Bronze Neighbourhood Watch, Local Government Participation Award received;
- The development of the City's new public website with over 100 online services; and
- 2017 Kaleidoscope Festival attracting 88,000 people from around the metropolitan area and the regions to the Joondalup City Centre which resulted in significant economic outcomes for local businesses.

### Challenges

- Understanding the changing nature of how residents prefer to receive information; and
- The need to continually strive to maintain the City's record of strong ratings in the City's annual Customer Satisfaction Survey.



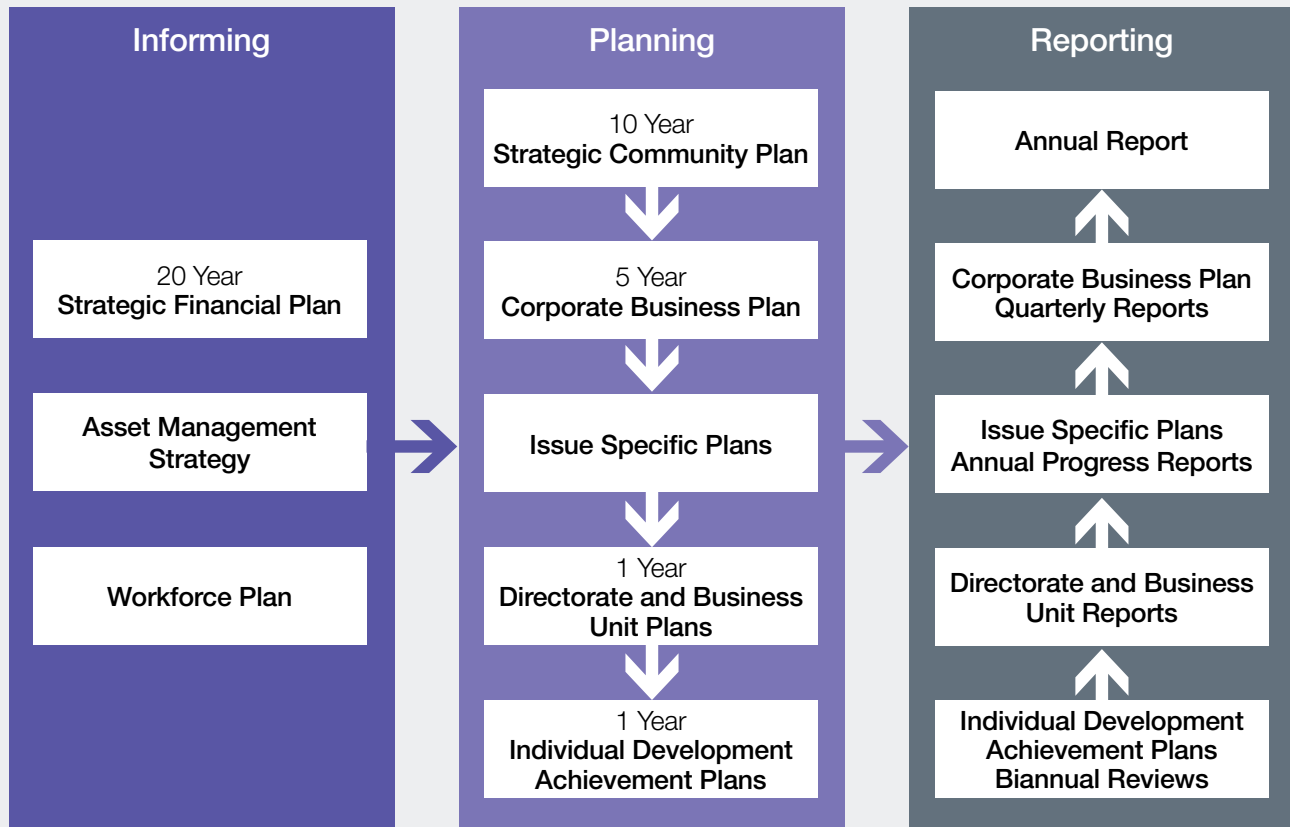
### Year Ahead

- Commence preparations for the 2019 Local Government Elections;
- Prepare a submission to the Department of Local Government, Sport and Cultural Industries on its Phase Two Consultation Paper on the Local Government Act Review; and
- Launch the City's new website to support improved service delivery and accessibility by residents.



## Integrated Planning and Reporting Framework

The City's Integrated Planning and Reporting Framework comprises a series of plans to ensure alignment between strategies and operational planning, and ensures compliance with the Integrated Planning and Reporting Framework Guidelines set by the Department of Local Government, Sport and Cultural Industries.



The *Strategic Community Plan: Joondalup 2022* provides direction for other City plans within its key themes of:

- Governance and Leadership;
- Financial Sustainability;
- Quality Urban Environment;
- Economic Prosperity, Vibrancy and Growth;
- The Natural Environment; and
- Community Wellbeing.

The Framework includes the 5 Year *Corporate Business Plan* and a series of specialist plans within each key theme which translate the higher-level vision into operational projects and programs. Plans within the Framework are reviewed and updated as required to ensure continued relevance.

Sorrento Beach



## Major Review of the Strategic Community Plan: Joondalup 2022

The City conducted a four-year major review of *Joondalup 2022* as required by the Department of Local Government, Sport and Cultural Industries' Integrated Planning and Reporting Framework.

The major review involved significant stakeholder and broad community input and an assessment of:

- The current structure and relevance of the plan in line with community aspirations;
- Progress towards the City's vision;
- Major achievements against transformational projects;
- Future aspirational targets; and
- The strategic key performance indicators for continued appropriateness.

Modifications were then incorporated into the revised plan to reflect completion of projects and inclusion of new priorities.

Community consultation on the revised plan demonstrated that the vision and strategic objectives within *Joondalup 2022* continued to remain relevant to the community and stakeholders. Council subsequently endorsed the revised *Joondalup 2022* at its April 2018 meeting.

927 stakeholders were directly engaged as part of the review of *Joondalup 2022*

Strategic Objective: Active Democracy

## Corporate Business Plan Review

The *Corporate Business Plan* translates the City's and community's long-term aspirations into a five-year program of projects, services and programs. The Plan includes:

- Information explaining the role of the *Corporate Business Plan* and the relationship between the resourcing plans (*20-Year Strategic Financial Plan*, *Asset Management Strategy*, *Workforce Plan* and *Information and Communications Technology Plan*);
- Identification of strategic priorities to highlight the alignment of transformational projects in *Joondalup 2022* and the achievement of key objectives and strategic initiatives over the next five years;
- Clear articulation of the roles and responsibilities of Council and the organisation in developing and adopting the *Corporate Business Plan*;
- A service delivery section of the *Corporate Business Plan* which outlines business-as-usual activities and their relationship to achieving strategic initiatives within *Joondalup 2022*, and projected service level changes;
- A five-year outlook of projects and activities the City proposes to deliver within each key theme;

Kaleidoscope 2017



- A projects and activities section which contains a brief description of the key projects and programs within each key theme that the City proposes to deliver during 2017/18 with quarterly milestones for each project. A report is presented to Council at the end of each quarter detailing progress against these milestones; and
- Detailed financial information including:
  - » Financial Summary;
  - » Capital Expenditure;
  - » Operating Income and Expenses;
  - » Rate Setting Estimates; and
  - » General Financial Projection Assumptions.

The annual review of the *Corporate Business Plan* provides an opportunity for the City to reassess forecasted timeframes in accordance with resourcing strategies to ensure the sustainable delivery of projects.

It is important that the City provides the community with a clear plan of the projects and activities it intends to deliver. The City's *Corporate Business Plan* provides a useful tool for measuring performance over the medium term (five years), and against the priority projects and programs in the first year where specific milestones are provided for each quarter. The *Corporate Business Plan* was endorsed by Council in August 2017.

A table outlining achievements against the 2017/18 Corporate Business Plan can be found on page 32 of this report.

## Strategic Position Statements

The City's Strategic Position Statements provide an agreed position on strategic matters of interest to the City. The statements also provide flexibility for Council in capitalising on unplanned opportunities for external funding and investment and guide the development of future strategic planning documents where current gaps may exist.

Elected Members reviewed the existing strategic position statements in February 2018 as part of a biennial review which included the following:

- Community Facilities;
- Leisure Centre Operations;
- HBF Arena Joondalup;
- Tamala Park;
- Tamala Park Income;
- CBD Land;
- Third Australian Football League team in Western Australia;
- City of Joondalup Leadership and Representation;
- International Recognition and Innovation;
- Sustainable Borrowing;
- Significant Event Attraction;
- Homelessness;
- Economic Development International Activity; and
- Tri-cities Alliance.

Council subsequently endorsed the inclusion of a new Strategic Position Statement in March 2018 relating to the City's position if there was a proposal to establish a second A-League Football (Soccer) Team in Western Australia.

At its April 2018 meeting, Council endorsed the retention of all existing Strategic Position Statements, with minor amendments to the HBF Arena Joondalup and Tamala Park Income Strategic Position Statements. Council also requested the Chief Executive Officer to prepare a report on the implications for the City of Joondalup if the Australian A-League decides to establish a second A-League Team in Western Australia.

The Strategic Position Statements will be due for review in 2019/20.





## All new employees complete an online Code of Conduct induction

Strategic Objective: Corporate Capacity

## Local Laws

The *Local Government Act 1995* and other legislation enables Western Australian local governments to make local laws considered necessary for the good government of their districts. During 2017/18, a new *Waste Local Law 2017* and *Repeal Local Law 2017* became operational. In addition, the following local laws were adopted by Council and will proceed to gazettal in 2018/19:

- *Waste Amendment Local Law 2018;*
- *Animals Amendment Local Law 2018; and*
- *Parking Amendment Local Law 2018.*

## Policies

The City has policies to guide both its direction and operations. The City continued to review existing policies and develop new policies throughout the year. The Policy Committee considered major amendments to existing policies and the introduction of new policies, and following advice from the Policy Committee, Council adopted the:

- *Beach Management Activities Policy;*
- *Cash-In-Lieu of Car Parking Local Planning Policy;*
- *Dedicated Car Parking for Seniors and Parents with Prams Policy;*
- *Development Proposals before the State Administrative Tribunal Policy;*
- *Draft Child Care Premises Local Planning Policy;*
- *Investment Policy;*
- *Naming of Public Facilities Policy;*
- *Parking Schemes Policy;*
- *Payment of Rates and Charges Policy;*
- *Records Management Policy;*
- *Recovery of Costs Awarded to the City Policy;*
- *Streetlight Shading Policy;*
- *Sustainability Policy; and*
- *Vandalism to Vegetation on City Land Policy.*



Hillarys Dog Beach

## Governance Framework

The City's *Governance Framework* assists Elected Members and City employees to understand the governance arrangements in place at the City. It describes the principles and key roles that guide Council in its decision-making and demonstrates to the community the processes the City uses to achieve strategic goals and undertake daily operations. It also details how the City is directed, controlled and held to account and how the community is involved in the City's affairs and decision-making processes.

The practice of good governance is critical for ensuring that:

- The City meets legal and ethical compliance;
- Decisions are made in the interests of stakeholders and the broader community; and
- The City behaves as a good corporate citizen.

The *Governance Framework* will next be reviewed in 2018/19.



## Code of Conduct

Local governments are required to adopt a code of conduct for their Elected Members, committee members and employees. The Code of Conduct sets out the standards of behaviour which must be observed when performing their duties, and is intended to promote accountable and ethical decision-making. This enables professional relationships to be established and maintained in the interests of providing good governance, overall integrity and good government for the community. A review was completed on the Code of Conduct during the year and was endorsed by Council in May 2018. The Code is reviewed every two years.

All new employees are required to complete an online induction to ensure they understand and demonstrate the City's Code of Conduct.

## Register of Gifts and Contributions to Travel

Changes in the *Local Government Act 1995* in March 2016 required Elected Members and designated employees of the City to disclose any gift or contribution to travel received over \$200 in writing to the Chief Executive Officer within 10 days of receipt.

The Chief Executive Officer maintains a register of gifts and contributions to travel which is available on the City's website [joondalup.wa.gov.au](http://joondalup.wa.gov.au). The register is available for public inspection at the City's Joondalup Administration Building on request.

The Chief Executive Officer also keeps a register of notifiable gifts which is available for public inspection at the City's Joondalup Administration Building on request.

## Western Australian Local Government Act Review

The Department of Local Government, Sport and Cultural Industries released its consultation paper into the Phase One Review of the *Local Government Act 1995* in November 2017. The paper invited comment from local governments and the broader community on legislative improvements around matters such as making information available online, meeting public expectations for accountability, meeting public expectations of ethics, standards and performance, as well as building capacity through reducing red tape.

In support of the review, the City undertook a comprehensive assessment of the legislative provisions of particular relevance to the consultation paper, and Council subsequently approved the City's submission at its meeting held in February 2018. The City will participate in the Phase Two consultation process which will occur during 2018/19.



Neil Hawkins Park



## Complaints Register

There were no formal complaints received during 2017/18.

## Compliance Audit Return

All local governments are required to carry out an annual compliance audit for the period 1 January to 31 December as required by the Department of Local Government, Sport and Cultural Industries. The Return includes a range of compliance categories to be met by local governments. The categories are:

- Commercial Enterprises by Local Governments;
- Delegation of Power/Duty;
- Disclosure of Interest;
- Disposal of Property;
- Elections;
- Finance;
- Integrated Planning and Reporting;
- Local Government Employees;
- Official Conduct; and
- Tenders for Providing Goods and Services.

The City met its compliance obligations for the year 2017. The 2017 Compliance Audit Return was adopted by Council in March 2018 with a certified copy of the Return, along with the relevant section of the Council resolution, submitted to the Department of Local Government, Sport and Cultural Industries.

## Records Management

The City's continued commitment to recordkeeping, in accordance with legislative requirements, facilitates a structured approach to recordkeeping through the use of corporate systems. In addition, the City's *Recordkeeping Plan* outlines the process for management and disposal of records in accordance with the *State Records Act 2000*.

The City's *Recordkeeping Plan* is required to be reviewed at least once every five years. The Plan was last reviewed in November 2015 and is next scheduled for review in 2019/20.

Retaining corporate documents in an electronic records management system delivers best practice in recordkeeping and provides an efficient document processing service to meet customer needs and volume demands.

The number of records captured in the City's corporate recordkeeping system during 2017/18 was 337,813 (289,392 in 2016/17). This included incoming and outgoing letters, emails, faxes, online forms and internal documentation. The number of new files created during this period was 888.

New employees were informed of their recordkeeping responsibilities as part of the City's Induction Program. Hands-on training sessions on the City's electronic recordkeeping system were provided to new employees within three months of appointment. Ongoing recordkeeping system training was offered to employees monthly as part of the City's Corporate Training Program.

A helpdesk facility and internal guides provide continuous support for employees on the use of the City's electronic recordkeeping system and their recordkeeping responsibilities.

**337,813** records captured in the recordkeeping system in 2017/18

Strategic Objective: Corporate Capacity





## Freedom of Information

In complying with the *Freedom of Information Act 1992*, a Freedom of Information Guide is reviewed and published on the City's website annually.

During 2017/18 the City processed a total of 57 Freedom of Information applications, with an average completion time of 29 days. A total of 56 applications were completed within the legislative timeframe of 45 days.

Information about the Freedom of Information process can be found on the City's website [joondalup.wa.gov.au](http://joondalup.wa.gov.au)

## Delegation of Authority

The *Local Government Act 1995* allows a local government to delegate its powers or the discharge of any of its duties to the Chief Executive Officer. The Act also allows the Chief Executive Officer to delegate any of these powers to another employee to carry out their duties. These delegations must be recorded in the *Register of Delegation of Authority*.

The aim of the register is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the City's commitment to a strong customer service focus.

In line with the requirement of the Act for an annual review, the *Register of Delegation of Authority* was reviewed during 2017/18 to ensure continued relevance and enable effective and efficient decision-making processes.

## Contracts and Procurement

As a local government delivering services to the community, the City buys a range of goods and services. Suppliers may be businesses or individuals who supply equipment, utilities and fleet, assist with maintenance and construction of buildings, community and sporting facilities, roads, parks and landscaping, and assist with delivery of services such as waste and recycling, street cleaning, immunisation, professional presenters and trainers, and consultancy services.

All purchasing is conducted in compliance with the requirements of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* and in accordance with the City's *Purchasing Policy*, internal protocols and the City's *Code of Conduct*.

The City has systems and processes in place for managing the procurement process with the City's approved suppliers and contractors. Calling for quotations and tenders is a competitive process.

Quotations are required for all purchases with a value ranging from \$5,001 to \$150,000. The purchase of goods and services for more than \$150,000 requires a public tender. The details below outline the tenders and contracts awarded in 2017/18.

Tenders	
No of tenders advertised in 2017/18	28
Estimated value of contracts awarded in 2017/18	\$56,781,035
Significant tenders	<ul style="list-style-type: none"> <li>• City Centre Lighting Upgrade Stage 2</li> <li>• Domestic Rubbish and Recycling Collection Services</li> </ul>

Ethical treatment of suppliers, best practice and value for money underpin the procurement process including the assessment of quotations and tenders. The principle of value for money takes into account the quality of the product, fit for purpose, financial viability, past performance of suppliers and safety standards, and sustainable practices.





## National Competition Policy

In 1995 the Council of Australian Governments entered into a number of agreements, collectively known as the *National Competition Policy*.

Local government is affected mainly where it operates significant business activities which compete, or could compete, with private sector businesses. Local governments will also be affected where local laws unnecessarily affect competition.

The City is required to comply with certain policies contained within the *National Competition Policy* and report on progress in connection with competitive neutrality principles and review of local laws.

## Competitive Neutrality

It is the City's responsibility to determine whether it is engaged in "significant business activities" within the context of its operations and therefore whether it is required to apply the competitive neutrality principles.

Local government is only required to implement the above principles to the extent that the benefits to be realised from implementation outweigh the costs in respect of individual business activities exceeding an annual income of \$500,000. Within these criteria the City identified the following business activities:

- City of Joondalup Leisure Centre – Craigie;
- City of Joondalup Leisure Centre – Duncraig; and
- City of Joondalup Leisure Centre – Heathridge.

The public benefit tests for these activities revealed that competitive advantages and disadvantages existed in each of these Leisure Centres and it was beneficial to the local community to continue the operational subsidies to enable the services to be maintained in the future.

## Continuous Improvement

The City has adopted the Australian Business Excellence Framework to provide a systematic process for continuous improvement in all aspects of leadership and management, and to provide a basis for assessment against business excellence principles. The Framework, which describes the elements essential for organisations to sustain high levels of performance, is used to inform the City's continuous improvement activities.

The City uses ISO 9001:2015 in the Infrastructure Services Directorate to provide a framework for its Quality Management System.

## Service Effectiveness and Efficiency Review Program

The City continued its program to review the delivery of City services. The approach has included targeted audits and reviews of specific services to identify opportunities for:

- Service efficiencies;
- Ensuring value for money and potential cost reductions; and
- Considering alternative models of service delivery.

The outcomes of this program were presented to the Audit and Risk Committee during the year.

## Australasian Local Government Performance Excellence Program

The City continued to participate in the Australasian Local Government Performance Excellence Program in 2017/18. This program tracks and benchmarks performance against the local government sector in Australia and New Zealand.

Data relating to workforce management, financial management, operations management, risk management, corporate leadership and asset management was collected and analysed from 136 participating local governments. Comparative results on performance were captured across these focus areas which provide valuable data to inform participating local governments on improvement opportunities.

## Managing Risk

The City is committed to ensuring that effective risk management remains central to all its internal operations and the delivery of services to the community. The City's *Risk Management Framework* aims to uphold the City's primary values of being transparent, accountable, honest, ethical, respectful, sustainable and professional. The Framework provides the guidance to integrate risk management into significant activities performed by the City and to incorporate consideration of risk management in decision making processes.

The City has commenced the update of the Framework to align with the updated AS/NZS ISO 31000:2018 Standard.

Business continuity plans and emergency management arrangements are also in place and were updated as required during the year.





## 23 major consultations conducted during the year

Strategic Objective:  
Corporate Democracy



Craigie Bushland

### Audit and Risk Committee

The Audit and Risk Committee's role is to oversee and monitor the effectiveness of Council in carrying out its responsibilities in regard to risk management, internal control, legislative compliance, and internal and external audit reporting. The Audit and Risk Committee met on five occasions during 2017/18.

Matters reported included the Annual Financial Audit, 2017 Compliance Audit Return, Supplier Contract Extensions, Write-off of Monies, Chief Executive Officer's Credit Card Expenditure, Efficiency and Cost Saving Opportunities, and the Executive and Risk Services Program.

The City is in the process of appointing an independent member to the Committee.

### Community Consultation and Engagement

The City has a range of consultation and engagement methods to inform decision-making on major projects, issues and policies to obtain feedback from the community, key stakeholders and interested persons. This includes:

- Direct consultation via surveys, hardcopy and online;
- Public Notices;
- The Strategic Community Reference Group; and
- The Community Engagement Network.

### Policy Projects, Planning Development and Reviews

The City invited feedback from key environmental, business, government and community stakeholders on the following plans, policies and local laws:

- *Access and Inclusion Plan 2018-2021*;
- Amendment to the *Iluka Structure Plan* and Local Development Plans;
- Draft Craigie Bushland Management Plan;
- Major Review of the *City's Strategic Community Plan*;
- *Animals Amendment Local Law 2018*;
- *Parking Amendment Local Law 2018*; and
- *Waste Amendment Local Law 2018*.

### Other Projects

Consultation was conducted on other projects including:

- Cycling in the City of Joondalup;
- Coastal Survey – how the local community and users of the coastline use and value the coastal foreshore area;
- The City's new website;
- *District Planning Scheme No 2 Scheme Amendments 88 and 90* (Housing Opportunity Area 1);
- Ellersdale Park, Warwick – sports floodlighting upgrade;
- Kingsley Park proposed floodlighting upgrade; and
- Draft Joondalup BMX, Skate and Youth Outdoor Recreation Strategy.

Consultation analysis was conducted on other major projects including:

- Chichester Park, Woodvale – proposed redevelopment.

The City received 95 valid responses with 91.6% support for the redevelopment of the existing clubroom facility into a new multi-purpose community facility.

- Prince Regent Park, Heathridge – proposed redevelopment.

The City received 331 valid responses with 67.4% support for the construction of a new community sporting facility. However, 77.7% of respondents that lived within 200 metres of the park were opposed to the redevelopment.

- Proposed Health and Wellbeing Hub at Whitfords Nodes Park, Hillarys.

Consultation was undertaken to determine the level of community support for a proposed Health and Wellbeing Hub. The City received a total of 458 valid responses with 87.0% of respondents indicating they either supported or strongly supported the proposal.

The Global Reporting Indicator Disclosures 102-43 and 102-44 highlight the number of major consultations conducted in 2017/18.

GRI Disclosure 102-43 and 102-44	2017/18 Measure	Trend on last year
Number of major consultations conducted (excluding development applications)	23	New measure

## Public Notices

A range of statutory public notices were published on the City's website and local newspapers during 2017/18 such as notice of Council meetings, local laws, policy issues and planning matters.

## Strategic Community Reference Group

The Strategic Community Reference Group (SCRG) is a unique participation mechanism which provides the opportunity for Elected Members, community members and subject experts to work together on matters of significant community interest and provide advice to the Council. The community members are appointed from each ward and seconded subject experts are invited depending on the topic. In 2017/18 the Group considered and provided advice to the Council on the following issues:

- Community leadership – in July 2017 the SCRG explored the role of the City working with the community in promoting and encouraging community leadership as well as new opportunities

or initiatives to engage community leaders. As a result of the advice provided by the Group, the City reviewed its Communities *in-Focus* Program which provides opportunities for volunteer group members to enhance their skills, strengthen local networks and raise the profile of local community groups and community leaders.

- Support for small and medium business in the City of Joondalup – in May 2018 the SCRG met to explore opportunities to support the local business sector in Joondalup. The Group discussed the major challenges and issues facing local business operators as well as exploring ways in which the City can better support local businesses. As a result of advice received, the City is exploring new opportunities and alternative methodologies to support local businesses including working with business support organisations to fund and deliver training for small to medium businesses on marketing, social media and other digital opportunities.

## Appointment of Strategic Community Reference Group Representatives

In accordance with the SCRG Terms of Reference, the City sought nominations for six vacancies in January 2018. The nomination period was open for four weeks between 11 January and 9 February 2018 and a total of 76 nominations were received.

Council considered the nominations at its meeting held on 20 March 2018 and resolved to appoint six community member representatives and six deputy members for each of the City's wards. In May 2018, the City conducted an induction session for members to provide an overview of the role and Terms of Reference of the SCRG.

At its meeting on 26 June 2018, Council resolved to change the SCRG Terms of Reference and appointed the deputy members as additional community representatives.



## Over 2,200 Community Engagement Network Members contacted in relation to projects

Strategic Objective:  
Active Democracy

## Community Engagement Network

The City's Community Engagement Network provides a channel of communication for interested persons to provide their views on strategic initiatives. Community members can subscribe via the City's website to receive information on the projects, issues and decisions that are open for community comment. Contact was made with over 2,200 network members in relation to projects throughout the year.



## Communication

The City communicates with its residents, stakeholders and the community about services and events within the City via a range of mediums including publications, newsletters, radio, website and social media.

### Publications

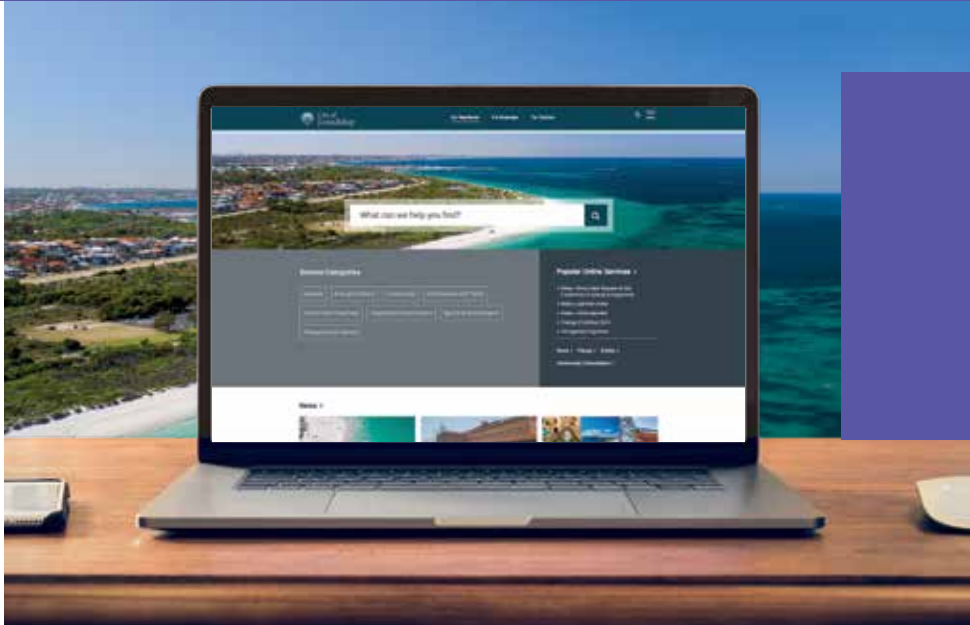
The City produced a wide range of publications which included:

- The *Annual Report 2016/17*;
- *Strategic Community Plan: Joondalup 2022* review;
- *2017/18 Arts and Cultural Guide* – a 60-page publication distributed regionally highlighting arts events and programs throughout the City;
- A range of media releases and statements on the City's website and in the *Joondalup Times/Weekender*, *The West Australian* and *The Sunday Times*;
- *City News* – an eight-page newsletter distributed to residents in July 2017, October 2017, December 2017 and March 2018;
- *Joondalup Voice* – a fortnightly full-page advertisement published in the *Joondalup Weekender* newspaper and distributed to households and businesses;
- What's On – a full page advertisement published on a monthly basis in the *Joondalup Weekender* newspaper and distributed to households and businesses;
- Joondalup Festival 2018 regional promotion which featured in *The West Australian* and *The Sunday Times* newspapers during March 2018; and
- Urban Couture regional promotion featured in *The Sunday Times* newspapers (and associated publications) during March 2018, with the campaign generating over \$90,000 in free press coverage.

New City website  
developed with over **100**  
**online services**

Strategic Objective:  
Active Democracy





Over **41,000**  
**followers** on  
social media

Strategic Objective:  
Active Democracy

## Website

The website is a vital communication tool for providing the community with information on the City, its services and events, as well as providing a portal for certain online payments and other transactions.

The main focus during 2017/18 was the development of a new City website. For launch in July 2018, the website was redesigned with residents, visitors and businesses in mind. It has a simple design that makes navigating the site easier.

The new website has more than 100 online services that enable residents and stakeholders to transact with the City 24/7. Users have three profiles to choose from: residents, business, or visitor that makes navigating and finding information easier. The new website is available on any device at [joondalup.wa.gov.au](http://joondalup.wa.gov.au)

## Y-Lounge

The youth website, [y-lounge.com.au](http://y-lounge.com.au) provides a one-stop-shop for all youth services information including events, activities, youth truck, youth outreach, awards and many other initiatives. It contains information to support young people aged 11-25 years.

## Electronic Communication and Social Media

The City continued to provide a range of eNewsletters to subscribers during 2017/18 including *Joondalup Voice Online*, *Joondalup Business Online*, *Joondalup Library Online*, *Joondalup Leisure Online*, *Arts in Focus Online*, *Clubs in Focus Online*, *Joondalup Job Notices Online*, *Joondalup Tender Alerts Online*, *School Connections* and the *Y-Lounge Newsletter*. Readers can subscribe to these eNewsletters at [joondalup.wa.gov.au](http://joondalup.wa.gov.au)

The City's social media platforms have continued to provide an alternative communication tool for the City's residents and visitors to engage with the City and other community members. Facebook is the most popular social media tool for engagement and the City now has over 35,000 followers. Many of the City's Facebook posts have reached an audience of over 20,000 people.

The City has over 41,000 followers across all five social media platforms (Facebook, Twitter, YouTube, LinkedIn and Instagram).

## Radio and Television

The City continues to provide sponsorship to the local community radio station, Twin Cities FM, and participates in weekly interviews featuring City activities throughout the year. These 10 to 20 minute interviews allow the City to promote services, events and programs to the local community.

Topics covered in these interviews in 2017/18 included libraries and leisure centre programs, volunteering opportunities, waste services, the ANZAC Day Dawn Service, business growth and innovation, City Ranger services as well as youth, environmental and cultural events.

The City also engaged in partnerships with Nova Entertainment and Seven West to receive widespread coverage of the Joondalup Festival and the 2017 Kaleidoscope Festival. Such partnerships enable the City to increase its reach beyond the City's boundaries and encourage people from the Perth metropolitan area to come and explore the free events the City has to offer in line with the City's aim to be a vibrant destination city.

97.4% satisfaction with Joondalup as a place to live

Strategic Objective: Corporate Capacity

### Customer Satisfaction Survey

The City conducted its Customer Satisfaction Survey during May and June 2018. The survey is conducted annually to measure the City's performance in delivering specific services and facilities. Selected by random sampling, respondents from within the City were interviewed by telephone, and were asked a series of questions relating to overall satisfaction and satisfaction with specific services and facilities provided by the City. Care was taken to ensure that the sample was representative of the City's demographic profile in terms of age, gender and location of residence.

A separate survey was conducted of residents who had used the City's Building and Planning Services over the previous 12 months to determine how satisfied they were with the service provided to them.

The sample size for the Customer Satisfaction Survey produced a sampling precision of +/- 4% at the 95% confidence interval. This ensures a 95% certainty that the results obtained are within +/-4% if a census was conducted of all households within the City of Joondalup.

GRI Disclosure 102-43 and 102-44	2017/18 Measure	Trend on last year
% Overall Community Satisfaction Rating	84.7%	↑

84.7% overall customer satisfaction rating

Strategic Objective: Corporate Capacity

City of Joondalup Leisure Centre – Craigie Customer Service



The following table provides the full results and comparisons with results of the previous two years.

Service	2015/16	2016/17	2017/18	Trend
Overall Satisfaction	85.8%	83.8%	84.7%	↑
Satisfaction with Services Provided	88.8%	88.3%	89.1%	↑
Value for Money from Rates	63.7%	62.6%	64.2%	↑
Satisfaction with Joondalup as a Place to Live	96.3%	97.4%	95.3%	↓
Satisfaction with the Joondalup CBD	84.2%	85.0%	86.0%	↑
Libraries	95.2%	96.6%	93.7%	↓
Festivals, Events and Cultural Activities	86.6%	90.0%	92.6%	↑
Sport and Recreation	91.9%	93.6%	96.7%	↑
Graffiti Removal	90.9%	94.8%	92.4%	↓
Ranger Services	80.9%	81.0%	85.4%	↑
Weekly Rubbish Collection	95.7%	96.3%	95.0%	↓
Fortnightly Recycling	88.6%	87.2%	89.3%	↑
Parks and Public Open Space	91.1%	94.8%	94.2%	↓
Street Appearance	88.1%	89.3%	91.3%	↑
Planning	71.5%	78.6%	89.4%	↑
Building	76.6%	82.3%	89.8%	↑
Management and Control of Traffic on Local Roads	81.6%	84.5%	84.1%	↓
The City Informs the Community about Local Issues	64.2%	74.6%	75.9%	↑
The City Understands Community Needs	76.9%	76.0%	82.8%	↑
Confidence within the Community that the City is Planning for the Future	78.9%	78.0%	80.7%	↑

## Awards and Recognition

During 2017/18 the City won a number of awards or received recognition for its achievements as outlined below.

Award	Association or Award Category	Description of Award
<b>Western Australian Best New Event and Best Cultural, Arts or Music Event</b>	Australian Event Awards	The 2016 Kaleidoscope Festival was named the Western Australian Best New Event and Best Cultural, Arts or Music Event at the prestigious Australian Event Awards which were announced in September 2017. The Awards recognise the innovation associated with the staging of a new event and a special event, festival or cultural exhibition that demonstrates artistic excellence, innovation and/or support of music, arts and culture.
<b>Silver Award</b>	Australasian Reporting Awards	The City was presented with a Silver Award in the Australasian Reporting Awards (ARA) for its 2016/17 Annual Report. The Awards provide an opportunity for organisations to benchmark their annual reports against ARA criteria which are based on world best practice. Achievement of the Silver Award recognises the City's commitment to enhancing annual reporting to its key stakeholders and the wider community.
<b>Parks and Leisure Australia (WA) 2017 Regional Award</b>	Parks and Leisure Australia (WA)	JEM – Improving Strategic Asset Management - won the Parks and Leisure Australia (WA) 2017 Regional Award of Excellence in the category of Best Use of Technology. JEM is a mobile system which allows operational staff to interact with the City's corporate systems in the field. Officers can create, receive, update and close work requests from any location. JEM was designed in-house and addresses a day to day need to better capture and manage data on all City assets. JEM – Improving Strategic Asset Management – is due to progress to the National Awards in October 2018.
<b>Bronze Award</b>	Local Government Participation Awards for participation in the Neighbourhood Watch Program	The City received the Bronze Award in the Local Government Participation Awards for participation in the Neighbourhood Watch program. The awards celebrate the positive contributions in supporting the Neighbourhood Watch objectives to create a safe place and preventing crime in the community.
<b>Bronze Award</b>	Australian Organisational Excellence Foundation	The City received an award in the Australian Organisational Excellence Awards following assessment against internationally recognised business excellence principles. The Bronze Award acknowledged the City's commitment to organisational excellence and sustainable improvement within all aspects of the organisation including its leadership, planning, customer and stakeholder engagement, ethical behaviour, environmental responsibility and continued high levels of performance.
<b>Bikeley Awards</b>	Department of Transport	The Bike Dr - Bike Week Event 2017 received two Bikeley Awards, the Major Bikeley Award and People's Choice Award. The awards acknowledge the hard work, passion and enthusiasm of Bike Week event organisers to promote and grow bike riding in Western Australia.
<b>2017 Australian Coastal Award</b>	Department of Planning, Lands and Heritage	The City was presented with the 2017 Australian Coastal Awards – Local Government for the Coastal Adaptation Planning and Implementation Project. The City was recognised for raising community awareness of future risks associated with coastal inundation and erosion to the coastline.

## External Partnerships

The City has taken an active role in working with a number of professional associations, industry groups and State Government agencies through collaboration and representation on key external and strategic bodies. These included the following:

Age-Friendly Communities Regional Working Group	ARUP Group	American Chamber of Commerce Innovation Day
City of Joondalup Stakeholder Group	Department of Premier and Cabinet Kingsley and Balcatta Community Cabinet	Department of Jobs, Tourism, Science and Innovation
Department of Environment and Water Regulation	Disability Interagency Networking Opportunity	District Emergency Management Committee
Economic Development Australia State Practitioners Network	Edith Cowan University Business Innovation Centre Advisory Board	HBF Arena Steering Committee
Housing Industry Association Technical Committee	Joondalup and Wanneroo Services Youth Network	Joondalup Business Association
Joondalup Learning Precinct	Joondalup Lotteries House Inc Management Committee	Joondalup Wanneroo Interagency Homelessness Action Group
Local Emergency Management Committee	Local Government Chief Officers Group	Local Government Professionals
Local Government Building Surveyors Network	Main Roads WA	Mindarie Regional Council Ordinary Council Meeting
Mindarie Regional Council Chief Executive Officers	Mindarie Regional Council Strategic Working Group	Metropolitan Environmental Health Managers Group
nbnCo	North Metropolitan Regional Managers Forum	Northern Suburbs Multicultural Network
North West Regional Road Sub Group	Ocean Reef Marina Government Steering Committee	Public Libraries Western Australia
Private Swimming Pool Technical Advisory Group	State Government Innovation Consortium	Small Business Development Corporation
State Government Coastal Management Actioning Committee	Tamala Park Regional Ordinary Council	Tamala Park Regional Council Chief Executive Officers
Tourism Council	Urban Development Institute of Australia Industry Forums	Western Australian Local Government Association North Metropolitan Zone



## Jinan-Joondalup Sister City Relationship

The Jinan-Joondalup Sister City Relationship between the City and the Jinan Municipal People's Government is a long-standing relationship developed to achieve positive social, cultural, economic and environmental exchange opportunities. The focus of the relationship is on:

- Investigating opportunities to encourage economic linkages between Joondalup and Jinan;
- Investigating and promoting trade and investment opportunities for local businesses; and
- Identifying and promoting opportunities for educational links.

Activities within 2017/18 to promote economic, social and educational exchanges included:

- A delegation to Jinan led by former Mayor Troy Pickard in September 2017 with a visit to Jinan No 9 School, the University of Jinan and the Jinan Innovation Zone;

- Two trade delegations to China with business representatives from the Australian Medical Association, Bethanie Aged Care, National Electrical Communications Association and Edith Cowan University, and the identification of a number of foreign investment opportunities following the trade delegations;
- The signing of a Memorandum of Understanding between Edith Cowan University and the University of Jinan; and
- Regular communication with the Jinan Foreign Affairs Office on economic exchange opportunities, including facilitating meetings between Legend Media and key Jinan stakeholders to discuss a proposed film featuring Jinan and Joondalup.

Jinan Delegation  
September 2017





## Measuring Success

Strategic Community Plan Strategic Performance Indicators – Governance and Leadership

### Aspirational Outcome:

“The City is recognised for its outstanding governance practices, which are achieved through strong leadership and fully integrated community engagement systems.”

The following reports against achievement of targets in 2017/18

Indicator	City Target	Outcome		Source
Leadership	Maintain Elected Member or Executive representation on two or more national or international strategic bodies with City representation	1	X	Corporate Business Plan Quarterly Reports
Leadership	100% of requests for submissions on major plans, strategies and policies affecting local government are responded to	100%	✓	Submissions Log
Active Democracy	100% of City-wide sample sized community consultations achieve a statistically reliable response rate based on a confidence rating of 95% and +/-5% margin for error	100%	✓	Consultation Register
	To meet or exceed the State average for voter turnout at local government elections (27.5%)	31.3% 2017/18	✓	West Australian Electoral Commission Voter Participation Report
Corporate Efficiency	Maintain or exceed the average customer satisfaction rating (83%) since 2008	84.7%	✓	Annual Customer Satisfaction Survey

✓ Met or on target

X Not met or not on target

# FINANCIAL SUSTAINABILITY



### Aspirational Outcome:

“The City is a financially diverse local government that uses innovative solutions to achieve long-term financial sustainability. Its rates revenue is moderated through the adoption of ongoing service efficiencies and alternative income streams.”

#### Financial Diversity

To be less reliant on rates as the primary basis for revenue by leveraging alternative income streams.

##### Strategic initiatives

- Identify opportunities for new income streams that are financially sound and equitable.
- Position the City to align with State and Federal Government priorities to increase eligibility for grant funding.
- Embrace outcomes from the local government reform process that allow for alternative means of raising revenue and innovative partnership opportunities.

#### Major Project Delivery

To effectively plan for the funding and delivery of major projects.

##### Strategic initiatives

- Effectively prioritise major capital projects to facilitate long-term financial sustainability.
- Optimise funding options for new projects that take advantage of favourable economic conditions.
- Support new projects that balance identified financial risks against effective management approaches.

#### Effective Management

To conduct business in a financially sustainable manner.

##### Strategic initiatives

- Manage liabilities and assets through a planned, long-term approach.
- Balance service levels for assets against long-term funding capacity.
- Seek out efficiencies and regional collaborations to reduce service delivery costs.



## Summary of Achievements, Challenges and Year Ahead

### Achievements

- Significant projects from the Capital Works Program undertaken, such as the Burns Beach Road and Joondalup Drive roundabout, and Whitfords Avenue upgrades.
- Continued improvements in the asset and data management.

### Challenges

- Developing a realistic and sustainable financial model for asset management.
- A reduction in the availability of grants given the economic climate.
- Expectation that the City continues to provide additional facilities and refurbishments despite a reduction in available grant funding.
- An operating deficit for a number of years which is not sustainable and requires concerted attention in the near term to resolve.

### Year Ahead

- Address the City's current operating deficit.
- Undertake greater advocacy to attract funding from State and Federal Governments.
- Continue to deliver services and programs with an overall moderate rate increase for 2018/19.
- Deliver an ambitious Capital Works Program.
- Finalise review of the *Property Management Framework*.

Whitfords Avenue, Hillarys



## 20 Year Strategic Financial Plan

The *20 Year Strategic Financial Plan* sets out a sustainable program of future works, projects and services the City will provide by projecting the City's financial position over the next 20 years. This program informs the resourcing requirements and financial capability of the City to achieve the objectives of *Joondalup 2022*.

The Plan is updated on an annual basis in accordance with its Guiding Principles and is aligned to the Annual Budget process. The draft *20 Year Strategic Financial Plan 2017/18 to 2036/37* was updated and will be presented to the Major Projects and Finance Committee and Council in early 2018/19.





## Asset Management Strategy

The City's *Asset Management Strategy 2014-2024* guides a whole of organisation approach to asset management with a continued focus on the development of asset management plans for individual asset classes and the implementation of asset systems. Major achievements during the year included:

- The expansion of the combined financial and operational asset register;
- The continued development of asset, works and spatial systems to manage and report on acquisition and maintenance of City assets; and
- Further rollout of an in-house mobile system to receive, update and close work requests in the field on mobile devices.

## Asset Portfolio

As at 30 June 2018, the City's infrastructure asset portfolio consisted of over 85,000 individual assets with a total replacement cost of approximately \$2 billion. To manage these assets, a significant capital renewal and maintenance program is delivered annually to ensure they are maintained to acceptable community standards and in alignment with technical levels of service.

The City's assets are grouped into six main asset classes as shown in the table below:

Asset Class	Quantity	Replacement Value
Buildings	162 buildings	\$358 million
Parks and Public Open Spaces	13,653 park assets	\$208 million
Drainage	719km of pipes 29,979 nodes 306 sumps	\$405 million
Transport	912km of paths 27 bridges and underpasses 1,063km of roads	\$878 million
Lighting	4,305 poles	\$45 million
Fleet	169 vehicles 131 mobile plant	\$9.3 million

Over **\$26 million** spent on Capital Works Projects in 2017/18

Strategic Objective:  
Major Project Delivery

Asset Management Plans

Detailed Asset Management Plans provide important information on current service levels, analysis of current and future demands, forecasted lifecycle costs, detailed long-term funding requirements and improvement opportunities for each asset class.

The City continues to progress the review and development of Asset Management Plans to improve programming and budgeting forecasts for infrastructure assets.

In 2017/18 the City undertook a significant data collection exercise for all park and public open space assets. This enabled the effective assessment of their condition and assisted in the review of useful lives for forecasting and budgeting purposes.

Capital Works Program

The 5-Year Capital Works Program outlines the infrastructure projects to be undertaken over the next five years to meet community needs and future development of the City.

The City prioritises works over a 5-year period which results in fluctuations in expenditure in programs over the three years shown.

The following charts indicate the amount spent on the Capital Works Program over the last three years and for each individual program.

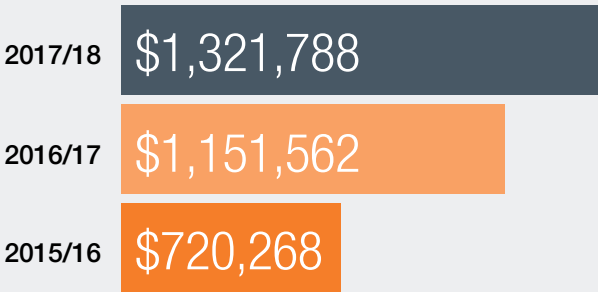
GRI Disclosure 203-1	2017/18 Measure	Trend on last year
Capital Works Program Expenditure	\$26,982,309	↓

Capital Works Program Total Expenditure

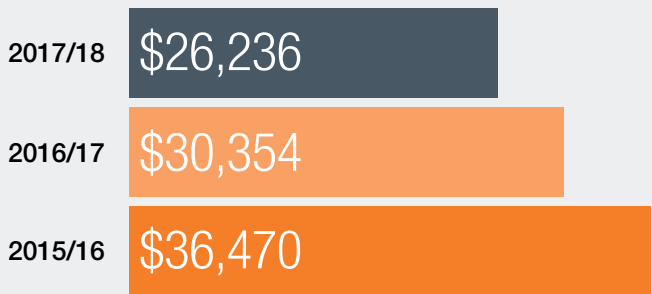
Capital Works Program Total Expenditure



Blackspot Program

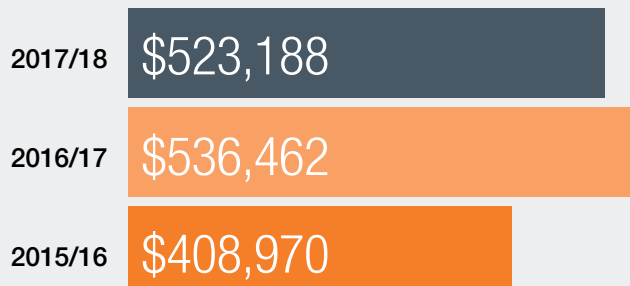


Bridges Program

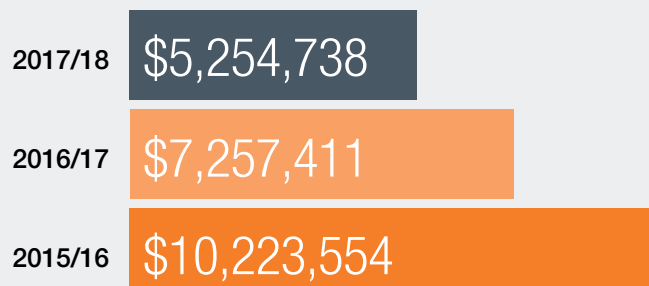




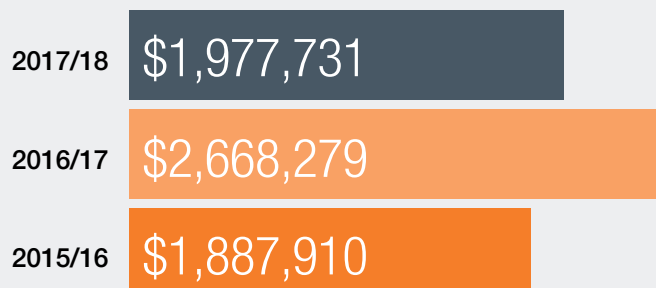
## Foreshore and Natural Areas Management Program



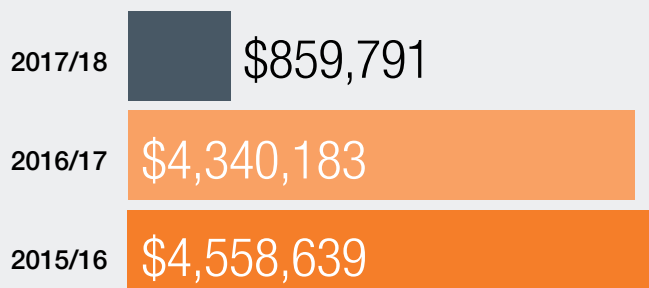
## Major Projects Program



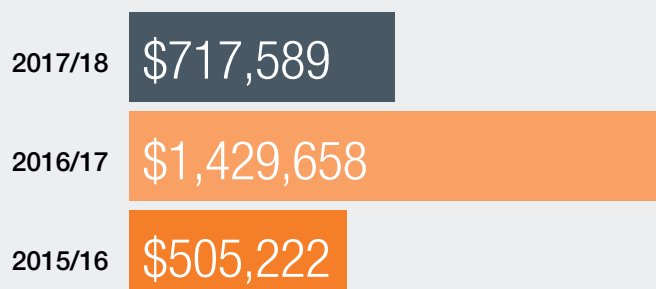
## Lighting Program



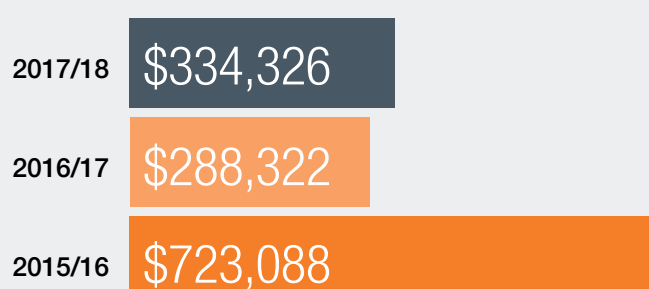
## Major Roads Construction Program



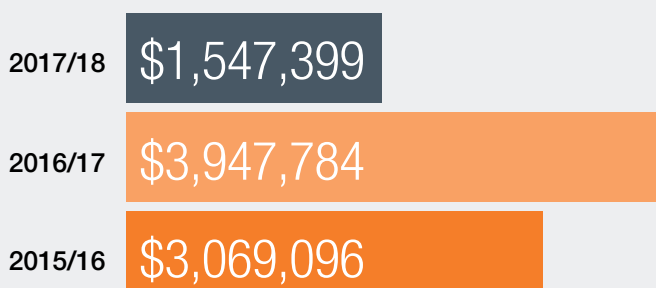
## Local Traffic Management Program



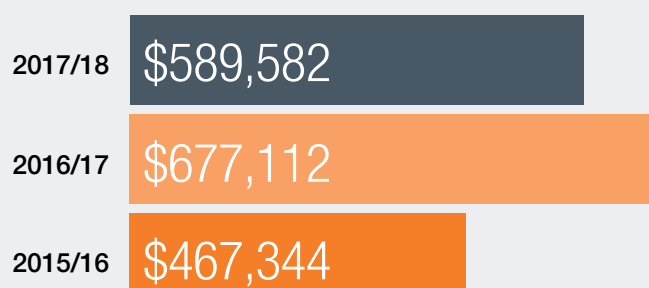
## New Path Program

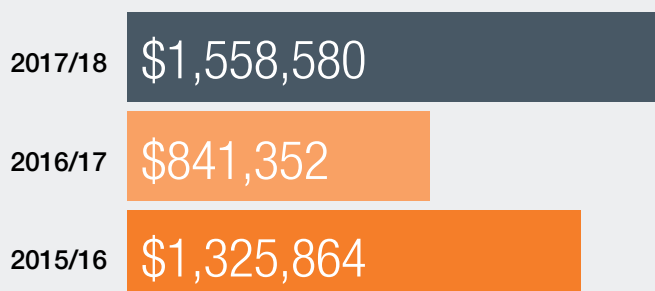
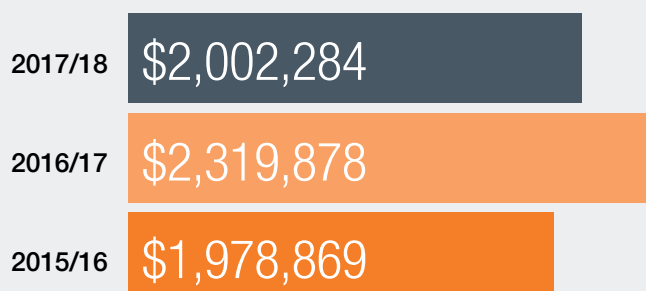
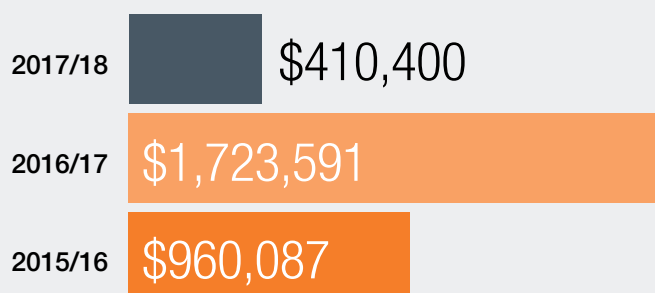
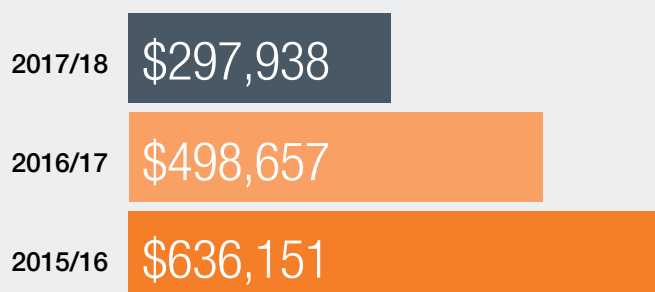
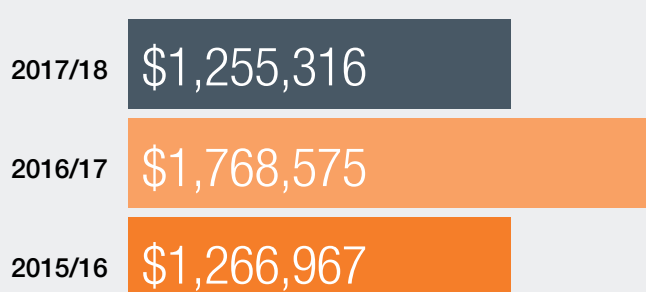


## Major Building Works Program



## Parking Facilities Program



**Parks Development Program****Parks Equipment Program****Paths Replacement Program****Road Preservation Program****Stormwater Drainage Program****Streetscape Enhancement Program**

The following provides information on individual programs for Capital Works undertaken during 2017/18.

**Parks Development Program**

Works were undertaken as part of the Parks Development Program including:

- Irrigation upgrade at Tom Walker Park, Sorrento;
- Irrigation upgrade at Maquire Park, Hillarys;
- Irrigation upgrade at Castlecrag Park, Kallaroo;
- Irrigation upgrade at Geddes Park, Duncraig;
- Irrigation upgrade at Keppell Park, Marmion; and
- MacDonald Park Landscape Master Plan, Padbury.

**Foreshore and Natural Areas Management Program**

The City completed a number of projects as part of the Foreshore and Natural Areas Management Program including:

- Fencing along coastal and foreshore areas;
- Upgrades of path seating in coastal areas; and
- Installation of drinking fountains along key coastal paths.



Poynter Park, Duncraig

### Park Equipment Program

New or upgraded park equipment (BBQs, play-spaces, sporting infrastructure, drinking fountains) was installed in parks and reserves within the City including:

- Tarolinta Park, Ocean Reef;
- Granadilla Park, Duncraig;
- MacDonald Park, Padbury;
- Poynter Park, Duncraig;
- Prince Regent Park, Heathridge;
- Timberlane Park, Woodvale;
- Wallangarra Park, Kingsley;
- Dampier Park, Kallaroo;
- Thornton Park, Kinross;
- Tom Simpson Park, Mullaloo;
- Emerald Park, Edgewater;
- Braden Park, Marmion;
- Glengarry Park, Duncraig; and
- Hawker Park, Warwick.

In addition to play equipment, a number of picnic tables, practice cricket wickets and covers, goal posts, benches, park signs and barbecues were installed at various parks and reserves within the City.

### Local Traffic Management Program

The City completed a number of traffic management projects which included the installation of median trees, pedestrian islands, crossings and traffic calming treatments at various locations including:

- Herreshoff Ramble, Ocean Reef;
- Barrisdale Drive, Kingsley;
- Oceanside Promenade, Mullaloo (Stage 2);
- Constellation Drive, Ocean Reef; and
- Arnisdale Road, Duncraig.

In addition, some minor road safety improvements were undertaken at a number of locations throughout the City.

### Black Spot Programs

As part of the State and Federal Black Spot Programs, the City carried out road modification projects at the following locations:

- Warwick Train Station;
- Marmion Avenue/Burns Beach Road, Iluka;
- Ocean Reef Road/Trappers Drive, Woodvale; and
- Whitfords Avenue/Trappers Drive, Kingsley.



## Parking Facilities Program

The Parking Facilities Program aims to provide, maintain and improve parking facilities at recreational areas, public facilities and adjacent to schools throughout the City. The City completed a number of parking facility projects at various locations including:

- Whitford Library, Hillarys;
- Sanday Place, Warwick;
- Barridale Drive, Kingsley; and
- Herreshoff Ramble, Ocean Reef.

## Major Road Construction Program

The City carried out construction works at Whitfords Avenue, Hillarys, as part of the Metropolitan Regional Road Group grant funded program.

## New Paths Program

Paths were constructed or resurfaced within the City at locations including:

- Hartley Park, Greenwood;
- Marmion Avenue – Moore Drive to Delamere Avenue;
- Percy Doyle Reserve tennis courts, Duncraig; and
- Whitfords Avenue, Kingsley – Perth Bicycle Network project.

## Path Replacement Program

Existing footpaths were renewed or upgraded in locations including:

- Calectasia Park, Greenwood;
- Blackall Drive to Kristiansen Court, Greenwood;
- Solander Road to Parkinson Place, Hillarys;
- Cook Avenue to Taylor Way, Hillarys;
- Granadilla Street to Karo Place, Duncraig;
- Trenton Way to Davallia Road, Duncraig;
- Whitfords East Park, Craigie;
- Eddystone Avenue to Nyara Crescent, Craigie;
- Mayflower Crescent to Whitfords Avenue, Craigie;
- Nautilus Way to Woonona Place, Kallaroo; and
- Shenton Avenue Shared Path renewal (part of), Ocean Reef.

Penistone Park, Greenwood



## Stormwater Drainage Program

A large number of drainage projects were undertaken during the year to improve drainage and correct flooding issues at various locations throughout the City. Projects included:

- Haganian Way, Duncraig;
- Morrell Court, Greenwood;
- Blackbutt Drive, Greenwood;
- Nalpa Way, Duncraig;
- Waterford Drive/Tuxen Place, Hillarys;
- Blackthorn Park, Greenwood;
- Warwick Road, Marmion;
- Addison Way, Warwick;
- Sandpiper Street sump, Sorrento;
- Oleaster Way sump, Greenwood;
- Periwinkle Park catchment, Duncraig; and
- Coolibah Park sump, Duncraig.

The City continued to capture detailed rainfall information and water depth data at selected sites to assist in the overall design and analysis requirements for the City.

## Street Lighting Program

The Street Lighting Program aims to provide for the installation and modification of streetlighting for roads and the renewal of decorative, feature and security lighting within the City. The following projects were completed:

- Warrandyte Park, Craigie;
- Whitfords East Park new pathway lighting, Craigie;
- Whitfords Nodes Car Park, Hillarys; and
- Hillarys North toilets public accessway, Kallaroo.

Craigie Leisure Centre  
Café refurbishment



### Road Preservation and Resurfacing Program

The City completed the laying of 25 kilometres of new asphalt as part of its Road Resurfacing Program for both local and major arterial roads including:

- Joondalup Drive southbound, Hodges Drive to Injune Way;
- Grand Boulevard northbound, Hodges Drive to Kendrew Crescent;
- Hepburn Avenue westbound, Moolanda Boulevard to Allenswood Road;
- Whitfords Avenue eastbound, Duffy Road to Mooro Road;
- Whitfords Avenue eastbound, Alexander Road to Gibson Avenue;
- Lilburne Road/Readshaw Road intersection;
- Poseidon Road/Sail Terrace roundabout; and
- Poseidon Road to Whitmore Terrace.

### Building Capital Works Program

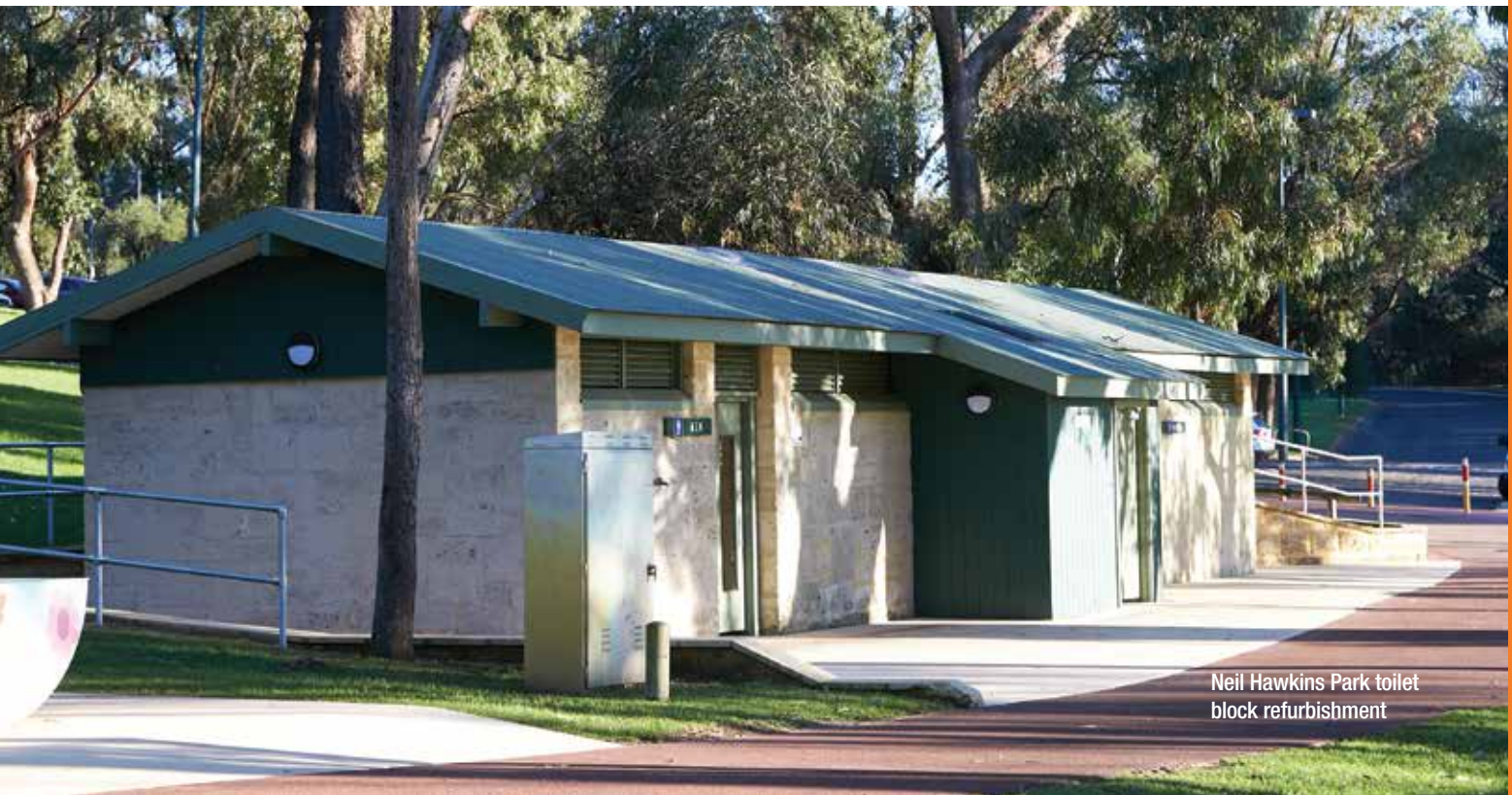
The City commenced or completed a number of Building Capital Works Projects in 2017/18 including:

- Compliance and access works – Whitfords Senior Citizens Centre parking area, Hillarys;
- Environmental initiatives – solar system, LED lights and a battery system in various City buildings;
- Otago Park refurbishment, Craigie;
- Neil Hawkins Park toilet block refurbishment, Joondalup;
- Warrandyte Park refurbishment and additional storerooms, Craigie;
- Whitfords Nodes toilet refurbishment, Hillarys;
- Woodvale Library ceiling works and painting, Woodvale;
- Craigie Leisure Centre café refurbishment, Craigie; and
- Heathridge Community Centre roof works, Heathridge.

### Major Projects Program

The City commenced or completed a number of major projects in 2017/18 including:

- Penistone Park, Greenwood;
- Sorrento Soccer Club, Duncraig; and
- Percy Doyle Reserve power upgrade, Duncraig.



Neil Hawkins Park toilet  
block refurbishment



## Property Management Framework

The *Property Management Framework* provides a consistent approach to the management, leasing, licensing and facility hire provisions of all property under the City's ownership, care and control. Implementation of the *Property Management Framework* continued with 11 leases and 14 licences agreed and executed with user groups during the year. Negotiation of new lease and licence agreements will continue in 2018/19.

A review of the *Property Management Framework* was undertaken in 2017/18 to:

- Assess progress and any issues with implementation; and
- Update the Framework in line with changes to State/Federal legislation, City of Joondalup local laws, strategies, plans and policies relevant to property management.

The review will be finalised in 2018/19.

The City's *Facility Hire Subsidy Policy* was adopted in conjunction with the *Property Management Framework* in November 2012 and allows community and sporting groups various levels of subsidy for the use of the City's facilities where the groups can demonstrate not-for-profit status and 50% of its active membership residing within the City of Joondalup.

Subsidies provided to user groups in line with the *Facility Hire Subsidy Policy* in 2017/18 amounted to \$1,416,673.

A review of the *Facility Hire Subsidy Policy* was also undertaken in 2017/18 and will be finalised in 2018/19.

## Land Optimisation Projects

The City regularly reviews its property portfolio to ensure best practice in managing its assets in line with long-term financial responsibility, and to ensure the City meets future community needs.

During 2017/18, the City disposed of Lot 900 (57) Marri Road, Duncraig, and Lot 1001 (14) Camberwarra Drive, Craigie.

In June 2018 a public auction was held to dispose of Lot 803 (15) Burlos Court, Joondalup and Lot 2 (20) Kanangra Crescent, Greenwood. As the offers received did not meet the set reserve prices, the properties remain unsold.

The City progressed the acquisition (at a concessional rate) of Lot 12223 (12) Blackwattle Parade, Padbury. The amendment process to rezone the land from 'Civic and Cultural' to 'Commercial' was completed in January 2018. In consultation with the Department of Planning, Lands and Heritage, the contract of sale will be finalised in 2018/19. The proceeds from the sale of this lot will be used for local community projects.

Land Optimisation Projects will continue in 2018/19.



## Measuring Success

Strategic Community Plan Strategic Performance Indicators – Financial Sustainability

### Aspirational Outcome:

“The City is a financially diverse local government that uses innovative solutions to achieve long-term financial sustainability. Its rates revenue is moderated through the adoption of ongoing service efficiencies and alternative income streams.”

Indicator	City Target	Outcome		Source
<b>Financial Ratios</b>	<b>Operating surplus ratio:</b> To maintain a positive operating surplus ratio of between 2%-8% over a 5-year average.	In 2017/18, the City's Operating surplus ratio was negative (2.2%).  This figure is below the City's target, which may be attributed to factors such as undertaking additional infrastructure projects.  Improvements to the operating position will be made to ensure the City returns to a positive operating surplus.	X	City of Joondalup Annual Report*
<b>Financial Ratios</b>	<b>Debt service cover ratio:</b> Not to exceed five consecutive years with an annual debt service cover ratio of between 2 and 5, with all other periods exceeding a ratio of 5.	In 2017/18, the City's debt service cover ratio was 7.6.	✓	Asset Management Strategy
<b>Asset Management Ratios</b>	<b>Asset Consumption Ratio:</b> To be able to identify the City's asset consumption ratio with a high confidence level	In 2017/18, the City's asset consumption ratio was 0.62.	✓	City of Joondalup Annual Report*
<b>Asset Management Ratios</b>	<b>Asset Sustainability Ratio:</b> To be able to identify the City's Sustainability Ratio with a high confidence level	In 2017/18, the City's asset sustainability ratio was 0.67.	✓	City of Joondalup Annual Report*
<b>Asset Management Ratios</b>	<b>Asset Renewal Funding Ratio:</b> To be able to identify the City's asset renewal with a high confidence level	In 2017/18, the City's asset renewal funding ratio was 0.88.	✓	City of Joondalup Annual Report*

\*Indicators relating to Asset Management Ratios are provided in the Financial Indicators section, starting on page 198 of this Annual Report.

- ✓ Met or on target
- X Not met or not on target

# QUALITY URBAN ENVIRONMENT



### Aspirational Outcome:

“The City’s built environment is planned for enduring relevance through quality, modern design that is creative, flexible and diverse. Design of its urban landscapes promotes connectivity, useability and accessibility; contributing to the highest standards of liveability.”

### Quality Built Outcomes

For the City’s commercial and residential areas to be filled with quality buildings and appealing streetscapes.

#### Strategic initiatives

- Planning frameworks promote and support adaptive, mixed-use developments with active ground floor uses on appropriately zoned sites.
- Housing infill and densification is encouraged and enabled through a strategic, planned approach in appropriate locations.
- Environmentally sensitive building designs are showcased, promoted and encouraged.
- Buildings and landscaping are suitable for the immediate environment and reflect community values.
- The community is able to effectively age-in-place through a diverse mix of facilities and appropriate urban landscapes.

### Integrated Spaces

To have integrated land use and transport planning that provides convenient and efficient movement across the City.

#### Strategic initiatives

- Understand issues arising from the interaction between current transport modes.
- Provide for diverse transport options that promote enhanced connectivity.
- Improve the interface between the urban and natural environments.
- Enable safe, logical and accessible pedestrian movements throughout public spaces.

### Quality Open Spaces

To have urban and green spaces which are attractive, well-utilised and enrich the lives of the community.

#### Strategic initiatives

- Apply a strategic approach to the planning and development of public open spaces.
- Employ quality and enduring infrastructure designs that encourage high utilisation and increased outdoor activity.
- Adopt consistent principles in the management and provision of urban community infrastructure.
- Establish landscapes that are unique to the City and provide statements within prominent network areas.

### City Centre Development

To have quality and diverse landmark buildings within the Joondalup City Centre that enhance the vitality and vibrancy of the urban space.

#### Strategic initiatives

- Promote and support bold and iconic private building developments within strategic City Centre land locations.
- Encourage ground level retail activities to support a growing and dynamic City Centre.
- Pursue the development of commercial office buildings within the Joondalup City Centre.
- Pursue the development of a Joondalup Performing Arts and Cultural Facility within the Joondalup City Centre.



## Summary of Achievements, Challenges and Year Ahead

### Achievements

- Approval of the *Joondalup Activity Centre Plan* received from the Western Australian Planning Commission;
- Western Australian Planning Commission endorsement of the *Local Planning Strategy*;
- Successful implementation of all projects within the *Walkability Plan 2013-2018* which has led to significant improvements to facilities and infrastructure within the City to encourage walking and cycling;
- Road safety initiatives implemented in line with the *Road Safety Action Plan 2016-2020* including construction projects to address road safety issues for traffic, pedestrians and cyclists, significant liaison with local schools, and community education initiatives such as “WALGA Roadwise Ribbons for Roads” and the “Please Slow Down Consider Our Kids” bin sticker program;
- 2017/18 planting program completed as part of the Leafy City Program; and
- Completion of the Whitfords Avenue Shared Path Upgrade to link Whitfords Train Station and the Mitchell Freeway to the underpass under Whitfords Avenue to improve safety and convenience for pedestrians and cyclists.

### Challenges

- Planning reform uncertainty (Modernising the Western Australian Planning System Green Paper and Design WA);
- Managing the concerns of some community members regarding infill development associated with the City’s Housing Opportunity Areas and implementing strategies to better manage outcomes; and
- Re-scoping exercise for the Joondalup Performing Arts and Cultural Facility project and determining opportunities for capital grant funding.

### Year Ahead

- Implement the *Local Planning Scheme No 3*, subject to Western Australian Planning Commission endorsement;
- Implement the *Joondalup Activity Centre Plan*;
- Prepare and implement a revised planning framework and implement further strategies to better manage development outcomes in the City’s Housing Opportunity Areas;
- Contribute to engagement opportunities on State-wide Planning Reform;
- Develop an Integrated Transport Strategy to inform future transport planning within the City; and
- Progress negotiations to develop an integrated mixed-use development in the Joondalup City Centre Development – Boas Place.

Whitfords Avenue, Hillarys







## Local Planning Strategy

The *Local Planning Strategy* guides overall planning within the City.

Following a review of the *Local Planning Strategy* in 2015/16, the Department of Planning, Lands and Heritage requested modifications to the Strategy in November 2016 and April 2017.

The modifications were undertaken and the *Local Planning Strategy* was resubmitted to the Department of Planning in May 2017.

The *Local Planning Strategy* was endorsed by the Western Australian Planning Commission in November 2017.

### Local Planning Scheme No 3

The *Local Planning Scheme No 3* (LPS3) is the City's local planning scheme which sets the statutory framework for planning and development within the City.

Following a review in 2015/16 the LPS3 was advertised between November 2016 and February 2017 for public comment and was subsequently considered by Council at its meeting held on 27 June 2017 where it was resolved to adopt the draft Scheme, subject to modifications.

The LPS3 was forwarded to the Western Australian Planning Commission for consideration and gazettal by the Minister for Transport, Planning and Lands.

In addition, a suite of local planning policies were prepared to support the LPS3 when implemented. The following local planning policies have been prepared and have either been adopted by Council or released for public comment:

- *Commercial, Mixed Use and Service Commercial Local Planning Policy;*
- *Coastal Local Planning Policy;*
- *Short-term Accommodation Local Planning Policy;*
- *Light Industry Local Planning Policy;*
- *Private Clubs, Institutions and Places of Worship Local Planning Policy;*
- *Consulting Rooms Local Planning Policy;*
- *Home Business Local Planning Policy;*
- *McLarty Avenue Local Planning Policy;*
- *Child Care Centres Local Planning Policy;*
- *Medium-Density Single House Development Local Planning Policy;*
- *Cash-in-lieu of Car Parking Local Planning Policy;* and
- *Non-residential Development in the Residential Zone Local Planning Policy.*

## Local Housing Strategy Implementation

The City's *Local Housing Strategy* (LHS) provides a rationale for determining future housing needs within the City. It recommends measures to provide for a range of housing types and densities to cater for the future housing needs of residents such as smaller household sizes, an ageing population, and efficient use of land. The LHS highlights Housing Opportunity Areas which are areas identified for potential development at a higher density.

During 2017/18 the City continued to receive subdivision and development applications throughout the 10 Housing Opportunity Areas identified by the LHS. Construction has commenced throughout the Housing Opportunity Areas on a number of multiple and grouped dwelling developments in accordance with these development applications.

At its meeting held on 12 December 2017, Council resolved to initiate an amendment to *District Planning Scheme No 2* to reduce the density coding within a portion of Housing Opportunity Area 1 from R20/R40 and R20/R60 to R20/R30 (Amendment No 90). This was as a result of a request from members of the community to extend the area of the amendment initiated by Council at its meeting held on 27 June 2017 (Amendment No 88).

Amendments No 88 and 90 were released for public comment from February 2018 to April 2018.

At its meeting held on 26 June 2018, Council resolved to not support the progression of Amendments No 88 and 90.

In parallel with progression of Amendments No 88 and 90, Council at its meeting held on 21 November 2017 resolved to pursue a more strategic approach to managing the impact of development across all Housing Opportunity Areas by:

- Revising the way in which the City consults on multiple and grouped dwelling proposals;
- Reviewing the terms of reference for the Joondalup Design Reference Panel;
- Engaging consultants to prepare a design-led local planning policy; and
- Undertaking amendments to the City's Scheme.

At its meeting held on 17 April 2018, Council resolved to amend the terms of reference for the Joondalup Design Reference Panel to ensure a greater number of multiple and grouped dwelling applications are reviewed by the Panel for independent design input.

A Request for Tender was released in May 2017 to engage consultants who will provide project management, community engagement and planning/design services for the preparation of a planning framework for Housing Opportunity Areas. Consultants will be engaged in early 2018/19.

## Joondalup Activity Centre Plan

The draft Joondalup Activity Centre Plan (JACP) provides a guiding framework for the development within the Joondalup City Centre over the next 10 years. The Plan builds on the master plan concept of different precincts whilst capitalising on the City's economic strengths, and providing a wide range of uses throughout the centre with varying intensity.

The draft JACP was considered by Council at its meeting held on 27 June 2017 where it was resolved to adopt the draft JACP, subject to modifications.

The draft JACP was considered by the Statutory Planning Committee of the Western Australian Planning Commission in March 2018 where approval was granted, subject to modification.

## Joondalup Activity Centre Plan – Local Planning Policies

Work was undertaken to progress a local planning policy for the Joondalup City Centre Development – Boas Place project.

## Review of Structure Plans and Activity Centre Plans

The City reviewed existing structure plans and activity centre plans and identified those which can be normalised via scheme amendments once *Local Planning Scheme No 3* is implemented.

## State Planning Reform

The City continued to participate in workshops and engagement opportunities to contribute to State Planning Reform including:

- Local planning policy variations to Design WA;
- Community Engagement Guidelines;
- Medium Density Housing Guidelines; and
- Modernising the Western Australian Planning System Green Paper.





## Burns Beach Master Plan

The *Burns Beach Master Plan* guides the future enhancement and development in the Burns Beach area in an integrated and sustainable manner. Endorsed by Council in October 2016, the aim of the plan is to enable Burns Beach to reach its full potential as a high amenity coastal destination with sustainably managed community facilities and small scale commercial activities for the enjoyment of residents and visitors.

Actions which occurred in 2017/18 to progress development of the Burns Beach area included:

- State Government funding committed for the construction of a new primary school in Burns Beach announced in September 2017;
- Agreement by Main Roads WA to install a signalised pedestrian crossing to enable safe access across Marmion Avenue. Line marking works to increase road safety around Grand Ocean Park were completed in October 2017;
- Endorsement by Council in December 2017 of amendments to the *Iluka Structure Plan* and approval for two Local Development Plans for the commercial node in Iluka;
- Funding secured for the dual-use path between Burns Beach and Mindarie as a multi funded project between State Government and the City of Wanneroo. The route was finalised and detailed design commenced in 2017/18. Construction is planned to commence in the second half of 2018/19;
- An Expressions of Interest process initiated in May 2018 for an architectural design competition for a proposed new café/restaurant in the Burns Beach Coastal Node; and
- A development application for a new café/restaurant at Beachside Park approved by the City in June 2018. The development application proposes to provide 30 extra parking bays within the vicinity of Beachside Park.

Actions to further progress the development of the area will continue in 2018/19.

Aerial view of Burns Beach



## Priority Three Entry Statements (Arterial Roads Program)

Priority Three Entry Statements were completed during the year as part of the Arterial Roads Streetscape Upgrade Program. Works included the installation of Warwick East and West Priority Three entry statements. Preliminary works were completed for the Whitfords East Priority Three Entry Statement which included irrigation works. Verge enhancement works were also completed at the intersection of Ocean Reef Road and Joondalup Drive.

The entry statements establish distinctive signage, infrastructure and landscaping to welcome visitors and residents to the City.

## Landscape Master Plan 2009-2019 – Eco-Zoning and Hydro-Zoning in Parks

Eco-zoning and hydro-zoning works at MacDonald Park, Padbury, progressed during the year. The scope of works included the installation of new bores, irrigation infrastructure, drinking fountains, picnic shelter, table setting, benches, footpath network and landscape modifications to create hydro-zone and eco-zone areas.

Creating hydro-zones reduces water consumption as different watering rates can be applied to different parts of a park. Developing eco-zones where turf areas are mulched and native gardens created promotes biodiversity and reduces water consumption.

## Leafy City Program

The Leafy City Program was initiated in 2015/16 to increase leaf canopy throughout the City, providing shaded spaces in the urban environment. The Program aims to create resilient, cooler and more inviting green urban spaces in response to a changing climate. The Program focuses on tree planting within the City's suburban streetscapes, and also includes:

- Detailed mapping and data capture of existing vegetation to identify priority areas and assist with project prioritisation;
- Investigation and establishment of supporting horticultural practices and processes for species selection and soil modification to ensure healthy development and longevity of the City's leafy canopy;
- Planting of verge trees at selected locations over the life of the project; and
- Development of a communication campaign to promote the project.

Planting was completed as part of this program in the suburbs of Heathridge, Beldon, Craigie, Padbury, Kinross and Currambine.

## Whitfords Avenue Shared Path

The existing 2m wide footpath was upgraded to a 3m red asphalt shared used path between Kingsley Drive and the Mitchell Freeway Interchange in Kingsley. The project cost approximately \$225,000 and was 50% funded by the Department of Transport through the Perth Bicycle Network. The path has improved connectivity between Whitfords Train Station and the Mitchell Freeway Principal Shared Path and improved safety for cyclists and pedestrians.

## Joondalup City Centre Street Lighting

The second stage of the Joondalup City Centre Lighting program has commenced. The aim of the project is to replace existing lighting infrastructure to improve efficiency, reduce running costs and replace defective poles. The location of the works included Piccadilly Circle, Grand Boulevard, Shenton Avenue, Boas Avenue, Davidson Terrace and Reid Promenade. Multi-function light poles will be installed that will incorporate LED energy saving luminaires. This stage of works will continue in 2018/19.

## Continued installation of LED lighting in the Joondalup City Centre

Strategic Objective:  
City Centre Development





Leafy City Program

## Joondalup City Centre Development – Boas Place

The City progressed the project to deliver a mixed-use development in the heart of the Joondalup City Centre during the year. The proposed options for the development include office, hotel, residential and commercial accommodation, a car park and public spaces.

The City undertook preliminary assessments of a number of proposals including a hotel development, aged care/independent living and residential uses.

The City also commenced the preparation of an Order of Magnitude Business Case to examine the options available to maximise the financial, economic, social and environmental outcomes of the project.

This project, which aligns with the City's vision to increase commercial and employment growth and enhance the vibrancy of the City Centre, will continue in 2018/19.

## Joondalup Performing Arts and Cultural Facility

Following Council's decision in June 2017 not to initiate the design development phase of the Joondalup Performing Arts and Cultural Facility, the City commenced a review of the scope, concept design and business case for the project. Investigations into capital funding continued during the year.



Joondalup Drive

## Integrated Transport Management Plan

As the City of Joondalup is situated within one of the fastest growing residential and commercial areas in the north west Perth metropolitan area, an Integrated Transport Management Plan is required to ensure future transport needs are met within the City.

The City has therefore continued the development of the Major Road Network Review which will inform the development of an Integrated Transport Management Plan.

Completed in 2015/16, Stage 1 of the Major Road Network Review involved a preliminary assessment of the City's 15 major road corridors and identified current and future traffic use up to 2031.

Stage 2 of the Major Road Network Review, which commenced in 2016/17 and continued into 2017/18, involved detailed road intersection assessments on three major corridors, these being Joondalup Drive, Whitfords Avenue and Hepburn Avenue. A report recommending improvements to maximise performance on these major road corridors, based on the predicted traffic volumes, was completed in 2017/18.

Additionally, detailed road intersection assessments commenced in 2017/18 on a further six priority intersections, these being:

- Shenton Avenue (from Lakeside Drive to Burns Beach Road);
- Hodges Drive (from Collier Pass/Grand Boulevard intersection to Ocean Reef Road);
- Lakeside Drive (from Joondalup Drive in the south to Joondalup Drive in the north);
- Eddystone Avenue (from Joondalup Drive to Ocean Reef Road);
- Cockman Road and Erindale Road (between Hepburn Avenue and Beach Road); and
- Moore Drive/Grand Boulevard (from Grand Boulevard/Shenton Avenue intersection to Marmion Avenue).

A report recommending improvements for these intersections will be completed in 2018/19. Two further detailed road intersection assessments will be also undertaken in 2018/19 for:

- Warwick Road (from Wanneroo Road to Marmion Avenue);
- Beach Road (from Wanneroo Road to Marmion Avenue).

Development of the Major Road Network Review to inform an Integrated Transport Management Plan is an important step in furthering the economic growth of the City, for the transportation of goods and services, and to ensure the planning for future pedestrian, cyclist and bus movements within the community.



## Bike Plan 2016-2021

The *Bike Plan 2016-2021* identifies a vision for the City as a bike-friendly city where cycling is considered a convenient way to get around and a part of a normal everyday healthy lifestyle.

The Plan was developed following consultation with a range of stakeholders including cycle groups, State Government agencies (Main Roads WA, Department of Transport and the Public Transport Authority), the Strategic Community Reference Group and the general community.

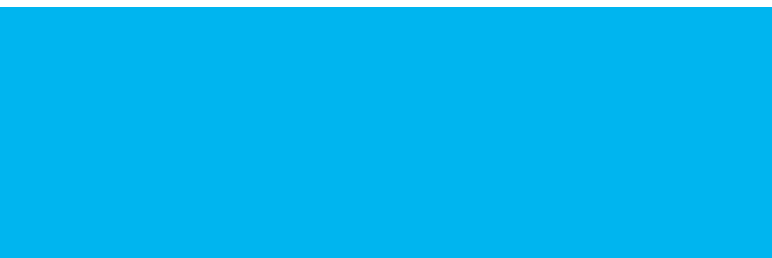
The Plan is based on a framework of four key focus areas:

- People;
- Pathways;
- Places; and
- Promotions.

Within these four focus areas, 12 projects were identified for implementation over the life of the Plan to increase cycling in the City.

Actions achieved in 2017/18 in line with the Bike Plan included:

- Completion of the WA Bike Network Whitfords Avenue shared path. The 750m path upgrade provides a high-quality path from Timbercrest Rise and Trailwood Drive, Woodvale, to the Whitfords Train Station via Whitfords Avenue. The project was co-funded with the Department of Transport;
- Approval by the Department of Transport of the City's next WA Bicycle Network project, Beach Road Shared Path. This project will see the old existing path replaced with a new 3m wide red asphalt shared path between the Warwick Train Station entrance and Erindale Road, Warwick. Design will commence in 2018/19 with construction to be undertaken in 2019/20;
- Attendance by City officers at forums convened by the Public Transport Authority to discuss pedestrian/bike projects as part of the State Government's Metronet plans;
- An audit undertaken of the 'Share the Path' on-ground decals along the Sunset Coast Shared Path. Ten existing decals that had deteriorated were replaced and 13 new decals were installed to improve coverage at key locations; and
- Implementation of a community Bike Survey during March and April 2018 to improve understanding of bike riding participation levels in the City and the motivators and barriers to cycling. A total of 667 valid responses were received.





## Walkability Plan 2013-2018

The *Walkability Plan 2013-2018* is a five-year plan which was designed to encourage and enable safe and accessible environments for people to walk and cycle in the City of Joondalup. The plan also identified opportunities to promote community education and awareness of active recreational activities in the region.

Key achievements during 2017/18 included:

- Wayfinding and interpretive signage installed in Warwick Bushland;
- Drinking fountains installed at Iluka Foreshore and Hillarys Dog Beach on the Sunset Coast Trail;
- A section of limestone pathway in Craigie Bushland resurfaced to provide universal access;
- Continued implementation of the City's Walking and Cycling Program with counters at Neil Hawkins Park, on the Sunset Coast Trail (north of the Plaza, Tom Simpson Park and Burns Beach), and the Mitchell Freeway Principal Shared Path (south of Hodges Drive, south of Shenton Ave); and
- Upgrade of an intersection at Warwick Train Station and Beach Road, Warwick, to improve safety and lighting for pedestrians and cyclists.

## Road Safety Action Plan 2016-2020

The *Road Safety Action Plan 2016-2020* was endorsed by Council in July 2016 to coordinate road safety programs and promote the importance of road safety to the community.

The Plan aligns with the WA State Government Road Safety Strategy – Towards Zero and is based on the Safe System approach promoted by the State and Federal Governments.

- Safe road users;
- Safe roads and roadsides;
- Safe speeds; and
- Safe vehicles.

Road safety activities undertaken during the year included:

- Liaison with schools regarding traffic management concerns and responding to enquiries by members of the community about road safety issues;
- Construction projects addressing road safety issues through the City's Local Traffic Management, Black Spot, Major Road Construction, Road Preservation and Resurfacing Programs. Further information is provided within the Capital Works Program section of this Annual Report in the Financial Sustainability key theme;
- Edith Cowan University Open Day in July 2017 with the promotion of the Roadwise trailer and a competition "To Make the Commitment to Stop, Think, Act";
- City representation at the official opening of the Constable Care Road Safety Centre in July 2017;

**"Please Slow Down  
Consider Our Kids"**  
bin sticker program  
implemented

Strategic Objective:  
Integrated Spaces





- Participation in a Department of Transport discussion on the proposal of a Walking School Bus phone app in November 2017;
- The WALGA Roadwise Ribbons for Roads – Road Safety Campaign promoted in December 2017 prior to the Christmas holiday period;
- Involvement in the Queen's Baton Relay event held in February 2018;
- The Blessing of the Roads Ceremony and a Road Safety Event hosted by the City of Joondalup at Sorrento Beach Park held in March 2018 in conjunction with the Cities of Wanneroo and Swan;
- The "Please Slow Down Consider Our Kids" bin sticker program for residents which involved placing stickers on domestic rubbish bins in local roads and around selected school precincts;
- Support provided to Joondalup Primary School for additional footpaths to improve safety; and
- Support provided to Beldon Primary School in implementing a car park area.

## Building Permits

A diverse range of applications for building permits were issued throughout the year. These permits ranged from swimming pools and spas to patios, single and double storey dwellings, and large commercial projects.

Major applications approved during the year included:

- Two storey apartment complex – Craigie;
- Liquor store development – Duncraig;
- Five storey mixed use development – Hillarys; and
- Indoor recreation centre – Edgewater.

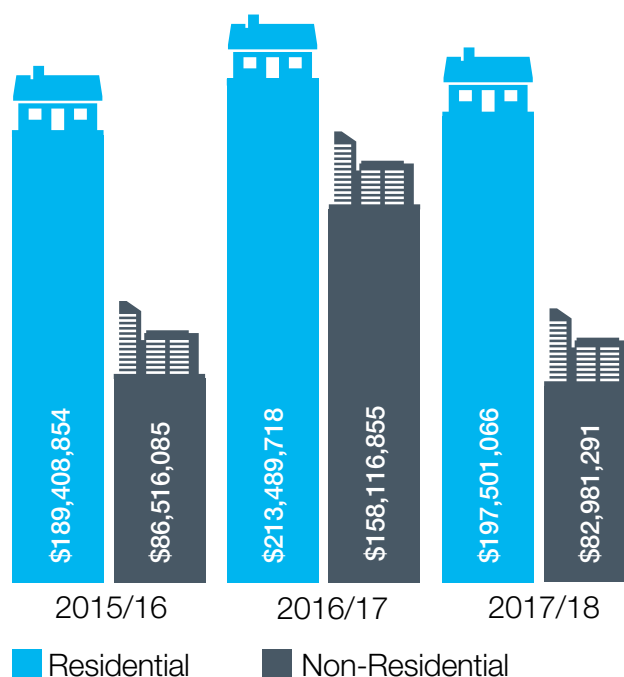
Over **\$280 million** of Building Permits issued during the year

Strategic Objective:  
Quality Built Outcomes

GRI Disclosure 203-2	2017/18 Measure	Trend on last year
Value of Building Permits Issued – Whole of City	\$280,482,357	↓

This chart represents the value of building permits issued during 2017/18 for all suburbs.

Value of Building Permits Issued (\$)



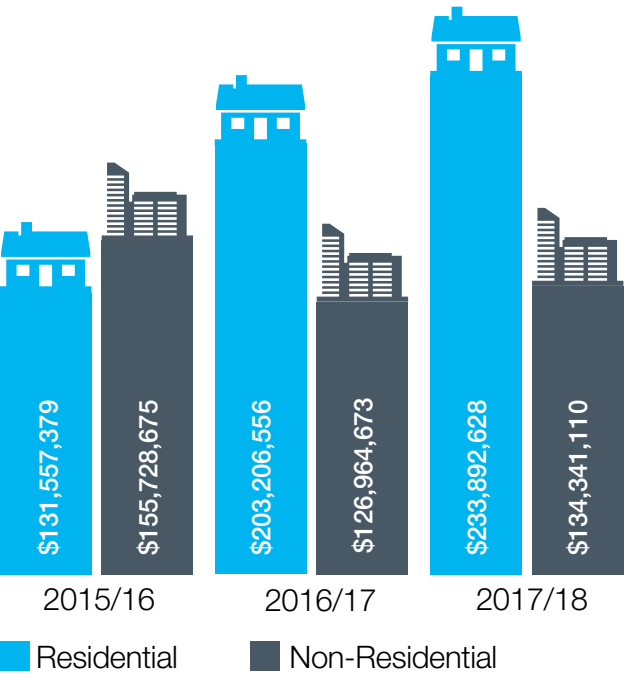
## Planning Approvals

A variety of planning applications were processed throughout the year ranging from patios, carports and outbuilding additions, single and double storey dwellings, grouped and multiple dwellings as well as changes of approved land use, signage and major commercial developments.

Major applications approved during the year included:

- Numerous medium density developments throughout the City’s Housing Opportunity Areas;
- Proposed amendment to the Iluka Structure Plan and local development plans;
- A 128-bed residential aged care facility in Harvest Loop, Edgewater;
- A mixed-use development at Westfield Whitfords City Shopping Centre;
- A mixed commercial development in Banks Avenue, Hillarys;
- A short stay accommodation development in Boas Avenue, Joondalup; and
- Restaurant development in Beachside Drive, Burns Beach.

Value of Planning Approvals Issued (\$)



This graph represents the value of planning approvals issued during 2017/18 for all suburbs, including approvals issued by the Development Assessment Panel and the Western Australian Planning Commission.

Over \$350 million of Planning Applications approved during the year

Strategic Objective:  
Quality Built Outcomes

GRI Disclosure 203-2	2017/18 Measure	Trend on last year
Value of Planning Approvals Issued – Whole of City	\$368,233,738	↑

## Major Developments Under Construction

Developments under construction during the year included:

- The Primewest State Government Offices on Davidson Terrace, Joondalup; and
- Numerous medium density developments throughout the City’s Housing Opportunity Areas.

## Major Developments Completed

Developments completed during the year included:

- Additions to Carine Tavern, Duncraig, and associated liquor store; and
- Numerous medium density developments throughout the City’s Housing Opportunity Areas.

## Measuring Success

Strategic Community Plan Strategic Performance Indicators – Quality Urban Environment

### Aspirational Outcome:

“The City’s built environment is planned for enduring relevance through quality, modern design that is creative, flexible and diverse. Design of its urban landscapes promotes connectivity, useability and accessibility; contributing to the highest standards of liveability”

Indicator	City Target	Outcome		Source
Housing infill	Additional dwelling targets for 2031 are as follows: <ul style="list-style-type: none"> <li>• 1,500 new dwellings in the City Centre</li> <li>• 18,898 new dwellings in housing opportunity areas.</li> <li>• 1,014 new dwellings in Burns Beach and Iluka.</li> </ul>			Property and Rating Database
		222	✓	
		209	✓	
		988	✓	
Landscaping	The City undertakes one Landscape Master Plan project per annum (eco-zoning and hydro-zoning parks only)	1	✓	Corporate Business Plan Quarterly Report

- ✓ Met or on target
- ✗ Not met or not on target





# ECONOMIC PROSPERITY, VIBRANCY AND GROWTH





### Aspirational Outcome:

“The City is lively and thriving across its commercial centres. It is a global City, home to diversified industries that generate a wide-range of local job opportunities, achieving employment self-sufficiency.”

#### CBD of the North

For the Joondalup City Centre to be recognised as Perth’s second CBD, functioning as the primary commercial centre of the North West Metropolitan Perth Region.

##### Strategic initiatives

- Develop and promote a recognised industry niche that builds on existing strengths.
- Provide an efficient and integrated transport network that can support the needs of a high-functioning City Centre.
- Support advanced technology opportunities that will foster a thriving business environment.
- Proactively target and engage industries and businesses to drive City Centre development, including large government departments and agencies.
- Pursue the construction of multi-storey car park facilities within the Joondalup City Centre to facilitate greater accessibility.

#### Activity Centre Development

To have revitalised Activity Centres that are multi-purpose and provide for housing diversity and enhanced liveability.

##### Strategic initiatives

- Understand local commercial needs and opportunities.
- Support the development of fresh and exciting de-centralised areas of activity.
- Facilitate increased housing density in Activity Centres.
- Promote the primacy of the Joondalup City Centre in the application of the Activity Centre Hierarchy.

#### Destination City

To become a “Destination City” where unique tourism opportunities and activities provide drawcards for visitors and high amenity for residents.

##### Strategic initiatives

- Actively promote and sponsor significant events and activities.
- Facilitate the establishment of major tourism infrastructure.
- Encourage diverse accommodation options.

#### Regional Collaboration

For the City to collaborate with regional partners and stakeholders in order to maximise opportunities for the future economic growth of the North West Metropolitan Perth Region.

##### Strategic initiatives

- Undertake planning within a regional context.
- Foster strategic regional partnerships.
- Drive new employment and infrastructure opportunities on a regional scale.

#### Business Capacity

For the City’s business community to have the technology and communication capability necessary to thrive within a competitive environment.

##### Strategic initiatives

- Actively seek opportunities for improving local communication network infrastructure.
- Facilitate knowledge sharing and learning opportunities.

## Summary of Achievements, Challenges and Year Ahead

### Achievements

- Signing of a Memorandum of Understanding between the City and LandCorp to progress the Ocean Reef Marina Project following the announcement by Premier, Mark McGowan, to commit State Government funding of \$120 million for the Marina over the life of the project;
- Distribution of five *Joondalup Business Online* Newsletters to over 10,000 businesses and stakeholders;
- Announcement by the Premier, Mark McGowan, in December 2017 to provide \$800,000 in funding to support designation of the Joondalup City Centre as an Innovation Hub focussing initially on cyber security initiatives;

- Delivery of two successful trade delegations to China with business representatives from the Australian Medical Association, National Electrical Communications Association, Bethanie Aged Care and Edith Cowan University, and the identification of a number of investment opportunities for the City's key stakeholders during the trade delegations;
- Conducting a Business Needs Survey of 570 City of Joondalup businesses to inform the City's business support services;
- Facilitation of the Australian Medical Association signing a lease for premises in Joondalup to operate a training facility aimed at attracting international students to Joondalup; and
- Delivery of the second Kaleidoscope event in November 2017 with more than 88,000 people attending.

### Challenges

- Attracting investment in a competitive marketplace.



Artists representation of Ocean Reef Marina



## Kaleidoscope 2017

**Year Ahead**

- Implement the *Joondalup Activity Centre Plan* which will deliver significant economic development benefits within the City;
- Progress the Ocean Reef Marina project in conjunction with LandCorp;
- Continue to progress the establishment of the Joondalup Innovation Hub focussing on Cyber security with Edith Cowan University;
- Continue to implement actions from the *International Economic Development Activities Plan* including building on opportunities identified during trade delegations to China;
- Continue to progress the establishment of cafés, kiosks and restaurants to develop recreational facilities and promote tourism;
- Progress the City Centre Development Project – Boas Place;
- Deliver the third Kaleidoscope event in November 2018; and
- Progress project to enable the introduction of smart technology in Yellagonga Regional Park to monitor the park's environmental conditions funded under the Australian Government's Smart Cities and Suburbs Program.

## Over 10,000 subscribers to the Business Online Newsletter

Strategic Objective:  
Business Capacity



**Joondalup Business Online**

**Latest Business News** May 2018  
Call: 9400 4407

**Business Forum - Joondalup Innovation Hub**

**GIVE YOUR BUSINESS THE EDGE**

**BUSINESS FORUM**

**Joondalup Innovation Hub**  
**The Cyber Security Capital of WA**  
Thursday 28 June 2018, 7.15am for 7.30am start  
Joondalup Resort. Cost: \$30.00

\$140million is now being invested by Federal and State government, industry, university and research participants into a Cyber Security Cooperative Research Centre (CRC). The CRC was launched last month by Federal Minister for Jobs and Innovation Senator Michaela Cash at Edith Cowan University within the Joondalup Innovation Hub.

The City of Joondalup has been advocating for this result for many years and this significant investment will lead to many more jobs being generated in the local economy.

Keynote speaker Associate Professor Mike Johnstone from the world-renowned ECU Security Research Institute will explain how the Cyber Security CRC will deliver advancements to Australia's cyber security capability and solutions to ensure the safety of Australians and Australian businesses online.

Registrations close on 19 June 2018.

[Register online](#)

**Request for tender for a Cafe / Restaurant at Burns Beach**

The City of Joondalup is inviting tenders for the engagement of architectural and specialist consultancy services for a new food and beverage facility at Burns Beach.

Submissions close on Friday 15 June at 2.00pm. Further information can be obtained by calling **9400 4277** or by downloading the tender document on the City's [website](#).

## Economic Development Strategy

The City's *Economic Development Strategy* sets out a long-term agenda to expand opportunities for business, investment, creativity, innovation, research and education. The overarching goal is to increase local employment opportunities through the attraction of investment and business to the City.

The City's *Economic Development Strategy, Expanding Horizons*, includes the following vision:

'The City of Joondalup has a high performing economy underpinned by a culture of entrepreneurship, innovation, creativity and investment.'

In line with the City's aim to establish itself as the CBD of the north within the Perth Metropolitan Area, the core themes within the Strategy are:

- Business Growth and Investment;
- Creativity and Innovation;
- Employment and Skills Development; and
- City and Regional Infrastructure.

Key achievements from the implementation of the *Economic Development Strategy* for 2017/18 included:

- Distribution of five Joondalup Business Online Newsletters to over 10,000 businesses and stakeholders;
- Significant achievements in implementing the *International Economic Development Activities Plan*;
- The Joondalup City Centre being designated as an Innovation Hub by the Premier in December 2017;
- Publication of three advertisements and Thought Leadership Articles for Business News as part of the City's investment attraction initiatives;
- Delivery of four Supplier Development Program workshops as part of the City's "Buy Local" initiative;
- Delivery of a Youth Hackathon focussing on attraction of international students;
- Delivery of two successful trade delegations to China including representatives from the College of Electrical Training, Edith Cowan University, Bethanie Aged Care and Australian Medical Association;
- Distribution of the *2018 Sunset Coast Holiday Planner*;

- Hosting of a City of Joondalup stand at the Perth Tourism Industry Exchange to increase awareness of Joondalup's tourism opportunities, as well as key future tourism infrastructure projects such as Ocean Reef Marina and Boas Place. Six key local tourism operators exhibited alongside the City including Aloha Surfhouse, Sorrento Quay Boardwalk, Joondalup Resort, Latitude Air, Rotorvation Helicopters and Willie Creek Pearls;
- Facilitation of the Australian Medical Association signing a lease for premises in Joondalup to operate a training facility aimed at attracting international students to Joondalup; and
- Delivery of two Business Forums: "Ignite New Thinking – Smart Marketing for Small Business" and "Joondalup Innovation Hub –The Cyber Security Capital of WA".

Further detail on activities relating to Economic Prosperity, Vibrancy and Growth are outlined in the following sections of this report.

## The City was designated as an **Innovation Hub** by the State Government

Strategic Objective:  
Primary Centre Status

## Promoting Innovation – Digital City

The City was involved in a range of events and projects aimed at promoting Joondalup as a centre for knowledge and innovation, including the following major projects.

### Digital Strategy

The City continued to:

- Increase its use of digital marketing mediums for economic development initiatives including investment and visitor attraction, the Supplier Development Program, the Economic Snapshot and the Innovation Fund. Mediums used included Facebook, WA Business News, a quarterly e-Newsletter with an expanded database of over 10,000 businesses and stakeholders, and branded flash drives for delivering strategic documentation and promotional material;
- Engage with nbnCo to assist with engagement of businesses in the City of Joondalup;
- Promote the importance of cyber security to businesses through delivery of a Business Forum on the topic and ongoing support and collaboration with the ECU Security Research Institute;
- Lead and position Joondalup as a Digital City through advocating to State and Federal Governments for Joondalup to be recognised as an Innovation Hub and a centre of cyber security excellence; and
- Promote small business digital capacity building programs delivered at locations in the City.

### Co-working Space - sixty27

The sixty27 co-working space was located on the North Metropolitan TAFE campus and provided a location for entrepreneurs, businesses and digital start-ups to develop new business and research opportunities.

The City's funding support for sixty27 was for a three-year period. Following the outcomes of a review and discussions with North Metro TAFE, the City discontinued funding support and North Metro TAFE ceased operation of sixty27.

The City will continue to work with industry to explore the establishment of co-working spaces in the City by private operators.





## THE LINK has helped drive innovation and business growth in Perth's north growth corridor

Strategic Objective:  
Primary Centre Status

### THE LINK

The Innovation Precinct Project is a joint initiative between the City of Joondalup and the Office of Research and Innovation at Edith Cowan University (ECU) to assist business growth within the City. This is facilitated by THE LINK website that enables businesses and investors to access information on business opportunities in Joondalup and to connect with ECU research expertise.

For the last two years THE LINK website has brought together a number of digital sponsors and business support organisations including Business Station, Joondalup Business Association and North Metropolitan TAFE to assist in promoting innovation and business growth in the City of Joondalup. THE LINK is an award-winning project that has been instrumental in positioning the City as a centre for innovation and in the State Government identifying Joondalup as an Innovation Hub in December 2017.

### Internet of Things

The City continued its partnership with Telstra to create one of Australia's smartest parks through the Internet of Things.

As part of a digital innovation trial in Tom Simpson Park, Mullaloo, sensor technology alerted the City when rubbish bins were almost full, alerted drivers to vacant spaces in the car park and monitored the weather and noise conditions. This technology connected via a dashboard which allowed City staff to monitor traffic movements, bin and park use as well as environmental factors affecting patronage in real time.

The three-month trial commenced in June 2017 and data gathered during the trial has now been used to identify wider potential uses for sensor technology. Potential benefits include cost savings, logistics improvements (route optimisation and scheduling), and greater efficiencies and enhanced service delivery to the community.

The trial is in line with City's Digital Strategy, one of the aims of which is to build community capacity and innovative government services through smart infrastructure.



## Smart Cities and Suburbs Program

As the driver of innovation and economic growth for Perth's northern corridor, the City of Joondalup supports digital transformation in government services. The City is a member of the Australian Smart Communities Association (ASCA) and has been active in implementing digital and Smart Cities initiatives.

In November 2017 the Cities of Joondalup and Wanneroo secured funding through the Australian Government's Smart Cities and Suburbs Program to enable the use of smart technology in Yellagonga Regional Park. The use of smart environmental sensors, satellites and drones will allow the City and its partners to measure and monitor the park's environmental conditions in near real time, ensuring that timely action can be taken to maintain the amenity of the area and also provide the ability to make better decisions for the health of the wetlands.

## Secured funding from the Smart Cities and Suburbs Program

Strategic Objective:  
Business Capacity

## \$15,000 grant awarded through the Innovation Fund

Strategic Objective:  
Business Capacity

### Innovation Fund

The City of Joondalup Innovation Fund was launched in July 2014 and was established to provide grants of between \$5,000 and \$20,000 for innovative ideas which will contribute towards small business activities within the City. Examples of eligible projects include creating online and digital products, processes or services within the Joondalup business sector, assisting the development of innovative business proposals for small business activities, and activating spaces within the City Centre for creative purposes using digital technologies.

Twenty-five enquiries were received from prospective applicants with 11 eligible applications lodged. All applications were assessed by the Fund's Advisory and Assessment Panel with two applicants invited to present their innovative ideas to the panel.

Grant funding of \$15,000 was awarded to one successful applicant during the year.

The Innovation Fund was reviewed during the year to include different categories and will be re-launched early in 2018/19.



Smart Cities and Suburbs Program,  
Tom Simpson Car Park, Mullaloo

## International Economic Development

The City led two trade delegations to China in 2017/18 which included the City's key stakeholders. Several outcomes have been delivered, including:

- The first Innovation Solutions for an Ageing Population Conference to be held in Joondalup in September 2018. Preparations are well underway for the Conference with approximately 100 industry specialists from China attending.
- The Australian Medical Association (AMA) WA establishing an international training college for up to 100 overseas students in Joondalup.

Economic impact assessments undertaken indicate that these two initiatives will deliver significant economic benefits for the local community. For example:

- The Ageing Population Conference will generate in excess of \$700,000 for the local economy and will contribute 5.9 full time equivalent jobs.
- The AMA international training college will have an economic impact of \$5.02 million and create approximately 30 local jobs within the City of Joondalup.

## Attracting Investment

The City's *International Economic Development Activities Plan* was endorsed by Council in March 2017 and an International Economic Development Advisor was recruited to implement the plan.

The purpose of the Plan is to provide guidance on opportunities to facilitate international relationships that will lead to the establishment of Joondalup as a global city and increase its economic vibrancy. Key outcomes over the last year included:

- Delivery of an International Free Trade Workshop;
- Distribution of the 2018 Sunset Coast Holiday Planner at international travel shows in Auckland, Singapore and Kuala Lumpur;
- Presentation of the City's investment attraction video (Mandarin version) to an audience of tourism agents, the Jinan Tourism Development Commission and Jinan Bureau of Commerce;
- Facilitation of the American Chamber of Commerce Innovation Day delegation visit to Joondalup;
- Distribution of investment attraction materials, including the investment attraction prospectus *Joondalup has the Edge* in Shanghai;
- Facilitation of the Australian Medical Association in leasing premises in Joondalup to operate a training facility aimed at attracting international students to Joondalup; and
- Delivery of two City of Joondalup led trade delegations to China including representatives from Edith Cowan University, Bethanie Aged Care, National Electrical and Communications Association and the Australian Medical Association. A number of key economic exchange outcomes were achieved by these organisations.

The City continued to utilise and distribute an investment attraction video that highlights the benefits of investing in the City. This included promoting the video during delegations to China.

The City of Joondalup continued its arrangement with WA Business News to publish sponsored leadership articles throughout the year. The articles were on topics such as how Joondalup has an advantage in small business, commercial property and tertiary education. The leadership articles were each accompanied by a hard copy advertisement and were available on the Business News website for subscribers.



## Growing Business

The City supported a number of initiatives and programs delivered at the ECU Business and Innovation Centre which is managed by Business Station. This included delivery of four City of Joondalup sponsored Supplier Development Program workshops, aimed at promoting the City's Buy Local initiative. The Supplier Development Program provides advice to local businesses on how to register for the City's online e-Quotes portal and develop skills on the preparation of quotations and tenders.

Business Station delivered a large range of business support programs for businesses within the City of Joondalup through the State Government funded Business Local Program and the Federal Government funded Australian Small Business Advisory Service. These programs were extensively promoted to the business community through the *Joondalup Business Online* e-newsletter.

The City also sponsored and facilitated a multicultural business expo at HBF Arena, Joondalup, to assist business growth and to educate and inspire Australian immigrants to become successful entrepreneurs.

## City and Regional Infrastructure

### Regional Economic Development

The draft Regional Economic Development Framework, developed in conjunction with the City of Wanneroo, was not progressed during the year. The Cities continued to collaborate on a number of projects including the preparation of a submission to the Australian Government's Smart Cities and Suburbs Program.

The City also collaborated with the Cities of Wanneroo and Stirling in the production of the Sunset Coast Holiday Planner.

### Tourism Promotion

The City continued to actively promote tourism through a range of activities. Supported by the City, 40,000 copies of the 2018 Sunset Coast Holiday Planner, developed by Experience Perth (now Destination Perth), were produced for visitor centres and travel agencies nationally, as well as for selected car hire outlets and major Perth based hotels and tourism operators. In addition, copies were distributed at the Auckland, Sydney, and Melbourne Holiday and Travel Expos and

Over **40,000** copies of the Sunset Coast Holiday Planner distributed

Strategic Objective: Destination City

at the South East Asia Travel Fairs in Malaysia and Singapore. The Sunset Coast Holiday Planner was also distributed locally through City facilities and is available online through the City's website.

The City also hosted a stand at the Perth Tourism Industry Exchange to increase awareness of tourism opportunities in Joondalup as well as key future tourism infrastructure projects such as Ocean Reef Marina and Boas Place. Six key local tourism operators exhibited alongside the City including Aloha Surfhouse, Sorrento Quay Boardwalk, Joondalup Resort, Latitude Air, Rotorvation Helicopters and Willie Creek Pearls.

The City highlighted its tourism attractions through the Joondalup Business Online e-newsletter, including two new attractions, Latitude Air and Aloha Surfhouse.



Hillarys Boat Harbour

Over 190 attendees at the City’s Business Forums

Strategic Objective: Business Capacity

Business Engagement and Communication

Business Forums

The City held two business forums during the year which attracted audiences from business, government, education and industry stakeholders from across the Greater Perth Metropolitan Area.

The first business forum entitled “Ignite New Thinking – Smart Marketing for Small Business” was held in April 2018 at the West Perth Football Club facility. The forum featured Samantha Reece, Founder of Catalyst 2 Success, who provided advice to participants on marketing their businesses.

The second business forum in June 2018 featured Associate Professor Mike Johnstone from Edith Cowan University, who shared his knowledge on cyber security and how businesses can protect themselves from ever increasing cyber threats.

GRI Disclosure 203-1	2017/18 Measure	Trend on last year
Number of business forums and attendance	Two forums and 194 attendees	↓

Business Needs Survey

The City undertook a survey of businesses in Joondalup to better understand their needs and the factors that attract new and start-up businesses to the City. Businesses outside of Joondalup were also surveyed to enable comparison between other local governments.



A total of 570 surveys were completed, resulting in a statistically robust sample. The survey identified several areas where the City is performing well with high satisfaction levels, including:

- Providing community events and festivals to bring people into the area (78% satisfied);
- Providing a pleasant and clean appearance to commercial areas (76% satisfied);
- Maintaining roads (75% satisfied);
- Maintaining street and directional signs (73% satisfied); and
- Responding to vandalism and graffiti (73% satisfied).

Overall, the City is performing well compared with other local governments and the majority of respondents (82%) stated that their experience of operating a business in the City of Joondalup had lived up to expectations. The survey also identified some areas for additional focus. These included:

- Providing a safe and secure place to do business;
- Facilitating business networking opportunities, such as business forums and events;
- Continuing to provide community events, concerts and festivals to bring people into the area; and
- Addressing traffic congestion and traffic management in commercial areas.





As a result of the survey the City is looking at opportunities for the provision of affordable office space for micro and small businesses in Joondalup, working with business organisations to provide business skill-building workshops for local businesses, facilitating business network events, and reviewing the range of business publications with a view to increasing online communication mechanisms.

The information obtained from the survey will inform future priorities for the City in facilitating and enabling the economic growth of businesses in Joondalup.

### Publications

The *Joondalup Business Online Newsletter* was published five times during the year and distributed to over 10,000 stakeholders comprising local businesses, organisations and potential investors. Main items included investment attraction information, training and networking opportunities, THE LINK activities, and the promotion of the Innovator of the Year program, the City's Innovation Fund, tourism and the City's business forums.

The City continued to publish the Economic Snapshot on the City's website. The snapshot provides key economic data to assist businesses, researchers and potential investors. The data is updated on a quarterly basis and is also published as a downloadable document.

### Business Stakeholder Engagement

Other stakeholder engagement activities undertaken during the year included:

- Assisting the promotion of business networking events organised by Edith Cowan University, North Metropolitan TAFE, Joondalup Business Association and Business Station;
- Assisting the promotion of the Department of Jobs, Tourism, Science and Innovation, Innovator of the Year Awards; and
- Attendance at various stakeholder and industry events including Economic Development Australia events, Tourism Council, the Property Council and Joondalup Business Association Awards.

## Employment and Skills Development

During the year, the City partnered with a number of stakeholders to promote local employment, research and training opportunities for the development of skills to meet the needs of current and future businesses. These activities included involvement in the promotion and development of dedicated business support programs, events and workshops organised by:

- Edith Cowan University Office of Research and Innovation;
- Edith Cowan University Business and Innovation Centre and Business Station;
- North Metropolitan TAFE;
- Department of Jobs, Tourism, Science and Innovation;
- Joondalup Business Association;
- Immigrant Business Networking Association; and
- Innovate Australia.



## Ocean Reef Marina

The project to develop a recreational, residential, boating and tourism marina in Ocean Reef continued during 2017/18 with the statutory planning and environmental approvals process progressing.

In September 2017 the State Government announced a \$120 million commitment to the project and identified that LandCorp would implement the development of the marina.

The City and LandCorp executed a Memorandum of Understanding in February 2018 which sets out the roles of the parties and outlines how they will work together to implement the project as approved by the State Government.

LandCorp anticipates construction will commence in 2020 and, in collaboration with the City, has commenced the tasks required to meet this deadline including a review of the current concept plan and liaison with the relevant State Government agencies to finalise the planning and environmental approvals process.

The City will continue to assist and support LandCorp to ensure the project is delivered in accordance with community and State Government expectations.

## Cafés, Kiosks and Restaurants

The establishment of café, kiosk and restaurant facilities is in line with the City's aim to attract visitors and tourists, stimulate business opportunities, provide recreational facilities for the community, and to promote a greater awareness of the City's natural assets.

The City continued to progress this project with the following actions taking place:

- The commencement of a request for tender process to identify an architect for the design of a café/restaurant at Burns Beach;
- Investigations into the provision of a café/kiosk/restaurant at Neil Hawkins Park, Joondalup; and
- Negotiations with the State Government and Rock (WA) Pty Ltd (trading as White Salt) to facilitate the development of a café at Pinnaroo Point, Hillarys.

## Developments in the Joondalup City Centre

The following charts represent the value of planning approvals and building permits issued during 2017/18 within the City Centre. These include planning approvals issued by the City, the Development Assessment Panel and the Western Australian Planning Commission.

The Development Assessment Panel approved the following major development within the City Centre:

- Mixed use development – new hotel and commercial tenancies on Boas Avenue, Joondalup.

Building permits were issued for the following developments in the City Centre:

- Four storey teaching and research space – Edith Cowan University; and
- A wave pool recreation centre on Winton Road, Joondalup.

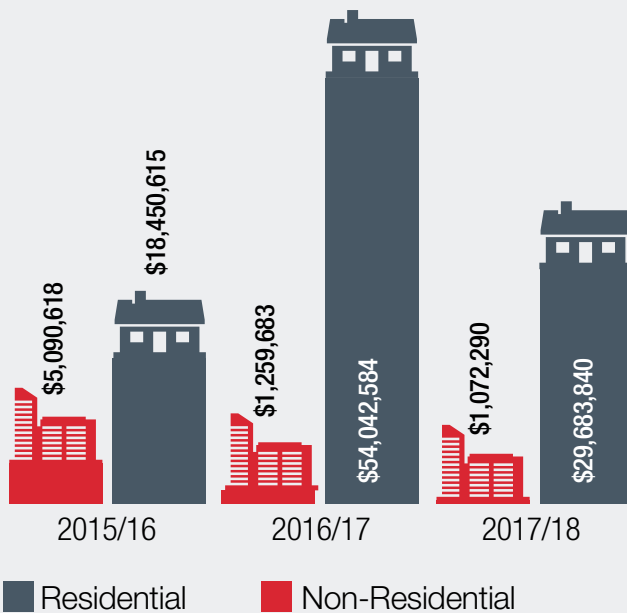
State Government committed **\$120 million** to the Ocean Reef Marina Project

Strategic Objective: Destination City

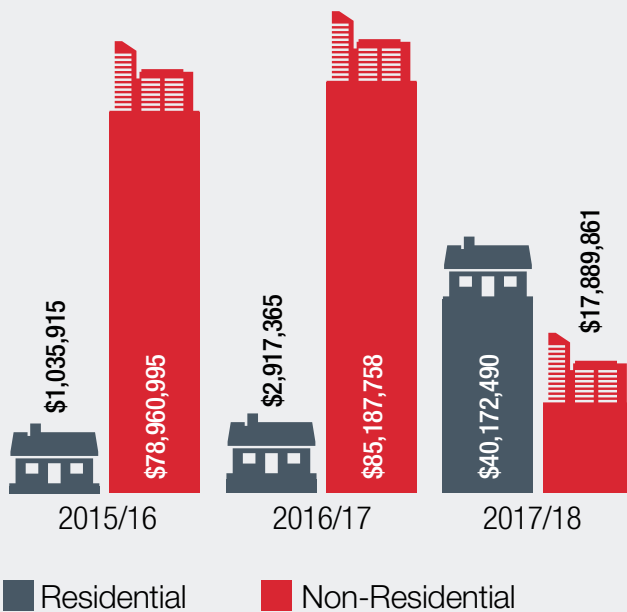
Artists impression Ocean Reef Marina



## Value of Building Permits Issued — City Centre (\$)



## Value of Planning Approvals Issued — City Centre (\$)



GRI Disclosure 203-2	2017/18 Measure	Trend on last year
Value of Building Permits Issued – Joondalup City Centre	\$30,756,130	↓
Value of Planning Approvals Issued – Joondalup City Centre	\$58,062,351	↓





## Kaleidoscope attracted approximately **88,000 visitors** to the City Centre

Strategic Objective: Destination City

Kaleidoscope 2017



### Kaleidoscope 2017

Kaleidoscope: A Festival of Light | Art | Music | Food transformed the Joondalup City Centre over four nights from 9 – 12 November 2017 with approximately 88,000 people attending. This free event showcased light and illumination projects by artists, creators, engineers, set designers, graphic designers, performers and visual artists. The event attracted over \$2.5 million worth of media coverage with an economic impact to the region calculated at approximately \$4.2 million — equivalent to 34.7 annual full-time jobs.

Some of the highlights included artworks created by local school students which were projected onto the City's Administration Building. A digital 'Welcome to Country' and Dreamtime story by Noongar Elders featured portraits by Noongar artist Charmaine Cole.

Planning for the 2018 event is well underway and will take place from 1 – 4 November 2018.

Major community events not only enhance 'liveability' and community spirit, but also develop the capacity of local businesses to grow.

An economic impact analysis undertaken post event estimated that the total visitor spend over the four days was \$3.1 million based on an average 22,000 visitors per day with an average spend of approximately \$35.00 per person.

Based on the \$3.1 million visitor expenditure, the total impact on the local economy, including flow-on effects, is an increase in output of \$4.2 million and the equivalent of 34.7 annual full-time jobs.

Kaleidoscope 2017



## Sponsorship of Events held within the Region

The City was proud to sponsor a wide range of events, groups and organisations throughout 2017/18 which attracted spectators and visitors of all age groups to the region.

The City provided \$102,714 to events, organisations and groups through its Corporate Sponsorship Program. The following lists organisations and groups that received City sponsorship.

Group/Event	Sponsorship Amount
Joondalup Wolves	\$20,000
Heathridge Christmas Carols	\$12,500
TriEvents Triathlon Summer Series	\$10,000
89.7fm Community Radio (Twin Cities)	\$10,000
Cricket Australia Indoor Cricket	\$5,000
Relay for Life	\$7,000
MSWA Ocean Ride	\$5,000
Under 16 Basketball Championships	\$5,000
Sorrento Tennis Club Junior Hardcourt Tournaments	\$5,000
Kingsley Community Christmas Carols	\$3,000
Joondalup Christmas Lunch	\$3,000
Westfield FFA Cup Match	\$2,614
Lions Club Australia Day Breakfast	\$2,500
Joondalup United vs Perth Glory	\$2,000
Lions Community Fair	\$2,000
One Big Voice Festival	\$1,600
West Greenwood Primary School 40th Anniversary	\$1,500
WA Dancing Society Night of Stars	\$1,500
Surfers Rescue 365	\$1,000
Beaumaris Community Baptist Carols	\$1,000
RAN Vietnam War Plaque Dedication	\$1,000
Youth Affairs Council of Western Australia	\$500
<b>Total</b>	<b>\$102,714</b>

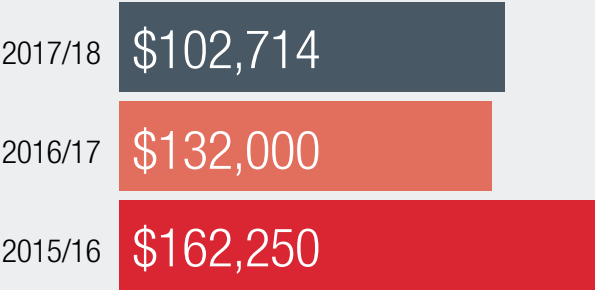


The City actively sought partners to assist with the implementation of the following events during the 2017/18 financial year in order to deliver high quality events for the community:

- Little Feet Festival;
- Music in the Park;
- Valentine's Concert;
- Joondalup Festival;
- Urban Couture; and
- Dogs Day Out.

Over \$110,000 in funding was received for the events listed above and over \$425,000 of in-kind support received from organisations including Optima Press, Nova, Channel 7, The Sunday Times and the Community Newspaper Group.

Sponsorship Amount



GRI Disclosure 203-2	2017/18 Measure	Trend on last year
Dollar value of events sponsored by the City (excludes community funding)	\$102,714	↑

Valentine's Concert 2018



## Measuring Success

Strategic Community Plan Strategic Performance Indicators – Economic Prosperity, Vibrancy and Growth

### Aspirational Outcome:

“The City is lively and flourishing across its activity centres. It is a global City, home to a recognised industry niche that fosters local job production and promotes employment self-sufficiency.”

The following reports against achievement of targets in 2017/18.

Indicator	City Target	Outcome		Source
<b>Employment</b>	To achieve a regional employment self-sufficiency percentage 10% greater than the 2009 baseline data by 2022.	In 2016, the north-west region's employment self-sufficiency percentage was 53.6% compared to the baseline of 41%.	✓	Australian Bureau of Statistics' Journey to Work data (released every five years).
<b>Employment</b>	To maintain unemployment rates under the Perth Metropolitan average.	In March 2018, the City's unemployment rate was 4.2% compared to the Perth Metropolitan unemployment rate of 6.2%.	✓	ABS Labour Force Survey/Department of Employment – Sourced from Economy i.d.
<b>Economic Growth</b>	To exceed the current five-year trend for Gross Regional Product.	2016/17 +1.3% (From \$6.190 billion to \$6.272 billion)  Five-year trend for Gross Regional Product is +1.7%	✗	City of Joondalup's Economy i.d.
<b>Building approvals</b>	To achieve annual building approvals value of at least 70% of the 10-year rolling average.	In 2017/18, the City granted over \$266 million in building approvals.  This equates to a ratio of 74.4% of the 10-year rolling average to June 2018 (\$357 million).	✓	ABS Building Approvals, Cat 8731.0.

✓ Met or on target

✗ Not met or not on target

#### NOTE:

Employment self-sufficiency – 53.6%. Employment self-sufficiency is the ratio of local jobs to the local labour force.

Employment self-containment – 28.6%. Employment self-containment measures the proportion of local residents who work locally.

# THE NATURAL ENVIRONMENT



### Aspirational Outcome:

“The City is a global leader in adaptive environmental management. It works closely with the community to protect and enhance the natural environment, while celebrating and showcasing its natural assets to the world.”

#### Environmental Resilience

To continually adapt to changing local environmental conditions.

##### Strategic initiatives

- Understand the local environment context.
- Identify and respond to environmental risks and vulnerabilities.
- Demonstrate current best practice in environmental management for local water, waste, biodiversity and energy resources.

#### Community Involvement

To build a community that takes ownership of its natural assets and supports their ongoing preservation and conservation.

##### Strategic initiatives

- Elevate community awareness regarding its impact on the natural environment.
- Ensure that community behaviours and attitudes are continually adapting to achieve global and local environmental targets.
- Facilitate active involvement from the community in preserving and enhancing the natural environment.

#### Accessible Environments

To develop an appreciation for local natural assets by providing appropriate access to natural areas.

##### Strategic initiatives

- Promote significant local natural areas.
- Build an effective interface between humans and the natural environment.
- Immerse learning opportunities within the natural environment.
- Obtain appropriate recognition for our natural areas.

#### Environmental Leadership

To embrace learning opportunities on an international scale and continuously lead by example in our application of new knowledge.

##### Strategic initiatives

- Demonstrate leadership in environmental enhancement and protection initiatives.
- Promote environmental scholarship and effective environmental management practices to a global audience.
- Actively support local environmental research initiatives.



## Summary of Achievements, Challenges and Year Ahead

### Achievements

- Two e-waste and charity clothing drop-off events delivered;
- Gold Waterwise Council re-accreditation;
- The development of the *Bushfire Risk Management Plan*;
- The development of the *Craigie Bushland Management Plan*;
- Continuation of the Coastal Adaptation Planning and Implementation Project;
- Council endorsement of the *Coastal Infrastructure Adaptation Plan 2018-2026*; and
- Review of the *Pathogen Management Plan*.

### Challenges

- Managing the City's natural areas in a changing climate;
- Coastal vulnerability and its ongoing management and communication with the community;
- Managing the City's resource consumption in a changing climate;
- Balancing community expectations for a quality waste service while managing the financial costs of waste collection and meeting the City's diversion targets. The diversion rate reduced from 59.8% last year to 57.7% this year;
- Changing behaviour and increasing community participation to reduce waste generated and recycle appropriately by placing items in the correct bin; and
- China's decision only to accept recycling with a low contamination rate of no more than 0.5% which will affect Australia's ability to recycle.

### Year Ahead

- Implement the three bin service for household waste, recycling and green waste, including a comprehensive information, education and promotional campaign. This aims to further improve the City's diversion rate from landfill;
- Transition to a new bin collection contractor;
- Develop a Craigie Bushland Fauna Management Plan; and
- Continue to implement the City's Environmental Education Program.



Lake Joondalup

## Environment Plan 2014-2019

The *Environment Plan* provides strategic direction for the delivery of environmental initiatives within the City. The Plan ensures that the City's operations are delivered in an environmentally sustainable manner and that the City takes measures to effectively influence positive environmental behaviours within the community.

## Environmental Events and Programs

### Think Green – Environmental Education Program

The City's Environmental Education Program, targeting schools, residents and the broader community, aims to raise awareness of environmental issues within the community. The City delivered a series of free environmental activities relating to biodiversity, energy, water, waste and transport as outlined as follows.





- **Keeping Chooks and Creating Compost Seminar.** This seminar covered topics including chicken selection, how to house and feed them, local laws, common ailments and hatching chicks. Information on creating compost and tips on how to solve common problems were also provided.
- **Sustainable Gardens Seminar –** The seminar coincided with National Water Week and presented innovative ways to incorporate water efficiency measures into backyards. Topics covered harvesting rainwater, usefulness of greywater, man-made and natural water storage, soil improvement, mulching and turning food scraps into soil.
- **Clean Up Australia Day –** The City supported 39 community groups that participated in clean-up activities around Joondalup. City employees were also encouraged to participate in the day, and clean ups were held in bushland located close to the Joondalup Administration Building and the Works Operation Centre in Craigie.
- **Biodiversity Tours –** The City conducted a number of interactive tours which highlighted the City's unique flora and fauna. The guided tours included four Night Stalk Tours and four Noongar Bushtucker and Cultural Heritage Tours.
- **Capture Nature: Explore Your Local Beach, Bushland and Wetlands Photography Competition –** The City held the annual competition to celebrate World Environment Day and to recognise the photographic talents of young people aged 12 to 18 in the City. The City received a record 189 entries featuring a diverse range of environmental images. The images of the 20 finalists were displayed at the Joondalup Library following the awards ceremony.

## 39 community groups participated in Clean Up Australia Day activities

Strategic Objective: Community Involvement



- Garage Sale Trail Program – The City participated in this national initiative to reduce landfill and connect people within communities, with 117 garage sales registered in the City of Joondalup.
- Bike Doctor – The City hosted a free community bike safety event at Burns Beach Park, Burns Beach as part of Bike Week in March 2018. Community members were invited to bring along their bikes for experienced bike mechanics to carry out condition assessments and conduct general maintenance such as brake alignments and gear tuning.

These events are part of the City's initiative to encourage the community to be more aware of and involved in environmental issues.

### Think Green – Energy Program

The Think Green – Energy Program provides information to the community on climate change, water, resource and energy efficiency. The program encourages community members to reduce energy, water and resource consumption and move towards a cleaner energy future.

Six eco school audits were undertaken through a desktop review of the school's water and energy usage as well as an onsite building audit conducted by a sustainability expert. The schools were provided with a report which identified the major areas of electricity, gas and water consumption within the school and outlined opportunities to help reduce their environmental footprint.

Portable power meters were made available to residents for loan from the City's libraries to encourage the regular monitoring of energy use within the home.

## Biodiversity

### Yellagonga Integrated Catchment Management Plan 2015-2019

The *Yellagonga Integrated Catchment Management Plan 2015-2019* (YICM) was developed in partnership with the City of Wanneroo and the Department of Biodiversity, Conservation and Attractions to establish a coordinated approach towards the sustainable management of the Yellagonga Catchment.

Key projects implemented in 2017/18 from the *YICM Plan* are outlined below.

- The Water Quality Monitoring and Improvement Program involving surface and groundwater monitoring to identify the movement and concentration of contaminants.
- The Local Biodiversity Project involving the continued revegetation project at South Lake Joondalup in liaison with the Woodvale Waters Landowners Association, City of Wanneroo and the Department of Biodiversity, Conservation and Attractions.
- The completion of a flora and vegetation survey within two sites west of Lake Joondalup in the Yellagonga Regional Park. The survey was undertaken during October 2017 and covered an area of 96 hectares.
- The Yellagonga Ecotourism and Community Awareness Program including:
  - » Ecotourism biodiversity tours in coordination with the City's Think Green – Environmental Education Program with fauna, flora and Noongar cultural heritage tours;
  - » Yellagonga Catchment activities for school students; and
  - » Promotion of responsible pet ownership information provided to suburbs surrounding the Yellagonga Catchment Area.

Density of environmental  
weeds decreased to  
**7.4%**

Strategic Objective:  
Environmental Resilience



## Density of Environmental Weeds in Natural Areas

One of the ways in which the City monitors the biodiversity of its natural areas is through measuring the density of environmental weeds on three transects within specific locations in key conservation areas on an annual basis. This is the fourth year of applying this methodology and the City has increased the number of sample sites from 11 in 2016/17 to 12 in 2017/18, adding Mullaloo Foreshore Reserve after the development and endorsement of the *Mullaloo Foreshore Reserve Management Plan*. The methodology includes taking measurements close to the centre of the reserve as well as from the edges which is considered more representative of weed density for the City. In future years, the City hopes to increase the number of sample sites even further.

The results indicated that weed density decreased slightly from 7.7% in 2016/17 to 7.4% in 2017/18. The low level of weed density is a reflection of the City's efforts in undertaking an integrated approach to weed management, and improved timing of weed reduction methods. The City implemented weed management actions in natural areas as follows:

- Controlled approximately 177 hectares of veldt grass (major issue in the City's natural areas for biodiversity conservation and fire mitigation);
- Removed exotic woody weeds in natural areas; and
- Hand weeded areas in coastal and bushland reserves in partnership with bushland Friends' Groups.

GRI Disclosure 304-2	2017/18 Measure	Trend on last year
Density of Environmental Weeds in Natural Areas	7.4%	↓

## Waste in natural areas decreased to 22 items per hectare

Strategic Objective:  
Environmental Resilience

### Waste Present Within Natural Areas

The City measures the amount of waste material present within key conservation areas on an annual basis. The City has increased the number of sample sites from 11 in 2016/17 to 12 in 2017/18.

The amount of waste present in the City's natural areas decreased from 44.5 items per hectare in 2016/17 to 22 items per hectare in 2017/18.

The decrease is attributed to engaging Intelife to collect litter on a regular basis from the City's natural areas. Intelife is an organisation that provides employment opportunities and other services for people with disabilities.

GRI Disclosure 304-2	2017/18 Measure	Trend on last year
Waste Present within Natural Areas	22 items per hectare	↓

### Protection of Natural Areas

This indicator measures the percentage of natural areas protected within City reserves managed by the City of Joondalup and external parties. The areas are included in the City's *District Planning Scheme No 2* Schedule 5 or are City of Joondalup Bush Forever sites.

GRI Disclosure 304-3	2017/18 Measure	Trend on last year
Percentage of Natural Areas Protected within City Reserves	90%	No change



*Banksia attenuata*  
(Candlestick Banksia)

Quenda in Craigie Bushland



## Land

### Natural Area Management Plans

Environmental threats have the potential to degrade natural areas and reduce biodiversity values. The City has therefore adopted a coordinated approach to managing natural areas through the development of natural area management plans. These plans inform and prioritise maintenance schedules, Capital Works Programs and also provide guidance to Friends' Groups operating within the City's natural areas.

The following natural area management plans were developed during the year:

- The *Craigie Bushland Management Plan* developed to provide direction for the ongoing management of Craigie Bushland for the next ten years. The Plan describes the potential environmental impacts, risks and threats that are likely to affect the biodiversity values of the area and proposes management strategies to be implemented over the life of the Plan in order to minimise potential impacts. The City undertook substantial community consultation to inform the development of the Plan; and
- Natural area management plans were also developed for Mullaloo Foreshore and Lilburne Park for the environmental management of these natural areas.

Plans developed during the year will ensure the biodiversity values of the City's natural environment are enhanced and protected for the future.

### Natural Area Key Performance Indicators

The City monitors natural area key performance indicators for all adopted natural area management plans annually to enable the City to ascertain whether current management practices are leading to positive environmental outcomes.

### Pathogen Management Plan

The *Pathogen Management Plan* guides the way the City protects native vegetation and ecosystems from pathogens and provides information on the level of risk of pathogens within City parks and natural areas. The Plan also identifies areas of high risk where actions should be concentrated in order to protect the City's biodiversity values into the future.

Key achievements in line with the *Pathogen Management Plan* during 2017/18 included:

- Continuation of the Pathogen Mapping and Sampling Project on low-medium priority sites to determine the extent of pathogens within the City's parks and natural areas;
- Acquisition of high resolution multi-spectral imagery of parks and natural areas and analysis of imagery to identify changes in vegetation condition that may indicate pathogens; and
- Continued training for City staff on pathogen awareness and treatment options for infected vegetation.





Lilburne Park, Duncraig

A review of the *Pathogen Management Plan* was undertaken to inform the development of treatment programs to manage the known presence of plant pathogens within City parks and natural areas.

### Bushfire Risk Management Plan

The *Bushfire Risk Management Plan 2018-2023* has been developed to address the overall risk of bushfire within the City. The overarching objective is to effectively manage bushfire related risk in order to protect people, assets and the environment.

The Plan was developed in accordance with the Department of Fire and Emergency Services (DFES) and the Office of Bushfire Risk Management (OBRM) Guidelines and has included significant liaison with the two agencies. The Plan was endorsed by OBRM in February 2018 and the City will submit an annual report to OBRM detailing progress against the Plan in early 2018/19.

The Plan includes actions that inform the Joondalup community about the threat of fires and outlines actions that can be taken to prevent fire occurrences.

### Friends' Group Activities

The City continued to support local bushland Friends' Groups who assist the City in preserving, protecting and enhancing natural areas.

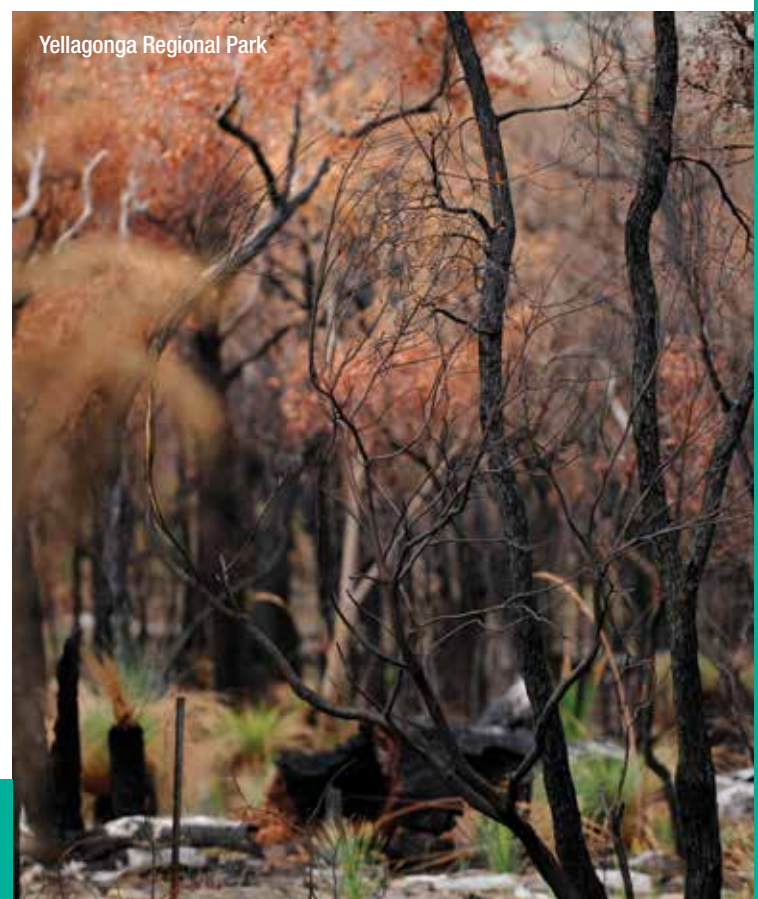
Approximately 9,200 plants were grown in the City's nursery and provided to Friends' Groups for bushland planting projects during the year.

Friends' Groups provide a vital support role for the preservation and maintenance of native bushland and devote thousands of hours to weed, water and care for natural areas.

### Adopt-a-Coastline/Bushland Program

Six primary school classes participated in the Adopt-a-Coastline or Bushland Program this year. Over a two-week period, each class participated in two weeding and planting opportunities in coastal dunes or bushland settings. The students were also given two presentations by environmental experts to assist them develop their knowledge around biodiversity, conservation and rehabilitation of the natural environment.

Since 2010, approximately 1,000 primary school students have participated in rehabilitating 10 coastal and bushland sites by weeding and then planting approximately 12,000 local provenance plants as a part of the Adopt-a-Coastline/Bushland Program.



Yellagonga Regional Park



# Water

## City Water Plan 2016-2021

The *City Water Plan* provides a coordinated approach to manage water conservation and water quality within City operations and the community. Key achievements during 2017/18 included:

- Achievement of Gold Waterwise Council accreditation;
- Re-endorsement of City of Joondalup Leisure Centre – Craigie as a Waterwise Aquatic Centre;
- Water and energy audit undertaken at City of Joondalup Leisure Centre – Craigie;
- Installation of 50 water efficient showerheads within City owned facilities;
- Three weather stations installed across the City – Delamere Park, Currambine, the Works Operation Centre, Craigie, and Percy Doyle Reserve, Duncraig. Information obtained from these weather stations will inform irrigation programs;

- Environmental retrofits and installation of Think Green Buildings signage at five City buildings to promote the commitment to reducing water usage;
- Continued monitoring of the City’s water use through the Planet Footprint Program; and
- Continued implementation of water quality monitoring of surface and groundwater at Yellagonga Regional Park.

## Groundwater Monitoring Program

Groundwater is used to irrigate the City’s sporting ovals and parks and accounts for over 98% of the City’s water use. The City’s groundwater consumption is monitored in two groundwater licence areas. Water efficiency measures implemented are in line with the City’s Landscape Master Planning principles and included:

- Monthly usage monitoring and reporting against targets;
- Hydro-zoning and eco-zoning in selected City parks;
- Upgrading irrigation infrastructure; and
- The use of soil moisture sensors in active reserves to inform irrigation regimes.

Groundwater usage increased slightly in 2017/18 due to a drier condition during the summer months compared to last year.



Groundwater Consumption (kL)



GRI Disclosure 303-1	2017/18 Measure	Trend on last year
Groundwater Consumption	3,828,889 KL	↑

### Corporate Scheme Water Consumption

The City's use of scheme water increased by 9.6% from 2016/17. The increase can be attributed to a number of leaks that were identified in City buildings that have now been fixed, the addition of new services and infrastructure and increased usage of existing facilities. The City continues to install water saving technologies such as waterwise toilets, waterless urinals and flow restricting taps. Staff and community education programs were also delivered to increase awareness of the need to conserve water.

GRI Disclosure 303-1	2017/18 Measure	Trend on last year
Corporate Scheme Water Consumption	87,534kL	↑

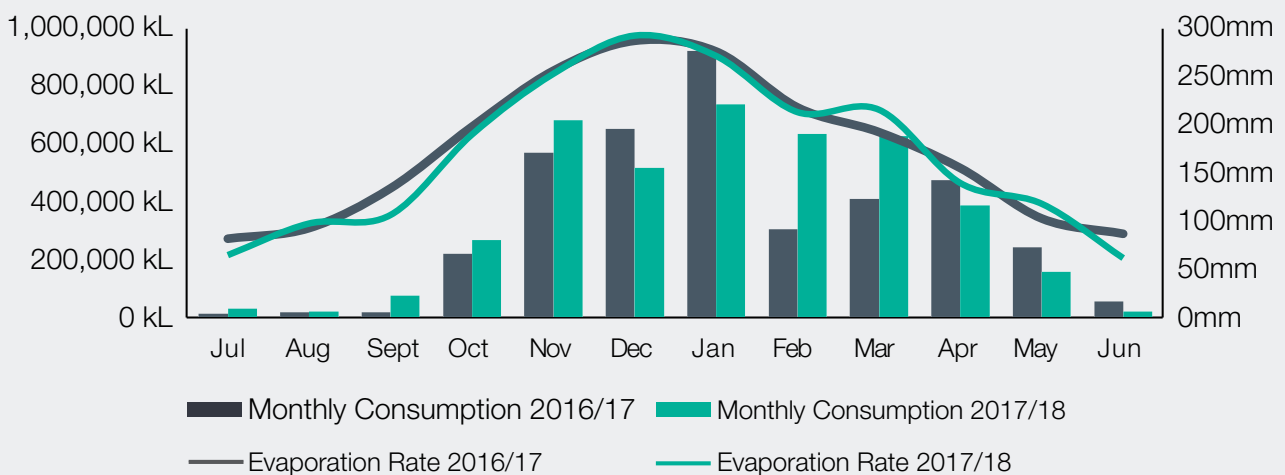


Corporate Scheme Water Consumption (kL)



The graph below shows the actual groundwater consumption and the evaporation rate compared over two years.

### Monthly Groundwater Consumption vs. Evaporation Rate (kL vs. mm)





## Energy and Greenhouse Gas Emissions

### Climate Change Strategy 2014-2019

The City is taking steps to prepare and adapt to future climate change impacts through the implementation of the *Climate Change Strategy*. The Strategy provides direction for the City's climate change management activities over a five-year period and has a dual purpose:

- Mitigation – to continue to reduce greenhouse gas emissions to minimise the severity of climate change; and
- Adaptation – to implement strategies to ensure the City is prepared and able to adapt to current and future impacts of climate change.

During 2017/18 a number of initiatives within the *Climate Change Strategy* were undertaken which are outlined in the following sections of this report.

### Think Green – Building Program

The Think Green – Building Program aims to showcase sustainable technologies in City buildings which reduce energy, water and resource use. As part of the program, Think Green Buildings signage was installed following environmental retrofits at these locations:

- Neil Hawkins Park toilet, Joondalup;
- Penistone Park Clubrooms, Greenwood;
- Sorrento Football Club, Duncraig;
- Warrandyte Park Clubrooms, Craigie; and
- Otago Park toilets and changerooms, Craigie.

### Urban Tree Planting Program

The City continued to plant trees in residential areas, open spaces, parks, verges and medians to increase biodiversity and to reduce the heat island effect in built-up areas. The Climate Change Strategy includes a target of planting a minimum of 800 trees during 2017/18. The City exceeded this target by planting a total of 1,843 trees across the City during the 2017 winter urban tree planting program.

### Coastal Infrastructure Adaptation Planning

The City's Coastal Monitoring Program continued during 2017/18 to monitor shoreline movements over time. The Program provides valuable information that can be used to inform planning decisions and maintenance and asset replacement schedules in the coastal zone.

The *Coastal Infrastructure Adaptation Plan 2018-2026* was endorsed by Council in May 2018. The purpose of the Plan is to ensure the City is adequately prepared to adapt to current and future coastal hazards, and risk to City infrastructure and assets is minimised. A key recommendation of the *Coastal Infrastructure Adaptation Plan* is to develop a Coastal Hazard Risk Management Adaptation Plan to identify potential options for adapting the City's coastline.

A community Coastal Survey was conducted to identify community values for the coastal foreshore area and inform the development of adaptation options. The outcomes of the Coastal Survey will inform the development of the Coastal Hazard Risk Management Adaptation Plan in 2018/19.

Aerial view of Mullaloo Beach



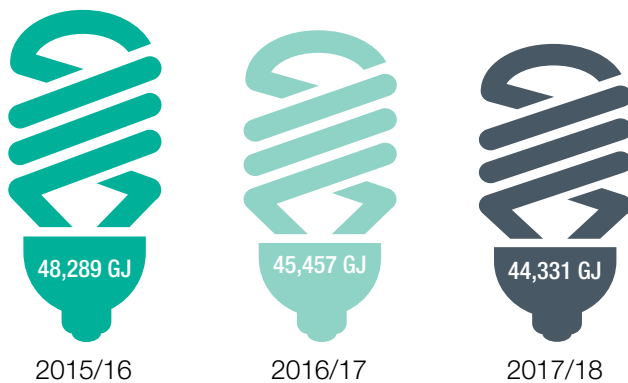


## Corporate Energy Consumption

The City continued to implement staff and community energy education programs and install energy saving retrofits to City building including heating and cooling upgrades and lighting efficiency measures. Annual energy consumption decreased by 2.5% in 2017/18. The City will continue to monitor the energy use of its buildings and investigate opportunities to enhance energy efficiency.

GRI Disclosure 302-1	2017/18 Measure	Trend on last year
Corporate Energy Consumption	44,331 GJ	↓

### Corporate Energy Consumption (GJ)



## Renewable Energy Program

Solar photovoltaic systems are located on 15 City buildings as part of the City's Renewable Energy Program. The objective is to promote renewable energy technology in the community and reduce greenhouse gas emissions resulting from energy use at these facilities. Power generated from these systems is used within the facilities and excess power is fed into the electricity network to be used by neighbouring homes and buildings.

In 2017/18 the City's solar panels generated 804.47 GJ of power. This is equivalent to the amount of electricity used by 39 households in one year. The renewable energy program avoided 186.3 tonnes of CO<sub>2</sub>e in 2017/18 and saved the City approximately \$49,000.

**804.47 GJ of power**  
generated from the  
City's solar photovoltaic  
systems. This is equivalent  
to electricity used by 39  
households in one year

Strategic Objective:  
Environmental Leadership



GRI Disclosure 302-1	2017/18 Measure	Trend on last year
Corporate Greenhouse Gas Emissions avoided through the Renewable Energy Program	186.3 tonnes of CO <sub>2</sub> e	↑



## Corporate Greenhouse Gas Emissions

The City's annual corporate greenhouse gas emissions decreased by 5.0% in 2017/18. These greenhouse gas emissions are measured to Australian greenhouse protocols (scope 2 and 3) and include direct and indirect emissions from infrastructure not owned or controlled by the City, such as street lighting.

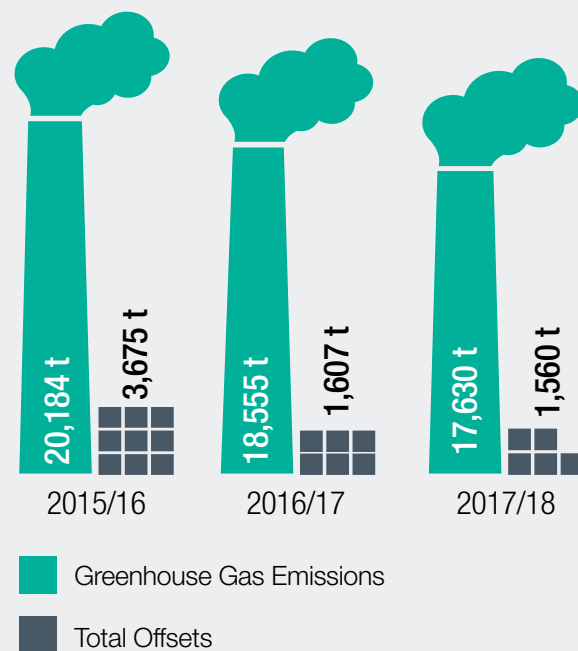
Actions have been undertaken in line with the *Climate Change Strategy 2014-2019* to reduce greenhouse gas emissions within the City's operations and the community. The City installs energy efficiency infrastructure into City buildings and delivers energy education programs on an ongoing basis.

The figures for 2017/18 are based on actual data collected plus a minor estimated component. Next year's Annual Report will incorporate minor amendments made to the figures as required.

## Carbon Offset for City's Fleet

The City continued to offset greenhouse gas emissions from the City's fleet by estimating emissions and purchasing carbon offsets on an annual basis. The greenhouse gas emissions for the City's fleet were estimated at 1,560 tonnes and carbon offsets to the value of \$21,670 were purchased to offset 100% of the City's fleet emissions. This is equivalent to planting 23,400 trees.

## Corporate Greenhouse Gas Emissions (t of CO<sub>2</sub> equivalent)



The figures for 2017/18 are based on actual data collected plus a minor estimated component. Next year's Annual Report will incorporate any minor amendments made to the figures. The City offsets greenhouse gas emissions from its corporate fleet. The amount of offsets has reduced compared to previous years as the City is no longer able to access the same carbon offset product for 75% of the power used at the Joondalup Administration Building, Joondalup Library, Civic Centre and Craigie Leisure Centre.

**\$21,670 of carbon offsets  
purchased to offset 100% of  
the City's fleet – equivalent to  
planting 23,400 trees**

Strategic Objective:  
Environmental Leadership



Tamala Park



**38.2% of bulk waste  
was recycled**

Strategic Objective:  
Environmental Leadership

## Waste

### Waste Management Plan 2016-2021

The City's *Waste Management Plan 2016-2021: Increasing Diversion from Landfill* guides the City's waste management practices and aims to ensure increased diversion from landfill and to inform long-term planning for waste management. The following overarching objectives are also identified within the Plan:

- To minimise waste to landfill through the application of the waste hierarchy;
- To engage with the community to increase participation in sustainable waste management practices;
- To provide a quality and cost-effective waste management service to the community;
- To minimise the environmental impact of waste generation, collection and disposal;
- To maintain effective relationships with key stakeholders to maximise regional outcomes; and
- To ensure the City's long term planning is informed by research and best practice.

Achievement of these objectives are through projects identified over four key focus areas:

- Waste services;
- Community participation and engagement;
- Research and development; and
- Stakeholder partnerships.

A range of projects and initiatives undertaken during the year are in the following sections of this report.

### Bulk Green Waste Collection

The City's new bulk verge green waste collection commenced in July 2017 with a smooth transition to a new contractor and collection schedule. During the 44 week collection cycle 6,285 tonnes of green waste were collected and recycled.

### Bulk Hard Waste on Request

The revised on request bulk hard waste service was implemented in 2017/18 to enable a larger proportion of bulk waste collected from verges to be recycled or reused rather than going to landfill. The City conducted a number of community awareness campaigns to promote the new service and provide information about the positive impact of the revised service with greater waste diversion rates and a reduction in costs.

Following a review of the bulk hard waste service to incorporate further improvements, Council endorsed the increased collection allowances for the number of mattresses and whitegoods collections per year in May 2018.

In 2017/18, 14,276 skip bins, 3,604 mattresses and 3,944 white goods were collected. This resulted in a total of 3,750 tonnes of waste collected of which 1,431 tonnes were recycled, equating to a diversion rate for bulk waste of 38.2%. This shows the revised services have resulted in an increase in recycling from verge collections from 2% in 2015/16 to 38.2% in 2017/18.

## Over 30 tonnes of e-waste collected during the year

Strategic Objective:  
Environmental Leadership

### Better Bins – Three Bin Service Implementation

Council endorsed the introduction of a three-bin waste service across the City at its March 2018 Council meeting. The service will be implemented in early 2019 and residents will be provided with separate bins for household waste, recycling and green waste.

The three-bin service is part of the City's commitment to reduce waste being diverted to landfill, a key objective of the City's *Waste Management Plan*. The City will conduct a communication campaign in early 2018/19 to promote the new service.

Funding to support the implementation was provided by the WA Waste Authority's Better Bins Program, a State Government initiative aimed at better practice kerbside collections to assist in achieving State Government targets for reducing waste going to landfill.

### E-waste Collection

The City hosted two e-waste drop-off events for residents in August 2017 and February 2018. A combined total of 30.2 tonnes of electronic items were collected. Items were sent for dismantling and ethical disposal, ensuring valuable parts were recycled and the level of landfill minimised.

### Clothing Drop-Off Collections

The City conducted two clothing drop off events in September 2017 and February 2018 across two sites in the City. The events were well received by both residents and the participating charities with approximately 10.8 tonnes of clothing and textiles donated. This partnership program will continue in 2018/19.

### Household Waste Composition Audit

In conjunction with the Mindarie Regional Council and its members, waste composition audits were undertaken in three City suburbs to:

- Identify the amount of waste generated and average of bin capacity used;
- Quantify contamination rates and identify the most common contaminants; and
- Identify materials which can be diverted, through reduce, reuse or recover principles.

The audits provided baseline data to inform future service improvements, community education and policy decisions, and also provided data to support the City's proposal for the three bin service which will be implemented in 2018/19.

### Community Education – Waste

The aim of community education is to initiate behaviour change to reduce contamination and increase recycling rates.

In line with the program the City:

- Conducted a recycling education program in local schools with 95 classroom sessions being delivered; and
- Engaged with residents on waste projects and initiatives which included four waste reduction workshops and two education sessions with community groups.







Diversion from Landfill

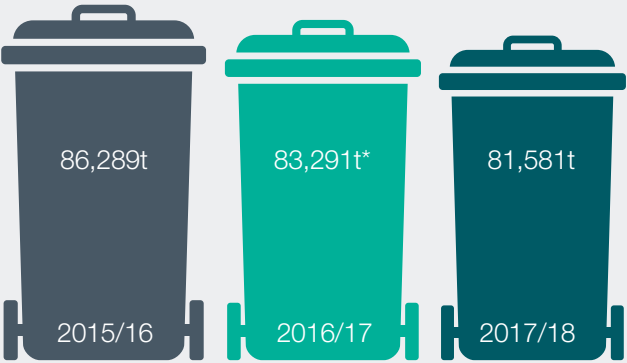
The City achieved a diversion rate from landfill of 57.7% in 2017/18. The City is committed to achieving a 65% diversion rate by 2025.

GRI Disclosure 306-2	2017/18 Measure	Trend on last year
Total Waste Diverted from Landfill (Percentage)	57.7%	↓
Waste Diverted from Landfill (Tonnes)	47,047 (t)*	↓
Average Waste per household (kg)	1,381kg	↓
Waste Diverted from Landfill by Type (Tonnes)	Refuse 20,766 (t) Recycling 14,017 (t) Other 69 (t) Bulk Waste 1,431 (t) Greens Waste 10,764 (t)	New GRI

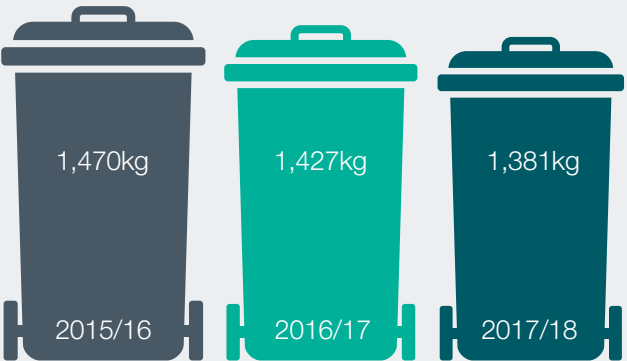
\* Resource Recovery Facility was offline for 3 months in the 2017/18 financial year.



Total Residential Waste Collected (t)



Average Waste Collected Per Household (kg)



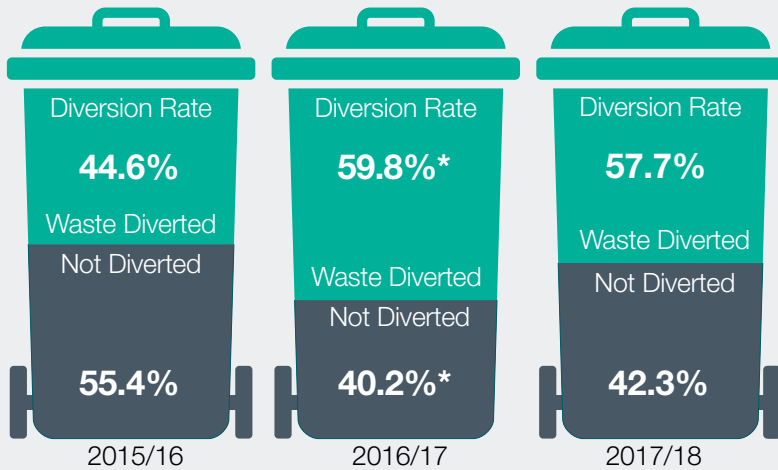
Approved Three Bin System





\* The figures for Total Residential Waste Collected (t) on page 154 and Residential Waste Diverted from Landfill (%) on page 155 have been updated since publication of the 2016/17 Annual Report. This is due to a revised method of data capture applied by one of the City's contractors.

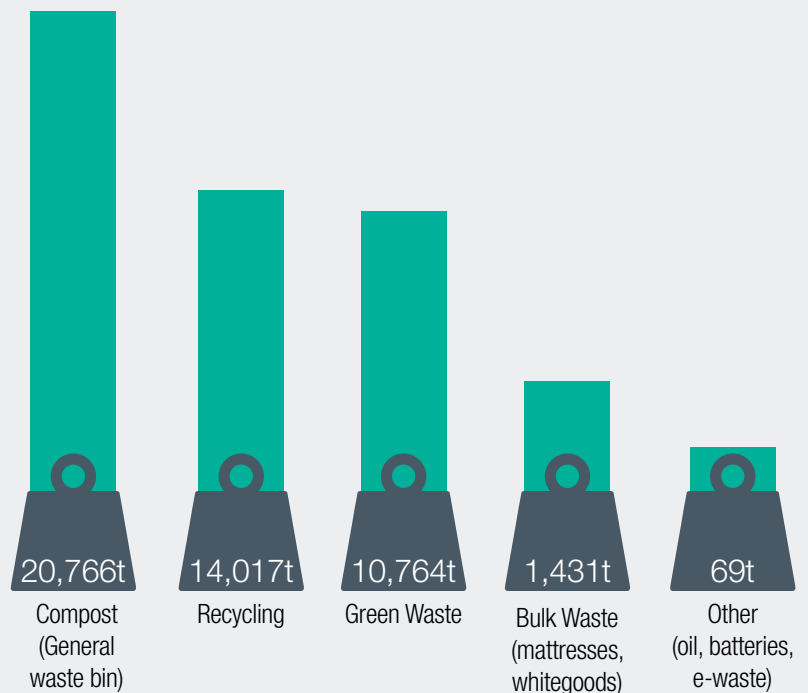
#### Total Residential Waste Diverted from Landfill (%)



Note: The diversion rate of 57.7% is made up from the diverted waste streams as outlined below.



#### Streams of Residential Waste Diverted from Landfill (t) 2017/18



For further information on the City's waste collection services please visit [joondalup.wa.gov.au](http://joondalup.wa.gov.au)





## Finalisation of the Beach Management Plan 2011-2016

The *Beach Management Plan* was endorsed in September 2010 to provide a strategic framework for the use, enjoyment, maintenance, protection, preservation and appropriate development of coastal areas. The plan identified specific actions to ensure:

- The maintenance of the natural integrity of the coastline;
- Provision of quality infrastructure and services for beach users;
- A safe environment for all beach users; and
- Support for diversity and growth of the coastal region.

Major outcomes during the life of the plan are outlined below.

- Infrastructure – Upgrades of shared coastal paths, implementation of a coastal fencing program, improvements to signage, carparking and sewerage, and the construction of the Sorrento Beach Enclosure;

- Management – Implementation of kite-surfing restrictions, establishment of beach patrols by City Rangers, a Coastal Incident Reporting Hotline and a community awareness campaign for beach users. The Hillarys Horse Beach was also closed in January 2017 and subsequently re-opened following the Legislative Council disallowance of the City's *Animals Amendment Local Law 2016*; and
- Commercial Development – Progress towards establishing a café/kiosk at Pinnaroo Point, Hillarys.

A number of actions identified in the Plan have become part of the City's normal operations such as regular beach patrols by City Rangers, infrastructure upgrades and maintenance incorporated into the City's Capital Works Program, and regular communication provided on the City's website about beach activities.

At its February 2018 meeting, Council noted the outcomes of achievements and agreed to finalise the *Beach Management Plan*. At the same meeting, Council adopted a *Beach Management Activities Policy* for the ongoing management of recreational beach activities such as kitesurfing, jet and water skiing, and animal exercising, to ensure the preservation of coastal areas, and for the safety and enjoyment of all beach users.

## Measuring Success

Strategic Community Plan Strategic Performance Indicators – The Natural Environment

### Aspirational Outcome:

“The City is a global leader in adaptive environmental management. It works closely with the community to protect and enhance the natural environment, while celebrating and showcasing its natural assets to the world.”

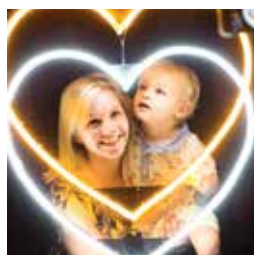
Indicator	City Target	Outcome		Source
<b>Environmental Leadership</b>	To participate in a minimum of 3 environmental best practice promotional initiatives per annum	4	✓	Corporate Business Plan Quarterly Report
<b>Grant Funding</b>	To meet or exceed the baseline of \$100k received per annum for environmental management projects.	\$2,638,350	✓	City of Joondalup Corporate Grants Register
	To meet or exceed 50% of successful grant applications per annum for environmental management projects.	100%	✓	City of Joondalup Corporate Grants Register
<b>Risk Assessment</b>	% of native vegetation protected across the City's natural areas able to be calculated	90%	✓	<i>Local Planning Scheme No 3</i>

✓ Met or on target

✗ Not met or not on target



# COMMUNITY WELLBEING



### Aspirational Outcome:

“The City has world-class facilities and a thriving cultural scene. It encourages and supports local organisations and community groups. Community spirit is felt by all residents and visitors, who live in safe and friendly neighbourhoods.”

#### Quality Facilities

To provide facilities of the highest quality which reflect the needs of the community now and into the future.

##### Strategic initiatives

- Support a long-term approach to significant facility upgrades and improvements.
- Understand the demographic context of local communities to support effective facility planning.
- Employ facility design principles that will provide for longevity, diversity and inclusiveness and where appropriate, support decentralising the delivery of City services.

#### Cultural Development

For the community to have access to world-class cultural and artistic events and facilities.

##### Strategic initiatives

- Establish a significant cultural facility with the capacity to attract world-class visual and performing arts events.
- Invest in publicly accessible visual art that will present a culturally-enriched environment.
- Actively engage event promoters to host iconic, cultural and sporting events within the City.
- Promote local opportunities for arts development.

#### Community Spirit

To have proud and active residents who participate in local activities and services for the betterment of the community.

##### Strategic initiatives

- Support and encourage opportunities for local volunteering.
- Promote the sustainable management of local organisations and community groups.
- Deliver a program of community-based events and education that encourage social interaction within local neighbourhoods.
- Promote and support the needs of disadvantaged communities.
- Support and facilitate the development of community leaders.

#### Community Safety

For residents to feel safe and confident in their ability to travel and socialise within the community.

##### Strategic initiatives

- Embed safety principles into asset management and design.
- Build a community that works in partnership with government and non-government organisations to achieve real and long lasting improvements in safety and wellbeing.
- Build a healthy community that is aware of and responsive to current public health risks.



## Summary of Achievements, Challenges and Year Ahead

### Achievements

- Large scale brand awareness campaigns which resulted in an increase in the average number of memberships at the Leisure Centres (3,742 compared to 3,328 in 2016/17);
- Completion of two major projects, a floodlighting upgrade at Warrandyte Park, Craigie, and a redevelopment of Penistone Park, Greenwood, as part of the Community Sport and Recreation Facilities Projects;
- Assessment of 1,270 KidSport applications undertaken with over \$190,000 in grants awarded to children in the City of Joondalup to play sport;
- Successfully transferred the operations of the Heathridge Community Centre (previously Heathridge Leisure Centre) to a non-staffed community facility;
- Establishment of a partnership between the City and the Melbourne International Comedy Festival (through Arts *in-focus* program) to pilot the delivery of a *Class Clown* performance at St Mark's Anglican Community School. This project supported the development of emerging performers in the northern corridor. Three students in the Joondalup heat won a place to perform at the national heat hosted by Melbourne International Comedy Festival in Melbourne;
- Delivery of Age-Friendly Communities initiatives including:
  - » Get on Board, a public transport education campaign to people aged 55 years and older, in partnership with the Cities of Stirling and Wanneroo and the Department of Transport; and
  - » Age-Friendly Business workshops offered to small businesses, retailers and shopping centres.
- Endorsement of the *Access and Inclusion Plan 2018-2022*;
- Accreditation and opening of the Changing Place Facility (accessible toilet and changerooms) at Sorrento Beach North;
- Launch of Communities *in-focus* program to build capacity within the City's community groups;
- eSmart Accreditation received by Joondalup Libraries;
- Upgrade of Spydus Library Management System;
- Children's Book Week with a record attendance of 3,035 people;



- 20th birthday celebration of Joondalup Library in July 2017;
- Introduction of Kanopy film streaming service as part of State Library consortia;
- Justice of the Peace service at Joondalup and Woodvale Libraries which serviced nearly 2,000 people; and
- 11,554 items added to the City of Joondalup Libraries collection.

### Challenges

- Continuing to meet the City's Strategic Position Statement in managing the City's Leisure Centres in a competitive market and challenging economic climate;
- Continued challenges in accessing suitable venues to hold City cultural programs;
- Continuing to meet the community's growing need for access to sport and recreation facilities;
- Addressing the changing status of a range of State and Public Library WA services;
- Planning for service and infrastructure provision to meet changing community needs;
- Ageing infrastructure in City facilities; and
- Working with a range of agencies to address the increasing numbers of people experiencing homelessness and social isolation including increasing community awareness.





## Year Ahead

- Continue implementing the *Community Development Plan 2015-2020*;
- Maintain the City's cultural program;
- Finalise an Arts and Cultural Audit and deliver a Cultural Plan;
- Coordinate detailed design and planning of stage 1 of the City's Leisure Centre – Craigie refurbishment;
- Plan for the refurbishment of the City's Leisure Centre – Craigie while maintaining services for leisure centre customers;
- Undertake various upgrades and refurbishment works at Percy Doyle Reserve, Duncraig, and Windermere Park, Joondalup;
- Develop and implement an online system for community facility bookings to enable customers to create their own bookings;
- Review the Clubs *in-focus* club development program;
- Finalise the BMX, Skate and Youth Outdoor Recreation Strategy;
- Finalise the Regional Homelessness Plan with the City of Wanneroo;
- Finalise the Age-Friendly Joondalup Plan; and
- Replace public internet access computers in the City's Libraries.



Children's Book Week 2018,  
City of Joondalup Library – Woodvale



## Community Development Plan 2015-2020

The City's *Community Development Plan 2015-2020* provides direction for the City on actions to improve the quality of life, community wellbeing and services within the community.

The Plan identifies four key themes which provide focus for the objectives and social outcomes to be achieved by the City and in partnership with others over the life of the Plan:

- Community Participation.
- Leadership.
- Assets and Infrastructure.
- Community Capacity Building.

## Community Participation

The City actively supports programs which encourage participation in the local community through the provision of facilities, services and information. Activities and programs conducted during the year aimed at engaging people living, visiting and working within the City, and which contribute to a welcoming community, are outlined in this section.

## Youth Truck

The youth truck operates five evenings a week in different locations and is staffed by qualified youth workers who provide information, support, referral and advocacy services. It also offers young people the opportunity to get involved in recreational activities and learning programs such as cooking, arts, sports, gaming or learning about making healthy lifestyle choices. The youth truck provides a safe place to meet with friends.

The youth truck is fully accessible and is equipped with kitchen facilities, TV screens, Wi-Fi, PlayStation, information displays and BBQ facilities. The truck provided support at the Joondalup Festival, Relay for Life event, Ocean Reef High School R U OK Day, Duncraig Education Support Centre, Alive Day at Duncraig Senior High School, Community Vision Summer Holiday Program, Summer Sessions and four Skate, BMX and Scooter competitions. In 2018, programs were also offered as monthly lunch time school visits to Belridge Secondary College, Kinross College, Ocean Reef Senior High School, Greenwood College and Warwick Senior High School.



Youth Truck





## Summer Sessions

Summer Sessions are a series of free small-scale youth music, sport, art and amusement events held at public parks within the City of Joondalup. Three events were delivered in January which included DJ workshops, gaming, art workshops, amusements and inflatables. The events were held at Heathridge Park, Heathridge, Tom Simpson Park, Mullaloo, and Juniper Park, Duncraig. Approximately 280 young people participated in the Summer Sessions programs in 2018.

## Anchors Youth Centre

Anchors Youth Centre in Heathridge provides a place for 11 to 18 year-olds to socialise and participate in a range of programs and recreational activities. Young people also have access to mediation, advocacy and referral services.

## Anchors Youth Holiday Program

The Anchors Youth Centre Youth Holiday Program offered recreational activities during school holidays for young people aged 11 to 18 years, some of whom are living with disability. The program attracted 488 young people who took part in a range of activities. The program also provided information, support, referral and advocacy services on a range of topics such as mental health, family conflict, childhood trauma, study, training and education.





# Making a difference

## Youth Holiday Program

The mothers of two 14-year old boys, who attended activities for the first time in July 2018, wrote to the City expressing appreciation for the excellent program, quality staff and affordable pricing.

"The boys both came home with grins from ear to ear and could not speak highly enough of the activities, how well they were organised, the facilities offered and how they felt they were treated like adults and not kids."

"My friend said she too was amazed at the staff and the way things were run. An amazing facility offered by the City of Joondalup which is cost effective for most families. The boys are already talking about what they might be able to do next time, so we will definitely be keeping an eye out. Once again a huge thank you!"



## Friday Night Drop-In

Anchors Drop-In on a Friday night offers young people a safe place to hang out with their friends and participate in youth-appropriate activities supervised by qualified youth workers. The program recorded 2,070 attendances throughout the year.

## Edge Youth Centre

Edge Youth Centre at Currambine Community Centre provides young people with a range of programs and recreational activities as well as access to information, support and referral services in a safe and supportive environment.

## Music Edge

Music Edge offers young people access to a fully functioning recording studio. Run by a facilitator and qualified youth workers, this program attracted 495 attendances throughout the year. Due to its popularity, a second evening was offered between February and June 2018.





### Freestyle Edge

Freestyle Edge is a Hip-Hop Program offered to young people aged 12-18 years. Operating in term time only and facilitated by S-Productions and the City's Youth Services, the program attracted 442 attendances this year. The program offers young people opportunities to learn hip-hop dance and gymnastic skills in a supportive environment.

### North Metropolitan TAFE Partnership

The City's Youth Services partners with North Metro TAFE to offer young people enrolled in TAFE's Gate Program access to Edge Youth Centre on Wednesdays as an alternative location for delivery of the Gate Program. This partnership has existed for a number of years, with North Metropolitan TAFE reporting it is the most popular day of the week for those young people attending. The young people accessing this program gain significant benefits from being able to interact with the qualified youth workers. Over 75 young people participated in the program during the year.



### Defeat the Beat – National Youth Week

The 2018 Defeat the Beat event was held at Marmion Angling and Aquatic Club on 17 April as part of WA Youth Week celebrations. The talented performers put on a great night with the winners receiving prizes including exclusive use of the Edge Music Studio, vouchers for Joondalup Music Centre, and a professional photoshoot donated by Shot by Thom. Competitors were judged on musicianship, professionalism, originality, and entertainment value. A total of 17 young people performed to an audience of 188 supporters and community members.





## The Youth Forum was attended by **112 students from 12 local high schools**

Strategic Objective:  
Community Spirit



### Youth Forum

The City hosted a Youth Forum on 15 August 2017 prior to the midday Council Meeting as part of Local Government Week activities. A total of 112 students from 12 local high schools were in attendance. A presentation was delivered on how students can achieve their academic, social and professional goals in life through a positive mindset and by focussing on their strengths. The workshop was facilitated by Phil Britten, a survivor of the Bali terrorist attacks in 2002.

The Youth Forum also marked the launch of the City's *My Money My Life* Book 2017 edition in partnership with the State Government. Officially launched by Emily Hamilton MLA, the publication was developed to assist under-25s in money management and other important aspects of life.

### Youth Music Event

The City held a Youth Music Event headlined by Shockone at Scion Nightclub in Hillarys on 29 September 2017. A total of 123 young people aged 13 to 17 years attended the event. Young people helped with the planning and delivery of the event which received excellent feedback from attendees.

### Skate, Scooter and BMX Competition

The City delivered four BMX, Skate and Scooter events for young people aged 13 to 17 years during the year. The events also included a range of activities for the wider community. The competitions were held at:

- Carine Skate Park on 3 February 2018 (in partnership with the City of Stirling) with 57 entrants;
- Kinross Skate Park on 17 February 2018 with 49 entrants;
- Shepherds Bush BMX Pump and Jump Track (BMX only) on 3 March 2018 with 18 entrants; and
- Mirror Park Skate Park, Ocean Reef on 17 March 2018 with 47 entrants.

As well as prizes for finalists, on-the-spot awards were given for sportsmanship, competitors who displayed good character towards team mates, skate park etiquette, positive attitude and effort.

### KidSport

KidSport is a State Government initiative administered by the City of Joondalup. The Program assists children by providing up to \$150 per annum to subsidise local club registration fees for applicants holding a Health Care Card, Pension Concession Card or who have been referred by an external agent.

In 2017/18 the City distributed over \$190,000 to 1,270 young people to enable participation in local sports or recreational clubs.

### Community Facility Hire – Authority to Waive Fees

In accordance with the Schedule of Fees and Charges and *Facility Hire Subsidy Policy*, the City waived fees (partial or full) associated with the hire of community facilities for charitable causes, significant community events and other activities. Details of events or activities where a waiver in fees or bonds above \$1,000 was approved during the year are provided in the following table.

Over \$190,000 distributed to young people through the **KidSport Program**

Strategic Objective:  
Community Spirit

Community Facility Hire – Authority to Waive Fees	
Group	Waiver Amount
Youth Futures	\$26,856
Lions Clubs of Whitford (Inc)	\$21,798
Farmers Markets (WA) Pty Ltd	\$17,273
Kingsley Tennis Club – Juniors (2016/17 and 2017/18 seasons)	\$9,772
Warrandyte Playgroup	\$6,653
Grace Church Padbury	\$5,134
Kingsley Amateur Football Club	\$4,840
Park Run Australia – Whitford Nodes (2017 and 2018 events)	\$4,627
Park Run Australia – Lake Joondalup (2017 and 2018 events)	\$4,627
Rachel Whitely for Conquer Cancer Org. – fundraiser	\$2,759
Greenwood Tennis Club – Juniors (2016/17 season)	\$2,300
Greenwood Playgroup	\$1,809

A number of other community groups, active sporting groups and individuals also received a reduction or waiver of fees for amounts less than \$1,000 during the year.

### Community Facility Hire – Subsidisation of Hire Fees

In addition to providing waivers of hire fees, the City subsidised the usage of community facilities, parks, beaches and tennis courts to eligible groups through the *Facility Hire Subsidy Policy*. In 2017/18 the City subsidised over 200 community groups to the value of \$1,416,673.

### Leisure Centres – Craigie and Duncraig

The City's Leisure Centres continue to be an industry leader in the provision of leisure facilities and aquatic, health and fitness programs. This year, a total of 1,246,545 attendances was recorded.

Membership figures increased significantly in 2017/18 compared to 2016/17 due to the success of targeted marketing campaigns and a focus on strong customer service.

The customer satisfaction rating for overall experience at the Leisure Centres increased to 90% in 2017/18.

The Leisure Centres recorded an operating surplus in the 2017/18 financial year.





# Making a difference

## Community Art Exhibition

The Community Art Exhibition is open to City of Joondalup residents and members of local visual arts associations.

The winner of Student Award was a Year 11 student, Christopher Hummel, who has autism.

When the independent judging panel awarded Christopher's work "Graffiti Train" as the winner of the Student Award category, City Officers wanted to ensure Christopher would have a great night at the awards evening, so changes were made to the format of the night in consultation with Christopher's mother. After the event, she expressed her appreciation.

*"This is just to say thank you so much to everyone at City of Joondalup for such a lovely evening. Thank you for your special care in ensuring that Chris would be ok with receiving his award and not being overwhelmed"*

*"This event helped Chris in so many ways, most of all inclusion in the community. We will remember this for a long time."*



Community Invitation Art Award 2017,  
Lakeside Shopping City, Joondalup

## Community Invitation Art Award

Works from WA professional artists were on display at the Community Invitation Art Award Exhibition which was held at Lakeside Joondalup Shopping City from 15-28 October 2017. The award is open to WA professional artists who are residents of the City of Joondalup or members of the Joondalup Community Art Association.

Winners of the City of Joondalup 2017 Community Invitation Art Awards were:

- Overall Acquisitive Award — Jarrad Martyn for *Territory*;
- Runner-Up Award — Jurek Wybraniec for *Establishing Shot #18*;
- Award for Excellence — Jarrad Martyn for *Markers*;
- Celebrating Joondalup Award — Jess Day for *The Life of the Garden*; and
- Popular Choice Award — Ross Potter for *Home on the Glistening Lake*.

## Community Art Exhibition

The 21st annual Community Art Exhibition, the premier showcase event for local artists, was held at Lakeside Joondalup Shopping City from 10-22 June 2018. The exhibition is open to all residents of the City of Joondalup and members of local visual arts associations.

The exhibition attracted 150 entrants and over 11,000 visitors, with 17 artworks being sold during the exhibition. The opening and awards presentation was held on 9 June 2018 and was attended by over 250 invited guests.





The 2018 award winners within the various categories were as follows:

- Most Outstanding Work – Susan Hoy for *Angel of the Northern Suburbs*;
- Works on Paper – Ross Potter for *Edge of Happiness*, (Osprey at Lake Joondalup);
- Painting – Talia Nicholson for *Kaugummi*;
- Three Dimensional – Harris Jam for *Interlock 1*;
- Textiles – Julia Andrijasevich for *Anguish*;
- Photo media – Amy Marshall for *Benny*;
- Arts In Focus Award – Lesley Whitham for *Pushing On*;
- Celebrating Joondalup Award – Annette Peterson for *Express Lane: Checking Out*;
- Student Award – Chris Hummel for *Graffiti Trains*; and
- Popular Choice Award – Hugh Jenkins for *Into Tomorrow*.



*Angel of the Northern Suburbs, Susan Hoy*

## Over 11,000 visitors to the Community Art Exhibition

Strategic Objective:  
Cultural Development

### Arts Development Scheme

The aim of the Arts Development Scheme is to bring professional performing arts companies to the City to deliver performances and workshops. The Scheme also provides an opportunity for professional performing arts organisations in WA to develop an audience base in the northern metropolitan area of Perth.

This year the Scheme contributed \$10,000 to Side Pony Productions for the delivery of *Into The Jungle* at the Joondalup Festival 2018. Designed for 6 to 12 year olds, the interactive audio experience enabled children to “step into” the story. The delivery of the installation attracted 92 participants over the two days.

### NAIDOC Celebrations

The City celebrated the history, culture and achievements of Aboriginal and Torres Strait Islander people with a series of events to coincide with NAIDOC Week in July. The City formally opened the celebrations on 3 July 2017 with a flag-raising ceremony and a presentation of Shakespearean sonnets in the Noongar language by Yirra Yaakin Theatre Company. This was followed by the opening of an art exhibition by Charmaine Cole at Joondalup Art Gallery entitled *Whajuks Kalip*.

The City also worked in collaboration with students from North Metropolitan TAFE and a local Aboriginal cultural leader, Dennis Simmons, to create a virtual reality 360 degree view of Lake Joondalup before European settlement. Virtual reality glasses, an accompanying teacher resource and a DVD about the local Charnok Woman dreaming story, were provided to five local schools who nominated to be part of the NAIDOC program.

The City presented *Boodjar Kaatijin* on 14 July, a children's theatre show by Yirra Yaakin Theatre Company, with over 200 people in attendance. NAIDOC celebrations concluded with a concert featuring Lois Olney, an accomplished Aboriginal jazz diva, as part of the Sunday Serenades program on 16 July.



## Over 7,000 people attended this year's Little Feet Festival

Strategic Objective:  
Community Spirit

### Sunday Serenades

Sunday Serenades continued into its 15th year, offering patrons the opportunity to experience music in the Civic Chambers. The concert series was held between May and December on the third Sunday of each month. The program featured an array of music including salsa, jazz and classical. On 17 June 2018 a special concert was held to thank Alison Major and Christopher Latham for their contribution to the Joondalup Eisteddfod over 29 years.

### Little Feet Festival

The 2017 Little Feet Festival was held on 22 October with more than 7,000 people attending. The Festival is the region's premier event for children under the age of 12, and included a range of family-friendly activities, events and entertainment related to the theme: *A Voyage to the Sea*. Children were encouraged to explore the underwater world of sea creatures, tropical fish and mermaids through creative workshops, play and live performances.

### Joondalup Twilight Markets

Western Australian arts, crafts, and cuisine were showcased in Central Walk as part of the Joondalup Twilight Markets. The markets were held on Friday evenings from 17 November to 15 December 2017. The markets brought together original and handcrafted wares developed by local artists, designers and craftspeople. Stalls offered a range of clothing, jewellery and accessories, art, giftwares, homewares and gourmet food. Live musical entertainment, roaming performers and children's activities were also on offer. Over 6,000 people attended the markets and surrounding restaurants and bars.



Twilight Markets 2017



Little Feet Festival 2017



Music in the Park, Penistone Park, January 2018



### Summer Concert Series – Music in the Park

The Music in the Park free concert series has grown to become the City's premier grassroots community event delivering quality live music from some of Australia's best emerging and established artists to Joondalup residents.

Music in the Park began the season at Falkland Park in Kinross on 13 January 2018 with Perth based groups, Peta Lee and the Vibrolators, and Bang Bang Betty and the H-Bombs, performing to an audience of 2,500 people.

A concert was held on 25 February 2018 as an end of day celebration for the Queen's Baton Relay ahead of the 2018 Commonwealth Games on the Gold Coast. A crowd of 1,500 people attended Whitford Nodes Park to see the baton relay and listen to Bernadine and Stillwater Giants.

Beatlemania, featuring The Milford Street Shakers and Murphy's Lore, closed the concert series on 2 March 2018 with a crowd of 7,500 at Penistone Park, Greenwood. Overall attendance for the Music in the Park series was approximately 11,500 people with a customer satisfaction rating of 89%.

### Valentine's Concert

The 2018 Valentine's Concert, entitled Witches, was held on 15 February at the Joondalup Resort, Connolly. Amanda Harrison, Lucy Durack, Helen Dallimore and Jemma Rix, along with Simon Gleeson, joined with the West Australian Symphony Orchestra to perform classics from the stage and screen to a capacity audience of 8,000 people.

Over \$3,266 in donations were collected during the concert for Teen Challenge, a charity which provides programs to support youth, adults and children affected by drug and alcohol addiction and other life-controlling problems.

**A capacity audience of 8,000 people attended the City's Valentine's Concert**

Strategic Objective:  
Community Spirit





Urban Couture 2018

## Urban Couture

Urban Couture, the City's contemporary fashion program, was launched in February 2018 by this year's ambassador, Patricia Field, famous for her work on the TV hit series *Sex and the City* and *The Devil Wears Prada*. Approximately 350 people attended the WA emerging and graduate designer showcase at Lakeside Joondalup Shopping City and 180 people attended the PechaKucha event the following evening where 12 local entrepreneurs and artists discussed and showcased their work.

Students from fashion courses at Edith Cowan University, Curtin University, South and North Metropolitan TAFE and the Western Australian Academy of Performing Arts participated in a masterclass held at the Joondalup Reception Centre. Over 150 people attended workshops held in the pop-up gallery space located at Lakeside Joondalup Shopping City on the corner of Boas Avenue and Grand Boulevard. The program brought more than 7,000 people into Joondalup City Centre.

## Joondalup Festival

The Joondalup Festival was held on Friday 23, Saturday 24 and Sunday 25 March 2018 in and around Central Park, Joondalup. The theme for this year's Festival was Perform Create Reflect and featured a program of music, fashion, magic, circus acts, and a projections and illuminations show after dark, all staged by national and international performers.

Highlights included ONE TRIBE, an indigenous group which brought the audience together with music, chanting and movement, Emmy Award winner Eric Rieger (aka Hot Tea), Reflections of Joondalup, a photo exhibition of the Joondalup area through the ages, and the Twilight Lantern Parade with over 1,000 local school children and community members participating.

The Festival was well received by patrons and attracted in excess of 50,000 people.



## Leadership

The City actively supports programs, forums and workshops which assist community leaders to develop skills to guide their groups and organisations. Activities and programs conducted during the year which support sustainable leadership within the community are outlined below.

### Arts in focus

The Arts *in-focus* program provides information and assistance to individuals, organisations and community groups with an interest in arts and culture. The program offers workshops, seminars, networking opportunities and professional development projects for emerging artists including facilitated artist business workshops, seminars on funding opportunities, and panel discussions with special guest artists.

## The Joondalup Festival was attended by over 50,000 people

Strategic Objective:  
Community Spirit

This year's program included:

- Class Clown with St Mark's Anglican Community School and the Melbourne International Comedy Festival;
- Joondalup Festival Comedy Heat in the Kazador;
- Wooden furniture making workshops with Andrew Christie;
- Door frame making workshops with Andrew Christie;
- A series of tape installation workshops with international artist, Eric Rieger, artist-in-residence for the Joondalup Festival;
- Commencement of an Arts and Cultural Audit; and
- A monthly Arts in Focus eNewsletter.



Twilight Lantern Parade, Joondalup Festival 2018



### Joondalup Community Arts Association

Joondalup Community Arts Association (JCAA) is a not-for-profit organisation that promotes and supports local arts. The City partners with the JCAA by providing gallery space for the Joondalup Art Gallery, enabling artists to share their works, collaborate on ideas, learn from each other and elevate the importance of art within the Joondalup community.

### JAWS Network

The City has taken co-leadership with the City of Wanneroo in coordinating the Joondalup and Wanneroo Services (JAWS) youth services network. The JAWS network brings together agencies which work with young people in the northern corridor with the aim of sharing best practice, identifying partnership opportunities and promoting programs and services for young people.

### Disability Interagency Networking Opportunity (DINO) Forum

The City participated in a DINO quarterly forum that enables organisations, community groups and service providers in the disability services and care sector to discuss key issues. Approximately 120 members form part of the broader DINO network in the northern suburbs which was initiated by the City along with a working group comprising representatives from the Department of Human Services, Family Support WA, Therapy Focus, and the Cities of Wanneroo and Stirling.

### Northern Suburbs Multicultural Network – NOMUC

The City participated in quarterly forums that enable organisations, community groups and service providers in the cultural and linguistically diverse sector to discuss key local issues and bring these to the attention of the Office of Multicultural Interests. Approximately 120 members form part of the broader NOMUC network in the northern suburbs which runs in partnership with the City of Wanneroo, the City of Stirling and the Office of Multicultural Interests.

### Joondalup and Wanneroo Interagency Homelessness Action Group

The Joondalup and Wanneroo Interagency Homelessness Action Group met regularly during the year with active participation from over 15 local agencies and community groups in a collaborative effort to address homelessness in the northern suburbs. The group elected a new chairperson in April 2018.

### Regional Homelessness Plan

The Cities of Joondalup and Wanneroo continued to work collaboratively in developing a Regional Homelessness Plan. The Plan will guide the City of Joondalup's response to homelessness as well as minimising the impacts of homelessness in the community.

The City continued to address homelessness in a variety of ways, including training staff on homelessness awareness and working in partnership with local churches and community organisations to offer care packs. The City also provides information about services, support and referral to people who are homeless in the community.

The City hosted a 'Spotlight on Homelessness' Forum in partnership with Local Government Professionals that was attended by over 70 industry professionals in April 2018.





## Assets and Infrastructure

The City aims to provide quality facilities to meet the needs of the community into the future. Activities and programs conducted during the year that support the provision and management of community assets are outlined in the following sections.

### Edgewater Quarry Master Planning

Covering approximately 17 hectares, the Edgewater Quarry site is in a strategic location alongside Joondalup Drive and has the potential to offer multiple benefits to the community.

In December 2017 Council approved the establishment of the Edgewater Quarry Community Reference Group to create the opportunity for the community to assist in the major planning of this site to a concept design stage.

Following an Expression of Interest process in May 2018, Council appointed 20 community members to the Edgewater Quarry Community Reference Group. Chaired by His Worship the Mayor, Hon Albert Jacob JP, the group consists of Elected Members, representatives from the suburb of Edgewater and other Joondalup suburbs, as well as representatives from community and special interest groups.

The establishment of the Edgewater Quarry Community Reference Group, with broad demographic representation, will provide valuable community and stakeholder input ensuring that the future of the site meets the aspirations of both the community and City.

### Active Reserve and Community Facility Review

The City undertakes a review of active reserves and community facilities every three years to provide a strategic approach to the future provision of community and sporting facilities and infrastructure across the City of Joondalup.

The third review was undertaken in December 2017. The review considered active reserves and community facilities, and proposed a priority order for future development projects based on age, condition, functionality, usage and community needs. At its meeting held in December 2017, Council endorsed the recommended priority for future project works. This will inform the budget process for future years.



## Penistone Park Community Sporting Facility



### Community Facility Redevelopment / Refurbishment Program

The City has an ongoing program to refurbish and/or redevelop community facilities it owns or manages in line with priorities established through the Active Reserves and Community Facilities Review. Construction was undertaken on the following projects:

- Penistone Park Community Sporting Facility, Greenwood (redevelopment);
- Warrandyte Park Clubroom, Craigie (refurbishment);
- Sorrento Football (soccer) Clubroom, Duncraig (refurbishment); and
- Sorrento Tennis Clubroom, Duncraig (refurbishment) – construction commenced.

### Penistone Park Community Sporting Facility Redevelopment

The City constructed a new community facility, playground and sporting infrastructure, including tennis courts, cricket practice nets and softball nets at Penistone Park, Greenwood. The final cost of the project was \$3,388,925 with the State Government contributing \$412,500 through the Community Sporting and Recreation Facilities Fund.

### Warrandyte Park Floodlighting Upgrade

The City undertook an upgrade of the sports floodlighting at Warrandyte Park, Craigie. The upgrade to the lighting was to ensure the lights meet the Australian Standards for football (all codes) community level training and competition, while also meeting the Australian Standards for the control of the obtrusive effects of outdoor lighting. The final project cost was \$365,964 with the State Government contributing \$121,988 through the Community Sporting and Recreation Facilities Fund.

### Redevelopment of HBF Arena Joondalup

Construction of the extension to HBF Arena, Joondalup, partly funded by the City of Joondalup, was completed during the year. The project included new clubrooms and administration facilities for the West Perth Football Club and additional indoor courts and supporting infrastructure, including a new show court for the Joondalup Wolves State Basketball League Team.

## Joondalup Men's Shed

The City continued to investigate potential sites for the construction of a Men's Shed facility and has presented various options for consideration during the year. Site analysis and investigations into the feasibility will continue in 2018/19.

## City of Joondalup Art Collection

The City's art collection houses work by well-known Western Australian artists across a wide range of media, from paintings to sculpture, drawings, ceramics, print and photography. Several new artworks were acquired this year and included works by Angela Stewart, Jarrad Martyn (acquired from the Community Invitation Art Award 2017), Tom Freeman, Wade Taylor, Lia McKnight, Minaxi May (donation), Thea Constantino (donation) and Jurek Wybraniec. Works are currently displayed around the City's Joondalup Administration Building, Civic Centre and Libraries. In June, Council recommended celebrating the Art Collection in a 25th retrospective exhibition planned for 2023.

During the recently completed Penistone Park redevelopment project, a new public artwork was commissioned to sit within the redeveloped area. Phil Gamblen's artwork, *Little Ben* is a conceptual artwork with a sound component. It is designed to be an engaging and tongue-in-cheek response to Big Ben in London. The artwork plays the Westminster Chimes on the hour and also marks the quarter hour with a single strike. The bells have been replaced by metal rubbish bins and buckets, which play the Westminster Chimes 'tune' with a deep, resonant and humorous sounding "chime".

## Mural Arts Program

The Mural Arts Program aims to promote the character and identity of the Joondalup area through creating local or regional landmarks. This is achieved by enhancing public places through creating points of interest, animating spaces, and providing character or colour to the area.

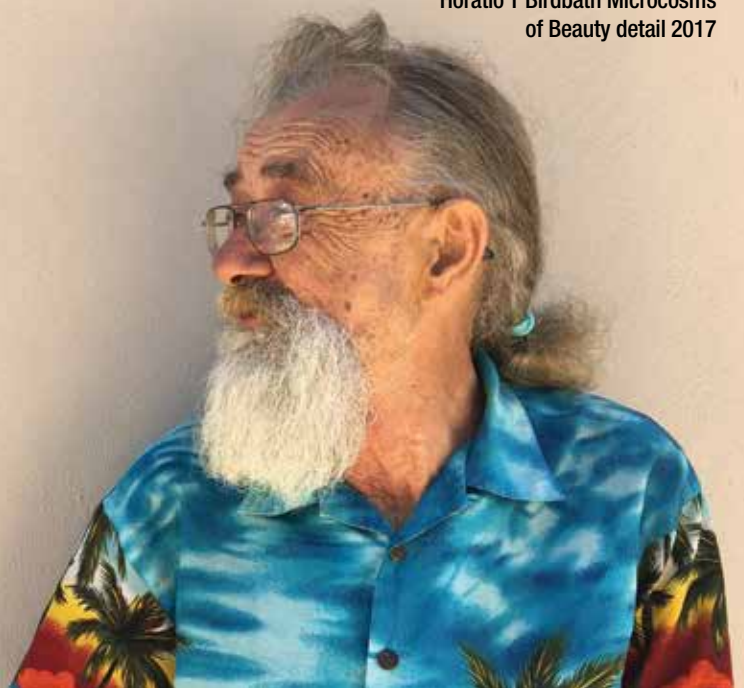
In 2018 respected senior artist, Horatio T Birdbath, completed *Microcosms of Beauty* which has been installed on the wall of the toilet block at Whitfords Nodes, Hillarys. The hand-drawn mural artwork features a series of spheres which vary in intensity as they cross the wall. Horatio's trademark style links each sphere together.

The second mural the City commissioned was a community-driven project that engaged young people, and created an opportunity to build artistic skills and understanding of the creative process of public murals.

Visual artist, Hayley Welsh, facilitated two workshops with year 6 students of Joondalup Primary School, and then painted a final mural on the rebound wall at Nanika Park, Joondalup. Hayley encouraged the students to reflect on their intuitive "little voices". The mural is called *Friendship* and incorporates their words and concepts. It was completed on the weekend of the Joondalup Festival on 24 and 25 March.



Horatio T Birdbath *Microcosms of Beauty* detail 2017



\$54,619 distributed to not-for-profit groups as part of the Community Funding Program

Strategic Objective:  
Community Spirit

Inside Out Billboard

Two commissions attached to the Inside Out Billboard program were installed this year. Judy Rogers, an exhibiting artist at the Community Art Exhibition, was chosen to create and install her 3 by 6 metre figurative artwork, *Skinny White Girl* in October. The artwork draws attention to the stereotypical use of women as images on billboards.

The second Inside Out Billboard commission was awarded to Angela Stewart who exhibited in the annual Community Invitation Art Award 2017. In her artwork entitled *Prudenza*, Stewart deployed methods of sanding and dissolving paint on canvas unlike traditional conventions of canvas painting. The artwork was installed in March 2018.



Inside Out Billboard, *Skinny White Girl* by Judy Rogers

BMX, Skate and Youth Outdoor Recreation Strategy

In 2018 the City appointed a consultant to develop a BMX, Skate and Youth Outdoor Recreation Strategy. The strategy will serve as a comprehensive guide to effectively plan, manage and maintain facilities into the future.

Development of the strategy has included desktop demographic analysis, two community workshops with 16 people, and a 21-day online consultation which received 534 responses. The information compiled from both the community workshops and online consultation will be used to inform the City’s approach toward the provision of a diverse range of outdoor recreation opportunities for young people and the wider community.

Community Capacity Building

The City aims to support individuals and community organisations to manage delivery of programs and events. Activities conducted during the year that support community capacity building outcomes are outlined below.

Community Funding Program

The Community Funding Program is a grant-based program that assists not-for-profit groups with projects, events and activities that develop and enhance the Joondalup community. Eligible organisations, community groups and individuals are invited to apply for grants to support projects, activities and events.

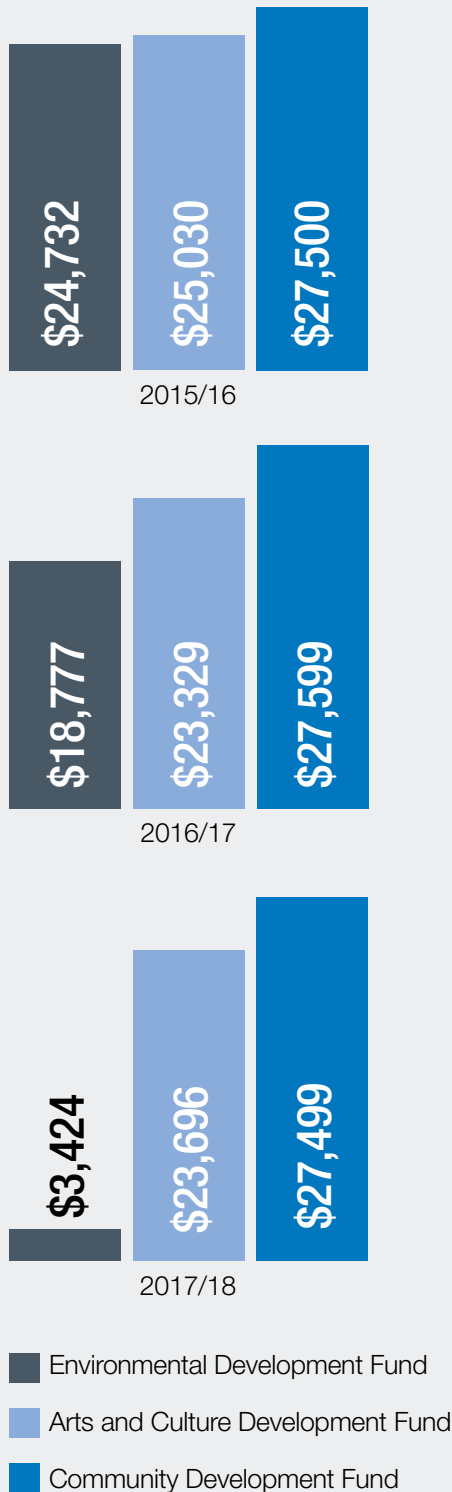
A large number of community groups benefitted from the City’s Community Funding Program in 2017/18, with \$54,619 distributed from the following funds:

- Community Development Fund – \$27,499
- Environmental Development Fund – \$3,424
- Arts and Culture Development Fund – \$23,696.

GRI Disclosure 203-2	2017/18 Measure	Trend on last year
Total Value of Community Funding Program	\$54,619	↓



Value of Community Funding Program (\$)



## Making a difference

### Community Funding Program

The Mullaloo Community Kindergarten received funding in 2017/18 to develop a joint project with volunteers from the Joondalup Men's Shed. The volunteers went into the kindergarten to teach the children how to put wooden toy cars together. Grandparents of the children were also encouraged to join in, working with their grandchildren and the Men's Shed volunteers to produce the final products.

The initiative connected different generations and different sections of the community, enabled new relationships to be developed and new channels for sharing skills and knowledge.

This collaboration between Mullaloo Community Kindergarten and Joondalup Men's Shed is an example of how the City of Joondalup assists in enabling stronger bonds within the community.

The following organisations and groups received grants from the City's Community Funding Program.

Community Funding Program	
Community Development Fund	
Ability Centre	\$4,164
Family Support WA	\$3,700
Patricia Giles Centre	\$2,935
Lions Club of Duncraig Inc	\$2,500
Grandparents Rearing Grandchildren WA	\$2,000
Riverview Church, Joondalup	\$1,590
Bambara Primary School Parents and Citizens' Association Inc	\$1,500
Thyroid Support WA	\$1,290
Bladder and Bowel Health Australia	\$1,232
Future Living Trust	\$1,200
Blue Ripple Foundation	\$1,198
Connolly Primary School	\$1,000
West Greenwood Primary School	\$1,000
The Montessori Playgroup, Kingsley	\$951
Soroptimist International of Joondalup	\$850
Mullaloo Community Kindergarten	\$389
<b>Subtotal</b>	<b>\$27,499</b>
Arts and Culture Development Fund	
Propel Youth Arts	\$5,473
Peter Cowan Writers Centre	\$5,000
St Stephen's School	\$3,500
Joondalup Education Support Centre	\$2,400
Warwick Senior High School	\$1,950
Kira Incorporated	\$1,868
Joondalup Primary School	\$1,755
Anglican Parish of Joondalup	\$1,750
<b>Subtotal</b>	<b>\$23,696</b>
Environmental Development Fund	
St Mark's Anglican Community School	\$2,400
Heathridge Residents' Association	\$1,024
<b>Subtotal</b>	<b>\$3,424</b>



## Sporting Group Contributions

Each year the City makes contributions to sporting clubs to assist them in providing specific services to the community. The table below lists the sporting clubs which received contributions during the year.

Sporting Club	Contribution Amount
Joondalup Districts Cricket Club	\$55,171
Mullaloo Surf Life Saving Club	\$54,545
Sorrento Surf Life Saving Club	\$54,545
Whitfords Volunteer Sea Rescue Group	\$54,545
Sorrento Bowling Club	\$28,913
Whitfords and Districts Cricket Club	\$22,988
Joondalup Bowling Club	\$19,276
Ocean Ridge Cricket Club	\$18,390
Warwick Bowling Club	\$16,866
<b>Total</b>	<b>\$325,239</b>

## Clubs in-focus

The 2018 Clubs *in-focus* Club Conference was held on 7 March 2018 at Joondalup Resort, Connolly. The Conference was held in partnership with the City of Wanneroo, and attracted 95 volunteers representing 41 sport and recreation clubs in the area.

The program included a presentation by keynote speaker, Gary Rauber, from the Australian Sports Commission, and Master of Ceremonies, Melissa Trivic, Olympic hockey umpire. There were also workshops covering topics such as volunteer management, raising funds, coach development and club best practice. The conference provided clubs with an opportunity to network with each other, industry representatives and City staff.

The City also hosted several workshops throughout the year on current issues to assist in developing sporting clubs and sporting volunteers. Workshop topics this year included managing conflict, liquor licensing requirements and understanding the *Associations Incorporation Act 2015*.





## \$65,324 distributed to sporting groups as part of the Sports Development Program

Strategic Objective:  
Community Spirit

### Sports Development Program

The Sports Development Program provides financial assistance to local community sport and recreation clubs for projects, programs and events that benefit the development of sport and recreation to residents of the City of Joondalup.

The program provides large grants (\$10,001 – \$20,000) offered annually in August and small grants (< \$10,000) offered twice a year in August and February.

The following sporting clubs received grants through the City's Sports Development Program during 2017/18.

Sporting Club	Grant Amount
Sorrento Surf Life Saving Club	\$16,818
Joondalup Brothers Rugby Union Football Club	\$9,091
West Coast Wolverines	\$8,745
Sorrento Surf Life Saving Club	\$7,416
Sorrento Tennis Club	\$6,216
Greenwood Netball Club	\$4,743
Joondalup Little Athletics	\$4,025
Sorrento Bowling Club	\$3,403
Gaelic Games Junior Academy	\$2,640
Hillarys Yacht Club	\$2,227
<b>Total</b>	<b>\$65,324</b>

## Youth Outreach

The Youth Outreach Program enables young people between 11 to 25 years to meet with qualified youth workers for assistance, support, advocacy or advice. With a focus on those most at risk, the program provides a point of contact for young people all year round. The program provided a service to 624 young people during the year.

## Communities in-focus

The Communities *in-focus* program aims to support local volunteer-run community organisations by providing opportunities for volunteers to enhance their skills and knowledge, strengthen local networks, and raise the profile of their local community group. The program was launched on 27 July 2017 with 50 participants from local community groups attending. Workshops held during the year have included topics such as:

- Sourcing and Winning Grants;
- Habits of Highly Effective Clubs;
- Committees – everything you need to know; and
- The ABCs of the XYZ Boomer Generations – Volunteer Attraction and Retention.



# Making a difference

## Professional Lifeguard Services

The City of Joondalup has funded 2,928 hours of professional lifeguard services to patrol the City's most popular beaches at Mullaloo, Sorrento and Hillarys. This service was expanded in the 2017/18 season to include the use of drones and jet ski patrols.

In this time the lifeguard services have:

- Performed 14 rescues;
- Carried out 100 preventative actions;
- Administered 562 first aid treatments including 8 major first aid activities; and
- Issued 267 cautions for breaches of local laws.





# Making a difference

## Library Lending Service

Ella is one of the Whitford Library's regular customers. Ella has a vision impairment, cerebral palsy and epilepsy.

Reading has always been a challenge for Ella, but through the help and intervention of the Library staff, Ella is now able to read on her own. Library staff identified and sourced extra-large print books which sparked Ella's enthusiasm for reading.

Ella's mother Natasha is grateful to Library staff for locating suitable books. Ella is currently enjoying the Harry Potter set of books and is already looking forward to expanding into her next book series. This newfound reading independence is a significant milestone for Ella and her family.

The City's libraries issued more than  
**1.3 million** items

Strategic Objective: Community Spirit

## Library Lending Service

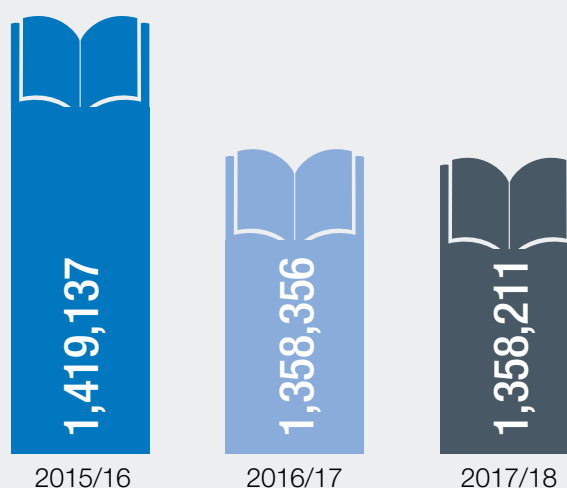
The City's four libraries provide one of the largest local government library services in WA attracting 525,227 visitors during the year. During 2017/18, the libraries issued 1,358,211 items, of which 8.9% were in a downloadable format such as eBooks. Joondalup libraries attracted 7,537 new members. Almost 43,000 information enquiries were received, 38,506 children, adults and seniors attended events and programs and 184,035 items were requested via the library catalogue.

The City offers a specialised Reference and Local History collection located at Joondalup Library and a mobile Books on Wheels delivery service to residents who are unable to access the library themselves. The City also provides a regular door to door bus service to assist patrons access the library.

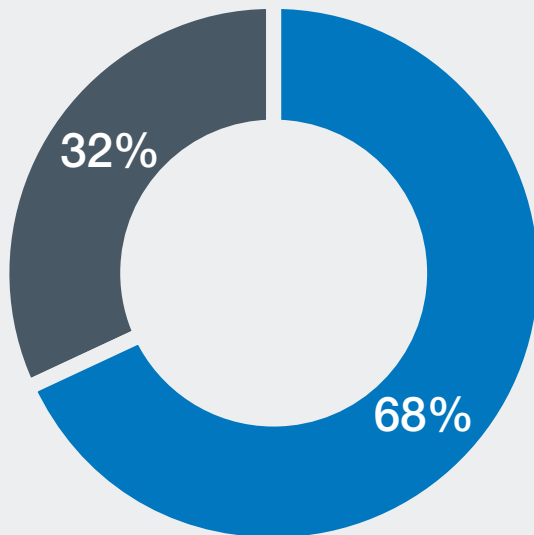
Improved services and facilities during the year included:

- Introduction of Kanopy film streaming service as part of the State Library of Western Australia state-wide consortia;
- Introduction of Supplier Select for the acquisition of new library materials; and
- Whitford Library and Senior Citizens Centre car park and footpath upgrade.

## Library Lending (No of items issued)

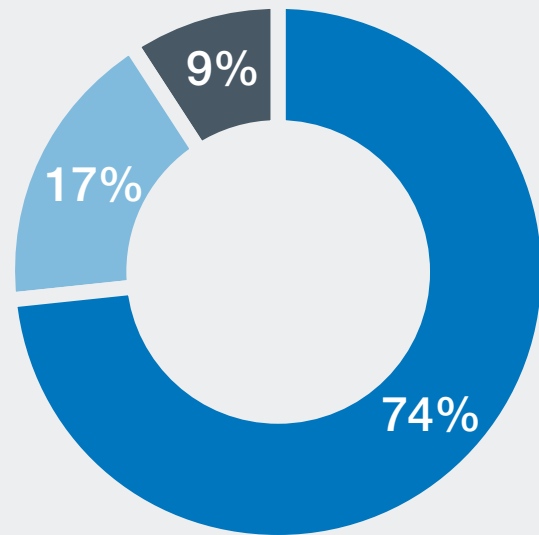


Library Stock 2017/18



Physical stock 259,773  
Digital stock 121,498

Library Loans 2017/18



New loans 999,579  
Renewals 237,297  
Digital loans/renewals 121,335

Active members



**30,230**

Library stock



increased by

**16.3%**

to 381,271 items

Visitors to the Library



**525,227**

Physical loans



**90.2%**

of physical loans are conducted via the self serve kiosks







## Age-Friendly Communities

The City continued involvement in the North Metropolitan Age-Friendly Partnership with the Cities of Stirling and Wanneroo to develop age-friendly learning opportunities and projects in the northern corridor. In June 2017, the City received two Age-Friendly Communities grants from the Department of Communities to implement:

- The Get on Board Program, an education program to assist seniors to use public transport. This was delivered in partnership with the Cities of Stirling and Wanneroo; and
- A program to improve the availability of quality information about services and opportunities to assist seniors to be active and connected in the community.

The City conducted programs throughout the year to encourage and support positive ageing and to encourage active participation in the local community including:

- The annual Live and Learn Showcase event held in May 2018 with 100 seniors attending. The event showcased a range of practical and interactive workshops and presentations including how to maintain a positive and resilient mindset, mosaic and urban art, origami, armchair yoga, foam dart shooting gallery, birds in your backyard, and couch conversations with older people who have overcome life-changing challenges. Exhibitions were provided by the Joondalup Volunteer Resource Centre, Veteran Car Club of WA, National Seniors Australia, Alzheimer's WA, Carers WA, and the Citizen's Advocacy Perth West;

- Networking and learning opportunities provided for Senior Citizens Clubs. Topics included how to attract volunteers, a Sparking Social Connections Program presentation by Befriend Inc, a social inclusion presentation by Inclusion WA, various active ageing topics covered by the Council for the Ageing WA, an elder abuse awareness presentation with the Northern Suburbs Community Legal Centre, and seniors' financial advice with the Department of Commerce;
- The Community Transport Program which offers transport to people unable to drive or who experience difficulties in using public transport. Two buses are driven by community volunteers to take people to local shopping centres, senior citizens centres and libraries. The program aims to keep seniors linked in with their community. During 2017/18, the Community Transport Program had 4,918 individual resident bookings and 59 community group bookings;
- Books on Wheels which is a free fortnightly service delivering library books, DVDs and magazines to housebound community members who may not be able to access their local library;
- Platinum Adventure Program offered by the City of Joondalup Leisure Centre – Craigie to promote fun, friendship and adventure and independence for people aged over 50. The Program includes activities such as theatre visits, concerts and tours; and
- The Library Lifelong Learning Program which offers a variety of activities, resources and entertainment. The City delivered Keystrokes Technology Sessions and monthly Live and Learn activities including presentations on local stories, history, health and wellbeing.

## Lifelong Learning Program

The City's libraries support community and lifelong learning through a wide range of programs and events for people of all ages. During 2017/18, a total of 2,122 events were held with 38,448 participants, receiving an average satisfaction rating of 96%.

Highlights are outlined below.

- **Better Beginnings** – Libraries have been supporting this state-wide literacy program since 2004. Programs include Baby Rhyme Time for babies 0 to 18 months and Toddler Time for ages 18 to 36 months. Parent Baby Workshops are held monthly and libraries delivered 2,017 Better Beginnings bags to parents of newborns in the City, 576 Sing with Me packs for those aged two, and 2,643 Better Beginnings+ packs for four-year olds;
- **Children and Youth** – Libraries host a variety of programs to cater for different age groups. As well as those within the Better Beginnings program, other key programs include Story Time (ages 2 to 4); Lego Club and School Holiday program activities (ages 5 to 12), Coder Dojo (ages 10 to 17) and Tabletop Games (17+);
- **Children's Book Week** – An annual celebration of children's literature highlights local and national authors and illustrators. The theme in 2017 was *Escape to Everywhere: Future Earth* where 2,193 local students and 3,035 people in total participated in an extensive program of author and illustrator talks and literature workshops. For the first time the program encompassed the National Science Week celebration also held in August;
- **Winter Reading Challenge** – Encouraging the joy of reading and literacy for all ages, the library community was encouraged to share the titles of books they had read during the winter month, creating an interactive book wall;
- **Local and Family History** – Libraries run weekly genealogy research sessions as well as Family History Beginners courses and Next Steps. An extended program was delivered to include National Heritage month in April 2018;
- **Lifelong Learning** – Keeping informed and socially engaged is an important element of popular Discovery Sessions and Live and Learn (a series for older adults). Topic themes have included: Facebook and social media, cinemas and theatres of Perth, wills and estate planning, waterwise gardening, a history of the Blues, and opera in popular culture. Libraries also hosted Game On, Mah-jong, knitting, crossword groups, chess, camera clubs, book clubs, conversation groups and writers groups to enhance the lifelong learning experience;
- **Digital Literacy** – Libraries provided Keystrokes one-on-one support for adults and Net-uni group sessions, which are supported by ECU ENACTUS students; and
- **Meet the Author** – Partnering with Dymocks Joondalup, City Libraries have hosted local, national and international authors this year including Monica McInerney, Sara Foster, Judy Nunn, Jimmy Barnes and Dr Gregory Smith.







## Community Liaison

The City continued to promote its services and programs at major events such as the Edith Cowan University Open Day, seniors' events, Little Feet Festival, Joondalup Festival, high school expos, Dogs Day Out, City concerts and the Kaleidoscope 2017 event.

## Community Information

The City's Community Information phone line operates between Monday and Friday during office hours and responds to enquiries from the public about City events and services. The Community Directory on the City's website lists information about 655 community based groups, not for profit groups, sporting and social clubs and health and education facilities located within the City. The directory recorded 11,654 searches in 2017/18.

## School Connections

The City offered a range of educational and informative programs to local schools to support their curriculum requirements. Civic and library incursions, the Adopt a Coastline/Bushland Program, waste education classes and the Banners in the Terrace competition were some of the programs coordinated throughout the year with strong participation rates. The School Connections eNewsletter was published at the start of each term which provides information to local schools about collaborative programs in the City. Student citizenship awards were presented to students from 37 local primary schools and 14 high schools as a part of their school graduation ceremonies.

## Access and Inclusion

Under the *Disability Services Act 1993*, all Western Australian public authorities are required to develop and implement a Disability Access and Inclusion Plan, addressing seven desired outcomes, to be reviewed on an annual basis and reported to the Disability Services Commission by 30 June each year.

The City's *Access and Inclusion Plan* incorporates and expands upon the standard requirements of a *Disability Access and Inclusion Plan*. The City recognises that diverse members of the community experience access and inclusion issues. These members include people with disabilities, their families and carers, people from culturally and linguistically diverse backgrounds, and the elderly. Activities undertaken in 2017/18 in line with the *Access and Inclusion Plan* included:

- Endorsement by Council of the City's updated *Access and Inclusion Plan 2018-2021*;
- Accreditation achievement for the City's Changing Places facility (accessible toilets and changeroom) which was opened to the public in November 2017;
- An access and inclusion themed story time held at Joondalup Library during Disability Awareness Week;
- One of the City's Summer Concerts Auslan interpreted;
- The Penistone Park redevelopment which included accessible clubroom and function rooms, an accessible toilet and change room which is comparable to a Changing Places facility, dual height BBQs, accessible picnic bench seating and accessible play equipment;
- Completion of the redesign of the car park and entry to the Whitford Library, Customer Service Centre and Senior Citizens Centre. This included additional accessible parking bays, parents with prams parking bays and seniors parking bays. It also included regrading and resurfacing of the entry;
- Launch of the City's Accessible and Inclusive Communities Campaign. This campaign included a photoshoot with community members of all abilities. The photos were used to develop posters, bus decals and marketing materials which featured the message 'Accessible and Inclusive Communities for All'; and
- Transport provided by the City's Community Transport volunteers to over 400 socially isolated residents to shopping centres, libraries, Sunday Serenades and clubs.



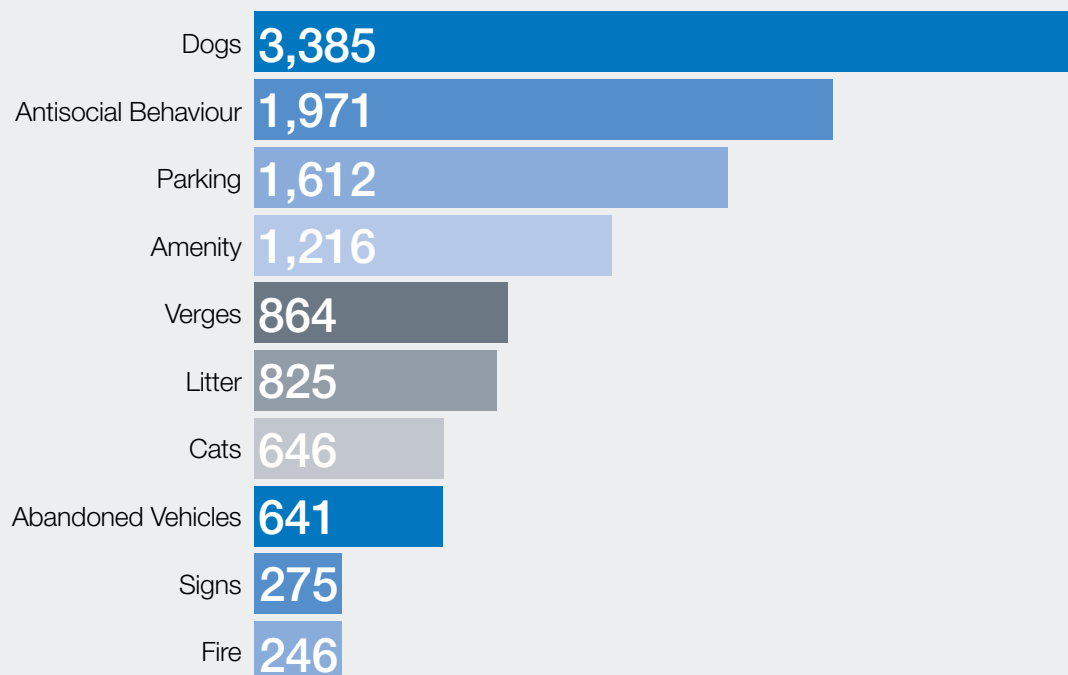
### City Ranger Service

City Rangers provide a 24 hours a day, 7 days a week combined Ranger and Community Patrol Service. This service focuses on proactive amenity improvement and local law enforcement.

The chart below shows the top 10 incident types reported to City Rangers.

GRI Disclosure 413-1	2017/18 Measure	Trend on last year
Incidents Reported to City Rangers – Total	14,365	↓

### Number of Incidents Reported to City Ranger Services (Top 10)







## Community Safety and Crime Prevention Plan 2014-2018: Towards Zero Crime

The City's *Community Safety and Crime Prevention Plan 2014-2018: Towards Zero Crime* identifies priorities for the implementation of community safety and crime prevention programs within the community. The Plan also identifies key areas for future investment and development in responding to crime and safety issues. The Plan sets out four key focus areas as follows:

- Partnering for Safety;
- Safe Places and Spaces;
- City Safety Services; and
- Community Safety Awareness.

Actions implemented in line with each key theme during 2017/18 are outlined below.

## Partnering for Safety

The City partners with community groups and government agencies to deliver community safety initiatives. Activities conducted in partnership with State and Federal agencies, local community organisations, not-for-profit groups, health and education institutions throughout the year are outlined in the following sections.

### Adopt-a-Spot Program

The City continued its the Adopt-a-Spot program in partnership with the Keep Australia Beautiful Council of WA. Initially focussing on the collection of litter, the program was extended to deal with other issues in public space that can support improved amenity and community safety.

Groups and individuals are encouraged to report incidents such as graffiti, abandoned vehicles, illegal dumping and damaged public assets. More information can be found at [kabc.wa.gov.au](http://kabc.wa.gov.au)

### Joondalup Liquor Accord

The City actively participated in the Joondalup Liquor Accord initiative led by Joondalup Police. The Accord brings together local licensed premises operators, the WA Police, the Department of Racing, Gaming and Liquor, and other agencies to encourage the responsible service of alcohol and promote the harm minimisation strategies at and around local pubs and clubs.



## Safe Places and Spaces

The City worked towards creating and encouraging safe open spaces for the community. A number of initiatives in line with promoting safety in public areas were undertaken during the year including the following programs.

### Designing Out Crime

The City makes use of designing out crime principles when developing new community facilities and refurbishing existing areas. This is intended to minimise the vulnerability of public assets to criminal damage and other crime related issues. During this year a wide range of local parks and other sites benefitted from designing out crime reviews as a part of playground upgrades and other works.

### Public Areas CCTV

CCTV is a tool used by the City to assist with the management of public space. Through central monitoring, the City can initiate action in response to acts of graffiti, damage to assets, hazards in public space and suspicious or criminal activity.

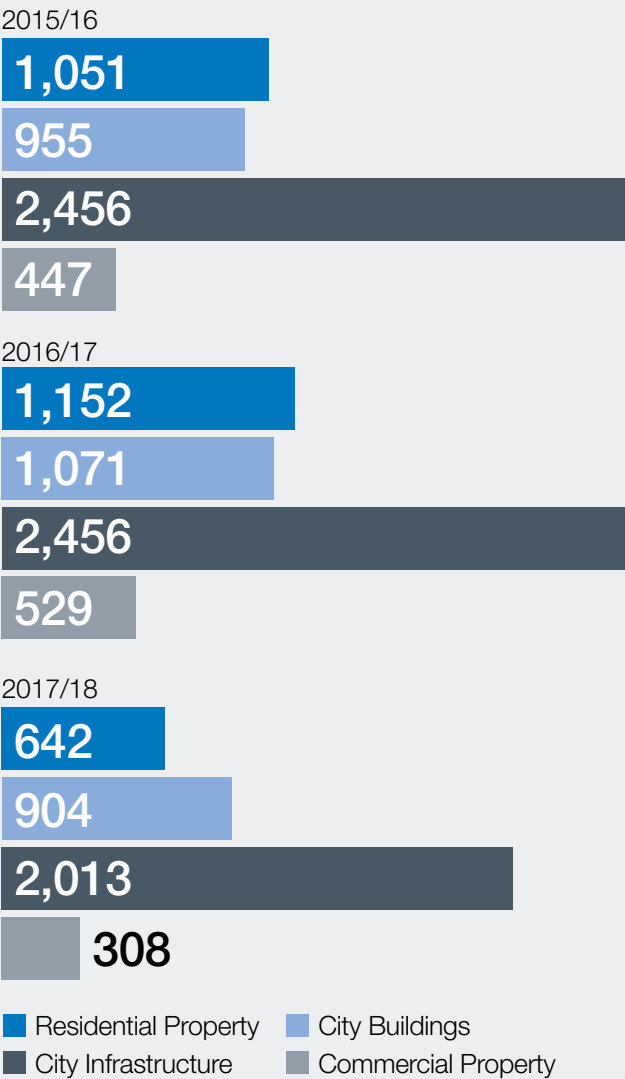
The City's public areas CCTV service received requests from the WA Police and other partners for CCTV images on 51 occasions during the year to assist with their investigations. This is approximately 50% fewer requests than in the previous year as the Joondalup City Centre CCTV footage is now viewable in real time at the Joondalup Police Station.



99.7% of reported graffiti removed within two working days

Strategic Objective: Community Safety

Number of Graffiti Removals Completed



GRI Disclosure 413-1	2017/18 Measure	Trend on last year
Number of Completed Graffiti Removals – Total	3,867	↓

City Safety Services

Graffiti Management

The City’s Graffiti Removal Service provides a single point of contact, fee free graffiti removal service for local residents, businesses and community groups. This service completed 3,867 graffiti removals across the City’s 22 suburbs during the year with 99.7% of these removed within two working days of being reported.

Community Safety Awareness

The City worked closely with the Constable Care Child Safety Foundation through a long-term partnership to deliver child safety, crime deterrent, respect and decision-making awareness to school aged children in local areas.

Civic and Ceremonial Functions

The City hosted a number of civic and ceremonial functions throughout the year including Citizenship Ceremonies, appreciation functions and VIP functions for a range of volunteers, key stakeholders, City sponsors and community groups.

The City conducted 11 Citizenship Ceremonies at which more than 1,042 Joondalup residents became Australian citizens. This included an outdoor Australia Day Citizenship Ceremony where 313 residents became Australian citizens.

The City demonstrated its appreciation to volunteers by holding a number of civic dinners and receptions to recognise the contribution of community groups, sporting clubs, conservation volunteers, seniors groups and many other volunteer groups and individuals who assist in creating and enhancing Joondalup’s diverse and vibrant local community.

VIP functions were held to recognise the valuable contribution sponsors and key stakeholders play in supporting City events and cultural programs which included the Valentine’s Concert, Joondalup Festival, Community Art Award, and the Community Invitation Art Award.





Australia Day Citizenship Ceremony 2018

## Australia Day Citizenship Ceremony

The City hosted its Australia Day Citizenship Ceremony in Central Park, Joondalup, on Friday 26 January 2018 at which 313 Joondalup residents became Australian citizens. The new citizens were from 29 countries including Hungary, Canada, Poland, India and Brazil.

His Worship the Mayor, Hon Albert Jacob JP, presented the Governor's Citizens of the Year Awards (previously the Premier's Australia Day Awards) which recognise the outstanding community work of local residents who have demonstrated leadership and enhanced the lives of people in their communities.

The winners were:

- Community Citizen of the Year Award – Andrew Blackwell;
- Community Senior Citizen of the Year Award – Ken Beven;
- Community Youth Citizen of the Year Award – Vincent Pettinicchio; and
- Community Group Citizenship Award – Poynter Primary School and Poynter Primary School P&C.

More than **1,300** City  
of Joondalup residents  
became Australian  
Citizens

Strategic Objective:  
Community Spirit



## Immunisation

Throughout the year, the City provided free scheduled vaccinations for babies and children at its clinic located next to the Joondalup Library. The vaccines administered were part of the Western Australian Vaccination Schedule prepared by the Department of Health and targeted 0-4 year olds.

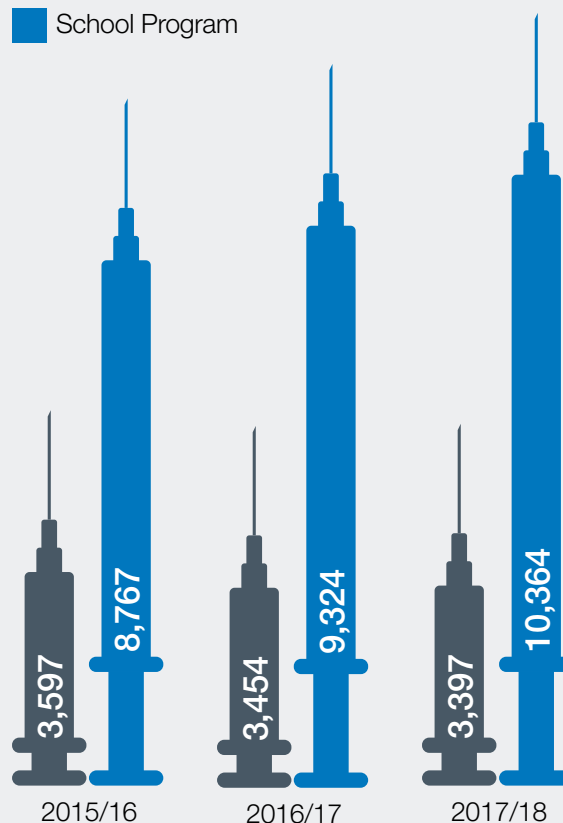
The City also administered a school based immunisation program in support of the Department of Health, providing vaccinations to Year 8 students. A new Meningococcal ACWY vaccine, for students in years 10, 11 and 12 was also provided during 2017. This program was only required for students in year 10 during 2018.

This graph highlights the number of vaccines administered. Some children received more than one vaccination during the year.

GRI Disclosure 413-1	2017/18 Measure	Trend on last year
Number of Children Immunised	9,875	↑
Number of vaccinations administered	13,761	↑

### Number of Vaccinations Administered

- Clinics (0-4 Years)
- School Program





## Measuring Success

Strategic Community Plan Strategic Performance Indicators – Community Wellbeing

### Aspirational Outcome:

“The City has world-class facilities and a thriving cultural scene. It encourages and supports local organisations and community groups. Community spirit is felt by all residents and visitors, who live in safe and friendly neighbourhoods.”

Indicator	City Target	Outcome		Source
<b>Volunteer Work</b>	% of the City of Joondalup population that volunteer for an organisation or group compared to the Perth Metropolitan average.	The City's local volunteering percentage was 19.5% compared to the Perth Metropolitan average of 19.0%.	✓	Australian Bureau of Statistics Census of Population and Housing 2016
<b>Safety Perception</b>	To be able to measure the community's perception of safety by 2014.	79.7% of respondents agree or strongly agree that they feel safe within their neighbourhood.	✓	2015 Community Wellbeing Survey
<b>Cultural Participation</b>	To be able to measure the community's level of participation in local cultural activities by 2014.	60.6% of respondents were involved in at least one community group.	✓	2015 Community Wellbeing Survey
<b>Significant Event</b>	To have a minimum of one significant event held within the City during the duration of <i>Joondalup 2022</i> .	In 2017/18, the City hosted 1 significant event – Kaleidoscope.	✓	N/A

✓ Met or on target

✗ Not met or not on target



# STATUTORY REPORTS



The following statutory reports can be found throughout the Annual Report.

Statutory Reports	Key Theme	Page
Payments to Employees	Governance and Leadership	66
Records Management	Governance and Leadership	80
Complaints Register	Governance and Leadership	80
Compliance Audit Return	Governance and Leadership	80
Freedom of Information	Governance and Leadership	81
National Competition Policy	Governance and Leadership	82
Competitive Neutrality	Governance and Leadership	82
Access and Inclusion	Community Wellbeing	188



# GUIDE TO THE FINANCIAL STATEMENTS

The 2017/18 financial statements show how the City performed during the financial year and the overall position at the end of the financial year, 30 June 2018.

The financial statements are prepared by the City in accordance with Australian Accounting Standards as they apply to local government and in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

The Financial Statements must be certified by the Chief Executive Officer and audited by an independent auditor.

## Format of the Financial Statements

The financial statements incorporate the following documents:

- **Statement by the Chief Executive Officer**

Certification by the Chief Executive Officer as a written declaration that the Statements fairly present the City's financial position and performance in compliance with applicable accounting standards and relevant legislation.

- **Statement of Comprehensive Income by Nature or Type**

A summary of the City's financial performance for the year listing the various types of income and expenses in delivering the City's services. This provides a breakdown of the operating income and expenses for the year, excluding the capital costs of buildings or assets.

- **Statement of Comprehensive Income by Program**

A summary of the City's financial performance for the year listing the various types of income and expenses by program. This allows identification of the cost of each program and the income recovered against each program.

- **Statement of Financial Position**

A snapshot of the City's position at 30 June 2018. This shows the assets that the City owns and its liabilities (money that the City owes), and current assets and liabilities that are expected to be recouped or settled within the next 12 months.

- **Statement of Changes in Equity**

Shows the difference in value of the City's equity for the year. A change in equity from the previous year results from:

- » A surplus or deficit from the year's operations;
- » Use of money from, or transfer to, the City's reserves; and
- » A change in value of non-current assets following a revaluation of these assets.

- **Statement of Cash Flows**

A summary of the City's cash payments and receipts for the year and the level of cash at the end of the financial year. Cash flow arises from operating activities, investing activities or financing activities.

- **Rate Setting Statement**

A statement showing the level of rates raised to finance the delivery of programs and any surplus/deficit at the end of the financial year.

- **Notes to and Forming Part of the Financial Report**

The Notes outline the basis on which the financial statements are prepared such as Significant Accounting Policies. The Notes also include more detail on the figures presented within the financial statements.

- **Independent Auditor Report to Electors of the City**

A document which provides a written undertaking that the City's financial report has been audited and an opinion on whether the financial report presents a true and fair picture of the City's financial position and performance.

The financial statements in this Annual Report are the full audited Annual Financial Report 2017/18.

# FINANCIAL INDICATORS

		Description	Measure			
			2018	2017	2016	
Revenue Generation Ratios						
1.1	Rates Income Ratio (Rates to Op. income)	Measures the proportion of the City's rates revenue that contributes to total income.	↑	65.0%	64.5%	64.1%
1.2	Rates to Opex	Ratio has been set up to measure the City's dependence on rates revenue to fund operations.	↑	63.6%	61.5%	63.7%
1.3	Fees and Charges to Income	Measures the extent to which the City's income is diversified away from rates.	↔	26.9%	27.0%	27.2%
1.4	Core Opinc/Core Opex	Measures the extent to which the City's operations are funded from the most stable (core) revenue sources, being rates and fees and charges.	↑	1.2	1.1	1.2
Operating Surplus Ratios						
2.1	Operating Surplus (Deficit)	Measures the proportion of operating surplus to own source operating income (excludes government grants).	↑	(2.2%)	(5.0%)	(0.6%)
2.2	Growth In Operating Income	Measures the rates at which operating income has grown on a year-on-year basis.	↓	1.5%	2.5%	1.0%
2.3	Growth In Operating Expenditure	Measures the rate at which operating expenditure has increased on a year-on-year basis.	↓	(1.0%)	6.7%	3.0%
Liquidity Ratios						
3.1	Current Ratio	Gauges the extent to which short-term liabilities can be met by short-term (liquid) assets	↑	1.0	0.9	1.0
3.2	Untied Cash to Trade Creditors	Another liquidity measure that indicates the extent to which unrestricted cash holdings can meet all outstanding obligations to trade creditors	↓	5.7	6.7	6.6
Efficiency Ratios						
4.1	Creditors Turnover period (days)	An efficiency ratio that measures how quickly obligations to creditors are met.	↑	52	41	40
4.2	Outstanding Rates Ratio	Measures the City's efficiency in collecting dues from ratepayers.	↑	1.5%	1.4%	1.3%

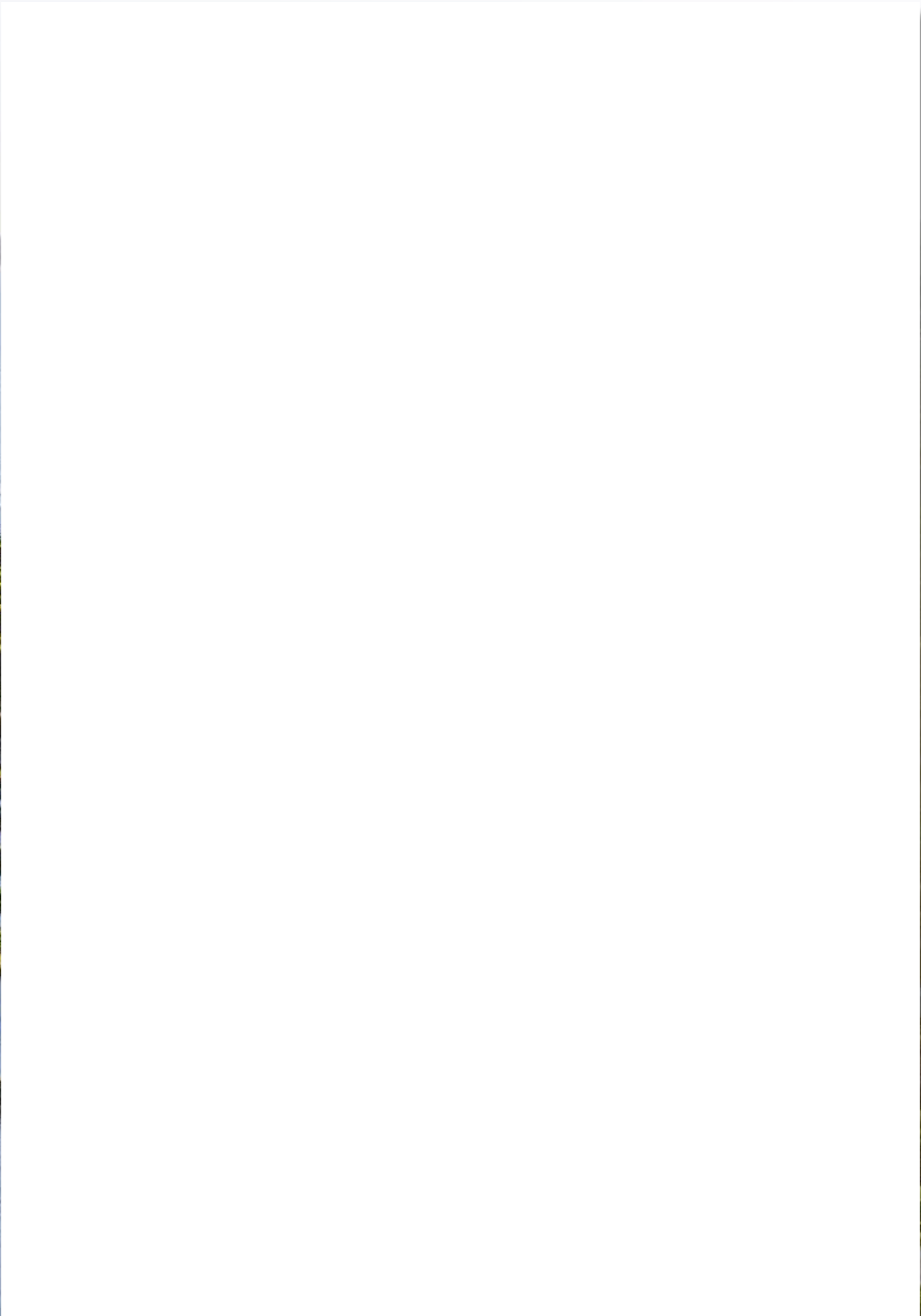
		Description	Measure			
			2018	2017	2016	
Debt Service Ratios						
5.1	Debt Ratio ( Ttl liability to Ttl Assets)	Measures the City's solvency, i.e. Whether assets exceed liabilities.	↓	2.8%	2.9%	2.7%
5.2	Gross Debt to Income	Measures the City's ability to generate sufficient revenues to pay off debt obligations.	↓	9.1%	11.3%	9.9%
5.3	Gross Debt to Economically Realisable Assets	Measures the City's ability to meet debt obligations from readily realisable assets, i.e. Excluding infrastructure assets that are not readily realisable.	↓	2.3%	2.9%	3.2%
5.4	Debt Service Cover Ratio	A mandatory ratio that measures the extent to which the City's operating surplus before depreciation and interest expenses meets debt repayment obligations.	↓	7.6	8.7	11.9
5.5	Debt Service to Opinc	Measures the extent to which the City's revenues are sufficient to meet debt repayment obligations.	↑	2.5%	1.8%	1.7%
5.6	Debt Service to Core Opinc	A more prudent ratio that measures the extent to which the City's core revenue streams can meet debt repayment obligations.	↑	2.7%	2.01%	1.9%
Asset Coverage and Renewal						
6.1	Capex/ Depreciation	Measures the extent to which the City's asset base is being replaced faster than the rate of depreciation or utilisation.	↓	0.9	1.3	1.4
6.2	Capinc to Capex	Measures the extent to which capital expenditure is funded from non-operating revenue, such as capital grants. Indicates the City's dependence on non-operating revenue to fund capital expenditure.	↑	0.4	0.3	0.3
6.3	Op Cash Surplus to Capex	Indicates the extent to which capital expenditure is funded from operating cash surpluses, after excluding the effect of non-cash expenditure including depreciation.	↑	0.9	0.6	0.6
6.4	Op Cash Surplus plus Capinc/Capex	Combines the previous two ratios to consider the extent to which operating cash surplus and capital revenue fund capital expenditure.	↑	1.3	0.9	0.9
6.5	Asset Consumption	Measures the extent to which depreciable assets have aged by comparing written down values to replacement costs.	↔	62%	62%	64%
6.6	Asset Renewal Funding	Indicates whether the City has the capacity to fund asset renewals as required and maintain existing service levels without additional funding.	↑	88%	62%	54%
6.7	Asset Sustainability	Indicates the extent to which the City is replacing existing assets as they reach the end of their useful lives.	↑	67%	65%	45%

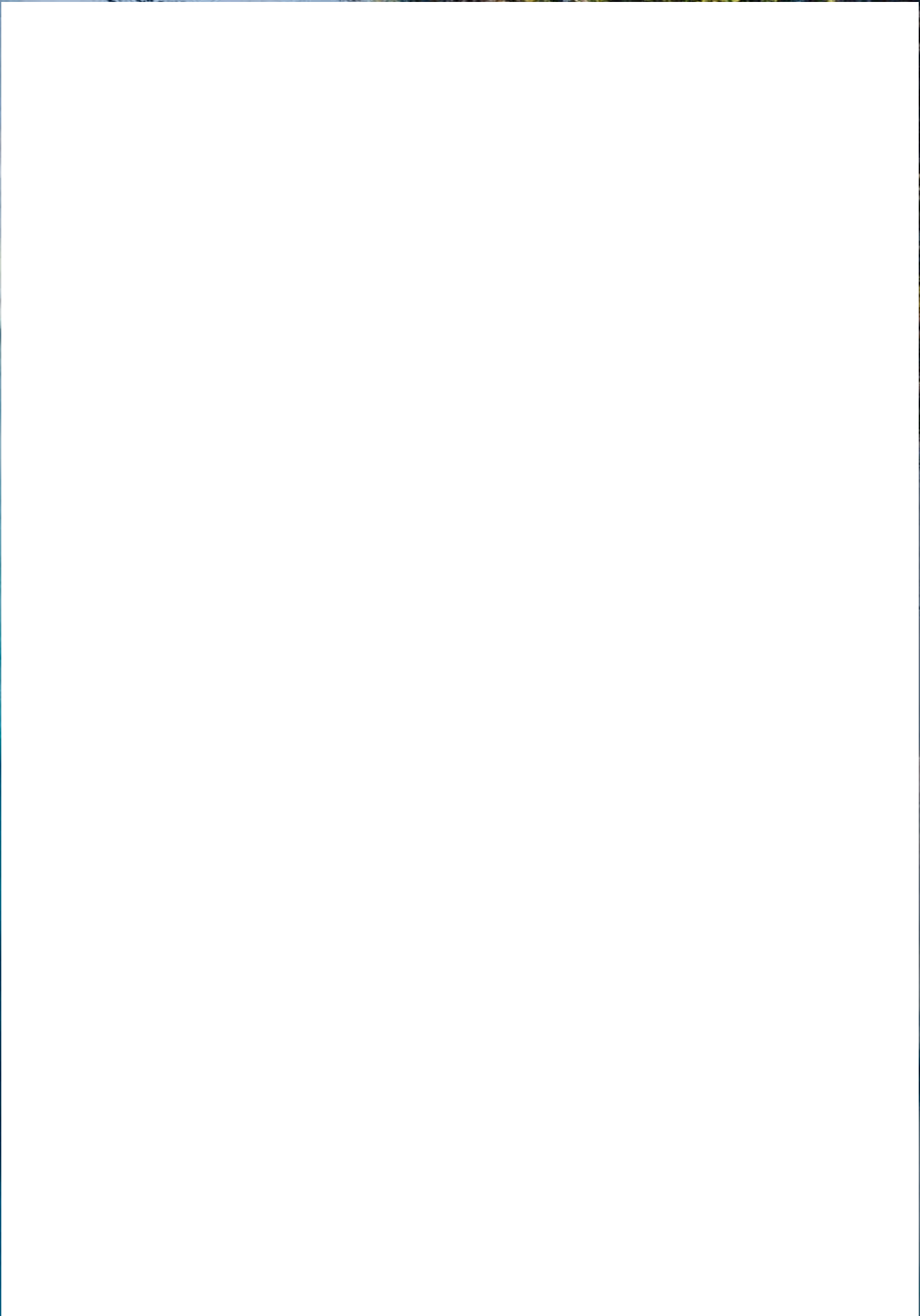
- ↑ Indicates measure is moving in a positive direction compared to previous year
- ↓ Indicates measure is not performing as well as previous year
- ↔ Indicates measure has not changed

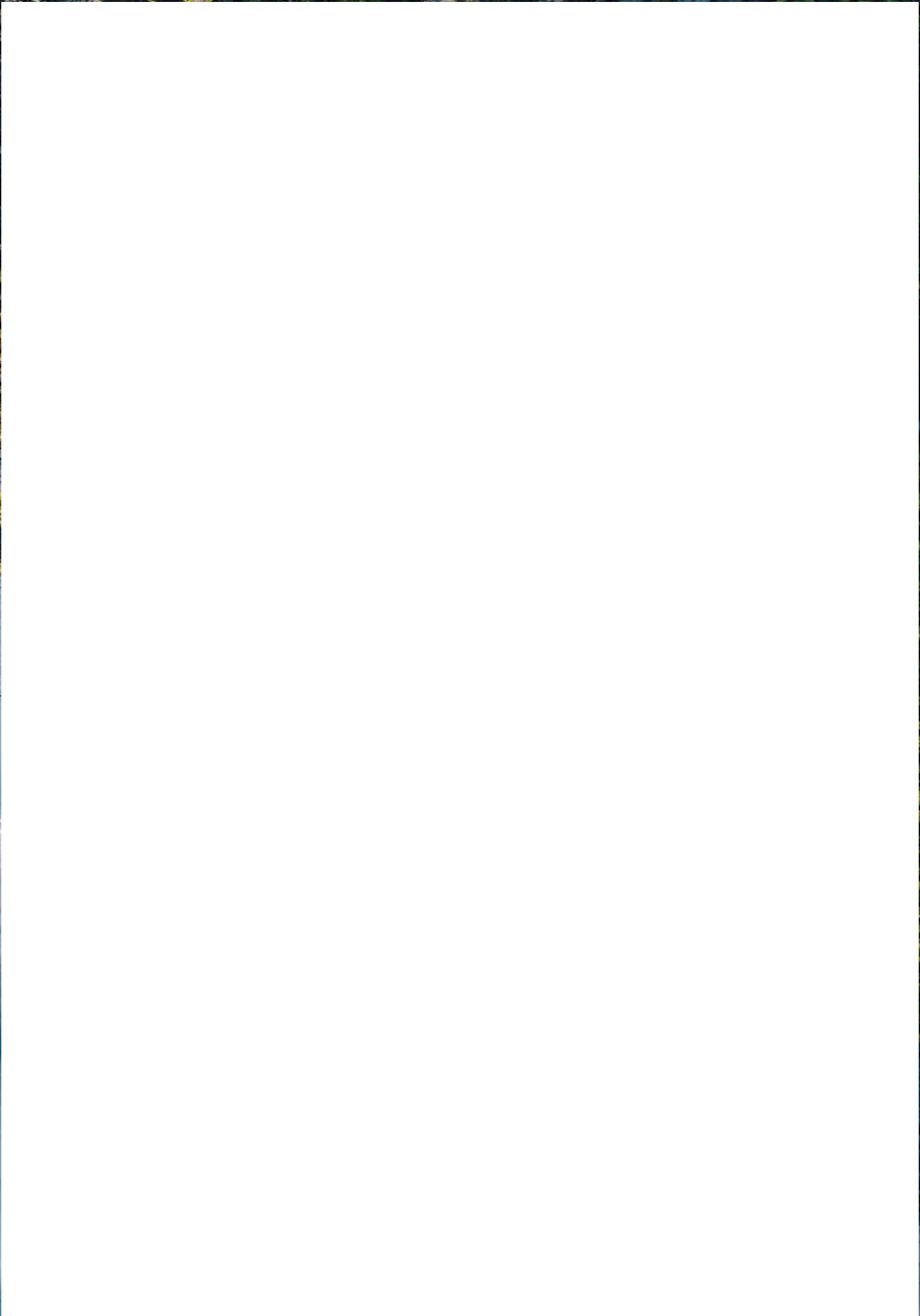


# FINANCIAL STATEMENTS







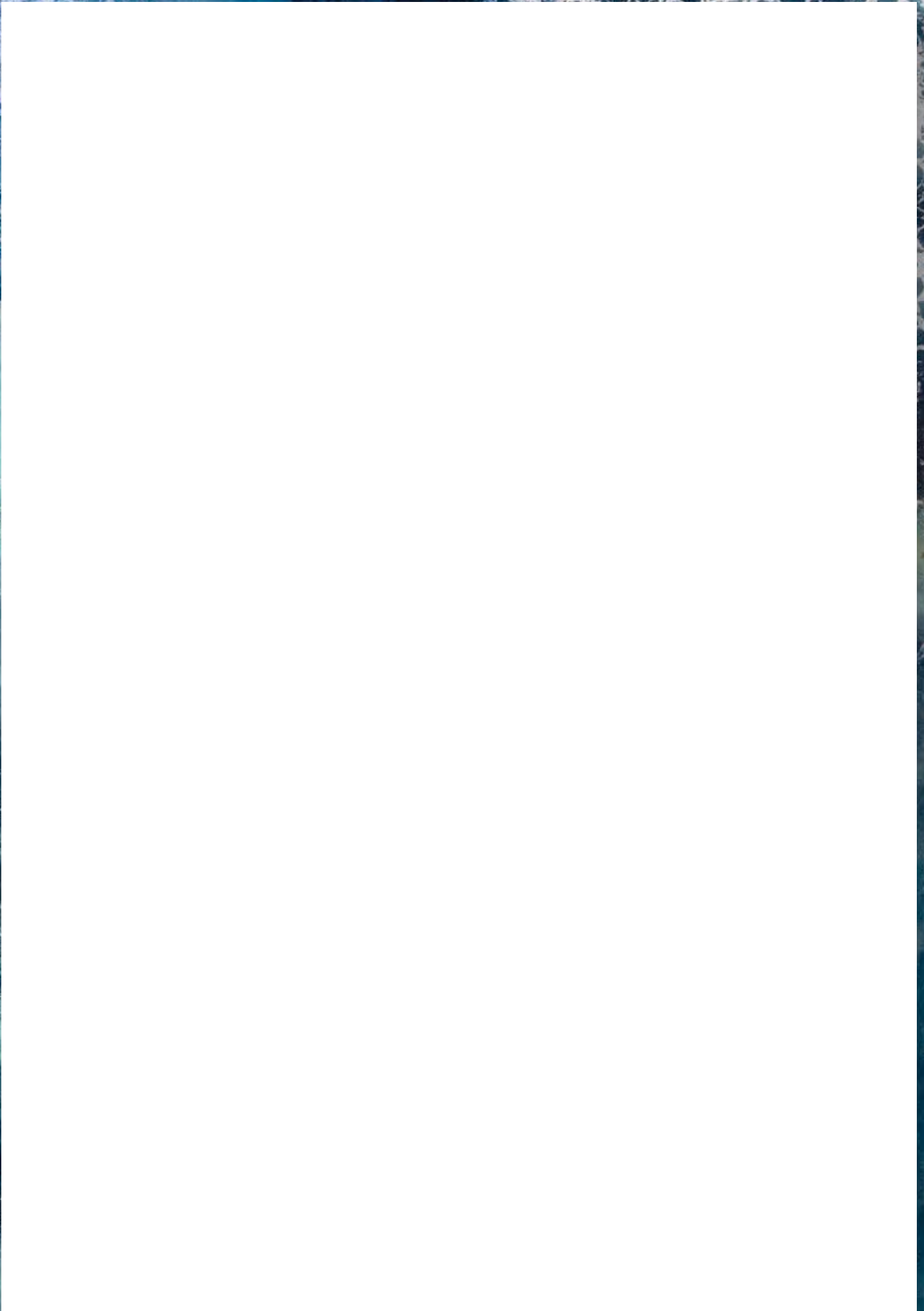


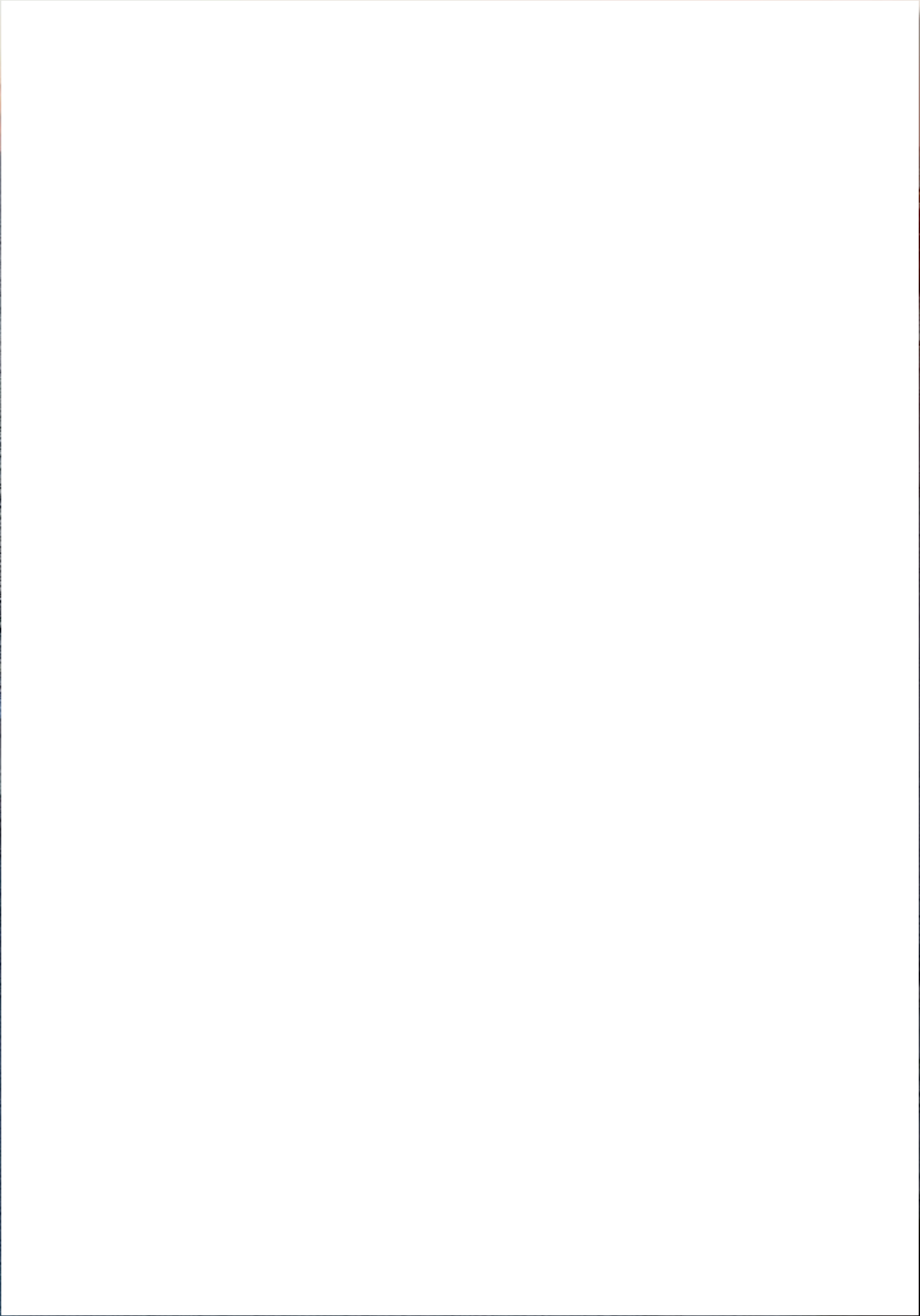


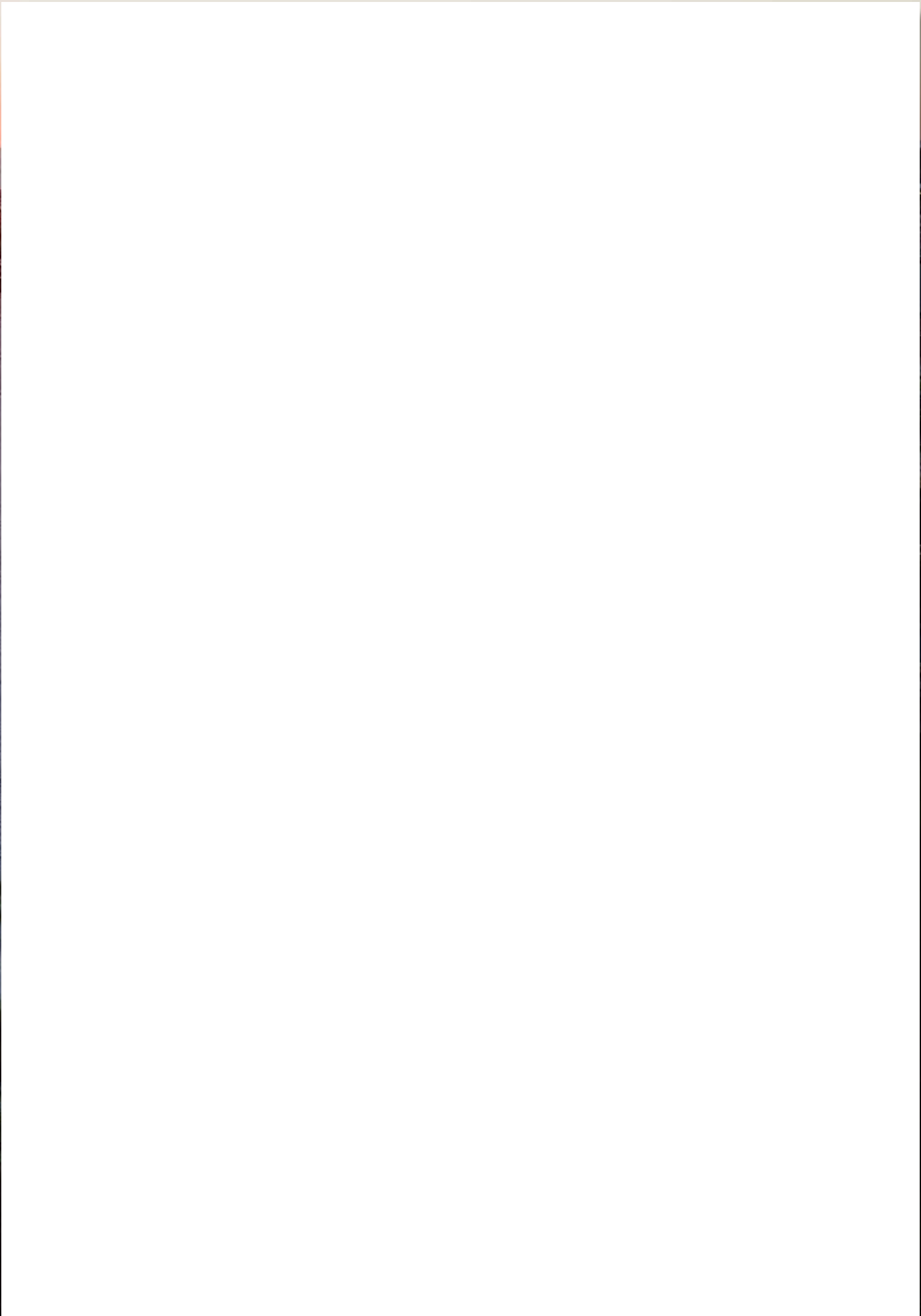


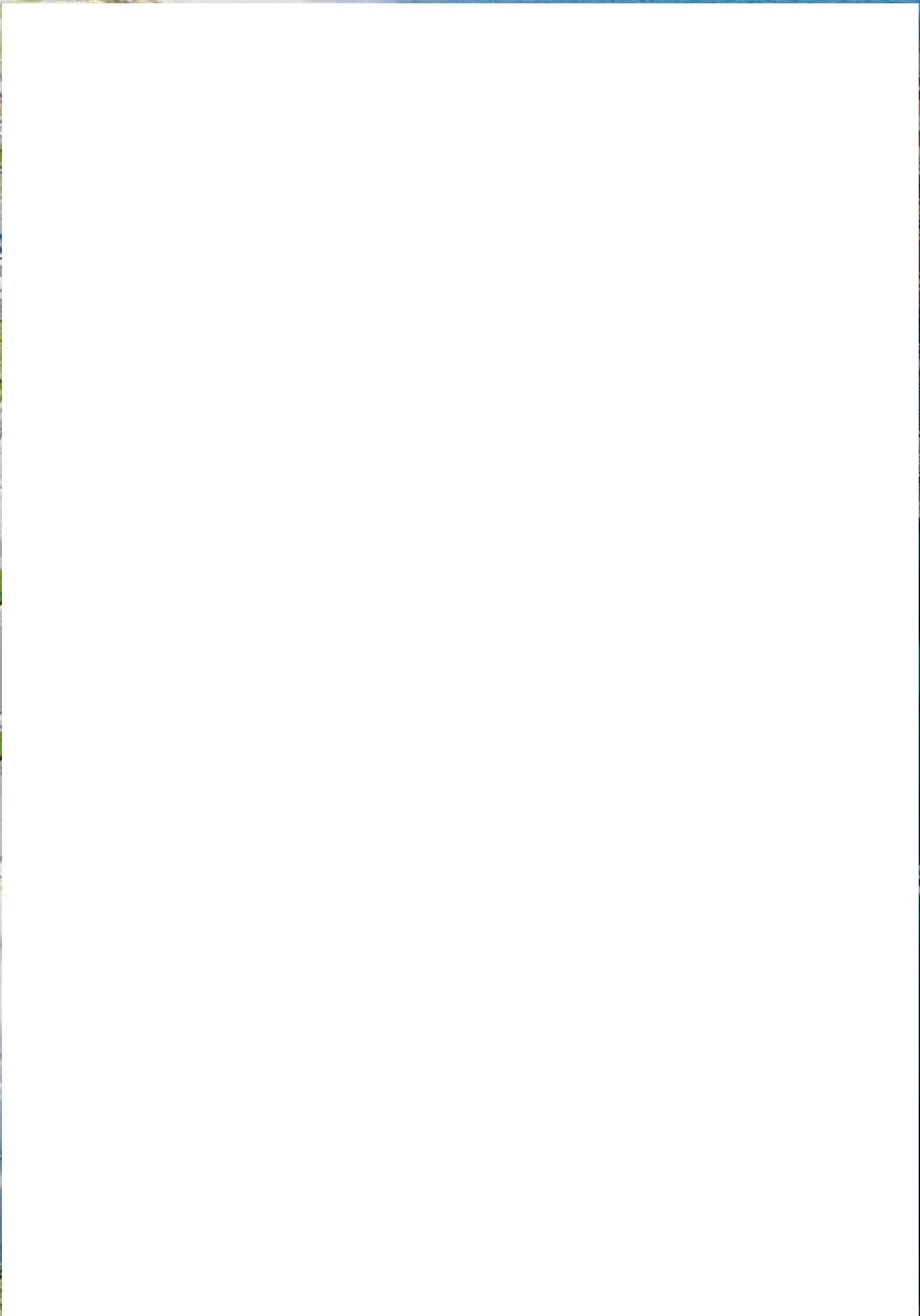




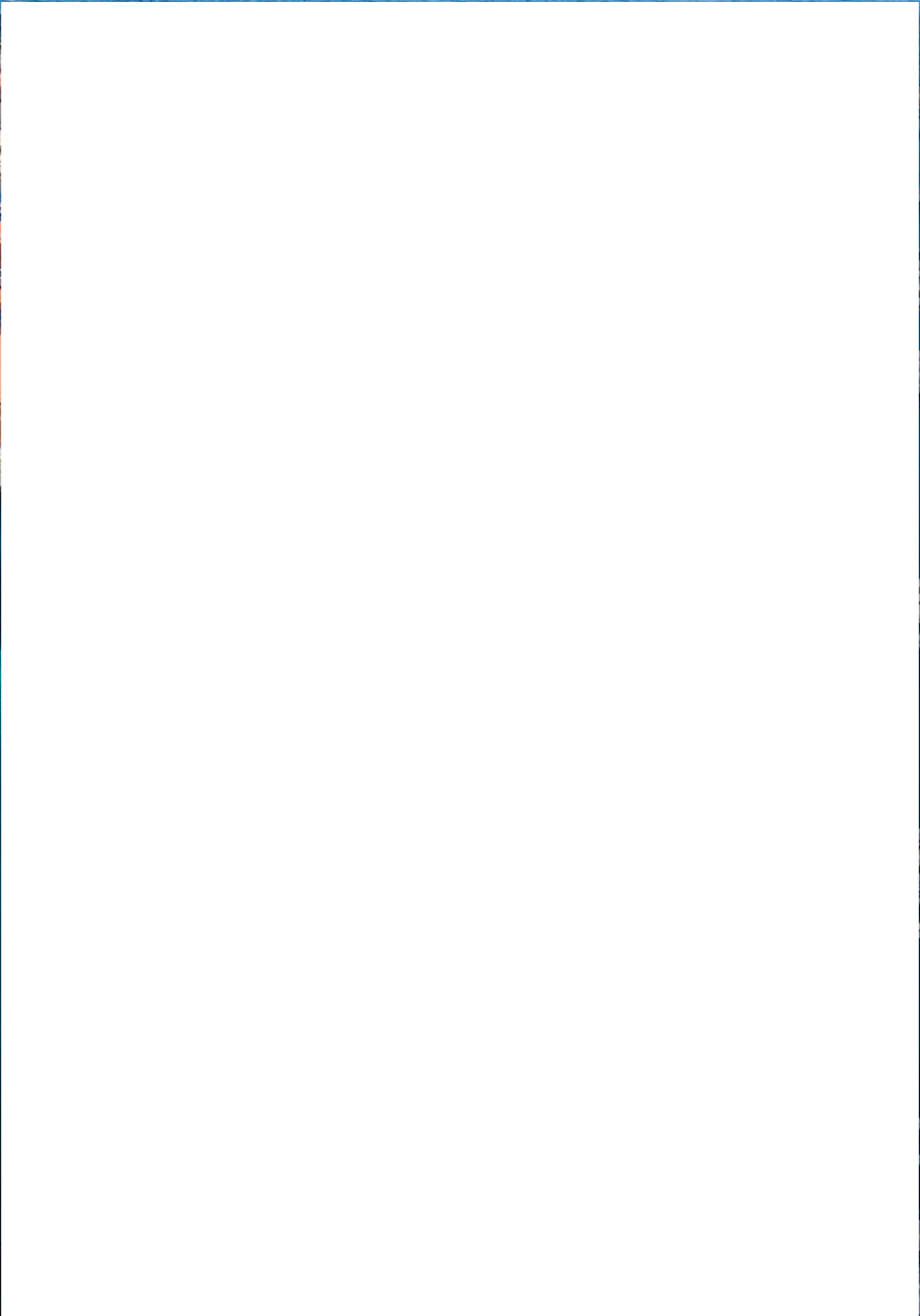












# GRI STANDARDS 2016

The Global Reporting Initiative (GRI) is a best practice sustainability reporting framework that enables organisations to measure and report their economic, environmental, social and governance performance. The following table provides a full list of the GRI Standard Disclosures contained within this Annual Report.

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102-4	Location of operations	About Joondalup	6
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102-21	Consulting stakeholders on economic, environmental and social topics	Council Meetings Community Consultation and Engagement	41 84

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Aerial shot above Hillarys Boat Harbour



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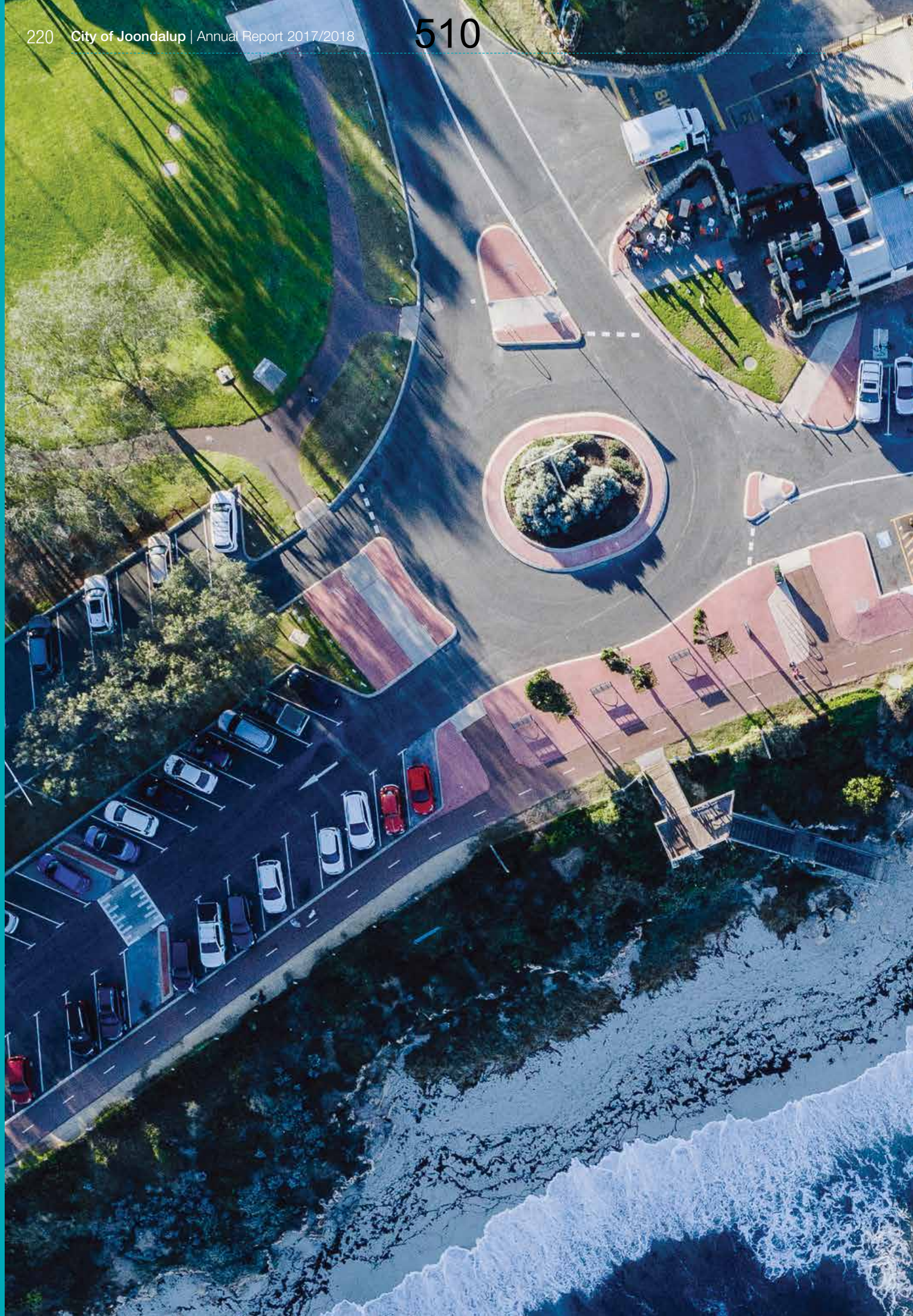
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Aerial shot above Burns Beach





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*This document is available in alternate formats upon request.*

Local Government (Financial Management) regulations 1996 ATTACHMENT 1  
APPENDIX 10  
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018  
ATTACHMENT 1

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
<b>Payments</b>						
EF073155	4/09/2018	A & S PUGLIA STONEMASONS				13,838.00
			447 - SHENTON AVE LIMESTONE WALL		2,530.00	
			448 - ROBINSON RD REBUILD GRANITE WALL		5,478.00	
			449 - NORTHSIDE DRIVE LIMESTONE WALL		550.00	
			450 - SORRENTO SURF CLUB LIMESTONE BLOCKS		5,280.00	
107289	20/09/2018	A1 POOLS				61.65
			BPU18/0515 - REFUND BUILDING APPLICATION		61.65	
EF073299	28/09/2018	ACTION GLASS & ALUMINIUM				1,575.20
			B17070 - ILUKA SPORTS COMPLEX SECURED BROKEN PANEL WITH SAFETY FILM		1,575.20	
EF073301	28/09/2018	ADP STORE FIXTURES				230.45
			45857 - SLATWALL INFORMATION HOLDER: A3		230.45	
EF073313	28/09/2018	ADVANCE PRESS (2013) PTY LTD				319.00
			127011 - VINYL LETTERING FOR CIAA		319.00	
EF073312	28/09/2018	AECOM AUSTRALIA PTY LTD				11,165.00
			21226760 - CONSULTANCY BUILDING SECURITY UPGRADE		11,165.00	
EF073282	28/09/2018	AFLEX TECHNOLOGY (NZ) LTD				143.00
			11220 - 14 VALVES FOR SEALED AQUA TOYS		143.00	
EF073182	14/09/2018	AHERN AUSTRALIA PTY LIMITED				824.45
			S734949 - INSPECTION OF SNORKEL EPV16		824.45	
EF073183	14/09/2018	AKOLADE PTY LTD				2,308.90
			8870 - DIGITAL GOVT WA SUMMIT CONFERENCE & WORKSHOPS		2,308.90	
EF073513	28/09/2018	ALAN ROBERT HEYDON T/AS REACH WITHIN				11,643.75
			2018013 - CONSULTANCY		4,893.75	
			2018014 - CONSULTANCY		540.00	
			2018015 - CONSULTANCY		4,050.00	
			2018016 - CONSULTANCY		2,160.00	
EF073237	14/09/2018	ALBERT JACOB				987.06
			SEPT 18 - EXPENSE REIMBURSEMENT SEPT 18		580.67	
			SEPT.18 - CONFERENCE EXPENSE REIMBURSEMENT SEPT 18		406.39	
EF073635	28/09/2018	ALBERT JACOB				11,269.67
			ALLOW-MAYOR-SEPT 18 - MAYORAL ALLOWANCE -SEPT 18		7,405.33	
			ALLOW-MTG-SEPT 18 - MEETING FEE - SEPT 18		3,920.50	
			MVSEPT 18 - MOTOR VEHICLE REIMBURSEMENT SEPT 18		-56.16	
107239	7/09/2018	ALINTA				130.10
			441001914 29/08/18 - ALTHAEA WAY WOODVALE 31/05-27/08/18		68.50	
			576008730 22/08/18 - WOODVALE COMM CENTRE 23/05-20/08/18		61.60	
107272	14/09/2018	ALINTA				1,714.20
			524001019 30/08/18 - WARRANDYTE CLUBROOMS 31/05-29/08/18		64.50	
			642498400 29/08/18 - JOONDALUP ADMIN 27/07-27/08/18		1,287.00	

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## CEO's Delegated Payments List Regulation 13(1)

### Local Government (Financial Management) regulations 1996 ATTACHMENT 1

#### LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			937000265 05/09/18 - ROB BADDOCK HALL 07/06-04/09/18		325.90	
			962002342 29/08/18 - 27 PENISTONE ST GREENWOOD		36.80	
107288	20/09/2018	ALINTA				34.30
			889001579 10/09/18 - 487 BEACH ROAD DUNCRAIG		34.30	
107307	28/09/2018	ALINTA				3,544.15
			113000585 12/09/18 - DUNCRAIG CHILDCARE CENTRE 15/06-10/09/18		1,881.15	
			171002585 18/09/18 - MARRI PARK CHANGEROOMS 21/06-17/09/18		35.15	
			200001470 18/09/18 - GUY DANIELS CLUBROOMS 20/06-14/09/18		48.75	
			454997947 18/09/18 - HEATHRIDGE LEISURE CENTRE 20/06-14/09/18		771.20	
			704999719 13/09/18 - WARWICK COMM HALL 15/06-11/09/18		201.60	
			721001796 18/09/18 - EMERALD PARK 20/06-13/09/18		33.95	
			803001185 18/09/18 - CALECTASIA COMM HALL 18/06-13/09/18		186.10	
			870000300 19/09/18 - ADMIRAL PARK 20/06-17/09/18		77.40	
			932822860 13/09/18 - DORCHESTER COMM HALL 15/06-11/09/18		308.85	
EF073147	4/09/2018	ALISON MULLIGAN				1,032.00
			194055 - RATES REFUND		1,032.00	
EF073308	28/09/2018	ALS LIBRARY SERVICES PTY LTD				9,462.43
			56800 - PROFILED STOCK		1,269.05	
			56801 - PROFILED STOCK		545.02	
			56802 - PROFILED STOCK		144.45	
			56803 - PROFILED STOCK		548.49	
			56804 - PROFILED STOCK		361.67	
			56805 - PROFILED STOCK		307.47	
			56806 - STOCK AS SELECTED		298.26	
			56807 - PROFILED STOCK		301.82	
			56808 - PROFILED STOCK		79.22	
			56809 - STOCK AS SELECTED		20.87	
			56973 - PROFILED STOCK		208.06	
			56974 - PROFILED STOCK		409.50	
			56975 - PROFILED STOCK		266.01	
			56976 - PROFILED STOCK		375.58	
			56977 - PROFILED STOCK		877.70	
			56978 - STOCK AS SELECTED		79.50	
			56979 - STOCK AS SELECTED		353.22	
			56980 - PROFILED STOCK		279.13	
			56981 - PROFILED STOCK		207.31	
			56982 - PROFILED STOCK		33.57	
			57039 - PROFILED STOCK AS PER SLWA CONTRACT		471.68	
			57040 - PROFILED STOCK AS PER SLWA CONTRACT		156.75	
			57041 - STOCK AS SELECTED		28.96	
			57042 - STOCK AS SELECTED		152.56	
			57043 - PROFILED STOCK AS PER SLWA CONTRACT		131.20	
			57044 - STOCK AS SELECTED		21.86	
			57045 - PROFILED STOCK AS PER SLWA CONTRACT		136.35	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			57046 - PROFILED STOCK AS PER SLWA CONTRACT		60.77	
			57291 - PROFILED STOCK		952.37	
			57292 - PROFILED STOCK		73.26	
			57293 - STOCK AS SELECTED		80.24	
			57294 - PROFILED STOCK		116.39	
			57295 - PROFILED STOCK		164.14	
			57296 - STOCK AS SELECTED		19.45	
			57297 - PROFILED STOCK		33.73	
			57298 - PROFILED STOCK		51.97	
			JOO1709 - CREDIT FOR COOKING WITH SAM-I-AM		-106.90	
			JOO2808. - BOOK NOT REQUIRED - HOW DO YOU FEEL THOMAS?		-48.25	
107233	7/09/2018	ALSION SKILLEN				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073306	28/09/2018	ALTIFORM PTY LTD				1,705.00
			819044 - UPGRADE OF PARK BENCHES SORRENTO BEACH		1,705.00	
EF073218	14/09/2018	AMCOM PTY LTD				42,310.48
			3788 03/09/18 - INTERNET SERVICES		286.98	
			A323440 CN6215 - INTERNET SERVICES		17,119.50	
			A323551 CN3044 - INTERNET SERVICES		24,904.00	
107283	20/09/2018	AMY LOUISE KERN				158.95
			12/09/18 - INFRINGEMENT NOTICE P368553 INFRINGEMENT PAID BEFORE IT WAS LODGED WITH FER & THEN PAID TO FER AS WELL		158.95	
EF073186	14/09/2018	ANDRE MARTIN KUNG (BELRIDGE CENTRE PHARMACY)				141.79
			1096363 - MEDICAL SUPPLIES FOR YOUTH SERVICES		141.79	
EF073545	28/09/2018	ANDREW MICHAEL SHAW				1,463.00
			3 - WEEDING PORTEOUS PARK		1,463.00	
EF073505	28/09/2018	ANDREW QUILTY				605.00
			360 - PUBLIC PROGRAM – DRAWING WORKSHOP		605.00	
107228	7/09/2018	ANGELA HOBSON				200.00
			08032 - SPORTING ACHIEVEMENT GRANT		200.00	
107224	7/09/2018	ANN SAVILLE				30.00
			8310 - DOG REGISTRATION REFUND		30.00	
107305	28/09/2018	ANNE ROGERS				375.00
			1088433 - VEHICLE CROSSING SUBSIDY		375.00	
EF073311	28/09/2018	APN OUTDOOR (TRADING) PTY LTD				1,155.00
			32208332-AUG-18 - BILLBOARD FOR SPRING MARKETS		1,155.00	
EF073149	4/09/2018	ARBOR WEST PTY LTD (CLASSIC TREE SERVICES)				8,307.20
			27741 - PRUNING UNDER LOW VOLTAGE CONDUCTORS - 1 KALLAROO AREA	02417B	8,307.20	
EF073307	28/09/2018	ARBOR WEST PTY LTD (CLASSIC TREE SERVICES)				19,243.40
			INV-27900 - SERVICE CABLE CLEARANCE ABC (AERIAL BUND DART CT WARWICK	02417B	184.80	
			INV-27901 - MISSED TREE BRENTON WAY WARWICK	02417B	159.50	
			INV-27902 - MISSED TREE ELLERSDALE AVE WARWICK	02417B	159.50	



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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-27903 - MISSED TREE NUYTSIA PLC GREENWOOD	02417B	159.50	
			INV-27972 - PRUNING UNDER LOW VOLTAGE CONDUCTORS - 1 HILLARYS AREA	02417B	9,370.90	
			INV-27991 - MISSED TREE KALLAROO AREA	02417B	1,606.00	
			INV-28003 - PRUNING UNDER LOW VOLTAGE CONDUCTORS - 1 MARMION AREA	02417B	5,219.50	
			INV-28004 - PRUNING UNDER LOW VOLTAGE CONDUCTORS - 1 KINGSLEY AREA	02417B	2,383.70	
EF073219	14/09/2018	ARBORWEST TREE FARM				1,584.00
			12383 - TREE PLANTING		1,584.00	
EF073315	28/09/2018	ARKADIN AUSTRALIA PTY LTD				18.70
			AUINV180843998 - TELECONFERENCE SERVICE		18.70	
EF073297	28/09/2018	ARTEIL WA PTY LTD				787.60
			69894 - ARTEIL SAPPHIRE MARK 1 CHAIRS		787.60	
EF073321	28/09/2018	ARTLINK AUSTRALIA				1,615.00
			INV-0042 - ARTLINK, PRESS ADVERT – PHASE 2		550.00	
			INV-0045 - ADVERTISEMENT ANNOUNCING ARTIST		1,065.00	
EF073220	14/09/2018	ARTREF PTY LTD				212.92
			112810 - CAD-BOND 841 X 50M PAPER		212.92	
EF073317	28/09/2018	ARTROOM				4,950.00
			1573 - GRAPHIC DESIGN WORK		880.00	
			1576 - GRAPHIC DESIGN WORK		907.50	
			1580 - GRAPHIC DESIGN WORK		1,567.50	
			1582 - GRAPHIC DESIGN WORK		1,595.00	
EF073310	28/09/2018	ARUP PTY LIMITED				9,135.34
			151160 - CONSULT JOONDALUP MAJOR ROAD NETWORK		9,135.34	
EF073305	28/09/2018	ASKWITH & SMOKER CABINETS				357.50
			32109 - SERVICE & CODE CHANGE TO LC SAFES		357.50	
EF073298	28/09/2018	ASLAB PTY LTD				2,825.06
			21814 - ASPHALT TESTING CUMMINGS WAY DUNCRAIG	02316	1,325.19	
			21815 - ASPHALT TESTING OYSTER CT CRAIGIE	02316	1,499.87	
EF073296	28/09/2018	ASPHALTECH PTY LTD				225,999.95
			10005670 - SMA7 MARSHALL BLOW 50 - SUPPLY, LAY & IN OYSTER COURT CRAIGIE	01717	13,347.14	
			10005677 - SMA7 MARSHALL BLOW 50 - SUPPLY, LAY & IN CUMMINGS WAY DUNCRAIG	01717	58,546.76	
			10005697 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN RIPLEY WAY DUNCRAIG	01717	86,381.02	
			10005698 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN RESTON CT DUNCRAIG		947.39	
			10005698 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN RESTON CT DUNCRAIG	01717	16,537.94	
			10005699 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN MURRAY PLC DUNCRAIG		2,264.08	
			10005699 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN MURRAY PLC DUNCRAIG	01717	11,282.50	

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#### LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			10005700 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN MACMILLAN RISE DUNCRAIG		1,824.35	
			10005700 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN MACMILLAN RISE DUNCRAIG	01717	18,665.14	
			10005701 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN RIMU PLC DUNCRAIG		1,104.68	
			10005701 - SMA5 MARSHALL BLOW 50 - SUPPLY, LAY & IN RIMU PLC DUNCRAIG	01717	15,098.95	
EF073177	14/09/2018	ASTRID & FRANK E LINTOTT				52.00
			203071 - RATES REFUND		52.00	
EF073316	28/09/2018	ASV SALES & SERVICE (WA) PTY LTD				2,153.67
			210126 - PARTS & REPAIRS		1,023.03	
			210128 - PARTS		1,130.64	
EF073304	28/09/2018	AUSCORP IT				1,215.05
			38651 - SAMSUNG GALAXY J2 PRO BLACK HANDSET		220.01	
			38875 - DP2HDDMM5MB 5M DP TO HDMI CABLE		152.60	
			38889 - TN-3490 ULTRA HIGH YIELD TONERS		842.44	
EF073324	28/09/2018	AUSGLOBAL EXCHANGE INC				5,500.00
			ISAP2018001COJ - PRESENTATION RIGHTS CONFERENCE BREAKOUT 12/09/18		5,500.00	
EF073613	28/09/2018	AUSTRAL POOL SOLUTIONS PTY LTD				110.00
			367356 - 4 SWIMPLEX SLEEVE CAPS		110.00	
EF073215	14/09/2018	AUSTRALIA POST				16,238.33
			1007795396 620846 - POSTAGE FOR AUG 18 LEISURE PLANNING		1,422.37	
			1007796364 678700 - POSTAGE FOR AUG 18		14,815.96	
EF073300	28/09/2018	AUSTRALIAN AIRCONDITIONING SERVICES P/L				24,038.97
			48133 - JOONDALUP ADMIN REPAIRS TO AIR CON	02616	546.70	
			48142 - DUNCRAIG LEIS CTR AIR CON REPAIRS	02616	156.20	
			48154 - CRAIGIE LEIS CTR AIR CON REPAIRS	02616	596.17	
			48160 - CRAIGIE LEIS CTR AIR CON REPAIRS	02616	156.20	
			48180 - MULTI STOREY CARPARK INSTALL 2 SECURITY CAGES FOR CONDESNER UNITS	02616	3,173.50	
			48210 - KINGSLEY COMM VISION AIR CON REPAIRS	02616	117.15	
			48233 - CRAIGIE LEIS CTR REPAIRS TO AIR CON	02616	6,747.95	
			48234 - WHITFORDS LIBRARY AIR CON REPAIRS	02616	414.22	
			48238 - HEATHRIDGE LEIS CTR AIR CON REPAIRS	02616	78.10	
			48259 - MECHANICAL SERVS AUG 18 VARIOUS AREAS	02616	11,332.83	
			48275 - CIVIC CHAMBERS REPAIRS TO AIR CON	02616	325.05	
			48280 - JOONDALUP ART GALLERY REPAIRS TO AIR CON	02616	394.90	
EF073612	28/09/2018	AUSTRALIAN INSTITUTE OF MANAGEMENT				4,134.00
			7107250 - TRAINING AT AIM 05/09-07/09/18		1,335.00	
			7107886 - MINDFULNESS CIRCUITBREAKER COURSE 02/11/18		596.00	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7107887 - POWERPOINT COURSE (954) - 11 OCT 18		338.00	
			7107926 - MAYOR TO ATTEND AIM ANNUAL LEADERSHIP SUMMIT 24/10/18		935.00	
			7107958 - AIM WA PRESENTATION SKILLS COURSE 22/11-23/11/18		930.00	
EF073309	28/09/2018	AUSTRALIAN OFFICE LEADING BRANDS.COM.AU				79.16
			96060006 - 2 X BOX 500 CITY OF JOONDALUP PRINTED ENVELOPES		79.16	
EF073184	14/09/2018	AUSTRALIAN SOCIETY OF ARCHIVISTS INC				1,440.00
			9786 - REGISTRATION 2018 ASA CONFERENCE 26/09-27/09/18		720.00	
			9787 - REGISTRATION 2018 ASA CONFERENCE 26/09-27/09/18		720.00	
EF073320	28/09/2018	AUSTRALIAN SWIM SCHOOLS ASSOCIATION LTD				412.50
			02/09/18 - ASSA ANNUAL FEE TIER 2		264.00	
			10/09/18 - ASSA - CONFERENCE 26.10.18		148.50	
107232	7/09/2018	AWHINA RUAWAI				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073150	4/09/2018	AXIIS CONTRACTING PTY LTD				7,934.97
			3827 - DUAL USE PATH (1.9 - 2.1M WIDE) WITH LOC JEFFERS WAY GREENWOOD PAW		82.52	
			3827 - DUAL USE PATH (1.9 - 2.1M WIDE) WITH LOC JEFFERS WAY GREENWOOD PAW	040/15	7,852.45	
EF073314	28/09/2018	AXIIS CONTRACTING PTY LTD				22,795.25
			3899 - FOOTPATH ALFRETON PARK DUNCRAIG	040/15	2,817.73	
			3901 - BUS SHELTERS COOLIBAH DRIVE, GREENWOOD		19,977.52	
EF073303	28/09/2018	AZAWAY				660.00
			1859 - INVESTGATION OF ASBESTOS CNR GLENGARRY AVE & HEPBURN AVE DUNCRAIG		220.00	
			1868 - WASTE DISPOSAL - CONSTRUCTION ABERFELDY CRES & LISMORE COURT		440.00	
EF073332	28/09/2018	BAILEYS FERTILIZER				2,128.50
			1504 - FERTILISER 3.1.1 PLUS - 10KG BAGS		2,128.50	
EF073293	28/09/2018	BALAZS TUSKE				1,861.04
			140559 - ADMIN FEE		-13.00	
			140559 - RATES REFUND		1,874.04	
EF073228	14/09/2018	BALJIT JANDU CARROLL				180.00
			208 - LSC YOGA TERM THREE. 27/08/18 & 03/09/18		180.00	
EF073446	28/09/2018	BATH FAMILY TRUST & KAY HARGREAVES FAMILY TRUST T/AS				1,138.50
			416364 - MESH BANNER CHARITY CLOTHING		686.40	
			416388 - CHARITY CLOTHING POSTERS		452.10	
EF073224	14/09/2018	BAYCORP (WA) PTY LIMITED				268.61
			0818-096 197499 - POUNDAGE PROP 124365		57.50	
			0818-136 197503 - POUNDAGE PROP 118207		72.80	
			0818-202 190650 - POUNDAGE PROP 120725		40.00	
			0918-005 197504 - POUNDAGE PROP 131616		25.20	
			0918-013 197501 - POUNDAGE PROP 126647		73.11	
EF073329	28/09/2018	BEAUREPAIRES MALAGA				683.80
			6410102484 - TYRES & TUBES		683.80	

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#### LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073185	14/09/2018	BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD				32,806.60
			SI0003077-AU - SUPPORT AND MAINTENANCE OF 3M LIBRARY 01/07/18-30/06/19		28,424.00	
			SI0003134-AU - ETITLES AS SELECTED		4,382.60	
EF073328	28/09/2018	BIG W				50.00
			134561/134562 - SPORTS WHISTLES		50.00	
EF073325	28/09/2018	BOC LIMITED				101.41
			4020392645 - MEDICAL GRADE OXYGEN & COMPRESSED AIR CLC		42.50	
			4020465611 - RENTAL - IND. CYLINDERS DEPOT		58.91	
EF073330	28/09/2018	BOFFINS BOOKSHOP				754.20
			INV0113061 - STOCK AS SELECTED		264.82	
			INV0113400 - STOCK AS SELECTED		113.39	
			INV0113418 - STOCK AS SELECTED		375.99	
EF073234	14/09/2018	BOROVINA FAMILY TRUST T/AS IMPACT PANEL & PAINT				1,000.00
			10990 - INSURANCE EXCESS FOR CLAIM 633612800 FOR UTE		1,000.00	
EF073336	28/09/2018	BORRELL RAFFERTY ASSOCIATES PTY LTD				11,616.00
			18165 - CONSULT ELLERSDALE PARK CLUBROOM EXTENSION & REFURBISHMENT		4,873.00	
			18166 - CONSULT CHICHESTER PARK COMMUNITY SPORTING FACILITY		5,412.00	
			18193 - JOONDALUP LIBRARY/CIVIC CENTRE CONSULT		1,331.00	
EF073356	28/09/2018	BORRELLO FAMILY TRUST T/AS CARP RAMAR RESOURCE INDUSTRIES				1,613.70
			INV-37717 - RECEIPT OF MIXED CONSTRUCTION WASTE	016/15	1,173.70	
			INV-37717 - RECEIPT OF MIXED CONSTRUCTION WASTE	028/15	440.00	
EF073337	28/09/2018	BOTANIC GARDENS & PARKS AUTHORITY				170.00
			18000658 - PLATINUM ADVENTURE A19 MEMORIALS AND MEM		170.00	
EF073335	28/09/2018	BOYA EQUIPMENT PTY LTD				966.49
			70501/01 - PARTS		33.50	
			70722/01 - PARTS		189.00	
			70781/01 - PARTS		189.00	
			71887/01 - CROPLANDS 15LTR KNAPSACK SPRAYER		554.99	
EF073334	28/09/2018	BOYANUP BOTANICAL				5,346.00
			110647 - MOTHER STOCK AND SEED BANK MANAGEMENT FE	043/15	2,530.00	
			111048 - SCAEVOLA CRASSIFOLIA		396.00	
			111050 - CONOSTYLIS ACULEATA	043/15	2,420.00	
EF073263	19/09/2018	BP AUSTRALIA LIMITED				8,283.90
			10328303 - FUEL & OILS FOR AUG 18		8,283.90	
EF073615	28/09/2018	BRIDGESTONE SELECT MALAGA				2,657.00
			50749 - GENERAL WASTE		1,239.00	
			50921 - TYRES & TUBES		234.00	
			50922 - PARTS		755.00	
			50995 - TYRES & TUBES		200.00	
			50996 - PARTS		229.00	
EF073655	28/09/2018	BRIONY STEWART				650.00

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			P169775 - CHILDREN'S BOOK WEEK PRESENTATION		650.00	
EF073342	28/09/2018	BRODAN (W.A.) PTY LTD (NORTHSANDS RESOURCES)				751.58
			10209 - SOIL / WEEDS WASTE FROM WOC		751.58	
EF073178	14/09/2018	BS & BM DESSINGTON				2,780.56
			201084 - RATES REFUND		2,780.56	
EF073339	28/09/2018	BUCHER MUNICIPAL PTY LTD				1,601.82
			906926 - SCHEDULED SERVICING		1,601.82	
EF073222	14/09/2018	BUILDING & CONSTRUCTION INDUSTRY				56,560.29
			AUG 18 - BCITF AUG18 75 LEVY PAYMENTS		56,560.29	
EF073223	14/09/2018	BUILDING COMMISSION				49,339.63
			AUG 18 - BRB AUG 18 230 LEVIES		49,339.63	
EF073327	28/09/2018	BUNNINGS PTY LTD				3,896.40
			2400/01275242 - HARDWARE ITEMS		64.28	
			2400/01277925 - HARDWARE ITEMS		144.81	
			2435/00151646 - SCHEDULE MATERIALS - BUSH REGENERATION		132.92	
			2435/00170707 - SCHEDULE MATERIALS - BUSH REGENERATION		390.01	
			2435/00172083 - PURCHASE OF ITEMS FOR LEISURE CENTRES		200.57	
			2435/00173414 - SCHEDULE MATERIALS - SIGN MTCE		47.52	
			2435/00184168 - REACTIVE MATERIALS - BUSH REGENERATION		87.96	
			2435/01129301 - BIN, UTILITY HOOKS		22.12	
			2435/01211194 - KEYS CUT OR WANGARA STORAGE UNIT		65.71	
			2435/01218589 - SHELVING UNIT AND TUBS FOR WANGARA STORAGE UNIT		470.25	
			2435/01330266 - HARDWARE ITEMS		205.83	
			2435/01340019 - HARDWARE ITEMS		41.06	
			2435/01351739 - HARDWARE ITEMS		65.65	
			2435/01500111 - HARDWARE ITEMS		148.14	
			2435/01586347 - HARDWARE ITEMS		30.90	
			2435/01586846 - HARDWARE ITEMS		180.33	
			2435/01587774 - HARDWARE ITEMS		102.33	
			2435/01588007 - HARDWARE ITEMS		386.07	
			2435/01589455 - HARDWARE ITEMS		18.91	
			2435/01589505 - HARDWARE ITEMS		30.80	
			2435/01589922 - HARDWARE ITEMS		29.63	
			2435/01590216 - HARDWARE ITEMS		168.62	
			2435/01592437 - HARDWARE ITEMS		95.54	
			2435/01596386 - HARDWARE ITEMS		151.00	
			2435/01597519 - HARDWARE ITEMS		7.95	
			2435/01599314 - HARDWARE ITEMS		124.79	
			2435/02000811 - HARDWARE ITEMS		114.75	
			2435/02000815 - HARDWARE ITEMS		191.49	
			2435/02001509 - HARDWARE ITEMS		23.00	
			2435/02002985 - HARDWARE ITEMS		26.60	
			2435/02003414 - HARDWARE ITEMS		42.66	
			2435/02098767 - HARDWARE ITEMS		84.20	
EF073340	28/09/2018	BURNING FRUIT PTY LTD				247.50
			BFF-2533 - LINK PULL UP BANNER		247.50	
107278	20/09/2018	BURNS BEACH PROPERTY TRUST				6,249.95



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#### LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			RECEIPT NO 1018836 - DUPLICATE PAYMENT FOR ENGINEERING SUPERVISION FEES FOR STAGE 5B BURNS BEACH SUBDIVISION		6,249.95	
EF073156	4/09/2018	BUSINESS EXECUTIVE EDUCATION	PTY LTD			7,425.00
			INV-5575 - WORLD BUSINESS FORUM 28-29 MAY 2019		7,425.00	
EF073614	28/09/2018	BUSINESS NEWS				370.00
			INV-2018157 - BUSINESS NEWS LEADERSHIP BREAKFAST 12/10/18		250.00	
			INV-2018172 - MAYOR TO ATTEND BUS NEWS EVENT 12/10/18		120.00	
EF073351	28/09/2018	CALE AUSTRALIA PTY LTD				2,950.40
			INV-101510 - CREDIT CARD TRANSACTIONS AUG 18		2,950.40	
EF073361	28/09/2018	CALKAY PTY LTD				2,261.60
			210818A - ROUTINE MAINTENANCE VARIOUS AREAS		2,261.60	
EF073423	28/09/2018	CALL ASSOCIATES PTY LTD (CONNECT CENTRE SERVICES)				3,425.40
			93012 - OVERCALLS FEE JULY 18		3,425.40	
107231	7/09/2018	CALLUM O'SHEA				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073264	19/09/2018	CALTEX AUSTRALIA PETROLEUM PTY LTD				66,096.13
			0301675939 - CALTEX FUEL IMPORT 3/09/2018		66,096.13	
EF073348	28/09/2018	CAMPBELLS JANITOR SUPPLIES PTY LTD T/AS THE GOODS AUSTRALIA				156.20
			129187 - EMPTY 1 LTR BOTTLE AND CAP		156.20	
EF073616	28/09/2018	CANDOR TRAINING AND CONSULTANCY				825.00
			INV-1015 - 2018 SUMMER CLUBS CONFERENCE WORKSHOP		825.00	
EF073167	14/09/2018	CANON FINANCE				1,372.80
			479086 - LEASE OF OCE TSC4 SCANNER 19/09-19/12/18 RECORDS		1,372.80	
EF073188	14/09/2018	CARCARE MOTOR COMPANY PTY LTD T/AS CARCARE JOONDALUP				1,135.50
			14,910 - 60,000KM SERVICE NISSAN NAVARA	01117	390.50	
			15,035 - 10,000KM SERVICE TOYOTA COROLLA HATCH		214.50	
			15,086 - REPLACE BATTERY HYUNDAI ILOAD	01117	195.00	
			15,266 - 20,000KM SERVICE ISUZU D-MAX	01117	335.50	
EF073347	28/09/2018	CARCARE MOTOR COMPANY PTY LTD T/AS CARCARE JOONDALUP				8,339.70
			15,758 - SERVICE HYUNDAI ILOAD	01117	142.75	
			16,035 - BRAKE REPAIRS ISUZU D-MAX	01117	611.15	
			16,061 - 110,000 SERVICE ISUZU D MAX	01117	638.00	
			16,063 - 50,000KM SERVICE NISSAN NAVARA	01117	231.00	
			16,073 - 100,000KM SERVICE TOYOTA HIACE	01117	529.50	
			16,080 - 80,000KM SERVICE NISSAN NAVARA	01117	547.50	
			16,089 - TAIL LIGHT REPLACE ISUZU D-MAX	01117	153.20	
			16,094 - 40,000KM SERV NISSAN NAVARA	01117	906.50	
			16,109 - 60,000KM SERV ISUZU D MAX	01117	438.90	
			16,110 - 40,000KM SERV NISSAN NAVARA	01117	456.50	
			16,125 - 50,000KM SERV NISSAN PULSAR HATCH	01117	198.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			16,126 - 60,000KM SERV NISSAN X-TRAIL	01117	766.80	
			16,148 - 40,000KM SERVICE NISSAN NAVARA	01117	456.50	
			16,177 - 45,000KM SERVICE HYUNDAI 140	01117	576.80	
			16,178 - 30,000KM SERV NISSAN NAVARA	01117	231.00	
			16,200 - 50,000KM SERVICE NISSAN NAVARA	01117	231.00	
			16,201 - 15,000KM SERV MITSUBISHI TRITON	01117	242.00	
			16,209 - ELECTRICAL SYSTEM REPAIRS UTE ISUZU D-MAX	01117	153.20	
			16,213 - 80,000KM SERVICE ISUZU D-MAX	01117	829.40	
EF073302	28/09/2018	CARMEL HOLDINGS PTY LTD (ALL STAMPS)				83.75
			110952 - E10 BLACK INKPADS COLOP MINIDATER S120		83.75	
107225	7/09/2018	CAROLE LEEN				155.00
			08310 - DOG REGISTRATION REFUND		155.00	
EF073523	28/09/2018	CATHERINE CLAIRE ASHTON (ROI HEALTH RETURN ON INVESTMENT				170.00
			7 - MENTAL HEALTH FIRST AID TRAINING		170.00	
EF073517	28/09/2018	CEI PTY LIMITED T/AS RAECO				2,120.12
			525802 - SINGLEFOLD GLOSS 230MM X 25M		2,120.12	
EF073354	28/09/2018	CHESS (WA) PTY LIMITED				5,790.51
			INV-0679 - PARTS		425.81	
			INV-0758 - PARTS		5,364.70	
EF073175	14/09/2018	CHON CHUA				2,176.49
			188761 - RATES REFUND		2,176.49	
EF073281	28/09/2018	CHRISTINE HAMILTON-PRIME				444.17
			ALLOW-MTG - ELECTED MEMBER PURCHASE		-220.00	
			ALLOW-MTG-SEPT 18 - MEETING FEE SEPT 18		2,613.66	
			SEPT 18 - REFUND OF ALLOWANCE - SMART CITIES CONFERENCE MAY 18		-390.00	
			SEPT 18. - REFUND OF ACCOMMODATION - SMART CITIES CONFERENCE MAY 18		-944.00	
			SEPT 2018 - REFUND OF AIRFARES - SMART CITIES CONFERENCE MAY 18		-615.49	
EF073644	28/09/2018	CHRISTOPHER MAY				2,760.14
			ALLOW-MTG-SEP 2018 - MEETING FEE - SEPTEMBER 2018		2,613.66	
			SEPTEMBER 2018 - EXPENSE REIMBURSEMENT SEPT 2018		146.48	
107269	14/09/2018	CITY OF ROCKINGHAM				660.00
			101122 - SUPERINTENDANT FOR 3 BIN PROJECT		660.00	
EF073272	28/09/2018	CITY OF VINCENT				14,564.61
			39268 - LONG SERVICE LEAVE ENTITLEMENT		14,564.61	
EF073345	28/09/2018	CIVICA PTY LTD				264.00
			C/LA012562 - CREATE A SIP CONNECTION TO STUDIOISITY		264.00	
EF073187	14/09/2018	CLEANAWAY PTY LTD T/AS CLEANAWAY				752,933.10
			9802348 - BULK HARD WASTE - COLLECTION APRIL 18		44,858.88	
			9802348 - BULK HARD WASTE - COLLECTION APRIL 18	02516	25,587.74	
			9807125 - BULK HARD WASTE - COLLECTION MAY 18		65,910.24	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9807125 - BULK HARD WASTE - COLLECTION MAY 18	02516	36,180.21	
			9811601 - DRIVE BYS FOR DOMESTIC RUBBISH COLLECTIO JUNE 18	030/10	399,434.27	
			9811602 - BULK HARD WASTE - COLLECTION JUNE 18		63,581.76	
			9811602 - BULK HARD WASTE - COLLECTION JUNE 18	02516	37,781.62	
			9811886 - BULK HARD WASTE - SORTING, RECOVERY/PROC JUNE 18	02516	43,197.78	
			9818777 - DRIVE BYS FOR DOMESTIC RUBBISH COLLECTIO JUNE 18	030/10	39,006.86	
			9818778 - CREDIT FOR 3.0M MUNICIPAL BINS VARIOUS AREAS AUG 18		-659.18	
			9820773 - CREDIT FOR 3.0M BINS VARIOUS AREAS AUG 18 INV 9807125		-683.09	
			9820774 - CREDIT FOR 3.0M MUNICIPAL BINS VARIOUS AREAS INV 9802348		-644.26	
			9820775 - CREDIT FOR 3.0M MUNICIPAL BINS VARIOUS AREAS AUG 18 INV 9811602		-619.73	
EF073265	19/09/2018	CLEANAWAY PTY LTD T/AS CLEANAWAY				38,677.52
			9809872 - PROCESSING OF COMMINGLED RECYCLABLES MAY 18	01410	38,677.52	
EF073363	28/09/2018	CLEANSWEEP (WA) PTY LTD (CLEAN INDUSTRY ENVIRONMENTAL				26,976.57
			28035 - HIRE OF ROAD SWEEPER CAREW PLC GREENWOOD	033/15	105.34	
			28036 - HIRE OF ROAD SWEEPER YAGOONA ST DUNCRAIG	033/15	210.67	
			28037 - HIRE OF ROAD SWEEPER MACMILLAN RISE DUNCRAIG	033/15	158.00	
			28038 - HIRE OF ROAD SWEEPER GALSTON PLC DUNCRAIG	033/15	316.01	
			28039 - HIRE OF ROAD SWEEPER MURRAY PLC DUNCRAIG	033/15	105.34	
			28040 - HIRE OF ROAD SWEEPER CUMMINGS WAY DUNCRAIG	033/15	579.35	
			28041 - HIRE OF ROAD SWEEPER OYSTER CT CRAIGIE		263.34	
			28042 - HIRE OF ROAD SWEEPER RESTON CT DUNCRAIG	033/15	316.01	
			28043 - HIRE OF ROAD SWEEPER POPLAR CL EDGEWATER	033/15	210.67	
			28044 - HIRE OF ROAD SWEEPER LOBELIA STREET GREENWOOD	033/15	263.34	
			28045 - SWEEPING OF ALL URBAN ROADS - GREENWOOD	033/15	6,217.98	
			28046 - SWEEPING OF ALL URBAN ROADS - WARWICK	033/15	1,928.71	
			28047 - HIRE OF ROAD SWEEPER WEST COAST DRV	033/15	1,158.70	
			28048 - HIRE OF ROAD SWEEPER VARIOUS CARPARKS	033/15	421.34	
			28049 - SWEEPING OF DUAL USE PATHS - COASTAL VARIOUS AREAS	033/15	4,553.66	
			28050 - SWEEPING OF CAR PARKS VARIOUS AREAS	033/15	8,298.40	
			28052 - HIRE OF ROAD SWEEPER VARIOUS CARPARKS	033/15	210.67	
			28184 - HIRE OF ROAD SWEEPER WITH OPERATOR RIPLEY WAY DUNCRAIG		1,185.03	
			28185 - HIRE OF ROAD SWEEPER WITH OPERATOR RIMU PLC DUNCRAIG		158.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			28186 - HIRE OF ROAD SWEEPER WITH OPERATOR RAFFLES COURT CURRAMBINE	033/15	316.01	
EF073651	28/09/2018	CLIFFORD SINCLAIR BLACKBURN TRADING SINCLAIR COMMUNICATIONS				1,452.00
			SC8505 - 100 X ARCHIVE CDS FOR LOCAL HISTORY		1,452.00	
107211	7/09/2018	CLINT FORD				200.00
			08032 04/09/18 - SPORTING ACHIEVEMENT GRANT		200.00	
107210	7/09/2018	COLETTE MCGLOIN				200.00
			8032 4/9/18 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073353	28/09/2018	COLLEAGUES NAGELS				1,205.60
			R36805 - PARKING TICKET MACHINE LABELS		237.60	
			R37038 - 5000 A6 SELF MADE PERMITS 240GSM 2 COLOR		946.00	
			R37257 - DELIVERY FEE FOR 10 BOXES OF MOIST SEAL W/FACE SEC ENVELOPES		22.00	
EF073344	28/09/2018	COMMUNITY NEWSPAPER GROUP				24,621.37
			160992 - ADVERTISING FOR AUG 18		24,621.37	
EF073226	14/09/2018	COMMUNITY VISION INC				61.60
			BID NO 24487 - REFUND OVER PAYMENT OF BOOKING HIRE FEES		61.60	
EF073343	28/09/2018	COMPAC MARKETING (AUSTRALIA) PTY LTD				2,332.00
			53481 - SUPPLY/INSTALL/REMOVE SIGNS		1,540.00	
			53500 - PLANNING ADVERTISING SIGN		792.00	
107261	14/09/2018	COMPLETE APPROVALS				61.65
			BPC18/0169 - REFUND OF BUILDING SERVS LEVY		61.65	
EF073191	14/09/2018	CONVIC PTY LTD (CONVIC DESIGN & CONSTRUCTION)				9,148.70
			INV-0544 - CONSULTANCY		9,148.70	
107240	7/09/2018	CORPORATE SERVICES PETTY CASH				772.95
			PETTY CASH W/E 05/09/18 - PETTY CASH REIMBURSEMENT W/E 05/09/18		772.95	
107290	20/09/2018	CORPORATE SERVICES PETTY CASH				506.35
			PETTY CASH W/E 19/09/18 - PETTY CASH REIMBURSEMENT W/E 19/09/18		506.35	
107308	28/09/2018	CORPORATE SERVICES PETTY CASH				445.10
			PETTY CASH W/E 26/09/18 - PETTY CASH REIMBURSEMENT W/E 26/09/18		445.10	
EF073355	28/09/2018	CORSIGN WA PTY LTD				1,567.28
			28677 - SIGNS & WHEEL STOPS FOR RPCP		407.00	
			31461 - SIGN MAINTENANCE		37.40	
			31624 - SIGN MAINTENANCE		82.28	
			31756 - SIGN MAINTENANCE		49.50	
			31756A - SIGN MAINTENANCE		99.00	
			31836 - SIGN MAINTENANCE		642.95	
			31836A - SIGN MAINTENANCE		25.85	
			31858 - SIGNS - ADVISORY		148.50	
			32010 - SIGN MAINTENANCE		37.40	
			32184 - SIGN MAINTENANCE		37.40	
EF073346	28/09/2018	COVS PARTS PTY LTD				3,117.44
			1580064040 - PARTS		65.70	
			1580064091 - PARTS		16.52	
			1580064097 - PARTS		1,198.01	
			1580064131 - PARTS		126.97	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			1580064206 - PARTS		143.00	
			1580064586 - PARTS		175.56	
			1580064587 - PARTS		264.00	
			1580064859 - PARTS		6.90	
			1580064860 - PARTS		13.79	
			1580064862 - PARTS		6.90	
			1580064865 - PARTS		171.47	
			1580064872 - PARTS		13.79	
			1580065074 - 2 STROKE OIL 4LTR		487.32	
			1580065078 - 2 STROKE OIL 4LTR		44.39	
			1580065149 - PARTS		95.63	
			1580065150 - PARTS		14.14	
			1580065182 - PARTS		31.74	
			1580065255 - PARTS		6.90	
			1580065927 - PARTS		137.36	
			1580066326 - PARTS		97.35	
EF073452	28/09/2018	CR JOHN LOGAN				2,960.91
			01/08-31/08/18 - EXPENSE REIMBURSEMENT 01/08-31/08/18		347.25	
			ALLOW-MTG-SEPT 18 - MEETING FEE - SEPT 18		2,613.66	
EF073199	14/09/2018	CR NIGEL JONES				359.28
			07/08-04/09/18 - EXPENSE REIMBURSEMENT 07/08-04/09/18		359.28	
EF073435	28/09/2018	CR NIGEL JONES				3,739.68
			ALLOW-MTG-SEPT 18 - MEETING FEE - SEPT 18		2,613.66	
			SEPT 18 - TRAVEL EXPENSES REIMBURSEMENT - PLAYGROUND & PLAYSPACES FORUM OCT 18		736.02	
			SEPTEMBER 18 - CASH ADVANCE - PLAYGROUND & PLAYSPACES FORUM OCT 18		390.00	
EF073499	28/09/2018	CR RUSSELL POLIWKA				4,464.99
			ALLOW-DM-SEP 2018 - DEPUTY MAYOR ALLOWANCE - SEPTEMBER 2018		1,851.33	
			ALLOW-MTG-SEP 2018 - MEETING FEE - SEPTEMBER 2018		2,613.66	
EF073378	28/09/2018	CR SOPHIE DWYER				2,613.66
			ALLOW-MTG-SEPT 18 - MEETING FEE - SEPT 18		2,613.66	
107227	7/09/2018	CRAIG BINGHAM				200.00
			08032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073584	28/09/2018	CRAIG JUSTIN MOSS (ULTIMATE LIMESTONE)				38,500.00
			11/09/2019 - DEMOLITION JETTY OCEAN REEF MARINA		38,500.00	
EF073364	28/09/2018	CROOT FAMILY TRUST T/AS DIAMOND LOCK & SECURITY				13,267.75
			234057 - LOCK AND KEYS		253.27	
			234184 - ANNUAL ELO LOCK SERVICING VARIOUS AREAS		1,958.43	
			234242 - REPLACE LOCKS		1,601.07	
			234365 - 2 X ER1909/335007 KEYS		56.32	
			234488 - LOCK AND KEYS		7,185.73	
			234595 - 12 X ER1909/336001 KEYS		916.54	
			234622 - 2 X CASH DRAWER KEYS		30.40	
			234760 - LOCKS AND KEYS		99.75	
			234799 - LOCKS AND KEYS		128.25	
			234840 - LOCK AND KEYS		137.75	



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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			234867 - LOCK AND KEYS		682.95	
			234892 - LOCK AND KEYS		49.88	
			234942 - 2 X ER1909/403004 KEYS		56.32	
			234943 - 1 X WOC MASTER KEY		28.17	
			235133 - LOCK AND KEYS		26.60	
			235147 - 2 X ER1909/335001 MASTER KEYS		56.32	
EF073358	28/09/2018	CTI5 PTY LTD (CTI RISK MANAGEMENT)				6,828.80
			01067715 - PRICE PER TICKET PAYMENT MACHINE FOR CASH AUG 18	01517	6,828.80	
EF073350	28/09/2018	CULTURE COUNTS (AUSTRALIA) PTY LTD				8,250.00
			INV-0501 - MEMBERSHIP RENEWAL 2018-19		8,250.00	
EF073227	14/09/2018	CUROST MILK SUPPLY				605.85
			472949 - MILK FOR ADMIN BUILDING W/E 24/08/18		280.90	
			472982 - MILK FOR LIBRARY ADMIN W/E 24/08/18		32.60	
			473761 - MILK FOR ADMIN BUILDING W/E 31/08/18		259.75	
			473796 - MILK FOR LIBRARY ADMIN W/E 31/08/18		32.60	
EF073617	28/09/2018	CUROST MILK SUPPLY				65.20
			474609 - MILK FOR LIBRARY ADMINI W/E 07/09/18		32.60	
			475423 - MILK FOR LIBRARY ADMINI W/E 14/09/18		32.60	
EF073176	14/09/2018	D J & E L CAPOLINGUA				811.00
			121769 - RATES REFUND		811.00	
EF073577	28/09/2018	D.L KEMP & J KEMP T/AS TENDER LOVING COVERS				368.80
			4454 - SCOREBOARD CONTROLLER COVERS		368.80	
EF073535	28/09/2018	DANIELS HEALTH SERVICES PTY LTD T/AS STERIHEALTH SERVICES				225.19
			1680798 - COLLECTION OF SHARPS CONTAINERS		225.19	
EF073179	14/09/2018	DARRYL G & JENELLE PASCAL				1,053.12
			201105 - RATES REFUND		1,053.12	
EF073372	28/09/2018	DATA #3				36,446.72
			01756693 - CSP MONTHLY USAGE AUG - SEPT 18		17,597.48	
			1749657 - CSP MONTHLY USAGE JULY - AUG 18		17,794.67	
			1755188 - TRIMBLE SKETCHUP PRO SINGLE-USER LICENSE		1,054.57	
EF073376	28/09/2018	DATACOM SYSTEMS (WA) PTY LTD				4,116.24
			INVDSPW057298 - HP Z2 WORKSTATION		1,857.65	
			INVDSPW057397 - HP 450 G5 (4LP37PA)		2,258.59	
107287	20/09/2018	DAVID GEORGE LEDGER				250.00
			121 - COLOUR CONSULTATION ON REPAIR TO MURAL		250.00	
EF073416	28/09/2018	DCR NOMINEES PTY LTD T/AS HYG CONCEPTS				2,166.94
			18834 - SANITARY SERVS AUG 18 VARIOUS AREAS		776.35	
			18910 - DUNCRAIG SERVICE		110.00	
			18911 - HEATHRIDGE SERVICE		95.34	
			18912 - CRAIGIE SERVICE		1,185.25	
EF073379	28/09/2018	DE LAGE LANDEN PTY LTD				970.56
			147-0222894-001.25 - NEW TECHNOGYM EQUIPMENT LEASE		970.56	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
107214	7/09/2018	DEBRA CAMILLERI				375.00
			RIM54351 1085207 - CROSSOVER SUBSIDY		375.00	
EF073370	28/09/2018	DECIPHA PTY LTD				1,785.71
			7569602061 - MAILROOM SERVS AUG 2018		1,785.71	
EF073365	28/09/2018	DELL AUSTRALIA PTY LIMITED				7,471.20
			2408856104 - 2YR NBD WARRANTY EXTENSION		7,471.20	
EF073229	14/09/2018	DELOITTE TOUCHE TOHMATSU				67,031.51
			1-2231052 - CONSULT IMPLEMENTATION OF IN-HOUSE ANALYTICS CAPABILITY		67,031.51	
107279	20/09/2018	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS				124.00
			18/09/18 - NAMBUNG NATIONAL PARK ENTRY FEE FOR 62 SENIORS ON 29/09/18 PLATINUM ADVENT PROG		124.00	
107301	28/09/2018	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS				124.00
			18/09/2018 - SERPENTINE NATIONAL PARK ENTRY FEE 62 SENIORS PLATINUM ADVENT 06/10/18		124.00	
EF073266	19/09/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES				7,110,677.86
			147969 - 2018/19 ELS QUARTER 1		7,110,677.86	
EF073216	14/09/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES T/AS				1,821.06
			45106 - WOODVALE COMM CTR ANNUAL MONITORING FEE 2018/19		1,821.06	
EF073165	14/09/2018	DEPARTMENT OF PLANNING				20,972.00
			DAP/18/01483 DA18/0865 - DEVELOPMENT ASSESSMENT PANEL FEE FOR LOT 9000 LAKESIDE DRV JOONDALUP NEW SCIENCE BLDG (ECU)		10,486.00	
			DAP/18/01484 DA18/0848 - DEVELOPMENT ASSESSMENT PANEL FEE FOR LOT 9040 KALLATINA DRV ILUKA MULTIPLE DWELLING DEVEL		10,486.00	
EF073285	28/09/2018	DEPARTMENT OF PLANNING				10,486.00
			DAP/18/01486 DA18/0911 - DEVELOPMENT ASSESSMENT PANEL FEE FOR LOT 501 WHTFORDS AVE HILLARYS MULTIPLE DWELLINGS, RETAIL COMMERCIAL & PLAZA		10,486.00	
107241	7/09/2018	DEPARTMENT OF PLANNING TRANSPORT & INFRASTRUCTURE				66.00
			04/09/18 - PAYMENT FOR 3 OWNER DETAILS FOR INFRINGEMENT NOTICES		66.00	
EF073527	28/09/2018	DEPARTMENT OF THE PREMIER AND CABINET				213.84
			161605 - PUBLICATION - GOVERNMENT GAZETTE		213.84	
EF073374	28/09/2018	DEPARTMENT OF TRANSPORT - VEHICLE SEARCH				5,198.60
			4102422 - VEHICLE SEARCH FEES AUG 18		5,198.60	
EF073465	28/09/2018	DEREK MORRISON				850.00
			BM018 - REPAIRS TOWN HALL CLOCK BEAUMARIS COMM		850.00	
EF073366	28/09/2018	DEVCO HOLDINGS PTY LTD				33,578.60
			7201 - SORRENTO SURF LIFE SAVING CLUB CEILING REPAIRS	044/14	29,623.00	
			7212 - WHITFORDS LIBRARY BUS SHELTER REPAIRS	044/14	2,998.60	
			7297 - SEACREST PARK CLUBROOMS REPLACE 35 COAT HOOKS	044/14	528.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7298 - SEACREST PARK CLUBROOMS REPLACE 25 COAT HOOKS	044/14	429.00	
EF073618	28/09/2018	DEXTERA PTY LTD				990.00
			INV-007081 - TECHNICAL SUPPORT FOR APPLE MAC, IPADS		990.00	
EF073368	28/09/2018	DIGITAL MAPPING SOLUTIONS				18,150.00
			173740 - INTRAMAPS ENTERPRISE ANNUAL MTCE 11/07/18-10/07/19		18,150.00	
EF073369	28/09/2018	DONALD CANT WATTS CORKE (WA) PTY LTD				9,900.00
			W15002-07 - UNDERTAKE A REVIEW OF THE JPACF CONCEPT		9,900.00	
EF073377	28/09/2018	DONEGAN ENTERPRISES PTY LTD				32,529.59
			5175 - PLAY EQUIPMENT ALFRETON PARK		32,529.59	
EF073381	28/09/2018	DOWSING GROUP PTY LTD				80,288.34
			11163 - REMOVAL & DISPOSAL OF KERBING DAWN PLC	030/15	6,252.40	
			11164 - REMOVAL & DISPOSAL OF KERBING TURNBERRY PLC	030/15	19,638.30	
			11166 - REMOVAL & DISPOSAL OF KERBING PRESTWICK MEWS	030/15	2,097.04	
			11167 - REMOVAL & DISPOSAL OF KERBING MADANA PLC	030/15	20,686.60	
			11168 - REMOVAL & DISPOSAL OF KERBING OYSTER CT	030/15	5,282.20	
			11169 - REMOVAL & DISPOSAL OF KERBING CUMMINGS WAU	030/15	26,331.80	
EF073375	28/09/2018	DS AGENCIES PTY LTD				8,008.00
			146253 - FURNITURE FOR KINGSLEY PARK		4,411.00	
			146255 - CLASSIC GALLERIA SEAT FOR BRAMSTON PARK		3,597.00	
EF073371	28/09/2018	DUNBAR SERVICES (WA) PTY LTD				21.45
			37836 - EXCHANGE FILERS		21.45	
107309	28/09/2018	DUNCRAIG LIBRARY PETTY CASH				250.30
			P/E 20/09/18 - PETTY CASH REIMBURSEMENT W/E 20/09/18		250.30	
EF073373	28/09/2018	DVA FABRICATIONS				3,476.00
			4141 - SLOPING BAY END TROLLEY (BLACK)		968.00	
			4142 - BAY END PANELS		2,508.00	
EF073380	28/09/2018	DY-MARK (AUST) PTY LTD				1,051.03
			1116803 - LONG ARM BLUE SPRAYER		168.28	
			1118246 - SPRAY & MARK F/PINK 350G		882.75	
EF073367	28/09/2018	DYMOCKS JOONDALUP				25.19
			5289099 - EXCEL 2016 IN EASY STEPS		25.19	
EF073391	28/09/2018	E R KALIL FAMILY TRUST & VAN ROOYEN FAMILY TRUST				613.91
			3455485 - SELECTED ITEMS		613.91	
EF073383	28/09/2018	EASTERN METRO REGIONAL COUNCIL				247.99
			015371 - WASTE DISPOSAL GENERAL		247.99	
EF073620	28/09/2018	ECO LOGICAL AUSTRALIA PTY LTD				3,292.30
			PER0921 - CONSULTANCY		3,292.30	
EF073230	14/09/2018	EDITH COWAN UNIVERSITY				825.00
			10035555 - YOUTH FORUM FACILITATION		825.00	
107245	7/09/2018	ELECTRICITY GENERATION AND RETAIL CORPORATION T/AS SYNERGY				61,223.35
			110515850 15/8/18 - S/LIGHTS CONNOLLY DR 1105158523		298.40	
			132492810 15/8/18 - TYNRON WAY 5031969410		93.80	

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CEO's Delegated Payments List - Regulation 13(1)

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			153157680 23/8/18 - FALKLAND WAY 5051546713		785.35	
			2024467658 - LOT 344 HAMMERSMITH CT - 5193570419		372.25	
			2024467659 - LOT 0 WEDGEWOOD DR - 5193570810		399.85	
			2024467660 - LOT 0 U 1 JOONDALUP DR - 5193570918		315.15	
			2024467661 - LOT 0 JOONDALUP DR - 5193575110		267.75	
			2028463529 - 28 BRAMSTON VSTA - 5123136912		972.90	
			2148510496 - 5 TRAPPERS DR - 5193570614		682.30	
			2228501638 - LOT 1 BOAS AVE - 5191006319		820.85	
			2228501639 - LOT 0 BOAS AVE - 5191006818		843.75	
			2228501640 - LOT 38 PLAISTOW ST - 5191010117		1,064.35	
			2228501641 - LOT 145 UPNEY MEWS - 5191026315		1,415.25	
			2228501642 - LOT 557 TRAPPERS DR - 5191026716		1,297.50	
			2228501643 - 49 GRAND BVD - 5191032816		4,977.40	
			2228501644 - 25 LAKESIDE DR - 5191034217		1,020.10	
			2228501645 - 12 DORCHESTER AVE - 5191060615		1,524.85	
			2228501646 - LOT 3 JOONDALUP DR - 5191060713		1,187.10	
			2228501647 - LOT 500 LAKESIDE DR - 5191060919		2,462.80	
			2228501648 - LOT 0 SHENTON AVE - 5191064112		1,406.90	
			2228501649 - 6 MIAMI BEACH PROM - 5191064210		968.15	
			2228501650 - LOT 549 MOOLANDA BVD - 5191064318		3,836.85	
			2228501651 - LOT 490 BOAS AVE - 5191064513		1,441.85	
			2228501652 - LOT453 U 1 COLLIER PASS - 5191064817		1,276.90	
			2228501653 - LOT 412 SHENTON AVE - 5191068911		1,012.15	
			2228501654 - LOT 1 SHENTON AVE - 5191070310		1,912.80	
			2228501655 - LOT9541 U 1 SAIL TCE - 5191083716		1,646.95	
			2228501656 - BLUE MOUNTAIN DR - 5191088418		1,240.10	
			2228501657 - LOT1 U A OCEANSIDE PROM - 5191088515		336.90	
			2228501658 - LOT 773 EUCUMBENE CRES - 5191088711		945.70	
			2228501659 - UA 86 LLOYD DR - 5191093518		3,125.05	
			2232496788 - CRAIGIE LEISURE GAS ACCOUNT 5115896017		2,315.50	
			247992910 7/8/18 - WHITEHAVEN AVE 5139389716		77.00	
			3000098142 - 93 SEACREST DR - 8035210219		1,837.15	
			3000098143 - 10 FORREST RD - 8035211619		4,024.20	
			3000098144 - LOT 503 BANKS AVE - 8035212119		3,717.55	
			3000098153 - UA 72 KINGSLEY DR 8035305019		2,060.30	
			3000098154 - 12 RANLEIGH WAY 8035306919		2,576.65	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

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			3000098155 - 5 TRAPPERS DR 8035308819		4,299.15	
			300827920 23/8/18 - BRACKEN PARK 5187792217		363.85	
107273	14/09/2018	ELECTRICITY GENERATION AND RETAIL CORPORATION T/AS SYNERGY	TAIL			386,966.05
			1000546788 - STLIGHTS MONTHLYSTVISION 7568991322		272,840.85	
			1000546966 - LOT 0 WARRANDYTE DR CRAIGIE 5193570712		599.10	
			193979010 24/8/18 - BANKS AVE 5090795817		842.50	
			2112501463 - AUX/DECORATIVE ST/LIGHTS 7170073024		7,956.20	
			2228502409 - 14 FINCHLEY TCE JOONDALUP 5134772810		623.00	
			3000098075 - PERCY DOYLE RESERVE 8035415819		15,618.40	
			3000098156 - CURRAMBINE COMMUNITY CENTRE 8035709119		2,144.20	
			303573570 28/8/18 - MIAMI BEACH PROM 5191131610		1,369.45	
			303573570 29/8/18 - MIAMI BEACH PROM 5191131610		3,104.60	
			803520980 28/8/18 - 751 WHITFORDS AVE		81,867.75	
107295	20/09/2018	ELECTRICITY GENERATION AND RETAIL CORPORATION T/AS SYNERGY	TAIL			12,517.15
			3000098074 - SORRENTO SLSC - 8035413919		3,612.25	
			3000098157 - 93 BOAS AVE JOONDALUP 8035309319		6,306.55	
			3000098804 - WARWICK SPORTS - 8035510519		2,598.35	
107311	28/09/2018	ELECTRICITY GENERATION AND RETAIL CORPORATION T/AS SYNERGY	TAIL			832.55
			223536970 13/9/18 - IRRIGATION PUMP GEDDES CL 5184260814		209.05	
			230706020 18/9/18 - BRAMSTON VISTA 5123136912		623.50	
EF073250	14/09/2018	ELECTRICITY GENERATION AND RETAIL CORPORATION T/AS SYNERGY ELECTRONIC BIL	TAIL T/A			129,580.45
			3000098158 - ELECTRICITY CHARGES JULY AUG 2018		82,936.90	
			3000098847 - ELECTRICITY CHARGES AUGUST 2018 A/C 645592300		46,643.55	
EF073386	28/09/2018	ELITE POOL & SPA COVERS				64,328.00
			81667 - POOL BLANKETS		64,328.00	
EF073382	28/09/2018	ELLENBY TREE FARM PTY LTD				3,734.50
			21693 - 35 X DELONIX REGIA 35LT.		2,937.00	
			21695 - SUPPLY TREES ANGOPHORA COSTATA 45LT		797.50	
EF073619	28/09/2018	ELLIOTTS IRRIGATION PTY LTD				43,157.63
			B10719 - SPRINKLER HUNTER I-40-04 S/S	02016	4,290.00	
			B10750 - SPRINKLER HUNTER I-20-04 S/S	02016	858.00	
			B10754 - SPRINKLER HUNTER I-20-04 S/S	02016	4,730.00	
			B10758 - HUNTER PGP ULTRA ADJ/FC SPRINKLERS		231.00	
			B10759 - TORO MPR P/C NOZZLES		57.75	
			B10760 - NOZZLE TORO 10° Q 90° 570 SERIES	02016	173.25	
			B10764 - FITTING POLY RISER EXTENSION M/F 20 MM	02016	132.00	
			B10765 - FITTING PVC ELBOW 25 MM 90°	02016	9.35	
			B10775 - SPRINKLER HUNTER I-20-04 S/S	02016	1,397.00	



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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			B10792 - PIPE PVC 80 MM SWJ CL 9 (6 M LENGTH)	02016	669.80	
			B10794 - SPRINKLER HUNTER I-40-04 S/S	02016	5,148.00	
			B10803 - GEAR DRIVE RAINBIRD 5004 PLUS S/S FC AND	02016	1,074.70	
			B10807 - IRON FILTER MANIFOLD REPAIRS.		1,050.50	
			B10812 - PIPE PVC 80 MM SWJ CL 9 (6 M LENGTH)	02016	191.40	
			B10815 - SPRINKLER RAINBIRD 6504 FC S/S	02016	561.00	
			B10818 - SPRINKLER HUNTER PGP ULTRA-12	02016	797.50	
			B10820 - VALVE BOX RAINBIRD STANDARD WITH LID 12"	02016	215.60	
			B10821 - NOZZLE HUNTER ROTATOR MALE MP1000T 90°-2	02016	907.50	
			B10829 - SPRINKLER HUNTER I-40-04 S/S	02016	5,148.00	
			B10830 - SPRINKLER HUNTER I-20-04 S/S	02016	4,730.00	
			B10833 - FITTING POLY ARTICULATED RISER 20 MM X	02016	512.93	
			B10840 - FITTING PVC ELBOW 25 MM 90°	02016	105.60	
			B10845 - WIRE SOLENOID 1.5 MM2 9 CORE X 500 M TOR	02016	1,452.00	
			B10860 - SPRINKLER HUNTER I-40-04 S/S	02016	5,148.00	
			B10862 - NOZZLE TORO 15' H 180° 570 SERIES	02016	784.85	
			B10863 - SPRINKLER RAINBIRD 6504 FC S/S	02016	1,082.40	
			B10865 - GEAR DRIVE RAINBIRD 5004 PLUS S/S FC AND	02016	379.50	
			B10891 - SPRINKLER HUNTER I-40-06 S/S	02016	924.00	
			B10926 - FITTING POLY RISER EXTENSION M/F 25 MM	02016	396.00	
EF073393	28/09/2018	ENGAGING EDUCATION PTY LTD			15,000.00	
			10/09/18 - GRANT RECIPIENT - INNOVATION FUND		15,000.00	
EF073387	28/09/2018	ENVIRONMENTAL INDUSTRIES PTY LTD			45,214.08	
			25195 - LANDSCAPE MTCE ILUKA ESTATE AUG 18	017/14	22,935.11	
			C23857 - ILUKA SAR TURF RENOVATIONS	017/14	16,685.47	
			C23859 - TREE MAINTENANCE		5,593.50	
EF073418	28/09/2018	ERNEST RICHARDSON FAMILY TRUST & THE COSRICH FAMILY TRUST			80.20	
			355121 - NEWSPAPERS FOR WHITFORD LIBRARY 13/08- 09/09/18		80.20	
EF073384	28/09/2018	ESRI AUSTRALIA PTY LTD			9,768.00	
			90068290 - 10 DESKTOP STANDARD CU		9,768.00	
EF073389	28/09/2018	EVENT HEALTH MANAGEMENT PTY LTD			772.20	
			INV-01045 - FIRST AID FOR SPRING MARKETS		772.20	
EF073192	14/09/2018	EVERBLOOM FLOWERS PTY LTD			594.00	
			1408509 - GERBERA'S FOR SPRING MARKETS		594.00	
EF073398	28/09/2018	FAST FORWARD DIGITAL PTY LTD T AS BADGER MAKES BADGES			1,165.50	
			15908 - BADGE MACHINE FOR YOUTH TRUCK		1,165.50	
EF073396	28/09/2018	FIND WISE LOCATION SERVICES			547.80	
			4045 - LOCATE SERVS GAS MAIN INTERSECTION OF MARMION AND HEPBURN.		547.80	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073260	19/09/2018	FIRST WESTERN REALTY				453.73
			184814 11/09/18 - RATES REFUND		453.73	
EF073399	28/09/2018	FLEXI STAFF PTY LTD				39,265.27
			191566 - LABOUR HIRE W/E 03/08/18 DEPOT		1,087.35	
			191567 - LABOUR HIRE W/E 03/08/18 DEPOT		978.62	
			200036 - LABOUR HIRE W/E 12/08/18 DEPOT		1,848.40	
			200037 - LABOUR HIRE W/E 12/08/18 DEPOT		2,126.16	
			200039 - LABOUR HIRE W/E 12/08/18 DEPOT		1,848.40	
			200373 - LABOUR HIRE W/E 19/08/18 DEPOT		1,369.98	
			200374 - LABOUR HIRE W/E 19/08/18 DEPOT		1,700.93	
			200375 - LABOUR HIRE W/E 19/08/18 DEPOT		347.93	
			200376 - LABOUR HIRE W/E 19/08/18 DEPOT		1,456.97	
			200377 - LABOUR HIRE W/E 19/08/18 DEPOT		1,456.97	
			200821 - LABOUR HIRE W/E 02/09/18 DEPOT		1,457.05	
			200822 - LABOUR HIRE W/E 02/09/18 DEPOT		1,457.05	
			200823 - LABOUR HIRE W/E 02/09/18 DEPOT		1,087.35	
			200824 - LABOUR HIRE W/E 02/09/18 DEPOT		1,675.94	
			200825 - LABOUR HIRE W/E 02/09/18 DEPOT		1,457.05	
			200865 - LABOUR HIRE W/E 26/08/18 DEPOT		2,126.16	
			200870 - LABOUR HIRE W/E 26/08/18 DEPOT		1,478.72	
			200871 - LABOUR HIRE W/E 26/08/18 DEPOT		1,848.40	
			200872 - LABOUR HIRE W/E 26/08/18 DEPOT		1,848.40	
			200873 - LABOUR HIRE W/E 26/08/18 DEPOT		1,848.40	
			200937 - LABOUR HIRE W/E 09/09/18 DEPOT		1,478.80	
			200938 - LABOUR HIRE W/E 09/09/18 DEPOT		1,848.50	
			200940 - LABOUR HIRE W/E 09/09/18 DEPOT		1,848.50	
			200941 - LABOUR HIRE W/E 09/09/18 DEPOT		2,126.19	
			201196 - LABOUR HIRE W/E 16/09/18 DEPOT		1,457.05	
EF073397	28/09/2018	FLORAL IMAGE				69.11
			FIP49473 - FLORAL ARRANGEMENTS		69.11	
EF073622	28/09/2018	FOXTEL CABLE TELEVISION PTY LTD				155.00
			302779380 - FOXTEL SUBSCRIPTION 01/09-30/09/18		155.00	
EF073401	28/09/2018	FREEDOM FAIRIES PTY LTD				2,406.25
			INV-0340 - CHILDREN'S ENTERTAINMENT FOR SPRING MARK		2,406.25	
107207	7/09/2018	FRIENDS OF WARWICK BUSHLAND				3,350.00
			18/08/18 - SPECIAL PURPOSE GRANT		3,350.00	
107256	14/09/2018	FRIENDS OF WARWICK BUSHLAND				381.00
			10/09/18 - REIMBURSEMENT FOR ADMIN EXPENSES FOR THE BUSHLAND GROUP		381.00	
EF073193	14/09/2018	FUJI XEROX AUSTRALIA P/L				3,134.71
			CCD52611 - CREDIT FOR INV CR884507		-1,763.27	
			CIY41893 - PHOTOCOPYING FOR PRINTROOM BASEMENT JULY 18		1,686.80	
			CR883369 - PHOTOCOPYING FOR GOVERNANCE & MARKETING JULY 18		339.08	
			QA632225 - LEASE PHOTOCOPIER BASEMENT 18/09- 17/10/18		1,436.05	
			QA632325 - LEASE PHOTOCOPIER BASEMENT 18/09- 17/10/18		1,436.05	
EF073394	28/09/2018	FUJI XEROX AUSTRALIA P/L				3,494.60
			CR975520 - PHOTOCOPYING FOR LIBRARY AUG 18		3.21	
			CR977737 - PHOTOCOPYING FOR PRINTROOM BASEMENT AUG 18		1,131.64	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			CR977953 - PHOTOCOPYING FOR GOVERNANCE & MARKETING AUG 18		455.19	
			CR978200 - PHOTOCOPYING FOR LIBRARY AUG 18		195.42	
			CR979074 - PHOTOCOPYING FOR PRINTROOM BASEMENT AUG 18		1,709.14	
EF073395	28/09/2018	FULTON HOGAN INDUSTRIES PTY LTD			629.75	
			11998803 - RED COLD MIX		629.75	
EF073406	28/09/2018	G.M.PRONK & L.M. PRONK (GROWISE)			1,088.45	
			GPES0806 - BACTIVATE		1,088.45	
107270	14/09/2018	GENEALOGICAL SOCIETY OF VICTORIA INC			70.00	
			24905 04/09/18 - SUBSCRIPTION 1YR ANCESTOR MAGAZINE		70.00	
EF073626	28/09/2018	GLIDE CREATIVE PTY LTD			1,974.08	
			I2480 - GOOGLE DISPLAY ADVERTISING -COMPETITION		1,974.08	
EF073145	4/09/2018	GORDON URQUHART			395.03	
			290818 - SAMSUNG PHONE CASES		395.03	
EF073507	28/09/2018	GPC ASIA PACIFIC PTY LTD T/AS REPCO			211.51	
			4770187894 - PARTS ONLY CVL1769 - 96027 BUS-HIGER		93.50	
			4770189658 - PARTS ONLY WORKSHOP CONSUMABLES		118.01	
107291	20/09/2018	GRAND CINEMAS CURRAMBINE			230.00	
			SEPTEMBER 2018 - SCHOOL HOLIDAY PROGRAM		230.00	
107292	20/09/2018	GRAND THEATRE COMPANY PTY LTD T/AS GRAND CINEMAS			230.00	
			SEPTEMBER 2018 - SCHOOL HOLIDAY PROGRAM		230.00	
EF073625	28/09/2018	GRAND TOYOTA			88,597.77	
			F9194 - TOYOTA COROLLA ASCENT HATCH		21,911.95	
			F9195 - TOYOTA COROLLA ASCENT HATCH		21,911.95	
			F9196 - TOYOTA COROLLA ASCENT SPORT HATCH		21,911.95	
			F9197 - TOYOTA COROLLA ASCENT SPORT HATCH		22,861.92	
EF073408	28/09/2018	GRANT PHILIP ROLLINSON (GLOBAL SHOTOKAN KARATE)			345.00	
			15122 - PLATINUM ADVENTURE A18 SELF DEFENCE		345.00	
EF073166	14/09/2018	Grayling Family Trust t/as SUBWAY BELDON			119.00	
			1/A-273526 - CATERING - INVOICE 458A		119.00	
107255	14/09/2018	GREENWOOD LITTLE ATHLETICS CLUB			2,000.00	
			30/08/18 - RECOGNITION OF COMMUNITY/SPORTING GROUP GRANT FOR 25 YEARS		2,000.00	
EF073402	28/09/2018	GREENWOOD PARTY HIRE			4,194.40	
			B16631 - DINING FURNITURE AND INFORMATION MARQUEE		1,142.80	
			B16635 - DINING FURNITURE AND INFORMATION MARQUEE		1,428.30	
			B16636 - DINING FURNITURE AND INFORMATION MARQUEE		1,428.30	
			B16916 - DINING FURNITURE AND INFORMATION MARQUEE		195.00	
EF073194	14/09/2018	GREENWORX COMMERCIAL MAINTENANCE PTY LTD			10,430.29	
			46240 - LANDSCAPE SERVS BURNS BEACH ESTATE JULY 18	02017	10,430.29	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073404	28/09/2018	GREENWORX COMMERCIAL MAINT PTY LTD	ENANCE			17,435.64
			45108 - LANDSCAPE MTCE PINNACLE PARK 31/05/18		132.00	
			45109 - LANDSCAPE MTCE CNR REVITALISED & VIVE ST 31/05/18		454.30	
			45166 - PLANTS FOR MEDIAN STRIP BEFORE JOONDALUP DRV		26.40	
			45391 - LANDSCAPE MTCE ORIENT CIRCUIT HILLARYS JUNE 18		396.00	
			46869 - PRUNING & RUBBISH REMOVAL HEPBURN & MARMION AVE		1,078.00	
			46893 - LANDSCAPE MTCE WEDGEWOOD & OCEAN REEF RD AUG 18		121.00	
			46894 - LANDSCAPE MTCE DELAMERE PARK & CURRAMBINE COMM CTR AUG 18		614.90	
			46895 - LANDSCAPE SERVS BURNS BEACH ESTATE AUG 18	02017	10,430.29	
			46897 - LANDSCAPE MTCE ENTRY STATEMENTS AUG 18		1,369.50	
			46898 - LANDSCAPE MTCE WOODVALE WATERS AUG 18		2,813.25	
EF073501	28/09/2018	GREG ROWE PTY LTD T/AS PROVEN PROJECT MANAGEMENT				1,419.51
			8863-003 - CONSULTANCY		319.51	
			8886-001 - CONSULTANCY		1,100.00	
EF073225	14/09/2018	GRIFFITHS FAMILY TRUST T/AS BIKE JOONDALUP	FORCE			330.00
			152402 - SERVICE OF 4 POOL BIKES		330.00	
EF073405	28/09/2018	GROWERS AGRISHOP				12,870.00
			129532 - HERBICIDE BOW & ARROW - 10 LTR		4,590.00	
			129534 - WEEDING CHEMICAL		3,832.00	
			129611 - HERBICIDE WEEDMASTER DUO - 20 LTR		4,448.00	
EF073409	28/09/2018	HAEFELI-LYSNAR SURVEY EQUIPMENT				960.30
			80014 - CALIBRATION CERTIFICATE FOR S3 ROBOTIC		960.30	
EF073602	28/09/2018	HANNEY FAMILY TRUST (WATER-LINK IRRIGATION)				3,009.60
			3440 - IRRIGATION BORE PUMP & CONTROLS-EXT CONT		3,009.60	
EF073411	28/09/2018	HART SPORT				2,068.00
			810783 - VARIOUS ITEMS		1,635.50	
			812493 - HART STICKY YOGA MATT		432.50	
EF073414	28/09/2018	HARTAC SALES & DISTRIBUTION PTY LTD				624.80
			230674 - UC VIEW PLAYER HOSTING SUBSCRIPTIONS AUG 2018 VARIOUS AREAS		624.80	
EF073232	14/09/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				22,690.81
			7659508 - LABOUR HIRE W/E 19/08/18 DEPOT		1,821.16	
			7659509 - LABOUR HIRE W/E 19/08/18 DEPOT		1,435.31	
			7659510 - LABOUR HIRE W/E 19/08/18 DEPOT		1,789.79	
			7659511 - LABOUR HIRE W/E 19/08/18 DEPOT		1,789.79	
			7659513 - LABOUR HIRE W/E 19/08/18 DEPOT		1,789.79	
			7659515 - LABOUR HIRE W/E 19/08/18 DEPOT		1,456.73	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7677943 - LABOUR HIRE W/E 26/08/18 DEPOT		1,540.13	
			7677944 - LABOUR HIRE W/E 26/08/18 DEPOT		1,820.92	
			7677945 - LABOUR HIRE W/E 26/08/18 DEPOT		2,066.78	
			7677946 - LABOUR HIRE W/E 26/08/18 DEPOT		1,357.99	
			7677947 - LABOUR HIRE W/E 26/08/18 DEPOT		1,448.88	
			7677948 - LABOUR HIRE W/E 26/08/18 DEPOT		1,357.99	
			7695464 - LABOUR HIRE W/E 02/09/18 DEPOT		1,677.52	
			7695466 - LABOUR HIRE W/E 02/09/18 DEPOT		1,338.03	
EF073627	28/09/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				13,256.82
			7695460 - LABOUR HIRE W/E 02/09/18 DEPOT		1,630.73	
			7695461 - LABOUR HIRE W/E 02/09/18 DEPOT		1,435.31	
			7695462 - LABOUR HIRE W/E 02/09/18 DEPOT		1,789.79	
			7695463 - LABOUR HIRE W/E 02/09/18 DEPOT		1,789.79	
			7695465 - LABOUR HIRE W/E 02/09/18 DEPOT		1,917.63	
			7712772 - LABOUR HIRE W/E 09/09/18 DEPOT		1,540.13	
			7712775 - LABOUR HIRE W/E 09/09/18 DEPOT		2,066.78	
			7712777 - LABOUR HIRE W/E 09/09/18 DEPOT		1,086.66	
EF073421	28/09/2018	HEALEY ENGINEERING PTY LTD				5,500.00
			1697-001-02-INVOICE.DOC - ADMINISTRATION BUILDING MECHANICAL SERV ADAPTATION OF CLIMATE WIZARD ENERGY SAVI		5,500.00	
107236	7/09/2018	HEATHER RHEBOK				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073412	28/09/2018	HEATHRIDGE IGA				183.84
			10080 - PAA19 (REFRESHMENT) KINGS PARK WALK		40.70	
			70618 - VARIOUS ITEMS		93.65	
			80884 - MORNING TEA FOR PLATINUM ADVENTURE A26		49.49	
EF073286	28/09/2018	HELEN HARWOOD				35.00
			17/09/18 - REIMBURSEMENT FOR FOR 1 RIPPER FLIPPER PLAQUE FOR AUG 18		35.00	
EF073417	28/09/2018	HICKEY CONSTRUCTIONS PTY LTD				251,891.65
			592 - CONSTRUCTION MAWSON PARK TOILET BLOCK	00918	98,264.32	
			593 - HEATHRIDGE LEIS CTR REPAIR DAMAGED CEILINGS	00318	250.40	
			594 - OCEAN REEF FISH CLEANING FACILITY FENCING	00318	399.30	
			599 - HARBOUR VIEW TOILETS REPAIRS	00318	2,734.15	
			600 - CRAIGIE LEIS CTR VARIOUS REPAIRS	00318	1,104.35	
			612 - OCEAN REEF FISH CLEANING FACILITY - CUT IN INSPECTION HATCH	00318	1,658.60	
			613 - CONNOLLY COMM CTR REPAIR CONCERTINA DOORS	00318	165.00	



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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			616 - BLACKALL PARK CLUBROOMS REPAIR CANTEEN DOOR	00318	311.80	
			617 - JOONDALUP ADMIN REPAIR TORN BIRD NETTING ON ROOF OF BUILDING	00318	173.20	
			618 - CHRISTCHURCH TOILET BLOCK REPAIRS TO TOILET DOOR	00318	165.00	
			619 - CRAIGIE LEIS CENTRE REPAIRS TO CLOSING MECHANISM ON FIRE DOOR	00318	165.00	
			620 - WHITFORDS LIBRARY REPAIRS TO MAIN SWITCHBOARD CUPBOARD DOOR TO GET THEM TO CLOSE	00318	110.00	
			621 - BARRIDALE PARK TOILETS REPAIRS TO TOILET DOOR	00318	165.00	
			622 - CHARONIA PARK REPAIR ENTRANCE DOOR TO TOILETS	00318	110.00	
			625 - QUALIFIED TRADESMAN AFTER HRS EMERGENCY	00318	504.00	
			626 - CAMBERWARRA PARK TOILETS REPAIR	00318	225.00	
			627 - CIVIC CHAMBERS - REPAIR WINDOW	00318	1,946.95	
			628 - CONSTRUCTION MAWSON PARK TOILET BLOCK	00918	143,439.58	
EF073195	14/09/2018	HINCO ENGINEERING UNIT TRUST				510.40
			4874 - TCT303 FOOD IR/ PROBE THERMOMETER		510.40	
EF073410	28/09/2018	HOLCIM (AUSTRALIA) PTY LTD T/AS	HUMES			17,979.50
			9405002935 - CIRCULAR COVER INSERT ONLY	003/16	1,914.00	
			9405015974 - KERBING MAINTENANCE		2,046.00	
			9405027457 - SOAKWELL LINER 1800X1200	003/16	1,956.90	
			9405027458 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	003/16	4,857.60	
			9405030326 - SOAKWELL LINER 1800X1200	003/16	2,916.10	
			9405030336 - 1092MM LINER 1.2M LONG	003/16	2,110.90	
			9405032333 - 1092MM LINER 1.2M LONG	003/16	506.00	
			9405032334 - 1092MM LINER 1.2M LONG	003/16	1,540.00	
			9405032335 - 300MM DIAMETER CLASS 3 (2.44 M L PER PIP	003/16	132.00	
EF073628	28/09/2018	HYDROQUIP PUMPS				135,829.10
			INV-39642 - ADELAIDE PARK NEW PUMP	01916	16,240.40	
			INV-39684 - WOODLEA PARK NEW PUMP	01916	14,540.90	
			INV-39738 - SIR JAMES MCCUSKER BORE PUMP UNIT SERVIC	01916	13,696.10	
			INV-39739 - GASCOYNE PUMP UNIT SERVICING	01916	12,994.30	
			INV-39764 - LEEWARD PUMP UNIT SERVICING	01916	12,211.10	
			INV-39766 - BALANUS PUMP UNIT SERVICING	01916	13,213.20	
			INV-39767 - GENEFF PUMP UNIT SERVICING	01916	12,549.90	
			INV-39768 - MCCAULEY PUMP UNIT SERVICING	01916	14,174.60	
			INV-39769 - BLACKTHORN PUMP UNIT SERVICING	01916	16,663.90	
			INV-39771 - BORE SERVICING CLERMONT PARK	01916	9,544.70	
EF073420	28/09/2018	IAN HOCKING (IAN HOCKING PAINT DECORATING SERVICES)	NG AND			1,056.00
			5 - SEAL PARK BENCHES & TABLES AT REGENTS PARK		1,056.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
107286	20/09/2018	IAN PERRIE				375.00
			122405 - CROSSOVER SUBSIDY		375.00	
EF073424	28/09/2018	ID CONSULTING PTY LTD				13,640.00
			12383 - ECONOMY ID SUBSCRIPTION12MTHS		13,640.00	
EF073578	28/09/2018	ILLION AUSTRALIA PTY LTD (TENDERLINK.COM)				748.00
			AU-255230 - TENDERLINK ADVERTISING		748.00	
EF073284	28/09/2018	IMAGELAB				451.00
			2239 - ONLINE ADVERT NAIDOC		451.00	
EF073544	28/09/2018	INDIRA FAMILY TRUST (SUBWAY SORRENTO QUAY)				218.90
			IV00000150718 - CATERING FOR SWIM SCHOOL MEETING		218.90	
EF073427	28/09/2018	INTEGRAPAY PTY LTD				92.40
			SIN130812 - PAYMENT PROCESSING FEES & MONTHLY FEES AUG 18		92.40	
EF073196	14/09/2018	INTELIFE GROUP				180.07
			S00011352 - CLEANING OF REFILL STATIONS ON ROBERTSON RD		13.42	
			S00011353 - PRESSURE CLEAN PICNIC TABLES AT NEIL HAWKINS PARK AUG 18		133.65	
			S00011354 - CLEANING OF PING PONG TABLES AUG 18		33.00	
EF073426	28/09/2018	INTELIFE GROUP				35,023.12
			S00011295 - LITTER COLLECTION TEAM JULY 18	LCS/15	3,520.00	
			S00011351 - BBQ MTCE VARIOUS AREAS AUG 18	02916	4,891.92	
			S00011357 - LITTER COLLECTION TEAM AUG 18	LCS/15	22,176.00	
			S00011358 - LITTER COLLECTION TEAM AUG 18	LCS/15	4,435.20	
EF073428	28/09/2018	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD				3,566.74
			109000535 - DATA MANAGEMENT STORAGE		508.30	
			AUS265828 - STORAGE AND RETRIVAL OF RECORDS		846.78	
			AUS269855 - STORAGE AND RETRIVAL OF RECORDS		2,211.66	
EF073462	28/09/2018	ISENTIA				1,584.00
			MN0741463 - MEDIA MONITORING		1,584.00	
EF073631	28/09/2018	ISUBSCRIBE PTY LTD				5,788.49
			34694 - SUBSCRIPTIONS		5,788.49	
EF073349	28/09/2018	IXOM OPERATIONS PTY LTD				337.26
			6008699 - SUPPLY OF 920KG CHLORINE GAS DRUMS CLC		337.26	
EF073331	28/09/2018	J BLACKWOOD & SON LTD				3,174.81
			193815 - CREDIT FOR SHOVEL PLUMBERS LONG HDLE TREADED INV PE7042QK		-147.61	
			193942 - CREDIT FOR INV PE7184QL		-147.61	
			193943 - CREDIT FOR BROOM POLY YARD WOOD BACK 14"/355 MM INV PE7042QK		-118.54	
			194606 - CREDIT FOR INV PE2450QM		-118.54	
			195018 - CREDIT FOR INV PE0372QQ		-237.07	
			PE0292QU - BLACK PVC ELECTRICAL TAPE		69.85	
			PE0372QQ - BROOM POLY YARD WOOD BACK 14"/355MM		237.07	
			PE0652QQ - SHOVEL POST HOLE SQUARE MOUTH		123.55	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			PE0978QQ - KNAPSACK SPRAYER 16LTR		427.22	
			PE1072QQ - SINK RUBBER PLUG 50MM		67.65	
			PE1107QL - RAKE LANDSCAPERS 16TOOTH		66.46	
			PE1745QR - SWARFEGA BLACK WIPES 75PC		145.93	
			PE2450QM - BROOM POLY YARD WOOD BACK 14"/355 MM		118.54	
			PE2761QU - TREFOLEX 500ML		68.55	
			PE3077QQ - ANTI VIBE HAMMER		132.23	
			PE3899QS - GREASE GUN K29 MC NAUGHT		226.60	
			PE3994QR - KELSO FW15013 WHEELBARROW		400.00	
			PE4278QT - BOLT NUT CUP M12 X 200 GALV		37.72	
			PE6563QS - BOLT NUT GAL 8 X 20MM		127.03	
			PE6564QS - BOLT NUT CUP M12 X 300 GALV		116.99	
			PE6601QQ - BROOM COUNCIL ROAD		476.92	
			PE6886QQ - TRIMMING KNIFE RETRACT 10-099		39.47	
			PE7042QK - RAKE LANDSCAPERS 16TOOTH		399.07	
			PE7184QL - SHOVEL PLUMBERS LONG HDLE TREADED		147.61	
			PE8178QP - MEASURING JUG PLASTIC 1LTR		40.52	
			PE8403QQ - DRILL SET 7PC SDS BOOSTER PLUS		475.20	
EF073189	14/09/2018	J FERREO & N.J FERREO T/AS CREATIVE CATERING PERTH				3,090.00
			INV-5337 - 29 JUNE 18 ELECTED MMBERS DINNER		3,090.00	
EF073352	28/09/2018	J FERREO & N.J FERREO T/AS CREATIVE CATERING PERTH				3,128.00
			INV-5338 - WALGA NORTH DINNER 28/06/18		1,144.00	
			INV-5543 - CATERING STRATEGY, BRIEFING, COUNCIL 14/08/18		1,144.00	
			INV-5544 - CATERING STRATEGY, BRIEFING, COUNCIL 07/07/18		840.00	
EF073600	28/09/2018	J.D CAFFEY & CAFFEY FAMILY TRUST T/AS WESTBOOKS				126.42
			299684 - LIBRARY STOCK		126.42	
EF073287	28/09/2018	JABIN HERD				99.96
			17/09/18 - REIMBURSEMENT FOR CARABEE ASPEN WAIST BAG BLACK X 4		99.96	
107237	7/09/2018	JACKIE MAINWARING				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073275	28/09/2018	JACKSON MCDONALD				1,935.45
			475341 - LEGAL FEES		1,429.45	
			475358 - LEGAL FEES		506.00	
EF073431	28/09/2018	JACKSONS DRAWING SUPPLIES P/L				98.00
			18-00098578 - RISO PRINTING RISO AND INK		98.00	
107262	14/09/2018	JACQUES SCHOEMAN				158.95
			P369406 - INFRINGEMENT REFUND		158.95	
EF073333	28/09/2018	JAMES BENNETT PTY LTD				4,193.73
			3108479 - STOCK AS SELECTED		170.04	
			3108480 - STOCK AS SELECTED		252.78	
			3108481 - STOCK AS SELECTED		95.55	
			3108482 - STOCK AS SELECTED		60.18	
			3108483 - STOCK AS SELECTED		258.79	
			4663155 - STOCK AS SELECTED		45.49	
			4663156 - STOCK AS SELECTED		13.99	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4663157 - STOCK AS SELECTED		59.50	
			4663970 - STOCK AS SELECTED		24.50	
			4663972 - STOCK AS SELECTED		20.99	
			4664485 - STOCK AS SELECTED		78.94	
			4664486 - STOCK AS SELECTED		20.99	
			4664487 - STOCK AS SELECTED		148.30	
			4664488 - STOCK AS SELECTED		42.28	
			4664489 - STOCK AS SELECTED		188.22	
			PS0348420 - PROFILED ADULT FICTION		417.86	
			PS0348421 - PROFILED ADULT FICTION		302.90	
			PS0365985 - PROFILED ADULT FICTION		415.85	
			PS0365986 - PROFILED ADULT FICTION		419.82	
			PS0366339 - PROFILED ADULT FICTION		327.44	
			PS0366340 - PROFILED ADULT FICTION		178.07	
			PS0366546 - PROFILED ADULT FICTION AS PER CONTRACT		376.63	
			PS0366547 - PROFILED ADULT FICTION AS PER CONTRACT		274.62	
EF073291	28/09/2018	JAMES BRUCE				37.50
			1615313 - REFUND FOR MEMBERSHIP AT CRAIGIE LEIS CENTRE		37.50	
EF073438	28/09/2018	JAMES DEYPALAN (JAD PHOTOGRAPHY)				200.00
			10 - PHOTOGRAPHY AT TAMALA PARK		200.00	
EF073146	4/09/2018	JAMIE PARRY				170.80
			300818 - LGP 2018 CONFERENCE 22-25/8/18		170.80	
EF073288	28/09/2018	JANETTE TRIMBOLI				215.50
			BID25942 - REFUND OF HIRE FEES		215.50	
EF073200	14/09/2018	JARDINE LLOYD THOMPSON PTY LTD T/AS LOCAL COMMUNITY INSURANCE				245.31
			051-638589 - PUBLIC LIABILITY INSURANCE FOR SUMMER EVENTS 30/06/18-30/06/19		48.40	
			062-201361 - PUBLIC LIABILITY INSURANCE BELDON RESIDENTS ASSOC 31/03/18-31/03/19		196.91	
EF073483	28/09/2018	JASON BURKE NEWBY (MADE FURNITURE)				5,997.20
			4208 - WILSON ARMCHAIRS		5,997.20	
EF073413	28/09/2018	JAYPOINT NOMINEES PTY LTD T/AS FIRE				4,968.70
			52822 - CRAIGIE LEIS CTR ATTEND TO CALL OUT 11/06/18 VARIOUS REPAIRS	01616	396.00	
			53796 - JOONDALUP ADMIN AUTOMATIC DOOR BI ANNUAL MTCE 14/08/18	01616	528.00	
			53797 - CIVIC CHAMBERS AUTOMATIC DOOR BI ANNUAL MTCE 14/08/18	01616	264.00	
			53798 - JOONDALUP LIBRARY AUTOMATIC DOOR BI ANNUAL MTCE 14/08/18	01616	506.00	
			53800 - MULTI STOREY CARPARK AUTOMATIC DOOR BI ANNUAL MTCE 14/08/18	01616	638.00	
			54105 - CIVIC CHAMBERS MONTHLY TESTING JULY 18	01616	165.00	
			54109 - MULTI STOREY CARPARK MONTHLY TESTING JULY 18	01616	418.00	
			54165 - JOONDALUP ADMIN BLDG MONTHLY TESTING JULY 18	01616	308.00	
			54259 - CRAIGIE LEIS CTR REPLACE MISSING HANDLE ON FIRE HOSE REEL CABINET	01616	71.50	
			54386 - CRAIGIE LEIS CTR FIRE EXTINGUISHER INSTALL	01616	256.30	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			54571 - CIVIC CHAMBERS MONTHLY TESTING AUG 18	01616	165.00	
			545745 - MULTI STOREY CARPARK MONTHLY TESTING AUG 18	01616	418.00	
			54603 - THE DEPOT MONTHLY TESTING AUG 18	01616	308.00	
			54609 - JOONDALUP ADMIN MONTHLY TESTING AUG 18	01616	308.00	
			54735 - 3.5KG CO2 FIRE EXTINGUISHER FOR CRAIGIE LEIS CENTRE	01616	218.90	
EF073436	28/09/2018	JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL				1,573.00
			DE001-6586660-105-1 - DELL LATITUDE 5590		1,381.00	
			DE001-6586660-105-2 - SHINTARO BLAZER UNIVERSAL DOCK STATION		128.00	
			DE001-6603597-148-1 - SAMSUNG FAST CHARGER (TYPE C, 9V)		64.00	
EF073198	14/09/2018	JB HI-FI JOONDALUP				954.00
			0403432862 38000 098 - VOUCHERS FOR PRIZES FOR YOUTH FORUM		900.00	
			303430932-98 - LOGITECH CLEARCHAT COMFORT USB HEADSET		54.00	
EF073432	28/09/2018	JB HI-FI JOONDALUP				150.00
			307821118-210 - VARIOUS ITEMS FOR ANCHORS		150.00	
EF073437	28/09/2018	JDSI CONSULTING ENGINEERS PTY LTD (JDSI CONSULTING ENGINEERS				7,177.50
			2-6548 - CONSULT BURNS BEACH TO MINDARIE DUAL USE PATH		7,177.50	
107238	7/09/2018	JENNIFER KEENAN				375.00
			RIM54409 1085782 - CROSSOVER SUBSIDY		375.00	
EF073550	28/09/2018	JESSICA SCOBLE (THE SAND CARD COMPANY)				2,060.00
			195 - CHILDREN'S ACTIVITIES - SPRING MARKETS		2,060.00	
107304	28/09/2018	JIMMY DUONG				61.65
			BPU18/0016 - REFUND FOR BUILDING SERVICES LEVY		61.65	
EF073433	28/09/2018	JOBFIT HEALTH GROUP PTY LTD				4,884.69
			J1810063212 - REGISTERED NURSE 07/08-28/08/18	03317	4,884.69	
EF073341	28/09/2018	JOHN CHARLES BARRETT				2,000.00
			108 - FACILITATOR FOR MUSIC EDGE - YOUTH SERVI		1,000.00	
			109 - FACILITATOR FOR MUSIC EDGE - YOUTH SERVI		1,000.00	
EF073280	28/09/2018	JOHN CHESTER				1,793.66
			ALLOW-MTG - ELECTED MEMBER PURCHASE		-820.00	
			ALLOW-MTG SEPT 18 - MEETING FEE - SEPT 18		2,613.66	
EF073160	14/09/2018	JOHN EARLEY				120.00
			08/09/18 - FACILITATE THE CRIMINAL PROFILING CLUB 08/09/18		120.00	
EF073604	28/09/2018	JOHN SHEPHEARD T/AS WA EMERGENCY MANAGEMENT				1,320.00
			645 - SITE PROFILE INSPECTION WARWICK HOCKEY		1,320.00	
107219	7/09/2018	JOHN WARD				150.00
			8310 - DOG REGISTRATION REFUND		150.00	
EF073274	28/09/2018	JOONDALUP COMMUNITY ARTS ASSOC				90.00



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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			427 - WORKSHOPS		90.00	
107293	20/09/2018	JOONDALUP LIBRARY PETTY CASH				196.95
			P/E 17/09/18 - PETTY CASH REIMBURSEMENT P/E 17/09/18		196.95	
EF073235	14/09/2018	JOONDALUP PHOTO-DESIGN				1,320.00
			L2281 - PHOTOS FOR CHILDREN'S BOOK WEEK EVENTS		1,320.00	
EF073633	28/09/2018	JOONDALUP PHOTO-DESIGN				1,012.50
			L2305 - CEREMONY - 29 AUGUST 2018		1,012.50	
EF073236	14/09/2018	JOONDALUP PLUMBING SERVICES				19,542.37
			7529 - CHARONIA PARK TOILETS REPLACE VENT LINE	045/14	251.74	
			7530 - SILVER CHAIN KINGSLEY VARIOUS REPAIRS	045/14	783.75	
			7533 - BEAUMARIS COMM HALL SERV ROOM HEATER	045/14	189.75	
			7534 - JOONDALUP ADMIN 2ND FLOOR TOILETS VARIOUS REPAIRS	045/14	106.54	
			7535 - BEAUMARIS COMM HALL VARIOUS REPAIRS	045/14	309.71	
			7536 - CONNOLLY COMM CTR REPAIR LOOSE SINK TAP	045/14	75.08	
			7537 - SEACREST PARK CLUBROOMS ROOF LEAK REPAIR	045/14	186.40	
			7538 - PENISTONE PARK CLUBROOMS CLEAR BLOCKED UAT	045/14	63.25	
			7541 - MULLALOO NORTH & SOUTH TOILET BLOCKS VARIOUS REPAIRS	045/14	530.31	
			7543 - CRAIGIE LEIS CTR CLEAR BLOCKED OUTDOOR TOILET	045/14	63.25	
			7545 - JOONDALUP LIBRARY CLEAR BLOCKED TOILET	045/14	63.25	
			7550 - JOONDALUP LIBRARY TOILET VARIOUS REPAIRS	045/14	170.12	
			7553 - ADMIRAL PARK TOILETS VARIOUS REPAIRS	045/14	177.49	
			7554 - CRAIGIE LEIS CTR VARIOUS REPAIRS	045/14	63.25	
			7556 - CRAIGIE LEIS CTR REPAIR LEAKING TAP	045/14	219.84	
			7557 - MULLALOO SURF DIG SAND OUT OF SAND TRAPS FLUSH LINES	045/14	253.00	
			7558 - THE DEPOT REPLACE TAP SET OUTSIDE CHANGEROOMS	045/14	175.56	
			7559 - DELAMERE PARK CLEAR BLOCKED DRAINS	045/14	126.50	
			7561 - SORRENTO SURF CLUB VARIOUS REPAIRS	045/14	610.50	
			7563 - PADBURY COMM HALL VARIOUS REPAIRS	045/14	719.29	
			7564 - CIVIC CHAMBERS CLEAR BLOCKED URINALS	045/14	207.63	
			7577 - GREENWOOD SCOUT HALL REPAIR TOILETS	045/14	890.45	
			7578 - FALKLAND PARK EXCAVATE & LOCATE INSPECTION OPENING	045/14	1,430.00	
			7579 - JOONDALUP ADMIN 1ST FLOOR KITCHEN UNDERBENCH UNIT REPAIRS	045/14	1,043.57	
			7580 - CRAIGIE LEIS CTR REPAIR LEAKING ROOF OVER COURT 4	045/14	1,151.15	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7581 - SILVER CHAIN MOOLANDA INSTALL WATERPROOFING MEMBRANE TO LEAKING ROOF	045/14	623.15	
			7582 - SILVERCHAIN KINGSLEY VARIOUS REPAIRS	045/14	1,963.50	
			7583 - WHITFORDS LIBRARY ROOF LEAK REPAIR	045/14	495.00	
			7584 - TIMBERLANE COMM HALL ROOF LEAKS REPAIR	045/14	228.25	
			7586 - GREENWOOD TENNIS CLUBROOMS VARIOUS REPAIRS	045/14	302.50	
			7588 - CIVIC CHAMBERS VARIOUS REPAIRS	045/14	1,079.65	
			7589 - WHITFORDS LIBRARY ROOF LEAK REPAIR	045/14	281.38	
			7590 - CRAIGIE LEIS CTR REPAIR ROOF LEAKS	045/14	303.27	
			7592 - DUNCRAIG LEIS CTR REPAIRS TO ROOF	045/14	126.50	
			7593 - CRAIGIE LEIS CTR REPAIR ROOF LEAKS	045/14	418.88	
			7594 - SILVER CHAIN MOOLANDA REPAIR ROOF LEAK IN BACK OFFICE	045/14	291.50	
			7595 - SORRENTO SURF VARIOUS REPAIRS	045/14	710.60	
			7596 - DUNCRAIG LEIS CTR ROOF LEAK IN SPORTS HALL REPAIR	045/14	377.41	
			7597 - CRAIGIE LEIS CTR VARIOUS REPAIRS	045/14	302.50	
			7598 - FALKLAND PARK VARIOUS REPAIRS	045/14	1,578.50	
			7599 - CRAIGIE LEIS CTR REPAIR ROOF LEAK ABOVE COURT 4	045/14	359.15	
			7601 - CIVIC CHAMBERS VARIOUS REPAIRS	045/14	239.25	
EF073634	28/09/2018	JOONDALUP PLUMBING SERVICES				18,263.31
			A100 - THE DEPOT VARIOUS REPAIRS		309.87	
			A101 - SORRENTO FOOTBALL REPAIRS TO TOILET		63.25	
			A102 - FALKLAND PARK CLEAR BLOCKED URINAL		188.87	
			A103 - SORRENTO SOUTH BEACH TOILETS REPAIR		256.74	
			A104 - MULLALOO SOUTH CLEAR BLOCKED URINAL		127.88	
			A105 - WOODVALE COMM CARE CTR ROOF REPAIRS		218.13	
			A106 - BEAUMARIS COMM CTR REPLACE BASIN SET		219.45	
			A107 - CRAIGIE LEIS CTR VARIOUS REPAIRS		302.50	
			A108 - JOONDALUP LIBRARY VARIOUS REPAIRS		188.87	
			A109 - PINNAROO POINT TOILETS VARIOUS REPAIRS		189.75	
			A110 - BEAUMARIS COMM CTR VARIOUS REPAIRS		376.70	
			A111 - WARWICK COMM HALL VARIOUS REPAIRS		138.16	
			A113 - PADBURY COMM HALL VARIOUS REPAIRS		1,430.33	
			A114 - CRAIGIE LEIS CTR VARIOUS REPAIRS		302.50	
			A115 - SORRENTO BOWLING CLUB ROOF LEAK REPAIR		185.63	
			A116 - WHITFORDS SNR CITZ CTR VARIOUS REPAIRS		99.83	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			A117 - CRAIGIE CHILD HLTH VARIOUS ROOF REPAIRS		292.38	
			A118 - CRAIGIE LEIS CTR REPAIRS TO TOILET		75.79	
			A119 - DUNCRAIG LIBRARY CLEAR BLOCKED TOILET		63.25	
			A120 - SORRENTO SOUTH CLEAR BLOCKED DRINK FOUNTAIN		189.75	
			A121 - CRAIGIE LEIS CTR CHANGEROOMS VARIOUS REPAIRS		63.25	
			A122 - SORRENTO BOWLING CLUB VARIOUS REPAIRS		63.25	
			A123 - JOONDALUP ADMIN VARIOUS REPAIRS		383.90	
			A124 - WARWICK COMM CARE CTR REPAIRS TO MINI BOIL		176.77	
			A125 - JOONDALUP LIBRARY MEETING ROOM VARIOUS REPAIRS		650.98	
			A126 - CRAIGIE LEIS CTR CHANGEROOMS VARIOUS REPAIRS		426.20	
			A127 - MACNAUGHTON PARK CLUBROOMS REPAIR MINI BOIL		94.88	
			A128 - GIUY DANIELS CLUBROOMS REPLACE TAPWARE		159.50	
			A129 - CRAIGIE LEIS CTR VARIOUS REPAIRS		837.65	
			A130 - SORRENTO SURF VARIOUS REPAIRS		253.00	
			A131 - RM - PLUMBING EXT MATERIAL PURC		75.79	
			A132 - FLINDERS PARK COMM CTR NO WATER TO BLDG METER TURNED OFF		63.25	
			A133 - CALEDONIA PARK TOILET REPAIR		201.08	
			A134 - CURRAMBINE COMM CTR REPAIR TOILET SEAT		76.89	
			A136 - GREENWOOD SCOUT HALL REPLACE FLICK MIXER TAP & CONNECTIONS		212.19	
			A137 - CRAIGIE LEIS CTR REPLACE TOILET SEAT		90.53	
			A138 - BRAMSTON PARK BLOCKED UAT CLEAR BLOCKAGE		490.99	
			A139 - CALECTASIA COMM HALL VARIOUS REPAIRS		438.96	
			A140 - OCEAN REEF BOAT RAMP CLEAR BLOCKED DRAINS		582.56	
			A141 - GREENWOOD SCOUT HALL NEW HOT WATER SYSTEM		759.33	
			A142 - CRAIGIE LEIS CTR REPLACE BROKEN SPA HANDLE		138.66	
			A143 - CRAIGIE LEIS CTR CLEAR BLOCKED TOILET		63.25	
			A144 - PENISTONE PARK CLUBROOMS CLEAR BLOCKED DRAINS		555.50	
			A145 - SORRENTO SURF VARIOUS REPAIRS		277.42	
			A146 - KINGSLEY MEMORIAL CLUBROOMS CLEAR GUTTERS & DOWNPIPES		1,087.79	
			A147 - CRAIGIE LEIS CTR CLEAR BLOCKED DRAINS		545.66	
			A148 - MULLALOO EXCELOO (KEY WEST) CLEAR BLOCKED TOILET		126.50	
			A149 - WHITFORDS LIBRARY - REPLACE MISSING TAP		79.53	
			A150 - WHITFORDS NODES TOILET CLEAR BLOCKED DRAINS		555.50	

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			A151 - DUNCRAIG EARLY LEARNING CTR VARIOUS REPAIRS		1,138.50	
			A152 - CRAIGIE LEIS CTR CHANGEROOMS VARIOUS REPAIRS		427.19	
			A153 - FORREST PARK CLUBROOMS VARIOUS REPAIRS		245.47	
			A154 - CHICHESTER PARK CLUBROOMS VARIOUS REPAIRS		637.78	
			A155 - OCEAN REEF PARK CLUBROOMS REPLACE DOWNPIPES & CLEAR GUTTERS		692.67	
			A156 - THE DEPOT REPAIR LEAKING TAP		68.42	
			A178 - TOM SIMPSON PARK REPAIRS TO WATER MAIN		302.89	
EF073164	14/09/2018	JOONDALUP UNITED FOOTBALL CLUB				80.70
			BID 26037 - REFUND NO LONGER NEEDED THE FACILITY - DATE CANCELLED		80.70	
107263	14/09/2018	JULIE KING				11.20
			INW18/14370 - REFUND FOR PAYMENT FOR PARKING TIME AT RPCP-2 PAID \$20 TICKET WAS \$8.80 NO CHANGE GIVEN		11.20	
EF073484	28/09/2018	KACHHADIYA PATEL AND GOPAL DARSAN UNIT TRUST (NORTH				354.88
			82949 - NEWSPAPERS FOR WOODVALE LIBRARY		354.88	
EF073490	28/09/2018	KADESJADA TRUST (ONE 20 PRODUCTIONS)				3,859.90
			11413 - PRODUCTION FOR BREAK THRU ALL STYLES		2,259.40	
			11462 - PRODUCTION SEPTEMBER CONCERTS		1,600.50	
107260	14/09/2018	KALMAR PTY LTD AS TRUSTEE FOR THE KALMAR TRUST T/AS KALMAR				61.65
			BPC18/0504 - REFUND BUILDING SERVICES LEVY		61.65	
107212	7/09/2018	KAREN NGATAI				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
107209	7/09/2018	KAREN YOUNG				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
107266	14/09/2018	KELLY A HOMER				61.65
			BPU18/0278 - REFUND OF BUILDING SERVICES LEVY		61.65	
EF073629	28/09/2018	KERRY HOLLYWOOD				1,873.66
			ALLOW-MTG - ELECTED MEMBER PURCHASE		-740.00	
			ALLOW-MTG-SEPT 18 - MEETING FEE -SEPT 18		2,613.66	
107223	7/09/2018	KEVIN PORTER				100.00
			8310 - DOG REGISTRATION REFUND		100.00	
EF073650	28/09/2018	KEVIN STEVENS GRAPHIC ARTIST				160.00
			5 - LSC MIXED MEDIA TERM THREE.		160.00	
EF073240	14/09/2018	KIDS N MUSIC PTY LTD				275.00
			6703 - FACILITATE A KIDS'N'MUSIC SESSION 03/09/18		275.00	
EF073289	28/09/2018	KIM GEDDES				219.75
			BID NO 26420 - REFUND FOR OVERPAID HIRE FEES		219.75	
EF073239	14/09/2018	KINROSS SUPA IGA				22.86
			03/4307 - CONSUMABLE ITEMS		22.86	
EF073638	28/09/2018	KINROSS SUPA IGA				31.12
			03/1906 - CONSUMABLE ITEMS		31.12	
EF073443	28/09/2018	KIRBY SWIM EQUIP PTY LTD				128.00

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			INV-0705 - STP1200 HANDRAIL KIT		128.00	
EF073637	28/09/2018	KLEENIT PTY LTD				9,828.65
			126137 - GRAFFITI PAINT OUT W/E 24/08/18 VARIOUS AREAS	02816	2,576.57	
			126200 - PAINT OUT PER PANEL		1,452.00	
			126306 - GRAFFITI PAINT OUT W/E 31/08/18 VARIOUS AREAS	02816	1,699.13	
			126457 - GRAFFITI PAINT OUT W/E 07/09/18 VARIOUS AREAS	02816	1,357.07	
			126568 - GRAFFITI PAINT OUT W/E 14/09/18 VARIOUS AREAS	02816	2,743.88	
EF073445	28/09/2018	KL MEDIA PTY LTD T/AS ALL ACCESS AUSTRALASIA				3,518.62
			1132001 - PROFILED DVDS		397.32	
			1132002 - STOCK AS SELECTED		280.43	
			1132003 - PROFILED MUSIC CDS		36.56	
			1132143 - PROFILED DVDS		898.37	
			1132144 - PROFILED DVDS		40.44	
			1132145 - STOCK AS SELECTED		127.49	
			1132146 - STOCK AS SELECTED		205.99	
			1132147 - PROFILED MUSIC CDS		111.54	
			1132148 - PROFILED MUSIC CDS		95.48	
			1132342 - PROFILED DVDS AS PER CONTRACT		298.12	
			1132343 - PROFILED DVDS AS PER CONTRACT		311.88	
			1132344 - PROFILED MUSIC CDS AS PER CONTRACT		134.11	
			1132346 - STOCK AS SELECTED		229.20	
			1132525 - DVDS FOR BOOK ON WHEELS		104.37	
			1132526 - PROFILED DVDS		159.63	
			1132527 - PROFILED DVDS		72.82	
			1132528 - STOCK AS SELECTED		14.87	
107230	7/09/2018	KOJI TSUKAMOTO				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073442	28/09/2018	KOMATSU AUSTRALIA PTY LTD				490.45
			1159547 - SCHEDULED SERVICING		388.59	
			1169966 - PARTS		101.86	
EF073440	28/09/2018	KONE ELEVATORS PTY LTD				4,749.26
			193365023 - MULTI STOREY CARPARK ELEVATORS 01/10- 31/12/18		4,749.26	
EF073388	28/09/2018	KRISH EMBROIDERY PTY LTD T/AS EMBROIDME (JOONDALUP)				1,992.06
			E14772 - TERRY TOWELS BATH TOWELS		416.20	
			S14773 - PERKA TRAVEL MUGS		1,575.86	
EF073441	28/09/2018	KYOCERA MITA AUSTRALIA PTY LTD				8,946.41
			2852358116 - PHOTOCOPYING FOR COUNCIL SUPPT JULY - AUG 18		272.90	
			2852358117 - PHOTOCOPYING FOR WHITFORDS LIBRARY JULY - AUG 18		47.52	
			2852358118 - PHOTOCOPYING FOR COMM DEVEL JULY -AUG 18		45.65	
			2852358119 - PHOTOCOPYING FOR WASTE MANG JULY - AUG 18		12.10	
			2852358120 - PHOTOCOPYING FOR REFERENCE LIBRARY JULY - AUG 18		85.95	
			2852358121 - PHOTOCOPYING FOR JOONDALUP LIBRARY WORKROOM JULY - AUG 18		186.62	



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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2852358122 - PHOTOCOPYING FOR RANGERS & PARKING JULY - AUG 18		364.51	
			2852358123 - PHOTOCOPYING FOR DUNCRAIG LIBRARY JULY - AUG 18		108.45	
			2852358124 - PHOTOCOPYING FOR COMM DEVEL JULY - AUG 18		549.37	
			2852358125 - PHOTOCOPYING FOR HEATHRIDGE LEIS CTR JULY - AUG 18		11.09	
			2852358126 - PHOTOCOPYING FOR IMS JULY - AUG 18		658.04	
			2852358127 - PHOTOCOPYING FOR OFFICE OF THE CEO JULY - AUG 18		215.06	
			2852358128 - PHOTOCOPYING FOR CUSTOMER SERV JULY - AUG 18		22.71	
			2852358129 - PHOTOCOPYING FOR COMM DEVEL JULY - AUG 18		197.03	
			2852358130 - PHOTOCOPYING FOR COMPLIANCE JULY -AUG 18		18.19	
			2852358131 - PHOTOCOPYING FOR HEALTH JULY - AUG 18		401.03	
			2852358132 - PHOTOCOPYING FOR CURRAMBINE COMM CTR JULY - AUG 18		110.08	
			2852358133 - PHOTOCOPYING FOR CUSTOMER SERV GROUND FL JULY - AUG 18		94.16	
			2852358134 - PHOTOCOPYING FOR LOCAL HISTORY JOONDALUP LIBRARY JULY - AUG 18		96.34	
			2852358135 - PHOTOCOPYING FOR THE DEPOT JULY - AUG 18		103.52	
			2852358136 - PHOTOCOPYING FOR ASSETS JULY - AUG 18		336.33	
			2852358137 - PHOTOCOPYING FOR THE DEPOT JULY -AUG 18		19.35	
			2852358138 - PHOTOCOPYING FOR COMM SAFETY JULY - AUG 18		13.64	
			2852358139 - PHOTOCOPYING FOR THE DEPOT JULY -AUG 18		46.69	
			2852358140 - PHOTOCOPYING FOR FINANCE JULY - AUG 18 SNALL PRINTER		54.60	
			2852358141 - PHOTOCOPYING FOR DIRECTOR OF GOVERNANCE & STRATEGY EXECUTIVE ASSISANT JULY - AUG 18		25.44	
			2852358142 - PHOTOCOPYING FOR FINANCE JULY - AUG 18		312.58	
			2852358143 - PHOTOCOPYING FOR PLANNING JULY - AUG 18		18.49	
			2852358144 - PHOTOCOPYING FOR HR JULY - AUG 18		231.76	
			2852358145 - PHOTOCOPYING FOR BUILDING JULY -AUG 18		181.07	
			2852358146 - PHOTOCOPYING FOR CRAIGIE LEIS CTR JULY - AUG 18		11.39	
			2852358147 - PHOTOCOPYING FOR OFFICE OF THE MAYOR JULY - AUG 18		38.01	
			2852358148 - PHOTOCOPYING FOR WOODVALE LIBRARY JULY - AUG 18		35.93	
			2852358149 - PHOTOCOPYING FOR WINTON RD DEPOT JULY - AUG 18		75.42	
			2852358150 - PHOTOCOPYING FOR PLANNING ADMIN JULY - AUG 18		37.32	
			2852358151 - PHOTOCOPYING FOR WHITFORDS LIBRARY JULY - AUG 18		290.32	
			2852358152 - PHOTOCOPYING FOR DUNCRAIG LEIS JULY - AUG 18		15.92	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2852358153 - PHOTOCOPYING FOR PLANNING JULY - AUG 18		485.22	
			2852358154 - PHOTOCOPYING FOR STRATEGIC JULY - AUG 18		555.61	
			2852358155 - PHOTOCOPYING FOR DUNCRAIG LIBRARY JULY - AUG 18		35.59	
			2852358156 - PHOTOCOPYING FOR JOONDALUP LIBRARY ADMIN JULY - AUG 18		15.86	
			2852358157 - PHOTOCOPYING FOR DIRECTOR OF INFRA MANG EXECUTIVE ASSISTANT JULY - AUG 18		262.59	
			2852358158 - PHOTOCOPYING FOR CRAIGIE LEIS CTR JULY - AUG 18		368.37	
			2852358159 - PHOTOCOPYING FOR REFERENCE LIBRARY JULY - AUG 18		60.48	
			2852358160 - PHOTOCOPYING FOR RANGERS JULY - AUG 18		20.96	
			2852358161 - PHOTOCOPYING FOR JOONDALUP COLLECT MANG JULY - AUG 18		30.37	
			2852358162 - PHOTOCOPYING FOR CRAIGIE LEIS CTR JULY - AUG 18		12.31	
			2852358163 - PHOTOCOPYING FOR IMS ADMIN JULY - AUG 18		211.58	
			2852358164 - PHOTOCOPYING FOR CRAIGIE LEIS CTR JULY - AUG 18		17.14	
			2852358165 - PHOTOCOPYING FOR CRAIGIE LEIS CTR JULY - AUG 18		27.64	
			2852358166 - PHOTOCOPYING FOR CEO'S EXECUTIVE ASSISTANT JULY - AUG 18		196.19	
			2852358167 - PHOTOCOPYING FOR DIRECTOR OF CORP SERV'S EXECUTIVE ASSISTANT OFFICE JULY - AUG 18		304.43	
			2852358168 - PHOTOCOPYING FOR CONTRACTS JULY - AUG 18		27.99	
			2852358169 - PHOTOCOPYING FOR WOODVALE LIBRARY JULY - AUG 18		40.65	
			2852358170 - PHOTOCOPYING FOR DUNCRAIG LIBRARY JULY - AUG 18		27.68	
			2852358171 - PHOTOCOPYING FOR EXECUTIVE & RISK JULY - AUG 18		75.28	
			2852358172 - PHOTOCOPYING FOR HR JULY - AUG 18		60.49	
			2852358173 - PHOTOCOPYING FOR BUILDING JULY - AUG 18		75.32	
			2852358174 - PHOTOCOPYING FOR IT JULY - AUG 18		24.11	
			2852358175 - PHOTOCOPYING FOR PARKING JULY - AUG 18		44.99	
			2852358176 - PHOTOCOPYING FOR EXECUTIVE & RISK JULY - AUG 18		146.68	
			2852358177 - PHOTOCOPYING FOR WHITFORDS LIBRARY JULY - AUG 18		239.12	
			2852358178 - PHOTOCOPYING FOR RECORDS JULY - AUG 18		28.24	
			2852358179 - PHOTOCOPYING FOR THE DEPOT JULY - AUG 18		206.94	
EF073585	28/09/2018	L & T VENABLES				76.61
			1200989 - PARTS ONLY COMPAC CONCRETE FLOORS AW		76.61	
EF073449	28/09/2018	LADYBIRD'S PLANT HIRE				567.60
			08JN45/18 - RENTAL OF INDOOR PLANTS FOR WHITFORDS & JOONDALUP CUSTOMER SERV AUG 18		152.90	
			08JN50/18 - PLANT HIRE/MAINTENANCE CIVIC CTR AUG 18		414.70	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
107284	20/09/2018	LAMBERT J OSKAM				61.65
			BPU18/0316 - REFUND BUILDING SERVICES LEVY		61.65	
EF073447	28/09/2018	LANDGATE MIDLAND				1,992.93
			342507 - 10010401 - GRV INT VALS METRO SHRD AND FESA		1,190.51	
			342757 - 10010401 - GRV INT VALS METRO SHRD AND FESA		802.42	
EF073621	28/09/2018	LANDMARK ENGINEERING & DESIGN PTY LTD T/AS EXTERIA				4,744.30
			7754 - VASSE COMPOSITE SEAT FOR HERESHOF PARK		4,744.30	
EF073294	28/09/2018	LAURA FRENCH				124.55
			1615612 - REFUND FOR MEMBERSHIP AT CRAIGIE LEIS CENTRE		124.55	
EF073400	28/09/2018	LAURENCE NATHALIE CAROLE KUNTZ T/AS FRENCH TOPICS & CO				250.00
			848 - FACILITATE A PRESENTATION ON FRENCH FOOD 05/09/18		250.00	
EF073241	14/09/2018	LES MILLS AUSTRALIA				1,856.88
			940944 - ANNUAL FEES FOR CRAIGIE SEPT 18		1,421.32	
			941244 - ANNUAL FEES FOR DUNCRAIG SEPT 18		435.56	
107310	28/09/2018	LIBRARY ADMIN PETTY CASH				479.15
			PETTY CASH W/E 21/09/18 - REIMBURSEMENT OF PETTY CASH W/E 21/09/18		479.15	
EF073451	28/09/2018	LINKS MODULAR SOLUTIONS PTY LTD				1,122.00
			19094 - POWER PACK FOR SELF SERVICE KIOSKS		132.00	
			19132 - SMS CREDITS		990.00	
EF073245	14/09/2018	LIQUOR BARONS OCEAN REEF				750.00
			381-2231 - VARIOUS DRINKS		750.00	
EF073639	28/09/2018	LIWA AQUATICS				120.00
			2613 - ANNUAL MEMBERSHIP/ACCREDIATION 2018/19		120.00	
EF073238	14/09/2018	LNLC PTY LTD T/AS KELYN TRAINING SERVICES				4,100.00
			27242 - REFRESHER BASIC WORKSITE TRAFFIC MANG 23/08/18		2,050.00	
			27243 - TRAFFIC CONTROL - 28 AUG 2018		2,050.00	
EF073636	28/09/2018	LNLC PTY LTD T/AS KELYN TRAINING SERVICES				4,100.00
			27270 - REFRESHER BASIC WORKSITE TRAFFIC MANAGEM 04/09/18		2,050.00	
			27273 - FULL BASIC WORKSITE TRAFFIC MGMT 6 SEP18		2,050.00	
EF073171	14/09/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				170.00
			9,372 - SF AND CFR MANAGING COMMUNITY EXP		40.00	
			9,383 - SF AND CFR MANAGING COMMUNITY EXP		40.00	
			9,430 - PROFESSIONALS DEVELOPMENT DAY 14/09/18		90.00	
EF073261	19/09/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				2,343.00
			8255 - SUBSCRIPTION 2018-2019 CORPORATE COUNCIL MEMBERSHIP		2,343.00	
EF073454	28/09/2018	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION OF WESTERN				4,378.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			981 - ANNUAL WORKS AND PARKS CONFERENCE 2018		4,378.00	
107222	7/09/2018	LORET ORTMANN				30.00
			8310 - DOG REGISTRATION REFUND		30.00	
EF073295	28/09/2018	LORRAINE MCCROSSAN				2,382.84
			144980 - RATES REFUND		2,382.84	
EF073589	28/09/2018	LOTHIAN TRUST (IRON TECH INDUSTRIES)				27,734.30
			6525 - DOG STORAGE CAGE	03016	3,822.50	
			6530 - BOLLARDS	03016	4,540.80	
			6531 - CUT POST, DRILL HOLE SLOT FOR MOUNTING BRACKET	03016	4,994.00	
			6532 - BOLLARDS	03016	2,178.00	
			6533 - BOLLARDS	03016	3,014.00	
			6534 - MANUFACTURE MOUNTING BRACKET		434.50	
			6535 - U BARS 1200 MM WIDE	03016	4,224.00	
			6536 - U BARS 600 MM WIDE	03016	3,861.00	
			6537 - REPAIRS TO PLAY EQUIPMENT	03016	665.50	
EF073392	28/09/2018	LYDIA EDWARDS				350.00
			250718 - FACILTATE A PRESENTATION ON HOW TO READ		350.00	
EF073453	28/09/2018	LYPA PTY LTD				6,732.55
			282 - PLAY EQUIPMENT ALFRETON PARK		2,101.55	
			288 - PLAY EQUIPMENT GASCOYNE PARK		4,631.00	
EF073268	19/09/2018	MADIBA MARKETING PTY LTD				708.58
			SAR 3253 - SIGNS FOR WARRANDYTE CLUBROOMS		433.58	
			SAR 3731 - 2 X PULL-UP BANNERS RE-SKIN		275.00	
EF073318	28/09/2018	MAIA FINANCIAL PTY LIMITED				28,886.28
			C21609 - WALGA EQUOTE 1/10-31/12/18		28,886.28	
EF073456	28/09/2018	MAIN ROADS WESTERN AUSTRALIA				4,565.28
			8008245 - LINE MARKING		2,101.98	
			8008246 - LINE MARKING MARMION AVE BURNS BEACH RD		2,463.30	
EF073201	14/09/2018	MAJOR MOTORS				604.10
			653448-1 - LICENSING COSTS - 1GOO935 F96036		604.10	
EF073455	28/09/2018	MAJOR MOTORS				9,175.02
			667821 - 105,000 KM SERVICE 1ECN036 ISUZU	02117	843.80	
			668261 - VEHICLE REPAIRS	02117	1,064.83	
			669187 - 180,000 KM SERVICE NQR450 ISUZU - F96030	02117	1,991.35	
			669204 - VEHICLE REPAIRS	02117	597.85	
			673147 - 60,000 KM SERVICE NNR 1EZW318 95410 ISUZ	02117	1,131.27	
			675018 - 75,000 KM SERVICE NQR 87-190 ISUZU - F95	02117	613.01	
			675093 - 90,000 KM SERVICE NQR450 ISUZU - F95357	02117	1,565.85	
			677861 - 105,000 KM SERVICE NQR450 ISUZU	02117	613.01	
			677871 - 45,000 KM SERVICE NNR 45-150 ISUZU	02117	754.05	
EF073542	28/09/2018	MALEMI UNIT TRUST (SPRAYLINE SPRAYING EQUIPMENT)				190.01
			19700 - PARTS ONLY 98318 SPRAYER-QUIKSPRAY		190.01	

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EF073242	14/09/2018	MANHEIM PTY LTD				655.60
			5506803395 - ABANDONED VEHICLES		327.80	
			5506803398 - ABANDONED VEHICLES		327.80	
EF073643	28/09/2018	MANHEIM PTY LTD				1,747.90
			5506792600 - ABANDONED VEHICLES		1,249.60	
			5506816616 - ABANDONED VEHICLES		368.50	
			5506842571 - ABANDONED VEHICLES		129.80	
EF073292	28/09/2018	MARILET HEBLER				206.00
			60645 - REFUND FOR SQUADS AT CRAIGIE LEIS CTR		206.00	
EF073468	28/09/2018	MARKETFORCE PTY LTD				1,057.95
			23170 - ADVERTISING EMPLOYMENT		185.36	
			23171 - ADVERTISING EMPLOYMENT		185.36	
			23172 - ADVERTISING EMPLOYMENT		185.36	
			23173 - ADVERTISING TENDER 017/18		526.00	
			29583 - EARLY SETTLEMENT DISCOUNT		-24.13	
107265	14/09/2018	MARKO MARKOVIC				375.00
			205715 - CROSSOVER SUBSIDY		375.00	
107264	14/09/2018	MARTINE LEWIS				39.00
			BID 26615 - REFUND OVERPAYMENT OF 2 HOURS PARK HIRE		39.00	
EF073415	28/09/2018	MASTER HOSE PTY LTD T/AS HOSE MART				640.67
			473526 - PARTS & REPAIRS		137.78	
			473560 - PARTS		45.36	
			473823 - PARTS		247.84	
			473929 - PARTS		209.69	
107216	7/09/2018	MAURICIO BASCUNAN				222.00
			DA18/0770 - REFUND DUE TO APPLICANT WITHDRAWAL OF APPLICATION		222.00	
EF073461	28/09/2018	McGEES PROPERTY				7,032.09
			152881 - CENTRAL WALK RENT SEPT 2018		7,032.09	
EF073202	14/09/2018	MCS SECURITY GROUP PTY LTD				9,322.13
			38741 - SECURITY WHITFORDS LIBRARY 18-31/7/18		4,251.59	
			38745 - SECURITY JOON LIBRARY 18-31/7/18		5,070.54	
107235	7/09/2018	MELISSA SHEPHERD				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073203	14/09/2018	MELLEN PROMOTIONS PTY LTD T/AS MELLEN EVENTS				220,000.00
			1043 - KALEIDOSCOPE 2018	020/15	220,000.00	
EF073463	28/09/2018	MESSAGENET PTY LTD				55.00
			588777 - AUGUST SERVICE FEE		55.00	
EF073641	28/09/2018	MESSAGES ON HOLD AUSTRALIA PTY LTD				546.00
			INV279703 - PROGRAMMING AND EQUIPMENT 19/8-18/11/18		546.00	
EF073459	28/09/2018	METER AUSTRALIA PTY LIMITED (METER OFFICE PRODUCTS)				50.38
			78746 - CO6 BINDING COILS - BLACK		50.38	
EF073464	28/09/2018	METRO HARDWARE PTY LTD				1,214.31
			34134 - DRA52027 FLEX HEAD RACHET SPANNER 30MM		83.60	
			34215 - 54290 DRAPER TOOLS 17MMX254MM SPANNER		36.25	
			34273 - 5/16 COMB RING/OPEN END SPANNER		11.00	
			34285 - CEMENT GP GREY - 20KG		1,033.56	



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			34362 - 9LTR GALVANISED WATERING CAN		49.90	
EF073458	28/09/2018	METROCOUNT				495.00
			INV026644 - METROCOUNT V5.0 SOFTWARE		495.00	
107285	20/09/2018	MICHAEL & PAULINE CURTIS				375.00
			12/09/18 - CROSSOVEER SUBSIDY		375.00	
EF073278	28/09/2018	MICHAEL NORMAN				3,000.19
			ALLOW-MTG - ELECTED MEMBER PURCHASE		-100.00	
			ALLOW-MTG-SEP 2018 - MEETING FEE - SEPTEMBER 2018		2,613.66	
			SEPTEMBER 2018 - EXPENSE REIMBURSEMENT SEPT 2018		486.53	
EF073163	14/09/2018	MICHAEL PAGE INTERNATIONAL				4,206.44
			259771 - LABOUR HIRE W/E 12/8/18		1,850.63	
			261053 - LABOUR HIRE W/E 19/8/18		2,355.81	
EF073283	28/09/2018	MICHAEL PAGE INTERNATIONAL				1,850.63
			262291 - LABOUR HIRE W/E 26/8/18		1,850.63	
107234	7/09/2018	MICHAEL PEARCE				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073460	28/09/2018	MIDNIGHT NEWS				55.00
			23296 - NEWSPAPERS FOR DUNCRAIG LIBRARY		55.00	
EF073249	14/09/2018	MIKE RYAN				380.00
			AUG 2018 - VOLUNTEER SUBSIDY REIMBURSEMENT		380.00	
EF073469	28/09/2018	MILTON GREEN PTY LTD T/AS BEYOND SKATEBOARDING				44.99
			13207 - EQUIPMENT FOR THE YOUTH TRCUK		44.99	
EF073267	19/09/2018	MINDARIE REGIONAL COUNCIL				756,243.54
			SCR-03238 - DOMESTIC WASTE 13-14/8/2018		-51.00	
			SCR-03242 - DOMESTIC WASTE 21/8/2018		-2,171.57	
			SINV-039202 - LITTER TEAM 10-16/8/2018		2,545.91	
			SINV-039218 - DOMESTIC WASTE 10-16/8/2018		232,963.23	
			SINV-039232 - LITTER TEAM 17-23/8/2018		2,512.09	
			SINV-039248 - DOMESTIC WASTE 17-23/8/2018		224,126.91	
			SINV-039249 - GENERAL WASTE		814.06	
			SINV-039263 - LITTER TEAM 24-31/8/2018		3,456.95	
			SINV-039277 - DOMESTIC WASTE 24-31/8/2018		274,846.48	
			SINV-039278 - DEPOT WASTE 27/8/18		881.71	
			SINV-039285 - DISPOSAL OF MIXED GREEN WASTE		11,637.38	
			SINV-039309 - GENERAL WASTE		4,681.39	
EF073457	28/09/2018	MINDARIE REGIONAL COUNCIL				1,179.37
			SINV-039343 - GENERAL WASTE		1,179.37	
EF073360	28/09/2018	MOY COOMER				57.00
			19/09/18 - COMMUNITY DEVELOPMENT VOLUNTEERING 10/08/18, 17/08/18 & 31/08/18		57.00	
EF073516	28/09/2018	MURDOCH TRUST & TOP SPOT TRUST (RETECH RUBBER)				10,081.50
			2558 - REPAIR TO RUBBER SOFTFALL AT BEAUMONT PK	VP82797	2,557.50	
			2571 - CAMBERWARRA PARK REPAIRS	VP82797	302.50	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2576-A - TOM SIMPSON PARK WORKS	VP82797	6,836.50	
			2578 - ADDITIONAL EPDM (PEROXIDE CURED) REPAIRS	VP82797	385.00	
EF073474	28/09/2018	MURDOCH UNIVERSITY				617.85
			1303029 - QUENDA AUTOPSIES		617.85	
EF073262	19/09/2018	N H & C G TRETHOWEN				1,745.00
			139686 - RATES REFUND		1,745.00	
EF073471	28/09/2018	N.F DOUGLAS & P GILLET & F.D GRIGICH & D MCLEOD & D NICHOLSO				28,393.34
			103570 - LEGAL FEES		821.08	
			103605 - LEGAL FEES		1,808.82	
			103854 - LEGAL FEES		682.26	
			104334 - LEGAL FEES		176.00	
			104509 - LEGAL FEES		493.35	
			104510 - LEGAL FEES		559.35	
			104511 - LEGAL FEES		670.05	
			104512 - LEGAL FEES		667.85	
			104513 - LEGAL FEES		1,085.30	
			104514 - LEGAL FEES		3,221.90	
			104516 - LEGAL FEES		3,397.35	
			104517 - LEGAL FEES		633.20	
			104518 - LEGAL FEES		318.45	
			104520 - LEGAL FEES		4,930.35	
			104522 - LEGAL FEES		697.40	
			104556 - LEGAL FEES		5,615.39	
			104628 - LEGAL FEES		2,615.24	
EF073473	28/09/2018	NATALIE DALE VALLANCE (MUCHEA FARM)	TREE			285.00
			85102 - TUBE SEEDLINGS - AUGUST CEREMONY		142.50	
			85252 - TUBE SEEDLINGS		142.50	
EF073319	28/09/2018	NATIONAL EXHIBITIONS TOURING STRUCTURE FOR WESTERN AUST	NC			196.00
			116 - R.E EXHIBITION CURATING AND PROMOTING		130.00	
			121 - ANNUAL MEMBERSHIP RENEWAL		66.00	
EF073478	28/09/2018	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				272.58
			9831 - PORTEUS PARK PLANTING		154.00	
			9832 - HARMAN PARK PLANTING		118.58	
EF073485	28/09/2018	NCD (WA) PTY LTD (NESSCO PRESSURE SYSTEMS)				275.00
			113882 - CALL OUT TO INSPECT COMPRESSOR		275.00	
EF073477	28/09/2018	NECALL PTY LTD				323.40
			28861 - CHECKING OF ADSL LINE AT INTERNET MODEM		323.40	
EF073480	28/09/2018	NEVERFAIL SPRINGWATER LIMITED				551.03
			311832 - PURCHASE OF SPRINGWATER		7.57	
			363204 - BOTTLED WATER FOR COUNCIL CHAMBERS		30.28	
			363210 - BOTTLED WATER FOR CUSTOMER SERVICE		7.57	
			390002 - BOTTLED WATER FOR COUNCIL CHAMBERS		30.28	
			390003 - BOTTLED WATER FOR REID PROM CARPARK		54.05	
			390008 - BOTTLED WATER FOR CUSTOMER SERVICE		15.14	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			390009 - BOTTLED WATER FOR BUILDING APPROVALS		90.84	
			390010 - BOTTLED WATER FOR LEISURE & CULTURAL SVS		93.65	
			390011 - DRINKING WATER - ADMIN BUILDING BASEMENT		7.57	
			415712 - BOTTLED WATER FOR REID PROM CARPARK		40.85	
			415717 - BOTTLED WATER FOR CUSTOMER SERVICE		15.14	
			415718 - BOTTLED WATER FOR BUILDING APPROVALS		90.84	
			415719 - BOTTLED WATER FOR LEISURE & CULTURAL SVS		67.25	
EF073482	28/09/2018	NICKAL PTY LTD (RELIABLE FENCING)				3,630.00
			1498 - PERCY DOYLE DOUBLE GATES		880.00	
			1499 - MACDONALD PARK INSTALL MESH		2,750.00	
EF073204	14/09/2018	NORTH METROPOLITAN TAFE				1,145.10
			I0007621 - DIPLOMA OF SECURITY AND RISK MANAGEMENT		1,145.10	
EF073475	28/09/2018	NORTHERN DISTRICTS PEST CONTROL				8,657.00
			6552 - SUPPLY & APPLICATION OF COCKROACH TREATM	VP84069	2,970.00	
			6556 - REFILL RODENT BAIT STATIONS	VP84069	4,653.00	
			6574 - HAWKER PARK BEE TREATMENT	VP84069	176.00	
			6590 - JOONDALUP LIBRARY - REMOVE PIGEON	VP84069	561.00	
			6594 - REFILL RODENT BAIT WINTON ROAD	VP84069	121.00	
			6596 - MACDONALD PARK PEST TREATMENT		176.00	
EF073479	28/09/2018	NOVA ENTERTAINMENT (PERTH) PTY LIMITED				10,450.00
			180363-1 - CLC AUGUST MEMBERSHIP CAMPAIGN		6,050.00	
			180458-1 - 2018 SPRING MARKETS		4,400.00	
EF073476	28/09/2018	NVMS PTY LTD				202.40
			1000-2162-2018 - FOAM OVAL PART NO DS-0934		202.40	
EF073486	28/09/2018	OCE AUSTRALIA PTY LIMITED				92.17
			1456120 - 2018-19 MAINTENANCE OF OCE TSC4 SCANNER		92.17	
107206	7/09/2018	OCEAN RIDGE AMATEUR FOOTBALL CLUB				995.74
			25215 - FACILITY HIRE REFUND		995.74	
107300	28/09/2018	OCEAN RIDGE CRICKET CLUB				20,431.58
			SEPT 2018 - YEAR 4 CONTRIBUTION TURF CRICKET WICKET		20,431.58	
EF073491	28/09/2018	OCTAGON LIFTS PTY LTD				1,584.00
			17269 - JOONDALUP CIVIC CHAMBERS - INSTALL/CONNE		1,584.00	
EF073246	14/09/2018	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				3,106.17
			607 105631 - GIFT VOUCHER \$50		1,400.00	
			607 121550 - GIFT VOUCHERS		161.90	
			607 211193 - GIFT VOUCHERS		650.00	
			607 325326 - SAMSUNG TABLET		297.00	
			607 508333 - \$100 GIFT CARD		200.00	
			607 719311 - BINDING OF 15 A4 DOCUMENT FOLDERS		70.50	
			607 832799 - CONSUMABLES AND EQUIPMENT YOUTH FORUM		326.77	
EF073270	19/09/2018	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				588.99

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			607 031764 - CORK BOARD		89.99	
			607 225158 - COLES GIFT CARDS		100.00	
			607 616498 - GIFT VOUCHERS		250.00	
			607006601 - FELLOWES LOTUS DUAL MONITOR ARM		149.00	
EF073646	28/09/2018	OFFICEWORKS LTD (OFFICEWORKS DIRECT)			530.00	
			607 116689 - GIFT CARD FOR ANCHORS HOLIDAY PROGRAM		280.00	
			607 221333 - GIFT VOUCHER		250.00	
107257	14/09/2018	OLIVE SAMPSON			200.00	
			SEPT 2018 - TRAINER FOR FAMILY HISTORY COURSE		200.00	
EF073488	28/09/2018	ONESTEEL DISTRIBUTION			124.71	
			61997554 - PARTS ONLY 1TKB028 - TANDEM AXLE TRAILER		124.71	
107242	7/09/2018	OPERATION STORES PETTY CASH			276.60	
			310818 - PETTY CASH REIMBURSEMENT		276.60	
EF073487	28/09/2018	OPTIMA PRESS			16,667.20	
			101,794 - 9 X CERTIFICATE OF AUTHORITY COMPLIANCE		246.40	
			101884 - MAKE YOUR MOVE - 20 X A2 POSTERS		343.20	
			101886 - MAKE YOUR MOVE - 3000 X A6 POSTCARDS		524.70	
			102,197 - 1500 X SHORT COURSES T4 DL BROCHURES		734.80	
			102,199 - 10 X A2 POSTERS (HOLIDAY AND KIDZ CLUB)		220.00	
			102,210 - 500 X A5 FLYER (HOLIDAY AND KIDZ CLUB)		221.10	
			102,254 - 2000 X A6 FLYER - IT'S TIME TO PLAY		319.00	
			102,255 - 20 X A2 POSTERS - IT'S TIME TO PLAY		343.20	
			102,256 - MAKE WAVES - 20 X A2 POSTERS		343.20	
			102,257 - FIND YOUR WHY - 5 X A2 POSTERS		158.40	
			102106 - PRINTING CIAA INVITATIONS		202.40	
			102130 - FIND YOUR WHY - 80,000 X A6 FLYERS		6,782.60	
			102159 - 3,500 X Z-FOLD PUBLICATIONS		878.90	
			102170 - 3,000 X A6 POSTCARDS LITTLE FEET FESTIVA		444.40	
			102176 - 50 X POSTERS - LITTLE FEET FESTIVAL		409.20	
			102222 - CONCERT PROGRAMS – DESIGN & PRINT		110.00	
			102228 - RECYCLING BIN - OUTDOOR STICKERS		4,385.70	
EF073498	28/09/2018	PARKCONSULT PTY LTD			32,497.74	
			PK-0852 - INSTALLATION OF TICKET MACHINE		1,088.67	
			PK-0860 - PARKING TERMINALS AUGUST	02118	25,260.53	
			PK-0861 - PARKING TERMINALS AUGUST	02118	5,884.91	
			PK0865 - TICKET SIGN POST LOC-SOCKET		263.63	
107221	7/09/2018	PATRICIA NEALE			15.00	
			8310 - DOG REGISTRATION REFUND		15.00	
EF073524	28/09/2018	PAUL WILLIAM LEWIS T/AS SCANNER OZ	ER ANGEL		645.00	
			3666 - HALO MICROCHIP SCANNERS		645.00	

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EF073247	14/09/2018	PAY-PLAN COJ SALARY PACKAGING				1,136.27
			AUG 18 - GST ADJUSTMENT AUGUST 2018		1,136.27	
EF073541	28/09/2018	PECKHAM FAMILY TRUST (SPORTS SURFACES)				33,880.00
			INV-0561 - UPGRADE PRACTICE WICKET KINGSLEY PK		33,880.00	
EF073500	28/09/2018	PEOPLESSENSE PTY LTD				1,500.00
			342400 - OUTPLACEMENT SERVICES		1,500.00	
EF073492	28/09/2018	PERTH EXPO HIRE				5,475.23
			29870 - INVITATION ART AWARD DEPOSIT		5,475.23	
EF073497	28/09/2018	PERTH INDUSTRIAL CENTRE PTY LTD				67.10
			13463 - PARTS ONLY		67.10	
EF073190	14/09/2018	PERTH PRESSURE JET SERVICES TRUST (CLEANFLOW				35,890.80
			34912 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING GILES AVE PADBURY 06/07/18	02217	594.00	
			34913 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING GLENGARRY DRV DUNCRAIG 06/07/18	02217	495.00	
			34914 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING SORRENTO BEACH CARPARK 06/07/18	02217	594.00	
			34916 - GRATED GULLY PIT MULLALOO AREA 09/07/18	02217	1,399.20	
			34935 - GRATED GULLY PIT MULLALOO AREA 19/07/18	02217	1,075.80	
			34992 - DRAINAGE LINES HIGH PRESSURE JETTING & CLEANING SORRENTO TURF CLUB SORRENTO	02217	396.00	
			35005 - GRATED GULLY PIT EDGEWATER AREA 15/08/18	02217	1,082.40	
			35007 - GRATED GULLY PIT EDGEWATER AREA	02217	1,108.80	
			35008 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING EDGEWATER AREA 16/08/18	02217	1,485.00	
			35014 - GRATED GULLY PIT EDGEWATER AREA	02217	932.80	
			35016 - GRATED GULLY PIT EDGEWATER AREA 20/08/18	02217	871.20	
			35018 - GRATED GULLY PIT EDGEWATER AREA	02217	184.80	
			35023 - GRATED GULLY PIT BELDON AREA 22/08/18	02217	1,056.00	
			35024 - GRATED GULLY PIT EDGEWATER AREA 22/08/18	02217	343.20	
			35026 - GRATED GULLY PIT EDGEWATER AREA 23/08/18	02217	475.20	
			35027 - GRATED GULLY PIT BELDON AREA 23/08/18	02217	184.80	
			35030 - GRATED GULLY PIT BELDON AREA 24/08/18	02217	1,056.00	
			35032 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING EDGEWATER AREA 24/08/18	02217	1,485.00	
			35034 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING BEACH RD WARWICK 27/08/18	02217	1,584.00	
			35035 - GRATED GULLY PIT BELDON AREA 27/08/18	02217	1,161.60	



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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			35036 - GRATED GULLY PIT BELDON AREA 27/08/18	02217	607.20	
			35037 - GRATED GULLY PIT BELDON AREA 28/08/18	02217	528.00	
			35044 - GRATED GULLY PIT BELDON AREA 29/08/18	02217	976.80	
			35045 - GRATED GULLY PIT BELDON AREA 30/08/18	02217	1,108.80	
			35046 - GRATED GULLY PIT BELDON AREA 30/08/18	02217	712.80	
			35047 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING DEAUVILLE PLC CONNOLLY 30/08/18	02217	495.00	
			35048 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING BEACH ROAD WARWICK 30/08/18	02217	594.00	
			35049 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING LAUREL ST & BALGA WAY MULLALOO 30/08/18	02217	1,089.00	
			35053 - GRATED GULLY PIT BELDON AREA 31/08/18	02217	871.20	
			35054 - GRATED GULLY PIT BELDON AREA 31/08/18	02217	633.60	
			35057 - GRATED GULLY PIT BELDON AREA 03/09/18	02217	871.20	
			35059 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING LAUREL ST & BALGA WAY MULLALOO 03/09/18		2,879.80	
			35059 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING LAUREL ST & BALGA WAY MULLALOO 03/09/18	02217	495.00	
			35063 - GRATED GULLY PIT BELDON AREA 04/09/18	02217	1,003.20	
			35069 - GRATED GULLY PIT BELDON AREA 05/09/18	02217	1,425.60	
			35072 - GRATED GULLY PIT BELDON AREA 30/08- 31/08/18 & 03/09-04/09/18	02217	448.80	
			35074 - EDUCTING EDGEWATER DRV EDGEWATER 07/09/18	02217	121.00	
			35076 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING EDGEWATER AREA 08/09/18	02217	1,782.00	
			35077 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING EDGEWATER AREA 07/09/18	02217	1,683.00	
EF073359	28/09/2018	PERTH PRESSURE JET SERVICES TRUST (CLEANFLOW				4,043.60
			34938 - GRATED GULLY PIT MULALOO AREA 20/07/18	02217	1,007.60	
			35071 - DRAINAGE LINES - HIGH PRESSURE JETTING & CLEANING EDGEWATER AREA 06/09/18	02217	1,584.00	
			35075 - GULLY & MANHOLE CLEANING BELDON AREA 07/09/18	02217	968.00	
			35084 - EDUCTING BELDON AREA 11/09/18	02217	484.00	
107267	14/09/2018	PERTH STONE & CARPENTRY SERVICES				61.65
			BPU18/0321 - REFUND BUILDING APPLICATION		61.65	
EF073181	14/09/2018	PETRO & ROELOF ANDRE VAN DER MERWE				3,165.66
			160681 - RATES REFUND		3,165.66	
EF073599	28/09/2018	PHILIP WRIGHT FAMILY TRUST				1,320.00
			INV-4356 - HYDRAULIC SERVICES FOR SORRENTO TENNIS		1,320.00	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073279	28/09/2018	PHILIPPA ANN TAYLOR				2,003.66
			ALLOW-MTG - ELECTED MEMBER PURCHASE		-610.00	
			ALLOW-MTG-SEP 2018 - MEETING FEE - SEPTEMBER 2018		2,613.66	
EF073362	28/09/2018	PICK AGENCIES PTY LTD (CANDLEWOOD IGA)				627.00
			06/6545 - GATORADES FOR NETBALL		627.00	
EF073269	19/09/2018	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				970.34
			697 - ANNUAL SUPPLY OF NEWSPAPERS/MAGAZINES		328.43	
			837 - ANNUAL SUPPLY OF NEWSPAPERS/MAGAZINES		325.33	
			865 - ANNUAL SUPPLY OF NEWSPAPERS/MAGAZINES		316.58	
EF073170	14/09/2018	PINK JADE EDUCATIONAL FUND				428.80
			BID25345 - HIRE FEES REFUND		428.80	
EF073481	28/09/2018	PISHOS FAMILY TRUST & G PISHOS & N PISHOS & N D PISHOS &				598.18
			144220 - MILK SUPPLY		170.91	
			144502 - WOC MILK SUPPLY		170.91	
			144784 - MILK SUPPLY		85.45	
			145068 - WOC MILK SUPPLY		170.91	
EF073502	28/09/2018	PLANT FORCE INVESTMENTS PTY LTD (PLANTRITE)				935.00
			23135 - MATERIALS - LANDSCAPING MAINTENANCE		935.00	
EF073493	28/09/2018	PMP PRINT PTY LTD				2,761.45
			2030171 - DISTRIBUTION OF FLYERS FOR E-WASTE		2,761.45	
EF073425	28/09/2018	PROGRAMMED INTEGRATED WORKFORCE LIMITED				28,793.86
			2655435 - SERVICING PARTS & REPAIRS W/E 19/08/18 DEPOT		2,798.98	
			2655436 - SERVICING PARTS & REPAIRS W/E 19/08/18 DEPOT		2,266.44	
			2661474 - WORKERS FOR EWASTE WEEKEND EVENT		5,586.50	
			2661551 - SERVICING PARTS & REPAIRS W/E 26/08/18 DEPOT		2,099.79	
			2661552 - SERVICING PARTS & REPAIRS W/E 26/08/18 DEPOT		2,499.75	
			2671758 - SERVICING PARTS & REPAIRS W/E 09/09/18 DEPOT		2,863.08	
			2671759 - SERVICING PARTS & REPAIRS W/E 09/09/18 DEPOT		2,021.75	
			2675452 - SERVICING PARTS & REPAIRS W/E 02/09/18 DEPOT		2,874.81	
			2675460 - SERVICING PARTS & REPAIRS W/E 02/09/18 DEPOT		2,919.68	
			2678833 - SERVICING PARTS & REPAIRS W/E 16/09/18 DEPOT		2,863.08	
EF073503	28/09/2018	PROSEGUR AUSTRALIA PTY LIMITED				1,797.95
			M2507928 - JOONDALUP CASH IN TRANSIT 23/7-1/8/18		695.75	
			M2507929 - WHITFORDS CASH IN TRANSIT 23/7-8/8/18		404.25	
			M2507930 - WHITFORD COMMUNITY FACILITY BOOKINGS		129.25	
			M2507931 - CRAIGIE CASH IN TRANSIT 27/7-24/8/18		258.50	
			M2507932 - DUNCRAIG CASH IN TRANSIT 27/7-24/8/18		77.55	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			M2507933 - JOONDALUP CASH IN TRANSIT 27/7-24/8/18	VP100114	77.55	
			M2507934 - DUNCRAIG CASH IN TRANSIT 27/7-24/8/18	VP100114	77.55	
			M2507935 - WOODVALE CASH IN TRANSIT 27/7-24/8/18	VP100114	77.55	
EF073496	28/09/2018	PROTECTION 1 PTY LTD				13,755.65
			639519 - CRAIGIE LEISURE CENTRE - REPLACE 5 X WIR	01617	1,758.81	
			639531 - GUARD RESPONSES W/E 19/8/18	01617	1,776.50	
			639542 - SECURITY UPGRADE TO VARIOUS LOCATIONS	01617	4,675.00	
			639550 - CRAIGIE LEISURE DURESS BUTTON	01617	121.00	
			639551 - GUARD RESPONSES W/E 26/8/18	01617	940.50	
			639569 - CIVIC CHAMBERS - ADJUST TIMING	01617	297.00	
			639571 - GUARD RESPONSES W/E 2/9/2018	01617	1,306.25	
			639601 - JOONDALUP LIB - AUTO-DOOR ARMING TIMES.	01617	148.50	
			639602 - WORKS DEPOT DOWNLOADED DATA HISTORY	01617	242.00	
			639612 - WARRANDYTE PARK KEYPAD	01617	922.59	
			639616 - GUARD RESPONSES W/E 9/9/18	01617	1,567.50	
EF073495	28/09/2018	PUBLIC TRANSPORT AUTHORITY OF WA				16,616.20
			I5081172 - SHARED RUNNING COSTS CAT BUS AUGUST		16,616.20	
EF073564	28/09/2018	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				2,792.56
			27237 - 6MTH S/S 97652 SURFACE PREP MACHINE-FM29		1,209.82	
			27360 - PARTS ONLY		79.85	
			27499 - PARTS ONLY MINICON P CONCRETE FLOOR		1,502.89	
EF073504	28/09/2018	QUALITY TRAFFIC MANAGEMENT PTY LTD				71,555.17
			25508 - CUMMINGS WAY TRAFFIC CONTROL	02717	6,777.77	
			25526 - TRAFFIC MGT AT CUMMINGS WAY	02717	1,047.75	
			25527 - TRAFFIC MGT AT LILBURNE ROAD DUNCRAIG	02717	679.25	
			25528 16/8/18 - TRAFFIC MGT AT RANNOCH AVE	02717	794.75	
			25533 - TRAFFIC MGT AT CUMMINGS WAY	02717	3,740.00	
			25557 - PREPARE TRAFFIC MANAGEMENT PLANS		440.00	
			25557 - PREPARE TRAFFIC MANAGEMENT PLANS	02717	1,232.00	
			25558 - PREPARE TRAFFIC MANAGEMENT PLANS	02717	770.00	
			25563 - PREPARE TRAFFIC MANAGEMENT PLANS	02717	759.00	
			25594 - OCEAN REEF RD TRAFFIC CONTROL	02717	1,043.63	
			25616 - CHERONIA ROAD TRAFFIC CONTROL	02717	6,547.75	
			25618 - OCEAN REEF RD TRAFFIC CONTROL	02717	467.50	
			25619 - TRAFFIC MGT AT WARWICK ROAD, GREENWOOD	02717	579.43	
			25620 - PERILYA ROAD TRAFFIC CONTROL	02717	1,449.25	
			25621 - ALBION STREET TRAFFIC CONTROL	02717	701.25	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			25622 - OYSTER COURT TRAFFIC CONTROL	02717	1,075.25	
			25623 - MADANA PLACE TRAFFIC CONTROL	02717	1,122.00	
			25624 - BURNS BEACH RD TRAFFIC CONTROL	02717	859.38	
			25625 - COLLIER/BURNS BEACH TRAFFIC CONTROL	02717	874.50	
			25627 - KEMPENFELDT TRAFFIC CONTROL	02717	900.63	
			25628 - GREENLAW STREET TRAFFIC CONTROL	02717	374.00	
			25629 - CRAIGIE DRIVE TRAFFIC CONTROL	02717	814.70	
			25630 - TRAFFIC MGT AT RIPLEY WAY	02717	701.25	
			25632 - NATURALIST BOULEVARD TRAFFIC CONTROL	02717	786.50	
			25633 - RIMU PLACE TRAFFIC CONTROL	02717	574.20	
			25634 - MULLALOO DRIVE TRAFFIC CONTROL	02717	818.13	
			25635 - WEST COAST DRIVE TRAFFIC CONTROL	02717	6,304.38	
			25636 - EDDYSTONE AVE TRAFFIC CONTROL	02717	1,573.00	
			25638 - EDGEWATER DRIVE TRAFFIC CONTROL	02717	3,427.89	
			25639 - ENTRY STATEMENT MOWING TRAFFIC CONTROL	02717	849.75	
			25641 - EDGEWATER TRAFFIC CONTROL	02717	1,036.75	
			25667 - CURBUR RD TRAFFIC CONTROL	02717	2,561.41	
			25741 - SPRING MARKETS TRAFFIC CONTROL	02717	1,899.76	
			25742 - TRAFFIC MGT AT COCKMAN RD	02717	556.88	
			25743 - CRAIGIE LEISURE TRAFFIC CONTROL	02717	1,164.90	
			25744 - TRAFFIC MGT AT RIMU PLACE	02717	607.75	
			25745 - EDGEWATER TRAFFIC CONTROL	02717	750.75	
			25746 - TRAFFIC MGT AT CURBUR RD	02717	1,776.50	
			25747 - TRAFFIC MGT AT BEACH ROAD WARWICK	02717	767.25	
			25748 - TRAFFIC MGT AT RESTON COURT	02717	397.38	
			25749 - MARLOCK DRIVE TRAFFIC CONTROL	02717	631.13	
			25750 - SEACREST DRIVE TRAFFIC CONTROL	02717	981.75	
			25781 - GLENGARRY DRIVE TRAFFIC CONTROL	02717	280.50	
			25782 - TRAFFIC MGT AT MACMILLAN RISE	02717	841.50	
			25783 - TRAFFIC MGT AT MURRAY PLACE	02717	654.50	
			25809 - TRAFFIC MANAGEMENT - SPRING MARKETS	02717	1,713.86	
			25810 - TRAFFIC MANAGEMENT CHARITY WASTE DAY	02717	594.88	
			25813 - YAGOONA STREET TRAFFIC CONTROL	02717	1,636.26	
			25814 - TRAFFIC MGT AT BELDON	02717	3,611.44	
			25818 - WALTER PADBURY DRIVE TRAFFIC CONTROL	02717	584.38	
			25819 - REGATTA DRIVE TRAFFIC CONTROL	02717	420.75	
EF073205	14/09/2018	QUAYCLEAN AUSTRALIA PTY LTD				1,493.03
			INV-31648 - WEEKEND PERIODICALS	007/15	850.66	
			INV-649 - CLEANER JOON LIBRARY 7&8 JULY	007/15	642.37	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
107258	14/09/2018	RAGINI LEW				75.00
			8310 - DOG REGISTRATION REFUND		75.00	
EF073213	14/09/2018	RANDSTAD PTY LTD				10,393.57
			RA3077423 - EMPLOYMENT OF SENIOR URBAN PLANNER		2,747.53	
			RA3084819 - EMPLOYMENT OF SENIOR URBAN PLANNER:		2,705.34	
			RA3092983 - EMPLOYMENT OF SENIOR URBAN PLANNER:		2,193.19	
			RA3093455 - EMPLOYMENT OF SENIOR URBAN PLANNER		2,747.51	
EF073586	28/09/2018	RANDSTAD PTY LTD				9,736.79
			RA3101594 - LABOUR HIRE W/E 2/9/18		2,114.86	
			RA3102058 - LABOUR HIRE W/E 2/9/18		2,747.50	
			RA3109977 - LABOUR HIRE W/E 9/9/18		2,126.92	
			RA3113118 - LABOUR HIRE W/E 9/9/18		2,747.51	
107271	14/09/2018	RBM DRILLING				26,240.50
			1127 - PRINCE REGENT PARK		2,178.00	
			1127 - PRINCE REGENT PARK	027/15	24,062.50	
107282	20/09/2018	REBECCA BROWN				80.00
			13/09/18 - P372981 - PAID INFRINGEMENT SO NOT TO INCUR ADDITIONAL CHARGES		80.00	
107281	20/09/2018	REBEKAH HOOPER				100.00
			19/09/18 - REFUND FOR OVERPAYMENT OF DOG REGISTRATION FEES - PAID LIFE TIME REGISTRATION TWICE FOR SAME DOG		100.00	
EF073515	28/09/2018	REDFISH TECHNOLOGIES PTY LTD				24,240.70
			2820 - AS PER QUOTE #11263 - ADDITIONAL SCREENS		24,240.70	
EF073522	28/09/2018	REDLINE CIVIL AUSTRALIA PTY LTD				33,343.75
			77 - EXCAVATE NATURALIST BOULEVARD		822.25	
			78 - POSI TRACK SKID STEER LOADER (WET HIRE)	03517	22,137.50	
			79 - BEACH SAND DRIFT MANAGEMENT	03517	1,672.00	
			80 - CARTAGE REDLINE AUGUST 2018	03517	8,712.00	
EF073520	28/09/2018	REECE PTY LTD				1,816.01
			228618162 - IRRIGATION		1,816.01	
EF073518	28/09/2018	REMOTE CIVILS AUSTRALIA PTY LTD				66,280.56
			2193 - SUPPLY CRANE AT ENSIGN PARK		872.85	
			2217 - VENTURI DRIVE OCEAN REEF		25,400.62	
			2234 - HEPBURN AVE BUS SHELTERS		40,007.09	
EF073206	14/09/2018	RENDEZVOUS HOTELS (AUSTRALIA) PTY LTD (RENDEZVOUS HOTEL				159.00
			1041647 - CORPORATE DAY DELEGATE PACKAGE CHARGES		159.00	
EF073467	28/09/2018	RICHARD ROBERT ALEXANDER MCDOWELL				320.00
			1809-02 - TALK/WALK WITH FRIENDS OF SHEPHERDS BUSH		320.00	
EF073519	28/09/2018	RICHARDS MINING SERVICES				460.00
			7125 - FORKLIFT TRAINING		460.00	
EF073512	28/09/2018	RICHLEA NOMINEES PTY LTD T/AS ELECTRICS	RPG AUTO			1,128.22
			12103 - PARTS & REPAIR 1GCJ709 - F95417 ISUZU		930.22	
			12240 - PARTS & REPAIR		198.00	
107294	20/09/2018	ROAD USERS SERVICES ACT				25.60
			SEPT-2018 - VEHICLE OWNERSHIP SEARCH		25.60	



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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073509	28/09/2018	ROADS 2000 PTY LTD				3,460.84
			22065 - ASPHALT PLACEMENT 25 TONNES OR LESS		3,460.84	
107280	20/09/2018	ROADS CORPORATION T/AS VICROADS				38.00
			441190 - VEHICLE OWNERSHIP SEARCH		38.00	
EF073598	28/09/2018	ROBIN VIRGO WILLIAMS				360.00
			644 - LSC YOGA TERM THREE 27/8 & 3/9		180.00	
			647 - LSC YOGA TERM THREE		180.00	
107306	28/09/2018	ROISIN LYONS				8.00
			INWE18/43214 - REFUND ON THE PURCHASE OF A PARKING TICKET FROM BAR-1 MACHINE WAS FAULTY DURING THE PURCHASE PROCESS		8.00	
EF073511	28/09/2018	ROMEX AUSTRALIA PTY LTD				1,144.72
			201809411 - REIDPROM CARPARK EFT TRANSACTIONS AUGUST		639.27	
			201809418 - 50 ROMEX ACCESS CONTROL CARDS		505.45	
EF073271	19/09/2018	RON LEWIS				592.00
			1525308 - REFUND OF MEMBERSHIP FEE		592.00	
EF073259	19/09/2018	RONEY OOMMEN				985.00
			CPA AUSTRALIA - REIMBURSEMENT CONFERENCE BOOKING		985.00	
107217	7/09/2018	ROSS JAMES				30.00
			28/08/18` - REFUND OF FEE FOR FOI APPLICATION		30.00	
EF073648	28/09/2018	ROY DAVIS				380.00
			31/07-10/09/18 - BUS DUTIES REIMBURSEMENT 31/07-10/09/18		380.00	
EF073508	28/09/2018	ROYAL BUSINESS PRODUCTS				608.85
			8290 - 5M CAT6 BLUE PATCH LEAD		608.85	
EF073647	28/09/2018	RSPCA W A INC				7,620.80
			9955 - CATS POUND FEES AUG 2018	03416	2,140.60	
			9956 - DOGS POUND FEES AUG 2018	03416	5,331.70	
			9957 - FOUL POUND FEES AUG 2018		148.50	
107243	7/09/2018	RUBY BENJAMIN ANIMAL FOUNDATION INC				1,500.00
			290818 - STERILISATION PROGRAM ANNUAL DONATION		1,500.00	
EF073231	14/09/2018	RUSSEL FISHWICK				577.90
			01/07-31/08/18 - EXPENSE REIMBURSEMENT 01/07-31/08/18		577.90	
EF073623	28/09/2018	RUSSEL FISHWICK				2,193.66
			ALLOW-MTG - ELECTED MEMBER PURCHASE		-420.00	
			ALLOW-MTG-SEPT 18 - MEETING FEE - SEPT 18		2,613.66	
EF073472	28/09/2018	RUTLEY FAMILY TRUST (MADLANTIS CHARTER)				680.00
			733 - BUS TRIPS FOR CIVIS TOURS FOR SCHOOLS		385.00	
			734 - BUS TRIPS FOR CIVIS TOURS FOR SCHOOLS		295.00	
EF073251	14/09/2018	S & C LINEMARKING				1,264.56
			983 - UNBROKEN LINE PRENDIVILLE AND SANTIAG		425.92	
			984 - RESTON COURT HOUSE NUMBERS		92.40	
			985 - UNBROKEN LINE (100MM WIDE - YELLOW)		649.44	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			987 - KERB PAINTED HOUSE NUMBERS MACMILLAN RIS		96.80	
EF073652	28/09/2018	S & C LINEMARKING				2,358.90
			0989 - UNBROKEN LINE (100MM WIDE - YELLOW) DUNCRAIG LIBRARY CARPARK		793.93	
			0990 - UNBROKEN LINE (100MM WIDE - YELLOW) FRANKLIN LANE JOONDALUP		1,088.12	
			0991 - KERB PAINTED HOUSE NUMBERS - 11 TO 30 GALSTON PLACE DUNCRAIG		96.80	
			0992 - KERB PAINTED HOUSE NUMBERS - 1 TO 10 YAGOONA STREET DUNCRAIG		57.75	
			0993 - UNBROKEN LINE (100MM WIDE - YELLOW) BEDDI ROAD DUNCRAIG		114.40	
			986 - MURRAY PLACE HOUSE NUMBERS		92.40	
			988 - KERB PAINTED HOUSE NUMBERS RAFFLES COURT		115.50	
EF073528	28/09/2018	S A S LOCKSMITHS				6,545.00
			117561 - PADLOCK STD BRASS		2,640.00	
			117562 - KEY 1433 SEC		3,905.00	
EF073539	28/09/2018	S ENTERPRISES (WA) PTY LTD T/AS SPRODUCTIONS				7,337.00
			181 - FACILITATION OF FREESTYLE EDGE PROGRAM		2,277.00	
			182 - EVENT AND PRODUCTION SUPPORT		5,060.00	
107302	28/09/2018	S LITAS & LUXEPHARM TRUST T/AS PHARMACY	PADBURY			199.90
			986322 - PURCHASE OF 2 CHILD EPIPENS (AQUATICS &		199.90	
EF073529	28/09/2018	SAI GLOBAL LTD				302.18
			SAIG1IS-850597 - AS 4122-2010 (INTERACTIVE PDF COMMERCIAL		302.18	
107213	7/09/2018	SAINTS NETBALL CLUB				3,440.63
			ASCRA 2017 - REIMBURSEMENT OF HIRE FEES		3,440.63	
EF073525	28/09/2018	SANAX				306.95
			INV142014 - TERUMO NEEDLE 19G X 1.5 ULTRA THIN WALL		231.36	
			INV142137 - AE-EB001 EYE BATH PLASTIC EGGCUP BLUE		56.10	
			INV142546 - WOC 1ST AID SUPPLIES		19.49	
EF073595	28/09/2018	SANDRA WALKER				450.00
			CJ/1118 - LSC YOGA TERM THREE		180.00	
			CJ/1218 - LSC YOGA TERM THREE 29/8 & 5/9		180.00	
			CJ/1318 - LSC YOGA TERM THREE		90.00	
EF073450	28/09/2018	SANPOINT PTY LTD				17,246.27
			93680 - IRRIGATION WORKS ON OCEAN REEF RD VERGE		186.14	
			93830 - LANDSCAPE & IRRIGATION WORK MARMION AVE & HEPBURN AVE INTERSECTION HILLARYS	01618	17,060.13	
EF073180	14/09/2018	SARA & COBEY BRADER				800.00
			120508 - RATES REFUND		800.00	
EF073548	28/09/2018	SEBEL PTY LTD				1,778.70
			864648 - ASTRAL OTTOMAN ON CASTORS		1,778.70	
EF073252	14/09/2018	SECUREPAY PTY LTD				330.00
			485643 - IVR AUDIO RECORDING		330.00	
EF073654	28/09/2018	SECUREPAY PTY LTD				2,136.42
			487534 - WEB/IVR PAYMENTS AUG 2018		2,136.42	
EF073531	28/09/2018	SECURITY MANAGEMENT AUSTRALASIA PTY LTD				6,222.70

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			11406 - PENSITONE PARK CAMERA		6,222.70	
EF073151	4/09/2018	SENSORIUM THEATRE INCORPORATED				1,045.01
			INV-0041 - CHILDREN'S BOOK WEEK PRESENTATION		1,045.01	
107215	7/09/2018	SHANE INGATE				12.39
			INWE18/35401 - REFFUND FOR UNUSED PARKING SERV BETWEEN 29/08 - 31/08/18		12.39	
107268	14/09/2018	SHANE PATTON				61.65
			BPU18/0263 - REFUND BUILDING APPLICATION		61.65	
107218	7/09/2018	SHELLEY MCGURNAGHAN				20.00
			8310 - DOG REGISTRATION REFUND		20.00	
EF073537	28/09/2018	SIGMA COMPANIES GROUP PTY LTD				3,875.16
			1205840/01 - SUPPLY OF MINOR CHEMICALS		1,511.11	
			120840/01 - SUPPLY OF MINOR CHEMICALS		1,511.11	
			121057/01 - SUPPLY OF MINOR CHEMICALS		1,284.14	
			420353 - DRUM POLY		-261.80	
			420764 - DRUM POLY		-169.40	
EF073540	28/09/2018	SLICKER STICKERS PTY LTD				1,573.00
			107264 - 5000 READ ME ONLINE STICKERS		1,573.00	
107208	7/09/2018	SOLDIER ON ASSOCIATION				500.00
			SEPT 2018 - DONATION FOR PERFORMANCE SUNDAY SERENADE		500.00	
EF073209	14/09/2018	SONIC HEALTHPLUS PTY LTD				2,941.58
			1570195 - ALCOHOL AND DRUG TESTING SERVICES		2,941.58	
EF073546	28/09/2018	SONIC HEALTHPLUS PTY LTD				1,726.50
			1577878 - INSTANT D&A SCREENING - 7.8.18		71.50	
			1585043 - ALCOHOL AND DRUG TESTING SERVICES		1,655.00	
EF073161	14/09/2018	SORRENTO FOOTBALL CLUB				253.65
			BID25102 - OVERPAYMENT OF HIRE FEES 2018		253.65	
EF073277	28/09/2018	SORRENTO FOOTBALL CLUB				379.66
			51/18 - REIMBURSEMENT ELECTRICITY CHARGES PERCY DOYLE CAR PARK LIGHTING		379.66	
EF073168	14/09/2018	SOUTHERN CROSS AUSTereo				3,544.20
			70649699 - GET ON BOARD CAMPAIGN		803.00	
			70665949 - GET ON BOARD CAMPAIGN		2,741.20	
EF073543	28/09/2018	SPEEDO AUSTRALIA PTY LIMITED T/A SPEEDO AUSTRALIA				18,964.55
			83508754 - SWIMWEAR		-132.00	
			96382633 - SWIMWEAR	016/14	5,080.35	
			96388280 - SWIMWEAR	016/14	13,884.20	
			96398909 - CLC SWIMWEAR	016/14	132.00	
EF073653	28/09/2018	SPELLBOUND FACES				808.50
			3618 - CHILDREN'S ENTERTAINMENT 7/9/18		808.50	
EF073533	28/09/2018	SPOTLESS FACILITY SERVICES PTY LTD				145.68
			712543 - WOC CLOTH HAND TOWELS		145.68	
107259	14/09/2018	SPRINTQUIP PTY LTD				1,320.00
			IN0001522 - SPRINTQUIP TIX 1000 COIN AND NOTE SCALE		1,320.00	
EF073549	28/09/2018	STANTONS INTERNATIONAL AUDIT AND CONSULTING PTY LTD				1,391.50
			55406 - PROBITY AUDIT SERVICES		1,391.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073526	28/09/2018	STATEWIDE CLEANING SUPPLIES P/L				331.10
			B344484 - 80 LITRE DEGRADABLE BIN LINERS		112.20	
			B344684 - BIN LINER 72L BLACK (ROLL 25)		218.90	
EF073322	28/09/2018	STEWART LEONARD ALLEN (STEWART ALLEN PHOTOGRAPHY)				300.00
			99 - 2018 SPORTS ACHIEVEMENT AWARDS PHOTOS		300.00	
EF073207	14/09/2018	STILES ELECTRICAL				519,222.01
			7395 - CITY CENTRE LIGHTING UPGRAD STAGE 2	03017	518,837.01	
			7397 - JOONDALUP CITY CENTRE PROGRESS CLAIM 10	03017	385.00	
EF073403	28/09/2018	STRATA CORPORATION PTY LTD (STRATAGREEN)				5,073.06
			98784 - IRON SULFATE		79.20	
			98989 - PINE TREE STAKES		2,460.37	
			99174 - TREE TIE HEAVY DUTY FLAT 18MM X 400M		228.54	
			99235 - TREE TIE HEAVY DUTY FLAT 18MM X 400M		457.07	
			99247 - FENCING, BOLLARDS		142.01	
			99499 - ENVIROSOAK LIQUID SOIL WETTER		1,705.87	
EF073210	14/09/2018	SUEZ RECYCLING & RECOVERY PTY LTD				359,484.26
			164174 - DRIVE-BYS FOR DOMESTIC COLLECTION SERVIC	03217	359,323.29	
			164174CR - RECYCLE REPAIR SITE VISIT		-25.74	
			27580009 - DRIVE-BYS FOR DOMESTIC COLLECTION SERVIC	03217	186.71	
EF073547	28/09/2018	SUEZ RECYCLING & RECOVERY PTY LTD				7,214.46
			28054351 - BULK BINS FOR BEAUMARIS REC CENTRE	03217	251.46	
			28054369 - BULK BINS FOR CRAIGIE LEISURE CENTRE	03217	1,079.10	
			28054377 - BULK BIN AT FLUER FRAME PAVILLION	03217	184.80	
			28054393 - BULK BINS AT HEATHRIDGE PARK	03217	415.80	
			28054414 - BULK BINS FOR MOWING SHED MACDONALD PARK	03217	346.50	
			28054422 - BULK BINS WORKS OPERATIONS CENTRE	03217	974.82	
			28054449 - BULK BIN AT CENTRAL PARK	03217	92.40	
			28054457 - BULK BINS FOR ERN HALLIDAY HILLARYS	03217	1,035.54	
			28054465 - BULK BINS FOR JOONDALUP SPORTS ILUKA	03217	381.48	
			28054481 - BULK BIN FOR LOWER CAR PARK JOON LIBRARY	03217	646.80	
			28054490 - BULK BINS FOR ADMIN JOONDALUP LOWER BASE	03217	108.90	
			28054502 - BULK BINS FOR WHITFORDS HOCKEY AT WARWIC	03217	130.68	
			28054511 - BULK BIN FOR WINTON ROAD DEPOT	03217	92.40	
			28054529 - WARWICK LEISURE CENTRE - BULK BINS	03217	207.90	
			28054553 - BULK BINS AT MULLALOO SURF CLUB	03217	582.78	
			28055089 - BULK BINS AT KINGSLEY REC CENTRE	03217	646.80	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			28055564 - BULK BINS FOR WHITFORDS LIBRARY	03217	36.30	
107250	7/09/2018	SUNDRY CREDITOR - RATES REFUND			889.00	
			214146 - FOUNDATION HOUSING		889.00	
107251	7/09/2018	SUNDRY CREDITOR - RATES REFUND			1,537.46	
			214230 - REALMARK NORTH COASTAL		1,537.46	
107252	7/09/2018	SUNDRY CREDITOR - RATES REFUND			644.60	
			214414 - WARWICK CHURCH OF CHRIST		644.60	
107253	7/09/2018	SUNDRY CREDITOR - RATES REFUND			709.76	
			214414 - CATHERINE & THOMAS PAPADOPOULOS		709.76	
107254	7/09/2018	SUNDRY CREDITOR - RATES REFUND			1,420.99	
			214414 - EDGE EMPLOYMENT SOLUTIONS INC		1,420.99	
107276	14/09/2018	SUNDRY CREDITOR - RATES REFUND			886.54	
			214618 - WENDY RICHARDS		886.54	
107277	14/09/2018	SUNDRY CREDITOR - RATES REFUND			301.49	
			214669 - GODFREY RALF SALBERG		301.49	
107298	20/09/2018	SUNDRY CREDITOR - RATES REFUND			540.55	
			214836 - MAUREEN GILL		540.55	
107299	20/09/2018	SUNDRY CREDITOR - RATES REFUND			515.00	
			214907 - LINDA J ELZAS		515.00	
107316	28/09/2018	SUNDRY CREDITOR - RATES REFUND			297.89	
			215216 - VIRGILIO J & TRACEY A SANTOS		297.89	
EF073649	28/09/2018	SUNNY SIGN COMPANY PTY LTD			2,580.60	
			392623 - SIGNS		162.80	
			393531 - CHEMICAL SPRAY SIGNS		1,161.60	
			393702 - SIGNS ALFRETON PARK DUNCRAIG		1,256.20	
EF073221	14/09/2018	SUPA GROUP DISCRETIONARY TRUST T/AS SUPA PEST AND WEED			8,101.07	
			5921 - HERBICIDE APPLICATION - GLYPHOSATE - LAN		-78.95	
			5921 - HERBICIDE APPLICATION - GLYPHOSATE - LAN	00418	789.53	
			5933 - HERBICIDE APPLICATION - GLYPHOSATE - LAN		-28.31	
			5933 - HERBICIDE APPLICATION - GLYPHOSATE - LAN	00418	283.14	
			5934 - HERBICIDE APPLICATION - GLYPHOSATE - LAN		-185.13	
			5934 - HERBICIDE APPLICATION - GLYPHOSATE - LAN	00418	1,851.30	
			5938 - HERBICIDE APPLICATION - GLYPHOSATE - DRA MARMION DRAINAGE SUMPS	00418	510.97	
			5939 - HERBICIDE APPLICATION - GLYPHOSATE - DRA DUNCRAIG DRAINAGE SUMPS	00418	1,532.92	
			5940 - HERBICIDE APPLICATION - GLYPHOSATE - DRA SORRENTO DRAINAGE SUMPS	00418	681.30	
			5947 - HERBICIDE APPLICATION - GLYPHOSATE - LAN		-149.73	
			5947 - HERBICIDE APPLICATION - GLYPHOSATE - LAN	00418	1,497.38	
			5948 - HERBICIDE APPLICATION - GLYPHOSATE - LAN		-155.18	
			5948 - HERBICIDE APPLICATION - GLYPHOSATE - LAN	00418	1,551.83	



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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073530	28/09/2018	SUPERSEALING PTY LTD				19,250.00
			19452 - ASPHALT VARIOUS STREETS		19,250.00	
EF073208	14/09/2018	SURUN SERVICES PTY LTD				905.94
			2091 - NATURALISTE BOULEVARD LIGHTING	00517	826.74	
			2185 - REPAIR LIGHTS BURNS BEACH ROAD ILUKA	00517	79.20	
EF073536	28/09/2018	SURUN SERVICES PTY LTD				20,134.80
			3812 - REPAIR LIGHTS GRAND BOULEVARD	00517	512.91	
			3830 - PICK UP LIGHTS AT BURLINGTON	00517	188.10	
			3846 - REPAIR LIGHTS KENDREW CRESCENT	00517	419.43	
			3847 - REPAIR LIGHTS PIMLICO PLACE	00517	374.77	
			3848 - REPAIR LIGHTS CHARING CROSS	00517	154.77	
			3849 - REPAIR LIGHTS TENERIFE BOULEVARD	00517	733.91	
			3850 - REPAIR LIGHTS FORET GARDENS	00517	271.20	
			3851 - REPAIR LIGHTS CURACAO LANE	00517	154.77	
			3852 - REPAIR LIGHTS MALLORCA AVENUE	00517	184.42	
			3853 - REPAIR LIGHTS BARBADOS TURN	00517	154.77	
			3854 - REPAIR LIGHTS STINSON SQUARE	00517	232.05	
			3855 - JAMES MCCUSKER PARK LIGHTING	00517	2,543.70	
			3856 - REPAIR LIGHTS BURNS BEACH	00517	232.05	
			3876 - REPAIR LIGHTS WARRANDYTE PARK	00517	658.27	
			3878 - TEST POWER BOLLARDS CENTRAL WALK	00517	520.42	
			3879 - CLARKE CRESCENT LIGHTING	00517	244.97	
			3880 - GRAND BOULEVARD LIGHTING	00517	79.20	
			3881 - SITTELLA TURN LIGHTING	00517	1,436.80	
			3882 - LAKESIDE DRIVE LIGHTING	00517	378.30	
			3883 - ST PAULS CRESCENT LIGHTING	00517	142.23	
			3884 - ST PAULS CRES LIGHTING	00517	244.97	
			3885 - LAKESIDE DRIVE LIGHTING	00517	169.40	
			3886 - NOTTINGHILL STREET LIGHTING	00517	619.08	
			3887 - AMALFI DRIVE LIGHTING	00517	244.97	
			3888 - AZZURO CRESCENT LIGHTING	00517	142.23	
			3889 - SILVER SANDS DRIVE LIGHTING	00517	200.37	
			3890 - SILVER SANDS DRIVE LIGHTING	00517	169.40	
			3891 - BURNS BEACH RD LIGHTING	00517	371.20	
			3892 - UPNEY MEWS LIGHTING	00517	154.77	
			3893 - SITTELLA TURN LIGHTING	00517	79.20	
			3894 - TERN RIDGE LIGHTING	00517	309.54	
			3895 - BECONTREE WAY LIGHTING	00517	154.77	
			3896 - OCEAN REEF ROAD LIGHTING	00517	460.44	
			3923 - MAAC CLUB LIGHTING	00517	123.20	
			3934 - REPAIR LIGHTS REGENTS PARK ROAD, JOONDAL	00517	1,287.26	
			3942 - REPAIR LIGHTS CHARING CROSS ROAD, JOONDA	00517	409.09	
			3943 - REPAIR LIGHTS GRAND BOULEVARD, JOONDALUP	00517	734.91	
			3944 - REPAIR LIGHTS PIMLICO PLACE JOONDALUP	00517	732.51	
			3945 - REPAIR LIGHTS WOODSWALLOW CLOSE, JOONDAL	00517	154.77	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			3946 - REPAIR LIGHTS ALDGATE STREET, JOONDALUP	00517	154.77	
			3947 - REPAIR LIGHTS ALDGATE PARK 47 ALDGATE ST	00517	446.49	
			3948 - REPAIR LIGHTS BECONTREE WAY, JOONDALUP	00517	309.54	
			3949 - REPAIR LIGHTS CHARING CROSS ROAD, JOONDA	00517	154.77	
			3950 - REPAIR LIGHTS SITTELLA TURN JOONDALUP	00517	267.76	
			3951 - REPAIR LIGHTS THE CORNICHE HILLARYS	00517	445.81	
			3952 - REPAIR LIGHTS MARBELLA DRIVE, HILLARYS	00517	244.97	
			3953 - REPAIR LIGHTS TENERIFE BOULEVARD, HILLAR	00517	79.20	
			3954 - REPAIR LIGHTS MARBELLA DRIVE, HILLARYS	00517	244.97	
			3955 - REPAIR LIGHTS DEERFIELD PLACE, ILUKA	00517	345.57	
			3956 - REPAIR LIGHTS NATURALISTE BOULEVARD ILUK	00517	244.97	
			3960 - REPAIR LIGHTS LAKESIDE DRIVE, JOONDALUP	00517	816.86	
EF073552	28/09/2018	SUSAN STARCKEN				1,000.00
			120918 - CATALOGUE ESSAY FOR CIAA 2018		1,000.00	
EF073532	28/09/2018	SWAN TOWING SERVICE				269.50
			211153 - DELIVERY 1EZW318 ISUZU NNR 45-150		269.50	
EF073174	14/09/2018	SWITCHED ON ELECTRICAL				2,960.75
			118193 - RATES REFUND		2,960.75	
EF073157	4/09/2018	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				480.70
			441170 - LEISURE CENTRE - PRICE BOARD		480.70	
EF073233	14/09/2018	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				473.00
			441174 - RESKIN PULL UP BANNERS		473.00	
EF073632	28/09/2018	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				5,423.72
			441649 - FIND YOUR WHY PHASE ONE SIGNAGE		3,462.06	
			441650 - MAKE YOUR MOVE SIGNAGE		1,961.66	
EF073551	28/09/2018	SYNACO GLOBAL RECRUITMENT PTY LTD				7,818.22
			16800 - LABOUR HIRE W/E 19/8/18		1,220.47	
			16969 - SOLOMAN TEKY W/E 24/08/2018		1,548.36	
			17159 - LABOUR HIRE W/E 2/9/18		1,220.47	
			17160 - LABOUR HIRE W/E 2/9/18		623.74	
			17342 - LABOUR HIRE W/E 9/09/18		1,548.36	
			17343 - LABOUR HIRE W/E 9/09/18		1,656.82	
EF073248	14/09/2018	T A & J L REYNOLDS				1,488.15
			030918 - ELECTED MEMBER COURIER		1,488.15	
EF073573	28/09/2018	T J DEPIAZZI & SONS				20,932.45
			95406 - MULCH PINE BARK	036/15	5,980.70	
			95527 - MULCH PINE BARK	036/15	5,980.70	
			95617 - MULCH PINE BARK	036/15	2,990.35	
			95618 - MULCH PINE BARK	036/15	5,980.70	
107226	7/09/2018	TALISHA JADE MASSEY				30.00
			8310 - DOG REGISTRATION REFUND		30.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073422	28/09/2018	TAMARA HARRISON				460.00
			120 - WORKSHOP FEES- FRENCH FLOWERS		460.00	
EF073253	14/09/2018	TAPPS CONTRACTING PTY LTD				67,067.00
			3868 - BRICKPAVING OYSTER COURT	004/16	552.75	
			3871 - BARRIDALE DRIVE PAVING	004/16	737.00	
			3872 - SORRENTO SURF CLUB PAVING	004/16	552.75	
			3873 - BRICKPAVING FIRST AVE BURNS BEACH	004/16	1,105.50	
			3874 - BRICKPAVING CUMMINGS WAY	004/16	22,847.00	
			3875 - BRICKPAVING MURRAY PLACE	004/16	5,896.00	
			3876 - GOLDFINCH LOOP PAVING	004/16	1,474.00	
			3877 - BRICKPAVING MACMILLAN RISE	004/16	3,685.00	
			3878 - BRICKPAVING RIPLEY WAY	004/16	28,743.00	
			3879 - COCKMAN ROAD PAVING	004/16	1,474.00	
EF073563	28/09/2018	TAYLOR & BURRELL UNIT TRUST T/AS TAYLOR BURRELL BARNETT				5,823.40
			24807 - PROJECT MANAGEMENT COMMUNITY ENGAGE	01518	1,873.30	
			24862 - OCEAN REEF MARINA		3,950.10	
EF073390	28/09/2018	TAYNE EDWARDS				80.00
			C0034 30/08/18 - CLEANING OF INTERLACE: SPRING MARKETS		80.00	
EF073173	14/09/2018	TEBTER PROPERTY PTY LTD				279.00
			202394 - RATES REFUND		279.00	
EF073555	28/09/2018	TECHNICAL IRRIGATION IMPORTS				421.08
			58183 - ADMIRAL PARK SD CUBE REPAIR		421.08	
EF073211	14/09/2018	TECHNOLOGY ONE				335,126.59
			172629 - ANNUAL SUPPORT & MAINTENANCE 1/9-31/8/19		335,126.59	
EF073561	28/09/2018	TECHNOLOGY ONE				21,410.14
			173683 - YEAR 2 ANNUAL SUBSCRIPTION PLAN		21,410.14	
EF073571	28/09/2018	TECHWEST SOLUTIONS PTY LTD				469.70
			1022878 - PA SPEAKER IN SPA FAULTY		469.70	
EF073521	28/09/2018	TEENA RAFFA MULLIGAN				650.00
			196 - CHILDREN'S BOOK WEEK PRESENTATIONS		650.00	
107247	7/09/2018	TELSTRA CORPORATION				6,629.08
			1530791700 27/8/18 - BIGPOND ADSL ACCOUNT		69.25	
			3778004400 26/8/18 - RANGER SERVICE SECTION		167.66	
			808484700 24/8/18 - INFORMATION MANAGEMENT		6,392.17	
107274	14/09/2018	TELSTRA CORPORATION				1,838.98
			1283470000 6/9/18 - SORRENTO/DUNCRAIG LIBRARY		362.04	
			2532075000 6/9/18 - WHITFORDS LIBRARY		116.18	
			2534965000 6/9/18 - KINGSLEY/WOODVALE LIBRARY		147.74	
			2974904100 6/9/18 - JOONDALUP LIBRARY		358.19	
			3812615601 2/9/18 - OP SERVICES		680.66	
			6274613010 27/8/18 - SORR/DUNC REC CENTRE		69.74	
			9365554010 2/9/18 - OCEAN RIDGE COMMUNITY CENT		104.43	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
107296	20/09/2018	TELSTRA CORPORATION				49,900.70
			1091177800 9/9/18 - PARKING SERVICES		136.99	
			2000550659484 8/9/18 - BIGPOND BROADBAND		69.95	
			2530275000 6/9/18 - GREENWOOD WARWICK CCC		142.43	
			2531275000 6/9/18 - MILDENHALL SENIOR CITIZENS CENTRE		66.73	
			2532965000 6/9/18 - ASSET MANAGEMENT		1,156.99	
			2533075000 6/9/18 - WHITFORD SENIOR CITIZENS CENTRE		170.93	
			2535365000 6/9/18 - COUNCIL SUPPORT SVCS - ADMIN		58.08	
			2650167000 6/9/18 - COJ FIXED LINES		47,114.20	
			2674662000 6/9/18 - EFTPOS LINES		231.00	
			2683980400 11/9/18 - LIBRARY ALARM		19.25	
			2742102000 6/9/18 - COMMS SERVICES SENIOR CITIZENS		75.70	
			2744370000 6/9/18 - SPORTING CLUBS & AMENITIES		115.50	
			5369571000 6/9/18 - CUSTOMER SERVICES EFTPOS LINE		115.50	
			5762142000 6/9/18 - WINTON ROAD DEPOT		369.70	
			593966000 6/9/18 - DUNCRAIG COMMUNITY HALL		57.75	
107312	28/09/2018	TELSTRA CORPORATION				475.39
			1847396800 17/9/18 - CURRAMBINE COMMUNITY CENTRE		107.89	
			2000558420095 13/9/18 - CEO ADMINISTRATION		89.95	
			3812615635 18/9/18 - SECURATRAK		277.55	
EF073217	14/09/2018	THE ARTISTS FOUNDATION OF WA				495.00
			13405 - ARTSOURCE ONLINE, ARTISTS PHASE 2		495.00	
EF073169	14/09/2018	THE CHAMBER OF ARTS AND CULTURE WA INCORPORATED				181.50
			1254 - ARTICULATE BOOKS		181.50	
EF073562	28/09/2018	THE FACTORY (AUSTRALIA) PTY LTD				52,800.00
			1814226A - 2018 CHRISTMAS DECORATIONS AS PER QUOTE		52,800.00	
EF073624	28/09/2018	THE FAMILY PLANNING ASSOCIATION OF WA (INC) T/AS SEXUAL				200.00
			20371 - EDUCATION SESSIONS 15/8/18		200.00	
EF073273	28/09/2018	THE GOOD GUYS				595.00
			D0571588878 - MICROWAVE LC STAFF RM		248.00	
			D0571590868 - HR6BF121 HISENSE 120L BAR FRIDGE		347.00	
EF073448	28/09/2018	THE HELEN HARDCASTLE TRUST T/AS LEARNING HORIZONS				6,050.00
			INV-2358 - CONSULT TO ASSIST CEO PERFORMANCE REVIEW		6,050.00	
EF073243	14/09/2018	THE NATIONAL TRUST OF AUSTRALIA (WA)				300.00
			INV0042603 - PLATINUM ADVENTURE A13 MUNDARING WEIR PU		300.00	
EF073153	4/09/2018	THE POSTER GIRLS				89.10
			10124 - RATES PRIZE DRAW FLYERS		89.10	
EF073565	28/09/2018	THE POSTER GIRLS				2,776.40
			10131 - DISTRIBUTION SPRING MARKETS		462.00	
			10214 - DISTRIBUTION OF LIBRARY MATERIALS 18/19		374.00	
			10250 - DISTRIBUTION - MYM AND FYW		224.40	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			10278 - A6 POSTCARD & A2 POSTER DISTRIBUTION		633.60	
			10279 - 50 X POSTERS & 2,000 X POSTCARDS		356.40	
			10280 - DISTRIBUTION OF Z-FOLD PUBLICATIONS		475.20	
			10281 - ANCHORS SPRING FLYER/POSTER DISTRIBUTION		250.80	
EF073326	28/09/2018	THE QUITO UNITY TRUST T/A BENARA NURSERIES				2,145.95
			469497 - LANDSCAPE MTCE		561.95	
			469691 - TREE PLANTING		946.00	
			473120 - 10 X CALLISTEMON KPS 30LT		638.00	
EF073506	28/09/2018	THE ROYAL LIFE SAVING SOCIETY WA INC				50.00
			93140 - RESUSCITATION REQUALIFICATION		50.00	
EF073197	14/09/2018	THE TONY STAMPALIA TRUST T/AS INCREDIBLE BULK				87,001.32
			118 - BULK GREEN WASTE COLLECTION MARMION AREA	00917	20,581.85	
			96 - BULK GREEN WASTE COLLECTION DUNCRAIG AREA	00917	37,808.52	
			97 - BULK GREEN WASTE COLLECTION DUNCRAIG AREA	00917	28,610.95	
EF073429	28/09/2018	THE TONY STAMPALIA TRUST T/AS INCREDIBLE BULK				31,305.12
			119 - BULK GREEN WASTE COLLECTION SORRENTO AREA	00917	31,305.12	
EF073323	28/09/2018	THE TRUSTEE FOR ASF CLEANING (BELLROCK CLEANING)	TRUST			39,713.05
			INV-2790 - CLEANING SERVS FOR AUG 18 VARIOUS AREAS	00718	39,713.05	
EF073255	14/09/2018	THE TRUSTEE FOR BREAKWATER TRUST T/AS THE BREAKWATER	TRUST			2,500.00
			AB602 - CATERING FOR PECHA KUCHA NIGHT		2,500.00	
EF073357	28/09/2018	THE TRUSTEE FOR CWC TRUST				1,375.00
			2018_059.01 - CONSULT ELECTRICAL SERVS SORRENTO BOWLING CLUB		1,375.00	
EF073510	28/09/2018	THE TRUSTEE FOR G A ROUSSILLES FAMILY TRUST T/AS MULLALOO				61.20
			1869390 - LIBRARY NEWSPAPERS		15.30	
			2520 - JOON LIBRARY NEWSPAPERS		8.00	
			2534 - NEWSPAPERS JOONDALUP REFERENCE LIBRARY		22.60	
			2544 - NEWSPAPERS JOONDALUP LIBRARY		15.30	
EF073419	28/09/2018	THE TRUSTEE FOR HAYTO TRUST (HAYTO PHOTOGRAPHY)	TRAVIS			385.00
			1083 - PHOTO SHOOT COMMUNITY FUNDING PROGRAM		385.00	
EF073489	28/09/2018	THE TRUSTEE FOR J STOCK FAMILY (ON ROAD AUTO ELECTRICS)	TRUST			605.08
			868 - PARTS & REPAIR 1DXU378 - ISUZU NQR450		605.08	
EF073576	28/09/2018	THE TRUSTEE FOR MARTINS FAMILY T/A MARTINS	TRUST			12,886.50
			1955 - VEHICLE MOUNTED APPLICATION (2X100 METRE	00518	12,886.50	
EF073640	28/09/2018	THE TRUSTEE FOR PARKER TRUST T/AS LAWN DOCTOR				12,835.55
			718372 - NORTH ZONE R2 CATEGORY BLUE MOUNTAIN DRV JOONDALUP	00118B	1,425.29	
			718374 - ZONE 1 NORTH EDGING FAIRWAY CIRCLE CONNOLLY	00118B	693.00	



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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			718375 - NORTH ZONE R1 CATEGORY VERGE MOWING VARIOUS AREAS	00118B	10,717.26	
EF073466	28/09/2018	THE TRUSTEE FOR SIMPSON FAMILY TRUST T/AS MIRACLE RECREATION				20,933.00
			37501 - GIBSON PARK PLAY EQUIPMENT		33.00	
			37507 - PLAY EQUIPMENT ALFRETON PARK PLAYSPACE		20,900.00	
EF073407	28/09/2018	THE TRUSTEE FOR THE GONSER TRUST T/AS GSR LASER TOOLS				181.50
			37402 - CERTIFICATE OF CALIBRATION FOR LASER LEVEL - SURVEYING		181.50	
EF073434	28/09/2018	THE TRUSTEE FOR THE JOONDALLUP DRIVE UNIT TRUST T/AS				232.00
			285872LT - HEP B VACCINE		32.00	
			285873LT - HEP A & B COMBINATION VACCINE		110.00	
			285874LT - HEP A VACCINE		90.00	
EF073244	14/09/2018	THE TRUSTEE FOR THE KEENAN FAMILY TRUST T/AS NORTHERN				4,730.75
			8651#0 - PARTS ONLY STIHL FS260 C BRUSHCUTTER		131.45	
			8652#0 - STA7004 884 0102 STIHL HELMET KIT PRO.		258.00	
			8675#6 - PARTS ONLY STIHL FS260 C BRUSHCUTTER		260.20	
			8721#6 - CORD CUTTING 2.7MM X 77MTR		1,109.10	
			8722#6 - HARNESS BRUSH CUTTER		275.00	
			8723#6 - STIHL FS250 BRUSHCUTTER		2,697.00	
EF073645	28/09/2018	THE TRUSTEE FOR THE KEENAN FAMILY TRUST T/AS NORTHERN				442.55
			8700#1 - PARTS		111.20	
			8737#6 - PARTS ONLY STIHL MS201T WITH 12" BAR		146.45	
			8749#0 - PARTS ONLY STIHL HT 75 POLE PRUNER F9771		143.90	
			8750#1 - PARTS		41.00	
EF073494	28/09/2018	THE TRUSTEE FOR THE PARKER BLACK & FORREST UNIT TRUST				275.23
			173234 - LEVER FURNITURE SET		185.23	
			173540 - GRAB RAIL LEFT HAND		90.00	
EF073630	28/09/2018	THE TRUSTEE FOR TRANS AUSTRALIA TRUST T/AS INSTANT				570.00
			SI00960312 - PARTS & REPAIRS		570.00	
EF073258	14/09/2018	THE TRUSTEE FOR VICKERY FAMILY TRUST (WANNEROO TROPHY SHOP)				4,839.57
			22451 - FIRST, SECOND AND TROPHY ENGRAVING		226.84	
			22640 - LEATHERETTE MAGNETIC BOTTLE OPENERS		1,280.13	
			22641 - PURCHASE OF TROPHIES ETC		3,332.60	
EF073660	28/09/2018	THE TRUSTEE FOR VICKERY FAMILY TRUST (WANNEROO TROPHY SHOP)				442.00
			22953 - PURCHASE OF TROPHIES		442.00	
EF073575	28/09/2018	TIME CRITICAL UNIT TRUST T/AS TIME CRITICAL CPR & FIRST AID				1,100.00
			20160879 - PROVIDE FIRST AID TRAINING		1,100.00	
EF073556	28/09/2018	TNT EXPRESS NEWS				943.80
			1618-001 - SUBSCRIPTIONS SATURDAY MALAYSIAN STAR		943.80	
EF073254	14/09/2018	TOLL FAST				179.54
			1026622 - COURIER 13 & 14/8/18		78.10	
			1027060 - COURIER 21/8/18		57.30	

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## CEO's Delegated Payments List - Regulation 13(1)

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#### LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			1027945 - COURIER SERVICE 30/8/2018		44.14	
EF073656	28/09/2018	TOLL FAST				44.14
			1028790 - COURIER SERVICE 5/9/2018		44.14	
EF073642	28/09/2018	TOM MCLEAN				2,613.66
			ALLOW-MTG-SEP 2018 - MEETING FEE - SEPTEMBER 2018		2,613.66	
EF073276	28/09/2018	TONY O'HARE				190.00
			120918 - BUS DUTIES REIMBURSEMENT		190.00	
EF073558	28/09/2018	TOOLMART				159.00
			20180910-3-1-15700 - PARTS ONLY		159.00	
EF073553	28/09/2018	TOTAL EDEN PTY LIMITED				2,805.14
			407003371 - MONTHLY MAINTENANCE JULY 2018		754.01	
			407036620 - NOMINATED SUMPS AUG 2018		431.97	
			407036621 - MONTHLY MAINTENANCE AUG 2018		754.01	
			407036622 - MONTHLY MAINTENANCE AUG 2018		865.15	
EF073570	28/09/2018	TOTAL LANDSCAPE REDEVELOPMENT SERVICE PTY LTD				22,070.95
			2267 - PLAY EQUIPMENT WORKS		22,070.95	
EF073567	28/09/2018	TOTAL PACKAGING (WA) PTY LTD				4,290.00
			33237 - DOG WASTE BAGS, NON-DEGRADABLE WITHOUT "	03916	3,432.00	
			33280 - DOG WASTE BAGS, NON-DEGRADABLE	03916	858.00	
EF073152	4/09/2018	TOTALLY WORKWEAR				1,522.20
			7200387329 - BIZ COLLECTION MEN'S 'CHAMBRAY' 100% COT		168.10	
			7200387329 - BIZ COLLECTION MEN'S 'CHAMBRAY' 100% COT	041/15A	919.60	
			7200387329 - BIZ COLLECTION MEN'S 'CHAMBRAY' 100% COT	041/15C	434.50	
EF073560	28/09/2018	TOTALLY WORKWEAR				7,792.86
			700392513 - AC103 LSP EYE SIGN 7200392513		63.80	
			7200000897 - SUNSCREEN		-448.80	
			7200389620 - SUNSCREEN		448.80	
			7200389834 - CITY OF JOONDALUP PATERSON LADIES		68.60	
			7200389906 - SAFETY WEAR - WOC	041/15A	110.55	
			7200389907 - SAFETY WEAR - WOC		26.95	
			7200389908 - SAFETY WEAR - WOC	041/15A	200.75	
			7200389908 - SAFETY WEAR - WOC	041/15C	137.50	
			7200389909 - SAFETY WEAR - WOC	041/15A	108.90	
			7200389910 - SAFETY WEAR - WOC	041/15A	49.50	
			7200389911 - SAFETY WEAR - WOC	041/15A	162.80	
			7200389912 - SAFETY WEAR - WOC	041/15A	110.55	
			7200389913 - SAFETY WEAR - WOC	041/15A	49.50	
			7200389914 - SAFETY WEAR - WOC	041/15B	130.35	
			7200389950 - SAFETY WEAR - WOC	041/15C	126.50	
			7200390004 - SAFETY WEAR - WOC	041/15C	26.40	
			7200390202 - SHORTS WORKCOOL C/W LOGO, KING GEE K1780	041/15A	110.55	
			7200390205 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	041/15A	26.95	
			7200390208 - JACKET UTILITY DRILL, NAVY, C/W LOGO, 'P	041/15A	174.35	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200390208 - JACKET UTILITY DRILL, NAVY, C/W LOGO, 'P	041/15B	43.45	
			7200390486 - SAFETY WEAR - WOC	041/15C	330.00	
			7200390498 - 2 X CITY OF JOONDALUP PATERSON MENS		34.30	
			7200390504 - SAFETY WEAR - WOC	041/15A	37.95	
			7200390505 - SAFETY WEAR - WOC	041/15B	86.90	
			7200390562 - SAFETY WEAR - WOC	041/15C	66.00	
			7200390641 - SAFETY WEAR - WOC	041/15C	101.20	
			7200390658 - SAFETY WEAR - WOC	041/15C	495.00	
			7200390766 - SAFETY WEAR - WOC	041/15C	217.80	
			7200391163 - SAFETY WEAR - WOC	041/15A	160.60	
			7200391164 - SAFETY WEAR - WOC	041/15A	58.85	
			7200391165 - SAFETY WEAR - WOC	041/15A	162.80	
			7200391328 - SAFETY WEAR - WOC	041/15C	101.20	
			7200391389 - SAFETY WEAR - WOC	041/15C	392.04	
			7200391392 - SAFETY WEAR - WOC	041/15C	99.00	
			7200391399 - SAFETY WEAR - WOC	041/15A	162.80	
			7200391477 - SAFETY WEAR - WOC	041/15A	113.85	
			7200391478 - SAFETY WEAR - WOC	041/15A	53.90	
			7200391479 - SAFETY WEAR - WOC	041/15A	75.90	
			7200391480 - SAFETY WEAR - WOC	041/15A	325.60	
			7200391598 - BOOTS HOBART, STEEL BLUE , SIZE 8	041/15C	126.50	
			7200391671 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 6.5	041/15C	137.50	
			7200391746 - BOOTS WAGGA, SIZE 10	041/15C	132.00	
			7200391807 - TROUSERS KG WORKCOOL CARGO NAVY C/W LOGO	041/15A	154.00	
			7200391810 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	041/15A	53.90	
			7200391811 - TROUSERS WOMEN WORKCOOL2 C/W LOGO, KING	041/15B	130.35	
			7200391855 - SHARPS CONTAINER 1.4 L	041/15C	49.50	
			7200391942 - SAFETY WEAR - WOC		165.00	
			7200392056 - SAFETY WEAR - WOC	041/15C	132.00	
			7200392151 - SAFETY WEAR - WOC	041/15A	283.25	
			7200392259 - SHARPS CONTAINER 1.4 L	041/15C	165.00	
			7200392482 - SAFETY WEAR - WOC		43.90	
			7200392486 - BO1662302FB BOLLE RUSH PLUS SMOKE		165.00	
			7200392512 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 9	041/15C	137.50	
			7200392522 - GLOVES STINGA - NPF, SIZE 9	041/15C	344.52	
			7200392523 - EARPLUGS AEARO EARSOFT YELLOW NEONS (200	041/15C	666.05	
			7200392526 - PROCHOICE MASK P2 WITH CARBON & VALVE	041/15C	59.80	
			7200392561 - TROUSERS WOMEN WORKCOOL2 C/W LOGO, KING	041/15B	43.45	
EF073579	28/09/2018	TOWN TEAM MOVEMENT LTD				770.00
			INV-0039 - TOWN TEAM MOVEMENT CONFERENCE-		770.00	
EF073566	28/09/2018	T-QUIP				4,631.25
			78049#12 - PARTS ONLY 1GNE037 TORO - FM29942		294.00	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			78118#12 - PARTS ONLY 1EUM938 TORO - FM29939		316.40	
			78158#12 - PARTS ONLY 1EUM938 TORO - FM29939		166.70	
			78451#12 - PARTS ONLY 1EUM938 - TORO 3280D- F98335		294.10	
			78452#5 - PARTS ONLY		447.85	
			78478#12 - PARTS ONLY		1,045.80	
			78480#5 - PARTS ONLY		1,392.40	
			78491#12 - PARTS ONLY 1EUM938 - TORO 3280D- F98335		353.05	
			78554#5 - PARTS ONLY		320.95	
EF073554	28/09/2018	TRAILER PARTS PTY LTD				565.04
			990029 - PARTS ONLY		360.33	
			991479 - PARTS ONLY		204.71	
EF073559	28/09/2018	TREE AMIGOS TREE SURGEONS TRUST T/AS TREE AMIGOS TREE				19,026.84
			9232 - GIBSON AVE ARBORICULTURAL WORKS	02417A	317.77	
			9252 - TREE REMOVAL WINTON ROAD, JOONDALUP	02417A	635.54	
			9253 - TREE REMOVAL TRAILWOOD DRIVE, WOODVALE	02417A	635.54	
			9254 - ELEVATED 5M WORK EUCALYPT COURT, DUNCRAI	02417A	262.77	
			9255 - ELEVATED 5M WORK COUNTY CLUB BVD	02417A	525.54	
			9256 - MARMION AVE, OCEAN REEF	02417A	1,934.11	
			9261 - CLIFF STREET ARBORICULTURAL WORKS	02417A	788.30	
			9264 - EVERARD CLOSE, WOODVALE	02417A	640.73	
			9266 - CALEY ROAD, PADBURY	02417A	613.54	
			9267 - CONDER PL, WOODVALE	02417A	690.23	
			9268 - MARMION AVE, DUNCRAIG	02417A	690.23	
			9275 - VARIOUS AREAS ARBORICULTURAL WORKS	02417A	504.68	
			9276 - OAKTREE DRIVE ARBORICULTURAL WORKS	02417A	317.77	
			9277 - KORELLA TREE HABITAT PRUNE + OVERHANGING	02417A	1,281.46	
			9278 - READSHAW ROAD, DUNCRAIG	02417A	788.30	
			9279 - FLINDERS PARK, HILLARYS	02417A	920.30	
			9280 - TREE REMOVAL EUCALYPT COURT, DUNCRAIG	02417A	317.77	
			9281 - TREE REMOVAL MYAREE WAY, DUNCRAIG	02417A	317.77	
			9282 - TREE REMOVAL CELINA CRES, KINGSLEY	02417A	317.77	
			9283 - TREE REMOVAL WAYFARER ROAD HEATHRIDGE	02417A	317.77	
			9285 - STUMP GRINDING	02417A	131.74	
			9286 - STUMP GRINDING	02417A	357.54	
			9299 - TREE REMOVAL LYMBURNER DRIVE, HILLARYS	02417A	317.77	
			9300 - STUMP GRINDING 751 - 900MM	02417A	1,041.98	
			9301 - TREE REMOVAL INCLUDING STUMP GRINDING	02417A	867.77	
			9302 - TREE REMOVAL INCLUDING STUMP GRINDING	02417A	783.20	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9303 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	02417A	613.54	
			9306 - SUPPLY GROUND CREW FOR GENERAL PRUNING	02417A	344.65	
			9309 - MARMION AVE TREE WORKS	02417A	919.07	
			9311 - STUMP GRINDING 751 - 900MM	02417A	86.77	
			9316 - POYNTER DR, DUNCRAIG	02417A	317.77	
			9317 - HARMAN PARK, SORRENTO	02417A	427.15	
EF073568	28/09/2018	TRISLEY'S HYDRAULIC SERVICES PTY LTD				1,387.10
			80203082 - CLC SERVICE WORK	02817A	1,211.10	
			80203089 - CRAIGIE LEISURE CENTRE WORK	02817A	176.00	
EF073569	28/09/2018	TRITON ELECTRICAL CONTRACTORS PTY LTD				35,607.42
			20491TE - ELECTRICIAN ALBACORE PARK SORRENTO VFD	024/15	25,664.10	
			21237TE - BENGELLO PARK PUMP		3,033.80	
			21255TE - OAHU PARK WATERFALL PUMP		1,710.50	
			21269TE - OTAGO PARK FAULTY AMMETER		865.70	
			21277TE - TOM WALKER PARK CONTROLLER FAULT	01418	1,769.35	
			21280TE - MCCUBBIN PARK	01418	814.00	
			21284TE - ST MICHAELS PARK RELAY CUBE	01418	1,282.47	
			21337TE - FALKLAND PARK FAULTY RELAY	01418	467.50	
EF073557	28/09/2018	TRIVETT PRINT				423.50
			S8778 - 20 X 50-PAGE A4 PUBLIC BUILDING RISK		423.50	
EF073587	28/09/2018	TRUCK UNIT TRUST T/AS W A HINO SERVICE	SALES &			117.66
			240183 - PARTS ONLY 1EVH515 - F96033 SCARAB		117.66	
EF073470	28/09/2018	TRULY AQUAMARINE HOLDINGS PTY LTD T/AS METALARTWORK CREATIO				96.80
			62971 - STAFF NAME BADGES		96.80	
EF073338	28/09/2018	TRUSTEE FOR BERTRIKA TRUST & T/AS PERFEKT PTY LTD	OTHERS			54,701.90
			134402 - CV SUPPORT RENEWAL		54,701.90	
EF073534	28/09/2018	TRUSTEE FOR G & M TRUST & TRUSTEE FOR KARDINYA TRUST T/AS				165.00
			5913 - HIRE MTBU0408677 SEPT 2018		165.00	
EF073444	28/09/2018	TRUSTEE FOR KELLY CANBY FAMILY T/AS KELL CANBY FLOWERS	TRUST			715.00
			IV00000055 - CHILDREN'S BOOK WEEK PRESENTATION 23/08/18		715.00	
EF073214	14/09/2018	TRUSTEE FOR RANSBERG UNIT TRUST T/AS WA PREMIX				1,781.12
			MB3863R - RE INVOICE NE1843/08		-890.56	
			MB3864 - GRANO SPINAWAY ST	00217	445.28	
			MB3865 - SPINAWAY STREET PREMIX	00217	445.28	
			MB3872R - RE INVOICE NE1894/03		-445.28	
			MB3873 - GRANO SPINAWAY CRES, CRAIGIE	00217	445.28	
			NE1843/08 - CREDITED MB3863R		890.56	
			NE1894/03 - GRANO SPINAWAY CRES, CRAIGIE		445.28	
			NE1894/03 - GRANO SPINAWAY CRES, CRAIGIE	00217	445.28	
EF073603	28/09/2018	TRUSTEE FOR RANSBERG UNIT TRUST T/AS WA PREMIX				10,680.34
			NE1935/01 - KERB MIX WOODVALE DRIVE	00217	184.80	



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#### LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			NE1935/02 - GRANO SPINAWAY STREET	00217	389.62	
			NE1935/03 - GRANO TAROLINTA PARK	00217	166.98	
			NE1935/04 - READSHAW RD PREMIX	00217	556.60	
			NE1935/05 - GRANO GIBSON AND PINNAROO DRIVE	00217	278.30	
			NE1935/06 - GRANO CREANEY DRIVE	00217	397.32	
			NE1935/07 - KERB MIX DROMANA PLACE	00217	184.80	
			NE1935/08 - GRANO ZAMIA PLACE & COOLIBAH DRIVE	00217	222.64	
			NE1935/09 - CONNOLLY MACNAUGHTON PREMIX	00217	556.60	
			NE1935/10 - DAMPIER AVE PREMIX	00217	246.40	
			NE1935/11 - GRANO KEMPENFELDT AVE	00217	166.98	
			NE1935/12 - GRANO GEOFF RUSSELL AVE/CONNOLLY DRIVE	00217	445.28	
			NE1935/13 - GRANO POSEIDON ROAD	00217	500.94	
			NE1935/14 - GRANO IDAHO PLACE	00217	389.62	
			NE1935/15 - KERB MIX MACDONALD PARK	00217	246.40	
			NE1981/01 - MCLARTY CAR PARK PREMIX	00217	184.80	
			NE1981/02 - IDAHO PLACE PREMIX	00217	389.62	
			NE1981/03 - CRAIGIE DRIVE PREMIX	00217	333.96	
			NE1981/04 - EDDYSTONE AVE PREMIX	00217	333.96	
			NE1981/05 - LOLANTHE DRIVE PREMIX	00217	333.96	
			NE1981/06 - WINGALA DRIVE PREMIX	00217	389.62	
			NE1981/07 - CNR GEOFF RUSSELL PREMIX	00217	389.62	
			NE1981/08 - TRAILWOOD/TIMBERTOP PREMIX	00217	340.56	
			NE1981/09 - BOW PLACE PREMIX	00217	184.80	
			NE1981/10 - BALLANTINE/WARWICK PREMIX	00217	166.98	
			NE1981/11 - PERILYA ROAD PREMIX	00217	184.80	
			NE1981/12 - BOW PLACE PREMIX	00217	308.00	
			NE1981/13 - TECOMA/SYCAMORE PREMIX	00217	278.30	
			NE1981/14 - RANLEIGH WAY PREMIX	00217	389.62	
			NE1981/15 - RANLEIGH WAY PREMIX	00217	445.28	
			NE1981/16 - BRAZIER RISE PREMIX	00217	389.62	
			NE1981/17 - KEPPELL ROAD PREMIX	00217	333.96	
			NE1981/18 - EDGEWATER DRIVE PREMIX	00217	184.80	
			NE1981/19 - SUNLANDER PREMIX	00217	184.80	
EF073385	28/09/2018	TRUSTEE FOR THE CLM TRUST (GLOBAL TRADE SALES)				3,668.50
			610 - REPAIRS AT OCEAN REEF MARINA		3,140.50	
			633 - REPAIRS AT OCEAN REEF MARINA		528.00	
EF073574	28/09/2018	TRUSTEE FOR TURFMASTER UNIT T/AS TURF MASTER FACILITY				59,199.36
			615707 - PENISTONE RESERVE WORKS		5,536.30	
			615778 - CENTRAL ZONE: R1 MOWING AUGUST	00118A	10,890.00	
			615779 - PENISTONE RESERVE WORKS		-5,536.30	
			615780 - WASHED WHITE SAND 20MM THICK PER SQUARE	01217	4,581.50	
			615781 - SOUTH ZONE: R1 CATEGORY DAVALLIA ROAD, D	00118C	9,025.50	
			615782 - SOUTH ZONE: R2 CATEGORY BEACH ROAD (NORT	00118C	1,556.50	
			615783 - CENTRAL ZONE: R1 CATEGORY WHITFORDS AVEN	00118A	10,890.00	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			615785 - GRANULATED NPK (BAILEYS FERTILISERS KWIN	01217	7,279.36	
			615786 - BAILEYS 3.1.1 FERTILISER (BAILEYS FERTIL	01217	14,976.50	
EF073590	28/09/2018	TRUSTEE FOR WA LIMESTONE UNIT T/AS WA LIMESTONE CO	TRUST			1,946.52
			FL1957/01 - 19MM LIMESTONE (SEMI-TIPPERS) - DELIVERY	SCL18	1,482.54	
			FL1957/02 - EXPIT 2% BSL MIX		463.98	
EF073601	28/09/2018	TRUSTEE FOR WANNEROO AGRICULTURAL MACHINERY UNIT	CULTURAL			1,294.69
			216068 - PARTS & REPAIR 1ELT825 CASE JXU 105 4WD		242.00	
			216079 - PARTS & REPAIR 1EMF817 CASE TRACTOR FM		1,052.69	
EF073572	28/09/2018	TUTT BRYANT EQUIPMENT				291.52
			8451370 - PARTS ONLY		291.52	
EF073154	4/09/2018	ULVERSCROFT LARGE PRINT BOOKS				2,281.80
			I122508AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		457.98	
			I122509AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		455.18	
			I122512AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		678.49	
			I122558AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		640.66	
			I122564AU - AUDIO AND BOOKS FOR BOOKS ON WHEELS		49.49	
EF073580	28/09/2018	ULVERSCROFT LARGE PRINT BOOKS				6,384.16
			I122638AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		759.89	
			I122639AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		623.39	
			I122656AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		614.98	
			I122661AU - AUDIO AND BOOKS FOR BOOKS ON WHEELS		275.14	
			I122675AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		452.37	
			I122676AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		474.81	
			I122678AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		698.73	
			I122679AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		698.73	
			I122687AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		715.02	
			I122817AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		435.54	
			I122818AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		635.56	
EF073657	28/09/2018	UNIQCO (WA) PTY LTD				660.00
			3310 - VARIOUS WOL CALCULATIONS		660.00	
EF073583	28/09/2018	UNIQUE INTERNATIONAL RECOVERIES, LLC				486.40
			3583 - LIBRARY PLACEMENTS		486.40	
EF073582	28/09/2018	UNITED EQUIPMENT PTY LIMITED T/AS UNITED FORKLIFT				696.30
			SVC0606718 - SCHEDULED SERVICE S/S 98497 CROWN		331.65	
			SVC0609683 - PARTS & REPAIRS S/S 98497 CROWN		364.65	
EF073212	14/09/2018	UNITIX				1,771.00

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### Local Government (Financial Management) regulations 1996 ATTACHMENT 1

#### LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			29577 - SUPPLY OF WRISTBANDS FOR 18/19		1,771.00	
EF073581	28/09/2018	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA DIVISION				175.00
			28804 - INDUSTRY LUNCHEON 11/10/18		175.00	
EF073172	14/09/2018	VEEBOUSEN & UMA R MOOTHOOSAMY				537.00
			126844 - RATES REFUND		537.00	
107229	7/09/2018	VICTORIA PRICE				200.00
			8032 - SPORTING ACHIEVEMENT GRANT		200.00	
EF073290	28/09/2018	VISION EQUITY P/L				592.00
			204700 - RATES REFUND		592.00	
EF073514	28/09/2018	W&D ROBERTSON INVESTMENTS PTY LTD T/AS LES MILLS ASIA				1,803.30
			945710 - SMARTBANDS		1,803.30	
EF073588	28/09/2018	WALGA				26,531.00
			I3072284 - 2018 WA LOCAL GOVERNMENT CONVENTION		380.00	
			I3072285 - 2018 WA LOCAL GOVERNMENT CONVENTION		380.00	
			I3072286 - 2018 WA LOCAL GOVERNMENT CONVENTION		1,755.00	
			I3072288 - 2018 WA LOCAL GOVERNMENT CONVENTION		1,872.00	
			I3072289 - 2018 WA LOCAL GOVERNMENT CONVENTION		445.00	
			I3072290 - 2018 WA LOCAL GOVERNMENT CONVENTION		380.00	
			I3072291 - 2018 WALGA GALA DINNER PARTNER TBA		190.00	
			I3072292 - 2018 WALGA GALA DINNER CR TAYLOR		1,035.00	
			I3072830 - FUNDING FOR CORELLA CONTROL		5,500.00	
			I3072847 - PREPARING AGENDAS AND MINUTES		567.00	
			I3073021 - VENDORPANEL 12 MONTH LICENCE FEE		13,200.00	
			I3073046 - WALGA BREAKFAST EVENT 3 SEPT 2018		50.00	
			I3073047 - WALGA BREAKFAST EVENT 3 SEPT 2018		50.00	
			I3073062 - WALGA TRANSPORT & ROADS FORUM		50.00	
			I3073108 - COURSE "MANAGING CONTRACTS IN LOCAL		677.00	
EF073158	4/09/2018	WANNEROO ELECTRIC				1,355.20
			18697 - VARIOUS BUILDINGS TESTING	02716	633.60	
			7166 - VARIOUS BUILDINGS TESTING	02716	721.60	
EF073256	14/09/2018	WANNEROO ELECTRIC				85,601.93
			18702 - VARIOUS BUILDINGS TESTING	02716	1,073.60	
			18726 - REPAIR LIGHTS WHITFORD NODES SOUTH	02716	698.50	
			18727 - REPAIR LIGHTS WEST COAST DRIVE	02716	826.10	
			18728 - VARIOUS BUILDINGS TESTING	02716	941.60	
			18729 - VARIOUS BUILDINGS TESTING	02716	897.60	
			18734 - REPAIR LIGHTS ROSETTE CLOSE	02716	568.70	
			18746 - TEST POWER ROB BADDOCK COMMUNITY HALL	02716	149.60	
			18747 - VARIOUS BUILDINGS TESTING	02716	1,293.60	

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## CEO's Delegated Payments List - Regulation 13(1)

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#### LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			18748 - BRAMSTON PARK CLUBROOMS OVEN REPAIRS	02716	112.20	
			18750 - REPAIR LIGHTS FORREST HILL DVE UNDERPASS	02716	161.70	
			18751 - REPAIR LIGHTS FLEUR FREAME PAV	02716	1,475.10	
			18752 - HILLARYS PARK LIGHTS	02716	81.40	
			18753 - HEATHRIDGE LC LIGHT SWITCH	02716	81.40	
			18754 - RENEW EXIT SIGN HEATHRIDGE COMMUNITY CEN	02716	462.00	
			18755 - REPAIR LIGHTS MULLALOO SURF LIFESAVING	02716	860.20	
			18756 - RENEW EXIT SIGN ROB BADDOCK COMMUNITY HA	02716	610.50	
			18757 - RENEW EXIT SIGN CONNOLLY COMMUNITY CENTR	02716	231.00	
			18758 - REPAIR LIGHTS SORRENTO COMMUNITY	02716	557.70	
			18759 - REPAIR LIGHTS MILDENHALL SENIOR CITIZENS	02716	557.70	
			18760 - REPAIR LIGHTS DUNCRAIG COMMUNITY HALL	02716	371.80	
			18762 - MAWSON PARK T/BLOCK UPGRADE	02716	12,485.00	
			50757 - JOONDALUP ADMIN INSTALL TIMER	02716	506.00	
			50765 - REPAIR LIGHTS CENTRAL PARK TOILETS	02716	28.05	
			50766 - HILTON PARK LIGHTS	02716	460.90	
			50767 - MARRI PARK WESTERN POLE	02716	376.20	
			50768 - REPAIR LIGHTS JOONDALUP ADMINISTRATION	02716	84.15	
			50769 - REPAIR LIGHTS JOONDALUP ADMINISTRATION	02716	204.44	
			50770 - JOONDALUP CHAMBERS TESTING	02716	286.88	
			50771 - REPAIR LIGHTS JOONDALUP CIVIC CHAMBERS	02716	125.18	
			50772 - PINNAROO POINT T/BLOCK LIGHTS	02716	81.40	
			50773 - BLACKBOY PARK LIGHTS	02716	273.90	
			50774 - WORKS DEPOT WORKS	02716	3,217.47	
			50775 - REPAIR LIGHTS KINGSLEY MEMORIAL CLUBROOM	02716	344.30	
			50776 - JOONDALUP ADMIN REWIRE LIGHTS	02716	521.95	
			50777 - VARIOUS BUILDINGS TESTING	02716	840.40	
			50779 - VARIOUS BUILDINGS TESTING	02716	1,126.40	
			50781 - CITY CENTRE TOILET BLOCK AUTO DOORS	02716	1,528.92	
			50782 - REPAIR LIGHTS JOONDALUP CIVIC CHAMBERS	02716	56.10	
			50783 - REPAIR LIGHTS ADMIN BUILDING	02716	215.60	
			50784 - INSTALL GPO'S WOC	02716	7,986.18	
			50785 - REPAIR LIGHTS WORK OPERATION CENTRE	02716	403.70	
			50786 - INSTALL LED'S JOON ADMIN	02716	6,688.12	
			50787 - BLACKBOY PARK LIGHTS	02716	273.90	
			50788 - METER READINGS JOON ADMIN JULY	02716	112.20	
			50789 - RESET RCD BRAMSTON PARK COMMUNITY CENTRE	02716	81.40	
			50790 - MARMION FORESHORE LIGHTS	02716	118.80	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			50791 - MARMION FORESHORE LIGHTS	02716	81.40	
			50792 - OCEANSIDE PROM LIGHTS	02716	895.40	
			50793 - OCEAN REEF BOAT HARBOUR LIGHTS	02716	774.40	
			50794 - REPAIR LIGHTS DUNCRAIG LEISURE CENTRE	02716	56.10	
			50795 - REPAIR LIGHTS SORRENTO COMMUNITY HALL	02716	115.50	
			50796 - REPAIR LIGHTS JOONDALUP LIBRARY	02716	943.80	
			50801 - REPAIR LIGHTS JOONDALUP ADMINISTRATION	02716	2,979.81	
			50802 - WORKS DEPOT REPATCH PHONE LINE	02716	101.20	
			50803 - REPAIR LIGHTS GIBSON PARK COMMUNITY HALL	02716	379.50	
			50804 - REPAIR LIGHTS WOODVALE LIBRARY	02716	371.80	
			50805 - REPAIR LIGHTS DORCHESTER HALL	02716	108.90	
			50806 - LOG BOOK / SURVEY THE GROVE CHILDCARE CE	02716	275.00	
			50807 - TESTING OF RCD'S DORCHESTER COMMUNITY HA	02716	57.20	
			7234 - MOOLANDA RCD TESTING	02716	743.60	
			7235 - REPAIR LIGHTS ROSETTE CLOSE	02716	333.85	
			7236 - CRAIGIE LEISURE TEST & TAGGING	02716	5,660.60	
			7237 - REPAIR LIGHTS CRAIGIE LEISURE CENTRE	02716	112.20	
			7238 - REPAIR LIGHTS CRAIGIE LEISURE CENTRE	02716	429.22	
			7239 - CRAIGIE LC - PRICELIST BOARD	02716	137.50	
			7240 - REPAIR LIGHTS PRINCE REGENT PARK TOILET	02716	231.00	
			7241 - REPAIR LIGHTS CRAIGIE LEISURE CENTRE	02716	168.30	
			7242 - REPAIR LIGHTS DUNCRAIG LIBRARY	02716	112.20	
			7243 - CRAIGIE LEISURE CENTRE RCD	02716	1,271.49	
			7244 - MOOLANDA SILVERCHAIN - AFTER HOURS CALL	02716	299.20	
			7245 - PENISTONE PARK CLUBROOMS RESTORE POWER	02716	217.80	
			7246 - CRAIGIE LEISURE CENTRE RESTORE POWER	02716	81.40	
			7247 - TEST OPERATION AND REPAIR CRAIGIE LEISUR	02716	81.40	
			7248 - REPAIR LIGHTS CRAIGIE LEISURE CENTRE	02716	136.40	
			7249 - MULLALOO KEYWEST EXCELLOO - TOILET DOOR	02716	81.40	
			7250 - REPAIR LIGHTS CRAIGIE LEISURE CENTRE	02716	280.50	
			7251 - REPAIR LIGHTS MARMION AVENUE	02716	229.35	
			7255 - POOL COVER CRAIGIE LEISURE CENTRE	02716	118.80	
			7257 - REPAIR LIGHTS FORESHORE RESERVE	02716	81.40	
			7258 - COMPLIANCE TESTING VARIOUS BUILDINGS	02716	633.60	
			7267 - REPAIR LIGHTS KATRINE PARK	02716	539.55	



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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7268 - REPAIR LIGHTS OCEAN REEF BOAT HARBOUR	02716	479.60	
			7277 - REPAIR LIGHTS DUNCRAIG COMMUNITY HALL	02716	187.00	
			7299 - CRAIGIE LEISURE INSTALL POWER FOR TV	02716	943.25	
			7312 - REPAIR LIGHTS HILLARYS BEACH PARK	02716	81.40	
			7313 - HEATHRIDGE LEISURE CENTRE - POWER BOX AB	02716	87.68	
			7314 - REPAIR LIGHTS WORK OPERATION CENTRE	02716	392.70	
			7315 - REPAIR LIGHTS MOOLANDA CHILDCARE	02716	244.20	
			7316 - REPAIR LIGHTS KINGSLEY COMMUNITY VISION	02716	185.90	
			7317 - REPAIR LIGHTS SEACREST COMMUNITY HALL	02716	416.90	
			7318 - REPAIR LIGHTS OCEAN REEF BOAT HARBOUR	02716	1,051.05	
			7319 - REPAIR LIGHTS SEACREST PARK COMMUNITY SP	02716	144.38	
			7320 - REPAIR GPO CRAIGIE LEISURE CENTRE - REPA	02716	169.44	
			7321 - CRAIGIE LEISURE INSTALL POWER POINT	02716	1,633.50	
			7322 - CRAIGIE LEISURE GPOS	02716	657.29	
			90506 - REPAIR LIGHTS MAMO PARK INV 90605	02716	81.40	
			90586 - VARIOUS BUILDINGS TESTING	02716	3,462.80	
			90599 - VARIOUS BUILDINGS TESTING	02716	2,107.60	
			90604 - REPAIR LIGHTS BLACKALL PARK	02716	156.20	
			90612 - REPAIR BBQS NEIL HAWKINS & SORRENTO FORE	02716	387.20	
			90617 - HILLARYS BEACH PARK LIGHTS	02716	168.30	
			90618 - VARIOUS BUILDINGS TESTING	02716	893.20	
			90619 - REPAIR LIGHTS TIMBERLANE PARK CLUBROOMS	02716	229.90	
			90620 - HILLARYS BEACH RD BBQ LIGHTS	02716	81.40	
			90621 - ILUKA FORESHORE LIGHTS	02716	181.50	
			90622 - CHECK LIGHTING ELLERSDALE PARK CLUBROOMS	02716	81.40	
			90623 - ILUKA FORESHORE CAR PARK LIGHTS	02716	81.40	
			90630 - REPAIR LIGHTS CONNOLLY COMMUNITY CENTRE	02716	204.60	
			90631 - WARWICK HOCKEY - REPAIR AUTO DOOR ISOLAT	02716	241.73	
			90632 - RENEW GPO FORREST PARK CLUBROOMS	02716	93.50	
			90633 - ROBIN PARK RCD TESTING	02716	915.20	
EF073658	28/09/2018	WANNEROO ELECTRIC				10,589.69
			18779 - COMPLIANCE TESTING VARIOUS BUILDINGS	02716	1,641.20	
			18781 - RENEW EXIT SIGN KALLAROO PRESCHOOL	02716	231.00	
			18782 - RENEW EXIT SIGN CARINE CHILD HEALTH CLIN	02716	416.90	
			50778 - COMPLIANCE TESTING VARIOUS BUILDINGS	02716	998.80	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			50809 - REPAIR LIGHTS CALEDONIA PARK TOILETS	02716	646.80	
			50810 - SORRENTO BEACH PARK (NORTH) HOIST	02716	414.70	
			50811 - REPAIR LIGHTS WORKS OPERATIONS CENTRE	02716	326.70	
			50812 - REPAIR LIGHTS FORTESCUE LOOP HEATHRIDGE	02716	81.40	
			50814 - REPAIR LIGHTS BLACKBOY PARK	02716	109.45	
			50815 - REPAIR LIGHTS BELDON PARK	02716	825.55	
			50816 - REPAIR LIGHTS JOONDALUP ADMINISTRATION	02716	302.50	
			50817 - REPAIR LIGHTS JOONDALUP CIVIC CHAMBERS	02716	81.40	
			50818 - CENTRAL PARK TOILETS - INVESTIGATE 3 PHA	02716	81.40	
			50820 - REPAIR LIGHTS JOONDALUP CIVIC CHAMBERS	02716	57.75	
			50821 - REPAIR LIGHTS JOONDALUP CIVIC CHAMBERS	02716	235.95	
			50828 - CENTRAL PARK PUMP HOUSE - AFTER HOURS	02716	217.80	
			50829 - REPAIR LIGHTS JOONDALUP RECEPTION CENTRE	02716	117.70	
			50837 - REPAIR LIGHTS JOONDALUP ADMINISTRATION	02716	28.05	
			50841 - REPAIR LIGHTS JOONDALUP ADMINISTRATION	02716	123.20	
			50842 - REPAIR LIGHTS JOONDALUP CIVIC CHAMBERS	02716	112.20	
			50847 - JOONDALUP ADMINISTRATION INSPECT CIRCUIT	02716	574.75	
			7328 - INSPECT METER PERCY DOYLE RESERVE	02716	74.80	
			7334 - REPAIR GPO DUNCRAIG LEISURE CENTRE	02716	81.40	
			90643 - REPAIR LIGHTS OTAGO PARK TOILETS	02716	81.40	
			90644 - REPAIR LIGHTS GREENWOOD SCOUT HALL	02716	165.00	
			90645 - REPAIR LIGHTS GREENWOOD SCOUT HALL	02716	137.50	
			90646 - REPAIR LIGHTS MARMION AVENUE, BELDON	02716	380.55	
			90656 - WINTON RD DEPOT: CARPET MACHINE REPAIR	02716	97.90	
			90657 - REPAIR LIGHTS WARRANDYTE CLUBROOMS	02716	81.40	
			90658 - REPAIR LIGHTS OTWAY PARK	02716	81.40	
			90660 - REPAIR LIGHTS WORK OPERATION CENTRE	02716	81.40	
			90661 - REPAIR LIGHTS GUY DANIELS CLUBROOMS	02716	81.40	
			90662 - REPAIR LIGHTS TIMBERLANE PARK CLUBROOMS	02716	81.40	
			90663 - REPAIR LIGHTS CAWARRA PARK	02716	145.20	
			90664 - REPAIR LIGHTS WHITFORD NODES SOUTH	02716	229.90	
			90665 - MAMO PARK CHECK TELECELL	02716	362.49	
			90666 - REPAIR LIGHTS ILUKA FORESHORE	02716	312.40	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90667 - WHITFORDS VOLUNTEER SEA RESCUE TESTPOWER	02716	81.40	
			90668 - REPAIR LIGHTS FREEMAN WAY U/PASS	02716	244.75	
			90669 - DORCHESTER COMMUNITY HALL - GPO IN OFFIC	02716	81.40	
			90670 - REPAIR LIGHTS BOAT HARBOUR QUAYS, OCEAN	02716	81.40	
107248	7/09/2018	WATER CORPORATION				121,174.39
			9003068853 21/8/18 - SORRENTO HALL		1,368.48	
			9003073089 21/8/18 - MARMION BEACH T/C		115.90	
			9003073126 21/8/18 - SORRENTO N T/C		5,087.01	
			9003073134 21/8/18 - SORRENTO SLST & STC		3,250.46	
			9003081345 22/8/18 - ROBIN PARK		16.23	
			9003083316 22/8/18 - PERCY DOYLE RES		5,624.84	
			9003097056 23/8/18 - MARRI PARK T/C		1,491.34	
			9003108392 22/8/18 - MELENE PARK T/C		1,389.35	
			9003121001 22/8/18 - SEACREST PRK T/C		2,730.01	
			9003132632 22/8/18 - DUNCRAIG COM HL		2,499.55	
			9003148028 23/8/18 - FLINDERS H & KINDY		1,924.69	
			9003158015 24/8/18 - FLEUR FREAME PAV		7,309.50	
			9003165274 24/8/18 - HILLARYS PARK T/C		25.50	
			9003170460 24/8/18 - MAWSON PK T/C		34.77	
			9003172175 24/8/18 - HILLARYS NTH BCH		1,373.12	
			9003187641 24/8/18 - GIBSON PARK CC		1,352.26	
			9003196011 27/8/18 - BROADBEACH BOULEVARD RESERVE		6.96	
			9003198455 24/8/18 - HILLARYS ANIMAL T/C		3,194.83	
			9003216609 24/8/18 - DAVALLIA CHC		1,419.48	
			9003217484 24/8/18 - JUNIPER PARK T/C		1,342.99	
			9003223294 24/8/18 - HAWKER PARK T/C		34.77	
			9003229266 27/8/18 - DORCHESTER COM H		814.60	
			9003229274 27/8/18 - WARWICK COM HALL		4,189.02	
			9003229717 24/8/18 - ELLERSDALE PRK		473.58	
			9003231622 27/8/18 - WLC/WSC		11,570.43	
			9003238234 21/8/18 - PENISTONE TC/CLUB		4,618.95	
			9003270517 21/8/18 - GLENGARRY T/C		1,363.85	
			9003279773 21/8/18 - BLACKALL T/C		1,617.61	
			9003281080 22/8/18 - BARRIDALE PARK		30.13	
			9003285612 21/8/18 - GREENWOOD SCOUT		812.28	
			9003295490 21/8/18 - KINGSLEY CV/SC		4,807.75	
			9003603668 28/8/18 - MOOLANDA T/C		30.13	
			9003616952 28/8/18 - CHICHESTER PK CL		1,959.46	
			9003731977 13/8/18 - NANIKA CR		16.23	
			9003794476 13/8/18 - BALTUSROL RISE		6.96	
			9010448942 27/8/18 - HARBOUR VIEW PK		279.26	
			9011753631 24/8/18 - NATUARLISTE BOULVARD RESERVE		6.95	
			9014414766 23/8/18 - ILUKA BCH FSHORE T/C		609.52	
			9014923616 27/8/18 - CRAIGIE LEISURE CENTRE TRADE WASTE		3,749.10	
			9015727641 20/8/18 - LEASE FEE WOK		42,166.67	
			9018422691 23/8/18 - TRADE WASTE FLEUR FREAME PAV		436.69	
			9021647613 21/8/18 - SHEPHERDS BUSH ROAD		23.18	
107275	14/09/2018	WATER CORPORATION				15,296.67

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9003198471 29/8/18 - WHITFORDS NODES TC PARK		64.90	
			9003285604 21/8/18 - CALECTASIA HALL		1,361.53	
			9003590799 30/8/18 - KINGSLEY CLUB		5,715.07	
			9003594917 31/8/18 - TIMBERLANE COMMUNITY		2,944.37	
			9003594917 5/9/18 - TIMBERLANE COMMUNITY		67.22	
			9003615458 30/8/18 - LIBRARY & COMM		3,433.53	
			9020448137 30/8/18 - TRADE WASTE PERMIT BOAS AVE		334.57	
			9021301129 3/9/18 - BRAMSTON PARK COMMUNITY FACILITY		334.57	
			9021331598 3/9/18 - ILUKA SPORTS COMPLEX		365.57	
			9021479971 3/9/18 - ADMIRAL PARK CLUBROOMS		340.77	
			9022340429 3/9/18 - PENISTONE PARK COMM SPORT FACILITY		334.57	
107297	20/09/2018	WATER CORPORATION				137.32
			9003680946 10/9/18 - EMERALD PRK CLUB		54.05	
			9003823847 10/9/18 - JACK KIKEROS HALL		76.17	
			9020631177 10/9/18 - EDGEWATER DR PARK		7.10	
107313	28/09/2018	WATER CORPORATION				10,648.63
			9003313206 14/9/18 - LIBRARY & SENIOR		285.01	
			9003325522 14/9/18 - KORELLA T/C		63.88	
			9003327106 14/9/18 - CHARONIA T/C		31.94	
			9003331834 14/9/18 - MSLSC ST/C		1,054.05	
			9003331850 14/9/18 - MULLALOO NORTH T/C		162.16	
			9003331877 14/9/18 - KEY WEST SLF CLN		76.17	
			9003337419 14/9/18 - BLACKBOY PARK		7.37	
			9003340036 14/9/18 - ROB BADDOCK HALL		29.48	
			9003343712 14/9/18 - MULLALOO PRE/CHC		31.94	
			9003349567 14/9/18 - JAMES COOK PARK		49.14	
			9003352862 14/9/18 - KALLAROO PRE		54.05	
			9003353179 14/9/18 - BRIDGEWATER PRK		39.31	
			9003361451 19/9/18 - FORREST CLUB/TC		24.57	
			9003375247 19/9/18 - CRAIGIE LEISURE CENTRE		7,992.62	
			9003403746 19/9/18 - WARRANDYTE CLUB		29.48	
			9003630973 12/9/18 - ADMIRAL T/C		71.25	
			9003633437 11/9/18 - PRINCE REGENT T/C		17.20	
			9003650560 12/9/18 - GUY DANIELS PAV		27.03	
			9003650579 12/9/18 - HEATHRIDGE LC/C		208.85	
			9003826685 14/9/18 - FALKLANDS T/C		115.48	
			9003829245 13/9/18 - MACNAUGHTON CLUB		19.66	
			9016054127 10/9/18 - BRAMSTON VISTA		257.99	
EF073596	28/09/2018	WATS MANAGEMENT PTY LTD T/AS AUSTRAFFIC WA				3,300.00
			1003 - 12 HR TRAFFIC VIDEO FOR INTERSECTIONS		3,300.00	
EF073594	28/09/2018	WATTLE GROVE PLANT FARM				605.00
			12201 - TREE PLANTING		605.00	
EF073597	28/09/2018	WCP CIVIL PTY LTD				73,423.79
			19361 - MARMION AVE / OCEAN REEF RD		53,492.87	
			19368 - WARWICK TRAIN STATION INTERSECTION		19,930.92	
107220	7/09/2018	WENDY FETWADJIEFF				60.00
			08310 - DOG REGISTRATION REFUND		60.00	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF073439	28/09/2018	WESFARMERS KLEENHEAT GAS PTY LTD				235.95
			4159954 - FUELS & OILS		235.95	
EF073592	28/09/2018	WESKERB PTY LTD				114,484.07
			2896 - CUMMINGS WAY	01416	30,039.83	
			2903 - FIRST AVENUE KERBING	01416	707.93	
			2904 - TREETOP DRIVE KERBING	01416	518.23	
			2905 - HAWKINS STREET FOOTPATHS	01416	907.63	
			2906 - MERTZ COURT KERBING	01416	419.87	
			2907 - BARRIDALE DRIVE KERBING	01416	419.87	
			2915 - CRAIGIE DRIVE KERBING	01416	1,241.99	
			2916 - MACMILLAN RISE KERBING	01416	10,587.80	
			2917 - RESTON COURT	01416	11,011.04	
			2918 - MURRAY PLACE	01416	6,423.80	
			2919 - RIMU PLACE KERBING	01416	6,172.56	
			2920 - RIPLEY WAY KERBING	01416	46,033.52	
EF073162	14/09/2018	WEST AUSTRALIAN NEWSPAPERS LIMITED				581.97
			126845 3/9/18 - NEWSPAPERS FOR JOONDALUP LIBRARY		283.18	
			142726082018 - CLC THE SUNDAY TIMES NEWSPAPERS		120.00	
			8467 30/8/18 - NEWSPAPERS FOR DUNCRAIG LIBRARY		178.79	
EF073593	28/09/2018	WESTCOAST PROFILERS PTY LTD				14,418.26
			19290 - RIPLEY WAY PROFILING	02617	2,534.13	
			19291 - MURRAY PLACE PROFILING	02617	2,325.13	
			19371 - PLUMDALE WAY WOODVALE	02617	4,950.00	
			19383 - YAGOONA STREET	02617	2,200.00	
			19384 - RESTON COURT PROFILING	02617	1,309.00	
			19385 - MACMILLAN RISE PROFILING	02617	1,100.00	
EF073661	28/09/2018	WESTERN AUSTRALIAN TROTTER ASSOCIATION T/AS GLOUCESTER PARK				1,120.00
			535 - PLATINUM ADVENTURE TOP1 ENTRAINMENT		1,120.00	
EF073591	28/09/2018	WESTERN RESOURCE RECOVERY PTY LTD				627.00
			28913 - CURRAMBINE COMMUNITY CENTRE		209.00	
			29393 - GREASE TRAP MAINTENANCE ADMIRAL PARK		418.00	
EF073605	28/09/2018	WGAWA PTY LTD				3,484.80
			WA101775 - STRUCTURAL ENGINEERING SORRENTO BOWLING		2,956.80	
			WA101777 - MAWSON PARK TOILET BLOCK REFURBISHMENT		528.00	
EF073430	28/09/2018	WHATEVER WITH ATTITUDE PTY LTD (INNOVATIONS CATERING)				4,200.00
			INV-4839 - CATERING FOR POLICY RECEPTION 22/08/18		4,200.00	
EF073159	14/09/2018	WHITFORD HOCKEY CLUB INC				150.00
			WHC-08069 - MH PERTH METEO PARK MANAGERS MEETING		150.00	
107314	28/09/2018	WHITFORD LIBRARY PETTY CASH				249.05
			190918 - PETTY CASH REIMBURSEMENT		249.05	
EF073606	28/09/2018	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				20,021.25
			9024678336 - STATIONERY ETC		254.82	
			9024851076 - STATIONERY ETC		-254.82	
			9024851081 - STATIONERY ETC		247.23	
			9024933112 - STATIONERY		63.58	



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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9024935039 - STATIONERY		82.34	
			9024972977 - STATIONERY		211.42	
			9024982723 - STATIONERY ETC		-247.23	
			9024982765 - STATIONERY ETC		231.63	
			9025036392 - TONIZONE FURNITURE POLISH		114.31	
			9025055468 - STATIONERY		68.21	
			9025071400 - SAMSUNG LS22E45KDWV E45 22" MONITOR		186.95	
			9025111495 - STATIONERY ETC		273.86	
			9025122641 - STATIONERY ETC		608.92	
			9025125520 - PAPER SUPPLIES FOR ADMIN		320.76	
			9025125558 - STATIONERY		1,141.36	
			9025140178 - WOC CLEANING SUPPLIES		852.59	
			9025145881 - STATIONERY ETC		43.33	
			9025152488 - STATIONERY ETC		194.40	
			9025153048 - STATIONERY ETC		62.80	
			9025154228 - STATIONERY ETC		41.77	
			9025158121 - ENERGIZER RECHARGE EXTREME 1.2 V AA NIMH		94.51	
			9025162215 - STATIONERY ETC		95.14	
			9025165151 - STATIONERY ETC		299.68	
			9025165929 - STATIONERY		289.36	
			9025176657 - STATIONERY		387.75	
			9025176775 - STAPLES CARBON NEUTRAL 20% RECYCLED A4 C		127.06	
			9025178423 - STATIONERY		248.61	
			9025179123 - STATIONERY ETC		325.42	
			9025183630 - STATIONERY		21.34	
			9025186213 - ESSELTE SYSTEM CARDS RULED 5X8 YELLOW PA		38.10	
			9025187391 - CONNOISSEUR POLYCARBONATE JUG WITH LID 2		26.59	
			9025190301 - STATIONERY ETC		106.81	
			9025190856 - STATIONERY ETC		385.00	
			9025191201 - LOGITECH K270 WIRELESS KEYBOARD		111.84	
			9025200516 - STATIONERY		159.09	
			9025200519 - STATIONERY		67.06	
			9025202732 - MOCCONA CLASSIC MEDIUM ROAST INSTANT COF		1,293.30	
			9025203323 - STATIONERY		67.39	
			9025203789 - SAMSUNG LS22E45KDWV E45 22" MONITOR		747.78	
			9025211464 - STATIONERY ETC		-22.02	
			9025214381 - WOC CLEANING SUPPLIES		42.90	
			9025215272 - STATIONERY		342.67	
			9025217076 - STATIONERY		128.16	
			9025217709 - STATIONERY		378.04	
			9025217805 - WOC CLEANING SUPPLIES		777.93	
			9025224097 - SAMSUNG LS22E45KDWV E45 22" MONITOR		186.95	
			9025229553 - STATIONERY ETC		169.58	
			9025229686 - STATIONERY		284.17	
			9025229940 - STATIONERY		125.87	
			9025230200 - PAPER SUPPLIES FOR COJ ADMIN		778.14	
			9025233638 - STATIONERY ETC		90.96	
			9025237432 - STATIONERY ETC		-2.64	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9025238783 - WOC CLEANING SUPPLIES		42.90	
			9025239913 - STATIONERY		50.36	
			9025250294 - CLEANING SUPPLIES FOR CRAIGIE LEISURE CE		622.56	
			9025250866 - STATIONERY		20.72	
			9025251052 - STATIONERY		278.58	
			9025252064 - WOC CLEANING SUPPLIES		21.45	
			9025256978 - STATIONERY		738.52	
			9025265156 - WOC CLEANING SUPPLIES		21.45	
			9025265827 - STATIONERY ETC		3.60	
			9025269723 - STATIONERY		180.28	
			9025270193 - STATIONERY ETC		352.57	
			9025270319 - STATIONERY		194.38	
			9025270802 - STATIONERY		116.96	
			9025281442 - DETTOL INSTANT HAND SANITISER 200ML		108.63	
			9025281495 - STANDARD CITY OF JOONDALUP BUSINESS CARD		71.50	
			9025283008 - STATIONERY		1,127.80	
			9025283274 - STATIONERY ETC		143.56	
			9025283969 - STATIONERY		3.60	
			9025284499 - STATIONERY		19.91	
			9025284757 - 18998263 - RUBBERMAID MICROFIBRE CLOTH G		11.44	
			9025284813 - CLEANING SUPPLIES FOR COJ ADMIN		5.72	
			9025285971 - STATIONERY		108.66	
			9025293051 - 18998263 - RUBBERMAID MICROFIBRE CLOTH G		2.86	
			9025299046 - STAPLES CERTIFICATE FRAME A4 WALL & DESK		212.19	
			9025299328 - BLEACH FOR VARIOUS SITES		107.32	
			9025305779 - STATIONERY ETC		-3.60	
			9025305801 - STANDARD CITY OF JOONDALUP BUSINESS CARD		71.50	
			9025308642 - STATIONERY ETC		23.35	
			9025310972 - STATIONERY		135.37	
			9025314044 - PHOTOSHOP CC GVT SUBSCRIPTION 9 MONTHS		379.01	
			9025320164 - STATIONERY		55.42	
			9025321650 - REFLEX CARBON NEUTRAL 50% RECYCLED A3 CO		269.96	
			9025335982 - STATIONERY		89.30	
			9025336595 - LOGITECH MK270R WIRELESS KEYBOARD & MOUS		49.37	
			9025336663 - ESSELTE 44057 SUPERIOR RUBBER BANDS NO.		354.16	
			9025337360 - COJ ADMIN CLEANING SUPPLIES		71.50	
			9025337369 - WOC CLEANING SUPPLIES		14.30	
			9025349009 - WINC CALENDAR REFILL TOP HOLE 102 X 76 M		12.14	
			9025350434 - STATIONERY		27.81	
			9025361991 - STATIONERY		191.10	
			9025362166 - WINC EARTH A4 LEVER ARCH FILE WITH CLEAR		378.99	
			9025363120 - STATIONERY		666.88	
			9025369440 - RE INVOICE 9025361991		-3.60	
EF073257	14/09/2018	WOODVALE FENCING				7,841.32
			654 - MERRICK WAY FENCING		594.00	

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**LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018**

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			655 - KELVIN PARK		319.00	
			656 - EUCALYPT COURT FENCING		93.50	
			657 - GALSTON PLACE FENCING		143.00	
			658 - GLENBAR ROAD FENCING		143.00	
			659 - JOONDALUP DEPOT		4,494.02	
			660 - ELMHUSRT WAY, GREENWOOD		269.50	
			661 - CANHAM WAY, GREENWOOD		236.50	
			662 - YORK ROAD, GREENWOOD		440.00	
			663 - RODGERS PARK		124.30	
			664 - BLACKALL PARK		71.50	
			665 - KANANGRA CRESCENT		374.00	
			667 - TAFT STREET, WARWICK		253.00	
			668 - CORNER MARMION AND ALBION WAY, MULLALOO		181.50	
			670 - CONNELLY AND SELKIRK DVE, KINROSS		104.50	
EF073659	28/09/2018	WOODVALE FENCING				1,199.00
			669 - ST CLOUD STREET GREEN WIRE		165.00	
			671 - DORCHESTER AVE, WARWICK		308.00	
			672 - OCEAN REEF MARINA FENCING		726.00	
EF073538	28/09/2018	WRAPTURE DESIGNS PTY LTD T/A SIGNS	SONIC			550.00
			3599 - SUPPLY & FIT WHITE CITY OF JOONDALUP		550.00	
EF073608	28/09/2018	Y RESEARCH PTY LTD				990.00
			133 - SUBURBAN OFFICE REPORT		990.00	
EF073148	4/09/2018	YAN TAN				1,455.51
			131412 - RATES REFUND		1,455.51	
EF073607	28/09/2018	YHI POWER PTY LTD				363.00
			81224602 - PARTS ONLY 1DZJ668 F95294 - ISUZU NQR45		363.00	
107315	28/09/2018	YIRRA YAAKIN ABORIGINAL CORPORATION				2,750.00
			1802 - PARTNERSHIP FOR NAIDOC WEEK		2,750.00	
EF073662	28/09/2018	YOGAU				450.00
			291 - LSC YOGA TERM THREE 2/8,9/8		180.00	
			292 - LSC YOGA TERM THREE 16/8,23/8,30/8		270.00	
EF073609	28/09/2018	YORK AGRICULTURAL SOCIETY INC				260.00
			1857 - PA YORK AGRICULTURAL SHOW SAT 1		260.00	
107303	28/09/2018	ZENRIFFIC MEDITATION & WELLNESS FOR CHILDREN				108.75
			25930 - REFUND OF BOOKINGS		108.75	
EF073610	28/09/2018	ZIPFORM PTY LTD				6,580.28
			184011 - PROGRAMMING AND SET-UP	VP101023	3,960.00	
			184222 - DISTRIBUTION OF COMMUNITY CONSULTATION		921.47	
			184394 - PRINT FINAL NOTICE BASE STOCK	VP101023	1,096.90	
			184430 - FIND YOUR WHY - 77000 FLYER DISTRIBUTION		601.91	
EF073611	28/09/2018	ZOO BUSINESS MEIDA PTY LTD				143.00
			98100 - MUSIC MANAGEMENT LICENCE		143.00	
					<b>15,164,437.57</b>	

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
<b>Cancelled payments issued in September 2018</b>						
107244	20/09/2018	ROAD USERS SERVICES ACT				0.00
						<b>0.00</b>
<b>Cancelled payments issued prior to September 2018</b>						
EF073021	26/09/2018	INDIRA FAMILY TRUST (SUBWAY SCORRENTO QUAY)				-218.90
			EF073021 -			-218.90
EF072846	26/09/2018	LYDIA EDWARDS				-350.00
			EF072846 -			-350.00
						<b>-568.90</b>
<b>NET PAYMENT AMOUNT</b>					<b>\$15,163,868.67</b>	

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF TRUST PAYMENTS - Payment Detail for Month of September 2018

ATTACHMENT 2

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
<b>Payments</b>					
207316	11/09/2018	1ST BELDON SCOUT GROUP			750.00
			BOND	750.00	
TEF001609	28/09/2018	ANDREW SWANN			2,500.00
			BOND	2,500.00	
TEF001602	20/09/2018	BINA ZAVERY			750.00
			BOND	750.00	
TEF001596	13/09/2018	CRAIGIE SPORTS AND SOCIAL CLUB INC			750.00
			BOND	750.00	
TEF001604	20/09/2018	DOMINIC & JULIE-ANN WALSH			750.00
			BOND	750.00	
TEF001601	20/09/2018	ESTHER ADAMA			702.50
			BOND	750.00	
			PART BOND RETAINED SECURITY CALL OUT	-47.50	
TEF001600	20/09/2018	GEORGIA DEVINE			750.00
			BOND	750.00	
TEF001607	28/09/2018	JENNIFER POPHAM			779.11
			BOND	779.11	
TEF001606	20/09/2018	KIM GEDDES			750.00
			BOND	750.00	
TEF001605	20/09/2018	MARTINE LEWIS			750.00
			BOND	750.00	
TEF001597	13/09/2018	MINDY POH QIUMIN			750.00
			BOND	750.00	
TEF001598	20/09/2018	MULLALOO BEACH PRIMARY SCHOOL PARENTS & C			750.00
			BOND	750.00	
207317	20/09/2018	RED CROSS			150.00
			BOND	150.00	
TEF001603	20/09/2018	REMAJEE NARROO			750.00
			BOND	750.00	
TEF001608	28/09/2018	SARA AMEDIE			750.00
			BOND	750.00	
207318	20/09/2018	UNIVERSITY OF WESTERN AUSTRALIA			750.00
			BOND	750.00	
TEF001599	20/09/2018	WARWICK/GREENWOOD JUNIOR FOOTBALL CLUB			750.00
			BOND	750.00	
TEF001595	7/09/2018	WEST COAST NETBALL REGION			750.00
			BOND	750.00	
				<b>14,631.61</b>	



Local Government (Financial Management) regulations 1996 ATTACHMENT 2

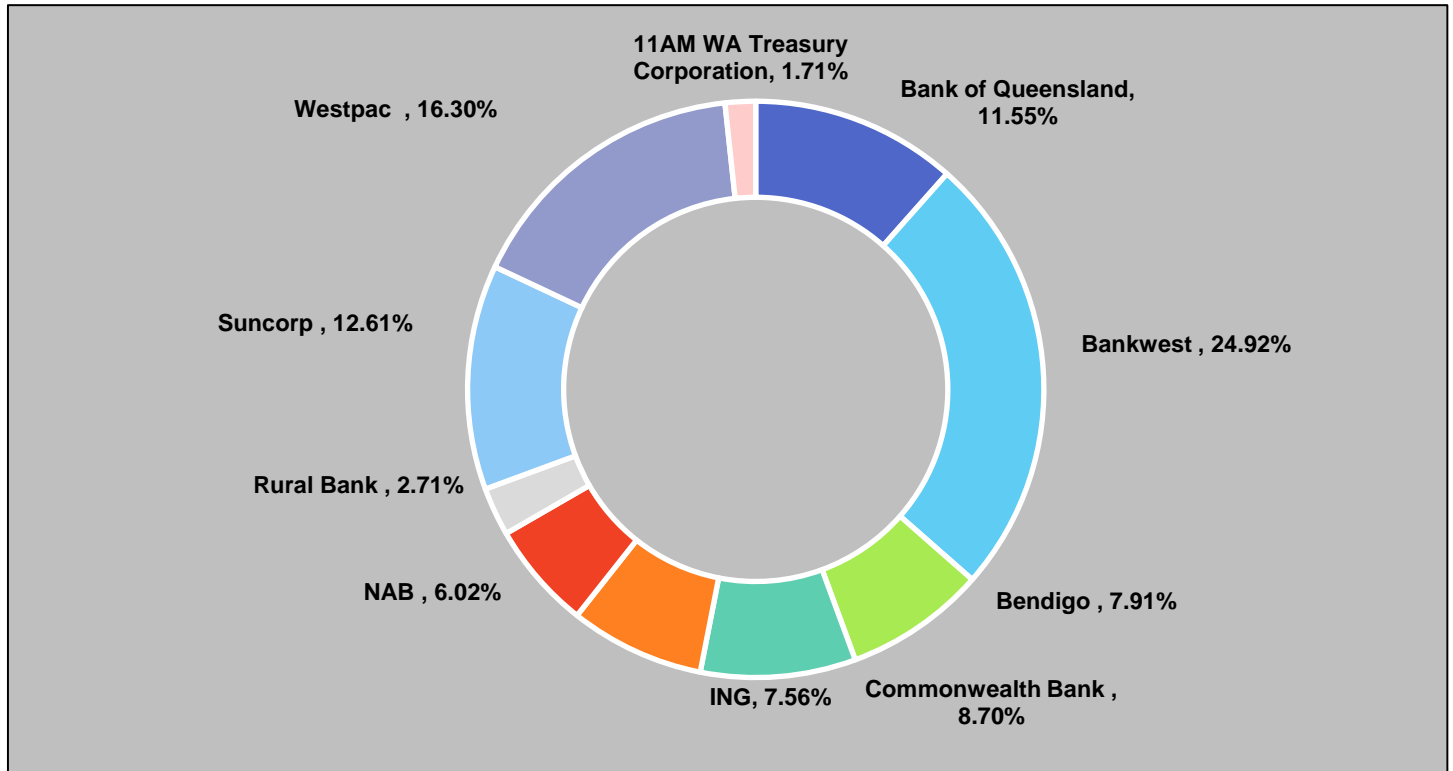
LIST OF TRUST PAYMENTS - Payment Detail for Month of September 2018

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
<b>Cancelled payments issued prior to September 2018</b>					
207311	18/09/2018	SORRENTO DUNCRAIG RED CROSS		-150.00	
				-150.00	
TEF001593	6/09/2018	WEST COAST NETBALL REGION		-750.00	
				-750.00	
					-900.00
<b>NET PAYMENT AMOUNT</b>				<b>\$13,731.61</b>	

**MUNICIPAL AND TRUST FUND CHEQUES, EFT'S & VOUCHERS  
FOR THE MONTH OF SEPTEMBER 2018**

VOUCHER	DATE	DETAILS	AMOUNT
		<b>Municipal Cheques &amp; EFT Payments</b>	
<b>Creditor Payments</b>	Sep-18	107206 - 107316 & EF073145 - EF073662	15,164,437.57
		Less cancelled payments during the month	- 568.90
		<b>Sub Total</b>	<b>15,163,868.67</b>
		<b>Municipal Vouchers</b>	
2329A	03/09/18	Periodical Loan Repayment	98,455.98
2330A	04/09/18	SuperChoice Direct Debit	311,932.10
2335A	04/09/18	Periodical Loan Repayment	222,136.72
2336A	03/09/18	Bank Fees and Charges	138,124.44
2337A	11/09/18	Credit Card Refund	432.00
2338A	11/09/18	Payroll FE 07/09/18	1,957,119.18
2339A	12/09/18	SuperChoice Direct Debit	307,193.86
2340A	31/08/18	Pre-Pays FE 07/09/18	4,809.14
2341A	13/09/18	Credit Card Refund	1,832.00
2342A	17/09/18	International Payment	443.84
2343A	17/09/18	Periodical Loan Repayment	93,670.72
2344A	18/09/18	Corporate Credit Card top-up	6,000.00
2345A	18/09/18	Credit Card Refund	4,592.10
2346A	20/09/18	International Payment	14,701.00
2347A	25/09/18	Payroll FE 21/09/18	1,961,147.09
2348A	27/09/18	SuperChoice Direct Debit	310,113.23
2349A	11/09/18	Pre-Pays FE 21/09/18	30,856.50
2350A	27/09/18	Department Attorney General Lodgement FER Fines	1,206.50
2351A	27/09/18	Department Attorney General Lodgement FER Fines	24,130.00
		<b>Sub Total</b>	<b>5,488,896.40</b>
		<b>Trust Cheques &amp; EFT Payments</b>	
<b>Creditor Payments</b>	Sep-18	207316 - 207318 & TEF001595 - TEF001609	14,631.61
		Less cancelled payments during the month	- 900.00
		<b>Sub Total</b>	<b>13,731.61</b>
		<b>TOTAL</b>	<b>20,666,496.68</b>

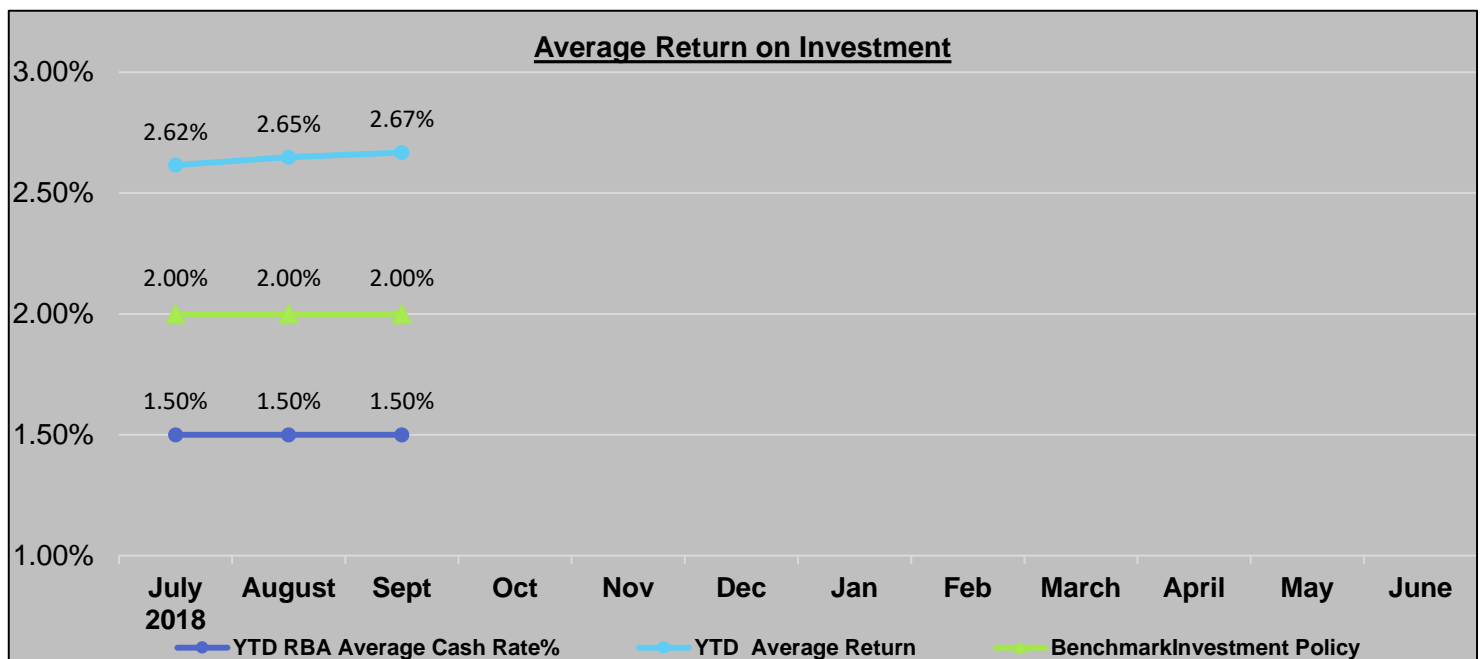
	Notes	Adopted Budget	YTD Budget	YTD Actual	YTD Variance \$	YTD Variance %
<b>OPERATING REVENUE</b>						
Rates		(100,296,743)	(100,091,743)	(100,086,532)	(5,211)	0%
Specified Area Rates		(561,099)	(561,099)	(561,098)	(1)	0%
Grants and Subsidies	1	(3,526,604)	(831,637)	(458,333)	(373,304)	(45)%
Contributions Reimbursements and Donations	2	(1,100,753)	(184,696)	(155,165)	(29,531)	(16)%
Profit on Asset Disposals	3	(41,225)	-	(177,721)	177,721	100%
Fees and Charges		(41,337,134)	(26,595,797)	(26,571,387)	(24,410)	(0)%
Interest Earnings	4	(3,446,921)	(1,143,528)	(1,324,076)	180,548	16%
Other Revenue/Income	5	(213,466)	(52,676)	(660,244)	607,568	100%
<b>Total Operating Revenue</b>		<b>(150,523,946)</b>	<b>(129,461,176)</b>	<b>(129,994,556)</b>	<b>533,380</b>	<b>0%</b>
<b>OPERATING EXPENSES</b>						
Employee Costs	6	65,529,623	16,805,704	16,138,792	666,912	4%
Materials and Contracts	7	52,554,318	13,068,842	11,801,819	1,267,023	10%
Utilities (gas, electricity, water etc.)		5,613,600	1,360,506	1,402,500	(41,994)	(3)%
Depreciation & Amortisation of Non-Current Assets	8	30,819,322	7,710,008	7,531,380	178,628	2%
Loss on Asset Disposals	9	212,295	-	121,436	(121,436)	(70)%
Interest Expenses	10	476,596	109,686	87,567	22,119	20%
Insurance Expenses		1,383,322	803,088	810,919	(7,831)	(1)%
<b>Total Operating Expenses</b>		<b>156,589,076</b>	<b>39,857,834</b>	<b>37,894,413</b>	<b>1,963,421</b>	<b>5%</b>
<b>(SURPLUS)/DEFICIT FROM OPERATIONS</b>		<b>6,065,131</b>	<b>(89,603,342)</b>	<b>(92,100,143)</b>	<b>2,496,801</b>	<b>3%</b>
<b>OPERATING NON-CASH ADJUSTMENTS</b>						
Depreciation & Amortisation of Non Current Assets		(30,819,322)	(7,710,008)	(7,531,380)	(178,628)	(2)%
Loss on Asset Disposal		(212,295)	-	(121,436)	121,436	100%
Profit on Asset Disposals		41,225	-	177,721	(177,721)	100%
Other Non-Current items						
Movement in Non-current Items	11	(100,000)	(100,000)	87,795	(187,795)	188%
<b>OPERATING CASH (SURPLUS)/DEFICIT</b>		<b>(25,025,262)</b>	<b>(97,413,351)</b>	<b>(99,487,443)</b>	<b>2,074,093</b>	<b>2%</b>
<b>NON-OPERATING REVENUE</b>						
Capital Grants and Subsidies	12	(8,904,948)	(1,175,388)	(834,705)	(340,683)	(29)%
Capital Contributions	13	(450,000)	-	(17,412)	17,412	100%
<b>Total Non-Operating Revenue</b>		<b>(10,521,615)</b>	<b>(1,175,388)</b>	<b>(852,117)</b>	<b>(323,271)</b>	<b>(28)%</b>
<b>CAPITAL EXPENDITURE</b>						
Capital Projects	14	7,961,809	514,479	382,276	132,203	26%
Capital Works	15	29,734,882	2,583,330	4,343,196	(1,759,866)	(68)%
Vehicle and Plant Replacements	16	2,574,000	365,000	328,101	36,899	10%
Loan Repayment Principal	17	3,201,862	789,282	569,404	219,878	28%
<b>Total Capital Expenditure</b>		<b>43,472,553</b>	<b>4,252,091</b>	<b>5,622,977</b>	<b>(1,370,886)</b>	<b>(32)%</b>
<b>CAPITAL (SURPLUS)/DEFICIT</b>		<b>32,950,938</b>	<b>3,076,703</b>	<b>4,770,860</b>	<b>(1,694,157)</b>	<b>(55)%</b>
<b>(SURPLUS)/DEFICIT FROM OPERATIONS AND CAPITAL</b>		<b>7,925,676</b>	<b>(94,336,648)</b>	<b>(94,716,583)</b>	<b>379,936</b>	<b>0%</b>
<b>FUNDING</b>						
Proceeds from Disposal	18	(1,969,790)	-	(335,997)	335,997	100%
Loans - New Borrowings		-	-	-	-	-
Transfer from Trust		(1,930,000)	-	-	-	-
Transfer from Reserve		(11,444,145)	-	-	-	-
Transfer to Reserve		7,802,777	-	-	-	-
Transfer to Accumulated Surplus		-	-	-	-	-
Transfer from Accumulated Surplus		-	-	-	-	-
Opening Funds	19	(534,903)	(534,903)	(4,428,425)	3,893,522	100%
<b>CLOSING FUNDS</b>	20	<b>(150,385)</b>	<b>(94,871,551)</b>	<b>(99,481,005)</b>	<b>4,609,454</b>	<b>5%</b>



Municipal Funds	\$84,942,450
Reserve Funds	\$73,632,550
	<u>\$158,575,000</u>

Investment Policy Limits					
	LT Rating	Limit		LT Rating	Limit
Bank of Queensland	A-*	10%	NAB	AA-	25%
Bankwest	AA-	25%	Rural Bank	A-*	10%
Bendigo	A-*	10%	Suncorp	A+	15%
Commonwealth Bank	AA-	25%	Westpac	AA-	25%
ING	A+	15%	11AM WATC	AA+	25%

\*S&P Long Term Rating BBB, Based on the investment policy the Long Term Rating Used is (A-) Based on Moody's and Fitch Rating



**NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY STATEMENT FOR THE  
PERIOD ENDED 30 SEPTEMBER (Subject to finalisation of 2017-18 End of Year)**

**1. Grants and Subsidies**

**(\$373,304)**

This unfavourable timing variance arose mainly from the Commonwealth General Purpose Grant (\$406,538) which was partly received in the previous financial year. This is partly offset by an unbudgeted Grant \$27,902 from the Department of Veteran Affairs through the Armistice Centenary Grant Program. Budgets in both cases will be adjusted at the Mid Year Budget Review.

**2. Contributions, Reimbursements and Donations**

**(\$29,531)**

This unfavourable timing variance arose mainly from billing for Utility Charges (\$43,902) and Contributions (\$33,186), partially offset by favourable timing variances for Other Miscellaneous Reimbursements \$27,927 and Insurance Claims \$9,738. The balances of variances are spread across other areas.

**3. Profit on Asset Disposals**

**\$177,721**

This favourable timing variance arose due to the timing of the disposal of surplus land holdings and profit on sale of land at Tamala Park \$133,657 and disposal of replaced Vehicles, Plant and Equipment \$44,064.

**4. Interest Earnings**

**\$180,548**

A favourable timing variance arose from Interest from Investments \$216,520 partially offset by unfavourable timing variances for Interest on Instalments (\$24,656) and Penalty Interest (\$11,316).

**5. Other Revenue / Income**

**\$607,568**

This favourable variance arose predominantly from an unbudgeted Contribution \$500,000 from Satterley in lieu of providing the City with land for future community purposes (Beaumauris Beach Estate) and unbudgeted rebates received from LGIS \$116,261 representing the City's share of rebates provided to LGIS scheme members.

**Favourable Variance**

**Unfavourable Variance**



## 6. Employee Costs

**\$666,912**

	YTD Budget	YTD Actual	Variance
a) Salaries and Wages	\$15,817,089	\$15,195,906	\$621,183
b) Other Employment Costs	\$988,615	\$942,886	\$45,729
	<u>\$16,805,704</u>	<u>\$16,138,792</u>	<u>\$666,912</u>

- a) A favourable variance arose for Salaries and Wages in various areas, including Parks \$221,015, Planning Approvals \$117,362, Director Planning and Community Development \$86,104, and Building Services \$71,532 mainly due to vacant positions. The balances of variances are spread across a number of areas.
- b) Favourable variances arose for Other Employment Costs \$113,229 and Labour Recovery - Capital Works \$49,657, partially offset by an unfavourable variance for Agency Employees (\$117,157) covering vacant positions.

## 7. Materials and Contracts

**\$1,267,023**

	YTD Budget	YTD Actual	Variance
a) Professional Fees and Costs	\$766,999	\$633,127	\$133,872
b) Public Relations, Advertising & Promotions	\$328,715	\$148,123	\$180,592
c) Computing	\$855,482	\$775,817	\$79,665
d) Other Building Materials & Supplies	\$456,960	\$628,630	(\$171,670)
e) External Service Expenses	\$5,462,722	\$4,659,767	\$802,955
f) Accommodation & Property	\$557,314	\$462,011	\$95,303
g) Contributions & Donations	\$402,177	\$688,212	(\$286,035)
h) Furniture, Equipment & Artworks	\$554,021	\$377,905	\$176,116
i) Charges & Recoveries	(\$46,895)	(\$112,355)	\$65,460
j) Administration	\$616,999	\$418,393	\$198,606
Other Materials & Contracts	\$3,114,348	\$3,122,189	(\$7,841)
	<u>\$13,068,842</u>	<u>\$11,801,819</u>	<u>\$1,267,023</u>

- a) A favourable timing variance arose for Consultancy \$118,407, the balances of variances are spread across a number of areas.
- b) This favourable variance was predominantly due to Promotions \$76,991, General Advertising \$51,345 and Signage/Decals \$17,957.
- c) This includes favourable timing variances for Computer Software Subscriptions \$47,501 and Computer Software Licences \$42,463.
- d) An unfavourable timing variance arose predominantly from External Material Purchases – Contract (\$203,644) partially offset by a favourable timing variance for Materials - Minor Building Works \$51,081.

**Favourable Variance**
**Unfavourable Variance**

- e) This favourable timing variance mainly arose from External Contractors and Services \$724,830 and Programme Activities \$64,129. The balances of variances are spread across a number of areas.
- f) This favourable timing variance arose predominantly from Refuse Removal Charges \$54,730 and Rental and Outgoings \$30,881.
- g) Unfavourable timing variances mainly arose from Sponsorship (\$205,057) and Grants and Contributions Made (\$96,463), partially offset by a favourable timing variance for Prizes and Trophies \$16,734.
- h) Favourable timing variances arose mainly from Plant and Equipment Purchases – Minor \$101,097, Computer and Communications Equipment Purchases – Minor \$57,694 and Plant and Equipment Maintenance and Repair \$11,283.
- i) This favourable timing variance arose predominantly from operational Overhead Recoveries \$48,133. The balances of variances are spread across a number of areas.
- j) Favourable timing variances arose mainly from Other Sundry Administration Expenses \$134,076 and Printing \$46,464. The balances of variances are spread across a number of areas.

**8. Depreciation & Amortisation of Non-Current Assets**

**\$178,628**

2017/18 asset values are being finalised as part of the end of year audit. The effect of this may not yet be fully reflected in the 2018/19 depreciation figures. Favourable variances arose for Depreciation – Open Reserves \$280,609 and Depreciation – Buildings \$48,282, partially offset by unfavourable variances for Depreciation – Computer and Communications Hardware (\$68,512), Depreciation – Mobile and Other Plant (\$54,947) and Depreciation – Lighting (\$23,428). The balances of the variances are spread across a number of areas

**9. Loss on Asset Disposals**

**(\$121,436)**

This unfavourable timing variance arose in respect of the disposal of Fleet and Plant Assets (\$121,436).

**10. Interest Expenses**

**\$22,119**

This favourable timing variance arose predominantly from Interest on Loans \$21,797 following a revision by Western Australia Treasury Corporation of the loan repayment schedule for the Multi Storey Carpark, phasing for which will be adjusted at Mid-Year Budget Review.

**11. Movement in Non-Current Items**

**(\$187,795)**

This timing variance arose in respect of a decrease in Non-current Long Service Leave Liability.

**Favourable Variance**

**Unfavourable Variance**

## 12. Capital Grants and Subsidies

**(\$340,683)**

	YTD Budget	YTD Actual	Variance
a) Road Preservation / Resurfacing Program	\$874,450	\$321,853	(\$552,597)
b) Street Lighting Program	\$3,500	\$101,250	\$97,750
c) Traffic Management Program	\$20,000	\$221,334	\$201,334
d) Major Roads Construction	-	\$113,023	\$113,023
e) Capital Projects	\$277,438	-	(\$277,438)
Other Programs	-	\$77,245	\$77,245
	<u>\$1,175,388</u>	<u>\$834,705</u>	<u>(\$340,683)</u>

- a) This unfavourable timing variance predominantly arose from delay of State Government Ministerial approval of Grant funding for the program which includes Braden Way (\$176,000), Cummings Way (127,000), Kebroyd Way (\$91,000), Ripley Way (\$59,991), Gibson Avenue – Rudall Way (North) to Hepburn Avenue (\$43,067), Arnisdale Road – Glengarry Drive to Merrick Way (\$36,864), Joondalup Drive – City Boundary Westbound (\$30,987) and the Crack Sealing Program (\$83,000). Claims were submitted following Ministerial permission granted late August 2018 and are now awaiting payment from Main Roads WA.
- b) This favourable variance mainly arose from unbudgeted grant funding of \$101,250 received from the Department of Industry for Stage 2 of the Joondalup City Centre Street Lighting.
- c) This favourable variance is a combination of the timing of final payments for 2017/18 State Black Spot Project Whitfords Avenue / John Wilkie Tarn \$78,667 and progress payments for 2017/18 projects Warwick Train Station \$54,667, Ocean Reef Road / Trappers Drive \$40,000 and Marmion Avenue / Burns Beach Road \$12,000. An unbudgeted amount of \$16,000 was received for Moore Drive / Marmion Avenue due to additional grand funding received.
- d) A favourable timing variance arose from Major Road Improvement Grant for Whitfords Avenue Median Upgrades \$113,023 which was anticipated to be received in 2017/18.
- e) This unfavourable timing variance arose from Yellagonga Wetlands – Smart Monitoring and Management delayed due to re-scheduling of Federal Government funding, phasing for which will be adjusted at Mid-Year Budget Review.

## 13. Capital Contributions

**\$17,412**

This favourable variance arose from an unbudgeted contribution received for the replacement of the floor tiles in the tennis change rooms at Percy Doyle Reserve \$9,957 and unbudgeted rebates of \$7,455 received for renewable energy appliances installed during upgrade of Penistone Park.

**Favourable Variance**
**Unfavourable Variance**

#### 14. Capital Projects

**\$132,203**

A favourable timing variance arose for Yellagonga Wetlands – Smart Monitoring and Management \$110,795 delayed due to re-scheduling of Federal Government funding, phasing for which will be adjusted at Mid-Year Budget Review. Favourable timing variances also arose from Cafes / Restaurants / Kiosk \$62,441 and Joondalup City Centre Commercial Office Development \$71,746 due to project progress. This is partially offset by an unfavourable timing variance for Better Bins Project (\$183,192) which is progressing ahead of schedule in preparation for roll out in January to May 2019.

#### 15. Capital Works

**(\$1,759,866)**

	YTD Budget	YTD Actual	Variance
a) Street Lighting Program	\$529,500	\$1,513,030	(\$983,530)
b) Road Preservation/Resurfacing Program	\$687,800	\$999,172	(\$311,372)
c) Stormwater Drainage Program	\$17,750	\$192,380	(\$174,630)
d) Path Program	\$129,500	\$264,910	(\$135,410)
e) Major Buildings Capital Works Program	\$161,000	\$355,291	(\$194,291)
f) Traffic Management Program	\$238,570	\$290,406	(\$51,836)
g) Parks Equipment Program	\$119,500	\$327,956	(\$208,456)
h) Major Projects Program	\$384,231	\$138,896	\$245,335
i) Streetscape Enhancement Program	\$233,979	\$61,176	\$172,803
j) Parks Development Program	\$63,000	\$160,626	(\$97,626)
Other Programs	\$18,500	\$39,353	(\$20,853)
	<b>\$2,583,330</b>	<b>\$4,343,196</b>	<b>(\$1,759,866)</b>

- a) This unfavourable timing variance is due predominantly from Stage 2 Joondalup City Centre Lighting (\$984,537) which is a multiyear project and Whitfords Nodes Car Park (\$33,608) which is now complete. This is partially offset by a favourable timing variance for the Floodlight and Pole Replacement Program \$30,749 due to project progress.
- b) Unfavourable timing variances arose due to rehabilitation works completed ahead of schedule including Ripley Way (\$112,752), Cummings Way (\$89,397), Turberry Place and Green Close (\$66,189) and Madena Place (\$52,290).
- c) This unfavourable variance is a result of projects being funded from funds brought forward from the previous financial year including projects Parin Pioneer Park Development (Blackthorn Park) (\$118,976) and Periwinkle Park (\$62,988). Both projects are now 100% complete.
- d) Unfavourable timing variances arose across the Path Replacement Program (\$87,317) which is progressing ahead of schedule with 18 (75%) projects complete including Campbell Drive to Empen Way (\$14,047), Ricketts Way to Reilly Way (\$13,415), Smallman Crescent to Wanneroo Road (\$12,683) and Waterford Drive to Hanley Place

**Favourable Variance**
**Unfavourable Variance**

(\$12,037). In addition, an unfavourable variance arose from the New Paths Program (\$48,093) mainly due to the replacement and upgrade of the bus shelter in Hepburn Avenue at the freeway exit which was damaged in a traffic accident. Insurance repayment has been received however the shelter was moved and upgraded to align with Black Spot Program works on Hepburn Avenue Shoulders scheduled in February 2019. The balances of variances are spread across a number of areas.

- e) This unfavourable timing variance arose mainly due to Mawson Park Toilets/Changerooms (\$178,278) and Sorrento Surf Life Savings Club Works (\$31,965) being completed ahead of schedule. This is offset by a favourable variance for Warrandyte Park Clubroom \$23,616 completed under budget.
- f) This unfavourable variance arose from projects with funds brought forward from the previous financial year including Local Traffic Management project Venturi Drive Median Treatment (\$39,429). In addition, an unfavourable timing variance arose from State Black Spot project Marmion Avenue and Ocean Reef Road (\$49,802) which is progressing ahead of forecast. This is offset by a favourable variance for State Black Spot project Marmion Avenue and Beach Road \$47,761 completed under budget. The balances of variances are spread across a number of areas.
- g) Unfavourable timing variances arose across the program mainly due to Cricket Infrastructure Renewal (\$50,535), Alfreton Park Playspace Renewal (\$49,466), and Tuart Park Playspace Renewal (\$42,480) completed ahead of schedule. In addition, unfavourable variances arose for projects funded from funds brought forward from the previous financial year including MacDonald Park Playspace Renewals (\$33,367) and Tom Simpson Park Playspace Renewals (\$35,117), both projects are now complete.
- h) Favourable timing variances exist for works at Percy Doyle Reserve for the Tennis Clubrooms Refurbishment \$158,862 which is 95% constructed and the Power Upgrade \$98,400 which is 35% complete.
- i) This favourable timing variance arose predominantly due to the Streetscape Renewal Program \$147,458 for Warwick Road which is experiencing delays with construction now programmed for May to June 2019 and the Leafy City Program \$23,323 which has commenced.
- j) Unfavourable timing variances arose across a number of projects including Fairway / Carnaby Irrigation Consolidation (\$33,355) and Albacore Park Irrigation Upgrade, (23,331) with both projects completed ahead of schedule. In addition, the Tree Planting Program (\$25,906) and Prince Regent Park Irrigation Upgrade (\$23,855) are progressing ahead of schedule. This is offset by favourable variances for Parin Pioneer Park Development \$14,570 and the Dog Exercise Park Development \$11,870 with both projects in consultation phase.

## 16. Vehicle and Plant Replacements

**\$36,899**

This favourable variance for Fleet and Plant purchases includes timing variances for three vans totalling \$120,000 which are progressing behind budget phasing. This is partially offset by unfavourable timing variances for four sedans totalling (\$79,196) which have progressed ahead of budget phasing. Orders totalling \$308,110 have been placed and are scheduled for delivery in the coming months.

**Favourable Variance**
**Unfavourable Variance**



**17. Loan Repayment Principal**

**\$219,878**

This favourable timing variance arose from a revision by Western Australia Treasury Corporation of the loan repayment schedule for the Multi Storey Carpark, phasing for which will be adjusted at Mid-Year Budget Review.

**18. Proceeds from Disposal**

**\$335,997**

This favourable timing variance arose from Fleet and Plant disposals which includes \$103,015 for items replaced in the previous financial year.

**19. Opening Funds**

**\$3,893,522**

The variation in the closing funds for the period ended 30 June 2018 is prior to end of year position being finalised. The final balance will be available after the Financial Statements for 2017-18 have been audited.

Favourable Variance
Unfavourable Variance

**20. Closing Funds**
**\$4,609,454**

	June 2018 *	September 2018
<b>Current Assets</b>		
Cash and Investments	\$100,085,669	\$159,186,428
Rates Outstanding, Sundry Debtors and Other Receivables	\$3,026,090	\$49,757,492
Accrued Income	\$1,208,522	\$1,135,196
Prepayments	\$687,023	\$275,827
Inventories	\$188,284	\$191,750
<b>Total Current Assets</b>	<b>\$105,195,588</b>	<b>\$210,546,692</b>
<b>Current Liabilities</b>		
Trade Creditors	\$4,522,569	\$867,907
Sundry Payables	\$610,874	\$17,270,442
Accrued Expenses	\$5,116,012	\$4,037,180
Other Payables	\$2,305,685	-
Borrowings	\$3,201,862	\$2,632,460
Provision for Annual Leave	\$4,497,672	\$4,595,132
Provision for Long Service Leave	\$5,855,900	\$5,981,633
Provision for Workers Compensation Insurance	\$2,503,467	\$3,001,502
Provision for Sick Leave	\$1,006,450	\$966,279
Other Provisions	\$196,914	\$193,991
<b>Total Current Liabilities</b>	<b>\$29,817,405</b>	<b>\$39,546,526</b>
<b>Net Current Assets</b>	<b>\$75,378,183</b>	<b>\$171,000,166</b>
<b>Add back: Borrowings</b>	<b>\$3,201,862</b>	<b>\$2,632,460</b>
<b>Less: Cash Backed Reserves</b>	<b>\$72,419,820</b>	<b>\$72,419,821</b>
<b>Less: Non-Current Long Service Leave</b>	<b>\$1,731,800</b>	<b>\$1,731,800</b>
<b>Closing Funds – Surplus/(Deficit)</b>	<b>\$4,428,425</b>	<b>\$99,481,005</b>

\* Subject to finalisation of 2017-18 end of year

**Favourable Variance**
**Unfavourable Variance**

## Proposed Amendment to 2018-19 Schedule of Fees and Charges

Description	Basis of charge	GST Y/N	Statutory Fee "S"	Fee excluding GST	GST	Gross fee including GST
<b>Rated residential properties service fees – refuse collection</b>						
'Opt out' <del>establishment</del> fee for a 240 litre red lidded general waste bin in lieu of a 140 litre red lidded general waste bin	Per Bin – <del>pro-rata</del>	Y		\$77.27	\$7.73	\$85.00

## TENDER 019/18 PROVISION OF PRELIMINARY WORKS PRIOR TO ROAD RESURFACING

**SCHEDULE OF ITEMS**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>UOM</b>
1	Removal and disposal of kerbing	Linear metre
2	Kerb backfilling (sand)	Linear metre
3	Removal and disposal of pram ramps	Each
4	Cutting, removal and disposal of 600 mm wide section of concrete crossover	Linear metre
5	Cutting, removal and disposal of 600 mm wide section of asphalt crossover	Linear metre
6	Cutting, removal and disposal of 600 mm wide section of brick paved crossover	Linear metre

## SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Price	Rank
		Capacity	Demonstrated experience in completing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Asphaltech Pty Ltd All requirements have been met.	Yes	Asphaltech commenced its operations in 1994. Its organisational chart indicated a team structure of 40 personnel. Details of key personnel skills and experience was provided and supported by CVs. The company's specialised equipment included the use of mobile technology on handheld devices for normal operations, and an extensive fleet of plant and equipment. It provided a detailed list of afterhours contacts across its operations, and back up measures in sourcing additional equipment and personnel. It maintains a quality management system certified to ISO 9001:2015. Its safety management policy and plan were cited including comprehensive safety work procedures. Safety statistics were detailed for the past two years.	Asphaltech demonstrated extensive experience providing a range of civil works including similar requirements as specified in the tender. It currently provides asphalt and associated works for the Shire of Mundaring, Cities of Kalamunda, Stirling, Melville, South Perth, and Town of Victoria Park. Period and dates including contacts for the above local government works were provided. Asphaltech is also the City's current contractor for the supply and laying of asphalt major works.	Asphaltech demonstrated a high level of understanding of the required tasks for successful kerb removal and backfilling and the removal of concrete pram ramps and crossovers. Its methodology covered inspection of works, dial before you dig requirements, reinstatement of irrigation, scheduling of works with other contractors, site clean-up and managing access for City residents affected by works.	Asphaltech is located in Malaga and in Somerton, Victoria.  It currently employs six staff who reside in the City, and utilises business located in the City to purchase photocopying, vehicle and equipment parts, electrical services and IT services.	77.4%	\$2,352,618 (assuming no change in historical usage)	1



Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Price	Rank
		Capacity	Demonstrated experience in completing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Dowsing Group Pty Ltd All requirements have been met.	Yes	Dowsing Group was established in 1985 and currently employs over 45 full-time and over 50 casual staff. Its organisational chart and details of key personnel including their skills, qualifications, training matrix, years of experience and contact details for after-hours was specified. Details of specialised equipment include resource scheduling software, and an extensive fleet of vehicles, plant, general tools and appliances necessary to carry out the works. Its plant and equipment is fitted with vehicle management fleet tracking software. It operates a quality management system assessed and approved to conform with ISO 9001. Its safety policy and management plan were included with over 30 safe working methods. Its safety statistics for the past three years were provided.	Dowsing Group demonstrated extensive experience providing similar service to that specified in the tender and included the periods and dates of contract and referee details. Its current long-term local government contracts for installing concrete footpath and associated works include the Cities of Wanneroo, Belmont, South Perth, Bayswater, Kalamunda, Shires of Murray, and Mundaring. Dowsing Group is the City's current contractor for the provision of preliminary works prior to road resurfacing	Dowsing Group demonstrated a thorough understanding of the required tasks. It provided a typical day work sequence from start to completion with allocation of resources and the detail of scope of work undertaken. Its methodology included a dedicated project manager, process for feedback and complaints, communication management in the identification and engagement of key stakeholders, minimising disruption to local residents, dial before you dig, and allocation of safe work methods to be undertaken.	The company is located in Kewdale and currently employs 10 staff who reside in the City. It purchases fuel, hardware supplies, food and drink from suppliers located within the City	76.1%	\$2,097,143 (assuming no change in historical usage)	2

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Price	Rank
		Capacity	Demonstrated experience in completing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Axiis Contracting Pty Ltd	Yes	Axiis Contracting started its operations in 2013 and currently employs 32 staff. The company structure was provided in an organisational chart including information to support personnel experience, training, qualifications and certification plus backup resources dedicated to the works. After-hours contact details were provided for seven personnel. The company utilises a scheduling system for equipment and vehicle rostering and provided an extensive list of equipment available for the works, including details for sourcing back-up equipment if required. A list of current commitments was made available. Axiis Contracting provided a safety policy and procedure including quality assurance and management based on the disciplines of ISO 9001 & AS/NZ 4801:2001. Safety statistics were provided for the last five years.	Axiis Contracting demonstrated considerable experience providing installation of in-situ footpaths and associated works to the Cities of Melville, Kwinana, South Perth, Stirling, Rockingham, Town of Bassendean and Shire of Manjimup. Axiis Contracting is the City's current contractor for the supply and installation of concrete paths, crossovers, handrails, pedestrian ramps and associated works. Periods and dates of contracts and a list of referees were provided.	Axiis Contracting demonstrated a thorough understanding of the required tasks. It identified and addressed requirements for scheduling services, transport of equipment and debris, communication, safety and records management, dial before you dig, defects liability and backfilling works. Other issues addressed are the requirement for prior notification of residents, noise pollution and reinstatement of reticulation. Its methodology covered a step by step process for forward demolition works.	Axiis Contracting is located in Bassendean.  It stated that two of its employees reside in the City and if successful will support the local economy by sourcing contraction and expansion materials from local resellers.	72.4%	\$1,454,288 (assuming no change in historical usage)	3
All requirements have been met.								

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Price	Rank
		Capacity	Demonstrated experience in completing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
JEK Pty Ltd t/as HAS Earthmoving All requirements have been met.	Yes	HAS Earthmoving was established in July 2004 and currently employs 12 permanent staff and between 25 to 50 field staff. It provided an organisational chart indicating its business structure and specified a team of personnel including information about their skills, experience, training attained and qualifications. It proposed a list of equipment and accessories with a contingency for breakdowns. A support line and after-hours mobile numbers were provided for three personnel. HAS Earthmoving operates and abides by its own quality assurance and management systems accredited to ISO9001:2008. Its health and safety policy and procedures were cited. Safety statistics since 2016 were provided.	HAS Earthmoving demonstrated reasonable experience in providing similar services for a range of local governments. Road, drainage and plant hire works were undertaken for the Cities of Armadale, Swan and Town of Cambridge. A list of referees was provided including reference made to the duration of the contracts, however dates were not specified.	HAS Earthmoving demonstrated some understanding of required tasks. It stated it possess knowledge of sensitive issues associated with working for local governments. The information provided did not state how it would approach specific tasks associated with kerb and concrete removal or cutting, reticulation reinstatement or notification of prior works to City rate payers as specified in the tender	HAS Earthmoving is located in Maddington.  The company policy encourages the sourcing of fuel, food, emergency repairs and hire of other plant and operators locally.	63.7%	\$2,238,257 (assuming no change in historical usage)	4

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Price	Rank
		Capacity	Demonstrated experience in completing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
<p>Sparta Enterprises t/as Stirling Paving Pty Ltd</p> <p>All requirements have been met.</p>	Yes	<p>Stirling Paving commenced operation over 40 years ago and currently has seven staff. Its business structure provided details of key personnel roles and their skills and experience. It specified that sub-contracting works for concrete cutting will be provided by Cutwell. Details of specialised equipment that will be used and after hour contacts for emergency requirements were supplied, including sourcing additional personnel and resources through a number of direct specialised subcontractors. Stirling Paving operates with its own quality management system and has an OSH system aligned to AS/NZS:4801.2001 requirements. Copies of its safety management plan including safety statistics for the past two years were provided.</p>	<p>Stirling Paving demonstrated experience providing similar services based on its history as the previous contractor for the City from 2005 to 2015. While this was the only information presented, the panel was reasonably confident that the company can provide the services.</p> <p>Referee statements were cited from De Francesch Building Company, Asphaltech and CVISION Pty Ltd, however it did not demonstrate scope similarities or provide period and dates of contracts.</p>	<p>Stirling Paving demonstrated a thorough understanding of required tasks. Its methodology listed detailed steps from start of works to inspection and completion in accordance with the requirements of the tender. Works covered the notification of residents, kerb removal, concrete and ramp cutting, communication with City officers and other contractors, reticulation and site clean-up.</p>	<p>Stirling Paving is located in Stirling.</p> <p>It stated it will endeavour to utilise as many local suppliers as possible, particularly with waste removal and material supplies, however it did not state it would specifically source this from suppliers located within the City.</p>	58.7%%	\$2,566,324 (assuming no change in historical usage)	5

## TENDER 025/18 CITY CENTRE LIGHTING UPGRADE STAGE 3

## SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Price Rank
		Capacity	Demonstrated experience in completing similar projects	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Stiles Electrical and Communication Services	Yes	Stiles Electrical and Communication Services has been in operation since 1999 and is based in Joondalup. The company has 25 employees. An organisational chart was supplied and supported by the role, experience and qualifications of five staff nominated to oversee the City's project. A list of specialised equipment for this project was supplied. After hours contacts for emergency requirements were provided and the company has accounts with a range of labour hire and plant hire companies, if additional resources are required. The company operates an accredited quality management system to ISO 9001:2015. Copies of its safety and health management plan and safety records were submitted with the Offer.	Stiles Electrical and Communication Services demonstrated extensive experience completing works of a similar nature for numerous local governments including the City. Numerous project examples were provided as evidence of the company's experience and included supply and installation of 38 multi-function poles for the Matagarup Bridge for the Swan River Pedestrian Bridge Alliance, design, supply and installation of 140 custom and standard City of Perth specification Multipole light poles for Elizabeth Quay project, procurement, supply and installation of 300 series mini variant of Multipole for Kings Square Subdivision project for Broad Construction, installation of a range of 300-Series and 201-Series Multipole poles for Perth City Link (Stage 2 and 3) project for Downer Infrastructure. This was further supported by an extensive list of other completed projects. The company is the current contractor for the City Centre Lighting Upgrade Stage 2.	Stiles Electrical and Communication Services demonstrated a thorough understanding and appreciation of the City's requirements. The work break down addressed all the scope items with a detailed methodology and approach. Lead-times for the light poles, caged rag bolts and light fittings were also supplied. A preliminary project program was submitted with and the company stated that a full project program will be developed with the City on award of Contract.	It is located in Joondalup.  The company employs local residents and uses local suppliers. It is providing training and mentoring for 15 apprentices through National Electrical and Communications Association.	73.7%	\$3,004,917	1
All requirements have been met.								



## TENDER 025/18 CITY CENTRE LIGHTING UPGRADE STAGE 3

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Price Rank
		Capacity	Demonstrated experience in completing similar projects	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Diamond Underground Services Pty Ltd	Yes	It came into being in June 2018 due to a merger of Diamond Communications Pty Ltd (in business since 1997) and Complete Cabling and Construction (in business since 2009). It has 180 staff. An organisational chart was supplied and qualifications, industry experience and skills of 11 key personnel were provided. A list of specialised equipment was supplied. After-hours contact for emergency requirements was provided and the company has the ability to provide additional personnel and resources, if required. The company operates an accredited Quality Management System ISO 9001:2015, Environmental Management System ISO 14001:2015 and Occupational Health & Safety Management System AS/NZS 4801:2001. Copies of its health and safety policy, a sample health, safety, environmental and quality management plan and safety records were provided.	Diamond Underground Services demonstrated experience completing street lighting projects for Main Roads Improvement Alliance, Gateway Alliance and various private companies. Ten project examples were submitted including installation of Western Power street lights in three land sub-divisions, State underground power projects for Western Power and installation of street lights for Great Eastern Highway Upgrade project for City East Alliance.	The company demonstrated some understanding of the City requirements. It provided a detailed methodology with a project implementation program but did not make any reference to the complete removal and replacement of one switchboard in Central Walk and modifications to two other switchboards to facilitate the new lighting circuits as asked by the tender document.	The company is located in Kenwick with a camp office at Wangara.  The company will purchase materials locally and employs local residents.	51.2%	\$3,211,853	NA
All requirements have been met.								

## TENDER 025/18 CITY CENTRE LIGHTING UPGRADE STAGE 3

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Price Rank
		Capacity	Demonstrated experience in completing similar projects	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
The Trustee for the Maher Family Trust t/as DJM Electrical Services	Yes	DJM Electrical Services has been in business for an unknown period. It is located in Connolly. The submission did not provide information on its number of employees, organisation structure, support team, after-hours contacts for emergency requirements, or its ability to provide additional resources and safety.	The company did not demonstrate sufficient experience in completing supply and installation projects of similar scale. It provided on-site supervision to Interlec (WA) Pty Ltd in the Joondalup Drive Lighting Upgrade project. It also carried out the investigation works for Stage 2 and Stage 3 of this project, supply and installation of 17 Multipoles with LED luminaries at Whitfords Node car park and electrical supply and installation works for two land sub-division projects. Periods and dates were not supplied for any submitted projects.	The company did not demonstrate sufficient understanding of the City requirements. It provided a site-specific methodology addressing the scope of works, regulations and completion of work. No project program was supplied.	The company is based in Connolly, employs local residents, supports local businesses and volunteers its services and equipment to local social, sporting, schools, charities and the health provider sectors.	36%	\$2,934,700	NA
All requirements have been met.								

## TENDER 025/18 CITY CENTRE LIGHTING UPGRADE STAGE 3

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Price Rank
		Capacity	Demonstrated experience in completing similar projects	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Tempo Australia Ltd	Yes	Tempo Australia Ltd has been in business since 2011. It acquired electrical companies Cablelogic in 2016 and KP Electric in 2017. The company has offices in Sydney, Brisbane, Canberra Melbourne, Adelaide and Perth (West Perth) and has 350 staff nationwide. An organisation chart and details of three key staff were provided. A list of the specialised equipment was supplied. After hours contacts were provided but its ability to source additional resources was not addressed. The company operates an accredited quality management system to ISO 9001:2015, occupational health & safety management systems AS/NZS 4801:2001 and environmental management systems ISO 14001:2015. Copies of its safety policy and statistics were supplied.	The company did not demonstrate sufficient experience completing similar projects. It is currently providing electrical maintenance services to the Cities of Cockburn and Vincent. No project example was submitted to demonstrate its experience in supply and installation of light poles and luminaries.	Tempo Australia Ltd did not demonstrate an understanding of the requirements. A brief methodology was provided with a proposed timeline that did not address the specific requirements of the City's project.	It's Perth office is at West Perth.  The company employs local residents.	33.1%	\$2,052,175	NA
All requirements have been met.								

## TENDER 025/18 CITY CENTRE LIGHTING UPGRADE STAGE 3

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Price Rank
		Capacity	Demonstrated experience in completing similar projects	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Nites (WA) Pty Ltd (Nites Electrical)	Yes	Nites Electrical has been in business for over a decade. It is located in Bunbury with unknown number of staff. An organisation chart and details of eight staff including their qualifications and experience were provided. A list of the specialised equipment was supplied but its' ability to source additional personnel and resources and after hours contacts for emergency requirements were not provided.  Nites Electrical operates an internal quality management system and has a safety policy in place. Safety records were not provided.	Nites Electrical demonstrated some experience completing street lighting projects for various local governments and Main Roads WA (MRWA). Out of its submitted eight project examples, three were for sports lighting, one carpark lighting, one coastal pathway lighting and one for MRWA (seven light poles). Only one project (Scarborough ROW Street lighting for the City of Stirling) is similar in scale and scope to the City's project.	The company did not demonstrate an understanding of the requirements. A brief methodology was provided with limited relevant details without a proposed timeline of the project.	It is located in Bunbury.  This criterion was not specifically addressed.	32.9%	\$1,745,857	NA
All requirements have been met.								

## TENDER 025/18 CITY CENTRE LIGHTING UPGRADE STAGE 3

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated experience in completing similar projects	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
The Trustee for the Paul Martens Trust (Interlec)	No	Non-compliant not assessed						
All requirements have not been met.								



## SCHEDULE OF ITEMS

## ATTACHMENT 1

Item	Description	UOM
<b>ROTARY METHOD</b>		
<b>I.D. Casing 155 mm</b>		
1	Drill to suit 155 mm casing	metre
2	Drill (hard rock) to suit 155 mm casing	metre
3	Supply and fit 155 mm PVC casing and centralisers	metre
4	Supply and fit inline screen and fittings	metre
5	Bore development (compressed air)	hour
6	Bore development (water jetting)	hour
7	Bore development (surging)	hour
8	Test pumping	hour
9	Air free water sample and analysis	each
10	Bore cap	each
11	Withdraw casing (abandoned borehole)	metre
<b>I.D. Casing 200 mm</b>		
12	Drill to suit 200 mm casing	metre
13	Drill (hard rock) to suit 200 mm casing	metre
14	Supply and fit 200 mm PVC casing and centralisers	metre
15	Supply and fit inline screen and fittings	metre
16	Bore development (compressed air)	hour
17	Bore development (water jetting)	hour
18	Bore development (surging)	hour
19	Test pumping	hour
20	Air free water sample and analysis	each
21	Bore cap	each
22	Withdraw casing (abandoned borehole)	metre
<b>CABLE TOOL METHOD</b>		
<b>I.D. Casing 155 mm</b>		
23	Drill to suit 155 mm casing	metre
24	Drill (hard rock) to suit 155 mm casing	metre
25	Supply and fit 155 mm steel casing	metre
26	Supply and fit telescopic screen and fittings	metre
27	Supply and fit 155 mm casing shoe and clamps	each
28	Screen fittings 200 mm to packer base plate	each
29	Bore Development (compressed air)	hour
30	Bore Development (water jetting)	hour

Item	Description	UOM
31	Bore Development (surging)	hour
32	Test pumping	hour
33	Air free water sample and analysis	each
34	Bore cap	each
35	Withdraw casing (abandoned borehole)	metre
<b>I.D. Casing 200 mm</b>		
36	Drill to suit 200 mm casing	metre
37	Drill (hard rock) to suit 200 mm casing	metre
38	Supply and fit 200 mm steel casing	metre
39	Supply and fit telescopic screen and fittings	metre
40	Supply and fit screen	metre
41	Supply and fit 200 mm casing shoe and clamps	each
42	Screen fittings 200 mm to packer base plate	each
43	Bore Development (compressed air)	hour
44	Bore Development (water jetting)	hour
45	Bore Development (surging)	hour
46	Test pumping	hour
47	Air free water sample and analysis	each
48	Bore cap	each
49	Withdraw casing (abandoned borehole)	metre
<b>I.D. Casing 250 mm</b>		
50	Drill to suit 250 mm casing	metre
51	Drill (hard rock) to suit 250 mm casing	metre
52	Supply and fit 250 mm steel casing	metre
53	Supply and fit telescopic screen and fittings	metre
54	Supply and fit 250 mm casing shoe and clamps	each
55	Screen fittings 250 mm to packer base plate	each
56	Bore Development (compressed air)	hour
57	Bore Development (water jetting)	hour
58	Bore Development (surging)	hour
59	Test pumping	hour
60	Air free water sample and analysis	each
61	Bore cap	each
62	Withdraw casing (abandoned borehole)	metre

## SUMMARY OF SUBMISSIONS

ATTACHMENT 2

[illegible]

# TENDER 030/18 DRILLING, DEVELOPMENT AND TESTING OF BORES

<b>Tenderer &amp; Description of Response</b>	<b>Is it Compliant? Yes or No</b>	<b>Comment Against Criteria</b>				<b>Evaluation Score</b>	<b>Estimated Value</b>	<b>Rank</b>
		<b>Capacity</b>	<b>Demonstrated experience in providing similar services</b>	<b>Demonstrated understanding of the required tasks</b>	<b>Social and economic effects on the local community</b>			
Allpine Nominees Pty Ltd trading as Drilling Contractors of Australia	Yes	It was established in 1994. Its Submission did not include the number of full time employees or its structure of business, however, details of three key site personnel and the company's two owners/directors including their qualifications and years of industry experience were provided. It did not address specialised equipment, afterhours contacts for emergency requirements or the ability to provide additional personnel. It operates with its own quality management system and has a safety policy in place. A copy of its safety management systems manual was supplied though its safety statistics were not provided.	It has carried out drilling and development of bores using mud rotary method for various organisations including the City of Cockburn (geothermal and injection bores completed 2017 for Cockburn Regional Physical Activity Education Centre), Wannon Water (Wyatt Street artesian production bore, completed 2016), Busselton Water (bore reline in 2016) and the Department of Water (two monitoring bores, completed 2014). Examples of works did not include drilling using cable tool, which is the City's preferred method.	It has been in the drilling industry for many years. However, the company did not submit a response to demonstrate its understanding of the City's requirements	It is located in Gooseberry Hill.  It did not submit a response.	34.6%	\$98,554 (assuming no change in historical usage)	3
All requirements have been met.							Included rotary method only items 1 - 22	



# TENDER 030/18 DRILLING, DEVELOPMENT AND TESTING OF BORES

## TENDER 032/18 PROCESSING OF GARDEN ORGANIC WASTE

**SCHEDULE OF ITEMS**

<b>Item</b>	<b>Description</b>	<b>Unit of Measure</b>
<b>1</b>	<b>Processing</b>	
1.1	Processing of Garden Organic Waste (arising from lime green lidded bin)*	Per tonne
<b>2.</b>	<b>Optional Items</b>	
2.1	Processing of Green waste from City Operations Teams (Parks)	Per tonne
2.2	Buy back Price – Product to AS4454 Standard	Per tonne

\*Processing rates should be inclusive of any contaminant disposal costs, including the aligning Waste Levy rate at the time of Contract award in accordance with clause 2.17.3.3

## SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Price	Rank
		Capacity	Demonstrated experience in completing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Suez Recycling & Recovery	Yes	Suez Recycling & Recovery has been in operation for 35 years in Australia employing 334 staff, including 58 labourers at principal locations in WA. Its business structure was outlined in its organisational chart including a breakdown of the WA team and skill profiles of key personnel. Its nominated receival site for the City's contract is located in Landsdale, and the nominated processing site is located in North Bannister. Both sites are appropriately licenced to receive, accept, weigh and process garden organic waste. Specialised equipment listed include a front-end loader, a mobile aerated floor system and a screening trommel. The company operates an AS/NZS 4801 certified safety system and provided copies of its safety policy, work instructions, and safe operating procedures.	It demonstrated considerable experience providing similar services for the Town of Cambridge (2,600 tonnes annually), Cities of Nedlands (2,600 tonnes), Rockingham (14,000 tonnes) and Stirling (15,000 tonnes). The company was awarded the City's Contract for domestic rubbish and recycling collection in July 2018. This includes collection of garden organic waste (green lidded bin) commencing in February 2019. Periods and dates of the above contracts were provided however no referee contacts were stated.	It demonstrated a thorough understanding of the required tasks. Its methodology included receival, reporting, sorting and transfer of garden organics plus contingency measures for an alternative site at no cost to the City. It demonstrated its ability to process green waste volumes and items inclusive of any contaminant disposal costs as specified in the RFT. Processing will be accredited to AS4454 standards for compost, soil conditioners and mulches useable by the City or other commercial entities in line with principles of a circular economy.	Suez Recycling & Recovery is an international company that has principal locations in Neerabup, Gnangara, Landsdale, Welshpool, Bibra Lake and North Bannister in WA. It employs local residents and works with Edge Employment Solutions based in the City to employ four personnel with a disability.	71.2%	\$2,492,150	1
All requirements have been met.								

## TENDER 032/18 PROCESSING OF GARDEN ORGANIC WASTE

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Price	Rank
		Capacity	Demonstrated experience in completing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
JD Organics Pty Ltd t/as GO Organics WA	Yes	GO Organics WA is a WA owned business that has been in operation since 1988. In 2008 it was acquired by Brunnings WA and currently employs over 16 staff. It nominated a receival and processing site with appropriate equipment and licences to receive, accept and process garden organic waste, however use of a weighbridge was not specified as it is currently proceeding with the procurement and installation of a weighbridge at its receival site which could be supplied and installed within eight (8) weeks to meet the contract commencement date from January 2019. A safety management plan, policies and procedures were provided. No safety incidents were reported in the past two years. Information to support the statement was not provided.	GO Organics WA demonstrated reasonable experience providing similar services. It currently processes garden organic waste received from the Shire of Mundaring under an arrangement with Shredding Services Midland since 2016, and from the City of Stirling and the City of Vincent under an arrangement with Purearth since 2018. Periods and dates of contracts were provided including a list of referee contacts.	GO Organics WA demonstrated some understanding of the required tasks. It provided a methodology for receival, inspection and transfer to its processing facility before onsite compost processing to AS4454 standards. It stated that deliveries with contamination rates between 2 - 5% would incur a 25% price premium and between 5 – 10% would incur a 66.6% price premium. The City has no way to independently determine levels of contamination expected from green waste collections and cannot guarantee deliveries of garden organic waste below the levels of contamination as stated.	GO Organics WA's receival site is located in Landsdale while the nominated processing site is located in Boonanaring. If successful it would procure fuel, lubricants, stationery items and other materials from suppliers based within the City. Three of its employees reside within the City and it would consider community support with the City similar to that currently volunteered to Rainbow Food Ministry in Wangara.	54.6%	\$2,489,547 (Assuming contamination is less than 2%)	2
All requirements have been met.								

# Multiple Dwellings Within Portion of Housing Opportunity Area 1 Local Planning Policy

## Responsible Directorate: Planning and Community Development

### Objectives:

- To ensure that the form of residential development within the specified area of Housing Opportunity Area 1 protects and retains the existing character and residential amenity of the area.

### 1. Authority:

This policy has been prepared in accordance with Schedule 2, Part 2 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area, and Part 7 of the *Residential Design Codes of Western Australia (R-Codes)*.

### 2. Application:

This policy applies to the area of Housing Opportunity Area 1 bounded by the Mitchell Freeway, Warwick Road, Davallia Road and Beach Road, Duncraig.

### 3. Definitions:

“**Housing Opportunity Area 1**” means the area as outlined in the City of Joondalup *Local Housing Strategy*.

### 4. Details:

- 4.1 Development applications for multiple dwellings within the application area will not be approved unless:



- a. the proposed development meets the deemed-to-comply provisions of Part 5 of the R-Codes and any replacement deemed-to-comply provisions for Housing Opportunity Areas within Table 1 of the *Residential Development Local Planning Policy*.
- b. building height does not exceed that outlined in Table 3 Category B of the R-Codes.

---

**Creation Date:** <mmmm yyyy (adopted by Council)>

**Amendments:**

**Related Documentation:**

- *State Planning Policy 3.1: Residential Design Codes of Western Australia*
- *Residential Development Local Planning Policy*





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Scale(A4):1:4514

Date: 7/10/2016

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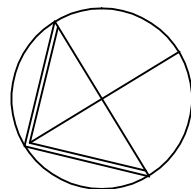
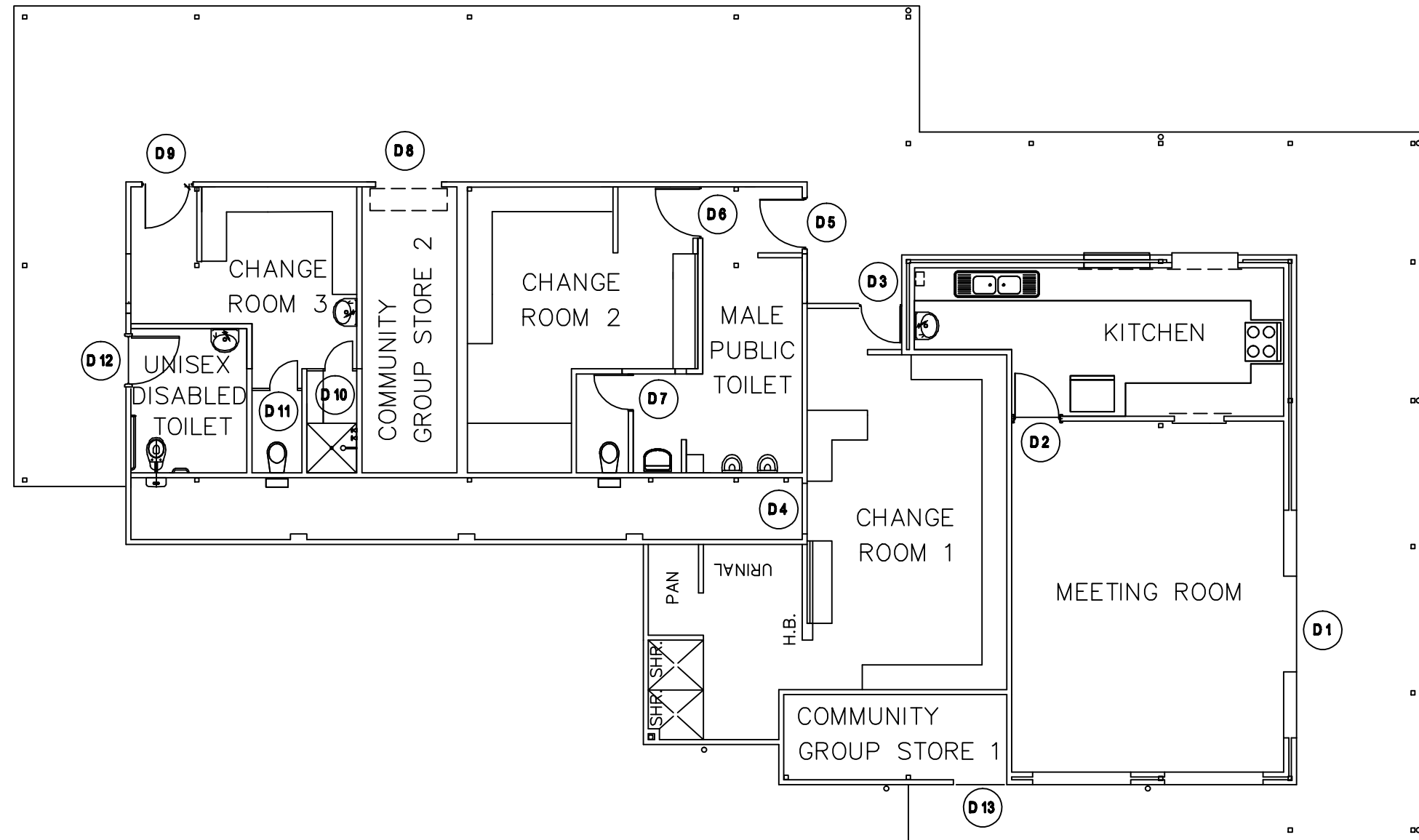
## CHICHESTER PARK



**SCHEDULE OF AREAS:**

KITCHEN	15m <sup>2</sup>
MEETING ROOM	32m <sup>2</sup>
CHANGE ROOM 1	33m <sup>2</sup>
CHANGE ROOM 2	17m <sup>2</sup>
CHANGE ROOM 3	15m <sup>2</sup>
COMMUNITY GROUP STORE 1	6m <sup>2</sup>
COMMUNITY GROUP STORE 2	9m <sup>2</sup>
MALE PUBLIC TOILET	14m <sup>2</sup>
UNISEX DISABLED TOILET	6m <sup>2</sup>

<b>TOTAL AREA</b>	<b>147m<sup>2</sup></b>
-------------------	-------------------------



**DRAWING TITLE:**  
**FLOOR PLAN**

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**ADDRESS:**  
**109 TRAPPERS DRIVE, WOODVALE**

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**City of Joondalup**  
**Building Asset Mngmt**

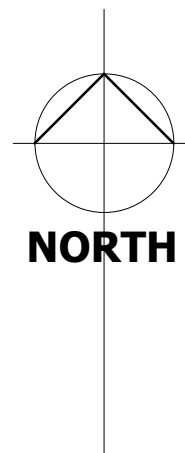
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Western Australia, 6919  
Telephone: (08) 9400 4000  
Facsimile: (08) 9400 4501



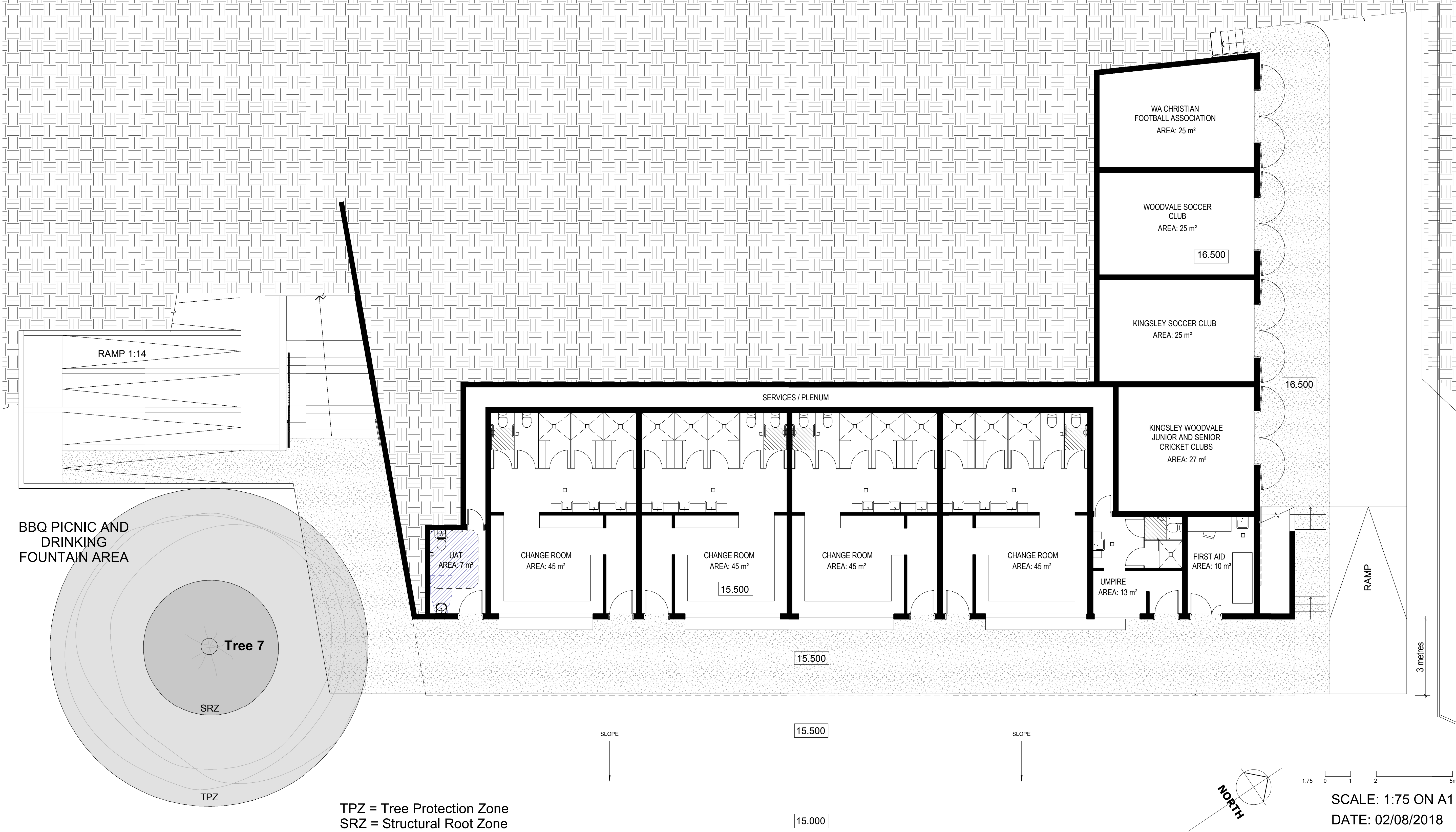
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**JUNE 11**  
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**D.W**

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**1184**  
**DRAWING No:**  
**A001**

**BUILDING NAME:**  
**CHICHESTER PARK CLUBROOM**

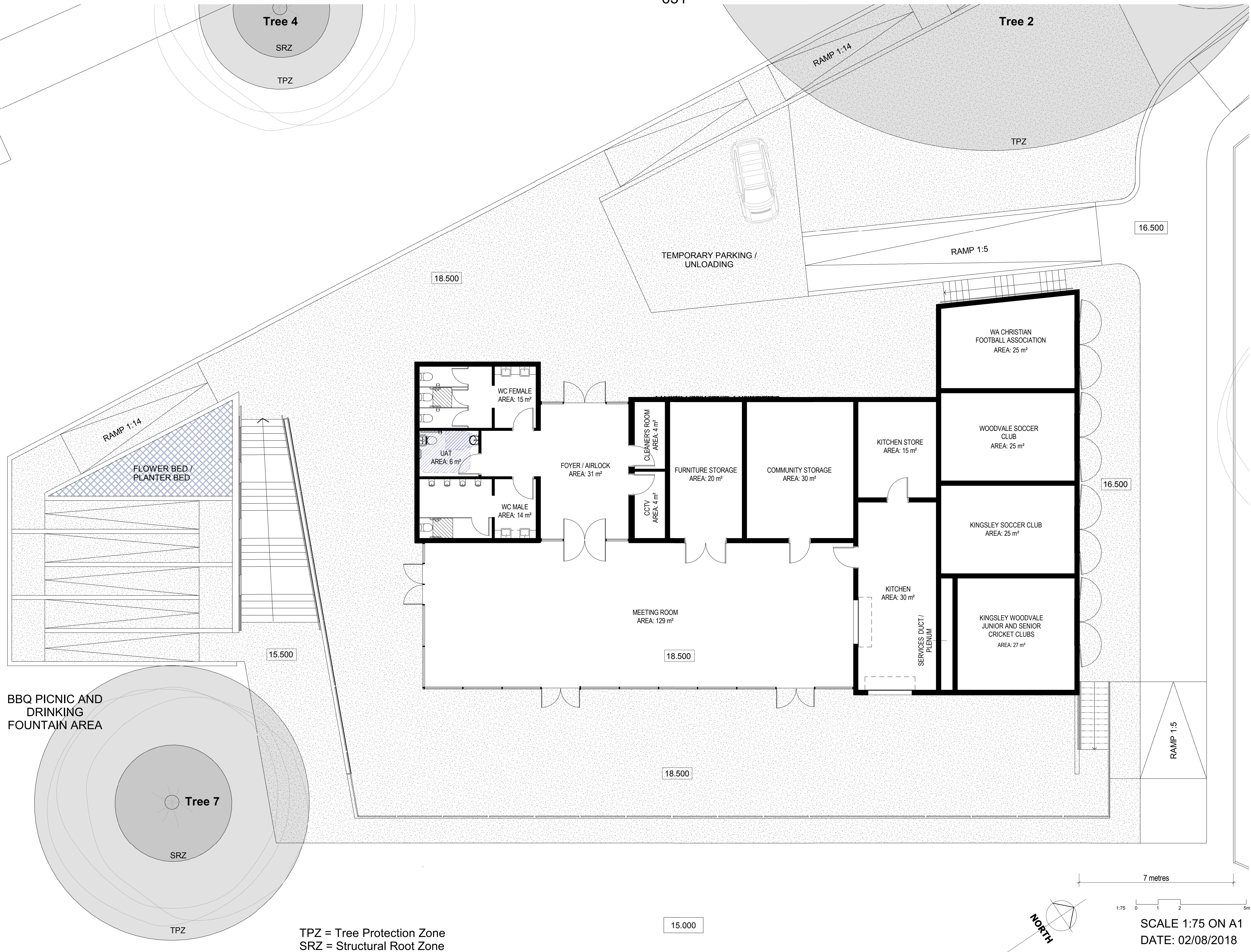






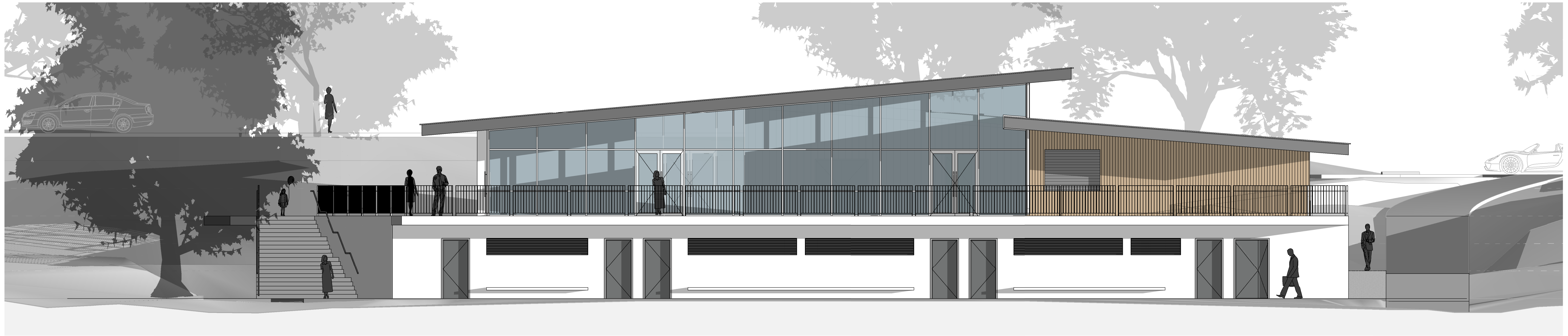
CHICHESTER PARK REDEVELOPMENT  
LOWER LEVEL





TPZ = Tree Protection Zone  
SRZ = Structural Root Zone





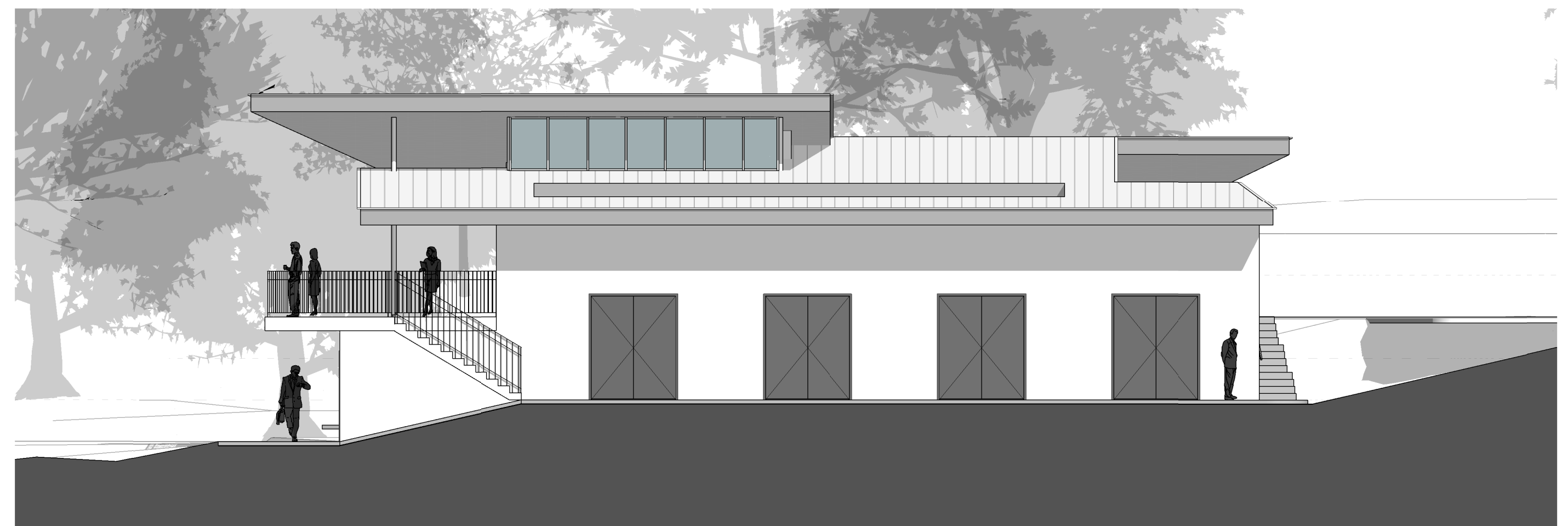
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1 : 75



**ELEVATION WEST**  
1 : 75



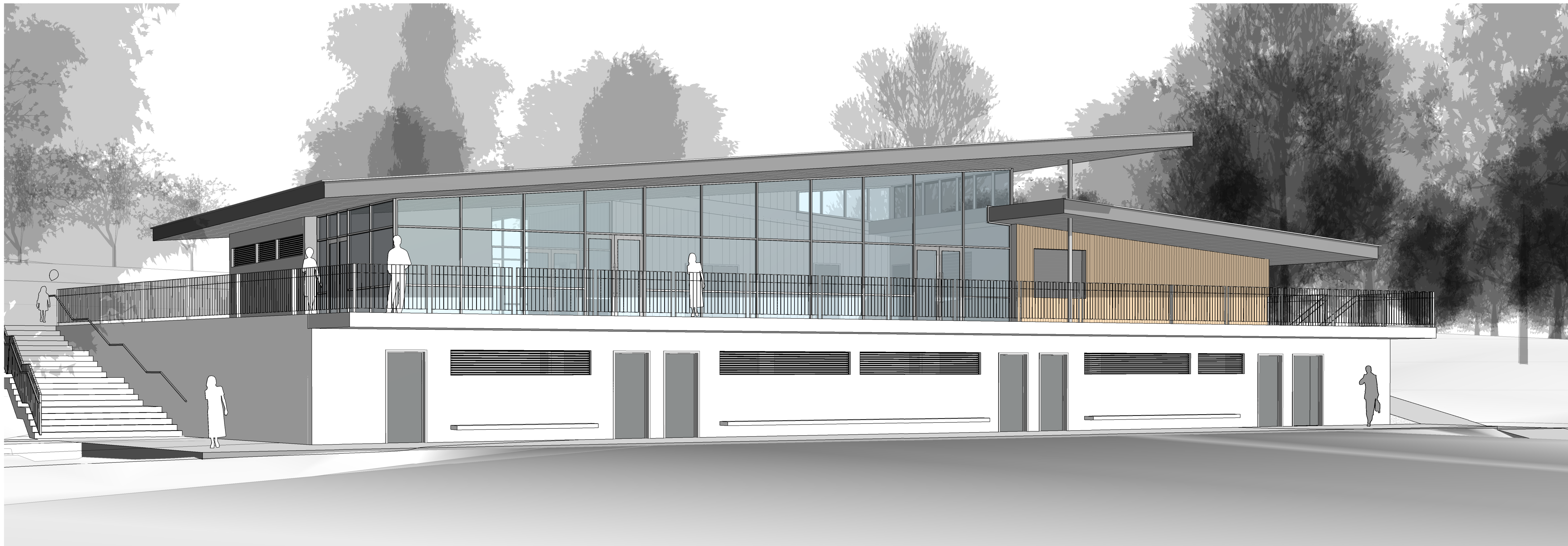
**ELEVATION NORTH**  
1 : 100



**ELEVATION SOUTH**  
1 : 100

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DATE: 02/08/2018





3D PERSPECTIVE SOUTH-EAST



3D PERSPECTIVE NORTH-WEST (CAR PARK)



City of Joondalup

# Arboricultural Assessment and Report

Chichester Park Woodvale WA 6026

Brendan Hogan  
18/06/2018

Updated  
17/07/2018

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3 - Discussion.....	11
4 – Recommendations.....	11



## **1. Introduction**

- 1.1** The Chichester Park Clubrooms are to be redeveloped. The construction will include connecting pathways and stairway, which will be adjacent to existing trees.
- 1.2** Determine the health and structural condition of the trees at present. Comment on whether the existing trees are worth retaining.
- 1.3** Determine the structural root zone and tree protection zones for the 10 inspected trees.
- 1.4** Make recommendations for the construction methodology.
- 1.5** The tree was inspected from the ground on the 19 June 2018 and 13 July 2018.



Site Map

## 2. Observations

### 2.1 Tree 1

- Early mature *Eucalyptus sp.* in moderate health.
- TPZ: 8.64m radius.
- SRZ: 3.3m radius.
- Evidence of previous limb failures, up to 300mm diameter.
- Large quantity of deadwood, up to 50mm diameter.
- Extensive internal epicormic shoot development.
- Tree is affected by witches' broom (Pest causing deformities).
- Misshapen canopy due suppression from T2.



### 2.2 Tree 2

- Mature *Eucalyptus gomphocephala* in moderate health.
- TPZ: 14.4m radius.
- SRZ: 3.87m radius.
- Western limb failures, up to 150 diameter, wind loading.
- Sporadic deadwood, up to 100mm diameter.
- Sparse canopy cover due to prevailing wind dehydration.
- Minor damage by witches' broom (Pest causing deformities).
- Retaining wall installed 4m to north, likely root disturbance.





### 2.3 Tree 3

- Mature *Corymbia maculata* in good health.
- TPZ: 5.52m radius.
- SRZ: 2.43m radius.
- Sporadic deadwood, up to 100mm diameter.
- Misshapen due to suppression from T2



### 2.4 Tree 4

- Semi mature *Corymbia maculata* in good health.
- TPZ: 3.72m radius.
- SRZ: 2.02m radius.
- Footpath 1.9m to the west.



## 2.5 Tree 5

- Semi mature *Eucalyptus petiolaris* in poor health.
- TPZ: 3.72m radius.
- SRZ: 2.02m radius.
- Tree is 300m east of a drainage pit, no visible damage.
- Multiple failures up to 100mm due to western wind lead.
- Sporadic deadwood up to 50mm diameter.



## 2.6 Tree 6

- Semi mature *Eucalyptus sideroxylon* in poor health.
- TPZ: 2.16m radius.
- SRZ: 1.61m radius.
- Majority of the lower canopy has declined.





### 2.7 Tree 7

- Early mature *Casuarina equisetifolia* in good health.
- TPZ: 6.24m radius.
- SRZ: 2.65m radius.
- The main trunk is bifurcated however the union appears sound. Monitoring of the stem is recommended.



### 2.8 Tree 8

- Early mature *Corymbia maculata* in moderate health.
- TPZ: 3.12m radius.
- SRZ: 1.94m radius.
- The central stem of the tree has become moribund and stunted the overall size of the canopy.
- There is significant canopy suppression from Tree 10.



### 2.9 Tree 9

- Early mature *Corymbia calophylla* in good health.
- TPZ: 10.8m radius.
- SRZ: 3.31m radius.
- The tree is formed from a coppice, a tree which was cut to ground level and regrown.
- The multi stemmed structure is not ideal for long term retention. Circumferential growth will result in compression of mature stems, leaving the tree prone to large failures.



### 2.10 Tree 10

- Early mature *Eucalyptus gomphocephala* in good health.
- TPZ: 11.4m radius.
- SRZ: 3.57m radius.
- The main trunk is bifurcated however the union appears sound. Monitoring of the stem is recommended



**2.11. Fenced Banksia Woodlands area next to existing clubrooms (Assessed 13 July 18)**

The trees inside the bushland fencing are predominately Jarrah (*Eucalyptus marginata*) which have been coppiced (cut to ground level and regrown), which vastly alters the trees root architecture. The location of the proposed access ramp is just within the edge of a calculated TPZ but the fact that there will be no disturbance within the bush means that the minor encroachment can be offset. Most of the root system will be within the bush anyway given the litter build up, microbial activity etc.

The area is heavily eroded so I doubt roots in this area provide much for the trees, structure or health. Pruning any exposed roots at the fence line would be best to reduce likelihood of pathogen damage.

There are really only two trees (*Acacia saligna*) close to the fence which are very short-lived species. I don't think they will be compromised but may need some minor pruning depending on the clearance required.

### **3. Discussion**

- 3.1** The ten inspected trees will have some construction occur within their tree protection zone (TPZs). Tree 2 (T2) will have works occur within the structural root zone (SRZ).
- 3.2** Tree 5, Tree 6 and Tree 8 are not considered to be in good health and unlikely to be able to adapt to adjacent development. Tree 9 has poor structure and should not be considered for long term retention.
- 3.3** The installation of footpaths and stairs will require some root pruning. Any excavation within the TPZs should be undertaken by hand to expose and investigate root size and locations, relative to the required level changes. From there it can be determined if root pruning is possible or if construction methodology needs to be adapted, particularly for Tree 2.

### **4. Recommendations**

- 4.1** Remove and stump grind Tree 5, Tree 6, Tree 8 and Tree 9.
- 4.2** Prune Tree 1, Tree 2 and Tree 10 to remove deadwood over 50mm diameter.
- 4.3** Determine where excavation is required and to what extent. Hand trench within TRZs to determine root size and location. Allow arborist to inspect prune roots if possible. If roots are too large and cannot be severed, advise project manager that construction methodology will need to be altered.
- 4.4** Do not allow works within the TPZ which will be damaging to the trees namely storing materials, mixing cement, storage of site toilets etc. It is unlikely that TPZ fencing will be able to be installed however this should be discussed with the project manager for viability.





June 2018

Final

## Chichester Park Redevelopment





Prepared For:  
City of Joondalup

Traffic & Parking  
Assessment  
Report



Client: City of Joondalup

Project: Chichester Park Traffic & Parking Assessment

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**DOCUMENT ISSUE AUTHORISATION**

Issue	Rev	Date	Description	Author	Checked By	Approved By
0	0	08/06/2018	DRAFT Report	BAV/CS	CS	DNV
1	0	22/06/2018	FINAL Report	BAV/CS	DNV	DNV

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**Donald Veal Consultants Pty Ltd**

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Client: City of Joondalup

Project: Chichester Park Traffic & Parking Assessment

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## **1 INTRODUCTION**

### **1.1 BACKGROUND**

This traffic and parking assessment report has been prepared by Donald Veal Consultants on behalf of the City of Joondalup, with regard to the proposed redevelopment of Chichester Park Clubrooms.

The facilities are being redeveloped to better provide for the sporting clubs and teams which use Chichester Park. The redevelopment itself is not anticipated to create more traffic or parking in peak periods as the current utilisation of the park and its facilities is not expected to change.

As part of the community consultation undertaken in July / August 2017, a number of local residents raised concerns with traffic and parking issues at Chichester Park, particularly in the winter sporting season. Parking on residential verges and visibility issues / driving safety concerns were raised and feedback was received from residents living on the streets around the southern oval.

The City of Joondalup requested a parking assessment with recommendations for additional parking, car park concept designs and a traffic assessment of the area.

### **1.2 SITE LOCATION**

The site lies within the City of Joondalup, in the suburb of Woodvale. The park is bordered by Trappers Drive, Chichester Drive, Henty Loop, Standish way and Landor Gardens. It is located approximately 5 km as the crow flies to the south of the City of Joondalup offices. The site location, in a regional context is shown in **Figure 1.1**.

Client: City of Joondalup

Project: Chichester Park Traffic & Parking Assessment



**Figure 1.1: Site location**

*Source: Googlemaps*

### 1.3 SCOPE OF ASSESSMENT

The scope of this assessment includes the following:

- A parking survey and analysis of Chichester Park when the facilities are being used on a Sunday (game day) during the day and a Thursday (training) evening to determine parking demand and location;
- Development of concept parking options to accommodate parking demand on busy days;
- Analysis and assessment of traffic generated by the existing Chichester Park car park; and
- Recommendations for future car park supply.



Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

## 2 TRAFFIC COUNTS

### 2.1 TRAFFIC VOLUMES

The latest traffic counts (May 2018) for Trappers Drive were provided by the City of Joondalup. These counts were used in the analysis of the Trappers Drive intersection with the Chichester Park car park. **Table 3.1** summarises the counts which are contained in full in **Appendix A**.

**Table 3.1: Trappers Drive Traffic Counts, May 2018**

Time Period	Vehicles per hour	Vehicles per Day
Monday – Friday (Average Weekday Traffic)		6,962
Weekday AM Peak Hour Average	516	
Weekday PM Peak Hour Average	678	
Saturday Peak Hour (10:00am)	637	
Saturday-Sunday Average		5,738
Sunday Peak Hour (11:00am -12:00 midday during football activities)	496	
Thursday Peak Hour (5:00pm -6:00pm during football activities)	667	

*Source: City of Joondalup*

Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

### 3 PARKING SURVEY RESULTS

Parking surveys were undertaken on Sunday 27<sup>th</sup> May 2018 between 9:30am and 12:30pm, and also on Thursday 31<sup>st</sup> May 2018 between 5:30pm and 7:00pm. The survey area was divided into 13 zones, A-M, as shown in **Figure 3.1**.

A parking survey round, which is where the survey staff tallied all parked vehicles within an area, was undertaken at 30 minute intervals. Each area was again divided into park/houses or north/south side of the street and also by parking type, i.e. verge, on street, formal bays on street or car park.



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**Figure 3.1: Parking Survey Area and Zones**

Donald Veal Consultants (DVC) was requested to survey on Sunday 27<sup>th</sup> May 2018 as several games of football were scheduled at the park on that day. The junior clubs had matches in the morning and senior clubs had matches in the late morning and afternoon. The results for this survey are shown in **Table 3.1**.

This table shows that the maximum number of vehicles parked within the survey area during the survey period was 115 vehicles at 12:30pm. Of these, 56 (49%) parked within the main car park, off Trappers Drive. At 12:00pm the car park off Trappers Drive had 59 vehicles parked there, which is one vehicle over its marked out capacity.

**Table 3.1: Sunday 27<sup>th</sup> May 2018 Summary parking results**

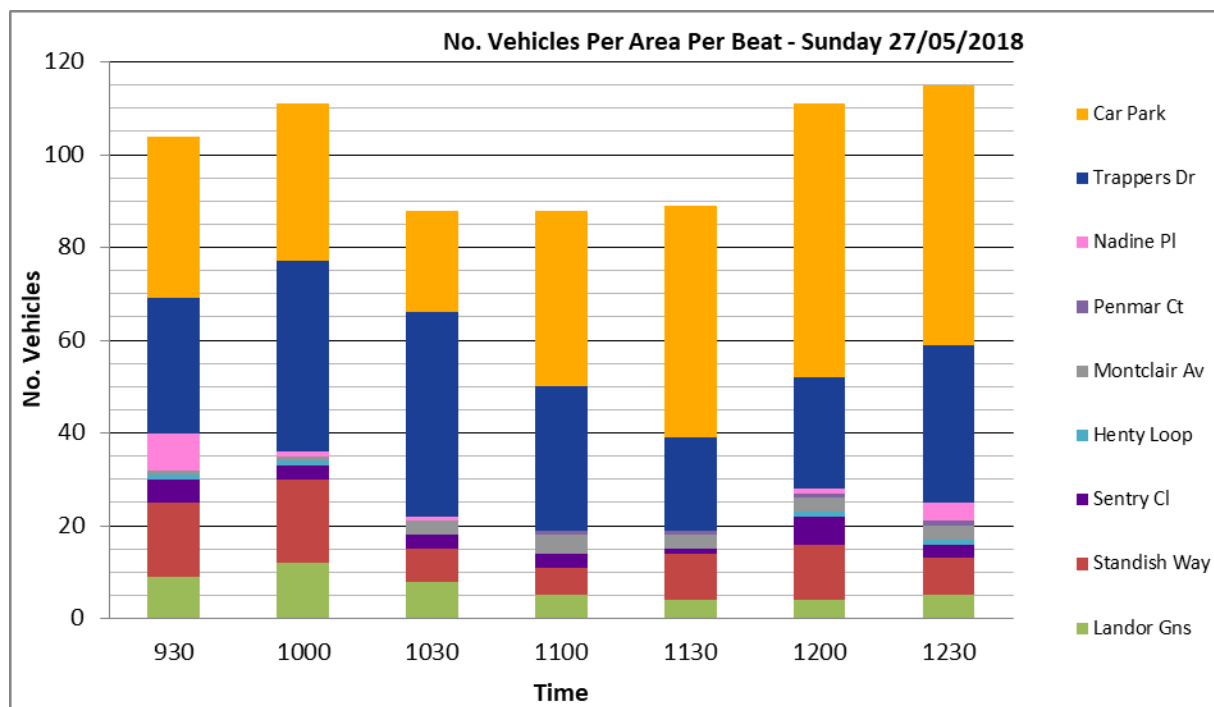
Zone	Road	Formal Parking Capacity	9:30am	10:00am	10:30am	11:00am	11:30am	12:00pm	12:30pm
A	Trappers Dr	15	12	22	26	21	4	7	10
B	Trappers Dr	9	17	19	18	10	16	17	24
Car Park	Car Park	58	35	34	22	38	50	59	56
C	Nadine Pl		8	1	1	0	0	1	4
D	Penmar Ct		0	0	0	1	1	1	1
E	Montclair Av		1	1	3	4	3	3	3
F	Trappers Dr		0	0	0	0	0	0	0
G	Trappers Dr		0	0	0	0	0	0	0
H	Henty Loop		1	1	0	0	0	1	1
I	Standish Way		0	5	3	1	4	4	1
J	Sentry Cl		5	3	3	3	1	6	3
K	Standish Way		15	10	3	4	5	4	7
L	Standish Way		1	3	1	1	1	4	0
M	Landor Gns		9	12	8	5	4	4	5
<b>Totals</b>		<b>82</b>	<b>104</b>	<b>111</b>	<b>88</b>	<b>88</b>	<b>89</b>	<b>111</b>	<b>115</b>
Number bays in Car Park Empty			23	24	36	20	8	-1	2
%age Car Park Utilised			60%	59%	38%	66%	86%	102%	97%

Details of the parking surveys are shown in **Appendix B**. Key observations from the Sunday survey include:

- **Trappers Drive Zone A**, marked on street bays are well used. Verge parking park-side was busy, a shortfall of 13 bays. That is to say there was a maximum of 13 vehicles parked on the verge on Sunday, see **Appendix B** for full parking details. Verge parking house-side only busy during start of survey, for the junior clubs matches.
- **Trappers Drive Zone B**, marked on street bays well used. Verge parking park side was busy, a shortfall of 17 bays.
- **Car Park** was used more during the senior clubs matches, shortfall of 1 bay.

- **Nadine Place Zone C**, some verge parking on the north side of the street, more so during junior clubs matches.
- **Penmar Court Zone D**, no issues.
- **Montclair Avenue Zone E**, some parking during senior club matches, however there was available parking closer to the park which indicates those parked down the street were not related to the park activities. No issues.
- **Trappers Drive Zone F and G**, no issues.
- **Henty Loop Zone H**, no issues.
- **Standish Way Zone I**, verge parking on the park-side of the road during junior clubs matches, shortfall of 5 bays.
- **Sentry Close Zone J**, some parking during both junior and senior club matches.
- **Standish Way Zone K**, verge parking on the park side of the road, mostly during junior clubs matches, shortfall of 13 bays.
- **Standish Way Zone L**, no issues.
- **Landor Gardens Zone M**, verge parking on the park side of the road during junior clubs matches, shortfall of 12 bays.

A summary of where vehicles were parking on Sunday is shown in **Chart 3.1**. As shown, the majority of vehicles were using the car park off Trappers Drive, with Trappers Drive itself also being popular for parking, especially during the morning matches.



**Chart 3.1: Number of Vehicles parking per area per beat on Sunday 27<sup>th</sup> May 2018**

A summary of our comments on the parking per section is shown in **Figure 3.2**. The zones where there was high demand for parking are shown in red. The yellow zone indicates some possible parking issues which should clear once the red zone parking issues has been dealt with. For example, if

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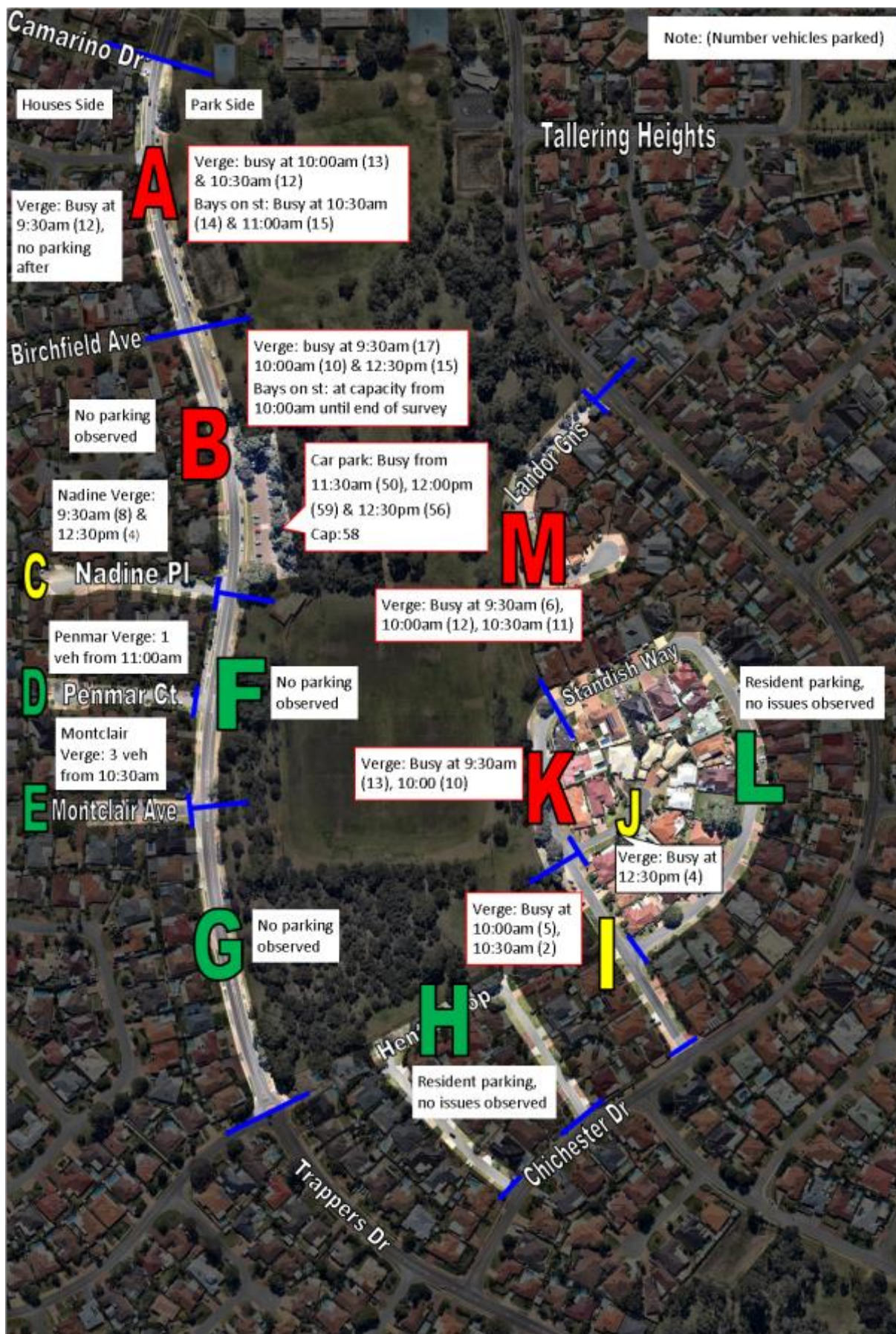
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formalised verge parking is installed in zone K the drivers parking in zone J will use the formal bays instead and will not park in zone J. The areas without issues or with low demand are shown in green.



Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

Figure 3.2: Summary comments on parking per zone for Sunday 27<sup>th</sup> May 2018

Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

The Thursday evening surveys were conducted on the 31<sup>st</sup> May 2018. There was some rain during the evening. The results for this survey are shown in **Table 3.2**.

This table shows that the maximum number of vehicles parked within the survey area for the survey was 68 vehicles at 7:00pm. Of these, 50 (74%) were parked within the car park off Trappers Drive.

**Table 3.2: Thursday 31<sup>st</sup> May 2018 Summary parking results**

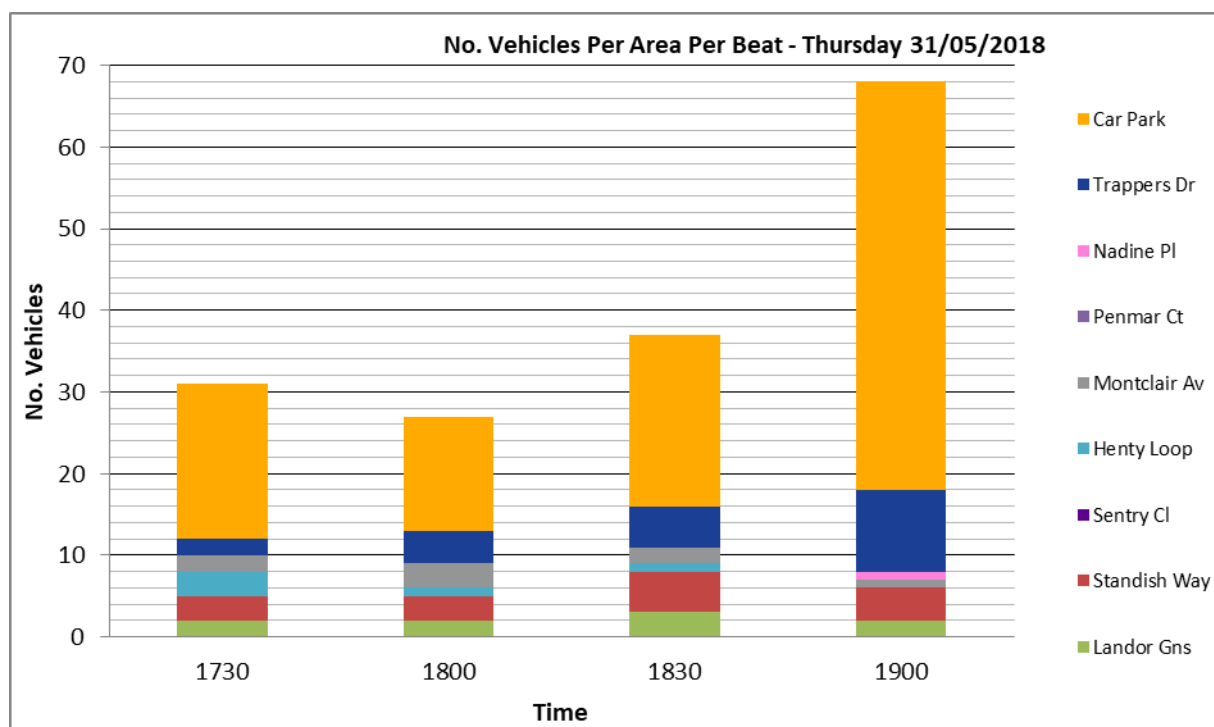
Zone	Road	Formal Parking Capacity	5:30pm	6:00pm	6:30pm	7:00pm
A	Trappers Dr	15	0	4	1	1
B	Trappers Dr	9	2	0	4	9
Car Park	Car Park	58	19	14	21	50
C	Nadine Pl		0	0	0	1
D	Penmar Ct		0	0	0	0
E	Montclair Av		2	3	2	1
F	Trappers Dr		0	0	0	0
G	Trappers Dr		0	0	0	0
H	Henty Loop		3	1	1	0
I	Standish Way		1	1	2	2
J	Sentry Cl		0	0	0	0
K	Standish Way		0	0	1	1
L	Standish Way		2	2	2	1
M	Landor Gns		2	2	3	2
<b>Totals</b>		<b>82</b>	<b>31</b>	<b>27</b>	<b>37</b>	<b>68</b>
Number bays in Car Park Empty			39	44	37	8
%age Car Park Utilised			33%	24%	36%	86%

Key observations from the Thursday evening survey include:

- **Trappers Drive Zone A**, marked on street bays used, but not at capacity. No verge parking observed.
- **Trappers Drive Zone B**, marked on street bays used, but not at capacity. Verge parking park side, a shortfall of 5 bays.
- **Car Park**, used more later on in the survey period, did not reach capacity.
- **Nadine Place Zone C**, no issues.
- **Penmar Court Zone D**, no issues.
- **Montclair Avenue Zone E**, some verge parking, however there was available parking closer to the park which indicates those parked down the street were not related to the park activities. No issues.
- **Trappers Drive Zone F and G**, no issues.

- **Henty Loop Zone H**, some parking recorded, likely to be residential and/or visitor parking. No issues.
- **Standish Way Zone I**, some parking recorded, likely to be residential and/or visitor parking rather than connected with the park as most of the parking was on the residential side of the street and not where drivers were parking on Sunday. No issues.
- **Sentry Close Zone J**, no issues.
- **Standish Way Zone K**, no issues.
- **Standish Way Zone L**, no issues.
- **Landor Gardens Zone M**, no issues.

A summary of where vehicles were parking on Sunday is shown in **Chart 3.2**. This shows that the most popular parking place was the car park off Trappers Drive, with Trappers Drive itself becoming busier later on during the survey. It also shows that there were significantly fewer people parking on a Thursday evening than on Sunday, a game day. If the parking issues for the Sunday were resolved then this would more than cater for any issues found on Thursday evenings.



**Chart 3.2: Number of Vehicles parking per area per beat on Thursday 31<sup>st</sup> May 2018**

A summary of our comments on the parking per zone is shown in **Figure 3.3**. There were no zones marked red for Thursday as no parking areas reached capacity. The zone where there was some parking is shown in yellow and areas without any issues or much parking are shown in green.



Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

Figure 3.3: Summary comments on parking per zone for Thursday 31<sup>st</sup> May 2018

## **4 TRIP GENERATION DISTRIBUTION & ASSIGNMENT**

For new developments it is usual to undertake a trip generation, distribution and assignment exercise. This is a desktop approach to determine what level of traffic can be expected at the site (trip generation), where they come from (distribution) and which roads they use (assignment). In this instance, where the development is a renovation with no additional traffic expected, it is acceptable to analyse the existing traffic to see if improvements are required to the road network.

For this project the focus of the traffic analysis is the intersection of Trappers Drive with the main car park access, as this is the most concentrated traffic in the vicinity of Chichester Park.

Traffic volumes on Trappers Drive were obtained from traffic counts undertaken by the City of Joondalup as mentioned in Section 2 of this report. On Sunday the peak hour traffic volume is approximately 496 vehicles per hour (vph) which occurs between 11am and noon. This equates to approximately 250vph in each direction.

The peak demand for car parking occurs when one football game is about to end and players for the next are beginning to arrive. It can be assumed that the worst case scenario occurs if all car bays are vacated and filled in the space of an hour. In this case 58 vehicles (the capacity of the car park) leave the car park and another 58 take their place. A SIDRA (Signalised & unsignalised Intersection Design and Research Aid, a computer program) analysis of the intersection using these volumes indicates that no capacity problems are expected during peak demand. This was confirmed by limited observations of the intersection during the surveys conducted on Sunday 27<sup>th</sup> May, 2018.

Crash data shows that there has only been a single crash in the vicinity in the last five years (on a Wednesday in June 2013). This suggests there are no geometric or congestion issues impacting the intersection.

There is anecdotal evidence that suggests that some minor queueing develops during busy periods. It is possible that some minor queueing could develop in the car park as vehicles leave. Also, if there is a vehicle waiting to leave the car park, vehicles turning in may hesitate as the road width into the car park is only 6.0m wide, thus temporarily creating minor queues on Trappers Drive. Again, the crash statistics indicate that this does not create a dangerous situation.

A further factor may be the design of the car park itself. If users approach from the south it is possible but not easy to see if there are any vacancies in the car park. If approaching from the north it is not possible to see any vacancies. If a driver enters the car park but does not find a vacancy, there is no opportunity to easily circulate and exit. Instead, they have to perform a 180° turn in the car park, which is not an easy manoeuvre within the confines of a parking aisle.

Concept designs to alleviate the impact of the narrow entrance and circulation are discussed in Section 5.1.



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The parking survey results indicate that during the senior games on Sunday morning the car park was effectively full. However, earlier in the morning, when the junior teams were active, the car park was not full, albeit parking in the surrounding area (including some verges) was well utilised. It may be that the car park is seen to be associated with the clubrooms which the junior teams use less. It is assumed that parents of junior players park as close to the field on which their child is playing. For the senior games however much of the socialising occurs around the clubrooms and therefore the attraction to car park nearby. We noted that the car park was full during this time which also tends to suggest that circulation was not considered an issue by the users.

## 5 CAR PARK CONCEPT DESIGN

This section identifies a list of possible solutions to the parking issues identified. In addition, based on our parking experience, we have selected a subset of these options as our recommendations. There are many factors which affect parking solutions including varying demand and cost. Our recommendations take these factors into account.

### 5.1 EXISTING CAR PARK PROPOSALS

In the previous section it was identified that there is anecdotal evidence that the entrance to the existing car park is narrow and may cause some minor delays. Also there is no circulation through the car park and drivers are not able to easily circulate to exit the car park.

#### 5.1.1 *Option 1 – One-way System*

To address the issue of circulation and potential for congestion it would be possible to create a one-way system through the car park from north to south as shown in **Figure 5.1**. The entrance could be moved to the northern end of the car park with no net loss of car parking. The exit could be to the south via a narrow one-way exit to align with Nadine Place. Whilst this option can be accommodated from a road geometry perspective, it is possible that there are services in the vicinity which would be costly to move. It may also be necessary to prune the lower limbs of the large gum tree in this location and possibly provide a retaining wall on the clubrooms side of the exit road due to the crossfalls. Trees would also have to be taken into careful consideration if this option is explored, as existing trees must be retained and root protection zones need to be respected. DVC recommends that further investigation is undertaken to prove this as a realistic option.

A mini roundabout at the intersection of Trappers Drive and Nadine Place would provide a controlled one-way exit for traffic from the car park. A mini roundabout would also have a traffic calming effect on potential speeding along Trappers Drive. Trappers Drive is a bus route so the design of the roundabout would need to ensure that it can be easily negotiated by buses and with minimum discomfort to passengers.

Even if the one-way system is not introduced through the car park, the introduction of a mini roundabout at the intersection of Trappers Drive and Nadine Place would assist parking and assist traffic from Nadine Place to enter Trappers Drive during busy periods. If parking is provided south of Nadine Place along the eastern edge of Trappers Drive (see Section 5.2) the mini roundabout would give drivers the opportunity to turn without performing a midblock U-turn. Similarly, traffic from the north could use the roundabout to U-turn to return to the entrance of the car park.

#### 5.1.2 *Option 2 – Widen Existing Entrance*

If a one-way system through the car park is not achievable, it would be possible to widen the existing two-way entrance as shown in **Figure 5.2**. This would provide easier entry and exit and reduce potential delays and frustration there. There would be no loss of car bays.

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NOTES:

1. CONCEPT ONLY, ROUNDABOUT TO CATER FOR DESIGN VEHICLE
2. NEARMAPS BACKGROUND DATED 19.12.2017

**Figure 5.1: One-way System Concept design**

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**Figure 5.2: Widening Car Park Entrance Concept Design**

## 5.2 NEW CAR PARKING PROPOSALS

The car parking surveys (as summarised in **Figure 3.2**) provide evidence of where there is high car parking demand and thus where additional car parking might be required. Similarly, the community consultation exercise undertaken by the City of Joondalup in July/August 2017 also provides some anecdotal feedback of car parking problems, albeit a more subjective view.

Four areas of high demand were identified in **Figure 3.2**; these are areas where vehicles use the verge for parking, namely Zones, A, B, K and M (the red zones). Parking concepts plans are largely focussed on these zones although they will have some knock-on effect on Zones C, I and J (the yellow zones).

The results for Zone C (Nadine Place) indicate that there is some limited verge parking early on Sunday mornings which reduces later in the day. This may be associated with visitors to the local residents rather than any park related activity as there is ample available parking in the Chichester Park car park at these times. Later, when the car park was full, there was much less demand for verge parking in Nadine Place.

Zone I showed some verge parking during the early (juniors) fixtures but this was mostly at the southern end of the park along Standish Way. Zone J (Sentry Close) experienced some verge parking during the latter stages of the survey when there was little or no verge parking adjacent to the park. Hence, similar to Nadine Place, the verge parking in Zone J was most likely related to visitors and activities of local residents.

The remaining zones (D, E, F, G and H) showed no parking activity which might be related to the events at the park.

### 5.2.1 Off-street Parking Concept Proposals

DVC has identified three potential sites for off-street parking as shown in **Figure 5.3** and shown as locations 1, 2 and 3.

#### 5.2.1.1 Location 1 – Trappers Drive Off Street Parking North of Existing Car Park

A concept layout for Location 1 is shown in **Figure 5.4**. This shows a car park could readily accommodate 30 vehicles with potential for further expansion. This provision would alleviate verge parking along the northern and central parts of Trappers Drive during the early morning (junior) fixtures and serve as an overflow area for the main car park during the seniors' matches.

At this stage DVC is not aware of parking problems during the summer seasons and therefore the car park at Location 1 may be introduced as an informal (grassed) car park which is simply demarcated by wooden posts (or similar). It could be controlled by moveable bollards at the entrance which can be raised or lowered as required, or by a simple chain, to suit demand. Alternatively the car park at Location 1 could be paved and marked as a formal car park, but clearly this has higher cost implications.



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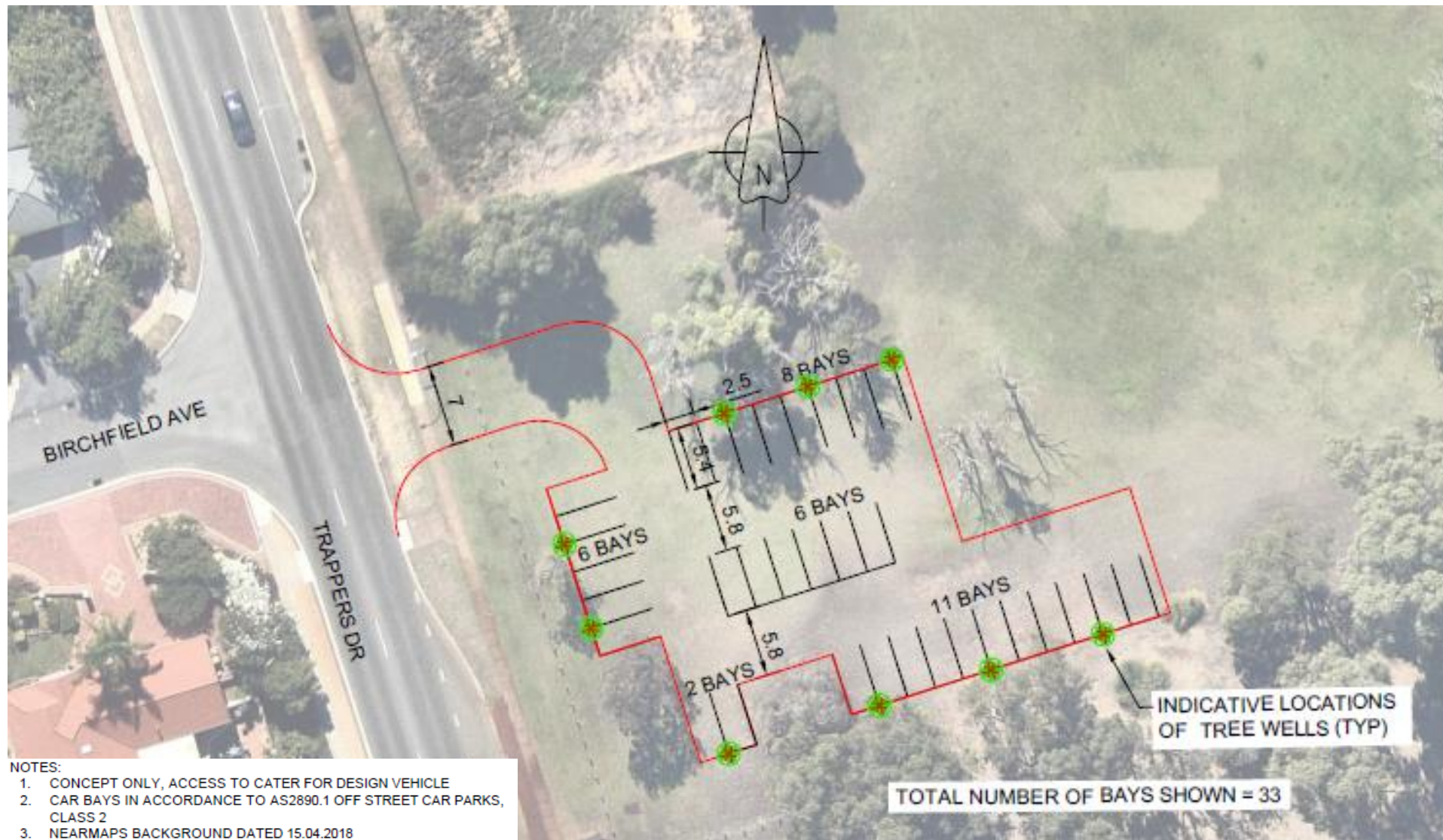


Figure 5.3: Potential sites for off street parking



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**Figure 5.4: Trappers Drive Off Street Parking North of Existing Car Park Concept Design (Location 1)**

#### *5.2.1.2 Location 2 – Landor Gardens Off Street Car Park*

A concept layout for 31 bays at Location 2, adjacent to Landor Gardens, is shown in **Figure 5.5**. This car park would alleviate verge parking during the early morning fixtures. Similar to Location 1, it could be developed as a temporary overflow car park or it could be paved and introduced permanently. If Location 2 is introduced it should be accompanied by parking restrictions (bollards or signing) along the verges, otherwise parking is likely to continue along the verges.

#### *5.2.1.3 Location 3 – Standish Way Off Street Car Park*

A concept layout for 22 bays at Location 3, adjacent to Standish Way, is shown in **Figure 5.6**. There is ample space to expand this car park if necessary. Further detail is required for the access off Standish Way in order to avoid any trees. However, the site visit and Nearmaps show that there are adequate gaps between the trees to provide access. A car park at Location 3 would alleviate verge parking along Standish Way and could be developed as a temporary or permanent car park. Again, parking restrictions should be introduced along the verges of Standish Way if Location 3 is introduced. Location 3 would also help alleviate any parking issues along Sentry Close (Zone J) and the southern part of Standish Way (Zone I).

### **5.2.2 On-street Parking Proposals**

#### *5.2.2.1 Option 1 – Trappers Drive*

DVC has identified that additional on-street car parking could be formally introduced along Trappers Drive (south of Nadine Place) as shown in **Figure 5.7**. More than 18 parallel car bays could be introduced plus others are possible further south, although bays further away from the clubroom will be less attractive. Parallel bays will require the timber bollards currently adjacent to the road to be moved. Similarly, the footpath on the southern side of Trappers Drive will need to be realigned although there is ample opportunity to do this between the trees on top of the embankment.

It is also possible to introduce angled on-street parking along some sections of Trappers Drive (see **Figure 5.7**). A combination of parallel and angled parking may be the best option as parallel bays can be introduced where trees are closer to the road and angled bays used where there is more space between the trees.



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NOTES:

1. CONCEPT ONLY, ACCESS TO CATER FOR DESIGN VEHICLE
2. CAR BAYS IN ACCORDANCE TO AS2890.1 OFF STREET CAR PARKS, CLASS 2
3. NEARMAPS BACKGROUND DATED 11.02.2017



Figure 5.5: Landor Gardens Off Street Car Park Concept Design (Location 2)



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**Figure 5.6: Standish Way Off Street Car Park Concept Design (Location 3)**

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Figure 5.7: Trappers Drive On Street Parking Concept Design

#### 5.2.2.2 Option 2 – Landor Gardens

**Figure 5.8** shows conceptually how parallel and angled parking could be introduced along Landor Gardens. The benefits of introducing formal on-street parking here are somewhat questionable. Formal parking seldom produces more parking capacity than informal parking as motorists can squeeze in between trees where a formal car park bay is not possible. However, formal car parking does indicate to local residents that they should expect parking at the site and that vehicles are expected to park there (and not on property verges). Formal parking also prevents erosion and damage to the verge which can look unsightly. While the number of bays provided does not quite meet the demand expected during the football season, it would be ample for casual use at other times. During the busier times vehicles are likely to be parked informally between trees and further up the street.

We estimate that up to eight parallel bays or ten 30° bays could be built along Landor Gardens which requires only a limited number of timber bollards to be moved. If 45° parking is introduced then more bays could be provided albeit more timber bollards would need to be moved.

#### 5.2.2.3 Option 3 – Standish Way

Similarly on-street parking can be provided at Standish Way as shown in **Figure 5.9**. Between 12 and 16 bays could be constructed against the park using parallel or 30° angled parking. Some timber bollards and a small section of the pedestrian footpath would need to be moved at the northern section of the parking. A small turning circle is possible at the northern end of the parking to discourage vehicles from exiting via the Standish Way loop.

It is also possible to introduce 90° parking here which would provide more bays but would require more wooden bollards and footpath to be moved.

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Figure 5.8: Landor Gardens On Street Parking Concept Design



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Figure 5.9: Standish Way On Street Parking Concept Design

## 6 RECOMMENDATIONS

The Sunday parking survey has shown that there are two distinct user groups at Chichester Park. The early morning fixtures are for junior players, many of whom are assumed to be local residents to the area. At busy times junior games extend to the north oval. Parents who drive to the grounds attempt to park as close as possible to the pitch on which their child is playing. They also know the local area well which explains the heavier use of local streets such as Landor Gardens and Standish Way. It is believed that they do not tend to use the clubroom and therefore the Chichester Park car park has spare capacity during the junior events.

The second group comprises senior players. While they are affiliated to the local football teams (as members or opposition) they are not necessarily local residents. They also use the clubrooms facilities (change rooms and kiosk) and therefore look for parking closer to the clubrooms. This explains the low use of verge parking along Landor Gardens and Standish Way, but higher use of verge parking along Trappers Drive.

The parking surveys were conducted on two single days which we understand had typical football activities, which is to say, days which did not include any club organised special events and/or finals which would attract additional vehicles.

Our recommendations are therefore aimed at ensuring that both juniors and senior user groups are catered for and that the typical demands surveyed are met. These recommendations are as follows:

### **Recommendation 1 - On Street Parking Trappers Drive**

Provide on-street parking (18 bays) along Trappers Drive south of Nadine Place. This will provide parking for junior players playing on pitches adjacent to Trappers Drive and senior players wanting to park close to the clubrooms.

### **Recommendation 2 - Seasonal Car Park off Trappers Drive**

Introduce a 'seasonal' car park at Location 1 opposite Birchfield Avenue (33 bays). This area should be demarcated by timber bollards and secured by moveable bollards or a chain or gate at the entrance off Trappers Drive. Moveable bollards could be raised or lowered manually by the football clubs according to seasonal demand. Efforts should be made to encourage home team players to use this car park and free up the existing car park for visitors. It is recommended that this car park is not paved.

### **Recommendation 3 - On Street Parking Landor Gardens**

Provide on-street parking on Landor Gardens (10 bays) and Standish Way (16 bays) adjacent to the park. Consider 90° angle parking if more bays are deemed necessary and if budget allows for moving the footpath and timber bollards. If parallel parking bays or angled bays less than 90° are used at Standish Way, provide a small turning bay at the northern end.

**Recommendation 4 - Widen Main Car Park Entrance**

Widen the entrance to the main car park adjacent to the clubrooms as shown to facilitate easier entry and exit to the car park. In our view one-way circulation through the car park is not considered necessary.

**Recommendation 5 – One-way System in Main Car Park**

Whilst a one-way system is not considered necessary to aide circulation within the car park, it would assist with controlling traffic speeds on Trappers Drive if introduced together with a new roundabout. As a medium term solution further investigate the option of a one-way system through the existing car park on Trappers Drive and provide a narrow one-way exit to align with Nadine Place. A mini roundabout at the intersection of Trappers Drive and Nadine Place should also be investigated to control turning movements and reduce the speed environment on Trappers Drive.

**Recommendation 6 - Monitor**

Monitor the use of parking around Chichester Park once the above upgrades have been introduced to confirm whether they have successfully resolved the parking demand issues or whether any further measures or adjustments are needed.

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## **APPENDIX A: TRAPPERS DRIVE TRAFFIC SURVEY**

Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

## MetroCount Traffic Executive Weekly Vehicle Counts

### WeeklyVehicle-2 -- English (ENA)

#### Datasets:

**Site:** [131\_117291\_002250] Trappers Dr - N of Nadine PI  
**Attribute:** [-31.788195 +115.787582]  
**Direction:** 7 - North bound A>B, South bound B>A. Lane: 0  
**Survey Duration:** 12:40 Tuesday, 15 May 2018 => 12:13 Wednesday, 23 May 2018,  
**Zone:**  
**File:** 131\_117291\_002250 0 2018-05-23 1213.EC0 (Plus )  
**Identifier:** K415KK90 MC56-6 [MC55] (c)Microcom 02/03/01  
**Algorithm:** Factory default axle (v5.03)  
**Data type:** Axle sensors - Paired (Class/Speed/Count)

#### Profile:

**Filter time:** 12:41 Tuesday, 15 May 2018 => 12:13 Wednesday, 23 May 2018 (7.98093)  
**Included classes:** 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12  
**Speed range:** 10 - 160 km/h.  
**Direction:** North, East, South, West (bound), P = North, Lane = 0-16  
**Separation:** Headway > 0 sec, Span 0 - 100 metre  
**Name:** Default Profile  
**Scheme:** Vehicle classification (AustRoads94)  
**Units:** Metric (metre, kilometre, m/s, km/h, kg, tonne)  
**In profile:** Vehicles = 51400 / 51427 (99.95%)



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## Weekly Vehicle Counts

### WeeklyVehicle-2

**Site:** 131\_117291\_002250.0.1NS  
**Description:** Trappers Dr - N of Nadine PI  
**Filter time:** 12:41 Tuesday, 15 May 2018 => 12:13 Wednesday, 23 May 2018  
**Scheme:** Vehicle classification (AustRoads94)  
**Filter:** Cls(1-12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100) Lane(0-16)

	Mon 14 May	Tue 15 May	Wed 16 May	Thu 17 May	Fri 18 May	Sat 19 May	Sun 20 May	Averages 1 - 5	1 -
7									
Hour									
0000-0100	*	*	10	17	14	45	56	13.7	
28.4									
0100-0200	*	*	7	0	9	30	27	5.3	
14.6									
0200-0300	*	*	3	7	7	11	40	5.7	
13.6									
0300-0400	*	*	7	9	6	12	8	7.3	
8.4									
0400-0500	*	*	14	19	15	11	8	16.0	
13.4									
0500-0600	*	*	94	84	59	16	14	79.0	
53.4									
0600-0700	*	*	247	235	227	49	31	236.3	
157.8									
0700-0800	*	*	426	427	515	197	115	456.0	
336.0									
0800-0900	*	*	491	534	523	377	250	516.0	
435.0									
0900-1000	*	*	336	377	385	579	411	366.0	
417.6									
1000-1100	*	*	364	425	382	637	447	390.3	
451.0									
1100-1200	*	*	437	463	398	623	496	432.7	
483.4									
1200-1300	*	183	463	375	437	606	497	364.5	
426.8									
1300-1400	*	599	389	375	410	539	428	443.3	
456.7									
1400-1500	*	665	443	396	455	454	362	489.8	
462.5									
1500-1600	*	837	542	617	679	439	350	668.8	
577.3									
1600-1700	*	705	589	638	648	445	345	645.0	
561.7									
1700-1800	*	647	701	667	697	489	359	678.0	
593.3									
1800-1900	*	432	561	504	463	309	272	490.0	
423.5									
1900-2000	*	217	255	239	284	223	150	248.8	
228.0									
2000-2100	*	154	139	194	201	160	87	172.0	
155.8									
2100-2200	*	102	118	130	137	165	66	121.8	
119.7									
2200-2300	*	38	69	68	120	120	17	73.8	
72.0									
2300-2400	*	15	18	34	105	95	10	43.0	

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**Totals**

<b>0700-1900</b>	4952	5491	*	*	*	*	*	*	5163.5
5163.5									
<b>0600-2200</b>	5564	6204	*	*	*	*	*	*	5830.5
5830.5									
<b>0600-0000</b>	5609	6253	*	*	*	*	*	*	5877.5
5877.5									
<b>0000-0000</b>	5730	6365	*	*	*	*	*	*	5996.2
5996.2									
<b>AM Peak</b>	0800	0800	0800	*	*	*	*	*	
	449	533	515	*	*	*	*	*	
<b>PM Peak</b>	1600	1700	*	*	*	*	*	*	
	571	666	*	*	*	*	*	*	

\* - No data.

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Project: Chichester Park Traffic &amp; Parking Assessment

## Weekly Vehicle Counts

### WeeklyVehicle-2

**Site:** 131\_117291\_002250.0.1NS  
**Description:** Trappers Dr - N of Nadine Pl  
**Filter time:** 12:41 Tuesday, 15 May 2018 => 12:13 Wednesday, 23 May 2018  
**Scheme:** Vehicle classification (AustRoads94)  
**Filter:** Cls(1-12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100) Lane(0-16)

	Mon 21 May	Tue 22 May	Wed 23 May	Thu 24 May	Fri 25 May	Sat 26 May	Sun 27 May	Averages 1 - 5	1 -
7									
Hour									
0000-0100	5	7	5	*	*	*	*	5.7	
5.7									
0100-0200	4	4	5	*	*	*	*	4.3	
4.3									
0200-0300	3	2	6	*	*	*	*	3.7	
3.7									
0300-0400	2	4	4	*	*	*	*	3.3	
3.3									
0400-0500	19	15	18	*	*	*	*	17.3	
17.3									
0500-0600	88	80	85	*	*	*	*	84.3	
84.3									
0600-0700	204	247	239	*	*	*	*	230.0	
230.0									
0700-0800	380	442	432	*	*	*	*	418.0	
418.0									
0800-0900	449	533	515	*	*	*	*	499.0	
499.0									
0900-1000	359	383	388	*	*	*	*	376.7	
376.7									
1000-1100	327	336	357	*	*	*	*	340.0	
340.0									
1100-1200	354	336	369	*	*	*	*	353.0	
353.0									
1200-1300	343	384	78	*	*	*	*	268.3	
268.3									
1300-1400	342	380	*	*	*	*	*	361.0	
361.0									
1400-1500	404	381	*	*	*	*	*	392.5	
392.5									
1500-1600	532	578	*	*	*	*	*	555.0	
555.0									
1600-1700	571	638	*	*	*	*	*	604.5	
604.5									
1700-1800	550	666	*	*	*	*	*	608.0	
608.0									
1800-1900	341	434	*	*	*	*	*	387.5	
387.5									
1900-2000	198	215	*	*	*	*	*	206.5	
206.5									
2000-2100	123	157	*	*	*	*	*	140.0	
140.0									
2100-2200	87	94	*	*	*	*	*	90.5	
90.5									
2200-2300	32	33	*	*	*	*	*	32.5	
32.5									
2300-2400	13	16	*	*	*	*	*	14.5	

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Project: Chichester Park Traffic &amp; Parking Assessment

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**Totals**

0700-1900	*	*	5742	5798	5992	5694	4332	5940.3
5624.8								
0600-2200	*	*	6501	6596	6841	6291	4666	6719.1
6286.1								
0600-0000	*	*	6588	6698	7066	6506	4693	6835.8
6404.3								
0000-0000	*	*	6723	6834	7176	6631	4846	6962.8
6536.1								
						SAT	SUN	
AM Peak	*	*	0800	0800	0800	1000	1100	
	*	*	491	534	523	637	496	
PM Peak	*	1500	1700	1700	1700	1200	1200	
	*	837	701	667	697	606	497	

\* - No data.

← AVERAGES  
WEEK-DAY  
TRAFFIC

TAPPERS DR N OF NADWIL PL.

ANT 6962 vps

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## **APPENDIX B: SURVEY RESULTS**



Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

<b>City of Joondalup</b>	<b>Day</b> Sunday	<b>Date</b> 27/05/18	<b>Weather</b> Cloudy/Rain
<b>Parked Vehicle Volumes By Zone</b>	<b>Location</b> Trappers Dr, Nadine Pl, Penmar Ct, Montclair Av Henty Loop, Standish Way, Sentry Cl & Landor Gns		<b>Suburb</b> Woodvale
	<b>Job No.</b> LG160.17	<b>Site Type</b> On Street, Verge & Car Park, Parking	
<b>Donald Veal Consultants</b>	<b>Duration</b> 3.5 Hrs	<b>No. Beats</b>	<b>7</b>

Zone No.	Road	Side	Location	Capacity	ROUND 1	ROUND 2	ROUND 3	ROUND 4	ROUND 5	ROUND 6	ROUND 7
					930	1000	1030	1100	1130	1200	1230
A	Trappers Dr	PARK	Bays on St	15		9	14	15	4	7	10
			On St	0							
			Verge	29	13	12	5				
		HOUSES	On St	5							
			Verge	12	12		1				
B	Trappers Dr	PARK	Bays on St	9		9	9	9	9	9	9
			On St	0							
			Verge	31	17	10	9	1	7	8	15
		HOUSES	On St	0							
			Verge	21							
CAR PARK				58	35	34	22	38	50	59	56
C	Nadine Pl	NORTH	On St	0							
			Verge	14	8	1	1			1	4
		SOUTH	On St	0							
			Verge	11							
D	Penmar Ct	NORTH	On St	0							
			Verge	9				1	1	1	1
		SOUTH	On St	0							
			Verge	12							
E	Montclair Av	NORTH	On St	0							
			Verge	8		1	3	4	3	3	3
		SOUTH	On St	4	1						
			Verge	2							
F	Trappers Dr	PARK	On St	0							
			Verge	0							
		HOUSES	On St								

Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

Zone No.	Road	Side	Location	Capacity	ROUND 1	ROUND 2	ROUND 3	ROUND 4	ROUND 5	ROUND 6	ROUND 7
					930	1000	1030	1100	1130	1200	1230
			Verge	17							
G	Trappers Dr	PARK	On St	0							
			Verge	11							
		HOUSES	On St	0							
			Verge	19							
H	Henty Loop	OUTSIDE / PARK	On St	34						1	1
			Verge	2	1	1					
		INSIDE / HOUSES	On St	0							
			Verge	33							
I	Standish Way	PARK	On St	2			1	1		2	1
			Verge	15		5	2		1		
		HOUSES	On St	1					1		
			Verge	14					2	2	
J	Sentry Cl	NORTH	On St	1		1	1	1	1		1
			Verge	5		2	2	2		4	2
		South	On St	2	2					1	
			Verge	10	3					1	
K	Standish Way	PARK	On St	1	1		1				
			Verge	18	13	10	2	3	4	1	4
		HOUSES	On St	1	1			1	1		1
			Verge	10						3	2
L	Standish Way	OUTSIDE	On St	0							
			Verge	33	1	2			1	1	
		INSIDE	On St	1		1	1	1			
			Verge	25						3	
M	Landor Gns	PARK	On St	28							
			Verge	2	6	12	7	5	1	1	2
		HOUSES	On St	12							
			Verge	6	3		1		3	3	3
No. Of Veh Parked				543	104	111	88	88	89	111	115

Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

<b>City of Joondalup</b>	<b>Day</b> Thursday	<b>Date</b> 31/05/18	<b>Weather</b> Cloudy/Rain
<b>Parked Vehicle Volumes By Zone</b>	<b>Location</b> Trappers Dr, Nadine Pl, Penmar Ct, Montclair Av Henty Loop, Standish Way, Sentry Cl & Landor Gns		<b>Suburb</b> Woodvale
	<b>Job No.</b> LG160.17	<b>Site Type</b> On Street, Verge & Car Park, Parking	
<b>Donald Veal Consultants</b>	<b>Duration</b> 2 Hrs	<b>No. Rounds</b>	<b>4</b>

Zone No.	Road	Side	Location	Capacity	ROUND 1	ROUND 2	ROUND 3	ROUND 4
					1730	1800	1830	1900
A	Trappers Dr	PARK	Bays on St	15		4	1	1
			On St	0				
			Verge	29				
		HOUSES	On St	5				
			Verge	12				
B	Trappers Dr	PARK	Bays on St	9	2		4	4
			On St	0				
			Verge	31			5	
		HOUSES	On St	0				
			Verge	21				
CAR PARK				58	19	14	21	50
C	Nadine Pl	NORTH	On St	0				
			Verge	14				1
		SOUTH	On St	0				
			Verge	11				
D	Penmar Ct	NORTH	On St	0				
			Verge	9				
		SOUTH	On St	0				
			Verge	12				
E	Montclair Av	NORTH	On St	0				
			Verge	8	2	3	2	1
		SOUTH	On St	4				
			Verge	2				
F	Trappers Dr	PARK	On St	0				
			Verge	0				

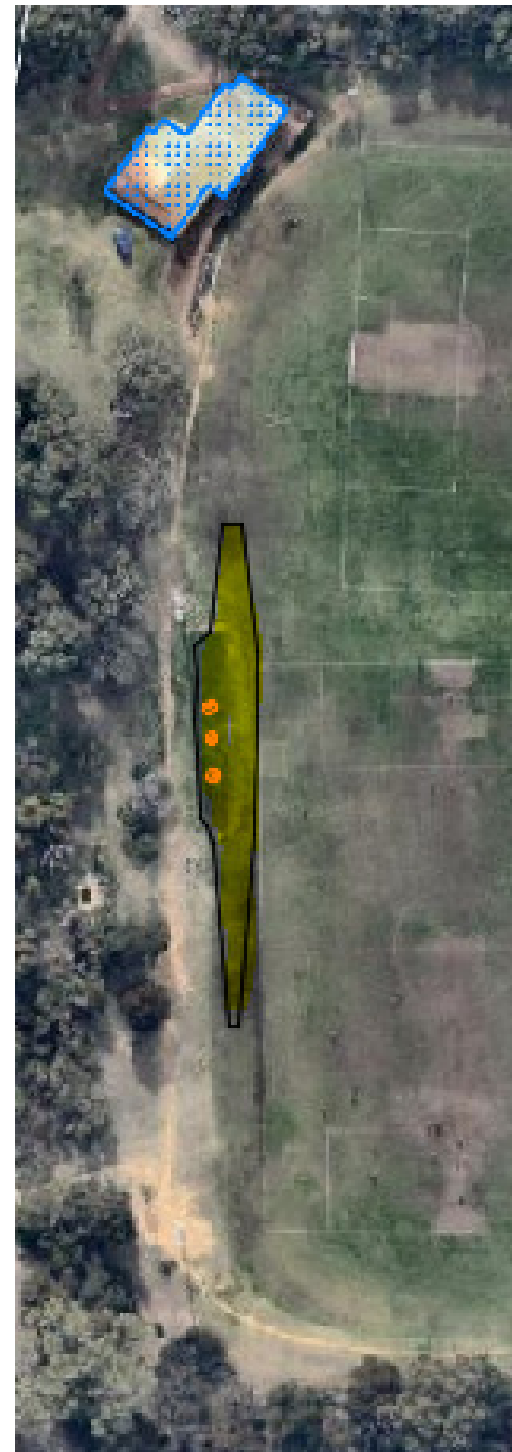
Client: City of Joondalup

Project: Chichester Park Traffic &amp; Parking Assessment

Zone No.	Road	Side	Location	Capacity	ROUND 1	ROUND 2	ROUND 3	ROUND 4
					1730	1800	1830	1900
		HOUSES	On St					
			Verge	17				
G	Trappers Dr	PARK	On St	0				
			Verge	11				
		HOUSES	On St	0				
			Verge	19				
H	Henty Loop	OUTSIDE / PARK	On St	34				
			Verge	2	2			
		INSIDE / HOUSES	On St	0	1		1	
			Verge	33		1		
I	Standish Way	PARK	On St	2				
			Verge	15				
		HOUSES	On St	1				1
			Verge	14	1	1	2	1
J	Sentry Cl	NORTH	On St	1				
			Verge	5				
		South	On St	2				
			Verge	10				
K	Standish Way	PARK	On St	1				
			Verge	18				
		HOUSES	On St	1				
			Verge	10			1	1
L	Standish Way	OUTSIDE	On St	0				
			Verge	33				
		INSIDE	On St	1				
			Verge	25	2	2	2	1
M	Landor Gns	PARK	On St	28				
			Verge	2	1	1	1	
		HOUSES	On St	12				
			Verge	6	1	1	2	2
No. Of Veh Parked				543	31	27	37	68

## Chichester Park south - flooding extents

Observed flooding May-June 2018

Estimated flooding with 150m<sup>3</sup> of underground drainageEstimated flooding with 240m<sup>3</sup> of underground drainage

Note that while underground drainage will make a significant improvement to the flooding, it can not be guaranteed that there will never be flooding again. It is likely that a major or high intensity event will flood the area, however, the works will control most storms in most years so that there is minimal impact on the playing surface.



PROJECT: COJ Chichester Park Redevelopment

Itemised costs

Item	Description	Qty	Unit	Rate	Total
<b><u>ITEMISED COSTS</u></b>					
<u>Costs including preliminaries, design contingencies, building contingencies, escalation and professional fees:</u>					
1	Community sporting facility				2,543,120
2	Site preparation and demolition works				170,000
3	Paths, stairs & vehicle ramp				243,350
4	Additional parking area 4.3				283,830
5	Additional parallel parking (A, B, C)				83,230
6	Utilities/site services including headwork allowances				293,250
7	BBQ/picnic/drink fountain				42,260
8	Landscaping				313,960
9	PV panels				40,000
10	CCTV				60,000
11	Temporary facilities				104,000
12	Oval drainage - underground storage				185,000
13	Power upgrade				50,000
14	Artwork				31,000
<b><u>TOTAL</u></b>					<b><u>4,443,000</u></b>

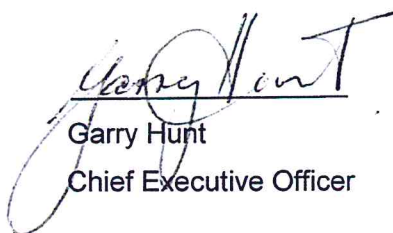
**CITY OF JOONDALUP  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the City of Joondalup for the financial year ended 30 June 2018 is based on proper accounts and records to present fairly the financial position of the City of Joondalup at 30 June 2018 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 12<sup>th</sup> day of *November* 2018.

  
Garry Hunt  
Chief Executive Officer



**CITY OF JOONDALUP**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2018**

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**CITY OF JOONDALUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>REVENUE</b>				
Rates	3 (q)	97,619,354	97,542,300	95,346,185
Grants and Subsidies	6	3,663,391	3,983,552	5,629,542
Contributions, Reimbursements and Donations	4	1,110,183	869,387	988,909
Interest Earnings	4	4,060,248	3,108,951	4,029,504
Profit on Disposal of Assets	21	2,493,092	1,493,563	1,665,332
Fees and Charges	5	40,408,752	40,525,044	39,846,708
Other Revenue		883,246	146,448	485,889
		<b>150,238,266</b>	<b>147,669,245</b>	<b>147,992,069</b>
<b>EXPENSE</b>				
Employee Costs		(61,784,669)	(64,934,762)	(63,276,373)
Materials and Contracts		(49,802,779)	(51,846,987)	(51,075,404)
Utilities		(5,520,726)	(5,706,215)	(5,512,427)
Depreciation, Impairment & Revaluation Decrement	4	(34,042,783)	(28,989,014)	(32,618,882)
Loss on Disposal of Assets	21	(254,008)	(670,524)	(289,223)
Interest Expense	23(a)	(617,125)	(662,030)	(591,748)
Insurance		(1,404,180)	(1,542,343)	(1,559,972)
		<b>(153,426,270)</b>	<b>(154,351,875)</b>	<b>(154,924,029)</b>
<b>Net Result from Operating Activities</b>		<b>(3,188,004)</b>	<b>(6,682,630)</b>	<b>(6,931,960)</b>
<b>Non-Operating Activities</b>				
Grants and Subsidies	6	10,704,057	9,026,605	12,178,798
Other Capital Contributions		136,497	-	739,432
Income from Equity Investments		276,798	-	43,334
Reclassification of Land Held for Sale - Revaluation Decrement thereof		-	-	(2,048,596)
<b>Profit/(Loss)</b>		<b>7,929,348</b>	<b>2,343,975</b>	<b>3,981,008</b>
<b>Other Comprehensive Income</b>				
Changes on revaluation of non-current assets	16	(22,577,195)	-	75,458,397
<b>Total Other Comprehensive Income</b>		<b>(22,577,195)</b>	<b>-</b>	<b>75,458,397</b>
<b>Total Comprehensive Income</b>		<b>(14,647,847)</b>	<b>2,343,975</b>	<b>79,439,405</b>

This statement is to be read in conjunction with the accompanying notes.



**CITY OF JOONDALUP  
STATEMENT OF COMPREHENSIVE INCOME  
BY PROGRAM  
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>REVENUE</b>				
Governance		3,040,653	176,688	1,780,979
General Purpose Funding		105,611,097	104,557,752	105,301,630
Law, Order, Public Safety		1,052,498	1,040,019	1,089,638
Health		485,265	434,500	428,329
Education and Welfare		249,673	248,128	289,365
Community Amenities		22,537,090	22,259,668	22,420,311
Recreation and Culture		11,018,670	10,794,388	10,361,543
Transport		4,496,448	4,649,978	4,432,969
Economic Services		817,743	1,000,320	945,881
Other Property & Services		929,129	2,507,804	941,424
		<b>150,238,266</b>	<b>147,669,245</b>	<b>147,992,069</b>
<b>EXPENSE EXCLUDING FINANCE COSTS</b>				
Governance		(7,366,998)	(7,618,193)	(7,586,550)
General Purpose Funding		(2,167,162)	(2,603,301)	(2,446,864)
Law, Order, Public Safety		(6,428,146)	(6,645,991)	(6,295,806)
Health		(2,213,424)	(2,267,120)	(2,225,554)
Education and Welfare		(2,732,467)	(2,834,777)	(2,696,348)
Community Amenities		(29,084,515)	(30,763,165)	(29,323,237)
Recreation & Culture		(50,844,252)	(51,102,379)	(54,231,589)
Transport		(36,130,438)	(34,830,356)	(35,435,316)
Economic Services		(2,997,534)	(3,355,355)	(3,045,541)
Other Property & Services		(12,844,209)	(11,669,208)	(11,045,476)
		<b>(152,809,145)</b>	<b>(153,689,845)</b>	<b>(154,332,281)</b>
<b>Net Operating Surplus before Finance Costs</b>		<b>(2,570,879)</b>	<b>(6,020,600)</b>	<b>(6,340,212)</b>
<b>Finance Costs</b>				
General Purpose Funding		(617,125)	(662,030)	(591,748)
<b>Net Result from Operating Activities</b>		<b>(3,188,004)</b>	<b>(6,682,630)</b>	<b>(6,931,960)</b>
<b>Non-Operating Activities</b>				
Grants and Subsidies	6	10,704,057	9,026,605	12,178,798
Other Capital Contributions		136,497	-	739,432
Income from Equity Investments		276,798	-	43,334
Reclassification of Land Held for Sale - Revaluation		-	-	(2,048,596)
Decrement thereof		-	-	(2,048,596)
<b>Profit/(Loss)</b>		<b>7,929,348</b>	<b>2,343,975</b>	<b>3,981,008</b>
<b>Other Comprehensive Income</b>				
Changes on revaluation of non-current assets	16	(22,577,195)	-	75,458,397
<b>Total Other Comprehensive Income</b>		<b>(22,577,195)</b>	<b>-</b>	<b>75,458,397</b>
<b>Total Comprehensive Income</b>		<b>(14,647,847)</b>	<b>2,343,975</b>	<b>79,439,405</b>

This statement is to be read in conjunction with the accompanying notes.





CITY OF JOONDALUP  
STATEMENT OF FINANCIAL POSITION  
FOR THE YEAR ENDED 30 JUNE 2018

	NOTE	2018 \$	2017 Restated \$	01 July 2016 Restated \$
<b>CURRENT ASSETS</b>				
Cash and Cash Equivalents	7	100,085,669	91,237,574	86,595,746
Trade and Other Receivables	8	4,921,635	3,934,437	4,621,753
Inventories		188,284	144,976	70,380
<b>TOTAL CURRENT ASSETS</b>		<b>105,195,588</b>	<b>95,316,987</b>	<b>91,287,879</b>
<b>NON-CURRENT ASSETS</b>				
Non-Current Receivables	8	1,822,709	1,755,733	1,605,991
Equity Investments	9	19,016,005	17,829,913	19,079,530
Land Held for Sale	38	17,377,463	16,426,814	17,334,686
Property, Plant and Equipment	10	442,999,519	449,315,470	324,137,867
Infrastructure Assets	11	932,312,203	954,793,693	997,495,394
<b>TOTAL NON-CURRENT ASSETS</b>		<b>1,413,527,899</b>	<b>1,440,121,623</b>	<b>1,359,653,468</b>
<b>TOTAL ASSETS</b>		<b>1,518,723,487</b>	<b>1,535,438,610</b>	<b>1,450,941,347</b>
<b>CURRENT LIABILITIES</b>				
Trade and Other Payables	12	12,555,140	11,214,834	10,811,784
Borrowings	13	3,201,862	3,084,741	2,126,295
Provisions	14	14,060,403	14,520,320	12,249,526
<b>TOTAL CURRENT LIABILITIES</b>		<b>29,817,405</b>	<b>28,819,895</b>	<b>25,187,605</b>
<b>NON-CURRENT LIABILITIES</b>				
Borrowings	13	10,414,474	13,616,336	12,155,655
Provisions	14	1,731,800	1,594,724	1,629,837
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>12,146,274</b>	<b>15,211,060</b>	<b>13,785,492</b>
<b>TOTAL LIABILITIES</b>		<b>41,963,679</b>	<b>44,030,955</b>	<b>38,973,097</b>
<b>NET ASSETS</b>		<b>1,476,759,808</b>	<b>1,491,407,655</b>	<b>1,411,968,250</b>
<b>EQUITY</b>				
Retained Surplus		559,686,247	556,410,702	556,784,772
Reserve Accounts	15	74,151,620	69,497,817	65,142,739
Reserves - Asset Revaluation	16	842,921,941	865,499,136	790,040,739
<b>TOTAL EQUITY</b>		<b>1,476,759,808</b>	<b>1,491,407,655</b>	<b>1,411,968,250</b>

This statement is to be read in conjunction with the accompanying notes.



**CITY OF JOONDALUP**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	RETAINED SURPLUS \$	RESERVES ACCOUNTS \$	ASSET REVALUATION	RESERVES REVALUATION \$	TOTAL EQUITY \$
Balance as at 1 July 2016		551,482,892	65,142,739		785,124,090	1,401,749,721
Correction of errors		5,301,880	-		4,916,649	10,218,529
Restated Balance		556,784,772	65,142,739		790,040,739	1,411,968,250
Comprehensive Income						
Net Result		3,981,008	-		-	3,981,008
Changes on Revaluation of Non-Current Assets	16	-	-		75,458,397	75,458,397
Total Comprehensive Income		3,981,008	-		75,458,397	79,439,405
Transfer from/(to) Reserves		(4,355,078)	4,355,078		-	-
Balance as at 30 June 2017		556,410,702	69,497,817		865,499,136	1,491,407,655
Comprehensive Income						
Net Result		7,929,348	-		-	7,929,348
Changes on Revaluation of Non-Current Assets	16	-	-		(22,577,195)	(22,577,195)
Total Comprehensive Income		7,929,348	-		(22,577,195)	(14,647,847)
Transfer from/(to) Reserves		(4,653,803)	4,653,803		-	-
Balance as at 30 June 2018		559,686,247	74,151,620		842,921,941	1,476,759,808

This statement is to be read in conjunction with the accompanying notes.

**CITY OF JOONDALUP  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>Cash Flows From Operating Activities</b>				
<b>Receipts</b>				
Rates		97,508,665	97,371,618	95,159,380
Grants and Subsidies		3,663,391	3,983,552	5,629,542
Contributions, Reimbursements and Donations		1,110,183	869,387	988,909
Fees and Charges		40,754,415	40,502,010	39,777,122
Interest Earnings		3,818,800	3,406,289	4,402,579
Good and Services Tax		-	-	201,409
Other		883,246	146,448	485,889
		<u>147,738,700</u>	<u>146,279,304</u>	<u>146,644,830</u>
<b>Payments</b>				
Employee Costs		(62,111,510)	(63,812,122)	(61,044,692)
Materials and Contracts		(48,487,591)	(51,882,439)	(50,523,469)
Utilities		(5,520,726)	(5,709,567)	(5,512,427)
Insurance		(1,404,180)	(1,542,342)	(1,559,972)
Interest Expense		(617,125)	(644,755)	(591,748)
Goods and Services Tax		(173,627)	-	-
		<u>(118,314,759)</u>	<u>(123,591,225)</u>	<u>(119,232,308)</u>
<b>Net Cash Provided By Operating Activities</b>	17	<b>29,423,941</b>	<b>22,688,079</b>	<b>27,412,522</b>
<b>Cash Flows from Investing Activities</b>				
Payments for Purchase of Property, Plant & Equipment		(11,468,531)	(10,108,269)	(15,442,979)
Payments for Construction of Infrastructure		(20,265,067)	(33,704,011)	(26,792,874)
Capital Investment Mindarie RC		(12,303)	(47,443)	(47,442)
Distributions received from Tamala Park Regional Council		719,002	666,667	1,880,761
Grants/Contributions for the Development of Assets		10,840,554	9,026,605	12,918,230
Proceeds from Sale of Assets		2,695,240	6,150,700	2,294,483
		<u>(17,491,105)</u>	<u>(28,015,751)</u>	<u>(25,189,821)</u>
<b>Net Cash Used In Investing Activities</b>		<b>(17,491,105)</b>	<b>(28,015,751)</b>	<b>(25,189,821)</b>
<b>Cash Flows from Financing Activities</b>				
Proceeds from Borrowing	23(a)	-	-	4,545,423
Repayment of Borrowings	23(a)	(3,084,741)	(3,004,841)	(2,126,296)
		<u>(3,084,741)</u>	<u>(3,004,841)</u>	<u>2,419,127</u>
<b>Net Cash Provided By (Used in) Financing Activities</b>		<b>(3,084,741)</b>	<b>(3,004,841)</b>	<b>2,419,127</b>
<b>Net Increase (Decrease) in Cash Held</b>		<b>8,848,095</b>	<b>(8,332,513)</b>	<b>4,641,828</b>
Cash at Beginning of Year		91,237,574	84,276,960	86,595,746
<b>Cash and Cash Equivalents</b>				
<b>at the End of the Year</b>	7	<u><b>100,085,669</b></u>	<u><b>75,944,447</b></u>	<u><b>91,237,574</b></u>

This statement is to be read in conjunction with the accompanying notes.



**CITY OF JOONDALUP  
RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>OPERATING REVENUE</b>				
Specified Area Rates		600,247	589,482	503,675
Government Grants & Subsidies - Operating		3,663,391	3,983,552	5,629,542
Contributions, Reimbursements and Donations - Operating		1,110,183	869,387	988,909
Profit on Disposal		2,493,092	1,493,563	1,665,332
Fees & Charges		40,408,752	40,525,044	39,846,708
Interest Earnings		4,060,248	3,108,951	4,029,504
Other Revenue		883,246	241,448	485,889
		<u>53,219,159</u>	<u>50,811,427</u>	<u>53,149,559</u>
<b>OPERATING EXPENSES</b>				
Employee Costs		(61,784,669)	(64,934,762)	(63,276,373)
Materials & Contracts		(49,802,779)	(51,846,987)	(51,075,404)
Utilities		(5,520,726)	(5,706,215)	(5,512,427)
Depreciation, Impairment & Revaluation Decrement		(34,042,783)	(28,989,014)	(32,618,882)
Loss on Disposal		(254,008)	(670,524)	(289,223)
Insurance Expense		(1,404,180)	(1,542,343)	(1,559,972)
Interest Expense		(617,125)	(662,030)	(591,748)
		<u>(153,426,270)</u>	<u>(154,351,875)</u>	<u>(154,924,029)</u>
<b>SURPLUS/(DEFICIT) FROM OPERATIONS</b>		<b><u>(100,207,111)</u></b>	<b><u>(103,540,448)</u></b>	<b><u>(101,774,470)</u></b>
<b>OPERATING NON-CASH ADJUSTMENTS</b>				
Depreciation, Impairment & Revaluation Decrement		34,042,783	28,989,014	32,618,882
Asset Development Contribution written off		888,263	-	-
Loss on Disposal of Assets		254,008	670,524	289,223
Profit on Disposal of Assets		(2,493,092)	(1,493,563)	(1,665,332)
Movement in Non-current Receivables		(66,976)	-	(149,742)
Movement in Non-current Provisions		137,076	100,000	(35,113)
<b>CASH SURPLUS/(DEFICIT) FROM OPERATIONS</b>		<b><u>(67,445,049)</u></b>	<b><u>(75,274,473)</u></b>	<b><u>(70,716,552)</u></b>
<b>NON-OPERATING REVENUE</b>				
Capital Grants		10,704,057	9,026,605	12,178,798
Contributions & Reimbursements - Non Operating		136,497	-	739,432
Equity Distribution - Tamala Park Regional Council		719,002	666,667	1,880,761
		<u>11,559,556</u>	<u>9,693,272</u>	<u>14,798,991</u>
<b>CAPITAL EXPENDITURE</b>				
Capital Projects		(2,271,870)	(6,903,691)	(3,849,461)
Capital Works		(26,971,667)	(33,684,227)	(36,980,902)
Motor Vehicle Replacement		(2,490,061)	(3,201,000)	(1,405,490)
Loan Repayments (Principal)		(3,084,741)	(3,004,841)	(2,126,296)
Equity Investment		(12,303)	(47,443)	(47,442)
		<u>(34,830,642)</u>	<u>(46,841,202)</u>	<u>(44,409,591)</u>
<b>CAPITAL SURPLUS/(DEFICIT)</b>		<b><u>(23,271,086)</u></b>	<b><u>(37,147,930)</u></b>	<b><u>(29,610,600)</u></b>
<b>SURPLUS/(DEFICIT) FROM OPERATIONS AND CAPITAL</b>		<b><u>(90,716,135)</u></b>	<b><u>(112,422,403)</u></b>	<b><u>(100,327,152)</u></b>
<b>FUNDING</b>				
Surplus Brought Forward		84,016	440,602	3,083,830
Proceeds from Disposal of Assets		2,695,240	6,150,700	2,294,483
Proceeds from Borrowings		-	-	4,545,423
Transfers from Reserves		14,448,824	18,709,313	15,955,879
Transfer to Reserves		(19,102,627)	(9,831,030)	(20,310,957)
Amount raised from General Rates	3(r)	97,019,107	96,952,818	94,842,510
<b>SURPLUS/(DEFICIT) Carried Forward</b>	<b>34</b>	<b><u>4,428,425</u></b>	<b><u>-</u></b>	<b><u>84,016</u></b>

This statement is to be read in conjunction with the accompanying notes.

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

This Financial Report is a general purpose financial report that consists of Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, Rate Setting Statement and notes accompanying these financial statements.

## **1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of the financial report are:

### **(a). Basis of Preparation**

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the Local Government Act 1995 and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or any other sporting or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **(b) The Local Government Reporting Entity**

The financial statements forming part of this report have been prepared on the basis of a single consolidated fund (Municipal Fund). Monies held in Trust, of which the City has legal custody but is unable to deploy for its purposes, have been excluded from the consolidated financial statements and the cash position at the reporting date.

### **(c) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

The net amount of GST recoverable from, or payable to, the Australian Taxation Office is included as part of current assets or current liabilities, as the case may be.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flow.



CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (d) Cash and Cash Equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank, cash on hand and other short-term deposits which are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above, including bank overdrafts which form an integral part of the City's cash management, and are repayable on demand.

### (e) Trade and Other Receivables

Trade receivables are recognised initially at fair value and subsequently measured at amortised cost for material uncollectible amounts using the effective interest rate method, less any allowance.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they may not be collectible.

### (f) Inventories

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories comprise consumables held for the City's operations.

### (g) Acquisition of Assets

Assets acquired during the year are recorded at the cost of acquisition, being the purchase consideration determined as at the date of acquisition plus costs incidental to the acquisition, subject to a capitalisation threshold applied to specific classes of assets as follows:

Furniture	\$5,000
Office Equipment	\$5,000
Motor Vehicle	\$5,000
Plant & Equipment	\$5,000
Computer Equipment	\$5,000
Computer Software	\$20,000

All other classes of assets are capitalised, regardless of the initial cost of acquisition.

In the event that settlement of all or part of the cash consideration given in the acquisition of an asset is deferred, the fair value of the purchase consideration is determined by discounting the amounts payable in the future to their present value as at the date of acquisition.

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (h) Property, Plant and Equipment

#### *Recognition*

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework prescribed by the Local Government (Financial Management) Regulations 1996. Property, plant and equipment are carried at fair value. Additions since the date of valuation are shown at cost and depreciated and it is considered that for those additions, cost less accumulated depreciation approximates their fair value. Items of property, plant and equipment, including buildings but excluding freehold land and artworks, are depreciated over their estimated useful lives on a straight-line basis. Depreciation has been charged to the Statement of Comprehensive Income. The estimated useful lives, residual values and depreciation method are reviewed at the end of each annual reporting period.

#### *Revaluation*

All asset classes are revalued on a regular basis such that the carrying values are not materially different from their fair value. Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are revalued with sufficient regularity to ensure that the carrying amount does not differ significantly from that determined using fair value at the reporting date. Local Government (Financial Management) Regulations 1996 mandating the use of Fair Value impose a further minimum requirement that all assets carried at a revalued amount will be revalued at least every 3 years.

### (i) Infrastructure Assets

#### *Recognition*

Reserves and Engineering infrastructure assets acquired prior to 30 June 1997 were brought to account as non-current assets at their estimated depreciated replacement cost at that time (deemed cost). Additions subsequent to 30 June 1997 are recorded at cost. All infrastructure assets are revalued in accordance with the mandatory measurement framework prescribed by the Local Government (Financial Management) Regulations 1996 and are carried at their fair value. Infrastructure assets acquired by the City from contributions by developers are recorded as additions to assets and the income recorded in the Statement of Comprehensive Income.

Infrastructure assets acquired and constructed during the year are depreciated over their estimated useful lives on a straight-line basis from the commencement of the following financial year.

#### *Revaluation*

All infrastructure asset classes are revalued on a regular basis such that the carrying values are not materially different from their fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits. All additions after the date of valuation are shown at cost less accumulated depreciation, where applicable, and it is considered that



## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (i) Infrastructure Assets (Continued)

in those cases their carrying costs approximates the fair value. Depreciation has been charged to the Statement of Comprehensive Income.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date. Local Government (Financial Management) Regulations 1996 mandating the use of Fair Value impose a further minimum requirement that all assets carried at a revalued amount will be revalued at least every 3 years.

### Land under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise AASB 1051.8 any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the City.

### (j) Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

#### Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

#### Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (j) Fair Value Hierarchy (Continued)

#### Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair value of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

### (k) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Depreciation rates are:

#### Property, Plant & Equipment

Freehold Land	Nil	Artwork	Nil
Light Vehicles	7.50%	Buildings	1.0%-10.0%
Heavy Vehicles	10.50%	Mobile Plant	12.50%
Computer Equipment	33.33%	Furniture & Office Equipment	10.00%
Other Equipment	10.00%	Computer Software (>\$20,000)	33.33%

Property, plant and equipment are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and ready for use.

#### Infrastructure Assets

##### Parks & Reserves

Fencing	3.33%-6.67%
Furniture and Amenities	2.0%-10.0%
Hard Landscaping	2.0%-10.0%
Irrigation	2.0%-5.0%
Marine	5.0%
Park and POS Signage	5.0%-6.67%
Playspace	5.0%
POS Structure	1.0%-5.0%
Soft Landscaping	2.5%-10.0%
Sporting Infrastructure	2.0%-10.0%
Waste	10.0%

##### Engineering

Roads/Traffic Management	1.0%-3.33%
Footpaths	1.0%-10.0%
Drainage	1.0%-1.33%
Car parking	1.0%-3.33%
Bridges and Underpasses	1.0%-1.43%
Lighting	2.5%-4.0%
Other Infrastructure Assets	1.43%-10.0%



## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (k) Depreciation of Non-Current Assets (Continued)

Certain infrastructure assets listed above include various components with each component depreciated separately.

### (l) Financial Assets and Liabilities

#### Classification

The City classifies its financial assets in the categories 'Loans and Receivables', as defined in AASB 139 Financial Instruments Recognition and Measurement, and 'Cash and Cash Equivalents'. The classification reflects the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition.

Classification of financial liabilities depends on the purpose for which the liabilities were entered into. The City classifies its financial liabilities as 'Payables' and 'Borrowings' which reflects the purpose for which the liabilities have been incurred. Management determines the classification of its financial liabilities at initial recognition.

#### Receivables

Receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Receivables are included in trade and other receivables in the balance sheet.

#### Payables

Payables are non-derivative financial liabilities with fixed or determinable repayments that are not quoted in an active market. They are included in current liabilities, except for those expected to be settled more than 12 months after the balance sheet date which are classified as non-current liabilities. Payables are included in trade and other payables in the balance sheet.

#### Recognition and derecognition

The City recognises its financial assets on the date that the City's right to receive cash flows from these assets has been established. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the City has transferred substantially all the risks and rewards of ownership.

Financial liabilities are recognised at fair value when the City becomes a party to the contractual provisions pertaining to the financial instrument. Financial liabilities are derecognised where the contractual obligations are discharged, cancelled or have expired. The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.



## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (m) Estimation of Fair Value

The fair value of financial assets and financial liabilities is estimated for recognition and measurement. The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values.

The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the City for similar financial instruments.

### (n) Impairment

In accordance with Australian Accounting Standards the City's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired. Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 'Impairment of Assets' and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Statement of Comprehensive Income.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

### (o) Trade and Other Payables

Trade and other payables are recognised when the City becomes obliged to make future payments resulting from the purchase of goods and services. The amounts are unsecured and are generally settled within 30 days of recognition.

### (p) Employee Benefits

The provisions for employee benefits relate to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

#### (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates expected to apply at the time of settlement and includes related on-costs.

#### (ii) Long Service Leave (Long-term Benefits)

Provisions made in respect of long service leave which is not expected to be settled within 12 months is measured at the present value of the estimated future cash outflows to be made by the City in respect of services provided by employees up to the reporting date.

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (p) Employee Benefits (Continued)

#### (iii) Purchased Leave

Provision made for deductions made from employees' salaries who have opted to avail this benefit till they become eligible for this self-funded leave

### (q) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. The City currently has fixed-interest borrowings that are settled by fixed payments over the term of the loans. The actual outstanding balances on these loans approximate to the amortised cost of the unpaid loan liabilities.

Borrowings are classified as current liabilities unless the City has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

### Borrowing Costs

Borrowing costs are recognised as an expense when incurred.

### (r) Provisions

Provisions are recognised when the City has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to

settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

### (s) Leases

The City does not own any assets under finance leases. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

### (t) Rates

The rating and reporting periods coincide. All rates levied for the year are recognised as revenues. All outstanding rates are fully collectable and therefore no allowance has been made for doubtful debts. In accordance with the Rates and Charges (Rebates and Deferments) Act 1992, the City offers eligible pensioners the option to defer the payment of rates or to obtain a rebate from the Western Australian State Government. All eligible pensioners registered under the Rates & Charges (Rebates and Deferments) Act 1992 may obtain a rebate or defer their rates for full payment upon sale of their property. Pensioners who hold a Commonwealth Concession Card and a Pensioner Health Benefit Card, a State Concession Card, Seniors Card or a Commonwealth Seniors Health Card can apply to be eligible for this State scheme. There is no cost to the City under this scheme as interest is received from the State Government for pensioner deferred rates.



## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (u) Grants, Donations and Other Contributions

All grants, donations and other contributions in respect of which the City is not required to make a reciprocal transfer of economic benefits are recognised as revenue when the City obtains control over the assets comprising the contribution.

After being recognised as revenue, conditional grants and contributions are recognised as an expense and liability when the City fails to meet the specific conditions attached to a grant or contribution and becomes liable for its re-payment or refund.

Capital grants unspent are treated as restricted assets and are deducted from the available funds in the determination of the Opening and Closing Funds for the purpose of the Rate Setting Statement.

### (v) Superannuation

The City of Joondalup makes statutory contributions to the WA Local Government Superannuation Plan and other Funds as nominated by its employees. The expense related to these contributions is recognised in the Statement of Comprehensive Income.

### (w) Works in Progress

Major buildings, reserves and infrastructure or other assets which have not been completed at the reporting date have been recorded as works in progress.

### (x) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

### (y) Comparative Figures

Where required, comparative figures have been adjusted to conform to changes in presentation for the current financial year (Refer Note 36).

Unless otherwise stated, the budget comparative figures shown in this financial report relate to the original budget estimate for the relevant item of disclosure.

### (z) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is classified as held as non-current based on City's intentions to release for sale.

### (za) Crown Land

In accordance with Regulation 16 of the Local Government (Financial Management) Regulations 1996 and current accounting standards Crown land set aside as a public road reserve or other public thoroughfare or under the control of a local government under Section

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (za) Crown Land (Continued)

3.53 of the Local Government Act 1995 or vested Crown land under the control of a local government by virtue of the operation of the Land Act or the Town Planning and Development Act has not been brought to account as an asset of the City.

In accordance with *Local Government (Financial Management)* Regulation 16(a)(ii), the City was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance. The City was required to record these assets at cost upon initial recognition, in accordance with AASB 116, and subsequently classify these as land and revalued along with other land in accordance with other policies detailed in the financial report.

Improvements or structures placed upon such land have been accounted for as assets of the City.

### (zb) Land Held for Sale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Land held for sale is classified as current when development works on lots being developed are completed as at the balance date.

### (zc) Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

### (zd) New Accounting Standards and Interpretations for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the City.

Management's assessment of the new and amended pronouncements that are relevant to the City, applicable to future reporting periods and which have not yet been adopted are set out as follows:



**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**  
**New Accounting Standards and Interpretations (continued)**

Title	Issued / Compiled	Applicable (1)	Impact
(i) AASB 9 Financial Instruments (incorporating AASB 2014-7 and AASB 2014-8)	December 2014	1 January 2018	Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the City, it is not anticipated the Standard will have any material effect.
(ii) AASB 15 Revenue from Contracts with Customers	December 2014	1 January 2019	This Standard establishes principles for entities to apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows from a contract with a customer. The effect of this standard will depend on the nature of future transactions the City has with those third parties it has dealings with. It may or may not be significant.
(iii) AASB 16 Leases	February 2016	1 January 2019	Under AASB 16 there is no longer a distinction between finance and operating leases. Lessees will now bring to account a right-to-use asset and lease liability onto their statement of financial position for all leases. Effectively this means the vast majority of operating leases as defined by the current AASB 117 Leases which currently do not impact the statement of financial position will be required to be capitalised on the statement of financial position once AASB 16 is adopted. Currently, operating lease payments are expensed as incurred. This will cease and will be replaced by both depreciation and interest charges. Based on the current number of operating leases held by the City, the impact is not expected to be significant.
(iv) AASB 1058 Income of Not-for-Profit Entities (incorporating AASB 2016-7 and AASB 2016-8)	December 2016	1 January 2019	<p>These standards are likely to have a significant impact on the income recognition for NFPs.</p> <p>Key areas for consideration are:</p> <ul style="list-style-type: none"> <li>- Assets received below fair value;</li> <li>- Transfers received to acquire or construct non-financial assets;</li> <li>- Grants received;</li> <li>- Prepaid rates;</li> <li>- Lease entered into at below market rates; and</li> <li>- Volunteer services</li> </ul> <p>While it is not possible to quantify the financial impact (or materiality) of these key areas until the details of future transactions are known, they will all have application to the City's operations.</p>



## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (ZC) Adoption of New and Revised Accounting Standards

During the current year, the City adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

Whilst many reflected consequential changes associated with the amendment of existing standards, the only new standard with material application is as follows:

(i)	AASB 2016-4 Amendments to Australian Accounting Standards—Recoverable Amount of Non-Cash-Generating Specialised Assets of Not-for-Profit Entities.	1 January 2017
(ii)	AASB 2016-7 Amendments to Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities	1 January 2017

## **2. PROGRAM ACTIVITIES**

Statements of Comprehensive Income have been provided by program and by nature. Broad definitions of each program are as follows:

### **(a) Governance**

Governance relates to elected members costs and other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific City services.

### **(b) General Purpose Funding**

Rates income and expenditure, Grants Commission and pensioner deferred rates interest.

### **(c) Law, Order and Public Safety**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety.

### **(d) Health**

Prevention and treatment of human illnesses, including inspection of premises/food control, immunisation and child health services.

### **(e) Education and Welfare**

Provision, management and support services for families, children and the aged and disabled within the community, including pre-school playgroups, day and after school care, assistance to schools and senior citizens support groups. Provision of aged persons units and resident funded units

### **(f) Housing**

Provision of housing and leased accommodation where the City acts as landlord.

### **(g) Community Amenities**

Town planning and development, rubbish collection services, stormwater drainage, the provision of public conveniences, bus shelters, roadside furniture and litter control.

### **(h) Recreation and Culture**

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for the performing and creative arts. This includes maintenance of halls, aquatic centres, recreation and community centres, parks, gardens, sports grounds and the operation of libraries.

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

## 2. PROGRAM ACTIVITIES (Continued)

### (i) Transport

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities, traffic signs and the City works operation centre, including development, plant purchase and maintenance.

### (j) Economic Services

Rural services, pest control and the implementation of building controls.

### (k) Other Property and Services

Public works overheads, plant/vehicle operations, sundry and other outlays that cannot be assigned to one of the preceding programs.

## 3. RATING AND VALUATIONS

### (a) Concessions and waivers

No concessions were provided for in the 2017-18 financial year.

### (b) Rates Early Payment Incentive Scheme

Council, in accordance with the provisions of Section 6.46 of the Local Government Act 1995, offered the following early payment incentives for the payment of rates and charges:

- Full payment of all current and arrears of rates (including specified area rates), Emergency Services Levy, domestic refuse charge and private swimming pool inspection fees within 28 days of the issue date on the annual rate notice:
- Eligibility to enter the early payment incentive draw which included a range of prizes sponsored by a number of organisations and thus at no cost to the City, as well as a vehicle purchased by the City.
- A pool of prize winners was chosen by a computerised random selection process, the integrity of which has been authenticated by the City's internal auditor. The winners were invited to attend a prize draw function during which the prizes were allocated in a secondary draw process.

The total cost of the rates early payment incentives was as follows:

	2018 Actual \$	2018 Budget \$	2017 Actual \$
Rates - Early Payment Incentives & Prizes	42,858	45,000	41,805
	<u>42,858</u>	<u>45,000</u>	<u>41,805</u>



### 3. RATING AND VALUATIONS (Continued)

#### (f) Rates Payment Options

The City, in accordance with the provisions of Section 6.45 of the Local Government Act 1995, offered the following payment options for the payment of rates (including specified area rates), Emergency Services Levy, domestic refuse charges, private swimming pool inspection fees and property surveillance & security charge.

- **One Instalment**

Payment in full within 28 days of the issue date of the annual rate notice due on 18 August 2017 and eligibility to enter the rates incentive scheme for prizes.

Payment in full within 35 days of the issue date of the annual rate notice due on 25 August 2017.

- **Two Instalments**

The first instalment of 50% of the total current rates (including specified area rates), domestic refuse charge, private swimming pool inspection fee, instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice due on 25 August 2017.

The second instalment of 50% of the total current rates (including specified area rates), Emergency Services Levy, domestic refuse charge, private swimming pool inspection fee, instalment charge, payable 63 days after due date of first rate instalment due on 27 October 2017.

- **Four Instalments**

The first instalment of 25% of the total current rates (including specified area rates), Emergency Services Levy, domestic refuse charge, private swimming pool inspection fee, instalment charge plus the outstanding arrears payable within 35 days of the issue of the annual rate notice due on 25 August 2017.

The second, third and fourth instalment, each of 25% of the total current rates (including specified area rates), Emergency Services Levy, domestic refuse charge, private swimming pool inspection fee, instalment charge payable as follows:

- 2nd instalment – 63 days after due date of 1st instalment on 27 October 2017
- 3rd instalment – 63 days after due date of 2nd instalment on 29 December 2017
- 4th instalment – 63 days after due date of 3rd instalment on 2 March 2018

#### **Instalment Charges and Interest**

The instalment options were subject to an administration fee of \$12.00 for each of instalments two, three and four, together with an interest charge at 5.5% per annum, calculated on a simple interest basis on the unpaid balance of rates and refuse charges.

#### **Special Payment Arrangements**

Special monthly or fortnightly payment arrangements were made with the City for those ratepayers who were unable to pay in full or according to the instalment plans offered. An administration fee of \$34.00 per assessment was charged on all payment arrangements paid

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

### 3. RATING AND VALUATIONS (Continued)

#### (f) Rates Payment Options (continued)

by Direct Debit (bank account only) or \$52.00 if paid by another method. Penalty interest of 11.00% pa was applied to the outstanding balance until the account was paid in full.

Details of interest and administrative charges on rates were as follows:-

	2018 Actual \$	2018 Budget \$	2017 Actual \$
Interest on Outstanding Rates	710,202	651,600	684,720
Instalment Administration Charges	631,576	639,200	626,684
	<u>1,341,778</u>	<u>1,290,800</u>	<u>1,311,404</u>

Ratepayers had the option of paying rates in four equal instalments, due on 25 August 2017, 27 October 2017, 29 December 2017 and 02 March 2018. An administration fee of \$12 and interest of 5.5% per annum applied for the final three instalments. Rates not paid by due date or by instalment incurred a penalty interest of 11.00% on outstanding amounts.

#### (g) Late Payment Interest

The Council, in accordance with the provisions of Section 6.13 and Section 6.51 of the Local Government Act 1995, imposed interest on all current and arrears general rates (including specified area rate), current and arrears domestic refuse charges, current and arrears

#### (g) Late Payment Interest (Continued)

private swimming pool inspection fees and arrears property surveillance & security charge at a rate of 11.00% per annum, calculated on a simple interest basis on arrears amounts that remain unpaid and current amounts that remain unpaid 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until the instalment is paid. Excluded are deferred rates, instalment amounts not due under the four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest was charged once per month on the outstanding balance on the day of calculation for the number of days as previously detailed.

#### (h) Emergency Services Levy Interest Charged

In accordance with the provisions of section 36S of the Fire and Emergency Services Authority of Western Australia Act 1998, the City imposed interest on all current and arrears amounts of emergency services levy at a rate of 11.00% per annum, calculated on a simple interest basis, on amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment, and continues until the instalment is paid. Excluded are instalment current amounts not yet due under the two or four-payment option, registered pensioner and current government pensioner rebate amounts. Such interest is charged once per month on the outstanding balance on the day of calculation for the number of days.

#### (i) Emergency Services Remittance Option B

The City elected to remit the current year Emergency Services Levy to the Department of Fire and Emergency Services (DFES) under Option B. Under Option B the City acquired the current year ESL when the annual rates were levied. The City remitted the ESL to DFES in quarterly payments – September 2017 (30%), December 2017 (30%), March 2018 (30%) and



### **3. RATING AND VALUATIONS (Continued)**

#### **(i) Emergency Services Remittance Option B (Continued)**

June 2018 (10%). The City invests the Emergency Services Levy receipts as part of its municipal funds investments. The ESL levies received and the ESL liability to DFES are reflected in the City's Balance Sheet and the cash flow impacts are included in the Cash Flow Statement.

#### **(j) Domestic Refuse Charges**

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of the Waste Avoidance and Resource Recovery Act 2007 imposed the following domestic refuse charges for the 2017-18 financial year, including a charge for a recycling service to be provided to all ratepayers:

- \$346.00 per service
- New refuse service – Establishment and delivery \$70.00

#### **(k) Private Swimming Pool Inspection Fees**

The Council, in accordance with the provisions of the Building Act 2011 imposed for the 2017-18 financial year, a Private Swimming Pool Inspection Fee of \$36.43 on those properties owning a private swimming pool.

#### **(l) Specified Area Rating Iluka**

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of Section 6.32 and 6.37 of the Local Government Act 1995 imposed for the 2017-18 financial year, a specified area rate for the area of Iluka for maintaining enhanced landscaping services.

A rate in the dollar of 0.52861¢ was charged on the Gross Rental Value on each property with a total rateable value which levied income of \$316,017.

#### **(m) Specified Area Rating Woodvale Waters**

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of Section 6.32 and 6.37 of the Local Government Act 1995 imposed for the 2017-18 financial year, a specified area rate of zero cents in the dollar for the area of Woodvale Waters for maintaining enhanced landscaping services.

#### **(n) Specified Area Rating Harbour Rise**

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of Section 6.32 and 6.37 of the Local Government Act 1995 imposed for the 2017-18 financial year, a specified area rate for the area of Harbour Rise for maintaining enhanced landscaping services.

A rate in the dollar of 0.734080¢ was charged on the Gross Rental Value on each property with a total rateable value which levied income of \$152,296.

#### **(o) Specified Area Rating Burns Beach**

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of Section 6.32 and 6.37 of the Local Government Act 1995 imposed for the 2017-18 financial year, a specified area rate for the area of Harbour Rise for maintaining enhanced landscaping services

CITY OF JOONDALUP  
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**3. RATING AND VALUATIONS (Continued)**

A rate in the dollar of 0.325750¢ was charged on the Gross Rental Value on each property with a total rateable value which levied income of \$131,934.

**(p) Write Off of Rates and Charges**

The total value of rates and charges from previous years written off during the year was \$11,657 (2017 - \$11,838).

**(q) Schedule of Valuations and Rate Revenue**

The schedule of valuations and rate revenue is shown on the Statement of Rating Information included in this report.

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

### 3. RATING AND VALUATIONS (Continued)

#### (r) STATEMENT OF RATING INFORMATION

	General Rates				Minimum Payments				Total		Budget
	Ratable Value \$	No of Properties	Rate Cents in \$	Rate Yield \$	Ratable Value \$	No of Properties	Minimum Payment	Rate Yield \$	Ratable Value	No of Properties	Rate Yield \$
<b>Differential General Rate - GRV</b>											
Residential Improved	1,290,244,733	53,102	5.3090	68,499,093	93,202,948	6,255	863	5,398,065	1,383,447,681	59,357	73,897,158
Residential Vacant	19,816,400	956	10.6180	2,104,105	507,110	72	883	63,576	20,323,510	1,028	2,167,681
Commercial Improved	288,893,616	940	6.5409	18,896,243	323,027	33	883	29,139	289,216,643	973	18,925,382
Commercial Vacant	1,010,000	19	10.6180	107,242	-	-	883	-	1,010,000	19	107,242
Industrial Improved	28,298,505	382	5.5731	1,577,104	41,528	3	883	2,649	28,340,033	385	1,579,753
Industrial Vacant	369,500	7	10.6180	39,234	-	-	883	-	369,500	7	39,234
	1,628,632,754	55,406		91,223,021	94,074,613	6,363		5,493,429	1,722,707,367	61,769	96,716,450
<b>Differential General Rate - JV</b>											
Residential	1,580,000	1	0.9831	15,533	-	-	-	-	1,580,000	1	15,533
Rural	1,730,000	2	0.9784	16,926	-	-	-	-	1,730,000	2	16,926
	3,310,000	3		32,459	-	-	-	-	3,310,000	3	32,459
Interim Rates											
Total Rate Levy	1,631,942,754	55,409		91,255,480	94,074,613	6,363		5,493,429	1,726,017,367	61,772	97,061,965
Early Payment Prizes (Note 3(e))											(45,000)
Net General Rates											96,952,818
<b>Specified Area Rates - GRV</b>											
Iluka	58,951,450	1,875	0.52861	311,623	-	-	-	-	58,951,450	1,875	311,623
Iluka - Interim Adjustments				4,394							-
Burns Beach	39,827,700	1,201	0.32575	129,739	-	-	-	-	39,827,700	1,201	129,739
Burns Beach - Interim Adjustments				2,195							-
Harbour Rise	20,177,700	500	0.73408	148,120	-	-	-	-	20,177,700	500	148,120
Harbour Rise-Interim Adjustments				4,176							-
Total Specified Area Rates	118,956,850	3,576		600,247	-	-	-	-	118,956,850	3,576	600,247
Total Rates Revenue											97,619,354
											97,542,300



CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

4. REVENUE AND EXPENSES	Note	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>Result from Ordinary Activities</b>				
<b>Contributions, Reimbursements and Donations</b>				
Contributions and Donations		226,300	260,504	264,054
Reimbursements and Recoveries		883,883	608,883	724,855
		<b>1,110,183</b>	<b>869,387</b>	<b>988,909</b>
<b>Audit Expenses (included within Materials and Contracts)</b>				
Statutory Audit		76,000	35,000	35,840
Other Expenses		6,833	-	6,470
		<b>82,833</b>	<b>35,000</b>	<b>42,310</b>
<b>Depreciation, Impairment &amp; Revaluation Decrement</b>				
Buildings		5,356,457	3,953,766	4,354,703
Furniture and Equipment		533,721	341,219	538,516
Plant and Equipment		1,784,846	1,492,795	1,535,496
Parks and Reserves		4,288,592	3,571,902	4,081,939
Roads		9,828,142	11,612,815	11,607,928
Footpaths		2,110,073	2,068,026	2,058,232
Drainage		4,563,775	4,183,149	4,190,570
Bridges and Under Passes		548,942	346,514	346,947
Lighting		1,101,172	1,053,635	1,056,303
Other Infrastructure		391,059	365,194	420,075
Impairment/Revaluation Decrement		3,536,004	-	2,428,173
		<b>34,042,783</b>	<b>28,989,014</b>	<b>32,618,882</b>
<b>Asset Development Contribution written off (included within Materials and Contracts)</b>		888,263	-	-
As Per Notes 10 & 11		<b>34,930,327</b>	<b>28,989,014</b>	<b>32,618,882</b>
<b>Interest Earnings</b>				
Interest earned on Reserve Accounts		1,610,629	1,415,386	1,605,720
Interest on Outstanding Rates		710,202	651,600	684,720
Interest earned on Other Investments		1,739,417	1,041,965	1,739,064
		<b>4,060,248</b>	<b>3,108,951</b>	<b>4,029,504</b>

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

**5 FEES & CHARGES**

	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>By Nature</b>			
Rubbish Collection Fees	20,490,394	20,337,912	20,361,772
Membership Fees	2,828,565	2,410,009	2,622,443
Admission Fees	1,713,068	1,785,877	1,767,524
Building Licence Fees	596,302	700,000	659,261
Learn to Swim Program Fees	2,092,381	2,459,817	1,842,220
Court Sport Revenue	580,792	680,761	620,823
Facilities Hire	1,058,789	894,767	985,823
Development Application Fees	906,274	850,000	932,165
Property Rental	865,868	1,065,167	941,916
Inspection Fees	982,756	1,000,569	956,187
Land Purchase Enquiries Fees	226,357	224,000	224,825
Parking Infringements	964,642	1,100,000	1,111,571
Other infringements and fines	352,444	289,160	286,883
Commission	165,667	172,050	159,561
On-Street Parking Fees	1,195,531	1,218,885	1,169,505
Off Street Parking Fees	1,190,718	1,193,949	1,086,518
Cash in Lieu of Parking Spaces	-	-	10,000
Multi Storey Car Parking Fees	489,528	318,782	313,923
Term Programme Activities Fees	242,542	269,064	227,340
Dog Registration Fees	482,974	610,863	570,410
Cat Registration Fee	111,561	102,150	102,787
Eating House Licences & Registrations	92,868	87,500	84,374
Environmental Health Services - Immunisation	153,159	100,000	111,957
Merchandise Sales & Other Sales	429,520	396,104	432,283
Rates Instalment Administration Charges	631,576	639,200	626,684
Other Miscellaneous Charges	1,564,476	1,618,458	1,637,953
	<b>40,408,752</b>	<b>40,525,044</b>	<b>39,846,708</b>

**By Program**

General Purpose Funding	984,007	982,072	976,805
Law, Order & Public Safety	1,031,571	1,024,373	1,060,102
Health	479,097	425,000	421,249
Education & Welfare	189,708	196,657	195,477
Community Amenities	22,465,395	22,225,703	22,338,555
Recreation & Culture	9,591,381	9,489,796	9,096,256
Transport	4,431,314	4,577,186	4,358,235
Economic Services	814,504	997,000	941,487
Other Property and Services	421,775	607,257	458,542
	<b>40,408,752</b>	<b>40,525,044</b>	<b>39,846,708</b>



CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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6. GRANT REVENUE AND SUBSIDIES	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>By Nature and Type:</b>			
<b>Grants and Subsidies - operating</b>			
Dept. for Local Government and Communities	10,000	-	38,945
Dept. of Family and Community Services	-	-	-
Dept. of Sport and Recreation	190,000	202,000	205,350
Dept. of Fire and Emergency Services	112,333	334,919	147,153
Grants Commission	3,206,772	3,348,510	5,092,577
Department of Transport	20,095	-	23,676
Healthways	11,000	-	13,500
Lotteries Commission	45,000	45,000	45,000
Other Grants	68,191	53,123	63,341
	<b>3,663,391</b>	<b>3,983,552</b>	<b>5,629,542</b>
<b>Grants and Subsidies - non-operating</b>			
Black Spot Funding	739,709	1,152,667	1,011,528
Main Roads Direct Grant	296,718	515,216	501,605
Main Roads-Federal Assistance	2,172,287	3,387,505	3,301,698
Metro Regional Road Programme	2,059,910	1,788,105	1,639,853
Roads to Recovery Programme	2,001,621	982,279	3,037,867
Department of Premier and Cabinet	-	-	400,000
Dept. of Infrastructure and Regional Development	40,000	-	38,348
Main Roads - Other	-	30,000	-
Lotterywest	41,020	200,000	63,855
Dept. of Fire and Emergency Services	936,185	-	-
Water Corporation	708,000	-	-
Department of Transport	601,586	125,000	675,971
Department of Sport	555,936	645,833	1,184,288
Other Government Grants	551,085	200,000	323,785
	<b>10,704,057</b>	<b>9,026,605</b>	<b>12,178,798</b>
<b>Total Grant Revenue</b>	<b>14,367,448</b>	<b>13,010,157</b>	<b>17,808,340</b>
<b>By Program:</b>			
Governance	5,000	-	-
Gen Purpose Funding	3,206,772	3,348,510	5,092,576
Law, Order and Public Safety	1,152,270	200,000	143,785
Education & Welfare	12,409	1,500	78,945
Community Amenities	737,986	-	700
Recreation & Culture	1,109,542	1,219,633	2,782,178
Transport	7,512,391	7,905,595	9,540,028
Economic Services	500,000	-	-
Oth Property & Services	131,078	334,919	170,128
<b>Total Grant Revenue</b>	<b>14,367,448</b>	<b>13,010,157</b>	<b>17,808,340</b>

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**6 (a) CONDITIONS OVER GRANTS/CONTRIBUTIONS**

Grant/Contribution	Balance as at 01/07/2016 (1)	Received 2016/17 (2)	Expended 2016/17 (3)	Balance as at 30/06/2017 (1)	Received 2017/18 (2)	Expended 2017/18 (3)	Balance as at 30/06/2018
Operating Grants	14,850	536,964	(513,869)	37,945	456,620	(494,565)	-
<b>Total</b>	<b>14,850</b>	<b>536,964</b>	<b>(513,869)</b>	<b>37,945</b>	<b>456,620</b>	<b>(494,565)</b>	<b>-</b>
Non-operating Grants:							
Building Construction	39,725	138,348	(178,073)	-	1,016,185	(958,978)	57,207
Foreshore and Natural Areas Mgmt.	-	80,000	-	80,000	-	(80,000)	-
New Paths	-	167,107	(167,107)	-	101,586	(101,586)	-
Path Replacement	498,182	499,720	(997,902)	-	41,020	(41,020)	-
Major Projects	20,697	1,621,283	(1,641,980)	-	1,851,585	(1,143,585)	708,000
Parks Equipment	-	61,063	(61,063)	-	106,491	(106,491)	-
Stormwater Drainage	-	-	-	-	25,000	(25,000)	-
Major Road Construction	861,641	1,058,686	(1,735,792)	184,535	1,270,667	(1,071,202)	384,000
Road Preservation & Resurfacing	-	4,120,640	(4,120,640)	-	3,087,582	(3,023,582)	64,000
Blackspot	7,308	1,011,528	(806,371)	212,465	739,709	(696,491)	255,683
Street Lighting	-	118,725	(118,725)	-	291,945	(291,945)	-
<b>Total</b>	<b>1,427,553</b>	<b>8,877,100</b>	<b>(9,827,653)</b>	<b>477,000</b>	<b>8,531,770</b>	<b>(7,539,880)</b>	<b>1,468,890</b>

Notes:

- (1) – Grants/contributions previously recognised as revenue that were not expended at the commencement of the reporting period.
- (2) – New grants/contributions which were recognised as revenues during the reporting period.
- (3) – Grants/contributions which had been recognised as revenues in a previous reporting period and current reporting period and which were expended in the current reporting period in the manner specified by the contributor.
- (4) – The closing balance at 30 June 2018 was included in the Capital Expenditure Carried Forward Reserve.

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

7. CASH AND CASH EQUIVALENTS	Note	2018 \$	2017 \$
Cash on Hand		11,795	11,195
Cash at Bank		33,874	366,379
11AM Deposits		2,710,000	1,555,000
Term Deposits		97,330,000	89,305,000
		<u>100,085,669</u>	<u>91,237,574</u>
Unrestricted		25,934,049	21,739,757
Restricted	15	74,151,620	69,497,817
		<u>100,085,669</u>	<u>91,237,574</u>

## 8. TRADE AND OTHER RECEIVABLES

### Current

Rates Outstanding (Including Refuse and Swimming Pool Insp)	1,468,378	1,357,689
Sundry Debtors	741,710	956,647
Prepayments	687,023	10,652
Accrued Income	1,208,522	967,074
GST Receivable-NET	818,502	644,875
Less Provision for Doubtful Debts	(2,500)	(2,500)
	<u>4,921,635</u>	<u>3,934,437</u>

### Non-Current

Rates/ESL Receivable - Pensioners Deferred	1,665,755	1,636,071
Long Service Leave Due From - Other Councils	156,954	119,662
	<u>1,822,709</u>	<u>1,755,733</u>

## 9. EQUITY INVESTMENTS

Capital Investment - Mindarie Regional Council	11,317,776	10,935,848
Capital Investment - Tamala Park Regional Council	7,620,895	6,864,449
Local Government House	77,334	29,616
	<u>19,016,005</u>	<u>17,829,913</u>

The City holds 1/6 share in the equity capital of Mindarie Regional Council and its current fair value is estimated at \$11,317,776. As per the audited financial statements of Mindarie Regional Council for the year ended 30 June 2018, the City's share of Net Result of operations was \$201,329 and the share of net revaluation surplus on change in fair value of its assets was \$168,296. The City has recognized the income in the Statement of Comprehensive Income and the revaluation surplus in the Asset Revaluation Reserve in accordance with the equity method of accounting.



## 9. EQUITY INVESTMENTS (Continued)

- The Tamala Park Regional Council (TPRC) was established in January 2006 for the purpose of the development of the Tamala Park land jointly owned by seven local governments, including the City of Joondalup, which has one-sixth equity in the land. The West Australia Planning Commission (WAPC) requested that a portion of this land be retained as "Bush Forever", which the Commission was prepared to acquire and pay for. The "Bush Forever" land was disposed of by the joint owners to the WAPC in November 2006. The City of Joondalup's share of the proceeds of disposal was \$2,703,573 which was subsequently contributed to the TPRC as equity investment to be used for TPRC purposes.

The current fair value of equity is estimated at \$7,620,895. TPRC had subdivided and sold 71 lots measuring an area of 25,275m<sup>2</sup> of land during the year with a total sales value of \$22,285,000. The City's share of sales proceeds after deducting development and selling costs was \$2,683,649. The City made a profit of \$2,398,346 from the sale of land.

As per the audited financial statements of Tamala Park Regional Council for the year ended 30 June 2018, the City's share of Net Result of operations was \$27,751. The City has recognized this income in the Statement of Comprehensive Income in accordance with the equity method of accounting.

- Local Government House – The City owns 5 units in the Local Government House Trust. The City has recognised the increase in value of these units based on the Trust's audited financial report as at 30 June 2017. The Trust's audited financial report as at 30 June 2018 was not available at the time of finalising the City's financial report, any movement is not expected to be material. The increase in value of the units, \$47,718 was credited to the Statement of Comprehensive Income.

CITY OF JOONDALUP  
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## 10. PROPERTY, PLANT & EQUIPMENT

### Movement in Carrying Amounts

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

#### At Valuation

	Balance at 30/06/2017	Additions	Disposals	Transfers, Adjustments & Revaluation	Balance at 30/06/2018
	\$	\$	\$	\$	\$
Freehold Land	192,503,996	-	(2,066,000)	-	190,437,996
Buildings	355,953,542	12,598,235	(4,941,384)	(5,305,393)	358,305,000
Artworks	980,538	178,807	-	20,346	1,179,691
Furniture, Computer Equipment & Computer Software	7,163,501	911,783	(4,236)	-	8,071,048
Plant & Equipment	16,471,258	4,256,279	(1,308,831)	-	19,418,706
Easements	459	-	-	-	459
	<u>573,073,294</u>	<u>17,945,104</u>	<u>(8,320,451)</u>	<u>(5,285,047)</u>	<u>577,412,900</u>

#### Accumulated Depreciation

	Balance at 30/06/2017	Disposals	Depreciation	Transfers, Adjustments & Revaluation	Balance at 30/06/2018
	\$	\$	\$	\$	\$
Freehold Land	-	-	-	-	-
Buildings	(141,722,409)	3,330,716	(5,356,457)	2,984,013	(140,764,137)
Artworks	-	-	-	-	-
Furniture, Computer Equipment & Computer Software	(5,990,896)	4,236	(533,721)	-	(6,520,381)
Plant & Equipment	(4,695,448)	520,329	(1,784,846)	-	(5,959,965)
Easements	-	-	-	-	-
	<u>(152,408,753)</u>	<u>3,855,281</u>	<u>(7,675,024)</u>	<u>2,984,013</u>	<u>(153,244,483)</u>

#### Written-Down Value

	Balance at 30/06/2017	Additions	Disposals	Depreciation, Adjustments & Revaluation	Balance at 30/06/2018
	\$	\$	\$	\$	\$
Freehold Land	192,503,996	-	(2,066,000)	-	190,437,996
Buildings	214,231,133	12,598,235	(1,610,668)	(7,677,837)	217,540,863
Artworks	980,538	178,807	-	20,346	1,179,691
Furniture, Computer Equipment & Computer Software	1,172,605	911,783	-	(533,721)	1,550,667
Plant & Equipment	11,775,810	4,256,279	(788,502)	(1,784,846)	13,458,741
Easements	459	-	-	-	459
	<u>420,664,541</u>	<u>17,945,104</u>	<u>(4,465,170)</u>	<u>(9,976,058)</u>	<u>424,168,417</u>

#### Capital Projects in Progress

	Balance at 30/06/2017	Additions	Capitalised	Impairment/ Adjustments	Balance at 30/06/2018
	\$	\$	\$	\$	\$
Freehold Land	1,573	-	-	(720)	853
Buildings	27,036,943	7,270,449	(12,598,235)	(3,210,193)	18,498,964
Artworks	167,006	44,827	(178,807)	-	33,026
Furniture, Computer Equipment & Computer Software	1,376,096	598,019	(911,783)	(988,240)	74,092
Plant & Equipment	69,311	3,555,236	(4,256,279)	855,899	224,167
	<u>28,650,929</u>	<u>11,468,531</u>	<u>(17,945,104)</u>	<u>(3,343,254)</u>	<u>18,831,102</u>
Total	<u>449,315,470</u>				<u>442,999,519</u>



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## 10. PROPERTY, PLANT & EQUIPMENT (Continued)

### Movement in Carrying Amounts

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the previous financial year.

#### At Valuation

	Balance at 30/06/2016	Additions	Disposals	Transfers, Adjustments & Revaluation	Balance at 30/06/2017
	\$	\$	\$	\$	\$
Freehold Land	80,392,375	-	(2,000,000)	114,111,621	192,503,996
Buildings	356,311,274	1,676,230	(2,450,606)	416,644	355,953,542
Artworks	837,036	143,502	-	-	980,538
Furniture, Computer Equipment & Computer Software	6,547,707	615,794	-	-	7,163,501
Fleet, Plant & Equipment	15,593,872	1,666,065	(788,679)	-	16,471,258
Easements	459	-	-	-	459
	<u>459,682,723</u>	<u>4,101,591</u>	<u>(5,239,285)</u>	<u>114,528,265</u>	<u>573,073,294</u>

#### Accumulated Depreciation

	Balance at 30/06/2016	Disposals	Depreciation	Transfers, Adjustments & Revaluation	Balance at 30/06/2017
	\$	\$	\$	\$	\$
Freehold Land	-	-	-	-	-
Buildings	(144,008,073)	2,083,409	(4,354,703)	4,556,958	(141,722,409)
Artworks	-	-	-	-	-
Furniture, Computer Equipment & Computer Software	(5,452,380)	-	(538,516)	-	(5,990,896)
Fleet, Plant & Equipment	(3,393,905)	233,953	(1,535,496)	-	(4,695,448)
Easements	-	-	-	-	-
	<u>(152,854,358)</u>	<u>2,317,362</u>	<u>(6,428,715)</u>	<u>4,556,958</u>	<u>(152,408,753)</u>

#### Written-Down Value

	Balance at 30/06/2016	Additions	Disposals	Depreciation, Adjustments & Revaluation	Balance at 30/06/2017
	\$	\$	\$	\$	\$
Freehold Land	80,392,375	-	(2,000,000)	114,111,621	192,503,996
Buildings	212,303,201	1,676,230	(367,197)	618,899	214,231,133
Artworks	837,036	143,502	-	-	980,538
Furniture, Computer Equipment & Computer Software	1,095,327	615,794	-	(538,516)	1,172,605
Plant & Equipment	12,199,967	1,666,065	(554,726)	(1,535,496)	11,775,810
Easements	459	-	-	-	459
	<u>306,828,365</u>	<u>4,101,591</u>	<u>(2,921,923)</u>	<u>112,656,508</u>	<u>420,664,541</u>

#### Capital Projects in Progress

	Balance at 30/06/2016	Additions	Capitalised	Impairment/ Adjustments	Balance at 30/06/2017
	\$	\$	\$	\$	\$
Freehold Land	853	720	-	-	1,573
Buildings	16,408,126	12,305,047	(1,676,230)	-	27,036,943
Artworks	215,652	94,856	(143,502)	-	167,006
Furniture, Computer Equipment & Computer Software	354,985	1,636,905	(615,794)	-	1,376,096
Plant & Equipment	329,886	1,405,490	(1,666,065)	-	69,311
	<u>17,309,502</u>	<u>15,443,018</u>	<u>(4,101,591)</u>	<u>-</u>	<u>28,650,929</u>
Total	<u>324,137,867</u>				<u>449,315,470</u>

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## 10. PROPERTY, PLANT & EQUIPMENT (Continued)

### (b) Historical details of Property, Plant and Equipment Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of last valuation	Inputs Used
Land - Freehold	2 & 3	Market approach using recent observable market data for similar properties.	Independent registered valuer/ Management	June 2017	Price per hectare, with reference to current zoning of land. Market values were used unless there were some restrictions or other factors associated with the land
Buildings	3	Cost approach using depreciated replacement cost	Management valuation	June 2017	Construction costs based on recent contract prices and current condition, residual values and remaining useful life assessments.
Easements	3	Cost approach	Management valuation	June 2013	Unit count
Artworks	3	Valuer inspection and appraisal	Independent registered valuer/ Management	June 2018	Market based evidence, Current Replacement Cost
Furniture, Computer Equipments and Computer	3	Cost approach using depreciated replacement cost	Management valuation	June 2018	Purchase costs and current condition, residual values and remaining useful life assessments inputs.
Plant and Equipment	3	Cost approach using depreciated replacement cost	Management valuation	June 2016	Purchase costs and current condition, residual values and remaining useful life assessments inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement. During the period, there were no changes in the valuation techniques used by the City to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

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## 11. INFRASTRUCTURE ASSETS

### Movement in Carrying Amounts

The following represents the movement in the carrying amounts of each class of Infrastructure Assets between the beginning and the end of the current financial year.

#### At Valuation

	Balance at 30/06/2017	Additions	Impairment	Revaluation	Balance at 30/06/2018
	\$	\$	\$	\$	\$
Roads	678,084,858	9,104,310	-	-	687,189,168
Footpaths	117,419,882	2,039,311	(682,025)	-	118,777,168
Drainage	404,044,923	1,721,315	(347,082)	-	405,419,156
Parks and Reserves	209,665,105	6,509,709	(1,838,485)	(24,591,129)	189,745,200
Car Park	25,137,151	885,058	-	-	26,022,209
Bridges and Underpasses	42,578,879	16,816	-	-	42,595,695
Other Infrastructure	2,072,652	1,010,472	(14,346)	-	3,068,778
Lighting	36,861,905	2,324,297	(1,059,894)	7,014,259	45,140,567
	<u>1,515,865,355</u>	<u>23,611,288</u>	<u>(3,941,832)</u>	<u>(17,576,870)</u>	<u>1,517,957,941</u>

#### Accumulated Depreciation

	Balance at 30/06/2017	Impairment	Depreciation	Revaluation	Balance at 30/06/2018
	\$	\$	\$	\$	\$
Roads	(312,192,299)	-	(9,828,142)	-	(322,020,441)
Footpaths	(37,337,557)	312,119	(2,110,073)	-	(39,135,511)
Drainage	(132,211,513)	111,570	(4,563,775)	-	(136,663,718)
Parks and Reserves	(52,889,708)	1,309,336	(4,288,592)	9,395,307	(46,473,657)
Car Park	(11,959,493)	-	(319,904)	-	(12,279,397)
Bridges and Underpasses	(11,746,054)	-	(548,942)	-	(12,294,996)
Other Infrastructure	(364,753)	967	(71,155)	-	(434,941)
Lighting	(14,454,285)	415,563	(1,101,172)	(12,262,894)	(27,402,788)
	<u>(573,155,662)</u>	<u>2,149,555</u>	<u>(22,831,755)</u>	<u>(2,867,587)</u>	<u>(596,705,449)</u>

#### Written-Down Value

	Balance at 30/06/2017	Additions	Depreciation	Impairment/ Revaluation	Balance at 30/06/2018
	\$	\$	\$	\$	\$
Roads	365,892,559	9,104,310	(9,828,142)	-	365,168,727
Footpaths	80,082,325	2,039,311	(2,110,073)	(369,906)	79,641,657
Drainage	271,833,410	1,721,315	(4,563,775)	(235,512)	268,755,438
Parks and Reserves	156,775,397	6,509,709	(4,288,592)	(15,724,971)	143,271,543
Car Park	13,177,658	885,058	(319,904)	-	13,742,812
Bridges and Underpasses	30,832,825	16,816	(548,942)	-	30,300,699
Other Infrastructure	1,707,899	1,010,472	(71,155)	(13,379)	2,633,837
Lighting	22,407,620	2,324,297	(1,101,172)	(5,892,966)	17,737,779
	<u>942,709,693</u>	<u>23,611,288</u>	<u>(22,831,755)</u>	<u>(22,236,734)</u>	<u>921,252,492</u>

	Balance at 30/06/2017	Additions	Impairment/ Reclassification	Capitalised	Balance at 30/06/2018
	\$	\$	\$	\$	\$
Roads	5,315,436	8,940,666	(1,825,961)	(9,104,310)	3,325,831
Footpaths	666,986	736,238	806,475	(2,039,311)	170,388
Drainage	352,762	1,050,519	544,024	(1,721,315)	225,990
Parks and Reserves	3,512,401	4,838,520	1,747,870	(6,509,709)	3,589,082
Car Park	774,998	666,053	(215,100)	(885,058)	340,893
Bridges and Underpasses	30,354	26,236	(13,538)	(16,816)	26,236
Other Infrastructure	864,054	2,029,104	266,140	(1,010,472)	2,148,826
Lighting	567,009	1,977,731	1,012,022	(2,324,297)	1,232,465
	<u>12,084,000</u>	<u>20,265,067</u>	<u>2,321,932</u>	<u>(23,611,288)</u>	<u>11,059,711</u>
Total	<u>954,793,693</u>				<u>932,312,203</u>



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## 11. INFRASTRUCTURE ASSETS (Continued)

### Movement in Carrying Amounts

The following represents the movement in the carrying amounts of each class of Infrastructure Assets between the beginning and the end of the previous financial year.

#### At Valuation

	Balance at 30/06/2016	Additions	Impairment	Revaluation	Balance at 30/06/2017
	\$	\$	\$	\$	\$
Roads	749,235,969	9,609,239	-	(80,760,350)	678,084,858
Footpaths	103,578,986	2,231,720	(676,101)	12,285,277	117,419,882
Drainage	386,837,633	1,758,444	(542,352)	15,991,198	404,044,923
Parks and Reserves	204,042,382	7,104,705	(1,481,982)	-	209,665,105
Car Park	18,682,101	296,674	-	6,158,376	25,137,151
Bridges and Underpasses	31,401,165	-	-	11,177,714	42,578,879
Other Infrastructure	865,191	1,207,461	-	-	2,072,652
Lighting	35,539,499	3,715,679	(2,393,273)	-	36,861,905
	<b>1,530,182,926</b>	<b>25,923,922</b>	<b>(5,093,708)</b>	<b>(35,147,785)</b>	<b>1,515,865,355</b>

#### Accumulated Depreciation

	Balance at 30/06/2016	Impairment	Depreciation	Revaluation	Balance at 30/06/2017
	\$	\$	\$	\$	\$
Roads	(300,584,371)	-	(11,607,928)	-	(312,192,299)
Footpaths	(35,586,922)	325,628	(2,058,232)	(18,031)	(37,337,557)
Drainage	(128,400,693)	165,353	(4,190,570)	214,397	(132,211,513)
Parks and Reserves	(49,978,815)	1,171,046	(4,081,939)	-	(52,889,708)
Car Park	(5,341,140)	-	(373,365)	(6,244,988)	(11,959,493)
Bridges and Underpasses	(8,923,909)	-	(346,947)	(2,475,198)	(11,746,054)
Other Infrastructure	(318,043)	-	(46,710)	-	(364,753)
Lighting	(14,768,687)	1,370,705	(1,056,303)	-	(14,454,285)
	<b>(543,902,580)</b>	<b>3,032,732</b>	<b>(23,761,994)</b>	<b>(8,523,820)</b>	<b>(573,155,662)</b>

#### Written-Down Value

	Balance at 30/06/2016	Additions	Depreciation	Impairment/ Revaluation	Balance at 30/06/2017
	\$	\$	\$	\$	\$
Roads	448,651,598	9,609,239	(11,607,928)	(80,760,350)	365,892,559
Footpaths	67,992,064	2,231,720	(2,058,232)	11,916,773	80,082,325
Drainage	258,436,940	1,758,444	(4,190,570)	15,828,596	271,833,410
Parks and Reserves	154,063,567	7,104,705	(4,081,939)	(310,936)	156,775,397
Car Park	13,340,961	296,674	(373,365)	(86,612)	13,177,658
Bridges and Underpasses	22,477,256	-	(346,947)	8,702,516	30,832,825
Other Infrastructure	547,148	1,207,461	(46,710)	-	1,707,899
Lighting	20,770,812	3,715,679	(1,056,303)	(1,022,568)	22,407,620
	<b>986,280,346</b>	<b>25,923,922</b>	<b>(23,761,994)</b>	<b>(45,732,581)</b>	<b>942,709,693</b>

#### Capital Works in Progress

	Balance at 30/06/2016	Additions	Adjustment	Capitalised	Balance at 30/06/2017
	\$	\$	\$	\$	\$
Roads	6,123,704	8,800,971	-	(9,609,239)	5,315,436
Footpaths	991,139	1,907,567	-	(2,231,720)	666,986
Drainage	169,331	1,941,875	-	(1,758,444)	352,762
Parks and Reserves	2,639,848	7,977,258	-	(7,104,705)	3,512,401
Car Park	184,868	886,804	-	(296,674)	774,998
Bridges and Underpasses	-	30,354	-	-	30,354
Other Infrastructure	-	2,071,515	-	(1,207,461)	864,054
Lighting	1,106,158	3,176,530	-	(3,715,679)	567,009
	<b>11,215,048</b>	<b>26,792,874</b>	<b>-</b>	<b>(25,923,922)</b>	<b>12,084,000</b>
<b>Total</b>	<b>997,495,394</b>				<b>954,793,693</b>

## 11. INFRASTRUCTURE ASSETS (Continued)

### (b) Historical details of Infrastructure Assets Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of last valuation	Inputs Used
Roads	3	Cost approach using depreciated replacement cost	Management valuation	June 2017	Construction costs and current condition, residual values and remaining useful life assessments
Footpaths	3	Cost approach using depreciated replacement cost	Management valuation	June 2017	Construction costs and current condition, residual values and remaining useful life assessments
Car Park	3	Cost approach using depreciated replacement cost	Management valuation	June 2017	Construction costs and current condition, residual values and remaining useful life assessments
Drainage	3	Cost approach using depreciated replacement cost	Management valuation	June 2017	Construction costs and current condition, residual values and remaining useful life assessments
Bridges and Underpasses	3	Cost approach using depreciated replacement cost	Independent valuation	June 2017	Construction costs and current condition, residual values and remaining useful life assessments
Parks and Reserves	3	Cost approach using depreciated replacement cost	Management valuation	June 2018	Construction costs and current condition, residual values and remaining useful life assessments
Lighting	3	Cost approach using depreciated replacement cost	Management valuation	June 2018	Construction costs and current condition, residual values and remaining useful life assessments
Other Infrastructure Assets	3	Cost approach using depreciated replacement cost	Management valuation	June 2017	Construction costs and current condition, residual values and remaining useful life assessments

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period, there were no changes in the valuation techniques used by the City to determine the fair value of infrastructure using level 3 inputs.



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**12. TRADE AND OTHER PAYABLES**

	Note	2018 \$	2017 \$
<b>Current</b>			
Trade Payables		4,522,569	3,786,997
Sundry Payables		610,874	523,647
Accrued Expenses		5,116,012	4,796,207
Other Payables		2,305,685	2,107,983
		<u>12,555,140</u>	<u>11,214,834</u>

**13. BORROWINGS**

Current - Loan Borrowings		3,201,862	3,084,741
Non-Current Loan Borrowings		10,414,474	13,616,336
<b>Total Borrowings</b>	23(a)	<u>13,616,336</u>	<u>16,701,077</u>

Current loan borrowings represent the current portion of existing long-term liabilities as detailed in Note 23.

The City does not include outstanding bank overdraft balances as current borrowings, as overdrafts represent a normal banking arrangement and are included as part of cash and cash equivalents. The City does not utilise a bank overdraft on an ongoing basis.

**14. PROVISIONS**

	2018 \$	2017 \$
<b>Current</b>		
Provision for Annual Leave	4,497,672	4,366,612
Provision for Long Service Leave	5,855,900	5,579,310
Provision for Sick leave	1,006,450	964,736
Provision for Purchased Leave	133,593	0
Provision for Workers Compensation	2,503,467	3,550,341
Provision for Write-off of Assets	9,415	9,415
Provisions-Other	53,906	49,906
	<u>14,060,403</u>	<u>14,520,320</u>
<b>Non-Current</b>		
Provision for Long Service Leave	1,467,183	1,351,117
Provision for Long Service Leave due to Other Councils	264,617	243,607
	<u>1,731,800</u>	<u>1,594,724</u>

CITY OF JOONDALUP  
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## 15. RESERVES – CASH BACKED

	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>(a) Non-Current Long Service Leave</b>			
Opening Balance	1,594,618	1,729,836	1,629,836
Amount Set Aside / Transfer to Reserve	137,182	100,000	-
Amount Used / Transfer from Reserve	-	-	(35,218)
	<u>1,731,800</u>	<u>1,829,836</u>	<u>1,594,618</u>

Created in 2012-13 to facilitate the funding of the non-current portion of long service leave liabilities to City employees.

### (b) Capital Expenditure Carried Forward Reserve

Opening Balance	8,159,582	3,485,056	5,903,506
Amount Set Aside / Transfer to Reserve	11,685,279	-	8,159,583
Amount Used / Transfer from Reserve	(8,159,583)	(3,471,182)	(5,903,507)
	<u>11,685,278</u>	<u>13,874</u>	<u>8,159,582</u>

Created in 2006-07 to hold unspent capital works funds carried forward to subsequent financial year(s). The transfer to accumulated surplus is to fund capital works previously carried forward.

### (c) Cash in Lieu of Parking Reserve

Opening Balance	1,425,145	1,259,701	1,380,755
Amount Set Aside / Transfer to Reserve	35,759	33,185	48,396
Amount Used / Transfer from Reserve	(151,994)	-	(4,006)
	<u>1,308,910</u>	<u>1,292,886</u>	<u>1,425,145</u>

Created in 1993-94 with funds previously held in the Trust Fund. Represents funds received from developers in lieu of providing car parking. Funds transferred from the reserve will be utilised to fund future car parking requirements. Funds transferred to the reserve from accumulated surplus includes interest.

### (d) Joondalup Performing Arts and Cultural Facility Reserve

Opening Balance	13,995,732	13,951,124	12,258,984
Amount Set Aside / Transfer to Reserve	2,291,887	5,819,343	2,150,789
Amount Used / Transfer from Reserve	(40,942)	(3,788,905)	(414,041)
	<u>16,246,677</u>	<u>15,981,562</u>	<u>13,995,732</u>

Created in 2000-01 to assist with the design and development of a regional performing arts facility in the Joondalup City Centre. The reserve was renamed in 2005-06 and again in 2009-10 to more appropriately reflect its intent.

Transfer from accumulated surplus represents the net proceeds from the disposal of surplus land holdings and interest. The transfer to accumulated surplus was to fund the progression of the development of a Performing Arts and Cultural Facility, including the incorporation of a Jinan Garden at Lot 1001, Teakle Court.

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**15. RESERVES – CASH BACKED (Continued)**

	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>(e) Marmion Car Park Reserve</b>			
Opening Balance	183,105	182,940	178,161
Amount Set Aside / Transfer to Reserve	-	4,819	4,944
Amount Used / Transfer from Reserve	-	-	-
	<u>183,105</u>	<u>187,759</u>	<u>183,105</u>

Created in 2013-14 to hold the State Government's contribution and the unspent portion of City of Joondalup funds for the future construction of a car park next to the Marmion Angling and Aquatic Club. The transfer from accumulated surplus represents interest.

<b>(f) Parking Facility Reserve</b>			
Opening Balance	1,455,486	1,129,659	1,242,982
Amount Set Aside / Transfer to Reserve	1,238,218	1,463,974	1,383,626
Amount Used / Transfer from Reserve	(1,138,590)	(1,141,015)	(1,171,122)
	<u>1,555,114</u>	<u>1,452,618</u>	<u>1,455,486</u>

Created in 2008-09 to hold the operating surpluses arising from paid parking in the Joondalup City Centre. The reserve is to be applied to the development and provision of facilities and services, both parking and non-parking, in the Joondalup City Centre. The transfer from accumulated surplus represents the parking operating surplus and interest. Transfer to accumulated surplus is for partly funding the construction of Reid Promenade Multi Storey Car Park and to fund repayments on the \$8,500,000 loan taken in 2014-15 to construct the Multi Storey Car Park.

<b>(g) Public Art Reserve</b>			
Opening Balance	113,915	112,629	109,687
Amount Set Aside / Transfer to Reserve	53,134	1,757	53,060
Amount Used / Transfer from Reserve	-	(91,892)	(48,832)
	<u>167,049</u>	<u>22,494</u>	<u>113,915</u>

Created in 2012-13 for the purpose of providing for the commissioning and purchase of public art works. The transfer from Accumulated Surplus represents interest and funds set aside during the year. Transfer to accumulated surplus was to fund the permanent installation of public art work in the City Centre.

<b>(h) Section 20A Land Reserve</b>			
Opening Balance	53,438	53,389	51,995
Amount Set Aside / Transfer to Reserve	-	1,406	1,443
Amount Used / Transfer from Reserve	(53,438)	-	-
	<u>-</u>	<u>54,795</u>	<u>53,438</u>

Created in 1993-94 by the former City of Wanneroo to comply with the Department of Land Administration guidelines on the sale of unwanted Section 20A "Public Recreation" reserve land that requires that the proceeds be applied to capital improvements on other recreation reserves in the general locality. The transfer to the reserve represents interest.



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**15. RESERVES – CASH BACKED (Continued)**

	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>(i) Specified Area Rating - Harbour Rise Reserve</b>			
Opening Balance	23,367	14,795	14,584
Amount Set Aside / Transfer to Reserve	10,189	2,342	8,783
Amount Used / Transfer from Reserve	-	-	-
	<u>33,556</u>	<u>17,137</u>	<u>23,367</u>

Created to hold unspent funds levied for the purpose of undertaking enhanced landscaping services in the Harbour Rise specified area. Transfer from accumulated surplus represents unspent funds levied during the year and interest.

<b>(j) Specified Area Rating - Iluka Reserve</b>			
Opening Balance	20,983	10,518	10,568
Amount Set Aside / Transfer to Reserve	412	3,219	10,415
Amount Used / Transfer from Reserve	(10,877)	-	-
	<u>10,518</u>	<u>13,737</u>	<u>20,983</u>

Created to hold unspent funds levied for the purpose of undertaking enhanced landscaping services in the Iluka specified area. Transfer from accumulated surplus represents unspent funds levied during the year and interest.

<b>(k) Specified Area Rating - Woodvale Reserve</b>			
Opening Balance	76,215	30,222	51,461
Amount Set Aside / Transfer to Reserve	1,169	509	24,754
Amount Used / Transfer from Reserve	(64,244)	(21,813)	-
	<u>13,140</u>	<u>8,918</u>	<u>76,215</u>

Created to hold unspent funds levied for the purpose of undertaking enhanced landscaping services in the Woodvale specified area. Transfers from the reserve are to fund works undertaken in the specified area Woodvale. Transfer to reserve represents unspent funds levied during the year and interest.

<b>(l) Specified Area Rating - Burnsbeach Reserve</b>			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	1,898	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>1,898</u>	<u>-</u>	<u>-</u>

Created to hold unspent funds levied for the purpose of undertaking enhanced landscaping services in the Burnsbeach specified area. Transfer from accumulated surplus represents unspent funds levied during the year and interest.

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**15. RESERVES – CASH BACKED (Continued)**

	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>(m) Strategic Asset Management Reserve</b>			
Opening Balance	16,333,410	15,069,184	21,899,115
Amount Set Aside / Transfer to Reserve	1,042,469	935,521	2,614,675
Amount Used / Transfer from Reserve	(4,605,695)	(10,021,006)	(8,180,380)
	<u>12,770,184</u>	<u>5,983,699</u>	<u>16,333,410</u>

The reserve was created in 2010-11 from the merger of the old Strategic Asset Management and Asset Replacement Reserves, and is intended to fund the acquisition and development of new and renewal of existing City infrastructure and building assets. The transfer from accumulated surplus represents funds transferred and interest

<b>(n) Tamala Park Land Sales Reserve</b>			
Opening Balance	11,895,227	11,885,369	9,765,488
Amount Set Aside / Transfer to Reserve	990,780	988,552	2,129,739
Amount Used / Transfer from Reserve	-	-	-
	<u>12,886,007</u>	<u>12,873,921</u>	<u>11,895,227</u>

This reserve was created in 2013-14 to hold the City's share of the dividends received from the proceeds of the sales of Tamala Park land to be held and subsequently applied for investing in income producing facilities, to build significant one-off community facilities and to assist with the cash flow requirements of developing significant infrastructure assets aligned to the 20 Year Strategic Financial Plan. The transfer from accumulated surplus represents dividends received and interest.

<b>(o) Vehicle, Plant and Equipment Reserve</b>			
Opening Balance	4,277,513	4,179,327	2,975,397
Amount Set Aside / Transfer to Reserve	110,756	107,814	1,302,116
Amount Used / Transfer from Reserve	(197,555)	(173,500)	-
	<u>4,190,714</u>	<u>4,113,641</u>	<u>4,277,513</u>

Created in 2008-09 by consolidating the Heavy Vehicle, Light Vehicle and Plant Replacement reserves with the purpose of supporting the funding of vehicle, plant and equipment purchases. The transfer from accumulated surplus represents surplus municipal funding of the fleet replacement program as recommended in the Fleet Asset Management Plan, and interest.



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**15. RESERVES – CASH BACKED (Continued)**

	2018 Actual \$	2018 Budget \$	2017 Actual \$
<b>(p) Waste Management Reserve</b>			
Opening Balance	9,890,081	9,310,151	7,670,220
Amount Set Aside / Transfer to Reserve	1,503,495	368,589	2,418,634
Amount Used / Transfer from Reserve	(25,906)	-	(198,773)
	<u>11,367,670</u>	<u>9,678,740</u>	<u>9,890,081</u>

Renamed in 2009-10 and its purpose updated. The reserve is to fund and support waste management services including but not limited to refuse collection, waste management initiatives and programs, infrastructure buildings and legal expenses associated with waste management but excluding vehicles, plant and equipment. Transfer from Accumulated Surplus represents the waste management services operating surplus and interest. The transfer to accumulated surplus was to partly fund the cost of the Better Bins trial.

Total Reserves - Cash Backed	Note			
Opening Balance		69,497,817	62,403,900	65,142,739
Amount Set Aside / Transfer to Reserve		19,102,627	9,831,030	20,310,957
Amount Used / Transfer from Reserve		(14,448,824)	(18,709,313)	(15,955,879)
Closing Balance 30 June 2018	7	<u>74,151,620</u>	<u>53,525,617</u>	<u>69,497,817</u>

Cash backed reserves are not projected to be used within a set period as further transfers to/from reserve accounts are expected as funds are utilised or set aside.

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**16. RESERVES – ASSET REVALUATION**

	<b>2018 Actual \$</b>	<b>2017 Actual \$</b>
<b>(a) Artworks</b>		
Opening Balance	249,010	249,010
Revaluation Increment	20,346	-
	<u><b>269,356</b></u>	<u><b>249,010</b></u>
<b>(b) Land and Buildings</b>		
Opening Balance	356,420,382	237,335,159
Revaluation Decrement	(2,321,380)	119,085,223
	<u><b>354,099,002</b></u>	<u><b>356,420,382</b></u>
<b>(c) Fleet, Plant and Equipment</b>		
Opening Balance	124,769	124,769
Revaluation Increment	-	-
	<u><b>124,769</b></u>	<u><b>124,769</b></u>
<b>(d) Roads</b>		
Opening Balance	112,439,886	193,200,236
Revaluation Decrement	-	(80,760,350)
	<u><b>112,439,886</b></u>	<u><b>112,439,886</b></u>
<b>(e) Footpaths</b>		
Opening Balance	68,344,614	56,077,368
Revaluation Increment	-	12,267,246
	<u><b>68,344,614</b></u>	<u><b>68,344,614</b></u>
<b>(f) Drainage</b>		
Opening Balance	163,985,902	147,780,307
Revaluation Increment	-	16,205,595
	<u><b>163,985,902</b></u>	<u><b>163,985,902</b></u>
<b>(g) Parks and Reserves</b>		
Opening Balance	116,202,886	116,202,886
Revaluation Decrement	(15,195,822)	-
	<u><b>101,007,064</b></u>	<u><b>116,202,886</b></u>
<b>(h) Car Parks</b>		
Opening Balance	2,177,904	2,264,516
Revaluation Decrement	-	(86,612)
	<u><b>2,177,904</b></u>	<u><b>2,177,904</b></u>
<b>(i) Bridges and Underpasses</b>		
Opening Balance	26,994,513	18,291,997
Revaluation Increment	-	8,702,516
	<u><b>26,994,513</b></u>	<u><b>26,994,513</b></u>
<b>(j) Other Infrastructure Assets</b>		
Opening Balance	453,308	453,308
Revaluation Increment	-	-
	<u><b>453,308</b></u>	<u><b>453,308</b></u>

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**16. RESERVES – ASSET REVALUATION (continued)**

	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Actual</b>
	\$	\$
<b>(k) Lighting</b>		
Opening Balance	13,143,474	13,143,474
Revaluation Decrement	(5,248,635)	-
	<u>7,894,839</u>	<u>13,143,474</u>
<b>(l) Tamala Park Assets</b>		
Opening Balance	1,060	1,060
Revaluation Decrement	-	-
	<u>1,060</u>	<u>1,060</u>
<b>(m) Mindarie Regional Council Assets</b>		
Opening Balance	4,961,428	4,916,649
Revaluation Increment	168,296	44,779
	<u>5,129,724</u>	<u>4,961,428</u>
<b>Total Asset Revaluation Reserves</b>		
Opening Balance	865,499,136	790,040,739
Transfer to Reserve	188,642	156,305,359
Transfer from Reserve	(22,765,837)	(80,846,962)
Closing Balance 30 June 2018	<u>842,921,941</u>	<u>865,499,136</u>

CITY OF JOONDALUP  
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## 17. NOTES TO THE CASH FLOW STATEMENT

### Reconciliation of Net Cash Provided by Operating Activities to Net Result

	2018 \$	2017 \$
<b>Net Result from Operating Activities</b>	<b>(3,188,004)</b>	<b>(6,931,960)</b>
Depreciation, Impairment & Revaluation Decrement	34,042,783	32,618,882
(Profit)/Loss on Sale of Assets	(2,239,084)	(1,376,109)
(Increase)/Decrease in Receivables	(136,355)	(216,749)
Increase/(Decrease) in Payables	822,799	506,102
Increase/(Decrease) in Employee Provisions	(326,841)	2,231,681
Increase/(Decrease) in Other Provisions	4,000	4,000
Increase/(Decrease) in Other Payables	197,702	161,767
Increase/(Decrease) in Accrued Expenses	319,805	(264,819)
(Increase)/Decrease in Accrued Income	(241,448)	373,075
(Increase)/Decrease in Prepayments	(676,371)	381,248
(Increase)/Decrease in Inventory	(43,308)	(74,596)
Asset Development Contribution written off	888,263	-
<b>Net Cash from Operating Activities</b>	<b><u>29,423,941</u></b>	<b><u>27,412,522</u></b>

## 18. CONTINGENT LIABILITIES

At its meeting held on September 2007 Council resolved to acknowledge and accept the contingent liability resulting from the provision of an irrevocable financial guarantee on behalf of Mindarie Regional Council (MRC) for its contractual liability to the Contractor undertaking the development of the Resource Recovery Facility. The extent of the City's contingent liability is proportional and several (not joint and several) and is limited to 1/6 of any subsequent payment to the Contractor. The maximum amount that may be payable by the City under the Guarantee is 1/6 of \$95.4m amounting to \$15.9m. The term of the guarantee is 20 years unless the MRC liability under the agreement with the contractor is fully extinguished earlier.

CITY OF JOONDALUP  
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**19. COMMITMENTS FOR MAJOR EXPENDITURE AND OPERATING LEASES**

	2018	2017
	\$	\$
<b>(a) Capital Expenditure Commitments</b>		
At the reporting date, the City is committed to the following major expenditure commitments which are due for payment within one year:		
Major Expenditure Commitments	<u>4,222,768</u>	<u>5,236,656</u>
The above amount includes commitments for Joondalup City Centre Lighting Project (\$2,547,976) and other Capital Works Projects.		
<b>(b) Projected Operating Lease Income</b>		
Future Minimum Lease Income Expected		
Up to 1 yr	697,561	769,847
1 - 5 yrs	1,657,121	2,665,741
> 5 yrs	<u>3,945,693</u>	<u>6,556,937</u>
	<u><b>6,300,375</b></u>	<u><b>9,992,525</b></u>
The City holds properties which are leased to Mindarie Regional Council, various corporations and community organisations.		
<b>(c) Projected Operating Lease Commitments</b>		
Future Minimum Lease Payments Expected		
Up to 1 yr	605,145	591,534
1 - 5 yrs	2,296,202	2,286,007
> 5 yrs	<u>2,436,717</u>	<u>3,009,768</u>
	<u><b>5,338,064</b></u>	<u><b>5,887,309</b></u>

The lease commitments are for the City's Works Operation Centre. Annual lease payment escalations are based on CPI, unless otherwise provided for in the lease agreement.



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## 20. TRUST FUNDS

Monies held at balance sheet date over which the City has no control and which are not included in the financial statements are as follows:

	2018	2017
	\$	\$
Balance brought forward on 01 July 2017	3,932,360	2,053,996
Amounts received during the year	337,707	2,549,320
Amounts paid out during the year	(488,589)	(683,144)
Interest earned on monies held in trust	9,213	12,188
Balance carried forward at 30 June 2018	<u>3,790,691</u>	<u>3,932,360</u>
Opening Balance - Cash in Lieu of Public Open Space	101,498	294,582
Transfer to Municipal Fund	(101,498)	(194,272)
Interest earned	-	1,188
Closing Balance - Cash in Lieu of Public Open Space	<u>-</u>	<u>101,498</u>
Opening Balance - BurnsBeach to Mindarie Dual Use Path	2,000,000	2,000,000
Transfer to Municipal Fund	(45,059)	-
Closing Balance - BurnsBeach to Mindarie Dual Use Path	<u>1,954,941</u>	<u>2,000,000</u>
Bonds, Retention Money	1,835,750	1,830,862
Trust Funds as at 30 June 2018	<u>3,790,691</u>	<u>3,932,360</u>

## 21. DISPOSALS OF ASSETS

The following assets were disposed of during the year.

Asset Class Disposed of	Net Book Value		Sale Price		Profit		Loss	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$
Land	2,066,000	4,215,222	1,896,347	5,430,200	0	1,444,978	(169,653)	(230,000)
Plant & Equipment	788,502	1,112,439	798,893	720,500	94,746	48,585	(84,355)	(440,524)
Land (TPRC lots sale)	285,303	-	2,683,649	-	2,398,346	-	-	-
	<u>3,139,805</u>	<u>5,327,661</u>	<u>5,378,889</u>	<u>6,150,700</u>	<u>2,493,092</u>	<u>1,493,563</u>	<u>(254,008)</u>	<u>(670,524)</u>
Building Impairment	<u>1,610,668</u>							

## 22. TOTAL ASSETS CLASSIFIED BY PROGRAM

	2018	2017
	\$	\$
Governance	36,147,586	36,385,112
General Purpose Funding	26,393,892	21,703,652
Law, Order, Public Safety	5,625,591	4,606,444
Health	585,854	344,499
Education and Welfare	6,900,764	7,102,707
Community Amenities	59,470,054	56,624,771
Recreation and Culture	309,090,687	355,401,467
Transport	797,186,685	758,227,376
Economic Services	21,150,522	22,012,319
Other Property and services	256,171,852	273,030,263
	<u>1,518,723,487</u>	<u>1,535,438,610</u>

## 23. INFORMATION ON BORROWINGS

### (a) Loan Repayments

Purpose of Loan	Balance 1-Jul-17	New Loans	Principal Repayments		Principal Balance 30-Jun-18		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
Aquatic Facilities Upgrade	2,106,454	-	(661,655)	(661,655)	1,444,799	1,444,799	120,894	119,465
Streetscape Enhancement – West	321,416	-	(100,959)	(100,959)	220,457	220,457	18,447	19,224
Seacrest Sports Facility	376,848	-	(92,204)	(92,194)	284,644	284,654	23,148	22,980
Forrest Park Sports Facility	247,927	-	(60,660)	(60,662)	187,267	187,264	15,229	15,120
Fleur Frame Pavilion Upgrade	684,956	-	(167,589)	(167,597)	517,367	517,361	42,074	41,774
Reid Promenade Multi-storey Car Park	6,987,432	-	(789,117)	(789,117)	6,198,315	6,198,315	229,879	231,856
Bramston Park	1,430,621	-	(345,920)	(345,920)	1,084,701	1,084,701	37,625	37,451
Warwick Hockey Facility	4,545,423	-	(866,637)	(641,358)	3,678,786	3,904,065	129,829	149,714
SES Winton Road	-	-	-	(145,380)	-	624,620	-	24,446
<b>Total</b>	<b>16,701,077</b>	<b>-</b>	<b>(3,084,741)</b>	<b>(3,004,841)</b>	<b>13,616,336</b>	<b>14,466,237</b>	<b>617,125</b>	<b>662,030</b>

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## 23. INFORMATION ON BORROWINGS (Continued)

(b) Overdraft	2018	2017
	\$	\$
Bank Overdraft Facility Limit	500,000	500,000
Bank Overdraft at Reporting Date	-	-
<b>Credit Amount Unused</b>	<b>500,000</b>	<b>500,000</b>

## (c) Credit Cards

The City has corporate credit card facilities provided by its bank. Three corporate credit cards have been issued for purchasing and one to the Chief Executive Officer to be used for City business expenses.

	Credit Limit	Balance 30-Jun-18	Credit Unused 30-Jun-18	Balance 30-Jun-17
	\$	\$	\$	\$
Corporate Travel Card	22,000	5,729	16,271	6,338
Civic Functions Card	5,000	161	4,839	4,547
Corporate Purchasing Card	10,000	8,660	1,340	8,535
Chief Executive Officer	10,000	2,248	7,752	1,521
	<b>47,000</b>	<b>16,798</b>	<b>30,202</b>	<b>20,941</b>

## 24. SPECIFIED AREA RATE - HARBOUR RISE

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of Section 6.32 and 6.37 of the Local Government Act 1995 imposed for the 2017-18 financial year, a specified area rate for the area of Harbour Rise Estate.

	Note	2018	2017
		\$	\$
Balance 1 July 2017		23,367	14,584
2017-18 Rate Income		152,296	149,210
Other Income		-	511
Interest		745	520
Expenditure		(142,852)	(141,458)
<b>Surplus in Reserve at 30 June 2018</b>	<b>15(i)</b>	<b>33,556</b>	<b>23,367</b>

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## 25. SPECIFIED AREA RATE – ILUKA

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of Section 6.32 and 6.37 of the Local Government Act 1995 imposed for the 2017-18 financial year, a specified area rate for the suburb of Iluka.

	Note	2018 \$	2017 \$
Balance 1 July 2017		20,983	10,568
2017-18 Rate Income		316,017	304,730
Other Income		-	6,929
Interest		412	431
Expenditure		(326,894)	(301,675)
<b>Surplus in Reserve at 30 June 2018</b>	<b>15(j)</b>	<b>10,518</b>	<b>20,983</b>

## 26. SPECIFIED AREA RATE - WOODVALE WATERS

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of Section 6.32 and 6.37 of the Local Government Act 1995 imposed for the 2017-18 financial year, a specified area rate for the area of Woodvale Waters.

	Note	2018 \$	2017 \$
Balance 1 July 2017		76,215	51,461
2017-18 Rate Income		0	49,735
Interest		1,169	1,747
Expenditure		(64,244)	(26,728)
<b>Surplus in Reserve at 30 June 2018</b>	<b>15(k)</b>	<b>13,140</b>	<b>76,215</b>

## 27. SPECIFIED AREA RATE – BURNS BEACH

The Council, BY AN ABSOLUTE MAJORITY in accordance with the provisions of Section 6.32 and 6.37 of the Local Government Act 1995 imposed for the 2017-18 financial year, a specified area rate for the area of Burnsbeach.

	Note	2018 \$	2017 \$
Balance 1 July 2017		-	-
2017-18 Rate Income		131,934	-
Interest		25	-
Expenditure		(130,061)	-
<b>Surplus in Reserve at 30 June 2018</b>	<b>15(l)</b>	<b>1,898</b>	<b>-</b>



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## 28. MAJOR LAND TRANSACTIONS

### Tamala Park Land Sales

The Tamala Park Regional Council (TPRC) was established in January 2006 for the purpose of the development of the Tamala Park land jointly owned by seven local governments, including the City of Joondalup. TPRC has developed and sold 888 lots of land to date. The City's share of Sales Proceeds of land to date is \$39,352,715.

#### Current year transactions:

Sale proceeds	\$3,672,588
Development and Selling costs	\$2,224,890

#### Expected future cash flows

Future cash flows are based on projections included in the TPRC Long Term Financial Plan spanning the period up to 30 June 2028. These projections reflect estimates and expectations at the time. Actual cash flows are likely to vary, depending on property market conditions.

#### Cash Inflows (2019 to 2028)

- Proceeds from sale of land \$86,273,604

#### Cash Outflows (2019 to 2028)

- Land development costs \$39,998,118

Net Cash Flows (2019 to 2028) \$46,275,486

#### Land Held for Sale per note 39

	2018	2017
<b>Current</b>		
Cost of Acquisition	-	-
Development Cost	-	-
	<hr/>	<hr/>
	<hr/>	<hr/>
<b>Non-Current</b>		
Cost of Acquisition	14,169,697	14,455,000
Development Cost	3,207,766	1,971,814
	<hr/>	<hr/>
	<hr/>	<hr/>
	<b>17,377,463</b>	<b>16,426,814</b>

## 29. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The City did not participate in any trading undertakings during the 2017-18 financial year.



### 30. FINANCIAL RISK MANAGEMENT

The City's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The City's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the City. The City does not engage in any material transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The City held the following financial instruments at balance date:

	Note	Carrying Value		Fair Value	
		2018	2017	2018	2017
		\$	\$	\$	\$
<b>Financial Assets</b>					
Cash and cash equivalents	7	100,085,669	91,237,574	100,085,669	91,237,574
Receivables	8	6,744,344	5,690,170	6,744,344	5,690,170
Equity Investments	9	19,016,005	17,829,913	19,016,005	17,829,913
		<u>125,846,018</u>	<u>114,757,657</u>	<u>125,846,018</u>	<u>114,757,657</u>
<b>Financial Liabilities</b>					
Payables	12	12,555,140	11,214,834	12,555,140	11,214,834
Borrowings	23 (a)	13,616,336	16,701,077	12,481,595	15,756,305
		<u>26,171,476</u>	<u>27,915,911</u>	<u>25,036,735</u>	<u>26,971,139</u>

Fair value is determined as follows:

Cash and Cash Equivalents, Receivables, Payables – estimated to the carrying value which approximates net market value.

Equity investments - estimated to the carrying value which approximates net realisable value.

Borrowings – estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.

#### (a) Cash and Cash Equivalents

##### Financial assets at fair value through profit and loss

The City's objective is to maximise its return on cash and cash equivalents whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio with the assistance of independent advisers (where applicable). The City has an investment policy which is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

Cash and investments are also subject to interest rate risk – the risk that movements in interest rates could affect returns.

### 30. FINANCIAL RISK MANAGEMENT (Continued)

#### (a) Cash and Cash Equivalents (Continued)

##### Financial assets at fair value through profit and loss

Another risk associated with cash and cash equivalents is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to the City.

The City manages these risks by diversifying its portfolio and only investing in investments authorised by Local Government (Financial Management) Regulation 19C.

#### (b) Receivables

The City's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The City manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through various incentives.

Credit risk on rates and annual charges is minimised by the ability of the City to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. The City is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The City makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the City's credit risk at balance date was

	<u>2018</u>	<u>2017</u>
Percentage of rates and annual charge	%	%
- Current	0.00%	0.00%
- Overdue	100.00%	100.00%
Percentage of other receivables		
- Current	93.93%	95.62%
- Overdue	6.07%	4.38%

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### 30. FINANCIAL RISK MANAGEMENT (Continued)

#### (c) Interest rate risk

The following table details the City's exposure to interest rate risks as at the reporting date as well as the previous reporting date (30 June 2018).

	Interest Rate at Reporting Date	At Variable Interest Rate	Fixed Interest Rate Maturity				Total
			< 1 year	1 - 5 Years	> 5 Years	Non-Interest Bearing	
	%	\$	\$	\$	\$	\$	\$
<b>2017-18</b>							
<b>Financial Assets</b>							
Cash	-	-	-	-	-	11,795	11,795
Bank (Westpac)	-	33,874	-	-	-	-	33,874
Receivables	-	-	-	-	-	3,610,211	3,610,211
Rates & ESL Receivable	11.00	-	-	3,134,133	-	-	3,134,133
Term Deposits:							
ING	2.64	-	14,385,000	-	-	-	14,385,000
Westpac	2.63	-	22,500,000	-	-	-	22,500,000
NAB	2.72	-	3,210,000	-	-	-	3,210,000
Bank of Queensland	2.61	-	10,120,000	-	-	-	10,120,000
Suncorp	2.72	-	10,850,000	-	-	-	10,850,000
Bendigo Bank	2.60	-	8,400,000	-	-	-	8,400,000
Rural Bank	2.61	-	9,800,000	-	-	-	9,800,000
Bank West	2.54	-	4,945,000	-	-	-	4,945,000
Commonwealth Bank	2.56	-	13,120,000	-	-	-	13,120,000
WA Treasury Corporation 11AM	1.45	2,710,000	-	-	-	-	2,710,000
Equity Contribution in Unlisted Entities	-	-	-	-	-	19,016,005	19,016,005
<b>Total Financial Assets</b>		<b>2,743,874</b>	<b>97,330,000</b>	<b>3,134,133</b>	<b>-</b>	<b>22,638,011</b>	<b>125,846,018</b>
<b>Financial Liabilities</b>							
Trade payables	-	-	-	-	-	12,555,140	12,555,140
Borrowings							
"	5.87	-	701,357	743,442	-	-	1,444,799
"	5.87	-	107,017	113,440	-	-	220,457
"	6.16	-	340,653	648,625	-	-	989,278
"	2.85	-	811,848	4,217,210	1,169,257	-	6,198,315
"	2.21	-	353,628	731,073	-	-	1,084,701
"	2.37	-	887,359	2,791,427	-	-	3,678,786
<b>Total Financial Liabilities</b>		<b>-</b>	<b>3,201,862</b>	<b>9,245,217</b>	<b>1,169,257</b>	<b>12,555,140</b>	<b>26,171,476</b>



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**30. FINANCIAL RISK MANAGEMENT (Continued)**

**(c) Interest rate risk (Continued)**

	Interest Rate at Reporting Date	At Variable Interest Rate	Fixed Interest Rate Maturity				Total
			< 1 year	1 - 5 Years	> 5 Years	Non-Interest Bearing	
	%	\$	\$	\$	\$	\$	\$
<b>2016-17</b>							
<b>Financial Assets</b>							
Cash	-	-	-	-	-	11,195	11,195
Bank (Westpac)	-	366,379	-	-	-	-	366,379
Receivables	-	-	-	-	-	2,696,410	2,696,410
Rates & ESL Receivable	11.00	-	-	2,993,760	-	-	2,993,760
Term Deposits:							
ING	2.66	-	12,070,000	-	-	-	12,070,000
Westpac	2.86	-	16,040,000	-	-	-	16,040,000
NAB	2.65	-	14,470,000	-	-	-	14,470,000
Bank of Queensland	2.66	-	8,200,000	-	-	-	8,200,000
Suncorp	2.64	-	14,185,000	-	-	-	14,185,000
Bendigo Bank	2.67	-	9,000,000	-	-	-	9,000,000
Rural Bank	2.70	-	8,750,000	-	-	-	8,750,000
Bank West	2.54	-	6,590,000	-	-	-	6,590,000
WA Treasury Corporation 11AM	1.45	1,555,000	-	-	-	-	1,555,000
Equity Contribution in Unlisted Entities	-	-	-	-	-	7,569,959	7,569,959
<b>Total Financial Assets</b>		<b>1,921,379</b>	<b>89,305,000</b>	<b>2,993,760</b>	<b>-</b>	<b>10,277,564</b>	<b>104,497,703</b>
<b>Financial Liabilities</b>							
Trade payables	-	-	-	-	-	11,214,834	11,214,834
Borrowings							
"	5.87	-	661,655	1,444,799	-	-	2,106,454
"	5.87	-	100,959	220,457	-	-	321,416
"	6.16	-	320,453	989,279	-	-	1,309,732
"	2.85	-	789,117	4,099,131	2,099,183	-	6,987,431
"	2.21	-	345,920	1,084,701	-	-	1,430,621
"	2.37	-	866,637	3,678,786	-	-	4,545,423
<b>Total Financial Liabilities</b>		<b>-</b>	<b>3,084,741</b>	<b>11,517,153</b>	<b>2,099,183</b>	<b>11,214,834</b>	<b>27,915,911</b>

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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### 30. FINANCIAL RISK MANAGEMENT (Continued)

#### (d) Payables and Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of the City's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying values \$
<b><u>2018</u></b>					
Payables	12,555,140	-	-	12,555,140	12,555,140
Borrowings	3,603,627	10,126,575	979,875	14,710,077	13,616,336
	<u>16,158,767</u>	<u>10,126,575</u>	<u>979,875</u>	<u>27,265,217</u>	<u>26,171,476</u>
<b><u>2017</u></b>					
Payables	11,214,834	-	-	11,214,834	11,214,834
Borrowings	3,603,627	12,750,328	1,959,750	18,313,705	16,701,077
	<u>14,818,461</u>	<u>12,750,328</u>	<u>1,959,750</u>	<u>29,528,539</u>	<u>27,915,911</u>

### 31. EVENTS AFTER THE REPORTING DATE

There were no material events after 30 June 2018 that require inclusion in the notes to the financial statements.



### **32. TOWN PLANNING AND LAND DEVELOPMENT SCHEME – MINDARIE**

In June 1978 Lot 17 Marmion Avenue, Mindarie, a 432 hectare property situated approximately 2 kilometres north of Burns Beach and 30 kilometres north of the Perth City Centre was purchased jointly by the former City of Wanneroo, the former City of Perth and the City of Stirling as tenants in common in equal shares to provide for a future sanitary disposal site.

Subsequently, the Mindarie Regional Council was established by the three Councils and in 1990 leased approximately 251 hectares for this purpose. The lease provides for an initial term of 21 years, with an option for renewal for a further 21 years.

On 1 July 1998 the former City of Wanneroo's one third share was split equally between the City of Joondalup and the City of Wanneroo, in accordance with the Joondalup and Wanneroo Order 1998, with the assets and liabilities allocated by determination of the Joint Commissioners.

It is envisaged that the southern portion of Lot 17 encompassing the leased area will eventually be used for regional open space/recreational purposes. The north and western portions are being subdivided and developed for residential purposes by the Tamala Park Regional Council (Note 10).

### **33. JOONDALUP NORMALISATION AGREEMENT**

During 2004, the City of Joondalup and the Western Australia Land Authority (LandCorp) entered into a Memorandum of Agreement to complete the normalisation of the City of Joondalup. The Memorandum of Agreement (MOA) recognises the historical evolution and contemporary position of Joondalup in terms of the Western Australia Land Authority Act 1992 (as amended) and the "Joondalup Centre Plan – Completion 2001 Modification". The process of "normalisation" is a transitional process through which the strategic regional centre would become operationally and perceptionally transformed from a development project to an established centre.

The Memorandum of Agreement (MOA) required LandCorp to make a contribution of \$5.24m to the City of Joondalup for works previously completed by the City and to be carried out by the City in the future. The terms of settlement are not specified in the agreement however the City received \$1.9m in June 2004 and brought this revenue to account in 2003-04. The City received \$2.8m during 2005-06 as further settlement and this was recognised as revenue during 2005-06. The final payment of \$540,000 was conditional on LandCorp receiving possession of Lot 701 at the corner of Collier Pass and Joondalup Drive, which was leased to the City until December 2007. The lease has now expired and the City is still in possession of the land on holdover provisions, subject to further negotiation and agreement with LandCorp.

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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### 34. NET CURRENT ASSETS / CLOSING FUNDS

	30-Jun-18	30-Jun-17
<b>Current Assets</b>		
Cash and Investments	100,085,669	91,237,574
Rates Outstanding, Sundry Debtors and Other Receivables	3,026,090	2,956,711
Accrued Income	1,208,522	967,074
Prepayments	687,023	10,652
Inventories	188,284	144,976
<b>Total Current Assets</b>	<b>105,195,588</b>	<b>95,316,987</b>
<b>Current Liabilities</b>		
Trade Creditors	4,522,569	3,786,997
Sundry Payables	610,874	523,647
Accrued Expenses	5,116,012	4,796,207
Other Payables	2,305,685	2,107,983
Borrowings	3,201,862	3,084,741
Provision for Annual Leave	4,497,672	4,366,612
Provision for Long Service Leave	5,855,900	5,579,310
Provision for Purchased Leave	133,593	
Provision for Workers Compensation Insurance	2,503,467	3,550,341
Provision for Sick Leave	1,006,450	964,736
Other Provisions	63,321	59,321
<b>Total Current Liabilities</b>	<b>29,817,405</b>	<b>28,819,895</b>
<b>Net Current Assets</b>	<b>75,378,183</b>	<b>66,497,092</b>
<b>Add back:</b>		
Borrowings	3,201,862	3,084,741
<b>Less:</b>		
Cash Backed Reserves	74,151,620	69,497,817
<b>Surplus/(Deficit)</b>	<b>4,428,425</b>	<b>84,016</b>

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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### 35. RELATED PARTY TRANSACTIONS

#### Elected Members Remuneration

	2018 Actual \$	2018 Budget \$	2017 Actual \$
The following fees, expenses and allowances were paid to council members and/or the mayor			
Elected Members Allowances	533,595	579,994	579,994
Elected Members Conferences/Training	57,012	124,100	64,612
Elected Members Travel & Child Care	29,548	29,000	24,768
Other Specified Expenses	58,154	18,420	9,247
	<b>678,309</b>	<b>751,514</b>	<b>678,621</b>

#### (i) Key Management Personnel (KMP) Compensation Disclosure

	2018 \$	2017 \$
The total remuneration paid to KMP of the City during the year are as follows:		
Short-term employee benefits	2,671,498	2,618,329
Post-employment benefits	234,119	228,837
Other long term benefits	43,290	58,111
	<b>2,948,907</b>	<b>2,905,277</b>

#### Short-term employee benefits

These amounts include all salary, annual leave accrued and fringe benefits awarded to KMP.

Details in respect of fees and benefits paid to elected members may be found above

#### Post-employment benefits

These amounts are the current year's cost of providing for the City's superannuation contributions to the KMP.

#### Other long-term benefits

These amounts represent long service benefits accruing during the year.

#### Transactions with related parties

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.



### 35. RELATED PARTY TRANSACTIONS (continued)

#### (ii) *Entities subject to significant influence by the City*

An entity that has the power to participate in the financial and operating policy decisions of another entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

The City has one-sixth interest in the equity of Tamala Park Regional Council. The interest in this joint venture is accounted for in the City's financial statements using the equity method of accounting. For details of interest held in this entity please refer to Note 9.

Transactions with related parties are on normal commercial terms and conditions no more favourable than those available to other parties.

The following transactions occurred with Tamala Park Regional Council during the year:

	2018	2017
	\$	\$
Distributions received from Tamala Park Regional Council	719,001	1,880,761
Amount paid for settling the net GST liabilities	170,286	219,871
Amount receivable for GST on sales (Sundry Debtors)	4,170	5,193
Amount Payable for GST on acquisitions (Sundry Payables)	45,060	40,683

The City is an equity holder in the Mindarie Regional Council (Note 9).

	2018	2017
	\$	\$
Sale of goods and services	137,452	146,620
Purchase of goods and services	9,944,275	9,920,147
Capital Investment	12,304	47,442
Trade and Other payables including commitments	387,332	251,386
Trade and Other Receivables	10,886	10,788

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

### 36. PRIOR PERIOD CORRECTIONS

Balances relating to the 2017 comparative year have been amended due to the correction of prior period balances. These amendments have been adjusted as shown below and, in accordance with the requirements of AASB101, a statement of financial position as at the beginning of the earliest comparative period has been included (refer statement of financial position column labelled as at 1 July 2016)

The amendment has been made for the inclusion of balances relating to equity investment in Mindarie Regional Council using the equity accounting method, due to the reclassification of land related to TPRC sales from Property, Plant and Equipments to Land Held for Sale, and to restate transfers from trust to reflect a change in presentation. The equity investment was recorded on cost basis in the prior period.

	30/06/2017 Original Audited Balance \$	Amount of Adjustment \$	30/06/2017 Adjusted Balance \$
Effect of the above:			
<b><u>Changes to Financial Statements</u></b>			
<b>Statement of Comprehensive Income</b>			
<b>- by Nature or Type</b>			
<b>Revenue</b>			
Other Revenue	338,305	147,584	485,889
<b>Non-Operating Activities</b>			
Income from Equity Investments	-	43,334	43,334
Revaluation Decrement on Land Held for Sale	-	(2,048,596)	(2,048,596)
<b>- by Program</b>			
<b>Revenue</b>			
Governance	1,827,667	(46,688)	1,780,979
General Purpose Funding	105,107,358	194,272	105,301,630
<b>Non-Operating Activities</b>			
Income from Equity Investments	-	43,334	43,334
Revaluation Decrement on Land Held for Sale	-	(2,048,596)	(2,048,596)
<b>Statement of Financial Position</b>			
<b>Non-Current Assets</b>			
Equity Investments	7,569,959	10,259,954	17,829,913
Land Held for Sale	-	16,426,814	16,426,814
Property, Plant and Equipment	465,742,284	(16,426,814)	449,315,470
<b>Equity</b>			
Retained Surplus	553,160,772	3,249,930	556,410,702
Revaluation Surplus	858,489,112	7,010,024	865,499,136
<b>Cash Flow Statement</b>			
<b>Cash Flows from Operating Activities</b>			
Receipts - Other	291,617	194,272	485,889
<b>Cash Flows from Investing Activities</b>			
Transfer from Trust Fund	194,272	(194,272)	-



CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

### 36. PRIOR PERIOD CORRECTIONS (Continued)

#### Rate Setting Statement

Surplus/(Deficit) from Operations	(101,922,054)	(147,584)	(101,774,470)
Cash Surplus/(Deficit) from Operations	(70,910,824)	194,272	(70,716,552)

#### Changes to Notes of the Financial Report

#### Note 9 - Equity Contribution in Other Unlisted Entities

Capital Investment in Mindarie Regional Council	675,894	10,259,954	10,935,848
Total	<u>7,569,959</u>	<u>10,259,954</u>	<u>17,829,913</u>

#### Note 10 - Property, Plant and Equipment

Freehold Land - Written Down Value	206,958,996	(14,455,000)	192,503,996
Capital Projects in Progress:			
Tamala Park Land Development	1,971,814	(1,971,814)	-
Total	<u>465,742,284</u>	<u>(16,426,814)</u>	<u>449,315,470</u>

#### Note 16 - Reserves - Asset Revaluation

Land and Buildings	354,371,786	2,048,596	356,420,382
Mindarie Regional Council Assets:			
Opening Balance	-	4,916,649	4,916,649
Revaluation Increment	-	44,779	44,779
Total	<u>858,489,112</u>	<u>7,010,024</u>	<u>865,499,136</u>

#### Note 17 - Notes to the Cash Flow Statement

Reconciliation of Net Cash By Operating Activities to Net Result

Net Result from Operating Activities	(7,079,544)	147,584	(6,931,960)
Investment movement in unlisted entities using equity method	(46,688)	46,688	-
Net Cash from Operating Activities	<u>27,218,250</u>	<u>194,272</u>	<u>27,412,522</u>

#### Note 22 - Total Assets Classified by Program

Community Amenities	316,559,095	(259,934,324)	56,624,771
Transport	498,293,052	259,934,324	758,227,376
Other Property and Services	262,770,309	10,259,954	273,030,263
Total	<u>1,525,178,656</u>	<u>10,259,954</u>	<u>1,535,438,610</u>

#### Note 37 - Statutory Ratios

Debt Service Cover ratio	8.72	-	8.77
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#### Note 38 - Land Held for Sale

-	16,426,814	16,426,814
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Balances as at 01 July 2016 has been restated as follows:

#### Note 10 - Property, Plant and Equipment

Freehold Land - Written Down Value	97,180,350	(16,787,975)	80,392,375
Capital Projects in Progress:			
Tamala Park Land Development	546,711	(546,711)	-
Total	<u>341,472,553</u>	<u>(17,334,686)</u>	<u>324,137,867</u>

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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### 37. STATUTORY FINANCIAL RATIOS

	2018	2017	2016
Current Ratio	1.04	0.90	1.04
Debt Service Cover Ratio	7.55	8.77	11.93
Operating Surplus Ratio	(0.02)	(0.05)	(0.01)
Own Source Revenue Coverage Ratio	0.95	0.92	0.98
Asset Sustainability Ratio	0.67	0.65	0.45
Asset Consumption Ratio	0.61	0.62	0.64
Asset Renewal Funding Ratio	0.88	0.62	0.54

Current Ratio 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

Debt Service Cover Ratio 
$$\frac{\text{Annual operating surplus before interest and depreciation}}{\text{Principal and interest}}$$

Operating Surplus Ratio 
$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

Own Source Revenue Coverage Ratio 
$$\frac{\text{Own source operating revenue}}{\text{Operating expense}}$$

Asset Sustainability Ratio 
$$\frac{\text{Capital Renewal and Replacement expenditure}}{\text{Depreciation Expenditure}}$$

Asset Consumption Ratio 
$$\frac{\text{Depreciated replacement cost of assets}}{\text{Current replacement cost of depreciable assets}}$$

Asset Renewal Funding Ratio 
$$\frac{\text{NPV of planned capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$$

CITY OF JOONDALUP  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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### 38. LAND HELD FOR SALE

The City's share of land being developed for sale by Tamala Park Regional Council. Land is progressively divided into lots of different sizes of area and are at different stages of development. The value includes the City's share of development cost incurred on the lots being developed as at the balance date.

	2018	2017
<b>Current</b>		
Cost of Acquisition	-	-
Development Cost	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
<b>Non-Current</b>		
Cost of Acquisition	14,169,697	14,455,000
Development Cost	3,207,766	1,971,814
	<u>17,377,463</u>	<u>16,426,814</u>
	<u>17,377,463</u>	<u>16,426,814</u>





## Auditor General

### INDEPENDENT AUDITOR'S REPORT

#### To the Council of the City of Joondalup

#### Report on the Audit of the Financial Report

##### **Opinion**

I have audited the annual financial report of the City of Joondalup which comprises the Statement of Financial Position as at 30 June 2018, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the City of Joondalup:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the City for the year ended 30 June 2018 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

##### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the City in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

##### **Emphasis of Matter – Basis of Accounting**

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the City's financial reporting responsibilities under the Act. Regulation 16 of the Local Government (Financial Management) Regulations 1996 (Regulations), does not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report. My opinion is not modified in respect of this matter.

##### **Responsibilities of the Chief Executive Officer and Council for the Financial Report**

The Chief Executive Officer (CEO) of the City is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.



In preparing the financial report, the CEO is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State government has made decisions affecting the continued existence of the City.

The Council is responsible for overseeing the City's financial reporting process.

***Auditor's Responsibility for the Audit of the Financial Report***

The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report, as we cannot predict future events or conditions that may have an impact.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Council and the CEO regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

## Report on Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996 I report that:

- (i) In my opinion, the following material matters indicate significant adverse trends in the financial position or the financial management practices of the City:
  - a. The Asset Sustainability Ratio has been below the Department of Local Government, Sport and Cultural Industries (DLGSCI) standard for the last three years.
  - b. The Operating Surplus Ratio has been below the DLGSCI standard for the last three years.

The financial ratios are reported in Note 37 of the financial report.

- (ii) All required information and explanations were obtained by me.
- (iii) All audit procedures were satisfactorily completed.
- (iv) In my opinion, the asset consumption ratio and the asset renewal funding ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

### Other Matter

The financial report of the City for the year ended 30 June 2017 was audited by another auditor who expressed an unmodified opinion on that financial report. The financial ratios for 2017 and 2016 in Note 37 of the audited financial report were included in the supplementary information and/or audited financial report for those years.

### Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the annual financial report of the City of Joondalup for the year ended 30 June 2018 included on the City's website. The City's management is responsible for the integrity of the City's website. This audit does not provide assurance on the integrity of the City's website. The auditor's report refers only to the financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this financial report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.

SANDRA LABUSCHAGNE  
 ACTING DEPUTY AUDITOR GENERAL  
 Delegate of the Auditor General for Western Australia  
 Perth, Western Australia

14 November 2018

01-005-03-0001



# North Metropolitan Zone

## Minutes

30 August 2018

# North Metropolitan Zone

Hosted by the City of Stirling

25 Cedric Street Stirling, phone 9205 8555

Thursday 30 August commenced at 6:00 pm

## Minutes

### MEMBERS

#### 4 Voting Delegates from each Member Council

City of Joondalup	Cr Russ Fishwick JP Cr Nige Jones Mr Jamie Parry, Director Governance and Strategy – non-voting delegate
City of Stirling	Cr Giovanni Italiano JP Mr John Beaton, Manager Governance – non-voting delegate
City of Wanneroo	Mayor Tracey Roberts Cr Frank Cvitan Cr Samantha Fenn Cr Sonet Coetzee Mr Mustafa Yildiz, Manager Governance and Legal – non-voting delegate
WALGA Representatives	Mr Chris Hossen, Senior Planner Mr Mal Shervill, Policy Officer Road Safety
Guest Speakers	Ms Jodie Holbrook, Director DLGSC

### APOLOGIES

City of Stirling	Mayor Mark Irwin Cr David Lagan Cr Suzanne Migdale Mr Stuart Jardine, Chief Executive Officer
City of Joondalup	Cr Mike Norman Cr Christopher May Mr Garry Hunt, Chief Executive Officer
City of Wanneroo	Cr Domenic Zappa Mr Daniel Simms, Chief Executive Officer

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## ANNOUNCEMENTS

Confirmation of Attendance an attendance sheet was circulated prior to the commencement of the meeting to register your name for the Minutes.

## ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of previous meeting
2. Zone Status Report
3. Standing Orders
4. President's Report

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### 1. DEPUTATIONS

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#### 1.1 Presentation – Local Government Act Review – Luke Stevens

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On 1 August Minister Templeman announced the Government's reforms resulting from phase one of the review of the Act. These cover training, gifts, elected member conduct, CEO recruitment and performance review, public access to information and some administrative efficiencies. The presentation will provide some more detail and allow members to ask questions on these reforms.

The coverage and timeline for phase two of the review will also be outlined.

**Mr Luke Stevens unable to attend – presentation to be re-scheduled.**

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### 2. CONFIRMATION OF MINUTES

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#### RESOLUTION

**Moved Cr Frank Cvitan JP**  
**Seconded Cr Samantha Fenn**

**That the Minutes of the meeting of the North Metropolitan Zone held on 28 June 2018 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

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### 3. DECLARATION OF INTEREST

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Pursuant to our Code of Conduct, Councillors must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

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### 4. BUSINESS ARISING

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A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment to the Agenda.

**The Status Report outlining the actions taken on the Zone's resolutions was noted.**

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**5. REPORTS FROM MEMBER COUNCILS**


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Nil

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**6. STATE COUNCIL AGENDA - MATTERS FOR DECISION**


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<https://walga.asn.au/getattachment/About-WALGA/Structure/State-Council/Agendas-and-Minutes/Agenda-State-Council-7-September-2018-with-attachments.pdf.aspx>

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**Item 5.2 Stop Puppy Farming – Local Government Consultation**


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The following alternative resolution was proposed regarding Stop Puppy Farming – Local Government Consultation at item 5.2 of the State Council Agenda.

**RESOLUTION**

**Moved Cr Frank Cvitan JP**  
**Seconded Cr Samantha Fenn**

**That WALGA:**

- 1. Confirms any amendments to relevant legislation regulating puppy farming must focus on the welfare of dogs and not transfer any responsibility for enforcement, regulation or associated costs to Local Government;**
- 2. Supports a State Government led education initiative whereby the community is encouraged to purchase puppies from professional registered breeders; and**
- 3. Supports a centralised dog registration system that is developed, operated and maintained by State Government.**

**CARRIED**

---

**Item 5.10 2018 WALGA Annual General Meeting**


---

The following alternative resolution was proposed for recommendation 2 regarding 2018 WALGA Annual General Meeting at item 5.10 of the State Council agenda.

**RESOLUTION**

**Moved Cr Russ Fishwick JP**  
**Seconded Cr Nige Jones**

- 2. Items 4.2, 4.3 and 4.4 be forwarded to the relevant State Council Policy Teams for action subject to consideration being given to protecting endangered vegetation species in relation to item 4.2 “Roadside Vegetation: Regulatory Amendments”.**

**CARRIED**

**RESOLUTION**

**Moved Cr Frank Cvitan**  
**Seconded Cr Samantha Fenn**

**That the North Metropolitan Zone supports all remaining items within the September 2018 State Council agenda ‘en-bloc’.**

**CARRIED**

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**7. EXECUTIVE REPORTS**


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**7.1 President's Report to the Zone**


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Mayor Tracey Roberts presented the President's Report.

**Noted**

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**7.2 State Councillor's report to the Zone**


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Cr Giovanni Italiano presented on the previous State Council meeting.

**Noted**

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**7.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.**


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Ms Jodie Holbrook provided an update on Department of Local Government, Sport and Cultural Industries' issues.

**Noted**

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**8. BUSINESS**


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Nil

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**9. OTHER BUSINESS**


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Nil

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**10. DATE, TIME AND PLACE OF NEXT MEETING**


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**The next ordinary meeting of the North Metropolitan Zone will be held at 6:00pm on Thursday 29 November 2018 at the City of Wanneroo, commencing at 6pm.**

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**11. CLOSURE**


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There being no further business the Chair declared the meeting closed at 6.40 pm.



# MINUTES

## ORDINARY COUNCIL MEETING

TIME: 6.00PM

5 JULY 2018

CITY OF VINCENT

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*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*



Town of  
Cambridge



City of  
Joondalup



CITY of PERTH



City of Stirling  
City of Choice



TOWN OF  
VICTORIA PARK



CITY OF VINCENT



City of  
Wanneroo

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*Prior to taking their seats for the meeting each member elected by the Member Councils, made the required Declaration of Elected Member for the position of Councillor of the Mindarie Regional Council (MRC) in accordance with the Transitional Provisions of the Local Government Act 1995 (Schedule 9.3) using s702 of the Local Government Act 1960 (repealed).*

## **1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The acting CEO declared the meeting open at 6.00 pm.

## **2 ELECTION OF CHAIR**

The acting CEO advised Council that he had received a nomination from Cr Fishwick nominating Cr Boothman for the Chairperson's role.

The acting CEO asked Cr Boothman if he accepted the nomination and Cr Boothman confirmed that he accepted the nomination.

The acting CEO asked if there were any further nominations.

No further nominations were made.

The acting CEO declared Cr Boothman elected unopposed as the Chairperson.

## **3 ELECTION OF DEPUTY CHAIR**

The Chair advised Council that the acting CEO had received a nomination from Cr Fishwick nominating Cr Norman for the Deputy Chairperson's role.  
The Chair asked Cr Norman if he accepted the nomination, Cr Norman confirmed that he accepted the nomination.

The Chair asked if there were any further nominations.

No further nominations were made.

The Chair declared Cr Norman elected unopposed as the Deputy Chairperson.

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**4 ATTENDANCE/APOLOGIES/ LEAVE OF ABSENCE****Councillor Attendance**

Cr D Boothman JP (Chair)	City of Stirling
Cr M Norman (Deputy Chair)	City of Joondalup
Cr R Fishwick JP	City of Joondalup
Cr A Hammond	City of Perth
Cr F Cvitan JP	City of Wanneroo
Cr R Driver	City of Wanneroo
Cr A Guilfoyle	City of Stirling
Cr S Proud JP	City of Stirling
Cr K Sargent	City of Stirling
Cr K Shannon	Town of Cambridge
Cr S Gontaszewski	City of Vincent

**Apologies**

Cr E Cole	City of Vincent
Cr K Vernon	Town of Victoria Park
Cr E Lumsden	City of Perth

**Leave of Absence**

Nil

**Absent**

Nil

**MRC Officers**

Mr G Hoppe (A/Chief Executive Officer)  
Mr A Slater (A/Director Corporate Services)  
Ms D Toward (Executive Support)  
Ms S Cherico (Human Resources Officer)

**MRC Observers**

Nil

**Member Council Observers**

Mr A Murphy (City of Vincent)  
Ms R March (City of Joondalup)  
Mr B Twine (MRC)  
Mr J Wong (Town of Victoria Park)  
Mr C Colyer (Town of Cambridge)  
Mr S Cairns (City of Stirling)  
Mr H Singh (City of Wanneroo)  
Mr P Crabbe (City of Stirling)  
Mr I Hunter (City of Stirling)

**Visitors**

Ms M Hanson (LOGO Appointments)

**Members of the Public**

Nil

**Press**  
Nil

## **5 DECLARATION OF INTERESTS**

<b>Interest Type</b>	Financial Interest
<b>Name and Position of Person</b>	Gunther Hoppe, Acting Chief Executive Officer
<b>Report Item No and Topic</b>	17.1 CEO Contract
<b>Nature of Interest</b>	The CEO contract is under consideration

<b>Interest Type</b>	Impartiality
<b>Name and Position of Person</b>	Cr David Boothman
<b>Report Item No and Topic</b>	11.4 Audit Committee Member
<b>Nature of Interest</b>	Andrew Burchfield (applicant known to David Boothman)

## **6 PUBLIC QUESTION TIME**

Nil

## **7 ANNOUNCEMENTS BY THE PRESIDING PERSON**

Nil

## **8 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **9 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

## **10 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **10.1 ORDINARY COUNCIL MEETING – 31 May 2018**

The Minutes of the Ordinary Council Meeting held on 31 May 2018 have been printed and circulated to members of the Council.

### **RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting of Council held on 31 May 2018 be confirmed as a true record of the proceedings.**

**Cr Fishwick moved, Cr Cvitan seconded**

### **RESOLVED**

**That the recommendation be adopted.**

(CARRIED 11/0)

---

**11 CHIEF EXECUTIVE OFFICER REPORTS**

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<b>11.1 FINANCIAL STATEMENTS FOR THE MONTHS ENDED 30 APRIL 2018 AND 31 MAY 2018</b>	
<b>File No:</b>	<b>FIN/5-07</b>
<b>Appendix(s):</b>	<b>Appendix No. 1 Appendix No. 2</b>
<b>Date:</b>	<b>14 June 2018</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

**SUMMARY**

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

**BACKGROUND**

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

**DETAIL**

The Financial Statements are for the months ended 30 April 2018 and 31 May 2018 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 11 months to 31 May 2018 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

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Summary of results for the eleven-month period ended 31 May 2018

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	247,359	243,969	3,390
Tonnes – Others	14,474	15,119	(645)
<b>TOTAL TONNES</b>	<b>261,833</b>	<b>259,088</b>	<b>2,745</b>
	\$	\$	\$
Revenue – Members	43,507,868	42,905,744	602,124
Revenue – Other	6,174,817	5,065,170	1,109,647
<b>TOTAL REVENUE</b>	<b>49,682,685</b>	<b>47,970,914</b>	<b>1,711,771</b>
Expenses	48,126,073	48,243,224	117,151
Profit on sale of assets	8,585	8,586	(1)
Loss on sale of assets	-	-	-
<b>NET SURPLUS</b>	<b>1,565,197</b>	<b>(263,724)</b>	<b>1,828,921</b>

Commentary

Member tonnes for the year to May 2018 are tracking above budget, mainly due to the extra City of Stirling tonnages. Trade and casuals are 645 tonnes behind budget.

The net variance to budget of \$1,828,921 reflects the ongoing reduction in budgeted tonnage and RRF operating expenditures, offset by decreased tonnage related expenditure (DWER Levy). The net forecast position for the end of the year was forecast to be a deficit of \$1.8m, however this has improved significantly as a result of some unforeseen changes, including:

- City of Stirling extra tonnage in the last quarter (during Balcatta maintenance); and
- Higher sale of Renewable Energy Credits (RECs) than what was anticipated

The overall trend of reduction in waste to landfill is consistent with the MRC's vision of 'Winning Back Waste', but will over time see the cost per tonne to landfill for the remaining waste increasing proportionally.

**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Financial Statements set out in Appendix No. 1 and 2 for the months ended 30 April 2018 and 31 May 2018 are received.**

**Moved Cr Norman, seconded Cr Fishwick**

**RESOLVED**

**That the recommendation be adopted**

(CARRIED 11/0)



11.2 LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 30 APRIL 2018 AND 31 MAY 2018	
File No:	FIN/5-06
Appendix(s):	Appendix No. 4 Appendix No. 5
Date:	13 June 2018
Responsible Officer:	Acting Director Corporate Services

**SUMMARY**

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

**COMMENT**

The lists of payments for the months ended 30 April 2018 and 31 May 2018 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 14 September 2017, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the MRC is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
30 April 2018	General Municipal	Cheques	\$12,314.10
		EFT	\$5,926,166.56
		DP	\$421,230.52
		Inter account transfers	<u>\$2,500,000.00</u>
		<b>Total</b>	<b>\$8,859,711.18</b>
31 May 2018	General Municipal	Cheques	\$4,862.51
		EFT	\$2,639,906.87
		DP	\$267,191.88
		Inter account transfers	<u>\$0.00</u>
		<b>Total</b>	<b>\$2,911,961.26</b>

**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 30 April 2018 and 31 May 2018, be noted.**

Moved Cr Sargent, seconded Cr Cvitan

**RESOLVED**

**That the recommendation be adopted  
(CARRIED 11/0)**

---

11.3 BUDGET APPROVAL – FINANCIAL YEAR 2018/19	
File No:	FIN/146
Appendix(s):	Appendix No. 6
Date:	14 June 2018
Responsible Officer:	Acting Director of Corporate Services

**SUMMARY**

The purpose of this Item is to present the Budget for 2018/19 to the Council for approval and adoption.

**BACKGROUND**

The 2018/19 budget process commenced in March 2018 and included one workshop held with Councillors and Officers on 31 May 2018.

The underlying operating budget has been developed from a 'zero base' in discussion with the managers across the business and has been reviewed in detail to ensure that the Mindarie Regional Council (MRC) continues to deliver its current service offering in an efficient, cost effective manner.

The budget has been premised largely on a 'business-as-usual' basis. In addition to the MRC's normal operations however, a redesign of the transfer station at Tamala Park has been included in this year's budget of \$200k and \$522k for new leachate processing infrastructure.

The budget also contemplates the MRC continuing in its waste supply deed with the Western Metropolitan Regional Council (WMRC), whereby the MRC will supply up to 24,000 tonnes of Municipal Solid Waste (MSW) to the WMRC and in return, the WMRC will supply the MRC with an equivalent amount of processed residues. This will assist the WMRC in meeting its contractual obligations in respect of the DiCom facility. The arrangement has been structured in such a way that it has no impact on the MRC's gate fee.

Some of the significant changes between the 2017/18 and 2018/19 budgets include:

- A decrease in expected Member tonnes from 252,090 to 200,442 tonnes (20%) based on information provided by the member councils;
  - The inclusion of \$300k of project costs for the Face Your Waste campaign
  - The inclusion of \$522k of project costs for the environmental leachate processing project
  - The inclusion of the transfer station redesign project of \$200k
  - The increase of the landfill levy from \$65 to \$70 per tonne landfilled, effective from 1 July 2018.
-

The table below outlines the changes in the Members' and Non-members' gate fees (excluding GST) for the 2017/18 financial year.

	<b>2018/19</b>	2017/18 Mid Year	<b>2017/18</b>
Members' Gate Fee	<b>\$205.00</b>	\$180.00	<b>\$174.00</b>
Non-members' Gate Fee	<b>\$192.72</b>	\$190.91	<b>\$190.91</b>

This represents an increase of \$31 per tonne (15%) year-on-year in the Members' gate fee. This increase in the Members' gate fee is driven primarily by the tonnage reduction and the per tonne increase in the DWER landfill levy (\$5).

The Non-members' gate fee has been increased by an inflationary increment of \$1.81 per tonne.

## **DETAIL**

### **Budget 2018/19**

The Budget for 2018/19 has been set to achieve a \$2.1 million surplus. The proposed surplus has been set intentionally to assist with the funding of long-term site post closure liabilities and to re-establish (in part) the participants' surplus reserve if necessary by end June 2018.

Significant changes in year-on-year operating costs are outlined in more detail below.

### **Employee costs**

Employee costs have decreased by \$347k which is primarily driven by savings in the landfill area due to a change in roster structure to address the reducing tonnages.

### **Consultants and contract labour**

Consultants and contract labour has decreased by \$517k mainly due to waste audit budget not being needed for the 18/19 budget year.

### **RRF costs**

The RRF costs have increased by \$1.9m directly attributed to the increase in MRC members' gate fee, and contractual indexed increase in the contractor's fees.

### **WMRC processing costs**

The 2018/19 budget includes a \$4,920,000 expense in respect of 24,000 tonnes which the MRC is contracting to deliver to the WMRC for processing, which is the subject of a separate report to Council. These tonnes will be processed by the WMRC and they will charge the MRC a fee equivalent to the MRC Members' gate fee of \$205 per tonne.

This expense is offset by an equal revenue amount whereby the MRC will receive 24,000 tonnes of residue from the WMRC for landfilling at Tamala Park, for which the WMRC will be charged the MRC Members' gate fee of \$205 per tonne. The net financial effect of the transaction will be nil.

**DWER Landfill Levy**

The Department of Water and Environmental Regulation (DWER) landfill levy expense has decreased by \$2.3m which primarily reflects the increase in the levy from \$65 to \$70 per tonne offset by a reduction in the number of tonnes being landfilled for the year.

There is no clarification of any further increases after this budget year as yet.

**Tonnages**

Approximately 200,442 tonnes (Budget 2017/18: 252,090 tonnes) of waste are expected to be delivered to the MRC by Member Councils during the course of the year.

Of this, 100,000 tonnes (Budget 2017/18: 100,000 tonnes) is expected to be diverted to the RRF, which will in turn generate 48,700 tonnes (Budget 2017/18: 48,700 tonnes) of residue which will be sent back to Tamala Park. The RRF waste diversion target is set at 51.3%.

Non-members are expected to deliver 15,800 tonnes (Budget 2017/18: 16,400 tonnes) to Tamala Park.

**Capital Expenditure**

The following capital expenditures have been included in the Budget for 2018/19:

New capital expenditures

		\$
• Office furniture and equipment		72,300
- Furniture and equipment	7,300	
- Air Conditioning Units	65,000	
• Computer equipment		105,500
- Server upgrades	19,000	
- Admin server UPS and desktops	26,500	
- Document management system	60,000	
• Plant and equipment		2,594,000
- Repl. Bomag Compactor	1,700,000	
- Repl. Sumitomo Excavator	150,000	
- Repl. Small Vehicles (x4)	152,000	
- Repl. Komatsu Loaders (x2)	190,000	
- Repl. Skid Steer Loader	15,000	
- Repl. 30T Dump Truck	55,000	
- Repl. Hook Lift Bins (x6)	72,000	
- Repl. Tarpomatic Tarps (x2)	25,000	
- Small Equipment and radios	10,000	
- Cardboard Compactors (x2)	225,000	

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• Infrastructure		1,145,340
- Gas monitoring units	35,000	
- Leachate treatment project	522,000	
- Environmental drilling	115,000	
- Airwell pumps (x2)	16,000	
- Irrigation new shop	10,000	
- Compressor back up	44,121	
- Transfer station extension	200,000	
- Cell development lining	203,219	
		<b>3,917,140</b>

Carried forward capital expenditures

• Cardboard compactors	50,000
• New telephone system	15,000
• Repl. Toyota Forklift	28,000
• Repl. Komatsu Loaders (x2)	580,000
• Repl. Excavator	200,000
• Repl. Skid steer loader	90,000
• Repl. 30T Dump truck	360,000
• Kitchen, ablution upgrade tipface	20,000
• Weighbridge RRF	20,000
• Weighbridge TP	20,000
• Recycling centre renovations	145,296
	<b>1,528,296</b>

<b>Total Capital expenditure</b>	<b>5,445,436</b>
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**Reserves**

The revised Cash Backed Reserves with the projected balances at 30 June 2019 are expected to be as follows:

Site rehabilitation Reserve

Estimated balance at 30 June 2019: \$10,582,944

Purpose: *To be used to fund post closure site rehabilitation costs associated with the Tamala Park landfill site.*

A transfer of \$395,588 to this reserve is anticipated during the course of the 2018/19 financial year with no anticipated drawdowns on the reserve.

This will result in a funded reserve of approximately \$10.5 million to cover an estimated post closure liability of approximately \$15.9 million. As a result, the post closure liabilities will be 68% funded. This means that funding for these liabilities is lagging behind where it should be when compared with the amount of the landfill capacity that has been consumed (approximately 80%). The unfunded portion of the post closure liabilities will need to be funded over the remaining life of the landfill.

Reserve for Capital Expenditure

Estimated balance at 30 June 2019: \$708,348

Purpose: *To be used to fund the ongoing capital expenditure requirements.*

A transfer of \$5,445,436 to this reserve is anticipated during the course of the year with drawdowns to fund capital expenditures of \$5,445,436 withdrawn from the reserve.

Participants' Surplus Reserve Account

Estimated balance at 30 June 2019: \$2,000,000

Purpose: *To be used to fund any deficit or part of a deficit as shown in the annual financial report of the MRC.*

No allocations are proposed to this reserve in the 2018/19 financial year.

Carbon Abatement Reserve

Estimated balance at 30 June 2019: \$491,076

Purpose: *To be used to fund carbon abatement projects.*

MRC plan to investigate the suitability of solar being installed to the new recycling shop upon completion of the renovations.

**Surplus**

The budget shows a forecast surplus of \$2.1 million. It is proposed that the surplus will be allocated in part to the Site Rehabilitation Reserve and in part to the re-establishment of the participants' surplus reserve.

**Funding Plan**

- Operational expenditures will be funded from the proceeds of the Members' and Non-members' gate fees.
- Capital Expenditure will be funded from the Capital Expenditure Reserve.

**SUMMARY OF APPENDICES**

Attachment to this Item is as follows:

- Appendix No. 6 – Statutory Budget and Supplementary Information

**CONSULTATION**

One workshop for Councillors and Officers was conducted in May 2018 to discuss the 2018/19 Budget. The participants indicated that they did not feel a second budget workshop was required. Feedback from the workshop has been taken into account in compiling this final draft of the budget.

**STATUTORY ENVIRONMENT**

Budget approval is required by end of August 2018 in accordance with section 6.2 of the Local Government Act 1995 (as amended).

Modifications of existing reserves and creation of new reserves is done in compliance with section 6.11 of the Local Government Act 1995 (as amended).

**POLICY IMPLICATIONS**

The 2018/19 budget process is consistent with existing MRC policy.

**FINANCIAL IMPLICATIONS**

The Members' gate fee will be set at \$205 per tonne (excluding GST) for the 2018/19 financial year.

The Non-members' gate fee will be set at \$192.72 per tonne (excluding GST) for the 2018/19 financial year.

An estimated surplus of \$2.1 million is budgeted for the 2018/19 financial year.

Capital expenditure of \$5,445,436 is budgeted for the 2018/19 financial year, of which \$1,528,296 is carry forward expenditure.

**STRATEGIC IMPLICATIONS**

The Budget for 2018/19 has been derived from the MRC's Strategic Community Plan, the Corporate Business Plan, the Asset Management Plan, the Workforce Plan and the 20 year Financial Plan and is consistent with these documents, in compliance with section 6.2(2) of the Local Government Act 1995 (as amended).

In developing the 2018/19 budget, the funding required for the activities outlined in the Corporate Business Plan have been taken into account.

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**VOTING REQUIREMENT**

Absolute Majority

**ADDITIONAL COMMENTS**

Subsequent to the budget workshop held on 31 May 2018, the following material adjustments have been made to the budget:

- Income: Gas Generations Sales (REC's) has increased by \$150k
- Income: Shop Sales income has increased by \$100k

The Members' gate fee has not been adjusted for the impacts of any of these changes.

**RESPONSIBLE OFFICER RECOMMENDATION**

That Council:

- (i) adopt the Budget for the Mindarie Regional Council for 2018/19 financial year
- (ii) endorse the on-going strategy of deferred payment of operational surpluses, as approved by Council at its August 2005 meeting, for the 2005/06 financial year and future years to meet its on-going capital requirements
- (iii) Approve the Capital Budget Program of \$5,445,436 for 2018/19 as follows:

**New capital expenditures**

	\$
• Buildings	-
• Office furniture and equipment	72,300
• Computer equipment	105,500
• Plant and equipment and vehicles	2,594,000
• Infrastructure	<u>1,145,340</u>
	3,917,140

**Carried forward capital expenditures**

• Cardboard compactors	50,000
• New telephone system	15,000
• Repl. Toyota Forklift	28,000
• Repl. Komatsu Loaders (x2)	580,000
• Repl. Excavator	200,000
• Repl. Skid steer loader	90,000
• Repl. 30T Dump truck	360,000
• Kitchen, ablution upgrade tipface	20,000
• Weighbridge RRF	20,000
• Weighbridge TP	20,000
• Recycling centre renovations	<u>145,296</u>
	1,528,296

**Total Capital expenditure**

**5,445,436**

- (v) approve that \$395,588 will be transferred from the Operating Surplus to the Site Rehabilitation Reserve.
- (vi) approve that \$3,917,140 be transferred from the Reserve for Capital Expenditure to Operating Surplus to fund capital expenditures.
- (vii) approve that any funds required for carbon abatement projects be transferred from the Carbon Abatement Reserve to the Operating Surplus.
- (viii) approve that all interest earned on cash funds associated with cash-backed reserves will not be credited to the respective reserves.

*(Absolute Majority Required)*

Moved Cr Norman, seconded by Cr Driver

**RESOLVED**

That the recommendation be adopted

**(CARRIED UNANIMOUSLY 11/0)**

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11.4 EXTERNAL AUDIT COMMITTEE MEMBER APPOINTMENT	
<b>File No:</b>	<b>COR/22-07</b>
<b>Appendix(s):</b>	<b>None</b>
<b>Date:</b>	<b>14 June 2018</b>
<b>Responsible Officer:</b>	<b>Acting Director Corporate Services</b>

**SUMMARY**

The MRC has historically appointed an external audit committee member to the MRC Audit Committee in line with good governance practice.

The incumbent external member's appointment expired at the end of April 2018 and she indicated that she did not wish to be considered for re-appointment.

As a result, the recruitment process for a new external audit committee member was approved at the March 2018 Audit Committee meeting.

The advert was placed in the West Australian and on the Australian Institute of Company Directors (AICD) website. The adverts resulted in four suitable applications being received. The MRC arranged a face-to-face informal chat with each of the applicants, at which stage one applicant withdrew his application.

**COMMENT**

The MRC met with each of the candidates and provided resumes and brief details to the audit committee members on 14 June 2018.

The Audit Committee discussed the 3 applicants and recommended that Phillip Draber be put forward as the most suitable candidate.

There is no remuneration payable for this position, however the member can be compensated for expenses associated with enabling them to discharge their duties of the role up to an annual limit of \$1,000.

**VOTING REQUIREMENT**

Simple Majority

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**AUDIT COMMITTEE RECOMMENDATION**

- 1) That Council appoint Phillip Draber as the MRC external audit committee member, subject to his acceptance of the appointment, for the period from 5 July 2018 to 19 October 2019, the date of the next Local Government Elections.
- 2) That Council endorse that Phillip Draber be considered as a candidate for the role of MRC external audit committee member for the period from 20 October 2019 to 30 June 2020.

Moved Cr Fishwick, seconded Cr Gontaszewski

**RESOLVED**

That the recommendation be adopted

(CARRIED 11/0)

<b>12 MEMBERS INFORMATION BULLETIN – ISSUE NO. 42</b>
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**RESPONSIBLE OFFICER RECOMMENDATION**

That the Members Information Bulletin Issue No. 42 be received.

Moved by Cr Norman, seconded by Cr Sargent

**RESOLVED**

That the recommendation be adopted.

(CARRIED 11/0)

<b>13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
---

The Chairperson confirmed that the Acting CEO received a notice of motion from Cr Shannon, which had been previously separately distributed to Councillors.

The Chairperson stated the item related to a matter already set out in the Agenda at 17.1 - CEO Contract of Employment, and therefore the notice of motion would be considered as a foreshadowed alternative motion on Item 17.1.

<b>15 URGENT BUSINESS</b>
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Nil

<b>16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN</b>
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Nil

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**17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**This report is Confidential in accordance with Section 5.23 (2) (C) of the *Local Government Act 1995* as it is a matter that may result in a contract being entered into.**

**17.1 CEO CONTRACT OF EMPLOYMENT**

<b>File No:</b>	<b>PER/95</b>
<b>Attachments(s):</b>	<b>CEO CONTRACT OF EMPLOYMENT</b>
<b>Date:</b>	<b>5 July 2018</b>
<b>Responsible Officer:</b>	<b>HUMAN RESOURCE OFFICER</b>

**RESPONSIBLE ELECTED MEMBERS RECOMMENDATION:**

**That the Council:**

- 1. ENDORSES the Chief Executive Officer Employment Contract commencing 5 July 2018.**
- 2. APPROVES in accordance with the Salaries and Allowance Tribunal Band 3 for Regional Council CEO's, the total reward package be set at \$242,006.**
- 3. APPROVES the Chairman to execute the signing of the Chief Executive Officer Employment Contract.**

The Chairperson requested that in accordance with clause 7.9 of the *Mindarie Regional Council Standing Orders Local Law 2010* and s5.23(2) of the *Local Government Act 1995*, Council proceed to meet "behind closed doors" to allow the Council to consider item 17.1 as it is a matter of a confidential nature.

Note: The Acting Chief Executive Officer has not released Report 17.1 for Public information as it relates to matters that affect the CEO Employment contract.

**Moved Cr Boothman, seconded Cr Fishwick****RESOLVED**

To close the meeting to the public.

(CARRIED 10/1)

*For: Crs Boothman, Norman, Fishwick, Sargent, Guilfoyle, Proud, Hammond, Driver, Cvitan, Gontaszewski. Against: Cr Shannon*

People in the gallery left the room.

MRC Acting CEO, MRC Acting Director Corporate Services, and MRC Executive Support left the room.

Melissa Hanson, LOGO Appointments and Sonia Cherico, MRC HR Officer remained in the room.

*Doors closed at 6.18 pm*

Behind closed doors:

**Cr Fishwick moved, Cr Norman seconded  
RESOLVED**

To open the meeting behind closed doors  
(CARRIED 11/0)

**Cr Fishwick moved, Cr Norman seconded  
RESOLVED**

5.2 Superannuation.

To remove clause 5.2(b).

To keep the clause 5.2 (a) but remove the (a) leaving it numbered as 5.2 only.

(CARRIED 11/0)

**Cr Gontaszewski moved, Cr Norman seconded  
RESOLVED**

The CEO may elect to provide his own vehicle, then the Council will pay a vehicle allowance equal to \$14,779, Super not paid on amount.

(LOST 4/7)

*For: Shannon, Norman, Gontaszewski, Sargent*

*Against: Fishwick, Boothman, Driver, Hammond, Guilfoyle, Proud, Cvitan*

**Cr Driver moved a procedural motion, Cr Shannon seconded  
RESOLVED**

To hold over item 17.1 of the CEO Contract of Employment to the next Council meeting, in order to obtain advice on vehicle FBT (5.1 (b) (iii) (iv) Remuneration Package)

(CARRIED 11/0)

**Moved Cr Boothman, seconded Cr Norman  
RESOLVED**

To reopen the doors to the public.

(CARRIED 11/0)

*Doors were reopened to the public at 7.13 pm, people in the gallery and MRC staff returned to their seats.*

The Chair declared the meeting re-open at 7.15 pm.

The Chair announced that the Councillors had met behind closed doors and resolved to hold over item 17.1 CEO Contract of Employment to the next Council meeting.

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**18 NEXT MEETING**

Next meeting to be held on Thursday 6 September 2018 in the Council Chambers at City of Perth commencing at 6.00 p.m. Please note a strategic workshop will immediately follow the meeting.

**19 CLOSURE**

The Chairman closed the meeting at 7.20 pm and thanked the City of Vincent for their hospitality and use of their meeting rooms.

These minutes were confirmed by the Council as a true and accurate record of the Ordinary Meeting of Council held on 5 July 2018.

Signed ..... Chairman

Dated this .....day of .....2018

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# MINUTES

## ORDINARY COUNCIL MEETING

TIME: 6.00PM

6 SEPTEMBER 2018

CITY OF PERTH

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*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*



Town of  
Cambridge



City of  
Joondalup



CITY of PERTH



City of Stirling  
City of Choice



TOWN OF  
VICTORIA PARK



CITY OF VINCENT



City of  
Wanneroo



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*Prior to the meeting Cr Karen Vernon made the Declaration of Elected Member for the position of Councillor of the Mindarie Regional Council (MRC) in accordance with the Transitional Provisions of the Local Government Act 1995 (Schedule 9.3) using s702 of the Local Government Act 1960 (repealed)*

## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.00 pm.

## 2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

### Councillor Attendance

Cr D Boothman JP (Chairman)	City of Stirling
Cr M Norman (Deputy Chairman)	City of Joondalup
Cr A Hammond	City of Perth
Cr F Cvitan JP	City of Wanneroo
Cr R Driver	City of Wanneroo
Cr A Guilfoyle	City of Stirling
Cr S Proud JP	City of Stirling
Cr K Sargent	City of Stirling
Cr K Shannon	Town of Cambridge
Cr E Cole ( <i>arrived 6.04 pm</i> )	City of Vincent
Cr K Vernon	Town of Victoria Park

### Apologies

Cr R Fishwick	City of Joondalup
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### Leave of Absence

Nil

### Absent

Nil

### MRC Officers

Mr G Hoppe (A/Chief Executive Officer)  
Mr A Slater (A/Director Corporate Services)  
Ms D Toward (Executive Support)  
Ms S Cherico (Human Resources Officer)

### MRC Observers

Mr G Atkinson  
Mr B Twine  
Mr A Griffiths

**Member Council Observers**

Mr D Simms, City of Wanneroo  
Mr H Singh, City of Wanneroo  
Mr S Cairns, City of Wanneroo  
Ms D Page, City of Joondalup  
Mr N Claassen, City of Joondalup  
Ms R March, City of Joondalup  
Mr M Littleton, City of Stirling  
Mr R Bryant, City of Stirling  
Mr A Murphy, City of Vincent  
Mr J Wong, Town of Victoria Park  
Mr N Ahern, City of Perth

**Visitors**

Ms R Harding (Jackson McDonald)  
Ms M Hanson (LOGO Appointments)

**Members of the Public**

Nil

**Press**

Nil

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### 3 DECLARATION OF INTERESTS

<b>Interest Type</b>	Financial Interest
<b>Name and Position of Person</b>	Gunther Hoppe, Acting Chief Executive
<b>Report Item No and Topic</b>	14.3 CEO employment contract
<b>Nature of Interest</b>	Item relates to potential employment as the MRC CEO

### 4 PUBLIC QUESTION TIME

Nil

### 5 ANNOUNCEMENTS BY THE PRESIDING PERSON

Nil

### 6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

### 7 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

### 8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

#### 8.1 ORDINARY COUNCIL MEETING – 5 July 2018

The Minutes of the Ordinary Council Meeting held on 5 July 2018 have been printed and circulated to members of the Council.

#### RESPONSIBLE OFFICER RECOMMENDATION

**That the Minutes of the Ordinary Council Meeting of Council held on 5 July 2018 be confirmed as a true record of the proceedings.**

**Cr Norman moved, Cr Driver seconded**

#### **RESOLVED**

**That the recommendation be adopted.**

(CARRIED UNANIMOUSLY 10/0)

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<b>9</b>	<b>CHIEF EXECUTIVE OFFICER REPORTS</b>
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<b>9.1</b>	<b>FINANCIAL STATEMENTS FOR THE MONTH ENDED 30 JUNE 2018</b>
<b>File No:</b>	<b>FIN/5-07</b>
<b>Appendix(s):</b>	<b>Appendix No. 1 Appendix No. 2</b>
<b>Date:</b>	<b>7 August 2018</b>
<b>Responsible Officer:</b>	<b>Acting Director Corporate Services</b>

**SUMMARY**

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

**BACKGROUND**

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

**DETAIL**

The Financial Statements are for the month ended 30 June 2018 and are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 12 months to 30 June 2018 is attached at **Appendix No. 2**. The figures presented are pre-audit approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

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Summary of unaudited results for the financial year ended 30 June 2018

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	268,261	263,209	5,052
Tonnes – Others	15,552	16,400	(848)
<b>TOTAL TONNES</b>	<b>283,813</b>	<b>279,609</b>	<b>4,204</b>
<hr/>			
	\$	\$	\$
Revenue – Members	47,271,329	46,389,535	881,794
Revenue – Other	6,577,806	7,008,009	(430,203)
<b>TOTAL REVENUE</b>	<b>53,849,135</b>	<b>53,397,544</b>	<b>451,591</b>
 Expenses	 52,550,266	 55,213,025	 2,662,759
Profit on sale of assets	29,489	18,526	10,963
Loss on sale of assets	-	3,792	3,792
 <b>NET SURPLUS</b>	 <b>1,328,358</b>	 <b>(1,800,747)</b>	 <b>3,129,105</b>

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*The results above are unaudited and do not include any adjustments arising from the year end audit process*

Commentary

Member tonnes for the financial year to June 2018 were above budget (2%), mainly due to the extra City of Stirling tonnages. Trade and casuals were 848 tonnes behind budget (5%).

The net variance to budget of \$3,129,105 reflects the ongoing reduction in budgeted tonnage and RRF operating expenditures, offset by tonnage related expenditure (DWER Levy). The net forecast position for the end of the year was forecast to be a deficit of \$1.8m, this has changed significantly by a few late changes;

- City of Stirling extra tonnage in the last quarter (shed maintenance)
- Higher sale of RECs than what was anticipated

The overall reduction in waste to landfill is consistent with the MRC's vision of 'Winning Back Waste' but will over time see the cost per tonne to landfill for the remaining waste increasing proportionally.

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**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Financial Statements set out in Appendix No. 1 for the month ended 30 June 2018 are received.**

**Moved Cr Cvitan, seconded Cr Driver**

**RESOLVED**

**That the recommendation be adopted**  
**(CARRIED UNANIMOUSLY 10/0)**

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<b>9.2</b>	<b>LIST OF PAYMENTS MADE FOR THE MONTH ENDED 30 JUNE 2018</b>
<b>File No:</b>	<b>FIN/5-06</b>
<b>Appendix(s):</b>	<b>Appendix No. 3</b>
<b>Date:</b>	<b>20 August 2018</b>
<b>Responsible Officer:</b>	<b>Acting Director Corporate Services</b>

### SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

### COMMENT

The lists of payments for the month ended 30 June 2018 are at **Appendix 3** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 14 September 2017, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

<b>Months Ended</b>	<b>Account</b>	<b>Vouchers</b>	<b>Amount</b>
30 June 2018	General Municipal	Cheques	\$28,741.03
		EFT	\$3,790,006.15
		DP	\$208,465.13
		Inter account transfers	\$1,800,000.00
		<b>Total</b>	<b>\$5,827,212.31</b>

**VOTING REQUIREMENT** Simple Majority

### RESPONSIBLE OFFICER RECOMMENDATION

**That the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 30 June 2018, be noted.**

**Moved Cr Vernon, seconded Cr Hammond  
RESOLVED**

**That the recommendation be adopted  
(CARRIED UNANIMOUSLY 10/0)**

<b>9.3 REVIEW OF COUNCIL POLICIES AND DELEGATIONS TO COUNCIL COMMITTEES AND THE CHIEF EXECUTIVE OFFICER</b>	
<b>File No:</b>	<b>GOV/27-08</b>
<b>Appendix(s):</b>	<b>Appendix 4 - Council Policies – with tracked changes Appendix 5 - Council Policies – clean copy</b>
<b>Attachment(s):</b>	<b>Attachment 1 - Register of Delegations</b>
<b>Date:</b>	<b>20 August 2018</b>
<b>Responsible Officer:</b>	<b>A/Chief Executive Officer</b>

### **SUMMARY**

The report seeks endorsement of the review undertaken by the A/Chief Executive Officer (A/CEO) on the current Council Policies, Delegations to Committees of the Council and the CEO, and the addition of two new policies.

### **BACKGROUND**

Sections 5.18 and 5.46 of the *Local Government Act 1995* (the Act) require that at least once every financial year, delegations are to be reviewed by the Council.

The MRC's Corporate Business plan requires that the Council Policies are relevant and reviewed by Council.

Council are requested to endorse the review of the Delegations Register and the Council Policies to ensure they are operating effectively, providing for efficient and timely administrative decisions and services in relation to discretionary decisions the Council has the ability to make by virtue of the Act and other statutes.

Proposed amendments/additions to the Register of Delegations and Council Policies are submitted in Attachment 1 (Register of Delegations) and Appendices 4 and 5 (Council Policies).

### **DETAIL**

The 2018 annual review of the Register of Delegations of Authority and Council Policies and was undertaken to determine the appropriateness of existing delegations and Council Policies.

The A/Chief Executive Officer's review of the Register of Delegation and Council Policies identified a number of changes, as well as proposing the addition of two new Council Policies.

The Register of Delegations of Authority identified only minor changes to text which can be found at Attachment 1.

The review of the Council Policies included introduction of 2 new policies and the deletion of an existing policy, the review of the existing policies also included improvements to the wording. The changes have been included at Appendix 4 which includes a copy of the track changes. A summary of the changes for the Council Policies is as follows:

**CP01 – Annual Fees, Allowances and Expenses for Councillors**  
Minor change to text – no material change to policy.

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**CP02 – Affixing of the Common Seal**

No change

**CP03 – Councillor Arrangements when attending an Overseas/Interstate/Intrastate Conference**

Minor text change – no material change to policy

**CP04 – Employee Arrangements when attending an Overseas/Interstate/Intrastate Conference**

No change

**CP05 - Environmental Management of Tamala Park**

The MRC request the Council to consider deleting this policy.

The MRC has previously had its environmental management practices accredited through an ISO14001 audit process. The MRC has elected not to continue with the ISO accreditation process and as a result, the contents of CP05 are now adequately addressed through policy EP01 and CP05 is no longer required.

The decision to discontinue the accreditation was made in light of significant proposed changes to the accreditation system which would have placed an additional financial burden on the MRC for little practical advantage.

The MRC determined that the existing environmental management practices, consistent with the old ISO14001 standards, could be maintained without the need to renew the accreditation. The MRC has robust systems in place which have consistently met the ISO14001 benchmark since 2009 and which will continue to be maintained by the MRC.

The MRC remains committed to best practice environmental approaches to protect the natural environment and to minimise the social and environmental impacts associated with its landfill and recycling operations at Tamala Park.

**CP06 - Purchase of Goods and Services**

- Minor changes to reflect previous increases to the threshold values consistently across the body-text of the policy
- Aligning number of panel members to read '4' at relevant sections
- Addition of an Environmental Consideration

**CP07 - Gratuity Payments**

This policy was removed – approved at OCM on 20/8/2015

**CP08 - Provision and Use of Council Vehicles**

- Director of Corporate Usage changed from Private Unrestricted to Per Contract to reflect the underlying employment relationship
  - Site Supervisor and Plant Supervisor deleted from the table, as these positions no longer require their own vehicle
  - The Manager Operations contribution towards private vehicle usage has increased from \$20 to \$25 to reflect market increases
  - Use of MRC vehicles off-road is governed by the policy, but wording has been added to govern variations to the policy in this respect to reflect current practice
-



**CP09 - Investments**

No change

**CP10 – Donations – Financial Assistance/Support**

Minor grammar changes – no material change to the policy

**CP11 – Use of Corporate Credit Cards**

Sentence added to clarify the requirement of reporting CEO credit card expenditure to the Council, to reflect current practice

**CP12 – Gate Fee Setting**

No change

**CP13 – Budget Variance Reporting Threshold**

No change

**CP14 – Acting Chief Executive Officer Appointment**

New draft policy for Council Consideration

**CP15 – Employee Matching Community Contributions**

New draft policy for Council Consideration

**EP01 – Environmental Policy**

Remove references to ISO14001

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT*****Local Government Act 1995***

The following extracts from the Act relate to Council's obligations in the areas of policy development and delegations to the CEO.

***“2.7. Role of Council******(1) The Council —***

- (a) governs the local government's affairs; and*
- (b) is responsible for the performance of the local government's functions.*

***(2) Without limiting subsection (1), the Council is to —***

- (a) oversee the allocation of the local government's finances and resources;*  
*and*
- (b) determine the local government's policies.*

***5.42. Delegation of some powers and duties to CEO******(1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —***

- (a) this Act other than those referred to in section 5.43; or*
- (b) the Planning and Development Act 2005 section 214(2), (3) or (5).*

*\* Absolute majority required.*

***(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.***

5.43. *Limits on delegations to CEO*

*A local government cannot delegate to a CEO any of the following powers or duties —*

- (a) any power or duty that requires a decision of an absolute majority or 75% majority of the local government;*
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) appointing an auditor;*
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
- (f) borrowing money on behalf of the local government;*
- (g) hearing or determining an objection of a kind referred to in section 9.5;*
- (ha) the power under section 9.49A (4) to authorise a person to sign documents on behalf of the local government;*
- (h) any power or duty that requires the approval of the Minister or the Governor;*
- (i) such other powers or duties as may be prescribed."*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS**

<b>Strategic Community Plan 2018 -2037</b>		
OBJECTIVE 1		Long Term Viability
Sub Objective		Good Corporate Governance
This report is required by legislation to ensure that the Council has the opportunity to review its current policies and the delegations it has provided to the Chief Executive Officer thus maintaining the relevance of the documents.		
<b>Corporate Business Plan 2018 – 2037</b>		
Strategies	Actions	Responsible Officer
<b>1.1.2</b>	Ensure Council Policies are relevant and reviewed by Council	<b>CEO</b>
<b>1.1.3</b>	Review the relevance of the delegations from the Council and report findings to Council	<b>CEO</b>
These actions ensure that an officer within the organisation, in this case the CEO, has a direct responsibility to review the current Council Policies and Instrument of Delegation and report the review findings to Council.		

**COMMENT**

The MRC is to keep a register of the delegations made and review the delegations at least once every financial year.

**VOTING REQUIREMENT**

Simple/Absolute Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Council:**

1. **Approve the addition of policy CP14 Acting Chief Executive Officer Appointment**
2. **Approve the addition of policy CP15 Employee Matching Community Contributions**
3. **Approve the deletion of policy CP 05 Environmental Management of Tamala Park**
4. **Retain the remaining existing Council Policies with changes as contained in Appendix 6 of this agenda.**
5. **Retains the delegations to the Chief Executive Officer with minor changes as detailed in Attachment 1 of this report;**

**(Absolute Majority Required)**

**Moved Cr Norman, seconded Cr Driver**

*6.04 pm Cr Emma Cole arrived*

*Meeting paused to allow Cr Cole time to complete the Declaration of Elected Member for the position of Councillor of the Mindarie Regional Council (MRC) in accordance with the Transitional Provisions of the Local Government Act 1995 (Schedule 9.3) using s702 of the Local Government Act 1960 (repealed).*

**RESOLVED**

**That the recommendation be adopted**  
**(CARRIED UNANIMOUSLY 11/0)**

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### **Attachment 1 - MINDARIE REGIONAL COUNCIL – Delegations of Authority Register**

#### **COUNCIL TO CHIEF EXECUTIVE OFFICER**

<b>1. GOVERNANCE</b>				
No.	Reference	Delegation	Condition(s)	Assignee(s)?
1.1	LGAct 1995 s.9.10	Appoint persons or classes of persons to be authorised for the purposes of performing particular functions	Each authorised person to be issued with a certificate of authorisation	NO
1.2	LGAct 1995 s.5.42	Appoint an employee of the MRC to the position of Acting CEO where the CEO is unable, or expected to be unable by reason of illness, temporary absence from WA, or any other reason, to perform the functions of the position	Not exceeding 3 months in any period of 12 months	NO
<b>2. FINANCE</b>				
2.1	LG (Functions and General) Regulations 1996 Reg. 11A	Approve requisitions and purchase orders for the supply of goods and services	Requisitions and purchase orders to be within the budget allocation as reviewed from time to time	YES
2.2	LG(Financial Management Regulations) 1996 Reg.8	Open and close bank accounts, access accounts electronically and transfer funds electronically		YES
2.3	LG(Financial Management Regulations) 1996 Reg. 11, 12 and 13	Approve and make payment of accounts	1. In accordance with approved procedure set out in Reg.11; 2. Where funds have been provided in the budget and the accounts are acquitted prior to payment; 3. List of accounts paid to be reported to Council as required by Reg.13	YES
2.4	LG(Financial Management Regulations) 1996 Reg.34(1)(a)	Prepare monthly financial reports	In accordance with Reg.34	YES
2.5	LGAct s.6.14	Invest funds surplus to the immediate needs of the Council	Subject to the internal control procedures set out in Reg.19	YES
2.6	LGAct s.6.12	Waive Fees and Write Off Debts	1. Not exceeding a total of \$10,000 for any one debtor in any financial year; 2. Ensure all reasonable effort has been made to recover the debt; 3. Where fees or debts have been waived, or concessions granted, they are to be reported in the mid-year budget review	NO
2.7	LGAct s.3.57	Seek Expressions of Interest and/or call tenders for goods or services	For items listed on the budget and subsequently approved for proceeding by Council	YES
2.8	LG(Functions & General) Regs.14(2a) and 20	Vary contracts up to \$50,000 or 10% of the contract value, whichever is the lesser	1. For the RRFA only if it incurs no additional risk or liability to the MRC; 2. Variations approved for significant contracts, including all contracts awarded following public tenders, to be reported to the next following Council meeting	NO
2.9	LGAct s.3.58(5) and LG(Functions & General) Regs.30(3)	Dispose, which includes writing off, of property (assets)	1. The value of the property (assets) is less than \$20,000; 2. Ensure all reasonable effort has been made to secure current market prices for the item or material	NO

<b>9.4</b>	<b>BUDGET APPROVAL FOR ODOUR INVESTIGATION</b>
<b>File No:</b>	<b>ENV/15-05</b>
<b>Appendix(s):</b>	<b>NIL</b>
<b>Date:</b>	<b>20 August 2018</b>
<b>Responsible Officer:</b>	<b>Operations Manager</b>

### **SUMMARY**

The purpose of this item is to seek approval for funds to undertake an odour investigation within the adjoining suburb Kinross to address potential future odour complaints.

### **BACKGROUND**

The Mindarie Regional Council (MRC) has seen an increase in odour complaints from Kinross over the past three years. In 2016, four odour complaints were reported. In 2017, six complaints and 2018 thus far, eight odour complaints have been received. The MRC has put a number of odour control/mitigation measures in place which have assisted in maintaining low odour complaint numbers, aided by the fact that landfilling has been below ground level. Landfilling, now occurs above ground level and has the potential to contribute to the increase in odour complaints in Kinross.

During 2017 the MRC engaged Talis Consultants to undertake a site Odour Audit. From this work, odour hotspots were addressed. In early 2018 another Odour Audit was undertaken to determine the effects of the MRC's improvements in odour mitigation. This report showed a 45% decrease in odour impact. Also within this report, known 'odorous loads' were measured and addressed to reduce odours. In May 2018 an internal early morning odour audit identified additional odours and appropriate measures were implemented to help mitigate these.

All odour complaints reported are investigated to seek understanding of odour sources, time, date, type of odour experienced and details of the complainant (where possible). The MRC makes personal contact with complainants (where possible) to assist in understanding the odours they have experienced. Complainants' information can cover a large range of times and days, which can be problematic in pinpointing exact odour information as to the casual sources. The MRC is keen to better understand the odours being experienced by Kinross and their sources - not only the times and dates, but also the strength of the odours.

It is worth noting, that the landfill site is not the only odour source in the area, with possible odours also being generated from the beach to the west and the water treatment plant to the east, as well as various other localised odour sources, such as suburban rainfall sumps, etc.



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**DETAIL**

The MRC is proposing to appoint Talis Consultants to undertake a field survey within, but not limited to, Kinross over a number of weeks when weather patterns are conducive to an odour event being experienced. A number of predetermined hotspots have been provided to Talis, with the expectation that additional hot spots may be identified when undertaking the field survey.

On conclusion of the field survey, a report will be provided to the MRC outlining the survey locations, intensity frequencies and the odour intensities. Finally providing a risk rating of those locations.

The report will also provide objection evidence to either confirm or refute the veracity of odour complaints which may be received.

This field survey and report was not included at the time the budget was prepared as the need for the survey is only subsequently being triggered by odour complaints received. The proposed survey will cost \$30,000, which the MRC is proposing to fund in the mid-year budget review, but which it does not anticipate will result in an increase in the members' gate fee.

**CONSULTATION**

Consultation occurs within every odour complaint raised at the MRC. In a number of recent odour complaints, elected members of Joondalup have been informed that odour complaints have occurred in Kinross. Investigations were undertaken and continual consultation the elected members and the community has occurred and will continue to occur as new information comes to light.

Previous consultation with Talis Consultant has provided a robust Site Odour Audit Report, which has assisted in odour mitigation measures being successfully implemented on site.

**LEGAL COMPLIANCE**

The MRC holds a Department of Water and Environmental Regulations, Part V, conditional licence. Within this licence the MRC is required to prevent, reduce and control of emission and discharges to the environment and charged with the monitoring and reporting of them.

MRC must adhere to:

Environmental Protection Act 1986,

Clause 49: Causing pollution and unreasonable emissions:

*Unreasonable emissions – means an emission or transmission of noise, odour or electromagnetic radiation which unreasonable interferes with the health, welfare, convenience, comfort or amenity of any person.*

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**POLICY IMPLICATIONS**

The MRC requires compliance with the council approved Environment Policy (EP01).

*“To show that Mindarie Regional Council (MRC) is committed to pollution prevention strategies and compliance with legal and non-legal requirements. MRC strives to undertake best practice environmental approaches to protect the natural environment and to minimise the social and environmental impacts associated with its landfill and recycling operations at Tamala Park.”*

**FINANCIAL IMPLICATIONS**

The cost of the proposed odour survey is \$30,000 which has not been included in the 2018/19 budget, but which the administration is proposing to fund through the mid-year budget review. It is not anticipated that this will result in a change to the members' gate fee.

**STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS**

The proposed survey supports the MRC's "Strategic Objective 2: Effective Management" through maintaining "Reliable progressive systems and processes", which targets no major non-compliances with the MRC's DWER licencing conditions.

**COMMENT**

The proposed survey is expected to demonstrate the MRC's commitment to proactive management of environmental issues and will strengthen the factual information available to the MRC when dealing with odour complaints from the public.

**VOTING REQUIREMENT**

Absolute Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

That Council:

**Approves the funding of the \$30,000 required to undertake the Kinross Odour Survey through the mid-year budget review process.**

**Moved Cr Cole, seconded Cr Cvitan**

**RESOLVED**

**That the recommendation be adopted**

**(CARRIED UNANIMOUSLY 11/0)**

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<b>10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 43</b>
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**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Members Information Bulletin Issue No. 43 be received.**

**Moved Cr Norman, seconded Cr Vernon**

**RESOLVED**

**That the recommendation be adopted.**

**(CARRIED UNANIMOUSLY 11/0)**

<b>11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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Nil

<b>12 URGENT BUSINESS</b>
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Nil

<b>13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN</b>
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Nil

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<b>14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b>
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The Chair moved a procedural motion:

**That in accordance with clause 7.9 of the Council Standing Orders Local Law 2010 and s5.23 (2) of the Local Government Act 1995, Council proceed to meet “behind closed doors” to allow the Council to consider items 14.1, 14.2 & 14.3 as these items are of a confidential nature.**

*Note: The Acting Chief Executive Officer has not released Reports 14.1, 14.2 for Public information as it relates to Contracts to be entered into. Report 14.3 has not been released as it relates to matters that affect the CEO Employment Contract.*

The Chair advised that Ms Hanson (LOGO Appointments) and Ms Harding (Jackson McDonald) were allowed to remain in the Chambers only for Item 14.3 CEO Contract of Employment.

**Seconded by Cr Cvitan  
(CARRIED UNANIMOUSLY 11/0)**

*People in the Gallery, Ms Cherico (MRC) and invited guests, Ms Hanson (LOGO appointments) and Ms Harding (Jackson McDonald) left the Council Chambers.*

*MRC staff Mr Hoppe, Ms Slater and Ms Toward remained in the Council Chambers.*

Doors closed at 6.18 pm

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Behind Closed Doors:

This report is Confidential in accordance with Section 5.23 (2) (C) of the *Local Government Act 1995* as it is a matter that may result in a contract being entered into.

<b>14.1</b>	<b>TAMALA PARK CARDBOARD BALER</b>
<b>File No:</b>	<b>WST/47-07</b>
<b>Attachments(s):</b>	
<b>Date:</b>	<b>23 August 2018</b>
<b>Responsible Officer:</b>	<b>A/Chief Executive Officer</b>

**RESPONSIBLE OFFICER RECOMMENDATION**

That the Council:

1. Award the tender for the supply and install of a cardboard baler at Tamala Park (Tender Number 13/138) to MILTEK WASTE SOLUTIONS PTY LTD at a fixed price detailed within the report.
2. Advise the unsuccessful tenderers of the decision to award the tender to MILTEK WASTE SOLUTIONS PTY LTD

Moved Cr Cole, seconded Cr Vernon

**RESOLVED**

**That the recommendation be adopted.**

(CARRIED UNANIMOUSLY 11/0)

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This report is Confidential in accordance with Section 5.23 (2) (C) of the *Local Government Act 1995* as it is a matter that may result in a contract being entered into.

**14.2 BUDGET APPROVAL FOR COMINGLED RECYCLABLES  
SUMMER WASTE AUDIT**

<b>File No:</b>	<b>WST/216</b>
<b>Attachments(s):</b>	
<b>Date:</b>	<b>23 August 2018</b>
<b>Responsible Officer:</b>	<b>A/Chief Executive Officer</b>

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Council:**

**Approve the funding of \$145,000 required to undertake the comingled recyclables summer waste audit through the mid-year budget review process.**

**Moved Cr Cole, seconded Cr Proud**

**RESOLVED**

**That the recommendation be adopted.**

**(CARRIED UNANIMOUSLY 11/0)**

*At 6.26pm MRC staff Mr Hoppe, Ms Slater and Ms Toward left the Council Chambers.*

*Ms Cherico (MRC) and invited guests, Ms Harding (Jackson McDonald) and Ms Hanson (LOGO appointments) re-entered the Chambers.*

This report is Confidential in accordance with Section 5.23 (2) (C) of the *Local Government Act 1995* as it is a matter that may result in a contract being entered into.

#### 14.3 CEO CONTRACT OF EMPLOYMENT

File No:	PER/95
Attachments(s):	CEO CONTRACT OF EMPLOYMENT
Date:	6 SEPTEMBER 2018
Responsible Officer:	Human Resource Officer

#### RESPONSIBLE ELECTED MEMBER RECOMMENDATION

That the Council:

1. **ENDORSES** the Chief Executive Officer Employment commencing 6 September 2018.
2. **APPROVES** in accordance with the Salaries and Allowance Tribunal Band 3 for Regional Council CEO's, the total reward package be set at \$252,212.
3. **APPROVES** the Chairman to execute the signing of the Chief Executive Officer Employment Contract.

Moved Cr Proud, seconded Cr Norman

Prior to the item being voted on, Cr Shannon moved a procedural motion:

**That the Contract is amended at 7.2(b)(i) removing the words 'six (6) months' and replacing with the words 'three (3) months'**

**Cr Vernon seconded**

(LOST 4/7)

*For: Cr's Shannon, Cole, Vernon and Guilfoyle*

*Against: Cr's Cvitan, Driver, Norman, Hammond, Sargent, Proud and Boothman*

#### RESOLVED

**That the recommendation be adopted.**

(CARRIED UNANIMOUSLY 11/0)

*Doors were reopened to the public at 6.50 pm, people in the Gallery and MRC staff returned to their seats.*

The Chair announced that the Councillors had met behind closed doors and read out the resolutions, as detailed above, to items 14.1, 14.2 and 14.3.

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**15 NEXT MEETING**

*Next meeting to be held on Thursday 25 October 2018 in the Council Chambers at Town of Victoria Park commencing at 6.00 pm.*

**16 CLOSURE**

The Chairman closed the meeting at 6.52 pm and thanked the City of Perth for their hospitality and use of their meeting rooms.

These minutes were confirmed by the Council as a true and accurate record of the Ordinary Meeting of Council held on 6 September 2018.

Signed..... Chairman

Dated this .....day of .....2018

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