

# minutes

## Special Meeting of Council

MEETING HELD ON **TUESDAY 11 FEBRUARY 2020**

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**CITY OF JOONDALUP**

**SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 11 FEBRUARY 2020.**

**DECLARATION OF OPENING**

The Deputy Mayor declared the meeting open at 5.30pm.

**ANNOUNCEMENT OF VISITORS****Councillors:**

|                             |                                  |
|-----------------------------|----------------------------------|
| CR KERRY HOLLYWOOD          | North Ward                       |
| CR TOM McLEAN, JP           | North Ward                       |
| CR PHILIPPA TAYLOR          | North Central Ward               |
| CR NIGE JONES               | North Central Ward               |
| CR CHRISTOPHER MAY          | Central Ward                     |
| CR RUSSELL POLIWKA          | Central Ward                     |
| CR CHRISTINE HAMILTON-PRIME | South-West Ward                  |
| CR JOHN RAFTIS              | South-West Ward                  |
| CR JOHN CHESTER             | South-East Ward                  |
| CR JOHN LOGAN               | South-East Ward                  |
| CR RUSS FISHWICK, JP        | South Ward – <i>Deputy Mayor</i> |

**Officers:**

|                         |                           |
|-------------------------|---------------------------|
| MR GARRY HUNT           | Chief Executive Officer   |
| MR GLENN HEAPERMAN      | Manager Human Resources   |
| MRS VIVIENNE STAMPALIJA | Acting Manager Governance |

There was no member of the public and no member of the press in attendance.

**DECLARATIONS OF INTEREST****Disclosure of Financial / Proximity Interest**

Nil.

**Disclosure of interest affecting impartiality**

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

|                           |   |
|---------------------------|---|
| <b>Name/Position</b>      | <b>Mr Garry Hunt – Chief Executive Officer.</b>                           |
| <b>Item No./Subject</b>   | JSC01-02/20 – Confidential – Recruitment of Chief Executive Officer.      |
| <b>Nature of interest</b> | Interest that may affect impartiality.                                    |
| <b>Extent of Interest</b> | Mr Hunt holds the position of Chief Executive Officer until 31 July 2020. |

**PUBLIC QUESTION TIME**

Nil.

**PUBLIC STATEMENT TIME**

Nil.

**APOLOGIES / LEAVE OF ABSENCE****Apology**

Cr Suzanne Thompson.

**Leave of Absence Previously Approved:**

Mayor Hon. Albert Jacob, JP      10 to 12 February 2020 inclusive;

Mayor Hon. Albert Jacob, JP      19 to 23 February 2020 inclusive.





**COMMITTEE RECOMMENDATION**

That Council:

- 1 ADOPTS the proposed timelines for the recruitment process;
- 2 INITIATES the Request for Quotation as detailed in Attachment 6 to Report JSC01-02/20 to engage the services of appropriately qualified and experienced recruitment consultant(s) to assist in the recruitment process of the Chief Executive Officer role;
- 3 APPROVES and SEEKS legal counsel on the proposed format and contents of the Redacted Chief Executive Officer Employment Contract as detailed in Attachment 1 to Report JSC01-02/20 including:
  - 3.1 remuneration package within the Salaries and Allowances Tribunal determination being advertised as total remuneration package of up to \$379,532;
  - 3.2 the position description for the role of Chief Executive Officer as amended;
  - 3.3 the initial Key Performance Indicators to be considered by the Chief Executive Officer Recruitment and Performance Review Committee at a later date.

**MOVED Cr Raftis, SECONDED Cr Fishwick that Council:**

- 1 **ADOPTS the proposed timelines for the recruitment process;**
- 2 **INITIATES the Request for Quotation as detailed in Attachment 6 to Report JSC01-02/20 to engage the services of appropriately qualified and experienced recruitment consultant(s) to assist in the recruitment process of the Chief Executive Officer role;**
- 3 **APPROVES and SEEKS legal counsel on the proposed format and contents of the Redacted Chief Executive Officer Employment Contract as detailed in Attachment 1 to Report JSC01-02/20 including:**
  - 3.1 **remuneration package within the Salaries and Allowances Tribunal determination being advertised as total remuneration package of up to \$379,532;**
  - 3.2 **the position description for the role of Chief Executive Officer as amended;**
  - 3.3 **the initial Key Performance Indicators to be considered by the Chief Executive Officer Recruitment and Performance Review Committee at a later date;**
  - 3.4 **after review by Legal Counsel the finalised Chief Executive Officer Employment Contract and related documentation to be reviewed and authorised by the Chief Executive Officer Recruitment and Performance Review Committee and proceed to Council for approval.**

**The Motion was Put and**

**CARRIED (11/0)**

**In favour of the Motion:** Crs Fishwick, Chester, Hamilton-Prime, Hollywood, Jones, Logan, May, McLean, Poliwka, Raftis and Taylor.

## **CLOSURE**

There being no further business, the Deputy Mayor declared the meeting closed at 5.34pm the following Elected Members being present at that time:

CR RUSS FISHWICK, JP  
CR KERRY HOLLYWOOD  
CR TOM McLEAN, JP  
CR PHILIPPA TAYLOR  
CR NIGE JONES  
CR CHRISTOPHER MAY  
CR RUSSELL POLIWKA  
CR CHRISTINE HAMILTON-PRIME  
CR JOHN RAFTIS  
CR JOHN CHESTER  
CR JOHN LOGAN