

agenda

Ordinary Meeting of Council

NOTICE IS HEREBY GIVEN THAT THE NEXT ORDINARY MEETING OF THE COUNCIL OF THE CITY OF JOONDALUP WILL BE HELD IN THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP

ON TUESDAY 19 SEPTEMBER 2023

COMMENCING AT 6.30pm

JAMES PEARSON
Chief Executive Officer
15 September 2023

Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

This document is available in alternate formats upon request

joondalup.wa.gov.au



PUBLIC QUESTION TIME

Residents and / or ratepayers of the City of Joondalup are requested to lodge questions in writing by **9.00am on 18 September 2023.**

Answers to those questions received within that timeframe will, where practicable, be provided in hard copy form at the Ordinary Council Meeting.

QUESTIONS TO

council.questions@joondalup.wa.gov.au

PO Box 21 Joondalup WA 6919

www.joondalup.wa.gov.au

CIVIC CENTRE EMERGENCY PROCEDURES

The City of Joondalup values the health and safety of all visitors to City of Joondalup facilities. The following emergency procedures are in place to help make evacuation of the City of Joondalup Civic Centre safe and easy.

Alarms

The City of Joondalup emergency system has two alarm tones:

- Alert Tone (Beep... Beep... Beep).
- Evacuation Tone (Whoop...Whoop...Whoop).

On hearing the Alert Tone (Beep... Beep... Beep):

- DO NOT EVACUATE ON THIS TONE.
- Remain where you are.
- All designated Fire Wardens will respond and assess the immediate area for danger.
- Always follow instructions from the designated Fire Wardens.

On hearing the Evacuation Tone (Whoop...Whoop...Whoop):

- Evacuate the building immediately as directed by a Fire Warden or via the nearest safe exit.
- Do not use lifts.
- Remain calm and proceed to the designated Assembly Area (refer to site plan below).
- People with impaired mobility (those who cannot use the stairs unaided) should report to a Fire Warden who will arrange for their safe evacuation.
- Do not re-enter the building until authorised to do so by Emergency Services.



CODE OF CONDUCT

Council Members and Committee Members are to observe the City's adopted *Code of Conduct for Council Members, Committee Members and Candidates*. The following general principles guide the behaviours of Council Members (being the Mayor and Councillors) and other committee members while performing their role at the City:

Personal Integrity

- (1) A council member or committee member should –
 - (a) act with reasonable care and diligence; and
 - (b) act with honesty and integrity; and
 - (c) act lawfully; and
 - (d) identify and appropriately manage any conflict of interest; and
 - (e) avoid damage to the reputation of the City.
- (2) A council member or committee member should –
 - (a) act in accordance with the trust placed in council members and committee members; and
 - (b) participate in decision-making in an honest, fair, impartial and timely manner; and
 - (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
 - (d) attend and participate in briefings, workshops and training sessions provided or arranged by the City in relation to the performance of their role.

Relationship with others

- (1) A council member or committee member should –
 - (a) treat others with respect, courtesy and fairness; and
 - (b) respect and value diversity in the community.
- (2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

Accountability

A council member or committee member should –

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to Council or Committee meetings, Briefing Sessions or Strategy Sessions; and
- (d) be open and accountable to, and represent, the community in the district.

Employees are bound by the City's *Code of Conduct for Employees* which details similar provisions to be observed.

COUNCIL MEETINGS

The following procedures for the conduct of Council Meetings were adopted at the Council meeting held on 21 April 2020:

INTRODUCTION

The modern role of Council is to set policy and strategy and provide goals and targets for the local government (the City). The employees, through the Chief Executive Officer, have the task of implementing the decisions of Council.

A well-structured decision-making process that has established protocols will provide the elected body with the opportunity to:

- have input into the future strategic direction set by Council
- seek points of clarification
- ask questions
- be given adequate time to research issues
- be given maximum time to debate matters before Council,

and ensures that the elected body is fully informed to make the best possible decisions for the City of Joondalup community.

PURPOSE OF COUNCIL MEETINGS

Council Meetings will involve Elected Members, employees as determined by the Chief Executive Officer and external advisors (where appropriate) and will be open to the public. Council Meetings are formal meetings where Elected Members consider and make decisions on matters.

PROCEDURES FOR COUNCIL MEETINGS

The following procedures will apply to Council Meetings that are conducted by the City.

- 1 Council meetings will be open to the public except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the *Local Government Act 1995*.
- 2 Dates and times for Council meetings will be set well in advance where practicable, and appropriate notice given to the public.
- 3 The Chief Executive Officer will ensure timely written notice and an agenda for each Council meeting will be provided to all Elected Members, members of the public and external advisors (where appropriate).

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- 4 The Mayor is to be the Presiding Member at Council meetings. If the Mayor is unable or unwilling to assume the role of Presiding Member, then the Deputy Mayor may preside at the Council meetings. If the Deputy Mayor is unable or unwilling, those Elected Members present may select one from amongst themselves to preside at the Council meeting.
 - 5 There is to be no debate among Elected Members on any matters raised during the Council meeting.
 - 6 Relevant employees of the City will be available to respond to questions on matters listed on the agenda for the Council meeting.
 - 7 All Elected Members will be given a fair and equal opportunity to participate in the Council meeting.
 - 8 The Presiding Member will ensure that time is made available to allow for all matters of relevance to be covered.
 - 9 Good governance principles recommend that Elected Members, employees and relevant consultants shall disclose their interests on any matter listed for the Council meetings. When disclosing an interest, the following provisions apply:
 - (a) Interests are to be disclosed in accordance with the provisions of the *Local Government Act 1995*, the *Local Government (Model Code of Conduct) Regulations 2021* and the City's *Code of Conduct*.
 - (b) Elected Members disclosing a financial interest, or a proximity interest will not participate in that part of the session relating to the matter to which their interest applies and shall depart the room.
 - (c) The remaining Elected Members may agree that an Elected Member disclosing a financial or proximity interest may participate in discussion on the matter if the remaining Elected Members agree:
 - (i) is so trivial or insignificant as to be unlikely to influence the disclosing Elected Member's conduct in relation to the matter
or
 - (ii) is common to a significant number of electors and ratepayers of the City,and a record of that agreement is to be made in the minutes kept for the Council meeting.
 - (d) Employees with a financial interest in a matter may also consider it appropriate to depart the room when the matter is being considered, however there is no legislative requirement to do so.
 - 10 A record shall be kept of all Council meetings.

COUNCIL AND COMMITTEE MEETINGS

PROCEDURES FOR PUBLIC QUESTION TIME

The following procedures for the conduct of Public Question Time were adopted at the Council meeting held on 20 September 2022:

Where a meeting of a committee is open to the public the procedures for public question time and public statement time apply. In this regard, these procedures are amended by substituting "Council" with "Committee" to provide proper context.

Questions asked verbally

- 1 Members of the public are invited to ask questions at Council Meetings.
- 2 Questions asked at an Ordinary Council meeting must relate to a matter that affects the City of Joondalup. Questions asked at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- 3 A register will be provided for those persons wanting to ask questions to enter their name. The Presiding Member may call persons registered to come forward in an order that allows the maximum opportunity for as many people as possible to address the meeting on the widest range of matters that are listed in the agenda. Persons that come forward are to state their name and full address.
- 4 Public question time will be limited to two minutes per person, with a limit of two verbal questions per person.
- 5 Statements are not to precede a question during public question time and questions must be succinct and to the point. Statements can only be made during public statement time.
- 6 Members of the public are encouraged to keep their questions brief to enable everyone who desires to ask a question to have the opportunity to do so.
- 7 Public question time will be allocated a minimum of 15 minutes and may be extended in intervals of up to 10 minutes by resolution of Council, but the total time allocated for public questions to be asked and responses to be given is not to exceed 35 minutes in total. Public question time is declared closed following the expiration of the allocated time period, or earlier than such time where there are no further questions.
- 8 Questions are to be directed to the Presiding Member and shall be asked politely, in good faith, and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee. The Presiding Member shall decide to:
 - accept or reject any question and their decision is final;
 - nominate a City employee to respond to the question;
 - or
 - take a question on notice. In this case a written response will be provided as soon as possible, and included in the agenda of the next Council meeting.

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- 9 Where an Elected Member is of the opinion that a member of the public is:
- asking a question at a Council meeting, that does not relate to a matter affecting the City;
or
 - making a statement during public question time,
- they may bring it to the attention of the Presiding Member who will make a ruling.
- 10 Questions and any response will be summarised and included in the minutes of the Council meeting.
- 11 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act .

Questions in Writing – (Residents and/or ratepayers of the City of Joondalup only)

- 1 Only City of Joondalup **residents and/or ratepayers** may submit questions to the City in writing.
- 2 Questions asked at an Ordinary Council meeting must relate to a matter that affects the City of Joondalup. Questions asked at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- 3 The City will accept a maximum of five (5) written questions per City of Joondalup resident/ratepayer. To ensure equity and consistency, each part of a multi-part question will be treated as a question in its own right.
- 4 Questions lodged by 9.00am on the day immediately prior to the scheduled Council meeting will be responded to, where possible, at the Council meeting. These questions, and their responses, will be distributed to Elected Members and made available to the public in written form at the meeting.
- 5 The Presiding Member shall decide to accept or reject any written question and their decision is final. Where there is any concern about a question being offensive, defamatory or the like, the Presiding Member will make a determination in relation to the question. Questions determined as offensive, defamatory or the like will not be published.
- 6 The Presiding Member may rule questions out of order where they are substantially the same as questions previously submitted and responded to.
- 7 Written questions unable to be responded to at a Council meeting will be taken on notice. In this case, a written response will be provided as soon as possible and included on the agenda of the next Council meeting.

- 8 A person who submits written questions may also ask questions at a Council meeting and questions asked verbally may be different to those submitted in writing.
- 9 Questions and any response will be summarised and included in the minutes of the Council meeting.
- 10 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and may refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

DISCLAIMER

Responses to questions asked verbally are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

PROCEDURES FOR PUBLIC STATEMENT TIME

The following procedures for the conduct of Public Statement Time at Council Meetings were adopted at the Council meeting held on 20 September 2022:

- 1 Members of the public are invited to make public statements verbally at Council meetings.
- 2 Statements made at an Ordinary Council meeting must relate to a matter that affects the City of Joondalup. Statements made at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- 3 A register will be provided for those persons wanting to make a statement to enter their name. The Presiding Member may call persons registered to come forward in an order that allows the maximum opportunity for as many people as possible to address the meeting on the widest range of matters that are listed in the agenda. Persons that come forward are to state their name and full address.
- 4 Public statement time will be limited to two minutes per person.
- 5 Members of the public are encouraged to keep their statements brief to enable everyone who desires to make a statement to have the opportunity to do so.
- 6 Public statement time will be allocated a maximum time of 15 minutes. Public statement time is declared closed following the 15 minute allocated time period, or earlier than such time where there are no further statements.
- 7 Statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee.
- 8 Where an Elected Member is of the opinion that a member of the public is making a statement at a Council meeting, that does not relate to a matter affecting the City, they may bring it to the attention of the Presiding Member who will make a ruling.
- 9 Statements will be summarised and included in the minutes of the Council meeting.

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CITY OF JOONDALUP

Notice is hereby given that a Meeting of the Council will be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup on **Tuesday 19 September 2023** commencing at **6.30pm**.

VISION

“A global City: bold, creative and prosperous.”

PRIMARY VALUES

- Transparent.
- Accountable.
- Honest.
- Ethical.
- Respectful.
- Sustainable.
- Professional.

DISTINGUISHING VALUES

Bold

We will make courageous decisions for the benefit of our community and future generations.

Ambitious

We will lead with strength and conviction to achieve our vision for the City.

Innovative

We will learn and adapt for changing circumstances to ensure we are always one step ahead.

Enterprising

We will undertake ventures that forge new directions for business and the local community.

Prosperous

We will ensure our City benefits from a thriving economy built on local commercial success.

Compassionate

We will act with empathy and understanding of our community's needs and ambitions.

AGENDA

1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

Note: Members of the public are advised that prior to the opening of the Council Meeting, Mayor the Hon. Albert Jacob, JP will acknowledge the traditional custodians of the land and say a prayer.

2 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

3 DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

3.1 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Elected Members (in accordance with clause 22 of Schedule 1 of the *Local Government [Model Code of Conduct] Regulations 2021*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member / employee is also encouraged to disclose the nature of their interest.

Name / Position	Mayor Hon. Albert Jacob, JP.
Meeting Type	Council Meeting.
Meeting Date	19 September 2023.
Item No. / Subject	12.5 - List of Payments Made During the Month of July 2023
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Mayor Jacob does some part-time work for Thomson Geer. Mayor Jacob does not work on City of Joondalup matters.

Name / Position	Mayor Hon. Albert Jacob, JP.
Meeting Type	Council Meeting.
Meeting Date	19 September 2023.
Item No. / Subject	13.1.1 - Confidential Burns Beach Food and Beverage Facility Operator – Expression of Interest.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Several of the EOI submissions are from entities whose directors Mayor Jacob has met previously.

Name / Position	Cr. Christine Hamilton-Prime, JP.
Meeting Type	Council Meeting.
Meeting Date	19 September 2023.
Item No. / Subject	13.1.1 - Confidential Burns Beach Food and Beverage Facility Operator – Expression of Interest.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	One of the EOI submitters and its employees are known to Cr Hamilton-Prime.

4 DEPUTATIONS

This item was dealt with at the Briefing Session.

5 PUBLIC QUESTION TIME

5.1 QUESTIONS SUBMITTED VERBALLY AT BRIEFING SESSION HELD ON 8 AUGUST 2023

S How, Padbury:

Re: Item 12.5 – Consideration of Padbury Community Garden Proposal (Ward – South-West).

Q1 Would the City be open to bringing forward the storage component from phase three to phase two of the project, provided that adequate funding and approvals are obtained?

A1 The Director of Planning and Community Development advised that bringing forward the storage component of the project is something that the City could consider if the project is supported by Council, adding that if Council's decision is to progress with a Memorandum of Understanding (MOU) with the group, the City will meet with the group to discuss the specific details of the project and if any amendments are required from the original proposal such as the storage component.

M Sideris, Mullaloo:

Re: Item 12.15 – Confidential – Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) – Sublease (Ward – South-West).

Q1 In relation to the Pinnaroo Point Sub-Lease, can the City explain why on the 23 February 2023 the deed was changed, then on 4 July 2023 there was another variation to Lot 501 lease agreement, and on the agenda there is another confidential item relating to the same lease agreement?

A1 The Director of Corporate Services advised that the lessee is entitled to develop the business as they see fit. The item that is before Council relates to the lessee's financing arrangements and security over the property. It is not a change to the terms of the lease.

Q2 With regard to financing arrangements, should that happen at the beginning of the process and not the end of the process?

A2 The Director of Corporate Services advised that it is quite normal during the development of a property that a company will seek to secure a loan for construction.

5.2 QUESTIONS TAKEN ON NOTICE PRIOR TO COUNCIL MEETING HELD 22 AUGUST 2023

D Kelly, Warwick:

Re: Public Governance, Performance and Accountability Act 2013.

Q1 *The City of Joondalup stated that the City is not governed by the Public Governance, Performance and Accountability Act 2013 (Cth) and sits outside the remit of this Commonwealth legislation, established under the authority of the Australia Act 1986?*

A1 Yes that is correct. The Public Governance, Performance and Accountability Act 2013 (Cth) (the Act) is Commonwealth legislation, the objects of which are (amongst other things) to establish a system of governance and accountability across Commonwealth entities, a performance framework for Commonwealth entities and to set governance, performance and accountability standards for Commonwealth entities.

The City of Joondalup does not fall within the definition of a Commonwealth entity as set out in section 10 of the Act, and is therefore not considered a Commonwealth entity. Therefore, the City is not governed by the Public Governance, Performance and Accountability Act 2013 (Cth) and sits outside the remit of this Commonwealth legislation.

The City is established by an act of Western Australian State Parliament, the Local Government Act 1995 (WA).

Re: Local Government Act 1995 and other related legislation.

Q2 *What authority does the City of Joondalup have under the Local Government Act 1995 (WA)?*

A2 The City of Joondalup is established by an act of Western Australian State Parliament, under the Local Government Act 1995.

Q3 *Can the City please provide the proclamation certificate and letters patent for the Local Government Act 1995 (WA)?*

A3 The Local Government Act 1995 was proclaimed by the Western Australian Parliament as Act 075 of 1995, it received the Governor's (Royal) assent on 9 January 1996 and came into effect 1 July 1996. There is no proclamation certificate or letters patent issued by the Western Australian Parliament for any Western Australian statute. Instead, the Legislation Act 2021 (WA) addresses the evidentiary matters of any Western Australian act of Parliament, including the legal status of an act (section 17 of the Legislation Act), evidence of the day of publication of laws (section 19 of the Legislation Act) and evidence of the day of Royal assent (section 20 of the Legislation Act).

The details provided above regarding the date of proclamation, royal assent and commencement of the Local Government Act 1995 (WA) are contained at the Compilation Table at page 475 of the Local Government Act (WA).

Q4 *If the City of Joondalup does have the authority to issue fines by way of the Fines Enforcement Registry, can the City of Joondalup provide evidence by way of the Proclamation Certificate, Letters Patent and the Notice of appointment of Governor giving the Fines Enforcement Registry Royal Assent?*

A4 The Western Australian Fines Enforcement Registry is an administrative branch of the Western Australian Department of Justice. It does not exist under a particular act of Parliament. It has been established to assist in the enforcement of the collection and payment of fines arising under various Western Australian statutes.

Q5 *Can the City of Joondalup provide the oath of office taken by Mayor Albert Jacob?*

A5 Mayor Jacob was sworn into office at a swearing-in ceremony held on Tuesday, 19 October 2021. For the purposes of s2.29 and 2.42 of the Local Government Act 1995, a declaration of office was made in accordance with Form 7 of the Local Government (Constitution) Regulations 1998. A copy may be made available on request.

P Perez Navas-Parejo, Greenwood:

Re: Video Surveillance Cameras.

Q1 *How many video surveillance cameras does the City of Joondalup have set up and in operation?*

A1 The City of Joondalup currently has 301 CCTV cameras in operation located in various public spaces throughout the City.

The CCTV cameras in question are not utilised for surveillance but rather for investigatory and evidential purposes should the footage be requested from an authorised agency, such as WA Police.

Q2 *Please provide proof of authority and verification of our written and expressed consent by way of two wet ink signatures and witnessed that I have agreed to be recorded, photographed or videoed in accordance with the 'Surveillance Devices Act 2004 (cwth)?*

A2 There is no requirement for written consent from an individual/s being recorded by CCTV within a public space.

The Surveillance Devices Act 1998 outlines the difference between a private and non-private activity. If an individual is in a (public) space where there is the expectation that their activity may be observed by others, then it is not deemed as private.

The CCTV cameras focus only on publicly accessible spaces and do not record private areas not visible from the public realm.

Q3 *The City of Joondalup Local government video surveillance funded by the WA Government is now implementing an extensive and intrusive video surveillance of the people of Western Australia.*

If members of the public are suspected of committing a crime, please provide the lawful warrant the City has to conduct a criminal investigation? Pursuant to:

- *Crimes Act 1914 – section 15HI Effect of section 15HH on other laws relating to criminal investigation.*
- *Crimes Act 1914- section 23DF Magistrate may extend investigation period.*
- *Criminal Investigation Act 2006 – section 4 (WA).*
- *Criminal Investigation Act 2006 – section 7.*

A3 The City does not conduct criminal investigations.

Q4 *Can the City please provide lawful evidence allowing any party, Government or Authority to initiate a criminal investigation against people without reasonable grounds, or suspected on reasonable grounds of committing a crime? Pursuant to:*

- *Crimes Act 1914 – section 23YI - Proof of belief or suspicion; In any proceedings, the burden lies on the prosecution to prove on the balance of probabilities that a constable had a belief on reasonable grounds, or suspected on reasonable grounds, as to a matter referred to in this Part.*
- *Crimes Act 1914 – section 15HC and 15HB on other laws relating to criminal investigation Sections 15HA and 15HB do not apply to a person's conduct that is, or could have been, authorised under Commonwealth law or a law of a State or Territory relating to the following:*
 - (a) arrest or detention of individuals;*
 - (b) searches of individuals;*
 - (c) entry onto, or searches or inspection of, premises;*
 - (d) searches, inspections or seizures of other property;*
 - (e) forensic procedure;*
 - (f) electronic surveillance devices or telecommunications interception;*
 - (g) identification procedures;*
 - (h) the acquisition or use of assumed identities;*
 - (i) any other matter concerning powers of criminal investigation'*

A4 As outlined above, the City does not conduct criminal investigations. This question is more appropriately directed to WA Police.

Re: *Constitution of Western Australia Act 1890.*

Q5 *What lawful proof does the City of Joondalup [ABN 64 245 472 416] have that they are a legitimate Government Department duly constituted under the Constitution of Western Australia Act 1890 within the Commonwealth of Australia - Commonwealth Constitution Act 1900 (UK) Imperial not a Corporate Entity sworn pursuant to the Oaths, Affidavits and Statutory Declarations Act WA 2005 under penalty of perjury and without malice or mischief with unlimited liability?*

A5 The City of Joondalup is established under the Local Government Act 1995 (WA). The City of Joondalup and was created under the Joondalup and Wanneroo Order 1998 (WA) made under the Local Government Act 1995 (WA) 26 June 1998.

The Order was published in the Western Australian Government Gazette on 26 June 1998 (No. 95).

S Gallagher, Mullaloo:

Re: *Video Surveillance Cameras.*

Q1 *Can the City please explain why surveillance cameras are appearing more frequently and what is the reason?*

A1 The City of Joondalup currently has 301 CCTV cameras in operation located in various public spaces throughout the City.

The CCTV cameras in question are not utilised for surveillance but rather for investigatory and evidential purposes should the footage be requested from an authorised agency, such as WA Police.

Q2 *I am of the opinion that surveillance footage should only be taken with the permission of whoever is being videoed. How then can the City allow this to happen?*

A2 There is no requirement for written consent from an individual/s being recorded by CCTV within a public space.

The Surveillance Devices Act 1998 outlines the difference between a private and non-private activity. If an individual is in a (public) space where there is the expectation that their activity may be observed by others, then it is not deemed as private.

The CCTV cameras focus only on publicly accessible spaces and do not record private areas not visible from the public realm.

Q3 *Why has the use of video surveillance cameras not been put to the taxpayer for their input?*

A3 The aim of the CCTV system is to promote safer public spaces throughout the City of Joondalup, act as a deterrent to criminal and anti-social behaviour and assist WA Police with its investigations. The proposed locations for the City's fixed (and temporary) CCTV cameras

result from communications with WA Police and members of the public and community groups that bring problematic / anti-social behaviour hotspot areas that exist to the City's attention. This approach is supported by Council's decision (CJ071-05/23).

Q4 *Were the contracts for surveillance cameras put out to tender?*

A4 The City's CCTV cameras are installed by multiple registered companies and selected in accordance with the City's purchasing protocols. The City's procurement processes ensure quality and value is provided when there is the requirement to engage an external contractor to install or maintain CCTV.

Q5 *Who is the company responsible and were they vetted?*

A5 All companies engaged to undertake work of this nature on behalf of the City are reviewed through the City's procurement processes to ensure they are both reputable and suitably qualified to perform the required tasks.

L Pacey, Kinross:

Re: Video Surveillance Cameras.

Q1 *What companies has the City of Joondalup engaged or contracted with to install, maintain and monitor the video surveillance cameras within the City of Joondalup?*

A1 Prestige Alarms and Security Pty Ltd, CMAK Technologies Pty Ltd, Fortis Security and Calibre Professional Services One Pty Ltd install and maintain the City's CCTV systems.

The City does not engage any third party to monitor the CCTV once installed.

Q2 *Who monitors the video surveillance cameras for the City of Joondalup?*

A2 The CCTV systems are managed by the City of Joondalup and are only accessed at times when footage is requested by an authorised agency.

Q3 *Where is the video surveillance footage stored and monitored?*

A3 All recorded CCTV footage is stored securely and is only accessed by City Officers at times when footage is requested by an authorised agency.

Q4 *Who is ultimately responsible for the usage and privacy of the video surveillance footage?*

A4 Refer A2.

Q5 *What consent have I given to have photographic footage and images taken, monitored and stored of me?*

A5 There is no requirement for written consent from an individual/s being recorded by CCTV within a public space.
The Surveillance Devices Act 1998 outlines the difference between a private and non-private activity. If an individual is in a (public) space where there is the expectation that their activity may be observed by others, then it is not deemed as private.

The CCTV cameras focus only on publicly accessible spaces and do not record private areas not visible from the public realm.

S Hall, Kingsley:

Re: Governance Performance and Accountability.

Q1 *Can the City of Joondalup explain what accountability processes and safeguards are in place to ensure that the City of Joondalup Mayor, Councillors and Management staff do not overreach the parameters of their office?*

A1 The *Local Government Act 1995* (the Act) places specific obligations on council members, local government employees and other persons involved in making decisions or giving advice on council matters to act honestly and responsibly in carrying out their functions. Generally those obligations include the lodgement of financial interest returns, the lodgement of written declarations and the verbal disclosure of financial interests at council and committee meetings. Council members must also be mindful of their obligation to deal with personal interests not regulated under the financial interest provisions of the Act. Such interests may give rise to a conflict of interest that should be managed according to the City's Code of Conduct for Council Members, Committee Members and Candidates.

Q2 *If the Public Governance Performance and Accountability Act 2013 does not apply to the City of Joondalup, does this Act apply to the State Government?*

A2 The *Public Governance, Performance and Accountability Act 2013* (Cth) (the Act) is Commonwealth legislation, the objects of which are (amongst other things) to establish a system of governance and accountability across Commonwealth entities, a performance framework for Commonwealth entities and to set governance, performance and accountability standards for Commonwealth entities. From our reading of the Act, State Government does not fall within the definition of a Commonwealth entity as set out in section 10 of the Act, and therefore the City's understanding is the Act does not

apply to State Government however it would be for the State Government to determine whether it considers itself subject to the Act or not.

Q5 *What steps have the City of Joondalup taken to ensure that any political agendas affiliations/ideologies of every councillor and the Mayor do not influence decisions made by the City of Joondalup Council?*

A5 Refer A1.

G Lock, Ocean Reef:

Re: *City of Joondalup – Employee Costs.*

Q1 *What is the total amount that the City of Joondalup spends on wages/salaries for employees of the City of Joondalup?*

A1 For the 2022/23 financial year the following expenditure occurred:

Gross salary	\$57,657,502.03
Superannuation	\$6,979,062.25
TOTAL	\$64,636,564.28

Q2 *What is the highest wage/salary to lowest wage/salary of each position/office/employee (job title only) in the City of Joondalup?*

A2 The highest wage/salary was for the Chief Executive Officer being \$344,893.

Wages/salaries of City employees are contained within relevant Enterprise Bargaining Agreements being:

- City of Joondalup Outside Workforce Enterprise Agreement 2021.
- City of Joondalup Craigie Leisure Centre Workforce Enterprise Agreement 2021.
- City of Joondalup Building Maintenance Enterprise Agreement 2019.
- City of Joondalup Inside Workforce Enterprise Agreement 2018 (varied 2020).

All Agreements are contained on the WA Industrial Relations Commission website.

Q3 *Can the City of Joondalup provide full accounting of the wages, bonuses, incentives, expenses, benefits of each employee of the City of Joondalup job title only?*

A3 It would take a considerable amount of City officers' time to research and collate the requested information.

The City does not have this information in an easily accessible format, and it would divert the local government's resources away from its other functions which the Council has endorsed as priority activities in the Corporate Business Plan.

Section 5.95 of the Local Government Act 1995 provides that a person's right to inspect information referred to in section 5.94 does not extend to the inspection of information:

- (a) which is not current at the time of inspection; and
- (b) which, in the CEO's opinion, would divert a substantial and unreasonable portion of the local government's resources away from its other functions.

The CEO has determined that in accordance with s5.95 of the *Local Government Act 1995* the information will not be researched and collated.

Q4 *Who decides how much money each employee of the City of Joondalup will be paid?*

A4 The City's Enterprise Workforce Agreements include classification structures. Position descriptions are used as the primary source of classifying positions.

Q5 *Did the City of Joondalup terminate an employment contract for any employee, at any time if they chose not to take a COVID-19 vaccine?*

A5 Yes – one casual employee.

B Hewitt, Edgewater:

Re: Information regarding use of bus registered CVL-1766.

Q1,2&3 *Please provide the itinerary for the bus registered CVL-1766 on the weekend of 12th and 13th August to include the following:*

- *What is the pickup location and destination?*
- *What is the timing of all trips undertaken during the period and the purpose of the trips?*
- *Who were the passengers on the bus?*

A1,2&3 The City does not have a vehicle with the registration plate CVL -1766. One of the City's Community Transport buses has a license plate CVL-1768.

The CVL-1768 bus was hired by a local sporting club for the duration of Saturday 12 August 2023, collected at 7.00am and returned at 8.00pm.

The City was advised that the purpose of the use was to transport club volunteers to a club game.

The CVL-1768 bus was not used on Sunday 13 August.

Q4 *Please confirm who approved the use of the bus registered CVL1766 on the weekend of 12th and 13th August 2023?*

A4 External bus hire applications are assessed and approved by the Administration in accordance with the City's Guidelines for Use of Community Transport Vehicles.

Q5 *What was the total cost to the ratepayer of the use of the bus registered CVL-1766 during the weekend 12th and 13th August 2023?*

A5 There was no direct cost to the ratepayer for the use of the Community Transport bus (CVL-1768) on Saturday the 12 of August.

The hirer was charged \$176 for the bus hire and refuelled the bus at the end of its use in accordance with the City's Schedule of Fees and Charges and as required by the conditions of use.

B Gould, Iluka:

Re: *Snap Send Solve Application.*

Q1 *How many requests have been received by the City of Joondalup via the Snap Send Solve Application (App) in 2023?*

A1 Any requests received by the City through the Snap Send Solve Application, are sent through to info@joondalup.wa.gov.au for action.

So far, in 2023, the City has received 1,643 requests through the Snap Send Solve Application.

Q2 *What were the top five topics/resident issues received via the Snap Send Solve App in 2023?*

A2 The top five issues reported through the Snap Send Solve Application are as follows:

- Trees/Bushes (224)
- Graffiti (189)
- Illegal Parking (152)
- Illegal Dumping (78)
- Footpaths (39)

Q3 *What were the top three suburbs in the City of Joondalup that are using the Snap Send Solve App in 2023?*

A3 The top three suburbs within the City of Joondalup which are using Snap Send Solve are as follows:

- Joondalup (205).
- Hillarys (148).
- Greenwood and Woodvale (both 95).

M Harrison, Mullaloo:

Re: Confidential Information to Elected Members.

Q1 Elected Members are privileged to have access to confidential City data.

Can the City advise what are all the classifications of confidential City data that should never be provided from an Elected Member to a Developer?

A1 In accordance with clause 21(1) of the City's Code of Conduct for Council Members, Committee Members and Candidates (the Code of Conduct), a confidential document means 'a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed.' Clause 21(2) of the Code of Conduct provides that, 'A council member must not disclose information that the council member – (a) derived from a confidential document; or (b) acquired at a closed meeting other than information derived from a non-confidential document.' Clause 21(3) of the Code of Conduct goes on further to list the circumstances in which a council member is not prevented from disclosing information, as follows:

- (a) at a closed meeting; or*
- (b) to the extent specified by the Council and subject to such other conditions as the Council determines; or*
- (c) that is already in the public domain; or*
- (d) to an officer of the Department; or*
- (e) to the Minister; or*
- (f) to a legal practitioner for the purpose of obtaining legal advice; or*
- (g) if the disclosure is required or permitted by law.*

N Brammer, Iluka:

Re: City of Joondalup Private Contractors.

Q1 How many private contractors are employed by the City of Joondalup?

A1 The City has 148 current contracts in place with 119 Contractors established from a public tender process or a quotation process for a long-term contract.

Q2 Who or what department makes the decisions regarding choosing specific contractors for specific tasks?

A2 The selection of Contractors by quotation is made by the individual business unit requiring the goods/services in accordance with the City's purchasing protocols. The selection of Contractors from a tender process up to the value of \$500,000 is approved by the Chief Executive Officer under delegated authority and with a value exceeding \$500,000 is made by Council.

Re: City of Joondalup Video Surveillance.

Q3 *Which company(s) installed/maintains/monitors the video surveillance within the City of Joondalup?*

A3 Prestige Alarms and Security Pty Ltd, CMAK Technologies Pty Ltd, Fortis Security and Calibre Professional Services One Pty Ltd install and maintain the City's CCTV systems.

The City does not engage any third party to monitor the CCTV once installed.

Q4 *Who made the ultimate decision of choosing this/these video surveillance company(s)?*

A4 The City's procurement processes, value of works and delegated authority determine who is involved in the assessment and appointing contractors to undertake work on behalf of the City.

Q5 *How much does the City of Joondalup spend on monitoring the people within the City of Joondalup?*

A5 The CCTV systems are managed by the City of Joondalup and are only accessed if a crime has been committed and footage is requested by an authorised agency, such as WA Police. The cost of accessing the footage (if required) is met within the City's operating budget.

M O'Byrne, Kinross:

Re: City of Joondalup Capital Works Program.

Q2 *What was the Capital Works Program spend on the following four suburbs; Joondalup, Burns Beach, Currambine and Kinross over the past four years broken down into individual years and component spends per suburb?*

A2 Expenditure on capital works projects for the suburbs of Joondalup, Burns Beach, Currambine and Kinross between 2019/20 – 2022/23 is as follows:

Suburb	2019/20	2020/21	2021/22	2022/23
Burns Beach	\$2,745,414	\$1,123,350	\$358,826	\$100,113
Currambine	\$280,486	\$445,474	\$194,616	\$338,679
Joondalup	\$4,018,566	\$3,969,360	\$3,902,379	\$3,582,406
Kinross	\$843,347	\$141,355	\$57,857	\$284,832

Significant one-off expenditure items per suburb include:

- Burns Beach: Burns Beach to Mindarie Dual Use Path construction.
- Joondalup: City Centre Streetlighting Renewals, upgrades to Distributor Roads and Streetscape renewals.
- Kinross: Falkland Park Changeroom Extension.

N Dangar, Beldon:

Re: Item 12.10 – List of Payments made during the Month of June 2023.

Q2 *Can the City please advise of any conflict of interest by the City in contracting during the procurement of the chemicals relating to EF111992, EF112154 and EF112575 – Sandpoint Pty Ltd?*

A2 No conflict of interest was indicated by the evaluation panel members for Tender 013/22.

Q3 *Can the City advise what is the annual cost of purchasing of chemical weed control products?*

A3 Expenditure in 2022/23 for the purchase of chemicals for weed control was:

Contract 007/21 \$6,585.36 (chemicals only).

Contract 013/22 \$563,177.80 (Chemicals inclusive of application).

Contract VP331237 \$20,865 (chemicals only).

M Pacey, Kinross:

Re: Fines and Infringement Notices.

Q1 *Can the City of Joondalup please provide the name of every Act/legislative instrument used to validate the City of Joondalup issuance of any and every fine the City of Joondalup issues?*

A1 The *Local Government Act 1995*, section 3.5, outlines the legislative power of local governments and its power to make and administer its local laws. Community Safety officers are authorised to issue infringements in accordance with the *City of Joondalup Parking Local Law 2013* and the *Local Government and Public Property Law 2014*. Further Acts that lend authority to the City for enforcement include the *Dog Act 1976*, *Cat Act 2011* and *Bushfires Act 1954*.

The *Building Act 2011* provides for various maximum fines for non-compliance. The City does not impose the fines, as the *Building Act 2011* provides for prosecutions for offences to be heard in Court by a Magistrate who will determine the penalty based on the individual case. The *Building Regulations 2012* also provide for Infringement Notices to be issued under the *Criminal Procedure Act 2004* for offences under the Building Act and/or Building Regulations, however at this point in time the City chooses not to issue infringements for contraventions of the Building Act and/or Building Regulations, but will initiate prosecution where appropriate, where other avenues have been unable to achieve compliance.

Q4 *What percentage of fines and infringements issued by the City of Joondalup ends up in court?*

A4 The percentage of infringements resulting in court attendance is relatively low in comparison to the overall number issued by the City. This depends on a variety of factors including the seriousness of the offence, the individual's willingness to accept responsibility for committing an offence and the City's responsibility to take action to ensure the community remains safe.

Under the Building Act, 100% of prosecution fines end up in Court as the City does not issue infringement notices and only the Court can determine the penalty (fine) in relation to prosecutions.

Q5 *Who is ultimately responsible for any and every fine issued by the City of Joondalup to be enforced by way of the fines enforcement registry?*

A5 All infringement notices are issued by the City's Authorised Officers in accordance with the relevant Local Law. The City is therefore ultimately responsible for every infringement notice issued and has a process in place to enforce the payments of unpaid fines, should this occur, by referring these fines to the Fines Enforcement Registry. It is noted that the individual merit of each instance are taken into account when progressing a matter through this process.

5.3 QUESTIONS TAKEN ON NOTICE AT COUNCIL MEETING HELD 22 AUGUST 2023

D Kelly, Warwick:

Re: Copyright of a Person's Name.

Q2 *Does the City of Joondalup acknowledge the consequence of using the copyrighted person's name without the expressed permission of that person under common law, copyright pursuant to the notice sent by way of registered mail?*

A2 *Copyright in Australia is covered by the Commonwealth Copyright Act 1968. "Copyright" is a form of intellectual property that protects the original expression of ideas and gives the creator of an idea the right to control who uses the idea/the creative work and how that idea/creative work is to be used.*

In Australia, copyright solely exists under and is governed by the Copyright Act. The Act specifies what constitutes an "idea" or creative work for copyright to be protective in Australia. These creative works are literary works; dramatic works; musical works; artistic works; schematic works; cinematograph films; sound recordings; broadcasts; and published editions.

A name – of a person, or place - is not a creative work listed under the Copyright Act, and so the protections under the Copyright Act regarding rights of and permission to use a creative work do not apply to a name.

As the use of a name is not covered or determined by the Copyright Act, the City is not prevented under this Act from using any name including, for example, the name of an addressee in City correspondence and communications.

M O’Byrne, Kinross:

Re: Elcar Dog Park – Duty of Care for Users.

Q2 *In relation to Elcar Dog Park, what is the City’s duty of care to dog owners and dogs regarding problems such as; surfaces with eroded grass, surfaces pitted with deep holes in places so that both owners and dogs are at risk continuously of serious trip injury, and additional mud slide injuries in the wet periods?*

A2 The Director Corporate Services responded advising that the City’s duty of care to users of the park is to take responsible steps to not cause foreseeable harm. Duty of care is not absolute, there is still an onus on people using the dog park to look after their own safety. The Director Corporate Services advised that he would take the question on notice and review the park conditions at Elcar Park.

The City’s contractor carries out landscape, turf, and hardstand maintenance twice weekly. These works include manual weed control, turf maintenance, tree maintenance and the cleaning of hardstand areas.

On Tuesday 29 August 2023 due to unforeseen circumstances, the contractor advised the City they were unable to attend during the scheduled maintenance visit but would carry out required works on Friday 1 September 2023. An inspection was carried out by a City officer after this maintenance service with all hardstand areas clear, holes filled in, weeds removed from mulch areas and turf areas mowed. A further inspection was carried out in both the large and small dog area on Monday 4 September 2023 which noted a number of holes dug out in the turf areas, ripped up tennis balls and discarded dog toys, mulch and sand had been scattered over the footpath and exposed dog faeces in both the turf and mulch areas. Further inspections will be carried out to assess the maintenance by the contractor and the damage caused by the users of the park.

All turf areas have sufficient irrigation, the northern section of turf in the large dog exercise area has been struggling in winter for a number of years due to excessive wear and tear. Our attempt to mitigate the wear and tear by re-turfing and topdressing the area has been unsuccessful to date. We will be installing an alternative surface treatment for the area, with drainage considered as part of the works, that will reduce the required maintenance and will be a benefit for the users of the park. This will be a staged approach with the option of dog exercise equipment considered if the alternative surface is successful. These works are scheduled for November 2023.

6 PUBLIC STATEMENT TIME

7 APOLOGIES AND LEAVE OF ABSENCE

7.1 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Hamilton-Prime 20 September to 16 October 2023 inclusive.
Cr Logan 23 September to 1 October 2023 inclusive.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 AUGUST 2023

RECOMMENDATION

That the Minutes of the Council Meeting held on 22 August 2023 be **CONFIRMED** as a true and correct record.

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

- 13.1.1 - Confidential - Burns Beach Food and Beverage Facility Operator - Expression of Interest (Ward - North)

11 PETITIONS

12 REPORTS

12.1 DEVELOPMENT AND SUBDIVISION APPLICATION MONTHLY REPORT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	07032, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

PURPOSE

For Council to note the number and nature of applications considered under delegated authority during July 2023.

EXECUTIVE SUMMARY

Schedule 2 (deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) provide for Council to delegate powers under a local planning scheme to the Chief Executive Officer (CEO), who in turn has delegated them to employees of the City.

The purpose of delegating certain powers to the CEO and officers is to facilitate the timely processing of development and subdivision applications. The framework for the delegations of those powers is set out in resolutions by Council and is reviewed annually, or as required.

This report identifies the development applications determined by the administration under delegated authority powers during July 2023 (Attachment 1 refers), as well as the subdivision application referrals processed by the City during July 2023 (Attachment 2 refers).

BACKGROUND

Clause 82 of schedule 2 (deemed provisions for local planning schemes) of the Regulations enables Council to delegate powers under a local planning scheme to the CEO, and for the CEO to then delegate powers to individual employees.

At its meeting held on 27 June 2023 (CJ096-06/23 refers) Council considered and adopted the most recent Town Planning Delegations.

DETAILS

Subdivision referrals

The number of subdivision and strata subdivision referrals processed under delegated authority during July 2023 is shown in the table below:

Type of subdivision referral	Number of referrals	Potential additional new lots
Subdivision applications	5	2
Strata subdivision applications	5	6
TOTAL	10	8

Of the subdivision referrals, four were to subdivide in housing opportunity areas, with the potential for five additional lots.

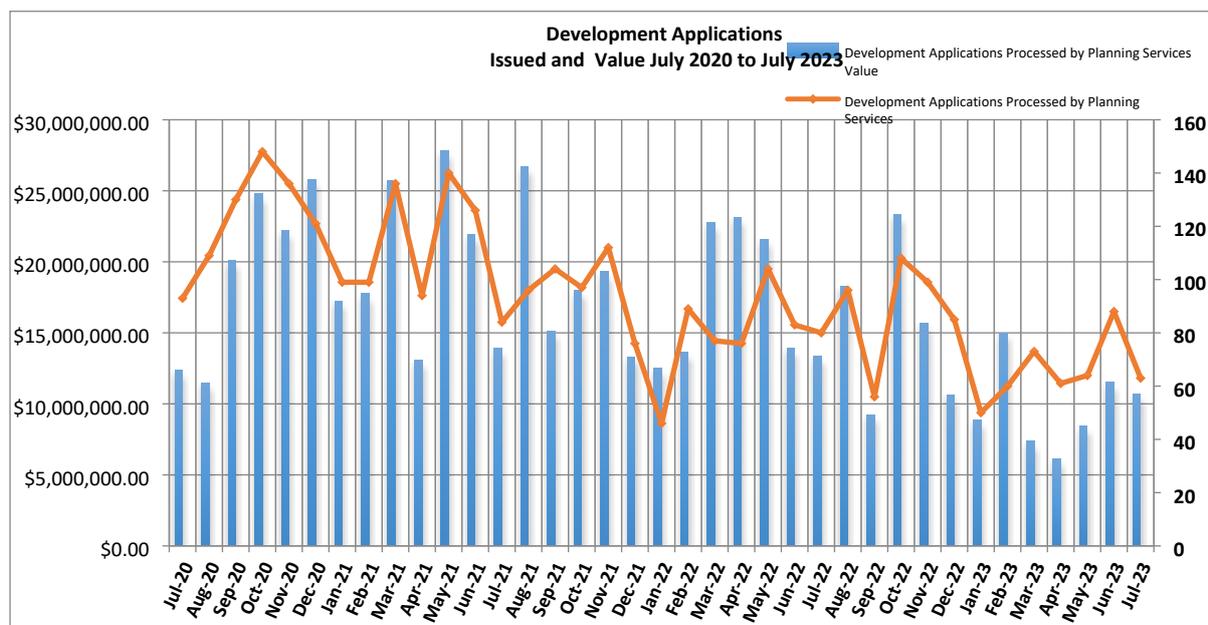
Development applications

The number of development applications determined under delegated authority during July 2023 is shown in the table below:

	Number	Value (\$)
Development applications processed by Planning Services	63	\$10,702,666.00

Of the 63 development applications, seven were for new dwelling developments in housing opportunity areas, proposing a total of seven additional dwellings.

The total number and value of development applications determined between July 2020 and July 2023 is illustrated in the graph below:



The number of development applications received during July 2023 was 81.

The number of development applications current at the end of July was 211. Of these, four were pending further information from applicants and 25 were being advertised for public comment.

In addition to the above, 210 building permits were issued during the month of July with an estimated construction value of \$19,699,234.16.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Local Planning Scheme No. 3.
Planning and Development (Local Planning Schemes) Regulations 2015.*

10-Year Strategic Community Plan

Key theme Place.

Outcome Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy Not applicable. All decisions made under delegated authority have due regard to any of the City's policies that may apply to the particular development

Clause 82 of schedule 2 of the Regulations permits the local government to delegate to a committee or to the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties. Development applications were determined in accordance with the delegations made under Clause 82 of schedule 2 of the Regulations.

All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to the Western Australian Planning Commission.

Risk management considerations

The delegation process includes detailed practices on reporting, checking and cross checking, supported by peer review in an effort to ensure decisions taken are lawful, proper and consistent.

Financial / budget implications

A total of 63 development applications were determined for the month of July with a total amount of \$38,144.33 received as application fees.

All figures quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Consultation may be required by the provisions of the R-Codes, any relevant policy and/or LPS3 and the Regulations.

COMMENT

Large local governments utilise levels of delegated authority as a basic business requirement in relation to town planning functions. The process allows for timeliness and consistency in decision-making for rudimentary development control matters. The process also allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported on and cross checked in accordance with relevant standards and codes.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the determinations and recommendations made under delegated authority in relation to the:

- 1 Development applications described in Attachment 1 to this Report during July 2023;**
- 2 Subdivision applications described in Attachment 2 to this Report during July 2023.**

ATTACHMENTS

1. Monthly Development Applications Determined - July 2023 [**12.1.1** - 3 pages]
2. Monthly Subdivision Applications Processed - July 2023 [**12.1.2** - 1 page]

12.2 EXECUTION OF DOCUMENTS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	15876, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the documents executed by means of affixing the Common Seal for 14 July 2023 to 31 August 2023.

EXECUTIVE SUMMARY

The City enters into various agreements by affixing the Common Seal. The *Local Government Act 1995* states that the City is a body corporate with perpetual succession and a Common Seal.

It is therefore recommended that Council NOTES the Signing and Common Seal Register for 14 July 2023 to 31 August 2023 as detailed in Attachment 1 to this Report.

BACKGROUND

Documents that are to be executed by affixing the Common Seal or signed by the Mayor and the Chief Executive Officer are reported to Council for information on a regular basis. The last report to Council was made at its meeting held on 22 August 2023.

DETAILS

From 14 July 2023 to 31 August 2023, six documents were Executed by affixing the Common Seal. A summary is provided below:

Type	Number
Replacement Deed of Agreement	1
Sign and Seal Scheme Amendment	3
Sign and Seal Section 70A Notification	1
Execution of Deed of Consent to Mortgage of Sublease	1

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the Signing and Common Seal Register for 14 July 2023 to 31 August 2023 as detailed in Attachment 1 to this Report.

ATTACHMENTS

1. Signing and Sealing Register from 14 July 2023 to 31 August 2023 [12.2.1 - 1 page]

12.3 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	03149, 41196, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the minutes of various bodies on which the City has current representation.

EXECUTIVE SUMMARY

The following minutes are provided:

- Minutes of the Catalina Regional Council meeting held on 17 August 2023.

DETAILS

Catalina Regional Council Meeting – 17 August 2023.

An ordinary meeting of the Catalina Regional Council was held on 17 August 2023.

At the time of this meeting Cr John Chester and Cr Nige Jones were Council's representatives at the Catalina Regional Council meeting.

The attached minutes detail those matters that were discussed at this external meeting that may be of interest to the City of Joondalup (Attachment 1 refers).

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Consultation

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the minutes of:

- 1 the meeting of the Catalina Regional Council held on 17 August 2023 forming Attachment 1 to this Report.**

ATTACHMENTS

1. 17 August 2023 Minutes of Catalina Regional Council [**12.3.1** - 12 pages]

12.4 STATUS OF PETITIONS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	05386, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the status of outstanding petitions.

BACKGROUND

At its meeting held on 16 December 2008 (CJ261-12/08 refers), Council considered a report in relation to petitions. As part of that report, it was advised that quarterly reports would be presented to Council in the future.

DETAILS

Issues and options considered

Attachment 1 provides a list of all outstanding petitions, which were received during the period 16 August 2016 to 22 August 2023, with a comment on the status of each petition.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Meeting Procedures Local Law 2013.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Individual requests made by the way of petitions may have financial implications.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The list of petitions is presented to Council for information, detailing the actions taken to date and the actions proposed to be undertaken for those petitions that remain outstanding.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the status of outstanding petitions submitted to Council during the period 16 August 2016 to 22 August 2023, forming Attachment 1 to this Report;

ATTACHMENTS

1. Schedule - Status Outstanding of Petitions [12.4.1 - 7 pages]

3.1 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	Mayor Hon. Albert Jacob, JP.
Meeting Type	Council Meeting.
Meeting Date	19 September 2023.
Item No. / Subject	12.5 - List of Payments Made During the Month of July 2023
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Mayor Jacob does some part-time work for Thomson Geer. Mayor Jacob does not work on City of Joondalup matters.

**12.5 LIST OF PAYMENTS MADE DURING THE MONTH OF JULY 2023
(WARD - ALL)**

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

PURPOSE

For Council to note the list of accounts paid under the Chief Executive Officer’s delegated authority during the month of July 2023.

EXECUTIVE SUMMARY

This report presents the list of payments made under delegated authority during the month of July 2023, totaling \$16,474,452.26

It is therefore recommended that Council NOTES the Chief Executive Officer’s list of accounts for July 2023 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1, 2 and 3 to this Report, totaling \$16,474,452.26

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City’s Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

DETAILS

The table below summarises the payments drawn on the funds during the month of July 2023. Lists detailing the payments made are appended as Attachments 1 and 2 to this Report.

The vouchers for the month are appended as Attachment 3 to this Report.

FUNDS	DETAILS	AMOUNT
Municipal Account	Municipal Cheques & EFT Payments 112873 – 112888 & EF112767 – EF113115 & EF113118 – EF113403	\$11,022,867.30
	Net of cancelled payments Vouchers 3570A - 3581A	\$5,426,664.06
	Bond Refund Cheques & EFT Payments EF113116 – EF113117 & EF113404 – EF113420 Net of cancelled payments.	\$24,920.90
Total		\$16,474,452.26

Issues and options considered

There are two options in relation to the list of payments.

Option 1

That Council declines to note the list of payments paid under delegated authority. The list is required to be reported to Council in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, and the payments listed have already been paid under the delegated authority. This option is not recommended.

Option 2

That Council notes the list of payments paid under delegated authority. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation

Local Government (Financial Management) Regulations 1996.

The Council has delegated to the Chief Executive Officer the exercise of its authority to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is prepared each month showing each account paid since the last list was prepared.

10-Year Strategic Community Plan

Key theme

5. Leadership.

Outcome

5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy

Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

All expenditure from the Municipal Fund was included in the Annual Budget as adopted or revised by Council.

Regional significance

Not applicable.

Sustainability implications

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

Consultation

Changes in the treatment of bonds received and repaid, from being held in the Trust Fund to now being reflected in the Municipal Fund, have arisen from a directive by the Office of the Auditor General.

COMMENT

All Municipal Fund expenditure included in the list of payments is incurred in accordance with the City of Joondalup *2023-24 Annual Budget* as adopted by Council at its meeting held on 27 June 2023 (CJ106-06/23 refers) or has been authorised in advance by the Mayor or by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the Chief Executive Officer's list of accounts for July 2023 paid under Delegated Authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* forming Attachments 1, 2 and 3 to this Report, totaling \$16,474,452.26.

ATTACHMENTS

1. Chief Executive Officer's Delegate Municipal Payment List for the month of July 2023 [12.5.1 - 73 pages]
2. Chief Executive Officer's Delegated Municipal Payment List (Bonds Refunds for the month of July) 2023) [12.5.2 - 2 pages]
3. Municipal Vouchers for the month of July 2023 [12.5.3 - 1 page]

12.6 FINANCIAL ACTIVITY STATEMENT FOR JULY 2023 (SUBJECT TO END OF YEAR FINALISATION) (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	07882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the Financial Activity Statement for the period ended 31 July 2023.

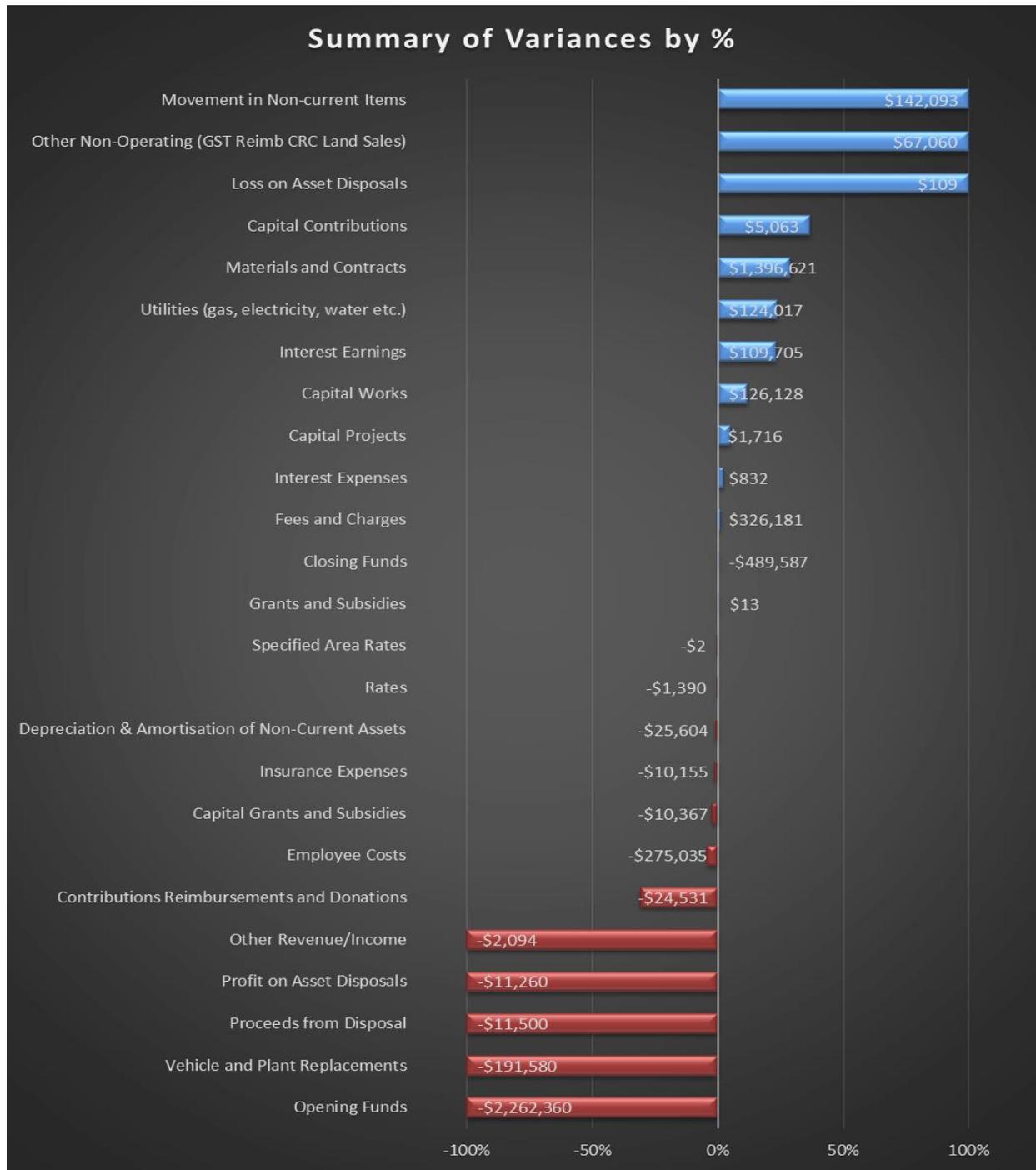
EXECUTIVE SUMMARY

At its meeting held on 27 June 2023 (CJ109-06/23 refers), Council adopted the *2023-24 Annual Budget*. The figures in this report are compared to the adopted budget.

The July 2023 Financial Activity Statement Report shows an overall unfavourable variance of (\$489,587) from operations and capital, after adjusting for non-cash items. This variance does not represent a projection of the end of year position. It represents the year-to-date position to 31 July 2023 and results from a number of factors identified in the report, including the opening funds position that is subject to the finalisation of the *2022-23 Annual Financial Statements*.

A range of factors influence the unfavourable variance, but it is predominantly due to timing of revenue and expenditure compared to the budget estimate in July. The finalisation of the 2022-23 end of year means that the opening funds amount is currently not included. The notes in Attachment 3 identify and provide commentary on the individual key material revenue and expenditure variances to date.

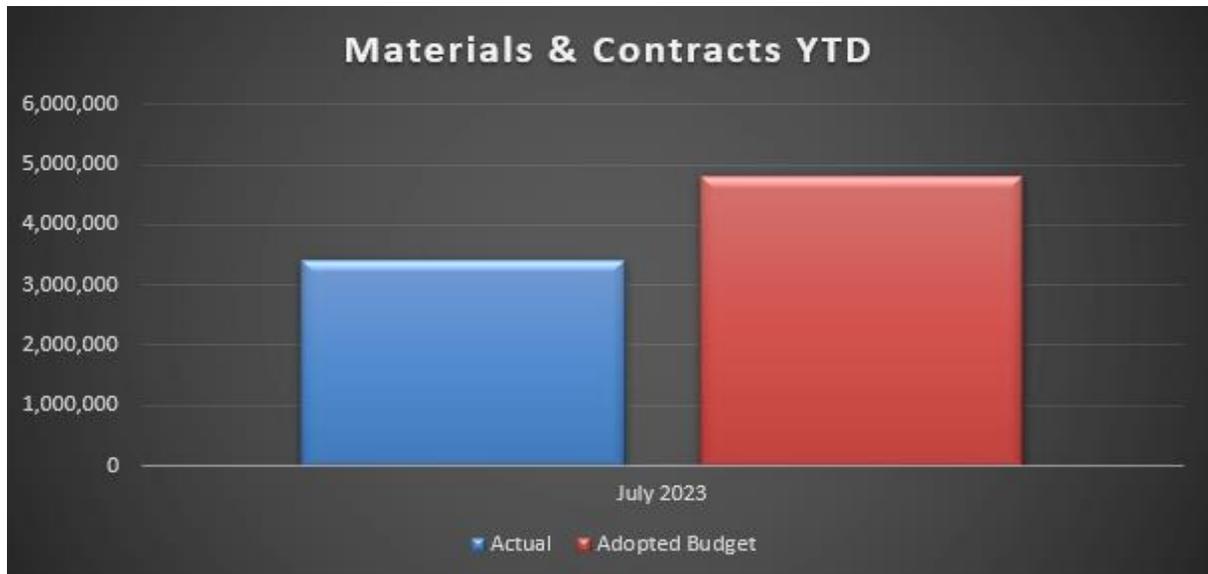
The key elements of the variance are summarised below:



The significant variances for July were:

Materials and Contracts

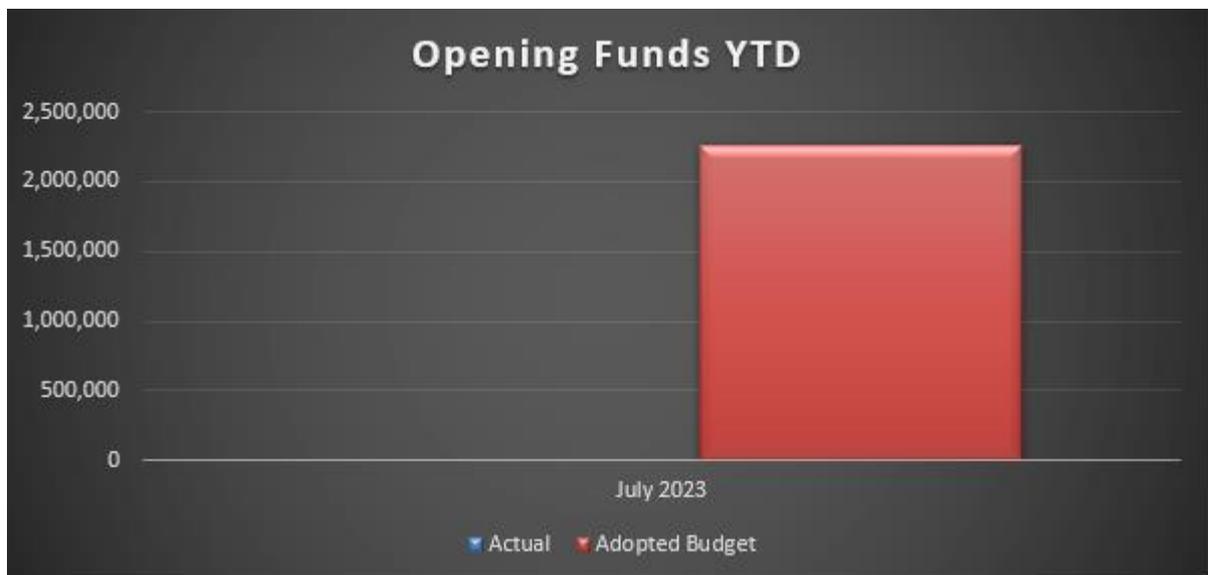
\$1,396,621



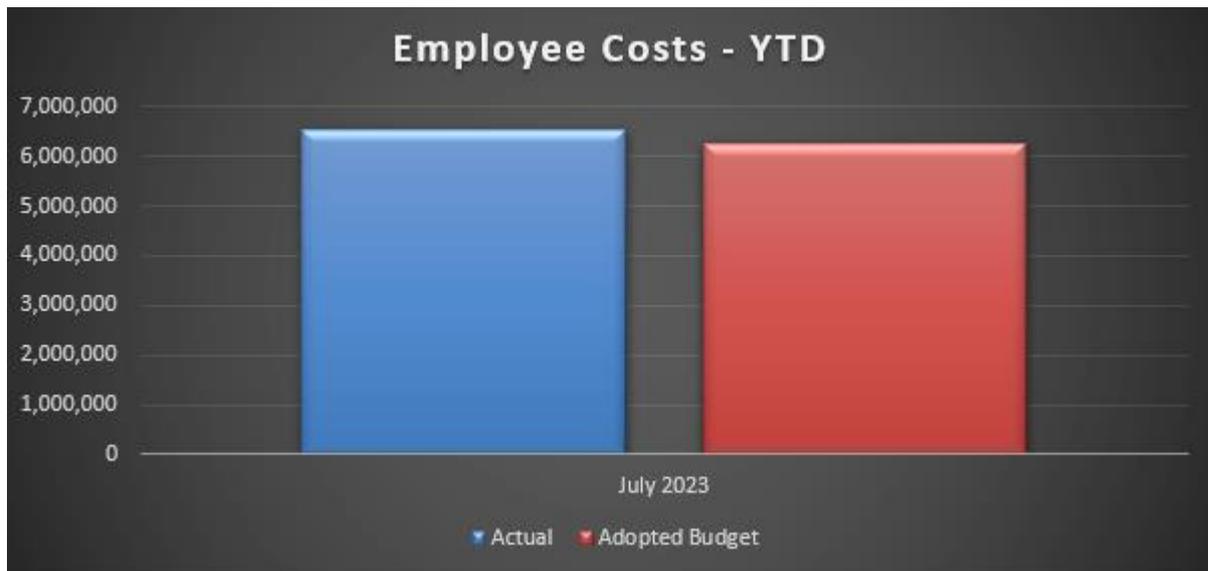
Materials and Contracts expenditure is \$1,396,621 below budget. This is spread across a number of different areas including External Service Expenses \$733,489, Professional Fees and Costs \$129,860 and Computing \$87,187.

Opening Funds

(\$2,262,360)



Opening Funds for July 2023 are \$2,262,360 below budget. The variation in the Closing Funds for the period ended 30 June 2023 is prior to end of year finalisation. The final opening funds balance will be available after the Financial Statements for 2022-23 have been audited.

Employee Costs**(\$275,035)**

Employee Costs expenditure is \$275,035 above budget. Variances predominantly arose from higher Provision for Employee Leave Entitlements (\$321,028) and lower Standard Labour Recovery for Capital Works (\$55,723), partly offset by lower Other Employment Costs \$94,025.

It is therefore recommended that Council NOTES the Financial Activity Statement for the period ended 31 July 2023 forming Attachment 1 to this Report and the Financial Position Statement at 31 July 2023 forming Attachment 2 to this Report.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require a monthly Financial Activity Statement to be prepared according to nature classification and a monthly Financial Position Statement.

DETAILS**Issues and options considered**

The Financial Activity Statement for the period ended 31 July 2023 is appended as Attachment 1 and the Financial Position Statement at 31 July 2023 is appended as Attachment 2. The comparative figures for the Financial Position Statement at 30 June 2023 are not presented in this attachment as these are subject to the finalisation of the draft financial statements for the year ended 30 June 2023. It is anticipated that comparative figures will be provided with the Financial Position Statement to Council in the following month.

Legislation / Strategic Community Plan / Policy implications

Legislation Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal funds for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

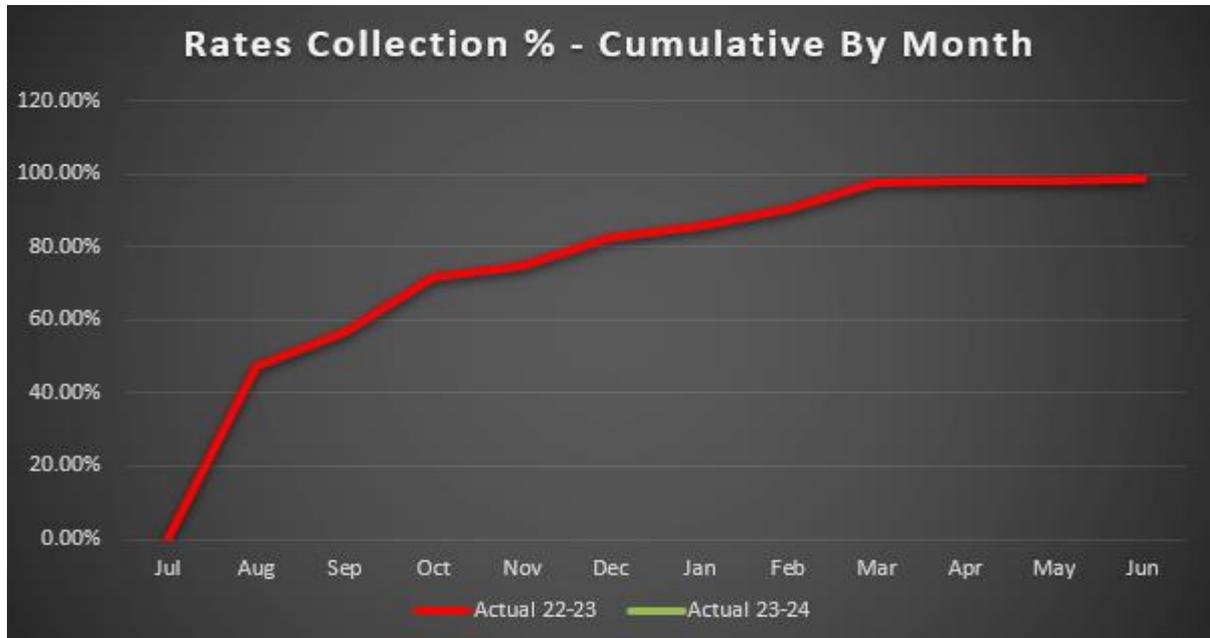
Expenditure was incurred in accordance with budget parameters, structured on financial viability and sustainability principles.

Consultation

In accordance with section 6.2 of the *Local Government Act 1995*, the *Annual Budget* was prepared having regard to the Strategic Financial Plan, prepared under Section 5.56 of the *Local Government Act 1995*.

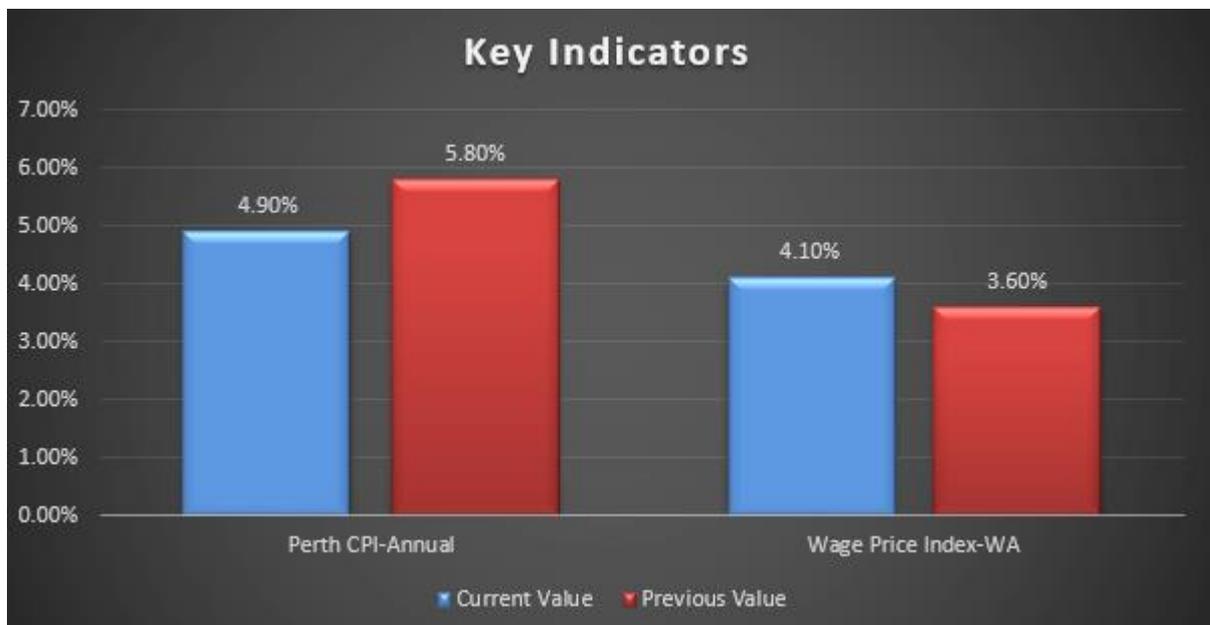
KEY INDICATORS

Rates Collection



Rates notices for 2023-24 were issued in the fourth week of July 2023 therefore rates collection data for July is not available, similar to the prior year.

Economic Indicators



During June, the CPI for Q2 2023 was released. Perth recorded the smallest annual rate of CPI inflation of all the state capitals (4.9%). Wage price growth in WA remains elevated. Q2 2023 wages data released after this report was prepared show the WA index rising further to 4.2% at the end of June 2023.

COMMENT

All expenditure included in the Financial Activity Statement is incurred in accordance with the provisions of the 2023-24 adopted budget or has been authorised in advance by Council where applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the Financial Activity Statement for the period ended 31 July 2023 forming Attachment 1 to this Report and the Financial Position Statement at 31 July 2023 forming Attachment 2 to this Report.

ATTACHMENTS

1. Financial Activity Statement - July 2023 [**12.6.1** - 1 page]
2. Balance Sheet - July 2023 [**12.6.2** - 1 page]
3. Supporting Commentary - July 2023 [**12.6.3** - 6 pages]
4. Investment Report - July 2023 [**12.6.4** - 1 page]

12.7 CARD TRANSACTIONS FOR THE MONTH OF JULY 2023 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

PURPOSE

For Council to note card transactions incurred during the month of July 2023.

EXECUTIVE SUMMARY

This report presents the card transactions incurred during the month of July 2023, comprising fuel card and corporate credit card transactions.

It is therefore recommended that Council NOTES the list of card transactions for July 2023 in accordance with Regulation 13A(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1 and 2 to this Report, totalling \$87,654.39.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. Regulation 13A of the *Local Government (Financial Management) Regulations 1996* a list of payments made by credit, debit, purchasing or other cards by employees is required to be provided to Council.

The Department of Local Government, Sport and Cultural Industries has advised the City that the intent of Regulation 13A is to present transactions incurred in a month, whether payment, such as, transfer of funds from the City to a supplier, has taken place or not.

DETAILS

The City incurred the following card transactions during the month of July 2023.

Corporate credit card transactions	\$30,012.23
Fuel card transactions (Ampol)	\$57,642.16
Total for the month	\$87,654.39

Details of transactions from corporate credit cards and fuel cards are contained in Attachments 1 and 2 respectively.

The City's corporate credit cards are issued and managed in accordance with the *Corporate Credit Cards Policy*. Suppliers from whom goods or services are procured using the corporate credit cards are paid at the time of purchase by the card issuer who the City subsequently pays for all card transactions during the month. Payment to the card issuer typically occurs the following month. All the City's corporate credit cards are issued by the City's bankers, Westpac.

Fuel cards are attached to specific vehicles and plant items, such as ride-on mowers, that require fuel. The City has a contract with Ampol engaged through the State Government Common Use Arrangements. Fuel cards are utilised at Ampol outlets under the terms of the contract and record the cost of fuel supplied at the time of the transactions. Ampol invoices the City at the end of each month for all fuel charges incurred via the issued fuel cards. Invoices are typically paid the month after the fuel charges are incurred.

Issues and options considered

Option 1

That Council declines to note the list of card transactions for the month of July 2023. The list is required to be reported to Council in accordance with Regulation 13A(1) of the *Local Government (Financial Management) Regulations 1996*. This option is not recommended.

Option 2

That Council notes the list of card transactions for the month of July 2023. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation	<i>Local Government (Financial Management) Regulations 1996</i> . In accordance with Regulation 13A of the <i>Local Government (Financial Management) Regulations 1996</i> , a list of card transactions is prepared each month showing each amount incurred since the last list was prepared
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10-Year Strategic Community Plan

Key theme	5. Leadership.
Outcome	5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.
Policy	Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

All expenditure included in this report was incurred in accordance with the Annual Budget as adopted by Council.

Regional significance

Not applicable.

Consultation

Not applicable.

COMMENT

All expenditure included in the list of card transactions is incurred in accordance with the City of Joondalup 2023-24 Annual Budget as adopted by Council at its meeting held on 27 June 2023 (CJ106-06/23 refers) or has been authorised in advance by the Mayor or by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the reported card transactions for the month end 31 July 2023 as shown in Attachments 1 and 2.

ATTACHMENTS

1. Corporate credit card transactions July 2023 [**12.7.1** - 1 page]
2. Ampol fuel card transactions July 2023 [**12.7.2** - 14 pages]

13 REPORTS OF COMMITTEES

13.1 14 AUGUST 2023 - MAJOR PROJECTS AND FINANCE COMMITTEE

3.1 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	Mayor Hon. Albert Jacob, JP.
Meeting Type	Council Meeting.
Meeting Date	19 September 2023.
Item No. / Subject	13.1.1 - Confidential Burns Beach Food and Beverage Facility Operator – Expression of Interest.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Several of the EOI submissions are from entities whose directors Mayor Jacob has met previously.

Name / Position	Cr. Christine Hamilton-Prime, JP.
Meeting Type	Council Meeting.
Meeting Date	19 September 2023.
Item No. / Subject	13.1.1 - Confidential Burns Beach Food and Beverage Facility Operator – Expression of Interest.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	One of the EOI submitters and its employees are known to Cr Hamilton-Prime.

13.1.1 CONFIDENTIAL - BURNS BEACH FOOD AND BEVERAGE FACILITY OPERATOR - EXPRESSION OF INTEREST (WARD - NORTH)

WARD	North
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	108335, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This report is confidential in accordance with section 5.23(2)(c) and 5.23(2)(e)(iii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

(e) *a matter that if disclosed, would reveal:*

(iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.*

A full report is provided to Elected Members under separate cover. The report is not for publication.

13.2 21 AUGUST 2023 - AUDIT AND RISK COMMITTEE

13.2.1 CHIEF EXECUTIVE OFFICER'S THREE YEARLY REVIEW - RISK MANAGEMENT, INTERNAL CONTROL AND LEGISLATIVE COMPLIANCE (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	10011, 49586, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance.

EXECUTIVE SUMMARY

The *Local Government (Audit) Regulations 1996* requires the Chief Executive Officer of a local government to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance, not less than once in every three financial years and report to the audit committee the results of that review.

The review was undertaken by Stantons International Audit and Consulting Pty Ltd for the period 1 July 2021 to 30 June 2022 and has now been completed. This report provides the results of the review.

It is therefore recommended that Council NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance forming Attachment 1 to this Report.

BACKGROUND

Regulation 17 of the *Local Government (Audit Regulations) 1996* requires the Chief Executive Officer to review the appropriateness and effectiveness of a local government's systems and procedures in relation to:

- (a) risk management
- (b) internal control
- (c) legislative compliance.

The review may relate to any or all of the matters referred to but each of those matters is to be subject of a review not less than once in every three financial years. The Chief Executive Officer is to report to the Audit and Risk Committee the results of that review.

The previous review was completed in 2019. The results of that review were reported to the Audit and Risk Committee at its meeting held on 3 March 2020, before being noted by Council at its meeting held on 17 March 2020 (CJ035-03/20 refers).

DETAILS

Overall Outcome for Risk Management

The City has initiated a comprehensive risk management system, including risk identification, risk assessment, risk management, and risk reporting processes, however, the effectiveness of the controls to mitigate the causes of some of the strategic risks are still in the process of being determined and assessed in order to maintain the inherent and residual risks at the targeted level.

Aspects identified include the following:

- Risk management system comprising of risk management framework, risk management policy, strategic risk register (and report) and supporting documents and tools.
- Business Continuity Plan.
- Risk management training program.
- Fraud, Corruption and Misconduct Control Policy.
- Integrity Framework.
- Strategic Health and Safety Management Plan 2021 – 2024.
- Purchasing Of Goods and Services Protocol.
- Tenders For Procurement of Goods and Services Protocol.
- Audit And Risk Committee Charter.

Finding 1 The *Fraud, Corruption and Misconduct Control Policy* – 4.1.2 Policies and Procedures does not refer to section 5.51A of the [Local Government] Act which sets out the requirement for the “*Code of Conduct for Employees*” – which is a separate document from the *Code of Conduct for Council Members, Committee Members and Candidates* required by section 5.103.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – the Policy was in the process of being updated during the review and now includes reference to the City's two Codes of Conduct. The revised Policy was presented to the Audit and Risk Committee on 8 March 2023 and the Policy Committee on 8 May 2023. Amendments were requested by the Policy Committee (not relating to the Code of the Conduct); the revised Policy will be presented to the Audit and Risk Committee on 21 August 2023 before being presented to a future Policy Committee meeting.

Finding 2 Review of the risk documents generated out of the Promapp database identified that in relation to individual strategic risks, aspects of the City's Strategic Risk Report (as well as the Risk Registers maintained by the respective Business Units) remain incomplete with regards to Control Effectiveness and Residual Risk not yet being assessed, Risk Ownership not yet assigned, and Target Status not being met.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – updates have been made to registers (strategic and business unit level) since the audit has been conducted.

Monthly reviews of business unit risk registers occur, with annual reviews undertaken in line with the City's business planning cycle. Reviews include control effectiveness, residual risk and risk ownership. The City's *Risk Management Framework* includes risk tolerance and management guidance to follow if risk target status is not met.

The draft strategic risk register is scheduled for review at the Strategy Session to be held on 5 September 2023, before being presented to the Audit and Risk Committee and onto Council for endorsement. Annual review will occur, with results presented to the Audit and Risk Committee.

Overall Outcome for Internal Control

The City has internal controls operating within the existing operational environment, although these have not been documented within an Accounting Manual demonstrating the existence of effective financial management processes/practices.

Finding 3 The City has not compiled an Accounting Manual (or other overarching process documents) detailing the City's approach for the functional administration (including associated internal controls) relating to each of the financial management areas contained within *Local Government (Financial Management) Regulations 1996* – Regulation 5.

Risk Rating – moderate. The finding poses less significant risk to the City if not appropriately and timely addressed. Commence remedial action within six months.

Management Comments – the development of an accounting manual is not considered critical, since the finding does not suggest that the relevant protocols/processes/controls do not exist or are not operating effectively. Since these are in place, it is not considered essential to duplicate these in an accounting manual or similar document, noting that this is neither a requirement of legislation nor of accounting standards.

Overall Outcome for Legislative Compliance

The City has established an effective legislative compliance methodology, although the Annual Corporate Compliance Calendar that has been developed to monitor legislative compliance is not being utilised. Aspects identified include the following:

- Governance Framework.
- Compliance Audit Return.
- Annual Corporate Compliance Calendar.
- Audit and Risk Committee reporting.
- Three Year Internal Audit Plan 2021-22 to 2023-24.
- Code of Conduct.

Finding 4 Review of the Annual Corporate Compliance Calendar noted that the status of scheduled activities is either incomplete or contains information relating to 2019-2020, indicating that the Calendar has not been utilised by the City since 2020 to monitor compliance with the respective legislation.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – resourcing issues resulted in the 2019 Annual Corporate Compliance Calendar not being updated. This version has now been updated with new requirements and endorsed by the Chief Executive Officer in June 2023. The Calendar is a monthly agenda item for the meetings of the Executive Leadership Team.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Audit Regulations) 1996.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy *Risk Management Council Policy.*

Risk management considerations

The Chief Executive Officer's three yearly review allows systems to be independently tested to establish if systems of internal control are appropriate and effective. Any risks and weaknesses identified will be addressed by introducing new controls and/or improving the current controls and control environment. Not undertaking this review will result in a breach of the *Local Government (Audit Regulations) 1996*.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	1.230.A2301.3265.0000
Budget Item	Consultancy
Budget amount	\$ 50,000
Amount spent to date	\$ 39,900
Balance	\$ 13,100

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Stantons International Audit and Consulting Pty Ltd liaised with relevant City employees to undertake the review.

COMMENT

Audit management comments within the report stated *“Stantons appreciates the support and assistance that the City of Joondalup provided during the conduct of the internal audit and acknowledge the considered management comments. The recommendation in relation to the compilation of an Accounting Manual as a single source of reference was to enable the City to provide a complete representation of all relevant process internal controls in place by showing the overarching operational arrangements and interrelationship that exists between the various financial management functions, rather than as a series of discrete procedure/protocol documents. However, we accept the City’s viewpoint.”*

A representative from Stantons International Audit and Consulting Pty Ltd is to attend the meeting of the Audit and Risk Committee on 21 August 2023 to present the report.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 22 August 2023.

The original recommendation as presented by City officers to the Committee is as follows:

That Council NOTES the results of the Chief Executive Officer’s three yearly review of the appropriateness and effectiveness of the City’s systems and procedures in relation to risk management, internal control and legislative compliance forming Attachment 1 to this Report.

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council:

- 1 *NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance forming Attachment 1 to this Report;*
- 2 *REQUESTS the Chief Executive Officer:*
 - 2.1 *to update the Risk Registers at the Business Unit and overarching strategic level;*
 - 2.2 *to update the annual Corporate Compliance Calendar and ensure it is actively used as a priority;*
 - 2.3 *present the updated Risk Registers and Corporate Compliance Calendar to a future Audit and Risk Committee meeting, prior to the end of 2023, for consideration.*

RECOMMENDATION

That Council:

- 1 **NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance forming Attachment 1 to this Report;**
- 2 **REQUESTS the Chief Executive Officer:**
 - 2.1 **to update the Risk Registers at the Business Unit and overarching strategic level;**
 - 2.2 **to update the annual Corporate Compliance Calendar and ensure it is actively used as a priority;**
 - 2.3 **present the updated Risk Registers and Corporate Compliance Calendar to a future Audit and Risk Committee meeting, prior to the end of 2023, for consideration.**

ATTACHMENTS

1. Regulation 17 Audit Review (May 2023) [13.2.1.1 - 25 pages]

13.2.2 CHIEF EXECUTIVE OFFICER'S THREE YEARLY REVIEW - FINANCIAL MANAGEMENT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	17871, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of financial management systems and procedures.

EXECUTIVE SUMMARY

The *Local Government (Financial Management) Regulations 1996* requires the Chief Executive Officer of a local government to undertake a review of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every three financial years) and report to the local government the results of that review.

The review was undertaken by Stantons International Audit and Consulting Pty Ltd for the period 1 July 2021 to 30 June 2022 and has now been completed. This report provides the results of the review.

It is therefore recommended that Council NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of financial management systems and procedures forming Attachment 1 to this Report.

BACKGROUND

Regulation 5 (2) (c) of the *Local Government (Financial Management) Regulations 1996* requires that the Chief Executive Officer of a local government is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every three financial years) and report to the local government the results of those reviews.

The previous review was completed in 2019. The results of that review were reported to the Audit and Risk Committee at its meeting held on 3 March 2020, before being noted by Council at its meeting held on 17 March 2020 (CJ035-03/20 refers).

DETAILS

Overall Outcome for Revenue, Receipting and Accounts Receivable

The City has in place adequate processes for revenue, receipting and accounts receivable, although the City's overarching approach (including internal controls) for the administration of the revenue, receipting and accounts receivable functions is not documented. Detailed audit assessment is outlined on pages 10 and 11 of Attachment 1.

Finding 1 Some of the documented procedures relating to revenue and receipting have either not been finalised and/or do not reflect practices that are occurring within the City.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – processes and procedures are being reviewed in preparation for the Enterprise Resource Planning (ERP) [Project Axiom] system replacement project. The City will review process documentation both for improvement and clarity, and documentation will be updated as required to reflect current practice.

Overall Outcome for Accounts Payable

The City has in place adequate processes for accounts payable and contract management, although the City's overarching approach (including internal controls) for the administration of the accounts payable function is not documented. Detailed audit assessment is outlined on pages 13 to 16 of Attachment 1 to this Report.

Outcomes achieved; risk rating not applicable – no further action required.

Overall Outcome for Maintenance and Security of Financial Records

The City has adequate processes in place for the maintenance and security of financial records. Detailed audit assessment is outlined on pages 17 and 18 of Attachment 1 to this Report.

Outcomes achieved; risk rating not applicable – no further action required.

Overall Outcome for Payroll

The City has in place adequate processes for managing new employees, current employees, and terminated employees, although the City's overarching approach (including internal controls) for the administration of the payroll function is not documented. Detailed audit assessment is outlined on pages 19 and 20 of Attachment 1 to this Report.

Outcomes achieved; risk rating not applicable – no further action required.

Overall Outcome for Stock Control and Costing Records

The City has in place adequate processes for its stock control and costing records, although the City's overarching approach (including internal controls) for the administration of the inventory function is not documented. Detailed audit assessment is outlined on page 21 of Attachment 1 to this Report.

Finding 2 The Financial Services Officer was identified as responsible for controlling the stocktake within the Warehouse, rather than the Internal Auditor as specified within the Protocol.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – agree that oversight/control of the annual stores inventory stocktake should preferably not sit with Financial Services Officers as it allows for better segregation of duties and, hence, stronger controls. It is noted that this task was previously undertaken by Internal Audit, as outlined in the protocol, but was ceased due to Internal Audit capacity. The protocol is under review and will be amended to reflect best practice.

Overall Outcome for Asset Management

The City has in place processes for managing assets, although the City's overarching approach (including internal controls) for the administration of the asset management function is not documented. Detailed audit assessment is outlined on pages 23 and 24 of Attachment 1 to this Report.

Finding 3 The City does not have documented policy/protocol relating to asset management practices within the City covering areas such as asset acquisition, asset capitalisation thresholds, asset register, asset transfer, asset disposal, asset write-off and the like.

Risk Rating – moderate. The finding poses less significant risk to the City if not appropriately and timely addressed. Commence remedial action within six months.

Management Comments – the City will review and develop appropriate documentation to cover these elements, where considered necessary or where not already covered under other policies/protocols, for example, accounting policies. It is envisaged this is most appropriately undertaken in conjunction with development of Asset Management Plans.

Finding 4 Asset addition forms were not completed (and authorised) for Asset #1011184 – Ford Ranger 1HNF304 and Asset #1011197 – Truck 1HPR183, and asset retirement forms were not completed (and authorised) for Asset #1010827 – 1EWI283 Hyundai and Asset #1010986 – Isuzu 1GKD537.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – this process is already in place for PPE (Property Plant and Equipment) assets, other than vehicles that are acquired/disposed as part of the fleet replacement program. It is not considered reasonable to implement these forms for Infrastructure Assets, due to the level of the componentisation detail involved. In the latter case, the regular Asset Capitalisation memos prepared and submitted to Financial Services serve to cover infrastructure assets capitalised and disposed of each quarter.

As advised to auditors during the review, the forms are not applied to vehicles that are listed in the annual fleet replacement program approved as part of the Annual Budget adoption by Council. Further the audit trail for the particular vehicles added links to the purchase order and invoice, approved under delegated authority, that support the asset addition.

Noted that, with system/technology upgrades, the forms would be pre-populated and would provide no additional control.

Finding 5 The City has indicated that it performs an asset stocktake every five years, however, the *WA Local Government Accounting Manual* Section 9.1.6 – Asset Inspection and Control, indicates that stocktakes should be conducted “at least every three years”.

Risk Rating – moderate. The finding poses less significant risk to the City if not appropriately and timely addressed. Commence remedial action within six months.

Management Comments – management notes that the current asset stocktake interval has been set after considering risk, effectiveness and efficiency, among other aspects. The asset stocktake process is currently being updated in respect of PPE (Property, Plant and Equipment) other than land and buildings and is expected to be finalised soon (changed from draft to final).

Assets that are reported at fair value have stocktakes undertaken in conjunction with the process of asset revaluations, which includes all infrastructure asset categories, land and buildings assets. It is not considered efficient to perform stocktakes outside the revaluation intervals, due to the significant effort and amount of data involved in the process.

It may be noted that the WA Local Government Manual is a guide and not a mandatory requirement for local governments to adopt.

Overall Outcome for IT General Controls

The City has in place IT general controls, although some additional actions are required to resolve the outstanding Office of the Auditor General (OAG) findings. Detailed audit assessment is outlined on pages 27 to 30 of Attachment 1 to this Report.

Finding 6 The City still has several OAG findings due for completion in 2023 or beyond, including the finding for Cyber Security Incident Management (relating to testing of the City’s Incident Response Protocol) which remains outstanding whilst IT determines what form the testing regime will take.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – as advised during the review, the City has been progressing with actions on the OAG findings, wherever these are pertinent and appropriate, with regular updates provided to the Audit and Risk Committee. In relation to testing of the Incident Response Protocol, the Audit and Risk Committee was advised that this would be undertaken as part of the annual Penetration Testing scheduled to take place in the next quarter.

Overall Outcome for Banking

The City has adequate processes over the banking function, although the City's overarching approach (including internal controls) for the administration of the banking function is not documented and some outstanding stale cheques appear within the bank reconciliation. Detailed audit assessment is outlined on page 31 of Attachment 1 to this Report.

Finding 7 The un-presented cheque list contains cheques that are more than 18 months old and may be considered stale.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – the City has chosen not to cancel older cheques, due to the fee imposed by the bank for cancellation, which is irrespective of cheque value and not recoverable. Outstanding cheques are reviewed on a regular basis and, where un-presented for two years or more, are written off in the City's books. It may be noted that, despite the *Cheques Act 1986* considering cheques older than 15 months to be stale, the City has advice from the bank that cheques will continue to be honoured subsequent to this period, if presented, unless circumstances warrant that the bank declines to honour any.

The City considers the current approach to be appropriate to address un-presented cheques in the City's books without incurring cancellation costs. The cheques have been issued to payees and the City does not presently consider it an efficient use of resources to cancel old cheques, incur non-recoverable costs, and again liaise with these payees given that contact details, and the like may no longer be current.

The City will explore alternative arrangements with the banking service provider that stale cheques not be honoured if presented; however, this is not yet in place.

Overall Outcome for Credit Cards

The City has adequate processes for the administration of credit cards (including *the Use of Corporate Credit Cards Protocol*), although minor issues were noted with regards to credit card records, form, and statement. Detailed audit assessment is outlined on pages 33 and 34 of Attachment 1 to this Report.

Finding 8 The function of various sections on the *Purchasing Card Request / Petty Cash Reimbursement* appears to be unclear to users.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – the City is already in the process of splitting this into two separate forms. Management notes that the Council has recently adopted a *Corporate Credit Cards Policy* which governs the related protocol and processes pertaining to the issue and use of corporate credit cards.

Overall Outcome for Budgeting and Reporting

The City maintains effective budgeting and reporting practices, despite minor issues noted with regards to not meeting some legislative requirements. Detailed audit assessment is outlined on pages 35 to 38 of Attachment 1 to this Report.

Finding 9 The *2022-2023 Annual Budget - Note 9 – Fees and Charges Revenue* is reflected by Type rather than by Program.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – as advised to the auditors during the review, when the Department of Local Government, Sport and Cultural Industries (DLGSC) promulgated amendments to regulations removing the requirement for an Income Statement by Program, it was not entirely clear at the time that regulatory requirements for Program reporting were still in place, including the requirement for Program reporting in the notes. The *2022-23 Annual Budget* was in the last phase of development and the City consequently removed all Program reporting elements from the document as a consequence of the regulation amendments. When it subsequently became clear that the amendments were confined to the removal of the Income Statement only, it was ensured that relevant Program reporting notes were included in the current process of development of the 2023-24 Annual Budget. This will include Fees and Charges by Program.

Finding 10 The *2020-2021 Annual Financial Report* was submitted to the Departmental CEO beyond the required 30 days from the receipt of the auditor's report by the City's Chief Executive Officer.

Risk Rating – minor. The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop. Commence remedial action within 12 months.

Management Comments – as advised to the auditors during the review, the requirement has been complied with for the *2021-22 Annual Financial Report* and the City expects to do so with subsequent Annual Financial Reports for 2022-23 and beyond. The delay with the *2020-2021 Annual Financial Report* was due to an administrative oversight.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

The Chief Executive Officer's three yearly review allows systems to be independently tested to establish if systems of internal control are appropriate and effective. Any risks and weaknesses identified will be addressed by introducing new controls and/or improving the current controls and control environment. Not undertaking this review will result in a breach of the *Local Government (Financial Management) Regulations 1996*.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	1.230.A2301.3265.0000
Budget Item	Consultancy
Budget amount	\$ 50,000
Amount spent to date	\$ 36,900
Balance	\$ 13,100

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Stantons International Audit and Consulting Pty Ltd liaised with relevant City employees to undertake the review.

COMMENT

Audit management comments within the report stated “*Stantons appreciates the support and assistance that the City of Joondalup provided during the conduct of the internal audit and acknowledge the considered management comments. We acknowledge all the management comments to the recommendations. For recommendation four, we acknowledge it is not considered reasonable to implement these forms, due to the level of the componentisation detail involved and note that the forms will be pre-populated once system upgrades are completed.*

Audit acknowledges that much of the testing concentrated on transaction data between 1 July 2021 and 30 June 2022 and believes this was adequate given there were no major changes to systems, personnel, or processes. We have examined other documentation such policies and processes dated post 30 June 2022.”

A representative from Stantons International Audit and Consulting Pty Ltd is to attend the meeting of the Audit and Risk Committee on 21 August 2023 to present the report.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 21 August 2023.

The original recommendation as presented by City officers to the Committee is as follows:

That Council NOTES the results of the Chief Executive Officer’s three yearly review of the appropriateness and effectiveness of financial management systems and procedures forming Attachment 1 to this Report.

The Committee’s subsequent recommendation to Council is as follows (changes identified):

That Council:

- 1 *NOTES the results of the Chief Executive Officer’s three yearly review of the appropriateness and effectiveness of financial management systems and procedures forming Attachment 1 to this Report;*
- 2 *REQUESTS the Chief Executive Officer to ensure the City’s Internal Auditor is present at every Audit and Risk Committee Meeting;*
- 3 *REQUESTS the Chief Executive Officer to present a report to the Audit and Risk Committee considering the application of the WA Procurement Rules 2021 to the City of Joondalup, where applicable, including cost implications.*

RECOMMENDATION

That Council:

- 1 NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of financial management systems and procedures forming Attachment 1 to this Report;**
- 2 REQUESTS the Chief Executive Officer to ensure the City's Internal Auditor is present at every Audit and Risk Committee Meeting;**
- 3 REQUESTS the Chief Executive Officer to present a report to the Audit and Risk Committee considering the application of the *WA Procurement Rules 2021* to the City of Joondalup, where applicable, including cost implications.**

ATTACHMENTS

1. Regulation 5 (2)(c) Financial Management Review (May 2023) [13.2.2.1 - 39 pages]

13.2.3 FRINGE BENEFITS PROVIDED AND FBT INCURRED FOR LAST 3 FINANCIAL YEARS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	05179, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

PURPOSE

For Council to note the fringe benefits provided to employees and fringe benefits tax paid for the FBT years 2021, 2022 and 2023.

EXECUTIVE SUMMARY

At its meeting held on 8 March 2023, the Audit and Risk Committee requested the Chief Executive Officer to:

“...prepare a report for the Audit and Risk Committee detailing all the fringe benefits provided to staff and the applicable fringe benefits tax paid for the 3 FBT years (1 April – 31 March) 2021, 2022 and 2023”.

Following completion of the 2023 Fringe Benefits Tax return in May 2023, all relevant information is now available to prepare this information.

It is recommended that Council NOTES the report detailing fringe benefits provided to employees and applicable fringe benefits tax paid for the 2021, 2022 and 2023 FBT years.

BACKGROUND

The *Fringe Benefits Tax Assessment Act 1986* (FBTAA) prescribes that certain benefits provided by an employer to an employee as a consequence of employment be considered taxable fringe benefits and, subject to any application deductions or offsets, be taxed accordingly. Under the FBTAA, the Fringe Benefits Tax (FBT) year runs from 1 April to 31 March of the following year, with a return to be submitted to the Australian Taxation Office by 21 May.

As an employer, the City provides certain employee benefits considered taxable fringe benefits and therefore incurs FBT on these benefits provided.

DETAILS

Over the 2021, 2022 and 2023 FBT years, the City has provided the following taxable fringe benefits to employees:

- car fringe benefits
- residual vehicle fringe benefits
- meal entertainment fringe benefits
- car parking fringe benefits
- property fringe benefits
- other residual fringe benefits.

The following is the summary of fringe benefits, number of employees, and FBT incurred.

Fringe benefit	2021			2022			2023		
	Taxable Value	Num.	FBT	Taxable Value	Num.	FBT	Taxable Value	Num.	FBT
Car	\$51,045	49*	\$49,906	\$50,177	59*	\$49,057	\$38,956	53*	\$38,087
Residual vehicle	\$19,982	7	\$19,536	\$27,361	6	\$26,751	\$37,473	11	\$36,637
Meal entertain.	\$37,646	599	\$36,803	\$46,030	515	\$45,003	\$31,810	465	\$31,100
Property	\$180	1	\$176	-	-	-	-	-	-
Car parking	-	-	-	-	-	-	\$52,250	209	\$51,085
Other residual	\$4,211	450	\$4,117	\$3,911	450	\$3,824	\$3,860	350	\$3,774
TOTALS	\$113,064	1,106	\$110,538	\$127,479	1,030	\$124,635	\$164,349	1,088	\$160,683

Car fringe benefits

There are two types of car fringe benefits that the City provides to employees:

- a. City vehicles provided to employees for restricted or unrestricted private use or commuting use as defined in the City's *City-Owned Motor Vehicle Allocation and Usage Protocol*.
- b. Fringe benefits provided to employees under novated leasing arrangements.

In the latter case, the City incurs no tax liability as the novated leases are structured to ensure any resultant taxable fringe benefits are fully offset by post-tax contributions from the employees in question. Novated leases on cars are provided by a third party that the City enters into an agreement with for this purpose. At the moment, the City has a single agreement with Easifleet, permitting it to offer novated leases to employees.

* 31,34 and 35 employees in the 2021, 2022 and 2023 FBT years respectively were on novated lease arrangements.

The remaining car fringe benefits were incurred on City vehicles provided, after employee contributions were taken into account. The City's Protocol, which specifies contribution levels as well as defining private use and commuting use arrangements, is currently under review and is expected to be refined and updated in the coming months.

Residual vehicle fringe benefits

Residual vehicle benefits refer to City vehicles provided to employees under the City's *City-Owned Motor Vehicle Allocation and Usage Protocol* that do not meet the definition of a 'car' under the FBTAA. Such vehicles are generally utility vehicles and are also subject to employee contributions under the protocol.

Meal entertainment fringe benefits

Fringe benefits under this category arise where an employee is provided a meal with alcohol served. The majority of these fringe benefits comprise those arising from the annual staff Christmas party that has been held at Central Park, where a limited amount of alcohol is provided to staff.

Other fringe benefits in this category arise in respect of employees who attend Council events or other City functions where meals are served with alcohol. Such employees would primarily be members of the City's Executive Leadership Team.

Property fringe benefits

Taxable property fringe benefits were last provided in 2021, in respect of private use of internet connection provided to the CEO at the time. Other property fringe benefits typically provided comprise staff recognition awards that are offset by the individual minor benefits exemption provided for in the FBTAA and do not result in any taxable fringe benefits.

Car parking fringe benefits

Car parking fringe benefits have arisen in 2023 following a change to the FBTAA that took effect from 1 April 2022, which now includes certain previously excluded types of parking facilities in the definition of "commercial parking stations" in the legislation. Commercial parking stations meeting particular criteria trigger a car parking fringe benefit event for employers in the vicinity. In the past, dedicated parking facilities that were limited to specific types of customers and were not intended for the general public were not considered to be "commercial parking stations".

In the City's case, the customer parking facility provided at Shenton House – which is intended for customers visiting the facility and, therefore, priced higher than nearby commercial parking facilities – now triggers car parking fringe benefits for parking provided to employees at the City's Administration Building as the daily parking fees exceed the fringe benefits threshold set by the Australian Taxation Office (ATO).

The City obtained a formal valuation of the parking spaces provided to employees and applied this to calculate the resultant tax liability for the 2023 FBT year. Under the FBTAA provisions, a new valuation will be required in the next FBT year, if the City intends to apply the valuation method to calculate taxable car parking fringe benefits.

Other residual fringe benefits

These are residual entertainment facility leasing fringe benefits arising from the provision of entertainment facilities hired in relation to the annual staff Christmas party, being primarily the cost of hiring marquees and related infrastructure at the venue.

Legislation / Strategic Community Plan / Policy implications

Legislation *Fringe Benefits Tax Assessment Act 1986.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

There is a risk that the City may fail to comply with the FBTAA. In 2021, the City engaged Stantons International to review its FBT compliance and administration arrangements. A report was provided to the City following the review which noted that the City was capturing and reporting fringe benefits appropriately and that administration arrangements adequately facilitated compliance with the legislation.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The City provides a number of taxable fringe benefits each year, on which FBT is incurred and paid. FBT has increased in 2023 compared to the trend from previous years, due primarily to car parking fringe benefits arising from the 2023 FBT year.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 21 August 2023.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council NOTES the report detailing fringe benefits provided to employees and applicable fringe benefits tax paid for the 2021, 2022 and 2023 FBT years.

ATTACHMENTS

Nil

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER

15 URGENT BUSINESS

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

18 CLOSURE



**DECLARATION OF
FINANCIAL INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY /
PROXIMITY INTEREST**

To: CHIEF EXECUTIVE OFFICER
CITY OF JOONDALUP

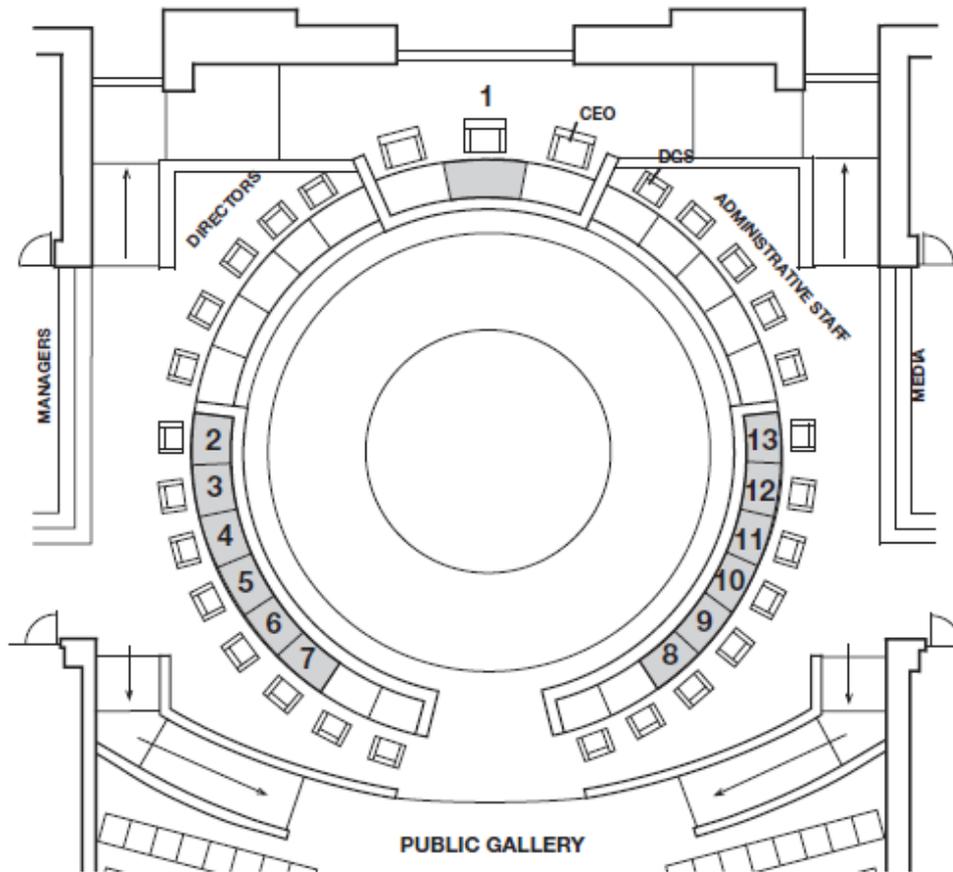
Name / Position		
Meeting Type		
Meeting Date		
Item No. / Subject		
Nature of Interest	Financial Interest * Proximity Interest* Interest that may affect impartiality*	<i>*Delete where not applicable</i>
Extent of Interest		
Signature		
Date		

Section 5.65(1) of the *Local Government Act 1995* states that:

“A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:

- (a) in a written notice given to the CEO before the meeting; or*
- (b) at the meeting immediately before the matter is discussed.”*

Council Chamber – Seating Diagram



Mayor

1 His Worship the Mayor, Hon. Albert Jacob, JP (Term expires 10/25)

North Ward

- 2 Cr Adrian Hill (Term expires 10/25)
- 3 Cr Tom McLean, JP (Term expires 10/23)

North-Central Ward

- 4 Cr Daniel Kingston (Term expires 10/25)
- 5 Cr Nige Jones (Term expires 10/23)

Central Ward

- 6 Cr Christopher May (Term expires 10/25)
- 7 Cr Russell Poliwka (Term expires 10/23)

South-West Ward

- 8 Cr Christine Hamilton-Prime (Term expires 10/25)
- 9 Cr John Raftis (Term expires 10/23)

South-East Ward

- 10 Cr John Chester (Term expires 10/25)
- 11 Cr John Logan (Term expires 10/23)

South Ward

- 12 Cr Russ Fishwick, JP (Term expires 10/25)
- 13 Cr Suzanne Thompson (Term expires 10/23)

19 SEPTEMBER 2023 - ORDINARY MEETING OF COUNCIL ATTACHMENTS

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Monthly Development Applications Determined - July 2023

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
Central	DA22/0519.01	19/05/23	SINGLE HOUSE (modification to previously approved development - DA22/0519)	31 Periwinkle Road MULLALOO WA 6027	\$10,000.00	Approved
Central	DA23/0045	24/01/23	GROUPED DWELLING (new dwelling)	10A Cawarra Crescent CRAIGIE WA 6025	\$320,825.00	Approved
Central	DA23/0181	22/03/23	SINGLE HOUSE (new dwelling)	38 Standish Way WOODVALE WA 6026	\$528,749.00	Approved
Central	DA23/0288	01/05/23	SINGLE HOUSE (additions)	48 Tellen Street MULLALOO WA 6027	\$80,000.00	Approved
Central	DA23/0293	01/05/23	SINGLE HOUSE (front fence and siteworks - retrospective)	44 Korella Street MULLALOO WA 6027	\$15,000.00	Approved
Central	DA23/0406	01/06/23	SHOP (signage)	Woodvale Boulevard Shopping Centre 931 Whitfords Avenue WOODVALE WA 6026	\$11,500.00	Approved
Central	DA23/0428	06/06/23	SINGLE HOUSE (siteworks)	41 Karalundie Way MULLALOO WA 6027	\$19,400.00	Approved
Central	DA23/0459	21/06/23	SINGLE HOUSE (patio addition)	4 Inlet Grove MULLALOO WA 6027	\$18,350.00	Approved
Central	DA23/0473	23/06/23	SINGLE HOUSE (patio addition)	18B Mandalay Place CRAIGIE WA 6025	\$4,140.00	Approved
Central	DA23/0486	29/06/23	SINGLE HOUSE (garage addition)	97 Meridian Drive MULLALOO WA 6027	\$19,860.00	Approved
North	DA23/0289	28/04/23	SINGLE HOUSE (new two storey dwelling)	36 Varadero Road BURNS BEACH WA 6028	\$539,545.00	Approved
North	DA23/0340	12/05/23	SINGLE HOUSE (new dwelling)	50 Varadero Road BURNS BEACH WA 6028	\$466,721.00	Approved
North	DA23/0355	16/05/23	FAST FOOD OUTLET (alterations and additions)	McDonalds 2 Chesapeake Way CURRAMBINE WA 6028	\$730,000.00	Approved
North	DA23/0376	21/05/23	SINGLE HOUSE (front fence addition)	23 Darroch Loop KINROSS WA 6028	\$5,000.00	Approved
North	DA23/0380	23/05/23	SINGLE HOUSE (patio additions)	15 Kastorias Close JOONDALUP WA 6027	\$19,000.00	Approved
North	DA23/0391	29/05/23	EDUCATIONAL ESTABLISHMENT (change of use)	1/22 Winton Road JOONDALUP WA 6027	\$0.00	Approved
North	DA23/0399	30/05/23	SINGLE HOUSE (retaining wall - retrospective)	8 Conrad Way CURRAMBINE WA 6028	\$1,500.00	Approved
North	DA23/0437	14/06/23	SINGLE HOUSE (outbuilding)	27 Whithorn Circle KINROSS WA 6028	\$10,000.00	Approved
North	DA23/0440	14/06/23	MEDICAL CENTRE (change of use from showroom and signage)	7/7 Delage Street JOONDALUP WA 6027	\$600,000.00	Approved
North	DA23/0447	16/05/23	RESIDENTIAL AGED CARE FACILITY (shade sails)	30 Regents Park Road JOONDALUP WA 6027	\$6,000.00	Approved
North	DA23/0449	19/06/23	SINGLE HOUSE (new dwelling)	5 Ipanema Street BURNS BEACH WA 6028	\$502,807.00	Approved
North	DA23/0483	27/06/23	SINGLE HOUSE (patio and carport additions)	2 Somersby Gardens CURRAMBINE WA 6028	\$13,700.00	Approved
North	DA23/0498	06/07/23	SINGLE HOUSE (patio addition)	18 Mahia Way BURNS BEACH WA 6028	\$6,550.00	Approved
North	DA23/0519	12/07/23	SINGLE HOUSE (patio addition)	14 Annandale Circle KINROSS WA 6028	\$30,654.00	Approved
NorthCentr	DA23/0160	14/03/23	HOME BUSINESS (amendment to DA22/0424 and retrospective works)	1 Marybrook Road HEATHRIDGE WA 6027	\$0.00	Approved

ATTACHMENT NO: 1

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Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
NorthCentr	DA23/0161	14/03/23	GROUPED DWELLING (new dwelling)	5 Robe Court HEATHRIDGE WA 6027	\$150,000.00	Approved
NorthCentr	DA23/0298	01/05/23	SINGLE HOUSE (new ancillary dwelling with loft)	40 Huntingdale Crescent CONNOLLY WA 6027	\$147,000.00	Approved
NorthCentr	DA23/0317	07/05/23	SINGLE HOUSE (front fence addition)	21 Blythewood Way HEATHRIDGE WA 6027	\$35,000.00	Approved
NorthCentr	DA23/0318	08/05/23	HOME BUSINESS (tea rooms)	55 Santa Monica Parade ILUKA WA 6028	\$0.00	Approved
NorthCentr	DA23/0324	09/05/23	SHOWROOM (solar panel additions)	1/6 The Gateway EDGEWATER WA 6027	\$110,000.00	Approved
NorthCentr	DA23/0331	09/05/23	SINGLE HOUSE (new dwelling)	41B King Edward Drive HEATHRIDGE WA 6027	\$258,180.00	Approved
NorthCentr	DA23/0363	17/05/23	SINGLE HOUSE (garage addition)	41 Santa Monica Parade ILUKA WA 6028	\$20,000.00	Approved
NorthCentr	DA23/0404	01/06/23	SINGLE HOUSE (siteworks)	9 Marybrook Road HEATHRIDGE WA 6027	\$6,000.00	Approved
NorthCentr	DA23/0420	08/06/23	SINGLE HOUSE (sea container)	9 Chantilly Way CONNOLLY WA 6027	\$3,500.00	Approved
NorthCentr	DA23/0456	20/06/23	SINGLE HOUSE (patio addition)	20 Transom Way OCEAN REEF WA 6027	\$15,000.00	Approved
NorthCentr	DA23/0466	23/06/23	SINGLE HOUSE (patio addition)	7 Jasper Way EDGEWATER WA 6027	\$19,459.00	Approved
South	DA22/0896	09/11/22	SINGLE HOUSE (new two storey dwelling)	22A Eucalypt Court DUNCRAIG WA 6023	\$431,330.00	Approved
South	DA23/0216	30/03/23	SINGLE HOUSE (new two storey dwelling)	24A Halgania Way DUNCRAIG WA 6023	\$450,000.00	Approved
South	DA23/0233	06/04/23	GROUPED DWELLING (two new dwellings)	26 Acacia Way DUNCRAIG WA 6023	\$600,000.00	Approved
South	DA23/0388	25/05/23	HOSPITAL (signage)	Glengarry Hospital 53 Arnisdale Road DUNCRAIG WA 6023	\$19,000.00	Approved
South	DA23/0392	29/05/23	SINGLE HOUSE (siteworks - retrospective)	8 Iolanthe Drive DUNCRAIG WA 6023	\$8,000.00	Approved
South	DA23/0395	30/05/23	SINGLE HOUSE (carport addition)	33 Melissa Street DUNCRAIG WA 6023	\$11,990.00	Approved
South	DA23/0410	01/06/23	SINGLE HOUSE (carport addition)	26 Cunningham Place PADBURY WA 6025	\$16,000.00	Approved
South	DA23/0460	22/06/23	SINGLE HOUSE (carport addition)	56 Gibson Avenue PADBURY WA 6025	\$11,090.00	Approved
SouthEast	DA23/0077	01/02/23	OFFICE (new development)	Offices 121 Moolanda Boulevard KINGSLEY WA 6026	\$1,700,000.00	Approved
SouthEast	DA23/0337	11/05/23	MOTOR VEHICLE WASH (additions)	35 Canham Way GREENWOOD WA 6024	\$50,000.00	Approved
SouthEast	DA23/0402	31/05/23	SINGLE HOUSE (outbuilding addition)	155 Coolibah Drive GREENWOOD WA 6024	\$16,306.00	Approved
SouthEast	DA23/0415	03/06/23	SINGLE HOUSE (siteworks)	8 Leith Court GREENWOOD WA 6024	\$10,400.00	Approved
SouthEast	DA23/0427	07/06/23	SINGLE HOUSE (additions)	23 Mooltunya Court KINGSLEY WA 6026	\$150,000.00	Approved
SouthEast	DA23/0450	19/06/23	GROUPED DWELLING (patio addition)	35A Chessington Way KINGSLEY WA 6026	\$9,776.00	Approved
SouthEast	DA23/0474	26/06/23	SINGLE HOUSE (patio addition)	17 Alconbury Road KINGSLEY WA 6026	\$8,500.00	Approved
SouthEast	DA23/0507	07/07/23	SINGLE HOUSE (patio addition)	11 Kintyre Place KINGSLEY WA 6026	\$29,801.00	Approved

ATTACHMENT NO: 1

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Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
SouthWest	DA22/0748	19/09/22	SINGLE HOUSE (new two storey dwelling)	112 Clontarf Street SORRENTO WA 6020	\$927,827.00	Approved
SouthWest	DA22/0795.01	13/06/23	VETERINARY CENTRE (modification to approved DA22/0795 - amendments and associated works)	40 Banks Avenue HILLARYS WA 6025	\$50,000.00	Approved
SouthWest	DA23/0127	02/03/23	GROUPED DWELLING (new two storey dwelling)	54A Marine Terrace SORRENTO WA 6020	\$500,000.00	Approved
SouthWest	DA23/0224	31/03/23	SINGLE HOUSE (new two storey dwelling)	6 Hanley Place HILLARYS WA 6025	\$400,000.00	Approved
SouthWest	DA23/0275	23/04/23	SINGLE HOUSE (additions)	21 Jervis Way SORRENTO WA 6020	\$215,000.00	Approved
SouthWest	DA23/0360	18/05/23	SINGLE HOUSE (additions)	101 Flinders Avenue HILLARYS WA 6025	\$80,000.00	Approved
SouthWest	DA23/0451	19/06/23	SINGLE HOUSE (patio addition)	15 Lindfield Retreat KALLAROO WA 6025	\$6,275.00	Approved
SouthWest	DA23/0471	27/06/23	GROUPED DWELLING (additions)	15/160 West Coast Drive SORRENTO WA 6020	\$200,000.00	Approved
SouthWest	DA23/0489	02/07/23	GROUPED DWELLING (additions)	15 Orbell Road HILLARYS WA 6025	\$60,000.00	Approved
SouthWest	DA23/0508	07/07/23	SINGLE HOUSE (garage addition)	12 Cromer Grove KALLAROO WA 6025	\$12,000.00	Approved
SouthWest	DA23/0529	13/07/23	GROUPED DWELLING (patio addition)	Northshore Retirement Village 37/177 Dampier Avenue KALLAROO WA 6025	\$5,931.00	Approved
63					\$10,702,666.00	

ATTACHMENT NO: 2

Monthly Subdivision Application Recommendations to Western Australian Planning Commission - July 2023

Ward	SU Number	Received Date	Application Details	Property Address	Recommendation
Central	SU356-23	01/06/23	2 strata residential lots	5 Argus Close CRAIGIE WA 6025	NotSupport
Central	SU379-23	13/06/23	2 strata residential lots	11 Karalundie Way MULLALOO WA 6027	NotSupport
NorthCentr	SU375-23	09/06/23	2 strata residential lots	57 Conidae Drive HEATHRIDGE WA 6027	NotSupport
NorthCentr	SU390-23	14/06/23	2 strata residential lots	7 Mabena Place OCEAN REEF WA 6027	NotSupport
South	SU163800	03/07/23	1 additional residential lot	89 Oxley Avenue PADBURY WA 6025	Support
South	SU163812	06/07/23	Termination of strata	10 Syree Court MARMION WA 6020	Support
South	SU163843	14/07/23	1 additional residential lot	10 Syree Court MARMION WA 6020	Support
South	SU420-23	29/06/23	3 strata residential lots	22 Ellison Drive PADBURY WA 6025	Support
SouthWest	SU163716	13/06/23	Termination of existing strata plan	Sorrento Bottle Barn 136A West Coast Drive SORRENTO WA 6020	Support
SouthWest	SU163718	13/06/23	Amalgamation of 7 residential lots	White Salt 134 West Coast Drive SORRENTO WA 6020	Support
10					

SIGNING AND COMMON SEAL REGISTER								
DATE	ITEM #	TYPE OF DOCUMENT	DIRECTORATE	PROPERTY	DESCRIPTION	FILE REFERENCE	SIGNED CM REFERENCE	Submitted to Council
10/08/2023	1	Replacement Deed of Agreement	Planning and Community Development	Lot 972 (90) Kingsley Drive, Kingsley	To facilitate an extension of lease for Lot 972 (90) Kingsley Drive, Kingsley (Kingsley Tavern), a replacement Deed of Agreement is required. The Deed relates to the provision of reciprocal parking and access arrangements between the subject site and adjoining properties.	03467	INW23/5614 INT23/44515	19/09/2023
14/08/2023	2	Sign and Seal Scheme Amendment	Planning and Community Development	Lot 847 (5) Tuart Road, Greenwood	In accordance with Council's resolution from its meeting held on 25 July 2023 (item 13.3), the scheme amendment documents are required to be signed and sealed to progress the amendment no. 12.	110634 08097	INT23/39767	19/09/2023
14/08/2023	3	Sign and Seal Scheme Amendment	Planning and Community Development	Marmion Structure Plan	In accordance with Council's resolution from its meeting held on 25 July 2023 (Item 13.4), the documents are required to be signed to progress the amendment no. 14.	111002	INT23/41196	19/09/2023
17/08/2023	4	Sign and Seal Section 70A Notification	Planning and Community Development	Lot 282 (338) Warwick Road, Warwick	In accordance with condition 8 of conditional subdivision approval WAPC 902-20, a notification on title is required to advise current and future owners that the subject site is located within a transport corridor and may be affected by transport noise.	68440	INT23/44839	19/09/2023
30/08/2023	5	Sign and Seal Scheme Amendment	Planning and Community Development	Marmion Structure Plan	The submitted document has previously been signed by the CEO, however the wording has been updated to accurately reflect Council's resolution of 25th July 2023.	111002	INT23/41196	19/09/2023
31/08/2023	6	Execution of Deed of Consent to Mortgage of Sublease	Corporate Services	Lot 501 on Deposited Plan 417135 (20 JohnWilkie Tarn, Hillarys) - Pinnaroo Point (Hillarys Beach Club site).	Pinnaroo Point Food & Beverage Facility (Hillarys Beach Club)- Execution of Deed of Consent to Mortgage of Sublease.To provide consent to a mortgage over the sublease between the City and Sandgate (WA) Pty Ltd.	108334	INT23/34191	19/09/2023



Ordinary Meeting of Council

Thursday, 17 August 2023

MINUTES

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*

MINUTES Ordinary Meeting of Council – 17 August 2023

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Alaine Haddon-Casey	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr Bianca Sandri Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

MINUTES Ordinary Meeting of Council – 17 August 2023

PRESENT

Deputy Chair	Cr Suzanne Migdale
Councillors	Cr John Chester Cr Brent Fleeton Cr Alaine Haddon-Casey Cr Bronwyn Ife Cr Nige Jones Cr Tony Krsticevic Cr Glynis Parker Cr Karlo Perkov Cr Brett Treby Cr Ashley Wallace
Alternate Members	Nil
Staff	Mr Chris Adams (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Mr Daniel Govus (Senior Governance Officer – City of Stirling)
Apologies Councillors	Nil
Leave of Absence	Cr Bianca Sandri
Absent	Nil
Consultants	Mr Alex Maguire (Satterley Property Group) Mr Drew Tomkins (Satterley Property Group) Mr Alan Abel (Satterley Property Group)
Apologies Participant Councils' Advisers	Mr Mat Humfrey (City of Joondalup) Mr David MacLennan (City of Vincent) Mr Daniel Simms (City of Wanneroo) Mr Gary Tuffin (Town of Cambridge) Ms Michelle Reynolds (City of Perth) Mr Anthony Vuleta (Town of Victoria Park)
In Attendance Participant Councils' Advisers	Mr Stevan Rodic (City of Stirling)
Members of the Public	Nil
Press	Nil

MINUTES Ordinary Meeting of Council – 17 August 2023

1. OFFICIAL OPENING

The Deputy Chair declared the meeting open at 6:03pm.

2. APOLOGIES AND LEAVE OF ABSENCE

Councillor Bianca Sandri (granted a leave of absence from 6 August 2023 to 11 September 2023 inclusive).

DISCLOSURE OF INTERESTS

Nil.

3. PUBLIC STATEMENT/QUESTION TIME

Nil.

4. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil.

5. PETITIONS

Nil.

6. CONFIRMATION OF MINUTES**6.1. CONFIRMATION OF MINUTES**

Moved Cr Ife, Seconded Cr Krsticevic.

That the minutes of the Ordinary Meeting of Council of 22 June 2023 be CONFIRMED as a true and accurate record of proceedings.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

7. BUSINESS ARISING FROM MINUTES

Nil.

MINUTES Ordinary Meeting of Council – 17 August 2023

8. ADMINISTRATION REPORTS AS PRESENTED**8.1. BUSINESS REPORT – MONTH ENDING 31 JULY 2023**

Moved Cr Chester, Seconded Cr Jones.

That the Council RECEIVES the Business Report for the month ending 31 July 2023.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.2. STATEMENT OF FINANCIAL ACTIVITY - JUNE 2023

Moved Cr Jones, Seconded Cr Perkov.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 June 2023.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.3. LIST OF MONTHLY ACCOUNTS SUBMITTED - JUNE 2023

Moved Cr Chester, Seconded Cr Jones.

That the Council:

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for June 2023 - \$4,477,723.57**
- 2. APPROVES the CEO Credit Card Statement for June 2023.**

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.4. SALES AND SETTLEMENT REPORT – MONTH ENDING 31 JULY 2023

Moved Cr Jones, Seconded Cr Perkov.

That the Council RECEIVES the Sales and Settlement Report for the month ending 31 July 2023.

The Motion was put and declared CARRIED (11/0).

MINUTES Ordinary Meeting of Council – 17 August 2023

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.5. REVIEW OF MANAGEMENT COMMITTEE MEETINGS

Moved Cr Jones, Seconded Cr Perkov.

That Council:

- 1. HOLD in-person, whole of Council Strategic Planning Sessions in lieu of the scheduled 21 September 2023 and 16 November 2023 CRC Management Committee Meetings.**
- 2. CANCEL the planned Strategic Project and Advisory meeting that is currently scheduled for 19 October 2023, post the Ordinary Meeting of Council.**
- 3. CONSIDERS the future of the CRC Management Committee meetings at the December Ordinary Meeting of Council as a component of setting meeting dates for the TPRC for the 2024 calendar year.**

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.6. PROJECT FINANCIAL REPORT - JUNE 2023

Moved Cr Chester, Seconded Cr Krsticevic.

That the Council RECEIVES the Project Financial Report (June 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.7 REVIEW OF PURCHASER TERMS, CONDITIONS AND INCENTIVES

Moved Cr Jones, Seconded Cr Perkov.

That the Council:

- 1. APPROVES the following Purchaser Terms, Conditions and Incentives for public release lots in Catalina Estate for the period August 2023 to August 2024:**

Already released stock in Catalina Beach and Catalina Green and future Catalina Beach releases (maintain current terms, conditions and incentives, as follows):

- 1.1 Use of the REIWA Offer and Acceptance Contract with Special Conditions and Annexure.**

MINUTES Ordinary Meeting of Council – 17 August 2023

- 1.2 A \$2,000 deposit to be used in the Sales Contracts for lots in Catalina Green and a \$5,000 deposit to be used in the Sales Contracts for lots in Catalina Beach.
- 1.3 A finance approval period, where finance is required, of 60 days for lots in Catalina Green and 45 days for lots in Catalina Beach.
- 1.4 A 21-day settlement period from finance approval or the issue of titles, whichever is the later.
- 1.5 A waterwise landscaping package to the front garden.
- 1.6 A \$2,000 rebate for all homes constructed with a minimum 3.0KW capacity photovoltaic solar power system, with an additional \$1,000 rebate paid where the system includes integrated battery storage.
- 1.7 Side and rear boundary fencing (behind the building line).
- 1.8 A \$1,000 rebate for all homes that include appropriate WELS rated fittings and fixtures.
- 1.9 Sales incentives (Items 1.5 – 1.8) subject to homes being constructed in accordance with the approved applicable Design Guidelines within 24 months of settlement for single storey homes and 30 months of settlement for two storey homes.

Future releases in Catalina Green (from Stage 39)

As for current releases, with the following additions:

- 1.10 An additional \$2,000 rebate for all homes constructed with a minimum 3.0KW capacity photovoltaic solar power system (total of \$4,000), with an additional \$1,000 rebate paid where the system includes integrated battery storage.
 - 1.11 Waterwise front landscaping package to also include:
 - 1.11.1 Wi-fi enabled smart meter and irrigation controller.
 - 1.11.2 Increased number and size of included tree stock.
 - 1.12 An eco-smart lifestyle bundle including:
 - 1.12.1 Heat pump hot water system (capped at \$1,500).
 - 1.12.2 Energy efficient air-conditioning monitor or thermostat (capped at \$300).
 - 1.12.3 Home Energy monitor (capped at \$350).
2. **REQUESTS** the Satterley Property Group to review the Purchaser Terms, Conditions and Incentives for Catalina and provide a report to the Council for consideration in August 2024.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

MINUTES Ordinary Meeting of Council – 17 August 2023

8.8. SPECIAL DEVELOPMENT SITES - STATUS REPORT

Moved Cr Jones, Seconded Cr Perkov.

That the Council:

- 1. RECEIVES the Special Development Sites update dated 18 July 2023, as prepared by the Satterley Property Group.**
- 2. APPROVES the commercial terms and conditions, the lot allocation process and the criteria for the sale of lots to builders in the Catalina Green Builder Display Village, as set out in the Satterley Property Group correspondence dated 18 July 2023.**
- 3. REQUIRES the Satterley Property Group to provide a further status report within six months.**

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.9. CATALINA BEACH (WEST) DESIGN GUIDELINES

Moved Cr Jones, Seconded Cr Perkov.

That the Council APPROVES the Catalina Beach (West) Design Guidelines (August 2023).

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

9. COMMITTEE REPORTS**AUDIT and RISK COMMITTEE (14 AUGUST 2023)****9.1. POLICY REVIEW: PAYMENT OF DISTRIBUTIONS POLICY**

Moved Cr Perkov, Seconded Cr Krsticevic.

That the Council:

- 1. ADOPTS the revised Payments of Distributions Policy with the following amendment:
Under 'Minimum and Maximum Cash Flow Balances' reduces the proposed maximum cash balance from \$35M to \$30M.**
- 2. NOTES that the CRC is currently holding significantly greater cash assets than the current minimum limit of \$15M prescribed in the Payment of Distributions Policy.**

MINUTES Ordinary Meeting of Council – 17 August 2023

3. **CONSIDERS** an increase in the forecast distributions in FYE 2024 from \$20M to \$30M as a component of the Mid-Year Budget Review.
4. **REQUESTS** that the CEO critically reviews distributions forecast, including an analysis of the cash balance required, taking account of Satterley forecasts and known operational expenditure, as a component of the FYE 2024 Mid-Year Budget review with the aim of achieving compliance with the new/revised Payment of Distribution Policy provisions.

The Motion was put and declared CARRIED (7/4).

For: Councillors Chester, Fleeton, Haddon-Casey, Krsticevic, Migdale, Parker, and Perkov.

Against: Councillors Ife, Jones, Treby and Wallace.

9.2. AUDIT and RISK COMMITTEE AUDIT CHARTER & ANNUAL AUDIT PLAN REVIEW

Moved Cr Treby, Seconded Cr Krsticevic.

That the Council APPROVES the CRC Audit Charter (August 2023) and ADOPTS the Audit Plan 2023/2024.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

9.3. LATE ITEM - CRC BUDGET FYE 2024

Moved Cr Parker, Seconded Cr Treby.

That the Council:

1. **ADOPTS the CRC Annual Budget FYE 2024.**
2. **ADOPTS 10% or \$5,000 whichever is the greater for the purposes of the reporting of material variances by Nature and Type monthly for the 2023/2024 financial year, in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996.***

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil.

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

MINUTES Ordinary Meeting of Council – 17 August 2023

12. URGENT BUSINESS APPROVED BY THE CHAIR

Nil.

13. GENERAL BUSINESS

Nil.

14. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Krsticevic, Seconded Cr Treby.

That:

1. Item 14.1 - REVIEW OF DELIVERABLES - DEVELOPMENT MANAGER'S KEY PERFORMANCE INDICATORS be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and

e) A matter that if disclosed would reveal –

ii) information that has commercial value to a person; or

iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the CRC (section 5.23(2)(e)).

2. Item 14.2 - CIVIL CONSTRUCTION WORKS TENDER (TENDER 03/2023) be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and

e) A matter that if disclosed would reveal –

ii) information that has commercial value to a person; or

iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the CRC (section 5.23(2)(e)).

The Motion was put and declared CARRIED (11/0).

At 6:42pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 14.1.

Representatives from Satterley Property Group left the room.

MINUTES Ordinary Meeting of Council – 17 August 2023

With the agreement of Council, the Deputy Chair ruled that Item 14.2 be considered prior to Item 14.1.

14.1. CONFIDENTIAL: REVIEW OF DELIVERABLES - DEVELOPMENT MANAGER'S KEY PERFORMANCE INDICATORS

Councillor John Chester retired from the meeting at 6:49pm, prior to consideration of Item 14.1.

Moved Cr Treby, Seconded Cr Parker.

That the Council:

1. **RECEIVES** the Satterley Property Group report (August 2023) on the review of deliverables required by the Development Manager's Key Performance Indicators.
2. **ACCEPTS** that the Satterley Property Group has achieved the deliverable required by the Development Manager's Key Performance Indicators for the period between 1 July 2022 and 30 June 2023.
3. **NOTES** that the Development Manager's Key Performance Indicators that applied in FYE 2023 will form the basis for review of the Development Manager's performance in FYE 2024.

The Motion was put and declared CARRIED (10/0).

For: Councillors Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

14.2. LATE ITEM - CONFIDENTIAL - CIVIL CONSTRUCTION WORKS TENDER (TENDER 03/2023)

Moved Cr Treby, Seconded Cr Haddon-Casey.

That the Council ACCEPTS the Ralmana Pty Ltd trading as RJV submission (dated August 2023) for civil construction works in accordance with Tender 03/2023.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

Moved Cr Treby, Seconded Cr Ife.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

For: Councillors Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

At 6:49pm the meeting was reopened to the public.

MINUTES Ordinary Meeting of Council – 17 August 2023

15. FORMAL CLOSURE OF MEETING

The Deputy Chair declared the meeting closed at 6:50pm.

STATUS OF PETITIONS PRESENTED TO COUNCIL

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
<p>A 51 signature petition has been received from residents of the City of Joondalup requesting that Council create a working group that includes representatives from the City's planning department to review and develop appropriate signage guidelines and policy that allows small business to have a say on signage and placemaking within the City of Joondalup.</p> <p>RPC00105 (Governance and Strategy)</p>	16 August 2016	Outstanding	<p><u>Update as at August 2023</u> A revised Local Government and Public Property Local Law did not progress to the Policy Committee in August 2023. It is expected to proceed to the Policy Committee later in 2023.</p> <p><u>Update as at May 2023</u> A revised Local Government and Public Property Local Law did not progress to the Policy Committee in May 2023. It is expected to proceed to the Policy Committee in August 2023.</p> <p><u>Update as at February 2023</u> A revised Local Government and Public Property Local Law did not progress to the Policy Committee in February 2023. It is expected to proceed to the Policy Committee in May 2023.</p> <p><u>Update as at November 2022</u> As stated below, a revised Local Government and Public Property Local Law (incorporating the changes on signage) is expected to be presented to the Policy Committee in February 2023.</p> <p><u>Update as at August 2022</u> The Amendment Local Law was presented to Council on 16 August 2022. The Council resolution was as follows: <i>That Item CJ124-08/22 Amendment Local Law 2021 – Final Adoption BE REFERRED BACK to the Policy Committee for further consideration and so that each local law can be considered separately.</i></p> <p>A revised Local Government and Public Property Local Law (incorporating the changes on signage) is expected to be presented to the Policy Committee in February 2023.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p><u>Update as at June 2022</u> Letters were sent to the lead petitioners on 1 April 2022, advising of Council's decision at the February 2022 Council Meeting. The Amendment Local Law is expected to be presented back to Council in July or August for consideration of submissions and final adoption.</p> <p><u>Update as at February 2022</u> A report was presented to the 15 February 2022 Council meeting to advertise the City of Joondalup Amendment Local Law 2021 (CJ014-02/22 refers). Once the Amendment Local Law is advertised, there is a six week submission period, with a further report to be presented to Council at the conclusion of the submission period.</p> <p><u>Update as at November 2021</u> The City is currently reviewing the Amendment Local Law with a report to be presented to Council in February 2022.</p> <p><u>Update as at May and August 2021</u> A report in relation to the <i>Advertisements Local Planning Policy</i> was submitted to Council at its meeting held on 16 March 2021 (CJ037-03/21 refers). The lead petitioner has been notified of Council's decision.</p> <p>At its meeting held on 16 February 2021 (CJ006-02/21 refers) Council endorsed a review of the City's <i>Local Government and Public Property Local Law 2014</i> to consider possible amendments to the local law provisions around the permissibility of temporary advertising signs in thoroughfares and road verges. A local law amendment will be submitted to a future Council meeting to consider detailing any possible changes that can be made.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p><u>Update as at February 2021</u> A report will be presented to the 16 March 2021 Council meeting to consider the draft <i>Advertisements Local Planning Policy</i> following public advertising, which details signage requirements on private property.</p> <p><u>Update as at November 2020</u> A new draft policy was presented to Council at its meeting held on 20 October 2020 (CJ162-10/20 refers). The Draft Advertisement Local Planning Policy will be advertised for public consultation for 21 days before the end of 2020.</p> <p><u>Update as at February, May and August 2020</u> Review of signs policy is continuing.</p> <p><u>Update as at August and November 2019</u> Review of signs policy is continuing.</p> <p><u>Update as at May 2019</u> Review of signs policy has commenced.</p> <p><u>Update as at February 2019</u> Work will commence shortly on the review of the <i>Signs</i> policy.</p> <p><u>Update as at November 2018</u> <i>Local Planning Scheme No. 3</i> was gazetted on 23 October 2018. Now that the City knows the exact wording of the scheme, work will commence on the review of the <i>Signs Policy</i>. A decision will be made shortly how best to engage small business in the review of the policy.</p> <p><u>Update as at August, May and February 2018</u> The review of the City's <i>Signs Policy</i> will commence once <i>Local Planning Scheme No. 3</i> has been endorsed by the Western Australian Planning Commission.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p><u>Update as at February, May, August and November 2017</u> The review of the City's <i>Signs Policy</i> is yet to commence.</p> <p><u>Update as at November 2016</u> The review of the City's <i>Signs Policy</i> is yet to commence.</p> <p><u>Update as at August 2016</u> It is anticipated that a review of the City's <i>Signs Policy</i> will commence in late 2016. The request to form a working group will be considered as part of the review process.</p>
<p>A 198 signature petition has been received from residents of the City of Joondalup requesting the City prepare options for the expansion and redevelopment of the Whitford Senior Citizens Club and the Whitford Library Facilities.</p> <p>RCP00086 (Corporate Services)</p>	<p>17 August 2021</p>	<p>Outstanding</p>	<p><u>Update as at August 2023</u> Being reviewed in line with the Social Needs Analysis.</p> <p><u>Update as at May 2023</u> Date to be confirmed, awaiting outcome of social needs analysis.</p> <p><u>Update as at February 2023</u> Date to be confirmed, awaiting outcome of social needs analysis.</p> <p><u>Update as at November 2022</u> The presentation of the report has been delayed to 2023 pending the social need analysis report.</p> <p><u>Update as at August 2022</u> A report will be presented to Major Projects and Finance at its meeting scheduled for 28 November 2022.</p> <p><u>Update as at June 2022</u> The evaluation of the Social Needs Analysis is still in progress and once that is complete a report will be presented to the Major Projects and Finance Committee as per the February 2022 resolution.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p><u>Update as at February 2022</u> A report was presented to Council at its meeting held on 15 December 2021 (CJ177-12/21 refers) where Council resolved the following:</p> <p><i>“That Council:</i></p> <p>1 <i>NOTES that on finalisation of the City of Joondalup’s evaluation of the Social Needs Analysis, which will occur in early 2022, a report will be presented to a future meeting of the Major Projects and Finance Committee that assesses what will be required to meet the community’s future needs at the Whitford Library and Whitford Senior Citizens’ Centre;</i></p> <p>2 <i>ADVISES the lead petitioner of Council’s decision as detailed in Part 1 above.”</i></p> <p><u>Update as at November 2021</u> A report will be presented to Council at its meeting scheduled for 14 December 2021.</p> <p><u>Update as at August 2021</u> The City is currently reviewing the request and a report will be presented to a future Council meeting.</p>

<p>A 95 signature petition has been received from residents of the City of Joondalup requesting the City approves the Sorrento Bowling Club installing a self-service ClubTAB inside its clubroom facility.</p> <p>RCP00111 (Infrastructure Services)</p>	<p>18 October 2022</p>	<p>Completed</p>	<p><u>Update as at August 2023</u> A report was presented to Council at its meeting held on 25 July 2023 (CJ120-07/23 refers) where Council resolved the following:</p> <p>“1 <i>NOTES the assessment process undertaken by the City in considering the Sorrento Bowling Club’s latest request to support an application to Racing and Wagering WA for the installation of a self-service Club TAB within the Sorrento Bowling Club facility, and the City’s reasons for not supporting the request detailed in Report CJ101-06/23;</i></p> <p>2 <i>ACCEPTS and ACKNOWLEDGES the Sorrento Bowling Club’s withdrawal of its application for a self-service Club TAB within the Sorrento Bowling Club facility at Percy Doyle Reserve, Duncraig, as provided in its letter of 7 July 2023 to the City;</i></p> <p>3 <i>DECLINES the petitioners’ request to support an application to Racing and Wagering WA for the installation of a self-service Club TAB within the Sorrento Bowling Club facility in Percy Doyle Reserve, Duncraig;</i></p> <p>4 <i>ADVISES the lead petitioner of its decision;</i></p> <p>5 <i>REQUESTS a report be presented to the Policy Committee that considers the development of a formal position on the installation and conducting of any gambling or wagering activities within City-managed or owned facilities.”</i></p> <p><u>Update as at May 2023</u> A report is scheduled to be presented to Council at its meeting to be held on 27 June 2023.</p>
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			<p><u>Update as at February 2023</u> The City is progressing the investigation into the matter raised in the petition and a report is scheduled to be presented to Council at its meeting to be held on 23 May 2023.</p> <p><u>Update as at November 2022</u> The City is currently reviewing the request and a report will be presented to a future Council meeting.</p>
<p>A 27 signature petition has been received from residents of the City of Joondalup requesting that Council take into consideration residents views when undertaking tree planting and plant smaller trees (such as Bottlebrush) where views will be affected (views being ocean views, park views or city views).</p> <p>RCP00118 (Infrastructure Services)</p>	<p>23 May 2023</p>	<p>Completed</p>	<p><u>Update as at August 2023</u> A report was presented to Council at its meeting held on 27 June 2023 (CJ103-06/23 refers) where Council resolved the following:</p> <ol style="list-style-type: none"> 1 <i>NOTES that the selection of tree species will be on the basis of species that will perform best as a street tree in each specific location and deliver the highest potential to increase the City's urban canopy;</i> 2 <i>NOTES that the location and planting of street trees as part of the Leafy City Program is carried out in accordance with the various guidelines as outlined in Report CJ076-05/23;</i> 3 <i>NOTES that the City provides the opportunity for affected residents to discuss tree planting locations within current guidelines to further assist with sightlines, potential view obstructions and parking prior to planting;</i> 4 <i>DOES NOT SUPPORT the petitioners request to plant smaller trees where views will be affected;</i> 5 <i>ADVISES the lead petitioner of its decision.</i> <p><u>Update as at May 2023</u> A report is scheduled to be presented to Council at its meeting to be held on 27 June 2023.</p>

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Payments						
EF112893	14/07/2023	TRUSTEE FOR BBBM UNIT TRUST GROWERS AGRISHOP	7/AS			4,136.00
			185028 - HERBI BLUE DYE - 5 LTR		100.80	
			185028 - HERBI BLUE DYE - 5 LTR	VP331237	3,093.20	
			185161 - HERBI BLUE DYE - 5 LTR	VP331237	206.80	
			185283 - HERBICIDE PULSE - 5 LTR	VP331237	836.00	
			185481 - REFER INVOICE185028		-100.80	
EF113237	31/07/2023	TRUSTEE FOR BBBM UNIT TRUST GROWERS AGRISHOP	7/AS			11,484.00
			185733 - HERBICIDE WEEDMASTER	VP331237	11,484.00	
EF113233	31/07/2023	4PARK PTY LTD (FORPARK AUSTRALIA)				98.56
			61435 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		98.56	
EF112810	14/07/2023	A GRADE SURVEYS				1,660.00
			6362 - GRADUATE QUANTITY SURVEYOR - HOURLY RATE		1,660.00	
112875	6/07/2023	AARON SICE				400.00
			280623 - DESIGN REVIEW PANEL, 21/06/23		400.00	
EF112861	14/07/2023	ACCESS ICON PTY LTD (CASCADE GROUP)				7,801.20
			16762 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	7,801.20	
EF112820	14/07/2023	ACEN FORD PTY LTD (ADFORM ENGINEERING SIGNS)	GRAVING &			148.50
			11437 - STAINLESS STEEL PLAQUE		148.50	
EF112807	14/07/2023	ACTION GLASS & ALUMINIUM				5,287.34
			53285 - WINDOWS - EXT CONT		2,933.48	
			55401 - WARWICK COMMUNITY HALL WINDOW		2,353.86	
EF113170	31/07/2023	ACTIVE MOBILITY SYSTEMS PTY LTD				468.50
			418497 - SKU: 2502000 BURGUNDY TRITON WHEELCHAIR		468.50	
EF113167	31/07/2023	ADP STORE FIXTURES PTY LTD				177.38
			8803 - AP437 A3 SIGNHOLDER		177.38	
EF113133	31/07/2023	ADRIAN HILL				6,246.67
			ALLOW-ICT-JUL 2023 - COUNCILLOR ICT ALLOWANCE		3,500.00	
			ALLOW-MTG-JULY 2023 - ELECTED MEMBERS MEETING FEE		2,746.67	
EF113164	31/07/2023	ADSAMOTION PTY LTD (BOLLINGER AUTOMATIC CHOICE)	THE			7,617.60
			28098 - BFT ICARO VELOCE		6,848.60	
			28271 - SECURITY GATES/BOLLARDS EXT MATERIA		769.00	
EF113363	31/07/2023	ADVAM PTY LTD				75.57
			C76_202303949 - MONTHLY SUPPORT FEE - ADVAM		75.57	
EF112827	14/07/2023	ADVANCED SPATIAL TECHNOLOGIES PTY LTD				30,079.50
			1833 - AUTOCAD FULL SINGLE USER LICENSE		30,079.50	
EF113161	31/07/2023	ADVANCED TRAFFIC MANAGEMENT LTD	(WA) PTY			324.94
			159146 - ADVANCED TRAFFIC MANAGEMENT		832.44	
			160728 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	02020	488.14	
			160730 - 2 TRAFFIC CONTROLLERS WITH SIGNS & CONES		712.91	
			161576 - TRAFFIC MANAGEMENT		462.00	

ATTACHMENT 12.5.1

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			CR00161781 - COUNTRY CLUB BLVD OVERPAYMENT		-2,170.55	
EF113098	20/07/2023	AGENT SALES & SERVICES PTY LTD				1,834.25
			069275 - PC0319 SODA ASH USA 25KG		1,834.25	
EF113154	31/07/2023	AGENT SALES & SERVICES PTY LTD				2,310.28
			70184 - POOL CHEMICALS		2,310.28	
EF113095	20/07/2023	ALAN FARRELL				108.00
			2971797 - CLC REFUND - JUNIOR BALLE		108.00	
EF113066	14/07/2023	ALBERT JACOB				883.50
			23/33148 - MAYOR JACOB EXPENSE REIMBURSEMENT		883.50	
EF113380	31/07/2023	ALBERT JACOB				15,345.08
			ALLOW-ICT-JUL 2023 - ICT ALLOWANCE - JULY 2023		3,500.00	
			ALLOW-MAYOR-JULY 2023 - ALLOW-MAYOR-JULY 2023		7,781.66	
			ALLOW-MTG-JULY 2023 - MEETING FEE - JULY 2023		4,119.58	
			MVJULY23 - MAYOR'S VEHICLE CONTRIBUTION - JULY2023		-56.16	
EF113168	31/07/2023	ALCHEMY SAUNAS PTY LTD				3,146.00
			INV-0218 - MONTHLY HIRE		3,146.00	
EF113321	31/07/2023	ALINEA INC T/AS PARA-QUAD INDUSTRIES				7,865.47
			INV32990 - METROPOLITAN COURIER DELIVERY LIBRARIES		7,865.47	
112876	6/07/2023	ALINTA				2,778.40
			120776540 29/06/2023 - FLINDERS PK COMMUNITY GAS		44.90	
			214002367 19/05/23 - TRAPPERS DRIVE 21/2-18/5/23		2,540.75	
			249999240 28/06/23 - SEACREST DRIVE 28/3-22/6/23		57.20	
			329000984 07/06/23 - MARINA BOULEVARD 13/3-6/6/23		96.60	
			862001320 30/06/2023 - PERCY DOYLE FOOTBALL-TEEBALL GAS		38.95	
112884	20/07/2023	ALINTA				8,911.95
			212999739 10/07/2023 - WHITFORDS SENIORS GAS		41.20	
			280000222 07/07/23 - PADBURY COMMUNITY HALL		47.20	
			280000222 12/04/23 - PADBURY COMMUNITY HALL		15.70	
			436998530 17/07/2023 - BEAUMARIS COMMUNITY GAS		446.25	
			513001324 31/07/23 - GIBSON PARK 14/4-11/7/23		42.40	
			543672740 03/07/23 - JOONDALUP CIVIC GAS		97.20	
			618099630 5/07/2023 - FLEUR FREAME PAVILION GAS		401.10	
			642498400 4/07/2023 - JOONDALUP ADMIN GAS		1,431.35	
			646675300 03/07/23 - JOONDALUP LIBRARY 1/4-28/6/23		6,140.25	
			708001551 03/07/23 - SORRENTO COMMUNITY HALL		35.90	
			862001320 30/06/23 - WARWICK RD 31/3-26/6/23		38.95	
			934000804 5/07/2023 - FORREST PK COMMUNITY GAS		107.60	
			962002342 3/04/2023 - PENISTONE CLUBROOMS GAS		21.95	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			962002342 4/07/2023 - PENISTONE CLUBROOMS GAS		44.90	
112886	26/07/2023	ALINTA				109.55
			29003046 01/06/23 - ELLERSDALE AVE 27/2-31/5/23		41.35	
			750000359 24/07/2023 - FALKLAND PK CLUBROOMS GAS		68.20	
EF112813	14/07/2023	ALL FENCE U RENT PTY LTD				412.50
			47408 - TEMPORARY SECURITY FENCING		412.50	
EF112793	14/07/2023	ALLAN JAMES STEWART				105.30
			427529 - P427529 PAID BUT INFRINGEMENT DOWNGRADED		105.30	
EF112785	14/07/2023	ALLCOLOUR HOLDINGS PTY LTD T/AS ROOFING & ABEL PATIOS	AS ABEL			281.65
			25719 - FEES PAID TWICE IN ERROR		281.65	
EF113157	31/07/2023	ALS LIBRARY SERVICES PTY LTD				4,017.23
			97927 - SELECTED PROFILE STOCK		496.86	
			97928 - SELECTED PROFILE STOCK		846.93	
			97929 - SELECTED PROFILE STOCK		304.94	
			97930 - SELECTED PROFILE STOCK		78.07	
			97931 - SELECTED PROFILE STOCK		113.46	
			97932 - SELECTED PROFILE STOCK		113.57	
			97933 - BOOKS		78.07	
			97934 - SELECTED PROFILE STOCK		278.94	
			97935 - SELECTED ILLS TITLES		134.85	
			97936 - SELECTED PROFILE STOCK		373.45	
			97937 - SELECTED PROFILE STOCK		92.27	
			97938 - SELECTED PROFILE STOCK		49.68	
			97939 - SELECTED PROFILE STOCK		482.61	
			97940 - SELECTED PROFILE STOCK		299.56	
			97941 - SELECTED PROFILE STOCK		66.01	
			97942 - DISCRETIONARY SELECTIONS		21.28	
			97943 - DISCRETIONARY SELECTIONS		48.26	
			97944 - TITLES AS SELECTED		10.64	
			97945 - SELECTED PROFILE STOCK		63.89	
			97946 - BOOKS		63.89	
EF112824	14/07/2023	ALSCO PTY LIMITED				195.26
			CPER2328718 - CLEANING GENERAL EXT MATERIAL PURC		195.26	
EF112825	14/07/2023	AMPOL AUSTRALIA PETROLEUM PTY LTD				57,727.61
			03JUL2023 - FUEL IMPORT 03/07/2023		57,727.61	
EF112787	14/07/2023	ANDANTINO PTY LTD T/AS OUTDOOR WANGARA	R WORLD			61.65
			67125 - BUILDING SERVICES LEVY- CANCELLED APPLIC		61.65	
EF112811	14/07/2023	ANIMAL PEST MANAGEMENT SERVICES				7,870.50
			INV-04281 - RHDV APPLICATION	VP311299	2,992.00	
			INV-04282 - FERAL CAT TRAPPING	VP311299	2,090.00	
			INV-04283 - FOX TRAPPING		176.00	
			INV-04283 - FOX TRAPPING	VP311299	2,612.50	
EF113150	31/07/2023	ANNETTE CAMPBELL				578.95
			2941208 - CANCELLATION OF MEMBERSHIP		578.95	
EF112814	14/07/2023	ARBOR WEST PTY LTD (CLASSIC TREE SERVICES)				10,987.90
			INV-38143 - GREENWOOD SECTOR PRUNING		8,914.40	
			INV-38208 - SINGLE TREE - PRUNING	03520B	159.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-38220 - ABERFELDY CRESCENT DUNCRAIG		159.50	
			INV-38604 - SINGLE TREE - PRUNING	03520B	319.00	
			INV-39025 - SINGLE TREE - PRUNING VARIOUS LOCATIONS	03520B	1,116.50	
			INV-39027 - SINGLE TREE - PRUNING	03520B	159.50	
			INV-39028 - FRASER WAY, PADBURY	03520B	159.50	
EF113153	31/07/2023	ARTEIL WA PTY LTD				1,304.60
			86054 - STERLING HIGH BACK EXECUTIVE CHAIR		1,304.60	
EF113362	31/07/2023	ARTREF PTY LTD				181.50
			154668 - CAD BOND 841 X 50M 80GSM		181.50	
EF112822	14/07/2023	ARTS EDGE PTY LTD				555.00
			I73268 - STRETCHING AND FRAMING OF ARTWORK		555.00	
EF112806	14/07/2023	ASLAB PTY LTD				21,139.22
			24946 - RESURFACING PROGRAM 2023-2024 Q1	02622	5,876.20	
			24947 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,163.47	
			24948 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,137.68	
			24949 - PROJECT ANALYSIS REPORT (2 COPIES)	02622	1,227.16	
			24950 - PROJECT ANALYSIS REPORT (2 COPIES)	02622	1,170.73	
			24951 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	951.28	
			24952 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,005.29	
			24953 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,153.79	
			24954 - ASPHALT TESTING -SMA CORE DENSITY (MRWA	02622	405.90	
			24955 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,186.85	
			24956 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,184.43	
			24967 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,146.53	
			24968 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,184.43	
			24970 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,158.63	
			24971 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,186.85	
EF112805	14/07/2023	ASPHALTECH PTY LTD				20,449.44
			17717 - REPLACEMENT OF GULLY GRATE	VP226781	3,035.93	
			17721 - REPLACEMENT OF GULLY GRATE	VP226781	2,023.96	
			17722 - REPLACEMENT OF GULLY GRATE	VP226781	2,023.96	
			17800 - REPLACE GULLY GRATES LYELL GROVE	VP226781	6,071.87	
			17803 - AC7 MARSHALL BLOW 50 (0-25 TONNES)	VP205727	3,874.09	
			17871 - AC7 MARSHALL BLOW 50	VP205727	3,419.63	
EF112833	14/07/2023	ASSAABLOY ENTRANCE SYSTEMS LTD T/AS	AUST PTY			535.13
			452092 - COJ CAR PARK - ROLLER SHUTTER DOORS		535.13	
EF112817	14/07/2023	ASV SALES & SERVICE (WA) PTY LTD				5,443.45

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			316334 - EXHAUST		665.91	
			317114 - PARTS ONLY		201.54	
			317241 - PARTS & REPAIR		3,872.00	
			317608 - PARTS & REPAIR		704.00	
EF112812	14/07/2023	AUSCORP IT				710.22
			INV-00036708 - HP128 BLACK TONER		710.22	
EF113156	31/07/2023	AUSCORP IT				5,656.95
			INV-00036735 - SAMSUNG A23 5G PHONE		5,204.43	
			INV-00036791 - BROTHER TN253 TONER - BLACK CARTRIDGE		452.52	
EF113163	31/07/2023	AUSTRALASIAN EVENTS PTY LTD (ACE SECURITY AND EVENTS SERVICE)				11,409.75
			9696 - CURRUMBINE COMMUNITY CENTRE		561.00	
			9698 - SECURITY OFFICERS 26/4-30/6/23		10,848.75	
EF113097	20/07/2023	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD (ONEMUSIC)				29,526.32
			369316 - 2023-24 COJ LICENCE		29,526.32	
EF113045	14/07/2023	AUSTRALIA DAY COUNCIL OF WA				720.00
			INV-1746 - GOLD MEMBERSHIP YEARLY RENEWAL FEE 2023 2024		720.00	
EF113044	14/07/2023	AUSTRALIA POST				8,601.18
			1012534035 - VARIOUS DEPARTMENTS		1,622.19	
			1012534761 - VARIOUS DEPARTMENTS		6,970.41	
			1012540319 - RATING SERVICES, COMMUNITY SAFETY CUSTOMER SERVICE, INFRASTRUCTURE		8.58	
EF112808	14/07/2023	AUSTRALIAN AIRCONDITIONING SERVICES P/L				14,203.30
			68195 - WORKS DEPOT ICE MACHINE	02822	1,040.60	
			68205 - 10% MARK-UP FOR OUTSOURCED LABOUR	02822	12,136.80	
			68217 - COJ ADMIN BUILDING	02822	485.10	
			68273 - COJ DUNCRAIG COMMUNITY HALL	02822	540.80	
EF113155	31/07/2023	AUSTRALIAN AIRCONDITIONING SERVICES P/L				17,132.50
			68338 - COJ ADMIN BUILDING	02822	1,667.60	
			68344 - COJ ADMIN BUILDING	02822	107.80	
			68345 - COJ CRAIGIE LEISURE CENTRE	02822	480.70	
			68347 - COJ ADMIN BUILDING	02822	215.60	
			68350 - CRAIGIE LEISURE AIR CON	02822	10,046.30	
			68400 - COJ CRAIGIE LEISURE CENTRE	02822	107.80	
			68424 - 15% MARK-UP FOR OUTSOURCED MATERIALS	02822	200.20	
			68430 - 15% MARK-UP FOR OUTSOURCED MATERIALS	02822	4,306.50	
EF113136	31/07/2023	AUSTRALIAN INDIA BUSINESS COUNCIL LIMITED				1,375.00
			23-1688 - 2023 CORPORATE MEMBERSHIP RENEWAL F		1,375.00	
EF113043	14/07/2023	AUSTRALIAN INSTITUTE OF MANAGEMENT				5,500.00
			M33-23 - CORPORATE GOLD SUBSCRIPTION		5,500.00	
EF113160	31/07/2023	AUSTRALIAN LIQUOR MARKETERS PTY LIMITED				1,212.40
			59464 - 528477 CORONA BTL COP		1,212.40	
EF113128	31/07/2023	AUSTRALIAN OUTDOOR LIVING (WA) PTY LTD				61.65
			BPU22/0846 - BUILDING SERVICES LEVY REFUND		61.65	
EF113265	31/07/2023	AUSTRALIAN SAFARI PTY LTD (JOONDALUP FESTIVAL OF MOTORING)				55,000.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-0536 - SPONSORSHIP OF FESTIVAL OF MOTORING 2023		55,000.00	
EF113165	31/07/2023	AUSTRALIS ADVISORY GROUP PTY LTD (AUSTRALIS ASSET ADVISORY				4,950.00
			INV-1285 - LAND ASSET VALUATION- 230510		4,950.00	
EF113202	31/07/2023	AUTOMOTIVE IMPORTS PTY LTD (COLD DRIVE AUTO PARTS)				184.70
			13969559 - PARTS ONLY		184.70	
EF112816	14/07/2023	AXIIS CONTRACTING PTY LTD				19,590.55
			7649 - KINROSS DR KINROSS		1,683.00	
			7649 - KINROSS DR KINROSS	02121	16,039.61	
			7685 - GREY CONCRETE - DUAL USE PATH (1.8 TO 2.	02121	1,867.94	
EF113159	31/07/2023	AXIIS CONTRACTING PTY LTD				237,203.29
			7609 - KENNEDYA DR JOONDALUP		5,085.52	
			7609 - KENNEDYA DR JOONDALUP	02121	95,367.17	
			7642 - CUTTING OF CONCRETE AND/OR ASPHALT		11,512.88	
			7642 - CUTTING OF CONCRETE AND/OR ASPHALT	02121	5,560.30	
			7686 - SWANSON WAY FOOTPATH		8,032.76	
			7686 - SWANSON WAY FOOTPATH	02121	24,853.02	
			7687 - KAUFMAN AVE OCEAN REEF		6,281.00	
			7687 - KAUFMAN AVE OCEAN REEF	02121	16,667.34	
			7691 - BARRADINE WAY FOOTPATH		21,156.86	
			7691 - BARRADINE WAY FOOTPATH	02121	37,619.30	
			7693 - REPAIR (REMOVE, REPLACE AND BACKFILL) EX		3,135.00	
			7693 - REPAIR (REMOVE, REPLACE AND BACKFILL) EX	02121	1,932.14	
EF113179	31/07/2023	BAMFORD CONSULTING ECOLOGISTS				990.00
			COJ-23-01 - ADOPT A BUSHLAND CLASSROOM INCURSIONS		990.00	
EF112922	14/07/2023	BATH FAMILY TRUST & KAY HARGREAVES FAMILY TRUST T/AS				1,116.78
			423014 - "GREAT WASTE CHALLENGE" A2 POSTERS		1,116.78	
EF113268	31/07/2023	BATH FAMILY TRUST & KAY HARGREAVES FAMILY TRUST T/AS				745.25
			423074 - A4 POSTERS - FULL COLOUR		221.65	
			423075 - WASTE GUIDE PULL UP BANNERS - RESKINNED		523.60	
EF112836	14/07/2023	BCI SALES PTY LTD				5,279.05
			146930 - SERVICING CVL1768		536.80	
			BWCSK104 - PARTS & REPAIRS		4,742.25	
EF112839	14/07/2023	BE PROJECTS (WA) PTY LTD				18,710.22
			100878 - CLC SEPARABLE PORTION 1A/1B	00421A	4,204.46	
			100879 - CLC SEPARABLE PORTION 2A/2B	00421A	14,505.76	
EF113152	31/07/2023	BENJAMIN HERMANN				80.00
			22/05/23 - INFRINGEMENT REFUND		80.00	
EF113174	31/07/2023	BIG W				123.94
			TI-018D7-1727BF - BIG W - SENIORS LIFESTYLE EXPO		75.00	
			TI-018D7-1727F6 - WOOLWORTHS - SENIORS LIFESTYLE EXPO		48.94	
EF112838	14/07/2023	BIRDBOOKS PTY LTD (BIRD, CHILDREN BOOKS & ARTS)				406.58
			4191850 - VARIETY OF BOOKS AND PUZZLES		406.58	

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EF113183	31/07/2023	BIRDBOOKS PTY LTD (BIRD, CHILDREN'S BOOKS & ARTS)	RENDS 4192332 - VARIETY OF BOOKS AND PUZZLES		44.99	44.99
EF112832	14/07/2023	BLADON W A PTY LTD	BWA155702 - MALIBU HAND UTILITY POUCH BWA155718 - ALFRESCO PICNIC BLANKET		1,036.75 4,726.15	5,762.90
EF113184	31/07/2023	BLUE2 ENTERTAINMENT PTY LTD	630064209 - WALK OF FAME FOOD & BEVERAGES		586.00	586.00
EF113130	31/07/2023	BLUEPRINT HOMES (WA) PTY LTD	109628 - DEVELOPMENT APPLICATION DA23/0285		365.55	365.55
EF113171	31/07/2023	BOC LIMITED	4034254578 - RENTAL - IND. CYLINDERS 4034286748 - STANDING ORDER FOR CRAIGIE LEISURE		76.23 43.85	120.08
EF112801	14/07/2023	BOHDANA VAGNER-FIGLIOMENI	DA23/0329 - DEVELOPMENT APPLICATION FEE REFUND		147.00	147.00
EF113376	31/07/2023	BOROVINA FAMILY TRUST T/AS IMPACT & PAINT	14737 - PANEL BEATERS - FIXED DOOR OF BUS 14758 - PARTS & REPAIRS		1,000.00 785.00	1,785.00
EF112834	14/07/2023	BORRELL RAFFERTY ASSOCIATES PTY LTD	23166 - DIRECTOR - HOURLY RATE-MANAGEMENT AND O		5,445.00	5,445.00
EF112853	14/07/2023	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES	INV-75553 - CONSTRUCTION WASTE INV-75687 - REACTIVE CONTRACTORS - TURF RENOVATION INV-75688 - BRICKIES YELLOW SAND	VP297220	1,705.55 356.40 346.50	2,408.45
EF113200	31/07/2023	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES	INV-76044 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC INV-76081 - BRICKIES YELLOW SAND-ZONE 2 (DEPOT, HEPB	VP297220 VP294005	2,859.78 1,452.00	4,311.78
EF113191	31/07/2023	BOUND TO IMPRESS PTY LTD	23-9474 - A6 LAMINATING POUCHES - GLOSS		390.50	390.50
EF113188	31/07/2023	BOX.COM (UK) LTD	INV11136466 - BOX ANNUAL RENEWAL SUBSCRIPTION		35,700.00	35,700.00
EF112828	14/07/2023	BP AUSTRALIA LIMITED	12670710 - FUEL & OILS FOR MONTH ENDED		7,265.44	7,265.44
EF112792	14/07/2023	BRADLEY MOYLE	INW23/5011 - REFUND FOR PAYMENT OF INFRINGEMENT P4263		80.00	80.00
EF113322	31/07/2023	BRADY AUSTRALIA PTY LTD T/AS SETON AUSTRALIA PTY LTD	9353668866 - PART: A2372 SAFETY DATA SHEET BINDER		460.97	460.97
EF113093	20/07/2023	BRENDA QUINN	122766 - RATES REFUND		580.17	580.17
EF113181	31/07/2023	BRIGHTMARK GROUP PTY LTD	2392 - CLC MONTHLY CLEANING SERVICES JULY 23	02920	33,204.60	33,204.60

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF113248	31/07/2023	BROOKE HERBERT (QUIRKY CACTUS ART)				1,463.00
			19072023 - SKATEBOARD ART - 04.07.23		1,463.00	
EF112837	14/07/2023	BROWNES FOODS OPERATIONS PTY LIMITED				1,829.80
			17101367 - MILK AS REQUIRED WEEKLY		203.63	
			17137491 - MILK FOR ADMIN BUILDING - MAY 2023		203.63	
			17152587 - MILK DELIVERY		221.96	
			17205342 - MILK FOR ADMIN BUILDING - MAY 2023		221.96	
			17244535 - MILK AS REQUIRED WEEKLY		221.96	
			17269253 - MILK AS REQUIRED WEEKLY		221.96	
			17281501 - MILK AS REQUIRED WEEKLY		221.96	
			17281504 - MILK FOR JOONDALUP LIBRARY		23.15	
			17292396 - BRN MILK REGULAR 2L		266.44	
			17292407 - MILK FOR JOONDALUP LIBRARY		23.15	
EF113182	31/07/2023	BROWNES FOODS OPERATIONS PTY LIMITED				291.41
			17303166 - SUPPLY MILK ON WEEKLY BASIS		221.96	
			17303180 - MILK FOR JOONDALUP LIBRARY		23.15	
			17314226 - MILK FOR JOONDALUP LIBRARY		23.15	
			17325866 - MILK FOR JOONDALUP LIBRARY		23.15	
EF113180	31/07/2023	BUFFALO SOLUTIONS PTY LTD				407.00
			INV-0607 - 6 X SESSIONS - COACHING FOR GROWTH		407.00	
EF113364	31/07/2023	BUILDING & CONSTRUCTION INDUSTRY				9,987.83
			INV-187550-J0K0R9 - BCITF JUNE 2023 18 NON COJ LEVY PAYMENTS COMMISSION OF \$8.25 PER LEVY TAKEN		9,987.83	
EF113177	31/07/2023	BULLIVANTS PTY LTD				511.72
			DIM401302236 - WCLE-013-STD-RIG CONCRETE LIFTING EYE		511.72	
EF112842	14/07/2023	BUNNINGS GROUP LIMITED (TOOL KIT DEPOT)				73.60
			SI208038 - REACTIVE MATERIALS - DRAINAGE MAINTENANC		73.60	
EF113189	31/07/2023	BUNNINGS GROUP LIMITED (TOOL KIT DEPOT)				758.05
			16-03-00001892 - ATM18BBL-0 MILWAUKEE BLOWER		540.00	
			SI209263 - RED LINE TWIST DRILL		143.00	
			SI209998 - REACTIVE MATERIALS - IRRIGATION MAINTENA		75.05	
EF112829	14/07/2023	BUNNINGS PTY LTD				2,250.76
			2435/00163742 - VARIOUS ITEMS TO JUNE 2023		324.93	
			2435/01272174 - SUNDRIES - VARIOUS		88.75	
			2435/01405968 - VARIOUS HARDWARE ITENS		26.41	
			2435/01406162 - VARIOUS HARDWARE ITENS		37.83	
			2435/01406455 - VARIOUS HARDWARE ITENS		103.54	
			2435/01406591 - VARIOUS HARDWARE ITENS		13.91	
			2435/01408050 - VARIOUS HARDWARE ITENS		15.24	
			2435/01408069 - VARIOUS HARDWARE ITENS		145.37	
			2435/01408097 - VARIOUS HARDWARE ITENS		9.40	
			2435/01408315 - VARIOUS HARDWARE ITENS		91.51	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2435/01408603 - VARIOUS HARDWARE ITEMS		39.22	
			2435/01408866 - VARIOUS HARWARE ITEMS		79.80	
			2435/01409077 - VARIOUS HARDWARE ITEMS		136.98	
			2435/01409171 - VARIOUS HARDWARE ITEMS		164.05	
			2435/01411513 - HARDWARE SUPPLIES		46.53	
			2435/01411921 - HARDWARE ITEMS		82.34	
			2435/01535990. - HARDWARE ITEMS		119.80	
			2435/01542145 - VARIOUS HARWARE ITEMS		28.52	
			2435/01542206 - VARIOUS HARDWARE ITEMS		20.66	
			2435/01544543 - VARIOUS HARDWARE ITEMS		6.41	
			2435/01544585 - VARIOUS HARDWARE ITEMS		45.32	
			2435/161436 - 2435/00161436 HARDWARE ITEMS		188.44	
			2435/99853741 - BUNNINGS - BEE & INSECT KIT		435.80	
EF113173	31/07/2023	BUNNINGS PTY LTD				3,345.50
			2010/01238648 - ITEMS FOR AQUATICS		299.06	
			2170/01569156 - HARDWARE SUPPLIES		25.43	
			2404/00192368 - ITEMS FOR AQUATICS		338.41	
			2435/00259263 - WET FLOOR SIGN		352.05	
			2435/01123931 - BATTERIES - POKIE BUTTONS		47.10	
			2435/01410463 - VARIOUS HARDWARE ITEMS		90.05	
			2435/01410921 - VARIOUS HARDWARE ITEMS		18.68	
			2435/01412012 - VARIOUS HARDWARE ITEMS		63.97	
			2435/01412411 - VARIOUS HARDWARE ITEMS		25.18	
			2435/01414398 - DRILLS		108.38	
			2435/01415164 - DRILL AND SCREWS		49.13	
			2435/01415314 - TOOLS		4.62	
			2435/01415347 - TOOLS		33.96	
			2435/01415422 - HARDWARE SUPPLIES		46.91	
			2435/01415615 - MOULD KILLER		7.76	
			2435/01416449 - CONDUIT RIGID DETA		8.50	
			2435/01417108 - VARIOUS HARDWARE ITEMS		115.73	
			2435/01417913 - VARIOUS HARDWARE ITEMS		11.08	
			2435/01470856 30/03/23 - HARDWARE SUPPLIES		157.14	
			2435/01485461 - HARDWARE SUPPLIES		19.28	
			2435/01522066 - HARDWARE SUPPLIES		5.37	
			2435/01528707 - HARDWARE SUPPLIES		125.69	
			2435/01544993 - SANDING AND PLASTER TOOLS		68.79	
			2435/01547014 - VARIOUS HARDWARE ITEMS		8.08	
			2435/01547352 - VARIOUS HARDWARE ITEMS		21.38	
			2435/01547749 - INDICATOR BOLT TOILET LOCKWOOD		45.21	
			2435/01548446 - VARIOUS HARDWARE ITEMS		186.23	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2435/01548550 - VARIOUS HARDWARE ITEMS		14.07	
			2435/01549978 - DRILL AMD SCREWS		12.90	
			2435/01550202 11/07/2023 - VARIOUS HARDWARE ITEMS		120.44	
			2435/01550263 - DRAIN CLEANING TOOL KIT		10.08	
			2435/01550288 - TOOLS		15.48	
			2435/01550912 - STORAGE BOX ORGANISER		23.66	
			2435/01551043 - PAINT AND ROLLERS		143.83	
			2435/01551096 - BOLTS AND NUTS		15.00	
			2435/01551625 - VARIOUS HARDWARE ITEMS		167.28	
			2435/01553136 - VARIOUS HARDWARE ITEMS		161.59	
			2435/01553138 - VARIOUS HARDWARE ITEMS		228.00	
			2435/01553776 - BUNNINGS GIFT CARD		150.00	
EF112855	14/07/2023	CALIBRE PROFESSIONAL SERVICES LTD	ONE PTY			115,527.35
			CPS1-AINV013678 - REID CAR PARK CCTV DESIGN AND CONSTRUCT		115,527.35	
EF112910	14/07/2023	CALL ASSOCIATES PTY LTD (CONNECT CENTRE SERVICES)	CONNECT CALL			1,837.83
			114470 - OPERATIONS SERVICES		1,837.83	
EF112780	14/07/2023	CANON FINANCE				246.19
			543483 - LEASE OF BDL_DR6030C A3 SCANNER		246.19	
EF113125	31/07/2023	CANON FINANCE				492.38
			542651 - LEASE OF BDL_DR6030C A3 SCANNER		246.19	
			544653 - LEASE BDL_DR6030C A3 SCANNER		246.19	
EF112955	14/07/2023	CANON PRODUCTION PRINTING AUSTRALIA PTY LTD (OCE-AUSTRALIA)	AUSTRALIA			111.78
			INV-59823 - 2022-23 MAINTENANCE OF OCE TSC4 DIGITAL		111.78	
EF112849	14/07/2023	CARCARE MOTOR COMPANY PTY LTD CARCARE JOONDALUP	LTD T/AS			2,195.40
			32,156 - PARTS & REPAIR		104.50	
			32,168 - BRAKE DRUMS		384.50	
			32,183 - TYRE FITMENT AND BALANCING		620.00	
			32,312 - PARTS & REPAIR		35.90	
			32,415 - PARTS & REPAIR		1,050.50	
EF113194	31/07/2023	CARCARE MOTOR COMPANY PTY LTD CARCARE JOONDALUP	LTD T/AS			2,556.90
			32,187 - TYRE FITMENT AND BALANCING		440.00	
			32,334 - CALL OUT TO FLAT TYRE 1ESR 287		836.00	
			32,443 - CHECK BRAKES NOISE 1HPD 029		104.50	
			32,526 - EMS VACUUM SOLENOID 1GJX 083		574.00	
			32,534 - TYRES WITH NEW VALVES 1GIA 358		420.00	
			32,561 - FRONT DOOR HANDLE 1GGM 533		182.40	
EF113190	31/07/2023	CARLY JAYN ALLEN (BAKE WITH CARLI)				735.00
			INV-55 - WINTER SHP - BAKING WITH CARLI		735.00	
EF112992	14/07/2023	CAROL SONIA SILVER				304.00
			Q4 2022/23 - VOLUNTEER SUBSIDY REIMBURSEMENT		304.00	
EF112863	14/07/2023	CARRIAGE MOTORS PTY LTD (OSBORNE PARK HYUNDAI)				98,177.64
			10257 - HYUNDAI STARIA LOAD VAN		49,088.82	
			10652 - HYUNDAI STARIA LOAD VAN		49,088.82	
EF112847	14/07/2023	CASTROL AUSTRALIA PTY LTD				1,719.53

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			25598299 - OILS,GREASE & BRAKE FLUID		1,719.53	
EF113195	31/07/2023	CAT WELFARE SOCIETY INC (CAT HAVEN)	CH250626 - ADOPTION REPORT JUNE 2023		242.00	242.00
EF112862	14/07/2023	CEOS FOR GENDER EQUITY			5,500.00	5,500.00
			CGE-0359 - MEMBERSHIP RENEWAL FEE TILL 30 JUNE 2024		5,500.00	
EF112850	14/07/2023	CHANDLER MACLEOD GROUP LIMITED	400010321 - REX WELDON WE 02/07/23		2,008.68	4,972.19
			94148440 - REX WELDON WE 25/06/23		1,708.09	
			94153005 - PARKS & GARDENS MAINTENANCE		1,255.42	
EF113196	31/07/2023	CHANDLER MACLEOD GROUP LIMITED	94162299 - GRAEME HEAD WE 09/07/23		1,707.38	3,816.49
			94167923 - GRAEME HEAD WE 16/07/23		2,109.11	
EF113328	31/07/2023	CHELLEW HAWLEY PTY LTD (SIFTING SANDS)			318.03	318.03
			INV-1751 - COMPREHENSIVE CLEAN (REFER CLAUSE 2.4.2)	VP214807	318.03	
EF112936	14/07/2023	CHIVAS ENTERPRISES PTY LTD (MAYDAY EARTHMOVING)			24,134.00	24,134.00
			84047 - SKID STEER LOADER WITH TRUCK ONLY (MIN 4	03420	3,388.00	
			84048 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	03420	1,815.00	
			84059 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	03420	605.00	
			84060 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	03420	1,210.00	
			84079 - WET HIRE WHEEL LOADER	03420	16,027.00	
			84104 - REFUSE REMOVAL - 8 WHEEL TIP TRUCK (MIN	03420	1,089.00	
EF113123	31/07/2023	CHRISTINE HAMILTON-PRIME			6,246.67	6,246.67
			ALLOW-ICT-JUL 2023 - ELECTED MEMBERS ICT ALLOWANCE		3,500.00	
			ALLOW-MTG-JULY 2023 - ELECTED MEMBERS MEETING FEE		2,746.67	
EF113385	31/07/2023	CHRISTOPHER MAY			6,246.67	6,246.67
			ALLOW-ICT-JUL 2023 - ICT ALLOWANCE - JULY 2023		3,500.00	
			ALLOW-MTG-JULY 2023 - MEETING FEE - JULY 2023		2,746.67	
EF113365	31/07/2023	CHURCHES OF CHRIST SPORT & RECREATION ASSOCIATION INC			15,400.00	15,400.00
			201484 - WARWICK SENATORS NBL1 AND U16		15,400.00	
EF113049	14/07/2023	CITY OF PERTH			1,787.28	1,787.28
			274264 - PROVISION FOR LSLA. WHYTE		809.90	
			274265 - PROVISION LSL 10 YEARS J. SPARLING		977.38	
EF113050	14/07/2023	CITY OF WANNEROO			116,820.00	116,820.00
			199179 - ANNUAL SET UP & TESTING OF QR CODES		6,820.00	
			199455 - REIMBURSEMENT OF REVEGETATION COSTS		110,000.00	
EF113100	20/07/2023	CIVICA PTY LTD			75,869.20	75,869.20
			C/LA032366 - SPYDUS LMS ANNUAL MAINTENANCE 23/24		75,869.20	
EF112846	14/07/2023	CLEANAWAY PTY LTD T/AS CLEANAWAY			148,521.06	148,521.06
			21741312 - PROCESSING OF COMMINGLED RECYCLABLES	00919	63,176.30	
			21743639 - SORTING, RECOVERY / PROCESSING OF RECYCL	VP316731	85,344.76	
EF113192	31/07/2023	CLEANAWAY PTY LTD T/AS CLEANAWAY			181,734.21	181,734.21

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			21743509 - COLLECTION - 3M2 BULK HARD WASTE SKIP PE	VP316731	181,734.21	
EF113224	31/07/2023	CLUB FED PTY LTD (EVOLVE EVENTS)				8,811.00
			INV-1615 - DISABILITY ACCESS & INCLUSOIN WORKSHOP		8,811.00	
EF112859	14/07/2023	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				10,049.86
			2246 - INSTALLATION OF X3 CCTV CAMERAS AT THE		10,049.86	
EF113366	31/07/2023	COCKBURN ICE ARENA PTY LTD				247.00
			INV-3139 - AUTUMN SHP - ICE SKATING 04.07.2023		247.00	
EF112848	14/07/2023	COHERA-TECH PTY LIMITED				158.40
			INV-000192616 - COUNTER SUBSCRIPTION FOR WOODVALE		158.40	
EF113193	31/07/2023	COMMERCIAL AQUATICS AUSTRALIA				275.00
			29654 - LABOUR RATE NORMAL WORKING HOURS (MONDAY)	02820	275.00	
EF112851	14/07/2023	COMMON GROUND TRAILS PTY LTD				13,765.40
			INV-181027 - PERCY DOYLE CONCEPT PLAN PROGR CLAIM 2		11,965.80	
			INV-181031 - CHICHESTER PARK PUMP TRACK DESIGN		1,799.60	
EF113199	31/07/2023	COMMON GROUND TRAILS PTY LTD				1,799.60
			INV-181014 - CONSULTANCY - EXT CONT		1,799.60	
EF112845	14/07/2023	COMPAC MARKETING (AUSTRALIA) PTY LTD				1,331.00
			54061 - SIGNS FOR DUNCRAIG EDIBLE GARDEN		1,331.00	
EF112790	14/07/2023	CONRAD PETER GILBERT				1,068.50
			156833 - RATES REFUND - CONROY PL, HILLARYS		1,068.50	
EF112860	14/07/2023	CONSTRUCT PAVING SERVICES PTY LTD				17,539.25
			251 - WHILEY RD MARMION - PAVING	01422	4,092.59	
			252 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	2,427.81	
			254 - UTAH GROVE JONDALUP	01422	520.25	
			255 - CUTTING AND REMOVAL/DISPOSAL OF BRICK PA	01422	1,931.90	
			256 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	7,005.96	
			258 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	693.66	
			259 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	867.08	
EF113203	31/07/2023	CONSTRUCT PAVING SERVICES PTY LTD				32,428.60
			260 - REINSTATEMENT OF ARTIFICAL GRASS	01422	1,040.49	
			261 - REINSTATEMENT OF ARTIFICAL GRASS	01422	693.66	
			262 - REMOVE EXISTING BRICKPAVERS AND RELAY	01422	13,457.00	
			263 - REMOVE EXISTING BRICKPAVERS & RELAY	01422	17,237.45	
112878	6/07/2023	CORPORATE SERVICES PETTY CASH				838.90
			PETTY CASH W/E 30/06/23 - PETTY CASH REIMBURSEMENT W/E 30/06/23		838.90	
112881	14/07/2023	CORPORATE SERVICES PETTY CASH				596.45
			PETTY CASH W/E 14/07/23 - PETTY CASH REIMBURSEMENT W/E 14/07/23		596.45	
112887	26/07/2023	CORPORATE SERVICES PETTY CASH				641.10

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			PETY CASH WE28/07/2023 - PETTY CASH REIMBURSEMENT		641.10	
EF112852	14/07/2023	CORSIGN WA PTY LTD				1,762.75
			75654 - NO STOPPING SIGNS SIZE 300X450		420.75	
			75656 - NO STOPPING CARRIAGEWAY OR VERGE		331.10	
			75657 - LOADING ZONE COMMERCIAL VEHICLE ONLY		82.50	
			76171 - BANDING TOOL		352.00	
			76812 - SIGN MAINTENANCE		422.40	
			77097 - NO PARKING SIGNS		154.00	
EF113273	31/07/2023	CR JOHN LOGAN				5,775.76
			ALLOW-DM-JULY 2023 - DEPUTY MAYOR ALLOWANCE - JULY 2023		1,945.42	
			ALLOW-ICT-JUL 2023 - ICT ALLOWANCE - JULY 2023		1,083.67	
			ALLOW-MTG-JULY 2023 - MEETING FEE - JULY 2023		2,746.67	
EF112918	14/07/2023	CR NIGEL JONES				1,886.24
			300623 - CONFERENCE REGISTRATION 15-18/08/23		1,476.10	
			JUNE 2023/2 - EXPENSE REIMBURSEMENT - JUNE 2023		410.14	
EF113263	31/07/2023	CR NIGEL JONES				7,361.51
			427 - AUSTRALIAN C.CONFERENCE 15-18 AUG 2023		2,989.32	
			ALLOW-ICT-JUL 2023 - ELECTED MEMBERS ICT ALLOWANCE		1,083.67	
			ALLOW-MTG-JULY 2023 - ELECTED MEMBERS MEETING FEE		2,746.67	
			JULY 2023 - EXPENSE REIMBURSEMENT - JULY 2023		374.77	
			JULY2023 - EXPENSE REIMBURSEMENT		167.08	
EF113299	31/07/2023	CR RUSSELL POLIWKA				4,230.29
			ALLOW-ICT-JUL 2023 - ICT ALLOWANCE - JULY 2023		1,083.67	
			ALLOW-MTG-JULY 2023 - MEETING FEE - JULY 2023		2,746.67	
			JULY2023 - EXPENSE REIMBURSEMENT - JULY 2023		399.95	
112877	6/07/2023	CRAIGIE LEISURE CENTRE PETTY CASH				309.60
			PETTY CASH W/E 30/06/23 - PETTY CASH REIMBURSEMENT W/E 30/06/23		309.60	
EF112856	14/07/2023	CTI5 PTY LTD (CTI RISK MANAGEMENT)				4,596.90
			01071015 - RPM COLLECTIONS	02420	4,448.40	
			1071017 - CASH COLLECTION FEE - CRAIGIE LC		148.50	
EF113201	31/07/2023	CTI5 PTY LTD (CTI RISK MANAGEMENT)				280.50
			1071016 - CSC COLLECTIONS JUNE 2023		148.50	
			1071018 - JOONDALUP LIBRARY COLLECTIONS JUNE 2023	02420	132.00	
EF113217	31/07/2023	D&L STUDIO PTY LTD				23.38
			20470 - DESK NAME PLAQUE		23.38	
EF112798	14/07/2023	DAMON VERSACE				540.00
			302470 - DRIVING COURSE		540.00	
EF113134	31/07/2023	DANIEL KINGSTON				6,246.67
			ALLOW-ICT-JUL 2023 - COUNCILLOR ICT ALLOWANCE		3,500.00	
			ALLOW-MTG-JULY 2023 - ELECTED MEMBERS MEETING FEE		2,746.67	

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EF113214	31/07/2023	DARKTRACE AUSTRALIA PTY LTD				49,935.00
			155600 - DARKTRACE SUBSCRIPTION RENEWAL (36 MTHS)		49,935.00	
EF112868	14/07/2023	DATA #3				15,883.77
			SIN000129916 - MONTHLY PROJECT PLAN 3		15,883.77	
EF113207	31/07/2023	DATA #3				249.84
			SIN000134413 - KOFAX POWER PDF		249.84	
EF112795	14/07/2023	DAVID & MICHELLE BAXTER				2,595.22
			139216 - RATES REFUND EFT		2,595.22	
EF113245	31/07/2023	DCR NOMINEES PTY LTD T/AS HYGIENE CONCEPTS				115.50
			31257 - AIR FRESHENERS X 3		115.50	
EF112874	14/07/2023	DE NADA SURVEYS PTY LTD				1,058.75
			INV-7179 - OONDALUP DRIVE, BURNS BEACH RD, ORHID PL		1,058.75	
EF113292	31/07/2023	DEAN GARDINER COMMUNICATIONS PTY LTD (OCEAN PADDLER.COM)				7,661.50
			47282 - SPONSORSHIP OF THE WA RACE WEEK		7,661.50	
EF112867	14/07/2023	DECIPHA PTY LTD				1,975.30
			7779438791 - MONTHLY MAILROOM CONTRACT FEE		1,975.30	
EF112886	14/07/2023	DELTA ECHO PTY LTD (FAR LANE)				1,031.25
			NV-724 - CENSUS DATA UPDATE		1,031.25	
EF113046	14/07/2023	DEPARTMENT OF FIRE & EMERGENCY SERVICES				1,116.64
			64467 - CALL OUT COST FOR FIRE PANEL ALARM		1,116.64	
EF113051	14/07/2023	DEPARTMENT OF LOCAL GOVERNMENT SPORT AND CULTURAL INDUSTRIES				9,900.00
			RI035740 - ANNUAL BEACH SWEEPING TRACTOR STORAGE		9,900.00	
EF113368	31/07/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY				29,721.98
			JUN-23 - BSL JUNE 2023 242 LEVIES BEING REMITTED COMMISSION OF \$5.00 PER LEVY TAKEN		29,721.98	
EF113211	31/07/2023	DEPARTMENT OF PLANNING, LANDS AND HERITAGE				199.00
			IN505648 - WINTER SHP - FREMTANLE PRISON 10.7.23		199.00	
EF113367	31/07/2023	DEPARTMENT OF TRANSPORT				910.15
			8044984 - DISCLOSURE OF INFORMATION FEES		910.15	
EF112873	14/07/2023	DIAMOND LOCKSMITHS PTY LTD (DIAMOND LOCK & KEY)				2,247.06
			272648 - MACNAUGHTON CLUBROOMS	VP243063	628.25	
			272662 - KABA KEYS- PADBURY PLAYGROUP	VP243063	61.96	
			272664 - KABA BAP L6S 1242%9 CUT KEY	VP243063	309.80	
			272665 - ABUS 83/45 PADLOCK WITH 25MM SPECIAL ALL	VP243063	286.67	
			272750 - KABA KEYS- BAP R5S %4248	VP243063	619.60	
			272755 - KABA BAP L6S 1242%9 CUT KEY	VP243063	185.88	
			272756 - KABA BAP L6S 1242%9 CUT KEY	VP243063	154.90	
EF113213	31/07/2023	DIAMOND LOCKSMITHS PTY LTD (DIAMOND LOCK & KEY)				1,991.17
			272653 - SERVICE CALL TO SITE	VP243063	290.25	
			272713 - WOODVALE COMMUNITY VISION	VP243063	1,023.50	
			272864 - LOCKWOOD 201 NIGHTLATCH	VP243063	480.00	

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			272869 - KEYS	VP243063	73.50	
			272885 - COJ ADMIN - KEY 1100310 - 4 ISSUES	VP243063	123.92	
EF112875	14/07/2023	DIPLOMATIK PTY LTD (DIPLOMEDIK)				12,338.10
			INV-12519 - MOWING OPERATOR 12/6/23 TO 16/6/23		1,786.49	
			INV-12621 - MECHANIC PAY WEEK – 19/06/2023 TO 25/06/		1,653.30	
			INV-12622 - MECHANIC PAY WEEK – 19 TO 25/06/23		2,711.41	
			INV-12623 - TEMP STAFF		1,322.28	
			INV-12624 - MOWING OPERATOR WE 23/6/23		2,266.44	
			INV-12625 - 19/06/23 - 23/06/23 WEND 25/06/23		1,668.79	
			INV-12726 - NINA WELZ 26/6/23 TO 30/6/23		929.39	
EF113215	31/07/2023	DIPLOMATIK PTY LTD (DIPLOMEDIK)				15,611.49
			INV-12723 - AGENCY STAFF		880.02	
			INV-12724 - BENJAMIN SIMMS 26/6/23 TO 30/6/23		925.84	
			INV-12725 - PARTS & REPAIRS		2,387.06	
			INV-12836 - EXTERNAL CONTRACTOR - MECHANIC 09/07/23		2,387.06	
			INV-12837 - BENJAMIN SIMMS 3/7/23 TO 7/7/23		1,907.77	
			INV-12838 - LITTER COLLECTOR		2,323.48	
			INV-12839 - NINA WELZ 3/7/23 TO 7/7/23		1,790.45	
			INV-12956 - EXTERNAL CONTRACTOR		2,421.65	
			INV-12957 - EXTERNAL CONTRACTOR MECHANIC WE 16/07/23		588.16	
EF112865	14/07/2023	DIRECT FASTENERS & INDUSTRIAL SUPPLIES				32.73
			INV-47704 - SCREW SET		32.73	
EF113070	14/07/2023	DOT LULLFITZ AS TRUSTEE FOR FRIENDS OF PERIWINKLE PARK				2,350.00
			JULY 2023 - SPECIAL PURPOSE GRANT		2,350.00	
EF112872	14/07/2023	DOWNER EDI WORKS PTY LTD				383,659.23
			6015083 - LATERITE AC10 1% RED OXIDE 50 MARSHALL B	01920	29,268.33	
			6015084 - PIERSE WAY 26/06/2023	01920	65,105.93	
			6015086 - HOOD TCE 27/06/2023	01920	43,984.09	
			6015088 - KYLIE WAY	01920	40,404.23	
			6015102 - SMA7 50 MARSHALL BLOW - 101-200 TONNE -	01920	43,976.09	
			6015104 - AC7 50 MARSHALL BLOW - 101-200 TONNE - S	01920	43,861.69	
			6015123 - AC7 50 MARSHALL BLOW - 101-200 TONNE - S	01920	33,786.06	
			6015124 - MARSHALL BLOW - 101-200 TONNE	01920	31,265.69	
			6015128 - SMA7 50 MARSHALL BLOW - 201-300 TONNE -	01920	48,984.24	
			747887 - CONNOLLY DR KERBING / RESURFACING	03522	1,511.44	
			750484 - AMALFI DRIVE, HILLARYS KERBING	03522	1,511.44	
EF113212	31/07/2023	DOWNER EDI WORKS PTY LTD				2,449.74
			753109 - WARWICK RD ASPHALT REPAIRS	03522	2,449.74	
EF112871	14/07/2023	DOWSING GROUP PTY LTD				133,080.21
			20629 - KYLIE WAY, KINGSLEY	02120	10,241.20	
			20632 - CHARLESLEY CRESCENT, MARMION	02120	12,851.57	
			20636 - WHILEY ROAD, MARMION	02120	13,357.33	

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			20637 - HOOD TERRACE, SORRENTO	02120	12,691.04	
			20646 - WHILEY RD MARMION	01921	14,517.40	
			20647 - PEIRSE WAY MARMION	01921	27,976.90	
			20699 - 3201 - 4800/M2 MILLING DEPTH 0-30	02120	15,230.78	
			20716 - REMOVAL AND DISPOSAL OF KERBING NORMAL W	01921	26,213.99	
EF113102	20/07/2023	DOWSING GROUP PTY LTD				36,831.00
			20471 - 1601 - 3200/M2 MILLING DEPTH 0-30 (INCL	02120	10,937.29	
			20473 - SKID STEER SWEEPER INCLUSIVE OF DISPOSAL	02120	8,646.00	
			20744 - SKID STEER SWEEPER INCLUSIVE OF DISPOSAL	02120	2,261.45	
			20754 - LYELL GROVE, WOODVALE	02120	2,694.29	
			20756 - - HAWKINS AVENUE, SORRENTO	02120	12,291.97	
EF113210	31/07/2023	DOWSING GROUP PTY LTD				49,416.17
			20431 - REMOVAL AND DISPOSAL OF KERBING	01921	14,500.45	
			20789 - REMOVAL AND DISPOSAL OF KERBING NORMAL W	01921	21,723.62	
			20790 - REMOVAL AND DISPOSAL OF KERBING NORMAL W	01921	13,192.10	
EF112869	14/07/2023	DRAINFLOW SERVICES PTY LTD				11,609.66
			13949 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	1,716.00	
			14420 - GRATED GULLY PIT	02520	528.00	
			14438 - GRATED GULLY PIT BELDON	02520	184.80	
			14446 - TAYLOR WAY, HILLARYS	02520	3,610.46	
			14447 - TAYLOR WAY, HILLARYS	02520	1,056.00	
			14450 - GRATED GULLY PIT	02520	237.60	
			14468 - GRATED GULLY PIT	02520	1,346.40	
			14488 - GRATED GULLY PIT	02520	950.40	
			14549 - GRATED GULLY PIT	02520	1,716.00	
			14589 - GRATED GULLY PIT	02520	264.00	
EF113101	20/07/2023	DRAINFLOW SERVICES PTY LTD				5,306.40
			13992 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	1,188.00	
			14471 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	396.00	
			14509 - CCTV INSPECTION - CRAWLER TYPE UNIT WITH	02520	1,056.00	
			14527 - GRATED GULLY PIT	02520	924.00	
			14542 - HIGH PRESSURE JETTING AND CLEANING	02520	132.00	
			14544 - HIGH PRESSURE JETTING BIRCH ROAD PADBURY	02520	660.00	
			14593 - GRATED GULLY PIT	02520	422.40	
			14596 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	528.00	
EF113208	31/07/2023	DRAINFLOW SERVICES PTY LTD				2,906.20
			14506 - POLLUTANT TRAPS - PRINCEVILLE TOR - LEAF	02520	385.00	
			14545 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	792.00	
			14605 - GRATED GULLY PIT	02520	1,003.20	
			14671 - HIGH PRESSURE JETTING AND CLEANING	02520	726.00	

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EF113216	31/07/2023	DRIVING WHEELS WA PTY LTD				385.00
			IV06879 - WHEEL ALIGNMENT		385.00	
EF112870	14/07/2023	DY-MARK (AUST) PTY LTD				2,964.06
			2000385 - SPRAY & MARK BLUE 350G		2,964.06	
EF113209	31/07/2023	DY-MARK (AUST) PTY LTD				1,298.22
			2003123 - SPRAY & MARK F/PINK 350G		1,298.22	
EF112866	14/07/2023	DYMOCKS JOONDALUP				573.05
			5438161CN - OVERPAID INVOICE 5438161 P248373		-10.00	
			5438205 15/06/23 - UNDERPAID INVOICE 5438205 P235730		18.00	
			5438243 - ILLS ITEMS AS REQUESTED		89.97	
			5438246 - ILLS ITEMS AS REQUESTED		85.47	
			5438249 - IN DEMAND PURCHASES		53.98	
			5438253 - ILLS PURCHASES		244.76	
			5438256 - BOOKS FOR AUTHOR SESSIONS AS REQUIRED		31.49	
			5438258 - BOOKS		59.38	
EF113206	31/07/2023	DYMOCKS JOONDALUP				822.04
			5438208 - ILLS ITEMS AS REQUESTED		29.69	
			5438264 - ILLS PURCHASES		26.99	
			5438269 - ILLS PURCHASES		26.69	
			5438270 - ILLS PURCHASES		56.68	
			5438274 - ILLS PURCHASES		77.37	
			5438276 - ILLS PURCHASES		98.98	
			5438296 - BOOKS FOR COJ LIBRARY		107.07	
			5438298 - BOOKS FOR COJ LIBRARY		133.16	
			5438303 - BOOKS FOR COJ LIBRARY		111.56	
			8438284 - ILLS PURCHASES		153.85	
EF112881	14/07/2023	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				1,545.00
			241005 - CRAIGIE LEISURE CALL OUT	01922	209.00	
			586619 - WATER TANK SERVICING - MONTHLY	01922	71.50	
			587098 - WARWICK SPORTS CENTRE BOWLING & TENNIS	01922	396.00	
			588812 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			588814 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			588819 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			589024 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			589073 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			589091 - CRAIGIE LEISURE FIRE PANEL	01922	104.50	
			589127 - DELUGE & WATER SPRAY SYST - MONTHLY	01922	27.50	
			589128 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			589163 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			589171 - WATER TANK SERVICING - MONTHLY	01922	71.50	
			589172 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			589178 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			589183 - FIRE PUMP-SET SERVICING - MONTHLY	01922	71.50	
			589462 - FIRE PUMP-SET SERVICING - MONTHLY	01922	99.00	
EF113104	20/07/2023	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				110.00
			586662 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			586741 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
EF113225	31/07/2023	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				3,157.00
			588815 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			589755 - MARKUP FOR OUTSOURCED MATERIALS - 15%	01922	3,102.00	
EF112879	14/07/2023	E W C S UNIT TRUST (ENVIRO SWEEP)				21,965.30
			111161 - SWEEPING OF ARTERIAL ROADS - JOONDALUP	02221	3,805.35	
			111278 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	7,555.96	
			111279 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	342.52	
			111280 - SWEEPING OF CAR PARKS	02221	4,628.25	
			111321 - SWEEPING OF HILLARYS FOOTPATHS	02221	917.30	
			111322 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	411.02	
			111323 - SWEEPING OF DUAL USE PATHS	02221	2,044.32	
			111357 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	616.53	
			111400 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	376.76	
			111427 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	376.76	
			111510 - EVERADE CL, WOODVALE	02221	274.01	
			111511 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	239.76	
			111565 - CARR CRES, WARWICK	02221	376.76	
EF113220	31/07/2023	E W C S UNIT TRUST (ENVIRO SWEEP)				7,726.85
			111888 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	4,623.91	
			111889 - HIRE OF ROAD SWEEPER	02221	376.76	
			112000 - SWEEPING - CURRAMBINE	02221	2,212.41	
			112044 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	274.01	
			112045 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	239.76	
EF112878	14/07/2023	EASISALARY PTY LTD				3,220.42
			04/07/23 - GST ADJUSTMENT JUNE 2023		3,220.42	
EF113218	31/07/2023	EASTERN METRO REGIONAL COUNCIL				2,968.55
			EMRC52005 - EARTHWORKS - EXT MAT		2,968.55	
EF113389	31/07/2023	EDENWEALTH PTY LTD T/AS ROLLERDROME MORLEY				140.00
			1977 - WINTER SHP - ROLLERDROME 3.7.2023		140.00	
EF113054	14/07/2023	EDGEWATER LIQUOR STORE				131.98
			130071-2 - ARTISTS RIDERS		131.98	
EF113052	14/07/2023	EDITH COWAN UNIVERSITY				7,750.95

ATTACHMENT 12.5.1

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			900016690 - YELLAGONGA WATER QUALITY MONITORING AND		7,750.95	
EF113087	14/07/2023	ELECTRICITY GENERATION AND RE SYNERGY ELECTRONIC BIL	TAIL T/A			56,474.89
			2033820312 28/06/2023 - DUFFY HOUSE ELECTRICITY		75.21	
			2049844297 12/06/23 - SILVER FERN AVE, CURRAMBINE		125.71	
			3000202433 - JUNE CHARGES		55,168.45	
			386793210 16/06/2023 - WARWICK BOWLING CLUB		1,105.52	
EF113115	20/07/2023	ELECTRICITY GENERATION AND RE SYNERGY ELECTRONIC BIL	TAIL T/A			361,124.35
			2013882078 - FINCHLEY TERRACE 5134772810		541.78	
			2017883743 - KATRINE PARK 5274384315		331.95	
			2089835232 03/07/23 - STREET LIGHTS MONTHLY		297,787.07	
			3000202517 03/07/2023 - MANY LOCATIONS		61,900.73	
			3000203282 - WHITFORDS SENIORS POWER		562.82	
EF113393	31/07/2023	ELECTRICITY GENERATION AND RE SYNERGY ELECTRONIC BIL	TAIL T/A			2,948.06
			1001104509 18/07/23 - LLOYD DR, WARWICK		1,083.51	
			2009887303 14/07/23 - GIBSON AVE, PADBURY		546.44	
			2037877310 18/07/2023 - GROVE CHILD CARE POWER		563.53	
			2041872220 18/07/23 - BRAMSTON VSTA, BURNS BEACH		754.58	
EF113002	14/07/2023	ELEMENT ADVISORY PTY LTD (THE GROUP AUSTRALIA)	PLANNING			5,500.00
			59628 - VARIATION: THEMATIC HISTORY		5,500.00	
EF113335	31/07/2023	ELEMENT ADVISORY PTY LTD (THE GROUP AUSTRALIA)	PLANNING			11,393.80
			59754 - PUBLIC ART STRATEGY & MASTERPLAN		11,393.80	
EF113219	31/07/2023	ELITE POOL & SPA COVERS				247.50
			104286 - FOOT PEDAL REPAIR BLANKET BUDDY		247.50	
EF113369	31/07/2023	ELLIOTTS IRRIGATION PTY LTD (ELLIOTTS FILTRATION)				6,447.10
			F28509 - CENTRAL PARK (EAST) - SERVICING OF EXIST	00820	6,447.10	
EF112876	14/07/2023	ENGINEERING TECHNOLOGY CONSULTANTS TRUST T/AS ENGINEERING				13,585.00
			INV12982 - WHITFORDS NODES HEALTH & WELLBEING HUB		13,585.00	
EF113053	14/07/2023	ENVIRONMENTAL HEALTH AUSTRALIA				1,100.00
			75379 - ONLINE ANNUAL SUBSCRIPTION		1,100.00	
EF113126	31/07/2023	ERIKA EVERITT				116.05
			24072023 - REIMBURSEMENT FOR CATERING		116.05	
EF112877	14/07/2023	ES2 PTY LTD				18,920.00
			INV-10835 - DEVELOP 2X CYBERSECURITY IR PLAYBOOKS		6,160.00	
			INV-10836 - DEVELOP CYBERSECURITY IR PLAN		6,160.00	
			INV-10870 - EXTERNAL NETWORK SECURITY TESTING		6,600.00	
EF112880	14/07/2023	ESTIMATING & CIVILS AUSTRALIA PTY LTD				371,356.46
			INV-0305 - DRAINAGE UPGRADE WORKS - TAYLOR WAY HILL		66,233.19	
			INV-0310 - SUPERINTENDANT - EXT CONT		229,304.44	

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			INV-0311 - CASTLECRA DR & HENDERSON DR, SORRENTO		33,037.16	
			INV-0312 - DRAINAGE WORKS - ARBERY AVENUE SORRENTO		42,781.67	
EF113223	31/07/2023	ESTIMATING & CIVILS AUSTRALIA PTY LTD				167,149.58
			INV-0309 - WHITFORDS AVE GIBSON INTERSECTION		167,149.58	
EF112788	14/07/2023	EVH EMERGENCY VET HOSPITAL				650.00
			122311 - DOG		295.00	
			138932 - EUTHANAIA AND SEDATION DOG		355.00	
EF112882	14/07/2023	EXACT BUSINESS CONSULTING PTY LTD				15,449.50
			INV-1143 - SUPPLY AND INSTALLATION OF PHILLIPS 50"		15,121.70	
			INV-1144 - MIGRATION OF CURRENT UCVIEW ORGANISATION		327.80	
EF113221	31/07/2023	EXPO SIGNAGE AND DIGITAL PTY LTD (EXBO VISUAL)				1,078.54
			10785 - 4 X OVERLAY STICKERS 295MMX420MM		1,078.54	
EF112885	14/07/2023	FAST FORWARD DIGITAL PTY LTD T AS BADGER MAKES BADGES				474.00
			25071 - ANCHORS BADGE MAKER		474.00	
EF113230	31/07/2023	FAST FORWARD DIGITAL PTY LTD T AS BADGER MAKES BADGES				112.00
			25291 - KEYRING & BADGE PARTS FOR BADGE MACHINE		112.00	
EF113055	14/07/2023	FILTER DISCOUNTERS PTY LTD				836.00
			236567 - AIR FILTER		836.00	
EF112883	14/07/2023	FIND WISE LOCATION SERVICES				3,127.30
			5976 - MARRI PARK, DUNCRAIG		749.10	
			5979 - LANDSCAPE - DAMPIER AVENUE, MULLALOO		514.80	
			5980 - REACTIVE CONTRACTORS - DRAINAGE MAINTENA		382.80	
			5981 - REACTIVE CONTRACTORS - LANDSCAPING MAINT		569.80	
			5985 - LANDSCAPE - EXT CONT		910.80	
EF113228	31/07/2023	FIND WISE LOCATION SERVICES				1,404.70
			5987 - JOONDALUP BOWLING CLUB, ILLUKA		1,021.90	
			5990 - REACTIVE CONTRACTORS - DRAINAGE MAINTENA		382.80	
EF112887	14/07/2023	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				21,724.76
			10046 - AGENCY STAFF MACHINE OPERATOR		1,153.85	
			10047 - LABOURER PARKS AND GARDENS		1,980.33	
			10048 - AGENCY STAFF - WHITE CARD LABOURER		1,879.35	
			10049 - MOWER 19/06/23 - 23/06/23		1,252.27	
			10051 - MOWER WE 21/05/23		2,349.19	
			10206 - DAY LABOUR HIRE -LABOURER PARKS &GARDENS		1,980.33	
			10207 - AGENCY WORKER - WHITE CARD LABOURER		1,456.13	
			10209 - LANDSCAPE GARDENER 27/6/23 TO 30/6/23		1,851.71	
			10210 - MOWER WE 02/07/23		1,833.29	
			10211 - GRACE MARRIOT 27/6/23 TO 30/6/23		1,851.71	
			8935 - STAFF		-2,475.41	
			8936 - STAFF 16/05/23		2,446.29	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9394 - AGENCY STAFF - MACHINE OPERATOR		374.22	
			9892 - DAY LABOUR HIRE ARTHUR BATISTA CALIMAN		2,335.37	
			9893 - TEMP STAFF		1,456.13	
EF113232	31/07/2023	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				26,828.05
			10208 - AGENCY STAFF		1,951.21	
			10244 - AGENCY STAFF - WHITE CARD LABOURER		2,321.55	
			10259 - AGENCY STAFF		2,154.24	
			10260 - DAY LABOUR HIRE		2,027.08	
			10272 - MACHINE OPERATOR WEEK ENDING 9/7/23		2,692.80	
			10300 - MOWER WE 09/07/23		2,709.16	
			10532 - AGENCY STAFF		2,661.12	
			10533 - DAY LABOUR HIRE		2,504.04	
			10534 - TEMP STAFF		2,661.12	
			10535 - LABOURER ROAD CONSTRUCTION 19/7 TO 21/7		1,456.13	
			9145 - MOWER WE 21/05/23		1,851.71	
			9534 - SHANNON MARSHALL WE 04/06/23		1,837.89	
EF112884	14/07/2023	FLORAL IMAGE				69.11
			FIP75544 - MAYOR OFFICE RENTAL FLORAL ARRANGEMENTS		69.11	
EF113229	31/07/2023	FLORAL IMAGE				264.00
			FIP75568 - FLORAL ARRANGEMENT HIRE		264.00	
EF112888	14/07/2023	FLYING DISK PTY LTD (RECREATION DESIGN)	ACTIVITY			4,950.00
			INV-0786 - CONSULTANCY - EXT CONT		4,950.00	
EF113370	31/07/2023	FOXTEL CABLE TELEVISION PTY LTD				375.00
			442738871 - 12 MONTH TV SUBSCRIPTION		375.00	
EF113135	31/07/2023	FREEDOM POOLS & SPAS				61.65
			03288 - BUILDING SERVICES LEVY BPC23/0806		61.65	
EF113372	31/07/2023	FRIENDS OF CARNABY RESERVE				2,421.00
			12/07/23 - SPECIAL PURPOSE GRANT		2,421.00	
112882	14/07/2023	FRIENDS OF PORTEOUS PARK				2,463.00
			12072023 - SPECIAL PURPOSE GRANT APPLICATION		2,463.00	
EF112783	14/07/2023	FRIENDS OF SORRENTO BEACH & FORESHORE	MARMION			4,035.00
			202307 - SPECIAL PURPOSE GRANT APPLICATION		4,035.00	
112873	6/07/2023	FRIENDS OF WARWICK BUSHLAND				624.30
			28062023 - SPECIAL PURPOSE GRANT APPLICATION		305.36	
			4072023 - ADMINISTRATION REIMBURSEMENT COSTS		318.94	
EF113227	31/07/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD				3,750.79
			CV629896 - LIBRARY ADMIN PHOTOCOPIER USAGE COSTS		103.65	
			CV684875 - 2022-23 PRINT ROOM PHOTOCOPIERS - IMPRESSION CHARGES JUNE 2023		2,692.34	
			QH332608 - APEOSPORT_VIIC7788 SERIAL NO 200193		477.40	
			QH332708 - APEOSPORT_VIIC7788 SERIAL NO 200093		477.40	
EF112844	14/07/2023	GABRIELLE MIA WOOD (BUNDABUS)				320.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			1 - SCHOOL HOLIDAY CHILDREN'S ACTIVITY		320.00	
EF112896	14/07/2023	GALAXY 42 PTY. LTD. (ATTURRA BUSINESS APPLICATIONS)				16,197.50
			FTIG42005073 - CUSTOMER SUPPORT SERVICE JULY 2023		16,197.50	
EF113185	31/07/2023	GARETH EVANS EVANS (BREEZE PRINTING)				3,305.00
			12072023 - BINDING OF MINUTE BOOKS		3,305.00	
EF113238	31/07/2023	GARRARDS PTY LTD				713.31
			1063622 - RAC/PASTE/2 RACUMIN PASTE 2KG		713.31	
EF113205	31/07/2023	GARY SPENCER BOWNES (COLOUR DIRECTIVE)				654.50
			2239 - METAL STRAWS BENT ASSORT COL LASER ENGRA		654.50	
EF112895	14/07/2023	GAS ASSETS PTY LTD (GECKO CONSTRUCTION TURF AND				44,911.68
			6599 - SHENTON AVENUE LANDSCAPE		44,911.68	
EF112894	14/07/2023	GEARED CONSTRUCTION PTY LTD				1,232.43
			INV-0587 - CHICHESTER PARK - SEPARABLE PORTION #2	01421	1,232.43	
EF112898	14/07/2023	GENESYS AUSTRALIA PTY. LTD.				2,200.00
			23187 - 200 CREDITS FOR ONLINE PSYCHOMETRICS		2,200.00	
EF112809	14/07/2023	GLOBAL (WA) PTY LTD T/AS ACCESS INDUSTRIES				8,830.80
			98054 - TABLES FOR COMMUNITY VENUES		5,887.20	
			98086 - TABLES FOR COMMUNITY VENUES		2,943.60	
EF113096	20/07/2023	GOLDIE LITTLE				157.00
			2966265 - CLC - REFUND FOR MUM& BUBS PILATES		157.00	
EF112830	14/07/2023	GOODYEAR & DUNLOP TYRES (AUSTRALIA) PTY LTD (BEAUREPAIRS)				1,961.45
			6413121592 - TYRES		774.14	
			6413121593 - TYRES		1,187.31	
EF113099	20/07/2023	GOODYEAR & DUNLOP TYRES (AUSTRALIA) PTY LTD (BEAUREPAIRS)				693.57
			6413077397 - CVL1768 TYRES & TUBES		693.57	
EF113175	31/07/2023	GOODYEAR & DUNLOP TYRES (AUSTRALIA) PTY LTD (BEAUREPAIRS)				2,146.40
			6313138235 - BEAUREPAIRS KEWDALE - TYRES & TUBES		25.00	
			6413138234 - TYRES & TUBES		314.20	
			6413138315 - BEAUREPAIRS KEWDALE - TYRES & TUBES		25.00	
			6413139344 - BEAUREPAIRS KEWDALE - TYRES & TUBES		36.70	
			6413139639 - BEAUREPAIRS KEWDALE - TYRES & TUBES		1,745.50	
EF112954	14/07/2023	GPC ASIA PACIFIC PTY LTD (NAPA)				506.00
			1950059460 - 24-12V 10A VOLTAGE REDUCER		240.90	
			1950059740 - TRICO PREMIUM REFILL		132.00	
			1950059800 - SPRAY ENAMEL-SILVER		23.10	
			1950059812 - REFILL PACK-WWIPER		110.00	
EF113289	31/07/2023	GPC ASIA PACIFIC PTY LTD (NAPA)				192.01
			1950060703 - PARTS ONLY		4.68	
			1950060728 - PARTS ONLY		140.91	
			1950060983 - SPARK PLUG		46.42	
EF113308	31/07/2023	GPC ASIA PACIFIC PTY LTD T/AS REP CO				1,747.69
			4770467984 - P-CHAIN SAW BAR OIL 5LTR		126.90	

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			4770467992 - P-CHAIN SAW BAR OIL 5LTR		31.72	
			4770468002 - GREENS KEEPER 2.5L		173.47	
			4770468135 - PARTS		622.80	
			4770469056 - HITCH STEP		85.00	
			4770469057 - PARTS ONLY		85.00	
			4770469283 - RACK BAR		622.80	
EF112899	14/07/2023	GREEN OPTIONS PTY LIMITED				2,343.00
			095091 - REACTIVE MATERIALS - TURF RENOVATION		2,343.00	
EF113241	31/07/2023	GREEN OPTIONS PTY LIMITED				1,375.00
			095781 - SCHEDULE CONTRACTORS - TURF MOWING		1,375.00	
EF113057	14/07/2023	GREEN SKILLS INC				4,655.68
			P3462 - AGENCY STAFF WE 25/06/2023		4,655.68	
EF113239	31/07/2023	GREENEDSK PTY LTD				2,079.00
			INV-1012 - SWIM DESK SUBSCRIPTON		2,079.00	
EF112929	14/07/2023	GREENSHED PTY LIMITED (LIVING TURF)				2,333.10
			114636/01 - FERTISERS		2,333.10	
EF112897	14/07/2023	GREENSTEAM AUSTRALIA PTY LTD				166,609.60
			GSA-3114 - NON CHEMICAL WEED CONTROL JAN 2023	01822	41,048.74	
			GSA-3152 - NON CHEMICAL WEED CONTROL FEB 2023	01822	53,725.56	
			GSA-3230 - NON CHEMICAL WEED CONTROL MAY 23	01822	36,219.48	
			GSA-3275 - NON CHEMICAL WEED CONTROL	01822	35,615.82	
EF113240	31/07/2023	GREENSTEAM AUSTRALIA PTY LTD				6,642.90
			GSA-3297 - CNR HODGES & CARRIDEAN	00622	1,742.40	
			GSA-3298 - HAND WEEDING - CONIDAE & SANDLEFORD	00622	1,633.50	
			GSA-3299 - PROVISION OF HAND WEEDING SERVICES IN NA	00622	3,267.00	
EF112890	14/07/2023	GREENWOOD PARTY HIRE				1,380.00
			B22322 - NAIDOC 3 JULY EQUIPMENT HIRE		952.00	
			B22330 - HIRE OF VARIOUS ITEMS 1 JULY 2023		428.00	
EF113235	31/07/2023	GREENWOOD PARTY HIRE				270.00
			B22023 - CHAFING DISH/BAINE MARIE		270.00	
EF112892	14/07/2023	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				3,263.62
			099256 - LANDSCAPING MAINTENANCE MARCH 23		962.14	
			101626 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		1,549.15	
			102623 - PROVISION OF IRRIGATION MAINTENANCE SERV	VP177052	203.50	
			103231 - RETIC REPAIRS	01120	548.83	
EF113048	14/07/2023	GRIFFITHS FAMILY TRUST T/AS BIKER FORCE JOONDALUP				300.00
			26809 - 10 X \$30 GIFT VOUCHERS		300.00	
EF113058	14/07/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				9,000.73
			51632553 - AGENCY STAFF WE 25/06/23		1,605.91	
			51702225 - PHIL KENDRICKS WE 18/06/23		2,043.89	
			51702226 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,370.66	
			51717307 - AGENCY STAFF WE 25/06/23		1,240.93	

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			51717308 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,370.66	
			51729576 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,368.68	
EF113110	20/07/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				3,347.15
			51729575 - AGENCY STAFF		1,978.47	
			51742768 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,368.68	
EF113373	31/07/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				4,395.30
			51742767 - WE 09/07/23		1,657.94	
			51751828 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,368.68	
			51770488 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,368.68	
EF113249	31/07/2023	HAZ ENVIRO SOLUTIONS PTY LTD				6,160.00
			205196 - OIL AND HYDROCARBON DRUM DISPOSAL		4,950.00	
			205228 - REACTIVE CONTRACTORS - WASTE DISPOSAL GE		1,210.00	
EF112901	14/07/2023	HEADSET' ERA				467.50
			12488 - POLY CS540 WIRELESS HEADSET		467.50	
EF113105	20/07/2023	HEADSET' ERA				2,249.50
			12396 - JABRA ENGAGE 65 STEREO		1,815.00	
			12412 - JABRA ENGAGE 65 CONVERTIBLE		434.50	
EF112997	14/07/2023	HELEN JAYNE SATTERTHWAITE				150.00
			1 - EVENT - FERMENTING FOODS		150.00	
EF112932	14/07/2023	HELENE PTY LTD (LOGO APPOINTMENTS)				6,251.20
			H2638 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		2,429.00	
			H2639 - CONTRACTING SERVICES WE 01/07/23		1,398.38	
			H2664 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		2,423.82	
EF113277	31/07/2023	HELENE PTY LTD (LOGO APPOINTMENTS)				11,231.75
			H2665 - WE 08/07/23		2,387.53	
			H2688 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		2,199.09	
			H2689 - AGENCY STAFF WE 15/07/23		1,881.94	
			H2714 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		2,375.66	
			H2715 - MOWER OPERATOR WE 23/07/23		2,387.53	
EF112904	14/07/2023	HERITAGE WAY PTY LTD				11,865.60
			172747 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		4,765.51	
			172748 - LANDSCAPING MAINTENANCE		4,311.15	
			172749 - LANDSCAPING		2,788.94	
EF113138	31/07/2023	HERMAN MARTINUS JOSEPH DRIESEN AND HELEN MARIE DRIESEN				878.00
			158055 - REFUND MR H M J DRIESEN		878.00	
EF112903	14/07/2023	HICKEY CONSTRUCTIONS PTY LTD				30,941.98
			3255 23/06/23 - WORKS DEPOT CEILING LEAK	01021	438.63	
			3257 - HEATHRIDGE CC REPAIRS	01021	178.75	
			3258 23/06/23 - SORRENTO NORTH TOILET REPAIRS	01021	258.07	
			3263 26/06/23 - PADBURY CHC REPAIRS	01021	473.00	
			3270 27/06/23 - PERCY DOYLE REPAIRS	01021	1,640.53	

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			3272 27/06/23 - WOODVALE LIBRARY REPAIRS	01021	481.24	
			3430 - JOC ADMIN - SITE SUPERVISOR	01021	2,486.00	
			3431 - DUNCRAIG LIBRARY STAFF TOILETS	01021	5,608.57	
			3432 - CLC - CARGO NETTING RE INSTALL ON COURT	01021	2,042.76	
			3433 - DUNCRAIG COMMUNITY HALL	01021	233.75	
			3434 - CRAIGIE LEISURE DOOR HANDLE	01021	323.61	
			3435 - JOONDALUP ADMIN LEAKING CEILING	01021	123.75	
			3436 - JOONDALUP CIVIC CENTRE	01021	1,231.97	
			3440 - WARWICK HALL - KITCHEN FLOOR COVERING RE	01021	6,827.59	
			3441 - COJ DISABLED PARKING BAY INTO SERVICE	01021	178.75	
			3442 - JOONDALUP ADMINISTRATION CEO OFFICE	01021	123.75	
			3444 - JOONDALUP ADMINISTRATION - FURNITURE	01021	288.75	
			3445 - WARWICK COMMUNITY CARE CENTRE ROOF LEAK	01021	8,002.51	
EF113246	31/07/2023	HICKEY CONSTRUCTIONS PTY LTD				43,912.99
			3448 - PRINCE REGENT PARK TILES	01021	352.00	
			3449 - DORCHESTER HALL	01021	522.50	
			3450 - JOONDALUP ADMIN REPAIRS	01021	407.00	
			3451 - JOONDALUP ADMIN SHELVES	01021	541.75	
			3452 - CRAIGIE LEISURE REPAIR COURT	01021	123.75	
			3454 - WINTON ROAD MENS SHED	01021	261.25	
			3455 - CLC - CRAIGIE KIOSK	01021	178.75	
			3456 - JOONDALUP LIBRARY	01021	1,057.93	
			3457 - HEATHRIDGE COMMUNITY CENTRE	01021	317.24	
			3458 - COJ ADMINISTRATION BUILDING GROUND FLOOR	01021	383.68	
			3459 - WOODVALE COMMUNITY CENTRE	01021	452.38	
			3461 - JOONDALUP ADMIN REPAIR DOOR	01021	123.75	
			3462 - PROJECT ADMINISTRATION	01021	993.99	
			3463 - WORKS DEPOT PLUNGERS	01021	568.81	
			3464 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	68.75	
			3465 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	407.48	
			3466 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	217.11	
			3467 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	916.63	
			3468 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	1,479.46	
			3470 - CLC- DRILL CABLE HOLES AT CAFE	01021	68.75	
			3471 - HEATHRIDGE COMMUNITY CENTRE	01021	178.75	
			3472 - CLC FEMALE CHANGEROOM BROKEN WALL SHOVE	01021	370.98	
			3473 - CRAIGIE LEISURE CENTRE - DOOR REPAIR	01021	782.46	
			3474 - PERCY DOYLE FOOTBALL	01021	189.94	
			3475 - CALECTASIA COMMUNITY HALL	01021	10,337.80	
			3476 - CLC - PLUMBING AND ASSOCIATED WORKS	01021	8,797.16	
			3477 - CLC -REPAIR LC DOUBLE DOOR	01021	10,282.80	

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			3480 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	3,530.14	
EF112909	14/07/2023	HK CALIBRATION TECHNOLOGIES PTY LTD				170.50
			92698 - CALIBRATION OF THERMOMETER LUTRON TM 906		170.50	
EF113060	14/07/2023	HODGE COLLARD PRESTON UNIT HODGE COLLARD PRESTON	TRUST T/AS			8,660.30
			672037 - VARIATION 11&12 - CAFE DESIGN WORK	00620	8,660.30	
EF113242	31/07/2023	HOLCIM (AUSTRALIA) PTY LTD T/AS	HUMES			1,955.57
			9408759647 - CIRCULAR COVER	02722	677.52	
			9408773500 - SOAKWELL COVER 2050 X 150 GRATED COVER R	02722	1,278.05	
EF113147	31/07/2023	HUGH BARNETT				117.10
			240623 - REFUND ON PARKING PAYMENTS		117.10	
EF113059	14/07/2023	HYDROQUIP PUMPS				3,304.40
			INV-44203 - PUMP UNIT - NORMAL WORKING HOURS - ON-SI	04222	554.40	
			INV-44282 - MATERIALS MARK-UP 10% (IRRIGATION AND MI	04222	2,750.00	
EF113251	31/07/2023	HYDROQUIP PUMPS & IRRIGATION PTY LTD				8,525.00
			INV-5000 - DIVING TEAM - 3 PERSONS DIVING TEAM INC	04222	7,095.00	
			INV-5001 - DIVING TEAM - 3 PERSONS DIVING TEAM INC	04222	1,430.00	
EF112915	14/07/2023	ICONIC PROPERTY SERVICES PTY LTD				7,896.34
			PSI028620 - CLEANER (MONDAY TO FRIDAY)	04022	7,896.34	
EF113260	31/07/2023	ICONIC PROPERTY SERVICES PTY LTD				460.20
			PSI029072 - SUPPLY AND SERVICE SANITARY BINS	04022	460.20	
EF113252	31/07/2023	ID CONSULTING PTY LTD				20,350.00
			15015 - PROFILE.ID YEARLY SUBSCRIPTION FEE		20,350.00	
EF113256	31/07/2023	IDOM WANNEROO PTY LTD (WANNEROO MITSUBISHI / WANNEROO ISUZU				83,133.60
			2013725 - TRITON GLX-R REG 1HXZ271		41,566.80	
			2016562 - TRITON GLX-R DUAL REG 1HXZ269		41,566.80	
EF113011	14/07/2023	ILLION AUSTRALIA PTY LTD (TENDERLINK.COM)				245.30
			AU-565793 - PUBLIC TENDER NOTICE FEE		245.30	
EF113258	31/07/2023	INFLATABLE ENTERTAINMENT PERTH PTY LTD				500.00
			493 - WINTER SHP - BUBBLE SOCCER		500.00	
EF112771	14/07/2023	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA LIMITED				22,440.00
			34182 - PROFESSIONAL CERTIFICATE AMP		2,860.00	
			83813-YP0223 - PARKS BENCHMARKS 2023		19,580.00	
EF113106	20/07/2023	INSTITUTE OF SURVEYING AND CIVIL TRAINING PTY LTD				836.00
			1343 - CIVIL DESIGN BASICS COURSE		836.00	
EF113132	31/07/2023	INSURANCE COMMISSION OF WA				465.00
			31132 - ICWA DUPLICATE PAYM INSURANCE MEMBERSHIP		465.00	
EF112913	14/07/2023	INTEGRATED MONITORING SYSTEMS PTY LTD				10,945.00
			68484 - INITIAL BUILD COST		10,945.00	
EF112911	14/07/2023	INTELLIFE GROUP				27,213.90
			CIT007-B0623 - LITTER COLLECTION TEAM HOURLY RATE (NORM	VP283228	27,213.90	

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EF113253	31/07/2023	INTELFIFE GROUP				7,398.60
			CIT007-B0623A - BARRIDALE PARK KINGSLEY - 1 PLATE	02322	6,270.00	
			CIT007-B0623B - BBQ SUPPLIES		1,128.60	
EF113063	14/07/2023	INTERNATIONAL ASSOCIATION FOR	PUBLIC			2,420.00
			I1263736 - 2023-24 MEMBERSHIP		2,420.00	
EF113144	31/07/2023	INWAYA CHILMON				414.50
			32070 - REFUND OF HIRE FEES		414.50	
EF112912	14/07/2023	IRON MOUNTAIN AUSTRALIA GROUP	PTY LTD			2,367.12
			AUD305090 - 2022-23 STOREAGE AND RETRIEVE OF RECORDS		88.00	
			AUD308761 - STORAGE, CARTONS, RETRIEVE OF RECORDS		2,279.12	
EF113254	31/07/2023	IRON MOUNTAIN AUSTRALIA GROUP	PTY LTD			66.00
			AUD297579 - 2022-23 STOREAGE AND RETRIEVE OF RECORDS		66.00	
EF112914	14/07/2023	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				8,767.07
			C INV 23043 - TEMP STAFF		1,769.02	
			C INV 23084 - HORTICULTURE LABOURER WE 25/06/23		1,743.01	
			C INV 23085 - HORTICULTURE LABOURER WE 02/07/23		1,743.01	
			C INV-22829 - WE 14/05/23 42HRS		1,326.77	
			CINV23086 - JASON FRUEAN WE 02/04/23		1,300.75	
			INV-22746 - LUCA VILLARAGGIA WE 07/05/23		884.51	
EF113259	31/07/2023	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				12,913.95
			C INV 23162 - HORTICULTURE LABOURER 10/7/23 TO 14/7/23		903.87	
			CINV23121 - LUCA VILLARAGGIA WE 09/07/23		2,277.66	
			CINV23122 - PHILIP COSTINO WE 09/07/23		2,328.15	
			CINV23123 - WE 09/07/23		2,328.15	
			CINV23124 - JASON FRUEAN WE 09/07/23		1,862.52	
			CINV23161 - WE 16/07/23		1,396.89	
			CINV23166 - LUCA VILLARAGGIA WE 16/07/23		1,816.71	
EF113374	31/07/2023	IRRIGATION AUSTRALIA LIMITED				1,089.00
			19921 - 2023 WATERWISE IRRIGATION EXPO		544.50	
			19927 - 2023 WATERWISE IRRIGATION EXPO		544.50	
EF112916	14/07/2023	IWORKHARD PTY LTD				770.00
			BOW2315 - 4 CUBIC METRE MOBILE SKIP BIN HIRE		770.00	
EF113198	31/07/2023	IXOM OPERATIONS PTY LTD				331.64
			6687073 - SUPPLY OF CHLORINE GAS CITY OF JOONDALUP		331.64	
EF112831	14/07/2023	J BLACKWOOD & SON LTD				1,424.31
			CR00622312 - GLOVES		-148.37	
			CR00622313 - GLOVES		-235.49	
			S104328018 - MECHANIX WEAR M-PACT MPT-58 SYNTHETIC LE		383.86	
			S104328018 - MECHANIX WEAR M-PACT MPT-58 SYNTHETIC LE	VP253695	843.48	
			SI05070034 - EARMUFFS ABOVE HEAD	VP253695	172.13	
			SI05084556 - GLOVES RIGGERS, SIZE L	VP253695	27.87	
			SI05095352 - FILE CHAINSAW NO 21 8" X 5/32"		192.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			SI05161041 - FILE CHAINSAW NO 21 8" X 5/32"		92.40	
			SI05187021 - 0472 0941 SUNDSTROM SR-315 FILTERS		83.80	
			SI05198470 - SHARPS CONTAINER 200ML	VP253695	12.13	
EF113176	31/07/2023	J BLACKWOOD & SON LTD				7,949.27
			SI0521618 - 0370 4665 M-PACT MPT-58 GLOVES SMALL		285.56	
			SI05224810 - 0363 1701 SOAP BOTTLE PUMP 5LTR		116.67	
			SI05229290 - 0472 0941 FILTER SUNDSTROM ABE 315		418.97	
			SI05249031 - BATTERY		361.81	
			SI05249716 - STAR PICKET CAP		101.15	
			SI05253432 - TAPE REFLECTIVE		591.34	
			SI05280864 - INSECT REPELLENT BUSHMAN SPRAY	VP253695	247.90	
			SI05281470 - DANGER TAPE		196.68	
			SI05282376 - WATER COOLER 5 LITRES	VP253695	86.33	
			SI05282628 - RAGS 15KG		176.88	
			SI05283534 - REACTIVE MATERIALS - IRRIGATION MAINTENA		329.30	
			SI05290186 - EARMUFFS ABOVE HEAD 31DB - CLASS 5	VP253695	416.93	
			SI05295389 - BARRIER MESH		400.75	
			SI05296733 - WD 40		1,040.48	
			SI05299654 - GLASSES SAFETY UVEX WARRIOR DARK	VP253695	646.47	
			SI05300688 - GLASSES SAFETY UVEX WARRIOR DARK	VP253695	71.83	
			SI05308284 - SLEDGE HAMMER		374.86	
			SI05308875 - SHARPS CONTAINER 1.4 L	VP253695	56.56	
			SI05318004 - TRAFFIC CONE		1,944.10	
			SI5214856 - FILE CHAINSAW NO 21 8" X 5/32"		84.70	
EF112773	14/07/2023	JACKSON MCDONALD				3,000.80
			532614 - LEASE OF PINNAROO POINT		2,398.00	
			532615 - CONSENT TO MORTGAGE OF SUBLEASE		602.80	
EF112796	14/07/2023	JACQUELINE GAYE BERKHOUT				15.00
			120069 - REFUND - ANIMAL ID: 120069 - STERILISED		15.00	
EF113178	31/07/2023	JAMES BENNETT PTY LTD				636.84
			4801272 - JOONDALUP PUBLIC LIBRARY		28.36	
			4801273 - JOONDALUP PUBLIC LIBRARY		102.84	
			4801274 - JOONDALUP PUBLIC LIBRARY		29.96	
			4801275 - JOONDALUP PUBLIC LIBRARY		45.99	
			4801276 - JOONDALUP PUBLIC LIBRARY		114.07	
			4801277 - WHITFORD PUBLIC LIBRARY		132.28	
			4801278 - WHITFORD PUBLIC LIBRARY		18.36	
			4801463 - DISCRETIONARY SELECTIONS COJ LIBRARY		15.63	
			4801465 - CUSTOMER REQUESTS COJ LIBRARY		40.79	
			4801466 - DISCRETIONARY SELECTIONS COJ LIBRARY		76.57	
			4801468 - WHITFORD PUBLIC LIBRARY		31.99	
EF113073	14/07/2023	JARDINE LLOYD THOMPSON PTY LTD (LGISWA)				330.00
			062-214161 - MARINE CARGO - RENEWAL		330.00	

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EF113272	31/07/2023	JARDINE LLOYD THOMPSON PTY LTD LOCAL COMMUNITY INSURANC	D T/AS 160018 - INSURANCE RENEWAL QUOTE NUMBER: 81842999678		529.27	529.27
EF113035	14/07/2023	JB & SB BISHOP PTY LTD (WEST COAST FM GROUP)	3993 - 11 EZE TERRACE - STREETPRINT		2,891.02	2,891.02
EF112919	14/07/2023	JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL	BD1127501 - APPLE MU7E2FE/AADAPTOR BD1173083 - DELL DOCK WD-19S BD1178825 - SAMSUNG SMART MONITOR BD1181960 - SAMSUNG TAB ACTIVE 4 PRO 5G BD1186402 - DELL DOCK WD-19S		2,862.61	2,862.61
EF113264	31/07/2023	JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL	BD1187836 - DELL MONITOR P2422H 24" BD1187873 - DELL P2722H 27" MONITOR BD1188953 - AOC Q32V3S/WS 31.5" MONITOR BD1188954 - DELL 27" P2722H MONITOR BD1189287 - DELL 24" P2422H MONITORS BD1189483 - DELL MONITOR P2422H 24"		4,646.94	4,646.94
EF113261	31/07/2023	JB HI-FI JOONDALUP	204416387-98 - PS5, CONTROLLERS, GAMES, ACCESSORIES 404419977-98 - GAMING MOUSE 556993 - 304414102-98 PRIZE VOUCHERS		2,001.00	2,001.00
EF113151	31/07/2023	JEAN MARIAN MORRIS	240723 - ANIMAL ID - 112761 - STERILISED		30.00	30.00
EF113094	20/07/2023	JEREMY GRAY	16093 - ANNUAL NON-COASTAL TRADER'S PERMIT		770.00	770.00
EF112774	14/07/2023	JILL WILSON	28/06/23 - STAFF APPRECIATION LUNCH		288.50	288.50
EF112917	14/07/2023	JOBFIT HEALTH GROUP PTY LTD	FT1000001553 - REGISTERED NURSE PER HOUR	VP218177	3,476.46	3,476.46
EF113122	31/07/2023	JOHN CHESTER	ALLOW-ICT-JUL 2023 - ICT ALLOWANCE - JULY 2023 ALLOW-MTG-JULY 2023 - ELECTED MEMBERS MEETING FEE		6,246.67	6,246.67
EF113072	14/07/2023	JOHN MCARDLE	300623 - COMMUNITY TRANSPORT VOLUNTEER BUSDRIVER		152.00	152.00
EF113391	31/07/2023	JOHN ROBERT RAFTIS	ALLOW-ICT-JUL 2023 - ICT ALLOWANCE - JULY 2023 ALLOW-MTG-JUL 2023 - MEETING FEE - JULY 2023		3,830.34	3,830.34
EF113148	31/07/2023	JOHN YOUNG	50523 - REPLACEMENT VEHICLE CROSSING		375.00	375.00
EF113378	31/07/2023	JOONDALUP BUSINESS ASSOCIATION INC	INV-4053 - COJ TABLE - JBA AWARDS		1,150.00	1,150.00
EF113065	14/07/2023	JOONDALUP GOLF MANAGEMENT (AUST) P/L	1204231211 - POOLSIDE MARQUEE		358.00	358.00

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EF113379	31/07/2023	JOONDALUP GOLF MANAGEMENT	(AUST) P/L			4,110.50
			9937 - UPTOWN WOMEN LUNCHEON - 20.07.23		4,110.50	
112883	14/07/2023	JOONDALUP LIBRARY PETTY CASH				234.25
			PETTY CASH WE14/07/2023 - PETTY CASH REIMBURSEMENT		234.25	
EF113064	14/07/2023	JOONDALUP PLUMBING SERVICES				19,111.06
			5409/23 - SORRENTO FORESHORE	00621	423.67	
			5571/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	171.44	
			5597/23-1 - SORRENTO NORTH	00621	138.71	
			5666/23 - WORKS DEPOT DRINK FOUNTAIN	00621	60.17	
			5667/23 - CRAIGIE LEISURE NEW MIXER	00621	871.20	
			5668/23 - ELLERSDALE PARK DRAINS	00621	96.47	
			5669/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	147.51	
			5671/23 - EMERALD CLUBROOMS TOILETS	00621	101.59	
			5672/23 - JOONDALUP ADMIN REPAIR LEAKS	00621	216.32	
			5673/23 - BARRIDALE PARK TOILETS	00621	103.13	
			5674/23 - KEY WEST TOILET SEATS	00621	140.25	
			5675/23 - EMERALD PARK TOILETS	00621	129.91	
			5679/23 - HUNTINGDALE PARK REPAIRS	00621	7,477.80	
			5680/23 - CRAIGIE LEISURE CENTRE	00621	106.54	
			5681/23 - PENISTONE C/ROOMS	00621	120.34	
			5682/23 - PERCY DOYLE BRIDGE CLUB	00621	117.76	
			5683/23 - ILUKA SPORTS COMPLEX	00621	1,076.57	
			5684/23 - JOONDALUP ADMIN - LEAK PREASSURE TEST	00621	172.70	
			5685/23 - DUNCRAIG LIBRARY	00621	2,072.51	
			5686/23 - ADMIRAL PARK	00621	364.54	
			5687/23 - CRAIGIE LEISURE CENTRE	00621	201.08	
			5688/23 - MILDEN HALL	00621	1,098.02	
			5690/23 - CRAIGIE LEISURE CTR	00621	71.72	
			5691/23 - PRINCE REGENT PARK	00621	1,251.36	
			5692/23 - GIBSON PARK	00621	60.17	
			5693/23 - CRAIGIE LEISURE CENTRE	00621	551.32	
			5694/23 - PADBURY KINDY	00621	120.62	
			5695/23 - MACNAUGHTON PARK	00621	60.17	
			5696/23 - BEAUMARIS COMMUNITY	00621	197.95	
			5696/23-1 - 10% MATERIALS PERCENTAGE MARK-UP APPLICA	00621	927.96	
			5697/23 - WARWICK HALL	00621	213.51	
			5698/23 - BELROSE PARK	00621	87.67	
			5699/23 - WOC	00621	60.17	
			5700/23 - CHARONIA PARK	00621	100.21	
EF113377	31/07/2023	JOONDALUP PLUMBING SERVICES				318.34
			5659/23-1 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	318.34	
EF113039	14/07/2023	JULIANNE WADE				1,500.00
			6030 - WORKSHOP COLLECTIVE CANVAS		1,500.00	
EF113140	31/07/2023	JUSTIN LESLIE ROY FOUREUR				30.00
			17/07/23 - ANIMAL REGISTRATION REFUND		30.00	
EF113270	31/07/2023	KAIZEN K9 PTY LTD				3,300.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV000380 - SEMINAR MANAGING&HANDLING DANGEROUS DOGS		3,300.00	
EF112797	14/07/2023	KATE MCCAFFREY				100.00
			7470010002007150 - DUPLICATE REGISTRATION - ANIMAL ID:125718		100.00	
EF113069	14/07/2023	KINROSS SUPA IGA				1,430.12
			03/0453 - COOKING RESOURCES GST		89.70	
			03/2585 - COOKING RESOURCES GST		52.51	
			03/4996 - COOKING RESOURCES NON-GST		50.43	
			03/5898 - COOKING RESOURCES GST		69.85	
			03/8007 - COOKING RESOURCES GST		51.28	
			170523 - COOKING RESOURCES NON-GST		61.72	
			247450 - COOKING RESOURCES GST		69.34	
			250256 - CONSUMABLES GST		985.29	
EF113382	31/07/2023	KINROSS SUPA IGA				406.27
			04/2856 - LIFE SKILLS INFORMAL ENGAGEMENT		69.53	
			05/8076 - GST - LIFE SKILLS, INFORMAL ENGAGEMENT		114.43	
			250507 - 03/2218		69.12	
			251818 - WORKS OPERATION CENTRE: MORNING TEA		153.19	
EF113068	14/07/2023	KLEENIT PTY LTD				6,600.56
			161532 - REACTIVE CONTRACTORS - STRUCTURE MAINTEN		2,090.00	
			161540 - GRAFFITI PAINT OUT - WATERBASED PAINT -	02922	1,229.86	
			161800 - GRAFFITI PAINT OUT - WATERBASED PAINT -	02922	3,280.70	
EF113111	20/07/2023	KLEENIT PTY LTD				2,090.00
			160566 - CENTRAL PARK PRESSURE CLEAN		2,090.00	
EF113381	31/07/2023	KLEENIT PTY LTD				2,300.71
			161902 - GRAFFITI PAINT OUT - WATERBASED PAINT	02922	2,300.71	
EF113267	31/07/2023	KL MEDIA PTY LTD (ALL ACCESS AUSTRALASIA)				5,561.64
			1159830 - SELECTED DVDS - JOONDALUP LIBRARY		3,869.44	
			1159831 - SELECTED ANF DVDS COJ LIBRARY		278.26	
			1159832 - IN DEMAND DVDS FOR COJ LIBRARY		826.56	
			1159833 - SELECTED JNR DVDS COJ LIBRARY		408.21	
			1159834 - CUSTOMER REQUESTS JOONDALUP LIBRARY		109.21	
			1159835 - CUSTOMER REQUESTS - COJ LIBRARY		48.97	
			1159836 - DVDS FOR BOOKS ON WHEELS		20.99	
EF112804	14/07/2023	KRIS DIETER TIEDEMANN				61.65
			58368 - REFUND OF BULDING SERVICES LEVY		61.65	
EF112921	14/07/2023	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				1,251.93
			90719163 - PA'S OFFICE COPIER CHARGES		570.77	
			90740134 - RELOCATION OF 2 TASKALFA 2552CI PRINTERS		264.00	
			90740135 - RELOCATION OF 2 TASKALFA 2552CI PRINTERS		264.00	
			90740968 - P DCS PA'S OFFICE		30.20	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90740970 - ECOSYS P6230CDN RCC2802195 - IA		22.62	
			90740972 - PHOTOCOPYING CHARGE FOR DUNCRAIG		49.68	
			90740973 - USAGE COSTS FOR WHITFORD LIIBRARY		35.45	
			90741004 - WORKS OPERATION CENTRE ECOSYS M6230CIDN		15.21	
EF113266	31/07/2023	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				3,500.32
			90719103 - RCC2902365 GOVERNANCE		559.52	
			90719108 - ECOSYS P6130CDN		45.99	
			90719113 - REFER CREDIT 90758422		38.12	
			90719124 - VCZ8806702 RATES DEPARTMENT		20.56	
			90719128 - W128700652 RATES		19.22	
			90719129 - W128700524 RATES		22.08	
			90719134 - TASKALFA 3253CI		172.40	
			90719137 - PHOTOCOPYING CHARGE FOR DUNCRAIG		87.38	
			90719144 - VCZ0415616 CITY PROJECTS		11.92	
			90719146 - RCC1501553 GOVERNANCE & STRATEGY SHARON HARTLEY		83.97	
			90719148 - RBT2603775 HEATHRIDGE LEISURI		14.42	
			90719149 - RCC2301923 HEATHRIDGE		71.90	
			90719151 - RCC2X02383 PLANNING		206.22	
			90719161 - ECOSYS P6230CDN		423.16	
			90740966 - CEO'S COPIER CHARGES		84.67	
			90740967 - STRATETIC ORGANISATIONAL		140.18	
			90740978 - ECOSYS P6130CDN WOODVALE LIIBRARY		47.33	
			90740979 - ECOSYS P6230CDN		14.92	
			90740981 - TASKALFA 2552CI WHITFORD LIIBRARY		62.50	
			90740982 - PHOTOCOPYING CHARGE FOR DUNCRAIG		19.12	
			90740983 - ECOSYS P2040DN		26.11	
			90740984 - ADMIN AND CM ECOSYS P2040DN		13.40	
			90740985 - TASKALFA 2552CI		69.75	
			90740986 - ECOSYS P6230CDN		59.10	
			90740987 - TASKALFA 356CI		13.97	
			90740988 - WOC COPIER CHARGES		97.82	
			90740989 - TASKALFA 2553CI		133.56	
			90740991 - TASKALFA 356CI		18.73	
			90740995 - ECOSYS P2040DN		24.81	
			90740996 - ECOSYS P6230CDN		64.79	
			90740997 - ECOSYS M6230CIDN WHITFORD LIIBRARY		145.16	
			90741006 - ADMIN AND CM TASKALFA 2554CI		13.04	
			90741007 - TASKALFA 2554CI PHOTOCOPY USAGE		65.97	
			90741012 - ECOSYS P6230CDN		34.96	
			90741013 - CEO'S OFFICE COPIER CHARGES		77.69	
			90741014 - TASKALFA 3554CI		75.02	
			90741015 - RANGERS COPIER CHARGES		115.27	
			90741017 - ECOSYS P6230CDN		98.46	
			90741019 - TASKALFA 2554CI WOODVALE LIIBRARY		42.67	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90741020 - TASKALFA 6054CI		202.58	
			90758422 - CREDIT FOR INVOICE 90719113		-38.12	
EF113021	14/07/2023	L & T VENABLES				234.70
			10063601 - SCHEDULE MATERIALS - TURF RENOVATION		234.70	
EF113343	31/07/2023	L.P AIKEN & D.J BEER & T.D BOYCE AND OTHERS (THOMSON GEER)				4,406.24
			1187720 - MATTER 4688745 - ECO SHARK BARRIER		4,406.24	
EF112930	14/07/2023	LA FORTUNA PTY LTD (AUSTRALIAN AND PATROLS)				7,856.53
			23010 - COJ ALARMS	VP339453	4,477.00	
			23011 - LOCKING AND UNLOCKING PARK GATES-JUNE 23	VP339453	3,379.53	
EF112931	14/07/2023	LACTALIS AUSTRALIA PTY LTD				104.24
			236431554 - MILK TO THE WOC 19/9/22 TO 30/6/23		104.24	
EF113276	31/07/2023	LACTALIS AUSTRALIA PTY LTD				286.66
			236477187 - MILK TO THE WOC DELIVERY 05/07/2023 -		104.24	
			236528494 - MILK TO THE WOC DELIVERY 05/07/2023 -		104.24	
			236581846 - MILK TO THE WOC DELIVERY 05/07/2023 -		78.18	
EF112778	14/07/2023	LAKESIDE CHRISTIAN CHURCH				61.90
			31431 - BUILDING PLANS REQUEST		61.90	
EF112924	14/07/2023	LANDGATE MIDLAND				857,722.83
			1296773 - ONLINE SHOP		338.40	
			385127 - GRV REVAL 22/23 GRV GENERAL VALUES METRO		855,093.31	
			385769 - VG SCHEDULE G2023/12		1,082.97	
			385878 - VG SCHEDULE G2023/12		1,208.15	
EF113271	31/07/2023	LANDGATE MIDLAND				1,419.21
			385967 - VG SCHEDULE G2023/14		1,419.21	
EF112925	14/07/2023	LAUNDRY EXPRESS				783.84
			21560 - LAUNDRY		190.69	
			21659 - LAUNDRY AS REQUIRED		444.21	
			21863 - LAUNDRY AS REQUIRED		148.94	
EF112927	14/07/2023	LEDA SECURITY PRODUCTS PTY LTD				7,797.58
			35224 - CONCORD 8 BIKE RACK DOUBLE		7,797.58	
EF112969	14/07/2023	LEONIE HELEN THOMPSON (THE POSTER GIRLS)				2,023.20
			15314 - POSTER DISTRIBUTION- SUNDAY SERENADES		952.20	
			15419 - DISTRIBUTION OF PROGRAMS AND POSTERS		741.00	
			15420 - SIGN UP/STEP UP FOR JOONDALUP		330.00	
EF113383	31/07/2023	LES MILLS AUSTRALIA				1,698.94
			1227686 - LES MILLS LICENCES		1,698.94	
EF112782	14/07/2023	LESLIE DOWEY				158.06
			102044 - RATES REFUND - FAIRWAY CIRCLE, CONNOLLY		158.06	
EF113071	14/07/2023	LGISWA				1,254,258.06
			100-153723-01 - LOCAL GOVERNMENT INSURANCE SERVICES WA		1,254,258.06	
EF113275	31/07/2023	LIBERTY EXECUTIVE OFFICES (JOONDALUP) PTY LTD				1,365.25
			LE07/11511 - CO-WORKING SPACE - DESKS X2 - JULY		877.80	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			LEO7/11629 - EDA TEAM PLANNING - OSPREY BOARDROOM		487.45	
112879	6/07/2023	LIBRARY ADMIN PETTY CASH				463.20
			PETTY CASH W/E 30/06/23 - PETTY CASH REIMBURSEMENT W/E 30/06/23		463.20	
EF113146	31/07/2023	LINDA ANNE WHACKETT				155.00
			124045 - ANIMAL ID: 124045 - STERILISED		77.50	
			124046 - ANIMAL ID : 124046 - STERILISED		77.50	
EF112946	14/07/2023	LINDSAY ROWENA MILES				600.00
			2324_0003 - MEET THE AUTHOR FOR PLASTIC FREE JULY		600.00	
EF113107	20/07/2023	LINKEDIN SINGAPORE PTE LTD				4,896.00
			51110427002 A - SHORT PAID ORIGINAL BY GST		4,896.00	
EF112996	14/07/2023	LIZO PTY LTD				2,429.35
			77002#7 - DRIVE SHAFT		107.50	
			77023 - PARTS		166.00	
			77049 - PARTS		186.00	
			77050 - PARTS		464.00	
			77051 - PARTS		53.85	
			77080#7 - PARTS		114.00	
			77099 #7 - CHAINSAW		1,338.00	
EF113331	31/07/2023	LIZO PTY LTD				1,885.95
			77187 #7 - DRAINAGE MAINTENANCE		452.00	
			77196#7 - PARTS		410.80	
			77221#7 - PARTS		208.55	
			77233 #7 - PARTS		82.00	
			77234 #7 - PARTS		303.05	
			77246 #7 - PARTS		429.55	
EF113067	14/07/2023	LNLC PTY LTD T/AS KELYN TRAINING SERVICES				900.00
			32049 - TRAINING COURSE 30 & 31/5/23		900.00	
EF112770	14/07/2023	LOCAL GOVERNMENT PLANNERS ASSOCIATION WA DIVISION				210.00
			9248 - LGPA MEDIUM DENSITY CODES		210.00	
EF112781	14/07/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				3,731.00
			32358 - SILVER MEMBERSHIP RENEWAL FEE 2023 -2024		2,200.00	
			32907 - 2023 - 2024 FULL MEMBERSHIP		531.00	
			36653 - PROJECT MANAGEMENT ESSENTIALS		1,000.00	
EF113092	20/07/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				1,420.00
			35569 - WHATS UP WITH IPR PLANNING EVENT		30.00	
			35570 - COUNCIL PLANNING NETWORK		30.00	
			35592 - GRANT WRITING CASH WORKSHOP		940.00	
			36721 - REGISTRATION SUSAN HATELEY INDUCTION TO		420.00	
EF113129	31/07/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				3,180.00
			35804 - REPORT WRITING FOR LOCAL GOVERNMENT -		1,000.00	
			35805 - REPORT WRITING FOR LOCAL GOVERNMENT		1,180.00	
			35806 - REPORT WRITING FOR LOCAL GOVERNMENT		1,000.00	
EF112928	14/07/2023	LOCHNESS UNIT TRUST T/AS LOCHNESS LANDSCAPE SERVICES				5,765.38

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			88223 - MOWING PUBLIC OPEN SPACE CENTRAL ZONES	VP316614	5,765.38	
EF113027	14/07/2023	LOTHIAN TRUST (IRON TECH INDUSTRIES)				20,277.95
			7089 - WHITFORDS AVE UNDERPASS, KALLAROO	03122	20,277.95	
EF113349	31/07/2023	LOTHIAN TRUST (IRON TECH INDUSTRIES)				1,966.95
			7090 - CUT & SUPPLY REO BAR	03122	363.00	
			7091 - NORMAL WORKING HOURS - WORKSHOP	03122	479.20	
			7092 - NORMAL WORKING HOURS - WORKSHOP	03122	596.75	
			7094 - NORMAL WORKING HOURS - WORKSHOP	03122	528.00	
EF113257	31/07/2023	LUCY IFFLA				1,625.00
			205 - SUNDAY SERENADES: QUINTET PERFORMANCE		1,625.00	
EF112775	14/07/2023	LYNLEY STAPLETON				143.50
			567882 - GONE BAZAR- DECORATIONS		143.50	
EF113120	31/07/2023	LYNLEY STAPLETON				194.93
			100087 - LIVING EMPORIUM REIMB		194.93	
EF112973	14/07/2023	M P ROGERS & ASSOCIATES PTY LTD				5,072.43
			23631 - COASTAL ENGINEERING SORRENTO BEACH	VP287323	668.25	
			23675 - PROVISION OF MARINE AND COASTAL ENGINEER	VP287323	4,404.18	
EF113074	14/07/2023	MACWORX JOONDALUP				2,457.00
			I-91868 - MAC MINI, COMPULOCK, SEAGATE - Q-2487		2,457.00	
EF112818	14/07/2023	MAIA FINANCIAL PTY LIMITED				12,108.85
			E6N0163926-PD - PLATE LOADED LEASE PAYMENT FOR LC		12,108.85	
EF113162	31/07/2023	MAIA FINANCIAL PTY LIMITED				103,046.23
			C40698 - SPIN BIKES - BODY BIKE AUSTRALIA 01-JUL-23 TO 30-SEP-23		6,666.18	
			C40699 - CARDIO LEASE AGREEMENT PAYMENT FOR LC		34,392.08	
			C41039 - PLATE LOADED EQUIPMENT		14,246.57	
			C41040 - PAVI FLOORING 01-JUL-23 TO 30-SEP-23		1,017.85	
			C41041 - CARDIO EQUIPMENT FOR PERIOD 01-JUL-23 TO 30-SEP-23		9,245.78	
			C41042 - PIN LOADED EQUIPMENT		16,918.73	
			C41043 - AUTOMATED STRENGTH BIO CIRCUIT		10,020.90	
			C41044 - FREE WEIGHTS		6,962.48	
			C41049 - GYM ACCESSORIES 01-JUL-23 TO 30-SEP-23		3,575.66	
EF112935	14/07/2023	MAJOR MOTORS				824.16
			1366895 - PARTS ONLY		824.16	
EF112984	14/07/2023	MALEMI UNIT TRUST (SPRAYLINE SPRAYING EQUIPMENT)				3,466.54
			56604 - PARTS & REPAIR		3,466.54	
EF113023	14/07/2023	MAMMOTH SECURITY PTY LTD				1,694.00
			V00306266 - MONTHLY MONITORING FEE		847.00	
			V00312402 - MONTHLY MONITORING FEE		847.00	
EF113075	14/07/2023	MANHEIM PTY LTD				915.20
			5509322653 - ABANDONED VEHI. COJ2624		327.80	
			5509322657 - INV NO. 5509322657		327.80	
			5509322666 - ABANDONED VEHIC 202300198		129.80	

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			5509322675 - ABANDONED VEHICL 1CPY847		129.80	
EF113112	20/07/2023	MANHEIM PTY LTD				440.00
			5509248999 - ABANDONED VEHICLES		440.00	
EF112942	14/07/2023	MARKETFORCE PTY LTD				690.13
			41260 - EARLY SETTLEMENT DISCOUNT FEB 2023		-62.64	
			41391 - EARLY SETTLEMENT DISCOUNT MAR 2023		-16.92	
			47838 - TENDERS		425.57	
			48240 - CCTV SOFTWARE AS A SERVICE SOLUTION		344.12	
EF112941	14/07/2023	MARK'S RETICULATION				253.00
			7107 - IRRIGATION - LYELL GROVE WOODVALE		253.00	
EF112902	14/07/2023	MASTER HOSE PTY LTD T/AS HOSE	MART			608.56
			526047 - PARTS & REPAIR		138.95	
			527420 - PARTS ONLY		282.85	
			527964 - PARTS ONLY		186.76	
EF112943	14/07/2023	MAX & CLAIRE PTY LTD				603.25
			SI-00082777 - ENCORE MEDIUM SIT STAND CONVERTER		603.25	
EF113278	31/07/2023	MCINTOSH HOLDINGS PTY LTD T/AS MCINTOSH & SON				207.90
			1824677 - TYNES VERTI DRAIN SOLID 18/300		207.90	
EF112938	14/07/2023	MCMULLEN NOLAN GROUP PTY LTD				12,650.00
			221443 - COASTAL MONITORING AERIAL LIDAR SURVEY		12,650.00	
EF113103	20/07/2023	MD JOONDALUP HOLDINGS PTY LTD				169.00
			820822 - ACCOMMODATION		169.00	
EF112940	14/07/2023	MEGA MUSIC AUSTRALIA				1,349.00
			SI0085029 - NATIVE INSTRUMENTS KOMplete 14 COLLECTOR		1,349.00	
EF113283	31/07/2023	MELCHOR MEP PTY LTD				30,576.04
			2601 - CLC GEOTHERMAL REFURBISHMENT (BASE SERVI	01222	30,576.04	
EF112939	14/07/2023	METRO HARDWARE PTY LTD				1,187.00
			47863 - CEMENT GP GREY - 20KG		1,187.00	
EF113280	31/07/2023	METRO HARDWARE PTY LTD				1,204.00
			47950 - CEMENT GP GREY - 20KG		1,204.00	
EF113124	31/07/2023	MICHAEL PAGE INTERNATIONAL				5,550.47
			535532 - TEMPORARY MARKETING OFFICER		130.88	
			535533 - TEMPORARY MARKETING OFFICER		1,970.76	
			536559 - TEMPORARY MARKETING OFFICER		985.38	
			537743 - TEMPORARY MARKETING OFFICER		2,463.45	
EF113262	31/07/2023	MILLENNIUM SPORTS PTY LTD (JOONDALUP INDOOR BEACH VOLLEYBALL				330.00
			295 - INDOOR VOLLEYBALL WNTER SHP		330.00	
EF112937	14/07/2023	MINDARIE REGIONAL COUNCIL				117,843.69
			SCR-03857 - DOMESTIC TIPPING RE INVOICE SINV-047373		1,177.12	
			SINV-047350 - LITTER TIPPING 23 - 30 JUNE 2023		1,990.60	
			SINV-047373 - DOMESTIC TIPPING 23 - 30 JUNE 2023		114,675.97	
EF113279	31/07/2023	MINDARIE REGIONAL COUNCIL				361,267.19
			SCR-03862 - CN REFERS TO INVOICE SINV-047407		-732.11	

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			SINV-047239 - DISPOSAL OF MIXED GREEN WASTE		9,558.49	
			SINV-047376 - DISPOSAL OF MIXED GREEN WASTE		8,153.18	
			SINV-047386 - LITTER TIPPING		1,204.24	
			SINV-047407 - DOMESTIC TIPPING		73,944.40	
			SINV-047413 - LITTER TIPPING		1,583.86	
			SINV-047434 - DOMESTIC TIPPING		95,405.11	
			SINV-047440 - LITTER TIPPING		1,777.27	
			SINV-047462 - DOMESTIC TIPPING		99,231.46	
			SINV-047464 - GOVERNANCE AND ADMIN FEES FY24		71,141.29	
EF112906	14/07/2023	MKI GROUP PTY LTD (HUMANNESS)				4,510.00
			INV-H0623007 - WRITING FOR THE WEB TRAINING		3,850.00	
			INV-H0623008 - WEBSITE REDEVELOPMENT IA/UX FEEDBACK		660.00	
EF113281	31/07/2023	MOMAR AUSTRALIA PTY LTD				704.00
			211206 - 20LT BOWL GUARD		704.00	
EF113284	31/07/2023	MULLALOO BOARDRIDERS CLUB INC				2,427.92
			INT22/57812 - 2022-23 (ROUND 1) COMMUNITY FUNDING PROG GRANT PAYMENT OF 50% OF \$2,427.92		2,427.92	
EF112947	14/07/2023	MY MEDIA INTELLIGENCE PTY LTD				1,284.80
			INV-2731 - MY MEDIA CORE SUBSCRIPTION/BASE COST		1,284.80	
EF112945	14/07/2023	N.F DOUGLAS & P GILLET & F.D GRIGICH & D MCLEOD & D NICHOLSO				21,135.58
			130319 - LEGAL ADVICE: SHALOM HOUSE USE		12,490.62	
			130402 - HODDER, E – DOG ACT PROSECUTIONS		546.70	
			130410 - LEGAL ADVICE		719.40	
			130412 - REID, S – DOG ACT PROSECUTIONS		611.60	
			130420 - HUNTER, A - DOG ACT PROCEEDINGS		3,050.36	
			130444 - GENERAL ENFORCEMENT ADVICE – RANGERS		479.60	
			49489 - LEGAL ADVICE		3,237.30	
EF113282	31/07/2023	N.F DOUGLAS & P GILLET & F.D GRIGICH & D MCLEOD & D NICHOLSO				3,088.80
			129526 - HUNTER, A - DOG ACT PROCEEDINGS		2,309.45	
			129995 - HAYNES, N - PARKING PROSECUTION		779.35	
EF113028	14/07/2023	NANCY & SUSAN P ZUVELA T/AS WATTLEUP TRACTORS				12,581.50
			1294297 C - PARTS & REPAIR - TRACTOR		12,581.50	
EF113350	31/07/2023	NANCY & SUSAN P ZUVELA T/AS WATTLEUP TRACTORS				1,385.65
			1297058 - PARTS ONLY		180.94	
			1297061 - PARTS ONLY		570.96	
			1297184 - BLADE LASER PEGASUS		633.75	
EF112791	14/07/2023	NATIONAL BASKETBALL LEAGUE PTY LTD				26,950.00
			4214 - NATIONAL FINAL SERIES FUNDING		26,950.00	
EF112951	14/07/2023	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT)				8,457.35
			20536 - REACTIVE CONTRACTORS - WATERING		528.00	
			20553 - CHEMICAL WEED CONTROL IN NATURAL AREAS	00622	770.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			20553 - CHEMICAL WEED CONTROL IN NATURAL AREAS	00721	1,436.82	
			20640 - CHEMICAL WEED CONTROL	00721	4,285.71	
			20676 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	1,436.82	
EF113287	31/07/2023	NATURAL AREA HOLDINGS PTY LTD AREA MANAGEMENT	(NATURAL			2,886.02
			20699 - CHEMICAL WEED CONTROL IN NATURAL AREAS	00721	2,886.02	
EF112952	14/07/2023	NEVERFAIL SPRINGWATER LIMITED				134.26
			INV-001177955 - BOTTLED WATER			38.36
			INV-001178004 - SUPPLY OF WATER FOR PLANNING SERVICES			95.90
EF113108	20/07/2023	NEVERFAIL SPRINGWATER LIMITED				622.80
			INV-001126928 - 15L SPRINGWATER BOTTL & COOK/COLD DISP			622.80
EF112799	14/07/2023	NGALI TSOI				61.65
			BPU23/0306 - BUILDING SERVICES LEVY REFUND			61.65
EF113145	31/07/2023	NICOLA GIBSON				249.42
			140723 - CLC- MEMBERSHIP REFUND			249.42
EF112971	14/07/2023	NICOLA HOAD (PLAY IN THE PAST)				300.00
			336 - CHILDREN'S SCHOOL HOLIDAY ACTIVITY			300.00
EF113085	14/07/2023	NICOLA RHODES				113.22
			1618889 - COLES			113.22
EF113113	20/07/2023	NICOLA RHODES				104.85
			12/07/23 - VOLUNTEERS LUNCH			104.85
EF113390	31/07/2023	NICOLA RHODES				113.22
			260720232 - REFUELING HIRE BUSES AS A CONDITION BUS HIRE			113.22
EF113290	31/07/2023	NIGHTLIFE MUSIC PTY LTD				407.00
			697831 - 12 MONTH MUSIC SUBSCRIPTION			407.00
EF112948	14/07/2023	NORTHERN DISTRICTS PEST CONTROL				506.00
			9059 - SUPPLY & APPLICATION OF TERMITE TREATMEN	VP203395	506.00	
EF113285	31/07/2023	NORTHERN DISTRICTS PEST CONTROL				836.00
			8994 - ANT TREATMENT MACNAUGHTON PARK CLUBROOMS	VP203395	572.00	
			9062 - CLC- GENERAL PEST SERVICE	VP203395	264.00	
EF112950	14/07/2023	NORTHSIDE NISSAN				12,060.00
			NIFJ411026 - 1GMP274 MITSUBISHI OUTLANDER	01020	766.45	
			NIFJ411328 - PARTS 1EZZ501	01020	628.65	
			NIFJ411976 - PARTS 1GCG615	01020	754.65	
			NIFJ411987 - 1GFW808 2017, KIA CERATO HATCH, 2	01020	213.80	
			NIFJ412065 - 1GPR527 2019, ISUZU D-MAX, 4X2 DR	01020	743.80	
			NIFJ412094 - 1GLS204 2017/18, FORD TRANSIT CUS	01020	370.00	
			NIFJ412136 - 1ESR284 2013-2018, ISUZU D MAX, 4	01020	614.65	
			NIFJ412218 - 1GIR473 2013-2018, ISUZU D MAX, 4	01020	552.75	
			NIFJ412234 - 1GHX573 2016/17, NISSAN NAVARA, N	01020	279.10	

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			NIFJ412249 - 1GCG614 YEAR 2016/17, NISSAN NAVARA, N	01020	250.50	
			NIFJ412283 - 1GLC160 YEAR 2017/18, MITSUBISHI TRITO	01020	1,074.50	
			NIFJ412404 - PARTS 1HMF578	01020	335.00	
			NIFJ412512 - 1GOS407 2017/18, MITSUBISHI TRITO	01020	1,076.75	
			NIFJ412525 - 1GJW883 2013-2018, ISUZU D MAX, 4	01020	232.50	
			NIFJ412639 - 1GTZ107 2013-2018, ISUZU D MAX, 4	01020	407.75	
			NIFJ412717 - 1GKW285 2013-2018, ISUZU D MAX, 4	01020	711.00	
			NIFJ412766 - 1GSL227 2019, ISUZU D-MAX, 4X2 DRI	01020	315.00	
			NIFJ412796 - 1GBD815 ISUZU D MAX, 4	01020	558.10	
			NIFJ412834 - 1ESR289 ISUZU D MAX	01020	295.20	
			NIFJ412892 - 1ELE101 ISUZU D MAX, 4	01020	760.35	
			NIHJ412158 - 1GIR472 2013-2018, ISUZU D MAX, 4	01020	386.50	
			NIHJ412284 - 6MTH SERVICE 1HIH562	01020	293.00	
			NIHJ412329 - 1GNV587 YEAR 2017/18, FORD TRANSIT CUS	01020	440.00	
EF113286	31/07/2023	NORTHSIDE NISSAN				9,287.50
			NIFJ412714 - 150,000KM YEAR 2017/18, MITSUBISHI TRITO	01020	634.00	
			NIFJ413034 - 1GRY350 ISUZU D MAX	01020	406.30	
			NIFJ413162 - 1GKE907 TOYOTA COROLLA HATCH	01020	243.50	
			NIFJ413212 - 1GLS201 FORD TRANSIT	01020	1,425.00	
			NIFJ413353 - 150,000KM YEAR 2017/18, MITSUBISHI TRITO	01020	634.00	
			NIFJ413354 - 1EYC843 NISSAN NAVARA	01020	661.45	
			NIFJ413395 - 135,000KM YEAR 2019, ISUZU D-MAX, 4X2 DR	01020	546.00	
			NIFJ413486 - 1GJW884 ISUZU D MAX	01020	1,047.00	
			NIFJ413532 - 1HNF304 1 & 2 CENT ROUNDING	01020	1,794.00	
			NIFJ413574 - 1GIA358 2017, VOLKSWAGEN T6 MULTI	01020	1,896.25	
EF112949	14/07/2023	NVMS PTY LTD				841.50
			1000-2309-2023 - CALIBRATION OF B&K 2250 SLM		841.50	
112874	6/07/2023	OANH FAMILY TRUST T/AS MOMENTS CAFE				300.00
			630 - 20 X \$15 VOUCHERS		300.00	
EF113142	31/07/2023	OCEANBLU POOLS AND SPAS				110.83
			BPC23/0324 - BUILDING SERVICES LEVY REFUND		110.83	
EF113078	14/07/2023	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				761.93
			607 026746 - GIFT CARDS FOR R&R		250.00	
			607 206210 - LOGITECH WLSS KEYBOARD MOUSE COM MK345		196.00	
			607 226602 - PREPAID VISA GIFT CARD		55.95	
			607 226678 - WEBCAM		59.98	
			607 735743 - \$50 VOUCHER		50.00	
			607213987 - 5 X \$20.00 COLES/MYER VOUCHERS		100.00	
			607707380 - COLES MYER VOUCHER		50.00	
EF113387	31/07/2023	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				2,711.69

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			607 113509 - ASSORTED ITEMS FOR PRO-SHOP		66.69	
			607 430116 - 1 \$50 GIFT VOUCHER		50.00	
			607 531702 - VARIOUS ITEMS FOR 23/24		125.86	
			607 920690 - CRICUT MAKER 3 MACHINE		1,502.00	
			607008204 - BURROWS MAG GLASS BOARD 900 X 600 WHITE		153.72	
			607427095 - VARIOUS ITEMS FOR 23/24		52.70	
			6080288689 - 6080288689 MATS		446.82	
			Q12023/24 - 607 807486 INVOICE NUMBER		313.90	
EF112786	14/07/2023	ONE CERT PTY LTD				441.00
			DA23/0369 - DEVELOPMENT APPLICATION FEE REFUND		441.00	
112885	20/07/2023	OPERATION STORES PETTY CASH				233.40
			PETTY CASH WE21/07/2023 - PETTY CASH RP		233.40	
EF112956	14/07/2023	OPTIMA PRESS				12,419.00
			INV306806 - PULL UP BANNER AGE-FRIENDLY		220.00	
			INV308614 - A5 - NAIDOC PROGRAM 2023		1,543.30	
			INV308915 - A HAND UP POCKET GUIDE		9,900.00	
			INV308918 - PRINT AND DELIVER CANDIDATE BOOKLETS		377.30	
			INV308970 - WATERWISE VERGE COMPETITION		378.40	
EF113291	31/07/2023	OPTIMA PRESS				418.00
			INV308434 - INSTAGRAM FRAME ANIMAL MANAGEMENT		220.00	
			INV309012 - CERTIFICATE OF AUTHORITY ID CARD - 3		198.00	
EF113077	14/07/2023	OPTUS BILLING SERVICES PTY LTD				9,101.76
			370727717 - OPTUS HARDWARE JUNE 23		1,615.20	
			370730253 - OPTUS MOBILES JUNE 23		7,486.56	
EF113293	31/07/2023	ORIKAN AUSTRALIA PTY LTD				23,478.40
			INV0998793 - ANNUAL SUPPORT & MAINTENANCE		23,478.40	
EF112769	14/07/2023	OUR COMMUNITY				12,500.00
			70079 - SMARTYGRANTS ANNUAL FEE		12,500.00	
EF113296	31/07/2023	P & G BODY BUILDERS PTY LTD				836.00
			20346 - PARTS & REPAIRS		836.00	
EF113244	31/07/2023	PABLO SHEAMUS HUGHES				240.00
			19072023 - ART COLLECTION INSTALLATION & TIDY UP		240.00	
EF112966	14/07/2023	PARADIGM INFORMATION TECHNOLOGY PTY LTD				498.96
			INV-QU9307-05 - CM SUPPORT SERVICES 29/06/23		498.96	
EF113109	20/07/2023	PARADIGM INFORMATION TECHNOLOGY PTY LTD				1,718.64
			INV-QU9307-04 - UPGRADE WORK FOR CM 10.1		1,718.64	
EF112961	14/07/2023	PARKONSULT PTY LTD				4,342.16
			PK-1824 - MODIFY CWTC PROGRAMS TO CHANGE RATES		4,342.16	
EF113298	31/07/2023	PARKONSULT PTY LTD				38,613.18
			PK-1825 - PROVISION OF MAINTENANCE AND REPAIR	PTM22	31,325.26	
			PK-1826 - PROVISION OF AND MAINTENANCE	PTM22	7,287.92	

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EF113079	14/07/2023	PARKS & LEISURE AUSTRALIA				192.50
			W20380 - WA PARKS & ENV NETWORK BREAKFAST X 1		192.50	
EF112965	14/07/2023	PATRON TECHNOLOGY PTY LTD				75.50
			EV-8865044 - SERVICE FEES FOR LIBRARY EVENTS		42.50	
			EV-8887788 - SERVICE FEES - M. THOMAS		12.75	
			EV-8936523 - SERVICE FEES FOR COMIC MAKING WORKSHOP		20.25	
EF113302	31/07/2023	PATRON TECHNOLOGY PTY LTD				923.44
			EV-8866213 - WOD SERVICE FEES FOR LIBRARY EVENTS		22.95	
			EV-8890420 - BOOKING FEES - SONGS, SUNDAY SERENADES		305.59	
			EV-8929798 - ROLLERDROME AND NOSTALGIA BOX		23.10	
			EV-8929802 - ICE SKATING AND SKATEBOARD ART		49.00	
			EV-8929805 - STRIKE AT KARRINYUP SHOPPING CENTRE		41.00	
			EV-8929806 - INDOOR VOLLEYBALL AND MOVIES		29.00	
			EV-8930267 - WINTER SCHOOL HOLIDAY PROGRAM		45.00	
			EV-8932914 - WINTER SCHOOL HOLIDAY PROGRAM		29.40	
			EV-8933122 - WINTER SCHOOL HOLIDAY PROGRAM		45.00	
			EV-8933379 - WINTER SCHOOL HOLIDAY PROGRAM		37.00	
			EV-8971096 - BOOKING FEES		20.25	
			EV-8971098 - BOOKING FEES		21.05	
			EV-8971100 - BOOKING FEES - NAIDOC 2023		21.25	
			EV-8973375 - BOOKING FEES		61.92	
			EV-8973376 - BOOKING FEES FOR CHITTY CHITTY SHOW		20.25	
			EV-8975251 - BOOKING FEES		37.47	
			EV-8986391 - DUN SERVICE FEES FOR LIBRARY EVENTS		16.20	
			EV-8986393 - WHI SERVICE FEES FOR LIBRARY EVENTS		12.96	
			EV-8986396 - JOO SERVICES FEES FOR LIBRARY EVENTS		8.10	
			EV-8986397 - WOD SERVICE FEES FOR LIBRARY EVENTS		20.25	
			EV-8986398 - DUN SERVICE FEES FOR LIBRARY EVENTS		16.20	
			EV-8986399 - JOO SERVICES FEES FOR LIBRARY EVENTS		40.50	
EF113294	31/07/2023	PERTH EXPO HIRE				220.00
			82291 - PROTECTIVE FLOOR TILES/ CARPET HIRE		220.00	
EF112968	14/07/2023	PERTH INTERNATIONAL ARTS FESTIVAL LTD				27,500.00
			1857 - FINAL REPORT		27,500.00	
EF112964	14/07/2023	PERTH PLAYGROUND & RUBBER PTY LTD				6,374.50
			INV-884 - INSTALLATION OF SOFTFALL - TOM SIMPSON	VP254664	5,934.50	
			INV-902 - REPAIRS TO EXISTING SOFTFALL SURFACE	VP254664	440.00	
EF112957	14/07/2023	PETER WOOD FENCING CONTRACTORS PTY LTD				9,647.44

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			ICJ 014891 - SUPPLY AND INSTALLATION OF SWING/BOOM	00422	6,517.50	
			ICJ 014893 - LITTORINA PARK, HEATHRIDGE	00422	3,129.94	
EF113295	31/07/2023	PETER WOOD FENCING CONTRACTORS LTD	ORS PTY			7,115.88
			ICJ 014900 - SUPPLY AND INSTALLATION OF 150MM FLAT	00422	2,192.30	
			ICJ 014901 - SUPPLY AND INSTALLATION OF 125MM DOME	00422	447.04	
			ICJ 014902 - SUPPLY & INSTALLATION OF TRACK	00422	723.80	
			ICJ 014903 - SUPPLY & INSTALLATION OF BUSHLAND FENCIN	00422	226.19	
			ICJ014905 - 150MM X 1.2M DOME TOP BOLLARD (SUPPLY & ICJ 014905		1,669.53	
			ICJ014908 - SUPPLY AND INSTALLATION OF 150MM FLAT TO ICJ 014905	00422	1,857.02	
EF112857	14/07/2023	PICK AGENCIES PTY LTD (CANDLEWOOD IGA)	05/0392 - POWERADE			143.40
					143.40	
EF112962	14/07/2023	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)	1705 - NEWSPAPERS FOR REFERENCE			1,117.72
			8289 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE			377.26
			8320 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE			250.81
			8352 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE			246.99
						242.66
EF113300	31/07/2023	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)	1716 - NEWSPAPER DELIVERIES			1,713.21
			1727 - NEWSPAPERS JOONDALUP REGIONAL LIBRARY			582.64
			8384 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE			377.26
			8416 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE			255.62
			8448 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE			250.58
						247.11
EF113297	31/07/2023	PLANET FOOTPRINT PTY LTD (AZILTY)	INV-1342 - ENVIRONMENTAL PERFORMANCE MONITORING			24,750.00
					24,750.00	
EF112772	14/07/2023	PLANNING INSTITUTE AUSTRALIA LIMITED	157248 - REGISTRATION FEE WA STATE CONFERENCE			585.00
						585.00
EF113305	31/07/2023	POWERHOUSE HOLDINGS AUSTRALIA LTD (POWERHOUSE MIDLAND)	218970 - PARTS ONLY			413.54
			218972 - PARTS ONLY			247.50
EF113304	31/07/2023	PRATISH PTY LTD (E2 YOUNG ENGINEERS PERTH)	NEERS GM			166.04
			INV-0023 - WINTER SHP - ROBOTICS 12.7.23			396.00
EF112963	14/07/2023	PRESTIGE ALARMS & SECURITY PTY LTD	S21867 - TECOM CHALLENGER V10	03320	324.50	
			S21869 - PASSIVE INFRARED DETECTOR (PIR)	03320	478.50	
			S21870 - PASSIVE INFRARED DETECTOR (PIR)	03320	715.00	
			S21871 - PASSIVE INFRARED DETECTOR (PIR)	03320	4,174.50	
			S21872 - TECOM CHALLENGER V8	03320	198.00	
			S21873 - ADMIRAL PARK CLUBROOMS	03320	286.00	

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			S21874 - MAGNETIC REED SWITCH (MRS)	03320	4,053.50	
			S21875 - HEATHRIDGE COMMUNITY CENTRE (05/05/23)	03320	792.00	
			S21876 - TECOM CHALLENGER V10	03320	121.00	
			S21877 - WARRANDYTE PARK CLUBROOMS (09/05/23)	03320	346.50	
			S21878 - EMERALD PARK COMMUNITY FACILITY (10/05/2)	03320	390.50	
			S21879 - PASSIVE INFRARED DETECTOR (PIR)	03320	3,883.00	
			S21880 - TECOM CHALLENGER V8	03320	407.00	
			S21881 - TIMBERLANE PARK HALL (10/05/23)	03320	319.00	
			S21883 - PASSIVE INFRARED DETECTOR	03320	1,567.50	
			S21884 - BOSCH 6000	03320	313.50	
			S21885 - SEACREST PARK COMMUNITY SPORTING FACILIT	03320	423.50	
			S21886 - PASSIVE INFRARED DETECTOR (PIR)	03320	1,061.50	
			S21888 - DUNCRAIG CHILD HEALTH CARE CENTRE	03320	176.00	
			S21889 - PASSIVE INFRARED DETECTOR (PIR)	03320	473.00	
			S21892 - MILDENHALL / DUNCRAIG SENIOR CITIZENS	03320	462.00	
			S22000 - 10% MARK UP FOR OUTSOURCED MATERIALS	03320	3,207.60	
			S22039 - BOSCH 6000	03320	176.00	
			S22040 - BOSCH 6000	03320	110.00	
			S22041 - PASSIVE INFRARED DETECTOR (PIR)	03320	786.50	
			S22042 - PENISTONE PARK SPORTING FACILITY	03320	885.50	
			S22043 - PASSIVE INFRARED DETECTOR (PIR)	03320	709.50	
			S22044 - PASSIVE INFRARED DETECTOR (PIR)	03320	412.50	
			S22201 - WHITFORDS SENIORS ACCESS CONTROL	03320	6,409.70	
			S22288 - FLEUR FREAME ALARM SYSTEM	03320	2,907.85	
			S22293 - CIVIC FUNCTION CENTRE CCTV	03320	10,120.00	
			S22329 - CURRAMBINE COMMUNITY CENTRE	03320	1,445.40	
			S22498 - MIRROR PARK (12/05/23)	03320	104.50	
			S22591 - WOODVALE LIBRARY	03320	104.50	
			S22614 - JOONDALUP LIBRARY	03320	104.50	
			S22655 - CITY OF JOONDALUP - FORCEFIELD	03320	844.80	
			S22709 - SERVICE TECHNICIAN - FORCEFIELD SOFTWARE	03320	209.00	
			S22721 - SWIPE CARDS X 200		1,956.90	
			S22790 - FORCEFIELD - TECHNICAL SUPPORT		209.00	
			S22823 - WINTON RD SECURITY SYSYEM	03320	104.50	
			S22899 - BOSCH 6000	03320	110.00	
			S22921 - WIRELESS 4G MONTHLY CHARGES&DATA JUNE 23	03320	844.80	
EF113301	31/07/2023	PRESTIGE ALARMS & SECURITY PTY LTD				14,075.29
			S21866 - TECOM CHALLENGER V10	03320	390.50	
			S21882 - CLC - TECOM CHALLENGER V8	03320	2,117.50	

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			S21891 - DUNCRAIG LIBRARY TECOM CHALLENGER V8	03320	280.50	
			S22045 - PASSIVE INFRARED DETECTOR (PIR)	03320	1,952.50	
			S22046 - PASSIVE INFRARED DETECTOR (PIR)	03320	506.00	
			S22510 - PERCY DOYLE CLUBROOMS	03320	286.00	
			S22654 - MONTHLY MONITORING MAY 23	03320	1,607.77	
			S22830 - ACCESS DOOR REPAIRS	03320	3,096.50	
			S22896 - DUNCRAIG LIBRARY	03320	121.00	
			S22900 - ELLERSDALE PARK - BOSCH 6000	03320	148.50	
			S22920 - MONTHLY MONITORING JUNE 23	03320	1,607.77	
			S22960 - SERVICE TECHNICIAN - WORKS OPERATION CEN	03320	104.50	
			S22970 - SERVICE TECHNICIAN - NORMAL HOURS - T4	03320	412.50	
			S22978 - SERVICE TECHNICIAN - NORMAL HOURS - T4	03320	412.50	
			S22993 - SERVICE TECHNICIAN - NORMAL HOURS - T4	03320	104.50	
			S22996 - SERVICE TECHNICIAN - NORMAL HOURS - T4	03320	352.00	
			S23001 - CRAIGIE LEISURE CENTRE	03320	209.00	
			S23014 - FORCEFIELD PROFILE PROGRAMMING		156.75	
			S23076 - SENIOR SERVICE TECHNICIAN - NORMAL HOURS	03320	104.50	
			S23085 - PADBURY HALL ALARM SYSTEM	03320	104.50	
EF113080	14/07/2023	PRODUCTOLOGY PTY LTD				17,069.25
			11820 - BLACK PICNIC BLANKETS		13,618.00	
			11944 - MERCH FOR RYDE PROGRAM		3,451.25	
EF113388	31/07/2023	PRODUCTOLOGY PTY LTD				2,964.50
			11942 - PICNIC BLANKETS		2,964.50	
EF113015	14/07/2023	PROFOUNDER TURFMASTER PTY LTD (TURFMASTER FACILITY)				5,832.64
			INV-1086 - ZONE 3 (SOUTH) R3 CATEGORY ALDER WAY DUN	00221C	1,617.00	
			INV-1092 - ZONE 1 (NORTH) - R3 CATEGORY LONG ISLAND	00221A	4,215.64	
EF113344	31/07/2023	PROFOUNDER TURFMASTER PTY LTD (TURFMASTER FACILITY)				3,124.00
			INV-1091 - ZONE 3 (SOUTH) R2 CATEGORY	00221C	1,485.00	
			INV-1093 - ZONE 1 (NORTH) - R2 CATEGORY BLUE MOUNTA	00221A	1,639.00	
EF112967	14/07/2023	PROSCI PTY LTD				13,084.00
			APSI104824 - LEADING YOUR TEAM THROUGH CHANGE DAY 2		13,084.00	
EF113303	31/07/2023	PROSCI PTY LTD				14,002.00
			APSI105137 - LEADING YOUR TEAM THROUGH CHANGE		14,002.00	
EF112958	14/07/2023	PUBLIC TRANSPORT AUTHORITY OF WA				17,599.57
			I5114473 - SHARED RUNNING COSTS - JOONDALUP CAT BUS JUNE 2023		17,599.57	
EF112972	14/07/2023	QTM PTY LTD (QTM TRAFFIC)				79,377.50
			CN-33932 - KATOORA PLACE REF INV-30106		-617.76	
			INV-30106 - KATOORA PLACE REF CR CN-33932		617.76	
			INV-31711 - ALLENSWOOD ROAD, GREENWOOD	03222	232.65	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-33192 - SHENTON AVE TRAFFIC CONTROL	03222	1,525.26	
			INV-33195 - HOGES DRIVE, OCEAN REEF	03222	1,945.03	
			INV-33224 - TRAFFIC CONTROLLER AND VEHICLE		2,581.77	
			INV-33247 - GLENGARRY DRIVE, DUNCRAIG	03222	1,049.40	
			INV-33792 - TRAFFIC CONTROLLER AND VEHICLE MOUNTED FLASHING ARROW BOARD		2,169.78	
			INV-33801 - TRAFFIC CONTROLLER AND VEHICLE MOUNTED FLASHING ARROW BOARD VARIABLE MESSAGE BOARD		2,041.89	
			INV-33805 - SYCAMORE DRIVE, DUNCRAIG	03222	1,092.96	
			INV-33808 - HODGES DRIVE, OCEAN REEF		972.51	
			INV-33811 - GLENGARRY DRIVE, DUNCRAIG	03222	579.92	
			INV-33812 - OCEAN REEF RD, OCEAN REEF	03222	1,084.89	
			INV-33926 - LYELL GROVE, WOODVAL	03222	3,252.22	
			INV-33930 - PEIRSE WAY, MARMION	03222	3,207.03	
			INV-33941 - LAKESIDE DRIVE, JOONDALUP	03222	782.22	
			INV-34121 - KENNEDYA DRIVE, JOONDALUP	03222	784.08	
			INV-34125 - PARNELL AVENUE, MARMION	03222	804.44	
			INV-34127 - KYLIE WAY, KINGSLEY	03222	1,754.84	
			INV-34128 - LILBURNE ROAD, DUNCRAIG	03222	997.92	
			INV-34200 - GRAND OCEAN ENTRANCE, BURNS BEACH	03222	2,666.65	
			INV-34221 - WHITFORDS AVENUE, CRAIGIE	03222	1,105.95	
			INV-34223 - TRAILER MOUNTED FLASHING ARROW (INCLUDING	03222	747.78	
			INV-34224 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	840.30	
			INV-34338 - PEIRSE WAY, MARMION	03222	4,207.85	
			INV-34340 - HOOD TERRACE, SORRENTO	03222	2,777.77	
			INV-34343 - LYELL GROVE, WOODVALE	03222	3,884.45	
			INV-34345 - HAWKINS AVENUE, SORRENTO	03222	3,832.20	
			INV-34348 - CHARSLEY CRESCENT, MARMION	03222	1,206.87	
			INV-34350 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	598.40	
			INV-34351 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,432.84	
			INV-34408 - KYLIE WAY, KINGSLEY	03222	2,514.60	
			INV-34409 - PEIRSE WAY, MARMION	03222	1,257.30	
			INV-34410 - WHILEY ROAD, MARMION	03222	782.10	
			INV-34411 - CHARSLEY CRESCENT, MARMION	03222	1,405.80	
			INV-34412 - OCEAN GATE PARADE, ILUKA	03222	544.50	
			INV-34413 - HOOD TERRACE TRAFFIC CONTROL	03222	1,722.60	
			INV-34414 - HAWKINS AVENUE TRAFFIC CONTROL	03222	1,405.80	
			INV-34415 - LYELL GROVE, WOODVALE	03222	1,089.00	
			INV-34427 - HAWKINS AVE TRAFFIC CONTROL	03222	3,238.51	
			INV-34432 - CHARSLEY CRESCENT TRAFFIC CONTROL	03222	1,405.80	
			INV-34433 - PEISE WAY TRAFFIC CONTROL	03222	1,881.00	
			INV-34437 - LYELL GROVE TRAFFIC CONTROL	03222	5,810.19	

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			INV-34438 - WHITFORDS AVENUE, KALLAROO	03222	852.18	
			INV-34440 - SEAFLOWER CRESCENT, CRAIGIE	03222	3,308.25	
EF113307	31/07/2023	QTM PTY LTD (QTM TRAFFIC)				29,403.11
			CN-34366 - PEISE WAY SEE INV 33930			-62.08
			CN-34367 - LYELL GROVE SEE INV 33926			-95.04
			INV-34116 - OCEAN GATE PARADE TRAFFIC CONTROL	03222	841.31	
			INV-34441 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	500.94	
			INV-34605 - MILDURA ROAD, CRAIGIE	03222	4,036.01	
			INV-34609 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,104.85	
			INV-34611 - SELKIRK DRIVE, KINROSS	03222	1,330.56	
			INV-34612 - CONNOLLY DRIVE, KINROSS	03222	934.26	
			INV-34613 - WHILEY ROAD, MARMION	03222	2,418.42	
			INV-34614 - ENDEAVOUR ROAD, HILLARYS	03222	579.92	
			INV-34616 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	840.29	
			INV-34622 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	752.96	
			INV-34623 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	579.92	
			INV-34647 - WHILEY ROAD, MARMION	03222	1,098.90	
			INV-34768 - SEAFLOWER CRESCENT, CRAIGIE	03222	3,379.71	
			INV-34772 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,596.32	
			INV-34775 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	2,128.28	
			INV-34779 - EDDYSTONE AVENUE, HEATHRIDGE	03222	3,299.12	
			INV-34780 - AMALFI DRIVE TRAFFIC CONTROL	03222	2,138.46	
EF113003	14/07/2023	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				1,504.20
			INV-4751 - PARTS ONLY			849.31
			INV-47675 - PARTS ONLY			654.89
EF113336	31/07/2023	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				354.75
			INV-47911 - PARTS			354.75
EF113313	31/07/2023	R11 PTY LTD (R11 TECHNOLOGY)				13,938.67
			42993 - MERAKI MS120-24P			13,938.67
EF112789	14/07/2023	RAYMOND MARK INGHAM				190.00
			300623 - BUS DUTIES REIMBURSEMENT			190.00
EF113231	31/07/2023	REBECCA J FLANAGAN				385.00
			132 - CHILDREN'S SCHOOL HOLIDAY EVENT			385.00
EF112976	14/07/2023	REDFISH TECHNOLOGIES PTY LTD				23,595.00
			INV-4512 - SERVICE LEVEL AGREEMENT 1/07-30/06/23			23,595.00
EF112978	14/07/2023	REECE PTY LTD				1,554.16
			228641120 - IRRIGATION MAINTENANCE			1,554.16
EF113312	31/07/2023	REECE PTY LTD				1,027.36
			228641447 - TOOLS			1,027.36
EF113197	31/07/2023	RHUM SERVICES PTY LTD T/AS COMESTIBLES				18,262.95
			INV-2501 - CATERING 1 JULY 2023			18,262.95
EF112794	14/07/2023	RICHARD MISSELDINE				1,655.14

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			160681 - RATES REFUND - AEROLITE WAY, BELDON		1,655.14	
EF112979	14/07/2023	ROAD AND TRAFFIC SERVICES PTY LTD				2,479.40
			8870 - MULLALOO BEACH CARPARK	VP224137	2,204.40	
			8882 - ANGOVE DRIVE WORKS	VP224137	275.00	
EF113083	14/07/2023	ROBIN ROGERS				221.00
			300623 - VOLUNTEER BUS DRIVER - REIMBURSEMENT		221.00	
EF113310	31/07/2023	ROBOWASH PTY LTD				605.00
			R100554 - PARTS ONLY		605.00	
EF112975	14/07/2023	ROMEX AUSTRALIA PTY LTD				614.46
			202307401 - PROVISION OF INTERCOM SERVICE		614.46	
EF113311	31/07/2023	ROPS ENGINEERING AUSTRALIA PTY LTD				156.11
			10431 - PARTS & REPAIR		156.11	
EF113084	14/07/2023	ROY DAVIS				266.00
			300623 - COMMUNITY TRANSPORT BUS VOLUNTEER DRIVER		266.00	
EF112974	14/07/2023	ROYAL BUSINESS PRODUCTS				6,884.90
			8470 - SYNOLOGY HAT5310 8TB HDD		6,884.90	
EF113309	31/07/2023	RUBEK AUTOMATIC DOORS				253.00
			40303 - CLC - SERVICE REPORT		253.00	
EF113056	14/07/2023	RUSSEL FISHWICK				887.26
			292111 - CM INT23/33814		514.15	
			INT23/33573 - CONFERNANCE ACQUITTANCE - NGA & ACLG 13-		373.11	
EF113371	31/07/2023	RUSSEL FISHWICK				6,246.67
			ALLOW-ICT-JUL 2023 - ELECTED MEMBERS ICT ALLOWANCE		3,500.00	
			ALLOW-MTG-JULY 2023 - ELECTED MEMBERS MEETING FEE		2,746.67	
EF112981	14/07/2023	S A S LOCKSMITHS				5,621.00
			190314 - KEY 1433 SEC		5,621.00	
EF113316	31/07/2023	S A S LOCKSMITHS				36.00
			190566 - KEYS		36.00	
EF113319	31/07/2023	SAFETYQUIP PERTH NORTH				437.36
			8-102229 - TWS1650 WHEEL STOPS		437.36	
EF112800	14/07/2023	SANDRA BOYLE				159.00
			05/07/23 - GENERAL WASTE BIN REFUND		159.00	
EF113139	31/07/2023	SANDRA-ANNE EELES				150.00
			125966 - ANIMAL REGISTRATION REFUND		150.00	
EF112926	14/07/2023	SANPOINT PTY LTD T/AS LD TOTAL				4,931.52
			127350 - ILUKA ESTATE IRRIGATION MAINTENANCE	02619	1,912.02	
			127699 - IRRIGATION TECHNICIAN	02619	3,019.50	
EF112989	14/07/2023	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				2,624.35
			1775 - PARTS & REPAIR	03020	1,309.02	
			1777 - PARTS & REPAIR	03020	1,315.33	
EF113325	31/07/2023	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				1,192.13
			1780 - PARTS & REPAIR	03020	1,192.13	
EF113317	31/07/2023	SCOTT PRINT				11,743.60
			172786 - PRINTING CITY NEWS BUDGET EDITION 2023		11,743.60	
EF113143	31/07/2023	SEAN KLAVINS				359.84

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			2774005 - CLC - MEMBERSHIP REFUND		359.84	
EF113395	31/07/2023	SECUREPAY PTY LTD				167.77
			589426 - WEB/IVR PAYMENTS		167.77	
EF113269	31/07/2023	SHARON VALERIE KENNEY				8,800.00
			16072023 - NAIDOC WEEK OPENING EVENT		6,600.00	
			418 - NAIDOC TOURS EDUCATION & TRAINING		2,200.00	
EF112993	14/07/2023	SHAYONA HOLDINGS PTY LTD				100.90
			1034 - NEWSPAPERS FOR WHITFORD LIBRARY		100.90	
EF113327	31/07/2023	SHAYONA HOLDINGS PTY LTD				100.90
			1065 - NEWSPAPERS FOR WHITFORD LIBRARY		100.90	
EF113137	31/07/2023	SHEENA BUCHAN				2,163.99
			49361 - RATES 5 PARKSTONE RETREAT CURRAMBINE WA 6028		2,163.99	
EF113330	31/07/2023	SHOT BY THOM PTY LTD				1,760.00
			INV-0390 - MURAL HEATHRIDGE - OPENING NIGHT		165.00	
			INV-0391 - ART EXHIBITION PHOTOGRAPHY		165.00	
			INV-0392 - PHOTOGRAPHY SERVICES KAMBARANG		330.00	
			INV-0393 - PHOTOHRAPI & VIDEO OF ARTWORK		1,100.00	
EF112803	14/07/2023	SI AND DJ HUGHES				100.00
			122526 - REFUND - ANIMAL ID 122526 STERILISED		100.00	
EF112841	14/07/2023	SIEW MUN BOWEN				133.00
			Q4 2022/23 - VOLUNTEER SUBSIDY REIMBURSEMENT		133.00	
EF113149	31/07/2023	SIMON CHRISTOPHER ABBOTT				207.80
			INWE23/40612 - REFUND OF PAYMENT MADE TO FER		207.80	
EF112994	14/07/2023	SITE SENTRY PTY LTD				869.00
			9931 - COLLECTION METRO - 1 X SYSTEMS		869.00	
EF112988	14/07/2023	SKYLINE LANDSCAPE SERVICES GROUP PTY LTD (SKYLINE LANDSCAPE				1,017.14
			INV0125632 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		467.14	
			INV0125633 - SCHEDULE MATERIALS - LANDSCAPING MAINT		550.00	
EF112985	14/07/2023	SONIC HEALTHPLUS PTY LTD				353.10
			2970025 - MEDICAL FOR ASSET MANAGEMENT		353.10	
EF113323	31/07/2023	SONIC HEALTHPLUS PTY LTD				1,390.40
			2925115 - GLYPHOSATE MEDICAL		79.20	
			2925116 - GLYPHOSATE MEDICAL		79.20	
			2930349 - PRE EMPLOYMENT MEDICAL		353.10	
			2984124 - MEDICAL FOR COORDINATOR CIVIL D&C		353.10	
			2986593 - MEDICAL ASSESSMENT		525.80	
EF112802	14/07/2023	SOUL SOUNDS ENTERTAINMENT				322.70
			32156 - REFUND HIRE FEES		322.70	
EF112987	14/07/2023	SPORTSPEOPLE GROUP PTY LTD				214.50
			23051906 - JOB ADVERTISING - SPORTS SUPERVISOR		214.50	
EF112982	14/07/2023	SPOTLIGHT STORES PTY LTD				312.90
			7302337950 - GST		225.40	

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			7306065959 - BALLOONS		87.50	
EF112776	14/07/2023	SPUN SPYDUS USERS NETWORK				200.00
			SPUN0361 - SPUN USER GROUP ANNUAL SUBSCRIPTION		200.00	
EF113086	14/07/2023	ST JOHN AMBULANCE AUSTRALIA (WA)				2,255.97
			STKINV00044467 - DEFIB SORRENTO SLSC		2,255.97	
EF113392	31/07/2023	ST JOHN AMBULANCE AUSTRALIA (WA)				5,031.00
			STKINV00044907 - DEFIB FOR ADMIRAL AND MACNAUGHTON INSURA		5,031.00	
EF112768	14/07/2023	ST STEPHENS SCHOOL				2,160.00
			29072 12/06/23 - VENUE FOR SONGS FOR OUR ELDERS NAIDOC 23		2,160.00	
EF112991	14/07/2023	STANTEC AUSTRALIA PTY LTD				4,950.00
			1921686 - STRUCTURAL ADVICE BALLUSTRATE WALLS		4,950.00	
EF112980	14/07/2023	STATEWIDE CLEANING SUPPLIES P/L				4,596.29
			SC29144 - HAND SANITISER RE INV SI476959		-163.42	
			SI476959 - 72BCHD - BIN LINER H/DUTY CTN 250	00720A	713.42	
			SI477280 - 616181 - RAID ONE SHOT F/SPRAY 300GM	00720A	72.60	
			SI477946 - 2306897G - TORK MINI JUMBO CTN	00720A	3,918.25	
			SI477947 - 19124 - DUSTPAN BRUSH	00720A	55.44	
EF113315	31/07/2023	STATEWIDE CLEANING SUPPLIES P/L				10,668.98
			SI477558 - 2306898 - TORK SOFT MINI JUMBO CTN 12	00720A	860.20	
			SI478043 - 688182 - RAID CIK SURFACE SPRAY 450GM	00720A	39.05	
			SI478411 - 2306898 - TORK SOFT MINI JUMBO CTN 12	00720A	545.03	
			SI478423 - CLEANING SUPPLIES	00720A	976.35	
			SI478506 - 19124 - DUSTPAN BRUSH	00720A	18.48	
			SI478507 - 2306898 - TORK SOFT MINI JUMBO CTN 12	00720A	908.38	
			SI478508 - 170370 - TORK ULTRASLIM HAND TOWEL	00720A	4,713.32	
			SI478680 - TOILET BRUSH LARGE	00720A	192.28	
			SI478856 - 170370 - TORK ULTRASLIM HAND TOWEL	00720A	932.78	
			SI478901 - 2306897G - TORK MINI JUMBO CTN	00720A	1,483.11	
EF112819	14/07/2023	STEWART LEONARD ALLEN (STEWART ALLEN PHOTOGRAPHY)				760.00
			1248 - PHOTOGRAPHIC SERVICES		760.00	
EF112891	14/07/2023	STRATA CORPORATION PTY LTD (STRATAGREEN)				72.01
			156032 - HCRIM CLOGGER TRIMMER CHAPS		72.01	
EF113236	31/07/2023	STRATA CORPORATION PTY LTD (STRATAGREEN)				2,682.11
			156528 - SECATEURS		1,163.65	
			156600 - CHAPS CHAINSAW MEDIUM		530.99	
			156634 - REACTIVE MATERIALS - BUSH REGENERATION		496.13	
			156703 - SHOVEL POST HOLE SQUARE MOUTH		491.34	
EF113326	31/07/2023	STRIKE AUSTRALIA PTY. LTD.				720.00
			60842992 - WINTER SHP - STRIKE 5.7.2023		720.00	

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EF113394	31/07/2023	SUNNY INDUSTRIAL BRUSHWARE PTY LTD				2,181.96
			27125 - PARTS ONLY		993.96	
			27168 - PARTS ONLY		1,188.00	
EF112995	14/07/2023	SUPERIOR NOMINEES PTY LTD (MIRACLE RECREATION EQUIPMENT)				17,138.00
			52712 - ARCH BRIDGE FRAME		1,622.50	
			53017 - FURNITURE - VARIOUS LOCATIONS		15,515.50	
EF113329	31/07/2023	SUPERIOR NOMINEES PTY LTD (MIRACLE RECREATION EQUIPMENT)				2,673.00
			53116 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		2,673.00	
EF112983	14/07/2023	SURUN SERVICES PTY LTD				59,460.76
			17/06/2023 - INV-11727-R5C4Z7	VP183074	4,310.45	
			INV-11713-R6Y9Z7 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	323.18	
			INV-11714-X7S8Y2 - INVESTIGATION OF REPORTED FAULTS	VP183074	265.10	
			INV-11715-W3P5C1 - INVESTIGATION OF REPORTED FAULTS	VP183074	160.93	
			INV-11716-G5Z5Q2 - ST PAULS CRES LIGHTS	VP183074	321.86	
			INV-11717-X4K4X8 - TERN RIDGE LIGHTS	VP183074	160.93	
			INV-11718-J9C5T4 - MCLARTY AVE LIGHTS	VP183074	160.93	
			INV-11719-S8Z9G0 - INVESTIGATION OF REPORTED FAULTS MINOR	VP183074	160.93	
			INV-11720-S8F2P2 - ELECTRICIAN AFTER HOURS	VP183074	2,846.80	
			INV-11721-G4Z4N0 - INVESTIGATION OF REPORTED FAULTS MAJOR	VP183074	267.16	
			INV-11724-M5R0K8 - REPAIR TO BENT GALVANIZED LIGHT POLE	VP183074	3,939.06	
			INV-11725-S4N3K2 - 16M CHERRY PICKER INCLUDING OPERATOR	VP183074	6,124.60	
			INV-11726-G3G7W6 - ISOLATING SWITCH SURFACE	VP183074	822.68	
			INV-11728-N0S0P7 - ELECTRICIAN	VP183074	1,298.00	
			INV-11729-S8T7Q6 - LABOUR RATE - ELECTRICIAN	VP183074	5,064.40	
			INV-11731-N4J1J6 - INVESTIGATION OF REPORTED FAULTS	VP183074	80.30	
			INV-11734-Z9T7C9 - ELECTRICIAN	VP183074	713.90	
			INV-11736-P9G8Q7 - 16M CHERRY PICKER INCLUDING OPERATOR	VP183074	1,148.40	
			INV-11737-N8L5Z3 - CENTRAL WALK LIGHTS	VP183074	1,556.50	
			INV-11738-H5T6J5 - KENNEDYA DRIVE LIGHTS	VP183074	3,255.05	
			INV-11739-J7W9Q9 - INVESTIGATION OF PEDESTRIAN LIGHTING	VP183074	401.83	
			INV-11740-Q7M8G9 - WHITECLIFFE SQUARE LIGHTS	VP183074	184.80	
			INV-11741-Y0Z8F8 - PORTWOOD PARK LIGHTS	VP183074	771.98	
			INV-11745-T0Y7D6 - HILLARYS LIGHTS	VP183074	1,115.40	
			INV-11746-Y2C4J0 - ELECTRICIAN	VP183074	137.92	
			INV-11747-B8R4X7 - ELECTRICIAN	VP183074	389.40	
			INV-11748-H3H5M9 - ATMA PARK LIGHTS	VP183074	340.78	
			INV-11749-C9G2P9 - ELECTRICIAN	VP183074	194.70	
			INV-11751-B7Q3X3 - JOONDALUP DRIVE LIGHTS	VP183074	382.80	

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			INV-11752-B1J2M1 - OCEAN REEF RD LIGHTS	VP183074	1,261.70	
			INV-11753-H5N7Z5 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11757-S0P3Y2 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	201.08	
			INV-11758-N3Y7Z7 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11759-Z6G4K4 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	257.73	
			INV-11764-H6D9K8 - MCLARTY AVENUE LIGHTS	VP183074	516.56	
			INV-11765-Z7V9J5 - MCLARTY AVE LIGHTS	VP183074	160.93	
			INV-11766-Y6C1J2 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11767-Z4K3H7 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11768-P1K0J2 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11769-F1B3V1 - BLACKFRIARS ROAD LIGHTS	VP183074	160.93	
			INV-11770-X4K1G8 - SILVER SANDS DRIVE LIGHTS	VP183074	194.70	
			INV-11771-F6H6Z8 - MALLORCA AVE LIGHTS	VP183074	829.40	
			INV-11772-Y0X2C5 - HIAB TRUCK INCLUDING OPERATOR - NORMAL W	VP183074	960.30	
			INV-11773-Z6V0S5 - PUTNEY PLACE LIGHTS	VP183074	321.86	
			INV-11774-N0X5S9 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	321.86	
			INV-11775-B3P3F1 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	463.10	
			INV-11776-T5X1S1 - DWYER TURN LIGHTS	VP183074	432.30	
			INV-11777-G2C1W5 - REGENTS PARK RD LIGHTS	VP183074	160.93	
			INV-11778-M6H9J3 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11779-D3V0D6 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	265.43	
			INV-11781-F1N7Q5 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11782-L8K2R2 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	241.23	
			INV-11784-C1X9B5 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11786-Q2R8J4 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	436.87	
			INV-11787-K5Z9B7 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	321.86	
			INV-11788-C2N1L1 - INVESTIGATION OF REPORTED FAULTS MINOR	VP183074	160.93	
			INV-11790-M0B0Q8 - INVESTIGATION OF REPORTED FAULTS MINOR	VP183074	160.93	
			INV-11793-K2N0Z4 - INVESTIGATION OF REPORTED FAULTS MINOR (VP183074	160.93	
			INV-11859-H1H9V4 - REFUND OF RETENTION MACDONALD		13,280.99	
EF113320	31/07/2023	SURUN SERVICES PTY LTD				1,320.00
			INV-11917-C9K9M9 - MACDONALD PARK LIGHTING		1,320.00	
EF112784	14/07/2023	SUZANNE LYNDSEY THOMPSON				417.70
			INT23/36118 - MILEAGE - 20230317 - 20230704		417.70	

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EF113131	31/07/2023	SUZANNE LYNDSEY THOMPSON				3,830.34
			ALLOW-ICT-JUL 2023 - ICT ALLOWANCE - JULY 2023		1,083.67	
			ALLOW-MTG-JULY 2023 - MEETING FEE - JULY 2023		2,746.67	
EF113318	31/07/2023	SWAN TOWING SERVICE				1,705.00
			295915 - TRANSPORT ON TILT TRAY		605.00	
			295916 - DELIVERY		605.00	
			295918 - TRANSPORT ON TILT TRAY		495.00	
EF113062	14/07/2023	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				37,941.20
			468336 - SINGLE SIDED FABRIC TENSION DISPLAY		726.00	
			468338 - 25 YR ANNIVERSARY FLOOR DECAL & PILLARS		10,103.50	
			468416 - ARTWORK - 8 X CORE FLUTE PANELS		897.60	
			468421 - 25TH ANNIVERSARY CANVAS PRINT		346.50	
			468422 - WALL SAV DECAL & SILVER FOIL LOGO		995.50	
			468450 - PHOTO BOOTH BACKDROP FOR JOONDALUP25		1,189.10	
			468479 - 25 ANNIVERSARY WELCOME & LECTURN SIGNS		742.50	
			468490 - - NAIDOC EXHIBITION - DATE DECAL + INSTA		110.00	
			P517 - 25TH ANNIVERSARY STREETLIGHT FLAGS		22,830.50	
EF113375	31/07/2023	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				291.50
			468660 - UPTOWN WOMEN - PULL UP BANNER		264.00	
			468710 - VARIOUS POSTERS FOR LIBRARIES FOR 23-24		27.50	
EF113081	14/07/2023	T A & J L REYNOLDS				1,166.80
			49 - 2022-23 ELECTED MEMBER COURIER		1,166.80	
EF113016	14/07/2023	T C PRECAST PTY LTD				6,226.00
			SI-00006518 - INDUSTRIAL GRATED COVER RAISED/FLUSH 25M	02722	6,226.00	
EF113346	31/07/2023	T C PRECAST PTY LTD				10,989.00
			SI-00006518/1 - INDUSTRIAL GRATED COVER RAISED/FLUSH 25M	02722	3,113.00	
			SI-00006603 - UNIVERSAL SIDE ENTRY SYSTEM TYPE (1) FRA	02722	7,876.00	
EF113007	14/07/2023	T J DEPIAZZI & SONS				9,152.00
			129772 - SUPPLY AND DELIVERY OF MULCH	VP308927	9,152.00	
EF113017	14/07/2023	TALENT CONSORTIUM PTY LTD				2,008.20
			INV-00604 - AGENCY RECRUITMENT		2,008.20	
EF113119	31/07/2023	TAMALA PARK REGIONAL COUNCIL				13,018.11
			APR-JUNE23 - NET GST OWED TPRC ON DEVELOPMENT COSTS MONTH APR-JUN 23		13,018.11	
EF113396	31/07/2023	TEAM GLOBAL EXPRESS PTY LTD				145.89
			6053239 - COURIER SERVICE 7/3/23		62.51	
			6065436 - COURIER TO WARWICK STADIUM		31.36	
			6066134 - COURIER TO JACKSON MCDONALD		52.02	
EF113314	31/07/2023	TEAM TRACTION PTY LTD (RAPID TEAMS)				2,041.60
			INV-0601 - PERTH CBD CHALLENGE 50% DEPOSIT		2,041.60	

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EF113018	14/07/2023	TELSTRA LIMITED				16,450.95
			1092082800 23/06/23 - COMMUNITY SAFETY		19.25	
			3778004400 26/06/23 - RANGER SERVICE SECTION		59.80	
			3812615684 25/06/23 - MOBILE BILL		12,316.19	
			3812615700 25/06/23 - M2M SERVICES		4,055.71	
EF113347	31/07/2023	TELSTRA LIMITED				169.99
			1091177800 09/07/23 - PARKING SERVICES		169.99	
EF112864	14/07/2023	THE COMMUNITY & CLUB COLLECTIVE PTY LTD				2,200.00
			41 - SPONSORSHIP WORKSHOP		2,200.00	
EF113274	31/07/2023	THE EDWARDS INVESTMENT TRUST				187.00
			123498 - MORNING TEA AS QUOTED - WED 12 JULY		187.00	
EF113118	31/07/2023	THE GOOD GUYS				240.00
			S0572218546 - ELECTROLUX CLASSIC STICK VACUUM		240.00	
EF113222	31/07/2023	THE GREATER UNION ORGANISATION LTD (EVENT CINEMAS)				360.00
			56370 - WINTER SHP - MOVIES 6.7.23		171.00	
			56505 - WINTER SHP - EVENT CINEMAS		189.00	
EF113341	31/07/2023	THE KOMODO COMPANY PTY LTD (THE NOSTALGIA BOX)				225.00
			147 - WINTER SHP - NOSTALGIA BOX 3.7.23		225.00	
EF113172	31/07/2023	THE QUITO UNITY TRUST T/A BENARA NURSERIES				13,427.48
			467827 - SUPPLY AND DELIVERY OF TREE STOCK	01621	13,427.48	
EF113114	20/07/2023	THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS				20,101.40
			IN000744 - POUND FEES MAY 2023 - DOGS	03322	8,787.90	
			IN000745 - POUND FEES MAY 2023 - CATS	03322	7,062.00	
			IN000793 - POUND FEES JUNE 2023 - CATS	03322	4,086.50	
			IN000794 - OTHER ANIMALS	03322	165.00	
EF113345	31/07/2023	THE SPIERS CENTRE INC				4,661.25
			190720233 - 2022-23 (ROUND 1) COMMUNITY FUNDING PROG		4,661.25	
EF113009	14/07/2023	THE TEMPANY FAMILY TRUST				12,573.02
			1835 - EQUIPMENT & TECHNICAL SUPPORT		660.00	
			1840 - WALK OF FAME PORTABLE PA SYSTEM		253.01	
			1841 - AV SERVICES 1 JULY 2023		11,660.01	
EF113340	31/07/2023	THE TEMPANY FAMILY TRUST				2,013.00
			1844 - CULTURAL IMMERSION ACTIVITIES		2,013.00	
EF113255	31/07/2023	THE TONY STAMPALIA TRUST T/AS INCREDIBLE BULK				78,545.48
			1865 - 86.44 TONNES GREEN WASTE COLLECTED	02022	20,069.38	
			1881 - 120.26 TONNES GREEN WASTE COLLECTED	02022	27,921.61	
			1882 - OPTION A - COLLECTION AND DIRECT DELIVER	02022	30,554.49	
EF113169	31/07/2023	THE TRUSTEE FOR ADEPT ENTERPRISES TRUST (ADEPT PHOTO BOOTHS)				1,298.00
			2071-001 - PHOTOBOOTH 1 JULY 2023		699.00	
			2141-001 - ROAMING PHOTO BOOTH - UPTOWN WOMEN		599.00	
EF112970	14/07/2023	THE TRUSTEE FOR ALLENS FAMILY TRUST				841.50

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			INV-0292 - BALLOON & BACKDROP FOR 25 YEAR ANN EVENT		841.50	
EF113187	31/07/2023	THE TRUSTEE FOR BELDON PIZZA TRUST	UNIT			59.93
			98287 5 - AFTERNOON TEA		59.93	
EF112843	14/07/2023	THE TRUSTEE FOR BROWN FAMILY TRUST	TRUST			1,875.50
			4037 - SITE THEMATIC TENTACLES		1,875.50	
EF112858	14/07/2023	THE TRUSTEE FOR CREATIVE CATERING TRUST	TRUST			2,735.00
			INV-2557 - 3 COURSE DINNER AS PER EMAIL		2,735.00	
EF112854	14/07/2023	THE TRUSTEE FOR CWC TRUST	TRUST			7,150.00
			22.228.02.KK - CONSULTANCY - CONTRACT DOCUMENTATION		1,650.00	
			23.118.01.KK - COUNCIL HOUSE FACADE LIGHTING		5,500.00	
EF113204	31/07/2023	THE TRUSTEE FOR FROST FAMILY (COFFEELICIOUS)	TRUST			2,426.05
			2023055 - COFFEE VAN 3 JULY 2023		732.05	
			2023056 - JOONDALUP 25 ANNIVERSARY		1,694.00	
EF112900	14/07/2023	THE TRUSTEE FOR GO OUTDOOR TRUST (GO OUTDOOR MEDIA)	UNIT			2,401.30
			INV-2068 - UPTOWN JOONDALUP CAMPAIGN ADVERTISING		2,401.30	
EF113247	31/07/2023	THE TRUSTEE FOR HAYTO TRUST (STUDIOS)	SOCO			4,400.00
			3767 - UPTOWN SOCIAL MEDIA MANAGEMENT -		4,400.00	
EF113010	14/07/2023	THE TRUSTEE FOR MARTINS FAMILY T/A MARTINS	TRUST			29,095.00
			2961 - VEHICLE MOUNTED APPLICATION	00721	29,095.00	
EF112835	14/07/2023	THE TRUSTEE FOR OCEANS 17 UNIT (BRAVEN GROUP SERVICES)	TRUST			1,430.00
			INV-1658 - PROVIDE SECURITY FOR CITIZENSHIP CEREMON		286.00	
			INV-1659 - SECURITY SERVICES FOR 3 JULY 2023		286.00	
			INV-1660 - SECURITY SERVICES FOR 1 JULY 2023		858.00	
EF113186	31/07/2023	THE TRUSTEE FOR OLMAN & SHARNA WALLEY FAMILY TRUST (BOORLOO)	TRUST			1,078.00
			1242 - CHITTY CHITTY SHOW AND TELL, DREAMTIME		1,078.00	
EF113226	31/07/2023	THE TRUSTEE FOR PATEL & GANDHI TRUST (EDGEWATER LIQUOR)	UNIT			2,372.96
			24532-3 - DRINKS FOR EVENT		2,372.96	
EF112905	14/07/2023	THE TRUSTEE FOR SAWKAM NO 2 TRUST	TRUST			1,106.00
			2669059 - SONY HEADPHONES		349.00	
			2678427 - REFRIGERATOR		757.00	
EF112821	14/07/2023	THE TRUSTEE FOR STP FAMILY TRUST (SAFETY TACTILE PAVE)	TRUST			1,886.72
			2882 - SCHEDULE CONTRACTORS - BRICK PAVING MAIN		1,886.72	
EF112990	14/07/2023	THE TRUSTEE FOR SUPREME SHADES TRUST T/AS SUPREME	DES UNIT			440.00
			14301 - REACTIVE MATERIALS - PLAY EQUIPMENT MAIN		440.00	
EF112959	14/07/2023	THE TRUSTEE FOR THE CONSULTING ENGINEERING UNIT TRUST	TRUST			5,170.00
			23370 - PINNAROO POINT, WHITFORDS ROAD		5,170.00	
EF113243	31/07/2023	THE TRUSTEE FOR THE EDGAR PITTER FAMILY T/AS HIRE SOCIETY	TRUST			5,949.20

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			107478 - EVENT STYLING 1 JULY 2023		5,949.20	
EF113360	31/07/2023	THE TRUSTEE FOR THE JPD TRUST WEST COAST TURF	T/AS			15,357.10
			95877842 - TURF (JUMBO ROLL) - PENNISETUM CLANDESTI	04122	15,357.10	
EF113076	14/07/2023	THE TRUSTEE FOR THE KEENAN FAMILY TRUST T/AS NORTHERN	FAMILY			825.00
			47101 - BLADE EDGER ATOM		825.00	
EF113386	31/07/2023	THE TRUSTEE FOR THE KEENAN FAMILY TRUST T/AS NORTHERN	FAMILY			5,610.00
			47395 - BLADE EDGER ATOM		3,960.00	
			47482 - BLADE EDGER ATOM		1,650.00	
EF112823	14/07/2023	THE TRUSTEE FOR THE NORTHBRIDGE ENTERPRISES UNIT TRUST (BBC)	DGE			1,870.00
			2357307 - CELEBRATING 25 YEARS OF THE COJ		1,870.00	
EF113127	31/07/2023	THE TRUSTEE FOR THE ONEIRIC TRUST (FILMBITES)	TRUST			550.00
			INV-3972 - WINTER SHP - GREEN SCREEN 12.7.23		550.00	
EF112826	14/07/2023	THE TRUSTEE FOR THE PANACON TRUST T/AS ARCHITECTURAL	UNIT			605.38
			51079B - CLC - TOILET INDICATOR LOCK		52.91	
			807123 - ROLLER DOORS EXT		167.55	
			807136 - RM - ROLLER DOORS EXT MATERIAL PURC		70.32	
			807147 - RM - LOCK AND KEYS EXT MATERIAL PURC		314.60	
EF113166	31/07/2023	THE TRUSTEE FOR THE PANACON TRUST T/AS ARCHITECTURAL	UNIT			161.83
			807124 - RM - ROLLER DOORS EXT MATERIAL PURC		129.73	
			807186 - DOOR EXT MATERIAL PURCHASE		32.10	
EF112953	14/07/2023	THE TRUSTEE FOR THE R & J PIGDON TRUST	ON FAMILY			925.96
			I0000015326 - MAGAZINES		320.89	
			INV- 10000015332 - MAGAZINES/REFERENCE		605.07	
EF113288	31/07/2023	THE TRUSTEE FOR THE R & J PIGDON TRUST	ON FAMILY			937.58
			I0000015335 - MAGAZINES		531.69	
			I0000015341 - MAGAZINES		405.89	
EF112960	14/07/2023	THE TRUSTEE FOR THE REEDY FAMILY HYBRID DISCRETIONARY TRUST	FAMILY			594.00
			INV-04217 - PERCY DOYLE YOUTH FACILITY		594.00	
EF113090	14/07/2023	THE TRUSTEE FOR THE RIGANELLO TRUST (WOODVALE)	FAMILY			7,752.14
			1021 - STANDARD POLES SUPPLY INSTALL		44.00	
			1021 - STANDARD POLES SUPPLY INSTALL	VP254417	451.00	
			1022 - STANDARD POLES SUPPLY INSTALL	VP254417	1,243.00	
			1023 - FENWICK MEWS - KINROSS	VP254417	1,672.00	
			1024 - BRITANNIA WAY - CRAIGIE	VP254417	4,081.44	
			1025 - DORCHESTER AVENUE, WARWICK - BARBED WIRE	VP254417	92.40	
			1026 - EDDYSTONE AVENUE SOUTH	VP254417	168.30	
EF113400	31/07/2023	THE TRUSTEE FOR THE RIGANELLO TRUST (WOODVALE)	FAMILY			841.50
			1027 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	168.30	
			1028 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	168.30	
			1029 - PENISTONE PARK - GREENWOOD	VP254417	168.30	

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			1030 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	336.60	
EF112923	14/07/2023	THE TRUSTEE FOR THE WHEALTH UNIT TRUST (KOMMUNITI HQ)	GROUP			308.00
			1154 - COMMUNITIES IN-FOCUS PANELIST 28/6		308.00	
EF113061	14/07/2023	THE TRUSTEE FOR TRANS AUSTRALIA TRUST	T/AS INSTANT			820.00
			SIAU0168799 - PARTS & REPAIRS		240.00	
			SIAU0169506 - ISUZU TRUCK - WINDSCREEN		580.00	
EF113024	14/07/2023	THE TRUSTEE FOR VISION WA UNIT TRUST				755.00
			691 - NEWSPAPERS FOR DUNCRAIG LIBRARY		755.00	
EF112977	14/07/2023	THINKPROJECT AUSTRALIA PTY LTD RAMM SOFTWARE PTY LTD	TAS			31,189.03
			RSL-19821 - RAMM TRANSPORT ASSET ANNUAL SUPPORT & MAINTENANCE FEE		31,189.03	
EF113339	31/07/2023	TIME CRITICAL UNIT TRUST T/AS TIME CRITICAL CPR & FIRST AID				2,800.00
			20164803 - FIRST AID TRAINING PER DAY		1,400.00	
			20164832 - FIRST AID TRAINING PER DAY		1,400.00	
EF112933	14/07/2023	TJ AND RJ SELICK PTY LTD (LAWN DOCTOR)				4,918.65
			721783 - BRUSH CUTTING (PER PERSON) INCLUDING TR	00221B	2,772.00	
			721786 - NORTH ZONE - BURNS PARK BURNS BEACH - 0.	VP316285	2,146.65	
EF113384	31/07/2023	TOM MCLEAN				3,830.34
			ALLOW-ICT-JUL 2023 - ICT ALLOWANCE - JULY 2023		1,083.67	
			ALLOW-MTG-JULY 2023 - MEETING FEE - JULY 2023		2,746.67	
EF113000	14/07/2023	TOOLMART				255.80
			20230703-3-3-9300 - TAPE		41.00	
			20230703-3-3-9301 - ADJUSTABLE WRENCH		39.80	
			20230706-3-3-9352 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		36.00	
			JO-123833 - PARTS ONLY		139.00	
EF113333	31/07/2023	TOOLMART				339.00
			JO-124268 - 1145931 M18 BLOWER KIT		339.00	
EF113008	14/07/2023	TOONWORLD PTY LTD				500.00
			2419 - CHILDREN'S SCHOOL HOLIDAY ACTIVITY		500.00	
EF112998	14/07/2023	TOTAL EDEN PTY LIMITED				7,332.86
			412707960 - LANDSCAPE MAINTENANCE SUMPS		2,824.25	
			412719961 - IRRIGATION TECHNICIAN	00920	3,690.50	
			412728280 - IRRIGATION REPAIRS		818.11	
EF113006	14/07/2023	TOTAL LANDSCAPE REDEVELOPMENT SERVICE PTY LTD				242,332.64
			INV-0995 - LANDSCAPE - EXT CONT		134,317.04	
			INV-1012 - MAY 2023 TO AUGUST 2023 - MOBILISATION,	04322	107,487.60	
			INV-1018 - IRRIGATION REPAIR DUNCRAIG NORTH	04322	528.00	
EF113001	14/07/2023	TOTALLY WORKWEAR				5,520.69
			720054073 - JACKET FLYING HI-VIS R/TAPE, SIZE S	VP253695	47.30	
			7200638490 - LADIES WORK UNIFORMS		59.84	
			7200650659 - JACKET HI-VIS TAPED WATER	VP253695	79.20	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200651643 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200651648 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	79.20	
			7200651671 - BOOTS HOBART, STEEL BLUE SIZE 10.5	VP253695	132.00	
			7200651802 - BIZ COLLECTION MEN'S 'CHAMBRAY' 100% COT	VP253695	55.00	
			7200651813 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE	VP253695	5.50	
			7200651813 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE	VP270470	42.90	
			7200651814 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	173.80	
			7200651949 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	79.20	
			7200652080 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200652294 - BOOTS WAGGA, SIZE 8.5	VP253695	286.00	
			7200652699 - WORK UNIFORMS		977.25	
			7200652728 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	59.40	
			7200652729 - JACKET BIZ APEX LADIES	VP253695	5.50	
			7200652729 - JACKET BIZ APEX LADIES	VP270470	42.90	
			7200652730 - TROUSERS BASICS CARGO	VP253695	66.00	
			7200652731 - TROUSERS WOMEN WORKCOOL	VP253695	47.30	
			7200653414 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200653415 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200653568 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200653570 - JUMPER WOOL BLEND NAVY, SIZE L	VP253695	49.50	
			7200653571 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200653572 - JACKET MENS SOFTSHELL	VP253695	11.00	
			7200653572 - JACKET MENS SOFTSHELL	VP270470	85.80	
			7200653573 - JACKET BIZ APEX LADIES SOFTSHELL POLY/FL	VP253695	5.50	
			7200653573 - JACKET BIZ APEX LADIES SOFTSHELL POLY/FL	VP270470	42.90	
			7200653574 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	145.20	
			7200653613 - UNIFORMS FOR LIBRARIES		24.20	
			7200653735 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200653738 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200653784 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	79.20	
			7200653813 - DISPOSABLE TROUSERS, DUPONT, SIZE L	VP253695	1,320.00	
			7200653875 - RAINWEAR SET TUFLITE YELLOW, SIZE S	VP253695	330.00	
			7200654072 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	110.00	
			7200654074 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	66.00	
			7200654075 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	66.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200654076 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	110.00	
			7200654077 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	110.00	
			7200654078 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	33.00	
EF113334	31/07/2023	TOTALLY WORKWEAR				4,627.40
			7200647909 - TROUSERS WOMEN WORKCOOL		329.90	
			7200647909 - TROUSERS WOMEN WORKCOOL	VP253695	233.20	
			7200654496 - HUSKI WET WEATHER PANTS L		359.20	
			7200654550 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200654790 - SHIRT POLO JB'S 100% POLYESTER MICRO MES	VP253695	56.10	
			7200654791 - VEST HI-VIS POLAR FLEECE Y/N W/W, SIZE L	VP253695	23.65	
			7200654795 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	53.90	
			7200654799 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	486.75	
			7200654804 - TROUSER, NAVY 92S, EXP WAIST	VP253695	75.90	
			7200654807 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	99.00	
			7200654808 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	84.70	
			7200655099 - ZIP SIDED ANKLE BOOTS	VP253695	121.00	
			7200655382 - WOMEN'S ZIP SIDED ANKLE BOOTS	VP253695	121.00	
			7200655385 - ZIP SIDED ANKLE BOOTS	VP253695	121.00	
			7200655400 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 7	VP253695	148.50	
			7200655407 - UNISEX SHIRT POLO JB'S 100% POLYESTER MI	VP253695	140.80	
			7200655408 - BISLEY SHIRT PERMANENT PRESS P/C L/SLEEV	VP253695	108.90	
			7200655409 - BISLEY SHIRT PERMANENT PRESS	VP253695	108.90	
			7200655412 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	165.00	
			7200655413 - PANTS NARROW TRADIE	VP253695	110.00	
			7200655414 - PANTS NARROW TRADIE	VP253695	110.00	
			7200655415 - WINDCHEATER HI-VIS FLEECE	VP253695	29.70	
			7200655416 - WINDCHEATER HI-VIS FLEECE	VP253695	29.70	
			7200655417 - WINDCHEATER ZIP	VP253695	29.70	
			7200656430 - FC3505 BIZ COLLECTION BLACK CDGN LARGE		76.40	
			7200656430 - FC3505 BIZ COLLECTION BLACK CDGN LARGE	VP253695	5.50	
			7200656436 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	99.00	
			7200656437 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	165.00	
			7200656440 - SHORTS BASICS, KINGGEE, SIZE 97R/18	VP253695	50.60	
			7200656441 - TROUSERS CARGO NAVY	VP253695	99.00	
			7200656443 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	80.85	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200656448 - WINDCHEATER HI-VIS FLEECE	VP253695	29.70	
			720065645 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	193.60	
			7200656450 - JACKET FLYING HI-VIS R/TAPE, SIZE M	VP253695	47.30	
			7200656451 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	110.00	
			7200656809 - JOGGER KG COMP-TEC SPORT CT, BLACK, SIZE	VP270470	99.90	
			7200657193 - TROUSER, NAVY 92S, EXP WAIST	VP253695	113.85	
			7200657194 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200657195 - BOOTS HOBART, STEEL BLUE SIZE 8	VP253695	159.50	
EF113012	14/07/2023	TOWN TEAM MOVEMENT LTD				15,400.00
			708 - COJ SPONSORSHIP TOWN TEAM CONVERGENCE		15,400.00	
EF113004	14/07/2023	T-QUIP				2,045.50
			120404#31 - PARTS		318.40	
			120728#14 - PARTS ONLY		926.10	
			120729#14 - PARTS ONLY		530.20	
			120733#31 - BELT DECK TORO 360 LHS		270.80	
EF113337	31/07/2023	T-QUIP				1,810.80
			121154#3 - ANTI SCALP CAP TORO 360		1,810.80	
EF112999	14/07/2023	TRAILER PARTS PTY LTD				398.75
			1400458 - PARTS ONLY		398.75	
EF113332	31/07/2023	TRAILER PARTS PTY LTD				979.22
			1404111 - PARTS ONLY		979.22	
EF113005	14/07/2023	TRITON ELECTRICAL CONTRACTORS PTY LTD				74,893.50
			25012TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	3,019.50	
			25027TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	66.00	
			25029TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			INV-1977 - INVENTORY AUDIT AND CONDITION ASSESSMENT	01321	71,676.00	
EF113025	14/07/2023	TRUCK UNIT TRUST T/AS W A HINO SERVICE				519.75
			HTCS147953 - SCHEDULED SERVICING 1HSN673		519.75	
EF112944	14/07/2023	TRULY AQUAMARINE HOLDINGS PTY LTD T/AS METAL ARTWORK CREATIO				96.80
			94821 - BADGE		96.80	
EF113306	31/07/2023	TRUSTEE FOR BRALUDAMA TRUST (RESORT SORRENTO BEACH)				5,918.00
			175587 - INTERNATIONAL ARTIST ACCOMMODATION		5,918.00	
EF113338	31/07/2023	TRUSTEE FOR GEMBEC TRUST T/AS THE ESCAPE HUNT EXPERIENCE				680.00
			33303089476519 - WINTER SHP - ESCAPE HUNT 10.7.23		680.00	
EF113047	14/07/2023	TRUSTEE FOR GREAT SCOTT FAMILY T/AS ARBORWEST TREE				4,356.00
			INV-1802 - LANDSCAPE: BR LEAF PAPERBARK& EUCALYPTUS		4,356.00	
EF113014	14/07/2023	TRUSTEE FOR HIEU HA FAMILY TRUST (BEANS CAFE)				100.00
			120230621174 - MINI SNACK PLATTER		100.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF113034	14/07/2023	TRUSTEE FOR RANSBERG UNIT TR WA PREMIX	JUST T/AS			426.36
			CL8392/01 - HOOD TCE SORRENTO	VP358492	229.68	
			NE8378/02 - KERB MIX WATERHOUSE MEAND	VP358492	196.68	
EF113355	31/07/2023	TRUSTEE FOR RANSBERG UNIT TR WA PREMIX	JUST T/AS			2,911.26
			CL8449/01 - TECOMA ST DUNCRAIG	VP358492	287.10	
			CL8449/02 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	516.78	
			NE8441/01 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	344.52	
			NE8441/02 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	459.36	
			NE8441/03 - LESS THAN 3.4M3 - KERB MIX (32 MPA / 7MM	VP358492	590.04	
			NE8441/04 - LESS THAN 3.4M3 - KERB MIX (32 MPA / 7MM	VP358492	196.68	
			NE8441/05 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	516.78	
EF112889	14/07/2023	TRUSTEE FOR THE JANSEN GRAY TRUST T/AS GEOFF'S TREE	FAMILY			42,722.35
			J23004114810 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,706.10	
			J2303223771 - CRAIGIE LEISURE CENTRE		2,420.00	
			J2305065819 - DIAMOND DRIVE OCEAN REEF	03520A	1,135.20	
			J2305195546 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2305225277 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,137.40	
			J2305225427 - TREE REMOVAL INCLUDING DISPOSAL	03520A	717.20	
			J2305225697 - TREE REMOVAL INCLUDING DISPOSAL	03520A	1,208.90	
			J2305235534 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2305235549 - TREE REMOVAL INCLUDING DISPOSAL	03520A	2,151.60	
			J2305245367 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2305245556 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2305245708 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	701.80	
			J2305245792 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2305255632 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2305265695 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	717.20	
			J2306095273 - FAIRWAY CIRCLE, CONNOLLY	03520A	1,808.40	
			J2306125813 - PARKFIELD PLACE, CRAIGIE	03520A	848.65	
			J2306125818 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	717.20	
			J2306125880 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2306145817 - WALLANGARRA COURT, KINGSLEY	03520A	1,143.45	
			J2306145826 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	2,293.50	
			J2306155521 - SHEPPARD WAY, MARMION	03520A	490.05	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2306155811 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2306155820 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2306155821 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2306155923 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2306155924 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2306165103 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	904.20	
			J2306165794 - THE CREST WOODVALE	03520A	1,052.70	
			J2306165823 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2306165926 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	452.10	
			J2306216057 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	816.75	
			J2306216058 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2306216068 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2306235349 - TREE REMOVAL INCLUDING DISPOSAL	03520A	950.40	
			J2306235665 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	228.80	
			J2306235881 - STUMP GRINDING INCLUDING DISPOSAL	03520A	163.90	
			J2306235928 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2306236013 - TREE REMOVAL INCLUDING DISPOSAL	03520A	1,434.40	
			J2306236076 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2306246079 - MEYRICK COURT, CURRAMBINE	03520A	775.50	
			J2306265371 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,579.05	
			J2306265563 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	811.80	
			J2306265803 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	260.70	
			J2306265930 - STUMP GRINDING INCLUDING DISPOSAL	03520A	193.60	
			J2306276072 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	1,100.00	
			J2306276131 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2306285938 - DIAMOND DRIVE, OCEAN REEF	03520A	653.40	
			J2306286077 - STENTON GARDENS, KINROSS	03520A	301.40	
			J2306286130 - BARRADINE WAY, CRAIGIE	03520A	653.40	
			J2306296006 - BECK PLACE, WARWICK	03520A	358.60	
			J2306296078 - ARABELLA MEWS, CURRAMBINE	03520A	326.70	
			J2306306063 - BEACH ROAD, WARWICK	03520A	358.60	
			J2307076221 - BOAS AVE, JOONDALUP	03520A	717.20	
			J236285275 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF113234	31/07/2023	TRUSTEE FOR THE JANSEN GRAY TRUST T/AS GEOFF'S TREE	FAMILY			27,668.30
			J2304065012 - DIRK HARTOG COVE, HEATHRIDGE	03520A	1,143.45	
			J2306216010 - STONESFIELD COURT, PADBURY	03520A	358.60	
			J2306216011 - BRISBANE ROAD, PADBURY	03520A	358.60	
			J2306216019 - TREE REMOVAL	03520A	2,209.90	
			J2306226009 - WHITFORDS AVE/NORTHSHORE, KALLAROO	03520A	717.20	
			J2306226014 - RALEIGH ROAD, SORRENTO	03520A	950.40	
			J2306276005 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	551.10	
			J2306286134 - PERCY DOYLE SOCCER, DUNCRAIG	03520A	1,706.10	
			J2306295940 - CONSTELLATION DRIVE, OCEAN REEF	03520A	816.75	
			J2306306008 - ERINDALE ROAD, WARWICK	03520A	1,706.10	
			J2306306133 - MANAPOURI MEANDER, JOONDALUP	03520A	950.40	
			J2306306217 - TREE REMOVAL INCLUDING DISPOSAL	03520A	880.55	
			J2307076195 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	877.25	
			J2307076219 - LONG ISLAND PASS CONNOLLY	03520A	950.40	
			J2307106189 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	452.10	
			J2307106218 - TELOPIA DRIVE DUNCRAIG	03520A	358.60	
			J2307126187 - TREE REMOVAL INCLUDING DISPOSAL	03520A	2,568.50	
			J2307136109 - KENNY DRIVE DUNCRAIG	03520A	3,196.60	
			J2307136238 - KINGFISHER WAY KINGSLEY	03520A	950.40	
			J2307146182 - GREENWICH PARK KINGSLEY	03520A	3,509.00	
			J2307146183 - BRACKEN COURT DUNCRAIG	03520A	1,403.60	
			J2307146234 - WATTEN PLACE DUNCRAIG	03520A	1,052.70	
EF113029	14/07/2023	TRUSTEE FOR WA LIMESTONE UNIT T/AS WA LIMESTONE CO	TRUST			2,697.24
			WA12011 - BITUMEN STABILISED LIMESTONE (BSL) - 2%	VP248139	2,697.24	
EF113351	31/07/2023	TRUSTEE FOR WA LIMESTONE UNIT T/AS WA LIMESTONE CO	TRUST			802.33
			WA12010 - 75MM LIMESTONE - CRUSHED	VP248139	802.33	
EF113354	31/07/2023	TRUSTEE FOR WANNEROO AGRICULTURAL MACHINERY UNIT	LTURL			110.00
			56954 - PARTS ONLY		110.00	
EF113013	14/07/2023	TURF CARE WA PTY LTD				1,884.30
			INV-6604 - TRIPLEX MOWER AND CATCHER (5 CYLINDER)	VP350044	628.10	
			INV-6635 - TRIPLEX MOWER AND CATCHER 29/06/23	VP350044	628.10	
			INV-6636 - TRIPLEX MOWER AND CATCHER 22/06/23	VP350044	628.10	
EF113342	31/07/2023	TURF CARE WA PTY LTD				1,256.20
			INV-6665 - TRIPLEX MOWER AND CATCHER	VP350044	628.10	
			INV-6684 - BRUSH CUTTING HOURLY RATE PER PERSON	VP350044	628.10	
EF113019	14/07/2023	UES (INT'L) PTY. LTD. (UES INTERNATIONAL)				64.79
			343666 - PARTS ONLY		64.79	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF113020	14/07/2023	UNITING GLOBAL PTY LTD				4,601.79
			INV-0695 - SUPPLY AND SERVICE SANITARY BINS 22L	03922	1,515.25	
			INV-0710 - CLASS 3 - CLEANER (SATURDAY)	03922	1,328.71	
			INV-0713 - CLASS 3 - CLEANER 02/07/23	03922	860.17	
			INV-0714 - COJ POST FUNCTION CLEAN & RECEPTION CLEAN	03922	897.66	
EF113348	31/07/2023	UNITING GLOBAL PTY LTD				4,444.56
			INV-0719 - JOONDALUP ADMIN CLEAN 11/07/23	03922	124.58	
			INV-0720 - CLEANER (SUNDAY)	03922	257.11	
			INV-0721 - ADDITIONAL CLEANING	03922	640.72	
			INV-0725 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	124.58	
			INV-0726 - SORRENTO NORTH CLEAN 14/07/23		112.14	
			INV-0727 - JOONDALUP ADMIN RELIEF CLEAN ON 14/07/23	03922	124.58	
			INV-0728 - CLASS 3 - CLEANER	03922	1,309.56	
			INV-0746 - CLASS 3 - CLEANER (SATURDAY)	03922	1,499.11	
			INV-0747 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	124.58	
			INV-0749 - CLASS 1 - CLEANER (EMERGENCY 5.00PM TO 7	03922	127.60	
EF113082	14/07/2023	VALMORBIDA UNIT TRUST NO 3 t/as WHITE FINE WINES	RED &			2,158.64
			INV2012129 - AMELIA PARK SSB		2,158.64	
EF112986	14/07/2023	VEOLIA RECYCLING & RECOVERY PTY LTD				94,321.48
			53592185 - MULTI-USE DWELLINGS - DOMESTIC REFUSE -	03217	5,682.70	
			53592396 - BANKS AVE HILLARYS	03217	117.15	
			53619595 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	46.20	
			53703826 - WARWICK RD REF INV 53703826		-96.20	
			53908418 - CN REFERS TO INVOICE 53908426		-182.68	
			53908426 - PROCESSING OF GARDEN ORGANIC WASTE (ARIS	03218	73,948.02	
			53908531 - HARDWASTE TO LANDSDALE	VP216843	866.25	
			53988008 - WHITFORDS AVE CRAIGIE	03217	1,273.99	
			53988016 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	198.84	
			53988032 - SAIL TCE HEATHRIDGE	03217	198.84	
			53988059 - GILES AVE PADBURY	03217	298.28	
			53988067 - OCEAN REEF RD OCEAN REEF	03217	783.95	
			53988075 - GRAND BLVD JOONDALUP	03217	198.84	
			53988083 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	315.99	
			53988091 - MIAMI BEACH PROM ILUKA	03217	47.34	
			53988104 - BOAS AVE JOONDALUP	03217	646.22	
			53988112 - BOAS AVE JOONDALUP	03217	93.72	
			53988121 - 6 LLOYD DRIVE WARWICK	03217	117.15	
			53988139 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	49.71	
			53988147 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	433.18	
			53988163 - OCEANSIDE PROM MULLALOO	03217	658.25	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			53988391 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	596.51	
			53988411 - MULTI-USE DWELLINGS - DOMESTIC REFUSE -	03217	5,790.66	
			53988631 - BANKS AVE HILLARY	03217	93.72	
			53994803 - POSEIDON RD HEATHRIDGE	03217	54.67	
			53995241 - PROVISION OF GREASE TRAP SERVICING (PER	VP282376	1,655.78	
			53996091 - SERVICE 3 M3 BIN (GREEN WASTE - NON RESI	03217	47.34	
			53996948 - WHITFORDS AVE HILLARYS	03217	223.71	
			54010706 - DUGDALE ST WARWICK	03217	54.67	
			54014791 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	46.20	
			54019903 - WARWICK RD DUNCRAIG	03217	62.48	
EF113324	31/07/2023	VEOLIA RECYCLING & RECOVERY PTY LTD				492,959.72
			166828 - DRIVE-BYS FOR DOMESTIC COLLECTION SERVIC	03217	492,959.72	
EF112840	14/07/2023	VLADIMIR MATTHEW VAPOR (BENEATH THE SURFACE MOTIVATION AND				850.00
			INV-22230380 - HOMELESSNESS WORKSHOP		850.00	
EF113022	14/07/2023	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS				48,181.08
			P1029448 - INTERNET SERVICES		14,170.40	
			P1029788 - INTERNET SERVICES		34,010.68	
EF113250	31/07/2023	WA BUS AND COACHLINES PTY LTD (HORIZONS WEST BUS AND				2,106.67
			129398 - BUS HIRE WINTER SHP 2023		2,106.67	
EF113037	14/07/2023	WAITOC ASSOCIATION INCORPORATED				300.00
			INV-3248 - WAITOC MEMBERSHIP 23/24 ASSOCIATE A - GROUP 5		300.00	
EF113038	14/07/2023	WAIVPAY LTD				1,845.00
			INV-6195 - \$200 GIFT VOUCHERS		1,012.50	
			INV-6200 - LAKESIDE GIFT CARD \$100		832.50	
EF113358	31/07/2023	WAIVPAY LTD				610.00
			INV-6388 - LAKESIDE JOONDALUP GIFT CARD		610.00	
EF113026	14/07/2023	WALGA				2,178.00
			SC-00314 - CANCELLATION OF INV 24858		-638.00	
			SI-005490 - 1 PPANT AT STATE EMPT LAW SEMINAR		638.00	
			SI-005491 - 2 @ HR TOOLKIT FOR MANAGERS		1,089.00	
			SI-005492 - 2 @ HR TOOLKIT FOR MANAGERS		1,089.00	
EF113088	14/07/2023	WANNEROO ELECTRICS UNIT TRUST				168,672.02
			B28433 - MAMO PARK	03022	365.75	
			B28434 - KURRAJONG PARK	03022	139.70	
			B28435 - BLACKALL PARK	03022	488.95	
			B28437 - MARMION COASTAL	03022	139.70	
			B45791 - TESTING AND TAGGING - TESTING OF LEADS,		16.50	
			B45791 - TESTING AND TAGGING - TESTING OF LEADS,	03022	231.00	
			B45811 - INSTALL CAT 6E DOUBLE DATA OUTLET	03022	1,986.60	
			B46561 - SEACREST PARK	03022	9,341.38	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			B46595 - JOONDALUP CIVIC FAULTY SWITCH	03022	1,278.76	
			B46624 - CAT 6E DOUBLE DATA OUTLET COJ ADMIN	03022	3,784.00	
			B46857 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	618.20	
			B46865 - JOONDALUP ADMIN - DATA CABLING	03022	5,380.10	
			B46903 - JOONDALUP ADMIN TAGGING	03022	33.00	
			B46909 - JOONDALUP LIBRARY LIGHTS	03022	1,830.40	
			B46910 - JOONDALUP ADMIN LIGHTS	03022	129.80	
			B46914 - JOONDALUP CIVIC LIGHTS	03022	1,108.80	
			B46915 - JOONDALUP ADMIN LIGHTS	03022	129.80	
			B46925 - JOONDALUP ADMIN LIGHTS	03022	597.03	
			B46934 - INSTALL CAT 6E SINGLE DATA OUTLET - TERM	03022	8,223.60	
			B46942 - JOONDALUP LIBRARY	03022	398.20	
			B46949 - JOONDALUP ADMIN SERVICE LIGHTS	03022	99.00	
			B46973 - INSTALL LED DOWNLIGHT JOONDALUP ADMIN	03022	108.90	
			D46821 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	2,790.43	
			D46835 - HEATHRIDGE C/C	03022	630.30	
			D46900 - SWITCHBOARD INTEGRITY TESTING	03022	4,048.00	
			D46907 - ROB BADDOCK CAR PARK	03022	712.80	
			D46932 - POLE LIGHT MAINTENANCE 4 METRE. THOROU	03022	9,916.50	
			D46936 - DAMPIER PARK	03022	214.50	
			D46939 - MARRI PARK TOILETS AUTO DOORS	03022	134.20	
			D46956 - WOODVALE LIBRARY REPAIRS	03022	1,388.20	
			D46957 - POLE LIGHT MAINTENANCE 4 METRE	03022	6,303.00	
			D46978 - RUST INCURSION AREA 4 HILLARYS	03022	10,598.50	
			D46982 - BRIDGEWATER PARK	03022	561.00	
			DK46117 - -PERCY DOYLE	03022	18,379.90	
			G28695 - LECEPEDE PK FLOOD	03022	2,400.75	
			G28696 - COLL PLACE REPAIRS	03022	137.50	
			G28697 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	989.73	
			G28698 - HAWKER PK NTH	03022	137.50	
			G28699 - WARWICK TENNIS CRT 8	03022	137.50	
			G28700 - WARWICK TENNIS CRT 9	03022	137.50	
			G28701 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	137.50	
			G28702 - SORRENTO SLSC CAR PARK	03022	137.50	
			G28703 - APPRENTICE 1ST YEAR - NORMAL WORKING HOU	03022	514.80	
			G28704 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	654.50	
			G46629 - PICNIC COVE - INSPECT BBQS	03022	363.00	
			G46707 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	1,685.20	
			G46773 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	3,825.25	
			G46859 - CRAIGIE LEISURE SWITCHBOARD	03022	257.40	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G46931 - WINTON ROAD NO POWER	03022	566.16	
			G46952 - SEACREST CLUBROOMS NO POWER	03022	341.00	
			G46954 - SEACREST CLUBROOMS NO POWER	03022	341.00	
			G46955 - CRAIGIE LEISURE LIGHT	03022	115.50	
			G46971 - DISCONNECT COMMERCIAL STOVE/COOKTOP SYST	03022	286.00	
			G46979 - SWITCHBOARD INTEGRITY TESTING 5YR-FREE	03022	3,696.00	
			G46980 - POLE LIGHT MAINTENANCE 4 METRE. THOROU	03022	7,397.50	
			INV-2587 - WINTON RD GENERATOR	03022	135.30	
			K28444 - GLENGARRY PARK	03022	450.45	
			K28452 - JUNIPER PARK	03022	257.40	
			K28453 - HILTON PARK	03022	386.10	
			K46158 - UNSCHEDULED MATERIAL - COST PLUS MARK-UP	03022	28,398.59	
			K46262 - OCEANSIDE PROM TOM SIMPSON	03022	5,983.58	
			K46764 - PADBURY C/H INSTALL HEATERS	03022	4,089.80	
			K46777 - ILUKA OPEN SPACE LIGHTS	03022	189.20	
			K46791 - WHITFORDS NODES	03022	1,372.03	
			K46814 - PERCY DOYLE	03022	187.00	
			K46823 - KALLAROO KINDY	03022	697.40	
			K46853 - OCEAN REEF MARINA	03022	3,554.10	
			K46897 - GLENGARRY PARK LIGHTS	03022	135.30	
			K46906 - MIRROR PARK	03022	386.10	
			K46911 - GUY DANIELS REPAIRS	03022	2,811.05	
			K46935 - FLEUR FREAME POWERPOINT	03022	273.35	
			K46937 - CRAIGIE DRIVE	03022	90.20	
			K46938 - CAMBERWARRA TOILET LIGHTS	03022	99.00	
			K46941 - WORKS DEPOT RENEW T-BAR	03022	123.20	
			K46967 - POLE LIGHT MAINTENANCE 4 METRE. THOROU	03022	2,277.00	
			K46977 - FOREST HILL PARK	03022	128.70	
			K46984 - CHICHESTER CLUBROOMS	03022	99.00	
			K46999 - HEATHRIDGE R/C	03022	182.88	
EF113397	31/07/2023	WANNEROO ELECTRICS UNIT TRUST				36,639.25
			B46972 - DISCONNECT HOT WATER SYSTEM - DISCONNECT	03022	182.60	
			B46989 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	95.65	
			B46991 - TESTING AND TAGGING - TESTING OF LEADS,	03022	16.50	
			B47011 - RENEW PL 2-PIN 5W-26W ENERGY SAVING LAMP	03022	86.90	
			B47013 - DATA CABLING TECHNICIAN - NORMAL HOURS (03022	276.60	
			D28747 - RENEW EXIT SIGN - SUPPLY AND INSTALL QUI	03022	438.90	
			D28749 - RENEW EXIT SIGN - SUPPLY AND INSTALL QUI	03022	772.20	
			D28751 - SEACREST PARK	03022	528.00	
			D28753 - WHITFORDS LIBRARY	03022	947.10	
			D46966 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	3,036.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			D47006 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	710.05	
			D47012 - RENEW LED BATTEN LIGHT. REMOVE EXISTING	03022	253.00	
			D47052 - RENEW 150 WATT HIGH PRESSURE SODIUM (HPS	03022	2,580.60	
			D47079 - WHITFORDS SENIORS LIGHTS	03022	262.90	
			G46563 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	321.75	
			G47032 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			G47047 - RENEW LED WEATHERPROOF LIGHT. REMOVE EXI	03022	704.00	
			K28748 - RENEW SURFACE MOUNTED EMERGENCY LIGHT.	03022	264.00	
			K46908 - SUPPLY & INSTALL GENERATOR	03022	24,200.00	
			K46997 - DISCONNECT HOT WATER SYSTEM - DISCONNECT	03022	182.60	
			K46998 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	240.90	
			K47037 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	343.20	
			T47042 - WINTON ROAD MENS SHED	03022	96.80	
EF113401	31/07/2023	WANNEROO JOONDALUP REGIONAL BROADCASTING ASSN INC				3,300.00
			INV-001302 - SPONSORSHIP AGREEMENT 2022/23		3,300.00	
EF113089	14/07/2023	WATER CORPORATION				3,278.74
			9003083316 30/06/2023 - : PERCY DOYLE RES (L)		1,052.21	
			9003083316 22/06/23 - PERCY DOYLE		1,242.12	
			9003148028 26/06/23 - FLINDERS H&KINDY		132.89	
			9003165274 26/06/23 - HILLARYS PARK T/C		59.66	
			9003172175 26/06/23 - HILLARYS NTH BCH		73.22	
			9003217484 23/06/23 - JUNIPER PARK		16.27	
			9003229266 26/06/23 - DORCHESTER COM H		43.39	
			9003403746 18/05/23 - WARRANDYTE CLUBROOMS WATER		70.51	
			9003594917 28/06/2023 - TIMBERLANE HALL WATER		59.66	
			9003616952 30/06/2023 - CHICHESTER PARK CLUBROOMS SERVICE CHARGE		168.03	
			9003731969 07/06/23 - WINTON RD		16.27	
			9020448137 10/07/2023 - JOONDALUP CIVIC - TRADE WASTE 2023-24		344.51	
EF113398	31/07/2023	WATER CORPORATION				179,229.18
			9003270517 24/07/2023 - GLENGARRY PARK T/C		1,533.23	
			9003313206 18/07/2023 - WHITFORD LIB & SC		3,256.46	
			9003325522 18/07/23 - WEST VIEW BVD MULLALOO KORELLA PARK		1,633.57	
			9003327106 17/07/23 - SCAPHELLA AV MULLALOO		1,573.91	
			9003331834 17/07/23 - OCEANSIDE PROM MULLALOO		6,265.95	
			9003331850 17/07/23 - MULLALOO NORTH T/C WATER		2,711.17	
			9003331877 18/07/23 - KEY WEST		1,046.86	
			9003337419 17/07/23 - BALGA WAY MULLALOO		1,216.82	
			9003340036 18/07/2023 - ROB BADDOCK HALL (H)		1,847.08	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9003343712 17/07/23 - KOORANA RD MULLALOO		2,149.78	
			9003361451 19/07/2023 - FORREST CLUB/TC (L)		2,777.18	
			9003375247 24/07/2023 - CRAIGIE LEISURE CNTR		33,162.31	
			9003390842 20/07/2023 - PADBURY PRE/CHC (L)		3,139.69	
			9003603668 28/06/23 - MOOLANDA BVD		21.70	
			9003615458 29/06/23 - TRAPPERS DR WOODVALE		480.02	
			9003630973 12/07/23 - CHANNEL DRIVE		2,255.55	
			9003633437 13/07/2023 - PRINCE REGENT T/C (H)		1,560.35	
			9003650579 13/07/23 - SAIL TCE HEATHRIDGE		6,574.25	
			9003680946 11/07/23 - EMERALD WAY		2,233.85	
			9003785510 24/05/23 - VOLANTE ELB OCEAN REEF		32.54	
			9003823847 10/07/23 - BURNS BEACH RD		73.22	
			9003826685 13/07/2023 - FALKLANDS T/C (H)		3,063.76	
			9003829245 13/07/23 - MACNAUGHTON CR KINROSS		46.10	
			9012627389 06/07/23 - GLENELG PLACE TRADE WASTE FEES		246.16	
			9014745434 10/07/23 - BEACHSIDE DRIVE		32.54	
			9014923616 11/07/23 - CRAIGIE LEISURE TRADE WASTE		3,114.08	
			9016054127 11/07/23 - BRAMSTON VISTA		3,391.17	
			9018422691 13/07/2023 - FORREST RD, PADBURY		442.86	
			9021301129 13/07/23 - TRADE WASTE BRAMSTON VISTA BURNS BEACH		344.51	
			9021479971 14/07/2023 - ADMIRAL PARK WASTE		351.39	
			9021684924 29/06/23 - ST JOHNS PARK DRINK FOUNTAIN		5.42	
			9022340429 06/07/23 - PENISTONE PARK TRADE WASTE PERMIT		344.51	
			9023305545 17/07/23 - DELAMERE AV CURRRAMBINE		344.51	
			9023305553 17/07/2023 - TRADE WASTE 2023-24 - SEACREST PARK		344.51	
			9023305561 14/07/2023 - TRADE WST FORREST PK		344.51	
			9023505694 10/07/2023 - GIBSON PARK CENTRE		344.51	
			9025005570 19/07/2023 - WHITFORDS AV HILLARYS		90,923.15	
EF113357	31/07/2023	WATERLINK ELEMENTS PTY LTD (WATER IRRIGATION)	WATER-LINK			2,060.30
			590 - PLANTS	VP353848	2,060.30	
EF113033	14/07/2023	WCP CIVIL PTY LTD				603,708.09
			29321 - COJ - JOONDALUP DRIVE PATH		329,737.68	
			317608 - SUPERINTENDANT - EXT CONT		273,970.41	
EF113353	31/07/2023	WCP CIVIL PTY LTD				263,327.31
			29295 - SUPERINTENDANT - EXT CONT		263,327.31	
EF112920	14/07/2023	WESFARMERS KLEENHEAT GAS PTY LTD				2,092.95
			6361402 4/07/2023 - CRAIGIE LEISURE CENTRE GAS		2,092.95	
EF113031	14/07/2023	WESKERB PTY LTD				112,319.93
			4711 - WHILEY ROAD, MARMION	02522	25,719.95	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4712 - 600MM WIDE CROSSOVER KERB	02522	33,289.34	
			4721 - LYELL GROVE KERBING	02522	30,941.53	
			4722 - 151-350 MTRS 50MM MOUNTABLE KERB	02522	19,059.17	
			4730 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	1,669.86	
			4731 - CROSSOVER KERB - 600MM WIDE INCLUDING CA	02522	1,203.09	
			4732 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	436.99	
EF112777	14/07/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED				18,045.00
			1001864820230630 - GENERAL NEWS		16,545.00	
			1051520920230701 - CORPORATE TABLE - LEADERSHIP MATTERS:		1,500.00	
EF113121	31/07/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED				181.20
			281827 17/07/23 - NEWSPAPERS FOR WHITFORDS LIBRARY		181.20	
EF112815	14/07/2023	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				99.00
			2746360 - WATER BOTTLES - COMMERCIAL 15L		99.00	
EF113158	31/07/2023	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				77.00
			2778390 - WATER BOTTLES - COMMERCIAL 15L		77.00	
EF113030	14/07/2023	WESTERN IRRIGATION PTY LTD				15,115.18
			F28487 - IRRIGATION - EXT CONT		5,931.20	
			G45411 - FITTINGS PVC FAUCET TEE SNAP	03822	12.65	
			G45412 - TAPE INSULATION 20M (3M BRAND)	03822	55.00	
			G45413 - DECODER (DATA COIL) SD SYSTEM SD-DC-E	03822	2,772.00	
			G45414 - WIRE SOLENOID SD SYSTEM SD-1.5 X 500M	03822	5,137.00	
			G45481 - IRRIGATION MAINTENANCE		132.00	
			G45564 - PIPE PVC 25MM SWJ CL 9 (6M LENGTH)	03822	755.82	
			G45565 - PIPE PVC 50MM SWJ CL 9 (6M LENGTH)	03822	319.51	
EF113352	31/07/2023	WESTERN IRRIGATION PTY LTD				12,619.41
			G45652 - RAIN BIRD VALVE BOX		5,016.00	
			G45721 - IRRIGATION MAINTENANCE		1,743.50	
			G45745 - PIPE PVC 25MM	03822	1,050.78	
			G45747 - FITTING PVC ELBOW 25MM 90°	03822	655.33	
			G45750 - RISER ELBOW MALE/FEMALE	03822	557.88	
			G45751 - FITTING PVC ELBOW 50MM 90°	03822	1,155.66	
			G457525 - FITTING PVC FAUCET TEE 50MM X 25MM	03822	1,031.32	
			G45753 - WIRE CONNECTOR	03822	38.50	
			G45789 - HUNTER 9V CONTROLLER WITH VALVE	03822	528.00	
			G45795 - SPRINKLER HUNTER	03822	694.93	
			G45798 - NOZZLE TORO 15'	03822	99.22	
			G45799 - PVC TELESCOPIC COUPLING	03822	48.29	
EF113399	31/07/2023	WESTERN POWER				550.00
			CORPB0663461 - LIGHTING - KOMI LN ILUKA		550.00	
EF113032	14/07/2023	WEST-NET IMAGING PTY LTD				3,075.06
			7710 - CONVERT COJ NEWSPAPERS TO MICROFILM		3,075.06	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF113091	14/07/2023	WHITFORD COMMUNITY RATEPAYERS AND RECREATION ASSOCIATION	1281 - BUS HIRE AS REQUIRED FOR 2022/2023		425.04	425.04
EF113402	31/07/2023	WHITFORD COMMUNITY RATEPAYERS AND RECREATION ASSOCIATION	1284 - FULL DAY HIRE OF TOYOTA COASTER BUS 14/0		129.36	129.36
EF112767	14/07/2023	WHITFORD HOCKEY CLUB INCORPORATED	WHC-11357 - CATERING 23 JUNE 2023		1,232.50	1,232.50
EF113141	31/07/2023	WILLEM JOUBERT	BPU23/0258 - PARTIAL REFUND FOR BUILDING PERMIT		117.00	117.00
EF113036	14/07/2023	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)	9042720908 - SASCO 2023/2024 FINANCIAL YEAR PLANNER 8		36.99	4,740.18
			9042721237 - STATIONERY		55.55	
			9042755833 - ZEXA SURFACE SANITISER DISINFECTANT SPRA		22.00	
			9042765003 - STATIONERY		27.96	
			9042765992 - STATIONERY		458.62	
			9042785597 - STATIONERY		20.79	
			9042788067 - STATIONERY ETC		149.60	
			9042788255 - LOGITECH MK850 PERFORMANCE WIRELESS KEYB		157.01	
			9042789638 - BODICHEK ELASTIC COHESIVE BANDAGE 7.5CM		57.53	
			9042793281 - STATIONERY		14.74	
			9042795654 - STATIONERY		192.39	
			9042797910 - STATIONERY		289.42	
			9042798524 - WINC RETRACTABLE BALLPOINT PEN MEDIUM 1.		34.64	
			9042803232 - SASCO 2023/2024 FINANCIAL YEAR PLANNER 8		36.99	
			9042807285 - STATIONERY		184.47	
			9042808417 - MOCCONA CLASSIC MEDIUM ROAST INSTANT COF		878.80	
			9042809270 - STATIONERY		149.78	
			9042821280 - STATIONERY		278.85	
			9042831281 - STATIONERY ETC		67.69	
			9042840340 - STATIONERY		64.05	
			9042840865 - STATIONERY ETC		53.60	
			9042841056 - STATIONERY		124.56	
			9042848300 - STATIONERY ETC REF INV		-2.33	
			9042840865			
			9042849588 - STATIONERY		228.80	
			9042850093 - STATIONERY		112.10	
			9042852716 - STATIONERY		46.40	
			9042872524 - STANDARD CITY OF JOONDALUP BUSINESS CARD		146.66	
			9042881031 - IK COPY PAPER A4 80GSM WHITE CARTON 5 RE		181.27	
			9042882780 - LOGITECH MK220 WIRELESS KEYBOARD & MOUSE		98.02	
			9042882809 - LOGITECH M185 WIRELESS MOUSE GREY		437.05	
			9042891334 - CITY OF JOONDALUP LETTERHEADS 2 COLOUR R		136.18	
EF113356	31/07/2023	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				4,508.19

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9042820141 - FABER-CASTELL CONNECTOR PENS COLOURED MA		114.99	
			9042852554 - STATIONERY		187.06	
			9042853350 - BIC ATLANTIS BLACK BALLPOINT PEN 1.0MM T		17.49	
			9042854927 - STATIONERY		28.27	
			9042861332 - SCOTCH 101+ VALUE MASKING TAPE 48MM X 55		8.89	
			9042869147 - STAEDTLER LUMOCOLOR WHITEBOARD MARKER BU		50.92	
			9042881122 - IK COPY PAPER A4 80GSM WHITE CARTON 5 RE		325.93	
			9042882708 - STATIONERY		163.46	
			9042884793 - OFFICEMAX HATCOAT STAND WOODEN END CAPS		64.82	
			9042884980 - STATIONERY		69.29	
			9042892463 - BOSTIK SUPER GLUE 3ML		34.68	
			9042893214 - NERO 749007 CERAMIC LIGHTWEIGHT PORTABLE		264.31	
			9042893286 - WINC FOLDBACK CLIPS 19MM BOX 12		19.01	
			9042900265 - STATIONERY		47.67	
			9042901128 - LOGITECH MK270R WIRELESS KEYBOARD & MOUS		74.86	
			9042904308 - WINC LASER LABELS 70 X 36MM 24 PER SHEET		410.28	
			9042904907 - STATIONERY		10.18	
			9042916729 - WINC LUNCHEON NAPKIN RECYCLED 1 PLY WHIT		121.64	
			9042917114 - AVERY L7163 QUICKPEEL ADDRESS LABEL WITH		338.46	
			9042917458 - KLEENEX 4715 FACIAL TISSUE BOX 2 PLY WHI		109.57	
			9042917610 - STATIONERY		127.92	
			9042918070 - EGO AQIUM ANTI BACTERIAL GEL 1L		274.24	
			9042927711 - STANDARD CITY OF JOONDALUP BUSINESS CARD		201.67	
			9042935408 - WINC SCISSORS 210MM COMFORT GRIP NO.8 BL		72.88	
			9042935680 - IK COPY PAPER A4 80GSM WHITE CARTON 5 RE		260.74	
			9042937554 - VERBATIM MICRO USB-A CABLE 1M WHITE		70.36	
			9042942153 - WINC COPY PAPER A5 80GSM WHITE REAM 500		20.23	
			9042944584 - CITY OF JOONDALUP LETTERHEADS 2 COLOUR R		93.07	
			9042949803 - STATEMENTS		455.75	
			9042970488 - CADBURY DRINKING CHOCOLATE 450G TIN		14.69	
			9042971331 - STATIONERY		67.62	
			9042971401 - SATIONERY		66.99	
			9042976286 - ATEN 4 PORT USB 3.0 PERIPHERAL SHARING S		151.84	
			9042983995 - FELLOWES PROFESSIONAL SERIES BACK SUPPOR		105.13	
			9043003639 - STATIONERY		63.28	
EF112779	14/07/2023	WOODVALE FC				300.29
			23925 - SEASON BOOKING HIRE REFUND		300.29	
112888	26/07/2023	WOODVALE LIBRARY PETTY CASH				217.25
			PETTY CASH WE 28/07/2023 - PETTY CASH REIMBURSEMENT		217.25	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF113040	14/07/2023	WORKFORCE RESILIENCE PTY LTD				3,960.00
			INV-0301 - WORKFORCE RESILIENCE CONSULTING SERVICES		3,960.00	
EF113359	31/07/2023	YANI WESSLEY				150.00
			COJ220723 - EVENT - DISCOVERY		150.00	
EF113041	14/07/2023	YHI POWER PTY LTD				638.22
			68021685 - PARTS ONLY		425.48	
			68021741 - PARTS ONLY		212.74	
EF113361	31/07/2023	YHI POWER PTY LTD				90.19
			68021859 - PARTS ONLY		90.19	
EF113403	31/07/2023	YIRRA YAAKIN ABORIGINAL CORPORATION				3,300.00
			2301 - ARTIST FEE FOR PRESENTATION		3,300.00	
EF112934	14/07/2023	ZERITAS PTY LTD (LMH CONSULTING GROUP)				6,127.00
			230603 - 1.1 ADMINISTRATION/LIASON WITH PM		6,127.00	
EF113042	14/07/2023	ZIPFORM PTY LTD				2,451.29
			216758 - CITY'S COSTAL HAZARD PLAN - JUNE 2023		952.94	
			216845 - SIGN UP FOR JOONDALUP A6 POST CARDS		1,498.35	
					11,026,186.82	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Cancelled payments issued in July 2023						
112880	19/07/2023	ALINTA				0.00
EF112907	25/07/2023	HOOTSUITE INC				0.00
EF112908	20/07/2023	HYDROQUIP PUMPS & IRRIGATION	PTY LTD			0.00
						0.00
Cancelled payments issued prior to July 2023						
112764	31/07/2023	CAHOOTS INC				-420.00
			112764 -		-420.00	
112846	13/07/2023	DEPARTMENT OF TRANSPORT				-43.70
			112846 -		-43.70	
EF112732	18/07/2023	ELUMA MEDIA				-371.00
			EF112732 -		-371.00	
EF112483	10/07/2023	MILLREEF HOLDINGS PTY LTD ATF	MILLER NO.			-879.82
		2 TRUST				
			EF112483 -		-879.82	
111916	26/07/2023	SUNDRY CREDITOR - RATES REFUND				-848.00
			111916 -		-848.00	
EF112684	10/07/2023	THE TRUSTEE FOR JOONDALUP AVIATION	T NO. 2			-757.00
		TRUST (HARVEY)				
			EF112684 -		-757.00	
						-3,319.52
NET PAYMENT AMOUNT					\$11,022,867.30	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 2
LIST OF BOND PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
Payments					
EF113411	31/07/2023	1ST BELDON SCOUT GROUP			400.00
			BOND	150.00	
			BOND REFUND HALL	250.00	
EF113408	31/07/2023	DUNCRAIG SENIOR HIGH SCHOOL			175.00
			BOND	175.00	
EF113409	31/07/2023	EDGEWATER WOODVALE JUNIOR FOOTBALL CLUB			2,050.00
			BOND	200.00	
			BOND	1,000.00	
			BOND	450.00	
			BOND REFUND HALL	50.00	
			BOND REFUND HALL HIRE	300.00	
			BOND REFUND KEYS	50.00	
EF113117	20/07/2023	EDUARDO GABORNI JR			2,500.00
			BOND	2,500.00	
EF113419	31/07/2023	FIONA JEREMIAH			750.00
			BOND	750.00	
EF113407	31/07/2023	GREENWOOD LITTLE ATHLETICS CLUB			300.00
			BOND	150.00	
			BOND	150.00	
EF113404	31/07/2023	HALIDON PRIMARY SCHOOL			175.00
			REFUND PARK BOND	175.00	
EF113413	31/07/2023	HILLARYS PRIMARY SCHOOL			400.00
			BOND	400.00	
EF113415	31/07/2023	JOONDALUP KINROSS JUNIOR FOOTBALL CLUB			750.00
			BOND	750.00	
EF113405	31/07/2023	KIDSAFE WESTERN AUSTRALIA INC			500.00
			HALL HIRE REFUND	500.00	
EF113412	31/07/2023	KINGSLEY WOODVALE CRICKET CLUB			300.00
			BOND	300.00	
EF113416	31/07/2023	MEGAN DAVIDSON			750.00
			BOND	750.00	
EF113418	31/07/2023	MICHAEL SMITH			750.00
			BOND	750.00	
EF113417	31/07/2023	NICOLA JANET BLENKINSHIP			2,675.90
			BOND	2,675.90	
EF113410	31/07/2023	NORTHERN WARRIORS VETERANS FOOTBALL CLUB			100.00
			BOND	100.00	
EF113420	31/07/2023	POYNTER PRIMARY SCHOOL			525.00
			HALL BOND	350.00	
			PARK BOND	175.00	
EF113406	31/07/2023	ST LUKES CATHOLIC PRIMARY SCHOOL			750.00
			BOND	350.00	
			BOND	400.00	
EF113414	31/07/2023	ST SIMON PETER CATHOLIC PRIMARY SCHOOL			300.00
			BOND REFUND HALL	300.00	
EF113116	20/07/2023	THE GREAT MOSCOW CIRCUS			10,770.00
			BOND	15,000.00	
			DAMAGE TO TURF	-4,230.00	
					24,920.90

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 2
LIST OF BOND PAYMENTS - Payment Detail for Month of July 2023

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
NET PAYMENT AMOUNT					\$24,920.90

attachment 3

MUNICIPAL AND BOND FUND CHEQUES, EFT'S & VOUCHERS FOR THE MONTH OF JULY 2023			
VOUCHER	DATE	DETAILS	AMOUNT
		Municipal Cheques & EFT Payments	
Creditor Payments	Jul-23	112873 - 112888 & EF112767 - EF113115 & EF113118 - EF113403	11,026,186.82
			- 3,319.52
			11,022,867.30
		Municipal Vouchers	
3570A	07/07/23	Payroll FE 07/07/23	2,182,035.47
3571A	07/07/23	PrePays FE 07/07/23	43,694.97
3572A	07/07/23	Click Super Direct Debit	351,123.36
3573A	17/07/23	Department Attorney General Lodgement FER Fines	5,670.00
3574A	19/07/23	Corporate Credit Card Payment	10,000.00
3575A	24/07/23	INTERNATIONAL PAYMENT INV2010215143	25,135.00
3576A	03/07/23	Bank Fees	22,186.33
3577A	10/07/23	Periodical Loan Repayment	244,968.72
3578A	24/07/23	WA Treasury Guarantee Fee	8,313.82
3579A	21/07/23	Payroll FE 21/07/23	2,181,708.39
3580A	21/07/23	PrePays FE 21/07/23	2,899.39
3581A	21/07/23	Click Super Direct Debit	348,928.61
			5,426,664.06
		Bond Cheques & EFT Payments	
Creditor Payments	Jul-23	EF113116 - EF113117 & EF113404 - EF113420	24,920.90
			-
			24,920.90
		TOTAL	16,474,452.26

ATTACHMENT 12.6.1



City of Joondalup
Financial Activity Statement
for the period ended 31 July 2023

Notes	Budget	YTD Budget	YTD Actual	YTD Variance \$	YTD Variance %
OPERATING REVENUE					
Rates	(107,928,165)	(107,678,462)	(107,677,072)	(1,390)	(0)%
Specified Area Rates	(778,235)	(778,235)	(778,233)	(2)	(0)%
Grants and Subsidies	(6,993,740)	(23,443)	(23,455)	13	0%
Contributions Reimbursements and Donations	1 (1,376,535)	(79,472)	(54,941)	(24,531)	(31)%
Profit on Asset Disposals	2 (432,738)	(11,260)	-	(11,260)	(100)%
Fees and Charges	3 (42,816,930)	(24,329,931)	(24,656,112)	326,181	1%
Interest Earnings	4 (5,761,204)	(467,101)	(576,806)	109,705	23%
Other Revenue/Income	5 (375,000)	-	2,094	(2,094)	(100)%
Total Operating Revenue	(166,462,548)	(133,367,904)	(133,764,525)	396,621	0%
OPERATING EXPENSES					
Employee Costs	6 70,106,394	6,263,645	6,538,680	(275,035)	(4)%
Materials and Contracts	7 59,314,523	4,805,881	3,409,260	1,396,621	29%
Utilities (gas, electricity, water etc.)	8 6,321,613	521,330	397,313	124,017	24%
Depreciation & Amortisation of Non-Current Assets	30,945,170	2,559,682	2,585,286	(25,604)	(1)%
Loss on Asset Disposals	9 197,862	109	-	109	100%
Interest Expenses	312,521	32,116	31,284	832	3%
Insurance Expenses	1,591,630	786,390	796,545	(10,155)	(1)%
Total Operating Expenses	168,789,713	14,969,152	13,758,368	1,210,784	8%
(SURPLUS)/DEFICIT FROM OPERATIONS	2,327,165	(118,398,752)	(120,006,157)	1,607,405	100%
OPERATING NON-CASH ADJUSTMENTS					
Depreciation & Amortisation of Non Current Assets	(30,945,170)	(2,559,682)	(2,585,286)	25,604	1%
Loss on Asset Disposal	(197,862)	(109)	-	(109)	(100)%
Profit on Asset Disposals	432,738	11,260	-	11,260	100%
Movement in Non-current Items	10 (100,000)	(100,000)	(242,093)	142,093	100%
OPERATING CASH (SURPLUS)/DEFICIT	(28,483,129)	(121,047,282)	(122,833,536)	1,786,253	1%
NON-OPERATING REVENUE					
Capital Grants and Subsidies	(10,308,028)	(450,000)	(439,633)	(10,367)	(2)%
Capital Contributions	11 (316,046)	(13,700)	(18,763)	5,063	37%
Equity Distribution - CRC	(3,333,333)	-	-	-	0%
Other Non-Operating (GST Reimb CRC Land Sales)	12 -	-	(67,060)	67,060	100%
Total Non-Operating Revenue	(13,957,407)	(463,700)	(525,456)	61,756	13%
CAPITAL EXPENDITURE					
Capital Projects	13 6,656,038	33,000	31,284	1,716	5%
Capital Works	14 34,921,297	1,054,427	928,299	126,128	12%
Vehicle and Plant Replacements	15 4,432,000	-	191,580	(191,580)	(100)%
Total Capital Expenditure	46,009,335	1,087,427	1,151,163	(63,736)	(6)%
CAPITAL (SURPLUS)/DEFICIT	32,051,928	623,727	625,707	(1,980)	0%
(SURPLUS)/DEFICIT FROM OPERATIONS AND CAPITAL	3,568,799	(120,423,555)	(122,207,829)	1,784,273	100%
FUNDING					
Proceeds from Disposal	16 (908,750)	(11,500)	-	(11,500)	(100)%
Loans - Repayment of Principal	935,712	231,443	231,443	0	(0)%
Payments of Principal Portion of Lease Liability	492,559	-	-	-	0%
Transfer from Reserve	(17,255,542)	-	-	-	0%
Transfer to Reserve	15,479,580	-	-	-	0%
Opening Funds	17 (2,262,360)	(2,262,360)	-	(2,262,360)	(100)%
CLOSING FUNDS	49,998	(122,465,972)	(121,976,387)	(489,587)	0%



City of Joondalup
Balance Sheet
as at 31 July 2023

Municipal Fund	Notes	Actuals YTD 2024
CURRENT ASSETS		
Cash and cash Equivalents		101,268,907
Trade and Other Receivables		158,797,523
		<u>260,066,430</u>
NON CURRENT ASSETS		
Trade and Other Receivables		6,858,012
Equity Investments		23,659,702
Property, Plant and Equipment		1,413,743,432
		<u>1,444,261,146</u>
TOTAL ASSETS		<u>1,704,327,576</u>
CURRENT LIABILITIES		
Trade and other Payables		38,002,347
Provisions		17,066,781
Borrowings		704,270
		<u>55,773,398</u>
NON CURRENT LIABILITIES		
Provisions		1,551,341
Borrowings		962,667
Lease Liability		6,759,428
		<u>9,273,435</u>
TOTAL LIABILITIES		<u>65,046,833</u>
NET ASSETS		<u>1,639,280,743</u>
EQUITY		
Retained Earnings		655,854,228
Reserves		84,821,888
Asset Revaluation Reserve		898,604,627
		<u>1,639,280,743</u>

Subject to finalisation of 2022-23 end of year.



NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 JULY 2023 (Subject to End of Year Finalisation)

1. Contributions Reimbursements and Donations (\$24,531)

This unfavourable timing variance is mainly driven by lower than estimated utility charges reimbursements (\$32,653).

2. Profit on Asset Disposals (\$11,260)

This unfavourable timing variance arose from disposal of fleet and plant (\$11,260).

3. Fees and Charges \$326,181

	YTD Budget	YTD Actual	Variance
a) Sports and Recreation Fees	\$658,867	\$880,075	\$221,208
b) Refuse Charges	\$22,071,889	\$22,167,087	\$95,198
Other Fees and Charges	\$1,599,175	\$1,608,950	\$9,775
	<u>\$24,329,931</u>	<u>\$24,656,112</u>	<u>\$326,181</u>

a) Favourable variance arose from higher than estimated Membership Fee \$85,827 and Admission Fees \$72,707.

b) A favourable variance arose mainly from higher than estimated refuse charges \$66,513 due to actual volumes compared to estimates.

4. Interest Earnings \$109,705

This favourable variance arose mainly due to higher than estimated Interest from Other Financial Institutions \$677,367 due to the ongoing impact of higher interest rates on the City's investments.

5. Other Revenue/Income (\$2,094)

This unfavourable variance arose due to a credit note for benchseat advertising commission (\$2,094).

6. Employee Costs (\$275,035)

	YTD Budget	YTD Actual	Variance
a) Salaries and Wages	\$5,346,266	\$5,634,856	(\$288,590)
Other Employment Costs	\$917,379	\$903,824	\$13,555
	<u>\$6,263,645</u>	<u>\$6,538,680</u>	<u>(\$275,035)</u>



- a) The unfavourable timing variance for Salaries and Wages arose from higher Provision for Employee Leave Entitlements (\$321,028) and lower Standard Labour Recovery for Capital Works (\$55,723), partly offset by lower Other Employment Costs \$94,025 including timing of FBT instalment \$35,247 and Staff Training \$31,284

7. Materials and Contracts \$1,396,621

	YTD Budget	YTD Actual	Variance
a) External Service Expenses	\$1,227,908	\$494,419	\$733,489
b) Professional Fees & Costs	\$483,100	\$353,240	\$129,860
c) Computing	\$396,633	\$309,446	\$87,187
d) Books & Publications	\$119,267	\$33,412	\$85,855
e) Waste Management Services	\$1,475,139	\$1,398,387	\$76,753
f) Other Materials	\$186,366	\$124,897	\$61,469
g) Contributions & Donations	\$150,062	\$94,677	\$55,385
h) Public Relations, Advertising and Promotions	\$86,548	\$33,041	\$53,507
Other Materials & Contracts	\$680,858	\$567,742	\$113,116
	<u>\$4,805,881</u>	<u>\$3,409,260</u>	<u>\$1,396,621</u>

- a) Favourable timing variances arose mainly from External Contractors and Services \$678,065, including Parks \$290,364, Core System Replacement \$132,775 and Roads \$101,598.
- b) A favourable timing variance arose mainly due to lower than estimated Consultancy \$87,740 across several activities and projects.
- c) Favourable timing variance mainly from Computer Software Licences \$34,443, Computer Software Subscriptions \$29,551 and Computer Software Maintenance \$21,900
- d) A favourable variance occurred mainly due to lower than estimated subscriptions \$85,181, mainly from timing of WALGA annual subscription costs.
- e) Favourable variances were due to General Waste Tipping Fees \$170,641, partially offset by higher than estimated Processing – Bulk Green Waste (\$71,802).
- f) Favourable variance arose mainly as a result of lower than estimated External Material Purchases – Contract \$48,531 pertaining to various operational activities.
- g) A favourable variance mainly due to Grants & Contributions Made \$83,049.
- h) Favourable variance arose due to lower than estimated Promotions \$23,828.

8. Utilities \$124,017

Favourable variance occurred due to lower than estimated electricity \$132,866 mainly from Buildings \$81,217.

9. Loss on Asset Disposals \$109



Favourable variance arose due to timing of fleet and plant asset disposals.

10. Movement in Non-current items \$142,093

This timing variance arose in respect to increase in Non-current Long Service Leave Liability compared to budget estimates.

11. Capital Contributions \$5,063

This favourable variance was mainly due to capital contributions received for Pinnaroo Point Cafes/Kiosks/Restaurants \$6,063 that were not budgeted for.

12. Other Non-Operating Revenue \$67,060

This favourable timing variance predominately arose from GST reimbursements in respect of CRC land sales undertaken.

13. Capital Projects \$1,716

This favourable variance mainly arose due to current progress on various projects including Network Infrastructure Upgrade Program (\$12,672), Commissioning for the City's Art Collection \$10,000 and Customer Service Centralisation Project \$5,455.



14. Capital Works

\$126,128

	No. Budgeted Projects	YTD Budget	YTD Actual	Variance	Key Variance
a) New Path Program (FPN)	9	\$300,000	\$20,543	\$279,457	FPN2299 - \$245,763
b) Blackspot Program (SBS)	7	\$244,000	\$14,188	\$229,812	SBS2093 - \$104,247
c) Streetscape Enhancement Program (SSE)	4	\$102,164	\$32,880	\$69,284	SSE2057 - \$60,158
d) Road Preservation/Resurfacing Program (RPR)	94	\$170,000	\$384,508	(\$214,508)	RPR3285 – (\$240,157)
e) Major Road Construction Program (RDC)	9	\$58,000	\$155,155	(\$97,155)	RDC2025 – (\$152,108)
f) Major Building Capital Works Program (BCW)	16	-	\$57,614	(\$57,614)	BCW2666 – (\$27,796)
Other Programs	118	\$180,263	\$263,411	(\$83,148)	
	257	\$1,054,427	\$928,299	\$126,128	



- a) FPN2299 Coastal Shared Path Design \$245,763 is a timing variance as it is still in quotation phase.
- b) Multiple timing variances including SBS2096 Hepburn Ave/Karuah Way Intersection Upgrade \$104,247 and SBS2093 Ocean Reef Rd and Gwendoline Dr \$73,464.
- c) Timing variance due mainly to SSE2057 Leafy City Program \$60,158.
- d) This timing variance relates primarily to RPR3285 Mawson/Shackleton Roundabout (\$240,157) which has continued to progress from the previous financial year.
- e) Unfavourable timing variance mainly relates to RDC2025 Whitfords Ave/Gibson Ave Intersection Upgrade (\$152,108) with works continuing from the previous financial year and still in progress.
- f) An unfavourable timing variance occurred mainly due to BCW2666 Craigie LC Geothermal Bore Replacement (\$27,796) which is continuing from the previous financial year

15. Vehicle and Plant Replacements (\$191,580)

Unfavourable timing variance arose due to five utility vehicles (\$191,580) that were expected in the previous financial year.

16. Proceeds from Disposal (\$11,500)

An unfavourable variance arose due to timing of disposal of fleet assets compared to estimates.

17. Opening Funds (\$2,262,360)

The variation in the closing funds for the period ended 30 June 2023 is prior to end of year adjustments being processed. The final balance will be available after the Financial Statements for 2022-23 have been audited.

18. Closing Funds (subject to end of year finalisation) (\$489,587)

	June 2023*	July 2023
Current Assets		
Cash and Investments		\$101,268,907
Rates Outstanding, Sundry Debtors and Other Receivables		\$155,667,193
Accrued Income		\$2,013,606
Prepayments		\$946,854
Inventories		\$169,870
Total Current Assets		\$260,066,430
Current Liabilities		
Trade Creditors		\$2,817,863

Appendix 3

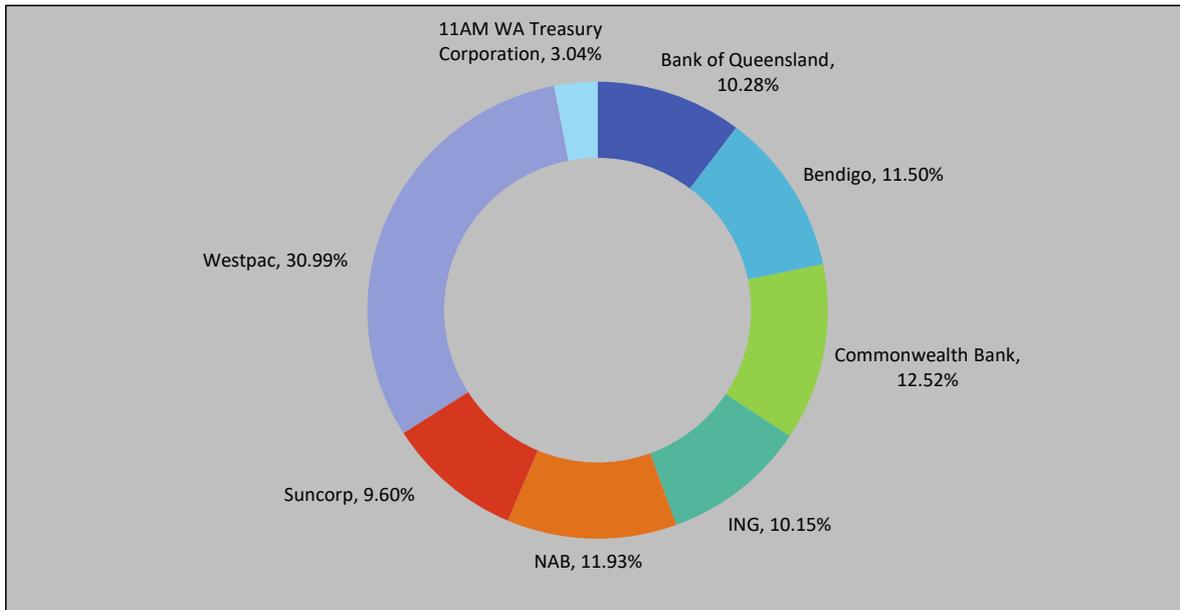


Sundry Payables	\$29,875,762
Accrued Expenses	\$3,207,749
Other Payables	\$1,521,867
Lease Liability	\$579,106
Borrowings	\$704,270
Provision for Annual Leave	\$4,668,988
Provision for Long Service Leave	\$6,665,716
Provision for Purchased Leave	\$129,705
Provision for Workers Compensation Insurance	\$4,648,022
Provision for Sick Leave	\$944,935
Other Provisions	\$9,415
Total Current Liabilities	\$55,773,398
Net Current Assets	\$204,293,032
Add back: Borrowings	\$704,270
Add back: Lease Liabilities	\$579,106
Add back: Contract Liabilities for developer contributions	\$1,221,867
Less: Cash Backed Reserves	\$84,821,888
Closing Funds – Surplus/(Deficit)	\$121,976,387

* Pending finalisation of 2022-23 end of year

INVESTMENT SUMMARY

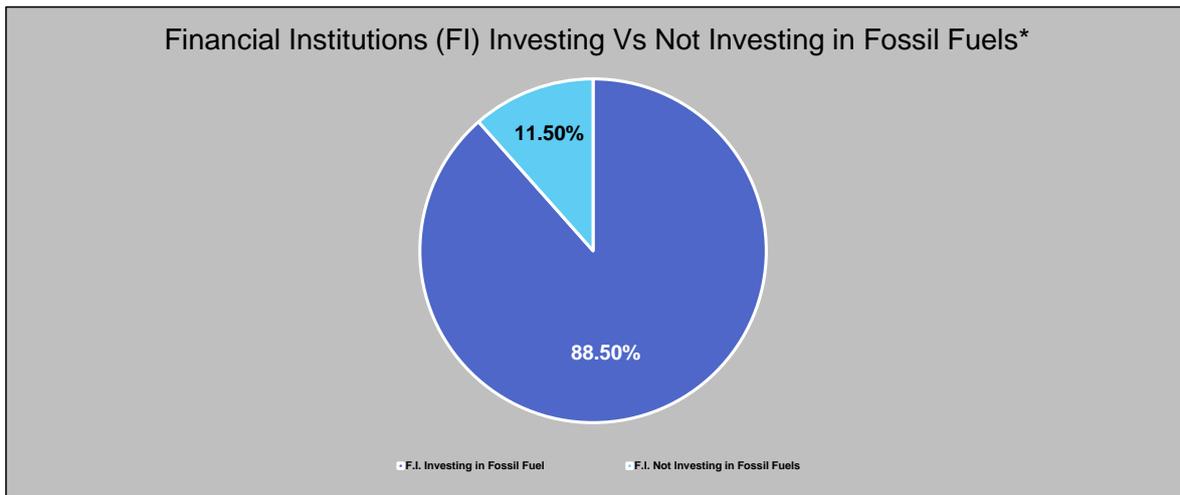
July-23



Municipal Funds	\$57,635,376	YTD Return	4.60%
Reserve Funds	\$84,821,888	Benchmark	4.60%
	<u>\$142,457,264</u>	RBA Rate	4.10%

Investment Policy Limits					
	LT Rating	Limit		LT Rating	Limit
Bank of Queensland	A-*	10%	NAB	AA-	25%
Bendigo	A-*	10%	Rural Bank	A-*	10%
Commonwealth Bank	AA-	25%	Suncorp	A+	15%
ING	A+	15%	Westpac	AA-	25%
			11AM WATC	AA+	25%

*S&P Long Term Rating BBB, Based on the investment policy the Long Term Rating Used is (A-) Based on Moody's and Fitch Rating



*Based on Market Forces ratings (<http://marketforces.org.au/>)

CORPORATE CREDIT CARD TRANSACTIONS - JULY 2023				
Corporate Card	Date	Amount	Payee	Description
CEO Credit Card	13/07/2023	19.49	FAIRFAX SUBSCRIPTIONS	Monthly subscription - Nine News
	21/07/2023	11.40	DOME JOONDALUP	Coffee; Meeting with Cr Hill
	26/07/2023	11.70	PAPRIKA ELLENBROOK	Coffee; Meeting with Cr Poliwka
	27/07/2023	3.75	WESTPAC	Monthly card fee
Corporate Travel Credit Card	28/06/2023	350.72	ATPI AUSTRALIA	Avis Car hire for Cr Poliwka, Coffs Harbour 8-12 May 2023; Waste 2023 conference
	18/07/2023	11.00	ATPI AUSTRALIA	Booking fee for Mayor Jacob, Crown Towers Perth 17-19 Sep 2023; WALGA Local Govt conference
	21/07/2023	11.00	ATPI AUSTRALIA	Booking fee for Cr Fishwick, Crown Towers Perth 16-19 Sep 2023; WALGA Local Govt conference
	27/07/2023	3.75	WESTPAC	Monthly card fee
Civic Hospitality/Catering Credit Card	27/06/2023	65.60	COLES	Council meeting buffet food items
	28/06/2023	264.09	COLES	Citizenship ceremony food items
	29/06/2023	25.29	IGA	Stock items
	30/06/2023	687.50	CREATIVE CAKE	25th anniversary Celebration cake
	29/06/2023	288.80	COLES	Bar stocks
	30/06/2023	128.00	COLES	EM Dinner food items
	2/07/2023	115.92	COLES	ELT meeting food items
	3/07/2023	115.67	COLES	RAP meeting food items
	4/07/2023	65.90	COLES	Stock items
	4/07/2023	230.60	FARMER JACKS	Strategy Session food items
	6/07/2023	38.70	WOOLWORTHS	Yellagonga Regional Park Committee meeting food items
	10/07/2023	105.02	COLES	ELT meeting food items, stock items
	11/07/2023	280.32	COLES	Briefing Session food items
	11/07/2023	42.10	COLES	Briefing Session food items
	17/07/2023	147.01	COLES	ELT meeting food items, Joondalup Development Reference Panel lunch
	20/07/2023	36.06	IGA	ELT Food items
	24/07/2023	87.11	IGA	Meeting food items
	25/07/2023	106.50	COLES	Stock items
	25/07/2023	163.38	FARMER JACKS	EM Dinner food items
	27/06/2023	3.75	WESTPAC	Monthly card fee
Purchasing Credit Card	27/06/2023	36.59	LINKEDIN ADS	Linkedin advertising Elections
	27/06/2023	263.90	OFFICEWORKS	Officeworks gift cards for retiring employee
	27/06/2023	140.00	PAYDIRT MEDIA	Paydirt magazine subscription renewal for Libraries
	27/06/2023	1,400.00	TEK SPORTS PERTH	Multi-game pool table for Anchors Youth Centre
	28/06/2023	286.32	FACEBOOK	Facebook advertising: CLC Join Now, Pay Later promotion
	28/06/2023	818.00	AMART FURNITURE	Couch for Anchors Youth Centre
	30/06/2023	371.18	DIGITALOCEAN	Renewal of hosting service for public website
	30/06/2023	978.50	FACEBOOK	Facebook advertising - Various: Uptown, NAIDOC 2023, Joondalup 25, Sunday Serenades, etc
	1/07/2023	63.62	LINKEDIN ADS	Linkedin advertising Elections
	2/07/2023	40.00	NEWS LIMITED	The Australian subscription: Mayor and CEO
	5/07/2023	1,370.25	AUSTRALIAN INSTITUTE OF PROJECT MANAGEMENT	Table for 10 at awards dinner event (CoJ nominated for award)
	6/07/2023	139.21	TWILIO SENDGRID	Renewal of Sendgrid email service for public website
	7/07/2023	115.08	LINKEDIN ADS	Linkedin advertising Elections
	10/07/2023	978.50	FACEBOOK	Facebook advertising - Various: Uptown, NAIDOC 2023, Joondalup 25, Sunday Serenades, etc
	11/07/2023	320.40	AQWA HILLARYS	Anchors Youth Centre Winter School Holiday Program activity
	12/07/2023	120.89	LINKEDIN ADS	Linkedin advertising Elections
	12/07/2023	358.00	OFFICEWORKS	Whiteboards for CEO office
	12/07/2023	100.00	GOOGLE CLOUD	Google Maps API key usage
	13/07/2023	1,075.95	ARTWORKARCHIVE.COM	subscription to online database for art collection
	13/07/2023	200.00	GOOGLE CLOUD	Google Maps API key usage
	17/07/2023	117.69	LINKEDIN ADS	Linkedin advertising Elections
	18/07/2023	366.11	MAILCHIMP	Monthly Mailchimp subscription CLC
	18/07/2023	2,441.08	EVENT AND CONFERENCE PTY LTD	Staff registrations for Waste & Recycling Conference 13-14 Sep 2023
	19/07/2023	385.00	MAIN ROADS WA	IPWEA road safety audit accreditation training course
	19/07/2023	10,425.80	ALINTA PERTH	New connection Pinaroo Point
	20/07/2023	500.00	GOOGLE CLOUD	Google Maps API key usage
	20/07/2023	1,320.00	SMS BROADCAST	Purchase of text message credits for communication iro Pesticide Notification Register
	21/07/2023	110.58	LINKEDIN ADS	Linkedin advertising Elections
	21/07/2023	978.50	FACEBOOK	Facebook advertising - Various: Elections 2023, NAIDOC 2023, Waterwise Verge, Sunday Serenades, etc
	21/07/2023	72.25	ZONTA PERTH	Dinner registration for Young Women in Public Affairs event Cr Jones 9 Aug 2023
	24/07/2023	218.00	SUBWAY	Catering for Community Funding information session
	24/07/2023	84.35	R U OK LIMITED	CLC member event RU OK merchandising
25/07/2023	267.50	LIVING STYLES	CLC changeroom furniture suitable for Pro Shop display	
26/07/2023	125.10	LINKEDIN ADS	Linkedin advertising Elections	
27/07/2023	3.75	WESTPAC	Monthly card fee	
		\$30,012.23		

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
30/06/2023	PRMDSL	171.29	0.19	171.48
30/06/2023	PRMDSL	81.93	0.19	82.12
30/06/2023	PRMDSL	177.82	0.19	178.01
30/06/2023	PRMDSL	92.25	0.19	92.44
30/06/2023	PRMDSL	170.2	0.19	170.39
30/06/2023	PRMDSL	43.02	0.19	43.21
30/06/2023	ULP	35.09	0.19	35.28
30/06/2023	PRMDSL	8.92	0.19	9.11
30/06/2023	PRMDSL	103.46	0.19	103.65
30/06/2023	PRMDSL	86.94	0.19	87.13
30/06/2023	PRMDSL	54.29	0.19	54.48
30/06/2023	PRMDSL	129.42	0.19	129.61
30/06/2023	PRMDSL	90.95	0.19	91.14
30/06/2023	PRMDSL	96.76	0.19	96.95
30/06/2023	PRMDSL	54.64	0.19	54.83
30/06/2023	PRMDSL	128.79	0.19	128.98
1/07/2023	PRMDSL	101.1	0.19	101.29
1/07/2023	ULP	69.55	0.19	69.74
1/07/2023	PRMDSL	107.91	0.19	108.1
1/07/2023	PRMDSL	66.67	0.19	66.86
1/07/2023	PRMDSL	48.05	0.19	48.24
2/07/2023	PRMDSL	70.38	0.19	70.57
2/07/2023	PRMDSL	97.17	0.19	97.36
2/07/2023	ULP	69.02	0.19	69.21
2/07/2023	PRMDSL	33.25	0.19	33.44
3/07/2023	ULP	11.83	0.19	12.02
3/07/2023	ULP	15.97	0.19	16.16
3/07/2023	ULP	31.98	0.19	32.17
3/07/2023	ULP	13.19	0.19	13.38
3/07/2023	ULP	14.72	0.19	14.91
3/07/2023	PRMDSL	108.46	0.19	108.65
3/07/2023	PRMDSL	92.91	0.19	93.1
3/07/2023	PRMDSL	174.94	0.19	175.13
3/07/2023	PRMDSL	102.4	0.19	102.59
3/07/2023	PRMDSL	82.38	0.19	82.57
3/07/2023	PRMDSL	35.3	0.19	35.49
3/07/2023	PRMDSL	4.51	0.19	4.7
3/07/2023	PRMDSL	121.5	0.19	121.69
3/07/2023	ULP	48.67	0.19	48.86
3/07/2023	PRMDSL	254.71	0.19	254.9
3/07/2023	PRMDSL	77.04	0.19	77.23
3/07/2023	PRMDSL	36.35	0.19	36.54
3/07/2023	PRMDSL	114.59	0.19	114.78
3/07/2023	PRMDSL	114.84	0.19	115.03
3/07/2023	PRMDSL	94.73	0.19	94.92

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
3/07/2023	PRMDSL	253.26	0.19	253.45
3/07/2023	PRMDSL	37.28	0.19	37.47
3/07/2023	PRMDSL	133.18	0.19	133.37
3/07/2023	PRMDSL	48.74	0.19	48.93
3/07/2023	PRMDSL	42.49	0.19	42.68
3/07/2023	PRMDSL	98.9	0.19	99.09
4/07/2023	ULP	39.35	0.19	39.54
4/07/2023	ULP	17.98	0.19	18.17
4/07/2023	PRMDSL	172.15	0.19	172.34
4/07/2023	PRMDSL	101.38	0.19	101.57
4/07/2023	PRMDSL	90.35	0.19	90.54
4/07/2023	ULP	49.96	0.19	50.15
4/07/2023	PRMDSL	76.75	0.19	76.94
4/07/2023	PRMDSL	127.54	0.19	127.73
4/07/2023	ULP	67.35	0.19	67.54
4/07/2023	ULP	10.22	0.19	10.41
4/07/2023	PRMDSL	45.43	0.19	45.62
4/07/2023	PRMDSL	163.88	0.19	164.07
4/07/2023	PRMDSL	172.89	0.19	173.08
4/07/2023	PRMDSL	36.61	0.19	36.8
4/07/2023	PRMDSL	103.58	0.19	103.77
4/07/2023	PRMDSL	36.16	0.19	36.35
4/07/2023	PRMDSL	95.57	0.19	95.76
4/07/2023	ULP	85	0.19	85.19
4/07/2023	PRMDSL	119.61	0.19	119.8
4/07/2023	PRMDSL	110.05	0.19	110.24
4/07/2023	PRMDSL	202.71	0.19	202.9
4/07/2023	PRMDSL	101.28	0.19	101.47
4/07/2023	PRMDSL	217.79	0.19	217.98
4/07/2023	PRMDSL	194.27	0.19	194.46
4/07/2023	PRMDSL	87.36	0.19	87.55
4/07/2023	PRMDSL	93.45	0.19	93.64
4/07/2023	PRMDSL	84.78	0.19	84.97
4/07/2023	PRMDSL	36.77	0.19	36.96
4/07/2023	ULP	61.09	0.19	61.28
4/07/2023	PRMDSL	45.05	0.19	45.24
5/07/2023	ULP	30.87	0.19	31.06
5/07/2023	ULP	84.28	0.19	84.47
5/07/2023	PRMDSL	182.57	0.19	182.76
5/07/2023	ULP	68.94	0.19	69.13
5/07/2023	PRMDSL	80.07	0.19	80.26
5/07/2023	PRMDSL	99.44	0.19	99.63
5/07/2023	PRMDSL	97.87	0.19	98.06
5/07/2023	PRMDSL	82.97	0.19	83.16
5/07/2023	PRMDSL	106.83	0.19	107.02

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
5/07/2023	PRMDSL	33.63	0.19	33.82
5/07/2023	PRMDSL	123.36	0.19	123.55
5/07/2023	PRMDSL	119.2	0.19	119.39
5/07/2023	PRMDSL	96.15	0.19	96.34
5/07/2023	PRMDSL	87.96	0.19	88.15
5/07/2023	PRMDSL	33.21	0.19	33.4
5/07/2023	PRMDSL	88.43	0.19	88.62
5/07/2023	PRMDSL	209.93	0.19	210.12
5/07/2023	PRMDSL	62.5	0.19	62.69
5/07/2023	PRMDSL	70.55	0.19	70.74
5/07/2023	PRMDSL	214.99	0.19	215.18
5/07/2023	PRMDSL	79.28	0.19	79.47
5/07/2023	PRMDSL	108.81	0.19	109
5/07/2023	PRMDSL	30.9	0.19	31.09
5/07/2023	PRMDSL	49.9	0.19	50.09
5/07/2023	PRMDSL	42.82	0.19	43.01
5/07/2023	PRMDSL	74.56	0.19	74.75
5/07/2023	PRMDSL	116.3	0.19	116.49
6/07/2023	ULP	31.41	0.19	31.6
6/07/2023	ULP	29.52	0.19	29.71
6/07/2023	ULP	32.51	0.19	32.7
6/07/2023	ULP	16.9	0.19	17.09
6/07/2023	PRMDSL	209.93	0.19	210.12
6/07/2023	PRMDSL	181.65	0.19	181.84
6/07/2023	PRMDSL	206.21	0.19	206.4
6/07/2023	PRMDSL	81.57	0.19	81.76
6/07/2023	PRMDSL	83.8	0.19	83.99
6/07/2023	PRMDSL	77.81	0.19	78
6/07/2023	PRMDSL	34.03	0.19	34.22
6/07/2023	PRMDSL	23.97	0.19	24.16
6/07/2023	PRMDSL	175.06	0.19	175.25
6/07/2023	PRMDSL	53.94	0.19	54.13
6/07/2023	ULP	60.85	0.19	61.04
6/07/2023	PRMDSL	43.49	0.19	43.68
6/07/2023	PRMDSL	150.15	0.19	150.34
6/07/2023	PRMDSL	123.97	0.19	124.16
6/07/2023	PRMDSL	89.83	0.19	90.02
6/07/2023	PRMDSL	40.09	0.19	40.28
6/07/2023	PRMDSL	62.62	0.19	62.81
6/07/2023	PRMDSL	145.85	0.19	146.04
6/07/2023	PRMDSL	100.16	0.19	100.35
6/07/2023	PRMDSL	95.86	0.19	96.05
7/07/2023	ULP	22.59	0.19	22.78
7/07/2023	ULP	22.61	0.19	22.8
7/07/2023	PRMDSL	109.71	0.19	109.9

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
7/07/2023	PRMDSL	109.17	0.19	109.36
7/07/2023	PRMDSL	75.13	0.19	75.32
7/07/2023	PRMDSL	93.58	0.19	93.77
7/07/2023	PRMDSL	106.93	0.19	107.12
7/07/2023	PRMDSL	93.26	0.19	93.45
7/07/2023	PRMDSL	117.56	0.19	117.75
7/07/2023	PRMDSL	101.92	0.19	102.11
7/07/2023	PRMDSL	76.43	0.19	76.62
7/07/2023	ULP	83.51	0.19	83.7
7/07/2023	PRMDSL	117.51	0.19	117.7
7/07/2023	PRMDSL	102.35	0.19	102.54
7/07/2023	PRMDSL	25.96	0.19	26.15
7/07/2023	PRMDSL	27.48	0.19	27.67
7/07/2023	ULP	27.26	0.19	27.45
7/07/2023	PRMDSL	228.66	0.19	228.85
7/07/2023	PRMDSL	194.75	0.19	194.94
7/07/2023	PRMDSL	214.74	0.19	214.93
7/07/2023	PRMDSL	113.34	0.19	113.53
7/07/2023	PRMDSL	41.68	0.19	41.87
7/07/2023	PRMDSL	93.12	0.19	93.31
7/07/2023	PRMDSL	110.09	0.19	110.28
7/07/2023	PRMDSL	188.95	0.19	189.14
7/07/2023	PRMDSL	121.45	0.19	121.64
7/07/2023	PRMDSL	153.86	0.19	154.05
7/07/2023	PRMDSL	106.03	0.19	106.22
7/07/2023	PRMDSL	106.52	0.19	106.71
7/07/2023	PRMDSL	26.85	0.19	27.04
7/07/2023	PRMDSL	102.45	0.19	102.64
7/07/2023	PRMDSL	183.76	0.19	183.95
7/07/2023	PREMIUM95	67.18	0.19	67.37
8/07/2023	PRMDSL	76.94	0.19	77.13
8/07/2023	PRMDSL	110.63	0.19	110.82
8/07/2023	PRMDSL	68.86	0.19	69.05
8/07/2023	PRMDSL	67.16	0.19	67.35
8/07/2023	PRMDSL	73.5	0.19	73.69
9/07/2023	ULP	39.99	0.19	40.18
9/07/2023	ULP	67.17	0.19	67.36
9/07/2023	PRMDSL	83.6	0.19	83.79
9/07/2023	PRMDSL	66.36	0.19	66.55
10/07/2023	ULP	14.56	0.19	14.75
10/07/2023	PRMDSL	125.75	0.19	125.94
10/07/2023	PRMDSL	96.89	0.19	97.08
10/07/2023	PRMDSL	59.73	0.19	59.92
10/07/2023	PRMDSL	76.19	0.19	76.38
10/07/2023	ULP	48.65	0.19	48.84

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
10/07/2023	PRMDSL	94.01	0.19	94.2
10/07/2023	PRMDSL	252.61	0.19	252.8
10/07/2023	PRMDSL	189.02	0.19	189.21
10/07/2023	PRMDSL	66.21	0.19	66.4
10/07/2023	PRMDSL	54.36	0.19	54.55
10/07/2023	PRMDSL	73.62	0.19	73.81
10/07/2023	PRMDSL	154.78	0.19	154.97
11/07/2023	ULP	12.62	0.19	12.81
11/07/2023	ULP	26.98	0.19	27.17
11/07/2023	ULP	11.14	0.19	11.33
11/07/2023	ULP	12.91	0.19	13.1
11/07/2023	ULP	5	0.19	5.19
11/07/2023	ULP	3.34	0.19	3.53
11/07/2023	PRMDSL	133.54	0.19	133.73
11/07/2023	PRMDSL	211.15	0.19	211.34
11/07/2023	PRMDSL	92.25	0.19	92.44
11/07/2023	PRMDSL	171.58	0.19	171.77
11/07/2023	PRMDSL	31.67	0.19	31.86
11/07/2023	PRMDSL	88.42	0.19	88.61
11/07/2023	ULP	61.91	0.19	62.1
11/07/2023	ULP	59.99	0.19	60.18
11/07/2023	PRMDSL	96.7	0.19	96.89
11/07/2023	PRMDSL	103.04	0.19	103.23
11/07/2023	PRMDSL	91.81	0.19	92
11/07/2023	PRMDSL	85.69	0.19	85.88
11/07/2023	PRMDSL	229.04	0.19	229.23
11/07/2023	PRMDSL	64.86	0.19	65.05
11/07/2023	PRMDSL	108.02	0.19	108.21
11/07/2023	PRMDSL	106.25	0.19	106.44
11/07/2023	PRMDSL	107.07	0.19	107.26
11/07/2023	PRMDSL	128.29	0.19	128.48
11/07/2023	PRMDSL	24.65	0.19	24.84
11/07/2023	PRMDSL	24.25	0.19	24.44
11/07/2023	PRMDSL	111.91	0.19	112.1
11/07/2023	PRMDSL	106.88	0.19	107.07
11/07/2023	PRMDSL	234.59	0.19	234.78
11/07/2023	PRMDSL	97.82	0.19	98.01
11/07/2023	PRMDSL	164.12	0.19	164.31
11/07/2023	PRMDSL	180.03	0.19	180.22
11/07/2023	PRMDSL	117.2	0.19	117.39
11/07/2023	PRMDSL	78.28	0.19	78.47
11/07/2023	PRMDSL	86.9	0.19	87.09
11/07/2023	PRMDSL	43.37	0.19	43.56
11/07/2023	PRMDSL	50.95	0.19	51.14
11/07/2023	PRMDSL	33.36	0.19	33.55

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
11/07/2023	PRMDSL	56.89	0.19	57.08
11/07/2023	PRMDSL	97.04	0.19	97.23
11/07/2023	PRMDSL	34.5	0.19	34.69
11/07/2023	PRMDSL	370.39	0.19	370.58
11/07/2023	PRMDSL	142.84	0.19	143.03
11/07/2023	PRMDSL	120.24	0.19	120.43
12/07/2023	ULP	34.38	0.19	34.57
12/07/2023	PRMDSL	48.59	0.19	48.78
12/07/2023	PRMDSL	166.35	0.19	166.54
12/07/2023	PRMDSL	73.81	0.19	74
12/07/2023	PRMDSL	80.6	0.19	80.79
12/07/2023	PRMDSL	80.57	0.19	80.76
12/07/2023	PRMDSL	31.55	0.19	31.74
12/07/2023	PRMDSL	37.59	0.19	37.78
12/07/2023	PRMDSL	65.27	0.19	65.46
12/07/2023	PRMDSL	201.92	0.19	202.11
12/07/2023	PRMDSL	106.88	0.19	107.07
12/07/2023	PRMDSL	194.3	0.19	194.49
12/07/2023	PRMDSL	107.98	0.19	108.17
12/07/2023	PRMDSL	56.53	0.19	56.72
12/07/2023	PRMDSL	93.41	0.19	93.6
12/07/2023	PRMDSL	63.35	0.19	63.54
12/07/2023	PRMDSL	60.03	0.19	60.22
12/07/2023	PRMDSL	140.84	0.19	141.03
12/07/2023	PRMDSL	117.61	0.19	117.8
13/07/2023	ULP	16.04	0.19	16.23
13/07/2023	ULP	10.53	0.19	10.72
13/07/2023	PRMDSL	176.11	0.19	176.3
13/07/2023	PRMDSL	81.04	0.19	81.23
13/07/2023	PRMDSL	156.58	0.19	156.77
13/07/2023	PRMDSL	77.63	0.19	77.82
13/07/2023	PRMDSL	32.23	0.19	32.42
13/07/2023	PRMDSL	105.53	0.19	105.72
13/07/2023	ULP	78.67	0.19	78.86
13/07/2023	ULP	9.06	0.19	9.25
13/07/2023	PRMDSL	33.41	0.19	33.6
13/07/2023	PRMDSL	212.42	0.19	212.61
13/07/2023	ULP	44.72	0.19	44.91
13/07/2023	ULP	100.92	0.19	101.11
13/07/2023	PRMDSL	108.71	0.19	108.9
13/07/2023	PRMDSL	103.59	0.19	103.78
13/07/2023	PRMDSL	74.71	0.19	74.9
13/07/2023	PRMDSL	89.24	0.19	89.43
13/07/2023	PRMDSL	50.62	0.19	50.81
13/07/2023	PRMDSL	32.06	0.19	32.25

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
13/07/2023	PRMDSL	106.03	0.19	106.22
14/07/2023	ULP	15.91	0.19	16.1
14/07/2023	ULP	13.75	0.19	13.94
14/07/2023	PRMDSL	113.13	0.19	113.32
14/07/2023	PRMDSL	85.93	0.19	86.12
14/07/2023	PRMDSL	61.69	0.19	61.88
14/07/2023	PRMDSL	102.56	0.19	102.75
14/07/2023	PRMDSL	24.78	0.19	24.97
14/07/2023	PRMDSL	100.72	0.19	100.91
14/07/2023	PRMDSL	26.38	0.19	26.57
14/07/2023	PRMDSL	79.53	0.19	79.72
14/07/2023	PRMDSL	107.27	0.19	107.46
14/07/2023	PRMDSL	156.25	0.19	156.44
14/07/2023	PRMDSL	100.72	0.19	100.91
14/07/2023	PRMDSL	75.4	0.19	75.59
14/07/2023	PRMDSL	189.03	0.19	189.22
14/07/2023	PRMDSL	145.79	0.19	145.98
14/07/2023	PRMDSL	39.19	0.19	39.38
14/07/2023	PRMDSL	100.01	0.19	100.2
14/07/2023	PRMDSL	167.54	0.19	167.73
14/07/2023	PRMDSL	194.7	0.19	194.89
14/07/2023	PRMDSL	148.04	0.19	148.23
14/07/2023	PRMDSL	87.71	0.19	87.9
14/07/2023	PRMDSL	43.52	0.19	43.71
14/07/2023	PRMDSL	47.21	0.19	47.4
14/07/2023	PRMDSL	120.65	0.19	120.84
14/07/2023	PRMDSL	142.93	0.19	143.12
14/07/2023	PRMDSL	194.53	0.19	194.72
15/07/2023	PRMDSL	44.23	0.19	44.42
15/07/2023	ULP	53.03	0.19	53.22
15/07/2023	PRMDSL	51.16	0.19	51.35
16/07/2023	ULP	64.38	0.19	64.57
16/07/2023	ULP	68.57	0.19	68.76
16/07/2023	PRMDSL	31.99	0.19	32.18
16/07/2023	PRMDSL	60.36	0.19	60.55
17/07/2023	ULP	90.46	0.19	90.65
17/07/2023	ULP	102.58	0.19	102.77
17/07/2023	PRMDSL	30.44	0.19	30.63
17/07/2023	PRMDSL	26.92	0.19	27.11
17/07/2023	PRMDSL	71.94	0.19	72.13
17/07/2023	ULP	32.5	0.19	32.69
17/07/2023	PRMDSL	30.96	0.19	31.15
17/07/2023	PRMDSL	48.97	0.19	49.16
17/07/2023	PRMDSL	93.28	0.19	93.47
17/07/2023	PRMDSL	229.94	0.19	230.13

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
17/07/2023	ULP	49.62	0.19	49.81
17/07/2023	PRMDSL	198.58	0.19	198.77
17/07/2023	PRMDSL	246.5	0.19	246.69
17/07/2023	PRMDSL	93.33	0.19	93.52
17/07/2023	PRMDSL	182.23	0.19	182.42
17/07/2023	PRMDSL	196.62	0.19	196.81
17/07/2023	ULP	33.11	0.19	33.3
17/07/2023	PRMDSL	77.24	0.19	77.43
17/07/2023	PRMDSL	64.61	0.19	64.8
17/07/2023	PRMDSL	82.73	0.19	82.92
17/07/2023	PRMDSL	119.07	0.19	119.26
17/07/2023	PRMDSL	74.26	0.19	74.45
17/07/2023	PRMDSL	98.96	0.19	99.15
18/07/2023	ULP	31.15	0.19	31.34
18/07/2023	ULP	13.47	0.19	13.66
18/07/2023	ULP	37.14	0.19	37.33
18/07/2023	ULP	28.63	0.19	28.82
18/07/2023	PRMDSL	252.07	0.19	252.26
18/07/2023	PRMDSL	94.77	0.19	94.96
18/07/2023	PRMDSL	190.45	0.19	190.64
18/07/2023	PRMDSL	22.7	0.19	22.89
18/07/2023	PRMDSL	35.3	0.19	35.49
18/07/2023	PRMDSL	101.65	0.19	101.84
18/07/2023	PRMDSL	229.21	0.19	229.4
18/07/2023	PRMDSL	105.81	0.19	106
18/07/2023	ULP	49.56	0.19	49.75
18/07/2023	PRMDSL	41.7	0.19	41.89
18/07/2023	PRMDSL	85.25	0.19	85.44
18/07/2023	PRMDSL	202.17	0.19	202.36
18/07/2023	PRMDSL	46.77	0.19	46.96
18/07/2023	PRMDSL	102.95	0.19	103.14
18/07/2023	PRMDSL	113.78	0.19	113.97
18/07/2023	PRMDSL	108.14	0.19	108.33
18/07/2023	ULP	46.47	0.19	46.66
18/07/2023	PRMDSL	61.25	0.19	61.44
18/07/2023	PRMDSL	254.88	0.19	255.07
18/07/2023	PRMDSL	56.76	0.19	56.95
18/07/2023	PRMDSL	168.5	0.19	168.69
18/07/2023	PRMDSL	106.95	0.19	107.14
18/07/2023	PRMDSL	80.89	0.19	81.08
18/07/2023	PRMDSL	50.28	0.19	50.47
18/07/2023	PRMDSL	213.96	0.19	214.15
18/07/2023	PRMDSL	47.89	0.19	48.08
18/07/2023	PRMDSL	129.5	0.19	129.69
18/07/2023	PRMDSL	216.51	0.19	216.7

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
18/07/2023	ULP	57.41	0.19	57.6
19/07/2023	PRMDSL	140.62	0.19	140.81
19/07/2023	PRMDSL	199.56	0.19	199.75
19/07/2023	PRMDSL	110.29	0.19	110.48
19/07/2023	PRMDSL	81.95	0.19	82.14
19/07/2023	PRMDSL	108.03	0.19	108.22
19/07/2023	PRMDSL	51.59	0.19	51.78
19/07/2023	PRMDSL	47.35	0.19	47.54
19/07/2023	PRMDSL	101.12	0.19	101.31
19/07/2023	ULP	70.82	0.19	71.01
19/07/2023	PRMDSL	32.73	0.19	32.92
19/07/2023	PRMDSL	123.48	0.19	123.67
19/07/2023	PRMDSL	109.84	0.19	110.03
19/07/2023	PRMDSL	103.44	0.19	103.63
19/07/2023	PRMDSL	84.49	0.19	84.68
19/07/2023	PRMDSL	204.18	0.19	204.37
19/07/2023	PRMDSL	80	0.19	80.19
19/07/2023	PRMDSL	30.47	0.19	30.66
19/07/2023	PRMDSL	159.68	0.19	159.87
19/07/2023	PRMDSL	119.42	0.19	119.61
19/07/2023	PRMDSL	118.73	0.19	118.92
19/07/2023	PRMDSL	90.51	0.19	90.7
19/07/2023	PRMDSL	69.59	0.19	69.78
19/07/2023	PRMDSL	162.59	0.19	162.78
19/07/2023	PRMDSL	51.95	0.19	52.14
19/07/2023	PRMDSL	159.07	0.19	159.26
20/07/2023	ULP	10.59	0.19	10.78
20/07/2023	ULP	17.08	0.19	17.27
20/07/2023	PRMDSL	125.82	0.19	126.01
20/07/2023	PRMDSL	185.9	0.19	186.09
20/07/2023	PRMDSL	169.56	0.19	169.75
20/07/2023	PRMDSL	97.06	0.19	97.25
20/07/2023	PRMDSL	53.47	0.19	53.66
20/07/2023	ULP	71.79	0.19	71.98
20/07/2023	PRMDSL	80.7	0.19	80.89
20/07/2023	PRMDSL	93.67	0.19	93.86
20/07/2023	PRMDSL	104.35	0.19	104.54
20/07/2023	PRMDSL	42.64	0.19	42.83
20/07/2023	PRMDSL	212.37	0.19	212.56
20/07/2023	PRMDSL	106.86	0.19	107.05
20/07/2023	PRMDSL	242.39	0.19	242.58
20/07/2023	PRMDSL	38.48	0.19	38.67
20/07/2023	PRMDSL	95.16	0.19	95.35
20/07/2023	ULP	66.02	0.19	66.21
20/07/2023	PRMDSL	109.78	0.19	109.97

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
20/07/2023	PRMDSL	94.81	0.19	95
20/07/2023	PRMDSL	96.65	0.19	96.84
20/07/2023	PRMDSL	99.58	0.19	99.77
20/07/2023	PRMDSL	80.79	0.19	80.98
20/07/2023	PRMDSL	51.96	0.19	52.15
20/07/2023	PRMDSL	57.52	0.19	57.71
20/07/2023	PRMDSL	116.56	0.19	116.75
20/07/2023	PRMDSL	127.56	0.19	127.75
20/07/2023	PREMIUM95	74.83	0.19	75.02
21/07/2023	ULP	35.06	0.19	35.25
21/07/2023	ULP	13.66	0.19	13.85
21/07/2023	PRMDSL	120	0.19	120.19
21/07/2023	PRMDSL	215.86	0.19	216.05
21/07/2023	PRMDSL	160.84	0.19	161.03
21/07/2023	PRMDSL	106.41	0.19	106.6
21/07/2023	PRMDSL	92.87	0.19	93.06
21/07/2023	PRMDSL	131.11	0.19	131.3
21/07/2023	PRMDSL	86.02	0.19	86.21
21/07/2023	PRMDSL	84.18	0.19	84.37
21/07/2023	PRMDSL	88.71	0.19	88.9
21/07/2023	PRMDSL	97.54	0.19	97.73
21/07/2023	ULP	79.89	0.19	80.08
21/07/2023	PRMDSL	49.44	0.19	49.63
21/07/2023	PRMDSL	65.78	0.19	65.97
21/07/2023	ULP	29.93	0.19	30.12
21/07/2023	PRMDSL	27.34	0.19	27.53
21/07/2023	PRMDSL	116.05	0.19	116.24
21/07/2023	PRMDSL	104.53	0.19	104.72
21/07/2023	PRMDSL	90.86	0.19	91.05
21/07/2023	PRMDSL	99.01	0.19	99.2
21/07/2023	PRMDSL	127.62	0.19	127.81
21/07/2023	PRMDSL	167.67	0.19	167.86
21/07/2023	PRMDSL	148.09	0.19	148.28
21/07/2023	PRMDSL	75.98	0.19	76.17
21/07/2023	PRMDSL	98.94	0.19	99.13
21/07/2023	PRMDSL	175.32	0.19	175.51
21/07/2023	PRMDSL	68.93	0.19	69.12
21/07/2023	PRMDSL	107.18	0.19	107.37
21/07/2023	PRMDSL	116.73	0.19	116.92
21/07/2023	PRMDSL	53.8	0.19	53.99
22/07/2023	ULP	62.04	0.19	62.23
22/07/2023	ULP	63.76	0.19	63.95
22/07/2023	PRMDSL	43.75	0.19	43.94
23/07/2023	PRMDSL	81.52	0.19	81.71
23/07/2023	PRMDSL	57.16	0.19	57.35

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
23/07/2023	PRMDSL	51.34	0.19	51.53
23/07/2023	PRMDSL	91.44	0.19	91.63
23/07/2023	PRMDSL	65.13	0.19	65.32
23/07/2023	PRMDSL	59.9	0.19	60.09
24/07/2023	ULP	34.7	0.19	34.89
24/07/2023	PRMDSL	102.11	0.19	102.3
24/07/2023	PRMDSL	42.39	0.19	42.58
24/07/2023	PRMDSL	97.28	0.19	97.47
24/07/2023	ULP	61.69	0.19	61.88
24/07/2023	PRMDSL	110.79	0.19	110.98
24/07/2023	PRMDSL	114.99	0.19	115.18
24/07/2023	PRMDSL	112.56	0.19	112.75
24/07/2023	PRMDSL	107.97	0.19	108.16
24/07/2023	PRMDSL	119.83	0.19	120.02
24/07/2023	PRMDSL	126.45	0.19	126.64
24/07/2023	PRMDSL	272.46	0.19	272.65
24/07/2023	PRMDSL	101.4	0.19	101.59
24/07/2023	ULP	57.33	0.19	57.52
24/07/2023	PRMDSL	110.82	0.19	111.01
24/07/2023	PRMDSL	213.94	0.19	214.13
24/07/2023	PRMDSL	187.94	0.19	188.13
24/07/2023	PRMDSL	196.43	0.19	196.62
24/07/2023	PRMDSL	210.48	0.19	210.67
24/07/2023	PRMDSL	192.61	0.19	192.8
24/07/2023	PRMDSL	174.14	0.19	174.33
24/07/2023	PRMDSL	100.61	0.19	100.8
24/07/2023	PRMDSL	69.49	0.19	69.68
24/07/2023	PRMDSL	42.51	0.19	42.7
24/07/2023	PRMDSL	55.48	0.19	55.67
24/07/2023	PRMDSL	402.59	0.19	402.78
25/07/2023	ULP	14.72	0.19	14.91
25/07/2023	ULP	14.36	0.19	14.55
25/07/2023	ULP	96.41	0.19	96.6
25/07/2023	ULP	90.51	0.19	90.7
25/07/2023	ULP	48.66	0.19	48.85
25/07/2023	ULP	61.45	0.19	61.64
25/07/2023	PRMDSL	41.15	0.19	41.34
25/07/2023	PRMDSL	114.64	0.19	114.83
25/07/2023	PRMDSL	161.11	0.19	161.3
25/07/2023	PRMDSL	35.17	0.19	35.36
25/07/2023	PRMDSL	135.73	0.19	135.92
25/07/2023	ULP	72.52	0.19	72.71
25/07/2023	PRMDSL	72.78	0.19	72.97
25/07/2023	PRMDSL	121.63	0.19	121.82
25/07/2023	ULP	46.72	0.19	46.91

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
25/07/2023	ULP	50.74	0.19	50.93
25/07/2023	PRMDSL	57.36	0.19	57.55
25/07/2023	PRMDSL	10.78	0.19	10.97
25/07/2023	PRMDSL	76.44	0.19	76.63
25/07/2023	PRMDSL	115.69	0.19	115.88
25/07/2023	PRMDSL	116.92	0.19	117.11
25/07/2023	PRMDSL	40.96	0.19	41.15
25/07/2023	PRMDSL	31.75	0.19	31.94
25/07/2023	PRMDSL	178.01	0.19	178.2
26/07/2023	ULP	37.05	0.19	37.24
26/07/2023	ULP	12.49	0.19	12.68
26/07/2023	ULP	15.3	0.19	15.49
26/07/2023	PRMDSL	189.26	0.19	189.45
26/07/2023	PRMDSL	94.81	0.19	95
26/07/2023	PRMDSL	23.79	0.19	23.98
26/07/2023	PRMDSL	217.08	0.19	217.27
26/07/2023	PRMDSL	90.21	0.19	90.4
26/07/2023	PRMDSL	101.32	0.19	101.51
26/07/2023	PRMDSL	106.34	0.19	106.53
26/07/2023	PRMDSL	111.18	0.19	111.37
26/07/2023	PRMDSL	101.59	0.19	101.78
26/07/2023	PRMDSL	73.97	0.19	74.16
26/07/2023	PRMDSL	39.98	0.19	40.17
26/07/2023	PRMDSL	75.31	0.19	75.5
26/07/2023	ULP	36.5	0.19	36.69
26/07/2023	PRMDSL	102.77	0.19	102.96
26/07/2023	PRMDSL	226.14	0.19	226.33
26/07/2023	PRMDSL	183.72	0.19	183.91
26/07/2023	PRMDSL	151.65	0.19	151.84
26/07/2023	PRMDSL	100.16	0.19	100.35
26/07/2023	PRMDSL	130.48	0.19	130.67
26/07/2023	PRMDSL	93.94	0.19	94.13
26/07/2023	PRMDSL	105.08	0.19	105.27
26/07/2023	PRMDSL	43.23	0.19	43.42
26/07/2023	PRMDSL	67.2	0.19	67.39
26/07/2023	PRMDSL	107.35	0.19	107.54
26/07/2023	PRMDSL	119.32	0.19	119.51
26/07/2023	PRMDSL	170.73	0.19	170.92
26/07/2023	PRMDSL	233.62	0.19	233.81
27/07/2023	ULP	17.74	0.19	17.93
27/07/2023	ULP	17.75	0.19	17.94
27/07/2023	ULP	18.14	0.19	18.33
27/07/2023	ULP	13.98	0.19	14.17
27/07/2023	PRMDSL	272.9	0.19	273.09
27/07/2023	PRMDSL	197.16	0.19	197.35

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
27/07/2023	PRMDSL	110.43	0.19	110.62
27/07/2023	PRMDSL	168.51	0.19	168.7
27/07/2023	PRMDSL	103.66	0.19	103.85
27/07/2023	PRMDSL	93.27	0.19	93.46
27/07/2023	ULP	35.01	0.19	35.2
27/07/2023	PRMDSL	31.93	0.19	32.12
27/07/2023	PRMDSL	220.59	0.19	220.78
27/07/2023	PRMDSL	96.5	0.19	96.69
27/07/2023	PRMDSL	46.38	0.19	46.57
27/07/2023	PRMDSL	117.34	0.19	117.53
27/07/2023	PRMDSL	69.94	0.19	70.13
27/07/2023	PRMDSL	99.4	0.19	99.59
27/07/2023	PRMDSL	58.01	0.19	58.2
27/07/2023	ULP	76.31	0.19	76.5
27/07/2023	PRMDSL	206.6	0.19	206.79
27/07/2023	PRMDSL	66.78	0.19	66.97
27/07/2023	PRMDSL	58.01	0.19	58.2
27/07/2023	PRMDSL	188.21	0.19	188.4
28/07/2023	PRMDSL	115.81	0.19	116
28/07/2023	PRMDSL	92.13	0.19	92.32
28/07/2023	PRMDSL	180.68	0.19	180.87
28/07/2023	PRMDSL	152.3	0.19	152.49
28/07/2023	PRMDSL	36.33	0.19	36.52
28/07/2023	PRMDSL	100.99	0.19	101.18
28/07/2023	PRMDSL	98.32	0.19	98.51
28/07/2023	PRMDSL	108.66	0.19	108.85
28/07/2023	PRMDSL	104.6	0.19	104.79
28/07/2023	PRMDSL	93.75	0.19	93.94
28/07/2023	PRMDSL	41.12	0.19	41.31
28/07/2023	PRMDSL	-41.12	-0.19	-41.31
28/07/2023	PRMDSL	119.91	0.19	120.1
28/07/2023	PRMDSL	111.62	0.19	111.81
28/07/2023	PRMDSL	108.19	0.19	108.38
28/07/2023	PRMDSL	227.59	0.19	227.78
28/07/2023	PRMDSL	52.15	0.19	52.34
28/07/2023	PRMDSL	107.6	0.19	107.79
28/07/2023	PRMDSL	253.12	0.19	253.31
28/07/2023	PRMDSL	69.67	0.19	69.86
28/07/2023	PRMDSL	193.2	0.19	193.39
28/07/2023	PRMDSL	130.55	0.19	130.74
28/07/2023	PRMDSL	98.04	0.19	98.23
28/07/2023	PRMDSL	75.89	0.19	76.08
28/07/2023	PRMDSL	231.23	0.19	231.42
28/07/2023	PRMDSL	101.35	0.19	101.54
28/07/2023	PRMDSL	41.12	0.19	41.31

AMPOL FUEL CARD TRANSACTIONS JULY 2023

DATE	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
29/07/2023	PRMDSL	73.01	0.19	73.2
30/07/2023	ULP	56.85	0.19	57.04
30/07/2023	PRMDSL	199.09	0.19	199.28
30/07/2023	PRMDSL	40.82	0.19	41.01
30/07/2023	PRMDSL	53.13	0.19	53.32
31/07/2023	ULP	24.62	0.19	24.81
31/07/2023	ULP	11.72	0.19	11.91
31/07/2023	PRMDSL	100.35	0.19	100.54
31/07/2023	ULP	45.48	0.19	45.67
31/07/2023	PRMDSL	118.16	0.19	118.35
31/07/2023	PRMDSL	126.62	0.19	126.81
31/07/2023	PRMDSL	112.45	0.19	112.64
31/07/2023	PRMDSL	119.26	0.19	119.45
31/07/2023	PRMDSL	171.38	0.19	171.57
		\$57,528.73	\$113.43	\$57,642.16



PO Box 1908
West Perth WA 6872
Australia
Level 2, 40 Kings Park Road
West Perth WA 6005
Australia
Tel: +61 8 9481 3188
Fax: +61 8 9321 1204
ABN: 84 144 581 519
www.stantons.com.au



City of Joondalup
Regulation 17 Audit Review

May 2023



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1. EXECUTIVE SUMMARY

Introduction

The City of Joondalup (the City) is a local government area with City status in Perth, Western Australia. The City covers an area of 96 square kilometres from Kinross in the north, to Warwick in the south and is bounded by Beach Road to the south, Wanneroo Road and Lake Joondalup to the east, Tamala Park to the north and the Indian Ocean to the west. Its central business district is in the suburb Joondalup (30 kilometres from the Perth CBD), and it includes the town centres of Hillarys and Warwick.

The City is one of the larger local governments in Western Australia based on a population of around 160,000 people. Popular beaches with excellent facilities are located at Marmion, Sorrento, Hillarys, Pinnaroo Point, Whitfords, Mullaloo, Ocean Reef, Iluka, and Burns Beach. Beachside leisure activities include boating, water skiing, snorkelling, fishing, windsurfing, animal exercise and dual use paths ideal for walking and cycling. The City provides a wide range of community services and some of the best leisure and sporting facilities available, catering for junior and senior sporting and recreational pursuits.

The City's natural assets include the Yellagonga wetlands, and the City works closely with the Department of Biodiversity, Conservation and Attractions, the City of Wanneroo, and a variety of community groups to manage the natural assets of the region. The City continues to work closely with regional stakeholders to develop cultural, educational, and economic initiatives.

Audit Objective:

This audit is classified as an assurance audit with a focus on controls. We used a combination of walk throughs and sampling to test controls.

Stantons focussed on the following areas to assess the appropriateness and effectiveness of City's systems and procedures:

- Risk Management - To determine if the City has effective risk management systems that allows the identification, assessment and management of risks and reporting of risks to an appropriate level
- Internal Control - To determine if an effective internal control system is in place that safeguards assets, ensures accurate and reliable financial reporting and promotes compliance with legislation and effective and efficient operations. We used our work from the Regulation 5(2)(c) Financial Management Review audit to inform this area.
- Legislative Compliance - To determine if compliance programs allow the meeting of legislative compliance and that suitable monitoring and reporting systems are in place.

Our audit also considered the following:

Regulation 17 requires the CEO to undertake a review, not less than once in every three financial years and report to the audit committee the results of that review.

The examination should be conducted in reference to the Department of Local Government, Sport and Cultural Industries Operational Guidelines Number 09 - Audit in Local Government - Appendix 3 which provides further details and information on issues that should be considered for inclusion in the Chief Executive Officer's review of risk management, internal control, and legislative compliance. The report should include any significant issues identified during the examination and provide recommendations for improvement that will enhance the City's control environment relating to risk management, internal control, and legislative compliance.



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Scope of works

The audit period was 1 July 2021 to 30 June 2022.



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2. OVERALL AUDIT OUTCOMES AGAINST AUDIT SCOPE OF WORKS

Overall Risk Rating

Scope Report Reference	Audit Scope	Outcomes	Risk Rating
8.1	Risk Management	Mostly Achieved	Minor
8.2	Internal Control	Partly Achieved	Moderate
8.3	Legislative Compliance	Mostly Achieved	Minor



3. SUMMARY OF FINDINGS

1. The Fraud, Corruption and Misconduct Control Policy - 4.1.2 Policies and Procedures does not refer to section 5.51A of the Act which sets out the requirement for the "Code of Conduct for Employees" – which is a separate document from the Code of Conduct for Council Members, Committee Members and Candidates required by section 5.103.
2. Review of the risk documents generated out of the Promapp database identified that in relation to individual strategic risks, aspects of the City's Strategic Risk Report (as well as the Risk Registers maintained by the respective Business Units) remain incomplete with regards to Control Effectiveness and Residual Risk not yet being assessed, Risk Ownership not yet assigned, and Target Status not being met.
3. The City has not compiled an Accounting Manual detailing the City's overarching approach for the functional administration (including associated internal controls) covering each of the financial management areas contained within Local Government (Financial Management) Regulations 1996 – Regulation 5.
4. Review of the Annual Corporate Compliance Calendar noted that the status of scheduled activities is either incomplete or contains information relating to 2019-2020, indicating that the Calendar has not been utilised by the City since 2020 to monitor compliance with the respective legislation.

4. RECOMMENDATIONS

1. Audit recommends that the City identify within the Fraud, Corruption and Misconduct Control Policy that there is a Code of Conduct for Council Members, Committee Members and Candidates, that is separate from the Code of Conduct for Employees.
2. Audit recommends that the City review the Risk Registers at both a Business Unit and overarching Strategic level to ensure that they are both complete and up to date.
3. Audit recommends that the City compile an Accounting Manual detailing the City's overarching approach for the functional administration (including associated internal controls) for each financial management area specified within Local Government (Financial Management) Regulations 1996 – Regulation 5.
4. Audit recommends that the City actively uses the Annual Corporate Compliance Calendar to ensure that compliance with the legislative requirements that relate to the City's various day-to-day functions and operations are met in a timely manner.

5. BUSINESS IMPROVEMENTS

1. There were no business improvements raised.



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6. OVERALL COMMENTS

City of Joondalup (the City) - Management Comments

Recommendations relating to the Fraud, Corruption and Misconduct Control Policy and Risk Registers (Business Unit and overarching Strategic level) have been accepted and are in progress.

Recommendation relating to the City compiling an Accounting Manual is noted. Development of an accounting manual is not considered critical, since the finding does not suggest that the relevant protocols/processes/controls do not exist or are not operating effectively. Since these are in place, it is not considered essential to duplicate these in an accounting manual or similar document, noting that this is neither a requirement of legislation nor of accounting standards.

Recommendation relating to the City actively using an Annual Corporate Compliance Calendar has been accepted and will be updated as a priority.

Stantons - Audit Management Comments

Stantons appreciates the support and assistance that the City of Joondalup provided during the conduct of the internal audit and acknowledge the considered management comments.

The recommendation in relation to the compilation of an Accounting Manual as a single source of reference was to enable the City to provide a complete representation of all relevant process internal controls in place by showing the overarching operational arrangements and interrelationship that exists between the various financial management functions, rather than as a series of discrete procedure/protocol documents. However, we accept the City's viewpoint.



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7. RISK RATING AND DEFINITIONS

Risk Ratings and Interpretations

Risks Ratings	Rating Interpretation	Suggested timing of implementing recommendations
Critical	The finding poses a severe risk to the City if not appropriately and timely addressed.	Commence remedial action immediately
Major	The finding poses significant risk to the City if not appropriately and timely addressed.	Commence remedial action within 3 months
Moderate	The finding poses less significant risk to the City if not appropriately and timely addressed.	Commence remedial action within 6 months
Minor	The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop.	Commence remedial action within 12 months

DISCLAIMER, BASIS OF AUDIT AND LIMITATIONS

DISCLAIMER

This report is prepared for the City’s internal use and may be shared with its auditors and professional advisors for internal use. Copying and distribution of this report to other parties should not be done without prior approval and consent from Stantons.

BASIS OF AUDIT

We have conducted our audit in accordance with the applicable Performance Standards of the International Standards for the Professional Practice of Internal Auditing. The content of this report therefore represents the independent view by Stantons purely based on the information provided by the City members of staff during audit fieldwork. Changes to the contents of the report without Stanton’s involvement will render all contents less “independent” and unrepresentative of Stanton’s position with regards to the contents contained therein.

INHERENT LIMITATIONS

Because of the inherent limitations of any internal control structure, it is possible that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An Audit is not designed to detect all weaknesses in control procedures as it is not performed continuously throughout the period and the tests performed are on a sample basis.

Any projection of the evaluation of control procedures to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Liability limited by a scheme approved under Professional Standards Legislation.

Report Release

Released by (Name): James Cottrill
Title: Principal, Internal Audit, IT Audit & Risk Consulting

Signature: 
Date: 05 May 2023



8. DETAILED AUDIT ASSESSMENT

8.1 RISK MANAGEMENT

Overall Outcome	The City has initiated a comprehensive risk management system, including risk identification, risk assessment, risk management, and risk reporting processes, however, the effectiveness of the controls to mitigate the causes of the some of the strategic risks are still in the process of being determined and assessed in order to maintain the inherent and residual risks at the targeted level.
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Risk Identification

City of Joondalup (the City) has set up a Risk Management System, comprising Risk Management Framework, Risk Management Policy, Strategic Risk Register (Report) and supporting documents and tools. Audit obtained and reviewed the City’s Risk Management Framework and noted that the City has defined risks for the following six primary business areas:

1. Financial Loss: budget expenditure; single and reoccurring losses.
2. Health, Safety and Wellbeing: injury and illness (physical or mental); life loss; absence; liability claims; staff retention; potential reprisal resulting from public interest disclosure.
3. Reputation: items of news; customers satisfaction; staff turnover; time/effort to recover; internal and/or external actions.
4. Service Delivery: timely delivery; quality of service; customer satisfaction; disruption; cancellation; backlogs; complaint increases; recourses.
5. Environment: living organisms affected; natural resources; waste; pollution; natural resources; climate and coastal impacts.
6. Governance and Compliance: breach of policy/procedure (internal and external); audits; compliance; risk management; achievement of objectives; internal and external investigations.

Risk Assessment

As per the City’s Risk Management Policy, the City accepts the taking of controlled risk, aiming to maintain risks at targeted levels within each key area of business. The target inherent risk level has been set for each business area within the Risk Management Framework is as follows:

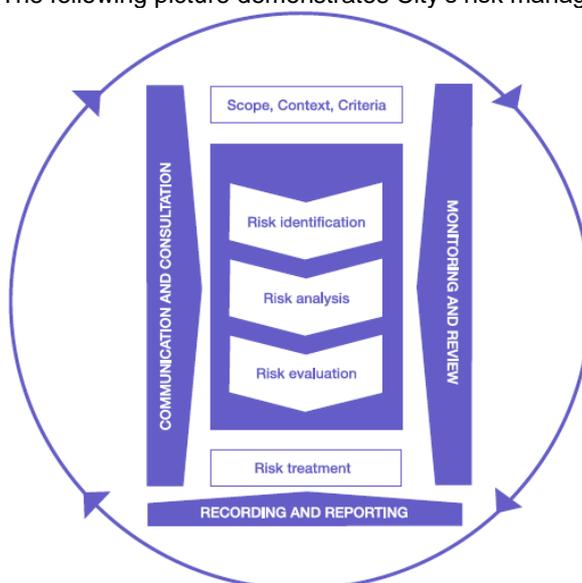
	Low	Medium	High	Extreme
Financial Loss		•		
Health, Safety and Wellbeing		•		
Reputation		•		
Service Delivery		•		
Environment		•		
Governance and Compliance		•		



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Risk Level	Tolerance and Management Guidance	Minimum Monitoring / Report Frequency
Low	ACCEPTABLE with adequate or less control effectiveness; managed by routine procedures, consider if all controls are required.	Annual report to Risk Manager; projects in line with project length.
Medium	ACCEPTABLE IN MOST CASES depending on Risk Management Framework classification of primary area of impact assigned (approval required to manage outside of target); can have adequate and/or partially effective controls; managed by standard procedures; monitor effectiveness of controls.	On discovery outside of target risk to Risk Manager; then six-monthly report to Chief Executive Officer or as directed; projects in line with project length.

Within the Risk Management Framework, the City has also set up roles and responsibilities for risk accountability and governance, including Council; Audit and Risk Committee; Chief Executive Officer (CEO); Executive Leadership Team; Risk Management Taskforce; and Audit and Risk Services. The following picture demonstrates City's risk management process.



A Business Continuity Plan was created by the City in April 2020 and was last reviewed in May 2021. As per the Business Continuity Plan, the City has conducted the Business Impact Assessment (BIA) on the following business units:

- Asset Management at 21/12/2021
- Audit, Risk and Executive Services at 26/08/2021
- City Projects at 30/08/2021
- Communications and Stakeholder Relations at 15/10/2021
- Financial Services at 20/09/2021
- Governance at 03/11/2021
- Human Recourse Services at 16/11/2021
- Information Technology at 11/10/2021
- Infrastructure Management Services at 19/11/2021
- Leisure and Culture Services at 14/10/2021
- Economic Development and Advocacy at 15/10/2021
- Operation Services at 16/11/2021
- Planning Services at 26/10/2021
- Rangers Parking and Community Safety at 26/10/2021
- Regulatory Services at 18/10/2021



- Strategic Organisational Development at 02/11/2021.

Risk Management

The City has introduced a Risk Management Training Program for employees, covering Risk Identification (1 hour), Risk Analysis (1.5 hours), Risk Control Effectiveness & Residual Risk (1.5 hours), Risk Awareness (30 minutes), and Promapp Risk all Users (30 to 60 minutes).

The City also has a Fraud, Corruption and Misconduct Control Policy and Integrity Framework. The Policy sets out the principles and standards of behaviour that Elected Members, Committee Members and employees must observe per the Code of Conduct that has been prepared and adopted by Council as required by section 5.103 of the *Local Government Act 1995*, however, section 5.103 sets the “*model code of conduct for council members, committee members and candidates*”, while section 5.51A sets “*Code of Conducts for Employees*”. The City has a Code of Conduct for Council Members, Committee Members and Candidates, which is separate from the Code of Conduct for Employees.

The City’s Integrity Framework, includes assigning responsibilities for defining, supporting, controlling and enforcing integrity across the organisation, as well as establishing Financial Management Controls (such as segregation of duties, monthly reconciliation reporting, etc), Human Resource Management Controls (such as new employee screening, comprehensive employee induction, etc), Information Management Controls (such as Record Keeping Plan, Online Services Usage Protocols, etc) and Internal Audit functions. The City also has set up a fraud and corruption detection system, comprising Financial Management Detection Systems (including Monthly data and exception issues analysis/reporting, etc), Governance Detection Systems (including conflicts of interest and gifts and hospitality declarations, etc), and Fraud and Misconduct Detection Systems (including live data analysis using accounts payable, contracts and payroll data).

Audit obtained the Strategic Health and Safety Management Plan 2021 – 2024 and noted that the City focuses on Safety Leadership, Safety Management System, Managing Risk, Safety Culture, and Health and Wellbeing Culture to prevent work-related injuries and unsafe work practices.

In addition, the City has a Purchasing of Goods and Services Protocol and a Tenders for Procurement of Goods and Services Protocol to ensure a consistent and transparent process for purchasing/procurement and obtaining best value for money.

Risk Reporting

The City has compiled a Strategic Risk Report (extracted from the Promapp risk database), which recognise key strategic risks and perceived causes (both internal and external). The Report specifies for each risk its Likelihood, Consequence, Control Effectiveness, Target Status, as well as the assessed Inherent and Residual risk. The Strategic Risk Report identifies 12 key strategic risks for the City being:

1. Decisions – Ineffective / improper decision making that does not align with City plans, value, strategic direction and/or legislative
2. Expectations – Inability to understand community expectations
3. Environment – Ineffective management of natural environment and climate changes impacting and services and assets
4. Reputation – Reputation damage / loss of community trust
5. IT – Inability to protect IT network from degradation, data loss, security breach or other cyber attack
6. Workforce – Inability to attract or retain skilled and competent workforce
7. Health/Safety – Failure to maintain safe and healthy workplace
8. Assets – Inadequate asset planning maintenance and renewals



9. Financial – Lack of financial sustainability
10. Attraction – Lack of desirability as a place to visit, live, invest and do business
11. Waste – Inability to meet strategic waste objectives
12. Legislation – Inability to influence or effectively advocate for statutory changes that benefits the City's growth and change.

Review of the Report noted that controls addressing causes of risk (due to/failures in) have not yet been identified for one or more of the internal/external risk causes within eleven of the twelve strategic risk areas – refer to Appendix 1 for the listing of causes for which controls have not yet been identified.

Where Control Source Documents / Processes addressing the risk causes have been identified, the following have not yet been assessed to determine the effectiveness of the control:

- Governance Framework
- Elected Member Induction Program and Joint Elected Member Induction Program
- Executive level induction training and awareness programs
- 5 year Capital Works program
- IT Strategic Plan
- Safety Management Plan
- Cultural Plan
- Emergency Evacuation Plan
- Local Planning Strategy
- Drainage Asset Management Plan
- Workforce Plan
- CEO / Director / Manager employment process.

Also, other Control Source Documents / Processes identified as addressing the risk causes have been indicated to either require increased control and needs implementation or control operates well but does not always meet its own objectives.

As a result, for the strategic risks contained within the Report:

- Residual Risk has not been assessed (for 12 out of 12)
- Inherent Risk is either High or Extreme (10 extreme and 2 high)
- Control Effectiveness remains Not Assessed or Inadequate (for 11 of the 12)
- Target Status has not been met (for 12 out of 12).

Furthermore, review of a sample of Risk Registers that are maintained by each of Business Units noted that some of the Registers also did not have the Residual Risk or Control Effectiveness assessed, Target Status met or had risk controls/treatments that are overdue for review.

Audit reviewed the Audit and Risk Committee Charter noting that membership comprises the Mayor, six Councillors and an External Independent member (with a quorum of four required). Officers in attendance at the Committee meetings include the CEO, Director Governance and Strategy, Director Corporate Services, Manager Governance, and Manager Audit, Risk and Executive Services.

The role of the Committee is to assist the City in fulfilling its responsibilities in relation to systems of risk management and internal control, the City's processes for monitoring compliance with laws and regulations, including the City's Codes of Conduct, financial and performance reporting, and external and internal audit. The Committee is not responsible for the management of these functions. As part of their role, the Committee is to review the strategic risks to the City and the plans to minimise or respond to those risks. This includes



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assessing whether risks that may prevent the City from achieving its objectives or maintaining its reputation have been identified.

Finding 1	The Fraud, Corruption and Misconduct Control Policy - 4.1.2 Policies and Procedures does not refer to section 5.51A of the Act which sets out the requirement for the “ <i>Code of Conduct for Employees</i> ” – which is a separate document from the <i>Code of Conduct for Council Members, Committee Members and Candidates</i> required by section 5.103.
Risk Rating	Minor
Recommendation 1	Audit recommends that the City identify within the Fraud, Corruption and Misconduct Control Policy that there is a Code of Conduct for Council Members, Committee Members and Candidates, that is separate from the Code of Conduct for Employees.
Finding 2	Review of the risk documents generated out of the Promapp database identified that in relation to individual strategic risks, aspects of the City’s Strategic Risk Report (as well as the Risk Registers maintained by the respective Business Units) remain incomplete with regards to Control Effectiveness and Residual Risk not yet being assessed, Risk Ownership not yet assigned, and Target Status not being met.
Risk Rating	Minor
Recommendation 2	Audit recommends that the City review the Risk Registers at both a Business Unit and overarching Strategic level to ensure that they are both complete and up to date.



8.2 INTERNAL CONTROL

Overall Outcomes	The City has internal controls operating within the existing operational environment, although these have not been documented within an Accounting Manual demonstrating the existence of effective financial management processes/practices.
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The Department of Local Government, Sport and Cultural Industries Operational Guidelines Number 09 - Audit in Local Government - Appendix 3 specifies that "internal control systems involve policies and procedures that safeguard assets, ensure accurate and reliable financial reporting, promote compliance with legislation and achieve effective and efficient operations and may vary depending on the size and nature of the local government".

The Department of Local Government, Sport and Cultural Industries – Introduction to Local Government Accounting – 4.5 Policies, Procedures and Delegations highlights that "many issues associated with financial performance can be addressed with the development of proper policies and procedures. These provide for the smooth running of the organisation, while providing for the stewardship function of the public money under the control of the local government. The legislative requirements for establishing efficient systems and procedures are outlined in FM Reg 5".

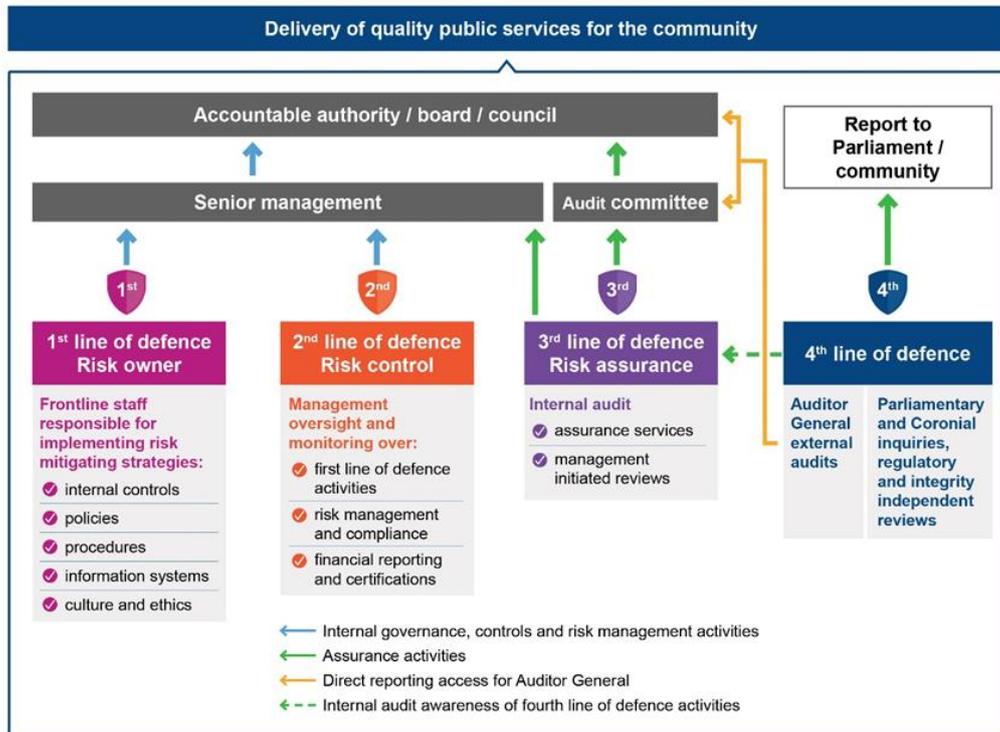
Local Government (Financial Management) Regulations 1996 – Regulation 5 in relation to financial management requires that efficient systems and procedures are to be established by the CEO of a local government:

- a) for the proper collection of all money owing to the local government; and
- b) for the safe custody and security of all money collected or held by the local government; and
- c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and
- d) to ensure proper accounting for municipal or trust —
 - (i) revenue received or receivable; and
 - (ii) expenses paid or payable; and
 - (iii) assets and liabilities; and
- e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and
- f) for the maintenance of payroll, stock control and costing records; and
- g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

The Western Australian Local Government Accounting Manual, Section 7 – Internal Control Framework identifies key Monitoring and Control Activities that a Local Government should conduct (refer to Appendix 2). The application of these monitoring and control activities to the City's financial management environment should be documented for each of the areas identified within Regulation 5, in order to demonstrate that the processes/practices undertaken by officers during the delivery of public services to the community are sufficient to provide the City with the first and second lines of defence against risk as shown in the diagram below.



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Review of documents provided during the Regulation 5(2)(c) Financial Management Review audit relating to internal policies, protocols and procedures noted that the City has not developed an Accounting Manual (or other overarching process documents) covering each of the financial management areas contained within Regulation 5, which include details such as:

- information systems and/or applications utilised throughout the organisation
- legislative requirements
- organisational approach(es)
- segregation of duties
- approval/authorisation processes (including associated delegations)
- reconciliations
- reporting (daily, weekly, monthly, annually)
- etc.

Finding 3	The City has not compiled an Accounting Manual (or other overarching process documents) detailing the City's approach for the functional administration (including associated internal controls) relating to each of the financial management areas contained within Local Government (Financial Management) Regulations 1996 – Regulation 5.
Risk Rating	Moderate
Recommendation 3	Audit recommends that the City compile an Accounting Manual detailing the City's overarching approach for the functional administration (including associated internal controls) for each financial management area specified within Local Government (Financial Management) Regulations 1996 – Regulation 5.



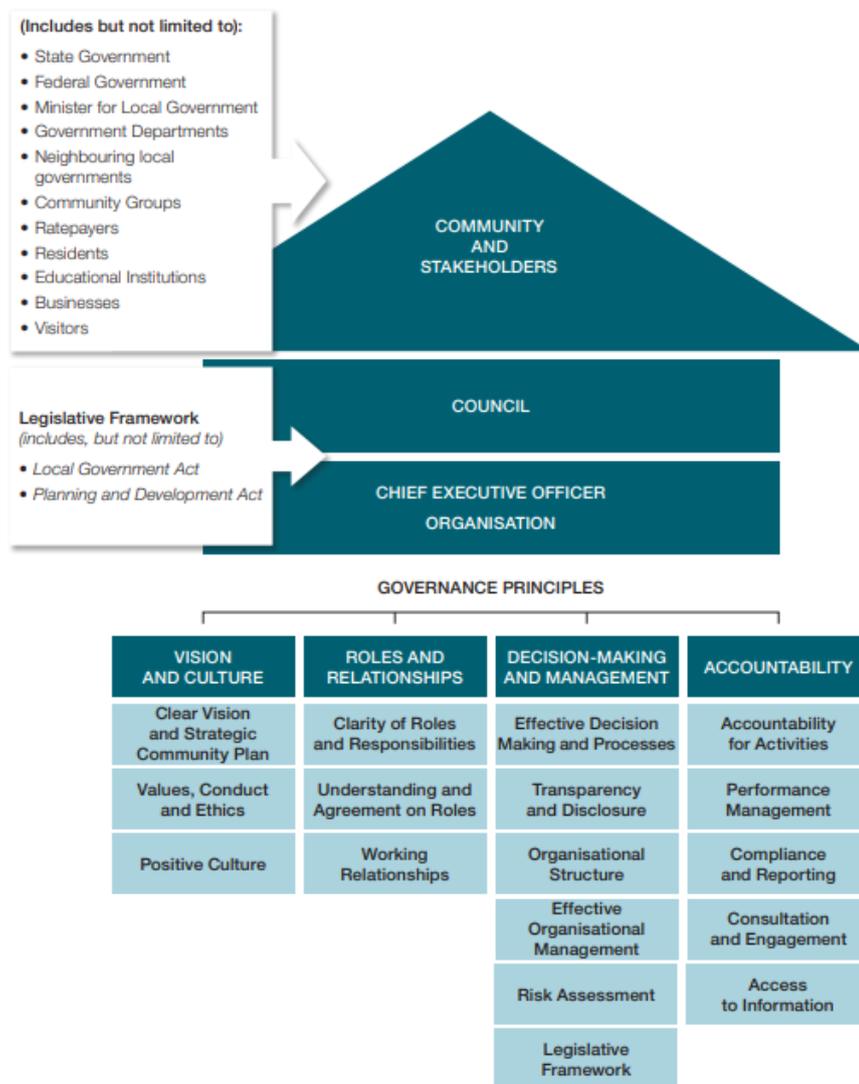
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8.3 LEGISLATIVE COMPLIANCE

Overall Outcome	The City has established an effective legislative compliance methodology, although the Annual Corporate Compliance Calendar that has been developed to monitor legislative compliance is not being utilised.
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The City is subject to compliance requirements associated with a variety of legislation pertaining to numerous aspects of its day-to-day functions and operations.

The City’s Governance Framework sets out (among other things) the Decision-Making and Management, and Accountability principles. The Legislative Framework for the City includes (but is not limited to) the *Local Government Act 1995* (the Act).





Within Compliance and Reporting, the Governance Framework – Section 10.3.1 Compliance Audit specifies that “it is a requirement of the Act that the City conducts an annual audit of its compliance with statutory requirements and responsibilities placed on it under the Act.

The Compliance Audit Return is submitted to the Department of Local Government Sport and Cultural Industries’ each year after its adoption by Council. The Compliance Audit Return provides prompts in relation to the local government’s statutory obligations in several areas, such as local laws, tenders, meeting processes, disclosure of financial interests and financial management. It provides a useful tool for the City to ensure compliance with the Act.

In addition to this requirement the City has established a few internal compliance mechanisms to ensure its practices and procedures meet its obligations in relation to good corporate governance”.

The Local Government (Audit) Regulations 1996 specifies that for the period 1 January to 31 December in each year, the City is required to carry out a compliance audit against the requirements of the compliance audit return (as determined each year by the Department of Local Government, Sport and Cultural Industries) relating to sections of the Local Government Act 1995 and associated Regulations. The City’s Compliance Audit Return 2021 was adopted at a Meeting of Council on 15 March 2022 indicating compliance with all applicable legislative requirements, except for two relating to Disclosure of Interest being:

No	Question	Comments
5	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021?	One employee failed to lodge an annual return by 31 August 2021. The employee was on extended personal leave since 31 August 2020 and during this their position was made redundant. The employee ceased employment with the City on 22 July 2021
22	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	The draft Code of Conduct for council members, committee members and candidates was provided to elected members at Strategy Sessions on 2 March 2021 and 6 April 2021 for feedback; and adopted by Council on 18 May 2021 (CJ071-05/21 refers).

These two areas of non-compliance have been reported within the Annual Report 2021-2022.

Outside of the compliance audit, the City is also required to demonstrate compliance with other sections of the Act, as well as other applicable legislation - such as *Emergency Management Act 2005*, *Bush Fires Act 1954*, *Freedom of Information Act 1992*, *Planning and Development Act 2005*, *Dangerous Goods Safety Act 2004*, *Disability Services Act 1993*, *Equal Opportunity Act 1984*, *Fines, Penalties and Infringement Notices Enforcement Act 1994*, *State Records Act 2000*, *Dog Act 1976*, *Caravan Parks and Camping Grounds Act 1995*, *Health Act 1911*, *Food Act 2008*, *Environmental Protection Act 1986*, and *Building Act 2011*.

The mechanism developed by the City to monitor compliance with the respective legislation is the Annual Corporate Compliance Calendar. The Annual Corporate Compliance Calendar is in Microsoft Excel format with individual columns specifying the following:

- Month
- Date
- Activity Description
- Legislative Provision
- Section
- Schedule



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- Directorate
- Business Unit
- Status
- Comments. If Action not completed, report on plan to rectify non-compliance
- Evidence (HPRM Reference).

Review of the Calendar (which is titled 2019), noted that many of the scheduled activities did not have their status indicated as Complete, In Progress or Not Started, nor had any Comments been provided as to its status. Also, where Comments have been included, the dates specified are within the 2019-2020 year, indicating that the Calendar has not been used since 2020.

The City's Governance Framework - Section 10.3.2 Audit and Risk Committee (Committee) specifies that "the Act requires Council to establish an Audit Committee to oversee and advise the Council on matters of internal or external audit, risk management, financial reporting and legislative compliance functions of the City." During 2021-2022 the Committee conducted four meetings (9 August 2021, 1 November 2021, 15 December 2021 and 1 March 2022) which encompassed discussion on items including the 2020-2021 Annual Financial Report, the 2021 Compliance Audit Return, as well as the Internal Audit Plan, internal audit reports and upcoming/completed OAG (external) audits/reports.

The updated Committee Charter presented at the Committee meeting on 1 March 2022 (and subsequently adopted by Council in September 2022) details the terms of reference for the Committee which includes the relationship that it has with the Council, CEO, and the internal auditor. The Governance Framework - Section 10.3.4 Internal Audit specifies that "the City has developed an internal audit program that focuses on areas of risk including financial and nonfinancial systems and compliance with legislation, regulations, policies and best practice". A Three Year Internal Audit Plan 2021-22 to 2023-24 has been developed and presented to the Committee.

The City's Code of Conduct for Council Members, Committee Members and Candidates sets out the principles and standards for behaviour, with the City also developing a Complaint Investigation Policy and Complaint Resolution and Investigation Protocol (including a register of complaints) for the management of complaints involving council members, committee members and candidates.

Finding 4	Review of the Annual Corporate Compliance Calendar noted that the status of scheduled activities is either incomplete or contains information relating to 2019-2020, indicating that the Calendar has not been utilised by the City since 2020 to monitor compliance with the respective legislation.
Risk Rating	Minor
Recommendation 4	Audit recommends that the City actively uses the Annual Corporate Compliance Calendar to ensure that compliance with the legislative requirements that relate to the City's various day-to-day functions and operations are met in a timely manner.



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Appendix 1 - Controls addressing causes of risk within the Strategic Risk Report which have not yet been identified.

Strategic Risk Area	Risk Causes – failures in or due to:
Decisions	Council decisions not implemented in a timely manner or not actioned correctly (Internal) Delegated authority decisions (External)
Expectations	Consulting adequately or correctly with the community (Int) Effective delivery of the Corporate Business Plan (Int)
Environment	Community group management and support (Int) Management of assets to withstand increasing extreme events such as flooding, fire, storms (roads, drains, etc) (Int) Promoting natural energy (Int)
Reputation	Delivering on promises / published outcomes (Int) Effective management of Media (Int) Effective stakeholder management / collaboration / engagement to identify needs and trends (Int) External investigation outcomes (Int) Misappropriation of funds (Int) Openly acknowledging mistakes (Int) Scandal (Int) Supporting at risk populations and elderly residents (Int) Misinformation spread through social media (Ext)
IT	Managing appropriate system and software usage (Int)
Workforce	Attracting younger (millennials and Gen Z) workforce (Int) Internal culture of leadership (Council and Executive Teams) (Int) Maintaining staff commitment, engagement and knowledge (Int)
Health/Safety	Effective workforce planning and management (Int) Reporting work, health and safety changes (Int)
Assets	Planning of infrastructure assets: road, laneways and pathways (Int) Protecting or enhancing heritage spaces or assets (Int) Resource availability / obtaining funding opportunities (Int) Sporting / recreation / cultural facility planning and management (Int) Delegated authority decisions (Ext)
Financial	Adaptability to absorb increased service delivery supply costs (Int) Alternative community support models utilising partnering or grant funding (Int) Alternative income stream development (Int) Asset disposal/sales (Int)

ATTACHMENT 13.2.1.1



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	Delivering value for money for the community (Int) Ensuring financial capacity, without overextending, relating to major projects including cost increases (Int) Financial data analysis (Int) Investment fund management (Int) Rate collection and management (Int) Sporting and recreation leasing and hiring schemes (Int) Understanding ageing population impact (Int)
Waste	Partnering with external providers e.g., Mindarie Regional Council (Int) Service continuity (Int) Mindarie Regional Council and Tamala Park facility end of asset Life (Ext)
Legislation	Stakeholder management (Int) Changes in state priorities and political agendas (Int)



Appendix 2 – Monitoring and Control Activities

Risk Area	Recommended Monitoring Activities
1. Annual Budget	a) Monthly actuals are compared to budget and significant variances fully investigated and explained.
2. Financial reporting	a) Through the presentation of the Monthly Statement of Financial Activity (SFA) to council actual results are compared to budget each month; management reviews, investigates and explains significant variances.
3. Grants	a) Management regularly reviews all grant income and monitors compliance with both the terms of grants and council's grant policy (including claiming funds on a timely basis).
	b) Through the SFA grant revenue is compared to budget; management reviews, investigates and explains significant variances.
4. Receipting	a) Income is compared to budget regularly in the SFA; management reviews, investigates and explains significant variances.
	b) Statements of accounts receivable are sent to customers enabling review.
5. Rates	a) Management reviews rates ageing profile on a monthly basis and investigates any outstanding items.
	b) Actual rate revenue is compared to budget; management reviews, investigates and explains significant variances.
	c) Annual valuation update is balanced prior to the generation of rates; this is reconciled to the rate record and reviewed.
	d) Interim valuation updates are balanced prior to the generation of the interim rates; this is reconciled to the rate record and reviewed.
6. Receivables	a) Receivables and revenue are compared to budget monthly; management reviews, investigates and explains significant variances.
	b) Management reviews provision for doubtful debts on a regular basis.
	c) Management reviews debtors ageing profile on a monthly basis and investigates any outstanding items.
	d) Trade receivables age reconciliation to the general ledger is reviewed at least monthly.
7. Bank accounts and banking	a) Management reviews journal transactions to the bank account.
	b) Management reviews bank reconciliations monthly to confirm large outstanding items are adequately explained and subsequently resolved.
8. Investments	a) Review the council investment performance regularly.

ATTACHMENT 13.2.1.1



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	<p>b) Actual investment income compared to budget on a regular basis; management reviews, investigates and explains significant variances.</p> <p>c) Investments register maintained in accordance with regulations and investment policy.</p> <p>d) Reconciliation of investment register to general ledger routinely prepared and reviewed.</p>
9. Payroll	<p>a) Management reviews employee costs against budget on a monthly basis and investigates any outstanding items.</p> <p>b) Each departmental manager performs a regular review of reports detailing all employees listed on payroll master file; all unusual items are investigated.</p> <p>c) Salary and hourly payroll reports (including compensation and withholding information) are reviewed and approved by management before payments are approved.</p> <p>d) The payroll deduction table data is periodically reviewed by management for accuracy and ongoing pertinence.</p> <p>e) Management reviews a selection of salary sacrifice calculations for accuracy and compliance with statutory requirements; identified errors are promptly corrected.</p> <p>f) Each pay run is reviewed prior to authorisation for payment for consistency with prior pay runs and for abnormal items such as overtime.</p>
10. Purchasing, procurement, and payments	<p>a) Actual expenditure is compared to budget monthly; management reviews, investigates and explains significant variances.</p> <p>b) A list of all payments is prepared and presented monthly to the council; management reviews, investigates and explains any unusual or large payments.</p> <p>c) Management reviews supporting documentation before approving payments.</p>
11. Trade payables	<p>a) Management reviews trade payables ageing profile on a monthly basis and investigates any outstanding items.</p> <p>b) Trade payables age reconciliation to the general ledger is reviewed at least monthly.</p>
12. Fixed Assets	<p>a) Management compare actual fixed asset balance to budget; management reviews, investigates and explains significant variances.</p> <p>b) Activity recorded in fixed asset register is reviewed by management, including comparison to the capital budget.</p> <p>c) Management regularly reviews valuation of fixed assets (i.e., methodology and useful lives of assets) to ensure that assets' valuation is appropriate and in accordance with Australian Accounting Standards.</p> <p>d) Management reviews depreciation rates and methodology (at least annually) to ensure that rates and remaining useful lives are reasonable.</p>



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	e) Fixed asset register to the general ledger reconciliation is prepared and reviewed routinely.
13. Borrowings	a) Borrowings actual and interest charges are compared to budget monthly; management reviews, investigates and explains significant variances.
14. Journals	a) All journals are independently reviewed (including check to ensure correct account allocation) and contain sufficient support information.
15. General IT Risks	a) Regular IT audits performed focusing on data accuracy, retention, recovery and security. Results of these IT Audits reviewed by management and action plan promptly implemented.

Risk Area	Key Control Activities
1. Financial Report Preparation	a) Employees responsible for financial report preparation are competent and adequately trained.
	b) All journal entries require supporting documentation. Any non-routine entries require documented approval prior to being posted.
	c) Accounting software used contains application controls that prevent or detect an error from occurring.
2. Payroll	a) Payroll staffs are competent for their assigned tasks, adequately trained and supervised.
	b) Persons processing payroll are independent of other payroll functions, such as hiring/firing of staff, timekeeping and EFT payment.
	c) Approval in writing is obtained before adding new employees to payroll.
	d) Signed and dated approval of each employee's pay rate is documented on employee file.
	e) Timesheets and totals of hours worked are approved before being processed for payment
	f) Procedures exist to ensure terminated employees are immediately removed from payroll.
	g) Payroll register is reconciled to the general ledger and reviewed by a senior officer independent of payroll.
	h) Costs by sub program, are compared to budget.
3. Revenue	a) Rates/debtors officers are competent for their assigned tasks, adequately trained and supervised.
	b) Monthly statements are issued to trade debtors.
	c) Rates are raised in line with the approved budgeted rate in the dollar.
	d) The rate record is updated and reconciled monthly to the Valuer Generals Office (VGO) records.
	e) Documented procedures are in place to ensure the VGO is informed of any building works approved.
	f) The rates ledger is reconciled to the General Ledger.
	g) The approved schedule of Fees and Charges is used for invoice preparation. Exceptions require documentation and approval.
	h) Automatic or manual checks are performed on serial continuity of invoice documents.



	i) Credit note approvals are independent of accounts receivable.
4. Receivables/ Receipting	a) Staff handling cash receipts and managing receivables are competent for their assigned tasks, adequately trained and supervised.
	b) Bank reconciliation is prepared monthly (with statements from bank) and management approval documented.
	c) Customers are informed (signs, etc.) that they should obtain receipts.
	d) Pre-numbered cash receipts are issued for every cash sale. Serial continuity is reviewed periodically and checked against cash deposits data.
	e) Staff required to take their leave entitlements annually.
	f) When opening mail, cheques are stamped "for deposit only" with the local government bank account number. Cheques received are listed, totalled and reviewed before deposit.
	g) All receipts cash/cheques are deposited on a regular and timely basis.
	h) Reconciliation of daily deposit total to receivable posting and cash sales is prepared and reviewed.
	i) A reconciliation of aged receivables to control accounts is prepared monthly and management approval documented.
	j) Procedures exist to ensure receipts are recorded in the correct period.
	k) Significant overdue customer accounts are investigated by management and actions taken documented.
5. Purchases, payables, Payments	a) Personnel responsible for the purchasing, shipping, receiving and payable functions are competent, adequately trained and supervised.
	b) Management reviews outstanding cheques on period-end bank reconciliation.
	c) Pre-numbered cheques are used EFT's are allocated a sequential number for each creditor payment and details for every number is documented. Spoiled cheques are clearly marked "VOID" and cancelled.
	d) The purchasing policy clearly defines who can issue purchase requisitions/orders and to what dollar limit.
	e) Access to purchasing, receiving, accounts payable, and inventory records is restricted to authorised personnel.
	f) Spending limits are set by budget or individual levels of authority. These limits are monitored by the system or manually.
	g) A list of preferred suppliers is maintained and used where possible.
	h) Controls exist to ensure corporate buying cards/credit cards are only issued to authorised staff and personal purchases are not allowed.
	i) Pre-numbered purchase orders and receiving reports are used and exceptions are approved and documented.

ATTACHMENT 13.2.1.1



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j)	Period-end procedures exist to detect and account for unprocessed goods/service receipts.
k)	Personnel receiving goods do not perform any accounting functions.
l)	An aged accounts payable listing is reconciled to general ledger each month and exceptions investigated by management.
m)	Aged report of open orders is reviewed each month and old/unusual items are investigated.
n)	Unit prices on invoices received are checked against price lists, quotes or approved purchase orders. Invoices are checked for correct calculations, discounts, taxes and freight before payment.
o)	System has checks to prevent duplicate payments on same order.
p)	A list of accounts for payments is prepared in line with the legislation and authorised by council or a person with delegated authority before cheques are signed or EFT is authorised.
q)	Signing officers examine supporting documentation to payments and document approval
r)	All cheques must be made out to authorised vendors and cannot be made out to "cash".
s)	A reconciliation of the accounts payable sub ledger to the general journal is prepared monthly and approved by management.
t)	Suppliers' statements are reconciled to accounts payable monthly and reviewed by management.
u)	Procedures exist to ensure payments are recorded in the correct period.
v)	Procedures exist to ensure all bank accounts and signatories are authorised by council.
w)	The accounting policy for when goods should be capitalised is documented and clearly understood by accounting personnel.
x)	Management regularly compares actual purchases (costs and expenses) to budgeted purchases and investigates and documents variances.
y)	Management follows up creditor queries on a timely basis.
z)	Management addresses the reasons for debit balance creditor accounts on a timely basis.



PO Box 1908
West Perth WA 6872
Australia
Level 2, 40 Kings Park Road
West Perth WA 6005
Australia
Tel: +61 8 9481 3188
Fax: +61 8 9321 1204
ABN: 84 144 581 519
www.stantons.com.au



City of Joondalup

Regulation 5 (2)(c) Financial Management Review

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1. EXECUTIVE SUMMARY

Introduction

The City of Joondalup (the City) is a local government area with City status in Perth, Western Australia. The City covers an area of 96 square kilometres from Kinross in the north, to Warwick in the south and is bounded by Beach Road to the south, Wanneroo Road and Lake Joondalup to the east, Tamala Park to the north and the Indian Ocean to the west. Its central business district is in the suburb Joondalup (30 kilometres from the Perth CBD), and it includes the town centres of Hillarys and Warwick.

The City is one of the larger local governments in Western Australia based on a population of around 160,000 people. Popular beaches with excellent facilities are located at Marmion, Sorrento, Hillarys, Pinnaroo Point, Whitfords, Mullaloo, Ocean Reef, Iluka, and Burns Beach. Beachside leisure activities include boating, water skiing, snorkelling, fishing, windsurfing, animal exercise and dual use paths ideal for walking and cycling. The City provides a wide range of community services and some of the best leisure and sporting facilities available, catering for junior and senior sporting and recreational pursuits.

The City's natural assets include the Yellagonga wetlands, and the City works closely with the Department of Biodiversity, Conservation and Attractions, the City of Wanneroo, and a variety of community groups to manage the natural assets of the region. The City continues to work closely with regional stakeholders to develop cultural, educational, and economic initiatives.

Audit Objective:

This audit is classified as an assurance audit with a focus on controls. We used a combination of walkthroughs and sampling to test controls.

Stantons focussed on the following areas to assess the appropriateness and effectiveness of the financial management systems and procedures:

- Revenue, Receipting and Accounts Receivable
- Accounts Payable (transaction and master file)
- Maintenance and security of financial records
- Payroll
- Stock control and costing records
- Asset Management
- IT General Controls
- Banking
- Credit Cards
- Budgeting and reporting.

Our audit also considered the following:

Regulation 5(2)(c) requires the CEO to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government not less than once in every three financial years and report to the local government the results of those reviews.

The report should summarise the financial management systems reviewed, findings of the review, management's responses and recommendations on the following financial systems and procedures of the City as required by Regulation 5(1):



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- Proper collection of all money owing to the local government
- Safe custody and security of all money collected or held by the local government
- Proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process)
- Proper accounting for municipal or trust — revenue received or receivable, expenses paid or payable and assets and liabilities
- Proper authorisation for the incurring of liabilities and the making of payments
- Maintenance of payroll, stock control and costing records
- Assistance in the preparation of budgets, budget reviews, accounts and reports required by the *Local Government Act 1995* (LGA) or these Regulations.

Scope of works

The audit period (agreed within the Internal Audit Plan) was 1 July 2021 to 30 June 2022. The onsite commencement of the audit was delayed by the City from November 2022 until January 2023.



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2. OVERALL AUDIT OUTCOMES AGAINST AUDIT SCOPE OF WORKS

Overall Risk Rating

Scope Report Reference	Audit Scope	Outcomes	Risk Rating
8.1	Revenue, Receipting and Accounts Receivable	Mostly Achieved	Minor
8.2	Accounts Payable	Achieved	N/A
8.3	Maintenance and security of financial records	Achieved	N/A
8.4	Payroll	Achieved	N/A
8.5	Stock control and costing records	Mostly Achieved	Minor
8.6	Asset Management	Partly Achieved	Moderate
8.7	IT General Controls	Mostly Achieved	Minor
8.8	Banking	Mostly Achieved	Minor
8.9	Credit Cards	Mostly Achieved	Minor
8.10	Budgeting and Reporting	Mostly Achieved	Minor



3. SUMMARY OF FINDINGS

1. Some of the documented procedures relating to revenue and receipting have either not been finalised and/or do not reflect practices that are occurring within the City.
2. The Financial Services officer were identified as responsible for controlling the stocktake within the Warehouse, rather than the Internal Auditor as specified within the Protocol.
3. The City does not have documented policy/protocol relating to Asset Management practices within the City covering areas such as Asset Acquisition, Asset Capitalisation Thresholds, Asset Register, Asset Transfer, Asset Disposal, Asset Write-off, etc.
4. Asset addition forms were not completed (and authorised) for Asset #1011184 – Ford Ranger 1HNF304 and Asset #1011197 – Truck 1HPR183, and asset retirement forms were not completed (and authorised) for Asset #1010827 – 1EWI283 Hyundai and Asset #1010986 – Isuzu 1GKD537.
5. The City has indicated that it performs an asset stocktake every five (5) years, however, the WA Local Government Accounting Manual Section 9.1.6 – Asset Inspection and Control, indicates that stocktakes should be conducted “*at least every three years*”.
6. The City still has several OAG findings due for completion in 2023 or beyond, including the finding for Cyber Security Incident Management (relating to testing of the City’s Incident Response Protocol) which remains outstanding whilst IT determines what form the testing regime will take.
7. The Unpresented Cheque list contains cheques that are more than 18 months old and may be considered stale.
8. The function of various sections on the *Purchasing Card Request / Petty Cash Reimbursement* appears to be unclear to users.
9. The 2022-2023 Annual Budget - Note 9 – Fees and Charges Revenue is reflected by Type rather than by Program.
10. The 2020-2021 Annual Financial Report was submitted to the Departmental CEO beyond the required 30 days from the receipt of the auditor’s report by the City’s CEO.

4. RECOMMENDATIONS

1. Audit recommends that the City review and update documented procedures for revenue and receipting to ensure that they reflect current practices.
2. Audit recommends that as the Financial Services officers are responsible for entering the count quantities and posting the variance adjustments, then the control of the stocktake should be managed by another independent officer(s).
3. Audit recommends that the City considers developing an Asset Management Policy/Protocol for both infrastructure and non-infrastructure assets incorporating areas such as Asset Acquisition, Transfer, Valuation, Location, Depreciation, Stocktake, Minor Works, Disposal, Write-off, etc.
4. Audit recommends that the City complete an Asset Acquisition and Asset Retirement Form before acquiring/disposing of assets to enhance control over the asset management function.
5. Audit recommends that the City undertakes a stocktake on assets at least every three (3) years as indicated by the WA Local Government Accounting Manual.
6. Audit recommends that the City continue to progress with actioning the outstanding findings from the OAG’s Information Systems Audit.
7. Audit recommends that the City cancel the stale cheques and contact the payee(s) for an alternative payment method.



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8. Audit recommends that the City considers redesigning the existing Form or setting up two separate forms (1) for Purchasing Card Request and (2) for Petty Cash Reimbursement.
9. Audit recommends that the City ensures that the 2023-2024 Annual Budget reflected the Fees and Charges Revenue by Program.
10. Audit recommends that the City ensures that the 2022-2023 Annual Financial Report is submitted to the Department within 30 days of receiving the auditor's report.

5. BUSINESS IMPROVEMENTS

1. There were no business improvements raised.



6. OVERALL COMMENTS

City of Joondalup (the City) - Management Comments

Management comments are provided against the individual recommendations in the following pages. The City notes that the review of financial management systems and procedures is not necessarily identified in the *Local Government Act 1995* or the *Local Government (Financial Management) Regulations 1996* as an assurance requirement.

The City also notes that a review of the effectiveness of financial management systems and procedures typically considers the most current data available to ascertain whether appropriate systems, controls and processes exist and/or are working as intended.

The review undertaken appears to have considered only data between 1 July 2021 and 30 June 2022. The City requests clarification that this is adequate to form an opinion on whether systems and processes are operating effectively currently.

Stantons - Audit Management Comments

Stantons appreciates the support and assistance that the City of Joondalup provided during the conduct of the internal audit and acknowledge the considered management comments.

We acknowledge all the management comments to the recommendations. For recommendation four, we acknowledge it is not considered reasonable to implement these forms, due to the level of the componentisation detail involved and note that the forms will be pre-populated once system upgrades are completed.

Audit acknowledges that much of the testing concentrated on transaction data between 1 July 2021 and 30 June 2022 and believes this was adequate given there were no major changes to systems, personnel, or processes. We have examined other documentation such as policies and processes dated post 30 June 2022.



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7. RISK RATING AND DEFINITIONS

Risk Ratings and Interpretations

Risks Ratings	Rating Interpretation	Suggested timing of implementing recommendations
Critical	The finding poses a severe risk to the City if not appropriately and timely addressed.	Commence remedial action immediately
Major	The finding poses significant risk to the City if not appropriately and timely addressed.	Commence remedial action within 3 months
Moderate	The finding poses less significant risk to the City if not appropriately and timely addressed.	Commence remedial action within 6 months
Minor	The finding poses minimal risk to the City if not appropriately and timely addressed, and the risk may develop more or cause other risks to develop.	Commence remedial action within 12 months

DISCLAIMER, BASIS OF AUDIT AND LIMITATIONS

DISCLAIMER

This report is prepared for the City's internal use and may be shared with its auditors and professional advisors for internal use. Copying and distribution of this report to other parties should not be done without prior approval and consent from Stantons.

BASIS OF AUDIT

We have conducted our audit in accordance with the applicable Performance Standards of the International Standards for the Professional Practice of Internal Auditing. The content of this report therefore represents the independent view by Stantons purely based on the information provided by the City members of staff during audit fieldwork. Changes to the contents of the report without Stanton's involvement will render all contents less "independent" and unrepresentative of Stanton's position with regards to the contents contained therein.

INHERENT LIMITATIONS

Because of the inherent limitations of any internal control structure, it is possible that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An Audit is not designed to detect all weaknesses in control procedures as it is not performed continuously throughout the period and the tests performed are on a sample basis.

Any projection of the evaluation of control procedures to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Liability limited by a scheme approved under Professional Standards Legislation.

Report Release

Released by (Name): James Cottrill

Title: Principal, Internal Audit, IT Audit & Risk Consulting

Signature: 

Date: 05 May 2023



8. DETAILED AUDIT ASSESSMENT

8.1 REVENUE, RECEIPTING AND ACCOUNTS RECEIVABLE

Overall Outcome	The City has in place adequate processes for Revenue, Receipting and Accounts Receivable, although the City's overarching approach (including internal controls) for the administration of the revenue, receipting and accounts receivable functions is not documented.
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Through inquiry with relevant staff members, and review of documentation, Audit gained an understanding of the City's revenue, receipting, and accounts receivable systems and processes, noting the design and implementation of the processes operating within the City.

The City's predominant sources of revenue arise from Rates, Fees and Charges, and Grants. Revenue for the City is received via a variety of methods before being recorded within TechOne – Financials (also known as Finance One) including:

- Cash
- Cheque
- EFTPOS
- Agency - Australia Post
- BPay
- SecurePay.

In relation to receipting within the organisation, the City has various documented procedures such as:

- Cash Handling – Large Amounts (last reviewed 20 June 2018)
- CSO (Leisure Centres) Refunding a Point of Sale Transaction (last reviewed June 2018)
- Credit Card or Debit Card – Refund (in progress – last edited 31 December 2021)
- Cash – Refund (awaiting approval – last edited 11 January 2023)
- End of Shift Procedure – Joondalup and Whitfords CSC (Last Reviewed 9 August 2018)
- Beginning of Shift Procedure – Joondalup and Whitfords CSC (Last Reviewed 9 August 2018)

The City has identified that some aspects of these procedures (such as no Customer Service being offered at Whitfords, float amount changed to \$400, CTi for cash/cheque deposits and cash exchange rather than Prosegur and our balancing and tracking of the float and daily banking is now all maintained electronically) have changed and are due for review and update.

Although the City has various policies and procedures that cover certain aspects relating to revenue, receipting and accounts receivable (some of which are due for review/update), the City does not have a document that details the City's overarching approach (including internal controls) for the administration of the revenue, receipting and accounts receivable functions – such as revenue systems used, revenue types generated (who, where, how), revenue collection methods, revenue/receipt reporting, invoice raising and debtor follow-up/write-off processes – refer to the Regulation 17 Review Report pertaining to Internal Controls.

A daily Cash Receipt Summary process is undertaken to receipt or journal the revenue into TechOne - Financials from the various sources. Review of daily takings during June 2022, indicated that the City receives minimal cash receipts.

Recognition of revenue by the City is depended upon the category of fees and charges:



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- Refuse charges – when rates notice is issued.
- Membership fees, Learn to swim program, User entry fees, Off street parking fees, On street parking fees, and Multi storey car parking fees – when fees are paid.
- Parking and other infringements – when payment is received.
- Pool inspections – when rates notice is issued.
- Other inspections – when the fees are paid.
- Development application fees – when the fees are paid.
- Facilities hire – when the fees are paid.
- Property rental – Upon issue of the invoice.

Payment notices (with the exception of property rental) are mostly generated by the respective business unit outside of the accounts receivable and are only reflected as revenue upon receipt.

The City has a Venue Hire Fees and Charges Policy (last amended August 2022) and a detailed process for Outstanding Hire Fees – Monthly Invoices (last amended 2 November 2020). The public can book a facility, park, or venue, as well as “Make a payment online” using Visa or Mastercard via the City’s website. The business unit manages the bookings and outstanding payments based upon the process for outstanding hire fees.

Audit reviewed the online payment process (SecurePay) for functionality and as part of a sample of fees and charges during 2021-2022 to confirm that TechOne – Financials transaction records reflect revenue banked within the Municipal Account.

Rates are administered through the TechOne - Property and Ratings Module which incorporate rate types of improved or vacant for ex gratia, residential, commercial, industrial, and rural properties based on GRV (Gross Rental Value), or UV (Unimproved Value) calculated as a general rate or minimum payment. The City has a Payment of Rates and Charges Policy (last amended May 2021), Rates Hardship Policy (created May 2021) and various documented procedures for rates including:

- Rates Modelling
- Revaluation Process
- Change of Ownership (In Progress – last edited 11 May 2020)
- Raising Rates for the New Financial Year (In Progress – last edited 24 June 2020)
- Interim Rates (In Progress – last edited 8 February 2020)
- Annual Rates Printing Process
- End of Month Process (In Progress – last edited 8 February 2020)
- Running Final Notices
- Debt Collection – Rating Services.

Audit review of a sample of rates notices generated during 2021-2022 across the various rate types confirmed that the amount and description correspond with the rates approved within the Budget 2021/22.

Per the revenue recognition methodology used by the City, the account receivable records maintained within TechOne primarily relate to rates, property rentals and some other sundry debtors. The Aged Debtors Trial Balance Report is generated monthly and reviewed (with comments on follow-up actions taken for long outstanding amounts). As at 30 June 2022, the balance of debtors greater than 90 days is minimal, indicating that City’s debtor management is functioning effectively.



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Finding 1	Some of the documented procedures relating to revenue and receipting have either not been finalised and/or do not reflect practices that are occurring within the City.
Risk Rating	Minor
Recommendation 1	Audit recommends that the City review and update documented procedures for revenue and receipting to ensure that they reflect current practices.

Management Comment – Recommendation 1

Processes and procedures are being reviewed in preparation for the ERP system replacement project. The City will review process documentation both for improvement and clarity and documentation will be updated as required to reflect current practice.



8.2 ACCOUNTS PAYABLE

Overall Outcomes	The City has in place adequate processes for Accounts Payable and Contract Management, although the City's overarching approach (including internal controls) for the administration of the accounts payable function is not documented.
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Through inquiry with relevant staff members and review of documentation, Audit gained an understanding of the City's step-by-step purchasing, payments and creditors systems and procedures, noting the design and implementation of the processes operating within the City.

During the audit, the City provided documents in various formats that were primarily related to purchasing, which only provided some insight into the accounts payable function.

Microsoft Word based procedures containing screenshots from TechOne:

- Creation of New Suppliers
- How to Add and Edit a Document on the Intranet 'Shared Documents'
- How to Delete a Requisition that is stuck in the Purchasing Workflow
- How to Reject a Purchase Order
- How to Release a Purchase Order.

ProMapp based procedures:

- Changes to Creditors Details (last edited 10 November 2022 with Published status).

Documented Protocols:

- Purchasing of Goods and Services (last reviewed July 2020)
- Quotations for Providing Goods and Service (last reviewed July 2020)
- Tenders for Procurement of Goods and Services (last reviewed July 2020)
- Travel, Accommodation and Vehicle Hire (last reviewed September 2014)
- Purchasing Goods and Services under Prequalified Supplier Panels (last updated July 2019).

A request for a list of all ProMapp procedures for the City noted that additional procedures relating to the accounts payable function exist within the Financial Services Business Unit but currently have a status as Unpublished (and were not provided during the audit) including:

- Accounts Payable – Creating an EFT Run
- Accounts Payable – Raising a Cheque Run
- Accounts Payable Trial Balance
- Processing Invoices (No Purchase Order)
- Processing Invoices (With Purchase Order).

Review of the documentation noted that although the City does have certain processes documented (some Published and others Unpublished), it does not have an overarching document that details the City's overall approach (including internal controls) for the administration of the accounts payable function – such as an accounting manual that provides the complete picture of how all the components fit together – refer to the Regulation 17 Review Report pertaining to Internal Controls.

Audit reviewed the City's Purchasing of Goods and Services Protocol (last reviewed July 2020) noting that officers can approve requisitions up to their authorised or delegated limit and confirmed that they cannot authorise payment of invoices related to purchase orders they themselves have previously approved providing segregation of duties. The City primarily utilises the TechOne for purchasing through the use of requisitions and purchase orders, with



payments conducted and approved within the system. Other methods of expenditure approved within the Purchasing Protocol include petty cash (minor goods to the value of \$100), credit cards/trade cards, cheques (e.g., staff reimbursements) or advance payments (where supplier does not accept purchase order).

The Quotations for Provision of Goods and Services Protocol, specifies that quotations are required for all goods or services ranging from \$5,000 to \$250,000 (excl. GST) as follows:

Expenditure Level	Quotation Requirements
Up to \$5,000	No quotations required
\$5,001 to \$10,000	Minimum of Two (2) Verbal Quotations
\$5,001 to \$10,000 Summer Season Events Only	One (1) Verbal/Written Quotations
\$10,001 to \$50,000	Minimum of Two (2) Written Quotations
\$50,001 to \$250,000	Minimum of Three Written Quotations

Per the City's Purchasing of Goods and Services Protocol, Audit noted that Authorised/Delegated Officers are responsible for ensuring expenditure is incurred under the approved budget, goods and services are sourced from approved or contracted suppliers and prices sought are in line with agreed or contract prices.

The City's Register of Delegation of Authority - Section 1.19 Payments from Municipal Fund – Incurring Liabilities and Making Payments specifies the subdelegates that have delegated authority under the following categories:

Category	Limit (excl GST)	Officer
A	Unlimited	Director Corporate Services
B	Up to \$2 million	Manager City Project Director Infrastructure Services Director Governance and Strategy Director Planning & Community Development
C	Up to \$250,000	Manager Financial Services Manager Operation Services Manager Asset Management Manager Information Technology etc.
D	Up to \$100,000	Manager Audit and Risk Services Coordinator Building Capital Works Coordinator Building Maintenance Coordinator Fleet Management etc.
E	Up to \$25,000	Manager Strategic & Organisational Development Manager Governance Manager Human Resources Manager Planning Services Manager Regulatory Services etc.
F	Up to \$5,000	Executive Assistant to the Mayor Senior Financial Accountant Senior Management Accountant Coordinator Rating Services etc.



Audit review of a sample of payments verified that tax invoices were received and well maintained by the City, payment details were matched with invoice descriptions, GST amounts were correctly accounted, and payments were authorised. The City's Standard Payment Terms as detailed within their New Supplier Information Form are 30 Days Net (30 days from the end of the month in which the goods or services were provided, although, we noted one payment for \$143,959.09 (GST incl) to Cleanaway was paid on 15 February 2022 which was 2.5 months (75 days) after the waste services had been provided to the City in November 2021. We understand that there was a dispute in relation to insufficient/unsatisfactory data being provided to the City to substantiate some of the charges, however, despite there being no evidence or explanation provided within the payment documentation for the delay beyond the City's own 30 day standard payment terms, we were advised that any delays in payment are highlighted in the City's standard exception reports.

Purchases over \$250,000 are subject to the Tenders for Procurement of Goods and Services Protocol which details the requirements for request for tender documentation, tender advertising and open period, tender evaluation, etc. Audit review of a sample of contracts (Australian Airconditioning Services, BE Projects (WA) PTY LTD, and Cleanaway) existing during 2021-2022 noted that the City had assessed the respective tenders and the Council had approved the awarding of the contract to the recommended supplier - with contract transactions included within the sample of payments being verified.

Review of the Ordinary Meeting of Council minutes identified that a listing of payments from the Municipal and/or Trust Account relating to the period two months prior is submitted for noting by the Council in accordance with Regulation 13(3) of the Local Government (Financial Management) Regulations 1996.

Utilisation within Finance One is segregated between officers that update supplier information (as part of the purchasing function) and officers that process payments (through the accounts payable function). Audit review noted that nineteen (19) officers have the access to the Accounts Payable Officer Workplace ("JF1.APOFFICER") in which five (5) perform the Accounts Payable payment functions, comprising one (1) certifying officer, three (3) expenditure services officers, and one (1) casual financial officer. Likewise, there are eleven (11) officers have the access to the Supply Chain Workplace ("JF1.SYS.ADMIN" or "\$IN.SYS.ADMIN"), four (4) of which have the access to add/edit supplier information, comprising three (3) purchasing officers and one (1) contract support officer. The other users have access to the workplace by virtue of their roles in Finance, IT and/or system administration.

Payments to a supplier are initiated via a payment run process in TechOne - Financials and cannot be progressed to either an EFT or cheque without approval within the system by an authoriser - usually the Senior Financial Accountant. This process also identifies the originator of a payment run, to ascertain that a payment run has been initiated by an Accounts Payable team member. The payrun is normally undertaken twice per month (mid and end of month) with the EFT (bank) file automatically uploaded from Finance One into Westpac online banking where it is authorized by two delegated officers.

Within Finance One, there is an audit trail identifying users that have made changes to supplier details (Masterfile) and supplier bank account changes reports are separately run every two weeks prior to the fortnightly payment by the Financial Services Admin Officer and reviewed by the Manager Financial Services Review of changes to supplier details within Finance One Masterfile during April 2022 confirmed that the process to amend and verify supplier bank accounts details has been undertaken.



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The FBT and GST administration and compliance processes and systems have been separately reviewed (previously by Stantons) in 2020. Review of the accounts payable process noted that:

- FBT transactions with an underlying FBT event are identified and reflected within the FBT workbook. This 'catch all' approach ensures the City reports all FBT events and include the resulting FBT balances in their annual FBT return. Separate tabs are set-up in the FBT Workbook for each identified FBT category. Review of the FBT Workbook for 1 April 2021 to 31 March 2022 noted that it appears to incorporate the respective FBT related activities occurring at the City during the year.
- GST is charged and recorded against debtor invoices and claimed and recorded against creditor invoices within the system. Thus, GST balances used to populate the quarterly BAS (Business Activity Statement) return is driven by the system. As part of our accounts payable testing, Audit agreed the GST (if applicable) on the sample invoices selected to the City's GST ledger (100006173).

Aside from the observations reflected above, no further items were noted.



8.3 MAINTENANCE AND SECURITY OF FINANCIAL RECORDS

Overall Outcome	The City has adequate processes in place for the maintenance and security of financial records.
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The City of Joondalup has a Records Management Policy which applies to all City elected members, staff and contractors and relates to any hard-copy, digital or online record that meets one or more of the following criteria:

- It conveys information essential or relevant in decision-making processes.
- It conveys information upon which others will, or may, use to make decisions affecting the City's operations, rights, and obligations under legislation.
- It commits the City to certain courses of action, the commitment of resources or provision of services.
- It conveys information about matters of public safety or public interest or involves information upon which contractual undertakings are entered into.
- The information is likely to be needed for future use or is of historical value.

In addition, the City has a Recordkeeping Responsibilities Protocol which relates to all employees, contractors and elected members covering areas such as:

- use of files
- storing of information
- use of information.

Most the City's financial records are electronic and are stored within Content Manager (CM) - an integrated Electronic Document and Record Management System (EDRMS) which can manage the City's corporate information. CM supports the City in complying with legislative record keeping requirements to control electronic documents and records, as well as enabling staff to access and retrieve vital information at their desktop.

Officers are required to store all documents and records generated electronically to the appropriate file reference (container), via the corporate templates, generic store, Microsoft Outlook, and TechOne via workflow events. Electronic access to records enables staff in different locations to access a document simultaneously, whereas traditional hardcopy files take time to move around the organisation and are frequently hard to locate or are lost / misplaced.

Access to corporate records by City staff and contractors will be in accordance with designated access and security classifications, as determined by the Records Services Coordinator (in conjunction with the IT Security Protocols). The information is effectively managed including the following factors:

- Providing immediate access to current information
- Retention and disposal of information is managed
- The security access controls to information is strengthened
- Audit trails are provided
- The integrity and security of the information is maintained.

Training in recordkeeping practices and the use of the City's document and records management systems is available to all newcomers upon commencement and ongoing training is available upon request to the Records Services Coordinator. Elected Members are made aware of their recordkeeping responsibilities as part of the Elected Member Induction Program.



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Discussion with the Manager Financial Services relating to any concerns over security of financial records indicated that financial staff have access to different information dependent upon user requirements (such as need and level) to maintain security over more confidential data/records. Any hard-copy financial records are managed by Records Management based upon *State Records Act 2000* requirements and retention periods.

Review of access to data used for funds transfers via online banking noted the following:

- Creditor Payments – bank file uploaded directly from TechOne to Westpac Online banking – no user intervention (or access to the bank file) - with two delegated officers as authorisers are required to initiate payment in the bank
- Payroll Payments – Aurion generated EFT (bank) file uploaded by Payroll Officers into Westpac Online Banking usually early morning on payday and Finance receive notification that file is ready for authorisation (two delegated officers are required to initiate payment in the bank) mid-morning on the payday
- Investments to financial institutions outside of Westpac have bank details setup within Westpac (based upon investment strategy) and any alterations to recipient financial institution banking details require two delegated officers to authorise.

Discussion with the HR Data and Systems Analyst indicated that they were aware (including the issue being raised by previous auditors) of the ability for the Aurion generated EFT (bank) file to be potentially altered by various users that have access to the Payroll/EFTDisk network folder within the current environment. It was indicated, however, that any alteration to the total amount would be identifiable during Payroll checks before uploading into Westpac online banking, or changes to individual amounts would result in employees notifying Payroll that the deposit into their bank account did not correspond with their payslip.

Observation 3/2019 (from the previous Regulation 5 review) noted that “the capability for the City to generate a user security access matrix is not enabled within FinanceOne. Without that capacity, the City is limited in its ability to ensure that users are only granted access rights necessary to perform their authorised duties”. The Manager Information Technology has indicated that the concept of a user security access matrix does not exist within TechOne, and the City is implementing a new FMIS in the near future. In the interim, the list of user roles and their access is reviewed annually.

Apart from the observations made, no issues were noted.



8.4 PAYROLL

Overall Outcome	The City has in place adequate processes for managing new employees, current employees, and terminated employees, although the City's overarching approach (including internal controls) for the administration of the payroll function is not documented.
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Through inquiry with relevant staff members and review of documentation, Audit gained an understanding of the City's step-by-step payroll systems and procedures, noting the design and implementation of the processes operating within the City.

The City does not, however, have documented overarching policies/protocols (detailing internal controls) in place for the payroll function – refer to the Regulation 17 Review Report pertaining to Internal Controls.

Employees of the City are employed (during 2021-2022) under the following Agreements:

- City of Joondalup Building Maintenance Agreement 2019
- City of Joondalup Inside Workforce Enterprise Agreement 2018 - varied 2020
- City of Joondalup Outside Workforce Enterprise Agreement 2018
- City of Joondalup Leisure Centres Casual Workforce Enterprise Agreement 2016 - effective until 20/11/22.

Aurion is the human resources and payroll system. Officers that are responsible for maintaining employee and payroll data comprise the following:

- Payroll & HR System Administrator
- Data & Systems Analyst
- Senior Payroll Officer
- Payroll Officer
- Manager Human Resources
- Business Systems Analyst.

Audit reviewed the City's employee listings dated 19/01/2023. For the previous financial year, we noted that there was a total of 333 new employees during the period 01/07/2021 to 30/06/2022. Audit conducted testing on a sample of four new employees to determine whether the City has adequate controls over adding new employees which verified that employee details were correctly entered into payroll system (including commencement date, employment type, working hours, position, level, pay rate, etc.) and contracts were signed by employees and maintained by the City. The City's Onboarding System demonstrates new employees' onboarding process details, including contract, the City's vision and values, Code of Conduct, Fair Work Statement, etc.

Audit testing on a sample of nine existing employees identified that overtime and allowances were approved, base salary was in accordance with the respective agreement, taxation and superannuation calculation was accounted for correctly, and all the employees' placement history, rate history, and pay records were stored safely in the system. During the review it was noted that records of hours worked were not maintained by full-time employees. Discussion with the Data & Systems Analyst identified that all the City's employees are required to keep a timesheet effective from 01/01/2023, as WA Local Governments transitioned from the Federal Industrial Relations Systems to the State Industrial Relations System, which requires employees to keep a timesheet.

During the period from 01/07/2021 to 30/06/2022 it was noted that there were 413 terminated employees, due to retirement, resignation, etc. Audit testing of a sample of four terminated



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employees verified that these employees were recognised as terminated in the system with an agreed termination date and only paid until the termination date.

Audit reviewed the City's payroll report for the periods ending 17/09/2021, 04/01/2022, and 13/05/2022, noting that the City performs a payroll payrun every fortnight based upon a standard Pay Run Process, Pay Run Checklist, as well as a Post Pay Run Finance Process. Fortnightly Pay Reports are generated with the Disbursement Summary Report approved by the Human Resources Manager before uploading into Westpac online banking and authorised by two officers from Financial Services. The fortnightly Payroll Costing Reports are forwarded to the Business Units for approval and/or to provide notification back to payroll of any observed issues or errors. Review of a sample of employees from the payruns to identify the procedure for recording leave, noted that their leave was processed via the Aurion Self Service, whereby the leave application was created by employee and approved by their supervisor.

The 2019 Review of Financial Management Systems and Procedures finding relating to a potential risk of unauthorised payments (due to unrestricted access or unencrypted data) prior to uploading of the EFT file into the online banking has been addressed above in 8.3 Maintenance and Security of Financial Records.

No further issues were noted.



8.5 STOCK CONTROL AND COSTING RECORDS

Overall Outcome	The City has in place adequate processes for its stock control and costing records, although the City’s overarching approach (including internal controls) for the administration of the inventory function is not documented.
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Through inquiry with relevant staff members and review of documentation, Audit gained an understanding of the City’s stock control (inventory) systems and procedures, noting the design and implementation of the processes operating within the City.

The City’s Warehouse utilises the TechOne inventory system for the management of stock items regularly utilised within the City (such as irrigation supplies, PPE, and cleaning items). Inventory purchases are undertaken via requisition/purchase order through the FinanceOne purchasing workflow and the inventory issues are via hardcopy Stores Issue Dockets (signed by supervisor) that are processed manually within the inventory system to reduce stock levels for items issued.

Documented procedures relating to the Warehouse function are as follows:

- Adding New Items to the Warehouse
- Issue clothing from WOC stores
- Return stock to stores
- Take items out of stores (WOC).

There are two officers that work within the Warehouse which have a “good gauge” of the levels and do daily walkthroughs of important/fast moving items to ensure stock numbers are sufficient.

There is an Annual Inventory Stocktake Protocol that details the responsibilities of the various employees including:

- Stores Controller – applies pre-stocktake cut-off process and provides guidance to the count team,
- Count Team Members – performs the stocktake per stipulated count procedures under supervision of the Internal Auditor
- Financial Accounting officers – ensures inventory transactions are posted prior to stocktake, generates count sheets from Finance One, enters count quantities and posts variances
- Internal Auditor – allocates count sheets, oversees the count, reviews variance report and initiates any recounts, signs stocktake report.

The annual stocktake for 2021-2022 was undertaken on 20 June 2022 with minimal stock variances noted within the Stocktake Analysis Report. Through discussion, it was identified that the Finance Officers (rather than the Internal Auditor) control the stocktake process within the Warehouse.

Finding 2	The Financial Services officer was identified as responsible for controlling the stocktake within the Warehouse, rather than the Internal Auditor as specified within the Protocol.
Risk Rating	Minor
Recommendation 2	Audit recommends that as the Financial Services officers are responsible for entering the count quantities and posting the variance adjustments, then the control of the stocktake



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	should be managed by another officer independent of the stores function.
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Management Comment – Recommendation 2

Agree that oversight/control of the annual stores inventory stocktake should preferably not sit with Financial Services officers as it allows for better segregation of duties and, hence, stronger controls. It is noted that this task was previously undertaken by Internal Audit, as outlined in the protocol, but was ceased due to Internal Audit capacity.



8.6 ASSET MANAGEMENT

Overall Outcome	The City has in place processes for managing assets, although the City's overarching approach (including internal controls) for the administration of the asset management function is not documented.
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The City has an overarching Asset Management Policy that details the City's approach to asset management to include:

- a) Defining technical and community levels of service and monitoring their performance to ensure continued relevance.
- b) Forecasting and managing impacts on demand, including demographic changes and
- c) advancements in technology.
- d) Ongoing testing of the long-term affordability and practicality of defined levels of service, and the manner in which they will be sustainably financed.
- e) Implementing a structured framework for the planning and delivery of asset management practice across the organisation that considers stakeholder inputs.
- f) Maintaining accurate and reliable asset data to effectively inform decision-making.
- g) Ensuring that defined technical and community levels of service for each infrastructure asset are compiled and made available to Elected Members.

Review of this document and discussion with the Finance Team and the Infrastructure Asset Management Team, indicates that a more detailed Asset Management Manual has not been developed to provide additional guidance to the City on its internal asset management practices. The City's Asset Stocktake Protocol provides some information on the asset stocktake approach and the Annual Financial Report provides aspects of the City's asset accounting treatment within Note 10 – Fixed Assets (including information on revaluation, depreciation, and assets class). The City has a Five Year Capital Works Program, annual budget for asset acquisitions and profit/loss on asset disposal, as well as an Asset Addition and Asset Retirement Form, however, this does not detail the day-to-day processes necessary for asset management relating to acquisition, capitalisation threshold, asset register, asset transfer/disposal/write-off, etc.

The Department of Local Government, Sport and Cultural Industries (DLGSCI) - Introduction to Local Government Accounting - 4.5 Policies, Procedures and Delegations indicates that a policy on Asset Management is one of the financial policies that a local government may consider. To provide some guidance to local governments on asset management, DLGSCI has available an Accounting Guideline – Non-Current Physical Assets, as well as the Western Australian Local Government Accounting Manual – Section 9 – Asset Accounting.

The City's asset register comprises two separate asset registers, being the "Combined (CAR) Register" and the "FIN Register" which are maintained in TechOne by the Infrastructure Asset Management and Finance Business Units respectively. The "CAR Register" for infrastructure assets, provides details for five (5) assets classes, comprising buildings, drainage, lighting, parks, and transport, while the "FIN Register" for financial assets contains the remaining asset types under ten (10) categories including artifacts and art, computers, fleet and plant, furniture, and office, etc.

Audit review of the "CAR Register" provided in Microsoft Excel format, noted that a large proportion of assets had been separated into individual components resulting in the initial entry reflecting an ongoing Useful Life, however, a zero (\$0) Current Asset Cost, Current Depreciation, and Written-down Value.



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To determine the accuracy of the “FIN Register”, a small sample of assets were sighted and verified as matching the description of the respective assets contained within the register. Within the Register, Audit noted that Asset # 1011041 – Transit Custom Van has an indicated Useful Life of 13 years (after commissioning on 02/07/2018), however, is shown with a Current Assets Cost, Current Depreciation and Written-down Value of zero (\$0). It was advised that this is a duplicate entry which was reversed within the system, although it was not reflected as being disposed/cancelled until August 2022.

Audit reviewed a sample of four asset additions and four asset disposals (on the basis of the City’s Asset Addition and Asset Retirement forms) noted that the acquired assets have been registered in the “FIN Register”, and the disposed assets have been removed from the “FIN Register”, however, it appears that no asset addition forms were completed (or authorised) for Asset #1011184 – Ford Ranger 1HNF304 and Asset #1011197 – Mitsubishi Canter 1HPR183, and no asset retirement forms were completed (or authorised) for Asset #1010827 – 1EWI283 Hyundai and Asset # 1010986 – Isuzu D-Max 1GKD537.

Review of the 2021-2022 Vehicle/Plant Replacement Program listing noted that we were unable to locate the two disposals for Plant Number F95448 (Isuzu D-Max) or F95395 (Hyundai iLoad). The addition of the F95507 (Ford Ranger) indicates that it is the replacement of the old asset F95448 (which is not listed), however, we do note that F95502 (Mitsubishi Canter) was a replacement for F95331 which is in the list as a Truck. Either way, we believe that an Asset Addition Form and Asset Retirement Form is necessary – as the forms state “This form is to be used when a new asset is acquired or commissioned” or “This form is to be used when following decommissioning/disposal of an asset”. The forms confirm authority for the addition/disposal to occur and provides vital information that is to be included in the Register that may not be automatically known by the officer updating the Register or other aspects of TechOne.

Review of the Asset Stocktake Protocol indicates that the document remains in “Draft” and was last updated in January 2020. The Protocol specifies that the stocktake of assets in the FIN Register are done on regular basis to correspond with periodic revaluations of those classes of assets, and the stocktakes of land, buildings and infrastructure assets are conducted at the time of periodic revaluation or at condition assessment by an independent professional valuer or an internal expert. Discussion with the Finance Team indicated that the FIN Register Stocktake is performed every five (5) years, however, the WA Local Government Accounting Manual Section 9 *Asset Accounting*, under sub-section 9.1.6. *Asset Inspection and Control*, it suggests that “an effective way to ensure the liability of an asset register is to conduct regular (at least every three years) stock takes and physically assessing what assets are still controlled by the local government”.

Review of the City’s insurance policy with LGIS verified that the City had in place insurance covering property and motor fleet.

Finding 3	The City does not have documented policy/protocol relating to Asset Management practices within the City covering areas such as Asset Acquisition, Asset Capitalisation Thresholds, Asset Register, Asset Transfer, Asset Disposal, Asset Write-off, etc.
Risk Rating	Moderate



Recommendation 3	Audit recommends that the City considers developing an Asset Management Protocol for both infrastructure and non-infrastructure assets incorporating areas such as Asset Acquisition, Transfer, Valuation, Location, Depreciation, Stocktake, Minor Works, Disposal, Write-off, etc.
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Management Comment – Recommendation 3

The City will review and develop appropriate documentation to cover these elements, where considered necessary or where not already covered under other policies/protocols, e.g., accounting policies. It is envisaged this is most appropriately undertaken in conjunction with development of Asset Management Plans.

Finding 4	Asset addition forms were not completed (and authorised) for Asset #1011184 – Ford Ranger 1HNF304 and Asset #1011197 – Truck 1HPR183, and asset retirement forms were not completed (and authorised) for Asset #1010827 – 1EWI283 Hyundai and Asset #1010986 – Isuzu 1GKD537.
Risk Rating	Minor
Recommendation 4	Audit recommends that the City complete an Asset Acquisition and Asset Retirement Form before acquiring/disposing of assets to provide an enhanced audit trail.

Management Comment – Recommendation 4

This process is already in place for PPE (Property, Plant and Equipment) assets, other than vehicles that are acquired/disposed as part of the fleet replacement program. It is not considered reasonable to implement these forms for Infrastructure Assets, due to the level of the componentisation detail involved. In the latter case, the regular Asset Capitalisation memos prepared and submitted to Financial Services serve to cover infrastructure assets capitalised and disposed of each quarter.

As advised to auditors during the review, the forms are not applied to vehicles that are listed in the annual fleet replacement program approved as part of the Annual Budget adoption by Council. Further the audit trail for the particular vehicle added links to the purchase order and invoice, approved under delegated authority, that support the asset addition.

Noted that, with system/technology upgrades, the forms would be pre-populated and would provide no additional control.

Finding 5	The City has indicated that it performs an asset stocktake every five (5) years, however, the WA Local Government Accounting Manual Section 9.1.6 – Asset Inspection and Control, indicates that stocktakes should be conducted “ <i>at least every three years</i> ”.
Risk Rating	Moderate
Recommendation 5	Audit recommends that the City undertakes a stocktake on assets at least every three (3) years as indicated by the WA Local Government Accounting Manual.



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Management Comment – Recommendation 5

Management notes that the current asset stocktake interval has been set after considering risk, effectiveness and efficiency, among other aspects. The asset stocktake process is currently being updated in respect of PPE (Property, Plant and Equipment) other than land and buildings and is expected to be finalised soon (changed from draft to final).

Assets that are reported at fair value have stocktakes undertaken in conjunction with the process of asset revaluations, which includes all infrastructure asset categories, land and buildings assets. It is not considered efficient to perform stocktakes outside the revaluation intervals, due to the significant effort and amount of data involved in the process.

It may be noted that the WA Local Government Manual is a guide and not a mandatory requirement for local governments to adopt.



8.7 IT GENERAL CONTROLS

Overall Outcome	The City has in place IT general controls, although some additional actions are required to resolve the outstanding OAG findings.
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Audit obtained and reviewed security policies of the City of Joondalup. The IT security protocol provides guidance on various cyber-security topics to safeguard both the City and individuals from the misuse of the City's systems. The policy covers the following:

- Employee Responsibilities
- Non-compliance with the Security Protocol
- Granting / Revoking User Access
- Restrictions on Software Installations
- System Audit Logging and Monitoring
- Connection of Unauthorised Devices
- Wireless Access
- Account reviewing / monitoring
- Protection from Malware
- USB Devices and File Sharing Services.

Audit reviewed the remaining security documents – these policies specify how services and procedures are used, and maintain rules to ensure compliance:

- IT Remote Access Protocol
- Multi-Factor Authentication
- Online Services Usage Protocol
- Password Protocol.

Review of the Password Protocol noted that it details how to maintain and protect the availability, reliability, confidentiality, integrity and security of all networked systems and related data from risk or inappropriate use. The document provides guidelines on User Accounts and Passwords, Password Resets with the rules for passwords being:

- Minimum length of 8 characters
- There must be at least 1 capital letter
- There must be at least 1 non-alphanumeric character
- There must be at least 1 numeric character.

Audit reviewed the Information Technology Business Unit Plan 2022-2023. The Plan identifies priorities and key projects along with Actions and Programs for the business unit during 2022-2023 and into the future. The document identifies Corporate and Business Unit Performance Indicators, Risk Management/Register, Resources and Budget Requirements. All sections provide information and relevant data for tracking.

Audit reviewed the Business Continuity Plan, which identifies the objectives of the planning the process is to provide a cost-effective means of:

- Preventing or minimizing the impact of disruptive risk events
- Ensuring Business Units can respond to unavoidable disruptions and emergencies.
- Ensuring a plan for returning to normal business operations following a disruption.

The business impact assessment for the Information Technology component of the Plan is indicated to have been undertaken in October 2021.

Audit reviewed the IT Asset Management Plan and Replacement Protocol which was developed to provide IT with a process for the recording and management, as well as define



replacement schedules for different types of IT assets. Audit was advised that personal computers and servers are disposed of externally through specialist disposal/recycling services - which provide appropriate documentary evidence of the removal of data and physical hardware destruction. Minor equipment such as phones and tablets are disposed of through an ethical e-waste service. The replacement schedule for the devices are as follows:

- Mobile phones – Replaced on failure
- Tablets – Three years or failure
- Notebook PC – Three years
- Desktop PC – Four years
- Major Equipment (Servers, Switches etc.) – Four years or contract expiry
- MFC Printers – Five Years
- Other equipment – Replace on failure.

Audit reviewed the Data Backup Protocol noting that for on premise systems, data backup operates on a three-tiered approach:

1. Real time replication
2. On-site virtual tape
3. Off-site cloud storage.

The (frequency and method of) backups are referred to as the Grandfather-Father-Son (GFS) rotation and is performed on a daily, weekly, and monthly basis.

Audit reviewed the IT Incident Response and Disaster Recovery Plan which is built around utilising physical redundancy and technology resilience to:

1. Protect corporate data from loss or corruption
2. Minimize loss or damage to computer equipment
3. Maintain the provision of IT services for as long as practical.

The plan is separated into two sections; Technological measures: Redundancy and Resilience and Disaster Recovery Plan: Incident Response Scenarios.

Audit reviewed the Incident Management Plan which was developed to provide the framework for the IT incident management process and to educate users about their responsibilities. The document describes security incidents and weaknesses, lists incidents and weaknesses to report and describes the reporting procedure and the approach to manage the incidents.

Audit were informed the intrusion detection is a multi-layer setup with real time monitoring – the Checkpoint firewalls monitor for intrusions from the internet, Darktrace monitors internal network traffic, and Crowdstrike monitors all PCs and Servers, with Crowdstrike Falcon Complete providing 24/7 external security monitoring.

Audit reviewed the New User Request Form which is filled out for access to be given. The form includes data fields for user information (name, position, start date etc.), additional access information and approval details. Audit was to undertake an assessment of the new user process but were informed the User exit process is managed by HR and is separate from the IT department. Audit were informed the level of access given to a user depends on the role of the user. Roles are assigned to users upon request or when the user is initially entered into the system.

Audit obtained a list of systems and applications used by the City - which is sorted with the title, business owner, business admin, system support and technical support. Audit received the COJ Domain Visibility, which has a list of all registered websites under the COJ Domain.



The list is sorted into Jurisdiction (WA government), Organisation, Host, and Issues. In total there is 46 registered websites under the COJ Domain.

Audit received and reviewed the COJ campus design which is a map of the infrastructure in place at COJ. The file has the current setup and the proposed setup diagram. It shows the internet and WAN connected to the port through a Firewall. The port is then connected to the server farm through a 10GB connection and to four different switches through 1GB connection line. Audit reviewed various COJ network diagrams noting that there are two admin gateways (with personal firewalls), one for COJ and one for WOC. Both gateways then connect to various WAP and LAN's and have their own servers. The COJ WAN connects to various libraries, community centres and parks (CCTV). Audit received the list of servers which is sorted by:

- server name
- IP address
- End of life
- OS
- Patching regime
- Environment
- Notes
- Status
- BC level of importance.

Review of the City's server listing noted that there are 80 servers recorded, 78 are identified as active and two as obsolete - which have been removed from service but are retained in the listing for historical/reference reasons.

Review of the Risk Register for the Information Technology Business Unit noted nine (9) perceived risks have been identified to have an impact upon the business unit for which at least one Control or Treatment has been documented. At the time of the audit, it was indicated that the majority of the Control or Treatment documented were overdue for review, however, consultation with the Manager Information Technology indicated that each control or treatment has now been signed off as complete.

The Office of the Auditor General undertook an Information Systems Audit for the period 1 June 2021 to 30 June 2022. Extracts from this audit report were provided by the City identifying the findings impacting upon Information Technology. Review of the findings in consultation with the Manager Information Technology noted the status as follows:

1. Cyber Security Incident Management – Due for completion 31 January 2023 - **Outstanding** as IT is still determining what form the testing regime will take.
3. Network Device Management - Due for completion 31 March 2023
4. Contracted Employee Management - Due for completion August 2023
7. System Security – Actioned
8. Unsupported Systems - Due for completion 2025
9. Network Segregation - Due for completion 31 March 2023
10. Data Loss Prevention - Due for completion 31 December 2022 – Setup and Ready
11. Database Security - Due for completion 2025
12. Remote Access Management - Due for completion 1 July 2023
13. Network Access Management - Due for completion 31 December 2022 – Actioned
14. Network Logging and Monitoring - Due for completion 31 December 2022 – Actioned
15. Management of Technical Vulnerabilities - Due for completion 31 January 2023 – Actioned
17. Endpoint Protection - Due for completion 31 January 2023 – Actioned
18. IT Strategic Plan - Due for completion TBA in 2023



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19. Policies and Frameworks for Information Systems - Due for completion 30 June 2023
21. Finance Application – User Access Management - Due for completion 31 March 2023
24. Change Management - Due for completion 31 March 2023.

Finding 6	The City still has several OAG findings due for completion in 2023 or beyond, including the finding for Cyber Security Incident Management (relating to testing of the City's Incident Response Protocol) which remains outstanding whilst IT determines what form the testing regime will take.
Risk Rating	Minor
Recommendation 6	Audit recommends that the City continue to progress with actioning the outstanding findings from the OAG's Information Systems Audit.

Management Comment – Recommendation 6

As advised during the review, the City has been progressing with actions on the OAG findings, wherever these are pertinent and appropriate, with regular updates provided to the Audit and Risk Committee. In relation to testing of the Incident Response Protocol, the Audit and Risk Committee was advised that this would be undertaken as part of the annual Penetration Testing scheduled to take place in the next quarter.



8.8 BANKING

Overall Outcome	The City has adequate processes over the banking function, although the City's overarching approach (including internal controls) for the administration of the banking function is not documented and some outstanding stale cheques appear within the bank reconciliation.
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The City's revenue and expenditure relating to day-to-day operations are undertaken through the Municipal Account. Withdrawals from the Municipal Account primarily occur through EFT and Cheque through the accounts payable process via online banking. Deposits into the Municipal Account primarily occur through the collection of revenue via the following methods:

- Cash
- Cheque
- EFTPOS
- Agency - Australia Post
- BPay
- SecurePay.

A daily Cash Receipt Summary process is undertaken to receipt or journal the revenue into TechOne from the various sources and is allocated against the respective business unit. Review of daily takings during June 2022, indicated that the City receives minimal cash receipts which are collected from the respective venues belonging to the City by an external security firm (Prosegur) for banking.

A monthly bank reconciliation between the Finance One general ledger account (6111) and the Westpac bank statement is performed in a Microsoft Excel format per the Bank Reconciliation Procedure (last edited 6 July 2022). It has been indicated that the reconciliation is undertaken via Microsoft Excel as the TechOne Financials and TechOne Property and Rating are unable to interface for the bank reconciliation function. Review of the bank reconciliation for June 2022 confirmed that the amounts reflected within the reconciliation worksheet agree back to supporting documents and/or schedules.

Audit noted from the Outstanding Cheque List that there were 62 Cheques (totalling \$10,984.27) with dates prior to 1 January 2020 which would indicate that they may be considered stale by the bank (as they are greater than 18 months old).

There is evidence of segregation of duties with the bank reconciliation prepared by the Finance Officer Administration and Control and approved by the Manager Financial Services.

Finding 7	The Unpresented Cheque list contains cheques that are more than 18 months old and may be considered stale.
Risk Rating	Minor
Recommendation 7	Audit recommends that the City cancel the stale cheques and contact the payee(s) for an alternative payment method.

Management Comment – Recommendation 7

The City has chosen not to cancel older cheques, due to the fee imposed by the bank for cancellation, which is irrespective of cheque value and not recoverable. Outstanding cheques are reviewed on a regular basis and, where unpresented for 2 years or more, are written off in the City's books. It may be noted that, despite the *Cheques Act 1986*



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considering cheques older than 15 months to be stale, the City has advice from the bank that cheques will continue to be honoured subsequent to this period, if presented, unless circumstances warrant that the bank declines to honour any.

The City considers the current approach to be appropriate to address un-presented cheques in the City's books without incurring cancellation costs. The cheques have been issued to payees and the City does not presently consider it an efficient use of resources to cancel old cheques, incur non-recoverable costs, and again liaise with these payees given that contact details, etc may no longer be current.

The City will explore alternative arrangements with the banking service provider that stale cheques not be honoured if presented; however, this is not yet in place.



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8.9 CREDIT CARDS

Overall Outcome	The City has adequate processes for the administration of credit cards (including the <i>Use of Corporate Credit Cards Protocol</i>), although minor issues were noted with regards to credit card records, form, and statement.
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The City has documented a *Use of Corporate Credit Cards Protocol* to manage credit card purchases by authorised City employees. Per the *Use of Corporate Credit Cards Protocol*, Audit noted that credit cards can only be used for the purchasing of goods and services for the City’s purposes and within the financial limits. Only the cardholders are able to use the credit cards. There are only four (4) credit cards are in use in the City as follows:

Position	Function	Limit	Reviewing and Approving Officer
CEO	CEO	\$10,000	Director Corporate Services
Manager Financial Services	Corporate Travel	\$12,000	Director Corporate Services
Purchasing Officer 1	Purchasing	\$20,000	Manager Financial Services
Civic Function Officer	Civic	\$5,000	Manager Communications and Stakeholder Relations

Purchasing through the credit card, requires each Business Unit Officer to complete the *Purchasing Card Request / Petty Cash Reimbursement* which must be approved by an authorised officer. All the payments must be attached with any relevant receipts or invoices.

Audit review of a sample of credit card transactions verified that all the purchases made were within credit card limit, expenses incurred are for the City’s business purposes, cards statements have been reviewed and approved, statements were acquitted in a timely manner, and the purchase was not for an asset.

In addition, review of the August/September Credit Card Statement for Civic (which includes transaction “27/08/2021 – Civic - \$379.50”) noted that both the Cardholder and Manager/Supervisor signed/dated the declaration on the Statement on 20/09/2021, however, the last purchase transaction appearing on the statement was made on 22/09/2021 and the Card Statement was received on 05/10/2021. We have been advised that this was an error by both parties in reflecting their date of signature.

Review of completed *Purchasing Card Request / Petty Cash Reimbursement Form* noted that various sections within the form seem to be unclear to some officers when used for credit card purchases. There is a section “Purchasing Card Request” and a section “Claimant Details – Petty Cash”. Within section the Claimant Details – Petty Cash, there is reference to the “Name of person making petty cash claim or *purchasing card request*” which is completed in some instances and not in others.

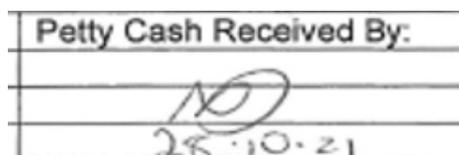
PETTY CASH REIMBURSEMENT / PURCHASING CARD REQUEST	
PURCHASING CARD REQUEST	
Reason for Purchasing Card Use	Inox cleaner for Interlace
CLAIMANT DETAILS - PETTY CASH	
Name of person making petty cash claim or purchasing card request	A Edwards on behalf of Julia Robinson-White (Curator)
Signature	<i>A Edwards</i>
Date	3/12/2021

PURCHASING CARD REQUEST	
Reason for Purchasing Card Use	RENEWAL OF NEW INTERNATIONALIST MAG FOR REF
CLAIMANT DETAILS - PETTY CASH	
Name of person making petty cash claim or purchasing card request	
Signature	
Date	



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In addition, there was one instances where, for a Purchasing Card Request, the "Petty Cash Received By" section of the form was signed (transaction "28/10/2021 – Purchasing - \$108.00") confusing the fact as to whether it is a purchase card transaction or petty cash transaction.



Finding 8	The function of various sections on the <i>Purchasing Card Request / Petty Cash Reimbursement</i> appears to be unclear to users.
Risk Rating	Minor
Recommendation 8	Audit recommends that the City considers redesigning the existing Form or setting up two separate forms (1) for Purchasing Card Request and (2) for Petty Cash Reimbursement.

Management Comment – Recommendation 8

The City is already in the process of splitting this into two separate forms.

Management notes that the Council has recently adopted a *Corporate Credit Cards Policy* which governs the related protocol and processes pertaining to the issue and use of corporate credit cards.

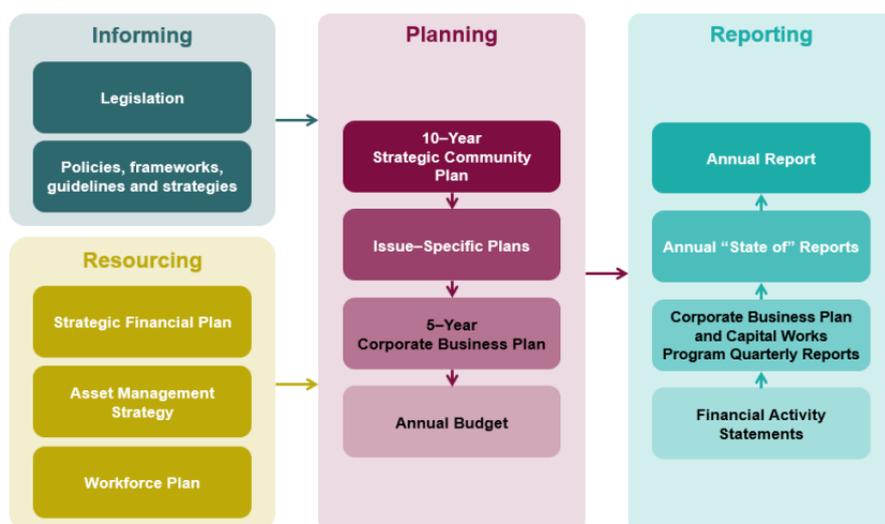


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8.10 BUDGETING AND REPORTING

Overall Outcome	The City maintains effective budgeting and reporting practices, despite minor issues noted with regards to not meeting some legislative requirements.
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The budgeting and reporting requirements for the City are stipulated by the *Local Government Act 1995* (the Act) and Local Government (Financial Management) Regulations 1996 (Regulation). The City’s planning methodology (which includes the legislative budgeting and reporting requirements) is outlined within the integrated planning framework below:



The Act specifies:

- Part 5 - an annual report is to be prepared for each financial year and details the key components to be contained within the annual report such as Mayor’s report, CE’s report, overview of City’s plan for future, financial report, payments to employees, auditor’s report and entries made to the register of complaints (as well as timing for submission of the annual report to the auditor, the acceptance of the audit report, the acceptance of the annual report by an absolute majority of Council and publication of the annual report on the City’s website)
- Part 6 - an annual budget of its municipal fund is to be prepared for the following financial year details the key components to be contained within the budget (as well as timing for annual budget to be adopted by an absolute majority of Council).

The Regulations specifies in Part 3 (Reg 22. - 27.) the form and content of the annual budget, including:

- an income statement
- a cashflow statement
- a rate setting statement (and other rates information)
- service charges proposed to be imposed
- fees and charges proposed to be imposed
- any discount or other incentive proposed to be granted for early payment, the proposed waiver or grant of a concession or the proposed writing off, of any amount of money
- interest charged for late payment of a rate or services charge
- etc.



The budget is also required to be reviewed by 31 March and adopted by Council by an absolute majority.

Part 4 (Reg 34.) specifies that a financial activity statement is required each month detailing:

- annual budget estimates
- budget estimates to the end of the month
- actual amounts of expenditure, revenue, and income to the end of the month
- material variances between comparable amounts
- net current assets at the end of the month
- explanation of composition of net current assets and each material variance (deemed to be the higher of either \$50,000 or 5% of the appropriate base).

The statement of financial activity is to be presented at an ordinary meeting of Council within 2 months after the end of the month.

Part 4 (Reg 36.) specifies that an annual financial statement report is to include:

- Rate setting statement
- Trust fund information
- Reserve accounts information
- Rates information
- Service charges information
- Fees and charges information
- Discounts for early payment information
- Interest charges information
- Fees to council members information
- Trading undertakings information
- Major land transactions information
- Borrowings information
- Invested money information.

The annual financial report is to be signed by the City's CEO and submitted to the Departmental CEO within 30 days of the receipt by the City's CEO of the Auditors report.

Review of the Annual Report for 2020-2021 (as the 2021-2022 Annual Report was not available for review at the time of the audit) noted that the City had complied with the requirements contained within the Act and Regulations except for:

- the 2020-2021 Annual Financial Report is to be submitted to the Departmental CEO within 30 days of the receipt by the City's CEO of the auditor's report (which was dated 14 December 2021), however, it is indicated that the report was submitted to the Department on 2 March 2022 – 78 days after the Audit Report.

Review of the 2020-2021 Annual Report (Page 111) under Complaints Register indicated that there were no entries made in the Register of Complaints under Section 5.121 of the Act during the 2020/21 financial year. Review of the City's Register of Minor Breach Findings indicated that their complaints were raised against the Mayor for allegedly treating fellow Council members in an unprofessional manner during an Ordinary Council Meeting of 17 November 2020, however, these are under appeal and will not be reported within the Annual Report unless the complaints have been upheld following the appeals process.

The 2022-2023 Annual Budget is to include an estimate of the total revenue from fees or charges from each program, however, Note 9 – Fees and Charges Revenue is itemised by Type. Amendment on 17 June 2022 requires local governments to present operating



expenses and revenue in 'nature or type' format in their annual budget, monthly statement of financial activity and annual financial report, from 1 July 2022, however, it is uncertain whether it also applies to the Notes. Under the *Local Government Grants Act 1978*, the Local Government Grants Commission will continue to require financial information to be provided by 'program'. Therefore, local governments should record relevant transactions by 'program' and 'nature or type' in their financial systems.

Review of the Ordinary Meeting of Council minutes noted that the Financial Activity Statement was submitted and noted by Council within 2 months, except for November 2021 which was submitted in February 2022 due to there being no January 2022 meeting.

Reporting Period	Council Meeting
July 21	September 21
August 21	October 21
September 21	November 21
October 21	December 21
November 21	February 22
December 21	February 22
January 22	March 22
February 22	April 22
March 22	May 22
April 22	June 22
May 22	July 22
June 22	August 22

In addition to the above requirements contained within the Act and Regulations, the City also produces other budgeting and reporting documentation throughout the year.

The Financial Review Taskforce (which meets on a monthly basis) has the role (among other things) to review the financial performance of the City through examining organisational income and expenditure to identify and propose expenditure savings and efficiencies and the efficient and effective use of income opportunities, as well as providing appropriate recommendations to the Strategic Financial Review Committee and Council on the economic allocation of assets held, realisation of best value for money and financial strategies for the future. Reports presented and discussed at the Taskforce meetings include:

- Non Compliance Report – which highlight purchase orders dated after the corresponding invoice(s)
- Employee Costs (excl Capital/Works) by Business Unit
- Materials & Contracts Costs (excl Capital/Works) by Business Unit
- Net Cash Operating Position by Business Unit and Account Category
- Infrastructure Services Capital Works Program.

To monitor ongoing organisation performance at a business unit level, each business unit prepares a Monthly Report that is to be uploaded to the Intranet by the 10th of every month which encompass items such as:

- Highlights for the month
- Challenges encountered
- Reports due
- Involvement in other initiatives
- Issues or focus for next month
- Benefits management



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- Progress report – Projects and key activities (incorporating Actions, Milestones, Target Qtr.), Services
- Key Performance Indicators pertaining to respective BU
- Risk Assessment.

To enable financial information to be readily available throughout the organisation at any point in time, TechOne has a variety of reports that can be generated by various users throughout the City including:

- Budget Reports
- Capital Expenditure Reports
- Monthly Expenditure Reports.

For 2023-24, it is proposed that Business Unit Plans will be presented to the Executive Leadership Team in late January/early February 2023 in conjunction with the Business Unit Budgets. As a result, the Planning and Reporting Schedule for 2023-24 has been compiled covering timing for:

- Annual Budget
- Business Unit Plans
- Corporate Business Plan
- Business Unit Monthly Reports
- Corporate Business Plan Quarterly Reports
- Annual Report.

To facilitate the compilation of the Business Unit Plans, a new Template has been drafted for use in 2023-24.

Finding 9	The 2022-2023 Annual Budget - Note 9 – Fees and Charges Revenue is reflected by Type rather than by Program.
Risk Rating	Minor
Recommendation 9	Audit recommends that the City ensures that the 2023-2024 Annual Budget reflected the Fees and Charges Revenue by Program unless the amendment is assessed to also encompass the Notes.

Management Comment – Recommendation 9

As advised to the auditors during the review, when the Department of Local Government, Sport and Cultural Industries (DLGSC) promulgated amendments to regulations removing the requirement for an Income Statement by Program, it was not entirely clear at the time that regulatory requirements for Program reporting were still in place, including the requirement for Program reporting in the notes. The 2022-23 Annual Budget was in the last phase of development and the City consequently removed all Program reporting elements from the document as a consequence of the regulation amendments. When it subsequently became clear that the amendments were confined to the removal of the Income Statement only, it was ensured that relevant Program reporting notes were included in the current process of development of the 2023-24 Annual Budget. This will include Fees and Charges by Program.

Finding 10	The 2020-2021 Annual Financial Report was submitted to the Departmental CEO beyond the required 30 days from the receipt of the auditor’s report by the City’s CEO.
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Risk Rating	Minor
Recommendation 10	Audit recommends that the City ensures that the 2022-2023 Annual Financial Report is submitted to the Department within 30 days of receiving the auditor's report.

Management Comment – Recommendation 10

As advised to the auditors during the review, the requirement has been complied with for the 2021-22 Annual Financial Report and the City expects to do so with subsequent Annual Financial Reports for 2022-23 and beyond.