minutes

Ordinary Meeting of Council

MEETING HELD ON TUESDAY 22 AUGUST 2023

Acknowledgement of Traditional Custodians
The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

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CITY OF JOONDALUP

COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 22 AUGUST 2023

1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The Mayor acknowledged the traditional custodians of the land.

2 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open at 12.00pm.

Mayor:

HON. ALBERT JACOB, JP	*absent from 4.27pm to 4.40pm*

Councillors:

CR TOM MCLEAN, JP	North Ward	*absent from 3.39pm to 3.42pm*
CR ADRIAN HILL	North Ward	*absent from 4.42pm to 4.43pm*
CR DANIEL KINGSTON	North Central Ward	*absent from 1.49pm to 1.51pm* *absent from 4.41pm to 4.43pm*
CR RUSSELL POLIWKA	Central Ward	*absent from 1.14pm to 1.17pm* *absent from 4.54pm to 4.56pm*
CR RUSS FISHWICK, JP	South Ward	*from 12.06pm* *absent from 4.05pm to 4.11pm*
CR JOHN RAFTIS	South-West Ward	*from 12.06pm* *absent from 3.57pm to 3.59pm* *absent from 4.54pm to 4.56pm*
CR CHRISTINE HAMILTON-PRIME, JP	South-West Ward	*absent from 4.02pm to 4.04pm*
CR JOHN LOGAN	South-East Ward	*absent from 12.20pm to 12.24pm* *absent from 2.36pm to 2.40pm* *absent from 4.01pm to 4.04pm*
CR JOHN CHESTER	South-East Ward	*absent from 2.33pm to 2.36pm*

Officers:

MR JAMES PEARSON	Chief Executive Officer	
MR MAT HUMFREY	Director Corporate Services	*absent from 4.01pm to 4.04pm*
MR CHRIS LEIGH	Director Planning and Community Development	*absent from 2.13pm to 2.15pm*
MR JAMIE PARRY	Director Governance and Strategy	
MR NICO CLAASSEN	Director Infrastructure Services	*from 12.58pm*
MR MICHAEL HAMLING	Manager Parks and Natural Environment	*to 12.59pm*
MRS KYLIE BERGMANN	Manager Governance	
MRS CATHRINE TEMPLE	Manager Planning Services	*absent from 1.28pm to 1.30pm* *absent from 4.03pm to 4.10pm*
MR SHANE FRASER	Manager Community Development and Library Services	*to 2.05pm*
MR MATHEW PENNINGTON	Manager Waste Services	

Officers Continued:

MRS VIVIENNE STAMPALIJA	Governance Coordinator	*absent from 12.27pm to 12.28pm* *absent from 3.53pm to 3.56pm*
MR STUART MCLEA	Media and Communications Officer	*absent from 3.55pm to 3.58pm* *absent from 4.54pm to 5.05pm*
MRS DEBORAH GOUGES	Senior Governance Officer	*absent from 12.22pm to 12.22pm* *absent from 12.27pm to 12.33pm* *absent from 3.17pm to 3.23pm* *absent from 5.01pm to 5.03pm*
MS AVRIL SCHADENDORF	Governance Officer	*to 2.06pm*
MRS SUSAN HATELEY	Governance Officer	*absent from 3.43pm to 3.47pm*

There were 118 members of the public and no member of the press in attendance.

3 DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

3.1 DISCLOSURES OF FINANCIAL INTEREST / PROXIMITY INTEREST

A declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision-making process if they have disclosed their interest.

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	16.7 – Notice of Motion 7 – Outstanding Decisions from Council.
Nature of Interest	Financial Interest.
Extent of Interest	Mayor Jacob does some part time work for Thomson Geer which provides some legal advice to the City. He does not work on City of Joondalup matters.

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Elected Members (in accordance with clause 22 of Schedule 1 of the *Local Government [Model Code of Conduct] Regulations 2021*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member / employee is also encouraged to disclose the nature of their interest.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.2 - 24/34 Marri Road, Duncraig.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Employees of Hawaiian Property Group are known to Cr Hamilton-Prime due to their acquisition of Hillarys Shopping Centre.

Name / Position	**Cr Russ Fishwick, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.5 - Consideration of Padbury Community Garden Proposal.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Fishwick is a member of the Padbury Community Garden.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.5 - Consideration of Padbury Community Garden Proposal.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Hamilton-Prime is a member of the Padbury Community Garden and the member presenting the deputation [at the Briefing Session on 8 August 2023] is known to her.

Name / Position	**Cr John Raftis.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.5 - Consideration of Padbury Community Garden Proposal.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Raftis is a member of the Padbury Community Garden.

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.10 - List of Payments Made During the Month of June 2023.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Mayor Jacob does some part time work for Thomson Geer. He does not work on City of Joondalup matters.

Name / Position	**Cr Russ Fishwick, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.14 - Proposal to Change the District Boundary of the City of Joondalup.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Fishwick is a member of the Local Government Advisory Board.

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	A number of the proponents are known to Mayor Jacob as he has met with them on this and on other proposals.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	The sub-lessee and the individual parties of Sandgate (WA) Pty Ltd are known to Cr Hamilton-Prime.

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.13 - Venue Hire Fees and Charges Policy - Financial Hardship.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	One of Mayor Jacob's children plays for Kingsley Westside at Bromston Oval.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.13 - Venue Hire Fees and Charges Policy - Financial Hardship.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	A number of community groups and sporting clubs are known to Cr Hamilton-Prime.

Name / Position	**Cr Adrian Hill.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.13 - Venue Hire Fees and Charges Policy - Financial Hardship.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Hill has been assisting Joondalup Brothers RUFC with a Notice of Motion seeking interim funding. Cr Hill is known to numerous committee members.

Name / Position	**Cr John Logan.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.13 - Venue Hire Fees and Charges Policy - Financial Hardship.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Logan is a member of a number of sports clubs and community groups impacted under the policy.

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.14 - Community Funding Program.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Mayor Jacob is a member of the Mullaloo Surf Club.

Name / Position	**Cr Russ Fishwick.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.14 - Community Funding Program.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Fishwick is a Vice Patron of Sorrento Surf Life Saving Club and a Senior Assessor for Surf Lifesaving WA.

Name / Position	**Cr Christine Hamilton-Prime.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.14 - Community Funding Program.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Hamilton-Prime is a Vice Patron of Sorrento Life Saving Club and her husband is the club Doctor.

Name / Position	**Cr Daniel Kingston.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.14 - Community Funding Program.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Kingston is Secretary of Friends of Yellagonga which has previously applied for Community Funding Program Grants.

4 DEPUTATIONS

This item was dealt with at the Briefing Session.

5 PUBLIC QUESTION TIME

The following summarised questions were submitted prior to the Council meeting:

D Kelly, Warwick:

Re: Public Governance, Performance and Accountability Act 2013.

Q1 The City of Joondalup stated that the City is not governed by the Public Governance, Performance and Accountability Act 2013 (Cth) and sits outside the remit of this Commonwealth legislation, established under the authority of the Australia Act 1986?

A1 This question will be taken on notice.

Re: Local Government Act 1995 and other related legislation.

Q2 What authority does the City of Joondalup have under the Local Government Act 1995 (WA)?

A2 This question will be taken on notice.

Q3 Can the City please provide the proclamation certificate and letters patent for the Local Government Act 1995 (WA)?

A3 This question will be taken on notice.

Q4 If the City of Joondalup does have the authority to issue fines by way of the Fines Enforcement Registry, can the City of Joondalup provide evidence by way of the Proclamation Certificate, Letters Patent and the Notice of appointment of Governor giving the Fines Enforcement Registry Royal Assent?

A4 This question will be taken on notice.

Q5 Can the City of Joondalup provide the oath of office taken by Mayor Albert Jacob?

A5 This question will be taken on notice.

G Barratt, Duncraig:

Re: Item 12.2 – 24/34 Marri Road, Duncraig.

Q1 In relation to Little H Café, the proprietors are licensed for 40 seated customers, however this number has been totally disregarded since opening and even seats are greater than 40. The number of customers over the agreed limit have put a huge pressure on parking and create noise pollution.

Who will monitor / regulate Little H Café to ensure its patrons numbers do not continue to rise?

A1 Little H currently has approval for a maximum of 40 seats however has been operating in excess of this capacity. The current application is seeking retrospective approval for 80 seats. Following Council's decision, the City will work with Little H to ensure it complies with the requirements of its development approval.

N Barratt, Duncraig:

Re: Item 12.2 – 24/34 Marri Road, Duncraig.

Q1 Can we be assured the owners of Little H will comply to the number of patrons agreed upon?

A1 The landowners/operators of Little H are obligated to comply with all relevant conditions of planning approval, including the maximum number of seats provided onsite for customers at any given time. The City will investigate any reported allegations of planning approval breaches and undertake appropriate enforcement action where necessary.

Q2 Can the City advise will there be any limit to standing patrons, as these groups of people on the grass, or with bicycles are very noisy?

A2 The condition of development approval relates to the maximum number of customer seats provided onsite. This does not relate to standing patrons.

Q3 Can the City advise will parking be monitored to prevent dangerous parking?

A3 The City's Field Officers have in the past and can continue to attend the site to investigate any alleged dangerous/illegal vehicle parking on the verge should this be reported to the City.

Q4 In relation to the Little H Café delivery trucks, these trucks can be very noisy and disturb sleep when they park on the roadside at 5.00am as they have no dedicated delivery entrance or parking.

Can the City advise will there be an area for delivery trucks?

A4 Whilst there is no requirement for a designated parking area for delivery trucks/vans, the landowner/operator is required to ensure deliveries, loading/unloading and waste collection are managed appropriately to avoid any illegal parking.

P Perez Navas-Parejo, Greenwood:

Re: Video Surveillance Cameras.

Q1 How many video surveillance cameras does the City of Joondalup have set up and in operation?

A1 This question will be taken on notice.

Q2 Please provide proof of authority and verification of our written and expressed consent by way of two wet ink signatures and witnessed that I have agreed to be recorded, photographed or videoed in accordance with the 'Surveillance Devices Act 2004 (cwth)?

A2 This question will be taken on notice.

Q3 The City of Joondalup Local government video surveillance funded by the WA Government is now implementing an extensive and intrusive video surveillance of the people of Western Australia.

If members of the public are suspected of committing a crime, please provide the lawful warrant the City has to conduct a criminal investigation? Pursuant to:

- *Crimes Act 1914 – section15HI Effect of section 15HH on other laws relating to criminal investigation.*
- *Crimes Act 1914- section 23DF Magistrate may extend investigation period.*
- *Criminal Investigation Act 2006 – section 4 (WA).*
- *Criminal Investigation Act 2006 – section 7.*

A3 This question will be taken on notice.

Q4 *Can the City please provide lawful evidence allowing any party, Government or Authority to initiate a criminal investigation against people without reasonable grounds, or suspected on reasonable grounds of committing a crime? Pursuant to:*

- *Crimes Act 1914 – section 23YI - Proof of belief or suspicion; In any proceedings, the burden lies on the prosecution to prove on the balance of probabilities that a constable had a belief on reasonable grounds, or suspected on reasonable grounds, as to a matter referred to in this Part.*
- *Crimes Act 1914 – section 15HC and 15HB on other laws relating to criminal investigation Sections 15HA and 15HB do not apply to a person's conduct that is, or could have been, authorised under Commonwealth law or a law of a State or Territory relating to the following:*

  (a) arrest or detention of individuals;
  (b) searches of individuals;
  (c) entry onto, or searches or inspection of, premises;
  (d) searches, inspections or seizures of other property;
  (e) forensic procedure;
  (f) electronic surveillance devices or telecommunications interception;
  (g) identification procedures;
  (h) the acquisition or use of assumed identities;
  (i) any other matter concerning powers of criminal investigation'

A4 This question will be taken on notice.

Re: Constitution of Western Australia Act 1890.

Q5 What lawful proof does the City of Joondalup [ABN 64 245 472 416] have that they are a legitimate Government Department duly constituted under the Constitution of Western Australia Act 1890 within the Commonwealth of Australia - Commonwealth Constitution Act 1900 (UK) Imperial not a Corporate Entity sworn pursuant to the Oaths, Affidavits and Statutory Declarations Act WA 2005 under penalty of perjury and without malice or mischief with unlimited liability?

A5 This question will be taken on notice.

S Gallagher, Warwick:

Re: Video Surveillance Cameras.

Q1 Can the City please explain why surveillance cameras are appearing more frequently and what is the reason?

A1 This question will be taken on notice.

Q2 I am of the opinion that surveillance footage should only be taken with the permission of whoever is being videoed. How then can the City allow this to happen?

A2 This question will be taken on notice.

Q3 Why has the use of video surveillance cameras not been put to the taxpayer for their input?

A3 This question will be taken on notice.

Q4 Were the contracts for surveillance cameras put out to tender?

A4 This question will be taken on notice.

Q5 Who is the company responsible and were they vetted?

A5 This question will be taken on notice.

S McCallum, Hillarys:

Re: City of Joondalup Financial Records.

Q1 Can the City of Joondalup provide full accounting ledgers of the City of Joondalup and a detailed specific proof of records and explanation of where any and all funds, payments, proceeds and profits as well as remuneration of employees/CEO's/CFO's/Stakeholders/Directors and all Officers of the City of Joondalup?

A1 Under the *Local Government Act 1995*, the City's accounts and records are available for inspection at any time by persons authorised to do so under this Act or another written law.

The City's financial statements, accounts, financial records, financial controls, and related information are made available to the Office of the Auditor-General for audit each year. The OAG utilises this information, and the results of its audit, to express an opinion on the City's annual financial statements.

Details about revenue, expenditure, sources of funds, payments to suppliers and employees form part of the corpus of information provided to the OAG for audit purposes.
In addition, under the *Freedom of Information Act 1992*, the City provides a general right of access to documents and records the City holds, subject to prescribed exemptions under law.

The City publishes a *Freedom of Information Guide* on the City website that sets out in more detail the nature of information that may be accessed under these provisions.

Re: Conflict of Interest.

Q2 Yes or no answer. Are there any parties that have financial interests in the implementation of the Hillarys Groyne project?

A2 The City's Draft Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) and associated projects have not been endorsed by Council, including the installation of any new groynes.

Q3 Does the City of Joondalup consider conflicts of interest when allocating tenders for example family members/partners/friends etc?

A3 Conflicts of interest are considered through the tender evaluation process at all stages.

Q4 Are the following Elected Members of any political parties? Cr Adrian Hill, Cr Christine Hamilton-Prime, JP, Cr Christopher May, JP, Cr Daniel Kingston, Cr John Chester, Cr John Logan, Cr John Raftis, Cr Nige Jones, Cr Russ Fishwick, JP, Cr Russell Poliwka, Cr Suzanne Thompson, Cr Tom McLean, JP and Mayor Albert Jacob of the City of Joondalup?

A4 This question should be directed to individual Elected Members.

Q5 Does the Mayor and the CEO have investments/affiliations/engagements that may influence their decision making concerning financial or otherwise regarding the City of Joondalup on any level?

A5 The *Local Government Act 1995* (the Act) places specific obligations on council members, local government employees and other persons involved in making decisions or giving advice on council matters to act honestly and responsibly in carrying out their functions and to ensure transparency and accountability in decision-making. Generally, those obligations include the lodgement of financial interest returns (primary and annual returns), the lodgement of written declarations and the verbal disclosure of financial interests at council and committee meetings. Where a council member, CEO or local government employee has, or is perceived to have, a conflict of interest, they must disclose that interest in accordance with the requirements of the Act. The Act and associated regulations establish four types of interest that must be disclosed:

1. Direct financial interest
2. Indirect financial interest
3. Proximity interest
4. Impartiality interest

If the Mayor or CEO did have any investments, affiliations or engagements that may influence decision, these would be disclosed through a financial interest return or declaration of interest.

M McCallum, Hillarys:

Re: Glyphosate.

Q1 Can the City of Joondalup release the names of the Companies who supply Glyphosate to the City of Joondalup?

A1 All chemicals are purchased from Growers Agrishop.

Q2 Did the City of Joondalup consider the work health and safety protocols for applying and exposing staff/contractors/general public/animals to Glyphosate?

Q3 Can the City of Joondalup produce the MDS sheet and risk management plan for negating the risk to staff/contractors and the general public?

A2 & 3 As detailed in the City's Weed Management Plan 2023 – 2033 under section 1.3 entitled Public and Occupational Health and Safety:

"*The City's integrated weed management approach is conducted in accordance with regulatory requirements and with consideration to community wellbeing and public health. The City's use of any chemical pesticides to control weeds is in accordance with established health and safety standards. The Health (Pesticides) Regulations 2011 provide for the safe use and application of pesticides, including herbicides, through appropriate registration and licensing of businesses and persons involved in weed control. All City employees and contractors that use herbicides for weed control are required to adhere to these regulations. The City uses products that are approved by the Australian Pesticides and Veterinary Medicines Authority (APVMA), according to label instructions, and abides by safety requirements listed on Safety Data Sheets (SDS). The City conducts risk assessments to identify and assess pesticide risks, and where necessary put in place management options to eliminate or control risks. The Work Health and Safety Act 2020 requires the City to maintain a current register of hazardous chemicals used in the workplace, provide workers with information and training on the risks associated with their use (storage, handling and disposal) and take precautions to eliminate or minimise the risk of injury.*"

Q4 Does the City of Joondalup have an insurance policy for potential claims made against the City of Joondalup regarding injury/harm/loss of life and or health as a result of the City of Joondalup's use of glyphosate policy?

A4 The City holds insurance cover for public liability.

Q5 What studies/reports have been conducted by the City of Joondalup to determine the safety of glyphosate on animals/water table/men/women/children?

A5 It is not the City's role to conduct studies related to glyphosate. The City uses products such as glyphosate that are approved by the Australian Pesticides and Veterinary Medicines Authority (APVMA), according to label instructions, and abides by safety requirements according to label directions. The APVMA, in collaboration with the Office of Chemical Safety in the Department of Health, examined glyphosate in 2016 and concluded that products containing glyphosate are safe to use as per the manufacturers label instructions. As per advice from the Department of Health glyphosate is not a confirmed human carcinogen and is safe when used in accordance with the label instructions.

L Pacey, Kinross:

Re: Video Surveillance Cameras.

Q1 What companies has the City of Joondalup engaged or contracted with to install, maintain and monitor the video surveillance cameras within the City of Joondalup?

A1 This question will be taken on notice.

Q2 Who monitors the video surveillance cameras for the City of Joondalup?

A2 This question will be taken on notice.

Q3 Where is the video surveillance footage stored and monitored?

A3 This question will be taken on notice.

Q4 Who is ultimately responsible for the usage and privacy of the video surveillance footage?

A4 This question will be taken on notice.

Q5 What consent have I given to have photographic footage and images taken, monitored and stored of me?

A5 This question will be taken on notice.

S Hall, Kingsley:

Re: Governance Performance and Accountability.

Q1 Can the City of Joondalup explain what accountability processes and safeguards are in place to ensure that the City of Joondalup Mayor, Councillors and Management staff do not overreach the parameters of their office?

A1 This question will be taken on notice.

Q2 If the Public Governance Performance and Accountability Act 2013 does not apply to the City of Joondalup, does this Act apply to the State Government?

A2 This question will be taken on notice.

Q3 In the interest of full disclosure and transparency, can every Councillor including the Mayor disclose their political affiliations and whether or not they are members of any political parties ie Labor/Liberal/Greens etc?

A3 This question should be directed to individual Elected Members.

Q4 If they choose not to disclose their political affiliations what is the reasoning/ideology behind this?

A4 This question should be directed to individual Elected Members.

Q5 What steps have the City of Joondalup taken to ensure that any political agendas affiliations/ideologies of every councillor and the Mayor do not influence decisions made by the City of Joondalup Council?

A5 This question will be taken on notice.

I Anthony, Ocean Reef:

Re: Profit and Revenue of the City of Joondalup.

Q1 Is the generation of profit a priority for the City of Joondalup?

A1 The City is a local government constituted under statute. Generation of profit is not the primary aim of the City's operations. Prudent financial management is a key priority for the City. This may result in surpluses generated from time to time.

Q2 How much revenue is raised by the City of Joondalup from Council Rates?

A2 In the Annual Budget 2023-24, the estimated revenue expected to be raised from general rates in 2023-24 is $107,928,165.

Q3 What are the consequences for choosing not to pay Council Rates to the City of Joondalup?

A3 A ratepayer's obligations in respect of payment of rates are outlined in *the Local Government Act 1995* and related Regulations. Rates are a charge on the land (property) in question, not on an owner. Where rates and charges remain unpaid, the City may choose to take action to recover the debt, as provided for in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996.* Such recovery action may involve court action. *The Local Government Act 1995* empowers Council to pursue disposal of properties where rates are unpaid for over three years and apply the proceeds to settle those dues, should Council determine it appropriate to follow this course of action.

Q4 In order to determine that the City of Joondalup is not engaged in predatory business practices, can the City of Joondalup on and for the public record provide a full accounting including records, ledgers and documents that relate to the accounting of this account from the inception to the present date?

A4 Under the *Local Government Act 1995*, the City's accounts and records are available for inspection at any time by persons authorised to do so under this Act or another written law.

The City's financial statements, accounts, financial records, financial controls, and related information are made available to the Office of the Auditor-General for audit each year. The OAG utilises this information, and the results of its audit, to express an opinion on the City's annual financial statements.

Details about revenue, expenditure, sources of funds, payments to suppliers and employees form part of the corpus of information provided to the OAG for audit purposes. `

In addition, under the *Freedom of Information Act 1992*, the City provides a general right of access to documents and records the City holds, subject to prescribed exemptions under law.

The City publishes a *Freedom of Information Guide* on the City website that sets out in more detail the nature of information that may be accessed under these provisions.

Under the *Local Government Act 1995*, Council is empowered to undertake investigations of any matter pertaining to the City's operations, including business practices should it consider it necessary to do so. Council may choose to either take such measures directly, or through the mechanism of a Council Committee.

In addition, State Government has the power to undertake reviews, investigations, enquiries, or other investigations into any aspect of the City's operations, should this be warranted under the *Local Government Act 1995*.

Q5 Is the City of Joondalup a business and therefore subject to the laws governing commerce such as the Corporations Act 2001, Fair trading Act 2010 (WA), Criminal Code Act 1913 (WA) etc? Yes or no.

A5 The City is a local government established under the *Local Government Act 1995*. It is not a corporation as defined in the *Corporations Act 2001*.

The City is required to comply with all legislation that it is subject to.

G Lock, Ocean Reef:

Re: City of Joondalup – Employee Costs.

Q1 What is the total amount that the City of Joondalup spends on wages/salaries for employees of the City of Joondalup?

A1 This question will be taken on notice.

Q2 What is the highest wage/salary to lowest wage/salary of each position/office/employee (job title only) in the City of Joondalup?

A2 This question will be taken on notice.

Q3 Can the City of Joondalup provide full accounting of the wages, bonuses, incentives, expenses, benefits of each employee of the City of Joondalup job title only?

A3 This question will be taken on notice.

Q4 Who decides how much money each employee of the City of Joondalup will be paid?

A4 This question will be taken on notice.

Q5 Did the City of Joondalup terminate an employment contract for any employee, at any time if they chose not to take a COVID-19 vaccine?

A5 This question will be taken on notice.

S Apps, Woodvale:

Re: Chichester Park, Community Consultation.

Q1 Did the City of Joondalup administration and/or landscape team know that there was an error on the map in regards to school fence position before distribution of the community consultation documentation?

A1 The City acknowledges that the fence has been drawn incorrectly on the plan, however, the Disc Golf concept layout takes into account the existing fence line and property boundary.

Q2 When will the administration provide a corrected feasible design for the community consultation process?

A2 As noted in A1 above, the concept design takes into account the existing fence line and property boundary.

Q3 Will the community be given the opportunity to provide comment and feedback on the finalised disc golf course?

A3 The disc golf concepts design is included in the current consultation process which provides the opportunity for the community to provide input into this project.

Q4 Has the Disc Golf Association been consulted on the proposed redesign?

A4 Yes. The City has had meetings and discussions with the Disc Golf Association.

Q5 Can the City please provide any alternate designs or layouts of the course that were provided by the Disc Golf Association and/or any prepared by the administration team?

A5 The proposed design and alterations of the disc golf course have been prepared by the professional Disc Golf Design company who designed the initial course (they have not been prepared by the City or the Disc Golf Association). No alternative designs have been provided as the proposed course configuration is fit for purpose.

B Hewitt, Edgewater:

Re: Information regarding use of bus registered CVL-1766.

Q1,2 & 3

Please provide the itinerary for the bus registered CVL-1766 on the weekend of 12th and 13th August to include the following:

- *What is the pickup location and destination?*
- *What is the timing of all trips undertaken during the period and the purpose of the trips?*
- *Who were the passengers on the bus?*

A1,2 & 3

This question will be taken on notice.

Q4 Please confirm who approved the use of the bus registered CVL1766 on the weekend of 12th and 13th August 2023?

A4 This question will be taken on notice.

Q5 What was the total cost to the ratepayer of the use of the bus registered CVL-1766 during the weekend 12th and 13th August 2023?

A5 This question will be taken on notice.

M Sideris, Mullaloo:

Re: CJ066-05/23 - City Draft Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).

Q1 Report CJ066-05/23 City Draft Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) can the City please advise the City's definition of "Peer Review"?

A1 The City defines a peer review as an evaluation of scientific, academic, or professional work by others working in the same field.

Q2 Report CJ066-05/23 dated 23 05 2023 states that "The draft CHRMAP has been "Peer Reviewed" by MP Rogers and Associates; Western Australian Local Government Association; and Department of Planning, Lands and Heritage. (DPLH)". Can the City please indicate the specific date that the Peer Review report was provided to the City by DPLH?

A2 The DPLH provided an initial peer review report on the draft CHRMAP to the City in March 2023.

Q3 In the context of a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) in Western Australia. Can the City please advise why a "Benefits distribution analysis" (BDA) was not included in publicly released Draft CHRMAP, to enable consideration and comment by the community?

A3 A Benefits Distribution Analysis was intended to be included in the City's Business Case for the Draft CHRMAP. The Draft CHRMAP states that 'a Business Case will be developed after the CHRMAP is endorsed by Council which will evaluate the options on funding the direct costs over the full 100-year period to deliver the proposed adaptation pathways. The Business Case will also evaluate the options for funding the adaptation pathways in the next 10 to 20 years.' The Business Case would be subject to endorsement by Council.

Q4 Report 12.15 Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) – Sublease. Can the City please advise the specific and complete details of the changes to the Lease (January 2023) and Sub-lease (July 2023)?

A4 The changes were made as a result of the decision of Council at its meeting held on 17 May 2022 (CJ069-05/22 refers). The changes were:

- Changes to the ownership structure / control of the entity Sandgate (WA) Pty Ltd;
- Consent for a sub-sublease of the proposed building on Lot 501 on Deposited Plan 417135 (20 John Wilkie Tarn, Hillarys) at Pinnaroo Point to Hillarys Beach Club (WA) Pty Ltd; and
- Changes to milestones in the sub lease and head lease in relation to extensions of time for the substantial commencement and practical completion of the development and obtaining a liquor license.

The specific details of report CJ069-05/22 are confidential in accordance with section 5.23(2)(c) and (e)(ii) of the Local Government Act 1995, which permits the meeting to be closed to the public for business relating to the following: (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting. (e)(ii) information that has a commercial value to a person.

Q5 Report 12.15 Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) – Sublease. Can the City please advise if the details of this current lease changes identified in this Report would be made public and if not why not?

A5 It is not intended that the details of this report be made public. This report is confidential in accordance with section 5.23(2)(c)(d)(e)(ii) of the Local Government Act 1995, which permits the meeting to be closed to the public for business relating to the following: (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting. (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting. (e) a matter that if disclosed, would reveal: (ii) information that has a commercial value to a person.

B Gould, Iluka:

Re: Snap Send Solve Application.

Q1 How many requests have been received by the City of Joondalup via the Snap Send Solve Application (App) in 2023?

A1 This question will be taken on notice.

Q2 What were the top five topics/resident issues received via the Snap Send Solve App in 2023?

A2 This question will be taken on notice.

Q3 What were the top three suburbs in the City of Joondalup that are using the Snap Send Solve App in 2023?

A3 This question will be taken on notice.

Re: Water Testing of Waterways and use of Herbicides within the City of Joondalup.

Q4 Does the City conduct regular water testing for the safety of wildlife in the City's parks that have water ways/ponds, for example Sir James McCusker Park, Iluka?

A4 The City conducts testing to ascertain oxygen and nutrient levels in the City's wetlands. The City on occasions will test water samples to identify new species of algae that are noticed in water bodies.

Q5 Do the herbicides (in particular glyphosate) that the City use mix with water or do they float on the surface? For example, if applied near a waterway and then says it rains and washes into said waterway, would it mix with the water or float on the surface and can you please provide a valid reference to the source of your answer.

A5 Herbicides used by the City are diluted in accordance the label instructions of the specific product. The City only uses herbicides, such as glyphosate, that are approved by the Australian Pesticides and Veterinary Medicines Authority (APVMA), according to label instructions, and abides by safety requirements according to label directions.

M Harrison, Mullaloo:

Re: Confidential Information to Elected Members.

Q1 Elected Members are privileged to have access to confidential City data.

Can the City advise what are all the classifications of confidential City data that should never be provided from an Elected Member to a Developer?

A1 This question will be taken on notice.

Re: Item 12.4 – Urban Bike Trails – Business Case.

Q2 Mountain Bike (MTB) Nodes, located in dry land zones of some suburban parks, that informally describe Urban MTB Trails through our suburbs are vital infrastructure for the kids of the City of Joondalup.

In the Business Case, why did the City elect to double the cost of all MTB Nodes by including City landscaping that was not requested by our community or identified by the outcomes of the Youth Design Workshop?

A2 There was a need to include a separate provision for landscaping in the business case to more accurately represent the potential costs of facilities as cost estimates provided by the City's appointed consultants were for the facility/track component only.

Q3 *An MTB Node has two or three "unique to suburb" MTB challenges (MTB jumps, MTB berms, MTB obstacles) constructed from natural materials (rock, earth and wood, tree trunks) placed along a rugged and rough MTB Track itself made of crushed limestone, rocks and earth and importantly with a defined single entry point and single exit point.*

In the Business Case, why did the City elect to cost MTB Tracks as oversized circuits occupying large areas of a park when these were not requested by our community or identified by the outcomes of the Youth Design Workshop?

A3 The business case includes a number of different facility categories that range from user-specific facilities (such as 'mountain bike nodes') to facilities that cater to a broader set of users.

Attachment 12.4.4 provides concept plans for the different facility categories considered as part of the business case.

The business case includes 'bike elements' which are intended to be smaller, rideable features within parks to encourage trails discovery. A single element type would be included on a small track, intended to be used by riders passing through a park on the way to nodes. The concept plan in Attachment 12.4.4 and description of the 'bike element' facility category appears to align with the type of node described above.

Q4 *The facilities of Urban MTB Trails, if delivered in accordance with our community needs, would be available across our suburbs and to all local schools.*

What educational benefits does the City consider would be uniquely delivered to kids by using Urban MTB Trails?

A4 The City's *Outdoor Youth Recreation Strategy* recognises that outdoor youth recreation facilities are used by young people because they provide unbiased and inclusive activities that promote physical health and social connection to a diverse range of people.

Re: *CJ066-05/23 - City Draft Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).*

Q5 *Can the City please fully define "Peer Review" in the context of the City's own use when stating, at Council Meetings and Public Information Sessions and in responses to written questions, that the City-wide Draft CHRMAP released on 05 May 23 "has been peer reviewed by MRA, DPLH and WALGA."?*

A5 The City defines a peer review as an evaluation of scientific, academic, or professional work by others working in the same field.

N Brammer, Iluka:

Re: *City of Joondalup Private Contractors.*

Q1 *How many private contractors are employed by the City of Joondalup?*

A1 The City has 148 current contracts in place with 119 Contractors established from a public tender process or a quotation process for a long-term contract.

Q2 Who or what department makes the decisions regarding choosing specific contractors for specific tasks?

A2 The selection of Contractors by quotation is made by the individual business unit requiring the goods/services in accordance with the City's purchasing protocols. The selection of Contractors from a tender process up to the value of $500,000 is approved by the Chief Executive Officer under delegated authority and with a value exceeding $500,000 is made by Council.

Re: City of Joondalup Video Surveillance.

Q3 Which company(s) installed/maintains/monitors the video surveillance within the City of Joondalup?

A3 This question will be taken on notice.

Q4 Who made the ultimate decision of choosing this/these video surveillance company(s)?

A4 This question will be taken on notice.

Q5 How much does the City of Joondalup spend on monitoring the people within the City of Joondalup?

A5 This question will be taken on notice.

M Kwok, Ocean Reef:

Re: Item 12.10 - List of Payments made during the Month of June 2023.

Q1 In relation to EF112485, can the City please supply details of items/ services purchased on the credit cards?

EF112485	30/06/2023	PERITUS TECHNOLOGY PTY. LTD.			8,538.55
			103296 - CREDIT CARD TRANSACTIONS MAY2023		4,301.35
			103307 - CREDIT CARD TRANSACTIONS JUNE		4,237.20

A1 Peritus Technology oversees the payment transactions for the City's parking ticket machines. Where parking fees are paid by credit card, the company passes on the cost of the credit card transaction fees to the City.

Q2 In relation to EF112221, can the City please explain what type of keys were supplied?

EF112221	15/06/2023	S A S LOCKSMITHS			1,647.25
			188475 - SUPPLY 20 KEYS		1,136.30

A2 The payment was for 100 x Abus 65/20 keyed alike padlocks and 20 keys.

Re: Weed Management Plan.

Q3 Given the fact that over 80% of responses to the Weed Management Plan community consultation, did not want chemical spraying, where is the plan to phase out the use of poisons in the community?

A3 Council considered the outcomes of community consultation at the 28 March 2023 meeting where it adopted the *Weed Management Plan 2023 – 2033*. The purpose of the *Weed Management Plan 2023 – 2033* is to provide an integrated approach to the management of weeds within the City. An objective of the *Weed Management Plan 2023 – 2033* is to reduce the reliance on herbicide use by increasing non-chemical weed control methods, where appropriate. The *Weed Management Plan 2023 – 2033* will undergo a major review in five years (2027/28) and 10 years (2032/33).

Q4 The regulator APVMA is mostly funded by the industry that it is supposed to regulate, and there is a conflict of interest. Why does the City keep relying on a controversial body for advice?

A4 The City takes advice regarding herbicides from the Department of Health as well as State and Federal government regulators. The Department of Health have advised that glyphosate is not a confirmed human carcinogen and is safe when used in accordance with the label instructions. The City complies with regulations and implements a number of initiatives to maximise safety and minimise risk to staff and the community.

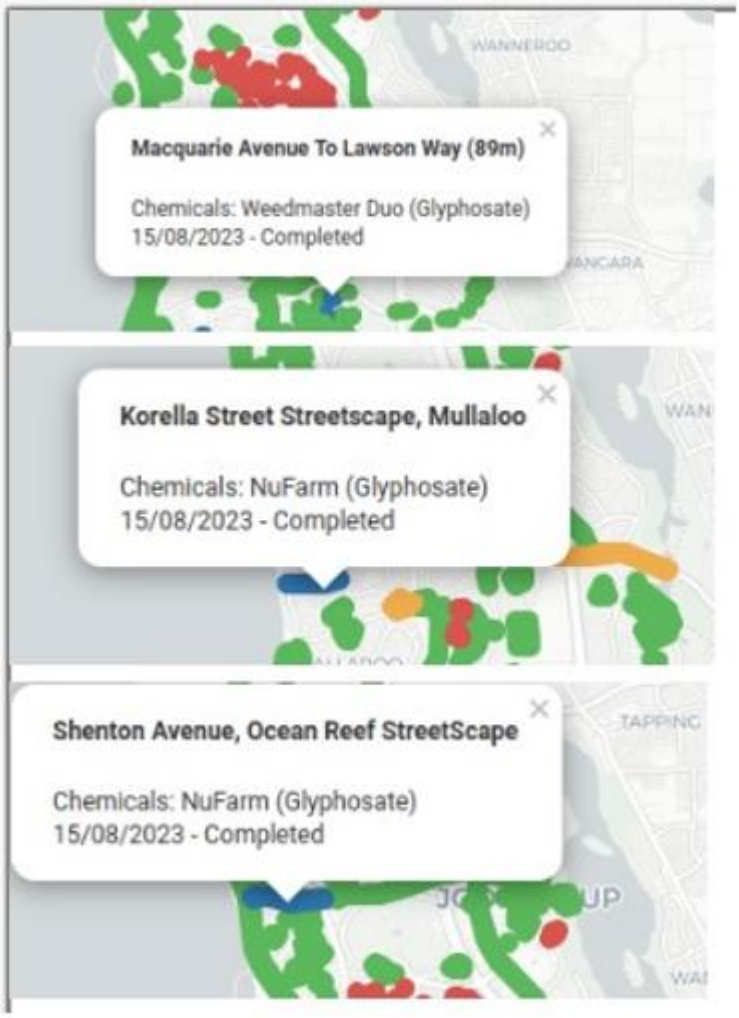
A Strategic Review Report regarding the Australian Pesticides and Veterinary Medicines Authority (APVMA) was released by the Minister for Agriculture, Fisheries and Forestry on 14 July 2023. The report was a strategic review of the APVMA's allocation of regulatory priorities, its capability to carry out the full scope of its regulatory functions and its operations. The report was commissioned by the Board of the APVMA (Board) at the request of the Minister.

The report highlighted issues with the administration and governance of the APVMA. It concluded that the material reviewed "does not indicate any instances where agvet chemical products have been registered inappropriately".

The City will continue to be guided by Federal and State regulators regarding the safety and appropriateness of the use of pesticides including glyphosate.

Q5 As seen on the pesticide use locations map and schedule that glyphosate had been applied on Tuesday morning across a number of suburbs. The area had a heavy downpour at 10 am and my rain gauge recorded 20 mm of rain that day.

Who made the decision to apply chemical when rain was imminent?



A5 With the City's notification process and the current time of year, every attempt is made to complete the spraying activity within the scheduled dates and between rain activity. The experienced operators assessed the conditions on the day of application and decided there was a high probability of the herbicide drying and achieving the desired effect before the next rain activity.

M O'Byrne; Kinross:

Re: CJ040-03/23 - Weed Management Plan 2023 – 2033.

Q1 When would the City of Joondalup envisage enough time has elapsed from the Joondalup Council's adoption (OCM 28 March 2023) of the Weed Management Plan 2023 - 2033 for the City to support an Elected Member's intention to put up a Notice of Motion asking for a phasing out of glyphosate in areas where humans and domestic animals are utilising that space?

A1 The Meeting Procedure Local Laws provides for Elected Members to raise a Notice of Motion. The Notice of Motion is considered and decided on by Council.

Re: City of Joondalup Capital Works Program.

Q2 What was the Capital Works Program spend on the following four suburbs; Joondalup, Burns Beach, Currambine and Kinross over the past four years broken down into individual years and component spends per suburb?

A2 This question will be taken on notice.

Q3 Can the City please supply a detailed breakdown (to include expected start year through to finish year) of the work the City's Capital Works Program will pay for in the delayed refurbishment of the Kinross MacNaughton Clubrooms, Kinross?

A3 Concept planning for the McNaughton Park Facility Refurbishment Project is not scheduled to commence until 2024/25, with detailed design and construction currently listed for 2025/26 – 2026/27 within the Five Year Capital Works Program. As such, a detailed scope of works is unable to be provided.

Re: Mindarie Regional Council - FOGO.

Q4 The City of Joondalup is one of the two member cities of the Mindarie Regional Council (MRC) whose residents are adversely affected by increasingly problematic odour issues linked with the dumping of over 660,000 red bins of organic waste each week at the Tamala Park tip site.

Why hasn't the City implemented Food Organics Garden Organics (FOGO)?

A4 In March 2018, the City considered the implementation of a Food Organics / Garden Organics (FOGO) bin as part of its original business case for the Three Bin System. The Three Bin System commenced implementation in late January 2019, however, there were no available FOGO processing plants capable of taking the quantity of FOGO waste that would be generated by a local government the size of Joondalup with over 60,000 households at that time.

The City is currently assessing the FOGO service in line with the Western Australia *Waste Avoidance and Resource Recovery Strategy 2030*.

Q5 Can the City encourage member cities to also adopt FOGO to reduce the malodorous rotting of organic waste at the tip site?

A5 Waste collection systems are discussed with other Mindarie Regional Council (MRC) member Councils on a continuous basis. Ultimately, the decision to implement a FOGO system is for the various member Councils of the MRC to make.

N Dangar, Beldon:

Re: Use of Glyphosate and Weed Management.

Q1 When did the City last conduct a review of the science literature on safety or risk of Glyphosate?

A1 It is not the City's role to undertake a review of scientific literature related to glyphosate. The City uses products such as glyphosate that are approved by the Australian Pesticides and Veterinary Medicines Authority (APVMA), according to label instructions, and abides by safety requirements according to label directions.

The APVMA, in collaboration with the Office of Chemical Safety in the Department of Health, examined glyphosate in 2016 and concluded that products containing glyphosate are safe to use as per the manufacturers label instructions. As per advice from the Department of Health glyphosate is not a confirmed human carcinogen and is safe when used in accordance with the label instructions. The City complies with relevant regulations and implements a number of initiatives to maximise safety and minimise risk to staff and the community.

Re: Item 12.10 – List of Payments made during the Month of June 2023.

Q2 Can the City please advise of any conflict of interest by the City in contracting during the procurement of the chemicals relating to EF111992, EF112154 and EF112575 – Sandpoint Pty Ltd?

A2 This question will be taken on notice.

Q3 Can the City advise what is the annual cost of purchasing of chemical weed control products?

A3 This question will be taken on notice.

Re: Mowing Public Open Spaces.

Q4 When will the new John Deere tractor (an agricultural) vehicle be utilised in the City of Joondalup and how will the costs be defrayed by mowing the lawns on public open spaces?

A4 The recently acquired John Deere tractor has been in use for various maintenance activities across the City's facility areas. The John Deere tractor has an hourly charge rate that is applied to each park maintenance budget.

Re City of Joondalup's costs.

Q5 The City has purchased multiple high-cost items in June, but when will the City actually begin to reduce their costs?

A5 The City procures goods and services that are necessary to provide facilities and services to the community that the City has committed to, as determined by Council. Procurement of such goods and services is undertaken in accordance with the *Local Government Act 1995* and related regulations, as well as the City's Purchasing Policy and purchasing protocols. As an imperative of the Purchasing Policy, the City seeks to obtain value for money.

Should Council determine that certain facilities or services are either not required, or be provided to lower service level than in the past, this would be expected to result in a reduction in the goods and services the City is consequently required to procure.

T Lock, Ocean Reef:

Re: City of Joondalup.

Q1 Does the City of Joondalup have an Australian Business Number?

A1 *Yes.*

Q2 Is the City of Joondalup a business? Yes or no.

A2 The City is a local government. It is not considered a business in a commercial context, and is not a corporation under the *Corporations Act 2001*.

Q3 Is the City of Joondalup doing business name 'Joondalup Reception Centre' as listed on Dun and Bradstreet? Yes or no.

A3 'Joondalup Reception Centre' is a business name registered under the City's ABN with the Australian Securities and Exchange Commission.

Q4 Is the City of Joondalup [ABN] bound by the Corporations Act 2001?

A4 No.

Q5 Can the City please provide proof that the Australian Tax Office (ATO) does not class Local Governments and Councils as ABN Trading Corporations?

A5 The City is not aware of any ruling or advice from the ATO or other federal or state government entities that local governments are considered trading corporations.

T Barlow, Woodvale:

Re: Chichester Park Proposed Facility Upgrade.

Q1 The proposed plan for a skatepark and pump track and the relocation of disc golf is not conducive to walking within Chichester Park, especially for those people who wish to exercise their dogs within a large, safe, green space, away from roads and traffic.

Can the City please advise how many dogs are registered in the suburb of Woodvale?

A1 There are 1450 dogs registered in Woodvale.

Q2 Would it not make more sense to spread the $800,000 across multiple parks in Woodvale, rather than solely in Chichester Park, which already receives significant monetary investment?

A2 The City provided an answer to a similar question from T Barlow of Woodvale at the July meeting of Council.

Q3 The City of Joondalup's Age-Friendly Plan 2018/19 -2022/2023 states the following:-

"Continue to ensure the City's public buildings and open spaces are safe, functional, accessible and welcoming to older adults" and the Action Plan states "As part of new or refurbished park facilities, include age-friendly outdoor features"

Please explain what practical application and benefits a skatepark / pump track brings to our older residents in the community?

A3 The provision of outdoor youth recreation facilities is guided by the City's *Outdoor Youth Recreation Strategy* which outlines a strategic approach to meeting demonstrated community need through establishing a facilities framework and identifying key implementation actions for the provision, scale and location of outdoor youth facilities across the City of Joondalup.

One of the infrastructure gaps identified by the strategy is the provision of locally accessible, multi-purpose incidental facilities across the entirety of the City, targeted to entry level and social participation in all recreation styles, that enable fun, fitness and social interaction.

The provision of an incidental-scale skate facility in the suburb of Woodvale would therefore align with the needs analysis of the City's *Outdoor Youth Recreation Strategy*.

Additionally, the proposed project has been specifically designed to promote intergenerational use as the project includes universal access footpaths, benches (with backs and armrests), picnic settings, barbecues, and a drink fountain. These facilities support the integration of more mature residents into outdoor community life. Furthermore, this type of facility activates the park which promotes a higher level of passive surveillance and in turn this improves safety of park users.

Q4 Given the potential of a wider age group using the skate park/pump facilities, through the Outdoor Youth Recreation Strategy, and in particular 18 to 25s, does a licenced liquor venue in close proximity within Chichester Park, cause the City any concern?

A4 No.

Q5 Will residents that are opposed to the skate park/pump track be afforded the opportunity and time to raise their own petition before any further progress, approvals and money is spent on this project?

A5 Residents are encouraged to make their views known through the current community consultation process which will enable Council to make an informed decision taking into account the feedback received through this process.

K Barlow, Woodvale:

Re: Proposed Skate Park at Chichester Park.

Q1 What is the actual cost to ratepayers, per year, to cover maintenance, repairs and running costs of the proposed skate park and pump track?

A1 The estimated cost to cover maintenance, repairs and running costs total $13,000 per year.

Q2 Is the skate park / pump track being funded out of the $800,000 provided by the State Government, or is this an additional cost to ratepayers?

A2 The $800,000 provided by the State Government only covers the initial capital outlay.

Q3 If the skate park/pump track requires the relocation of existing infrastructure that has been in place for only 7 years, then why is Chichester Park even a viable option?

A3 The provision of outdoor youth recreation facilities is guided by the City's *Outdoor Youth Recreation Strategy* which outlines a strategic approach to meeting demonstrated community need through establishing a facilities framework and identifying key implementation actions for the provision, scale and location of outdoor youth facilities across the City of Joondalup.

One of the infrastructure gaps identified by the strategy is the provision of locally accessible, multi-purpose incidental facilities across the entirety of the City, targeted to entry level and social participation in all recreation styles, that enable fun, fitness and social interaction.

The provision of an incidental-scale skate facility in the suburb of Woodvale would therefore align with the needs analysis of the City's *Outdoor Youth Recreation Strategy*.

The City of Joondalup's *Public Open Space Framework* classifies public open space according to primary function and manner of use to identify appropriate infrastructure for each type of public open space.

Classified as a District Sports Park under the Framework, Chichester Park is the largest park in Woodvale and its function is to support both structured and unstructured activities within its 13.2 hectares. Chichester Park also already contains necessary supporting infrastructure such as parking and toilets.

It is not uncommon for the City to move infrastructure in parks in order to maximise community useability.

Q4 Does the City choose not to address these issues?

A4 No.

Q5 What is the Council's plan to deal with parking and traffic inflow into Woodvale, as parking is still a major issue at Chichester Park, both on Trappers and Chichester Drive?

A5 Chichester Park, with its recent development, has always been a well utilised and popular park by residents and sporting clubs and plays an integral part in creating a dynamic and attractive community within the suburb of Woodvale. Similar to many other suburbs within the City, there are many generators that encourage people to visit, shop and live and it is not feasible to stop or reduce traffic inflow into any suburb without negative social and economic impacts. Vehicle movements on key roads such as Trappers Drive and Chichester Drive are to be expected and is a typical outcome of an urbanised metropolitan society.

Parking issues are unfortunately a widespread issue which affects schools, shopping precincts and sporting areas and the City endeavours to manage this as best as possible. In the case of Chichester Park, additional parking bays have been provided on Trappers Drive and in Landor Gardens on top of the existing parking bays however it is not feasible to provide parking bays for every vehicle that may attend the park. While at this time there are no short to medium term plans to provide additional parking around Chichester Park, the parking situation will be monitored.

Any vehicles which are parked illegally should be reported to the City on 9400 4000 at the time the offence is occurring.

M Pacey, Kinross:

Re: Fines and Infringement Notices.

Q1 Can the City of Joondalup please provide the name of every Act/legislative instrument used to validate the City of Joondalup issuance of any and every fine the City of Joondalup issues?

A1 This question will be taken on notice.

Q2 How much revenue is raised from fines and infringements within the City of Joondalup?

A2 In the *Annual Budget 2023-24*, the City has estimated approximately $421,160 as revenue from fines and penalties during the year.

Q3 Where does the money/revenue raised from the fines and infringement notices end up and who ultimately decides where this money is spent?

A3 Revenue from fines and penalties forms part of the City's overall revenue. Council determines how funds received by the City are to be applied.

Q4 What percentage of fines and infringements issued by the City of Joondalup ends up in court?

A4 This question will be taken on notice.

Q5 Who is ultimately responsible for any and every fine issued by the City of Joondalup to be enforced by way of the fines enforcement registry?

A5 This question will be taken on notice.

The following summarised questions were submitted verbally to the Council meeting:

M O'Byrne, Kinross:

Re: Outdoor Exercise facilities for Seniors.

Q1 Can the City advise where in the City of Joondalup is there the provision of free outdoor exercise facilities designed to meet the needs of the elderly to enable older residents to improve their strength, balance, joint movement, mobility and functions to continue to age in place?

A1 The Mayor advised that the City provides outdoor facilities that cater for people of all ages living in the City of Joondalup.

The Manager Parks and Natural Environment advised that the outdoor facilities includes playspaces for the youth in the district and outdoor fitness equipment that can be used by people of all ages and ability including senior members of the community.

Re: Elcar Dog Park – Duty of Care for Users.

Q2 In relation to Elcar Dog Park, what is the City's duty of care to dog owners and dogs regarding problems such as; surfaces with eroded grass, surfaces pitted with deep holes in places so that both owners and dogs are at risk continuously of serious trip injury, and additional mud slide injuries in the wet periods?

A2 The Director Corporate Services responded advising that the City's duty of care to users of the park is to take responsible steps to not cause foreseeable harm. Duty of care is not absolute, there is still an onus on people using the dog park to look after their own safety.

The Director Corporate Services advised that he would take the question on notice and review the park conditions at Elcar Park.

Cr Fishwick and Cr Raftis entered the Chamber at 12.06pm.

D Kelly, Warwick:

Re: Non-payment of Council Rates.

Q1 What are the consequences of an honourable nonpayment of Council Rates by way of requesting a proof of claim of authority, by way of a legal notice process, and the City of Joondalup refusing to provide a valid proof of claim?

A1 The Director Corporate Services advised that Council Rates are a levy on the land and not on the individual. In the event that Council Rates remain unpaid, the City will serve the appropriate notices and have the matter referred to a Magistrate for the appropriate action.

Re: Copyright of a Person's Name.

Q2 Does the City of Joondalup acknowledge the consequence of using the copyrighted person's name without the expressed permission of that person under common law, copyright pursuant to the notice sent by way of registered mail?

A2 The Director Corporate Services advised that the question will be taken on notice.

R Pizzey, Woodvale:

Re: Chichester Park Proposed Upgrade to Recreational Facilities.

Q1 Will there be any mature trees removed from Chichester Park as a result of the proposed upgrade to recreational facilities at the park, currently out for community consultation?

A1 The Manager Parks and Natural Environment advised that there is one grass tree that requires removal and replanting within the park.

Re: Use of Dye in Glyphosate.

Q2 Is there a specified amount / ratio that is used of the blue dye in Glyphosate to ensure that the application of glyphosate can be visible to members of the public, as lately the blue dye has not been visible?

A2 The Manager Parks and Natural Environment advised that there is a range of recommended usage of the dye. It was recommended at a prior Council meeting that the City increase the concentration of dye within the formulation and that has been undertaken in recent months.

B Gould, Iluka:

Re: Questions Taken on Notice.

Q1 I provided the City with written questions prior to the Council meeting in relation to the Snap, Send, Solve application and the questions were taken on notice by the City. Can the City please advise when it is likely that I will receive a response, and is the required timeframe stated in a policy?

A1 The Director Governance and Strategy responded explaining the reason the City has not been able to respond to the written question, is that there was a short timeframe between receiving the questions and holding the noon Council meeting. Further, there are a number of written public questions that were taken on notice prior to the August Council meeting and these questions will be responded to in the September Council Agenda, which is the City's usual practice.

Q2 There were a lot of questions taken on notice this month, is there a policy or timeframe that the City is guided by, for answering public questions?

A2 The Director of Governance and Strategy advised that the City tries to answer written public questions as quickly as possible, however, on this occasion the City received 24 sets of questions, with some sets having up to five questions each. It was extremely difficult for the City to have the necessary resources to manage the number of questions within a 24 hour timeframe. It was added, the City endeavours to provide responses to public written questions and present them to the upcoming Council meeting, and this has been the City's practice in recent time.

Mayor Jacob added in 2023 Council's meeting cycle has allowed for an additional week between the Briefing Session and Council Meeting, allowing for a longer period of time for residents / ratepayers to review the Agenda and submit written public questions. It was understood that the majority of the questions were received just prior to the meeting, and Mayor Jacob encouraged residents in future to send through their written public questions earlier, to ensure that responses can be provided.

M Kwok, Ocean Reef:

Re: Candidate Information Session.

Q1 In relation to the upcoming local government election, why didn't the City of Joondalup hold a Candidate Information Session without the Returning Officer?

A1 The Director Governance and Strategy advised that the City does enjoy holding the candidate information sessions, and having the opportunity to provide information to prospective candidates on what it means to be an Elected Member. The information provided also includes; legislative requirements, new requirements from the Department of Local Government and the WA Electoral Commission, and as the WA Electoral Commission (WAEC) manages the City's election, it was considered that the WAEC should be able to respond to pertinent questions relating to the legislation and procedures that they undertake at the Candidate Information session.

The Director Governance and Strategy explained that it was disappointing that the City had to cancel both of the Candidate Information Sessions, alternatively this year prospectives candidates were encouraged to access the webinar being facilitated by WALGA, the Department of Local Government and the Electoral Commission.

Q2 Will the City endeavour to have two Candidate Information Sessions prior to the Local Government Election in 2025?

A2 The Director Governance and Strategy responded advising that the City will endeavour to hold Candidate Information Sessions within the district in 2025. The City has expressed its disappointment to the WA Electoral Commission regarding the City's expectations and the City intends to discuss this matter further prior to the 2025 local government elections.

6 PUBLIC STATEMENT TIME

The following summarised statements were submitted verbally at the Council meeting:

D Kelly, Warwick:

Re: Video Surveillance – Consent Notice.

Ms Dawn Kelly addressed Council in relation to consent notice to monitor members of the public with video monitoring systems.

Ms Kelly advised that she and other members of the public do not consent to the City of Joondalup taking videos or photos via surveillance cameras, nor do they give consent to using number plate or facial recognition technology to track, trace or fine the public.

Ms Kelly emphasised that if the City uses this technology as a predatory business practice, the Chief Executive Officer will be held privately accountable to the full extent of the law.

M Kwok, Ocean Reef:

Re: Weed Management – Non-Chemical Weed Control.

Ms Michele Kwok addressed Council advising that a key objective of the *Weed Management Plan* was to reduce the reliance on herbicide use by increasing non-chemical weed control methods where appropriate. Ms Kwok stated that the City has not set a plan with targets to achieve this outcome.

Ms Kwok outlined the detrimental health effects that glyphosate can cause to humans and questioned the ability of the Australian Pesticides and Veterinary Medicines Authority (APVMA) as the Federal regulator. Ms Kwok stated that 95% of the APVMA funding comes from within the industry. In other words its owned by their industry. Their only interest is to push for more chemical use.

Ms Kwok urged Council to stop being deceived by misinformation that chemicals like glyphosate are safe and effective to use, and asked that the City remove itself from relying on chemical weeding methods and invest in healthy alternatives for a better planet and for the health of our future generations.

Cr Logan left the Chamber at 12.20pm.
The Senior Governance Officer left the Chamber at 12.22pm and returned at 12.22pm.

S How, Padbury:

Re: Item 12.5 – Consideration of Padbury Community Garden Proposal.

Ms Sandy How spoke on behalf of the Padbury Community Garden Committee, expressing their support for the alternative motion being raised by Cr Hamilton-Prime. Ms How explained that the alternative motion provides more certainty and flexibility with the project scope moving forward.

Ms How expressed her gratitude to Cr Hamilton-Prime and the City's administration for their belief and assistance in the Community Garden project and help provided to the group every step of the way to prepare the Business Case and to ensure that all aspects are considered. Ms How explained the inclusion of a universal access toilet at Gibson Park will allow for the necessary amenities to be available for members whilst undertaking activities at the Community Garden. Ms How further explained that early discussions have been undertaken with Saba Rose Button Foundation seeking funding opportunities to present to the City for a much needed 'Changing Place Toilet' that are especially designed for people with disabilities. It was added that these facilities will enhance the accessibility of the Community Garden to the people in the whole district, not just the suburb of Padbury.

Ms How urged Council to support the alternate motion and allow this motivated, multiskilled determined group to show the City what a community led project can really achieve.

C Eaton, Hillarys:

Re: Item 12.3 - Lot 226 (54) Banks Avenue, Hillarys.

Ms Carol Eaton spoke in objection to the development planning application for six, two storey grouped dwellings at Lot 226 (54) Banks Avenue, Hillarys.

Ms Eaton explained that she and other residents of Venus Way provided submissions addressing the parking issues that will arise due to the proposed development, with the addition of three driveways on Venus Way.

Ms Eaton highlighted that the intersection at Banks Avenue / Endeavour Road becomes very congested, as the roads are used by residents and parents of students that attend St. Marks amongst other users.

Ms Eaton expressed concern that the three extra driveways that are requested on the planning application is going to exacerbate the parking issues that currently exist.

Cr Logan entered the Chamber at 12.24pm.

H Pate, Padbury:

Re: Item 12.5 – Consideration of Padbury Community Garden Proposal.

Ms Heather Pate spoke in support for the Padbury Community Garden and explained that her family has lived in Padbury since 2019, and the Padbury Community Garden community has been a wonderful way to get to know neighbours and gives the group an opportunity to work towards a common goal.

Ms Pate shared that the committee is amazingly hardworking and determined and there are many other members in the community who have also been passionate supporters, working to get the garden up and running.

Ms Pate went on to say even without a garden in place yet, the Padbury Community Garden has been bringing people together. There is clearly a need that this garden has already started to fill.

Ms Pate highlighted that inclusivity is a main focus of the garden planning and that it has been designed for the whole community to enjoy and use, the garden also provides a connection to the area and gives residents a sense of belonging.

Ms Pate encouraged Council to support the project and stated that Padbury is a community minded suburb, and the Padbury Community Garden would be a place where members of the community could continue to build.

B Gould, Iluka:

Re: Notice of Motion No. 6 – Cr Russell Poliwka - Glyphosate
Re: Snap, Send and Solve Application.

Ms Bettina Gould spoke in support of Cr Poliwka's Notice of Motion No. 6, where it is requested that Council considers eliminating the use of glyphosate in areas where human and domestic animals frequent. Ms Gould explained that she would like to see chemical spraying be eliminated in natural areas as well, in particular at Sir James McCusker Park, Iluka, which has experienced a lot of heavy spraying.

Ms Gould highlighted the benefits of the Snap, Send and Solve application for residents when they see issues in the district to capture them with their smart phone and send them easily to the administration. Ms Gould has also received this feedback from other community members.

Ms Gould explained that the City currently uses another process, where residents can lodge issues within the district via the City's website (Info@joondalup). Ms Gould expressed that there is an easier and modern way to submit these requests. A change to using the Snap, Send and Solve application will encourage members of the community, in particular the youth to become more engaged with the City.

The Governance Coordinator left the Chamber at 12.27pm and returned at 12.28pm.
The Senior Governance Officer left the Chamber at 12.27pm.

School Student, Hayworth Rise, Woodvale:

Re: District Road – Potholes.

I am a 16-year-old student and currently learning how to drive on district roads. I have noticed throughout the area that there are many potholes, some are an inconvenience and others could potentially be dangerous.

I thought this feedback provided to the Council on the condition of their roads, would be of benefit to the road users.

A Coe, Sacred Heart College, Hillarys:

Re: Chichester Park, Woodvale – Proposed Upgrade to Recreational Facilities.

Miss Coe explained in relation to the proposed upgrade to the recreational facilities at Chichester Park in Woodvale, she does not think the skate park and other facilities being planned to be implemented would be suitable for some of the people in the community.

Miss Coe expressed that there may not be a massive demand for a skate park in the area, and the proposed upgrade to the park would not be supporting a more natural environment in the park.

7 APOLOGIES AND LEAVE OF ABSENCE

7.1 APOLOGIES

Cr Suzanne Thompson.
Cr Christopher May, JP.

7.2 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Nige Jones	19 to 24 August 2023 inclusive.
Cr John Raftis	29 August to 2 September 2023 inclusive.

7.3 REQUEST FOR LEAVE OF ABSENCE – CR RUSS FISHWICK, JP, CR CHRISTINE HAMILTON-PRIME AND CR JOHN LOGAN
(Resolution No: CJ128-08/23)

MOVED Cr Hamilton-Prime, SECONDED Cr Poliwka that Council APPROVES the request for Leave of Absence from Council duties for:

1 Cr Russ Fishwick, JP covering the period 12 to 18 September 2023 inclusive;

2 Cr Christine Hamilton-Prime covering the period 20 September to 16 October 2023 inclusive;

3 Cr John Logan covering the period 23 September to 1 October 2023 inclusive.

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka, and Cr Raftis.
Against the Motion: Nil.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 25 JULY 2023
(Resolution No: CJ129-08/23)

MOVED Cr Chester, SECONDED Cr Kingston that the Minutes of the Council Meeting held on 25 July 2023 be CONFIRMED as a true and correct record.

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka, and Cr Raftis.
Against the Motion: Nil.

The Senior Governance Officer entered the Chamber at 12.33pm.

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Mayor Jacob officially welcomed the 81 students and 15 staff members representing 11 schools. Mayor Jacob named the schools in attendance as: Belridge Secondary College, Belridge Secondary Education Support Centre, Greenwood College, Mater Dei College, The Montessori School, Ocean Reef Senior High School, Sacred Heart College, SEDA College WA, St Stephen's School, West Coast Secondary Education Support Centre and Woodvale Secondary College.

Mayor Jacob said Elected Members have agreed to hold this meeting of Council during the day to give local schools an opportunity to send their students along and see first-hand how their local government authority functions and works.

Mayor Jacob said the first invitation to high school students to attend a Council meeting was in 2006 and it has been very pleasing to see the growing interest from young people in local government affairs and learning about issues that affect the local community. Mayor Jacob shared that students also attended a youth forum prior to this meeting.

Mayor Jacob thanked students for their attendance and interest in the Council and its business and for the two engaging statements delivered during public statement time.

MOTION TO SUSPEND ORDER OF BUSINESS
(Resolution No: CJ130-08/23)

MOVED Mayor Jacob, SECONDED Cr Logan that Council, in accordance with clause 14.1 of the *City of Joondalup Meeting Procedures Local Law 2013*, SUSPENDS the operation of clause 4.3 – *Order of Business of the City of Joondalup Meeting Procedures Local Law 2013*, to allow Elected Members the opportunity to express their condolences on the passing of Honorary Freeman Margaret Cockman OAM and former City of Joondalup Councillor Chris Baker, after "Announcements by the Presiding Member Without Discussion."

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka, and Cr Raftis.
Against the Motion: Nil.

Condolences for Honorary Freeman Margaret Cockman OAM and former City of Joondalup Councillor Chris Baker

Mayor Jacob invited Elected Members to express their condolences on the passing of Honorary Freeman Margaret Cockman OAM and former City of Joondalup Councillor Chris Baker.

The following Elected Members expressed their condolences:

- Cr Poliwka
- Cr Chester
- Cr Fishwick
- Cr Hamilton-Prime

Margaret Cockman OAM

Mayor Jacob, on behalf of our City, Council, staff and community, extended condolences to the family and friends of Honorary Freeman Margaret Cockman OAM, who passed away, aged 92.

Mayor Jacob stated that no one has done more to shape the identity of the cities of Joondalup and Wanneroo, as we know them today.

Mayor Jacob shared that from an early age, Honorary Freeman Margaret Cockman dedicated her life to her community and to the people of Wanneroo, and later in life that extended to Joondalup.

Mayor Jacob said history will reflect well on her many achievements. He said through five decades of service in local government, Honorary Freeman Margaret Cockman witnessed every major development and project undertaken throughout the region. Mayor Jacob said her incredible volume of voluntary work is unmatched.

Mayor Jacob described Honorary Freeman Margaret Cockman as family-orientated, personable and loyal, with a great sense of humour and a happy disposition. Mayor Jacob said Honorary Freeman Margaret Cockman truly lived life to the fullest and she will be missed.

Mayor Jacob shared that hundreds of people attended a memorial service for Honorary Freeman Margaret Cockman at the Wanneroo Civic Centre on Friday, 11 August, including many past and present Elected Members and staff members at the Cities of Wanneroo and Joondalup. Mayor Jacob said it was a fitting tribute to a much-loved person.

Mayor Jacob said on behalf of the Joondalup and Wanneroo family, we thank Margaret Cockman on a job well done. Rest in Peace.

Chris Baker

Mayor Jacob said the City of Joondalup is saddened by the passing of former Joondalup Councillor Chris Baker. Mayor Jacob said Councillor Baker served the City with distinction from 2001 to 2004 as Marina Ward Councillor.

Mayor Jacob said as Joondalup MLA, from 1996-2001, Councillor Baker was passionate about providing a safe community, local jobs for local people, infrastructure and amenities for Perth's fast-growing northern corridor. Mayor Jacob said that at the time of his death, Councillor Baker was a North Ward Councillor at the City of Wanneroo.

Mayor Jacob, on behalf of the Joondalup Council, staff and residents of the City of Joondalup, conveyed our deepest condolences to Councillor Baker's family and friends.

Mayor Jacob to ask Elected Members, staff and general public to stand and observe a minute's silence in honour of Mrs Cockman OAM and Mr Baker.

MOTION TO RESUME ORDER OF BUSINESS
(Resolution No: CJ131-08/23)

MOVED Mayor Jacob, SECONDED Cr Logan that Council RESUMES the operation of clause 4.3 – Order of Business of the *City of Joondalup Meeting Procedures Local Law 2013*.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

10 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

MOTION TO CHANGE ORDER OF BUSINESS
(Resolution No: CJ132-08/23)

MOVED Mayor Jacob, SECONDED Cr Chester that Council, in accordance with clause 14.1 of the *City of Joondalup Meeting Procedures Local Law 2013*, suspends the operation of clause 4.3 – Order of Business of the *City of Joondalup Meeting Procedures Local Law 2013*, to enable the consideration of:

1 Item 12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease (Ward - South-West),

to be discussed after "Motions of which previous notice has been given".

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

11 PETITIONS

Nil.

12 REPORTS

12.1 DEVELOPMENT AND SUBDIVISION APPLICATION MONTHLY REPORT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	07032, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the number and nature of applications considered under delegated authority during June 2023.

EXECUTIVE SUMMARY

Schedule 2 (deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) provide for Council to delegate powers under a local planning scheme to the Chief Executive Officer (CEO), who in turn has delegated them to employees of the City.

The purpose of delegating certain powers to the CEO and officers is to facilitate the timely processing of development and subdivision applications. The framework for the delegations of those powers is set out in resolutions by Council and is reviewed annually, or as required.

This report identifies the development applications determined by the administration under delegated authority powers during June 2023 (Attachment 1 refers), as well as the subdivision application referrals processed by the City during June 2023 (Attachment 2 refers).

BACKGROUND

Clause 82 of Schedule 2 (deemed provisions for local planning schemes) of the Regulations enables Council to delegate powers under a local planning scheme to the CEO, and for the CEO to then delegate powers to individual employees.

At its meeting held on 27 June 2023 (CJ096-06/23 refers), Council considered and adopted the most recent Town Planning Delegations.

DETAILS

Subdivision referrals

The number of subdivision and strata subdivision referrals processed under delegated authority during June 2023 is shown in the table below:

Type of subdivision referral	Number of referrals	Potential additional new lots
Subdivision applications	3	2
Strata subdivision applications	5	5
TOTAL	**8**	**7**

Of the subdivision referrals, five were to subdivide in housing opportunity areas, with the potential for five additional lots.

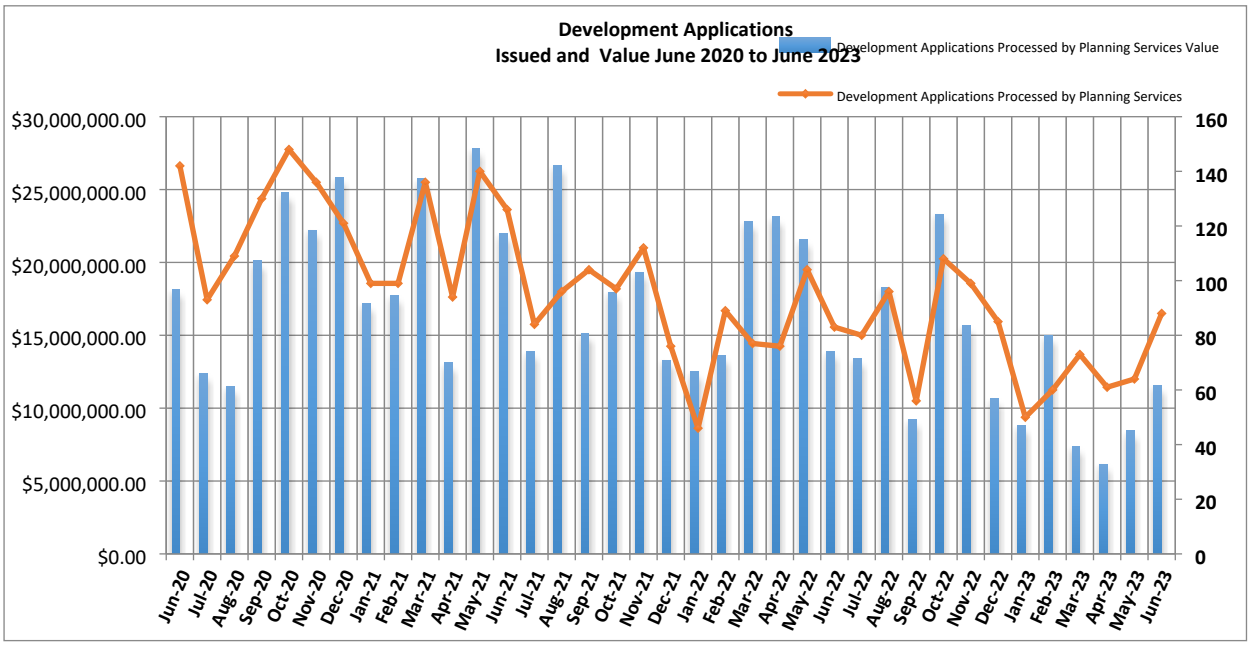
Development applications

The number of development applications determined under delegated authority during June 2023 is shown in the table below:

	Number	Value ($)
Development applications processed by Planning Services	88	$11,560,766.90

Of the 88 development applications, six were for new dwelling developments in housing opportunity areas, proposing a total of 10 additional dwellings.

The total number and value of development applications determined between June 2020 and June 2023 is illustrated in the graph below:



The number of development applications received during June 2023 was 82.

The number of development applications current at the end of June was 198. Of these, 16 were pending further information from applicants and seven were being advertised for public comment.

In addition to the above, 217 building permits were issued during the month of June with an estimated construction value of $15,970,910.65.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation	*City of Joondalup Local Planning Scheme No. 3.* *Planning and Development (Local Planning Schemes) Regulations 2015.*

10-Year Strategic Community Plan

Key theme	3. Place.
Outcome	3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.
Policy	Not applicable. All decisions made under delegated authority have due regard to any of the City's policies that may apply to the particular development

Clause 82 of schedule 2 of the Regulations permits the local government to delegate to a committee or to the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties. Development applications were determined in accordance with the delegations made under Clause 82 of schedule 2 of the Regulations.

All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to the Western Australian Planning Commission.

Risk management considerations

The delegation process includes detailed practices on reporting, checking and cross checking, supported by peer review in an effort to ensure decisions taken are lawful, proper and consistent.

Financial / budget implications

A total of 88 development applications were determined for the month of June with a total amount of $43,699.65 received as application fees.

All figures quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Consultation may be required by the provisions of the R-Codes, any relevant policy and/or LPS3 and the Regulations.

COMMENT

Large local governments utilise levels of delegated authority as a basic business requirement in relation to town planning functions. The process allows for timeliness and consistency in decision-making for rudimentary development control matters. The process also allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported on and cross checked in accordance with relevant standards and codes.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ133-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council NOTES the determinations and recommendations made under delegated authority in relation to the:

1 Development applications described in Attachment 1 to this Report during June 2023;

2 Subdivision applications described in Attachment 2 to this Report during June 2023.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Monthly Development Applications Determined – June 2023 [**12.1.1** - 4 pages]
2. Monthly Subdivision Applications Processed – June 2023 [**12.1.2** - 1 page]

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.2 - 24/34 Marri Road, Duncraig.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Employees of Hawaiian Property Group are known to Cr Hamilton-Prime due to their acquisition of Hillarys Shopping Centre.

12.2 24/34 MARRI ROAD, DUNCRAIG (WARD - SOUTH)

WARD South

RESPONSIBLE DIRECTOR Mr Chris Leigh
Director Planning and Community Development

FILE NUMBER 106277, 101515

AUTHORITY / DISCRETION Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.

PURPOSE

For Council to determine an application for retrospective development approval for modifications to a previously approved 'Restaurant/Cafe' at Lot 702 (24/34) Marri Road, Duncraig.

EXECUTIVE SUMMARY

An application for retrospective development approval has been received for the existing 'Restaurant/Café' (Little H café) located at 24/34 Marri Road, Duncraig (subject site). The proposal consists of the following:

- Increase the maximum dining area from 60.34m^2 to 101m^2 and customer seating from 40 seats to 80 seats.
- Reduction of the landscaping strip onsite to allow for a fixed bar-style table.
- Implementation of time limited parking restrictions for two on-street bays on Cassinia Road, which were installed as a condition of the previous development approval granted by the City.

The subject site is zoned 'Commercial' under the City's *Local Planning Scheme No.3* (LPS3). The land use 'Restaurant/Cafe' is a permitted ('P') use in this zone.

On 28 June 2018, Council refused an application to increase the number of seats from 32 to 48 (CJ087-06/18 refers). Following an application for review with the State Administrative Tribunal (SAT), Council reconsidered this decision on 20 November 2018 (CJ189-11/18) and approved an increase from 32 seats to 40 seats, with a maximum area of 60.34m^2 The conditional approval was considered on the basis of a traffic report being provided with the application and included a condition requiring two on-street bays being constructed within the adjacent verge area on Cassinia Road. These bays have since been constructed and have been in place since 2019.

The City advertised the current application to increase the seating capacity to 80 seats to surrounding potentially affected landowners for a period of 14 days concluding on 15 June 2023. A total of 95 submissions were received, with 69 in support of the application, 25 objecting to the development, and one neutral.

The City is of the view that an increase to 80 seats will further exacerbate existing parking issues and detrimentally impact adjoining residences and businesses and therefore should not be supported.

As the application proposes to increase an existing car parking shortfall from that previously approved by Council, determination of the application is required by Council.

In relation to parking restrictions being imposed on the existing Cassinia Road on-street parking bays, given that the bays were originally installed for the purpose of assisting with car parking for the café, the City is supportive of a 15 minute time restriction being implemented during the café's business hours for the bays.

In relation to the bench seating and resultant removal of an on-site landscaping strip, the City is supportive of the proposal as it assists with street level activation with patrons overlooking the adjoining verge areas, and there is a well-maintained garden bed within the verge providing a buffer between the bench seating and adjoining footpath.

For the reasons mentioned above, it is recommended that Council supports aspects of the application including removal of the landscaping strip to allow for a bar-style table, increase to the dining area and implementation of on-street parking restrictions mentioned above. It is recommended that Council does not support the proposed increase in seating capacity.

BACKGROUND

Suburb/Location		Lot 702 (24/34) Marri Road, Duncraig.
Applicant		CF Town Planning.
Owner		JFH Holdings Pty Ltd.
Zoning	**LPS**	Commercial.
	MRS	Urban.
Site area		1,583m².
Structure plan		Not applicable.

The subject site is bounded by Duncraig Shopping Centre to the east, Marri Road to the north, Cassinia Road to the west and apartments to the south (Attachment 1 refers). The subject site accommodates a mixed use development which includes 20 residential apartments, a Recreation – Private (Best Bodies pilates), an Educational Establishment (Kip McGrath tutoring) and Little H café which is located on the ground floor on the corner of Marri Road and Cassinia Road. There are 33 onsite parking bays, 20 which are secure parking for private use and accessed from Cassinia Road, and 13 which are publicly accessible for customer use and accessed from Marri Road.

The City originally approved the 'Restaurant/café' use with a seating capacity of 32 seats in 2016 (DA16/0605). On 26 June 2018, Council refused an application to increase the seating capacity to 48 seats (CJ087-06/18 refers).

Following an appeal to the State Administrative Tribunal (SAT), on 28 November 2018 Council reconsidered and approved the application with a revised seating number of 40 and floor area of 60.34m^2, (CJ189-11/18 refers). This approval was conditional on the installation of two on- street car parking bays on Cassinia Road to assist in mitigating the impact of the parking shortfall onsite.

A number of complaints have been received by the City dating back to 2017 regarding unauthorised car parking on verges along Marri Road and Cassinia Road. In this regard the City has received a total of 50 complaints within the previous six to 12 months, with 44 of these received since May. The City has recently installed non-mountable kerbing as well as no-parking signs along Cassinia Road to help manage these issues.

DETAILS

The proposal comprises the following:

- An increase of the maximum dining area from 60.34m^2 to 101m and customer seating from 40 to 80.
- Reduction of the landscaping strip adjacent Marri Road for a fixed bar-style table.
- A formal request for a parking restriction of 15-minutes for the two on-street bays on Cassinia Road from 6:00am to 3:00pm, Monday to Sunday.

A copy of the premises floor/seating plan, the applicant's planning report and transport impact statement are provided as Attachments 2, 3 and 4 respectively.

Planning Assessment

The application has been assessed against the requirements of the City's *Local Planning Scheme No. 3* (LPS3) and the City's *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* (Commercial Zone LPP). The key objective of the 'Commercial' zone under LPS3 relevant to the consideration of this application is:

"To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality."

The City's planning assessment against the above framework is included below:

<u>Parking</u>

Tenancy	Car parking Requirement - Existing	Car parking Requirement - Proposed
Restaurant 1 per 4 people accommodated	40 seats/4 = 10 bays	80 seats/4 = 20 bays
Office - 1 bay per 50m^2 NLA	190.5m^2/50 = 3.81 bays	190.5m^2/50 = 3.81 bays
Shop - 5 bays per 100m^2 NLA	30m^2/20 = 1.5 bays	30m^2/20 = 1.5 bays

Tenancy	Car parking Requirement - Existing	Car parking Requirement - Proposed
Restaurant 1 per 4 people accommodated	40 seats/4 = 10 bays	80 seats/4 = 20 bays
Recreation – Private 1 bay per 4 persons based on capacity	10 people = 2.5 bays	10 people = 2.5 bays
Educational Establishment 1 bay per 3 students	15 students = 5 bays	15 students = 5 bays
Residential 1 bay per dwelling plus 0.25 bays per dwelling	20 units = 20 bays and 5 visitor bays = 25 bays	20 units = 20 bays and 5 visitor bays = 25 bays
Car parking required	43 bays (42.5 bays)	53 bays (52.5 bays)
Car parking provided (onsite)	33 bays (13 publicly available)	33 bays (13 publicly available)
Resultant parking shortfall (onsite)	10 bays (23%)	20 bays (37%)
Verge parking provided	2 bays (publicly available)	2 bays (publicly available)
Resultant parking shortfall (overall)	8 bays (18%)	18 bays (34%)

During consultation a number of concerns were raised regarding the availability of car parking for customers visiting the café and resultant overflow into adjoining areas. In particular, nearby landowners have raised concerns with ongoing unauthorised parking along the Marri Road and Cassinia Road verges, and in the car park of Duncraig Shopping Centre on the adjoining lot to the east where there is no reciprocal parking arrangement.

The applicant submitted a Transport Impact Statement (TIS) in support of the proposed parking shortfall. The TIS includes a parking survey which was undertaken across a two hour period between 8.30am and 10.30am on Saturday 18 March, as Saturday mornings are considered a peak period of demand for the café. The survey area included the 13 bays available for public use on-site, the two on-street bays on Cassinia Road, informal verge parking on Marri Road and formal (within constructed parking bays) and informal parking (within a grassed area) within the adjoining Duncraig Shopping Centre site.

The TIS found that parking within the survey area was used to its practical capacity during the survey time, with the exception of the verge adjacent to the shopping centre on Marri Road (not formal embayments) and a grassed area adjacent to Roche Road that is within the lot boundary of the shopping centre.

The applicant considers the proposed on-site car parking shortfall of 20 bays (onsite) can be supported for the following reasons:

- The site is located within the Duncraig Activity Centre which offers various commercial and mixed-use developments. Café customers are likely to undertake multi-task trips which will reduce the overall parking demand on the subject site.
- The businesses within the activity centre have varying peak operating periods, which further supports reciprocal parking, including the education establishment on the same site which does not operate at the same time as the café.

- The café is a valuable community venue that provides a meeting spot for local residents and business owners. The business contributes to the diversity and vibrancy of the centre, and additional seating is to meet the demands of the local community.
- The increase in patron numbers will improve the economic viability of the business which provides employment opportunities for local residents.
- An increase in patron numbers will improve activation of the site as viewed from the street, and will increase pedestrian activity that will foster growth of other businesses within the centre.
- The café has a good local walkable catchment. The operators have identified that approximately 50% of their customers drive to the café and the remaining customers use other modes of transport including walking and cycling.
- The business does not always operate at full capacity. The peak demand for the café is between 8.30am and 1.00pm on weekends when full capacity is met and between 8.30am and 11.30am on weekdays when full capacity is not met.
- There are nine bicycle bays available for patrons of the café.
- The development does not propose any new works or alterations to the building, with the increase in floor area a direct result of additional seats being provided for the café.

The City acknowledges that it is likely that some patrons walk or cycle to the cafe, however, it is also aware of ongoing parking issues in the area resulting in parking occurring on the surrounding verges. Since May and late July 2023, the City had received 44 complaints relating to unlawful verge parking in the vicinity of Little H.

In considering the appropriateness of the application to increase seating numbers, the City considered the actual parking demand for the 13 publicly accessible on-site and two on-street parking bays based on the tenancies which operated during the opening hours of Little H. This is outlined in the below table.

Use	**Operating Hours**	**Parking Requirement**
Residential - Visitor Parking	24/7	5 bays
Restaurant/Café	*Monday to Sunday* 6.00am to 3.00pm	20 bays*
Recreation Centre	*Monday to Friday* 6.00am to 11.30am 4.00pm to 8.00pm *Saturday* 7.00am to 12.00noon *Sunday* 8.00am to 12.00noon	3 bays
Education Establishment	*Monday to Friday* 4.00pm to 7.00pm	5 bays

*current approval requires 10 bays, proposed increase will require 20

As demonstrated in the table above, there is a parking requirement of 18 bays for all tenancies that are open during the opening hours of Little H (the Education Establishment has not been included in this calculation as they do not open until 4.00pm). There is a total parking provision of 15 bays that are available during this period, comprised of 13 publicly accessible bays and two on-street bays. Therefore, there is effectively an existing shortfall of three bays. The current proposal will increase this shortfall by an additional 10 bays leading to an overall shortfall of 13 bays (on-site shortfall is 15 less the two on-street bays).

The City therefore considers that there is not sufficient parking available to entertain an increase in seating from the currently approved 40 seats, and does not support the proposed increase in patron numbers for the following reasons:

- The applicant's parking survey found that parking at 34 Marri Road is at capacity in the two on-street bays on Cassinia Road and virtually at capacity in the on-site carpark during the survey period.
- The proposed development relies on customer parking within the verge on Marri Road noting that this area has not been properly constructed for car parking.
- The applicant contends that they have been operating above their approved capacity for a number of months without incident, however, the City has received numerous complaints relating to verge parking in this area which indicates there is an issue with the current intensity of the use resulting in unlawful verge parking that has impacted on nearby residents.
- The proposed development further relies on customer parking within the carpark and a (former) landscaped area (adjacent to Roche Road) within the Duncraig Shopping centre site despite there being no reciprocal parking arrangement in place. In relation to the landscaped area, it is noted that development approval was recently issued to the shopping centre to redevelop this area into formal parking embayments, adding a further ten bays to benefit the tenancies within the Duncraig Shopping Centre site. This carpark is currently under construction.
- Whilst it is acknowledged the demand for the café may decrease in winter, the demand is at peak over summer on weekends which coincides with peak demand for a range of uses at the shopping centre.
- No additional parking has been proposed by the applicant and the proposal will increase the existing parking shortfall by a further 10 bays.
- Council previously refused an application to increase the capacity to 48 seats and approved an increase to 40 seats following a SAT reconsideration.
- The proposal is inconsistent with the objectives of the Commercial zone under LPS3 as the increase in patron numbers is considered to detrimentally impact the amenity of the shopping centre carpark as a result of increased demand in parking. This is due to customers of the café relying on parking within the shopping centre carpark and therefore reducing parking availability for shopping centre tenants and patrons.
- Further to the above point, it is considered that an increase in patron numbers will have a detrimental impact on the amenity of nearby residential properties as it will increase the occurrence of verge parking within residential streets.

In relation to the applicant's request to increase their dining area, at the time of the previous approval issued to Little H, car parking for a 'Restaurant/café' was determined by both the number of people accommodated as well as dining area floor space.

Since that time, the car parking requirement for a 'Restaurant/café' land use outlined in the City's Commercial Zone LPP has been modified to be based on seating capacity alone, and therefore it is considered appropriate to modify condition 1 of the previous approval to remove reference to the restriction on dining area floor space as follows:

1 A maximum of 40 dining seats are permitted within the internal and external floor space.

Landscaping

In accordance with the City's Commercial Zone LPP a landscaping strip of 1.5 metres is required between private property and adjoining street boundaries. The café owner has installed a fixed bar-style table footpath on the corner of Marri Road and Cassinia Road. To install this table/bench, a portion of the landscaping strip has been removed in its entirety.

There is a well-maintained landscaping strip located within the verge that provides a 1.9 metre wide buffer between the bench seating and the footpath. The landscaping strip in the verge consists of a variety of low planting and hedging and provides an attractive visual buffer while allowing for surveillance of the adjoining footpath from the café.

The on-site landscaping strip reduction in this instance is considered to facilitate a good level of street activation and is offset by well-maintained landscaping within the verge area which achieves an attractive frontage and passive surveillance of the adjoining footpath from the café.

For the reasons above, it is therefore recommended that the modifications to the on-site landscaping strip and fixed bar-style table are supported by Council.

Time limited on-street parking

The café's previous application for a seating increase was conditionally approved by Council on the basis that two on-street car parking bays were installed along Cassinia Road.
The purpose of these bays was to compensate for the parking shortfall approved through that application. The on-street bays were constructed in 2019.

The parking survey provided in the TIS identified that these on-street bays were occupied by the same two cars for the entirety of the two hour survey period and therefore the applicant is requesting that these bays be time-limited to 15 minutes to ensure a higher turnover of cars occupying these bays and better availability for patrons collecting takeaway orders. It is noted that a submitter commented that the on-street bays are used by residents of the apartments and should not be exclusively available for the café which supports the results of the survey.

The City has reviewed this request and considers that a trial of 15 minute time-limits for the on-street bays during the café's operating hours (6.00am – 3.00pm) is reasonable. Following the trial, the City will review the impact of the parking restrictions and determine whether they should be implemented on a longer term basis or if the parking should revert to unrestricted parking.

It is therefore recommended that this aspect of the application is noted by Council. Time limitations on parking are managed through the City's Community Safety team and do not ordinarily form part of a development approval or require specific approval of Council. Therefore, it is recommended that Council notes that a trial implementing 15 minute time restrictions will be undertaken for the two on-street bays.

Issues and options considered

Council may determine an application for development approval by:

- granting development approval without conditions
- granting development approval with conditions
  or
- refusing to grant development approval.

Additionally, clause 73 of the *Planning and Development (Local Planning Schemes) Regulations 2015* allows a development approval to be granted:

a) for the development for which the approval is sought; or
b) for the development for which the approval is sought, except for a part or aspect of that development specified in the approval; or
c) for a part or aspect of the development for which approval is sought that is specified in the approval.

Legislation / Strategic Community Plan / Policy implications

Legislation	*City of Joondalup Local Planning Scheme No. 3.* *Planning and Development (Local Planning Schemes) Regulations 2015.* *Planning and Development Act 2005.*

10-Year Strategic Community Plan

Key theme	Quality Urban Environment.
Outcome	3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.
Policy	*Commercial, Mixed Use and Service Commercial Zone Local Planning Policy.* *Planning Consultation Local Planning Policy.*

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

The application was advertised for a period of 14 days, concluding on 15 June 2023. Consultation was undertaken in the following manner:

- A letter was sent to owners and occupiers of 63 properties in the vicinity of the subject site, being a total of 92 letters.
- Development plans and information were made available for public viewing on the City's website.

A total of 95 submissions were received during the consultation period. Of the submissions received 69 were in support, 25 objected to the proposal and one was neutral.

It is noted that a 278 signature petition in support of the proposal was also received, however was not provided in the correct format to be accepted by the City as a formal petition. This correspondence has been accepted as a multi-signature letter.

The key issues arising from consultation are as follows:

- Unlawful parking occurring along residents' verges due to insufficient parking on-site.
- Request for additional parking restrictions ('no-standing') signage along Marri Road.
- On-street parking bays on Cassinia Road are used by residents of the surrounding apartments and should not be made exclusively available for café parking.
- Overflow of car parking into the shopping centre car park.
- Additional traffic and parking within the vicinity of the Marri Road / Cassinia Road intersection will be problematic.
- The survey undertaken in the applicant's traffic report only spans one day and is therefore not an accurate representation of parking issues at the site.

The comments received in support of the proposal included the following:

- Premises and surrounds are treated with the utmost care and highest presentation.
- Terrific food and an excellent atmosphere.
- Amazing little cafe would be good to have extra seats to have more of a chance to get a spot.
- It brings more support for local businesses in the area, as I often will grocery shop in the area when visiting the cafe.
- The café provides a service for those workers at the nearby shopping centre and school.
- Best cafe, love supporting small businesses.
- This cafe is a great addition to the area, a great meeting place for friends and family. The owners and waitstaff are friendly and welcoming.
- The proposal will ensure the cafe can continue to viably operate and fosters growth of the surrounding amenities as well. I love having Little H in my community and urge the council to support this application.
- Having a short term car park bay would be of great assistance as parking is a challenge in the neighbourhood to park somewhere close to the café.

The concerns raised during consultation and the City's response to these are summarised in Attachment 5 and discussed further in the planning assessment above.

COMMENT

As outlined in the planning assessment above, the City does not support the proposed increase in patron numbers from 40 to 80, however, it is supportive of the following components of the application:

- The proposal to increase the floor area from 60.34m^2 to 101m^2 as this will allow additional alfresco dining which will activate the external area of the development and the limit on seats will control the number of people that can be accommodated within the café at any one time.

- The replacement of the 1.5 metre landscaping strip with a fixed bar-style table given existing established verge landscaping in the immediate vicinity screens the loss of landscaping within the lot boundary and the location of the table activates the street corner.
- A trial of time limited parking for the two bays on Cassinia Road.

These elements of the proposal will assist in activating external areas and contribute to a high quality, pedestrian friendly street orientated environment that integrates with surrounding area which is consistent with the objectives of the City's Commercial Zone LPP

Clause 68 of the Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed Provisions) allows a local government to approve an application for development approval with or without conditions, or refuse an application. Clause 73 (b) of the Deemed Provisions allows development approval to be granted for the development for which approval is sought, except for a part or aspect of that development that is specified in the approval. On this basis, the City's recommendation is to approve an aspect of the development, being the removal of landscaping to allow for the high bar-style table and to increase the permitted dining area from 60.34m^2 to 101m^2. However, the approval will set out that the proposed increase of seats from 40 to 80 is not permitted.

It is noted that the time limited parking relates to on-street parking bays which are not located on private property. As a result, this aspect of the proposal cannot be approved through a development (planning) application, and requires separate consideration and implementation by the City's Parking Services team. It is recommended that Council note this element of the application.

VOTING REQUIREMENTS

Simple Majority.

The Director Infrastructure Services entered the Chamber at 12.58pm.
The Manager Parks and Natural Environment left the Chamber at 12.59pm.
Cr Poliwka left the Chamber at 1.14pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ134-08/23)

MOVED Cr Fishwick, SECONDED Mayor Jacob that Council:

1 APPROVES under clause 68(2)(c) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* an aspect of the application for development approval to amend DA17/1226, dated 2 May 2023 submitted by CF Town Planning, the applicant, for the RESTAURANT/CAFE (modifications to DA17/1226 – retrospective) at Lot 702 (24/34) Marri Road, DUNCRAIG:

1.1 This approval only relates to the following elements of the proposal:

1.1.1 modification to the approved landscaping onsite to accommodate a fixed bar-style table as shown on the approved plans;

1.1.2 modification to condition 1 of DA17/1226 to remove the restriction relating to the permitted dining area;

It does not relate to the proposed increase in customer seating from 40 to 80 persons.

1.2 DA17/1226 approved on 17 November 2018 remains a valid approval and all conditions and advice notes of that approval remain applicable with exception to condition 1 which is modified to:

"A maximum of 40 dining seats are permitted within the internal and external floor space.";

2 NOTES that the City will implement a trial of 15 minute parking restrictions for the two on-street bays on Cassinia Road.

ADVICE NOTES

1 In accordance with clause 67(2)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015* the proposal to increase seating capacity does not meet the objectives of the 'Commercial' zone under the City's *Local Planning Scheme No. 3* as parking generated from the proposed seating increase will detrimentally impact the amenity of surrounding locality.

2 In accordance with clause 67(2)(s) of the *Planning and Development (Local Planning Schemes) Regulations 2015* the existing provision of on-site car parking is inadequate to accommodate additional seating capacity.

The Motion was Put and CARRIED (9/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean and Cr Raftis.
Against the Motion: Nil.

Cr Poliwka entered the Chamber at 1.17pm.

ATTACHMENTS

1. Location plan [**12.2.1** - 1 page]
2. Development plans [**12.2.2** - 2 pages]
3. Applicant's planning report [**12.2.3** - 17 pages]
4. Transport Impact Statement [**12.2.4** - 19 pages]
5. Summary of submissions and City's response [**12.2.5** - 3 pages]
6. Summary of submissions and applicant's response [**12.2.6** - 6 pages]

12.3 LOT 226 (54) BANKS AVENUE, HILLARYS (WARD - SOUTH-WEST)

WARD	South-West
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	87478, 101515
AUTHORITY / DISCRETION	Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.

PURPOSE

For Council to determine a development (planning) application for six, two storey Grouped Dwellings at Lot 226 (54) Banks Avenue, Hillarys.

EXECUTIVE SUMMARY

An application for development approval has been received for six Grouped Dwellings at Lot 226 (54) Banks Avenue, Hillarys (subject site).

The subject site is zoned 'Centre' (with a density coding of R80) under the City of Joondalup *Local Planning Scheme No. 3* (LPS3) and is located within the Banks District of the *Whitford Activity Centre Structure Plan* (WACSP). The land use 'Grouped Dwelling' is a discretionary ('D') use within this zone.

The proposed development is subject to the requirements of the LPS3, WACSP and *State Planning Policy 7.3 Residential Design Codes Volume 1* (SPP7.3).

The application was advertised for a period of 14 days by way of seven letters to surrounding landowners/occupiers, and notice on the City's website, concluding on 19 July 2023. Five submissions were received during the consultation period, all objecting to the proposal.

The application is required to be determined by Council as the proposed development is more than five grouped dwellings and results in a shortfall of four on-site parking bay (33%).

It is considered that the proposed development satisfies the requirements of LPS3, WACSP and SPP7.3. It is therefore recommended that the application is approved, subject to conditions.

BACKGROUND

Suburb/Location		Lot 226 (54) Banks Avenue, Hillarys.
Applicant		Urbanista Town Planning.
Owner		VVenus Development Pty Ltd.
Zoning	**LPS**	Centre.
	MRS	Urban.
Site area		909.33m^2
Structure plan		Whitford Activity Centre Structure Plan (Banks District).

The subject site is currently a vacant corner lot and is bound by Banks Avenue to the north, a single storey dwelling to the south, 'Consulting Rooms' to the east and Venus Way to the west. A location plan is provided as Attachment 1.

The subject lot is zoned 'Centre' with a density coding of R80 under LPS3 and is located within the Banks District of the WACSP. The land use 'Grouped Dwellings' is a discretionary ('D) use in this zone. The subject site is also located within the Housing Opportunity Area 5, however is not dual-coded and therefore not subject to the City's *Development in Housing Opportunity Areas Local Planning Policy* (HOALPP).

The lot was previously occupied by a single storey dwelling which was demolished following subdivision approval granted by the Western Australian Planning Commission (WAPC) on 3 May 2023. The proposed development lot layout is consistent with the subdivision plan approved by WAPC.

The adjoining property to the east is located within the Banks District of the WACSP with a density coding of R80 and the southern adjoining property is zoned 'Residential' R20/60 and is located outside of the WACSP.

Development in the surrounding streets comprises predominantly of single storey houses and the Whitford City Shopping Centre adjacent to the subject site. More broadly, three multiple dwelling developments and two mixed use developments have been constructed within 600 metres of the subject site. The mixed used developments are both within the Banks District of the WACSP.

Properties along the south side of Banks Avenue are included in the WACSP to enable Banks Avenue to become an integrated part of the activity centre; and to provide an enhanced transition to adjacent residential development to the south. The WACSP intends for the Banks District to comprise of mixed uses at ground level and building of up to three storeys providing for an appropriate and improved transition in scale and activity.

DETAILS

The development comprises the following:

- The construction of six two-storey dwellings on a vacant corner lot located within the Banks District of the *Whitford Activity Centre Structure Plan*.
- The dwellings are a contemporary townhouse design, with gabled facades and a mixture of render, weatherboard and face brick finishes.
- Landscaping consisting of vegetation (inclusive of one tree per dwelling) between each dwelling and relevant primary street. Additional landscaping comprising of vegetation and turf is proposed within the adjacent verge.

- A combination of individual and shared vehicle access from Banks Avenue and Venus Way.
- Single width garages for each dwelling, including one resident car parking bay provided for units 1 to 4, and two resident car bays (provided in tandem, one located on the driveway) for units 5 and 6.

The proposed development plans and supporting information are provided as Attachments 2 to 7 of this Report.

Joondalup Design Review Panel

The proposal was presented to the Joondalup Design Review Panel (JDRP) on 21 June 2023. A summary of the JDRP comments, as well as the applicant's response to these items is provided in Attachment 8.

It should be noted that the comments provided by the JDRP are based on the original development plans submitted by the applicant. Changes were undertaken in response to comments provided by the JDRP and are reflected in the plans presented for Council's determination in Attachments 2 to 4.

The City is satisfied that the additional information provided by the applicant adequately addresses the matters raised by the JDRP, included in Attachment 9 to this Report.

Planning Assessment

Whilst located in Housing Opportunity Area 5, the HOALPP does not apply as the subject site is not dual-coded. The City's *Residential Development Local Planning Policy* relates to residential development outside of Housing Opportunity Areas and therefore does not apply to the development.

The City has therefore undertaken a detailed assessment of the proposed development against the relevant standards under LPS3, WACSP and SPP7.3. A copy of the City's assessment against the relevant planning framework is included in Attachment 10. Where the WACSP does not replace the provisions under SPP7.3, an assessment against SPP7.3 has been undertaken.

The keys aspects of the development which require further commentary are detailed below:

Local Planning Scheme No. 3

The subject site is zoned 'Centre' under LPS3 and is subject to the requirements of the WACSP. Under the WACSP the subject site is located within the Banks District with a residential density coding of R80. The land use of 'Grouped Dwelling' is a discretionary ('D') land use in the Banks District. The discretionary land use permissibility for 'Grouped Dwellings' applies to every District within the WACSP.

Whitford Activity Centre Plan

The WACSP includes the following objectives for the Banks District:

- *Create a functional mixed use transitional zone between the retail core and suburban residential development to the south.*
- *Promote the delivery of mixed use development, but do not preclude single uses (i.e. either residential or commercial only) in the interim.*
- *Encourage the rationalisation and sharing of crossovers between properties and developments.*
- *Ensure parking areas for all new development is screened from street view.*
- *Provide quality building presentation to the street and screen service areas associated with the Retail District.*
- *Ensure a strong pedestrian connection to the Retail District is achieved.*

The WACSP includes the following character statement for the Bank District:

"The Banks District will be characterised by transition in both activity and built form. A range of uses including residential and offices will be encouraged. Banks Avenue will become more urban in character with buildings up to 3 storeys fronting it. Adjacent development will potentially have shared access to rear parking areas. On-street parking will be provided on both sides of Banks Avenue. Care will be taken to retain the amenity of residential properties to the south."

The intent of the Banks District under the WASCP's is to provide a transition in built form between the Whitford City Shopping Centre to the north and residential lots to the south. The proposed development is residential in nature and is of a two storey built form. The proposed residential nature of the development is consistent with the objective of the Banks District which is to deliver mixed use development without precluding single uses in the interim.

Noting that the proposed development is consistent with the subdivision approval approved by WAPC, is identified as a discretionary use under LPS3, and aligns with the land use related objective for the Banks District, the proposed grouped dwellings are considered an appropriate form of development on the subject site.

Building height and ceiling heights

In accordance with the WASCP, the required building and floor to ceiling height for the development is summarised in the table below:

Requirement		Proposed	Assessment
Total building height	Max. 13.5 metres	Max. of 7.67 metres (Unit 2)	The development is considered to meet the relevant objectives of the WACSP.
Ground floor to floor/ceiling height	Min. 4.5 metres	2.65 metres (all units)	

The character statement for the WACSP describes that *Banks Avenue will become more urban in character with buildings up to 3 storeys fronting it.* The applicant proposes a two storey town house development that is consistent with the intended character for the Banks Avenue precinct and is therefore considered appropriate.

The WACSP requirement for a minimum 4.5 metre ground floor to ceiling height is to provide flexibility at the ground floor for a variety of land uses, including non-residential land uses.

The applicant's justification for the reduced ground floor to floor/ceiling height is as follows:

"Floor to ceiling heights of 2.657m are proposed across all dwellings to enable a consistent façade and built form presence to the streetscape. Providing a floor to ceiling height of 4.5m for the ground level is considered excessive and unhelpful when trying to provide a steady transition from the low-density residential development to the south. Facilitating change to a commercial land use over time is also not considered appropriate along the southern side of Banks Avenue as this may encourage commercial creep away from the activity centre into the residential zone to the south, resulting in unexpected amenity impacts."

Due to the nature of the development, the opportunity to convert the ground floor of the dwellings into non-residential land uses is limited. Extensive changes to the development would be needed to accommodate this form of development and would significantly compromise the internal layout of the dwellings.

The proposed development consists of contrasting materials and façade articulation, and therefore the reduced ceiling height is not considered to compromise the quality of building presentation to the street. Furthermore, the proposed floor to floor height reflects a typical residential development ceiling height and will not adversely impact internal living spaces.

The WACSP objectives for the Banks District seek to create a functional mixed use transition zone without precluding single uses such as residential in the interim. Noting the above, the development will provide for a functional built form outcome which provides for a residential use as the Banks District becomes further developed. As a result, the reduced floor to ceiling height is considered appropriate in this instance.

Building setbacks

In accordance with the WASCP, the required setbacks for the development are summarised in the table below:

Requirement		**Proposed**	**Assessment**
Street setback	Minimum: 1 metre	Unit 1: 4.9 metres Unit 2: 4.54 metres Unit 3: 5.67 metres Unit 4: 4.5 metres Unit 5: 4.14 metres Unit 6: 4.19 metres	Complies with the development standards of the WACSP.
Secondary street	Minimum: 1 metre	Unit 1: 1.75 metres	Complies with the development standards of the WACSP.
Side boundary (internal setbacks to adjoining units are not considered)	Minimum: Nil (applies to eastern lot boundary shared with 52 Banks Avenue)	**Eastern boundary** Unit 3: 1.05 - 1.57 metres Unit 5: 2.06 metres Unit 6: 2.52 metres	Complies with the development standards of the WACSP.

Requirement		Proposed	Assessment
Rear setback* (internal setbacks to adjoining units are not considered)	7.5 metre minimum (southern boundary – to lots south of Banks Avenue)	Unit 6: Nil to garage 1.84 metres to dwelling	The development is considered to meet the relevant objectives of the WACSP.

It is noted that whilst a subdivision approval has been granted, the lots have not yet been created. On this basis, the side and rear boundary setbacks have been considered on the proposed lot boundaries noting that the WACSP permits a nil setback to side boundaries.

The WACSP includes a rear setback requirement of 7.5 metres from the lots south of Banks Avenue. This setback requirement is on the basis that development will front Banks Avenue, however the subject application proposes grouped dwellings which front both Banks Avenue and Venus Way. Unit 6 is impacted by this provision as it abuts the southern lot boundary, however, as it is oriented east-west (fronting Venus Way), the shared boundary abutting the lots south of Banks Avenue is considered its side boundary and not the rear boundary as provided for in the WACSP.

The applicant's justification for the southern boundary setback is as follows:

"It is assumed that this setback is intended for the southern boundary of the parent lot to assist the transition between the centre zone and the adjacent residential zone. As the development is residential in nature provides an interface to the residential zone to the south which complies under the R-Codes, this requirement is unnecessary."

The WACSP requirement for a minimum 7.5 metre rear setback to lots south of Banks Avenue is to avoid overlooking issues. This was likely included in the WACSP on the basis that that the original envisioned development within Banks District was for development fronting Banks Avenue. However, it should be noted that the detailed lots are consistent with the subdivision approval issued by the WAPC and 'Grouped Dwellings' are a discretionary use in the Banks District.

In accordance with SPP7.3, the proposed development does not result in overlooking of adjoining properties of the parent lot as there are no major openings or outdoor living areas with a floor area more than 0.5 metres above natural ground level overlooking this boundary and therefore the intent of the rear setback requirement, being to maintain privacy, is achieved. The development has further been considered with respect to the relevant design principles of SPP7.3, and is considered to be acceptable for the following reasons:

- The proposed building height of two storeys is consistent with the character statement of the WACSP which is for development up to three stories in height fronting Banks Avenue.
- The dwellings are well articulated with varying setbacks to upper and ground floors and the mass of walls is broken up by glazing.
- Boundary walls allow for a townhouse built form and for vehicle access and windows from habitable rooms to be included within the building façade. This provides for a greater streetscape interface and accommodates more functional internal living spaces.

- In accordance with the provided landscape plan, natural screening in the form of medium trees (6 metre canopy) will be planted at the rear of Units 5 and 6. This will reduce the overall building bulk visible from the adjoining property at 52 Banks Avenue, Hillarys.
- The development complies with solar access requirements, with majority of overshadowing to occur over the subject site.

While not considered a major opening, the setback of the upper floor window adjacent to the stairs of Unit 3 will result in the loss of privacy for the eastern adjoining property. A condition of approval is therefore recommended to ensure this window is screened;

The development aligns with the objectives of the Banks District as the townhouse design provides for a transitional built form between the retail core (being Whitfords Shopping Centre) and suburban residential development to the south. Whilst the proposal does not reflect a mixed use development, the Banks District objectives recognise that single uses such as residential uses should be not precluded in the interim of the district being developed. The development is therefore considered appropriate.

Street interface

The WACSP requires development to provide a ‘passive frontage’ along Banks Avenue and Venus Way. The WACSP considers a ‘passive frontage’ to include pedestrian shelter at building entrances, building entrances directly onto primary street frontage, fencing solid to 1.2 metres then visually permeable above and screening of car parking areas.

The proposed development incorporates major openings for each unit façade, with the outdoor living area for Units 1 and 2 located in the front setback along Banks Avenue. These elements contribute to providing passive surveillance of the street. The pedestrian entrance points are clearly identifiable within each unit façade and is therefore clearly visible from the public realm. Pedestrian shelter for entry points of each unit is provided in the form of either awnings or cantilevered upper floors.

Fencing fronting public streets will be visually permeable above 1.2 metres where passive surveillance is necessary and will be no greater than 1.8 metres in height.

The proposal also includes the provision for tandem resident parking which will result in vehicles which are not screened from view from the public realm which is contrary to the intent of a passive frontage under the WACSP.

All units are proposed to provide one car parking space within an enclosed garage, and a second on-site car parking bay proposed in front of the garage and not screened from the street. The City does not support the second parking bay for Units 1 – 4 for reasons discussed further in the report, however, considers the second bay for Unit 5 and 6 can be considered on their merits.

Whilst an objective of the Banks District is to ensure parking areas for all new development is screened from street view, it is intended that this provision would apply to larger scale, mixed use development which include communal/shared car parking areas. The proposed landscaping will provide for a degree of natural screening and softening of visual impacts from car parking within the driveway.

The proposed car parking bays within the driveways of Units 5 and 6 are considered appropriate as they will not prevent passive surveillance from the units to Banks Avenue. In addition, additional elements including landscaping, clear identification of the building entrance, and design details (including contrasting render colours and varying materials) provide visual interest and an appropriate interface with the street.

Landscaping

The landscaping requirements contained in the WACSP are addressed in the table below. The landscaping provisions of the City's *Development in Housing Opportunity Areas Local Planning Policy* do not apply to this development given it is not located within a split coded area however the requirements of SPP7.3 do apply.

Landscape provision	**City comments**
Landscaping within and to private development is to be designed to suit the intense urban environment of the activity centre.	• A minimum of one tree and associated planting zone has been allocated for each unit between the building and the street which will contribute to the natural amenity of the streetscape and increase urban canopy within the locality; • Landscaping between the building and the street will consist of a variety of plant sizes and species (native and non-native) which will further contribute to the natural amenity of the streetscape and reduces impervious surfacing; • Outdoor living areas will be landscaped to consist of trees, shrubs and ground covers which will contribute to the appearance and amenity of the development for the residents; and • The mixture of plant types will ensure that surveillance to and from the street is maintained in order to ensure security and safety for residents is not compromised. While the WACSP does not specify a specific amount of landscaping, the following percentage of landscaping between each unit and the street has been provided: • Unit 1: 55.3% • Unit 2: 17.97% • Unit 3: 44.47% • Unit 4: 35.43% • Unit 5: 42.13% • Unit 6: 40.44%
Where fronting the street, landscaped areas are to be integrated with the streetscape to include the use of consistent materials and planting.	Landscaping consisting of varying plant sizes and forms will be planted within the verge to provide a transition from the private and public domain, with minimal turf allocated between the road and the verge plantings. This ensures that landscaping within the property and verge are integrated.
Shade trees in uncovered car parking areas staff be provided at a rate of one tree tor every four bays.	No more than four uncovered on-site car parking bays are proposed and therefore this provision is not applicable.

The relevant design principle of SPP7.3 is provided below:

P2 Landscaping of open spaces that:

- *Contribute to the appearance and amenity of the development for the residents;*
- *Contribute to the streetscape;*
- *Enhance security and safety for residents;*
- *Contribute to positive microclimates, including provision of shade and solar access as appropriate; and*
- *Retains existing trees and/or provides new trees to maintain and enhance the tree canopy and local sense of place.*

Based on the above, the City is of the view the proposed landscaping will positively contribute to the appearance and amenity of the development for residents as landscaping areas will be visible from major openings to habitable rooms and from outdoor courtyards. In addition, the landscaping will positively contribute to the streetscape of the development and the local microclimate within the WACSP area. For these reasons, the City considers the landscaping meets the requirements of the WACSP and the design principles of SPP7.3 and can therefore be supported.

State Planning Policy 7.3 Residential Design Codes Volume 1

Garage widths

Requirement		Proposed	Assessment
Clause 5.2.2 Garage width	A garage door and is supporting structures facing the primary street is to not occupy more than 50% of the frontage as viewed from the street. This may be increased to 60% where an upper floor or balcony extends for more than half the width of the garage and its supporting structures and the dwelling entrance is visible from the primary street.	Unit 1: (garage is to the secondary street) Unit 2: 32.12% (60% permitted) Unit 3: 47.43% (60% permitted) Unit 4: 52.67% (60% permitted) Unit 5: 59.66% (60% permitted) Unit 6: 53.61% (50% required)	The development is considered to meet the relevant design principles as detailed below.

The relevant design principle under SPP7.3 is as follows:

P2. Visual connectivity between the dwelling and the streetscape should be maintained and the effect of the garage door on the streetscape should be minimised whereby the streetscape is not dominated by garage doors.

The proposed garage width for Unit 6 has been considered against the relevant 'design principle' and is considered to be acceptable for the following reasons:

- The garage does not impede on the ability for surveillance of the street noting that the garage is located behind the dwelling façade and windows on the upper floor and ground floor provide the opportunity for passive surveillance.

- The garage is set back 1.66 metres behind the upper floor which reduces garage dominance to the streetscape.
- The garage setback from the street exceeds the minimum setback requirement which reduces the dominance of the garage door on the streetscape.
- The dwelling façade is articulated and consists of contrasting materials and colours to provide for visual interest and connectivity with the streetscape.

Outdoor living area

In accordance with SPP7.3, the outdoor living area 'deemed-to-comply' requirements are summarised in the table below:

Requirement		Proposed	Assessment
Clause 5.3.1 – Outdoor living area	Minimum outdoor living area of 16 metres squared	All units consist of outdoor living areas that exceed 16 metres squares	Complies with the 'deemed-to-comply' requirements of SPP7.3
	Minimum outdoor living area dimension (length and width) of 4 metres	Unit 1: minimum 3.87 metres Units 2 – 6: ≥4 metres	The development is considered to meet the relevant design principles.

The relevant design principle under SPP7.3 is as follows:

P1.1. A consolidated outdoor living area is provided to each single house and grouped dwelling which provides space for entertaining, leisure and connection to the outdoors that is:

- *of sufficient size and dimension to be functional and usable;*
- *capable of use in conjunction with a primary living space of the dwelling;*
- *sufficient in uncovered area to allow for winter sun and natural ventilation into the dwelling;*
- *sufficient in uncovered area to provide for landscaping, including the planting of a tree(s); and*
- *optimises use of the northern aspect of the site.*

The proposed outdoor living area dimension for Unit 1 has been considered against the relevant 'design principle' and is considered to be acceptable for the following reasons:

- The outdoor living area exceeds the minimum area required and therefore provides for greater capacity to accommodate outdoor passive outdoor pursuits.
- The outdoor living area is accessible from a sliding door of the living/dining area and can therefore be used in conjunction with the primary living space of the dwelling.
- The outdoor living area is north facing and is largely uncovered. This always for sufficient solar access to the outdoor living area and the primary living space of the unit.
- The subject unit consists of 55.3% landscaping and three small trees between the building and the primary street. It is therefore considered that there is sufficient area uncovered to allow for landscaping and the planting of trees.
- The outdoor living area facing directly north and will maximise solar access.

Parking

In accordance with SPP7.3, the on-site car parking requirements for the development are summarised in the table below. The development is located within location B as it is not within 250 metres of a high frequency route which is defined as *"a public transport route with timed stops that run a service at least 15 minutes during week day peak periods (7.00am to 9.00am and 5.00pm to 7.00pm)".*

Requirement		Proposed	Assessment
Clause 5.3.3 - Parking	Location B - Two on-site car parking spaces provided for each dwelling	Unit 1: 2 Unit 2: 2 Unit 3: 2 Unit 4: 2 Unit 5: 2 Unit 6: 2	The City does not support the location of the second parking bay for units 1 – 4 as discussed below.

The relevant design principles and the applicant's justification to demonstrate the development is acceptable are provided below:

Design principle	P3.1 Adequate car parking is to be provided on-site in accordance with the projected need related to: • the type, number and size of dwellings; • the availability of on-street and other off-street parking; and • the proximity of the proposed development to public transport and other facilities
Applicant's response	• *The proposal includes six grouped dwellings, each with three bedrooms.* • *There is on-street parking opportunities along Venus Way.* • *The site is roughly 150m from a high service bus route (441) which connects with Whitfords and Warwick Stations.* • *The site is directly opposite Westfield Whitfords City Shopping Mall (in addition to other nearby businesses) which accommodates all of the typical household goods and service's needs.* • *Being located within an activity centre the site also has direct access to a major employment hub.* • *As outlined above, the site context presents desirable circumstances to encourage reduced private vehicle reliance. Whilst only one car bay is provided on paper, in practice, all residents will have exclusive use of the space directly in front of their own garages. The area is sufficient to accommodate an additional vehicle without impacting on the functionality of the adjacent dwellings parking and access, so the outcome will be indistinguishable from formally providing two car bays for each dwelling.* • *The significant shift in state government position on car parking should also be noted, with dwellings assessed under the medium density codes only requiring one car bay irrespective of being in Location A or Location B (as of 1 September 2023). This provides a clear indication that the WAPC considers one car bay to be adequate for the dwelling type and size of dwellings proposed.*

Design principle	P3.2 Consideration may be given to a reduction in the minimum number of on-site car parking spaces for grouped and multiple dwellings provided: • available street parking in the vicinity is controlled by the local government; and • the decision-maker is of the opinion that a sufficient equivalent number of on-street spaces are available near the development.
Applicant's response	• *Existing informal street parking in the locality is controlled by the local government.* • *The Whitford Activity Centre Structure Plan indicates that on-street parking will be provided along both sides of Banks Avenue.* • *Banks Avenue would be more than capable of accommodating the parking shortfall proposed by the development, noting that as of 1 September 2023 the shortfall will be nil.*
Design principle	P3.3 Some or all of the required car parking spaces located off-site, provided that these spaces will meet the following: i. the off-site car parking area is sufficiently close to the development and convenient for use by residents and/or visitors; ii. any increase in the number of dwellings or possible plot ratio being matched by a corresponding increase in the aggregate number of car parking spaces; iii. permanent legal right of access being established for all users and occupiers of dwellings for which the respective car parking space is to be provided; and iv. where off-site car parking is shared with other uses, the total aggregate parking requirement for all such uses, as required by the R-Codes and the scheme being provided. The number of required spaces may only be reduced by up to 15 per cent where the non-residential parking occurs substantially between 9 am and 5 pm on weekdays.
Applicant's response	*No parking is proposed to be located off-site, the parking provided on site is considered to be sufficient and suitable for the site context and nature of development.*

In addition to addressing the design principles above, the applicant draws attention to route 441 being a two-way route, connecting with both Warwick Station and Whitford's Station (both on the Joondalup line). The information provided by the applicant is provided as Attachment 7 to this Report.

The City notes that the second on-site parking bay for Units 1 to 4 is proposed within common property that was approved through the subdivision process. Common property is jointly held by all landowners and therefore it should not be used in a manner which may fetter access and/or enjoyment of land by all landowners within the strata scheme. The City requested further information from the applicant on how they intended to manage the common property. The applicant advised that the common property is intended to provide vehicle access to the adjacent dwellings (being Units 1 to 4). The applicant advised the common property will need to be kept clear at all times to ensure unobstructed use of and access through the common property for all residents. Whilst raising the potential for an exclusive use by-law, the applicant noted that this was not a suggestion of what is proposed or will occur.

The WAPC did not consider a concept plan for future development when approving the subdivision plan and therefore the practicalities of managing the common property or how future development would be designed to have regard to it were not considered during the subdivision process. This has now resulted in a development that has been designed to provide common property benefits to only some of the landowners and not others. This is potentially at odds with the rights under the *Strata Titles Act 1985 (WA)* in respect of common property, in that common property is a right that forms part of the title to each lot providing all lot owners (as joint holders of the common property) a right to use and enjoyment of the common property.

On this basis, the City does not consider it is appropriate to support the proposed tandem parking arrangement for Units 1 to 4 given this will restrict access to the common property for Units 5 and 6. It may be possible for exclusive use of the common property to be afforded to Units 1 to 4 effectively meaning Units 5 and 6 give up their rights however this is a matter for the future strata manager to resolve, not the City. Such an arrangement would need to agreed to by all landowners in accordance with s43(5) of the *Strata Titles Act 1985*.

However, the City does consider it is possible to support a shortfall in on-site car parking against the relevant design principles for the following reasons:

- The WACSP recognises that upgrades inclusive of on-street parking to Banks Avenue is required. The future provision of on-street parking on both sides of Banks Avenue is further recognised within the Banks District character statement. Whilst a shortfall of one on-site car parking bay for Units 1 to 4 is proposed, the potential use of on-street parking is consistent with the intent of the Banks District.
- The subject site is located within a walkable catchment of the Whitford City Shopping Centre and two bus routes, reducing the overall demand for the use of a personal motor vehicle. Although the routes exceed the 15 minute maximum intervals under SPP7.3, it is still considered adequate in providing sufficient access to public transport facilities.

As discussed earlier in this report, car parking bays will be visible to the street which is contrary a development objective of the Banks District. The intent of the objective of car parking to be screened from street view seeks to ensure that parking is concealed to promote and active street environment. However, the car parking bays visible from the street is considered appropriate in this instance as on-site car parking will not dominate the interface with the streetscape. Street activation to Banks Avenue will also be provided as a result of the outdoor living areas between Units 1 and 2 being located between the buildings and the street.

It is noted that the plans submitted by the applicant reflect the tandem parking arrangement for Units 1 to 4, with a wider driveway and crossover. It is recommended that the applicant provide amended plans that tapers the driveway to a single width crossover.

External fixtures, utilities and facilities

The required external fixtures, utilities and facilities for the development is summarised in the table below:

Requirement		Proposed	Assessment
Clause 5.4.4 - External fixtures, utilities and facilities	Enclosed, lockable storage area, matching dwelling where visible from street, accessible outside dwelling, minimum dimension 1.5m when external to dwelling and 1m when provided within garage and internal area of minimum 4m² for each grouped dwelling.	Unit 1 Under stairs: min dimension of 1.55m, 4m² Garage: min dimension of 0.28m, 2.39m² Unit 2 Under stairs: min dimension of 0.9m, 2.19m² Garage: min dimension of 0.97m, 2.04m²	The development is considered to meet the relevant design principles.
		Unit 3 Under stairs: min dimension of 0.9m, 2m² Garage: min dimension of 0.65m, 3.52m² Unit 4 Under stairs: min dimension of 1.5m, 3.5m² Garage: min dimension of 0.36m, 2.95m² Unit 5 Under stairs: min dimension of 0.9m, 1.82m² Garage: min dimension of 1.6m, 2.93m² Unit 6 Under stairs: min dimension of 0.9m, 1.82m² Garage: min dimension of 1.54m, 2.96m²	

The relevant design principles and the applicant's justification to demonstrate the development is acceptable are provided below:

Design principle	P4.1 Solar collectors, aerials, antennas, satellite dishes, pipes and external fixtures integrated into the design of the building to not be visually obtrusive when viewed from the street and to protect the visual amenity of surrounding properties.
Design principle	P4.2 External location of storeroom, rubbish collection/bin areas, and clothes drying areas where these are: • convenient for residents; • rubbish collection areas which can be accessed by service vehicles; • screened from view; and • able to be secured and managed. •
Applicant's response	• *The cumulative dedicated storage area provided for all dwellings exceeds the 4m² requirement and all storage spaces are in convenient and secure locations.* • *The garage storage is fully open on at least one side, whilst staircase storage is enclosed. The garage storage spaces can accommodate larger items, whilst the below stairway storage is narrower and therefore more appropriate to accommodate smaller household items. This is a logical arrangement as the garage storage provides superior access from outside the dwelling, whilst the below stairway storage is more readily accessible from inside the dwelling.* • *Providing multiple smaller storage areas also allows delicate items (clothes, photo albums, electronic devices, etc.) to be separated from more hazardous items (such as paints, petrol, gardening equipment etc).* • *Overall the storage outcome proposed is considered to provide an equivalent or better storage capacity and functionality to a deemed-to-comply 2m x 2m standard garden shed, whilst also offering improved convenience.*

The reduced storage area and dimension has been considered against the relevant design principles and is considered to be acceptable for the following reasons:

- Each unit consists of storage in both the garage and below the stairway. In combination, these storage areas exceed 4m^2 for each unit.
- Storage areas for each unit are internal and are therefore secured and out of view from the public realm and adjoining properties.
- Whilst storage areas under the stairs are vertically constrained, these spaces will be adequate to store standard household maintenance items, with box storage available at the decline points under the stairs.
- The location of storage areas provides for varied functionality in these spaces and therefore is considered to accommodate convenient and adequate storage demands of future occupants.

- Vehicles parked within the garages do not impede on garage storage spaces, with an extension of storage possible as internal widths of the garages exceed standard internal car parking dimensions.
- All units contain storage within the garage which provides storage opportunities for outdoor maintenance equipment and other items such as bicycles.

Issues and options considered

Council may determine an application for development approval by:

- granting development approval without conditions
- granting development approval with conditions or
- refusing to grant development approval.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Planning Scheme No. 3.*
Planning and Development Act 2005.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy *Residential Design Codes Volume 1 Council Policy.*
Residential Development Local Planning Policy.

Local Planning Scheme No.3 (LPS3)

Clause 16 (2) of LPS3 sets out the objectives for development within the 'Centre' zone:

- *To designate land for future development as an activity centre.*
- *To provide a basis for future detailed planning in accordance with the structure planning provisions of this Scheme or the Activity Centres State Planning Policy.*

Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)

Clause 67 of Schedule 2 of the Regulations sets out the matters to be considered by Council when determining an application for development approval.

In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government those matters are relevant to the development the subject of the application —

a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;

b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;

c) any approved State planning policy;

d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);

e) any policy of the Commission;

f) any policy of the State;

g) any local planning policy for the Scheme area;

h) any structure plan, activity centre plan or local development plan that relates to the development;

i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;

j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;

k) the built heritage conservation of any place that is of cultural significance;

l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;

m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;

n) the amenity of the locality including the following —

(i) environmental impacts of the development;
(ii) the character of the locality;
(iii) social impacts of the development;

o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;

p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;

q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;

r) the suitability of the land for the development taking into account the possible risk to human health or safety;

s) the adequacy of —

(i) the proposed means of access to and egress from the site; and
(ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;

t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;

u) the availability and adequacy for the development of the following —

(i) public transport services;
(ii) public utility services;
(iii) storage, management and collection of waste;
(iv) access for pedestrians and cyclists (including end of trip storage, toilet and
(v) shower facilities);
(vi) access by older people and people with disability;
v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;

w) the history of the site where the development is to be located;

x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;

y) any submissions received on the application;

za) the comments or submissions received from any authority consulted under clause 66;

zb) any other planning consideration the local government considers appropriate.

zc) include any advice of a Design Review Panel.

<u>State Planning Policy 7 Design of the Built Environment (SPP7)</u>

SPP7 sets out the below objectives:

1. *A consistent framework to define the desired design quality outcomes from the planning and design of built environment projects across the State.*
2. *A coordinated strategy of design quality mechanisms to achieve design outcomes that meet government and community expectations, including:*
   - *Design Principles – performance-based approach to policy*
   - *Design review – skilled evaluation expertise*
   - *Design skills – skilled design expertise*
3. *Timely and efficient review of planning and development proposals against the Design Principles.*

State Planning Policy 7.3 Residential Design Codes Volume 1 (SPP7.3)

The overall objectives of SPP7.3 for residential developments are as follows:

- *To provide residential development of an appropriate design for the intended residential purpose, land tenure, density, place context and scheme objectives.*
- *To encourage design consideration of the social, environmental and economic opportunities possible from new housing, and an appropriate response to local context.*
- *To encourage design which considers and respects heritage and local culture.*
- *To facilitate residential development that offers future residents the opportunities for better living choices and affordability.*

The overall objectives of SPP7.3 for the planning, governance and development process are as follows:

- *To encourage design that is responsive to site, size and geometry of the development site.*
- *To allow variety and diversity of housing choices where is can be demonstrated this better reflects context or scheme objectives.*
- *To ensure clear scope for scheme objectives to influence the assessment of proposals.*
- *To ensure certainty in timely assessment and determination of proposals, applied consistently across State and local government.*

Whitford Activity Centre Structure Plan (WACSP)

The overall objectives of the WASCP that relate to urban form are:

- *provide a robust and flexible urban structure and built form that is responsive to changing community aspirations, increased intensity and diversity of activity, whilst respecting the amenity of surrounding residential areas*
- *provide a vibrant and pedestrian friendly street based public realm*
- *create a unique and appropriate visual character and identity using high quality architectural, spatial and landscape design*
- *roofscape is to be considered as part of building design and designed to be attractive, where it can be viewed from the public realm or any viewpoint within surrounding buildings, to include future buildings.*

Risk management considerations

The proponent has a right of review against Council's decision, or any conditions included therein, in accordance with the *State Administrative Tribunal Act 2004* and the *Planning and Development Act 2005.*

Financial / budget implications

The applicant has paid fees of $5,041 for the assessment of the application, in accordance with the City's Schedule of Fees and Charges.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

The application was advertised for a period of 14 days in accordance with the City's *Planning Consultation Local Planning Policy,* which was undertaken between 5 July and 19 July 2023. Consultation was undertaken in the following manner:

- A letter was sent to seven landowners and/or occupiers surrounding the subject site.
- Development plans and information were made available for public viewing on the City's website and at the City's Administration building.
- Five submissions were received, all objection to the proposal. A summary of the issues raised during consultation as well as the City's comments are included in the table below:

No.	Issue	City Comment
1	The reduced number of on-site resident car parking bays will have impacts on traffic and on-street parking along Venus Way. Venus Way is currently subject to high traffic and parking volumes as a result of the nearby school, with the road, verge and footpath being occupied by parked vehicles.	The *Whitford Activity Centre Structure Plan* identifies that on-street parking will be provided on Banks Avenue in the future which will assist with car parking demands within the area. The subject site is located within close proximity to the Whitfords City Shopping Centre and bus routes that connect to train stations. It is therefore considered that existing infrastructure reduces the demand of on-site car parking.
		The proposed development will not have a significant impact on the traffic volumes within the existing road network.
2	Traffic issues will impact pedestrian movement on Venus Way.	
3	There is a lack of visitor parking available on-site.	The proposed development is not required to provide visitor parking under SPP7.3. However, as previously mentioned, there are alternative transportation methods within close proximity and informal/infrequent parking options available.
4	The subject site and Venus Way does not have the capacity to accommodate builders and equipment.	This is not a planning consideration, however construction issues will be addressed through any future Building Permit for the development.

No.	Issue	City Comment
5	Vehicles entering and exiting garages in proximity to adjoining lots will generate noise and impact amenity.	Noise generated within residential areas are subject to the requirements established pursuant of the *Environmental Protection (Noise) Regulations 1997*. Action may be undertaken where noise emissions and frequencies are excessive.
6	Setbacks to adjoining lots will result in noise impacts from air-conditioning units.	
7	Objection to a six dwelling configuration, with a five dwelling configuration supported as this would allow for on-site parking to be accommodated.	The subject site has a density of R80 and the proposed development meets the minimum site area per dwelling pursuant of *State Planning Policy 7.3 Residential Design Codes Volume 1 (SPP7.3)*. It should further be noted that the proposed development is consistent with subdivision approval issued by the Western Australian Planning Commission.
8	A gap between the boundary wall and dividing fence on the southern boundary is proposed. The remaining of the dividing fence should be shown on the plans.	Dividing fences are not a planning consideration and are a civil matter between landowners. This matter can be addressed between residents should the proposal be approved and ultimately developed onsite.
9	The reduced rear lot boundary setbacks will impact adjoining residents.	The City has assessed the proposed reduced rear lot boundary setbacks and considers the proposed development to meet the applicable objectivates of *Whitford Activity Centre Structure Plan* and requirements of SPP7.3.
10	The building setback to the eastern lot boundary is not consistent with the existing built form.	
11	The development will overshadow the eastern adjoining lot and impact on internal solar access and solar access of solar panels	Pursuant of *SPP7.3*, overshadowing is to be assessed based on the shadow that would be cast at noon on 21 June. The proposed development meets the 'deemed-to-comply' requirements for overshadowing in this instance.
12	The development will result in fire risks due to proximity of adjoining lots.	The subject site is not located within a Bushfire Prone Area and this is therefore not a planning consideration. The applicant will be required to address fire separate issues as part of the building permit stage of the development.
13	There is an existing sewer trap on the verge where a driveway is proposed.	The provided plans indicate that a trafficable lid will be placed over the sewer manhole to avoid any access issues.
15	The height of the dwellings will impact visual privacy of nearby properties.	The proposed development complies with the visual privacy requirements of *SPP7.3.*

COMMENT

The proposal has been assessed against the relevant planning framework including LPS3, SPP7.3 and the WACSP. As part of the assessment the application was reviewed by the JDRP and was also advertised for public comment.

For the reasons outlined above, it is considered that the development is appropriate in the context of its location and meets the applicable objectives under the local planning framework.

The application is therefore recommended for approval, subject to conditions.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ135-08/23)

MOVED Cr Hamilton-Prime, SECONDED Cr Raftis that Council APPROVES under clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* the application for development approval, dated 18 May 2023 submitted by Urbanista Town Planning, the applicant, for the grouped dwellings (Six new two storey dwellings) at Lot 226 (54) Banks Avenue, Hillarys, subject to the following conditions:

1 This approval relates to the grouped dwelling development and associated works only and development shall be in accordance with the approved plan(s), any other supporting information and conditions of approval. It does not relate to any other development on the lot;

2 Amended plans shall be submitted and approved by the City prior to an application for a building permit tapering the driveways accessing Lot 4 and Lot 1, and Lot 2 and Lot 3 to a maximum width of 3 metres at the property boundary and consequential modifications to the crossovers to the satisfaction of the City;

3 All stormwater shall be collected on-site and disposed of in a manner acceptable to the City;

4 All external fixtures and utilities (such as air conditioning units, piping, ducting and water tanks) shall be located so as to minimise any visual and noise impact on surrounding landowners, and screened from view from the street or integrated with the building design to the satisfaction of the City;

5 All development shall be contained within the property boundaries;

6 Boundary walls, retaining walls and front fencing shall be of a clean finish and made good to the satisfaction of the City;

7 The driveways are to be designed and constructed prior to occupation of the development, and thereafter maintained to the satisfaction of the City;

8 The applicant shall remove the existing crossover, including any concrete apron, and reinstate any kerbing, landscaping, footpath and/or other infrastructure to the satisfaction of the City. These works shall be completed within 28 days of the completion of construction of the new crossover;

9 No solid walls, fences or other structures higher than 0.75 metres shall be constructed within 1.5 metres of where the driveway meets the street boundary;

10 A minimum of one tree per dwelling and associated tree planting areas shall be provided onsite to the specification of the City prior to occupation of the dwellings, and thereafter maintained to the satisfaction of the City;

11 Front fencing along the Banks Avenue street boundary ('blade fencing') and the truncation street boundary ('alum slat fence') indicated on the approved plans shall be visually permeable (as defined in the Residential Design Codes);

12 The clothes drying area to Unit 1 facing Venus Way shall be screened in accordance with Clause 5.4.4 of the Residential Design Codes;

13 Screening to the window adjacent the stairs to Unit 3 on the eastern elevation shall be installed prior to the occupation of the dwelling and maintained to the satisfaction of the City. All screening devices shall be in accordance with Clause 5.4.1, C1.2 of the deemed to comply provisions of the Residential Design Codes.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Location Plan [**12.3.1** - 1 page]
2. Development Plans [**12.3.2** - 16 pages]
3. Building Perspectives [**12.3.3** - 2 pages]
4. Landscape Plan [**12.3.4** - 1 page]
5. Applicant cover letter and justification [**12.3.5** - 10 pages]
6. Applicant context and character study [**12.3.6** - 4 pages]
7. Bus route information [**12.3.7** - 3 pages]
8. Design statement against SPP7 [**12.3.8** - 4 pages]
9. JDRP comments and applicant response [**12.3.9** - 3 pages]
10. Assessment against local planning framework [**12.3.10** - 9 pages]

12.4 URBAN BIKE TRAILS - BUSINESS CASE (WARD - NORTH-CENTRAL, CENTRAL, SOUTH-WEST)

WARD	North-Central, Central, South-West
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	110242, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to:

- Consider the business case for the provision of a combined mountain bike and BMX facility at Whitfords West Park; improvement to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park; and interconnected mountain bike trails through Craigie, Mullaloo and Padbury (the Urban Bike Trails: Craigie, Mullaloo and Padbury business case).
- Endorse the recommended scope of works to progress to concept design.
- List for consideration as part of the 2023-24 mid-year budget review process the inclusion of $150,000 to fund the concept design and supporting technical analyses of the initial facilities for the urban bike trails project.

EXECUTIVE SUMMARY

At its meeting held on 16 February 2021 (CJ018-02/21 refers) Council requested the Chief Executive Officer to initiate development of a business case for the provision of a combined mountain bike (MTB) and BMX facility at Whitfords West Park; improvements to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park; and interconnected mountain bike trails through Craigie Mullaloo and Padbury.

A business case has been prepared which includes the following:

- Project philosophy and parameters.
- Options development and evaluation.
- Financial evaluation.
- Social and economic return on investment.
- Risk assessment.
- Preferred option and recommended scope.

The options evaluation was informed by a financial evaluation, a social economic return on investment analysis and assessment against criteria developed from project objectives.

The options evaluation identifies one preferred option for future facilities.

The recommended option provides a suitably sized network of facilities which responds to both community demand for the provision of mountain bike specific facilities, as well as the broader strategic direction for the development of outdoor youth recreation facilities in the City as set out in the City's *Outdoor Youth Recreation Strategy* (OYRS).

The MTB/BMX hub component of the recommended option caters to the gaps identified in the OYRS for a dedicated MTB/BMX hub in the central coastal area and for urban MTB/BMX trails to connect facilities across the City.

The provision of all wheels facilities also responds to the gap identified in the OYRS for the provision of multi-purpose incidental scale facilities across the City.

The bike element features respond to community demand for specialised MTB facilities demonstrated through the youth workshop and lead petitioner inputs.

The facilities to be included as part of the recommended scope are as follows:

- Mountain Bike/BMX Hub at Whitfords West Park.
- Six incidental scale bike node facilities located throughout Padbury, Craigie and Mullaloo.
- Three incidental scale all wheels node (pump track) facilities located throughout Padbury, Mullaloo and Craigie.
- One incidental scale all wheels node (skate path) facility located in Padbury, Craigie or Mullaloo.
- Five individual bike element node facilities located throughout Padbury, Craigie and Mullaloo.

The estimated financial impacts modelled for the recommended scope are:

- $4.4 million with an overall 20-year cost of over $14.8million (including depreciation), corresponding to an operating cost per ratepayer per year of $5.54.

Councils' endorsement of the recommended scope of works will allow the project to progress to concept design, inclusive of technical site investigations and broader community consultation to confirm exact locations and designs for facilities.

If endorsed, delivery of facilities will be provided through a staged approach, over a number of years, with prioritisation and funding allocated to concept design for each facility through the annual budget process.

The State Government has committed $300,000 toward the project as a commitment provided as part of the most recent elections.

A further $600,000 is also available from the State Government to contribute toward the project. The specific details and conditions associated with this additional funding is yet to be confirmed, however is understood that the intent is for this to fund an all wheels node outdoor youth recreation facility in the suburb of Padbury along with various bike elements distributed throughout the Hillarys Electorate.

It is recommended that the details and any conditions of this additional funding be confirmed prior to proceeding as it may guide the City on where the first facilities for the Urban Bike Trails project will be located.

BACKGROUND

A 349-signature petition was received on 8 December 2020 requesting a new local or district scale combined mountain bike (MTB) and BMX facility at Whitfords-West Park, improvements to existing BMX tracks at Haddington Park, Triton Park and Littorina Park, and provision of BMX tracks and interconnected mountain bike trails through Craigie, Mullaloo and Padbury (C125-12/20 refers).

In response to various preceding petitions for the provision of skate and BMX facilities, the City prepared an *Outdoor Youth Recreation Strategy* (OYRS) to inform the future provision of facilities for outdoor youth recreation within the City of Joondalup.

The strategy was adopted by Council at its meeting held on 16 February 2021 (CJ017- 02/21 refers). Following endorsement of the OYRS and in response to the petition received on 8 December 2020, at its meeting held on 16 February 2021 (CJ018-02/21 refers) Council requested the Chief Executive Officer to initiate the development of a business case for a combined mountain bike and BMX facility at Whitfords West Park; improvements to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park; and interconnected mountain bike trails through Craigie, Mullaloo and Padbury.

The business case (Attachment 1 refers) investigates the feasibility of the project through an options evaluation process which evaluates spatial masterplan options developed for the delivery of facilities as set out in Council's resolution.

The direction by Council to investigate the provision of a dedicated MTB/BMX facility at Whitfords West Park along with the provision of interconnected mountain bike trails through Craigie, Mullaloo and Padbury as provided by the recommended masterplan option is in alignment with the strategic direction for outdoor youth facilities in the OYRS.

DETAILS

A draft business case has been prepared and is supported by the following documents attached to this report:

- Options development and evaluation report.
- Youth workshop outcomes report.
- Facility categories for nodes concept sketches.
- Spatial masterplan options.

Five masterplan options were developed to be evaluated as part of the business case. Each masterplan option defines a scope of works to address the need for facilities as set out in Council's resolution. Masterplan options were developed utilising the conceptual approach that distributed facility nodes across a local area can provide a trails experience for users. Masterplan options are therefore comprised of varying combinations of node categories for facilities, informed by lead petitioner inputs, outcomes from the youth workshop and strategic directions set out in the City's OYRS.

The five masterplan options developed are described as follows:

- **Option 1:** Interconnected mountain bike urban trails.
  - Developed by lead petitioners, this option comprises a hub and distributed nodes of mountain bike elements forming trails through local areas.

- **Option 2:** Multi-nodes for multi users.
  - A local, accessible network of engaging experiences for bike users, including facilities for multiple user groups.

- **Option 3:** Multi-node trails.
  - A local, accessible network of engaging experiences for bike users, including facilities for multiple user groups. Complementary mountain bike features in local parks encourage local exploration and discovery through trails.

- **Option 4:** Strategy benchmark option 1 – Dedicated BMX/MTB Hub.
  - Dedicated BMX/MTB hub to meet district-level bike facility demand.

- **Option 5:** Strategy benchmark option 2 – Hub and multi-user nodes.
  - Dedicated BMX/MTB hub to meet district-level bike facility demand, with distributed local, multi-use incidental facilities.

Maps of each of the spatial masterplan options are provided in Attachment 5 to this Report.

The facility categories for nodes which comprise the masterplan options are provided as follows:

- **Mountain bike nodes**: facilities targeted to mountain bike users only, designed into local parks, utilising natural contours, each containing unique mountain bike elements to encourage movement between nodes. Tracks would be designed for non-circuit, flow through movements. Difficulty of each track is denoted by the Trail Difficulty Rating System (TRDS).
- **Bike nodes**: a bike path/track within local parks, utilising natural contours and including a few obstacles, curves, jumps and/or challenges. Caters to a range of bike types.
- No difficulty rating applied to facilities.
- **Bike elements**: smaller, rideable features within small, under-utilised parks which complement bike nodes, encouraging trails discovery. A single element type would be included on a small track within a local park, intended to be used by riders passing through a park on the way between nodes rather than a structure that attracts people to stay and play in the park.
- **All wheels nodes**: a local, multi-purpose ride structure, suitable for bike, scooter and skate users. It could be provided as a small pump track or skate path.
- **Trail head at Whitfords West Park**: a trail head could incorporate a BMX/MTB hub, an all wheels node, or no facilities at all.

Concept sketches were developed by trail design consultants Common Ground for each of the above facility categories. A case study approach was adopted wherein concept sketches were developed for selected parks, illustrating how various facility types might be incorporated into local parks. These concepts are provided in Attachment 4 to this Report. Concept sketches are for illustrative and costing purposes only, the locations of facilities and specific designs are subject to change through subsequent project stages.

Initial consideration of trails demarcation identified two ways in which connecting trails could be provided and/or communicated to facility users:

- formalised trails routes, utilising signage and road markings to delineate trails connections through local roads, public access ways, and road underpasses
- no formalised routes, utilising signage at each facility to communicate locations of other nodes and major road crossings (underpasses and signals). With this information, users can utilise local roads, public access ways, and road underpasses to create their preferred routes between their preferred facility experiences.

Formalised trails routes introduces additional costs and potential complexity, for example the need for approval of Main Roads Western Australia for road markings and signage. All local roads in the City of Joondalup are appropriate for use by local cyclists, and the project is not dependant on formalising routes to enable use of the road network for the project. A trails approach which enables young people to create their preferred routes and trails, potentially incorporating other destinations or facilities outside of the scope of the bike trails, would be more aligned with how young people explore, and also reduces the cost and complexity of the project.

The options development and evaluation report (Attachment 2 refers) includes an outline of project parameters and youth workshop outcomes which were used to inform the development of spatial masterplan options as well as a detailed multi-criteria analysis of the spatial masterplan options against specific indicators set for each of the evaluation criteria.

The business case provides a summary of key aspects of the options development and evaluation for consideration by Elected Members inclusive of the multi-criteria analysis and financial evaluation.

Options evaluation

The options development and evaluation report (Attachment 2 refers) details the multi-criteria analysis used to compare the five masterplan options. Criteria were established to reflect the project objectives with indicators developed for each criterion to stipulate a metric against which each option could be measured so to provide a quantifiable scoring method. A weighting is applied to each criterion to reflect the different level of importance of that criterion to the business case. The ‘pairwise’ methodology was utilised to ascertain weightings for each criterion.

The scoring table below outlines criterion, indicators and the scoring range against which they were assessed in the multi-criteria analysis.

Category	Criterion	Indicator	Measure	Scoring Range 1	2	3	4	5
Financial sustainability	**Financial sustainability – one off costs are affordable and recurring impacts affordable**	Operating deficit per year is primary measure plus another measure that the one-off costs are affordable	$	Operating Deficit per year over ($0.5m) per year OR one-off funding of the project WILL cause an adverse impact on the City's debt ratios	Operating Deficit per year of ($0.1m) to ($0.5m) OR one-off funding of the project WILL cause a slightly adverse impact on the City's debt ratios	Operating Surplus/Deficit per year of $0.1m to ($0.1m) AND one-off funding of the project will not cause any adverse impact on the City's debt ratios	Operating Surplus per year of $0.1m to $0.3m per year AND one-off funding of the project will not cause any adverse impact on the City's debt ratios	Operating Surplus per year more than $0.3m per year AND one-off funding of the project will not cause any adverse impact on the City's debt ratios
Social / Economic	**Social & Economic Return on Investment**	Score is based on the Benefits Cost Ratio and the Size of one-off investment	BCR	BCR of 1.5 or less	BCR of 1.5 to 3.0and investment of <$5m	BCR of 1.5 to 3.0and investment of >$5m	BCR of >3.0and investment of $5m to $10m	BCR of >3.0and investment of >$10m
Social	**Scope bridges the gap**	Assess whether options meet the objective: Facilities respond to critical infrastructure gaps including: 1) Access to dedicated BMX/MTB facilities in the northern central and coastal area. 2) Local accessible, multi-purpose incidental facilties across the central coastal area targeted to entry level and social participation in all recreaton styles.	Score 1 to 5	Definitely does not meet objective	Does not meet objective	Somewhat meets objective	Does meet objective	Meets objective very well
Social	**Engaging facilities**	Assess whether options meet the objective: Facilities provide an attractive, engaging place and opportunities for young people to connect and engage in physical activity.	Score 1 to 5	Definitely does not meet objective	Does not meet objective	Somewhat meets objective	Does meet objective	Meets objective very well
Environmental impacts	**Enhanced / complimented**	Environmental impact assessment	Score 1 to 5	Signficant adverse affect	Adverse impact	Neutral impact	Positive impact	Project will have a very positive impact
Social	**Safe facilities**	Assessment against safety indicators. 1) Are facilities safe while using? 2) Are facilities safe to access? 3) Is sufficient surveillance maintained over facilies? 4) Are facilities easily maintained in a safe condition?	Score 1 to 5	Does not satisfy any of the safety indicators	Satisfies minimal safety indicators	Satisfies some safety indicators	Satisfies most safety indicators	Satisfies all safety indicators

The following table summarises the outcomes of the multi-criteria analysis with weighted scores.

Category	Criteria	Pairwise Comparison	Interconnected Mountain Bike Urban Trails Option1	Multi-user nodes Option2	Multi-user trails Option3	Dedicated BMX/MTB Hub Option4	Hub and Multi-user nodes Option5
Financial sustainability	Financial sustainability - one off costs are affordable and recurring impacts affordable	27%	1	2	2	3	2
Social / Economic	Social & Economic Return on Investment	13%	3	2.5	2.5	2	2
Social	Scope bridges the gap	7%	3.5	4	5	3	4
	Engaging facilities	13%	5	5	5	4	4.5
Environmental impacts	Enhanced / complimented	7%	2	3	2.5	3	3
Social	Safe facilities	33%	3	4	4	4	3.5
		Weighted	**2.7**	**3.3**	**3.4**	**3.3**	**3.0**
		Rank	**5**	**2**	**1**	**2**	**4**

The options development and evaluation report goes into greater detail as to some of the justifications behind the scoring utilised in the above table for each option.

Based on the multi-criteria analysis undertaken for each option, the options evaluation identified that *Option 3 – Multi-user trails* is the preferred option.

The scope of facilities associated with the preferred Option 3 and their rationale for inclusion are shown in the table below:

Facility type	Rationale for inclusion
MTB/BMX Hub at Whitfords West Park	Meets need for dedicated mountain bike/BMX facility in the central/costal area as identified in *Outdoor Youth Recreation Strategy*
Six incidental scale bike node facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City as identified in the *Outdoor Youth Recreation Strategy* and as requested by petitioners.
Three incidental scale all wheels node (pump track) facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City and the need for the distribution of three to five multi-purpose, incidental scale facilities across the northern, central and southern areas of the City as identified in the *Outdoor Youth Recreation Strategy.*
One incidental scale all wheels node (skate path) facility located in Padbury, Craigie or Mullaloo	Meets the need for the distribution of three to five multi-purpose, incidental scale facilities across the northern, central and southern areas of the City as identified in the *Outdoor Youth Recreation Strategy.*
Five individual bike element node facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City as identified in the *Outdoor Youth Recreation Strategy* and responds directly to demand for mountain bike specific facilities identified from youth workshops and outlined by lead petitioners.

Issues and options considered

Council has the option to:

1 Endorse the business case outcomes, including the recommended scope of works and list for consideration as part of the 2023-24 mid-year budget review process to include $150,000 to fund the concept design and supporting technical analysis for initial facilities.
2 Note the business case outcomes, endorse an alternative scope of works and list for consideration as part of the 2023-24 mid-year budget review process a relevant figure to fund the concept design and supporting technical analysis for initial facilities.
or
3 Note the business case outcomes and not progress with a scope of works for urban bike trail facilities throughout Craigie, Mullaloo and Padbury.

The recommended masterplan option most adequately addresses the strategic direction for the delivery of outdoor youth recreation facilities as set out in the City's *Outdoor Youth Recreation Strategy,* while balancing the need to provide specialist mountain bike facilities to cater to community demand indicated through lead petitioner input and the consultation outcomes from the youth workshop. Option 1 is also considered to be of an appropriate scale to ensure financial impacts are affordable, and facilities do not operate over capacity as a result of under-supply.

The options evaluation demonstrates the importance of providing facilities which cater to strategic directions set out in the *Outdoor Youth Recreation Strategy,* but also respond to demonstrated community demand for mountain bike specific facilities. The financial evaluation demonstrates that in addition to the need for facilities to meeting strategic and community demand, they also need to be affordable. This is not considered to be as well achieved by other masterplan options when compared to the recommended option.

The City's *Outdoor Youth Recreation Strategy* identifies the following critical gaps in the provision of outdoor youth recreation facilities in the City:

- Need for a dedicated BMX and/or MTB facility in the central/coastal area of the City.
- Need for construction/upgrade of three to five incidental outdoor recreation facilities.
- Need for urban BMX/mountain bike trails to connect facilities across the City.

Not progressing with the establishment of facilities to address these gaps would likely result in continued congestion issues for the City's established BMX/mountain bike and skate facilities.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-1 Healthy and safe - you feel healthy and safe in your local community.
1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.
1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation.

Policy Not applicable.

Risk management considerations

The business case includes a risk assessment.

A high-risk level was identified for the risk event of 'user attendance at facilities is greater than the intended capacity of nodes in local parks'. The main contributing factor to this classification is the limited extent of established facilities of this nature in the central and coastal areas of the City currently. The undersupply of outdoor youth recreation facilities in the central and coastal areas of the City may contribute to high demand, resulting in attendance and use of local nodes which is beyond the intended capacity of facilities and beyond the capacity of local parks.

The business case recommends that node facilities included in local parks (with the exception of the hub) be limited to an incidental scale as described in the OYRS to encourage local use and to ensure that the endorsed masterplan option provides for a number of incidental scale facilities, distributed across the central coastal area to reduce the population catchment for individual nodes in local parks.

Given the recommended Option 3 provides a variety of incidental scale facility nodes in local parks, the business case is supported in its recommendation by the risk assessment.

Another noteworthy risk identified is the risk event of 'facilities are unable to meet the noise requirements of the *Environmental Protection (Noise) Regulations 1997*'.

Control measures for noise impacts are dependent on specific locations and design elements attributed to each node. It is anticipated that as part of the concept design stage, acoustic modelling for each facility should be undertaken to mitigate against this risk. It is noted that complexities relating to the ability of youth recreation facilities to comply with the requirements of the *Environmental Protection (Noise) Regulations 1997* within an urban context are ongoing across the City and other Local Governments in Western Australia.

Other medium and low risks identified in the business case are considered to be suitably managed through control measures.

Financial / budget implications

The following table outlines the initial capital cost estimates per masterplan option.

Capital costs per option		Option1 - Interconnected Mountain Bike Urban Trails	Option2 - Multi-user nodes	Option3 - Multi-user trails	Option4 - Dedicated BMX/MTB Hub	Option5 - Hub and Multi-user nodes
A	Mountain bike node	$8,047,324				
B	Bike node		$1,385,592	$1,385,592		
C	Bike element			$504,465		
D	All wheels node (pump track)		$708,459	$708,459		$472,306
E	All wheels node (skate park)		$423,824	$423,824		$423,824
F	HUB Whitfords West	$1,390,969			$1,390,969	$1,390,969
G	Trail head at Whitfords West		$1,390,969	$1,390,969		
	Total	**$9,438,293**	**$3,908,844**	**$4,413,309**	**$1,390,969**	**$2,287,099**

The financial evaluation provides the following observations:

- The project does not have an income stream and therefore the financial impacts for all options are negative. The benefits of the project are social.
- Operating impacts per year, for most options, do appear to be reasonably affordable, depending on the demands for cost/service reduction and/or reductions in income.
- Grants is assumed for 50% of the initial cost – note however that if this were achieved this would still only account for a relatively small part of the overall cashflow (such as 14% of the total costs for Option 3). This is because the largest element of the total cashflows are the recurring maintenance / depreciation costs which are not covered by grants. Therefore, the one-off potential benefit of grants must be considered as a one-off windfall only and not necessarily a deciding factor if 50% grants were provided.
- $300,000 is already committed from the State Government toward the project.

- A further $600,000 is also available from the State Government to contribute toward the project.
- Option 1 is a more expensive option than the rest of the options.

The estimated financial impact modelled for the preferred Option 3 is an initial capital cost of $4.4 million with an overall 20-year cost of over $14.8 million (including depreciation), corresponding to an operating cost per ratepayer per year of $5.54.

As per the standard process for major projects, this project is not yet defined as a capital project as it is not yet fully approved and therefore not included in the *Strategic Financial Plan* (SFP) or *Capital Works Program* (CWP). Once the project is approved the capital costs can be included but until such time the planning / consultancy costs should be budgeted as operating costs. The 2022 SFP has evaluated the potential impact of the full pipeline of major projects, including Urban Bike Trails, and could afford this project.

It is recommended that an amount of $150,000 is listed for consideration as part of the 2023/24 mid-year budget review process for consultancy and planning works.

All amounts quoted in this report are exclusive of GST.

Regional significance

The facilities framework within the *Outdoor Youth Recreation Strategy* establishes a hierarchy of facilities which includes regional, dedicated and incidental level facilities. The outdoor youth recreation facilities proposed as part of the recommended scope of works are intended to operate as both dedicated facilities (HUB at Whitfords West Park) and incidental facilities (Node facilities throughout Craigie, Padbury and Mullaloo) to service the central coastal area of the City. As such the project does not have a regional significance.

It is also noted that a development (planning) application has been lodged for the Yellagonga Mountain Bike Park which is proposed to be located at the Lake Joondalup Foreshore. This is a State Government project led by the Department of Biodiversity Conservation and Attractions (DBCA) and includes:

- seven kilometers of various mountain bike trails
- 100 car parking bays with associated pedestrian and cycle paths
- two linked pavilion structures; a six-cubicle toilet block and multi-use shade shelter, and associated plaza and visitor amenities.
- associated signage which provides information on the environmental and cultural significance of the site.

While this is not a City-led project, if approved and constructed, the project will provide a regional scale mountain bike facility within the City's boundary, further responding to demand for mountain bike specific facilities within the City of Joondalup.

Sustainability implications

<u>Social</u>

Outdoor youth recreation facilities as delivered by the preferred masterplan option will, in-part, respond to issues related to the current provision of facilities to meet the outdoor recreation needs of youth in the City of Joondalup as identified within the City's OYRS.

The existing provision of facilities available to young people in the City is Joondalup is extensive, however facilities that support the outdoor youth recreation for mountain bike, BMX and skate pursuits are more limited. The City's current dedicated facilities for outdoor youth recreation, being Mirror Park Skate Park, Kinross Skate Park and Shepherds Bush BMX Track, currently operate over capacity and do not typically cater to the needs of young people in the central and coastal areas in the City. The proposed facilities would contribute towards filling the gap identified in the provision of outdoor youth recreation facilities in the central and costal parts of the City and would assist issues with congestion at established facility locations.

The dispersed node model through which facilities are proposed to be delivered across Craigie, Mullaloo and Padbury allows for sustainable use of facilities wherein nodes can operate either as a part of a broader urban bike trail, or as a local facility which caters to a local catchment of users, reducing congestion at dedicated facilities.

Economic

The recommended scope of works as set out in the business case includes the provision of a BMX/MTB hub at Whitfords West Park which will contribute to satisfying the demand for dedicated facilities in the central and coastal area of the City as identified in the OYRS. This allows for residual demand to be addressed through the provision of incidental scale nodes throughout Craigie, Mullaloo and Padbury at a lesser cost, while still meeting community demand for interconnected facilities to form an urban bike trail. The recommended option provides a good balance between minimising the number of incidental facilities so to provide greater economic sustainability in the long term, whilst still providing a trails experience which caters to MTB users and enhances the quality and availability of facilities for young people.

Consultation

Community input was sought to inform the development of masterplan options through a workshop held with young people who live in the central coastal area and had indicated interest in BMX and mountain biking. The outcomes of this youth workshop can be accessed in the outcomes report included as Attachment 3 to this Report.

Implementation

Should Council endorse a scope of works to progress, delivery of facilities will be provided through a staged approach over a number of years, with prioritisation and funding allocated for concept design for each facility through the annual budget process.

The concept design stage is anticipated to include, but is not limited to the following:

- Staged delivery of facilities.
- Site feature surveys of relevant parks.
- Acoustic modelling.
- Detailed costing.
- Arborist reporting.
- Transport impact assessment.
- Concept design of facilities based on relevant technical investigations.

As noted in the financial evaluation, an amount of $150,000 is proposed to be included in the current 2023/24 budget for consultancy and planning works for the initial facilities for the project.

It is noted that the project is considered a major project although it is proposed to be delivered through a staged implementation approach. Should Council endorse the recommended scope to progress, the project should be regarded as an approved capital project thereafter.

As outlined above a further $600,000 is available from the State Government to contribute toward the project. The specific details and conditions associated with this additional funding is yet to be confirmed, however is understood that the intent is for this to fund an all wheels node outdoor youth recreation facility in the suburb of Padbury along with various bike elements distributed throughout the Hillarys Electorate. It is recommended that the details and any conditions of this additional funding be confirmed prior to proceeding as it may guide the City's implementation and where the first facilities for the Urban Bike Trails project will be located.

COMMENT

The recommended scope of works responds to the current gap in outdoor youth recreation facilities in the central coastal area of the City, as outlined in OYRS and responds to the Council request based on the petition put to the City.

The options evaluation identifies that a nominal capital budget of $4.4 million (in today's dollars) should be sufficient to deliver facilities that meet the project objectives.

If progressed, the concept design stage for each node will confirm the specific design and locations of facilities across Padbury, Craigie and Mullaloo subject to technical investigations. The project is recommended to be feasible and for approval on the basis that:

- the project would provide facilities in response to a critical gap in the provision of mountain bike and BMX facilities in the central coastal part of the City as identified in the City's *Outdoor Youth Recreation Strategy.*
- the project would provide facilities which would directly respond to the petition put to the City by community members by including a range of facilities for mountain bike specific elements in addition to multi-user targeted facilities.
- the project delivers diversity in facility types which caters to a range of different recreation styles and therefore the investment prioritises value for all young community members, not just mountain bike users.
- in addition to the mountain bike specific facilities provided through the recommended option, a regional scale mountain bike specific facility is currently proposed to be developed via the DBCA-led project for the Yellagonga Urban Mountain Bike Park at the Lake Joondalup foreshore. This will respond to some of the demand for mountain bike specific facilities in the City.
- grant funding will be sought to contribute to capital costs.

VOTING REQUIREMENTS

Simple Majority.

The Manager Planning Services left the Chamber at 1.28pm and returned at 1.30pm.

OFFICER'S RECOMMENDATION

That Council:

1 ENDORSES the business case for the provision of urban bike trail facilities throughout Craigie, Mullaloo and Padbury as provided in Attachment 1 to this Report;

2 SUPPORTS that the development of outdoor youth recreation facilities included in the business case to be considered as part of the annual budget process;

3 REQUESTS that the Chief Executive Officer obtains confirmation on the availability and conditions associated with an additional $600,000 State Government grant for the project;

4 LISTS FOR CONSIDERATION as part of the 2023-24 Mid-Year Budget Review Process an amount of $150,000 for consultancy and planning works for the initial facilities of this project as detailed in this Report.

ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ136-08/23)

MOVED Cr Kingston, SECONDED Cr Hamilton-Prime that Council:

1 NOTES the business case for the provision of urban bike trail facilities throughout Craigie, Mullaloo and Padbury as provided in Attachment 1 to this Report;

2 NOTES the need for differing facilities to service mountain bike and BMX users;

3 SUPPORTS a staged rollout of outdoor youth recreation facilities, including but not limited to:

3.1 mountain bike nodes designed to cater to intermediate and higher level mountain bike users over 12 years of age;

3.2 a combined hub at Whitfords West Park to cater to mountain bike and BMX users of all ages with consideration of complementary facilities to include, but not be limited to, a basketball pad/half court, bike repair/air pump and excludes any skateboard facilities, noting potential to provide some 'overflow' incidental scale facilities at Whitfords East Park due to path and underpass connectivity;

4 LISTS FOR CONSIDERATION as part of the 2023-24 Mid-Year Budget Review Process an amount of $150,000 for consultancy and planning works for the provision of outdoor youth recreation facilities as listed in Part 3 above;

5 NOTES that future funding for outdoor youth recreation facilities will be considered as part of the annual budget process;

6 REQUESTS that the Chief Executive Officer obtains confirmation on the availability and conditions associated with an additional $600,000 State Government grant for the project.

The Alternate Motion was Put and CARRIED (10/0)

In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Alternate Motion: Nil.

Reason required for departure from Officer's recommendation

In accordance with Regulation 11 (da) of the *Local Government (Administration) Regulations 1996*, the reason Council made its decision which was significantly different to what the administration recommended is to provide a clear staged outcome for the project.

ATTACHMENTS

1. Business Case Document [**12.4.1** - 35 pages]
2. Options Development and Evaluation Report [**12.4.2** - 28 pages]
3. Youth Workshop Outcomes Report [**12.4.3** - 54 pages]
4. Facility Categories for Nodes Concept Sketches [**12.4.4** - 12 pages]
5. Spatial Masterplan Options [**12.4.5** - 5 pages]

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Cr Russ Fishwick, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.5 - Consideration of Padbury Community Garden Proposal.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Fishwick is a member of the Padbury Community Garden.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.5 - Consideration of Padbury Community Garden Proposal.
Nature of Interest	Interest that may affect impartiality..
Extent of Interest	Cr Hamilton-Prime is a member of the Padbury Community Garden and the member presenting the deputation [at the Briefing Session on 8 August 2023] is known to her.

Name / Position	**Cr John Raftis.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.5 - Consideration of Padbury Community Garden Proposal.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Raftis is a member of the Padbury Community Garden.

12.5 CONSIDERATION OF PADBURY COMMUNITY GARDEN PROPOSAL (WARD - SOUTH-WEST)

WARD South-West

RESPONSIBLE DIRECTOR Mr Chris Leigh
Director Planning and Community Development

FILE NUMBER 105189, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For the Council to consider a request to approve the Padbury Community Garden, proposed for Gibson Park, Padbury.

EXECUTIVE SUMMARY

In early 2021, the City commenced discussions with a group of residents connected with the Padbury Residents Association about the opportunity for a community garden to be established within the suburb of Padbury.

In February 2023 the group submitted an official proposal and Business Plan (Attachment 1 refers) to establish a community garden at Gibson Park, Padbury.

The business plan has met the required criteria for a community garden, and the community group has taken the steps to become an Incorporated Association and develop a viable financial plan.

The City is recommending the proposal be approved by Council, noting that the approval is subject to the group entering into a Memorandum of Understanding with the City which will outline the requirements of and conditions of approval for the project.

It is therefore recommended that Council:

1 APPROVES Phase 1 and Phase 2 of the Padbury Community Garden (as outlined within the Padbury Community Garden Business Plan) to be constructed at Gibson Park, Padbury by the Padbury Community Garden Inc, subject to the Padbury Community Garden Inc entering into a Memorandum of Understanding with the City;

2 AUTHORISES the Chief Executive Officer to enter into a Memorandum of Understanding with the Padbury Community Garden Inc to outline the approval conditions for the Padbury Community Garden.

BACKGROUND

Suburb/Location	Gibson Park, Lot R 39575, Padbury.
Owner	Crown Land, City of Joondalup Management Order.
Zoning	Public Open Space.
Site area	26,982.m^2, 1,147m^2 proposed for community garden.
Structure plan	Not applicable.

In early 2021, the City was approached by representatives of what has now become the Padbury Community Garden Inc (the group) with a proposal to establish a community garden within Padbury. As a result of this approach, the City undertook a desktop review of locations in Padbury which could be considered appropriate to establish a community garden.

The locations considered included:

- Brisbane Park
- Brazier Park
- Grass area behind Padbury Hall
- Gibson Park
- Leichhardt Park
- MacDonald Park
- Forrest Park.

Following a desktop review Gibson, Leichhardt, MacDonald and Forrest Parks were all identified as possible suitable locations and were discussed with the group.

After consideration of these venues by the group, in April 2022, Gibson Park was identified as the most suitable location.

The City met and worked with the group on a formal submission between mid and late 2022 and in February 2023 the group submitted its Padbury Community Garden Business Plan (the business plan), for formal consideration by the City (Attachment 1).

The group is requesting consideration and approval of Phase 1 and 2 as outlined within the business plan.

DETAILS

The Padbury Community Garden group are an Incorporated Association that has also received registration as a Registered Charity and a Deductible Gift Recipient.

The Business Plan as submitted has allowed the City to assess the viability of the project in line with the Community Garden Guidelines and adequately addresses site opportunities and challenges, group governance, project sustainability and the financial management of the proposed project.

Strengths of the proposal include:

- The group being an established Incorporated Association with strong networks and connections within the Padbury community; and
- The site being:
  - relatively flat terrain
  - an under-utilised area located away from recreational facilities of the park
  - located in a small area between the Gibson Park Community Centre carpark, a fenced drainage reserve and a Western Power substation
  - located close to the Gibson Park Community Centre, with access to associated facilities and infrastructure (power, water, parking, toilets)
  - confirmed for use from service providers through “Dial Before You Dig”.

The group has provided a phased implementation approach to the community garden, which is proposed to be managed by a Memorandum of Understanding (MOU) between the group and the City. The group is seeking approval to commence Phases 1 and 2 at this time, with Phases 3 and 4 to be subject to consideration at a later date.

Should the project be approved, the City will enter into an MOU with the group which will provide formal approval for the group to utilise the site and provide effective control and management practices of the proposed works and the activities of the group on City managed public open space. The MOU will include approval conditions, including:

- a two-year approval period
- approval for Phase 1 and 2 of the Padbury Community Garden
- a formal annual review and opportunities for the City to monitor the proposed works as required
- approved site location (Attachment 2)
- requirement to adhere to all Federal, State and Local laws and policies
- requirements to adhere to the City’s practices, including those relating to weed and pathogen management
- clarity as to the City and the group’s roles and responsibilities in the planning, construction and management of the proposed community garden and the activities of the group.

Although Gibson Park is considered a suitable site for a community garden, there are challenges presented with any infrastructure project occurring in public open space. The group has presented responsible measures to overcome the identified barriers, which along with further controls and management principles from the City, will be outlined within the MOU.

Some of the critical challenges are identified and detailed below.

Challenge	**Comment**	**City's Response**
Parking	There is limited formal parking available at the Gibson Park Community Centre. Verge parking on Pinnaroo Drive is permitted.	This will be outlined within the MOU, including outlining the parking responsibilities of the group and its members/visitors in accordance with the City's Parking Local Law.
Storage	There is limited storage available within the Gibson Park Community Centre. There is a small internal storage space that can be used by the group, but can only be accessed with an approved booking of the community centre. The group has negotiated an option to share externally accessible storage with the Whitford Lions Club.	All existing storage within Gibson Park Community Centre is allocated to other user groups. Should the group reach Phase 3 of the project and request to build storage or any other structures, this would require further consideration by the City as well as relevant building or planning approvals.
Power	There is no externally accessible power from the Gibson Park Community Centre.	This will be managed within the MOU, however the group will be required to request any access to power with the City. This would be at the group's cost, undertaken by the City's contractors.
Site security	There is a possibility of vandalism and / or damage to the proposed community garden. Should this be a recurring issue, the group will discuss community safety measures with the City.	Using the principles of CPTED (Crime Prevention through Environmental Design), the proposed community garden can be adequately managed. There is basic lighting provided by the Gibson Park Community Centre and the proposed location has sufficient passive surveillance from the west (Gibson Ave) and the east (Gibson Park). The group will be responsible for rectifying any damage caused to the garden and will also be required to install signage informing the community about the site.

Challenge	Comment	City's Response

Weed / pathogen management.	The group will not use harsh chemicals as part of its management of the community garden.
	
	The group will manage weeds through manual removal, mulching and other natural weed suppression methods.
		The MOU will outline the requirements of the group, including:
		
		• Weeds will be managed through manual removal, mulching and other natural weed suppression methods.
		• Mulch, soils and any other materials brought in onto the site are to be pathogen free; and
		• The group will be required to adhere to the City's:
		  ○ Weed Management Plan
		  ○ Pathogen Hygiene Procedures.

Water usage	Watering at the garden is intended to be minimised, as much as practicably possible. The garden is being designed to initially utilise scheme water and be hand watered via hose. Phase 3 of the project intends to utilise water collected on-site from the roof of the storage facility, to either supplement the supply or potentially have a sub-metering arrangement from the local supply.	The City can provide access for the group to scheme water from the Gibson Park Community Centre. Usage of this water will be monitored by the City (via a sub-meter to be installed by the City at the group's cost) and reviewed annually. Should the group reach Phase 3 of the project and request to build any structures (including any rain harvesting / collecting facilities) this would require further consideration by the City as well as relevant building or planning approvals.
Waste management	The garden is being designed to minimise waste as much as possible, through the use of composting, recycling etc. If there is any waste to be removed from site, then specific actions will be taken.	The MOU will outline the requirements of the group to remove of all waste appropriately.
Toilets	Gibson Park Community Centre is located near the proposed site, with toilets available inside.	The MOU will remind the group that externally accessible toilets are not available. The toilets within the Gibson Park Community Centre can only be accessed through the main hall, therefore an approved booking is required to enable access.

Issues and options considered

Council may choose to:

Option 1 (Recommended option)

That the Council:

1 APPROVES Phase 1 and Phase 2 of the Padbury Community Garden (as outlined within the Padbury Community Garden Business Plan) to be constructed at Gibson Park, Padbury by the Padbury Community Garden Inc, subject to the Padbury Community Garden Inc entering a Memorandum of Understanding with the City; and

2 AUTHORISES the Chief Executive Officer to enter into a Memorandum of Understanding with the Padbury Community Garden Inc to outline the approval conditions for the Padbury Community Garden.

This is the recommended option.

This would allow the City to enter into an MOU with the group and to allow it to commence the Padbury Community Garden project at Gibson Park.

The MOU would be prepared by the City and negotiated with the group. Once the MOU is signed by both parties (the group and the City) the group could commence with the Padbury Community Garden project.

Option 2

That the Council:

1 DOES NOT APPROVE the request for the Padbury Community Garden as outlined in the Padbury Community Garden Business Plan.

2 REQUESTS the Chief Executive Officer to advise the Padbury Community Garden Inc of its decision.

The Council could choose to not approve the request of the Padbury Community Garden Inc to proceed with the Padbury Community Garden project.

The group could re-assess its application and choose to submit a new application for an alternative location.

Option 3

That the Council:

1 NOTES the request for the Padbury Community Garden as outlined in the Padbury Community Garden Business Plan.

2 REQUESTS additional information, or changes to the proposal.

3 REQUESTS the item be presented back to the Council once this additional information is available.

Should the Council be supportive of the concept, but require additional information, or controls put in place, this can be actioned by the City and presented back to Council.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-1 Healthy and safe - you feel healthy and safe in your local community.

1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.

1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation.

Policy Not applicable.

Risk management considerations

As community gardens are managed by community groups there is risk that the project will not be delivered to the standard that the City expects of its own managed projects. There is further financial risk that if the group dissolves the City will be required to remediate the area.

The group has been operating successfully as an Incorporated Association since 2021 and has submitted a thorough business plan that adequately addresses site opportunities and challenges, group governance, project sustainability and the financial management of the proposed project. The business plan and community support for this project demonstrates that while the risks associated with the proposed project remain, they are being adequately mitigated. Further to this, the project has been subject to a rigorous assessment by the City and will be overseen by the City in line with the agreed Memorandum of Understanding.

Public Liability

The City is not proposing that the site is leased to the group for its exclusive use, therefore, it will be retained as public open space, available for access and thoroughfare for the public.

As it is proposed to remain public open space, the area remains formally under the City's management, notwithstanding that the project itself will be managed by the Padbury Community Garden Inc., the City may be liable for any injury, loss or damage that occurs in the area, as it is at all public open space areas under the City's management.

The City will monitor the construction and operation of the Garden in accordance with the terms of the MOU, to ensure this project meets the City's expectations and standards and the public liability risk to the City is reduced.

The group will still be required to obtain its own Public Liability Insurance. This covers the group for any injury, loss or damage that occurs as a result of its activities, to its members or to third parties.

Financial / budget implications

The approval, and subsequent establishment of Padbury Community Garden does not require any funding from the City. This group will be self-funded and has provided a robust financial plan in their business plan.

All costs associated with the establishment and operations of the Padbury Community Garden, including operational costs and administrative costs are the responsibility of the Padbury Community Garden group.

The group have indicated within its financial plans that it intends to seek grants through the City's Community Funding Program. These grant applications will be assessed on their merit at the time, against other competitive grant applications. The group will not receive any preferential consideration as a result of any agreement with the City to deliver the Padbury Community Garden project.

Regional significance

Not applicable.

Sustainability implications

Environmental and Social

The Padbury Community Garden group has demonstrated it will achieve social and environmental sustainability by:

- promoting and demonstrating sustainable living practices to the community, which can then be adopted at home
- inspiring and educating the community around creating sustainable food systems
- fostering a sense of community and shared responsibility
- encouraging connection with nature.

The garden may also benefit the local environment through an increase in the biodiversity of its local area; helping with local water quality, improving community health and well-being, and improving local amenity.

The submission adequately addresses environmental management concerns and commits to the retention of trees and will incorporate locally native plants that provide habitat for wildlife and pollinators.

Consultation

No formal community consultation has been undertaken in regard to the proposed Padbury Community Garden.

It is noted however that the group has been active in the Padbury community since 2021 with a strong social media following and a number of events and activities already taking place, including many at the Gibson Park Community Centre.

If approved, the proposed community garden will proceed in line with an MOU which will have a two-year tenure. The proposed project has a small footprint and potential negative community impacts have been addressed in the business plan. The Padbury Community Garden group have shown high levels of local community engagement, interest and support for the garden.

Therefore, as a result of the high level of existing community engagement, and the low impact of the proposed garden, it is considered that community consultation is not required for this project.

Should the project be approved, the group will be required to inform the community of the works taking place, before they commence. This will be outlined within the MOU and will follow the City's process for similar works projects.

COMMENT

The Padbury Community Garden Inc has worked with the City to identify Gibson Park as the preferred location for its community garden. The group has submitted a detailed business plan with a sustainable phased approach to implementation, good governance and management practices and a robust financial plan. The group has also taken the steps to become an Incorporated Association, building a strong membership base and engaging positively with the broader Padbury community.

With clear guidance and structure from the City, including the establishment of an effective MOU, the City anticipates that the proposed Padbury Community Garden project will be sustainable and successful.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council:

1 APPROVES Phase 1 and Phase 2 of the Padbury Community Garden (as outlined within the Padbury Community Garden Business Plan) to be constructed at Gibson Park, Padbury by the Padbury Community Garden Inc, subject to the Padbury Community Garden Inc entering into a Memorandum of Understanding with the City;

2 AUTHORISES the Chief Executive Officer to enter into a Memorandum of Understanding with the Padbury Community Garden Inc to outline the approval conditions for the Padbury Community Garden.

Cr Kingston left the Chamber at 1.49pm and returned at 1.51pm.

ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ137-08/23)

MOVED Cr Hamilton-Prime, SECONDED Cr Raftis that Council:

1 APPROVES Phase 1 and Phase 2 of the Padbury Community Garden (as outlined within the Padbury Community Garden Business Plan, or as amended and agreed to by the City) to be constructed at Gibson Park, Padbury by the Padbury Community Garden Inc, subject to the Padbury Community Garden Inc entering into a Memorandum of Understanding with the City;

2 AUTHORISES the Chief Executive Officer to enter into a Memorandum of Understanding with the Padbury Community Garden Inc to outline the approval conditions for the Padbury Community Garden;

3 NOTES that the term of the Memorandum of Understanding shall be three years;

4 REQUESTS the City investigate the feasibility of providing a Park Universal Access Toilet (UAT) at Gibson Park.

The Alternate Motion was Put and CARRIED (10/0)

In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Alternate Motion: Nil.

Reason required for departure from Officer's recommendation

In accordance with Regulation 11 (da) of the *Local Government (Administration) Regulations 1996*, the reason Council made its decision which was significantly different to what the administration recommended is allow for reasonable and realistic flexibility in the Memorandum of Understanding (MOU) and investigating the feasibility of the required amenities to benefit all park users.

ATTACHMENTS

1. Padbury Community Garden Business Plan [**12.5.1** - 39 pages]
2. Proposed Location Padbury Community Garden [**12.5.2** - 1 page]

12.6 CONFIDENTIAL - SHALOM HOUSE - 252-254 CAMBERWARRA DRIVE, CRAIGIE (WARD - CENTRAL)

WARD	Central
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	45152, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

This report was withdrawn.

12.7 EXECUTION OF DOCUMENTS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	15876, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the documents executed by means of affixing the Common Seal for 21 June 2023 to 13 July 2023.

EXECUTIVE SUMMARY

The City enters into various agreements by affixing the Common Seal. The *Local Government Act 1995* states that the City is a body corporate with perpetual succession and a Common Seal.

It is therefore recommended that Council NOTES the Signing and Common Seal Register for 21 June 2023 to 13 July 2023 as detailed in Attachment 1 to this Report.

BACKGROUND

Documents that are to be executed by affixing the Common Seal or signed by the Mayor and the Chief Executive Officer are reported to Council for information on a regular basis. The last report to Council was made at its meeting held on 25 July 2023.

DETAILS

From 21 June 2023 to 13 July 2023, seven documents were Executed by affixing the Common Seal. A summary is provided below:

Type	Number
Section 70A Notification	2
Deed of Consent to Deemed Assignment and Variation of Lease	1
Deed of Consent to Sub-Sublease	1
Landgate Additional Page to Variation of Lease	1
Short Term Ground Lease and License Agreement	1
New Lease Agreement	1

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ138-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council NOTES the Signing and Common Seal Register for 21 June 2023 to 13 July 2023 as detailed in Attachment 1 to this Report.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Signing and Sealing Register 2023 (21 June 2023 - 13 July 2023) [**12.7.1** - 1 page]

12.8 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	03149, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the minutes of various bodies on which the City has current representation.

EXECUTIVE SUMMARY

The following minutes are provided:

- Minutes of the Tamala Park Regional Council ordinary meeting of Council held on 22 June 2023.
- Minutes of the Mindarie Regional Council ordinary meeting of Council held on 13 July 2023.

DETAILS

Tamala Park Regional Council Meeting – 22 June 2023

An ordinary meeting of the Tamala Park Regional Council was held on 22 June 2023.

At the time of this meeting Cr John Chester and Cr Nige Jones were Council's representatives at the Tamala Park Regional Council meeting.

The attached minutes detail those matters that were discussed at this external meeting that may be of interest to the City of Joondalup (Attachment 1 refers).

Mindarie Regional Council Meeting – 13 July 2023

An ordinary meeting of the Mindarie Regional Council was held on 13 July 2023.

At the time of this meeting Cr Christopher May and Cr Adrian Hill (as alternate member) were Council's representatives at the Mindarie Regional Council meeting.

The attached minutes detail those matters that were discussed at this external meeting that may be of interest to the City of Joondalup (Attachment 2 refers).

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ139-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council NOTES the minutes of:

1 the meeting of the ordinary meeting of the Tamala Park Regional Council held on 22 June 2023 forming Attachment 1 to this Report;

2 the meeting of the ordinary meeting of the Mindarie Regional Council held on 13 July 2023 forming Attachment 2 to this Report.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Tamala Park Regional Council - Ordinary Council Meeting - 22 June 2023 [**12.8.1** - 12 pages]
2. Mindarie Regional Council - Ordinary Council Meeting - 13 July 2023 [**12.8.2** - 27 pages]

12.9 CORPORATE BUSINESS PLAN 2022–2026 QUARTER 4 REPORT AND QUARTERLY CAPITAL WORKS REPORTS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	52605, 20560, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to receive the *Corporate Business 2022–2026 Quarter 4 Report,* the *Quarterly Capital Works Progress Report*, and the *Key Capital Works Project Quarterly Status Reports* for the period 1 April 2023 to 30 June 2023.

EXECUTIVE SUMMARY

The City's *Corporate Business Plan 2022–2026,* adopted by Council at the 28 June 2022 Council Meeting (CJ093-06/22 refers), is the City's 5-year medium-term planning document comprising the services, projects and activities developed in response to the vision, goals and outcomes of the City's *10-Year Strategic Community Plan*, *Joondalup 2032*.

The *Corporate Business Plan 2022–2026 Quarter 4 Report* provides information on the progress of 2022/23 services, projects, and activities against the quarterly milestones of the *Corporate Business Plan 2022–2026*. This report is provided as Attachment 1 to this Report.

The *Quarterly Capital Works Progress Report* lists all the projects within the City's 5-Year Capital Works Program. This report is provided as Attachment 2.

The *Key Capital Works Project Quarterly Status Reports* provide quarterly status updates against the key capital works projects identified in the *Corporate Business Plan 2022–2026*. This report is provided as Attachment 3.

It is therefore recommended that Council:

1 RECEIVES the Corporate Business Plan 2022–2026 Quarter 4 Report shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 April 2023 to 30 June 2023 shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Reports for the period 1 April 2023 to 30 June 2023 shown as Attachment 3 to this Report.

BACKGROUND

The *Corporate Business Plan 2022–2026* was adopted by Council at its meeting held on 28 June 2022 (CJ093-06/22 refers). It contains the services, projects, and activities the City intends to deliver over five years, and quarterly milestones for those the City intends to deliver in the 2022/23 financial year. The *5-Year Corporate Business Plan* demonstrates how the outcomes of the *10-Year Strategic Community Plan, Joondalup 2032*, are translated into a five-year service delivery program.

The *Corporate Business Plan 2022–2026* sits within an Integrated Planning and Reporting Framework which builds in informing, resourcing, planning, and reporting requirements to ensure transparency and evidence of planned achievements. It is also a requirement of the City's *Governance Framework 2021* to develop quarterly reports against annual projects and priorities that are presented to Council.

DETAILS

Corporate Business Plan 2022–2026 Quarterly Reports provide information on achievements and performance against the quarterly milestones set at the beginning of each year. The project milestones for each quarter are reported via colour codes to indicate if the milestone has been completed or is behind schedule. The budget status is reported via symbols to indicate if each project or activity is on budget, over budget, or under budget. In addition, a commentary for each milestone provides details on what has been achieved. Note that the report does not include projects and activities that do not have milestones for 2022/23.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Administration) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.
5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

The 2022/23 services, projects, and activities in the *Corporate Business Plan 2022–2026* were included in the *2022/23 Annual Budget*.

Regional significance

Not applicable.

Sustainability implications

The services, projects, and activities in the *Corporate Business Plan 2022–2026* are aligned to the key themes in *Joondalup 2032,* developed to ensure the sustainability of the City.

The key themes are:

1 Community
2 Environment
3 Place
4 Economy
5 Leadership.

Consultation

Not applicable.

COMMENT

The *Corporate Business Plan 2022–2026* was adopted by Council at its meeting held on 28 June 2022 (CJ093-06/22 refers). The *Corporate Business Plan 2022-2026 Quarter 4 Report* has been included as Attachment 1 to this Report. Detailed reports on the progress and the project status of the 5-Year Capital Works Program have been included as attachments 2 and 3. These reports provide an overview of progress against all the projects and programs in the 2022/23 Capital Works Program.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ140-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council:

1 RECEIVES the *Corporate Business Plan 2022–2026 Quarter 4 Report* shown as Attachment 1 to this Report;

2 RECEIVES the *Quarterly Capital Works Progress Report* for the period 1 April 2023 to 30 June 2023 shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Reports for the period 1 April 2023 to 30 June 2023 shown as Attachment 3 to this Report.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Corporate Business Plan 2022-2026 Quarter 4 Report [**12.9.1** - 167 pages]
2. Quarterly Capital Works Progress Report [**12.9.2** - 11 pages]
3 Key Capital Works Project Quarterly Status Reports [**12.9.3** - 18 pages]

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.10 - List of Payments Made During the Month of June 2023.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Mayor Jacob does some part time work for Thomson Geer. He does not work on City of Joondalup matters.

12.10 LIST OF PAYMENTS MADE DURING THE MONTH OF JUNE 2023 (WARD - ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 09882, 101515

AUTHORITY / DISCRETION Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the list of accounts paid under the Chief Executive Officer's delegated authority during the month of June 2023.

EXECUTIVE SUMMARY

This report presents the list of payments made under delegated authority during the month of June 2023, totaling $19,255,185.43.

It is therefore recommended that Council NOTES the Chief Executive Officer's list of accounts for June 2023 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1, 2 and 3 to this Report, totaling $19,255,185.43.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

DETAILS

The table below summarises the payments drawn on the funds during the month of June 2023. Lists detailing the payments made are appended as Attachments 1 and 2 to this Report.

The vouchers for the month are appended as Attachment 3 to this Report.

FUNDS	DETAILS	AMOUNT
Municipal Account	Municipal Cheques & EFT Payments 112838 – 112872 & EF111974 – EF112340 & EF112343 – EF112358 & EF112370 – EF112765 Net of cancelled payments Vouchers 3554A - 3564A	$14,111,524.03 $5,128,483.70
	Bond Refund Cheques & EFT Payments EF112341 – EF112342 & EF112359 – EF112369 Net of cancelled payments.	$15,177.70
	Total	$19,255,185.43

Issues and options considered

There are two options in relation to the list of payments.

Option 1

That Council declines to note the list of payments paid under delegated authority. The list is required to be reported to Council in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, and the payments listed have already been paid under the delegated authority. This option is not recommended.

Option 2

That Council notes the list of payments paid under delegated authority. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*
The Council has delegated to the Chief Executive Officer the exercise of its authority to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is prepared each month showing each account paid since the last list was prepared.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

All expenditure from the Municipal Fund was included in the Annual Budget as adopted or revised by Council.

Regional significance

Not applicable.

Sustainability implications

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

Consultation

Changes in the treatment of bonds received and repaid, from being held in the Trust Fund to now being reflected in the Municipal Fund, have arisen from a directive by the Office of the Auditor General.

COMMENT

All Municipal Fund expenditure included in the list of payments is incurred in accordance with the City of Joondalup *2022-23 Revised Budget* as adopted by Council at its meeting held on 28 February 2023 (CJ024-02/23 refers) or has been authorised in advance by the Mayor or by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ141-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council NOTES the Chief Executive Officer's list of accounts for June 2023 paid under Delegated Authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* forming Attachments 1, 2 and 3 to this Report, totaling $19,255,185.43.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Chief Executive Officer's Delegate Municipal Payment List for the month of June 2023 [**12.10.1** - 96 pages]
2. Chief Executive Officer's Delegated Municipal Payment List (Bonds Refunds for the month of June 2023) [**12.10.2** - 2 pages]
3. Municipal and Trust Fund Vouchers for the month of June 2023 [**12.10.3** - 1 page]

12.11 FINANCIAL ACTIVITY STATEMENT FOR JUNE 2023 (SUBJECT TO END OF YEAR FINALISATION) (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	07882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the Financial Activity Statement for the period ended 30 June 2023, subject to end of year finalisation.

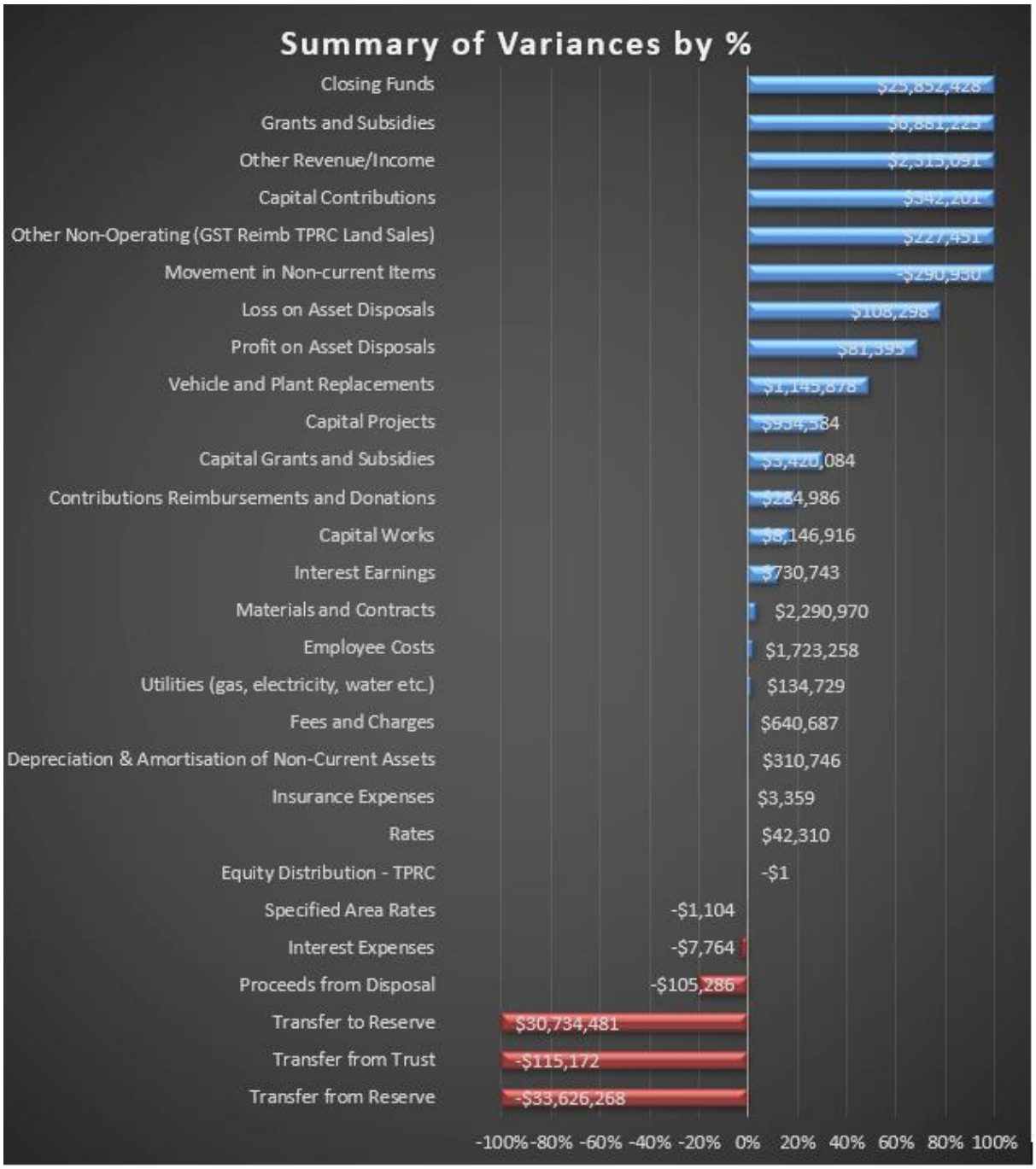
EXECUTIVE SUMMARY

At its meeting held on 28 June 2022 (CJ104-06/22 refers), Council adopted the *2022-23 Annual Budget*. Council subsequently amended the budget at its meeting held on 16 August 2022 (CJ132-08/22 refers), 20 September 2022 (CJ158-009/22 and CJ161-09/22 refers), 18 October 2022 (CJ178-10/22 and CJ179-10/22 refers) and 13 December 2022 (CJ211-12/22 refers). Council subsequently revised the budget at its meeting held on 28 February 2023 (CJ024-02/23). The figures in this report are compared to the revised budget.

The June 2023 Financial Activity Statement Report shows an overall favourable variance of $25,852,428 from operations and capital, after adjusting for non-cash items.

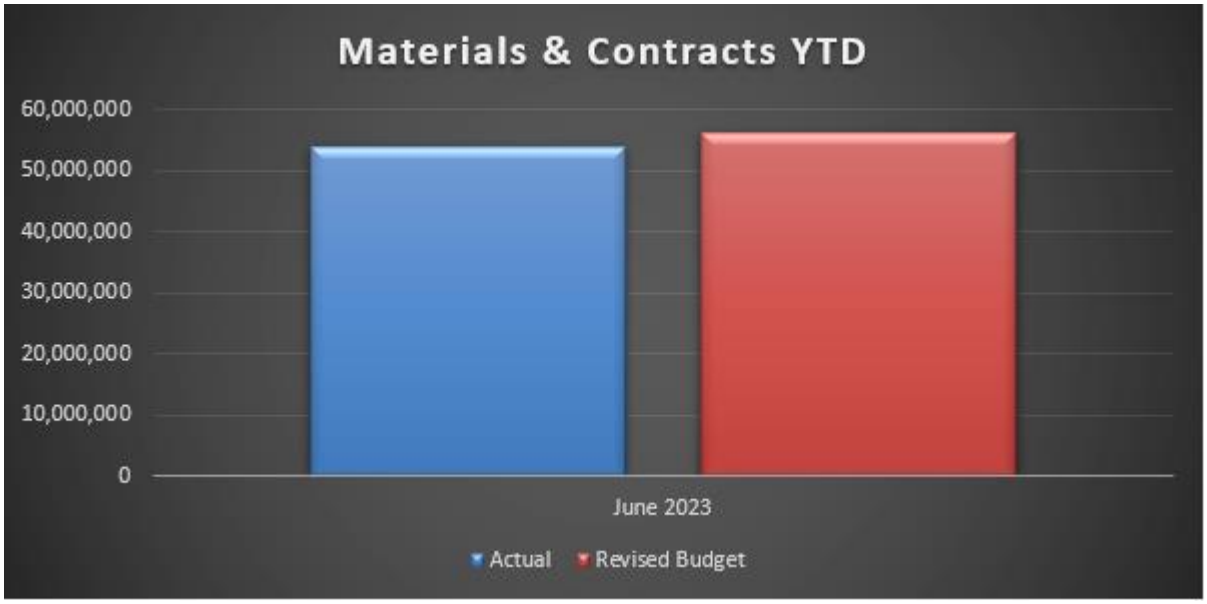
There are a number of factors influencing the favourable variance, but it is predominantly due to timing of revenue and expenditure compared to the budget estimate in June. The notes in Attachment 3 identify and provide commentary on the individual key material revenue and expenditure variances to date.

The key elements of the variance are summarised below:



The significant variances for June were:

Materials and Contracts **$2,290,970**



Materials and Contracts expenditure is $2,290,970 below budget. This is spread across a number of different areas including Professional Fees and Costs $813,451, External Service Expenses $434,521, Contributions and Donations $334,388, Public Relations, Advertising and Promotions $217,144 and Administration $175,762.

Employee Costs **$1,723,258**

Employee Costs expenditure is $1,371,579 below budget. Favourable variances predominantly arose from vacancies in various areas $1,033,501 and other employment costs $338,078.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* requires a monthly Financial Activity Statement. At its meeting held on 11 October 2005 (CJ211-10/05 refers), Council approved to accept the monthly Financial Activity Statement according to nature and type classification. In recent amendments to the *Local Government (Financial Management) Regulations 1996,* the Financial Activity Statement is now required to be presented according to nature classification.

DETAILS

Issues and options considered

The Financial Activity Statement for the period ended 30 June 2023 is appended as Attachment 1 to this Report.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal funds for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council or by the mayor in an emergency.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

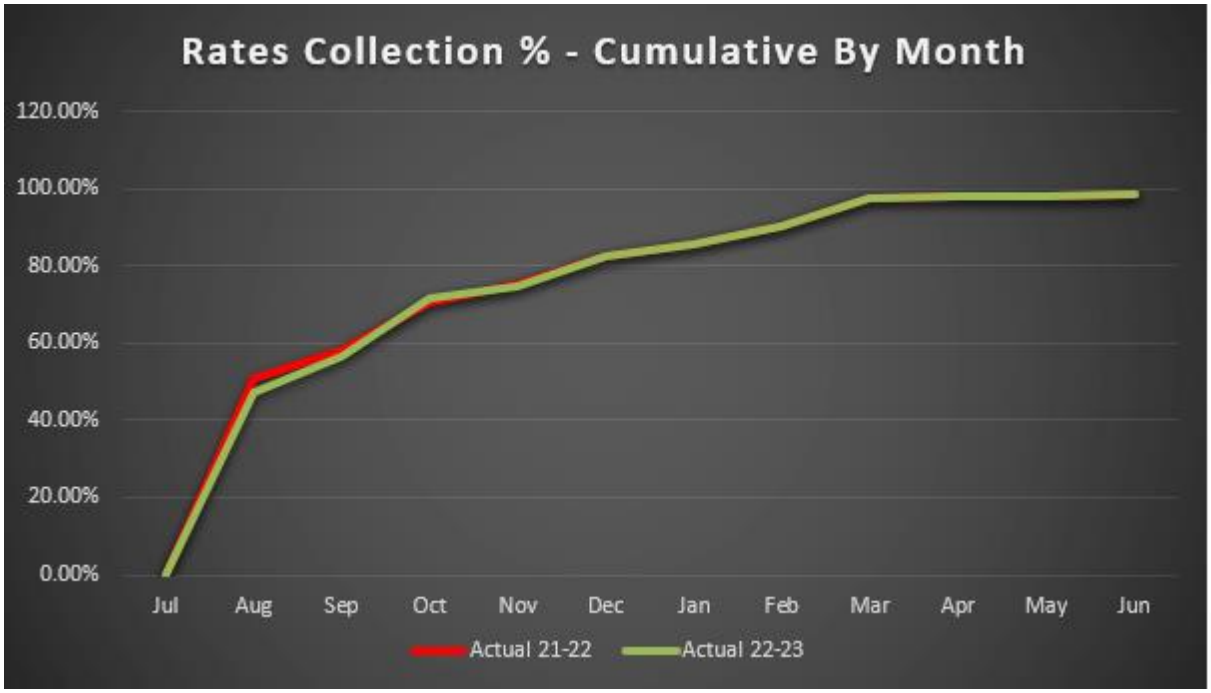
Expenditure has been incurred in accordance with revised budget parameters, which have been structured on financial viability and sustainability principles.

Consultation

In accordance with section 6.2 of the *Local Government Act 1995*, the Annual Budget was prepared having regard to the Strategic Financial Plan, prepared under Section 5.56 of the *Local Government Act 1995*. The Revised Budget was prepared, following the Mid Year Budget review, in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*.

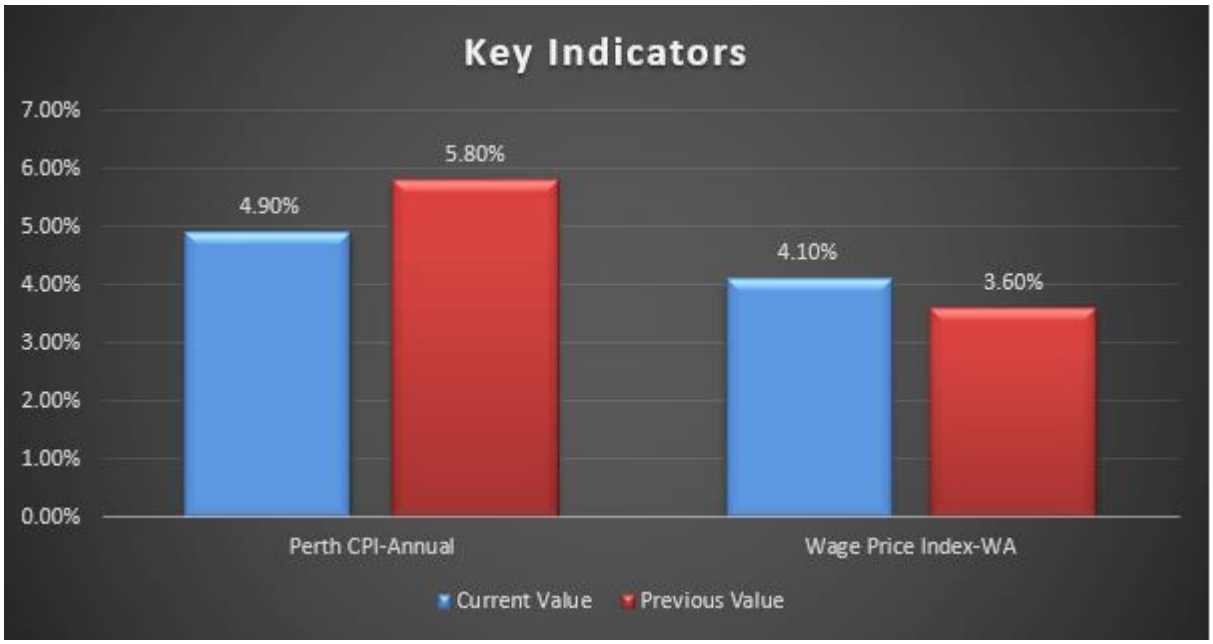
KEY INDICATORS

Rates Collection



Rates collections as a percentage of rates issued (debtors) is on par with the prior year at the end of June.

Economic Indicators



During June, the CPI for Q2 2023 was released. Perth recorded the smallest annual rate of CPI inflation of all the state capitals (4.9%) at the end of June 2023, which has declined from the previous quarter.

COMMENT

All expenditure included in the Financial Activity Statement is incurred in accordance with the provisions of the 2022-23 revised budget or has been authorised in advance by Council where applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ142-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council NOTES the Financial Activity Statement for the period ended 30 June 2023 forming Attachment 1 to this Report.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Financial Activity Statement - June 2023 [**12.11.1** - 1 page]
2. Investment Report - June 2023 [**12.11.2** - 1 page]
3. Supporting Commentary - June 2023 [**12.11.3** - 9 pages]

12.12 CLUB NIGHT LIGHTS PROGRAM - 2024-25 GRANT (WARD - NORTH-CENTRAL)

WARD	North-Central
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	18291, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider an application for the Department of Local Government, Sport and Cultural Industries' Club Night Lights Program 2024-25 forward planning grant round.

EXECUTIVE SUMMARY

The Club Night Lights Program (CNLP) aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through the rational development of sports floodlighting infrastructure. The State Government allocated $10 million from 2021-22 over four years to contribute to floodlighting infrastructure.

The City identified the need for the upgrade of sports floodlighting at Santiago Park, Ocean Reef in the 2020 Active Reserve and Community Facility Review (CJ121-08/21 refers).

The floodlighting project at Santiago Park will accommodate training and competition standard lighting and is estimated at $509,835. The CNLP considers a contribution of up to one third for eligible components of a project that develops sports floodlighting infrastructure that demonstrates it will maintain or increase participation in sport and recreation, in this case up to $165,945. Currently there is $320,000 listed within the *Five-Year Capital Works Program* for the project ($106,667 identified as potential revenue from the CNLP). Therefore, if the project is supported a further $189,835 would be required to be listed for consideration.

Community consultation was conducted from Thursday 27 April 2023 to Wednesday 17 May 2023 in accordance with the *City's Community Consultation Policy* and *Protocol*. Targeted consultation was undertaken with residents living within 200 metres of Santiago Park and user groups using the park. The City received 127 valid responses during the consultation period. Respondents were asked to indicate their level of support for the upgrade to the sports floodlighting with 91.9% either strongly supporting or supporting the proposed works.

It is therefore recommended that Council:

1 ENDORSES an application to the Department of Local Government, Sport and Cultural Industries Club Night Lights Program for $165,945 (excluding GST) to part fund the upgrade of the sports floodlighting to the Australian Standard for Football (All Codes) Amateur Competition (AS2560.2:2021) at Santiago Park, Ocean Reef;

2 REQUESTS that the funds listed for consideration in the 2024-25 Capital Works Program for the floodlighting project at Santiago Park, Ocean Reef be increased to $509,835 subject to a successful Club Night Lights Program grant application as follows:

2.1 $343,890 City contribution;

2.2 $165,945 Club Night Lights Program contribution.

BACKGROUND

Suburb/Location		Santiago Park – 37 Santiago Parkway Ocean Reef WA 6027.
Applicant		City of Joondalup.
Owner		Crown Land – City of Joondalup Management Order.
Zoning	**LPS**	Public Open Space.
	MRS	Urban.
Site area		60,742m^2
Structure plan		Not applicable.

The Western Australian Government, through the Department of Local Government, Sport and Cultural Industries (DLGSCI) provides financial assistance to Local Government Authorities and sport and recreation clubs through the CNLP to develop sports floodlighting infrastructure. The program aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through the rational development of good quality; multipurpose; well designed and well utilised facilities. The joint funding partnership is usually based on an equal one third contribution from each partner.

The State Government allocated $10 million from 2021-22 over four years to contribute to floodlighting infrastructure. Forward planning grants require detailed planning and have a total project cost exceeding $500,000 (GST exclusive).

Santiago Park is located on Santiago Parkway, Ocean Reef (Attachment 1 refers) and is currently classified as a neighbourhood sports park under the City's Public Open Space Framework. The park has a toilet / change room facility; active sporting field; four floodlighting poles; athletics infrastructure; centre cricket wicket; two cricket practice nets; bench seating; picnic shelter; playground; and carparking. Currently there are seven sporting clubs that regularly hire the park. Joondalup City Football Club (soccer) (juniors 490 members); Ocean Ridge Junior Football Club (AFL) (722 members); West Australian Christian Football Association (soccer) (juniors 297 members and seniors 108 members) in winter. Joondalup Kinross Cricket Club (juniors 408 members and seniors 130 members); and Joondalup Little Athletics Club (300 members) in summer.

DETAILS

There is one project for consideration in the 2024-25 forward planning grant round. The City identified the need for the upgrade of sports floodlighting at Santiago Park, Ocean Reef in the 2020 Active Reserve and Community Facility Review (CJ121-08/21 refers). It was determined to be a high priority due to the high level of sporting club usage. While the park does currently have floodlighting, these lights do not meet the relevant Australian Standards for sports floodlighting.

Currently there is $320,000 listed in the *Five Year Capital Works Program* in 2024-25 for the upgrade of sports floodlighting at Santiago Park. $106,667 of these funds were identified as potential revenue from a CNLP grant.

Floodlighting designs (Attachment 2 refers) and a cost estimate (Attachment 3 refers) have been developed for the project to ensure it meets the Australian Standard for Football (all codes) (AS2560.2:2021) and the control of obtrusive effects of outdoor lighting (AS4282). It is proposed to install six 28 metre light poles with LED sports floodlighting to accommodate training and games at night. There are two levels of floodlighting that can be installed – one for training and one for competition standard for football (all codes) at a total cost of $509,835. The project will also include installation of two LED passive recreation lights (attached to two of the floodlight poles) to accommodate general recreational use.

The City is proposing to upgrade the sports floodlighting on the active playing field to meet the competition standard so that the sporting clubs can fixture night games at the park. By fixturing night games, the clubs can better program usage of the park for the peak usage on Saturdays and Sundays to other times including Friday evenings. Upgrading the sports floodlighting would enable clubs to train and play matches in a safe and more accessible manner. The inclusion of LED passive recreation lights would enable local community members to use the park more safely after dark.

The floodlighting will be managed in relation to bookings made for the park by sporting clubs, schools, community groups and individuals in accordance with the City's existing hiring process. All floodlighting is usually switched off by 9.30pm. However, if there are special event bookings, the lighting may be required to be on later into the evening.

The CNLP can fund floodlighting to community training and / or competition standard where the existing facilities do not meet training standard. The City is proposing to seek one third of the costs for training and competition level floodlighting for the playing field through the CNLP grant of $165,945. The City would contribute the other two thirds and the project management costs.

Total project cost:	$509,835 (excluding GST)
City of Joondalup contribution	$343,890 (excluding GST)
CNLP grant requested	$165,945 (excluding GST)

Issues and options considered

It is considered that Council has two options for the sports floodlighting at Santiago Park, to either agree or not to agree to progress the application to the DLGSCI for funding through the CNLP. The announcement of the grant is due December 2023 – January 2024. If successful, the City will undertake detailed design and construction in 2024-25. If Council chooses not to support progress of the project, the clubs will remain training at the park under the existing floodlights that do not meet the Australian Standards.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-3 Attractive and leafy - you have access to quality public open spaces and enjoy appealing streetscapes.

Policy *Requests for New or Capital Upgrades to Existing Community Venues Council Policy.*

Risk management considerations

Any capital project brings risks in relation to contingencies and over runs against original design. The cost estimate is based on recent relevant projects and may differ once detailed designs are undertaken for the project.

Financial / budget implications

Account no.	STL2122
Budget Item	Santiago Park floodlighting upgrade
Budget amount	$ 320,000 (213,333 City funds; $106,667 grant funding).
Amount spent to date	$ 0
Proposed cost	$ 509,835 ($343,890 City funds; $165,945 grant funding).
Balance	$ 189,835

Future financial year impact

Existing infrastructure	There are currently six lights at Santiago Park. Two of the lights are on footpaths and will remain and the other four lights are sports floodlighting that will be replaced with this project. The four sports floodlights have a current replacement cost of $20,500 and annual depreciation of $820 per year.
Capital costs and funding	The capital costs for the new sports floodlights and infrastructure are estimated to be $509,835. This is an increase of $489,335 compared to the existing current replacement costs. An assessment of eligible CNLP funding has been prepared and, an application for $165,945 will be made. There is no club contribution relevant for the project and therefore the net City contribution would be approximately $343,890 if the grant application is successful.
Capital replacement	Although the initial City contribution of $343,890 is 67.5% of the initial cost, the City would be responsible for 100% of the future replacement costs. It is estimated that the infrastructure has a 25 year life, so a cost of $20,393 per year for depreciation and future capital replacement would be required by the City, which is $19,573 more than the current depreciation.
Usage and annual operating income	Utilisation of the park is expected to increase because the lighting will be improved. Currently the City receives $3,500 per year for park hire. An estimate has been made that the income will increase by $1,500 to $5,000.
Operating costs	The new lights will be LED, and replacing metal halide so there will be improved electricity consumption. However, this will be offset by the expected increase in park usage. The average maintenance cost over the last 10 years has been approximately $2,000 per year. The new infrastructure will be covered by warranty for the first five years. Thereafter an estimate of $2,000 per year is expected.
Annual operating results	The current annual operating costs are $3,962. After the five year warranty period of the new lighting, the annual operating costs will be approximately $22,035 (an overall increase of $18,073).

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Environmental

LED luminaires have the capacity to be turned on / off immediately and do not contain hazardous substances. They also reduce light pollution and the impact on amphibians, birds, mammals, insects and plants that rely on daily cycles of light and dark, by providing more targeted and precise light.

Social

Not applicable.

Economic

Utilising LED luminaires for sports floodlighting offers better value for money and electricity savings of around 60 per cent. In addition, LED luminaires last longer before they need to be replaced, as compared to metal halide lamps.

Consultation

Community consultation was conducted from Thursday 27 April 2023 to Wednesday 17 May 2023 in accordance with the *City's Community Consultation Policy* and *Protocol*. Targeted consultation was undertaken with residents living within 200 metres of Santiago Park and user groups using the park. In addition, consultation documentation was available on the City's website for any other interested community members to make comment. The consultation was advertised through the following methods:

- Direct mail out – cover letter and frequently asked questions sheet was sent to the identified stakeholders.
- Site signage – two signs were placed at the park during the consultation.
- City's website – frequently asked questions sheet and online comment form were available on the City's website during the consultation period.

The aim of the community consultation was to determine the level of support for the upgrade of the sports floodlighting to competition level.

The City received 127 valid responses during the consultation period (Attachment 4 refers). Respondents were asked to indicate their level of support for the upgrade to the sports floodlighting with 91.9% either strongly supporting or supporting the proposed works.

Respondents were also asked if they had any additional comments regarding the proposed works. A total of 86 (67.7%) respondents provided feedback. Common themes and City responses have been outlined in the following table.

Comment	City response
• Current lighting / visibility is poor (30); • Upgrade will help sporting teams to train at night (22); • General support for the proposal (16); • It will improve safety when training at night (13); • Upgrade will increase use of the park (positive) / improve availability of parks for sporting teams (11).	The City notes these comments.
• Comments about anti-social / criminal behaviour at the park (5); • Lighting will have a negative impact on nearby houses (4).	The City identified the need for the upgrade of sports floodlighting at Santiago Park in the 2020 Active Reserve and Community Facility Review (CJ121-08/21 refers). It was determined to be a high priority due to the high level of sporting club usage at the park. The improved lighting will assist in reducing anti-social behaviour in the park. The floodlighting design is fully compliant with the *Australian Standard for Control of Obtrusive Effects of Outdoor Lighting (AS4282).* This includes consideration of design features, such as horizontal positioning and floodlight types. The new taller poles would allow the luminaires to be aimed more directly onto the main playing area, therefore reducing the light spill onto nearby roads and residences. In circumstances where amenity issues are identified, increased design features would be employed to minimise potential adverse effects.

COMMENT

The CNLP aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through the rational development of sports floodlighting infrastructure. The funding program provides the City with an opportunity to upgrade sports floodlighting with the support of the State Government which will benefit the community and sporting clubs.

The upgrade to competition level lighting at Santiago Park would allow sporting clubs to fixture night games on Fridays and Saturday evenings and the improved training level lighting would allow more teams to train at the same time. Upgrading the sports floodlighting would enable clubs to train and play games in a safe and more accessible manner. The inclusion of LED passive recreation lights would enable local community members to use the park more safely after dark.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ143-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council:

1 ENDORSES an application to the Department of Local Government, Sport and Cultural Industries Club Night Lights Program for $165,945 (excluding GST) to part fund the upgrade of the sports floodlighting to the Australian Standard for Football (All Codes) Amateur Competition (AS2560.2:2021) at Santiago Park, Ocean Reef;

2 REQUESTS that the funds listed for consideration in the 2024-25 Capital Works Program for the floodlighting project at Santiago Park, Ocean Reef be increased to $509,835 subject to a successful Club Night Lights Program grant application as follows:

2.1 $343,890 City contribution;

2.2 $165,945 Club Night Lights Program contribution.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Aerial Map [**12.12.1** - 1 page]
2. Floodlight Design [**12.12.2** - 1 page]
3. Cost Estimate [**12.12.3** - 1 page]
4. Consultation Outcome Report [**12.12.4** - 43 pages]

12.13 TENDER 007/23 PROVISION OF ROAD WORKS AND SERVICES (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	110632, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the tender submitted by Asphaltech Pty Ltd for the provision of road works and services.

EXECUTIVE SUMMARY

Tenders were published by Tenderlink on 21 June 2023 for the provision of road works and services to three companies approved as acceptable tenderers from Expression of Interest 007/23. Tenders closed on 11 July 2023. A submission was received from each of the following:

- Asphaltech Pty Ltd.
- Downer EDI Works Pty Ltd.
- WCP Civil Pty Ltd.

The submission from Asphaltech Pty Ltd represents best value to the City. It demonstrated a comprehensive understanding of the City's requirements. Its methodology addressed all major components of the works and how it has the appropriate processes and systems in place and the capacity in terms of personnel, asphalt plant, equipment and its sub-contracting team, to manage a program of 80-100 projects such as the City's road resurfacing program. The company demonstrated substantial experience conducting similar works programs for other local government clients including the Cities of Melville, Stirling, South Perth and the Town of Victoria Park.

It is therefore recommended that Council ACCEPTS the tender submitted by Asphaltech Pty Ltd for the provision of road works and services, as specified in Tender 007/23, for a period of two years and eight months, with an option to extend the term of the contract by two (2) terms of two (2) years each, at the submitted schedule of rates, with price any price variations subject to bitumen rise and fall for asphalt and the annual percentage change in the Perth CPI (All Groups) for all other rates.

BACKGROUND

The City has a requirement for a contractor to undertake the City's road resurfacing and rehabilitation program. This program is currently undertaken by multiple contractors.

The City issued an expression of interest to establish whether there were any companies in the market with the capacity and experience to undertake the City's road resurfacing and rehabilitation program.

Expressions of Interest were advertised on 15 February 2023 through state-wide public notice and published by Tenderlink for the provision of road works and services. Submissions closed on 17 March 2023. Eight submissions were received. Following assessment of the submissions, the Acting Chief Executive Officer approved the list of acceptable tenderers as being Asphaltech Pty Ltd, Downer EDI Works Pty Ltd and WCP Civil Pty Ltd on the 13 June 2023.

All resurfacing and pavement rehabilitation projects within the City's annual program, are envisaged to comprise of the following activities:

- Cold planing/profiling.
- Bitumen seal work.
- Supply and laying hot and cold asphalt.
- Pavement reconstruction and rehabilitation.
- Minor drainage work.
- Kerbing.
- Concrete work including paths, pram ramps and crossovers.
- Preliminary and reinstatement work.
- Traffic management.
- As constructed survey.
- Quality assurance testing and documentation.
- Project management.

The City currently has ten contracts in place for the various disciplines that will make up this contract. These are:

Description	Contractor Name	Expiry Date
Supply and laying of asphalt (major works)	Downer EDI Works Pty Ltd	13-Oct-23
Supply and laying of asphalt (minor works)	Asphaltech Pty Ltd	13-Oct-23
Provision of pavement profiling services	Dowsing Group Pty Ltd	10-Nov-23
Provision of pavement line marking services	Road and Traffic Services Pty Ltd	7-Jan-24
Installation of drainage lids prior to road resurfacing	Asphaltech Pty Ltd	1-Mar-24
Laying of brick pavers	Construct Paving Services	31-May-24
Supply and laying of kerbing	Weskerb Pty Ltd	25-Sep-24
Provision of traffic management and control services	QTM Pty Ltd	9-Nov-24
Supply and installation of concrete paths, crossovers, and associated works	Axiis Contracting Pty Ltd	31-Dec-24
Sweeping of roads, paths and car parks	Enviro Sweep	13-Jan-25

For each of the above contracts, where the scope of work under the contract is all in respect of the road resurfacing program, that contract will be replaced by this new single contract. For the remaining contracts where the road resurfacing program is only one component of the work, the contract will remain in place to service those other requirements which are not covered under this tender.

To manage the transition to the new single contract, those contracts that will remain in place either have specific provision for the removal of the capital works component of the works or were established on an as-required basis with no guarantee of the volume of work during the term of the contract. All contractors will be informed in writing of the change to the pattern of work subject to award of this tender.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The tender for the provision road works and services was published by Tenderlink on 21 June 2023. The tender period was for three weeks, and tenders closed on 11 July 2023.

Tender Submissions

A submission was received from each of the following:

- Asphaltech Pty Ltd.
- Downer EDI Works Pty Ltd.
- WCP Civil Pty Ltd.

The schedule of items listed in the tender is provided in Attachment 1 to this Report.

A summary of the tender submissions including the location of each tenderer is provided in Attachment 2 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised four members:

- one with tender and contract preparation skills
- three with the appropriate technical expertise and involvement in supervising the contract.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. Prior to assessment of individual submissions, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements. The predetermined minimum acceptable pass score was set at 60%. The works required under this contract are multi-disciplinary in nature (13 components) and require a tenderer highly experienced in contracts with similar volumes of work, complexity and project management.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		**Weighting**
1	Methodology and approach	35%
2	Demonstrated experience in providing similar services	35%
3	Capacity	25%
4	Social and economic effects on the local community	5%

Compliance Assessment

All offers were assessed as fully compliant.

Qualitative Assessment

Downer EDI Works Pty Ltd scored 44.2% and was ranked third in the qualitative assessment. It submitted an adequate appreciation of the City's requirements that focussed on the asphalt component of the works. The methodology addressed the main work components but lacked any explanation of the programming of associated works such as kerbing, concrete works, drainage lids, preliminary works and the like and did not clearly address how the company would manage and schedule the large number of projects per year within the City's resurfacing program. The company demonstrated experience in asphalt supply and associated services. It currently holds eight contracts with WA local governments for the supply and laying of asphalt. These include the Cities of Mandurah, Kwinana and Rockingham. In addition, it is the City's current contractor for the supply and laying of asphalt. The company operates two asphalt plants in Hope Valley and Gosnells. It has the capacity to undertake the works in terms of personnel and resources.

WCP Civil Pty Ltd scored 54.4% and was ranked second in the qualitative assessment. It demonstrated experience undertaking road resurfacing/rehabilitation works of a similar nature and smaller size to the City's requirements. Nine examples were supplied as evidence. Three were for the City of South Perth pavement and civil maintenance program from 2016/17, 2018/19 and 2020/21.

The other examples were individual projects of varying size and complexity for a number of local governments. The company demonstrated adequate equipment and personnel resources to undertake the works. It does not operate its own asphalt plant. WCP Civil Pty Ltd demonstrated a credible understanding of the City's requirements. The response provided a project methodology, the key risks associated with resurfacing and minor civil work and provided an example of a work method statement for resurfacing. It did not clearly identify how it would manage and schedule the large number of projects per year within the City's resurfacing program.

Asphaltech Pty Ltd scored 79.7% and was ranked first in the qualitative assessment. It provided a comprehensive methodology that captured all elements of the services required. The response addressed how they can meet the capacity required to undertake the City's program of 80-100 projects per year. It set out its list of current asphalt contracts stating the percentage of asphalt and civil resources each contract would use and the start and end dates of each. In addition, the response also set out the operational capacity of the company, stating the capacity each quarter for road area, number of projects, number of drainage lids installed, metres of kerbing and aprons, civil, concrete, profiling and asphalt crew shifts and asphalt tonnages. Asphaltech Pty Ltd thoroughly demonstrated its experience providing similar services to a number of local governments. Five examples of similar contracts evidenced this experience. These are resurfacing and rehabilitation programs for the Cities of Melville, Stirling and South Perth, the Shire of Mundaring and Town of Victoria Park. The company demonstrated its capacity in terms of equipment and personnel and owns and operates three asphalt plants.

Given the minimum acceptable qualitative score of 60%, Asphaltech Pty Ltd qualified to progress to the stage two assessment.

Price Assessment

The panel carried out a comparison of the rates offered by the tenderers in order to assess value for money to the City.

The estimated expenditure over a 12-month period will vary based upon demand and is subject to change in accordance with operational requirements. For the purposes of comparison of the financial value of the tender, the tendered rates offered by each tenderer have been applied to actual historical usage data of the 2022-23 road resurfacing program. This provides a value of each tenderer for comparative evaluation purposes based on the assumption that this pattern of usage is maintained. There is no guarantee that this will occur, and actual costs will be paid on the actual usage in the future. In combining all the work activities into one contract, the structure of the schedules of rates in the tender does not exactly match those of the existing contracts. Item usage was used where a correlating item could be matched.

The rates for services other than asphalt are fixed for the first year of the contract but are subject to a price variation in years two and three of the contract to a maximum of the CPI for the preceding year. For estimation purposes, a 4.5% CPI increase was applied to the rates in years two and three. Asphalt is subject to bitumen rise and fall. This is not able to be estimated and was not included in the assessment.

Due to only one tenderer qualifying for the stage two price assessment, all tenderers were included for comparative purposes.

Tenderer	Year 1	Year 2	Year 3 (8 months)	Total
Asphaltech Pty Ltd	$8,403,105	$8,781,245	$6,117,601	**$23,301,951**
WCP Civil Pty Ltd	$9,148,233	$9,559,904	$6,660,066	**$25,368,203**
Downer EDI Works Pty Ltd	$10,805,928	$11,292,195	$7,866,896	**$29,965,019**

In 2022-23, the City incurred $8,146,114 for the works conducted as part of the road resurfacing and rehabilitation program. It is anticipated that the City will incur an estimated expenditure of $23,301,951 during the initial contract term, on the proviso it requires similar quantities to 2022-23, and in the region of $64,326,977 should the City exercise both two-year extension options.

Evaluation Summary

The following table summarises the result of the qualitative and price evaluation as assessed by the evaluation panel.

Tenderer	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price	Price Rank
Asphaltech Pty Ltd	79.7%	1	$23,301,951	1
WCP Civil Pty Ltd	54.4%	2	$25,368,203	2
Downer EDI Works Pty Ltd	44.2%	3	$29,965,019	3

Based on the evaluation result the panel concluded that the offer from Asphaltech Pty Ltd provides best value to the City and is therefore recommended.

Issues and options considered

The provision of road works and services is required to conduct the City's road resurfacing and rehabilitation programs. The City does not have the internal resources to supply the required services and as such requires an appropriate external service provider.

Legislation / Strategic Community Plan / Policy implications

Legislation A state-wide public tender was advertised, opened and evaluated in accordance with regulations 11(1) and 18(4) of Part 4 of the *Local Government (Functions and General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than $250,000.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-1 Connected and convenient - you have access to a range of interconnected transport options.

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Should the contract not proceed, the risk to the City will be high as the City does not have the internal resources to undertake the services and not proceeding will result in several key contracts expiring without time to engage new contractors and cause wide-spread disruption to the City's resurfacing program.

It is considered that the Contract will represent a low risk to the City as the recommended tenderer is a well-established company with extensive industry experience and proven capacity to provide the services to the City.

Financial / budget implications

Current financial year impact

Account no.	Various accounts within the Road Preservation and Resurfacing Program (RPR).
Budget Item	Road works and services
Budget amount	$ 8,602,604
Amount spent to date	$ 373,282
Proposed cost	$ 7,702,846
Balance	$ 526,476

The balance does not represent a saving at this time, as the estimate of cost is based upon a pattern of usage the same as in 2022-23 and does not include the impact of bitumen rise and fall on the asphalt component of the works. Actual expenditure will depend on usage under the contract.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by Asphaltech Pty Ltd represents best value to the City.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ144-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council ACCEPTS the tender submitted by Asphaltech Pty Ltd for the provision of road works and services, as specified in Tender 007/23, for a period of two years and eight months , with an option to extend the term of the contract by two terms of two years each, at the submitted schedule of rates, with any price variations subject to the bitumen rise and fall for asphalt and the annual percentage change in the Perth CPI (All Groups) for all other rates.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Schedule of Items [**12.13.1** - 11 pages]
2. Summary of Tender Submissions [**12.13.2** - 3 pages]
3. CONFIDENTIAL REDACTED - Confidential Tender Summary [**12.13.3** - 2 pages]

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Cr Russ Fishwick, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.14 - Proposal to Change the District Boundary of the City of Joondalup.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Fishwick is a member of the Local Government Advisory Board.

12.14 PROPOSAL TO CHANGE THE DISTRICT BOUNDARY OF THE CITY OF JOONDALUP 9 (WARD - NORTH-CENTRAL)

WARD North-Central

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 04171, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

To consider a proposal to make a submission to the Local Government Advisory Board (LGAB) seeking a change to the City of Joondalup's district boundary at Ocean Reef Marina (ORM) to include the portion to be developed outside the City's current district boundary.

EXECUTIVE SUMMARY

At its meeting held on 16 August 2016 (CJ117-08/16 refers) Council provided its conditional in-principle approval to change the City's district boundary to include the proposed Ocean Reef Marina (Attachment 1 refers). Council requested that comments on the proposed new boundary be sought from the Department of Transport - Marine and Harbours (DOT) and the Department of Biodiversity, Conservation and Attractions (DBCA) Parks and Wildlife Service.

The comments received from these State Government agencies were reported to Council at its meeting held on 21 March 2017 (CJ023-03/17 refers), and Council's resolution in part was:

"2 REQUESTS the Chief Executive Officer to liaise with the Department of Transport and the Department of Parks and Wildlife to determine the preferred location of the amended district boundary following the finalisation of the Public Environmental Review and Metropolitan Scheme Amendment processes.

3 REQUESTS the Chief Executive Officer to provide a further report to Council for a determination to submit a proposal to the Local Government Advisory Board to change the City of Joondalup district boundary at the existing Ocean Reef Boat Harbour based on the outcome of the liaison outlined in Part 2 above."

Since Council's resolution of 21 March 2017, a Public Environmental Review, and a Metropolitan Scheme Amendment (MRS) No.1270/41 process have been completed, as have other matters that may impact the location of the district boundary at the ORM location.

In July 2017, the Western Australian Government approved a business case for the Ocean Reef Marina development that indicated the project implementation phases.

A local government boundary remains fixed even if there are modifications or changes brought about by activities or development. The boundary will stay in exactly the same position that was described in the gazetted description.

If the landforms are changed as a result of unnatural actions, the local government boundary will need to be redescribed to the new extent while referring to a plan.

There are a number of implications for the City if parts of the Ocean Reef Marina do not fall within the City of Joondalup district boundary. These include the inability to apply the Health Act, Building Code of Australia, apply various other legislation including the City's Local Laws and to rate otherwise rateable property.

It is proposed that the City seek a change to its district boundary to mitigate these issues. There is a statutory process for seeking a district boundary change and this will require a submission to the LGAB.

It is therefore recommended that Council APPROVES making a submission to the Local Government Advisory Board as detailed in Attachment 3 proposing to change the City of Joondalup district boundary at Ocean Reef Marina as shown on Attachment 2 as a green dotted line.

BACKGROUND

The current City of Joondalup district boundary at the existing Ocean Reef Marina follows the water line around the shore and groynes (refer blue dotted line on Attachment 2). As a result of the re-development of the boat harbour portions of the proposed Ocean Reef Marina will fall outside the City's existing district boundary.

At its meeting held on 16 August 2016 (CJ117-08/16 refers) Council provided its conditional in-principle approval to change the City's district boundary to include the proposed Ocean Reef Marina. Council requested that comments on the proposed new boundary be sought from the Department of Transport - Marine and Harbours (DoT) and the Department of Biodiversity, Conservation and Attractions (DBCA) Parks and Wildlife Service.

The comments received from these State Government agencies were reported to Council at its meeting held on 21 March 2017 (CJ023-03/17 refers). Both agencies indicated their in-principle support with DoT recommending that any proposed boundary should be flexible to accommodate detailed design modifications and consider the final design of the breakwaters.

Since Council's resolution of 21 March 2017, a Public Environmental Review, and a Metropolitan Scheme Amendment (MRS) No.1270/41 have been completed.

In July 2017, the Western Australian Government approved a business case for the Ocean Reef Marina development that indicated the project implementation phases. DevelopmentWA (DevWA), as the State Government's development agency, is the lead agency tasked with the planning and delivery of the project. When DevWA assumed project lead they reevaluated and rationalised the project's overall feasibility leading to changes in the concept plan for the site.

At its meeting held on 16 February 2021 (CJ019-02/21 refers) Council authorised the execution of the Ocean Reef Marina Heads of Agreement. This document contained the agreed principles to facilitate negotiations between the City and DevWA prior to preparing and executing the ORM Development Agreement and Land Transfer Deed. Council then approved the Development Agreement and Land Transfer Deed at its special council meeting held on 29 March 2022 (JSC01-03/22 refers). The updated concept plan played a guiding role during the Development Agreement and Land Transfer Deed negotiations, leading to a realignment of areas of responsibilities and a new proposed district boundary.

At its special meeting held on 7 February 2023 (JSC01-02/23 refers) Council authorised the execution of the Development Agreement between the City and DevWA and the Land Transfer Deed between the City, DevWA and Minister for Lands associated to the Ocean Reef Marina development.

The Development Agreement sets out the framework by which DevWA will undertake and deliver the project. The Development Agreement also sets out the roles, rights, and obligations of the City and DevWA, and facilitates implementation and the completion of the project.

The Land Transfer Deed is interdependent with the Development Agreement and sets out responsibilities, project staging and processes for the transfer of land to each party pre- and post-construction including the Land Assembly Strategy, Land Divestment Strategy, and Boundary of Responsibility.

Construction of the Ocean Reef Marina Development commenced following planning approvals granted for preliminary works to establish access, a site compound area and for the construction of the marina breakwaters. Initial ground works began in August 2022 including landside clearing, earthworks, dredging, land reclamation and partial construction of the internal marine walls. These works prepare the site for future development including the construction of the new Ocean Reef Sea Sports Club and Marine Rescue Whitfords facilities. The stage 1 subdivision application received conditional approval from the Western Australian Planning Commission in September 2022.

The approved stage 1 subdivision plan determines the future marina lots, revetment walls and breakwaters. The subdivision plan together with the agreed areas of responsibility determine the proposed amended district boundary (refer to the green dotted line on Attachment 2).

DETAILS

The Local Government Advisory Board is a statutory body established under the *Local Government Act 1995* (the Act) to advise the Minister for Local Government on local government constitutional matters. The Board's major function is to assess proposals to change local government boundaries and make recommendations to the Minister. Should the Minister support proposed amendments Orders are prepared to be signed by the Governor in Executive Council prior to being published in the Government Gazette for the amendment to take effect. The timeframe for the completion of this process is approximately four to six months.

Section 2.1 of the Act sets out the requirements for a change to a local government district boundary as follows:

2.1. State divided into districts

(1) The Governor, on the recommendation of the Minister, may make an order:

(a) declaring an area of the State to be a district;
(b) changing the boundaries of a district;
(c) abolishing a district; or
(d) as to a combination of any of those matters.

(2) Schedule 2.1 (which deals with creating, changing the boundaries of, and abolishing districts) has effect;

(3) The Minister can only make a recommendation under subsection (1) if the Advisory Board has recommended under Schedule 2.1 that the order in question should be made.

Schedule 2.1 of the Act sets out the detailed processes to be followed in relation to proposals for changes to districts and Clause 2 deals making a proposal as follows:

2. Making a proposal:

(1) A proposal may be made to the Advisory Board by:

(a) the Minister;
(b) an affected local government;
(c) 2 or more affected local governments, jointly; or
(d) affected electors who:
(i) are at least 250 in number; or
(ii) are at least 10% of the total number of affected electors.

(2) A proposal is to:

(*a*) *set out clearly the nature of the proposal, the reasons for making the proposal and the effects of the proposal on local governments;*
(b) be accompanied by a plan illustrating any proposed changes to the boundaries of a district; and
(c) comply with any regulations about proposals.

Clause 3 of Schedule 2.1 sets out how proposals are dealt with. While the LGAB may be required to undertake a formal inquiry into a proposal subclause (3) does provide for proposals that are determined to be of a minor nature and that do not require public submissions to be invited. Clause 3 is as follows:

3. Dealing with proposals:

(*1*) *The Advisory Board is to consider any proposal.*

(2) The Advisory Board may, in a written report to the Minister, recommend that the Minister reject a proposal if, in the Board's opinion:*

(a) the proposal is substantially similar in effect to a proposal on which the Board has made a recommendation to the Minister within the period of 2 years immediately before the proposal is made:

(aa) where the proposal was made by affected electors under clause 2(1)(d), that the majority of those electors no longer support the proposal; or

(b) *the proposal is frivolous or otherwise not in the interests of good government.*

** Absolute majority required.*

(3) If, in the Advisory Board's opinion, the proposal is:

(a) one of a minor nature; and
(b) not one about which public submissions need be invited, the Board may, in a written report to the Minister, recommend that the Minister reject the proposal or that an order be made in accordance with the proposal.*

** Absolute majority required.*

(4) Unless it makes a recommendation under subclause (2) or (3), the Advisory Board is to formally inquire into the proposal.

Issues and options considered

There are several options for Council to consider with each option illustrated in Attachment 2 to this Report.

- Option 1

  One option is to not seek a district boundary change and maintain the status quo.

  This option would contradict previous resolutions that clearly demonstrated the City's support, agreement, and commitment through the Development Agreement, Land Transfer Deed, and comments on Development Approvals coordinated by the Western Australian Planning Commission.

  This option is not recommended.

- Option 2

  Amend the current City of Joondalup district boundary only to the extent required to capture the foreshore and built form excluding the two breakwaters and revetment walls.

  This would require a minor proposal to the LGAB.

Advantages:

- The proposal can easily be described in technical terms.
- The proposal for a boundary change will ensure the intent of the Development Agreement that provides that the breakwaters fall outside the Boundary of Responsibility for the City being infrastructure that the City has not experience or capability to maintain.
- The proposal would likely be dealt with by the LGAB as a minor one under clause 3 (3) of Schedule 2.1 of the Act, without the need to advertise.
- The proposal will enable the same legislative provisions to apply to the land and buildings currently within City of Joondalup district boundary.

Disadvantages:

- The City would be unable to apply, various pieces of legislation including the City's Local Laws on the breakwaters.
- The proposal would be inconsistent with the previous boundary, which included the breakwaters, and with the boundary at Hillarys Boat Harbour which also included the breakwaters.
- The proposal would not address issues such as the boat pens or seabed leases, which are effectively accessible from the land within the City, but not managed by the City as per the Development Agreement.

This option is recommended.

- Option 3

Amend the current City of Joondalup district boundary only to the extent required to capture the foreshore and built form, including the breakwaters and revetment walls.

This would require a minor proposal to the LGAB.

Advantages:

- The proposal can easily be described in technical terms.
- The proposal would be consistent with the previous boundary, which included the breakwaters, and the boundary at Hillarys Boat Harbour which includes the breakwaters.
- The proposal would likely be dealt with by the LGAB as a minor one under clause 3 (3) of Schedule 2.1 of the Act, without the need to advertise.
- The proposal will enable the same legislative provisions to apply to the land and buildings currently within City of Joondalup district boundary.

Disadvantages:

- The proposal would not address issues such as the boat pens or seabed leases, which are effectively accessible from the land within the City, but not managed by the City as per the Development Agreement.

- The proposal may create uncertainty, by implying that the City is responsible for the breakwaters and revetment walls, that it has no experience or capability to maintain, and inconsistent with the Development Agreement which details that these are located to west of the boundary of responsibility for the City and are the responsibility of DevWA or the future Marina Manager.

This option is not recommended.

- Option 4

Amend the City of Joondalup district boundary to encompass the entire Ocean Reef Marina.

This proposal would involve creating a new boundary extending around the northern and southern breakwaters of Ocean Reef Marina to include all developments. Such a proposal would include all the water within the Ocean Reef Marina including any boat pens and seabed leases.

Advantages:

- The proposal can easily be described in technical terms.
- The proposal would ensure future developments were automatically within the City's boundaries.
- The proposal could be dealt with by the LGAB as a minor one under clause 3 (3) of Schedule 2.1 of the Act, without the need to advertise.
- The proposal will enable the same legislative provisions to apply the entire development as apply to the rest of the land and buildings currently within City of Joondalup district boundary.

Disadvantages:

- The need for the City to address policy issues in relation to other potential rateable property such as boat pens and seabed leases.
- The possibility of legal and jurisdictional issues with State government agencies on matters on, in or under the waters of the marina.
- Council considered a similar proposal at Hillarys Boat Harbour and was not supported.

This option is not recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 4. Economy.

Outcome 4-3 Appealing and welcoming - you welcome residents, and local and international visitors to the City.

Policy Not applicable.

Risk management considerations

Proceeding with a proposal to amend the City of Joondalup's district boundary is relatively low risk.

The Proposal appears consistent with the LGAB Guiding Principles specifically the following points:

- Community of Interest - by ensuring that land and developments which would otherwise be rateable and able to access services if within the City of Joondalup, are rateable and able to access services, especially in relation to other rateable property in the marina.
- Economic factors - by ensuring that relevant land and developments are valued and rated, and that services are delivered by the City of Joondalup consistent with other land and developments in local government.
- History of the Area - all of the previous marina is within the City boundaries.

All negotiations and Council resolutions have culminated in the development of Ocean Reef Marina and have paved the way for subsequent negotiations, including the proposed boundary amendment. The efforts and decisions made during previous negotiations and Council resolutions have contributed significantly to the progress and evolution of the project and have set the groundwork for the ongoing discussions and agreements.

Financial / budget implications

Financial and budget implications in relation to making a submission for the proposed boundary change are minor.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Since the inception of the Ocean Reef Marina project, the City has undertaken rigorous community engagement. The inclusive engagement process resulted in significant support for the project that would inevitably result in the expansion of the City and a subsequent amendment to the district boundary.

The *Local Government Act 1995* sets out in Schedule 2.1 the need for the LGAB to undertake an inquiry in relation to a district boundary proposal unless it determines that the proposal is of a minor nature. A formal inquiry would require notice to affected electors, affected local governments and affected electors of other local governments.

There is no stipulation as to the consultation required to be made by a local government prior to it submitting a proposal. It is open to a local government to make its own determination as to whether or not it wishes to do so. If the LGAB determines that the proposal is not of a minor nature it is obliged to conduct its own inquiry even if the local government has already undertaken its own consultation.

Given the options do not deal with the common district boundary with any other local government it is not proposed that the City consult other local governments or their electors. Previous consultation with Department of Transport indicated their in-principle support for an amendment to the City's amending its district boundary. Through the negotiations of the Development Agreement and Land Transfer Deed significant consultation with DevelopmentWA took place in relation to the City's boundary of responsibility.

COMMENT

The completion of the development at Ocean Reef Marina will result in portions of the proposed marina falling outside the City's existing district boundary. This will mean that portions will not be subject to various legislation and local laws, and any property outside the boundary will not be able to be rated.

A change to the City of Joondalup district boundary is required to address this.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ145-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council APPROVES making a submission to the Local Government Advisory Board as detailed in Attachment 3 to this Report proposing to change the City of Joondalup district boundary at Ocean Reef Marina as shown on Attachment 2 to this Report as a green dotted line.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Plan - former reported proposed boundary amendment [**12.14.1** - 1 page]
2. Plan - proposed boundary amendment options [**12.14.2** - 1 page]
3. Submission to the Local Government Advisory Board [**12.14.3** - 4 pages]

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	A number of the proponents are known to Mayor Jacob as he has met with them on this and on other proposals.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	The sub-lessee and the individual parties of Sandgate (WA) Pty Ltd are known to Cr Hamilton-Prime.

12.15 CONFIDENTIAL - PINNAROO POINT FOOD AND BEVERAGE DEVELOPMENT (HILLARYS BEACH CLUB) - SUBLEASE (WARD - SOUTH-WEST)

WARD South-West

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 110132, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This Item was dealt with later in the meeting, after ‘Motions of Which Previous Notice has been Given’, page 253 refers.

12.16 2023-24 BUDGET AMENDMENT - CAPITAL WORKS ADDITIONAL GRANT FUNDING (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Director Infrastructure Services
FILE NUMBER	110452, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider the offer of grant funding from the Department of Transport under the WA Bike Network for the upgrading of the path network on Whitfords Avenue between Barridale Drive and Forest Hill Park.

EXECUTIVE SUMMARY

Whitfords Avenue is part of the City's Bike Plan and the Department of Transport's Long Term Cycling Network Plan for Joondalup. Previous path upgrades along Whitfords Avenue were undertaken with WABN grants in 2016-17 and 2021-22 (Attachment 1 refers).

The project between Barridale Drive and Forest Hill Park, Kingsley (designed in 2021-22) will see the last section of path upgraded to red asphalt providing a high-quality continuous link from Wanneroo Road to the Whitfords Train Station.

The City has now been notified that grant funding under the WABN program for the upgrading of the path on Whitfords Avenue between Barridale Drive and Forest Hill Park has become available. Grant funding to a maximum of $300,000 (50% of total project cost) has been offered to the City for the upgrading of the path during the 2023-24 financial year with the remaining funds of $300,000 to be funded by the City.

It is therefore recommended that Council:

1 *ACCEPTS the offer of grant funding from the Department of Transport under the WA Bike Network for the upgrading of the path network on Whitfords Avenue between Barridale Drive and Forest Hill Park;*

2 *BY ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by the addition of $600,000 to the Capital Works Expenditure Budget for the upgrading of the path network on Whitfords Avenue between Barridale Drive and Forest Hill Park;*

3 *BY ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by the addition of $300,000 to Non-operating Grant, Subsidies and Contributions revenue;*

4 *BY ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by an additional $300,000 transfer from the Asset Renewal Reserve.*

BACKGROUND

Whitfords Avenue is part of the City's Bike Plan and the Department of Transport's Long Term Cycling Network Plan for Joondalup. Previous path upgrades along Whitfords Avenue were undertaken with WABN grants in 2016-17 and 2021-22 (Attachment 1 refers).

When undertaking the design 2021-22 project between Barridale Drive and Goollelal Drive, the design for the section between Barridale Drive and Forest Hill Park was also completed. The construction of these two sections was, however, separated in two due to funding availability and ease of construction.

The project between Barridale Drive and Forest Hill Park, Kingsley (900 metres) will see the last section of path upgraded to red asphalt providing a high-quality continuous link from Wanneroo Road to the Whitfords Train Station.

In October 2021, the City submitted a WABN grant funding application to the Department of Transport (DoT) for a new shared path project on Whitfords Avenue for the 2023-24 financial year. The path project is a continuation of the City's strategic approach to upgrading key routes to public transport hubs. Grant funding under the WABN provides for 50% of the overall project cost.

The project was initially included in the draft budget, however, was removed following notification from the DoT, in early 2023, that the application was unsuccessful. DoT also advised that this project had been placed on the reserve project list for possible inclusion in the 2023-24 financial year, if other Local Government projects did not proceed. Therefore, without certainty of grant funding success, this project was not included in the draft budget that was considered by Elected Member during the budget development process.

DETAILS

The City has now been notified that grant funding under the WABN program for the upgrading of the path on Whitfords Avenue between Barridale Drive and Forest Hill Park has become available.

The project is estimated at $600,000 based on the current market and similar type path projects constructed recently.

Grant funding to a maximum of $300,000 (50% of total project cost) has been offered to the City for the upgrading of the path during the 2023-24 financial year with the remaining funds of $300,000 to be funded by the City.

The Program uses a competitive assessment process where responses to criteria (and questions) are evaluated by DoT staff and then reviewed by an external panel (refer to the WABN Grants Program Procedures for more information).

While this is a competitive process, applications are assessed independent of each other, and the intent of the assessment is to evaluate the merit of project proposals according to the local context.

The existing concrete path is of an average condition with some sections of poor quality. The proposed project will increase the safety for people riding of all ages and abilities as currently the existing section of path is the only section not upgraded to 3 metre wide red asphalt. This creates potential conflict between riders especially putting at risk novice riders who may not be as experienced. The completion of this route will provide the community with a high quality path that provides a safer option for people on bikes.

The new upgraded section of path completes the path that links to several strategic destinations including:

- Whitfords Train Station and Mitchell Freeway PSP
- Woodvale Boulevard Shopping Centre
- Woodvale Primary School, Creaney Primary School and St Lukes Catholic Primary School
- Lake Goollelal and Yellagonga Regional Park
- Residential areas

The completion of the route will ensure that bike riders of all ages and abilities have a safe, convenient and high quality path to link to the above strategic destinations. The project will improve the users experience by widening the path and improving the quality of the path by removing the existing concrete section and replacing it with red asphalt which is consistent with the other sections the path links with.

The project is a high use network that will cater to the needs of local residents and visitors that undertake recreational activities as well as for commuter purposes linking to schools, shopping centre and public transport. The path will link with the Mitchell Freeway PSP, which is a popular route for both recreational and transport purposes. The route links in with natural wetland areas which are popular locations for both residents and visitors to cycle.

Issues and options considered

Council may choose to:

- Option 1 – Not accept the offer of grant funding offered by DoT.

  This is not recommended as upgrading this section of path will complete the final section of the path on Whitfords Avenue between Wanneroo Road and the Whitfords Train Station and the Mitchell Freeway Principal Shared Path.

- Option 2 – Accept the offer of grant funding from DoT and amend the 2023-24 Budget.

  This is the recommended option as accepting the grant funding offered by DoT will provide much needed funding to upgrade this final section of the path on Whitfords Avenue providing connectivity from Wanneroo Road in the east and the Whitfords Train Station and Mitchell Freeway Principal Shared Path in the west. Accepting the grant offered would allow the City to undertake the works in alignment with the delivery expectations and conditions from the DoT.

Legislation / Strategic Community Plan / Policy implications

Legislation Section 6.8 of the *Local Government Act 1995:*

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  (b) is authorised in advance by resolution*; or
  (c) is authorised in advance by the mayor or president in an emergency

(1a) In subsection (1) — additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

* *Absolute majority required.*

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-1 Connected and convenient - you have access to a range of interconnected transport options.

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

The completion of this route will provide the community with a high-quality path that provides a safer option for people on bikes. Without accepting the grant funding offered by the DoT, there is a risk that this final section of path may not be upgraded for some time to the standard of the remaining sections which will impact on the connectivity to the Whitfords train station and Mitchell Freeway Principal Shared Path.

Financial / budget implications

Accepting the grant funding will reduce the City's required expenditure by 50% to a total of $300,000.

Accepting the grant funding will require an amendment to the 2023-24 budget as follows:

- $600,000 to be added to the Capital Works Program in the adopted 2023-24 Budget (Expenditure).
- $300,000 to be added to Capital Grants 2023-24 Budget (Revenue) for the upgrade component.
- $300,000 to be funded by the City and the Asset Renewal Reserve for the replacement component of the project.

All amounts quoted in this report are exclusive of GST.

Regional significance

Completion of this final section of this path network will improve connectivity between Wanneroo Road in the east and the Whitfords train station and Mitchell Freeway Principal Shared Path in the west.

Sustainability implications

Environmental

A well designed and constructed path network improves the attractiveness of other modes of transport reducing the reliance on cars by the public.

Consultation

If the grant funding is accepted by Council, affected residents will be notified prior to construction as per the City's *Notification of Public Works Policy*.

COMMENT

Accepting the grant funding offered by DoT and amending the 2023-24 budget will allow the City to upgrade this final section of the path network on Whitfords Avenue.

VOTING REQUIREMENTS

Absolute Majority.

The Manager Community Development and Library Services left the Chamber at 2.05pm.
The Governance Officer left the Chamber at 2.06pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ146-08/23)

MOVED Cr Logan, SECONDED Cr Chester that Council:

1 ACCEPTS the offer of grant funding from the Department of Transport under the WA Bike Network for the upgrading of the path network on Whitfords Avenue between Barridale Drive and Forest Hill Park;

2 BY AN ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by the addition of $600,000 to the Capital Works Expenditure Budget for the upgrading of the path network on Whitfords Avenue between Barridale Drive and Forest Hill Park;

3 BY AN ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by the addition of $300,000 to Non-operating Grant, Subsidies and Contributions revenue;

4 BY AN ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by an additional $300,000 transfer from the Asset Renewal Reserve.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Whitfords Avenue West Shared Path Overview Map [**12.16.1** - 1 page]

13 REPORTS OF COMMITTEES

13.1 REVIEW OF VARIOUS LOCAL PLANNING POLICIES (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	106157, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to consider the draft revised *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and the *Light Industry Zone Local Planning Policy* following public advertising.

EXECUTIVE SUMMARY

The City has a suite of local planning policies that provide guidance on a range of planning matters, including specifying development standards and guiding the exercise of discretion.

The *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and the *Light Industry Zone Local Planning Policy* set out the development requirements for non-residential development on land that is zoned 'Commercial', 'Mixed Use' and 'Service Commercial', and 'Light Industry' respectively under the City's *Local Planning Scheme No. 3* (LPS3).

Both policies include development provisions relating to building setbacks, height, built form design, parking standards and access, landscaping, and service arrangements to facilitate development.

A review of the operation of the *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and the *Light Industry Zone Local Planning Policy* was undertaken to ensure alignment with current legislation and processes. Amendments to the policies are proposed to align with the City's current policy template and correct legislative clauses, provide for consistency with the Residential Design Codes (R-Codes) in relation to height, include additional parking standards and to address other minor inconsistencies (Attachments 1 and 2 refer).

At its meeting held on 28 March 2023, Council resolved to proceed to advertise the draft revised *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and the *Light Industry Zone Local Planning Policy* for a period of 21 days, subject to modifications. Public consultation concluded on 25 May 2023, with four submissions received, being two objections and two neutral comment-only submissions. No modifications are proposed to either policy.

It is recommended that Council proceeds with the draft revised *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and *Light Industry Zone Local Planning Policy* as advertised.

BACKGROUND

Local planning policies are prepared in accordance with the provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015*. While there is no requirement for local planning policies to be reviewed, it is good practice to ensure that the policy framework remains relevant to changes in the planning legislation.

The *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and *Light Industry Zone Local Planning Policy* were created to provide the development provisions which were previously included in the City's former *District Planning Scheme No. 2* (DPS2). Both policies came into effect in October 2018 at the time LPS3 was gazetted.

At its meeting held on 28 March 2023 (CJ045-03/23 refers), Council resolved to proceed to advertise the draft *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and *Light Industry Zone Local Planning Policy* subject to modifications (Attachments 1 and 2 refer) for a period of 21 days.

DETAILS

The *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* applies only to land within the 'Commercial', 'Mixed Use' and 'Service Commercial' zones and the *Light Industry Zone Local Planning Policy* within the 'Light Industry' zone. Where a development is covered by an activity centre plan, structure plan or precinct structure plan which more appropriately provides detailed guidance aimed at enhancing the character of an area, it will be subject to those provisions to the extent that they apply.

Several amendments are proposed to the policies, including the following:

- Minor format changes to align with the current policy template.
- Updating the statement section to include reference to other local planning policies.
- Aligning the maximum building heights and coastal area building heights with the R-Codes.
- Including an additional parking standard in relation to 'Reception Centre' and 'Restaurant/Café' and an additional parking standard for 'Consulting Rooms', 'Medical Centre' and 'Veterinary Centre'.
- Updating clause references.

Council at its meeting on 28 March 2023 (CJ045-03/23 refers) resolved to proceed with advertising the draft revised policies, subject to modifications. The draft *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* was modified to:

- Separate the building height requirements for R40 and R80 coded lots.
- Provided specific building heights for walls and roof heights.
- Amend the coastal area building height to align with the requirements for the Commercial and Mixed Use R40 category.

The draft *Light Industry Zone Local Planning Policy* was modified to:

- Retain building height as per the current, adopted version of the local planning policy.
- Amend the building height to provide a maximum building height of 7 metres within 6 metres of a common boundary where a lot abuts the 'Residential' zone.

It is noted that this review is only in regard to the current operation of the policies in order to ensure that there are no fundamental issues with the implementation of the policies. A comprehensive review will be undertaken as part of the review of the local planning scheme which is scheduled to commence in the 2023-24 financial year.

Building height

The following amendments to building height are proposed:

Commercial, Mixed Use and Service Commercial Zone Local Planning Policy:

- For 'Commercial R40' and 'Mixed Use R40', increasing the maximum building heights by 1.0 metre.
- For 'Commercial R80' and 'Mixed Use R80', providing an overall building height.

Light Industry Local Planning Policy:

- For lots abutting the Residential zone, increasing the maximum building height by 1.0 metre when within 6 metres of the common boundary.

The amendments proposed will see both policies align with the current height requirements of the R-Codes and will assist in providing consistency with the height provisions of other zones.

A submission was received during community consultation in relation to whether solar panels, where raised from the roof, should be included within the overall building height limits of the policies. The policies include a provision that such structures must be integrated within the overall design so as not to detract from the building itself. Solar panels typically sit parallel to the angle of the roof and where this is the case, are exempt from the need to obtain development approval under the *Planning and Development (Local Planning Schemes) Regulations 2015*. Development applications received for solar panels which are not parallel to the angle of the roof would be assessed with consideration to the relevant height requirements to ensure that they are not visually obtrusive to adjoining and nearby properties. Specific clarification is not considered to be required to ensure that the use of such systems is not unduly discouraged.

Car parking standards

The following amendments to the required number of car parking bays are proposed:

Commercial, Mixed Use and Service Commercial Zone Local Planning Policy:

- For 'Reception Centre' and 'Restaurant/Café', amend the standard to read '1 per 4 people accommodated *or 1 per 5m² of dining room, whichever is greater*' (addition in italics).
- For 'Consulting Rooms', 'Medical Centre' and 'Veterinary Centre', amend the standard to read '5 bays per practitioner *or 5 bays per consulting room, whichever is greater*' (addition in italics).

Light Industry Local Planning Policy:

- For 'Veterinary Centre', amend the standard to read '5 bays per practitioner *or 5 bays per consulting room, whichever is greater*' (addition in italics).

A submission received during consultation queried why the policies did not include provisions around disabled parking and electric vehicle charging bays. It is noted that the requirements around disabled parking are captured under both the *Building Code of Australia* and *Australia/New Zealand Standard AS2890.6 – Off-street parking for people with Disabilities*.

The increasing importance of electric vehicle charging is recognised, however it is noted that the Department of Planning, Lands and Heritage is currently progressing planning reform projects which include standards for the provision of electric vehicle charging facilities as well as a review of car parking requirements in commercial and mixed-use precincts. A detailed review of car parking standards can be undertaken once these guidelines have been formalised and in conjunction with the review of LPS3.

Other submissions

A submission received queried the terminology within the *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy*, specifically in relation to the wording around commercial buildings, the relationship of the policy with *State Planning Policy 4.2 – Activity Centres for Perth and Peel* (SPP4.2), and that the policy should not apply to stand-alone commercial buildings.

The object of the *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* is to outline development standards for commercial buildings, whether they be stand-alone buildings or within an activity centre, noting that for some activity centres, a structure plan may apply, and in those instances, the development provisions of the local planning policies are be read in conjunction with the requirements of those structure plans where relevant.

It is also noted that SPP4.2 is a strategic planning document mainly concerned with the distribution, function and land uses of activity centres whereas the policies currently being reviewed provide the development standards for commercial buildings.

A summary of all submissions and the City's comment is included as Attachment 3.

Issues and options considered

Council has the option to either:

- Proceed with the draft revised *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and/or *Light Industry Zone Local Planning Policy*, without further modifications.
- Proceed with the draft revised *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and/or *Light Industry Zone Local Planning Policy*, with further modifications.
  or
- Not proceed with the draft revised *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and/or *Light Industry Zone Local Planning Policy Minor Residential Development Local Planning Policy*.

Legislation / Strategic Community Plan / Policy implications

Legislation	*Local Planning Scheme No. 3.* *Planning and Development (Local Planning Schemes) Regulations 2015.* *Planning and Development Act 2005.*

10-Year Strategic Community Plan

Key theme	5. Leadership.
Outcome	5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.
Policy	*Commercial, Mixed Use and Service Commercial Zone Local Planning Policy.* *Light Industry Zone Local Planning Policy.*

Risk management considerations

If the review of the local planning policies is not progressed there will be no specific risk, however not progressing with a review will mean references to outdated legislative clauses will be retained and the policies will not align with other current planning documents.

Financial / budget implications

There would be no cost associated with the notice of final adoption of the policies being placed on the City's website.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

The draft revised policies were advertised for a period of 21 days closing on 25 May 2023, by way of the following:

- A notice published in the local newspaper.
- An email to the Community Engagement Network.
- An email to registered resident and ratepayer groups.
- A notice on the City's social media platforms.
- A notice and documents placed on the City's website.

Four submissions were received, comprising two objections and two neutral or comment-only submissions.

A summary of submissions and the City's comment is included as Attachment 3.

COMMENT

While the *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy and Light Industry Zone Local Planning Policy* have been working well since adoption it is considered minor changes could be made to improve their operation. The changes recommended are considered to reflect current requirements and improve consistency and clarity.

It is therefore recommended that Council supports the proposed amendments to the *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy and Light Industry Zone Local Planning Policy* and proceeds with the policies.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ147-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council:

1 In accordance with clauses 4 and 5 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015,* PROCEEDS with the revised *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and the *Light Industry Zone Local Planning Policy* as detailed in Attachments 1 and 2 to this Report;

2 NOTES that the revised *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* and the *Light Industry Zone Local Planning Policy* will come into effect when published on the City's website.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Commercial mixed use and service commercial LPP [**13.1.1** - 10 pages]
2. Light Industry Zone LPP [**13.1.2** - 8 pages]
3. Summary of submissions [**13.1.3** - 2 pages]

13.2 REVIEW OF VOLUNTEER POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	18107, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets

PURPOSE

For Council to consider a review of the *Volunteer Policy*.

EXECUTIVE SUMMARY

The *Volunteer Policy* (the Policy) was first endorsed by Council at its meeting held on 27 February 2007 (CJ007-02/07 refers) and reviewed and adopted with minor amendments at the Council meeting held on 18 April 2017 (CJ052-04/17 refers).

The Policy states "Volunteers provide an invaluable contribution to the City of Joondalup community. The City remains committed to effectively managing and recognising the needs of volunteers by applying best practice standards in an innovative and flexible manner."

Through a review of this Policy, the City has found that it is still fit for purpose and there is no reason to change it.

It is therefore recommended that Council:

1 NOTES the outcomes of the review of the Volunteer Policy;

2 AGREES to retain the Volunteer Policy in its current form as provided in Attachment 1 to this Report.

BACKGROUND

At its meeting held on 27 February 2007 (CJ007-02/07 refers), Council adopted a *Recognition of Volunteers Policy* following requests from community groups for acknowledgement and funding support to assist with celebrations related to key milestones and achievements.

The *Recognition of Volunteers Policy* was reviewed by the City and presented to the Council for consideration at its meeting held on 18 April 2017 (CJ052-04/17 refers). At this meeting, Council adopted a revision of the policy now titled the *Volunteer Policy* (the Policy).

This revision provided greater clarity on the definition of "volunteer" and "volunteer group", also aligning the City's management of volunteers with the National Standards for Volunteer Involvement published by Volunteering Australia, the peak body for volunteering in Australia.

The Policy states *"Volunteers provide an invaluable contribution to the City of Joondalup community. The City remains committed to effectively managing and recognising the needs of volunteers by applying best practice standards in an innovative and flexible manner."*

The primary outcome of the Policy is to:

- guide the City's management of volunteers
  - guided by the *National Standards for Volunteer Involvement* endorsed by Volunteering Australia; and
  - "to utilise the foundations of best practice as set out by Volunteering Australia to increase the impact of volunteer involvement".

and

- note that "In order to recognise the significant efforts of volunteers within the community, the City will:
  - conduct volunteer functions where possible, in alignment with best practice recognition events, as well as other local opportunities."

DETAILS

Benefit of Volunteering to the City of Joondalup

The City directly engages approximately 100 volunteers, volunteering approximately 12,000 hours a year to City programs and services, including: Community Transport, Joondalup Libraries, Books on Wheels, RYDE and the Joondalup Volunteer Resource Centre, among others. This equates to an equivalent employee cost of approximately $450,000.

Beyond this direct benefit, the City also indirectly benefits from the contributions of over 500 "Volunteer Involving Organisations", including community groups, sporting clubs, "Friends of" groups and service providers that utilise community volunteerism to provide programs and services for our community.

The 2021 Census states that 16.1% of the Joondalup population (aged over 15 years of age) self-reported that they undertook some volunteer work in the 12 months prior to the Census. This was a reduction from the 2016 Census of 19.5%, or a loss of 3,481 volunteers.

Review of Volunteer Policy

The City has undertaken a review of the *Volunteer Policy* and has not found any reason to recommend any changes at this time.

The City continues to be guided by the National Standards for Volunteer Involvement to inform its approach to Volunteer management within the City.

The City undertakes a number of activities to recognise the role that volunteers play in supporting the City's service delivery, as well as their broader contribution to our community.

This includes:

- Four volunteer appreciation civic functions each year, rotated between (each group is recognised each alternate year):
  - Sporting Clubs
  - Service Clubs (Lions, Probus)
  - Ratepayer Groups
  - Seniors Groups
  - City of Joondalup Volunteers
  - Surf Clubs
  - Conservation Groups
  - City of Joondalup Library Volunteers
- Team specific volunteer appreciation events:
  - Morning Tea for Library volunteers on International Volunteer Day
  - (5 December)
  - Appreciation dinner for Community Transport volunteers
- Certificates of Appreciation
- Length of Service recognition.

Noting that these activities continue to operate effectively, there is no reason for the Policy to be amended at this time.

<u>The National Standards for Volunteer Involvement</u>

The National Standards for Volunteer Involvement which are referenced within the Policy are a best-practice guide for volunteer participation, and as a means of conducting volunteer programs.

The National Standards list eight standards that are used to inform best-practice volunteer management:

- Leadership and Management.
- Commitment to Volunteer Involvement.
- Volunteer Roles.
- Recruitment and Selection.
- Support and Development.
- Workplace Safety and Wellbeing.
- Volunteer Recognition.
- Quality Management and Continuous Improvement.

The National Standards were first published in 2015 and are currently being reviewed by Volunteering Australia. Feedback from Volunteering Australia has been that refreshed National Standards are expected to be released in late 2023.

Once the new National Standards have been released the City will undertake a further review to assess if changes to the Policy are required.

Issues and options considered

Council may choose to:

- NOTE the outcomes of the review of the Volunteer Policy and AGREE to retain the Volunteer Policy in its current form as provided in Attachment 1 to this Report.
- NOTE the outcomes of the review of the Volunteer Policy and ADOPT the Volunteer Policy, subject to any changes requested.
  or
- NOTE the outcomes of the review of the Volunteer Policy and REPEAL the Volunteer Policy as provided in Attachment 1 to this Report.

Legislation / Strategic Community Plan / Policy implications

Legislation *Work Health and Safety Act 2020.*

10-Year Strategic Community Plan

Key theme Community.

Outcome Active and social - you enjoy quality local activities and programs for sport, learning and recreation.

Policy *Volunteer Council Policy.*

Risk management considerations

Not applicable.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

The City spends approximately $19,000 annually on the recognition / management of volunteers. This includes approximately:

- $12,000 for civic reception events to recognise volunteers (four a year)
- $5,000 on team specific volunteer management / recognition events
- $2,000 for length of service recognition.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The City has undertaken a review of the *Volunteer Policy* and the activities undertaken by the City in support, management and recognition of volunteers and found them to be undertaken effectively.

There may be opportunities in the future to better manage volunteers engaged to deliver City services and if required a further review of the Policy may be undertaken.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The original recommendation as presented by City officers to the Committee is as follows:

That Council:

1 NOTES the outcomes of the review of the Volunteer Policy;

2 AGREES to retain the Volunteer Policy in its current form as provided in Attachment 1 to this Report.

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council:

1 NOTES the outcomes of the review of the Volunteer Policy;

2 AGREES to retain the Volunteer Policy in its current form as provided in Attachment 1 to this Report;

3 REQUESTS a report be presented to a future Policy Committee meeting detailing improvements to the management and support of volunteers.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ148-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council:

1 NOTES the outcomes of the review of the Volunteer Policy;

2 AGREES to retain the Volunteer Policy in its current form as provided in Attachment 1 to this Report;

3 REQUESTS a report be presented to a future Policy Committee meeting detailing improvements to the management and support of volunteers.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Volunteer Council Policy [**13.2.1** - 2 pages]

13.3 REVOCATION OF CASH-IN-LIEU OF CAR PARKING LOCAL PLANNING POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	101515, 72020
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to consider the revocation of the *Cash-in-Lieu of Car Parking Local Planning Policy*.

EXECUTIVE SUMMARY

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) allow local government to prepare, amend and revoke local planning policies relating to planning and development within the scheme area.

The *Cash-in-Lieu of Car Parking Local Planning Policy* (the Policy) supports the cash-in-lieu of car parking provisions in the City's *Local Planning Scheme No. 3* (LPS3) and was last updated in 2018. Since that time, amendments to the LPS Regulations have come into effect which override the existing cash-in-lieu of car parking arrangements in LPS3 and the associated policy. It is therefore proposed that the *Cash-in-Lieu of Car Parking Local Planning Policy* be revoked. The superseded cash-in-lieu of car parking provisions in LPS3 can be removed through a future update to LPS3.

From 1 July 2023, an adopted Payment in Lieu of Parking Plan, prepared in accordance with the LPS Regulations, is required to be in place in order to impose payment in-lieu of parking conditions on a development approval. The City will investigate the preparation of a Payment in Lieu of Parking Plan in accordance with the LPS Regulations.

Given that the LPS Regulations have effectively overridden the *Cash-in-Lieu of Car Parking Local Planning Policy*, it is recommended that Council revoke the policy.

BACKGROUND

The *Cash-in-Lieu of Car Parking Local Planning Policy* (Attachment 1 refers) was adopted by Council at its meeting held in June 1999 (CJ213-06/99 refers) and supports the cash-in-lieu of car parking arrangements in LPS3. The Policy was last updated in February 2018.

Amendments to the LPS Regulations came into effect on 1 July 2021, which introduced provisions related to car parking. As part of these changes, from 1 July 2023, local governments are required to adopt a Payment in Lieu of Parking Plan in order to accept cash-in-lieu of parking where a shortfall in on-site car parking is proposed.

DETAILS

Existing Cash-in-Lieu of Car Parking Arrangements

Clause 32 (1) of LPS3 allows the City to accept a cash payment in lieu of providing any or all required on-site car parking bays for non-residential development. Funds collected by the City must be used to provide parking spaces or transport infrastructure in the vicinity of the proposed development. This can include providing and/or maintaining public parking infrastructure, other transport infrastructure, or ancillary items (such as parking signage).

The *Cash-in-Lieu of Car Parking Local Planning Policy* supports the cash-in-lieu of car parking arrangements in LPS3, providing guidance on when a shortfall of car parking may be considered and how the fee for cash-in-lieu is calculated. The Policy applies to all non-residential development in the City, with the exception of the Joondalup Activity Centre (as defined in the Joondalup Activity Centre Plan).

The last payment made to the City in lieu of the provision of on-site car parking was in 2016, in relation to a development on Chesapeake Way, Currambine.

Payment in Lieu of Parking Plan

From 1 July 2023, the existing LPS3 provisions which set out requirements for cash-in-lieu of parking have been superseded by Part 9A of the LPS Regulations which prohibit imposition of conditions on a development approval unless an adopted Payment in Lieu of Parking Plan is in place.

The purpose of a Payment in Lieu of Parking Plan is to provide a statutory framework to guide cash-in-lieu payments for car parking. As per the LPS Regulations and the supporting guidelines prepared by the Department of Planning, Lands and Heritage (DPLH), a Payment in Lieu of Parking Plan:

- Can only apply to non-residential development.
- Does not require referral to, or approval from, the Western Australian Planning Commission (WAPC).
- Must be advertised for public comment prior to adoption.
- May apply to the entire local planning scheme area, one specific area (for example, one activity centre), or multiple individual areas (for example multiple activity centres).
- Must set out the purposes for which the payment in lieu will be applied, including public parking infrastructure, other transport infrastructure, or ancillary/incidental purposes.
- Must include a reasonable estimate of costs for the identified infrastructure.
- Should have a sound strategic and financial basis.

Updating the City's Local Planning Framework

The cash-in-lieu of car parking provisions contained within LPS3 and the supporting *Cash-in-Lieu of Car Parking Local Planning Policy*, automatically ceased to have effect from 1 July 2023, being replaced by the provisions in the LPS Regulations. The following changes to the City's local planning framework are therefore recommended:

- Amendment to LPS3 to remove the cash-in-lieu of parking provisions contained within Clause 32 (1), which can be included in the next omnibus amendment to LPS3.
- Revocation of the *Cash-in-Lieu of Car Parking Local Planning Policy*, which is the subject of this report.

From 1 July 2023, cash-in-lieu of parking arrangements need to align with Schedule 2, Part 9A of the LPS Regulations, and the City is required to have an adopted Payment in Lieu of Parking Plan in place in order to impose payment in lieu of parking conditions on a development approval.

The DPLH guidelines outline that, in addition to adopting a Payment in Lieu of Parking Plan, the City may prepare a local planning policy to guide how it will consider variations to on-site parking requirements, and how payment in lieu is to be considered and applied to individual developments.

The City will investigate the preparation of a Payment in Lieu of Parking Plan in accordance with the LPS Regulations. Through these investigations, it will be required to establish the link between a cash-in-lieu payment and the need for parking and/or other infrastructure which would be included in the Payment in Lieu of Parking Plan. Where this link cannot be demonstrated through the City's existing strategic and financial framework, a bespoke needs analysis for the identified infrastructure would need to be undertaken. It is noted that the City is currently preparing an Integrated Transport Strategy, which will review the management of parking within the City. The Integrated Transport Strategy is tentatively scheduled for completion in mid-2024 and will assist in the preparation of the Payment in Lieu of Parking Plan.

Issues and options considered

Council can either:

- support the revocation of the *Cash-in-Lieu of Car Parking Local Planning Policy*
  or
- not support the revocation of the *Cash-in-Lieu of Car Parking Local Planning Policy*.

Legislation / Strategic Community Plan / Policy implications

Legislation	*City of Joondalup Local Planning Scheme No. 3.* *Planning and Development (Local Planning Schemes) Regulations 2015.*

10-Year Strategic Community Plan

Key theme	3. Place.
Outcome	3-1 Connected and convenient - you have access to a range of interconnected transport options. 3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.
Policy	*Cash-in-Lieu of Car Parking Local Planning Policy.*

Risk management considerations

Not progressing with the revocation of the *Cash-in-Lieu of Car Parking Local Planning Policy* would mean references to superseded cash-in-lieu of parking arrangements within the policy would be retained.

Financial / budget implications

The *Cash-in-Lieu of Car Parking Local Planning Policy* can be revoked by placing a notice on the City's website, which would be at no cost to the City.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

There is no requirement under the City's *Planning Consultation Local Planning Policy* or the LPS Regulations for the revocation of local planning policies to be advertised for public comment.

COMMENT

The cash-in-lieu of car parking provisions in LPS3 and the supporting *Cash-in-Lieu of Car Parking Local Planning Policy* automatically ceased to have effect from 1 July 2023. From this date, cash-in-lieu of parking arrangements need to align with the provisions in the LPS Regulations, and the City is required to have an adopted Payment in Lieu of Parking Plan in place in order to impose payment in lieu of parking conditions on a development approval.

It is recommended that Council revoke the superseded *Cash-in-Lieu of Car Parking Local Planning Policy*.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ149-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council:

1 In accordance with Clause 6 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* REVOKES the *Cash-in-Lieu of Car Parking Local Planning Policy*;

***2* NOTES that the revocation of the *Cash in Lieu of Car Parking Local Planning Policy* will come into effect when a notice of revocation is published on the City's website.**

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Cash in Lieu of Car Parking Local Planning Policy [**13.3.1** - 3 pages]

13.4 REVIEW OF DEDICATED CAR PARKING FOR SENIORS AND PARENTS WITH PRAMS AND COUNCIL POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	101515, 04378
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider the proposal to repeal the *Dedicated Car Parking for Seniors and Parents with Prams Policy.*

EXECUTIVE SUMMARY

The *Dedicated Car Parking for Seniors and Parents with Prams Policy* (the Policy) was first endorsed by Council at its meeting held on 14 December 2010 (CJ220-12/10 refers) and reviewed and adopted with minor amendments at the Council meeting held on 18 February 2018 (CJ027-02/18 refers).

The Policy seeks to support “the establishment of dedicated parking bays for seniors and parents with prams at City of Joondalup facilities and on non-residential privately-owned land”.

Through a review of this Policy, the City has found that it has not influenced the provision of additional dedicated car parking bays, and that there is limited statutory weight to enable any enforcement by the City.

It is also noted that the aspiration for additional bays is covered within the City’s Age*-Friendly Plan* and the requirement for ACROD bays remains enshrined within legislation, unaffected by this Policy.

It is therefore recommended that Council REPEALS the *Dedicated Car Parking for Seniors and Parents with Prams Policy.*

BACKGROUND

At its meeting held on 29 September 2009, the Policy Committee requested a report in relation to dual use car parking bays that can be utilised exclusively by both seniors and parents with prams.

The Council subsequently considered this report and adopted a *Dedicated Car Parking for Seniors and Parents with Prams Policy* at its meeting held on 14 December 2010 (CJ220-12/10 refers).

The *Dedicated Car Parking for Seniors and Parents with Prams Policy* was reviewed and adopted with minor amendments at the Council meeting held on 18 February 2018 (CJ027-02/18 refers).

DETAILS

Review of Dedicated Car Parking for Seniors and Parents with Prams Policy

There are two elements to the Policy:

1 the aspirational commitment of the City and private landowners to include the provision of dedicated bays for the exclusive use of seniors and parents with prams
2 the opportunity for enforcement of the use of these dedicated bays.

In regard to the provision of dedicated bays, other than at the Craigie Leisure Centre, the City is not aware of any instance where the provision of dedicated seniors or parent with pram bays have been deemed required and / or included within the parking provision at a City facility.

The Craigie Leisure Centre has 11 dedicated car parking bays for parents with prams and ten senior's bays.

While many of these have been available since before the Policy was first introduced in 2010, the recent works at Craigie Leisure Centre have increased the number of bays for parents from six to 11.

This increase in provision at the Craigie Leisure Centre was completed due to a request from the Leisure Centre management team in response to their customer needs, although it is noted that the outcome meets the policy's intent.

In regard to the enforcement of the dedicated bays, the City has not been required to respond to any complaints of inappropriate use of the dedicated bays available at City or private facilities.

There are also several constraints that would limit the ability for the City to enforce the appropriate use of the dedicated bays:

- Proof of eligibility
    - As there is no "permit" or other visual indication of eligibility for the use of the bay (unlike an ACROD permit for the use of an ACROD bay) officers would need to adequately identify the vehicle owner in person and that they are ineligible to use that bay. All of which would be not only time-consuming, but potentially subject to legal dispute.
- Authorisation to enforce
    - The City can only issue infringements for parking in areas where it is authorised to do so. While this could be achieved on all City managed land, on private land, the City would only do so where it has entered into an agreement with the landowner to provide parking enforcement services.

Age-Friendly Plan

The City's Age-Friendly Plan does not reference the *Dedicated Car Parking for Seniors and Parents with Prams Policy*; however, it does include within its actions:

"2.3 – Encourage suitable parking options for older adults."

This is done upon request, or where an opportunity is presented as a result of a facility redevelopment or upgrade.

This action stands alone from the Policy.

Current car parking requirements and obligations

The City has two local planning policies which set out parking requirements for non-residential land uses, being the *Commercial and Mixed Use Zone Local Planning Policy* and the *Service Industrial Zone Local Planning Policy*. These policies do not include requirements that a percentage of these bays be set aside for specific user groups such as seniors, people with disabilities and parents with prams.

Parking requirements for people with disabilities within non-residential developments are set out in the Building Code of Australia (BCA) and the Australian Standard for off-street car parking (AS/NZS 2890.6 – 2009) (the Australian Standard). Bays set aside for people with disabilities fall within the overall parking requirement set by the above local planning policies.

The City currently provides parking for persons with disabilities at all of its facilities in accordance with the requirements of the BCA and the relevant Australian Standard. The City also requires that all private developments comply with these requirements through the planning and building approval processes.

There is no legislative requirement to set aside parking for any other purpose, including for seniors or parents with prams. Such parking is provided at the operator's discretion to meet their customers' needs. The correct usage of the bays is reliant on all customers being considerate and using the restricted bays only if they meet the relevant criteria.

As the City has not identified a direct need for the aspirational elements of the increased provision of dedicated car parking bays, nor a strong ability to enforce the parking within these bays, it is recommended that the *Dedicated Car Parking for Seniors and Parents with Prams Policy* is repealed.

Issues and options considered

Council may choose to:

- repeal the *Dedicated Car Parking for Seniors and Parents with Prams Policy*
- request the City to amend the *Dedicated Car Parking for Seniors and Parents with Prams Policy*
  or
- adopt the *Dedicated Car Parking for Seniors and Parents with Prams Policy* without change.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.

Policy *Dedicated Car Parking for Seniors and Parents with Prams Council Policy.*

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

While the City is recommending that the *Dedicated Car Parking for Seniors and Parents with Prams Policy* is repealed, the City does not foresee an issue should Council choose to retain it, noting that it is not expected to result in any significant change to current, or future service delivery or provision.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ150-08/23)

MOVED Cr Kingston, SECONDED Cr Poliwka that Council REPEALS the *Dedicated Car Parking for Seniors and Parents with Prams Policy,* provided as Attachment 1 to this Report.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Dedicated Car Parking for Seniors and Parents with Prams Council Policy [**13.4.1** - 2 pages]

13.5 DRAFT OPERATIONAL POLICY 2.3: PLANNING FOR PUBLIC OPEN SPACE - CITY OF JOONDALUP SUBMISSION (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	106771, 101515
AUTHORITY / DISCRETION	Advocacy - Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

PURPOSE

For Council to consider and endorse the City of Joondalup submission on the Western Australian Planning Commission's draft *Operational Policy 2.3: Planning for Public Open Space.*

EXECUTIVE SUMMARY

The Western Australian Planning Commission (WAPC), through the Department of Planning, Lands and Heritage (DPLH), is seeking comment on the draft *Operational Policy 2.3: Planning for Public Open Space*.

The draft policy will replace *Development Control Policy 2.3 – Public Open Space in Residential Areas* and outlines that all forms of subdivision can be subject to either a land or cash-in-lieu contribution for public open space and sets out the methods for calculating the contribution. It is intended that contributions to public open space will continue to be assessed and required through the subdivision process.

The main change from the current requirements is clarification that smaller lot subdivisions in infill areas (such as the City's Housing Opportunity Areas) will be required to contribute to public open space. This contribution will typically be a monetary contribution (cash-in-lieu) that can be used by the local government to improve existing public open space or purchase land to be used for public open space, subject to certain criteria. For infill areas, the draft policy sets out a default contribution amount of 5% of the land value, with some further reductions possible where only one lot is created or for mixed use and apartment developments.

As infill areas are redeveloped and the population in these areas increases, improvements within existing public open space may be needed to respond to increasing demand. This is already identified in the City's Capital Works Program, and if the draft policy is implemented, cash-in-lieu contributions could assist in funding these improvements. However, requiring a contribution could also have a consequential impact on housing affordability or see lots being underdeveloped to avoid making a contribution.

It is considered that further amendments and consideration is needed to the draft policy to ensure that its implementation is practical and equitable. This includes amendments to the *Planning and Development Act 2005* to allow cash-in-lieu contributions to apply to two lot subdivisions, considering changes to how the contribution amount is calculated for smaller lot subdivisions, and reducing the administrative impact on local government.

It is recommended that Council endorses Attachment 3 of this report as the City of Joondalup submission and forwards the submission to the DPLH.

BACKGROUND

The draft *Operational Policy 2.3: Planning for Public Open Space* was released for public comment on 9 June 2023 and will replace *Development Control Policy 2.3 – Public Open Space in Residential Areas.*

Under the current policy, at least 10% of a new residential area is required to be set aside as public open space. This is either through providing land for public open space or making a cash-in-lieu contribution towards the cost of purchasing land for public open space or to improve existing facilities. There are different requirements for smaller subdivisions creating five lots or less in established areas previously subdivided, and for mixed use sites. In practice, smaller subdivisions and mixed-use developments in established areas will normally not contribute towards public open space.

DETAILS

The draft *Operational Policy 2.3: Planning for Public Open Space* and Frequently Asked Questions released as part of the consultation are available at Attachments 1 and 2 respectively.

The current policy position of seeking at least 10% of residential areas to be set aside as public open space in greenfield (for example, Burns Beach and Iluka) or brownfield subdivisions (for example, old school sites converted to residential development) is unchanged.

<u>Infill subdivision</u>

The key change from the current requirements is clarification on public open space contributions for smaller lot subdivisions in established areas, known as infill areas. For the purposes of the draft policy, infill areas are the redevelopment of established urban areas at a higher density than currently exists (for example, the City's Housing Opportunity Areas).

Under the draft policy a default contribution rate of 5% of the gross subdivisible area will apply to infill subdivisions, reduced to 2.5% where only one additional lot is created (for example re-subdividing two lots into three lots). For a property with a market value of $500,000, the cash-in-lieu contribution amount would be between $12,500 if one additional lot is created, otherwise $25,000 if more than one lot is created. Other calculation methods and reductions may be applied to mixed use or apartment developments.

Under the *Planning and Development Act 2005,* a cash-in-lieu payment cannot be required for two lot subdivisions (where one lot is split in two) and this is not proposed to change under the draft policy. Within the City, most new infill lots are created through two lot subdivisions and therefore would be exempt from requiring a public open space contribution. Between 1 July 2022 and 15 June 2023, subdivision approvals issued by the WAPC in the City's Housing Opportunity Areas included 44 new 'infill' lots created through two lot subdivisions (44 applications) and 17 new lots created through 3+ lot subdivisions (8 applications). This is not necessarily reflective of the number of new lots created as developers may not have acted on the approval and progressed to getting clearance of conditions and the new lots created. However, it indicates that most subdivision approvals issued in the Housing Opportunity Areas would have been exempt from a public open space contribution.

As infill areas are redeveloped and the population in these areas increases, improvements to public open space may be needed to respond to increasing demand, noting this is already identified in the City's Capital Works Program. Should the policy come into effect, any funds received through a cash-in-lieu contribution could help fund these improvements. However, requiring developers to pay a cash-in-lieu contribution could have a consequential impact on housing affordability, with the cost being added into the sale price of new lots. Also, as two lot subdivisions are still proposed to be exempt from paying cash-in-lieu contributions, this could also see lots being underdeveloped to avoid paying a contribution (for example, splitting one lot into two, rather than three) with the consequent impact to the ability to deliver on housing targets.

Use of funds received

For subdivisions of more than two lots, the amount of contribution is dependent on the scale of subdivision and will typically be in the form of a monetary contribution (cash-in-lieu). The monetary amount is to be based on the market value of the original lot from which the subdivision occurs, with the local government responsible for obtaining a valuation of the land from the Valuer General's Office or a licensed valuer, at the applicant's expense.

Where the contribution is being provided as a cash-in-lieu payment, those funds would be paid into a reserve account and used for purposes such as the purchase of land for public open space, or the improvement to, or development of, existing public open space. Funds would need to be spent within the suburb or adjoining suburb of where it has been collected and requests to use funds must be submitted to the WAPC for Ministerial consideration. Contributions would not normally be acceptable for indoor or enclosed recreation facilities where usage fees are charged, or for maintenance or infrastructure upgrades unrelated to community public open space needs.

Submission

The City of Joondalup draft submission is provided in Attachment 3 and has been prepared using the consultation form provided by the DPLH. It is considered that if implemented, a number of amendments and further consideration is needed to ensure that it is practical and equitable:

- Maintaining the exemption for two lot subdivisions is inequitable, as these also increase the demand for public open space in infill areas. It is noted that most new lots created in the City's infill areas result from two lot subdivisions.
- Maintaining the exemption for two lot subdivisions could result in subdivisions being undertaken in stages or lots being underdeveloped to avoid having to make a contribution, impacting on being able to meet infill targets.
- The amount of contribution would need to consider the impact on housing affordability.
- Requiring the local government to seek valuations on behalf of a subdivider is administratively cumbersome and the applicant should be responsible for obtaining the valuation. The increase in valuations being sought is also likely to delay the overall subdivision process.
- The alternative approach of having a set monetary amount for a cash-in-lieu contribution (rather than being based on the value of the land) may be more appropriate for smaller subdivisions, particularly when local governments do not have to purchase land for public open space. This would also provide certainty to developers on what the contribution will be.

- Allowing mixed use or apartment developments to reduce the contribution amount by providing publicly accessible open space within their site is not practical. It is likely that the open space will still have the impression of not being fully available to the public and would require on-going monitoring by the local government to ensure that it is maintained in the manner intended.
- The draft policy should set out that cash-in-lieu funds should be spent within a reasonable timeframe. Setting an indicative timeframe of five years within the draft policy sets an expectation that may not be feasible depending on the amount of funds collected for a suburb and the nature of improvements or amount of land being purchased.
- The use of funds should extend to areas outside public open space, such as adjacent streetscapes and improving accessibility to the public open space.
- The process of seeking Ministerial approval for expending funds needs to be simplified, with templates provided.

Issues and options considered

Council may choose to:

- endorse the draft submission and forward to the DPLH
- endorse the draft submission with modifications and forward to the DPLH
  or
- not ensure the draft submission and provide no submission.

Legislation / Strategic Community Plan / Policy implications

Legislation	*Planning and Development Act 2005.* *Planning and Development (Local Planning Schemes) Regulations 2015.*

10-Year Strategic Community Plan

Key theme	3.Place. 5. Leadership
Outcome	3-3 Attractive and leafy - you have access to quality public open spaces and enjoy appealing streetscapes. 5-2 Proactive and represented- you are confident that the City is advocating on your behalf for initiatives that benefit the community.
Policy	Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Should the draft policy come into effect as proposed, the City will receive cash-in-lieu contributions that can be used to fund improvements to public open space, subject to certain criteria. The use of funds would be considered as part of the budget process.

Regional significance

The draft operational policy would apply across the Western Australian planning system.

Sustainability implications

Cash-in-lieu funds will help improve the quality of public open spaces for the community.

Consultation

The public consultation on the draft *Operational Policy 2.3: Planning for Public Open Space* commenced on 9 June 2023 and closes on 25 August 2023.

COMMENT

As infill areas are redeveloped and the population in these areas increases, improvements to public open space may be needed to respond to increasing demand. Under the draft policy, cash-in-lieu contributions could assist in funding these public open space improvements, subject to meeting certain criteria. The City's submission outlines amendments and considerations to ensure that the implementation of the draft policy is practical and equitable. This includes amendments to the *Planning and Development Act 2005* to allow cash-in-lieu contributions to apply to two lot subdivisions, considering changes to how the contribution amount is calculated for smaller lot subdivisions, and reducing the administrative impact on local government.

It is therefore recommended that Council endorses Attachment 3 as the City of Joondalup's submission.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ151-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council ENDORSES the City of Joondalup submission on the draft *Operational Policy 2.3: Planning for Public Open Space* shown as Attachment 3 to this Report and FORWARDS the submission to the Department Planning, Lands and Heritage.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Draft Operational Policy 2.3 Planning for Public Open Space [**13.5.1** - 12 pages]
2. Draft Operational Policy 2.3 Planning for Public Open Space FAQs [**13.5.2** - 6 pages]
3. City of Joondalup draft submission [**13.5.3** - 5 pages]

13.6 PROPOSED AMENDMENTS TO THE BURNS BEACH LOCAL DEVELOPMENT PLAN (WARD - NORTH)

WARD	North
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	29557, 101515
AUTHORITY / DISCRETION	Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.

PURPOSE

For Council to consider proposed amendments to the *Burns Beach Local Development Plan*.

EXECUTIVE SUMMARY

The City has received an application for proposed amendments to the *Burns Beach Local Development Plan* (Burns Beach LDP), prepared by CDP Town Planning and Urban Design (planning consultants) on behalf of Peet Funds Management Pty Ltd (property owners). The Burns Beach LDP comprises the 'Northern Residential Precinct' as identified in the *Burns Beach Structure Plan*.

The Burns Beach LDP was originally approved by Council at its meeting held on 20 July 2021 (CJ094-07/21 refers), subject to modifications. The LDP contains provisions relating to open space and outdoor living areas, street surveillance, building height, street walls and fences, site works, vehicular access, building setbacks, privacy and solar access.

On 14 June 2023, subdivision approval was granted by the Western Australian Planning Commission (WAPC) which modified the configuration and density code for 20 lots within the northernmost portion of the Burns Beach LDP area. As a condition of this subdivision approval, the Burns Beach LDP is required to be amended to reflect these changes. The proposed amendments to the Burns Beach LDP align with this subdivision condition.

The proposed amendments to the Burns Beach LDP have not been advertised for public comment as the only amendments proposed are those required to align with the recent subdivision approval. It is also noted that the northern part of the precinct which is subject to the proposed LDP amendment is currently undeveloped.

It is therefore recommended that Council approves the proposed amendments to the Burns Beach Local Development Plan.

BACKGROUND

Suburb/Location		Lot 9033 (1511) Marmion Avenue, Burns Beach.
Applicant		CDP Town Planning and Urban Design.
Owner		Peet Funds Management Pty Ltd.
Zoning	**LPS**	Urban Development.
	MRS	Urban.
Site area		25.56 ha.
Structure plan		Burns Beach Structure Plan.

The Burns Beach LDP comprises the entire 'Northern Residential Precinct' of the *Burns Beach Structure Plan.* This area is located north of Burleigh Drive, south of the Parks and Recreation Reserve, west of Marmion Avenue and east of the Indian Ocean (Attachment 1 refers).

The Burns Beach LDP was originally approved by Council at its meeting held on 20 July 2021 (CJ094-07/21 refers) Attachment 2 refers. The Burns Beach LDP includes provisions which replace and augment the provisions of the Residential Design Codes (R-Codes) Volume 1 including provisions relating to open space and outdoor living areas, street surveillance, building height, street walls and fences, site works, vehicular access, building setbacks, privacy and solar access.

Subdivision approval has been granted by the WAPC for the whole Burns Beach LDP area. Construction of dwellings has commenced within the southern portion of the LDP area, however lots have not yet been created for the northern portion, being approximately 17 hectares in size.

On 14 June 2023, subdivision approval was granted by the WAPC for the reconfiguration of 20 lots within the northern portion of the Burns Beach LDP area. These lots were subject to a previous subdivision approval which consisted of lots with vehicle access via a rear laneway and a residential density code of R60. This lot layout and density coding is reflected in the approved Burns Beach LDP. The approved reconfiguration of the lots removes the rear lane with vehicle access now from the primary street. A condition of WAPC subdivision approval requires that the Burns Beach LDP be amended to reflect the new lot layout and a density code of R40.

DETAILS

The proposed amendments to the Burns Beach LDP (Attachment 3 refers) have been prepared and submitted by CDP Town Planning and Urban Design (planning consultants) on behalf of Peet Funds Management Pty Ltd (property owners). The key differences between the approved Burns Beach LDP and the proposed amended LDP are:

- Reconfiguration of 20 lots from rear-loaded (laneway) lots to conventional lots with vehicle access from the primary street (no additional lots are proposed Attachment 4 refers)
- Recoding the 20 lots from R60 to R40
- Removal of the R60 development provisions from the LDP.

It is noted that as the 20 lots subject to WAPC approval were the only R60 coded lots within the Burns Beach LDP, the R60 provisions are proposed to be removed from the LDP. These lots will now be subject to the R40 provisions of the LDP.

As the proposed amendments to the Burns Beach LDP align with the condition of subdivision approval issued by the WAPC, it is considered that that the proposed amendments are acceptable.

Issues and options considered

The options available to Council in considering the amendments to the Burns beach LDP are to:

- approve the proposed amendments to the Burns Beach LDP as submitted
- require the applicant who prepared the Burns Beach LDP to:
  - modify the plan in the manner specified by the local government
  - resubmit the modified plan to the local government

  or
- refuse to approve the proposed amendments to the Burns Beach LDP.

The proposed amendments do not require approval from the WAPC.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Local Planning Scheme No. 3.*
Planning and Development (Local Planning Schemes) Regulations 2015.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy Not applicable.

Planning and Development (Local Planning Schemes) Regulations 2015.

Part 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the LPS Regulations) outlines the process for determining and amending local development plans.

Once the local government has accepted a local development plan (or amendment) for assessment, the local government must advertise the LDP within 28 days for a minimum of 14 days. It is noted that the City's *Planning Consultation Local Planning Policy* requires an LDP to be advertised for 21 days.

The local government may determine not to advertise a proposed amendment to a local development plan for public comment, if, in the opinion of the local government, the amendment is of a minor nature.

When an area is covered by an approved local development plan, the local government must have due regard to, but is not bound by, the local development plan when deciding an application for development approval.

Planning Bulletin 114/2023

The WAPC's Planning Bulletin 114/2023 provides advice on the relationship of the R-Codes with pre-existing local planning frameworks, including local development plans, following the introduction of amendments to the R-Codes on 1 September 2023 to introduce provisions for medium density development.

The Planning Bulletin states that existing approved local development plans will remain valid until its expiry date, however the validity period should not be extended. In this instance, the Burns Beach LDP will remain valid until 5 August 2031, being 10 years from the original approval date.

Risk management considerations

Not progressing with the proposed amendments to the Burns Beach LDP would mean that the current LDP would continue to apply which does not align with the subdivision approval issued by the WAPC in June 2023.

The applicant has the right of appeal through the *State Administrative Tribunal Act 2004* should Council refuse the proposed amendments to the Burns Beach LDP or approve modifications that the applicant does not support. The same appeal rights also apply in the event that Council does not determine the Burns Beach LDP within 60 days from acceptance of the application, or a longer period agreed with the applicant.

Financial / budget implications

The applicant has paid a fee of $2,441 (excluding GST) for the assessment of the proposed amendments to the Burns Beach LDP.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

In accordance with the requirements of the LPS Regulations and the City's *Planning Consultation Local Planning Policy*, the original Burns Beach LDP was advertised for public comments for a period of 21 days concluding on 12 May 2021, by way of:

- letters to residents within 200 metres of the 'Northern Residential Precinct'
- a letter to the Burns Beach Residents Association
- a notice placed on the City's website.

A total of 46 submissions were received, comprising 40 objections, three submissions of support and three submissions that provided comments on the proposal. These submissions were addressed when the LDP was considered at the Council meeting held on 20 July 2021 (CJ094-07/21 refers).

In accordance with the City's *Planning Consultation Local Planning Policy*, the City may determine not to advertise a proposed amendment to a local development plan for public comment, if, in the opinion of the City, the amendment is of a minor nature. This includes correction of typographical and formatting errors, updates to legislation references and similar but does not include an amendment to development provisions or standards.

The proposed amendments to the Burns Beach LDP are not proposed to be advertised for public comment on the basis that the changes are required to align with subdivision approval issued by the WAPC and are therefore considered minor in nature in accordance with the City's *Planning Consultation Local Planning Policy*. Furthermore, the proposed changes reflect the density coding and lot configuration throughout the majority of the Burns Beach LDP area and are therefore not considered to have an adverse impact on any future surrounding residential properties. It is also noted that the northern part of the precinct which is subject to the proposed LDP amendment is currently undeveloped.

COMMENT

The Burns Beach LDP is proposed to be amended to align with recent WAPC subdivision approval relating to the reconfiguration and change in density coding for 20 lots in the northernmost portion of the LDP area.

It is therefore recommended that Council approves the proposed amendments to the Burns Beach LDP.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ152-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council pursuant to clause 52 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, APPROVES the amended Burns Beach Local Development Plan as outlined in Attachment 3 to this Report.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Location Plan [**13.6.1** - 1 page]
2. Approved Burns Beach Local Development Plan [**13.6.2** - 3 pages]
3. Amended Burns Beach Local Development Plan [**13.6.3** - 3 pages]
4. Burns Beach Local Development Plan - Approved and Amendment Comparison Plan [**13.6.4** - 1 page]

13.7 PROPOSED PARKING LOCAL LAW 2023 - CONSENT TO ADVERTISE (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	05885, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to make the proposed City of Joondalup Parking Local Law 2023 for the purpose of public advertising.

EXECUTIVE SUMMARY

At its meeting held on 16 February 2021 (CJ006-02/21 and Attachment 1 refers), Council received a report on the statutory review of its local laws, and resolved, in part, that amendments were required to the *City of Joondalup Parking Local Law 2013.*

In view of this resolution, and to put it into effect, the *City of Joondalup Amendment Local Law 2021* (Amendment Local Law) was developed for Council's consideration.

At its meeting held on 15 February 2022 (CJ014-02/22 and Attachment 2 refers), Council resolved, in part, to:

"1 MAKES the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendments;

1.2 AMENDS clause 10.6(2) of the City of Joondalup Local Government and Public Property Local Law 2014, to read:

"10.6 Retailer to remove abandoned trolley

(2) A retailer must remove a shopping trolley within 3 hours of being so advised under subclause (1)."

A notice advising of Council's intention to make the proposed local law, and of the purpose and effect of the proposed local law, was published in accordance with section 3.12 of the *Local Government Act 1995* (the Act) for a period of six weeks.

In accordance with the requirements of the Act, a copy of the proposed local law was also submitted to the Minister for Local Government on 7 April 2022 for consideration.

The time for making public submissions closed on Friday 20 May 2022. At the Council meeting held on 16 August 2022 (CJ124-08/22, Attachment 3 refers), Council considered the public submissions received following the public advertising period and resolved:

"That item CJ124-08/22 – Amendment Local Law 2021 – Adoption BE REFERRED BACK to the Policy Committee for further consideration so that each local law can be considered separately."

It is therefore recommended that Council:

1 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Parking Local Law 2023, as detailed in Attachment 6 to this Report, for the purposes of public advertising;

2 in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:

2.1 the City of Joondalup proposes to make the City of Joondalup Parking Local Law 2023, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to provide for the regulation, control and management of parking within the district.

Effect: The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;

2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;

4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

5 the results of the public consultation be presented to Council for consideration of any submissions received.

BACKGROUND

As part of a local government's legislative functions under the Act, the City has created a number of local laws with the purpose of protecting amenity and regulating (with an appropriate enforcement regime) certain activities throughout the City of Joondalup district.

Section 3.16 of the Act requires local governments to undertake a review of their local laws within a period of eight years from the day on which the local law commenced or was last reviewed. The purpose of the review is to determine whether or not the local laws should be repealed, retained or amended and involves a public consultation period.

At its meeting held on 16 February 2021 (CJ006-02/21 and Attachment 1 refer), Council received a report on its most recent statutory review of its local laws, and in view of the information presented, resolved that amendments were required to the *City of Joondalup Parking Local Law 2013.*

DETAILS

The *City of Joondalup Parking Local Law 2013* provides for the regulation, control and management of parking within the City of Joondalup district, including the enforcement regime across all parking activities, including on-street parking; parking stations; and private parking operations, and was last amended in 2018.

The City is currently investigating fee payment and permit technology that could see over 4,000 parking permits replaced with an electronic system and in view of this some aspects of the Parking Local Law need amending to cater for such technology being used.

In addition to this, a number of other issues were identified which have made implementation of the Parking Local Law difficult for Authorised Officers. These included a lack of definitions, as well as ambiguous restrictions and prescribed offences which were constraining Officers into using more general offences, rather than those intended to be used, in order to avoid potentially appealable infringements.

A number of other local government local laws have been reviewed and benchmarked to inform the City's proposed Parking Local Law 2023, including those of the City of Vincent, the City of Perth and City of Fremantle. Following this, it was determined that rather than making significant amendments to the existing Local Law, it would be far more practical to create a new Local Law. This is in line with the comments received from the Department of Local Government when the Amendment Local Law was advertised for public comment. See schedule of submissions at Attachment 4, and an extract as follows:

> "*It appears that all of the local laws impacted by this amendment have been previously amended several times. While the City keeps consolidated versions of its local laws on its website, the official version of the local law is contained in the Government Gazette. As a result, everyone seeking to consult the definitive version of the local law must consult multiple gazettes, with each amendment adding to the number of gazettes involved. Next time the City's local laws are due for review, the City may wish to consider repealing each local law and replacing it with a new, consolidated version."*

In view of this, a proposed new City of Joondalup Parking Local Law 2023 has been drafted for Council's consideration and for public advertising, as presented at Attachment 6.
A summary of the major changes is provided below as follows:

- A substantial increase in the number of definitions presented.
- Prescribed offences made to be less ambiguous and to better explain the offence committed.
- The addition of a set of offences relating to charter vehicles and the inclusion of the definition of 'passenger transport vehicle', so as to capture rideshare vehicles, which were previously absent.
- The inclusion of the definition of 'electric rideable device' to separate them from electric vehicles and bicycles.
- The addition of a number of new offences, including the following:
    - Parking in a permit parking area without a valid parking permit (as opposed to the previously used offence - Parking without permission in an area designated for 'Authorised Vehicles Only').
    - Stopping or parking within the head of a roundabout.
    - Displaying a counterfeit, altered, obliterated or interfered with parking ticket.
    - Stopping or parking contrary to a 'clearway' sign.
    - Stopping or parking in a keep clear area of carriageway.

- Stopping or parking in a bicycle lane or path.
- Failure to enter and exit parking facility through authorised entry or exit.
- Failure to leave parking station at the direction of an authorised person.
- Driving a vehicle past a low clearance sign.
- Impersonating an authorised person.
- Obstructing an authorised person.
- Unlawfully removing notice from vehicle (previously included but without an associated prescribed offence).
- Unauthorised display, marking, setting up, exhibiting of a sign.
- Removing, defacing or misusing a sign or the property of the City.
- Affixing anything to a sign or fee-paying machine.
- Parking a vehicle without number plates in a public place.
- Parking an unregistered vehicle in a public place.
- Stopping or parking unlawfully in a designated event area.

- The inclusion of roundabouts in intersection related offences.
- The addition of the specific mention of verges and parking stations as locations where heavy and long vehicles cannot be parked for more than one hour, unless engaged in the picking up or setting down of goods. Previously only carriageways were mentioned.
- The inclusion of references to 'parking apps' so as to allow for them to be used to manage tickets, permits and enforcement.
- The establishment of a 3-tier system for modified penalties, as opposed to the previously used 2-tier system.
- The inclusion of the specific mention of the City's authority to remove or impound vehicles.
- The inclusion of the authority for the City to lock a parking station at the expiration of its operating hours.

A marked-up version of the *City of Joondalup Parking Local Law 2013* is provided at Attachment 5 which cross-references the changes as presented in the proposed new Parking Local Law 2023.

Local law-making procedure

The procedure for making local laws is detailed in the *Local Government Act 1995* (the Act). There is a specific legislative process that must be adhered to in order for the local law to be accepted by the Joint Standing Committee on Delegated Legislation (JSCDL) and by Parliament.

In the event that Council makes this local law, the following sequence of events will commence:

1 A public submission period of at least six weeks must be allowed, during which a copy of the proposed local law must also be submitted to the Minister for Local Government.

2 At the close of advertising, Council must consider any submissions received and then resolve to make the local law either as proposed, or in a form that is not significantly different from what was proposed. If, as a result of public submissions, Council wishes to make substantial changes to the local law, then a further public submission period will be required.

3 Once the final version of the local law has been approved, it must be published in the Government Gazette, and a further copy provided to the Minister for Local Government.

4 After gazettal, local public notice must be given stating the title of the local law, its purpose and effect (including the date it comes into operation) and advising where copies of the local law may be inspected at or obtained.

5 A copy of the local law, together with an accompanying explanatory memorandum, must then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny.

Regulation 3 of the *Local Government (Functions and General) Regulations 1996* also requires that, in commencing to make a local law, the person presiding at a Council meeting is to give notice of the purpose and effect of the local law by ensuring that:

(a) the purpose and effect of the proposed local law is included in the agenda for that meeting; and
(b) the minutes of the meeting of the Council include the purpose and effect of the proposed local law.

In view of this, the purpose of the proposed City of Joondalup Parking Local Law 2023 is to provide for the regulation, control and management of parking within the district.

The effect of the proposed City of Joondalup Parking Local Law 2023 is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

Issues and options considered

Council can either:

- make the City of Joondalup Parking Local Law 2023 as presented for the purposes of public advertising
- make the City of Joondalup Parking Local Law 2023 as proposed with amendments or
- not recommend the making of the City of Joondalup Parking Local Law 2023 and retain the existing local law.

The creation of the City of Joondalup Parking Local Law 2023 puts into effect the decision of Council at its meetings held on 16 August 2022.

Legislation / Strategic Community Plan / Policy implications

Legislation City of Joondalup Parking Local Law 2013.
Local Government Act 1995.
Proposed City of Joondalup Parking Local Law 2023.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Should the City not follow the local law creation process as detailed in the Act, the local law may be disallowed by the JSCDL.

Financial / budget implications

The cost associated with the local law-making process is approximately $2,500, being public advertising costs and costs to publish the local law in the *Government Gazette*. Funds have been made available in the *2023-24 Annual Budget* for statutory advertising.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Should Council wish to make the City of Joondalup Parking Local Law 2023, public consultation will be required in accordance with section 3.12 of the *Local Government Act 1995.*

Consultation will occur as follows:

- Giving local public notice advertising the proposed local law and inviting submissions to be made within no less than six weeks from the date of advertising, including the following:
    - advertising in a newspaper circulating throughout the district
    - displaying public notices at the City of Joondalup Administration Centre and public libraries
    - advertising on the City's website
    - advertising through the City's social media platforms.
- Providing a copy of the notice and a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government).

COMMENT

Local laws are created under the powers of the *Local Government Act 1995.* The proposed new local law is recommended to ensure that the local law remains current and reflects operational requirements as well as legislative constraints.

VOTING REQUIREMENTS

Absolute Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ153-08/23)

MOVED Cr Kingston, SECONDED Cr Poliwka that Council:

1 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Parking Local Law 2023, as detailed in Attachment 6 to this Report, for the purposes of public advertising;

2 in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:

2.1 the City of Joondalup proposes to make the City of Joondalup Parking Local Law 2023, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to provide for the regulation, control and management of parking within the district.

Effect: The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;

2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;

4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

5 the results of the public consultation be presented to Council for consideration of any submissions received.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Council Minutes - 16 February 2021 [**13.7.1** - 10 pages]
2. Council Minutes - 15 February 2022 [**13.7.2** - 20 pages]
3. Council Minutes - 16 August 2022 [**13.7.3** - 8 pages]
4. Schedule of Submissions [**13.7.4** - 4 pages]
5. Parking Local Law 2013 marked up with changes (1) [**13.7.5** - 58 pages]
6. Proposed Parking Local Law 2023 [**13.7.6** - 38 pages]

13.8 PAYMENTS TO EMPLOYEE IN ADDITION TO A CONTRACT OR AWARD COUNCIL POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	00384, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to adopt the revised *Payments to Employee in Addition to a Contract or Award Council Policy*.

EXECUTIVE SUMMARY

The *Payments to Employee in Addition to a Contract or Award Council Policy* (the Policy) is required to ensure that the City complies with the *Local Government Act 1995* and has a means by which payments that may be made to employees over and above contractual entitlements are regulated.

The Policy was created in 2005 following a major policy manual review, was reviewed in 2018, and is due for review to ensure it operates effectively.

It is therefore recommended that Council ADOPTS the revised Payments to Employee in Addition to a Contract or Award Council Policy, as detailed in Attachment 2 to this Report.

BACKGROUND

Section 5.50 of the *Local Government Act 1995*, to which the Policy pertains, requires the City to prepare such a policy, and relates specifically to circumstances where the employment of an employee or employees is terminating for reasons of redundancy, severance or on industrial relations grounds (such as dismissal). This excludes those employees designated as Senior Employees (Chief Executive Officer and Directors).

The City's current Enterprise Agreements cover the majority of employees and reflect these standards as a minimum and provide additional detail with regard to specific processes, benefits and entitlement calculations to support the implementation of the legislation.

The Policy outlines the circumstances in which additional payments over and above those provided for within the current Enterprise Agreements and applicable legislation might be considered, supported and calculated.

Since the establishment of the City in 1999, there have been 13 circumstances of redundancy, and all paid within the Enterprise Agreement entitlement.

The Policy also provides for the potential for the City to make a payment where such payment may avoid costly litigation in circumstances of employment related court matters such as unfair dismissal or general protections claims state legislation. Although this discretionary payment option has not been exercised, a payment could be entertained on commercial grounds where the financial implications of the payment are far more favourable than litigation costs.

For matters of redundancy or severance, any payment is limited to a maximum of $5,000 by regulation 19A of the *Local Government (Administration) Regulations 1996*.

DETAILS

The revised policy requires minor amendments in language, style, formatting and:

- removal of repetitive wording
- new definition for 'severance payment'
- removal of definition for 'voluntary severance'
- removal of eligibility criteria as payment calculations are set out in agreements and/or contract and underpinned by awards and legislation.

Issues and options considered

Council can either:

- adopt the revised *Payments to Employee in Addition to a Contract or Award Council Policy* as presented
- adopt the revised *Payments to Employee in Addition to a Contract or Award Council Policy* with further amendments
  or
- not adopt the revised *Payments to Employee in Addition to a Contract or Award Council Policy.*

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy *Payments to Employees in Addition to a Contract or Award Council Policy.*

Risk management considerations

Given that any potential application of the policy is at the discretion of the Chief Executive Officer, it does not present any particular risk to the City. Having the ability for the City to respond to legal actions or claims, establish severance arrangements, or if ever required enhance a redundancy package/s to prevent litigation and/or challenge by third parties reduces the risk of lengthy and expensive litigation.

Financial / budget implications

To date the provisions of this policy have not been activated in any legal action the City has faced, or redundancy the City has completed, and as such there are no financial or budget precedents.

Any financial implications of the policy are activated on a “case by case” basis and would be subject to the circumstances pertaining to each case. In considering a cost implication the Chief Executive Officer would consider the most appropriate outcome according to the circumstances of the case being considered.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

Such a policy may be applied in the following circumstances:

- Where a commercial decision is made to make a payment to an employee to avoid potentially long, costly and public court action where it is in the interests of the City that the employee leaves employment.
- In circumstances where an employee or employees are made redundant, and a small additional payment in recognition of those circumstances facilitates separation, avoiding disputation and drawn-out redundancy disputes.
- In circumstances where the City may make an operational decision to use severance as a means of managing the “downsizing” of the workforce.

VOTING REQUIREMENTS

Simple Majority.

The Director Planning and Community Development left the Chamber at 2.13pm and returned at 2.15pm.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The original recommendation as presented by City officers to the Committee is as follows:

That Council ADOPTS the revised Payments to Employee in Addition to a Contract or Award Council Policy as detailed in Attachment 2 to this Report.

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council:

1 ADOPTS the revised Payments to Employee in Addition to a Contract or Award Council Policy as detailed in Attachment 2 to this Report, subject to the addition of clause 5.4 as provided below:

5.4 Any proposed payment exceeding $5,000 is subject to Council approval;

2 That the Chief Executive Officer be requested to report to the Audit and Risk Committee at a subsequent meeting following the Policy being applied.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ154-08/23)

MOVED Cr Kingston, SECONDED Cr Poliwka that Council:

1 ADOPTS the revised *Payments to Employee in Addition to a Contract or Award Council Policy* as detailed in Attachment 2 to this Report, subject to the addition of clause 5.4 as provided below:

5.4 Any proposed payment exceeding $5,000 is subject to Council approval;

2 That the Chief Executive Officer be requested to report to the Audit and Risk Committee at a subsequent meeting following the Policy being applied.

The Motion was Put and CARRIED (8/2)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Mayor Jacob and Cr Hamilton-Prime.

ATTACHMENTS

1. Current Policy (Tracked Changes) [**13.8.1** - 3 pages]
2. Revised Policy (Clean Version) [**13.8.2** - 3 pages]

13.9 FREEMAN OF THE CITY OF JOONDALUP POLICY REVIEW (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	89597, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to consider a minor review of the *Freeman of the City of Joondalup Council Policy* as part of the Policy Manual review process.

EXECUTIVE SUMMARY

The *Freeman of the City of Joondalup Council Policy* (the Policy) was adopted by Council at its meeting held on 21 November 2006 to honour individuals who, through their personal endeavours and commitment, have made an outstanding contribution to the community (CJ210-11/06 refers). The Policy was last reviewed on 11 December 2018 (CJ230-12/18 refers).

Identified as part of the City's ongoing Policy Manual Review process, the *Freeman of the City of Joondalup Council Policy* was benchmarked against other Western Australian local governments to determine whether the policy remains relevant and appropriate. The review process has indicated that the Policy remains relevant and suitable for awarding the title of 'Honorary Freeman'.

The only change that might be considered by the Council is to amend the Policy to provide clarity and consistency of terminology. The intent of the City has been to bestow the title of "Honorary Freeman of the City of Joondalup", rather than "Freeman of the City of Joondalup". The terminology of the Policy and previous Council reports is therefore inconsistent with the title of the award.

It is therefore recommended that Council ADOPTS the revised Honorary Freeman of the City of Joondalup Council Policy provided as Attachment 2 to this report, to provide clarity regarding the title bestowed is that of "Honorary Freeman of the City of Joondalup".

BACKGROUND

At its meeting held on 21 November 2006 (CJ210-11/06 refers), Council adopted the *Freeman of the City of Joondalup Council Policy* to enable the City to honour individuals who, through their personal endeavours and commitment, have made an outstanding contribution to the community, Australia and humanity.

At a Special Council Meeting held on 10 December 2007 (JSC03-12/07 refers), Council resolved to bestow the honorary award of Freeman of the City of Joondalup on:

- Margaret Jane Cockman OAM CSTJ
- William (Bill) Harold Marwick OAM
- Nicolas (Nick) Trandos OAM JP.

At a Special Council Meeting held on 11 July 2019 (JSC01-07/19 refers), the Council resolved to bestow the title of Honorary Freeman of the City of Joondalup on:

- Brian Anthony Cooper OAM

The Council has not bestowed any further honorary awards since that time.

At its meeting held on 11 December 2018 (CJ230-12/18 refers), Council reviewed the *Freeman of the City of Joondalup Council Policy* with minor structural amendments as part of the regular Policy Manual Review. The policy has remained unchanged since this last review.

DETAILS

The City's policies are regularly reviewed to ensure their continued relevance and applicability. The *Freeman of the City of Joondalup Council Policy* was identified as part of the 2023 Policy Manual Review Schedule.

Local Government Comparison

An analysis of other local government policies relating to "Honorary Freeman" was undertaken to inform the review of the *Freeman of the City Council Policy*. Of the metropolitan local governments benchmarked (and defined as Cities), 19 have a policy relating to "Honorary Freeman". It should be noted that some local governments that do not have an existing policy have still awarded individuals the title of "Honorary Freeman".

Name of local government	Existing policy	Title of Freeman awarded
City of Armadale	Yes	Yes
City of Nedlands	No	Yes
City of Bayswater	Yes	Yes
City of Belmont	Yes	Yes
City of Cambridge	Yes	Yes
City of Canning	Yes	Yes
City of Cockburn	Yes	Yes
City of Fremantle	No	Yes
City of Gosnells	Yes	Yes
City of Kalamunda	Yes	Yes
City of Kwinana	Yes	Yes
City of Mandurah	Yes	Yes
City of Melville	Yes	Yes
City of Nedlands	Yes	Yes
City of Perth	Yes	Yes
City of Rockingham	Yes	Yes
City of South Perth	Yes	Yes
City of Subiaco	Yes	Yes

Name of local government	Existing policy	Title of Freeman awarded
City of Stirling	Yes	Yes
City of Swan	Yes	Yes
City of Vincent	No	No
City of Wanneroo	Yes	Yes

Analysis shows that these policies are largely consistent with the *Freeman of the City of Joondalup Council Policy*, with all including key information regarding criteria for nominations, processes for decision-making and entitlements for award recipients. This research has informed the review of the City's *Freeman of the City of Joondalup Council Policy* and indicates that the Policy remains relevant and presents an appropriate position on awarding the title of "Honorary Freeman".

The only change that might be considered by the Council is to amend the Policy to provide clarity that the title bestowed is "Honorary Freeman of the City of Joondalup", rather than "Freeman of the City of Joondalup". It is considered that the intent of the City has been to bestow the title of "Honorary Freeman of the City of Joondalup", however, there is inconsistent terminology within the Policy and previous Council reports.

A comparison with other local government policies is that there is clarity provided with regard specifying the title bestowed being "Honorary Freeman".

Issues and options considered

Council has the option to either:

- Retain the *Freeman of the City of Joondalup Council Policy* as shown in Attachment 1 to this Report.
- Amend the *Freeman of the City of Joondalup Council Policy* as shown in Attachment 2 to this Report, to provide clarity regarding the title bestowed is that of "Honorary Freeman of the City of Joondalup".
- Suggest modifications to the *Freeman of the City of Joondalup Council Policy.*

The recommended option is to amend the *Freeman of the City of Joondalup Council Policy* as shown in Attachment 2 to this Report, to provide clarity regarding the title bestowed being that of "Honorary Freeman of the City of Joondalup".

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-2 Proactive and represented - you are confident that the City is advocating on your behalf for initiatives that benefit the community.

Policy *Freeman of the City of Joondalup Council Policy.*

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The *Freeman of the City of Joondalup Council Policy* continues to provide clear direction on the City's position to recognise individuals who make an outstanding contribution to the local and broader community, and as such it is considered that the Policy be retained in its current form, subject to amendment providing clarity that the honour bestowed is 'Honorary Freeman of the City of Joondalup'.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ155-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council ADOPTS the revised *Honorary Freeman of the City of Joondalup Council Policy* provided as Attachment 2 to this Report.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Freeman of the City of Joondalup Council Policy (existing) [**13.9.1** - 2 pages]
2. Honorary Freeman of the City of Joondalup Council Policy (revised) [**13.9.2** - 2 pages]

13.10 REVIEW OF PEST PLANT LOCAL LAW 2012 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	102082, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to consider the recommendations made in this report regarding the inclusion of Golden Crownbeard *(Verbesina encelioides)* as a pest plant in the City's *Pest Plant Local Law 2012* and to make the proposed City of Joondalup Pest Plant Amendment Local Law 2023 for the purpose of public advertising.

EXECUTIVE SUMMARY

At its meeting held on 20 November 2012 (CJ232-11/12 refers), Council adopted the *City of Joondalup Pest Plant Local Law 2012*. There is currently only one plant species prescribed as a pest in the *Pest Plant Local Law 2012*, *Tribulus terrestris*, commonly known as Caltrop.

Within the City, there are 285 identified weeds, including 15 declared pest plants and five Weeds of National Significance. These weed species are often widespread, and without effective management they can alter natural areas and public open spaces reducing biodiversity and amenity.

At its meeting held on 28 March 2023 (CJ040-03/23 refers), Council adopted the *Weed Management Plan 2023 - 2033* (the Plan) to continue the provision of an integrated approach to the management of weeds within the City. The Plan describes the potential impacts from weeds, weed control methods, the City's current weed management approach and proposes management strategies to be implemented to minimise the potential impacts of weeds on the environment and the community. Council considered the outcomes of community consultation for the draft *Weed Management Plan 2023-2033* and resolved in part, that Council:

"11 NOTES a report will be presented to August Policy Committee to consider adding Golden Crownbeard (Verbesina encelioides) as a pest plant within the City of Joondalup's Pest Plant Local Law;

12 SUPPORTS the City engaging with neighbouring local governments to identify Golden Crownbeard (Verbesina encelioides) as a pest plant within their boundaries;"

Golden Crownbeard is a short-lived flowering weed species that looks like a sunflower, and ranges in size from 0.3 to 1.5 metres in height. Golden Crownbeard can survive in a variety of habitats, is a drought tolerant plant, displaces native vegetation and can be toxic to animals when consumed. Within the City of Joondalup and surrounding local government areas, Golden Crownbeard has scattered limited occurrences primarily in disturbed areas such as verges, access ways, vacant blocks of land and construction sites. Golden Crownbeard is mainly spread by soil movement and has not been identified in the City's conservation areas. The management of Golden Crownbeard in its current population areas under the *Pest Plant Local Law 2012* will require additional resources to liaise and monitor affected properties.

The City has liaised with the neighboring local governments of City of Wanneroo and City of Stirling in regard to the management of Golden Crownbeard as a pest plant within their boundaries.

It is therefore recommended that Council:

1 NOTES that the City currently undertakes the control of known infestations of Golden Crownbeard on City managed land;

2 NOTES that the City will continue to raise awareness of Golden Crownbeard and other environmental weeds through the Environmental Education Program;

3 NOTES that the City continues to work with the WALGA Local Government Integrated Weed Management Working Group to raise broader awareness of weed management on private property;

4 NOTES that the City will continue to manage soil hygiene and soil movement through the Pathogen Management Plan 2018-2028;

5 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Pest Plant Amendment Local Law 2023, as detailed in Attachment 2 to this Report, for the purposes of public advertising;

6 in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:

6.1 the City of Joondalup proposes to make the City of Joondalup Pest Plant Amendment Local Law 2023, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to amend the City of Joondalup Pest Plant Local Law 2012.

Effect: The effect of this local law is to better clarify the provisions and requirements within the City of Joondalup Pest Plant Local Law 2012.

6.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;

6.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

7 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government and Minister for Agriculture;

8 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

9 the results of the public consultation be presented to Council for consideration of any submissions received.

BACKGROUND

At its meeting held on 20 November 2012 (CJ232-11/12 refers), Council adopted the *City of Joondalup Pest Plant Local Law 2012*, as detailed in Attachment 1 of this Report.

The purpose of the *City of Joondalup Pest Plant Local Law 2012* is to:

Prescribe pest plants within the City of Joondalup district that, in the local government's opinion, are likely to adversely affect the value of property in the district or the health, comfort or convenience of the inhabitants of the district.

The effect of the *City of Joondalup Pest Plant Local Law 2012* is to:

Require the owner or occupier of private land within the City of Joondalup district to destroy, eradicate or otherwise control pest plants on and in relation to that land in a manner and within a time specified in a notice given by the local government and served on the owner or occupier of the land.

At its meeting held on 28 March 2023 (CJ040-03/23 refers), Council considered the outcomes of community consultation for the draft *Weed Management Plan 2023-2033* and resolved in part, that:

"11 NOTES a report will be presented to August Policy Committee to consider adding Golden Crownbeard (Verbesina encelioides) as a pest plant within the City of Joondalup's Pest Plant Local Law;

12 SUPPORTS the City engaging with neighbouring local governments to identify Golden Crownbeard (Verbesina encelioides) as a pest plant within their boundaries;"

The City has liaised with the neighboring local governments of City of Wanneroo and City of Stirling in regard to the management of Golden Crownbeard within their boundaries.

DETAILS

Golden Crownbeard is a weed native to America that was first recorded in Western Australia, within the suburb of Craigie, in 1984. Golden Crownbeard is not classified as a Weed of National Significance or a declared pest in Western Australia. The City manages Golden Crownbeard through hand weeding of smaller species or the use of herbicides for larger infestations.

Golden Crownbeard is a short-lived flowering weed species that looks like a sunflower, and ranges in size from 0.3 to 1.5 metres in height. Golden Crownbeard can survive in a variety of habitats, is a drought tolerant plant, displaces native vegetation and can be toxic to animals when consumed. Within the City of Joondalup and surrounding local government areas, Golden Crownbeard has not been identified in conservation areas, and has a limited distribution on verges, vacant blocks and construction sites.

Golden Crownbeard is spread through soil movement and disturbance to the soil, such as road maintenance, construction and landscaping. The City's *Pathogen Management Plan 2018 – 2028* refers to the City's implementation of *Purchasing Guidelines for the Supply of Landscaping Materials* which includes guidance on the use of soils that comply with Australian Standards to prevent the spread of weed seeds, plant propagules or pathogens.

The City's Weed Management Plan provides direction for an integrated approach to weed management including the delivery of a comprehensive community weed education program. Effective weed control within private land is an important element to weed management, alongside expanding the current local law.

The City's Environment Plan includes a key objective to enhance community participation in environmental education initiatives and encourage community appreciation and ownership of the natural environment. As part of the Plan, the City delivers a series of environmental activities throughout the year to encourage conservation and greater interaction with the natural environment through its ongoing Environmental Education Program.

The City shares weed management information and research as part of the Western Australian Local Government Association's (WALGA's) Local Government Integrated Weed Management Working Group with other local governments in WA. The Working Group is currently implementing an integrated weed management communications campaign including community education and awareness raising regarding weed management and the various methods used to control weeds.

Caltrop is currently the only pest plant listed under the City's *Pest Plant Local Law 2012*. The City maintains a Caltrop register to document confirmed locations of Caltrop on land managed by the City and public property with all locations being inspected annually. The addition of Golden Crownbeard as a pest plant under the *Pest Plant Local Law 2012* would require a moderate increase in resources to liaise with property owners and monitor and record Golden Crownbeard locations within the City. The City will also continue to implement the integrated weed management approach, Pathogen Management Plan and the community weed education program.

<u>Management of Golden Crownbeard in City of Wanneroo</u>

The City of Wanneroo does not have a Pest Plant Local Law and Golden Crownbeard is managed within the City of Wanneroo in accordance with the City's weed management program which includes mechanical, steam, scheduled pesticides (including glyphosate) and non-scheduled pesticides. All pesticides are applied in accordance with the product label and the City's Pesticide Management Policy. The City has not identified Golden Crownbeard in conservation areas and usually find it on verges, vacant blocks or construction sites. No weed mapping is currently conducted for Golden Crownbeard.

<u>Management of Golden Crownbeard in City of Stirling</u>

The City of Stirling has a Pest Plant Local Law which only has Caltrop listed on it. They also implement a Weed and Pest Management Policy. Golden Crownbeard is found in the City of Stirling primarily on vacant blocks and drainage sites. The City of Stirling currently monitor Golden Crownbeard locations.

Local law-making procedure

The procedure for making local laws is detailed in the *Local Government Act 1995* (the Act). There is a specific legislative process that must be adhered to in order for the local law to be accepted by the Joint Standing Committee on Delegated Legislation (JSCDL) and by Parliament.

In the event that Council makes the proposed Pest Plant Amendment Local Law 2023, the following sequence of events will commence:

1 A public submission period of at least six weeks must be allowed, during which a copy of the proposed local law must also be submitted to the Minister for Local Government.

2 At the close of advertising, Council must consider any submissions received and then resolve to make the local law either as proposed, or in a form that is not significantly different from what was proposed. If, as a result of public submissions, Council wishes to make substantial changes to the local law, then a further public submission period will be required.

3 Once the final version of the local law has been approved, it must be published in the Government Gazette, and a further copy provided to the Minister for Local Government.

4 After gazettal, local public notice must be given stating the title of the local law, its purpose and effect (including the date it comes into operation) and advising where copies of the local law may be inspected at or obtained.

5 A copy of the local law, together with an accompanying explanatory memorandum, must then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny.

Regulation 3 of the *Local Government (Functions and General) Regulations 1996* also requires that, in commencing to make a local law, the person presiding at a Council meeting is to give notice of the purpose and effect of the local law by ensuring that:

(a) the purpose and effect of the proposed local law is included in the agenda for that meeting; and
(b) the minutes of the meeting of the Council include the purpose and effect of the proposed local law.

In view of this, the purpose of the proposed City of Joondalup Pest Plant Amendment Local Law 2023 is to amend the *City of Joondalup Pest Plant Local Law 2012*.

The effect of the proposed City of Joondalup Pest Plant Amendment Local Law 2023 is to better clarify the provisions and requirements within the *City of Joondalup Pest Plant Local Law 2012*.

Issues and options considered

Council may choose to:

1 Amend the *City of Joondalup Pest Plant Local Law 2012* to include Golden Crownbeard as a prescribed pest plant. In doing so, the Council will need to make the City of Joondalup Pest Plant Amendment Local Law 2023, as presented in Attachment 2 to this Report, for the purposes of public advertising.
or
2 Retain the *Pest Plant Local Law 2012* without amendments.

Option 1 is recommended as Golden Crownbeard is located in limited scattered occurrences on verges, public access ways, vacant blocks and construction sites across the City. Moderate additional resources would be required for management if it were to be prescribed as a pest plant. The City will continue to implement an integrated weed management approach, Pathogen Management Plan and community education initiatives to encourage weed management on private property.

Legislation / Strategic Community Plan / Policy implications

Legislation *Agriculture and Related Resources Protection Act 1976.*
Biosecurity and Agriculture Management Act 2007.
Proposed City of Joondalup Pest Plant Amendment Local Law 2023.

10-Year Strategic Community Plan

Key theme 2. Environment.

Outcome 2-1 Managed and protected - you value and enjoy the biodiversity in local bushland, wetland and coastal areas.
2-4 Resilient and prepared - you understand and are prepared for the impacts of climate change and natural disasters.

Policy *Sustainability Policy*.

Risk management considerations

The inclusion of Golden Crownbeard as a pest plant in the City's *Pest Plant Local Law 2012* could increase community focus on the City's management of Golden Crownbeard on land under its jurisdiction. The City may receive criticism if it attempts to enforce control of Golden Crownbeard on private land has not effectively controlled the weed on City managed land.

Should Council resolve to make the proposed Pest Plant Amendment Local Law 2023, it must follow the local law-making process as detailed in the Act, or risk the local law being disallowed by the JSCDL.

Financial / budget implications

The addition of Golden Crownbeard as a prescribed pest plant under the *City of Joondalup Pest Plant Local Law 2012* will have moderate financial implications, however the extent of the resources required is not currently known. Due to the nature of the weed species having scattered occurrences on verges, public access ways, vacant blocks and construction sites, additional resources will be required to record, monitor and control sightings within the City.

The delivery of community education campaigns to raise awareness of the need to control Golden Crownbeard and other environmental weeds on private property would be at a moderate cost and could be funded through existing operational budgets.

The cost associated with the local law-making process is approximately $2,500, being public advertising costs and costs to publish the local law in the *Government Gazette.* Funds have been made available in the *2023-24 Annual Budget* for statutory advertising.

All amounts quoted in this report are exclusive of GST.

Regional significance

The WALGA Local Government Herbicide Use and Integrated Weed Management Working Group includes representatives from 27 Local Governments in WA and enables the sharing of information and research to assist local governments to make informed decisions on integrated weed management approaches. A key objective of the Working Group is to build community support for weed control programs.

Sustainability implications

The City implements an integrated weed management approach to protect biodiversity and maintain the amenity and aesthetics of the City's public open spaces. Weed control and management is undertaken to protect biodiversity, reduce bushfire risk, reduce damage to infrastructure and meet community expectations for the amenity and aesthetics of local areas.

Consultation

Should Council wish to make the City of Joondalup Pest Plant Amendment Local Law 2023, public consultation will be required in accordance with section 3.12 of the *Local Government Act 1995.*

Consultation will occur as follows:

- Giving local public notice advertising the proposed local law and inviting submissions to be made within no less than six weeks from the date of advertising, including:
  - advertising in a newspaper circulating throughout the district
  - displaying public notices at the City of Joondalup Administration Centre and public libraries
  - advertising on the City's website
  - advertising through the City's social media platforms.
- Providing a copy of the notice and a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government and Minister for Agriculture).

COMMENT

Weeds are one of the major threats to Australia's natural environment and biodiversity and can change the natural diversity and balance of ecological communities. The City is committed to the ongoing management and conservation of the City's natural and urban environment. Integrated weed management, inclusive of utilising a suite of weed control techniques and timely interventions, is essential to the ongoing protection and enhancement of the City's natural environment and public open spaces.

In alignment with the adopted approach in the City's *Weed Management Plan 2023 - 2033* the City prioritises management of weeds that are identified as priority species, as per the list of State declared weed species and Federally listed Weeds of National Significance.

Given the limited scattered occurrences of Golden Crownbeard within the City and the moderate resources that would be required if it were to be prescribed as a pest plant, the City considers it would be appropriate to include Golden Crownbeard as a prescribed pest plant within the City's *Pest Plant Local Law 2012*. Should Council support this recommendation the local law review process will commence.

The City will continue to raise awareness regarding the importance of weed control on private property through the Environmental Education Program and the WALGA Local Government Integrated Weed Management Working Group.

VOTING REQUIREMENTS

Absolute Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ156-08/23)

MOVED Cr Kingston, SECONDED Cr Poliwka that Council:

1 NOTES that the City currently undertakes the control of known infestations of Golden Crownbeard on City managed land;

2 NOTES that the City will continue to raise awareness of Golden Crownbeard and other environmental weeds through the Environmental Education Program;

3 NOTES that the City continues to work with the WALGA Local Government Integrated Weed Management Working Group to raise broader awareness of weed management on private property;

4 NOTES that the City will continue to manage soil hygiene and soil movement through the *Pathogen Management Plan 2018-2028*;

5 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Pest Plant Amendment Local Law 2023, as detailed in Attachment 2 to this Report, for the purposes of public advertising;

6 in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:

6.1 the City of Joondalup proposes to make the City of Joondalup Pest Plant Amendment Local Law 2023, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to amend the City of *Joondalup Pest Plant Local Law 2012*.

Effect: The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Pest Plant Local Law 2012*.

6.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;

6.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

7 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government and Minister for Agriculture;

8 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

9 the results of the public consultation be presented to Council for consideration of any submissions received.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. City of Joondalup Pest Plant Local Law 2012 [**13.10.1** - 4 pages]
2. City of Joondalup Pest Plant Amendment Local Law 2023 [**13.10.2** - 4 pages]

13.11 REVIEW OF THE RECOVERY OF COSTS AWARDED POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	101277, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider the review of the *Recovery of Costs Awarded Policy*.

EXECUTIVE SUMMARY

Council first approved a *Recovery of Costs Awarded Policy* in February 2007 with the most recent review undertaken in 2012.

The current review has considered the policy provisions and proposed some minor amendments to enhance clarity and readability, as reflected in Attachment 1 to this Report. No substantial changes are proposed.

It is therefore recommended that Council APPROVES the review of the Recovery of Costs Awarded Policy.

BACKGROUND

The *Recovery of Costs Awarded Policy* was first adopted by Council at its meeting held on 27 February 2007 (CJ008-02/07 refers) and is scheduled for its next review in the current year. The most recent update before the current review comprised minor changes to the policy at were adopted by Council at its meeting on 15 May 2012 (CJ093-05/12 refers).

DETAILS

The *Recovery of Costs Awarded Policy* has been reviewed and amendments proposed as indicated in the attached draft document (Attachment 1 to this Report). The amendments proposed are relatively minor in impact, they are as follows:

1 In Part 2, the proposed amendment clarifies that the policy applies in respect of proceedings taken by another person, rather than just another "body".

2 Part 2 also includes a minor amendment to clarify which policy is being referred to.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy *Recovery of Costs Awarded to the City Council Policy.*

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The proposed amendments are minor and serve to improve clarity.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ157-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council APPROVES the proposed amendments to the Recovery of Costs Awarded Policy, as provided in Attachment 1 to this Report.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Recovery of Costs Awarded to the City Council Policy Review - August 2023 [**13.11.1** - 1 page]

13.12 REVIEW OF THE RATES HARDSHIP POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	13524, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider a review of the City's *Rates Hardship Policy* and consider additional measures for rates relief.

EXECUTIVE SUMMARY

At its meeting held on 23 May 2023 (CJ085-05/23 refers), Council resolved in part to:

"REVIEW the Rates Hardship Policy as a matter of priority, to ensure it is relevant to the current economic circumstances and provides for the appropriate support for residents experiencing hardship;

REQUESTS the Chief Executive Officer to prepare a report after exploring other options to provide further rates relief."

The *Rates Hardship Policy* has been reviewed and the revised draft policy is attached for consideration (Attachment 1 refers).

Further, broader rates relief measures are proposed for Council's consideration.

BACKGROUND

The *Rates Hardship Policy* outlines the City's position on assistance offered to [individual] ratepayers experiencing financial hardship.

The current economic climate, following the last three years impacted by COVID-19 pandemic protection measures, is one of uncertainty and turbulence. Interest rates have risen consistently over the last year with inflation continuing to remain at high levels, and input costs for producers and consumers alike having risen markedly. In addition, significant stress has been experienced in the housing sector, with demand outstripping supply and causing rental and mortgage pressures among households that have not been experienced for several years.

At the onset of the COVID-19 pandemic, the measures taken by authorities to constrain the spread and impact of the virus had significant economic effects. It was anticipated then that there would be corresponding impacts on the community that would translate into financial hardship and difficulties reflected in the City's rates collection levels.

The expected negative impacts did not materialize for the City; there was virtually no change to year-on-year rates collection rates in 2020-21, 2021-22 or 2022-23 compared to the collection rates in prior years. Some changes in payment patterns were observed, with an increase in the number of ratepayers choosing to move to payment by instalments, thus taking advantage of the 0% interest rate on the instalments options. This has included at least one large commercial ratepayer in 2022-23, which chose to avail of the four instalments payment option. The City has not yet experienced any liquidity issues because of this change in behaviour.

The City returned to 2019-20 level of rates revenue only in 2022-23. In 2023-24, the City has approved a 2.75% growth in rates revenue – well below consumer inflation levels - despite major increases in residential property gross rental values averaging approximately 20% across the City. In addition, the City has maintained the flat rate business property discount for commercial and industrial properties, 0% interest on rates instalments payments and held penalty interest rates at 3%, despite recent interest rate rises and several other local government entities and the Department of Fire and Emergency Services returning to significantly higher penalty interest rates on outstanding amounts, up to the maximum permitted under legislation, in some cases.

DETAILS

The economic climate in which the City has prepared the 2023-24 Annual Budget is characterised by inflationary pressures, rising interest rates and an elevated sense of uncertainty – not dissimilar to the circumstances in which the City prepared its 2020-21 Annual Budget except that the causes were different and apprehension of the future was much higher.

At the time, the City had taken several measures to attempt to minimise the expected impact on the community as follows:

- Debt recovery action on outstanding rates was put on hold from February 2020 and did not resume for at least 12 months.
- Penalty interest was waived from March 2020 till 30 June 2020 on all outstanding balances.
- Penalty interest rate applied to unpaid rates and charges was lowered to 3% in
- 2020-21.
- Interest rate applied to payment by rates instalments was lowered to 0% in 2020-21.
- Rates revenue was reduced by $5m compared to the year before by ensuring that 95% of properties were levied general rates less than in the previous year.
- Introduced flat discounts for commercial, industrial and vacant properties in 2020-21 that reduced the effective rates levied on some smaller commercial properties by as much as 30%.

Despite the resumption of regular economic and social activity following the easing of covid restrictions and the lifting of Western Australia's (WA) state of emergency, the City has continued to keep several of those pandemic measures in place as ongoing support to the community.

The 2023-24 Annual Budget, apart from incorporating one of the lowest rates revenue increases in the Perth metropolitan area (2.75%), also provides for the following:

- 0% interest rate applied to 2- or 4- rates instalment payments.
- 3% penalty interest rate applied to unpaid rates and charges levied by the City.
- Flat rate business property discount of $150 for commercial improved properties and $75 for industrial improved properties. At the lower end of the GRV scale, a $150 discount can be as much as 15% off the rates levy for smaller commercial properties.

The current higher interest rate and inflation environment has raised widespread concerns about the capacity of households to service household debt levels that are among the highest in the world. The cost of servicing the average variable-rate mortgage has approximately doubled over the past year, and the impact of the higher rates is particularly acute for fixed-rate mortgages that are now reverting to variable rates that are, in many cases, markedly higher.

The City introduced a *Rates Hardship Policy* in 2021, at the height of the COVID pandemic. The *Rates Hardship Policy* is structured on the following key principles:

- That the City is not best placed to make a professional, independent determination of financial hardship. The City therefore refers ratepayers in these circumstances to an independent financial counsellor who makes an objective assessment of a person's financial position and conveys this assessment to the City.

- That additional bureaucratic processes, such as application forms, etc. are not helpful for those in such financial circumstances. The City therefore offers the opportunity for ratepayers to contact the City and interact with a City officer who can provide initial assistance with rates payment options and then refer on to a financial counsellor, should these not be feasible.

- That some level of payment, no matter how small, is appropriate where rates and charges are in arrears. A payment arrangement that suits someone's financial position, and allows for arrears to be steadily reduced over an extended period, is preferable to no payments being made at all.

- That the less formal the process, the more considerate of the ratepayer and the more flexible the City can be to accommodate their particular circumstances.

In conjunction with the existing provisions the City has already made in respect of rates (among the lowest rating levels, zero-interest instalments, low penalty interest, business property discounts, and the like), the City's Rates Hardship Policy is considered to be appropriate and suitable for the ongoing challenges expected to impact the community in the coming year(s).

Some minor changes are proposed to improve the wording of the policy and enhance clarity, which are presented in Attachment 1 to this Report.

A review of similar hardship policies across other similar local governments in the Perth metropolitan reveal the following key features:

Local Government Area 1	• No formal application process; • City makes determination of financial hardship or not; • Specific delegation to CEO to provide concessions in the context of hardship arising from COVID-19 subject to maximums prescribed,
Local Government Area 2	• May require formal application; • Requires ratepayer to provide specified information, whether through formal application or not; • City makes determination of financial hardship or not; • Provision for deferral of payments for a period not exceeding 12 months for "severe" financial hardship (not defined) • Restricted to residential ratepayers and principal place of residence
Local Government Area 3	• Formal application process (online form), including support of application by Centrelink, employer or other supporting documentation; • Application to be accompanied by hardship letter from financial counsellor • City (CEO) determines whether application is successful or not • Limited to residential property owner/co-owner liable for payment of rates/charges and principal place of residence • Limited to individual owners (i.e. Not corporation or trustee) • Not available to bankrupt ratepayers

Local Government Area 4	• Formal application process (online form);
	• City makes determination of financial hardship or not;
	• Relief confined to postponement of payment for a maximum of 12 months including waiver of penalty interest;
	• Limited to residential ratepayer for principal place of residence;
	• Specific criteria apply, e.g.
	  ○ Pensioner/senior eligible for concession but unable to defer rates/charges under current legislation;
	  ○ Non pensioner/senior unemployed for at least 3 months;
	  ○ Evidence of hardship certified by approved financial counsellor or accountant/auditor/bank manager;
	  ○ Other evidence of hardship, e.g. doctor's letter

Local Government Area 5	• Formal application process; • City determines whether financial hardship or not; • Limited to principal place of residence or principal place of business; • May require information to substantiate application

Issues and options considered

Council may choose to:

- Not approve the proposed changes to the Policy.

While the current Policy is considered to be robust and fit for purpose, the proposed changes serve to improve clarity of Policy wording and are considered appropriate.

This option is not recommended.

- Approve the Policy with additional or other changes.

The current Policy is considered to make adequate provision for the City to consider financial hardship situations without making the process unnecessarily prescriptive or bureacratic. The changes proposed serve to improve clarity of the Policy while retaining its key features and ensuring that the policy meets its overriding objective.

This option is not recommended.

- Approve the proposed changes to the Policy.

The proposed changes enhance the clarity of the Policy and maintain the policy's features of flexibility to accommodate individual situations, limited bureaucracy, and referral to independent financial counselling services to make determinations of financial hardship and rates payment capacity.

This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy *Payment of Rates and Charges Council Policy.*

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The City's *Rates Hardship Policy* is designed to allow the City to assist ratepayers who find themselves in financial situations where they have difficulty in meeting their rates payment obligations, without imposing unnecessary additional formality or procedural burdens on them. The proposed changes serve to enhance clarity of wording while retaining the Policy's existing provisions. The updated Policy is considered to be fit for purpose for the City's ratepaying community.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ158-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council APPROVES the updated *Rates Hardship Policy* incorporating the changes set out in Attachment 1 to this Report.

The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Rates Hardship Policy Review - August 2023 [**13.12.1** - 3 pages]

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.13 - Venue Hire Fees and Charges Policy - Financial Hardship.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	One of Mayor Jacob's children plays for Kingsley Westside at Bromston Oval.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.13 - Venue Hire Fees and Charges Policy - Financial Hardship.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	A number of community groups and sporting clubs are known to Cr Hamilton-Prime.

Name / Position	**Cr Adrian Hill.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.13 - Venue Hire Fees and Charges Policy - Financial Hardship.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Hill has been assisting Joondalup Brothers RUFC with a Notice of Motion seeking interim funding. Cr Hill is known to numerous committee members.

Name / Position	**Cr John Logan.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.13 - Venue Hire Fees and Charges Policy - Financial Hardship.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Logan is a member of a number of sports clubs and community groups impacted under the policy.

13.13 VENUE HIRE FEES AND CHARGES POLICY – FINANCIAL HARDSHIP (WARD - ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 101271, 101515

AUTHORITY / DISCRETION Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to consider the financial hardship fee waiver process and a phased removal of the reimbursement of HBF Arena hire fees for Arena Community Sport and Recreation Association member clubs under the *Venue Hire Fees and Charges Policy.*

EXECUTIVE SUMMARY

At its meeting held on 23 May 2023 (CJ139-08/22 refers), Council reaffirmed its decision of 16 August 2022 regarding the Venue Hire Fees and Charges Policy subject to the level of subsidy detailed for Category C within the policy being amended from 50% to 75% for the first 18 months.

At the meeting, Council also requested a report be presented to the next Policy Committee meeting that details community groups which are eligible for financial hardship exemptions.

The *Venue Hire Fees and Charges Policy* (VHFCP) applies a fee to all hirers of City venues under the principle that every hirer should be exposed to the operational costs of the venues. It also acknowledges that not every hirer will have the financial capacity to pay and allows incorporated hirers within Category B or C to apply for a fee waiver where they can demonstrate they are experiencing financial hardship.

An application for a fee waiver for financial hardship reasons to be substantiated using financial records and meet the definition within the policy, being “a temporary situation affecting a hirer where that hirer is willing, but unable to meet their payment obligations due to an unforeseen circumstance”.

Requests for financial hardship will be managed on a case-by-case basis. Fee waivers will only apply for the booking period. They will, not be open ended.

The fee waiver process is not intended to reduce facility hire costs on an ongoing basis. However, some existing hirers currently receive a 100% subsidy under the FHSP and do not have the ability to generate an income, and are therefore unable to pay hire fees under the VHFCP on an ongoing basis. In these circumstances, an application for financial hardship would still be dealt with on a case-by-case basis, rather than applying a blanket waiver / subsidy across an entire category of hirer. This allows the City to work with each group individually to help meet their needs for each booking.

Introducing special conditions within the policy for certain groups based on their individual circumstances, group size, activity type or age of members, would create a number of challenges, including defining where these conditions would start and end and which groups should be eligible. These are the same challenges the City faces in administering the existing FHSP, and is inconsistent with the agreed principles used to develop the new VHFCP.

While the City has identified hirers likely to apply for a fee waiver, until such time as the applications are received as part of the City’s bookings process in October 2023, the City is unable to determine an accurate picture of which clubs are experiencing genuine financial hardship. To alter the policy before that accurate picture is available may create an expectation from clubs that ongoing fee waivers will be supported.

As all incorporated Category C hirers will have the ability to apply for a fee waiver, it is recommended that the policy not be amended at this time. Instead, once the City has received and assessed the fee waiver applications, a clearer picture of the number and type of groups requesting fee waivers will be understood, enabling Council to make a more informed decision on the future direction of the policy.

The VHFCP as presented to the August 2022 Council meeting proposed to remove the 50% reimbursement to Arena Community Sports and Recreation Association (ACSRA) clubs in accordance with the City's position in relation to other sporting and community clubs that occupy non-City managed venues.

In light of the May 2023 Council decision to increase the subsidy for Category C hirers to 75% until 30 June 2025 (from 50% agreed in August 2022), it would be appropriate to afford a similar phased approach to ACSRA members by reducing the subsidy to 25% until 30 June 2025.

BACKGROUND

At its meeting held on 20 November 2012 (CJ234-11/12 refers), Council adopted the *Facility Hire Subsidy Policy* (FHSP) (Attachment 2). At that time, there was an identified need to review and implement a revised policy that dealt with the degree of subsidisation afforded to community groups that were accessing City venues.

The FHSP was introduced because the City was dealing with a large percentage of hirers over-booking City venues and those bookings subsequently not aligning with actual usage. This created a false demand for venues therefore generating a greater demand for new or significantly redeveloped venues.

The policy also extends to a small number of clubs that hire non-City of Joondalup venues, namely junior clubs that are members of the Arena Community Sports and Recreation Association (ACSRA) – Joondalup Netball Association and affiliate clubs, Joondalup Little Athletics Association, Joondalup Brothers Rugby Union Football Club; and use HBF Arena venues. To facilitate this subsidy the City provides these clubs a financial reimbursement of 50% of ground hire fees paid to VenuesWest.

In 2018, the City began a review of the FHSP and on 18 February 2019 undertook an externally facilitated workshop with Elected Members, seeking their input. The discussion centred around the policy objectives, Council's role in the decision-making process and the potential criteria that should be applied.

Through the workshop, the Elected Members agreed upon the following set of principles that would guide the development of a new policy:

1 The need to maximise 'real' utilisation of City venues (that is mitigating blanket bookings).
2 The requirement for any new policy to be easier to interpret and apply with applications for fee waivers to be determined by the City.
3 The social value of groups to be 'proven' and not 'perceived' within a policy context.
4 The importance of considering a hirer's financial capacity to pay.
5 Ensuring all hirers have some exposure to operational costs.

At its meeting held on 23 May 2023 (CJ067-05/23 - Motion No. 16 refers), Council resolved as follows:

"That Council:

16.1 REAFFIRMS its decision of 16 August 2022 (CJ139-08/22 refers) regarding the Venue Hire Fees and Charges Policy subject to the level of subsidy detailed for category C within the policy being amended from 50% to 75% to read:

iii Category C – 75% of the average hourly operating costs;

16.2 AGREES that the 75% subsidy as detailed in Part 16.1 above be applicable from 1 January 2024 to 30 June 2025 inclusive; then to be amended to 50% from 1 July 2025;

16.3 REQUESTS a report be presented to the next Policy Committee meeting that details community groups which are eligible for financial hardship exemptions."

The policy is due to come into effect on 1 January 2024.

DETAILS

Group Categories

The VHFCP introduces a three-category system to provide clear categorisation of hirers. The three categories are listed as follows:

- "Category A user" means an organisation, group or individual hiring a venue as part of a business, for business purposes and / or for financial benefit.
- "Category B user" means a charity, an incorporated association or a community group, government department / agency or educational provider with an annual gross revenue of less than $10 million and more than $3 million, occupying the premises for non-commercial purposes.
- "Category C user" means a charity, an incorporated association or a community group with annual revenue of less than $3 million, or an individual hiring a venue for non-commercial purposes.

Changes to Schedule of Fees and Charges

The City used a cost contribution model to develop the hourly operating costs for all its hireable venues, with each of the three categories being charged a percentage of the base line cost contribution fee.

The following rates have been adopted as part of the policy:

- Category A - 500% of cost contribution fee.
- Category B - 100% of cost contribution fee.
- Category C - 25% of cost contribution fee.

Financial hardship

The FHSP currently allows groups to apply for an additional subsidy under special circumstances. These requests are determined by either the CEO or Council.

Requests for additional subsidies are to be assessed on a case-by-case basis and are provided where the group is experiencing financial difficulties or can provide reasonable justification for receiving an additional subsidy. Those groups that do not automatically receive a subsidy under the FHSP may request a fee waiver with supporting justification.

The VHFCP applies a fee to all hirers of City venues, however allows incorporated hirers within Category B or C to apply for a fee waiver where they can demonstrate they are experiencing financial hardship. Any application for fee waiver for financial hardship will be required to be substantiated using financial records and must meet the definition within the policy, being "a temporary situation affecting a hirer where that hirer is willing, but unable to meet their payment obligations due to an unforeseen circumstance".

Requests for financial hardship will be based on a case-by-case basis, however hirers wishing to seek a waiver of hire fees will be required to submit a financial hardship application form with their seasonal / annual booking. The form will request information to enable City officers to determine the organisation's financial position.

To assist the City in determining the request for financial hardship, hirers will need to:

- provide a description of the circumstance of the hardship
- provide a financial profit and loss statement from the previous two financial years
- undertake a review of current bookings and rationalisation
- provide a copy of the organisation's strategic plan (where available)
- advise of any major projects / commitments forecast for next five years
- provides membership figures for previous two seasons / years
- provide current membership fee structure
- provide any other supporting information / evidence as applicable.

Any fee waiver granted will be for the valid booking or booking period only, not open ended. All waiver recipients will also be required to enter an agreement with the City of Joondalup which specifies certain requirements of the approval, including how the group will address its financial situation. The value of fee waivers will be determined on a case-by-case basis in consultation with the hirer, and may include a full or partial waiver of hire fees for some or all of the booking period. Where a fee waiver is not supported in part or full, it will only be reconsidered if new information is presented that warrants reconsideration.

The fee waiver process is not intended to reduce facility hire costs to make them more accessible for certain groups on an ongoing basis.

It is important that application for financial hardship is dealt with on a case-by-case basis, rather than applying a blanket waiver / subsidy across an entire category of hirer. This allows the City to work with each group individually to assist them during this time.

Ongoing financial hardship – unable to generate income

The majority of Category C hirers have the ability to generate an income via membership fees, sponsorship, fundraising and other avenues. Should these hirers be unable to pay their hire fees, they can apply for a fee waiver as per the process described above.

The City understands that there are some existing hirers currently receiving a 100% subsidy under the FHSP that do not have the ability to generate an income, and are therefore unable to pay hire fees under the VHFCP on an ongoing basis. The City is aware of a few such cases, and has identified these hirers through the community engagement process.

Hirer	Expected impact under policy	Hours per week
Lions Club of Duncraig	$673.17	3.5
Lions Club of Kingsley	$50.55	0.5
Lions Club of Whitfords	$794.43	5
JP Service - Warwick	$967.50	15
Average	**$621.41**	**6**

While the City has endeavoured to identify all hirers without the ability to generate an income, there may be new hirers that arise once the policy has been implemented. These cases will be identified through the fee waiver application process and assessed accordingly.

Lions Clubs

Lions Clubs are volunteer-based service organisations that provide a range of programs and support to their local communities. Members pay a small annual fee to participate in the delivery of these services, which is generally kept low to encourage participation.

Lions Australia is the overarching body for all Lions Clubs and sets out a number of rules and policies that each individual group must adhere to. One of these rules is that all funds raised from the public must be returned to public use. Funds for administrative activities such as venue hire are instead supported through membership fees and other individual contributions.

Justice of the Peace

A Justice of the Peace (JP) service operates from 11.00am to 2.00pm on weekdays from the Warwick Community Care Centre. The service compliments the JP service that operates from the City's libraries and is well utilised by the public.

JPs are appointed by the Governor who authorises them to carry out a range of official administrative duties in the community. These administrative duties include issuing search warrants, witnessing affidavits, statutory declarations and certifying documents. JPs are unable to accept any reward, gift or payment for services rendered as part of their duties.

Hirers experiencing financial hardship with an ability to generate income

The majority of groups that will pay more under the VHFCP are those that were afforded a 100% subsidy under the FHSP. This does not mean those groups are experiencing financial hardship. While the City acknowledges that the size, volunteer capacity and purpose of these organisations differ greatly, all have the ability to generate an income.

While a number of hirers indicated they may apply for a fee waiver under the policy, the true number of hirers that actually submit an application will not be known until the 2024 booking applications open and fee waiver applications are accepted. This will commence in October 2023. The City has been proactively working with a number of hirers to revise their bookings and explore other avenues for revenue generation that may result in a reduced number of applications for fee waivers.

Arena Community Sports and Recreation Association (ACSRA)

ACSRA was formed in 2004 and comprises of the Joondalup Netball Association (JNA), Joondalup Little Athletics Association (JLAA) and the Joondalup Brothers Rugby Union Football Club (JBRUC). These clubs operate from the HBF Arena which is managed by VenuesWest.

These clubs were located at HBF Arena as at the time they could not be accommodated at a City venue. Following a request from the JLAA, in 2009 Council agreed to reimburse 50% of junior hire fees of ACSRA members for use of the playing fields / courts at HBF Arena, subject to the clubs having 50% of its members residing in the City.

Since 2010, the City has reimbursed approximately $342,800 across the three clubs as follows:

- JNA - $270,270.
- JLAA - $60,041.
- JBRUC - $12,493.

The VHFCP as presented to the August 2022 Council meeting proposed to remove the 50% reimbursement to ACSRA clubs in accordance with the City's position in relation to other sporting and community clubs that occupy non-City managed venues.

In light of the May 2023 Council decision to increase the subsidy for Category C hirers to 75% until 30 June 2025 (from 50% agreed in August 2022), it would be appropriate to afford a similar phased approach to ACSRA members by reducing the subsidy to 25% until 30 June 2025.

Issues and options considered

In considering the financial hardship process, Council can either choose to:

- Continue with the VHFCP in its current form and review the extent of the fee waiver applications after 12 months. This gives the City the opportunity to determine the true extent of groups experiencing genuine financial hardship and whether the administrative load of the financial hardship process is excessive on both hirers and the City. This option is recommended.

- Introduce a fourth category (Category D) for groups with no ability to generate income. Hirers in this category would be provided with a set number of hours per booking period that will be 100% subsidised. The number of hours subsidised would be based on the average number of hours for all hirers in this category combined in the previous year. Should the hirer exceed the subsidised hours, they would be required to pay the Category C rates.

  Using an average figure to determine the number of subsidised hours will likely result in some hirers not having adequate hours to meet their operational needs. Additionally, defining parameters for which groups would be eligible for this category presents challenges.

  The current hirer categories in the policy are clear and easy to define, with distinct criteria established in line with existing legislation and financial reporting requirements. Applying different subsidised hours to each individual hirer, or introducing category criteria based on group size, activity type or age of members is not in line with the agreed principles of the policy of being easy to interpret and apply, and of the social value of groups being proven and not perceived.

  Considering these issues, and the small number of hirers that would be eligible to fit into this category, this option is not recommended.

- Introduce a pre-authorised list of hirers eligible for a financial contribution from the City. At the start of each calendar year, City officers would provide Council with a list of hirers that it identifies as eligible for a donation, based on their financial and / or operational circumstances, Council would pre-approve this list to be able to receive a financial contribution from the City up to a set amount, to be used toward payment of City venue hire fees only.

  This option would reduce the need for hirers to reapply for a fee waiver each year and would not require any changes to the policy. However, it does create issues in identifying which hirers should be included on the list, and perhaps more critically, which should be excluded. Similar to introducing a fourth hirer category, there is no clear definition for which groups should be considered for a donation.

  Additionally, this option does not enable groups that commence hiring a City venue mid-way through the year to be considered until the following year, and sets an expectation that the City will provide ongoing financial contributions without groups investigating ways to improve their financial position.

  The City does not currently offer such a contribution to groups that hire non-City venues. This may be perceived as unfair by groups that use non-City venues where the City cannot provide them with a fit-for-purpose venue.

  This option is not recommended.

With relation to the ACSRA clubs, Council can choose to:

- Continue with the implementation of the VHFCP as reaffirmed by Council at its meeting held on 23 May 2023 (CJ067-05/23 - Motion No. 16 refers). This option does not provide ACSRA member clubs with a reimbursement of hire fees at HBF Arena from 1 January 2024. This option is not recommended.

- Provide ACSRA clubs with a 25% reimbursement (reduced from 50%) for the first 18 months of the policy.

  This is consistent with the phased approach to the implementation of hire fees provided to community sporting clubs using City venues, where the City will provide a 75% subsidy of hire fees for the first 18 months following the policy implementation, decreasing to 50% from 30 June 2025. This will provide the same window of time for ACSRA clubs to financially prepare for the change in policy. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation	*Local Government (Financial Management) Regulations 1996.*

10-Year Strategic Community Plan

Key theme	3. Place.
Outcome	3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.
Policy	*Facility Hire Subsidy Council Policy.Strategic Financial Plan – Guiding Principles*.

Risk management considerations

The risk of an additional hirer category into the VHFCP for groups with no ability to generate an income, is that some existing hirers that would not currently fall into this category would purposely change their operational model in order to receive subsidised hire fees.

Financial / budget implications

Should Council consider introducing a phased reduction of the ACSRA junior reimbursement until 30 June 2025, it is estimated that the City will incur an additional expenditure of $22,788. This is based on the average total reimbursements in the last five years at a 25% reimbursement.

The amount and value of fee waiver applications the City will receive is unknown, however will have an impact on the City's venue hire income.

All amounts quoted in this report are exclusive of GST.

Regional significance

City venues are able to be hired by any group or business within or outside the City.

Sustainability implications

The City has hundreds of community groups that provide wide and varied community services to the benefit of its residents. Allowing access to City venues through an affordable fee structure allows these groups to deliver these services which greatly assist the social fabric of the community.

Consultation

The City will work with those groups that may be experiencing financial hardship as per the fee waiver application process.

COMMENT

To facilitate the introduction of the Venue Hire Fees and Charges Policy, the City has undertaken an extensive community engagement process. During this process, the City has identified a number of groups that may be unable to pay the hire fees under the VHFCP. These are predominantly groups that currently receive a 100% subsidy on hire fees under the existing policy and would be considered Category C hirers under the VHFCP.

The City acknowledges that the nature of these identified groups is diverse, with large variations in group size, activity type, volunteer capacity and financial capacity of members. The City must also acknowledge however that almost all of these groups do not have any formalised restrictions that prevents them from generating an income.

The current hirer categories in the policy are clear and easy to define, with distinct criteria established in line with existing legislation and financial reporting requirements. Introducing category criteria to provide an ongoing subsidy based on group size, activity type or age of members creates inequity in the policy and goes against the agreed principles used to develop it.

The fee waiver process within the policy acknowledges the principle that every hirer should be exposed to the operational costs of the venues, but also that not every hirer will have the financial capacity to pay. This process is designed to determine circumstances of true financial hardship, what the hirers may be able to contribute and for the City able to apply an appropriate fee waiver based on this.

While the City has identified a number of hirers likely to apply for a fee waiver, until such time as the applications are received, we are not in a position to provide a definitive list. To alter the policy at this time may have unintended consequences, including setting an expectation from clubs that ongoing fee waivers will be supported.

The City has adopted a phased approach to the new fee structure for clubs utilising City venues, by applying a 75% subsidy to hire fees for the first 18 months before reducing to the originally proposed 50% subsidy.

The same phased approach has not been provided to ACSRA member clubs in relation to the removal of their junior reimbursements.

These clubs have indicated that the removal of the reimbursement will impact their operations and ability to retain members, considering they currently pay significantly higher venue hire fees compared to neighbouring clubs using venues in the City of Joondalup and City of Wanneroo.

In order to provide an equitable approach to the policy implementation, it is therefore recommended to provide ACSRA clubs with a 25% reimbursement of junior ground / court hire fees (reduced from 50%) for the first 18 months following implementation of the policy. This will provide the same window of time for ACSRA clubs to financially prepare for the change in policy.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The original recommendation as presented by City officers to the Committee is as follows:

That Council:

1 NOTES the proposed fee waiver process for Category B and C hirers under the Venue Hire Fees and Charges Policy;

2 REQUESTS a report be presented to the August 2024 Policy Committee meeting reviewing the fee waiver process under the Venue Hire Fees and Charges Policy;

3 AGREES to reimburse 25% of the junior ground hire fees incurred by ACSRA member clubs (Joondalup Little Athletics Association, Joondalup Netball Association and Joondalup Brothers Rugby Union Football Club) at HBF Arena from 1 January 2024 to 30 June 2025.

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council:

1 NOTES the proposed fee waiver process for Category B and C hirers under the Venue Hire Fees and Charges Policy;

2 REQUESTS a report be presented to a future Policy Committee meeting in 2023 reviewing the fee waiver process under the Venue Hire Fees and Charges Policy;

3 AGREES to reimburse 75% of the ground hire fees, incurred by ACSRA member clubs (Joondalup Little Athletics Association, Joondalup Netball Association and Joondalup Brothers Rugby Union Football Club) at HBF Arena from 1 January 2024 to 30 June 2025;

4 REQUESTS a report be presented to the Policy Committee to define not for profit service provider groups into category B.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ159-08/23)

MOVED Cr Hill, SECONDED Cr Kingston that Council:

1 NOTES the proposed fee waiver process for Category B and C hirers under the *Venue Hire Fees and Charges Policy*;

2 REQUESTS a report be presented to a future Policy Committee meeting in 2023 reviewing the fee waiver process under the Venue Hire Fees and Charges Policy;

3 AGREES to reimburse 75% of the ground hire fees, incurred by ACSRA member clubs (Joondalup Little Athletics Association, Joondalup Netball Association and Joondalup Brothers Rugby Union Football Club) at HBF Arena from 1 January 2024 to 30 June 2025;

4 REQUESTS a report be presented to the Policy Committee to define not for profit service provider groups into category B.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

ATTACHMENTS

1. Venue Hire Fees and Charges Policy - May 2023 [**13.13.1** - 3 pages]
2. Modelled changes to Schedule of Fees and Charges - May 2023 [**13.13.2** - 1 page]

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.14 - Community Funding Program.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Mayor Jacob is a member of the Mullaloo Surf Club.

Name / Position	**Cr Russ Fishwick.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.14 - Community Funding Program.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Fishwick is a Vice Patron of Sorrento Surf Life Saving Club and a Senior Assessor for Surf Lifesaving WA.

Name / Position	**Cr Christine Hamilton-Prime.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.14 - Community Funding Program.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Hamilton-Prime is a Vice Patron of Sorrento Life Saving Club and her husband is the club Doctor.

Name / Position	**Cr Daniel Kingston.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	13.14 - Community Funding Program.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Kingston is Secretary of Friends of Yellagonga which has previously applied for Community Funding Program Grants.

13.14 COMMUNITY FUNDING PROGRAM (WARD - ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 50591, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For the Policy Committee to consider the level of delegation to the Chief Executive Officer in determining grant applications as part of the Community Funding Program.

EXECUTIVE SUMMARY

As part of a review of existing funding programs in 2020-21, the Council adopted a revised Community Funding Program (CFP) in August 2021. The revised policy is intended to support the delivery of community-initiated activities for the benefit of the City of Joondalup community.

The CFP is undertaken over two funding rounds each financial year, August and February, with a current budget amount of $192,500. Grants applied for $10,000 and below are determined by the Chief Executive Officer, while grant applications greater than that amount are referred to Council for determination.

At its meeting on 23 May 2023 (CJ072-05/23 refers), Council considered a grant application that exceeded $10,000 and resolved in part to:

"REFERS the Community Funding Program Policy back to the Policy Committee to review the delegated authority for approval of grants such that the approval limits also factor in the cumulative level of funding directed to any organisation within a 12-month period."

Since 2009, the City has received in excess of 500 applications across its various funding programs, and on six occasions groups have sought funding for more than one initiative where the cumulative amount exceeded $10,000.

Based on the limited times this has occurred, it is therefore recommended that no change be made to the delegation that allows the Chief Executive Officer to determine each grant with a value of $10,000 and below.

BACKGROUND

The Community Funding Program (CFP) has been in operation since around 2005.

The City reviewed its funding programs in 2020-21, which subsequently amalgamated the funds of several former funding programs into one which provided greater accessibility to funds to a wider spectrum of groups. At its meeting on 17 August 2021 (CJ127-08/21 refers), Council resolved to adopt the revised CFP. A copy of the *Policy* is attached (Attachment 1 refers).

CFP aims to provide financial support to incorporate community groups to conduct projects, programs, events or activities that benefit the City of Joondalup community. All applications for the CFP must meet the following criteria:

- The project, program, event or activity that funding is being sought for must benefit or service the City of Joondalup community.
- The project, program, event or activity must align with one or more of the Community Funding Program Priorities:
  - strengthen community participation
  - encourage connected communities
  - promote healthy and active lifestyles
  - build resilient and sustainable communities.
- The project, program, event or activity has not received financial support through another funding program from the City within the same financial year.
- The applicant must be incorporated under the Associations Incorporations Act 2015 (or other Australian State Government Incorporations Act).

At its meeting held on 23 May 2023 (CJ072-05/23 refers), Council agreed in part to:

"REFERS the Community Funding Program Policy back to the Policy Committee to review the delegated authority for approval of grants such that the approval limits also factor in the cumulative level of funding directed to any organisation within a 12 month period."

DETAILS

The City invites applications for grant funding through the CFP twice a financial year, August and February. Each application $10,000 and below (small grants) is considered by the Chief Executive Officer, with requests greater than $10,000 (large grants) referred to the Council for determination.

As part of the February 2023 CFP, the City received 27 applications for small grants and two applications for large grants. The large grants were considered by Council at its 23 May 2023 ordinary meeting (CJ072-05/23 refers).

Of the small grants, one group applied for four separate grants with a total value of $36,499. As the applications were for four individual grants and each grant was below $10,000, they were determined by the Chief Executive Officer as provided by the policy (the program allows for this).

As a result of the multiple applications from the one group exceeding the delegated limit, the Council has requested this be reviewed.

City records have revealed that since 2009 there has been in excess of 500 applications with six occasions (including February 2023) where the same group has applied for multiple grants exceeding $10,000. Of the six, only one of the requests was approved.

It should be noted that prior to 2021, the CFP was separated into four separate funding programs with lesser amounts to allocate. Some of the multiple requests were declined not related to the cumulative value of the applications but that other applications were of a higher priority with the limited funds.

Issues and options considered

Council may choose to:

- retain the status quo
  or
- amend the delegated authority for the Chief Executive Officer when considering the cumulative level of funding directed to any organisation within a 12-month period. If this is the desired option of Council, an amount of $20,000 is suggested.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.

Policy *Community Funding Program Council Policy.*

Risk management considerations

The policy allows for groups to apply for multiple grants if they are not for the same or similar project / event and have not received funding through another funding program offered by the City (sponsorship). Each application, regardless of the group applying, is determined on merit against the set criteria.

As the delegation for grants $10,000 and below are considered individually by the Chief Executive Officer, the risk of multiple grants being awarded for the same or similar project / event is mitigated.

Financial / budget implications

A total of $192,500 is available annually as part of the CFP. The amount allocated in 2022-23 was set at $306,542 which included an amount carried forward from 2021-22 due to COVID restrictions. Following the 23 May 2023 Council decision, an amount of $16,761 remained within the program.

An amount of $192,500 was included in the 2023-24 budget.

Regional significance

Not applicable.

Sustainability implications

The CFP encourages and facilitates opportunities for the development of a healthy, connected, sustainable and involved community.

Consultation

The CFP is offered across two funding rounds each financial year: August and February. On each occasion, the City advertises the program through its monthly newsletter and other promotional platforms. All groups are given an equal opportunity to apply for grant funding and the City offers the same level of support to all groups in their grant application process. One of the reasons for the review of the former CFP, was to provide greater accessibility to funds to a wider spectrum of groups.

COMMENT

All Elected Members are informed of the small grant application outcomes as decided by the Chief Executive Officer.

Based on the following:

- The historical evidence that it has only occurred once in nearly 15 years.
- Each application made, regardless of the group applying, is determined independently against set criteria.

It is recommended that the delegation of $10,000 and below issued to the Chief Executive Officer remains, regardless of the cumulative level of funding directed to any group within a 12-month period.

It should be noted that the advertising for the August 2023 Community Funding Program Grants has already occurred. At this stage, the consideration of applications received in the August 2023 round will be made as the Policy currently stands with Council being advised of the successful applicants as occurred earlier this year.

VOTING REQUIREMENTS

Simple Majority.

Cr Chester left the Chamber at 2.33pm and returned at 2.36pm.
Cr Logan left the Chamber at 2.36pm and returned at 2.40pm.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 7 August 2023.

The original recommendation as presented by City officers to the Committee is as follows:

That the Policy Committee NOTES the information contained within the report relating to funding levels as part of the Community Funding Program.

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council:

1 NOTES the information contained within the report relating to funding levels as part of the Community Funding Program;

2 ADOPTS a revised Community Funding Policy, to include amendments to Part 2.3 of the Policy as follows:

2.3 Funding Approvals

The CEO may approve applications for funding up to and including $10,000 (excluding GST), within any 12 month period, while applications for funding greater than $10,000 (excluding GST) will require the approval of Council.

3 REQUESTS a report be presented to a future Policy Committee meeting to consider amendments to the Community Funding Guidelines to consider fairness and need, and in particular to limit access to sporting and surf life saving clubs combined to no more than 50%.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ160-08/23)

MOVED Cr Kingston, SECONDED Cr Poliwka that Council:

1 NOTES the information contained within the report relating to funding levels as part of the Community Funding Program;

2 ADOPTS a revised Community Funding Policy, to include amendments to Part 2.3 of the Policy as follows:

"2.3 Funding Approvals

The CEO may approve applications for funding up to and including $10,000 (excluding GST), within any 12 month period, while applications for funding greater than $10,000 (excluding GST) will require the approval of Council."

3 REQUESTS a report be presented to a future Policy Committee meeting to consider amendments to the Community Funding Guidelines to consider fairness and need, and in particular to limit access to sporting and surf life saving clubs combined to no more than 50%.

During debate it was requested that Parts 1, 2 and 3 be voted upon separately.

MOVED Cr Kingston, SECONDED Cr Poliwka that Council:

1 NOTES the information contained within the report relating to funding levels as part of the Community Funding Program;

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

MOVED Cr Kingston, SECONDED Cr Poliwka that Council:

2 **ADOPTS a revised Community Funding Policy, to include amendments to Part 2.3 of the Policy as follows:**

"2.3 Funding Approvals

The CEO may approve applications for funding up to and including $10,000 (excluding GST), within any 12 month period, while applications for funding greater than $10,000 (excluding GST) will require the approval of Council."

The Motion was Put and TIED (5/5)

In favour of the Motion: Cr Hill, Cr Kingston, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime and Cr Logan.

There being an equal number of votes, the Presiding Member exercised his casting vote and declared the Motion **CARRIED (6/5)**

MOVED Cr Kingston, SECONDED Cr Poliwka that Council:

3 REQUESTS a report be presented to a future Policy Committee meeting to consider amendments to the Community Funding Guidelines to consider fairness and need, and in particular to limit access to sporting and surf life saving clubs combined to no more than 50%.

The Motion was Put and CARRIED (6/4)

In favour of the Motion: Cr Chester, Cr Hill, Cr Kingston, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime and Cr Logan.

ATTACHMENTS

1. Community Funding Program Policy - adopted August 2021 [**13.14.1** - 2 pages]

COUNCIL DECISION - ADOPTION BY EXCEPTION RESOLUTION
(Resolution No: CJ161-08/23)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that pursuant to the *City of Joondalup Meeting Procedures Local Law 2013* – Clause 4.8 – Adoption by exception resolution, Council ADOPTS the following items:

Items 12.1, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, 12.14, 13.1, 13.2, 13.3, 13.5, 13.6, 13.9, 13.11 and 13.12.

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER

Nil.

15 URGENT BUSINESS

MOTION TO INCLUDE URGENT BUSINESS
(Resolution No: CJ162-08/23)

MOVED Mayor Jacob, SECONDED Cr Logan that Council in accordance with clause 4.7(1) of the *City of Joondalup Meeting Procedures Local Law 2013*, ACCEPTS Item 15.1 - Confidential - Shalom House - 252-254 Camberwarra Drive, Craigie (Ward - Central), as Urgent Business.

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

MOTION TO CHANGE THE ORDER OF BUSINESS
(Resolution No: CJ163-08/23)

MOVED Mayor Jacob, SECONDED Cr Logan that Council, in accordance with clause 14.1 of the City *of Joondalup Meeting Procedures Local Law 2013*, suspends the operation of clause 4.3 – Order of Business of the *City of Joondalup Meeting Procedures Local Law 2013*, to enable the consideration of:

Urgent Business 15.1 - Confidential - Shalom House - 252-254 Camberwarra Drive, Craigie (Ward - Central),

to be discussed after *"12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease (Ward - South-West)".*

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

15.1 CONFIDENTIAL - SHALOM HOUSE - 252-254 CAMBERWARRA DRIVE, CRAIGIE (WARD - CENTRAL)

WARD	Central
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	45152, 101515
AUTHORITY / DISCRETION	Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.

This Item was dealt with later in the meeting, after '12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease (Ward - South-West)', page 255 refers.

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16.1 NOTICE OF MOTION NO. 1 – CR RUSSELL POLIWKA – BUY LOCAL POLICY

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russell Poliwka has given notice of his intention to move the following Motion at the Council meeting to be held on 22 August 2023:

That Council REQUESTS the Chief Executive Officer to prepare a report to Council, that considers the development of a Buy-Local Policy.

REASON FOR MOTION

There is no formal policy currently in place.

It is prudent to have such a policy to encourage officers associated with the procurement of goods and services on behalf of the City to look at local opportunities rather than exporting to other areas.

The policy will help job creation and assist with business retention and growth.

OFFICER'S COMMENT

A report can be prepared.

RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ164-08/23)

MOVED Cr Poliwka, SECONDED Cr Kingston that Council REQUESTS the Chief Executive Officer to prepare a report to Council, that considers the development of a Buy-Local Policy.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

16.2 NOTICE OF MOTION NO. 2 – CR RUSSELL POLIWKA – PURCHASING POLICY

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russell Poliwka has given notice of his intention to move the following Motion at the Council meeting to be held on 22 August 2023:

That Council REQUESTS the Chief Executive Officer to prepare a report to Council, reviewing the Purchasing Policy and its implementation.

REASON FOR MOTION

Under $5,000 procurement should be allocated where possible to local business to assist with the growth of the City, we are currently procuring goods outside of the City, the policy being applied in a proactive way in conjunction with the buy local will ensure procurement offers have a clear Council direction of how the policy be applied.

OFFICER'S COMMENT

A report can be prepared.

RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ165-08/23)

MOVED Cr Poliwka, SECONDED Cr Hamilton-Prime that Council REQUESTS the Chief Executive Officer to prepare a report to Council, reviewing the *Purchasing Policy* and its implementation.

The Motion was Put and **CARRIED (9/1)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Cr Hill.

16.3 NOTICE OF MOTION NO. 3 – CR RUSSELL POLIWKA – BOAS SQUARE ACTIVATION

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russell Poliwka has given notice of his intention to move the following Motion at the Council meeting to be held on 22 August 2023:

That Council REQUESTS the Chief Executive Officer to:

1 Give top priority to the Boas Square Activation Project;

2 Prepare a report to Council, providing an update on the Boas Square Activation Project.

REASON FOR MOTION

- The proposed area is currently one of the largest underdeveloped opportunities in the CBD.
- The area is currently being used for staff parking. I understand this has evolved without any formal Council approval.
- Providing staff parking is untenable and more so since fringe benefit tax is being applied.
- In the interim until the development has commenced the area currently being used by staff should be opened to the public and generate revenue.
- In the development of the site, parking should be sunken below ground level throughout the area to enable maximising the use and creating a town square similar to many throughout the world which will incorporate live activity within the town centre.
- The CBD is regressing and the City needs to create a stimulus, we have the need, the resources and rate payers looking for assistance that such a development would offer.
- The square would have retail at ground level, performing arts at level 1 and possibly 2, with a mix of commercial and apartments there above (minimum height 20-storeys).
- The performing arts centre should attract federal and state funding.
- Carried out in a commercial way, the overall stimulus project and ongoing land sales will not only generate a beak even but also a further income stream for rate payers.
- This area has been under discussion for more than 25 years, it is time to action the rhetoric.

OFFICER'S COMMENT

Elected members have recently considered "Transforming the Heart of the Joondalup City Centre" as a key Advocacy priority, including the development of Boas Place and the incorporation into this project of a new Joondalup Performing Arts Cultural and Convention Facility (JPACF).

Elected members have also recently discussed the benefits of an integrated approach to City Centre activation.

A decision now to give top priority to the Boas Square Activation Project could constrain the opportunities for an integrated approach to City Centre activation and development options for the JPACF.

The City Centre activation is based on an approach which integrates several development projects, including two major projects that are referred in the Reasons for Motion: the JPACF; and the Joondalup City Centre – Boas Place project.

The JPACF project was deferred by Council in May 2020 when Council resolved to *defer progressing the Joondalup Performing Arts and Cultural Facility project until the 2023-24 financial year and that a further report be presented to the Major Projects and Finance Committee prior to recommencing work on the project*". *(CJ066-05/20 refers)*

A report was presented to the Major Projects and Finance Committee 14 August 2023 with a recommendation to recommence a project to investigate options for JPACF, and for a report on options to progress the project to go to a future meeting of the Committee.

No further work can be done by officers on the JPACF until the Committee recommendation is considered by Council.

If Council approves the Committee's recommendation on the JPACF, a first step would be to develop a business case that examines the optimal location. One location that would be considered for the JPACF is Boas Place, which is the subject of the current Notice of Motion. The development of Boas Place as part of an integrated approach could then be considered.

The Notice of Motion is not supported prior to Council consideration on the recommendation of the MPFC on the JPACF project.

The Senior Governance Officer left the Chamber at 3.17pm and returned at 3.23pm.

RECOMMENDATION

MOVED Cr Poliwka, SECONDED Cr Hamilton-Prime that Council REQUESTS the Chief Executive Officer to:

1 Give top priority to the Boas Square Activation Project;

2 Prepare a report to Council, providing an update on the Boas Square Activation Project.

During debate it was requested that Parts 1 and 2 be voted upon separately.

MOVED Cr Poliwka, SECONDED Cr Hamilton-Prime that Council REQUESTS the Chief Executive Officer to:

1 Give top priority to the Boas Square Activation Project;

The Motion was Put and **LOST (2/8)**

In favour of the Motion: Cr Poliwka and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan and Cr McLean.

MOVED Cr Poliwka, SECONDED Cr Hamilton-Prime that Council REQUESTS the Chief Executive Officer to:

2 Prepare a report to Council, providing an update on the Boas Square Activation Project.

The Motion was Put and CARRIED (8/2)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Kingston, Cr Logan, Cr Poliwka and Cr Raftis.
Against the Motion: Cr Hill and Cr McLean.

COUNCIL RESOLUTION
(Resolution No: CJ166-08/23)

MOVED Cr Poliwka, SECONDED Cr Hamilton-Prime that Council REQUESTS the Chief Executive Officer to prepare a report to Council, providing an update on the Boas Square Activation Project.

The Motion was Put and CARRIED (8/2)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Kingston, Cr Logan, Cr Poliwka and Cr Raftis.
Against the Motion: Cr Hill and Cr McLean.

16.4 NOTICE OF MOTION NO. 4 – CR RUSSELL POLIWKA – EXPENDITURE REPORTING

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russell Poliwka has given notice of his intention to move the following Motion at the Council meeting to be held on 22 August 2023:

That Council REQUESTS the Chief Executive Officer to:

1 Review the current reports made available to Councillors regarding expenditure;

2 Provide a more functional report to inform Councillors of expenditure patterns under providers in an aggregate manner throughout the year.

REASON FOR MOTION

- The current report does not show how much a provider is receiving over a period, in particular the area of concern is expenditure under $5,000 which should be directed towards local businesses.
- The additional report will provide better information for Councillors.
- Highlighting trends and possible uncompetitive quotes being accepted.
- Recent publicity shows that fraud is most prevalent in areas where competitive quotes are not sought.

OFFICER'S COMMENT

A report can be prepared.

Cr McLean left the Chamber at 3.39pm and returned at 3.42pm.
The Governance Officer left the Chamber at 3.43pm.

RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ167-08/23)

MOVED Cr Poliwka, SECONDED Cr Raftis that Council REQUESTS the Chief Executive Officer to:

1 Review the current reports made available to Councillors regarding expenditure;

2 Provide a more functional report to inform Councillors of expenditure patterns under providers in an aggregate manner throughout the year.

The Motion was Put and CARRIED (8/2)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Cr Hamilton-Prime and Cr Hill.

16.5 NOTICE OF MOTION NO. 5 – CR RUSSELL POLIWKA – RESERVE FUND EXPENDITURE

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russell Poliwka has given notice of his intention to move the following Motion at the Council meeting to be held on 22 August 2023:

That Council REQUESTS the Chief Executive Officer to prepare a report to Council, to consider the development of a Policy with regard to how reserve funds, that are not tied, are spent.

REASON FOR MOTION

- Rather than special interest groups, with a minor or no rate base, being given special treatment.
- Not for profits need to be more closely monitored and financials provided for the City to clearly understand how much is being transferred into salaries and such.
- Not for profits have a role, however there seems to be a trend to spend rate payers money on select groups to the detriment of the broader rate payer community.
- It is unsustainable to continue with our current practice.
- There was a clear understanding and intent that when we deal with not for profits and special interest groups, the City would provide 1/3 of the funding with 1/3 from the state Government and 1/3 from the benefitting group.
- We need to ensure that we allocate our reserved funds in an equitable and fair manner.
- Discretionary spending needs to be applied in a manner where the impact is felt by the majority of rate payers.

OFFICER'S COMMENT

A report can be prepared.

The Governance Officer entered the Chamber at 3.47pm.
The Governance Coordinator left the Chamber at 3.53pm.
The Media and Communications Officer left the Chamber at 3.55pm.
The Governance Coordinator entered the Chamber at 3.56pm.
Cr Raftis left the Chamber at 3.57pm.
The Media and Communications Officer entered the Chamber at 3.58pm.
Cr Raftis entered the Chamber at 3.59pm.

RECOMMENDATION / COUNCIL RESOLUTION

MOVED CR Poliwka, SECONDED CR Kingston, that Council REQUESTS the Chief Executive Officer to prepare a report to Council, to consider the development of a Policy with regard to how reserve funds, that are not tied, are spent.

The Motion was Put and **TIED (5/5)**

In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Kingston, Cr Poliwka and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Fishwick, Cr Hill, Cr Logan and Cr McLean.

There being an equal number of votes, the Presiding Member exercised his casting vote and declared the Motion **LOST (5/6)**

16.6 NOTICE OF MOTION NO. 6 – CR RUSSELL POLIWKA – GLYPHOSATE

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russell Poliwka has given notice of his intention to move the following Motion at the Council meeting to be held on 22 August 2023:

That Council REQUESTS the Chief Executive Officer to prepare a report to Council, on the Weed Management Plan 2023-2032, as endorsed by Council at its meeting held on 28 March 2023 (CJ040-03/23 refers), to consider eliminating the use of glyphosate in areas where humans and domestic animals are utilising that space.

REASON FOR MOTION

- We keep telling ourselves we are a global City yet we are ignoring the overwhelming evidence from sophisticated large first tier countries throughout the world including Europe and America which have banned the product.
- There is constant rate payer information whereby they have advised the Council of them experiencing adverse reactions to the product, as well as domesticated animals.
- Relying on the Government advisory body by administrators is understandable as it removes accountability. However we claim to be a bold City and should therefore take into account the growing trend of countries that ban the product.
- This issue is not going to go away let's be transparent and join the enlightened countries that have eliminated its use.
- The recent report on the controlling body for glyphosate has highlighted some questionable practices where there is perceived cozy arrangements between the governing body and the manufacturers.

OFFICER'S COMMENT

Council adopted the *City's Weed Management Plan 2023 – 2033* at the March 2023 meeting (CJ040-03/23 refers). In developing the Plan consideration was given to previous Council decisions, outcomes of the Strategic Community Reference Group meeting held in May 2021 and community concerns regarding herbicide use, including two open petitions. The Plan is based on the latest science, research and relevant advice from the State Government and industry agencies. A peer review process has also been undertaken with experts providing feedback on the draft Plan.

A key objective of the Plan is to *reduce the reliance on herbicide use by increasing non-chemical weed control methods, where appropriate.* The integrated approach to weed management that is included in the Plan provides a balance between the use of chemical and non-chemical weed management to ensure biodiversity and amenity within the City is maintained and fire risk is reduced.

The Plan considers the financial and resource implications related to the delivery of weed management services and provides for a sustainable approach into the future.

Department of Health advice indicates that glyphosate is not a confirmed human carcinogen and is safe when used in accordance with the label instructions. The City complies with regulations and implements a number of initiatives to maximise safety and minimise risk to staff and the community.

A Strategic Review Report regarding the Australian Pesticides and Veterinary Medicines Authority (APVMA) was released by the Minister for Agriculture, Fisheries and Forestry on 14 July 2023. The report was a strategic review of the APVMA's allocation of regulatory priorities, its capability to carry out the full scope of its regulatory functions and its operations. The report was commissioned by the Board of the APVMA (Board) at the request of the Minister.

The report highlighted issues with the administration and governance of the APVMA. It concluded that the material reviewed "does not indicate any instances where agvet chemical products have been registered inappropriately".

The City will continue to be guided by Federal and State regulators regarding the safety and appropriateness of the use of pesticides including glyphosate.

The Notice of Motion is not supported given that Council has only recently adopted the *Weed Management Plan 2023 – 2033* and not enough time has passed for the City to review and report on progress.

Cr Logan left the Chamber at 4.01pm.
The Director Corporate Services left the Chamber at 4.01pm.
Cr Hamilton-Prime left the Chamber at 4.02pm.
The Manager Planning Services left the Chamber at 4.03pm.
Cr Logan entered the Chamber at 4.04pm.
Cr Hamilton-Prime entered the Chamber at 4.04pm.
The Director Corporate Services entered the Chamber at 4.04pm.
Cr Fishwick left the chamber at 4.05pm.
The Manager Planning Services entered the Chamber at 4.10pm.
Cr Fishwick entered the chamber at 4.11pm.

RECOMMENDATION / COUNCIL RESOLUTION

MOVED Cr Poliwka, SECONDED Cr Kingston that Council REQUESTS the Chief Executive Officer to prepare a report to Council, on the *Weed Management Plan 2023-2032,* as endorsed by Council at its meeting held on 28 March 2023 (CJ040-03/23 refers), to consider eliminating the use of glyphosate in areas where humans and domestic animals are utilising that space.

The Motion was Put and **LOST (3/7)**

In favour of the Motion: Cr Kingston, Cr Poliwka and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Logan and Cr McLean.

3.1 DISCLOSURES OF FINANCIAL INTEREST / PROXIMITY INTEREST

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	16.7 – Notice of Motion 7 – Outstanding Decisions from Council.
Nature of Interest	Financial Interest.
Extent of Interest	Mayor Jacob does some part time work for Thomson Geer which provides some legal advice to the City. He does not work on City of Joondalup matters.

16.7 NOTICE OF MOTION NO. 7 – CR RUSSELL POLIWKA – OUTSTANDING DECISIONS FROM COUNCIL

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russell Poliwka has given notice of his intention to move the following Motion at the Council meeting to be held on 22 August 2023:

That Council REQUESTS the Chief Executive Officer to prepare a monthly report to Council, on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved.

REASON FOR MOTION

- The essential elements for Council's to make good decisions is accurate and full information to be presented for their consideration.
- There are still a significant number of Council decisions which have not been implemented or are ongoing.
- These need to be recorded as a timely reminder for Councillors to perform their function.
- The use of confidential items needs to be carefully scrutinised as it can generate the perception that we are doing something other than the City being fully transparent and accountable.

OFFICER'S COMMENT

The administration currently distributes a monthly report to Elected Members on outstanding reports requested to be submitted to either the Council or a Committee, and the estimated date the report is expected to be submitted for consideration.

Should the Council request to have this report include an update of any action taken, the impact of resourcing would need to be considered.

It is unclear whether the Notice of Motion is requesting that Elected Members be informed of every action that has been undertaken in relation to all resolutions of either the Council or Committee on a monthly basis.

Should this be the intent of the motion, then the collation of all correspondence, emails and the like which actions the item and closes if off can be provided to the Council, however, this will be a significant undertaking that will divert considerable resources away from implementing the decisions of Council.

Officers would increase the time and effort spent on reporting, at the cost of reducing the time and effort spent on delivering.

Council might wish to consider an expansion of reporting be incorporated as an element of the adopted Corporate Business Plan, with agreed milestones.

That would require consideration of other elements of the Plan that would need to be reprioritised to accommodate the resourcing of expanded monthly reporting.

Alternatively consideration could be given to providing additional resources to expand monthly reporting while maintaining the Plan.

Decisions of the Council or Committee

S5.41(c) of the *Local Government Act 1995* provides that the CEO's functions include to *cause Council decisions to be implemented.*

The administration has in place processes and procedures to action items as a result of Council or Committee resolutions. This process is overseen by the CEO and Directors to ensure resolutions are actioned and managed in a timely manner.

Elected Members might wish to discuss at a future Strategy Session the type of updates and reporting mechanisms Elected Members require to undertake their roles.

The motion is not supported.

Mayor Jacob left the Chamber at 4.27pm and the Deputy Mayor assumed the Chair.

MOVED Cr Poliwka, SECONDED Cr Raftis that Council REQUESTS the Chief Executive Officer to prepare a monthly report to Council, on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved.

MOTION - THAT THE MOTION BE NOW PUT

MOVED Cr Hamilton-Prime, SECONDED Cr McLean that the Motion be now PUT as per 10.1(b) of the *Meeting Procedures Local Law 2013*.

In accordance with clause 8.2(1)(c) of the *Meeting Procedures Local Law 2013*, which permits a Point of Order to be raised relating to the following:

"The violation of any written law, including this local law, provided that the member making the point of order states the written law believed to be breached".

Cr Kingston raised a Point of Order that clause 10.2(2) of the *Meeting Procedures Local Law 2013* had been breached as Cr Hamilton-Prime spoke to the motion. In accordance with clause 8.4(1) Deputy Mayor Logan rejected the Point of Order.

PROCEDURAL MOTION – THAT THE RULING OF THE PRESIDING MEMBER BE DISAGREED WITH

MOVED Cr Poliwka SECONDED Cr Kingston that the ruling of the presiding member be DISAGREED with as per 10.1(h) of the *Meeting Procedures Local Law 2013*.

The Motion was Put and **LOST (4/5)**

In favour of the Motion: Cr Chester, Cr Kingston, Cr Poliwka and Cr Raftis.
Against the Motion: Cr Fishwick, Cr Hamilton-Prime, Cr Logan, Cr Hill and Cr McLean.

PROCEDURAL MOTION - THAT THE MOTION BE NOW PUT
(Resolution No: CJ168-08/23)

MOVED Cr Hamilton-Prime, SECONDED Cr McLean that the Motion be now PUT as per 10.1(b) of the *Meeting Procedures Local Law 2013*.

The Motion was Put and **CARRIED (5/4)**

In favour of the Motion: Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Logan and Cr McLean.
Against the Motion: Cr Chester, Cr Kingston, Cr Poliwka and Cr Raftis.

RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ169-08/23)

MOVED Cr Poliwka, SECONDED Cr Raftis that Council REQUESTS the Chief Executive Officer to prepare a monthly report to Council, on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved.

The Motion was Put and **CARRIED (5/4)**

In favour of the Motion: Cr Chester, Cr Kingston, Cr Logan, Cr Poliwka and Cr Raftis.
Against the Motion: Cr Fishwick, Cr Hamilton-Prime, Cr Hill and Cr McLean.

16.8 NOTICE OF MOTION NO. 8 – CR RUSSELL POLIWKA – ADMINISTRATION EFFICIENCY ASSESSMENT

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russell Poliwka has given notice of his intention to move the following Motion at the Council meeting to be held on 22 August 2023:

That Council REQUESTS the Chief Executive Officer to engage an independent professional body to review the internal structures and efficiency of operations within the City's administration.

REASON FOR MOTION

- Over the last 8 years we have not had such a review and I have requested same as I believe it is essential that every 3-4 years an external body gives an objective assessment of the necessary resources and current functioning of the administration is undertaken.
- Such assessments are common place in organisations as it is often difficult for people with in the organisation to be objective.
- The funds expended on such reviews are often more than covered by the efficiency gains obtained.
- True transparency and accountability is what rate payers appreciate.

OFFICER'S COMMENT

Previous Council consideration

A report was considered by Council in March 2019 (CJ033-03/19 refers) relating to a request to review employee resources and efficiencies. The report was presented following a Notice of Motion from Cr Poliwka to the Council meeting 26 June 2018 (C58-06/18 refers), as follows:

That Council REQUESTS the Chief Executive Officer prepare a report, as a matter of priority, on the costs involved in engaging a consultant to examine and review the following aspects of the City's wage expenses:

1 Current staff structures and the employee contracting arrangements in place;

2 The wage increases over the last 10 years and also the reasoning behind predicted ongoing increases;

3 Alternative more cost-efficient engagement of staff resources and / or alternative technologies and means to achieve significant overall cost reductions in the ensuing five year plan.

The report presented to the March 2019 Council meeting provided an analysis of the City's operations, in terms of employee levels and structure; operational efficiencies and benchmarking exercises that the City has been party to over its journey since forming in July 1998. In particular, the information in the report provided details relating to employee resourcing and related costs including but not limited to the following:

1 The City of Joondalup staff structure, employment and contracting arrangements.

2 The City of Joondalup employment costs.

3 The iterative continuous improvement and innovation program that the City is recognised for.

As a consequence of the report the Council resolved in part, at the March 2019 meeting, that it:

"Not support engaging a consultant to review and examine the City's wage expenses and alternative technologies as a means to achieving a significant overall cost reduction, due to:

1 the potential excessive cost of engaging a consultant;

2 the reduction in opportunity to use such funds to undertake and invest in future technology to improve operational efficiencies and deliver on community expectations."

Current state and review processes

The City is recognised as a leader in local government performance and a reference point for technical experience and best practice for local governments at State and National level. The City is regularly invited to help develop the capability of the local government sector through meetings, forums and conference presentations to share its knowledge and experience in all facets of local government operations.

The organisation is structured to ensure compliance with service provision and legislation, service delivery is determined and driven by Council, through the adoption of the Corporate Business Plan which supports delivery of the Strategic Community Plan.

The performance and capacity of the organisation to deliver the compliance regime and meet community expectations is frequently reviewed by several programs and activities, many of which have oversight by external bodies, this includes:

Australian Business Excellence Framework, Continuous improvement program – The City uses the Australian Business Excellence Framework to provide a systematic process to drive continuous improvement and to provide a basis for assessing its performance and identify improvements. The continuous improvement program includes review of activities and services and identification of initiatives to increase organisational performance and efficiency. Participation in the program which includes assessments by external oversight agencies.

Local Government Performance Excellence Program – which includes robust benchmarking against similar sized local governments, with independent data analytics provided by PricewaterhouseCoopers. The results of this annual program are provided to Elected Members.

ISO 9001:2015 Quality Management System – The implementation of ISO 9001:2015 in the Infrastructure Services Directorate demonstrates the City's commitment to continuous improvement and customer service to achieve quality objectives. The fundamental principles include a process approach and constantly reviewing and refining processes to identify and implement improvements where required. The accreditation and re-accreditation process includes assessment by external auditors.

External Audit Program – The external Office of the Auditor General reports on relevant local government matters and those specific to the City. These reports are provided to the Audit and Risk Committee.

Customer Satisfaction Survey – Customer satisfaction on the City's service delivery. The City has consistently achieved high customer satisfaction ratings. The positive outcomes of these survey results reflect community satisfaction with services and service levels provided by the City. The next bi-annual Customer Satisfaction Survey will be undertaken soon.

Business Unit Functional Reviews – The City regularly undertakes functional reviews of its Business Units to review the scope of activities conducted, the delineation of responsibilities, the capabilities required to meet the Council/City service requirements, and recommendations to improve service delivery.

Transparency and Accountability - Transparency and accountability of operations is a cornerstone of the Council endorsed *Governance Framework* which details the many accountability measures embedded within the City's organisational processes.

Annual performance measures - Developed with input from Elected Members and included in the Corporate Business Plan and reported through the Annual Report.

Annual Budget process - Elected members are provided with relevant information on organisation structure and service provision through the annual budget process including organisational charts and comprehensive service statements, which enables them to review, consider and determine service provision and service levels on behalf of the community.

The Notice of Motion is not supported in view of the programs and activities already in place to assess and report on organisational structure, performance and efficiencies.

Mayor Jacob entered the Chamber 4.40pm and resumed the Chair.
Cr Kingston left the Chamber at 4.41pm.
Cr Hill left the Chamber at 4.42pm.
Cr Kingston entered the Chamber at 4.43pm.
Cr Hill entered the Chamber at 4.43pm.

RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ170-08/23)

MOVED Cr Poliwka, SECONDED Cr Raftis that Council REQUESTS the Chief Executive Officer to engage an independent professional body to review the internal structures and efficiency of operations within the City's administration.

The Motion was Put and CARRIED (6/4)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Kingston, Cr Logan, Cr Poliwka and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Hamilton-Prime, Cr Hill and Cr McLean.

MOTION TO CLOSE MEETING TO MEMBERS OF THE PUBLIC
(Resolution No: CJ171-08/23)

MOVED Mayor Jacob, SECONDED Cr Kingston that Council:

1 in accordance with Section 5.23(2)(b) and (e)(ii) of the *Local Government Act 1995* and clause 5.2(2) of the City's *Meeting Procedures Local Law 2013*, RESOLVES to close the meeting to members of the public to consider

1.1 Item 12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease (Ward - South-West),

1.2 Item 15.1 - Confidential - Shalom House - 252-254 Camberwarra Drive, Craigie (Ward - Central);

2 PERMITS the following employees to remain in the Chamber during discussion on Items 12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease (Ward - South-West) and Item 15.1 - Confidential - Shalom House - 252-254 Camberwarra Drive, Craigie (Ward - Central);

while the meeting is sitting behind closed doors as detailed in Part 1 above:

2.1 Chief Executive Officer, Mr James Pearson;
2.2 Director Corporate Services, Mr Mat Humfrey;
2.3 Director Planning and Community Development, Mr Chris Leigh;
2.4 Director Governance and Strategy, Mr Jamie Parry;
2.5 Director Infrastructure Services, Mr Nico Claassen;
2.6 Manager Governance, Mrs Kylie Bergmann;
2.7 Manager Waste Services, Mr Mathew Pennington;
2.8 Coordinator Governance, Mrs Vivienne Stampalija;
2.9 Senior Governance Officer, Mrs Deborah Gouges;
2.10 Governance Officer, Mrs Susan Hateley.

The Motion was Put and CARRIED (10/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

Members of the staff (with the exception of the Chief Executive Officer, Director Corporate Services, Director Planning and Community Development, Director Governance and Strategy, Director Infrastructure Services, Manager Governance, Manager Waste Services, Coordinator Governance, Senior Governance Officer and Governance Officer) and members of the public left the Chamber at this point; the time being 4.54pm.

Cr Poliwka and Cr Raftis left the Chamber at 4.54pm.

3.2 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Mayor Hon. Albert Jacob, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	A number of the proponents are known to Mayor Jacob as he has met with them on this and on other proposals.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Council Meeting.
Meeting Date	22 August 2023.
Item No. / Subject	12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	The sub-lessee and the individual parties of Sandgate (WA) Pty Ltd are known to Cr Hamilton-Prime.

12.15 CONFIDENTIAL - PINNAROO POINT FOOD AND BEVERAGE DEVELOPMENT (HILLARYS BEACH CLUB) - SUBLEASE (WARD - SOUTH-WEST)

WARD	South-West
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	110132, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This report is confidential in accordance with section 5.23(2)(c)(d)(e)(ii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

(e) a matter that if disclosed, would reveal:
(ii) information that has a commercial value to a person.

A full report is provided to elected members under separate cover. The report is not for publication.

Cr Raftis and Cr Poliwka entered the Chamber at 4.56pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ172-08/23)

MOVED Mayor Jacob, SECONDED Cr Hamilton-Prime that Council:

1 NOTES the request from Sandgate (WA) Pty Ltd for consent to a mortgage over the sublease between the City and Sandgate (WA) Pty Ltd;

2 APPROVES the request from Sandgate (WA) Pty Ltd in Part 1 and AUTHORISES the Mayor and Chief Executive Officer to execute the Consent to Sublease Security document in Attachment 3 to this Report.

The Motion was Put and CARRIED (7/3)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Logan and Cr McLean.
Against the Motion: Cr Kingston, Cr Poliwka and Cr Raftis.

The Senior Governance Officer left the Chamber at 5.01pm and returned at 5.03pm.

15.1 CONFIDENTIAL - SHALOM HOUSE - 252-254 CAMBERWARRA DRIVE, CRAIGIE (WARD - CENTRAL)

WARD	Central
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	45152, 101515
AUTHORITY / DISCRETION	Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.

This report is confidential in accordance with section 5.23(2)(c)(d)(e)(ii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

(e) a matter that if disclosed, would reveal:
(ii) information that has a commercial value to a person.

A full report is provided to elected members under separate cover. The report is not for publication.

RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ173-08/23)

MOVED Cr Poliwka, SECONDED Mayor Jacob that Council SUPPORTS Option 2 as detailed in this Report.

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

MOTION TO OPEN MEETING TO MEMBERS OF THE PUBLIC
(Resolution No: CJ174-08/23)

MOVED Mayor Jacob, SECONDED Cr Kingston that in accordance with clause 5.2(3)(b) of the *City of Joondalup Meeting Procedures Local Law 2013,* the Council meeting now be REOPENED TO THE PUBLIC.

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

Doors opened at 5.05pm.

Two members of the public and no members of the press were present.

The Media and Communications Officer entered the Chamber at 5.05pm.

In accordance with Clause 5.2(6)(a) of the City's Meeting Procedures Local Law 2013, Mayor Jacob read aloud the motions in relation to:

- *Item 12.15 - Confidential - Pinnaroo Point Food and Beverage Development (Hillarys Beach Club) - Sublease (Ward - South-West)*
- *Item 15.1 - Confidential - Shalom House - 252-254 Camberwarra Drive, Craigie (Ward-Central)*

MOTION TO RESUME ORDER OF BUSINESS
(Resolution No: CJ175-08/23)

MOVED Mayor Jacob, SECONDED Cr Kingston that Council RESUMES the operation of clause 4.3 of the *City of Joondalup Meeting Procedures Local Law 2013* – Order of Business.

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis.
Against the Motion: Nil.

17 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil.

18 CLOSURE

There being no further business, the Mayor declared the meeting closed at 5.07pm the following Elected Members being present at that time:

HON. ALBERT JACOB, JP
CR JOHN CHESTER
CR RUSS FISHWICK, JP
CR CHRISTINE HAMILTON-PRIME, JP
CR ADRIAN HILL
CR DANIEL KINGSTON
CR JOHN LOGAN
CR TOM MCLEAN, JP
CR RUSSELL POLIWKA
CR JOHN RAFTIS

22 AUGUST 2023 - ORDINARY MEETING OF COUNCIL ATTACHMENTS

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ATTACHMENT NO: 1

Monthly Development Applications Determined - June 2023

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
Central	DA22/0805	10/10/22	GROUPED DWELLING (new dwelling)	3/169 Camberwarra Drive CRAIGIE WA 6025	$241,060.90	Refused
Central	DA22/0997	19/12/22	GROUPED DWELLING (two new dwellings)	7 Ostle Street MULLALOO WA 6027	$800,000.00	Approved
Central	DA22/1012	23/12/22	HOLIDAY HOUSE (change of use from Grouped Dwelling)	18C Mandalay Place CRAIGIE WA 6025	$295.00	Approved
Central	DA23/0061	30/01/23	SINGLE HOUSE (new dwelling)	26 Cawarra Crescent CRAIGIE WA 6025	$280,206.00	Approved
Central	DA23/0168	16/03/23	SINGLE HOUSE (additions)	18A Koolyanga Road MULLALOO WA 6027	$160,000.00	Approved
Central	DA23/0255	17/04/23	SINGLE HOUSE (carport addition)	82 The Crest WOODVALE WA 6026	$15,800.00	Approved
Central	DA23/0257	17/04/23	SHOP (additions and signage)	Woodvale Boulevard Shopping Centre 931 Whitfords Avenue WOODVALE WA 6026	$150,000.00	Approved
Central	DA23/0265	18/04/23	SINGLE HOUSE (ancillary dwelling)	63 Mullaloo Drive MULLALOO WA 6027	$254,000.00	Approved
Central	DA23/0271	21/04/23	SINGLE HOUSE (additions and siteworks)	3 Barradine Way CRAIGIE WA 6025	$100,000.00	Approved
Central	DA23/0325	09/05/23	SINGLE HOUSE (front fence and siteworks)	234 Trappers Drive WOODVALE WA 6026	$18,500.00	Approved
Central	DA23/0352	15/05/23	SINGLE HOUSE (carport addition)	31 Deyoung Road CRAIGIE WA 6025	$10,750.00	Approved
Central	DA23/0361	18/05/23	SINGLE HOUSE (patio additions)	3 Hayworth Rise WOODVALE WA 6026	$15,900.00	Approved
Central	DA23/0378	21/05/23	SINGLE HOUSE (patio addition)	20 Bearing Parade MULLALOO WA 6027	$15,000.00	Approved
Central	DA23/0403	31/05/23	SINGLE HOUSE (garage addition)	42 Coyle Road CRAIGIE WA 6025	$150,000.00	Approved
Central	DA23/0412	02/06/23	SINGLE HOUSE (patio addition)	6 The Ridge WOODVALE WA 6026	$12,914.00	Approved
Central	DA23/0414	02/06/23	SINGLE HOUSE (patio additions)	2 Jarrah Place WOODVALE WA 6026	$15,000.00	Approved
Central	DA23/0423	08/06/23	SINGLE HOUSE (outbuilding addition)	52 Monument Drive BELDON WA 6027	$6,000.00	Approved
Central	DA23/0448	16/06/23	SINGLE HOUSE (patio addition)	75 Delonix Circle WOODVALE WA 6026	$16,965.00	Approved
North	DA19/0573.01	19/05/23	BULKY GOODS SHOWROOM (modifications to previously approved development - DA19/0573)	30 Sundew Rise JOONDALUP WA 6027	$0.00	Approved
North	DA19/0573.01	19/05/23	BULKY GOODS SHOWROOM (modifications to previously approved development - DA19/0573)	32 Sundew Rise JOONDALUP WA 6027	$0.00	Approved
North	DA23/0068	31/01/23	SINGLE HOUSE (new two storey dwelling)	5 Agonda Way BURNS BEACH WA 6028	$400,000.00	Approved
North	DA23/0132	01/03/23	SINGLE HOUSE (additions)	15 Mulloway Court BURNS BEACH WA 6028	$350,000.00	Approved
North	DA23/0174	21/03/23	SINGLE HOUSE (garage, patio & ensuite additions)	4 Carmen Court JOONDALUP WA 6027	$150,000.00	Approved
North	DA23/0193	24/03/23	SINGLE HOUSE (additions)	11 Fairlie Grove KINROSS WA 6028	$70,000.00	Approved
North	DA23/0261	16/04/23	SINGLE HOUSE (additions)	33 Manapouri Meander JOONDALUP WA 6027	$20,000.00	Approved

ATTACHMENT NO: 1

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
North	DA23/0308	04/05/23	SINGLE HOUSE (garage addition)	12 Seneca Gardens JOONDALUP WA 6027	$8,000.00	Approved
North	DA23/0320	08/05/23	RECREATION - PRIVATE (change of use and signage)	5/116 Winton Road JOONDALUP WA 6027	$120,000.00	Approved
North	DA23/0334	11/05/23	PLACE OF WORSHIP AND EDUCATIONAL ESTABLISHMENT (change of use)	2 Lincoln Lane JOONDALUP WA 6027	$0.00	Approved
North	DA23/0336	11/05/23	SINGLE HOUSE (patio addition)	8 Talbingo Turn JOONDALUP WA 6027	$11,200.00	Approved
North	DA23/0351	15/05/23	SINGLE HOUSE (patio addition)	19 Saltwater Avenue BURNS BEACH WA 6028	$15,359.00	Approved
North	DA23/0357	18/05/23	SINGLE HOUSE (carport and patio additions - retrospective)	2 Kirkdale Turn KINROSS WA 6028	$4,000.00	Approved
North	DA23/0367	22/05/23	RESTAURANT / CAFE (additional signage)	140 Grand Boulevard JOONDALUP WA 6027	$28,000.00	Approved
North	DA23/0370	19/05/23	RECREATION - PRIVATE (change of use - urban active gym)	Lakeside Shopping City 420 Joondalup Drive JOONDALUP WA 6027	$0.00	Approved
North	DA23/0371	19/05/23	SINGLE HOUSE (secondary street fencing)	27 Clearview Avenue BURNS BEACH WA 6028	$5,000.00	Approved
North	DA23/0379	23/05/23	SINGLE HOUSE (patio addition)	5 Oriana Place CURRAMBINE WA 6028	$28,440.00	Approved
North	DA23/0385	24/05/23	MOTOR VEHICLE REPAIRS (signage additions - RAC)	1/77 Winton Road JOONDALUP WA 6027	$37,322.00	Approved
North	DA23/0396	31/05/23	SINGLE HOUSE (patio addition)	33 Currambine Boulevard CURRAMBINE WA 6028	$4,389.00	Approved
North	DA23/0398	30/05/23	SINGLE HOUSE (patio addition)	7 Dalbeattie Way KINROSS WA 6028	$15,579.00	Approved
North	DA23/0433	12/06/23	SINGLE HOUSE (patio addition)	1 Ritz Way CURRAMBINE WA 6028	$19,000.00	Approved
North	DA23/0446	16/06/23	SINGLE HOUSE (patio addition)	174 Kinross Drive KINROSS WA 6028	$17,660.00	Approved
NorthCentr	DA23/0023	13/01/23	SINGLE HOUSE (siteworks - retrospective)	11 Narran Close EDGEWATER WA 6027	$18,000.00	Approved
NorthCentr	DA23/0115	21/02/23	SINGLE HOUSE (front fence and siteworks)	7 Plymouth Cove OCEAN REEF WA 6027	$7,000.00	Approved
NorthCentr	DA23/0173	20/03/23	SINGLE HOUSE (garage addition)	6 Yawl Court OCEAN REEF WA 6027	$18,000.00	Approved
NorthCentr	DA23/0204	28/03/23	SINGLE HOUSE (new dwelling)	6B Tallow Ramble EDGEWATER WA 6027	$318,942.00	Approved
NorthCentr	DA23/0231	05/04/23	SINGLE HOUSE (additions)	73 Spyglass Grove CONNOLLY WA 6027	$130,000.00	Approved
NorthCentr	DA23/0258	17/04/23	SINGLE HOUSE (new two storey dwelling)	4 Dinghy Place OCEAN REEF WA 6027	$650,000.00	Approved
NorthCentr	DA23/0286	27/04/23	SINGLE HOUSE (patio addition)	28 Christmas Avenue HEATHRIDGE WA 6027	$3,000.00	Approved
NorthCentr	DA23/0287	27/04/23	SINGLE HOUSE (outbuilding addition)	8 Whistler Close EDGEWATER WA 6027	$18,663.00	Approved
NorthCentr	DA23/0291	30/04/23	SINGLE HOUSE (outbuilding addition)	5 Carroo Heights OCEAN REEF WA 6027	$15,000.00	Approved
NorthCentr	DA23/0339	10/05/23	SINGLE HOUSE (carport and patio additions)	73 Caridean Street HEATHRIDGE WA 6027	$16,400.00	Approved
NorthCentr	DA23/0343	12/05/23	SINGLE HOUSE (siteworks and fence)	3 Island Place HEATHRIDGE WA 6027	$18,000.00	Approved
NorthCentr	DA23/0377	19/05/23	SINGLE HOUSE (new ancillary dwelling)	43 Weldwood Road OCEAN REEF WA 6027	$115,940.00	Approved

ATTACHMENT NO: 1

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
NorthCentr	DA23/0430	12/06/23	SINGLE HOUSE (patio addition)	28 Peninsula Avenue HEATHRIDGE WA 6027	$12,320.00	Approved
NorthCentr	DA23/0444	15/06/23	SINGLE HOUSE (outbuilding addition)	5 Carroo Heights OCEAN REEF WA 6027	$15,000.00	Approved
South	DA22/0967	02/12/22	GROUPED DWELLING (two new dwellings)	25 Marri Road DUNCRAIG WA 6023	$1,671,858.00	Approved
South	DA23/0083	06/02/23	SINGLE HOUSE (new dwelling)	21 Halgania Way DUNCRAIG WA 6023	$450,000.00	Approved
South	DA23/0135	02/03/23	SINGLE HOUSE (additions)	49 Mason Way PADBURY WA 6025	$30,000.00	Approved
South	DA23/0244	13/04/23	SINGLE HOUSE (additions)	5 Colac Way DUNCRAIG WA 6023	$16,545.00	Approved
South	DA23/0256	17/04/23	SINGLE HOUSE (additions)	24 Leach Street MARMION WA 6020	$250,000.00	Approved
South	DA23/0263	18/04/23	GROUPED DWELLING (additions)	10B McRae Court PADBURY WA 6025	$200,000.00	Approved
South	DA23/0267	17/04/23	SINGLE HOUSE (patio addidtion)	54 Durack Way PADBURY WA 6025	$14,085.00	Approved
South	DA23/0375	19/05/23	SINGLE HOUSE (additions)	10 Jason Place PADBURY WA 6025	$20,000.00	Approved
South	DA23/0397	31/05/23	SINGLE HOUSE (siteworks)	17 Glenbar Road DUNCRAIG WA 6023	$13,000.00	Approved
South	DA23/0400	30/05/23	SINGLE HOUSE (patio addition)	12 Chadlington Drive PADBURY WA 6025	$19,500.00	Approved
SouthEast	DA22/0081	04/02/22	GROUPED DWELLING (four new two storey dwellings)	23 Willow Road WARWICK WA 6024	$1,200,000.00	Approved
SouthEast	DA22/0754	21/09/22	GROUPED DWELLING (four new dwellings)	3 Reserve Close GREENWOOD WA 6024	$1,050,000.00	Approved
SouthEast	DA23/0100	14/02/23	GROUPED DWELLING (carport addition)	16 Chalcombe Way WARWICK WA 6024	$1.00	Approved
SouthEast	DA23/0188	23/03/23	SINGLE HOUSE (new dwelling)	16B Abbess Place KINGSLEY WA 6026	$300,000.00	Approved
SouthEast	DA23/0194	24/03/23	GROUPED DWELLING (two new dwellings)	51 Holland Way KINGSLEY WA 6026	$650,000.00	Approved
SouthEast	DA23/0241	13/04/23	SINGLE HOUSE (outbuilding addition)	77 Blackall Drive GREENWOOD WA 6024	$13,500.00	Approved
SouthEast	DA23/0254	14/04/23	SINGLE HOUSE (patio addition)	5A Coventry Court KINGSLEY WA 6026	$7,290.00	Approved
SouthEast	DA23/0279	26/04/23	SINGLE HOUSE (rear fence addition)	13 Whitewood Street GREENWOOD WA 6024	$5,000.00	Approved
SouthEast	DA23/0303	03/05/23	GROUPED DWELLING (carport addition)	10 Buckie Court WARWICK WA 6024	$7,000.00	Approved
SouthEast	DA23/0327	09/05/23	GROUPED DWELLING (carport addition)	2 Elbury Court KINGSLEY WA 6026	$14,090.00	Approved
SouthEast	DA23/0338	11/05/23	SINGLE HOUSE (patio addition)	21 Benton Way WARWICK WA 6024	$13,363.00	Approved
SouthEast	DA23/0345	12/05/23	SINGLE HOUSE (patio addition)	21 Cedarwood Circle GREENWOOD WA 6024	$7,700.00	Approved
SouthEast	DA23/0364	17/05/23	SINGLE HOUSE (patio additions)	22 Adenandra Way GREENWOOD WA 6024	$15,640.00	Approved
SouthWest	DA22/0251.02	19/05/23	OFFICE (extension of time to DA22/0251.01)	Sorrento Commercial Centre 130 West Coast Drive SORRENTO WA 6020	$0.00	Approved
SouthWest	DA23/0189	24/03/23	SINGLE HOUSE (new ancillary dwelling)	3 Henderson Drive KALLAROO WA 6025	$20,000.00	Approved
SouthWest	DA23/0191	23/03/23	SINGLE HOUSE (patio addition)	106 Parnell Avenue SORRENTO WA 6020	$10,000.00	Approved

ATTACHMENT NO: 1

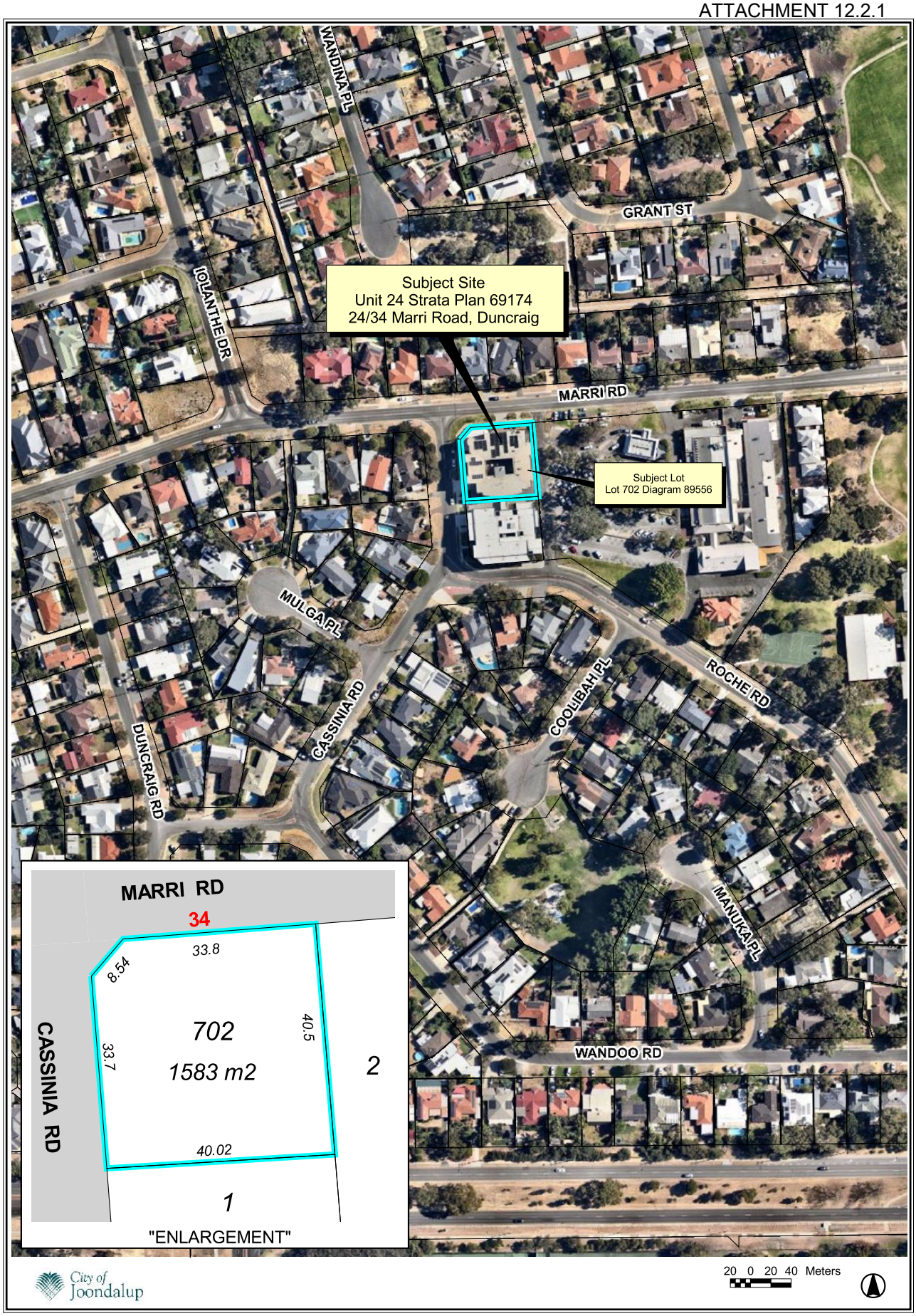
Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
SouthWest	DA23/0215	30/03/23	SINGLE HOUSE (second storey addition)	76 Flinders Avenue HILLARYS WA 6025	$450,000.00	Approved
SouthWest	DA23/0217	30/03/23	SINGLE HOUSE (additions)	54 Nautilus Way KALLAROO WA 6025	$120,000.00	Approved
SouthWest	DA23/0278	22/04/23	SINGLE HOUSE (outbuilding addition)	5 Angel Close HILLARYS WA 6025	$19,000.00	Approved
SouthWest	DA23/0302	03/05/23	SINGLE HOUSE (siteworks)	4 Landells Rise HILLARYS WA 6025	$5,000.00	Approved
SouthWest	DA23/0310	04/05/23	SINGLE HOUSE (siteworks)	4 Landells Rise HILLARYS WA 6025	$7,000.00	Approved
SouthWest	DA23/0350	15/05/23	SINGLE HOUSE (carport addition)	33 Angler Way SORRENTO WA 6020	$12,000.00	Approved
SouthWest	DA23/0419	07/06/23	SINGLE HOUSE (patio addition)	8 Centaur Street KALLAROO WA 6025	$12,600.00	Approved
SouthWest	DA23/0431	12/06/23	SINGLE HOUSE (carport addition)	25 Windsor Place KALLAROO WA 6025	$8,990.00	Approved
SouthWest	DA23/0439	13/06/23	SINGLE HOUSE (existing carport to a garage)	38 Centennial Gardens HILLARYS WA 6025	$5,000.00	Approved
88					**$11,560,766.90**	

ATTACHMENT NO: 2

Monthly Subdivision Application Recommendations to Western Australian Planning Commission - June 2023

Ward	SU Number	Received Date	Application Details	Property Address	Recommendation
Central	SU163687	06/06/23	Boundary realignment	4 Northshore Drive MULLALOO WA 6027	NotSupport
North	SU371-23	07/06/23	2 strata residential lots	2 Manito Court JOONDALUP WA 6027	Support
NorthCentr	SU163630	22/05/23	1 additional residential lot	4 Milne Court OCEAN REEF WA 6027	NotSupport
NorthCentr	SU279-23	09/05/23	2 strata residential lots	2 Nandus Court HEATHRIDGE WA 6027	Support
NorthCentr	SU353-23	01/06/23	2 strata residential lots	50 Fortescue Loop HEATHRIDGE WA 6027	NotSupport
South	SU280-23	09/05/23	2 strata residential lots	1 Lever Street MARMION WA 6020	Support
South	SU328-23	29/05/23	2 strata residential lots	78 Sycamore Drive DUNCRAIG WA 6023	Support
SouthWest	SU163484	14/04/23	1 additional residential lot	86 West Coast Drive SORRENTO WA 6020	NotSupport
8					

ATTACHMENT 12.2.1



lot702-34_marri-05072023

CLIENT:
Carmelo & Vanessa Cirillo
ADDRESS:
No.34 Marri Road, Duncraig

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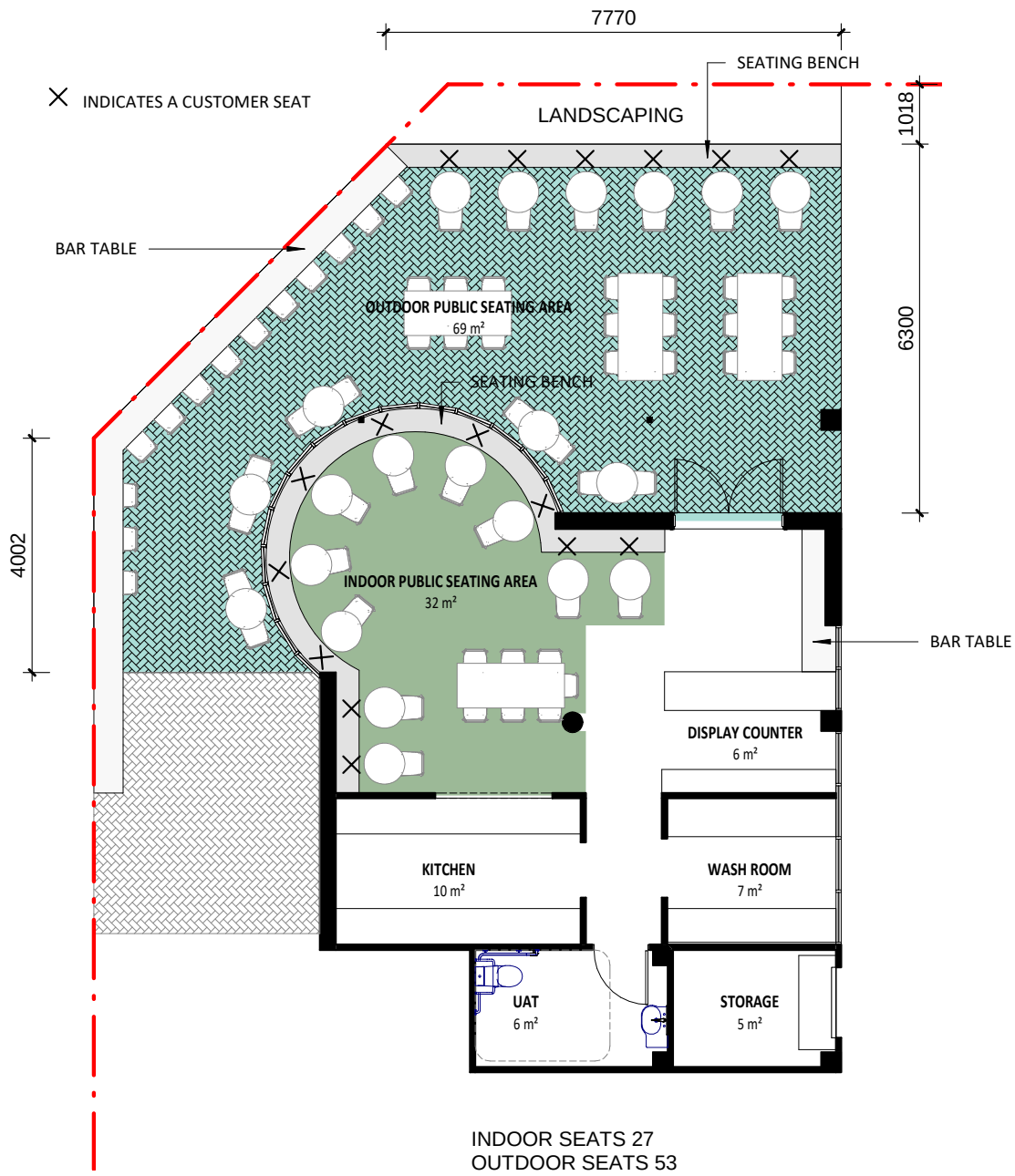
No.	Description	Date
1	for planning approval	17.04.2023
2	car bay 14 to shared space	2.08.2023

DRAWING
SITE PLAN

JOB #: **2319**
SHEET #: **A1.01**
SCALE @ A3: 1 : 200
DATE 2.08.2023
REV #: **2**

P: 0438941604 E: nkstudiodesign@gmail.com W: www.nkstudiodesign.com 2/08/2023 1:33:45 PM



INDOOR SEATS 27
OUTDOOR SEATS 53
TOTAL No. OF PROPOSED SEATS 80

CLIENT:
Carmelo & Vanessa Cirillo
ADDRESS:
No.34 Marri Road, Duncraig

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No.	Description	Date
1	for planning approval	17.04.2023

DRAWING
SEATING ARRANGEMENT PLAN

JOB #: **2319**
SHEET #: **A2.01**
SCALE @ A3: 1 : 100
DATE 17.04.2023
REV #: **1**

P: 0438941604 E: nkstudiodesign@gmail.com W: www.nkstudiodesign.com 17/04/2023 4:23:39 PM

2023

DEVELOPMENT APPLICATION

LOT 702 (NO.24/34) MARRI ROAD, DUNCRAIG

PROPOSED ALTERATION TO EXISTING RESTAURANT

(LITTLE H CAFÉ)
CITY OF JOONDALUP

CF Town Planning & Development

CF Town Planning & Development

Prepared for

Little H Café for alterations to the existing restaurant (café) on Lot 702 (No.24/34) Marri Road, Duncraig.

Prepared by

CF Town Planning & Development
Planning & Development Consultants

Address: 3/1 Mulgul Road, Malaga WA 6090
Tel: 92492158
Mb: 0407384140
Email: carlof@people.net.au

Carlo Famiano
Director
CF Town Planning & Development

Name	Position	Document Revision	Date
Mr Carlo Famiano	Town Planner	Planning Report (i)	24 April 2023

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CF Town Planning & Development

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Appendix 1: Certificate of Title

Appendix 2 - Site Development Plans

littleh

Planning & Development Consultants
Address: 3/1 Mulgul Road, Malaga WA 6090
Tel: 9249 2158 Mb: 0407384140 Email: carlof@people.net.au
CVF Nominees Pty Ltd ABN: 86 110 067 395

CF Town Planning & Development

1.0 INTRODUCTION

CF Town Planning & Development acts on behalf of the owners of Little H Café as their consultant town planners and hereby prepare the following report in support of an Application for Development Approval seeking the City of Joondalup's approval for the alteration (retrospective) of the existing approved restaurant (café) on Lot 702 (No.24/34) Marri Road, Duncraig ('subject land').

This report provides details regarding the following:

- Site details and background;
- Alterations to existing approval;
- Technical information from specialised consultants (i.e. traffic impact statement);
- Planning considerations; and
- Provision of justification in support of the proposed development, addressing the relevant planning framework.

In light of the above, we respectfully request the City of Joondalup's favorable consideration and conditional approval of the application at their earliest possible convenience.

Should you have any queries or require any additional information regarding any of the matters raised above please do not hesitate to contact Mr Carlo Famiano on 0407384140 or carlof@people.net.au.

1.1 List of Consultant Reports

The following consultant reports have been prepared in support of this development application for review by the City of Joondalup:

i) Traffic Impact Statement from Donald Veal Consultants (DVC).

CF Town Planning & Development
Planning & Development Consultants

CF Town Planning & Development

2.0 LOCATION & BACKGROUND

The subject land is located on the south-eastern corner of the intersection of Marri Road and Cassinia Road. The land is also located approximately 375 metres north of Warwick Road and approximately 380 metres east of Marmion Avenue, both of which comprises a high frequency bus routes (see Figure 1 – Location Plan).

The land also forms part of the Duncraig Activity Centre, which comprises a wide range of services including retail uses, entertainment uses, a primary school and private recreation uses. The Activity Centre also includes two (2) large mixed use developments (including the subject land) that comprise a number of multiple dwellings.

The subject land has been developed to accommodate a three (3) storey mixed use development that comprises commercial tenancies on the ground floor and twenty (20) residential apartments (multiple dwellings) above. The development also includes an undercroft level that comprises on-site car parking for the residents and a ground floor car parking area to service the commercial tenancies (including visitor parking). This application relates to Unit 24, which has been approved for 'Restaurant/Cafe' purposes and is operated by 'Little H Café'.

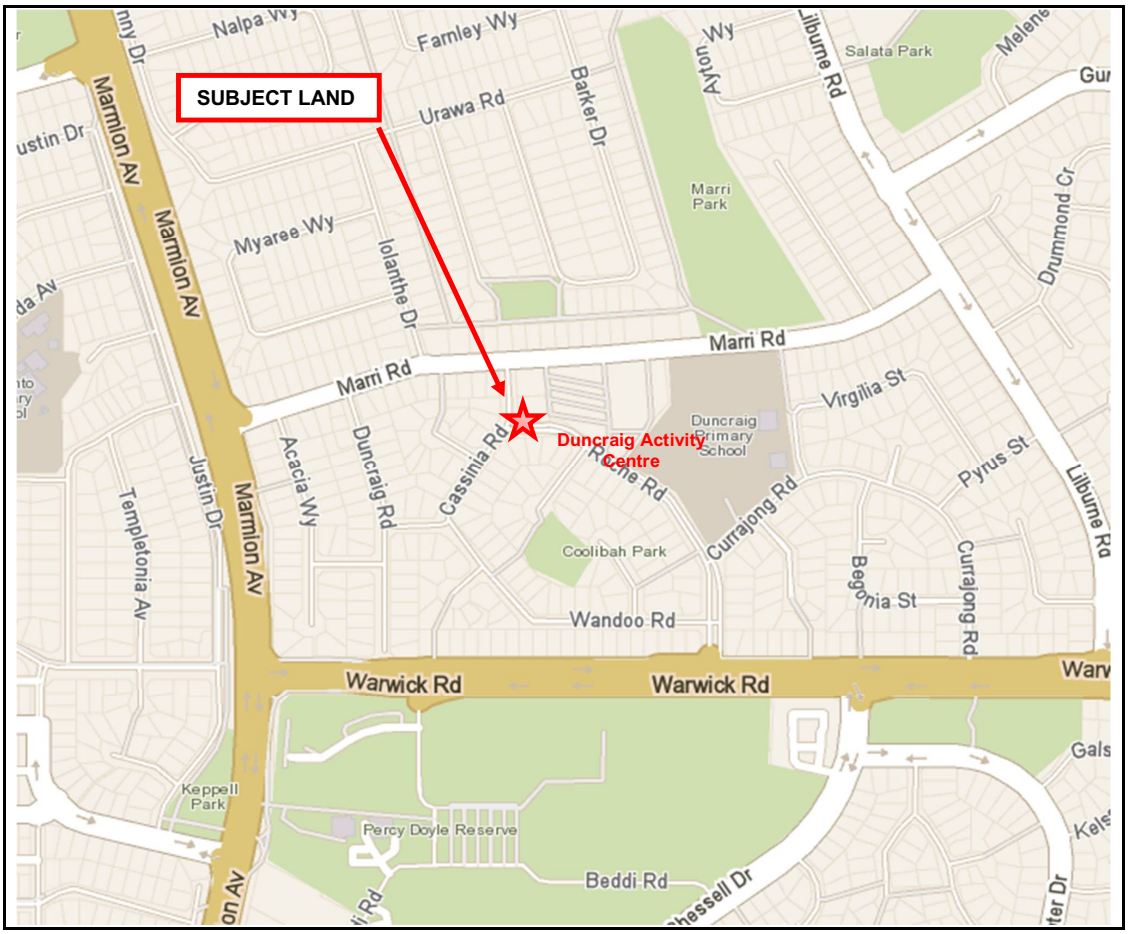

Figure 1 – Location Plan

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'Little H Café' is a popular and well established café located within Duncraig. The key focus of the café is to provide a breakfast and lunch service seven (7) days a week, with no dinner service being offered.

The City of Joondalup have granted a number of development approvals for Unit 24 on the subject land over the years to establish the current use operating from the tenancy. Table 1 below outlines a brief history of the development approvals issued for the land:

Table 1 – Previous Approvals

DEVELOPMENT APPLICATION REFERENCE	APPROVAL DATE	APPROVED WORKS & DETAILS	KEY Details
Unknown	Approx 2016	Mixed use development	• Four (4) commercial tenancies and twenty (20) multiple dwellings. • Unit 24 was approved as a 'Shop')
Unknown	19 July 2016	Change of use from 'Shop' to 'Restaurant'	• Indoor seating area of 40m^2 and a maximum of 32 seats. • Approval included a shortfall of six (6) on-site car parking bays.
DA17/1226	27 November 2018	Proposed increased seating numbers and area for the restaurant.	• A maximum area of 60.34m^2. • Maximum of 40 seats. • Construction of two (2) on-street car parking bays within the Cassinia Road verge area. • Approval including a shortfall of eight (8) on-site car parking bays.

It should be noted that the City of Joondalup also granted development approval in April 2019 to change the approved use of Units 22 & 23 on the subject land from 'Office' & 'Shop' to 'Educational Establishment' (i.e. tutoring service). The approval included the following details:

i) The use offers tutoring for school children;

ii) Tutoring sessions are held between 4.00pm and 7.00pm weekdays, and closed on Saturday and Sundays;

iii) Three (3) tutors at any one given time;

iv) A maximum of fifteen (15) students at any given time; and

v) Overall shortfall in car parking of eight (8) bays for the subject land.

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3.0 LAND DESCRIPTION

The subject land is legally described as follows:

- Lot 24 on Strata Plan 69174 on Certificate of Title Volume 2924, Folio 708. The land is currently owned by JHF Holdings Pty Ltd.

A copy of the Certificate of Title is provided within Appendix 1 of this report.

4.0 PHYSICAL CHARACTERISTICS

The subject land area is irregular in shape, comprises an area of 1,583m^2, has direct frontage and access to Marri Road along its northern boundary and Cassinia Road along the land's western lot boundary.

The subject land has been developed to include a three (3) storey mixed use development, with non-residential uses on the ground level ('Educational Establishment' 'Restaurant/Café' & 'Private Recreation'), twenty (20) multiple dwellings on the upper levels and an undercroft/basement level comprising on-site car parking (see Figure 2 – Aerial Site Plan & Figure 3). This application relates to Unit 24 (approved 'Restaurant/Café').

Figure 2 - Aerial Site Plan

Figure 3 – The existing café development located on the ground floor of the mixed use development on the subject land.

Figure 4 – The overall development on the subject land.

5.0 APPLICATION PURPOSE

On 24 February 2023 the City of Joondalup informed the operator of Little H Café that following an inspection of the premises that it was identified that the number of seats for the approved restaurant had increased contrary to Condition No.1 of the City's development approval granted on 27 November 2018 (DA17/1226), which limited the number of seats to forty (40).

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In light of the above, this application seeks the City's retrospective approval to increase the number of seats to enable the existing restaurant to continue operating at its current capacity to provide a valuable service to the local community. The points below provide an outline of the key works/changes That form part of this application:

i) Increase the seating numbers for the approved restaurant/cafe from forty (40) to eight (80) seats at any one given time. This comprises of twenty seven (27) indoors seats and fifty three (53) outdoors seats; and

ii) Increase the approved dining area from 60.34m^2 to 101m^2.

Figure 5 below illustrates the layout of the café that is seeking approval from the City of Joondalup to accommodate eighty (80) seats. The figure also illustrates the current approved layout of the restaurant/café to illustrate the comparison between the approved layout and the current operations.

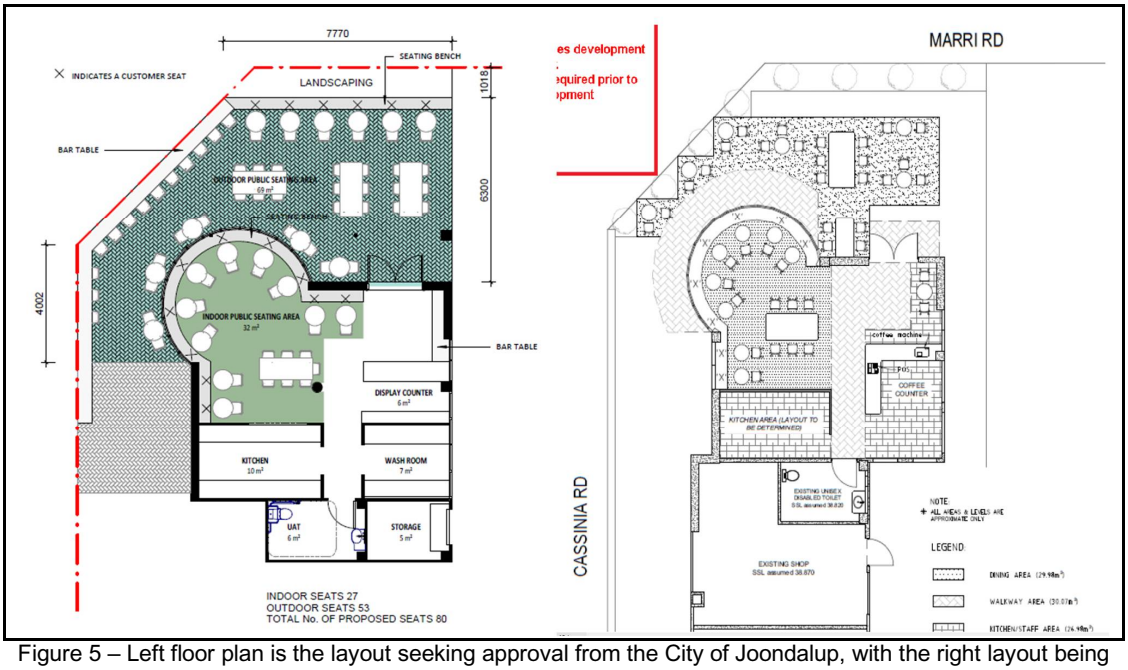

Figure 5 – Left floor plan is the layout seeking approval from the City of Joondalup, with the right layout being the current approved layout from 2018.

In addition to the proposed change of patronage numbers for the café, this application seeks the City's approval to place a time limit of 15 minutes on the two (2) on-street parking car bays located within the Cassinia Road road reserve abutting the subject lot (see Figure 6). Justification for the time limit area as follows:

i) The bays are frequently used by residents of the apartments as long term car parking of vehicles (for a day or more at a time). This limits visitor and community parking;

ii) In light of the above issue with the two (2) on-street car parking bay usage, the time limit will open up the use of the bays for the general community and visitors to the area;

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iii) It should be noted that the on-street car parking were constructed as part of the development approval issued for the restaurant/café in 2018. As such, it could be argued that these bays could be added to the overall car parking provided for the development;

iv) The time limit will allow for quick turnaround of the bays to cater for patrons using the take-away services of the café;

v) The time limit will allow for drop off/pick-up movements for the commercial businesses operating on the ground floor of the mixed use development, therefore reducing the need for patrons to enter the site to drop-off/pick-up students or patrons of the restaurant/café. This will reduce on-site traffic congestion; and

vi) The bays could be used by take-away services (i.e. Uber Eats etc).

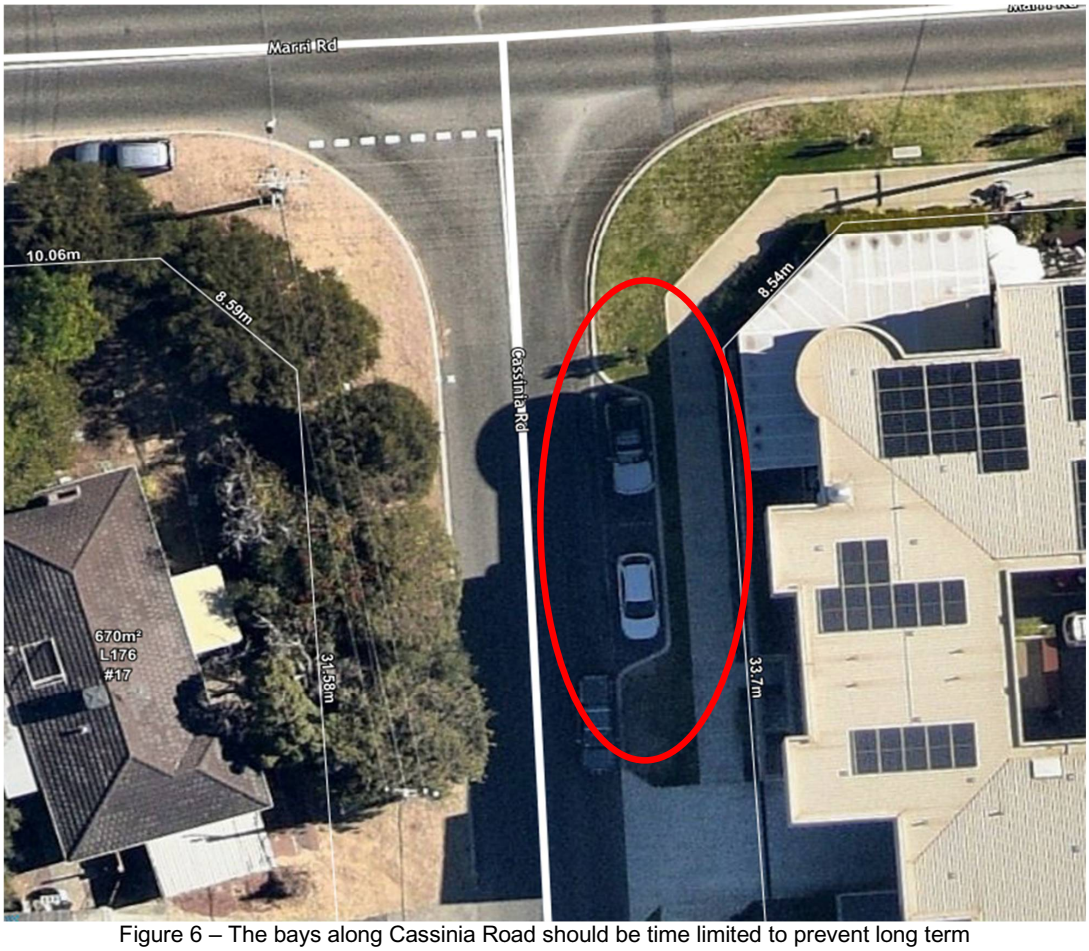

Figure 6 – The bays along Cassinia Road should be time limited to prevent long term use by residents of the apartments.

This application does not change the operating hours for the restaurant/café, which reflects the approval granted in 2018. The following details are provided in regard to the current operations of the restaurant/café for the City's review and reference:

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- The operating hours of Little H Café are between 6am to 3pm daily (seven days per week);
- Th kitchen closes at 2.30pm daily, with no meal orders taken after this time. The kitchen tends to take orders and commence from 7.00am daily;
- The café provides a dine-in and take-away service;
- Through the current activities of the restaurant/cafe, the operators have identified that approximately 50% of customers that dine-in drive to Café, with the other 50% walk/ride to the premises. Of the drivers, a number of them also utilise the services offered on the adjoining shopping centre site and therefore tend to also use the car parking bays on that site;
- In addition to the above point, it is noted that 50% of those customers that don't require parking consist of residents within the complex above the restaurant/café and within the existing multiple dwelling development on the adjoining southern property, which construction completing in 2019 (following the current approval for the seating layout of the restaurant/café); and
- A review of customer activities (i.e. 'covers') demonstrates that the business has a peak period during the weekends between 8.30am and 1pm (i.e. breakfast for Saturday and lunch for Sunday). It's during these peak periods that the maximum number of eight (80) seat are reached. The peak period during the weekdays is between 8.30am and 11.30am, with the maximum number of eight (80) seats not being met (see Figure 7).

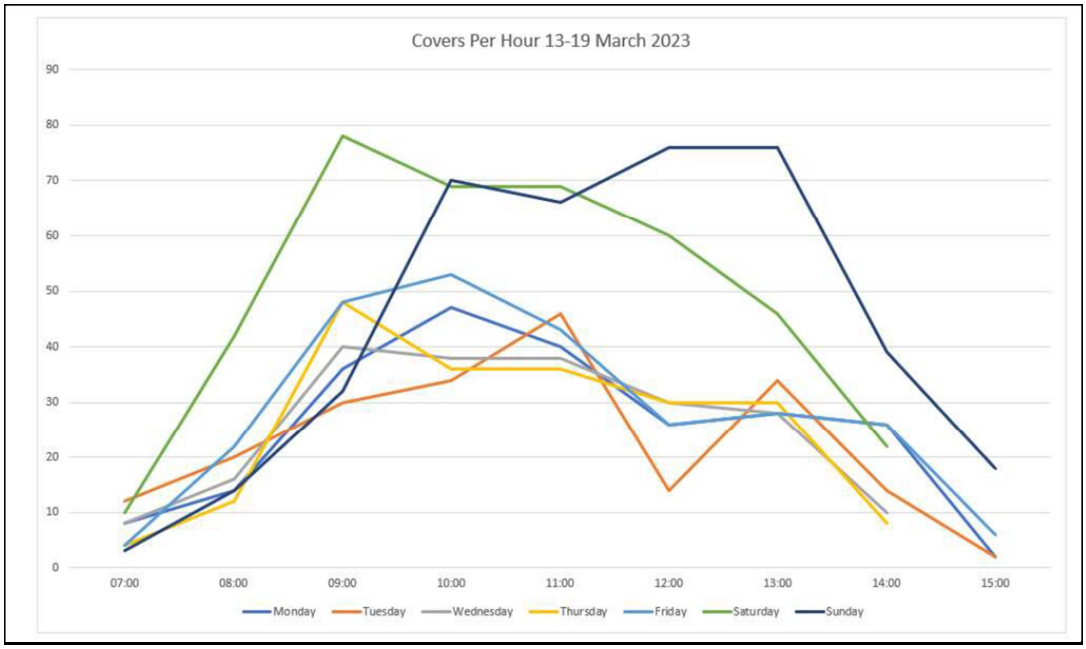

Figure 7 – Hourly Sales for week 13-19 March 2023

As outlined within this report, this application seeks retrospective approval for the increase to the approved seating numbers and the overall area of the restaurant/café and does not propose any new works or alterations to the building. Furthermore, the increase in area is a result of the additional seating being provided for the restaurant/café.

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6.0 STATUTORY CONSIDERATIONS

6.1 Metropolitan Region Scheme

The subject land is currently classified 'Urban' zone under the Metropolitan Region Scheme (MRS). It should be noted that the zones and reservations prescribed by the MRS are broad categories only that are intentionally not precisely defined or limited in order to enable a flexible approach to town planning. The following definition is provided as a guide to its stated purpose/s in the MRS:

*"**Urban Zone** - Areas in which a range of activities are undertaken, including residential, commercial recreational and light industry."*

The continued use of the land for restaurant (café) purposes is considered to be consistent with the defined intent of its current 'Urban' zoning classification under the MRS.

6.2 City of Joondalup Local Planning Scheme No.3

The subject land is classified 'Commercial' zone under the City of Joondalup's current operative Local Planning Scheme No.3 (LPS No.3).

Part 6 of the City's LPS No.3 provides the definitions for the various uses that would apply to this application. Table 2 below provides an overview of the land use definition and permissibility within the zone, as prescribed in Table 1 ('Zoning Table') of LPS No.3, which will apply to the subject land:

Table 2– Land Use & Permissibility

LAND USE	DEFINITION	USE PERMISSIBILITY
Restaurant/Café	*means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the Liquor Control Act 1988.*	*Permitted ("P") use, meanings that the use is permitted if it complies with all relevant development standards or requirements of this Scheme.*

As previously outlined within this report, the City of Joondalup have historically granted approval for the aforementioned use and that the use is still established on the land.

Council's stated objectives for all land classified 'Commercial' zone under LPS No.3 are as follows:

a) To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.

b) To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades or improve the existing streetscape.

c) To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality

It is contended the use of the subject land and increase in seating numbers for the existing restaurant/café is consistent with the objectives of the land's current 'Commercial' zoning classification in LPS No.3 for the following reasons:

- It will provide for the continued use of the tenancy for a restaurant/café within a well-established Activity Centre;
- It is compatible with the streetscape and existing uses within the immediate locality. Furthermore, the existing restaurant/café provides for good activation along the street and fosters good connectivity between with public and private realms;
- It will continue to provide a much needed service to the local community and support local business within the Activity Centre by providing a 'meeting place'; and
- It will not have an adverse impact on the amenity of surrounding residents within the immediate area.

As the outdoor dining area is located within the subject land, the City of Joondalup's Alfresco Activity Local Planning Policy does not apply in this instance.

6.3 City of Joondalup Commercial, Mixed Use and Service Commercial Zone Local Planning Policy

The City's Policy provides a guide for non-residential development on land classified 'Commercial', 'Mixed Use' and 'Service Commercial' zones. The objectives of the Policy are as follows:

i) To provide development standards for commercial buildings that assist in facilitating appropriate built form and functional commercial centres.

ii) To facilitate the development or redevelopment of commercial centres that respond to the local context.

iii) To ensure the design and siting of commercial development provides a high standard of amenity, no blank facades visible from the street and activation of external areas.

iv) To encourage high quality, pedestrian friendly, street-orientated development that integrates with surrounding areas.

v) To create vibrant mixed use commercial centres that are the focal point for the community by locating housing, employment and retail activities together.

vi) To establish a framework for the assessment of applications for development within these zones.

As the development is existing (i.e. no changes to the existing building on the land), the key development standard that applies to this application within the local planning policy is on-site car parking.

Car Parking

The existing development on the land currently provides thirteen (13) on-site car parking bays for the commercial tenancies and two (2) on-street bays constructed as part of the previous approval granted for the restaurant/cafe for Unit 24. The development also comprises twenty (20) on-site car parking bays within the undercroft level for the multiple dwellings.

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In addition to the above, the previous development approval granted by the City in 2018 accepted an on-site car parking shortfall of eight (8) bays for forty (40) seats at any one given time. This application proposes to increase the seat number to eighty (80) at any one given time. It is recognised that the two (2) on-street car parking bays constructed as part of the development approval issued for the restaurant/café in 2018 have been accounted for within this shortfall.

When applying the car parking standard prescribed within the Local Planning Policy (i.e. 1 bay per 4 seats), the total number of on-site bays required for the restaurant/café will change from ten (10) bays to twenty (20) bays. Therefore the overall car parking shortfall for the use and overall development on the land will increase to eighteen (18).

The following car parking calculations for the entire development on the land (including the changes to the operations of the restaurant/café at Unit 24) is provided to assist the City with its assessment of this application:

Table 3 – Car Parking Calculation

LAND USE	PRESCRIBED PARKING STANDARD	No. DWEELINGS, PERSONS OR FLOOR AREA	PARKING BAYS REQUIRED
Residential dwellings	One (1) bay per dwelling	20 dwellings	20 bays
Residential visitor bays	0.25 bays per dwelling	20 dwellings	5 bays
Recreation-Private	1 bay per 4 patrons	10 people	2.5 bays
Educational establishment	1 bay per 3 students	15 students	5 bays
Restaurant/cafe	1 bay per 4 seats	80 seats	20 bays
Total number of on-site parking bays required			**53 bays**
Total number of on-site bays provided, plus two (2) on-street bays			**35 bays**
Total on-site shortfall			**18 bays**

In light of the above, the following justification is provided in support of the increased patronage number for the restaurant/cafe and subsequent increase in car parking shortfall for the overall development on the land:

1. The overall shortfall of eighteen (18) car parking bays is considered to be minor and is unlikely to have any detrimental impacts upon the existing amenity, character, functionality and safety of the immediate locality given the existing commercial development is within the Duncraig Activity Centre.
2. The subject land is located within the Duncraig Activity Centre, which comprises a number of various commercial and mixed use developments, along with on-street parking. As such, the precinct allows for reciprocal parking usage and for patrons to undertake multi-task trips (i.e. attend the café and the shopping centre on the adjoining lot as one trip). This will reduce the overall car parking demand.
3. In addition to the above, a review of businesses within the Activity Centre comprises a number of uses that have varying peak operating periods. This allows for a reciprocal parking arrangement to occur between the various uses within the Centre. In addition, the educational establishment of the subject land will not operate at the same time as the operating hours of the

café. This will allow for five (5) bays to be available for the café.

4. The café is a valuable community venue within the immediate location, that provides a 'meeting spot' for local residents and business owners. The use contributes to providing a diversity of uses and vibrancy within the Duncraig Activity Centre. As such the additional seating is required to cater for the needs/demands of the local community.

5. The increase in patronage numbers adds to the economic viability of the business, which provides employment opportunities for local residents within the area. Any refusal to increase the patronage number would result in the business becoming unviable and slowing decline, which would be a poor planning outcome for the area.

6. The increase in patronage numbers for the café provides activation of the site along the street and provides increase pedestrian activity/patronage to the Duncraig Activity Centre, which will foster the growth of the other businesses operating within the Centre.

7. The café has a good local walkable catchment. The operator of the Little H Cafe has recognized that patrons are mixed between customers arriving via car or walking/cycling. The operator has advised that approximately 50% of patrons either walk, cycle or scoot (e-bikes/e-scooters). Little H Café also promotes itself as a dog friendly café which further encourages walking to the Café. As such, the actual demand for car parking is less than typically required for a café/restaurant.

8. In addition to the above point, the use of micro-mobility is increasing, with people tending to use e-bikes or e-scooters as a means of travel. According to a recent article released by the RAC, "Personal electric transport devices, such as e-bikes and e-scooters, are starting to reshape the way we move around our cities and local neighbourhoods. Known as micro mobility, and covering a range of lightweight one-person transport options, it is a trend some urban planners believe could help reshape the way cities operate." (Reference: Electric transport and the rise of micro mobility | RAC WA). The operator of Little H Café have observed a steady increase in patrons arriving using electric transport devices. As such, the City should have due regard for this growing mode of transportation when considering this application.

9. As previously outlined, Little H Café operates between 6am to 3pm daily (seven days per week), with the kitchen closing at 2.30pm daily (no meal orders taken after this time). It is contended that staff for the business tend to commence the process of cleaning and closing during 2pm to 3pm. A review of customer activities outlined in Figure 7 of this report demonstrates that the business has a peak period during the weekends between 8.30am and 1pm. Given this, the business is not always operating at eighty (80) patrons at all times. Furthermore, the business is seasonal and experiences more patronage during the summer periods and less during the winter periods. This further outlines that the business does not require/need the occupation of eighty (80) seats at all times. As such, the total demand/need for twenty (20) car parking bays is not consistent (i.e. generally less bays are required) and is only required for small parts of the day.

10. During the period of COVID-19, the business grew, as local residents tended to stay local as opposed to moving to other locations for a café. As a result, the restaurant/café has been operating with greater than approved seating numbers for some time and that the business is currently operating beyond the forty (40) seats approval. The client has informed this office that the business has operated at the eighty (80) seat capacity without resulting in any detrimental impacts on vehicular movements or traffic safety, with no significant issues relating to parking. Furthermore, it is advised that the City of Joondalup has not raised any issues until recently (as a result of an objection by one vocal local resident).

11. The above demonstrates that the café can clearly operate with eighty (80) seats without adversely impacting the immediate area.

12. There is sufficient on-street parking provided within the immediate locality to services various

needs of the community and businesses. This is typically reflected in Activity Centres, which allows for reciprocal parking throughout the Activity Centre to cater for multiple travel destinations by people (i.e. people visit the area for more than one destination).

13. Since the previous approval being granted in 2018, the City should recognize that factors in regard to people attending the venue has changed. The advent of alternative transport modes (e-bike/scooters), the construction of the apartments and walking/cycling has meant that the reliance on motor vehicles have declined. This needs to be considered as part of this application.

14. The development includes nine (9) bicycle bays, which is used by patrons of the restaurant/café (see Figure 8).

Figure 8 – The development on the subject land comprise a number of nine (9) bicycle racks that could accommodate eighteen (18) bikes.

15. The increase in patronage numbers of the restaurant/café meets the objectives of the City of Joondalup's Commercial, Mixed Use and Service Commercial Zone Local Planning Policy and may therefore be supported for the following reasons:

    i) The venue contributes to a functional commercial centre/activity centre;

    ii) The venue provides a community meeting place, that is open and provides for the activation of the street;

    iii) The venue is orientated towards the street and integrates with the surrounding area; and

    iv) The venue promotes a pedestrian friendly environment and adds to the vibrancy of the activity Centre.

16. A traffic impact statement (TIS) has been prepared by Donald Veal Consultants (copy attached), which reviewed the operations of the restaurant/café and the surrounding land uses, along with the car parking availability. The TIS has made the following conclusions in support of the request to increase the patronage number for the restaurant:

    - Customer numbers are much lower during the weekdays compared to weekend demand.
    - Patronage typically reduces further during the winter months.

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- The café is open from 6am until 3pm whereas other businesses in the area tend to stay open until much later in the day, some until 7pm.
- We understand the Café is popular with people that live nearby, and whilst not surveyed, we are advised that many customers walk to and from the Café, some bringing their pet dogs and others choose to cycle.
- For the above reasons, permitting the increase in parking shortfall would enable the Café to continue attracting people to the area to the benefit of all local businesses, adding to the vibrancy of the area.

In light of the above justification, it is contended that there is merit for the City of Joondalup to support an increase to the car parking shortfall for the overall development on the subject land from eight (8) car parking bays to eighteen (18) car parking bays.

ATTACHMENT 12.2.4

April 2023

Final Rev 1

34 Marri Road, Duncraig - Little H Café

Prepared For:

Little H Café

Transport Impact Statement

Report

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DOCUMENT ISSUE AUTHORISATION

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1	0	31/03/2023	Final Report	KL	DNV	DNV
1	1	18/04/2023	Final Report Revised Drawing	KL	DNV	DNV

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Donald Veal Consultants Pty Ltd

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1. INTRODUCTION

1.1 BACKGROUND

Little H Café has commissioned Donald Veal Consultants to prepare this Transport Impact Statement report to support its development application to increase its seating capacity from 40 to 80 seats at the Little H Café and Restaurant, 34 Marri Road, Duncraig, in the City of Joondalup.

We understand the premises are approved by the City of Joondalup for 60.34m^2 of seating. The popularity of the Café has grown over time and now regularly attracts larger numbers of customers; hence it seeks approval to increase the seating area to 101m^2, comprising 32m^2 on indoor public seating and 69m^2 of outdoor public seating. The Café has been operating with close to the proposed seating capacity and therefore the application is retrospective.

1.2 SCOPE OF THIS REPORT

The scope of this report is to provide a Transport Impact Statement based on the Western Australian Planning Commission's (WAPC) Transport Impact Assessment Guidelines. The changes to the existing site are considered minor and therefore only require a transport statement to document the impact of changes to the parking requirement.

For completeness, some background information is provided on the traffic volumes on the surrounding road network and relevant crash data.

1.3 CITY OF JOONDALUP ALFRESCO ACTIVITIES POLICY

The City of Joondalup has an Alfresco Activities Local Planning Policy that provides a consistent and coordinated approach to the approval and management of such activities on City-owned or City-managed land (as per City's website March 2023). In this case the land is in private ownership however, the policy requirements are worth noting. The City views alfresco activity as an extension of an existing premises, already operating within the adjacent building, which is indeed the case being considered. The policy states '*The City encourages alfresco activities within its district as a means of increasing vibrancy and choice for residents and visitors.*'

We note that there is no requirement in the policy to provide additional parking as a result of alfresco activity. This application is essentially for alfresco dining as referred to in the City's policy. The only difference is that the alfresco dining is within the lot boundary rather than within the verge or on land managed by the City.

2. EXISTING SITE CONDITIONS

2.1 LOCATION

The site is situated at the corner of Marri Road and Cassinia Road in Duncraig as shown in **Figure 2.1**. To the west of the site, Marri Road intersects with Marmion Avenue and to the east it connects with Lilburne Road. The site is part of a small, two-storey, mixed use development adjacent to a local Duncraig shopping centre, wholly within the residential area of Duncraig. The site is close to the Duncraig Primary School and to Marri Reserve open space. **Photo 1** shows the scale of the current development.

Figure 2.1: Site Location *Source: Metromap*

Photo 1: Little H Café, 34 Marri Road, Duncraig

2.2 CURRENT LAND USES

The site at 34 Marri Road has two floors of residential units with commercial units occupying the ground floor, currently occupied by the Little H Café, a Kip McGrath tutoring school and Best Body Physio & Pilates studio. On the ground floor are also 13 car parking bays, one of which is an ACROD bay.

There is secure basement parking area with gated access off Cassinia Road, which DVC understands is for the exclusive use of the residential units.

Pedestrian access to the site is provided off the laneway on the east side of the building and off Marri Road on the north side.

2.3 ADJACENT ROAD NETWORK

The road network adjacent to the site consists of Marri Road, Cassinia Road and Roche Road to the south of the site although not immediately adjacent to it. Marri Road provides a link between Lilburne Road to the East and Marmion Avenue to the west. Cassinia Road links between Marri Road and Roche Road which in turn links to Warwick Road to the south.

Marri Road is a single-carriageway road and is classified as a Local Distributor in MRWA's functional road hierarchy, and has a posted speed limit of 50 km/h. School speed restrictions (40km/h) are in place on Marri Road adjacent to Duncraig Primary School to the east of the Duncraig shopping centre.

There is a laneway on the east side of 34 Marri Road, linking Marri Road and Roche Road, providing for two-way traffic and access to parking adjacent the Duncraig shopping centre.

2.4 TRAFFIC VOLUME

The City of Joondalup previously provided 2016 traffic count data for Marri Road showing it carries about 2,250 vehicles per day (vpd) on an average weekday with similar volumes on weekends.

MRWA's Traffic Map shows results from a 6-hour video survey conducted at the intersection of Marri Road and Marmion Avenue on Wednesday 17th and Saturday 20th March 2021. The weekday AM peak hour at intersection was 07:45 hrs to 08:45 hrs (218 vehicles per hour (vph)) and 11:00 hrs to 12:00 hrs (355 vph) on the Saturday.

Traffic counts were not available for Cassinia Road.

2.5 CRASH HISTORY

According to MRWA's CrashMap database, there was one recorded crash on a section of Marri Road adjacent to Duncraig Shopping Centre during the latest reporting period, being between January 2017 and December 2021. The crash was a right-angle crash from leaving the driveway causing minor property damage. There were no other crashes recorded within the vicinity of the proposed development.

2.6 PLANNED CHANGES TO THE ROAD NETWORK

There are no known imminent changes planned for the road network in this vicinity.

DVC is aware that an application has been made by the Rocky Ridge Brewing Co to operate within the Duncraig Shopping Centre site. This development should have no impact to the parking supply and demand of the Little H Café.

3. PROPOSED DEVELOPMENT

3.1 GENERAL

Little H Café's development application seeks to increase its seating capacity from 40 to 80 seats at the Little H Café and Restaurant, 34 Marri Road, Duncraig, in the City of Joondalup. The seating will be wholly contained within the property boundary as shown in **Figure 3.1** and **Appendix A**.

We understand the premises are approved by the City of Joondalup for 60.34m^2 of seating. The popularity of the Café has grown over time and now regularly attracts larger numbers of customers; hence it seeks approval to increase the seating area to 101m^2, comprising 32m^2 on indoor public seating and 69m^2 of outdoor public seating.

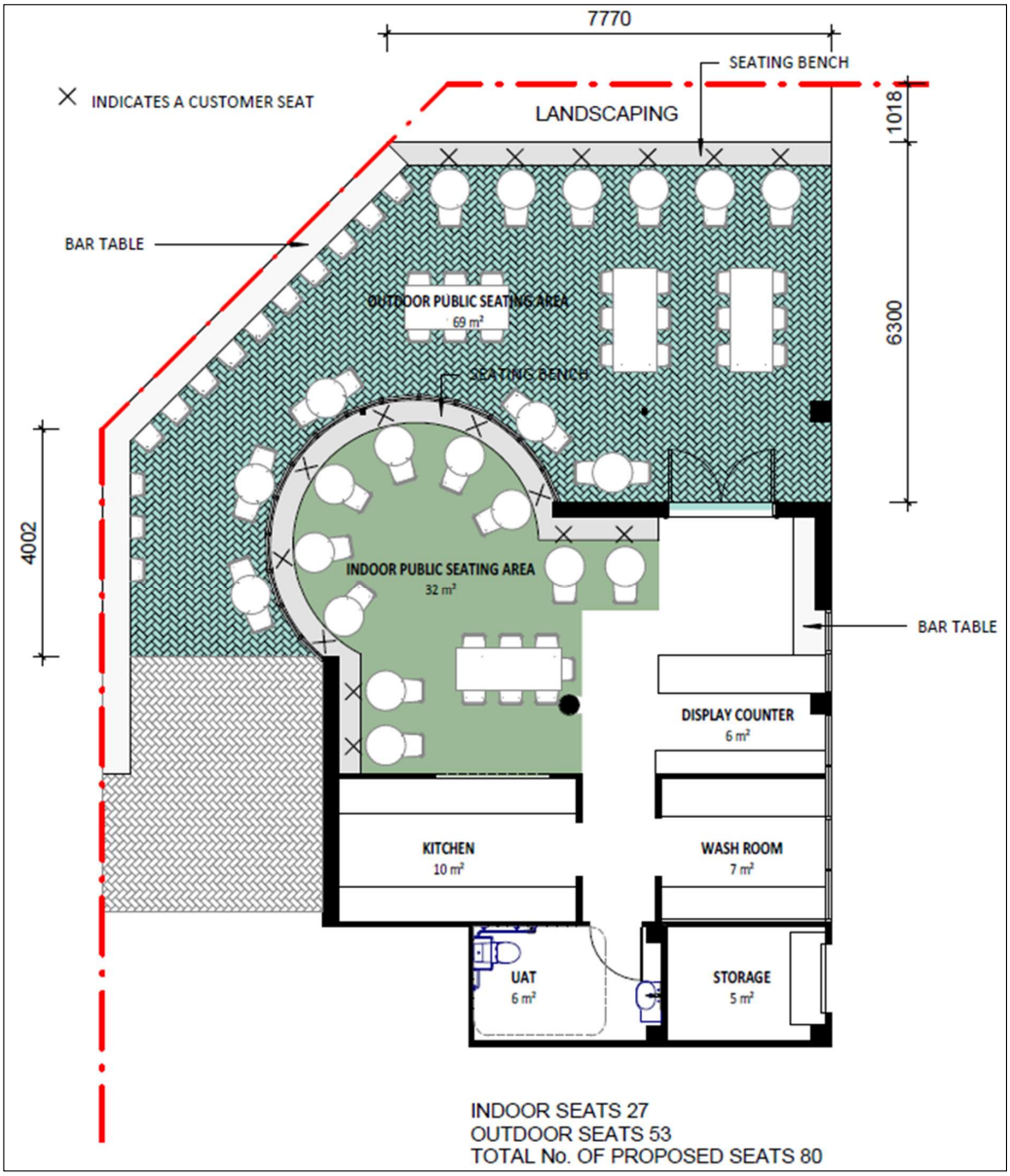


Figure 3.1: Proposed layout showing 80 seats *Source: NK Studio Design*

The café currently operates with close to the proposed 80 seats, with outdoor seating as shown in **Photo 2**. It is a popular community space, both as a place to meet and dine, but also for takeaway coffee and food. It caters for a range of users including families, friends, business men and women, cyclists and dog walkers.

Photo 2: View Looking on Outdoor

3.2 ACCESS ARRANGEMENTS

There are no changes to the access arrangements proposed for the site. Pedestrian access is provided off Marri Road.

3.3 TRAFFIC GENERATION

Traffic generation is typically used to determine the volume of additional traffic generated by any development proposal in order to assess the impact on the surrounding road network e.g. intersection capacity or safety. In this instance the café is already operating with close to 80 seats and therefore no additional increase in traffic generation is expected, therefore there is likely to be negligible traffic impact.

3.4 PARKING PROVISION

The site currently provides 13 parking bays for the commercial tenancies. The previous approval for 40 seats accepted a shortfall of 10 bays. As the current City parking policy requires parking for café uses at a rate of 1 bay per 4 people accommodated, the shortfall would increase to 20 bays with the approval of the proposed 80 seats.

DVC undertook an assessment of the existing parking in the vicinity of Little H Café on Saturday 18th March 2023, between 8:30 AM and 10:30 AM to determine the utilisation of car parking bays. This time period was identified as the peak period for the Little H Café. A regular beat of the parking areas, including the adjacent Duncraig Shopping Centre car park was undertaken to determine the utilisation of the car parks. The survey area was divided into 9 sections as shown in **Figure 3.2**.

Figure 3.2: Survey Areas

Section A only included the 13 commercial car bays and not the basement parking reserved for residents. During the surveys DVC observed that all tenancies were operating and the parking lot was generally fairly full apart from the ACROD which was always vacant. The survey results are shown in **Table 3.1**.

The survey results show parking for the Duncraig Shopping Centre is generally at capacity except for survey Area G. Verge Area C has additional capacity but not ideally suited for people with shopping trolleys. This is more suited for staff use, should tenancies be persuaded to direct their employees to make use of this area.

Table 3.1: Parking Occupancy

Location	Parking Capacity	Survey Beat Start Times								
		8:38	8:52	9:00	9:10	9:20	9:43	9:55	10:05	10:15
A	13	10	11	10	10	10	11	10	12	12
B	2	2	2	2	2	2	2	2	2	2
C (verge)	15	2	3	3	3	5	3	3	3	6
D	37	32	35	37	36	34	37	33	34	35
E	36	16	32	34	32	32	32	33	34	36
F	37	28	30	37	33	31	32	31	28	36
G	26	11	11	13	16	15	19	15	22	20
H (verge)	12	11	12	12	12	12	12	12	12	12
I (verge)	6	0	0	1	3	3	2	3	2	3
Total	184	112	136	149	147	144	150	142	149	162
% Occupancy		61%	74%	81%	80%	78%	82%	77%	81%	88%

Parking demand increased over the first 30 minutes of the survey and then plateaued at around 80% until after 10am when it increased to 88%. Discounting the verge areas, the parking was being used to its full capacity with some 93% of bays occupied.

The bulk of this parking surveyed (Areas C to H inclusive) is within the Duncraig Shopping Centre site, which is private land owned by the Hawaiian Group. Parking on this site is signposted as being reserved for its customers only and limited to 4 hours.

Little H Café takeaway orders were generally collected by customers parking in Area A or on the verge opposite (Area I). In some cases, takeaway vehicles were parked on the west side of Cassinia Road close to the intersection with Marri Road and as shown in **Photo 3**.

The two formalised on-street parking bays on Cassinia Road (Area B) were occupied by the same two cars for the whole 2-hour period of survey. These bays might be better designated as 15-minute bays to service takeaway customers. Some, possibly 2 or more bays assigned to the café within the commercial parking on the ground floor of the site (Area A), should also be designated for use by takeaway customers in an effort to reduce verge parking along the north side of Marri Road and west side of Cassinia Road. If these changes are adopted then the café should make efforts to advise customers of their availability.

Additionally, on the ground floor, there are nine bike racks or 18 bike bays provided as shown in **Photo 4**.

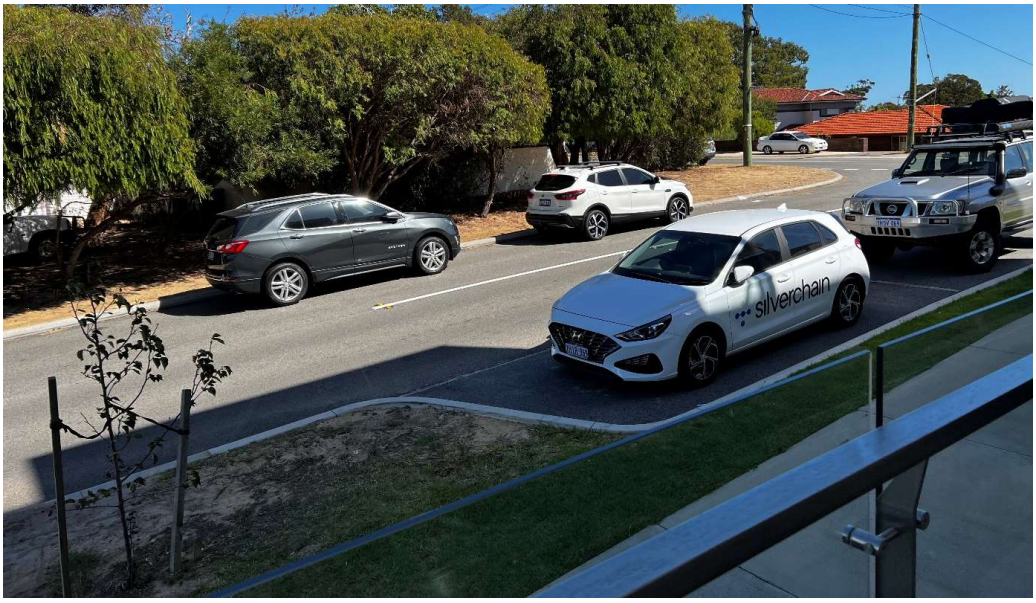


Photo 3: Parking on road

Photo 4: Available Bike Racks

3.5 DAILY AND SEASONAL VARIATIONS

The survey demonstrates that the business is very popular and a success in this location. The Café brings regular foot traffic to the commercial zone to the benefit of all operators in the area. Little H Café offers an all-day brunch service and advises that the majority of takeaway orders are collected before lunch. Hence, its peak business of morning coffees and breakfasts. The owners have provided sales data for the full week of 13th to 19th March 2023 as shown graphically in **Figure 3.3**.

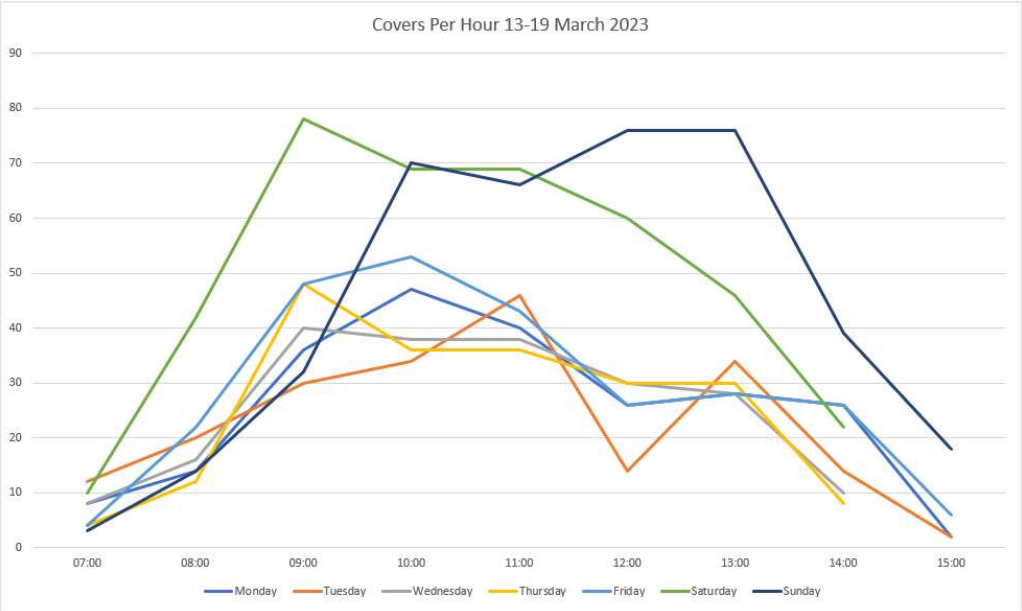


Figure 3.3: Hourly Sales for week 13-19 March 2023

The sales information shows that the Saturday parking survey time coincided with the peak sales period for the Saturday. The weekend sales are substantially larger than the weekday levels. Whilst Saturday is only slightly busier than the Sunday overall, the Sunday sales appear to peak around the lunch period whereas all other days demonstrate the peak period as being in the morning.

During the cooler months demand typically reduces by around 25% based on sales data provided for August 2022. The outdoor seating gets used less during the winter period and customers prefer to congregate inside.

We note the Kip McGrath tutoring school and Best Body Physio & Pilates studio also operate on Saturday mornings.

3.6 JUSTIFICATION FOR THE PARKING SHORTFALL

The Little H Café is seeking to increase its permitted parking shortfall by an additional 10 bays from its currently approved shortfall of 10 bays to a total of 20 bays.

The premises have been observed operating close to the 80-seat capacity being sought. Whilst parking was also close to its full capacity at the time of the surveys, the café was only one of several businesses in operation. Customer numbers are much lower during the weekdays compared to weekend demand. Patronage typically reduces further during the winter months.

The café is open from 6am until 3pm whereas other businesses in the area tend to stay open until much later in the day, some until 7pm.

We understand the Café is popular with people that live nearby, and whilst not surveyed, we are advised that many customers walk to and from the Café, some bringing their pet dogs and others choose to cycle.

For these reasons, permitting the increase in parking shortfall would enable the Café to continue attracting people to the area to the benefit of all local businesses, adding to the vibrancy of the area.

4. SUMMARY AND RECOMMENDATIONS

4.1 SUMMARY

Little H Café has commissioned Donald Veal Consultants to prepare this Transport Impact Statement report to support its development application to increase its seat capacity from 40 to 80 seats at the Little H Café and Restaurant on Marri Road in Duncraig. The Café has been operating with close to the proposed seating capacity and therefore the application is retrospective.

Little H Café currently has an approved shortfall of 10 bays. This application would effectively increase this to 20 bays.

DVC undertook a parking survey of the publicly available parking in the vicinity of the café on Saturday 18th March 2023 from 08:30 to 10:30 hours. This time period was identified as the peak period for the Little H Café. The survey found that parking is used to its practical capacity with the exception of the verge areas that are not suitable for use by customers to the Duncraig Shopping Centre that wish to use shopping trolleys.

DVC observed a range of users at the Café, including families, friends, businessmen and women, cyclists and dog walkers. There appears to be a proportion of 'walk-in customers' as evidenced by the cyclists and dog walkers at the Café during the parking surveys. The café is popular with regular local customers that walk to the venue as well as those that drive.

The Café is one of several businesses in the area, most of which operate for longer opening hours. The Little H Café trade declines over the winter months compared with the summer period. Data also shows peak demand occurs at the weekend as opposed to weekdays.

4.2 RECOMMENDATIONS

Request Council to consider designating the two formalised on-street parking bays on Cassinia Road (Area B) as 15-minute bays to service takeaway customers to improve parking utilisation.

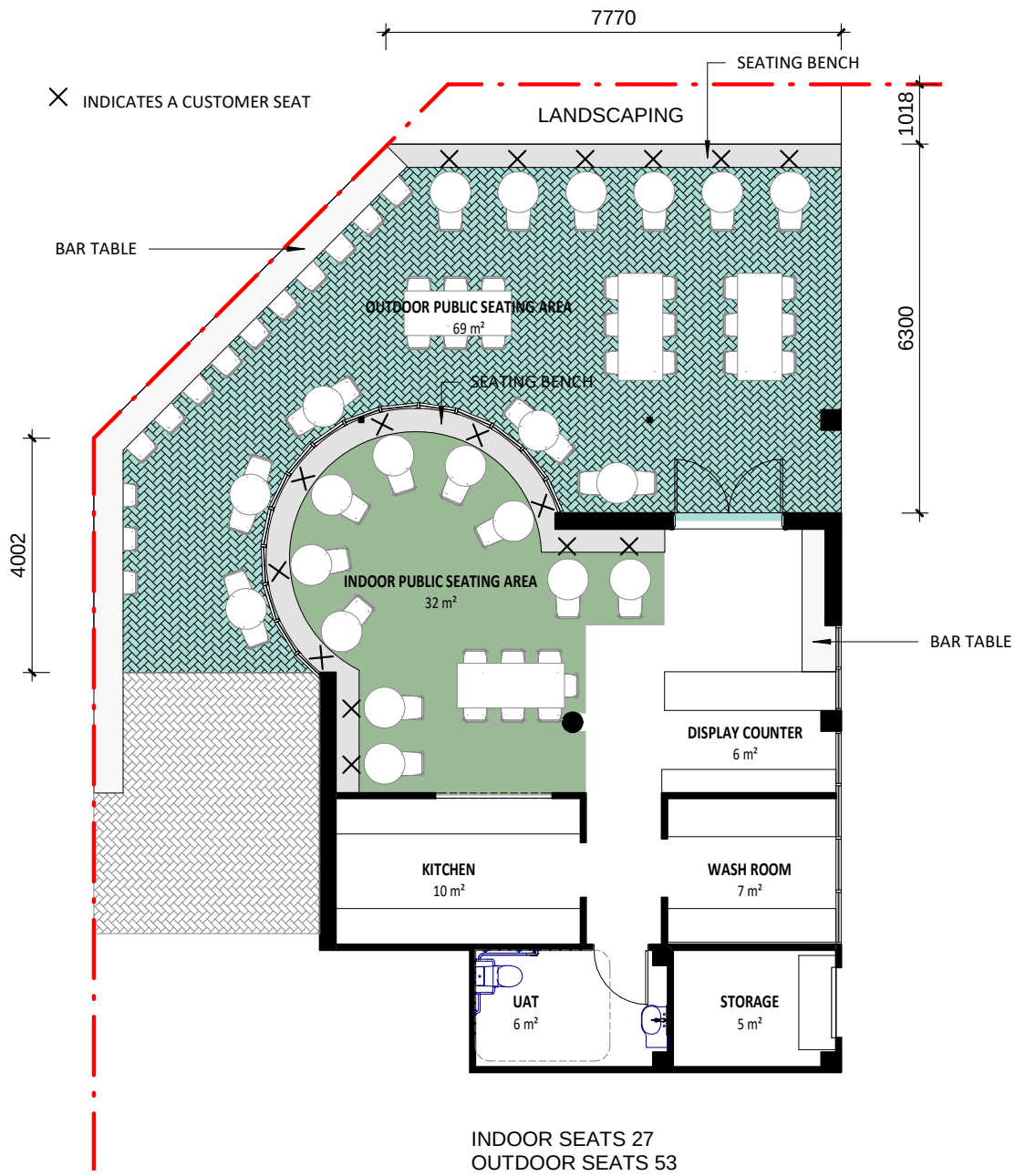
Assign two or more bays within the commercial parking on the ground floor of the site (Area A), for use by takeaway customers (15-minute bays).

With these two recommendations, we support the application and recommend its approval.

APPENDIX A: PROPOSED LAYOUT

CLIENT:					
Carmelo & Vanessa Cirillo	NK STUDIODESIGN	No. / Description / Date	DRAWING	JOB #:
ADDRESS:	©COPYRIGHT This document remains the property of NKstudiodesign and must not be used or copied wholly or in part without written permission	1 / for planning approval / 17.04.2023	**SITE PLAN**	**2319**
No.34 Marri Road, Duncraig				SHEET #: **A1.01**
			SCALE @ A3: 1 : 200 / DATE 17.04.2023	REV #: **1**

P: 0438941604 E: nkstudiodesign@gmail.com W: www.nkstudiodesign.com 17/04/2023 4:23:13 PM



INDOOR SEATS 27
OUTDOOR SEATS 53
TOTAL No. OF PROPOSED SEATS 80

CLIENT:
Carmelo & Vanessa Cirillo
ADDRESS:
No.34 Marri Road, Duncraig

NK STUDIODESIGN

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No.	Description	Date
1	for planning approval	17.04.2023

DRAWING
SEATING ARRANGEMENT PLAN

JOB #: **2319**
SHEET #: **A2.01**
SCALE @ A3: 1 : 100
DATE 17.04.2023
REV #: **1**

P: 0438941604 E: nkstudiodesign@gmail.com W: www.nkstudiodesign.com 17/04/2023 4:23:39 PM

Issue raised	City's response
Overcrowding and noise from people utilising the grassed area in front of the café.	The City is aware that the café has been operating above its approved capacity of 40 patrons which may have led to the submitters position that there is overcrowding. The City does not support the increase in patron numbers and has recommended that this component of the application is not supported. In relation to people using the grassed area in front of the café, this area falls outside the lot boundary and therefore is not included within the area approved for alfresco dining. Concerns relating to excessive noise in this space should be directed to the WA Police.
Illegal and inconsiderate parking on neighbouring verges from patrons as well as the oil truck and deliveries truck. Safety concerns with cars currently parking on-street. Constant verge parking from café patrons is eroding residents' verges.	The City is aware that the café has been operating above its approved capacity of 40 patrons which has likely led to an increase in unlawful verge parking. The City does not support the proposed increase in patron numbers on the basis that it will result in detrimental impacts to the amenity of the surrounding area as a result of verge parking. In relation to the issues associated with the delivery vehicles associated with the café, this concern has been raised with the café owners along with a request to manage deliveries to avoid delivery vehicles parking on neighbouring verges.
Illegal parking occurring within the private visitor bays for residents of 22 Cassinia Road.	The development provides 13 publicly accessible bays accessed from Marri Road. A further 20 bays exclusive for residents are provided from Cassinia Road (gated access). The publicly accessible bays are provided on a reciprocal basis where specific bays are not allocated exclusively for visitors to the apartments, or for each of the tenancies. Any disputes in relation to parking within on-site visitor bays should be directed to the strata manager.
Request for "no parking" signage to be erected for 50 metres in length along Marri Road opposite the café and shopping centre. There needs to be better implementation of "no-standing" signage along the verges on Marri Road to allow better traffic sightlines existing the shopping centre.	Noted. The City's Parking Services are aware of the existing parking issues within the immediate vicinity and are exploring all options to address these concerns, including the potential extension of no-standing signage further west along Marri Road.

Unfair to restrict bays on Cassinia road to 15 minute parking as tenants usually use those as the ones allocated next to the cafe are always taken. Demand for the 13 publicly available bays on-site is extremely high. The following breakdown is provided below: • Residential visitor bay requirement is five (5) bays; and • Pilates studio requires three (3) bays. This leaves five (5) car parking bays for the café to service eighty (80) patrons and staff (which has not been specified within the application).	The development provides 13 publicly accessible bays accessed from Marri Road. A further 20 bays exclusive for residents are provided from Cassinia Road (gated access. The publicly accessible bays are provided on a reciprocal basis where specific bays are not allocated exclusively for visitors to the apartments, or for each of the tenancies. Any disputes in relation to parking within on-site visitor bays should be directed to the strata manager.
Actual number of parking on-site is 11 normal bays and 1 disabled bay. What is the actual car parking shortfall?	The approved plans show a total of 13 bays accessible from Marri Road (including 1 disabled bay), and 20 bays accessible from Cassinia Road (secure parking for residents).
Increase in seating will affect local businesses by taking up parking in the shopping centre car park.	Noted. The City does not support the proposed increase in seating on the basis the increased parking shortfall will have a detrimental impact on the surrounding area due to a reliance on verge parking and parking within the shopping centre carpark.
Parking has been an ongoing problem here for years and will only get worse after the brewery is built.	This application is being considered on its own merits. The City does not support the proposed increase in seating on the basis the increased parking shortfall will have a detrimental impact on the surrounding area due to a reliance on verge parking.
Increased seating capacity would create more traffic congestion and road safety hazards in an already busy area. Particularly near the intersection of Marri and Cassinia Road.	The City does not support the proposed increase in seating on the basis the increased parking shortfall will have a detrimental impact on the surrounding area due to a reliance on verge parking.
The 15-minute parking signage would create a major traffic hazard for road users near an already busy corner and road.	The City supports the installation of 15 minute only parking signage in this location as this will provide a parking option for short term visitors.
The data sample from the TIS is too brief (one day) to be considered an accurate representation of car parking at the site.	Noted. The City does not support the proposed increase in seating on the basis the increased parking shortfall will have a detrimental impact on the surrounding area due to a reliance on verge parking.

The corner location would much better suit a professional type of occupancy where lots of parking is not required - as originally hoped for.	A Restaurant/Café is a permitted use in the Mixed Use zone.

ATTACHMENT 12.2.6

Schedule of Submissions – No.34 Marri Road, Duncraig (Little H Café)

Issue raised	Applicant's response
Overcrowding and noise from people utilising the grassed area in front of the café.	• If Café customers are waiting to be seated, they wait at the Café entrance next to the portable sign that reads 'Welcome to Little h Please wait to be seated'. It only takes a few moments for Café staff to approach customers, greet them and seat them. The ground floor apartment complex also has built in common seating areas (benches) positioned on both the right- and left-hand sides of its Marri Rd entrance which members of the public, including the Café customers if they are waiting, can sit at any time. The Café owners do not share the view that regular overcrowding occurs at the front of the Café on the council owned grass verge for long periods which is kept in impeccable condition. Also, Café customers are not going to congregate and wait outdoors when weather conditions are cold, windy, and rainy. • The Strata Manager, Café Landlord and or Apartment residents have not brought any noise complaints to the attention of the Café owners. • Given the operation and procedure of the café, it could be argued that the congregating of people within the verge area could be associated with other uses within the complex. • In should be noted that it is not illegal for member of the community to gather and socialise within public spaces. In fact, the social interaction between people is a good planning outcome and fosters growth of the community and the activity centre. In light of the above responses, the comment is speculative, unsubstantiated and should be dismissed.
Illegal and inconsiderate parking on neighbouring verges from patrons as well as the oil truck and deliveries truck.	• Information has been provided to the City (see attached) providing two (2) recent delivery dockets provided by the Café's oil service supplier dated 18/07/23 and 25/07/23. Note, new oil is delivered / old oil is collected once per week like a weekly residential bin service. Both delivery dockets show that services are completed in less 10 minutes at a time very early in the morning. • The Café's most frequent delivery services include bakery, fruit & veg and milk and they deliver very early in the morning (before 6am). Traffic / safety risks as these times of the day should be assessed as low. Our other suppliers utilise utility vans in contrast to trucks. • The Café is also one of many businesses that are part of the activity centre. There are various delivery vehicles and trucks coming and going from the activity centre on a weekly basis not all relating to the Café. • In addition to the above, the issue regarding of delivery vehicle (access etc) would have and should have been addressed as part of the development application for the change of use to establish the café a number of years ago. This application relates to seating numbers and not a new change of use application. • The Café owners have never objected to any measures aimed at mitigating illegal parking around the activity centre.

Schedule of Submissions – No.34 Marri Road, Duncraig (Little H Café)

Safety concerns with cars currently parking on-street. Constant verge parking from café patrons is eroding residents' verges.	• should be questioned whether the extent of on-street parking is all associated with the café and not other uses within the activity centre. It should be noted that some on-site parking could be associated with visitors of the apartments and patrons of other commercial uses on the land. It could be argued that the objective is speculating that only the patrons of the café are parking within the verge areas. • Unless restricted, on-street parking is allowed throughout the Metropolitan Area. In light of the above responses, it is contended that the comments is speculative, unsubstantiated and should be dismissed.
Illegal parking occurring within the private visitor bays for residents of 22 Cassinia Road.	• Over the last 3 years the current owners of Little h Café have not been notified in any capacity by either the Strata Manager(s), Strata Council Members, Apartment residents or City of Joondalup that any of its customers / stakeholders are parking in the private visitor bays located 22 Cassinia Road complex. Upon the entrance of the visitor carpark located at 22 Cassinia Road there is a very clear signpost that reads 'private property no unauthorised access'. There is also no recurring evidence presented that confirms illegal parking has ever occurred, and that if it in fact ever occurred, that it relates specifically to the Café's customers. • It should be questioned whether any unauthorised parking of vehicles at No.22 Cassinia Road are associated with the café and not other uses within the activity centre. In light of the above response, the accuracy of the comment is questioned.
Request for "no parking" signage to be erected for 50 metres in length along Marri Road opposite the café and shopping centre. There needs to be better implementation of "no-standing" signage along the verges on Marri Road to allow better traffic sightlines existing the shopping centre.	• These measures would need to be assessed by the City of Joondalup, notwithstanding the Café owners have no objections to parking restrictions being applied along the local streets by the City. • The placement of restricted parking is common within activity centres and could be applied in this instance. • As outlined above, the installation of parking restrictions along Marri Road is supported and can be implemented by the City. in light of the above responses, the could be dismissed.
Unfair to restrict bays on Cassinia road to 15 minute parking as tenants usually use those as the ones allocated next to the cafe are always taken.	• The purpose of the on-street car bays are not for long-stay parking. Additionally, the on-site ground floor car bays are also not designed for long-stay parking. Apartment residents have their own allocated basement parking.

Schedule of Submissions – No.34 Marri Road, Duncraig (Little H Café)

Demand for the 13 publicly available bays on-site is extremely high. The following breakdown is provided below: • Residential visitor bay requirement is five (5) bays; and • Pilates studio requires three (3) bays. This leaves five (5) car parking bays for the café to service eighty (80) patrons and staff (which has not been specified within the application).	• The on-street car parking bays are not being allocated to the café. The purpose of restricting the public bays along Cassinia Road is to allow use by visitors to the activity centre and not long term parking for residents of the apartments. • The existing commercial tenancy mix creates harmonisation amongst the neighbouring business operations and reduces the maximum demand for on-site parking at a single given time (i.e. reciprocal parking arraignments occur). For example: - at the conclusion of morning Pilates classes members venture over to the Café for coffees and breakfast. - apartment resident visitors catch up for coffee and breakfast with apartment residents. - During day-time operations, the 'Educational Establishment' (Kip McGrath) will not be operating, and the 5-bay parking requirement is therefore irrelevant during these hours. - The reciprocal nature of the adjacent land uses results in reciprocal parking arrangements whereby customers may visit multiple tenancies during a single visit which will reduce the total parking requirements. - As we are a neighbourhood Café it makes sense that our staff also live within close proximity to the Café and walk and ride to work, thus not requiring parking. This is a strength the business has and assists greatly with staff retention. Additionally, we employ a number of junior casual staff who don't have a drivers license which means their parents are dropping them off and picking them up from work, thus not requiring parking bays particularly on weekends when the Café is busier. - The Café has an approved parking bay allocation of 10 bays at a 1:4 ratio equating to a current aggregate seating capacity of 40 seats. If we simply consider the Café's current approved seating capacity and the fact that the neighbouring tenant Kip McGrath's operating hours don't conflict with Café's (kitchen closes at 2:30pm daily), this will result in an extra 5 bays being available for the Café to utilise every day of the week. An extra 5 bays at a 1:4 ratio will automatically give the Café 20 additional seats on top of its approved limit without impacting the current approved parking shortfall. Therefore, catering for a revised total of 60 seats excluding any allowances for customers and staff who walk, ride or e-scooter to the Café. - In 2018 Kip McGrath was able to avail of this parking discount for parking when it submitted its application to the City for approval of 'change of use'. In light of the above responses, it is contended that the comments is speculative, unsubstantiated and should be dismissed.
Actual number of parking on-site is 11 normal bays and 1 disabled bay. What is the actual car parking shortfall?	• The technical shortfall for the proposed increase in patronage is 19 bays. It should be noted that most local governments discount the on-site car parking standards for developments within an activity centre/city centre due to reciprocal parking between uses, the instances of multi-destination movements by patrons to the centre, implications of a walkable catchment and access to public transport. The City of Joondalup's development standards fail to recognise this.

Schedule of Submissions – No.34 Marri Road, Duncraig (Little H Café)

	In light of the above responses, the comments are unsubstantiated and should be dismissed.
Increase in seating will affect local businesses by taking up parking in the shopping centre car park.	• The application is retrospective. The café has been operating retrospectively at the proposed seating capacity for approx. 3-4 years. Therefore, there would be no changes to the existing parking demands of the activity centre. Furthermore, the Café is part of the activity centre precinct which leads to reciprocal parking outcomes at times. For example, if a patron decides to park their car at Duncraig Shopping Centre and consume from the various retailers, then same patron will not move their car if they subsequently choose to consume from Little h Café all in the single visit (i.e. multi-destination movements). • In light of the above, the application does not further increase the patronage above what has been in place for some time. • Little h Café's existence contributes greatly to the vibrancy of the activity centre which provides favourable economic benefits to all surrounding businesses. The Café itself also consumes regularly from the local IGA each year as well as the local Lawley's Bakery. In light of the above responses, the comment is not accurate and should be dismissed.
Parking has been an ongoing problem here for years and will only get worse after the brewery is built.	• The Café and the Brewery are two very different businesses. The Café owners are unqualified to comment on the operations of the Brewery, however a high-level competitor analysis forecasts the following: - Differing peak periods. The Café peaks in the morning because it provides breakfast/brunch options while a Brewery peaks mid-afternoon leading into the evening as its core product is alcohol (beer). It's unlikely the Café and the Brewery will experience simultaneous peak operating periods. Café owners would be willing to provide data calculated by their Bank which is taken directly from the Café EFTPOS merchant terminal verifying its peak business period as these insights are provided on weekly basis. - The Brewery is a licensed establishment. When planning to consume alcohol it's important to plan ahead which means that a material proportion of Brewery visitors will use taxis, uber/other ride-share services, tour buses and or walk. Drinking and driving is not something we expect a Brewery to advocate. On the other hand, the Café is not a licensed venue. - At the time of writing, the Duncraig Shopping Centre carpark is presently under construction and expanding to accommodate the Shopping Centre tenants and customers. - The Café and the proposed Brewery are positioned at totally opposite corners of the activity centre. - The café does not subscribe to the theory that parking is an ongoing issue across every hour of a 7-day week nor do we anticipate a deterioration of parking. • Any key issues stemming from the proposed brewery should not be considered as part of this application. In light of the above responses, the comment is speculative and should be dismissed.

Schedule of Submissions – No.34 Marri Road, Duncraig (Little H Café)

Increased seating capacity would create more traffic congestion and road safety hazards in an already busy area. Particularly near the intersection of Marri and Cassinia Road.	• The application is retrospective. The café has been operating retrospectively at the proposed seating capacity for approx. 3-4 years. Therefore, there would be no changes to existing traffic movements in or around our area presenting no 'net' increases in traffic risks. These comments also imply that all Café customers require parking and doesn't consider our walking catchment. They assume that the Café is operating at peak levels every day/hour of the week which is not reality. • This application does not further increase the number to what has been in place for the last 3-4 years. • It is contended that the busy nature of the area is because it is an activity centre and adjoining a school. On a planning viewpoint, high levels of patronage to an activity centre is encourage and contributes to the vibrancy of the centre. The comment that the area is busy is welcomed and is a clear objective for an activity centre. In light of the above responses, the comment is not accurate and should be dismissed.
The 15-minute parking signage would create a major traffic hazard for road users near an already busy corner and road.	• 15-minute parking signage is a proposed measure aimed at improving parking bay utilisation. The on-street car parking bays where not approved and constructed for the purpose of permanent long-stay parking for which they are currently being used. If 15 minutes is assessed as being at the lower end, the café is not adverse to the time limit increasing to 30 minutes, if this achieves a more reasonable planning outcome. • Timed parking is common within an activity centre and city centre throughout the world. The claim that the time spent in a car parking bay creates traffic hazards is unsubstantiated and needs more clarification. Furthermore, the time spent in a car parking does not create the hazard, it the location/design of the bay. It should be noted that the on-street bay has been constructed to the satisfaction of the City of Joondalup and in accordance with the relevant standards. As such, it is not a hazard. In light of the responses above, the comment is unsubstantiated and should be dismissed.
The data sample from the TIS is too brief (one day) to be considered an accurate representation of car parking at the site.	• The survey period for the TIS was completed on a weekend day during the Café's peak operating hours. Weekend trading days are the busiest days of the week for the Café with the bulk of Café trading sales done before 12pm. This coincides with the Cafes product suite offerings such as early morning coffees, teas, and breakfast/brunch menu items. Additionally, the survey data was complemented with actual 'covers per hour' data spread over a full 7-day week taken directly from the Café's 'Point of Sale' system to verify peak operating periods and existing levels of customer demand. Saturday was chosen as the preferred weekend day because this is the time when all businesses in and around the activity centre are operating simultaneously, in comparison to Sundays where approx. 70% of shopping centre retailers and neighbouring commercial tenancies are closed. Early morning sales (6am – 8.30am) are predominantly low-value takeaway items and afternoon sales steadily decline past 12pm as the breakfast/brunch service concludes, as a result the parking demands at these times of the trading day are immaterial for the purpose of the survey exercise.

Schedule of Submissions – No.34 Marri Road, Duncraig (Little H Café)

	• During the assessment process, the City has not raised any concerns or provided any feedback to the applicant stating that the information within the TIS is of a concern., Given this, it is concluded that the information outlined within the TIS as acceptable to the City's Engineering and Planning Departments. In light of the above responses, the comment is unsubstantiated and should be dismissed.
The corner location would much better suit a professional type of occupancy where lots of parking is not required - as originally hoped for.	• Little h Café has and continues to operate the business in line with the approved and permitted use (the use has been approved by the City). • This suggestion does not aim to achieve a fair and equitable planning outcome for the Community at large, but rather is an opinion that the Café should not exist in the first instance which is not the objective of this application. An outcome of this nature now would be severely detrimental to the livelihoods of the Café Operators, Café Staff and Café Landowner. • Little H Café has been operating in the suburb of Duncraig at the same location for 6 years and is regularly coined as a well-established family-owned small business by members of the public. • The comment made is irrelevant, as this application is not for a change of use and that the use is approved and established. • The café provides a meeting place for the local community to interact. This is a key ingredient that makes an activity centre vibrant and attractive. The objectors fails to understand this application, the planning process and the core nature of an activity centre. In light of the above responses, the comment is irrelevant and should be dismissed

ATTACHMENT 12.3.1

lot226-54_banks-13062023

LOT 226

911m²

SERVICE INFORMATION

AREA	ESTABLISHED		
SEWERAGE	YES	DEPTH	
WATER	YES	PRELAID	R
ELECTRICAL	YES	O/H	
TELECOM	YES		
GAS	YES		
DRAFTED	DF	SURVEYOR	TS

SERVICE LEGEND

SURVEY
- DATUM
- PF PEG FOUND
- PG PEG GONE

SEWERAGE
- SEW SEWER MANHOLE
- IO INSPECTION OPENING
- IS INSPECTION SHAFT

WATER
- M WATER METER
- H HYDRANT
- F FLUSH POINT
- V STOP VALVE

ELECTRICAL
- D POWER DOME/PILLAR
- P POWER POLE
- L LAMP POST
- C CONSUMER POLE
- A STAY WIRE ANCHOR

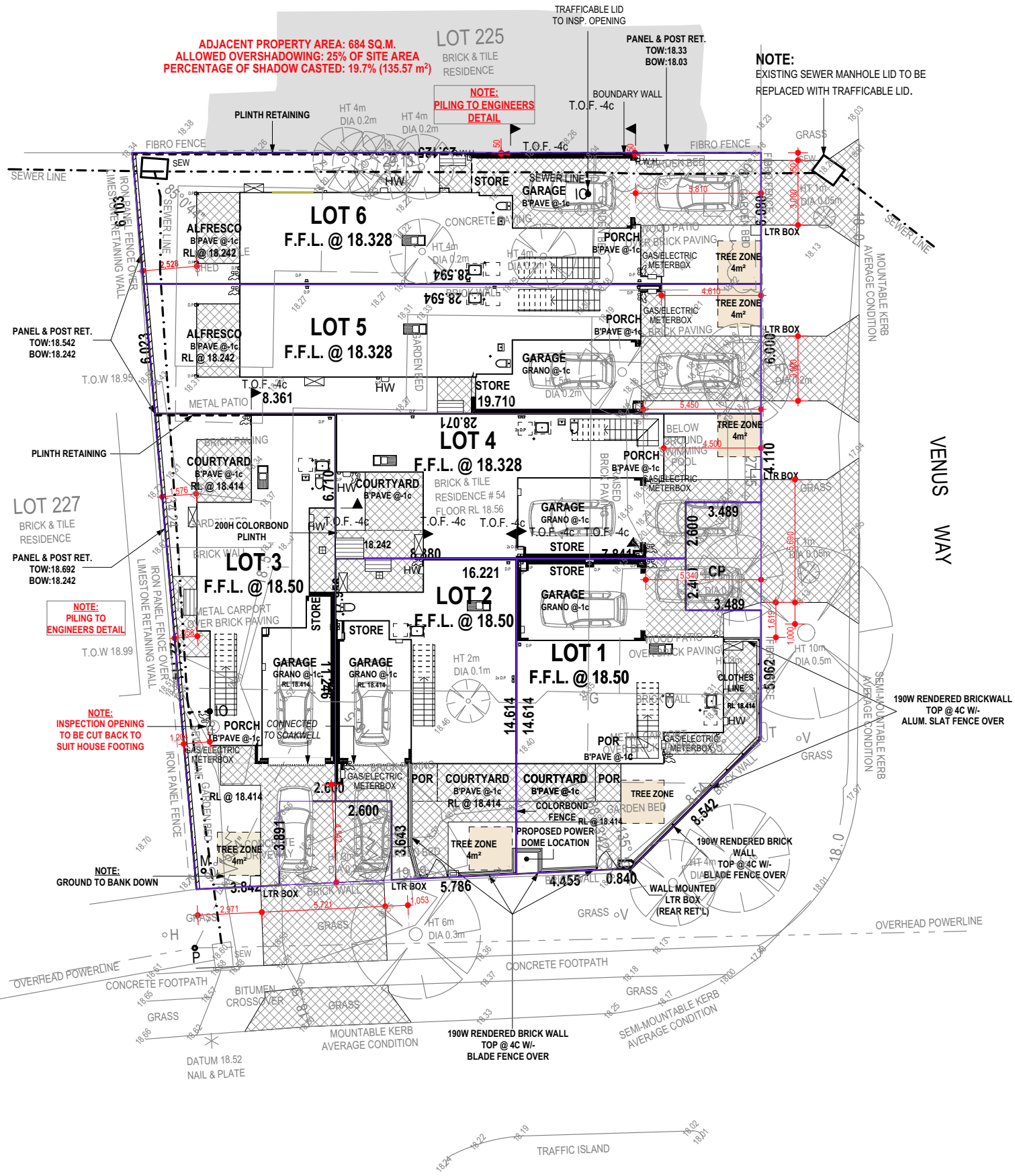
STORMWATER
- STORMWATER MANHOLE
- GRATE
- SIDE ENTRY PIT

GAS
- G GAS METER
- S SERVICE VALVE

TELECOM
- T COMMUNICATION PIT

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 15.91
UP. 0.00 ①
DEPTH. 2.26

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 16.86
UP. 0.00 ②
DEPTH. 1.64



NOTE:
LANDSCAPE DESIGN BY KDL.

SITE PLAN

1:200

CLIENT:	CU BUILDING GROUP
ADDRESS:	LOT 226 (#54) BANKS AVENUE, HILLARYS
PLAN: P9878	C/T: 1338/256
AUTHORITY:	CITY OF JOONDALUP
DATE: 31/07/2022	JOB REFERENCE: TSA2359 - FS

H. Grid : LOCAL
V. Datum : AHD
Local level :
A.H.D. level : 18.60
A.H.D. value derived from : SEWER M/H G0511
Distance from Datum : 3.96m

VERSION	DATE	DESCRIPTION	APPROVED BY

A| U4/3 Wicks Street, Bayswater WA 6053
P| PO Box 102, Bassendean WA 6934
M| 0433 304 648
E| admin@tsasurveys.com.au
W| www.tsasurveys.com.au
ABN| 56 645 650 666

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Scale: 1:200 at A3 — 0 5 7.5 10 15

CLIENT SIGNATURE 1 — DATE
CLIENT SIGNATURE 2 — DATE
BUILDER'S REPRESENTATIVE — DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	21/03/2023	DA PLANS	MJ	
02	28/03/2023	DA PLANS	MJ	
03	12/04/2023	DA PLANS	MJ	
04	04/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ	
05	18/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ	
06.1	03/07/2023	DA-RFI- FINAL -RESUB	MFC	
07				
08				
09				
10				
11				

CLIENT: VVENUS DEVELOPMENT PTY LTD
PROJECT: #54 BANKS AVENUE HILLARYS WA 6025
TITLE: SITE PLAN

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23003
SHEET Nº. 1 of 6
A3 PLANNING

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LOT 226

911m²

SERVICE INFORMATION

AREA	ESTABLISHED		
SEWERAGE	YES	DEPTH	
WATER	YES	PRELAID	R
ELECTRICAL	YES	O/H	
TELECOM	YES		
GAS	YES		
DRAFTED	DF	SURVEYOR	TS

SERVICE LEGEND

SURVEY
- DATUM
- PF PEG FOUND
- PG PEG GONE

SEWERAGE
- SEW SEWER MANHOLE
- IO INSPECTION OPENING
- IS INSPECTION SHAFT

WATER
- M WATER METER
- H HYDRANT
- F FLUSH POINT
- V STOP VALVE

ELECTRICAL
- D POWER DOME/PILLAR
- P POWER POLE
- L LAMP POST
- C CONSUMER POLE
- A STAY WIRE ANCHOR

STORMWATER
- STORMWATER MANHOLE
- GRATE
- SIDE ENTRY PIT

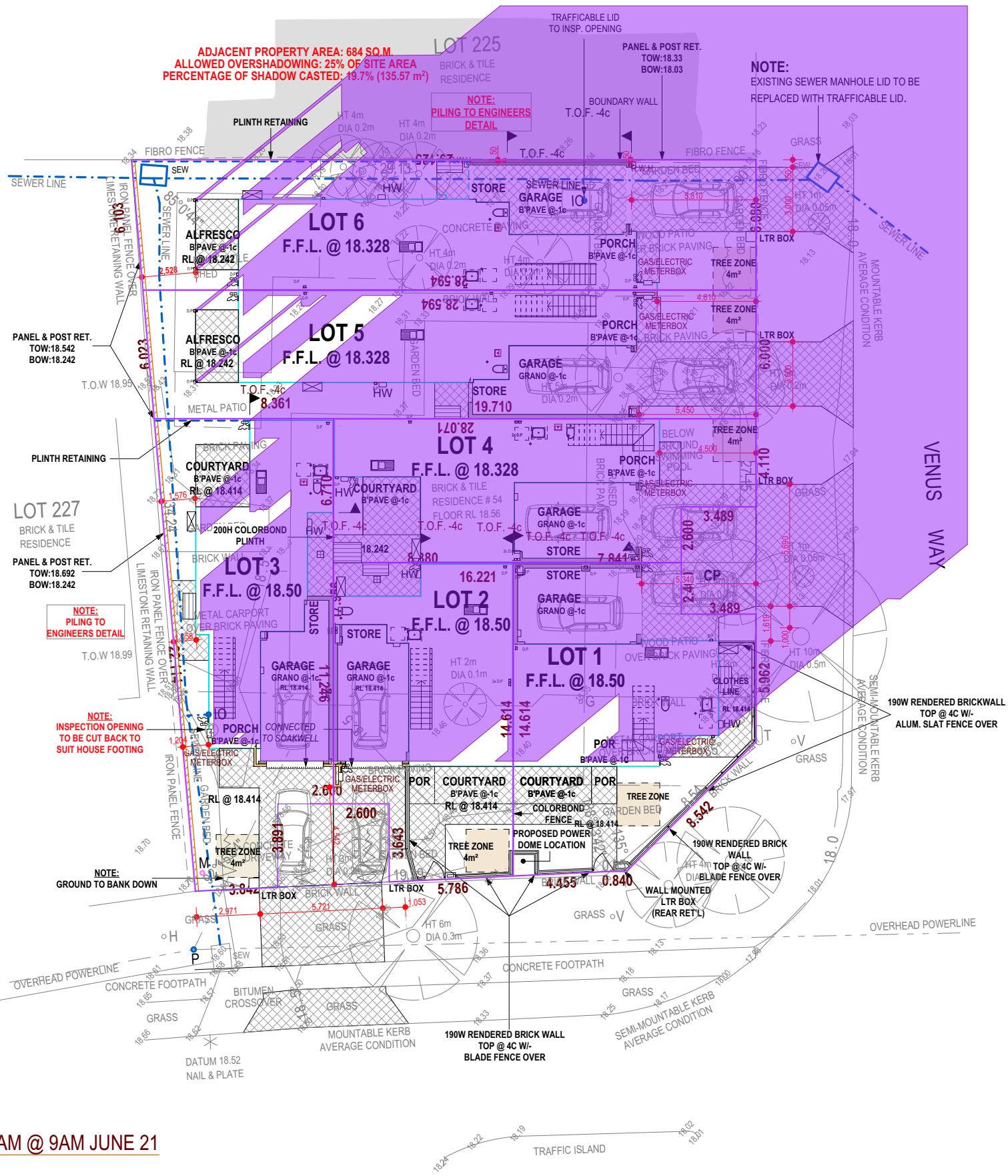
GAS
- G GAS METER
- S SERVICE VALVE

TELECOM
- T COMMUNICATION PIT

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 15.91
UP. 0.00 ①
DEPTH. 2.26

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 16.86
UP. 0.00 ②
DEPTH. 1.64

WARNING!
BOUNDARY RE-ESTABLISHMENT SURVEY REQUIRED TO CONFIRM LOT BOUNDARY POSITION AND DIMENSIONS.



NOTE:
LANDSCAPE DESIGN BY KDL.

GROUND FLOOR
OVERSHADOW DAIGRAM @ 9AM JUNE 21

SCALE 1:200

CLIENT:	CU BUILDING GROUP
ADDRESS:	LOT 226 (#54) BANKS AVENUE, HILLARYS
PLAN:	P9878
C/T:	1338/256
AUTHORITY:	CITY OF JOONDALUP
DATE:	31/07/2022
JOB REFERENCE:	TSA2359 - FS

H. Grid : LOCAL
V. Datum : AHD
Local level :
A.H.D. level : 18.60
A.H.D. value derived from : SEWER M/H G0511
Distance from Datum : 3.96m

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06.1	03/07/2023	DA-RFI- FINAL -RESUB	MFC	
07				
08				
09				
10				
11				

CLIENT: VVENUS DEVELOPMENT PTY LTD
PROJECT: #54 BANKS AVENUE HILLARYS WA 6025
TITLE: OVERSHADOW DIAGRAM 9AM

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23003
SHEET Nº. 2 of 6
A3 PLANNING

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LOT 226

911m²

SERVICE INFORMATION

AREA	ESTABLISHED		
SEWERAGE	YES	DEPTH	
WATER	YES	PRELAID	R
ELECTRICAL	YES	O/H	
TELECOM	YES		
GAS	YES		
DRAFTED	DF	SURVEYOR	TS

SERVICE LEGEND

SURVEY
- DATUM
- PF PEG FOUND
- PG PEG GONE

SEWERAGE
- SEW SEWER MANHOLE
- IO INSPECTION OPENING
- IS INSPECTION SHAFT

WATER
- M WATER METER
- H HYDRANT
- F FLUSH POINT
- V STOP VALVE

ELECTRICAL
- D POWER DOME/PILLAR
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- L LAMP POST
- C CONSUMER POLE
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- STORMWATER MANHOLE
- GRATE
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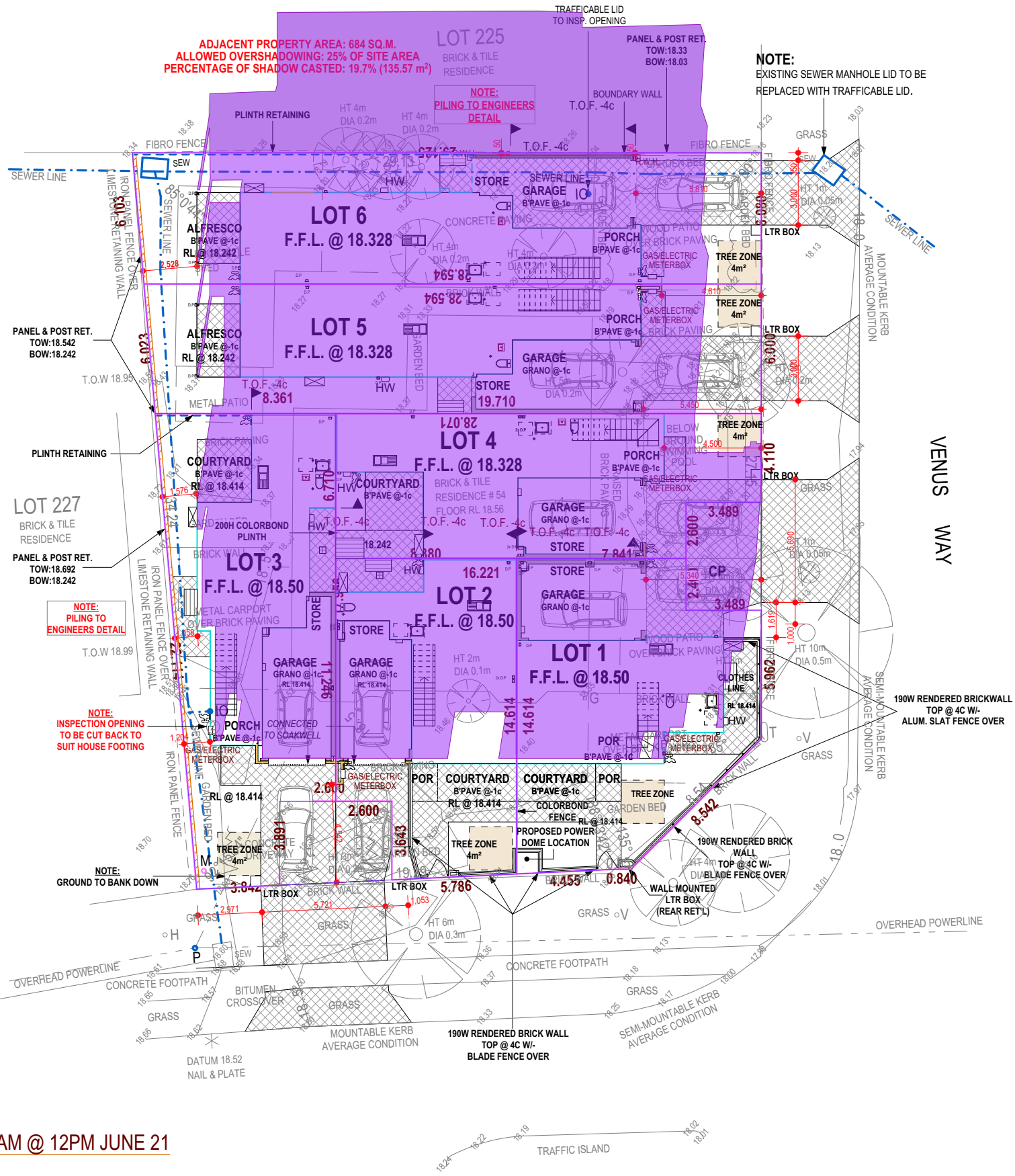
- G GAS METER
- S SERVICE VALVE

TELECOM
- T COMMUNICATION PIT

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 15.91
UP. 0.00
DEPTH. 2.26
①

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 16.86
UP. 0.00
DEPTH. 1.64
②



NOTE:
LANDSCAPE DESIGN BY KDL.

GROUND FLOOR
OVERSHADOW DAIGRAM @ 12PM JUNE 21
SCALE 1:200

CLIENT: CU BUILDING GROUP			
ADDRESS: LOT 226 (#54) BANKS AVENUE, HILLARYS			
PLAN: P9878	C/T: 1338/256	AUTHORITY: CITY OF JOONDALUP	
DATE: 31/07/2022	JOB REFERENCE: TSA2359 - FS		
H. Grid : LOCAL V. Datum : AHD	Local level : A.H.D. level : 18.60	A.H.D. value SEWER M/H derived from : G0511	Distance from Datum : 3.96m

VERSION	DATE	DESCRIPTION	APPROVED BY

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05	18/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ	
06.1	03/07/2023	DA-RFI- FINAL -RESUB	MFC	
07				
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CLIENT: VVENUS DEVELOPMENT PTY LTD
PROJECT: #54 BANKS AVENUE HILLARYS WA 6025
TITLE: OVERSHADOW DIAGRAM 12PM

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23003
SHEET Nº. 3 of 6
A3 PLANNING

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LOT 226

911m²

SERVICE INFORMATION

AREA	ESTABLISHED		
SEWERAGE	YES	DEPTH	
WATER	YES	PRELAID	R
ELECTRICAL	YES	O/H	
TELECOM	YES		
GAS	YES		
DRAFTED	DF	SURVEYOR	TS

SERVICE LEGEND

SURVEY
- DATUM
- PF PEG FOUND
- PG PEG GONE

SEWERAGE
- SEW SEWER MANHOLE
- IO INSPECTION OPENING
- IS INSPECTION SHAFT

WATER
- M WATER METER
- H HYDRANT
- F FLUSH POINT
- V STOP VALVE

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- D POWER DOME/PILLAR
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- G GAS METER
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- COMMUNICATION PIT

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 15.91
UP. 0.00
DEPTH. 2.26
①

SEWER CONNECTION POSITION
APPROXIMATE ONLY
SEW INV. 16.86
UP. 0.00
DEPTH. 1.64
②

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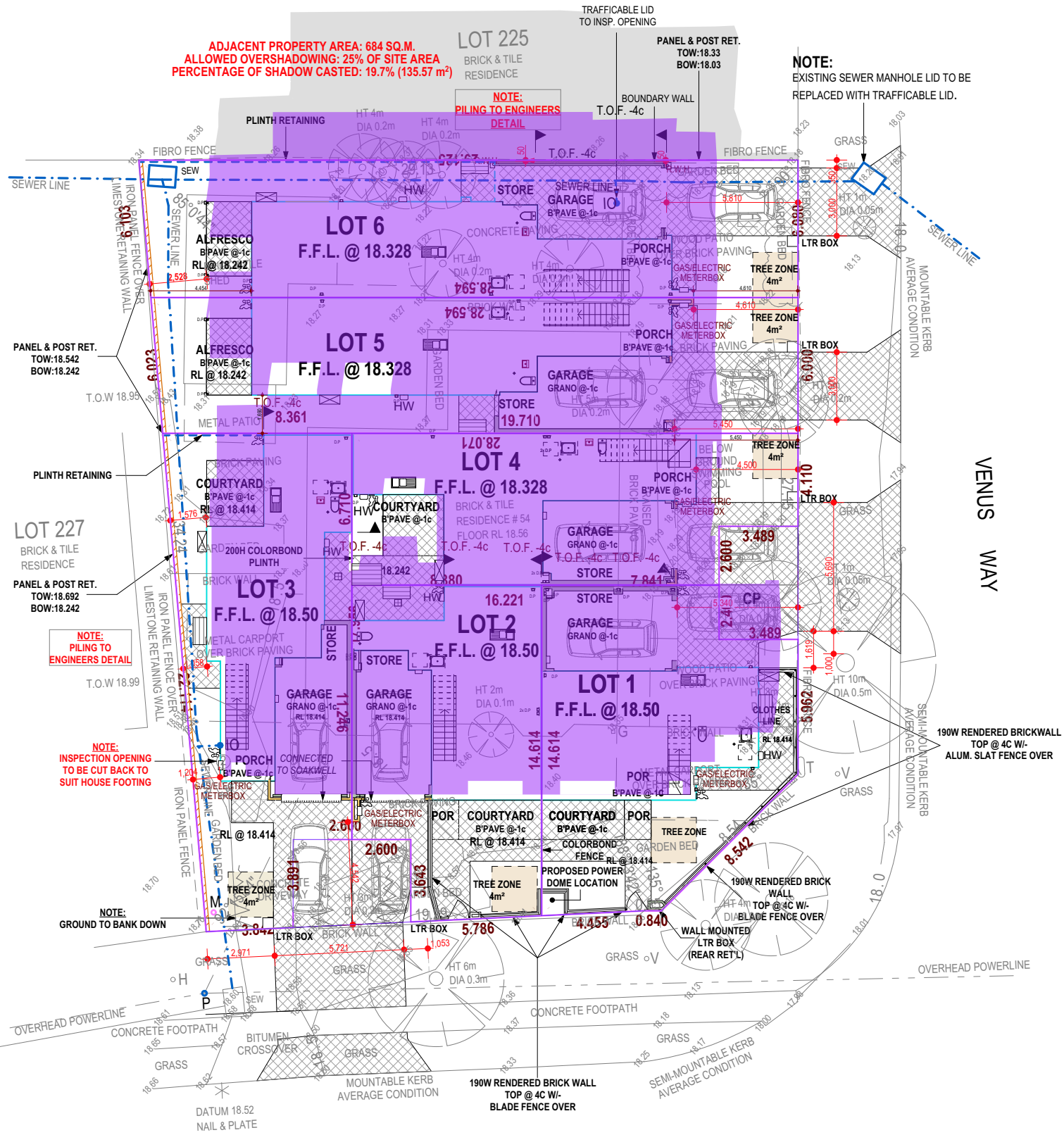

NOTE:
LANDSCAPE DESIGN BY KDL.

GROUND FLOOR
OVERSHADOW DAIGRAM @ 12PM SEPTEMBER 23
SCALE 1:100

CLIENT: CU BUILDING GROUP
ADDRESS: LOT 226 (#54) BANKS AVENUE, HILLARYS
PLAN: P9878 | C/T: 1338/256 | AUTHORITY: CITY OF JOONDALUP
DATE: 31/07/2022 | JOB REFERENCE: TSA2359 - FS
H. Grid : LOCAL | Local level : | A.H.D. value SEWER M/H | Distance
V. Datum : AHD | A.H.D. level : 18.60 | derived from : G0511 | from Datum : 3.96m

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CLIENT SIGNATURE 1 | DATE
CLIENT SIGNATURE 2 | DATE
BUILDER'S REPRESENTATIVE | DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	21/03/2023	DA PLANS	MJ	
02	28/03/2023	DA PLANS	MJ	
03	12/04/2023	DA PLANS	MJ	
04	04/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ	
05	18/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ	
06.1	03/07/2023	DA-RFI- FINAL -RESUB	MFC	
07				
08				
09				
10				
11				

CLIENT: VVENUS DEVELOPMENT PTY LTD
PROJECT: #54 BANKS AVENUE HILLARYS WA 6025
TITLE: OVERSHADOW DIAGRAM 12PM SEPTEMBER 23

CU BUILDING GROUP
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+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23003
SHEET Nº. 4 of 6
A3 PLANNING

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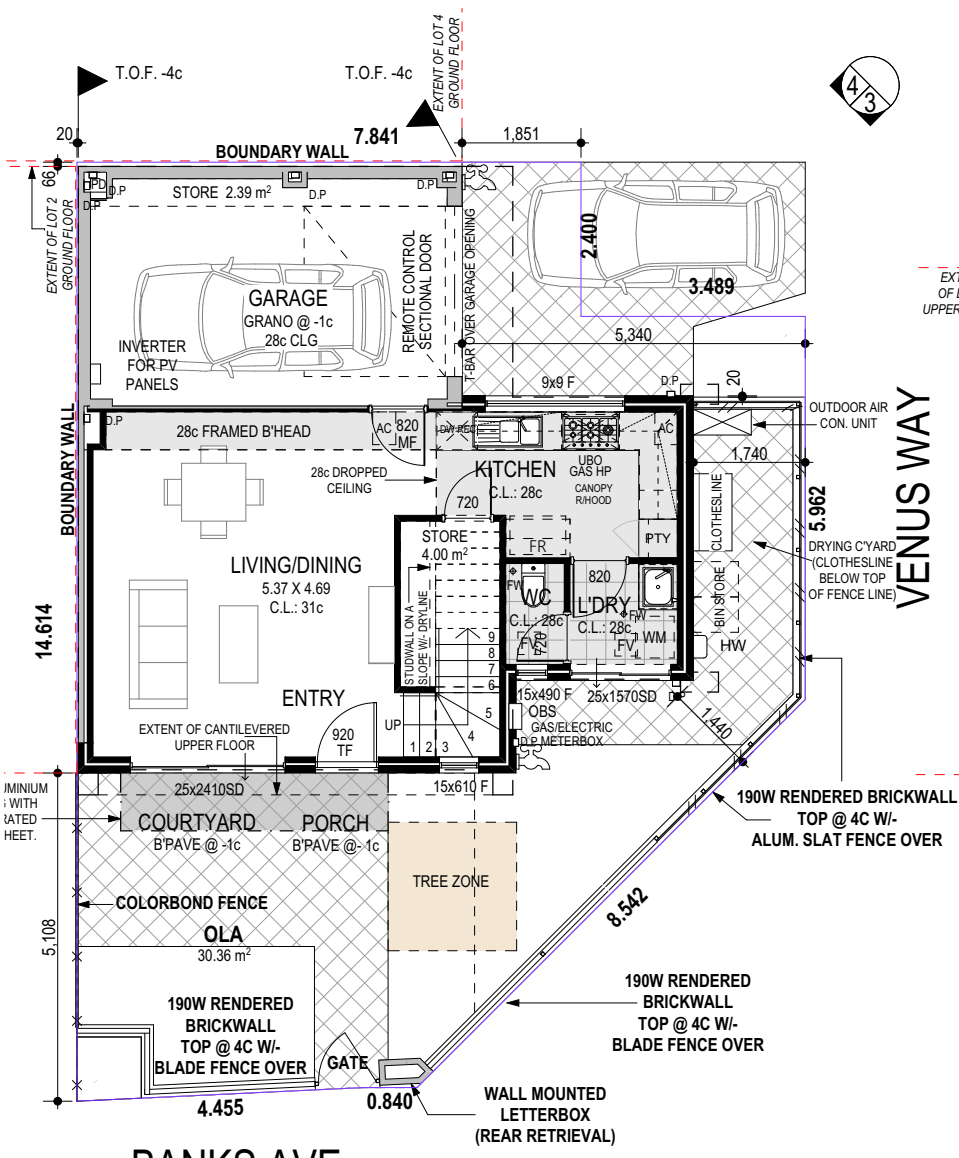
N

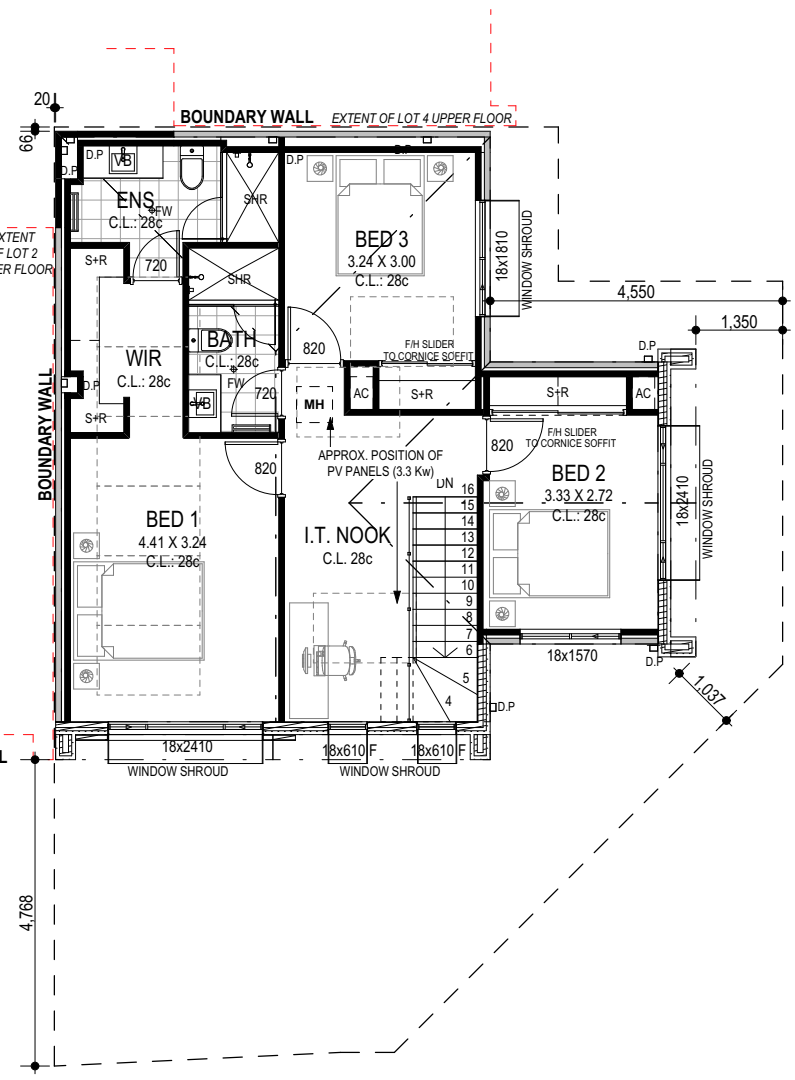
SITE COVERAGE

ZONED	R80
% ALLOWED	70%
SITE AREA	143.36m²
SITE COV. AREA	74.00m²

SITE OPEN-SPACE =48.4%



GROUND FLOOR PLAN
SCALE 1:100



UPPER FLOOR PLAN
SCALE 1:100

PROVIDE 3.3KW SOLAR PANEL

COASTAL CATEGORY : N3

BUSHFIRE ATTACK LEVEL : NA

AREAS - LOT 1		
	PERIM. (m)	AREA (m²)
HOUSE (FIRST)	37.92	75.81
HOUSE (GROUND)	30.92	51.26
GARAGE/STORE	19.40	22.27
COURTYARD	10.80	6.36
PORCH	5.84	2.06
		157.76 m²

CLIENT SIGNATURE 1 | DATE
CLIENT SIGNATURE 2 | DATE
BUILDER'S REPRESENTATIVE | DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	22/03/23	DA PLANS	MJ	
1.1	11/04/23	DA PLANS	MJ	
02	14/04/23	DA PLANS - PAVING OUTSIDE L'DRY	MJ	
03	04/05/23	DA - POWERDOME LOCATION	MJ	
04	18/05/23	DA - POWERDOME LOCATION	MJ	
05.3	03/07/23	DA RFI - FINAL -RESUB	MFC	
06				
07				
08				
09				
10				

CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 1 OF #54 BANKS AVENUE HILLARYS WA 6025

TITLE: FLOOR PLAN

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23003

SHEET Nº. 1 of 2

A3 PLANNING

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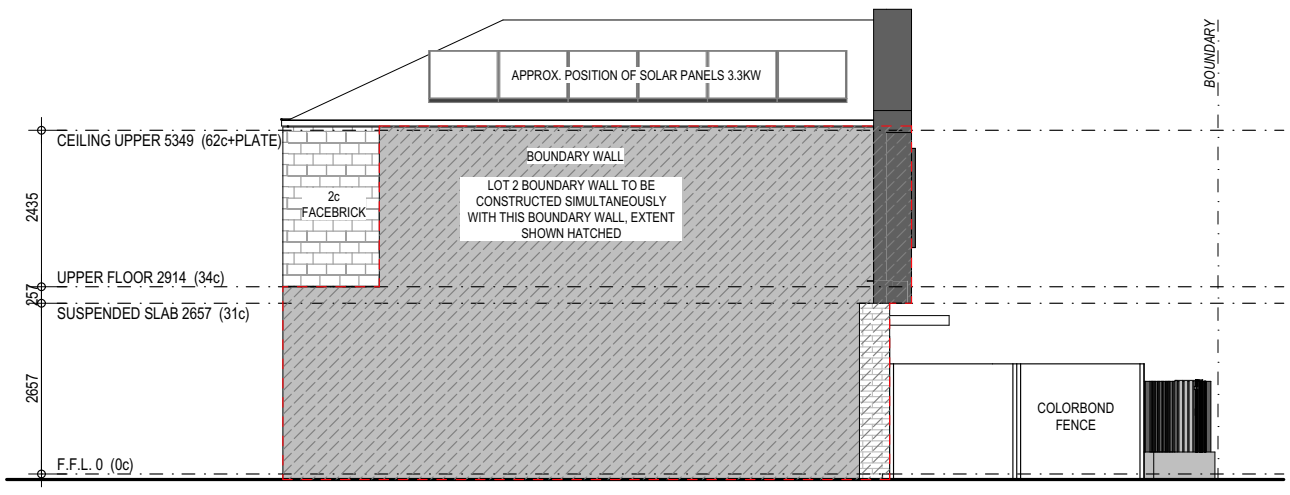
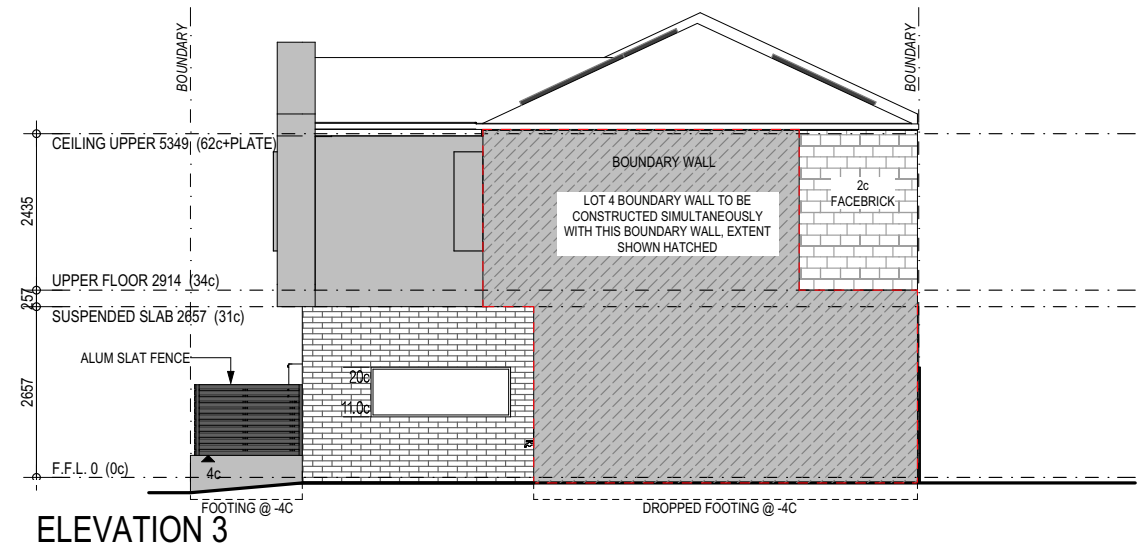
NOTE:
METAL ROOF ON
24°43"(25°) ROOF PITCH

NOTE:
WINDOWS TO UPPER FLOOR TO W-OPENING LESS THAN 1700AFL TO BE PROTECTED IN ACCORDANCE WITH NCC PART 3.9.2.5 BY EITHER:
1. RESTRICT OPENING TO MAX 125MM OR
2. INSTALL A SECURELY FIXED SCREEN PERMANENTLY TO PREVENT FALL

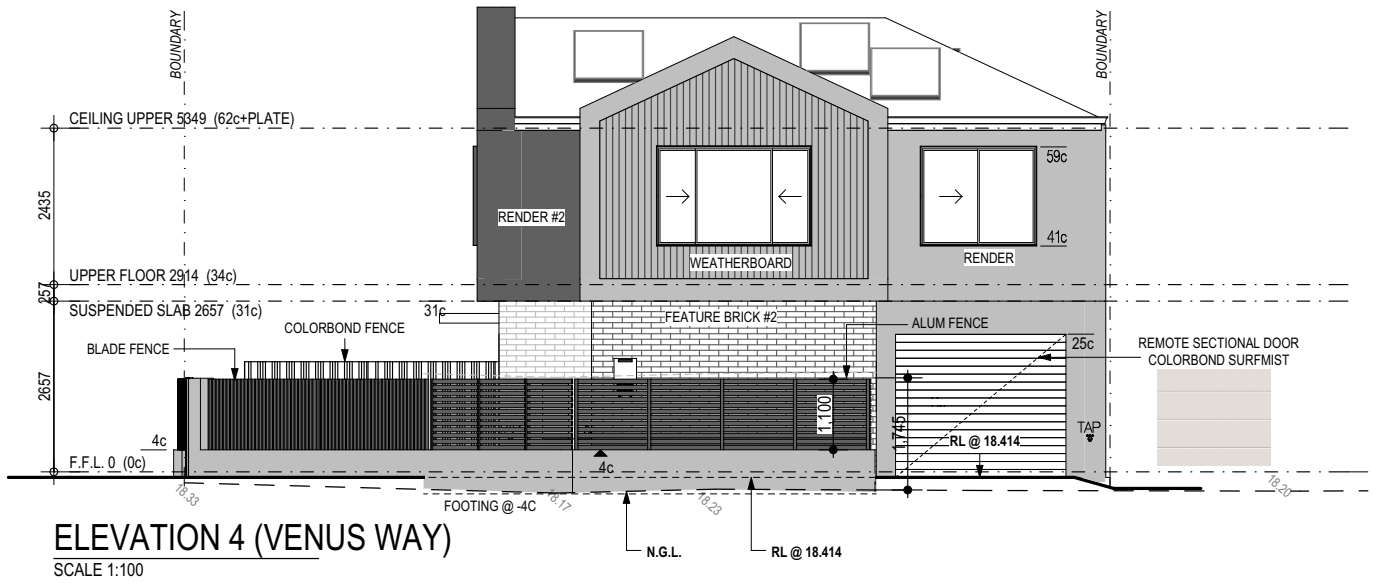
ELEVATION 1 (BANKS AVE)
SCALE 1:100



ELEVATION 2
SCALE 1:100



ELEVATION 3
SCALE 1:100



ELEVATION 4 (VENUS WAY)
SCALE 1:100

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CLIENT SIGNATURE 2	DATE
BUILDER'S REPRESENTATIVE	DATE

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03	04/05/23	DA - POWERDOME LOCATION	MJ	
04	18/05/23	DA - POWERDOME LOCATION	MJ	
05.3	03/07/23	DA RFI - FINAL -RESUB	MFC	
06				
07				
08				
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10				

CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 1 OF #54 BANKS AVENUE HILLARYS WA 6025

TITLE: ELEVATIONS

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23003

SHEET Nº. 2 of 2

A3 PLANNING

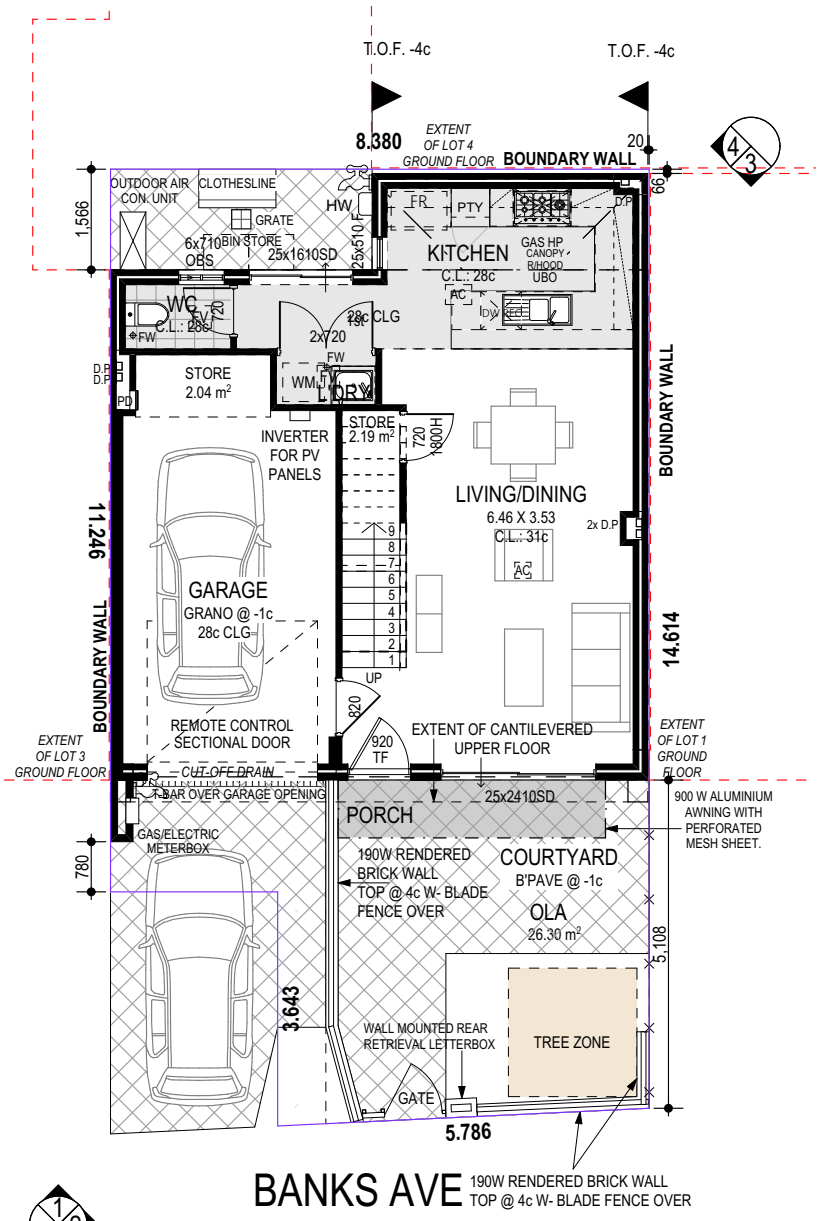
\\Cub-dc01\cd\CUBG\CU - 001 JOBS\AA Hillarys- 23003- Lot 1 #54 Banks Avenue\5. Planning & WAPC\Planning Application and Approval\Drafting\Drafting\DA-23003-Lot 1-54 Banks Ave Hillarys-V5.3.pln

N

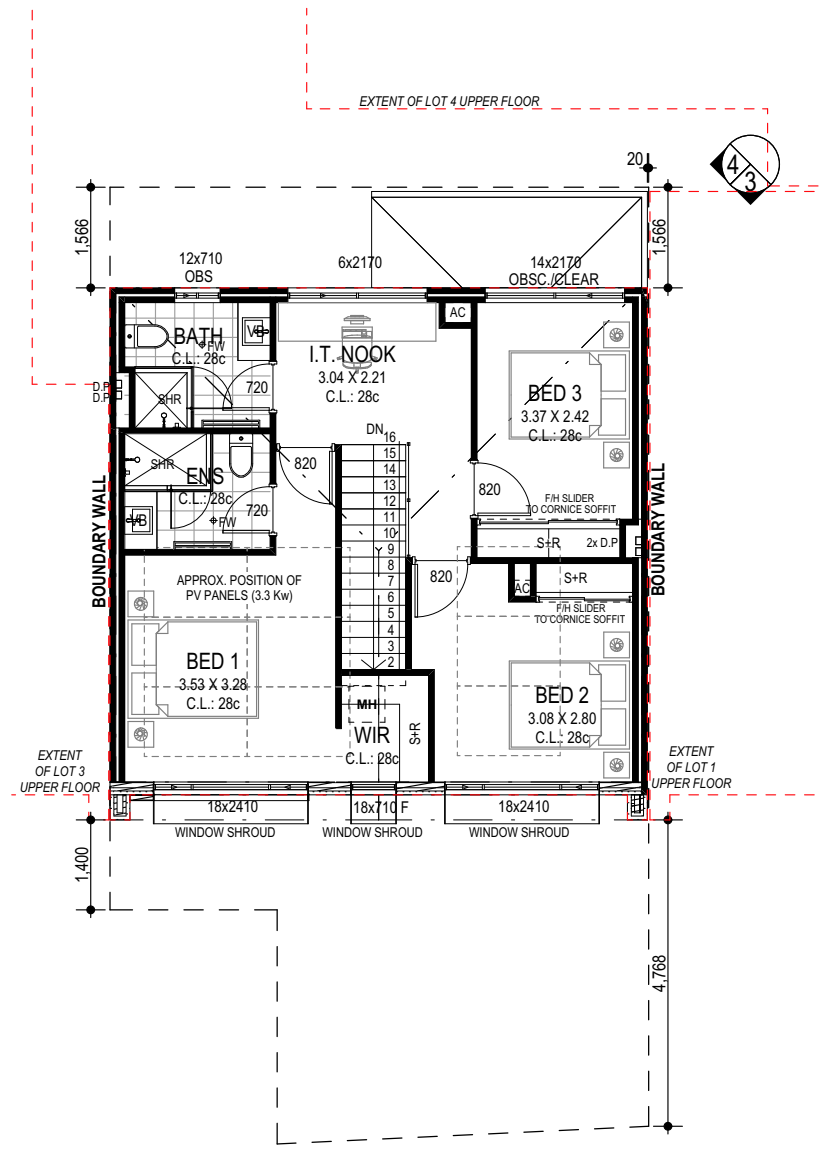
SITE COVERAGE

ZONED	R80
% ALLOWED	70%
SITE AREA	120.83m²
SITE COV. AREA	73.00m²

SITE OPEN-SPACE =39.6%



GROUND FLOOR PLAN
SCALE 1:100



UPPER FLOOR PLAN
SCALE 1:100

COASTAL CATEGORY : N3

PROVIDE 3.3KW SOLAR PANEL

BUSHFIRE ATTACK LEVEL : NA

AREAS - LOT 2		
	PERIM. (m)	AREA (m²)
HOUSE (FIRST)	32.50	65.96
HOUSE (GROUND)	35.64	50.47
GARAGE/STORE	20.26	22.35
COURTYARD	10.80	6.37
PORCH	6.22	2.38
		147.53 m²

CLIENT SIGNATURE 1	DATE
CLIENT SIGNATURE 2	DATE
BUILDER'S REPRESENTATIVE	DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	14/03/23	DA PLANS	MJ	
1.1	11/04/23	DA PLANS	MJ	
02	04/05/23	DA - POWER DOME LOCATION	MJ	
04	18/05/23	DA - POWER DOME LOCATION	MJ	
05.3	03/07/23	DA - RFI- FINAL-RESUB	MFC	
06				
07				
08				
09				
10				
11				

CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 2 OF #54 BANKS AVENUE HILLARYS WA 6025

TITLE: FLOOR PLAN

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23004

SHEET Nº. 1 of 2

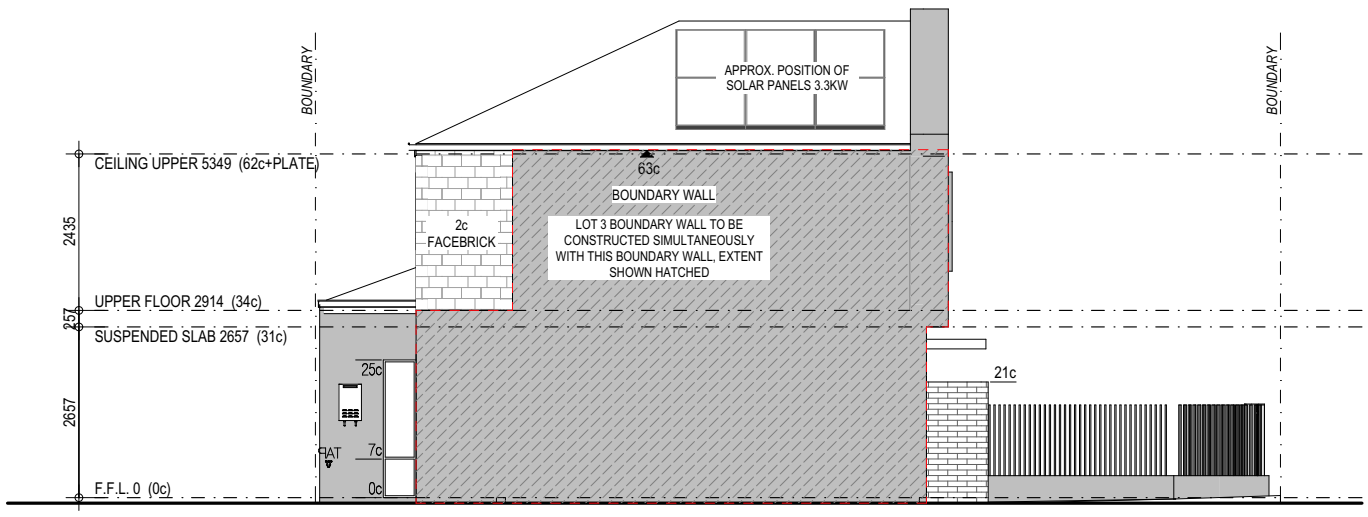
A3 PLANNING

\\Cub-dc01\cd\CUBG\CU - 001 JOBS\PNC2 Hillarys- 23004- Lot 2 #54 Banks Avenue\5. Planning & WAPC\Planning Application and Approval\Drafting\Drafting\DA-23004-Lot 2-54 Banks Ave Hillarys-V5.3.pln

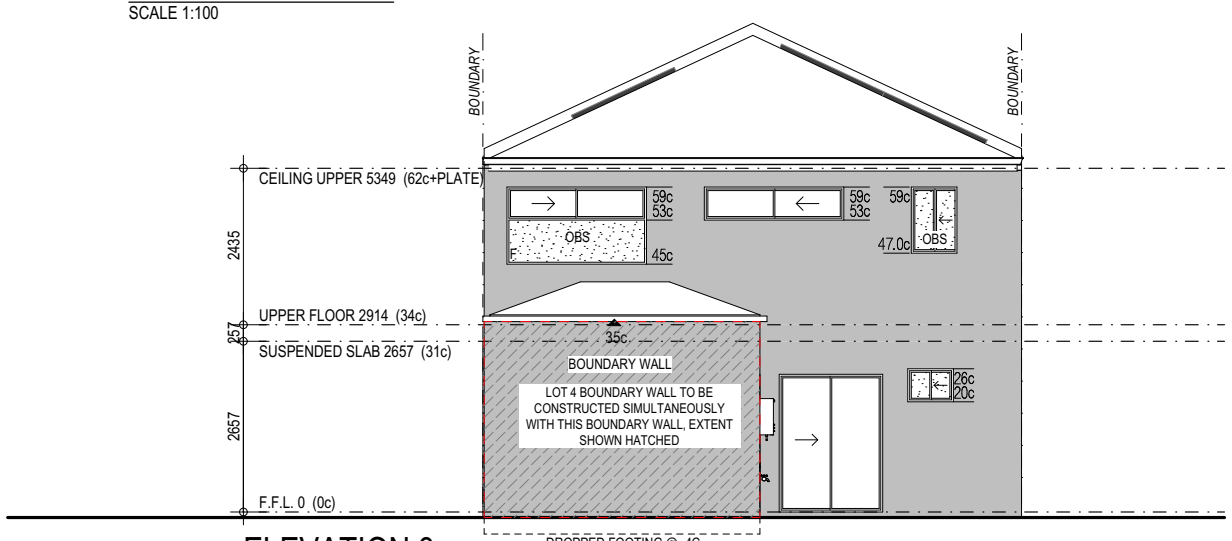
NOTE:
METAL ROOF ON
24°43"(25°) ROOF PITCH

NOTE:
WINDOWS TO UPPER FLOOR TO W-OPENING LESS THAN 1700AFL TO BE PROTECTED IN ACCORDANCE WITH NCC PART 3.9.2.5 BY EITHER:
1. RESTRICT OPENING TO MAX 125MM OR
2. INSTALL A SECURELY FIXED SCREEN PERMANENTLY TO PREVENT FALL

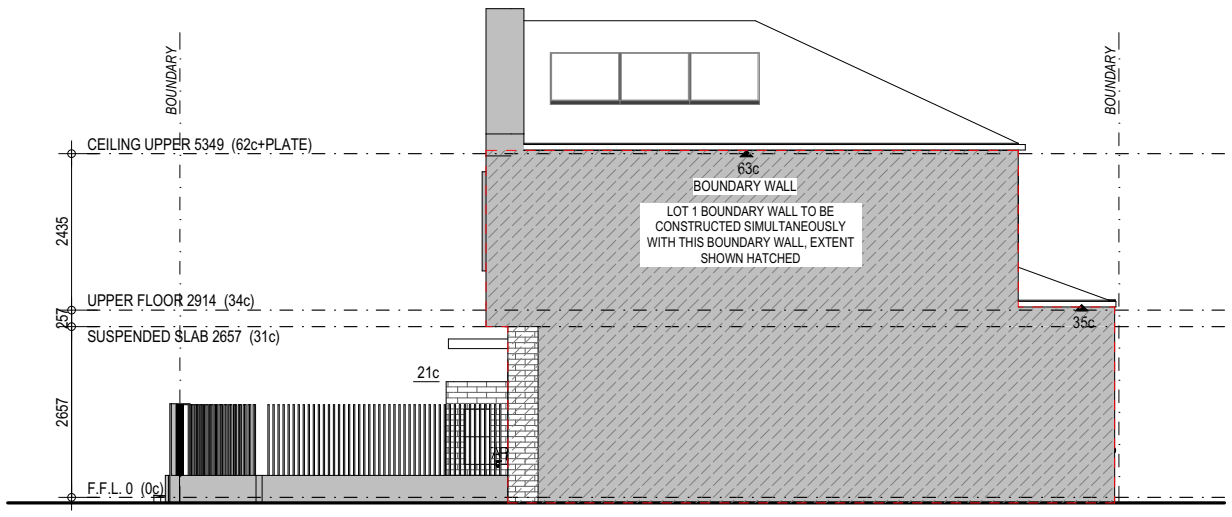
FRONT ELEVATION - BANKS AVE
SCALE 1:100



ELEVATION 2
SCALE 1:100



ELEVATION 3
SCALE 1:100



ELEVATION 4
SCALE 1:100

CLIENT SIGNATURE 1	DATE
CLIENT SIGNATURE 2	DATE
BUILDER'S REPRESENTATIVE	DATE

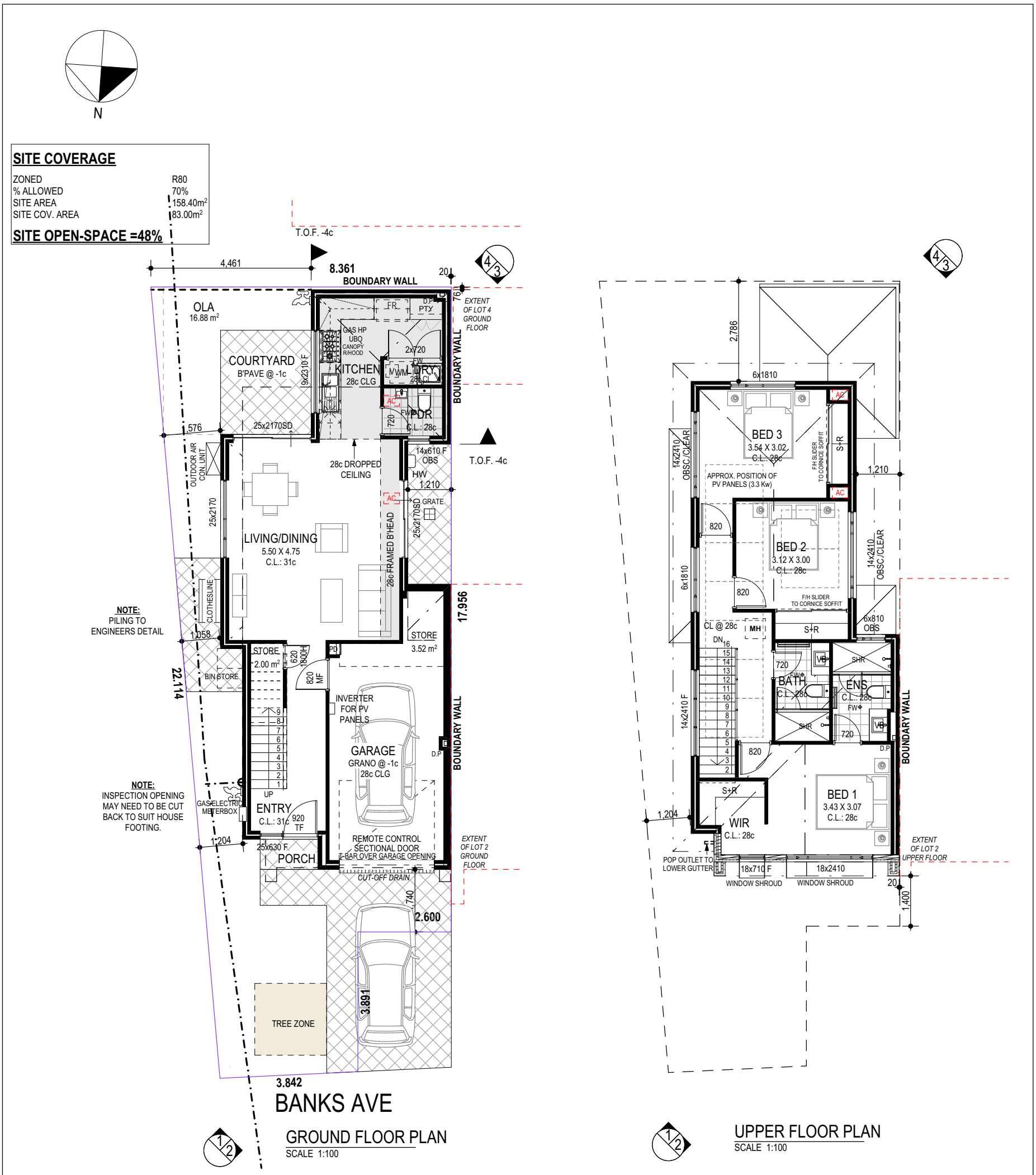
Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	14/03/23	DA PLANS	MJ	
1.1	11/04/23	DA PLANS	MJ	
02	04/05/23	DA - POWER DOME LOCATION	MJ	
04	18/05/23	DA - POWER DOME LOCATION	MJ	
05.3	03/07/23	DA - RFI- FINAL-RESUB	MFC	
06				
07				
08				
09				
10				
11				

CLIENT	VVENUS DEVELOPMENT PTY LTD
PROJECT	LOT 2 OF #54 BANKS AVENUE HILLARYS WA 6025
TITLE	ELEVATIONS

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº.	23004
SHEET Nº.	2 of 2
A3	PLANNING

\\Cub-dc01\cd\CUBG\CU - 001 JOBS\PNC2 Hillarys- 23004- Lot 2 #54 Banks Avenue\5. Planning & WAPC\Planning Application and Approval\Drafting\Drafting\DA-23004-Lot 2-54 Banks Ave HIllarys-V5.3.pln



COASTAL CATEGORY : N3

PROVIDE 3.3KW SOLAR PANEL

BUSHFIRE ATTACK LEVEL : NA

AREAS - LOT 3		
	PERIM. (m)	AREA (m²)
HOUSE (FIRST)	38.34	68.65
HOUSE (GROUND)	43.40	59.30
GARAGE/STORE	23.30	23.70
COURTYARD	10.84	7.31
PORCH	4.90	1.35
		160.31 m²

CLIENT SIGNATURE 1 DATE

CLIENT SIGNATURE 2 DATE

BUILDER'S REPRESENTATIVE DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	11/04/2023	DA PLAN	MJ	
02.3	03/07/2023	DA RFI- FINAL-RESUB	MFC	
03				
04				
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CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 3 #54 BANKS AVENUE HILLARYS WA 6025

TITLE: FLOOR PLAN

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23005

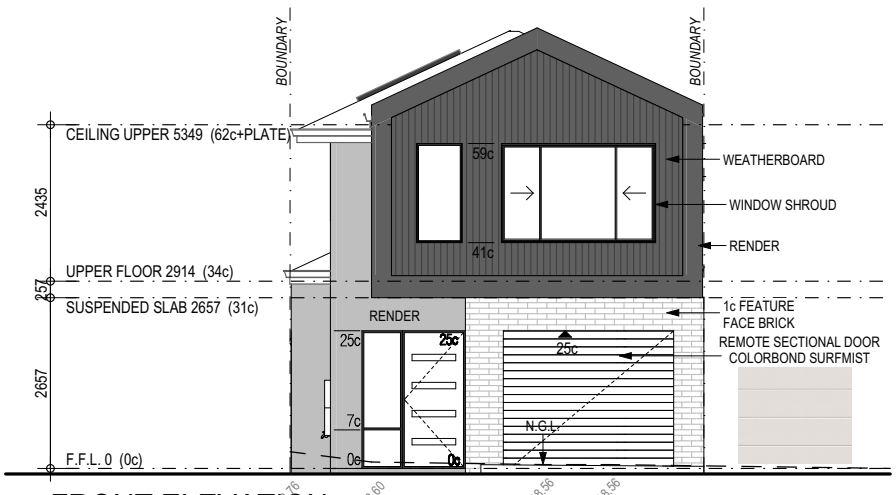
SHEET Nº. 1 of 2

A3 PLANNING

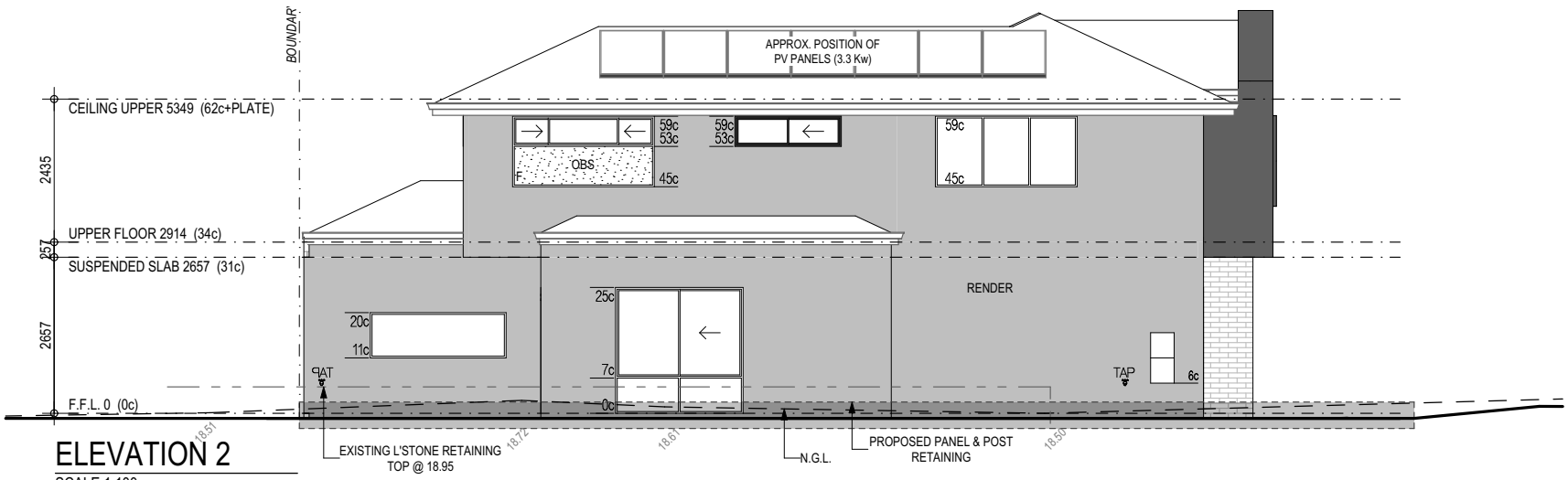
\\Cub-dc01\od\CUBG\CU - 001 JOBS\PNC2 Hillarys- 23005- Lot 3 #54 Banks Avenue\5. Planning & WAPC\Planning Application and Approval\Drafting\Drafting\DA-23005-Lot 3-54 Banks Ave HIllarys-V2.3.pln

NOTE:
METAL ROOF ON
24°43"(25°) ROOF PITCH

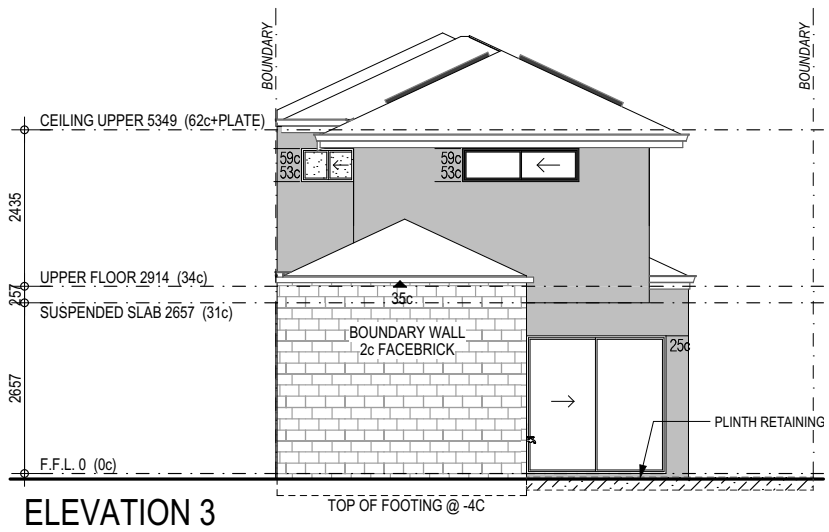
NOTE:
WINDOWS TO UPPER FLOOR TO W-OPENING LESS THAN 1700AFL TO BE PROTECTED IN ACCORDANCE WITH NCC PART 3.9.2.5 BY EITHER:
1. RESTRICT OPENING TO MAX 125MM OR
2. INSTALL A SECURELY FIXED SCREEN PERMANENTLY TO PREVENT FALL



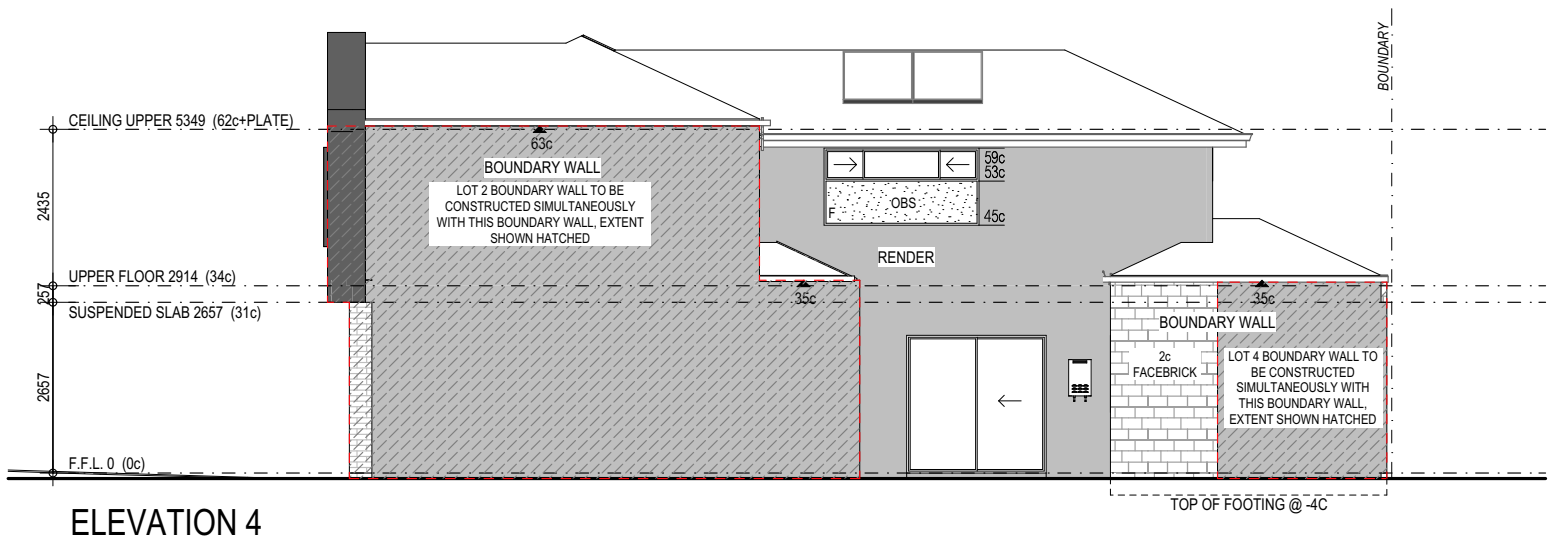
FRONT ELEVATION
SCALE 1:100



ELEVATION 2
SCALE 1:100



ELEVATION 3
SCALE 1:100



ELEVATION 4
SCALE 1:100

CLIENT SIGNATURE 1	DATE	Nº.	DATE	REVISIONS	DRAWN	CHK BY
		01	11/04/2023	DA PLAN	MJ	
		02.3	03/07/2023	DA RFI- FINAL-RESUB	MFC	
CLIENT SIGNATURE 2	DATE	03				
		04				
		05				
		06				
		07				
BUILDER'S REPRESENTATIVE	DATE	08				
		09				
		10				
		11				

CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 3 #54 BANKS AVENUE HILLARYS WA 6025

TITLE: ELEVATIONS

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23005

SHEET Nº. 2 of 2

A3 PLANNING

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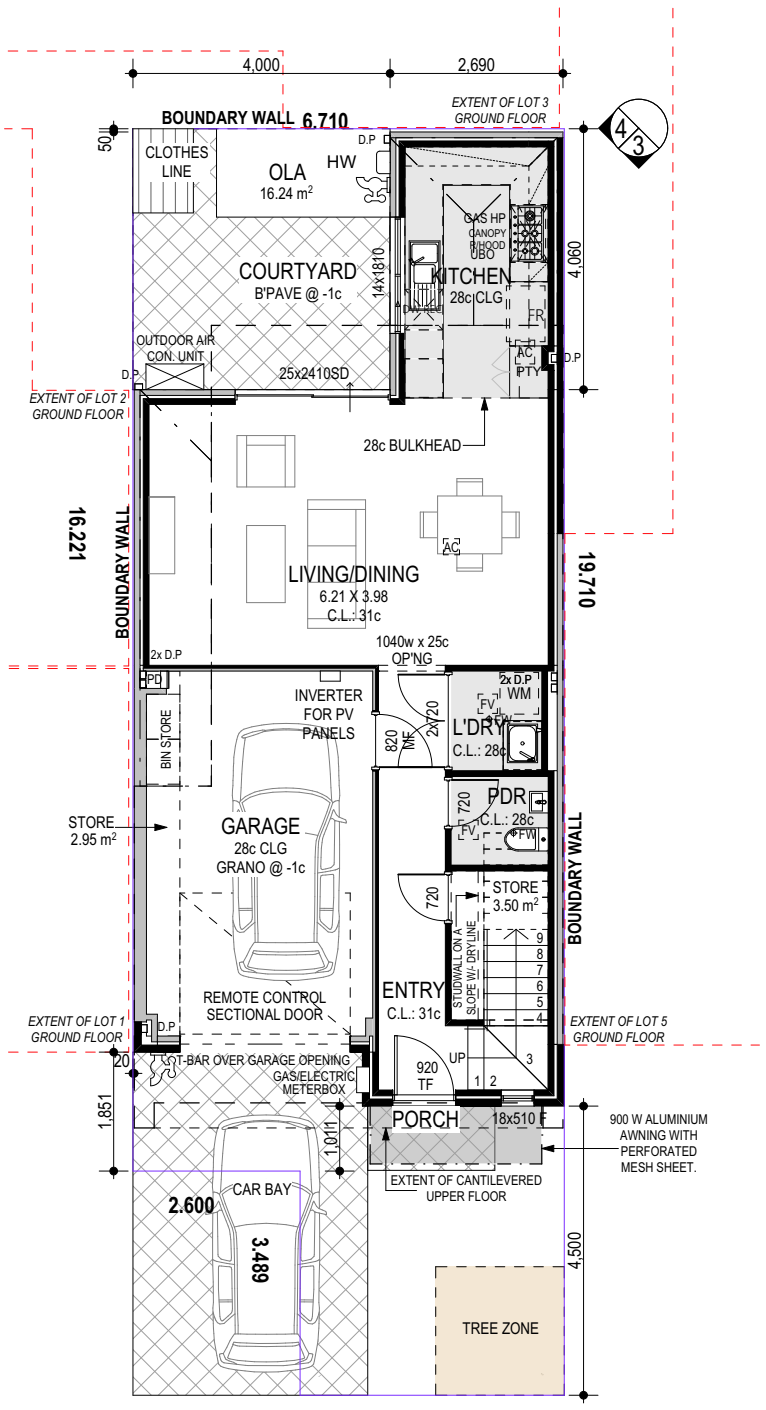
N

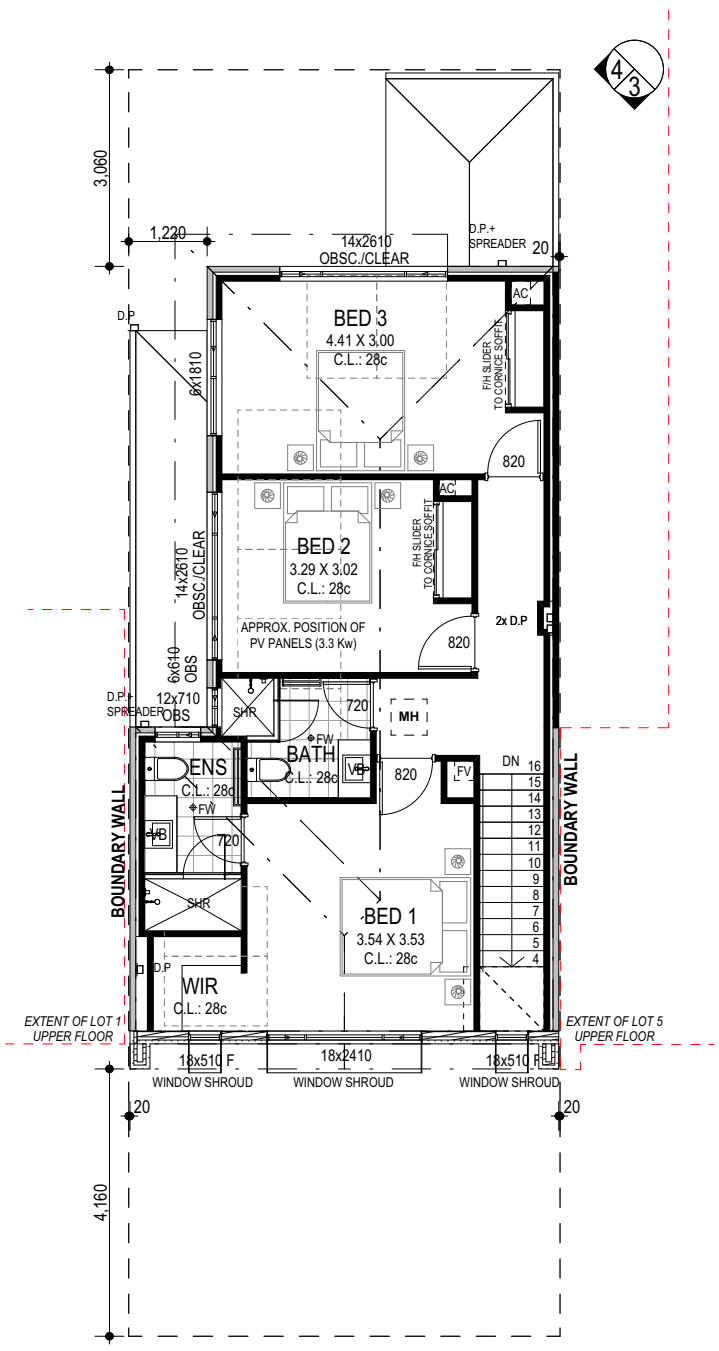
SITE COVERAGE

ZONED	R80
% ALLOWED	70%
SITE AREA	123 m²
SITE COV. AREA	82.17m²

SITE OPEN-SPACE =33.2%



GROUND FLOOR PLAN
SCALE 1:100



UPPER FLOOR PLAN
SCALE 1:100

COASTAL CATEGORY : N3

BUSHFIRE ATTACK LEVEL : NA

AREAS - LOT 4		
	PERIM. (m)	AREA (m²)
HOUSE (FIRST)	37.54	72.10
HOUSE (GROUND)	44.74	60.37
GARAGE/STORE	19.28	21.82
COURTYARD	10.77	7.25
PORCH	5.95	1.98
		163.52 m²

CLIENT SIGNATURE 1 DATE

CLIENT SIGNATURE 2 DATE

BUILDER'S REPRESENTATIVE DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	11/04/23	DA PLANS	MJ	
02.3	03/07/23	DA RFI - FINAL-RESUB	MFC	
03				
04				
05				
06				
07				
08				
09				
10				
11				

CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 4 #54 BANKS AVENUE HILLARYS WA 6025

TITLE: FLOOR PLAN

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23006

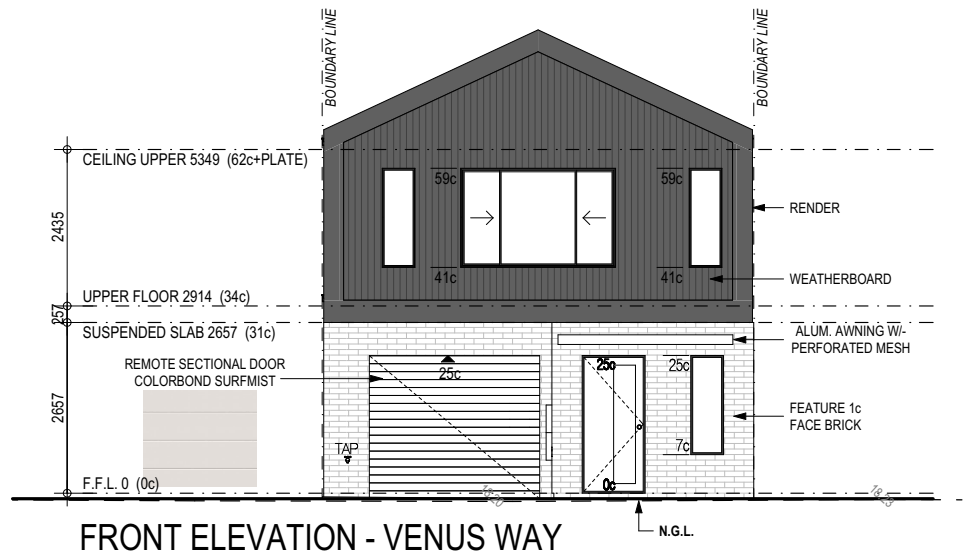
SHEET Nº. 1 of 2

A3 PLANNING

\\Cub-dc01\od\CUBG\CU - 001 JOBS\AA Hillarys- 23006-Lot 4 #54 Banks Avenue\5. Planning & WAPC\Planning Application and Approval\Drafting\Drafting\DA-23006-Lot 4-54 Banks Ave Hillarys-V2.3.pln

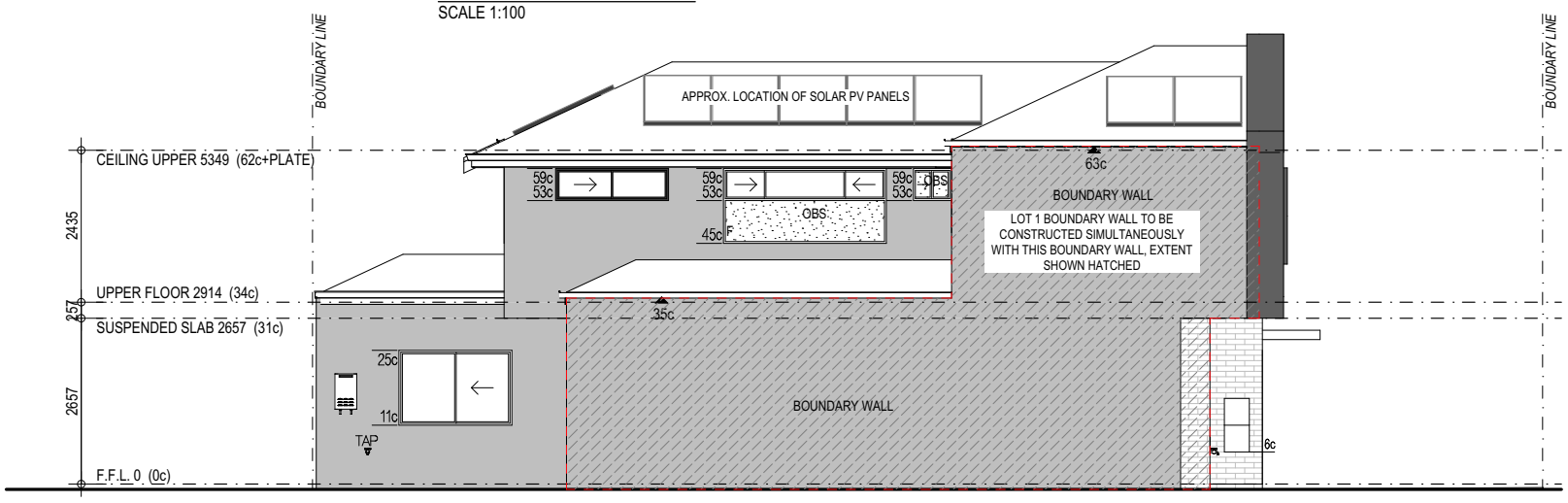
NOTE:
METAL ROOF ON
24°43"(25°) ROOF PITCH

NOTE:
WINDOWS TO UPPER FLOOR TO W-OPENING LESS THAN 1700AFL TO BE PROTECTED IN ACCORDANCE WITH NCC PART 3.9.2.5 BY EITHER:
1. RESTRICT OPENING TO MAX 125MM OR
2. INSTALL A SECURELY FIXED SCREEN PERMANENTLY TO PREVENT FALL



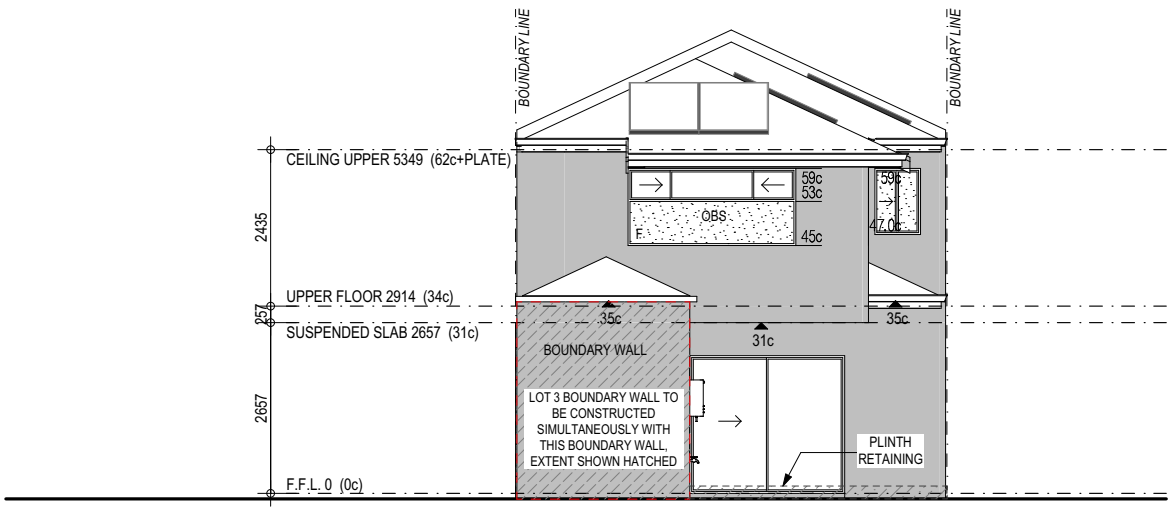
FRONT ELEVATION - VENUS WAY

SCALE 1:100



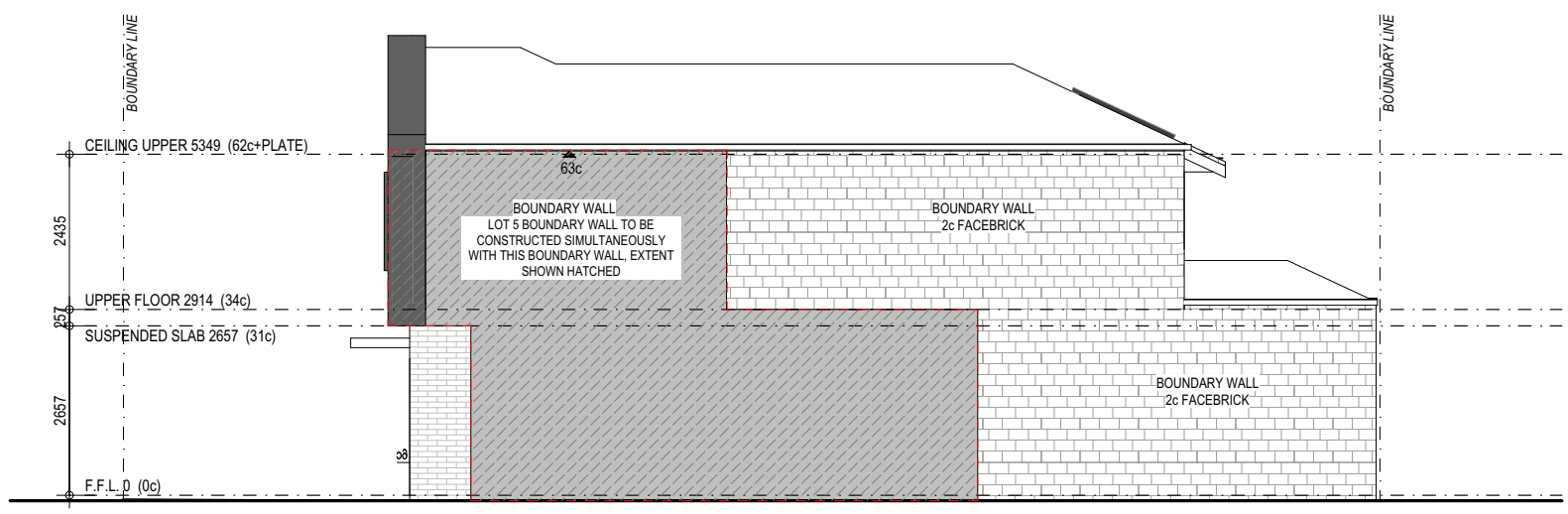
ELEVATION 2

SCALE 1:100



ELEVATION 3

SCALE 1:100



ELEVATION 4

SCALE 1:100

CLIENT SIGNATURE 1	DATE
CLIENT SIGNATURE 2	DATE
BUILDER'S REPRESENTATIVE	DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	11/04/23	DA PLANS	MJ	
02.3	03/07/23	DA RFI - FINAL-RESUB	MFC	
03				
04				
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06				
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08				
09				
10				
11				

CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 4 #54 BANKS AVENUE HILLARYS WA 6025

TITLE: ELEVATIONS

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23006

SHEET Nº. 2 of 2

A3 PLANNING

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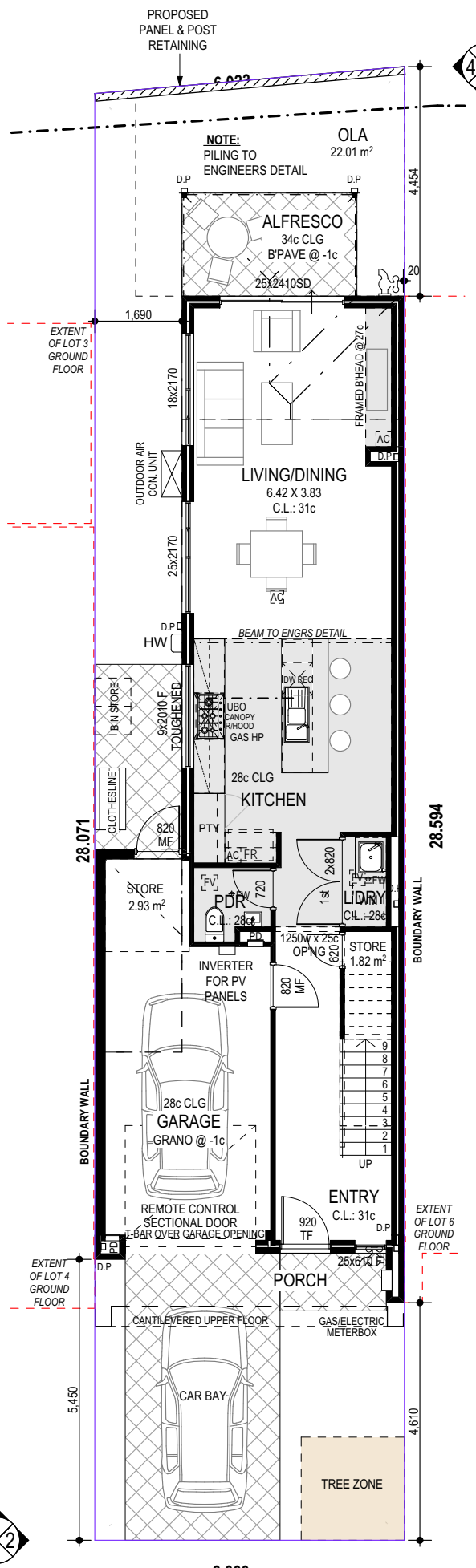
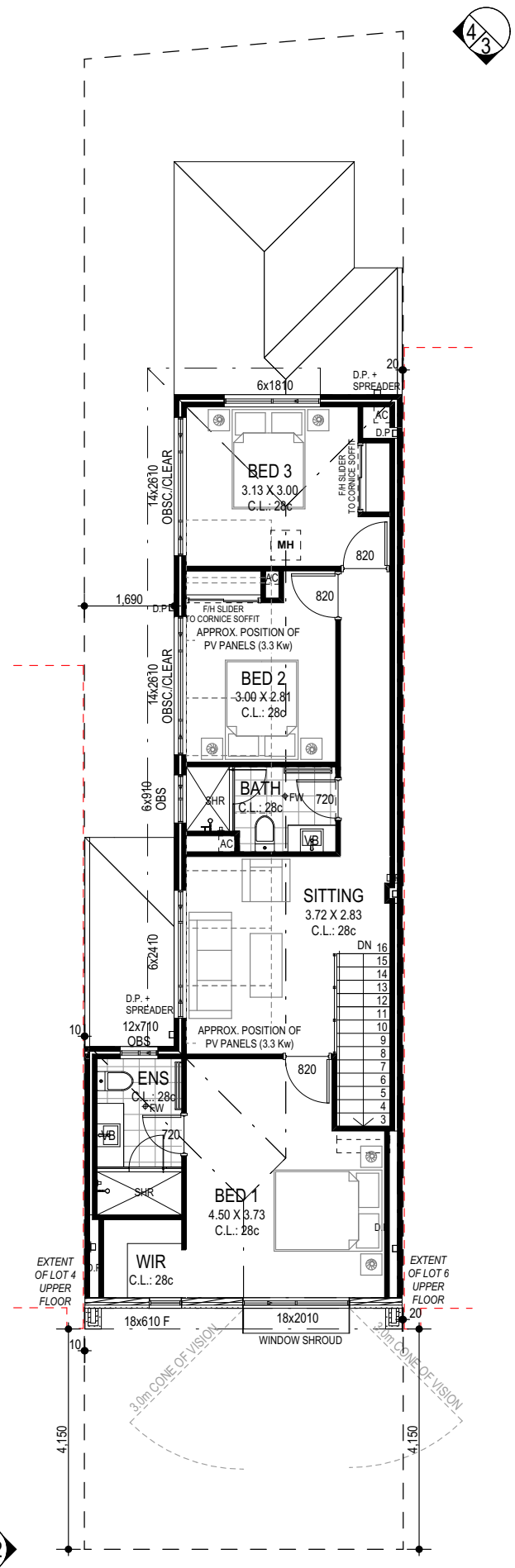
SITE COVERAGE

ZONED	R80
% ALLOWED	70%
SITE AREA	176 m²
SITE COV. AREA	93 m²

SITE OPEN-SPACE =47%





AREAS - LOT 5		
	PERIM. (m)	AREA (m²)
HOUSE (FIRST)	46.36	82.11
HOUSE (GROUND)	48.00	69.58
GARAGE/STORE	22.72	23.71
ALFRESCO	10.78	6.78
PORCH	6.36	2.31
		184.49 m²

COASTAL CATEGORY : N3

PROVIDE 3.3KW SOLAR PANEL

BUSHFIRE ATTACK LEVEL : NA

GROUND FLOOR PLAN
SCALE 1:100

UPPER FLOOR PLAN
SCALE 1:100

CLIENT SIGNATURE 1 DATE

CLIENT SIGNATURE 2 DATE

BUILDER'S REPRESENTATIVE DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	11/04/23	DA PLANS	MJ	
02.3	03/07/23	DA RFI- FINAL-RESUB	MFC	
03				
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06				
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11				

CLIENT -

PROJECT LOT 5 OF #54 BANKS AVENUE HILLARYS WA 6025

TITLE FLOOR PLAN

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildinggroup.com.au

JOB Nº. 23007

SHEET Nº. 1 of 2

A3 PLANNING

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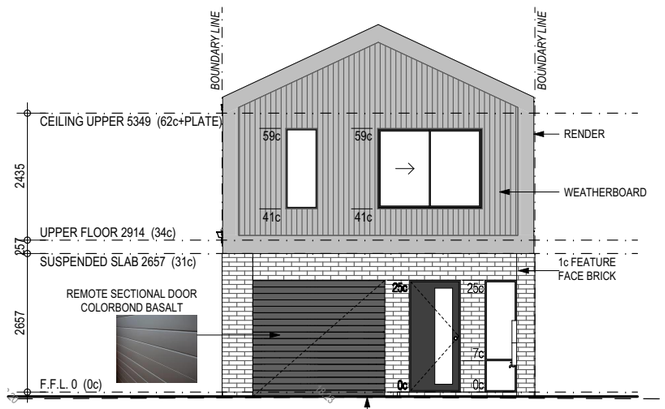
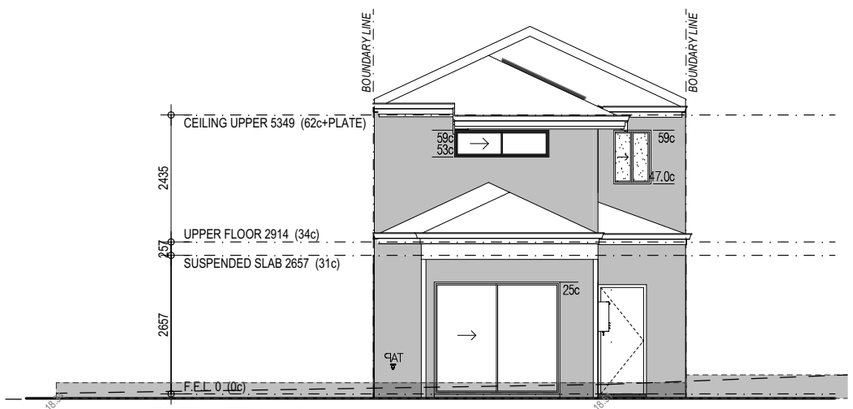
NOTE:
METAL ROOF ON
24°43"(25°) ROOF PITCH

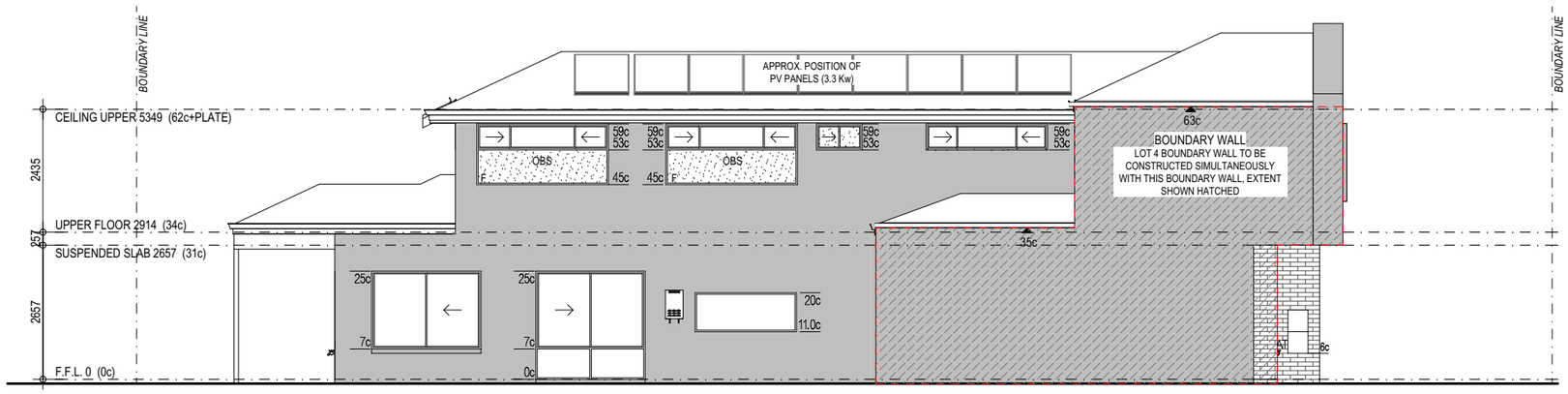
NOTE:
WINDOWS TO UPPER FLOOR TO W-OPENING LESS THAN 1700AFL TO BE PROTECTED IN ACCORDANCE WITH NCC PART 3.9.2.5 BY EITHER:
1. RESTRICT OPENING TO MAX 125MM OR
2. INSTALL A SECURELY FIXED SCREEN PERMANENTLY TO PREVENT FALL



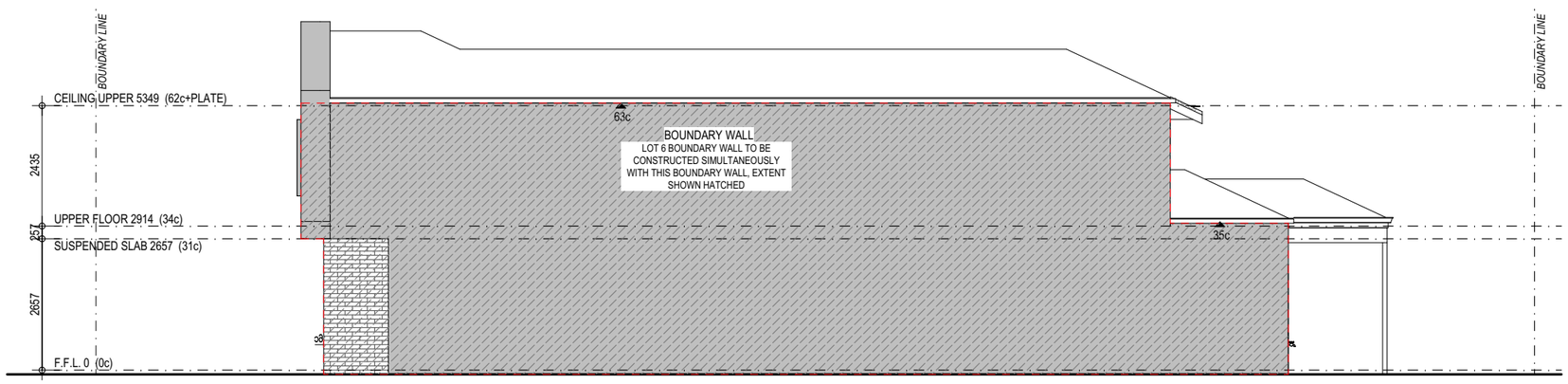
FRONT ELEVATION
SCALE 1:100



ELEVATION 3
SCALE 1:100



ELEVATION 2
SCALE 1:100



ELEVATION 4

Nº	DATE	REVISIONS	DRAWN	CHK BY
01	11/04/23	DA PLANS	MJ	
02,3	03/07/23	DA RFI FINAL RESUB	MFC	
03				
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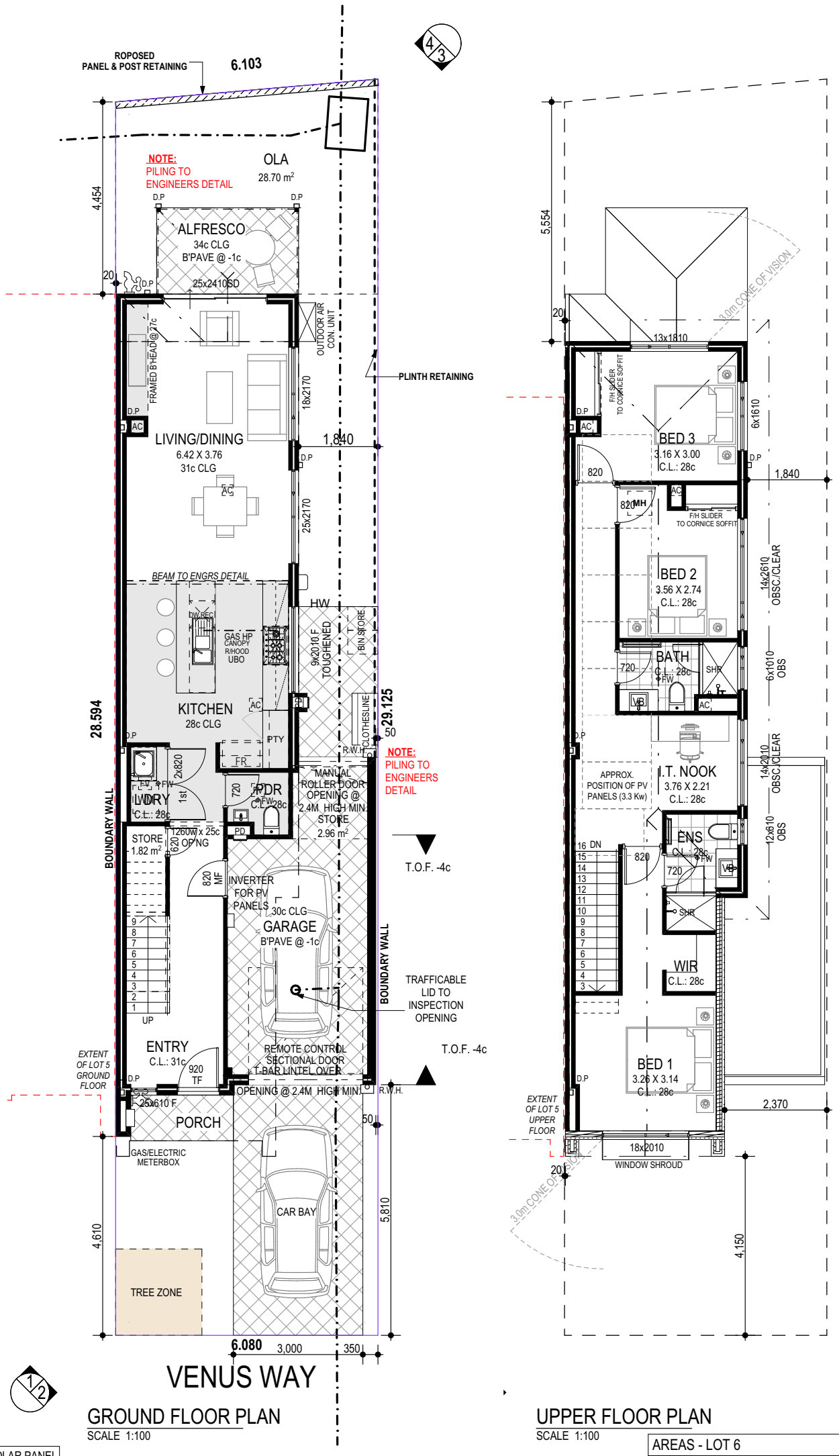
CLIENT SIGNATURE 1 — DATE
CLIENT SIGNATURE 2 — DATE
BUILDER'S REPRESENTATIVE — DATE

CLIENT: -
PROJECT: LOT 5 OF #54 BANKS AVENUE HILLARYS WA 6025
TITLE: ELEVATIONS

CU BUILDING GROUP
U425 Belgravia Street, Belmont WA 6104
+61 (08) 6113 1928 | info@cubuildingroup.com.au

JOB Nº. 23007
SHEET Nº. 2 of 2
A3
PLANNING



N

SITE COVERAGE

ZONED	R80
% ALLOWED	70%
SITE AREA	181.80m²
SITE COV. AREA	92.00m²

SITE OPEN-SPACE =49%

COASTAL CATEGORY : N3

PROVIDE 3.3KW SOLAR PANEL

BUSHFIRE ATTACK LEVEL : NA

AREAS - LOT 6		
	PERIM. (m)	AREA (m²)
HOUSE (FIRST)	44.64	73.41
HOUSE (GROUND)	48.26	68.84
GARAGE/STORE	22.06	23.18
ALFRESCO	10.58	6.58
PORCH	6.88	2.52
		174.53 m²

CLIENT SIGNATURE 1 | DATE

CLIENT SIGNATURE 2 | DATE

BUILDER'S REPRESENTATIVE | DATE

Nº.	DATE	REVISIONS	DRAWN	CHK BY
01	11/04/23	DA PLANS	MJ	
02.3	03/07/23	DA RFI - FINAL-RESUB	MFC	
03				
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CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 6 OF #54 BANKS AVENUE HILLARYS WA 6025

TITLE: FLOOR PLANS

CU BUILDING GROUP
U4/25 Belgravia Street, Belmont WA 6104
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JOB Nº. 23008

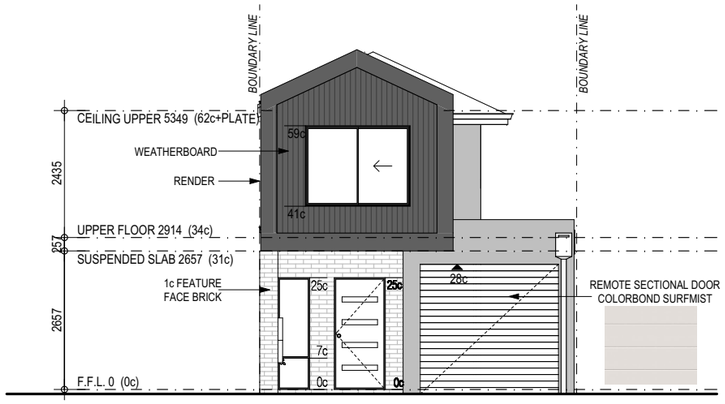
SHEET Nº. 1 of 2

A3 PLANNING

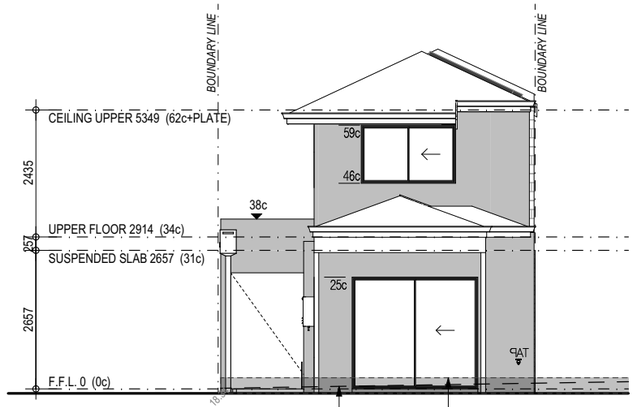
\\Cub-dc01\cd\CUBG\CU - 001 JOBS\AA Hillarys- 23008- Lot 6 #54 Banks Avenue\5. Planning & WAPC\Planning Application and Approval\Drafting\Drafting\DA-23008-Lot 6-54 Banks Ave Hillarys-V2.3.pln

NOTE:
METAL ROOF ON
24°43"(25°) ROOF PITCH

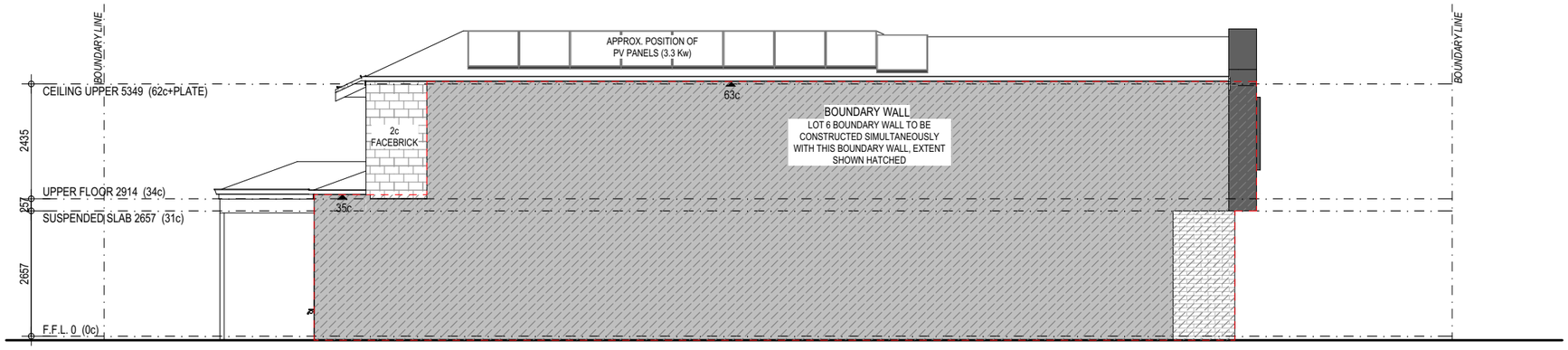
NOTE:
WINDOWS TO UPPER FLOOR TO W-OPENING LESS THAN 1700AFL TO BE PROTECTED IN ACCORDANCE WITH NCC PART 3.9.2.5 BY EITHER:
1. RESTRICT OPENING TO MAX 125MM OR
2. INSTALL A SECURELY FIXED SCREEN PERMANENTLY TO PREVENT FALL



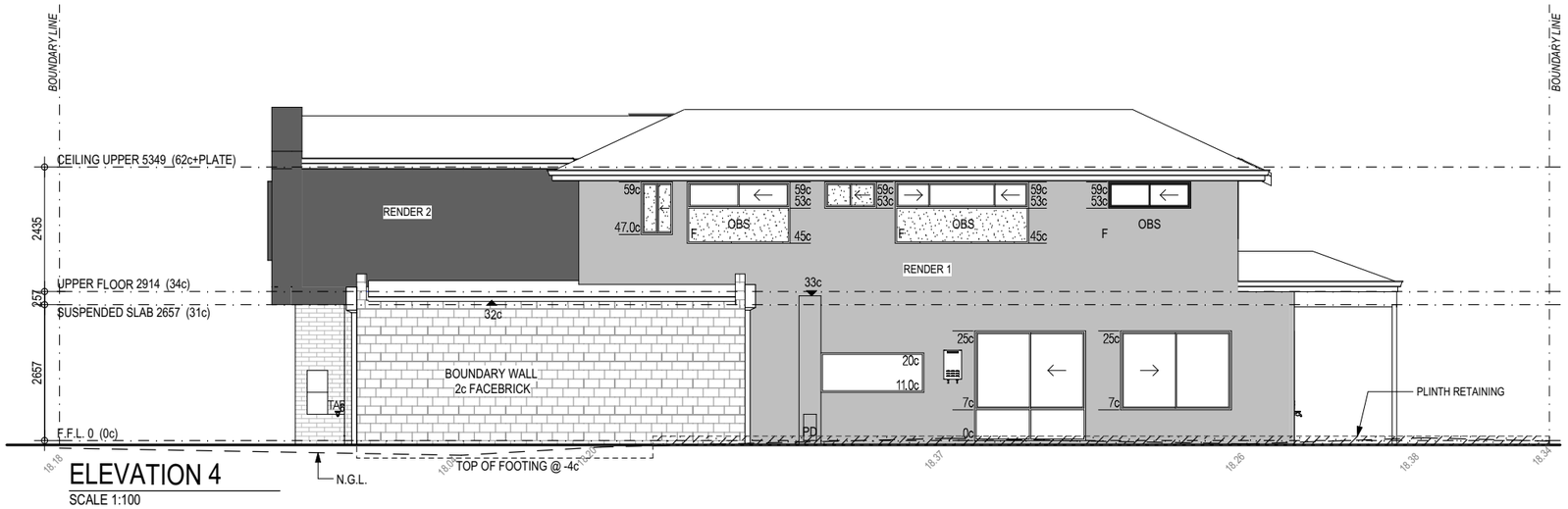
FRONT ELEVATION
SCALE 1:100



ELEVATION 3
SCALE 1:100



ELEVATION 2
SCALE 1:100



ELEVATION 4
SCALE 1:100

Nº	DATE	REVISIONS	DRAWN	CHK BY
01	11/04/23	DA PLANS	MJ	
02-3	03/07/23	DA RFI - FINAL-RESUB	MFC	
03				
04				
05				
06				
07				
08				
09				
10				
11				

CLIENT SIGNATURE 1 — DATE
CLIENT SIGNATURE 2 — DATE
BUILDER'S REPRESENTATIVE — DATE

CLIENT: VVENUS DEVELOPMENT PTY LTD

PROJECT: LOT 6 OF #54 BANKS AVENUE HILLARYS WA 6025

TITLE: ELEVATIONS

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JOB Nº. 23008

SHEET Nº. 2 of 2

A3

PLANNING

3D VIEW ALONG BANKS AVENUE

CLIENT SIGNATURE 1	DATE	Nº.	DATE	REVISIONS	DRAWN	CHK BY	CLIENT: VVENUS DEVELOPMENT PTY LTD
		01	21/03/2023	DA PLANS	MJ		
		02	28/03/2023	DA PLANS	MJ		
		03	12/04/2023	DA PLANS	MJ		
CLIENT SIGNATURE 2	DATE	04	04/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ		PROJECT: #54 BANKS AVENUE HILLARYS WA 6025
		05	18/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ		
		06.1	03/07/2023	DA-RFI- FINAL -RESUB	MFC		
		07					
BUILDER'S REPRESENTATIVE	DATE	08					
		09					TITLE: 3D VIEW
		10					
		11					

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JOB Nº. **23003**

SHEET Nº. 5 of 6

A3 **PLANNING**

\\Cub-dc01\cd\CUBD\CU - 001 JOBS\AA Hillarys- 23003- Lot 1 #54 Banks Avenue\5. Planning & WAPC\Planning Application and Approval\Drafting\Drafting\DA-Site Plan-54 Banks Ave Hillarys-V6.2.pln

3D VIEW ALONG VENUS WAY

CLIENT SIGNATURE 1	DATE	Nº.	DATE	REVISIONS	DRAWN	CHK BY	CLIENT: VVENUS DEVELOPMENT PTY LTD
		01	21/03/2023	DA PLANS	MJ		
		02	28/03/2023	DA PLANS	MJ		
		03	12/04/2023	DA PLANS	MJ		
CLIENT SIGNATURE 2	DATE	04	04/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ		PROJECT: #54 BANKS AVENUE HILLARYS WA 6025
		05	18/05/2023	DA-LOT 1 POWER DOME LOCATION	MJ		
		06.1	03/07/2023	DA-RFI- FINAL -RESUB	MFC		
BUILDER'S REPRESENTATIVE	DATE	07					
		08					
		09					TITLE: 3D VIEW
		10					
		11					

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JOB Nº. **23003**

SHEET Nº. 6 of 6

A3 **PLANNING**

\\Cub-dc01\cd\CUBD\CU - 001 JOBS\AA Hillarys- 23003- Lot 1 #54 Banks Avenue\5. Planning & WAPC\Planning Application and Approval\Drafting\Drafting\DA-Site Plan-54 Banks Ave Hillarys-V6.2.pln

GENERAL NOTES:
1. THIS IS A CONCEPT PLAN ONLY.
2. ALL STRUCTURES SUBJECT TO ENGINEERING AND COUNCIL APPROVAL.
3. ALL MEASUREMENTS TO BE CHECKED PRIOR TO CONSTRUCTION.

LANDSCAPE AREA CALCULATIONS

LANDSCAPE AREAS
Total Landscape areas (all levels) = 167.7m2 (18.4% of site)

DEEP SOIL AREAS (DSA)
Ground Floor (into natural earth)= 139.5m2
Total = 139.5m2 (15.3% of site)

CANOPY COVER
Proposed Medium Trees (6m canopy) x 4 = 113.2m2
Proposed Small Trees (5m canopy) x 2 = 39.2m2
Proposed Small Trees (4m canopy) x 3 = 37.8m2
Proposed Small Trees (3m canopy) x 2 = 14m2
Total Canopy Cover = 204.2m2 (22.5% of site)

REV	DATE	DWN	APP	DESCRIPTION
A	04.07.23	AC	KD	LANDSCAPE CONCEPT PLAN

SELECTED NATIVE TREES
EG. LITTLE GHOST GUMS

STRAPPY PLANTING
EG. LOMANDRA, DIANELLA

STEPPERS WITH GROUND COVER
EG. DICHONDRA, YAREENA

MIXED LAYERED PLANTING
EG. WESTRINGIA, MISS MUFFET, LOMANDRA, DIANELLA

SCREENING PLANTING
TO BOUNDARY

MIXED LAYERED PLANTING
EG. WESTRINGIA, LOMANDRA, DIANELLA, YAREENA, EREMOPHILA, GINGIN GEM, KANGAROO PAWS

SELECTED SHADE TOLERANT PLANTING
EG. PHILODENDRON, LIRIOPE, MURRAYA

MEDIUM TREES SELECTED DUE TO PROXIMITY TO SEWER
EG. CHINESE TALLOW

SUGGESTED VERGE TREES TO COUNCILS GUIDELINES

STAINLESS STEEL TRELLIS
WITH STAR JASMINE

STRAPPY PLANTING
EG, LIRIOPE, DIANELLA, KANGAROO PAWS

STEPPERS WITH MULCH

SELECTED FRUITING TREES
EG. CITRUS

MIXED LAYERED PLANTING
EG. MISS MUFFET, LIRIOPE, DIANELLA, DICHONDRA

MIXED PLANTING
EG. YAREENA, EREMOPHILA, DICHONDRA, LIRIOPE, DIANELLA

MIXED NATIVE PLANTING TO VERGE
EG. LOMANDRA, DIANELLA, YAREENA, SCAEVOLA, GIN GIN GEM

EXISTING VERGE TREES
TO BE RETAINED

MIXED LAYERED PLANTING
EG. MISS MUFFET, SCAEVOLA, DICHONDRA, YAREEAN, LIRIOPE

LEGEND

TREES
EXISTING TREES TO BE REMOVED

EXISTING TREES TO BE RETAINED

SELECTED MEDIUM TREES
EG. CHINESE TALLOW
CANOPY: 6m

SELECTED SMALL TREES
EG. LITTLE GHOST GUM
CANOPY: 4m

SELECTED SMALL TREES
EG. PRUNUS BLIEANA
CANOPY: 5m

SELECTED SMALL TREES
EG. CITRUS
CANOPY: 3m

FEATURE PLANTS
SELECTED FEATURE PLANTING
EG. MURRAYA

PLANTING
PLANTING TYPE 01
GROUNDCOVERS

PLANTING TYPE 02
SHRUBS

PLANTING TYPE 03
STRAPPY/MIXED

PLANTING TYPE 04
SHADE TOLERANT

SELECTED LAWN SPECIES
EG. WINTER GREEN COUCH

MISC
DEEP SOIL AREAS (DSA)

SELECTED CLIMBER ON TRELLIS
OR STRUCTURE

PEDESTRIAN PAVING
EG. WIDE FORMAT LIMESTONE PAVERS

NOTES

1. GENERAL
1.2 ALL SCALES ARE AS NOTED AND TO SUIT A1 PAPER SIZE
1.2 THIS DRAWING MUST BE READ IN CONJUNCTION WITH ALL RELEVANT SCHEDULES, REPORTS AND DRAWINGS AND PROJECT SPECIFICATIONS.
1.3 FOR ALL FINISHED LEVELS, DRAINAGE DESIGN AND WATER CONNECTION POINTS REFER TO ASSOCIATED PROJECT DOCUMENTATION (BY OTHERS).

2. SOIL PREPARATION
2.1 ALL AREAS ARE TO BE FINE GRADED EVENLY TO CONFORM TO KERB LEVELS AND SURROUNDING FINISHES.
2.2 SURFACES SHALL BE FREE FROM DEPRESSIONS, IRREGULARITIES AND NOTICEABLE CHANGES IN GRADE. GENERALLY, GRADES SHALL DEVIATE IN LEVEL NO GREATER THAN 20mm IN ONE LINEAR METRE.
2.3 PLANTED AREAS SHALL BE SPREAD WITH MIN. 50mm OF APPROVED STANDARD SOIL CONDITIONER THAT SHALL BE RIPPED INTO EXISTING SOIL TO A MIN. DEPTH OF 200mm.
2.4 ALL SITE AND IMPORTED SOILS, POTTING MIX, SOIL CONDITIONERS AND MULCHES TO BE IN ACCORDANCE TO RELEVANT AUSTRALIAN STANDARDS.

3.PLANTING
3.1 PLANTED AREAS SHALL BE MULCHED WITH AN ORGANIC MULCH UNLESS OTHERWISE STATED TO A MINIMUM DEPTH OF 75mm.
3.2 ADVANCED TREES SHALL BE STAKED W/ 50x50mm DIA HARDWOOD POSTS. POSTS SHALL BE PAINTED BLACK AND INSTALLED TO A MIN DEPTH OF 500mm. TREES SHALL BE SECURED TO POLES W/ RUBBER TIES IN FIGURE 8.
3.3 TREES PLANTED WITHIN 1000mm OF BOUNDARY WALLS AND/OR PARKING AREAS SHALL BE INSTALLED WITHIN 600mm DEPTH NYLEX ROOT BARRIER MEMBRANE. MEMBRANE SHALL BE INSTALLED AS PER MANUFACTURERS RECOMMENDATIONS.
3.4 REFER TO PLANTING SCHEDULE FOR SPECIES AND SIZES.
3.5 PLANTS TO BE SET OUT IN EVEN SPACING TO FILL THE DESIGNATED AREAS.
3.6 IN AREAS OF MIXED PLANTING, SPECIES TO BE SPREAD OUT AT RANDOM, IN GROUPINGS OF 2 OR 3.
3.7 PLANTS SHALL BE SUPPLIED FROM AN INDUSTRY ACCREDITED WHOLESALE NURSERY. PLANTS SHALL BE IN APPROPRIATE SIZE FOR THE LISTED POT SIZE AND IN GOOD HEALTH.
3.8 IF SPECIES ARE UNAVAILABLE (OR IN SIZES SPECIFIED), SUBSTITUTES MUST BE APPROVED BY SUPERINTENDENT BEFORE DELIVERY AND INSTALLATION.

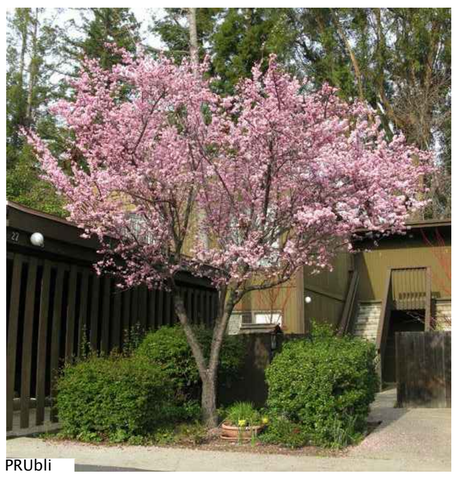
4. IRRIGATION
4.1 PLANTING TO GROUND LEVEL TO BE IRRIGATED VIA A FULLY AUTOMATIC SYSTEM FROM MAINS.
4.2 WATER PRESSURE TO HAVE A MINIMUM FLOW RATE OF 30L/pm AT 300kPA FROM THE WATER CONNECTION POINT (OR AS STIPULATED).
4.3 PLANTING TO COURTYARDS TO BE IRRIGATED VIA DIGITAL TAP TIMER (INDIVIDUAL CONNECTION POINTS TO BE PROVIDED).
4.4 CONTROLLER TO BE LOCATED IN GARAGES (OR AS SHOWN ON IRRIGATION DETAILS).
4.5 SLEEVES BENEATH PAVED SURFACES AND TO RAISED PLANTING AREAS TO BE PROVIDED BY OTHERS.
4.6 IRRIGATION TO GARDEN BEDS TO BE NETAFIM TECHLINE, SUB SURFACE IRRIGATION. INSTALLED TO MANUFACTURERS SPECIFICATION. IRRIGATION TO TURF TO BE POP UP SPRINKLERS; MP ROTATORS OR SIMILAR. IRRIGATION TO TREES TO BE BE BUBBLERS; TORO FLOOD BUBBLERS OR SIMILAR.
4.7 ASCON DRAWINGS, MANUALS AND 12 MONTH WARRANTY SHALL BE SUPPLIED BY THE IRRIGATION CONTRACTOR TO THE CLIENT UPON PRACTICAL COMPLETION.
4.8 PLEASE REFER TO IRRIGATION DRAWING SET FOR FINAL LAYOUT AND SCHEDULE (TO FUTURE DETAIL)

BANKS AVE

PLANTING IMAGES

EUCvic

SAPseb


PRUbli

CITlat

CITlim

DIAeme

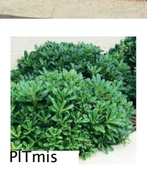
DIAbla

LIRjus

LOMnya

LOMtan

RHAori


PITmis

WESgre

SCAhum

PLANTING PALETTE

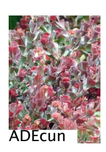
Symbol	Species	Common Name	Quantities	Size
Trees:				
CITlat	Citrus latifolia	Dwarf Persian Lime	As Shown	100L
CITlim	Citrus limon	Dwarf Eureka Lemon	As Shown	100L
EUCvic	Eucalyptus victrix	Little Ghost Gum	As Shown	100L
PRUdul	Prunus blireana	Cherry Blossom Plum	As Shown	100L
SAPseb	Sapium sebifera	Chinese Tallow	As Shown	100L
Shrubs and Groundcovers:				
ANIgol	Anigolzanthos 'Gold Velvet'	Kangaroo Paw	3/m2	200mm
ADEcun	Adenanthos cuneatus	Coral Carpet	3/m2	140mm
AJUrep	Ajuga reptans	Bunglle weed	3/m2	140mm
DIAeme	Dianella tasmanica 'Emerald Arch'	Emerald Arch	3/m2	140mm
DIAbla	Dianella tasmanica 'Blaze'	Blaze	3/m2	140mm
DICrep	Dichondra repens	Kidney Weed	3/m2	140mm
DICsil	Dichondra 'Silver Falls'	Silver Falls	3/m2	140mm
EREblu	Eremophila 'Blue Horizon'	Blue Horizon	3/m2	140mm
GREgin	Grevillea 'Gin Gin Gem'	Gin Gin Gem	3/m2	140mm
LOMtan	Lomandra 'Tanika'	Tanika	3/m2	200mm
LOMnya	Lomandra 'Nyalla'	Nyalla	3/m2	200mm
PITmis	Pittosporum tobira 'Miss Muffet'	Miss Muffet	2/lm	140mm
MURhip	Murraya 'Hip High'	Hip High	2/lm	200mm
MYOpar	Myoporum parvifolium 'Yareena'	Yareena	3/m2	140mm
RHAori	Rhapiolepsis 'Oriental Pearl'	Dwarf Indian Hawthorn	2/lm	200mm
SCAhum	Scaevola humilis 'Purple Fusion'	Fan Flower	3/m2	140mm
TRAjas	Trachelospermim jasminoides	Star Jasmine	3/m2	140mm
WESgre	Westringia 'Grey Box'	Compact Coastal Rosemary	2/lm	140mm

ANIgol

DICrep

DICsil

MYOpar


ADEcun

TRAjas

GREgin

MURhip

EREblu

kdla kelsie davies landscape architecture

Karrinyup WA 6018
mob: 0450 965 569
email: kelsie@kdla.com.au

DEVELOPMENT APPROVAL

JOB No. 0339 PAGE 101 REV A

0 1 2 4 6 10m
SCALE 1:100 @A1

BANKS TOWNHOUSES
LANDSCAPE CONCEPT PLAN

CU BUILDING GROUP
54 BANKS AVENUE, HILLARYS

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H:\Shared drives\KDLA Design\0339 Banks Ave Hillarys_CU Building\01. CAD Design\0339-VEN-LR_A.dwg

URBANISTA
TOWN PLANNING

8 May 2023

Planning Services
City of Joondalup
102 Boas Avenue
JOONDALUP WA 6027

Dear Sir/Madam,

NO. 54 (LOT 226) BANKS AVENUE, HILLARYS
PROPOSED SIX GROUPED DWELLINGS

Urbanista Town Planning have been engaged by the property owners of the subject site to prepare and submit a development application for six two-storey grouped dwellings. Included in this submission are the following documents:

- Application for Development Approval Form and MRS Form 1
- Certificate of title
- Subdivision approval
- Development plans

The development site is currently vacant, and recently received approval from the Western Australian Planning Commission (**WAPC**) for subdivision into six survey-strata lots (WAPC ref: 673-22).

Aerial image of the subject site (Feb 2023)

URBANISTA
TOWN PLANNING

SITE CONTEXT

The subject site is a corner lot with direct frontage to Banks Avenue and Venus Way and an area of 909m². The topography is relatively flat, generally varying by no more than 0.5m in level across the entire site. A sewer line runs along both the south and west lot boundaries which restricts development in these areas, and there are also four street trees within the adjacent verge.

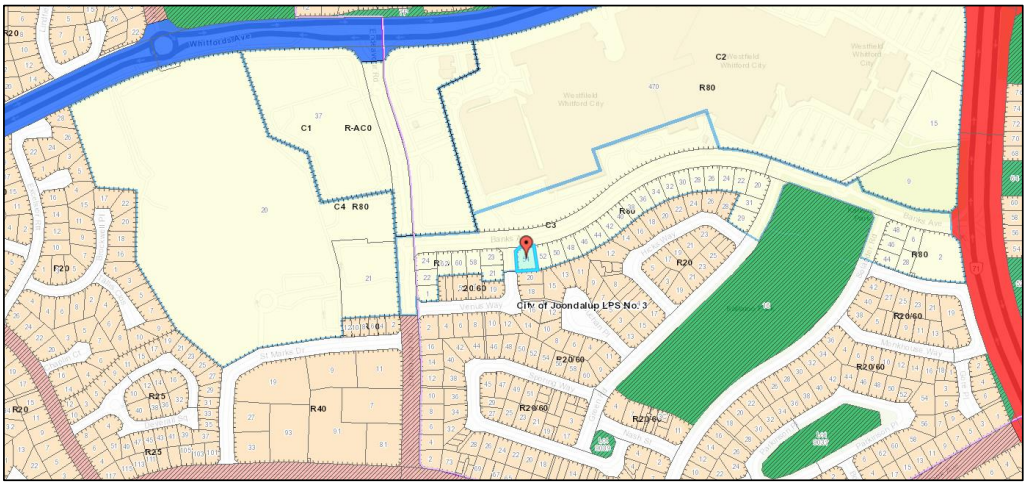
Surrounding development is generally commercial north of Banks Avenue, and residential south of Banks Avenue. Opposite the subject site is Westfield Whitford City; the rear loading dock as opposed to an interactive frontage. The adjacent site on Banks Avenue is occupied by Whitford City Orthodontics, which has repurposed a single house into a commercial premises, therefore retaining its residential scale and character. All existing developments on Venus Way are single-storey single houses.

Site context map with 400m radius indicated

URBANISTA
TOWN PLANNING

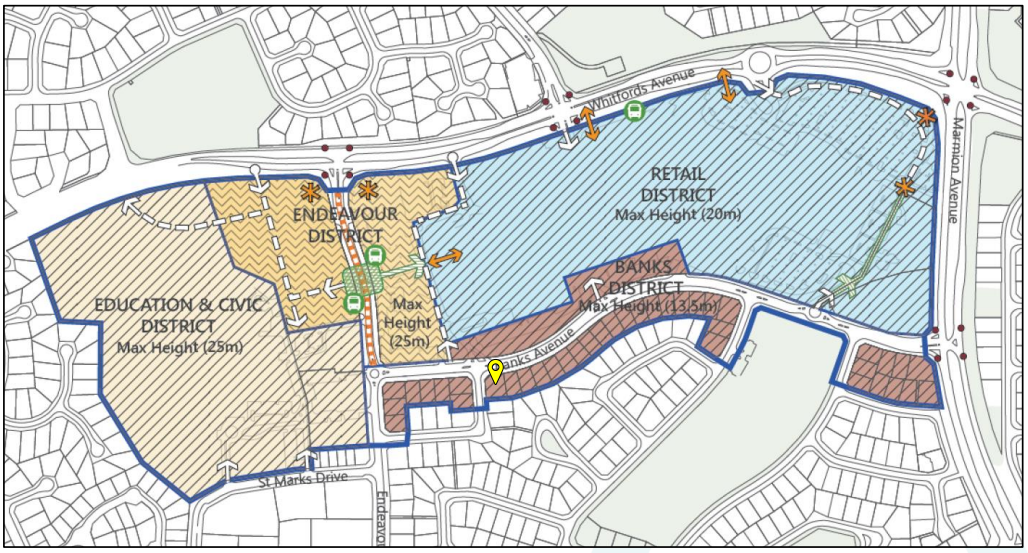
PLANNING FRAMEWORK

Under the City of Joondalup Local Planning Scheme No. 3 (**LPS 3**) the site is located within a Centre Zone with a density code of R80. South of the site is a Residential Zone with a density code of R20/60. As the southern adjoining property has not been developed at the higher R60 code, assessment of this proposal will need to consider the southern adjoining property as an R20 coded site.



LPS 3 map excerpt (DLPH 2023)

The site is also affected by the Whitford Activity Centre Structure Plan (WACSP), located on the boundary of the structure plan area and within the Banks District.



WACSP Figure 1: Structure plan map

URBANISTA
TOWN PLANNING

ASSESSMENT

City of Joondalup Local Planning Scheme No. 3 (LPS 3)

The objectives of the Centre Zone relate to designating space for activity centres and providing a basis for implementation of future detailed planning through a structure plan, neither are particularly relevant to this proposal.

Table 3a – Whitford Activity Centre Zoning Table indicates 'grouped dwellings' as a discretionary 'D' land use within the Banks District. The character statement for the Banks District under the WACSP is as follows:

> *The Banks District will be characterised by transition in both activity and built form. A range of uses including residential and officers will be encouraged. Banks Avenue will become more urban in character with buildings up to 3-storeys fronting it. Adjacent development will potential y have shared access to rear parking areas. On-street parking will be provided on both sides of Banks Avenue. Care will be taken to retain the amenity of residential properties to the south.*

As the site is located on the southern side of Banke Avenue, it is essential that the development appropriately navigates the transition towards the low density residential adjoining its southern boundary. In this respect the proposal provides for increased density and scale along Banks Avenue, whilst maintaining a residential amenity and function. The northern side of Banks Avenue is considered the appropriate location for even higher intensity development and commercial function as it adjoins the retail district and core of the activity centre to the north.

Grouped dwellings along the southern side of Banks Avenue are an appropriate land use to assist with the transition into the activity centre, provided that an appropriate built form is achieved, providing a strong streetscape presence to Banks Avenue.

There are no specific design requirements under LPS 3 other than that included in Table 8, which outlines the density code of R80 to the Banks District. An assessment of the proposal against the R-Codes requirements for the R80 density code has been undertaken in the relevant section of this report below.

Whitford Activity Centre Structure Plan (WACSP)

The structure plan provides for a range of development requirements including general standards and precinct specific requirements. All of these requirements have been considered below.

GENERAL STANDARDS A1 – LAND USE AND DEVELOPMENT INTENSITY
Land use permissibility
Land use permissibility within each of the Districts shall be in accordance with Schedule 10 of the Scheme.
Grouped dwellings are a 'D' land use within the Banks District. As discussed within the LPS 3 section above, the land use is considered appropriate on the southern side of Banks Avenue. This will ensure a compatible interface with the adjacent low density residential development to the south, whilst assisting with the transition into the commercial precincts of the activity centre to the north.
Residential density
Residential density of R80 applies to the Banks District.
Noted, an R-Codes assessment against the requirements of the R80 code has been undertaken in the relevant section of this report below.

URBANISTA
TOWN PLANNING

GENERAL STANDARDS A2 – HEIGHT AND SETBACKS
Building height
Banks District max height 13.5m.
At ground level, floor to floor height shall be a minimum 4.5m to provide for changing of uses over time.
The proposal is two-storey in design and therefore well below the maximum 13.5m permitted within the Banks District.
Floor to ceiling heights of 2.657m are proposed across all dwellings to enable a consistent façade and built form presence to the streetscape. Providing a floor to ceiling height of 4.5m for the ground level is considered excessive and unhelpful when trying to provide a steady transition from the low-density residential development to the south. Facilitating change to a commercial land use over time is also not considered appropriate along the southern side of Banks Avenue as this may encourage commercial creep away from the activity centre into the residential zone to the south, resulting in unexpected amenity impacts.
Building setbacks
Refer to the respective district development standards for building setback requirements.
Banks District requirements are considered following general standards.

GENERAL STANDARDS A3 – PEDESTRIAN ACCESS
No applicable requirements

GENERAL STANDARDS A4 – VEHICLE AND PARKING ACCCESS
Parking provision
Parking provision for all residential development shall be provided for in accordance with the R-Codes.
Refer to the R-Codes assessment in the relevant section of this report below.
General parking location
Car parking is to be located as prescribed by the District Development Standards.
Banks District requirements are considered following general standards.
Vehicle access locations
Vehicle access points and crossovers are to be located as indicated on the Structure Plan Map. The location should be consistent with the development objectives of the district and supported by traffic analysis to the satisfaction of the City. Rationalisation of existing crossovers should occur whenever possible.
The structure plan map does not indicate any access points relevant to the subject site.

GENERAL STANDARDS A5 – LANDMARK SITES AND COMMUNITY FOCAL POINTS
No applicable requirements

URBANISTA
TOWN PLANNING

GENERAL STANDARDS A6 – STREET AND PUBLIC REALM INTERFACE

Street interface

Interface treatments with the street are to be consistent with the street interface plan (Figure 2). Interface treatments are to be interpreted as minimums, i.e. an identified passive or attractive frontage if so desired by applicant, in accordance with the standards of that district.

PASSIVE FRONTAGES

Objective:

Building frontages are to be passive in areas with moderate projected pedestrian footfall, as indicated on the street interface plan.

Minimum Standards:

- Pedestrian shelter shall be provided at entrances to buildings.
- Main building entrances shall be directly onto the building frontage.
- Any fencing to a public road may be solid to a maximum height of 1.2m and then visually permeable to a maximum height of 1.8m thereafter.
- Car parking areas shall be screened from public roads, however this shall not prevail over the requirement for a maximum height of fencing of 1.0m.

The plans do not currently include shelter at the entrance point to each dwelling, however all dwelling entrances are on the façade and directly front the streetscape.

Fencing fronting public streets is visually permeable above 1.2m and no greater than 1.8m in height. Fencing between the outdoor living areas of lots 1 and 2 include a greater solid height for privacy, however do not directly front a public road.

Car parking is located behind the building façade therefore will have minimal streetscape presence.

Facades fronting the street or public realm

Buildings are to be designed with a consistent approach to all facades. Architectural character and visual interest is to be provided to all sides of buildings that are viewed from the public realm. This can be achieved with articulation, colour and/or materials (including glazing).

Corner buildings are to be designed to address both streets with equal importance.

The dwelling facades are provided with a consistent character, emphasising each individual dwelling through variation in material and colour. Both Banks Avenue and Venus Way are addressed with major openings and access points, and provided with an equal level of detailing and attention.

Building entrances

Main building entrances shall be directly onto the building frontage.

All dwelling entrances are on the façade and directly front the streetscape.

Passive surveillance

Crime prevention through environmental design principles are to apply in the design of street and public realm interface.

All dwellings present clearly visible entry points from the street and include major openings overlooking the access points and streetscape. Majority of the fencing is visually well below 1.2m, and outdoor living areas have been incorporated into the Banks Avenue streetscape to provide activity and interaction.

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GENERAL STANDARDS A7 – LANDSCAPE AND PRIVATE OPEN SPACE
Landscape provision
Landscaping within and to private development is to be designed to suit the intense urban environmental of the activity centre.
Where fronting the street, landscaped areas are to be integrated with the streetscape to include the use of consistent materials and planting.
Landscaping of the street setback areas primarily includes use of grass and trees, which aligns with that currently existing within the adjacent verge area.

GENERAL STANDARDS A8 – ROOFSCAPE
Roof mounted plant and equipment is to be screened from view from all sides.
Any roof mounted equipment will be fully screened from view from all sides, we raise no objection to a condition of approval to this effect.

GENERAL STANDARDS A9 – SERVICE AREAS AND ANCILLARY BUILDINGS
Location
Service areas and refuse disposal systems shall be located away from public areas and residential development.
As the proposal is residential nature and each dwelling will be serviced independently, no commercial or communal servicing areas or refuse disposal is required. Each dwelling will store and manage its own bins within its own site area.
Screening
Service and refuse areas are to be screened from view.
Screening and ancillary buildings shall be constructed of materials and be of design compatible with adjacent buildings.
Noted, we raise no objection to a condition of approval to this effect.

BANKS DISTRICT A1 – BUILDING SETBACKS
1.0m minimum to the primary street. Upper storey balconies may be provided at nil setback.
All dwellings are setback greater than 1.0m from Banks Avenue.
1.0m minimum from secondary streets.
All dwellings are setback greater than 1.0m from Venus Way.
A 7.5m minimum rear setback applies to those lots south of Banks Avenue, so as to avoid overlooking issues. Covered car parking can however be provided within the 7.5m rear setback area.
It is assumed that this setback is intended for the southern boundary of the parent lot to assist the transition between the centre zone and the adjacent residential zone. As the development is residential in nature provides an interface to the residential zone to the south which complies under the R-Codes, this requirement is unnecessary.
Nil minimum side setbacks apply subject to BCA requirements.
Noted.

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BANKS DISTRICT A2 – VEHICLE PARKING AND ACCESS
No vehicle parking within the primary street setback area is permitted.
No parking is proposed within the primary street setback area.

BANKS DISTRICT A3 – LANDSCAPING
Landscaping is to be in accordance with an approved Landscape Plan. A Landscape Plan is to be submitted with any development application within the district.
A landscape plan has been included in the plans set submitted.

*State Planning Policy 7.3: Residential Design Codes Volume 1 (**R-Codes**)*

All residential development is required to be considered against the requirements of the R-Codes. Accordingly an assessment has been undertaken, summarised below with variations to the deemed-to-comply requirements discussed considered against the design principles.

SUMMARY OF SPP7.3 VOLUME 1 DEEMED-TO-COMPLY ASSESSMENT

5.1 CONTEXT		
5.1.1	Site area	☑
5.1.2	Street setback	☑
5.1.3	Lot boundary setback	☒
5.1.4	Open space	☑
5.1.5	Communal open space	N/A
5.1.6	Building height	☑

5.2 STREETSCAPE		
5.2.1	Setback of garages and carports	☑
5.2.2	Garage width	☑
5.2.3	Street surveillance	☑
5.2.4	Street walls and fences	☑
5.2.5	Sight lines	☑
5.2.6	Appearance of retained dwelling	N/A

5.3 SITE PLANNING AND DESIGN		
5.3.1	Outdoor living areas	☒
5.3.2	Landscaping	☑
5.3.3	Parking	☑
5.3.4	Design of car parking spaces	☑
5.3.5	Vehicular access	☑
5.3.6	Pedestrian access	☑
5.3.7	Site works	☑
5.3.8	Retaining walls	DEL
5.3.9	Stormwater management	☑

5.4 BULDING DESIGN		
5.4.1	Visual privacy	☑
5.4.2	Solar access for adjoining sites	☑
5.4.3	Outbuildings	N/A
5.4.4	External fixtures, utilities and facilities	☒

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5.1.3 LOT BOUNDARY SETBACK

P3.1 *Buildings set back from lot boundaries or adjacent buildings on the same lot so as to:*

- *reduce impacts of building bulk on adjoining properties;*
- *provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and*
- *minimise the extent of overlooking and resultant loss of privacy on adjoining properties.*

Ref	Variation	Required	Proposed
C3.1 i.	Lot 3: Living room east setback (ground floor)	1.5m	1.0m – 1.5m

This variation is minor and will only affect the eastern adjoining property, which is commercial in nature. As the Banks Precinct permits nil side boundary setbacks, the proposed outcome is considered to be in line with the future vision for the area.

5.3.1 OUTDOOR LIVING AREAS

P1.1 *A consolidated outdoor living area is provided to each single house and grouped dwelling which provides space for entertaining, leisure and connection to the outdoors that is:*

- *of sufficient size and dimension to be functional and usable;*
- *capable of use in conjunction with a primary living space of the dwelling;*
- *sufficient in uncovered area to allow for winter sun and natural ventilation into the dwelling;*
- *sufficient in uncovered area to provide for landscaping, including the planting of a tree(s); and*
- *optimises use of the northern aspect of the site.*

P1.3 *Where provided within the street setback area, the outdoor living area to a single house or grouped dwelling:*

- *achieves the design principles of clause 5.3.1 P1.1*
- *is designed to facilitate street surveillance between the dwelling and the street; and*
- *minimises the use of visually impermeable or solid front fences above 1.2m in height.*

Ref	Variation	Proposed
C1.1 ii.	Behind street setback area	U1, U2: within street setback area
C1.1 iv.	Minimum dimension 4.0m	U1, U2: 3.5m

The outdoor living areas of units 1 regular in shape, directly connected to the primary living space, northern oriented, and meet the minimum area requirement. Ground floor apartments only require a minimum dimension of 3.0m under the R-Codes volume 2, so the proposed 3.5m dimension of the proposed dwellings must also be considered sufficient to accommodate outdoor living.

The location within the street setback area promotes activity and interaction with the streetscape, without impacting surveillance between the dwelling and the street. Fencing has been provided to ensure a clear line of demarcation between public and private spaces, whilst being visually permeable to maintain surveillance of the street.

All dwellings still achieve full compliance with the landscaping requirements, being both maximum hardstand within the street setback area and provision of trees on site.

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5.4.4 EXTERNAL FIXTURES, UTILITIES AND FACILITIES	
P4.1	*Solar collectors, aerials, antennas, satellite dishes, pipes and external fixtures integrated into the design of the building to not be visually obtrusive when viewed from the street and to protect the visual amenity of surrounding properties.*
P4.2	*External location of storeroom, rubbish collection/bin areas, and clothes drying areas where these are:* • *convenient for residents;* • *rubbish collection areas which can be accessed by service vehicles;* • *screened from view; and* • *able to be secured and managed.*

Ref	Variation	Proposed
C4.5	Enclosed lockable storage area 1.5m minimum dimension and 4m² area for each dwelling.	U1: 1.0m wide, 1.55m² U2: 0.9m wide, 1.60m² U3: 0.9m wide, 1.45m² U4: 1.0m wide, 1.00m² U5: 0.9m wide, 1.80m² U6: 0.9m wide, 1.80m²

The dwellings have been designed with storage areas below the stairways to provide a convenient location for storage of goods within the dwelling, screened from view, and secure and easily managed.

Whilst there are some concessions sought through this application, overall the design presents a relatively high level of compliance with the local planning framework. We look forward to working with the City through the application process to address any concerns raised and refine the plans further.

Should you have any question in relation to the details provided in this submission, please contact Steven DePiazzi on 6444 9171 or steven@urbanistaplanning.com.au.

Yours sincerely,

Steven DePiazzi | **Senior Urban Planner**
Urbanista Town Planning
231 Bulwer Street, Perth

CONTEXT AND CHARACTER STUDY

A review of the local context and character has revealed some distinct groups of development, generally the older low density housing stock, adapted reuse of older dwellings, new higher density residential development, and commercial development. The locations of these development types holds a strong connection to the structure plan precincts.

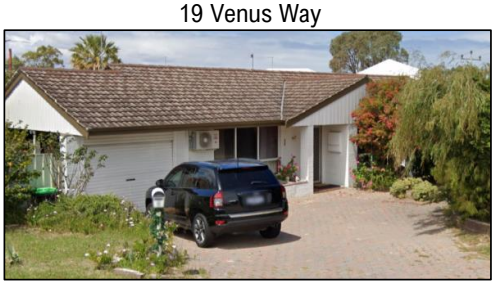
Aerial image with structure plan precincts overlay

The older housing stock fully occupies the areas to the south outside of the structure plan area. There is no consistency in aesthetic of these dwellings, however the typical characteristics include single storey, with a hipped or gable roof tiled roof.

20 Venus Way (adjacent)

19 Venus Way

12 Venus Way



2 Venus Way

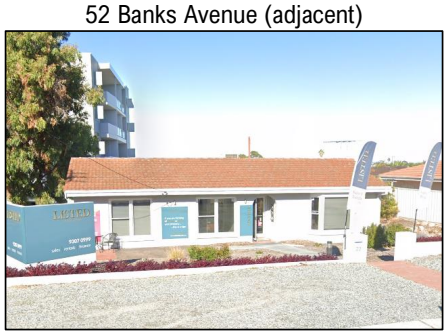
The vision for the Banks Precinct outlined in the structure plan has largely not come to fruition, with a significant number of sites having not seen any redevelopment and still representative of the older low density housing stock characteristic of the adjacent residential zone. There has however been a

considerable number of dwellings which have undergone adaptive reuse and now operate as a commercial tenancy. These properties exhibit common characteristics, including a significant reduction to landscaping in the street setback area and rendered white walls.

60 Banks Avenue

52 Banks Avenue (adjacent)

26 Banks Avneue



22 Banks Avenue

There have been two substantial redevelopments within the Banks Precinct, both involving multiple dwellings. These developments present bold built forms featuring a considerable level of white render to the facades, highlighted with darker elements or feature finishes. These developments are considered to be the most relevant reference for design aesthetic given they are the only identified residential redevelopments within the Banks Precinct.

31 Green Road

62 Banks Avenue

Commercial development is primarily located north of the Banks Precinct, in the Retail and Endeavor Districts, however there is one notable recent commercial development within in the Banks Precinct (2 Banks Avneue). The most prominent commercial development in the locality, opposite the site, is the Whitfords City Shopping Centre.

2 Banks Avenue

Whitfords City Shopping Centre (as viewed from Banks Avenue)

Whitfords City Shopping Centre presents as a colossal white structure with darker painted elements to provide some interest. The building is setback considerably from the street, with the Banks Avenue façade serving a more utilitarian role as the back end of the centre used primarily for parking and loading. The design is not considered to provide an appropriate reference, but the consistency of the colour scheme across such a large site provide a suitable reference relevant to the local area.

The development at 2 Banks Avenue is considered to very closely align with the vision of the Banks Precinct, providing a strong connection to the street, high level of interaction, and substantial amount of detailing to the façade.

The character of the area is in a state of transition, with the subject site having the additional complication of being located on the border between the activity centre and the residential zone. There is a considerable range of development types and character currently existing within in the locality, however as the site is part of a future vision for the Banks Precinct with increased density and a mix of land uses including both residential and commercial.

The focus of this study has been on development which has been established in response to the structure plan, including dwellings adapted for reuse, multiple dwellings, and commercial development with a focus on more recent development.

There is a significant trend towards white painted facades with darker detailing, and bold designs with clearly framed edges. In addition, new developments are expected to providing large windows overlooking the street to enable passive surveillance and encourage interaction, along with fine level detail and a mix of materials to create interest.

The proposed development has been refined to incorporate more of these features as shown in the diagram below, and is considered to present an appropriate character and aesthetic which aligns with the future vision for the site, without dominating surrounding development.

Alternating colours and materials to differentiate dwellings
Architectural projections framing the development
Variation in material to create interest
Large major openings overlooking the street
Use of contrasting light and dark tones

R-Codes 5.3.3 Parking – Design Principles

Prior to getting into directly addressing the design principles, it is important to note how close bus route 441 is to meeting the definition of a high frequency bus route. The definition of high frequency route under the R-Codes (below for reference) simply states timed stopes that runs a service at least every 15 minutes.

> *High frequency route*
> *A public transport route with timed stops that runs a service at least every 15 minutes during week day peak periods (7 to 9am and 5 to 7pm).*

It is also important to note that route 441 is a two-way route, connecting with both Warwick Station and Whiteford's Station (both on the Joondalup line). Accordingly, it is necessary to account for all stops along this route to be accounted for. To demonstrate the amount and frequency of stops available to the future residents I've used stops 18687 and 18688 which are directly opposite each other on Endeavor Road. It is noted that the same outcome applies to stops 18686 and 26308 also located opposite each other a little further north on Endeavor Road.

	Stop 18687	**AM period**	**Stop 18688**	
Destination	Time	Difference	Time	Destination
Warwick Stn	6:57 AM	-		
Warwick Stn	7:11 AM	14 minutes		
		3 minutes	7:14 AM	Whitfords Stn
Warwick Stn	7:21 AM	7 minutes		
Warwick Stn	7:34 AM	13 minutes		
		Nil	7:34 AM	Whitfords Stn
Warwick Stn	7:52 AM	18 minutes		
		2 minutes	7:54 AM	Whitfords Stn
Warwick Stn	8:10 AM	16 minutes		
		3 minutes	8:13 AM	Whitfords Stn
Warwick Stn	8:39 AM	26 minutes		
		6 minutes	8:45 AM	Whitfords Stn
Warwick Stn	9:04 AM	19 minutes		

AM period summary: Total of 13 stops over 2 hours 7 minutes. Maximum stop interval of 26 minutes, average stop interval of 9 minutes 46 seconds.

	Stop 18687	**PM period**	**Stop 18688**	
Destination	Time	Difference	Time	Destination
		-	5:04 PM	Whitfords Stn
Warwick Stn	5:06 PM	2 minutes		
		13 minutes	5:19 PM	Whitfords Stn
Sorrento	5:26 PM	7 minutes		
		4 minutes	5:30 PM	Whitfords Stn
		9 minutes	5:39 PM	Whitfords Stn
Warwick Stn	5:44 PM	5 minutes		
		5 minutes	5:49 PM	Whitfords Stn
Sorrento	5:57 PM	8 minutes		
		2 minutes	5:59 PM	Whitfords Stn
		9 minutes	6:08 PM	Whitfords Stn
Sorrento	6:11 PM	3 minutes		
Warwick Stn	6:16 PM	5 minutes		

		2 minutes	6:18 PM	Whitfords Stn
Sorrento	6:27 PM	9 minutes		
		2 minutes	6:29 PM	Whitfords Stn
Sorrento	6:37 PM	8 minutes		
		1 minute	6:38 PM	Whitfords Stn
		26 minutes	7:04 PM	Whitfords Stn

PM period summary: Total of 19 stops over 2 hours 4 minutes. Maximum stop interval 26 minutes, average stop interval of 6 minutes 32 seconds.

Despite not meeting the definition of at least one stop every 15 minutes, across both AM and PM peak periods there is on average a stop every 7 minutes 51 seconds, with majority of these stops connecting to the Joondalup line. The frequency of stops is almost double that of a high-frequency route, albeit there are periods of more sporadic service (towards the end of the peak periods). Overall, the level of service is comparable to that of a high-frequency route, and when considered on its merits warrants similar discretions.

P3.1 Adequate car parking is to be provided on-site in accordance with projected need related to:

- *the type, number and size of dwellings;*
- *the availability of on-street and other off-street parking; and*
- *the proximity of the proposed development to public transport and other facilities.*

- The proposal includes six grouped dwellings, each with three bedrooms.
- There is on-street parking opportunities along Venus Way.
- The site is roughly 150m from a high service bus route (441) which connects with Whitfords and Warwick Stations.
- The site is directly opposite Westfield Whitfords City Shopping Mall (in addition to other nearby businesses) which accommodates all of the typical household goods and service's needs.
- Being located within an activity centre the site also has direct access to a major employment hub.

As outlined above, the site context presents desirable circumstances to encourage reduced private vehicle reliance. Whilst only one car bay is provided on paper, in practice, all residents will have exclusive use of the space directly in front of their own garages. The area is sufficient to accommodate an additional vehicle without impacting on the functionality of the adjacent dwellings parking and access, so the outcome will be indistinguishable from formally providing two car bays for each dwelling.

The significant shift in state government position on car parking should also be noted, with dwellings assessed under the medium density codes only requiring one car bay irrespective of being in Location A or Location B (as of 1 September 2023). This provides a clear indication that the WAPC considers one car bay to be adequate for the dwelling type and size of dwellings proposed.

P3.2 Consideration may be given to a reduction in the minimum number of on-site car parking spaces for grouped and multiple dwellings provided:

- *available street parking in the vicinity is controlled by the local government; and*
- *the decision-maker is of the opinion that a sufficient equivalent number of on-street spaces are available near the development.*

- Existing informal street parking in the locality is controlled by the local government.

- The Whitford Activity Centre Structure Plan indicates that on-street parking will be provided along both sides of Banks Avenue.

Banks Avenue would be more than capable of accommodating the parking shortfall proposed by the development, noting that as of 1 September 2023 the shortfall will be nil.

P3.3 Some or all of the required car parking spaces located off-site, provided that these spaces will meet the following:

i. *the off-site car parking area is sufficiently close to the development and convenient for use by residents and/or visitors;*

ii. *any increase in the number of dwellings or possible plot ratio being matched by a corresponding increase in the aggregate number of car parking spaces;*

iii. *permanent legal right of access being established for all users and occupiers of dwellings for which the respective car parking space is to be provided; and*

iv. *where off-site car parking is shared with other uses, the total aggregate parking requirement for all such uses, as required by the R-Codes and the scheme being provided. The number of required spaces may only be reduced by up to 15 per cent where the non-residential parking occurs substantially between 9 am and 5 pm on weekdays.*

No parking is proposed to be located off-site, the parking provided on site is considered to be sufficient and suitable for the site context and nature of development.

In my opinion the proposal is supportable through a performance assessment against the design principles and the development will be capable of reasonably accommodating the future residents parking needs.

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SPP 7.0 SCHEDULE 1 – DESIGN PRINCIPLES

1. ***Context and character*** *– Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.*

Despite the Whitford Activity Centre Structure Plan (**WACSP**) having been in force almost 10 years, there has been limited uptake on redevelopment within the Banks Precinct. The streetscape of Banks Avenue is dominated by single-storey single houses, with some of these having been converted into commercial land uses.

50 & 52 Banks Avneue (adjacent subject site, within Banks Precinct)

23 Venus Way (opposite subject site, within Banks Precinct)

20 Venus Way (adjacent subject site, outside of the Activity Centre)

The above examples represent the predominant existing character within the Banks Precinct, and this presents a strong contrast with the City's vision for the precinct. Excluding the repurposing of existing dwellings for commercial land uses, there has only been three notable redevelopments having occurred within the Banks Precinct since implementation of the WACSP.

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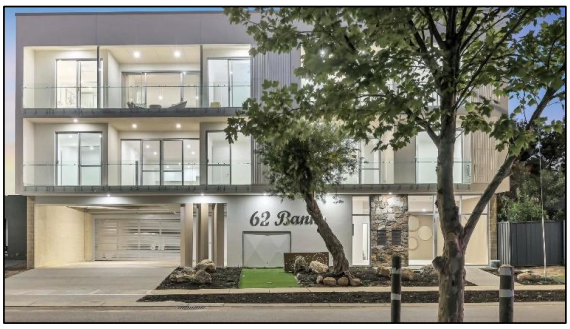
SPP 7.0 SCHEDULE 1 – DESIGN PRINCIPLES

2 Banks Avenue – Commercial



62 Banks Avenue - Residential

31 Green Road – Mixed use

These developments present a strong built form presence to the streetscape, occupying majority or all of the lot frontage, and maintaining a consistent street setback across all floors. A neutral colour palette has been utilised with some material detailing, more prominent in the commercial development.

The proposed development provides a similar character, occupying majority of both street frontages and maintaining a consistent street setback across both floors. The colour palette maintains a neutral colour scheme, and utilises face brick amd weatherboard as feature materials to add interest and texture to the design. The gables on the façade provide a modern take on a feature from the older development in the area, whilst also providing increased height and scale to the façade to align with the future vision for the precinct.

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SPP 7.0 SCHEDULE 1 – DESIGN PRINCIPLES

Streetscape perspective (Banks Street)

2. ***Landscape quality*** *– Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.*

   The proposal maintains all existing street trees, and meets all deemed-to-comply criteria for landscaping. Trees have been located within the street setback area to contribute to the streetscape amenity and assist in softening the transition into the Residential Zone along Venus Way. The courtyard areas on site are framed with shrubs, and the hardstand areas complimented with lawn to expand the functional space.

3. ***Built Form and scale*** *– Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.*

   The proposed build form represents a considerable increase in development scale and density from that existing, whilst not exceeding the limitations of the Banks Precinct. As the site is located at an intersection and forms part of the gateway between the activity centre and residential zone, it is particularly important that the scale be complementary to both the future envisioned character within the Banks Precinct, and the existing low density residential to the south.

   Providing full width facades with a consistent street setback across both levels whilst keeping the proposal to two storeys achieves a strong streetscape presence whilst minimising impacts to the adjacent residential zone.

4. ***Functionality and build quality*** *– Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle.*

   The development is designed and built for purpose, utilising durable materials and providing functional spaces which can be readapted to suit a variety of needs.

5. ***Sustainability*** *– Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.*

   The development design allows for natural cross ventilation for all dwellings on both levels and two-thirds of the outdoor living areas having an open northern orientation to maximise winter sunlight access. The outdoor design fully complies with landscape requirements, and minimses hardstand where possible. Providing increased residential density within an activity centre also promotes sustainable outcomes and reduces reliance on private vehicles to access a variety of services and goods.

6. ***Amenity*** *– Good design provides successful places that offer a variety of uses and activities while optimising internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.*

   The development has been designed to minimise impact on both adjoining properties, as well as conflict between internal dwellings, utilising mutual boundary walls to maximise space efficiency without creating impacts. A high level of passive surveillance and outlook has been achieved to both streets through active and habitable spaces built into the façade of the development.

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SPP 7.0 SCHEDULE 1 – DESIGN PRINCIPLES	
7.	***Legibility*** *– Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.*
	Access is clearly defined for each individual dwelling, with the front door visible from the street, and each dwelling being clearly distinguished within the façade of the overall development. Access to the dwellings is via simple and efficient access routes.
8.	***Safety*** *– Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.*
	The proposal achieves a high level of passive surveillance, with all dwellings achieving a strong street presence and including major openings looking directly out towards both streets. Additional interaction is provided to Banks Avenue with two outdoor living areas located within the street frontages which further promotes activity within the streetscape.
9.	***Community*** *– Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction.*
	The proposal will increase dwelling diversity within the locality, creating a range of dwellings which are notably different in design and layout from the typical housing stock. The use of communal driveways encourages interaction between future residents whilst also improving streetscape amenity by reducing hardstand.
10.	***Aesthetics*** *– Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.*
	Consideration has been given to the achieving a thoughtful mix of aesthetics from both the existing streetscape and the future desired built form. The use of materials reflects the most recent developments within the Banks Precinct, whilst also incorporating a scale and gables features which will complement the existing low-density housing surrounding the site.

DESIGN REVIEW PANEL MEETING 21 JUNE 2023 – RECOMMENDATIONS AND RESPONSES	
Principle 1 – Context and character	*Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.*
1. Provide a context and character study with an evaluation and demonstrate a clear design rationale for the site accordingly.	Further review of the context and character has been undertaken to refine the design and aesthetic. Details are provided in the context and character study provided at the end of this table.
2. Consider designing the built form and its materiality at the site's corner for prominence.	The corner of the development has been made more prominent through extension of the street fencing to the street boundaries across the corner of the site. The upper floor of unit 1 (corner dwelling) has also incorporated additional materiality and larger openings to create more interest and interaction with the streetscape.
3. Improve the articulation of the built form and landscape along both streetscapes.	The materiality of the site has been further reviewed, with additional articulation incorporated to all dwelling and greater distinction between dwellings.
4. Consider an appropriate type of garage door for security of the space, and to improve the presentation of the garage to the streetscape.	Garage doors with complimentary colours to the dwellings designs have been incorporated into the design to provide a more appropriate streetscape presentation.
Principle 2 – Landscape quality	*Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.*
1. Consider the engagement of a Landscape Architect to advise on improvements to the current and very basic landscape design for the proposal and surrounding verges. Considerations include appropriate variety and numbers of plant and tree species; alternatives to the use of turf; and accessibility to and around the units.	Kelsie Davies Landscape Architecture has been engaged to prepare a detailed landscape plan incorporating feedback provided by the DRP.
2. Consider consolidating and improving Lot 1's useable outdoor living area and, in doing so, relocate the front door for pedestrian access from Lot 1's driveway. Locate appropriate uses within the OLA and at the dwelling's interface to this space in view of the Lot's landmark corner situation.	Unit 1 street setback area has been consolidated into a single larger space to provide improved functionality and amenity for the OLA.
Principle 3 – Built form and scale	*Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.*
None	The DRP supports the two-storey scale of the development.
Principle 4 – Functionality and build quality	*Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle.*
1. Consider the materiality of the project and particularly the use of painted render on the lot boundary walls.	Boundary wall finish has been amended from render to face brick to provide a most resilient finish, reducing future maintenance requirements.
2. For each Unit, provide the area required for storage and identify the screened bin storage area.	Additional storage area has been achieved for all units through: • Enclosing carports into garage allows for creation of additional storage area, some garages have also been modified to increase storage area. • Increasing storage area beneath stairways.

DESIGN REVIEW PANEL MEETING 21 JUNE 2023 – RECOMMENDATIONS AND RESPONSES	
	It is noted that some of the garage storage areas are narrower than 1.0m, however these spaces are still capable of functional storage, with storage shelving capable of fitting into these spaces readily available and able to significantly improve storage capacity without compromising the minimum parking bay widths. All units have been provided with storage in both the garage and below the stairway, with combined areas exceeding 4m².
3. Consider appropriately sized areas for kitchens and bathrooms commensurate with the household size.	We consider the units have a relatively good size kitchen and bathrooms relative to the unit sizes, with most including powder rooms and all including decent double bowl sink and 900w kitchen appliances, and a toilet on ground floor.
4. Consider window arrangements and dimensions and their effect on enabling the furnishing of rooms.	The following improvements to functionality have been made: • Unit 2 I.T. nook window raised to not conflict with working space. • Lot 3 sliding door behind living couch flipped to avoid conflict with furniture setting. • Lot 5 upper floor sitting room window raised to not conflict with couch placement.
Principle 5 – Sustainability	*Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.*
1. Consider a floor to ceiling height of 3.2m for ground floor habitable rooms facing Banks Avenue for future commercial use.	Given the nature of development proposed, there is considered to be limited capacity for future conversion to any commercial function beyond a home office. On this basis commercial scale ceiling heights are considered excessive and would lead to unnecessary additional overshadowing between dwellings proposed, and to the southern adjoining residential lot.
2. Provide external shade devices to all upper floor windows facing north and west.	Window shrouds had been added to north and western facing windows.
3. Provide a sustainability report and a commitment to integrating initiatives in the design.	Solar panels have been incorporated into the roof space of all dwellings. Due to the time constraints it was not possible to prepare a sustainability report, however there is a commitment to providing the solar panels shown on the plans.
Principle 6 – Amenity	*Good design optimises internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.*
1. Provide weather protection canopies over front doors.	All dwellings are now provided with weather protection canopies over the front doors, this has been achieved through cantilevering the upper floor over the entrance area.
2. Consider improvements generally to the access of natural amenity into the living areas and outdoor living areas of all Units.	Lot 4 has been a particularly difficult site to achieve direct sunlight access due to the orientation and location within the development. The rear of this dwelling was flipped to open up the OLA to the northern aspect, however still does not achieve direct sunlight at midday on the winter solstice. To provide a more detailed review of solar access for this unit the solar access was also assessed for the September equinox, which is considered to provide a better representation of average sunlight access across the year. At this time the dwelling does achieve morning and midday sunlight access to the OLA and living areas. Whilst it is acknowledged that this is not an ideal outcome, this is in the context of the 5 other dwellings (83%) being able to achieve at least two hours direct sunlight between 9am and 12pm. The dwellings were also generally reviewed for opportunities to increase direct sunlight access, with some windows added to upper floor rooms as a result. Skylights were investigated for the living

DESIGN REVIEW PANEL MEETING 21 JUNE 2023 – RECOMMENDATIONS AND RESPONSES	
	areas, however they did not provide any substantial benefit so have not been included.
3. Provide an overshadowing diagram and demonstrate access of northern winter sun into all the units.	Overshadowing diagrams have been provided to demonstrate direct sunlight access. An additional plan showing overshadowing at the September equinox has been included for lot 4 given the difficulties achieving direct sunlight access on the winter solstice.
4. Locate the air conditioning units to avoid negative impacts on the amenity of residents, the streetscape and neighbours.	Air conditioning locations have been provided for all units, air conditioning has been located at ground level behind the street setback to ensure no undue impacts on the adjoining sites or the streetscape.
5. Consider improvements generally to cross ventilation in all of the Units.	Additional openable windows have been incorporated within the upper floor of unit 3, 4, 5, and 6. Due to the boundary to boundary development associated with this typology no additional opportunities were identified at the ground level.
Principle 7 – Legibility	*Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.*
1. As per Principles 1 (Context and Character) and 6 (Amenity), improve the prominence of the built form at the landmark corner of the site and provide canopies over the front doors.	The corner of the development has been made more prominent through extension of the street fencing to the street boundaries across the corner of the site. The upper floor of unit 1 (corner dwelling) has also incorporated additional materiality and larger openings to create more interest and interaction with the streetscape.
Principle 8 – Safety	*Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.*
1. Improve passive surveillance opportunities of the streetscapes from the openings of the dwellings.	All habitable rooms adjacent the street now provide major openings to the streetscape, and all entrance points have been emphasised with protrusions for weather protection.
Principle 9 – Community	*Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction.*
1. The townhouse type is supported, however consider the DRP's comments to greatly improve the overall quality of the design, relationship with neighbours and the interface with the public streetscape.	The building façade has been refined to provide additional detailing and emphasis at the street corner, whilst landscaping has also been revised to provide a more substantive contribution to the streetscape.
Principle 10 – Aesthetics	*Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.*
1. Consider how a Context and Character study can inform and improve the architectural aesthetic and materiality of this two-storey residential project and to better align with local references.	The building aesthetic has been refined through further review of the local context and character. Further information is provided below.

City of Joondalup

WACSP / SPP 7.3 assessment summary

The detail highlighted in red has been identified as not achieving the deemed-to-comply or development standards.

Whitford Activity Centre Structure Plan Assessment Summary

Item	Requirement	Proposed	City comments
A1 – Land use and development intensity	**Land Use Permissibility** Land Use Permissibility within each of the Districts shall be in accordance with Schedule 10 of the Scheme.	The proposed 'Grouped Dwelling' is a 'D' use.	
	Residential Density A residential density of **R80 applies** to the Banks, Retail, Education and Civic Districts.	The proposed development is consistent with subdivision approval.	
A2 – Height and setbacks	Maximum height of 13.5 metres	Maximum of 7.67m (Unit 2)	
	Ground level floor to floor/ceiling height of 4.5 metres	All units consist of a floor to floor/ceiling height of 2.65m.	Refer to report
A3 – Pedestrian access	NA – Subject site is not considered a 'Prominent Pedestrian Entrance' as shown in Figure 1 of the WACSP.		
A4 – Vehicle parking and access	Car parking bays	Refer to R-Codes assessment below.	
	General Parking Location Car parking area shall be screened from public roads, however this shall not prevail over the requirement for a maximum height of fencing of 1m.	On-site car parking bays for Units 5 and 6 are visible from public roads.	Refer to report
	Vehicle Access Locations Vehicle access points and crossovers are to be located as indicated on the Structure Plan Map.	No crossover location for the subject lot has been specified within the WACSP.	
	Service Vehicle Access	No service vehicle access applicable.	
	Car Park Entrances Entrances to parking areas are to be clearly visible from the street and signed to indicate directions and availability to road users.	Clearly defined vehicle entrance points as a result of crossover locations and garage orientation.	

Item	Requirement	Proposed	City comments
	Bicycle Parking	The proposed development is for Grouped Dwellings and therefore bicycle bays are at the discretion of the City. Noting that each Grouped Dwelling will contain a garage that may accommodate bicycle storage, no individual bicycle parking bays are required.	
A5 – Landmark sites and community focal points	NA - Subject site has not been identified as a landmark site or one with community focal points.		
A6 – Street and public realm interface	**Street interface** Interface treatments with the street are to be consistent with the Street Interface Plan (Figure 2). Interface treatments are to be interpreted as minimums, i.e. an identified passive or attractive frontage is permitted to be built as an active frontage if so desired by applicants, in accordance with the standards of that district.	The subject site is identified as needing 'passive frontage'. Each unit contain major openings facing the public streets.	
	The subject site is required to provide: • Pedestrian Shelter to building entrances • Main building entrances shall be directly onto the building frontage • Any fencing to public road may be solid to a maximum height of 1.2m and then visually permeable there after. • Car parking areas shall be screened from public roads however this shall not prevail over the requirement for a maximum height of fencing 1m.	• Each unit consists of pedestrian shelter at the building entrance. • All units contain clearly defined entrance points within building façade. • Fencing to Unit 1 adjacent to the clothes-drying area will not be visually permeable in order to provide adequate screening. The remainder of proposed fencing to public roads will be visually permeable above 1.2m. • On-site car parking bays for Units 5 and 6 will not be screened from public roads.	
	Facades Fronting the Street or Public Realm • Buildings are to be designed with a consistent approach to all facades. Architectural character and visual interest is to be provided to all sides of buildings that are viewed from the public realm. This can be achieved with articulation, colour and/or materials (including glazing). • Corner buildings are to be designed to address both	• The dwelling facades are provided with a consistent character, emphasising each individual dwelling through a variation in material and colour. Both Banks Avenue and Venus Way are addressed with major openings and access points, and provided with an equal level of detailing and attention. • Unit 1 has been designed to incorporate articulated building faced to both Banks Avenue and Venus Way.	

Item	Requirement	Proposed	City comments
	streets with equal importance.		
	Building Entrances Main building entrances shall be directly onto the building frontage.	All units contain clearly defined entrance points within building façade.	
	Passive Surveillance Crime Prevention Through Environmental Design (CPTED) principles are to apply in the design of street and public realm interface.	Major openings provide surveillance of the street and the public realm.	
	Signage, Advertising and Public Art • Signage shall be in accordance with the standards applicable to the Commercial Zone under the City of Joondalup Signs Policy. • Public art is to be provided as part of the design of landmark sites, where appropriate, at the discretion of the City.	No signage proposed and the development is not in proximity to a landmark site.	
A7 – Landscape and private open space	**Landscape Provision** • Landscaping within and to private development is to be designed to suit the intense urban environment of the activity centre. • Where fronting the street, landscaped areas are to be integrated with the streetscape to include the use of consistent materials and planting. • Shade trees in uncovered car parking areas shall be provided at a rate of one (1) tree for every four (4) bays.	• Tree zones have been allocated for each unit between the building and the street which will contribute to the natural amenity and canopy of the locality, • On-site landscape largely consisting of plantings which provide for a natural integration with the streetscape. • No shade trees required.	
	Balconies and Roof Gardens • Balconies to private residences or commercial spaces shall face the street or be designed to avoid overlooking private space.	No balconies or roof gardens proposed.	
A8 - Roofscape	• Roof mounted plant and equipment is to be screened from view from all sides.	All solar panels will be parallel to the angle of the roof and is considered appropriate. No other roof mounted plant and equipment shown on plans.	

Item	Requirement	Proposed	City comments
	• Screening shall be consistent with the design and character of the building.		
A9 – Service areas and ancillary buildings	**Location** • Service areas and refuse disposal systems shall be located away from public areas and residential development. **Screening** • Service and refuse areas are to be screened from view. • Screening and ancillary buildings shall be constructed of materials and be of design compatible with adjacent buildings.	As the proposal is residential nature and each dwelling will be serviced independently, no commercial or communal servicing areas or refuse disposal is required. Each dwelling will store and manage its own bins within its own site area.	
1.14.3 – Development standards			
A1 – Building Setbacks	Primary Street – 1m min. Balcony - nil	Primary street: Banks Avenue Unit 1: 4.9m Unit 2: 4.54m Unit 3: 5.67m Primary street: Venus Way: Unit 4: 4.5m Unit 5: 4.14m Unit 6: 4.19m No balconies proposed.	
	Secondary street – 1 metre	Unit 1: 1.75m	
	Rear – 7.5 metres	Unit 5: 2.06 metres to eastern boundary Unit 6: 2.52 metres eastern boundary	Refer to report
	Side setbacks - Nil	**Eastern boundary** Unit 3: Minimum 1.05 metres **Southern boundary** Unit 6: Nil to 1.84 metres	
A2 – Vehicle parking and access	No vehicle parking within the primary street setback area is permitted	All on-site car parking is located outside of the primary street setback area.	
A3 – Landscaping	Landscaping is to be in accordance with an approved Landscape Plan. A landscape Plan is to be submitted with any development application within the district.	Landscaping plan submitted. It will be a condition should the application be approved that a landscaping plan be submitted and approved prior to construction.	

SPP 7.3 assessment summary

Items	Requirement	Proposed	City comments
5.1.1 Site area	Consistent with subdivision approval.		
5.1.2 Street setback	N/A – Replaced by WASCP		
5.1.3 Lot boundary setbacks	N/A – Replaced by WASCP		
5.1.4 Open space	Total of 30% open space	Unit 1: 49.43% Unit 2: 41.11% Unit 3: 45.94% Unit 4: 37.5% Unit 5: 44.9% Unit 6: 47.09%	
5.1.5 Communal open space	N/A – No communal open space is provided.		
5.1.6 Building height	N/A – Replaced by WASCP		
5.2.1 Setback of garages and carports	Primary street setback – 4.5 metres	Garages for all units exceed a 4.5m setback from the primary street.	
	Secondary street setback – 1.5 metres	Unit 1: 5.34m	
5.2.2 Garage width	Garage maximum width facing the primary street to not exceed 50% (Unit 6) or 60% (remaining units)	Unit 1: Faces secondary street Unit 2: 32.12% Unit 3: 47.43% Unit 4: 52.67% Unit 5: 59.66% Unit 6: 53.61%	Refer to report
5.2.3 Street surveillance	The street elevation(s) of the dwelling to address the street with clearly definable entry points visible and accessed from the street.	Clearly identified entrance located within façade of all units.	
	At least one major opening from a habitable room of the dwelling faces the street and the pedestrian or vehicular approach to the dwelling.	All units contain major openings either located on the ground floor or upper floor (or both) to Banks Avenue and/or Venus Way.	
5.2.4 Street walls and fences	N/A – Replaced by WASCP		
5.2.5 Sightlines	Walls, fences and other structures truncated or reduced to no height than 0.75 metres within 1.5m metres of where walls, fences or other structures adjoining: i. A driveway that intersects a street, right of way, or communal street ii. A right-of-way or communal street that intersects a public street; and iii. Two streets that intersect	Letter box detailed for Unit 3; remainder of units have no structures within truncations. A condition of approval will ensure no structures greater than 0.75m are placed within the truncation areas.	

Items	Requirement	Proposed	City comments
5.2.6 Appearance of retained dwellings	N/A – No retained dwellings		
5.3.1 Outdoor living areas	An outdoor living area to be provided: iv. In accordance with Table 1; v. Behind the street setback area; vi. Directly accessible from the primary living space of the dwelling; vii. With a minimum length and width dimension of 4 metres; and viii. With at least two-thirds of the required area without permanent roof cover	Unit 1: Reduced outdoor living area dimension of 3.87m Units 2 to 6: deemed-to-comply requirements met	
5.3.2 Landscaping	N/A – Replaced by WASCP		
5.3.3 Parking	Two on-site car parking spaces provided for each dwelling	Unit 1: 1 Unit 2: 1 Unit 3: 1 Unit 4: 1 Unit 5: 2 Unit 6: 2	Refer to report
5.3.4 Design of car parking spaces	• Car parking spaces and manoeuvring areas designed and provided in accordance with AS2890.1 (as amended) • Visitor car parking spaces • Car parking areas comprising six of more spaces provided with landscaping between each six consecutive external car parking spaces to include shade trees.	• Development meets AS2890.1 (as amended) • No visitor car parking spaces required No car parking areas comprising of six or more spaces	
5.3.5 Vehicle access	Access to on site car parking spaces to be provided from primary street where no communal, right of way or secondary street access is available.	Unit 1 to gain access from secondary street. Remaining units gain access from primary street which is the only available access.	
	Driveways to primary or secondary street provided as follows: • driveways serving four dwellings or less not narrower than 3m at the street boundary; • no driveway wider than 6m at the street boundary and driveways in aggregate no greater than 9m for any one property	Unit 1: 2.06m Unit 2: 2.24m Unit 3: 3.51m Unit 4: 3.66m Unit 5: 3m Unit 6: 3m	Considered to meet the relevant design principles.

<table>
<tr><th>Items</th><th>Requirement</th><th>Proposed</th><th>City comments</th></tr>
<tr><td></td><td></td><td></td><td></td></tr>
<tr><td></td><td>Driveways shall be:
• no closer than 0.5m from a side lot boundary or street pole;
• no closer than 6m to a street corner as required under AS2890.1 Parking Facilities: Off street Parking (as amended)
• aligned at right angles to the street alignment;
• located so as to avoid street trees, or, where this is unavoidable, the street trees replaced at the applicant's expense or re-planting arrangements to be approved by the decision-maker; and
• adequately paved and drained.</td><td>Units 1 to 4: 0m
Unit 5: 0.64m
Unit 6: 0.35m

• Driveways exceed 6m from the street corner;
• All driveways are aligned at right angles to the street;
• Adequate clearance from retained street trees will be achieved; and
• A condition of approval will ensure stormwater is managed on-site.</td><td>Considered to meet the relevant design principles.</td></tr>
<tr><td>5.3.6 Pedestrian access</td><td>Minimum setback to any wall with a major opening unless privacy screening is provided.</td><td>Unit 1: 1.07m
Unit 2: 1.79
Unit 3: 1.79m
Unit 4: 1.04m
Units 5 – 6 do not consist of common property</td><td>Considered to meet the relevant design principles.</td></tr>
<tr><td>5.3.7 Site works</td><td>Retaining walls, fill and excavation between the street boundary and the street setback, not more than 0.5m above or below the natural ground level, except where necessary to provide for pedestrian, universal and/or vehicle access, drainage works or natural light to a dwelling</td><td colspan="2">No siteworks exceeding 0.5 metres from the natural ground level proposed within street setback area.</td></tr>
<tr><td></td><td>Retaining walls, fill and excavation behind the street setback to comply with Table 4 (as below)
<table><tr><th>Height of site works* (above NGL)</th><th>Required setback</th></tr><tr><td>0.5m or less</td><td>0m</td></tr><tr><td>1m</td><td>1m</td></tr><tr><td>1.5m</td><td>1.5m</td></tr><tr><td>2m</td><td>2m</td></tr><tr><td>2.5m</td><td>2.5m</td></tr><tr><td>3m</td><td>3m</td></tr></table></td><td colspan="2">All siteworks comply with Table 4.</td></tr>
</table>

Items	Requirement	Proposed	City comments
5.4.1 Visual privacy	• Major opening to bedrooms and studies set back 3 metres or 4.5 metres (subject to adjoining property density code) • Major opening to habitable set back 6 metres or 4.5 metres (subject to adjoining property density code) • Unenclosed outdoor active habitable spaces set back 7.5 metres or 6 metres (subject to adjoining property density code)	The proposed development complies with visual privacy requirements.	
5.4.2 Solar access for adjoining sites	Development to not cast a shadow no more than 25 per cent of the site area of adjoining properties at midday, 21 June.	20 Venus Way, Hillarys: 19.7% of casted shadow	
5.4.4 External fixtures, utilities and facilities	Solar collectors installed on the roof or other parts of buildings	Solar collectors are installed on the roof of each dwelling.	
	Other external fixtures including air-conditioning units provided they are: • Not visible from the primary street; • Are designed to integrate with the building; or • Are located so as not to be visually obtrusive.	Any roof mounted equipment to be screened from view from all sides, with all air- conditioning units placed on the ground floor of each unit as to not be visible from	
	Antennae, satellite dishes and the like not visible from the street	No Antennae, satellite dishes or the like are detailed on the provided plans. However, the future location of these fixtures out of view from the street are not considered to be problematic.	
	Enclosed, lockable storage area, matching dwelling where visible from street, accessible outside dwelling, minimum dimension 1.5m when external to dwelling and 1m when provided within garage and internal area of minimum 4m² for each grouped dwelling.	Unit 1: 1.55m wide, 4m² (under stairs) + 0.28m, 2.39m² (garage) Unit 2: 0.9m wide, 2.19m² (under stairs) + 0.97m, 2.04m² (garage) Unit 3: 0.9m, 2m² (under stairs) 0.65m wide, 3.52m² (garage) Unit 4: 1.5m wide, 3.5m² (under stairs) + 0.36m wide, 2.95m² (garage) Unit 5: 0.9m, 1.82m² (under stairs) + 1.6m wide, 2.93m² (garage)	Refer to report

Items	Requirement	Proposed	City comments
		Unit 6: 0.9m wide, 1.82m² (under stairs) + 1.54m wide, 2.96m² (garage)	
	Rubbish bins where not collected from street immediately adjoining dwelling, communal pick up area required.	Waste for each dwelling managed on an individual lot basis (not communal storage) with bins contained onsite and collected from the street.	
	Clothes-drying areas screened from view.	All clothes-drying areas will be screened from view, with the clothes-drying area for Unit 1 to be screened by the front fencing.	

Please note that the items stated above is a summary only and when considering compliance with these requirements, please refer to the full requirement as detailed in the *Whitfords Activity Centre Structure Plan* and *State Planning Policy 7.3 Residential Design Codes Volume 1*.

MAJOR PROJECT – Business Case

Project Name	Urban Bike Trails: Craigie, Mullaloo and Padbury
Project Sponsor	Director Planning and Community Development
Project Manager	Project Officer
Joondalup 2032 Key Theme	Place
HP Records	109808

EXECUTIVE SUMMARY

This business case has been prepared in accordance with the City of Joondalup Project Management Framework to evaluate the feasibility of and determine justification for the City to proceed with facilities creating urban bike trails in the localities of Craigie, Mullaloo and Padbury.

The business case responds to Council's resolution at its meeting held on 16 February 2021 (CJ018-02/21 refers) which requested the Chief Executive Officer to initiate the development of a business case for a combined mountain bike (MTB) and BMX facility at Whitfords West Park; improvements to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park; and interconnected mountain bike trails through Craigie, Mullaloo and Padbury. This resolution responded to a 349-signature petition which was received on 8 December 2020 (C125-12/20 refers).

The business case has been informed by:

- Identification of project objectives
- Options development and evaluation
- Financial evaluation
- Risk assessment

Project objectives were developed in consideration of:

- Understanding of project benefits, informed by information provided by lead petitioners and technical advice from a multi-disciplinary internal steering committee,
- Strategic context, in particular community need identified in the endorsed Outdoor Youth Recreation Strategy (OYRS),
- Triple bottom line considerations, ensuring consideration is given to financial, social, and environmental aspects.

The project objectives are:

1. **Scope:** A dedicated facility for bike users is delivered in response to a critical gap in infrastructure in the central/coastal part of City
2. **Engaging facilities:** Facilities provide attractive, engaging places and opportunities for young people to connect and engage in physical activity.
3. **Safe facilities:** Facilities provide safe places for young people to recreate.
4. **Social and economic return on investment:** The provision of additional/upgraded facilities will provide additional social, health and community benefits.
5. **Environment:** Facilities support maintenance and enhancement of local environmental values
6. **Financial Sustainability (City):** The City has financial capacity for the preferred option. Ideally, the preferred option will provide a recurring impact which is deemed affordable.

The business case makes recommendation for a scope of works for the delivery of facilities based on the preferred masterplan option. The development of masterplan options was informed by lead petitioner input, community consultation and strategic directions set out in the City's OYRS. This culminated in a qualitative multi-criteria assessment of five potential spatial masterplan options for the delivery of facilities. The evaluation of masterplan options identifies a functional scope of works to be delivered through future detailed design. The five

spatial masterplan options include a mountain bike/BMX hub at Whitfords West Park and smaller incidental scale facility nodes with varying functions, distributed throughout local parks in Craigie, Padbury and Mullaloo including consideration of Haddington, Triton and Littorina Parks as specified in Council's resolution.

Masterplan options are informed by the conceptual approach that facility nodes distributed across a local area can provide a trails experience for users. Spatial masterplan option maps and example concept sketches for each facility type are provided as part of the Options Development and Evaluation Report.

Capital cost estimates associated with east masterplan option are shown in Table 1 below.

Table 1: Capital costs per masterplan option

Capital costs per option		Option1 - Interconnected Mountain Bike Urban Trails	Option2 - Multi-user nodes	Option3 - Multi-user trails	Option4 - Dedicated BMX/MTB Hub	Option5 - Hub and Multi-user nodes
A	Mountain bike node	$8,047,324				
B	Bike node		$1,385,592	$1,385,592		
C	Bike element			$504,465		
D	All wheels node (pump track)		$708,459	$708,459		$472,306
E	All wheels node (skate park)		$423,824	$423,824		$423,824
F	HUB Whitfords West	$1,390,969			$1,390,969	$1,390,969
G	Trail head at Whitfords West		$1,390,969	$1,390,969		
	Total	**$9,438,293**	**$3,908,844**	**$4,413,309**	**$1,390,969**	**$2,287,099**

The multi-criteria assessment indicates one preferred option:

- Option 3 – Multi-user trails

Options 2 and 4 also scored highly. Common to these options is a design approach that provides a centralised trail head featuring a BMX/MTB hub at Whitfords West Park. The preferred option expands on this to provide a range of multi-use incidental facilities located across Padbury, Craigie and Mullaloo which cater to a broad variety of ride styles such as MTB, BMX, skate and scooters as well as providing specialist MTB elements to encourage trails discovery.

The estimated financial impact modelled for the preferred option is:

- Option 3: $4.4m with an overall 20-year cost of over $14.8m (including depreciation), corresponding to an operating cost per ratepayer per year of $5.54.

The recommended masterplan option for urban bike trails through Craigie, Mullaloo and Padbury represents a suitably sized network of facilities which responds to community demand as well as the broader strategic direction for the development of outdoor youth recreation facilities in the City. The MTB/BMX hub component caters to the gap identified in the OYRS for a dedicated MTB/BMX hub in the central coastal area and for the establishment of an urban BMX/MTB trail to connect facilities across the City. The provision of all wheels facilities also responds to the gap identified in the OYRS for the provision of multi-purpose incidental scale facilities across the City. The bike element features respond to community demand for specialised MTB facilities demonstrated through the youth workshop and petition.

The recommended scope of facilities and rationale for their inclusion is shown in Table 2 below.

Table 1: Recommended Scope of Facilities for Urban Bike Trails

Facility type	Rationale for inclusion
MTB/BMX Hub at Whitfords West Park	Meets need for dedicated mountain bike/BMX facility in the central/costal area as identified in *Outdoor Youth Recreation Strategy*
Six incidental scale bike node facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City as identified in the *Outdoor Youth Recreation Strategy* and as requested by petitioners.
Three incidental scale all wheels node (pump track) facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City and the need for the distribution of three to five multi-purpose, incidental scale facilities across the northern, central and southern areas of the City as identified in the *Outdoor Youth Recreation Strategy.*
One incidental scale all wheels node (skate path) facility located in Padbury, Craigie or Mullaloo	Meets the need for the distribution of three to five multi-purpose, incidental scale facilities across the northern, central and southern areas of the City as identified in the *Outdoor Youth Recreation Strategy.*
Five individual bike element node facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City as identified in the *Outdoor Youth Recreation Strategy* and responds directly to demand for mountain bike specific facilities identified from youth workshops and outlined in the petition.

The recommended scope of works responds to the current gap in outdoor youth recreation facilities in the central coastal area of the City, as outlined in OYRS and responds to the Council request based on the petition put to the City.

In summary, the options evaluation identifies that a nominal capital budget of $4.4m (in today's dollars) should be sufficient to deliver facilities that meet the project objectives.

If progressed, the concept design stage for each node will confirm the specific design and locations of facilities across Padbury, Craigie and Mullaloo subject to broader community consultation and technical investigations. The project is recommended to be feasible and for approval on the basis that:

- The project would provide facilities in response to a critical gap in the provision of mountain bike and BMX facilities in the central coastal part of the City as identified in the City's *Outdoor Youth Recreation Strategy*.

- The project would provide facilities which would directly respond to the petition put to the City by community members.
- The project delivers diversity in facility types which caters to a range of different recreation styles and therefore the investment prioritises value for all young community members, not just mountain bike users.
- Grant funding will be sought to contribute to capital costs.

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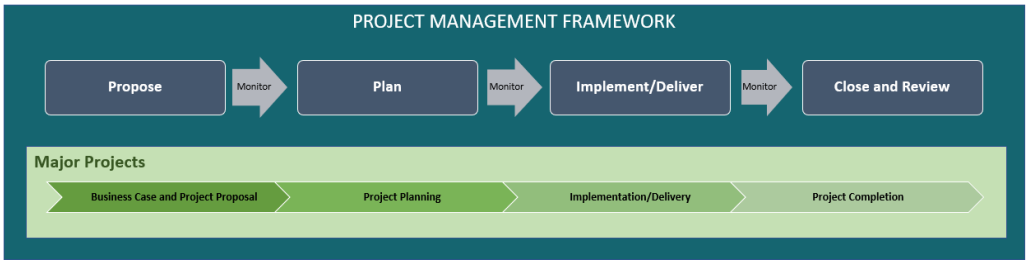
1 INTRODUCTION AND BACKGROUND

1.1 Purpose of paper

This report is a business case and intended to evaluate the feasibility of and determine justification for the City to proceed with facilities creating urban bike trails in the localities of Craigie, Mullaloo and Padbury.

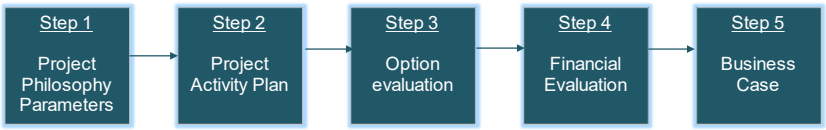
1.2 Project Management Framework

The City uses a standard project methodology for managing projects, the Project Management Framework, which has different requirements for each type of project. This project is deemed to be a Major Project, which has the following four phases. The project is currently within the first phase, "Propose".



There are five standard steps within the "Propose" phase, these are listed below. This business case incorporates all five steps and provides the required feasibility assessment to enable approval of the project.

Five-Step Process for approval of a Major Project



1.3 Project Background

A 349-signature petition was received on 8 December 2020 requesting a new local or district scale combined mountain bike and BMX facility at Whitfords-West Park, improvements to existing BMX tracks at Haddington Park, Triton Park and Littorina Park, and provision of BMX tracks and interconnected mountain bike trails through Craigie, Mullaloo and Padbury (C125-12/20 refers).

In response to various preceding petitions for provision of skate and BMX facilities, the City prepared an *Outdoor Youth Recreation Strategy* to inform the future provision of facilities for outdoor youth recreation within the City of Joondalup.

The strategy was adopted by Council in February 2021 (CJ017-02/21 refers).

Following endorsement of the *Outdoor Youth Recreation Strategy* and in response to the petition received on 8 December 2020, at its meeting held on 16 February 2021 (CJ018-02/21

refers) Council requested the Chief Executive Officer to initiate the development of a business case for a combined mountain bike and BMX facility at Whitfords West Park; improvements to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park; and interconnected mountain bike trails through Craigie, Mullaloo and Padbury.

2 PROJECT PHILOSOPHY AND PARAMETERS

2.1 Strategic Community Plan

This business case responds to the 'Place' and 'Leadership' key themes of the City of Joondalup Strategic Community Plan 2022-2032; relevant goals and outcomes for these themes are listed below:

Place:	**Leadership:**
Our goal: *We have well-planned and attractive suburbs and streetscapes, supported by a range of integrated transport options. Our urban landscapes are connected, useable and accessible. A high standard of liveability is enjoyed by our community who can access quality facilities and public open spaces.* Relevant outcome: *3-4 Functional and accessible* *You have access to quality community facilities that are functional and adaptable.*	Our goal: *We have a diverse elected body that represents, promotes and reflects the composition of our community. Our Council and workforce are accountable and transparent and make balanced directions based on sound, professional advice. Quality services are delivered by our highly-skilled and effective workforce.* Relevant outcome: *5-4 Accountable and financially-sustainable* *You are provided with a range of City services which are delivered in a financially responsible manner*

The analysis undertaken by this feasibility assessment ensures that any facilities provided will be aligned with the goals and outcomes of *Joondalup 2032*, in particular that any facilities provided are appropriately planned to meet the needs of the community and be delivered in a fiscally responsible way.

2.2 Outdoor Youth Recreation Strategy

Youth outdoor recreation facilities, including BMX/MTB facilities, are recognised as an important aspect of community. To meet community needs and be successful, safe, fun, and vibrant, it is critical that youth outdoor recreation facilities are located and designed to respond to the key users of the facilities and their associated needs and requirements.

The City's *Outdoor Youth Recreation Strategy* establishes a strategic approach to meet defined community needs, through establishing a facilities framework and identifying key implementation actions for the provision, scale and location of outdoor youth facility delivery in the City.

The facilities framework stipulates a hierarchy of related facilities to provide suitable, accessible outdoor youth facilities that align with the needs of participants. This includes the definition of regional, dedicated and incidental scale facilities.

> ***Incidental facilities:*** Multi-purpose, shared facilities designed for multiple user groups (e.g. skate, scooter and BMX) integrated into existing recreation hubs and open spaces. These facilities meet local needs associated with fun, fitness and social interaction. They also provide an entry point to outdoor recreation styles and complement more specialised facilities within dedicated facilities.

Dedicated facilities: Specialist facilities designed for a particular user group (e.g. skate, scooter or BMX). These facilities meet district needs associated with skills development, sport and competition. Dedicated facilities are capable of meeting the needs of a larger, district catchment area, and should be located to maximise their accessibility to their surrounding district.

Regional facilities: Destination facilities.

The *Outdoor Youth Recreation Strategy* identifies existing critical infrastructure gaps where the City's provision of facilities is not aligned with the facilities framework, including:

- Access to dedicated BMX facilities in the northern, central and coastal areas of the City to enable skills development and competition.
- Locally accessible, multi-purpose incidental facilities across the entirety of the City, targeted to entry level and social participation in all recreation styles, that enable fun, fitness and social interaction.

2.3 Accessibility of bike facilities

Accessibility to specialist mountain bike facilities in the City is currently limited to the Yabaroo Budjara Heritage Trail, which connects Yellagonga Regional Park to Yanchep. Many specialist mountain bike users travel to mountain bike trails located out of the City of Joondalup, for example those located in the Perth Hills. Local accessibility to specialist mountain bike facilities will be significantly improved with the Yellagonga Mountain Bike Trail; the State Government has committed election funding to that project and a development (planning) application has been lodged for this facility.

At the local and district level, bike facilities are less specialised to allow for more diverse use by local community members.

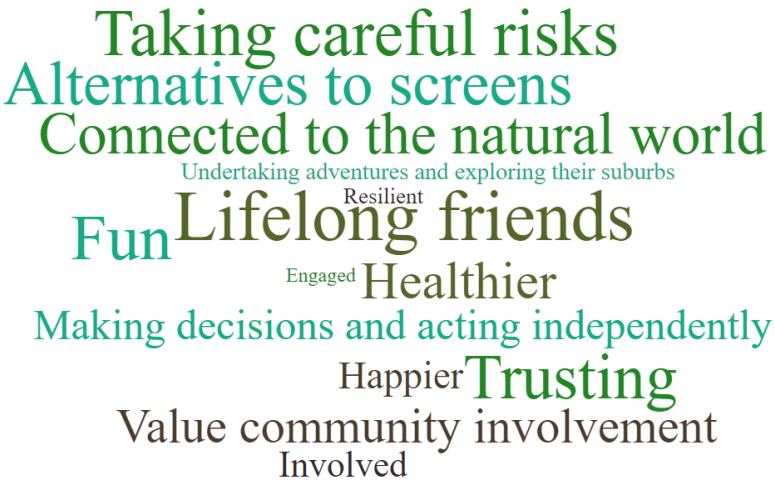
The Shepherds Bush Pump and Jump facility includes a pump element and a jump line, enabling use by multiple bike users. This is the only dedicated/district level facility in the City.

At the local level, the City is currently upgrading older BMX tracks across the City to develop multi-rider pump tracks.

As noted in the OYRS, there is limited, suitable provision of local and district scale bike facilities in the central/coastal suburbs of the City. Potential upgrades to existing, deteriorated tracks within Triton, Haddington and Littorina Parks are investigated as part of this business case.

2.4 Vision and Purpose of Project

This project has originated from a community petition. The vision advocated by lead petitioners is for the establishment of interconnected mountain bike urban trails which would provide a range of benefits to local young people. The word cloud below was generated from the petitioners' vision for the project and captures some of these anticipated benefits; note that the size of text is random and does not indicate level of importance of any of these factors.



The City's OYRS identifies the need for dedicated BMX facilities in the central and coastal suburbs of the City, recognising the purposes of outdoor facilities for young people being for:

- Fun and enjoyment
- Exercise and fitness
- Social experience (friends and family)
- Challenge/skills development
- Sport and competition.

Key to both the vision of lead petitioners and the City's endorsed OYRS, is the provision of engaging bike facilities for young people in the localities of Craigie, Mullaloo and Padbury, providing opportunity for a range of positive experiences. This articulates the key project purpose.

2.5 Project objectives

Quantified project objectives enable options to be evaluated and provide the success criteria by which the project should be measured in future stages and after completion.

Project objectives were developed in consideration of:

- Understanding of project benefits, informed by information provided by lead petitioners and technical advice from a multi-disciplinary internal steering committee,
- Strategic context, in particular community need identified in endorsed community plans, and
- Triple bottom line considerations, ensuring consideration is given to financial, social, and environmental aspects.

Table 2 lists the objectives; these encapsulate the requirements of the Project Philosophy and Parameters, aligning the vision of lead petitioners with the strategic and operational requirements of the City's strategic plans.

Table 2: Project objectives

Benefits	Objective	Success Criteria	Measurement
Social			
Facilities address a lack of accessibility to other mountain bike and bike facilities for local young people. BMX and mountain biking are growing sports. Facilities support greater equity for participants of under-facilitated sports/sport choices.	**1. Scope** A dedicated facility for bike users is delivered in response to critical gap in infrastructure in the central/coastal part of City	Suitable sites and recommended scope for facilities is identified, budgeted and constructed that respond to critical infrastructure gaps including: • Access to dedicated BMX/MTB facilities in the northern, central and coastal areas of the City to enable skills development and competition. • Locally accessible, multi-purpose incidental facilities across the central/coastal area of the City, targeted to entry level and social participation in all recreation styles, that enable fun, fitness and social interaction.	Project construction included in capital works programme, with first stage commencing within five year (by 2027).
Outdoor youth recreation facilities enable provide important benefits for young people, including social connection and physical and mental health.	**2. Engaging facilities** Facilities provide attractive, engaging places and opportunities for young people to connect and engage in physical activity.	Facilities are aligned with the sports and activities desired by local young people. Facilities will be activated, and are located in areas considered desirable by young people.	Recommended scope of works is endorsed by Council.
Appropriately sited outdoor youth recreation facilities mitigate risks of socially isolated or at risk young people, including participation in anti-social behaviour, and provide important connection points for outreach.	**3. Safe facilities** Facilities provide safe places to young people to recreate.	Facilities are located in spaces with good passive and active surveillance.	Recommended scope of works is endorsed by Council.
Engaging young people has benefits for the entire community.	**4. Social and economic return on investment** The provision of additional/upgraded facilities will provide additional social,	The success criterion for SROI is the evaluation of the Benefits Cost Ratio (BCR). The BCR includes the core financial impacts of the project and an estimated monetary impact of social and economic benefits.	The business case will include a section on social and economic return on investment.

Benefits	Objective	Success Criteria	Measurement
	health and community benefits.	The City has established a threshold of between 1.5 and 3.0 for the BCR, the higher the better. This project would be expected to be a medium-scoring BCR above 2.	
Environmental			
Formalised mountain bike and BMX jumps and facilities reduces potential for informal jumps to be constructed in local natural areas.	**5. Environment** Facilities support maintenance and enhancement of local environmental values	Provision of facilities have a positive environmental impact on local biodiversity assets.	Reduced damage to bushland as a result of informal construction of bike trails. Facilities do not require removal or damage to native vegetation.
Financial			
Services are delivered in a financially responsible manner and provide value by way of community benefit for the for money spent.	**6. Financial Sustainability (City)** The City has financial capacity for the preferred option. Ideally, the preferred option will provide a recurring impact which is deemed affordable.	The business case will evaluate the financial impacts of the project based on five separate tests: • Financial capacity • Operating results BEFORE depreciation • Operating results AFTER depreciation • Cashflow impacts over a 20 year period • Risks/opportunities	The annual 'steady state' operating deficit of the shortlisted options will be estimated in the business case and will include operating income, operating cash expenses and depreciation. The estimated operating deficit will be compared to the existing operating deficit. The affordability of the one-off investment is measured using the Strategic Financial Plan and ensuring that the City's financial targets (most importantly the Debt Service Coverage Ratio) are within threshold.

3 OPTIONS DEVELOPMENT

The options development process explores the three aspects of Council's resolution for the business case, including:

- A combined mountain bike and BMX facility at Whitfords West Park
- Improvements to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park
- Interconnected mountain bike trails through Craigie, Mullaloo and Padbury

Rather than separately evaluating these aspects, an integrated options development and evaluation approach was undertaken. Combining consideration of the project elements through integrated options enabled the business case to consider, holistically, the cost benefits of the aspects.

Conceptual approaches to integrated options were developed using parameters set out by lead petitioners, collaboration with young people and strategic directions set out in the City's OYRS and then translated into spatial masterplans to illustrate how the concepts could be delivered through facilities in Padbury, Mullaloo, Craigie. Spatial masterplans included:

- Visualisation of the parks and the functional type of facilities what would form trails in the study area
- Example concept sketches for each facility type, visualising the types of facilities that might be provided within parks identified for that function.

Spatial masterplans and concepts for facility types can be accessed as part of the Options Development and Evaluation Report.

3.1 Improvements to existing BMX tracks

Existing BMX tracks at Haddington Park and Triton Park are located along the trails route provided by the lead petitioners. Therefore, upgrades to these facilities were explored as potential nodes forming part of trails within Craigie and Mullaloo. This allows the business case to explore how such facilities would complement and form part of a trails experience through the identified suburbs. This avoided potential duplication should upgrades to these facilities be considered in isolation of the hub and trails components.

Whilst there may be opportunity to connect Littorina Park to the Craigie trail by way of a spur, Ocean Reef Road presents a significant barrier which limits the value of this park being considered as part of a localised, cohesive, accessible trail without significant infrastructure which would have substantial financial implications. It's location north of Ocean Reef Road and isolation from other facilities within the Craigie trail makes it a low priority node to include, therefore it has not been incorporated into the options development process as part of the business case.

Any consideration of upgrades should consider the OYRS's recommendations for distribution of incidental facilities throughout the City. The City does not currently have any incidental facilities in the Heathridge locality, therefore provision of an incidental facility in that locality would be consistent with community need and the strategic actions included within the strategy. Littorina Park includes a range of complementary recreational activities

therefore would be an appropriate site for incidental facilities, independent of the feasibility or otherwise of the broader trails project.

3.2 Functional facility categories for nodes

Utilising feedback from lead petitioners, feedback from the youth workshop and strategic directions set out in the OYRS, the following functional facility categories for facility nodes were developed:

- **Mountain bike nodes**: facilities targeted to mountain bike users only, designed into local parks, utilising natural contours, each containing unique mountain bike elements to encourage movement between nodes. Tracks would be designed for non-circuit, flow through movements. Difficulty of each track is denoted by the Trail Difficulty Rating System (TRDS).
- **Bike nodes**: a bike path/track within local parks, utilising natural contours and including a few obstacles, curves, jumps and/or challenges. Caters to a range of bike types. No difficulty rating applied to facilities.
- **Bike elements**: smaller, rideable features within small, under-utilised parks which complement bike nodes, encouraging trails discovery. A single element type would be included on a small track within a local park, intended to be used by riders passing through a park on the way between nodes rather than a structure that attracts people to stay and play in the park.
- **All wheels nodes**: a local, multi-purpose ride structure, suitable for bike, scooter and skate users. It could be provided as a small pump track or skate path.
- **Trail head at Whitfords West Park**: a trail head could incorporate a BMX/MTB hub, an all wheels node, or no facilities at all.

Concept sketches were developed by trail design consultants Common Ground for each of the above facility categories. A case study approach was adopted wherein concept sketches were developed for selected parks, illustrating how various facility types might be incorporated into local parks. These concepts are provided as a part of the Options Development and Evaluation Report. Concept sketches are for illustrative purposes only, the locations of facilities and specific designs are subject to change as each is progressed to the concept design stage of the project.

3.3 Masterplan options

Five masterplan options were developed utilising the above functional facility categories for nodes. These are listed below:

- Option 1: Interconnected mountain bike urban trails
- Option 2: Multi-nodes for multi users
- Option 3: Multi-node trails
- Option 4: Strategy benchmark option 1 – Dedicated BMX/MTB Hub
- Option 5: Strategy benchmark option 2 – Hub and multi-user nodes

Masterplan options are provided as part of the Options Development and Evaluation Report.

Table 4 below sets out each of the masterplan options developed and the facilities included and indicative park locations.

Table 4: Options and scope of facilities

Option	Elements	Included Facilities		
		Padbury Trail	Craigie Trail	Mullaloo Trail
Option 1: Interconnected mountain bike urban trails Developed by lead petitioners, this option comprises a hub and distributed nodes of mountain bike elements forming trails through local areas.	**Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc.	Whitfords West		
	Nodes Facilities targeted to mountain bike users only, designed into local parks, utilising natural contours, each containing unique mountain bike elements to encourage movement between nodes. Tracks would be designed for non-circuit, flow through movements. Difficulty of each track is denoted by the Trail Difficulty Rating System (TRDS).	MacDonald Park Simpson Park Brisbane Park	Whitfords East Park Camberwarra Park Albion Park Barwon Park Gradient Park Beldon Park Haddington Park Warrandyte Park Watercorp Services Corridor	Korella Park Waltham Park Charonia Park Triton Park
	Spokes Safe cycle access though public areas to link nodes and the hub, creating interconnected, circular trails within neighbourhoods. These trails might utilise local roads, public access ways, and road underpasses.	Line marking or signage on roads or pathways indicating the location of the 'spoke' or trail.		
Option 2: Multi-user nodes A local, accessible network of engaging experiences for bike users, including facilities for multiple user groups.	**Bike nodes** Bike path/track within local parks, utilising natural contours and including a few obstacles, curves, jumps and/or challenges. Caters to a range of bike types. No difficulty rating applied to facilities.	Brisbane Park	Gradient Park Beenyup Drainage Corridor Warrandyte Park	Charonia Park Anemone Park
	All wheels nodes Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. Can be provided as pump track or skate path style facilities.	Simpson Park (pump track) Gibson Park (skate path)	Haddington Park (pump track)	Triton Park (pump track)
	Central Trail Head A trail head, providing a connecting site between all suburb trails, could be provided as a hub, a bike node (pump track), or no facilities. For the purpose of the financial evaluation and multi-criteria analysis, a hub facility has been assumed, as this	Whitfords West		

Option	Elements	Included Facilities		
		Padbury Trail	Craigie Trail	Mullaloo Trail
	best addresses the scope of work requested to be investigated by the business case.			
	Create your own trail Signage at each facility communicates locations of other nodes and major road crossings (underpasses and signals). With this information, users can utilise local roads, public access ways, and road underpasses to create their preferred routes between their preferred facility experiences.			
Option 3: **Multi-user trails** A local, accessible network of engaging experiences for bike users, including facilities for multiple user groups. Complementary mountain bike features in local parks encourage local exploration and discovery through trails	**Bike nodes** Bike path/track within local parks, utilising natural contours and including a few obstacles, curves, jumps and/or challenges. Caters to a range of bike types. No difficulty rating applied to facilities.	Brisbane Park	Korella Park Beenyup Drainage Corridor Warrandyte Park	Charonia Park Anemone Park
	Bike elements Smaller rideable features located within small, under-utilised pocket parks complement the bike nodes, encouraging trails discovery.	Oxley Park North MacDonald Park	Mandalay Park Whitfords East Park	Gradient Park
	All wheels nodes Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. Can be provided as pump track or skate path style facilities.	Simpson Park (pump track) Gibson Park (skate path)	Haddington Park (pump track)	Triton Park (pump track)
	Central Trail Head A trail head, providing a connecting site between all suburb trails, could be provided as a hub, a bike node (pump track), or no facilities. For the purpose of the financial evaluation and multi-criteria analysis, a hub facility has been assumed, as this best addresses the scope of work requested to be investigated by the business case.	Whitfords West		
	Create your own trail Signage at each facility communicates locations of other nodes and major road crossings (underpasses and signals). With this information, users can utilise local roads, public access ways,			

Option	Elements	Included Facilities		
		Padbury Trail	Craigie Trail	Mullaloo Trail
	and road underpasses to create their preferred routes between their preferred facility experiences.			
Option 4: **Strategy benchmark option 1** Dedicated BMX/MTB hub to meet district-level bike facility demand	**Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc. District scale, dedicated bike facility, facilitating skills development, sport, competition, and social interactions.	Whitfords West		
Option 5: **Strategy benchmark option 2** Dedicated BMX/MTB hub to meet district-level bike facility demand, with distributed local, multi-use incidental facilities	**Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc. District scale, dedicated bike facility, facilitating skills development, sport, competition, and social interactions.	Whitfords West		
	All wheels nodes Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. Can be provided as pump track or skate path style facilities.	Gibson Park (skate path)	Haddington Park (pump track)	Triton Park (pump track)

4 FINANCIAL EVALUATION

4.1 Financial evaluation disclaimer

This report does not contend that the financial projections will come to pass exactly as stated. The projections are best estimates at this point in time but there is a high level of risk and uncertainty in all the projections. The actual costs and income will vary, due to the following:

- Detailed design and specification
- Parks selected for the facilities
- Proposed location of the facilities in each park will have an impact on the costs e.g. site works
- Capital replacement estimates;
- Phasing;
- Tender;
- Economic factors and escalation
- Availability of grants

4.2 Indicative Capital Costs

The capital costs for each of the five options are built up based on the three tables below:

- Facility costs – the first table shows capital costs for one facility, compromising of three elements:
  - Facility QS values derive from the Quantity Surveyor costs which are the direct costs of each facility
  - Landscaping - the has then prepared estimated costs for mulch, turf, irrigation, kerb and trees, but as mentioned already these would vary depending on which parks were used and the placement of the facilities
  - CCTV & Parking – $250k has been added to the Whitfords West item. The costs derive from previous analysis of a skate facility at the old Woodvale Trotting Track.
- Option scope – the next table then lists the quantity of facilities assumed in each option.
- Capital costs per option – the final table then calculates the total capital costs based on the facility costs multiplied by the quantity of facilities.

Table 5: Facility Costs

Facility Costs		Facility QS	Landscaping	CCTV & Parking	Total per Facility
		$	$	$	$
A	Mountain bike node	$232,196	$241,176		**$473,372**
B	Bike node	$195,902	$35,030		**$230,932**
C	Bike element	$62,203	$38,690		**$100,893**
D	All wheels node (pump track)	$182,473	$53,680		**$236,153**
E	All wheels node (skate park)	$376,939	$46,885		**$423,824**
F	HUB Whitfords West	$1,028,349	$112,620	$250,000	**$1,390,969**
G	Trail head at Whitfords West	$1,028,349	$112,620	$250,000	**$1,390,969**

Table 6: Options Scope

Option Scope		Option1 Interconnected Mountain Bike Urban Trails	Option2 Multi-user nodes	Option3 Multi-user trails	Option4 Dedicated BMX/MTB Hub	Option5 Hub and Multi-user nodes
A	Mountain bike node	17				
B	Bike node		6	6		
C	Bike element			5		
D	All wheels node (pump track)		3	3		2
E	All wheels node (skate park)		1	1		1
F	HUB Whitfords West	1			1	1
G	Trail head at Whitfords West		1	1		
	Total	**18**	**11**	**16**	**1**	**4**

Table 7: Capital costs per option

Capital costs per option		Option1 - Interconnected Mountain Bike Urban Trails	Option2 - Multi-user nodes	Option3 - Multi-user trails	Option4 - Dedicated BMX/MTB Hub	Option5 - Hub and Multi-user nodes
A	Mountain bike node	$8,047,324				
B	Bike node		$1,385,592	$1,385,592		
C	Bike element			$504,465		
D	All wheels node (pump track)		$708,459	$708,459		$472,306
E	All wheels node (skate park)		$423,824	$423,824		$423,824
F	HUB Whitfords West	$1,390,969			$1,390,969	$1,390,969
G	Trail head at Whitfords West		$1,390,969	$1,390,969		
	Total	**$9,438,293**	**$3,908,844**	**$4,413,309**	**$1,390,969**	**$2,287,099**

Note that the values above are in today's dollars.

4.3 Key financial assumptions

All of the remaining financial assumptions revolve around the capital costs as shown on the table below:

Table 8: Key financial assumptions

	Assumption	Value	Comments
1	Phasing	2026/27	○ Simplistic assumption that all capital costs fall in 2026/27 ○ This is merely a modelling assumption at this early stage and not intended to reflect a proposed approach ○ In reality there would likely be costs before 2026/27 and afterwards, but over a 20-year total cashflow basis it is not a material difference
2	Grants	50% of capital costs	○ An assumption is made that the City could achieve grant funding of 50% but there is no confirmation of that, so this should just be considered a target ○ It should be noted that there is already $300k committed from State towards the project but the 50% target would seek a lot more than that.
3	Maintenance	5% p.a. of capital costs	○ This is based on detailed analysis within the Percy Doyle Skate Park financial evaluation
4	Depreciation	4% p.a. of capital costs	○ As above. So this assumes a 25 year life.

5	Escalation	Strategic Financial Plan	○ Escalation is applied within the model based on the CPI assumptions within the 2022 SFP

4.4 Funding by the City

As indicated above the financial evaluation has assumed that the capital costs are 50% grant funded – this is a target and an advocacy position as opposed to a substantive assumption at this stage. It is therefore assumed that the remaining 50% would be funded by the City, the funding method would only be determined after approval and as part of the annual budget review. The financial evaluation model assumes borrowings are used; this is a standard assumption within the City's Project Evaluation model so that the cost of interest (lost earnings) is applied to the project which is equivalent to losing interest on cash reserves. In other words if reserves were used instead of borrowings then there is still effectively a cost of funds included in the model.

4.5 Operating impacts steady state

Table9 below summarises the operating impacts in today's dollars per year. The impacts range from the lowest per year (Option 4) to the highest (Option 1). The range of impacts are affected by the one-off capital costs which is used to estimate the maintenance (5%) and depreciation (4%) impacts. The table also gives an indication of the impacts per ratepayer per year and the approximate increase in rates that the annual costs could equate to.

Table 9: Operating impacts steady state

Operating Impacts 2046-47 excluding inflation		Option1 Interconnected Mountain Bike Urban Trails	Option2 Multi-user nodes	Option3 Multi-user trails	Option4 Dedicated BMX/MTB Hub	Option5 Hub and Multi-user nodes
Operating Income	*$000s*					
Operating Cash Expenses	*$000s*	($472)	($195)	($221)	($70)	($114)
Interest on Borrowings	*$000s*					
Operating Surplus / (Deficit) BEFORE Depn	***$000s***	**($472)**	**($195)**	**($221)**	**($70)**	**($114)**
Depreciation	*$000s*	($378)	($156)	($177)	($56)	($91)
Operating Surplus / (Deficit) AFTER Depn	***$000s***	**($849)**	**($352)**	**($397)**	**($125)**	**($206)**
Ratepayer Impacts						
Impact per Ratepayer vs. Baseline	*$*	($11.84)	($4.90)	($5.54)	($1.74)	($2.87)
Rates Decrease/(Increase)	*%*	(0.8%)	(0.3%)	(0.4%)	(0.1%)	(0.2%)

4.6 Total 20-year cash flows

Table 30 is the overall 20 year cashflow. Evaluating over such a long period ensures that the long-term impacts including capital renewals can be evaluated. The table below includes all of the impacts described in in the previous sections (capital costs, funding, capital renewals, operating assumptions and escalation). The lowest cost option is based on the lowest capital costs as all other financial assumptions derive from that.

Table 30: 20 year cashflow summary

Cashflow Summary Total including inflation		Option1 Interconnected Mountain Bike Urban Trails	Option2 Multi-user nodes	Option3 Multi-user trails	Option4 Dedicated BMX/MTB Hub	Option5 Hub and Multi-user nodes
Establishment						
One-off Costs	*$000s*	($10,418)	($4,315)	($4,871)	($1,535)	($2,525)
Grants	*$000s*	$4,719	$1,954	$2,207	$695	$1,144
Net Funding Required	*$000s*	($5,699)	($2,360)	($2,665)	($840)	($1,381)
Borrowings	*$000s*	$5,699	$2,360	$2,665	$840	$1,381
Repayments	*$000s*	($5,699)	($2,360)	($2,665)	($840)	($1,381)
Interest earnings lost using reserve	*$000s*	($1,226)	($236)	($266)	($84)	($138)
Establishment Cost	***$000s***	**($6,924)**	**($2,596)**	**($2,931)**	**($924)**	**($1,519)**
Recurring Impacts						
Operating Cash Expenses	*$000s*	($14,160)	($5,864)	($6,621)	($2,087)	($3,431)
Operating Income	*$000s*					
Recurring Impacts Total	***$000s***	**($14,160)**	**($5,864)**	**($6,621)**	**($2,087)**	**($3,431)**
Cashflow totals						
Cash Surplus/(Deficit) BEFORE depreciation / capital repl'		($21,084)	($8,461)	($9,552)	($3,011)	($4,950)
Asset Replacement / Depreciation	*$000s*	($11,328)	($4,691)	($5,297)	($1,669)	($2,745)
Cash Surplus/(Deficit) AFTER depreciation / capital repl't	*$000s*	($32,412)	($13,152)	($14,849)	($4,680)	($7,695)
Ranking	*Rank*	5	3	4	1	2

4.7 Risks and opportunities list

The key financial risks and opportunities are:

- Capital costs could increase due to market conditions, detailed design or escalation more than anticipated. Likewise there is a potential for reduced capital costs (e.g. competitive tender process)
- Grant funding not available
- Private sponsorship
- Useful life of assets is less or more than estimated
- Higher or lower maintenance costs
- Income opportunities e.g. Café / Kiosk. However the income opportunity would be small and only have a very small impact on the recurring costs of each of the skate park options.

4.8 Strategic Financial Plan (SFP) / Capital Works Program (CWP)

As per the standard process for major projects, this project is not yet defined as a capital project as it is not yet fully approved and therefore not included in the SFP or CWP. Once the project is approved the capital costs can be included but until such time the planning / consultancy costs should be budgeted as operating costs. The 2022 SFP has evaluated the potential impact of the full pipeline of major projects, including Urban Bike Trails, and could afford this project however this is also dependent on the CWP achieving a target of $20.5m per year.

4.9 Planning and design budget 2023/24

Following on from above, any works required after this business case is presented, would need to be budgeted as operational costs until Council have given full approval. An amount

of $150,000 is therefore proposed to be listed for consideration as part of the 2023/24 mid-year budget review process for consultancy and planning works.

4.10 Summary comments

The key financial observations to note about this project:

- Negative project – this project does not have an income stream and therefore the financial impacts for all options are negative. The benefits of the project are social.
- Operating impacts per year, for most options, do appear to be reasonably affordable, depending on the demands for cost/service reduction and/or reductions in income.
- Grants is assumed for 50% of the initial cost – note however that if this were achieved this would still only account for a relatively small part of the overall cashflow e.g. for option 3 just 14% of the total costs. This is because the largest element of the total cashflows are the recurring maintenance / depreciation costs which are not covered by grants. Therefore, the one-off potential benefit of grants must be considered as a one-off windfall only and not necessarily a deciding factor if 50% grants were provided.
- $300,000 is already committed from the State Government towards the project.
- Option 1 is a much more expensive option than the rest of the options.

5 SOCIAL AND ECONOMIC RETURN ON INVESTMENT

5.1 One-off benefits

There will be one-off social and economic benefits from any of the options, including:

- Direct employment through construction
- Indirect jobs through the direct construction
- One-off health benefits

The tables below are an extract of the standard Economic Input-Output model established by the National Institute of Economic Research (NEIR), this NEIR model is used by the City within its "Community / Profile ID" system. The values below pertain to Option 3 and show the one-off benefits from the investment.

Model input summary

Project: Urban Bike Trails (option 3) (City of Joondalup)

Construction phase - modelling the impact of:

- adding $ 4.40 m in Construction over a 2 years period.

Economic impact highlights

The economic impacts of Urban Bike Trails (option 3) are summarised in the infographic below

Construction Phase (over a 2 year period)

$ 5.49 m
Output
($ 4.40 m direct
+ $ 1.09 m Indirect)

$ 1.68 m
Value added
($ 1.22 m Direct
+ $ 460.65 k Indirect)

7
Local jobs (per year)

Summary of impacts

Urban Bike Trails (option 3) in the City of Joondalup is estimated to inject $ 4.40 m of direct output into the local economy over 2 years. This would lead to an uplift of $ 1.22 m in direct value added and support 5 direct local jobs per annum during the construction phase of the project.

From this direct expansion in the economy, it is anticipated that there would be flow on effects into other related intermediate industries as well as increased new employee consumption expenditure. These combined flow-on effects are estimated to generate an additional $ 1.09 m in output, $ 0.46 m in value added and support another 1 in direct local jobs per year during the construction phase of the project.

The total estimated construction phase local impact is $ 5.49 m in output, $ 1.68 m in value added and 7 local jobs per annum over 2 years.

Construction phase (2 year period)

export

City of Joondalup - Modelling the impact of:
- adding $4.4m in Construction

Economic measure	Output ($m)	Value-added ($m)	Local Jobs (annual)	Residents jobs (annual)
Impacts on City of Joondalup economy	--	--	--	--
Direct impact on selected sector(s)	4.40	1.22	5	--
Industrial impact	0.54	0.22	1	--
Consumption impact	0.54	0.24	1	--
Total impact on City of Joondalup economy	**5.49**	**1.68**	**7**	**5**
Multipliers	--	--	--	--
Type 1 multiplier (direct and industrial)	1.12	1.18	1.12	--
Type 2 multiplier (direct, industrial and consumption)	1.25	1.38	1.27	--
Impact on Western Australia economy	--	--	--	--
Total impact - Western Australia outside City of Joondalup	4.18	2.06	9	10
Total impact Western Australia economy	9.67	3.74	15	16
Impact on Australian economy	--	--	--	--
Total impact outside Western Australia economy	2.59	1.13	5	5
Total impact on Australian economy	12.25	4.87	20	20

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions). Note: All $ values are expressed in 2019/20 base year dollar terms.

5.2 Recurring social benefits

Provision of new outdoor youth recreation facilities would provide significant social benefits as follows:

- Continuous health benefits from participating in leisure activities
- Reduced crime as youth has greater activity and choice
- Human capital uplift
- Personal satisfaction

5.3 Next stages

Once a preferred option is agreed, the City can undertake a Social & Economic Return Investment analysis as it normally does for other major projects. This would involve the following:

- New users expected for each facility. This would be based on population values and estimated percentage of uptake.
- Multiply the users with approved SROI proxies. For example, there is an accepted proxy of $3.92 per year of continuous health benefits for participation in leisure activities.
- Calculation of a Benefits Cost Ratio (BCR) which compares the overall benefits versus the costs on a dollar by dollar basis.

6 RISK ASSESSMENT

6.1 Risk Evaluation

An assessment of project risks was undertaken in accordance with the City's Risk Management Policy and Framework. This included identification, analysis, and evaluation of project risks.

The risk assessment was informed by input from the internal steering group and known risks associated with outdoor youth recreation facilities; these were an input to the risk identification.

Table 41 provides a summary of the risk assessment for the overall project and determined level of risk for identified events.

Table 41: Evaluated risks associated with the project.

Risk	Risk level
User attendance at facilities is greater than the intended capacity of nodes in local parks	HIGH
Greater demand for facilities outside of Craigie, Mullaloo and Padbury driven by project.	MEDIUM
Budget requirements for preferred option not supported	MEDIUM
Facilities do not meet stakeholder expectations	MEDIUM
Project not supported	MEDIUM
Conflict between vehicles and users riding between nodes	MEDIUM
Insufficient project team resources to deliver	LOW
Anti-social activities occur	MEDIUM
Noise emissions from multi-use facilities impact its useability	MEDIUM
High ongoing maintenance costs for facilities	MEDIUM

6.2 Risk treatment

High risks

A high-risk level was identified for the risk "user attendance at facilities is greater than the intended capacity of nodes in local parks". The main contributing factor to this classification is the limited extent of established facilities of this nature in the City currently. The undersupply of outdoor youth recreation facilities in the central coastal area may contribute to high demand, resulting in attendance and use of local nodes which is beyond the intended capacity of facilities and beyond the capacity of local parks.

In accordance with the City's Risk Management Framework, identified project risks with a risk level of "high" are not acceptable and require action to manage.

Table12 identifies the high risks and describes recommended controls to mitigate those risks.

Table 52: High risks requiring action to manage

Risk	Inherent Risk	Controls	Control Effectiveness	Residual Risk
User attendance at facilities is greater than the intended capacity of nodes in local parks.	High	• Limit facility sizes to incidental scale to only encourage local use. • Ensure incidental scale facilities are distributed throughout the subject area to reduce the population catchment for individual facilities.	Effective	Medium

Medium risks

The following outlines risks identified as having a medium risk level, although this risk level is considered acceptable, control measures have been identified for each risk to reduce the residual risk in subsequent project stages.

Table 63: Medium risks requiring action to manage

Risk	Inherent Risk	Controls	Control Effectiveness	Residual Risk
Greater demand for facilities outside of Craigie, Mullaloo and Padbury driven by project.	Medium	• Facilities to be provided as part of this project directly respond to key implementation actions in the OYRS. Additional facilities developed in the City beyond this project should be done so in accordance with the OYRS to ensure equitable access.	Effective	Low/Medium
Facilities do not meet stakeholder expectation	Medium	• Ensure that facilities are designed to incorporate elements which are rideable by mountain bike users at the detailed design stage to address community expectations.	Effective	Low
Conflict between vehicles and users riding between nodes	Medium	• Encourage use of controlled intersections, underpasses and local roads when providing directional information for users to navigate between nodes.	Effective	Low/Medium

		• Facilities to be designed to encourage access to facilities from local roads.		
Anti-social activities occur	Medium	• Facilities should be located within parks which are already activated with existing facilities such as playgrounds and sporting amenities to provide active and passive surveillance to discourage anti-social behaviour. • Providing engaging facilities for young people and a hub for youth outreach services supports reducing general anti-social behaviour by young people.	Effective	Low/Medium
Facilities are unable to meet the noise requirements of the Environmental Protection (Noise) Regulations 1997.	Medium	• Facilities of this nature should maintain sufficient separation from nearest residences. Noise modelling should be undertaken to inform detailed design. • Materials and design requirements for noise mitigation should be implemented.	Effective	Low/Medium
High ongoing maintenance costs for facilities	Medium	• Ensure that facilities are designed with hard wearing low maintenance materials such as asphalt at the detailed design stage.	Effective	Low

6.3 Risk Variance between options

It should be noted that the above risk assessment has been undertaken for the project holistically, inclusive of all masterplan options developed. The risks identified for the project are influenced by a number of different causes, wherein the risk classifications generally have minimal variation between masterplan options once controls are applied.

PREFERRED OPTION AND RECOMMENDED SCOPE

6.4 Option evaluation

A project needs to be evaluated against all of the project objectives, not just the financials. Detailed information relating to the evaluation of all options is provided in the Options Development and Evaluation Report.

Each of the spatial options developed was evaluated against a set of criteria through a multi-criteria assessment. The criteria used in the assessment were developed to reflect the project objectives. Specific indicators were then developed to provide a metric against which the option could be measured to provide a quantifiable scoring method. Criteria and indicators are shown in Table 13.

Table 13: Criteria and indicators for multi-criteria evaluation

Criteria	Controls
Financial sustainability – one off costs are affordable and recurring impacts affordable	Operating deficit per year is the primary measure plus another measure that the one-off costs are affordable
Social/Economic – social and economic return on investment	Score is based on the Benefits Cost Ratio and the Size of the one-off investment
Social – scope bridges the gap	Assess whether options meet the objective: Facilities respond to critical infrastructure gaps identified in the OYRS, including: 1) Access to dedicated BMX/MTB facilities in the central coastal area. 2) Local accessible, multi-purpose incidental facilities across the central coastal area targeted to entry level and social participation in all recreation styles.
Social – engaging facilities	Assess whether options meet the objective: Facilities provide an attractive, engaging place and opportunities for young people to connect and engage in physical activity.
Environment – enhances/complemented	Desktop environmental impact assessment
Social – safe facilities	Assessment against safety indicators: 1) Are facilities safe while using? 2) Are facilities safe to access? 3) Is sufficient surveillance maintained over facilities? Are facilities easily maintained in safe condition?

Table 14 summarises the scores for each option against relevant indicators and calculates a weighted score out of 5.

Table 14: Weighted scores and options ranking

Category	Criteria	Pairwise Comparison	Interconnected Mountain Bike Urban Trails Option1	Multi-user nodes Option2	Multi-user trails Option3	Dedicated BMX/MTB Hub Option4	Hub and Multi-user nodes Option5
Financial sustainability	Financial sustainability - one off costs are affordable and recurring impacts affordable	27%	1	2	2	3	2
Social / Economic	Social & Economic Return on Investment	13%	3	2.5	2.5	2	2
Social	Scope bridges the gap	7%	3.5	4	5	3	4
	Engaging facilities	13%	5	5	5	4	4.5
Environmental impacts	Enhanced / complimented	7%	2	3	2.5	3	3
Social	Safe facilities	33%	3	4	4	4	3.5
		Weighted	2.7	3.3	3.4	3.3	3.0
		Rank	5	2	1	2	4

6.5 Recommended scope for facilities

The multi-criteria assessment indicates one preferred option:

- Option 3 – Multi-user trails

Options 2 and 4 also scored highly. Common to these options is a design approach that provides a centralised trail head featuring a BMX/MTB hub. The preferred option expands on this to provide a range of multi-use incidental facilities located across Padbury, Craigie and Mullaloo which cater to a broad variety of ride styles such as MTB, BMX, skate and scooters as well as providing specialist MTB elements to encourage trails discovery.

The estimated financial impacts modelled for the preferred option is:

- Option 3: $4.4m with an overall 20-year cost of over $14.8m (including depreciation), corresponding to an operating cost per ratepayer per year of $5.54.

The recommended masterplan option for urban bike trails through Craigie, Mullaloo and Padbury represents a suitably sized network of facilities which responds to community demand as well as the broader strategic direction for the development of outdoor youth recreation facilities in the City. The MTB/BMX hub component caters to the gap identified in the OYRS for a dedicated MTB/BMX hub in the central coastal area and for the establishment of an urban BMX/MTB trail to connect facilities across the City. The provision of all wheels facilities also responds to the gap identified in the OYRS for the provision of multi-purpose incidental scale facilities across the City. The bike element features respond to community demand for specialised MTB facilities demonstrated through the youth workshop and petition.

The recommended scope of facilities and rationale for their inclusion is shown in Table 2 below.

Table 7: Recommended Scope of Facilities for Urban Bike Trails

Facility type	Rationale for inclusion
MTB/BMX Hub at Whitfords West Park	Meets need for dedicated mountain bike/BMX facility in the central/costal area as identified in *Outdoor Youth Recreation Strategy*
Six incidental scale bike node facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City as identified in the *Outdoor Youth Recreation Strategy* and as requested by petitioners.
Three incidental scale all wheels node (pump track) facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City and the need for the distribution of three to five multi-purpose, incidental scale facilities across the northern, central and southern areas of the City as identified in the *Outdoor Youth Recreation Strategy.*
One incidental scale all wheels node (skate path) facility located in Padbury, Craigie or Mullaloo	Meets the need for the distribution of three to five multi-purpose, incidental scale facilities across the northern, central and southern areas of the City as identified in the *Outdoor Youth Recreation Strategy.*
Five individual bike element node facilities located throughout Padbury, Craigie and Mullaloo	Meets the need for the establishment of an urban BMX/mountain bike trail to connect facilities across the City as identified in the *Outdoor Youth Recreation Strategy* and responds directly to demand for mountain bike specific facilities identified from youth workshops and outlined in the petition.

The recommended scope of works responds to the current gap in outdoor youth recreation facilities in the central coastal area of the City, as outlined in OYRS and responds to the Council request based on the petition put to the City.

In summary, the options evaluation identifies that a nominal capital budget of $4.4m (in today's dollars) should be sufficient to deliver facilities that meet the project objectives.

If progressed, the concept design stage for each node will confirm the specific design and locations of facilities across Padbury, Craigie and Mullaloo subject to broader community consultation and technical investigations. The project is recommended to be feasible and for approval on the basis that:

- The project would provide facilities in response to a critical gap in the provision of mountain bike and BMX facilities in the central coastal part of the City as identified in the City's *Outdoor Youth Recreation Strategy*.
- The project would provide facilities which would directly respond to the petition put to the City by community members.

- The project delivers diversity in facility types which caters to a range of different recreation styles and therefore the investment prioritises value for all young community members, not just mountain bike users.
- Grant funding will be sought to contribute to capital costs.

7 SUMMARY, RECOMMENDATION & NEXT STAGES

7.1 Implementation

Should Council endorse a scope of works to progress, delivery of facilities will be provided through a staged approach over a number of years, with prioritisation and funding allocated for concept design for each facility through the annual budget process.

The concept design stage is anticipated to include, but is not limited to the following:

- Staged delivery of facilities
- Site feature surveys of relevant parks
- Acoustic modelling
- Detailed costing
- Arborist reporting
- Transport impact assessment
- Concept design of facilities based on relevant technical investigations

It is noted that the project is considered a major project although it is proposed to be delivered through a staged implementation approach. Should Council endorse the recommended scope to progress, the project should be regarded as an approved capital project thereafter.

7.2 Disclaimer

This report does not contend that the financial projections will come to pass exactly as stated but are intended to give sufficient justification for the project to proceed to concept design. The projections are best estimates at this point in time but there is a level of risk and uncertainty in all the projections. The actual costs and income will vary, due to the following:

- Site and geotechnical survey
- Concept design and confirmation of facility design
- Drainage design and earthworking requirements
- Escalations in materials and construction costs
- Confirmation in maintenance requirements

The financial projections will be updated at each stage of the project so that the confidence of the assumptions improves. At this early stage in the project, the financial estimates have a great deal of uncertainty.

APPENDICES

Nil.

ATTACHMENT 12.4.2

Urban Bike Trails Business Case
- Options development and evaluation

Project Name	**Urban Bike Trails**
Project Sponsor	Director Planning and Community Development
Project Manager	Project Officer
Joondalup 2032 Key Theme	Place
HP Records	

Urban Bike Trails

Options development and evaluation

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Urban Bike Trails

Options development and evaluation

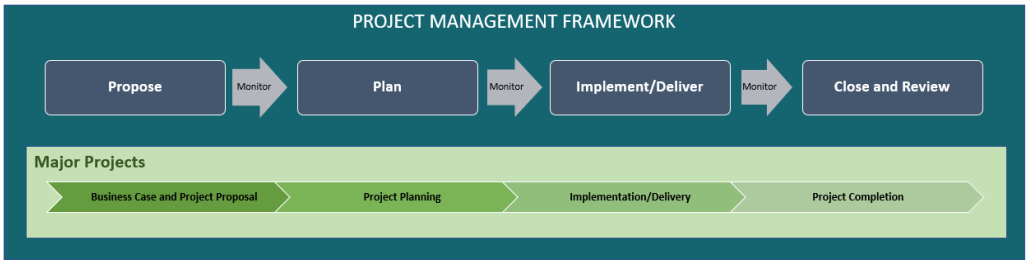
1 INTRODUCTION / BACKGROUND

1.1 Purpose of paper

The purpose of this paper is to document the process used to develop and evaluate options for the business case for urban bike trails.

1.2 Project Management Framework.

The City uses a standard project methodology for managing projects, the Project Management Framework, which has different requirements for each type of project. This project is deemed to be a Major Project, which has the following four phases. The project is currently within the first phase, "Propose".



There are five standard steps within the "Propose" phase, these are listed below. This report covers step 3, Option Evaluation.

Five-Step Process for approval of a Major Project

1.3 Project Background

A 349-signature petition was received on 8 December 2020 requesting a new local or district scale combined mountain bike and BMX facility at Whitfords-West Park, improvements to existing BMX tracks at Haddington Park, Triton Park and Littorina Park, and provision of BMX tracks and interconnected mountain bike trails through Craigie, Mullaloo and Padbury (C125-12/20 refers).

In response to various preceding petitions for provision of skate and BMX facilities, the City prepared an *Outdoor Youth Recreation Strategy* (OYRS) to inform the future provision of facilities for outdoor youth recreation within the City of Joondalup.

The strategy was adopted by Council in February 2021 (CJ017-02/21 refers).

Following endorsement of the OYRS and in response to the petition received on 8 December 2020, at its meeting held on 16 February 2021 (CJ018-02/21 refers) Council requested the Chief Executive Officer to initiate the development of a business case for a combined mountain bike and BMX facility at Whitfords West Park; improvements to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park; and interconnected mountain bike trails through Craigie, Mullaloo and Padbury.

1.4 Disclaimer

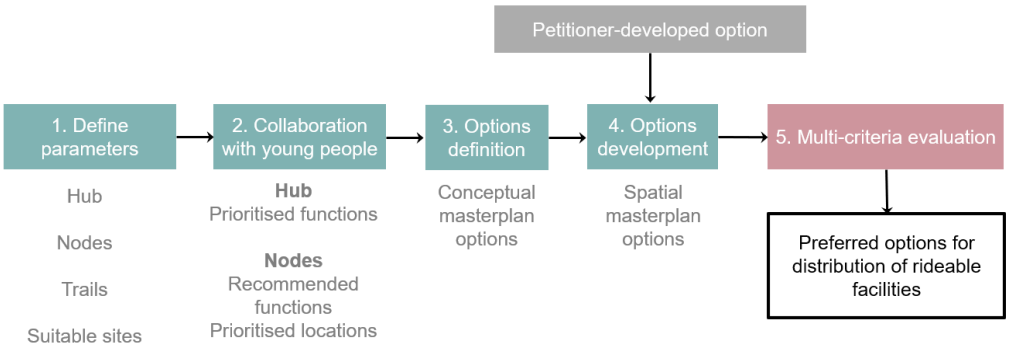
The options evaluated by the project team have been considered based on the best available knowledge at this time. The exercise was conducted based on desktop analysis, existing information, opinion of cost on concept plans prepared and provided by facility design consultants, and consultation with young people as the target demographic for facilities.

2 OPTION DEVELOPMENT AND EVALUATION PROCESS

2.1 Overview

The approach to develop and evaluate options is illustrated below.

As a community-led project concept, the options development process was an agile approach, with various stages refining aspects of the project concept, resulting in options for evaluation.



Each aspect of the process is explained in more detail below.

1. Defining parameters

Presentations to the City by the lead-petitioners described the project in relation to three elements which create the trails experience – a hub, nodes, and trails.

To move into the options development process, these three elements were explored and defined as an input to a collaborative session with young people. This process established critical project parameters to enable development of additional project options, in particular sites that might be considered for facilities.

2. Collaboration with young people

A design workshop invited local young people with an interest in mountain biking and BMX to be involved in the options development process. Through several workshop activities, participants prioritised functions for a MTB/BMX hub, and recommended and prioritised nodes types and facilities for trails. All feedback provided in the collaborative workshop is provided within the Consultation Outcomes Report in Appendix 1.

3. Options definition

Five conceptual approaches were developed based on informing information from:

- Trails masterplan option developed by lead petitioners.
- Consultation outcomes from youth workshop.
- Strategic directions set out in the OYRS.

Conceptual approaches were established as the basis of options, to define how the project might be delivered. The conceptual masterplans defined the functional arrangement of facility types which might collectively establish a trail experience through a local area. The conceptual approaches articulate ways that facilities distributed across a local area could provide a trails experience and considered various functional and user types.

4. Options development

Conceptual approaches were translated into spatial masterplan options, informed by the inputs of young people. The spatial masterplans illustrate how the concepts could be delivered through facilities in Padbury, Mullaloo, Craigie, and Kallaroo,

Spatial masterplans included:

- Visualisation of the parks and the functional type of facilities that would form trails in the study area.
- Example concepts for each facility type, visualising the types of facilities that might be provided within parks identified for that function.

5. Multi-criteria evaluation

Using criteria that align with the project objectives, a multi-criteria evaluation compared the options, and provided a quantifiable approach to ranking the options based on their consistency with the project objectives. The option of 'do nothing' was not considered in this instance given there is a critical gap identified in the provision of outdoor youth recreation facilities in the central coastal region of the City, and there are currently no established facilities in the area which provide recreation opportunities to use as a baseline.

6. Confirm preferred distribution of bike facilities

Based on the ranking of options through the multi-criteria evaluation, two preferred options were identified to inform the recommended scope to be progressed to the concept design stage for the project.

3 PROJECT PARAMETERS

The options development process explores the three aspects of Council's resolution for the business case, including:

- A combined mountain bike and BMX facility at Whitfords West Park
- Improvements to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park
- Interconnected mountain bike trails through Craigie, Mullaloo and Padbury

Rather than separately evaluating these aspects, an integrated options development and evaluation approach was undertaken. Combining consideration of the project elements through integrated options enabled the business case to consider, holistically, the cost benefits of the aspects.

3.1 Improvements to existing BMX tracks

Existing BMX tracks at Haddington Park and Triton Park are located along the trails route provided by the lead petitioners. Therefore, upgrades to these facilities were explored as potential nodes forming part of trails within Craigie and Mullaloo. This allows the business case to explore how such facilities would complement and form part of a trails experience through the identified suburbs. This avoided potential duplication should upgrades to these facilities be considered in isolation of the hub and trails components.

Whilst there may be opportunity to connect Littorina Park to the Craigie trail by way of a spur, Ocean Reef road presents a significant barrier which limits the value of this park being considered as part of a localised, cohesive, accessible trail without significant infrastructure which would have substantial financial implications. It's location north of Ocean Reef road and isolation from other facilities within the Craigie trail makes it a low priority node to include, therefore it has not been incorporated into the options development process as part of the business case.

Any consideration of upgrades should consider the OYRS'*s* recommendations for distribution of incidental facilities throughout the City. The City does not currently have any incidental facilities in the Heathridge locality, therefore provision of an incidental facility in that locality would be consistent with community need and the strategic actions included within the strategy. Littorina Park includes a range of complementary recreational activities therefore would be an appropriate site for incidental facilities, independent of the feasibility or otherwise of the broader trails project.

3.2 Site suitability for nodes

An initial investigation into the suitability of local parks for inclusion in options was undertaken as a key input to the options development process. Parks suitable for hosting nodes were determined by:

- Consideration of current use and space available for additional facilities,
- General site constraints,

- Planned or scheduled upgrades, and
- How parks connect to each other via local roads and PAWs, enabling their function as a connected trail
- Assessment against the City's endorsed Public Open Space Framework to ensure parks were identified as either 'optional' or 'recommended' for incidental scale skate/BMX facilities.

Beenyup Drainage Corridor

The Beenyup Drainage Corridor is the only site identified for inclusion of potential facilities which is not managed by the City of Joondalup.

Any rideable elements at this site would be delivered as part of a broader activation of the Beenyup Drainage Corridor.

The business case, therefore, assumes that (if feasible) any rideable elements on that site would be delivered through the activation of the Beenyup Drainage Corridor. Negotiations on the activation of the corridor is at a stage too early to allow development of a comprehensive concept plan to commence the process of gaining in-principle support from Water Corporation. Therefore, this feasibility would need to be investigated further as part of the concept design stage for the project.

Overall site suitability

Parks selected as part of the masterplan options development were done so based on the site suitability investigations outlined above, however it should be noted that the appropriateness of facilities at the parks identified in masterplan options is still subject to detailed technical studies, inclusive of site feature surveys, acoustic assessment, detailed costing and broader community consultation which would be conducted as part of the concept design stage. As such this business case does not seek to confirm an exact trail, but instead a scope of work to be progressed wherein alternative locations for facilities can be investigated further through the concept design stage.

3.3 Interconnected trails

Initial consideration of trails demarcation identified two ways in which connecting trails could be provided and/or communicated to facility users:

- Formalised trails routes, utilising signage and road markings to delineate trails connections through local roads, public access ways, and road underpasses
- No formalised routes, utilising signage at each facility to communicate locations of other nodes and major road crossings (underpasses and signals). With this information, users can utilise local roads, public access ways, and road underpasses to create their preferred routes between their preferred facility experiences.

Formalised trails routes introduces additional costs and potential complexity, for example the need for approval of Main Roads Western Australia for road markings and signage. All local roads in the City of Joondalup are appropriate for use by local cyclists, and the project is not dependent on formalising routes to enable use of the road network for the project. A trails approach which enables young people to create their preferred routes and trails, potentially incorporating other destinations or facilities outside of the scope of the bike trails, would be more aligned with how young people explore, and also reduces the cost and complexity of the project.

4 CONSULTATION OUTCOMES

4.1 Collaborative workshop

A collaborative workshop gained input of young people into developing options for the business case to evaluate.

Workshop activities were designed to enable local young people to:

- Prioritise facility types for inclusion in a MTB/BMX hub, informing the scope for this project aspect.
- Provide input and perspectives on the types of nodes and bike experiences that might be suitable for the parks in the project area to inform development of additional options.
- Prioritise node locations to inform development of rationalised options for evaluation.

The collaborative workshop did not ascertain or test preferences for various options or trails approaches. Feedback is relevant only to development of masterplan options, not in the evaluation of those options.

All feedback provided in the collaborative workshop is provided within the Consultation Outcomes Report in Appendix 1.

4.2 Informing themes

Several key themes and observations from the workshop and feedback identify several approaches for trails options to explore as part of the business case project.

Preferred hub functions

The initial exercise undertaken by workshop participants was a facility ranking exercise, to inform priority facilities and functions for a BMX/MTB hub.

Collated rankings, as listed below, indicate broad preference for specialist and unique bike facilities as the priority facility type to include in a hub. The order of preference for facilities to be provided in a hub, based on 16 participants, include;

1. Dirt Jumps
2. Gravity/Climb Feature
3. *Technical feature*
4. *Pump track*
5. Cross country trail
6. Small skate/scooter feature
7. Junior BMX track

There was limited difference in preference between technical features and a pump track, therefore these items are italicised and should be considered as similarly preferred.

Scale of "nodes"

Conversation and feedback from small group table exercises identified that consideration could be given to the scale, size, and/or complexity of nodes when developing options.

Feedback and observed conversation relevant to the scale of nodes included:

- Feedback across tables identified, for many parks, a general lack of consensus on particular bike elements preferred. For each park, a wide variety of experiences tended to be recommended.
- Feedback from one table identified that a single bike feature/function was not always a clear answer for a site or preferred. Discussion and spatial recommendations noted that a number of features/functions together would be desirable and would provide a more enjoyable experience, for example co-location of a junior node and pump track, or a mountain bike track co-located with or incorporating dirt jumps.

This theme of feedback suggested that masterplan options should explore incidental scale nodes, located within parks of sufficient size to accommodate them.

The City's OYRS identifies the need for incidental scale recreation facilities to be distributed throughout the central coastal area to address the latent need identified. The OYRS goes on to define what an appropriate scale is for an incidental facility, and specifically sets out the following:

- Smaller facilities integrated with other recreation functions of parks.
- Their design and setting enable their use by all age groups and skill levels across a diversity of recreation styles.
- Examples of incidental scale facilities are Robinson Reserve Skate Path in the City of Stirling and Banks Reserve Skate Park in the City of Vincent.

Although consultation outcomes identified community desire for nodes of varying sizes, the project should also remain consistent with the broader strategic directions set out in the OYRS with regard to scale. The OYRS recommends that facilities located in local parks should be of an incidental scale. Given the current lack of established outdoor youth recreation facilities in the central coastal area, any nodes developed which are greater than an incidental scale, run the risk of drawing users from beyond just a local scale and operating at a capacity which would be expected for a dedicated facility and beyond the capacity of a local park. As such the business case assumes that facilities incorporated as part of the masterplan options outside of the hub are of an incidental scale.

Facilities for multi-users

As part of the design exercise in the workshop, participants were offered, in addition to MTB specific nodes, potential node types which would facilitate use by non-MTB users, for example facilities also suitable for use by BMX, scooters and skaters.

Conversation and feedback suggested little differentiation between BMX or MTB specific facilities. Pump tracks and junior nodes, whilst typically associated with use by BMX and scooter riders were valued as complementary bike experiences. Three of four tables recommended these facility types at least once for each suburb, with the remaining table recommended these facility types for one of the three suburbs.

Several tables also identified the opportunity for the inclusion of skate paths, suitable for use by skateboards, scooters, and bikes, to broaden the appeal of the project and meet known demand for skate facilities in some locations.

This theme of feedback suggests that additional options should incorporate some facilities for multiple user types to broaden the appeal and value of the project, whilst including engaging facilities targeted to bike users.

Locations of nodes

Conversation and feedback from small group table exercises and a group prioritisation activity identified several themes relevant to locations of nodes.

A dominant theme, consistent with feedback regarding the scale of nodes, was that smaller parks were not identified as a priority for bike elements or facilities. Locations prioritised by participants tended to be parks with complementary recreation facilities where young people already spend time, or parks with sufficient size to accommodate larger, more engaging bike features.

A divergent, though not prevalent, theme noted in table feedback which discussed parks individually, observed that:

- Some smaller parks could provide unique bike experiences due to their topography or characteristics.
- There was value in upgrading existing bike facilities in some smaller parks.
- Bike facilities presented an opportunity to activate parks which currently are not used.

This theme of feedback indicates that:

- Masterplan options should illustrate what it would look like if the project were to focus on priority locations for nodes, being those parks where kids already spend time, or parks with sufficient space for nodes that incorporate multiple elements, and
- Recognising that there were two views with respect to the benefits of including facilities in smaller parks, masterplan options should illustrate what the project could look like with and without including elements in smaller parks.

5 MASTERPLAN OPTIONS

Facility categories for nodes

The feedback themes described above were used to establish the following functional facility categories for nodes to form the broader spatial masterplan options:

- **Mountain bike nodes**: facilities targeted to mountain bike users only, designed into local parks, utilising natural contours, each containing unique mountain bike elements to encourage movement between nodes. Tracks would be designed for non-circuit, flow through movements. Difficulty of each track is denoted by the Trail Difficulty Rating System (TRDS).
- **Bike nodes**: a bike path/track within local parks, utilising natural contours and including a few obstacles, curves, jumps and/or challenges. Caters to a range of bike types. No difficulty rating applied to facilities.
- **Bike elements**: smaller, rideable features within small, under-utilised parks which complement bike nodes, encouraging trails discovery. A single element type would be included on a small track within a local park, intended to be used by riders passing through a park on the way between nodes rather than a structure that attracts people to stay and play in the park.
- **All wheels nodes**: a local, multi-purpose ride structure, suitable for bike, scooter and skate users. It could be provided as a small pump track or skate path.
- **Trail head at Whitfords West Park**: a trail head could incorporate a BMX/MTB hub, an all wheels node, or no facilities at all.

Concept sketches were developed by trail design consultants Common Ground for each of the above facility categories. A case study approach was adopted wherein concept sketches were developed for selected parks, illustrating how various facility types might be incorporated into local parks. These sketches are for illustrative purposes only, the locations of facilities and specific designs are subject to change through the concept design stage of the project. Concept sketches are provided in Appendix 2.

Conceptual masterplan options

Five conceptual masterplan options were developed based on informing information from:

- Trails masterplan option developed by lead petitioners.
- Consultation outcomes from youth workshop.
- Strategic directions set out in the OYRS.

Conceptual masterplan options are presented spatially below relative to their different informing origins:

Urban Bike Trails

Options development and evaluation

Table 1: Conceptual masterplan option developed by lead petitioners.

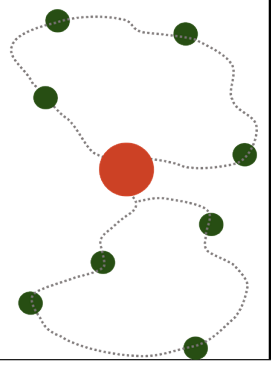
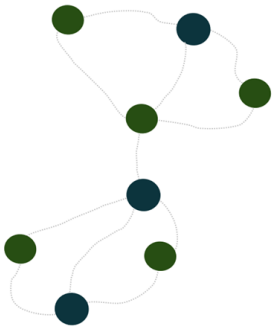
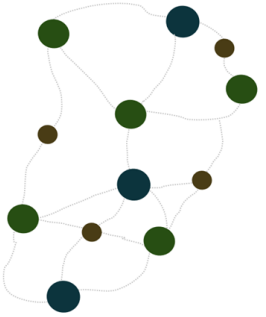
Option	Concept
Interconnected mountain bike urban trails Developed by lead petitioners, this option comprises a hub and distributed nodes of mountain bike elements forming trails through local areas.	Legend **Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc. **Mountain Bike Nodes** Mountain bike path within local parks, utilising natural contours and containing unique mountain bike elements to encourage flow through movement between nodes. Utilises Trail Difficulty Rating System **Spokes** Safe cycle access though public areas to link nodes and the hub, creating interconnected, circular trails within neighbourhoods. These trails might utilise local roads, public access ways, and road underpasses. 

Table 2: Conceptual masterplan options developed from youth workshops.

Option	Concept
Multi-nodes for multi-users A local, accessible network of engaging experiences for bike users, including facilities for multiple user groups.	Legend **Bike nodes** Bike path within local parks, utilising natural contours and including a few obstacles, curves, jumps, and/or challenges. **All wheels nodes** Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. Can be provided as pump track or skate path style facilities. **Create your own trail** Signage at each facility communicates locations of other nodes and major road crossings (underpasses and signals). With this information, users can utilise local roads, public access ways, and road underpasses to create their preferred routes between their preferred facility experiences. 
Multi-node trails A local, accessible network of engaging experiences for bike users, including facilities for multiple user groups. Complementary mountain bike features in local parks encourage local exploration and discovery through trails	Legend **Bike nodes** Bike path within local parks, utilising natural contours and including a few obstacles, curves, jumps, and/or challenges. **Bike elements** Smaller rideable features located within small, under-utilised pocket parks complement the bike nodes, encouraging trails discovery **All wheels nodes** Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. May be provided as pump track or skate path style facilities. **Create your own trail** Signage at each facility communicates locations of other nodes and major road crossings (underpasses and signals). With this information, users can utilise local roads, public access ways, and road underpasses to create their preferred routes between their preferred facility experiences. 

Urban Bike Trails

Options development and evaluation

Table 3: Conceptual masterplan options developed from OYRS

Option	Concept
Strategy benchmark option 1 Dedicated BMX/MTB hub to meet district-level bike facility demand	**Legend** **Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc. District scale, dedicated bike facility, facilitating skills development, sport, competition, and social interactions.
Strategy benchmark option 2 Dedicated BMX/MTB hub to meet district-level bike facility demand, with distributed local, multi-use incidental facilities	**Legend** **Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc. District scale, dedicated bike facility, facilitating skills development, sport, competition, and social interactions. **All wheels nodes** Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. Can be provided as pump track or skate path style facilities.

Spatial options development

From the above conceptual masterplan options, five spatial masterplan options have been developed for the provision of outdoor youth recreation facilities in Padbury, Craigie, Kallaroo and Mullaloo. These are presented spatially in Appendix 3.

A central trail head has been identified for all spatial masterplan options at Whitfords West Park as this is a potential connector between all suburb trails. Irrespective of option, the trail head could incorporate a hub, a node, or no facilities at all.

For the purpose of the financial evaluation and multi-criteria analysis, a hub facility has been assumed for all options as a trail head, as this best addresses the scope of work requested to be investigated by the business case and provides the 'worst case' scenario for the cost estimates.

Table 4 below outlines the elements associated with the masterplan options.

Urban Bike Trails

Options development and evaluation

Table 1: Options and scope of facilities

Option	Elements	Included Facilities		
		Padbury Trail	Craigie Trail	Mullaloo Trail
Option 1: Interconnected mountain bike urban trails Developed by lead petitioners, this option comprises a hub and distributed nodes of mountain bike elements forming trails through local areas.	**Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc.	Whitfords West		
	Nodes Facilities targeted to mountain bike users only, designed into local parks, utilising natural contours, each containing unique mountain bike elements to encourage movement between nodes. Tracks would be designed for non-circuit, flow through movements. Difficulty of each track is denoted by the Trail Difficulty Rating System (TRDS).	MacDonald Park Simpson Park Brisbane Park	Whitfords East Park Camberwarra Park Albion Park Barwon Park Gradient Park Beldon Park Haddington Park Warrandyte Park Watercorp Services Corridor	Korella Park Waltham Park Charonia Park Triton Park
	Spokes Safe cycle access though public areas to link nodes and the hub, creating interconnected, circular trails within neighbourhoods. These trails might utilise local roads, public access ways, and road underpasses.	Line marking or signage on roads or pathways indicating the location of the 'spoke' or trail.		
Option 2: Multi-user nodes A local, accessible network of engaging experiences for bike users, including facilities for multiple user groups.	**Bike nodes** Bike path/track within local parks, utilising natural contours and including a few obstacles, curves, jumps and/or challenges. Caters to a range of bike types. No difficulty rating applied to facilities.	Brisbane Park	Gradient Park Beenyup Drainage Corridor Warrandyte Park	Charonia Park Anemone Park
	All wheels nodes Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. Can be provided as pump track or skate path style facilities.	Simpson Park (pump track) Gibson Park (skate path)	Haddington Park (pump track)	Triton Park (pump track)
	Central Trail Head	Whitfords West		

Urban Bike Trails

Options development and evaluation

Option	Elements	Included Facilities		
		Padbury Trail	Craigie Trail	Mullaloo Trail
	A trail head, providing a connecting site between all suburb trails, could be provided as a hub, a bike node (pump track), or no facilities. For the purpose of the financial evaluation and multi-criteria analysis, a hub facility has been assumed, as this best addresses the scope of work requested to be investigated by the business case.			
	Create your own trail Signage at each facility communicates locations of other nodes and major road crossings (underpasses and signals). With this information, users can utilise local roads, public access ways, and road underpasses to create their preferred routes between their preferred facility experiences.			
Option 3: **Multi-user trails** A local, accessible network of engaging experiences for bike users, including facilities for multiple user groups. Complementary mountain bike features in local parks encourage local exploration and discovery through trails	**Bike nodes** Bike path/track within local parks, utilising natural contours and including a few obstacles, curves, jumps and/or challenges. Caters to a range of bike types. No difficulty rating applied to facilities.	Brisbane Park	Korella Park Beenyup Drainage Corridor Warrandyte Park	Charonia Park Anemone Park
	Bike elements Smaller rideable features located within small, under-utilised pocket parks complement the bike nodes, encouraging trails discovery.	Oxley Park North MacDonald Park	Mandalay Park Whitfords East Park	Gradient Park
	All wheels nodes Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. Can be provided as pump track or skate path style facilities.	Simpson Park (pump track) Gibson Park (skate path)	Haddington Park (pump track)	Triton Park (pump track)
	Central Trail Head A trail head, providing a connecting site between all suburb trails, could be provided as a hub, a bike node (pump track), or no facilities. For the purpose of the financial evaluation and multi-criteria analysis, a hub facility has been assumed, as this	Whitfords West		

Urban Bike Trails

Options development and evaluation

Option	Elements	Included Facilities		
		Padbury Trail	Craigie Trail	Mullaloo Trail
	best addresses the scope of work requested to be investigated by the business case.			
	Create your own trail Signage at each facility communicates locations of other nodes and major road crossings (underpasses and signals). With this information, users can utilise local roads, public access ways, and road underpasses to create their preferred routes between their preferred facility experiences.			
Option 4: **Strategy benchmark option 1** Dedicated BMX/MTB hub to meet district-level bike facility demand	**Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc. District scale, dedicated bike facility, facilitating skills development, sport, competition, and social interactions.	Whitfords West		
Option 5: **Strategy benchmark option 2** Dedicated BMX/MTB hub to meet district-level bike facility demand, with distributed local, multi-use incidental facilities	**Hub** Mountain bike and BMX activity hub, which may include specialised tracks and development areas for different skill levels, a diversity of obstacles, jumps, and challenges, including supporting infrastructure such as parking, shade, lighting, CCTV, toilets, etc. District scale, dedicated bike facility, facilitating skills development, sport, competition, and social interactions.	Whitfords West		
	All wheels nodes Local, multi-purpose facilities that are suitable for skate, scooter, and BMX/bike users. Can be provided as pump track or skate path style facilities.	Gibson Park (skate path)	Haddington Park (pump track)	Triton Park (pump track)

6 MULTI-CRITERIA EVALUATION OF OPTIONS

A project needs to be assessed against the objectives, both financial and non-financial, so that the option that provides the overall best outcome can be recommended. The process needs to be an objective assessment, that can be fully defended. The multi-criteria assessment prepared for this business case was prepared as follows:

- Criteria selected – developed to reflect the project objectives, and together with any other criteria deemed necessary to evaluate the options.
- Scoring range – develop a method for scoring each option against the criteria. The method needs to ensure that each option can be clearly categorised and the differences between the options are clear.
- Weighting – each of the criteria needs to be weighted e.g., should the financial impacts be given a higher weighting than utilisation?
- Scoring – each option is then scored.
- Review.

6.1 Criteria and indicators

Criteria were developed to reflect the project objectives. Specific indicators were then developed to provide a metric against which each option could be measured to provide a quantifiable scoring method. Criteria and indicators are shown in Table 5.

Table 5: Criteria and indicators for multi-criteria evaluation

Criteria	Indicator (metric)
Financial sustainability – one off costs are affordable and recurring impacts affordable	Operating deficit per year is the primary measure plus another measure that the one-off costs are affordable
Social/Economic – social and economic return on investment	Score is based on the Benefits Cost Ratio and the size of the one-off investment. A desktop review of the estimated BCR for each option was used.
Social – scope bridges the gap	Assess whether options meet the objective: Facilities respond to critical infrastructure gaps identified in the OYRS, including: 1) Access to dedicated BMX/MTB facilities in the central coastal area. 2) Local accessible, multi-purpose incidental facilities across the central coastal area targeted to entry level and social participation in all recreation styles.
Social – engaging facilities	Assess whether options meet the objective: Facilities provide an attractive, engaging place and opportunities for young people to connect and engage in physical activity.

Environment – enhances/complemented	Desktop environmental impact assessment
Social – safe facilities	Assessment against safety indicators: 1) Are facilities safe while using? 2) Are facilities safe to access? 3) Is sufficient surveillance maintained over facilities? 4) Are facilities easily maintained in safe condition?

Table 6 below summarises the scoring range developed for the six criteria:

Table 6: Scoring range developed for criteria

Category	Criterion	Indicator	Measure	Scoring Range 1	2	3	4	5
Financial sustainability	**Financial sustainability – one off costs are affordable and recurring impacts affordable**	Operating deficit per year is primary measure plus another measure that the one-off costs are affordable	$	Operating Deficit per year over ($0.5m) per year OR one-off funding of the project WILL cause an adverse impact on the City's debt ratios	Operating Deficit per year of ($0.1m) to ($0.5m) OR one-off funding of the project WILL cause a slightly adverse impact on the City's debt ratios	Operating Surplus/Deficit per year of $0.1m to ($0.1m) AND one-off funding of the project will not cause any adverse impact on the City's debt ratios	Operating Surplus per year of $0.1m to $0.3m per year AND one-off funding of the project will not cause any adverse impact on the City's debt ratios	Operating Surplus per year more than $0.3m per year AND one-off funding of the project will not cause any adverse impact on the City's debt ratios
Social / Economic	**Social & Economic Return on Investment**	Score is based on the Benefits Cost Ratio and the Size of one-off investment	BCR	BCR of 1.5 or less	BCR of 1.5 to 3.0and investment of <$5m	BCR of 1.5 to 3.0and investment of >$5m	BCR of >3.0and investment of $5m to $10m	BCR of >3.0and investment of >$10m
Social	**Scope bridges the gap**	Assess whether options meet the objective: Facilities respond to critical infrastructure gaps including: 1) Access to dedicated BMX/MTB facilities in the northern central and coastal area. 2) Local accessible, multi-purpose incidental facilties across the central coastal area targeted to entry level and social participation in all recreaton styles.	Score 1 to 5	Definitely does not meet objective	Does not meet objective	Somewhat meets objective	Does meet objective	Meets objective very well
Social	**Engaging facilities**	Assess whether options meet the objective: Facilities provide an attractive, engaging place and opportunities for young people to connect and engage in physical activity.	Score 1 to 5	Definitely does not meet objective	Does not meet objective	Somewhat meets objective	Does meet objective	Meets objective very well
Environmental impacts	**Enhanced / complimented**	Environmental impact assessment	Score 1 to 5	Signficant adverse affect	Adverse impact	Neutral impact	Positive impact	Project will have a very positive impact
Social	**Safe facilities**	Assessment against safety indicators: 1) Are facilities safe while using? 2) Are facilities safe to access? 3) Is sufficient surveillance maintained over facilies? 4) Are facilities easily maintained in a safe condition?	Score 1 to 5	Does not satisfy any of the safety indicators	Satisfies minimal safety indicators	Satisfies some safety indicators	Satisfies most safety indicators	Satisfies all safety indicators

6.2 Scoring

Table 7 summarises the scores for each option against relevant indicators and then calculates a weighted score out of 5. The reason for the scoring and difference between the options are provided below:

- **Financial sustainability** – Scores were taken from the financial evaluation, included in the business case report.
  - All options score less than the desired score of 3 or more because all options would result in an operating deficit of more than $0.1m per year.

- Option 1 scores just 1 out of 5 due to the one-off costs and operating deficit of more than $0.5m per year.
- Option 2, 3 and 5 score slightly better due to the small one-off costs and operating deficits between $0.1m to $0.5m per year.
- Option 4 scores the highest due to the comparably smaller one-off cost and operating deficit between $0.1m to $0.5m per year.

- **Social & Economic impacts** – Scores were based on the estimated social and economic return on investment based on the method outlined in the business case, and also informed by costings provided in the financial evaluation for each option in the business case.
  - Option 1 scored highest given it provides the largest scope of facilities and has an initial investment over $5m.
  - Options 2 and 3 scored slightly lower given they require initial investment between $1.5m to $3.0m and provide a greater scope of facilities when compared to Options 4 and 5.
  - Options 4 and 5 scored lowest given they require initial investment between $1.5m to $3.0m and provide a smaller scope of facilities when compared to Options 4 and 5.

- **Scope bridges the gap** – Scores were generated from assessment against the relevant indicator objectives.
  - Option 3 scored highest given it provides both a MTB/BMX hub, and multi-use incidental scale facilities and smaller MTB specific nodes and therefore provides the most facilities for a range of different recreation styles (MTB, BMX, skate etc.).
  - Options 2 and 5 provide a similar experience, but just with less facilities so scored slightly less.
  - Option 1 scored lower given it provides incidental facilities which are targeted to MTB/BMX users only and so doesn't cater to the need for multi-purpose facilities to cater for a range of recreation styles.
  - Option 4 scored lowest given it only addresses the hub objective and does not provide any incidental scale facilities.

- **Engaging facilities** – Scores were generated from assessment against the relevant indicator objective:
  - Options 1, 2, and 3 scored highly given they all provide a range of engaging facilities which would contribute towards opportunities for young people to connect and engage in physical activity.
  - Option 5 scored slightly lower given it provides a reduced scope of facilities outside of the hub which can be used by mountain bike users.
  - Option 4 scored lowest given it provides a much smaller and more concentrated scope of opportunity for young people to engage.

- **Environment enhances/complemented** – Scores were based on a desktop environmental impact assessment and the principle that the more facilities that are placed in parks, the higher the risk of the facilities not complementing the natural environment in the parks, and also the more likely it is that use of the facilities may result in damage to established vegetation given increased activity at parks.

- Options 2, 4 and 5 scored highest as they would likely have a neutral environmental impact given the scope of facilities proposed.
- Option 1 and 3 scored lower given they incorporate more facilities which would have a greater footprint on parks throughout the City.

- **Safe facilities** – Scores were generated from assessment against the relevant indicator objectives.
  - Options 2 and 3 scored highly given they provide a broad range of incidental facilities which cater to different ride styles as well as the trail head. The number of facilities proposed as part of these options reduces the likelihood of congestion and therefore conflict between users at facilities. The facilities also cater to a broad range of ride styles which further reduces the likelihood of conflict between different users (i.e. skate and bmx) at facilities. As such these facilities were considered to be the safest while being used. Facilities for Options 2 and 3 are also proposed to be located in parks which already have established facilities such as playgrounds and sport amenities which provide surveillance. Finally, the materials associated with the node types included in these options include primarily asphalt tracks which require minimal maintenance to keep in a safe condition.
  - Option 4 scored highly as well given it provides the safest option for access to the facilities as it does not propose a trail and removes the risk of user-vehicle conflict. Surveillance over the facilities would be good, and facilities easily maintainable. It does however provide a limited scope of facilities which would likely draw from a large catchment of users, resulting in increased congestion and potential for user conflict.
  - Option 5 scored slightly lower given it proposes a reduced scope of facilities compared to options 1 and 2 and would therefore be subject to greater congestion at facilities and resultant likely user conflict.
  - Option 1 scored lowest as it also provides a sufficient number of facilities to distribute user activity to reduce the likelihood of user conflict, however given it proposes some facilities in parks which do not have established amenities, some of the facilities would have limited surveillance. Option 1 also proposes facilities which are comprised of dirt tracks which are subject to greater degradation than asphalt facilities and would therefore require greater upkeep to be maintained in a safe condition.

Urban Bike Trails

Options development and evaluation

Table 7: Weighted scores and options ranking

Category	Criteria	Pairwise Comparison	Interconnected Mountain Bike Urban Trails Option1	Multi-user nodes Option2	Multi-user trails Option3	Dedicated BMX/MTB Hub Option4	Hub and Multi-user nodes Option5
Financial sustainability	Financial sustainability - one off costs are affordable and recurring impacts affordable	27%	1	2	2	3	2
Social / Economic	Social & Economic Return on Investment	13%	3	2.5	2.5	2	2
Social	Scope bridges the gap	7%	3.5	4	5	3	4
	Engaging facilities	13%	5	5	5	4	4.5
Environmental impacts	Enhanced / complimented	7%	2	3	2.5	3	3
Social	Safe facilities	33%	3	4	4	4	3.5
		Weighted	2.7	3.3	3.4	3.3	3.0
		Rank	5	2	1	2	4

6.3 Weightings

The importance of each of the six criteria needs to be assessed i.e. do they each have a 20% importance or are some more than important than others? Rather than arbitrarily select weightings, the "pairwise" methodology for determining weightings is used. This is where each combination of criteria is compared with each other and the criteria that is deemed more important is nominated. Table 8 summarises the pairwise methodology, there are 15 different pairs, so each combination has a potential 6.66% score and the maximum weighting for any one criteria is 33.3% (5 combinations x 6.66%). The results of the exercise are as follows:

- Financial sustainability has a high weighting of 27% because it is deemed more important than 4 of the other 5 criteria
- Safe facilities is the highest criteria scoring the maximum 33% as it is deemed more important compared to the other five criteria
- Other criteria make up the rest of the weighting with either 13% or 7%

Urban Bike Trails

Options development and evaluation

Table 8: Criteria weightings

		Financial sustainability - one off costs are affordable and recurring A	Social & Economic Return on Investment B	Scope bridges the gap C	Engaging facilities D	Enhanced / complimented E	Safe facilities F	WEIGHTING
Financial sustainability - one off costs are affordable and recurring impacts affordable	A		A	A	A	A	F	27%
Social & Economic Return on Investment	B			C	B	B	F	13%
Scope bridges the gap	C				D	E	F	7%
Engaging facilities	D					D	F	13%
Enhanced / complimented	E						F	7%
Safe facilities	F							33%

6.4 Preferred options

The multi-criteria assessment indicates one preferred option:

- Option 3 – Multi-user trails

Options 2 and 4 also scored highly. Common to these options is a design approach that provides a centralised trail head featuring a BMX/MTB hub. The preferred option expands on this to provide a range of multi-use incidental facilities located across Padbury, Craigie and Mullaloo which cater to a broad variety of ride styles such as MTB, BMX, skate and scooters as well as providing specialist MTB elements to encourage trails discovery.

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APPENDICES

Urban Bike Trails

Options development and evaluation

Appendix 1 – Youth Workshop Outcomes Report

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Appendix 2 – Facility Categories for Nodes Concept Sketches

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Appendix 3 – Spatial Masterplan Options

COMMUNITY CONSULTATION OUTCOMES REPORT

Mountain bike/BMX hub and urban bike trails — Design workshops

INT22/ **September 2022**

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OVERVIEW

The City conducted targeted consultation to obtain feedback to inform a business case evaluating a proposal to build a mountain bike/BMX hub and urban bike trails through Craigie, Mullaloo and Padbury. The feedback collected from stakeholders focused on:

- the preferred locations of the parks (from a selection of parks that have been determined as suitable)
- and the types of facilities that could be included in the selected parks.

Young people (11–17 years) were invited to provide feedback at a design workshop held on Monday 1 August 2022, from 5.00 pm to 6.30 pm, at Anchors Youth Centre in Heathridge. The design workshop was facilitated by City officers, including a number of officers from the Youth Services team. The workshop activities were undertaken both in small groups and in plenary. The City planned for 2 workshops to cater for overflow participants; however, only a single workshop was required.

A total of 16 young people attended the design workshop, with 6 participants from Mullaloo and 3 from Kingsley. A total of 6 participants were 13 years, 4 were 11 years and 3 were 15 years.

The first workshop activity required each participant to individually rank the features that they preferred for the proposed mountain bike and BMX hub at Whitfords West Park. *Dirt jumps* were the most preferred feature. In addition, several young people also ranked a *gravity/climb feature*, a *technical feature* and a *pump track* as preferred options for the proposed mountain bike and BMX hub. The least preferred feature, among those who attended the workshop, was a *junior BMX track*.

The second workshop activity involved participants mapping out the features that they would like in each of the selected parks for the 3 suburbs (Craigie, Mullaloo, Padbury). Participants worked in four separate groups to complete this task. The most commonly selected item for the parks in Craigie were *gravity / climb nodes* and *jumps nodes*. The parks favoured for *gravity / climb nodes* were Gradient Park and Warrandyte Park. *Jumps nodes* were a popular suggestion among workshop participants for the Services Corridor located in Craigie.

The most commonly selected item for the parks in Mullaloo was *jumps nodes*. The parks favoured for *jumps nodes* were Charonia Park, Whitfords West Park and Korrella Park. The most commonly selected item for the parks in Padbury was *jumps nodes* and *track nodes*. The parks favoured for *jumps nodes* were MacDonald Park and Gibson Park. Gibson Park was also selected for a *track node,* along with Oxley Park North and Sweeney Park.

The final activity in the workshop was a “Dot Democracy” voting task. A board was set up with a map of the 3 suburbs, and the parks in each of the suburbs. 3 coloured dots were available to each participant:

- Yellow for the number 1 vote
- Red for the number 2 vote
- Blue for the number 3 vote.

Participants placed their dots on the specific parks, on the map, that they wished to vote as number 1, number 2 and number 3. The park that received the highest amount of number 1 votes was Charonia Park, closely followed by Korrella Park. Services Corridor and Warrandyte Park were also popular choices with a small number of votes for each.

STAKEHOLDERS

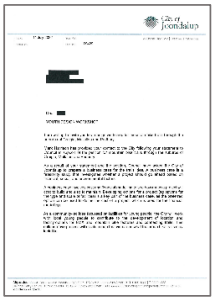
A total of 16 participants were directly engaged by the City through the design workshop. Stakeholders identified included:

- young people who had provided a statement to Council in support of a related petition in December 2020, and
- young people aged 11–17 years who had registered their interest to be involved in community consultation activities, relating to BMX/mountain biking, with the City of Joondalup Youth Services team.

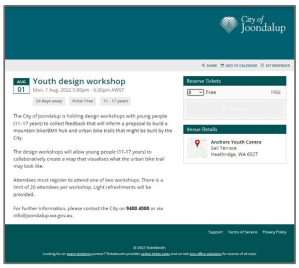
CONSULTATION MATERIALS

Young people who had provided a statement to Council in support of a related petition in December 2020 were recruited to attend the design workshop via letter. Young people who had registered their interest to be involved in community consultation activities relating to BMX / mountain biking with the City of Joondalup Youth Services team were recruited to attend the design workshop either via direct individualised SMS or telephone call. All participants were directed to an event webpage to register their interest.

Letter to young people who had provided a statement to Council in support a related petition (see Appendix 1 for full):



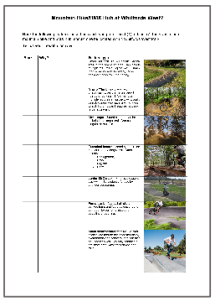
Event webpage (see Appendix 2 for full):



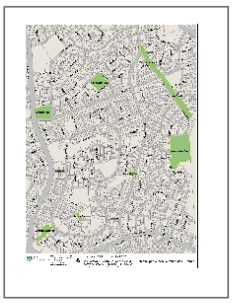
The workshop started with a brief introductory presentation delivered by the project manager. Following this, participants were divided into four groups to work with the City's workshop facilitators and fellow participants to undertake 3 workshop activities. Workshop facilitators used a number of visual mediums and worksheets as part of the activities.

Introductory presentation (see Appendix 3 for full):

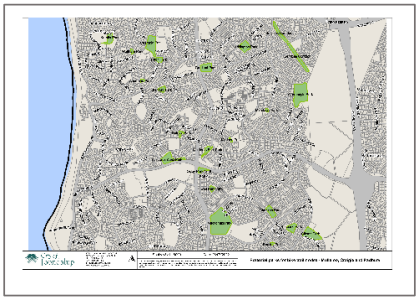
Worksheet for Activity 1 (see Appendix 4 for full):



Worksheets for Activity 2 (see Appendix 5–11 for full):



Worksheet for Activity 3 (see Appendix 12 for full):



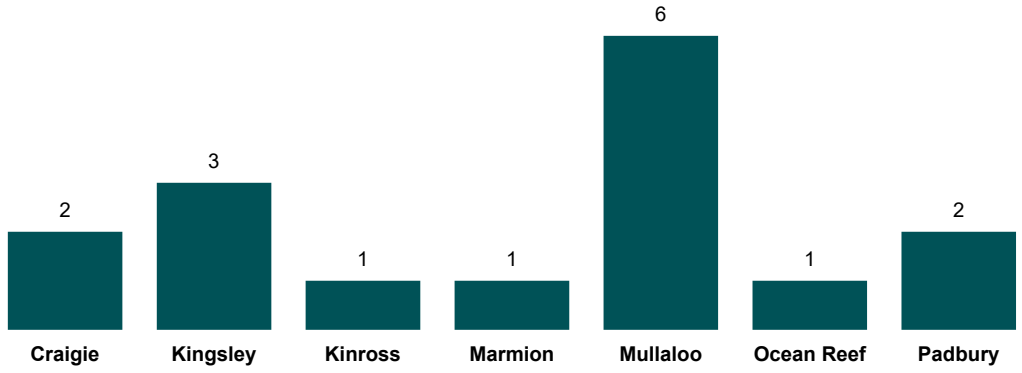
PARTICIPANTS

Participant suburb

As part of the sign-in process at the workshop, participants provided the details of the suburb that they live in. A total of 6 participants lived in Mullaloo and 3 lived in Kingsley. This data is shown in the table and chart below.

Participant suburb:	N	%
Craigie	2	12.5%
Kingsley	3	18.8%
Kinross	1	6.3%
Marmion	1	6.3%
Mullaloo	6	37.5%
Ocean Reef	1	6.3%
Padbury	2	12.5%
Total participants	16	100.0%

Participant suburb:

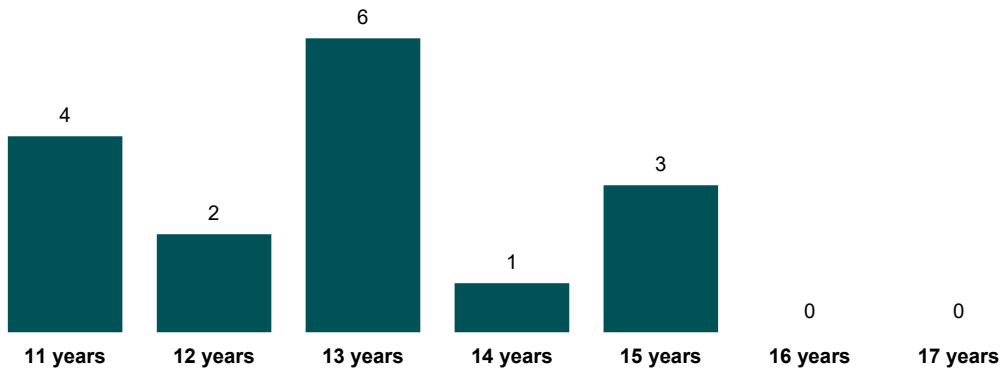


Participant age

Participants were asked to record their age upon registering to attend the design workshop. A total of 6 participants were 13 years, 4 were 11 years and 3 were 15 years of age. This data is shown in the table and chart below.

Participant age:	N	%
11 years	4	25.0%
12 years	2	12.5%
13 years	6	37.5%
14 years	1	6.3%
15 years	3	18.8%
16 years	0	0.0%
17 years	0	0.0%
Total participants	**16**	**100.0%**

Participant age:



OUTCOMES

ACTIVITY 1: “Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub, should one be located within Whitfords West Park. Tell us your thoughts on why.”

Participants were each provided with a ranking sheet to complete with the following instructions:
Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub, should one be located within Whitfords West Park.
Tell us your thoughts on why.*

A total of 12 participants rated *dirt jumps* as their most preferred feature, while 1 participant rated *dirt jumps* as their second preference and another as their third preference. Based on this workshop feedback, *dirt jumps* were the most preferred feature for inclusion in the mountain bike and BMX hub.

Gravity/Climb feature and *technical feature* were the second and third preferred items to include in the mountain bike and BMX hub (combined first, second and third rankings: 12 for *Gravity/Climb feature* and 8 for *technical feature*). A *pump track* feature was the next preferred item (combined second and third rankings: 7, and 4 participants rated this item as their fourth preferred feature).

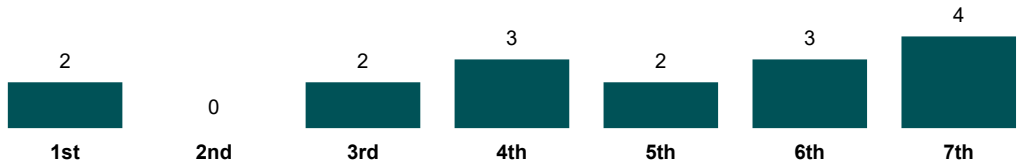
A total 7 participants indicated that a *junior BMX track* was their least preferred feature, ranked last (ie as number 7). In addition, 4 participants rated this feature as sixth. Based on this workshop feedback, a *junior BMX track* was the least preferred feature among young people (11–17 years).

This data is shown in the table and charts below.

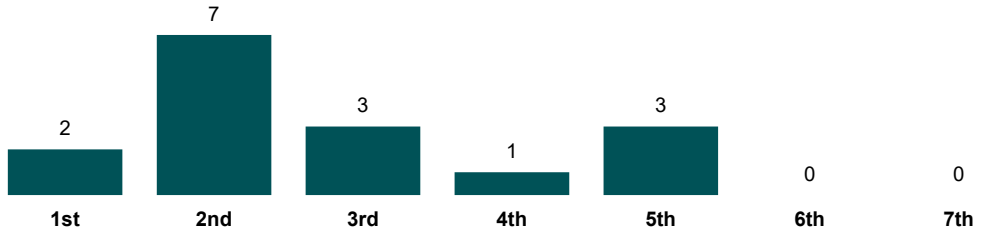
Feature	1st	2nd	3rd	4th	5th	6th	7th
Cross country trail	2	0	2	3	2	3	4
Gravity/Climb Feature	2	7	3	1	3	0	0
Dirt Jumps	12	1	1	0	1	1	0
Technical feature	0	6	2	2	3	2	1
Junior BMX track	0	0	0	3	2	4	7
Pump track	0	1	6	4	3	1	1
Small skate/scooter feature	0	1	2	3	2	5	3

*The ranking sheet used at the workshop contained a typo, referring to ranking 1 to 8 where there were only 7 items on the sheet to rank. The information is corrected in this report and young people understood at the workshop that the ranking was 1 to 7.

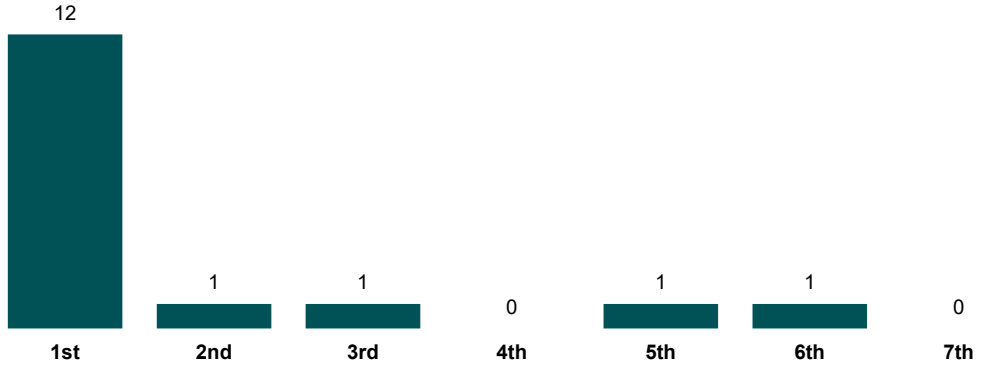
Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub — Cross country trail:



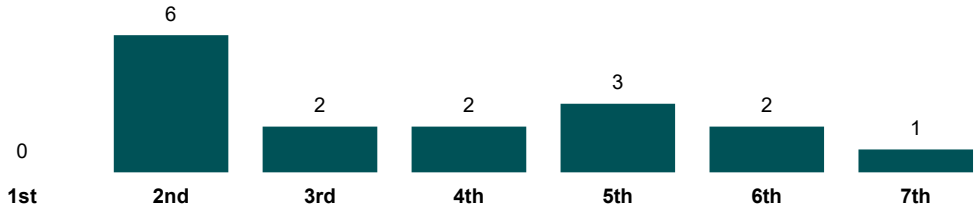
Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub — Gravity/Climb Feature:



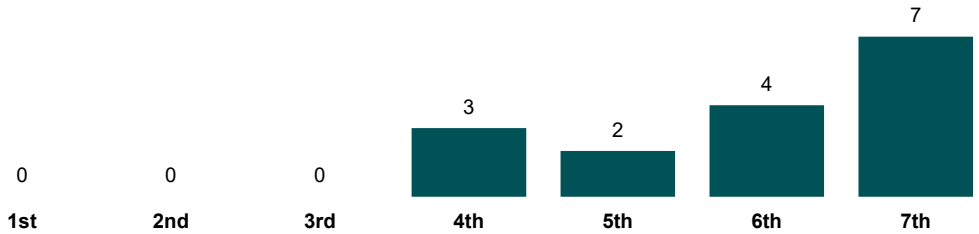
Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub — Dirt Jumps:



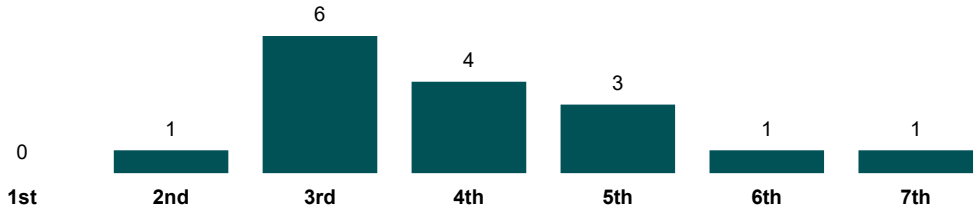
Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub — Technical feature:



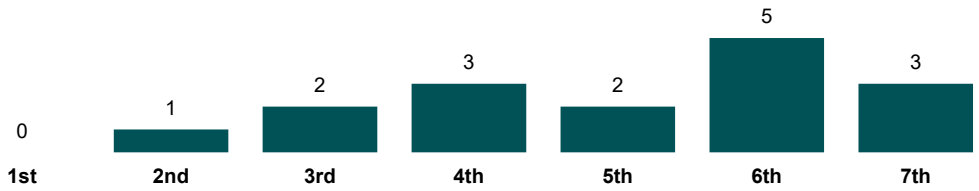
Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub — Junior BMX track:



Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub — Pump track:



Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub — Small skate/scooter feature:



Participants could record a comment, next to each feature on the ranking sheet, to elaborate on why they chose that particular ranking. The comments made against each feature are provided in full at Appendix 13.

Common themes for the participants' top ranked features included:

- Fun / would ride / enjoy this feature
- Provides variety / different feature to ride
- Good feature for skill development / practice
- Need these features / none of these features close to where I live.

In contrast, common themes for the participants' lowest ranked features included:

- Do not like / would not ride this feature
- Already enough of this feature available in this area
- The feature is for younger children.

ACTIVITY 2: “If we were to build trails and rideable nodes through Craigie, Mullaloo and Padbury, what might it look like?”

Participants were divided into 4 groups. Each group worked with the workshop facilitators and other participants to collaboratively map-out the features that they would like in each of the selected parks for the 3 suburbs (Craigie, Mullaloo, Padbury). Each group was provided with the following materials to guide the design process:

- An A3 coloured map (one for each suburb) showing the parks in the suburb (see Appendix 5, 7 and 9)
- Images of 7 different types of ridable nodes, with multiple copies provided for each of the types (see Appendix 11)
- Equipment to complete the design and to make notes (ie glue sticks, sticky notes, marker pens and ball point pens).

The workshop facilitator of each group had a copy of the park information sheets (see Appendix 6, 8 and 10). This allowed the workshop facilitator to read, show and introduce the specific details of each park before the young people chose to select specific nodes for that park. Workshop facilitators encouraged participants to provide other feedback about the park and their preferences. Feedback in the form of comments written on sticky notes, as recorded by participants and/or the facilitator, have had minor edits to ensure readability. Text in square brackets [ ] provides explanatory text / context.

Image of a group table set up for Activity 2

Craigie

The most commonly selected item for the parks in Craigie were *gravity / climb nodes* and *jumps nodes*. The parks favoured for *gravity / climb nodes* were Gradient Park and Warrandyte Park. *Jumps nodes* were a popular suggestion among workshop participants for the Services Corridor located in Craigie. This data is shown in the table. Comments made by participants relating to individual parks are noted below.

Craigie parks:†	Gravity / climb node	Jumps node	Junior node	Pump node	Skills node	Track node	All wheels node	Nothing
Gradient Park	3	1	0	0	1	1	0	1
Haddington Park	0	0	3	2	0	0	0	1
Madana Park	1	0	0	0	0	0	0	1
Mandalay Park node	0	0	0	1	1	0	1	1
Services Corridor	0	5	0	0	1	2	0	0
Warrandyte Park	3	0	0	0	0	0	0	1
Whitfords East Park	0	1	0	1	1	0	0	0
Total for node	**7**	**7**	**3**	**4**	**4**	**3**	**1**	**5**

Gradient Park:

The most common feature selected was a *gravity / climb node*. Comments made in relation to Gradient Park included:

- *Downhill trails and technical features.*
- *Don't go there* [even though live nearby]. *Would go if build facilities.*

Haddington Park:

In this design workshop a *junior node* or *pump node* were identified as suitable for Haddington Park. Comments made in relation to Haddington Park included:

- *Junior and pump track run parallel to each other making it useful for the older kids and the younger ones.*
- *Revamp textured.*
- *Upgrade existing, save money.*
- *Upgrade existing.*

Madana Park:

There was limited interest in Madana Park, with only 1 group selecting an item: *gravity / climb node*. There were no additional comments or feedback provided.

†The totals do not represent the number of participants. They represent the total number of selections, for the nodes and parks, across the four groups. Participants could place more than one node at a park, and they could also opt for having *nothing* at the park.

Mandalay Park:

One group selected a *pump node*, another a *skills node* and one other an *all wheels node* for Mandalay Park. Comments made in relation to Mandalay Park included:

- *Bowl in this corner* [Note, drew an arrow to North-West corner of Park].

Services Corridor:

Based on the feedback in this workshop *jumps nodes* were a popular option for the Services Corridor. Comments made in relation to Services Corridor included:

- *Cross country path with jumps. "Chicken track" to avoid jumps.*
- *Skills, jumps along the track.*

Warrandyte Park:

Warrandyte Park was viewed as suitable for a *gravity / climb node.* Although one group selected *nothing* for this park. Comments made in relation to Warrandyte Park included:

- *Gravity/climb due to being hilly.*
- *Too small for gravity climb, don't like uphill.*
- *Can ride Craigie and go through this park to the hub. Jumps and drops.*

Whitfords East Park:

Based on the workshop feedback, young people selected a *jumps node,* a *pump node* or a *skills node* for Whitfords East Park could include. Comments made in relation to Whitfords East Park included:

- *Want facilities there because can then ride through to hub.*

Mullaloo

The most commonly selected item for the parks in Mullaloo was *jumps nodes*. The parks favoured for *jumps nodes* were Charonia Park, Whitfords West Park and Korrella Park. Batavia Park was the least favoured park for inclusion of nodes, with only one group selecting a *junior node* as suitable in this location and the remainder opting for placing *nothing* in this park. This data is shown in the table below. Comments made by participants relating to individual parks are noted below.

Mullaloo parks:‡	Gravity / climb node	Jumps node	Junior node	Pump node	Skills node	Track node	All wheels node	Nothing
Anemone Park	1	1	0	0	2	0	0	1
Batavia Park	0	0	1	0	0	0	0	3
Charonia Park	2	4	0	0	2	1	0	0
Korrella Park	0	2	1	0	1	1	1	0
Standford Park	0	1	0	1	1	0	0	1
Triton Park	0	0	2	1	0	1	0	1
Wattham Park	1	1	0	0	0	0	0	2
Whitfords West Park	0	3	0	2	2	1	1	0
Total for node	**4**	**12**	**4**	**4**	**8**	**4**	**2**	**8**

Anemone Park:

During the design workshop, 2 groups indicated that a *skills node* as their selection for Anemone Park. Participants also identified a *gravity / climb node* and a *jumps node* for inclusion in this park. Comments made in relation to Anemone Park included:

- *Flat for skills node.*
- *Slope for gravity / climb node.*
- *Slight hill helps with jumps.*

Batavia Park:

Most participants indicated they wanted *nothing* in Batavia Park, although one group chose to include a *junior node*. Comments made in relation to Batavia Park included:

- *Near a playgroup and the primary school* [to explain selection of *junior node*].
- *Save money for another park* [to explain selection of *nothing*].

Charonia Park:

Charonia Park was popular among all 4 groups, with 4 *jumps nodes*, 2 *gravity / climb nodes* and 2 *skills nodes* selected during the design workshop.

‡The totals do not represent the number of participants. They represent the total number of selections, for the nodes and parks, across the four groups. Participants could place more than one node at a park and they could also opt for having *nothing* at the park.

Comments made in relation to Charonia Park included:

- *People are already building jumps.*
- *Good for trail through the trees.*
- *And technical features* [mentioned in addition to *jumps node*].
- *Gravity preferred. Jumps, gravity and skill all in one.*
- *It has some hills and slopes for some jumps that could be there.*
- *Big drop into step up and trick jumps.*

Korrella Park:

Participants indicated that a number of different nodes would be of interest to include at Korrella Park, although a *jumps node* was selected by 2 groups during the design workshop. Comments made in relation to Korrella Park included:

- *A small space, not much room for complicated trails. Toilet block to be aware of as well as the sandpit.*
- *Some of the space is used by the school. Very steep hill.*
- *Junior node or nothing, slope is too small.*
- *At Korella Park, there should be a 3 to 4 metre drop into a 3 to 4 metre big trick jumps and step ups.*

Standford Park:

A *pump node* and a *skills node* were selected for Standford Park. However, the participants that selected a *jumps node* also indicated that Standford Park could include *nothing*. One other group also indicated *nothing* should be included in this park. Comments made in relation to Standford Park included:

- *Pump node going around the drainage.*
- [Jumps node selected] *But not really keen, could have nothing.*

Triton Park:

During the design workshop, 2 groups indicated that a *junior node* as their selection for Triton Park. A *track node* and a *pump node* were also identified for inclusion in Triton Park. Comments made in relation to Triton Park included:

- *Existing jumps. Quite small, good size for junior node.*
- *Flat for a track node, possibly with small jumps.*
- *Revamp and extend.*

Wattham Park:

2 groups of participants opted for Wattham Park to have *nothing,* while 1 selected a *gravity / climb node* and another selected a *jumps node* for this park. Comments made in relation to Wattham Park included:

- *It is too small* [to explain selection of *nothing*].

Whitfords West Park:

Whitfords West Park is proposed as the potential BMX and mountain bike hub and participants selected a number of different nodes including *jumps node* (3), *pump node* (2) and *skills node* (2). Comments made in relation to Whitfords West Park included:

- *Sizeable area. Good distance away from Mirror Park for all wheels.*
- *Nice landscape for a track around a skatepark.*
- *Establish it so we can ride in a circle through the three nodes* [pump, jumps and skills nodes selected by this group].

Padbury

3 of the 4 groups of participants completed the Padbury suburb map design task. The most commonly selected item for the parks in Padbury was *jumps nodes* and *track nodes*. The parks favoured for *jumps nodes* were MacDonald Park and Gibson Park. Gibson Park was also selected for a *track node,* along with Oxley Park North and Sweeney Park. Barclay Park was the least favoured park for inclusion of nodes, with all three groups placing *nothing* in this park. This data is shown in the table below. Comments made by participants relating to individual parks are noted below.

Padbury parks:[§]	Gravity / climb node	Jumps node	Junior node	Pump node	Skills node	Track node	All wheels node	Nothing
Barclay Park	0	0	0	0	0	0	0	3
Brisbane Park	1	0	1	0	0	0	0	1
Gibson Park	0	1	0	0	0	1	1	1
MacDonald Park	0	2	0	0	1	0	0	1
Oxley Park North	0	0	0	0	1	1	0	1
Simpson Park	0	0	0	2	1	0	0	1
Sweeney Park	0	0	1	0	1	1	0	0
Total for node	**1**	**3**	**2**	**2**	**4**	**3**	**1**	**8**

Barclay Park:

All participants indicated *nothing* for inclusion in Barclay Park. One comment was made in to explain this selection:

- *Save money for other facilities*.

Brisbane Park:

One group of participants selected a *junior node* for Brisbane Park, another selected *gravity / climb node* and the third group indicated *nothing* for this park. Comments made in relation to Brisbane Park included:

- *Young kids in this area* [to explain the selection of *junior node*].

Gibson Park:

Gibson Park was viewed as a park that could include a *jumps node*, a *track node* and an *all wheels node*. There were no comments made in relation to Gibson Park.

[§]The totals do not represent the number of participants. They represent the total number of selections, for the nodes and parks, across the three groups. Participants could place more than one node at a park and they could also opt for having *nothing* at the park.

MacDonald Park:

Based on the feedback in the design workshop a *jumps node* is one item favoured for inclusion in MacDonald Park. One group also selected a *skills node* as an option for this Park, while the third group specified *nothing* for MacDonald Park. Comments made in relation to MacDonald Park included:

- *Jumps and a rock garden, like Dwellingup and the Goat Farm (Hills)*.

Oxley Park North:

During the design workshop one group of participants selected a *skills node* and one selected a *track node* for Oxley Park North. Comments made in relation to Oxley Park North included:

- *Don't go there* [Facilitator: "if there were facilities there would you go?" Response *"no"*].

Simpson Park:

Simpson Park was viewed as a park that could include a *pump node* (2) and a *skills node*. One group opted to select *nothing* for Simpson Park. Comments made in relation to Simpson Park included:

- *Skills on hill, pump on flat.*
- *Locate pump in the southern section.*

Sweeney Park:

For Sweeney Park one group of participants selected a *skills node*, one selected a *track node,* and another group chose a *junior node*. Comments made in relation to Sweeney Park included:

- *Or a track node* [selected *skills node*].
- *Nothing. Don't go that way* [comment against the group who chose *track node*].

General comment:

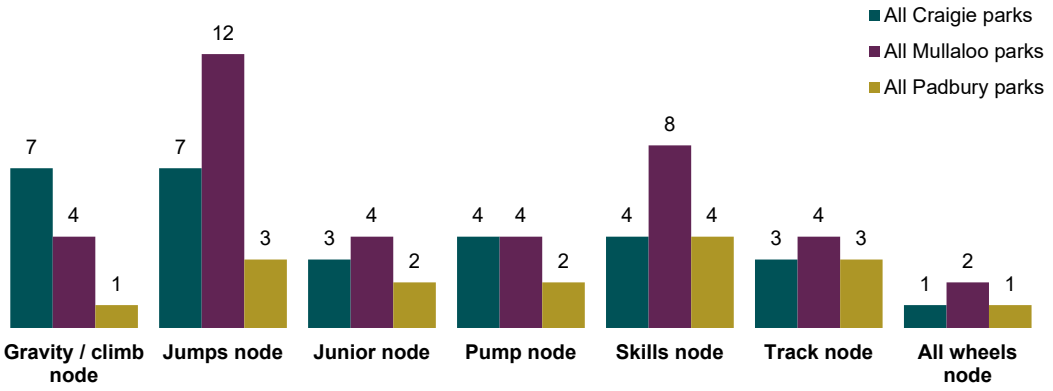
One participant indicated that they did not particularly like the parks in Padbury for development of the BMX and mountain bike facilities and that the City should *"pick Ocean Reef Parks instead"*.

Summary of total nodes selected for each suburb

The types of nodes selected for each park were combined to create a total for each suburb and a total number of selections overall. A total of 22 *jumps nodes* were selected during the design task, followed with 16 *skills nodes*. This data is shown in the table and chart below.

Summary**	Gravity / climb node	Jumps node	Junior node	Pump node	Skills node	Track node	All wheels node
All Craigie parks	7	7	3	4	4	3	1
All Mullaloo parks	4	12	4	4	8	4	2
All Padbury parks	1	3	2	2	4	3	1
Total selections	**12**	**22**	**9**	**10**	**16**	**10**	**4**

Summary of types of nodes selected for each suburb:



** The totals do not represent the number of participants. They represent the total number of selections, for the nodes for each suburb. Participants in each group could place more than one node at a park and they could also opt for having *nothing* at the park. There were four groups of participants, however, for Padbury three groups completed the design task, which means the count of nodes selected for Padbury will be lower.

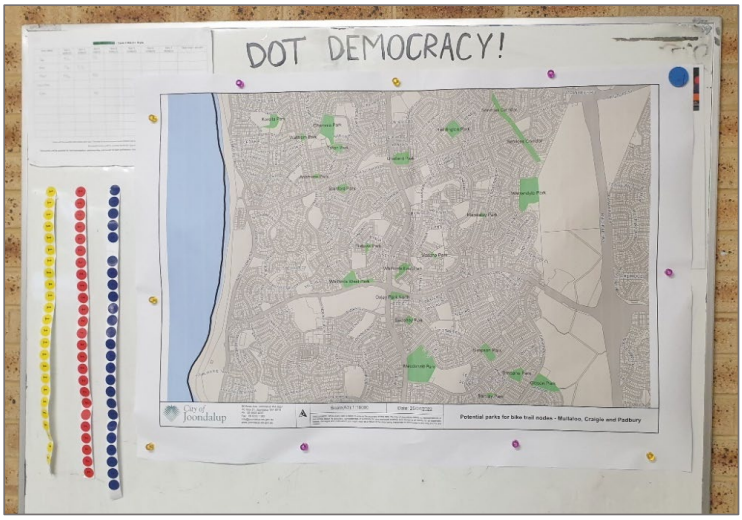
ACTIVITY 3: Dot Democracy

As each workshop facilitator completed the second workshop activity, they asked their group to complete the final activity, a “Dot Democracy” voting task. A white board was set up with a map of the 3 suburbs, and the parks in each of the suburbs. 3 coloured dots were available to each participant:

- Yellow for the number 1 vote
- Red for the number 2 vote
- Blue for the number 3 vote.

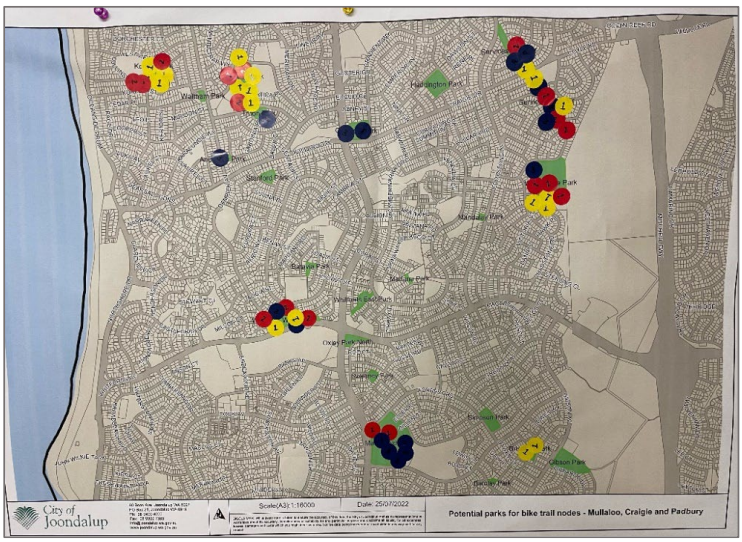
Participants placed their dots on the specific parks, on the map, that they wished to vote as number 1, number 2 and number 3. The set-up of this task is shown in the image below.

Image set up for Activity 3:



The end outcome after all voting was completed is shown in the image below. This data is summarised in a table overleaf.

Image of completed task Activity 3:



The park that received the highest amount of number 1 votes was Charonia Park with 5 votes. This was closely followed by Korrella Park with 4 number 1 votes. Services Corridor and Warrandyte Park were both popular choices with a small number of votes for 1, 2 and 3. A weighted total vote count was created to prioritise the preferred order of the parks, based on the count and value of the votes that the park received. When reviewing the number 1 votes compared to the weighted votes, the priority order of the parks change. However, the top 5 parks remain the same (see chart overleaf).

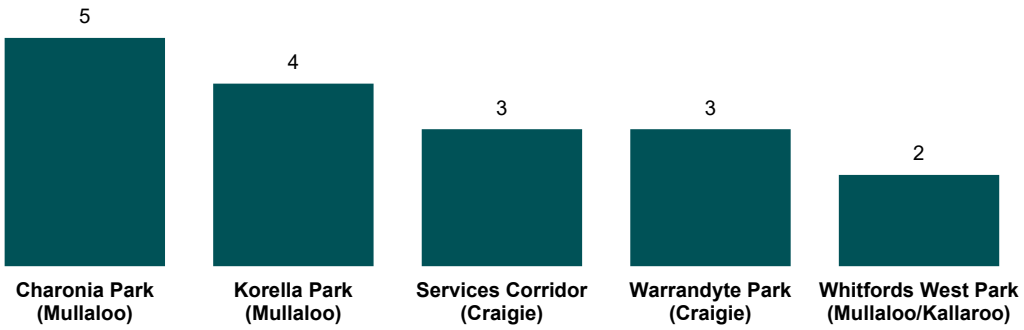
A number of parks received no votes, including:

- Haddington Park (Craigie)
- Madana Park (Craigie)
- Mandalay Park (Craigie)
- Whitfords East Park (Craigie)
- Batavia Park (Mullaloo)
- Standford Park (Mullaloo)
- Wattham Park (Mullaloo)
- Sweeney Park (Padbury)
- Barclay Park (Padbury)
- Gibson Park (Padbury)
- Oxley Park North (Padbury)
- Simpson Park (Padbury).

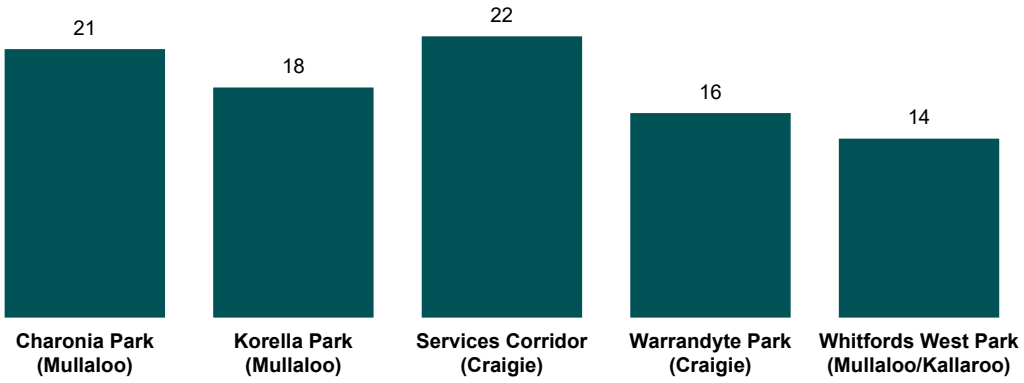
Dot Democracy votes tally	1 vote	2 votes	3 votes	Total Votes	Weighted total votes††
Craigie Parks					
Gradient Park	0	0	2	**2**	**2**
Haddington Park	0	0	0	**0**	**0**
Madana Park	0	0	0	**0**	**0**
Mandalay Park	0	0	0	**0**	**0**
Services Corridor	3	4	5	**12**	**22**
Warrandyte Park	3	3	1	**7**	**16**
Whitfords East Park	0	0	0	**0**	**0**
Mullaloo Parks					
Anemone Park	0	0	1	**1**	**1**
Batavia Park	0	0	0	**0**	**0**
Charonia Park	5	3	0	**8**	**21**
Korella Park	4	3	0	**7**	**18**
Standford Park	0	0	0	**0**	**0**
Triton Park	0	0	1	**1**	**1**
Wattham Park	0	0	0	**0**	**0**
Whitfords West Park	2	3	2	**7**	**14**
Padbury Parks					
Barclay Park	0	0	0	**0**	**0**
Brisbane Park	2	0	0	**2**	**6**
Gibson Park	0	0	0	**0**	**0**
MacDonald Park	0	2	5	**7**	**9**
Oxley Park North	0	0	0	**0**	**0**
Simpson Park	0	0	0	**0**	**0**
Sweeney Park	0	0	0	**0**	**0**

†† Each 1 vote is given a value of 3, a 2 vote a value of 2, and a 3 vote a value of 1 and then the results are added together. This process weights the 1 vote to a higher value than a 2 vote and a 3 vote. It also weighted the value of a 2 vote higher than a 3 vote.

Top 5 parks based on the Dot Democracy votes (1 vote count shown):



Top 5 parks based on the Dot Democracy votes (weighted count shown):



APPENDIX 1 — Letter to young people (page 1)

City of Joondalup

Date: 11 July 2022
Enquiries:
Your Ref:
Our Ref: 109429

A Global City: Bold | Creative | Prosperous

[redacted]

Dear [redacted]

YOUTH DESIGN WORKSHOP

I am writing to invite you to a design workshop for mountain bike trails through the suburbs of Craigie, Mullalloo and Padbury.

[redacted] has provided your contact to the City following your statement to Council in support of the petition for mountain bike trails through the suburbs of Craigie, Mullaloo and Padbury.

As a result of your statement and the petition, Council have asked the City of Joondalup to prepare a business case for the trails idea. A business case is a feasibility study that investigates whether a project should go ahead based on financial, social, and environmental factors
.
A business case involves cost and financial modelling to see how much a project will cost to build and also to maintain. Developing options for a project (eg options for the type and scale of facilities) is a key part of the business case, as the preferred option can be used to define the cost of a project, which is used for the financial modelling.

As a community-led idea focussed on facilities for young people, the City will work with local young people to contribute to the development of location and facility options for BMX and mountain bike features and connecting trails. This collaborative process will create a map that visualises what the urban bike trails may look like.

City of Joondalup | Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919 | T: 9400 4000 | F: 9300 1383
National Relay Service | TTY/voice calls: 13 36 77 | Speak and Listen: 1300 555 727 | Translating and Interpreting Service: 13 14 50
joondalup.wa.gov.au

(page 2)

The City of Joondalup is holding a design workshop with young people on 1 August 2022, from 5:00 pm to 6:30 pm at Anchors Youth Centre, Sail Terrace, Heathridge WA 6027. To register for the workshop, please go to www.joondalup.wa.gov.au/youth-design-workshop or use the QR code below.

Thank you for your interest in the project.

Yours sincerely

[redacted]
Snr Project Officer

APPENDIX 2 — Event webpage

City of Joondalup

SHARE ADD TO CALENDAR SET REMINDER

AUG 01

Youth design workshop

Mon. 1 Aug, 2022 5:00pm - 6:30pm AWST

34 days away | Price: Free | 11 - 17 years

The City of Joondalup is holding design workshops with young people (11–17 years) to collect feedback that will inform a proposal to build a mountain bike/BMX hub and urban bike trails that might be built by the City.

The design workshops will allow young people (11-17 years) to collaboratively create a map that visualises what the urban bike trail may look like.

Attendees must register to attend one of two workshops. There is a limit of 20 attendees per workshop. Light refreshments will be provided.

For further information, please contact the City on **9400 4000** or via info@joondalup.wa.gov.au.

Reserve Tickets

0 Free FREE

Get Tickets »

Venue Details

Anchors Youth Centre
Sail Terrace
Heathridge, WA 6027

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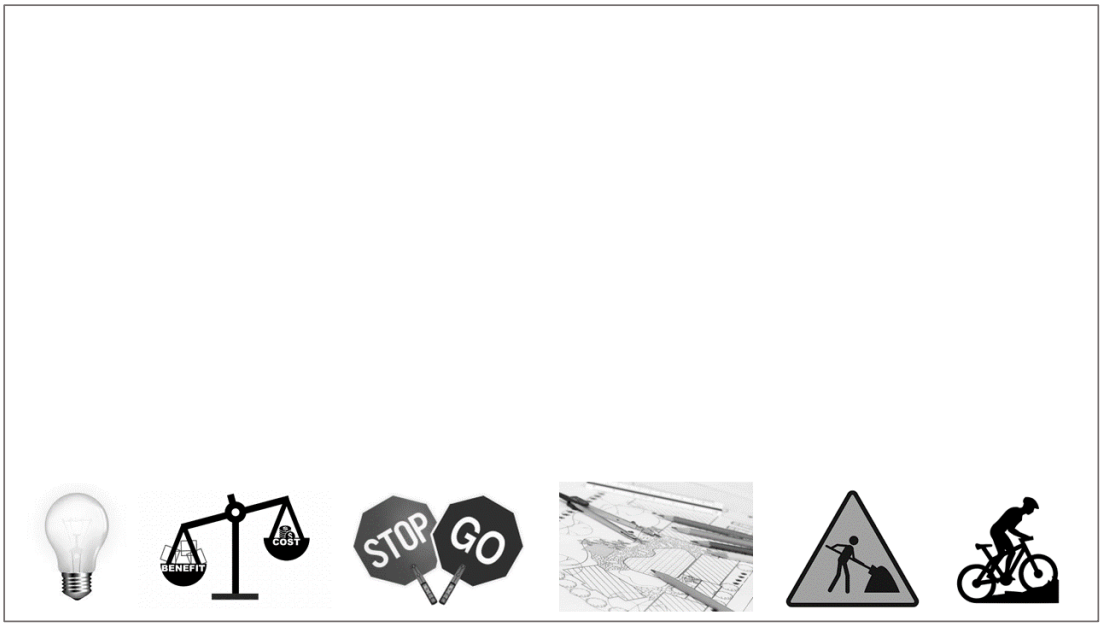
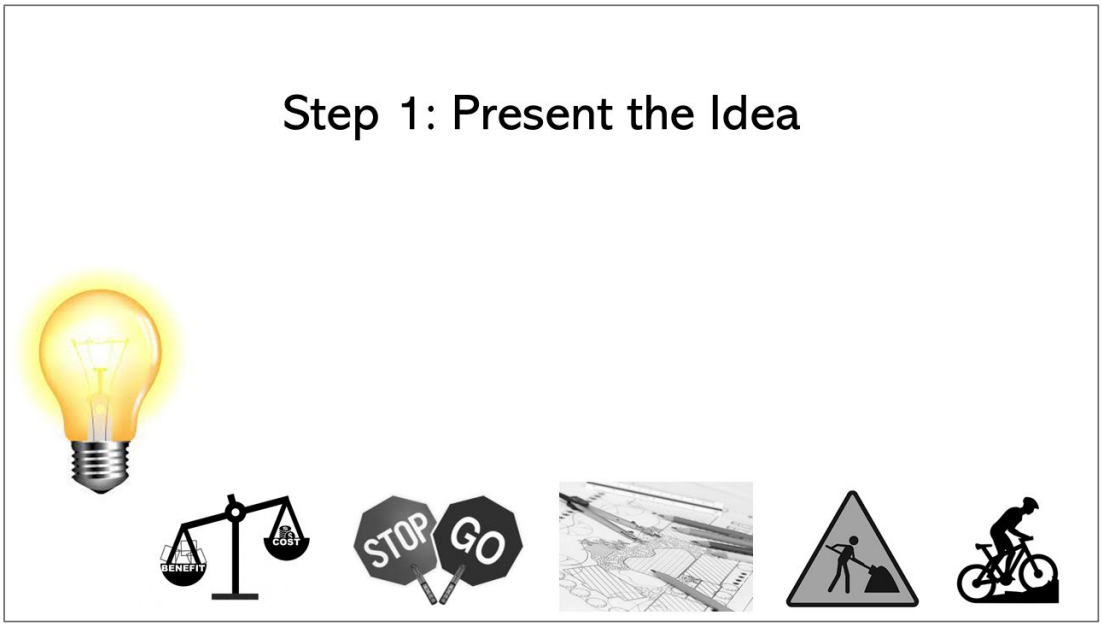
APPENDIX 3 — Introductory presentation

How does a project like this happen?

(continues…)


BENEFIT
COST
STOP
GO


Step 1: Present the Idea
BENEFIT
COST
STOP
GO

(continues…)

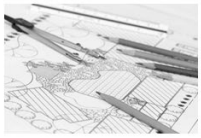
Step 2: The Business Case

Step 3: The Decision

(continues…)

Step 4: Design It

Step 5: Build It



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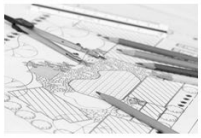
Step 6: Ride It



(continues…)

If we were to establish trails/rideable nodes through Mullaloo, Craigie and Padbury, what might it look like?

(continues…)

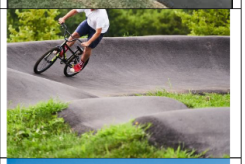
Your input tonight will help the City develop a range of options for what trails could look like, to help Council decide on whether or not to progress the idea.

APPENDIX 4 — Worksheet for Activity 1

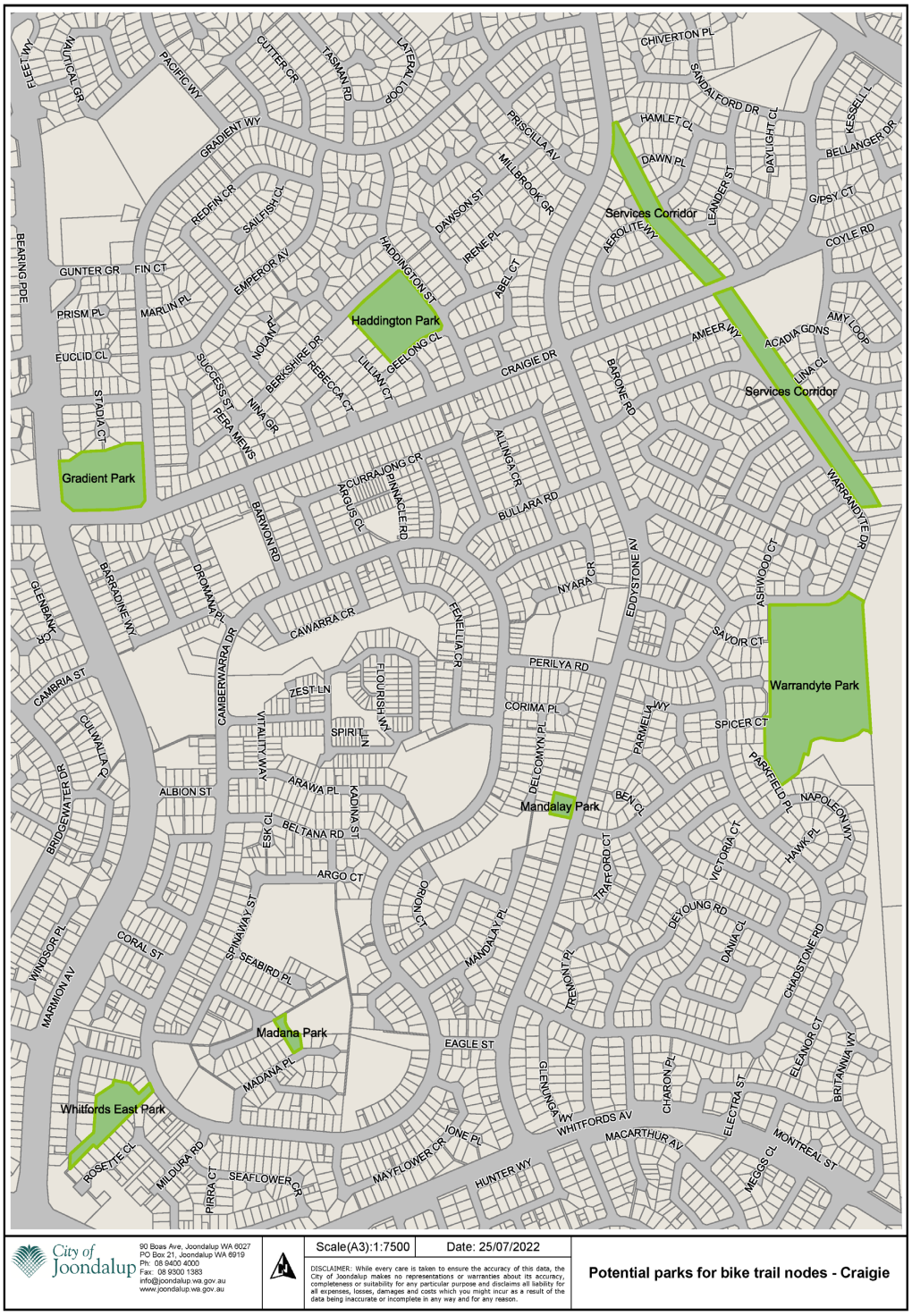
Mountain Bike/BMX Hub at Whitfords West?

Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub, should one be located within Whitfords West Park.

Tell us your thoughts on why.

Rank	Why?	Feature type	
		Cross Country Trail – Uses the natural area to ride across an area. Can include multiple features along the way. Usually long in nature and is used by those seeking fitness from their riding.	
		Gravity/Climb Feature – Two directional - Uses the natural area to ride up or down a hill. Can include multiple features along the way. Usually used by those who have specific bikes to suit dirt jumps and features requiring larger suspension.	
		Dirt Jumps – Stand alone or can be included in a longer trail. Can be singular or multiple.	
		Technical feature – stand alone or can be included in a longer trail. Often includes: - Rock garden, - Drop, - Log ride, - Berm.	
		Junior BMX track – Small scale asphalt track with hills designed for use by younger age ranges.	
		Pump track – A circuit of rollers, banked turns and features designed to be ridden by pumping instead of pedalling or pushing.	
		Small skate/scooter feature – A small scale skate feature designed for use by skateboards and scooters, and can also be used by bikes. Typically contains a flat skate area, with small ramps and rails.	

APPENDIX 5 — Worksheet 1 for Activity 2 (Craigie)



APPENDIX 6 — Worksheet 2 for Activity 2 (Craigie)

The area of Gradient Park which might host a rideable node is a hill sloping down to a generally flat grassed area. Several houses are along the northern edge of the park.

Gradient Park

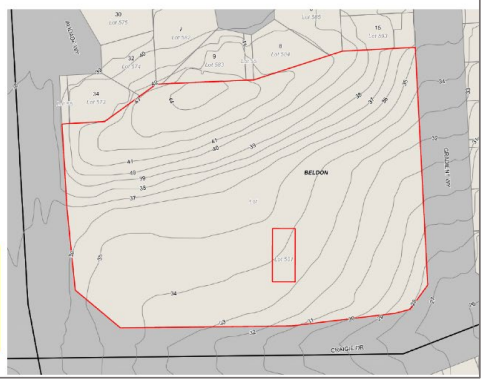
What type of node might suit this park?

- Gravity/climb node
- Jumps node
- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ dogs off lead permitted ✓ facility hire ✓ lighting ✓ playgrounds



The whole of Haddington Park is able to host facilities, except the natural areas which are protected bushland. Areas able to host facilities are slightly sloping and grassed shaded by scattered trees. There are existing bike facilities at the park already.

Haddington Park

What type of node might suit this park?

- Junior node (upgrade existing track)
- Jumps node
- Pump node
- Skills node
- Upgrade existing track
- Nothing

Which do you think is best?

What else is in this park?

✓ bushland ✓ dogs off lead permitted ✓ facility hire ✓ lighting ✓ playgrounds

(continues…)

The area of Madana Park which might host a rideable node is a hill sloping down to Madana Place, located behind houses.

Madana Park

What type of node might suit this park?

- Gravity/climb
- Nothing

Which do you think is best?

What else is in this park?

✓ bushland

The area of Mandalay Park which might host a rideable node is a small, generally flat area located adjacent to a few houses.

Mandalay Park

What type of node might suit this park?

- Junior node
- Jumps node
- Pump node
- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ bushland

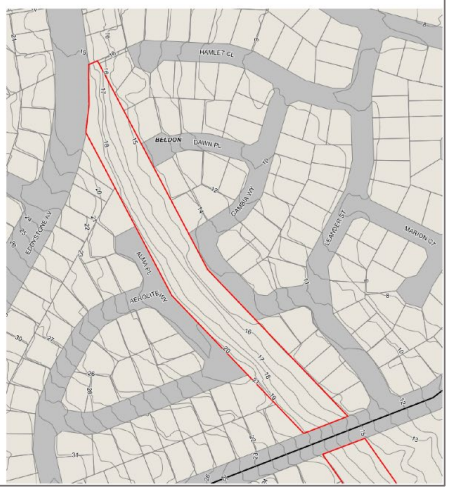
(continues…)

Services Corridor

What type of node might suit this park?

- Jumps node
- Track node
- Skills node
- Nothing

Which do you think is best?



This is a Services Corridor, which is owned by Water Corporation. Any facilities would require the approval of Water Corporation.

The land is generally flat, unirrigated grassland with some scattered trees.

Services Corridor

What type of node might suit this park?

- Jumps node
- Track node
- Skills node
- Nothing

Which do you think is best?

This is a Services Corridor, which is owned by Water Corporation. Any facilities would require the approval of Water Corporation.

The land is generally flat, unirrigated grassland with some scattered trees.

(continues…)

The area of Warrandyte Park which might host a rideable node is a downhill slope, located behind a few houses that form the edge of the park. The area is grassed and shaded by trees.

Warrandyte Park

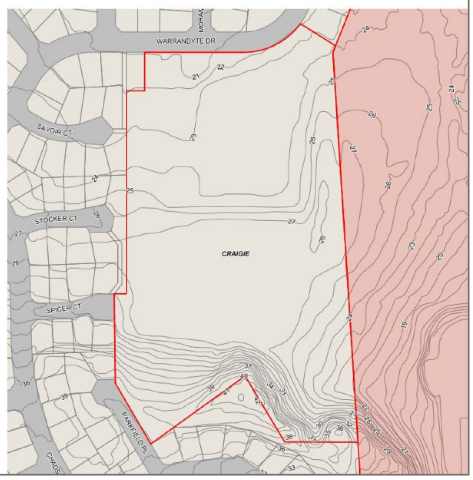
What type of node might suit this park?

- Gravity/climb node
- Nothing

Which do you think is best?

What else is in this park?

✓ bushland ✓ disabled parking ✓ dogs off lead permitted ✓ facility hire ✓ lighting ✓ meeting or function facilities ✓ parking ✓ picnic area ✓ playgrounds ✓ sporting / fitness



The area of Whitfords East Park which might host a rideable node slopes gently down to the centre of the park. The area is located behind houses.

Whitfords East Park

What type of node might suit this park?

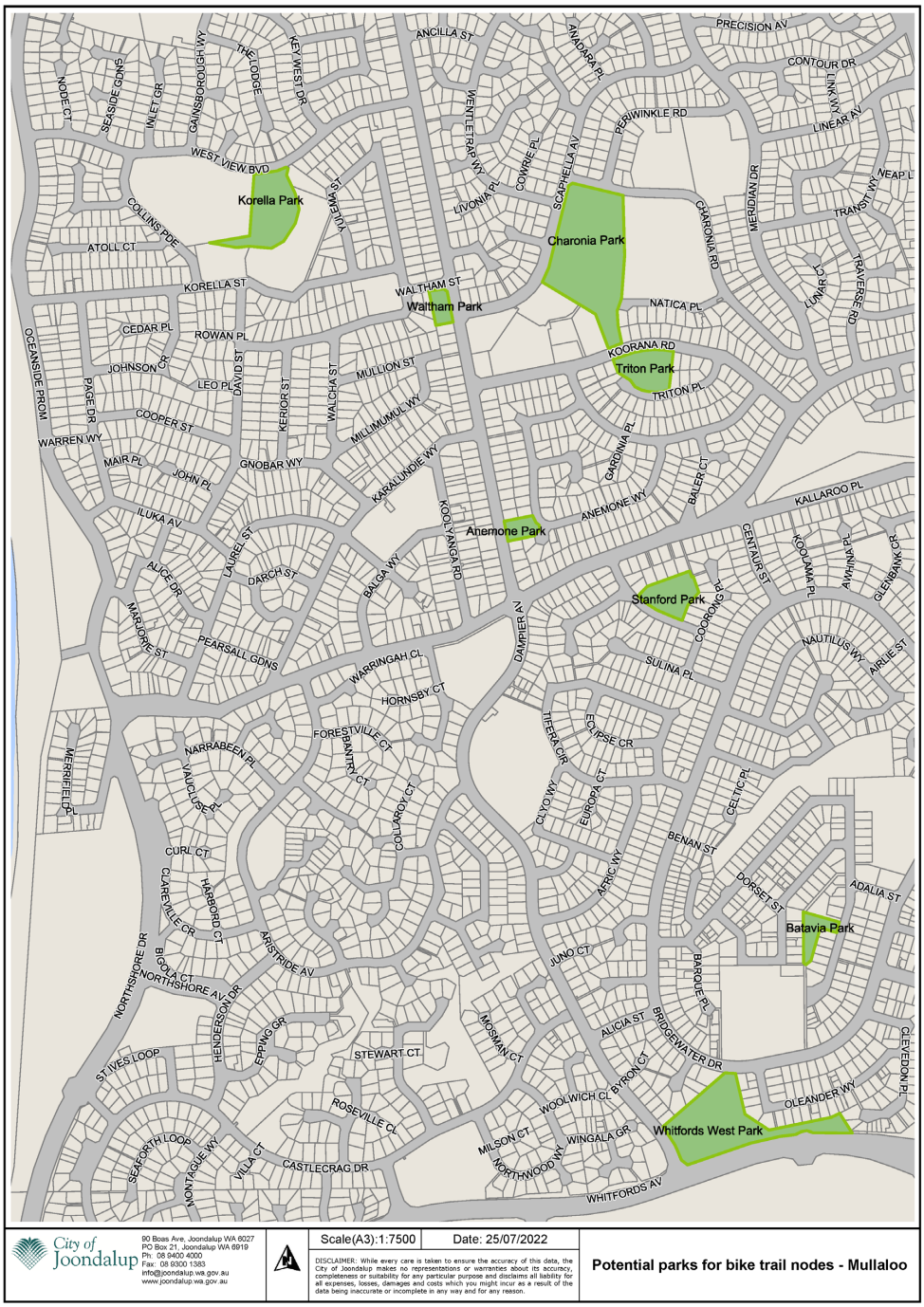
- Jumps node
- Pump node
- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ dogs off lead permitted

APPENDIX 7 — Worksheet 3 for Activity 2 (Mullaloo)



APPENDIX 8 — Worksheet 4 for Activity 2 (Mullaloo)

The whole of Anemone Park is able to host facilities. It is a small park that slopes from east to west, with generally flat grassed areas at its edges. It has houses adjacent to its boundaries.

Anemone Park

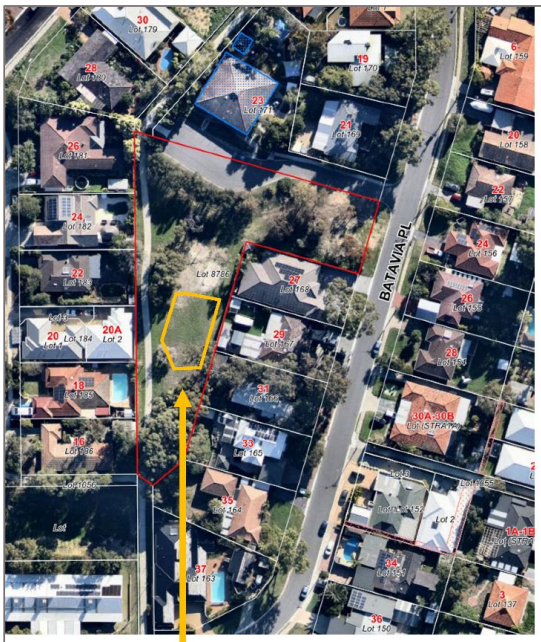
What type of node might suit this park?

- Jumps node
- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ dogs off lead permitted ✓ facility hire ✓ playgrounds



The area of Batavia Park which might host a rideable node is a small grassed area, located behind houses that sit between the park and the road.

Batavia Park

What type of node might suit this park?

- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ playgrounds

(continues…)

Areas of Charonia Park which might host rideable nodes are generally hilly, with ranging slopes across the site.

Charonia Park

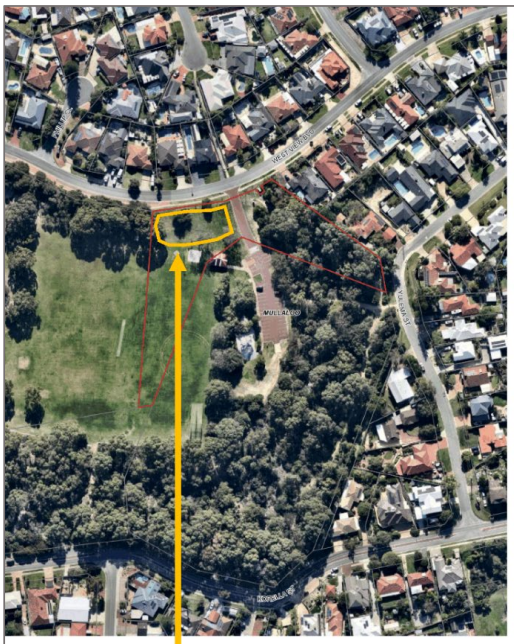
What type of node might suit this park?

- All wheels node
- Junior node
- Jumps node
- Gravity/climb node
- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ accessible toilet ✓ disabled parking ✓ dogs off lead permitted ✓ facility hire ✓ parking ✓ playgrounds ✓ public toilet ✓ sporting / fitness



The area of Korella Park which might host a rideable node has a gentle slope down from the road, into the park.

Korella Park

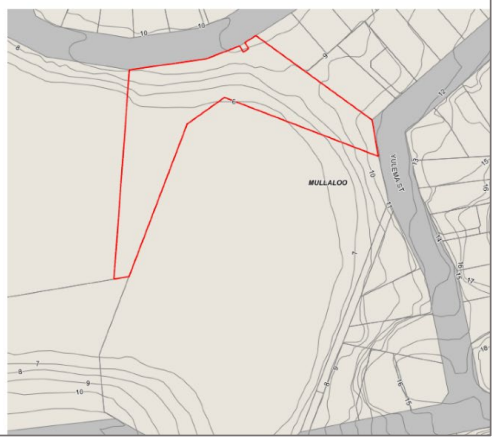
What type of node might suit this park?

- Junior node
- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ accessible toilet ✓ bushland ✓ disabled parking ✓ dogs off lead permitted ✓ facility hire ✓ lighting ✓ parking ✓ playgrounds ✓ public toilet ✓ sporting / fitness



(continues…)

Stanford Park

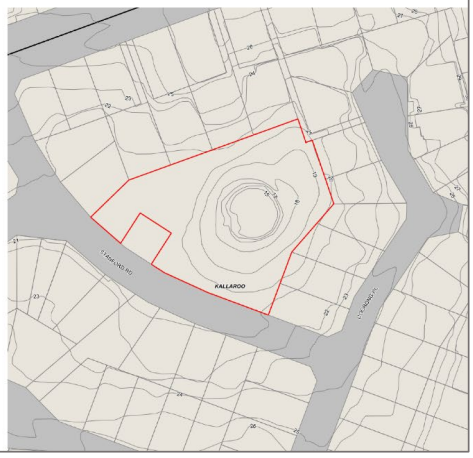
What type of node might suit this park?

- Junior node
- Jumps node
- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ dogs off lead permitted ✓ facility hire ✓ playgrounds



The whole of Stanford Park is able to host facilities, with the exception of the central drainage basin. Areas which might host a rideable node has lightly sloping grass. The park is surrounded by houses.

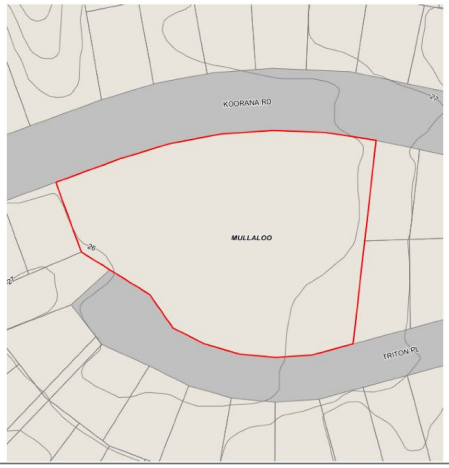
Triton Park

What type of node might suit this park?

- Junior node
- Jumps node
- Pump node
- Skills node
- Upgrade existing track
- Nothing

Which do you think is best?

✓ dogs off lead permitted ✓ facility hire ✓ lighting ✓ playgrounds



The whole of Triton Park is able to host facilities. Areas which might host a rideable node are flat, shaded by scattered trees. There are existing low quality bike facilities in the park already.

(continues…)

The whole of Waltham Park is able to host facilities. It is small park, with a steep slope from its road edges, down toward the fences of the adjoining houses.

Waltham Park

What type of node might suit this park?

- Gravity/climb node (small)
- Nothing

Which do you think is best?

What else is in this park?

✓ dogs off lead permitted

The area of Whitfords West Park which might host a rideable node is a grassy, down hill slope.

Whitfords West Park

What type of node might suit this park?

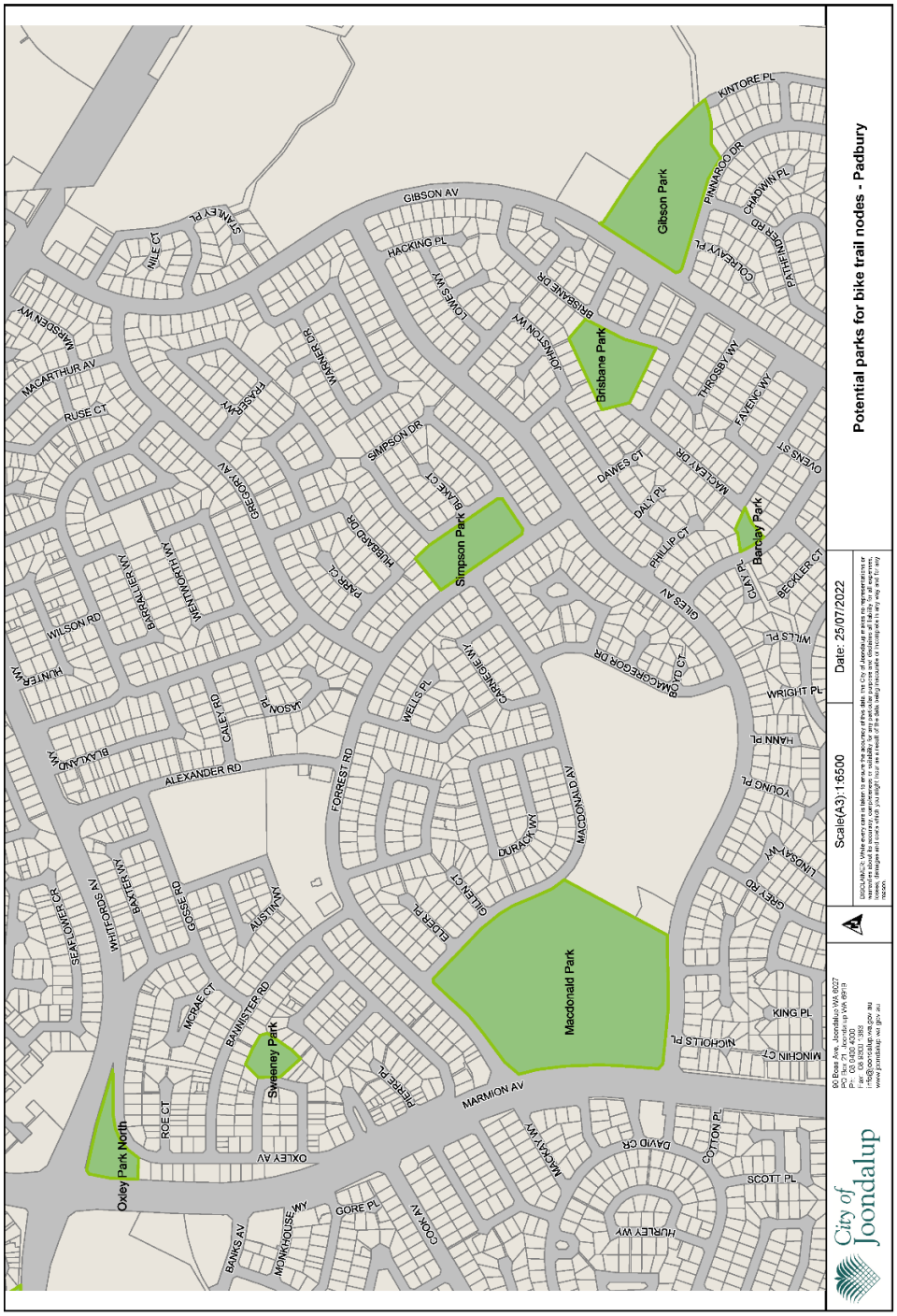
- Track node
- Jumps node
- Pump node
- Skills node
- Gravity/climb node
- Junior node
- Nothing

Which do you think is best?

What else is in this park?

✓ bushland ✓ dogs off lead permitted ✓ facility hire
✓ lighting ✓ playgrounds

APPENDIX 9 — Worksheet 5 for Activity 2 (Padbury)



APPENDIX 10 — Worksheet 6 for Activity 2 (Padbury)

Barclay Park

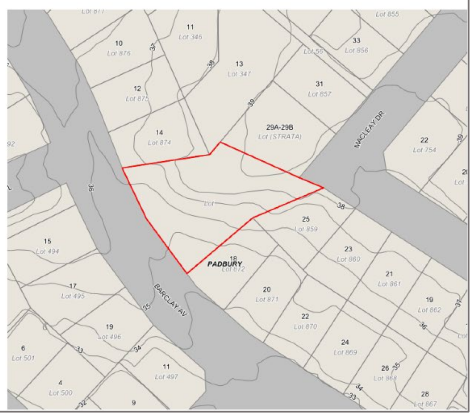
What type of node might suit this park?

- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ dogs off lead permitted ✓ facility hire



The small area of Barclay Park which might a rideable node is slopes down toward the road, and contains some trees and shrubs

Brisbane Park

What type of node might suit this park?

- Gravity/climb node
- Track node
- Jumps node
- Skills node
- Junior node
- Nothing

Which do you think is best?

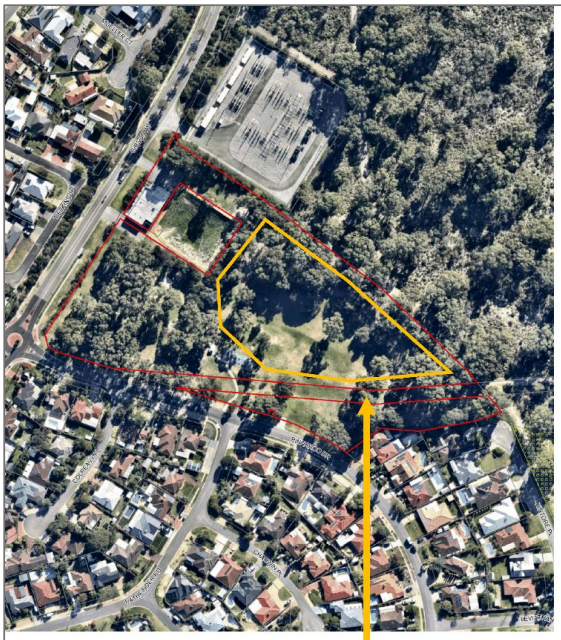
What else is in this park?

✓ bushland ✓ dogs off lead permitted ✓ facility hire ✓ playgrounds

The whole of Brisbane Park is able to host a rideable node, except the natural areas which are protected bushland.

The northern part of the park is a downhill slope, with the southern part gently sloping. Several houses run along the edges of the park.

(continues…)



The area of Gibson Park which might host a rideable node has gentle slopes, and is shaded by scattered trees.

Gibson Park

What type of node might suit this park?

- Track node
- Jumps node
- All wheels node
- Skills node
- Junior node
- Nothing

Which do you think is best?

What else is in this park?

✓ disabled parking ✓ dogs off lead permitted ✓ facility hire ✓ lighting ✓ meeting or function facilities ✓ parking ✓ playgrounds

The area of MacDonald Park which might host a rideable node is the side of a slight hill, sloping down to the path and oval.

MacDonald Park

What type of node might suit this park?

- Track node
- Jumps node
- Skills node
- All wheels node
- Nothing

Which do you think is best?

What else is in this park?

✓ barbecue ✓ disabled parking ✓ dogs prohibited ✓ facility hire ✓ lighting ✓ parking ✓ picnic area ✓ playgrounds ✓ sporting / fitness

(continues…)

The area of Oxley Park which might host a rideable node has lightly sloping grassed areas, shaded by scattered trees.

Oxley Park North

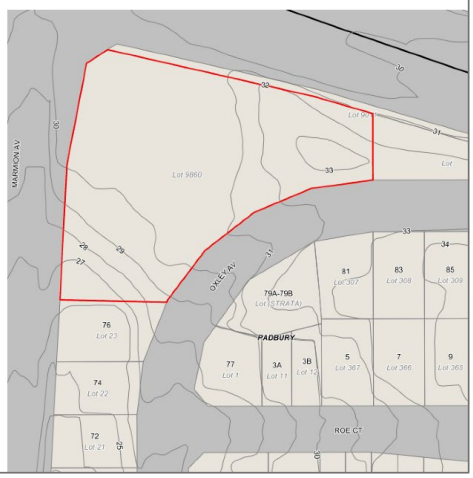
What type of node might suit this park?

- Track node
- Jumps node
- Skills node
- Nothing

Which do you think is best?

What else is in this park?

✓ dogs off lead permitted ✓ facility hire ✓ lighting



The top area of Simpson Park which might host a rideable node is a downward sloping grassed hill. The bottom area is generally flat, shaded by a few trees.

Simpson Park

What type of node might suit this park?

- Gravity/climb
- Track node
- Jumps node
- Pump node
- Skills node
- Junior node
- Nothing

Which do you think is best?

What else is in this park?

✓ dogs off lead permitted ✓ facility hire ✓ playgrounds

(continues…)

Sweeney Park

What type of node might suit this park?

- Track node
- Jumps node
- Skills node
- Junior node
- Nothing

Which do you think is best?

What else is in this park?

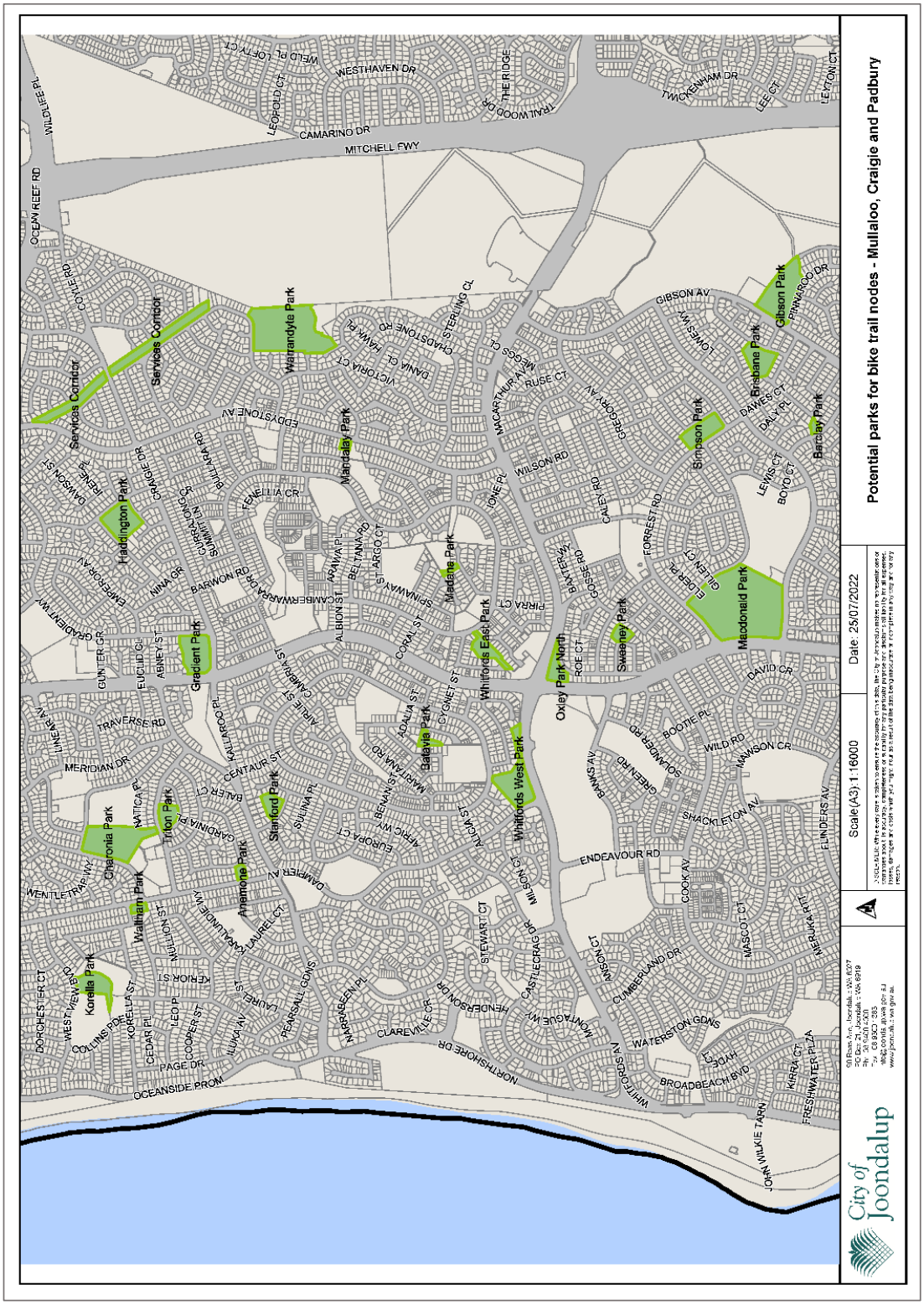
✓ bushland ✓ dogs off lead permitted ✓ facility hire

The grassed areas of Sweeney Park could host a rideable node. The grassy areas slope slightly up and down across the park. Facilities cannot be put within the natural areas, which are protected bushland.

APPENDIX 11 — Worksheet 7 for Activity 2

Skills node	**Gravity/climb node**
Junior node	**Pump node**
Jumps node	**Track node**
All wheels node	**Nothing**

APPENDIX 12 — Worksheet for Activity 3



APPENDIX 13 — Verbatim comments

WORKSHOP ACTIVITY 1: "Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub, should one be located within Whitfords West Park. Tell us your thoughts on why."

*Note: Words that may identify respondents or contain offensive language have been removed and replaced with square brackets, i.e. [- - -]. Minor alterations have been made to spelling/grammar to enhance readability.

Feature	Rank	Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub, should one be located within Whitfords West Park. Tell us your thoughts on why.
Cross country trail **(N = 16)**	3	*More environmental and not destroying nature.*
	4	*Cause we want jumps and tech features.*
	7	*Cause I don't like cross country and I don't ride them.*
	7	*Because turns are not fun.*
	4	*Fun, good for fitness, relatively cheap, bit light on features.*
	7	*Not fun.*
	6	*Not that much fun but good for older people.*
	5	*Just mid.*
	6	*Not much thrill on path.*
	7	*It seems a bit boring.*
	6	*I'm not really good at cross country.*
	4	*It is nice break or cool down from previous nodes but it isn't as interesting as gravity trails.*
	1	*Can connect all features and is a way to get from place to place.*
	3	*It is nice to go on a long ride.*
	1	*It is good base for all the other features, also good for people who don't want to do jumps.*
	5	*More jumps or features would make it more interesting.*
Gravity/Climb Feature **(N=12)**	2	*Because I would go there every day.*
	1	*I enjoy climbing hills and going down them.*
	5	*I would not use this much because it could be hard work.*
	5	*I like going downhill and doing features.*
	3	*There aren't great places for these things.*
	1	*Combination of cross country with jumps and tech. Most fun. Tailors to any skill level. Does require elevation work which is costly.*
	2	*I enjoy going fast and having different features on the trails. Very popular.*
	4	*They are good exercise and fun to full bend with friends.*
	2	*Fun and flowy. Just very enjoyable.*
	2	*I like a track with tight corners and steep hills.*
	2	*Need them closer to us than driving far away.*
	2	*I really want to ride this because I will improve.*
Dirt Jumps **(N=14)**	1	*Because it is fun to jump and I would use this most every day.*
	1	*I like getting air.*
	1	*Because I like doing jumps and getting lots of air time.*
	1	*Want multiple trick jumps. Not like Kingsley though.*
	1	*These are fun and I would go there every day.*
	1	*Will ride it the most and fun.*

Feature	Rank	Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub, should one be located within Whitfords West Park. Tell us your thoughts on why.
***Dirt Jumps* (continued…)**	1	*I like the big dirt jumps around my school.*
	1	*Most beneficial and fun.*
	5	*I don't do jumps much but other people do.*
	1	*This is really fun and will be used by me and my mates. I also know plenty of people who enjoy dirt jumps who live in the surrounding area.*
	3	*Good fun, sizes variable for skill level. Does need some run-in, good for parks or other trails*
	1	*Very fun and fast paced. It can be altered based on skill.*
	2	*Would get a lot of use*
	1	*Dirt jumps are the best I like them*
***Technical feature* (N=14)**	2	*It is fun to do them.*
	2	*I like trying to balance and doing drops.*
	2	*Technical features are really interesting and fun to do.*
	5	*Because not too many people would want to use it. Probably would use it once or twice.*
	4	*I like having a variety of different things on the track.*
	3	*I would be really happy if a trail like this was near my house because I have never really ridden.*
	4	*Good for practising basic skills.*
	2	*Large variety of features, can be included in any trail type, even by themselves, don't require too much elevation.*
	6	*They are boring.*
	3	*I like learning skills off the technical features.*
	2	*Want this as much as number 1 (Dirt Jumps).*
	5	*Will go but not my favourite.*
	5	*Very good challenges. They can improve skill and push kids to try it.*
	6	*Would be nice, however, there could be use of the space.*
***Junior BMX track* (N=16)**	6	*It is good to get younger people riding but only younger people will ride it.*
	7	*Probably not the best for me as it is for younger ages. Although there needs to be options for young ones.*
	4	*For smaller kids.*
	6	*It is for little kids.*
	4	*A jump trail like this could run parallel to the trail through the suburbs for the families and little kids.*
	5	*Would get a lot of use from younger people who want to bike ridge but are too little.*
	7	*I can't ride little kid tracks.*
	7	*For little kids.*
	7	*Enough jumps for little kids.*
	6	*Will not use.*
	7	*I don't really like small tracks and small jumps and things.*
	4	*For little kids.*
	5	*I will not go there.*
	6	*This won't benefit me because I'm older.*
	7	*Good for young users or beginners but not something I would ride.*
	7	*Older kids usually will go on bike trails.*
***Pump Track* (N=14)**	5	*Would like to make the banked turns and sharp ones.*
	5	*Don't need them.*
	3	*Will be good fun.*
	3	*Because I like because you can go fast and I will go there quite often.*

Feature	Rank	Rank the following features based on which you prefer most (1) to least (7) for inclusion in a mountain bike and BMX hub, should one be located within Whitfords West Park. Tell us your thoughts on why.
***Pump Track* (continued…)**	6	*Fun for bikes and scooters but not something I would ride.*
	4	*Fun but no jumps so not going to go there every day.*
	5	*Fun to do and can be used by BMX and MTB bikes and scooters.*
	4	*I like pump tracks I just feel like they are repetitive.*
	4	*Loads already.*
	3	*I just like going around the track and trying to pump.*
	2	*I like going fast around pump tracks.*
	3	*Very compact and you can use it and make new lines and different ways to do the track.*
	3	*Good for teens.*
	4	*It would be fun to go over them.*
***Small skate/scooter feature* (N=14)**	3	*Love riding scooters and skate.*
	6	*I do a bit of scootering.*
	3	*The closest skate park to Craigie is Ocean Reef and it sucks to ride there by scooter and having one closer would be really good.*
	4	*I would go there often and I would like it.*
	7	*I think that there are already a few skate parks around and I personally don't like riding them.*
	4	*I like training on skate parks.*
	2	*Something for everyone.*
	7	*Too similar to Mirror Park Skate Park.*
	6	*Don't own a scooter or skateboard.*
	4	*I will like but not as much as all the others.*
	7	*I don't use scooters.*
	6	*Don't like using scooters, I like mountain bike tracks.*
	6	*Already skate parks around.*
	5	*Rideable for bikes, scooter, skate etc. Large variety of features. However, concrete isn't a great landing pad.*

MOUNTAIN BIKE NODE

CONCEPT PLAN

(Applicable to Masterplan Option 1 only)

NOTES

- The design is reflective on an urban flow trail
- The facility caters for beginner, intermediate and advanced users
- The design utilises the fall of the site as a gravity focused facility with varying features
- The design is sympathetic to and will have minimal adverse impacts on the existing trees
- A return line is provided to create a loop
- With an entrance to the trailhead at the northern "top" end and an exit to the southern carpark the facility could be used as a flow-through as riders link together varying facilities within the area
- Trail suited to be stabilised polymer dirt to withstand high use, suitable cost vs hard surface and will minimise maintenance
- Trail alignment will be subject to TPZ and SRZ standards to be further investigated in formal site design

LEGEND

01 Access trail
02 Starting platform with seating
03 Resting platform with seating
04 Return up trail with optional technical features
05 Existing carpark
06 Existing public toilets
07 Existing playground
08 Existing footpath
09 Existing low pine bollard barrier

Beginner line
Intermediate line

Typical berm
Tabletop jump
Hipped tabletop jump
Timber curved wall ride
Timber drop

MOUNTAIN BIKE NODE

PRECEDENT IMAGERY

(Applicable to Masterplan Option 1 only)

BIKE NODE
CONCEPT PLAN

NOTES

- The design is a dynamic jump line to allow for a variety of ability users to feel comfortable and progress at the facility
- The design fall across the site to utilise the fall and generate appropriate speed for the jumps without the need to pedal
- The design contains 3 jump features that will increase in scale from top to bottom to accommodate increase of speed
- The design has a return berm at the bottom and a return line with rollers for pumping to assist with speed generation back uphill. This creates an endless loop for users
- The design is sympathetic to and will have minimal adverse impacts on the existing trees
- Access from the carpark could be achieved up the access road or on a purpose built path/trail adjacent the road for safety
- Jump line to be asphalt for longevity, consistency of jumps and lower maintenance requirements.
- Jumps can be "cut into" the embankment to only have batters on down slope side
- Batter steepened and stabilised with polymer product to reduce footprint
- Trail alignment will be subject to TPZ and SRZ standards to be further investigated in formal site design

LEGEND

01 Access ramp
02 Starting platform
03 Dynamic jump
04 Return berm
05 Return up trail rollers
06 Existing carpark access road
07 Existing public toilets
08 Existing sandpit
09 Existing footpath
10 Existing low pine bollards

Beginner line
Intermediate line
Advanced line

Dynamic jump
Platform
Track invert
Track roller
Stabilised dirt

BIKE NODE
PRECEDENT IMAGERY

BIKE ELEMENT
CONCEPT PLAN

NOTES

- The design demonstrates 3 varying bike elements that would be suitable at Gradient Park
- The bike elements cater to beginner, intermediate and advanced users
- The design places bike elements and has aligned a linking trail suitable to the topography of Gradient Park
- The design is sympathetic to and will have minimal adverse impacts on the existing trees
- The design is one way and a "pass through" design with no return line
- Trail suited to be stabilised polymer dirt to withstand high use, suitable cost vs hard surface and will minimise maintenance
- Trail alignment will be subject to TPZ and SRZ standards to be further investigated in formal site design

Concept Plan shows three different scale options for evaluation purposes. The intention is that only one of these would be used per location.

LEGEND

01 Trail
02 OPTION 1- Small Scale Tetter totter bike element
03 OPTION 2 - Medium Scale Balance beam bike element
04 OPTION 3 - Larger Scale Ladder/Rock drop bike element
05 Existing playground
06 Existing substation
07 Existing footpath
08 Existing low pine bollard barrier

Trail direction
Beginner feature
Intermediate feature
Advanced feature

BIKE ELEMENT
PRECEDENT IMAGERY

ALL WHEELS NODE (PUMP TRACK)

CONCEPT PLAN

NOTES

- The design is reflective of a small scale facility that could be considered the refresh of the existing facility
- Pump tracks of this scale typically cater for beginner and intermediate users
- The placement of the design in the low portion of the site may require it to be lifted to avoid stormwater damage depending on environmental conditions
- The design is sympathetic to and will have minimal adverse impacts on the existing trees
- The track hinges off the playground and associated infrastructure and avoids the protect bushland area

LEGEND

01 Existing access path
02 Access path
03 Primary platform
04 Secondary platform
05 Extent of batters
06 Existing playground
07 Protected bushland

Two additional scaled pump tracks with cost estimates were prepared for demonstration of facility potential. These can be found as Appendix 1.

ALL WHEELS NODE (PUMP TRACK)
PRECEDENT IMAGERY

ALL WHEELS NODE (SKATE PATH)
CONCEPT PLAN

NOTES

- The design is reflective of a skate path
- The design has allowed for a "L" shape path that can be reduced to an "I" if preferred
- The facility features street/ plaza features that would be suitable for beginner, intermediate and advanced users
- The design has positioned the facility close enough to the existing playground to share associated infrastructure like the shelter and access path
- The design is sympathetic to and will have minimal adverse impacts on the existing trees
- Development in this location will be subject to TPZ and SRZ standards to be further investigated in formal site design

LEGEND

01	Access path
02	Primary platform
03	Secondary platform
04	Quarter pipe
05	Small pyramid
06	Half volcano
07	Grind ledge
08	Grind rail
09	Roller
10	Large pyramid
11	Kinked down ledge
12	Bank
13	Existing shelter
14	Existing playground
15	Existing access path

ALL WHEELS NODE (SKATE PATH)
PRECEDENT IMAGERY

MTB/BMX HUB
CONCEPT PLAN

NOTES

- The design delivers 2 node types in this design including an asphalt pump track and asphalt jumps with timber and steel kickers
- Beginner, intermediate and advanced users are all accommodated with user progression and repeat use in mind
- The asphalt pump track is suitable for all wheeled sports
- Each node has its own social area to accommodate high visitation numbers and supervision/viewing/social requirements
- Access is provided directly to each node from the proposed path network through the centre of the park
- All nodes are loops that can be ridden individually however each node connects to the other for a diversified experience

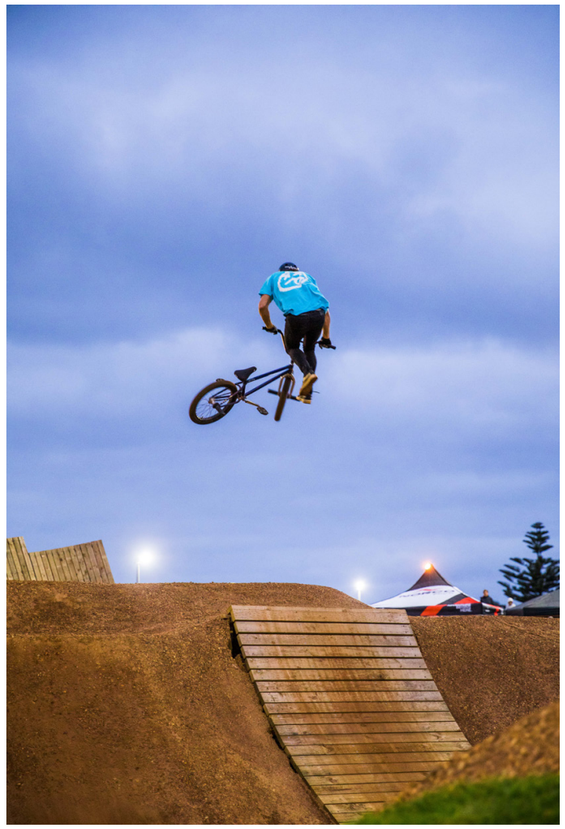
LEGEND

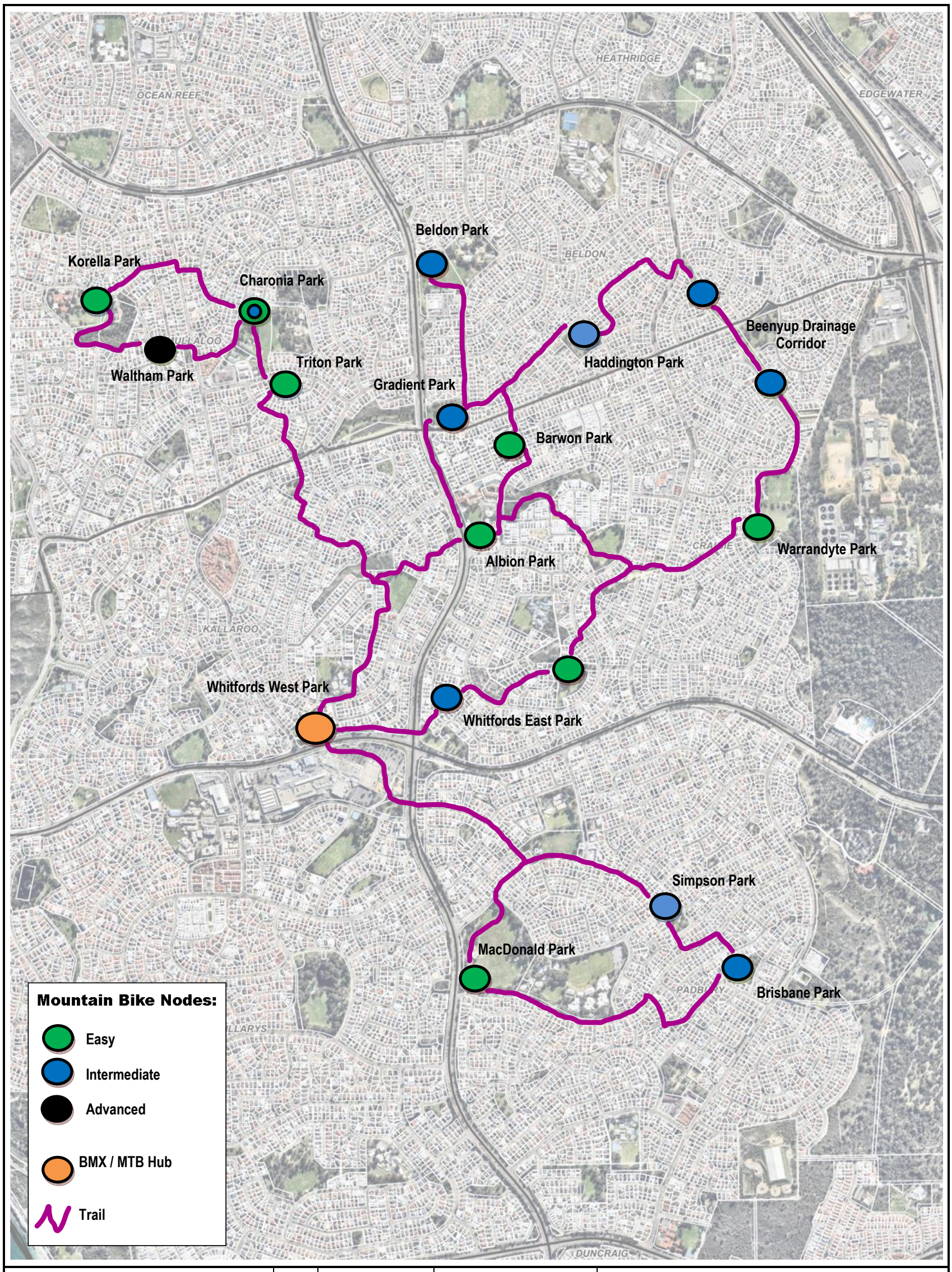
01 Proposed park path
02 Access path
03 Pump track
04 Jump park
05 Trailhead with shelter and landscape furniture
06 Existing footpath
07 Existing low pine bollard barrier

Beginner line
Intermediate line
Advanced line

Concrete path
Asphalt with various shapes
Asphalt platform
Rubber mulch stabilised batters
Timber & steel features
Sewer line (approximate location
Shelter and furniture
Bench seat
Balustrade

MTB/BMX HUB
PRECEDENT IMAGERY





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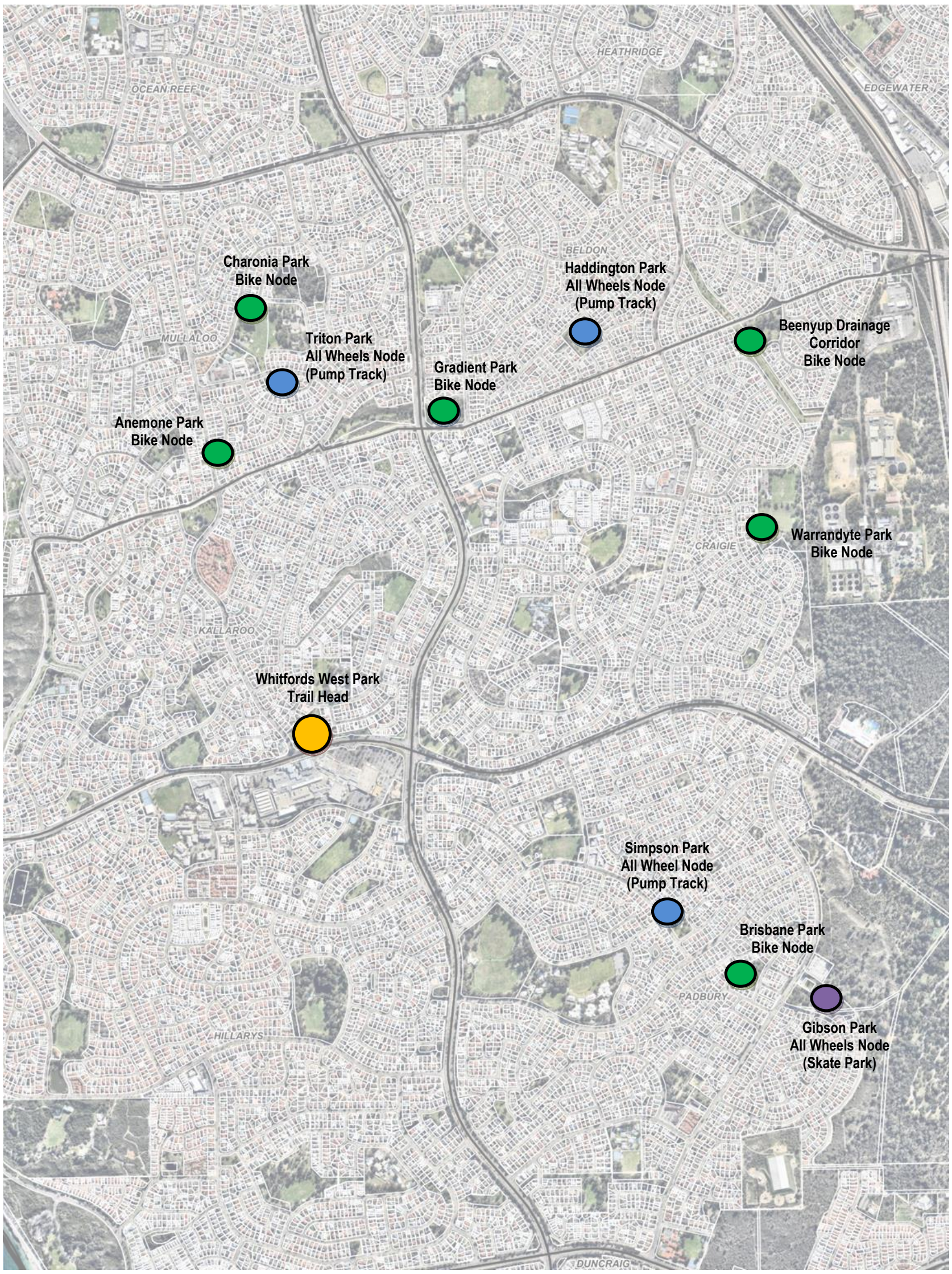
Masterplan Option 1
Community Developed Option
Interconnected Mountain Bike Urban Trails



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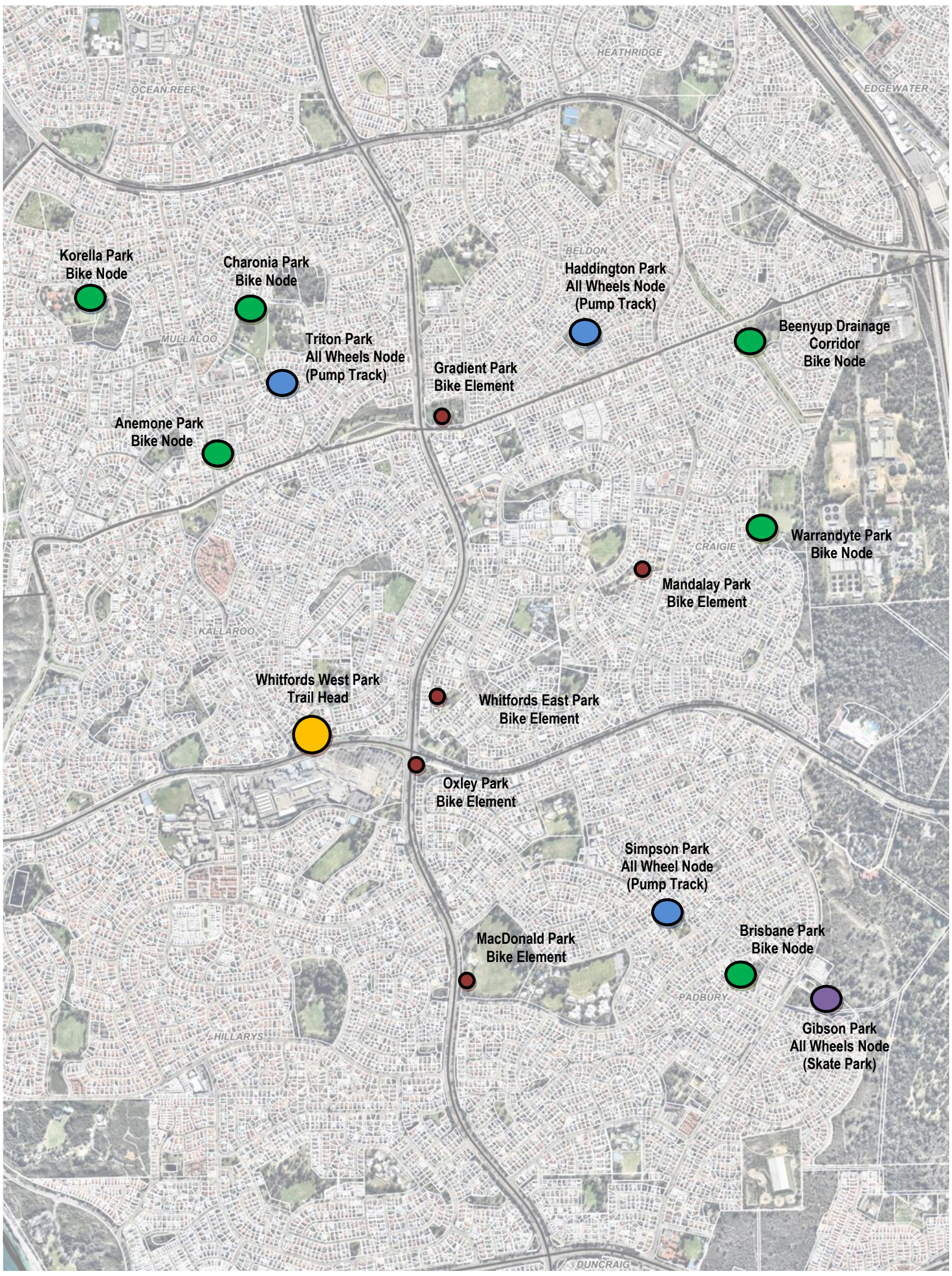
Masterplan Option 2
Multi-User Nodes



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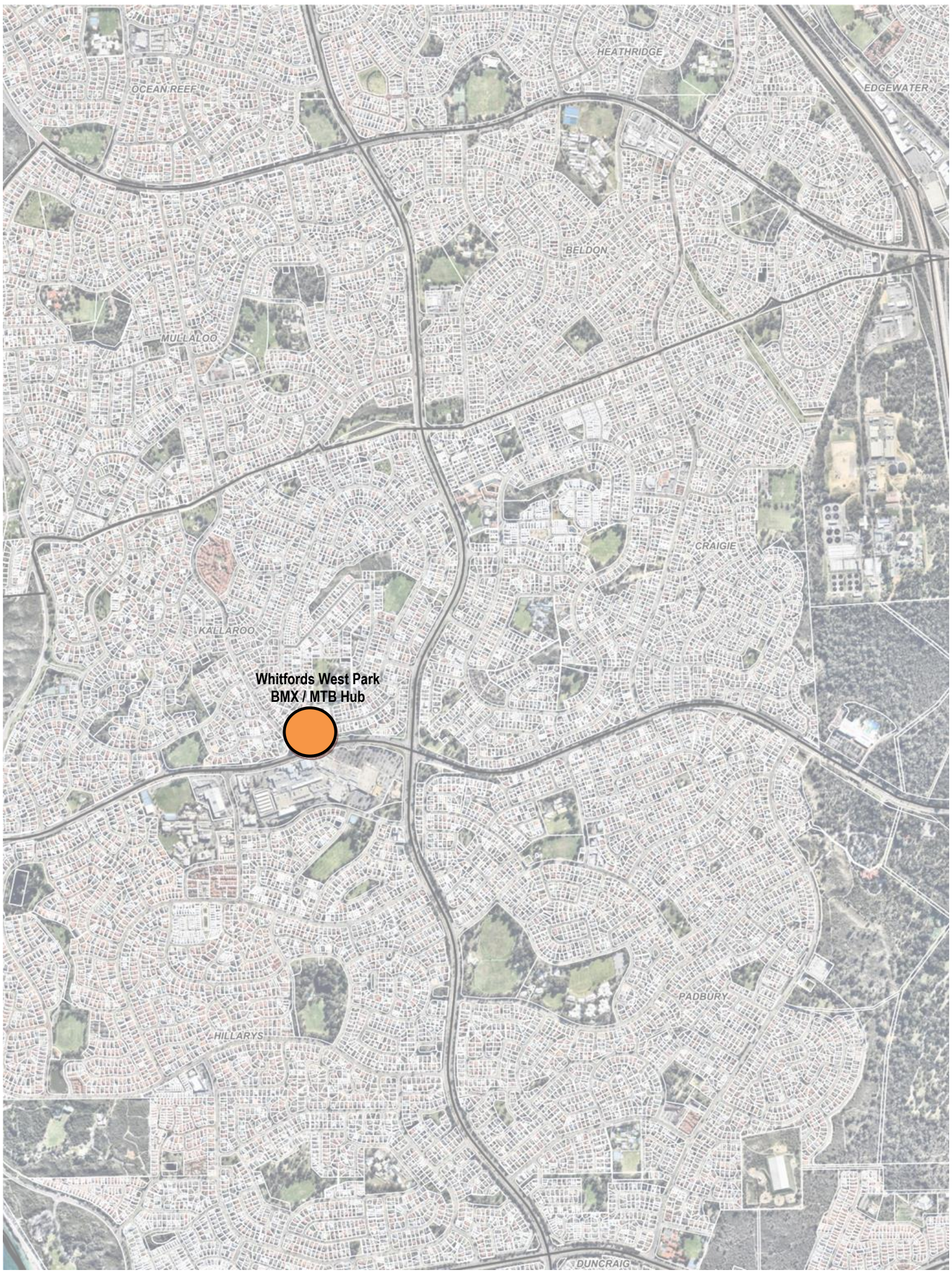
Masterplan Option 3
Multi-User Trails



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Urban Bike Trails
Masterplan Option 4
Dedicated BMX / MTB Hub

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Urban Bike Trails
Masterplan Option 5
Hub and Multi-User Nodes

Business Plan

VERSION 1.1

For more information contact the Padbury Community Garden

Email: PadburyCommunityGarden@gmail.com

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Vision

Our vision is to be a not-for-profit, charity, whose purpose is to advance health/social welfare by operating a community garden:

- to provide a place(s) and arranging opportunities where individuals are supported to work on meaningful projects and/or activities in the company of others, to relieve isolation and loneliness, and advance mental health.
- to provide a place(s) and arranging opportunities for people with special needs to interact with others, and have the same life experiences as people who do not have special needs, with the aim to advance mental health and prevent/relieve social isolation.
- to provide a place where the connection to the Community and nature.
- to provide a hub where people can meet to learn, teach, share and connect.
- to provide opportunities for the community that are accessible by all, no matter what age, ability, gender, sex, religion or cultural background.
- to strengthen connection to Whadjuk Country and community.
- to fundraise to ensure the successful functioning of the Association and its work.
- to undertake charitable activities for the benefit of the broader community.

Executive Summary

When talking about the practicalities of establishing the physical community garden, Padbury Community Garden Inc. (PCG) are seeking to develop a physical space that will allow for both the community to gather together and interact, as well as, to establish both vegetable and fruit gardens to allow the community to 'grow' together and enjoy the spirit of sharing what is produced.

From our detailed research and analysis, we foresee that through the development of our garden, a range of valued practices will be learnt, exchanged and promoted. Underpinning the diversity of activity in Padbury, the promotion of health and well-being that is associated with organic/permaculture gardening, and a respect for our relationship with the environment. Our ambition at PCG is to increase community involvement in the garden activities and increase the impact as an example to other communities who would like to undertake similar projects.

We will also take time to organise processes and strategies that will allow all our gardeners to employ the best practices in all gardening processes, all within the proximity of the law. By actively developing our garden and creating a healthy, vibrant and safe neighbourhood. Our community garden will serve all ages, income ranges, and levels of experience.

When Local Planning Scheme No. 3 was released in 2018[1], resulting in the rezoning of numerous properties to R40 and R20 in Padbury[2], the density of the suburb began to increase. Small blocks have led to smaller backyards, and in turn, less available space for personal gardens, the increased need and demand for a community garden. PCG's plan to establish and maintain a community garden and associated infrastructures (storage, water supply, tools etc.) that meet the needs of the gardening experience, due to lack of block spaces in the future, as well as the social needs of the Padbury members and the wider community. We plan to exhibit a holistic and sensory approach to the

[1] City of Joondalup (2018) Local Planning Scheme No. 3 https://www.joondalup.wa.gov.au/wp-content/uploads/2022/08/Local-Planning-Scheme-No.-3-Amended-2-August-2022.pdf
[2] https://www.joondalup.wa.gov.au/wp-content/uploads/2018/10/Scheme-Map-Padbury.pdf

development of the physical space and also show our commitment to education: enabled by sharing gardening experience.

At PCG, our plan is to offer a blend of services ranging from building through to maintaining the community garden. These services will include:

- By providing opportunities for volunteerism and community service.
- Offering gardening classes for all ages through specialised workshops that connect children and adults to the outdoors and the gardening experience.
- Provide a variety of organised opportunities for people of all ages, abilities, genders, nationalities to come together, learn and enjoy time together, with the aim to prevent isolation and loneliness throughout the community.
- We plan to build a garden that will serve as a model to other community gardens throughout the City of Joondalup and Perth.
- We believe this relationship will provide a fundamental stability to our garden and will help ensure the continuity of service to the community.

CONCERNS

The following concerns have been raised through discussion with other community gardens, the broader community, local businesses and the City of Joondalup..

- **Power** - Available from the Community building but limited as to how much it can be used and proximity to needs in the garden.
- **Site Security**– There is a possibility of vandalism, should this be a recurring issue PCG will discuss community safety measures with the City of Joondalup.
- **Soils** - as we will be primarily using containers / raised beds, the use of healthy soils is a requisite, so as not to introduce moulds that may affect gardeners and visitors.
- **Total Cost** - The cost of building a community garden might require more funding than is initially available. The plan outlined in this document details a number of funding sources from fund raising through to grants and donations, as well as a staged establishment approach. For example:
    - Plants, seedlings, trees – potentially donated and purchased.
    - Paving – likely pavers donated or upcycled.
    - Building in various stages. Stages allow for certain elements to be provided early but require a long term vision. With appropriate approvals from the City of Joondalup, later stages of building could potentially include:
        - pergolas, raised garden containers and garden beds, compost bins, worm farms.
        - Installation of natural seating under trees.
        - Seating and children's nature play/garden area, including the Snakes and Ladders, Hopscotch painted slabs.
        - Dry creek bed, bridge, frog bog.
        - Amphitheatre – A future intent to have the adjacent stormwater drain converted to the amphitheatre and installation of natural seating for workshops and Arbor Day presentations for schools and kindergartens.

Sustainability of the Garden Project

PCG is currently an Incorporated Association, that is a Registered Charity/Not-for-Profit with a Governing Committee and Members. There are plans to have four phases to the establishment of the Padbury community garden. These phases are detailed within this document, and the Concept Plan, which complement each other.

The PCG Committee will be the driving force of the development of the community garden through the first to the fourth stages, and continue the maintenance of the garden throughout the years ahead.

Gibson Park is located at 148 Gibson Avenue in Padbury (Lot 10801 on Plan 216978, centroid latitude -31.80606644, centroid longitude 115.77380256) and on Crown Allotment managed by the City of Joondalup. The entire park is zoned as Crown Reserve R39575 and covers an area of approximately 3.1 hectares. The park would be classified as a moderately active recreation area, which provides a children's playground, small sporting area including a basketball ring, landing and bounce wall, and is an allocated off-lead dog walking area.

The area proposed to be the site for the community garden in Gibson Park, is located in the northern corner of the park opening to the carpark for the Gibson Park Hall, on Gibson Avenue (Figure 1). This area is currently used as a cut through for dog walkers to move from northern Gibson Avenue into the wider park area.

Purposes of a community garden

Community gardens:

- are areas of unused open space where community members gather to collectively manage and care for a piece of land that is tenured from the local council. These areas serve as a way for urban residents to grow fruits and vegetables, and to interact with both the environment and their fellow community members.
- are safe, recreational green space in urban areas contributing to keeping urban air clean.
- provide unique benefits to residents as community members grow produce, engage in exercise and enjoy nature while tending the garden as they provide a time for socialising.
- do not require large areas of land and can start with a few raised beds in a park or residential area.

Benefits of OUR community garden

Benefits of this, as with any community garden, include:

- Strengthens community ties.
- Reduces isolation by creating a space to bring the community together.
- Advances mental health via several avenues: giving people a purpose; being a part of something bigger than themselves; increasing connections throughout the community; improving support systems for people within the community; physical activity increases hormones within the body that in turn improve mental health; being outdoors in the fresh air and sunlight improves mood and mental health.
- Helps people connect with nature.
- Gives community access to free, nutritional foods.

- Improve physical health and fitness participants.
- Educates community on sustainable agriculture.
- Reduced crime rates by putting little used land to positive use.
- Provides new habitat for insects,
- Reduce neighbourhood waste through composting
- Reduces food miles.
- Creates a more sustainable food system.
- Teaches residents useful skills.
- Utilises natural water cycle.
- Improves soil & air quality.
- Increases biodiversity of plants & animals.
- Positively impacts the urban microclimate (ie. Reduce urban heat island effect).

By creating a community garden at Gibson Park, we will be strengthening community ties and forming a "HUB with a HEART" extending the already active Lions Club facilities and local park area. There will be increased areas to sit or picnic as well as volunteer in the garden. Families will be drawn to the new garden in the park as an environment to relax and enjoy the beauty of nature as we improve our little piece of paradise. The major influence and motivation for us has always been the Hamersley Habitat, once a dry park to now a strong community garden. Established in 2015 and run by volunteers. It has 52 fruit and nut trees, numerous raised garden beds including flowers, vegetables and herbs. Hamersley has indigenous plantings and garden rooms offering a variety of gardening and environment experiences.

Strategic Plan

Governance

Organisational Structure

The Padbury Community Garden is run by an elected Committee consisting of the following roles:

- Chairperson
- Vice Chairperson
- Secretary
- Vice Secretary
- Treasurer
- Vice Treasurer
- Ordinary committee member (x2)
- Having a Vice of each role is for succession planning, training purposes and allowance for absences. Should the Chair, Secretary and Treasurer step down from their roles, the new person is trained to take up the vacancy.

These roles serve for a period of time, typically a year, until the next Annual General Meeting when nominations for roles and elections reoccur. PCG's governing document is the Terms of Reference, which are in line with both the requirements of the Incorporation and Charity status' that the Association holds.

Legal status

The **Padbury Community Garden Inc.** is an association incorporated under the *Associations Incorporated Act 2015*, as at 20 August 2021.

Padbury Community Garden Inc. obtained an Australian Business Number, which is 73 906 670 127.

Padbury Community Garden Inc. became a registered Charity on 23 March 2022, and obtained a Charitable Collections Licence (Licence No. CC23339) under Section 12 of the *Charitable Collections Act 1946* (WA).

On 14 November 2022, Padbury Community Garden Inc. gained endorsement for the provision of gift deductibility - Item 1 of the table in section 30-15 of the *Income Tax Assessment Act 1997*, under '1.1.9 A community shed' in Subdivision 30-B of the *Income Tax Assessment Act 1997*. This will enable the Association to accept tax–deductible donations.

Situation Analysis and Response

PCG Committee have developed a site design and implementation plan with specific aims in mind. This includes having developed plans for the initial establishment and long-term management of the garden.

A number of sites have been considered and each assessed against a range of criteria, including:

- Site access
- Site parking
- Site topography
- Site orientation
- Site drainage
- Vegetation assessment

- Environmental and ecological values
- Site history
- Restrictions
- Land zoning
- Land size / area
- Power and water
- Public toilets
- Site location.

SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis has been used to evaluate a number of potential sites. This analysis has been conducted with input and guidance from the City of Joondalup, who have provided a number of specific requirements.

Strengths

The site - Gibson Park

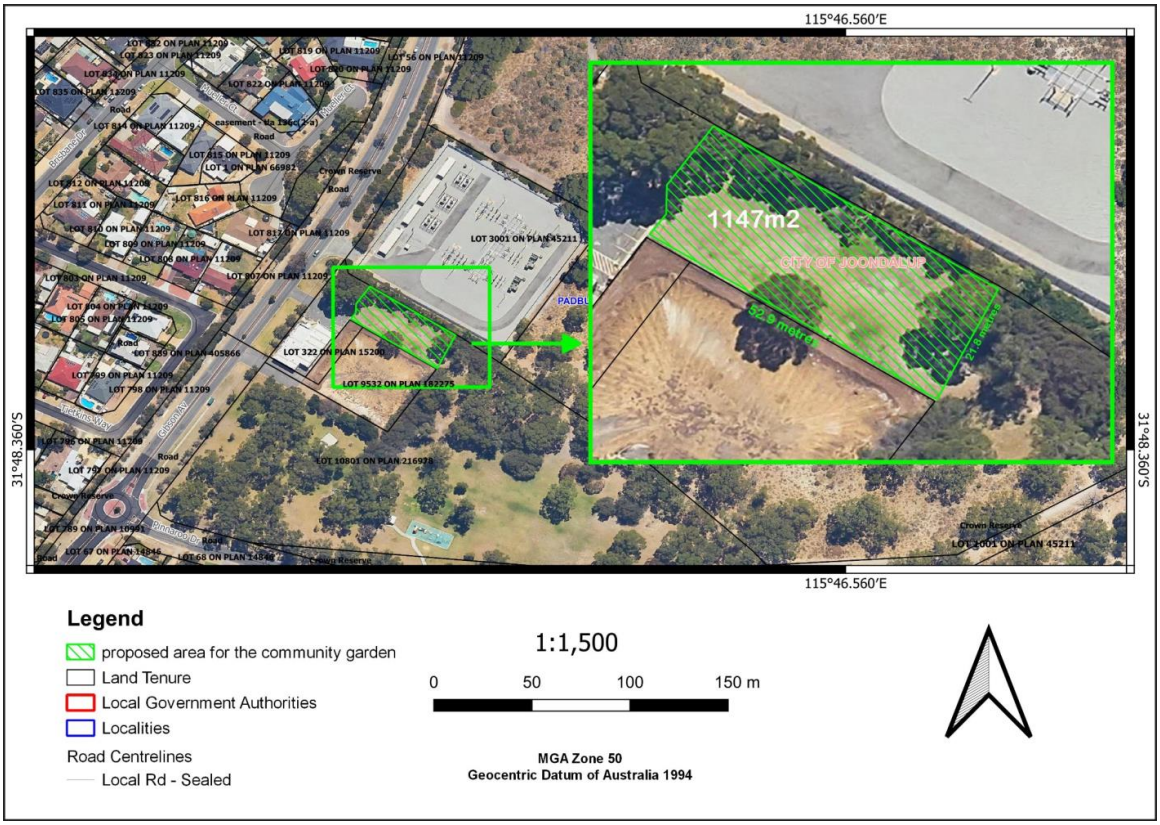

Figure 1: Map of proposed location of the community garden in Padbury, Gibson Park

This preferred site has a number of advantages, many of which are not available at the other locations that were considered. The strengths include:

- Relatively flat terrain.
- Under-utilised area located away from recreational facilities of the park.
- Located in a small area cornered in by the Gibson Park Hall carpark, a fenced sump and an Electricity Networks Corporation Substation.
- Strong existing connection with the local community, through the three local Lions' Clubs who function out of the Gibson Park Community Hall, located within metres of the proposed site.
- Community building, located within metres of the proposed site, will provide access to toilets and interim storage.
- Bus stops on both sides of the road provide public transport options and may ease limited parking.
- Potential to be a productive site, without need to disturb existing vegetation.
- Water and power supply accessible nearby.
- Confirmed for use from service providers through "Dial Before You Dig". See *Appendix B – Dial Before You Dig Results*.
- Potential for future growth of area, providing City approval.

The people

There are a number of groups who wish to be involved in and part of the journey in establishing, running and being part of the community garden. These include but not limited to:

- Core PCG committee to drive the project and well connected within their community.
- Broad and growing community support, including individuals and local business.
    - Currently 540 Facebook members in our private group and 93 followers on our Facebook page.
    - Currently 51 paid memberships, which included single and family memberships at present. This equates to 102 members made up of 79 voting members (16 years or older), 23 children under the age of 16.
    - An average of 20 - 30 attendees at each of our organised activities.
    - Many live within cycling or walking distance
- Local Lions Clubs.
- Member for Hillarys - Caitlin Collins MLA.
- Local schools.
- Scouting Groups.
- Joondalup City Council support, especially SW Ward Councillors, Cr Christine Hamilton-Prime and Cr John Raftis.
- Locals with experience and expertise in various areas of mental health, gardening, vegetable production and land management

The potential and benefits

Although the potential and benefits of a community garden can stretch far and wide, as can be seen by the benefits that we have mentioned on page 8 of this Plan, PCG's focus is a simple one yet broad. We aim to engage in all activities that will reduce isolation throughout the community and advance mental health. A peer-reviewed study published in 2021[1], which synthesized the qualitative and quantitative literature about mental health outcomes associated with community gardens, concluded that community gardens are indeed associated to health gains for their users, irrespective of age, being an affordable

and efficient way of promoting physical and mental health and well-being. These findings are becoming more common and widely known.

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[1] Lampert T, Costa J, Santos O, Sousa J, Ribeiro T, et al. (2021) Evidence on the contribution of community gardens to promote physical and mental health and well-being of non-institutionalized individuals: A systematic review. PLOS ONE 16(8): e0255621. https://doi.org/10.1371/journal.pone.0255621

Weaknesses

None of the sites being considered met every criteria that would be required, nor was it expected they would. The chosen site at Gibson Park has some challenges to be addressed, including:

Not enough facilities

- Parking
  There is limited parking allocated for the Gibson Park Hall and limited street parking, although this might not be sufficient for medium to large events. This has been the experience of the Lions Club during their events and vehicles resort to parking on the grass areas. With the exception of special events the garden is unlikely to attract large numbers on any particular day.
- Distance from local shops
  There are no local shops nearby, with the nearest being a 5-10 minute walk, so the garden will not attract passers-by.
- Storage
  Although there is storage within the Gibson Park Hall, the majority is already taken up by the use of the three Lions Clubs that utilise the facility as their base. An additional storage facility will be required for the community garden's needs, once fully functional, however an earlier installation will be logistically easier.

Organisational management experience

- Expertise
  Specific community garden experience is lacking in the PCG Committee, especially the establishment phase. The Committee have had to 'learn on the job'. The Committee are committed and passionate, with a vast number of members, many bringing essential leadership skills through volunteer and secular experiences. This has been helpful in establishing and running the Charity/Not-for-Profit Association thus far. The Committee will reach out to the broader community for ongoing support in a number of areas, for example fundraising organisation and opportunities. Where required, professional advice will be sought if not available through volunteered support.

Site location / issues / size

The proposed site location has few issues and is seen as being a reasonable size to start a community garden. Some points to consider are:

- *Weed / pathogen management*

PCG plan not to use harsh chemicals as part of its creation and ongoing use. The intention is to manage weeds through manual removal, mulching and other natural weed suppression methods.

- *Water usage*
  Watering at the garden is intended to be minimised, as much as practicably possible.
  The garden is being designed to initially utilise the scheme water allocation for the land on which the garden is built. In time, plans are being made to utilise water collected on-site from the roof of the storage facility, to either supplement the supply or potentially have a sub-metering arrangement from the local supply.
- *Power*
  Power is only available from the local hall though little is expected to be used to create and maintain the garden. In later stages, solar panels may be looked into, depending on power requirements.
- *Waste management* (not toilet related)
  The garden is being designed to minimise waste as best as possible, through the use of composting, recycling (eg. plant pots) etc. If there is any waste to be removed from site then specific actions will be taken.

Opportunities

Padbury is fortunate to have a number of active community groups, however, lacks one with an organised focus on specifically reducing loneliness and isolation within the community, and advancing mental health. PCG believe that through the establishment and ongoing management of a community garden, this can be achieved.

Social

- Reduce isolation.
- Bringing more people together in a fun and healthy environment.
- Provides opportunities for local events to reduce isolation.
- Social connectedness, including association with other community gardens and local groups.
- Creating friendships.
- Open house idea – educates people about healthy eating and organic foods.
- Meeting like-minded people and socialising.

Health

- Reduces loneliness.
- Advance mental health (as mentioned previously this will be achieved in several ways:giving people a purpose; being a part of something bigger than themselves; increasing connections throughout the community; improving support systems for people within the community; physical activity increases hormones within the body that in turn improve mental health; being outdoors in the fresh air and sunlight improves mood and mental health.
- ACT, BELONG, COMMIT vision.
- Outdoor activities for a range of abilities.
- Mental relaxation through positive contribution.

Community and Education

- Education focus: mental health education, living green site, healthy eating program, sustainability, organic gardening, permaculture, reduce/recycle/reuse principles.
- Share knowledge.

- First Nations connections to Country.
- Self-sustaining knowledge, for example, learning about growing veggies etc.
- Chance to learn new skills, growing from seed, propagating, grafting.
- To learn about others ideas on gardening, cooking and health issues.
- Provide educational programs to the community, such as schools, Scout Groups and other community groups.

Other

Not specific to the above categories are the following:

- Grant applications to start and improve the community garden. These might include the following grant sources:
    - Local and State Government
    - Lotterywest
    - Lions Club
    - Bankwest
    - Woolworths
    - Yates
- Increase interest in the garden and in term memberships, as the garden becomes established.

Threats / Challenges

Objectors

There are a number of potential objectors, including members of the local community, other groups and users of the site. The PCG Committee aims to:

- Ensure overarching consensus on key points within the Committee will be discussed and resolution made through a democratic process.
- Ensuring the PCG follows the necessary legal rules, Local Laws and self-imposed rules and guidelines for an appropriate and reasonable use of the site.

Environmental

The following environmental points need to be considered as part of the planning and ongoing use of the site:

- The site may prove to be contaminated.
- The City of Joondalup may claim the land back or an initial agreement on land may not be offered.
- Insufficient services to implement and maintain the garden, including water, power etc.
- Difficulties with maintenance of the garden. For example, weed control, pests.
- Safety of the site for both those involved and passing through, adults and children.
- Weather impacting establishment: too wet during winter, too dry / hot during summer, planting according to the season. The PCG are particularly keen to use the First Nation's six seasons as guidance to our activities.

Momentum

Any large scale project with an extended time frame may suffer from waning enthusiasm. This is especially the case if there are periods of perceived delays resulting from due process.

Implementation Planning

Management / coordinating committee:

- Have a group of specific roles, see *Governance* section above. These roles are elected by members at an Annual General Meeting (AGM) to serve for a period of 12 months to run the business of the community garden on behalf of the members.
- Are accountable to members, funding bodies and any external 'clients'. Those appointed to specific roles are volunteers and give their time in support of the garden's aims, objectives and vision.
- Meet regularly, typically monthly, to monitor, discuss and progress the vision of the garden. This includes financial reporting.

Rules and guidelines

The PCG Committee has undertaken to use the Incorporated Association's guidance 'Model Rules', as outlined in the legal requirements of an incorporated association under the *Associations Incorporation Act 2015*, as the basis for the Associations 'Terms of Reference'. The Terms of Reference have been altered to more truly reflect the purposes and workings of the Charity, as well as, the Association. It is the Association's governing document, lodged with the Commissioner at the Department of Mines, Industry Regulation and Safety (DMIRS) Western Australia.

Additional rules and guidelines may be created for specific purposes, will be endorsed by the committee prior to use and taken through the legally required process for acceptance and approval.

Financial management

By implementing good financial controls, the organisation will benefit by:

- understanding the financial position of the Association.
- providing accurate financial information that can be used by those responsible for the operations of the Association and Charity reporting.
- enabling organisations to make informed decisions on budgets and spending.
- providing documentary proof for compliance requirements.
- setting standards are informing all persons within the organisation of these standards through reporting.

The PCG will have good financial management though the implementation of the necessary controls and processes, following any legal requirements. These include, but are not limited to:

- Association bank account(s) as approved by the Committee.
- A limited and approved number of Committee members with access to the PCG bank accounts providing Segregation of Duties.
- Pre-approval of any expenses.
- An approved expense claims process.
- Recording of all assets and liabilities.
- Regular, complete and accurate financial reporting to the committee and annually to the PCG members.
- A suitable error handling process for any anomalies.

Reporting

The PCG Committee holds regular, approximately monthly, meetings with an element being dedicated to financial and other reporting. These are minuted and available for inspection. This reporting ensures any financial matters are accounted for and other activities are noted and actioned accordingly.

The PCG Association holds its AGM in July of each year. This provides for the Annual reporting of financials to all members, with those attending the AGM able to ask questions and request clarification of the financial status.

Insurance

The PCG Association holds Public Liability Insurance through the Gardens Club of Australia.

Considerations

Tree Protection Zone

The ground around the trees will be mulched. There will be absolutely no chemicals involved in the garden. There won't be lawn but pathways, and mulched areas within the whole garden. The pathways will guide the visitor to walk in designated areas and this will also protect the trees. Ground planting near the trees will be native, which will be beneficial taking into consideration companion planting.

The chosen area will need to meet minimum requirements of "*Australian Standards AS4970-2009 - Protection of trees on development sites*".

Working Groups

Working groups provide the means for more people to be involved in specific activities. This is especially the case where the management committee does not have the capacity and / or skills for focussed endeavours. Reporting on progress and issues to the committee is also a more effective way of getting things done.

Some working groups will exist for a relatively short period, eg. detailed design and planning for Stage 1, where others will have an ongoing role for the community garden, eg. fundraising.

A key element of a working group is the definition and parameters of the responsibilities and expected outcomes, including any timeline. The management committee will be responsible for setting the context, guidelines and expectations.

Fundraising

We aim to raise funds through:

- Community fundraising
- Local Government, State and Federal Grants
- Gaining support or sponsorship of Businesses and Community Organisations through Memorandums of Intent or Understanding and continuing membership drives.

Grants provided through various Government Grants (LG, State and Federal) support the establishment and development of sustainable, edible community gardens to enable community members to improve

community connections, develop new skills and share physical, social and mutual benefits of growing edible produce.

Social Media

The Committee has a dedicated social media role to ensure consistency and continued representation across a number of social media platforms, including Facebook, Instagram, etc.

All social media posts are to be approved by the Committee, if not individually then through a set of guidelines, including topics, frequency..

Any posts on social media coming from Committee members on behalf of the PCG shall not represent their own opinions unless sanctioned by the Committee. Individuals may express opinions through their own accounts and make it clear this is the case.

Promoting PCG

The PCG will be promoted through a number of channels and for specific purposes. Promotions are likely to be through social media but may also include posters at approved locations or directly to paid members.

The reasons to promote the PCG include but are not limited to:

- Membership drives (social media, word of mouth, posters, etc.).
- Events (as per membership).
- Supplies / donators (direct contact, word of mouth).

Communications

There is a range of communications to various groups that are required as part of running the community garden. The following outlines the main groups and what is expected to be communicated to each.

PCG Committee

Committee meeting dates are agreed at the previous meeting and will have an agenda and minutes.

Facebook group, with sub topics, and Messenger chat are used by the Committee to stay in touch in between meetings. Email is also used to convey larger topics and for those Committee members not on social media.

Member community

The Annual General Meeting (AGM) and Special Resolution Meetings require a due notice period, an agenda and minutes. A mix of social media, emails and posters are used to advertise these meetings.

Social media, email and posters are also used to publicise:

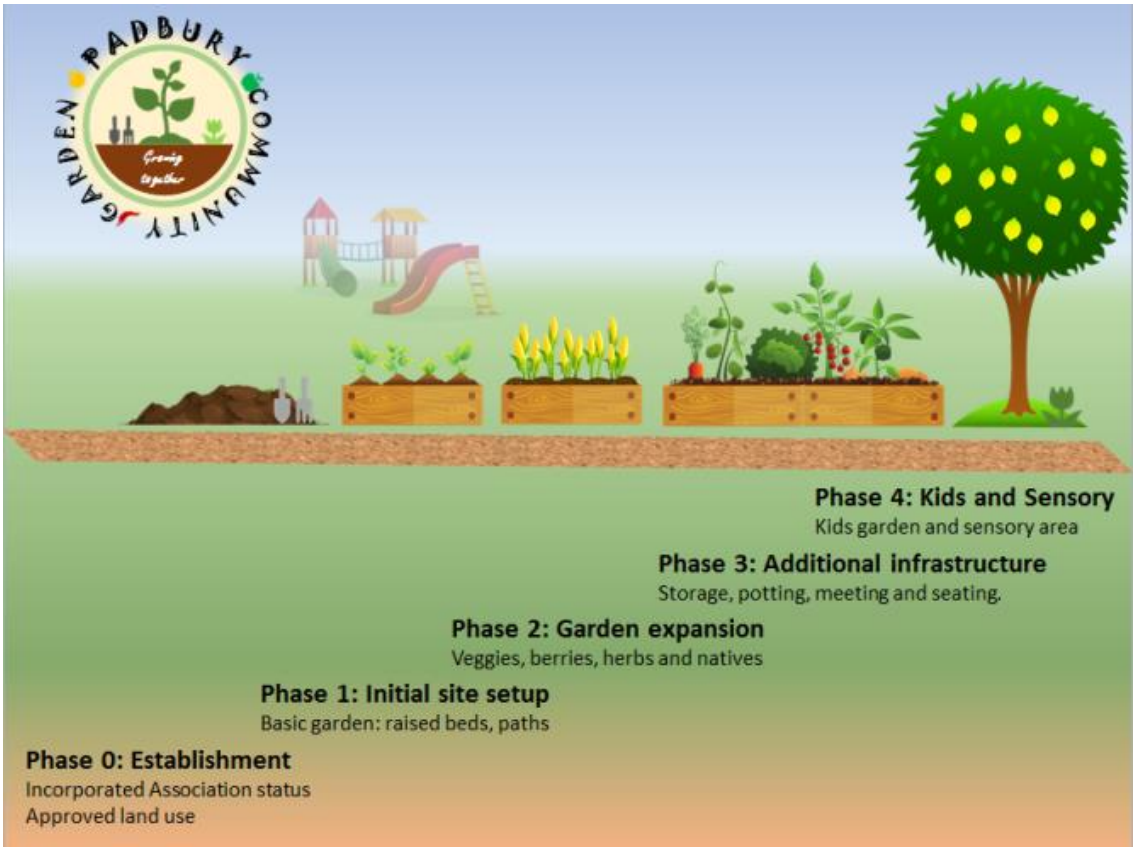
- Member events.
- Newsletters.

Suppliers / donators
Suppliers will be contacted directly. This is most likely in person initially, and if appropriate, via email.

Broader public community
A Facebook group for interested people has been established. Those accepted may not be paid members of PCG but can still access information, including notification of events.

Media
During the initial stages any media is expected to be promoted through the local press and in conjunction with the CoJ.

Timetable
The following phase timeline outlines a high-level plan and approximate schedule for the community garden over the coming years. It is provided as a guide and will be refined through each phase.



Phase 0 part 1 – Establishment of the PCG
The PCG has been established as a registered Association under Australian law and is operated by an elected Committee, as representatives of its membership.

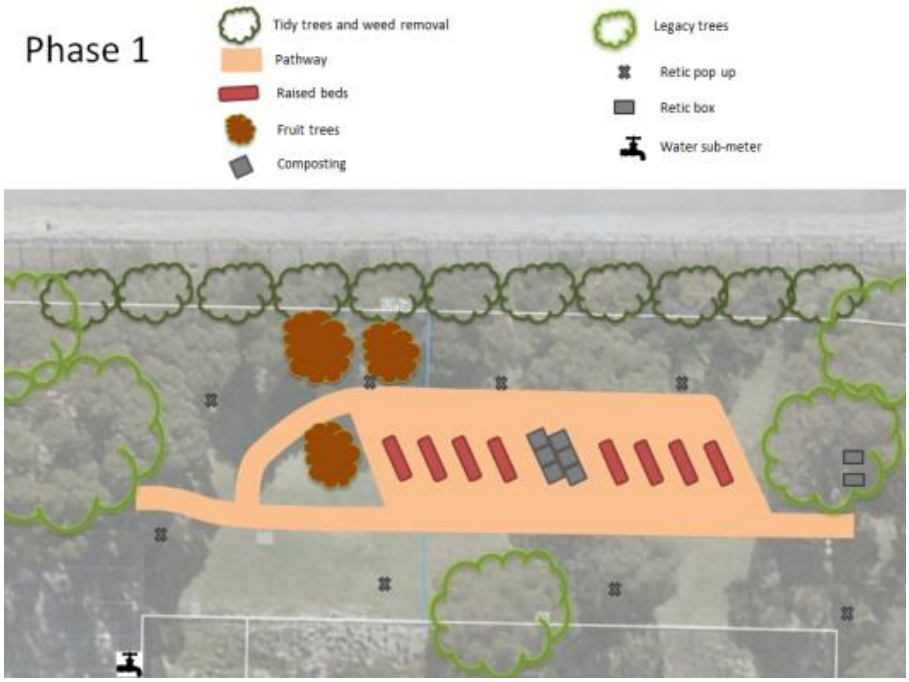
As detailed above, there are the necessary legal, insurance, financial and rules in place to effectively run the Association now and into the future. This includes being a registered Charity and gaining endorsement as a Deductible Gift Recipient (DGR), noting for the latter the community garden falls under the same category as a Men's Shed given the focus on reducing isolation and advancing mental health in the community.

Phase 0 part 2 – Selection and approval of a site

The PCG have explored, in liaison with the City of Joondalup, a number of sites in the Padbury suburb. After due consideration, the preferred site is located within a small side area of the Gibson Park, next to the Gibson Park Community Hall.

The PCG are currently seeking an official agreement with the City of Joondalup for the PCG to use this land for the establishment of the community garden, noting the plans in this business case for the initial and future stages as detailed in this section.

Phase 1 – Initial site setup – Basic garden



Please note that this design has been created by Igor Carvalho Cavalcanti. Please see *Appendix F – The Concept Plan* for a full acknowledgment.

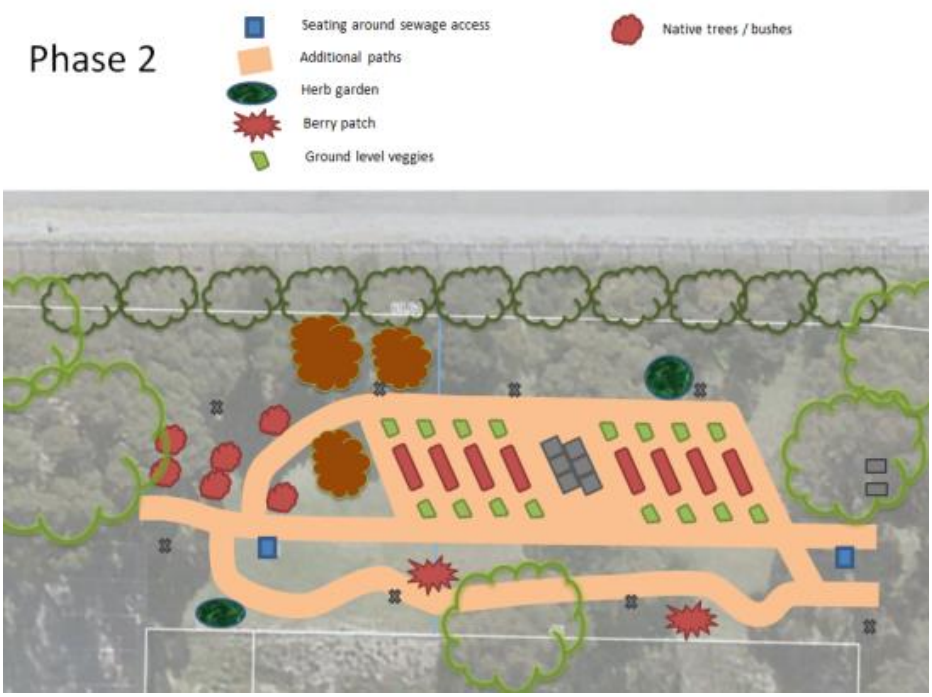
To establish a garden there is a significantly larger portion of work, and related expense, in the initiation phase. As identified in the above figure, the key tasks are:

1. Clearing of the grass to make way for pathways.
2. Creating pathways.
3. Clearing / tidying the existing vegetation next to the substation.
4. Building raised beds.
   Note: not all beds need to be done in this phase though this is the intention.
5. Composting bins are established.
6. Water is made available through a sub-meter and any additional plumbing. This is intended to be through hand watering by hose in this phase.
7. Initial tools are provided by the Association for use in the garden.

The following is also noted:

- Some raised beds may be wicking, if funding is available and thought suitable.
- Initial storage is provided at the Gibson Park Community Hall.
- All our pathways are intended to be accessible by everyone, regardless of ability, so we will be seeking advice from the City and companies such as Kalparrin, At Home and Indigo Solutions, to ensure their correct construction.

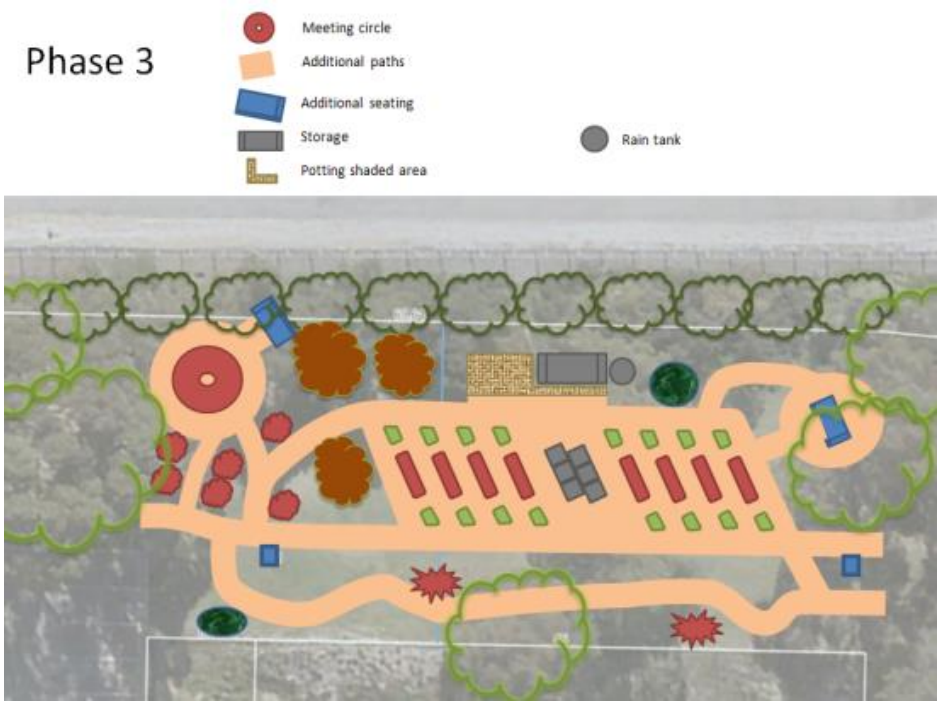
Phase 2 – Veggies, herbs and natives



Having established a core garden, the next phase is to extend this with a more diverse garden. As per the above figure, this includes:

- Native trees and bushes, with a focus on supporting wildlife.
- Areas for growing vegetables.
- Herb gardens, grouped by plant types.
- Berry patches, grouped by plant types.
- Additional paths to support the above.
- Initial seating.

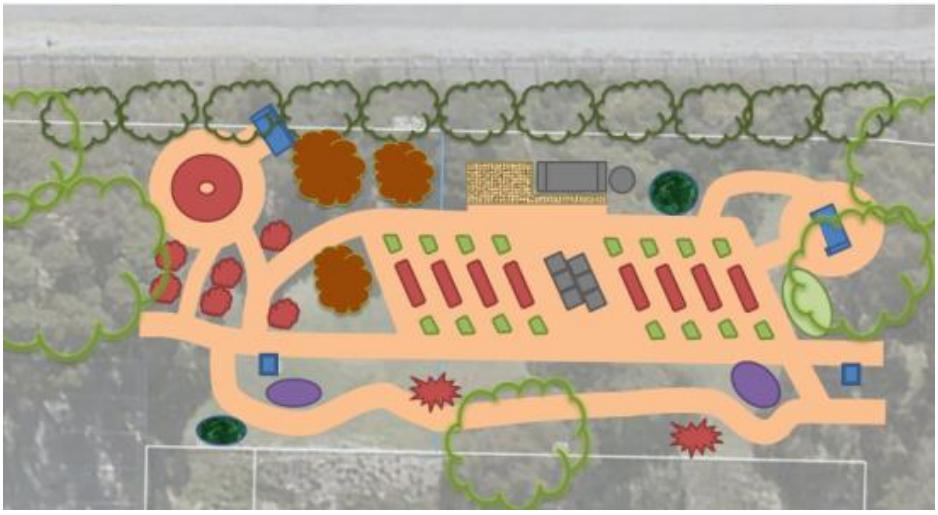
Phase 3 – Additional infrastructure



Phase 3 focuses on additional infrastructure now that the garden is becoming established. Key elements are:

- Storage:
  - The PCG will require separate storage from the Gibson Park Community Hall and the initial use of part of the Lion's storage area.
  - Shaded area with a water collecting roof.
  - Rain tank for collection, in hope that scheme water will only be used as a supplement.
- A meeting circle for general use, including providing talks on related topics.
- More paths and seating to allow the garden to be enjoyed.
- Signage - begin to develop signage around the garden.

Phase 4 – Children and senses



The fourth phase brings in some additional features, providing interest and benefits to a small number of groups.

The Sensory Garden allows visitors to enjoy a wide variety of sensory experiences. Sensory gardens are designed to provide opportunities to stimulate the senses, both individually and in combination, in ways that users may not usually encounter.

The Children's Garden is aimed at fun interactions whilst at the same time teaching children about gardens, foods and nature.

Phase 5 – Move to business-as-usual

At this phase the community garden is considered to be operating and on a 'business as usual' basis. There will be a number of projects that will be running on a regular basis to engage the community, providing them with organised activities to attend and be involved in. These activities assist PCG to reduce isolation throughout the community and advance mental health, also assisting in the upkeep and an annual cycle of gardening activities.

Financial Projections

The PCG operates on a financial year model though this might not matched the planned implementation phases. The actual progress of the community garden will very much depend on the available funds and, once started, may attract more attention and funding through a number of sources, as outlined below.

Funding sources

- Membership fees, including Payment options
- Philanthropic
- Grants
- Fundraising
- Other

Regular outgoings

- Association fees
- Insurance
- Power, water
- Ongoing garden tools, plants, seeds
- etc

Estimated funding required by Phase

The following table provides an overview of expected expenditure By Phase. All figures are in $000s.

Phase	Cost (rounded)

Phase	Cost (rounded)
Phase 1 • Arborist report • Tree / bush trimming / clearing • Clear ground for paths • Pathways - cracker dust material • Pathways compacting - machine hire • Raised Garden Beds- Colourbond- 2.1 x .8 x .6 (Full Height) Zincalume Silver • Soil for garden beds • Compost for garden beds • Manure for garden beds • Mulch for garden beds • Fruit Trees for Canopy Food forest • Compost bins and set up • Water sub-meter, installation cost • Plumbing to external or accessible tap • Water cost (annual) • Hose - long ones + fittings • Power • Tools - initial purchase (barrows, spades, forks, trowels etc) • Initial plants / seeds for raised beds • Annual operating costs	Total: $13,000
Phase 2 • Additional paths • Native trees / bushes • Herb garden • Berry bushes • Ground veggies • Seating - permanent • Annual operating costs	Total: $6,500
Phase 3 • Meeting circle with seating • additional paths • Storage shed / sea container • Storage base • Potting area verandah, including rain roof • Potting area benches • Rain tank + base + piping • additional seating • Annual operating costs	Total: $14,000

Phase	Cost (rounded)
Phase 4 • Item 1 • Item 2 (add more) • Annual operating costs	To be confirmed.

A more detailed breakdown of the expected costs can be found *in section Appendix C – Financial Breakdown*.

The pricing information, including quotes can be found in section *Appendix D – Quotes*.

Estimated Income by year

The following is an estimated prediction of income over the coming years. The initial interest in the community garden is expected to attract sufficient attention that the initial years wil have an income to establish the garden as per the phases. As previously noted the phases are not by year so can be extended or contracted based on available funding.

Income	2022/23	2023/24	2024/25	2025/26
Current balance				
Membership fees	$500	$600	$700	$700
Fundraising				
Lions Christmas cakes	$2,000	$2,000	$2,000	$2,000
Community events (4 x annually)	$1,000	$1,000	$1,000	$1,000
Succulent sales	$250	$250	$250	$250
Seed sales	$100	$100	$100	$100
Containers for change	$100	$100	$100	$100
Grants				
Open Gardens WA - Giving Program grant	$5,000			
Lotterywest	$2,000			
City of Joondalup		$5,000	$2,000	
Ian Goodenough		$2,000		
Lion's Wellbeing program		$1,000		
WA Government - Community Gardens			$2,500	
Strong and Resilinet Community (SARC) grant			$2,000	
Sponsorship				
Local businesses	$1,000	$2,000	$2,000	$2,000
Other interested groups / individuals		$500	$500	$500
TOTAL	$11,950	$14,550	$13,150	$6,650

A more detailed breakdown of the estimated income can be found *in section Appendix C – Financial Breakdown*.

Operating Plan

Operating costs

The operating costs of the PCG are expected to be reasonably low, especially once established. The ongoing, mostly annual, cost will include:

- Insurance.
- Security.
- Membership fees to overarching bodies.
- Water/Electricity.
- Top up soils, potting mix, mulch.
- Replacement tools.

Administration and Management

As with any organisation or association there will be an ongoing running activities, including but limited to:

- Management / coordinating committee.
- Rules and guidelines.
- Membership.
- Financial management.
- Reporting.
- Fundraising.
- Social Media.

Member community

The members of the community garden will be engaged in a number of activities both directly related to or in support of the garden. In both cases it may be useful to understand the members strengths and how they might best want to contribute. This can be aided through:

- Skills mapping, and
- Working Groups.

Site management

The garden itself will need to be managed under the appropriate rules and guidance so that it is safe and effective for everyone who uses and / or works on the garden. Guidance will be provided for a number of areas, including but not limited to:

- Induction and Training.
- Safety.
- Security.
- Gardening practices (pest / disease management, organic practices, composting).
- Waste management.
- Water Management.

- Consumables and storage (seeds, compost).
- Tools and storage.

Policies

In support of the Site Management activities above, a range of policies will need to be developed to ensure the garden is open to all those that pass through or work on it. Such policies will include:

- Access.
- Code of conduct.
- Alcohol, smoking and drugs.
- Handling of complaints.

Events

The PCG Association is keen to hold occasional events that have a positive impact for the garden and its members. These may be for the purposes of:

- Education and Information.
- Fundraising.
- 3rd Party events.

Decision making process

Much of the decision making will be made by the elected management committee on behalf of its members. Any decision will require a quorum of committee members and be voted on and recorded in the minutes of an executive committee meeting.

There may be cases where the committee feels that a broader survey be undertaken before making a specific decision. This will be done using existing mechanisms, especially the use of online survey tools or questionnaires.

Succession planning

With any long-term project and ongoing concern there will be a change in the people who run and maintain the community garden group. Key to this is the effective succession planning of key roles to ensure stability and consistency in how the group is run. There are a number of reasons that someone may no longer be able to commit to a role and succession planning will go a long way to minimising any impact.

Once established and the group rhythm has started occurring, consideration will be given to all key roles having someone identified to step into that role should the need arise. These are not acting roles though could be if the person holding the role is only taking a temporary leave of absence.

The substantive for a role is responsible for defining the responsibilities and providing sufficient information on process and any system used to conduct that role. For example, the Treasurer would provide the bank details and arrange for account access by the nominated successor. Where possible, it would be useful for the outgoing person to be available for any questions for a period following the handover.

Appendix A – Letters of Support

At Home letter of Support

athomecare

25 October 2021

City of Joondalup
PO Box 21,
JOONDALUP WA 6919
08 9400 4000

To whom it may concern,

At Home Care strongly endorses the progress of the Padbury Community Garden inc.

As a provider of services to people with physical and mental disabilities, we support this initiative as we see a gap in the community and a demand for the services that this garden will provide to our clients.

At Home Care is in complete support of this initiative and will be a sponsor.

Yours sincerely,

Jon Morris
Chief Executive Officer

E: hello@athomehealth.com.au
T: 08 9381 3344 W: athomehealth.com.au
Level 2, 2 Bagot Road, Subiaco WA 6008
PO Box 1497, Subiaco WA 6904
ABN: 35 167 823 029 ACN: 167 823 029

Part of the athomehealth group

Additional letters of support to be added. Many of those companies, businesses and individuals have expressed support but are looking to provide when land use has been approved.

Appendix B – Dial Before You Dig Results

See subfolders and files under folder “Appendix B - DialB4YouDig”:

- ATCO

  No specific issues identified in the proposed area.

  - colour-legend.pdf
  - Coversheet_ASSETS.pdf
  - Map_SEQ_212183657.pdf

- NBN

  No specific issues identified in the proposed area.

  - 4678_NBN_Dial_Before_You_Dig_Poster_20170517.pdf
  - 212183655_20220604_074540246443_1.pdf
  - Disclaimer_212183655_20220604_074540246443

- NextGen

  No specific issues identified in the proposed area.

  - 212183659 - Nextgen 3rd Party Duct Plan.pdf
  - 212183659 - Nextgen Cable Plan.pdf
  - 212183659 - Nextgen Letter.pdf

- Water Corporation

  No specific issues identified using DialB4YouDig but called Water Corp about the sewage pipeline that runs through the land. Advice, included in the files below, is to avoid the manholes and not to plant deep rooted trees / bushes near the pipeline.

  - Coversheet - Critical Assets.pdf
  - Information Brochure - Damage Prevention.pdf
  - Maps.pdf
  - Protecting-buried-assets-information-sheet.pdf
  - RE Sewer plans - Gibson Park Padbury (CID9lwmvc4290nqkrsqhb).htm
  - Residential-guidelines-for-designers.pdf

- Western Power

  No specific issues identified in the proposed area.

  - Comms Map - SEQ 212183660.pdf

- Coverletter - Assets Found.pdf
- HVLV Map - SEQ 212183660,pdf
- Overhead Map - SEQ 212183660.pdf
- Safety Brochure.pdf

Appendix C – Financial Breakdown

See file **Business Plan - Appendix C - costing estimates - Gibson.xlsx**

Appendix D – Quotes

See file **Business Plan - Appendix D - quotes and pricing information.docx**

Appendix E – Grants Details

Many of the following grants will become applicable once the land has been secured. A small number do provide for the support of volunteers regardless of project stage.

City of Joondalup

https://www.joondalup.wa.gov.au/kb/resident/community-funding-program-2

The community garden addresses all four of the funding criteria to varying degrees:

- Strengthen Community Participation.
- Encourage Connected Communities.
- Promote Healthy and Active Lifestyles.
- Build Resilient and Sustainable Communities.

Lotterywest

https://www.lotterywest.wa.gov.au/grants/grant-opportunities

Open all year round so can submit a proposal at any time. Evaluations can take up to 4 months.

The community garden falls under the category of “Grassroots, Community-Led” with specific relevance to the sub-categories “Inclusive thriving community”, “Connected cultural experiences” and “Protected sustainable ecosystems”.

https://www.lotterywest.wa.gov.au/grants/grant-opportunities/grassroots-community-led

Lions (Australian Lions Wellbeing Foundation)

https://alwf.org.au/our-projects/community-grants/

Of the seven suggested projects on the website, one is for a community garden.

Small grants of up to $1,000.

Thanks a Volunteer Day Celebration grant program

https://www.wa.gov.au/government/publications/thank-volunteer-day-grants-program

Applications are June to July.

Grants of up to $2,000.

Strong and Resilient Community (SARC) Inclusive Community Grants

https://www.communitygrants.gov.au/grants/sarc-cdc-support-services

Closed November 2021. See Grant Connect for future grants.

WA Government

https://www.wa.gov.au/organisation/department-of-communities/department-of-communities-grants-programs

Specific grants under the WA Government Department of Communities.

There are no open grants at the time of publishing but have included:

- Age-Friendly and Dementia-Friendly Communities Grants Program
- Age-Friendly Communities Social Connectivity Grants Program

Others that fall outside of the general grants program include:

Community Gardens Grants Program

https://www.wa.gov.au/government/publications/community-gardens-grants-program

COVID-19 youth recovery grants program

https://www.wa.gov.au/government/publications/covid-19-youth-recovery-grants

Rotary Club

https://www.rotaryfoundationaustralia.org.au/

Unlikely to qualify given their focus on specific causes below.

Other information

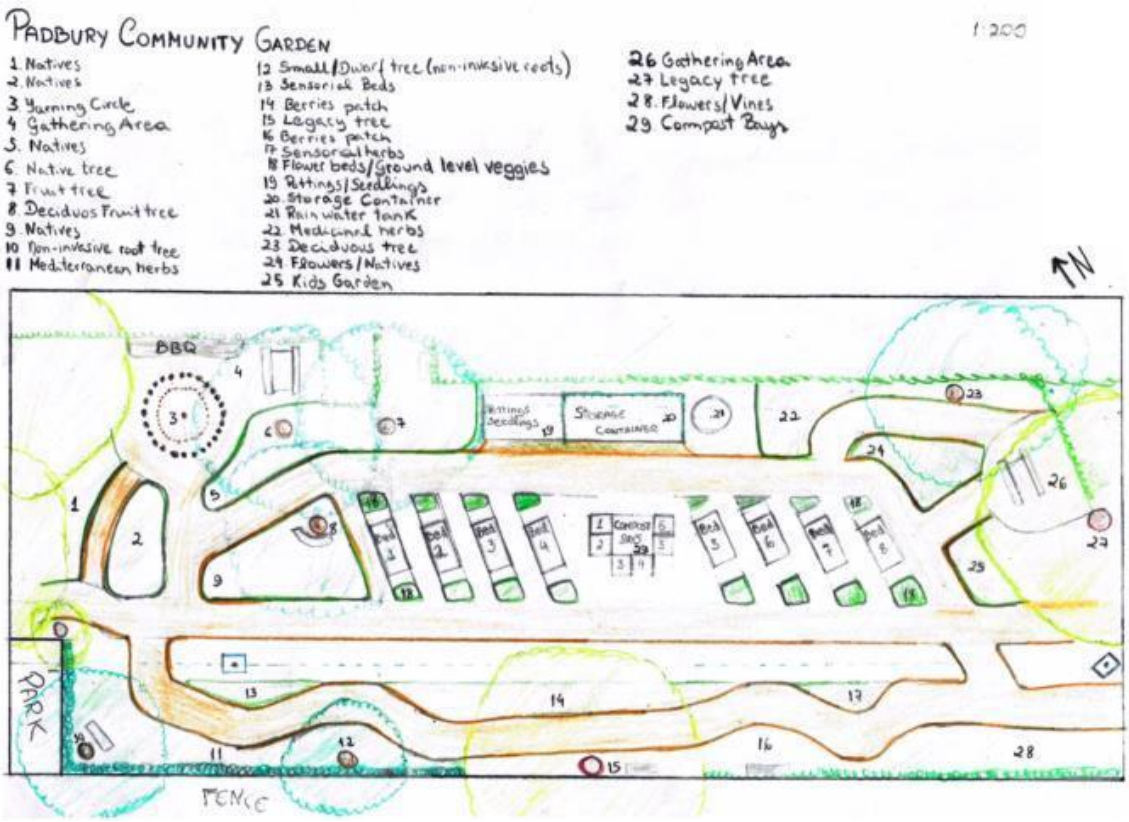
Federal Government Grant Connect site

https://www.grants.gov.au/

Appendix F – The Concept Plan

The garden design used in this document was kindly devised by **Igor Carvalho Cavalcanti** as part of his horticultural studies.

The PCG would like to acknowledge his valuable contribution to the establishment of the Padbury Community Garden.



Contacts

The Padbury Community Garden Executive can be reached through:
padburycommunitygarden@gmail.com or Facebook.

References

1. INC: A Guide for Incorporated Associations in Western Australia, November 2020
   https://www.commerce.wa.gov.au/books/inc-guide-incorporated-associations-western-australia

2. Model rules (Associations) 2016
   https://www.commerce.wa.gov.au/publications/model-rules-associations-2016

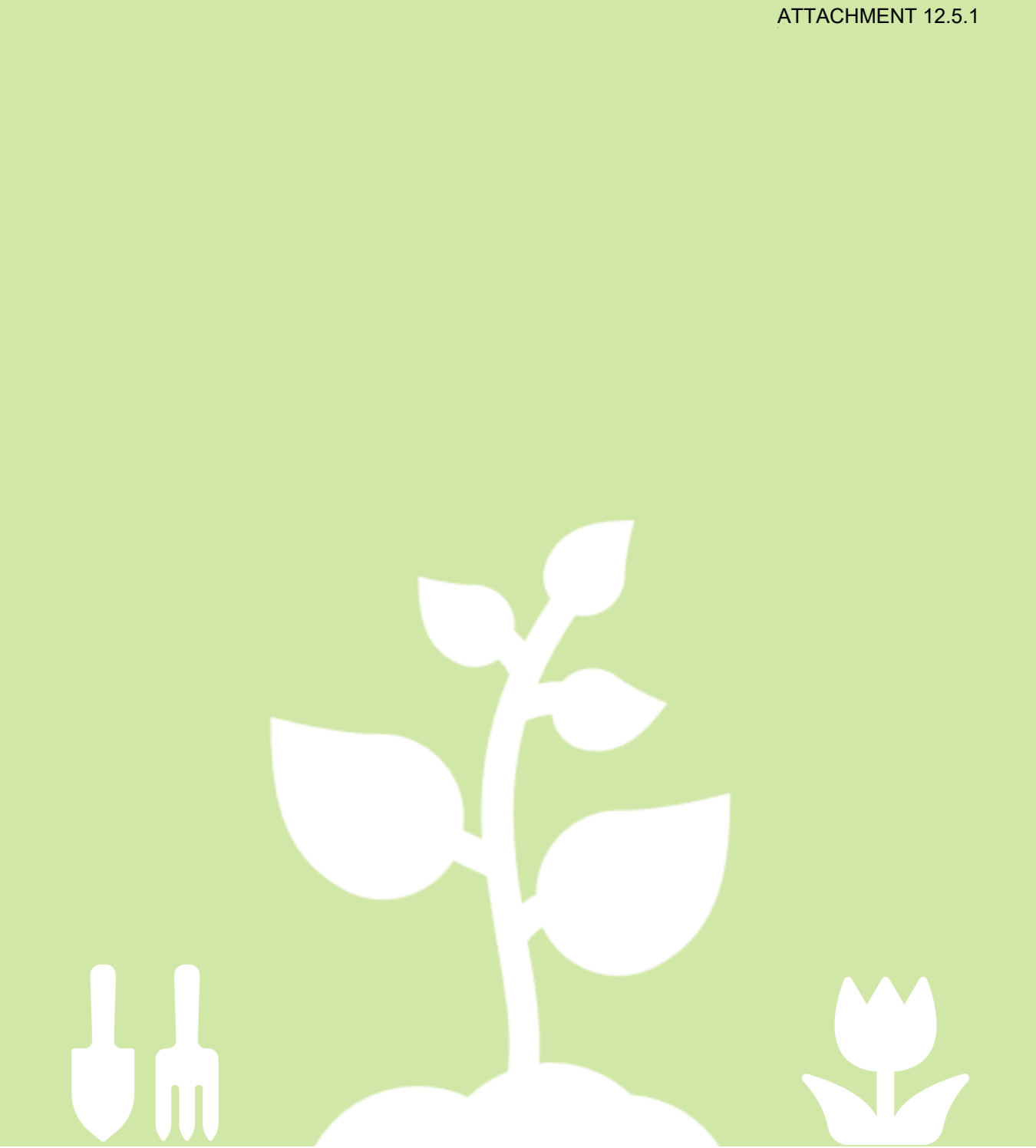
3. What's in the Rules - Explaining the Schedule 1 Requirements of the Associations Incorporation Act 2015
   https://www.commerce.wa.gov.au/sites/default/files/atoms/files/sched1whatsintherules.pdf

4. Community Garden Business Plan template
   https://www.profitableventure.com/community-garden-business-plan/

5. Community Gardens Manual - Helen Macpherson Smith Trust
   https://hmstrust.org.au/wp-content/uploads/2014/02/Community-Gardens-Manual.pdf

6. Use of Sea Containers Policy - City Policy
   https://www.joondalup.wa.gov.au/use-of-sea-containers-policy-final-amended-nov15
   https://www.joondalup.wa.gov.au/wp-content/uploads/2018/03/Use-of-Sea-Containers-Policy-FINAL-AMENDED-Nov15.pdf

ATTACHMENT 12.5.1



For more information contact the Padbury Community Garden
Email: PadburyCommunityGarden@gmail.com

Padbury Community Garden

Proposed Location - Gibson Park, Padbury

SIGNING AND COMMON SEAL REGISTER

DATE	ITEM #	TYPE OF DOCUMENT	DIRECTORATE	PROPERTY	DESCRIPTION	FILE REFERENCE	SIGNED CM REFERENCE
27/06/2023	16	Section 70A Notification	Planning Services	Lot 1 (16B) Abbess Place, Kingsley	In accordance with Condition 3 of development approval DA23/0188, a notification on title is required to advise current and future owners that the subject site is located within a transport corridor and may be affected by transport noise.	43621	INW23/4984
4/07/2023	17	Document 1: Deed of Consent to Deemed Assignment & Variation of Lease. Document 2: Deed of Consent to Sub-Sublease. Document 3: Landgate Additional Page to Variation of Lease.	Corporate Services - City Projects	Lot 501 (20) John Wilkie Tarn, Hillarys	Request for Execution of Deeds in relation to requests for consent from Sandgate (WA) Pty Ltd -Lot 501 (20) John Wilkie Tarn, Hillarys.	108334	INT23/34188-90-91-94
6/07/2023	18	Short Term Ground Lease & License Agreement.	Infrastructure Services	Lot 301 (189) West Coast Drive, Sorrento.	To enter new gound lease and license agreement between the City of Joondalup and Sorrento Surf Life Saving Club (SSLSC) for a sea container storage area.	05071	EIN23/7530
11/07/2023	19	Section 70A Notification	Planning Services	Lot 2 (6B) Tallow Ramble, Edgewater	Development approval was issued on 29 June 2023 for a single house at 6B Tallow Ramble, Edgewater. Condition 8 of the development approval requires a notification on title advising current and future owners that the subject site is located within a transport corridor and may be affected by transport noise.	86122	INT23/34957 & INT23/35640
13/07/2023	20	New Lease Agreement	Infrastructure Services	Craigie Leisure Centre Café, 751 Whitfords Ave, Craigie.	New lease agreement between the City of Joondalup and Mary Murphy as Trustee for the Wilson Trust.	30601	INT23/36262

ATTACHMENT 12.8.1

TAMALA PARK REGIONAL COUNCIL
Building a sustainable community

Ordinary Meeting of Council

Thursday, 22 June 2023

MINUTES

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Alaine Haddon-Casey	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr Bianca Sandri Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

PRESENT

Chair	Cr Bianca Sandri
Deputy Chair	Cr Suzanne Migdale
Councillors	Cr John Chester Cr Bronwyn Ife Cr Nige Jones Cr Tony Krsticevic Cr Glynis Parker Cr Karlo Perkov Cr Brett Treby Cr Ashley Wallace
Alternate Members	Nil
Staff	Mr Chris Adams (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Mr Daniel Govus (Senior Governance Officer – City of Stirling)
Apologies Councillors	Cr Brent Fleeton
Leave of Absence	Nil
Absent	Cr Alaine Haddon-Casey
Consultants	Mr Alex Maguire (Satterley Property Group) Mr Drew Tomkins (Satterley Property Group) Mr Alan Abel (Satterley Property Group)
Apologies Participant Councils' Advisers	Mr Stuart Jardine (City of Stirling) Mr Mat Humfrey (City of Joondalup) Mr David MacLennan (City of Vincent) Mr Daniel Simms (City of Wanneroo) Ms Michelle Reynolds (City of Perth) Mr Anthony Vuleta (Town of Victoria Park)
In Attendance Participant Councils' Advisers	Ms Noelene Jennings (City of Wanneroo) Mr Greg Bowering (City of Wanneroo) Mr Stevan Rodic (City of Stirling) Mr Gary Tuffin (Town of Cambridge)
Members of the Public	Nil
Press	Nil

OFFICIAL OPENING

The Chair declared the meeting open at 6:01pm.

1. APOLOGIES AND LEAVE OF ABSENCE

Councillor Tony Krsticevic requested a leave of absence for the period 30 August 2023 to 18 October 2023 inclusive.

Councillor Suzanne Migdale requested a leave of absence for the period 9 July 2023 to 20 July 2023 inclusive.

Councillor Karlo Perkov requested a leave of absence for the period 9 July 2023 to 13 August 2023 inclusive.

Councillor Bianca Sandri requested a leave of absence for the period 6 August 2023 to 11 September 2023 inclusive.

Moved Cr Wallace, Seconded Cr Ife.

That Council APPROVES:

1. **Councillor Tony Krsticevic's request for a leave of absence for the period 30 August 2023 to 18 October 2023 inclusive.**
2. **Councillor Suzanne Migdale's request for a leave of absence for the period 9 July 2023 to 20 July 2023 inclusive.**
3. **Councillor Karlo Perkov's request for a leave of absence for the period 9 July 2023 to 13 August 2023 inclusive.**
4. **Councillor Bianca Sandri's request for a leave of absence for the period 6 August 2023 to 11 September 2023 inclusive.**

The Motion was put and declared CARRIED (10/0).

DISCLOSURE OF INTERESTS

Councillor Bianca Sandri disclosed an impartial interest in Item 14.2 as Emerge and Plan E are known to her business.

2. PUBLIC STATEMENT/QUESTION TIME

Nil.

3. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil.

4. PETITIONS

Nil.

5. CONFIRMATION OF MINUTES

6.1. CONFIRMATION OF MINUTES

Moved Cr Migdale, Seconded Cr Krsticevic.

That the Council CONFIRMS and the Chair signs the minutes from the Ordinary Meeting of Council held 20 April 2023 as a true and accurate record of proceedings.

The Motion was put and declared CARRIED (10/0).

6. BUSINESS ARISING FROM MINUTES

Nil.

7. ADMINISTRATION REPORTS AS PRESENTED

8.1. BUSINESS REPORT – MONTH ENDING 31 MAY 2023

Moved Cr Chester, Seconded Cr Jones.

That the Council RECEIVES the Business Report for the month ending 31 May 2023.

The Motion was put and declared CARRIED (10/0).

8.2. STATEMENT OF FINANCIAL ACTIVITY - APRIL 2023

Moved Cr Chester, Seconded Cr Migdale.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 April 2023.

The Motion was put and declared CARRIED (10/0).

8.3. LIST OF MONTHLY ACCOUNTS SUBMITTED - APRIL 2023

Moved Cr Migdale, Seconded Cr Wallace.

That the Council:

1. **RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for April 2023 - $12,447,070.38.**

2. **APPROVES the CEO Credit Card Statement for April 2023.**

The Motion was put and declared CARRIED by exception resolution (10/0).

8.4. STATEMENT OF FINANCIAL ACTIVITY - MAY 2023

Moved Cr Migdale, Seconded Cr Wallace.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 May 2023.

The Motion was put and declared CARRIED by exception resolution (10/0).

8.5. LIST OF MONTHLY ACCOUNTS SUBMITTED - MAY 2023

Moved Cr Migdale, Seconded Cr Wallace.

That the Council:

1. **RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for May 2023 - $2,744,030.31.**

2. **APPROVES the CEO Credit Card Statement for May 2023.**

The Motion was put and declared CARRIED by exception resolution (10/0).

8.6. PROJECT FINANCIAL REPORT - APRIL 2023

Moved Cr Migdale, Seconded Cr Wallace.

That the Council RECEIVES the Project Financial Report (April 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED by exception resolution (10/0).

8.7. SALES AND SETTLEMENT REPORT – MONTH ENDING 31 MAY 2023

Moved Cr Chester, Seconded Cr Migdale.

That the Council RECEIVES the Sales and Settlement Report for the month ending 31 May 2023.

The Motion was put and declared CARRIED (10/0).

8.8. ESTABLISHMENT AGREEMENT – UPDATE ON AMENDMENT

Moved Cr Migdale, Seconded Cr Krsticevic.

That the Council:

1. NOTE the status of proposed amendments to the TPRC Establishment Agreement and the associated works program with the proposed change of organisational name from Tamala Park Regional Council to Catalina Regional Council.

2. SELECT Concept 4 as the preferred logo/corporate identity for the newly named Catalina Regional Council.

During debate Cr Krsticevic removed his support as the recommendation's seconder.

Moved Cr Migdale, Seconded Cr Ife.

That the Council:

1. **NOTE the status of proposed amendments to the TPRC Establishment Agreement and the associated works program with the proposed change organisational name from Tamala Park Regional Council to Catalina Region Council.**

2. **SELECT Concept 4 as the preferred logo/corporate identity for the new named Catalina Regional Council.**

The Motion was put and declared CARRIED (5/5).

For: Councillors Ife, Jones, Migdale, Parker and Treby.
Against: Councillors Chester, Krsticevic, Perkov, Sandri and Wallace.
Casting Vote For: Councillor Sandri.

8.9. SCOPING STUDY – TPRC AND MRC COLLABORATION OPPORTUNITIES

Moved Cr Treby, Seconded Cr Parker.

That the Council APPROVE co-funding a Scoping Study with the Mindarie Region Council that explores options, opportunities, risks, costs and impediments for potential greater collaboration and/or resource sharing between the two Local Government authorities.

The Motion was put and declared CARRIED (10/0).

8.10. PROPERTY CONGRESS 2023: TPRC ATTENDANCE

Moved Cr Jones, Seconded Cr Ife.

That the Council APPROVES Cr Nige Jones' attendance at the 2023 Property Congress in Adelaide from 11 - 13 September 2023.

The Motion was put and declared CARRIED (5/5).

For: Councillors Chester, Ife, Jones, Migdale, Perkov.
Against: Councillors Krsticevic, Parker, Sandri, Treby, Wallace.
Casting Vote For: Councillor Sandri.

9. COMMITTEE REPORTS

AUDIT and RISK COMMITTEE (19 JUNE 2023)

9.1. FINANCIAL MANAGEMENT REVIEW

Moved Cr Treby, Seconded Cr Krsticevic.

That the Council:

1. **RECEIVES the Moore Australia Financial Management Review (June 2023) the TPRC financial management systems and procedures in accordance with *Local Government (Financial Management) Regulations.***

2. **NOTES the recommended changes to the TPRC financial management systems and procedures in accordance with the Moore Australia Financial Management Review (June 2023).**

The Motion was put and declared CARRIED (10/0).

9.2. REVIEW OF LOT PRICING POLICY

Moved Cr Treby, Seconded Cr Krsticevic.

That Council ADOPTS the Lot Pricing Policy (June 2023).

The Motion was put and declared CARRIED (10/0).

9.3. REVIEW OF FRAUD AND CORRUPTION PREVENTION POLICY

Audit and Risk Committee Recommendation

That the Council DELETES the Fraud and Corruption Prevention Policy.

Moved Cr Migdale, Seconded Cr Parker.

That the Council REVIEWS the Fraud and Corruption Prevention Policy.

The Motion was put and declared CARRIED (10/0).

MANAGEMENT COMMITTEE (18 MAY 2023)

9.4. PROJECT BUDGET FYE 2024 (MAY 2023)

Moved Cr Migdale, Seconded Cr Krsticevic.

That the Council APPROVES the Project Budget FYE 2024 (May 2023), submitted by the Satterley Property Group, including the updated long-term Project Forecast to be used for the purposes of project and financial planning and as the basis for preparation of the TPRC Budget FYE 2024.

The Motion was put and declared CARRIED (10/0).

9.5. NEERABUP ROAD BUS UNDERPASS AND SUPPORTING ROAD NETWORK

Moved Cr Treby, Seconded Cr Parker.

That the Council:

1. **COMMITS to funding the design and construction of the remaining future Clarkson train station to Mindarie Marina bus route road network with Catalina by FYE 2025, subject to reasonable design and construction cos being achieved.**

2. **INFORMS the Perth Transport Authority of its plans to achieve 1. above and ADVOCATES that it allocate funds to construct the Neerabup Road bus underpass in FYE 2025.**

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (10/0).

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil.

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

12. URGENT BUSINESS APPROVED BY THE CHAIR

Nil.

13. GENERAL BUSINESS

Nil.

14. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Treby, Seconded Cr Krsticevic.

That:

1. **Item 14.1 - REVIEW OF DEVELOPMENT MANAGER APPOINTMENT TO STAGE 4 be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:**

   c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

   e) a matter that if disclosed, would reveal –
   (ii) information that has a commercial value to a person; or
   (iii) information about the business, professional, commercial or financial affairs of a person.

2. **Item 14.2 – LANDSCAPE ARCHITECHTURE CONSULTANCY SERVICES – REQUEST FOR MUTUAL TERMINATION OF CURRENT CONTRACT AND TENDER OF NEW CONTRACT (TENDER 02/2023) be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:**
   - **c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;**
   - **e) a matter that if disclosed, would reveal –**
     - **(ii) information that has a commercial value to a person; or**
     - **(iii) information about the business, professional, commercial or financial affairs of a person.**

3. **Item 14.3 – ANNUAL MARKETING PLAN FYE 2024 be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:**
   - **c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;**
   - **e) a matter that if disclosed, would reveal –**
     - **(ii) information that has a commercial value to a person; or**
     - **(iii) information about the business, professional, commercial or financial affairs of a person.**

4. **Item 14.4 – REPORT ON IMPLEMENTATION – TPRC RISK MANAGEMENT FRAMEWORK be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:**
   - **c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;**
   - **e) a matter that if disclosed, would reveal –**
     - **(ii) information that has a commercial value to a person; or**
     - **(iii) information about the business, professional, commercial or financial affairs of a person.**

5. **Item 14.5 – ANNUAL PLAN FYE 2024 be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:**
   - **c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;**
   - **e) a matter that if disclosed, would reveal –**
     - **(ii) information that has a commercial value to a person; or**
     - **(iii) information about the business, professional, commercial or financial affairs of a person.**

The Motion was put and declared CARRIED (10/0).

At 6:55pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 14.1.

14.1. CONFIDENTIAL: REVIEW OF DEVELOPMENT MANAGER APPOINTMENT TO STAGE 4

Moved Cr Chester, Seconded Cr Treby.

That the Council:

1. **ACCEPTS that Satterley Property Group Pty Ltd has substantially performed and observed its obligations under the Development Management Agreement (2010) for Stage 3 of the Catalina Project for the period up to May 2023.**

2. **APPROVES the appointment of Satterley Property Group Pty Ltd as the Development Manager to Stage 4 of the Catalina Project as shown on the amended Staging Plan (2021), noting that:**

   a) **a portion of the Stage 4 area will not be available for development until the landfill site buffer and associated development impediments affecting land in Catalina Central are resolved and the Western Australian Planning Commission-owned land in Catalina Green is acquired;**

   b) **the Chief Executive will seek to negotiate with Satterley tailored sales commission fees for the sale of strategic development sites in the Stage 4 area as a variation to fee arrangements under the Development Management Agreement (2010) given the likelihood that these sites will be sold through alternative sales methods that vary from the approach typically employed with individual lot sales.**

3. **PROVIDES written notice to Satterley Property Group Pty Ltd of Points 1 and 2 above in accordance with the Development Management Agreement (2010).**

The Motion was put and declared CARRIED (10/0).

14.2. CONFIDENTIAL: LANDSCAPE ARCHITECTURE CONSULTANCY SERVICES – REQUEST FOR MUTUAL TERMINATION OF CURRENT CONTRACT AND TENDER OF NEW CONTRACT (TENDER 02/2023)

Moved Cr Chester, Seconded Cr Migdale.

That the Council:

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**

2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (10/0).

14.3. CONFIDENTIAL: ANNUAL MARKETING PLAN FYE 2024

Moved Cr Migdale, Seconded Cr Chester.

That the Council:

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**

2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (10/0).

14.4. CONFIDENTIAL: REPORT ON IMPLEMENTATION - TPRC RISK MANAGEMENT FRAMEWORK

Moved Cr Treby, Seconded Cr Parker.

That the Council:

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**

2. **Resolves that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (10/0).

14.5. CONFIDENTIAL: ANNUAL PLAN FYE 2024

Moved Cr Migdale, Seconded Cr Parker.

That the Council:

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**

2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (10/0).

Moved Cr Migdale, Seconded Cr Treby.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

At 7:12pm the meeting was reopened to the public.

15. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 7:13pm.

ATTACHMENT 12.8.2

MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

13 JULY 2023

CITY OF STIRLING

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park

MINDARIE REGIONAL COUNCIL
NOTICE OF MEETING

07 JULY 2023

Councillors of the Mindarie Regional Council are advised that an Ordinary Meeting of the Council will be held at the City of Stirling at 6.30 pm on 13 July 2023.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.

SCOTT CAIRNS
CHIEF EXECUTIVE OFFICER

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr K Vernon (Karen) - Chair	Town of Victoria Park
Cr A Jacob, JP (Albert) Deputy Chair	City of Joondalup
Cr C May (Christopher)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr C Hatton (Chris)	City of Stirling
Cr E Re (Elizabeth)	City of Stirling
Cr J Ferrante (Joe)	City of Stirling
Cr L Thornton (Lisa)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr F Cvitan, JP (Frank)	City of Wanneroo
Cr P Miles (Paul)	City of Wanneroo
Cr K Shannon (Keri)	Town of Cambridge

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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Prior to taking their seats for the meeting each member nominated by the Member Councils, made the required Declaration of Elected Member for the position of Councillor of the Mindarie Regional Council (MRC) in accordance with the Local Government Act 1995 (Schedule 9.3, Clause 10) in accordance with s702 of the Local Government Act 1960 (repealed).

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The CEO declared the meeting open at 6.31 pm.

The CEO announced that, prior to the meeting, the Chair had authorised Cr Re to attend the meeting electronically under s14CA Local Government Administration Regulations1996.
Cr Re had previously confirmed that she is located in a private room and can maintain confidentiality during the meeting.

In addition, the CEO announced that Cr Shannon was an apology for the meeting, however, he had authorised Cr Shannon to connect to the meeting electronically as a meeting observer.

2 ELECTION OF CHAIRPERSON

Cr Re connected to the meeting at 6.35 pm

The CEO advised Council that he received the following nominations for the position of Chair:

- Cr Karen Vernon - Self nomination
- Cr Paul Miles - Self nomination

Crs Vernon and Miles made a short speech prior to the voting.

In accordance with the *Local Government Act 1995 (schedule 9.3, Clause 10(c))* an election was conducted under *s.709 (2) of the transitional provisions of the Local Government Act 1960 (repealed).*

The CEO advised Council that a vote would be conducted for the position of Chair.

The votes were counted and the CEO announced that Cr Miles received the majority of the votes and declared Cr Miles elected as the Chair, by 9 votes to 3.

Cr Miles signed the required Declaration of Office for the position of Chair (Form 7). Cr Miles then assumed the role of Chair.

3 ELECTION OF DEPUTY CHAIRPERSON

The Chair advised Council that the following nominations had been received for the position of Deputy Chair:

- Cr Albert Jacob - Self nomination
- Cr Keri Shannon -Self nomination

In accordance with the *Local Government Act 1995 (schedule 9.3, Clause 10(c))* an election was conducted under *s.709 (3) of the transitional provisions of the Local Government Act 1960 (repealed).*

The Chair advised Council that a vote would be conducted for the position of Deputy Chair.

The votes were counted and the Chair announced that Cr Shannon received the majority of the votes and declared Cr Shannon elected as the Deputy Chair, by 7 votes to 5.

The Chair thanked Cr Jacob for nominating, and congratulated Cr Shannon on being elected to the role of Deputy Chair.

The Chair thanked Cr Vernon for her dedication to the role of Chair.

4 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillor Attendance

Cr Paul Miles, Chair	City of Wanneroo
Cr Adrian Hill	City of Joondalup
Cr Christopher May	City of Joondalup
Cr Liam Gobbert, JP	City of Perth
Cr Joe Ferrante	City of Stirling
Cr Chris Hatton	City of Stirling
Cr Lisa Thornton	City of Stirling
Cr Elizabeth Re *attending via Zoom* *from 6.35 pm to 6.57 pm*	City of Stirling
Cr Alex Castle	City of Vincent
Cr Frank Cvitan, JP	City of Wanneroo
Cr Jane Cutler	*Town of Cambridge*
Cr Karen Vernon	Town of Victoria Park

MRC Officers

Chief Executive Officer	Mr Scott Cairns
Manager Finance	Ms Adnana Arapovic
Manager Operations	Mr Morné Hattingh
Manager Projects & Procurement	Mr Aaron Griffiths
Manager Human Resources	Ms Sonia Cherico
Executive Support	Ms Deborah Toward

Apologies/Leave of Absence
Cr Albert Jacob – City of Joondalup – leave of absence.
Cr Keri Shannon – Town of Cambridge - apology

Visitors
Nil

Observers
Cr Keri Shannon – *via Zoom.*

Member Council Observers

Mr Nico Claassen	City of Joondalup
Mr Gary Taylor	City of Perth
Mr Andrew Murphy	City of Stirling
Mr Perter Varris	City of Vincent
Mr David Parker	City of Vincent
Mr Harminder Singh	City of Wanneroo
Mr Andrew Head	Town of Cambridge
Mr John Wong	Town of Victoria Park

5 DECLARATION OF INTERESTS

Nil

6 PUBLIC QUESTION TIME

Public question time opened at 6.55 pm.
There were no members of the public present.
Public question time closed at 6.55 pm.

7 ANNOUNCEMENT BY THE PRESIDING PERSON

Nil

8 APPLICATION FOR LEAVE OF ABSENCE

Nil

9 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

10 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Cr Re disconnected from the meeting at 6.57pm

10.1 ORDINARY COUNCIL MEETING – 01 JUNE 2023

The Minutes of the Ordinary Council Meeting held on 01 June 2023 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 01 June 2023 be confirmed as a true record of the proceedings.

Moved Cr Cvitan, seconded Cr May
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

10.2 SPECIAL COUNCIL MEETING – 22 JUNE 2023

The Minutes of the Special Council Meeting held on 22 June 2023 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 22 June 2023 be confirmed as a true record of the proceedings.

Moved Cr Hatton, seconded Cr Cvitan
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

11 CHIEF EXECUTIVE OFFICER REPORTS

11.1	FINANCIAL STATEMENTS FOR THE MONTHS ENDED 31 MAY 2023 AND 30 JUNE 2023
Reference:	**GF-23-000000019**
Appendix(s):	**Appendix No. 1, 2 and 3**
Date:	**6 JULY 2023**
Responsible Officer:	**FINANCE MANAGER**

SUMMARY
The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND
Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Statement by Comprehensive Income by Nature and Type
- Operating Income Statement by Program
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activities
- Tonnage Report

DETAIL
The Financial Statements for the month ended 31 May 2023 and Interim Financial Statements for the month ended 30 June 2023 are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the two months up to 30 June 2023 is attached at **Appendix No. 3.**

The complete suite of Financial Statements which includes the Income Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

Summary of results for the year to date period ended 30 June 2023

	YTD Budget	YTD Actual	Variance
	t	t	t
Tonnes – Members	172,548	170,538	(2,010)
Tonnes – Others	47,050	47,361	311
TOTAL TONNES	**219,598**	**217,899**	**(1,699)**
	$	$	$
Revenue – User Charges	32,632,013	32,286,437	(345,576)
Revenue – Other	6,487,539	7,058,956	571,417
TOTAL REVENUE	39,119,552	39,345,393	225,841
EXPENSES	(37,045,869)	(35,005,466)	2,040,403
NET SURPLUS/(DEFICIT)	**2,073,683**	**4,339,927**	**2,266,244**

Mindarie Regional Council interim financial position for the period ending 30 June 2023 reflects its performance from 1 July 2022 to 30 June 2023. Council's operations have been conducted in line with the adopted budged. As a result of the MRC's mid-year budget review and budget adjustments approved at the OCM 23 February, also in line with materiality adopted by the Council, variances below $50k do not attract comments.

User charges
Total user charges are $346k below year end budget mainly due to less tonnages received from some of the Member Councils.

Member Councils have delivered 2,010t below budgeted for the year abated by 311 above budget tonnes from casual and trade customers.

Other Revenue
A positive variance of $571k exists in other revenue, $175k due to the continuation of strong interest rates in cash savings, cash management accounts and term deposits and $376k unbudgeted Gas Power royalty.

Expenses
Reporting for June 2023 is the MRC's interim position, further adjustments will be processed as part of year end closure.

Depreciation is $664k above budget due to revaluation of RRF infrastructure assets end of last financial year that impacted opening balances and the depreciation in this financial year. This a permanent variance.

Insurance is $283k below budget due to a saving the MRC achieved within an insurance policy amendment from Comprehensive to Removal and Demolition.

DEP landfill levy is $136k below budget which is tonnage driven.

Member Costs is $65k below budget due to only one Councillor attending budgeted Conferences.

Employee costs currently $127k under budget pending yearend accruals to be allocated

Consultants and Contracts currently $365k below budget have some deferred costs such as projects which are FOGO and WtE related.

Landfill Expenses, Office Expenses, IT Expenses, Building Maintenance, Plant & Equipment, Utilities and Administration Expenses all are under budget but yearend adjustments and accruals are yet to be processed.

The interim net result variance is $2.3m or 109% against year to date budget.

VOTING REQUIREMENT
Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 May 2023 and 30 June 2023.

Moved Cr Ferrante, seconded Cr Hatton
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

11.2	**LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 31 MAY 2023 AND 30 JUNE 2023**
File No:	**Gf-23-0000019**
Appendix(s):	**Appendix No. 4 and 5**
Date:	**6 JULY 2023**
Responsible Officer:	**Finance Manager**

SUMMARY
The purpose of this report is to provide details of payments made during the periods identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT
The lists of payments for the months ended 31 May 2023 and 30 June 2023 is at **Appendix 4 and 5** to this Item and presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 29 September 2022, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	**Account**	**Vouchers**	**Amount**
31 May 2023	General Municipal	Cheques	$600.00
		EFT	$759,453.87
		DP	$5,482,810.52
		Inter account transfers	$0.00
		Total	**$6,242,864.39**
30 June 2023	General Municipal	Cheques	$6,480.70
		EFT	$1,141,572.89
		DP	$448,584.81
		Inter account transfers	$0.00
		Total	**$1,596,638.40**

VOTING REQUIREMENT
Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 May 2023 and 30 June 2023.

Moved Cr Thornton, seconded Cr Cutler
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

11.3	**SCOPING STUDY – MRC and TPRC COLLABORATION OPPORTUNITIES**
File No:	**GF-23-0000230**
Appendix(s):	**Nil**
Date:	**30 June 2023**
Responsible Officer:	**Chief Executive Officer**

SUMMARY
This report seeks Council's support for the co-funding of a study to explore opportunities for increased collaboration and/or resource sharing between the Mindarie Regional Council (MRC) and Tamala Park Regional Council (TPRC).

BACKGROUND
The MRC and TPRC are both independent regional Local Government authorities that have been established under State legislative instruments. The Vision/Mission statements for both organisations are:

- **MRC**
  - *Vision: Collaborating for a regional Circular Economy.*
  - *Mission: To deliver sustainable waste management options for members.*

- **TPRC**
  - *Vision: To create a sustainable urban community offering diverse housing choice, social connectivity and employment opportunities.*

At its 20 April 2023 Ordinary Council Meeting the TPRC Council resolved (in part):

REQUEST that the CEO and Chair of TPRC hold regular discussions with the Mindarie Regional Council (MRC) CEO and Chair regarding:

a) Future plans for their respective projects;
b) Current odour, noise, landfill gas, groundwater and dust monitoring programs and findings; and
c) Current and future remediation programs that are scheduled in and around the MRC site;

and report back to the TPRC Council periodically on these matters.

Accordingly, the TPRC requested a meeting between both Chairs and CEOs, which took place on 23 May 2023. At that meeting, the concept of undertaking the Scoping Study proposed in this report was discussed with the parties agreeing that such an activity may have merit, and with both CEOs committing to present a report to their respective Councils at their earliest convenience.

At its 22 June 2023 Ordinary Council Meeting the TPRC resolved:

That the Council APPROVE co-funding a Scoping Study with the Mindarie Regional Council that explores options, opportunities, risks, costs and impediments for potential greater collaboration and/or resource sharing between the two Local Government authorities.

DETAIL
At the meeting which took place on 23 May 2023, both parties discussed the respective progress of their services and operations and the interlinkage between the ability of both regional councils to deliver for the benefit of member councils. The major points noted during those conversations are highlighted below:

MRC/TPRC Operational Lifespans:
The landfill cell at the Tamala Park Waste Management Facility (TPWMF) will eventually be filled to its design capacity. The final end date of the landfill site depends upon the quantity of materials deposited there by member councils, and is currently forecasted to occur during 2028/29. Any future changes to member council waste management practices are likely to affect that end date.

Once active landfill cell compaction operations cease, ongoing environmental management in relation to leachate and landfill gas of the Tamala Park site will be required, which will result in an ongoing operational requirement to remain in place for decades, post closure.

Both the Light Vehicle Transfer Station and Community Recycling Centre activities undertaken at TPWMF are well-received by the community and therefore likely to continue post landfill closure.

The TPRC Catalina Project has a finite lifespan as the land available for development and sale will ultimately be expended. As the TPRC project has developed, available land for development and sale is now impacted upon by the operations of the MRC's active landfill site, whereas previously this was not an issue.

TPRC Future Development Constraints
TPRC has traditionally been able to develop and sell land unhindered outside of one portion of land designated as a restricted area/buffer zone, by the Western Australian Planning Commission (WAPC), due to the adjacent operation of the MRC's active landfill at the TPWMF.

However, this last remaining potential portion of land within TPRC's neighbouring Catalina Central development sits within the 500m sensitive receptor buffer zone area that is set by WAPC, and therefore is not available for sale.

The operations of MRC's landfill are likely to extend past the date at which all other TPRC land sales are completed, potentially leaving that buffer zone undeveloped until such times as the landfill cells reach their fill capacity.

In effect, the development and sale of this final land portion managed by TPRC can only be undertaken once active landfilling ceases at Tamala Park and the contaminated sites development restraints are lifted.

Environmental Impact Monitoring
Under the terms of the Tamala Park landfill's environmental licence, regular environmental monitoring for noise, odour, groundwater, landfill stability, surface water management and dust monitoring takes place and is reported to the Department of Water and Environmental Regulation (DWER).

Post closure of the active landfill cells, substantial aftercare will be required to manage the environmentally legacy issues which result from landfill operations. This will continue for decades to come.

Potential for Greater Collaboration between MRC/TPRC
The MRC and TPRC regularly communicate on matters relating to environmental monitoring and results and any other opportunities that exist where operational matters overlap (e.g. the MRC has previously agreed to receive excess limestone materials from TPRC development for future use as cover on the landfill). These open communications continue.

Due to the relatively small size of each administration, in particular TPRC, it was proposed that there may be merit in identifying if there are any other opportunities that could exist for each administration to collaborate more readily, in an effort to increase overall efficiencies to member councils.

The scope of the proposed Scoping Study would be to consider:
- Options for future collaboration and/or resource sharing between TPRC and MRC.
- Pros and Cons (risks) for all Options identified.
- Process and timeframes that would be required (inc. legal, financial, etc.) to implement preferred/recommended Option/s.

If this proposal is supported by Council, then the final details of the Scoping Study will be agreed by both CEOs and a Request for Quote (RFQ) would be released to call for suitably qualified and experienced consultancy firms to quote.

It is proposed that the quote process would be run by the TPRC but both CEOs would be involved in the RFQ evaluation process and consultant selection and would meet regularly with the selected consultant during the development of the study. Consultant engagement with the elected members is also likely to be required.

An indicative timeframe for the delivery of a Scoping Study is:

Date	Action
June/July	The MRC and TPRC agree to progress a Scoping Study.
July	Consultants brief released.
August	Consultant selected.
August/October	Consultant undertakes consultation with Member Councils and stakeholders, develops options, undertakes analysis/assessment of options and prepares report.
October/November	TPRC and MRC Council's consider the findings on the Scoping Study and agree on the next steps.

The timeline highlighted above is dependent upon identifying and contracting with an acceptable consultancy and relevant stakeholder availability thereafter for consultations with member councils and councillors.

CONSULTATION
The MRC has, at this stage, consulted only with colleagues within the TPRC.

STATUTORY ENVIRONMENT
Nil

POLICY IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS
An estimate for the Scoping Study to be undertaken is $50,000. It is proposed that both the MRC and TPRC pay 50% each.

Sufficient budget exists in the proposed 2023/24 budget to pay for these costs.

STRATEGIC IMPLICATIONS

STRATEGIC COMMUNITY PLAN 2023– 2032	
Strategic Objective 3 : Deliver best practice governance processes and structures	
Strategy 3.2	**Ensure responsible use of organisational resources**

COMMENT
While the purposes of the MRC and TPRC vary greatly, increasingly, the operations of both are becoming more closely linked.

The effect of the landfill activities at Tamala Park on TPRC's activities has apparently not been a critical issue in the past, but as its available land for development reduces and its inevitable end date comes closer, then TPRC has identified that the need for communication and collaboration is increasing.

Notwithstanding the impacts of the MRC's operations upon the potential of development for TPRC, it is important to note that TPRC has historically, and continues to, impact upon the MRC's operations; most notably:

- Groundwater abstraction for development purposes potentially impacting groundwater movements in the surrounding area.
- The development of properties for residential purposes adjacent to an active landfill inevitably leads to increased potential for neighbour complaints and management on an essential service for the community.
- Historic and apparently continued suggestions by TPRC's land development partner that the landfill will close soon, and that a golf course is planned for development. This is not the case, and results in nearby residents increased frustrations and the MRC receiving misinformed and emotive communications regarding the operations and lifetime of the landfill facility.

The TPRC and MRC have historically communicated well as related organisations that have common ownership. There has been sharing of information on pertinent matters such as odour, groundwater monitoring, dust management and other strategic and operational matters. While the communication has been good, it has been sporadic as the organisations are independent and have had vastly different strategic imperatives and key issues to address.

The issue of greater collaboration between the MRC and TPRC was highlighted previously by a Councillor Notice of Motion brought forth to Council on 25 August 2022. At that time, the Administration's position was that without any similar parallel instruction to the TPRC CEO, then any investigations by the MRC were unlikely to be thorough enough as to provide value.

Accordingly, Council resolved not to progress any investigations. However, given TPRC's recent resolution, the Administration is of the view that there may now be sufficient impetus to progress investigations in to how both entities may work together in future to increase efficiencies.

While a Scoping Study is recommended, the MRC is not obliged to undertake this work and may elect not to proceed with the proposal at this time if it feels that the organisation's time and efforts should be spent on other activities.

If a Scoping Study is undertaken, then the MRC is not bound to act upon any options or associated recommendations thereof without future member council and Council endorsement.

Given that the TPRC and MRC are directly adjacent to each other, owned by the same Members, have planning and approval matters that directly impact on each other and are increasingly impacting on each other's operations, there is merit in considering options for closer alignment between both. There are also potential opportunities for economy of scale through the two organisations jointly working on administrative and governance matters.

Should Council agree with the officer's recommendation, it should be noted that a Scoping Study is proposed as the 'first step' into potentially progressing options for better collaboration between TPRC and the MRC.

VOTING REQUIREMENT
Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

APPROVE the co-funding of a Scoping Study with Tamala Park Regional Council that explores options, opportunities, risks, costs and impediments for potential greater collaboration and/or resource sharing between the two entities.

Moved Cr Thornton, seconded Cr Gobbert
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

11.4	ANNUAL BUDGET 2023/24
File No:	GF-21-0000169
Appendix(s):	Appendix No. 6
Date:	30 June 2023
Responsible Officer:	Finance Manager

SUMMARY
This report presents the Draft 2023/24 Annual Budget for adoption by Council.

BACKGROUND
The 2023/24 Annual Budget has been prepared in accordance with the requirements of the *Local Government Act 1995*. The Annual Budget is an important part of the MRC's Integrated Planning Framework and is guided by the Strategic Community Plan (SCP) 2022-2032 (adopted by Council 27 April 2023), Corporate Business Plan 2023-2026 and Long Term Financial Plan 2023-2032. The SCP has been instrumental in guiding the activities of the MRC both at the strategic and operational levels.

The 2023/24 budget process workshop with Councillors and Officers was originally planned 1 June 2023 after the Ordinary Council Meeting (OCM) held at the City of Stirling. The budget workshop was deferred to 22 June 2023 after the Special Council Meeting (SCM) and was held in person and on-line at the City of Wanneroo.

The MRC has carefully considered resources and funding requirements necessary to deliver ongoing services, statutory and governance activities and assets renewal program. The MRC's budget financial strategy strives to achieve as low as practical a gate fee, to minimise the financial burden placed on members whilst also maintaining tight control of costs and funds allocated for post closure rehabilitation.

The development of the 2023/24 Annual Budget plays an important role in positioning the MRC's finances to a sustainable future. The underlying operating budget has been developed in discussion with the managers across the business and has been reviewed in detail to ensure that the Mindarie Regional Council (MRC) continues to deliver its current service offering in an efficient, cost effective manner and in line with the Waste Strategy 2030 and the MRC's Waste Plan.

Some of the key assumptions with regard to the 2023/24 budget include:
- Landfill to continue receiving 100% of Member Council residual waste;
- Member councils' gate fee to be set at $151 per tonne excl. GST;
- Non-members' gate fee to be set at $215.00 per tonne excl. GST;
- Governance and Administration costs to be apportioned using equity share, and invoiced directly to Member Councils;
- Maintain Reserves established for a specific purpose;
- Interest earned from investments on cash backed funds to be allocated to reserves;
- Nil increase to the Landfill Levy for 2023/24; and
- WtE and FOGO - pending outcomes – not forming part of the proposed 2023/24 budget.

DETAILS
The final draft Annual Budget for 2023/24 is included as an attachment Appendix 6to this report.

Part 3 of the *Local Government (Financial Management) Regulations 1996* requires the Annual Budget to contain certain information, including:

- Prescribed financial statements;
- Other information to be included in the budget notes;
- Information relating to hire charges and fees; and
- Information relating to service charges.

Overall, in terms of the Statement of Comprehensive Income, the Annual Budget 2023/24 includes Operating Revenue of $39.2m and Operating Expenses $37.5m. Following the inclusion of non-ordinary revenue $50k and profit/loss on sale $350k this will see a Net trading result of $1.45m.

Of the total Operating revenue, 81.52% comes from the fees and charges ($32m) and interest ($1.7m). A marginal tonnage increase is expected from 206,355 tonnes in 2022/23 to 207,406 tonnes based on information provided by the member councils. 176,006 tonnes of residual waste will be delivered to the MRC by Member Councils during the course of the year. Non-members are expected to deliver the same level of waste, 31,400 tonnes.

The MRC Annual Budget is also anticipating receiving $900k in other revenue mostly from gas power and royalties and $4.6m contribution by Member councils to recoup administration and governance costs.

The Annual Budget process is subject to external factors. Western Australia and the globe at large have seen an increase in the cost of living as a result of elevated demand and global supply issues. Inflation as portrayed in the movements in the Consumer Price Index will be the focus in the coming year.

The MRC's ordinary budgeted expenditure for 2023/24 is estimated at $37.5m ($37.0m in 2022/23), of which the most significant cost is materials and contracts $18.3m, $5.9m depreciation on assets and $5.5m employee costs. Expenditure by nature and type is detailed in the statement of comprehensive income.

The financial assumptions anticipate movements in both the consumer price index, wages growth and interest rates. Any unplanned changes in any of these parameters and the general economic environment are likely to have an impact on the proposed budget.

The Minister for Environment has announced an increase in the waste levy rate commencing 1 July 2024 thus leaving this budget at the same level, of $70 per tonne. A one-off 'catch-up' inflation increase of $15 per tonne will commence on 1 July 2024.

Labour shortages and a historically low unemployment rate directly impact on wages price index (State budget indicates a 4% wage price index for 2023/24 year). The MRC's employee costs $5.5m represent 15% of the overall operating expenditure. During 2022/23 financial year the MRC Council approved two new FTEs to perform specific projects and procurement. Within the same financial year the RRF monitoring contract was extended and two additional FTE's were introduced to provide essential services within operations and financial compliance. Part of the employment costs increase is as a result of contract labour being now reported under the employment costs while previously budgeted as materials and contracts.

The Resource Recovery Facility (RRF) budget overall decreased by $890k; the most significant impact coming from an insurance premium reduction from $1.0m to $70k. The RRF depreciation budget has increased by $600k to $4.6m (79% of the RRF 2023/24 budget) due to this facility now being an asset owned by Mindarie Regional Council (79% of the overall budget), however this depreciation figure has not been included in the new gate fee calculation as was the case for the 2022/23 financial year. At the end of last year, the RRF infrastructure assets were subject to a revaluation process that impacted opening balances and the depreciation in 2022/23 as well as a level of budget for 2023/24.

The MRC is anticipating receiving $50k in a non-operating grant for capital work on E-waste from the state government.

The total budget of the Capital works program in 2023/24 is $10.05m. This program is planned to deliver budgeted building works $310k, infrastructure including landfill works of $9.02m, plant and equipment of $618k and computing $105k. Included in the amounts is carry forward of $7.1m.

Cash backed reserves 2023/24 closing budget is estimated at $21.4m. Transfers into reserve $3.2m include $755k in interest earned on investments.

Post closure reserve transfers will result in an estimated $18.5m budget closing position to cover post closure liability. Any unfunded portion of the post closure liabilities will need to be funded over the remaining life of the landfill.

CONSULTATION
The MRC held 2023/24 budget workshop with Councillors on 22 June 2023. Budget was also discussed with senior officers from Member Councils at the SWG meeting held 5 July 2023 at the City of Stirling. The 2023/24 budget workshop with Councillors and Officers was originally planned 1 June 2023. The budget workshop was deferred to a SCM on 22 June 2023 and was held in person and on-line.

ATTACHMENTS
Draft Annual Budget 2023/24 (Appendix 6)

STATUTORY IMPLICATIONS
In accordance with section 6.2 of the Local Government Act 1995, Council is required to formally adopt the Annual Budget on or before 31 August each year.

Part 3 of the *Local Government (Financial Management) Regulations 1996*

Modifications of existing reserves and creation of new reserves is done in compliance with section 6.11 of the Local Government Act 1995.

FINANCIAL IMPLICATIONS
The financial implications of adopting the 2023/24 budget are disclosed in the Draft 2023/24 Annual Budget and supplementary Notes. (Appendix No. 6)

The Members' gate fee will be set at $151 per tonne (excluding GST) for the 2023/24 financial year. The Non-members' gate fee will be set at $215 per tonne (excluding GST) for the 2023/24 financial year.

STRATEGIC IMPLICATIONS

- Strategic Community Plan 2023-2032
- Corporate Business Plan 2023-2027
- Long Term Financial Plan 2023-2032
- Asset Management Plan 2023-2032
- Workforce Plan 2023-2027

VOTING REQUIREMENT
Absolute Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council resolve:

1. **That the Draft 2023/24 Annual Budget be adopted including the following:**
   1.1 Statement of Comprehensive Income
   That the Statement of Comprehensive Income by Nature/Type in the Draft 2023/24 Annual Budget be adopted.
   1.2 Statement of Financial Position
   That the Statement of Financial Position in the Draft 2023/24 Annual Budget be adopted.
   1.3 Statement of Cash Flow
   That the Statement of Cash Flow in the Draft 2023/24 Annual Budget be adopted.
   1.4 Notes to and Forming part of the Annual Budget 2023/24
   That the Notes to and Forming Part of the Draft 2023/24 Annual Budget be adopted.
   1.5 Reserves
   That the Reserve accounts in the Draft 2023/24 Annual Budget be adopted.
   1.6 Capital works program 2023/24
   That the Capital Works Program in the Draft 2023/24 Annual Budget be adopted.
   1.7 Operating budget by Department
   That the Budget by Department in the Draft 2023/24 Annual Budget be adopted.
   1.8 Schedule of Fees and Charges 2023/24
   That the Schedule of Fees and Charges in the draft 2023/24 Annual Budget be adopted.
2. **That interest earned on cash funds associated with cash backed reserves be credited to the respective reserves**
3. **Financial Reporting and Materiality**
   As per Local Government (Financial Management) Regulations 1996 Section 34 (5) each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in financial statements for reporting material variances. For the purpose of materiality in financial reports for the 2023/24 financial year, variances shall be those greater than $50,000.

Moved Cr May, seconded Cr Ferrante
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

12 MEMBERS INFORMATION BULLETIN – ISSUE NO. 77

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 77 be received.

Moved Cr Ferrante, seconded Cr Cvitan
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13.1 NOTICE OF MOTION – CR LIAM GOBBERT – NEERABUP RESOURCE RECOVERY FACILITY

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Gobbert has given notice of his intention to move the following Motion:

That Council:

REQUESTS the Mindarie Regional Council's CEO prepare a report for Mindarie Regional Council's next Ordinary Meeting considering;

1. **the disposal of the Neerabup RRF facility; and**
2. **options for holding the proceeds of the disposal such as a growth fund to offset the future costs associated with closing the Tamala Park Landfill and ongoing site management costs**

Reasons for Motion:

- The Neerabup facility is currently lying dormant and a liability for member councils.
- MRC does not have the resources or experience to operate the Neerabup facility as a FOGO plant and needs to enter into contract with a third party to do so - Member Councils paid a considerable amount of money to exit a similar contract arrangement in recent years.
- With the closure of Tamala Park landfill, member councils are not bound under the MRC Constitution to the direction of the MRC and so can decide where to deliver waste independently.
- Entering into a new facility management contract (for FOGO) is likely to extend the obligation of member councils towards the MRC in addition to the ongoing Tamala Park site management.
- The costs to close the landfill and manage the site into the future will be a considerable financial liability for member councils, which could be offset by the sale and investment of existing assets.
- The Asset Management Plan indicates the land, buildings and Infrastructure associated with the Neerabup facility has a combined asset value of some $63M.
- I acknowledge the MRC Administration is currently investigating options to develop the site as a FOGO receiving and processing facility which in general is supported if member councils agree to it. This NOM does not prevent the use and ownership of the facility as a FOGO processing site by a third party to benefit member councils and others.

Officer response to Notice of Motion

Responsible officer	**Chief Executive Officer**
Voting requirement	**Simple Majority**

Officer comment

The administration proposes that such a report be prepared after the completion of the current FOGO tender process, rather than for the September OCM. The reasons for this are highlighted below:

- Sufficient time is required to ensure that staff adequately consider all relevant matters (financial, legal, etc.) relevant to both the potential sale of the asset and the setting up of a growth fund, as suggested. External advice is likely to be sought regarding this.
- Limited capacity currently exists within the administration to undertake this task given that efforts are presently concentrated on the finalisation of a successful WtE services procurement exercise and the development and delivery of a FOGO services tender.
- Additional to the above, and following the recent adoption of the new Corporate Business Plan, as amended, the administration must now review timelines and resourcing to ensure that the actions planned for 2023/24 can be completed.
- Generally, the administration notes that Council has previously resolved to endorse the publication of a FOGO tender, currently planned for publication in August 2023, and has concerns that bringing forth a report on this matter whilst a FOGO tender runs in parallel sends a negative message to industry and may adversely impact the market's and other potential stakeholders' views of this regional proposal. This could result in an increased perception of risk to potential tenderers which arguably may result in less favourable offers being received, and potentially in smaller numbers.
- The administration also notes the previous feedback received from other interested parties regarding the MRC's and member councils' alignment and commitment to delivering FOGO services, and its impact.

Should a positive outcome from the current FOGO tender process not be forthcoming, then a sale of the asset could be considered once that process is completed.

The administration believes that delaying any report will have minimal, if any, negative implications as any residual value in the asset will not be impacted by waiting until after the FOGO tender process, and as any future growth fund resulting from that sale will not be required for a number of years until after the landfill ceases to accept member councils' waste materials.

The administration notes that the landfill is not currently forecasted to close until 2028 dependent upon the outcome of the current WtE tender process, which could extend that time further.

Moved Cr Gobbert, seconded Cr May

PROPOSED AMENDMENT
Moved Cr Gobbert, seconded Cr May

Remove the word 'next' and replace with the words 'November 2023'

LOST 4/7
For: Crs Cvitan, Gobbert, Hill and May
Against: Crs Castle, Cutler, Ferrante, Hatton, Miles, Thornton and Vernon

SUBSTANTIVE MOTION:

That Council:

REQUESTS the Mindarie Regional Council's CEO prepare a report for Mindarie Regional Council's next Ordinary Meeting considering;

1. **the disposal of the Neerabup RRF facility; and**
2. **options for holding the proceeds of the disposal such as a growth fund to offset the future costs associated with closing the Tamala Park Landfill and ongoing site management costs**

LOST 5/6
For: Cvitan, Gobbert, Hill, May and Miles
Against: Crs Castle, Cuter, Ferrante, Hatton, Thornton and Vernon

14 URGENT BUSINESS

Nil

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

16 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Moved Cr Miles, seconded Cr Hatton
Procedural motion:
That Council:

1.Closes the meeting to the members of the public at 7.45 pm to consider items 16.1 in accordance with section 5.23(2)(c) of the Local Government Act 1995.
2. Permits the MRC Chief Executive Officer, MRC staff and Member Council Officers to remain in the chamber during discussion for item 16.1.

Doors closed at 7.45 pm.

There were no members of the public present in the gallery.

MRC Officers and Member Council Officers remained observing the meeting.

The CEO has not released the report for item 16.1 for public viewing.

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the *Local Government Act 1995* as the report deals with a matter where a contract may be entered into.	
16.1	**TENDER TO AUCTION LANDFILL CAPACITY FINANCIAL YEAR 2023-2024**
File No:	**GF-22-0000113**
Appendix(s):	**Nil**
Date:	**27 June 2023**
Responsible Officer:	**Chief Executive Officer**

VOTING REQUIREMENT
Simple majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. **Award the tender for the auction of landfill capacity financial year 2023/24 (Tender Number: 13/161) to Cleanaway and West Tip, and**

2. **Authorises the CEO to inform the tenderers of the decision.**

Moved Cr Vernon, seconded Cr Hatton

PROPOSED AMENDMENT:
Moved Cr May, seconded Cr Hill
Remove the words 'to Cleanaway and West Tip' and replace with the words 'as per the confidential attachment'

LOST 2/9
For: Crs Hill and May
Against: Crs Castle, Cutler, Cvitan, Ferrante, Gobbert, Hatton, Miles, Thornton and Vernon.

SUBSTANTIVE MOTION:
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

Moved Cr Cvitan, seconded Cr Cutler
Procedural Motion:
That Council:

- **Reopens the meeting to members of the public at 7.54 pm.**

To re-open the meeting to the public.
(CARRIED UNANIMOUSLY 11/0)

Doors reopened at 7.54 pm and the Chair declared the meeting re-opened.
No members of the public were present.
The Chair read out the resolution passed behind closed doors.

17 NEXT MEETING

The next Ordinary Council meeting will be held on Thursday 21 September 2023 at the City of Vincent commencing at 6.30 pm.

18 CLOSURE

The Chair closed the meeting at 7.55 pm and thanked the City of Stirling for their hospitality and use of their meeting facilities.

Signed ……..……Chair

Dated……day of ……...2023

City of Joondalup

Corporate Business Plan 2022–2026

Quarter 4 Report

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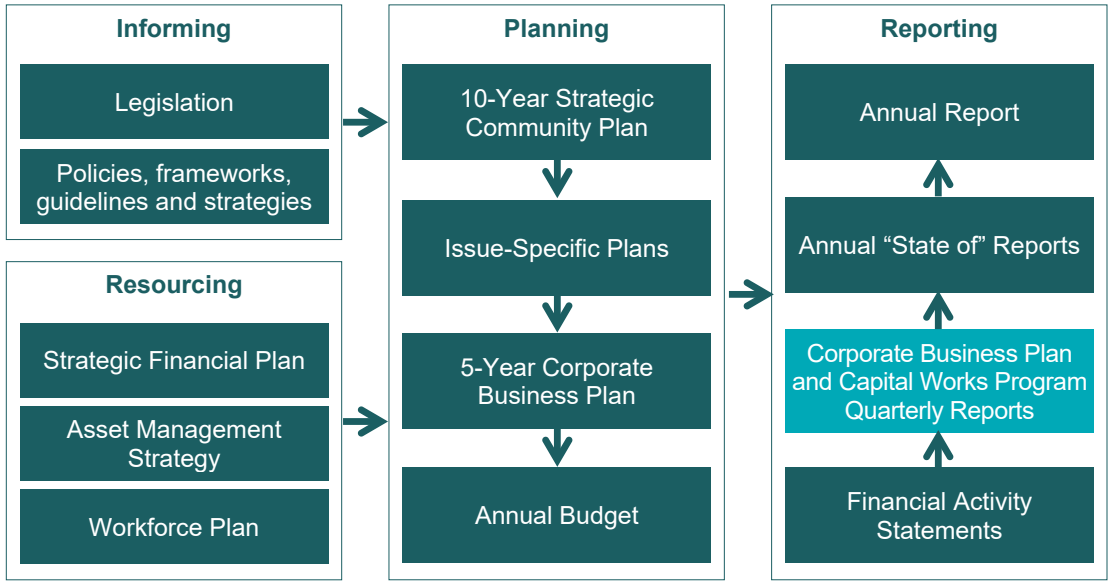
THE PURPOSE OF THIS REPORT

Corporate Business Plan Quarterly Reports are presented to the Council each quarter and are published on our website. The reports provide information on achievements and performance against the quarterly milestones outlined in our 5-Year Corporate Business Plan. This plan is our medium-term planning document which contains the services, projects and activities which have been developed in response to the vision, goals and outcomes of our 10-Year Strategic Community Plan: *Joondalup 2032*.

This report shows all of the listed non-capital projects and activities and indicates whether the project/activity is on time and on budget at the end of each quarter. A commentary is also provided on exactly what has been achieved. Note that reporting on our 5-Year Capital Works Program is undertaken through the Capital Works Program Quarterly Reports.

INTEGRATED PLANNING AND REPORTING FRAMEWORK

Corporate Business Plan Quarterly Reports and Capital Works Program Quarterly Reports sit within an Integrated Planning and Reporting Framework which builds in Informing, Resourcing, Planning and Reporting requirements to ensure transparency and evidence of planned achievements.



A SHARED VISION FOR THE FUTURE

Our 10-Year Strategic Community Plan, *Joondalup 2032*, outlines our commitment to achieving a shared vision for the future which is operationalised through the 5-Year Corporate Business Plan:

The City in 2032 has a strong focus on sustainability, liveability, active lifestyles and friendly social interactions. We have a healthy environment, with protected bushland, marine ecosystems and accessible parks and green spaces. We are an environmentally-aware and socially-responsible City. We are a vibrant place where people want to live, work and play, and where people can find everything they need locally.

The City in 2032 caters for every stage of life. People feel welcome here and have a clear sense of belonging. We live in high-quality housing in attractive neighbourhoods which have excellent transport linkages and connectivity. We are multi-generational and multicultural; a place where everyone feels connected and safe.

We celebrate and adopt technology and innovation. We are a hub for education and state-of-the-art health facilities, and we are an active advocate for health and other community services. The City in 2032 is internationally connected — we are a global-facing city, with local amenity, and a powerful sense of community.

A GLOBAL CITY: BOLD, CREATIVE AND PROSPEROUS

KEY THEMES

The 5-Year Corporate Business Plan is separated in to the five key themes of *Joondalup 2032*. These key themes each include an overarching goal and a series of outcomes which reflect the feedback you gave us through the Shaping Your Local Community consultation initiative.

COMMUNITY	ENVIRONMENT	PLACE	ECONOMY	LEADERSHIP

CORPORATE BUSINESS PLAN AT A GLANCE

Our Corporate Business Plan outlines the services, plans, strategies and frameworks, capital works programs, projects and activities, and key priorities for 2022/23 under each of the goals and outcomes of our 10-Year Strategic Community Plan — *Joondalup 2032*. Below is our Corporate Business Plan at a glance which shows these listed in summary.

SERVICES

The following shows how the services we deliver are aligned to the key themes of *Joondalup 2032*. Further details, including the full costings, are provided under each key theme section of this plan.

COMMUNITY	• Community development • Community safety, compliance and education • Cultural events, visual arts and arts development • Environmental health	• Immunisation programs • Leisure centre • Library services • Youth services
ENVIRONMENT	• Environment organisational management • Emergency management • Environmental planning and development	• Litter collection • Technical and consultancy services • Waste management
PLACE	• Building and planning compliance • Building approvals • Building design and construction works • Building maintenance • Civil design and construction • Commercial parking activities • Engineering maintenance programs • Landscape design and capital works programs	• Leisure planning • Electrical and lighting engineering • Major City project delivery • Parks maintenance programs • Planning approvals, urban design and policy • Property management • Recreation services • Transport and road engineering
ECONOMY	• Economic development	

LEADERSHIP	• Audit, risk and executive services • Communications and stakeholder relations • Customer service • Financial accounting • Fleet management and mechanical workshop • Funds management • Governance support • Grants management • Human resources • Information technology	• Management accounting • Organisational development • Organisational management • Policy and planning • Purchasing and contracts • Rates levying • Recordkeeping and freedom of information • Strategic infrastructure asset management including capital works programming

PLANS, STRATEGIES AND FRAMEWORKS

The following shows how our plans, strategies and frameworks align to the key themes of *Joondalup 2032*. Detailed descriptions of the documents are provided under each key theme section of this plan.

COMMUNITY	• Access and Inclusion Plan 2021/22–2023/24 • Age-Friendly Plan 2018/19–2022/23 • Cultural Plan 2021–2025	• Place Activation Strategy 2022 • Regional Homelessness Plan 2022/23–2025/26
ENVIRONMENT	• Bushfire Risk Management Plan 2018–2023 • City of Joondalup Local Emergency Management Arrangements • City Water Plan 2016–2021 • Climate Change Strategy 2014–2019 • Coastal Infrastructure Adaptation Plan 2018–2026	• Environment Plan 2014–2019 • Natural Area Management Plans • Weed Management Plan 2022-2032 • Yellagonga Integrated Catchment Management Plan 2021–2026
PLACE	• Asset Management Strategy 2014–2024 • Bike Plan 2016–2021 • Local Planning Scheme No 3	• Local Planning Strategy • Outdoor Youth Recreation Strategy 2021 • Property Management Framework
ECONOMY	• Destination Joondalup 2021–2027 • Expanding Horizons: An Economic Development Strategy for a Global City (2012) • International Economic Development Activities Plan (2017)	• Joondalup City Centre Place Activation Plan 2022 • Joondalup: Digital City (2012)
LEADERSHIP	• 10-Year Strategic Financial Plan • Governance Framework 2021 • Risk Management Framework	• Strategic Position Statements • Workforce Plan 2018–2022

CAPITAL WORKS PROGRAMS

The following shows how the programs from our 5-Year Capital Works Program align to the key themes of *Joondalup 2032*. Sub-program expenditure and revenue are shown under each key theme section of this plan.

COMMUNITY

Nil

ENVIRONMENT

- Parks and landscaping programs
  - Foreshore and natural areas program

PLACE

- Traffic management program
  - Local road traffic management program
  - Blackspot projects
  - Parking facilities program
- Civil construction programs
  - Major road construction program
  - New paths program
  - Path replacement program
  - Road preservation and resurfacing program
  - Stormwater drainage program
  - Lighting program
- Facilities program
  - Building construction works program
  - Major projects program
- Parks and landscaping programs
  - Parks development program
  - Parks equipment program
  - Streetscape enhancement program

ECONOMY

Nil

LEADERSHIP

Nil

KEY CAPITAL WORKS PROJECTS

Capital works projects are those listed in our 5-Year Capital Works Program. The following lists the key capital works projects for 2022/23. Note only those capital works projects with reportable actions for 2022/23 have been considered as key capital works projects for this year. These are aligned to the key themes of *Joondalup 2032*. Planned completion dates and total project budgets are provided under each key theme section of this plan.

COMMUNITY	• Craigie Leisure Centre upgrades — phase 1	• Sorrento Surf Life Saving Club redevelopment
ENVIRONMENT	• Hillarys cycle network expansion	
PLACE	• Joondalup Drive/Hodges Drive intersection upgrade • Multi-storey car park business case (104 McLarty Avenue) • Ocean Reef Park landscape master planning • Killen Park and Sycamore Park amenity upgrade • Wentworth Park, Fraser Park and Byrne Park revitalisation • Ocean Reef Park toilets and changerooms • Sorrento Football Club changerooms • Chichester Park Clubroom redevelopment • Percy Doyle Football/Tee Ball Clubrooms	• Greenwood Scout Hall refurbishment • Christchurch Park changeroom refurbishment • Burns Beach food and beverage facility • Burns Beach Coastal Node redevelopment • Ocean Reef Park landscape master planning • Killen Park and Sycamore Park amenity upgrade • Wentworth Park, Fraser Park and Byrne Park revitalisation
ECONOMY	Nil	
LEADERSHIP	Nil	

NON-CAPITAL PROJECTS AND ACTIVITIES

The following shows how our non-capital projects and activities align to the key themes of *Joondalup 2032*. These include projects and activities that will not result in capital expenditure or are not yet ready be included in the 5-Year Capital Works Program. Detailed descriptions of, and quarterly milestones for the projects and activities are provided under each key theme section of this plan.

COMMUNITY	• Public Health Plan • Community Safety Plan • Local Laws • WA Dog Amendment (Stop Puppy Farming) Bill 2021 • Review of WA Cat Act 2011 • CCTV memorandum of understanding with Western Australia Police Force • Edgewater Quarry site contamination • Community programs, activities and events • Youth programs, activities and events • Age-Friendly Plan • Community Funding Program • Access and Inclusion Plan • Regional Homelessness Plan • Joondalup Community and Libraries Strategy	• Lifelong Learning Literacy Development program • Lifelong Learning Information Literacy program • Lifelong Learning Digital Literacy program • Clubs in-focus professional development program • Place Activation Strategy • Cultural Plan • Public Art Masterplan and Strategy • Visual arts program • 25-Year Invitation Art Prize Retrospective Showcase • Cultural events program • Joondalup Performing Arts and Cultural Facility • Reconciliation Action Plan • NAIDOC Week • Citizenship ceremonies • Civic functions
ENVIRONMENT	• Environment Plan • Weed Management Plan • Natural area management plans • Yellagonga Integrated Catchment Management Plan • Bulk hard waste review • Community waste education • Environmental education program • City Water Plan 2016–2021	• Waterwise Council Program • Corporate waste reduction • Environmental performance reporting • Climate Change Strategy • Bushfire Risk Management Plan • Coastal Infrastructure Adaptation Plan • Coastal Hazard Risk Management and Adaptation Plan

PLACE	• Integrated Transport Strategy • Bike Plan • Outdoor Youth Recreation Strategy • Integrated parking management system • Road safety education • Local Planning Strategy review • Local Planning Scheme No 3 review • Local planning policies (relating to residential development) review • State planning reform • Public Open Space Framework • Active reserve and community facility review • Leafy City program • Woodvale skate facility business case • Urban bike trails business case	• Land optimisation • Property Management Framework • Property Management Framework and Facility Hire Subsidy Policy review • Heathridge Park Masterplan • Ocean Reef Marina • Warwick community facilities • Woodvale Library and Community Hub • Pinnaroo Point food and beverage facility • Neil Hawkins Park food and beverage facility • Joondalup City Centre Development — Boas Place • Duffy House land transfer and commercial expression of interest • Works Operation Centre tenure arrangements
ECONOMY	• Economic Development Strategy • Business engagement • Business forums • Business capacity and support • International Economic Development Activities Plan • Digital City Plan • Joint Economic Development Initiative	• Business cluster formation • Regional collaboration • Business innovation and creativity • Destination City Plan • Event attraction • Joondalup City Centre Place Activation Plan

LEADERSHIP	• Elected Member attraction • Local government elections • Elected Member induction program • Elected Member strategic development session • Elected Member training • Elected Member Entitlements Policy review • Governance Framework review • Codes of Conduct review • Delegated Authority Manual review • Policy development and review • Core system replacement project • Strategic Position Statements • Advocacy Framework • Submissions to State and Federal Governments • Community consultation • Strategic Community Reference Group	• Customer satisfaction survey • E-petitions system • Live video streaming of Council meetings • City publications • City electronic communications • Website upgrade • Customer service centralisation • 10-Year Strategic Financial Plan • 5-Year Corporate Business Plan • Annual Report • Compliance Audit Return • Integrity and Conduct Annual Collection • Australasian Local Government Performance Excellence Program • State of the City reporting • Audit and Risk Committee

KEY PRIORITIES FOR 2022/23

The following non-capital projects and activities are those we have identified as key priorities for 2022/23. The quarterly milestones for these projects and activities are provided under each key theme section of this plan.

COMMUNITY	**Public Art Masterplan and Strategy** A new masterplan and strategy to define the principles and priorities for public art in the City and guide resources and funding towards relevant public art projects that enhance the City's built environment, distinctive natural assets, significant Indigenous sites, historic locations and key destinations.
	Reconciliation Action Plan A new plan which will set out the City's commitment to reconciliation with Aboriginal and Torres Strait Islander peoples.
ENVIRONMENT	**Environment Plan** A plan which outlines the City's commitment to conserving, enhancing and rehabilitating the City of Joondalup's natural assets to ensure the long-term protection of the environment for future generations.
	Climate Change Strategy A strategy which guides the City's planning for the future impacts of climate change across a range of areas relevant to local government, including infrastructure, health services, water management, emergency management, and the natural environment.
	Coastal Hazard Risk Management and Adaptation Plan A plan developed under State Planning Policy 2.6 which identifies areas and assets that could potentially be impacted by coastal erosion and inundation hazards due to storm events and projected sea level rise. The plan provides recommendations and actions for how the City can respond and adapt to these hazards.

PLACE	**Integrated Transport Strategy** A new strategy to guide multi-modal transport planning and inform strategic policy, advocacy and infrastructure decisions in the City over the next 20–30 years.
	Local Planning Strategy review A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.
	Public Open Space Framework A new framework which will classify the City's public open spaces according to primary function and manner of use, and guide the allocation of infrastructure assets.
	Ocean Reef Marina Construction of a world-class waterfront precinct providing recreational, tourism, residential and boating facilities. This project is being managed by DevelopmentWA with support and contributions provided by the City.
	Pinnaroo Point food and beverage facility Development of a new commercially-viable, high-quality and environmentally-sustainable food and beverage facility at Pinnaroo Point, Hillarys.
	Joondalup City Centre Development — Boas Place Investigations into future opportunities for the development of Boas Place in the Joondalup City Centre to incorporate a variety of land uses.

ECONOMY	**Economic Development Strategy** A strategy to guide economic development activities within the City by providing support to local business, stimulating investment, and driving economic growth.
	Digital City Plan A plan that outlines the digital future we could achieve through a set of strategies and actions. The plan addresses key priority actions, including delivering capacity-building programs for local businesses and potential for establishing virtual and physical spaces that create opportunities for start-ups.
	Destination City Plan A plan to attract more visitors to the region, increase the City's share of Perth's and Western Australia's key markets, and grow the visitor economy.
	Event attraction Attract and support significant events that are unique to Joondalup to enhance its image as an attractive destination for visitors, tourists and business.

LEADERSHIP	**Core system replacement project** A core information technology solution for the City which would include a customer relationship management system, online customer portal, finance, and asset management system.
	Advocacy Framework A framework that provides a strategic approach to advocacy activities to ensure evidenced-based decision making, greater stakeholder engagement, and the development of processes to maximise opportunities for support and investment into the City.
	Customer service centralisation A project to centralise the City's main customer service functions to achieve greater organisational efficiency and a higher rate of first point of contact resolution.
	10-Year Strategic Financial Plan A high-level document that outlines the City’s approach to delivering infrastructure and services to the community in a financially-sustainable and affordable manner.

QUARTER HIGHLIGHTS

COMMUNITY

Joondalup Festival
Joondalup Festival ran for 3 weeks over March–April and is the region's largest cultural event. The festival presented a program of world-class shows and experiences, spanning live music, dance, circus, acrobatics, comedy, theatre, cabaret, improv, storytelling, craft, fine art, large-scale contemporary art, and community-created installation art. More than 250,000 people gathered at Hillarys Boat Harbour to see Boola Djarat Wardan, Noongar for "many lights across the sea". The immersive light and water show harnessed digital laser technology to transform the harbour in a kaleidoscope of colour, with a powerful soundscape that honoured and celebrated local Noongar knowledge. Hillarys was also the site of a large Spiegeltent, erected to host a line-up of comedy, dance, theatre and circus performances. Other festival events included a community fun day on the banks of Lake Joondalup, an acrobatics display at Mullaloo Beach, a live Grease experience at Perth's only drive-in cinema, and an underwater dining experience at WA's aquarium.

New self-service kiosks installed at City of Joondalup Libraries
All 4 of the Joondalup Libraries branches have benefited from upgrades to their self-service kiosks, allowing more people to easily check out their library loans. The kiosks have upgraded hardware to ensure continuity of service even when internet or phone lines drop out and are more easily accessed by those using a wheelchair. The new kiosks have been warmly received by library patrons.

ENVIRONMENT

Community Batteries for Household Solar Program
Western Power's funding application, supported by the City, to the Australian Government's Community Batteries for Household Solar Program — Delivery of Election Commitments Stream 1 for a community battery in Kinross has been successful. Kinross was a pre-selected suburb identified by the Australian Government along with 56 other locations across Australia. The intended outcomes of the program are to:

- put downward pressure on household electricity costs
- contribute towards lowering carbon emissions
- provide a net benefit to the electricity network, having regard to matters such as network constraints
- store solar energy for later use or sharing, and support further solar installations.

Western Power will require assistance from the City to determine a location to store the community battery within the suburb of Kinross and to inform and engage with the community regarding the project. The project will take approximately 18 months from procurement to installation.

Bushfire Risk Reduction Project
The City was successful in receiving funding from the Disaster Ready Fund for a Bushfire Risk Reduction Project. The project will include a comprehensive review of the City's Bushfire Risk Management Plan and implementation of strategies to mitigate the risk of bushfires, safeguarding the well-being and functioning of the local community, environment, and economy. Furthermore, the project will develop and deliver a Bushfire Community Education Program, aimed at raising awareness and educating the community about bushfire safety and preparedness.

PLACE

Construction was completed for the Chichester Park Community Sporting Facility project.
The City's newest community sporting facility at Woodvale's Chichester Park opened on Friday 21 April 2023. The two-storey building, which includes an undercover viewing area that overlooks the playing fields, is the centrepiece of a $5.6 million redevelopment project. The previous park facilities, constructed in 1992, were no longer adequate for the park's 1,400 registered users. The modern building features a meeting room with 4 change rooms, an umpires' change room and first aid room, toilets, kitchen and storage areas. Additional parking bays, a new barbecue/picnic area and underground drainage for the southern playing field were also incorporated into the project.

Completion of Craigie Leisure Centre refurbishment project.
The second stage of the $9.1 million refurbishment of Craigie Leisure Centre was completed this quarter. The refurbishment was undertaken in two parts, with phase 1 commencing in August 2021. The second stage of the project, which opened on Monday 15 May 2023, included a significant expansion of the gym area. Located across one floor, the gym has more than doubled in size from 500 to 1,200 square metres. More than 60 additional pieces of gym equipment have been purchased. This includes new Technogym strength equipment, including plate-loaded and pin-loaded machines. Members have access to more free weights, cable machines and cardio equipment. In the first of its kind in a publicly accessible gym in Western Australia, improved technology within the equipment will allow users to track and automatically adjust their workouts. The new 225 square metres wellness studio replicates the group fitness studio, including stage, lighting and enhanced audio-visual features. This area will house a range of wellness and other group fitness classes. The upgrades also featured additional car parking bays — from 400 to over 550, incorporating 12 ACROD, 10 senior and 11 'parents with prams' bays.

ECONOMY

Joondalup Health Innovation Business Forum
The Joondalup Health Innovation Business Forum was held at Joondalup Resort on 8 June 2023.180 key stakeholders and local businesses in the health and medical sectors gathered to gain insights into the future of healthcare in Joondalup. Discussions included Joondalup's potential as a digital health hub and the findings of the Medical Gap Analysis, emphasising the collaborative approach embraced by Joondalup for innovative healthcare solutions. The City plans to follow up with attendees to explore further development of Joondalup as a Health and Medical Hub for the northern corridor.

Uptown launch
The City, in partnership with local tourism businesses as part of the Joondalup Visitor Economy Network, officially launched the new destination brand: “Uptown”. The branding is currently being promoted throughout the City, at local businesses and across digital channels. Uptown was chosen by and is owned by the Visitor Economy Network and available for use by all City of Joondalup businesses.

Cyber West and Cyber Awards
The City was a bronze sponsor of the 2023 CyberWest Summit which took place 10–11 May 2023. This 2-day conference is Western Australia’s flagship event providing cyber security education and awareness to key sectors and highlighting Western Australia’s cyber security capabilities. As an event sponsor, the City was able to exhibit at the Summit alongside government, academia and industry, providing an excellent opportunity to connect with stakeholders and position Joondalup as a leader in this sector.

LEADERSHIP

2023 Australasian Report Awards — Gold Award and Special Award
The City received a Gold Award and a Special Award as a finalist for the best cover design at the 2023 Australasian Reporting Awards for excellence in annual reporting. The awards provide an opportunity for the City to benchmark its annual report against criteria that is world’s best practice, contributing to substantial improvements to the quality of our reporting. This is the City’s fifth consecutive Gold Award, resulting from years of striving to attain a high standard of reporting and demonstrating best practice in the local government sector across Australia, New Zealand, and the Asia Pacific Region. The City’s 2021/22 Annual Report highlights the projects, activities and services that were delivered throughout the year and demonstrates the significant progress the City has made since developing its first Strategic Community Plan a decade ago.

1. COMMUNITY

OUR GOAL

We have a vibrant cultural scene, and our community is friendly, welcoming, caring and supportive. We are prepared for emergencies and feel strong and resilient. We encourage and support local organisations and community-led activities, and feel connected and safe in our neighbourhoods.

YOUR OUTCOMES

1-1 Healthy and safe

You feel healthy and safe in your local community.

1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

1-4 Artistic and creative

You celebrate, support and participate in art and events in your local area.

1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Outcome 1-1 Healthy and safe

You feel healthy and safe in your local community.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Public Health Plan A new plan to respond to local health risks and establish objectives and policy priorities for the promotion and protection of public health in the City. Development of a new public health plan is a requirement under Stage 5 implementation of the WA *Public Health Act 2016*.		
Q1		
Q2		
Q3		
Q4 Undertake background research and analysis to inform development of a new Public Health Plan 2023–2027.	Regulatory changes associated with Stage 5 of the *Public Health Act 2016* implementation were anticipated this year; however, these have been delayed by the Department of Health for a minimum of 2 years. As a result, this milestone is now anticipated in 2025/26.	✓

MILESTONE		COMMENT	STATUS
Community Safety Plan A new plan to address community safety initiatives across the City, including parking management, animal management, CCTV, graffiti removal and community amenity.			
Q1			
Q2	Commence development of a draft Community Safety Plan 2023–2027.	Commenced development of a draft Community Safety Plan 2023–2027 by exploring the community's perception of the City's role and responsibilities of providing community safety and identifying initiatives to promote community safety at the Strategic Community Reference Group meeting held on 22 October 2022.	✓
Q3	Progress development of the draft Community Safety Plan 2023–2027.	Commenced drafting project plan, including assessment and implementation of initiatives identified by the Strategic Community Reference Group in quarter 2.	✓
	Undertake community consultation to inform development of the draft Community Safety Plan 2023–2027.	Feedback received from the Strategic Community Reference Group in quarter 2 will inform the draft Community Safety Plan. Consultation with the wider community will be undertaken after the draft Plan has been developed.	✓
Q4	Present the draft Community Safety Plan 2023–2027 to Council seeking endorsement.	The project plan for the development of the Community Safety Plan is currently being developed. It is anticipated that the draft Plan will be presented in quarter 4 of 2023/24.	✓
Local Laws Local laws are made under the *Local Government Act 1995* to cover matters considered necessary for the good government of the City. Local laws are reviewed every 8 years in accordance with the Act.			
Q1	Present the *Amendment Local Law 2021* to Council seeking endorsement following community consultation.	Presented a report on the *Amendment Local Law 2021* to Council at the 16 August 2022 Council meeting for adoption (CJ124-08/22 refers). Council resolved to refer the item back to the Policy Committee for further consideration and for each local law to be considered separately.	✓
Q2	Commence a review of the *Animals Local Law 1999* with regard to additional measures being incorporated for the control of cats.	Commenced a review of the *Animals Local Law 1999* regarding additional measures being incorporated for the control of cats.	✓
Q3	Progress the amendment process for the *Animals Local Law 1999*, if required.	Progressed the development of amendments to the *Animals Local Law 1999* in the quarter. A report is scheduled to be presented to the Policy Committee in quarter 4.	✓
Q4	Progress the amendment process for the *Animals Local Law 1999*, if required.	A report did not progress to the Policy Committee in quarter 4 due to competing priorities. It is anticipated that a report will be presented to the Policy Committee by quarter 2 of 2023/24.	✓

MILESTONE		COMMENT	STATUS
WA Dog Amendment (Stop Puppy Farming) Bill 2021 An amendment to the *Dog Act 1976* which is intended to prevent unregistered dog breeders from establishing puppy farms. The Bill gives local governments the responsibility to manage and inspect registered breeders, oversee changes from pet shops to adoption centres, and provide input into a centralised State-based data repository for dog registrations.			
Q1			
Q2	Review any changes to City services required by the new amendment to the *Dog Act 1976*.	The review into changes to City services required by the new amendment to the *Dog Act 1976* is in progress in accordance with the working group meeting with the Department of Local Government, Sport and Cultural Industries.	✓
	Participate in a working group with the Western Australian Local Government Association to collaborate on the implementation of the new amendment and progress a regional response to the management of dog data.	Western Australian Local Government Association did not hold a working group meeting during this quarter. Participated in a working group meeting with the Department of Local Government, Sport and Cultural Industries on Wednesday 20 November 2022 to collaborate on the proposed centralised registration system and impact on local governments.	✓
Q3	Commence implementation of any changes to City services required by the new amendment to the *Dog Act 1976*.	Could not commence implementation of any changes to City services required by the new amendment to the *Dog Act 1976.* The State Government have not incorporated the amendments of the *Dog Amendment (Stop Puppy Farming) Bill 2020* into the *Dog Regulations*. The City cannot identify any changes to City services until the incorporation of these amendments.	✓
	Participate in a working group with the Western Australian Local Government Association to collaborate on the implementation of the new amendment and progress a regional response to the management of dog data.	Western Australian Local Government Association did not hold a working group meeting during the quarter.	✓
Q4	Commence implementation of any changes to City services required by the new amendment to the *Dog Act 1976*.	Could not commence implementation of any changes to City services required by the new amendment to the *Dog Act 1976.* The State Government have not incorporated the amendments of the *Dog Amendment (Stop Puppy Farming) Bill 2020* into the *Dog Regulations*. The City cannot identify any changes to City services until the incorporation of these amendments.	✓
	Participate in a working group with the Western Australian Local Government Association to collaborate on the implementation of the new amendment and progress a regional response to the management of dog data.	The Western Australian Local Government Association did not hold a working group meeting in the quarter. Commenced initial stages of collaborating with the Department of Local Government, Sport and Cultural Industries for the animal data migration to the centralised registration system.	✓

MILESTONE		COMMENT	STATUS
Review of WA Cat Act 2011 A statutory review of the *Cat Act 2011* which is likely to bring about changes to the way local governments manage cats, particularly in relation to nuisance issues.			
Q1			
Q2	Review any changes to City services required by the new amendments to the WA *Cat Act 2011*.	No changes required to City services as the State Government is still progressing the new amendments to the WA *Cat Act 2011*.	✓
	Participate in a working group with the Western Australian Local Government Association to collaborate on the implementation of the new amendment and progress a regional response to the management of cat data.	No action required as the State Government is still progressing the new amendments to the WA *Cat Act 2011*.	✓
Q3	Commence implementation of any changes to City services required by the new amendments to the WA *Cat Act 2011*.	No changes required to City services as the State Government is still progressing the new amendments to the WA *Cat Act 2011*.	✓
	Participate in a working group with the Western Australian Local Government Association to collaborate on the implementation of the new amendment and progress a regional response to the management of cat data.	Western Australian Local Government Association did not hold a working group meeting during this quarter.	✓

MILESTONE		COMMENT	STATUS
Q4	Commence implementation of any changes to City services required by the new amendments to the WA *Cat Act 2011*.	In response to a motion carried at the Annual General Meeting of Electors which requested the preparation of a Cat Local Law, Council resolved: *"That Council, in relation to Motion No. 46 carried at the Annual General Meeting of Electors NOTES the upcoming review of the City of Joondalup Animals Local Law 1999, which will include further investigation into the possible creation of a Cat Local Law."* In consideration of the motion, it was noted that the State Government has introduced the *Dog Amendment (Puppy Farming) Act 2021*, which includes changes to the *Cat Act 2011*. Implementation of aspects of this legislation are currently under review by the Department of Local Government, Sport and Cultural Industries, with certain provisions yet to commence. The City is awaiting confirmation of how these changes will affect animal registrations, information databasing and enforcement capabilities which will in turn inform the City's approach to a Cat local law.	✓
	Participate in a working group with the Western Australian Local Government Association to collaborate on the implementation of the new amendment and progress a regional response to the management of cat data.	The Western Australian Local Government Association did not hold a working group meeting in the quarter.	✓

MILESTONE		COMMENT	STATUS
CCTV memorandum of understanding with Western Australia Police Force Development of a memorandum of understanding with Western Australia Police Force to establish an operating model for access to the City's CCTV data.			
Q1	Engage with relevant stakeholders to develop a memorandum of understanding with Western Australia Police Force to establish an operating model for access to the City's CCTV data.	A meeting was held with representatives of the Western Australia Police Force to develop a memorandum of understanding for the provision of CCTV data.	✓
Q2	Progress the development of a memorandum of understanding with Western Australia Police Force.	Continued to progress the development of a memorandum of understanding with the Western Australian Police Force. Completed a draft memorandum that requests real time access to the City's Automated Number Plate Recognition data.	✓
Q3	Finalise the development of a memorandum of understanding with Western Australia Police Force and present to Council.	Deed of agreement with the Western Australian Police Force regarding Automated Number Plate Recognition was signed and implemented this quarter. Further deed of agreement is awaiting technological capability upgrade, and it is expected that drafting will commence in quarter 4. Due to shift in approach, it is unlikely any memorandum will be presented to Council. An explanatory note will be provided to Elected Members in quarter 4.	✓
	Commence implementation of the memorandum of understanding with Western Australia Police Force.	Memorandum of understanding not undertaken. However, the deed of agreement regarding Automated Number Plate Recognition signed and implemented this quarter. Further deeds will be developed in quarter 4.	✓
Q4	**[milestone from previous quarter]** Commence implementation of the memorandum of understanding with Western Australia Police Force.	Held meetings with representatives of the Western Australia Police Force to discuss a local memorandum of understanding with the Joondalup Police Station.	✓

MILESTONE		COMMENT	STATUS
Edgewater Quarry site contamination Management of potential ground and water contamination at the Edgewater Quarry site in response to a notice from the WA Department of Water and Environmental Regulation.			
Q1	Liaise with an external consultant to finalise a draft site management plan for contamination at Edgewater Quarry.	Received the draft site management plan from the external consultant and forwarded it to the WA Department of Water and Environmental Regulation for consideration.	✓
Q2	Liaise with an external consultant to finalise a draft site management plan for contamination at Edgewater Quarry.	Completed in the previous quarter.	✓
	Present the draft site management plan for contamination at Edgewater Quarry to the WA Department of Water and Environmental Regulation seeking approval.	The draft site management plan was presented to the WA Department of Water and Environmental Regulation in the previous quarter. The Edgewater Quarry Status Report was presented to Elected Members at the Major Projects and Finance Committee meeting held on 28 November 2022.	✓
Q3	[milestone removed — CJ009-02/23 refers]		
	[milestone removed — CJ009-02/23 refers]		
Q4			

Outcome 1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Community programs, activities and events Programs, activities and events which contribute towards building a strong, resilient, and connected community through coordination, capacity building, collaboration, and advocacy.			
Q1	Deliver scheduled events as part of the Communities in-focus program for the quarter.	No events scheduled for the quarter. Commenced planning for programs to be delivered across quarters 2, 3 and 4. Commenced a review of the Communities in-focus program.	✓
	Promote the Meet-Your-Neighbour Project and assist interested residents to participate.	The Meet-Your-Neighbour Project was promoted in the quarter. The project is scheduled to be launched in quarter 2	✓
	Deliver the Community Transport Service.	Delivered the Community Transport Service, with 106 trips undertaken in the quarter and 853 residents utilising the service.	✓
Q2	Deliver scheduled events as part of the Communities in-focus program for the quarter.	Delivered a Communities in-focus Leadership for Change workshop with 40 registrations. 96% of attendees indicated they would implement changes in their group or organisation as a result of attending the workshop.	✓
	Deliver the Community Transport Service.	Delivered the Community Transport Service, with 96 trips undertaken in the quarter and 745 residents utilising the service.	✓

MILESTONE		COMMENT	STATUS
Q3	Deliver scheduled events as part of the Communities in-focus program for the quarter.	Delivered a Communities in-focus workshop with a Harmony Week theme of Embedding Diversity and Inclusion into Your Organisation on 21 March 2023 with 39 people attending.	✓
	Promote the Meet-Your-Neighbour Project and assist interested residents to participate.	The Meet-Your-Neighbour Project was promoted in quarter 2. No registrations were received in the quarter.	✓
	Deliver the Community Transport Service.	Delivered the Community Transport Service with 93 trips undertaken in the quarter and 806 passengers utilising the service.	✓
Q4	Deliver scheduled events as part of the Communities in-focus program for the quarter.	Delivered Communities in-focus workshop with the theme of Understanding Homelessness in our Community on 28 June 2023, with 33 people attending.	✓
	Deliver the Community Transport Service.	Delivered the Community Transport Service with 95 trips undertaken in the quarter, with 965 passengers.	✓
Youth programs, activities and events Programs, activities and events designed specifically for young people to help them engage with their peers in a safe and supportive environment.			
Q1	Deliver scheduled program of youth events for the quarter, including: • Youth Forum 2022	Delivered the Youth Forum on 16 August 2022 in conjunction with the daytime Council meeting. The report from this forum was received and will be used to guide the future direction of the Youth Services program. Delivered the Defeat the Beat youth music event on 12 July 2022, at the True North Church in Mullaloo. This event was rescheduled to this quarter due to COVID-19. Over 110 young people attended to see *Hey So Hungry* take out the top prize.	✓
	Deliver scheduled programs and activities for young people.	Delivered 192 youth program sessions in the quarter, with 2,323 young people participating in the following: • Anchors Friday night drop-in • Anchors MA15+ • Youth event series • Music Edge • Freestyle Edge • Youth Truck • Outreach community youth engagement	✓

MILESTONE	COMMENT	STATUS
Q2 Deliver scheduled programs and activities for young people.	Delivered 108 youth program sessions in the quarter, with 1,977 young people participating in the following: • Anchors Friday night drop-in • Anchors MA15+ • Youth event series • Music Edge • Freestyle Edge • Youth Truck • Outreach community youth engagement.	✓
Q3 Deliver scheduled program of youth events for the quarter, including: • Summer Sessions • BMX, Skate and Scooter series	Delivered the following youth events from the scheduled program this quarter: • Facilitated Summer Sessions as part of the BMX, Skate and Scooter events community activities. • BMX, Skate and Scooter Competition events at Shepherd's Bush BMX Track (Kingsley), Kinross Skate Park (Kinross), and Mirror Park Skate Park (Ocean Reef). 73 athletes competed across 12 categories which incorporated 3 age groups. Carine event was rescheduled to 29 April 2023 due to the extreme heat. • BMX, Skate and Scooter Clinics were held at Mirror Park (Ocean Reef) with 170 participants over 3 days.	✓
Deliver scheduled programs and activities for young people.	Delivered 126 youth program sessions in the quarter, with 2,578 young people participating in the following: • Anchors Friday night drop-in • Anchors MA15+ • Youth event series • Music Edge • Freestyle Edge • Youth Truck	✓

MILESTONE	COMMENT	STATUS
Q4 Deliver scheduled program of youth events for the quarter, including: • Defeat The Beat Music Competition • Youth Event Series	Delivered the following youth events from the scheduled program this quarter: • Defeat the Beat music competition with 87 ticket holders and 6 bands performing. • Youth Event Series with 156 in attendance for numerous activities.	✓
Deliver scheduled programs and activities for young people.	Delivered 140 youth program sessions in the quarter, with 2,453 young people participating in the following: • Anchors Friday night drop-in • Anchors MA15+ • Music Edge • Freestyle Edge • Youth Truck • School Programs. An additional 1,046 students engaged with youth workers through School visits and engagements.	✓
Age-Friendly Plan A plan which articulates the City's commitment to fostering active ageing environments, where opportunities for health, wellbeing, security and participation are maximised to achieve optimal quality of life.		
Q1 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter.	The following actions from the Age Friendly Plan 2018/19–2022/23 were implemented in the quarter: • Organised Get on Board public transport tour which is scheduled for Seniors Week (7 November 2022). • Commenced Getting Around Town campaign. • Continued A Walk in the Park campaign.	✓

MILESTONE		COMMENT	STATUS
Q2	Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter.	The following actions from the Age-Friendly Plan 2018/19–2022/23 were implemented in the quarter: • Commenced the roll-out of the Getting Around Town accessible and affordable transport program. • Commenced the roll-out of A Walk in the Park outdoor spaces and amenities campaign. • Held a Get on Board transport tour on 7 November 2022 during WA Seniors Week with 5 participants. • Held a Seniors Gathering on 14 December 2022 which attracted 28 seniors. Of the 14 participants who provided feedback, 100% rated their overall experience as “good” or “very good”.	✓
	Undertake a review of the Age-Friendly Plan 2018/19–2022/23 to inform development of a new Age-Friendly Plan.	Council endorsed an extension of the Age Friendly Plan to 2023/24 at the 13 December 2022 Council Meeting (CJ198-12/22 refers). A review of the plan will commence in 2023/24.	✓
	Commence development of a new Age-Friendly Plan.	Did not commence development of a new Age Friendly Plan due to the extension of the current Plan. A review of the Plan will commence in 2023/24.	✓
Q3	Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter.	The following actions from the Age Friendly Plan 2018/19–2022/23 were implemented in the quarter: • Get on Board public transport tour was held in February 2023 with 14 attendees. • Two Advance Care Planning workshops were held in February 2023. They were both fully booked with 58 attendees in total. • A presentation was given to members of the Association of Independent Retirees at their meeting, highlighting Community Development and Library programs and services.	✓
	[milestone removed — CJ009-02/23 refers]		
Q4	Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter.	The following actions from the Age Friendly Plan 2018/19–2022/23 were implemented in the quarter: • Submitted dementia programming report to Council (CJ050-04/23 refers). • Seniors Lifestyle Expo was held at Whitfords Shopping Centre on 14 June 2023 with 12 stalls and interactive displays providing information to approximately 180 seniors, families and carers.	✓
	[milestone removed — CJ009-02/23 refers]		

MILESTONE		COMMENT	STATUS
Community Funding Program A funding program consisting of 2 rounds intended for the delivery of community-initiated projects, programs and events that benefit of the City of Joondalup community.			
Q1	Advertise round 1 of the Community Funding Program and open the program for submissions.	Advertised round 1 of the Community Funding Program during July 2022 via the City's eNewsletters and social media. Provided workshops for prospective applicants on 28 July 2022 and 5 August 2022.	✓
	Evaluate the submissions received and determine the preferred recipients.	The assessment panel met on 7 September 2022. Recommendations for small grants were provided to the Chief Executive Officer for consideration, with large grant recommendations to be considered by Council at the 15 November 2022 Council meeting.	✓
Q2	Issue the funding agreements and payments for successful round 1 applicants.	Applicants for round 1 large grants were considered by Council at the 15 November 2022 Council meeting (CJ189-11/22 refers). Agreements for large and small grant recipients were executed and funds issued.	✓
Q3	Advertise round 2 of the Community Funding Program and open the program for submissions.	Advertised round 2 of the Community Funding Program in January 2023 via the City's eNewsletters and social media. Provided workshops for prospective applicants on 20 and 23 January 2023 and 2 and 8 February 2023.	✓
	Evaluate the submissions received and determine the preferred recipients.	The assessment panel met on 9 March 2023 to evaluate submissions to the Community Funding Program. Recommendations for small grants will be provided in quarter 4.	✓
Q4	**[milestone from previous quarter]** Evaluate the submissions received and determine the preferred recipients.	Recommendations for round 2 small grants were provided to the Chief Executive Officer for consideration. Round 2 large grants were considered by Council at the 23 May 2023 meeting (CJ072-05/23 refers).	✓
	Issue the funding agreements and payments for successful round 2 applicants.	Agreements for round 2 large and small grant recipients were executed and funds were issued.	✓

MILESTONE	COMMENT	STATUS
Access and Inclusion Plan A plan which contributes towards the creation of accessible and inclusive communities through the provision and improvement of services, events, processes, and spaces for the community.		
Q1 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following actions from the Access and Inclusion Plan 2021/22–2023/24 were implemented in the quarter: • Commenced investigations into a priority location for coastal access upgrades, including access audits of beaches, liaison with appropriate internal stakeholders, and liaison with the Beach Access Working Group.	✓
Q2 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following actions from the Access and Inclusion Plan 2021/22–2023/24 were implemented in the quarter: • Incorporated accessible events incorporated into the Little Feet Festival in October 2022, including a Social Story, Sensory Space and Auslan-interpreted activities. • Commenced investigation into improving accessibility of beach and foreshore areas in October 2022. • Held a meeting of the Beach Access Working Group in October 2022. • Held an Accessible Beaches event and media opportunity with Mayor Hon Albert Jacob and paralympic athletes. • Celebrated International Day of People With Disabilities on 3 December 2022 with a staff awareness campaign and events at the City of Joondalup libraries. These included the launch of Social Stories for Coder Dojo, Lego Club, and Story Time, accessible Story Times, and Auslan-interpreted activities. • Council received a report and noted the activities undertaken from the Access and Inclusion Plan for 2021/22 at its meeting on 13 December 2022 (CJ198-12/22 refers).	✓

MILESTONE		COMMENT	STATUS
Q3	Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following actions from the Access and Inclusion Plan 2021/22–2023/24 were implemented in the quarter: • Incorporated social stories in library programming. • Organised an Auslan interpreter for January's Music in the Park concert. • Rolled-out "Accessible beaches" marketing campaign. • Commenced planning for an easy read Code of Conduct and communication boards with Branch Librarians to be implemented in libraries. • Assessed Chichester Park redevelopment for accessibility with no major concerns found. • Assisted with booking an interpreter for a resident with dog compliance issues. • Undertook an access assessment of Craigie Leisure Centre.	✓
Q4	Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following actions from the Access and Inclusion Plan 2021/22–2023/24 were implemented in the quarter: • Responded to resident request regarding installation of a kerb ramp in Greenwood to enable residents of a specialist disability accommodation to access the footpath. • Responded to a Greenwood resident request to improve accessibility of walking paths, including installation of a park bench and removal of bollards. • Beach wheelchair locker signage improved at Mullaloo and Sorrento beaches.	✓
	Present an annual progress report to Elected Members and the Department of Communities.	The annual progress report is due to the Department of Communities in July 2023. It is anticipated that the report will be presented to Elected Members in quarter 1 of 2023/24, following the submission of the report to the Department.	✓

MILESTONE	COMMENT	STATUS
Regional Homelessness Plan A joint plan with the City of Wanneroo which includes a series of actions that demonstrate the Cities' commitment to ensuring that people at-risk of experiencing homelessness have the optimum opportunity to improve their circumstances.		
Q1 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter	The following actions from the Regional Homelessness Plan 2022/23–2025/26 were implemented in the quarter: • Received 50 reports of people experiencing homelessness with 20 referrals made to the community outreach teams Heart on the Streets and No Limits Perth. • Commenced preparation of a new edition of the Homelessness and Hardship Directory. • Held a meeting with the Joondalup Wanneroo Ending Homelessness Group on 31 August 2022.	✓
Q2 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following actions from the Regional Homelessness Plan 2022/23–2025/26 were implemented in the quarter: • Received 43 reports of people experiencing homelessness with 38 referrals made to the community outreach teams Heart on the Streets and No Limits Perth. • Commenced planning for a Regional Homelessness Forum in February 2023. • Continued revising the Homelessness and Hardship Directory. • Finalised a draft Hand Up pocket guide of homelessness support services. • Hosted and contributed to the Joondalup Wanneroo Ending Homelessness Group meeting on 2 November 2022.	✓
Q3 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following actions from the Regional Homelessness Plan 2022/23–2025/26 were implemented in the quarter: • Received 38 reports of people experiencing homelessness with 20 referrals made to community outreach teams Heart on the Streets and No Limits Perth. • Attended the first Joondalup Wanneroo Ending Homelessness Group meeting for 2023 on 28 February, hosted by the City of Wanneroo.	✓

MILESTONE	COMMENT	STATUS
Q4 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following actions from the Regional Homelessness Plan 2022/23–2025/26 were implemented in the quarter: • Hosted the Joondalup Wanneroo Ending Homelessness Group on 17 May 2023. The new Chair of the Group was welcomed, along with new members. • Delivered a Communities in-focus workshop, Understanding Homelessness, to 37 attendees on 28 June 2023. • The A Hand Up hardship and homelessness services pocket guide has been printed and is now in distribution.	✓

Outcome 1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Joondalup Community and Libraries Strategy A new strategy for the integrated delivery of City programs and infrastructure that support community connections and lifelong learning and literacy.			
Q1	Appoint an external consultant to develop a new Joondalup Community and Libraries Strategy.	An external consultant was not appointed in the quarter. A new approach to developing the strategy is being investigated and it is anticipated that an external consultant will be engaged in quarter 2.	✓
Q2	Liaise with the external consultant to undertake background research and analysis to inform development of the new Joondalup Community and Libraries Strategy.	The appointment of an external consultant has been delayed. The request for quotation was advertised from December 2022–January 2023, seeking a suitable external consultant to inform the development of the new Joondalup Community and Libraries Strategy.	✓
Q3	**[milestone from previous quarter]** Liaise with the external consultant to undertake background research and analysis to inform development of the new Joondalup Community and Libraries Strategy.	Appointed and engaged with an external consultant to assist with the development of the Joondalup Community and Libraries Strategy. Consultant undertook background desktop research and analysis, as well as internal engagement.	✓
	Liaise with the external consultant to undertake community consultation to inform development of the new Joondalup Community and Libraries Strategy.	Community consultation is not required at this stage of the project because sufficient data was obtained through the Strategic Community Reference Group meeting in quarter 1 2022/23 and the consultation activities used to inform development of the City's 10-Year Strategic Community Plan.	✓

MILESTONE	COMMENT	STATUS
Q4 Commence development of the draft Joondalup Community and Libraries Strategy.	The Joondalup Community and Libraries Strategy has evolved as the project has progressed. The strategy has now been separated into two documents – a strategic framework which will subsequently inform an externally-facing Community, Youth Development and Libraries Plan. The strategic framework is currently being finalised, and the Community, Youth Development and Libraries Plan is to be progressed in quarter 1 of 2023/24.	✓
Lifelong Learning Literacy Development program Programs, events and activities designed to support literacy and promote lifelong learning opportunities in the community (eg Story Time, Better Beginnings).		
Q1 Deliver scheduled programs, activities and events as part of the Lifelong Learning Literacy Development program for the quarter.	The following programs, activities and events were delivered in the quarter: • 251 program sessions with 9,802 attendees at: · Story time with Premier Hon Mark McGowan MLA and Caitlyn Collins MLA · Baby rhyme time · Toddler time · Children's book week program *Dreaming with Eyes Open* · Family history and genealogy · Writers' group · English and French conversation groups · Book clubs • Meet the author series: · Dave Warner presented at the Woodvale Library with 70 attendees · Holden Sheppard launched his book The Brink at Joondalup Library, with more than 50 attendees · Held the first 150+ event at St Stephen's School with Danielle Laidley in conversation with Craig Silvey on *Don't Look Away, A Memoir of Identity and Acceptance*.	✓

MILESTONE	COMMENT	STATUS
Q2 Deliver scheduled programs, activities and events as part of the Lifelong Learning Literacy Development program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Literacy Development program: • 216 program sessions with 7,133 attendees at: · Story time · Baby rhyme time · Toddler time · Writers' group · English and French conversation groups · Book clubs · Meet the author · Better Beginnings program • Meet the author series with local authors Natasha Lester, Elizabeth Brennan, Richard Offen, Vivian Stuart Joanna Morrison, Ash Harrier and Kate McCaffrey. • Stories in the Park were held at Camberwarra Park (Craigie), Barridale Park (Kingsley), Robin Reserve (Sorrento), and Neil Hawkins Park (Joondalup) with an average of 20 children per session. • Better Beginnings Program schedule included the delivery and presentation of literacy packs from July to December for the following ages: · Better Beginnings (birth) — 2,696 packs · Better Beginnings+ (18 months–3 years) — 3,453 packs · Sing with Me (kindergarten) — 575 packs.	✓

MILESTONE	COMMENT	STATUS
Q3 Deliver scheduled programs, activities and events as part of the Lifelong Learning Literacy Development program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Literacy Development program: • 206 program sessions with 7,352 attendees at: · Story time · Baby rhyme time · Toddler time · Writers' group · English and French conversation groups · Book clubs · Meet the author · Better Beginnings program • Meet the author series with local authors Margaret Cameron and Nilesh Makwana. • Stories in the Park were held at Camberwarra Park (Craigie), Barridale Park (Kingsley), Robin Reserve (Sorrento), and Neil Hawkins Park (Joondalup), with an average of 20 children per session.	✓
Q4 Deliver scheduled programs, activities and events as part of the Lifelong Learning Literacy Development program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Literacy Development program: • 212 program sessions with 8,726 attendees at: · Story time · Baby rhyme time · Toddler time · Writers' group · English and French conversation groups · Book clubs · Meet the author · Better Beginnings program • National Simultaneous Story Time, 1 story for all libraries reading *The Speedy Sloth* by Rebecca Young and Heath Mckenzie, 22 to 27 May. • Meet the author series with Michael Thomas and a Comic making session with Sean E. Avery. • 909 Better Beginnings Program packs for Newborn up to 4 years were presented to families and their children.	✓

MILESTONE	COMMENT	STATUS
Lifelong Learning Information Literacy program Programs, events and activities designed to provide information to support information literacy and promote lifelong learning opportunities in the community (eg Discovery Sessions, Community Outreach, School Connections).		
Q1 Deliver scheduled programs, activities and events as part of the Lifelong Learning Information Literacy program for the quarter.	The following programs, activities and events were delivered in the quarter: • 272 program sessions with 3,716 attendees: · Discovery sessions · Brain games · Chess · Mah-jong · Knitting and crochet groups · School holiday programs · Lego club. • Presented 58 sessions to 1,118 attendees from parent groups, City staff, community groups, education and child health centres. • Held a stall at the Edith Cowan University Open Day. • Commenced civic tours. • Delivered Showcase in Pixels. • Provided the Joondalup Library 25th birthday celebrations.	✓

MILESTONE	COMMENT	STATUS
Q2 Deliver scheduled programs, activities and events as part of the Lifelong Learning Information Literacy program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Information Literacy program: • 264 program sessions with 2,835 attendees: · Discovery sessions · Brain games · Chess · Mah-jong · Tabletop games · Family history research · Conversation groups · Camera club · Knitting and crochet groups · School holiday programs · Lego club · School Connections program · Library Outreach and engagement • Presented Student Citizenship Awards to students at 52 local primary and high schools. • Delivered the school holiday programs: Sensational Spring and Christmas Craft. • Hosted Virtual Whadjuk, an immersive virtual reality presentation relating to the early days of Aboriginal culture and the first landing in WA. • Held Artist in Residence events to support the completion of the Whitford Mural project. • Delivered the Libraries and the City Showcase at the Little Feet Festival and Music in the Park. • Provided support to students leading up to their final exams including Time Out wellness activities.	✓

MILESTONE	COMMENT	STATUS
Q3 Deliver scheduled programs, activities and events as part of the Lifelong Learning Information Literacy program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Information Literacy program: • 268 program sessions with 3,798 attendees: · Discovery sessions · Brain games · Chess · Mah-jong · Tabletop games · Family history research · Conversation groups · Camera club · Knitting and crochet groups · School holiday programs · Lego club · School Connections program · Library Outreach and engagement • Popular Discovery Sessions included: Experiences of a Fighter Pilot, Solar Battery Storage, Muscle Release and Self-Massage, Propagation and UK National Trust. • Delivered the school holiday program, Summer Fun, alongside the Summer Reading Challenge.	✓

MILESTONE	COMMENT	STATUS
Q4 Deliver scheduled programs, activities and events as part of the Lifelong Learning Information Literacy program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Information Literacy program: • 273 program sessions with 4,121 attendees: · Discovery sessions · Game and puzzle groups · Family history research · Conversation groups · Camera club · Knitting and crochet groups · School holiday programs · Lego club · School Connections program · Library Outreach and engagement • Popular Discovery Sessions included: Fabulous fungi; Fact or fake news, 1950s jazz, and fermented foods. • Delivered the April school holiday program: Ready Set Go! • Local History hosted Genie exchange and an Introduction to family history. • A new program, Cuttings and Cake, commenced at Duncraig Library. • Delivered the Library and City Showcase at Edith Cowan University Open Day, Senior lifestyle expo, and school health and wellbeing expos. • Coordinated the Tree Festival activities for the City. Activities were held from 10 April to 10 May 2023. • School Connections programs included Civic and Library tours, Celebrating Joondalup Art competition, and Adopt a Coastline/Bushland.	✓

MILESTONE	COMMENT	STATUS
Lifelong Learning Digital Literacy program Programs, events and activities designed to develop community confidence and support community connectedness (eg Keystrokes, CoderDojo, Ready Tech Go).		
Q1 Deliver scheduled programs, activities and events as part of the Lifelong Learning Digital Literacy program for the quarter.	The following programs, activities and events were delivered in the quarter: • 87 program session, with 250 attendees: · CoderDojo · Ready Tech Go · Keystrokes · Online resources training. • One-on-one assistance provided for: · Being safe online · Mobile phone tips · Organising photos · Libraries online platforms	✓
Q2 Deliver scheduled programs, activities and events as part of the Lifelong Learning Digital Literacy program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Digital Literacy program: • 72 program session, with 347 attendees: · CoderDojo · Ready Tech Go · Keystrokes · Online resources training	✓
Q3 Deliver scheduled programs, activities and events as part of the Lifelong Learning Digital Literacy program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Digital Literacy program: • 78 program sessions, with 316 attendees: · CoderDojo · Ready Tech Go topics · Keystrokes · Online resources training	✓

MILESTONE	COMMENT	STATUS
Q4 Deliver scheduled programs, activities and events as part of the Lifelong Learning Digital Literacy program for the quarter.	The following programs, activities and events were delivered in the quarter as part of the Lifelong Learning Digital Literacy program: 100 program sessions, with 438 attendees: • CoderDojo • Ready Tech Go topics included: Photo sorting, My Gov, Instagram, Avoiding scams, and Managing passwords. • Keystrokes one-on-one to 62 customers • Minecraft Engineers commenced.	
Clubs in-focus professional development program A professional development program to assist local club volunteers to perform their roles and ensure ongoing club sustainability and success.		
Q1 Deliver the Clubs in-focus professional development program to club volunteers.	Held the final sessions for the *Good to Great* strategic planning program in July 2022. 5 clubs participated in the program to develop a strategic plan.	✓
Q2		
Q3 Deliver the Clubs in-focus professional development program to club volunteers.	Delivered a grant writing workshop on 2 February 2023, which attracted 36 attendees from 19 sporting clubs.	✓
Q4		
Place Activation Strategy A new strategy which establishes a framework for consistent delivery and support of placemaking across the City.		
Q1 Implement scheduled actions from the Place Activation Strategy 2022 for the quarter.	No actions were implemented from the Place Activation Strategy in the quarter. An assessment of resources is currently being undertaken and it is anticipated scheduled actions will be implemented in quarter 2.	✓
Q2 Implement scheduled actions from the Place Activation Strategy 2022 for the quarter.	The following actions were implemented this quarter: • Town Team movement were appointed to implement the first stage of the Place Activation Plan with the creation of a Town Team. · The first Town Team meeting was held on 29 November 2022 with a follow-up meeting on 14 December 2022. · The first Town Team events are being planned to coincide with the Perth Festival Djoondal event during 10-12 February 2023, with other events to follow.	✓

MILESTONE	COMMENT	STATUS
Q3 Implement scheduled actions from the Place Activation Strategy 2022 for the quarter.	The key action to implement the Place Activation Strategy is to implement the scheduled actions from the Joondalup City Centre Place Activation Plan 2022 (Refer to Outcome 4.3). In that plan the following actions were implemented in the quarter: • Perth Festival Opening pre-event series Uptopia was delivered 10–12 February 2023 in partnership with Town Teams engaged businesses and community groups with approximately 800 people in attendance. • Supported Town Teams event Open Streets festival on 25 March 2023, promoting cycle riding, e-riding, and walking and engaging local businesses and community groups. • Supported the formation of the Joondalup Town Team community group which consists of community group, resident, and business representation, who will support the implementation of the Joondalup City Centre Place Activation Plan. • Commenced scoping work for a business case to progress the Place Activation Plan projects.	✓
Q4 Implement scheduled actions from the Place Activation Strategy 2022 for the quarter.	• Continued ongoing delivery of the Joondalup Place Activation Plan. • Secured sponsorship for Edith Cowan University's Enactus Sustainability Festival to be held at Lakeside Shopping City 26 and 28 August and Hillarys Boat Harbour 23 September 2023. • Secured Sponsorship for annual Town Team Movement Convergence Conference to be held on 27 and 28 October 2023. • Uptown City destination branding campaign launch held at Hillarys Boat Harbour on 1 June 2023. • Provided feedback for the Ocean Reef Marina Place Plan and Percy Doyle Youth Facility place activation. • Coordination of the Small Business Friendly Approvals Program.	✓

Outcome 1-4 Artistic and creative

You celebrate, support and participate in art and events in your local area.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Cultural Plan A plan which provides strategic direction for the City's arts and cultural activities over a 5-year period to ensure investment is directed towards the programming and infrastructure most valued by the community.		
Q1 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	The following actions from the Cultural Plan 2021–2025 were implemented in the quarter: • Drafted a consultancy scope specification for a cultural facility audit. The audit will be progressed in quarters 2 and 3.	✓
Q2 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	The following actions from the Cultural Plan 2021–2025 were implemented in the quarter: • Commenced a Cultural Facility Audit Survey with 850 arts organisations and individual artists.	✓
Q3 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	The following actions from the Cultural Plan 2021-2025 were implemented in the quarter: • Cultural Facility Audit Survey closed in January 2023. The results will be used to inform future planning for cultural facility inclusions in suitable City facility refurbishments.	✓

MILESTONE	COMMENT	STATUS
Q4 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	The following actions from the Cultural Plan 2021–2025 were implemented in the quarter: • Development of a project plan outlining development stages to reaching a request for investment for arts infrastructure. • Cultural Facility Audit scope revisited with consideration to results from Cultural Facility Audit Survey and project planning for infrastructure investment planning.	✓

MILESTONE		COMMENT	STATUS
Public Art Masterplan and Strategy A new masterplan and strategy to define the principles and priorities for public art in the City and guide resources and funding towards relevant public art projects that enhance the City's built environment, distinctive natural assets, significant Indigenous sites, historic locations and key destinations.			
Q1	Advertise a request for quotation for development of a new Public Art Masterplan and Strategy.	Advertising the request for quotation was delayed in this quarter as it was provided to Elected Members for feedback. The scope for consultancy will be developed in quarter 2 and a request for quotation will be advertised. The Art Developer's Contribution Scheme was reviewed by Elected Members as part of the development of the Public Art Masterplan and Strategy in September 2022.	✓
	Evaluate the quotations submitted and determine a preferred external consultant.	Quotations were not evaluated in the quarter as the request for quotation was not advertised. This will be progressed in quarter 2.	✓
Q2	Liaise with the external consultant to present the proposed objectives and themes for the draft Public Art Masterplan and Strategy 2023–2033 to the Strategic Community Reference Group for discussion and feedback.	The consultant brief has been developed and a quotation will be advertised in quarter 3. The Work Plan for the Strategic Community Reference Group will be considered by Council in quarter 3.	✓
Q3	Liaise with the external consultant to undertake community consultation to inform development of the draft Public Art Masterplan and Strategy 2023–2033.	Did not liaise with the external consultant this quarter according to the revised project schedule. Established project timeline and scope this quarter. The consultant brief and request for quotation was advertised and is open until 20 April 2023 seeking submissions from public art consultants. An external consultant will be appointed in quarter 4.	✓
Q4	**[milestone from previous quarter]** Liaise with the external consultant to undertake community consultation to inform development of the draft Public Art Masterplan and Strategy 2023–2033.	• Appointed the external consultant to develop the draft Public Art Masterplan and Strategy. • Undertook initial planning sessions with the external consultant. • Liaised with the external consultant to compile a workplan for the Strategic Community Reference Group session confirmed for July 2023.	✓
	Commence development of the draft Public Art Masterplan and Strategy 2023–2033.	Development of the draft plan commenced in the quarter.	✓

MILESTONE		COMMENT	STATUS
Visual arts program An annual program of visual art that provides the community with access to contemporary, quality artworks, supports local arts development, and promotes Joondalup as a vibrant cultural destination.			
Q1	Monitor for opportunities to initiate public art projects, as appropriate.	The following opportunities were delivered in the quarter: • Advertised expressions of interest for the next commission of the City's art collection from 20 June–15 August 2022. The selection panel convened, and recommendations will be presented to the Policy Committee meeting on 31 October 2022. • Partnered with The Lester Prize, with a day trip to Westfield Whitford City to view the Invitation Art Prize. This was followed by a visit to the Art Gallery of Western Australia for a guided tour of The Lester Prize portraiture exhibition. • Commenced a tender process seeking respondents for a gallery space within the City.	✓
Q2	Deliver the Invitation Art Prize exhibition.	The Invitation Art Prize exhibition was held from 9–23 October 2022 and attracted audiences of over 10,000 people. The exhibition also generated substantial online interest owing to the winner of this year's Acquisitive Prize, Emma Buswell's "chook bag": *The sometimes luxury handbag and other suburban fables*.	✓
	Coordinate the delivery of a mural arts project as part of the Mural Arts Program.	Coordinated the delivery of a new mural titled *Heathridge* by Trevor Bly and Sam Bloor as part of the Mural Arts Program. This mural was commissioned and installed in the quarter at the Admiral Park Community Sporting Facility (Heathridge).	✓
	Commission and display new artwork as part of the Inside-Out Billboard Project at the Joondalup Library.	Commissioned a new billboard titled *Satellite City* by Britt Mikkelson. The billboard was installed/displayed in October 2022 as part of the Inside-Out Billboard Project at the Joondalup Library.	✓
	Monitor for opportunities to initiate public art projects, as appropriate.	Monitored for opportunities to initiate public art projects and commenced a percent-for-art project with Sorrento Surf Lifesaving Club.	✓
Q3	Deliver the Community Art Exhibition.	The Community Art Exhibition was installed on Sunday 26 March 2023 with 182 artists participating.	✓
	Establish a gallery for hire by local arts groups.	Project has been suspended. A report was presented to the Policy Committee in October 2022. Due to prohibitive costs, the Policy Committee referred the matter back to the Chief Executive Officer for further investigation into more cost-effective sites for an art gallery space	✓
	Monitor for opportunities to initiate public art projects, as appropriate.	Progressed research and scoping for the Sorrento Surf Life Saving Club percent-for-art public art project.	✓

MILESTONE		COMMENT	STATUS
Q4	Deliver the Community Art Exhibition.	Delivered Community Art Exhibition which ran from 20 March 2023 to 15 April 2023, featuring 179 artists.	✓
	Coordinate the delivery of a mural arts project as part of the Mural Arts Program.	No mural arts delivered this quarter due to competing priorities. Mural Arts program to recommence in 2023/24.	✓
	Commission and display new artwork as part of the Inside-Out Billboard Project at the Joondalup Library.	A detailed concept response was approved for artist Jack Ball to produce the next Inside-Out Billboard commission cycle starting from 14 October 2023.	✓
	Undertake a review of the visual arts program and develop the program for 2023/24.	Completed the visual arts program review and developed the program for 2023/24.	✓
	Monitor for opportunities to initiate public art projects, as appropriate.	Awaiting completion of the Public Art Masterplan before initiating any new public art projects.	✓
Cultural events program An annual program of community cultural events that build community spirit and cultural identity, and provide opportunities for community participation.			
Q1	Deliver scheduled program of cultural events for the quarter, including: • Sunday Serenades	The following program of cultural events was delivered in the quarter: • Sunday Serenades: · Gina Williams and Guy Ghouse — 17 July 2022, 191 tickets sold · Golden Age Girls in Concert — 21 August 2022, 246 tickets sold · Bang Bang Betty and the H-Bombs — 18 September 2022, 276 tickets sold.	✓
Q2	Deliver scheduled program of cultural events for the quarter, including: • Little Feet Festival • Sunday Serenades • Music in the Park Concert 1.	The following program of cultural events was delivered in the quarter: • Little Feet Festival — 23 October 2022, estimated 3,000 attendees. • Sunday Serenades: · Jessie Gordon, Lucky Oceans and Bill Lawrie — 23 October 2022, 213 tickets sold. · Mark Turner and Strings — 13 November 2022, 186 tickets sold. • Music in the Park Concert 1 at Penistone Park (Greenwood) — 26 November 2022, estimated 2,000 attendees. • Kambarang Concert at Penistone Park (Greenwood) — 27 November 2022, estimated 1,000 attendees.	✓

MILESTONE		COMMENT	STATUS
Q3	Deliver scheduled program of cultural events for the quarter, including: • Music in the Park Concert 2 • Valentine's Concert • Joondalup Festival • Music in the Park Concert 3.	The following program of cultural events was delivered in the quarter: • Djoondal delivered in partnership with Perth Festival attracting 20,000 visitors to Yellagonga Regional Park from 10–12 February 2023. • Music in the Park Concert 2 — Mawson Park (Hillarys) on 14 January 2023, estimated 2,500 attendees. • Valentine's Concert — ABBA Symphonic on 9 February 2023, 7,427 tickets sold generating $247,565 (including GST) in revenue. • Music in the Park Concert 3 — Falklands Park (Kinross) on 11 March 2023, estimated 5,000 attendees. • Joondalup Festival concluded on 2 April 2023 and will be reported on in quarter 4.	✓
Q4	Deliver scheduled program of cultural events for the quarter, including: • Joondalup Festival • Community Art Exhibition.	The following program of cultural events was delivered in the quarter: • Joondalup Festival — from 10 March to 2 April 2023, 253,341 attendees, $124,870 revenue, $5.1 million economic impact. • Community Art Exhibition — attended by 16,077 people across 26 days from Monday 20 March to Saturday 15 April 2023.	✓
	Undertake a review of the cultural events program for 2022/23 and develop the program for 2023/24.	The review of the 2022/23 cultural events program will be finalised in August 2023. It was not completed in this quarter due to delays in receiving research data. The development of the 2023/24 program framework is complete. Dates and venues for the 2023/24 program are confirmed, excluding Joondalup Festival. Joondalup Festival 2024 program dates and venues will by confirmed in August 2023.	✓

Outcome 1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Reconciliation Action Plan A new plan which will set out the City's commitment to reconciliation with Aboriginal and Torres Strait Islander peoples.		
Q1 Progress the development of the draft Reconciliation Action Plan.	Held a planning meeting with the Chair of the Reconciliation Action Plan Community Reference Group. A meeting is scheduled to take place in quarter 2.	✓
Q2 Progress the development of the draft Reconciliation Action Plan.	The Reconciliation Action Plan Community Reference Group meeting was held in November 2022. Commenced drafting the Reconciliation Action Plan strategy and action framework.	✓
Q3 Progress the development of the draft Reconciliation Action Plan.	The following actions were completed to progress the development of the draft Reconciliation Action Plan: • Reconciliation Action Plan Community Reference Group meeting was held on 13 February 2023. • Reference Group members considered and reviewed a draft Reconciliation Action Plan framework and proposed actions. • A draft Reconciliation Action Plan is expected to be presented to Elected Members in quarter 1 2023/24, before being submitted to Reconciliation Australia for consideration. • The City has revised the project schedule and is working towards presenting a final Reconciliation Action Plan to Council for endorsement in quarter 2 of 2023/24.	✓

MILESTONE		COMMENT	STATUS
Q4	**[milestone from previous quarter]** Progress the development of the draft Reconciliation Action Plan.	The draft Reconciliation Action Plan was developed in the quarter. It is anticipated that the draft Plan will be presented to a Reconciliation Action Plan Community Reference Group meeting in quarter 1 of 2023/24.	✓
	Present the draft Reconciliation Action Plan to Council seeking endorsement.	Presented the draft Reconciliation Action Plan to Elected Members at the June 2023 Strategy Session.	✓
NAIDOC Week Events and programs to mark national NAIDOC Week which celebrates and recognises the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.			
Q1	Deliver the NAIDOC Week Launch event as part of the civic functions program.	Held the NAIDOC Week Launch on 4 July 2022, with 300 attendees and an overall experience rating of 67%.	✓
	Deliver NAIDOC Week events as part of the cultural events program.	The following NAIDOC Week events were delivered in the quarter as part of the cultural events program, with a total of 798 attendees: • In Conversation — 22 attendees • BILYA KAATIJIN — 190 attendees; overall experience rating of 94% • Yarning Session with Justin Martin — 32 attendees; overall experience rating of 100% • Art activity — 25 attendees • Cultural Walk at Lake Joondalup with Justin Martin — 24 attendees; overall experience of 100% • Sunday Serenades — 131 attendees • Walk Lake Goollelal with Olman Walley — 33 attendees; overall experience rating of 100% • Wundabaa Gaay-Galgaa — 41 attendees; overall experience rating of 100%.	✓
Q2			
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Citizenship ceremonies Ceremonies the City host on behalf of the Department of Home Affairs each month (or more often) where residents who are becoming new citizens make the Australian citizenship pledge of commitment.			
Q1	Deliver scheduled citizenship ceremonies for the quarter.	Delivered 3 citizenship ceremonies in the quarter, with 222 residents becoming Australian citizens.	✓
Q2	Deliver scheduled citizenship ceremonies for the quarter.	No citizenship ceremonies were required to be delivered in the quarter. This was due to reduced numbers of people eligible to become Australian citizens. Those eligible will be included in the Australia Day Citizenship Ceremony in the next quarter.	✓
Q3	Deliver scheduled citizenship ceremonies for the quarter.	Delivered 3 citizenship ceremonies, including Australia Day, with 250 candidates across the 3 ceremonies. Due to a significant decline in the number of citizenship candidates, the Chief Executive Officer decided to transition to bimonthly ceremonies.	✓
Q4	Deliver scheduled citizenship ceremonies for the quarter.	Delivered two citizenship ceremonies in the quarter, with 144 residents becoming Australian citizens.	✓
Civic functions A series of events and corporate functions we deliver throughout the year to mark important dates, significant milestones and matters of civic interest.			
Q1	Deliver civic functions as required.	Delivered the following civic functions in the quarter: • NAIDOC Week flag-raising event • Burns Beach Coastal Path catch-up with the Burns Beach Residents Association • Queens Jubilee tree planting event • Appreciation functions for surf clubs and conservation groups.	✓
Q2	Deliver scheduled program of civic functions for the quarter, including: • Invitation Art Prize VIP Event • Remembrance Day Memorial Service	Delivered the following civic functions in the quarter: • Invitation Art Prize VIP Event • Remembrance Day Memorial Service • Community end of year function • Appreciation function – Library and City volunteers.	✓
	Deliver other civic functions as required.	The following other civic functions were delivered in the quarter: • Faith leaders round table • West Perth Football Club Congratulations Reception.	✓

MILESTONE		COMMENT	STATUS
Q3	Deliver scheduled program of civic functions for the quarter, including: • Valentine's Concert VIP Event • Joondalup Festival VIP Event • Community Art Exhibition VIP Event	The following scheduled civic functions were delivered in the quarter: • Valentine's Concert VIP Event • Joondalup Festival VIP Event • Community Art Exhibition VIP Event.	✓
	Deliver other civic functions as required.	The following other civic functions were delivered in the quarter: • Warwick Senators Congratulatory function • 2 Elected Member dinners.	✓
Q4	Deliver scheduled program of civic functions for the quarter, including: • ANZAC Day Dawn Service • Joondalup Dinner	The following scheduled civic functions were delivered in the quarter: • ANZAC Day Dawn Service • Business Forum • Appreciation Reception Service Clubs • Elected Member Dinner	
	Deliver other civic functions as required.	The following other civic functions were delivered in the quarter: • Chichester Park Community Sporting Facility Official Opening • King's Coronation Afternoon Tea • Craigie Refurbishment Official Opening • Troy Pickard Hockey Centre Official Renaming	

2. ENVIRONMENT

OUR GOAL

We have a beautiful natural environment which we care for and protect. We demonstrate best-practice in sustainability and environmental management. Our community is actively involved in conservation and sustainability initiatives and we share responsibility for preserving our natural assets for future generations.

YOUR OUTCOMES

2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Outcome 2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Environment Plan A plan which outlines the City's commitment to conserving, enhancing and rehabilitating the City of Joondalup's natural assets to ensure the long-term protection of the environment for future generations.			
Q1	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.	The following actions from the Environment Plan 2014–2019 were implemented in the quarter: • Delivered the Community Funding Program, which has a sustainable communities funding priority.	✓
	Commence development of a new Environment Strategy.	Commenced development of a new Environment Strategy with investigations into new key performance indicators.	✓

MILESTONE		COMMENT	STATUS
Q2	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.	The following actions from the Environment Plan 2014–2019 were implemented in the quarter: • Launched the Waterwise Verge Rebate Program. • Delivered a Waterwise Verge Garden workshop.	✓
	Undertake an annual review of the Environment Plan 2014–2019 for 2021/22 and present key achievements to Elected Members.	The annual review of the Environment Plan for 2021/22 was completed. Key achievements from the Environment Plan will be presented to Elected Members in the next quarter via the State of the Environment Report 2021/22.	✓
	Present the proposed objectives and themes for the new Environment Strategy to the Strategic Community Reference Group for discussion and feedback.	Presented environmental challenges and opportunities to the Strategic Community Reference Group for discussion and feedback to inform the development of the new Environment Strategy on 21 November 2022.	✓
	Progress development of the draft Environment Strategy.	Continued to progress the development of the new Environment Strategy, including drafting objectives and a framework for the Strategy.	✓
Q3	**[milestone from previous quarter]** Undertake an annual review of the Environment Plan 2014–2019 for 2021/22 and present key achievements to Elected Members.	Completed the annual review of the Environment Plan for 2021/22. Key achievements from the plan were presented to Elected Members in the State of the Environment Report 2021/22.	✓
	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.	The following actions from the Environment Plan 2014–2019 were implemented in the quarter: • Continued the Waterwise Verge Rebate Program. • Provided funding for sustainability initiatives through the Community Funding Program.	✓
	Progress development of the draft Environment Strategy.	Continued to progress the development of the new Environment Strategy, including conducting benchmarking and background research to inform the Strategy.	✓
Q4	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.	The following actions from the Environment Plan 2014–2019 were implemented in the quarter: • Continued the Waterwise Verge Rebate Program. • Provided funding for sustainability initiatives through the Community Funding Program.	✓
	Present the draft Environment Strategy to Elected Members seeking endorsement for community consultation.	Continued to progress the development of the new Environment Strategy. It is anticipated that a draft Strategy will be presented to Elected Members in quarter 2 of 2023/24.	✓

MILESTONE		COMMENT	STATUS
Weed Management Plan A plan which details an integrated weed management approach which prevents, monitors and controls the spread of weeds within the City of Joondalup.			
Q1	Implement scheduled actions from the Weed Management Plan 2016 for the quarter.	The following actions from the Weed Management Plan 2016 were implemented in the quarter: • Commenced the City's non-chemical treatment for the control of weeds in nominated locations including the use of steam and hot water control. • Participated in the Local Government Herbicide Use and Integrated Weed Management Working Group and involvement in their local government weed management promotional video. • Promoted the Spring has Sprung weed management campaign to encourage residents to control weeds on private property and remove weeds before they seed and spread.	✓
	Undertake community consultation on the draft Weed Management Plan 2022–2032.	Community consultation on the draft Weed Management Plan is scheduled to commence in quarter 2 following Council endorsement of the draft plan.	✓
Q2	Implement scheduled actions from the Weed Management Plan 2016 for the quarter.	The following actions from the Weed Management Plan 2016 were implemented in the quarter: • Continued the City's non-chemical treatment for the control of weeds in nominated locations, including the use of steam and hot water control.	✓
	Undertake an annual review of the Weed Management Plan 2016 for 2021/22 and present key achievements to Elected Members	The annual review of the Weed Management Plan 2016 was completed for 2021/22. Key achievements from the Weed Management Plan will be presented to Elected Members in the next quarter via the State of the Environment Report 2021/22.	✓
	Present the draft Weed Management Plan 2022–2032 to Council seeking endorsement.	Presented the draft Weed Management Plan 2022–2032 to Council on 15 November 2022 seeking endorsement to conduct community consultation. Community consultation was conducted on the draft Plan from 24 November–14 December 2022.	✓
	Commence implementation of the Weed Management Plan 2022–2032.	The draft Weed Management Plan will be presented to Council seeking endorsement to finalise the Plan in the next quarter.	✓

MILESTONE		COMMENT	STATUS
Q3	**[milestone from previous quarter]** Undertake an annual review of the Weed Management Plan 2016 for 2021/22 and present key achievements to Elected Members	Completed the annual review of the Weed Management Plan 2016 for 2021/22. Key achievements from the Weed Management Plan were presented to Elected Members via the State of the Environment Report 2021/22.	✓
	[milestone from previous quarter] Present the draft Weed Management Plan 2022–2032 to Council seeking endorsement	The Weed Management Plan 2023-2033 was presented to Council and endorsed on 28 March 2023 (CJ040-03/23 refers).	✓
	[milestone from previous quarter] Commence implementation of the Weed Management Plan 2022–2032.	The implementation of the Weed Management Plan 2023–2033 will commence in quarter 4.	✓
	Implement scheduled actions from the Weed Management Plan 2022–2032 for the quarter.	The implementation of scheduled actions from the Weed Management Plan 2023–2033 will commence in quarter 4.	✓
Q4	**[milestone from previous quarter]** Commence implementation of the Weed Management Plan 2022–2032.	Implementation of the Weed Management Plan 2023–2033 commenced in the quarter.	✓
	Implement scheduled actions from the Weed Management Plan 2022–2032 for the quarter.	The following actions from the Weed Management Plan 2023–2033 were implemented in the quarter: • Continuation of the City's steam and hot water weed control in designated locations. • Continuation of the City's integrated weed management approach in natural areas, parks and urban landscaping areas.	✓

MILESTONE		COMMENT	STATUS
Natural area management plans A set of plans for protecting and enhancing biodiversity values across a number of sites, including Central Park, Craigie Bushland, Hepburn Heights Conservation Area, Hillarys–Kallaroo Foreshore Reserve, Lilburne Park, Marmion Foreshore Reserve, Mullaloo Foreshore Reserve, Ocean Reef Foreshore Reserve, Shepherds Bush Reserve, Sorrento Foreshore Reserve, and Warwick Open Space Bushland.			
Q1	Implement scheduled actions from the natural area management plans for the quarter.	The following ongoing actions were delivered in the quarter: • Completed selective herbicide control of introduced grassy weeds, with 120 hectares of grass weeds sprayed. • Commenced work on firebreak maintenance, including breaks being brush cut and herbicide applied. • Applied herbicide to bulbous weeds in a number of reserves, which will continue in quarter 2.	✓
	Commence preparation of ecological surveys in Mullaloo Foreshore Reserve and Lilburne Park to inform updates to the natural area management plans.	Conducted flora surveys and vegetation condition assessments in Lilburne Park (Duncraig) and Mullaloo Foreshore Reserve (Mullaloo).	✓
	Progress development of the draft Iluka–Burns Beach Foreshore Reserve Management Plan.	Drafted the Iluka–Burns Beach Foreshore Reserve Management Plan, to be progressed in quarter 2 or quarter 3.	✓
Q2	Implement scheduled actions from the natural area management plans for the quarter.	The following ongoing actions were delivered in the quarter: • Undertook all bushland firebreaks required by regulation. • Brush-cut and/or treated broadleaf and bulbous weeds that add to bushfire fuel loads. • Undertook bushland fence maintenance.	✓
	Progress preparation of ecological surveys in Mullaloo Foreshore Reserve and Lilburne Park to inform updates to the Natural Area Management Plans.	Provided oversight to the consultant preparing reports on ecological surveys at Mullaloo Foreshore Reserve (Mullaloo) and Lilburne Park (Duncraig).	✓
	Progress development of the draft Iluka–Burns Beach Foreshore Reserve Management Plan.	Progressed development of the Iluka-Burns Beach Foreshore Reserve Management Plan which will be presented to Council seeking endorsement for community consultation in quarter 4.	✓
	Undertake an annual review of the Natural Area Management Plans for 2021/22 and present key achievements to Elected Members.	Completed the annual review of Natural Area Management Plans for 2021/22. Key achievements from Natural Area Management Plans will be presented to Elected Members in the next quarter via the State of the Environment Report 2021/22.	✓

MILESTONE		COMMENT	STATUS
Q3	**[milestone from previous quarter]** Undertake an annual review of the Natural Area Management Plans for 2021/22 and present key achievements to Elected Members.	Completed the annual review of Natural Area Management Plans for 2021/22. Key achievements from Natural Area Management Plans were presented to Elected Members in the State of the Environment Report 2021/22.	✓
	Implement scheduled actions from the natural area management plans for the quarter.	The following ongoing actions were delivered in the quarter: • Undertook bushland fence maintenance. • Delivered scheduled routine maintenance of the City's natural areas. • Carried-out propagation of local provenance plants ready for winter revegetation season. • Conducted bushland and wetland edge sprays to reduce grass weed impacts on these natural areas.	✓
	Progress preparation of ecological surveys in Mullaloo Foreshore Reserve and Lilburne Park to inform updates to the Natural Area Management Plans.	Finalised the ecological surveys for Mullaloo Foreshore Reserve (Mullaloo) and Lilburne Park (Duncraig).	✓
	Progress development of the draft Iluka–Burns Beach Foreshore Reserve Management Plan.	Progressed development of the Iluka-Burns Beach Foreshore Reserve Management Plan which will be presented to Council seeking endorsement for community consultation in quarter 4.	✓
Q4	Implement scheduled actions from the natural area management plans for the quarter.	The following ongoing actions were delivered in the quarter: • Delivered Adopt a Bushland/Coastline school education programs including planting events. • Carried out planting in revegetation sites. • Conducted bushland selective herbicide grass spraying. • Carried out spot spraying of revegetation sites. • Delivered scheduled routine maintenance of the City's natural areas.	✓
	Present the draft Iluka–Burns Beach Foreshore Reserve Management Plan to Elected Members seeking endorsement for community consultation.	Progressed development of the Iluka-Burns Beach Foreshore Reserve Management Plan which will be presented to Council seeking endorsement for community consultation in quarter 1 of 2023/24.	✓

MILESTONE		COMMENT	STATUS
Yellagonga Integrated Catchment Management Plan A joint plan with the City of Wanneroo which provides a holistic and long-term strategic framework to improve catchment health and protect the diverse values of Yellagonga Regional Park.			
Q1	Implement scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	The following actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026 were implemented in the quarter: • Conducted water quality monitoring in Yellagonga Regional Park by Edith Cowan University. • Commenced the Saving our Snake-necked Turtles project in partnership with the WA Department of Biodiversity, Conservation and Attractions and the City of Wanneroo. • Commenced the annual review of the Yellagonga Integrated Catchment Management Plan.	✓
Q2	Implement scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	The following actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026 were implemented in the quarter: • Continued the Saving our Snake-necked Turtles project in partnership with the Department of Biodiversity, Conservation and Attractions and the City of Wanneroo. • Continued water quality monitoring in Yellagonga Regional Park (Edgewater) by Edith Cowan University, in collaboration with the City of Wanneroo.	✓
	Undertake an annual review of the Yellagonga Integrated Catchment Management Plan for 2021–2026, in partnership with the City of Wanneroo, and present key achievements to Elected Members.	Completed the annual review of the Yellagonga Integrated Catchment Management Plan 2021–2026. Key achievements from the Plan will be presented to Elected Members in the next quarter via the State of the Environment Report 2021/22.	✓

MILESTONE	COMMENT	STATUS
Q3 **[milestone from previous quarter]** Undertake an annual review of the Yellagonga Integrated Catchment Management Plan for 2021–2026, in partnership with the City of Wanneroo, and present key achievements to Elected Members.	Completed the annual review of the Yellagonga Integrated Catchment Management Plan 2021–2026. Key achievements from the Plan were presented to Elected Members via the State of the Environment Report 2021/22.	✓
Implement scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	The following actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026 were implemented in the quarter: • Continued the Saving our Snake-necked Turtles project in partnership with the Department of Biodiversity, Conservation and Attractions and the City of Wanneroo. • Continued water quality monitoring in Yellagonga Regional Park by Edith Cowan University, in collaboration with the City of Wanneroo. • Implemented a Celebrate Yellagonga Day community education event to promote the biodiversity values of Yellagonga Regional Park on 19 March 2023. • Provided environmental advice for the development of Perth Festival's Djoondal event which took place from 10–12 February in Yellagonga Regional Park.	✓
Q4 Implement scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	The following actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026 were implemented in the quarter: • Continued the Saving our Snake-necked Turtles project in partnership with the Department of Biodiversity, Conservation and Attractions and the City of Wanneroo. • Continued water quality monitoring in Yellagonga Regional Park by Edith Cowan University, in collaboration with the City of Wanneroo. • Organised a Yellagonga wetlands hydrology meeting with the Department of Water and Environmental Regulation, Water Corporation, Department of Biodiversity, Conservation and Attractions, City of Wanneroo and City of Joondalup. • Delivered school education sessions focussed on Yellagonga Regional Park, including planting events.	✓

Outcome 2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Waste Management Plan **[milestones removed — CJ186-11/22 refers]**		
Bulk hard waste review Review of current bulk waste service delivery and consideration of options.		
Q1 Present the outcomes of the bulk hard waste review to Elected Members seeking feedback.	The bulk hard waste review was presented to Elected Members in quarter 4 of 2021/22 and to Council in quarter 1 of 2022/23 (CJ131-08/22 refers).	✓
Q2		
Q3		
Q4		
Community waste education A program of activities and events the City supports to educate community members to reduce their waste to landfill, reduce waste contamination and influence behaviour change.		
Q1 Deliver scheduled activities and events as part of the waste education program for the quarter.	The following activities and events were delivered in the quarter: • Beach clean-up at Sorrento Beach • Provided a waste education stand at the Little Feet Festival, Kambarang Festival and Waterwise verge workshop • Delivered 6 school sessions, 10 classes ‘rubbish to resource’ by an external consultant • Posted 12 social media items on waste education • Design a bin sticker completed in quarter and stickers placed on bins.	✓

MILESTONE	COMMENT	STATUS
Q2 Deliver scheduled activities and events as part of the waste education program for the quarter.	The following activities and events were delivered in the quarter: • Sustainability eNewsletter distributed • Launched containers for change bins at City events • Collaborated on a program for the collection and disposal of mobile phones with the Hello Initiative team • Designed and ran an educative Waste Quiz with 186 participants. • Launched the Sustainable Christmas campaign • Produced e-Waste and Hazardous Household Waste communications material to inform residents of how and where to dispose of waste.	✓
Q3 Deliver scheduled activities and events as part of the waste education program for the quarter.	The following activities and events were delivered in the quarter: • “What goes where – into which bin” education activity at the January 2023 Music in the Park concert. • “Reducing Waste at home’” education activity at the March 2023 Music in the Park concert. • Bin tagging program from 27 February – 21 April 2023. • Clean Up Australia Day activities 5 March 2023 and 10 March 2023 (staff and community groups). • Keep Australia Beautiful (WA) professional development session for teachers from local schools on 7 March 2023. • Wonderful World of Worms event at Celebrate Yellagonga Day on 19 March 2023 • 6 social media posts. • Articles in the Sustainability, Clubs in Focus and School Connections eNewsletters. • 18 Veolia waste education sessions at 3 schools.	✓

MILESTONE	COMMENT	STATUS
Q4 Deliver scheduled activities and events as part of the waste education program for the quarter.	The following activities and events were delivered in the quarter: • Edith Cowan University Open Day on 2 April 2023 — delivered an information stand and Containers for Change education, including exchange points. • Bin tagging concluded 21 April 2023 with a follow-up report finalised. • Seniors Roadshow on 14 June 2023 — provided general information to residents throughout the course of the day. • Joondalup GREAT Waste Challenge workshop (Earth-Cycling) on 24 June 2023. • Delivered 3 Sustainability eNewsletters (1 per month), with additional articles in the Joondalup Voice, Clubs in Focus, Joondalup Business, and Libraries eNewsletters. • Veolia waste education sessions were held at 4 education centres/schools within the City. • 10 social media posts, including advertising for the Joondalup GREAT Waste Challenge. These are not inclusive of bulk green waste collections posts. • Internal and external display screens and posters. • Conducted Plastic Free July session on 26 June 2023 at Duncraig Library.	✓
Environmental education program A program that delivers a range of environmental education initiatives for residents, schools, businesses and the broader community. The program encourages sustainability related to biodiversity, waste, water, transport and climate change.		
Q1 Deliver scheduled activities and events as part of the environmental education program for the quarter.	The following activities and events were delivered in the quarter: • Finalised the Environmental Education Program schedule for 2022/23. • Commenced planning for the delivery of a Waterwise Verge Rebate Program.	✓
Q2 Deliver scheduled activities and events as part of the environmental education program for the quarter.	The following activities and events were delivered in the quarter: • Delivered a Waterwise Verge Garden workshop. • Launched the Waterwise Verge Rebate Program.	✓
Q3 Deliver scheduled activities and events as part of the environmental education program for the quarter.	The following activities and events were delivered in the quarter: • Delivered a Solar Battery Storage workshop with over 100 participants. • Continued the Waterwise Verge Rebate Program. • Delivered a Great Cocky Count workshop with 30 participants.	✓
Q4 Deliver scheduled activities and events as part of the environmental education program for the quarter.	The following activities and events were delivered in the quarter: • Continued the Waterwise Verge Rebate Program including a plant giveaway event and Waterwise Verge Garden workshop. • Delivered a Fabulous Fungi Discovery session with 32 participants.	✓

Outcome 2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
City Water Plan 2016–2021 A plan that guides the sustainable management of the City's water practices and provides strategic direction for the delivery of water conservation and water quality improvement initiatives within the City over a 5-year period.		
Q1 Implement scheduled actions from the City Water Plan 2016–2021 for the quarter.	The following actions from the City Water Plan 2016–2021 were implemented in the quarter: • Engaged an external consultant to report on the City's environmental performance.	✓
Q2 Implement scheduled actions from the City Water Plan 2016–2021 for the quarter.	The following actions from the City Water Plan 2016–2021 were implemented in the quarter: • Provided a presentation at the Waterwise Forum hosted by the Water Corporation and the Department of Water and Environmental Regulation regarding the City's Central Smart Irrigation Control System. • Received an Environmental Leadership and Sustainability award from the Local Government Professionals WA.	✓
Q3 Implement scheduled actions from the City Water Plan 2016–2021 for the quarter.	The following actions from the City Water Plan 2016–2021 were implemented in the quarter: • Nominated and received re-endorsement as a Gold Waterwise Council from the Department of Water and Environmental Regulation and Water Corporation.	✓

MILESTONE		COMMENT	STATUS
Q4	Commence a review of the City Water Plan 2016–2021 in alignment with the draft Environment Strategy under the Waterwise Council Program.	The City Water Plan 2016-2021 was reviewed, and Council resolved on 18 April 2023 to support the continued implementation of the Waterwise Council Action Plan, rather than developing a new City Water Plan. High-level strategic water management objectives will be included in the new Environment Strategy.	✓
Waterwise Council Program A program run jointly by the WA Department of Water and Environmental Regulation and Water Corporation to support local governments to improve water efficiency and help create waterwise communities.			
Q1	Implement planned initiatives and actions as part of the Waterwise Council Program for the quarter.	Promoted the City's smart control irrigation system through an Irrigation Australia publication and as a case study on the Water Corporation's website.	✓
	Submit application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program.	An application to the WA Department of Water and Environmental Regulation and the Water Corporation was not submitted in the quarter. This will be submitted in quarter 2.	✓
Q2	Implement planned initiatives and actions as part of the Waterwise Council Program for the quarter.	Launched the Waterwise Verge Rebate Program which is eligible for Waterwise Greening Scheme funding from the Water Corporation.	✓
	[milestone from previous quarter] Submit application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program.	An application was submitted to the WA Department of Water and Environmental Regulation seeking re-accreditation under the Waterwise Council Program.	✓
Q3	Implement planned initiatives and actions as part of the Waterwise Council Program for the quarter.	The following initiatives were implemented as part of the Waterwise Council Program for the quarter: • The City was re-endorsed as Gold Waterwise Council under the Waterwise Council Program. • Continued the Waterwise Verge Rebate Program which is eligible for Waterwise Greening Scheme funding from the Water Corporation.	✓
Q4	Implement planned initiatives and actions as part of the Waterwise Council Program for the quarter.	The following initiatives were implemented as part of the Waterwise Council Program for the quarter: • Continued the Waterwise Verge Rebate Program which is eligible for Waterwise Greening Scheme funding from the Water Corporation. • Commenced planning for a Waterwise Makeover Garden for the Administration Building in liaison with the Forever Project and partially funded by the Water Corporation.	✓

MILESTONE		COMMENT	STATUS
Corporate waste reduction Activities and initiatives to reduce the amount of corporate waste the City generates.			
Q1			
Q2	Undertake a review of the City's corporate waste and implement reduction and recovery targets.	A review of the City's corporate waste was not undertaken in the quarter due to resourcing constraints. The review will be undertaken in quarter 4.	✓
Q3			
Q4	**[milestone from quarter 2]** Undertake a review of the City's corporate waste and implement reduction and recovery targets.	Commenced the review of the City's corporate waste during the quarter. It is anticipated that the review will be finalised in quarter 2 of 2023/24.	✓
Environmental performance reporting A program of monitoring and reporting to record the City's corporate consumption of water, energy and greenhouse gas emissions.			
Q1	Collate and review environmental performance data for 2021/22 and use to inform improvements in workforce practices.	Collated and reviewed the environmental performance data for 2021/22 for use in the Annual Report and State of the Environment Report.	✓
Q2	Collate and review environmental performance data for 2021/22 and use to inform improvements in workforce practices.	Collated and reviewed environmental performance data for 2021/22 for use in the State of the Environment Report.	✓
Q3	Collate and review environmental performance data for 2021/22 and use to inform improvements in workforce practices.	Collated and reviewed environmental performance data for 2021/22 for use in the State of the Environment Report and to inform improvements in workforce practices.	✓
Q4	Collate and review environmental performance data for 2021/22 and use to inform improvements in workforce practices.	Collated and reviewed environmental performance data for 2021/22 and 2022/23 for use in the State of the Environment Report and to inform improvements in workforce practices.	✓

Outcome 2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Climate Change Strategy A strategy which guides the City's planning for the future impacts of climate change across a range of areas relevant to local government, including infrastructure, health services, water management, emergency management, and the natural environment.			
Q1	Implement scheduled actions from the Climate Change Strategy 2014–2019.	The following actions from the Climate Change Strategy 2014–2019 were implemented in the quarter: • Confirmed the Power Purchase Agreement for the purchase of renewable energy.	✓
	Present the draft Climate Change Plan 2022–2032 to Elected Members seeking endorsement for community consultation.	The draft Climate Change Plan was not presented to Elected Members in the quarter. Development of the plan has commenced and will continue in quarter 2. It is anticipated the draft plan will be provided to Elected Members seeking endorsement for community consultation in quarter 3.	✓

MILESTONE		COMMENT	STATUS
Q2	Implement scheduled actions from the Climate Change Strategy 2014–2019.	The following actions from the Climate Change Strategy 2014-2019 were implemented in the quarter: • Completed improvements to the City's corporate emissions data using an environmental performance monitoring system. • Converted 30 public accessway lights to energy efficient LED lighting which were also incorporated into the City's wireless control system to allow for increased efficiencies.	✓
	Undertake an annual review of the Climate Change Strategy 2014–2019 for 2021/22 and present key achievements to Elected Members.	The annual review of the Climate Change Strategy 2014–2109 has been completed. Key achievements from the Strategy will be presented to Elected Members in the next quarter via the State of the Environment Report 2021/22.	✓
	Undertake community consultation on the draft Climate Change Plan 2022–2032.	Community consultation on the draft Climate Change Plan 2022–2032 was not conducted in the quarter. Development of the Plan will continue in quarter 3. It is anticipated that the draft Plan will be provided to Elected Members seeking endorsement for community consultation in quarter 3	✓
	Present the draft Climate Change Plan 2022–2032 to Council seeking endorsement.	The draft Climate Change Plan 2022–2032 was not presented to Elected Members in the quarter. Development of the Plan will continue in quarter 3. It is anticipated that the draft Plan will be provided to Elected Members seeking endorsement for community consultation in quarter 3.	✓
	Commence implementation of the Climate Change Plan 2022–2032.	Implementation of the draft Climate Change Plan 2022-2032 did not commence in the quarter. Development of the Plan will continue in quarter 3. It is anticipated that the draft Plan will be provided to Elected Members seeking endorsement for community consultation in quarter 3.	✓

MILESTONE		COMMENT	STATUS
Q3	**[milestone from previous quarter]** Undertake an annual review of the Climate Change Strategy 2014–2019 for 2021/22 and present key achievements to Elected Members.	The annual review of the Climate Change Strategy 2014–2109 has been completed. Key achievements from the Strategy were presented to Elected Members via the State of the Environment Report 2021/22.	✓
	[milestone from previous quarter] Undertake community consultation on the draft Climate Change Plan 2022–2032.	Community consultation on the draft Climate Change Plan 2022–2032 was not conducted in the quarter. It is anticipated that consultation will be undertaken in quarter 1 2023/24 following Council endorsement of the draft plan.	✓
	[milestone from previous quarter] Present the draft Climate Change Plan 2022–2032 to Council seeking endorsement.	The draft Climate Change Plan 2022-2032 will be presented to Council in quarter 4.	✓
	[milestone from previous quarter] Commence implementation of the Climate Change Plan 2022–2032.	Implementation of the Climate Change Plan 2022-2032 will commence following endorsement of the final plan by Council.	✓
	Implement scheduled actions from the Climate Change Plan 2022–2032.	Implementation of the Climate Change Plan 2022–2032 will commence following endorsement of the final plan by Council.	✓
Q4	**[milestone from previous quarter]** Undertake community consultation on the draft Climate Change Plan 2022–2032.	Community consultation on the draft Climate Change Plan 2022–2032 was not conducted in the quarter. It is anticipated that consultation will be undertaken in quarter 2 of 2023/24 following Council endorsement of the draft plan.	✓
	[milestone from previous quarter] Present the draft Climate Change Plan 2022–2032 to Council seeking endorsement.	The draft Climate Change Plan 2022–2032 will be presented to Council in quarter 2 of 2023/24 seeking endorsement to conduct community consultation.	✓
	[milestone from previous quarter] Commence implementation of the Climate Change Plan 2022–2032.	Implementation of the Climate Change Plan 2022-2032 will commence following endorsement of the final plan by Council.	✓
	Implement scheduled actions from the Climate Change Plan 2022–2032.	Implementation of the Climate Change Plan 2022-2032 will commence following endorsement of the final plan by Council.	✓

MILESTONE	COMMENT	STATUS
Bushfire Risk Management Plan A plan which guides the City in providing a coordinated and efficient approach to the identification, assessment and treatment of assets exposed to bushfire-related risk within the City of Joondalup.		
Q1 Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	The following actions were implemented in the quarter: • Submitted a funding application for the Department of Fire and Emergency Services Mitigation Activity Fund Grants Program 2022/23 Round 2. • Completed hazard reduction burns by The Montessori School (Kingsley) and Pinnaroo Valley Memorial Park (Padbury). • Issued a Section 33 Notice to the Water Corporation for bushfire hazard reduction works to further protect the Beenyup wastewater treatment process bio-gas methane storage tank. • Conducted ongoing post-fire weed spraying within the 3 reserves that had unplanned bushfires ¾ Warwick Open Space (Warwick), Shepherds Bush Reserve (Kingsley), and Alfreton Park (Duncraig). • Continued liaison with the Department of Fire and Emergency Services regarding firebreak improvements, fuel reduction works, and increasing the number of hazard reduction grass tree burns within City managed reserves. • Updated the Department of Fire and Emergency Services Bushfire Risk Management System regarding treatments completed and planned tenure blind. • Developed the City's 2022/23 internal bushfire mitigation schedule. • Reviewed and updated all relevant documents ready for the bushfire season (notices, correspondence, brochure, website) for the Community Safety — Field Services team to progress.	✓

MILESTONE		COMMENT	STATUS
Q2	Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	The following actions from the Bushfire Risk Management Plan 2018–2023 were implemented in the quarter: • Continued ongoing post-fire weed spraying within the 3 reserves that had unplanned bushfires: Warwick Open Space (Warwick), Shepherds Bush Reserve (Kingsley), and Alfreton Park (Duncraig). • Received confirmation that the funding application for the Department of Fire and Emergency Services Mitigation Activity Fund Grants Program 2022/23 Round 2 had been successful.	✓
	Undertake an annual review of the Bushfire Risk Management Plan 2018–2023 and present key achievements to Elected Members.	The review of the Bushfire Risk Management Plan 2018–2023 will occur once the assessment of the annual review process for the Bushfire Risk Management Plan has been finalised. Key achievements of the Bushfire Risk Management Plan 2018–2023 for 2021/22 will be presented to Elected Members in the next quarter via the State of the Environment Report 2021/22.	✓
Q3	**[milestone from previous quarter]** Undertake an annual review of the Bushfire Risk Management Plan 2018–2023 and present key achievements to Elected Members.	Key achievements of the Bushfire Risk Management Plan 2018–2023 for 2021/22 were presented to Elected Members via the State of the Environment Report 2021/22.	✓
	Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	The following actions from the Bushfire Risk Management Plan 2018–2023 were implemented in the quarter: • Completed manual fuel load reduction within 11 bushland reserves (5 externally funded by the Department of Fire and Emergency Services).	✓
Q4	Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	The following scheduled actions from the Bushfire Risk Management Plan 2018–2023 were implemented in the quarter: • The City was successful in receiving funding from the Disaster Ready Fund for a review of the Bushfire Risk Management Plan, bushfire mitigation works and bushfire community education program. • Submitted a progress report for the Mitigation Activity Fund. • Issued a notice under Section 33 of the *WA Bush Fires Act 1954*. The notice variation was issued to Water Corporation at Beenyup Park to clear understory extending out from the section 33 notice issued in the quarter 1 2022/23.	✓

MILESTONE	COMMENT	STATUS
Coastal Infrastructure Adaptation Plan A plan which guides the City's response to the future impacts of climate change along the coastline. The plan aims to ensure the City is adequately prepared to adapt to current and future coastal hazards, and to ensure the risk to City of Joondalup infrastructure and assets is minimised.		
Q1 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	The following actions from the Coastal Infrastructure Adaptation Plan 2018–2026 were implemented in the quarter: • Obtained funding and engaged contractors for the Sand Bypassing Program and Coastal Monitoring Program.	✓
Q2 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	The following actions from the Coastal Infrastructure Adaptation Plan 2018–2026 were implemented in the quarter: • Received notification of successfully obtaining a Coastal and Estuarine Risk Mitigation Program grant of $943,697 for a Coastal Risk Adaptation Program to maintain high and medium priority groynes and sea walls. • Moved 9,926 cubic metres of sand from Sorrento Beach to Hillarys Beach in October and November 2022 to address the recession identified at Hillarys Beach Park and Pinnaroo Point. • Implemented the Coastal Monitoring Program, including shoreline mapping and photographic monitoring in October 2022.	✓
Q3 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	The following actions from the Coastal Infrastructure Adaptation Plan 2018–2026 were implemented in the quarter: • Engaged consultant to undertake visual condition inspection and revaluation of the City's marine and estuarine infrastructure, which includes coastal protection assets. • Implemented the Coastal Monitoring Program, including photographic monitoring in March 2023.	✓
Q4 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	The following actions from the Coastal Infrastructure Adaptation Plan 2018–2026 were implemented in the quarter: • Consultant completed visual condition inspection and revaluation of the City's marine and estuarine infrastructure, which includes coastal protection assets. • Consultant completed the Coastal Monitoring Program Interim Data Report for 2022/23.	✓

MILESTONE		COMMENT	STATUS
Coastal Hazard Risk Management and Adaptation Plan A plan developed under State Planning Policy 2.6 which identifies areas and assets that could potentially be impacted by coastal erosion and inundation hazards due to storm events and projected sea level rise. The plan provides recommendations and actions for how the City can respond and adapt to these hazards.			
Q1	Undertake community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan.	Community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan was not undertaken in the quarter as the draft plan has not been completed. Development will progress in quarter 3 and it is anticipated that the draft plan will be presented to Elected Members seeking endorsement for community consultation in quarter 3.	✓
Q2	Present the draft Coastal Hazard Risk Management and Adaptation Plan to Council seeking endorsement.	A draft Coastal Hazard Risk Management and Adaptation Plan was not presented to Council in the quarter as the draft plan has not been completed. Development will progress in quarter 3 and it is anticipated that the draft plan will be presented to Elected Members seeking endorsement for community consultation in quarter 3.	✓
	Commence implementation of the Coastal Hazard Risk Management and Adaptation Plan.	Implementation of the Coastal Hazard Risk Management and Adaptation Plan did not commence in the quarter as the draft plan has not been completed or endorsed by Council. Development will progress in quarter 3 and it is anticipated that the draft plan will be presented to Elected Members seeking endorsement for community consultation in quarter 3.	✓
Q3	**[milestone from previous quarter]** Present the draft Coastal Hazard Risk Management and Adaptation Plan to Council seeking endorsement.	The draft Coastal hazard Risk Management and Adaptation Plan will be presented to Elected Members seeking endorsement for community consultation in quarter 4.	✓
	[milestone from previous quarter] Commence implementation of the Coastal Hazard Risk Management and Adaptation Plan.	Implementation of the Coastal Hazard Risk Management and Adaptation Plan will commence following endorsement of the final plan by Council.	✓
	Implement scheduled actions from the Coastal Hazard Risk Management and Adaptation Plan.	Implementation of the Coastal Hazard Risk Management and Adaptation Plan will commence following endorsement of the final plan by Council.	✓
Q4	**[milestone from previous quarter]** Present the draft Coastal Hazard Risk Management and Adaptation Plan to Council seeking endorsement.	The draft Coastal Hazard Risk Management and Adaptation Plan was presented to Council on 23 May 2023 and endorsed for community consultation. Community consultation commenced on 6 June 2023 and will close on 31 July 2023.	✓
	[milestone from previous quarter] Commence implementation of the Coastal Hazard Risk Management and Adaptation Plan.	Implementation of the Coastal Hazard Risk Management and Adaptation Plan will commence following endorsement of the final plan by Council.	✓
	Implement scheduled actions from the Coastal Hazard Risk Management and Adaptation Plan.	Implementation of the Coastal Hazard Risk Management and Adaptation Plan will commence following endorsement of the final plan by Council.	✓

3. PLACE

OUR GOAL

We have well-planned and attractive suburbs and streetscapes, supported by a range of integrated transport options. Our urban landscapes are connected, useable and accessible. A high standard of liveability is enjoyed by our community who can access quality facilities and public open spaces.

YOUR OUTCOMES

3-1 Connected and convenient

You have access to a range of interconnected transport options.

3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Outcome 3-1 Connected and convenient

You have access to a range of interconnected transport options.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Integrated Transport Strategy A new strategy to guide multi-modal transport planning and inform strategic policy, advocacy and infrastructure decisions in the City over the next 20–30 years.		
Q1 Progress development of a draft Integrated Transport Strategy 2022–2032.	Completed the technical working document for the Integrated Transport Strategy and commenced development of the consolidated public document.	✓
Q2 Finalise development of a draft Integrated Transport Strategy 2022–2032.	Development of the draft Integrated Transport Strategy that consolidates the advice and recommendations from the consultant is being reviewed.	✓
Q3 Present the draft Integrated Transport Strategy 2022–2032 to Elected Members seeking feedback.	• The draft Integrated Transport Strategy was not presented to Elected Members for feedback this quarter. • Continued the development of the draft Integrated Transport Strategy that consolidates the advice and recommendations from the consultant.	✓
Q4 **[milestone from previous quarter]** Present the draft Integrated Transport Strategy 2022–2032 to Elected Members seeking feedback.	• The draft Integrated Transport Strategy was not presented to Elected Members for feedback this quarter. • Continued the development of the draft Integrated Transport Strategy that consolidates the advice and recommendations from the consultant.	✓
Present the draft Integrated Transport Strategy 2022–2032 to Council seeking endorsement.	It is anticipated that the draft Integrated Transport Strategy will be presented to Council in quarter 3 of 2023/24.	✓

MILESTONE		COMMENT	STATUS
Bike Plan A plan which provides the long-term vision, strategic framework and projects we will implement to make bike riding a part of everyday life and move us towards becoming a bike-friendly city.			
Q1	Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.	The following actions from the Bike Plan 2016–2021 were implemented in the quarter: • Commenced liaison with the Public Transport Authority regarding potential funding for station access improvements for cyclists. • Progressed the design of the coastal bike pathway as part of the State Government's election commitment. • Progressed the design of the Joondalup Drive shared pathway between Treetop Avenue and Wedgewood Drive (Edgewater).	✓
	Undertake a review of the Bike Plan 2016–2021.	Commenced a review of the Bike Plan which is scheduled to be completed in quarter 2.	✓
	Commence development of a new Bike Plan 2022–2032.	The development of a new Bike Plan commenced, with the development to be aligned with the outcomes and positions that will be adopted as part of the Integrated Transport Strategy.	✓
Q2	Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.	The following scheduled actions from the Bike Plan 2016–2021 were implemented in the quarter: • Liaised with the Department of Transport for WA Bike Network co-funded pathway infrastructure projects: · Hillarys to Burns Beach coastal shared pathway upgrade · Eddystone Avenue (Craigie) shared pathway upgrade · A future Whitfords Avenue (Kingsley) shared pathway upgrade. • Commenced design of several shared pathways in preparation for future construction, including the Hillarys cycle network expansion. • Received monthly bike count data for 7 sites on City shared pathways.	✓
	Progress development of the draft Bike Plan 2022–2032.	Progressed the development phase of the draft Bike Plan 2022–2032 in line with the Integrated Transport Strategy outcomes and positions.	✓

MILESTONE		COMMENT	STATUS
Q3	Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.	The following scheduled actions from the Bike Plan 2016-2021 were implemented in the quarter: • Liaised with the Department of Transport for WA Bike Network co-funded pathway infrastructure projects: · Hillarys to Burns Beach coastal shared pathway upgrade · Eddystone Avenue (Craigie) shared pathway upgrade · A future Whitfords Avenue (Kingsley) shared pathway upgrade. • Commenced design of several shared pathways in preparation for future construction, including the Hillarys cycle network expansion. • Received monthly bike count data for 7 sites on City shared pathways.	✓
	Present the draft Bike Plan 2022–2032 to Elected Members seeking feedback.	Draft Bike Plan 2022-2032 has been developed but was not presented to Elected Members this quarter. The finalised Bike Plan will be presented to Elected Members as a part of the new Integrated Transport Strategy in quarter 3 or 4 2024/25.	✓
Q4	Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.	The following scheduled actions from the Bike Plan 2016–2021 were implemented in the quarter: • Received the monthly bike count data from 7 sites throughout the City. • Submitted the annual Department of Transport WA Bike Network Grant Funding applications to assist in the delivery of path infrastructure projects.	✓
	[milestone from previous quarter] Present the draft Bike Plan 2022–2032 to Elected Members seeking feedback.	The finalised Bike Plan will be presented to Elected Members as a part of the new Integrated Transport Strategy in quarter 3 of 2024/25.	✓
	Present the draft Bike Plan 2022–2032 to Council seeking endorsement.	The finalised Bike Plan will be presented to Elected Members as a part of the new Integrated Transport Strategy in quarter 3 of 2024/25.	✓

MILESTONE	COMMENT	STATUS
Outdoor Youth Recreation Strategy A strategy that guides the future provision of facilities for outdoor youth recreation within the City of Joondalup.		
Q1 Implement scheduled actions from the Outdoor Youth Recreation Strategy 2021 for the quarter.	Work continued on the preparation of a business case for a skate park at the Woodvale trotting track and a business case for urban bike trails.	✓
Q2 Implement scheduled actions from the Outdoor Youth Recreation Strategy 2021 for the quarter.	The following scheduled actions from the Outdoor Youth Recreation Strategy 2021 were implemented this quarter: • Presented preliminary business case for a skate facility at the Woodvale trotting track to Council at the 13 December 2022 Council meeting (CJ199-12/22 refers). Council determined to progress further investigations into an incidental skate facility at Chichester Park, Woodvale. • Completed upgrade projects at BMX tracks at Galston Park (Duncraig), Candlewood Park (Joondalup), and Menteith Park (Kinross). • Commenced design works for BMX track upgrades at Quarry Ramble Park (Edgewater).	✓
Q3 Implement scheduled actions from the Outdoor Youth Recreation Strategy 2021 for the quarter.	The following scheduled actions from the Outdoor Youth Recreation Strategy 2021 were implemented this quarter: • Finalised design and appointed a contractor to undertake BMX track upgrades at Quarry Ramble Park (Edgewater). • Prepared request for quotation documentation for a consultant to undertake technical analyses, surveying and concept design work for a skate park facility at Percy Doyle Reserve (Duncraig).	✓
Q4 Implement scheduled actions from the Outdoor Youth Recreation Strategy 2021 for the quarter.	The following scheduled actions from the Outdoor Youth Recreation Strategy 2021 were implemented this quarter: • Percy Doyle Outdoor Youth Facility (Duncraig) · Completed technical analyses, site investigations, arborist inspection, community consultation and concept plan. · Commenced 3D visualisations. · Commenced cost estimate. • Quarry Ramble BMZ Track upgrade (Edgewater) · Completed construction. • Skate and Play facility at Chichester Park (Woodvale) · Completed site investigations and arborist report · Commenced community consultation. · Commenced concept design.	✓

MILESTONE		COMMENT	STATUS
Integrated parking management system A new centralised system to manage all parking-related activities, including the replacement of current parking ticket machines, incorporating pay-by-phone/plate technology, and providing an enhanced electronic system to manage parking permits.			
Q1	Advertise the tender for a new parking management system.	The tender for a new parking management system was not advertised in the quarter. The tender specification has been prepared and is scheduled to be advertised in quarter 2.	✓
Q2	Receive the tenders submitted for the new parking management system.	The tender for a new parking management system was not advertised in the quarter. The tender specification has been prepared and a briefing for key stakeholders is being prepared for quarter 3 prior to advertising.	✓
Q3	**[milestone from previous quarter]** Receive the tenders submitted for the new parking management system.	The tender for a new parking management system was not advertised in the quarter. The tender specification has been prepared and a briefing for key stakeholders is being scheduled prior to advertising.	✓
	Evaluate the tenders submitted for the new parking management system.	The tender for a new parking management system was not advertised in the quarter.	✓
Q4	**[milestone from previous quarter]** Receive the tenders submitted for the new parking management system.	The tender specification was finalised in the quarter. It is anticipated that the tender will be advertised in quarter 1 2023/24.	✓
	[milestone from previous quarter] Evaluate the tenders submitted for the new parking management system.	The tender for a new parking management system was not advertised in the quarter.	✓
	Determine the preferred supplier for the new parking management system from the tenders submitted.	The tender for a new parking management system was not advertised in the quarter.	✓
	Commence implementation of the new parking management system.	The tender for a new parking management system was not advertised in the quarter.	✓

MILESTONE		COMMENT	STATUS
Road safety education A program of activities and events the City supports to raise awareness about road safety issues and promote road safety messages.			
Q1	Deliver scheduled activities and events as part of the road safety education program for the quarter.	The following activities were delivered in the quarter: • Received a road safety grant in the quarter that will be used as bike vouchers at the Little Feet Festival in quarter 2.	✓
Q2	Deliver scheduled activities and events as part of the road safety education program for the quarter.	The following scheduled activity was delivered as part of the road safety education program in the quarter: • Conducted a competition at the Kambarang Concert where entrants were required to complete a road safety quiz and make a pledge to bike safety to enter the draw to win a bike voucher.	✓
Q3	Deliver scheduled activities and events as part of the road safety education program for the quarter.	The City has been successful in obtaining 50% grant funding from the Perth Transport Authority for an Active Travel Officer. The 3-year project will focus on the school based “Your Move” initiative.	✓
Q4	Deliver scheduled activities and events as part of the road safety education program for the quarter.	No activities or events were scheduled in the quarter.	✓

Outcome 3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Local Planning Strategy review A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.			
Q1	Appoint an external consultant to manage the community consultation for phase 1 of the Local Planning Strategy review.	Appointed an external consultant to manage the community consultation for Phase 1 of the Local Planning Strategy review.	✓
	Present a draft Community Consultation Plan to Council seeking endorsement.	A draft Community Consultation Plan was endorsed by Council at the 16 August 2022 Council meeting (CJ120-08/22 refers).	✓
Q2	Undertake community consultation on phase 1 of the Local Planning Strategy review.	Community consultation on phase 1 of the Local Planning Strategy review was completed by an external consultant in the quarter.	✓
Q3	Use the outcomes from the community consultation to inform development of a technical scope for phase 2 of the Local Planning Strategy review.	A draft technical scope for phase 2 of the Local Planning Strategy has been prepared and was informed by outcomes from the community consultation.	✓
	Present the technical scope for phase 2 of the Local Planning Strategy review to Council seeking endorsement.	Did not present the draft technical scope for phase 2 of the Local Planning Strategy review to Council due to scheduling constraints. The draft technical scope will be presented to Council in quarter 4.	✓
Q4	Prepare a request for tender for a consultant team to undertake phase 2 of the Local Planning Strategy review.	A report on the technical scope for phase 2 of the Local Planning Strategy review was presented to the Policy Committee in the quarter. A report will be presented to Council in quarter 1 of 2023/24. Following this, a request for tender for a consultant team will be prepared.	✓

MILESTONE		COMMENT	STATUS
Local planning policies (relating to residential development) review A review of some of the City's local planning policies that relate to residential development, following implementation of the new Residential Design Codes by the Western Australian Planning Commission.			
Q1			
Q2	Commence a review of the City's local planning policies related to residential development (including the Residential Local Planning Policy, and the Development in Housing Opportunity Areas Local Planning Policy) to respond to the changes to the State Planning Framework following introduction of the Medium Density Code.	Commenced a review of the City's local planning policies related to residential development. The information from this review will form our response to changes to the State Planning Framework ahead of the formal release and introduction of the Medium Density Code, which is expected to occur in quarter 3 or quarter 4.	✓
Q3	Present the outcomes of the review of the City's local planning policies related to residential development to the Policy Committee seeking endorsement of Council.	Did not present the outcomes of the review of the City's local planning policies in the quarter due to scheduling constraints. The Minister for Planning released the revised State Planning Policy 7.3 Residential Design Codes (R-Codes), which incorporates standards for medium density on 23 February 2023. A report explaining the new R-Codes, its deferred implementation, and affected policies will be presented to Policy Committee in quarter 4.	✓
Q4	**[milestone from previous quarter]** Present the outcomes of the review of the City's local planning policies related to residential development to the Policy Committee seeking endorsement of Council.	A report on the review of the City's local planning policies relating to residential development will be presented to the Policy Committee in quarter 1 of 2023/24.	✓

MILESTONE	COMMENT	STATUS
State planning reform A program of major legislative, regulatory and policy changes to Western Australia's planning system.		
Q1 Implement actions resulting from the State planning reform process, as required.	As part of the State planning reform process, the City participated in the Department of Planning, Lands and Heritage Planning Reform Stakeholder Reference Groups on the following topics: • Consistent local planning schemes • Local planning policies • Consistent approach for the use and application of discretion.	✓
Q2 Implement actions resulting from the State planning reform process, as required.	Implemented amendments to the City's Planning Consultation Local Planning Policy, adopted by Council at the 13 December 2022 Council meeting (CJ224-12/22 refers). These amendments were required by amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015*, ensuring engagement and consultation processes are consistent and effective.	✓
Q3 Implement actions resulting from the State planning reform process, as required.	The Minister for Planning released the revised State Planning Policy 7.3 Residential Design Codes (R-Codes), which incorporate standards for medium density on 23 February 2023. A report explaining the new R-Codes, its deferred implementation and how it impacts on the planning framework will be presented to Policy Committee in quarter 4.	✓
Q4 Implement actions resulting from the State planning reform process, as required.	A green paper regarding the revised State Planning Policy 7.3 Residential Design Codes (R-Codes), was presented to Elected Members in the quarter. Further discussion with Elected Members will occur in quarter 1 of 2023/24.	✓

Outcome 3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Public Open Space Framework A new framework which will classify the City's public open spaces according to primary function and manner of use, and guide the allocation of infrastructure assets.		
Q1 Present a draft Public Open Space Framework to Elected Members seeking feedback.	A draft Public Open Space Framework was not presented to Elected Members seeking feedback in this quarter. The draft framework is scheduled to be presented to Elected Members in November 2022.	✓
Q2 **[milestone from previous quarter]** Present a draft Public Open Space Framework to Council seeking endorsement.	The draft Public Open Space Framework was presented to Elected Members for feedback in November 2022 and was endorsed by Council at the 13 December 2022 Council meeting (CJ209-12/22 refers).	✓
Q3		
Q4		
Leafy City program A program to plant trees along residential streets with the aim of increasing leafy canopy cover to help mitigate the heat-island effect.		
Q1		
Q2		
Q3		
Q4 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.	The following actions from the scheduled program of tree planting were delivered in the quarter: • Completed 100% of the removal of verge hardstands in preparation of tree planting in Duncraig and 80% in Mullaloo. • Tree planting commenced in Duncraig with 458 trees planted.	✓

MILESTONE	COMMENT	STATUS
Woodvale skate facility business case A business case for the establishment of a new skate facility at the trotting track at Woodvale Drive, Woodvale.		
Q1 Present a business case for a new skate facility to Elected Members seeking a determination on whether to progress.	A business case was not presented to Elected Members in the quarter. Preparation of a business case progressed and is intended to be presented to Elected Members in October 2022 and Council at the 13 December 2022 Council meeting.	✓
Q2 **[milestones from previous quarter]** Present a business case for a new skate facility to Elected Members seeking a determination on whether to progress.	Presented the preliminary business case for a skate facility at the Woodvale trotting track to Council at the 13 December 2022 meeting (CJ199-12/22 refers). Council determined to progress further investigations into an incidental skate facility at Chichester Park, Woodvale.	✓
Q3		
Q4		
Urban bike trails business case A business case for the establishment of a BMX/mountain bike hub and interconnected urban bike trails through Padbury, Mullaloo and Craigie.		
Q1 Commence preparation of a business case for urban bike trails.	Held a youth design workshop on 1 August 2022 to inform the preparation of a business case for urban bike trails.	✓
Q2 Progress preparation of the business case for urban bike trails.	Developed masterplan bike trails options for evaluation based on outputs from the youth design workshops. Engaged a consultant to undertake concept design work and costings for facility categories to inform the business case.	✓
Q3 Present the business case for urban bike trails to Elected Members seeking a determination on whether to progress.	The business case for urban bike trails was not presented to Elected Members due to delays from the consultants engaged by the City to prepare the concept work and costings. The business case is anticipated to be presented to Elected Members in quarter 4.	✓
Q4 **[milestone from previous quarter]** Present the business case for urban bike trails to Elected Members seeking a determination on whether to progress.	A preliminary business case for the urban bike trails was presented to Elected members in quarter 4. A report will be presented to Elected Members seeking a determination in quarter 1 of 2023/24.	✓

Outcome 3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Land optimisation A periodic review of City freehold and managed Crown land to identify optimisation, potential rationalisation and acquisition opportunities.			
Q1	Progress the sale or lease of Lot 12223 (12) Blackwattle Parade, Padbury.	Engaged external expertise to review the documentation and process for the disposal of Lot 12223 (12) Blackwattle Parade (Padbury).	✓
	Investigate identified opportunities for optimisation of City freehold and managed Crown land.	Progressed investigations to identify opportunities for optimisation of City freehold and managed Crown land.	✓
	Progress actions for the disposal and acquisition of properties as endorsed by Council.	Identified vacant Crown land for the purpose of initiating potential acquisition negotiations with the relevant State Government departments.	✓
Q2	Investigate identified opportunities for optimisation of City freehold and managed Crown land.	Further investigations were undertaken on State Government owned land and the opportunity to acquire them.	✓
	Progress actions for the disposal and acquisition of properties as endorsed by Council.	No actions required for the disposal and acquisition of properties in the quarter.	✓

MILESTONE		COMMENT	STATUS
Q3	Investigate identified opportunities for optimisation of City freehold and managed Crown land.	Continued to investigate opportunities to acquire State Government owned land.	✓
	Progress actions for the disposal and acquisition of properties as endorsed by Council.	The following action for the disposal and acquisition of properties was progressed in the quarter: • At the 20 March 2023 meeting, the Major Projects and Finance Committee recommended that Council defer the commencement of disposal actions for Lot 12223 (12) Blackwattle Parade, Padbury, until further notice. This will be presented to Council at the 18 April 2023 meeting (CJ060-04/23 refers).	✓
Q4	Investigate identified opportunities for optimisation of City freehold and managed Crown land.	At its meeting on 18 April 2023, Council deferred the commencement of disposal actions for Lot 12223 (12) Blackwattle Parade, Padbury until further notice (CJ060-04/23 refers). Research in response to land enquiries has taken place and City land management practices have also been examined.	✓
	Progress actions for the disposal and acquisition of properties as endorsed by Council.	There are currently no Council-endorsed properties available for disposal.	✓
Property Management Framework A framework that defines the classifications for which City-owned and managed property is held, establishes the categories and associated principles under which City-owned and managed property may be used and occupied, and promotes equitable, effective and sustainable management practices for the use and occupation of City-owned and managed property.			
Q1	Negotiate and implement new and expired lease and licence agreements.	No lease or licence agreements were completed in the quarter. Continued negotiations of 3 lease agreements and 4 licence agreements. Commenced negotiations of 9 licence agreements.	✓
Q2	Negotiate and implement new and expired lease and licence agreements.	1 lease was terminated during the quarter. Continued negotiations of 2 lease agreements and 13 licence agreements.	✓
Q3	Negotiate and implement new and expired lease and licence agreements.	1 lease was terminated during the quarter. 3 new licence agreements were completed in the quarter. Continued negotiations on 1 lease agreements and 11 licence agreements.	✓
Q4	Negotiate and implement new and expired lease and licence agreements.	No lease or licence agreements were terminated in the quarter. Continued negotiations on 3 lease agreements and 11 licence agreements.	✓

MILESTONE		COMMENT	STATUS
Property Management Framework and Facility Hire Subsidy Policy review A review of the City's Property Management Framework and Facility Hire Subsidy Policy to ensure the ongoing efficient management of the City's leased buildings and hireable venues.			
Q1	Finalise the review of the Facility Hire Subsidy Policy.	Finalised the review of the Facility Hire Subsidy Policy in the quarter.	✓
	Present the outcomes of the review of the Facility Hire Subsidy Policy to Council seeking endorsement.	Presented the outcomes of the review of the Facility Hire Subsidy Policy to Council seeking endorsement of the revised Venue Hire Fees and Charges Policy at the 16 August 2022 Council meeting (CJ139-08/22 refers). The revised policy will come into effect from 1 January 2024. The City is now working with hirers to inform and guide them through the implementation of the revised policy.	✓
Q2	Finalise the review of the Property Management Framework.	Finalised the review of the Property Management Framework in the quarter.	✓
	Present the outcomes of the review of the Property Management Framework to Council seeking endorsement.	The reviewed Property Management Framework were endorsed by Council at the 15 November 2022 meeting (CJ193-11/22 refers). The City has commenced implementation of the revised framework through engagement with existing lessees and licensees.	✓
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Heathridge Park Masterplan A masterplan for Heathridge Park that includes the rationalisation of the existing outdated community facilities into a single new multi-purpose facility.			
Q1	Progress the development of updated concept plans and cost estimates for Heathridge Park Masterplan.	Completed a review of the concept plans and conducted discussions with key stakeholders.	✓
Q2	Finalise the development of updated concept plans and cost estimates for Heathridge Park Masterplan.	Following the activities completed in quarter 1, a report was prepared in quarter 2 to seek feedback from Elected Members on the project. The development of updated concept plans and cost estimates will be finalised in quarter 1 2023/24.	✓
	Present the updated concept plans and cost estimates for the Heathridge Park Masterplan to Elected Members seeking feedback.	A report outlining the review and stakeholder engagement in quarter 1 was presented to Elected Members at the Major Projects and Finance Committee on 28 November 2022 to seek feedback on the project. The updated concept plans and cost estimates will be presented to Elected Members for feedback in quarter 1 2023/24.	✓
Q3	Present the updated concept plans and cost estimates for the Heathridge Park Masterplan to Elected Members seeking a determination on whether to progress.	Following direction from Council in quarter 2, work commenced on updating the concept plans and cost estimates for the project. The updated plans and costings will be presented to Elected Members for feedback in quarter 1 2023/24.	✓
Q4	**[milestone from previous quarter]** Present the updated concept plans and cost estimates for the Heathridge Park Masterplan to Elected Members seeking a determination on whether to progress.	Work continued on updating the concept plans and cost estimates for the Heathridge Park Masterplan. These updated plans and costings will be presented to Elected Members for feedback in quarter 1 of 2023/24.	✓
	Progress actions in relation to the Heathridge Masterplan as determined by Elected Members.	Once the updated plans and costings are presented to Elected Members for feedback, actions in relation to the Heathridge Masterplan will be progressed. This is anticipated to occur in quarter 3 of 2023/24	✓

MILESTONE		COMMENT	STATUS
Ocean Reef Marina Construction of a world-class waterfront precinct providing recreational, tourism, residential and boating facilities. This project is being managed by DevelopmentWA with support and contributions provided by the City.			
Q1	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Continued liaison with DevelopmentWA and other stakeholders to ensure progress towards the finalisation of the Development Agreement. Progressed activities on the development of the Marina as required.	✓
	Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Provided technical feedback and guidance as required by DevelopmentWA.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Continued investigations into development opportunities as part of negotiations with DevelopmentWA and in accordance with the Development Agreement.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	No reports were required in the quarter.	✓

MILESTONE		COMMENT	STATUS
Q2	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	The following activities to provide support to DevelopmentWA and progress the development of the Marina were undertaken in the quarter: • Continued to liaise with DevelopmentWA and other stakeholders to finalise key documentation. • Received and began reviewing the final draft of the Development Agreement and Land Transfer Deed; the final documents will be presented to Council for approval and execution in quarter 3. • Advised of additional State Government funding for the Ocean Reef Marina project. • Commenced reviewing the Ocean Reef Marina Place Activation Plan with comments to be provided to Development WA.	✓
	Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Continued to provide technical feedback and guidance as required by DevelopmentWA and other stakeholders to process the necessary approvals for the development of the Marina.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Continued investigations into development opportunities for land within the Marina that is owned or managed by the City as part of negotiations with DevelopmentWA.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	Presented a report to Elected Members at the Major Projects and Finance Committee on 28 November 2022 on the progress and status of the Marina. Provided a tour of the Ocean Reef Marina site on 28 November 2022 for Elected Members to view the progress of the project.	✓

MILESTONE		COMMENT	STATUS
Q3	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	The following activities to provide support to DevelopmentWA and progress the development of the Marina were undertaken in the quarter: • Continued to liaise with DevelopmentWA and other stakeholders to finalise key documentation. • Presented a report on the final draft of the Development Agreement and Land Transfer Deed to Council for approval and execution (JSC01-02/23 refers). • Commenced reviewing the Ocean Reef Marina Place Activation Plan with comments to be provided to DevelopmentWA. • DevelopmentWA presented the draft landscape plan for the Ocean Reef Marina to City officers.	✓
	Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Continued to provide technical feedback and guidance as required by DevelopmentWA and other stakeholders to process the necessary approvals for the development of the Marina.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Commenced a detailed design of the proposed Ocean Reef Sea Sports Club facility, to be constructed on the Future Club Facilities site.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	On 7 February 2023 the Council authorised the execution of the Development Agreement and Land Transfer Deed for the Ocean Reef Marina (JSC01-02/23 refers). Both documents were subsequently signed and executed by DevelopmentWA, the Office of the Minister of Lands and the City of Joondalup.	✓

MILESTONE		COMMENT	STATUS
Q4	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	The following activities to provide support to DevelopmentWA and progress the development of the Marina were undertaken in the quarter: • Continued to liaise with DevelopmentWA and other stakeholders to finalise key documentation. • Reviewed and provided feedback on the civil and landscaping pre-tender drawings. • Reviewed and provided feedback on the Smart Cities infrastructure proposals. • Reviewed the Deposited Plans required to be lodged with Landgate to complete the land assembly as per the Land Transfer Deed.	✓
	Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Continued to provide technical feedback and guidance as required by DevelopmentWA and other stakeholders to process the necessary approvals for the development of the Marina.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Progressed the design for the Ocean Reef Sea Sports Club facility, to be constructed on the Future Club Facilities site.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	A report was presented to Council on the City's contribution to the Ocean Reef Sea Sports Club (CJ056-04/23 refers).	✓

MILESTONE		COMMENT	STATUS
Pinnaroo Point food and beverage facility Development of a new commercially-viable, high-quality and environmentally-sustainable food and beverage facility at Pinnaroo Point, Hillarys.			
Q1	Finalise the leasing arrangements with the developer to build a food and beverage facility at Pinnaroo Point.	Milestone completed in quarter 4 of the previous year.	✓
	Finalise the installation of utility services to the site at Pinnaroo Point.	Installation of utility services to the site not finalised in this quarter. Commenced the process for the installation of utility services to be completed in quarter 4.	✓
	Monitor the facility development milestones in accordance with the developer's lease agreement.	Continued to engage with the developer to monitor progress against the facility development milestones.	✓
Q2	Monitor the facility development milestones in accordance with the developer's lease agreement.	Continued to engage with the developer to monitor progress against the facility development milestones. Developer received a building permit and commenced site preparation for construction.	✓
Q3	Monitor the facility development milestones in accordance with the developer's lease agreement.	Continued to monitor the facility development milestones in accordance with the developer's lease agreement. Developer commenced construction works. Utility services design finalised by the City.	✓
Q4	Monitor the facility development milestones in accordance with the developer's lease agreement.	Continued to monitor the facility development milestones in accordance with the developer's lease agreement. Developer commenced construction works. Utilities services installation and parking improvements will be undertaken in quarter 2 2023/24.	✓
Neil Hawkins Park food and beverage facility Development of a new commercially-viable, high-quality and environmentally-sustainable food and beverage facility at Neil Hawkins Park, Joondalup.			
Q1	Investigate land tenure matters for the potential lease of land suitable for a food and beverage facility at Neil Hawkins Park.	Commenced a review of current land tenure to align with current use.	✓
Q2	Liaise with the WA Department of Planning, Lands and Heritage to resolve tenure issues for the site.	Continued to liaise with Department of Planning, Lands and Heritage to resolve tenure issues for the food and beverage facility site at Neil Hawkins Park.	✓
Q3	Liaise with the WA Department of Planning, Lands and Heritage to resolve tenure issues for the site.	Continued to liaise with Department of Planning, Lands and Heritage to resolve tenure issues for the food and beverage facility site at Neil Hawkins Park.	✓
Q4	Undertake initial investigations towards the development of a food and beverage facility at Neil Hawkins Park.	Commenced an internal referral process regarding suggested property boundaries. Could not complete investigations in the quarter due to the delay in receiving information from the Department of Planning, Lands and Heritage.	✓

MILESTONE		COMMENT	STATUS
Joondalup City Centre Development — Boas Place Investigations into future opportunities for the development of Boas Place in the Joondalup City Centre to incorporate a variety of land uses.			
Q1	Review the philosophy and parameters for the Joondalup City Centre Development — Boas Place project.	Commenced a visioning process to guide the review of the Boas Place philosophy and parameters.	✓
Q2	Present the outcomes of the review of the project philosophy and parameters to Elected Members seeking feedback.	A report outlining the vision was presented to Elected Members at the Major Projects and Finance Committee on 28 November 2022 where the vision was endorsed. The project philosophies and parameters will be developed and presented to the Major Projects and Finance Committee in quarter 4.	✓
Q3	Progress actions in response to the updated project philosophy and parameters.	Initial technical working group meeting held to discuss next steps and priorities for the project.	✓
Q4	Progress actions in response to the updated project philosophy and parameters.	The project philosophies and parameters are to be presented to the Major Projects and Finance Committee in quarter 2 of 2023/24.	✓

MILESTONE		COMMENT	STATUS
Duffy House land transfer and commercial expression of interest The transfer of land and assets associated with Duffy House from the State Government to the City of Joondalup and the progression of an expression of interest for a future commercial operator at the site.			
Q1	Progress negotiations with the WA State Government to facilitate the transfer of land and assets associated with Duffy House.	Held discussions with the Department of Planning, Lands and Heritage and the Department of Biodiversity, Conservation and Attractions to identify an appropriate land curtilage to support the future transfer of a portion of Lot 69 (108) Duffy Terrace (Woodvale) to the City. A report will be presented to Council in quarter 2 to progress the project.	✓
Q2	Progress negotiations with the WA State Government to facilitate the transfer of land and assets associated with Duffy House.	Progressed actions to support the transfer of land with the Department of Planning, Lands and Heritage in the quarter. A report was presented to Council at the 18 October 2022 meeting (CJ179-10/22 refers) where support was provided for the transfer of a portion of Lot 69 (108) Duffy Terrace (Woodvale) to the City and the installation of conservation fencing, pathways and entry road works.	✓
Q3	Finalise negotiations with the WA State Government to facilitate the transfer of land and assets associated with Duffy House.	The City has approved for the Department of Planning, Lands and Heritage to progress the transfer of land for lodgement to Landgate. The installation of conservation fencing, pathways and entry road works will commence in May 2023.	✓
	Advertise an expression of interest for a commercial operator at the site.	Did not advertise an expression of interest for a commercial operator at the site due to resourcing constraints. However, preparations for the expression of interest process commenced.	✓
Q4	**[milestone from previous quarter]** Advertise an expression of interest for a commercial operator at the site.	Preparations for the expression of interest process continued in the quarter and will be progressed in quarter 1 of 2023/24. The installation of conservation fencing was completed in the quarter.	✓
	Evaluate the expressions of interest submitted.	Evaluation of an expression interest for a commercial operator has not concluded and will be progressed in quarter 1 of 2023/24.	✓

MILESTONE	COMMENT	STATUS
Works Operation Centre tenure arrangements Investigations into securing alternative tenure arrangements with the WA State Government for the land leased by the City that accommodates the Works Operation Centre in Craigie.		
Q1		
Q2		
Q3 Progress investigations into alternative tenure arrangements for the Works Operation Centre site.	No investigations into alternative tenure arrangements for the Works Operation Centre site were initiated or progressed in the quarter due to resourcing constraints.	✓
Q4 Progress investigations into alternative tenure arrangements for the Works Operation Centre site.	No investigations into alternative tenure arrangements for the Works Operation Centre site were initiated or progressed in the quarter due to resourcing constraints.	✓

4. ECONOMY

OUR GOAL

We are a global facing city with a prosperous and resilient economy. Our City is home to diverse industries that generate a wide-range of local job opportunities. We encourage creativity and innovation, and we support opportunities to build the City's brand as a popular business and tourism destination.

YOUR OUTCOMES

4-1 Prosperous and local

You feel supported to grow your business in the City.

4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.

4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Outcome 4-1 Prosperous and local

You feel supported to grow your business in the City.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Economic Development Strategy A strategy to guide economic development activities within the City by providing support to local business, stimulating investment, and driving economic growth.			
Q1	Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.	Delivered scheduled actions as part of the International Economic Development Activity Plan, Digital City Plan, Destination City Plan, and Business Engagement Program.	✓
	Undertake a review of the Expanding Horizons: An Economic Development Strategy for a Global City (2012) to inform development of a new Economic Development Strategy.	Progressed the review of the City's Economic Development Strategy. Prepared a report as part of this review and sought feedback from the Joint Economic Development Initiative. The outcomes will be used to inform the development of a new Economic Development Strategy.	✓
Q2	Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.	Delivered scheduled actions as part of the International Economic Development Activity Plan, Digital City Plan, Destination City Plan, and Business Engagement Program.	✓
	Commence development of the new Economic Development Strategy.	Completed the Business Perception survey to inform the development of the new Economic Development Strategy. A consultant was engaged in quarter 2 to progress the delivery of the new Economic Development Strategy.	✓

MILESTONE		COMMENT	STATUS
Q3	Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.	Delivered scheduled actions as part of the International Economic Development Activity Plan, Digital City Plan, Destination City Plan, and Business Engagement Program.	✓
	Finalise development of the draft Economic Development Strategy.	The development of the draft Economic Development Strategy was not finalised this quarter. This was due to the delayed release of round 2 Census data that is required to inform the review of the existing Economic Development Strategy. The following actions were completed to progress the development of the strategy: • Undertook work with a consultant to progress development of a City of Joondalup Medical Gap Analysis. • Conducted consultation workshops with key stakeholders. • Conducted workshop at the Joint Economic Development Initiative roundtable. • Undertook a desktop analysis of existing strategies and plans.	✓
	Present the draft Economic Development Strategy to Elected Members seeking endorsement for community consultation.	The draft Economic Development Strategy was not presented in the quarter. A green paper to Elected Members seeking input into the direction of the Economic Development Strategy will be circulated in quarter 4.	✓
	Undertake community consultation on the draft Economic Development Strategy.	Did not undertake community consultation in the quarter as draft Economic Development Strategy was not completed. The draft Strategy is expected to be completed in quarter 1 of 2023/24.	✓
Q4	**[milestone from previous quarter]** Present the draft Economic Development Strategy to Elected Members seeking endorsement for community consultation.	The draft Economic Development Strategy was not presented in quarter 4. A green paper to Elected Members seeking input into the direction of the Economic Development Strategy was circulated. • The Medical Gap Analysis Report was finalised and adopted by the Medical Precinct Taskforce, a cluster group facilitated by the City as a part of the Joondalup Joint Economic Development Initiative. The Report will be included in the draft Economic Development Strategy. • A technical and consultation report was finalised for input into the Economic Development Strategy	✓
	Present the draft Economic Development Strategy to Council seeking endorsement.	Did not undertake community consultation in the quarter as the draft Economic Development Strategy was not completed. The draft Strategy is expected to be completed in quarter 3 of 2023/24.	✓

MILESTONE		COMMENT	STATUS
Business engagement Engagement with local businesses to support and facilitate access to a range of support services and initiatives for sole traders, small and medium-sized businesses.			
Q1	Implement scheduled activities as part of the Business Engagement Program.	The following business events were attended by City Officers in the quarter: • Joondalup Business Association Coffee Connections, sundowner events and awards night • Liberty Flexible Spaces networking lunch • Official opening of Linear Clinical Research • Launch of Nautica Hillarys.	✓
	Implement scheduled activities as part of the Buy Local Program.	Promoted and commenced improvements to the Joondalup Business Catalogue.	✓
	Develop and implement other relevant programs, as opportunities arise.	No other relevant programs and opportunities identified in the quarter.	✓
Q2	Implement scheduled activities as part of the Business Engagement Program.	Hosted an End of Year Business Sundowner on 9 November 2022 at the Joondalup Reception Centre, highlighting the achievements of the City and the support that the City has provided to its business community.	✓
	Implement scheduled activities as part of the Buy Local Program.	Implemented the following scheduled activities as part of the Buy Local Program: • Sought proposals for improvements to the Joondalup Business Catalogue from providers. • Commenced planning for business engagement as part of the 2023 Joondalup Festival.	✓
	Develop and implement other relevant programs, as opportunities arise.	The following opportunity regarding business engagement was implemented during the quarter: • Engaged with local businesses to participate in the Joondalup Innovation Challenge pitch night.	✓

MILESTONE		COMMENT	STATUS
Q3	Implement scheduled activities as part of the Business Engagement Program.	Implemented the following scheduled activities as part of the Business Engagement Program: • Finalised key programs to upskill businesses: Thrive and Plus 8. • Participated in the breakfast held by Business Station to launch the Thrive program. 15 businesses from the City have signed-up for this program.	✓
	Implement scheduled activities as part of the Buy Local Program.	Implemented the following scheduled activities as part of the Buy Local Program: • Progressed discussions and implementation plan to replace the Business Catalogue. The Business Catalogue currently has 212 businesses. • New “Uptown Business Directory” platform made live on the City’s website to encourage more community support of local businesses.	✓
	Develop and implement other relevant programs, as opportunities arise.	The following opportunity regarding business engagement was implemented in the quarter: • Partnered with local business, Redi Software, to collaborate on start-up and accelerator programming.	✓
Q4	Implement scheduled activities as part of the Business Engagement Program.	Implemented the following scheduled activities as part of the Business Engagement Program: • 13 businesses completed the Thrive program and 10 businesses continued participating in the Plus 8 Sprint program which is expected to be completed in quarter 1 of 2023/24. • Participated in Australian India Chamber of Commerce (AICC) 2023 Startup Roundtable	✓
	Implement scheduled activities as part of the Buy Local Program.	Implemented the following scheduled activities as part of the Buy Local Program: • Replaced the Business Catalogue with Uptown Business Directory. • Promoted the Uptown Business Directory through Business Engagement opportunities and the City’s eNewsletters.	✓
	Develop and implement other relevant programs, as opportunities arise.	No new programs were implemented in the quarter.	✓

MILESTONE	COMMENT	STATUS
Business forums Breakfast events the City hosts for the businesses community to promote local engagement activities, provide information on key economic issues, and promote networking opportunities.		
Q1 Develop the schedule and theming for delivery of 2 Business Forums in 2022/23.	Held discussions with WA AustCyber to deliver the first business forum in November 2022. The second business forum is scheduled for quarter 4, with theming to be determined.	✓
Q2 Deliver Business Forum 1.	Delivered Business Forum 1 on 16 November 2022. The City partnered with AustCyber and the WA AustCyber Innovation Hub to present the November Business Forum as part of Australian Cyber Week. Over 160 people attended this event with a further 80 registered to view the event via livestream. The forum discussed the key challenges and opportunities of the cyber security sector in WA, nationally and globally, through exporting the City's cyber capabilities to the world.	✓
Q3		
Q4 Deliver Business Forum 2.	Delivered Business Forum 2, Health Innovation: innovative solutions for Better Healthcare Outcomes, on 8 June 2023. 180 key stakeholders and local businesses in the health and medical sectors attended the Business Forum to gain insight into the future of healthcare and services in the region and hear firsthand about the opportunities and the challenges that are ahead. The Medial Precinct Taskforce report on the Joondalup Medical Gap Analysis (Executive Summary) was launched at the Business Forum.	✓

MILESTONE		COMMENT	STATUS
Business capacity and support Partnership events, initiatives and programs to deliver training opportunities to local businesses.			
Q1	Implement the Small Business Friendly Approval Program in collaboration with the Small Business Development Corporation.	Implemented the following action as part of the Small Business Friendly Approval Program in the quarter: • Engaged with external stakeholders, including the Small Business Development Corporation, to progress the implementation and promotion of the Small Business Friendly Approval Program.	✓
	Present the quarterly report to the Small Business Development Corporation on the City's progress in implementing the Small Business Friendly Initiative.	Presented the quarterly report to the Small Business Friendly Corporation on the City's progress in implementing the Small Business Friendly Initiative.	✓
	Engage key partners to facilitate and support events and initiatives, to support businesses.	Engaged with key partners in the quarter to facilitate and support the following events and initiatives: • Sponsored the Joondalup Business Association's Annual Awards Gala. • Partnered with the Joondalup Business Association and the Small Business Development Corporation to hold a business wellbeing event for RU OK Day.	✓
	Represent the City at strategic partnership events, as required.	Attended the following strategic partnership events in the quarter: • Future Female Leaders graduation event • Tourism Council WA leaders' luncheon in September 2022.	✓

MILESTONE		COMMENT	STATUS
Q2	Implement the Small Business Friendly Approval Program in collaboration with the Small Business Development Corporation.	Implemented the following action as part of the Small Business Friendly Approval Program in the quarter: • Published the City's Small Business Approval Program Implementation Plan and presented the plan at the Joondalup Economic Development Initiative and the City of Joondalup Business sundowner.	✓
	Present the quarterly report to the Small Business Development Corporation on the City's progress in implementing the Small Business Friendly Initiative.	Presented the quarterly report to the Small Business Friendly Corporation on the City's progress in implementing the Small Business Friendly Initiative.	✓
	Engage key partners to facilitate and support events and initiatives, to support businesses.	Partnered with the Joondalup Business Association and the Small Business Development Corporation to hold an event designed to support the small business community. The Personal Wellness for Business Owners workshop focused on prioritising a wellness routine to achieve long-term business success.	✓
	Represent the City at strategic partnership events, as required.	Represented the City at the following strategic partnership events: • Co-sponsored a booth with WA AustCyber Innovation Hub at the WA Mining Conference, held at Perth Convention and Exhibition Centre on 12–13 October 2022. The panel session, titled "I've been hacked, what's next?" included City officers and experts in the cyber industry. • Elected Members and City officers represented the City, hosting Senators, Members of the Legislative Assembly WA and leaders in private industry at the Chamber of Commerce and Industries WA Breakfast on 3 November 2022, featuring an address by Federal Treasurer and an overview of the Federal Budget highlights.	✓

MILESTONE		COMMENT	STATUS
Q3	Implement the Small Business Friendly Approval Program in collaboration with the Small Business Development Corporation.	The following actions from Improvement Area 1 of the Small Business Friendly Approvals Program were implemented this quarter: • Improve Small Business Friendly Culture: circulated small business news and consulted on small business engagement. • Improved customer experience: additional resourcing to assist with the function of Business Concierge. • Completed development mapping for the City's website and platform upgrade incorporating Small Business Friendly approach.	✓
	Present the quarterly report to the Small Business Development Corporation on the City's progress in implementing the Small Business Friendly Initiative.	Circulated Small Business Approvals Program reporting to relevant business units for quarter 3 reporting compilation report. The report was then submitted to the Small Business Development Corporation.	✓
	Engage key partners to facilitate and support events and initiatives, to support businesses.	Engaged with key partners to facilitate and support the following events and initiatives in the quarter: • Partnered with Joondalup Business Association to hold a breakfast with Hon Sussan Ley MP to facilitate networking within the business community and to share her experience and insights into small business. • Partnered with the City of Wanneroo and City of Stirling for breakfast with the State Shadow Cabinet.	✓
	Represent the City at strategic partnership events, as required.	Represented the City at the following strategic partnership events this quarter: • WA Trade Matters — exploring the possible investment to Joondalup from the AUKUS submarine Tier 2 Technologies. • Elected Members and City officers represented the City at the Business News "The Future of Cyber Security" sector briefing, with Commonwealth Cyber Security and Home Affairs Minister, Clare O'Neil, offering opportunities for businesses to learn about cybersecurity trends and network with stakeholders.	✓

MILESTONE		COMMENT	STATUS
Q4	Implement the Small Business Friendly Approval Program in collaboration with the Small Business Development Corporation.	The following actions of the Small Business Friendly Approvals Program were implemented this quarter: • Held screenings and facilitation for the Small Business Development Corporation Small Business Friendly Symposiums on 12 and 27 June 2023. • Utilised the Small Business Development Corporation Local Government Online Toolkit on the City's website and Business eNewsletter.	✓
	Present the quarterly report to the Small Business Development Corporation on the City's progress in implementing the Small Business Friendly Initiative.	Details for the Small Business Friendly Initiative have been prepared but not submitted as the Small Business Development Corporation have not yet opened the online portal.	✓
	Engage key partners to facilitate and support events and initiatives, to support businesses.	Engaged with key partners to facilitate and support the following events and initiatives in the quarter: • Worked and partnered with the Joondalup Business Association on promotion and implementation of their initiatives to support collaboration and business capacity-building for Joondalup businesses. • Agreed a sponsorship arrangement for the Joondalup Business Association Annual Awards.	✓
	Represent the City at strategic partnership events, as required.	City Officers represented the City at the following strategic partnership events this quarter: • Committee for Economic Development of Australia 'State of the Nation' Conference. • Joondalup Business Association Edith Cowan University Coffee Connection event. • Joondalup Business Association Sundowner event at Ocean Reef Sea Sports Club	✓

Outcome 4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
International Economic Development Activities Plan A plan which provides guidance on facilitating international relationships that will lead to the establishment of Joondalup as a "global city" based around the development of mutually-beneficial relationships and outcomes.		
Q1 Implement scheduled actions from the International Economic Development Activities Plan (2017).	The following actions from the International Economic Development Activities Plan (2017) were implemented in the quarter: • Participated in the WA Invest and Trade Mission to India 2022. Deputy Mayor Christine Hamilton-Prime JP attended the Mission from 13–19 July 2022. Outcomes of the mission were shared and celebrated at an event on 25 August, attended by 80 stakeholders and businesses. A report on the outcomes was provided to Council at the 20 September 2022 Council meeting (CJ153-09/22 refers).	✓

MILESTONE		COMMENT	STATUS
Q2	Implement scheduled actions from the International Economic Development Activities Plan (2017).	The following actions from the International Economic Development Activities Plan (2017) were implemented in the quarter: • Participated in Indonesia Connect 2022. • Met with the Consul General for India in September 2022. • Continued ongoing engagement with the Trade Commissioner for India Gulf and other key stakeholders to progress outcomes of the 2022 Trade Mission to India.	✓
	Undertake a review of the International Economic Development Activities Plan (2017) to inform development of a new plan to support the global city objectives addressed through the new Economic Development Strategy.	The review of the International Economic Development Activities Plan was undertaken in Quarter 1 as part of the review of the Economic Development Strategy and Digital City Strategy. The development of a new International Economic Development Activities Plan will be informed by the development of the new Economic Development Strategy.	✓
	Maintain a relationship with the City's Friendship City, Sister City, Jinan, and other target markets to identify opportunities for increased economic and cultural development.	The City has maintained regular communication with Jinan through representatives of the Shandong Province. In December 2022, the City received a gift of ornaments to celebrate Chinese New Year 2023 from Shandong. These ornaments will be used to celebrate Chinese New Year and to showcase the City's important relationship with China and Jinan.	✓
Q3	Implement scheduled actions from the International Economic Development Activities Plan (2017).	The following actions from the International Economic Development Activities Plan (2017) were implemented in the quarter: • Delivered Lunar New Year celebration to showcase relationships with China and the Asia Pacific region showcasing gifts from the City of Jinan and hosting the Deputy Consul General of China in WA. • Elected Members and City officers welcomed a delegation from the Indonesian Ministry of National Development Planning, including the Ambassador of Indonesia to Australia. The Delegation met to discuss the City's economic profile and historic planning and tour the City's Learning Precinct. • Met with SUTL Enterprises from Singapore to discuss marina management in relation to the Ocean Reef Marina project. • Opened discussion with Cloud Odyssey, a global IT company, based on a referral from Hon Stephen Dawson MLC, Minister for Innovation and the Digital Economy.	✓
	Develop a new plan to support the global city objectives addressed through the new Economic Development Strategy.	A new plan to support the global city objectives was not developed in the quarter. This was due to the delays in the development of a new Economic Development Strategy. A review of the current global city objectives was undertaken in the quarter.	✓

MILESTONE	COMMENT	STATUS
Q4 **[milestone from previous quarter]** Develop a new plan to support the global city objectives addressed through the new Economic Development Strategy.	A new plan to support the global city objectives was not developed in the quarter due to the delays in the development of the new Economic Development Strategy. It is anticipated that a Global City Plan will be developed in quarter 4 of 2023/24.	✓
Present the plan to support the global city objectives addressed through the new Economic Development Strategy to Elected Members seeking feedback.	A new plan to support the global city objectives was not presented in the quarter due to the delays in the development of the new Economic Development Strategy. It is anticipated that the Global City Plan will be presented to Elected Members in quarter 3 of 2023/24.	✓
Maintain a relationship with the City's Friendship City, Sister City, Jinan, and other target markets to identify opportunities for increased economic and cultural development.	The City has maintained relationships with the City's Friendship City, Sister City, Jinan, and other target markets through the following: • Elected Members and City Officers welcomed an inbound Indian delegation for Tech Investment. • City Officers hosted an Indian delegation at the Cyber West Summit. • City Officers hosted the Singaporean Medtech actuator. • City Officers participated in the Australian India Chamber of Commerce National Conference. • City officers hosted a delegation of the Tamil Nadu Minister. • City Officers met with the delegation of the Australian India Chamber of Commerce to Joondalup, including tour of Edith Cowan University Cyber Security Operations Centre. • City Officers participated in the Massachusetts Institute of Technology Regional Entrepreneurial Accelerator Program Perth Symposium.	✓

MILESTONE		COMMENT	STATUS
Digital City Plan A plan that outlines the digital future the City could achieve through a set of strategies and actions. The plan addresses key priority actions, including delivering capacity-building programs for local businesses and potential for establishing virtual and physical spaces that create opportunities for start-ups.			
Q1	Implement scheduled actions from the Joondalup: Digital City (2012).	The following actions from the Joondalup: Digital City (2012) were implemented in the quarter: • Hosted a quarterly meeting of the Digital/Cyber Security Network in September 2022, featuring updates from WA AustCyber, Office of Digital Government, Department of Jobs, Tourism, Science and Innovation, and Department of Home Affairs.	✓
Q2	Implement scheduled actions from the Joondalup: Digital City (2012).	The following scheduled actions from the Joondalup: Digital City (2012) were implemented in the quarter: • The Joondalup Innovation Challenge Pitch Night was held on Wednesday 5 October 2022 with 54 students participating. • West Tech Fest — Cybotics and AI Day was held on 5 December 2022. Cybotics and AI Day showcased Australia's emerging technology across cyber security, robotics, data science and AI. • Future Ready Students ¾ The City partnered with North Metropolitan TAFE to create a new program for Certificate IV Cyber Security and Computer Science students who are completing an innovation module.	✓
	Undertake a review of the Joondalup: Digital City (2012) to inform development of a new plan to support the digital and innovation objectives addressed through the new Economic Development Strategy.	The review of the Digital City Strategy was undertaken in quarter 1 as part of the review of the Economic Development Strategy. Preparation of a new Digital City Strategy will be informed by the development of the new Economic Development Strategy.	✓

MILESTONE		COMMENT	STATUS
Q3	Implement scheduled actions from the Joondalup: Digital City (2012).	The following scheduled actions from the Joondalup: Digital City (2012) were implemented in the quarter: • Worked with stakeholders to plan for key events to raise capacity of cyber security skills in the community. • Launched Joondalup Innovation Challenge. • Launched and hosted fortnightly Start-up Morning viewing party to support start-ups in Joondalup. • Hosted a meeting with IBM to discuss how the City and local university graduates could continue to engage with IBM after the current IBM student-paid Work Integrated Learning program initiative concludes. • Joondalup Economic Development Initiative agreed to promotion and positioning of Innovation Precinct.	✓
	Develop a plan to support the digital and innovation objectives addressed through the new Economic Development Strategy.	A new plan to support the digital and innovation objectives was not developed in the quarter. This was due to the delay in the development of a new Economic Development Strategy. A review of the current digital and innovation objectives was undertaken this quarter.	✓
Q4	**[milestone from previous quarter]** Develop a plan to support the digital and innovation objectives addressed through the new Economic Development Strategy.	A new plan to support the digital and innovation objectives was not developed in the quarter due to the delay in the development of the new Economic Development Strategy. It is anticipated that a Digital City Plan will be developed by quarter 4 of 2023/24. In preparation, the following actions were undertaken in the quarter: • Commenced scoping and research of the Digital City Plan components, including a Data Strategy. • Drafted a memorandum of understanding with the Australian Autonomous Robotics Precinct. • City officers met with Microsoft to explore benefits Microsoft may contribute to the Joondalup economy as a result of the relationship the City has. This includes opportunities to host a Microsoft Tech Talent Generator. • Commenced formation of robotics stakeholder group, including Edith Cowan University, Australian Autonomous Robotics Precinct and CORE Innovation.	✓
	Present the draft plan to support the digital and innovation objectives addressed through the new Economic Development Strategy to Elected Members seeking feedback.	A new plan to support the digital and innovation objectives was not presented in the quarter due to the delay in the development of the new Economic Development Strategy. It is anticipated that the Digital City Plan will be presented to Elected Members in quarter 3 of 2023/24.	✓

MILESTONE		COMMENT	STATUS
Joint Economic Development Initiative A joint initiative with key economic stakeholders based in Joondalup to align visioning and strategic directions with the aim of supporting complementary economic development activities.			
Q1	Coordinate and participate in meetings of the Joint Economic Development Initiative.	Held a meeting on 15 September 2022.	✓
	Promote and support initiatives arising from the Joint Economic Development Initiative.	The Joint Economic Development Initiative provided input and feedback on the following initiatives in the quarter: • Proposed scope for a new Economic Development Strategy • Innovation in the Digital Economy approach • Innovation at Ocean Reek Marina • Activity reports.	✓
Q2	Coordinate and participate in meetings of the Joint Economic Development Initiative.	Coordinated, participated, and chaired the Joint Economic Development Initiative meeting held on 9 November 2022. Some of the key items addressed at this meeting included: • Appointed a consultant to conduct and input into a Business Perceptions Survey. • Continued the Small Business Friendly Approval Program • Progressed the Medical Gap Analysis • Report on An Innovation Precinct — Building an Ecosystem. The City is working through the recommendations of the report.	✓
	Promote and support initiatives arising from the Joint Economic Development Initiative.	Following a presentation to the Joint Economic Development Initiative in November 2022, the Business Perception Survey was progressed, and the Joondalup Innovation Precinct project has progressed with stakeholder engagement.	✓

MILESTONE		COMMENT	STATUS
Q3	Coordinate and participate in meetings of the Joint Economic Development Initiative.	Coordinated, participated, and chaired the Joint Economic Development Initiative roundtable held on 16 March 2023. Some of the key items discussed at this meeting included: • Undertook a consultation session to seek feedback and input into the current Medical Gap Analysis. • Creation of a Joondalup Innovation Precinct, with initial projects including Innovation Brochure and Foundation members, Innovation Incubator and Automated Vehicle Test track. • Undertook a workshop to seek input into development of the City's Economic Development Strategy.	✓
	Promote and support initiatives arising from the Joint Economic Development Initiative.	The Joint Economic Development Initiative meeting provided input into the Medical Gap Analysis report and the City's Economic Development Strategy consultation.	✓
Q4	Coordinate and participate in meetings of the Joint Economic Development Initiative.	Coordinated, participated, and chaired the Joint Economic Development Initiative roundtable held on 1 June 2023. Some of the key items discussed at this meeting included: • Cyber Security Economic Analysis • Uptown branding and Place Activation short-term projects, Town Teams and activations. • Undertook a consultation session to seek feedback and input into the Medical Gap Analysis Draft Report. • Undertook a consultation session to seek input into development of the City's draft Economic Development Strategy. • Undertook a consultation session to seek feedback and input into Joondalup City Centre Living Canvas.	✓
	Promote and support initiatives arising from the Joint Economic Development Initiative.	The Joint Economic Development Initiative meeting provided input into the Medical Gap Analysis report and into the City's Economic Development Strategy Technical Report.	✓

MILESTONE		COMMENT	STATUS
Business cluster formation Support for the development of business clusters in industries such as education, health and wellness, cyber, retail, tourism, government, global trade and investment hub, business incubation and activation of commercial precincts.			
Q1	Establish a calendar of engagement with industry stakeholders and industry groups.	The Joint Economic Development Initiative and industry cluster groups agreed to hold meetings quarterly, in line with Joint Economic Development Initiative meetings.	✓
	Engage with industry stakeholders and industry groups as scheduled.	Meetings with the following stakeholders were held in the quarter: • Joondalup Visitor Economy Network • Joondalup Digital and Cyber Network • Joondalup Education Network.	✓
Q2	Engage with industry stakeholders and industry groups as scheduled.	Meetings with the following stakeholders were held in the quarter: • Joondalup Visitor Economy Network • Joondalup Digital and Cyber Network.	✓
Q3	Engage with industry stakeholders and industry groups as scheduled.	Meetings with the following stakeholders were held in the quarter: • Joondalup Visitor Economy Network • Edith Cowan University and North Metro TAFE regarding Robotics and automation project • Medical Precinct Network meeting was held to discuss the Medical Gap Analysis • State Development to discuss the Australian Automation and Robotics Precinct synergies and collaboration • Confirmed sponsorship support of Cyber West Summit and WA Cyber Awards.	✓
Q4	Engage with industry stakeholders and industry groups as scheduled.	Meetings with the following stakeholders were held in the quarter: • Joondalup Visitor Economy Network to launch Uptown. • Joondalup Digital and Cyber Network featuring Indian delegation. • Medical Precinct Taskforce Network meeting was held to discuss the Medical Gap Analysis Report • Inbound investment of Indian Technology companies • Committee for Economic Development of Australia Roundtable Event • Cyber West Summit and WA Cyber Awards • Uptown Women Launch.	✓
	Evaluate the outcomes and impact of business cluster formation and present an evaluation to the Joint Economic Development Initiative.	Formulated an evaluation of the outcomes and impact of business cluster formation in the quarter. It is anticipated that this evaluation will be presented to the Joint Economic Development Initiative at the next meeting in quarter 1 2023/24.	✓

MILESTONE		COMMENT	STATUS
Regional collaboration Collaboration opportunities with State Government agencies and neighbouring local governments to identify and progress regional economic development activities.			
Q1	Support and participate in meetings of the North West Alliance.	The meeting of the North West Alliance scheduled for 22 September 2022 was postponed due to the public holiday announced by the Federal Government.	✓
	Identify and implement other opportunities for regional collaboration.	The City held the following meetings in the quarter: • Local government workshop on cyber security in August 2022 with industry partners Department of Home Affairs and Office of Digital Government, and WA AustCyber Innovation Hub. • Roundtable meeting on 1 September for local Members of Parliament.	✓
Q2	Support and participate in meetings of the North West Alliance.	The City participated in the North West Alliance meeting held in October 2022.	✓
	Identify and implement other opportunities for regional collaboration.	The Cities of Joondalup and Wanneroo supported delivering a regional business networking event with the Business Station, Joondalup Business Association and Wanneroo Business Association. This will be held in quarter 4.	✓
Q3	Support and participate in meetings of the North West Alliance.	The North West Alliance did not hold a meeting in the quarter.	✓
	Identify and implement other opportunities for regional collaboration.	The City facilitated and attended the following meetings with the State Government and neighbouring local governments to identify and implement other opportunities for regional collaboration: • Invited the City of Wanneroo to participate in the Medical Precinct Network, and to provide input into the City's Economic Development Strategy Review. • Hosted a Tri-cities Shadow Cabinet Business Breakfast in collaboration with the City of Wanneroo and the City of Stirling and facilitated roundtable discussions with local government Mayors and Chief Executive Officers and conducted a tour of the City of Joondalup. • Attended the breakfast launch event for the Chamber of Commerce and Industry WA's Investment Deal Book Submission.	✓
Q4	Support and participate in meetings of the North West Alliance.	The North West Alliance did not hold a meeting in the quarter.	✓
	Identify and implement other opportunities for regional collaboration.	Representatives from City of Stirling and City of Wanneroo attended the Joondalup Health Innovation Business Forum held in June 2023. Identified collaboration with City of Stirling and City of Wanneroo for future marketing activities with the Sunset Coast initiative.	✓

MILESTONE		COMMENT	STATUS
Business innovation and creativity Collaboration with stakeholders to support programs, activities and events that support innovation and creativity within the Joondalup business community.			
Q1	Collaborate with the Joondalup Innovation Hub and WA Cyber Security Node to support innovation and creativity within the Joondalup business community.	Collaborated with the Joondalup Innovation Hub and WA Cyber Security Node to undertake the following actions in the quarter: • Agreed to sponsor a booth and participate in a panel at the WA AustCyber WA Mining Conference to showcase local cyber security providers to the mining industry, including Sapien Cyber and ES2–Enterprise Security Enterprise Solutions. Invited Cecily Rawlinson from WA AustCyber to join the Joint Economic Development Initiative.	✓
	Identify and implement other opportunities for business innovation and creativity.	Other opportunities for business innovation and creativity were identified and implemented in the quarter, including: • Agreed to collaborate with North Metro TAFE to provide cyber security students with a mini challenge that will be assessed as part of their studies, and to seek industry professionals to engage with and mentor the students. • Delivered The Joondalup Innovation Challenge in partnership with FRANK Team. • Supported the Future Female Leaders Program by providing funding and 2 representatives from the City as mentors for the program.	✓
Q2	Collaborate with the Joondalup Innovation Hub and WA Cyber Security Node to support innovation and creativity within the Joondalup business community.	Collaborated with the Joondalup Innovation Hub and WA Cyber Security Node by co-sponsoring a booth with WA AustCyber Innovation Hub at the WA Mining Conference on 12–13 October 2022. The panel session, “I’ve been hacked, what’s next?”, included City officers and experts in the cyber industry.	✓
	Identify and implement other opportunities for business innovation and creativity.	Identified the Joondalup Innovation Precinct as an opportunity to drive business innovation and creativity.	✓
Q3	Collaborate with the Joondalup Innovation Hub and WA Cyber Security Node to support innovation and creativity within the Joondalup business community.	Collaborated with the Joondalup Innovation Hub and CyberWest (formerly WA Cyber Security Node) to host Hon Claire O’Neil MP, Commonwealth Minister for Home Affairs and Cyber Security, and the Director of the Joondalup Innovation Hub at the Business News Cyber Security Briefing event.	✓
	Identify and implement other opportunities for business innovation and creativity.	Commenced Joondalup Start-up Mornings in to bring together like-minded start-ups and entrepreneurs to network and watch the Perth Morning Start-up live feed.	✓
	Support and participate in meetings of the advisory board of the WA Cyber Security Node.	The City hosted the Industry Advisory Board meeting of CyberWest (formerly WA Cyber Security Node) in March 2023. This was the first meeting since the rebrand to CyberWest.	✓

MILESTONE		COMMENT	STATUS
Q4	Collaborate with the Joondalup Innovation Hub and WA Cyber Security Node to support innovation and creativity within the Joondalup business community.	The City supported and contributed to the planning and preparation of the Cyber West Summit and WA Cyber Awards. Engaged with CyberWest and Edith Cowan University to support relationships for innovation and creativity within the Joondalup business community.	✓
	Identify and implement other opportunities for business innovation and creativity.	Continued Joondalup Start-up Mornings to bring together like-minded start-ups and entrepreneurs to network and watch the Perth Morning Start-up live feed	✓

Outcome 4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Destination City Plan A plan to attract more visitors to the region, increase the City's share of Perth's and Western Australia's key markets, and grow the visitor economy.		
Q1 Implement scheduled actions from the Destination Joondalup 2021–2027.	The following scheduled actions were implemented in the quarter: • Conducted meetings of the Joondalup Visitor Economy Network in August and September 2022. • Promoted the commercially run Sunset Explorer Bus through social media. • Held the Sunset Coast Sub-Region meetings with Destination Perth and Cities of Stirling and Wanneroo. • Facilitated a photo-shoot with DestinationPerth. • Engaged with Channel 7 to showcase Hillarys on the Destination WA program.	✓
Q2 Implement scheduled actions from the Destination Joondalup 2021–2027.	The following scheduled actions were implemented in the quarter: • Conducted a meeting of the Joondalup Visitor Economy Network, attended by the new Chief Executive Officer from Destination Perth. Topics covered included the upcoming 2023 Joondalup Festival and an open discussion of ideas for business engagement.	✓

MILESTONE	COMMENT	STATUS
Q3 Implement scheduled actions from the Destination Joondalup 2021–2027.	The following scheduled actions were implemented in the quarter: • Engaged &Partners to support the development of brand strategy: Uptown. • Met with &Partners to refine Joondalup Visitor Economy Network marketing presentation and delivered the presentation to stakeholders. • Preparations for launch of Uptown, commenced media scheduling, commenced discussions to explore visitor servicing. • Initiated the Robot Project and commenced discussions regarding a Board opportunity with Hillarys Boat Harbor Traders Association.	✓
Q4 Implement scheduled actions from the Destination Joondalup 2021–2027.	The following scheduled actions were implemented in the quarter: • Continued engagement with Global Geoparks, in partnership with the City of Wanneroo, to ascertain relevance to City. • Investigated opportunities for tourism boost via the Destination Ready Programs, including business incentives and support. • Completed sponsorship for Visitor Centre Servicing and Robot projects. • Launched Uptown branding across the City, including hosting the launch event and marketing campaign. • Made a submission to the Rottnest Island Master Plan public comment on joint tourism opportunities. • Held a meeting with the Rottnest Island Authority to explore tourism and transport options for Hillarys Boat Harbour. • Commenced researching data sources for creating a visitor economy quarterly dashboard. • Attended Hillarys Boat Harbour Traders Association meeting to discuss program of events for 2023. • Initiated destination marketing initiatives with Destination Perth and So Perth. • Launched the Uptown Business Directory to replace the Business Catalogue.	✓

MILESTONE	COMMENT	STATUS
Event attraction Attract and support significant events that are unique to Joondalup to enhance its image as an attractive destination for visitors, tourists and business.		
Q1 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	Conducted fortnightly meetings with event owner/organiser for the City of Joondalup Festival of Motoring 2022, as part of business and stakeholder engagement and event planning and promotion.	✓
Q2 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	Conducted post-event debriefing for the Joondalup Festival of Motoring held on 28–30 October 2022 with key stakeholders in the region. The post-event evaluation report is being developed by the event organiser and will be presented to Elected Members in the next quarter.	✓
Q3 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	• Held a meeting with Golf WA marketing and partnerships contractor to discuss the WA Open that is being held at the Joondalup Resort in October 2023 and the opportunities available for the City to be involved. • Held a meeting with Bowls WA and Bowls Australia to discuss the National Championships being held at Sorrento, Warwick and Joondalup Bowling Clubs in October 2023 and the opportunities available for the City to be involved.	✓
Q4 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	• Finalised sponsorship contract with the National Basketball League One (NBL1) for the NBL1 National Finals to be held in Joondalup 18–21 August 2023. • Sponsorship contract was drafted for the Joondalup Festival of Motoring 2023 to be held in the Joondalup City Centre 25–26 November 2023. • Council endorsed sponsorship of the National Bowling Championships to be hosted at Sorrento, Warwick and Joondalup Bowling Clubs 6–20 October 2023. Contract to be drafted.	✓

MILESTONE	COMMENT	STATUS
Joondalup City Centre Place Activation Plan A pilot place activation plan which aims to guide placemaking initiatives by community, local business, and the City for greater activation and vibrancy of the area.		
Q1 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	No actions from the Joondalup City Centre Place Activation Plan 2022 were implemented in the quarter. Commenced planning for resources to implement the scheduled actions from the plan in quarter 3.	✓
Q2 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	Appointed the consultants to implement the first stage of the Place Activation Plan with the creation of a Town Team. The first Town Team meeting was held on 29 November 2022 with a follow-up meeting on 14 December 2022. The first Town Team events are being planned to coincide with the Perth Festival Djoondal event during 10–12 February 2023, with other events to follow.	✓
Q3 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	The following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 were implemented in the quarter: • Supported the formation of the Joondalup Town Team community group which consists of community group, resident, and business representation, who will support the implementation of the Joondalup City Centre Place Activation Plan. • Perth Festival Opening pre-event series Uptopia was delivered 10–12 February 2023 in partnership with Town Teams. This event engaged businesses and community groups with approximately 800 people in attendance. • Supported Town Teams event Open Streets festival on 25 March 2023, promoting cycling, e-riding, and walking and engaging local businesses and community groups. • Commenced scoping work for a business case to progress the Place Activation Plan projects.	✓
Q4 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	The following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 were implemented in the quarter: • Activation of the Joondalup City Centre WA Tree Festival self-guided tour at Neil Hawkins Park with promotion through Joondalup Visitor Economy Network, City Centre cafés and restaurants • Approved sponsorship of Town Team Movement state-wide conference, “Town Team Convergence 2023” to be held in the Joondalup City Centre. • Held an Uptown City branding campaign launch at Hillarys Boat Harbour held. • The City supported the Joondalup Town Team to commence work on an initial place activation project, Colour and Connection. • Walk of Fame induction event held with community members.	✓

5. LEADERSHIP

OUR GOAL

We have a diverse elected body that represents, promotes and reflects the composition of our community. Our Council and workforce are accountable and transparent and make balanced decisions based on sound, professional advice. Quality services are delivered by our highly-skilled and effective workforce.

YOUR OUTCOMES

5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

5-4 Responsible and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Outcome 5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Elected Member attraction A biennial program to attract quality candidates and increase candidate numbers for upcoming local government elections.		
Q1		
Q2		
Q3 Develop a Communication Plan for the 2023 local government ordinary elections.	Developed a Communications Plan for the 2023 local government ordinary elections in the quarter which included election campaign details, timeline and a draft creative brief.	✓
Q4 Implement the Communication Plan for local government ordinary elections.	Commenced advertising for the 2023 Local Government Elections in June 2023. Phase 1 of the campaign, Sign up for Joondalup, is aimed at encouraging people to enrol to vote. Phase 2 of the campaign, Stand up for Joondalup, is aimed at encouraging people to nominate for Council. Two candidate information sessions have been scheduled to take place in quarter 1 of 2023/24.	▲

MILESTONE	COMMENT	STATUS
Elected Member training Training opportunities for Elected Members to assist and support them in performing their roles and responsibilities.		
Q1 Identify and promote training opportunities to Elected Members.	The following training opportunities were attended by Elected Members in the quarter: • Mayor Hon Albert Jacob JP and Cr Adrian Hill — the CEDA State of the Nation 2022: Australia's Choices (Canberra), 5–9 September 2022. • Mayor Hon Albert Jacob JP, Cr Adrian Hill and Cr Russell Poliwka — CEDA Breakfast on the Run, 30 September 2022. • Deputy Mayor Cr Christine Hamilton-Prime JP — Invest and Trade WA Mission to India, 12–18 July 2022. • Cr Nige Jones, Cr Russell Poliwka and Cr Suzanne Thompson — 2022 Local Government Summit (Sydney), 20–22 July 2022.	✓
Present annual data on Elected Member training and development activities to Council.	A report comprising annual data on Elected Member training and development activities was presented to Council at the 19 July 2022 meeting (CJ112-07/22 refers).	▼
Q2 Identify and promote training opportunities to Elected Members.	The following training opportunities were attended by Elected Members in the quarter: • Mayor Hon Albert Jacob, Cr Russ Fishwick, Cr Nige Jones and Cr Adrian Hill ¾ Western Australia Local Government Association Convention, 3-4 October 2022. • Cr Christine Hamilton-Prime ¾ National Health and Innovation Precincts Summit (Sydney), 22–23 November 2022. • Cr Nige Jones ¾ Community Engagement Summit (Sydney), 23–25 November 2022.	✓
Q3 Identify and promote training opportunities to Elected Members.	The following training opportunity was attended by Elected Members in the quarter: • Cr John Logan — GT Communications Media Training, 3 March 2023.	✓
Q4 Identify and promote training opportunities to Elected Members.	The following training opportunities were attended by Elected Members in the quarter: • Cr Poliwka — Waste Conference (Coffs Harbour), 9–11 May 2023. • Cr Fishwick — Australian Local Government Association National General Assembly and Australian Council of Local Government Conference (Canberra), 13–16 June 2023.	✓

MILESTONE	COMMENT	STATUS
Delegated Authority Manual review An annual review of the City's Delegated Authority Manual in accordance with the *Local Government Act 1995* to ensure the listed delegations continue to be appropriate.		
Q1		
Q2		
Q3 Undertake an annual review of the Delegated Authority Manual.	Commenced a review of the Delegated Authority Manual in the quarter including engagement with internal stakeholders.	✓
Q4 Present the outcomes of the review to Council seeking endorsement of any changes to the Delegated Authority Manual.	Presented a report detailing the outcomes of the Delegated Authority Manual review to Council on 27 June 2023.	✓
Policy development and review Policies of Council to provide guidance and direction in furthering the City's strategic goals and/or fulfilling statutory requirements.		
Q1 Develop new policies and review existing policies as directed by Council.	Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter: • Revised Risk Management Policy • Legal Representation for Council Members and Employees Policy • Review of High-Risk Bookings Policy • Review of Alcohol Management Policy • Proposed Venue Hire Fees and Charges Policy • Corporate Credit Card Policy • Proposed Amendments to the Development Proposals before the State Administrative Tribunal Policy • Elected Members' Entitlements Policy — Continuing Professional Development • Australian Business Excellence Framework Policy — Review • Revised Civic Centre Policy	✓
Q2 Develop new policies and review existing policies as directed by Council.	Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter: • Asset Management Policy • Developer Contact Policy • Memorials in Public Open Spaces Policy • Minor Residential Development Local Planning Policy • Model Litigant for Civil Litigation Policy • Planning Consultation Local Planning Policy • Stormwater Management Policy	✓

MILESTONE	COMMENT	STATUS
Q3 Develop new policies and review existing policies as directed by Council.	Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter: • Beach Management Activities Council Policy • Development Proposals Before the State Administrative Tribunal Local Planning Policy • Commercial, Mixed use and Service Commercial Zone Local Planning Policy • Light Industry Zone Local Planning Policy	✓
Q4 Develop new policies and review existing policies as directed by Council.	Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter: • Appointment of an Acting or Temporary Chief Executive Officer Policy • City Playground Shade Council Policy • Fraud, Corruption and Misconduct Control Council Policy • Parking Schemes Council Policy	✓

MILESTONE		COMMENT	STATUS
Core system replacement project A core information technology solution for the City which would include a customer relationship management system, online customer portal, finance, and asset management system.			
Q1	Commence the detailed functional design and scheduling for the core system replacement project.	Detailed functional design and scheduling for the core system replacement project was not commenced in the quarter. Finalised the tender and recruitment of key staff to commence the project with detailed functional design to commence in quarter 2.	✓
Q2	Complete the detailed functional design and scheduling for the core system replacement project.	Commenced the detailed design phase in November 2022. Commenced "discovery" workshops analysing business processes in December 2022. This design and analysis work will continue in quarter 3 in accordance with the project plan.	✓
	Commence configuration of the base customer relationship management system and customer portal.	Configuration of the base customer relationship management system and customer portal did not commence in the quarter. Subject to the City's approval and acceptance of the functional design and associated documents (including a presentation to Elected Members), it is anticipated the configuration of the base Customer Relationship Management system and portal will commence in quarter 4.	✓
Q3	Complete configuration of the base customer relationship management system and customer portal.	Completed 'discovery' phase of project in accordance with the revised project schedules. Detailed project roadmap documentation has been completed as has the Scope of Work documentation for the next stages of the project. Council to be briefed, according to schedule, at the start of quarter 4.	✓
	Implement stage 1 of the customer relationship management system	Implementation of stage 1 of the customer relationship management system to commence at the start of quarter 4, in accordance with revised project schedules.	✓
Q4	**[milestone from previous quarter]** Complete configuration of the base customer relationship management system and customer portal.	Development of the new system is proceeding in accordance with the adopted project plan. All work to date has been completed as per the agreed schedule and within allocated budget.	✓
	Implement stage 1 of the online customer service system.	The first round of development will be ready for acceptance testing in quarter 1 2023/24 as per the adopted project plan.	✓

Outcome 5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Strategic Position Statements A standalone set of statements that articulate an agreed position on strategic matters of interest to the City of Joondalup. The purpose of the statements is to provide flexibility for the Council in capitalising on unplanned opportunities for external funding and investment, and to guide the development of future strategic planning documents where current gaps may exist.			
Q1	Review the Strategic Position Statements in collaboration with the Elected Members with the view to incorporating these into the Advocacy Framework.	Presented the draft Advocacy Framework to Elected Members for feedback. The draft framework includes a proposal to incorporate the Strategic Position Statements. Following endorsement of the proposed approach, a review of the Strategic Position Statements will occur in quarters 2 and 3.	✓
	Present the outcomes of the review and recommendations to Elected Members seeking endorsement.	The Advocacy Framework will be presented to the Council at the 18 October 2022 Council meeting with a proposal to include the Strategic Position Statements. Following endorsement of the proposed approach, a review of the Strategic Position Statements will occur in quarters 2 and 3.	✓
Q2	**[milestones from previous quarter]** Review the Strategic Position Statements in collaboration with the Elected Members with the view to incorporating these into the Advocacy Framework.	Presented the Advocacy Framework with a proposal to include the Strategic Position Statements to Council at the 18 October 2022 Council Meeting (CJ168-10/22 refers). Council endorsed the framework, noting the incorporation and review of the Strategic Position Statements. The review will occur in quarter 3.	✓
	[milestones from previous quarter] Present the outcomes of the review and recommendations to Elected Members seeking endorsement.	The outcomes of the review will be presented in quarter 3.	✓

MILESTONE		COMMENT	STATUS
Q3	**[milestones from previous quarter]** Review the Strategic Position Statements in collaboration with the Elected Members with the view to incorporating these into the Advocacy Framework.	Reviewed the Strategic Position Statements and prepared the Advocacy Framework Priorities and Positions. The report includes a recommendation to consider the conversion of some Strategic Position Statements into the Advocacy Framework as priorities, positions, or policies, as deemed appropriate.	✓
	[milestones from previous quarter] Present the outcomes of the review and recommendations to Elected Members seeking endorsement.	The Advocacy Framework Priorities and Positions report will be presented to Strategy Session in quarter 4, due to scheduling constraints.	✓
Q4	**[milestones from previous quarter]** Present the outcomes of the review and recommendations to Elected Members seeking endorsement.	Presented the Advocacy Framework Priorities and Positions report to Elected Members at the Strategy Session on 2 May 2023. Elected Members decided to continue to maintain the City's Strategic Position Statements.	✓
Advocacy Framework A framework that provides a strategic approach to advocacy activities to ensure evidenced-based decision making, greater stakeholder engagement, and the development of processes to maximise opportunities for support and investment into the City.			
Q1	Develop advocacy priorities in collaboration with Elected Members.	The Advocacy Framework will be presented to Council at the 18 October 2022 Council meeting. Following endorsement of the Advocacy Framework, advocacy priorities will be developed.	✓
	Undertake advocacy activities in line with the advocacy priorities.	The following advocacy activities were undertaken in line with the advocacy priorities in the quarter: • Attended the Committee for Economic Development Australia ¾ State of the Nation trip to Canberra. • Facilitated a Roundtable with local Members of Parliament to advocate for State Government commitments.	✓
	Review and update advocacy priorities, as opportunities arise.	Advocacy priorities were reviewed and updated in the quarter for the following advocacy activities: • Meeting with Hon Roger Cook MLA, Minister for Jobs and Trade in September 2022 regarding an innovation precinct. • Committee for Economic Development Australia ¾ State of the Nation trip to Canberra. • Roundtable with local Members of Parliament.	✓

MILESTONE	COMMENT	STATUS
Q2 **[milestones from previous quarter]** Develop advocacy priorities in collaboration with Elected Members.	The Advocacy Framework was endorsed by Council at the 18 October 2022 Council Meeting (CJ168-10/22 refers).	✓
Undertake advocacy activities in line with the advocacy priorities.	The following advocacy activities were undertaken in line with the advocacy priorities in the quarter: • Attended the AusBiotech Conference 2022 • Attended the WA Tourism Awards 2022 • Attended the Health and Innovation Summit • Attended the Committee for Economic Development of Australia — Diversification of the WA Economy (WA 2035) Lunch on 28 October 2022 • Facilitated Tamil Nadu Delegation Visit on 31 October 2022 • Attended Singaporean High Commissioner meeting 1 November 2022.	✓
Review and update advocacy priorities, as opportunities arise.	Advocacy priorities were reviewed and updated in the quarter for the following advocacy activities: • Meeting with Jessica Stojkovski MLA, Parliamentary Secretary to the Minister for Transport in December 2022 regarding an innovation precinct. • During the advocacy trip to Sydney and Canberra in November 2022 City representatives and Cr Christine Hamilton-Prime met with the following stakeholders: · City of Paramatta · Randwick Health and Innovation Precinct (Tour) · Stone & Chalk (AustCyber) · Enterprise Singapore · Paradigm Shift Asset Management · Macquarie Tech Park · Microsoft · Proto Axiom · Office of Claire O'Neill MP · Dept of Industry, Science and Resources · Department of Home Affairs · Indian High Commission.	✓

MILESTONE	COMMENT	STATUS
Q3 Undertake advocacy activities in line with the advocacy priorities.	The following advocacy activities were undertaken in line with the advocacy priorities in the quarter: • Attended the Chamber of Commerce and Industry WA Investments WA Website Launch Event with State Minister for State Development, Hon Roger Cook MLA. • Attended the Chinese Film Festival as part of the Lunar New Year celebrations to promote stronger global networks. • Participated in networking and stakeholder engagement as part of the Valentine's Festival. • Attended the Business News State of the Future Lunch • Attended the International Women's Day Chamber of Commerce and Industry WA Event • Hosted Lunar New Year events • Attended the Joondalup Business Association Business Breakfast with Hon Sussan Ley MP. • Attended the Property Council Vision for the State Lunch • Attended the Australian Institute of Management Inspirational Leaders Series breakfast with Kate Chaney MP • The City was the Host Partner for the Business News Sector Briefing Cyber Security	

MILESTONE	COMMENT	STATUS
Review and update advocacy priorities, as opportunities arise.	Advocacy priorities were reviewed and updated in the quarter for the following advocacy activities: • Meeting with Department of Transport, Main Roads WA and Road Safety Commission regarding autonomous vehicles. • Meeting with Commonwealth Minister for Home Affairs and Cyber Security, Hon Claire O'Neill MP, at Joondalup Resort with Emily Hamilton MLA. • Meeting with Michelle Andrews, Director General of the Department of Water and Environmental Regulation regarding integrity matters. • Opposition Alliance Shadow Cabinet Visit to Joondalup • Indonesian Delegation Visit with Hon Rita Saffioti MLA, State Government Minister for Planning • City officers met with WA local Members to follow-up on from the previous quarter's local MLA roundtable meeting. • Meeting with SUTL regarding marina investment opportunities (Singapore based). • Meeting with Hon Stephen Dawson MLC, State Government Minister for Innovation and the Digital Economy at Parliament House to discuss the development of Joondalup as an Innovation Precinct. • Meeting with Hon David Templeman MLA, State Government Minister for Culture and the Arts; Sport and Recreation; International Education; Heritage to discuss Venues West and the Joondalup Arena. • Meeting with IBM, Chris Hockings, Chief Technology Officer and Paul Phillips, Security Client Executive and toured North Metropolitan TAFE and Edith Cowan University.	

MILESTONE	COMMENT	STATUS
Q4 Undertake advocacy activities in line with the advocacy priorities.	The following advocacy activities were undertaken in accordance with the advocacy priorities in the quarter: • The City met with Department of Foreign Affairs and Trade to discuss international relations. • Attended the 2023 Post Budget Event (Business News) and Federal Treasurer event (SevenWest). • Provided submission for Head of Agencies Breakfast. • Met with Emily Hamilton MLA to update her on the City's economic development and advocacy initiatives. • Met with Senator James Paterson, Shadow Minister for Home Affairs and Cyber Security; Ian Goodenough MP, Member for Moore; and Hon Dr Anne Aly MP, Member for Cowan, in Canberra on 13 June 2023. • Sent letters of acknowledgment to new State Cabinet members following Cabinet reshuffle. • Signed the Joondalup Innovation Precinct Foundation Members.	✓
Review and update advocacy priorities, as opportunities arise.	Completed a review of the content and layout of the Advocacy Priorities and Positions.	✓
Submissions to State and Federal Governments Formal submissions from the City to the State and Federal Governments on relevant strategic policy matters affecting the City.		
Q1 Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	The following submission to State and Federal Governments was prepared in the quarter: • Department of Local Government, Sport and Cultural Industries (WA) — Child Safety Policy for Local Government.	✓
Q2 Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	The following submissions to State and Federal Governments were prepared in the quarter: • Department of Planning, Lands and Heritage (WA) — Aboriginal Cultural Heritage Act phase 3 co-design. • Economics and Industry Standing Committee (WA) — Inquiry into Western Australia's bilateral trade relationship with the Republic of Indonesia.	✓

MILESTONE	COMMENT	STATUS
Q3 Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	The following submissions to State and Federal Governments were prepared in the quarter: • Department of Planning, Lands and Heritage (WA) — Draft Planning and Development (Region Planning Schemes) Regulations 2022. • Department of Planning, Lands and Heritage (WA) — use and application of discretion on development applications. • Department of Primary Industries and Regional Development (WA) — WA Pest Parrot and Cockatoo Management Strategy. • Department of Water and Environmental Regulation (WA) — Draft Guideline for Minimising Noise Impact from Outdoor Community Basketball Facilities	✓
Q4 Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	The following submissions to State and Federal Governments were prepared in the quarter: • Department of Planning, Lands and Heritage (WA) — Draft Operational Policy 1.2 Planning proposals Adjoining Regional Roads in Western Australia. • Department of Planning, Lands and Heritage (WA) – Draft interim guidance for non-residential car parking. • Department of Planning, Lands and Heritage (WA) — Consistent Local Planning Schemes. • Department of Water and Environmental Regulation (WA) — Environmental Protection Amendment Regulations 2022. • Rottnest Island Authority — Rottnest Island Management Plan 2023-2028. • Department of Industry, Science and Resources (Cth) — National Robotics Strategy. • Department of Planning, Lands and Heritage (WA) — Draft State Planning Policy 7.3 Bushfire and associated guidelines. • Department of Planning, Lands and Heritage (WA) — Ocean Reef Marina Improvement Scheme Policies and Design guidelines. • Western Australian Local Government Association — Stage 3 of the Biosecurity and Agriculture Management Act 2007 review. • Department of Planning, Lands and Heritage (WA) — Draft Operational Policy 2.3 Planning for Public Open Space. • Department of Planning, Lands and Heritage (WA) — Draft Electric Vehicle Charging Infrastructure Position Statement. • Western Australian Local Government Association — WALGA submission for health check on State Planning Policy 2.6.	✓

Outcome 5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community consultation Activities to seek feedback from the community to inform decision-making in accordance with the City's Community Consultation Policy.		
Q1 Undertake scheduled community consultation activities for the quarter.	Community consultation was undertaken on the following projects in the quarter: • Defeat the Beat • Youth Services • Business Ready Program • Youth Forum • Multi-Storey car park • NAIDOC events (various) • Whitfords West Park landscaping works • Mountain bike/BMX hub and urban bike trails.	✓

MILESTONE	COMMENT	STATUS
Q2 Undertake scheduled community consultation activities for the quarter.	Community consultation was undertaken on the following projects/activities in the quarter: • Arts and cultural facility audit • Building Sustainable Neighbourhoods — Housing Issues • Business perceptions • Draft Weed Management Plan 2022–2032 • Edge Youth Centre program planning • Kambarang Concert • Music in the Park (concert 1) • Trial use of CCTV in the Whitfords West Park underpass • Use of Bramston Park, Burns Beach.	✓
Q3 Undertake scheduled community consultation activities for the quarter.	Community consultation was undertaken on the following projects/activities in the quarter: • Advanced Care workshop • Arts and cultural facility audit • BMX, Skate and Scooter Competition • Business Perceptions Survey • Community Art Exhibition and People's Choice Award • Highlights of the Lester Prize • Joondalup Festival (various events) • Local Heritage Survey • Music in the Park (concert 2) • Music in the Park (concert 3) • Step into Volunteering workshop • Trial use of CCTV in the Whitfords West Park underpass • Use of Bramston Park • Valentine's Concert	✓

MILESTONE	COMMENT	STATUS
Q4 Undertake scheduled community consultation activities for the quarter.	Community consultation was undertaken on the following projects/activities in the quarter: • Artist Feedback 2023 Community Art Exhibition • Communities in-focus March workshop • Community Art Exhibition and Popular Choice Award • Community Choral Project Music in the Park • Defeat the Beat • Highlights from the Lester Prize exhibition • Joondalup Festival 2023 • Local Heritage Survey • Notice of intention to Levy Differential Rates • Santiago Park Proposed Sports Floodlighting Upgrade	✓

MILESTONE		COMMENT	STATUS
Strategic Community Reference Group A reference group that provides input to Council on matters of significant community interest and strategic initiatives. The group consists of 12 community representatives, 2 youth representatives (aged 16–24 years) and 4 Elected Members.			
Q1	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Delivered the Strategic Community Reference Group meeting 1 on the development of a Community and Libraries Strategy on 25 July 2022. Amended the Work Plan from the development of a Public Art Strategy and Master Plan to the development of the Community Safety Plan 2023–2027. The change is to reflect the community's view from the Strategic Community Plan: *Joondalup 2032* that safety is a priority issue. The Strategic Community Reference Group meeting 2 was to be delivered on the 22 September 2022 as scheduled in the Work Plan; however, it was delayed due to the Federal Government's announcement of a public holiday on 22 September 2022. The meeting has been rescheduled to quarter 2.	✓
Q2	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Delivered the Strategic Community Reference Group meeting 2 on the development of a Community Safety Plan on 20 October 2022, and meeting 3 on the development of an Environment Strategy on 21 November 2022. Notes from these meetings were presented to Elected Members.	✓
Q3	Present the 2023 Strategic Community Reference Group workplan to Council seeking endorsement.	Presented the 2023 Work Plan for the Strategic Community Reference Group to Council at the 28 February meeting (CJ010-02/23 refers)	✓
	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan	Meeting 1 for 2023 was held on 23 March. Members discussed the issue of community consultation, engagement and communication. A report on the outcomes of the meeting will be provided to Elected Members in quarter 4.	✓
Q4	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Meeting 2 for 2023 was held on 15 May. Members discussed the City's approach to telecommunications infrastructure. A report on the outcomes of the meeting was provided to Elected Members.	✓

MILESTONE		COMMENT	STATUS
Customer satisfaction survey A biennial telephone survey of the City's residents conducted by an independent consultant to measure satisfaction with City services.			
Q1			
Q2			
Q3	Advertise a request for quotation for undertaking a customer satisfaction survey in 2023/24.	A request for quotation was not advertised due to scheduling constraints. This will be undertaken in quarter 4 with the aim of delivering the survey in quarter 1 of 2023/24.	✓
Q4	**[milestone from previous quarter]** Advertise a request for quotation for undertaking a customer satisfaction survey in 2023/24.	A request for quotation was not advertised due to scheduling constraints. This will be undertaken in quarter 1 of 2023/24.	✓
	Evaluate the quotations submitted and determine a preferred external consultant.	A request for quotation was not advertised due to scheduling constraints. This will be undertaken in quarter 1 of 2023/24 after which evaluation of the quotations will be undertaken.	✓

MILESTONE		COMMENT	STATUS
E-petitions system A new electronic system that will enable the submissions of e-petitions to the Council.			
Q1	Investigate system options that will enable the submission of e-petitions.	System options were not investigated in the quarter due to staff shortages. A report presenting options on the development of an e-petition application on the City's website will be provided to Council at the 13 December 2022 Council meeting.	✓
	Review the *Meeting Procedures Local Law 2013* and relevant policies to determine if any amendments are required to allow for the submission of e-petitions.	Review of the local law and relevant policies not progressed due to recent local government reforms announced, which included standardised meeting procedures to be introduced in early 2023.	✓
Q2	Present a report to Council presenting options on the development of an e-petition application on the City's website.	A report presenting options on the development of an e-petition application on the City's website was not presented to Council in the quarter. A report has been prepared and will be presented in quarter 3.	✓
Q3	**[milestone from previous quarter]** Present a report to Council presenting options on the development of an e-petition application on the City's website.	Presented Council with a report on options for the development of an e-petition application on the City's website at the 28 February 2023 Council meeting (CJ008-02/23 refers).	✓
	Advertise a request for quotation for a new e-petitions system, if required.	The advertisement of a request for quotation was not required this quarter. The implementation, development and roll-out of e-petitions will be included in the scope of works for the core system replacement project.	✓
	Evaluate the quotations submitted and determine a preferred supplier.	The evaluation of quotations was not required this quarter. The implementation, development and roll out of e-petitions will be included in the scope of works for the core system replacement project.	✓
Q4	[milestone removed — CJ068-05/23 refers]		

MILESTONE		COMMENT	STATUS
Live video streaming of Council meetings A new system and equipment that would enable live video streaming and video recording of Council meetings.			
Q1	Investigate system options and equipment that would enable live video streaming and video recording of Council meetings.	Completed initial investigations with the draft policy to be refined after it is presented to the Policy Committee scheduled for quarter 2, for clarification of the requirements of camera positioning.	✓
	Develop a policy to allow for live video streaming and video recording at Council meetings.	Prepared a draft policy scheduled to be presented to the Policy Committee in quarter 2.	✓
Q2	Advertise a request for quotation for a new video streaming system.	A request for quotation for a new video streaming system was not advertised in the quarter. It is anticipated this will be advertised in quarter 3	✓
	Evaluate the quotations submitted and determine a preferred supplier.	Evaluation of quotations did not occur in the quarter as the request for quotation was not advertised. This will be undertaken following advertising in quarter 3.	✓
	Present a draft policy relating to live video streaming and video recording at Council meetings to the Policy Committee seeking endorsement of Council.	Presented a draft policy relating to live video streaming and video recording at Council meetings to the Policy Committee seeking endorsement of Council. The report was presented to Council at the 13 December 2022 Council Meeting (CJ217-12/22 refers), and the draft policy was adopted.	✓
Q3	**[milestone from previous quarter]** Advertise a request for quotation for a new video streaming system.	A request for quotation was advertised on 30 March 2023. Submissions close on Thursday 20 April 2023.	✓
	[milestone from previous quarter] Evaluate the quotations submitted and determine a preferred supplier.	Could not evaluate the quotations as submissions close on Thursday 20 April 2023. Quotations to be evaluated in quarter 4.	✓
	Commence live video streaming and video recording of Council meetings.	To be commenced in quarter 4, subject to the availability of contractors and supply of equipment.	✓
Q4	**[milestone from previous quarter]** Evaluate the quotations submitted and determine a preferred supplier.	Received 2 submissions before the close on Thursday 20 April 2023. Appointed the preferred contractor following an evaluation of the submissions.	✓
	[milestone from previous quarter] Commence live video streaming and video recording of Council meetings.	Live-video streaming equipment is currently on order and due to be received in quarter 1 of 2023/24. Commencement of live video will likely commence in quarter 2 of 2023/24.	✓

MILESTONE	COMMENT	STATUS
City publications Seasonal and monthly publications to promote the City's successes, services and events to the community.		
Q1 Develop and distribute City publications to the community on matters of interest, as required.	The following City publications were distributed on matters of community interest in the quarter: • Spring has Sprung A6 flyer distributed to approximately 62,000 mailboxes. • Libraries Spring Event Booklet, 8,000 distributed to Administration Building, Libraries, Leisure Centre, and schools.	✓
Q2 Develop and distribute City publications to the community on matters of interest, as required.	The following City publications were distributed on matters of community interest in the quarter: • Libraries Summer Event Booklet, 8,000 distributed to the Administration Building, Libraries, City of Joondalup Leisure Centre — Craigie, and schools. • City News Summer Edition distributed to 62,000 residents.	✓
Q3 Develop and distribute City publications to the community on matters of interest, as required.	The following City publications were developed and distributed on matters of community interest in the quarter: • Libraries Autumn Event Booklet, 8,000 distributed to the Administration Building, Libraries, City of Joondalup Leisure Centre — Craigie, and schools. • City News April Edition distributed to 62,000 residents. • Joondalup Festival Program distributed to residents. • 2021/22 Annual Report designed and printed. • Music In the Park flyers, 8,000 distributed to the Administration Building, Libraries, City of Joondalup Leisure Centre — Craigie, and local cafés. • Community Art Exhibition materials distributed to the Administration Building, Libraries, City of Joondalup Leisure Centre — Craigie, and local cafés. • Valentines Concert postcards distributed to the Administration Building, Libraries, City of Joondalup Leisure Centre — Craigie, and local cafés.	✓

MILESTONE	COMMENT	STATUS
Q4 Develop and distribute City publications to the community on matters of interest, as required.	The following City publications were developed and distributed on matters of community interest in the quarter: • Libraries Summer Event Booklet, 8,000 distributed to the Administration Building, Libraries, City of Joondalup Leisure Centre, schools and local cafés. • Libraries Winter Local History Newsletter • City News Budget Edition distributed to 62,000 residents. • 2023/24 Waste Guide and Tipping Vouchers. • Election Campaign Materials — Stand Up, Sign Up, Step Up distributed to the Administration Building, Libraries, City of Joondalup Leisure Centre, and local cafés and businesses. • Leafy City Program letters, flyers and tree information sheets to Duncraig, Edgewater and Mullaloo residents. • NAIDOC Programs distributed to the Administration Building, Libraries, City of Joondalup Leisure Centre, schools and local cafes.	✓

MILESTONE	COMMENT	STATUS
City electronic communications Management of the City's social media presence and regular eNewsletters to promote the City's successes, services and events to the community.		
Q1 Develop and distribute eNewsletters to subscribers.	The following eNewsletters were developed and distributed to 59,581 subscribers in the quarter: • Arts in Focus • Clubs in Focus • Community Engagement Network • Joondalup Business News • Joondalup Job Notices • Joondalup Leisure • Joondalup Libraries • Joondalup Voice • Public Notices • School Connections • Sustainability Newsletter • Tender Alert • Y-Lounge Newsletter.	✓
Develop social media content and manage the City's social media accounts.	The following social media content was delivered in the quarter: • Robertson Road cycleway bridge removal video — 32,990 reach, 192 reactions, 127 comments, and 31 shares. • Share of Department of Fire and Emergency Services WA: Fire in Neerabup — 28,587 reach, 101 reactions, 129 link clicks, 145 comments, and 34 shares. • Temporary road closure on Moolanda Boulevard — 26,712 reach, 115 reactions, 248 link clicks, 132 comments, and 34 shares. • The Perth Coastal Explorer open top bus returns — 25,324 reach, 225 reactions, 362 link clicks, 98 comments, and 25 shares. • More great news as Ocean Reef Marina continues to take shape at a fast pace — 19,397 reach, 197 reactions, 72 link clicks, 31 comments, and 13 shares. • Sorrento Beach shark warning system tower — 16,156 reach, 192 reactions, 73 link clicks, 26 comments, and 23 shares. • Night roadworks. An important update for Mitchell Freeway — 15,676 reach, 18 reactions, 3 link clicks, 13 comments, and 17 shares. • The Water Corporation's latest #SplashofColourWA community artwork — 13,927 reach, 105 reactions, 10 comments, and 1 share.	✓

MILESTONE	COMMENT	STATUS
	• Moolanda Boulevard pedestrian footbridge works schedule — 13,286 reach, 52 reactions, 107 link clicks, 73 comments, and 12 shares. • Friday Fun Facts: the suburb with the largest population in our City is Duncraig — 12,933 reach, 61 reactions, 295 link clicks, 18 comments, and 8 shares.	
Q2 Develop and distribute eNewsletters to subscribers.	The following eNewsletters were developed and distributed to 59,274 subscribers in the quarter: • Arts in Focus • Clubs in Focus • Community Engagement Network • Joondalup Business News • Joondalup Job Notices • Joondalup Leisure • Joondalup Libraries • Joondalup Voice • Public Notices • School Connections • Sustainability Newsletter • Tender Alert • Y-Lounge Newsletter.	✓
Develop social media content and manage the City's social media accounts.	The following social media content was delivered in the quarter: • Valentine's Concert act announcement — 33,000 views, 263 likes/loves, 3 shares, 13 comments, 44 likes. • Djoondal Perth Festival event — 23,000 views, 215 likes/loves, 44 shares, 39 comments. • Invitation Art Prize winner announcement — 23,000 views, 220 likes/loves, 47 comments, 14 shares. • Verge Garden Workshop — 19,000 views, 47 likes/loves, 29 shares, 19 comments. • Bin Sticker competiton winner — 18,500 views, 215 likes/loves, 28 comments, 4 shares. • Kambarang event announcement — 17,000 views, 99 likes/loves, 30 comments, 18 shares. • Little Feet Festival event post — 16,000 views, 82 likes/loves. • Joondalup Festival of Motoring shared posts had strong engagement leading up to and during the event.	✓

MILESTONE	COMMENT	STATUS
	• Urban List rated Mullaloo in top 10 WA beaches — reach 42,500, 821 likes/loves, 143 comments, 127 shares. • Launch of resident ticket sales for 2023 Valentine's Concert — reach 30,000, 150 likes/loves, 160 comments, 15 shares. • City's Walk of Fame 2023 Nominations — reach 25,000, 15 likes/loves, 19 comments. • Burns Beach Expression of Interest — reach 24,000, 132 reactions, 78 comments, 23 shares. • Works at Padbury's Wentworth Park — reach 22,000, 230 reactions, 30 comments, 4 shares. • Chichester Park Upgrade — reach 23,799, 219 reactions, 25 comments, 5 shares. • It's automatic. It's systematic. It's hydromatic. It's Grease at the Drive-In! — reach 19,494, 219 reactions, 25 comments, 8 shares. • Love to sing? Join the City of Joondalup Community Choir — reach 14,936, 201 reactions, 60 comments, 20 shares. • Calling all local artists! The City invites you to enter the 2023 Community Art Exhibition — reach 14,105, 163 reactions, 34 comments, 20 shares. • Waterwise verge rebate program — (first post) reach 30,000, 120 likes/loves, 82 comments, 53 shares; (second post) reach 13, 313, 291 reactions, 29 comments, 17 shares.	

MILESTONE	COMMENT	STATUS
Q3 Develop and distribute eNewsletters to subscribers.	The following eNewsletters were developed and distributed to 59,227 subscribers in the quarter: • Arts in Focus • Clubs in Focus • Community Engagement Network • Joondalup Business News • Joondalup Job Notices • Joondalup Leisure • Joondalup Libraries • Joondalup Voice • Public Notices • School Connections • Sustainability Newsletter • Tender Alert • Y-Lounge Newsletter	✓
Develop social media content and manage the City's social media accounts.	The following social media content was delivered in the quarter: • Expression of interest: Burns Beach Café — 20 January, 19,742 post impressions, 92 reactions, 51 comments. • Lights, Laser Water — 126,000 post impressions, 1,963 reactions, 1,082 comments. • Djoondal — 16,360 post impressions, 131 reactions. • Djoondal tonight — 22,040 post impressions, 147 reactions, 55 comments. • Valentine's Concert — 13, 606 post impressions, 143 reactions. • Joondalup Festival night 1 live post — 24,012 post impressions, 276 reactions. • Joondalup Festival Boola Djarat Wardan — 65,805 reach, 1,129 reactions, 459 comments 165 shares. • Share of Channel 7 story on Joondalup Festival Boola Djarat Wardan. • Arrival of Spiegeltent — 36,326 post impressions, 100 comments, 284 reactions. • Community Art Exhibition live post — 20,054 post reach, 163 reactions. • Joondalup Festival competition — 32,815 post impressions, 59 comments. • Joondalup Festival Take Flight — 23,203 reach, 194 reactions. • Joondalup Festival Comedy shows — 21,300 post reach, 97 reactions.	✓

MILESTONE	COMMENT	STATUS
Q4 Develop and distribute eNewsletters to subscribers.	The following eNewsletters were developed and distributed to 58,960 subscribers in the quarter: • Arts in Focus • Clubs in Focus • Community Engagement Network • Joondalup Business News • Joondalup Job Notices • Joondalup Leisure • Joondalup Libraries • Joondalup Voice • Public Notices • School Connections • Sustainability Newsletter • Tender Alert • Y-Lounge Newsletter	✓
Develop social media content and manage the City's social media accounts.	The following social media content was delivered in the quarter: • A Looking Back post featuring the Joondalup Drive/Shenton Avenue intersection — 134,000 reach, 680 reactions, 169 comments and 36 shares. This is one of the most successful social media posts since the City began social media in 2013. • Shared a Channel 7 feature story on the redevelopment of Craigie Leisure Centre. No social media data but the media coverage is valued in excess of $75,000. • Shared a Channel 10 story on Joondalup being home to WA's third AFL team. No social media data collected. • A 'Looking Back' post about the opening day of Whitford City Shopping Centre — 87,000 reach, 747 reactions, 279 comments and 40 shares. • A post regarding the City's 25th anniversary celebrations, which included an aerial pic of Joondalup from the early-1980s, reached more than 65,000 followers, received 53 comments, 187 reactions and 19 shares. • A 'Looking Back' post on Mullaloo Surf Life Saving Club — 61,000 reach, 419 reactions, 178 comments and 25 shares. • A Step into Volunteering post — 47,000 reach. • A notification of works post at Hillarys Animal Beach — 41,000 reach, 56 reactions, 35 comments.	✓

MILESTONE		COMMENT	STATUS
		• A Seniors Lifestyle Expo post — 35,000 reach, 72 reactions, 26 shares. • The opening of the Chichester Park Community Sporting Facility — 21,000 reach, 286 reactions, 41 comments.	
Website upgrade An upgrade of the City of Joondalup's website to enhance accessibility, provide more efficient online services, and enhance the experience of users.			
Q1	Undertake background research and scoping to inform development of the City's new website.	Developed and refined the scoping document to inform development of the City's new website.	✓
Q2	Advertise a tender for a consultant to upgrade the City's website.	Did not advertise a tender for a consultant to upgrade the City's website due to timing constraints. A tender will be advertised in quarter 3.	✓
	Evaluate the tenders submitted and determine a preferred consultant.	Did not evaluate tenders or determine a preferred consultant as the tender was not advertised in the quarter. A tender will be advertised in quarter 3.	✓
	Liaise with the consultant to commence development of the City's new website.	Did not liaise with a consultant as the tender was not advertised or determined in the quarter. A tender will be advertised in quarter 3.	✓
Q3	**[milestone from previous quarter]** Advertise a tender for a consultant to upgrade the City's website.	A tender for a consultant to upgrade the City's website was advertised from Saturday 11 February 2023 to Friday 3 March 2023	✓
	[milestone from previous quarter] Evaluate the tenders submitted and determine a preferred consultant.	The tenders for a consultant to upgrade the City's website were evaluated in March 2023. A preferred candidate has been determined and will be appointed following the completion of the approval process.	✓
	Liaise with the consultant to commence development of the City's new website.	Did not liaise with a consultant in the quarter as they have not yet been appointed. The consultant will be appointed in April 2023, following the completion of the approval process.	✓
Q4	Liaise with the consultant to progress development of the City's new website	Appointed a consultant to progress the development of the City's new website. Liaised with the consultant and began initial commencement meetings.	✓

MILESTONE	COMMENT	STATUS
Customer service centralisation A project to centralise the City's main customer service functions to achieve greater organisational efficiency and a higher rate of first point of contact resolution.		
Q1 Finalise the optimisation of the City's telephony system, including improvements to call-handling, routing and configurations.	Optimisation of the City's telephony system occurred this quarter and included the following changes from 8 August 2022: • Optimised contact centres queues. • Phasing-out of a dedicated switchboard operator (as calls can be answered by multiple staff, from multiple queues simultaneously). • Introduced wrap-up codes allowing to capture the reason or type of call. • Gained the ability to report on intra-day work activities with greater accuracy. • Optimised Community Safety (Ranger Services and Parking Services) phone queues to allow staff to answer calls from both queues simultaneously. • Completed the upgraded queue routing system. • Deployed the new version of the software, TouchPoint, which is being used across 3 business units.	✓
Commence the deployment of a new integrated voice response system to provide improved routing accuracy.	Deployment of a new integrated voice response system did not commence in the quarter. Commenced discussions to scope requirements for an auto-attendant/ Integrated Voice Response system scheduled to be implemented in quarter 2.	✓
Progress other improvements to the City's online, telephone and in-person customer service offerings.	Other improvements to the City's online, telephone and in-person customer service offerings undertaken this quarter included: • Integrated several animal registration related processes from Community Safety into the contact centre from 4 July 2022. • Introduced a new phone queue to service animal enquiries. • Introduced email responses and standardised templates as part of actioning animal registration requests.	✓

MILESTONE		COMMENT	STATUS
Q2	Finalise the deployment of a new integrated voice response system to provide improved routing accuracy.	Deployment of a new integrated voice response system did not commence in the quarter. Initial workshops conducted and scoping requirements underway for an auto-attendant/integrated voice response system scheduled to be implemented in quarter 3.	✓
	Progress options to reconfigure the City's in-person customer service desk at 90 Boas Avenue, Joondalup, for improved access and customer experience.	Options to reconfigure the City's in-person customer service desk have been designed for improved access and customer experience.	✓
	Progress other improvements to the City's online, telephone and in-person customer service offerings.	Other improvements to the City's online, telephone and in-person customer service offerings undertaken this quarter included: • Commencement of the Core System Replacement Project. • Development of the Search Connect tool for the Customer Care Team. • Further design and improvements to the Customer Care Knowledgebase of procedures and processes. • Sourced, designed, developed content and deployed a Wallboard in the Contact Centre to display real time phone statistics, providing the team the ability to monitor service levels more closely. • Further trialling and testing of softphone technology in preparation for deployment in quarter 3.	✓
Q3	**[milestones from previous quarter]** Finalise the deployment of a new integrated voice response system to provide improved routing accuracy.	Deployment of a new integrated voice response system was not finalised in the quarter due to resource constraints. The Auto-Attendant design and configuration work has commenced and will be deployed in quarter 4.	✓
	[milestones from previous quarter] Progress options to reconfigure the City's in-person customer service desk at 90 Boas Avenue, Joondalup, for improved access and customer experience.	Options to reconfigure the City's in-person customer service desk was not progressed in the quarter due to resource constraints. Activities will recommence in quarter 4.	✓
	Progress other improvements to the City's online, telephone and in-person customer service offerings.	Undertook a review of contact information on the City website, with the aim consolidating various telephone numbers to the City's primary contact number.	✓

MILESTONE		COMMENT	STATUS
Q4	**[milestones from previous quarter]** Finalise the deployment of a new integrated voice response system to provide improved routing accuracy.	Technical changes for deploying a new integrated voice response system have commenced. This work is ongoing and due to be completed in quarter 1 of 2023/24.	✓
	[milestones from previous quarter] Progress options to reconfigure the City's in-person customer service desk at 90 Boas Avenue, Joondalup, for improved access and customer experience.	Provided input into requirements for a redesign of customer service desk and reception areas of the administration building. Requirements to be integrated into alternate project activities.	✓
	Progress other improvements to the City's online, telephone and in-person customer service offerings.	Contact information for various services have been reviewed and integrated for access via the new auto-attendant feature in the contact centre system.	✓

Outcome 5-4 Responsible and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
10-Year Strategic Financial Plan A high-level document that outlines the City's approach to delivering infrastructure and services to the community in a financially-sustainable and affordable manner.			
Q1	Present the 10-Year Strategic Financial Plan 2022 to the Major Projects and Finance Committee for review.	Presented the 10-Year Strategic Financial Plan 2022 to the Major Projects Finance Committee at the September meeting.	✓
	Present the 10-Year Strategic Financial Plan 2022 to Elected Members for review.	The 10-Year Strategic Financial Plan 2022 was presented to Elected Members for review in September 2022. The Plan will be presented to Council at the 18 October 2022 Council meeting.	✓
Q2	Review timings and key assumptions of major projects in preparation for the development of the draft 10-Year Strategic Financial Plan 2023.	Completed the review of key assumptions and major projects. Findings to be presented to Elected Members as part of the budgeting process in the next quarter.	✓
Q3	Present major project timings/assumptions to Elected Members to inform budget discussions.	Major project timings/assumptions will be presented to Elected Members as part of Budget Workshop 5 on 10 May 2023.	✓
	Develop the draft 10-Year Strategic Financial Plan 2023.	The 10-year Strategic Financial Plan is being prepared and will be presented at Budget Workshop 5 on 10 May 2023.	✓
Q4	**[milestone from previous quarter]** Present major project timings/assumptions to Elected Members to inform budget discussions.	Major project timings/assumptions were presented to Elected Members at Budget Workshop 5 on 10 May 2023.	✓
	Review the draft 10-Year Strategic Financial Plan 2023 as part of the annual budget process.	Draft 10-Year Strategic Financial Plan has been updated and was presented at Budget Workshop 5 on 10 May 2023.	✓

MILESTONE		COMMENT	STATUS
5-Year Corporate Business Plan A medium-term planning document which contains the priorities, principal strategies and activities that have been developed in response to the aspirations, vision and objectives in the 10-Year Strategic Community Plan.			
Q1			
Q2			
Q3			
Q4	Prepare the 5-Year Corporate Business Plan for 2023–2027.	• Prepared and finalised the 5-Year Corporate Business Plan for 2023–2027. • Held the Corporate Business Plan 2023–2027 Workshop on 26 April 2023 to seek Elected Member feedback to inform the annual review, including key capital works projects, non-capital projects and activities, key priorities, and performance monitoring and reporting.	✓
	Present the 5-Year Corporate Business Plan to Council seeking endorsement.	The Corporate Business Plan 2023-2027 was adopted by Council at the 27 June 2023 Council Meeting (CJ093-06/23 refers).	✓
Annual Report A report that provides an annual overview of the City's activities and information about organisational performance. The report informs the community and key stakeholders about achievements, challenges and future plans, and demonstrates the City's performance against the aspirations, vision and objectives of the 10-Year Strategic Community Plan.			
Q1	Prepare the Annual Report for 2021/22.	Commenced preparation of the draft Annual Report 2021/22.	✓
Q2	Present the Annual Report to Council seeking endorsement.	The Annual Report was not presented to Council in the quarter as the external Auditor General's Report has not been finalised. It is anticipated the Annual Report will be presented to Council in quarter 3.	✓
	Present the Annual Report to the Annual General Meeting of Electors.	The Annual General Meeting of Electors did not occur in the quarter. The Annual Report will be presented to the Annual General Meeting of Electors once the Auditor General's Report is received by the City and Council endorses the Annual Report. The Annual General Meeting of Electors is expected to occur in quarter 3.	✓
Q3	**[milestone from previous quarter]** Present the Annual Report to Council seeking endorsement.	The Annual Report was presented to Council and endorsed at a Special Meeting on 7 February 2023 (JSC03-02/23 refers).	✓
	[milestone from previous quarter] Present the Annual Report to the Annual General Meeting of Electors.	The Annual Report was presented to the Annual General Meeting of Electors on 7 March 2023.	✓
Q4			

MILESTONE		COMMENT	STATUS
Compliance Audit Return An annual audit of the City's compliance with various legislation, as determined each year by the Department of Local Government, Sport and Cultural Industries.			
Q1			
Q2			
Q3	Prepare the Compliance Audit Return for 2022.	Responses to the Compliance Audit Return were collated and reviewed by Internal Auditor.	✓
	Present the Compliance Audit Return for 2022 to the Audit and Risk Committee seeking endorsement of Council.	Presented the Compliance Audit Return to the Audit and Risk Committee on 8 March 2023 and it was adopted by Council on 28 March 2023 (CJ046-03/23 refers).	✓
	Present the endorsed Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries.	Submitted the Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries on 31 March 2023.	✓
Q4			
Integrity and conduct annual collection An annual collection of information to aid the Public Sector Commission in assessing the integrity of the Western Australian government sector.			
Q1	Complete the Integrity and Conduct Annual Collection Survey for the City.	Collated responses to the Integrity and Conduct Annual Collection Survey.	✓
	Present the Integrity and Conduct Annual Collection Survey to the Public Sector Commission.	Submitted the Annual Collection Survey online to the Public Sector Commission on 26 July 2022.	✓
Q2			
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Australasian Local Government Performance Excellence Program An annual program managed by Local Government Professionals Australia and Price Waterhouse Cooper that tracks and benchmarks the performance of local governments in relation to workforce, finance, operations and service delivery.			
Q1	Submit annual data to the Local Government Performance Excellence Program for the City.	Collated and submitted 2021/22 data to the Local Government Performance Excellence Program in the quarter.	✓
Q2	Submit annual financial data to the Local Government Performance Excellence Program for the City.	Submitted annual financial data to the Local Government Performance Excellence Program in the quarter.	✓
Q3	Review the benchmarking data made available by Local Government Professionals Australia for analysis and review insights to inform continuous improvement.	Commenced review and analysis of the 2021/22 outcomes report from PWC.	✓
Q4	Review the benchmarking data made available by Local Government Professionals Australia for analysis and review insights to inform continuous improvement.	Finalised outcomes report analysis and presented a report to Elected Members at June Strategy Session.	✓

MILESTONE		COMMENT	STATUS
State of the City reporting A series of annual reports which summarise key achievements and key performance indicators for each of the key themes of the 10-Year Strategic Community Plan.			
Q1			
Q2	Commence development of the State of the City reports for 2021/22.	Development of the State of the City reports for 2021/22 did not commence due to the finalisation of the Annual Report being delayed. It is anticipated that development of the State of the City reports will commence in quarter 3.	✓
Q3	**[milestone from previous quarter]** Commence development of the State of the City reports for 2021/22.	Development of the State of the City reports for 2021/22 did not commence due to scheduling constraints. Development of these reports will be revisited for 2022/23.	✓
	Finalise development of the State of the City reports for 2021/22.	Development of the State of the City reports for 2021/22 did not commence due to scheduling constraints. Development of these reports will be revisited for 2022/23.	✓
	Present the State of the City reports to Elected Members and publish the reports via the City's website.	Development of the State of the City reports for 2021/22 did not commence due to scheduling constraints. Development of these reports will be revisited for 2022/23.	✓
Q4	**[milestone from previous quarter]** Commence development of the State of the City reports for 2021/22.	Development of the State of the City reports for 2021/22 did not commence due to scheduling constraints. Development of these reports will be revisited for 2022/23.	✓
	[milestone from previous quarter] Finalise development of the State of the City reports for 2021/22.	Development of the State of the City reports for 2021/22 did not commence due to scheduling constraints. Development of these reports will be revisited for 2022/23.	✓
	[milestone from previous quarter] Present the State of the City reports to Elected Members and publish the reports via the City's website.	Development of the State of the City reports for 2021/22 did not commence due to scheduling constraints. Development of these reports will be revisited for 2022/23.	✓

MILESTONE		COMMENT	STATUS
Audit and Risk Committee A statutory committee of Council established under the *Local Government Act 1995* to guide, monitor and assist in issues relating to risk management, financial management, and internal control and legislative compliance.			
Q1	Present audit and risk-related information to the Audit and Risk Committee for review, as scheduled for the quarter.	The following reports were presented at the Audit and Risk Committee meeting on 8 August 2022 for review: • Role and functioning of the Audit and Risk Committee • 3-year Internal Audit Plan • Scope for the Chief Executive Officer's 3-yearly review (risk management, internal control and legislative compliance) • Office of the Auditor General — Information Systems Audit Report 2022 (local government entities) • Cyber security arrangement.	✓
	Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.	The following reports were presented at the Audit and Risk Committee meeting on 8 August 2022 for review: • Scope for the Chief Executive Officer's 3-yearly review (financial management) • Chief Executive Officer's credit card expenditure (October–December 2021) • Chief Executive Officer's credit card expenditure (January–March 2022) • Chief Executive Officer's credit card expenditure (April–June 2022) • Half yearly report: write-off of monies (1 January–30 June 2022).	✓
	Present other information to the Audit and Risk Committee as requested.	The following reports were presented at the Audit and Risk Committee meeting on 8 August 2022: • Benefits management program • Elected Member dinner attendance report — quarter 4 (April–June 2022) • Change of meeting times — Audit and Risk Committee.	✓

MILESTONE		COMMENT	STATUS
Q2	Present audit and risk-related information to the Audit and Risk Committee for review as scheduled for the quarter.	The following reports were presented at the Audit and Risk Committee meeting on 16 November 2022 for review: • Strategic Risk Register • Fraud Risk Management — Better Practice Guide • Internal audit outcomes • Cyber security arrangements.	✓
	Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.	No financial-related reports were required in the quarter.	✓
	Present other information to the Audit and Risk Committee as requested.	The following reports were presented at the Audit and Risk Committee meeting on 16 November 2022 for review: • Setting of the 2023 meeting dates for the Audit and Risk Committee • Elected Member dinner attendance report — quarter 1 (July–September 2022).	✓

MILESTONE		COMMENT	STATUS
Q3	Present audit and risk-related information to the Audit and Risk Committee for review as scheduled for the quarter.	The following reports were presented at the Audit and Risk Committee meeting on 8 March 2023 for review: • 2021/22 Office of the Auditor General information systems audit • 2022 Compliance Audit Return • Review outcomes — Office of the Auditor General report (COVID-19 financial hardship support) • Fraud Risk Management Action Plan • Allegations of misconduct	✓
	Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.	The following report was presented at the Audit and Risk Committee meeting on 31 January 2023 for review: • 2021/22 Annual Financial Report. The following reports were presented at the Audit and Risk Committee meeting on 8 March 2023 for review: • Half yearly report: write-off of monies (1 July 2022–31 December 2022) • Half yearly report: contract extensions (1 July 2022–31 December 2022) • Chief Executive Officer's credit card expenditure (July–September 2022) • Chief Executive Officer's credit card expenditure (October–December 2022) • Corporate credit card statements.	✓
	Present other information to the Audit and Risk Committee as requested.	The following report was presented at the Audit and Risk Committee meeting on 31 January 2023 for review: • Review of register of delegation of authority. The following reports were presented at the Audit and Risk Committee meeting on 8 March 2023 for review: • Setting of the 2023 meeting dates — Audit And Risk Committee.	✓
Q4			

Corporate Business Plan Quarterly Capital Works Progress Report - Financial Year 2022/2023

Quarter 4 - Apr to Jun 2023

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PDP Parks Development Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PDP2222	Ocean Reef Park LMP	788,999	792,294	7/10/2022	31/05/2023	100		MULT 2/2 Actual Con	14/04/2023	Works Completed
PDP2252	Tree Planting Program	289,052	192,225	1/07/2021	30/11/2023	100		Actual Completion	30/06/2023	Works Completed
PDP2271	Irrigation Renewals	50,000	32,766	5/07/2022	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
PDP2322	McCubbin Pk Irrigation Renewals	206,400	162,050	15/08/2022	31/05/2023	100		MULT 3/3 Actual Con	30/06/2023	Works Completed
PDP2343	Ocean Gate Bore Renewal	177,379	182,322	1/11/2021	15/05/2023	100		Actual Completion	30/06/2023	Works Completed
PDP2344	Glengarry Park Irrigation Network	229,128	200,437	1/03/2022	15/10/2022	100		Actual Completion	5/01/2023	Works Completed
PDP2348	Barridale Pk Irrigation Renewal - DESIGN	10,000	13,616			0		MULT 1/2		Design Phase
PDP2350	Sorrento Bowling Synthetic Turf	97,071	49,771	1/11/2022	30/09/2023	0		MULT 1/2		Works Programed
PDP2351	Clifford Coleman Amenity Upgrades	255,000	221,690	7/02/2023	31/05/2023	100		MULT 2/2 Actual Con	30/06/2023	Works Completed
PDP2354	Killen/Sycamore Amenity Upgrades	407,411	393,330	14/01/2023	14/03/2023	100		MULT 2/2 Actual Con	4/11/2022	Works Completed
PDP2355	Padbury N/E Cluster Pk Revitalise	674,244	323,358	1/09/2022	14/05/2023	53		MULT 2/2 Expected (	31/12/2023	Works in Progress
PDP2359	Percy Doyle Soccer Irrigation Network	75,000	70,901	1/10/2022	1/12/2022	100		LRCI-P3 Actual Com	28/10/2022	Works Completed
PDP2361	Gascoyne Park Iron Filter Installation	147,658	145,389	1/08/2022	16/12/2022	100		LRCI-P3 Actual Com	28/10/2022	Works Completed
PDP2362	Warwick NORTH Cluster Pk Revital -DESIGN	30,000	29,945			0		MULT 1/2		Design Phase
PDP2363	Greenwood N/E Cluster Pk Revital -DESIGN	18,773	18,960			0		MULT 1/2		Design Phase
PDP2364	Whitfords West Pk Amenity Improv DESIGN	25,000	21,629			0		MULT 1/2		Design Phase
PDP2371	Chichester Park Skate & Play - DESIGN	75,000	21,948			0		MULT 1/3		Concept Design
	Program Totals:	**3,556,115**	**2,872,631**							

FNM Foreshore & Natural Areas Management Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FNM2051	Coastal & Foreshore Fencing Renewal Prog	120,000	117,213	1/10/2022	31/10/2022	100		Actual Completion	21/11/2022	Works Completed
FNM2058	Conservation Reserves Interpretive Signa	20,000	16,361	15/03/2023	15/05/2023	100		Actual Completion	3/02/2023	Works Completed
FNM2076	Natural Areas Asset Program	30,000	4,386	1/05/2023	30/06/2023	100		Actual Completion	9/06/2023	Works Completed
FNM2085	Craigie OS Bushland Path Renewals	100,000	49,180	1/03/2023	30/06/2023	85		Expected Completion	13/09/2023	Works in Progress

FNM Foreshore & Natural Areas Management Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FNM2095	Mullaloo North Beach Connection DESIGN	20,000	15,950			0		MULT 1/2		Design Phase
FNM2102	Duffy House Fencing	65,000	58,305	1/03/2023	31/03/2023	100		Actual Completion	15/06/2023	Works Completed
FNM2103	Coastal and Estuarine Mitigation Program	22,778	0			0		MULT 1/3		Works Phased
	Program Totals:	**377,778**	**261,394**							

PEP Parks Equipment Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PEP2044	Universal Access Paths Program	145,092	101,618	1/07/2022	30/06/2023	100		Actual Completion	9/06/2023	Works Completed
PEP2075	Parks Asset Replacement / Renewal	60,000	62,210	13/09/2022	18/06/2023	100		Actual Completion	30/06/2023	Works Completed
PEP2517	Tennis Court Resurfacing Program	120,000	100,099	4/10/2021	29/04/2023	100		Actual Completion	3/04/2023	Works Completed
PEP2521	McKirdy Park Playspace Renewal	87,000	90,035	21/11/2022	14/02/2023	100		Actual Completion	9/12/2022	Works Completed
PEP2619	Bollard And Fencing Renewal Program	50,000	53,861	1/03/2023	31/05/2023	100		Actual Completion	28/04/2023	Works Completed
PEP2625	Glenmere Park Playspace Renewal	34,400	80,847	14/04/2023	31/07/2023	100		Actual Completion	22/05/2023	Works Completed
PEP2626	Naturaliste Pk Playspace Renewal -DESIGN	8,000	5,006			0		MULT 1/2		Quotation Phase
PEP2629	Cricket Infrastructure Renewal City Wide	66,000	67,033	1/09/2022	15/11/2022	100		Actual Completion	10/02/2023	Works Completed
PEP2635	Wentworth Park Playspace Renewal	146,000	127,024	14/05/2022	30/09/2022	100		Actual Completion	31/08/2022	Works Completed
PEP2638	Park Seating Renewal City Wide	45,702	49,654	18/10/2022	31/05/2023	100		Actual Completion	30/06/2023	Works Completed
PEP2644	Park Vehicle Entry Renewal City Wide	185,000	82,060	1/10/2022	31/05/2023	100		Actual Completion	30/06/2023	Works Completed
PEP2707	Whitfords Nodes Pk Health & Wellbeing Hu	414,184	198,454	1/07/2022	15/06/2023	95		Expected Completion	31/07/2023	Works in Progress
PEP2762	Oleaster Park Playspace Renewal - DESIGN	8,000	5,695			0		MULT 1/2		Quotation Phase
PEP2763	Kanangra Park Playspace Renewal	1,117	3,836	21/02/2024	21/03/2024	0		MULT 1/2		Concept Design
PEP2776	Shade Sail Program	34,585	36,684	14/11/2022	14/01/2023	100		Actual Completion	22/11/2022	Works Completed
PEP2786	Castlecrag Playspace Renewal	120,900	113,102	30/04/2023	30/06/2023	100		Actual Completion	28/04/2023	Works Completed
PEP2787	Basketball Pad Replacement Program	17,255	17,255	4/10/2021	31/08/2022	100		Actual Completion	28/02/2023	Works Completed
PEP2791	Ocean Reef Park Playspace Renewal	120,900	115,443	7/10/2022	28/02/2023	100		Actual Completion	28/02/2023	Works Completed
PEP2795	Flinders Park Playspace Renewal	140,900	137,714	14/11/2022	31/03/2023	100		Actual Completion	29/03/2023	Works Completed
PEP2796	Gerda Park Playspace Renewal	0	6,166	1/05/2023	30/09/2023	0		MULT 1/2		Quotation Phase
PEP2802	Lakevalley Park Playspace Renewal	120,900	111,303	14/01/2023	14/03/2023	100		Actual Completion	3/03/2023	Works Completed
PEP2804	Melene Park Playspace Renewal	150,900	148,734	1/10/2022	30/11/2022	100		Actual Completion	19/01/2023	Works Completed
PEP2805	Legana Park Playspace Renewal - DESIGN	0	4,994			0		MULT 1/2		Design Phase
PEP2806	Glenbank Park Playspace Renewal - DESIGN	8,000	6,224			0		MULT 1/2		Design Phase
PEP2813	Greenlaw Park Playspace Renewal	140,900	140,175	1/11/2022	31/12/2022	100		Actual Completion	19/12/2022	Works Completed
PEP2814	Poseidon Park Playspace Renewal - DESIGN	8,000	4,510			0		MULT 1/2		Quotation Phase
PEP2815	Baltusrol Pk Playspace Renewal - DESIGN	8,000	6,071			0		MULT 1/2		Design Phase

PEP Parks Equipment Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PEP2847	Galston Park Playspace Renewal	140,900	141,497	1/11/2022	14/04/2023	100		Actual Completion	3/03/2023	Works Completed
PEP2848	Water Tower Pk Playspace Renewal -DESIGN	0	937			0		MULT 1/2		Design Phase
PEP2851	Admiral Park Playspace Renewal - DESIGN	8,000	2,165			0		MULT 1/2		Quotation Phase
PEP2852	Hillarys Park Playspace Renewal - DESIGN	8,000	3,657			0		MULT 1/2		Quotation Phase
PEP2853	BMX Track Upgrades	509,474	421,835	21/07/2021	31/07/2023	67		Expected Completion	29/02/2024	Works in Progress
PEP2855	Nanika Pk Playspace Installaion - DESIGN	8,000	2,399			0		MULT 1/2		Design Phase
PEP2860	Barridale Park additional Cricket Nets	88,703	88,703	1/04/2022	31/08/2022	100		Actual Completion	2/11/2022	Works Completed
PEP2862	Sir James McCusker - Place of Reflection	47,000	37,964	1/09/2022	30/10/2022	100		Actual Completion	21/10/2022	Works Completed
PEP2865	West Coast / Troy Ave Fountain & Shower	30,000	24,903	7/02/2023	7/04/2023	100		Actual Completion	30/05/2023	Works Completed
	Program Totals:	**3,081,812**	**2,599,864**							

SSE Streetscape Enhancement Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SSE2055	Streetscape Renewal Program	381,732	221,560	1/05/2022	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
SSE2056	City Centre Streetscape Renewal Program	1,045,290	924,905	1/05/2022	21/05/2023	100		Actual Completion	1/06/2023	Works Completed
SSE2057	Leafy City Program	604,000	465,066	1/07/2022	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
SSE2059	Joondalup Drive Streetscape Upgrades	455,693	345,315	1/05/2022	30/06/2023	33		Expected Completion	30/06/2024	Works in Progress
	Program Totals:	**2,486,715**	**1,956,846**							

LTM Local Traffic Management Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
LTM2003	Bus Shelter/Stops Program	45,109	63,840	1/07/2022	30/06/2023	100		Actual Completion	3/04/2023	Works Completed
LTM2126	Electra Street Intersection Treatment	174,297	174,297	18/07/2022	28/10/2022	100		Actual Completion	14/10/2022	Works Completed
LTM2132	Minor Road Safety Improvements	50,000	48,141	1/06/2022	30/06/2023	100		Actual Completion	31/03/2023	Works Completed
LTM2174	Selkirk Drv - Connolly Drv to Inez Pass	266,662	266,662	1/08/2022	30/09/2022	100		Actual Completion	2/09/2022	Works Completed
LTM2185	Castlecrag/Henderson Intersection Upgrad	45,000	34,868	15/05/2023	16/06/2023	60		Expected Completion	31/07/2023	Works in Progress
LTM2190	Creaney / Kidbrooke Pedestrian Crossings	25,216	30,516	25/07/2022	31/08/2022	100		Actual Completion	14/10/2022	Works Completed
LTM2191	Camberwarra School Crossing Upgrade	40,000	4,152	11/04/2023	9/05/2023	0		Expected Completion	27/10/2023	Design Phase
LTM2192	Erindale Road School Crossing Upgrade	105,000	4,570	11/04/2023	26/06/2023	100		Project Withdrawn	3/05/2023	Project Withdrawn
LTM2194	Scaphella/Meridian Intersection Upgrade	73,473	74,779	5/12/2022	14/02/2023	100		LRCI-P3 Actual Com	19/12/2022	Works Completed
LTM2195	Cowper/Parker Intersection Upgrade	150,000	16,729	8/05/2023	30/06/2023	0		Expected Completion	31/10/2023	Works Programed

LTM Local Traffic Management Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
LTM2201	Trappers Drive Intersections Upgrades	205,000	197,953	11/04/2023	16/06/2023	100		LRCI-P3 Actual Comp	3/02/2023	Works Completed
	Program Totals:	**1,179,757**	**916,505**							

SBS Blackspot Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SBS2037	Marmion / McWhae Intersection Upgrade	243,882	226,467	6/09/2021	24/12/2021	100		FBS Actual Completi	30/06/2022	Works Completed
SBS2090	Marmion Avenue and Cambria Street	2,965	2,965	18/10/2021	24/12/2021	100		FBS Actual Completi	4/03/2022	Works Completed
SBS2091	Marmion Ave and Coral St Intersection	378,631	102,406	20/02/2023	30/12/2023	0		FBS MULT 2/3		Design Phase
SBS2092	Marmion Ave and Forrest Rd Intersection	681,705	11,697	11/04/2023	31/05/2024	0		FBS MULT 2/3		Design Phase
SBS2093	Ocean Reef Rd and Gwendoline Dr	263,200	4,685	13/03/2023	31/05/2024	0		MULT 2/3		Design Phase
SBS2094	Joondalup/Lakeside South Traffic Signals	15,000	874	3/04/2023	5/05/2023	100		Actual Completion	9/06/2023	Works Completed
SBS2095	Hepburn/Amalfi Roundabout Improv -DESIGN	25,000	22,066	31/07/2023	27/10/2023	0		MULT 1/2		Design Phase
SBS2096	Hepburn/Karuah Inter Upgrade - DESIGN	30,000	15,365	14/08/2023	10/11/2023	0		MULT 1/2		Design Phase
	Program Totals:	**1,640,383**	**386,524**							

PFP Parking Facilities Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PFP2066	Pinnaroo Point Pking Improvements	68,428	64,224	13/09/2021	30/06/2024	33		Multi-Year Project		Works in Progress
PFP2084	Prince Regent Park Parking Improvements	275,000	260,054	21/11/2022	15/06/2023	100		LRCI-P3 Actual Comp	20/06/2023	Works Completed
PFP2087	Juniper Park Parking Improvements	45,000	49,053	10/01/2023	15/03/2023	100		LRCI-P3 Actual Comp	24/03/2023	Works Completed
PFP2098	Warrigal Park Parking Improvements	200,633	199,741	28/11/2022	27/01/2023	100		LRCI-P3 Actual Comp	23/11/2022	Works Completed
PFP2100	Parnell Avenue PAW Parking Installation	220,000	202,636	12/12/2022	15/03/2023	100		LRCI-P3 Actual Comp	2/05/2023	Works Completed
PFP2101	St Patricks PAW Parking Installation	95,000	93,555	12/12/2022	26/05/2023	100		LRCI-P3 Actual Comp	28/02/2023	Works Completed
	Program Totals:	**904,061**	**869,263**							

RDC Major Road Construction Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RDC2003	Bridge & Underpass Refurbishment Program	25,000	10,166	1/06/2022	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
RDC2008	Major Road & Intersection Improvement Pr	75,000	28,543	1/07/2022	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
RDC2020	Warwick Rd /Erindale Rd Intersect Upgrad	-10,110	-10,015	2/08/2021	24/12/2021	100		MRRG Actual Compl	20/12/2021	Works Completed

RDC Major Road Construction Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RDC2021	Whitfords Ave / Northshore Dr Roundabou	-6,836	-6,836	4/01/2021	31/05/2021	100		MRRG Actual Compl	30/06/2021	Works Completed
RDC2024	Shenton Avenue Upgrade DESIGN	683,850	563,300			100		MRRG Actual Compl	20/06/2023	Works Completed
RDC2025	Whitfords Ave/Gibson Ave Int. Upgrade	1,407,858	666,309	14/11/2022	30/06/2023	60		MRRG MULT 3/3 Exp	30/09/2023	Works in Progress
RDC2026	Whitfords Ave/Kingsley Dr Int. Upgrade	717,962	650,924	14/11/2022	14/04/2023	90		MRRG MULT 3/3 Exp	31/08/2023	Works in Progress
RDC2027	Joondalup Dr/Hodges Dr Int. Upgrade	183,850	64,452	8/03/2024	28/06/2024	0		MRRG MULT 2/3		Design Phase
RDC2028	Mullaloo Drive Retaining Wall	104,176	80,770	9/01/2023	3/03/2023	100		MULT 2/2 Actual Con	22/02/2023	Works Completed
RDC2030	Moolanda Boulevard Pedestrian Footbridge	200,000	43,725			50		Multi-Year Project		Design Phase
RDC2031	Hepburn Ave - Lilburne to Walter Padbury	50,000	1,227	1/07/2024	31/12/2024	0		Multi-Year Project		Investigation Phase
	Program Totals:	**3,430,750**	**2,092,567**							

FPN New Path Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPN2011	Minor Pathway Facilities	20,000	6,128	19/09/2022	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
FPN2152	Kinross Drive	25,000	16,633	19/12/2022	30/06/2023	100		Actual Completion	14/06/2023	Works Completed
FPN2237	Barradine Way	32,000	53,433	11/04/2023	9/05/2023	100		Actual Completion	30/06/2023	Works Completed
FPN2240	Burns Beach to Mindarie DUP Revegatition	100,000	100,113	1/07/2019	30/06/2025	90		Multi-Year Project		Works in Progress
FPN2248	Waterford Drive to Fenton Way	11,000	10,229	19/09/2022	31/03/2023	100		Actual Completion	31/05/2023	Works Completed
FPN2250	Oakland Hills / Delamere Roundabout Path	16,500	17,507	19/09/2022	30/04/2023	100		Actual Completion	6/06/2023	Works Completed
FPN2275	Sycamore Drive - Tecoma St	97,522	103,276	19/09/2022	7/10/2022	100		MULT 2/2 Actual Con	18/11/2022	Works Completed
FPN2289	Colac Way	20,000	26,279	19/09/2022	7/10/2022	100		Actual Completion	18/11/2022	Works Completed
FPN2291	Dromana Place	47,000	0	11/04/2023	9/05/2023	0		Expected Completion	27/10/2023	Design Phase
FPN2292	Marmion Ave (Prendiville to Shenton)	10,262	10,262	27/09/2021	26/11/2021	100		LRCI -P2 Actual Com	30/06/2022	Works Completed
FPN2298	Eddystone Avenue Shared Path	830,000	418,545	3/04/2023	31/07/2023	45		MULT 1/2		Works in Progress
FPN2299	Hillarys Cycle Network Expansion	385,000	93,954	21/08/2023	21/02/2025	0		Multi-Year Project		Design Phase
	Program Totals:	**1,594,284**	**856,359**							

FPR Path Replacement Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPR2001	Pathway Replacement Program	121,904	156,869	1/06/2022	30/06/2023	100		LRCI-P3 Actual Com	30/06/2023	Works Completed
FPR2018	Pedestrian Accessibility Improvements	40,000	52,999	10/10/2022	30/06/2023	100		LRCI-P3 Actual Com	30/06/2023	Works Completed
FPR2253	Kennedya Drive	165,000	126,658	11/04/2023	9/05/2023	100		Actual Completion	20/06/2023	Works Completed

FPR Path Replacement Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPR2256	Joondalup Drive - Shenton to Moore	250,000	308,194	11/04/2023	9/05/2023	100		Actual Completion	30/06/2023	Works Completed
FPR2268	Marmion Ave - Edinburgh to Burns Beach	365,131	1,537	7/11/2022	14/04/2023	0		Expected Completion	30/09/2023	Works Programed
FPR2283	Joondalup Drv - Treetop to Wedgewood	500,000	250,377	27/02/2023	26/05/2023	85		LRCI-P3 Expected C	10/08/2023	Works in Progress
FPR2292	Beaumaris Park & Copeland Gardens	185,000	187,358	8/05/2023	30/06/2023	100		Actual Completion	28/02/2023	Works Completed
FPR2293	Connolly Drive - Sussex to Burns Beach	250,000	242,944	1/05/2023	30/06/2023	100		Actual Completion	12/06/2023	Works Completed
FPR2294	Joondalup Drive - Clarke to Collier	220,000	166,519	8/05/2023	30/06/2023	100		Actual Completion	2/05/2023	Works Completed
	Program Totals:	**2,097,035**	**1,493,455**							

SWD Stormwater Drainage Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SWD2001	Stormwater Drainage Upgrades	220,000	213,008	1/07/2022	15/07/2023	100		Actual Completion	30/06/2023	Works Completed
SWD2211	Stormwater Renewal Program	46,328	41,535	10/10/2022	30/06/2023	100		Actual Completion	30/05/2023	Works Completed
SWD2221	Johnson Crescent Drainage Improvements	40,000	894	1/04/2023	30/06/2023	100		Project Withdrawn	30/06/2023	Project Withdrawn
SWD2227	Stanford Park Sump Beautification	168,427	198,295	1/11/2022	10/03/2023	100		MULT 2/2 Actual Con	7/03/2023	Works Completed
SWD2228	Quay Court Sump Retaining Wall Repair	4,954	4,954	15/12/2021	15/02/2022	100		Actual Completion	30/06/2022	Works Completed
SWD2231	Sump Beautification - Minor Sites	250,000	71,753	1/09/2022	30/06/2023	44		LRCI-P3 Expected C	29/12/2023	Works in Progress
SWD2233	Noal Gannon Pk Sump Beautifi - DESIGN	2,500	990	1/07/2022	30/06/2023	0		MULT 1/2		Design Phase
SWD2234	Brazier Park Sump Beautification -DESIGN	2,500	2,022	1/07/2022	30/06/2023	0		MULT 1/2		Design Phase
	Program Totals:	**734,709**	**533,451**							

STL Lighting Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
STL2002	Path and Public Access Way Lighting	50,000	63,478	1/07/2021	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
STL2003	Joondalup City Centre Lighting	50,000	39,538	1/11/2017	30/06/2024	60		Multi-Year Project		Works in Progress
STL2005	Arterial & Urban Road Street Lighting	138,289	114,644	1/07/2022	30/06/2023	75		Expected Completion	31/08/2023	Works in Progress
STL2052	Lighting Infrastructure Renewal Program	187,589	146,587	1/07/2021	30/06/2023	13		Expected Completion	30/09/2023	Works in Progress
STL2092	MacDonald Park Floodlighting	564,426	549,766	10/01/2022	30/04/2023	100		Actual Completion	26/04/20203	Works Completed
STL2111	Candlewood Park Pathway Lighting	60,020	55,341	1/04/2022	30/04/2023	100		Actual Completion	30/06/2023	Works Completed
STL2112	Blue Mountain Drive Lighting Improvement	103,463	75,509	20/04/2022	30/06/2023	95		Expected Completion	30/09/2023	Works in Progress
STL2113	Camberwarra Park Lighting Improvements	47,000	31,329	15/04/2023	15/06/2023	100		Actual Completion	14/06/2023	Works Completed
STL2114	Geneff Park Lighting Improvements	50,000	16,764	1/05/2023	25/06/2023	80		Expected Completion	31/07/2023	Works in Progress

STL Lighting Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
STL2115	Craigie PAWs Lighting Improvements	45,000	21,707	1/02/2023	15/02/2023	100		Actual Completion	24/01/2023	Works Completed
STL2116	Percy Doyle Carpark Lighting Improvement	60,000	65,301	15/04/2023	25/05/2023	100		Actual Completion	26/05/2023	Works Completed
STL2119	Glengarry Park Tennis Court Lighting Imp	25,000	19,077	15/05/2023	30/06/2023	100		Actual Completion	20/02/2023	Works Completed
	Program Totals:	**1,380,787**	**1,199,041**							

RPR Road Preservation & Resurfacing Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR2004	Road Preservation & Resurfacing Program	220,000	131,473	1/07/2022	30/06/2024	100		Actual Completion	30/06/2023	Works Completed
RPR3049	Hawkins Avenue	155,000	141,431	1/04/2023	30/06/2023	100		Actual Completion	29/06/2023	Works Completed
RPR3056	Lyell Grove	102,000	75,583	1/04/2023	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
RPR3133	Parker Avenue	297,332	0	8/05/2023	30/06/2023	0		Expected Completion	30/10/2023	Works Programed
RPR3153	Ballantine Rd - Ellersdale Av to Warwic	0	-6,125	1/01/2022	31/03/2022	100		Actual Completion	9/04/2022	Works Completed
RPR3154	Calectasia St - Marlock Drv to Leschenau	-386	-72	1/01/2022	31/03/2022	100		Actual Completion	22/03/2022	Works Completed
RPR3156	Everard Close	60,000	45,416	1/04/2023	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
RPR3170	Allenswood / Blackall Roundabout	75,000	55,604	1/01/2023	31/03/2023	100		Actual Completion	16/03/2023	Works Completed
RPR3171	Coolibah / Orkney Roundabout	2,608	2,608	1/01/2022	31/03/2022	100		Actual Completion	26/02/2022	Works Completed
RPR3174	Meryll Place	285	285	1/04/2022	30/06/2022	100		Actual Completion	8/06/2022	Works Completed
RPR3175	Wittenoom Place	7,232	4,845	1/04/2022	30/06/2022	100		Actual Completion	7/06/2022	Works Completed
RPR3176	Vigors Court	7,900	581	1/04/2022	30/06/2022	100		Actual Completion	7/06/2022	Works Completed
RPR3178	Barre Place	5,905	0	1/04/2022	30/06/2022	100		Actual Completion	8/06/2022	Works Completed
RPR3181	Seacrest Drive - Reef Ct to Parnell Ave	0	-2,125	1/01/2022	31/03/2022	100		Actual Completion	15/05/2022	Works Completed
RPR3189	Gibson / Giles Roundabout	-482	-482	1/10/2021	31/12/2021	100		Actual Completion	12/12/2021	Works Completed
RPR3206	Maritana Road	633	403	1/04/2022	30/06/2022	100		Actual Completion	30/05/2022	Works Completed
RPR3207	Koombana Wy - Dorset St to Batavia Pl	5,655	4,390	1/04/2022	31/07/2022	100		Actual Completion	30/06/2022	Works Completed
RPR3208	Volute Place	863	0	1/04/2022	30/06/2022	100		Actual Completion	16/05/2022	Works Completed
RPR3213	Cord Street (Eastbound)	0	938	17/01/2022	11/03/2022	100		Actual Completion	27/05/2022	Works Completed
RPR3216	Candlewood / Brienz Roundabout	0	1,877	1/01/2022	31/03/2022	100		Actual Completion	23/01/2022	Works Completed
RPR3218	Sunlander / Citadal Roundabout	4,276	4,816	1/10/2021	31/12/2021	100		Actual Completion	8/05/2022	Works Completed
RPR3219	Sunlander / Currambine Roundabout	14,957	13,457	1/10/2021	31/07/2022	100		Actual Completion	30/06/2022	Works Completed
RPR3222	Joondalup Drv (SB) - Petrol Entry Cord	4,304	4,618	1/01/2022	1/01/2022	100		Actual Completion	6/04/2022	Works Completed
RPR3224	Joondalup Drv (NB)Injune Wy to Hodges Dr	3,020	3,020	1/01/2022	16/05/2022	100		Actual Completion	30/06/2022	Works Completed
RPR3226	Joondalup Drv(SB)-Petrol St Wedgewood Dr	6,456	6,456	1/01/2022	31/03/2022	100		Actual Completion	22/03/2022	Works Completed
RPR3230	Shenton Ave (WB) - McLarty Ave to Joonda	8,608	8,608	1/01/2022	31/03/2022	100		Actual Completion	16/02/2022	Works Completed

RPR Road Preservation & Resurfacing Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3231	Shenton Ave (WB) - Grand Blvd to McLarty	-1,560	-1,560	1/10/2021	31/12/2021	100		Actual Completion	16/02/2022	Works Completed
RPR3232	Kingsley Drv - Forest Hill Drv to Creane	-2,000	-2,000	1/07/2021	30/09/2021	100		Actual Completion	30/09/2021	Works Completed
RPR3233	Matipo Close	973	225	1/04/2022	30/06/2022	100		Actual Completion	15/06/2022	Works Completed
RPR3237	Buckthorn Way and Buckthorn Court	1,356	0	1/10/2021	31/12/2021	100		Actual Completion	13/05/2022	Works Completed
RPR3238	Margery Close	32,413	31,538	1/07/2022	30/09/2022	100		Actual Completion	25/07/2022	Works Completed
RPR3239	Milton Court	31,199	30,298	1/07/2022	30/09/2022	100		Actual Completion	25/07/2022	Works Completed
RPR3240	Fantome Rd - Electra St to Britannia Wy	102,997	102,997	18/07/2022	28/10/2022	100		Actual Completion	14/10/2022	Works Completed
RPR3241	Lockeville Close	49,736	49,053	1/07/2022	30/09/2022	100		Actual Completion	10/08/2022	Works Completed
RPR3242	Woodbridge Mews	46,703	45,571	1/07/2022	30/09/2022	100		Actual Completion	10/08/2022	Works Completed
RPR3243	Cowalla Gardens	63,033	61,677	1/07/2022	30/09/2022	100		Actual Completion	11/08/2022	Works Completed
RPR3244	Tranby Court	39,633	38,713	1/07/2022	30/09/2022	100		Actual Completion	10/08/2022	Works Completed
RPR3245	Newtown Grove	38,889	38,199	1/07/2022	30/09/2022	100		Actual Completion	10/08/2022	Works Completed
RPR3246	Harrier Way	142,336	141,783	1/07/2022	30/09/2022	100		Actual Completion	12/08/2022	Works Completed
RPR3247	Country Club Boulevard	290,400	251,753	1/07/2022	30/09/2022	100		RTR Actual Completi	7/10/2022	Works Completed
RPR3248	Fairway Cir - Country Club to Royal Melb	81,156	80,839	1/07/2022	30/09/2022	100		RTR Actual Completi	7/10/2022	Works Completed
RPR3249	Oakmont Turn	70,086	69,798	1/07/2022	30/09/2022	100		Actual Completion	26/08/2022	Works Completed
RPR3250	St Michaels Avenue	85,400	80,995	1/07/2022	30/09/2022	100		RTR Actual Completi	9/09/2022	Works Completed
RPR3251	Hodges Drv (EB) - Marmion to Chantilly	123,038	83,440	1/10/2022	31/12/2022	100		MRRG Actual Compl	24/11/2022	Works Completed
RPR3252	Chadstone Rd - Atwick to Eddystone (S)	120,065	119,719	1/07/2022	30/09/2022	100		Actual Completion	26/08/2022	Works Completed
RPR3253	Bainbridge Mews and Oriana Pl Laneways	55,000	38,524	1/04/2023	30/06/2023	100		Actual Completion	18/05/2023	Works Completed
RPR3254	Tarata Court	37,869	36,961	1/07/2022	30/09/2022	100		Actual Completion	8/09/2022	Works Completed
RPR3255	Mandara Court	62,310	57,428	1/10/2022	31/12/2022	100		Actual Completion	8/09/2022	Works Completed
RPR3256	Bernedale Wy - Poynter Dr to Langholm Pl	161,001	160,540	1/10/2022	31/12/2022	100		Actual Completion	5/10/2022	Works Completed
RPR3257	Sillmon Way	83,918	77,621	1/10/2022	31/12/2022	100		Actual Completion	5/10/2022	Works Completed
RPR3258	Jope Place	87,000	80,362	1/10/2022	31/12/2022	100		Actual Completion	5/10/2022	Works Completed
RPR3259	Elmton Court	34,000	15,573	1/10/2022	31/12/2022	100		Actual Completion	28/10/2022	Works Completed
RPR3260	Mapleton Place	106,750	93,770	1/10/2022	31/12/2022	100		Actual Completion	13/10/2022	Works Completed
RPR3261	St Andrews Way	168,000	159,681	1/10/2022	31/12/2022	100		Actual Completion	2/11/2022	Works Completed
RPR3262	Stillwater Way	189,600	180,087	1/10/2022	31/12/2022	100		Actual Completion	20/10/2022	Works Completed
RPR3263	Joondalup Drv (NB) - Petrol Stn to Dan M	97,221	76,436	1/10/2022	31/12/2022	100		MRRG Actual Compl	25/11/2022	Works Completed
RPR3264	Amber Grove	68,700	44,529	1/10/2022	31/12/2022	100		Actual Completion	5/10/2022	Works Completed
RPR3265	Pimelia Court	72,200	71,542	1/01/2023	31/03/2023	100		Actual Completion	31/05/2023	Works Completed
RPR3266	Pullan Place	124,400	128,666	1/01/2023	31/03/2023	100		Actual Completion	12/04/2023	Works Completed
RPR3268	Melaleuca Drive	148,400	175,973	1/01/2023	31/03/2023	100		Actual Completion	20/04/2023	Works Completed

RPR Road Preservation & Resurfacing Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3269	Kurrajong Place	183,700	210,424	1/01/2023	31/03/2023	100		Actual Completion	31/03/2023	Works Completed
RPR3270	Lambertia Street	108,200	128,375	1/01/2023	31/03/2023	100		Actual Completion	2/05/2023	Works Completed
RPR3273	Allenswood (NB) - Blackall to Hepburn	116,200	169,181	1/01/2023	31/03/2023	100		RTR Actual Completi	17/03/2023	Works Completed
RPR3274	Allenswood (NB) - Blackall to Leschenau	189,000	200,115	1/01/2023	31/03/2023	100		RTR Actual Completi	15/03/2023	Works Completed
RPR3275	Allenswood / Merivale Roundabout	63,000	48,009	1/01/2023	31/03/2023	100		RTR Actual Completi	15/03/2023	Works Completed
RPR3276	Warwick Rd (EB) - Erindale to Wanneroo	268,360	282,612	1/01/2023	5/04/2023	100		MRRG Actual Compl	6/04/2023	Works Completed
RPR3277	Gilmerton Way	93,200	108,031	1/01/2023	31/03/2023	100		Actual Completion	27/04/2023	Works Completed
RPR3280	Wirilda Crescent	212,200	197,842	1/04/2023	30/06/2023	100		Actual Completion	1/05/2023	Works Completed
RPR3281	Orbell Road	130,400	112,545	1/01/2023	31/03/2023	100		RTR Actual Completi	3/03/2023	Works Completed
RPR3282	Nimrod Place	99,000	100,989	1/04/2023	30/06/2023	100		Actual Completion	15/05/2023	Works Completed
RPR3283	Mawson Cr - David Cr to David Cr	127,600	110,089	1/04/2023	30/06/2023	100		Actual Completion	16/05/2023	Works Completed
RPR3284	Buchan Place	80,000	80,801	1/04/2023	30/06/2023	100		Actual Completion	17/05/2023	Works Completed
RPR3285	Mawson / Shackleton Roundabout	260,000	5,532	27/02/2023	30/06/2023	100		LRCI-P3 Actual Com	23/06/2023	Works Completed
RPR3286	Joondalup Drv (NB) - Sundew to Injune	123,105	81,782	1/10/2022	31/12/2022	100		MRRG Actual Compl	26/11/2022	Works Completed
RPR3287	Joondalup Drv (SB) - Moore to Kennedya	102,077	108,112	1/10/2022	31/12/2022	100		MRRG Actual Compl	23/11/2022	Works Completed
RPR3289	Grand Blvd / Boas / McLarty Intersection	72,765	63,214	1/01/2023	30/04/2023	100		MRRG Actual Compl	3/04/2023	Works Completed
RPR3290	Juno Court	51,200	42,936	1/04/2023	30/06/2023	100		Actual Completion	29/06/2023	Works Completed
RPR3291	Whitfords Av - Shopping Centre RAB	80,979	115,705	1/01/2023	31/03/2023	100		MRRG Actual Compl	25/01/2023	Works Completed
RPR3292	Edith Close	77,200	55,286	1/04/2023	30/06/2023	100		Actual Completion	29/05/2023	Works Completed
RPR3293	Kylie Way	99,000	92,656	1/04/2023	30/06/2023	100		Actual Completion	21/06/2023	Works Completed
RPR3294	Becton Court	54,200	58,797	1/04/2023	30/06/2023	100		Actual Completion	1/06/2023	Works Completed
RPR3295	Hailwood Court	101,000	74,961	1/04/2023	30/06/2023	100		Actual Completion	29/06/2023	Works Completed
RPR3296	Whiley Road	163,600	139,471	1/04/2023	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
RPR3297	Peirse Way	143,000	159,687	1/04/2023	30/06/2023	100		Actual Completion	29/06/2023	Works Completed
RPR3298	Charsley Crescent	124,200	119,503	1/04/2023	30/06/2023	100		Actual Completion	28/06/2023	Works Completed
RPR3299	Mullaloo Dr - Marmion Av to Koorana Rd	191,800	166,349	1/01/2023	31/03/2023	100		RTR Actual Completi	13/02/2023	Works Completed
RPR3300	Gibson Av - Barclay Av to Warburton Av	182,200	196,968	1/01/2023	31/03/2023	100		RTR Actual Completi	29/01/2023	Works Completed
RPR3301	Seacrest Dr - Marmion Av to Reef Ct	110,200	111,948	1/01/2023	31/03/2023	100		RTR Actual Completi	15/04/2023	Works Completed
RPR3302	Hood Terrace	163,200	134,296	1/04/2023	30/06/2023	100		Actual Completion	27/06/2023	Works Completed
RPR3303	Whitfords (EB) - Trappers to Barridale	145,441	174,946	1/10/2022	31/12/2022	100		MRRG Actual Compl	21/11/2022	Works Completed
RPR3304	Whitfords (EB) - Barridale to Moolanda	280,871	270,014	1/10/2022	31/12/2022	100		MRRG Actual Compl	22/11/2022	Works Completed
RPR3308	Mandarin Court	62,000	60,167	1/07/2022	31/10/2022	100		Actual Completion	26/08/2022	Works Completed
RPR3315	Kinloch Place	86,200	81,436	1/10/2022	31/12/2022	100		Actual Completion	2/11/2022	Works Completed
RPR3323	Virgilia Street	276,200	258,917	3/04/2023	30/06/2023	100		Actual Completion	22/05/2023	Works Completed

RPR Road Preservation & Resurfacing Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3325	Maple Street	66,200	63,427	1/04/2023	30/06/2023	100		Actual Completion	15/05/2023	Works Completed
RPR3326	Turramurra Way	187,000	190,371	1/04/2023	30/06/2023	100		Actual Completion	28/04/2023	Works Completed
RPR3336	Charlton Court	114,000	90,489	1/04/2023	30/06/2023	100		Actual Completion	16/06/2023	Works Completed
RPR3373	Readshaw Rd - Marmion Ave to Barker Drv	215,000	194,214	1/07/2022	30/09/2022	100		Actual Completion	7/10/2022	Works Completed
RPR3375	Grand Blvd (NB) Collier Pass to Boas Av	135,336	101,337	1/04/2023	30/06/2023	100		MRRG Actual Compl	2/04/2023	Works Completed
RPR3376	Lakeside Dr (EB) Joondalup Dr to Deakin	102,396	66,243	1/04/2023	30/06/2023	100		MRRG Actual Compl	4/04/2023	Works Completed
	Program Totals:	**9,234,618**	**8,146,114**							

BCW Building Construction Works Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
BCW2020	Building Component Renewal Program	200,000	225,683	21/04/2022	31/10/2023	100		Actual Completion	30/06/2023	Works Completed
BCW2025	Building Capital Upgrade Works	20,000	7,766	1/02/2023	30/06/2023	100		Actual Completion	9/06/2023	Works Completed
BCW2450	Environmental Initiatives	100,000	99,520	1/12/2022	31/01/2024	100		Actual Completion	31/01/2023	Works Completed
BCW2540	Auto Door Access Control Upgrades	471,000	473,387	4/07/2022	31/05/2023	100		LRCI-P3 Actual Com	25/05/2023	Works Completed
BCW2573	Short Life Services Replacement Program	100,000	77,572	9/03/2022	31/08/2023	100		Actual Completion	30/06/2023	Works Completed
BCW2595	Christchurch Pk Chrooms Refurbish-DESIGN	30,000	21,430			0		MULT 1/2		Design Phase
BCW2620	Civic Centre Slab Waterproofing	250,000	271,427	1/05/2023	31/05/2024	25		MULT 1/2		Works in Progress
BCW2625	Ocean Reef Park Toilets and Changerooms	920,000	916,596	1/07/2022	30/06/2023	100		MULT 2/3 Actual Con	9/06/2023	Works Completed
BCW2634	Duffy House Restoration	95,445	92,415	1/04/2023	30/06/2023	100		MULT 3/3 Actual Con	23/12/2022	Works Completed
BCW2640	Percy Doyle Football/Tee Ball -DESIGN	10,000	3,018			0		MULT 2/3		Design Phase
BCW2641	Changeroom Shower Modifications	105,074	103,393	1/09/2022	31/01/2023	100		LRCI-P3 Actual Com	20/02/2023	Works Completed
BCW2650	Sorrento Football Upgrade	990,000	962,986	1/05/2022	31/01/2023	100		MULT 2/2 Actual Con	28/02/2023	Works Completed
BCW2651	Kingsley Football Club Awning	108,257	108,257	1/12/2021	31/08/2022	100		Actual Completion	27/07/2022	Works Completed
BCW2666	Craigie LC Geothermal Bore Replacement	1,411,841	1,384,343	1/10/2022	31/03/2023	90		MULT 2/2 Expected (	11/08/2023	Works in Progress
BCW2667	Joondalup Reception Centre Refurbishment	175,000	175,717	27/03/2023	30/05/2023	100		Actual Completion	31/05/2023	Works Completed
BCW2668	Flinders Park Roof Replacement	158,959	162,353	1/12/2022	31/01/2023	100		LRCI-P3 Actual Com	25/01/2023	Works Completed
BCW2669	Greenwood Scout Hall Refurb -DESIGN	40,000	5,009			0		Multi-Year Project		Design Phase
BCW2670	Duncraig Early Learning Centre UAT	100,000	14,766	1/12/2022	30/06/2023	0		Expected Completion	28/02/2024	Design Phase
BCW2671	Joondalup Undercroft Lakeside Ent DESIGN	20,000	6,770			100		Actual Completion	30/06/2023	Works Completed
BCW2672	Iluka Sports Complex Restoration Works	86,990	83,093	1/05/2022	30/09/2022	100		Actual Completion	14/10/2022	Works Completed
	Program Totals:	**5,392,566**	**5,195,501**							

MPP **Major Projects Program**

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
MPP2006	Cafes and Kiosks - Pinnaroo Point	50,000	85,770	1/10/2022	31/10/2023	4		Multi-Year Project		Works in Progress
MPP2050	Craigie Leisure Centre refurbishment	4,446,000	4,205,911	2/08/2021	31/05/2023	100		MULT 2/2 Actual Con	18/05/2023	Works Completed
MPP2058	Chichester Park Clubroom Redevelopment	3,916,000	3,796,138	15/10/2020	31/05/2023	100		MULT 3/3 Actual Con	30/04/2023	Works Completed
MPP2076	Sorrento SLSC Redevelopment	10,000	9,120	1/10/2022	31/05/2027	0		Multi-Year Project		Design Phase
MPP2077	Cafes/Kiosks/Restaurants Burns Beach	95,000	0	4/12/2023	30/06/2025	0		Multi-Year Project		Design Phase
MPP2080	Burns Beach Coastal Node Redevelopment	15,000	0			0		Multi-Year Project		Works Phased
	Program Totals:	**8,532,000**	**8,096,938**							
	Grand Totals:	**45,623,370**	**37,476,454**							

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2595		
Project Name	Christchurch Pk Chrooms Refurbishment		
Project Description	Refurbishment of toilet/changeroom. Works include new storage area.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	Multi Year 1 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
22/23 Revised Budget	30,000
5 Year Capital Works Program 22/23 to 26/27	400,000
Total Project Budget	**430,000**
Prior Year Actuals	-
22/23 Actuals	21,430
Commitments	4,750
Remaining Project Balance	**403,820**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/07/2022	31/08/2022	31/08/2022	100%	
Engagement	1/10/2022	31/03/2023	31/12/2022	100%	
Detailed/Final Design	1/08/2022	30/04/2023	30/06/2023	100%	
Procurement	1/07/2023	30/09/2023		30%	
Construction	1/10/2023	30/04/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2640		
Project Name	Percy Doyle Football/Tee Ball -DESIGN		
Project Description	Upgrade of changerooms for unisex usage and construction of external park universal access toilet and additional storage facilities. Works include renewal of heating, cooling, alarm system, flooring and walls rendering as required.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year 1 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
22/23 Revised Budget	10,000
5 Year Capital Works Program 22/23 to 26/27	500,000
Total Project Budget	**510,000**
Prior Year Actuals	89,842
22/23 Actuals	3,018
Commitments	-
Remaining Project Balance	**417,140**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/01/2024	31/03/2024	31/03/2022	100%	
Engagement	1/09/2022	28/10/2022	31/10/2022	100%	
Detailed/Final Design	1/04/2024	30/06/2024		0%	
Procurement	3/04/2023	30/06/2024		0%	
Construction	TBA	TBA		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2650		
Project Name	Sorrento Football Upgrade		
Project Description	Sorrento Football Club Upgrade of female change rooms, grandstand and improved disability.		
Project Manager	Manager Asset Management	**Project Sponsor**	Manager Asset Management
Month Ending	June	**Multi Year**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Complete		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
22/23 Revised Budget	990,000
5 Year Capital Works Program 22/23 to 26/27	-
Total Project Budget	**990,000**
Prior Year Actuals	76,204
22/23 Actuals	962,986
Commitments	-
Remaining Project Balance	**- 49,190**

Sorrento Football Club

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2021	31/12/2021	31/12/2021	100%	
Engagement	1/10/2021	31/01/2022	17/12/2021	100%	
Detailed/Final Design	1/10/2021	31/01/2022	31/01/2022	100%	
Procurement	1/03/2022	30/09/2022	30/12/2022	100%	
Construction	1/05/2022	31/01/2023	28/02/2023	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2669		
Project Name	Greenwood Scout Hall Refurbishment		
Project Description	Refurbishment works at Greenwood Scout Hall and minor works at Calecstacia Hall funded from State election commitments.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
22/23 Revised Budget	40,000
5 Year Capital Works Program 22/23 to 26/27	540,000
Total Project Budget	**580,000**
Prior Year Actuals	-
22/23 Actuals	5,009
Commitments	11,250
Remaining Project Balance	**563,741**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/10/2022	30/06/2023	30/06/2023	100%	
Engagement	1/01/2023	30/06/2023	30/06/2023	100%	
Detailed/Final Design	1/06/2023	30/09/2023		80%	
Procurement	29/09/2023	29/12/2023		0%	
Construction	1/01/2024	30/06/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	FPN2299		
Project Name	Hillarys Cycle Network Expansion		
Project Description	Design upgrades for coastal shared path improvements, from Hillarys to Burns Beach.		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year 2 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	240,000
22/23 Revised Budget	385,000
5 Year Capital Works Program 22/23 to 26/27	6,564,000
Total Project Budget	**7,189,000**
Prior Year Actuals	40,575
22/23 Actuals	93,954
Commitments	-
Remaining Project Balance	**7,054,471**

Coastal SP Upgrade - Southern Section

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement	TBA	TBA		0%	
Detailed/Final Design	7/11/2022	16/06/2023	26/06/2023	100%	
Procurement	1/12/2023	29/03/2024		0%	
Construction	6/05/2024	25/10/2024		0%	

Coastal SP Upgrade - Northern Section

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement	TBA	TBA		0%	
Detailed/Final Design	12/06/2023	12/04/2024		15%	
Procurement	5/08/2024	25/10/2024		0%	
Construction	2/12/2024	30/05/2025		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Hepburn SP Upgrade - Whitfords to Gibson

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	23/12/2022	17/08/2022	100%	
Engagement	TBA	TBA		0%	
Detailed/Final Design	9/01/2023	2/05/2023	2/06/2023	100%	
Procurement	5/05/2023	25/08/2023		15%	
Construction	28/08/2023	1/12/2023		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2050		
Project Name	Craigie Leisure Centre refurbishment		
Project Description	Extension to gym, group fitness and creche areas and additional car parking.		
Project Manager	Manager Leisure and Cultural Services	**Project Sponsor**	Director Corporate Services
Month Ending	June	**Multi Year**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Complete		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	4,881,035
22/23 Revised Budget	4,446,000
5 Year Capital Works Program 22/23 to 26/27	-
Total Project Budget	**9,327,035**
Prior Year Actuals	4,677,256
22/23 Actuals	4,205,911
Commitments	17,025
Remaining Project Balance	**426,843**

Craigie Leisure Centre Refurbishment

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/02/2016	31/03/2017	31/03/2017	100%	
Engagement	1/08/2015	30/08/2015	10/08/2015	100%	
Detailed/Final Design	1/05/2020	27/11/2020	20/11/2020	100%	
Procurement	6/02/2021	30/06/2021	16/06/2021	100%	
Construction	2/08/2021	31/05/2023	18/05/2023	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2058		
Project Name	Chichester Park Clubroom Redevelopment		
Project Description	Chichester Park Clubroom Redevelopment.		
Project Manager	Manager Leisure and Cultural Services	**Project Sponsor**	Director Corporate Services
Month Ending	June	**Multi Year**	Multi Year 3 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Complete		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	1,414,386
22/23 Revised Budget	3,916,000
5 Year Capital Works Program 22/23 to 26/27	-
Total Project Budget	**5,330,386**
Prior Year Actuals	1,669,482
22/23 Actuals	3,796,138
Commitments	12,280
Remaining Project Balance	**- 147,514**

Chichester Park Clubrooms

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	7/11/2017	15/07/2018	12/07/2018	100%	
Engagement	5/03/2019	15/04/2019	15/04/2019	100%	
Detailed/Final Design	1/02/2021	31/07/2021	26/07/2021	100%	
Procurement	2/08/2021	31/12/2021	17/11/2021	100%	
Construction	7/02/2022	31/05/2023	30/04/2023	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2076		
Project Name	Sorrento SLSC Redevelopment		
Project Description	Redevelopment of Sorrento Surf Live Saving Club.		
Project Manager	Manager Leisure and Cultural Services	**Project Sponsor**	Director Corporate Services
Month Ending	June	**Multi Year**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
22/23 Revised Budget	10,000
5 Year Capital Works Program 22/23 to 26/27	13,186,000
Total Project Budget	**13,196,000**
Prior Year Actuals	-
22/23 Actuals	9,120
Commitments	28,100
Remaining Project Balance	**13,158,780**

Sorrento SLSC Redevelopment

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/08/2022	30/09/2022	25/11/2022	100%	
Engagement	1/10/2022	30/11/2022	12/12/2023	55%	
Detailed/Final Design	1/08/2023	31/01/2024		0%	
Procurement	1/02/2025	30/05/2025		0%	
Construction	1/07/2025	31/05/2027		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PDP2354		
Project Name	Killen/Sycamore Amenity Upgrades		
Project Description	Upgrade of Killen Park and Sycamore Park utilising principles embedded within the Landscape Master Plan program.		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Complete		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	25,000
22/23 Revised Budget	407,411
5 Year Capital Works Program 22/23 to 26/27	-
Total Project Budget	**432,411**
Prior Year Actuals	17,588
22/23 Actuals	393,330
Commitments	-
Remaining Project Balance	**21,494**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	21/09/2021	14/11/2021	12/11/2021	100%	
Engagement	21/07/2021	7/11/2021	19/11/2021	100%	
Detailed/Final Design	2/05/2022	1/07/2022	1/07/2022	100%	
Procurement	1/07/2022	30/08/2022	9/08/2022	100%	
Construction	14/01/2023	14/03/2023	4/11/2022	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PDP2355		
Project Name	Padbury N/E Cluster Pk Revitalise		
Project Description	Revitalisation of hard and soft infrastructure at Wentworth Park along with minor improvements at Fraser Park and Byrne Park.		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Carried Forward		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
22/23 Revised Budget	674,244
5 Year Capital Works Program 22/23 to 26/27	-
Total Project Budget	**674,244**
Prior Year Actuals	32,756
22/23 Actuals	323,358
Commitments	194,087
Remaining Project Balance	**124,043**

Wentworth Pk Revitalisation of Infrastructure

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/09/2021	21/10/2021	29/07/2022	100%	
Engagement					
Detailed/Final Design	21/10/2021	21/12/2021	29/07/2022	100%	
Procurement	1/07/2022	14/10/2022	29/07/2022	100%	
Construction	1/09/2022	30/11/2022	7/11/2022	100%	

Fraser/Bryne Pks Revitalisation of Infrastructure

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	14/09/2021	14/10/2021	15/11/2021	100%	
Engagement					
Detailed/Final Design	14/10/2021	21/12/2021	24/04/2021	100%	
Procurement	14/01/2023	31/10/2023	30/06/2023	100%	
Construction	14/03/2023	14/05/2023	31/12/2023	0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2027		
Project Name	Joondalup Dr/Hodges Dr Int. Upgrade		
Project Description	Major upgrade to intersection including additional right turn lane from Hodges Dr to Joondalup Dr southbound, extension of turning pockets, upgrades to streetlight and pedestrian facilities, and improve Mitchell Fwy southbound access.		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year 2 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	1,417,200
22/23 Revised Budget	183,850
5 Year Capital Works Program 22/23 to 26/27	2,861,600
Total Project Budget	**4,462,650**
Prior Year Actuals	92,230
22/23 Actuals	64,452
Commitments	97,180
Remaining Project Balance	**4,208,788**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/02/2020	31/05/2020	31/05/2020	100%	
Engagement	NA	NA			
Detailed/Final Design	10/01/2022	29/01/2024		50%	
Procurement	30/01/2024	14/06/2024		0%	
Construction	15/07/2024	20/12/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2030		
Project Name	Moolanda Boulevard Pedestrian Footbridge		
Project Description	Renewal of the Pedestrian Footbridge over Moolanda Boulevard in Kingsley, including		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
22/23 Revised Budget	200,000
5 Year Capital Works Program 22/23 to 26/27	4,100,000
Total Project Budget	**4,300,000**
Prior Year Actuals	-
22/23 Actuals	43,725
Commitments	188,763
Remaining Project Balance	**4,067,512**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	NA	NA			
Engagement	TBA	TBA		0%	
Detailed/Final Design	9/01/2023	25/08/2023		5%	
Procurement	TBA	TBA		0%	
Construction	TBA	TBA		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Linked Projects - Ocean Reef Park

Project Code	PDP2222
Project Name	Ocean Reef Park LMP
Project Description	Upgrade of deteriorating irrigation system and associated works as part of Landscape Master Planning principles.

Project Code	PEP2791
Project Name	Ocean Reef Park Playspace Renewal
Project Description	Renewal of existing play equipment, inclusive of softfall, retaining walls, bench seating and shade trees.

Project Code	BCW2625
Project Name	Ocean Reef Park Toilets and Changerooms
Project Description	Reconstruction of toilet / changerooms.

Project Code	PDP2222		
Project Name	Ocean Reef Park LMP		
Project Description	Upgrade of deteriorating irrigation system and associated works as part of Landscape Master Planning principles.		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Complete		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	2,001
22/23 Revised Budget	788,999
5 Year Capital Works Program 22/23 to 26/27	-
Total Project Budget	**791,000**
Prior Year Actuals	28,732
22/23 Actuals	792,294
Commitments	-
Remaining Project Balance	**- 30,026**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	21/11/2021	14/02/2022	7/02/2022	100%	
Engagement	14/02/2022	14/05/2022	4/07/2022	100%	
Detailed/Final Design	14/02/2022	14/07/2022	11/04/2022	100%	
Procurement	1/08/2022	21/12/2022	14/09/2022	100%	
Construction	7/10/2022	31/05/2023	14/04/2023	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PEP2791		
Project Name	Ocean Reef Park Playspace Renewal		
Project Description	Renewal of existing play equipment, inclusive of softfall, retaining walls, bench seating and shade trees.		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Single Year
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Complete		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
22/23 Revised Budget	120,900
5 Year Capital Works Program 22/23 to 26/27	-
Total Project Budget	**120,900**
Prior Year Actuals	-
22/23 Actuals	115,443
Commitments	-
Remaining Project Balance	**5,457**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	4/07/2022	29/07/2022	1/08/2022	100%	
Engagement	14/02/2022	14/05/2022	4/07/2022	100%	
Detailed/Final Design	2/05/2022	1/07/2022	1/07/2022	100%	
Procurement	1/07/2022	21/12/2022	14/09/2022	100%	
Construction	7/10/2022	28/02/2023	28/02/2023	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2625		
Project Name	Ocean Reef Park Toilets and Changerooms		
Project Description	Reconstruction of toilet / changerooms.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Complete		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	40,000
22/23 Revised Budget	920,000
5 Year Capital Works Program 22/23 to 26/27	-
Total Project Budget	**960,000**
Prior Year Actuals	30,075
22/23 Actuals	916,596
Commitments	-
Remaining Project Balance	**13,329**

Ocean Reef Park Toilets and Changerooms - Design

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2021	31/08/2021	30/06/2022	100%	
Engagement	1/02/2022	30/04/2022	29/04/2022	100%	
Detailed/Final Design	1/09/2021	30/04/2022	29/04/2022	100%	
Procurement	1/07/2022	30/09/2022	27/09/2022	100%	
Construction	1/07/2022	30/09/2022	27/09/2022	100%	

Ocean Reef Park Toilets and Changerooms

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2021	31/08/2021	30/06/2022	100%	
Engagement	1/02/2022	30/04/2022	29/04/2022	100%	
Detailed/Final Design	1/09/2021	30/04/2022	29/04/2022	100%	
Procurement	1/07/2022	30/09/2022	27/09/2022	100%	
Construction	4/10/2022	30/06/2023	9/06/2023	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Linked Projects - Burns Beach Park

Project Code	MPP2077
Project Name	Cafes/Kiosks/Restaurants Burns Beach
Project Description	Construction of a Cafe/Kiosk/Restaurant at Burns Beach Foreshore.

Project Code	MPP2080
Project Name	Burns Beach Coastal Node Redevelopment
Project Description	Redevelopment of infrastructure the Burns Beach Coastal Node, aligning with the construction of a Cafe/Kiosk/Restaurant at Burns Beach foreshore as per the Burns Beach Master Plan.

Project Code	MPP2077		
Project Name	Cafes/Kiosks/Restaurants Burns Beach		
Project Description	Construction of a Cafe/Kiosk/Restaurant at Burns Beach Foreshore.		
Project Manager	Manager City Projects	**Project Sponsor**	Director Corporate Services
Month Ending	June	**Multi Year**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	1,300,000
22/23 Revised Budget	95,000
5 Year Capital Works Program 22/23 to 26/27	3,254,000
Total Project Budget	**4,649,000**
Prior Year Actuals	391
22/23 Actuals	-
Commitments	-
Remaining Project Balance	**4,648,609**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	TBA	TBA		0%	
Procurement	TBA	TBA		0%	
Construction	TBA	TBA		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2080		
Project Name	Burns Beach Coastal Node Redevelopment		
Project Description	Redevelopment of infrastructure the Burns Beach Coastal Node, aligning with the construction of a Cafe/Kiosk/Restaurant at Burns Beach foreshore as per the Burns Beach Master Plan.		
Project Manager	Manager City Projects	**Project Sponsor**	Director Corporate Services
Month Ending	June	**Multi Year**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	20,000
22/23 Revised Budget	15,000
5 Year Capital Works Program 22/23 to 26/27	2,900,000
Total Project Budget	**2,935,000**
Prior Year Actuals	-
22/23 Actuals	-
Commitments	-
Remaining Project Balance	**2,935,000**

Burns Beach Coastal Node - Civil

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/07/2023	1/02/2024		0%	
Procurement	1/04/2024	1/09/2024		0%	
Construction	TBA	TBA		0%	

Burns Beach Coastal Node Landscaping

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/01/2025	30/06/2025		0%	
Procurement	TBA	TBA		0%	
Construction	TBA	TBA		0%	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Payments						
EF112409	30/06/2023	49-59 FORD V8 OWNERS CLUB OF WA				69.00
			1165681 - REFUND OF HIRE FEES		69.00	
EF112123	15/06/2023	4PARK PTY LTD (FORPARK AUSTRALIA)				7,642.58
			61182 - PLAY EQUIPMENT		2,851.20	
			61183 - PLAY EQUIPMENT MAINTENANCE		2,028.40	
			61184 - PLAY EQUIPMENT MAINTENANCE		2,762.98	
EF112721	30/06/2023	A & S PUGLIA STONEMASONS				2,090.00
			406 - WALL REPAIRS 1000MM BLOCKS	VP222125	2,090.00	
EF112723	30/06/2023	ABC BLINDS & CURTAINS				1,820.00
			694738 - OTHER BUILDINGS BUDGET - EXT CONT		1,820.00	
EF112435	30/06/2023	ACTION GLASS & ALUMINIUM				3,268.47
			55237 - PENISTONE PARK CLUBROOMS		2,194.37	
			55467 - DUNCRAIG CHILD HEALTH CLINIC		635.73	
			55535 - HEATHRIDGE COMMUNITY CRNTRE		438.37	
EF112739	30/06/2023	ADAM HALL				6,270.00
			0718 - PERFORMER FOR JUNE		6,270.00	
EF112389	30/06/2023	ADRIAN HILL				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
EF112042	15/06/2023	ADSAMOTION PTY LTD (BOLLINGER THE AUTOMATIC CHOICE)				6,029.90
			28061 - REMOVED ROCKS ON THE TRACK		285.00	
			28063 - MOTOR INSTALLATION		3,622.00	
			28099 - JCM RECEIVERS & TRANSMITTER		2,122.90	
EF112453	30/06/2023	ADSAMOTION PTY LTD (BOLLINGER THE AUTOMATIC CHOICE)				285.00
			28121 - DOORS		285.00	
EF112287	15/06/2023	ADVAM PTY LTD				80.03
			C76_202303197 - CREDIT CARD TRANSACTIONS		80.03	
EF112038	15/06/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD				157,080.00
			2723189 - JOHN DEERE 6100M TRACTOR		157,080.00	
EF112434	30/06/2023	AGENT SALES & SERVICES PTY LTD				2,063.88
			069725 - PC0319 SODA ASH USA		2,222.83	
			069727 - REFERENT INVOICE 40186		-158.95	
EF112309	15/06/2023	ALBERT JACOB				450.00
			EXPENSE REIMBURSEMENT - EXPENSE REIMBURSEMENT - MAY 2023		450.00	
EF112745	30/06/2023	ALBERT JACOB				11,669.07
			270623 - MAYORAL ALLOWANCE - JUNE 2023		7,666.49	
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		4,058.74	
			JUNE 2023 - MOTOR VEHICLE REIMBURSEMENT - JUNE 2023		-56.16	
EF112047	15/06/2023	ALCHEMY SAUNAS PTY LTD				3,146.00
			INV-0199 - P246840		3,146.00	
112838	2/06/2023	ALINTA				371.95
			441001914 26/05/23 - PAYMENT NO 4410019140 ALTHEA WAY		56.80	
			576008730 19/05/23 - WOODVALE CV GAS USAGE		315.15	
112844	8/06/2023	ALINTA				720.50

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			524001019 23/02/23 - WARRANDYTE DRIVE 22/11-22/2/23		46.95	
			524001019 31/05/23 - WARRANDYTE CLUBROOM GAS		87.95	
			642498400 01/06/23 - JOONDALUP ADMIN GAS		507.00	
			937000265 01/06/23 - ROB BADDOCK HALL GAS		64.85	
			962002342 01/06/23 - PENISTONE PARK CLUBROOMS		13.75	
112847	15/06/2023	ALINTA				6,390.35
			113000585 09/06/23 - DUNCRAIG EARLY LEARNING GAS		425.20	
			113000585 14/03/23 - DUNCRAIG EARLY LEARNING CENTR		318.15	
			120776540 03/04/23 - 137 BROADBEACH BVD HILLARYS		41.25	
			171002585 20/03/23 - MARRI PARK CHANGE ROOMS		49.00	
			200001470 17/03/23 - SAIL TERRACE 8/12-16/3/23		47.95	
			212999739 13/04/2023 - WHITFORDS SENIOR CITIZENS CENTRE 04/01- 12/04/23		40.40	
			29003046 01/03/23 - ELLERSDALE AVE WARWICK		48.45	
			436998530 18/04/2023 - BEAUMARIS COMM HALL		35.45	
			454997947 17/03/23 - SAIL TERRACE 8/12-16/3/23		41.90	
			513001324 17/04/23 - GIBSON PARK COMM CTR 10/01-14/04/23		44.80	
			524001019 14/03/23 - WARRANDYTE DRIVE 22/11-22/2/23		46.95	
			543672740 04/04/23 - JOOND RECEP/CIVIC		91.20	
			576008730 16022023 - WOODVALE COMMUNITY 15.11.22 - 15.02.23		296.65	
			618099630 11/04/23 - 6180996304 FLEUR FREAME PAVILLION		318.85	
			642498400 01/03/23 - JOONDALUP ADMINISTRATION		462.35	
			642498400 03/04/23 - L507 BOAS AVE JOONDALUP		493.60	
			646675300 04/04/23 - JOOND LIBRARY/CIVIC		2,600.50	
			704999719 13/06/23 - WARWICK COMMUNITY GAS		236.90	
			704999719 14/03/23 - WARWICK COMM HALL		40.00	
			708001551 04/04/23 - SORRENTO COMMUNITY HALL		41.65	
			721001796 20/03/23 - EMERALD PARK 7/12-17/3/23		73.45	
			870000300 20/03/23 - ADMIRAL GROVE 8/12-17/3/23		62.55	
			932822860 12/06/23 - DORCHESTER HALL GAS		190.00	
			932822860 14/03/23 - DORCHESTER HALL		50.10	
			934000804 11/04/23 - FORREST PK COMMUNITY		79.75	
			937000265 03/03/23 - ROB BADDOCK HALL		61.75	
			962002342 01/02/23 - PENISTONE CLUBROOMS		12.65	
			962002342 01/03/23 - PENISTONE CLUBROOMS		30.10	
			962002342 03/01/23 - PENISTONE CLUBROOMS		20.85	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			962002342 10/05/22 - 27 PENISTONE ST GREENWOOD		14.35	
			962002342 27/10/22 - PENISTONE CLUBROOMS		18.95	
			962002342 29/11/22 - PENISTONE CLUBROOMS		19.60	
			962002342 30/08/22 - PENISTONE CLUBROOMS		20.90	
			962002342 31/10/22 - PENISTONE CLUBROOMS		14.15	
112863	23/06/2023	ALINTA				395.35
			171002585 15/06/2023 - MARRI PK CHANGEROOM GAS		44.90	
			200001470 15/06/23 - HEATHRIDGE CHILD HEALTH GAS		47.25	
			454997947 15/06/2023 - HEATHRIDGE COMMUNITY CENTRE GAS		57.35	
			721001796 15/06/23 - EMERALD PK CLUBROOMS GAS		96.30	
			803001185 14/06/23 - GAS FOR PERIOD 15/03/2023-12/06/2023		64.45	
			870000300 20/03/2023 - ADMIRAL PARK CLUBROOMS GAS		85.10	
EF112031	15/06/2023	ALL FENCE U RENT PTY LTD				412.50
			046701 - TEMPORARY SECURITY FENCE		412.50	
EF112026	15/06/2023	ALLWEST TURFING				16,227.20
			48788 - SUPPLY AND SPREAD SAND FOR TOP DRESSING	04122	3,850.00	
			49076 - AMAZON TURF BLEND (PRODUCT CODE SAM3575)	04122	12,377.20	
EF112033	15/06/2023	ALS LIBRARY SERVICES PTY LTD				2,007.75
			96347 - VARIOUS BOOKS		317.56	
			96348 - TITLES AS SELECTED		13.48	
			96349 - VARIOUS BOOKS		338.56	
			96350 - VARIOUS BOOKS		44.04	
			96351 - VARIOUS BOOKS		196.30	
			96352 - VARIOUS BOOKS		51.46	
			96353 - VARIOUS BOOKS		186.12	
			96354 - VARIOUS BOOKS		65.86	
			96355 - VARIOUS BOOKS		56.28	
			96356 - VARIOUS BOOKS		293.97	
			96357 - VARIOUS TITLES		53.13	
			96358 - PROFILED STOCK		390.99	
EF112043	15/06/2023	ALSCO PTY LIMITED				195.26
			CPER2319696 - CLEANING PRODUCTS AND TOWELS		195.26	
EF112447	30/06/2023	ALYKA PTY LTD				124,300.28
			INV-36235 - PROVISION OF SERVICES FOR THE REDEVELOPM	00823	76,286.38	
			INV-36236 - PROVISION OF SERVICES FOR THE REDEVELOPM	00823	17,600.00	
			INV-36237 - PROVISION OF SERVICES FOR THE REDEVELOPM	00823	15,437.40	
			INV-36238 - PROVISION OF SERVICES FOR THE REDEVELOPM	00823	11,550.00	
			INV-36239 - PROVISION OF SERVICES FOR THE REDEVELOPM	00823	3,426.50	
EF112450	30/06/2023	AMANDA AUGUSTIN T/AS AMANDA KENDLE CONSULTING				396.00
			2476 - DISCOVERY CAPE TO CAPE		396.00	

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112044	15/06/2023	AMPOL AUSTRALIA PETROLEUM PTY LTD				62,728.92
			0302121314 - FUEL IMPORT 01/06/2023		62,728.92	
EF112092	15/06/2023	AMY LOUISE CHERRIE (CHERRIE BLOSSOM CANDLE AND CO)				575.00
			51023 - CANDLE MAKING		575.00	
EF112041	15/06/2023	ANIMAL CARE EQUIPMENT & SERVICES (AUSTRALIA) PTY LTD				109.40
			37487 - HUMANIAC - CAT TONGS -WCG-28		109.40	
EF112029	15/06/2023	ANIMAL PEST MANAGEMENT SERVICES				2,336.40
			: INV-04245 - REACTIVE CONTRACTORS - FERAL ANIMAL CONT		605.00	
			INV-04260 - RABBIT CONTROL - KALLAROO FORESHORE	VP311299	1,731.40	
EF112439	30/06/2023	ANIMAL PEST MANAGEMENT SERVICES				5,335.00
			INV-04269 - FOX SOFT-JAW TRAPPING	VP311299	2,722.50	
			INV-04270 - RABBIT CAGE TRAPPING	VP311299	2,612.50	
EF112527	30/06/2023	ANTHONY EARDLEY				330.00
			4 - MUSICIAN FOR THE SENIORS EXPO		330.00	
EF112025	15/06/2023	APACE AID (INC)				275.00
			13481 - VERGE PROJECT PLANTS IN FORESTRY TUBES		275.00	
EF112385	30/06/2023	AQUATIC LEISURE TECHNOLOGIES PTY LTD				61.65
			BPC23/0591 - BUILDING SERVICES LEVY-CANCELLED APPL		61.65	
EF112441	30/06/2023	ARBOR WEST PTY LTD (CLASSIC TREE SERVICES)				10,385.10
			INV-38199 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	319.00	
			INV-38200 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	957.00	
			INV-38201 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	319.00	
			INV-38202 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-38207 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-38210 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-38211 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-38213 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-38789 - PRUNING AROUND LOW VOLTAGE CONDUCTORS AN	03520B	7,195.10	
			INV-38791 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	797.50	
EF112032	15/06/2023	ARCHIVAL SURVIVAL PTY LTD				952.75
			66440 - BXMUBA4-50 PACK OF 10		952.75	
EF112023	15/06/2023	ARTEIL WA PTY LTD				2,488.20
			8498 - INV 84985 DUOMATIC SEAT SIZE		1,234.20	
			85104 - OFFICE CHAIRS		1,254.00	
EF112432	30/06/2023	ARTEIL WA PTY LTD				8,133.40
			85032 - SAPPHIRE MK1 (NO ARMS) DUOMATIC SEAT SIZ		411.40	
			85697 - AMBMC ALPINE MESH CHAIR		7,722.00	
EF112457	30/06/2023	ARTISAN ALLEY PTY. LTD. (GATHER FOODS)				2,940.85
			3730 - CATERING AND DELIVERY FOR RECONCILIATION		2,940.85	
EF112037	15/06/2023	ARTROOM				1,210.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2226 - GRAPHIC DESIGN ASSISTANCE VPR569633		1,210.00	
EF111975	8/06/2023	ARTS HUB AUSTRALIA PTY LTD				385.00
			153538 - ARTSHUB MEMBERSHIP		385.00	
EF112456	30/06/2023	ARUMA SERVICES (AUSSIE BISCUITS)				301.51
			BU-INV366277 - BISCUITS		301.51	
EF112442	30/06/2023	ARUP PTY LIMITED				7,084.00
			39-222219 - CALIBRATION OF THE JAM		7,084.00	
EF112048	15/06/2023	ASIT (WA) LTD				9,900.00
			145 - KEYNOTE PRESENTATION - MAY 25 & 26		9,900.00	
EF112024	15/06/2023	ASLAB PTY LTD				6,778.43
			24727 - TURRAMURRA WAY, GREENWOOD	02622	1,188.44	
			24839 - MELALEUCA DRIVE, GREENWOOD	02622	1,097.36	
			24905 - WIRILDA CRES, GREENWOOD	02622	1,320.66	
			24907 - NIMROD PLACE, GREENWOOD	02622	1,120.74	
			24908 - MAPLE STREET, GREENWOOD	02622	1,036.09	
			24909 - PIMELIA COURT, GREENWOOD	02622	1,015.14	
EF112433	30/06/2023	ASLAB PTY LTD				17,929.67
			24647 - PAVEMENT TESTING - PROFILING	02622	16,790.40	
			24906 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,139.27	
EF112431	30/06/2023	ASPHALTECH PTY LTD				5,059.89
			17835 - REPLACEMENT OF GULLY GRATE	VP226781	5,059.89	
EF112448	30/06/2023	ASV SALES & SERVICE (WA) PTY LTD				2,247.03
			316333 - PARTS ONLY		2,247.03	
EF112438	30/06/2023	AURION CORPORATION PTY LTD				65,475.09
			GATI00958 - ATO GATEWAY ACCESS TO 30/06/23		7,239.62	
			SUPI14445 - SUPPORT & MAINTENANCE 1 JULY 2023 TO 30		58,235.47	
EF112030	15/06/2023	AUSCORP IT				442.85
			INV-00036296 - SAMSUNG PHONE		442.85	
EF112440	30/06/2023	AUSCORP IT				3,732.20
			36296 - SAMSUNG GALAXY A04, 128GB BLACK		442.85	
			36600 - IPAD PRO 1TB SILVER 6TH GEN WIFI+		3,289.35	
EF112698	30/06/2023	AUSLAN (WA) PTY LTD (VITAL INTERPRETING PERSONNEL)				69.00
			31954 - REFUND OF HIRE FEES		69.00	
EF112045	15/06/2023	AUSLAN STAGE LEFT				1,650.00
			INV1594 - EVENT: LEARN AUSLAN SESSIONS		1,650.00	
EF111986	8/06/2023	AUSTRALASIAN EVENTS PTY LTD (ACE SECURITY AND EVENTS SERVICE				6,305.75
			9364 - SECURITY MITP CONCERT 3		3,489.75	
			9508 - 2 X SECURITY GUARDS COJ COUNCIL MEETING		1,056.00	
			9547 - STAFF CONFERENCE 25/5/2023 - 2 OFFICERS		1,760.00	
EF112039	15/06/2023	AUSTRALASIAN EVENTS PTY LTD (ACE SECURITY AND EVENTS SERVICE				528.00
			9573 - EVENT CROWD CONTROL - COJ BUSINESS FORUM		528.00	
EF112451	30/06/2023	AUSTRALASIAN EVENTS PTY LTD (ACE SECURITY AND EVENTS SERVICE				792.00
			9616 - SECURITY SERVICES		792.00	

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EF112374	30/06/2023	AUSTRALASIAN FLEET MANAGERS ASSOC				499.00
			586054 - AFMA 12M SUBSCRIPTION		499.00	
EF111985	8/06/2023	AUSTRALASIAN REPORTING AWARDS LIMITED				1,150.00
			1007199 - ARA AWARDS AND SEMINAR		1,150.00	
EF112719	30/06/2023	AUSTRALIA DAY COUNCIL OF WA				1,930.50
			INV-1540 - ABORIGINAL CULTURAL AWARENESS TRAINING		1,930.50	
EF112455	30/06/2023	AUSTRALIA JAPAN BUSINESS COUNCIL (WA) INC.				1,200.00
			6-23 - MEMBERSHIP RENEWAL AUSTRALIA JAPAN BC WA		1,200.00	
EF112285	15/06/2023	AUSTRALIA POST				15,772.41
			1012460095 - MAIL - VARIOUS DEPARTMENTS		1,159.04	
			1012460848 - MAIL - VARIOUS DEPARTMENTS		14,608.69	
			1012468475 - RATING SERVICES		4.68	
EF112027	15/06/2023	AUSTRALIAN AIRCONDITIONING SERVICES P/L				7,082.90
			67765 - CLC AC RENTAL FROM 30/04 TO 22/05/23		4,781.70	
			67766 - WEATHERPROOF LOUVERS BASKETBALL COURT 4	02822	1,078.00	
			67843 - ADMIN AIR CON WORKS	02822	1,223.20	
EF112436	30/06/2023	AUSTRALIAN AIRCONDITIONING SERVICES P/L				45,797.98
			67201 - MECHANICAL SWITCHBOARDS AND VSD - VSDM31	02822	5,515.40	
			67847 - DOOR FAN CYCLING	02822	215.60	
			67848 - COJ MILDEN HALL	02822	8,719.70	
			67851 - COJ CRAIGIE LEISURE CENTRE	02822	252.45	
			67874 - COJ TIMBERLANE PARK HALL	02822	283.80	
			67876 - COJ ADMIN BUILDING	02822	269.50	
			67877 - COJ ADMIN BUILDING	02822	215.60	
			67895 - KINGSLEY PARK MEMORIAL CLUBROOMS	02822	1,582.90	
			67900 - CRAIGIE LEISURE CENTRE	02822	476.16	
			67917 - BEAUMARIS COMMUNITY CENTRE	02822	254.10	
			67918 - CURRAMBINE COMMUNITY CENTRE	02822	871.20	
			67925 - WOODVALE LIBRARY	02822	1,169.30	
			67945 - SORRENTO/DUNCRAIG LIBRARY	02822	248.60	
			67949 - MANUFACTURE TOILET ROLL HOLDER	02822	290.95	
			67950 - MECHANICAL SWITCHBOARDS AND VSD - VSDM31	02822	5,537.40	
			68041 - HILLARYS BEACH PARK AIRCON		5,755.20	
			68044 - COJ EMERALD PARK CLUBROOMS	02822	742.50	
			68049 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	168.30	
			68053 - COJ GIBSON PARK CLUBROOMS	02822	107.80	
			68056 - COJ WHITFORDS LIBRARY	02822	161.70	
			68080 - COJ CRAIGIE LEISURE CENTRE	02822	742.12	
			68083 - COJ LIBRARY	02822	215.60	
			68084 - COJ WHITFORDS LIBRARY	02822	1,640.10	
			68120 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	458.70	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			68121 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	107.80	
			68122 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	107.80	
			68196 - COJ WORKS OPERATION CENTRE	02822	9,687.70	
EF112720	30/06/2023	AUSTRALIAN LIBRARY & INFORMATION ASSOCIATION				1,645.00
			2504412024 - ANNUAL INSTITUTIONAL MEMBERSHIP C4		1,645.00	
EF112036	15/06/2023	AUSTRALIAN LIQUOR MARKETERS PTY LIMITED				715.03
			55940 - 576459 700ML TALISKER 10YEAR OLD		715.03	
EF112446	30/06/2023	AUSTRALIAN LIQUOR MARKETERS PTY LIMITED				1,777.83
			57848 - MILES FROM NOWHERE SBS 523778		1,777.83	
EF112049	15/06/2023	AUSTRALIAN PERFORMING ARTS CENTRES LIMITED				2,140.00
			INV-6296 - PAC -TRAINING		1,200.00	
			INV-6304 - MEMBERSHIP SUBSCRIPTION		940.00	
EF112035	15/06/2023	AXIIS CONTRACTING PTY LTD				147,865.13
			7539 - CORDOVA COURT CRAIGIE	02121	13,244.69	
			7540 - ALLINGA CRES CRAIGIE	02121	20,671.31	
			7544 - ARMYTAGE WAY HILLARYS	02121	15,619.61	
			7545 - FENELLIA CRESCENT CRAIGIE	02121	19,421.81	
			7547 - HUNTER WAY EAST PADBURY		1,100.00	
			7547 - HUNTER WAY EAST PADBURY	02121	12,080.79	
			7548 - HUNTER WAY WEST PADBURY		1,100.00	
			7548 - HUNTER WAY WEST PADBURY	02121	12,205.47	
			7550 - NAUTILUS WAY KALLAROO	02121	17,322.96	
			7551 - FENTON URBAN AREAS HILLARYS	02121	11,251.56	
			7553 - ORBELL RD KALLAROO		517.00	
			7553 - ORBELL RD KALLAROO	02121	8,842.86	
			7604 - DEMOLITIION - REMOVAL AND DISPOSAL OF GR	02121	14,487.07	
EF112445	30/06/2023	AXIIS CONTRACTING PTY LTD				146,098.37
			7456 - CROSSOVERS - CONCRETE INDUSTRIAL CROSSOV	02121	20,247.71	
			7542 - CROSSOVERS - CONCRETE INDUSTRIAL CROSSOV	02121	7,231.28	
			7543 - MOORE DR JOONDALUP	02121	7,235.57	
			7555 - JUNIPER WAY KERBING		1,045.00	
			7555 - JUNIPER WAY KERBING	02121	5,157.68	
			7629 - EUCALYPT COURT FOOTPATH	02121	16,602.03	
			7630 - NORBURY WAY FOOTPATH	02121	19,160.87	
			7631 - DERICOTE WAY FOOTPATH	02121	10,518.47	
			7632 - GREY CONCRETE -ALLENSWOOD RD GREENWOOD		1,045.00	
			7632 - GREY CONCRETE -ALLENSWOOD RD GREENWOOD	02121	28,971.39	
			7633 - TIMBERLANE DR WOODVALE	02121	1,122.00	
			7634 - CNR LAKEWAY & SPOOBILL KINSLEY	02121	1,229.14	
			7635 - GREY CONCRETE - PRAM RAMP 2500MM WIDE	02121	1,489.49	
			7636 - REPAIR (REMOVE, REPLACE AND BACKFILL) EX		917.13	
			7636 - REPAIR (REMOVE, REPLACE AND BACKFILL) EX	02121	2,102.12	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7637 - GREY CONCRETE - DUAL USE PATH (1.8 TO 2.	02121	9,400.39	
			7638 - CLIFF ST MARMION	02121	4,373.89	
			7639 - CROSSOVERS - CROSSOVER APRON 600MM WIDTH	02121	1,300.50	
			7640 - QUARRY RAMBLE RESERVE EDGEWATER	02121	3,138.64	
			7641 - CROSSOVERS - CROSSOVER APRON 600MM WIDTH	02121	1,065.33	
			7652 - DEMOLITIION - REMOVAL AND DISPOSAL OF GR	02121	2,744.74	
EF112028	15/06/2023	AZAWAY				1,353.00
			2520 - HILTON PARK, DUNCRAIG		418.00	
			2524 - BRITANNIA WAY, CRAIGIE		495.00	
			2525 - MARBELLA PARK HILLARYS.		440.00	
EF112253	15/06/2023	BARONESS HOLDINGS PTY LTD (TREE PLANTING AND WATERING)				1,738.00
			INV-1464 - WATERING PER TREE PER EVENT	00821	1,738.00	
EF112682	30/06/2023	BARONESS HOLDINGS PTY LTD (TREE PLANTING AND WATERING)				44,032.89
			INV-1462 - WATERING PER TREE PER EVENT	00821	44,032.89	
EF112066	15/06/2023	BE PROJECTS (WA) PTY LTD				38,979.53
			100861 - VARIATION 2 - GROUP FITNESS ROOM FLOOR S	00421A	20,890.70	
			100863 - CRAIGIE LEISURE CENTRE REFURBISHMENT	00421A	18,088.83	
EF112418	30/06/2023	BERNICE LEHMAN				86.00
			98891374084 - PRO SHOP SALE DISPLAY ITEMS		86.00	
EF112425	30/06/2023	BETTY ESTELLE WARN				1,047.49
			160596 - RATES REFUND KINROSS CL, KINGSLEY		1,047.49	
EF112059	15/06/2023	BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD				1,616.48
			INV-AU04909 - TITLES AS SELECTED		1,616.48	
EF112467	30/06/2023	BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD				108,366.09
			INV-AU04972 - BIBLIOTHECA CLOUDLIBRARY EBOOK AUDIOBOK		1,581.72	
			INV-AU04973 - SUPPLY, DELIVERY AND INSTALLATION		22,281.16	
			INV-AU04974 - SUPPLY, DELIVERY AND INSTALLATION		22,281.16	
			INV-AU04975 - SUPPLY, DELIVERY AND INSTALLATION		22,281.16	
			INV-AU04976 - SUPPLY, DELIVERY AND INSTALLATION		39,940.89	
EF112060	15/06/2023	BIDFOOD WA PTY LIMITED (BIDVEST PERTH)				243.28
			I59272736.PER - 2292 PASTRY PUFF 18'S		243.28	
EF112051	15/06/2023	BIG W				150.00
			TI-018D7-16C592 - BIG W GIFT CARD		150.00	
EF112462	30/06/2023	BIG W				256.80
			16359 - ITEMS FOR PRO SHOP DISPLAY		32.00	
			TI-018D7-171A74 - BIGGEST MORNIGN TEA DECORATIONS		67.60	
			TI-018D7-171A76 - BEAUTY PRODUCTS AS SELECTED		40.00	
			TI-018D7-171A97 - CHOCOLATE AS SELECTED		6.50	

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			TI-018D7-171A9B - BIGGEST MORNIGN TEA DECORATIONS		37.70	
			TI-018D7-176238 - CONFECTIONARY AS SELECTED		73.00	
EF112065	15/06/2023	BIRDBOOKS PTY LTD (BIRD, CHILDRENS BOOKS & ARTS)				170.02
			4189225 - BOOKS FOR QUIZ NIGHT PRIZES		170.02	
EF112458	30/06/2023	BOC LIMITED				150.12
			1033987422 - MEDICAL OXYGEN 2022/2023		26.04	
			4034009335 - MEDICAL OXYGEN 2022/2023		45.31	
			4034040404 - RENTAL - IND. CYLINDERS		78.77	
EF112053	15/06/2023	BOFFINS BOOKSHOP				824.88
			INV0180249 - TITLES AS SELECTED		285.15	
			INV0180313 - TITLES AS SELECTED		539.73	
EF112055	15/06/2023	BOLINDA PUBLISHING PTY LTD				53.46
			292218 - LARGE PRINT BOOKS		53.46	
EF112468	30/06/2023	BON GOLF PTY LTD (BON LEISURE)				10,958.75
			1364 - SIP PROGRAM APR, MAY & JUN 2023		10,958.75	
EF112306	15/06/2023	BOROVINA FAMILY TRUST T/AS IMPACT PANEL & PAINT				1,000.00
			14668 - VEHICLE 1ELP 781 EXCESS		1,000.00	
EF112080	15/06/2023	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				9,983.82
			INV-71302 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	2,355.43	
			INV-71857 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	2,839.76	
			INV-74558 - RECEIPT OF CONSTRUCTION WASTE	VP297220	3,246.32	
			INV-74936 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	1,542.31	
EF112344	19/06/2023	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				528.00
			INV-55647 - LAWN TOP DRESSING		528.00	
EF112488	30/06/2023	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				5,484.93
			INV-75119 - BRICKIES YELLOW SAND	VP294005	1,452.00	
			INV-75340 - TOP DRESSING/LAWN SAND-LOADED INTO COJ T	VP294005	1,900.80	
			INV-75349 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	2,132.13	
EF112057	15/06/2023	BOULT NOMINEES PTY LTD (BOULTS BLACK & WHITE LIGHT)				62,394.45
			2042 - HILLARY'S POWER		57,391.10	
			2051 - HILLARYS BOAT HARBOUR BOLSTER & LEE ZONE		5,003.35	
EF112465	30/06/2023	BOYA EQUIPMENT PTY LTD				682.15
			112877/01 - PARTS ONLY		682.15	
EF112460	30/06/2023	BP AUSTRALIA LIMITED				6,599.90
			12652187 - FUEL & OILS FOR MONTH ENDED 31/05/23		6,599.90	
EF112063	15/06/2023	BRIGHTMARK GROUP PTY LTD				231.00
			2304 - CLEANER (SATURDAY) 20.05.23	02920	231.00	
EF112471	30/06/2023	BRIGHTMARK GROUP PTY LTD				35,141.94
			2262 - CLEANER (MONDAY TO FRIDAY)	02920	1,937.34	
			2302 - MONTHLY - DAY CLEAN (CLEANER) - CRAIGIE	02920	30,201.60	
			2303 - MONTHLY - NIGHT CLEAN FOR CENTRE RENOVAT	02920	3,003.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112426	30/06/2023	BROOKE JACKSON				60.00
			270623 - REBATE FOR ANIMAL REGISTRATION		60.00	
EF112064	15/06/2023	BROWNES FOODS OPERATIONS PTY LIMITED				245.11
			17186376 - MILK AS REQUIRED WEEKLY		221.96	
			17205347 - MILK FOR JOONDALUP LIBRARY		23.15	
EF112472	30/06/2023	BROWNES FOODS OPERATIONS PTY LIMITED				291.41
			17223570 - WEEKLY MILK SUPPLY		221.96	
			17223589 - MILK FOR JOONDALUP LIBRARY		23.15	
			17244616 - MILK FOR JOONDALUP LIBRARY		23.15	
			17269256 - MILK FOR JOONDALUP LIBRARY		23.15	
EF112062	15/06/2023	BUFFALO SOLUTIONS PTY LTD				3,190.00
			INV-0588 - LEADING FOR GROWTH WORKSHOP 5 MAY 2023		3,190.00	
EF112058	15/06/2023	BUGGY BUDDYS PTY LTD				478.50
			6790 - SENIORCITY ADVERTISING -SUNDAY SERENADES		478.50	
EF112289	15/06/2023	BUILDING & CONSTRUCTION INDUSTRY				23,428.25
			INV-183209-K2W7P7 - BCITF MAY 2023 26 NON COJ LEVY		23,428.25	
EF112473	30/06/2023	BUILDING CERTIFICATION SERVICES WA PTY LTD				825.00
			BCS02247 - MARINA BOULEVARD, OCEAN REEF		825.00	
EF112067	15/06/2023	BUNNINGS GROUP LIMITED (TOOL KIT DEPOT)				790.00
			SI205387 - PLAY EQUIPMENT		72.00	
			SI205837 - REACTIVE MATERIALS - BUSH REGENERATION		259.00	
			SI206541 - REACTIVE MATERIALS - TREE MAINTENANCE		459.00	
EF112475	30/06/2023	BUNNINGS GROUP LIMITED (TOOL KIT DEPOT)				415.00
			SI206510 - MAKITA BRUSHLESS CIRCULAR SAW		415.00	
EF112050	15/06/2023	BUNNINGS PTY LTD				3,755.08
			2010/00203933 - ITEMS FOR AQUATICS		61.59	
			2435/00233747 - ITEMS FOR AQUATICS		164.27	
			2435/01159382 - WRAP CABLE SLEEV		123.90	
			2435/01197605 - ITEMS FOR AQUATICS		198.55	
			2435/01484733 - TOOLS		70.22	
			2435/01485218 - TOOLS		22.66	
			2435/01489984 - TOOLS		26.60	
			2435/01490156 - TOOL BAG		9.98	
			2435/01490435 - ANCHOR		19.04	
			2435/01491318 - TOOLS		15.38	
			2435/01493110 - TOOLS		43.57	
			2435/01493381 - HARDWARE ITEMS		18.02	
			2435/01493586 - CABLE MANAGEMENT TIES		162.22	
			2435/01494847 - TOOLS		21.72	
			2435/01495661 - HARDWARE ITEMS		112.20	
			2435/01495889 - HARDWARE ITEMS		47.48	
			2435/01495994 - TOOLS		25.80	
			2435/01519237 - HOOK PINNACLE		125.76	
			2435/01525463 - PAINT SCRAPERS		100.52	
			2435/01525854 - TOOLS		137.72	
			2435/01526152 - PAINT AND ACCESSORIES		57.29	
			2435/01526216 - HARDWARE ITEMS		40.86	

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			2435/01526398 - HARDWARE ITEMS		17.00	
			2435/01527002 - DRILL		16.35	
			2435/01528237 - TOOLS		57.72	
			2435/01528705 - HARDWARE ITEMS		149.03	
			2435/01529161 - HARDWARE ITEMS		12.19	
			2435/01531288 - TOOLS		40.86	
			2435/01531407 - HARDWARE ITEMS		9.98	
			2435/99842409 - FOLDING CHAIRS		1,375.00	
			2435/99849926 - HARDWARE SUPPLIES		471.60	
EF112343	19/06/2023	BUNNINGS PTY LTD				144.00
			2010/00195952 - ITEMS FOR AQUATICS		8.80	
			2435/01491517 - HARDWARE ITEMS		135.20	
EF112461	30/06/2023	BUNNINGS PTY LTD				5,287.39
			2010/0127817 - NOT PAID ON ORIGINAL BUT CREDIT TAKEN		89.79	
			2435/00155049 - REACTIVE MATERIALS - BUSH REGENERATION		30.18	
			2435/01264099 - CARABINERS		18.40	
			2435/01400219 - VARIOUS HARDWARE ITENS		161.40	
			2435/01400537 - HARDWARE ITEMS		108.83	
			2435/01401535 - VARIOUS HARDWARE ITENS		93.89	
			2435/01401711 - HARDWARE ITEMS		21.00	
			2435/01402072 - HARDWARE ITEMS		102.89	
			2435/01402628 - HARDWARE ITEMS		112.84	
			2435/01402695 - VARIOUS HARDWARE ITENS		29.80	
			2435/01402928 - HARDWARE ITEMS		13.21	
			2435/01403008 - VARIOUS HARDWARE ITENS		107.51	
			2435/01403015 - HARDWARE ITEMS		119.67	
			2435/01403474 - VARIOUS HARDWARE ITENS		202.80	
			2435/01404455 - HARDWARE ITEMS		154.46	
			2435/01404524 - VARIOUS HARDWARE ITEMS		42.36	
			2435/01404538 - VARIOUS HARDWARE ITENS		112.71	
			2435/01404901 - VARIOUS HARDWARE ITENS		50.83	
			2435/01405027 - VARIOUS HARDWARE ITENS		31.92	
			2435/01405585 - VARIOUS HARDWARE ITENS		38.27	
			2435/01405630 - VARIOUS WARDWARE ITENS		40.90	
			2435/01405632 - VARIOUS HARDWARE ITENS		524.12	
			2435/01405756 - VARIOUS HARDWARE ITENS		8.30	
			2435/01464940 - TOOLS		43.83	
			2435/01482496 - NINA MEEHAN		36.37	
			2435/01496131 - HARDWARE ITEMS		13.24	
			2435/01496535 - VARIOUS HARDWARE ITEMS		14.73	
			2435/01496646 - VARIOUS HARDWARE ITEMS		31.74	
			2435/01497520 - VARIOUS HARDWARE ITENS		41.97	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2435/01497614 - VARIOUS HARDWARE ITENS		178.72	
			2435/01499078 - VARIOUS HARDWARE ITEMS		151.05	
			2435/01499080 - VARIOUS HARDWARE ITEMS		163.91	
			2435/01499630 - HARDWARE SUPPLIES		16.98	
			2435/01531764 - VARIOUS HARDWARE ITEMS		43.40	
			2435/01532171 - VARIOUS WARDWARE ITENS		58.43	
			2435/01532481 - VARIOUS HARDWARE ITEMS		4.56	
			2435/01532781 - VARIOUS HARDWARE ITENS		75.98	
			2435/01535444 - HARDWARE ITEMS		111.73	
			2435/01535991 - HARDWARE ITEMS		55.65	
			2435/01537556 - HARDWARE ITEMS		40.86	
			2435/01537577 - HARDWARE ITEMS		118.40	
			2435/01538219 - HARDWARE ITEMS		36.75	
			2435/01538811 - SHELVING UNIT		509.41	
			2435/01539320 - VARIOUS HARDWARE ITEMS		146.24	
			2435/01541296 - VARIOUS HARDWARE ITENS		20.14	
			2435/01569156 - HARDWARE ITEMS		25.43	
			2435/01575 - DOOR FRAME HARDWOOD REBATE		-307.80	
			2435/99843409 - VARIOUS HARDWARE ITEMS		1,375.00	
			2435101470554 - TOOLS		64.59	
EF112288	15/06/2023	BUSINESS NEWS				4,400.00
			INV-2049788 - COJ BUSINESS FORUM ADVERTISING		4,400.00	
EF112406	30/06/2023	C J MANN				171.10
			113471 - RATES REFUND		171.10	
EF112466	30/06/2023	C.P BRIGHT & D.G BRIGHT T/AS REGEN4 ENVIRONMENTAL SERVICES				2,094.40
			23/265 - PLANTS		2,094.40	
EF112084	15/06/2023	CAMPAIGN MONITOR PTY LTD				15,282.17
			INV-CM127079 - ENEWSLETTER SYSTEM RENEWAL		15,282.17	
EF112074	15/06/2023	CAMPBELLS JANITOR SUPPLIES PTY LTD T/AS THE GOODS AUSTRALIA				313.76
			205946 - URINAL CLEANER 5L		198.00	
			206762 - HARD FLOOR CLEANER		115.76	
EF111976	8/06/2023	CANON FINANCE				246.19
			542455 - LEASE BDL_DR6030C A3 SCANNER		246.19	
EF112193	15/06/2023	CANON PRODUCTION PRINTING AUSTRALIA PTY LTD (OCE-AUSTRALIA)				111.78
			INV-58345 - STANDALONE SCANNER CHARGE FOR MAY 2023		111.78	
EF112482	30/06/2023	CARBON NEUTRAL PTY LTD				37,666.20
			INV29703 - STAFF CONFERENCE OFFSETS		508.20	
			INV29736 - FLEET CARBON OFFSET 8MTH		37,158.00	
EF112381	30/06/2023	CARERS ASSOCIATION OF WA INC				170.00
			30617 - MEETING ROOM PAID TWICE		170.00	
EF112291	15/06/2023	CARROLL & RICHARDSON FLAGS				1,628.00
			130627 - 300X150 HANDHELD AUS FLAGS		1,628.00	
EF112093	15/06/2023	CASSON HOMES INC				8,358.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			07/06/23 - COMMUNITY FUNDING PROGRAM		8,358.00	
EF112481	30/06/2023	CAT WELFARE SOCIETY INC (CAT HAVEN)				275.00
			CH090630 - MONTHLY CAT ADOPTION ADVICE		275.00	
EF112402	30/06/2023	CDP TOWN PLANNING & URBAN DESIGN				768.00
			DA23/0177 - DEVELOPMENT APPLICATION FEE		768.00	
EF112642	30/06/2023	CEI PTY LIMITED T/AS RAECO				924.00
			587448 - CHROME SLED CHAIRS		924.00	
EF112078	15/06/2023	CENTRAL REGIONAL TAFE				845.24
			I0021694 - REGULATORY OFFICER COMPLIANCE ROCS 1		845.24	
EF112665	30/06/2023	CHELLEW HAWLEY PTY LTD (SIFTING SANDS)				16,860.32
			INV-1472 - COMPREHENSIVE CLEAN	VP214807	16,860.32	
EF111994	8/06/2023	CHIVAS ENTERPRISES PTY LTD (MAYDAY EARTHMOVING)				16,065.50
			83796 - WET HIRE WHEEL LOADER	03420	12,424.50	
			83892 - POSI TRACK SKID STEER LOADER	03420	2,431.00	
			83895 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	03420	1,210.00	
EF112164	15/06/2023	CHIVAS ENTERPRISES PTY LTD (MAYDAY EARTHMOVING)				41,811.00
			83928 - 5 TONNE KOMATSU EXCAVATOR	03420	1,595.00	
			83941 - 5 TONNE EXCAVATOR	03420	2,024.00	
			83950 - POSI TRACK SKID STEER LOADER	03420	1,210.00	
			83951 - SITE SPOTTER (MINIMUM 4 HOURS)	03420	33,715.00	
			83975 - REFUSE REMOVAL - 8 WHEEL TIP TRUCK (MIN	03420	3,267.00	
EF112588	30/06/2023	CHIVAS ENTERPRISES PTY LTD (MAYDAY EARTHMOVING)				2,057.00
			83893 - WET SKID STEER HIRE		968.00	
			84045 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	03420	1,089.00	
EF112333	15/06/2023	CHRISTIAN CITY CHURCH HEPBURN HEIGHTS INCORPORATED				3,070.00
			08/06/23 - COMMUNITY FUNDING PROGRAM		3,070.00	
EF112380	30/06/2023	CHRISTINE HAMILTON-PRIME				2,428.90
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,428.90	
EF112314	15/06/2023	CHRISTOPHER MAY				1,325.34
			MAY 2023/2 - EXPENSE REIMBURSEMENT - MAY 2023		1,325.34	
EF112749	30/06/2023	CHRISTOPHER MAY				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
EF112499	30/06/2023	CHURCH OF THE FOURSQUARE GOSPEL IN AUSTRALIA				3,150.00
			23/05/23 - COMMUNITY FUNDING PROGRAM		3,150.00	
EF112290	15/06/2023	CHURCHES OF CHRIST SPORT & RECREATION ASSOCIATION INC				3,159.52
			2012505 - ELECTRICITY EXPENSE FOR WATER BORE PUMP		3,159.52	
EF112505	30/06/2023	CITADEL UNIT TRUST T/AS DORMAR INDENTS				550.80
			190551-D01 - PURCHASE OF VARIOUS ITEMS TO 30 JUNE 202		550.80	
EF112325	15/06/2023	CITY OF SWAN				5,888.00
			58105 - SAFETY REPRESENTATIVES CONFERENCE		5,888.00	
EF112725	30/06/2023	CITY OF WANNEROO				21,393.67

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			199212 - CONTRIBUTION TO OPERATION COSTS AT SITE		21,393.67	
EF112071	15/06/2023	CIVICA PTY LTD				440.00
			C/LA031599 - PROVISION OF ONLINE SPYDUS TRAINING		440.00	
EF112239	15/06/2023	CLAIRE MICHELLE LANSDOWN (SAGE COPYWRITING)				2,310.00
			INV-0112 - NOMINATIONS FOR LOCAL GOVERNMENT AWARDS		2,310.00	
EF112489	30/06/2023	CLARKE FAMILY TRUST T/AS CREATIVE SPACES				2,871.00
			2150 - JOONDALUP PEOPLE'S EXHIBITION		2,871.00	
EF112070	15/06/2023	CLEANAWAY PTY LTD T/AS CLEANAWAY				316,198.04
			21729254 - CLEAR 3.0M MUNICIPAL BINS DEC 22		3,932.94	
			21733100 - CREDIT FOR INVOICE 21729254		-3,932.94	
			21735856 - PROCESSING RECYCLABLES	00919	64,399.66	
			21738727 - COLLECTION - 3M2 BULK HARD WASTE SKIP PE	VP316731	166,574.54	
			21738903 - TIP PTONNE. SORTING, PROCESSING	VP316731	85,223.84	
EF112498	30/06/2023	CLOSED LOOP ENVIRONMENTAL SOLUTIONS PTY LTD				5,108.40
			CD970064466 - 12OZ RCUPBLACK MUSTARD CTN		5,108.40	
EF111988	8/06/2023	CMA ECOCYCLE PTY LTD				4,989.60
			89901 - HAZARDOUS MATERIALS		4,989.60	
EF112085	15/06/2023	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				1,373.35
			2202 - EXTERNAL CAMERA CLEANING IN CITY CENTRE		1,373.35	
EF112345	19/06/2023	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				56,200.78
			2186 - WHITFORDS NODES CCTV		56,200.78	
EF112492	30/06/2023	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				290,514.07
			2211 - LIGHTING- JOONDALUP CITY CENTRE		119,632.82	
			2223 - SERVER & NETWORK INFRASTRUCTURE		168,418.59	
			2224 - EXTRA CAMERA		1,998.77	
			2227 - LABOUR - TECHNICIAN		463.89	
EF112480	30/06/2023	COHERA-TECH PTY LIMITED				10,638.32
			INV-000192596 - VEMCOUNT PEOPLE COUNTING DATA ANALYTICS		5,322.24	
			INV-000192597 - JOONDALUP PEOPLE COUNTER SUBSCRIPTION		729.38	
			INV-000192612 - PEOPLE COUNTER FOR WHITFORD LIBRARY		4,586.70	
EF112076	15/06/2023	COLLEAGUES NAGELS				595.00
			R53973 - WINDOW ENVELOPES		595.00	
EF112414	30/06/2023	COLLEN McMANIS				61.65
			36114296 - REFUND OF BUILDING SERVICES LEVY		61.65	
EF112072	15/06/2023	COMMERCIAL AQUATICS AUSTRALIA				30,578.69
			29671 - CRAIGIE LEISURE - 25M SAND FILTERS	02820	26,400.00	
			29686 - INDOOR AQUATIC PLANT ROOM - LABOUR - PER	02820	3,811.92	
			29687 - INDOOR AQUATIC PLANT ROOM - LABOUR - PER	02820	366.77	
EF112478	30/06/2023	COMMERCIAL AQUATICS AUSTRALIA				11,295.27
			29783 - AS PER QUOTE 3050	02820	2,442.00	

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			29785 - LABOUR RATE NORMAL WORKING HOURS (MONDAY	02820	110.00	
			29786 - LABOUR RATE NORMAL WORKING HOURS (MONDAY	02820	165.00	
			29803 - MATERIALS PERCENTAGE MARK-UP RATE - 15%	02820	726.00	
			29805 - MATERIALS PERCENTAGE MARK-UP RATE - 15%	02820	2,475.00	
			29838 - MATERIALS PERCENTAGE MARK-UP RATE - 15%	02820	3,239.50	
			29839 - CLC FILTER AIRLINE ISOLATION VALVES	02820	1,771.00	
			29943 - IJUNE MONTHLY SERVICE - CRAIGIE LEISURE	02820	366.77	
EF112077	15/06/2023	COMMON GROUND TRAILS PTY LTD				41,715.52
			INV-181009 - QUARRY RAMBLE CONSTRUCTION		41,715.52	
EF112486	30/06/2023	COMMON GROUND TRAILS PTY LTD				14,995.20
			INV-181012 - CONSULTANCY - EXT CONT		13,444.20	
			INV-181033 - QUARRY RAMBLE PARK PT - CONSTRUCTION		1,551.00	
EF112083	15/06/2023	COMMUNITY GREENWASTE RECYCLING PTY LTD				776.16
			INV-2528 - REACTIVE MATERIALS - WASTE DISPOSAL GREE		776.16	
EF112068	15/06/2023	COMPAC MARKETING (AUSTRALIA) PTY LTD				18,751.65
			62217 - IOLANTHE DR & MARRI RD DUNCRAIG		880.00	
			62244 - WARWICK BUSHLAND - NEW SIGN FACE		731.50	
			62247 - PRINCE REGENT PARK HEATHRIDGE		1,540.00	
			62248 - COASTAL SHARE THE PATH FLOOR SIGNWRITING		10,996.65	
			62251 - QUOTED SIGN FOR DUNCRAIG LIBRARY		4,603.50	
EF112388	30/06/2023	COMPLETE APPROVALS				147.00
			69021 - DEVELOPMENT APPLICATION FEE REFUND		147.00	
EF112728	30/06/2023	COMPRESSED AIR INSTALLATIONS WA PTY LTD				489.23
			CAI-230816 - NLINE FILTER ELEMENT REPLACEMENT		489.23	
EF112393	30/06/2023	CONRAD PETER GILBERT				1,065.31
			156834 - RATES REFUND SYCAMORE DR, DUNCRAIG		1,065.31	
EF112086	15/06/2023	CONSTRUCT PAVING SERVICES PTY LTD				40,420.68
			222 - HAILWOOD CT KINGSLEY	01422	8,621.14	
			226 - TEAKLE CRT JOONDALUP	01422	491.70	
			227 - O CHARLTON CT KINGSLEY	01422	4,228.62	
			229 - LAKESIDE DR JOONDALUP	01422	3,933.60	
			230 - WOODVALE DR WOODVALE	01422	491.70	
			231 - CUTTING AND REMOVAL/DISPOSAL OF EXISTING		55.00	
			231 - CUTTING AND REMOVAL/DISPOSAL OF EXISTING	01422	18,309.10	
			232 - BAINBRIDGE & ORIANA CURRAMBINE	01422	1,560.73	
			233 - PAVING REPLACE TO THE GAP OCEAN REEF	01422	520.24	
			234 - RESLOUTE WAY OCEAN REEF	01422	867.07	

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			235 - 51 KINROSS DR KINROSS	01422	346.83	
			236 - PREPARE SITE	01422	994.95	
EF112495	30/06/2023	CONSTRUCT PAVING SERVICES PTY LTD				52,370.42
			228 - OAKLAND BLVD CURRAMBINE	01422	1,606.20	
			237 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	4,266.00	
			238 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	9,537.82	
			239 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	1,907.56	
			240 - CANTARA RISE OCEAN REEF	01422	520.24	
			241 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.24	
			242 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	1,387.32	
			243 - GOOLLELAL PL KINGSLEY	01422	1,734.15	
			244 - LEAFY CITY HARDSTAND: MULLALOO& DUNCRAIG	01422	5,175.99	
			245 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	994.36	
			246 - PAVED HARDSTANDS WEST VIEW BLVD MULLALOO		275.00	
			246 - PAVED HARDSTANDS WEST VIEW BLVD MULLALOO	01422	6,409.63	
			247 - LEAY CITY HARDSTANDS MULLALOO-DUNCRAIG		385.00	
			247 - LEAY CITY HARDSTANDS MULLALOO-DUNCRAIG	01422	9,807.93	
			248 - LIFT AND RELAY PAVING TO ADMIN BUILDING	01422	1,040.49	
			249 - PAVING& BOLLARDS - KENDREW & LAKESIDE	01422	693.66	
			250 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	1,040.49	
			253 - LEAFY CITY KAROONA WAY MULLALLOO	01422	5,068.34	
112845	8/06/2023	CORPORATE SERVICES PETTY CASH				745.45
			06062023 - PETTY CASH FINANCIAL SERVICES WE 6/06/23		745.45	
112849	15/06/2023	CORPORATE SERVICES PETTY CASH				986.75
			13/06/23 - PETTY CASH REIMBURSEMENT		636.10	
			24052023 - PETTY CASH FINANCIAL SERVICES PA 24/05/2		350.65	
112869	29/06/2023	CORPORATE SERVICES PETTY CASH				577.30
			27/06/23 - PETTY CASH REIMBURSEMENTS		577.30	
EF112079	15/06/2023	CORSIGN WA PTY LTD				1,111.00
			75259 - SIGN MAINTENANCE		759.00	
			75594 - SIGN MAINTENANCE		99.00	
			75935 - CHEVRON BOARD		253.00	
EF112487	30/06/2023	CORSIGN WA PTY LTD				2,251.72
			74505 - GLENMERE PARK	VP254465	848.12	
			76315 - ST NAME PLATES		1,403.60	
EF112577	30/06/2023	CR JOHN LOGAN				4,883.77
			ALLOW-DM-JUNE 2023 - DEPUTY MAYOR ALLOWANCE - JUNE 2023		1,916.58	
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
			JUNE 2023 - EXPENSE REIMBURSEMENT JUNE 2023		261.32	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112145	15/06/2023	CR NIGEL JONES				203.34
			JUNE 2023 - EXPENSE REIMBURSEMENT - JUNE 2023		203.34	
EF112565	30/06/2023	CR NIGEL JONES				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
EF112198	15/06/2023	CR RUSSELL POLIWKA				432.94
			JUNE 2023 - CONFERENCE ACQUITTANCE WASTE 2023		382.34	
			MAY 2023 - EXPENSE REIMBURSEMENT - MAY 2023		50.60	
EF112624	30/06/2023	CR RUSSELL POLIWKA				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
EF112091	15/06/2023	CREATIVE EDGE ART COLLECTIVE	NC			9,966.00
			31/05/23 - COMMUNITY FUNDING PROGRAM		9,966.00	
EF112491	30/06/2023	CSE CROSSCOM PTY LTD				363.00
			INV031548 - TWO WAY RADIOS		363.00	
EF112069	15/06/2023	CSP GROUP PTY LTD T/AS STIHL SHOP				235.40
			76781 #3 - AIR FILTER		235.40	
EF112477	30/06/2023	CSP GROUP PTY LTD T/AS STIHL SHOP				66.00
			76811 #7 - LANDSCAPING MAINTENANCE		66.00	
EF112416	30/06/2023	CSP PERTH				71.24
			BPC22/1446 - BUILDING SERVICES LEVY REFUND		71.24	
EF112081	15/06/2023	CTI5 PTY LTD (CTI RISK MANAGEMENT)				4,755.30
			01070951 - CRAIGIE LEISURE COLLECTIONS		132.00	
			1070949 - RPM COLLECTIONS	02420	4,474.80	
			1070950 - CSC COLLECTIONS MAY 2023		148.50	
EF112293	15/06/2023	CURTIN UNIVERSITY OF TECHNOLOGY				1,590.00
			146096 - PSYCHOLOGICAL RESILIENCE IN WORKPLACE		1,590.00	
EF112727	30/06/2023	CURTIN UNIVERSITY OF TECHNOLOGY				550.00
			146565 - (BANNERS FOR SENIORS EXPO		550.00	
EF112479	30/06/2023	CYCLUS PTY LTD				354.20
			INV-3258 - SITE CREW FOR CELEBRATE YELLAGONGA		354.20	
EF112390	30/06/2023	DANIEL KINGSTON				2,705.87
			AALOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
EF112594	30/06/2023	DANIEL MCCABE				715.00
			198 - PHOTOGRAPHIC DOCUMENTATION OF NAIDOC		715.00	
EF111977	8/06/2023	DANIELLE ELLIOTT				249.88
			29/05/23 - CRAFT SUPPLIES		249.88	
EF112654	30/06/2023	DANIELS HEALTH SERVICES PTY LTD T/AS STERIHEALTH SERVICES				221.00
			2184658 - SUPPLY AND PICK-UP OF SHARPS CONTAINERS		221.00	
EF111980	8/06/2023	DANIKA JAYE HAGBOOM				30.00
			123186 - ANIMAL ID 123186		30.00	
EF112099	15/06/2023	DATA #3				20,491.63
			SIN000116223 - KOFAX POWER PDF LICENSE		244.67	
			SIN000119148 - POWER PDF LICENSE		244.67	
			SIN000119566 -		495.74	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			SIN000120845 - VISUAL STUDIO LICENSE		3,915.52	
			SIN000121074 - SUBSCRIPTION		15,591.03	
EF112501	30/06/2023	DATA #3				761.46
			SIN000124617 - AZURE MICROSOFT CSP (NCE)		511.62	
			SIN129117 - KOFAX POWER PDF LICENCE		249.84	
EF112101	15/06/2023	DATA DICTION PTY LTD				4,400.00
			2718 - MEMBERSHIP JULY 2023 - JUNE 2024		4,400.00	
EF112541	30/06/2023	DAVID JONATHAN OWEN BYRNE T/AS GET WET POND AND AQUARIUMS				841.50
			3189 - REACTIVE CONTRACTORS - LAKES & WATER FEA		841.50	
EF112094	15/06/2023	DAWSON'S GARDEN WORLD				36.95
			10634 - GROW SAFE HOME		36.95	
EF112135	15/06/2023	DCR NOMINEES PTY LTD T/AS HYGIENE CONCEPTS				1,098.35
			30708 - SERVICE AGREEMENT - 3246		1,098.35	
EF112550	30/06/2023	DCR NOMINEES PTY LTD T/AS HYGIENE CONCEPTS				410.30
			30968 - NEW AMENDMENT FROM MAY		410.30	
EF112089	15/06/2023	DEBORAH HUTCHINSON (COOL CABANAS EVENTS)				445.00
			267 - 1 X PARTY TENT CLC		445.00	
EF112428	30/06/2023	DEBORAH PATRICIA MCCAW				50.00
			270623 - PAYMENT CREDITED TWICE FOR DOG REGISTRAT		50.00	
EF112098	15/06/2023	DECIPHA PTY LTD				1,975.30
			7775060006 - MONTHLY MAILROOM CONTRACT FEE		1,975.30	
EF112400	30/06/2023	DELANEY RAINE SMITH				152.00
			2941138 - TEAM WITHDRAWN - AGF PAYMENT		152.00	
EF112095	15/06/2023	DELL AUSTRALIA PTY LIMITED				578.91
			2411437728 - SUPPORT REPAIR - NOTEBOOKS DESKTOPS T		394.04	
			2411462203 - TRUSTED PLATFORM MODULE 2.0 V3, CUSTOMER		184.87	
EF112120	15/06/2023	DELTA ECHO PTY LTD (FAR LANE)				15,256.32
			INV-702 - ECONOMIC DEVELOPMENT STRATEGY PROPOSAL.		15,256.32	
EF112348	19/06/2023	DEPARTMENT OF FIRE & EMERGENCY SERVICES				2,472,959.10
			155599 - ESLB 4TH QTR CONTRIBUTION		2,472,959.10	
EF112294	15/06/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY				52,972.17
			MAY 23 - BSL MAY 2023 247 LEVIES		52,972.17	
EF112107	15/06/2023	DEPARTMENT OF PLANNING, LANDS AND HERITAGE				10,883.00
			01/06/23 - ASSESSMENT PANEL FEE		10,883.00	
EF112509	30/06/2023	DEPARTMENT OF PLANNING, LANDS AND HERITAGE				10,883.00
			DA23/0316 - DEVELOPMENT ASSESSMENT PANEL FEES		10,883.00	
112846	8/06/2023	DEPARTMENT OF TRANSPORT				43.70
			04 1000103817 - JETTY LICENCE NO 2766 RENEWAL LM2766		43.70	
112850	15/06/2023	DEPARTMENT OF TRANSPORT				82,992.45
			B9680 08/06/23 - FLEET REGISTRATION 2024		82,992.45	
EF112513	30/06/2023	DEPUTEC PTY LTD				2,200.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV01973807 - ONGOING SOFTWARE MONTHLY FEES (36 MONTH)		2,200.00	
EF112109	15/06/2023	DIAMOND LOCKSMITHS PTY LTD (DIAMOND LOCK & KEY)				2,385.30
			272379 - TIMBERLANE PARK HALL	VP243063	61.96	
			272380 - CHICHESTER PARK CLUBROOMS	VP243063	247.84	
			272382 - CRAIGIE LEISURE CENTRE	VP243063	325.50	
			272399 - CITY OF JOONDALUP, ADMINISTRATION	VP243063	1,750.00	
EF112512	30/06/2023	DIAMOND LOCKSMITHS PTY LTD (DIAMOND LOCK & KEY)				3,827.48
			272215 - KABA KEYS- BAP R5S %4248	VP243063	123.92	
			272275 - KABA KEYS- BAP R5S %4248	VP243063	30.98	
			272276 - ABUS 83/45 PADLOCK WITH 25MM SPECIAL ALL	VP243063	162.75	
			272277 - ABUS 83/45 PADLOCK WITH 25MM SPECIAL ALL	VP243063	711.00	
			272420 - MARK-UP FOR OUTSOURCED LABOUR 0%	VP243063	87.50	
			272497 - KABA KEYS- BAP R5S %4248	VP243063	999.63	
			272634 - KABA BAP L6S 1242%9 R5S(%4248) KEY BLANK	VP243063	619.60	
			272635 - KABA BAP L6S 1242%9 R5S(%4248) KEY BLANK	VP243063	30.98	
			272636 - SILCA LW4 KEY CUT DLS LOGO	VP243063	147.00	
			272637 - KABA KEYS- BAP R5S %4248	VP243063	464.70	
			272638 - KABA KEYS- BAP R5S %4248	VP243063	123.92	
			272639 - ABUS 83/45 PADLOCK WITH 25MM SPECIAL ALL	VP243063	325.50	
EF112105	15/06/2023	DIGNON, JOSEPH MATTHEW T/AS JOSEPH DIGNON				1,932.00
			13 26/05/23 - FACILTATOR FOR MUSIC EDGE		1,932.00	
EF112507	30/06/2023	DIGNON, JOSEPH MATTHEW T/AS JOSEPH DIGNON				1,380.00
			14 22/06/2023 - FACILTATOR FOR MUSIC EDGE		1,380.00	
EF112110	15/06/2023	DIPLOMATIK PTY LTD (DIPLOMEDIK)				12,853.25
			INV-11850 - TEMP STAFF W/E 07/05/23		1,813.15	
			INV-11963 - MOWING OPERATOR 8/5/23 TO 12/5/23		1,359.86	
			INV-11965 - LITTER COLLECTOR 8/5/23 TO 12/5/23		1,763.04	
			INV-11966 - PARTS & REPAIRS		1,124.28	
			INV-12075 - MOWING OPERATOR 15 /5/23 TO 19/5/23		1,786.49	
			INV-12076 - LITTER COLLECTOR 15/5/23 TO 19/5/23		2,177.87	
			INV-12186 - TEMP STAFF W/E 28/5/23		2,266.44	
			INV-12314 - PARTS & REPAIRS		562.12	
EF112514	30/06/2023	DIPLOMATIK PTY LTD (DIPLOMEDIK)				19,171.96
			INV-11360 - STAFF GENERAL HAND 03/04/23 - 09/04/23		1,359.86	
			INV-12187 - NINA WELZ 22/5/23 TO 26/5/23		1,763.04	
			INV-12315 - NINA WELZ 5/6/23 TO 9/6/23		1,763.04	
			INV-12316 - MOWING OPERATOR 29/5/23 TO 2/6/23		2,239.78	
			INV-12409 - MOWING OPERATOR 5/6/23 TO 9/6/23		1,359.86	
			INV-12410 - NINA WELZ 29/5/23 TO 2/6/23		1,763.04	
			INV-12411 - PARTS & REPAIRS		2,248.49	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-12520 - NINA WELZ 12/6/23 TO 16/6/23		2,177.87	
			INV-12521 - SERVICING		2,810.61	
			INV-12522 - SERVICING		1,686.37	
EF112515	30/06/2023	DISPOSABLE MEDICAL SUPPLIES PTY LTD				328.36
			DMS213885/P249136 - BD HYPODERMIC NEEDLES		328.36	
EF112503	30/06/2023	DONEGAN ENTERPRISES PTY LTD				49,259.10
			6745 - LEAFY CITY		6,437.20	
			6811 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		42,821.90	
EF112347	19/06/2023	DOUBLE TROUBLE (WA) PTY LTD (EURO POLES & TEXTILE DISPLAYS)				622.60
			11518 - 2 X VARIO PRESTO FABRIC BANNER (SKIN)		622.60	
EF112525	30/06/2023	DOUBLE TROUBLE (WA) PTY LTD (EURO POLES & TEXTILE DISPLAYS)				1,238.60
			11518 26/06/2023 - LES MILLS CIRCUS X 2 BANNER SKINS		622.60	
			11536-89070 - CLC -REMOVAL OF TRAPFLOAT FROM FOYER		616.00	
EF112096	15/06/2023	DOUGLAS PARTNERS PTY LTD				10,815.20
			259007 - GEOTECHNICAL SURVEY AND REPORT		10,815.20	
EF112108	15/06/2023	DOWNER EDI WORKS PTY LTD				23,496.45
			6014965 - EDITH CT, JOONDALUP	01920	21,311.81	
			740224 - DELAMERE AVE FOOTPATH CONSTRUCTION	03522	2,184.64	
EF112510	30/06/2023	DOWNER EDI WORKS PTY LTD				93,155.52
			6014966 - SMA7 50 MARSHALL BLOW - 51-100 TONNE - S	01920	14,725.74	
			6014986 - SMA7 50 MARSHALL BLOW - 101-200 TONNE -	01920	22,766.93	
			6014987 - SMA7 50 MARSHALL BLOW - 101-200 TONNE -	01920	22,707.29	
			6015 - INV 6015000 SMA7 50 MARSHALL BLOW -	01920	32,955.56	
EF111989	8/06/2023	DOWSING GROUP PTY LTD				22,703.17
			20172 - 8GRAND BOULEVARD, JOONDALUP	02120	10,608.60	
			20191 - PULLAN PLACE, GREENWOOD	02120	12,094.57	
EF112106	15/06/2023	DOWSING GROUP PTY LTD				169,838.48
			20189 - WARWICK RD, GREENWOOD	02120	33,103.95	
			20432 - CHARLTON COURT KINGSLEY	01921	14,677.78	
			20433 - RBAINBRIDGE MEWS & ORIANA PL CURRAMBINE	01921	2,727.16	
			20434 - WIRILDA CRES, GREENWOOD	02120	17,175.02	
			20470 - MAPLE ST, GREENWOOD	02120	9,579.77	
			20474 - MAWSON CRES, HILLARYS	02120	10,663.44	
			20475 - BUCHAN PLACE, HILLARYS	02120	12,405.44	
			20476 - JUNO COURT, KALLAROO	02120	9,285.34	
			20477 - EDITH COURT, KINGSLEY	02120	8,204.43	
			20478 - BAINBRIDGE MEWS, ORIANA PL CURRAMBINE	02120	10,365.37	
			20484 - BECTON COURT, KINGSLEY	02120	11,370.47	
			20542 - 801 - 1600/M2 MILLING DEPTH 0-30 (INCLUS	02120	10,909.71	
			20544 - HOOD TERRACE SORRENTO	01921	19,370.60	
EF112346	19/06/2023	DOWSING GROUP PTY LTD				51,083.13

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			19926 - REMOVAL AND DISPOSAL OF KERBING NORMAL		10,497.79	
			19926 - REMOVAL AND DISPOSAL OF KERBING NORMAL	01921	30,277.36	
			20421 - CREDIT FOR INV 19926		-10,497.79	
			20543 - CHARSLEY CRESENT MARMION	01921	20,805.77	
EF112508	30/06/2023	DOWSING GROUP PTY LTD				10,607.67
			20555 - CHARLTON COURT FOOTPATH	02120	10,607.67	
EF112104	15/06/2023	DRAINFLOW SERVICES PTY LTD				13,569.60
			00014058 - GRATED GULLY PIT	02520	1,504.80	
			13805 - HIGH PRESSURE JETTING AND CLEANING	02520	1,320.00	
			13917 - CLEANING PROGRAM - PIT STRUCTURES	02520	686.40	
			13941 - SCHEDULED CLEANING PROGRAM BELDON	02520	633.60	
			13957 - GULLY EDUCTION PROGRAM	02520	1,188.00	
			13971 - GULLY EDUCTION PROGRAM	02520	554.40	
			13989 - GULLY EDUCTION PROGRAM BELDON	02520	607.20	
			13998 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	660.00	
			14022 - GRATED GULLY PIT	02520	1,716.00	
			14046 - GRATED GULLY PIT	02520	818.40	
			14074 - GRATED GULLY PIT	02520	924.00	
			14090 - GRATED GULLY PIT	02520	1,452.00	
			14136 - GRATED GULLY PIT	02520	1,504.80	
EF112504	30/06/2023	DRAINFLOW SERVICES PTY LTD				13,545.40
			14092 - POLLUTANT TRAPS - PRINCEVILLE TOR - LEAF	02520	385.00	
			14105 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	1,254.00	
			14121 - DAVALLIA RD, DUNCRAIG	02520	1,372.80	
			14161 - GRATED GULLY PIT	02520	792.00	
			14272 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	1,188.00	
			14274 - CLEANING OF DRAINAGE LINES	02520	528.00	
			14294 - LILBURNE ROAD, DUNCRAIG	02520	528.00	
			14295 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	528.00	
			14296 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	528.00	
			14297 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	858.00	
			14307 - GRATED GULLY PIT - HEATHRIDGE	02520	1,188.00	
			14309 - GRATED GULLY PIT	02520	475.20	
			14314 - CALECTASIA STREET, GREENWOOD	02520	528.00	
			14346 - GRATED GULLY PIT	02520	871.20	
			14347 - GRATED GULLY PIT	02520	712.80	
			14350 - GRATED GULLY PIT	02520	211.20	
			14392 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	528.00	
			14393 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	858.00	
			14404 - GRATED GULLY PIT	02520	211.20	
EF112102	15/06/2023	DS AGENCIES PTY LTD				1,776.50

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-159270 - REACTIVE MATERIALS - FURNITURE MAINTENAN		1,776.50	
112840	2/06/2023	DUNCRAIG LIBRARY PETTY CASH				235.80
			22052023 - DUNCRAIG LIBRARY PETTY CASH PA 22/05/23		235.80	
112864	23/06/2023	DUNCRAIG LIBRARY PETTY CASH				170.65
			15/06/23 - PETTY CASH REIMBURSEMENT		170.65	
EF112100	15/06/2023	DVA FABRICATIONS				3,190.00
			7262 - SASSY BOOTH SET		3,190.00	
EF112097	15/06/2023	DYMOCKS JOONDALUP				695.42
			5438119 - VARIOUS TITLES		48.58	
			5438159 - ILLS ITEMS AS REQUESTED		31.50	
			5438161 - CHILDREN'S BOOK PRIZES		117.96	
			5438166 - ILLS ITEMS AS REQUESTED		35.99	
			5438171 - BOOKS		159.99	
			5438180 - ILLS ITEMS AS REQUESTED		122.35	
			5438193 - ILLS ITEMS AS REQUESTED		179.05	
EF112500	30/06/2023	DYMOCKS JOONDALUP				3,890.18
			5438202 - ILLS ITEMS AS REQUESTED		242.03	
			5438203 - ILLS ITEMS		31.49	
			5438205 - ILLS ITEMS AS REQUESTED		29.68	
			5438216 - ILLS ITEMS AS REQUESTED		1,178.76	
			5438230 - ILLS ITEMS AS REQUESTED		647.60	
			5438233 - ILLS ITEMS AS REQUESTED		20.69	
			5438239 - ILLS ITEMS AS REQUESTED		419.25	
			5438240 - ILLS ITEMS AS REQUESTED		1,320.68	
EF111990	8/06/2023	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				1,613.15
			580739 - BEDDI RD, DUNCRAIG FIRE EQUIPMENT SERVIC	01922	20.90	
			586658 - COJ RECEPTION CENTRE	01922	261.25	
			586663 - FIRE PUMP-SET SERVICING - MONTHLY	01922	71.50	
			586681 - CRAIGIE LEISURE CENTRE	01922	209.00	
			586738 - FIRE DETECTION & ALARM SYSTEMS AS 1851	01922	55.00	
			586742 - FIRE DETECTION & ALARM SYSTEMS AS 1851	01922	55.00	
			586744 - FIRE DETECTION & ALARM SYSTEMS AS 1851	01922	55.00	
			586756 - FIRE DETECTION & ALARM SYSTEMS AS 1851	01922	55.00	
			586817 - COJ INFRASTRUCTURE SERVICES	01922	209.00	
			586888 - CRAIGIE LEISURE CENTRE NEW GYM	01922	209.00	
			586893 - CRAIGIE LEISURE CENTRE PLANT ROOM	01922	313.50	
			586990 - WORKS DEPOT AINTENA		99.00	
EF112117	15/06/2023	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				522.50
			586608 - FIRE DETECTION & ALARM SYSTEMS AS 1851	01922	55.00	
			586610 - DELUGE & WATER SPRAY SYST - MONTHLY	01922	27.50	
			586620 - FIRE DETECTION & ALARM SYSTEMS AS 1851	01922	55.00	
			586622 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			586624 - FIRE DETECTION SYSTEMS	01922	99.00	
			587067 - 3.5KG CO2 FIRE EXTINGUISHER	01922	176.00	
			587183 - FIRE DETECTION AND ALARM SYSTEMS	01922	55.00	
EF112526	30/06/2023	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				3,874.48
			587570 - 4.5KG ABE DRY POWDER FIRE EXTINGUISHER	01922	115.50	
			587610 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	209.00	
			587678 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	209.00	
			587680 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	442.75	
			587696 - UNDERCROFT PARKING & STOREROOM	01922	365.75	
			587750 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	369.60	
			587757 - FIRE PUMP-SET SERVICING - MONTHLY	01922	99.00	
			588224 - FIRE DOOR REPAIRS	01922	709.50	
			588490 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	104.50	
			588638 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	104.50	
			588697 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	209.00	
			588704 - FIRE INDICATOR PANEL BATTERIES	01922	324.50	
			588761 - ELECTRICIAN TRADESPERSON - MAX CALL-OUT	01922	429.00	
			588946 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	182.88	
EF112115	15/06/2023	E W C S UNIT TRUST (ENVIRO SWEEP)				33,850.88
			109723 - SWEEPING OF CAR PARKS	02221	5,897.03	
			109724 - SWEEPING OF DUAL USE PATHS	02221	2,044.32	
			109728 - HIRE OF ROAD SWEEPER WITH OPERATOR	02221	4,110.19	
			109730 - SWEEPING OF HILLARYS FOOTPATHS	02221	917.30	
			110176 - HSWEEPING OF CP - CRAIGIE LEISURE CENTRE	02221	411.02	
			110196 - HIRE OF PATHWAY SWEEPER WITH OPERATOR -	02221	1,375.96	
			110197 - PEIRSE WY, MARMION (KERB)	02221	411.02	
			110198 - KYLIE WAY, KINGSLEY	02221	171.26	
			110199 - SORRENTO SURF LIFE	02221	2,044.32	
			110227 - SWEEPING OF CAR PARKS - CAR PARK OPPOSIT	02221	5,199.75	
			110228 - NIMROD PL, GREENWOOD	02221	239.76	
			110229 - MAPLE ST, GREENWOOD	02221	274.01	
			110230 - WHILEY RD, MARMION	02221	342.52	
			110231 - MAWSON CR, GREENWOOD	02221	308.26	
			110232 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	5,925.49	
			110233 - HOOD TCE, SORRENTO	02221	650.78	
			110234 - BUCHAN PL, HILLARY	02221	479.52	
			110235 - PIMELIA CT, GREENWOOD	02221	513.77	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			110236 - SWEEPING OF BAINBRIDGE MEWS GREENWOOD	02221	685.03	
			110490 - SWEEPING OF JUNO CT, KALLAROO	02221	376.76	
			110491 - SWEEPING OF EDITH CLOSE, KINGSLEY	02221	411.02	
			110492 - HAWKINS AVE, SORRENTO	02221	856.29	
			110493 - BUILDING CAR PARK, BOAS AVE	02221	205.50	
EF112523	30/06/2023	E W C S UNIT TRUST (ENVIRO SWEEP)				44,566.97
			110824 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	1,061.78	
			110825 - SWEEPER HIRE PADBURY, MULLALOO, HILLARYS	02221	12,741.73	
			110826 - SWEEPING OF HILLARYS FOOTPATHS	02221	1,179.38	
			110827 - SWEEPING OF DUAL USE PATHS	02221	2,122.97	
			110828 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	582.27	
			110829 - SWEEPING OF CAR PARKS	02221	4,729.53	
			110830 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	342.52	
			110831 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	308.26	
			111065 - SWEEPING OF ALL ARTERIAL ROADS - BEACH R	02221	11,672.36	
			111124 - SWEEPING ROADS, PATHS, CAR PARKS	02221	8,935.64	
			111165 - SWEEPING OF COJ&LOTTERIES HOUSE CAR PARK	02221	308.26	
			111166 - CHARLTON COURT, KINGSLEY	02221	582.27	
EF112522	30/06/2023	EASISALARY PTY LTD				3,512.68
			06/06/23 - GST ADJUSTMENT MAY 2023		3,512.68	
EF112295	15/06/2023	EDITH COWAN UNIVERSITY				24,200.00
			10044253 - ECONOMIC RESEARCH PROJECT		24,200.00	
EF112729	30/06/2023	EDITH COWAN UNIVERSITY				12,750.94
			10043941 - JLP MENTORING PROGRAM 2023		5,000.00	
			900016677 - YELLAGONGA WATER QUALITY MONITORING AND		7,750.94	
EF112518	30/06/2023	ELB PTY LTD				6,497.70
			JC58063 - PROWISE TOUCHSCREEN 10 75"		6,497.70	
EF112008	8/06/2023	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				258,266.29
			2037837530 - OCEAN REEF LIGHTING 5178600619		819.92	
			3000200775 29/05/23 - TODEA CT, DUNCRAIG		55,424.98	
			803541960 01/05/23 - GROUPED ELECTRICITY 8035419619		202,021.39	
EF112327	15/06/2023	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				477,287.69
			2001883508 01/06/23 - COJ STREET LIGHTS MONTHLY		288,590.91	
			2017853224 01/06/23 - DECORATIVE STREET LIGHTS		1,639.53	
			2041836046 - WALTER PADBURY BVD 5234646313		156.99	
			2069820244 26/05/2023 - GEDDES CL, DUNCRAIG		280.30	

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			2069829661 08/06/23 - FINCHLEY TCE, JOONDALUP		1,311.56	
			3000200915 06/06/23 - COJ VARIOUS LOCATIONS		185,308.40	
EF112757	30/06/2023	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				2,396.54
			2005858237 - SANTA ANA PARK 5145884713		181.44	
			2033820312 28/04/2023 - DUFFY HOUSE ELECTRICITY		78.31	
			2045842163 13/06/23 - ASSEMBLY WAY, GREENWOOD		420.09	
			2069820244 14/03/2023 - DUFFY HOUSE ELECTRICITY		434.90	
			2093790552 - KATRINE PARK 5274384315		324.18	
			230706020 20/06/2023 - BRAMSTON PARK SPORTING FACILITY POWER		957.62	
EF112676	30/06/2023	ELEMENT ADVISORY PTY LTD (THE PLANNING GROUP AUSTRALIA)				6,655.00
			59423 - CONSULTANCY		6,655.00	
EF112019	15/06/2023	ELIZABETH KRAMER & GREGORY SEALEY				1,663.58
			160681 - RATES REFUND		1,663.58	
EF112111	15/06/2023	ELLENBY TREE FARM PTY LTD				46,402.40
			33304 - WINTER PLANTING OF TREES	01621	12,164.90	
			33348 - LANDSCAPE - PLANTING		5,417.50	
			33394 - WINTER PLANTING	01621	13,447.50	
			33426 - LANDSCAPE - PLANTING		15,372.50	
EF112517	30/06/2023	ELLENBY TREE FARM PTY LTD				13,183.50
			33579 - PLANTING - CHINESE PISTACHIO & JACARANDA		9,102.50	
			33581 - PLANTING - JACARANDA MIMOSAEFOLIA		4,081.00	
EF112296	15/06/2023	ELLIOTTS IRRIGATION PTY LTD (ELLIOTTS FILTRATION)				10,981.30
			F28239 - MCCUBBIN PARK		4,950.00	
			F28343 - CENTRAL PARK (EAST) - SERVICING OF EXIST	00820	6,031.30	
EF112730	30/06/2023	ELLIOTTS IRRIGATION PTY LTD (ELLIOTTS FILTRATION)				8,425.18
			F28448 - ON SITE LABOUR NORMAL WORKING HOURS	00820	2,305.88	
			F28452 - CENTRAL PARK (EAST) - SERVICING OF EXIST	00820	6,119.30	
EF112732	30/06/2023	ELUMA MEDIA				371.00
			INV-3382 - 20X BEAN BAGS		371.00	
EF112112	15/06/2023	ENVIRONMENTAL INDUSTRIES PTY LTD				2,029.40
			C30581 - COLLECT ALL CLIPPINGS - DUNCRAIG COMM	VP195858	2,029.40	
EF112519	30/06/2023	ENVIRONMENTAL INDUSTRIES PTY LTD				4,762.80
			C30584 - COLLECT ALL CLIPPINGS - DUNCRAIG COMMUNI		154.00	
			C30584 - COLLECT ALL CLIPPINGS - DUNCRAIG COMMUNI	VP195858	2,579.40	
			C30585 - COLLECT ALL CLIPPINGS - DUNCRAIG COMMUNI	VP195858	2,029.40	
EF112223	15/06/2023	ENVIROPATH PTY LTD T/AS SPOTS ALL SURFACE CLEANING				418.00
			3528 - DAMPIER AVE & OCEAN REEF RD, MULLALOO	VP215140	418.00	
EF112114	15/06/2023	ES2 PTY LTD				164,870.88
			INV-10397 - CP RENEWAL-FIREWALL		111,752.17	

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			INV-10398 - CP RENEWAL-HARMONY		53,118.71	
EF112521	30/06/2023	ES2 PTY LTD				7,920.00
			INV-10766 - INTERNAL NETWORK SECURITY TESTING		7,920.00	
EF112116	15/06/2023	ESTIMATING & CIVILS AUSTRALIA PTY LTD				540,851.18
			INV-0304 - EDDYSTONE AVENUE - FOOTPATH UPGRADE		299,549.80	
			INV-0307 - KINGSLEY GIBSON INTERCHANGE WORKS		241,301.38	
EF112524	30/06/2023	ESTIMATING & CIVILS AUSTRALIA PTY LTD				2,900.69
			INV-0308 - LINE MARKING - EXT CONT		2,900.69	
EF112609	30/06/2023	EXCEL CONSULTING SOLUTIONS PTY LTD (NEXACU)				990.00
			IN101603 - SQL BEGINNER AND INTERMEDIATE		990.00	
EF112113	15/06/2023	EXPERIAN AUSTRALIA PTY LTD				8,793.88
			36530 - AUSTRALIA POSTAL ADDRESS LICENSE 06/30/2		8,793.88	
EF112532	30/06/2023	F E TECHNOLOGIES PTY LTD				9,326.90
			1012376 - LIVE SCANNING WAND		7,322.70	
			SVIP026722 - ANNUAL MAINTENANCE JOONDALUP CHUTES		924.00	
			SVIP026723 - ANNUAL MAINTENANCE DUNCRAIG CHUTE		695.20	
			SVIP026724 - ANNUAL MAINTENANCE WHITFORD CHUTE		385.00	
EF112531	30/06/2023	FAST FORWARD DIGITAL PTY LTD T/AS BADGER MAKES BADGES				111.00
			24866 - RESTOCK OF BADGE MAKING MATERIALS		111.00	
EF112170	15/06/2023	FEED THE TIGER PTY LTD (MACKAY URBAN DESIGN)				400.00
			30/05/23 - JOONDALUP DESIGN REVIEW PANEL		400.00	
EF112591	30/06/2023	FEED THE TIGER PTY LTD (MACKAY URBAN DESIGN)				500.00
			280623 - JOONDALUP DESIGN REVIEW PANEL 21/06/23		500.00	
EF112412	30/06/2023	FERGAL WALSH & SANDRA KHAN				295.00
			32851 - REFUND DEVELOPMENT APPLIC. AMENDMENT FEE		295.00	
EF112733	30/06/2023	FILTER DISCOUNTERS PTY LTD				417.23
			235933 - PARTS ONLY		59.29	
			236252 - PARTS ONLY		302.94	
			23647 - 236472 AIR FILTER-SAKURA		55.00	
EF112530	30/06/2023	FIND WISE LOCATION SERVICES				5,826.70
			5921 - SERVICES LOCATION		1,029.60	
			5938 - REACTIVE CONTRACTORS - IRRIGATION MAINTE		382.80	
			5950 - LANDSCAPE - EXT CONT		1,650.00	
			5951 - REACTIVE MATERIALS - IRRIGATION MAINTENA		485.10	
			5952 - REACTIVE MATERIALS - IRRIGATION MAINTENA		578.60	
			5960 - SERVICES LOCATION		374.00	
			5961 - LILBURNE STREET GAS SERVICE		374.00	
			5963 - REACTIVE MATERIALS - IRRIGATION MAINTENA		476.30	
			5964 - REACTIVE MATERIALS - IRRIGATION MAINTENA		476.30	
EF112376	30/06/2023	FIONA GAMBLE				229.85

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			270623 - DECORATIONS & PRIZES AT CLC		229.85	
EF112121	15/06/2023	FISKE ENTERPRISES PTY LTD				4,617.80
			INV-037696 - 7000 MEMBERSHIP CARDS Q140423		4,617.80	
EF112122	15/06/2023	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				33,856.57
			8883 - MOWER WE 05/05/23 42.5HRS		1,851.71	
			9039 - LANDSCAPE GARDENER 8/5/23 TO 12/5/23		1,879.35	
			9041 - LABOURER PARKS 8/5/23 TO 12/5/23		2,349.19	
			9109 - DAY LABOUR HIRE - ROAD CONSTRUCTION		1,485.25	
			9110 - DAY LABOUR HIRE - ROAD CONSTRUCTION		1,023.83	
			9112 - DAY LABOUR HIRE CONCRETER		2,446.29	
			9144 - LANDSCAPE GARDENER 16/5/23 TO 19/5/23		1,851.71	
			9146 - LABOURER PARKS		1,851.72	
			9392 - LABOURER - ROAD CONSTRUCTION		1,485.25	
			9393 - DAY LABOUR HIRE		495.08	
			9395 - TEMP STAFF W/E 26/5/23		1,980.33	
			9396 - TEMP STAFF W/E 26/5/23		1,879.35	
			9397 - MOWER WE 28/05/23		1,409.51	
			9398 - TEMP STAFF 22/5/23 TO 26/5/23		1,879.35	
			9531 - DAY LABOUR HIRE - ROAD CONSTRUCTION		2,431.73	
			9532 - AGENCY STAFF - MACHINE OPERATOR		1,902.29	
			9533 - LANDSCAPE GARDENER 29/5/23 TO 2/6/23		1,851.71	
			9535 - LABOURER PARKS AND GARDENS		1,851.71	
			9549 - MOWER 29/05/23 - 02/06/23		1,951.21	
EF112534	30/06/2023	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				25,050.15
			8215 - REFER 8249		-29.12	
			9238 - DAY LABOUR HIRE - CONCRETER		2,446.29	
			9713 - LABOURER ROAD CONSTRUCTION		1,485.25	
			9714 - AGENCY STAFF - MACHINE OPERATOR		1,590.44	
			9715 - DAY LABOUR HIRE		1,485.25	
			9716 - TEMP STAFF W/E 9/6/23		1,980.33	
			9717 - GARDENER 6/6/23 TO 9/6/23		1,879.35	
			9718 - MOWER WE 21/05/23		1,879.35	
			9719 - GRACE MARRIOT 5/6/23 TO 9/6/23		1,879.35	
			9890 - AGENCY STAFF		2,120.58	
			9891 - DAY LABOUR HIRE		2,446.29	
			9894 - STAFF 12/6/23 TO 16/6/23		1,851.71	
			9895 - WE 18/06/23		1,409.51	
			9896 - GRACE MARRIOT 12/6/23 TO 16/6/23		1,381.88	
			9919 - WE18/06/23 JAMES MOORE		1,243.69	
EF112119	15/06/2023	FLORAL IMAGE				69.11
			FIP75137 - MAYOR OFFICE RENTAL FLORAL ARRANGEMENTS		69.11	
EF112298	15/06/2023	FOXTEL CABLE TELEVISION PTY LTD				375.00
			440627203 - 2022 FOXTEL BUSINESS SUBSCRIPTION FOR		375.00	
EF112533	30/06/2023	FREEDOM FAIRIES PTY LTD				1,391.50
			INV-2471 - WESTFIELD KIDS CORNER - WHITFORDS DINING		1,391.50	
EF112016	15/06/2023	FRIENDS OF NORTH OCEAN REEF / FORESHORE	ILUKA			491.99

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			07/06/23 - ADMIN EXPENSES REIMBURSEMENT		491.99	
112841	2/06/2023	FRIENDS OF PORTEOUS PARK				425.60
			23052023 - ADMINISTRATION REIMBURSEMENT COSTS		425.60	
EF112297	15/06/2023	FRIENDS OF YELLAGONGA REGIONAL PARK INC				2,823.00
			08/06/23 - COMMUNITY FUNDING GRANT		2,823.00	
EF112118	15/06/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD				3,886.00
			CV629901 - PRINTROOM BASEMENT		2,931.20	
			QH332607 - APEOSPORT PRINTROOM BASEMENT		477.40	
			QH332707 - APEOSPORT PRINTROOM BASEMENT		477.40	
EF112528	30/06/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD				108.52
			CV629769 - CONTRACT REFERENCE NO. X642841		108.52	
EF112529	30/06/2023	FULTON HOGAN INDUSTRIES PTY LTD				1,927.20
			17831210 - 20KG EZ STREET BLACK POTHOLE REPAIR		1,927.20	
EF112542	30/06/2023	GALAXY 42 PTY. LTD. (ATTURRA BUSINESS APPLICATIONS)				16,197.50
			FTIG42004831 - 25 HOURS CLIENT SUPPORT SERVICES	02521	16,197.50	
EF112301	15/06/2023	GAMESWORLD (WA) PTY LTD				1,149.86
			J00-31363 - THE MAHJONG RAILS		1,149.86	
EF112497	30/06/2023	GARY SPENCER BOWNES (COLOUR DIRECTIVE)				4,738.25
			2238 - DELISH ECO CUTLERY SET		4,122.25	
			2240 - DEXTER TECH POUCH		616.00	
EF112128	15/06/2023	GAS ASSETS PTY LTD (GECKO CONTRACTING TURF AND				145,221.92
			6474 - LANDSCAPE - EXT CONT		145,221.92	
EF112437	30/06/2023	GLOBAL (WA) PTY LTD T/AS ACCESS OFFICE INDUSTRIES				18,037.80
			96292 - OTHER BUILDINGS BUDGET - EXT CONT		18,037.80	
EF112537	30/06/2023	GOLD CORPORATION (THE PERTH MINT)				511.50
			SIN000386815 - 2023 CITIZENSHIP MEDALLIONS		511.50	
EF112736	30/06/2023	GOLDEN AGE HEALTH PRODUCTS CUSTOM BUILT SAUNAS				1,078.00
			2123 - SERVICE OF STEAM ROOM		1,078.00	
EF112052	15/06/2023	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD (BEAUREPAIRES)				5,624.14
			6413080926 - 1ELP781 TYRES & TUBES		1,990.80	
			6413080927 - 1GXA947 TYRES & TUBES		640.51	
			6413080928 - 1HGT321 TYRES & TUBES		2,056.63	
			6413080929 - 1EEI225 TYRES & TUBES		936.20	
EF112607	30/06/2023	GPC ASIA PACIFIC PTY LTD (NAPA)				1,712.58
			1950057291 - PARTS ONLY		22.00	
			1950057323 - PARTS ONLY		22.00	
			1950057496 - PARTS ONLY		28.88	
			1950057645 - PARTS ONLY		101.75	
			1950057880 - PARTS ONLY		1,537.95	
EF112212	15/06/2023	GPC ASIA PACIFIC PTY LTD T/AS REPCO				181.36
			4770461357 - PARTS & REPAIRS		104.41	
			4770461485 - CASTROL EDGE		76.95	

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EF112129	15/06/2023	GREEN OPTIONS PTY LIMITED				3,709.75
			93998 - TURF RENOVATIONS		1,595.00	
			93999 - TURF MOWING		530.75	
			94518 - TURF MOWING		530.75	
			94519 - REACTIVE CONTRACTORS - TURF MOWING		1,053.25	
EF112545	30/06/2023	GREEN OPTIONS PTY LIMITED				8,273.10
			9462 - 94623 TURF RENOVATION		5,022.60	
			95049 - REACTIVE MATERIALS - TURF RENOVATION		2,095.50	
			95090 - 5 GANG TRIPLEX MOWER WITH CATCHERS		1,155.00	
EF112300	15/06/2023	GREEN SKILLS INC				15,054.99
			P3401 - MANDALAY PARK, CRAIGIE		3,660.80	
			P3405 - LABOUR HIRE MAY/JUNE 2023		11,394.19	
EF112156	15/06/2023	GREENSHED PTY LIMITED (LIVING TURF)				440.00
			113213/03 - REACTIVE MATERIALS - FERTILISING		440.00	
EF112415	30/06/2023	GREEN-SHORE BUILDERS PTY LTD				258.88
			DA23/0139 - DEVEOPMENT APPLICATION FEE		258.88	
EF112544	30/06/2023	GREENSTEAM AUSTRALIA PTY LTD				8,786.25
			GSA-3229 - GLENBAR PARK DUNCRAIG	00622	2,450.25	
			GSA-3253 - PROVISION OF HAND WEEDING SERVICES IN NA	00622	1,633.50	
			GSA-3263 - OCEAN REEF RD SHENTON TO HODGES RD	01822	4,345.00	
			GSA-3266 - CURRAMBINE COMMUNITY CENETR	01822	357.50	
EF112125	15/06/2023	GREENWOOD PARTY HIRE				1,299.50
			B22203 - . MARQUEE HIRE		544.50	
			B22236 - HIRE LYCRA CHAIR COVERS		300.00	
			B22257 - CHAIRS - WHITE X 150		305.00	
			B22277 - CHAIR HIRE FOR RECONCILIATION WEEK EVENT		150.00	
EF112536	30/06/2023	GREENWOOD PARTY HIRE				5,964.70
			B21874 - MARQUEES AND FURNITURE HIRE		5,810.20	
			B22269 - BIGGEST MORNING TEA EQUIPMENT		154.50	
EF111991	8/06/2023	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				15,717.54
			100791 - IRRIGATION TECHNICIAN	VP177052	253.00	
			100793 - IRRIGATION TECHNICIAN	VP177052	93.50	
			100794 - IRRIGATION TECHNICIAN	VP177052	93.50	
			100795 - IRRIGATION TECHNICIAN	VP177052	77.00	
			100796 - IRRIGATION TECHNICIAN	VP177052	77.00	
			100797 - IRRIGATION TECHNICIAN	VP177052	121.00	
			100798 - IRRIGATION TECHNICIAN	VP177052	74.80	
			100799 - IRRIGATION TECHNICIAN	VP177052	77.00	
			100800 - IRRIGATION TECHNICIAN	VP177052	264.00	
			100801 - IRRIGATION TECHNICIAN	VP177052	77.00	
			101228 - IRRIGATION TECHNICIAN	VP177052	74.80	
			101260 - IRRIGATION TECHNICIAN	VP177052	74.80	
			101261 - IRRIGATION TECHNICIAN	VP177052	74.80	
			101262 - IRRIGATION TECHNICIAN	VP177052	74.80	
			101279 - LANDSCAPE MAINTENANCE MAY 23	01120	7,823.56	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			101280 - PROVISION OF IRRIGATION MAINTENANCE	VP177052	1,100.00	
			101281 - PROVISION OF LANDSCAPE MAINTENANCE	VP177052	2,983.75	
			101282 - PROVISION OF IRRIGATION MAINTENANCE	VP177052	202.59	
			101283 - LANDSCAPE MAINTENANCE MAY 2023		781.00	
			101284 - ORIENT PARK MOWING		357.50	
			101285 - LANDSCAPE MAINTENANCE MAY 2023		962.14	
EF112126	15/06/2023	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				22,130.87
			101598 - LANDSCAPE MAINTENANCE	01120	7,823.56	
			101600 - IRRIGATION MAINTENANCE	VP177052	1,100.00	
			101601 - LANDSCAPE MAINTENANCE JUNE 2023		2,454.84	
			101602 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		1,549.15	
			101604 - PROVISION OF LANDSCAPE MAINTENANCE	VP177052	2,983.75	
			101606 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		730.75	
			101607 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		781.00	
			101608 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		357.50	
			101610 - LANDSCAPE MAINTENANCE JUNE 2023		962.14	
			101624 - LANDSCAPING MAINTENANCE		2,454.84	
			101627 - LANDSCAPE MAINTENANCE MAY 2023		730.75	
			1605 - IRRIGATION TECHNICIAN	VP177052	202.59	
EF112539	30/06/2023	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				8,229.28
			100111 - LANDSCAPE MAINTENANCE FOR P1, P2 AND P3		2,454.84	
			100113 - WOODVALE WATERS	VP177052	2,983.75	
			100115 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		730.75	
			102020 - IRRIGATION TECHNICIAN	VP177052	187.00	
			102021 - IRRIGATION TECHNICIAN	VP177052	77.00	
			102022 - IRRIGATION TECHNICIAN	VP177052	77.00	
			102023 - IRRIGATION TECHNICIAN	VP177052	302.50	
			102024 - IRRIGATION TECHNICIAN	VP177052	302.50	
			102464 - IRRIGATION TECHNICIAN	VP177052	77.00	
			95379 - REPAIRS - HARBOUR VIEW PARK	VP177052	74.80	
			99256 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		962.14	
EF112546	30/06/2023	GROUND WEST EQUIPMENT PTY LTD				96.18
			9500156 - PARTS		96.18	
EF112200	15/06/2023	GWT POWER MUSIC PTY LTD (POWER AUDIO VISUAL PERTH)				5,494.81
			PM05349 - HIRE OF EQUIPMENT- STAFF CONFERENCE		5,494.81	
EF112555	30/06/2023	HARBOUR SOFTWARE PTY LTD				13,475.00
			2230 - AUTOMATED AGENDA AND MINUTES SOFTWARE		13,475.00	
EF112133	15/06/2023	HART SPORT				778.00
			10173537A - SWIM EQUIPMENT		347.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			10182347 - POOL NOODLES		430.50	
EF112737	30/06/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				2,081.01
			51655271 - WE 28/05/23		1,654.58	
			51687996 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		426.43	
EF112554	30/06/2023	HCL AUSTRALIA SERVICES PTY LIMITED				150,590.83
			7000197802 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A	16,239.30	
			7000197958 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A	134,351.53	
EF112161	15/06/2023	HELENE PTY LTD (LOGO APPOINTMENTS)				4,714.18
			H2517 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		2,317.14	
			H2540 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		2,397.04	
EF112351	19/06/2023	HELENE PTY LTD (LOGO APPOINTMENTS)				2,377.24
			H2316 - GRAEME SOUTHERLY WE12/03/23		2,377.24	
EF112585	30/06/2023	HELENE PTY LTD (LOGO APPOINTMENTS)				15,669.20
			H2438 - MOWER OPERATOR WE 06/05/23		1,398.38	
			H2465 - H2565 27MAR-15OCT		2,045.47	
			H2465 17/05 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		2,365.08	
			H2564 - MOWER OPERATOR WE 14/05/23		1,901.79	
			H2588 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		2,173.31	
			H2589 - WE 21/05/23		1,873.83	
			H2613 - EXPENDITURE SERVICES OFFICER 27MAR-15OCT		1,534.10	
			H2614 - WE 21/05/23		2,377.24	
EF112136	15/06/2023	HICKEY CONSTRUCTIONS PTY LTD				245,312.88
			3369 - CAMBERWARRA DRIVE, CRAIGIE (ALBION PARK)		275.00	
			3373 - JOONDALUP RECEPTION CENTRE MANHOLE ACCES	01021	4,303.75	
			3376 - JOONDALUP RECEPTION CENTRE	01021	168.03	
			3377 - JOONDALUP RECEPTION CENTRE REFURBISHMENT	01021	91,492.27	
			3379 - SITE SUPERVISOR	01021	3,513.95	
			3380 - ADMIN FIRST FLOOR WORKS	01021	10,937.30	
			3382 - JOONDALUP ADMINISTRATION - WINDOWS	01021	272.05	
			3383 - COJ RECEPTION CTR EMERGENCY EXIT DOOR	01021	123.75	
			3384 - HEATHRIDGE COMMUNITY CENTRE	01021	68.75	
			3385 - DUNCRAIG CHILD HEALTH CENTRE	01021	68.75	
			3386 - CLC FAMILY CHANGEROOM	01021	1,844.15	
			3391 - OCEAN REEF - TOILET/CHANGEROOM FACILITIE	00222	82,764.65	
			3392 - DUNCRAIG LIBRARY - REMOVAL OF FURNITURE	01021	233.75	
			3393 - CONNOLLY CC FENCE POSTS	01021	1,474.00	
			3394 - CURRAMBINE COMMUNITY CENTRE	01021	68.75	
			3396 - SORRENTO SOCCER	01021	297.00	
			3397 - CALEDONIA PARK FIRE DAMAGE REPAIRS	01021	34,731.95	
			3402 - CLC - BADMINTON SOCKETS TO COURT 4		830.23	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			3407 - SUB CONTRACTOR RENOVATION WORKS - $10,00	01021	7,510.80	
			3408 - BUILDPLAN - EXT CONT		4,334.00	
EF112551	30/06/2023	HICKEY CONSTRUCTIONS PTY LTD				148,713.13
			00003267 - SITE SUPERVISOR	01021	7,795.70	
			3248 - DUNCRAIG LIBRARY - INSTALL DEFIBRILLATOR	01021	123.75	
			3249 - JOONDALUP ADMINISTRATION INSTALL SHELVIN	01021	123.75	
			3250 - MAWSON PARK TOILETS	01021	1,638.32	
			3251 - INSTALLATION OF HOOKS TO DUCT DOORS	01021	5,537.62	
			3252 22/06/23 - GENERAL LABOURER NORMAL WORKING HOURS 7.	01021	178.75	
			3254 23/06/2023 - SUB CONTRACTOR RENOVATION WORKS - $0 - $	01021	2,310.00	
			3256 23/06/2023 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	233.75	
			3261 26/06/2023 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	573.93	
			3262 26/06/2023 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	208.86	
			3264 26/06/2023 - QUALIFIED CARPENTER AFTER HOURS EMERGENC	01021	271.15	
			3265 26/06/2023 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	123.75	
			3266 26/06/2023 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	2,101.55	
			3274 28/06/2023 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	123.75	
			3364 - JOONDALUP RECEPTION CENTRE REFURBISHMENT	01021	26,083.20	
			3365 - BUDGET/FEASIBILITY REPORTING	01021	17,545.00	
			3395 - CURRAMBINE COMMUNITY CENTRE - PAINTING	01021	31,239.12	
			3403 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	216.70	
			3404 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	265.38	
			3405 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	288.75	
			3406 - SANTIAGO PARK TOILETS	01021	596.28	
			3409 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	755.43	
			3410 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	149.05	
			3411 - HEATHRIDGE CC REPAIRS	01021	324.50	
			3412 - QUALIFIED CARPENTER AFTER HOURS EMERGENC	01021	469.15	
			3414 - UNDERCROFT CARPARK - CLEAN UP CW007151.	01021	1,518.88	
			3415 - OCEAN REEF PARK - NEW TOILET &CHANGEROOM	00222	45,861.84	
			3416 - BURNS BEACH PARK - REPAIRS	01021	336.88	
			3417 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	68.75	
			3420 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	1,088.03	
			3421 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	185.08	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			3422 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	307.73	
			3423 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	68.75	
EF112350	19/06/2023	HINCO GROUP PTY LTD (HINCO INSTRUMENTS)				691.90
			1560 - SOFT CARRY POUCH		691.90	
EF112553	30/06/2023	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD				3,960.76
			INV00087910 - SERVICING		3,960.76	
EF112303	15/06/2023	HODGE COLLARD PRESTON UNIT TRUST T/AS HODGE COLLARD PRESTON				18,974.45
			672036 - ALFRESCO DESIGN AND DOCUMENTATION	00620	18,974.45	
EF112740	30/06/2023	HODGE COLLARD PRESTON UNIT TRUST T/AS HODGE COLLARD PRESTON				4,400.00
			32304 - CONCEPT DESIGN UPDATES - HEATHRIDGE PARK		4,400.00	
EF112132	15/06/2023	HOLCIM (AUSTRALIA) PTY LTD T/AS HUMES				9,673.51
			9408708202 - INDUSTRIAL GRATED COVER RAISED/FLUSH 25M	02722	9,673.51	
EF112302	15/06/2023	HYDROQUIP PUMPS				48,988.94
			INV-43961 - OCEAN PARK	04222	42,883.94	
			INV-44088 - WENTWORTH PARK	04222	5,060.00	
			INV-44204 - CONSULTANCY - EXT CONT		1,045.00	
EF112738	30/06/2023	HYDROQUIP PUMPS				117,560.30
			INV-44205 - PRINCE REGENT PUMP UNIT SERVICING	04222	21,183.80	
			INV-44206 - MARRI PUMP UNIT SERVICING	04222	10,410.40	
			INV-44207 - PARKSIDE PUMP UNIT SERVICING	04222	8,770.30	
			INV-44208 - WHITFORDS NODES NO 3 PUMP UNIT SERVICING	04222	6,440.50	
			INV-44213 - BARRIDALE PARK,HYDRAULIC DESIGN	04222	11,853.60	
			INV-44231 - OCEAN REEF PARK	03419	3,498.00	
			INV-44263 - PUMP UNIT - NORMAL WORKING HOURS - ON-SI	04222	2,613.60	
			INV-44271 - BORE DEVELOPMENT - NORMAL WORKING HOURS	04222	22,389.40	
			INV-44272 - PUMP UNIT - AFTER HOURS/WEEKENDS/PUBLIC	04222	10,290.50	
			INV-44275 - BENGELLO PUMP UNIT SERVICING	04222	19,481.00	
			INV-44276 - PUMP UNIT - NORMAL WORKING HOURS - ON-SI	04222	629.20	
EF112561	30/06/2023	ICONIC PROPERTY SERVICES PTY LTD				10,558.95
			PSI028414 - SUPPLY AND SERVICE SANITARY BINS 22L (BA	04022	251.71	
			PSI028415 - CLEANER (MONDAY TO FRIDAY)	04022	8,348.08	
			PSI028417 - CLEANER (MONDAY TO FRIDAY)	04022	246.18	
			PSI028418 - CLEANER (MONDAY TO FRIDAY)	04022	153.87	
			PSI028419 - CLEANER (MONDAY TO FRIDAY)	04022	328.24	
			PSI028420 - CLEANER (MONDAY TO FRIDAY)	04022	574.42	
			PSI028621 - CLEANER (SATURDAY)	04022	215.37	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			PSI028622 - CLEANER (MONDAY TO FRIDAY)	04022	287.21	
			PSI028623 - CLEANER (MONDAY TO FRIDAY)	04022	153.87	
EF112355	19/06/2023	ILLION AUSTRALIA PTY LTD (TENDERLINK.COM)				614.90
			872078 - PUBLIC TENDER NOTICE FEE		614.90	
EF112139	15/06/2023	INSTANT PRODUCTS HIRE				340.34
			153767 - FALKLANDS PARK EVENT		340.34	
EF112556	30/06/2023	INSTITUTE OF PUBLIC WORKS ENG AUST LTD (WA)				1,680.00
			022023-0032-0029 - KINZANG THINLEY, ANDREW MCKENZIE		840.00	
			022023-0034-0031 - KINZANG THINLEY, ANDREW MCKENZIE		840.00	
EF112562	30/06/2023	INTEGRAFLOW PTY LTD				1,025.00
			INV-1421 - INTEGRAFLOW TESTING PH, EC, TDS		1,025.00	
EF112141	15/06/2023	INTELIFE GROUP				13,888.05
			CIT007-B0523A - BARRIDALE PARK KINGSLEY - 1 PLATE	02322	13,888.05	
EF112557	30/06/2023	INTELIFE GROUP				25,365.63
			CIT007-B0523 - LITTER COLLECTION TEAM HOURLY RATE (NORM	VP283228	25,365.63	
EF112138	15/06/2023	INTERNATIONAL ART SERVICES PTY LTD				852.50
			A-186502 - DELIVERY OF ARTWORKS		852.50	
EF112305	15/06/2023	INTERNATIONAL ASSOCIATION FOR PUBLIC				595.00
			I1263899 - FACING CONFLICT - VIRTUAL		595.00	
EF112142	15/06/2023	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD				2,260.51
			288704 - 2022-23 STOREAGE AND RETRIEVE OF RECORDS		2,260.51	
EF112144	15/06/2023	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				19,875.50
			C INV 22784 - TEMP STAFF W/E 14/5/23		1,326.77	
			C INV 22785 - HORTICULTURE LABOURER WE 12/05/23 17HRS		884.51	
			C INV 22787 - HORTICULTURE LABOURER WE 14/05/23		1,326.77	
			C INV 22826 - TEMP STAFF W/E 14/5/23		884.51	
			C INV 22828 - TEMP STAFF W/E 21/5/23		1,769.02	
			C INV 22830 - TEMP STAFF W/E 23/5/23		1,300.75	
			C INV 22831 - TEMP STAFF W/E 21/5/23		1,743.01	
			C INV 22870 - WE 28/05/23		884.51	
			C INV 22871 - LABOURER WE 26/05/23		1,769.02	
			C INV 22872 - LABOURER WE 26/05/23		962.56	
			C INV 22873 - TEMP STAFF		2,211.28	
			C INV 22914 - AGENCY STAFF WE 04/06/23		1,326.77	
			C INV 22915 - AGENCY STAFF WE 04/06/23		1,743.01	
			C INV 22916 - AGENCY STAFF WE 02/06/23		1,743.01	
EF112560	30/06/2023	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				8,324.82
			22786 - C INV 22786 WE 14/05/23 42HRS		1,326.77	
			C INV 22955 - HORTICULTURE LABOURER WE 11/06/23		1,743.01	
			C INV 22956 - HORTICULTURE WE 11/06/23		1,769.02	
			C INV 23000 - WE 18/06/23		1,743.01	
			C INV 23001 - WE 18/06/23		1,743.01	
EF112741	30/06/2023	ISUBSCRIBE PTY LTD				618.95
			INV-45437 - SUBSCRIPTIONS		589.00	

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			INV-45461 - SUBSCRIPTIONS		29.95	
EF112484	30/06/2023	IXOM OPERATIONS PTY LTD				3,840.38
			6676742 - SUPPLY OF CHLORINE GAS CITY OF JOONDALUP		348.50	
			6681263 - CHLORINE GAS 920 KG		3,491.88	
EF112054	15/06/2023	J BLACKWOOD & SON LTD				3,503.04
			SI04784220 - CABLE TIES		169.40	
			SI04784459 - DANGER TAPE		98.56	
			SI04824545 - MECHANIX WEAR M-PACT MPT-58 SYNTHETIC LE	VP253695	856.68	
			SI04825766 - GENERAL PURPOSE GLOVES PROSAFE NITRILE U	VP253695	100.98	
			SI04945829 - GENERAL PURPOSE GLOVES PROSAFE NITRILE U	VP253695	67.06	
			SI4800792 - SCALE PLATFORM		2,008.80	
			SI4824219 - GENERAL PURPOSE GLOVES PROSAFE NITRILE U	VP253695	201.56	
EF112463	30/06/2023	J BLACKWOOD & SON LTD				2,759.75
			SI04645116 - RAGS 15KG		165.00	
			SI05005095 - GLOVES RIGGERS, SIZE L	VP253695	320.76	
			SI05007322 - GENERAL PURPOSE GLOVES PROSAFE NITRILE U	VP253695	67.06	
			SI05020987 - DANGER TAPE		295.02	
			SI05035695 - WIPES CLEANING GLASSES ANTI-FOG TOWELETT	VP253695	283.69	
			SI05039876 - GENERAL PURPOSE GLOVES PROSAFE NITRILE U	VP253695	335.94	
			SI05041341 - RAG ON A ROLL 24.5CM X 70MTR		876.59	
			SI05047093 - GENERAL PURPOSE GLOVES PROSAFE NITRILE U	VP253695	168.30	
			SI05053354 - RAKE 600MM PLASTIC		247.39	
EF112711	30/06/2023	J.A.HOLSCHIER & W.J.MULLER (WIRINGKIDS)				280.00
			216M - PARENTING WORKSHOP SUPPORT KIDS AUTISM		280.00	
EF112002	8/06/2023	J.D CAFFEY & CAFFEY FAMILY TRUST T/AS WESTBOOKS				176.99
			335161 - TITLES AS SELECTED		176.99	
EF112275	15/06/2023	J.D CAFFEY & CAFFEY FAMILY TRUST T/AS WESTBOOKS				83.52
			336147 - TITLES AS SELECTED		11.19	
			336148 - TITLES AS SELECTED		20.96	
			336149 - TITLES AS SELECTED		17.49	
			336150 - TITLES AS SELECTED		33.88	
EF112596	30/06/2023	J.M LEFROY & M.B LEFROY T/AS MUSEUMS WITHOUT WALLS				300.00
			220 - EVENT - CY O'CONNOR		300.00	
EF112383	30/06/2023	JABIN HERD				179.88
			250-3329645-2624654 - USE OF MONITORING SPA LOUNGE PATRONAGE		59.96	
			250-4713170-6167010 - AMAZON.COM.AU WRISTBANDS		119.92	
EF112012	15/06/2023	JACKSON MCDONALD				12,535.06
			531369 - LEGAL FEES		1,593.90	
			531845 - LEGAL FEES		6,713.30	
			531883 - LEGAL FEES		970.76	
			531935 - LEGAL FEES		3,257.10	
EF112056	15/06/2023	JAMES BENNETT PTY LTD				260.47
			4795961 - BOOKS		70.94	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4797949 - WHIA - DISCRETIONARY		57.57	
			4797950 - JOONDALUP PUBLIC LIBRARY		71.00	
			4797953 - BOOKS		60.96	
EF112464	30/06/2023	JAMES BENNETT PTY LTD				190.03
			4798666 - DUNA - DISCRETIONARY		15.63	
			4798667 - JOOA - DISCRETIONARY		17.74	
			4798668 - DUNA - DISCRETIONARY		26.36	
			4798669 - WHIA - DISCRETIONARY		130.30	
EF112422	30/06/2023	JANE ELIZABETH BROWN				1,000.00
			131313 - RATES REFUND		1,000.00	
EF112146	15/06/2023	JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL				16,215.60
			BD1127963 - LED LCD MONITOR		13,995.60	
			BD1142596 - DELL DOCKING STATION		275.00	
			BD1144869 - DELL 24" P2422H MONITORS		590.50	
			BD1147336 - DELL P2422H 24" MONITORS		590.50	
			BD1152090 - HISENSE SINGLE DOOR FRIDGE		764.00	
EF112566	30/06/2023	JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL				2,395.06
			BD1161175 - DELL DOCK WD-19S		275.00	
			BD1165283 - DELL LATITUDE 3340		1,855.06	
			BD1171333 - DELL DOCK WD-19S		270.00	
			BD1174471 - REFERS TO INVOICE BD1171333		-5.00	
EF112563	30/06/2023	JB HI-FI JOONDALUP				2,176.00
			204409836-98 - JBL HEADPHONE WITH MICROPHONE CODE 5265		148.00	
			404406411-98 - SOHO FAMILYCHEF 7.5L AIR FRYER		169.00	
			404406732-98 - NEBULA CAPSULE PROJECTOR		1,859.00	
EF112022	15/06/2023	JENNIE MACINTYRE				837.00
			INVAU62080270 - ANNUAL SUBSCRIPTION FEE		837.00	
EF112395	30/06/2023	JESSE GARLICK				242.83
			120523 - CATERING DURING CHOIR REHERSAL		242.83	
EF112567	30/06/2023	JESSICA WYLD PHOTOGRAPHY PTY LTD				1,573.00
			230521 - PHOTOGRAPHIC DOCUMENTATION OF PUBLIC ART		1,573.00	
EF111974	8/06/2023	JILL WILSON				254.00
			30/05/23 - STAFF CONFERENCE PRIZES		254.00	
EF112419	30/06/2023	JOANNE WAKEFIELD				132.00
			64161374091 - SHEETS TO COVER PRO-SHOP STOCK		132.00	
EF112564	30/06/2023	JOBFIT HEALTH GROUP PTY LTD				10,291.69
			FTIO00001352 - MONTHLY VACCINATION CLINIC MAY 2023	VP218177	10,291.69	
EF112399	30/06/2023	JOHN BOSCO YOUNG				375.00
			130726 - REPLACEMENT OF BITUMEN VEHICLE CROSSING		375.00	
EF112379	30/06/2023	JOHN CHESTER				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
EF112756	30/06/2023	JOHN ROBERT RAFTIS				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112308	15/06/2023	JOONDALUP BUSINESS ASSOCIATION INC				16,500.00
			INV-3891 - 2023 AWARDS SPONSORSHIP		16,500.00	
EF112371	30/06/2023	JOONDALUP COMMUNITY COAST CARE FORUM INC.				3,230.00
			20/06/2023 - 2022-23 ROUND 2 CFP		3,230.00	
EF112744	30/06/2023	JOONDALUP GOLF MANAGEMENT (AUST) P/L				8,230.00
			9723 - JOONDALUP HEALTH INNOVATION BUSINESS		8,230.00	
112851	15/06/2023	JOONDALUP LIBRARY PETTY CASH				288.20
			12/06/23 - PETTY CASH REIMBURSEMENT		288.20	
EF112006	8/06/2023	JOONDALUP PLUMBING SERVICES				302.23
			5259/23 - BARRIDALE PARK BURST PIPE	00621	302.23	
EF112307	15/06/2023	JOONDALUP PLUMBING SERVICES				20,268.35
			5416/23 - 10% MATERIALS PERCENTAGE MARK-UP APPLICA	00621	138.82	
			5474/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	277.09	
			5483/23 - SIR JAMES MCCUSKER PARK DRINK FOUNTAIN	00621	805.20	
			5505/23 - CRAIGIE LEISURE TOILETS	00621	6,061.33	
			5507/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	125.73	
			5508/23 - PERCY DOYLE TBALL SERVICE TAP	00621	73.04	
			5509/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	87.67	
			5510/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5511/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5512/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	72.16	
			5513/23 - ILUKA PARK DOG TAP	00621	102.14	
			5514/23 - CALEDONIA PARK DRINK FOUNTAIN	00621	366.30	
			5515/23 - MIRROR PARK DRINK FOUNTAIN	00621	249.70	
			5516/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	101.70	
			5517/23 - JET WASH	00621	549.45	
			5518/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5519/23 - 10% MATERIALS PERCENTAGE MARK-UP APPLICA	00621	175.12	
			5520/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	150.48	
			5521/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	477.79	
			5522/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	71.83	
			5523/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	188.82	
			5525/23 - HEATRIDGE COMMUNTY TOILETS	00621	551.32	
			5526/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	87.34	
			5527/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	455.07	
			5528/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	90.26	
			5529/23 - ADMIRAL PARK BLOCKED DRAINS	00621	124.85	

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			5530/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	4,424.09	
			5532/23 - 20MM - RPZ (INCLUDING LABOUR AND MATERIA	00621	456.50	
			5534/23 - JOONDALUP LIBRARY INSTALL NEW ZIP	00621	3,824.04	
EF112743	30/06/2023	JOONDALUP PLUMBING SERVICES				119,649.33
			5342/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	102.03	
			5352/23 - 10% MATERIALS PERCENTAGE MARK-UP APPLICA	00621	332.31	
			5390/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	144.71	
			5392/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	178.81	
			5421/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	90.26	
			5489/23 - FAIRWAY PARK	00621	143.55	
			549/23 - KINGSLEY CLUBROOMS TAPS	00621	284.79	
			5524/23 - DELAMERE PARK	00621	1,034.66	
			5531/23-1 - GUTTER CLEANING - BEAUMARIS COMMUNITY CE	00621	2,406.80	
			5531/23-2 - PLUMBING - VARIOUS LOCATIONS	00621	2,075.87	
			5531/23-3 - GUTTER CLEANING - TIMBERLANE PARK CLUBRO	00621	932.64	
			5533/23 - BONNIE DOON PARK	00621	599.67	
			5535/23 - BARRIDALE PARK BURST WATER MAIN	00621	225.67	
			5536/23 - MELENE PARK	00621	204.71	
			5537/23 - CRAIGIE LEISURE	00621	71.61	
			5538/23 - 10% MATERIALS PERCENTAGE MARK-UP APPLICA	00621	87.40	
			5539/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	218.30	
			5540/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	369.00	
			5541/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	147.07	
			5542/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	231.17	
			5543/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	107.03	
			5544/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	203.17	
			5545/23 - JOONDALUP ADMIN URINALS	00621	345.95	
			5547/23 - HILLARYS ANIMAL BEACH TAPS	00621	719.46	
			5548/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	82.17	
			5550/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5551/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	120.34	
			5552/23 - MULLALOO CHILD HEALTH DRAINS	00621	192.94	
			5553/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	385.99	
			5554/23 - MIRROR PARK LADIES TOILETS	00621	216.10	
			5555/23 - CALECTASIA HALL MINI BOIL	00621	276.43	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			555556/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	142.23	
			5557/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5558/23 - CRAIGIE LEISURE SHOWER HEAD	00621	118.25	
			5559/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5560/23 - CRAIGIE LEISURE DRINK FOUNTAIN	00621	90.26	
			5561/23 - MILDEN HALL	00621	388.52	
			5562/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	120.34	
			5563/23 - PINNAROO POINT - SEWERAGE PUMP	00621	63,231.63	
			5564/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	87.01	
			5565/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	167.97	
			5566/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	96.75	
			5567/23 - FORREST C/ROOMS	00621	269.83	
			5568/23 - JOONDALUP ADMIN	00621	480.04	
			5569/23 - WHITFORD NODES	00621	225.17	
			5570/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	753.72	
			5572/23 - SORRENTO SOUTH	00621	100.21	
			5573/23 - WARRANDYTE CLUBROOMS	00621	114.95	
			5574/23 - MULLALOO SURF	00621	683.76	
			5575/23 - ROB BADDOCK HALL	00621	365.48	
			5576/23 - WOC - REPAIR LEAKING TAP	00621	64.79	
			5577/23 - JOONDALUP ADMIN	00621	139.59	
			5578/23 - BARRIDALE PARK	00621	1,238.05	
			5579/23 - HEATHRIDGE PARK CLUBROOMS	00621	220.77	
			5580/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	120.34	
			5581/23 - SORRENTO SURF	00621	551.33	
			5582/23 - CRAIGIE LEISURE CENTER	00621	513.04	
			5583/23 - JUNIPER PARK	00621	120.34	
			5584/23 - SORRENTO SURF CLUB	00621	87.45	
			5585/23 - FLEUR FRAME	00621	323.40	
			5586/23 - BRAMSTON PARK	00621	60.17	
			5587/23 - GAS HEATERS - VARIOUS LOCATIONS	00621	3,850.88	
			5588/23 - CRAIGIE LEISURE CENTRE	00621	60.17	
			5589/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	836.33	
			5590/23 - JOONDALUP ADMIN	00621	200.26	
			5591/23 - JOONDALUP ADMIN	00621	95.54	
			5592/23 - JOONDALUP LIBRARY	00621	60.17	
			5593/23 - HILLARYS ANIMAL BEACH	00621	462.17	
			5594/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	180.51	
			5595/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	198.77	
			5596/23 - 10% MATERIALS PERCENTAGE MARK-UP APPLICA	00621	7,772.16	
			5597/23 - SORRENTO NORTH	00621	426.91	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			5598/23 - MAWSON PARK	00621	399.63	
			5599/23 - WHITFORD BEACH	00621	120.34	
			5600/23 - JOONDALUP LIBRARY	00621	922.90	
			5601/23 - FORREST PARK CLUBROOMS	00621	215.77	
			5602/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	296.18	
			5603/23 - HILLARYS ANIMAL BEACH	00621	240.68	
			5604/23 - SEACREST CLUBROOMS	00621	60.17	
			5605/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5606/23 - BRAMSTON PARK	00621	120.34	
			5607/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	120.34	
			5608/23 - MACNAUGHTON PARK	00621	166.71	
			5609/23 - EMERALD C/ROOMS	00621	60.17	
			5610/23 - CRAIGIE LEISURE CENTRE	00621	316.47	
			5611/23 - CRAIGIE LEISURE CENTRE	00621	66.66	
			5612/23 - HAWKER PARK	00621	192.94	
			5613/23 - WARWICK CCC	00621	366.63	
			5614/23 - DUNCRAIG HALL	00621	60.17	
			5615/23 - CALEDONIA PARK	00621	1,046.87	
			5616/23 - KINGSLEY MEMORIAL CLUBROOMS	00621	131.01	
			5617/23 - HEATHRIDGE LEISURE	00621	3,945.15	
			5618/23 - WOC- CLEAR BLOCKAGE TO EXTERNAL TOILET	00621	60.17	
			5619/23 - CHARONIA PARK	00621	354.97	
			5620/23 - KEY WEST	00621	103.24	
			5621/23 - MIRROR PARK	00621	60.17	
			5622/23 - LEXCEN PARK	00621	101.59	
			5623/23 - BURNS BEACH	00621	60.17	
			5624/23 - JOONDALUP CIVIC CENTRE	00621	1,335.95	
			5625/23 - GUY DANIELS	00621	86.90	
			5626/23 - CRAIGIE LEISURE CENTRE	00621	72.82	
			5627/23 - CRAIGIE LEISURE CENTRE	00621	109.62	
			5628/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	306.52	
			5629/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5630/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	289.08	
			5631/23 - 10% MATERIALS PERCENTAGE MARK-UP APPLICA	00621	174.30	
			5632/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	90.26	
			5633/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5634/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	349.58	
			5636/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	1,279.96	
			5637/23 - GIBSON PARK	00621	60.17	
			5638/23 - CRAIGIE LEISURE CENTRE	00621	100.21	
			5639/23 - OCEAN REEF BOAT RAMP	00621	279.18	
			5640/23 - DORCHESTER HALL	00621	90.26	
			5641/23 - DORCHESTER HALL	00621	60.17	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			5642/23 - HEATHRIDGE CLUBROOMS	00621	202.73	
			5643/23 - WOODVALE LIBRARY	00621	107.14	
			5644/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	100.21	
			5645/23 - HARBOUR VIEW TOILETS	00621	87.34	
			5646/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	366.69	
			5647/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5648/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	463.60	
			5649/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5650/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5651/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	140.25	
			5652/23 - MAXIMUM CALL OUT CHARGE SATURDAY (INCLUD	00621	97.35	
			5653/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	208.67	
			5654/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			5655/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	88.50	
			5656/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	1,488.52	
			5657/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	140.25	
			5658/23 - CALEDONIA PARK	00621	60.17	
			5660/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	289.41	
			5661/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	2,159.96	
			5662/23 - KORELLA PARK	00621	100.21	
			5663/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	92.35	
			5664/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	100.21	
			5665/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	148.28	
			5670/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	90.26	
			5676/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	68.75	
			5677/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	271.92	
			5678/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	350.57	
EF112410	30/06/2023	JORJA FORMAN				207.80
			190623 - INFRINGEMENT P329473 FER -REFUND		207.80	
EF112411	30/06/2023	JOSEPHINE VERONIQUE JURAK				417.80
			190623 - 2023 ARA AWARDS CEREMONY IN SYDNEY		417.80	
EF112398	30/06/2023	JULIE MARTIN				51.66
			120623 - REFUND – ANIMAL ID: 121521 - STERILISED		51.66	
EF112195	15/06/2023	KADESJADA TRUST (ONE 20 PRODUCTIONS)				963.60
			15779 - PRODUCTION FOR TAKE FLIGHT		963.60	

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EF112001	8/06/2023	KATE BROOKE YOUNG (THE GRAZE WA)	CARTEL			1,200.00
			04052023 - LUNCH PACKS & DESERT PLATTER		1,200.00	
EF111981	8/06/2023	KATRINA ANN FARRELLY				25.83
			ID118180 - REFUND ANIMAL ID 118180		25.83	
EF111979	8/06/2023	KATRINA JACKSON				1,485.89
			207560 - RATES REFUND		1,485.89	
EF112153	15/06/2023	KC TRAFFIC AND TRANSPORT PTY LTD (KCTT)				6,239.20
			INV-3287 - TRANSPORT IMPACT ASSESSMENT		6,239.20	
EF112573	30/06/2023	KC TRAFFIC AND TRANSPORT PTY LTD (KCTT)				1,141.80
			INV-3294 - PERCY DOYLE, DUNCRAIG		1,141.80	
EF112090	15/06/2023	KEVEN JOHN SMITH Tas CHITTERING VALLEY WORM FARM				990.00
			7346 - 2 WORKSHOPS (1.5 HRS EACH)		990.00	
EF112020	15/06/2023	KIRSTY ODRISCOLL				159.00
			06/06/23 - GENERAL WASTE BIN REFUND		159.00	
EF112311	15/06/2023	KLEENIT PTY LTD				6,033.67
			160071 - REMOVE GRAFFITI FROM VARIOUS LOCATIONS	02922	1,366.15	
			160299 - REMOVE GRAFFITI VARIOUS LOCATIONS	02922	1,200.65	
			160470 - GRAFFITI REMOVAL	02922	1,122.77	
			160916 - REMOVE OF OIL / INK / STAINS - NORMAL HO	02922	324.50	
			160917 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	2,019.60	
EF112746	30/06/2023	KLEENIT PTY LTD				5,637.23
			160896 - GRAFFITI PAINT OUT - WATERBASED PAINT -	02922	1,953.49	
			161085 - GRAFFITI PAINT OUT - WATERBASED PAINT -	02922	1,067.61	
			161309 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	386.10	
			161311 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	627.00	
			161313 - GRAFFITI PAINT OUT - WATERBASED PAINT -	02922	1,603.03	
EF112151	15/06/2023	KLMEDIA PTY LTD (ALL ACCESS AUSTRALASIA)				2,004.62
			1159203 - IN DEMAND TITLES AS REQUIRED		536.54	
			1159310 - DVD FOR BOOKS ON WHEELS		182.51	
			1159311 - ITEMS AS SELECTIED		142.05	
			1159312 - ADULT FICTION PROFILED DVDS		58.99	
			1159313 - ITEMS AS SELECTIED		59.38	
			1159314 - JUNIOR PROFILED DVDS		368.63	
			INV1159308 - ADULT NON-FICTION PROFILED DVDS		656.52	
EF112571	30/06/2023	KLMEDIA PTY LTD (ALL ACCESS AUSTRALASIA)				834.15
			1159309 - IN DEMAND TITLES AS REQUIRED		296.89	
			1159478 - ADULT NON-FICTION PROFILED DVDS		266.70	
			1159479 - JUNIOR PROFILED DVDS		151.80	
			1159480 - ADULT FICTION PROFILED DVDS		118.76	
EF112572	30/06/2023	KOMATSU MARKETING SUPPORT AUSTRALIA PTY LTD				896.90

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			3188571 - SCHEDULED SERVICING		327.23	
			3236847 - SCHEDULED SERVICING		359.46	
			3284916 - MONTHLY MAINTENANCE		210.21	
EF112150	15/06/2023	KUDITJ PTY LTD (KUDITJ KITCHEN)				1,166.00
			4616 - CATERING AND DELIVERY FOR RECONCILIATION		1,166.00	
EF112021	15/06/2023	KYLIE WHITE				10.00
			INWE23/25379 & EIN23/6759 - REFUND FOR OVERPAYMENT		10.00	
EF112404	30/06/2023	KYM LONIE				15.00
			INWE23/33852 - ANIMAL REGISTRATION REFUND		15.00	
EF112149	15/06/2023	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				4,245.31
			90695893 - FINANCE DEPARTMENT		45.96	
			90719096 - COJ CEO PA'S OFFICE		63.79	
			90719097 - CITY OF JOONDALUP		175.00	
			90719098 - STRATETIC ORGANISATIONAL DEVELOPMENT		174.45	
			90719099 - USAGE COSTS FOR WHITFORD LIIBRARY		35.87	
			90719101 - DCS PA'S OFFICE COPIER CHARGES		91.93	
			90719102 - COJ WOC		371.62	
			90719104 - PHOTOCOPYING- DUNCRAIG LIBRARY		23.46	
			90719105 - RECORDS DEPARTMENT		16.49	
			90719106 - COJ IT DPT		32.12	
			90719109 - BUILDING SERVICES		27.62	
			90719111 - COJ IT DPT		35.54	
			90719112 - COPIER ECONOMIC DEVELOPMENT & ADVOCACY		116.49	
			90719114 - USAGE COSTS FOR WHITFORD LIIBRARY		93.51	
			90719115 - RECORDS DEPARTMENT		17.62	
			90719116 - USAGE COSTS FOR WHITFORD LIIBRARY		27.15	
			90719117 - COJ WOC		318.95	
			90719118 - USAGE COSTS FOR WOODVALE LIIBRARY		51.54	
			90719120 - USAGE COSTS FOR WHITFORD LIIBRARY		64.54	
			90719121 - COJ WOC		35.15	
			90719122 - PHOTOCOPYING CHARGE DUNCRAIG LIBRARY		25.32	
			90719123 - WORKS DEPOT COPIER CHARGES		146.43	
			90719125 - PHOTOCOPY - JOONDALUP LIBRARY		72.26	
			90719126 - REF PHOTOCOPY USAGE		34.90	
			90719127 - CRAIGIE LEISURE CENT WHITFORDS		182.82	
			90719130 - PLANNING COPIER CHARGES		101.44	
			90719131 - CITY OF JOONDALUP CDLS & LCS		130.88	
			90719132 - USAGE COSTS FOR WHITFORD LIIBRARY		12.88	
			90719133 - PHOTOCOPIER PLANNING & APPROVALS		26.07	
			90719135 - LIBRARY ADMIN PHOTOCOPY USAGE		18.08	

ATTACHMENT 12.10.1

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90719136 - USAGE COSTS FOR WHITFORD LIIBRARY		116.34	
			90719139 - CITY OF JOONDALUP		31.54	
			90719140 - GYM APPRAISALS OFFICE		26.88	
			90719142 - WORKS DEPOT COPIER CHARGES		18.91	
			90719143 - PHOTOCOPYING CHARGE FOR DUNCRAIG LIBRARY		11.03	
			90719145 - BUILDING SERVICES		51.33	
			90719147 - LIBRARY ADMIN PHOTOCOPY USAGE		23.76	
			90719150 - REF PHOTOCOPY USAGE - JOONDALUP LIBRARY		73.73	
			90719152 - CRAIGIE LEISURE CENT WHITFORDS		12.47	
			90719153 - ENVIRONMENTAL HEALTH		144.20	
			90719154 - COJ RANGERS		32.00	
			90719155 - COJ RANGERS		211.06	
			90719156 - OFFICE OF THE CEO		78.35	
			90719157 - OFFICE OF THE MAYOR		23.14	
			90719158 - OFFICE OF THE MAYOR		15.92	
			90719159 - COJ FINANCE DPT		100.12	
			90719160 - CITY OF JOONDALUP CDLS & LCS		266.90	
			90719162 - USAGE COSTS FOR WOODVALE LIIBRARY		37.35	
			90728314 - ECOSYS COLOUR PRINTER		400.40	
EF112570	30/06/2023	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				137.55
			90719100 - CONTRACTS DEPARTMENT		24.45	
			90719107 - COPIER - CUSTOMER SERVICE GROUND FLOOR		24.89	
			90719119 - COPIER - CONTACT CENTRE		44.88	
			90719141 - COPIER - CUSTOMER SERVICE GROUND FLOOR		43.33	
EF112687	30/06/2023	L.P AIKEN & D.J BEER & T.D BOYCE AND OTHERS (THOMSON GEER)				37,254.68
			1175831 - THOMSON-GEER		37,254.68	
EF111993	8/06/2023	LA FORTUNA PTY LTD (AUSTRALIAN GUARDS AND PATROLS)				8,563.50
			22203 - UNLOCKING PARK GATES-DECEMBER 2022		1,712.48	
			22600 - ALARM CALL OUTS MARCH 2023	VP339453	4,023.25	
			22621 - LOCKING AND UNLOCKING PARK GATES		2,827.77	
EF112157	15/06/2023	LA FORTUNA PTY LTD (AUSTRALIAN GUARDS AND PATROLS)				8,594.41
			22877 - GUARD CALL OUTS	VP339453	5,566.00	
			22878 - GATES LOCK AND UNLOCK	VP339453	3,028.41	
EF112581	30/06/2023	LA FORTUNA PTY LTD (AUSTRALIAN GUARDS AND PATROLS)				7,351.63
			22724 - INITIAL GUARD RESPONSE FIRST 30 MINUTES	VP339453	4,567.75	
			22753 - LOCKING & UNLOCKING PARK GATES-APRIL 23	VP339453	2,783.88	
EF112160	15/06/2023	LACTALIS AUSTRALIA PTY LTD				215.32
			236161923 - MILK TO THE WOC 19/9/22 TO		104.24	
			236273408 - MILK TO THE WOC 19/9/22 TO		111.08	
EF112584	30/06/2023	LACTALIS AUSTRALIA PTY LTD				408.00
			235012600 - MILK TO THE WOC 19/9/22 TO 30/6/23		99.76	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			235940165 - MILK TO THE WOC 19/9/22 TO 30/6/23		99.76	
			236222227. - WOC MILK		104.24	
			236325167 - MILK TO THE WOC 19/9/22 TO		104.24	
EF112582	30/06/2023	LANDFILE CONSULTANCY PTY. LTD (INSIGHT GIS)				12,453.94
			120832 - INSIGHT GIS PRACTICAL COURSE TRAINING		1,375.00	
			120871 - MAPINFO PROFESSIONAL 12/07/2023 - 11/07/		6,557.94	
			120872 - INTRO TO MAPINFO PRO COURSE TRAINING		1,573.00	
			120873 - INSIGHT GIS PRACTICAL MAP INFO		2,948.00	
EF112574	30/06/2023	LANDGATE MIDLAND				2,034.06
			384837 - VG SCHEDULE G2023/11		2,034.06	
EF112520	30/06/2023	LEIGH MCDONALD T/AS ENVISION PRODUCTIONS				638.00
			1498 - BUSINESS FORUM FILMING		638.00	
EF112155	15/06/2023	LEND LEASE PROPERTY MANAGEMENT (AUSTRALIA) PTY LIMITED				10,450.00
			611641044106 - ADVERTISING AT LAKESIDE JOONDALUP		10,450.00	
EF112578	30/06/2023	LEND LEASE PROPERTY MANAGEMENT (AUSTRALIA) PTY LIMITED				3,850.00
			611641042326 - POP UP LARGE FORMAT BOOKING		3,850.00	
EF112312	15/06/2023	LES MILLS AUSTRALIA				1,727.24
			1225318 - LES MILLS LICENCES		1,727.24	
EF112159	15/06/2023	LIBERTY EXECUTIVE OFFICES (JOONDALUP) PTY LTD				1,930.05
			LEO7/11508 - CO-WORKING SPACE - DEPOSIT		1,000.00	
			LEO7/11510 - CO-WORKING SPACE		877.80	
			LEO7/11527 - EAGLE MEETING ROOM + ADD-ONS - MAY		52.25	
112870	29/06/2023	LIBRARY ADMIN PETTY CASH				218.10
			20/06/23 - PETTY CASH REIMBURSEMENT		218.10	
EF112158	15/06/2023	LIGHTING OPTIONS AUSTRALIA PTY LTD T/AS LIGHTING OPTIONS				10,054.17
			INV/2023/0181 - LIGHTING - EXT CONT		10,054.17	
EF112580	30/06/2023	LINKEDIN SINGAPORE PTE LTD				48,960.00
			51110427002 - LEARNING HUB ANNUAL SUBSCRIPTIONS		48,960.00	
EF112576	30/06/2023	LINKS MODULAR SOLUTIONS PTY LTD				1,869.99
			IN1089997 - SMS CREDITS		1,099.99	
			IN1102248 - LINKS SOFTWARE UPGRADE		770.00	
EF112670	30/06/2023	LIZO PTY LTD				6,357.10
			76939 - PARTS		885.35	
			76941 - PARTS		552.90	
			76968 - PARTS		157.30	
			76969 - PARTS		51.00	
			76985 - STIHL BATTERIES AND CHARGER		2,249.10	
			76986 - PARTS & REPAIRS		381.65	
			76987 - PARTS & REPAIRS		594.15	
			76991 - PARTS & REPAIRS		636.65	
			76992 - PARTS & REPAIRS		849.00	
EF112310	15/06/2023	LNLC PTY LTD T/AS KELYN TRAINING SERVICES				900.00
			32057 - WORK SAFELY WORKSITE TRAFFIC MANAGEMENT		900.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112017	15/06/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				2,130.01
			35468 - RETHINKING TIME MANAGEMENT		380.00	
			35469 - TIME MANAGEMENT WORKSHOP - JUNE 2023		380.00	
			35470 - RETHINKING TIME MANAGEMENT		400.00	
			35471 - TIME MANAGEMENT WORKSHOP - JUNE 2023		445.01	
			35472 - TIME MANAGEMENT WORKSHOP - JUNE 2023		445.00	
			35764 - LOCAL GOVERNMENT REUNION LUNCH		80.00	
EF112382	30/06/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				445.00
			35068 - INDUCTION WORKSHOP 2023		445.00	
EF112579	30/06/2023	LOCHNESS UNIT TRUST T/AS LOCH NESS LANDSCAPE SERVICES				5,852.00
			88222 - SOUTH ZONE - ALDER PARK DUNCRAIG - 0.91H	VP316682	5,852.00	
EF112269	15/06/2023	LOTHIAN TRUST (IRON TECH INDUSTRIES)				27,985.47
			7080 - CUT & SUPPLY 10 GALV POLES FOR SIGNS	03122	1,544.95	
			7081 - SKATE BARS	03122	18,579.00	
			7082 - NORMAL WORKING HOURS - WORKSHOP	03122	323.38	
			7083 - SIGN RACK DIVIDER FRAMES	03122	952.93	
			7084 - NORMAL WORKING HOURS - WORKSHOP	03122	1,799.11	
			7085 - REMOVAL & DISPOSAL OF POLESS	03122	2,346.30	
			7086 - REMOVAL & DISPOSAL OF POLES	03122	2,439.80	
EF112502	30/06/2023	LOVE SERVICES PTY LTD (DESIGN OUT CRIME AND CPTED CENTRE)				495.00
			220228 - CPTED TRAINING COURSE		495.00	
EF112583	30/06/2023	LUKE DONOVAN RILEY (LUKE RILEY CREATIVE)				350.00
			COJ2306_003 - LIBRARY PHOTOGRAPHY TO JUNE 2023		350.00	
EF112392	30/06/2023	LUKE WILLCOCK				392.27
			220623 - CEDA STATE OF THE NATION CONFERENCE		392.27	
EF112444	30/06/2023	LUMINARE PTY LTD T/AS ART INSTALL				452.10
			INV-0322 - 10 X DROP LINE & HOOK SETS		308.00	
			INV-0343 - INSTALLATION HISTORY LIBRARY		144.10	
EF112377	30/06/2023	LYNLEY STAPLETON				187.00
			270623 - TELESCOPIC PHOTO BACKDROP STAND &POSTAGE		187.00	
EF112172	15/06/2023	M D AND D M WATER BORING CONTRACTORS				10,498.40
			352 - QUALIFIED CLASS 1 DRILLER (NORMAL WORKIN	02021	10,498.40	
EF112213	15/06/2023	M P ROGERS & ASSOCIATES PTY LTD				481.14
			23616 - COASTAL ENGINEERING SERVICES CHRMAP	VP287323	481.14	
EF112637	30/06/2023	M P ROGERS & ASSOCIATES PTY LTD				4,193.20
			23584 - VALUATION & CONDITION ASSESSMENT	VP287323	4,193.20	
EF112417	30/06/2023	MA & M CARBONE NOMINEES PTY LTD T/A MARQUIS HOMES				369.41
			BPC23/0615 - BUILDING APPLICATION REFUND		369.41	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112449	30/06/2023	MAIA FINANCIAL PTY LIMITED				38,859.04
			CRCIT031 - CREDIT NOTE FOR IN CORRECT CONTRACT FEES		-2,765.00	
			E6N0163920-PD - GYM ASSESSORIES		3,334.99	
			E6N0163921-PD - AUTOMATED STRENGTH BIO CIRCUIT		8,634.41	
			E6N0163922-PD - FREE WEIGHTS		6,119.71	
			E6N0163923-PD - PAVI FLOORING		1,231.90	
			E6N0163924-PD - CARDIO EQUIPMENT		7,997.08	
			E6N0163925-PD - IN LOADED EQUIPMENT		14,305.95	
EF112165	15/06/2023	MAIN ROADS WESTERN AUSTRALIA				9,620.29
			8021672 - MARMION AVE & MCWHAE RD, HILLARYS		7,529.92	
			8021673 - SCAPHELLA AVE, MERIDIAN DR, MULLALOO		2,090.37	
EF112589	30/06/2023	MAIN ROADS WESTERN AUSTRALIA				22,441.18
			316000 - RETURN OF GRANT FUNDING MRRG REHAB		12,248.50	
			8021670 - LINEMARKING		5,298.04	
			8021720 - LINE MARKING		629.40	
			8021721 - CANDLEWOOD BLVD & BRIENZ DR, JOONDLAUP		4,265.24	
EF112163	15/06/2023	MAJOR MOTORS				2,213.46
			137312 - PARTS ONLY		490.30	
			1374238 - PARTS ONLY		460.60	
			1374368 - PARTS ONLY		916.43	
			1374898 - PARTS ONLY		70.08	
			1375166 - PARTS ONLY		276.05	
EF112587	30/06/2023	MAJOR MOTORS				382.28
			1380311 - PARTS ONLY		187.66	
			1381047 - PARTS ONLY		51.44	
			1381097 - PARTS ONLY		143.18	
EF112658	30/06/2023	MALEMI UNIT TRUST (SPRAYLINE SPRAYING EQUIPMENT)				78.26
			56297 - NOZZLE AIRMIX BROWN		78.26	
EF112266	15/06/2023	MAMMOTH SECURITY PTY LTD				1,257.96
			V00306523 - MONITORING FEES		1,257.96	
EF112699	30/06/2023	MAMMOTH SECURITY PTY LTD				5,225.00
			V00308070 - DURESS ALARMS 24/7 BACK TO BASE MONITOR		1,045.00	
			V00308071 - DURESS ALARMS 24/7 BACK TO BASE MONITOR		1,045.00	
			V00308072 - DURESS ALARMS 24/7 BACK TO BASE MONITOR		1,045.00	
			V00308073 - DURESS ALARMS 24/7 BACK TO BASE MONITOR		1,045.00	
			V00308074 - DURESS ALARMS 24/7 BACK TO BASE MONITOR		1,045.00	
EF112313	15/06/2023	MANHEIM PTY LTD				2,202.20
			5509248996 - ABANDONED VEHICLES		440.00	
			5509248997 - VEHICLE CROSSING SUBSIDY		327.80	
			5509248998 - VEHICLE CROSSING SUBSIDY		327.80	
			5509252807 - JOONDALUP TO PERTH AIRPORT		976.80	
			5509254188 - EDGEWATER TO PERTH AIRPORT		129.80	
EF112511	30/06/2023	MARGARET DOROTHY DAVIES				850.00
			23062602 - RETHINKING ORGANIC WASTE		850.00	

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EF112284	15/06/2023	MARIAN GRUBER (ZOOID)				1,760.00
			INV-0700 - GLOBAL REPORTING INITIATIVE WORKSHOP		1,760.00	
EF112171	15/06/2023	MARINDUST SALES & ACE FLAGPOLES				15,240.50
			23478 - MACDONALD PARK SOUTH - AFL GOALS		15,240.50	
EF112593	30/06/2023	MARINDUST SALES & ACE FLAGPOLES				2,563.00
			23764 - REACTIVE CONTRACTORS - SPORTS INFRASTRUC		2,563.00	
EF112134	15/06/2023	MASTER HOSE PTY LTD T/AS HOSE MART				589.62
			525149 - FOOT VALVE BRASS		171.36	
			526832 - REACTIVE MATERIALS - WEEDING CHEMICAL		418.26	
EF112179	15/06/2023	MATRIX TRAFFIC AND TRANSPORT DATA PTY LTD				924.00
			MAT-000015050 - 7 DAY TRAFFIC SURVEYS PERCY DOYLE RESERV		924.00	
EF112073	15/06/2023	MATTHEW JOHN CICERELLO				4,620.00
			941 - VARNISHING WOOD PLAY EQUIPMENT		4,620.00	
EF112595	30/06/2023	MAX & CLAIRE PTY LTD				1,941.75
			SI-00082242 - ENCORE ELECTRIC SIT STAND DESK - BLACK		647.25	
			SI-00082755 - ENCORE ELECTRIC SIT STAND DESK		647.25	
			SI-82610 - SI-00082610 SIT STAND DESK CONVERTER		647.25	
EF112166	15/06/2023	MCINTOSH HOLDINGS PTY LTD T/AS MCINTOSH & SON				363.62
			1813052 - TYNES VERTI DRAIN SOLID 18/300		363.62	
EF112516	30/06/2023	MD JOONDALUP HOLDINGS PTY LTD				160.00
			821811 - ACCOMODATION 2 MAY 2023 GOVERNANCE CO-OR		160.00	
EF112600	30/06/2023	MELCHOR MEP PTY LTD				44,933.80
			2592 - CLC GEOTHERMAL REFURBISHMENT (BASE SERVI	01222	44,933.80	
EF112169	15/06/2023	METER AUSTRALIA PTY LIMITED (METER OFFICE PRODUCTS)				75.90
			85966 - BINDING COILS BLACK		75.90	
EF112168	15/06/2023	METROCOUNT				2,574.00
			INV031892 - ANNUAL DATA SUBSCRIPTION		2,574.00	
EF112387	30/06/2023	MICHELLE BECKX				30.00
			120623 - REFUND - ANIMAL ID : 123906 - STERILISED		30.00	
EF112483	30/06/2023	MILLREEF HOLDINGS PTY LTD ATF MILLER NO. 2 TRUST				879.82
			271762D-6 - OCEAN REEF PARK		879.82	
EF112496	30/06/2023	MILTOM PTY LTD (CLASSIC HIRE)				2,458.87
			271762C-6 - LOCKABLE FUNCTION TOILETS		1,579.05	
			271762D-6 - LOCKABLE FUNCTION TOILETS		879.82	
EF112424	30/06/2023	MIN SHI				280.25
			10596 - DEVELOP. APPLICATION ID 10149734 23/05		280.25	
EF112167	15/06/2023	MINDARIE REGIONAL COUNCIL				174,330.81
			SINV-047175 - DISPOSAL OF MIXED GREEN WASTE		3,758.18	
			SINV-047183 - LITTER TEAM 19-25/5/23		1,558.36	
			SINV-047204 - LITTER TEAM 19-25/5/23		92,988.69	
			SINV-047213 - LITTER TIPPING		1,448.29	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			SINV-047235 - DOMESTIC TIPPING		74,539.29	
			SINV-047236 - GENERAL WASTE ANIMALS		38.00	
EF112590	30/06/2023	MINDARIE REGIONAL COUNCIL				373,122.97
			SINV-046115 - GENERAL WASTE ANIMALS		19.00	
			SINV-047249 - LITTER TIPPING		1,839.09	
			SINV-047271 - DOMESTIC TIPPING		111,596.04	
			SINV-047288 - MRC MEMBER S ADMIN FEE 2/12X SHARE		64,468.32	
			SINV-047294 - LITTER TIPPING		1,588.64	
			SINV-047313 - DOMESTIC TIPPING		97,855.07	
			SINV-047321 - LITTER TIPPING		1,063.01	
			SINV-047340 - DOMESTIC TIPPING		94,693.80	
EF112177	15/06/2023	MMTD WA PTY LTD (UNIFY DIGITAL)				2,200.00
			INV-1519 - GOOGLE DISPLAY ADS - JOIN NOW PAY LATER		2,200.00	
EF112592	30/06/2023	MOMAR AUSTRALIA PTY LTD				893.75
			210857 - 25LT MOUNTAIN FRESH		893.75	
EF112476	30/06/2023	MONDELEZ AUSTRALIA PTY LTD				319.97
			6190901143 - FUNPACK CARRY BOXES		319.97	
EF112010	15/06/2023	MULLALOO SURF LIFESAVING CLUB (INC)				200.00
			2029 - VENUE HIRE		200.00	
EF112748	30/06/2023	MUSEUMS AUSTRALIA				244.00
			20990 - MEMBERSHIP RENEWAL		244.00	
EF112178	15/06/2023	MY MEDIA INTELLIGENCE PTY LTD				1,300.20
			INV-2693 - MY MEDIA CORE SUBSCRIPTION/BASE COST		1,300.20	
EF112352	19/06/2023	MY MEDIA INTELLIGENCE PTY LTD				1,271.60
			INV-2663 - MY MEDIA CORE SUBSCRIPTION/BASE COST		1,271.60	
EF111995	8/06/2023	N.F DOUGLAS & P GILLETT & F.D GRGICH & D MCLEOD & D NICHOLSO				81,028.59
			129628 - LEGAL FEES		39,531.55	
			129777 - LEGAL FEES		32,597.49	
			129993 - LEGAL FEES		806.30	
			129994 - LEGAL FEES		7,349.10	
			129996 - LEGAL FEES		744.15	
EF112174	15/06/2023	N.F DOUGLAS & P GILLETT & F.D GRGICH & D MCLEOD & D NICHOLSO				269.50
			130262 - ADVICE – RECOVERY OF UNPAID RATES – RESP		269.50	
EF112597	30/06/2023	N.F DOUGLAS & P GILLETT & F.D GRGICH & D MCLEOD & D NICHOLSO				5,165.88
			129530 - LEGAL FEES		1,233.65	
			129961 - LAGAL ADVICE		3,932.23	
EF112397	30/06/2023	NARAYAN ADHIKARI				80.00
			120623 - PARKING INFRINGEMENT P423537 DOWNGRADED		80.00	
EF112599	30/06/2023	NATALIE DALE VALLANCE (MUCHEA FARM)	TREE			105.00
			93634 - WHOLESALE 50MM LABELLED		105.00	
EF112403	30/06/2023	NATASHA M VELETTA				147.00
			DA23/0169 - DEVELOPMENT APPLICATION FEE REFUND		147.00	
EF112316	15/06/2023	NATIONAL ASSOCIATION FOR THE VISUAL ARTS LTD				370.00
			248943 - NAVA 1 YEAR MEMBERSHIP		370.00	
EF112190	15/06/2023	NATIONAL CONCRETE SOLUTIONS PTY LTD				239,158.25

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			500128 - XYPEX PROTECTIVE CONCENTRATE COATING		209,560.82	
			500129 - CLAIM SCHEDULE 3		2,524.16	
			500130 - CIVIC CENTRE SLAB WATERPROOFING		27,073.27	
EF112185	15/06/2023	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				19,882.31
			20157 - CHEMICAL WEED CONTROL	00721	8,683.43	
			20158 - HAND WEEDING SERVICES	00622	1,155.00	
			20230 - PLILBURNE PARK - HAND WEEDING	00622	2,117.50	
			20249 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	996.38	
			20298 - CADOGAN RES & LILBURNE PK: HAND WEEDING	00622	6,930.00	
EF112604	30/06/2023	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				15,693.17
			20297 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	2,894.27	
			20383 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	2,377.61	
			20384 - LILBURNE PARK: HAND WEEDING	00622	2,733.50	
			20422 - PLANTS		184.80	
			20464 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	6,490.44	
			20465 - WARWICK BUSHLAND REVEGETATION		1,012.55	
EF112183	15/06/2023	NEC AUSTRALIA PTY LTD				1,357.62
			9180266081 - FURNITURE - EXT CON		1,357.62	
EF112018	15/06/2023	NEIL MCKENZIE				360.00
			187974A - RATES REFUND		360.00	
EF111983	8/06/2023	NERIDA MOREDOUNDT				500.00
			30/05/23 - JOONDALUP DESIGN REVIEW PANEL		500.00	
EF112186	15/06/2023	NEVERFAIL SPRINGWATER LIMITED				201.86
			INV-001136709 - BOTTLED WATER		38.36	
			INV-001136731 - 15L SPRINGWATER BOTTLES		96.37	
			INV-001136758 - SUPPLY OF WATER FOR PLANNING SERVICES		67.13	
EF112605	30/06/2023	NEVERFAIL SPRINGWATER LIMITED				143.85
			INV-001157594 - BOTTLED WATER		28.77	
			INV-001157652 - SUPPLY OF WATER FOR PLANNING SERVICES		86.31	
			INV-001157670 - SUPPLY 15LTR WATER/RENTAL		9.59	
			INV-1157694 - INV0001157694 15LTR WATER/RENTAL		19.18	
EF112427	30/06/2023	NICOLLE PRYER				375.00
			210623 - SUBSIDY PAYMENT- VEHICLE CROSSING		375.00	
EF112191	15/06/2023	NISBETS AUSTRALIA PTY LIMITED				901.67
			1701520 - FURNITURE		901.67	
EF112189	15/06/2023	NOMA PTY LTD (NOMA*)				400.00
			03/05/23 - JOONDALUP DESIGN PANEL		400.00	
EF112192	15/06/2023	NORTH COAST ART CLUB INCORPORATED				2,926.00
			23/05/23 - COMMUNITY FUNDING GRANT		2,926.00	
EF112184	15/06/2023	NORTHERN DISTRICTS PEST CONTROL				775.50
			8995 - TOM SIMPSON PARK - PEST SERVICE	VP203395	77.00	

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			9003 - SANTIAGO PARK - PEST SERVICE	VP203395	407.00	
			90123 - 9012 COJ ADMIN BUILDING - PEST SERVICE	VP203395	60.50	
			9031 - GENERAL PEST SERVICE	VP203395	231.00	
EF112602	30/06/2023	NORTHERN DISTRICTS PEST CONTROL				1,430.00
			8996 - SUPPLY & APPLICATION OF COCKROACH TREATM	VP203395	638.00	
			8997 - ANT TREATMENT JOONDALUP DRIVE	VP203395	242.00	
			9035 - SUPPLY & INSTALL RODENT BAIT STATION	VP203395	143.00	
			9039 - SUPPLY & INSTALL RODENT BAIT STATION INC	VP203395	187.00	
			9044 - SUPPLY & INSTALL RODENT BAIT STATION INC	VP203395	220.00	
EF112386	30/06/2023	NORTHERN RAIDERS NETBALL CLUB				1,841.00
			20062023 - 2022-23 ROUND 2 CFP		1,841.00	
EF112011	15/06/2023	NORTHERN WARRIORS VETERANS FOOTBALL CLUB INC				8,336.00
			07/06/23 - COMMUNITY FUNDING PROGRAM		8,336.00	
EF112610	30/06/2023	NORTHERNSTARS VOLLEYBALL CLUB INC				3,999.00
			21/06/23 - COMMUNITY FUNDING PROGRAM		3,999.00	
EF112603	30/06/2023	NORTHSIDE NISSAN				8,078.95
			J410328 - NIFJ410328 120,000KM YEAR 2017,	01020	324.90	
			J411916 - NIFJ411916 140,000KM YEAR 2015,	01020	477.25	
			NIFJ411606 - 1GIR474 ISUZU D MAX, 4	01020	1,316.00	
			NIFJ411649 - 1GCG618 WHEEL ALIGNMENT, BATTERY & WIPER	01020	1,262.20	
			NIFJ411694 - 81GPX372 REMOVED AND REPLACED BATTERY	01020	483.65	
			NIFJ411738 - 1GFZ615 T 6MNTH/210000KM SERVICE	01020	908.45	
			NIFJ411784 - 1EYC841 REAR WIPER RUBBER	01020	299.55	
			NIFJ411795 - 1EIG591 ISUZU D MAX, 4	01020	441.50	
			NIFJ411833 - 1ESR285	01020	1,678.45	
			NIFJ412029 - 1ELT993 ISUZU D MAX, 4	01020	887.00	
EF112188	15/06/2023	NOVA ENTERTAINMENT PTY LTD				5,357.02
			271695-1 - ADVERTISING FOR CRAIGIE LEISURE CENTRE		5,357.02	
112842	8/06/2023	OANH FAMILY TRUST T/AS MOMENTS CAFE				1,179.10
			602 23/01/23 - SAUSAGE ROLLS		155.50	
			606 - MORNING TEA		197.20	
			607 - CATERING		97.00	
			612 - MORNING TEA 23 AUGUST 12:30 PICK UP		73.20	
			613 - CATERING MORNING TEA 2 NOVEMBER		110.50	
			614 - MORNING TEA		228.50	
			625 - MORNING TEA		165.00	
			628 - MORNING TEA 20 PPL 18/2/22		152.20	
112867	29/06/2023	OANH FAMILY TRUST T/AS MOMENTS CAFE				496.30
			620 30/05/23 - SAUSAGE ROLLS		118.20	
			621 20/06/23 - PARTY PIES		252.00	
			622 28/03/23 - SAUSAGE ROLLS		126.10	
EF112612	30/06/2023	OCEANIS INTERNATIONAL PTY LTD				16,566.00
			23.39 - CLC GEOTHERMAL SUPERINTENDENCY VARIATION		16,566.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112613	30/06/2023	OCTAGON LIFTS PTY LTD				18,730.17
			60479 - QUARTERLY LIFT MAINTENANCE	01520	18,730.17	
EF112007	8/06/2023	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				100.96
			607 929452 - OFFICEWORKS SUPPLIES FOR ANCHORS YOUTH C		100.96	
EF112318	15/06/2023	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				811.90
			607 332083 - VISA PREPAID GIFT CARD		161.90	
			607 512856 - COLES MYER GIFT CARDS		650.00	
EF112751	30/06/2023	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				10,631.43
			607 110213 - GIFT CARDS		220.59	
			607 627812 - VISA PREPAID GIFT CRD		1,015.90	
			607 630706 - GIFT CARD PURCHASE		350.00	
			607 630948 - PURCHASE OF 4 LAPTOPS FOR LIBRARIES		4,388.00	
			607 830444 - ANTI-FATIGUE SIT STAND MAT		446.82	
			607 830557 - CREDIT NOTE TO CANCEL INV 607 830444		-446.82	
			607 830641 - ANTI-FATIGUE SIT STAND MAT		148.94	
			607 830693 - GIFT CARD - SERVICE RECOGNITION		150.00	
			607 933922 - PAPER		54.80	
			607406490 - 7 X $50 GIFT CARDS, PRIZES FOR SENIORS		350.00	
			607519937 - COMPUTER MONITOR - MUSIC STUDIO		653.87	
			607613032 - STOCKHOLM 8 CUBE BOOKCASE OAK AND BLACK		139.00	
			607705392 - KEJI MAGAZINE FILE 3 PACK - BLACK		173.96	
			607712528 - GIFT VOUCHERS FOR BUS DRIVER & CARER		1,120.00	
			607910759 - 2 X $100 GIFT CARDS		200.00	
			62733500179171023 - FIRST AID KIT		369.36	
			9308607005113394 - LEDAH 240 FOLDING MACHINE		1,297.01	
EF112234	15/06/2023	OLIVE SAMPSON				200.00
			2 2023 - GENEALOGY EVENT		200.00	
112865	23/06/2023	OPERATION STORES PETTY CASH				275.20
			23/06/23 - PETTY CASH REIMBURSEMENT		275.20	
EF112194	15/06/2023	OPTIMA PRESS				12,790.80
			INV308389 - A3 CORFLUTE SIGNS WITH 4 EYELET HOLES		216.70	
			INV308445 - UPTOWN GIFT TAGS		416.90	
			INV308446 - UPTOWN STICKERS		554.40	
			INV308448 - Q315953 - DELIVERY OF WINTER GUIDE		99.00	
			INV308467 - Q315332 10,000 A6 WINTER EVENT GUIDES		6,770.50	
			INV308531 - A5 FLYER - HEALTH INNOVATION		276.10	
			INV308532 - LIBRARIES DL / WITH COMP PADS		258.50	
			INV308537 - LIBRARY LETTERHEAD		812.90	
			INV308538 - BOOKMARKS - NOONGAR WORDS OPTION		592.90	
			INV308539 - CARDS - ENGLISH CONVERSATION SESSIONS		301.40	
			INV308541 - MY BIN STICKER		1,667.60	
			INV308626 - Q315955 2,500 X 5 ONLINE RESOURCE CARDS		823.90	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112611	30/06/2023	OPTIMA PRESS				4,409.90
			INV308540 - PRINTING A6 LABEL - YOUR LEAFY CITY TREE		1,002.10	
			INV308625 - A3 CORFLUTE SIGNS		216.70	
			INV308670 - A2 CORFLUTE SIGNS FOR SENIORS EXPO		256.30	
			INV308671 - PULL UP BANNER FOR SENIORS EXPO		231.00	
			INV308672 - STALL SIGNS FOR SENIORS EXPO		220.00	
			INV308736 - EXTRA STALL HOLDER SIGN FOR SENIORS EXPO		88.00	
			INV308810 - PRINTING		507.10	
			INV308811 - 600 X 500MM - CORFLUTE SIGN		165.00	
			INV308863 - WASTE GUIDE 23/24 DL FLYER		878.90	
			INV308887 - 350 X EXHIBITION CATALOGUE		844.80	
EF112317	15/06/2023	OPTUS BILLING SERVICES PTY LTD				9,365.10
			341786681 - OPTUS HARDWARE MARCH 23		1,671.60	
			356466659 - OPTUS HARDWARE MAY 23		1,576.50	
			363459428 - OPTUS HARDWARE		6,117.00	
EF112548	30/06/2023	PABLO SHEAMUS HUGHES				872.11
			28062023 - SHELVING UNIT FOR STORAGE OF SCULPTURAL		552.11	
			280620232 - ARTWORK REMOVAL AND INSTALLATION FROM		320.00	
EF112633	30/06/2023	PACIFIC DATA SYSTEMS AUSTRALIA PTY LTD				2,334.20
			T155450 - PURCHASE OF LIGHT AND CLIMATE METER		2,334.20	
EF112205	15/06/2023	PAPER AUSTRALIA PTY LTD T/AS AUSTRALIAN PAPER				187.26
			96607599 - ITEM0020 140354DLX BCWF WHT MSEAL BX1000		187.26	
EF112752	30/06/2023	PARALLAX PRODUCTIONS PTY LTD				11,847.00
			INV-0730 - ARTWORK TROLLEY		2,662.00	
			INV-0731 - ARTWORK CONDITION AND MAINTENANCE REPORT		759.00	
			INV-0733 - WALLING & ARTWORK INSTALL & DE-INSTALL		2,970.00	
			INV-0734 - SCULPTURE AND PAINTING TROLLEY		5,456.00	
EF112623	30/06/2023	PARKONSULT PTY LTD				38,613.18
			PK-1811 - PROVISION OF AND MAINTENANCE OF THE REMO	PTM22	7,287.92	
			PK-1812 - PROVISION OF MAINTENANCE AND REPAIR SERV	PTM22	31,325.26	
EF112206	15/06/2023	PATRON TECHNOLOGY PTY LTD				96.70
			EV-8708896 - - CANCELLED: MEET THE AUTHOR S.STOITIS		2.55	
			EV-8708897 - SERVICE FEES FOR LIBRARY EVENTS		44.20	
			EV-8708898 - SERVICE FEES FOR DISCOVERY SESSIONS		30.60	
			EV-8708899 - SERVICE FEES FAMILY HISTORY EVENT		19.35	
EF112630	30/06/2023	PATRON TECHNOLOGY PTY LTD				376.32
			EV-8818952 - SERVICE FEE		14.50	
			EV-8865032 - SERV. FEES FOR LIBRARY EVENTS- PARENTING		16.15	
			EV-8865034 - SERVICE FEES FOR FABULOUS FUNGI 13/06/23		28.90	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			EV-8865038 - SERVICE FEES THE CABLE CUTTERS 15/06		17.85	
			EV-8890421 - SERVICE FEE		298.92	
EF112228	15/06/2023	PECKHAM FAMILY TRUST (SPORTS SURFACES)				3,190.00
			INV-1624 - TENNIS NETS		3,190.00	
EF112485	30/06/2023	PERITUS TECHNOLOGY PTY. LTD.				8,538.55
			103296 - CREDIT CARD TRANSACTIONS MAY2023		4,301.35	
			103307 - CREDIT CARD TRANSACTIONS JUNE		4,237.20	
EF112615	30/06/2023	PERTH AUDIOVISUAL				207.90
			210889 - REPAIORS TO AUDIO BELT & HEADSET		207.90	
EF112619	30/06/2023	PERTH DIVING ACADEMY HILLARYS PTY LTD				90.00
			H54382 - 10 AIR FILLS PRE-PAID CARD		90.00	
EF112652	30/06/2023	PERTH REGION NRM INC				9,900.00
			INV-1127 - SUPPORT FOR COASTAL AND MARINE PROGRAM		9,900.00	
EF112731	30/06/2023	PERTH REGION TOURISM ORGANISATION INC (DESTINATION PERTH)				10,000.00
			INV-9440 - UPTOWN SO PERTH CAMPAIGN		10,000.00	
EF112196	15/06/2023	PETER WOOD FENCING CONTRACTORS PTY LTD				1,880.01
			ICJ 014870 - JUNIPER WAY, DUNCRAIG		178.20	
			ICJ 014870 - JUNIPER WAY, DUNCRAIG	00422	1,701.81	
EF112614	30/06/2023	PETER WOOD FENCING CONTRACTORS PTY LTD				75,264.55
			014873 - ICJ 014873 KANGAROO BUSHLAND FEN	00422	63,307.04	
			ICJ 014854 - REACTIVE MATERIALS - FENCING, BOLLARDS &		470.47	
			ICJ 014871 - TREE WELLS, GILES AVENUE, PADBURY	00422	484.44	
			ICJ 014872-A - OCEAN REEF ROAD, OCEAN REEF	00422	248.66	
			ICJ 014883 - REPAIR TO BUSHLAND FENCING	00422	800.25	
			ICJ 014884 - GLENCOE LOOP, BURNS BEACH/KINROSS	00422	1,449.69	
			ICJ 014885 - SUPPLY AND INSTALLATION OF TRACK / PATH	00422	6,217.59	
			ICJ 014889 - OCEAN REEF PARK, OCEAN REEF	00422	2,286.41	
EF112203	15/06/2023	PETIA MIHAYLOVA (PETIA'S FLOWERS)				140.00
			J0523 - FLOWER DELIVERY ON 20/05/23		140.00	
112843	8/06/2023	PETTY CASH COMMUNITY DEVELOPMENT				428.65
			30052023 - PETTY CASH - CDLS JANUARY 2023		428.65	
112868	29/06/2023	PETTY CASH COMMUNITY DEVELOPMENT				346.35
			27/06/23 - PETTY CASH REIMBURSEMENT		346.35	
EF112320	15/06/2023	PHENOMENON EVENT SERVICES PTY LTD				1,188.00
			15033 - FURNITURE		1,188.00	
EF112274	15/06/2023	PHILIP WRIGHT FAMILY TRUST				2,970.00
			INV-5133 - OCEAN REEF PARK CHANGEROOMS		2,970.00	
EF112632	30/06/2023	PHOSLOCK ENVIRONMENTAL TECHNOLOGIES LIMITED				3,228.50
			PPL-2190 - REACTIVE MATERIALS - LAKES & WATER FEATU		3,228.50	

ATTACHMENT 12.10.1

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112082	15/06/2023	PICK AGENCIES PTY LTD (CANDLEWOOD IGA)				67.75
			01/5904 - CATERING		67.75	
EF112490	30/06/2023	PICK AGENCIES PTY LTD (CANDLEWOOD IGA)				1,647.26
			01/9541 - CONFECTIONERY		44.55	
			06/8928 - SLICED WHITE ROLLS		508.80	
			1/3588 - STAFF MEETING - CATERING		156.00	
			15062023 - 01/0662		774.41	
			6/6627 - STAFF MEETING - CATERING		163.50	
EF112202	15/06/2023	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				497.18
			8196 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE		256.49	
			8227 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE		240.69	
EF112626	30/06/2023	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				1,794.97
			1685 - NEWSPAPER DELIVERIES		582.64	
			1686 - NEWSPAPERS FOR REFERENCE		377.26	
			1694 04/06/23 - NEWSPAPERS		582.64	
			8258 - SUPPLY OF NEWSPAPERS TO CRAIGIE LEISURE		252.43	
EF112617	30/06/2023	PITNEY BOWES AUSTRALIA PTY				1,138.50
			1115173 - QUARTERLY RENTAL COMM 1/8/23		1,138.50	
EF112569	30/06/2023	PK AND CO WA PTY LTD (JOONDALUP MUSIC CENTRE)				1,159.00
			4103 - PORTABLE SPEAKER - BEHRINGER MPA200BT		1,159.00	
EF112207	15/06/2023	PMV				726.00
			INV-0697 - HILLARY'S FIRST AID		198.00	
			INV-0726 - MEDICAL TEAM OF FOUR PER HOUR		528.00	
EF112631	30/06/2023	PORTWELL INVESTMENTS PTY LTD				981.75
			R23157 - PARTITION HIRE FOR SENIORS LIFESTYLE EXP		981.75	
EF112209	15/06/2023	POWERHOUSE HOLDINGS AUSTRALIA PTY LTD (POWERHOUSE MIDLAND)				922.33
			218206 - PARTS ONLY		922.33	
EF112616	30/06/2023	POWERVAC PTY LTD				323.60
			564044 - CLEANING EQUIPMENT		323.60	
EF112372	30/06/2023	PRENDIVILLE CATHOLIC COLLEGE				2,862.75
			2023-02 - HIRE OF VENUE JUNE CONCERT		2,862.75	
EF112620	30/06/2023	PREPRESS SKILLS CENTRE UNIT TRUST				1,034.55
			7635 - CINTHYA LOVIN ADOBE PHOTOSHOP 1DAY ADVAN		490.05	
			7638 - ANNE-MARIE BLOOR ADOBE PHOTOSHOP 1DAY AD		544.50	
EF112204	15/06/2023	PRESTIGE ALARMS & SECURITY PTY LTD				1,813.90
			S22287 - CRAIGIE LEISURE CENTRE	03320	550.00	
			S22294 - CIVIC CENTRE CHAMBERS	03320	627.00	
			S22348 - COJ UNDERCROFT CAR PARK	03320	114.40	
			S22533 - BEAUMARIS CC	03320	104.50	
			S22584 - ADMINISTRATION CENTRE SECURITY ALARM	03320	104.50	
			S22598 - WOC SERVICE CALL TO SECURITY ALARM SYSTE	03320	104.50	
			S22600 - EMERALD PARK	03320	104.50	
			S22633 - WARWICK COMMUNITY HAL	03320	104.50	
EF112628	30/06/2023	PRESTIGE ALARMS & SECURITY PTY LTD				10,810.80

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			S22202 - SERVICE TECHNICIAN - FORCEFIELD SOFTWARE	03320	3,323.10	
			S22219 - HEATHRIDGE COMMUNITY CENTRE	03320	6,596.70	
			S22364 - SERVICE TECHNICIAN - NORMAL HOURS - T4	03320	104.50	
			S22698 - SERVICE TECHNICIAN - NORMAL HOURS - T2	03320	682.00	
			S22841 - SERVICE TECHNICIAN - NORMAL HOURS - T4	03320	104.50	
EF112199	15/06/2023	PRINT AND DESIGN ONLINE PTY LTD T/AS MEDIA ENGINE				660.00
			24718 - CLC - WEBSITE DEVELOPMENT WORKS		330.00	
			25096 - WEBSITE DEVELOPMENT WORKS CLC		330.00	
EF112625	30/06/2023	PRINT AND DESIGN ONLINE PTY LTD T/AS MEDIA ENGINE				660.00
			25151 - WEBSITE DEVELOPMENT WORKS		330.00	
			25221 - WEBSITE DEVELOPMENT WORKS		330.00	
EF112627	30/06/2023	PROCLEANING CO PTY LTD				4,851.00
			INV-1491 - CLEANING WINDOWS COJ ADMIN		4,851.00	
EF112319	15/06/2023	PRODUCTOLOGY PTY LTD				2,307.25
			11814 - 250 X ORGANIC DRINK		2,307.25	
EF112753	30/06/2023	PRODUCTOLOGY PTY LTD				11,596.75
			11668 - DARK GREY NON WOVEN TOTE BAGS		4,950.00	
			11787 - COLOURED RETRACTABLE ID HOLDERS		2,774.75	
			11854 - POCKET NOTEBOOK WITH PEN		2,180.75	
			11884 - Q24655D BANDS		1,691.25	
EF112257	15/06/2023	PROFOUNDER TURFMASTER PTY LTD (TURFMASTER FACILITY				3,415.50
			INV-1056 - ZONE 3 (SOUTH) R2 CATEGORY BEACH ROAD (N	00221C	1,485.00	
			INV-1060 - ZONE 1 (NORTH) ENTRY STATEMENTS	00221A	814.00	
			INV-1060 - ZONE 1 (NORTH) ENTRY STATEMENTS	00221C	330.00	
			INV-1061 - ZONE 1 (NORTH) BRUSH CUTTING (PER PERSON	00221A	786.50	
EF112690	30/06/2023	PROFOUNDER TURFMASTER PTY LTD (TURFMASTER FACILITY				69,566.09
			INV-1037 - ZONE 1 (NORTH) - R1 24TH TO 29TH MAY 23	00221A	11,619.74	
			INV-1038 - ZONE 3 (SOUTH) R1 CATEGORY 22-24.05.23	00221C	8,694.18	
			INV-1048 - ZONE 1 (NORTH) BRUSH CUTTING	00221A	1,144.00	
			INV-1053 - ZONE 3 (SOUTH) R1 CATEGORY DAVALLIA ROAD	00221C	8,694.18	
			INV-1054 - ZONE 1 (NORTH) BRUSH CUTTING (PER PERSON	00221A	2,645.50	
			INV-1055 - ZONE 3 (SOUTH) BRUSH CUTTING (PER PERSON	00221C	607.75	
			INV-1057 - ZONE 3 (SOUTH) BRUSH CUTTING (PER PERSON	00221C	1,501.50	
			INV-1059 - ZONE 1 (NORTH) - R1 CATEGORY HODGES DRIV	00221A	11,619.74	
			INV-1062 - ZONE 1 (NORTH) RETICULATED LOCATIONS - F	00221A	1,298.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1063 - ZONE 1 (NORTH) ENTRY STATEMENTS / HIGH P	00221A	814.00	
			INV-1063 - ZONE 1 (NORTH) ENTRY STATEMENTS / HIGH P	00221C	330.00	
			INV-1073 - • BRUSHCUTTING AND TRAFFIC MANAGEMENT	00221A	12,094.50	
			INV-1074 - BRUSH CUTTING INCL TRAFFIC MANAGEMENT	00221C	6,864.00	
			INV-1081 - ZONE 1 (NORTH) - R2 CATEGORY BLUE MOUNTA	00221A	1,639.00	
EF112618	30/06/2023	PUBLIC TRANSPORT AUTHORITY OF WA				68,750.98
			I5113924 - SHARED RUNNING COSTS - JOONDALUP CAT BUS		17,172.28	
			I5114097 - SHENTON AVE RAIL TUNNEL EXTENSION		50,883.50	
			I5114287 - SMARTRIDER TOP UP		695.20	
EF111996	8/06/2023	QTM PTY LTD (QTM TRAFFIC)				2,536.83
			INV-32421 - LAKESIDE DR, JOONDALUP	03222	2,536.83	
EF112210	15/06/2023	QTM PTY LTD (QTM TRAFFIC)				156,031.87
			INV-30038 - MERIDIAN DRIVE, MULLALOO	03222	579.92	
			INV-32241 - KENNEDYA DRIVE, JOONDALUP	03222	1,415.70	
			INV-32380 - BURNS BEACH RD TRAFFIC CONTROL	03222	3,193.92	
			INV-32387 - TRAPPERS DRIVE, WOODVALE	03222	1,646.42	
			INV-32409 - KENNEDYA DRIVE, JOONDALUP	03222	16,615.50	
			INV-32461 - OCEAN GATE PARADE, ILUKA	03222	1,624.84	
			INV-33066 - PIMELIA COURT, GREENWOOD	03222	702.90	
			INV-33067 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	465.30	
			INV-33068 - NIMROD PLACE, HILLARYS	03222	702.90	
			INV-33069 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	1,405.80	
			INV-33070 - BUCHAN PLACE, HILLARYS	03222	702.90	
			INV-33072 - EDITH CLOSE, KINGSLEY	03222	1,564.20	
			INV-33073 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	702.90	
			INV-33074 - WHITFORDS AVENUE, HILLARYS	03222	470.25	
			INV-33075 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	702.90	
			INV-33076 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	1,405.80	
			INV-33098 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	10,370.84	
			INV-33101 - NIMROD PLACE, HILLARYS	03222	2,778.72	
			INV-33106 - BECTON COURT, KINGSLEY	03222	2,772.32	
			INV-33107 - EDITH CLOSE, KINGSLEY	03222	601.88	
			INV-33115 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,850.23	
			INV-33116 - NEWCOMBE WAY, PADBURY	03222	1,330.56	
			INV-33119 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,155.53	
			INV-33124 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	6,151.31	
			INV-33130 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,351.57	
			INV-33135 - ADDITIONAL TRAFFIC CONTROLLER ONLY (NORM	03222	2,833.47	
			INV-33138 - CAIRNSMORE CHASE, KINROSS	03222	1,880.02	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-33142 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	2,863.37	
			INV-33153 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,591.27	
			INV-33158 - ADDITIONAL TRAFFIC CONTROLLER ONLY (NORM	03222	5,950.69	
			INV-33175 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,556.31	
			INV-33184 - WHILEY ROAD, MARMION	03222	17,479.60	
			INV-33189 - PEIRSE WAY, MARMION	03222	5,166.12	
			INV-33198 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,520.64	
			INV-33205 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	7,153.72	
			INV-33212 - HAWKINS AVENUE, SORRENTO	03222	7,603.14	
			INV-33221 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	10,304.49	
			INV-33227 - BUCHAN PLACE, HILLARYS	03222	2,919.21	
			INV-33230 - OCEAN REEF RD, OCEAN REEF	03222	1,084.89	
			INV-33234 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,098.14	
			INV-33240 - LYELL GROVE, WOODVALE	03222	7,234.08	
			INV-33241 - HEPBURN AVE TRAFFIC CONTROL	03222	429.66	
			INV-33242 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	513.04	
			INV-33246 - SHENTON AVE, JOONDALUP	03222	1,982.49	
			INV-33796 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	807.84	
			INV-33798 - HOOD TERRACE, SORRENTO	03222	1,137.08	
			INV-33804 - WHILEY ROAD, MARMION	03222	5,368.59	
			INV-33810 - CHARLTON COURT, KINGSLEY	03222	480.84	
			INV-33813 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	808.06	
EF112635	30/06/2023	QTM PTY LTD (QTM TRAFFIC)				91,462.48
			CN-31716 - SEACREST DRIVE TRAFFIC CONTROL		-1,791.90	
			INV-29116 - EDDYSTONE AVENUE BELDON		1,322.54	
			INV-29780 - JOONDALUP DRIVE 19/12		833.58	
			INV-29785 - GRAND BOULEVARD JOONDALUP		1,002.21	
			INV-30043 - SHENTON AVENUE JOONDALUP		2,116.80	
			INV-30121 - GRAND BOULEVARD JOONDALUP		2,865.90	
			INV-30696 - SHENTON AVENUE JOONDALUP		1,264.41	
			INV-30700 - ORBELL ROAD, HILLARYS	03222	1,746.15	
			INV-30706 - GRAND BOULEVARD JOONDLAUP		1,309.62	
			INV-32080 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,523.12	
			INV-32128 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	2,880.12	
			INV-32184 - GRAND BOULEVARD, JOONDALUP	03222	19,111.67	
			INV-32237 - ANZAC DAY TRAFFIC MANAGMENT PER		1,553.20	
			INV-32242 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	311.85	
			INV-33058 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	3,158.88	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-33071 - OCEAN GATE PARADE, ILUKA	03222	470.25	
			INV-33114 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,489.01	
			INV-33149 22/06/2023 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	6,403.38	
			INV-33162 - RESOLUTE WAY, OCEAN REEF	03222	6,529.34	
			INV-33163 - LAKESIDE DRIVE, JOONDALUP	03222	798.16	
			INV-33169 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	5,496.49	
			INV-33199 - ELLENDALE DRIVE, HEATHRIDGE	03222	1,159.84	
			INV-33231 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	978.90	
			INV-33232 - - WHITFORDS AVENUE, HILLARYS	03222	498.52	
			INV-33233 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	453.42	
			INV-33243 - CLIFF STREET, MARMION	03222	1,045.44	
			INV-33785 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,306.23	
			INV-33789 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,686.96	
			INV-33795 - MERIDIAN DRIVE TRAFFIC CONTROL	03222	612.48	
			INV-33797 - CHARSLEY CRESCENT, MARMION	03222	1,455.00	
			INV-33806 - WHITFORDS AVENUE, HILLARYS	03222	498.52	
			INV-33807 - MONTESSORI PLACE, KINGSLEY	03222	403.92	
			INV-33809 - WATERFORD DRIVE, HILLARYS	03222	819.12	
			INV-33911 - THE GRANGE TRAFFIC CONTROL	03222	1,210.06	
			INV-33923 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,196.37	
			INV-33928 - WHILEY ROAD, MARMION	03222	1,182.20	
			INV-33931 - HAWKINS AVENUE, SORRENTO	03222	1,337.78	
			INV-33936 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,161.74	
			INV-33937 - CHARSLEY CRESCENT, MARMION	03222	1,197.19	
			INV-33939 - CHARLTON COURT, KINGSLEY	03222	838.95	
			INV-33940 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,159.84	
			INV-33942 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,059.30	
			INV-34117 - EMERGENCY CALL-OUT CREW OF TWO (2) TRAFF	03222	994.52	
			INV-34199 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	4,811.40	
EF112249	15/06/2023	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				4,345.00
			INV-46916 - PETROL ROAD SAW		4,345.00	
EF112754	30/06/2023	QUICK MAIL				371.25
			46580 - ADMINISTRATION/MACHINE SET UP FEE		371.25	
EF112493	30/06/2023	R.L CROSS & C.R FRAME				350.00
			INV-0009 - EVENT - WHITE STAR LINE		350.00	
EF112407	30/06/2023	RACHEL HUNT				209.00
			GE3999199324GB - REIMBURSEMENT FOR PURCHASE OF UNIFORM SH		209.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112182	15/06/2023	RACHEL RIANNE MILLER				500.00
			XXX - WINNER POPULAR CHOICE AWARD-CAE23		500.00	
EF111997	8/06/2023	RADLINK PTY LTD				12,815.00
			69692.01 - RADIO HIRE JOONDALUP FESTIVAL 2023		12,815.00	
EF112413	30/06/2023	RAGHWANI PURBAI VALJI				4,180.56
			176545 - RATES REFUND		4,180.56	
EF112245	15/06/2023	RARA MARKETING PTY LTD (SIGNARAMA JOONDALUP)				3,685.00
			10728 - 8 X SMALL BLADE/FEATHER FLAGS WITH SPIKE		3,685.00	
EF112260	15/06/2023	REBECCA THOMAS				180.00
			1 - RFRAME DAMAGE AT COMMUNITY ARTS EXHIBITI		180.00	
EF112621	30/06/2023	REDMOND JAMES BUNNEY T/AS PANO-AD				3,325.00
			1066 - UPDATE VIRTUAL TOUR FOR WEBSITE		3,325.00	
EF112216	15/06/2023	REECE PTY LTD				939.86
			228640746 - WEDER SERVICE		939.86	
EF112643	30/06/2023	REECE PTY LTD				24.79
			228641106 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		24.79	
EF112549	30/06/2023	RICHARD HARRISON				550.00
			254 - REMOVE BEES FROM BARON PARK, CRAIGIE		250.00	
			257 - REACTIVE CONTRACTORS - FERAL ANIMAL CONT		300.00	
EF112218	15/06/2023	RIGHT ON PAR PTY LTD				1,265.00
			12/06/2023 - THURSDAY 25TH MAY 2023 90 MINUTES HIRE		1,265.00	
EF112217	15/06/2023	ROAD AND TRAFFIC SERVICES PTY LTD				7,279.80
			8853 - STANDARD CAR PARKING BAY (WHITE LINE MAR	VP224137	5,141.40	
			8859 - RIMU PLACE DUNCRAIG	VP224137	275.00	
			8860 - LYMBURNER DRIVE		732.60	
			8860 - LYMBURNER DRIVE	VP224137	1,130.80	
EF112645	30/06/2023	ROAD AND TRAFFIC SERVICES PTY LTD				698.50
			8858 - MINIMUM CALL OUT FOR ONE OFF OR URGENT J	VP224137	698.50	
EF112644	30/06/2023	ROADSHOW FILMS PTY LTD (ROADSHOW PUBLIC PERFORMANCE				357.50
			10675019 - ANNUAL BLANKET LICENCE - ANCHORS MOVIES		357.50	
EF112061	15/06/2023	ROBIN BURNAGE				800.00
			270423 - JOONDALUP DESIGN REVIEW PANEL		400.00	
			30/05/23 - JOONDALUP DESIGN REVIEW PANEL		400.00	
EF112469	30/06/2023	ROBIN BURNAGE				400.00
			280623 - JOONDALUP DESIGN REVIEW PANEL 21/06/23		400.00	
EF112323	15/06/2023	ROBIN ROGERS				94.00
			136159328 - PASSENGER TRANSPORT DRIVER FEE REFUND		94.00	
EF112755	30/06/2023	ROBIN ROGERS				380.00
			200623 - COMMUNITY TRANSPORT PROGRAM		380.00	
EF112640	30/06/2023	ROBOWASH PTY LTD				605.00

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			R100089 - PARTS ONLY		605.00	
EF112396	30/06/2023	ROGER POTTS				150.00
			130623 - REFUND - ANIMAL ID: 125702 - STERILISED		150.00	
EF112214	15/06/2023	ROMEX AUSTRALIA PTY LTD				2,919.73
			202305420 - REID PROMENADE CAR PARK		1,601.05	
			202306406 - PROVISION OF INTERCOM SERVICE		672.98	
			202306421 - SUPPLY NEW PERSPEX TO COIN RETURN BOWL		552.20	
			202306422 - CHANGES TO SIGN TEXT		93.50	
EF112641	30/06/2023	ROMEX AUSTRALIA PTY LTD				539.66
			202306423 - TO CARRY OUT REPAIRS TO REID PROM SIGN		539.66	
EF112391	30/06/2023	RONAK PATEL				94.00
			08/05/23 - PTD LICENCE RENEWAL REFUND		94.00	
EF112401	30/06/2023	RONALD COUACAUD				248.68
			001-46995-2435 - BUNNINGS - REIMBURSEMENT FOR PURCHASE		248.68	
EF112215	15/06/2023	ROPS ENGINEERING AUSTRALIA PTY LTD				1,684.98
			9765 - 6 MONTH SCHEDULED SERVICE		1,684.98	
EF112324	15/06/2023	ROY DAVIS				380.00
			11/05/23 - BUS DUTIES REIMBURSEMENT		380.00	
EF112638	30/06/2023	ROYAL BUSINESS PRODUCTS				1,897.44
			8468 - STARTECH.COM SFP+ - 1 X LC DUPLEX 10GBAS		108.79	
			8469 - DESIGNJET 746B – PHOTO BLACK		1,664.08	
			8471 - SCULPT KEYBOARD & MOUSE SET		124.57	
EF112370	30/06/2023	ROYAL W.A. HISTORICAL SOCIETY INC.				95.00
			INV-2531 - REFERENCE		95.00	
EF112639	30/06/2023	RUBEK AUTOMATIC DOORS				2,248.40
			40086 - RM - AUTO DOOR EXT MATERIAL PURC		1,560.90	
			40163 - RM - AUTO DOOR EXT MATERIAL PURC		687.50	
EF112646	30/06/2023	RUBY DISTRIBUTORS PTY LTD (FLEX FITNESS EQUIPMENT)				400.00
			186974 - OLYMPIC COLLARS		400.00	
EF112299	15/06/2023	RUSSEL FISHWICK				376.80
			JUNE 2023 - EXPENSE REIMBURSEMENT JUNE 2023		376.80	
EF112734	30/06/2023	RUSSEL FISHWICK				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
EF112175	15/06/2023	RUTLEY FAMILY TRUST (MADLANTIS BUS CHARTER)				2,010.00
			1742 - BUS CHARTER FROM MULLALOO BEACH PRIMARY		670.00	
			1743 - BUS CHATER FROM GLENGARRY PRIMARY SCHOOL		670.00	
			1744 - ADOPT A COASTLINE STUDENT TRANSPORT		670.00	
EF112598	30/06/2023	RUTLEY FAMILY TRUST (MADLANTIS BUS CHARTER)				703.50
			1745 - ADOPT A BUSHLAND STUDENT TRANSPORT		368.50	
			1746 - BUS CHARTER FOR 28/06/23		335.00	
EF112221	15/06/2023	S A S LOCKSMITHS				1,647.25
			188475 - SUPPLY 20 KEYS		1,136.30	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			189341 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		510.95	
EF112227	15/06/2023	S ENTERPRISES (WA) PTY LTD T/AS SPRODUCTIONS				3,300.00
			438 - FREESTYLE EDGE FACILITATOR		3,300.00	
EF112657	30/06/2023	S ENTERPRISES (WA) PTY LTD T/AS SPRODUCTIONS				2,640.00
			0440 - FREESTYLE EDGE FACILITATOR 2022/23		2,640.00	
112862	23/06/2023	S LITAS & LUXEPHARM TRUST T/AS PHARMACY	PADBURY			169.87
			1461432 - ADULT EPIPEN AND VENTOLIN PUFFERS		169.87	
EF112660	30/06/2023	S M W AND C UNIT TRUST				990.00
			11658 - CONSULTANCY - EXT CONT		990.00	
EF112233	15/06/2023	SAGE AUTOMATION PTY LTD				3,264.80
			159249 - INSTALL 2 BALANCE TANK PROBES		2,448.60	
			159461 - INSTALL 2 BALANCE TANK PROBES		816.20	
EF112662	30/06/2023	SAGE AUTOMATION PTY LTD				1,462.55
			160583 - 1X STRATIX ETHERNET SWITCH		1,462.55	
EF112241	15/06/2023	SAMUEL HARRIS (SOUND AND MIXING)				680.00
			444 - HIRE OF AUDIO EQUIPMENT		680.00	
EF112219	15/06/2023	SANAX				302.01
			INV194518 - PHIL-M5070A BATTERY		302.01	
EF112647	30/06/2023	SANAX				139.66
			INV95360 - MICROPORE TAPE		139.66	
EF111992	8/06/2023	SANPOINT PTY LTD T/AS LD TOTAL				163,807.09
			126728 - MOWING & TRAFFIC MANAGEMENT	00423	9,658.11	
			126781 - MAINTENANCE ADDITIONAL WORK FOR MAY 2023	02619	2,524.50	
			127147 - HERBICIDE APPLICATION - GLYPHOSATE - DRA	01322	2,573.05	
			127150 - COJ HARDSTAND SPRAYING	01322	100,968.05	
			127166 - HERBICIDE APPLICATION	01322	2,108.43	
			127167 - HERBICIDE APPLICATION - GLYPHOSATE	01322	1,684.86	
			127168 - HERBICIDE APPLICATION	01322	3,750.57	
			127186 - ILUKA TREE PLANTING	02619	2,485.56	
			127187 - MAINTENANCE ADDITIONAL WORK FOR MAY 2023	02619	15,998.74	
			127300 - IRRIGATION MAINTENANCE	02619	1,912.02	
			127301 - LANDSCAPE MAINTENANCE SERVICES - ILUKA	02619	20,143.20	
EF112154	15/06/2023	SANPOINT PTY LTD T/AS LD TOTAL				21,726.14
			127349 - LANDSCAPE MAINTENANCE SERVICES - ILUKA	02619	20,143.20	
			127728 - HERBICIDE APPLICATION - GLYPHOSATE - DRA	01322	1,582.94	
EF112575	30/06/2023	SANPOINT PTY LTD T/AS LD TOTAL				112,755.78
			126716 - HERBICIDE APPLICATION - GLYPHOSATE - GEN	01322	65,525.97	
			127725 - HERBICIDE APPLICATION - GLYPHOSATE	01322	2,685.97	
			127726 - HERBICIDE APPLICATION - GLYPHOSATE - DRA	01322	2,870.64	

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			127727 - HERBICIDE APPLICATION - GLYPHOSATE - DRA	01322	3,213.11	
			127771 - HERBICIDE APPLICATION - GLYPHOSATE - GEN	01322	38,460.09	
EF112235	15/06/2023	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				1,823.26
			1766 - SERVICING	03020	1,215.51	
			1768 - SERVICING	03020	607.75	
EF112663	30/06/2023	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				2,468.40
			1770 - SERVICING		37.40	
			1770 - SERVICING	03020	1,215.50	
			1772 - PARTS & REPAIR	03020	1,215.50	
EF112540	30/06/2023	SCANDINAVIAN INVESTMENTS PTY LTD T/AS G.C. SALES (W.A.)				2,475.00
			33196 - 120 LITRE CLEAR BIN LINERS 100 PER ROLL		1,782.00	
			33197 - OFFICE PAPER RECYCLER INNER		693.00	
EF112656	30/06/2023	SCHIAVELLO SYSTEMS (WA) PTY LTD				43,553.40
			IN2023120035 - FURNITURE - EXT CON		17,238.10	
			IN2023120036 - FURNITURE - RECONFIGURATION OF DESK TOPS		5,066.60	
			IN2023120037 - RM - FURNITURE/EQUIPMENT REMOVALS EXT MA		6,189.70	
			IN2023120038 - FURNITURE - EXT CON		15,059.00	
EF112176	15/06/2023	SCOTT CONSTABLE (MAX WAX AUTO DETAILING)				245.00
			3103 - DETAILING 1GCG615		245.00	
EF111998	8/06/2023	SCOTT PRINT				1,452.00
			169339 - FINANCIALS REPORT PRINTING		1,452.00	
EF112724	30/06/2023	SEAN EDWARD AVERY				374.00
			22.23.0025 - 1 HOUR AUTHOR WORKSHOP		374.00	
EF112329	15/06/2023	SECUREPAY PTY LTD				167.55
			587930 - SECUREPAY PTY LTD MAY23		167.55	
EF112758	30/06/2023	SECUREPAY PTY LTD				1,650.00
			588320 - QCJ00 WEB AND IVR - RATES ANNUAL RENEWAL QCJ02 LIBRARY ANNUAL RENEWAL QCJ03 LEISURE CENTRE ANNUAL RENEWAL		1,650.00	
EF112669	30/06/2023	SENSES AUSTRALIA LIMITED				3,500.00
			SI033514 - KEYWORD SIGN WORKSHOP		3,500.00	
EF112661	30/06/2023	SEVEN NETWORK (OPERATIONS) LIMITED				1,375.00
			DW011132 - TELL YOUR STORY CAMPAIGN PACKAGE		1,375.00	
EF112421	30/06/2023	SHANE DAVID GIBSON				5,761.50
			108567 - RATES REFUND		5,761.50	
EF112430	30/06/2023	SHARON DAVEY				300.00
			208493 - RATES REFUND - MATHUEN WAY, DUNCRAIG		300.00	
EF112240	15/06/2023	SHAYONA HOLDINGS PTY LTD				100.90
			1003 - NEWSPAPERS FOR WHITFORD LIBRARY		100.90	
EF112648	30/06/2023	SHERIDAN'S FOR BADGES				572.17
			INV-2558 - ARTWORK METAL PLAQUE		572.17	
EF112671	30/06/2023	SHERWOOD FLOORING WA PTY LTD				21,549.00
			INV-2384 - PARQUETRY MOSAIC REPAIRS		21,549.00	
EF111978	8/06/2023	SHREE KUTCHI LEVA PATEL COMMUNITY WA				40.30

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			30481 - REFUND FOR HIRE FEES		40.30	
EF112353	19/06/2023	SIGMA COMPANIES GROUP PTY LTD				4,134.63
			167555/01 - SUPPLY OF POOL CHEMICALS AS PER VP290428		4,565.83	
			553206 - DRUM POLY RETURN		-431.20	
EF112667	30/06/2023	SIGNIFY AUSTRALIA LIMITED				14,463.90
			6440785665 - ANNUAL FEE FOR SMART LIGHTING		14,463.90	
EF112405	30/06/2023	SIMONE WRIGHT				51.66
			INWE23/33130 - INFRINGEMENT REFUND		51.66	
EF112559	30/06/2023	SINGH & LENFERNA PTY LTD (IGA HEATHRIDGE MARKET PLACE)				169.29
			66 - 156763 GST CONSUMABLES		8.99	
			724423 - GST CONSUMABLES		45.60	
			728596 - FNDI COOKING ACTIVITY 23 JUNE 23		114.70	
EF112231	15/06/2023	SITEIMPROVE AUSTRALIA PTY LTD				5,799.96
			AUI-00000051 - WEBSITE GOVERNANCE AND ACESSIBILITY		5,799.96	
EF112232	15/06/2023	SKYLINE LANDSCAPE SERVICES GROUP PTY LTD (SKYLINE LANDSCAPE				1,017.14
			INV0124721 - LANDSCAPE MAINTENANCE MAY 2023		467.14	
			INV0124722 - LANDSCAPE MAINTENANCE MAY 2023		550.00	
EF112226	15/06/2023	SMEDIA PTY LTD				500.00
			13246 - QUARTERLY SUBSCRIPTION WAN ARCHIVE		500.00	
EF112238	15/06/2023	SOILS AINT SOILS PTY LTD				424.00
			82512-16 - PAVEMENT MAINTENANCE		424.00	
EF112229	15/06/2023	SONIC HEALTHPLUS PTY LTD				1,834.89
			2949944 - ALCOHOL AND DRUGTESTING		1,834.89	
EF112659	30/06/2023	SONIC HEALTHPLUS PTY LTD				525.80
			2956780 - PRE-EMPLOYMENT MEDICAL		525.80	
EF112013	15/06/2023	SORRENTO FOOTBALL CLUB INC				10,080.00
			23/05/23 - COMMUNITY FUNDING GRANT		10,080.00	
EF112244	15/06/2023	SPACECUBED VENTURES PTY LTD				33,000.00
			INV-6311 - PLUS EIGHT SPRINT PROGRAM		33,000.00	
EF112224	15/06/2023	SPORTS TURF TECHNOLOGY PTY LTD				7,936.50
			INV-3767 - TURF LEAF ANALYSIS	00122	4,972.00	
			INV-3768 - TURF LEAF ANALYSIS	00122	2,486.00	
			INV-3769 - TURF LEAF ANALYSIS	00122	478.50	
EF112651	30/06/2023	SPORTS TURF TECHNOLOGY PTY LTD				1,626.14
			INV-3766 - LEAFY CITY PROGRAM	00122	1,179.39	
			INV-3790 - SITE SPECIFIC TURF REPORT	00122	268.05	
			INV-3791 - HOURLY RATE TO BE PROVIDED FOR ANY ONSIT	00122	178.70	
EF112222	15/06/2023	SPOTLIGHT STORES PTY LTD				170.00
			7301266422 - ART RESOURCES AND CANVAS		75.00	
			7301266780 - WALL CLOCKS FOR GYM		95.00	
EF112650	30/06/2023	SPOTLIGHT STORES PTY LTD				140.00
			73012685060 - TABLECLOTHS FOR THE SENIORS EXPO		140.00	
EF112326	15/06/2023	ST JOHN AMBULANCE AUSTRALIA (WA)				11,362.33
			EHSINV000954719 - FIRST AID - HILLARY'S BOAR HARBOUR		1,410.75	

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			EHSINV000954720 - FIRST AID - HILLARY'S BOAR HARBOUR		1,410.75	
			FAINV01083129 - CPR COURSE 12-MAY-2023		55.00	
			STKINV00043735 - AED READY PACK		2,828.61	
			STKINV00043736 - AED READY PACK		2,828.61	
			STKINV00043738 - AED READY PACK		2,828.61	
EF112009	15/06/2023	ST STEPHENS SCHOOL				8,800.00
			29072/1 03/05/23 - VENUE HIRE 14/03 - 18/03/23		8,800.00	
EF112220	15/06/2023	STATEWIDE CLEANING SUPPLIES P/L				4,313.43
			SI472033 - CLEANING SUPPLIES	00720A	696.63	
			SI472337 - CLEANING SUPPLIES	00720A	635.87	
			SI473014 - CLEANING SUPPLIES - TOILET ROLLS	00720A	635.87	
			SI474784 - CLEANING PRODUCTS	00720A	730.62	
			SI474864 - CAR WASHING DETERGENT		126.23	
			SI474865 - 1197L GLOVES NITRILE BLUE LARGE -PKT 100		326.70	
			SI475037 - CLEANING PRODUCTS	00720A	985.51	
			SI475735 - 2122230 - ROAD BOSS TRUCK WASH 20LT JASO	00720A	160.38	
			SI475736 - 688182 - RAID CIK SURFACE SPRAY 450GM	00720A	15.62	
EF112649	30/06/2023	STATEWIDE CLEANING SUPPLIES P/L				10,885.00
			SI474544 - 1105 HAND SANITISER 5L		498.34	
			SI474785 - 563000 TORK 50L WHITE BIN X2		217.80	
			SI475591 - 28560 – MOB BUCKET BLUE EDCO	00720A	114.27	
			SI475811 - CRAIGIE LESUIRE CENTRE	00720A	3,822.50	
			SI476387 - 28570 - MOP BUCKET CASTOR RED	00720A	53.90	
			SI476543 - 420501 - TORK MILD HAND SOAP 6X1LT	00720A	2,588.92	
			SI476672 - 2170336 – TORK PRESTIGE CTN 48	00720A	830.74	
			SI476760 - 1890 – KLEENEX MULTIFOLD HAND TOWEL	00720A	2,758.53	
EF112243	15/06/2023	STEPS CO PTY LTD				7,320.50
			433 - STRATEGIC FRAMEWORK MILESTONE 3		7,320.50	
EF112040	15/06/2023	STEWART LEONARD ALLEN (STEWART ALLEN PHOTOGRAPHY)				1,100.00
			1244 - PHOTOGRAPHY OF CRAIGIE LC OPENING		440.00	
			1245 - JOONDALUP HEALTH INNOVATION BUSINESS		660.00	
EF112452	30/06/2023	STEWART LEONARD ALLEN (STEWART ALLEN PHOTOGRAPHY)				440.00
			1246 - PHOTOGRAPHY SERVICES - COJ HONOUR BOARDS		440.00	
EF111999	8/06/2023	STILES ELECTRICAL				19,463.65
			8713 - SUPPLY ONLY OF SWITCHBOARD		19,463.65	
EF112538	30/06/2023	STRATA CORPORATION PTY LTD (STRATAGREEN)				3,188.94
			154001 - REACTIVE MATERIALS - BUSH REGENERATION		85.23	
			155401 - TREE TIE HEAVY DUTY FLAT 18MM X 400M		569.65	
			155665 - BAMBOO CANES		2,174.04	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			155707 - HCTRIM CLOGGER TRIMMER CHAPS		360.02	
EF112760	30/06/2023	STUART USHER				100.00
			15/06/2023 - DISCOVERY CABLE CUTTERS		100.00	
112872	29/06/2023	SUNDRY CREDITOR - RATES REFUND				252.00
			275085 - CATHERINE HEATH		252.00	
EF112328	15/06/2023	SUNNY INDUSTRIAL BRUSHWARE PTY LTD				132.99
			26891 - WOODEN RAKE COMPLETE WITH BRACKET AND WO		132.99	
EF112242	15/06/2023	SUPERIOR NOMINEES PTY LTD (MIRACLE RECREATION EQUIPMENT)				26,706.90
			52814 - SIR JAMES MCCUSKER PARK EQUIPMENT		26,706.90	
EF112666	30/06/2023	SUPERIOR NOMINEES PTY LTD (MIRACLE RECREATION EQUIPMENT)				2,832.50
			52901 - NFANT SWING SEAT & SAFETY CHAIN		1,320.00	
			52918 - PLAY EQUIPMENT		687.50	
			52954 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		825.00	
EF112237	15/06/2023	SUPERIOR PAK PTY LTD				389.13
			237084 - PARTS & REPAIRS		389.13	
EF112664	30/06/2023	SUREDATA PTY LTD (STAY CYBER SAFE)				2,354.00
			20190193 - 2023 CYBER AWARDS EVENT TABLE		2,354.00	
EF112225	15/06/2023	SURUN SERVICES PTY LTD				7,737.58
			INV-10920-T3T7Q2 - CENTRAL PARK WORKS	VP183074	7,737.58	
EF112655	30/06/2023	SURUN SERVICES PTY LTD				38,569.00
			INV-11708-C8M2F7 - ELECTRICIAN	VP183074	9,049.08	
			INV-11709-Y9Y0R2 - MISC, ENCLOSURE, CONNECTORS, CRIMPS TAPE	VP183074	308.23	
			INV-11710-T1M5Z1 - MINOR ROADWAY &PEDESTRIAN LIGHTING	VP183074	194.33	
			INV-11711-T4F2B5 - INVESTIGATION OF REPORTED MINOR FAULTS	VP183074	241.23	
			INV-11712-Q8X0L9 - INVESTIGATION OF REPORTED MINOR FAULTS	VP183074	160.93	
			INV-11742-G0B8K3 - INVESTIGATION OF REPORTED FAULTS	VP183074	772.86	
			INV-11743-W3K0T8 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	965.58	
			INV-11750-V6F0G7 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	160.93	
			INV-11754-H3R1N2 - INVESTIGATION OF REPORTED FAULTS	VP183074	160.93	
			INV-11755-M9C0L3 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	160.93	
			INV-11756-N2T2F3 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	160.93	
			INV-11760-H6S2L2 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	160.93	
			INV-11761-Z1D6H4 - INVESTIGATION OF REPORTED FAULTS	VP183074	160.93	
			INV-11762-Z6Z8G2 - INVESTIGATION OF REPORTED FAULTS	VP183074	249.43	
			INV-11763-Q2F8J2 - INVESTIGATION OF REPORTED FAULTS	VP183074	160.93	
			INV-11780-W5B8S4 - LABOUR RATE - ELECTRICIAN AFTER HOURS	VP183074	752.40	

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			INV-11783-L7S4Z3 - INVESTIGATION OF REPORTED FAULTS	VP183074	160.93	
			INV-11785-D1X8L9 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	160.93	
			INV-11789-G3D4Q9 - INVESTIGATION OF REPORTED FAULTS	VP183074	643.72	
			INV-11791-D6J2P5 - INVESTIGATION OF REPORTED FAULTS	VP183074	321.86	
			INV-11792-Y5F4W4 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	482.79	
			INV-11794-F2X9T7 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	160.93	
			INV-11795-J3J8H8 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	321.86	
			INV-11796-W1J4Z6 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	357.50	
			INV-11797-F8K3G9 - INVESTIGATION OF REPORTED FAULTS	VP183074	160.93	
			INV-11798-K1R9S8 - INVESTIGATION OF REPORTED FAULTS	VP183074	166.50	
			INV-11799-Y1F8Z1 - INVESTIGATION OF REPORTED FAULTS	VP183074	160.93	
			INV-11800-D8Y3L9 - INVESTIGATION OF REPORTED MINOR FAULTS	VP183074	292.45	
			INV-11801-J9P7K1 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	821.35	
			INV-11802-N3F0C6 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP183074	80.30	
			INV-11803-G7K8Q2 - ELECTRICIAN	VP183074	475.20	
			INV-11804-B3F4K6 - INVESTIGATION OF REPORTED FAULTS	VP183074	2,574.88	
			INV-11805-Y8S0M5 - ELECTRICIAN AFTER HOURS	VP183074	209.00	
			INV-11806-G2K4Z7 - INVESTIGATION OF REPORTED FAULTS	VP183074	394.13	
			INV-11807-R5L6Y8 - MINOR ROADWAY PEDESTRIAN LIGHTING	VP183074	247.23	
			INV-11858-X4B9Y3 - SUPPLY & INSTALL SPORT LIGHITNG		16,555.00	
EF112384	30/06/2023	SUZANNE LYNDSEY THOMPSON				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETING FEE - JUNE 2023		2,705.87	
EF112653	30/06/2023	SWAN TOWING SERVICE				302.50
			294283 - DELIVERY		302.50	
EF112668	30/06/2023	SWEET PEA ARTS PTY LTD				4,500.87
			INV-0126 - INSTALLATION OF ARTWORK HANGING SYSTEM		4,500.87	
EF112005	8/06/2023	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				2,576.20
			467025 - DIRECTIONAL SIGNAGE		2,360.60	
			467853 - VARIOUS LIBRARY PRINTING TO JUNE 2023		215.60	
EF112304	15/06/2023	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				12,085.70
			467398 - PLAQUE FOR CHICHESTER PARK OPENING EVENT		181.50	
			467443 - ARTANDPRINT 20 A3 SIGNS KEEP CLEAR		452.10	
			467956 - ONE WAY CARPARK DIRECTIONAL SIGNAGE		654.50	
			467975 - CRAIGIE LC REBRAND		9,790.00	

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			468074 - OPTION 3 CELEBRATING JOONDALUP DISPLAY		1,007.60	
EF112358	19/06/2023	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				2,659.80
			467333 - PRINT AND INSTALL OF STAFF ROOM DECALS		1,125.30	
			467872 - 6 X EXIT CARPARK SIGNS FOR CLC		1,534.50	
EF112742	30/06/2023	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				13,641.10
			467850 - PULL UP BANNER RESKIN		1,595.00	
			467914 - TOPUP PRINT OF WELCOME TO WELLNESS CARDS		255.20	
			468078 - NEW PULL UP BANNERS FOR 25YR ANNIVERSARY		628.10	
			468132 - COLLEGE SCREENBOARD SIGN		82.50	
			468174 - 25YR CELEBRATIONS INVITATIONS		3,289.00	
			468179 - 1 X PULL UP BANNER		319.00	
			468183 - BANNERS AND ROAD SIGN PRINT AND INSTALL		2,821.50	
			468273 - CUSTOMER SATISFACTION SURVEY + REPRINT		1,204.50	
			468288 - NAIDOC EXHIBITION-SCREENBOARD WALL LABEL		127.60	
			468289 - NAIDOC EXHIBITION - CORFLUTE ROSTER SIGN		82.50	
			468302 - JOONDALUP25 SCREENBOARD SIGNS		192.50	
			468346 - 12 X A3 SNAPPER FRAMES		485.10	
			468347 - PRINT AND DELIVERY PULL UP BANNER		204.60	
			468384 - WORKOUT OF THE MONTH SIGNAGE- JULY		159.50	
			468402 - TOUR DE CRAIGIE SIGNAGE AND INSTALLATION		1,067.00	
			468407 - 25TH ANNIVERSARY LOCAL HISTORY DISPLAY		1,127.50	
EF112494	30/06/2023	SYNERGY 23 PTY LTD (COSMIC COCKTAILS & EVENTS)				1,105.52
			1001092909 - WARWICK BOWLING CLUB		1,105.52	
EF112322	15/06/2023	T A & J L REYNOLDS				933.43
			48 - 2022-23 ELECTED MEMBER COURIER		933.43	
EF112258	15/06/2023	T C PRECAST PTY LTD				14,608.00
			SI-00006399/2 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	10,043.00	
			SI-0006399/1 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	4,565.00	
EF112693	30/06/2023	T C PRECAST PTY LTD				5,271.20
			5793/5 - INDUSTRIAL GRATED COVER RAISED/FLUSH 25M	02722	2,490.40	
			SI-5793/4 - SL-0005793/4 RAISED/FLUSH 25MM WITH LOCK	02722	2,780.80	
EF112680	30/06/2023	T J DEPIAZZI & SONS				25,168.00
			128902 - NEIL HAWKINS PARK JOONDALUP	VP308927	18,304.00	
			129225 - TROY AVE MARMION - MULCH	VP308927	6,864.00	
EF112332	15/06/2023	TANKS FOR HIRE				1,859.00
			11027 - HIRE OF HYDRATION TRAILER		1,859.00	
EF112681	30/06/2023	TECHNOGYM AUSTRALIA PTY LTD				2,402.40
			P249880 - TEAMBEATS 12 MONTH SUBSCRIPTION 12/05/23		2,402.40	
EF112679	30/06/2023	TECHWEST SOLUTIONS PTY LTD				256.85
			1032132 - INSPECT TOP DIGIPAGE		256.85	

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EF112259	15/06/2023	TELSTRA LIMITED				41,992.82
			2535365000 06/06/23 - COJ FAX LINE 93001383 SERVICE &EQUIPMENT		165.00	
			3812615684 25/04/23 - MAIN TELSTRA APRIL 2023		12,359.16	
			3812615684 25/05/23 - CALL USAGE, SOFTWARE AND LICENSES		11,829.05	
			3812615700 25/04/23 - M2M TELSTRA APRIL 2023		4,616.69	
			3812615700 25/05/23 - M2M SERVICES		10,492.84	
			808484700 - SERVICES & EQUIPMENT RENTAL IT		2,396.31	
			K 201 052 311-9 - TELSTRA INV MAY2023		19.25	
			K 634 730 811-5 - RPCS		114.52	
EF112694	30/06/2023	TELSTRA LIMITED				3,886.30
			1091177800 09/06/23 - PARKING SERVICES		169.99	
			808484700 24/06/2023 - SERVICES & EQUIPMENT RENTAL (24/6/2023)		2,396.31	
			K 616618411-0 - 9307 2146 - 9403 2183		330.00	
			K618923221-9 - SERVICES AND EQUIPMENT RENTAL		990.00	
EF112394	30/06/2023	TERENCE COSGROVE				147.00
			14018 - DEVELOPMENT APPLICATION FEE REFUND		147.00	
EF112423	30/06/2023	TERRENCE OSBORNE				295.00
			DA23/0382 - |DEVELOPMENT APPLICATION FEE REFUND		295.00	
EF112087	15/06/2023	THE CHILDREN'S BOOK COUNCIL OF AUSTRALIA				1,184.22
			S232282 - CHILDREN'S BOOK WEEK - MERCHANIDSE		1,184.22	
EF112127	15/06/2023	THE EVAN BROWN FAMILY TRUST T/AS GLEVAN CONSULTING				3,179.00
			GC-23-1583 - GREEN CARD TRAINING		3,179.00	
EF112735	30/06/2023	THE FAMILY PLANNING ASSOCIATION OF WA (INC) T/AS SEXUAL				137.50
			SINV26660 - SHQ SESSION: RESPECTFUL RELATIONSHIPS		137.50	
EF112375	30/06/2023	THE GOOD GUYS				1,069.00
			D0572189534 - CHEF 54CM UPRIGT ELECTRIC COOKER		1,069.00	
EF112131	15/06/2023	THE GREATER UNION ORGANISATION PTY LTD & VILLAGE CINEMAS				360.00
			C194-14706 - SHP ACTIVITY MOVIES 09.01.23		180.00	
			C194-14709 - SHP MOVIE ACTIVITY ON 23.01.23		180.00	
EF112279	15/06/2023	THE GREG DELL'ERA FAMILY TRUST (WANNEROO SLASHING CONTRACTOR				14,100.90
			B1244 - 1 LEVANZO WAY SORRETTO		14,100.90	
EF112147	15/06/2023	THE JOONDALUP BRIDGE CLUB INC				8,849.00
			23/05/23 - COMMUNITY FUNDING PROGRAM		8,849.00	
EF112292	15/06/2023	THE JUDITH TREBY FAMILY TRUST T/AS HAVE A GO NEWS				913.07
			60471 - WINTER EVENT GUIDE ADVERTISMENT		913.07	
EF112726	30/06/2023	THE JUDITH TREBY FAMILY TRUST T/AS HAVE A GO NEWS				838.75
			60506 - PRESS ADVERTISING BY HAVE A GO NEWS		838.75	
EF112506	30/06/2023	THE MAHER FAMILY TRUST T/AS DJM ELECTRICAL SERVICES				9,025.95

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			COJP232869-04 30/05/2023 - LIGHTING - EXT CONT		8,431.95	
			COJP232869-04 - LIGHTING - EXT CONT		594.00	
EF112201	15/06/2023	THE PAXON CONSULTING GROUP TRUST T/AS PAXON GROUP				52,426.00
			I52392 - CONSULTANT - MEDICAL GAP ANALYSIS		5,060.00	
			I52681 - MEDICAL GAP ANALYSIS		47,366.00	
EF112250	15/06/2023	THE POSTER GIRLS				513.30
			15344 - DISTRIBUTION OF LIBRARY MATERIALS TO		513.30	
EF112459	30/06/2023	THE QUITO UNITY TRUST T/A BENARA NURSERIES				52,658.46
			461170 - SUPPLY AND DELIVERY OF TREE STOCK	01621	27,032.39	
			461922 - LANDSCAPE - EXT CONT		2,541.00	
			463441 - SUPPLY AND DELIVERY OF TREE STOCK	01621	15,143.18	
			464574 - SUPPLY AND DELIVERY OF TREE STOCK	01621	8,197.20	
			689176 - CREDIT FOR INV 383923 MELALEUCA LANCEOLATA		-24.31	
			691596 - REFER TO INVOICE 461922		-231.00	
EF112636	30/06/2023	THE ROYAL LIFE SAVING SOCIETY WA INC				2,017.00
			155453 - POOL LIFEGUARD		2,017.00	
EF112685	30/06/2023	THE STAINLESS STEEL MONUMENT COMPANY PTY LTD				4,617.01
			INV - 7939 - WALK OF FAME TURQUOISE PLAQUES -		4,617.01	
EF112683	30/06/2023	THE TEMPANY FAMILY TRUST				6,215.01
			1821 - JOONDALUP HEALTH INNOVATION BUSINESS		4,895.00	
			1838 - AUDO VISUAL HIRE EQUIPMENT		1,320.01	
EF112143	15/06/2023	THE TONY STAMPALIA TRUST T/AS INCREDIBLE BULK				68,674.69
			1807 - GREEN WASTE COLLECTION	02022	24,802.24	
			1837 - 0.62 TONNES GREEN WASTE A42 - GREENWOOD	02022	26,470.06	
			1838 - OPTION A - COLLECTION AND DIRECT DELIVER	02022	17,402.39	
EF112558	30/06/2023	THE TONY STAMPALIA TRUST T/AS INCREDIBLE BULK				59,940.57
			1806 - OPTION A - COLLECTION AND DIRECT DELIVER	02022	42,867.36	
			1839 - OPTION A - COLLECTION AND DIRECT DELIVER	02022	17,073.21	
EF112103	15/06/2023	THE TRUSTEE FOR BELMONT UNIT TRUST T/AS DAIMLER TRUCKS PERTH				478.46
			XA980032712 - PARTS ONLY		478.46	
EF112759	30/06/2023	THE TRUSTEE FOR BREAKWATER TRUST T/AS THE BREAKWATER				1,500.00
			INV-16815300096-8 - UPTOWN AND JVEN FUNCTION		1,500.00	
EF112321	15/06/2023	THE TRUSTEE FOR D HEATH FAMILY TRUST TAS STAGE AND STUDIO				1,768.27
			H1656 - COURT 4 TEMPORARY STUDIO STAGE		1,768.27	
EF112088	15/06/2023	THE TRUSTEE FOR FROST FAMILY TRUST (COFFEELICIOUS)				2,261.47
			2023023 - COFFEE VAN STAFF CONFERENCE		2,261.47	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112130	15/06/2023	THE TRUSTEE FOR GO OUTDOOR UNIT TRUST (GO OUTDOOR MEDIA)				5,417.50
			INV-1999 - UPTOWN JOONDALUP CAMPAIGN ADVERTISING		5,417.50	
EF112137	15/06/2023	THE TRUSTEE FOR HAYTO TRUST (SOCO STUDIOS)				5,060.00
			3515 - UPTOWN LAUNCH PROMO VIDEO		660.00	
			3529 - UPTOWN JOONDALUP SOCIAL MEDIA MANAGEMENT		4,400.00	
EF112552	30/06/2023	THE TRUSTEE FOR HAYTO TRUST (SOCO STUDIOS)				12,609.30
			3520 - 25 YEAR ANNIVERSARY TESTIMONIAL VIDEOS		8,250.00	
			3574 - PHOTOGRAPHY		660.00	
			3577 - HEALTH INNOVATION BUSINESS FORUM		1,306.80	
			3608 - PHOTOGRAPHER FOR THE SENIORS EXPO		330.00	
			3632 - RYDE PROGRAM COJ		2,062.50	
EF112568	30/06/2023	THE TRUSTEE FOR J PEMBER FAMILY TRUST (JP'S TRIM SHOP)				550.00
			19266 - REPAIRS TO INFLATABLE OBSTACLE		550.00	
EF112684	30/06/2023	THE TRUSTEE FOR JOONDALUP AVIT NO. 2 TRUST (HARVEY				757.00
			2678427 - PLANT EQUIP MINOR		757.00	
EF112152	15/06/2023	THE TRUSTEE FOR KOELEN FAMILY TRUST TAS KOELEN CARTAGE				2,167.00
			16074 - TRANSPORTATION FOR 2X AURORA CONTAINERS		2,167.00	
EF112180	15/06/2023	THE TRUSTEE FOR MAPIEN UNIT TRUST (MAPIEN)				5,170.00
			INV-31799 - COMPLAINT INVESTIGATION/RESOLUTION		5,170.00	
EF112208	15/06/2023	THE TRUSTEE FOR NARNARAYAN DEV UNIT TRUST (PRICELESS				30.00
			1019 - STICKERS BOOKS FOR SHORT COURSES		30.00	
EF112470	30/06/2023	THE TRUSTEE FOR OCEANS 17 UNIT TRUST (BRAVEN GROUP SERVICES)				3,569.50
			INV-1654 - VERBAL RESOLUTION TRAINING - QU-0171		3,569.50	
EF112474	30/06/2023	THE TRUSTEE FOR OLMAN & SHARNA WALLEY FAMILY TRUST (BOORLOO				770.00
			1207 - BUSH STORYTELLING WITH OLMAN WALLEY		770.00	
EF112254	15/06/2023	THE TRUSTEE FOR SHARPLES FAMILY TRUST (LEVANTA)				407.00
			75276/01 - PARTS ONLY		407.00	
EF112252	15/06/2023	THE TRUSTEE FOR SOPHIE BUDD FAMILY TRUST T/AS TASTE BUDDS				2,805.00
			INV-2117 - TEAM BUILDING EVENT		2,805.00	
EF112236	15/06/2023	THE TRUSTEE FOR SUPREME SHADES UNIT TRUST T/AS SUPREME				6,644.00
			14138 - PLAY EQUIPMENT		6,644.00	
EF112547	30/06/2023	THE TRUSTEE FOR THE EDGAR PITTER FAMILY T/AS HIRE SOCIETY				739.16
			106704 - FURNITURE HIRE FOR SENIORS EXPO		739.16	
EF112315	15/06/2023	THE TRUSTEE FOR THE KEENAN FAMILY TRUST T/AS NORTHERN				1,320.00
			46158 - BLADE EDGER ATOM		770.00	
			46227 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		550.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112750	30/06/2023	THE TRUSTEE FOR THE KEENAN FAMILY TRUST T/AS NORTHERN				2,001.50
			46562 - BLADE EDGER ATOM		2,001.50	
EF112543	30/06/2023	THE TRUSTEE FOR THE MJ FAMILY TRUST (GRACE ROSE DIDIER				1,925.00
			0375 - RELIEF CLEANING (MONDAY TO FRIDAY)	VP268133	1,925.00	
EF111987	8/06/2023	THE TRUSTEE FOR THE PANACON UNIT TRUST T/AS ARCHITECTURAL				1,948.12
			49927B - PENISTONE CLUBROOMS		295.68	
			50681B - CLC TOILELOCK AND KEYS		162.80	
			50872B - LOCKWOOD 3572 SC MORTICE LOCK		666.60	
			50904 - LOCK AND KEYS		239.38	
			50929B - LOCK AND KEYS		583.66	
EF112046	15/06/2023	THE TRUSTEE FOR THE PANACON UNIT TRUST T/AS ARCHITECTURAL				677.49
			49963B - SORRENTO BOWLING CLUB DOOR CLOSER		624.80	
			49964B - DOMA KABA & ADAPTOR		52.69	
EF112454	30/06/2023	THE TRUSTEE FOR THE PANACON UNIT TRUST T/AS ARCHITECTURAL				1,475.33
			50757B - CRAIGIE LEISURE DOOR HANDLES		430.14	
			508590B - 50890B JOONDALUP LIBRARY HANDLES		347.60	
			50899B - RM - LOCK AND KEYS EXT MATERIAL PURC		346.50	
			50963B - RM - LOCK AND KEYS EXT MATERIAL PURC		351.09	
EF112187	15/06/2023	THE TRUSTEE FOR THE R & J PIGDON FAMILY TRUST				866.56
			15300 - MAGAZINES		545.70	
			INV- 10000015303 - MAGAZINES AND NEWSPAPERS		320.86	
EF112606	30/06/2023	THE TRUSTEE FOR THE R & J PIGDON FAMILY TRUST				1,696.89
			10000015308 - NEWSPAPERS & MAGAZINES		653.45	
			I0000015313 - MAGAZINES		370.21	
			INV- 10000015322 - MAGAZINES		673.23	
EF112197	15/06/2023	THE TRUSTEE FOR THE REEDY FAMILY HYBRID DISCRETIONARY TRUST				45,237.50
			INV-04051 - PLAYSPACE ASSET INVENTORY AUDIT &		45,237.50	
EF112622	30/06/2023	THE TRUSTEE FOR THE REEDY FAMILY HYBRID DISCRETIONARY TRUST				825.00
			INV-04022 - LANDSCAPE - EXT CONT		330.00	
			INV-04147 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		495.00	
EF112337	15/06/2023	THE TRUSTEE FOR THE RIGANELLO FAMILY TRUST (WOODVALE				5,514.85
			1009 - HONEYBUSH DRIVE - JOONDALUP	VP254417	966.90	
			1010 - YORK ROAD - GREENWOOD	VP254417	176.00	
			1011 - ASCOT WAY - CURRAMBINE	VP254417	75.90	
			1012 - MARION CLOSE - BELDON	VP254417	356.40	
			1013 - DORCHESTER AVENUE - WARWICK	VP254417	3,771.35	
			1014 - LAWLEY COURT - JOONDALUP	VP254417	168.30	
EF112764	30/06/2023	THE TRUSTEE FOR THE RIGANELLO FAMILY TRUST (WOODVALE				2,302.30
			1015 - KILMORY GROVE - KINROSS	VP254417	168.30	
			1016 - MISCELLANEOUS WORKS (IE WELDING OF GATE	VP254417	440.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			1017 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	168.30	
			1018 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	168.30	
			1019 - STANDARD POLES SUPPLY INSTALL	VP254417	275.00	
			1020 - KIRKDALE TURN - KINROSS	VP254417	1,082.40	
EF112716	30/06/2023	THE TRUSTEE FOR THE WEIGH 'N' PAY TRUST (WEIGH N PAY)				750.00
			23062023-2 - $20.00 VOUCHERS		750.00	
EF112689	30/06/2023	THE TRUSTEE FOR VICARS FAMILY TRUST (THE COFFEE CLUB				346.50
			INV-0007 - COFFEE VOUCHERS FOR THE SENIOR`S		346.50	
EF112339	15/06/2023	THE TRUSTEE FOR VICKERY FAMILY TRUST (WANNEROO TROPHY SHOP)				134.55
			46739 - GOLDEN WHISTLE AWARDS		134.55	
EF112408	30/06/2023	THE UNIVERSITY OF MELBOURNE				40.00
			848153 - SUBSCRIPTION TO ART + AUSTRALIA MAGAZINE		40.00	
EF112692	30/06/2023	THREE CHILLIES DESIGN PTY LTD				10,230.00
			INV-01938 - BMX TRACK CONCEPT DRAWINGS		4,950.00	
			INV-01939 - CONSULTANCY - EXT CONT		5,280.00	
EF112256	15/06/2023	TII AUSTRALIA PTY LTD				1,568.16
			71788 - UPDATE FIRMWARE		1,568.16	
EF112429	30/06/2023	TINGRU PANG				126.00
			15036 - REFUND OF ONE INSPECTION FEE		126.00	
EF112162	15/06/2023	TJ AND RJ SELLICK PTY LTD (LAWN DOCTOR)				13,188.57
			721725 - ZONE 2 (CENTRAL) R2 CATEGORY GOOLLELAL D	00221B	1,691.98	
			721726 - ZONE 2 (CENTRAL) R1 CATEGORY	00221B	9,397.29	
			721736 - WORKS IN COMPLETED IN ILUKA ON 26TH MAY	01820	2,099.30	
EF112586	30/06/2023	TJ AND RJ SELLICK PTY LTD (LAWN DOCTOR)				22,005.02
			721766 - BAILEYS HARBOUR RISE	01820	961.35	
			721779 - ZONE 2 (CENTRAL) R1 CATEGORY WHITFORDS A	00221B	9,397.29	
			721780 - ZONE 2 (CENTRAL) R3 CATEGORY ALIDADE WAY	00221B	6,489.40	
			721781 - ZONE 2 (CENTRAL) R2 CATEGORY GOOLLELAL D	00221B	1,691.98	
			721782 - BRUSH CUTTING (PER PERSON) INCLUDING TR	00221B	3,465.00	
EF112330	15/06/2023	TOLL IPEC PTY LTD				66.62
			6059390 - COURIER SERVICE 8/5/23		24.87	
			6061481 - COURIER SERVICE 22/5/23		41.75	
EF112747	30/06/2023	TOM MCLEAN				2,705.87
			ALLOW-MTG-JUNE 2023 - MEETNG FEE - JUNE 2023		2,705.87	
EF112247	15/06/2023	TOOLMART				108.90
			JO-123113 - CLUB HAMMER & HATCHET		108.90	
EF112674	30/06/2023	TOOLMART				845.00
			JO-123512 - 18 V BATTERY & TOOL KIT		845.00	
EF112354	19/06/2023	TOONWORLD PTY LTD				1,500.00
			2323 - ANCHORS 6-WEEK TERM 2 PROGRAM 2023,		1,500.00	
EF112246	15/06/2023	TOTAL EDEN PTY LIMITED				11,503.42

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			412679010 - NEW BURNS BEACH EST - LANDSCAPING	00920	10,332.00	
			412679011 - PROVISION OF IRRIGATION MAINTENANCE S	00920	694.75	
			412679013 - MONTHLY MAINTENANCE MAY 2023		476.67	
EF112672	30/06/2023	TOTAL EDEN PTY LIMITED				74,833.99
			412673525 - POSI TRACK / SKID STEER	00920	549.35	
			412679012 - SCHEDULE CONTRACTORS - LANDSCAPING MAINT		2,824.25	
			412682612 - 140MM - SUPPLY AND PLANT	00920	59,493.65	
			412700408 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	00920	10,332.00	
			412700414 - PROVISION OF IRRIGATION MAINTENANCE SERV	00920	694.75	
			412704280 - REACTIVE CONTRACTORS - IRRIGATION MAINTE		463.32	
			412707961 - REACTIVE CONTRACTORS - IRRIGATION MAINTE		476.67	
EF112686	30/06/2023	TOTAL GREEN RECYCLING PTY LTD (TOTAL GREEN RECYCLING)				1,403.62
			INV-1869 - OFFICE IT COLLECTION & RECYCLING		1,403.62	
EF112248	15/06/2023	TOTALLY WORKWEAR				9,764.87
			7200638335 - T6HFVOAC - PINK		753.53	
			7200640608 - CORPORATE SOFTSHELL JACKETS		67.40	
			7200640608 - CORPORATE SOFTSHELL JACKETS	VP253695	5.50	
			7200643669 - 1305/2305 PATTERSON POLO Q007200000397		2,030.03	
			7200644510 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 9	VP253695	297.00	
			7200644726 - WORKWEAR		255.10	
			7200644727 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200644728 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	99.00	
			7200644731 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	182.05	
			7200645008 - BOOTS WHYALLA BLACK, STEEL	VP253695	132.00	
			7200645061 - ZIP SIDED ANKLE BOOTS	VP253695	121.00	
			7200645215 - JACKET HI-VIS TAPED WATER	VP253695	79.20	
			7200645234 - SHORTS BASICS CARGP	VP253695	75.90	
			7200645237 - UNISEX SHIRT HI-VIS WITH LOGO	VP253695	26.95	
			7200645238 - TROUSERS KG BASICS CARGO	VP253695	99.00	
			7200645239 - VEST HI-VIS POLAR FLEECE	VP253695	23.65	
			7200645240 - KARGO SHORTS NAVY WITH LOGO	VP253695	126.50	
			7200645242 - FLEECE JUMPER WITH LOGO	VP253695	62.70	
			7200645318 - YOUTH SERVICES - STAFF UNIFORMS		3,147.86	
			7200645321 - JACKET HI-VIS TAPED WATER	VP253695	79.20	
			7200646000 - UNISEX SHIRT POLO JB'S 100% POLYESTER MI	VP253695	56.10	
			7200646001 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	134.75	
			7200646013 - SOFTSHELL JACKET		67.40	

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			7200646013 - SOFTSHELL JACKET	VP253695	5.50	
			7200646352 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 8.5	VP253695	148.50	
			7200646549 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 10.5	VP253695	148.50	
			7200646628 - SHIRT HI-VIS SPLICED Y/N L/SLEEVE, KINGG	VP253695	185.35	
			7200646629 - JACKET FLYING HI-VIS R/TAPE, SIZE 2XL	VP253695	47.30	
			7200646630 - JUMPER WOOL BLEND NAVY, SIZE L	VP253695	49.50	
			7200646631 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200646758 - KINGGEE C-MAX5 WOMEN'S ZIP SIDED ANKLE B	VP253695	121.00	
			7200647050 - BOOTS HOBART, STEEL BLUE SIZE 12	VP253695	132.00	
			7200647308 - SAFETY VEST OPEN FRONT YELLOW C/W R/TAPE	VP253695	48.40	
			7200647309 - JUMPER WOOL BLEND NAVY, SIZE 2XL	VP253695	49.50	
			7200647310 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	66.00	
			7200647311 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	200.75	
			7200647312 - JACKET FLYING HI-VIS R/TAPE, SIZE M	VP253695	47.30	
			7200647499 - BOOTS WHYALLA BLACK, STEEL BLUE 312108,	VP253695	132.00	
			7200647512 - ZIP SIDED ANKLE BOOTS	VP253695	121.00	
			7200647898 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	80.85	
			7200648109 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200648113 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	79.20	
EF112675	30/06/2023	TOTALLY WORKWEAR				11,122.13
			7022650895 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	66.00	
			7200639721 - PATERSON 1305 MENS POLO		203.01	
			7200641300 - PATERSON 1305 MEN WITH LOGO		203.01	
			7200645648 - UNIFORMS FOR LIBRARIES		4,051.70	
			7200646722 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200648707 - BOOTS ARGYLE BLACK	VP253695	148.50	
			7200648714 - JACKET HI-VIS TAPED WATER	VP253695	79.20	
			7200648823 - JACKETS WITH LOGO	VP253695	93.50	
			7200648823 - JACKETS WITH LOGO	VP270470	729.30	
			7200648824 - VEST HI-VIS POLAR FLEECE	VP253695	23.65	
			7200649071 - ZIP SIDED ANKLE BOOTS	VP253695	121.00	
			7200649080 - JACKET WITH HI-VIS TAPED WATER	VP253695	79.20	
			7200649102 - STOWAWAY JACKET		71.90	
			7200649261 - BOOTS WHYALLA BLACK, STEEL BLUE	VP253695	132.00	
			7200649342 - ZIP SIDED ANKLE BOOT	VP253695	121.00	
			7200649380 - FC3505 BIZ COLLECTION BALCK SIZE MEDIUM		152.80	
			7200649380 - FC3505 BIZ COLLECTION BALCK SIZE MEDIUM	VP253695	11.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200649381 - JACKET FLYING HI-VIS	VP253695	47.30	
			7200649382 - JACKET FLYING HI-VIS	VP253695	47.30	
			7200649383 - SHORTS BASICS CARGO WITH LOGO	VP253695	75.90	
			7200649385 - UNISEX SHIRT HI-VIS	VP253695	119.90	
			7200649387 - VEST REVERSABLE HI VIS.	VP253695	38.50	
			7200649390 - TROUSERS WOMEN WORKCOOL SIZE 1	VP253695	141.90	
			7200650070 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 12	VP253695	148.50	
			7200650267 - JACKET HI-VIS TAPED WATER	VP253695	348.70	
			7200650343 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200650346 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200650347 - T3LJ1OAC		145.80	
			7200650348 - JUMPER WOOL BLEND NAVY, SIZE M	VP253695	99.00	
			7200650349 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	119.90	
			7200650350 - UNIFORMS FOR LIBRARIES		19.80	
			7200650439 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200650440 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	79.20	
			7200650443 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	79.20	
			7200650446 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 10	VP253695	148.50	
			7200650653 - CRAIGIELC UNIFORM		1,268.80	
			7200650759 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 9	VP253695	148.50	
			7200650882 - MENS NAV/WHITE		115.20	
			7200650882 - MENS NAV/WHITE	VP253695	277.20	
			7200650885 - JUMPER WOOL BLEND NAVY, SIZE XL	VP253695	99.00	
			7200650887 - JACKET BIZ	VP253695	5.50	
			7200650887 - JACKET BIZ	VP270470	42.90	
			7200650889 - UNIFORMS FOR LIBRARIES		70.95	
			7200650890 - TROUSERS WOMEN WORKCOOL2, KINGGEE SIZE 1	VP253695	94.60	
			7200650891 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	59.95	
			7200650892 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200650893 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200650894 - JACKET BIZ APEX LADIES SOFTSHELL POLY/FL	VP253695	27.50	
			7200650894 - JACKET BIZ APEX LADIES SOFTSHELL POLY/FL	VP270470	214.50	
			7200651279 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200651816 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE		70.46	
			7200651816 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE	VP253695	27.50	
			7200651816 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE	VP270470	171.60	
EF112373	30/06/2023	TOURISM COUNCIL W A				3,300.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			R-0723-03 - MEMBERSHIP RENEWAL		3,300.00	
EF112251	15/06/2023	T-QUIP				1,459.60
			119178 #31 - PARTS ONLY		1,459.60	
EF112677	30/06/2023	T-QUIP				9,786.60
			120335 - PARTS ONLY		385.70	
			120392 - BELT DECK TORO 360 RHS		4,825.30	
			120562 - BLADE TORO 360		4,575.60	
EF112420	30/06/2023	TRACEY SANTOS				218.00
			7302324098 - SPOTLIGHT JOONDALUP		218.00	
EF112673	30/06/2023	TRAILER PARTS PTY LTD				814.62
			1398143 - PARTS ONLY		814.62	
EF112691	30/06/2023	TRAVELWEST PUBLICATIONS WA PTY LTD (HELLO PERTH)				2,954.60
			INV-4090 - SUNSET COAST MAP - CITY OF JOONDALUP		2,954.60	
EF112678	30/06/2023	TRITON ELECTRICAL CONTRACTORS PTY LTD				10,091.95
			24929TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	676.50	
			24963TE - 40MM GREY RIGID CONDUIT - MEDIUM DUTY -	01321	1,025.75	
			24979TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	198.00	
			24999TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	907.50	
			25019TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			INV-1970 - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	7,152.20	
EF112700	30/06/2023	TRUCK UNIT TRUST T/AS W A HINO SALES & SERVICE				558.23
			297279 - PARTS ONLY		558.23	
EF112173	15/06/2023	TRULY AQUAMARINE HOLDINGS PTY LTD T/AS METAL ARTWORK CREATIO				84.70
			93580 - STAFF NAME BADGES		84.70	
EF112634	30/06/2023	TRUSTEE FOR BRALUDAMA TRUST (QUALITY RESORT SORRENTO BEACH)				1,145.00
			175934 - INTERNATIONAL ARTIST ACCOMMODATION		687.00	
			175939 - INTERNATIONAL ARTIST ACCOMMODATION		458.00	
EF112000	8/06/2023	TRUSTEE FOR G & M TRUST & TRUSTEE FOR KARDINYA TRUST T/AS				161.70
			58560 - OCEAN REEF PARK CONSTRUCTION PROJECT		62.70	
			59583 - OCEAN REEF PARK T/C CONSTRUCTION PROJECT		99.00	
EF112286	15/06/2023	TRUSTEE FOR GREAT SCOTT FAMILY TRUST T/AS ARBORWEST TREE				1,331.00
			INV-1680 - LANDSCAPE - PLANTING		1,331.00	
EF112722	30/06/2023	TRUSTEE FOR GREAT SCOTT FAMILY TRUST T/AS ARBORWEST TREE				11,737.00
			INV-1724 - LANDSCAPE - PLANTING WEEPING BOTTLEBRUSH		1,936.00	
			INV-1732 - LANDSCAPE - PLANTING		6,776.00	
			INV-1774 - MELALEUCA VIRIDFLORA 35LT		3,025.00	
EF112688	30/06/2023	TRUSTEE FOR HIEU HA FAMILY TRUST (2 BEANS CAFE)				2,043.75
			2BEANS037 - MINI SNACKS		148.50	
			2BEANS038 - MINI SNACKS		140.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2BEANS039 - 8 MUFFINS CUT INTO 4 - MIXED FLAVOURS		263.90	
			2BEANS040 - 1 X FRUIT PLATTER		70.00	
			2BEANS041 - 8 MUFFINS CUT INTO 4		338.78	
			2BEANS042 - 3 SANDWICH PLATTER		298.36	
			2BEANS043 - MINI SNACKS PLATTER		145.00	
			2BEANS044 - MINI SNACKS PLATTER		145.00	
			2BEANS045 - 2 ROLL PLATTERS		233.94	
			2BEANS046 - 2 SWEET SLICE PLATTER		260.27	
EF112140	15/06/2023	TRUSTEE FOR IDENTITY MATTERS TRUST (MATTING SOLUTIONS)				2,361.70
			INV-16012 - BLACK PVC MATTING		2,361.70	
EF112211	15/06/2023	TRUSTEE FOR RALPH BEATTIE UNIT TRUST NO 2 TAS RALPH BEATTIE				10,340.00
			I008875 - OCEAN REEF MARINA		10,340.00	
EF112003	8/06/2023	TRUSTEE FOR RANSBERG UNIT TRUST T/AS WA PREMIX				452.10
			NE8215/01 - WINDLASS AVE	00520	267.30	
			NE8215/06 - KERB CRN MCLARTY & SHENTON	00520	184.80	
EF112276	15/06/2023	TRUSTEE FOR RANSBERG UNIT TRUST T/AS WA PREMIX				4,773.56
			NE8267/01 - DUNDAFF ROAD	00520	374.22	
			NE8267/02 - MOORE DRIVE & MARMION AVE	00520	267.30	
			NE8267/03 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	459.36	
			NE8267/04 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	172.26	
			NE8267/05 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	172.26	
			NE8267/06 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	287.10	
			NE8267/07 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	401.94	
			NE8267/08 - MACAULEY AVE	VP358492	229.68	
			NE8267/09 - LESS THAN 3.4M3 - CREAM COLOURED CONCRET	VP358492	492.80	
			NE8267/10 - NASH ST	VP358492	287.10	
			NE8267/11 - MACQUARIE AVE	VP358492	172.26	
			NE8267/12 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	00520	481.14	
			NE8267/13 - SYCAMORE DRIVE	VP358492	516.78	
			NE8267/14 - HOOD TERRACE	VP358492	287.10	
			NE8267/15 - BRITANNIA WAY	VP358492	172.26	
EF112709	30/06/2023	TRUSTEE FOR RANSBERG UNIT TRUST T/AS WA PREMIX				1,148.40
			CL8330/01 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	229.68	
			NE8327/02 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	459.36	
			NE8327/03 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	459.36	
EF112124	15/06/2023	TRUSTEE FOR THE JANSEN GRAY FAMILY TRUST T/AS GEOFF'S TREE				59,004.55
			J2301314035 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	649.00	
			J2302034037 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	973.50	
			J2304035015 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2304145253 - TREE REMOVAL INCLUDING DISPOSAL	03520A	950.40	
			J2304185261 - SUPPLY GROUND CREW FOR GENERAL PRUNING W	03520A	1,034.00	
			J2304195264 - LAGANA AVENUE, KINGSLEY	03520A	163.35	
			J2304205167 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2304275370 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2304275426 - TREE REMOVAL INCLUDING DISPOSAL	03520A	877.80	
			J2305155279 - KENDAL WAY, GREENWOOD	03520A	701.80	
			J2305155372 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,603.80	
			J2305155520 - AIDRIE COURT, DUNCRAIG	03520A	486.75	
			J2305155542 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	350.90	
			J2305155552 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305155638 - COOLIBAH DRIVE, GREENWOOD	03520A	701.80	
			J2305165538 - MEGIDDO WAY, DUNCRAIG	03520A	653.40	
			J2305165550 - SALATA PARKS, DUNCRAIG	03520A	1,052.70	
			J2305165677 - DAVA STREET DUNCRAIG	03520A	653.40	
			J2305184998 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,228.15	
			J2305195161 - PARNELL AVE, MARMION	03520A	723.80	
			J2305195171 - LENNOXTOWN ROAD, DUNCRAIG	03520A	1,403.60	
			J2305195535 - SUPPLY AND OPERATE AN ELEVATED 5M WORK	03520A	452.10	
			J2305195558 - WAHROONGA WAY GREENWOOD	03520A	452.10	
			J2305195666 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305195674 - TREE REMOVAL INCLUDING DISPOSAL	03520A	783.20	
			J2305225168 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	501.60	
			J2305225667 - KINGSLEY DR KINGSLEY	03520A	653.40	
			J2305225673 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305225676 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305225683 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	490.05	
			J2305225693 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305225711 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305235272 - GLENCOE LOOP KINROSS	03520A	6,615.40	
			J2305235430 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305235541 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305235547 - ILUKA AVENUE, MULLALOO	03520A	653.40	
			J2305235668 - DAMPIER AVE MULLALOO	03520A	689.70	
			J2305235669 - CLINKER ROAD OCEAN REEF	03520A	653.40	
			J2305235678 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2305235680 - YANGALA CLOSE, OCEAN REEF	03520A	326.70	
			J2305235694 - GLENFIELD ROAD, KINGSLEY	03520A	980.10	
			J2305235696 - LINDEN COURT, KINGSLEY	03520A	816.75	
			J2305235804 - CLAYGATE WAY, KINGSLEY	03520A	326.70	
			J2305245348 - CHARING CROSS, JOONDALUP	03520A	1,403.60	
			J2305245539 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305245633 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305245670 - LAKEVIEW DRIVE EDGEWATER	03520A	653.40	
			J2305245682 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	163.35	
			J2305245685 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305245703 - ARBROATH CIRCLE, KINROSS	03520A	653.40	
			J2305245802 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305245808 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305255540 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305255672 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305255700 - NESS COVE, JOONDALUP	03520A	602.80	
			J2305255701 - NEWMARKET RETREAT, CURRAMBINE	03520A	350.90	
			J2305255791 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305255793 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	350.90	
			J2305265271 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	2,411.20	
			J2305265522 - SUPPLY AND OPERATE AN ELEVATED 5M WORK	03520A	301.40	
			J2305265555 - SUPPLY AND OPERATE AN ELEVATED 5M WORK	03520A	301.40	
			J2305265635 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2305265679 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305265709 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2305265806 - SUPPLY AND OPERATE AN ELEVATED 5M WORK	03520A	376.75	
			J2305265878 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,706.10	
			J2305295109 - BELLANGER DRIVE, BELDON	03520A	701.80	
			J2305295543 - ROBIN PARK, SORRENTO	03520A	653.40	
			J2305295548 - BRIDGEWATER DRIVE, KALLAROO	03520A	326.70	
			J2305295671 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2305295675 - ARISTRIDE AVENUE, KALLAROO	03520A	326.70	
			J2305295681 - MYRTLE AVENUE, SORRENTO	03520A	326.70	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2305295691 - BLACKTHORNE PARK GREENWOOD	03520A	2,411.20	
			J2305295869 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2306015919 - STUMP GRINDING INCLUDING DISPOSAL	03520A	67.10	
			J2306065888 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	2,456.30	
			J2306085634 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	
			J2309155639 - LAWARA PLACE, GREENWOOD	03520A	753.50	
EF112349	19/06/2023	TRUSTEE FOR THE JANSEN GRAY FAMILY TRUST T/AS GEOFF'S TREE				1,622.50
			J2210073217 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,622.50	
EF112535	30/06/2023	TRUSTEE FOR THE JANSEN GRAY FAMILY TRUST T/AS GEOFF'S TREE				55,624.89
			J2301113996 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	877.80	
			J2301254193 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	1,801.80	
			J2302014256 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	649.00	
			J2302034351 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	973.50	
			J2303024696 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	4,596.90	
			J2303034675 - JUNIPER PARK DUNCRAIG	03520A	1,808.40	
			J2303174806 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	695.75	
			J2303214811 - ROOT CHASING INCLUDING DISPOSAL OF EXCES	03520A	2,096.69	
			J2304205030 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	678.15	
			J2304205150 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2305105518 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2305155561 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	
			J2305155637 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2305165537 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305165544 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2305165626 - NOEL GANNON PARK, DUNCRAIG	03520A	717.20	
			J2305245270 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	2,525.60	
			J2306065259 - NEALE RETREAT, JOONDALUP	03520A	701.80	
			J2306085523 - WATERFORD DRIVE, HILLARYS	03520A	326.70	
			J2306085560 - SANDALWOOD DR GREENWOOD	03520A	1,403.60	
			J2306085689 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	490.05	
			J2306085710 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	163.35	
			J2306095822 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2306105971 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	1,808.40	
			J2306125280 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	861.30	
			J2306125812 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2306125939 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	816.75	
			J2306135815 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2306135933 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	487.85	
			J2306145551 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2306155278 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2306155281 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	
			J2306155536 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2306155706 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2306165519 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J23061656361 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2306165889 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	
			J2306175699 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2306175814 - SUPPLY GROUND CREW FOR GENERAL PRUNING W	03520A	775.50	
			J2306175970 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	1,808.40	
			J2306176055 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2306176056 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	
			J2306195532 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	7,233.60	
			J2306205269 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	4,822.40	
			J2306265274 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	1,808.40	
			J2313065927 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	1,306.80	
			J2314065929 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	
EF112629	30/06/2023	TRUSTEE FOR THE PWD DISCRETIONARY TRUST (PWD AUSTRALIA)				4,950.00
			INV-36613 - UPTOWN - CITY OF JOONDALUP LANDING PAGE		4,950.00	
EF112608	30/06/2023	TRUSTEE FOR THE WATSON FAMILY TRUST #2 (NATIONAL PARKING				4,730.00
			INV-153213 - FBT CAR PARK VALUATION-1 APRIL 2022 TO		4,730.00	
EF112702	30/06/2023	TRUSTEE FOR WA LIMESTONE UNIT TRUST T/AS WA LIMESTONE CO				805.31
			WA10451 - 75MM LIMESTONE - CRUSHED -	VP248139	805.31	
EF112255	15/06/2023	TURF CARE WA PTY LTD				1,256.20
			INV-6544 - TRIPLEX MOWER AND CATCHER (5 CYLINDER)	VP350044	628.10	

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			INV-6576 - TRIPLEX MOWER AND CATCHER (5 CYLINDER) T	VP350044	628.10	
EF112331	15/06/2023	TURF DEVELOPMENTS WA PTY LTD				1,089.00
			15563 - INSTALL ROOT CONTROL BARRIER		1,089.00	
EF112695	30/06/2023	ULVERSCROFT LARGE PRINT BOOKS				578.10
			I149461AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		258.69	
			I149462AU - AUDIO AND LARGE PRINT FOR BOOKS ON WHEEL		319.41	
EF112262	15/06/2023	UNIDATA PTY LTD				1,580.70
			20127 - REPLACEMENT PARTS, BATTERIES AND DEPTH		1,580.70	
EF112696	30/06/2023	UNITED EQUIPMENT PTY LIMITED T/AS UNITED FORKLIFT				588.50
			61F-077385 - TRANSPORT		841.50	
			61RR001993 - INCORRECT HIRE DATE REF 61F-077385		-253.00	
EF112263	15/06/2023	UNITING GLOBAL PTY LTD				122,660.77
			INV-0394 - CLEANING SERVICES FEB 2023		11,562.46	
			INV-0493 - CONTRACT CLEANING 18-31/3/23		31,330.21	
			INV-0641 - RELIEF CONTRACT CLEANING COMMUNITY CENTE	03922	75,052.26	
			INV-0645 - DUNCRAIG HALL - CLEANER (SATURDAY)	03922	958.71	
			INV-0646 - JOONDALUP RECETION CENTRE	03922	340.27	
			INV-0648 - CLEANER FOR JOONDALUP ADMIN BUILDING	03922	249.15	
			INV-0655 - CLASS 3 - CLEANER (SUNDAY)	03922	679.51	
			INV-0657 - CLASS 1 - CLEANER (EMERGENCY 5.00PM TO 7	03922	2,488.20	
EF112697	30/06/2023	UNITING GLOBAL PTY LTD				81,812.87
			INV-0630 - SUPPLY AND SERVICE SANITARY BINS 22L	03922	1,515.30	
			INV-0656 - HARD FLOOR CLEANING	03922	5,940.00	
			INV-0675 - CARPET AND SOFT FURNISHINGS SHAMPOO	03922	198.00	
			INV-0676 - CLASS 3 - CLEANER (SUNDAY)	03922	1,034.86	
			INV-0678 - CLASS 2 - CLEANER (MONDAY TO FRIDAY)	03922	99.66	
			INV-0679 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	99.66	
			INV-0682 - CLASS 1 - CLEANER (SATURDAY)	03922	112.75	
			INV-0683 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	99.66	
			INV-0684 - CLASS 3 - CLEANER (SATURDAY)	03922	1,218.51	
			INV-0685 - CLASS 2 - CLEANER (EMERGENCY 8.00AM TO 4	03922	105.60	
			INV-0686 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	174.43	
			INV-0687 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	249.15	
			INV-0693 - CLASS 3 - CLEANER (MONDAY TO FRIDAY)	03922	68,424.85	
			INV-0704 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	99.66	
			INV-0705 - STRIP AND SEAL VINYL	03922	984.94	
			INV-0706 - CARPET AND SOFT FURNISHINGS SHAMPOO	03922	1,026.30	
			INV-0707 - MILDEN HALL 24/06	03922	105.60	

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			INV-0708 - HAWKER PARK TOILETS	03922	199.36	
			INV-0709 - JOONDALUP ADMINISTRATION CENTRE	03922	124.58	
EF112261	15/06/2023	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA DIVISION				3,033.00
			INV-4033 - UDIA WA YEARLY MEMBERSHIP SUBSCRIPTION		3,033.00	
EF112264	15/06/2023	VENUES WEST				10,612.58
			32652 - ACSRA BUILDING RENEWAL FUND CONTRIBUTION		10,612.58	
EF112230	15/06/2023	VEOLIA RECYCLING & RECOVERY PTY LTD				604,732.02
			166794 - DRIVE-BYS FOR DOMESTIC COLLECTION SERVIC	03217	513,740.33	
			53511007 - PROCESSING OF GARDEN ORGANIC WASTE	03218	81,448.15	
			53511111 - PROCESSING OF GENERAL WASTE	VP216843	2,206.05	
			53591756 - WHITFORDS AVE CRAIGIE	03217	1,297.42	
			53591764 - MACDONALD AVE PADBURY	03217	248.55	
			53591781 - SAIL TCE HEATHRIDGE	03217	248.55	
			53591801 - GILES AVE PADBURY	03217	397.69	
			53591810 - OCEAN REEF RD OCEAN REEF	03217	906.80	
			53591828 - GRAND BLVD JOONDALUP	03217	248.55	
			53591836 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	404.75	
			53591844 - MIAMI BEACH PROM ILUKA	03217	71.02	
			53591852 - BOAS AVE JOONDALUP	03217	646.22	
			53591861 - BOAS AVE JOONDALUP	03217	117.15	
			53591879 - LLOYD DRIVE WARWICK	03217	156.20	
			53591887 - WINTON RD JOONDALUP	03217	99.42	
			53591895 - LLOYD DRIVE WARWICK	03217	411.18	
			53591916 - OCEANSIDE PROM MULLALOO	03217	658.25	
			53592126 - CANDLEWOOD BLVD JOONDALUP	03217	49.71	
			53592169 - KINGSLEY DR KINGSLEY	03217	497.09	
			53598843 - POSEIDON RD HEATHRIDGE	03217	46.86	
			53600157 - LLOYD DR WARWICK	03217	47.34	
			53601045 - WHITFORDS AVE HILLARYS	03217	745.69	
			53615455 - DUGDALE ST WARWICK	03217	39.05	
EF112267	15/06/2023	VIEWTECH 3D PTY LTD				682.00
			INV-C2458 - COJ LIBRARY VIRTUAL TOURS		682.00	
EF112265	15/06/2023	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS				48,181.08
			P1016867 - MONTHLY VOCUS INTERNET SERVICES		14,170.40	
			P1017212 - MONTHLY VOCUS CLOUD SERVICES		34,010.68	
EF112268	15/06/2023	VORGEE PTY LTD (VORGEE)				8.80
			172238 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	8.80	
EF112280	15/06/2023	WAIVPAY LTD				597.50
			INV-5887 - GIFT CARDS - LAKESIDE		597.50	
EF112701	30/06/2023	WALGA				638.00
			24858 - TRAINING SESSION		638.00	
EF112334	15/06/2023	WANNEROO ELECTRICS UNIT TRUST				23,763.21
			B28586 - ADMIN METER READINGS	03022	135.30	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			B28667 - ADMIN METER READING MAY 2023	03022	135.30	
			B46429 - JOONDALUP CIVIC / JOONDALUP LIBRARY	03022	4,645.04	
			B46673 - RENEW T8 FLUORESCENT TUBE	03022	80.30	
			B46781 - DATA CABLING TECHNICIAN	03022	213.40	
			B46792 - DATA CABLING TECHNICIAN - NORMAL HOURS (	03022	3,097.05	
			D46527 - BARRIDALE PARK LIGHTS	03022	502.70	
			D46677 - BARRADALE PARK	03022	577.50	
			D46696 - LEXCEN PARK	03022	134.20	
			D46697 - EMERALD PARK REPAIRS	03022	189.31	
			D46731 - BRAMSTON PARK POWER OUTAGE	03022	233.20	
			D46739 - GROVE CHILD CARE	03022	80.30	
			D46776 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			G28520 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	341.00	
			G46631 - WHITFORDS NODES NO POWER	03022	193.05	
			G46755 - CRAIGIE LEISURE AIRLOCK DOOR	03022	193.05	
			G46756 - CONNOLLY C/C SYSTEM FAILURE	03022	217.80	
			G46768 - FLEUR FREAME TOILET LIGHTS	03022	82.50	
			K46471 - WARWICK OPEN SPACE LIGHTS	03022	2,042.70	
			K46672 - QUARRY RAMBLE DAMAGED CABLE	03022	386.10	
			K46716 - MELENE PARK LIGHTS	03022	708.40	
			K46725 - OCEAN REEF PARK REPAIRS	03022	99.00	
			K46730 - SANTIAGO PARK	03022	1,014.20	
			K46752 - BELDON PARK LIGHTS	03022	135.30	
			K46759 - ROBERTSON CYCLEWAY	03022	575.30	
			K46760 - GLENGARRY TENNIS	03022	3,168.00	
			K46761 - UNSCHEDULED MATERIAL - COST PLUS MARK-UP	03022	2,234.71	
			K46762 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	545.60	
			K46767 - CHICHESTER C/R KITCHEN POWER	03022	341.00	
			K46772 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	1,362.90	
EF112761	30/06/2023	WANNEROO ELECTRICS UNIT TRUST				69,228.16
			B28579 - FORM 5 AFTER HOURS - FORM 5 COMPLETION A	03022	330.00	
			B28720 - COJ ADMIN - MONTHLY METER READINGS	03022	135.30	
			B46000 - SORRENTO FORESHORE	03022	339.66	
			B46360 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	180.40	
			B46558 - UNDERCROFT CAR PARK	03022	10,903.20	
			B46683 - JOONDALUP ADMIN	03022	1,018.82	
			B46690 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	369.60	
			B46695 - RENEW PL 2-PIN 5W-26W ENERGY SAVING LAMP	03022	129.80	
			B46698 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			B46709 - RENEW PL 2-PIN 5W-26W ENERGY SAVING LAMP	03022	86.90	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			B46734 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	80.30	
			B46736 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	135.30	
			B46737 - JOONDALUP RECEPTION	03022	1,471.80	
			B46769 - JOONDALUP ADMIN LIGHTS	03022	150.70	
			B46780 - JOONDALUP ADMIN NO POWER	03022	149.55	
			B46783 - JOONDALUP CIVIC LIGHTS	03022	185.90	
			B46784 - RENEW T8 FLUORESCENT TUBE 18W-58W. LABOU	03022	150.70	
			B46789 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	90.20	
			B46834 - RENEW T8 FLUORESCENT TUBE COJ ADMIN	03022	115.50	
			B46855 - INSTALL CAT 6E SINGLE DATA OUTLET - TERM	03022	767.80	
			B46861 - DUNCRAIG LIBRARY - INSTALL DATA OUTLET	03022	429.00	
			B46862 - DATA CABLING TECHNICIAN,DUNCRAIG LIBRARY	03022	491.08	
			B46873 - JOONDALUP ADMIN	03022	80.30	
			B46918 - ELECTRICAL TRADES PERSON - MAXIMUM CALL	03022	341.00	
			D28498 - SPIERS CENTRE REPAIRS	03022	438.90	
			D46547 - KINGSLEY PARK -TENNIS COURT LIGHTS	03022	741.90	
			D46682 - SORRENTO COASTAL FORESHORE	03022	1,189.10	
			D46706 - MIRROR PARK	03022	1,428.90	
			D46717 - HILLARYS BEACH PARK	03022	397.93	
			D46750 - KINGSLEY PARK	03022	181.50	
			D46774 - HILTON PARK LIGHTS	03022	960.85	
			D46808 - HILLARYS BEACH PARK LIGHTS	03022	573.86	
			D46809 - HILLARYS BEACH PARK	03022	300.30	
			D46810 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	434.50	
			D46826 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	358.60	
			D46829 - CHRISTCHURCH PARK LIGHTS	03022	678.15	
			D46831 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	686.95	
			D46837 - CALECTASIA PARK	03022	799.70	
			D46838 - SHEPHERDS BUSH	03022	591.80	
			D46839 - MARRI PARK	03022	872.32	
			D46850 - COST PLUS MARK-UP ON EWP/ CHERRY PICKER	03022	347.60	
			D46851 - COST PLUS MARK-UP ON EWP/ CHERRY PICKER	03022	336.60	
			D46852 - COST PLUS MARK-UP ON EWP/ CHERRY PICKER	03022	336.60	
			D46854 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	327.80	
			D46872 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	1,348.60	
			D46874 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	1,656.60	
			D46875 - HILLARYS BEACH PARK	03022	536.80	
			D46876 - COST PLUS MARK-UP ON EWP/ CHERRY PICKER	03022	487.85	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			D46892 - CALEDONIA PARK	03022	1,096.70	
			D46905 - INSTALL 10 AMP DOUBLE POWER OUTLET - SUP	03022	276.10	
			D46913 - RENEW PL 2-PIN 5W-26W ENERGY SAVING LAMP	03022	493.90	
			D46921 - ADJUST TIME CLOCK - RESET TIME CLOCK. AT	03022	181.50	
			D46922 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	115.50	
			D46927 - KIERNAN PARK	03022	99.00	
			G28330 - ANNUAL SOLAR INSPECTION	03022	588.50	
			G46229 - CLC- DISMANTLE GYM ELECTRICAL EQUIPMENT	03022	2,689.50	
			G46519 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	1,313.62	
			G46582 - HEATHRIDGE C/C	03022	1,675.85	
			G46657 - CRAIGIE LEISURE CENTRE	03022	326.70	
			G46658 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	488.40	
			G46666 - CHICHESTER PARK	03022	193.05	
			G46705 - TIMBERLANE PARK LIGHTS	03022	128.70	
			G46711 - CRAIGIE LEISURE CENTRE	03022	1,106.60	
			G46729 - HEATHRIDGE PARK	03022	1,115.95	
			G46825 - PENISTONE PARK	03022	374.33	
			G46827 - GRAND ENTRANCE PARK LIGHTS	03022	1,079.10	
			G46833 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	192.50	
			G46841 - FALKLAND PARK	03022	1,460.80	
			G46864 - ALBION ST - LIGHT IN UNDERPASS	03022	193.05	
			G46867 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	988.90	
			G46868 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	187.00	
			G46870 - BURNS BEACH PARK	03022	99.00	
			G46877 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			G46878 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	80.30	
			G46879 - PADBURY COMMUNITY HALL	03022	99.00	
			G46881 - EMERALD PARK KITCHEN OVEN	03022	99.00	
			G46883 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	215.60	
			G46951 - UNSCHEDULED MATERIAL - COST PLUS MARK-UP	03022	528.99	
			K46565 - WARRIGAL PARK	03022	596.20	
			K46589 - LLOYD DRIVE	03022	685.30	
			K46748 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	144.10	
			K46749 - WARWICK TENNIS COURT	03022	180.40	
			K46797 - HEATHRIDGE C/C LIGHTS	03022	1,493.80	
			K46802 - SORRENTO FORESHORE LIGHTS	03022	902.00	
			K46811 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	144.10	
			K46845 - BRIDGEWATER PARK	03022	99.00	
			K46856 - BLACKALL PARK TOILETS	03022	237.60	
			K46863 - BELDON PARK	03022	654.50	
			K46893 - SWITCHBOARD INTEGRITY TESTING 5YR-FREE S	03022	3,344.00	

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			K46902 - POLE LIGHT MAINTENANCE 15 METER. THORO	03022	8,486.50	
			MBER - JOONDALUP LIBRARY - INSTAL OUTLET	03022	429.00	
EF112340	15/06/2023	WASAMBA INCORPORATED				1,600.00
			018/FY23-24 - DRUM WORKSHOPS		1,600.00	
EF112335	15/06/2023	WATER CORPORATION				5,302.04
			90 03637 92 1 25/05/2023 - 20 VENTURI DR OCEAN REEF		268.49	
			9003090452 21/04/23 - MARRI PARK DF		51.53	
			9003132632 21/04/23 - BEDDI RD DUNCRAIG		132.89	
			9003170460 21/04/23 - MAWSON CR HILLARYS		103.06	
			9003229717 21/04/23 - ELLERSDALE PK CLUBRMS WATER		767.79	
			9003625226 25/05/23 - MARINA BVD OCEAN REEF		24.41	
			9003637032 25/05/23 - VENTURI DR OCEAN REEF		46.10	
			9003724451 06/06/23 - CENTRAL PARK TOILET WATER		54.24	
			9003733454 07/06/23 - BOAS AV JOONDALUP		146.23	
			9003735863 06/06/23 - 100 CANDLEWOOD BVD JOONDALUP		314.59	
			9003738589 07/06/23 - MANAPOURI MNDR JOONDALUP		8.13	
			9003749632 06/06/23 - JOON CIVIC/LIB		672.58	
			9003759830 9/06/2023 - FAIRWAY CIRCLE DRINK FOUNTAIN		10.85	
			9003771231 24/03/23 - 37 SANTIAGO PWY OCEAN REEF		111.19	
			9003771231 25/05/23 - 37 SANTIAGO PWY OCEAN REEF		127.46	
			9012294844 25/05/23 - ORSS & WVSR		2,462.50	
EF112762	30/06/2023	WATER CORPORATION				66,889.94
			2327707 22/06/2023 - WATER - EXT CONT		5,266.63	
			90 15727 64 1 16/06/23 - WOC LEASE FEE WATER CORPORATION		44,333.03	
			90021647613 20/06/2023 - SHEPHERD BUSH PARK TOILET		27.12	
			9003068853 20/06/23 - PADBURY CIR SORRENTO		46.10	
			9003073089 20/06/2023 - MARMION BEACH TOILET WATER		97.63	
			9003073126 20/06/23 - WEST COAST DR SORRENTO LOT 301		1,159.86	
			9003073134 20/06/23 - WEST COAST DR SORRENTO		170.86	
			9003081345 20/06/2023 - ROBIN PARK TOILET WATER		43.39	
			9003083316 11/04/2023 - UNDERCROFT BRIDGE CLUB WATER SORRENTO FOOTBALL CLUB WATER		790.06	
			9003096395 23/06/2023 - WANDINA PARK DF		194.29	
			9003097056 23/06/23 - AYTON WAY DUNCRAIG		27.12	
			9003108392 22/06/23 - MELENE PARK T/C		200.68	
			9003121001 21/06/23 - HARDWARE ITEMS		119.33	
			9003132632 22/06/2023 - DUNCRAIG HALL WATER		113.90	
			9003158015 23/06/2023 - FLEUR FREAME WATER		387.82	

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			9003187641 23/06/2023 - GIBSON PARK COMMUNITY WATER		59.66	
			9003196011 23/06/23 - BROADBEACH BVD HILLARYS		10.85	
			9003198455 26/06/23 - WHITFORDS AV HILLARYS		1,084.31	
			9003198471 23/06/23 - WHITFORDS AV HILLARYS		162.72	
			9003208334 23/06/23 - GRANADILLA PARK DRINK FOUNTAIN		16.27	
			9003216609 23/06/2023 - DUNCRAIG CHILD HEALTH WATER		10.85	
			9003223294 23/06/2023 - HAWKER PARK TOILET WATER		21.70	
			9003228001 26/06/2023 - DUGDALE ST WARWICK		780.92	
			9003229274 26/06/23 - DORCHESTER AV, WARWICK		282.05	
			9003229717 23/06/2023 - ELLERSDALE PK CLUBRMS WATER ELLERSDALE PK CLUBRMS SC		1,070.39	
			9003231622 27/06/23 - WARWICK SPORTS CENTRE		4,830.07	
			9003238234 19/06/23 - PENISTONE T/C		89.50	
			9003254533 20/06/2023 - CLIFFORD COLEMAN PARK DRINK FOUNTAIN		208.82	
			9003270525 19/06/2023 - GLENGARRY PARK DRINK FOUNTAIN		16.27	
			9003279773 21/06/23 - BLACKALL DR GREENWOOD LOT 13196		24.41	
			9003281080 22/06/23 - BARRIDALE PARK		389.39	
			9003285604 19/06/23 - CALECTASIA HALL		37.97	
			9003285612 19/06/23 - HARDWARE ITEMS		24.41	
			9003295490 19/06/23 - KINGSLEY CV/SC		301.03	
			9003749579 07/06/2023 - NEIL HAWKINS PARK TOILET WATER		263.06	
			9003751804 06/06/23 - JOONDALUP ADMIN		1,383.12	
			9003758387 15/06/23 - CALEDONIA AV CURRAMBINE		1,621.78	
			9003794476 09/06/23 - BALTUSROL DRINK FOUNTAIN		5.42	
			9003800573 09/06/2023 - BONNIE DOON GDNS CONNOLLY		8.14	
			9003801605 15/06/2023 - CHRISTCHURCH PARK TOILET WATER		111.19	
			9010448942 27/06/23 - HARBOUR VIEW PARK WATER		67.80	
			9013371135 15/06/2023 - DELAMERE PARK TOILET WATER CURRAMBINE COMMUNITY WATER		480.02	
			9024194250 16/06/2023 - 22/23 LEASE FOR BURNS BEACH CAR PARK		550.00	
EF112281	15/06/2023	WATER TECHNOLOGY PTY LTD				1,405.36
			WT011990 - CONSULTANCY 1 MAR 2023 TO 31 MAY 2023		1,405.36	
EF112713	30/06/2023	WATER TECHNOLOGY PTY LTD				4,378.00
			WT012120 - PROFESSIONAL SERVICES CHRMAP		4,378.00	
EF112278	15/06/2023	WATERLINK ELEMENTS PTY LTD (WATER-LINK IRRIGATION)				9,700.30
			500 - SOUTH OCEAN GATE TO UNDER PASS		9,700.30	
EF112712	30/06/2023	WATERLINK ELEMENTS PTY LTD (WATER-LINK IRRIGATION)				55,124.83
			0542 - IRRIGATION - EXT CONT		16,450.89	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			54 - 541 WOODVALE ROUNDABOUT		3,671.94	
			563 - IRRIGATION WORKS	VP353848	31,999.00	
			564 - RETICULATION MODIFICATION AT PORTREE PAR		3,003.00	
EF112708	30/06/2023	WATS MANAGEMENT PTY LTD T/AS AUSTRAFFIC WA				16,107.30
			1657 - PEDESTRIAN MOVEMENT SURVEY, MOOLANDA BLV		2,593.80	
			1659 - TRAFFIC SURVEYS AND PROCESSING		9,652.50	
			1673 - TRAFFIC SURVEYS FOR 6 ROADS		3,861.00	
EF112357	19/06/2023	WAY FUNKY COMPANY PTY LTD				4,063.51
			INV120365 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	4,063.51	
EF112273	15/06/2023	WCP CIVIL PTY LTD				178,589.79
			29017 - VIRGILIA ST & CURRAJONG		52,774.54	
			29019 - MANAGEMENT AND SUPERVISION		88,762.28	
			29069 - COJ - BECK PLACE DRAINAGE		37,052.97	
EF112148	15/06/2023	WESFARMERS KLEENHEAT GAS PTY LTD				1,982.70
			62851287 - CRAIGIE LEISURE GAS ACCOUNT		1,982.70	
EF112272	15/06/2023	WESKERB PTY LTD				83,683.36
			4618 - UNDER 30 MTR LENGTH 50MM SEMI MOUTABLE S	02522	640.02	
			4620 - UNDER 30 MTR LENGTH 50MM SEMI MOUTABLE S	02522	641.86	
			4621 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	598.02	
			4635 - 151-350 MTRS 50MM MOUNTABLE KERB	02522	10,870.51	
			4639 - MOUNTABLE KERB	02522	16,988.53	
			4643 - BAINBRIDGE MEWS & ORIANA PL LANEWAYS C	02522	4,671.01	
			4649 - CHARLTON COURT, KINGSLEY	02522	22,747.79	
			4650 - KYLIE WAY, KINGSLEY	02522	20,998.64	
			4653 - WOODVALE DRIVE, WOODVALE	02522	489.20	
			4654 - LEGANA AVE, KINGSLEY	02522	267.21	
			4655 - ALAN COURT, BELDON	02522	160.01	
			4656 - CHAMPIONS COURT, CONNOLL	02522	372.81	
			4657 - MANNING RISE, WOODVALE	02522	559.22	
			4658 - FIFE GARDENS. OCEAN REEF	02522	320.01	
			4659 - MEAD COVE, OCEAN REEF	02522	320.01	
			4660 - PRAIRIE DUNES , CONNOLLY	02522	745.62	
			4661 - THE GAP, OCEAN REEF	02522	292.01	
			4662 - CANTARA RISE, OCEAN REEF	02522	907.24	
			4663 - RESOLUTE WAY, OCEAN REEF	02522	1,093.64	
EF112706	30/06/2023	WESKERB PTY LTD				112,206.22
			4671 - CHARSLEY CRESCENT KERBING	02522	27,705.11	
			4672 - HOOD TERRACE KERBING	02522	34,942.29	
			4673 - FOUNDERS LANE KERBING	02522	1,124.24	
			4674 - FOUNDERS LANE KERBING	02522	1,124.24	
			4675 - FOUNDERS LANE, HILLARYS	02522	1,124.24	
			4676 - BUCKHAVEN COURT, KINGSLEY	02522	928.97	
			4684 - UNDER 30 MTR 25MM MOUNTABLE SECTION AGAI	02522	30,465.42	
			4691 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	608.81	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4692 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	292.01	
			4693 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	239.21	
			4694 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	820.01	
			4695 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	594.80	
			4696 - SEMI MOUNTABLE KERB - CITY CENTRE TYPE 1	02522	2,599.93	
			4697 - UNDER 30 MTRS MOUNTABLE KERB	02522	1,298.42	
			4698 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	1,006.41	
			4699 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	1,189.61	
			4700 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	636.81	
			4701 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	425.61	
			4702 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	1,242.41	
			4703 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	614.37	
			4704 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	640.02	
			4705 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	372.81	
			4706 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	346.41	
			4707 - UNDER 30 MTR 50MM SEMI MOUNTABLE SECTION	02522	506.42	
			4708 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	320.01	
			4709 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	265.61	
			4710 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	772.02	
EF112715	30/06/2023	WEST AUSTRALIAN FOOTBALL TRAINERS ASSOCIATION INC				4,795.00
			14/06/23 - COMMUNITY FUNDING PROGRAM		4,795.00	
EF112014	15/06/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED				5,558.05
			02818276 02/06/2023 - NEWSPAPERS DUNCRAIG 2019/2020		60.40	
			1001864820230531 - ADVERTISEMENT - JOONDALUP VOICE		5,497.65	
EF112378	30/06/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED				241.60
			106285 23/03/23 - NEWSPAPERS FOR WOODVALE LIBRARY		181.20	
			2818276 19/06/23 - NEWSPAPERS FOR WOODVALE		60.40	
EF112034	15/06/2023	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				198.00
			2695905 - 15 L WATER BOTTLES		121.00	
			2712628 - 15 L WATER BOTTLES		77.00	
EF112443	30/06/2023	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				88.00
			2730028 - WATER BOTTLES		88.00	
EF112271	15/06/2023	WESTERN IRRIGATION PTY LTD				21,628.10
			G44740 - NOZZLE HUNTER ROTATOR	03822	268.31	
			G44741 - SPRINKLER IRRITROL BUBBLE ADJUSTABLE HS	03822	152.57	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G44742 - SPRINKLER HUNTER I-20-04 S/S	03822	880.55	
			G44855 - SPRINKLER HUNTER	03822	594.00	
			G44856 - NOZZLE TORO	03822	621.50	
			G44857 - SPRINKLER HUNTER	03822	280.61	
			G44909 - FITTING PVC COUPLING 25MM	03822	1,926.65	
			G44910 - SPRINKLER RAINBIRD 6504 FC S/S	03822	1,695.49	
			G44911 - PIPE PVC 100MM SWJ CL 9 (6M LENGTH)	03822	809.60	
			G44918 - NOZZLE TORO 12' H 180° 570 SERIES	03822	198.00	
			G44985 - PIPE PVC 80MM SWJ CL 12 (6M LENGTH)	03822	374.00	
			G44986 - FITTING PVC FAUCET TAKE OF ADAPTOR 25MM	03822	13.75	
			G45011 - SPRINKLER HUNTER PGP ULTRA-12	03822	1,188.00	
			G45012 - FITTING POLY RISER EXTENSION M/F 20MM	03822	715.00	
			G45014 - REACTIVE MATERIALS - IRRIGATION MAINTENA		2,516.80	
			G45112 - PIPE PVC 25MM SWJ CL 9 (6M LENGTH)	03822	413.33	
			G45113 - NOZZLE HUNTER ROTATOR FEMALE MP1000 90°-	03822	245.93	
			G45115 - SPRINKLER TORO 570Z-4P	03822	317.37	
			G45116 - SPRINKLER TORO 570Z-6P	03822	151.80	
			G45118 - NOZZLE HUNTER 12' Q 90° PRO -SPRAY	03822	252.64	
			G45119 - SPRINKLER HUNTER I-20-04 S/S	03822	1,974.50	
			G45120 - FITTING PVC ELBOW 80MM 90°	03822	1,794.32	
			G45122 - PIPE PVC 25MM SWJ CL 9 (6M LENGTH)	03822	290.07	
			G45123 - PIPE PVC 40MM SWJ CL 9 (6M LENGTH)	03822	663.04	
			P52054 - INSTALLATION OF A WATER METER		3,290.27	
EF112704	30/06/2023	WESTERN IRRIGATION PTY LTD				6,988.05
			G43945 - FITTING PVC ELBOW 25MM 90°	03822	16.50	
			G45195 - FITTING POLY RISER	03822	100.65	
			G45223 - SPRINKLER HUNTER	03822	130.35	
			G45224 - SOLVENT CHRISTY'S RED HOT BLUE	03822	28.60	
			G45225 - SOLVENT CHRISTY'S RED HOT BLUE	03822	28.60	
			G45280 - SPRINKLER RAINBIRD 8005 PC S/S	03822	1,639.00	
			G45281 - FITTING POLY RISER EXTENSION M/F 20MM	03822	62.70	
			G45283 - SPRINKLER HUNTER I-20-04 S/S	03822	1,617.00	
			G45349 - PIPE PVC 100MM SWJ CL 9 (6M LENGTH)	03822	745.14	
			G45351 - FITTING PVC VALVE SOCKETS 80MM	03822	1,204.94	
			G45352 - PIPE PVC 25MM SWJ CL 12 (6M LENGTH)	03822	64.02	
			G45353 - NOZZLE TORO 12' Q 90° 570 SERIES	03822	322.05	
			G45354 - FITTING POLY RISER EXTENSION M/F 25MM	03822	236.50	
			G45355 - SPRINKLER RAINBIRD 6504 PC S/S	03822	792.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF112336	15/06/2023	WESTERN POWER				3,850.00
			CORPB0663453 - CAYMAN LN ILUKA WA 6028T		550.00	
			CORPB0663458 - MOONFLIGHT CR ILUKA WA 6028		550.00	
			CORPB0663465 - CHINA LN ILUKA WA 6028		550.00	
			CORPB0663751 - LOMBOK LN ILUKA WA 6028		550.00	
			CORPB0663755 - DOLJO LANE ILUKA WA 6028		550.00	
			CORPB0663757 - DIANI LN ILUKA WA 6028		550.00	
			CORPB0663763 - ERIN LN ILUKA WA 6028		550.00	
EF112763	30/06/2023	WESTERN POWER				14,752.97
			CORPB0668167 - REMOVAL OF VEGETATION FROM POWER LINES		3,117.82	
			CORPB0668168 - REMOVAL OF VEGETATION FROM POWER LINES		461.36	
			CORPB0668169 - REMOVAL OF VEGETATION FROM POWER LINES		461.36	
			CORPB0668170 - REMOVAL OF VEGETATION FROM POWER LINES		5,335.66	
			CORPB0668172 - REMOVAL OF VEGETATION FROM POWER LINES		4,056.77	
			CORPB667884 - PAYMENT NUMBER 6678841180		1,320.00	
EF112705	30/06/2023	WESTERN RESOURCE RECOVERY PTY LTD				7,584.50
			113950 - CLC COLLECTION | PUMP OUT		7,584.50	
EF112338	15/06/2023	WHITFORD COMMUNITY RATEPAYERS AND RECREATION ASSOCIATION				1,407.12
			1277 - BUS HIRE		1,407.12	
EF112765	30/06/2023	WHITFORD COMMUNITY RATEPAYERS AND RECREATION ASSOCIATION				968.03
			1279 - BUS HIRE AS REQUIRED FOR 2022/2023		554.43	
			1280 - BUS HIRE AS REQUIRED FOR 2022/2023		413.60	
112866	23/06/2023	WHITFORD LIBRARY PETTY CASH				283.95
			22/06/23 - PETTY CASH REIMBURSEMENT		283.95	
EF112714	30/06/2023	WILDFLOWER SOCIETY OF WESTERN AUSTRALIA INC				440.00
			23062023 - 20 X $20 GIFT VOUCHERS		440.00	
EF111982	8/06/2023	WILLIAM LIVINGSTONE				627.80
			P296023 - INFRINGEMENT REFUND		627.80	
EF112004	8/06/2023	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				3,702.45
			9041700171 - STATIONERY		65.79	
			9041710450 - REFLEX CARBON NEUTRAL 100% RECYCLED COPY		429.00	
			9042507060 - STATIONERY		29.07	
			9042509735 - STATIONERY		359.61	
			9042514654 - STATIONERY		299.87	
			9042516115 - STATIONERY		31.35	
			9042544657 - STATIONERY ETC		706.68	
			9042555333 - STATIONERY		81.76	
			9042560166 - STATIONERY		162.97	
			9042561161 - STATIONERY		172.99	
			9042562229 - STATIONERY		78.91	
			9042563031 - REFLEX ULTRA WHITE CARBON NEUTRAL COPY P		144.36	
			9042563076 - STATIONERY		835.98	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9042574750 - STATIONERY		265.58	
			9042582400 - STATIONERY		38.53	
EF112277	15/06/2023	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				4,517.24
			9041851260 - STATIONERY ETC		143.36	
			9041930652 - STATIONERY		437.25	
			9042011674 - WINC PERMANENT MARKER BULLET TIP 1.0MM B		12.09	
			9042036693 - STATIONERY		294.23	
			9042048332 - STATIONERY		165.98	
			9042085391 - STATIONERY		147.11	
			9042252241 - REFER INVOICE 9042059548		-39.40	
			9042264802 - WINC SELF-STICK REMOVABLE NOTES 76 X 76M		62.04	
			9042487183 - STATIONERY		432.08	
			9042540792 - STATIONERY		14.62	
			9042544645 - STATIONERY		232.61	
			9042552389 - STATIONERY		84.48	
			9042559813 - STATIONERY ETC		688.45	
			9042570432 - STATIONERY		162.97	
			9042582987 - STATIONERY		241.45	
			9042617034 - MATTEK ANCHORMAT SECRETARY CHAIR MAT WIT		225.17	
			9042619012 - STATIONERY		119.68	
			9042620802 - STATIONERY		168.71	
			9042620909 - STAIONERY		218.49	
			9042621114 - STATIONERY ETC		115.72	
			9042640496 - KLIK 1.2M APPLE LIGHTNING TO USB MFI CAB		44.66	
			9042645180 - STATIONERY		212.99	
			9042651271 - STATIONERY		162.97	
			9042656473 - STATIONERY		90.87	
			9042656639 - ATATIONERY		78.66	
EF112356	19/06/2023	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				570.66
			9042284699. - REFLEX ULTRA WHITE CARBON NEUTRAL COPY P		335.06	
			9042669170 - STATIONERY		19.06	
			9042671466 - STATIONERY		31.67	
			9042672616 - STATIONRY ETC		184.87	
EF112710	30/06/2023	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				6,430.08
			9040474374 - MILTON ANTIBACTERIAL 3 IN 1 SURFACE SPRA		190.52	
			9042059562 - SPRING VALLEY ORANGE JUICE 300ML CARTON		540.92	
			9042646407 - STATIONERY		33.24	
			9042653191 - STATIONERY		46.73	
			9042656071 - IK COPY PAPER A3 80GSM WHITE CARTON 3 RE		77.34	
			9042656606 - FELLOWES OFFICE SUITES BACK SUPPORT MESH		108.01	
			9042660593 - STATIONERY ETC		124.36	
			9042670675 - NERO 749007 CERAMIC LIGHTWEIGHT PORTABLE		158.03	
			9042673601 - STATIONERY		33.24	
			9042679559 - VERBATIM STORE 'N' GO PINSTRIPE 32 GB US		345.90	
			9042679893 - STATIONERY		6.68	
			9042683853 - STATIONERY		171.58	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9042684175 - ARNOTTS ASSORTED CREAMS BISCUITS 3KG		37.44	
			9042685068 - VERBATIM URBAN HEADGEAR MULTIMEDIA STERE		168.61	
			9042685075 - STATIONERY ETC		946.57	
			9042694553 - IK COPY PAPER A4 80GSM WHITE CARTON 5 RE		32.59	
			9042696940 - EGO AQIUM HAND SANITISER 375ML		51.15	
			9042696957 - STATIONERY		30.99	
			9042697179 - STATIONERY		79.41	
			9042697195 - KLEENEX 4715 FACIAL TISSUE BOX 2 PLY WHI		310.68	
			9042697894 - LOGITECH SPOTLIGHT WIRELESS PRESENTATION		212.30	
			9042719510 - STATIONERY		255.07	
			9042719689 - STATIONERY		596.11	
			9042719775 - STATIONERY		320.64	
			9042726528 - STATIONERY		162.97	
			9042729689 - MARBIG DIVIDERS MANILLA A4 WHITE 5 TAB		237.56	
			9042731603 - STATIONERY		36.39	
			9042739438 - PILOT FRIXION ERASABLE GEL INK PEN FINE		164.45	
			9042741763 - STATIONERY		394.33	
			9042742848 - IK COPY PAPER A4 80GSM WHITE CARTON 5 RE		556.27	
EF112707	30/06/2023	WOODLANDS DISTRIBUTORS PTY LTD				42,281.25
			5804 - FURNITURE - EXT CON		21,773.40	
			5843 - DEGRADABLE DOG WASTE BAGS WITH THE "CITY	01220	20,507.85	
EF112270	15/06/2023	WOODS BAGOT PTY LTD				400.00
			30/05/23 - JOONDALUP DESIGN REVIEW PANEL		400.00	
EF112703	30/06/2023	WOODS BAGOT PTY LTD				400.00
			280623 - JOONDALUP DESIGN REVIEW PANEL 21/06/23		400.00	
112871	29/06/2023	WOODVALE LIBRARY PETTY CASH				249.50
			23/06/23 - PETTY CASH REIMBURSEMENT		249.50	
EF112718	30/06/2023	Y RESEARCH PTY LTD				3,267.00
			190 - WINTON RD PRECINCT OCCUPANCY STUDY JUN23		3,267.00	
EF112717	30/06/2023	YHI POWER PTY LTD				485.27
			68021739 - PARTS ONLY		323.51	
			68021775 - PARTS ONLY		161.76	
EF111984	8/06/2023	YVONNE HUANG				61.65
			BPU23/0172 - BUILDING SERVICES LEVY REFUND		61.65	
EF112181	15/06/2023	ZALI REBECCA MORGAN				1,000.00
			12 - GUEST CURATOR		1,000.00	
EF112601	30/06/2023	ZALI REBECCA MORGAN				1,000.00
			16 - GUEST CURATOR		1,000.00	
EF112282	15/06/2023	ZIPFORM PTY LTD				1,468.51
			216275 - COMMUNITY CONSULTATION DISTRIBUTION		1,468.51	
EF112283	15/06/2023	ZOO BUSINESS MEIDA PTY LTD				143.00
			155416 - CLC MUSIC SUBSCRIPTION		143.00	
						14,117,062.28

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Cancelled payments issued in June 2023						
112839	14/06/2023	CORPORATE SERVICES PETTY CASH				0.00
EF112015	23/06/2023	LAKESIDE JOONDALUP SHOPPING CITY				0.00
EF112075	23/06/2023	MILLREEF HOLDINGS PTY LTD ATF NO. 2 TRUST	MILLER			0.00
						0.00
Cancelled payments issued prior to June 2023						
112758	12/06/2023	ALINTA				-619.50
			112758 -		-619.50	
112776	12/06/2023	ALINTA				-571.50
			112776 -		-571.50	
112790	12/06/2023	ALINTA				-4,096.75
			112790 -		-4,096.75	
112792	12/06/2023	ALINTA				-129.85
			112792 -		-129.85	
112802	12/06/2023	ALINTA				-120.65
			112802 -		-120.65	
						-5,538.25

NET PAYMENT AMOUNT **$14,111,524.03**

ATTACHMENT 12.10.2

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF BOND PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
Payments					
EF112369	29/06/2023	AMY NURMI			750.00
			BOND	750.00	
EF112361	29/06/2023	BEAUMARIS PRIMARY SCHOOL PARENTS & CITIZEN			750.00
			BOND	750.00	
EF112366	29/06/2023	BIANCA HALL			750.00
			BOND	750.00	
EF112766	30/06/2023	EMMARENTIA F VERMEULEN			750.00
			BOND	750.00	
EF112363	29/06/2023	ENZA MATERA			750.00
			BOND	750.00	
EF112360	21/06/2023	GLENN MCCARTHY			2,675.90
			BOND	2,675.90	
EF112341	15/06/2023	KELLY GEDDES			2,675.90
			BOND	2,675.90	
EF112364	29/06/2023	LAURA DANCY			750.00
			BOND	750.00	
EF112362	29/06/2023	MASZAC BUILDING PTY LTD			400.00
			BOND	400.00	
EF112365	29/06/2023	MATTHEW FRANCIS			750.00
			BOND	750.00	
EF112342	15/06/2023	MATTHEW MUIR			2,675.90
			BOND	2,675.90	
EF112367	29/06/2023	TOMMI CAMPBELL			750.00
			BOND	750.00	
EF112368	29/06/2023	TRACY FREDERICKS			750.00
			BOND	750.00	
					15,177.70

ATTACHMENT 12.10.2

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF BOND PAYMENTS - Payment Detail for Month of June 2023

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
Cancelled payments issued in June 2023					
EF112359	23/06/2023	MASZAC BUILDING PTY LTD			0.00
				0.00	
					0.00
			NET PAYMENT AMOUNT		**$15,177.70**

attachment 3

MUNICIPAL AND BOND FUND CHEQUES, EFT'S & VOUCHERS FOR THE MONTH OF JUNE 2023			
VOUCHER	**DATE**	**DETAILS**	**AMOUNT**
		Municipal Cheques & EFT Payments	
Creditor Payments	Jun-23	112838 - 112872 & EF111974 - EF112340 & EF112343 - EF112358 & EF112370 - EF112765	14,117,062.28
			- 5,538.25
			14,111,524.03
		Municipal Vouchers	
3554A	08/06/23	Corporate Credit Card Payment	20,000.00
3555A	09/06/23	Payroll FE 09/06/23	2,166,409.19
3556A	09/06/23	PrePays FE 09/06/23	24,155.39
3557A	09/06/23	Click Super Direct Debit	353,367.30
3558A	01/06/23	Bank Fees	25,246.42
3559A	20/06/23	Department Attorney General Lodgement FER Fines	1,701.00
3560A	22/06/23	Corporate Credit Card Payment	10,000.00
3561A	23/06/23	Payroll FE 23/06/23	2,159,588.05
3562A	23/06/23	PrePays FE 23/06/23	3,854.82
3563A	23/06/23	Click Super Direct Debit	346,217.31
3564A	30/06/23	Corporate Credit Card	17,944.22
			5,128,483.70
		Bond Cheques & EFT Payments	
Creditor Payments	Jun-23	EF112341 - EF112342 & EF112359 - EF112369 & EF112766	15,177.70
			-
			15,177.70
		TOTAL	**19,255,185.43**

ATTACHMENT 12.11.1

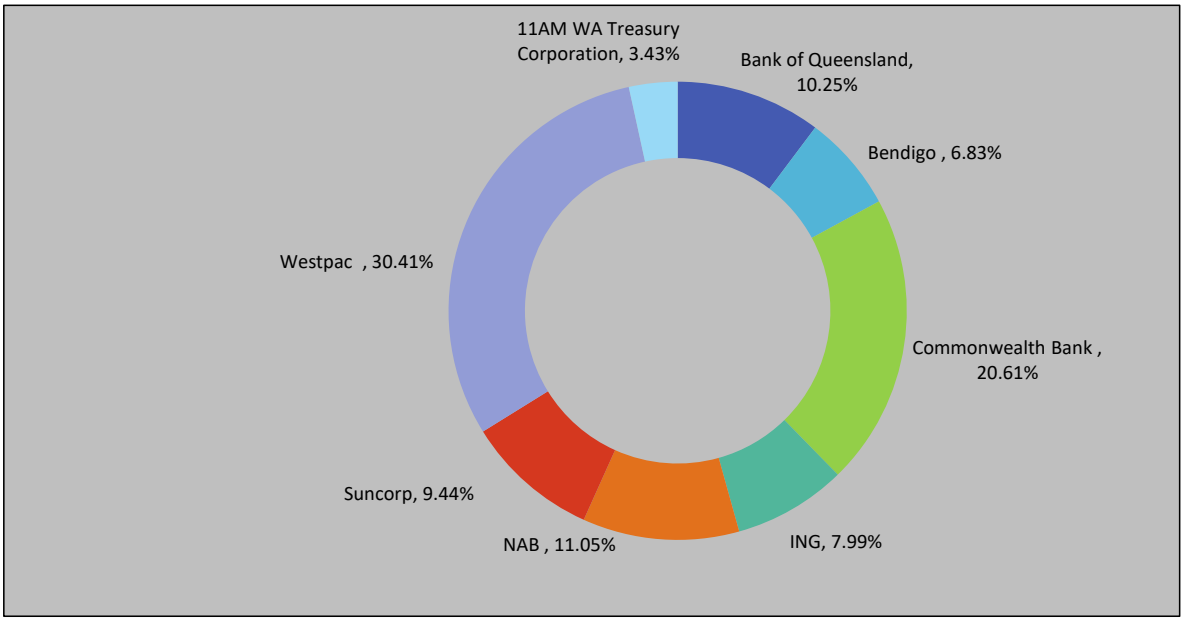
City of Joondalup
Financial Activity Statement
for the period ended 30 June 2023

	Notes	Revised Budget	YTD Revised Budget	YTD Actual	YTD Variance $	YTD Variance %
OPERATING REVENUE						
Rates		(104,755,668)	(104,755,668)	(104,797,978)	42,310	0%
Specified Area Rates		(730,291)	(730,291)	(729,187)	(1,104)	(0)%
Grants and Subsidies	1	(2,038,336)	(2,038,336)	(8,919,561)	6,881,225	100%
Contributions Reimbursements and Donations	2	(1,450,988)	(1,450,988)	(1,735,974)	284,986	20%
Profit on Asset Disposals	3	(117,783)	(117,783)	(199,178)	81,395	69%
Fees and Charges	4	(41,391,038)	(41,391,038)	(42,031,725)	640,687	2%
Interest Earnings	5	(5,714,076)	(5,714,076)	(6,444,819)	730,743	13%
Other Revenue/Income	6	(1,139,290)	(1,139,290)	(3,454,381)	2,315,091	100%
Total Operating Revenue		(157,337,472)	(157,337,470)	(168,312,803)	10,975,333	7%
OPERATING EXPENSES						
Employee Costs	7	68,419,553	68,419,551	66,696,293	1,723,258	3%
Materials and Contracts	8	56,177,718	56,177,718	53,886,748	2,290,970	4%
Utilities (gas, electricity, water etc.)	9	5,890,995	5,890,995	5,756,266	134,729	2%
Depreciation & Amortisation of Non-Current Assets	10	30,623,048	30,623,048	30,312,302	310,746	1%
Loss on Asset Disposals	11	137,379	137,379	29,081	108,298	79%
Interest Expenses		259,161	259,161	266,925	(7,764)	(3)%
Insurance Expenses		1,603,165	1,603,165	1,599,806	3,359	0%
Total Operating Expenses		163,111,020	163,111,017	158,547,421	4,563,596	3%
(SURPLUS)/DEFICIT FROM OPERATIONS		**5,773,548**	**5,773,547**	**(9,765,382)**	**15,538,929**	**100%**
OPERATING NON-CASH ADJUSTMENTS						
Depreciation & Amortisation of Non Current Assets		(30,623,048)	(30,623,048)	(30,312,302)	(310,746)	(1)%
Loss on Asset Disposal		(137,379)	(137,379)	(29,081)	(108,298)	(79)%
Profit on Asset Disposals		117,783	117,783	199,178	(81,395)	(69)%
Movement in Non-current Items	12	(100,000)	(100,000)	190,930	(290,930)	100%
OPERATING CASH (SURPLUS)/DEFICIT		**(24,969,096)**	**(24,969,096)**	**(39,716,657)**	**14,747,560**	**59%**
NON-OPERATING REVENUE						
Capital Grants and Subsidies	13	(10,983,164)	(10,983,164)	(14,403,248)	3,420,084	31%
Capital Contributions	14	(96,590)	(96,590)	(438,791)	342,201	100%
Equity Distribution - TPRC		(3,333,333)	(3,333,333)	(3,333,332)	(1)	(0)%
Other Non-Operating (GST Reimb TPRC Land Sales)	15	(188,477)	(188,477)	(415,928)	227,451	100%
Total Non-Operating Revenue		**(14,601,564)**	**(14,601,564)**	**(18,591,299)**	**3,989,735**	**27%**
CAPITAL EXPENDITURE						
Capital Projects	16	2,924,716	2,924,716	1,990,132	934,584	32%
Capital Works	17	45,623,370	45,623,370	37,476,454	8,146,916	18%
Vehicle and Plant Replacements	18	2,314,443	2,314,443	1,168,565	1,145,878	50%
Total Capital Expenditure		**50,862,528**	**50,862,529**	**40,635,151**	**10,227,378**	**20%**
CAPITAL (SURPLUS)/DEFICIT		**36,260,964**	**36,260,965**	**22,043,852**	**14,217,113**	**39%**
(SURPLUS)/DEFICIT FROM OPERATIONS AND CAPITAL		**11,291,868**	**11,291,869**	**(17,672,805)**	**28,964,673**	**100%**
FUNDING						
Proceeds from Disposal	19	(520,955)	(520,955)	(415,669)	(105,286)	(20)%
Loans - Repayment of Principal		909,513	909,513	909,513	-	0%
Payments of Principal Portion of Lease Liability		492,769	492,769	492,769	-	0%
Transfer from Trust	20	(115,172)	(115,172)	-	(115,172)	(100)%
Transfer from Reserve	21	(33,626,268)	(33,626,268)	-	(33,626,268)	(100)%
Transfer to Reserve	21	30,734,481	30,734,481	-	30,734,481	(100)%
Opening Funds		(9,148,338)	(9,148,338)	(9,148,338)	-	0%
CLOSING FUNDS	22	**17,898**	**17,899**	**(25,834,530)**	**25,852,428**	**100%**

ATTACHMENT 12.11.2

INVESTMENT SUMMARY

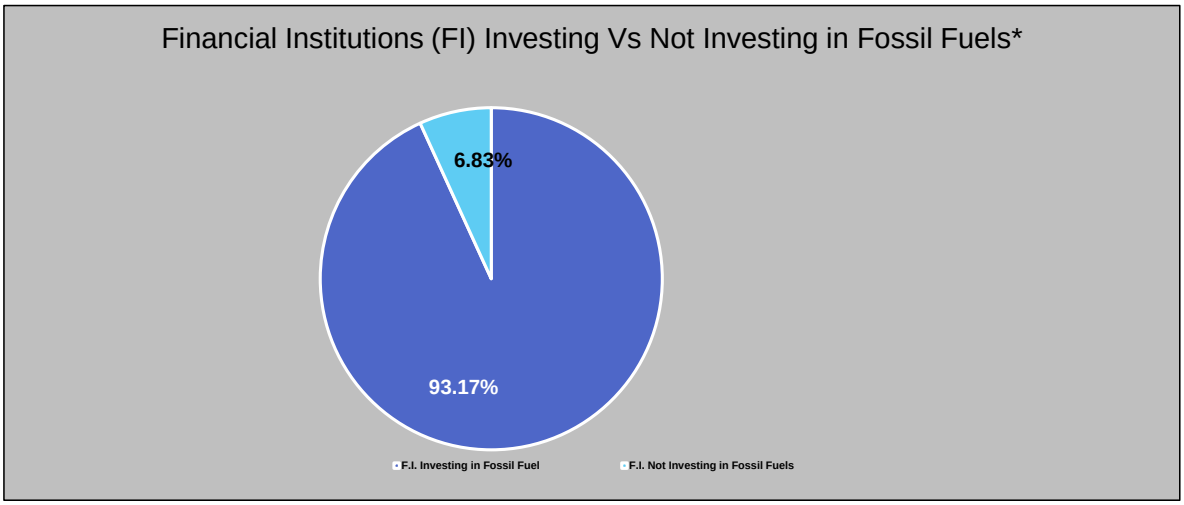
June-23



Municipal Funds	$59,124,723	YTD Return	3.34%
Reserve Funds	$85,634,005	Benchmark	4.60%
	$144,758,728	RBA Rate	4.10%

Investment Policy Limits					
	LT Rating	Limit		LT Rating	Limit
Bank of Queensland	A-*	10%	NAB	AA-	25%
Bendigo	A-*	10%	Rural Bank	A-*	10%
Commonwealth Bank	AA-	25%	Suncorp	A+	15%
ING	A+	15%	Westpac	AA-	25%
			11AM WATC	AA+	25%

*S&P Long Term Rating BBB, Based on the investment policy the Long Term Rating Used is (A-) Based on Moody's and Fitch Rating



*Based on Market Forces ratings (http://marketforces.org.au/)

ATTACHMENT 12.11.3
Appendix 3

NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 30 JUNE 2023 (Subject to End of Year Finalisation)

1. Grants and Subsidies **$6,881,225**

A favourable timing variance arose from advance receipt of the 2023/24 Federal General Purpose (WALGGC) Grant $4,147,385 and advance receipt of the 2023/24 Federal Local Road (FLRG) Grant $2,704,314 not in current budget estimates.

2. Contributions Reimbursements and Donations **$284,986**

This favourable variance is mainly driven by higher than estimated income from the container deposit scheme $108,346, additional sponsorships received $84,000 and other miscellaneous reimbursements $58,909 being higher than estimated fuel tax credits from the ATO.

3. Profit on Asset Disposals **$81,395**

This favourable variance arose from higher than estimated profit on disposal of fleet and plant $81,395.

4. Fees and Charges **$640,687**

		YTD Budget	YTD Actual	Variance
a)	Sports and Recreation Fees	$9,544,060	$10,157,620	$613,500
b)	Building and Development Fees	$1,715,172	$1,801,693	$86,521
c)	Refuse Charges	$22,104,933	$22,183,270	$78,337
d)	Parking Fees	$3,293,097	$3,186,185	($106,912)
	Other Fees and Charges	$4,733,776	$4,702,957	($30,819)
		$41,391,038	$42,031,725	$640,687

a) Favourable variance arose from higher than estimated Admission Fees $209,119, Membership Fee $151,397, Park Hire $116,877, Learn to Swim Program $73,734 and Hire of Facilities $69,771.

b) This favourable variance was mainly due to higher revenue from Building Permits $54,518.

c) A favourable variance arose mainly from New Standard Refuse Establishment Fee $32,356 due to higher than estimated new and additional bin requests.

d) This unfavourable variance was mainly due to Multi Storey Car Park Monthly Fees ($124,403) which continues to track below estimates, partially offset by higher Off Street Parking Fees $69,865.

5. Interest Earnings **$730,743**

This favourable variance arose mainly due to higher than estimated Interest from Other Financial Institutions $677,367 due to the cumulative impact of higher interest rates.

6. Other Revenue/Income **$2,315,091**

This favourable variance arose due to Net Revenue from TPRC Catalina Estate Sales $2,322,046. Partially offset by lower rebates received ($88,825).

7. Employee Costs **$1,723,258**

		YTD Budget	YTD Actual	Variance
a)	Salaries and Wages	$65,697,984	$64,433,205	$1,264,779
b)	Other Employment Costs	$2,721,569	$2,263,090	$458,479
		$68,419,553	$66,696,295	$1,723,258

a) Favourable timing variances for Salaries and Wages arose from vacancies in various areas.

b) Favourable variances arose mainly due to Fringe Benefits Tax $303,201 as a result of lower car parking FBT than estimated, as well as lower spend on other employee costs including Staff Training $128,241 and Conferences and Seminars $97,291. This favourable variance also includes higher Standard Labour Recovery – Capital Works ($192,936) than estimated. These are partially offset by unfavourable variances in Salaries and Wages – Agency Employees ($104,329) and Staff Recruitment Costs ($54,163) due to more recruitment activity than estimated arising from staff turnover continuing to remain elevated above pre-covid levels.

8. Materials and Contracts **$2,290,970**

		YTD Budget	YTD Actual	Variance
a)	Professional Fees & Costs	$3,215,410	$2,401,959	$813,451
b)	External Service Expenses	$17,861,531	$17,427,010	$434,521
c)	Contributions & Donations	$2,047,150	$1,712,761	$334,389
d)	Public Relations, Advertising and Promotions	$1,307,299	$1,090,154	$217,145
e)	Administration	$1,256,446	$1,080,684	$175,762
f)	Waste Management Services	$16,476,590	$16,344,654	$131,936
g)	Members Costs	$819,781	$700,882	$118,899
h)	Computing	$3,046,889	$3,155,251	($108,362)
	Other Materials & Contracts	$10,146,622	$9,973,393	$173,229
		$56,177,718	$53,886,748	$2,290,970

a) A favourable timing variance arose mainly due to Consultancy $847,385 and Research $283,178. Legal Expenses Recoverable is below budget $65,314 as recovery actions commenced later than budget estimates, partially offset by an unfavourable variance due to higher than budgeted Valuation Fees ($284,498) which is a result of prepayment of valuation costs for new property Gross Rental Valuations effective in 2023-24 and will be adjusted to prepaid expenses as part of the end-of-year finalisation, as well as

Legal Expenses ($155,469) due to external legal advice sought on various matters, beyond budget estimates.

b) Favourable variances arose from lower than budgeted External Contractors and Services $353,185, including Core System Replacement $294,856, City Projects $140,400, Waste Management Services $85,825 and Cultural Services $82,054. This is partially offset by an unfavourable variance due to higher than estimated expenditure for Roads ($315,370), Parks ($93,204), Buildings ($70,830) and Application Services ($57,624).

c) Favourable variance arose due to lower than estimated Sponsorship $250,150 mainly arising from reduced spend on a significant event in the current year as well as the Community Funding Program $53,660.

d) Favourable variance arose due to General Advertising $110,261 and Promotions $71,016, including promotional activity for e-Waste and FOGO not incurred as previously estimated.

e) Favourable variance from lower Printing costs $87,465 due to more digital dissemination of information, as well as lower spend on other items such as Photocopying $21,387 and Stationery $14,926 due to ongoing transition to more paperless processes.

f) Favourable variances were due to lower Processing-Recycling & Govt Levy $114,300, Processing Bulk Hard Waste $55,453 compared to estimates, partially offset by higher than estimated General Waste Tipping Fees ($72,202).

g) Favourable variance arose due to lower than estimated Elected Members Conference and Training expenses $64,149.

h) Unfavourable variance due to higher than estimated Internet Provider Costs ($163,698) and Computer Software Maintenance ($115,261). This was partially offset by lower Data Communication Links $120,199 and Computer Software Licences $62,727 than previously estimated.

9. Utilities **$134,729**

Budget savings mainly due to electricity $157,031 as a result of buildings $161,160 due to sites missed on the June invoice as well as savings from LED lighting installations, which will be reviewed and accruals adjusted as required in the end-of-year process. Also, savings arose in respect of roads lighting $73,164 due to LED upgrades that have improved consumption efficiency. This was partially offset by higher than estimated electricity on parks ($88,304).

10. Depreciation & Amortisation of Non-Current Assets **$310,746**

Favourable variance was mainly due to lower than estimated Impairment/Write off of assets $662,734, which will be finalised as part of the end-of-year process; partially offset by depreciation for leases ($121,497) and open reserves ($116,065). The balances of variances are spread across several areas.

11. Loss on Asset Disposals **$108,298**

Favourable variance arose due to lower than estimated Loss on Asset Disposal for Fleet and Plant items $108,298.

12. Movement in Non-current items **($290,930)**

This timing variance arose in respect to reduction in Non-current Long Service Leave Liability compared to budget estimates.

13. Capital Grants and Subsidies **$3,420,084**

	YTD Budget	YTD Actual	Variance
a) State Government Grants - Capital - Other	$2,411,151	$4,174,478	$1,763,327
b) State Government Grants – Capital – MRRG Grant Roads	$2,330,529	$3,601,034	$1,270,505
c) Commonwealth Grants & Subsidies Capital – Black Spot	$618,634	$1,073,939	$455,305
d) Other Grants and Subsidies – Capital - Other	$684,447	$812,787	$128,340
e) Commonwealth Grants - Capital - Roads to Recovery	$1,400,396	$1,505,072	$104,676
f) Commonwealth Grants – Capital - Other	$2,907,532	$2,605,463	($302,069)
Other Grants and Subsidies	$630,475	$630,475	-
	$10,983,164	$14,403,248	$3,420,084

a) Positive variance relates to RDC2031 Hepburn Ave - Lilburne to Walter Padbury $1,150,000 due to grant funds received earlier than estimated. Milestone payments were received earlier than planned for FPN2299 Coastal Shared Path Design $450,000 and $849,327 Income received in advance from DFES (90% progress payment) for Coastal Risk Adaptation Program as part of FNM2103 Coastal & Estuarine Mitigation Program. This is offset by delays to claim submissions for SBS2092 Marmion Ave/Forrest Rd Intersection ($308,000) and SBS2093 W4294 Ocean Reef Rd/Gwendoline Dr ($278,000) due to Western Power delays for preliminary works. Payment is yet to be received for completed project BCW2650 Sorrento Football Club ($100,000). Grants unspent at 30 June are being reviewed as part of end of year processes and may be derecognised from revenue and transferred to liability, if required under accounting standards.

b) Final claims received for RDC2020 Warwick Rd/Erindale Rd Intersection Upgrade $180,000 and RDC2021 Whitfords Ave/Northshore Dr Roundabout $196,000, originally expected in previous financial year. Favourable variance also relates to RDC2027 Joondalup Dr/Hodges Dr Intersection Upgrade grant $1,130,170 which has been received earlier than budgeted for, which may result in a transfer to unspent grant liability in the end of financial year process. This is partially offset by lower than estimated income received for various Road Rehabilitation Projects ($235,665).

c) Advance funding received for SBS2095 Hepburn Ave/Amalfi Dr Roundabout Improvements $175,520 and SBS2096 Hepburn Ave/Karuah Way Intersection

Upgrade $279,800 is expected to be transferred to unspent grant liability as part of the end of financial year finalisation. Favourable variance also relates to the final claim for SBS2090 Marmion Ave and Cambria St $144,000. This was partially offset due to delays in progress for SBS2091 Marmion Ave/Coral St Intersection ($129,600) as a result of Western Power activities.

d) Positive variance mainly due to milestone payment received earlier than planned for MPP2058 Chichester Park Clubrooms Redevelopment $100,000.

e) Additional funding received from Roads to Recovery for Q3 report as part of the 5 year program for future multiple road projects $104,676.

f) Unfavourable variance due to outstanding LRCI Phase 3 final 10% payment milestone, due to delays in completion timelines on eligible projects $302,069.

14. Capital Contributions **$342,201**

Favourable variance occurred mainly from State Library of Western Australia contributions towards library items $300,000 that was not budgeted for.

15. Other Non-Operating Revenue **$227,451**

This favourable timing variance arose from GST reimbursements in respect of TPRC land sales undertaken.

16. Capital Projects **$934,584**

This favourable variance mainly arose due to current progress on various projects including Public Art $312,049, Customer Service Centralisation Project $120,309, Self-Serve Kiosk Replacement $120,000, Cafes/Restaurants/Kiosks $105,254, IT Disaster Recovery Facilities $60,041, Joondalup City Centre Commercial Office Development $56,807. This was partially offset by additional expenditure on Library Stock ($85,871). The balances of variances are spread across a number of projects.

City of Joondalup

17. Capital Works **$8,146,916**

		No. Budgeted Projects	YTD Budget	YTD Actual	Variance	Key Variance
a)	Major Road Construction Program (RDC)	11	$3,430,750	$2,092,567	$1,338,183	RDC2025 - $741,549 RDC2030 - $156,275
b)	Blackspot Program (SBS)	8	$1,640,383	$386,524	$1,253,859	SBS2092 - $670,008 SBS2091 - $276,225
c)	Road Preservation/Resurfacing Program (RPR)	100	$9,234,618	$8,146,114	$1,088,504	RPR3133 - $297,332 RPR3285 - $254,468
d)	New Path Program (FPN)	12	$1,594,284	$856,359	$737,925	FPN2298 - $411,455
e)	Parks Development Program (PDP)	17	$3,556,115	$2,872,631	$683,484	PDP2355 - $350,886
f)	Path Replacement Program (FPR)	9	$2,097,035	$1,493,455	$603,580	FPR2268 - $363,594
g)	Streetscape Enhancement Program (SSE)	4	$2,486,715	$1,956,846	$529,869	SSE2055 - $160,172
h)	Parks Equipment Program (PEP)	36	$3,081,812	$2,599,864	$481,948	PEP2707 - $215,730
i)	Major Projects Program (MPP)	6	$8,532,000	$8,096,938	$435,062	MPP2050 - $240,089
j)	Local Traffic Management (LTM)	11	$1,179,757	$916,505	$263,252	LTM2195 - $133,271
k)	Stormwater Drainage Program (SWD)	8	$734,709	$533,451	$201,258	SWD2231 - $178,247
l)	Major Building Capital Works Program (BCW)	20	$5,392,566	$5,195,501	$197,065	BCW2670 - $85,234
m)	Street Lighting Program (STL)	12	$1,380,787	$1,199,041	$181,746	STL2052 - $41,002
n)	Foreshore and Natural Areas Management Program (FNM)	7	$377,778	$261,394	$116,384	FNM2085 - $50,820
	Other Programs	6	$904,061	$869,264	$34,797	
		267	$45,623,370	$37,476,454	$8,146,916	

a) RDC2025 Whitfords Ave/Gibson Ave Intersection Upgrade shows a significant variance of $741,549 currently experiencing delays in construction to be progressed in the next financial year. Other projects experiencing delays are RDC2030 Moolanda Blvd Pedestrian Footbridge $156,275, RDC2027 Joondalup/Hodges $119,398 and RDC2026 Whitfords Ave/Kingsley Ave $67,038. Favourable variance was also due to RDC2024 Shenton Ave Design $120,550 with the design completed.

b) Significant delays from Western Power preliminary works resulted in variances on SBS2092 Marmion Ave/Forrest Rd Intersection $670,008, SBS2091 Marmion Ave /Coral St Intersection $276,225 and SBS2093 W4294 Ocean Reef Rd & Gwendoline Dr $258,515.

c) Main variance relates to RPR3133 Parker Ave $297,332 and RPR3285 Mawson/Shackleton Roundabout $254,468 which were completed in June but have outstanding commitments pending review for end of year accruals. Favourable variance also occurred on RPR2004 RPR Asphalt Overlay and Re-kerbing Program $88,527. This was partially offset by an overspend due to additional works required on RPR3273 Allenswood (NB) – Hepburn to Blackall ($52,981).

d) Favourable variances due to FPN2298 Eddystone Ave Shared Path Upgrade $411,455 currently in progress and FPN2299 Coastal Shared Path Design $291,046 with lower actuals than estimated at this stage.

e) Favourable variance due to delayed progress for PDP2355 Padbury N/E Cluster Park Revitalisation $350,886, PDP2252 Tree Planting Program $96,827 and PDP2371 Chichester Park Skate Park $53,052 which is currently in concept design phase.

f) Variance largely relates to FPR2268 Marmion Ave - Edinburgh to Burns Beach $363,594 as well as FPR2283 Joondalup Dr - Treetop/Wedgewood $249,623. Variance on FPR2294 Joondalup Dr - Clarke to Collier $53,481 is a cost saving, offset by an increase in expenditure FPR2256 Joondalup Dr - Shenton/Moore ($58,194).

g) Favourable variance relates to cost savings for completed projects SSE2055 Streetscape Renewal Program $160,172, SSE2057 Leafy City Program $138,934 and SSE2056 City Centre Streetscape Renewal Program $120,385. SSE2059 Joondalup Drive Streetscape Upgrades $110,378 is expected to be progressed in the next financial year.

h) Favourable variance relates to PEP2707 Whitfords Nodes Pk Health & Wellbeing Hub $215,730 which currently in progress to continue in the next financial year, as well as PEP2853 BMX Track Upgrades $87,639. Savings have arisen on PEP2644 Park Vehicle Entry Renewal City Wide $102,940.

i) Favourable variances mainly from MPP2050 Craigie Leisure Centre Upgrades $240,089 and MPP2058 Chichester Park Clubroom $119,862 which are complete but with outstanding commitments, which are being reviewed for accruals as part of end of financial year. MPP2077 Burns Beach Cafes/Kiosks/Restaurants $95,000 also shows a favourable variance due to no costs incurred to date and currently still in design phase.

j) Favourable variance is due to delays on LTM2195 Cowper/Parker Intersection $133,271 which will continue in the next financial year and also as a result of withdrawn project LTM2192 Erindale Road Childrens Crossing Upgrade $100,430.

k) Favourable variance occurred on SWD2231 Sump Beautification - Minor Sites $178,247 which will progress in the next financial year.

l) Favourable variance relates to BCW2670 Duncraig Early Learning Centre $85,234 which will progress in the next financial year.

m) Variance mainly due to STL2052 Floodlighting & Pole Replacement Program $41,002 which is expected to continue in the following financial year.

n) Main favourable variance relates to FNM2085 Craigie OS Bushland Path Renewals $50,820 with works currently in progress to continue in the following financial year.

18. Vehicle and Plant Replacements **$1,145,878**

A favourable timing variance arose mainly in relation to timing in capital acquisition of an Izuzu truck $110,000, a verimower $70,000 and a dual cab ute $50,000, which are all now expected to be received in the 2023-24 financial year.

19. Proceeds from Disposal **($105,286)**

An unfavourable variance arose mainly due to lower than estimated proceeds received from the disposal of fleet ($109,318).

20. Transfers from Trust **($115,172)**

The transfers from Trust are in progress to be finalised as part of the end of year financial process.

21. Transfers from/ to Reserve **($2,891,787)**

The transfers from and to Reserves are in progress to be finalised as part of the end of year financial process.

22. Closing Funds (subject to end of year finalisation) **$25,852,428**

	June 2022	June 2023
Current Assets		
Cash and Investments	$140,479,487	$133,228,935
Rates Outstanding, Sundry Debtors and Other Receivables	$4,979,660	$9,709,870
Accrued Income	$372,344	$2,196,214
Prepayments	$738,765	$485,602
Inventories	$708,427	$143,554
Total Current Assets	**$147,278,683**	**$145,764,175**
Current Liabilities		
Trade Creditors	$2,709,216	$5,416,506

ATTACHMENT 12.11.3
Appendix 3

Sundry Payables	$11,458,125	$4,363,156
Accrued Expenses	$4,266,327	$4,274,442
Other Payables	-	$4,987,762
Borrowings	$909,513	$935,712
Lease Liability	$492,772	$656,841
Provision for Annual Leave	$4,588,626	$4,679,402
Provision for Long Service Leave	$6,425,430	$6,564,135
Provision for Purchased Leave	$208,657	$140,572
Provision for Workers Compensation Insurance	$3,137,004	$4,126,737
Provision for Sick Leave	$982,117	$955,380
Other Provisions	$9,415	$9,415
Total Current Liabilities	**$35,187,202**	**$37,110,060**
Net Current Assets	**$112,091,481**	**$108,654,114**
Add back: Borrowings	$909,513	$935,712
Add back: Lease Liabilities	$492,772	$656,841
Add back: Contract Liabilities for developer contributions	$1,221,867	$1,221,867
Less: Cash Backed Reserves	$105,567,295	$85,634,005
Closing Funds – Surplus/(Deficit)	**$9,148,338**	**$25,834,530**

ATTACHMENT 12.12.1

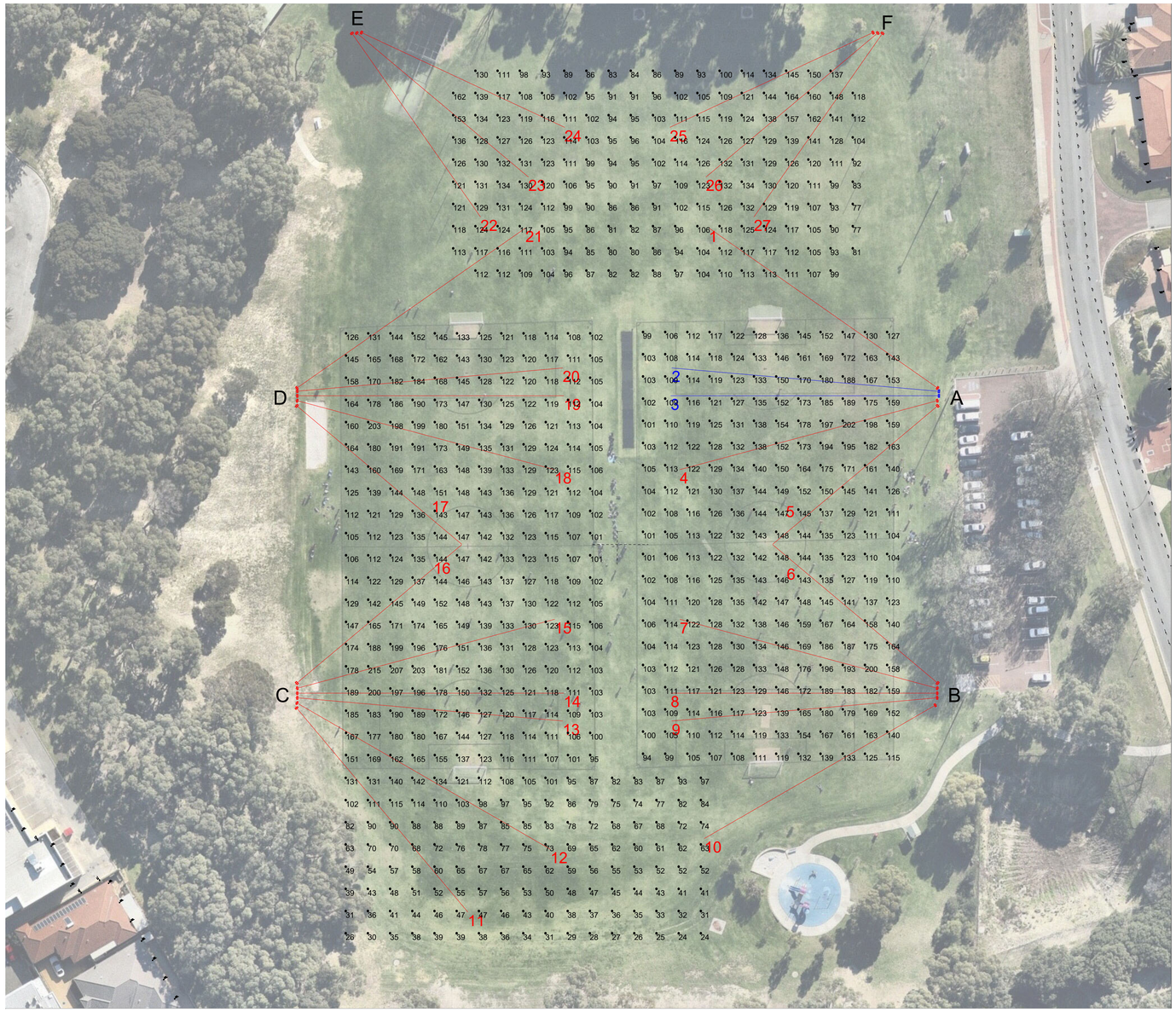
City of Joondalup
90 Boas Ave, Joondalup WA 6027
PO Box 21, Joondalup WA 6919
Ph: 08 9400 4000
Fax: 08 9300 1383
info@joondalup.wa.gov.au
www.joondalup.wa.gov.au

Scale(A4):1:1893

Date: 15/06/2023

DISCLAIMER: While every care is taken to ensure the accuracy of this data, the City of Joondalup makes no representations or warranties about its accuracy, completeness or suitability for any particular purpose and disclaims all liability for all expenses, losses, damages and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.

Santiago Park aerial map

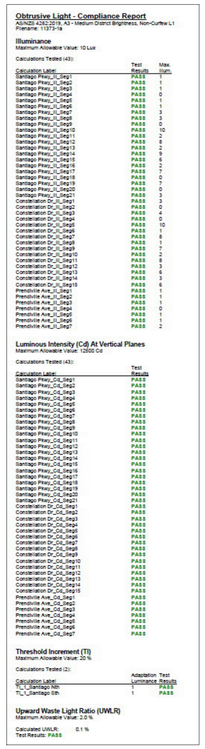


(On A1)
Scale= 1: 500

Luminaire Location Summary
Scene: ALL ON

LumNo	Label	Pole	X	Y	Z	X-Aimpt	Y-Aimpt	Orient	Tilt	Dimming
1	F1	A	39.00	34.50	28.00	-12.841	70.799	145	9	1.00
2	F1-RV	A	39.00	34.00	28.00	-21.213	39.268	175	8	1.00
3	F1-RV	A	39.00	33.00	28.00	-21.443	33.000	180	8	1.00
4	F1	A	39.00	32.00	28.00	-19.384	16.356	195	8	1.00
5	F1	A	39.00	31.00	28.00	1.545	-0.429	220	3	1.00
6	F1	B	39.00	-32.00	28.00	1.545	-0.571	140	3	1.00
7	F1	B	39.00	-33.00	28.00	-19.384	-17.356	165	8	1.00
8	F1	B	39.00	-34.00	28.00	-21.443	-34.000	180	8	1.00
9	F1	B	39.00	-35.00	28.00	-21.213	-40.268	185	8	1.00
10	F1	B	38.50	-36.50	28.00	-13.845	-66.722	210	8	1.00
11	F1	C	-106.00	-37.00	28.00	-67.148	-83.302	310	8	1.00
12	F1	C	-106.00	-36.00	28.00	-48.530	-69.180	330	10	1.00
13	F1	C	-106.00	-35.00	28.00	-45.787	-40.268	355	8	1.00
14	F1	C	-106.00	-34.00	28.00	-45.557	-34.000	0	8	1.00
15	F1	C	-106.00	-33.00	28.00	-47.616	-17.356	15	8	1.00
16	F1	C	-106.00	-32.00	28.00	-68.545	-0.571	40	3	1.00
17	F1	D	-106.00	31.00	28.00	-68.545	-0.429	320	3	1.00
18	F1	D	-106.00	32.00	28.00	-47.616	16.356	345	8	1.00
19	F1	D	-106.00	33.00	28.00	-45.557	33.000	0	8	1.00
20	F1	D	-106.00	34.00	28.00	-45.787	39.268	5	8	1.00
21	F1	D	-106.00	34.50	28.00	-54.159	70.799	35	9	1.00
22	F1	E	-93.50	115.00	28.00	-64.299	73.297	305	4	1.00
23	F1	E	-92.50	115.00	28.00	-53.500	82.275	320	4	1.00
24	F1	E	-91.50	115.00	28.00	-45.360	93.484	335	4	1.00
25	F1	F	24.50	115.00	28.00	-21.640	93.484	205	4	1.00
26	F1	F	25.50	115.00	28.00	-13.500	82.275	220	4	1.00
27	F1	F	26.50	115.00	28.00	-2.701	73.297	235	4	1.00

Total Quantity: 27



Obtrusive Light - Compliance Report
AS/NZS 4282:2019, A3 - Medium District Brightness, Non-Curfew L1
Filename: 11373-1a

Illuminance
Maximum Allowable Value: 10 Lux

Calculations Tested (43):

Calculation Label	Test Results	Max. Num.
Santiago Pkwy_IL_Seg1	PASS	1
Santiago Pkwy_IL_Seg2	PASS	1
Santiago Pkwy_IL_Seg3	PASS	1
Santiago Pkwy_IL_Seg4	PASS	0
Santiago Pkwy_IL_Seg5	PASS	1
Santiago Pkwy_IL_Seg6	PASS	1
Santiago Pkwy_IL_Seg7	PASS	3
Santiago Pkwy_IL_Seg8	PASS	3
Santiago Pkwy_IL_Seg9	PASS	9
Santiago Pkwy_IL_Seg10	PASS	10
Santiago Pkwy_IL_Seg11	PASS	2
Santiago Pkwy_IL_Seg12	PASS	8
Santiago Pkwy_IL_Seg13	PASS	2
Santiago Pkwy_IL_Seg14	PASS	9
Santiago Pkwy_IL_Seg15	PASS	6
Santiago Pkwy_IL_Seg16	PASS	8
Santiago Pkwy_IL_Seg17	PASS	7
Santiago Pkwy_IL_Seg18	PASS	0
Santiago Pkwy_IL_Seg19	PASS	7
Santiago Pkwy_IL_Seg20	PASS	0
Santiago Pkwy_IL_Seg21	PASS	3
Constellation Dr_IL_Seg1	PASS	0
Constellation Dr_IL_Seg2	PASS	0
Constellation Dr_IL_Seg3	PASS	4
Constellation Dr_IL_Seg4	PASS	0
Constellation Dr_IL_Seg5	PASS	10
Constellation Dr_IL_Seg6	PASS	9
Constellation Dr_IL_Seg7	PASS	8
Constellation Dr_IL_Seg8	PASS	1
Constellation Dr_IL_Seg9	PASS	7
Constellation Dr_IL_Seg10	PASS	2
Constellation Dr_IL_Seg11	PASS	9
Constellation Dr_IL_Seg12	PASS	8
Constellation Dr_IL_Seg13	PASS	6
Constellation Dr_IL_Seg14	PASS	3
Constellation Dr_IL_Seg15	PASS	6
Prendiville Ave_IL_Seg1	PASS	1
Prendiville Ave_IL_Seg2	PASS	1
Prendiville Ave_IL_Seg3	PASS	0
Prendiville Ave_IL_Seg4	PASS	1
Prendiville Ave_IL_Seg5	PASS	0
Prendiville Ave_IL_Seg6	PASS	1
Prendiville Ave_IL_Seg7	PASS	2

Luminous Intensity (Cd) At Vertical Planes
Maximum Allowable Value: 12500 Cd

Calculations Tested (43):

Calculation Label	Test Results
Santiago Pkwy_Cd_Seg1	PASS
Santiago Pkwy_Cd_Seg2	PASS
Santiago Pkwy_Cd_Seg3	PASS
Santiago Pkwy_Cd_Seg4	PASS
Santiago Pkwy_Cd_Seg5	PASS
Santiago Pkwy_Cd_Seg6	PASS
Santiago Pkwy_Cd_Seg7	PASS
Santiago Pkwy_Cd_Seg8	PASS
Santiago Pkwy_Cd_Seg9	PASS
Santiago Pkwy_Cd_Seg10	PASS
Santiago Pkwy_Cd_Seg11	PASS
Santiago Pkwy_Cd_Seg12	PASS
Santiago Pkwy_Cd_Seg13	PASS
Santiago Pkwy_Cd_Seg14	PASS
Santiago Pkwy_Cd_Seg15	PASS
Santiago Pkwy_Cd_Seg16	PASS
Santiago Pkwy_Cd_Seg17	PASS
Santiago Pkwy_Cd_Seg18	PASS
Santiago Pkwy_Cd_Seg19	PASS
Santiago Pkwy_Cd_Seg20	PASS
Santiago Pkwy_Cd_Seg21	PASS
Constellation Dr_Cd_Seg1	PASS
Constellation Dr_Cd_Seg2	PASS
Constellation Dr_Cd_Seg3	PASS
Constellation Dr_Cd_Seg4	PASS
Constellation Dr_Cd_Seg5	PASS
Constellation Dr_Cd_Seg6	PASS
Constellation Dr_Cd_Seg7	PASS
Constellation Dr_Cd_Seg8	PASS
Constellation Dr_Cd_Seg9	PASS
Constellation Dr_Cd_Seg10	PASS
Constellation Dr_Cd_Seg11	PASS
Constellation Dr_Cd_Seg12	PASS
Constellation Dr_Cd_Seg13	PASS
Constellation Dr_Cd_Seg14	PASS
Constellation Dr_Cd_Seg15	PASS
Prendiville Ave_Cd_Seg1	PASS
Prendiville Ave_Cd_Seg2	PASS
Prendiville Ave_Cd_Seg3	PASS
Prendiville Ave_Cd_Seg4	PASS
Prendiville Ave_Cd_Seg5	PASS
Prendiville Ave_Cd_Seg6	PASS
Prendiville Ave_Cd_Seg7	PASS

Threshold Increment (TI)
Maximum Allowable Value: 20 %

Calculations Tested (2):

Calculation Label	Adaptation Luminance	Test Results
TI_1_Santiago NB	1	PASS
TI_1_Santiago SB	1	PASS

Upward Waste Light Ratio (UWLR)
Maximum Allowable Value: 2.0 %

Calculated UWLR: 0.1 %
Test Results: PASS

LLF: 1

CP3 G3 A60 757

Luminaire Schedule
Scene: ALL ON

Symbol	Label	Qty	Description	LLF
	F1-RV	2	26603531 CHAMPION PRO G3 432L757 A60 CP Angled Brick c/w 132 RV	0.880
	F1	25	26603531 CHAMPION PRO G3 432L757 A60 CP	0.880

Calculation Summary
Scene: ALL ON

Label	Description	Avg	Max	Min	Min/Avg	Min/Max	UG
AFL	Horizontal Illuminance @ Ground Level	111.75	164	77	0.69	0.47	1.26
Discus	Horizontal Illuminance @ Ground Level	65.89	142	24	0.36	0.17	N.A.
Soccer 1	Horizontal Illuminance @ Ground Level	139.33	215	95	0.68	0.44	1.27
Soccer 2	Horizontal Illuminance @ Ground Level	136.31	202	94	0.69	0.47	1.30

Note:

1.This design is compliant with the requirements of Australian Standards AS2560.2-2021 'Lighting of Football' Amateur level - Club Comp & Match Practice, however it should be taken as provisional on as all dimension, pole locations and heights must be confirmed before installation.

2. An assessment of the floodlight system in accordance with the requirements of AS/NZS 4282-2019 'The obtrusive effect of outdoor lighting' has been performed and the system is fully compliant for non-curfew Lvl 1, A3 Zone.

zumtobel group
2/7 Millner Ave, Horsley Park NSW 2175

Project: SANTIAGO PARK

Scene: ALL ON

Project No:	11373	PT/Quote No:	0002256398	Date:	18-May-23
Drawing No:	11373-1a	Lighting Engineer:	C.A.		
Revision No:	1	File:	11373-1a.AGI		

acdc THORN THORNeco TRIDONIC zgs zumtobel group services ZUMTOBEL

Santiago Park floodlighting upgrade project - cost estimate

Component	Excluding GST
Building and Construction Industry Training Fund (BCITF) and building permit	$ 4,200
Removal of existing floodlighting	$ 7,000
New site main switchboard	$ 32,000
Cabling and earthing system	$ 40,000
LED floodlighting	$ 93,000
Installation of lighting	$ 31,000
Light pole footings and controls	$ 76,000
Cable pit and conduit installation	$ 37,600
Western Power works (provisional sum)	$ 25,000
Floodlight poles and recreation lights	$ 79,900
Certification, testing and maintenance manuals	$ 7,200
Sub-total	**$ 432,900**
Contingency (15%)	$ 64,935
Total	**$ 497,835**
Project management	$ 12,000
Total project expenditure	**$ 509,835**

City of Joondalup

COMMUNITY CONSULTATION OUTCOMES REPORT

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

CONTENTS

OVERVIEW 3
STAKEHOLDERS 4
CONSULTATION MATERIALS 5
RESPONSE RATE 8
DEMOGRAPHICS 9
OUTCOMES 12
APPENDIX 14

OVERVIEW

The community and stakeholders were invited to provide feedback from Thursday 27 April 2023 to Wednesday 17 May 2023 to determine the level of community support for the proposed upgrade of sports floodlighting at Santiago Park, Ocean Reef. The City collected a total of 127 valid responses throughout the 21-day advertised consultation period.

Of the 291 residents within a 200 metres radius of Santiago Park, Heathridge, 8 submitted feedback. Out of the 5 park user groups, 4 submitted feedback (see Appendix 13–16 for full). None of the resident/ratepayer groups or local schools submitted feedback. This indicates a 4.0% response rate.

Most respondents were affiliated with Joondalup City Football Club (100). The majority (91.9%) of respondents supported the proposed upgrade of sports floodlighting at Santiago Park, Ocean Reef, while 4.9% strongly opposed the proposal.

Respondents were asked if they have any comments about the proposed sports floodlighting upgrade at Santiago Park. A total of 86 respondents provided comments (see Appendix 17 for full). Common themes included the current lighting / visibility is poor (30) and that the upgrade will help sporting teams to train at night (22).

STAKEHOLDERS

A total of 302 stakeholders were directly engaged by the City of Joondalup. Stakeholders identified included:

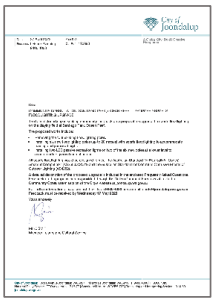
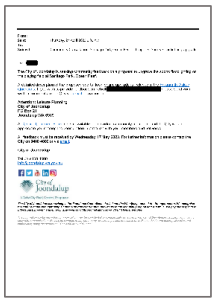
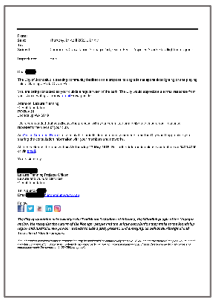
- Residents/ratepayers within 200 metres of Santiago Park (291)
- Park user groups (5)
  - Joondalup City Football Club
  - Ocean Ridge Junior Football Club
  - West Australian Christian Football Association
  - Joondalup Kinross Cricket Club
  - Joondalup Little Athletics Club.
- Resident/ratepayer groups (3)
  - Connolly Residents Association
  - Currambine Residents' Association
  - Heathridge Residents' Association.
- Resident/ratepayer groups (3)
  - Beaumaris Primary School
  - St Simon Peter Catholic Primary School
  - Prendiville Catholic College.

CONSULTATION MATERIALS

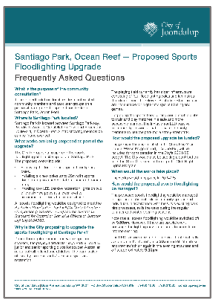
Residents and landowners of properties within a 200 metres radius of Santiago Park, Ocean Reef, were sent information packs through the post on 27 April 2023. Information packs contained a cover letter and a Frequently Asked Questions document which directed these stakeholders to complete an Online Comment Form located on the City's website.

Resident/ratepayer groups, local schools and park user groups were sent emails on 27 April 2023 which advised them of the consultation and directed them to provide written feedback via post or email. These stakeholders were also encouraged to promote the consultation and the Online Comment Form to their members and networks.

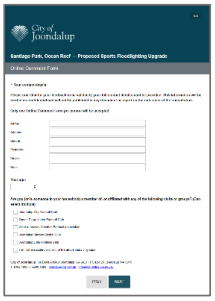
Cover letter to residents and landowners and email to resident/ratepayer groups, local schools and park user groups (see Appendix 1–3 for full):

Frequently Asked Questions (see Appendix 4 for full):



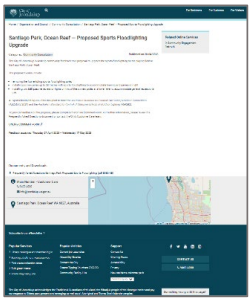
Online Comment Form (see Appendix 5 for full):



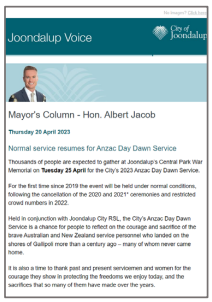
In addition to directly contacting identified stakeholders via post and email, the City advertised the consultation to other community members via the following means:

- Webpage linked through the “Community Consultation” section of the City’s website visible from 27 April 2023 to 17 May 2023.
- Item published in the Community Engagement Network eNewsletter emailed to subscribers on 27 April 2023.
- Item published in the Joondalup Voice insert of the *PerthNow Joondalup* community newspaper on 20 April 2023 and emailed to subscribers of the Joondalup Voice eNewsletter on 20 April 2023.
- Signage erected on-site at Santiago Park from 27 April 2023 to 17 May 2023.
- Facebook post published through the City’s Facebook account on 2 May 2023.
- Twitter post published through the City’s Twitter account on 2 May 2023.

Community Consultation webpage of the City’s website (see Appendix 6 for full):



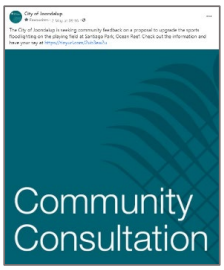
Community Engagement Network eNewsletter, Joondalup Voice item in *PerthNow Joondalup* community newspaper and Joondalup Voice eNewsletter (see Appendix 7–9 for full):

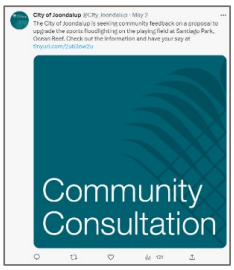


Signage erected on-site at Santiago Park (see Appendix 10 for full):

Photograph of signage in situ at Santiago Park:

Social media posts (see Appendix 11–12 for full):





RESPONSE RATE

The City collected a total of 127 valid responses throughout the 21-day advertised consultation period (Thursday 27 April 2023 to Wednesday 17 May 2023). Responses that were considered valid include all those which contained contact details enabling identification and were submitted within the advertised timeframe. Of the 291 residents within a 200 metres radius of Santiago Park, Heathridge, 8 submitted feedback. Out of the 5 park user groups, 4 submitted feedback. None of the resident/ratepayer groups or local schools submitted feedback. This indicates a 4.0% response rate. This data is shown in the table below.

	Feedback sought	Feedback received	Response rate
Responses received by stakeholder type:	**N**	**N**	**%**
Local residents and ratepayers within a 200 metres radius of Santiago Park	**291**	**8**	**2.7%**
Resident/ratepayer groups	**5**	**4**	**80.0%**
Joondalup City Football Club	1	1	100.0%
Ocean Ridge Junior Football Club	1	1	100.0%
West Australian Christian Football Association	1	0	0.0%
Joondalup Kinross Cricket Club	1	1	100.0%
Joondalup Little Athletics Club	1	1	100.0%
Resident/ratepayer groups	**1**	**0**	**0.0%**
Connolly Residents Association	1	0	0.0%
Currambine Residents' Association	1	0	0.0%
Heathridge Residents' Association	1	0	0.0%
Local schools/educational institutions	**1**	**0**	**0.0%**
Beaumaris Primary School	1	0	0.0%
St Simon Peter Catholic Primary School	1	0	0.0%
Prendiville Catholic College	1	0	0.0%
Other community members (engaged indirectly)	**—**	**115**	**—**
Total response rate (engaged directly)	**302**	**12**	**4.0%**
Total responses	**—**	**127**	**—**

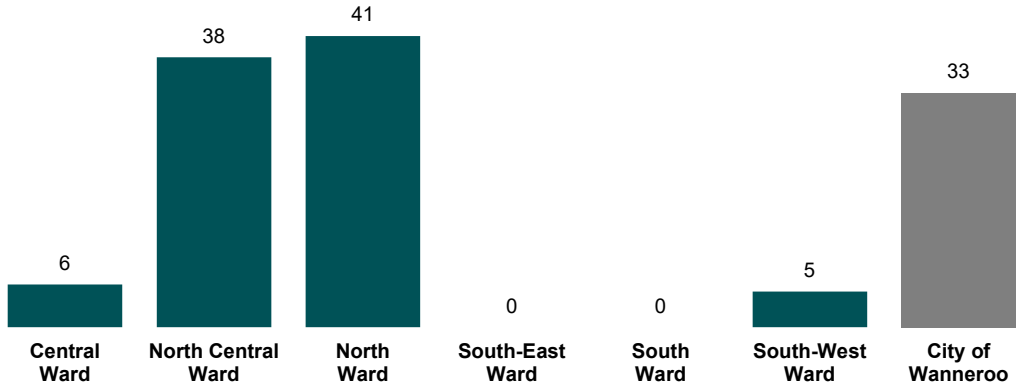
DEMOGRAPHICS

Respondent address

Respondents were asked to provide their contact address and most respondents were from either the North Central Ward (38), the North Ward (41) or from the City of Wanneroo (33). This data is shown in the table and chart below.

Responses received by ward and suburb:	N	%
City of Joondalup	**90**	**73.2%**
Central Ward	6	4.9%
Beldon	1	0.8%
Craigie	0	0.0%
Kallaroo	3	2.4%
Woodvale	2	1.6%
North Central Ward	**38**	**30.9%**
Connolly	3	2.4%
Edgewater	6	4.9%
Heathridge	0	0.0%
Mullaloo	6	4.9%
Ocean Reef	23	18.7%
North Ward	**41**	**33.3%**
Burns Beach	11	8.9%
Currambine	6	4.9%
Iluka	12	9.8%
Joondalup	5	4.1%
Kinross	7	5.7%
South-East Ward	**0**	**0.0%**
Greenwood	0	0.0%
Kingsley	0	0.0%
South Ward	**0**	**0.0%**
Duncraig	0	0.0%
Marmion	0	0.0%
Warwick	0	0.0%
South-West Ward	**5**	**4.1%**
Hillarys	5	4.1%
Padbury	0	0.0%
Sorrento	0	0.0%
City of Wanneroo	**33**	**26.8%**
Total responses	**123**	**100.0%**

Responses received by ward:

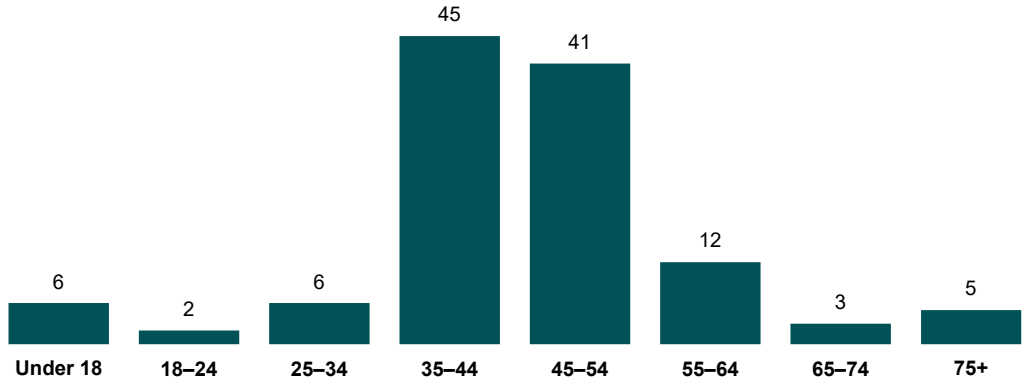


Respondent age

Respondents were asked to indicate their age. Over one-third of respondents were aged 35–44 years (45) and one-third were aged 45–54 years (41). This data is shown in the table and chart below.

Responses received by age:	N	%
Under 18 years	6	4.9%
18–24 years	2	1.6%
25–34 years	6	4.9%
35–44 years	45	36.6%
45–54 years	41	33.3%
55–64 years	12	9.8%
65–74 years	3	2.4%
75+ years	5	4.1%
No response	*3*	*2.4%*
Total responses	**123**	**100.0%**

Responses received by age:



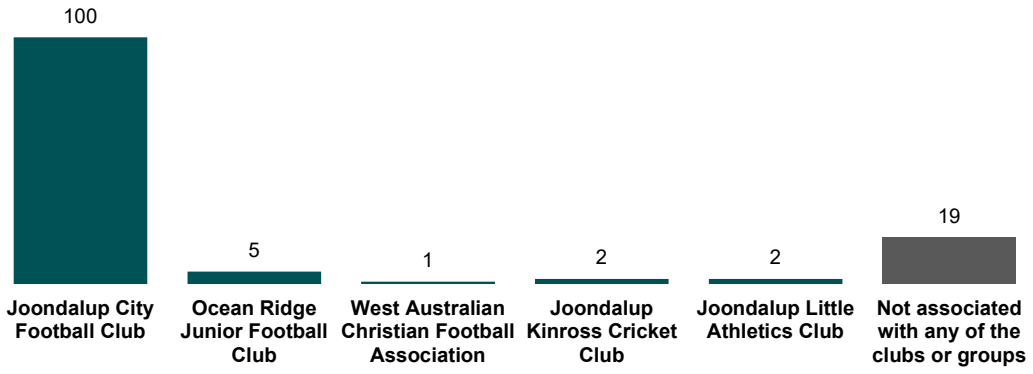
OUTCOMES

QUESTION: “Are you (or is someone in your household) a member of, or affiliated with any of the following clubs or groups?”

Respondents were asked if they were affiliated with any of the clubs or groups that hire Santiago Park. Most respondents were affiliated with Joondalup City Football Club (100). This data is shown in the table and chart below.

Are you (or is someone in your household) a member of, or affiliated with any of the following clubs or groups?	N*	%
Joondalup City Football Club	100	81.3%
Ocean Ridge Junior Football Club	5	4.1%
West Australian Christian Football Association	1	0.8%
Joondalup Kinross Cricket Club	2	1.6%
Joondalup Little Athletics Club	2	1.6%
I am not associated with any of the above clubs or groups	19	15.4%
Total responses	**123**	**—**

Are you (or is someone in your household) a member of, or affiliated with any of the following clubs or groups?



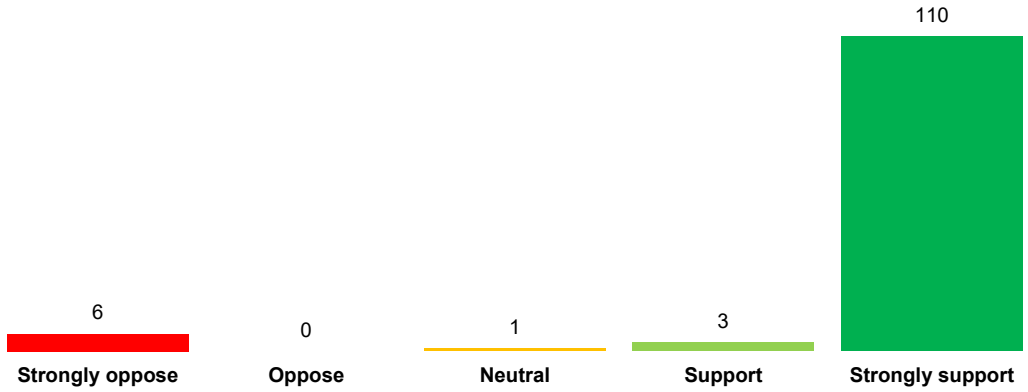
* Respondents could select multiple responses.

QUESTION: "Please indicate your level of support for the proposed upgrade of sports floodlighting at Santiago Park, Ocean Reef, as described in the Frequently Asked Questions?"

Respondents were asked to indicate their level of support for the proposed upgrade of the sports floodlighting at Santiago Park, Ocean Reef. A total of 110 specified that they strongly support the proposal, while an additional 3 respondents indicated their support. This data is shown in the table and chart below.

Please indicate your level of support for the proposed upgrade of sports floodlighting at Santiago Park, Ocean Reef, as described in the Frequently Asked Questions?	N†	%
Strongly oppose	6	4.9%
Oppose	0	0.0%
Neutral	1	0.8%
Support	3	2.4%
Strongly support	110	89.4%
No responses	*3*	*2.4%*
Total responses	**123**	**—**

Please indicate your level of support for the proposed upgrade of sports floodlighting at Santiago Park, Ocean Reef, as described in the Frequently Asked Questions?



† Respondents could select multiple responses.

QUESTION: "Do you have any comments about the proposed sports floodlighting upgrade?"

Respondents were asked if they have any comments about the proposed sports floodlighting upgrade at Santiago Park. A total of 86 respondents provided comments. These have been broadly summarised in the table below. Common themes included the current lighting/visibility is poor (30) and that the upgrade will help sporting teams to train at night (22). Verbatim comments have been randomised and are provided at Appendix 17.

Do you have any comments about the proposed sports floodlighting upgrade?	N‡	%
General support for the proposal	16	13.0%
Upgrade will help sporting teams to train at night	22	17.9%
It will improve safety when training at night	13	10.6%
It will improve safety / access for other users of the park (eg dog walkers)	9	7.3%
Current lighting / visibility is poor	30	24.4%
Comment about night games / training not being too late	2	1.6%
Upgrade will increase use of the park (positive) / improve availability of parks for sporting teams	11	8.9%
Lighting will have a negative impact on nearby houses	4	3.3%
Comments about anti-social / criminal behaviour at the Park	5	4.1%
Upgrade will increase traffic / dangerous driving	3	2.4%
Comments about the lack of / need for more safe and good quality sports grounds	4	3.3%
Comments related to the lights not being turned on / requests to be turned on	3	2.4%
Others / miscellaneous	3	2.4%
Total comments	**86**	**69.9%**
Total responses	**123**	**—**

‡ Respondents could select multiple responses.

APPENDIX 1 — Cover letter to residents/ratepayers within a 200 metres radius of Santiago Park (27 April 2023)

City of Joondalup

A Global City: Bold | Creative | Prosperous

Date: 27 April 2023
Enquiries: Leisure Planning
9400 4000

Your Ref:
Our Ref: 110693

Dear

COMMUNITY CONSULTATION: SANTIAGO PARK, OCEAN REEF — PROPOSED SPORTS FLOODLIGHTING UPGRADE

The City of Joondalup is seeking community feedback on a proposal to upgrade the sports floodlighting on the playing field at Santiago Park, Ocean Reef.

The proposed works include:

- Removing the four existing floodlighting poles.
- Installing six new floodlighting poles (up to 28 metres) with sports floodlighting to accommodate training and games at night.
- Installing two LED passive recreation lights on two of the six new poles at a lower level to accommodate general recreation use.

All sports floodlighting would be designed to meet the Australian Standard for Football (All Codes) Amateur Competition (AS2560.2:2021) and the Australian Standard for Control of Obtrusive Effects of Outdoor Lighting (AS4282).

A detailed description of the proposed upgrade is included in the enclosed Frequently Asked Questions. Feedback on the proposal can be provided through the Online Comment Form available via the Community Consultation section of the City's website at joondalup.wa.gov.au

For further information please contact the City on **9400 4000** or via email to **info@joondalup.wa.gov.au**
Feedback must be received by **Wednesday 17 May 2023**.

Yours sincerely

MIKE SMITH
Manager Leisure and Cultural Service

City of Joondalup | Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919 | T: 9400 4000 | F: 9300 1383
National Relay Service | TTY/voice calls: 13 36 77 | Speak and Listen: 1300 555 727 | Translating and Interpreting Service: 13 14 50
joondalup.wa.gov.au

APPENDIX 2 — Email to resident / ratepayer groups and local schools (27 April 2023)

From:
Sent: Thursday, 27 April 2023 9:09 AM
To:
Subject: Community Consultation: Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Dear[redacted]

The City of Joondalup is seeking community feedback on a proposal to upgrade the sports floodlighting on the playing field at Santiago Park, Ocean Reef.

A detailed description of the proposed sports floodlighting upgrade is included in the Frequently Asked Questions. If you wish to provide feedback on behalf[redacted]please send your written comments to the City via email or via post to:

Attention: Leisure Planning
City of Joondalup
PO Box 21
Joondalup WA 6919

An Online Comment Form is also available for individual community members, and the City would appreciate you sharing the consultation information with your members and networks.

All feedback must be received by **Wednesday 17 May 2023**. For further information please contact the City on **9400 4000** or via email.

City of Joondalup

Tel 08 9400 4000
info@joondalup.wa.gov.au

City of Joondalup
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The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

The information contained in this communication may be confidential or commercially sensitive. If you are not the intended recipient you must not copy this communication, disclose its contents to any other party, or take any action in reliance on it. Please delete and destroy all copies and immediately notify the sender on 9400 4360 or by reply email.

APPENDIX 3 — Email to park user groups (27 April 2023)

From:
Sent: Thursday, 27 April 2023 9:27 AM
To:
Subject: Community Consultation: Santiago Park, Ocean Reef - Proposed Sports Floodlighting upgrade

Importance: High

Dear[redacted]

The City of Joondalup is seeking community feedback on a proposal to upgrade the sports floodlighting on the playing field at Santiago Park, Ocean Reef.

You are being contacted as your club is a regular user of the park. The City would appreciate a formal response from your club in writing either via email or via post to:

Attention: Leisure Planning
City of Joondalup
PO Box 21
Joondalup WA 6919

It is recommended that you discuss the proposal with your committee or members to ensure your response represents the views of your club.

An Online Comment Form is also available for individual community members, and the City would appreciate you sharing the consultation information with your members and networks.

All feedback must be received by **Wednesday 17 May 2023**. For further information please contact me on 9400 4090 or via email.

Yours sincerely

[redacted]
Leisure Planning Projects Officer
Leisure and Cultural Services
City of Joondalup

Tel: 08 9400[redacted]
Emai[redacted]@joondalup.wa.gov.au

Follow:

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

The information contained in this communication may be confidential or commercially sensitive. If you are not the intended recipient you must not copy this communication, disclose its contents to any other party, or take any action in reliance on it. Please delete and destroy all copies and immediately notify the sender on 9400 4090, or by reply.

APPENDIX 4 — Frequently Asked Questions

City of Joondalup

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Frequently Asked Questions

What is the purpose of the community consultation?

To seek feedback from local residents, interested community members and park user groups on a proposal to upgrade the sports floodlighting at Santiago Park, Ocean Reef.

Where is Santiago Park located?

Santiago Park is located between Santiago Parkway, Prendiville Avenue, Constellation Drive and Beaumaris Boulevard, in Ocean Reef. A map showing the location can be found overleaf.

What works are being proposed as part of the upgrade?

The City is proposing to upgrade the sports floodlighting on the playing field at Santiago Park. The proposed works include:

- Removing the four existing sports floodlighting poles.
- Installing six new poles up to 28m with sports floodlighting to accommodate training and games at night.
- Installing two LED passive recreation lights on two of the six new poles at a lower level to accommodate general recreational use.

All sports floodlighting would be designed to meet the *Australian Standard for Football (All Codes) Amateur Competition (AS2560.2.2021)* and the *Australian Standard for Control of Obtrusive Effects of Outdoor Lighting (AS4282).*

Why is the City proposing to upgrade the sports floodlighting at Santiago Park?

During the regular summer and winter sporting seasons, the playing field at Santiago Park is used by junior and senior sporting clubs for soccer, Australian rules football, cricket and athletics. The park is also utilised by local residents for casual sport and recreation.

The playing field currently has older infrastructure consisting of four floodlighting poles and luminaires that do not meet the relevant Australian Standards and are not suitable for night-time sports training and games.

Upgrading the sports floodlighting would enable clubs to train and play matches in a safe and more accessible manner. The inclusion of LED passive recreation lights would enable local community members to use the park more safely after dark.

How would the proposed upgrade be funded?

The proposal has been listed in the City's Five-Year Capital Works Program and, if supported, will be included for consideration in the City's 2024/25 budget. The City would also be seeking a contribution from the State Government through the Club Night Lights Program.

When would the works take place?

The works would take place in 2024/25.

How would the proposed sports floodlighting be managed?

The proposed sports floodlighting would be managed for sporting clubs, schools, community groups and individuals in accordance with the City's existing park hire processes, as is the case during the regular summer and winter sporting seasons.

Note that all sports floodlighting would be switched off by **9.30pm**. However, if there are special event bookings, the lighting may be required to be on later into the evening.

The LED passive recreation lights would automatically switch on in the morning at **5.30am** and off at sunrise, and then switch on again in the evening at sunset and off at approximately **9.30pm**.

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11668 – CREATED MARCH 2023

(page 2)

How would the City manage the increased brightness levels of the sports floodlighting?

When designing sports floodlighting upgrades, the City's approach is to meet or exceed the Australian Standards with regard to minimising the impacts of obtrusive light. This includes consideration of design features, such as horizontal positioning and floodlighting types.

The new, taller poles would allow the luminaires to be aimed more directly onto the main playing areas, thereby reducing light spill onto nearby roads and residences. In circumstances where amenity issues are identified, increased design features would be employed to minimise potential adverse effects.

Similar sports floodlighting has been installed at Admiral Park,Heathridge; MacDonald Park North, Padbury; Ocean Reef Park, Ocean Reef; and Warrandyte Park, Craigie.

Who is being consulted on this proposal?

The City is directly consulting the following community stakeholders:

- Residents and ratepayers within 200m of Santiago Park.
- Park user groups.
- Local schools.
- Residents / ratepayer associations.

In addition, signage has been installed at Santiago Park and all information is available on the City's website. Anyone interested in the proposal can submit feedback via an Online Comment Form. Responses are limited to one per person, or one formal response per club/organisation.

How do I provide feedback on the proposal?

Feedback on the proposal can be provided through the Online Comment Form available via the Community Consultation section of the City's website at **joondalup.wa.gov.au**

If you are unable to access the Online Comment Form, or need assistance in providing feedback, please contact the City on **9400 4000** or via email to **info@joondalup.wa.gov.au**

When is the community consultation period open?

The community consultation period is open **Thursday 27 April 2023 – Wednesday 17 May 2023.**

What happens next?

After the close of the consultation period, the City will consider all feedback received and prepare a report for the Council on the outcomes. The outcomes will also be made available via the Community Consultation section of the City's website at **joondalup.wa.gov.au**

If you would like to be informed via email when the outcomes will be presented to the Council, please select the box on the Online Comment Form and ensure you provide your email address.

Who do I contact for more information?

Further information on the proposal can be found via the Community Consultation section of the City's website at **joondalup.wa.gov.au** by contacting the City on **9400 4000** or via email to **info@joondalup.wa.gov.au**

Site plan of Santiago Park, Ocean Reef:

APPENDIX 5 — Online Comment Form

Exit

City of Joondalup

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Online Comment Form

The City of Joondalup is seeking community feedback on a proposal to upgrade the sports floodlighting at Santiago Park, Ocean Reef.

It is recommended that you read the Frequently Asked Questions document prior to providing feedback.

If you have any questions on the proposal, please contact the City on 9400 4000 or via email.

City of Joondalup | 90 Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919
T: 9400 4000 F: 9300 1383 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

NEXT

(page 2)

Exit

City of Joondalup

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Online Comment Form

* **Your contact details:**

Please note that for your feedback to be validated, your full contact details must be provided. This information will be treated as confidential and will not be published in any document or report on the outcomes of the consultation.

Only one Online Comment Form per person will be accepted.

Name:

Address:

Suburb:

Postcode:

Phone:

Email:

Your age:

Are you (or is someone in your household) a member of, or affiliated with any of the following clubs or groups? (Can select multiple)

- [ ] Joondalup City Football Club
- [ ] Ocean Ridge Junior Football Club
- [ ] West Australian Christian Football Association
- [ ] Joondalup Kinross Cricket Club
- [ ] Joondalup Little Athletics Club
- [ ] I am not associated with any of the above clubs or groups

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T: 9400 4000 F: 9300 1383 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

PREV NEXT

(page 3)

Exit

City of Joondalup

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Online Comment Form

Please indicate your level of support for the proposed upgrade of sports floodlighting at Santiago Park, Ocean Reef, as described in the Frequently Asked Questions?

Strongly oppose	Oppose	Neutral	Support	Strongly support
○	○	○	○	○

Do you have any comments about the proposed sports floodlighting upgrade?

City of Joondalup | 90 Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919
T: 9400 4000 F: 9300 1383 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

PREV NEXT

(page 4)

Exit

City of Joondalup

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Online Comment Form

Request to be informed:

Community consultation assists Council in deliberating and then making decisions on certain matters. The analysis from this consultation will be provided to Council to assist them in their decision-making role first at a Briefing Session and then at a Council meeting. Deputations can be made at Briefing Sessions by appointment and questions and public statements can be presented at Council meetings.

☐ I would like to be informed via email when this consultation will be presented at a Briefing Session and Council meeting
Please ensure your email address is provided above

City of Joondalup Community Engagement Network eNewsletter:
The Community Engagement Network eNewsletter is an online newsletter for community members who want to keep up to date on community consultation activities in the City of Joondalup. If you are interested in subscribing, visit the City's website at joondalup.wa.gov.au

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PREV NEXT

(page 5)

Exit

City of Joondalup

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Online Comment Form

Thank you for taking the time to complete this Online Comment Form. Press the SUBMIT FORM button to finalise.

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T: 9400 4000 F: 9300 1383 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

PREV SUBMIT FORM

APPENDIX 6 — Community Consultation webpage of the City's website

City of Joondalup

For Residents | For Business | For Visitors

Home / Organisation and Council / Community Consultation / Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

Related Online Services

> Community Engagement Network

Categories: Community Consultation

Published on 20/04/2023

The City of Joondalup is seeking community feedback on a proposal to upgrade the sports floodlighting on the playing field at Santiago Park, Ocean Reef.

The proposed works include:

- removing the four existing sports floodlighting poles
- installing six new poles up to 28 metres with sports floodlighting to accommodate training and games at night
- installing two LED passive recreation lights on two of the six new poles at a lower level to accommodate general recreational use.

All sports floodlighting would be designed to meet the *Australian Standard for Football (All Codes) Amateur Competition* (AS2560.2:2021) and the *Australian Standard for Control of Obtrusive Effects of Outdoor Lighting* (AS4282).

To provide feedback on the proposal, please complete the Online Comment Form. For further information, please review the Frequently Asked Questions document or contact the City's Customer Care team.

ONLINE COMMENT FORM

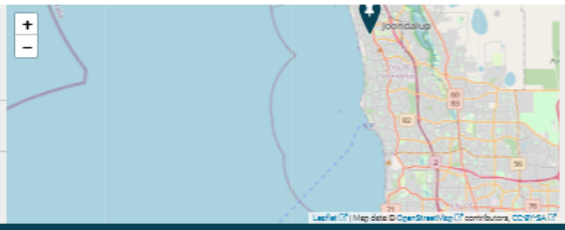
Feedback accepted: Thursday 27 April 2023 – Wednesday 17 May 2023

Documents and Downloads

Frequently Asked Questions Santiago Park Proposed Sports Floodlighting (pdf 9096 KB)

Main Number - Customer Care
9400 4000
info@joondalup.wa.gov.au

Santiago Park, Ocean Reef WA 6027, Australia



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Contact the City
Greens Tipping Vouchers 2022/23
Community Facility Hire

Support
Contact Us
Opening Hours
Accessibility
Privacy
New residents welcome pack
Select Language

CONTACT US
9400 4000

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Something wrong with this page?

APPENDIX 7 — Community Engagement Network eNewsletter (distributed on 27 April 2023)

No images? Click here

Community Engagement Network

City of Joondalup

Thursday 27 April 2023

Dear

View the latest community engagement opportunity

Santiago Park, Ocean Reef — Proposed Sports Floodlighting Upgrade

The City of Joondalup is seeking community feedback on a proposal to upgrade the sports floodlighting on the playing field at Santiago Park, Ocean Reef.

For a detailed description of the proposed upgrade and the Online Comment Form, click the "Have your say" button.

Nominations accepted: Thursday 27 April 2023 — Wednesday 17 May 2023

Have your say

Keep up to date via social media:

Share | Share | Forward

City of Joondalup
90 Boas Ave Joondalup WA 6027
joondalup.wa.gov.au | 08 9400 4000

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APPENDIX 8 — Joondalup Voice item in PerthNow Joondalup community newspaper (published 20 April 2023)

PERTHNOW.COM.AU

THURSDAY, APRIL 20, 2023 • 9

MAYOR'S COLUMN – HON. ALBERT JACOB

Normal service resumes for Anzac Day Dawn Service

Thousands of people are expected to gather at Joondalup's Central Park War Memorial on **Tuesday 25 April** for the City's 2023 Anzac Day Dawn Service.

For the first time since 2019 the event will be held under normal conditions, following the cancellation of the 2020 and 2021* ceremonies and restricted crowd numbers in 2022.

Held in conjunction with Joondalup City RSL, the City's Anzac Day Dawn Service is a chance for people to reflect on the courage and sacrifice of the brave Australian and New Zealand service personnel who landed on the shores of Gallipoli more than a century ago – many of whom never came home.

It is also a time to thank past and present servicemen and women for the courage they show in protecting the freedoms we enjoy today, and the sacrifices that so many of them have made over the years.

The service commences at **5.45am**. Coffee, tea and Anzac biscuits will be served at the conclusion.

A wreath laying will be part of the proceedings.

*An Anzac Reflection Service was held in May 2021

New era begins at Chichester Park

It's a momentous occasion for the Woodvale community and local user groups as the City officially opens its newest community sporting facility at Chichester Park.

Chichester Park is home to five sporting clubs and more than 1,400 registered users and the two-storey building is the centrepiece of a $5.6 million redevelopment project.

The community sporting facility includes a meeting room, four change rooms, an umpires' change room and first aid room, toilets, kitchen and storage areas and an undercover viewing area that overlooks the playing field. The City received $400,000 through the State Government's Community Sporting and Recreation Facilities Fund (CSRFF) towards the overall project cost.

Festival success

The 2023 Joondalup Festival was the most successful in its 25-year storied history, attracting more than 260,000 spectators to locations across the City for 24 days of culture, creativity and fun.

This year's program featured more than 50 shows, community days and special events that brought together the contributions of more than 300 local and interstate artists and creatives.

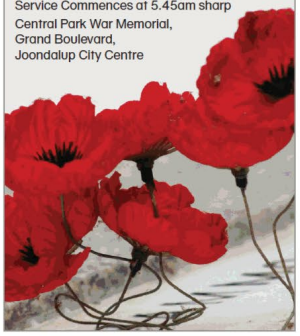
Boola Djarat Wardan – meaning '*many lights across the sea*' in Noongar – drew acclaim from across Western Australia. Free to attend, this laser, light and water show spectacular attracted massive crowds to Hillarys Boat Harbour.

Thanks to everyone who attended and our generous sponsors who made it all possible: Lotterywest, Hillarys Boat Harbour, St Stephen's School, The West Australian, Channel 7 and Nova 93.7. I can't wait to see what the festival has in store for us all in 2024!

ANZAC DAY

Dawn Service | Tuesday 25 April 2023

Service Commences at 5.45am sharp
Central Park War Memorial,
Grand Boulevard,
Joondalup City Centre



COMMUNITY CONSULTATION

Santiago Park, Ocean Reef – Proposed Sports Floodlighting, Upgrade

The City of Joondalup is seeking community feedback on a proposal to upgrade the sports floodlighting on the playing field at Santiago Park, Ocean Reef.

For further information, visit the Community Consultation section of the City's website at **joondalup.wa.gov.au**

Feedback accepted: **Thursday 27 April 2023 – Wednesday 17 May 2023**.

2023 COMMUNITY ART EXHIBITION

The 2023 Community Art Exhibition (CAE) featured 179 artworks produced by City of Joondalup residents or members of local affiliated visual arts associations.

Umberto Pardini claimed the top prize for producing this year's Most Outstanding Artwork, *The Power of Seeds*, (pictured). Mr Pardini received a cash prize of $4,000.

Other category winners were:

Highly Commended ($1,500): Roslyn Blackburn for her painting *Boranup Recovery*.

Celebrating Joondalup ($1,500): Geoff Amphlett for his painting *Mullaloo Beach*.

Student Award ($750): Emily Dutton for her glass work *New Beginnings*.

Artist in Focus ($3,000 with solo exhibition): Rosemary Helmis for her clay installation *Flat White*.

Inside Out Billboard Commission ($3,000): Katie Gordon for her painting *Wild*.

Missed out on visiting the exhibition? Take the virtual tour by visiting the City's website or scan the QR code.

Council Meeting Dates

Briefing Session
Tuesday 9 May, 6.30pm

Council Meeting
Tuesday 23 May, 6.30pm

City of Joondalup Council Chamber
Boas Avenue, Joondalup

Refer to the City's website for further information.

joondalup.wa.gov.au

APPENDIX 9 — Joondalup Voice eNewsletter (distributed 20 April 2023)

No images? Click here

Joondalup Voice

City of Joondalup

Mayor's Column - Hon. Albert Jacob

Thursday 20 April 2023

Normal service resumes for Anzac Day Dawn Service

Thousands of people are expected to gather at Joondalup's Central Park War Memorial on **Tuesday 25 April** for the City's 2023 Anzac Day Dawn Service.

For the first time since 2019 the event will be held under normal conditions, following the cancellation of the 2020 and 2021* ceremonies and restricted crowd numbers in 2022.

Held in conjunction with Joondalup City RSL, the City's Anzac Day Dawn Service is a chance for people to reflect on the courage and sacrifice of the brave Australian and New Zealand service personnel who landed on the shores of Gallipoli more than a century ago – many of whom never came home.

It is also a time to thank past and present servicemen and women for the courage they show in protecting the freedoms we enjoy today, and the sacrifices that so many of them have made over the years.

The service commences at **5.45am**. Coffee, tea and Anzac biscuits will be served at the conclusion. A wreath laying will be part of the proceedings.
*An Anzac Reflection Service was held in May 2021.

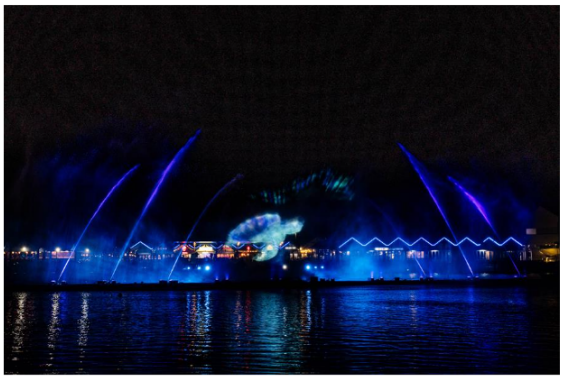
New era begins at Chichester Park

It's a momentous occasion for the Woodvale community and local user groups as the City officially opens its newest community sporting facility at Chichester Park.

(continues…)

Chichester Park is home to five sporting clubs and more than 1,400 registered users and the two-storey building is the centrepiece of a $5.6 million redevelopment project.

The community sporting facility includes a meeting room, four change rooms, an umpires' change room and first aid room, toilets, kitchen and storage areas and an undercover viewing area that overlooks the playing field. The City received $400,000 through the State Government's Community Sporting and Recreation Facilities Fund (CSRFF) towards the overall project cost.



Festival success

The 2023 Joondalup Festival was the most successful in its 25-year storied history, attracting more than 260,000 spectators to locations across the City for 24 days of culture, creativity and fun.

This year's program featured more than 50 shows, community days and special events that brought together the contributions of more than 300 local and interstate artists and creatives.

Boola Djarat Wardan – meaning 'many lights across the sea' in Noongar – drew acclaim from across Western Australia. Free to attend, this laser, light and water show spectacular attracted massive crowds to Hillarys Boat Harbour.

Thanks to everyone who attended and our generous sponsors who made it all possible: Lotterywest, Hillarys Boat Harbour, St Stephen's School, The West Australian, Channel 7 and Nova 93.7. I can't wait to see what the festival has in store for us all in 2024!

View more City of Joondalup news

(continues…)

Anzac Day

Dawn Service

Tuesday 25 April 2023
Central Park War Memorial
Grand Boulevard, Joondalup City Centre
Service Commences at 5.45am sharp.

Image credit: Keira Haze, Greenwood College.

Learn more

2023 Community Art Exhibition

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Inside Out Billboard Commission ($3,000)
Katie Gordon for her painting Wild.

Missed out on visiting the exhibition? Take the virtual tour by visiting the City's website.

Learn more

(continues…)

Community Consultation

Santiago Park, Ocean Reef – Proposed Sports Floodlighting Upgrade

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An online comment form will be available from **Thursday 27 April 2023 – Wednesday 17 May 2023.**

Learn more

Council Meeting Dates

Briefing Session
Tuesday 9 May, 6.30pm

Council Meeting
Tuesday 23 May, 6.30pm

City of Joondalup Council Chamber
Boas Avenue, Joondalup

Refer to the City's website for information on procedures to attend the meetings.

Learn more

Keep up to date via social media:

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City of Joondalup
90 Boas Ave Joondalup WA 6027
joondalup.wa.gov.au | 08 9400 4000

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

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To unsubscribe from all City of Joondalup newsletters click Unsubscribe.

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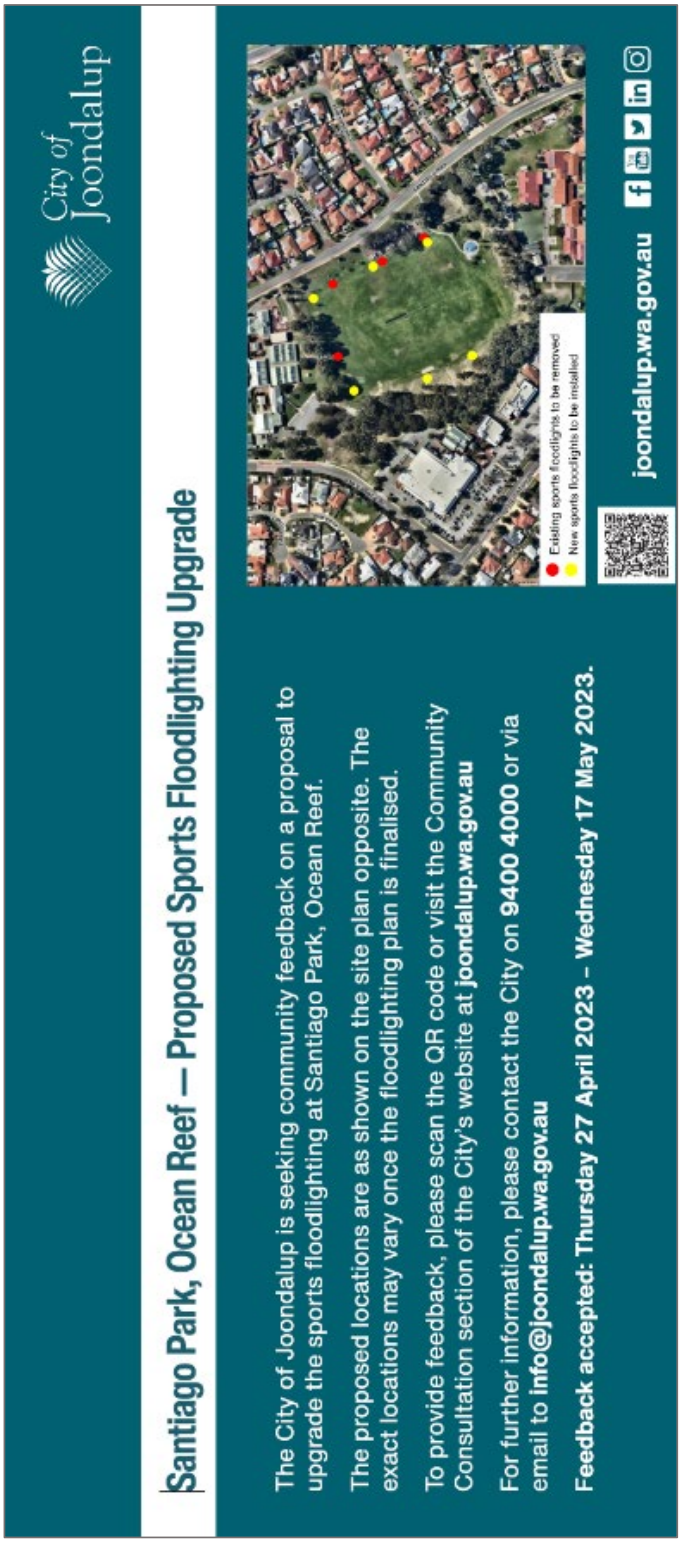
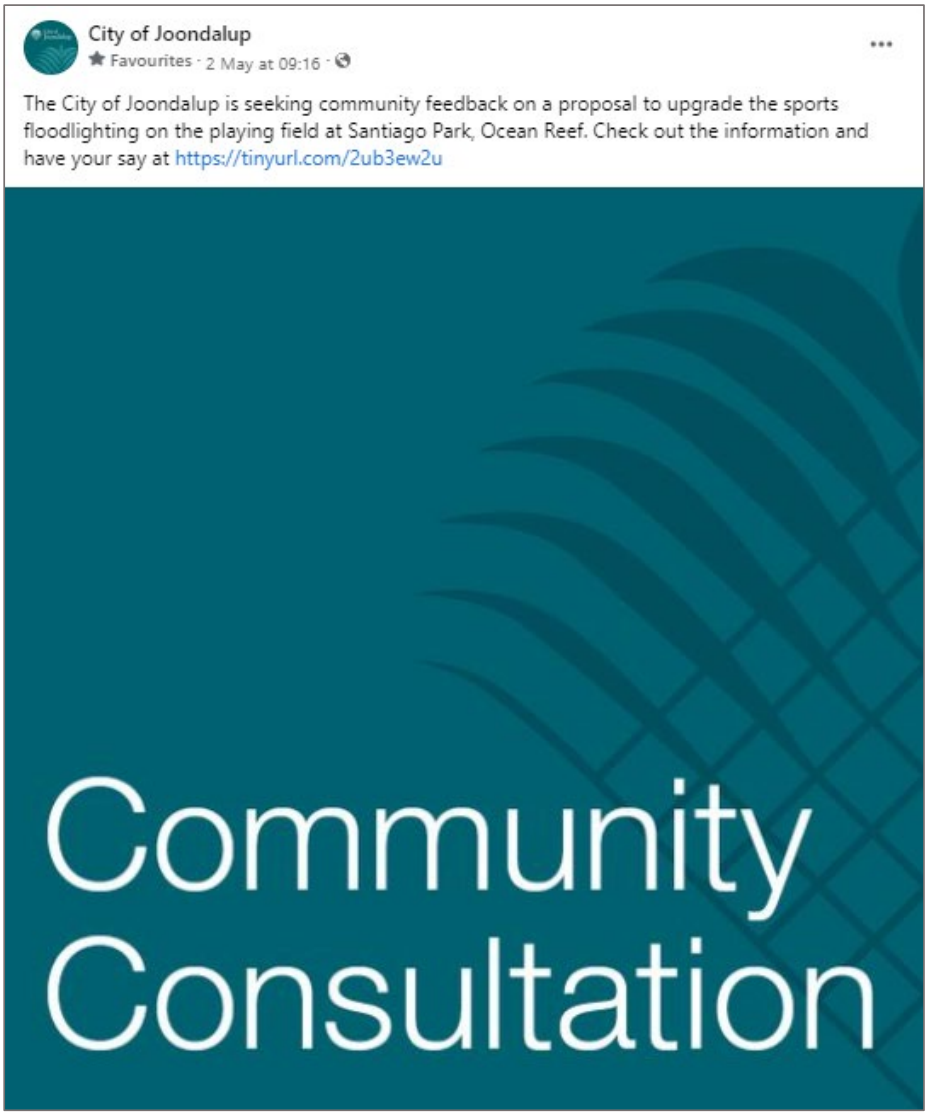
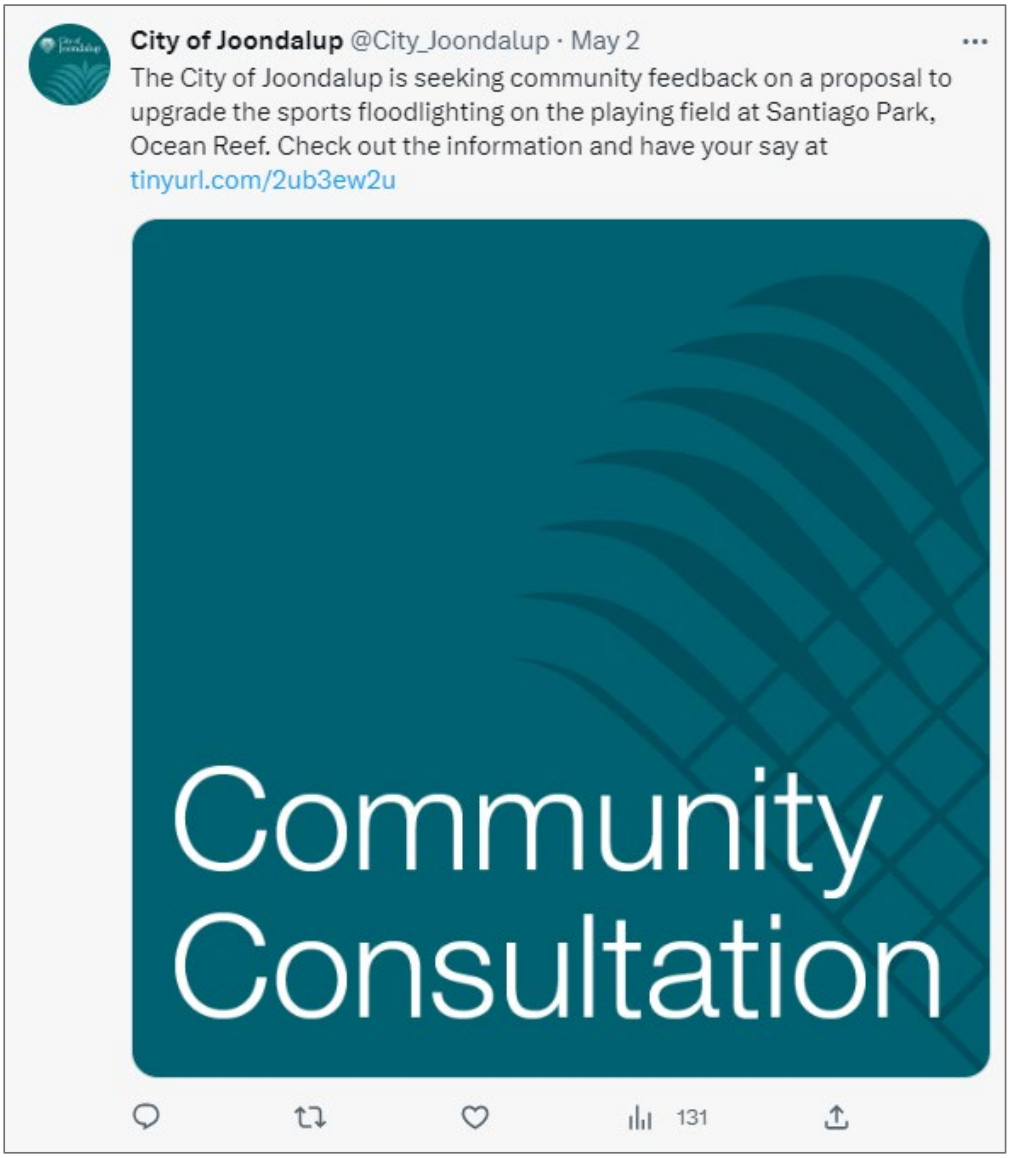
APPENDIX 10 — Signage



APPENDIX 11 — Facebook post on the City's Facebook account (published 2 May 2023)



APPENDIX 12 — Twitter post on the City's Twitter account (published 2 May 2023)



APPENDIX 13 — Response from Joondalup City Football Club

From: [redacted] - JCFC [redacted]@jcfc.com.au>
Sent: Friday, 12 May 2023 12:00 PM
To: Reddy, Terri
Subject: RE: Community Consultation: Santiago Park, Ocean Reef - Proposed Sports Floodlighting upgrade

Hi [redacted]

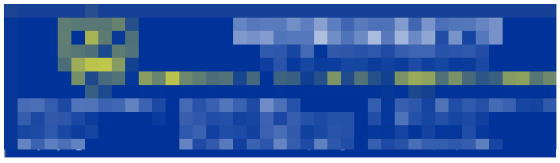
Sorry must have overlooked this somehow. Joondalup City FC would strongly approve the upgrade to lights at Santiago Park. This is a main training ground for our junior teams and currently with the lack of lighting we can currently on utilise approx. 25% of the oval of an evening. Being able to use the whole oval would mean we could possible stop using one of the other ovals currently used as we would be able to fit more teams at Santiago. I believe this would be a benefit to the City, JCFC and other clubs looking for training space.

Regards

[redacted]

Joondalup City FC

Please support our sponsors...



APPENDIX 14 — Response from Joondalup Kinross Cricket Club

Note: Park user groups were asked to provide written feedback via post or email. This stakeholder instead provided feedback via the Online Comment Form which has been extracted below.

Please indicate your level of support for the proposed upgrade of sports floodlighting at Santiago Park, Ocean Reef, as described in the Frequently Asked Questions?	*Support*

Do you have any comments about the proposed sports floodlighting upgrade?
Interested in the Lux ratings in and around the cricket pitch area to be able to play night games for younger age groups with softer balls.

APPENDIX 15 — Response from Joondalup Little Athletics Centre

From: President | Joondalup Athletics Centre <president@joondalupathletics.com.au>
Sent: [redacted]
To: [redacted]
Subject: Re: Community Consultation: Santiago Park, Ocean Reef - Proposed Sports Floodlighting upgrade

Hi [redacted]

Thank you for contacting us regarding the flood lighting upgrade at Santiago Park. Joondalup Athletics Centre is supportive of this upgrade, however, we do have slight concerns that the southern corner (where we have discus throwing circles) will not be covered by the new lights. The current 4 poles are not sufficient as they do not cover the whole facility that would be used for our sport, therefore, we support an upgrade that will allow usage of the whole athletics grounds.

Thank you,

[redacted]
President
Joondalup Athletics Centre

From: [redacted]
Sent: 27 April 2023 09:36
To: President | Joondalup Athletics Centre <president@joondalupathletics.com.au>
Subject: Community Consultation: Santiago Park, Ocean Reef - Proposed Sports Floodlighting upgrade

Dear [redacted]

The City of Joondalup is seeking community feedback on a proposal to upgrade the sports floodlighting on the playing field at Santiago Park, Ocean Reef.

You are being contacted as your club is a regular user of the park. The City would appreciate a formal response from your club in writing either via email or via post to:

Attention: Leisure Planning
City of Joondalup
PO Box 21
Joondalup WA 6919

It is recommended that you discuss the proposal with your committee or members to ensure your response represents the views of your club.

An Online Comment Form is also available for individual community members, and the City would appreciate you sharing the consultation information with your members and networks.

All feedback must be received by **Wednesday 17 May 2023**. For further information please contact me on 9400 4090 or via email.

Yours sincerely

[redacted]
Leisure and Cultural Services
City of Joondalup

APPENDIX 16 — Response from Ocean Ridge Junior Football Club

From: [redacted]
Sent: Monday, May 22, 2023 12:46 PM
To: [redacted]
Cc: [redacted]
Subject: Re: Community Consultation: Santiago Park, Ocean Reef - Proposed Sports Floodlighting upgrade

G'day [redacted]
Many thanks for following up and I am not sure what happened to the upload of our Submission.

Ocean Ridge Junior Football Club would be a strong supporter of additional lighting facilities within the City of Joondalup and the Heathridge, Ocean Reef and surrounding suburbs within the catchment of our club zoning.
Santiago Park is a key facility for the growth of our sport and the Ocean Ridge Junior Football Club within the City of Joondalup as it lies on the boundary of two of our largest catchment Primary Schools being St Simon Peter CPS and Beaumaris PS as well as local to Prendiville and Ocean Reef High Schools, this makes the park a central location to the families in the area and an easily accessible facility with Commonality to local users.
Ocean Ridge JFC currently have minimal utilisation of the field as the lighting is not of a standard suitable for training of Australian Rules Football and would create a higher risk exposure of injury should we try to expand our training use.
At times that we do utilise the field, we stick to the Northern End, full width from west to east being where the Aust Rules Goal posts are located. The park is suitable for Dual Codes to be training at concurrent times as there is also two soccer pitches and ample parking and toilet facilities.
Our club is continuing to grow in registration numbers currently sitting around 800 and with increase in acceptance as a code of choice for females as well we expect our registration numbers to continue to expand. With the completion of the Ocean Reef Marina and the introduction of the High Density Living within the zone our numbers will still continue to increase and Santiago Park will be in a Prime location to capture many users of this public space.
Should Luminous Lux Capacity be introduced to Northern end of the ground to sufficient standards this would also facilitate the ability to schedule some playing of games however change room facilities may also require attention.

Should you require feedback on how much utilisation our club would anticipate being able to utilise the ground we would need to better understand the lighting LUX rates and if the City of Joondalup booking facility to be able to separate the Soccer grounds and the Football Ground on the online booking portal.

Regards

[redacted]

OCEAN RIDGE JUNIOR FOOTBALL CLUB SHARKS

[redacted]
Club Secretary
M: 0418 224 086
E: secretary@orjfc.com.au
W: www.orjfc.com.au

APPENDIX 17 — Verbatim comments

Question: "Do you have any comments about the proposed sports floodlighting upgrade?"

*Note: Words that may identify respondents or contain offensive language have been removed and replaced with square brackets, i.e. [- - -]. Minor alterations have been made to spelling/grammar to enhance readability.

Do you have any comments about the proposed sports floodlighting upgrade? (N = 88)
I feel it is necessary to continue to provide a service to the community in allowing kids. Juniors and adults to play recreational sports. Having the lights will allow more teams to utilise the grounds and feel safer with the increased lightening
I coach the u14s girls soccer team at Joondalup City Football Club and we have to train at Iluka because the lights at Santiago and Lexcen are not safe for the girls to train in the evening.
We have attended training at this facility for 5 years with our older and now younger child, there is really only one small part that can be used for training in the winter months due to poor lighting, would be fantastic to fully utilise the grounds.
The oval has a severe issue with delinquent behaviour every night courtesy of some students from […]. They are grouped at the toilet block and cricket nets, smoking pot, vandalising, abusing one another, doing burnouts on their electric scooters and most importantly blocking our young children from using the toileting facilities. I have had to enter the toilets, ask the teenagers to leave, pickup and dispose of their bongs and rubbish and then stand guard just so our kids can relieve themselves. It has been reported to the police and also to […] by many parents and as a parent of a child attending […], I know that they too are struggling with the […] students behaviour at that park, including during school hours. Our […] Team could not get away quick enough from the Santiago Park. Please do not hesitate to contact me any time on […]. The behaviour our children have had to witness whilst training has been disgraceful it is unlikely that we would continue as a team should that site be our regular training site. This was the first year we have ever trained there. Regards […].
I support any initiative that will safely allow junior and senior sport activities and family activities in the park in the evenings. Encouraging people to utilise the park for sport and recreation after school and work times is to be encouraged and supported. Increased lighting will make the area safer.
Would be a great addition to the sports club
I walk my dog whilst my son's team trains and the lighting is very poor in winter.
Upgrade is excessive and out of proportion for the centre of a small quiet suburb. Excessive height of lighting towers will spill light into surrounding homes and gardens. Excessive number of towers. Current parking is adequate for current use. Proposal will inevitably require a lot more parking spaces and larger road entrances. Increased local vehicle and foot traffic in the middle of a quiet suburb. Local roads and footpaths are already hazardous with electric scooters and bikes whizzing past dog walkers and families walking with children. There are existing large sports fields, eg Prendiville College on junction of Hodges and Marmion, which are on the boundary of a suburb, not in the centre.
I am a local resident and co-coach one of the U9s Joondalup City Football Club teams and we train between 5-6pm Mondays and Wednesdays. It is quite dark and we are only able to use a small section of the park. It is difficult to see getting back into vehicles and packing up.
The upgrade is desperately needed, especially in the winter months. Current visibility is poor and requires playing directly under a flood light pole. The upgrade is very welcome!
It would increase the number of teams that could train there.
As you know youth sports relies on parent volunteers to coach our teams often leading the training sessions being after working hours and after dark for winter sports. The flood lights will be a welcome addition to ensure effective and safe training for our kids.

Living directly opposite […] I have the following concerns: 1. The proposed 28m "middle" flood light (western side of park) will be pointing toward my […] and […]. The glare will probably be visible from inside […]and could cause problems getting to sleep. Is this sixth flood light absolute necessary to achieve the required level of illumination? 2. I would like to see the flood lights set to automatically switch-off at 8.30 pm or 9.30 / 10.00 pm by exception (eg when City of Joondalup planned community events are scheduled). If 9.30 pm becomes the norm I foresee a situation where at 10.00 pm I will still have to listen to teenage footballers/teams […] and […] while they critique each other's on-field performance before driving off and squealing their wheels as they leave Santiago Parkway car park (which currently happens). There is also the issue of young children (who should be at home at that late hour) being drawn to the illuminated park and the inevitable anti-social behaviour/vandalism that follows. Other than that thank you for the opportunity to comment. Please pass-on my thanks to your parks maintenance team who do a great job in looking after Santiago Park. Yours […]
Fully welcome and look forward to this upgrade. It will facilitate youth sporting development.
We have had sports floodlighting recently installed at the park opposite our house […]. The lights are excellent and don't disturb us at all. The park is well used by sports clubs and locals alike
It would be great for all who use the field as it will provide better lighting and use of the field at night.
Very poor lighting at the moment.
Current lighting at Santiago has been substandard for too many years and would be well used given the amount of sporting clubs in the area
My son has trained at this park in previous years and we've had to use car headlights to illuminate the field. An upgrade to the lights would be great.
I believe it will not only make the park safer for the sporting groups evening training but will also allow dog walkers a safe park while exercising their dogs.
I think it's great make the place safer to walk the dog at night and the kids a chance to play under lights
Would be greatly beneficial to all users to have facilities upgraded if you can manage to get the council to use them. On Monday night when we currently utilise the park the lights aren't put on at all despite several requests!
It would improve the level of training possible in the evening and allow later sessions.
The lighting there is incredibly poor and needs upgrading, not only for the sports teams who rely on the ground for training, but also those of us who can only exercise and walk our dogs there after 5:30pm. By 5:40pm in May, it is already too dark to see divots and uneven ground whilst walking, let alone the kids who are running around during training. Please approve this proposal ASAP.
The park cannot be utilised at his fullest potential especially in winter when it is very dark at 5.15 pm and there aren't enough lights around it
As a player of Joondalup City Football Club I am a regular user of this park for football training. I am in support of the upgrade as I believe it will make our training nights more valuable, especially in the winter months. Thank you.
Have been a part of this club for a few years and numbers are growing. Increased lighting for this park will be most beneficial.
In my younger days I played a lot of sport and know just how beneficial the lighting will be for a lot of young people wanting to train and play sport. It will give them an interest and hopefully keep them out of trouble. These lights will be a great asset to the area and all that use the oval.
Would be nice to have them on over summer during the week so athletes that are not part of a club can train on the oval too.
Much needed but very underutilised facility for the local sporting teams. The upgrade will significantly increase the availability of this much needed facility, which can only be a strong positive for the community and particularly our youth.
Urgently needed to improve safety.
Yes, this is needed also for the safety of the kids and all users of the park.

As a club, we always struggle for facilities that are adequately lit. Joondalup City is the largest football club NOR and the 5th largest football club in the whole of WA. Yet given this, we lose players every season, to other clubs, the reason given in around 70% of cases, is the grounds we train on, are poorly lit, and dangerous for a parent's child. It is something we spend a lot of time on every season, dealing with complaints about teams that have to train almost in the dark, or for the teams that train at Santiago, they will often train near the car park, with several parents lighting an area with the headlights from their cars. Really not an ideal situation. I am sure you will receive complaints from residents, that's the way of the world. But those residents knew there was a park there when they bought their house and they can always close their blinds or curtains if there is an issue. As a club we cannot do anything to improve the lighting. This upgrade is much needed and massive for our club.
Needs it. I coach soccer to 16 kids every week there and we can only use half a pitch due to poor lighting. Compare it to Windermere Park where they play AFL and the lighting is brilliant.
I strongly support the upgrade of floodlighting Santiago Park. The growth of community sport requires quality sports grounds and associated floodlighting. Additional onsite storage is required at this facility. While this is forecasted in the later stages of the City's current 5-year Capital Works Budget, I would strongly advocate that this be brought forward in line with the planned floodlighting upgrade.
There will be extra traffic. Not as much as for the schools. But it is still time to consider locals in this and other streets, who have to avoid heading to Beaumaris shopping centre at school traffic time.
The existing lights are very poor and an upgrade would greatly enhance a number of sports who use the facility to improve and increase the quality of their services to the local community.
We are led to understand that games are to be allowed up to 9.30 at night. As I write this it is Saturday 29.04.2023. I can hear the shouts of football playing in the park […]. I consider that 9.30pm for sports activities is too late. Myself and my […] are still in employment as our many of our neighbours we are awake at 5.00am in the morning preparing for our days' work. Please reconsider 9.30pm, 8.30pm would be more realistic. Having lived at our address for nearly […] years, we are avid dog walkers. We have informed the Council in the past our concerns about persons trading and dealing with drugs in and around the park. We often see cars pulling into and out of the two car parks. The one next to the toilets is more common. There are currently a large gang of youths who congregate in and around the park and often heard and seen on electric scooters riding them late at night. On one occasion just recently at 2.30am in the morning. Passive lighting would be useful. These youths also frequent the children's play areas. We gather that this area would not be illuminated. This is a good area to hide when not lit. As I said, I we support better lighting. 8.30pm for finish of games please unless we can change daylight saving hours which makes a lot of sense. Thank you […]
Should have happened years ago.
This work is very much needed in order to accommodate training and games in winter. Our team has had to move training venues and change times multiple times because the floodlights have not been adequate. Strongly support the upgrade.
My son trains in the dark every Monday and Wednesday nights at Santiago Park so the upgrade needs urgent attention and action.
The brighter the better as it is really hard to see the ball during soccer training in the evening as the sun sets earlier during late autumn and winter season. Current playing conditions are dangerous due the poor lighting at Santiago Park.
The park is dangerous for children unless well lit. Lighting would also help curb the anti-social behaviour of teenagers at the park during evenings.
Better lighting is needed at this park.
Our soccer team trains here twice a week and by 5.30pm / 5 45pm it is so dark and quite hard to see. Sometimes the lights do not even turn on.
Upgrades to the lighting is needed to provide use of the whole oval by sporting clubs, the current lights are not bright enough and do not cover enough of the oval.
About time! The sport is growing but good grounds are a big problem.

Imperative this is done for the club.
Although we are no longer part of Joondalup City Football Club, our children played there for many years and trained at Santiago Park. It is important for children's safety, that these areas are well lit.
Much needed upgrade for greater usage at the facility
It would be good to make the park more useable and also for walking dogs with the extra lighting.
Desperately needed. My sons team (8-year-olds) were struggling to train 5.45pm it was so dark.
Long overdue. Current lightning level during training is poor and dangerous.
Brilliant idea, usually quite dark especially during football season because of the winter.
Essential for Community Sport
Kids need to train and cannot do this safely if lighting is inadequate.
Would greatly support the full use of the park.
I strongly support the proposed sports floodlighting upgrade for Santiago Park, Ocean Reef.
This upgrade of the facility is an excellent initiative.
Would benefit Joondalup City Football Club training
The current lighting doesn't cover enough of the ground with only about a third lit. That limits night time training all year round.
The current lighting is very poor and the accident risks is raised by many of the junior players parents during training. Currently only 25% of the oval is usable due to the poor coverage of the existing lighting.
Sounds like a great idea.
Under-utilised park, has so much potential.
Would highly recommend this upgrade the area has very poor visibility. This is a safety risk to kids playing football
The kids in the associated clubs that use the field deserve a facility that can accommodate them at night time.
Training at the moment is very difficult as a number of teams are trying to practice in the late afternoons with limited space and limited lighting. Makes it very difficult for the little kids to actually see the football and space between the soccer team and AFL team that has also been training there some afternoons means that kids and balls keep crossing over which is not optimal. Improvement in lighting and the area lit would be if great assistance and enable much better usage of the park facilities.
We have a lovely family club that is the biggest in all of North of the river in WA. The club is trying to improve their facilities to be able to give teams the chance to play at night. At the moment, if we can't play games either because of bad weather or covid we have to try and play the games sometimes at a different venue or forfeit which is hard. It is not a fact of acquiring floodlights for an area that doesn't have any, they just need to be slightly brighter to be safer for the players.
The lights need upgraded, as in winter it gets darker quicker and we train late so we can barely see anything when playing
This is a great initiative, that I 100% support. There have been many times that I have been watching my kids and unable to see them a few feet away due to the poor lighting currently. I think it would be a great for the park and the local community. Thank you for proposing this initiative.
Better lighting would be amazing for any clubs using the field for training! Currently my […] coaches the […] soccer team and lighting is a big issue during the winter / autumn months
Desperately needed for the safety of all junior players required to attend Santiago Park.
Its currently very dark during winter evening sports training sessions.
Having extra lighting will be beneficial for the local community, so that we can use the park more for training and sports.

Will make the park able to be used at night as the current lighting is quite dark meaning more teams have to squeeze into just Iluka.
A fantastic idea to increase the use of the park.
Provided they do not cause a problem with any local houses
The current lighting is not fit for purpose and can often see multiple teams sharing limited space. I've personally trained here multiple times in near darkness, increasing likelihood of injury.
This would enable us to reschedule weekend match clashes to midweek - especially for those with large families playing weekend sport. It would also allow the kids to experience night matches.
Would make a huge difference to the park for all that use it
The lighter the better so multiple teams can train at the same time would be appreciated. Thank you.
Will enable safer night time training and scratch matches.
Please upgrade the lights so we can train longer and host night games
This would be beneficial to all the community lighting at moment is very poor, and dangerous at night for training.
this will help a lot of sporting teams utilize the pitches for night training.
The lighting down there is very average, We have also had some undesirable people hanging out in the trees and lights would assist. We have had to stop training early on multiple occasions due to bad lighting.

TENDER 007/23 PROVISION OF ROAD WORKS AND SERVICES

SCHEDULE OF ITEMS
ASPHALT

Item	Description	Rate per Tonne (ex GST) *
	Bitumen supply rate at time of submission. Contract rates shall be paid in accordance with Clause 1.4 Tender Prices, Mix Designs and Rise and Fall" of the IPWEA / AAPA Technical Specification For Supply And Laying Of Asphalt Road Surfacing". Revision No 4 Dated April 2016.	

Item	Mix Type	Marshall Blow
1.1.1	AC20	50
1.1.2	AC20	75
1.1.3	AC14	50
1.1.4	AC14 (Main Roads Intersection)	75
1.1.5	RAC14	35
1.1.6	RAC14	50
1.1.7	AC10	50
1.1.8	AC10	75
1.1.9	AC10 Crushed Laterite 1% oxide	50
1.1.10	RAC10	35
1.1.11	RAC10	50
1.1.12	AC7	35
1.1.13	AC7	50
1.1.14	AC7 Crushed Laterite 1% oxide	50
1.1.15	AC7 (handwork)	35
1.1.16	AC7 (handwork)	50
1.1.17	AC5	35
1.1.18	AC5	50
1.1.19	AC5 (handwork)	35
1.1.20	AC5 (handwork)	50
1.1.21	SMA14	50
1.1.22	SMA10	50
1.1.23	SMA7	50
1.1.24	Extra Over for BL SMA	

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Item	Mix Type	Marshall Blow
1.1.25	Extra Over for Warm Mix Asphalt	
1.1.26	Extra Over for A15E PMB	
1.1.27	Extra Over for A20E PMB	
1.1.28	Extra Over for 2% Oxide	

1.2 Miscellaneous Asphalt Items

Item	Description	Unit
1.2.1	Percentage increase to apply to the schedule of rate items listed under the headings 1.1.1 to 1.1.28 for work during daylight hours Saturday, Sunday and Public Holidays when ordered by the City's Representative	%
1.2.2	Percentage increase to apply to the schedule of rate items listed under the headings 1.1.1 to 1.1.28 for night work Monday to Friday, weekends and Public Holidays when ordered by the City's Representative	%
1.3 Supply Only ie – Ex Plant of Hot Asphalt		
Item	**Description**	**Unit**
1.3.1	AC5 5mm granite nominal mix size	Tonne
1.3.2	AC7 7mm granite nominal mix size	Tonne
1.3.3	RAC10 10mm granite nominal size	Tonne
1.3.4	RAC14 14mm granite nominal size	Tonne
1.3.5	Crushed laterite asphalt (with 1% oxide)	Tonne

PROFILING SERVICES

2.1 Profiling various areas and depths

Item	Description	Unit
2.1.1	Profiling area 250 m^2 to 500m^2 per day	m^2
2.1.2	Profiling area 501 to 1000m^2 per day	m^2
2.1.3	Profiling area 1001 to 1500m^2 per day	m^2
2.1.4	Profiling area 1501 to 2000m^2 per day	m^2
2.1.5	Profiling area 2001 to 2500m^2 per day	m^2
2.1.6	Profiling area 2501 to 3000m^2 per day	m^2
2.1.7	Profiling area greater than 3000m^2 per day	m^2
2.1.8	Extra Over for fine drum milling	%

2.2 Miscellaneous Items for minimum profiling areas < 250 m^2

Item	Description	Unit
	Mobilisation Charge	
2.2.1	Skid Steer Profiler to 1.0m width	Each
2.2.2	Conveyor Profiler 0.5m width	Each
2.2.3	Conveyor Profiler 1.0m width	Each
2.2.4	Conveyor Profiler 2.0m width	Each
2.2.5	Skid Steer Broom	Each
2.2.6	Suction Sweeper	Each
	Hourly Rate	
2.2.7	Skid Steer Profiler <1.0m width	Hour
2.2.8	Self-loading Conveyor Profiler 0.5m width	Hour
2.2.9	Self-loading Conveyor Profiler 1.0m width	Hour
2.2.10	Self-loading Conveyor Profiler 2.0m width	Hour
2.2.11	Skid Steer Broom	Hour
2.2.12	Suction Sweeper	Hour
2.2.13	6 wheel tipper	Hour
2.2.14	8 wheel tipper	Hour
2.2.15	Semi Tipper	Hour
	Special Working Conditions	
2.2.16	Extra over for Weekend/Night Works	%
2.2.17	Extra Over for fine drum milling	%

TRAFFIC MANAGEMENT AND CONTROL SERVICES

3.1 Preparation of Worksite Management Plans

Item	Description	Unit
3.1.1	Prepare Worksite Traffic Management Plans	Per Hour
3.1.2	Endorsement by Roadworks Traffic Manager (RTM)	Per Plan

3.2 Normal Working Hours (7:00AM to 6:00PM Monday to Friday)

Item	Description	Unit
3.2.1	Crew of two traffic controllers, one vehicle, and necessary cones, bollards, signs or required equipment to install/remove/amend and maintain worksite traffic control in accordance with all relevant standards during the course of the works	$ Rate/Hr

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Item	Description	Unit
3.2.2	One traffic controller, one vehicle, and necessary cones, bollards, signs or required equipment to install /remove /amend and maintain work site traffic control in accordance with all relevant standards during the course of the works.	$ Rate/Hr
3.2.3	Additional Traffic Controllers	$ Rate/Hr
3.2.4	Minimum Charge	No. of Hours

3.3 Outside of Normal Working Hours / Weekend / Public Holidays

Item	Description	Unit
3.3.1	Crew of two traffic controllers, one vehicle, and necessary cones, bollards, signs or required equipment to install/remove/amend and maintain worksite traffic control in accordance with all relevant standards during the course of the works	$ Rate/Hr
3.3.2	One traffic controller, one vehicle, and necessary cones, bollards, signs or required equipment to install /remove /amend and maintain work site traffic control in accordance with all relevant standards during the course of the works.	$ Rate/Hr
3.3.3	Additional Traffic Controllers	$ Rate/Hr
3.3.4	Minimum Charge	No. of Hours

3.4 Traffic Control Devices

Item	Description	Unit
3.4.1	Illuminated flashing arrow sign trailer	Per Day
3.4.2	Water filled barrier TL1	Per Day
3.4.3	Water filled barrier TL1	Per **Week**
3.4.4	Portable traffic signals	Per Day
3.4.5	Variable mesage sign	Per Day
3.4.6	Variable mesage sign	Per **Week**
3.4.7	Barrier board	Per Day
3.4.8	Lighting Tower	Per Day
3.4.9	Aftercare sign (standard MMS) - when approved by the Citys Superintendent	Per Day
3.4.10	Aftercare sign (standard MMS)- when approved by the Citys Superintendent	Per **Week**

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AUXILIARY ITEMS

Item	Description	Unit
4.1	Supply and install 600mm long handrails	Per Each
4.2	Supply and install 900mm long handrails	Per Each
4.3	Supply and install 1200mm long handrails	Per Each
4.4	Supply and install 300x300 Tactile pavers	Per piece
4.5	Supply and install 400x400 Tactile pavers	Per piece
4.6	Water blasting old paint prior to faux paving	Per m^2
4.7	Paint existing islands grey to provide base for faux paving	Per m^2
4.8	Supply and application of Faux Paving 45 Sentosa Red without header course	Per m^2
4.9	Supply and application of Faux Paving 45 Sentosa Red with header course	Per m^2
4.10	Supply and application of Faux Paving roundabout- European fan Sentosa Red with Fading black	Per m^2
4.11	Saw cutting up to 100mm Thick	Linear metre
4.12	Saw cutting more than 100mm Thick	Linear metre
4.13	Hire of road suction sweeper and operator	Per hr
4.14	Remove and dispose of existing grab rails and bollards	Per Item
4.15	Relocate existing signs	Per Item
4.16	Supply and install additional clean fill	Per m^3
4.17	Supply and install root barrier up to 500mm deep	Linear metre
4.18	Delivery of Notification Letter <20 properties	Total
4.19	Delivery of Notification Letter 21 - 100 properties	Total
4.20	Delivery of Notification Letter 101 -200 properties	Total
4.21	Delivery of Notification Letter >201 properties	Total

RECYCLED OR ENVIRONMENTALLY FRIENDLY ALTERNATIVES

Item	Description	Unit
5.1	100% Recycled Cold Emulsion Asphalt (minimum 250T/shift)	Tonne
5.2	Extra-over for Crumb Rubber binder in all DG 10mm mixes	Tonne
5.3	Extra-over for Crumb Rubber binder in all SMA mixes	Tonne
5.4	Extra over for Weekend/Night Works	%

TENDER 007/23 PROVISION OF ROAD WORKS AND SERVICES

ADDITIONAL DAY RATES

Item	Description	Hourly Rate
6.1	Surveyors Assistant	
6.2	Surveyor	
6.3	High Pressure Gas Supervisor	

PAVEMENTS

Item	DESCRIPTION	JOB AREA	UNIT
7.1	**EARTHWORKS - TOPSOIL**		
7.1.1	Topsoil removal and disposal 100mm deep	0-50	m^2
7.1.2	Topsoil removal and disposal 100mm deep	51-100	m^2
7.1.3	Topsoil removal and disposal 100mm deep	101-200	m^2
7.1.4	Topsoil removal and disposal 100mm deep	201-500	m^2
7.1.5	Topsoil removal and disposal 100mm deep	501-1000	m^2
7.1.6	Topsoil removal and disposal 100mm deep	>1000	m^2
7.2	**EARTHWORKS – CUT AND REMOVE**		
7.2.1	Cut and remove from site	0-50	m^3
7.2.2	Cut and remove from site	51-100	m^3
7.2.3	Cut and remove from site	101-200	m^3
7.2.4	Cut and remove from site	201-500	m^3
7.2.5	Cut and remove from site	501-1000	m^3
7.2.6	Cut and remove from site	>1000	m^3
7.3	**EARTHWORKS – IMPORT TO FILL**		
7.3.1	Import to fill (solid in fill)	0-50	m^3
7.3.2	Import to fill (solid in fill)	51-100	m^3
7.3.3	Import to fill (solid in fill)	101-200	m^3
7.3.4	Import to fill (solid in fill)	201-500	m^3
7.3.5	Import to fill (solid in fill)	501-1000	m^3
7.3.6	Import to fill (solid in fill)	>1000	m^3
7.4	**PAVEMENT – SUBGRADE PREPARATION**		
7.4.1	Subgrade preparation	0-50	m^2
7.4.2	Subgrade preparation	51-100	m^2
7.4.3	Subgrade preparation	101-200	m^2
7.4.4	Subgrade preparation	201-500	m^2
7.4.5	Subgrade preparation	501-1000	m^2

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Item	DESCRIPTION	JOB AREA	UNIT
7.4.6	Subgrade preparation	>1000	m^2
7.5	**PAVEMENT – 19mm LIMESTONE 200 THICK**		
7.5.1	Supply, lay and compact 200mm Crushed limestone	0-50	m^2
7.5.2	Supply, lay and compact 200mm Crushed limestone	51-100	m^2
7.5.3	Supply, lay and compact 200mm Crushed limestone	101-200	m^2
7.5.4	Supply, lay and compact 200mm Crushed limestone	201-500	m^2
7.5.5	Supply, lay and compact 200mm Crushed limestone	501-1000	m^2
7.5.6	Supply, lay and compact 200mm Crushed limestone	>1000	m^2
7.6	**PAVEMENT – 75mm LIMESTONE 200 THICK**		
7.6.1	Supply, lay and compact 200mm Crushed limestone	0-50	m^2
7.6.2	Supply, lay and compact 200mm Crushed limestone	51-100	m^2
7.6.3	Supply, lay and compact 200mm Crushed limestone	101-200	m^2
7.6.4	Supply, lay and compact 200mm Crushed limestone	201-500	m^2
7.6.5	Supply, lay and compact 200mm Crushed limestone	501-1000	m^2
7.6.6	Supply, lay and compact 200mm Crushed limestone	>1000	m^2
7.7	**PAVEMENT – 20mm ROADBASE 150 THICK**		
7.7.1	Supply, lay and compact 150mm Road base	0-50	m^2
7.7.2	Supply, lay and compact 150mm Road base	51-100	m^2
7.7.3	Supply, lay and compact 150mm Road base	101-200	m^2
7.7.4	Supply, lay and compact 150mm Road base	201-500	m^2
7.7.5	Supply, lay and compact 150mm Road base	501-1000	m^2
7.7.6	Supply, lay and compact 150mm Road base	>1000	m^2
7.8	**Extra Over**		
7.8.1	Extra over for Weekend/Night Works	N/A	%

DRAINAGE

Item	Description	Unit
8.1	Convert gully grate to universal side entry pit or combination side entry pit	each
8.2	Convert gully grate to smart grate	each
8.3	Raise existing gully grate	Per Item
8.4	Convert lintel kerb to universal side entry pit or combination side entry pit	Per Item
8.5	Convert lintel to special side entry pit	each
8.6	Raise side entry pit cover – Reuse existing cover	Per lid
8.7	Raise side entry pit cover – Supply new cover	Per lid

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Item	Description	Unit
8.8	Installation of new universal side entry pit or combination side entry pit or smart grate complete including liner and base to suit (1050x 900)	Per Item
8.9	Pit break out Typical 1050 x 900 cover base and liner	Per Item
8.10	Convert Drainage manhole cover to universal side entry pit	Per Item
8.11	Renew Drainage manhole cover	Per Item
8.12	Raise/lower Drainage manhole	Per Item
8.13	Raise Fire hydrant	Per lid plus margin
8.14	Raise gas valve	Per lid plus margin
8.15	Raise water valve	Per lid plus margin
8.16	Extra over for Weekend/Night Works	%

Item	Description	Unit
8.17.1	Excavate, supply, install and backfill 225mm dia class 2 Pipe	Linear metre
8.17.2	Excavate, supply, install and backfill 300mm dia class 2 Pipe	Linear metre
8.17.3	Excavate, supply, install and backfill 375mm dia class 2 Pipe	Linear metre
8.17.4	Excavate, supply, install and backfill 450mm dia class 2 Pipe	Linear metre
8.17.5	Excavate, supply, install and backfill 525mm dia class 2 Pipe	Linear metre
8.17.6	Excavate, supply, install and backfill 600mm dia class 2 Pipe	Linear metre

KERBING

Item	Description	Unit
9.1.1	Removal and disposal of kerbing	Linear metre
9.1.2	Cutting, removal and disposal of 600mm wide section of concrete crossover	Linear metre
9.1.3	Cutting, removal and disposal of 600mm wide section of asphalt crossover	Linear metre
9.1.4	Cutting, removal and disposal of 600mm wide section of brick paved crossover	Linear metre
9.1.5	Kerb Backfill	Linear metre
9.1.6	Supply and Lay Barrier kerbing COJ Type 1	Linear metre
9.1.7	Supply and Lay Barrier kerbing COJ Type 2	Linear metre
9.1.8	Supply and Lay Mountable kerbing 25mm Face	Linear metre
9.1.9	Supply and Lay Mountable kerbing 40mm Face	Linear metre
9.1.10	Supply and Lay Mountable kerbing 50mm Face	Linear metre

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Item	Description	Unit
9.1.11	Supply and Lay Mountable kerbing 25mm Face against existing footpath 100x150 without reinforcement	Linear metre
9.1.12	Supply and Lay Mountable kerbing 40mm Face against existing footpath 100x150 without reinforcement	Linear metre
9.1.13	Supply and Lay Mountable kerbing 50mm Face against existing footpath 100x150 without reinforcement	Linear metre
9.1.14	Supply and Lay Semi Mountable kerbing 50mm Face	Linear metre
9.1.15	Supply and Lay Semi Mountable kerbing 75mm Face	Linear metre
9.1.16	Supply and Lay Semi Mountable kerbing 90mm Face	Linear metre
9.1.17	Supply and Lay Semi Mountable kerbing 50mm Face 100x150 against existing footpath without reinforcement	Linear metre
9.1.18	Supply and Lay Semi Mountable kerbing 75mm Face 100x150 against existing footpath without reinforcement	Linear metre
9.1.19	Supply and Lay Semi Mountable kerbing 90mm Face 100x150 against existing footpath without reinforcement	Linear metre
9.1.20	Supply and Lay Semi Mountable kerbing 150mm Face 100x150 against existing footpath without reinforcement	Linear metre
9.1.21	Supply and Lay Modified Semi Mountable kerbing (at inner ring of roundabouts) on existing surface150mm Face	Linear metre
9.1.22	Supply and Lay Modified Semi Mountable kerbing (at inner ring of roundabouts) on existing surface 75mm Face	Linear metre
9.1.23	Supply and Lay Flush Kerbing inc trench (250x105) without reinforcement	Linear metre
9.1.24	Supply and Lay Flush Kerbing inc trench (100x150) without reinforcement	Linear metre
9.1.25	Supply and Lay Flush Kerbing inc trench (300x150) with reinforcement	Linear metre
9.1.26	Supply and Lay reinforced Flush kerbing 50mm Face	Linear metre
9.1.27	Installation of 600mm Crossover Apron (City of Joondalup Standard concrete crossover apron) inc canite strip	Linear metre
9.1.28	Install PTA kerb - as per Public Transport Authority bus stop guidelines - refer to D2 Barrier Kerb Detail	Linear metre
9.1.29	Install and compact kerb base using road base to a depth of 200mm and width of 400mm	Linear metre
9.1.30	Install and compact kerb base using recycled concrete roadbase to a depth of 200mm and width of 400mm	Linear metre
9.1.31	Extra over for Weekend/Night Works	%
9.1.32	Extra over for fibre reinforced concrete	Linear metre
9.1.33	Opening concrete batching plant outside normal working hours	$ per opening

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9.2 Miscellaneous Items

Item	Description	Unit
9.2.1	Removal and disposal of kerbing	Linear metre
9.2.2	Cutting, removal and disposal of 600mm wide section of concrete crossover	Linear metre

CONCRETE

Item	Description	Unit
10.1	Construction of 100mm thick in-situ grey Concrete footpaths and in-fills inclusive of Pinnable lock joint	Per m^2
10.2	Construction of 100mm thick in-situ grey Concrete crossovers and in-fills	Per m^2
10.3	Construction of 150m thick in-situ grey Concrete footpaths and in-fills inclusive of Pinnable lock joint	Per m^2
10.4	Construction of 150mm thick in-situ grey Concrete crossovers and in-fills	Per m^2
10.5	Edge thickening to footpath (200x150mm)	Linear metre
10.6	Extra over for 32MPA Concrete (100mm thick)	Per m^2
10.7	Extra over for 32MPA Concrete (150mm thick)	Per m^2
10.8	Extra over to supply and install F62 reinforcement mesh	Per m^2
10.9	Construction of 100mm thick in-situ "Limestone based concrete"footpath, crossovers and aprons, including sealer	Per m^2
10.10	Construction of 150mm thick in-situ "Limestone based concrete"footpath/ crossovers, including sealer	Per m^2
10.11	Construction of100mm thick in-situ Exposed aggregate footpath/ crossover	Per m^2
10.12	Apply sealant to Exposed aggregate	Per m^2
10.13	Extra over for full depth colour (e.g. CSS Pottery)	Per m^2
10.14	Removal of Pram Ramp	Per Item
10.15	Installation of 1.8m pedestrian ramp	Per Item
10.16	Installation of 2.1m pedestrian ramp	Per item
10.17	Installation of 2.5m pedestrian ramp	Per Item
10.18	Extra over for Weekend/Night Works	%
10.19	Opening concrete batching plant outside normal working hours	$ per opening
10.20	Concrete pump	Per Hour
10.21	Extra over for Mastic sealant for expansion joint	Linear metre
10.22	Saw cutting for decorative footpath/ crossover construction joints	Linear metre
10.23	Concrete removal and disposal (redundant crossovers/ pram ramps/ concrete pads), including backfilling	Per m^2
10.24	Construct bicycle on/off ramp	Per Item

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REINSTATEMENT

Item	Description	Unit
11.1 Pavement works related reinstatement		
11.1.1	Reinstating Hydrant Marking	Per Each
11.1.2	Line Spotting	Per linear m
11.1.3	Temporary Raised Pavement Markers	Per linear m
11.1.4	Temporary longitudinal line marking	Per linear m
11.1.5	Temporary line marking stick on 3M stamark	Per linear m
11.1.6	Grind Off redundant line marking	Per linear m
11.2 Turf Reinstatement		
11.2.1	Turf reinstatement- Buffalo lawn variety	Per m^2
11.2.2	Turf reinstatement- Couch lawn variety	Per m^2
11.2.3	Turf reinstatement- Kikuyu lawn variety	Per m^2
11.3 Synthetic Turf Reinstatement		
11.3.1	Supply and lay Synthetic turf to match	Percentage markup
11.3.2	Reinstatement of existing Synthetic turf	Per m2
11.4 Brick Paving Reinstatement		
11.4.1	Lifting and relaying of pavers	Per m^2
11.4.2	Remove and dispose of excess pavers	Per m^2
11.4.3	Supply of brick pavers	Percentage markup
11.5 Miscellaneous		
11.5.1	Lift and relay surrounding Concrete Paving Slabs to match new crossover/ footpath level	Per Item
11.5.2	Raising of standard size Telstra pits P2, P5 or P6	Per pit plus margin
11.5.3	Raise/ lower Water Corporation valve cover	Per item plus margin
11.5.4	Extra Over for Services Relocation	Percentage markup
11.5.5	Extra over for Weekend/Night Works	%

TENDER 007/23 PROVISION OF ROAD WORKS AND SERVICES

SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Methodology and approach	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Asphaltech Pty Ltd All requirements have been met.	Yes	It provided a comprehensive methodology that captured the key elements of the services. The response addressed pre-start meeting/site inspection, planning and programming including setting out the capacity of the company per day in supplying the individual elements of the works and how they can meet the capacity required to undertake the City's program of 80-100 projects per year. The response also addressed completion/adjustment of traffic management plan, letter drop/notification, mobilisation and traffic management set-up, drainage lid replacement, kerb removal, kerb laying, backfilling, concrete aprons/crossovers/footpaths and pram ramps, brick paving, profiling, pavement rehabilitation, asphalt and project completion.	It thoroughly demonstrated its experience in similar contracts with 5 local governments. These are resurfacing and rehabilitation programs for City of Melville (August 2021-23) $6M/year, City of Stirling (September 2022 to May 2023) $7M/year, City of South Perth (July 2022 to 2025) $2m/year, Shire of Mundaring (August 2019 to 2024) $3M/year and Town of Victoria Park (October 2019-24) $4M/year.	It was established in 1994 and has 70 staff. The WA organisational chart was supplied and supported by the resumes of nine key personnel. The company has certification for ISO 9001:2015, ISO 45001:2018 and ISO 14001:2015. The company operates 3 asphalt plants and provided a list of equipment for civil and profiling works. It set out its list of current contracts stating the % of asphalt and civil resources for each contract and the resources available to the City.	The company is located in Malaga. The company utilises City of Joondalup based businesses and currently employs seven local residents.	79.7%	Initial Term $23,301,951 Including Extensions $64,326,977	1

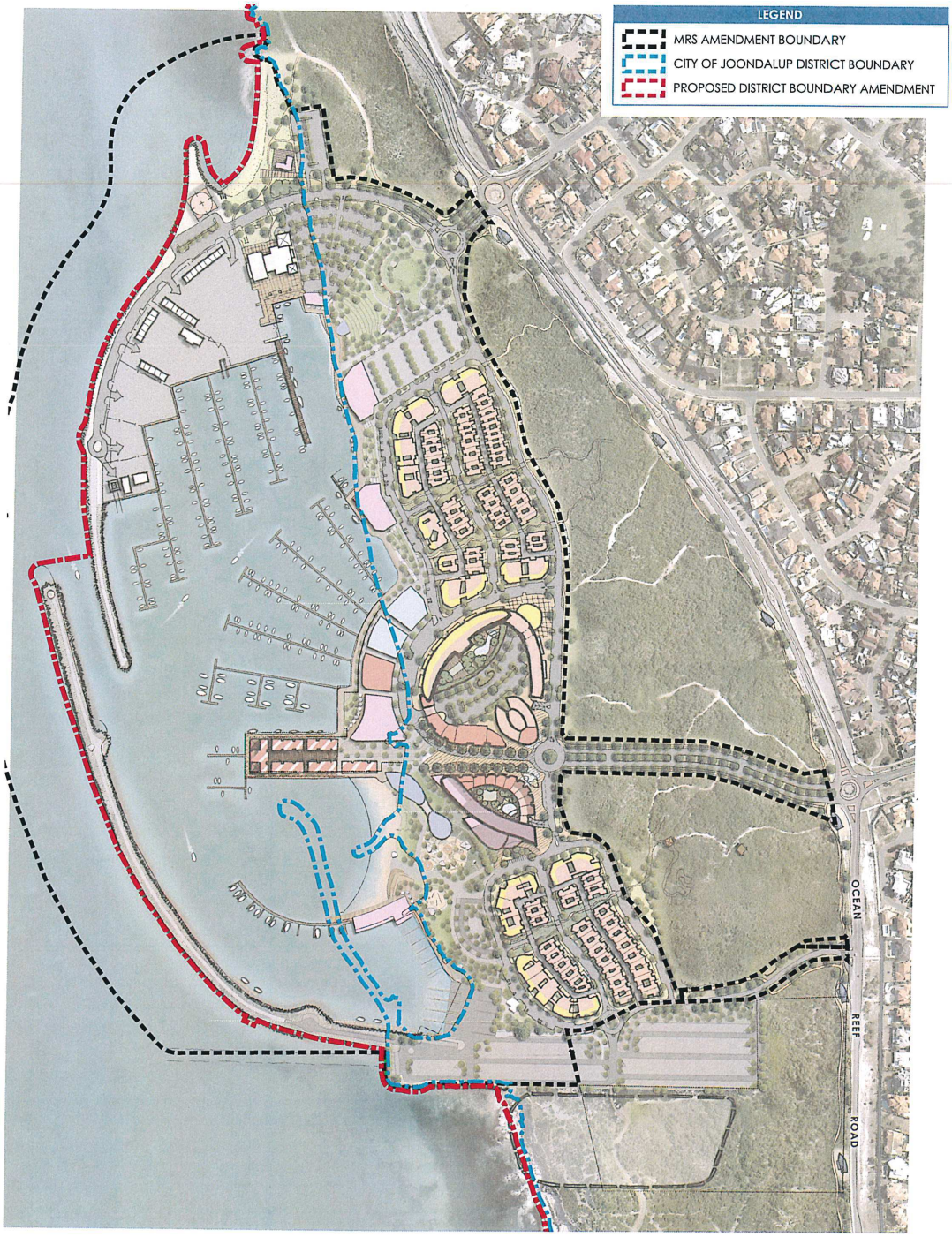
TENDER 007/23 PROVISION OF ROAD WORKS AND SERVICES

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Methodology and approach	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
WCP Civil Pty Ltd All requirements have been met.	Yes	WCP Civil demonstrated a credible understanding of the City's requirements. The response provided a project methodology, the key risks associated with resurfacing and minor civil work and provided an example of a work method statement for resurfacing. The project methodology briefly addressed the key components of the works. The risks identified were services interaction, public/works interaction, service availability, timing risks based on liaison requirements with MRWA and service providers. The response did not clearly identify how it would manage and schedule the large number of projects per year within the City's resurfacing program.	It demonstrated experience undertaking road resurfacing works of a similar nature but smaller size to the City's requirements. Nine examples were supplied. These are the City of South Perth pavement and civil maintenance program from 2016/17, 2018/19 and 2020/21 ranging in value from $750k to $1M. The other examples are individual projects of varying size and complexity including ROW laneway construction (City of Stirling $250k), Albany Hwy resurfacing (City of Albany $1M), and the Burns Beach path construction ($1.4M) and Northshore Dr Whitfords Ave duplication and roundabout ($2.5M) for the City.	WCP Civil Pty Ltd was established in 2009 and employs more than 100 staff. An organisational chart was supplied and six key personnel, and three back-ups were nominated for the City's contract. CVs of all nine were supplied. It would operate two metropolitan crews to deliver the contract with back-up available in-house or from labour hire. A list of all equipment was provided. It has certification in ISO 9001:2015, ISO 14001:2015 and 45001:2018. Additional personnel would be sourced in-house with support from labour hire when required.	The company is located in Gnangara. The company has 30% of its employees living in the City of Joondalup and other northern suburbs. It will attempt to purchase materials form local suppliers. The company supports a number of charitable and sporting groups.	54.4%	Initial Term $25,368,203 Including Extensions $70,031,037	2

TENDER 007/23 PROVISION OF ROAD WORKS AND SERVICES

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Methodology and approach	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Downer EDI Works Pty Ltd All requirements have been met.	Yes	It submitted an adequate appreciation of the City's requirements that focussed on the asphalt component of the works. The methodology addressed the process at contract award, then addressed programming of works, training, SWMS, commencing work on site, work packages and management of contract performance, other site management and planning activities, asphalt laying and opening of finished works. All works will be undertaken in-house except for traffic management. The response lacked any explanation of the programming of associated works such as kerbing, concrete works, drainage lids, preliminary works and the like and did not clearly address how the company would manage and schedule the large number of projects per year within the City's contract.	It demonstrated experience in asphalt supply and associated services. It currently holds eight contracts with WA local government for the supply and laying of asphalt. In addition, they are the City's current contractor for asphalt and the development and audit of traffic management plans. The 3 referees are the City of Mandurah (six years, $10M), City of Kwinana (Since 2015) and the City of Rockingham. The information was brief and focussed on the asphalt component of the works. The information did not evidence its experience in delivering multi-faceted road works similar in nature to the City's requirements.	It has more than 100 staff in Perth. An organisational chart for the project team was supplied and supported by the details of 4 key staff. It stated that its preferred option would be to supply one dedicated crew for the works. It has three asphalt and three spray seal crews in Perth providing sufficient additional resources. A list of equipment and vehicles available for asphalt works was provided. The company operates two asphalt plants in WA (Hope Valley and Gosnells) with a production capacity of 460 tonnes per hour.	The company is located in Maddington. It will utilise local suppliers where possible. It currently employs 32 residents of the City. The company engages in a range of strategies focussing on social responsibility, local and indigenous employment, cultural heritage management and stakeholder engagement. It has partnerships, sponsorships and donations.	44.2%	Initial Term $29,965,019 Including Extensions $82,720,930	3

ATTACHMENT 12.14.1



PROPOSED DISTRICT BOUNDARY AMENDMENT
Ocean Reef Marina
A City of Joondalup Project

0m 50 100m
s: 1:6000@A4
d: 28 Jun 2016
p: 01/111/083D

Taylor Burrell Barnett Town Planning and Design
187 Roberts Road Subiaco Western Australia 6008
p: (08) 9382 2911 f: (08) 9382 4586
e: admin@tbbplanning.com.au

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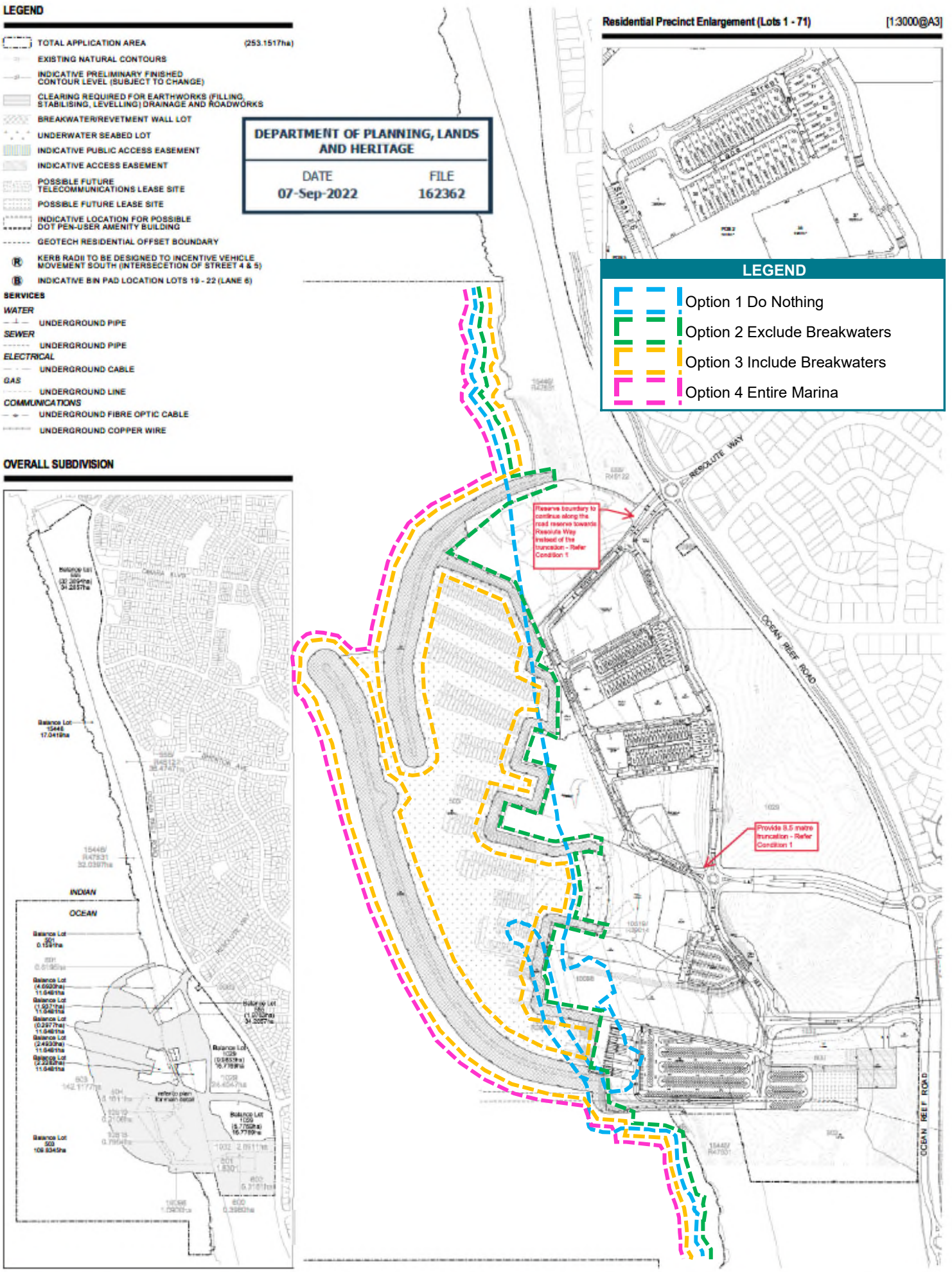
LEGEND
TOTAL APPLICATION AREA (253.1517ha)
EXISTING NATURAL CONTOURS
INDICATIVE PRELIMINARY FINISHED CONTOUR LEVEL (SUBJECT TO CHANGE)
CLEARING REQUIRED FOR EARTHWORKS (FILLING, STABILISING, LEVELLING) DRAINAGE AND ROADWORKS
BREAKWATER/REVETMENT WALL LOT
UNDERWATER SEABED LOT
INDICATIVE PUBLIC ACCESS EASEMENT
INDICATIVE ACCESS EASEMENT
POSSIBLE FUTURE TELECOMMUNICATIONS LEASE SITE
POSSIBLE FUTURE LEASE SITE
INDICATIVE LOCATION FOR POSSIBLE DOT PEN-USER AMENITY BUILDING
GEOTECH RESIDENTIAL OFFSET BOUNDARY
KERB RADII TO BE DESIGNED TO INCENTIVE VEHICLE MOVEMENT SOUTH (INTERSECTION OF STREET 4 & 5)
INDICATIVE BIN PAD LOCATION LOTS 19 - 22 (LANE 6)
SERVICES
WATER
UNDERGROUND PIPE
SEWER
UNDERGROUND PIPE
ELECTRICAL
UNDERGROUND CABLE
GAS
UNDERGROUND LINE
COMMUNICATIONS
UNDERGROUND FIBRE OPTIC CABLE
UNDERGROUND COPPER WIRE
OVERALL SUBDIVISION
DEPARTMENT OF PLANNING, LANDS AND HERITAGE
DATE 07-Sep-2022
FILE 162362
Residential Precinct Enlargement (Lots 1 - 71)
[1:3000@A3]
LEGEND
Option 1 Do Nothing
Option 2 Exclude Breakwaters
Option 3 Include Breakwaters
Option 4 Entire Marina
RESOLUTE WAY
OCEAN REEF ROAD
Reserve boundary to continue along the road reserve towards Resolute Way instead of the truncation - Refer Condition 1
Provide 8.5 metre truncation - Refer Condition 1
INDIAN
OCEAN
Plan of Subdivision - Freehold
VARIOUS LOTS, OCEAN REEF ROAD, OCEAN REEF
A Development WA Project
scale: 1:3000@A1 | 1:6000@A3
plan: 17074/145D
designed: BDM
date: 05/09/2022
checked: BDM
grid: MGA 94
drawn: BR
Taylor Burrell Barnett Town Planning & Design
Level 7, 160 St Georges Terrace, Perth WA 6000
e: admin@tbtplanning.com.au
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Taylor Burrell Barnett

City of Joondalup - Submission to the Local Government Advisory Board

Proposal to Change the District Boundary of the City of Joondalup under Schedule 2.1 of Local Government Act 1995

1. Summary

DevelopmentWA (DevWA), as the State Government's development agency, is the lead agency tasked with the planning and delivery of a world class marina at Ocean Reef.

Once complete, the development will be a landmark destination for Western Australia as the only mixed-use deep-water harbour in the State, and with its waterfront mix of residential, recreational and retail offerings.

As a result the re-development of the boat harbour, portions of the proposed Ocean Reef Marina will fall outside the City of Joondalup's existing district boundary. The City seeks to change its district boundary by making a proposal under Schedule 2.1 of the Local Government Act 1995 to encompass the new parcels of land within the marina being developed outside the City district boundary.

The proposal is consistent with the Guiding Principles published by the Local Government Advisory Board (LGAB) in particular:

- Community of Interest - by ensuring that land and developments which would otherwise be rateable and able to access services if within the City of Joondalup, are rateable and able to access services, especially in relation to other rateable property in the Harbour,
- Economic Factors - by ensuring that relevant land and developments are valued and rated, and that services are delivered by the City of Joondalup consistent with other land and developments in the City, and
- History of the Area - almost all of the Harbour developments are currently within the City district boundary.

2. Current District Boundary and Implications

The existing City district boundary follows the waterline around the shore and former groynes at Ocean Reef Boat Harbour (refer blue dotted link on Attachment). As a result of the redevelopment of the boat harbour portions of the proposed Ocean Reef Marina will fall outside the City's existing district boundary.

The part of the development that will be outside the City district boundary will include the following proposed developments:

- Ocean Reef Sea Sports Club building
- Residential Apartments
- Food and Beverage Facilities

The City will have no jurisdiction in relation to:

- Applying the Health Act (other than under formalised agency service agreements),
- Applying the Building Code of Australia (other than under formalised agency service agreements),

- Applying valuations and rates to land and developments which would otherwise be rateable property and,
- The application of various other legislative instruments that it enforces within the rest of the City (City of Joondalup Local Laws, Dog Act, Litter Act etc).

3. The Proposal - Amend the City of Joondalup District Boundary

The proposal is to change the City district boundary only to the extent required to capture the foreshore and built form excluding the two breakwaters and revetment walls (refer green dotted line on Attachment).

The advantages include:

- The proposal can easily be described in technical terms.
- The proposal for a boundary change will ensure the intent of a Development Agreement between DevWA and the City that determines that the breakwaters fall outside the Boundary of Responsibility for the City being infrastructure that the City has not experience or capability to maintain.
- The proposal would likely be dealt with by the LGAB as a minor one under clause 3 (3) of Schedule 2.1 of the Act, without the need to advertise.
- The proposal will enable the same legislative provisions to apply to the land and buildings currently within City of Joondalup district boundary.

4. Implications of Proposal

The City has assessed its capacity to deliver services to the areas subject to this Proposal and is able to do so at a level comparable with similar areas elsewhere in the City.

The City will be able to apply values and a rating system to the area of the marina that would fall outside the outside the City's district boundary following completion of the development.

5. Consultation

The Local Government Act sets out in Schedule 2.1 the need for consultation to take place with affected electors, affected local governments and affected electors of other local governments, unless a proposal is a minor one.

In considering the proposal the City noted that the proposal does not involve any common district boundary with any other local government and therefore there is no impact for any other local government or the electors of any other local government.

Since the inception of the Ocean Reef Marina project, the City has undertaken rigorous community engagement. The inclusive engagement process resulted in significant support for the project that would inevitably result in the expansion of the City and a subsequent amendment to the district boundary.

Comments on a new boundary, proposed in 2016 to encompass the new marina development including the water body, were sought from the Department of Transport - Marine and Harbours (DoT) and the Department of Biodiversity, Conservation and Attractions (DBCA). Both agencies indicated their in-principle support with DoT

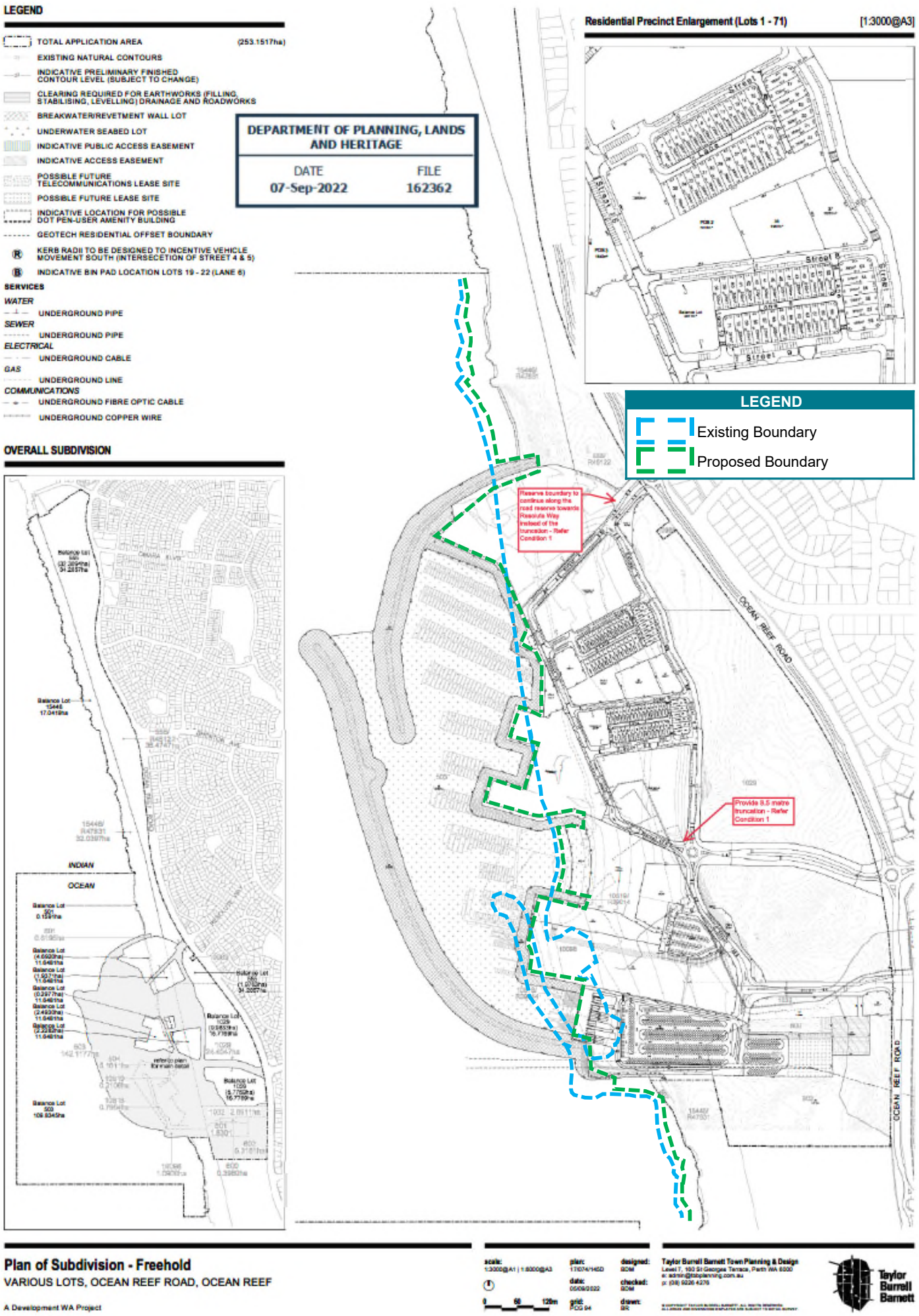
recommending that any proposed boundary should be flexible to accommodate detailed design modifications and consider the final design of the breakwaters.

The City's view is that the new district boundary change proposed, only to the extent required to capture the terrestrial component of the marina including, the foreshore and built form excluding the two breakwaters and revetment walls, this satisfies the in-principle support for a wider district boundary.

6. Proposal as a minor one

Clause 3 (3) of Schedule 2.1 of the Local Government allows the LGAB to determine that a proposal is of a minor nature and not one about which public submissions need be invited and may recommend to the Minister that the proposal be accepted or rejected.

This approach has merit when considering that the proposal does not involve any common district boundary with any other local government and therefore has no impact for any other local government or the electors of any other local government. This approach would ensure an expeditious assessment of this proposal by the LGAB and assuming it was recommended to the Minister for acceptance, it could be implemented speedily.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COMMUNICATIONS
UNDERGROUND FIBRE OPTIC CABLE
UNDERGROUND COPPER WIRE
DEPARTMENT OF PLANNING, LANDS AND HERITAGE
DATE 07-Sep-2022
FILE 162362
Residential Precinct Enlargement (Lots 1 - 71)
[1:3000@A3]
LEGEND
Existing Boundary
Proposed Boundary
Reserve boundary to continue along the road reserve towards Resolute Way instead of the truncation - Refer Condition 1
Provide 8.5 metre truncation - Refer Condition 1
OCEAN REEF ROAD
OVERALL SUBDIVISION
INDIAN OCEAN
Plan of Subdivision - Freehold
VARIOUS LOTS, OCEAN REEF ROAD, OCEAN REEF
A Development WA Project
scale: 1:3000@A1 | 1:6000@A3
plan: 171074/145D
date: 05/09/2022
grid: PCG 94
designed: BDM
checked: BDM
drawn: BR
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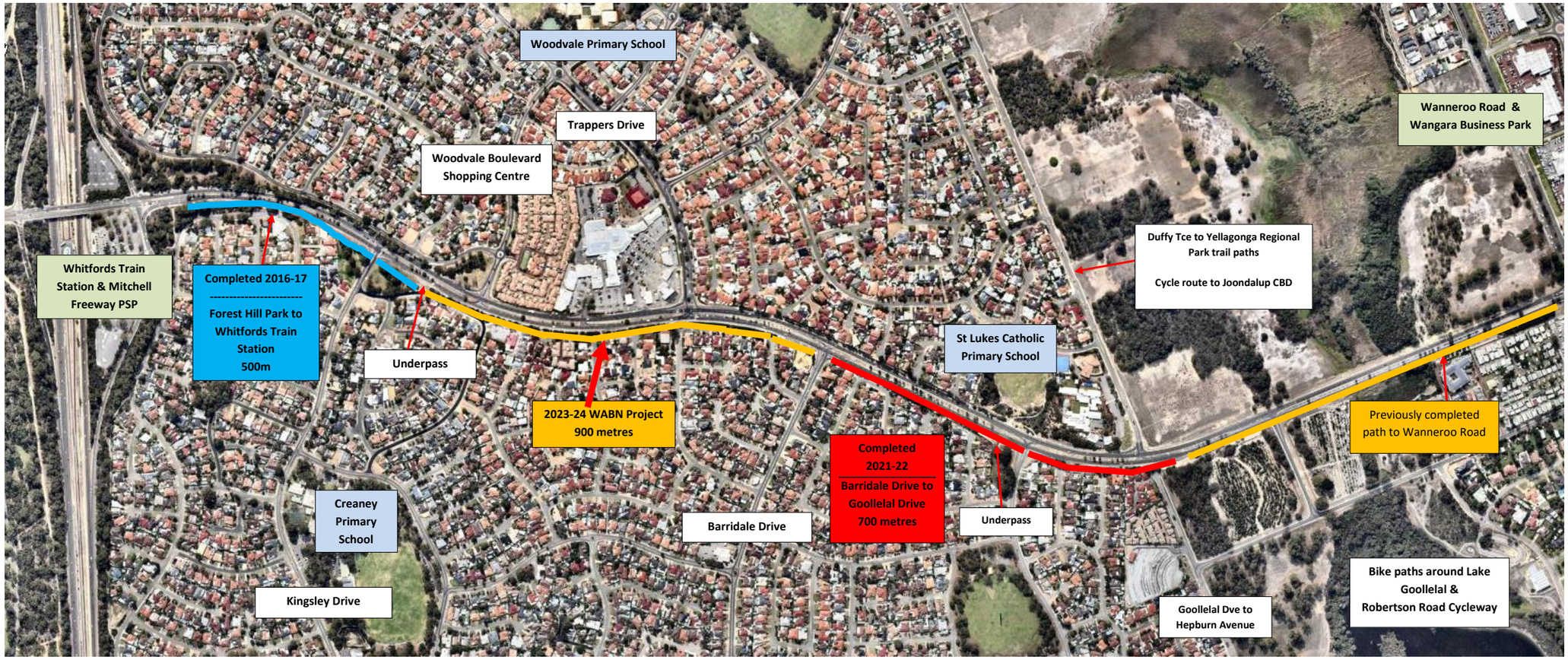

Whitfords Avenue (West) Shared Path (Forest Hill Park to Barridale Drive, Kingsley - 900 metres)

2023-24 Construction 3 metre wide red asphalt path

WA Bike Network – Department of Transport

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Commercial, Mixed Use and Service Commercial Zone Local Planning Policy

Responsible directorate: Planning and Community Development

Objectives:

- To provide development standards for commercial buildings that assist in facilitating appropriate built form and functional commercial centres.
- To facilitate the development or redevelopment of commercial centres that respond to the local context.
- To ensure the design and siting of commercial development provides a high standard of amenity, no blank facades visible from the street and activation of external areas.
- To encourage high quality, pedestrian friendly, street-orientated development that integrates with surrounding areas.
- To create vibrant mixed use commercial centres that are the focal point for the community by locating housing, employment and retail activities together.
- To establish a framework for the assessment of applications for development within these zones.

1. Authority:

This policy has been prepared in accordance with Schedule 2, Part 2 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. Application:

This policy applies to all non-residential development on ‘Commercial’, ‘Mixed Use’ and ‘Service Commercial’ zoned land in the City of Joondalup. Where equivalent development provisions are contained within an approved activity centre plan or local development plan, those provisions shall prevail.

3. Definitions:

In addition to the definitions contained within the City of Joondalup *Local Planning Scheme No. 3* (the Scheme), the following definitions apply:

"coastal area" means land within 300 metres of the horizontal shoreline datum of a coast, as defined within *State Planning Policy 2.6 State Coastal Planning Policy*.

"commercial frontage" means the portion of the building that fronts the street, car park (if located in front of the building) or key pedestrian route.

"external fixtures" means utilities, equipment, plant or other structures necessary for a building to achieve efficient, comfortable operating outcomes and may include rainwater storage tanks, air conditioning units, communication, power and water infrastructure, letterboxes or other fixtures necessary for the use of the building.

"height" when used in relation to a building, means the maximum vertical distance between natural ground level and the finished roof height directly above.

"landscape, landscaping or landscaped" means land developed with garden beds, shrubs and trees, or by the planting of lawns, and includes such features as rockeries or ornamental ponds.

"small scale renewable energy system" means a solar energy system of up to 100 kilowatts capacity or a small wind energy system of up to 10 kilowatts capacity.

"solar energy system" means a system which converts energy from the sun into useable electrical energy, heats water or produces hot air or a similar function through the use of solar panels.

"wind energy system" means equipment that converts and then stores or transfers energy from the wind into usable forms of energy. This equipment includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component used in the system.

4. Statement:

The City of Joondalup supports the creation of vibrant mixed use commercial centres. Appropriately designed and located commercial centres provide economic and social benefits to the community in which they are situated. They should be a focal point for the community and provide housing, employment and retail opportunities.

This policy provides development provisions for non-residential development that aim to create high quality mixed use commercial centres. It should be read in conjunction with the Scheme and any relevant structure plans, ~~activity centre~~ precinct structure plans ~~or~~, local development plans or other local planning policies.

5. Details:

5.1. Building Setbacks:

Buildings shall be setback from property boundaries as follows:

Commercial and Mixed Use Zone

Boundary	Minimum Setback distance
(a) Street setback (includes secondary street)	(i) 3.5 metres, with the exception of an awning which may be setback at 1.5 metres.
(b) Side/rear setbacks	(i) 3.0 metres
(c) Right of way/laneway setback	(i) Nil

Service Commercial Z~~z~~one

Boundary	Minimum Setback distance
(a) Street setback (includes secondary street)	(i) 3.5 metres, with the exception of an awning which may be setback at 1.5 metres.
(b) Side/rear setbacks	(i) Nil, or where a lot abuts the Residential zone, a minimum of 3.0 metres.
(c) Right of way/laneway setback	(i) Nil

5.2. Building Height:

~~a.~~
The maximum building height as measured from the natural ground level is to be in accordance with the following table:

Zone	Maximum height of wall (m)	Maximum total building height (m)	
		Gable, skillion and concealed roof	Hipped and pitched roof
Commercial R40	7	8	10
Mixed Use R40	7	8	10

Zone	Maximum total building height (m)
Commercial R80*	15
Mixed Use R80*	15
Service Commercial	9

~~Zone~~	~~Maximum Building Height~~		
	~~Top of external wall~~	~~Top of external wall (concealed roof)~~	~~Top of pitched roof~~
~~Commercial R40~~	~~6 metres~~	~~7 metres~~	~~9 metres~~
~~Commercial R80*~~	~~12 metres~~	~~13 metres~~	~~15 metres~~
~~Mixed Use R40~~	~~6 metres~~	~~7 metres~~	~~9 metres~~
~~Mixed Use R80*~~	~~12 metres~~	~~13 metres~~	~~15 metres~~
~~Service Commercial~~	~~6 metres~~	~~7 metres~~	~~9 metres~~

* Where a lot abuts the Residential zone, the maximum building height within 6 metres of the common boundary shall be in accordance with Commercial and Mixed Use R40.

5.3. Coastal Area Building Height:

a. The maximum building height as measured from the natural ground level is to be in accordance with ~~the following table:~~ Commercial and Mixed Use R40.

~~Zone~~	~~Maximum Building Height~~		
	~~Top of external wall~~	~~Top of external wall (concealed roof)~~	~~Top of pitched roof~~
~~Commercial~~	~~6 metres~~	~~7 metres~~	~~9 metres~~
~~Mixed Use~~	~~6 metres~~	~~7 metres~~	~~9 metres~~
~~Service Commercial~~	~~6 metres~~	~~7 metres~~	~~9 metres~~

b. Notwithstanding clause 5.3(a), the building height in ~~activity centre~~ precinct structure plans and local development plans must take into account:

i. existing built form, topography and landscape character of the surrounding area;

ii. building siting and design;

iii. bulk and scale of buildings and the potential to unreasonably~~e~~ overshadow adjoining properties or the foreshore;

iv. visual permeability of the foreshore and ocean from nearby residential areas, roads and public spaces; and

v. whether the development is sympathetic to the desired character, built form and amenity of the surrounding area.

5.4. Built Form and Design:

~~a.~~ Development is to be in accordance with the following requirements:

Design Element	Development Requirement
(a) Materials	(i) Buildings must be constructed of high quality materials including but not limited to stone, concrete, brick, timber and glass. (ii) Concrete walls that are visible from an adjoining property or public realm must be painted and provided with an articulated or detailed finish.
(b) Articulation	(i) Buildings must incorporate appropriate design features to enhance appearance, create visual interest and reduce blank walls, including a combination of the following: • Varied colours, textures, finishes and materials; • Varied roof forms and design; • Balconies and balustrades; • Windows, screens and sun shading devices.
(c) Windows and glazing	(i) The ground floor commercial frontage must have a minimum of 50% clear glazed windows. (ii) The ground floor commercial frontage windows must have a maximum sill height of 700mm above finished floor level.

	(iii) Where window security devices are provided, they must be installed on the inside of a window and be 75% visually permeable. (iv) Windows in an external wall which faces north, east or west must be protected from direct summer sun.
(d) Commercial frontage	(i) Ground floor external tenancies must have an entrance onto the commercial frontage and be outward facing to facilitate activation of the commercial frontage.
(e) Building e~~E~~ntrances	(i) Building entrances must be clearly defined and easily identifiable from the street and public realm. (ii) Building entrances must directly front the street, car park and key pedestrian routes.
(f) Pedestrian s~~S~~helter	(i) Buildings must provide a continuous pedestrian shelter along all commercial frontages to a minimum height of 3 metres and a minimum depth of 1.5 metres.

5.5. Retaining W~~w~~alls:

Provision	Development Requirement
(a) Retaining walls	(i) Retaining walls visible from a street or car park greater than 1 metre in height must be tiered so no tier is greater than 1 metre in height. A landscaping area of no less than 1 metre in width shall be provided between tiers.

5.6. Parking and Access:

5.6.1. Car Parking Standards:

~~a.~~ Car parking bays are to be provided in accordance with the following table:

Use Class	Number of on-site parking bays
Amusement Parlour, Cinema/Theatre, Civic Use, Club Premises, Funeral Parlour, Night Club, Place of Worship, ~~Reception Centre~~, Recreation – Private, ~~Restaurant/Cafe~~, Small Bar	1 per 4 people accommodated
Betting Agency, Bulky Goods Showroom, Community Purpose, Exhibition Centre, Liquor Store – large, Motor Vehicle Repairs, Office	1 per 50m^2 NLA
Bed and Breakfast	1 per guest room
Caretaker's Dwelling	1 per dwelling
Consulting Rooms, Medical Centre, Veterinary Centre	5 bays per practitioner or 5 bays per consulting room, whichever is greater
Convenience Store, Home Store, Market	1 per 25m^2 NLA
Motor Vehicle Wash	1 per employee
Educational Establishment Primary School Secondary School Tertiary College	1 per 3 students accommodated 2 per classroom but not less than 10 2 per classroom but not less than 10 1 per 3 students accommodated

Use Class	Number of on-site parking bays
Fast Food Outlet	1 per 4 people in seated areas plus 1 per 15m^2 for non seating serving areas
Garden Centre	1 per 500m^2 of site area used for display plus 1 per 10m^2 NLA internal display area
Hospital	1 per 3 beds plus 1 per staff member on duty
Hotel, Motel	1 per bedroom/unit plus 1 per 5m^2 of bar and dining area
Motor Vehicle, Boat or Caravan Sales	1 per 200m^2 display area and 1 bay per employee
Reception Centre, Restaurant/Cafe	1 per 4 people accommodated or 1 per 5m^2 of dining room, whichever is greater
Residential Building	1 per 2 people accommodated
Residential Aged Care Facility	1 per 5 beds plus 1 per staff member on duty
Service Station	5 per service bay plus 1 per 20m^2 NLA of sales/display area
Shop/ Shopping Centres* under 30,000m^2, Liquor Store – small, Lunch Bar, Restricted Premises	1 per 20m^2 NLA
Shopping Centres* from 30,000 to 50,000m^2	1500 bays for the first 30,000m^2 NLA plus 4.5 per 100m^2 NLA thereafter
Shopping Centres* greater than 50,000m^2	2400 bays for the first 50,000m^2 NLA plus 4 per 100m^2 NLA thereafter
Tavern	1 per 5m^2 of bar and dining area
Trade Supplies, Warehouse/Storage	1 per 100m^2 NLA

* The shopping centre parking standard applies to all non-residential land uses located within a shopping centre, regardless of the specific land use.

5.6.2. Car Park Location and Design:

~~a.~~ Car park access and design is to be in accordance with the following requirements:

Design Element	Development Requirement
(a) Car park design	(i) Car parks should be consolidated where practicable. (ii) Car parks shall be designed in accordance with Australian Standards AS 2890.1 and/or AS 2890.2 as amended from time to time.
(b) Vehicle ~~a~~Access	(i) The number of crossovers should be kept to the minimum to provide efficient ingress and egress. (ii) The location of crossovers should minimise traffic or pedestrian hazards and not conflict with pedestrian/cyclist paths. (iii) Vehicles are required to enter and exit the site in forward gear.
(c) Pedestrian ~~a~~Access	(i) A footpath must be provided from the car park and the street to the building entrance and along all street frontages.
(d) Reciprocal car parking and access	(i) Where car parking and access is approved on neighbouring properties that relies on the reciprocal movement of vehicles and pedestrians across those properties, the necessary reciprocal

	access and parking shall be allowed at all times to the local government's satisfaction.

5.6.3. Scooter and Motorbike Parking Standards:

~~a.~~ For every 30 car bays required, the 30th car bay shall be replaced with two scooter/motorcycle parking bays to be designed in accordance with relevant Australian standards. The car parking bays required under ~~6~~5.6.1 shall be reduced accordingly.

5.6.4. Bicycle Parking Standards:

~~a.~~ Bicycle parking is to be provided in accordance with the following table and relevant Australian standards. Bicycle parking is only required to be provided for new buildings; however it is encouraged to be provided for existing developments and additions to existing developments.

Use Class	Employee Bicycle Parking	Visitor Bicycle Parking
Amusement Parlour, Cinema/Theatre, Community Purpose, Civic Use, Club Premises, Fast Food Outlet, Place of Worship, Reception Centre, Recreation – Private, Restaurant/Cafe, Small Bar	N/A	1 per 50 people accommodated
Betting Agency, Convenience Store, Home Store, Liquor Store – small, Lunch Bar, Market	1 per 100m^2 NLA	1 per 50m^2 NLA
Consulting Rooms, Medical Centre, Veterinary Centre	1 per 8 practitioners	1 per 4 practitioners
Liquor Store – large, Restricted Premises, Shop	1 per 300m^2 NLA	1 per 500m^2 NLA
Educational Establishment Primary School Secondary School Tertiary College	N/A	1 per 20 students 5 per classroom 5 per classroom 1 per 20 students
Hospital, Nursing Home	1 per 15 beds	1 per 30 beds
Hotel, Motel, Tavern	1 per 150m^2 of bar and dining area	1 per 100m^2 of bar and dining area
Residential Aged Care Facility	1 per 10 units	N/A
Bulky Goods Showroom, Exhibition Centre, Trade Supplies	1 per 750m^2 NLA	1 per 1000m^2 NLA
Office	1 per 200m^2 NLA	1 per 1000m^2 NLA
Shopping Centres under 30,000m^2	1 per 1500m^2 NLA	1 per 3000m^2 NLA
Shopping Centres from 30,000 to 50,000m^2	1 per 1500m^2 NLA	1 per 3000m^2 NLA
Shopping Centres greater than 50,000m^2	1 per 3000m^2 NLA	1 per 5000m^2 NLA

5.6.5. End of Trip Facilities:

All developments that are required to provide 6 or more employee bicycle parking bays must provide end of trip facilities, designed in accordance with the following criteria:

a. A minimum of one female and one male shower, located in separate change rooms or a minimum of two separate unisex showers and change rooms.

b. Additional shower facilities to be provided at a rate of one shower for every 10 additional bicycle parking bays.

c. A locker for every bicycle parking bay provided.

d. The end-of-trip facilities are to be located as close as possible to the bicycle parking facilities.

5.7. Landscaping:

~~a.~~ Landscaping is to be in accordance with the following requirements:

Design Element	Development Requirement
(a) % Llandscaping	(i) A minimum of 8% of the area of a lot shall be landscaped. (ii) The landscaped area shall include a minimum strip of 1.5 metres wide adjacent to all street boundaries.
(b) Size	(i) Any landscaped area shall have a minimum width of 1.0 metre and distributed in areas of not less than 4.0 square metres.
(c) Shade trees	(i) Shade trees shall be provided and maintained in uncovered car parks at the rate of one tree for every four car parking bays.

5.8. Fencing:

~~a.~~ Any fence located between the street alignment and 6 metres from the street alignment, or the street alignment and a building, whichever is the lesser distance, must be visually permeable above 0.75 metres from natural ground level, and must have a maximum height of 2.0 metres from natural ground level.

5.9. Servicing:

~~a.~~ Servicing, deliveries, lighting and waste collection should be considered as part of the integral design of the building. Services should be screened from view, and located at the rear of the building where practicable. Servicing is to be in accordance with the following requirements:

Provision	Development Requirement
(a) Service access	(i) Service access must be provided to all commercial buildings to cater for the loading and unloading of goods, and waste collection.
(b) Service yards	(i) Service yards must be screened from view and located at the rear of a building. (ii) Service yards must not be located directly adjacent to a Residential zoned lot.
(c) Bin storage areas	(i) Bin storage areas must be screened from view by a wall not less than 1.8 metres in height, constructed of brick, masonry or other approved material.

	(ii) Bin storage areas must be accessible to waste collection vehicles and not adversely affect car parking and vehicular or pedestrian access.
(d) External fixtures	(i) External fixtures must be screened from view from the street through building design and located on the roof, basement or at the rear of the building.
(e) Lighting	(i) To minimise the negative impacts of lighting, lighting is to be installed in accordance with Australian Standard AS 4282.

5.10. Sea Containers:

The location and use of sea containers should not detract from the amenity, character and streetscape of an area.

a. The permanent use of sea containers is to be in accordance with the following requirements:

Provision	Development Requirement
(a) Visibility	(i) The sea container is not visible from any street or adjoining property. (ii) Where visible from an area internal to the site, the sea container is painted or clad with material in a colour that matches, or is complementary to, the colour of the existing buildings on the property.
(b) Location	(i) The sea container is not located within any approved car park, access way or landscaped area.

b. The temporary use of a sea container can be considered in accordance with the following requirements:

i. The sea container is only used in conjunction with building construction or subdivision work that is occurring or approved to occur on the subject site, up to a maximum of 12 months; or

ii. The sea container is only used for the loading or unloading of goods that is occurring on the subject site up to a maximum of 7 days; and

iii. The sea container is positioned so as not to obscure vehicle sightlines.

iv. A formal request is received and a letter is issued from the City approving the temporary nature of the sea container, and its period of use, in accordance with the provisions of subclause 61(~~1~~2)(f) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

v. Clause iv. above does not apply if the sea container is in place for less than 48 hours.

5.11. Small ~~S~~scale ~~R~~renewable ~~E~~energy ~~S~~systems:

~~a.~~ The development of small scale renewable energy systems is encouraged in order to reduce the production of greenhouse gas emissions. Small scale renewable energy systems are to be in accordance with the following requirements:

Provision	Development Requirement
(a) Solar energy system	(i) Solar energy systems must be integrated into the overall design of the building and located on rooftops so as not to detract from the building itself or impose on the existing streetscape.
(b) Wind energy system	(i) The system must be well setback from any overhead power lines. (ii) The turbine system must be fitted with an automatic and manual braking system or an over-speed protection device. (iii) Unless colour-matched to the supporting roof, the wind energy system and any tower structure must remain painted or finished in the colour or finish applied by the manufacturer. (iv) No signage, other than the manufacturer's or installer's identification, shall be attached to the system. (v) Any electrical components and wires associated with a small wind energy system must not be visible from the street. (vi) The system must not be located on a property/building on the City's Heritage List. (vii) A maximum of 1 turbine per 1000m^2 of lot area is permitted. (viii) Turbines are not permitted on lots less than 1000m^2. (ix) The maximum height of a pole mounted system is 10m above natural ground level. (x) The maximum height of a roof mounted system is 7.5m above the roofline. (xi) The maximum blade diameter is 5.5m. (xii) Not permitted between the building and street. (xiii) A pole mounted system must be setback from side and rear boundaries not less than half the total height of the wind energy system.~~,~~ (xiv) A roof mounted system must be setback a minimum of 7.5m from a major opening of an adjoining building.

Creation date: October 2018 (CJ184-10/18)

Formerly:

Amendments: CJXXX-02/23

Last reviewed: February 2023 (CJXXX-02/23)

Related documentation:
- Local Planning Scheme No. 3

File reference: 106157

Light Industry Zone Local Planning Policy

Responsible directorate: Planning and Community Development

Objectives:

- To provide development standards for light industry buildings that assist in facilitating appropriate built form and functional light industrial areas.
- To ensure the design and siting of light industry development provides a high standard of amenity and does not impact on adjoining residential properties.
- To encourage high quality, street-orientated development that integrates with surrounding areas.
- To establish a framework for the assessment of applications for development within this zone.

1. Authority:

This Policy has been prepared in accordance with Schedule 2, Part 2 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. Application:

This policy applies to development on 'Light Industry' zoned land in the City of Joondalup.

3. Definitions:

In addition to the definitions contained within the City of Joondalup *Local Planning Scheme No. 3* (the Scheme), the following definitions apply:

"commercial frontage" means the portion of the building that fronts the street, car park (if located in front of the building) or key pedestrian route.

"external fixtures" means utilities, equipment, plant or other structures necessary for a building to achieve efficient, comfortable operating outcomes and may include rainwater storage tanks, air conditioning units, communication, power and water infrastructure, or other fixtures necessary for the use of the building.

"frontage" means the line where a road reserve and the front of a lot meet and, if a lot abuts two or more road reserves, the one to which the building is proposed to face.

"height" when used in relation to a building, means the maximum vertical distance between natural ground level and the finished roof height directly above.

"landscape, landscaping or landscaped" means land developed with garden beds, shrubs and trees, or by the planting of lawns, and includes such features as rockeries or ornamental ponds.

"small scale renewable energy system" means a solar energy system of up to 100 kilowatts capacity or a small wind energy system of up to 10 kilowatts capacity.

"solar energy system" means a system which converts energy from the sun into useable electrical energy, heats water or produces hot air or a similar function through the use of solar panels.

"visually permeable" means a wall, gate, door or fence that the vertical surface has:

- c~~C~~ontinuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area;
- c~~C~~ontinuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or
- a~~A~~ surface offering equal or lesser obstruction to view;

  as viewed from the street.

"wind energy system" means equipment that converts and then stores or transfers energy from the wind into usable forms of energy. This equipment includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component used in the system.

4. Statement:

In considering applications for development on land zoned Light Industry, a variety of criteria will be taken into consideration that aim to ensure that such developments are compatible with, and avoid adverse impacts on, the amenity of the adjoining and surrounding areas.

5. Details:

5.1. Building Setbacks:

~~a.~~ Buildings shall be setback from property boundaries as follows:

Boundary	Minimum Setback distance
(a) Street setback	(i) 3.5 metres, with the exception of an awning which may be setback at 1.5 metres.
(b) Side/rear setbacks	(i) Nil, or where a lot abuts the Residential zone, a minimum of 3.0 metres.

5.2. Building Height:

a. The maximum building height as measured from the natural ground level is to be in accordance with the following table:

Maximum Building Height*		
Top of external wall	**Top of external wall (concealed roof)**	**Top of pitched roof**
9 metres	10 metres	12 metres

*b. Where a lot abuts the Residential zone, the maximum building height within 6 metres of the common boundary shall be ~~6~~ 7 metres.

5.3. Built Form and Design:

~~a.~~ Development is to be in accordance with the following requirements:

Design Element	Development Standard
(a) Materials	(i) Buildings must be constructed of high quality materials including but not limited to stone, concrete, brick, timber and glass. (ii) Concrete walls that are visible from an adjoining property or public realm must be painted and provided with an articulated or detailed finish.
(b) Articulation	(i) Buildings must incorporate appropriate design features to enhance appearance, create visual interest and reduce blank walls, including a combination of the following: • Varied colours, textures, finishes and materials; • Varied roof forms and design; • Balconies and balustrades; • Windows, screens and sun shading devices.
(c) Windows and glazing	(i) The ground floor commercial frontage must have clear glazed windows for a minimum of 40% of the building frontage. (ii) Where window security devices are provided, they must be installed on the inside of a window and be 75% visually permeable. (iii) Windows in an external wall which faces north, east or west must be protected from direct summer sun.
(d) Building e~~E~~ntrances	(i) Building entrances must be clearly defined and easily identifiable from the street and public realm. (ii) Building entrances must directly front the street, car park and key pedestrian routes. (iii) Pedestrian shelter must be provided at the entrances to the buildings.

5.4. Retaining W~~w~~alls:

Provision	Development Requirement
(a) Retaining walls	(i) Retaining walls visible from a street or car park greater than 1 metre in height must be tiered so no tier is greater than 1 metre in height. A landscaping area of no less than 1 metre in width shall be provided between tiers.

5.5. Parking and Access:

5.5.1 Car Parking Standards:

~~a.~~ Car parking bays are to be provided in accordance with the following table:

Use Class	Number of on-site parking bays
Club Premises, Funeral Parlour, Place of Worship, Recreation – Private	1 per 4 people accommodated
Bulky Goods Showroom, Industry, Industry – Light, Industry – Service, Motor Vehicle Repairs	1 per 50m^2 NLA
Caretaker's Dwelling	1 per dwelling
Veterinary Centre	5 bays per practitioner or 5 bays per consulting room, whichever is greater
Convenience Store	1 per 25m^2 NLA
Motor Vehicle Wash	1 per employee
Educational Establishment	1 per 3 students accommodated
Fuel Depot, Transport Depot	1 per staff member but not less than 5
Garden Centre	1 per 500m^2 of site area used for display plus 1 per 10m^2 NLA internal display area
Motor Vehicle, Boat or Caravan Sales, Trade Display	1 per 200m^2 display area and 1 bay per employee
Service Station	5 per service bay plus 1 per 20m^2 NLA of sales/display area
Lunch Bar	1 per 20m^2 NLA
Trade Supplies, Warehouse/Storage	1 per 100m^2 NLA

5.5.2 Car Park Location and Design:

~~a.~~ Car park access and design is to be in accordance with the following requirements:

Design Element	Development Requirement
(a) Car park design	(i) Car parks should be consolidated where practicable. (ii) Car parks shall be designed in accordance with Australian Standards AS 2890.1 and/or AS 2890.2 as amended from time to time.
(b) Vehicle a~~A~~ccess	(i) The number of crossovers should be kept to the minimum to provide efficient ingress and egress. (ii) The location of crossovers should minimise traffic or pedestrian hazards and not conflict with pedestrian/cyclist paths. (iii) Vehicles are required to enter and exit the site in forward gear.
(c) Pedestrian a~~A~~ccess	(i) A footpath must be provided from the car park and the street to the building entrance.
(d) Reciprocal car parking and access	(i) Where car parking and access is approved on neighbouring properties that relies on the reciprocal movement of vehicles and pedestrians across those properties, the necessary reciprocal access and parking shall be allowed at all times to the local government's satisfaction.

5.5.3 Scooter and Motorbike Parking Standards:

~~a~~. For every 30 car bays required, the 30th car bay shall be replaced with two scooter/motorcycle parking bays to be designed in accordance with relevant Australian standards. The car parking bays required under ~~6.6~~5.5.1 may be reduced accordingly.

5.5.4 Bicycle Parking Standards:

~~a.~~ Bicycle parking is to be provided in accordance with the following table and relevant Australian standards. Bicycle parking is only required to be provided for new buildings; however it is encouraged to be provided for existing developments and additions to existing developments.

Use Class	Employee Bicycle Parking	Visitor Bicycle Parking
Club Premises, Funeral Parlour, Place of Worship, Reception Centre, Recreation – Private	2 per 10 car parking bays	1 per 50 people accommodated
Convenience Store, Lunch Bar	1 per 100m^2 NLA	1 per 50m^2 NLA
Veterinary Centre	1 per 8 practitioners	1 per 4 practitioners
Educational Establishment	1 per 20 employees	1 per 20 students
Bulky Goods Showroom, Industry, Industry – Light, Industry – Service, Trade Supplies, Warehouse/Storage	1 per 750m^2 NLA	1 per 1000m^2 NLA
Fuel Depot, Transport Depot	1 per 5 car parking bays	1 per 10 car bays

5.5.5 End of Trip Facilities:

All developments that are required to provide 6 or more employee bicycle parking bays must provide end of trip facilities, designed in accordance with the following criteria:

a. A minimum of one female and one male shower, located in separate change rooms or a minimum of two separate unisex showers and change rooms.

b. Additional shower facilities to be provided at a rate of one shower for every 10 additional bicycle parking bays.

c. A locker for every bicycle parking bay provided.

d. The end-of-trip facilities are to be located as close as possible to the bicycle parking facilities.

5.6. Landscaping:

~~a.~~ Landscaping is to be in accordance with the following requirements:

Design Element	Development Requirement
(a) % L~~l~~andscaping	(i) A minimum of 8% of the area of a lot shall be landscaped. (ii) The landscaped area shall include a minimum strip of 1.5 metres wide adjacent to all street boundaries.
(b) Size	(i) Any landscaped area shall have a minimum width of 1.0 metre and distributed in areas of not less than 4.0 square metres.

(c) Shade trees	(i) Shade trees shall be provided and maintained in uncovered car parks at the rate of one tree for every four car parking bays.

5.7. Fencing:

~~a.~~ Any fence located between the street alignment and 6 metres from the street alignment, or the street alignment and a building, whichever is the lesser distance, must be visually permeable above 0.75 metres from natural ground level, and must have a maximum height of 2.0 metres from natural ground level.

5.8. Servicing:

~~a.~~ Servicing, deliveries, lighting and waste collection should be considered as part of the integral design of the building. Services should be screened from view, and located at the rear of the building where practicable. Servicing is to be in accordance with the following requirements:

Provision	Development Requirement
(a) Service access	(i) Service access must be provided to all commercial buildings to cater for the loading and unloading of goods, and waste collection.
(b) Service yards	(i) Service yards must be screened from view and located at the rear of a building. (ii) Service yards must not be located directly adjacent to a Residential zoned lot.
(c) Bin storage areas	(i) Bin storage areas must be screened from view by a wall not less than 1.8 metres in height, constructed of brick, masonry or other approved material. (ii) Bin storage areas must be accessible to waste collection vehicles and not adversely affect car parking and vehicular or pedestrian access.
(d) External fixtures	(i) External fixtures must be screened from view from the street through building design and located on the roof, basement or at the rear of the building.
(e) Lighting	(i) To minimise the negative impacts of lighting, lighting is to be installed in accordance with Australian Standard AS 4282.

5.9. Sea Containers:

The location and use of sea containers should not detract from the amenity, character and streetscape of an area.

a. The permanent use of sea containers is to be in accordance with the following requirements:

Provision	Development Requirement
(a) Visibility	(i) The sea container is not visible from any street or adjoining residential property. (ii) Where visible from an area internal to the site, the sea container is painted or clad with material in a colour that matches, or is complementary to, the colour of the existing buildings on the property.
(b) Location	(i) The sea container is not located within any approved car park, access way or landscaped area.

b. The temporary use of a sea container can be considered in accordance with the following requirements:

i. The sea container is only used in conjunction with building construction or subdivision work that is occurring or approved to occur on the subject site, up to a maximum of 12 months; or

ii. The sea container is only used for the loading or unloading of goods that is occurring on the subject site up to a maximum of 7 days; and

iii. The sea container is positioned so as not to obscure vehicle sightlines.

iv. A formal request is received and a letter is issued from the City approving the temporary nature of the sea container, and its period of use, in accordance with the provisions of subclause 61(~~1~~2)(f) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

v. Clause iv. above does not apply if the sea container is in place for less than 48 hours.

5.10. Small ~~S~~scale ~~R~~renewable ~~E~~energy ~~S~~systems:

~~a.~~ The development of small scale renewable energy systems is encouraged in order to reduce the production of greenhouse gas emissions. Small scale renewable energy systems are to be in accordance with the following requirements:

Provision	Development Requirement
(a) Solar energy system	(i) Solar energy systems must be integrated into the overall design of the building and located on rooftops so as not to detract from the building itself or impose on the existing streetscape.
(b) Wind energy system	(i) The system must be well setback from any overhead power lines. (ii) The turbine system must be fitted with an automatic and manual braking system or an over-speed protection device. (iii) Unless colour-matched to the supporting roof, the wind energy system and any tower structure must remain painted or finished in the colour or finish applied by the manufacturer. (iv) No signage, other than the manufacturer's or installer's identification, shall be attached to the system. (v) Any electrical components and wires associated with a small wind energy system must not be visible from the street. (vi) The system must not be located on a property/building on the City's Heritage List. (vii) A maximum of 1 turbine per 1000m^2 of lot area is permitted. (viii) Turbines are not permitted on lots less than 1000m^2. (ix) The maximum height of a pole mounted system is 10m above natural ground level. (x) The maximum height of a roof mounted system is 7.5m above the roofline. (xi) The maximum blade diameter is 5.5m. (xii) Not permitted between the building and street.

	(xiii) A pole mounted system must be setback from side and rear boundaries not less than half the total height of the wind energy system. (xiv) A roof mounted system must be setback a minimum of 7.5m from a major opening of an adjoining building.

Creation date: October 2018 (CJ184-10/18)

Formerly:

Amendments: CJXXX-02/23

Last reviewed: February 2023 (CJXXX-02/23)

Related documentation:
- Local Planning Scheme No. 3

File reference: 106157

PROPOSED AMENDMENTS – COMMERCIAL, MIXED USE AND SERVICE COMMERCIAL ZONE LOCAL PLANNING POLICY AND LIGHT INDUSTRY ZONE LOCAL PLANING POLICY
SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING

NO	OVERALL POSITION	SUBMISSION SUMMARY	CITY COMMENT
1.	Neutral	Solar panels elevated from the roof line should be within the overall height limits of the property.	Under the *Planning and Development (Local Planning Schemes) Regulations 2015*, solar panels are exempt from development approval where they sit parallel to the angle of the roof. Where not exempt, the policies require that they must be integrated into the building design. The assessment of any such development application would take into consideration the relevant height requirements.
2.	Neutral	Disabled bay access is not included in the plan.	Disability parking is captured under the provisions of the Building Code of Australia and relevant Australian Parking Standards (AS2890.6) - *Off-street parking for people with Disabilities*.
		Electric car charging bays are not included.	The increasing importance of electric vehicle charging bays is recognised, however the City is awaiting guidance from the Department of Planning, Lands and Heritage in line with the recommendation of the State's *Electric Vehicle Parking Strategy*. A more detailed review on this aspect will be undertaken as part of the City's review of the *Local Planning Scheme No. 3* (LPS3).
3.	Oppose	The section for the requirement of facilities of people using bicycles as transport is such that it will deter the use of bicycles. This is in direct opposition to the current world-wide trend in bicycle use.	It is unclear if submitter considers the standards for the provision of facilities for cyclists is onerous, or not sufficient. Notwithstanding, the standards provided have been reviewed in conjunction with separate advice recently provided by the Department of Transport and other local government policies. The standards are comparable. A more detailed and comprehensive review will be undertaken as part of the City's review of LPS3.
4	Oppose	The term commercial buildings should be replaced with reference to the applicable zones to clarify that stand-alone commercial buildings should not be addressed by this policy unless they are complying with model provisions which are harmonised with LPS3.	The policy specifically applies only to commercial buildings whether they be stand-alone buildings or within a centre. The policy sets out the applicable development provisions and is required to be read in conjunction with LPS3.

PROPOSED AMENDMENTS – COMMERCIAL, MIXED USE AND SERVICE COMMERCIAL ZONE LOCAL PLANNING POLICY AND LIGHT INDUSTRY ZONE LOCAL PLANING POLICY
SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING

NO	OVERALL POSITION	SUBMISSION SUMMARY	CITY COMMENT
		Commercial centres reference should be replaced with the centres meaning of *State Planning Policy 4.2 – Activity Centres for Perth and Peel* (SPP4.2). SPP4.2 guides how centres should be planned.	SPP4.2 is strategic planning document mainly concerned with the distribution, function and land uses of activity centres. These subject policies are not addressing the planning of commercial centres, rather, are providing the development standards for buildings on land that is zoned 'Commercial'. 'Mixed Use', or 'Service Commercial' and not otherwise covered by an activity centre plan. It is noted that the City of Joondalup has numerous sites that are zoned 'Commercial', 'Mixed Use', or 'Service Commercial' both within centres and as stand-alone sites. The use of the wording "commercial centre" is within the policy is descriptive term only and has a different connotation to the meaning of centres in SPP4.2 which is in reference to Activity Centres only.
		It needs to be clarified whether this policy amends or replaces provisions within LPS3.	The policies provide general development provisions which supports the provisions within the scheme. They do not amend or replace any scheme provision.
		Replace "mixed use commercial centres" with the specific zones, for the avoidance of obfuscation about whether this policy is addressing commercial buildings outside of SPP 4.2 planned centres for example those in "coastal nodes" or whether it is addressing commercial zones from the model provisions to which LPS3 has been harmonised	The *Commercial, Mixed Use and Service Commercial Zone Local Planning Policy* specifically applies to development within those zones. The use of the term "mixed use commercial centres" is descriptive only.
		Replace "precinct plan" with "activity centre".	The terminology as proposed within the revised policies aligns with current State Planning Policies.
		In relation to the Statement section, is the City proposing by omission, that this policy to "be read in conjunction with the LPS 3 provisions" EXCEPT those provisions applying to the Joondalup City Centre and SPP 4.2 centres?	In accordance with Section 2 Application of the policy, the policies only apply to development within the zones stated. Some activity centres, such as the Joondalup Activity Centre are zoned 'Centre' and subject to the development provisions included in a structure plan.

Volunteer Council Policy

Responsible directorate: Planning and Community Development

Objective: To support the City's role in managing and recognising the significant and invaluable efforts of volunteers within the community.

1. Definitions:

"volunteer" means a person who freely and willingly gives time for the common good without financial gain.

"volunteer group", also known as a Voluntary Association, means a group entirely made of volunteers.

2. Statement:

Volunteers provide an invaluable contribution to the City of Joondalup community. The City remains committed to effectively managing and recognising the needs of volunteers by applying best practice standards in an innovative and flexible manner.

3. Details:

The City of Joondalup recognises that volunteers and volunteer groups enhance and extend the City's services through valuable contributions of time and skills for the community's benefit. The efforts of these individuals and groups increase social cohesion and community participation.

3.1. Management of volunteers:

The National Standards for Volunteer Involvement endorsed by Volunteering Australia will guide the City and provide a framework to consider the roles and responsibilities of volunteers.

The City will also utilise the foundations of best practice set out by Volunteering Australia to increase the impact of volunteer involvement, achieve strategic goals and ensure consistency of work practices.

3.2. Recognition of volunteers:

In order to recognise the significant efforts of volunteers within the community, the City will:

- conduct volunteer functions where possible, in alignment with best practice recognition events, as well as other local opportunities.

Creation date:	February 2007 (CJ007-02/07)
Formerly:	Recognition of Volunteers Policy
Amendments:	CJ207-10/07, CJ052-04/17
Last reviewed:	April 2017 (CJ052-04/17)
Related documentation:	• Community Development Plan • National Standards for Volunteer Involvement • Liability Act 2002 (WA) • Occupational Health and Safety Act 1984 (WA) • Code of Conduct • Volunteers (Protection from Liability) Act 2002 • Equal Opportunity Act 1984 (WA)
File reference:	102666

Cash-in-Lieu of Car Parking Local Planning Policy

Responsible directorate: Planning and Community Development

Objective: To provide guidance on the application of cash-in-lieu parking arrangements for developments outside of the Joondalup Activity Centre.

1. Authority:

This policy has been prepared in accordance with Schedule 2, Part 2 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. Application:

This policy applies to all non-residential development in the City of Joondalup, except for the Joondalup Activity Centre (as defined in the Joondalup Activity Centre Plan).

3. Definitions:

"vicinity" refers to the area within sufficient proximity to the site of the proposed development for which parking bays or transport infrastructure may be provided to address the parking demand.

"transport infrastructure" as defined by *Local Planning Scheme No.3* means the works and undertakings described below for the purpose of providing public transport infrastructure, walking and cycling infrastructure, parking infrastructure and demand management:

(a) Public transport stops, shelters and station, signs, public transport lanes, vehicles track and catenary, priority signals and associated works/designs.

(b) Paths, signs, bikes, end of trip facilities (showers and lockers), pedestrian and cycling crossings and any associated works and designs.

(c) On and off street parking bays, parking machines, parking signs, shelters and any associated works/ design and technologies.

4. Statement:

The local government acknowledges the need to ensure an adequate provision of off-street parking to cater for the normal parking demand of land uses in all areas, as well as the importance of providing options for developers to establish alternative on-site parking arrangements.

The City of Joondalup *Local Planning Scheme No. 3* (LPS3) allows the local government to accept a cash payment in-lieu of the provision of on-site parking bays. This policy provides guidance on when a shortfall may be considered and how the fee for cash-in-lieu is calculated.

5. Details:

5.1. Consideration of shortfall parking bays:

In the first instance, on-site parking bays are to be provided in accordance with the parking standards outlined in the relevant local planning policy, structure plan, activity centre plan or local development plan.

Where the total required on-site car parking bays are not proposed to be provided on the subject site, there may be circumstances under which an alternative to the payment of cash-in-lieu for the shortfall parking bays may be considered. These may include:

- approval in a reduction of the number of car parking bays to be provided;
- consideration of reciprocal parking and access arrangements where different land uses are located on adjoining sites, and where appropriate agreements can be put in place.

5.2. Parking bay valuation:

For the purpose of this policy and the provisions of LPS3:

a. a typical car parking bay and its associated manoeuvring and landscaping area is assumed to occupy an area of 30 square metres;

b. the cash value for each car parking bay is the sum of the construction cost of an at-grade car bay, as determined by the City, plus the value of the land required to provide the bay (30 square metres);

c. the value of the land component is based on the site that is the subject of the development proposal, and is to be obtained by a licenced land valuer or Valuer General, at the applicant's cost.

5.3. Expenditure of cash-in-lieu:

a. Cash-in-lieu payments will be placed into appropriate funds and used by the local government within the vicinity of the development for shortfall parking bays or transport infrastructure, in accordance with LPS3.

Creation date:	June 1999 (CJ213-06/99)
Formerly:	
Amendments:	CJ206-10/05, CJ056-04/06, CJ160-08/12, CJ026-02/18
Last reviewed:	February 2018 (CJ026-02/18)
Related documentation:	• Local Planning Scheme No. 3
File reference:	72020

Dedicated Car Parking for Seniors and Parents with Prams Council Policy

Responsible directorate: Planning and Community Development

Objective: To outline the City's position on the establishment of dedicated parking bays for seniors and parents with prams.

1. Application:

This Policy applies to City of Joondalup facilities and non-residential privately-owned land throughout the whole of the district.

2. Definitions:

"pram" means a wheeled vehicle used for carrying a young child, which is pushed from behind (e.g.: a perambulator, stroller, buggy, child-carrier etc.).

"senior" means a person aged 60 years or over.

3. Statement:

Council recognises the need for a safe passage and ease of mobility for parents of young children and seniors within popular car parking facilities. To achieve this, Council supports the establishment of dedicated parking bays for seniors and parents with prams at City of Joondalup facilities and on non-residential privately-owned land.

4. Details:

4.1. Non-residential privately-owned land:

a. The City encourages and supports the provision of dedicated parking bays for the exclusive use of seniors and parents with prams on non-residential privately-owned land.

b. Where formally approached by private landowners, the City may undertake enforcement of the use of dedicated parking bays for the exclusive use of seniors and parents with prams, subject to the City entering into a formal agreement with the private landowner.

4.2. City of Joondalup community facilities:

a. The provision of dedicated car parking bays by the City at its community facilities, for exclusive use by seniors and parents with prams, is to take the following criteria into consideration:

   i. Where the matter impacts on a specific location within the City, those most closely affected are to be consulted.

   ii. Where the matter concerns service users, participation is to be sought from user groups/organisations and individuals.

   iii. Where a matter is deemed to impact on all residents and ratepayers of the City, random selection will be used to invite participation from a representative sample of the community.

b. Any parking bays for exclusive use of seniors and parents with prams at a particular City facility will be clearly marked and signs will be erected alerting the public as to the status of the bays.

c. Decisions regarding enforcement of the exclusive use of the bays will be made by the City on a case-by-case basis.

Creation date:	December 2010 (CJ220-12/10)
Formerly:	
Amendments:	CJ093-05/12, CJ027-02/18
Last reviewed:	February 2018 (CJ027-02/18)
Related documentation:	• Access and Inclusion Plan • Parking Local Law 2013
File reference:	04378

GOVERNMENT OF WESTERN AUSTRALIA

Department of **Planning, Lands and Heritage**

Western Australian Planning Commission

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Operational Policy 2.3

Draft Planning for Public Open Space

June 2023

The Department of Planning, Lands and Heritage acknowledges the traditional owners and custodians of land and waterways across Western Australia. The Department is committed to reconciliation to improve outcomes for Aboriginal and Torres Strait Islander peoples and to work together to provide a culturally-safe and inclusive environment.

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Operational Policy 2.3

Draft Planning for Public Open Space

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Operational Policy 2.3

1

Draft Planning for Public Open Space

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1. Policy intent

This policy sets out the general principles and requirements that will be used by the Western Australian Planning Commission (WAPC) to:

- ensure public open space (POS) is an essential consideration across the planning framework
- establish a minimum standard for the contribution towards POS from the creation of new lots
- provide guidance on the collection, expenditure and management of cash in lieu contributions towards POS to benefit the community.

The WAPC's intent is to ensure all communities have well-planned POS that is adequate in extent, quality, function and accessibility as well as being responsive to evolving community needs.
The costs of providing, upgrading and maintaining POS should be reasonably, predictably and equitably shared among those that generate a need for it.

2. Application of this policy

This policy applies to the preparation and assessment of planning instruments including local planning strategies, local planning schemes, structure plans and subdivision applications, including all strata subdivision within Western Australia.

The policy is complemented by the full range of policies under *State Planning Policy 1 State Planning Framework* that address POS to provide the comprehensive delivery of well-planned POS for the community. This specifically includes the POS provisions within:

- State Planning Policy 2.6 State Coastal Planning
- State Planning Policy 2.8 Bushland of the Perth Region
- State Planning Policy 2.9 Planning for Water
- State Planning Policy 3.0 Urban Growth and Settlement
- State Planning Policy 3.6 Infrastructure Contributions
- State Planning Policy 4.2 Activity Centres
- Liveable Neighbourhoods in interim (to be replaced with new State Planning Policy 7.1 Neighbourhood Design)
- State Planning Policy 7.2 Precinct Design
- Operational Policy 1.1 Subdivision of Land – general principles
- Operational 1.11 Community Schemes
- Development Control Policy 1.3 Strata Titles
- Development Control Policy 2.2 Residential Subdivision
- Development Control Policy 2.4 School Sites
- Development Control Policy 4.1 Industrial Subdivision.

3. Public Open Space in WA

In planning for POS, it is necessary to ensure the POS is responsive, well-located and functional, which achieves the desired recreational, amenity, health, cultural and environmental outcomes for the whole community.

The long-standing provision originating from recommendations made within the 1955 *Plan for the Metropolitan Region Perth and Fremantle* (the Stephenson-Hepburn Plan) for POS to be set aside at a minimum rate of 10 per cent of residential areas shall continue to form a sound basis for POS provision across all communities. Furthermore, all applications generating increased demand for POS shall be considered for a contribution towards POS. This contribution may be in the form of suitable land or cash in lieu to help facilitate new POS or upgrades to existing POS. Non-residential or rural living areas may also generate a need for POS in some circumstances, though the requirements for, rate of provision and contribution may differ from that in residential areas.

4. Policy objectives

The objectives of this policy are to:

a) Provide an adequate quantity and contemporary quality of accessible POS in all urban areas.

b) Encourage decision-making that improves the community's amenity, health and liveability while responding to our environmental, infrastructure, economic, sporting, recreational and leisure needs.

c) Apply a consistent strategic approach to the planning, provision and documentation of POS.

d) Support the provision of POS in non-residential or rural living areas where supported by site specific and relevant justification.

e) Ensure other incidental land uses within POS, such as utilities, infrastructure or biodiversity conservation, complement, not compromise POS function provided for the community.

f) Not support the unplanned loss of existing POS areas through the rezoning or disposal processes.

5. Policy measures

5.1 General Measures

Proposals to create additional lots are to be assessed against this policy to determine the appropriate provision of, and contribution towards POS.

In general, a minimum of 10 per cent of the gross subdivisible area shall be for POS for community use across all urban areas. This is best guided by strategic planning and implemented in statutory decision-making through POS contributions from new subdivision.

The rate of contribution to POS may vary to accommodate localised situations and the new demand being generated in accordance with this policy.

5.2 Calculating and Designing Public Open Space

POS is to be calculated and designed in accordance with Liveable Neighbourhoods (to be replaced with a new SPP 7.1 Neighbourhood Design).

For POS impacted by an infrastructure or utility easement, credit for this easement land towards the 10 per cent requirement can only be granted at a maximum rate of 50 per cent credit where

the infrastructure is underground, or a maximum rate of 20 per cent credit where it is above ground infrastructure, providing it satisfies all of the following:

- there is no impediment to the use and development of the easement for POS purposes
- all land impacted by the infrastructure easement is considered restricted and as such is also subject to the overall restricted POS limits contained in Liveable Neighbourhoods; and
- is supported by the local government and infrastructure or utility operator/authority.

The alternative for land impacted by an infrastructure easement is to deduct the easement land from the gross subdivisible area altogether and no credit towards POS be given for this land.

For POS impacted by public utilities or infrastructure (such as dedicated drainage sumps or transformer pads), these are to be located so as not to compromise the function of the POS and generally do not form part of the 10 per cent POS area.

5.3 Strategic Planning

5.3.1 Local Planning Strategies

Local planning strategies are a key planning instrument for identifying the POS needs of a community and providing a strategic basis for localised decision-making about POS, including the rationale for any variations to POS contribution rates.

All local planning strategies are to be prepared in accordance with the WAPC's Local Planning Strategy Guidelines and the *Planning and Development (Local Planning Schemes) Regulations 2015*. To assist with POS planning, local planning strategies should also include the details, actions and indicative timeframes for the following, as relevant:

- an inventory of POS reserves, plus other sites and reserves that offer a publicly accessible open space function. This may include foreshore reserves, regional open space, public school ovals and conservation reserves that are developed with a POS function
- a broad POS demand and supply analysis, identifying existing and projected POS functionality alongside existing and estimated future population and land use utilising demographic forecasts on a suburb basis
- identification of any under provision of POS land and facilities, based in the first instance upon a minimum requirement of 10 per cent of the gross subdivisible area for each suburb and the strategies for addressing, including obtaining more land or providing upgrades to existing POS
- identification of opportunities for improving linkages that enhance access to POS (e.g. landscaping of road reserves and pedestrian accessways)
- identification of land surrounding existing or proposed POS suitable for an increase in residential density to further encourage accessibility and use of POS and assist in achieving infill density targets
- identification of any existing POS or other open space reserves suitable for upgrades on which cash in lieu funds can be spent
- using the above analysis, include a rationale for any local variations or possible further exemptions to the standard POS contributions, as provided for in this policy. This anticipated per centage of POS contribution is to be articulated
- the anticipated per centage and rationale for any proposal to seek POS contributions from non-residential or rural living land uses.

To assist in collating this information, some local governments may opt to utilise more detailed POS demand analyses, or similar. It is important that if such additional studies have been prepared by the local government, the planning components are incorporated into the local planning strategy

to inform statutory planning decisions. This may be via an amendment to an existing local planning strategy.

POS location, area, distribution and function in a suburb is to be guided by the local planning strategy, the provisions of Liveable Neighbourhoods and any other WAPC policy as may be applicable. In the absence of a local planning strategy that adequately guides the provision of POS, it should be provided and contributed to in accordance with Liveable Neighbourhoods and this policy, ensuring an appropriate mix of local, neighbourhood and district open space providing sport (including dedicated sports fields), recreation and nature spaces.

5.3.2 Structure Plans

Structure planning (standard and precinct structure plans) is to address any existing POS and assess the need for new POS to cater for all current and anticipated community needs.

Structure plans should refer to the contributions towards POS to be provided at subdivision and how these contributions will assist in ensuring adequate extent, quality, function and distribution of POS within the area of the plan.

Any staging of POS land provision is to be outlined at the structure plan stage.

5.4 Statutory Planning

5.4.1 Local Planning Schemes

Proposals to zone land that will increase POS demand, particularly increases to residential densities, are to be supported by a local planning strategy that identifies the community's POS needs and anticipated contributors to POS (as land or cash in lieu).

In zoning to provide for new residential land, the minimum of 10 per cent of the gross subdivisible area should be planned for POS as land, unless otherwise justified and prescribed in an approved local planning strategy.

In the absence of an approved local planning strategy adequately addressing POS provision, a scheme amendment proposal may be required to include its own strategic analysis of the community's POS need to inform POS provision and contributions.

Local planning schemes are to include POS as a Reserve for Public Open Space and show this on the scheme map accordingly.

5.4.2 Subdivision General

In accordance with the WAPC's State Planning Policy 3.6 – Infrastructure Contributions (SPP 3.6) and Operational Policy 1.1 – Subdivision of Land General Principles (OP 1.1), all subdivision generating an additional lot (including green title lots, all strata title lots and community scheme lots) is to consider the provision of POS as a standard infrastructure requirement prior to approval. This consideration is not restricted to any one land use or subdivision type.

In accordance with the *Planning and Development Act 2005*, a condition of subdivision approval may be imposed that requires a contribution to POS as land or cash in lieu, or combination thereof. Two lot subdivision applications will typically not have POS requirements applied, as cash in lieu cannot be sought under the *Planning and Development Act 2005* and a land contribution is often not practical.

In some circumstances requiring land for POS may not be practical, or there is already 10 per cent or more POS land in the suburb which caters for community needs, or it is provided in another location via a structure plan, subdivision or scheme. In such circumstances, contribution to POS via cash in lieu of land may be applied as a condition of subdivision approval. Advice from the local government will be sought by the WAPC regarding the imposition of such a condition.

5.4.3 Residential Subdivision

For all residential subdivisions (including strata title subdivision), a minimum standard of 10 per cent of the gross subdivisible area is to be ceded free of cost for POS, or the equivalent cash in lieu, unless varied in one of the following situations.

a) Existing POS in a suburb provides some of the POS function for the existing (established) community and therefore may justify a reduced POS contribution rate in all infill (excludes brownfield) subdivision. In addition, where only one additional lot is created in an established (infill) area (such as 3 lots into 4 lots) contributions towards POS may be reduced further. The applicable rate of contribution towards POS is as follows:

   i. Infill subdivision (excludes brownfield sites) where the suburb already contains some existing developed POS, the minimum 10 per cent contribution requirement may be reduced by up to half to a minimum contribution of between 5 per cent and 10 per cent, the percentage to be justified and determined in an approved local planning strategy, scheme, structure plan or development contribution plan

   ii. Where there is no approved planning instrument as above to determine the percentage, a 5 per cent contribution based on the whole gross subdivisible area applies

   iii. Where only one additional lot is proposed in the subdivision and there is no approved planning instrument to determine the percentage, a 2.5 per cent contribution based on the whole gross subdivisible area applies; or

   iv. Two lot subdivision applications are exempt from a POS cash in lieu contribution.

b) In recognition of the role some limited forms of publicly accessible, privately owned open space has in reducing the demand generated by new lots for POS, some credit may be granted towards the minimum 10 per cent contribution as follows:

   i. For all strata subdivision (includes built strata) and community title schemes where common property/communal open space is provided in excess to any Residential Design Code (R Code) requirement, the 10 per cent POS contribution may be reduced commensurate with this aforementioned area of common property/communal open space to a maximum reduction of half (i.e. minimum 5 per cent POS contribution still applies). Provided that:

      - the common property/communal open space is demonstrated by way of an approved plan to be designed and function like POS; and
      - the common property/communal open space area has unrestricted public access secured via an easement.

   The remainder of the POS contribution is to be via land or cash in lieu.

c) In limited unique circumstances in some larger infill or brownfield sites, the minimum 10 per cent POS contribution may be reduced commensurate with expenditure on upgrades to an existing nearby POS at the subdividers cost, provided that:

   - the POS upgrades are to occur in the same suburb as the subdivision
   - there is a minimum of 10 per cent POS land existing in the suburb already
   - the local government has already agreed to the proposed upgrades and arrangements and a legal agreement with the local government is in place
   - the POS upgrades proposed respond to community need; and
   - a condition of approval is imposed on the subdivision application accordingly.

d) Mixed use sites are those not wholly comprised of residential land uses. As such, some reduction to the POS contribution rate may be applied to a mixed-use site, generally commensurate with the likely residential composition of the site at the following rates:

   - where the site is identified in a scheme or structure plan for residential development at a density of up to and including R80 or R-AC4, or in the absence of an applicable

R Code, to a maximum height of 3 storeys, a minimum 5 per cent POS contribution applies to the whole mixed use site

- where the site is identified in a scheme or structure plan for residential development at a density exceeding the R80 or R-AC4 density, a minimum 7.5 per cent POS contribution applies to the whole mixed use site, unless previously varied in accordance with an approved scheme or structure plan; or
- where the mixed-use site is an infill site, the default 5 per cent contribution rate may apply unless otherwise provided for in the applicable scheme, structure plan or development contribution plan.

e) In all the above instances of variations to the 10 per cent minimum standard, consideration shall also be given to:

- the objectives and requirements of other State Planning Policies as may be applicable
- advice of the local government as may be sought by the WAPC; and
- the exclusion of any density or development bonus entitlement that has been approved or may otherwise have applied to the proposal.

5.4.4 Regional Residential Subdivision

In recognition of the climatic, environmental, cultural and lifestyle differences experienced across the state, a variation to the minimum POS standard of 10 per cent of the gross subdivisible area of a suburb may be supported in regional areas. This is provided that a strategic analysis via an approved local planning strategy, scheme, or structure plan has identified satisfactory unrestricted and developed POS and other open space that offers a local POS function (such as foreshore reserves, regional open space or community purpose sites) to accommodate the recreational and sporting needs of the community, and identifies a POS variation accordingly.

As a minimum, the strategic analysis is to include:

- an inventory of POS reserves in the suburb and adjoining suburbs
- identification of other sites or reservations that currently offer an open space function in the suburb and adjoining suburbs if applicable. This may include foreshore reserves and other public purpose reserves developed with a POS function
- a broad POS demand and supply analysis, identifying existing and projected POS quantity, accessibility and functionality alongside the existing and estimated future population and land use, utilising demographic forecasts, and ideally on a suburb basis.

The use of a townsite boundary may be more applicable than suburb boundary in some regional locations.

5.4.5 Non-Residential and Rural Living Subdivision

A POS contribution of any amount, as land or cash in lieu, may be sought from non-residential land uses (includes commercial, industrial or tourism) or for rural living land uses (includes rural residential) for the purposes of catering for residents, worker or visitor needs, general amenity or site specific requirements. The justification for, and amount of POS contribution, is to be informed by:

- a strategic analysis, as either contained in an approved local planning strategy, scheme, structure plan or other public planning document which identifies the nexus between the land use/development and the additional population/visitation/workforce demand for POS provision or contribution
- the suitability of the proposed POS as it relates to the non-residential or rural living land use needs, or suitability of existing POS on which cash in lieu is intended to be used for
- any objectives and requirements of other planning instruments as may be applicable; and
- the advice of the local government as may be sought by the WAPC.

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5.5 Staging

Where a subdivision is staged, POS may be required to be met entirely from the first stage of subdivision, particularly if an agreement, such as by way of an approved structure plan, has not been reached with other landowners about the sharing of POS responsibilities.

Where the POS is not met entirely from the first stage of subdivision, the staged rate of provision of POS may be required to equal or exceed the overall rate of POS provision for that stage and be outlined in a staging plan, to ensure the quality, quantity and location of provided POS caters for residents at each stage of lot creation.

5.6 Development Applications

For development approvals that precede subdivision, an advice note should be provided to alert proponents to any likely future POS contribution condition at any subsequent subdivision.

5.7 Development of Public Open Space

The requirement for POS land as a condition of subdivision includes the development of that POS. Where POS is to be ceded free of cost by the subdivider, it is a requirement that the entire POS be developed to a minimum 'basic development' standard in accordance with SPP 3.6 Development Contributions and Liveable Neighbourhoods, unless otherwise agreed to by the WAPC and local government, and maintained for a minimum period of time. This requirement does not extend to cash in lieu conditions.

Development of the POS beyond the standards outlined in SPP 3.6 and Liveable Neighbourhoods is a matter for negotiation with the local government to ensure the POS development reflects the community needs and local government management capacities.
An additional management agreement with the local government may be required to be entered into in these circumstances.

5.8 Cash in lieu collection and management

In accordance with Section 153 of the *Planning and Development Act 2005*, the WAPC can impose a condition of subdivision requiring POS to be provided as cash in lieu of setting aside a portion of land. Section 155 of the *Planning and Development Act 2005* sets out provisions in relation to valuation of land. The value of cash in lieu is determined as a percentage of the market value of the parent lot from which the subdivision occurs. The percentage relates to the equivalent percentage of land that would otherwise be provided as POS.

The local government will, at the expense of the subdivider, seek a valuation of the land from the Valuer General's Office or a licensed valuer.
If the valuation is disputed by the subdivider or local government, the valuation may be varied by agreement between the parties or arbitrated in accordance with Section 156 of the Planning and Development Act 2005.

Section 154(1) of the *Planning and Development Act 2005* provides that cash in lieu funds received by a local government must be paid into a reserve account, separate to other reserve accounts, established and maintained under section 6.11 of the *Local Government Act 1995*. The account is to set out the purpose for which the money is held, the landholding from which it was obtained and the date on which it was paid to the local government.

The total amount of cash in lieu funds collected, held and expended per suburb in the reserve account should be made publicly available to ensure transparency and accountability to the community.

5.9 Cash in lieu expenditure

5.9.1 Cash in lieu intent

To address the nexus between POS demand generation and POS provision and upgrade, expenditure of cash in lieu should:

- be informed by an approved local planning strategy (LPS), or in the absence of a LPS, an alternative strategy, community strategic plan, local planning policy, structure plan or equivalent document that has been through public consultation
- respond to community need by improving access, safety, environmentally sensitive design or contemporary functionality of existing or proposed POS or the public reserve that functions as POS
- be on a site that has unrestricted public access, not generally be associated with a use fee, and is reserved in the local planning scheme for POS or other reserve with a recreation function; and
- occur within the suburb or adjoining suburb, in which it was collected unless variations are identified in an approved local planning strategy.

5.9.2 Cash in lieu use

Cash in lieu funds can be used for:

- the purchase of land for POS by the local government. This can include the local government's administrative costs associated with the purchase process or replaying loans for the purchase
- reimbursing an owner of land that is part of an agreement for the setting aside or vesting of land for POS in accordance with the *Planning and Development Act 2005*.
- improvements to or development of POS
- improvements to, or development of, public reserves that have a recreation function provided the land is reserved for a form of recreation purposes including POS recreation or public purpose reserves in the local government local planning scheme, the public has unrestricted access and cash in lieu contributions were sourced from within the suburb or adjoining suburb
- improvements to, or development of, regional open space, foreshore reserves and/or conservation reserves where it is demonstrated that the reserve offers a POS function, has unrestricted public access and the cash in lieu contributions were sourced from within the suburb or adjoining suburb. Such improvements or development for POS functions should be consistent with the purpose of the reserve
- cash in lieu funds would not normally be acceptable for indoor or enclosed recreation facilities where usage fees are charged, nor for maintenance or infrastructure upgrades unrelated to community POS needs.

In all instances, expenditure of cash in lieu should be publicly transparent and aim to be utilised within 5 years of the contribution collection date.

5.9.3 Expenditure requests

Requests to expend cash in lieu, other than for the purchase of land for POS, are to be submitted to the WAPC prior to Ministerial consideration, with the accompanying information:

- a cover letter briefly justifying the request from the local government, addressing the above requirements, this may be in the form of referencing the local planning strategy as applicable
- a plan or list outlining the source(s) and amount(s) of the funds (includes suburb, subdivision reference number from which funds were obtained, date obtained and the dollar value of the contribution)
- project or program timing schedule for expenditure; and
- project or program expenditure based on a maximum budget allocation.

Expenditure requests can be grouped into one consolidated map and schedule that includes the above information. Grouped requests will require notification to the WAPC within three months of completion of the works, including a signed statement demonstrating details of expenditure from a Certified Public Accountant employed by the local government or an audited statement prior to the publication of the local government annual report.

5.10 Disposal of Public Open Space

The disposal or rezoning of POS reserves created for the purpose of providing POS is not generally supported by the WAPC, particularly given future community needs can be difficult to fully anticipate.

Where a local government considers that an existing area of POS is not in a suitable location, of an appropriate size or function, and does not meet the needs of the existing or anticipated future community, POS disposal may be considered, but it is to be assessed in the same strategic manner as determining POS provision. Preferably, the local planning strategy should be used to inform the suitability of disposal proposals. In the absence of a strategy, a strategic assessment of the existing and anticipated future community needs is to occur, which shall include the following:

- the current accessibility, interface, physical attributes, function and estimated visitation of the reserve
- any planning in the suburb which will result in an increase in residential population and possible need for additional POS quantity or quality
- the distribution and amount of POS already in the suburb as reflected as a percentage of the gross subdivisible area; and
- evidence of local community engagement.

The disposal of land set aside as a reserve for public recreation is governed by the *Land Administration Act 1997*. Proceeds from the sale of public recreation reserves may be used by the local government to acquire other land for POS or be spent on upgrades to existing areas of POS. Proposals for the disposal of any POS land will be referred to the WAPC for consideration.

5.11 Reservation, Management and Vesting of Public Open Space

Where land for POS has been created under the *Planning and Development Act 2005* and reserved for that purpose, that land is only to be used for public recreational purposes and is to remain open to the public at all times. It is to be reserved in the local planning scheme for POS.

Where POS sites are impacted upon by utilities, easements, buffers, environmental constraints, or are shared use sites such as those co-located with school sites, the management responsibilities of the POS are to be resolved at the structure planning stage, or prior to subdivision approval, as may be applicable and practical. If management responsibilities of the POS are unable to be resolved, the WAPC may not support the subdivision until the proponent supplies evidence of resolution of a suitable management arrangement.

5.12 Other Open Space

Regional open space, foreshore reserves, community purpose sites, Bush Forever sites or conservation reserves are not by definition in this policy considered POS. However, they may contribute a POS function for the local community and may receive consideration in strategic planning as providing that POS functionality. These forms of other open space may influence the determination of the gross subdivisible area and in some instances may be included as justification for a reduction (or credit towards) the minimum 10 per cent POS requirement in the manner outlined in Liveable Neighbourhoods and/or this policy.

Foreshore reserve provision is in addition to any POS requirement. The width, function and design of foreshore reserves are determined in accordance with State Planning Policy 2.6 State Coastal Planning Policy and/or (draft) State Planning Policy 2.9 Planning for Water and associated guidelines.

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6. Definitions

Brownfield: developed land that has been identified for future urban re-use. These are often larger sites in established or infill areas that may also have been converted from one former land use to another.

Demand analysis: understanding the demand created by anticipated future population helps to justify POS contributions. Demand for POS in yet to be developed areas or existing areas can be assessed based on the likely numbers of dwellings or subdivision yields to be achieved in an area. Latent demand is often assessed by projecting future participation, using existing participation rates, such as organised sporting activities, and applying this to projected population figures.

Greenfield: undeveloped land that has been identified for future urban use.

Gross Subdivisible Area: as set out in Liveable Neighbourhoods (and to be reviewed in preparation of SPP 7.1 Neighbourhood Design).

Infill: is the redevelopment of existing urban areas at a higher density than currently exists.

Locality: is a spatial term used in land use planning to describe a local area. The size and attributes of a locality can vary depending upon the context and intended application. For this reason, a locality is not specifically defined but rather can be determined in a similar manner to a precinct in accordance with SPP 7.2. In POS planning, the starting point for identifying a locality is often a suburb area, modified in consideration of walkable catchments and relevant local features.

Public Open Space: land that is set aside, used as, and managed for public recreation purposes and reserved for public open space in a local planning scheme.

Regional Open Space: land that is designated as Parks and Recreation or Regional Open Space in a region planning scheme.

Regional Areas: generally interpreted as areas and country towns located outside of metropolitan and regional centres.

DRAFT
PUBLIC CONSULTATION

Frequently Asked Questions

Operational Policy 2.3
Planning for Public Open Space

These explanatory notes provide an overview of the Public Open Space policy reveiew and a summary of key changes.

1 WHAT IS THE CURRENT POLICY ON PUBLIC OPEN SPACE?

Public open space (POS), such as neighbourhood parks and sporting fields, is currently provided at a minimum of 10 per cent of a new residential area. Those who create new residential lots contribute the cost of providing adequate POS, either by providing land for POS or by providing money towards the cost of purchasing land for POS or improving POS facilities.

Different considerations apply to smaller subdivisions creating 5 lots or less, in established suburbs previously subdivided and for subdivisions that create a mix of residential and non-residential land uses. In practise, many subdivisions of 5 lots or less may not have contributed to POS.

The current policy has been in place for over 50 years and has secured adequate POS across most suburbs of Western Australia, as they developed. Now that suburbs are being redeveloped with more housing (known as infill) and a greater mix of housing types, it is important to review the policy to ensure the open space demands and expectation of the community continue to be met into the future.

2 WHAT TYPES OF SUBDIVISION REQUIRE A CONTRIBUTION TOWARDS PUBLIC OPEN SPACE?

Under existing policy, all proposals that increase the number of lots can potentially be required to make a land or monetary contribution to POS. This includes apartment developments that create new built strata lots, it also includes mixed-use lots that have a combination of residential and commercial development. The proposed new *draft Operational Policy 2.3 – Planning for Public Open Space* provides further clarity that all forms of land subdivision, that increase the demand for POS, can be subject to a contribution requirement, including all types of strata subdivision.

3 WHY IS A CONTRIBUTION TO PROVIDING PUBLIC OPEN SPACE REQUIRED?

The planning of infrastructure is fundamental to the economic and social well-being of any community. New development needs to ensure the cost-efficient, and appropriate provision of essential infrastructure such as roads, electricity, schools and POS.

POS is essential infrastructure in urban areas. It provides a recreation function for residents, visitors and workers but also offers green space for amenity, nature, events and drainage. When new residential lots are created, this will result in additional houses and more people who need and use POS. A contribution towards the cost of meeting this additional demand for POS, or associated upgrades to existing POS, is a shared responsibility between Government and proponents developing new lots. This POS policy outlines how the proponent will make a contribution.

4 WHAT ARE THE MAIN POLICY REFORMS PROPOSED?

The *draft Operational Policy 2.3 – Planning for Public Open Space* proposes that all residential subdividers, regardless of their location or the type of subdivision, contribute to POS, in a fair and predictable way.

The overall policy of seeking at least 10 per cent of residential areas for POS will continue to apply in greenfield and brownfield subdivision, as illustrated in Figure 1 and Figure 2 below. Where only two lots are proposed, usually no contribution will be sought as any land would typically be too small for a practical park and a cash contribution is not currently permissible under legislation.. *(refer cl 5.4.3 a iv)*

However, changes are proposed to the calculation of the contribution from those subdividing land to make the POS contribution process simpler, more predictable, fairer and more consistent. These changes include:

- Subdividers in established suburbs, known as infill sites, may contribute less given the existing parks available and some of the additional POS demand can be met within these existing parks. In these situations, the contribution amount will be determined after an endorsed POS needs analysis by the local government. If this analysis is yet to be done, a default rate of 5 per cent contribution will apply (Figure 3)
- Where only one additional lot (such as re-subdividing 2 lots into 3 lots) is proposed, a reduction to a default contribution rate of 2.5 per cent applies (Figure 4) *(refer cl 5.4.3 a iii)*
- Subdividers of apartments or grouped housing that provide publicly accessible but privately owned open space may reduce their contribution in limited circumstances (Figure 5a and 5b) *(refer cl 5.4.3 b i)*
- Where a mix of residential and non-residential land uses is possible, the contribution may be reduced proportional to the planned residential component to default rate of 5% (lower and medium density) (Figure 6 and Figure 8) or 7.5% (high density) (Figure 7 and Figure 8) *(refer cl 5.4.3 d)*
- Subdividers in regional towns will contribute in a similar way to those in metropolitan areas but concession may be given to the role other forms of publicly owned green spaces have in fulfilling community needs *(refer cl 5.4.4)*
- Subdividers of non-residential lots will continue to typically be exempt from a POS contribution unless a demonstrated community need exists, in which case the contribution rate will be established in an approved planning document. *(refer cl 5.4.5)*

5 ARE POS CONTRIBUTIONS REQUIRED IF A SUBURB ALREADY HAS 10 PER CENT PUBLIC OPEN SPACE?

The percentage of POS land that each suburb has already varies across WA and does not necessarily reflect current or future community need. The best way to address this is by undertaking strategic POS planning. If a suburb is found to have sufficient, quality POS to cater for the projected community need, POS contribution rates may be varied through the planning framework. This will help to ensure a transparent, justifiable contribution is sought.

6 WILL I BE REQUIRED TO CONTRIBUTE TO PUBLIC OPEN SPACE IF I AM BUILDING?

The need for a POS contribution will be assessed and sought at subdivision stage. If you plan to build first and later subdivide via a built strata subdivision, you may be required to contribute to POS as a condition of the built strata approval in the same manner as other types of subdivision, but not the development stage. Part of the assessment of the subsequent built strata subdivision will consider whether a POS contribution has already been made for the site at the current density.

7 WHERE AND HOW WILL THE PUBLIC OPEN SPACE CONTRIBUTIONS BE SPENT?

Local governments collect POS cash contributions and retain the funds in a dedicated account. The local government then identifies where land for new POS is to be purchased, or which parks should be developed, or park facilities upgraded. Proposals to spend funds are then submitted for the Minister for Planning's approval.

This process is not proposed to change, however the new draft policy encourages the spending of contributions in a timely manner and has widened the location within which the money may be spent to include adjoining suburbs to better address community need.

8 DO THE PUBLIC OPEN SPACE REFORMS AFFECT ME?

If you are a subdivider of residential land in WA (includes all types of residential such as apartments and retirement living), then the new draft public open space policy, includes a more predictable POS contribution rate to be applied by the WAPC when it determines the application to subdivided land.

If you are a community member, it is expected that the reforms will help provide for better planning and upgrading of POS that supports urban infill and responds to modern community needs.

9 HOW DO I FIND OUT HOW MUCH PUBLIC OPEN SPACE IS IN MY SUBURB, AND IF ANY CONTRIBUTIONS ARE BEING SPENT?

Local Governments are best placed to understand and plan for community POS needs. Contact your local government for more information and to discuss potential changes to your local POS.

10 HOW TO VIEW AND COMMENT ON THE DRAFT POLICY?

The draft policy is on the **DPLH website**. Comments on the policy can be made via the DPLH's **consultation hub**. The advertising period closes on 25 August 2023.

GSA = Gross Subdivision Area

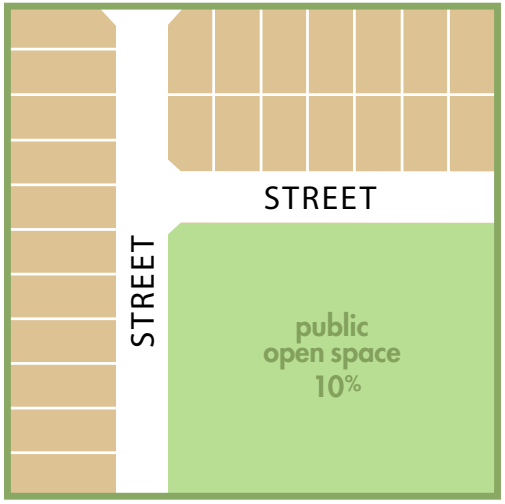

Figure 1: Greenfield subdivision

10% of the gross subdivisible area, typically as land or as otherwise planned for, calculated in accordance with Liveable Neighbourhoods.

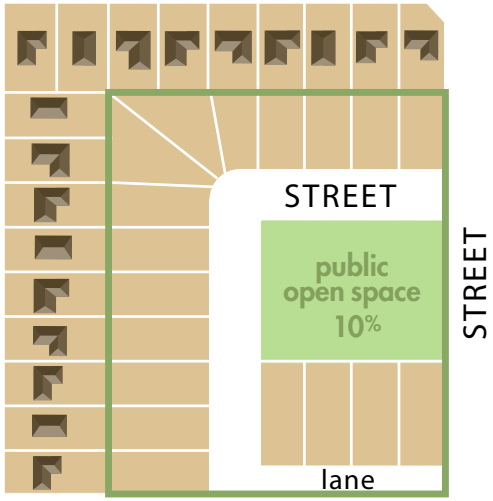

Figure 2: Brownfield subdivision

10% of the gross subdivisible area as land or cash in lieu, or combination thereof, as typically determined at structure plan stage.

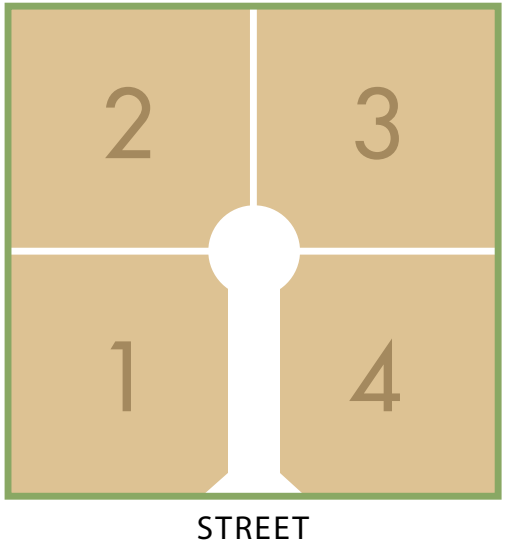

Figure 3: Smaller infill subdivision

5% of the gross subdivisible area typically as cash in lieu, unless otherwise approved in the planning framework.

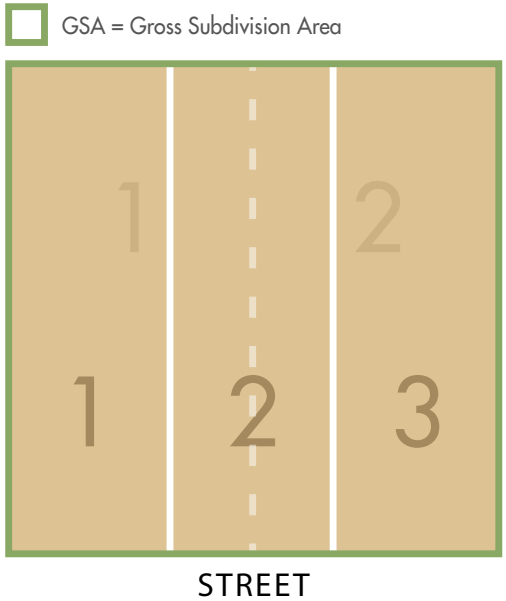

Figure 4: One additional lot

2.5% of the gross subdivisible area as cash in lieu, or the equivalent as land if practical and agreed, unless otherwise approved in the planning framework.

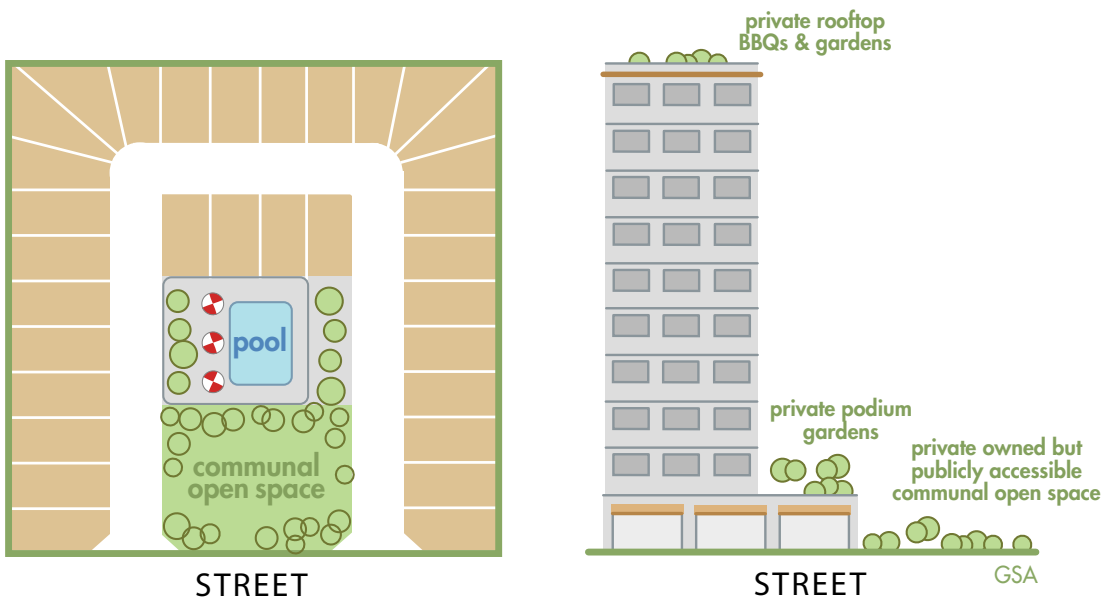

Figure 5a and 5b: Communal Open Space

POS contribution reduced equivalent to any communal open space/common property that provides a publicly accessible POS function, in excess to any R Code requirements, with a minimum POS contribution of 5%.

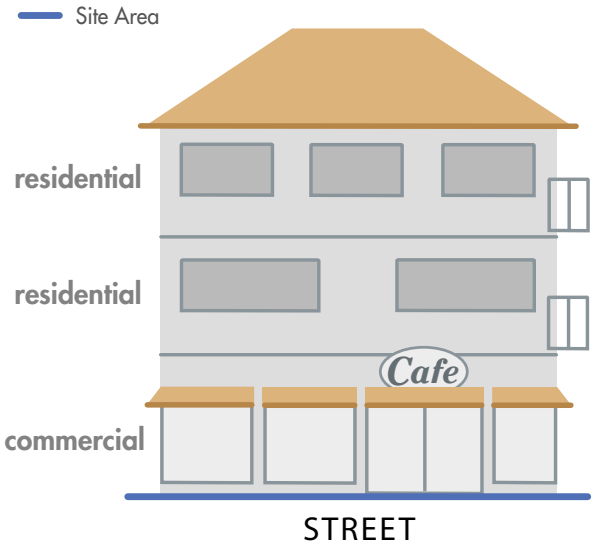

Figure 6: Mixed use – Low to Medium Density

5% of the total mixed use site area where an R Code of up to and including R80 or R-AC4 applies, unless otherwise approved in the planning framework.

Figure 7: Mixed use – High Density

7.5% of the total mixed use site area where an R Code exceeding R80 or R-AC4 applies, unless otherwise approved in the planning framework.

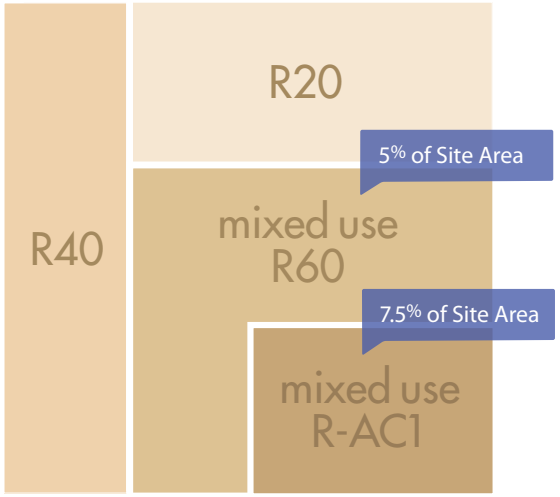

Figure 8: Mixed Use – Structure Planning

5% of the total mixed use site area where an R Code of up to and including R80 or R-AC4, unless otherwise approved in the planning framework.

7.5% of the total mixed use site area where an R Code exceeding R80 or R-AC4, unless otherwise approved in the planning framework.

Planning for Public Open Space - Consultation Form

Question 1 - About you

1. **What is your name?** ***(required)*** City of Joondalup
2. **What is your email address?** ***(required)*** info@joondalup.wa.gov.au
3. **Are you responding on behalf of an organisation?** ***(required)*** Yes ~~No~~

   Organisation name: City of Joondalup
4. **Submissions may be published as part of the consultation process. Do you wish to have your name removed from your submission?** ***(required)*** ~~Yes~~ No
5. **What region are you from?** ***(required) Please select only one item***
   - Perth
   - ~~Peel~~
   - ~~Gascoyne~~
   - ~~Goldfields~~
   - ~~Great Southern~~
   - ~~Kimberley~~
   - ~~Mid West~~
   - ~~Pilbara~~
   - ~~South West~~
   - ~~Wheatbelt~~

Question 2.

Do you (or your organisation) think there are adequate and convenient parks for recreation and local amenity in your suburb?
o Yes
~~o No~~
~~o Unsure~~

If applicable, please comment on what is lacking in terms of adequacy of parks, adequacy of park facilities or accessibility to those parks.

A social needs analysis was undertaken on behalf of the City of Joondalup in 2022, including a needs assessment for sport and recreation services and facilities. This indicated that there was no unmet need regarding public open space, though there is a future need for some aspects of organised sport and aquatic recreation. There would likely also be the need for upgrades to existing park infrastructure and improving accessibility.

The City's Capital Works Program has identified the need for improvements to public open space within and adjacent to the City's infill areas.

Question 3.

Public open space (POS) is important for recreation, health, education, local amenity and quality of life.

Do you agree with maintaining the existing minimum contribution requirement of 10 per cent POS land as a general standard for all suburbs? (10 per cent is a proportion of the gross subdivisible area, generally applied to residential type zones)
o Yes
~~o No~~
~~o Unsure~~

Do you have any other comments on this approach? N/A

Question 4.

Do you think it is reasonable for all subdividers of residential lots (blocks of land) that create new additional lots to contribute towards public open space (parks or park facilities) regardless of their location?

(Fact bank) Notes:
This contribution can either be by land for new public open space (parks) or by cash to be spent on upgrading existing parks and can depend on what is practical, as guided by the local government.

Two lot subdivision applications cannot contribute as cash due to restrictions in law and contributions of land is typically not practical. These subdivisions therefore do not usually contribute to public open space.

o Yes
~~o No~~
~~o Unsure~~

Do you have any other comments?

Contributions should apply to two lot 'infill' subdivisions. Within the City of Joondalup, the majority of new 'infill' lots are created through two lot subdivisions. Between 1 July 2022 and 15 June 2023, subdivision approvals in the City's infill areas (Housing Opportunity Areas) included 44 new 'infill' lots created through two lot subdivisions (44 applications) and 17 new lots created through 3+ subdivisions (8 applications). Not requiring a contribution for two lot subdivisions would be disproportionate to the extra demand these new lots may place on public open space.

Not requiring contributions for two lot subdivisions could see subdivisions occurring in a staged manner to circumvent the requirement, or underdeveloping lots to avoid having to contribute towards public open space. If these continue to be exempt, this issue needs to be addressed.

The amount of contributions would need to consider potential impacts on housing affordability.

Clarification needs to be provided on whether 'infill' subdivision includes changes to the State planning framework that increases subdivision potential for existing density codes (e.g. reducing the average lot sizes in the R-codes), or the DC2.2 policy position at allows an increase in lot yields for corner lots in codes R10 to R35.

Question 5.

Non-residential (e.g. commercial, tourism, industrial) and rural living land uses can also be required to contribute towards POS (not necessarily at a 10 per cent rate), only on

an as-needed basis where justified, and when outlined in a publicly available planning document. Are you in favour of this approach?

o Yes
~~o No~~
~~o Unsure~~

Do you have any other comments on this approach? N/A

Question 6.

Many established suburbs (infill areas) already contain parks that meet some of the existing community's needs.

For this reason, it is proposed to enable POS contributions to be reduced to a minimum of 5 per cent (5%) of the residential subdivision area in infill (established) areas unless varied in a local government planning strategy or alike. It is envisaged that this contribution would commonly be in the form of cash to be spent on upgrades to existing POS, as determined by the local government.

Are you in favour of this approach?
o Yes
~~o No~~
~~o Unsure~~

Do you have any other comments on this approach?_

It needs to be demonstrated how the amount of contribution considers the impact on housing affordability.

Question 7.

The draft policy proposes the ability to reduce the 10 per cent (10%) POS contribution in a few other scenarios. These include some strata and community title scheme subdivisions (such as apartments and villa complexes) where publicly accessible but privately owned open space is provided; for sites comprising a mix of land uses (such as a shopping precinct); and for regional areas where justified.

Do you support the ability to vary the 10 per cent POS contributions proposed?
~~o Yes~~
~~o No~~
o Unsure

Do you think there should be other scenarios where the 10 per cent POS contribution should be varied? Please explain.

In practice, private open space could still have the perception that the space is not available for the public and would require monitoring to ensure that it is appropriately maintained and accessible at all times. Areas should only be considered where the private open space being provided is in excess of the communal open space for residents. Issues of public liability would also need to be addressed.

Question 8.

The draft policy proposes that POS contributions collected as monetary contributions instead of land (known as cash-in-lieu) are spent within the suburb or adjoining suburb from which it was originally collected, and ideally within a 5 year timeframe. Are you in favour of this change? ***(required)***

~~o Yes~~
o No
~~o Unsure~~

Do you have any other comments on this approach?

The Operational Policy should specify 'reasonable timeframe', rather than five years. Depending on the amount of contributions received it may take some time for sufficient funds to accumulate for upgrades.

The ability for contributions to be used in adjoining suburbs is supported, although clarification should be provided if it should still be within the general vicinity or reasonably accessible from where the contributions were collected, noting that suburbs can be separated by significant barriers such as major roads.

Question 9.

Currently any required cash contribution to POS in infill areas (established areas) is calculated as a percentage of the value of the land being subdivided. The contribution amount therefore varies depending upon the value of the land.

Would you support a change to the way the cash contribution amount is calculated in infill areas to a standard set fee per lot instead?
o Yes
~~o No~~
~~o Unsure~~

Do you have any other comments on this or have a suggestion on an alternative approach to implementing POS contribution?

Having a set fee per lot may be appropriate for upgrades to existing public open space, and not purchasing additional land. Fees should be based on broad regions and indexed annually.

A set fee may be more appropriate for smaller lot subdivisions, giving more certainty for home owners who wish to subdivide/downsize.

The requirement for local governments to seek a land valuation for subdivisions is also not practical and would be administratively cumbersome. Applicants should be responsible for obtaining the valuation. The volume of valuation requests is likely going to delay the overall subdivision process. A set fee would also assist in avoiding a valuation process.

Question 10.

At present, contributions towards POS can only be sought from subdivision applications. Some residential developments never proceed to subdivision or would prefer to contribute at the development stage rather than subdivision stage.

Do you support changing legislation to enable POS contributions to be sought from development applications?

~~o Yes~~
o No
~~o Unsure~~

Comments:

The subdivision process is considered the most appropriate planning mechanism to seek contributions. There would currently be no mechanism to require a contribution for dwellings that are exempt from requiring approval, which is more likely to occur than residential developments never proceeding to subdivision. Clarification would also be needed on whether this would apply to ancillary dwellings.

Question 11.

Do you have any other park design, role or management issues or suggestions relevant to planning or this planning policy?
o Yes
~~o No~~

Comments

Section 5.3: Further clarification is need on the term 'function' as it's not appropriate for a local planning strategy to outline the function of public open space in respect to types of amenities should be within each type of public open space.

Section 5.3: Referencing public open space on a suburb basis is problematic as public open space calculations for older suburbs may not align with suburb boundaries.

Section 5.9.1: The first dot point should recognise that expenditure of cash in lieu is not a local planning strategy/planning function. It is an operational matter based on particular need for public open space upgrades determined through budget processes.

Section 5.9.2: Funds could be used to improve community facilities, and general streetscape upgrades to improve access to public open space.

Section 5.11: Management responsibilities are not always known prior to the subdivision approval, so it may not be possible to resolve at that stage.

Section 5.12: There should be better consideration of environmental conservation reserves as an important component of public open space.

ATTACHMENT 13.6.1

burnsbeach_northern-res-precinct-05072023

LOCAL DEVELOPMENT PLAN

Northern Design Precinct, BURNS BEACH *Page 1 of 3*

A Peet Limited Project

NORTH

Scale: 1:2500 @ A3

0 25 50 75m

PLAN: PACBB-4-006 REVISION: C
DATE: 21/07/2021 DRAWN: JP
PROJECTION: PCG 94 PLANNER: MT
DATUM: AHD CHECK: JH

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LOCAL DEVELOPMENT PLAN REQUIREMENTS

This Local Development Plan (LDP) and requirements detailed below relate to the Western Australian Planning Commission (WAPC) approved subdivision of Lot 9028 Marmion Avenue, Burns Beach (WAPC Reference(s): 156568, 159269, 159851 & 160429) – relating to the Burns Beach Local Structure Plan's Northern Residential Precinct.

This LDP applies to the development of Single Houses only. Single Houses that are compliant with the provisions of this LDP and any relevant deemed-to-comply provisions of the Residential Design Codes (R-Codes) do not require an application for development approval. An application for development approval is required for Grouped Dwellings and Multiple Dwellings.

Where a development standard is specifically stipulated within this LDP, that standard prevails over the requirements of the R-Codes, and any other requirements of LPS3. For all other matters not addressed in the LDP, the requirements of the R-Codes, Burns Beach Structure Plan, local and state planning policies apply where relevant.

The proposed R-Codes densities as illustrated on the plan conform to the densities in the corresponding WAPC subdivision approval(s). These densities supersede those designated within the approved Burns Beach Local Structure Plan.

This Local Development Plan amends/replaces/augments the following 'deemed-to-comply' provisions of the Residential Design Codes, in accordance with clause 7.3.1 of the R-codes.

Development Standard	'Deemed to comply' R-Codes Provision	Amend/ Replace/Augment	Local Development Plan 'deemed-to-comply' provision *NB. Provisions sourced from R-MD Codes unless otherwise stated below.*
Open Space and Outdoor Living Areas	*5.1.4 C4* *5.3.1* *Table 1 – Provision 6*	*Replace*	– *Minimum 10% of the lot area or 20m² (whichever is the greater), directly accessible from a habitable room of the dwelling and located behind the street setback area.* – *At least 70% of the OLA must be uncovered and includes areas under eaves which adjoin covered areas.* – *OLA has minimum 3m length or width dimension.* – *No other R-Codes site cover standards apply.*
Plot Ratio (R60)	*Burns Beach LSP Land Use General Provisions 9.2 I*	*Replace*	*No Plot ratio applies to R60 Single Houses – refer Open Space and Outdoor Living Area provisions above.*
Street Surveillance	*5.2.3 C3.1, C3.2*	*Augment*	*(Per Burns Beach LSP)* ***All Corner lot dwellings** must be designed to address both the primary and secondary street. This can be achieved by the following:* – *habitable rooms and major openings facing both the primary and secondary street.* – *reducing the fencing along the secondary street boundary so that it is located at least 4m behind the front building line.* – *open style fencing along the front portion of the secondary street boundary.*
Building Height	*5.1.6 C6* *Table 3 – Maximum building heights*	*Replace*	*(Per Burns Beach LSP)* *Dwellings shall be constructed to a maximum height of 2-storeys with loft areas within the roof space permitted.* *The maximum building height measured from natural ground level shall be:* – *Maximum wall height (with pitched roof) – 6.5m* – *Maximum total height to roof ridge – 9.5m* – *Maximum wall and total height (parapet wall with concealed roof) – 7.5m*
Street Walls and Fences	*5.2.4 C4*	*Replace*	*(Per Burns Beach LSP)* *The maximum height of non-permeable front fencing, inclusive of retaining walls, is limited to 1.3m above the midpoint of the verge that it fronts and immediately adjacent to the lot.* *Any designated uniform estate fencing/retaining on private lots shall not be modified without written approval from the City of Joondalup and shall be maintained as visually permeable by landowners, where applicable.*
Site Works	*5.3.7 C7.1*	*Replace*	*(Per Burns Beach LSP)* *The ground lot level of each lot shall be +1/-0.5m from the level of the verge at the front of the lot, measured from the mid-point of the frontage of the lots.* *Lots with rear laneway access that are required to be accessed from the rear lane may be permitted to substitute +/- 2m in lieu of +1/-0.5m.*
Vehicular Access	*5.3.5 C5.1*	*Augment*	**Front-Loaded Lots** *Restricted vehicle access and/or designated garage locations apply to lots identified as shown on the Local Development Plan.* *Designated garage locations do not prescribe boundary walls, but reference the side of the lot to which the garage must be located to address site retaining, service infrastructure and other identified site constraints.* *Garages on corner lots are not mandated to be accessed from the secondary street.* **Rear Loaded (Laneway) Lots** *Where vehicular access is available from a dedicated rear laneway or internal private driveway, vehicular access and garage location must be from the rear laneway or internal private driveway.*

LOCAL DEVELOPMENT PLAN

Northern Design Precinct, BURNS BEACH *Page 2 of 3*

A Peet Limited Project

PLAN: PACBB-4-006 REVISION: C
DATE: 21/07/2021 DRAWN: JP
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Street Setbacks	*5.1.2 C2.1 – C2.4 (inclusive)*	*Replace*	**R-MD – 25** *3.0m minimum, no average* *1.5m to porch / veranda, no maximum length* *1.5m minimum to secondary street*	**R-MD – 40** *2.0m minimum, no average* *1.5m to porch / veranda, no maximum length* *1.0m minimum to secondary street* *Laneways:* – *1.0m minimum to rear boundary (ground floor only).* – *1.0m minimum visual truncation to garage opening.* – *Nil setback to rear boundary (first floor).*	**R-MD – 60** *2.0m minimum, no average* *1.0m to porch / veranda, no maximum length* *1.0m minimum to secondary street.* *Laneways:* – *1.0m minimum to rear boundary (ground floor only).* – *1.0m minimum visual truncation to garage opening.* – *Nil setback to rear boundary (first floor).*
			NB. Secondary Street setbacks shall apply to walls siding a ***Public Access Way*** *(PAW).*		
Garage Setbacks	*5.2.1 C1.1 - C1.5 (inclusive)*	*Augment*	**All Front Loaded Lots** *4.5m garage setback from the primary street and 1.5m from a secondary street.* *Garage setback to the primary street may be reduced to 4.0m where an existing or planned footpath or shared path is located more than 0.5m from the street boundary.* *For front loaded lots with street frontages between 10.5m and 12m, double garage is permitted to a maximum width of 6m as viewed from the street: subject to:* – *Garage setback a minimum of 0.5m behind the dwelling alignment;* – *A major opening to a habitable room directly facing the primary street;* – *An entry feature consisting of a porch or veranda with a minimum of 1.2m; and* – *No vehicular crossover wider than 4.5m where it meets the street.* *Lots with a frontage less than 10.5m or not compliant with above require single or tandem garaging.* **All Rear Loaded (Laneway) Lots** *1.0m garage setback to laneway*		
Lot Boundary Setbacks	*5.1.3 C3.1, C3.2*	*Replace*	**R-MD – 25** *1.2m for wall height 3.5m or less with major openings* *1.0m for wall height 3.5m or less without major openings* *Boundary Walls – to both side boundaries subject to:* – *2/3 length to one side boundary,* – *1/3 max length to second side boundary for wall height 3.5m or less.*	**R-MD – 40** *1.2m for wall height 3.5m or less with major openings* *1.0m for wall height 3.5m or less without major openings* *Boundary Walls – to both side boundaries subject to:* – *no maximum length to one side boundary,* – *2/3 max length to second side boundary for wall 3.5m or less.*	**R-MD – 60** *1.2m for wall height 3.5m or less with major openings* *1.0m for wall height 3.5m or less without major openings* *Boundary Walls – No maximum length to both side boundaries.*
Privacy	*5.4.1 C1.1*	*Replace*	**R-MD – 25** *R-Codes clause 5.4.1 C1.1 applies, however, the setback distances are:* – *3m to bedrooms and studies,* – *4.5m to major openings to habitable rooms other than bedrooms and studies, and* – *6m to unenclosed outdoor active habitable spaces.*	**R-MD – 40** Per R-MD – 25 provisions	**R-MD – 60** *No privacy provisions apply.*
Solar Access for adjoining sites	*5.4.2 C2.1, C2.2*	*Replace*	**R-MD – 25** *As per R-MD 40, however, if overshadowing intrudes into rear half of the lot, shadow cast does not exceed 35%.*	**R-MD – 40** – *No maximum overshadowing for wall height less than 3.5m or less.* – *No maximum overshadowing for wall height greater than 3.5m where overshadowing is confined to the front half of the lot.* – *If overshadowing intrudes into rear half of the lot, shadow cast does not exceed 35%.*	**R-MD – 60** *No maximum overshadowing.*

LOCAL DEVELOPMENT PLAN

Northern Design Precinct, BURNS BEACH *Page 3 of 3*

A Peet Limited Project

PLAN: PACBB-4-006 REVISION: C
DATE: 21/07/2021 DRAWN: JP
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LOCAL DEVELOPMENT PLAN

Northern Design Precinct, BURNS BEACH *Page 1 of 3*

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NORTH

Scale: 1:2500 @ A3

0 25 50 75m

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LOCAL DEVELOPMENT PLAN REQUIREMENTS

This Local Development Plan (LDP) and requirements detailed below relate to the Western Australian Planning Commission (WAPC) approved subdivision of Lot 9028 Marmion Avenue, Burns Beach (WAPC Reference(s): 156568, 159269, 159851, 160429 & 163427) – relating to the Burns Beach Local Structure Plan's Northern Residential Precinct.

This LDP applies to the development of Single Houses only. Single Houses that are compliant with the provisions of this LDP and any relevant deemed-to-comply provisions of the Residential Design Codes (R-Codes) do not require an application for development approval. An application for development approval is required for Grouped Dwellings and Multiple Dwellings.

Where a development standard is specifically stipulated within this LDP, that standard prevails over the requirements of the R-Codes, and any other requirements of LPS3. For all other matters not addressed in the LDP, the requirements of the R-Codes, Burns Beach Structure Plan, local and state planning policies apply where relevant.

The proposed R-Codes densities as illustrated on the plan conform to the densities in the corresponding WAPC subdivision approval(s). These densities supersede those designated within the approved Burns Beach Local Structure Plan.

Amendment No.	Amendment Description	Date of Approval
1.	• Amending the lot layout of the north-western residential cell to accord with WAPC approval 163427; • Recoding the north-western residential cell from R60 to R40. • Removal of all previously approved planning provisions relating to R60 coded lots (street setbacks, lot boundary setbacks, privacy and solar access).	

This Local Development Plan amends/replaces/augments the following 'deemed-to-comply' provisions of the Residential Design Codes, in accordance with clause 7.3.1 of the R-codes.

Development Standard	'Deemed to comply' R-Codes Provision	Amend/ Replace/Augment	Local Development Plan 'deemed-to-comply' provision *NB. Provisions sourced from R-MD Codes unless otherwise stated below.*
Open Space and Outdoor Living Areas	*5.1.4 C4* *5.3.1* *Table 1 – Provision 6*	*Replace*	– *Minimum 10% of the lot area or 20m² (whichever is the greater), directly accessible from a habitable room of the dwelling and located behind the street setback area.* – *At least 70% of the OLA must be uncovered and includes areas under eaves which adjoin covered areas.* – *OLA has minimum 3m length or width dimension.* – *No other R-Codes site cover standards apply.*
Street Surveillance	*5.2.3 C3.1, C3.2*	*Augment*	*(Per Burns Beach LSP)* ***All Corner lot dwellings** must be designed to address both the primary and secondary street. This can be achieved by the following:* – *habitable rooms and major openings facing both the primary and secondary street.* – *reducing the fencing along the secondary street boundary so that it is located at least 4m behind the front building line.* – *open style fencing along the front portion of the secondary street boundary.*
Building Height	*5.1.6 C6* *Table 3 – Maximum building heights*	*Replace*	*(Per Burns Beach LSP)* *Dwellings shall be constructed to a maximum height of 2-storeys with loft areas within the roof space permitted.* *The maximum building height measured from natural ground level shall be:* – *Maximum wall height (with pitched roof) – 6.5m* – *Maximum total height to roof ridge – 9.5m* – *Maximum wall and total height (parapet wall with concealed roof) – 7.5m*
Street Walls and Fences	*5.2.4 C4*	*Replace*	*(Per Burns Beach LSP)* *The maximum height of non-permeable front fencing, inclusive of retaining walls, is limited to 1.3m above the midpoint of the verge that it fronts and immediately adjacent to the lot.* *Any designated uniform estate fencing/retaining on private lots shall not be modified without written approval from the City of Joondalup and shall be maintained as visually permeable by landowners, where applicable.*
Site Works	*5.3.7 C7.1*	*Replace*	*(Per Burns Beach LSP)* *The ground lot level of each lot shall be +1/-0.5m from the level of the verge at the front of the lot, measured from the mid-point of the frontage of the lots.* *Lots with rear laneway access that are required to be accessed from the rear lane may be permitted to substitute +/- 2m in lieu of +1/-0.5m.*
Vehicular Access	*5.3.5 C5.1*	*Augment*	**Front-Loaded Lots** *Restricted vehicle access and/or designated garage locations apply to lots identified as shown on the Local Development Plan.* *Designated garage locations do not prescribe boundary walls, but reference the side of the lot to which the garage must be located to address site retaining, service infrastructure and other identified site constraints.* *Garages on corner lots are not mandated to be accessed from the secondary street.* **Rear Loaded (Laneway) Lots** *Where vehicular access is available from a dedicated rear laneway or internal private driveway, vehicular access and garage location must be from the rear laneway or internal private driveway.*

LOCAL DEVELOPMENT PLAN

Northern Design Precinct, BURNS BEACH *Page 2 of 3*

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Street Setbacks	*5.1.2 C2.1 – C2.4 (inclusive)*	*Replace*	**R-MD – 25** *3.0m minimum, no average* *1.5m to porch / veranda, no maximum length* *1.5m minimum to secondary street*	**R-MD – 40** *2.0m minimum, no average* *1.5m to porch / veranda, no maximum length* *1.0m minimum to secondary street* *Laneways:* – *1.0m minimum to rear boundary (ground floor only).* – *1.0m minimum visual truncation to garage opening.* *Nil setback to rear boundary (first floor).*
			NB. Secondary Street setbacks shall apply to walls siding a ***Public Access Way*** *(PAW).*	
Garage Setbacks	*5.2.1 C1.1 - C1.5 (inclusive)*	*Augment*	**All Front Loaded Lots** *4.5m garage setback from the primary street and 1.5m from a secondary street.* *Garage setback to the primary street may be reduced to 4.0m where an existing or planned footpath or shared path is located more than 0.5m from the street boundary.* *For front loaded lots with street frontages between 10.5m and 12m, double garage is permitted to a maximum width of 6m as viewed from the street: subject to:* – *Garage setback a minimum of 0.5m behind the dwelling alignment;* – *A major opening to a habitable room directly facing the primary street;* – *An entry feature consisting of a porch or veranda with a minimum of 1.2m; and* – *No vehicular crossover wider than 4.5m where it meets the street.* *Lots with a frontage less than 10.5m or not compliant with above require single or tandem garaging.* **All Rear Loaded (Laneway) Lots** *1.0m garage setback to laneway*	
Lot Boundary Setbacks	*5.1.3 C3.1, C3.2*	*Replace*	**R-MD – 25** *1.2m for wall height 3.5m or less with major openings* *1.0m for wall height 3.5m or less without major openings* *Boundary Walls – to both side boundaries subject to:* – *2/3 length to one side boundary,* – *1/3 max length to second side boundary for wall height 3.5m or less.*	**R-MD – 40** *1.2m for wall height 3.5m or less with major openings* *1.0m for wall height 3.5m or less without major openings* *Boundary Walls – to both side boundaries subject to:* – *no maximum length to one side boundary,* *2/3 max length to second side boundary for wall 3.5m or less.*
Privacy	*5.4.1 C1.1*	*Replace*	**R-MD – 25** *R-Codes clause 5.4.1 C1.1 applies, however, the setback distances are:* – *3m to bedrooms and studies,* – *4.5m to major openings to habitable rooms other than bedrooms and studies, and* – *6m to unenclosed outdoor active habitable spaces.*	**R-MD – 40** Per R-MD – 25 provisions
Solar Access for adjoining sites	*5.4.2 C2.1, C2.2*	*Replace*	**R-MD – 25** *As per R-MD 40, however, if overshadowing intrudes into rear half of the lot, shadow cast does not exceed 35%.*	**R-MD – 40** – *No maximum overshadowing for wall height less than 3.5m or less.* – *No maximum overshadowing for wall height greater than 3.5m where overshadowing is confined to the front half of the lot.* *If overshadowing intrudes into rear half of the lot, shadow cast does not exceed 35%.*

LOCAL DEVELOPMENT PLAN

Northern Design Precinct, BURNS BEACH *Page 3 of 3*

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LOCAL DEVELOPMENT PLAN - COMPARISON PLAN

Northern Design Precinct, BURNS BEACH

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NORTH

Scale: 1:2500 @ A3

0 25 50 75m

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DATE: 10/07/2023 DRAWN: JP
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CJ006-02/21 EIGHT YEAR REVIEW OF LOCAL LAWS

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Governance and Strategy
FILE NUMBER	05885, 101515
ATTACHMENTS	Attachment 1 Community Consultation Outcomes Report Attachment 2 Table of Submissions
AUTHORITY / DISCRETION	Executive – The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to determine whether to retain, repeal or amend the City's local laws that have been reviewed as part of the City's eight-year statutory review process.

EXECUTIVE SUMMARY

Section 3.16 of the *Local Government Act 1995* requires local governments to undertake a review of their local laws within a period of eight years from the day on which the local law commenced or was last reviewed. The purpose of the review is to determine whether or not the local laws should be repealed, retained or amended.

The City commenced a statutory review of its local laws in August 2020 with local public notices advertising the review and seeking public comment on the content and suitability of the City's local laws. The public submission period closed on 21 September 2020, with 39 submissions being received.

In addition to the public consultation process, officers have undertaken a preliminary review of the local laws and subsequently identified a number of changes that will assist in improving the operation and application of a number of the City's local laws.

It is therefore recommended that a number of local laws be amended.

BACKGROUND

It is a requirement that local governments undertake a review of their local laws within eight years from when the local law commenced or was last reviewed. The City's local laws were last formally reviewed in 2012 resulting in Council receiving the eight year review outcome report at its meeting held on 19 March 2013 (CJ026-03/13 refers) where it was resolved at that time to repeal and create a number of local laws.

Since the completion of the previous review, a number of new local laws and amendments have been gazetted as indicated in the following table:

Year	Name of Local Law
New	
20 November 2012	*Pest Plant Local Law 2012*
16 July 2013	*Parking Local Law 2013*
20 August 2013	*Meeting Procedures Local Law 2013*
18 November 2014	*Fencing Local Law 2014*
9 December 2014	*Local Government and Public Property Local Law 2014*
18 July 2017	*Repeal Local Law 2017*
18 July 2017	*Waste Local Law 2017*
Amendments	
9 November 2015	*Local Government and Public Property Amendment Local Law 2015*
17 August 2015	*Parking Amendment Local Law 2015*
13 December 2016	*Animals Amendment Local Law 2016* (Disallowed)
26 June 2018	*Parking Amendment Local Law 2018*
26 June 2018	*Animals Amendment Local Law 2018*
21 August 2018	*Waste Amendment Local Law 2018*
19 November 2019	*Local Government and Public Property Amendment Local Law 2019*

In August 2020, the City commenced an eight-year review process involving local public notices and other consultation processes to seek public comment and opinion on the contents and suitability of the City's local laws. The public submission period closed on 21 September 2020, with 39 submission being received. The Community Consultation Report, and an outline of the submissions including officer's responses, is provided in Attachments 1 and 2 to Report CJ006-02/21 respectively.

The following local laws, and their respective purpose are the subject of the statutory review process:

- *Animals Local Law 1999.*
  To provide for the regulation, control and management of the keeping of animals within the City of Joondalup.

- *Fencing Local Law 2014.*
  To prescribe a sufficient fence and the standard for the construction of fences throughout the district.

- *Health Local Law 1999.*
  To provide for the regulation, control and management of day to day health matters within the district.

- *Local Government and Public Property Local Law 2014.*
  To provide for the regulation, control and management of activities and facilities on local government and public property within the district.

- *Meeting Procedures Local Law 2013.*
  To provide the rules that apply to the conduct of meetings of the Council and its committees and to meetings of electors.

- *Parking Local Law 2013.*
  To provide for the regulation, control and management of parking within the district.

- *Pest Plant Local Law 2012.*
  To prescribe pest plants within the City of Joondalup district that, in the local government's opinion, are likely to adversely affect the value of property in the district or the health, comfort or convenience of the inhabitants of the district.

- *Repeal Local Law 2017.*
  To repeal those local laws made obsolete by new legislation or considered no longer relevant within the City of Joondalup.

- *Waste Local Law 2017.*
  To provide for the regulation, control and management of waste services, including the use and control of receptacles for the deposit and collection of waste, undertaken by or on behalf of the local government within the district.

In conjunction with the public consultation process, an internal review of the above local laws was also conducted by City officers to:

- identify potential inconsistencies between the local laws and State legislation
- assess their operational and enforcement efficiency
- identify and preliminary changes or amendments in drafting.

DETAILS

A number of matters have been identified on a majority of the local laws under review to improve their operation and application. A summary of these matters, including any relevant comments received during the public comment period are detailed below:

Animals Local Law 1999

The City's *Animals Local Law 1999* provides a centralised local law framework for the management of certain animals throughout the City of Joondalup district. A number of the submissions received through the public comment period, focused around the need for better cat control measures by the City, including but not limited to restricting the number of cats; designating prohibited areas to protect fauna; and the prevention of urban nuisances caused by cats.

The *Cat Act 2011* gives local governments the power to make local laws around certain provisions around cat management and some provisions are already included in the *Cat Act 2011*. Although the *Animals Local Law 1999* was created well before the *Cat Act 2011* came into operation and provides for some cat control measures (clause 45) it is open for Council to create a Cat Local Law in its own right, and possibly a Dog Local Law, considering these are the two dominant animal types throughout the City of Joondalup district. If supported this is a matter that will subsequently be investigated and reported back to Council.

Notwithstanding the above, certain provisions of the *Animals Local Law 1999* have been identified as needing possible amendment, including but not limited to:

- better clarity around assistance dogs in replacement of references to bona fide guide dogs for the vision impaired
- removal of references to rural areas and special rural areas as the City no longer has any land zoning along these lines
- revised bee keeping and poultry keeping provisions.

It is therefore recommended that the *Animals Local Law 1999* be amended to consider the above as well as to allow further investigation into the possible creation of two new local laws; being one for cats and one for dogs.

Fencing Local Law 2014

The *Dividing Fences Act 1961* allows local governments to create local laws to prescribe the minimum standards for sufficient fences throughout the district. This standard is used by the courts when ruling on disputes between neighbours around dividing fence issues.

Currently the *Fencing Local Law 2014* prescribes a sufficient fence as being a corrugated fibre reinforced pressed cement sheeting for residential lots; chain link fabric fences for commercial lots; and post and wire fencing for rural lots. In the main fencing standards and construction requirements are not covered by the local law however provided for in some way under the *Building Regulations 2012,* the City's *Local Planning Scheme No. 3*, *State Planning Policy 7.3 Residential Design Codes* and the City's *Residential Development Local Planning Policy.*

Notwithstanding and as raised in some public submissions, it is suggested that the City expand its sufficient fence standards in residential areas to include Colorbond metal sheet fencing. Some minor wording and definition changes within the local law are also required, as well as the removal of sufficient fence standards for rural lots, as the City no longer has any such zoned properties.

It is therefore recommended that the *Fencing Local Law 2014* be amended.

Health Local Law 1999

The City's *Health Local Law 1999* supports the *Health Act 1911,* the *Public Health Act 2016,* the *Food Act 2008* and an array of other public health regulations. Progress is being made by the State Government to replace the outdated *Health Act 1911* however as it is a complex piece of legislation, its replacement by the *Public Health Act 2016* is taking some time and being staged over a number of years.

No public submissions were received on the City's *Health Local Law 1999* during the public consultation period however City officers have identified possible amendments to the local law including, but not limited to:

- revised lodging house provisions
- possible inclusion of nuisance provisions around smoke from fire pits in residential areas
- revised sanitary convenience provisions for outdoor festivals to accord with Department of Health guidelines
- construction requirements for laundries in residential properties
- nuisances created by the feeding of birds
- revised refuse disposal enclosure requirements for multiple dwellings
- revised provisions relating to the discharge of swimming pool backwash water.

The provisions around eating houses are required to also be removed as they were repealed on 23 October 2009 with the introduction of the *Food Act 2008.*

It is therefore recommended that the *Health Local Law 1999* be amended.

The City's *Health Local Law 1999* is currently created under the head of power provided under the *Health Act 1911.* The *Public Health Act 2016* will not allow local laws to be created however any health-related local law will instead need to be made under the *Local Government Act 1995*. Therefore, there will need to be a transitioning of the existing *Health Local Law 1999* under a different head of power.

Local Government and Public Property Local Law 2014

The City's *Local Government and Public Property Local Law 2014* assists with the management of activities on local government property (including thoroughfares, City buildings and facilities and jetties) as well as other specific public places the public can use.

As the local law is relatively new, only a number of minor drafting amendments have been identified such as a need to update some definitions and improved drafting. Of significance however is the need to further investigate possible provisions relating to portable advertising signs in thoroughfares; real estate signs; and general provisions around verge treatments.

In respect of signage, at its meeting held on 20 October 2020 (CJ162-10/20 refers) Council consented to the preparation and advertising of a draft *Advertisements Local Planning Policy* which seeks to:

- clarify the role and purpose of advertising signs in various localities, providing greater context for policy, and guidance for exercise of judgement on proposals
- provide a more streamlined and efficient process for businesses to erect appropriate, low impact advertising signs through creating a pathway where planning approval may not be required
- address current gaps in policy guidance, particularly related to digital and animated signs
- review the City's position regarding signs currently prohibited by the City's existing *Signs Policy*.

While the draft *Advertisements Local Planning Policy* sets out a framework and City policy position around advertising signs on private property, signage in thoroughfares is currently prohibited under the City's *Local Government and Public Property Local Law 2014*. The issue of business demand for portable signs in verges, where these signs cannot be accommodated on private land due to nil building setbacks in city centre areas, cannot be resolved by amendments to the draft *Advertisements Local Planning Policy*. In view of this further discussion and Council direction is required as to whether it wishes to progress an approval system for the placement of temporary advertising signs in thoroughfares by businesses throughout the City of Joondalup.

It is therefore recommended that the *Local Government and Public Property Local Law 2014* be amended, with further investigation into the signage and verge provisions within the local law.

Meeting Procedures Local Law 2013

The *Meeting Procedures Local Law 2013* provides for the rules that apply to the conduct of meetings of the Council, committees and meetings of electors. At its meeting held on 21 April 2020 (CJ045-04/20 refers), Council adopted the revised *Procedures for Briefing Sessions, Council / Committee Meetings and Electronic Meetings* as a means to support the provisions within the local law, and to provide procedures that apply to meetings such as Briefing Sessions and Strategy Sessions, that are not covered by the local law. At that meeting, Council also requested the Chief Executive Officer to present these procedures to a Strategy Session of elected members at a later date, for further discussion and refinement.

At the Strategy Session held on 3 November 2020 elected members were presented a report for discussion around the local law; the revised procedures adopted by Council in April 2020; as well as the public comments received during the local law review process. While most of the comments received during the local law consultation process related more so to the Council adopted *Procedures for Briefing Sessions, Council / Committee Meetings and Electronic Meetings* it was suggested that the local law be amended to better clarify the use of electronic devices at meetings (clauses 5.16 and 5.17 of the local law).

City officers have also identified some possible improvements to the provisions within the local law, such as:

- revised order of business for committees with the removal of the ability for committee members to call for a report
- better clarification around who can move amendments to motions at meetings
- revised wording for some procedural motions.

It is therefore recommended that the *Meeting Procedures Local Law 2013* be amended. In terms of the *Procedures for Briefing Sessions, Council / Committee Meetings and Electronic Meetings* it is advised that a report will be presented to a future meeting of Council to consider some improvements to the procedures as identified by elected members at the Strategy Session held on 3 November 2020.

Parking Local Law 2013

The *Parking Local Law 2013* provide for the regulation, control and management of parking within the City of Joondalup district, including the enforcement regime across all parking activities, including on-street parking; parking stations; and private parking operations.

Some of the submissions received reflected on the need for the City to consider additional free parking which is a budget consideration as opposed to a local law provision. Other matters raised included the ability to better enforce parking contraventions and general traffic matters again which are not aspects covered by the local law.

The *Parking Local Law 2013* was last amended by the *Parking Amendment Local Law 2018* and is generally current and not requiring major amendment. However, the City is investigating fee payment and permit technology that could see over 4,000 parking permits replaced with an electronic system and in view of this some aspects of the *Parking Local Law 2013* will require amendment to cater for such technology being used.

It is therefore recommended that the *Parking Local Law 2013* be amended.

Pest Plant Local Law 2012

Local laws relating to pest plants were originally made under the *Agriculture and Related Resources Protection Act 1976* but are instead now able to be made under the *Biosecurity and Agriculture Management Act 2007.* The objects of the *Biosecurity and Agriculture Management Act 2007* in part are to provide effective biosecurity and agriculture management for the State by providing the means to control the entry, establishment, spread and impact of organisms that have or may have an adverse effect on other organisms; human beings; the environment; agricultural activities; fishing or pearling activities or related commercial activities.

Council considered the control of pest plants on a number of occasions during 2011 and 2012 with various motions and reports being presented to Council on the matter (C15-04/11, CJ195-10/11, CJ119-06/12 and CJ127-07/12 refer). Ultimately at its meeting held on 20 November 2012 (CJ232-11/12 refers) Council resolved to make the *Pest Plant Local Law 2012* as a means to prescribe pest plants within the City of Joondalup that, in the City's opinion, are likely to adversely affect the value of property in the district or the health, comfort or convenience of the inhabitants of the district.

The City's local law only lists Caltrop (*Tribulus terrestris)* as a pest plant. It is important to note that this local law only applies to private property not weed and pest plant control on City owned or managed land. Although no remedial action notices under the local law have been issued to private property owners to control Caltrop on their property since the laws operation, approximately 55 advice letters have been sent to property owners advising of Caltrop on their property.

The head of power to create local laws relating to pest plants is generally aligned to biosecurity and agricultural activities of the State as opposed to controlling pest plants in urban environmental metropolitan settings and therefore a local law of this nature may be misplaced due to the lack of applicability around biosecurity and agricultural matters for the City of Joondalup.

Notwithstanding Council may be of the view to retain the *Pest Plant Local Law 2012* to enable control of dedicated pest plants through more formal mechanisms should it be required.

Repeal Local Law 2017

The *Repeal Local Law 2017* is deemed an administrative local law, created to repeal old and outdated local laws that are no longer relevant, or have been superseded by the City's new local law framework. It is not considered that the local law be amended or repealed.

Waste Local Law 2017

The *Waste Local Law 2017* provides for the regulation, control and management of waste services, including the use and control of receptacles for the deposit and collection of waste, undertaken by or on behalf of the City. Comments received during the public consultation period include the need for more emphasis on recycling in general and at public events, which is a community education activity as opposed to a local law provision. Some other comments made related to the need to bring back kerbside bulk waste collections as opposed to the current bin service offered by the City. While the local law still accounts for the City to undertake bulk waste collections, it is not recommended that the local law provision be removed so that a legislative framework is still in place should such changes to the collection method be made in the future, although not recommended.

City officers have not identified any need to amend the local law at this time and therefore it is recommended that the *Waste Local Law 2017* be retained in its current form.

Issues and options considered

Council is to determine whether to retain, repeal or amend the City's local laws that have been reviewed as part of the eight-year statutory review.

Legislation / Strategic Community Plan / policy implications

Legislation	Section 3.16 of the *Local Government Act 1995*. *Biosecurity and Agriculture Management Act 2007.* *Cat Act 2011.* *Dividing Fences Act 1961.* *Dog Act 1976.* *Health Act 1911.* *Public Health Act 2016.* *Waste Avoidance and Resource Recovery Act 2007.* *Animals Local Law 1999.* *Fencing Local Law 2014.* *Health Local Law 1999.* *Local Government and Public Property Local Law 2014.* *Meeting Procedures Local Law 2013.* *Parking Local Law 2013.* *Pest Plant Local Law 2012.* *Repeal Local Law 2017.* *Waste Local Law 2017.*
Strategic Community Plan	
Key theme	Governance and Leadership.
Objective	Corporate capacity.
Strategic initiative	Continuously strive to improve performance and service delivery across all corporate functions.
Policy	Not applicable.

Risk management considerations

The City is required to undertake an eight-year review of its local laws to ensure statutory compliance.

Financial/budget implications

All costs associated with the review will be met within existing budget allowances and proposed budgets.

Regional significance

Not applicable.

Sustainability implications

A revised and modern set of local laws will assist in maintaining the lifestyle of the City's residents and the amenity which they enjoy.

Consultation

Public consultation occurred in accordance with section 3.16 of the Act. Where the City wishes to amend, repeal or create a local law, the statutory advertising process as described in the Act must be followed. This includes a six-week public consultation period.

COMMENT

The review of the City's local laws has identified that the majority of the local laws require minor amendment. It is anticipated that to amend the existing local laws will take in the vicinity of six to eight months.

VOTING REQUIREMENTS

Absolute Majority.

Cr Taylor left the Chamber at 8.23pm.

MOVED Cr McLean, SECONDED Cr Hamilton-Prime that Council:

1 NOTES the submissions received during the eight-year review of its local laws undertaken in accordance with section 3.16 of the *Local Government Act 1995*, as outlined in Attachment 1 to Report CJ006-02/21;

2 BY AN ABSOLUTE MAJORITY APPROVES the details of the review of the City of Joondalup's local laws as follows:

2.1 Local laws to be amended:

2.1.1 *City of Joondalup Animals Local Law 1999;*

2.1.2 *City of Joondalup Fencing Local Law 2014;*

2.1.3 *City of Joondalup Health Local Law 1999;*

2.1.4 *City of Joondalup Local Government and Public Property Local Law 2014;*

2.1.5 *City of Joondalup Meeting Procedures Local Law 2013;*

2.1.6 *City of Joondalup Parking Local Law 2013;*

2.2 Local laws to be retained:

2.2.1 ***City of Joondalup Pest Plant Local Law 2012;***

2.2.2 ***City of Joondalup Repeal Local Law 2017;***

2.2.3 ***City of Joondalup Waste Local Law 2017;***

3 NOTES the amendments or repeal of the local laws detailed in part 2.1 above will be subject to further reports to the Council in accordance with section 3.12 of the *Local Government Act 1995*.

The Motion was Put and **CARRIED (12/0)**

In favour of the Motion: Mayor Jacob, Crs Chester, Fishwick, Hamilton-Prime, Hollywood, Jones, Logan, May, McLean, Poliwka, Raftis and Thompson.

Appendix 6 refers

To access this attachment on electronic document, click here: Attach6brf210209.pdf

CJ014-02/22 PROPOSED AMENDMENT LOCAL LAW 2021 – CONSENT TO ADVERTISE

WARD	All	
RESPONSIBLE DIRECTOR	Mr Jamie Parry Governance and Strategy	
FILE NUMBERS	05885, 101515	
ATTACHMENTS	Attachment 1	*City of Joondalup Amendment Local Law 2021*
	Attachment 2	*City of Joondalup Animals Local Law 1999* (marked up with changes)
	Attachment 3	*City of Joondalup Local Government and Public Property Local Law 2014* (marked up with changes)
	Attachment 4	*City of Joondalup Meeting Procedures Local Law 2013* (marked up with changes)
	Attachment 5	*City of Joondalup Parking Local Law 2013* (marked up with changes)
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.	

PURPOSE

For Council to make the *City of Joondalup Amendment Local Law 2021* for the purpose of public advertising.

EXECUTIVE SUMMARY

At its meeting held on 16 February 2021 (CJ006-02/21 refers), Council received a report on the statutory review of its local laws, and resolved that amendments were required to the following:

- *City of Joondalup Animals Local Law 1999.*
- *City of Joondalup Local Government and Public Property Local Law 2014.*
- *City of Joondalup Meeting Procedures Local Law 2013.*
- *City of Joondalup Parking Local Law 2013.*

In view of this resolution and to put it into effect, a *City of Joondalup Amendment Local Law 2021* (Amendment Local Law) has been developed for Council's consideration, for the purposes of public advertising.

It is therefore recommended that Council:

1 MAKES the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising;

2 in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:

2.1 the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to amend certain provisions within the City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013.

Effect: The effect of this local law is to better clarify the provisions and requirements within the City of Joondalup Animals Local Law 1999. City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meetings Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013 and to ensure information is current with prevailing legislation.

2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, Public Libraries or the City's website;

2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;

4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

5 the results of the public consultation be presented to Council for consideration of any submissions received;

6 in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in part 1 above;

7 NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the Dog Act 1976 and the Cat Act 2011 are better known;

8 NOTES a review of the City of Joondalup Pest Plant Local Law 2012 will be progressed in 2022;

9 NOTES there will be no change to the City of Joondalup Local Government and Public Property Local Law 2014, at this time, in regards to the suggested amendments for shopping trolleys.

BACKGROUND

As part of a local government's legislative functions under the *Local Government Act 1995* (the Act), the City has created a number of local laws with the purpose of protecting amenity and regulating (with an appropriate enforcement regime) certain activities throughout the City of Joondalup district. In this regard the following local laws, the subject of this report, have been made by the City over a number of years:

- *Animals Local Law 1999*

  The City's *Animals Local Law 1999* (Animals Local Law) provides a centralised local law framework for the management of certain animals throughout the City of Joondalup district.

- *Local Government and Public Property Local Law 2014*

  The City's *Local Government and Public Property Local Law 2014* (Local Government Property Local Law) assists with the management of activities on local government property (including thoroughfares, City buildings and facilities and jetties) as well as other specific public places the public can use.

- *Meeting Procedures Local Law 2013*

  The *Meeting Procedures Local Law 2013* (Meeting Procedures Local Law) provides for the rules that apply to the conduct of meetings of the Council, committees and meetings of electors.

- *Parking Local Law 2013*

  The *Parking Local Law 2013* (Parking Local Law) provides for the regulation, control and management of parking within the City of Joondalup district, including the enforcement regime across all parking activities, including on-street parking; parking stations; and private parking operations.

Section 3.16 of the Act requires local governments to undertake a review of their local laws within a period of eight years from the day on which the local law commenced or was last reviewed. The purpose of the review is to determine whether or not the local laws should be repealed, retained or amended and involves a public consultation period.

At its meeting held on 16 February 2021 (CJ006-02/21 refers), Council received a report on its most recent statutory review of its local laws, and in view of the information presented, resolved that amendments were required to the above local laws.

DETAILS

In terms of making amendments to the City's Animals Local Law, Local Government Property Local Law, Meeting Procedures Local Law and Parking Local Law, a consolidated Amendment Local Law has been created for this purpose (Attachment 1 refers). The Amendment Local Law has been structured in parts, dealing with the necessary amendments to the specific local law that has been identified as needing amendment. In summary the following amendment provisions have been included in the Amendment Local Law:

Part 2 – *Animals Local Law 1999*

The Animals Local Law (along with the City's *Health Local Law 1999)* is an old historic local law that is no longer conducive to modern day drafting standards. The Animals Local Law contains a mixture of provisions relating to public health and land use requirements in relation to certain animals. Since this local law was originally adopted back in 1999, the knowledge, requirements and constraints around local laws has evolved and become clearer, more so as a result of the various findings and reports of the WA Parliament's Joint Standing Committee on Delegated Legislation (which reviews local laws of local governments) and clearer guidance on the operation of the Act.

Within the local law eight-year review report submitted to Council at its meeting held on 16 February 2021 (CJ006-02/21 refers), it was highlighted that the local law framework around health related matters is under review as a result of the implementation of the *Public Health Act 2016* and in view of the remaining provisions under the *Health (Miscellaneous Provisions) Act 1911.* Public health matters are complex, and the legislation is being changed in stages and over time. In this regard any broad changes to the Animals Local Law as it relates to public health should occur once the higher-level legislative framework around public health is better known and implemented. This could include the creation of model local laws around health, or supporting regulations that may go into more detail and cover a broad range of matters. Notwithstanding, the provisions and requirements in the Animals Local Law should remain if it is necessary to continue to regulate such matters around animals.

In the report to Council at its meeting held on 16 February 2021 (CJ006-02/21 refers), it was also suggested that the City investigate the creation of two new local laws; one relating to cats and another for dogs. Any new local law around these types of animals will be guided by local law-making requirements under the *Cat Act 2011* and the *Dog Act 1976*¸ and created under specific heads of power. Until such time new local laws are created, the existing cat and dog provisions within the Animals Local Law will remain, but subsequently repealed at the time of creating the new local laws.

In view of this, the Amendment Local Law (Part 2) contains the following clauses to amend certain provisions in the Animals Local Law (marked up in Attachment 2 to Report CJ014-02/22):

- Clause 2.2 – this clause amends clause 6 in the Animals Local Law by deleting, inserting or amending various definitions used throughout the Animals Local Law.

- Clause 2.3 – this clause deletes clause 13(3) in the Animals Local Law which relates to fencing requirements for dogs in rural areas. There are no rural areas within the City's district and therefore the clause is no longer relevant.

- Clause 2.4 – this clause replaces clause 14 in the Animals Local Law relating to the maximum number of dogs that can be kept. The only reason it has been replaced is to remove the references to the number of dogs in rural areas.

- Clause 2.5 – this clause amends clause 15 in the Animals Local Law by correctly referencing the City's local planning scheme.

- Clause 2.6 – this clause deletes clause 24(2) in the Animals Local Law which relates to the fencing requirements for livestock in rural or special rural areas. There are no rural or special rural areas in the City's district, and any fencing requirements for livestock throughout land in the district are still detailed in clause 24(1), which is to remain.

- Clause 2.7 – this clause deletes clause 27 in the Animals Local Law which relates to fouling in public places by a horse. Similar provisions are now included in the City's *Local Government and Public Property Local Law 2014* (clause 10.2) and therefore this clause is redundant and a repeat of a new provision.

- Clause 2.8 – this clause includes a new clause 28A in the Animals Local Law in relation to restrictions for pigeons and doves nesting or perching. The provision allows an environmental health officer to order an owner or occupier of a premises to take steps to prevent the perching or nesting of pigeons or doves, due to a general health risk such activity can have.

- Clause 2.9 – this clause replaces clause 30 in the Animals Local Law by requiring the City to seek the written opinion of adjacent land owners and occupiers, where an application is made for a person to keep pigeons (clause 28). Clause 30 currently places that onus on the applicant to seek such opinion, not the City.

- Clause 2.10 – this clause amends clause 34(1)(a) in the Animals Local Law by removing the prescriptive construction requirements for the base floor of a loft used to house pigeons (currently 50mm thick concrete), and replacing it with a suitable impervious material standard that is approved by an environmental health officer.

- Clause 2.11 – this clause replaces Part 6 in the Animals Local Law which relates to the keeping of bees. The new Part provides more detail in relation to the needs for permits; permit application requirements; how the City will determine applications; the circumstances where a permit will be cancelled; the general conditions for keeping beehives; and removal notices.

- Clause 2.12 – this clause amends clause 40 in the Animals Local Law (relating to keeping miniature horses) by removing the refences to special residential and special rural areas, as these areas are no longer exist within the City's district.

- Clause 2.13 – this clause amends clause 41 in the Animals Local Law that prevents a person from keeping a pig within the district. It removes references to licenced piggeries as well as the references to special residential areas and special rural areas in terms of keeping miniature pigs, in which one can be kept by a person in a residential area. There are a number of miniature pigs kept in the City's district (although classed as runts not bona fide miniature pigs, which are prevented from importation into Australia).

- Clause 2.14 – this clause amends clause 45(3) in relation to the keeping of cats through the removal of references to particular land use zonings within the City of Joondalup.

- Clause 2.15 – this clause deletes clause 46 in the Animals Local Law in respect of the burial of animals for commercial poultry farms, licensed piggeries or other intensive animal or bird farming activities. There are no land uses of the description within the City's district and is a restricted land use under the City's local planning scheme.

- Clause 2.16 – this clause amends clause 47 in the Animals Local Law by preventing the keeping of ostriches or emus completely throughout the district. Under the current provision a person was able to keep up to three adult pairs of ostrich or emu under certain land conditions in a special rural area (which do not exist in the City's district).

- Clause 2.17 – this clause amends clause 48 in the Animals Local Law by clarifying the circumstances around the keeping of poultry in the district. The amendments include:

    - that a person cannot keep a rooster, turkey, goose or geese, peacock or peahen on any land throughout the district
    - the removal of the requirement preventing poultry being kept in an open yard (thereby allowing poultry to free range, roam and scratch throughout a person's land)
    - inserting a provision restricting poultry approaching premises and boundary lines to protect possible residue accumulation of certain termite treatments in both the poultry itself and their eggs
    - poultry being provided a shed or hut as opposed to being kept in a structure (again allowing poultry to free range)
    - reducing the number of poultry that can be kept on land from 12 to six

- removing the diagram for the specification for a domestic deep litter poultry shed, which is more appropriately placed in guiding documents and advice from the City and relevant associations, as opposed to the local law.

- Clause 2.18 – this clause deletes clause 49 in the Animals Local Law in relation to the keeping of poultry in special rural areas as these land areas do not exist under the City's local planning scheme.

- Clause 2.19 - this clause deletes clause 50 in the Animals Local Law in relation to the keeping of poultry in rural areas as these land areas do not exist under the City's local planning scheme.

- Clause 2.20 – this clause replaces the First Schedule of the Animals Local Law which provides a list of modified penalties through the local law, in which an infringement notice can be issued by an authorised person. There are no changes to the modified penalty levels within the local law, however it was more conducive to replace the schedule in its entirety due to the extent of amendments that are being recommended throughout the local law.

As detailed above, it is likely that the Animals Local Law will be completely repealed in the future with provisions included in new local laws based on the legislative constraints that are imposed under legislation. Therefore, the suggested amendments above are only minor to improve the operation of the local law as it currently stands.

Part 3 – *Local Government and Public Property Local Law 2014*

Within the local law eight-year review report submitted to Council at its meeting held on 16 February 2021 (CJ006-02/21 refers), it was highlighted that the Local Government Property Local Law is relatively new, with only a number of minor drafting amendments being identified. Of significance however is the proposed amendments relating to portable advertising signs in thoroughfares; real estate signs; and general provisions around verge treatments.

Related to this matter, at its meeting held on 16 August 2016, Council received a 51 signature petition requesting that Council create a working group that includes representatives from the City's planning department to review and develop appropriate signage guidelines and policy that allows small business to have a say on signage and placemaking within the City of Joondalup.

In respect of the signage review on private property, the matter could only progress following the gazettal of the City's *Local Planning Scheme No. 3* on 23 October 2018, that culminated in a review of the City's *Signs Policy* that existed at that time. Council at its meeting held on 20 October 2020 (CJ162-10/20 refers), consented to the advertising of a new *Advertisements Local Planning Policy* which sought to:

- clarify the role and purpose of advertising signs in various localities, providing greater context for policy, and guidance for exercise of judgement on proposals
- provide a more streamlined and efficient process for businesses to erect appropriate, low impact advertising signs through creating a pathway where planning approval may not be required
- address current gaps in policy guidance, particularly related to digital and animated signs
- review the City's position regarding signs currently prohibited by the City's existing *Signs Policy*.

At its meeting held on 16 March 2021 (Item CJ037-03/21 refers) Council adopted its new *Advertisements Local Planning Policy* and the lead petitioner was advised of Council's decision.

Notwithstanding, while the *Advertisements Local Planning Policy* sets out a framework and the City's policy position around advertising signs on private property, signage in thoroughfares is currently prohibited under the City's Local Government Property Local Law. The issue of business demand for portable signs in verges, where these signs cannot be accommodated on private land due to nil building setbacks in city centre areas, cannot be resolved by the *Advertisements Local Planning Policy*. In view of this, amendments are suggested for an approval system for the placement of temporary advertising signs in thoroughfares by businesses throughout the City of Joondalup.

The Amendment Local Law (Part 3) contains the following clauses to amend certain provisions in the Local Government Property Local Law (marked up in Attachment 3 to Report CJ014-02/22):

- Clause 3.2 – this clause amends clause 1.6 in the Local Government Property Local Law by deleting, inserting, or amending various definitions used throughout the Local Government Property Local Law.

- Clause 3.3 – this clause amends clause 2.8(3) in the Local Government Property Local Law (in relation to activities which may be prohibited on specified local government property) by inserting the words "built structure" in the definition of "premises". The definition of premises relates to the ability for the City to make a determination under the local law regarding smoking on premises. By including the words "built structure" (in addition to a building or stadium) would mean that smoking would be prevented at built structures such as skate parks or playgrounds (as they would be deemed built structures).

- Clause 3.4 – this clause amends clause 3.1 in the Local Government Property Local Law (relating to activities needing a permit) by including a new subclause (x) to enable permits to be issued by the City for the placement of a container receptacle on local government property by community organisations.

  At the Council meeting held on 18 May 2021 the motions of the Annual General Meeting of Electors were considered (CJ063-05/21 refers) and subsequently a resolution was made where Council supported changes to the Local Government Property Local Law to allow cash container deposit infrastructure to be placed on local government property. The purpose of the electors' motion, as stated by the electors, was not only to divert recyclables away from the City's waste stream, but to also provide a revenue source for community groups.

  The cash container deposit scheme is managed and controlled by the *Waste Avoidance and Resource Recovery Act 2007* (Part 5A) and the *Waste Avoidance and Resource Recovery (Container Deposit Scheme) Regulations 2019.* Both pieces of legislation are specific and legalistic in terms of where bone fide cash container infrastructure can be placed and who can operate such infrastructure. However, it is not considered that the intent of the electors' motion was to install cash container infrastructure per se, but to offer a collection receptable point where members of the community could deposit appropriate containers, and the community organisation could subsequently collect the receptacle and empty its contents.

In view of this intent, it is considered a permit system could be implemented, whereby a community organisation could make an application for a permit to the City to install a container receptacle on local government property. In this way the City could condition a permit and responsibilities of a permit holder on matters such as, but not limited to, size; cleanliness; frequency of emptying; and disposal of other rubbish and waste.

For this purpose, the definitions for “container” and “container receptacle” are suggested to be included in the Local Government Property Local Law as well as an amendment to the definitions of “collection bin” (see clause 1.6 in the marked up version of the local law at Attachment 3).

- Clause 3.5 - this clause amends clause 5.1 in the Local Government Property Local Law (relating to refusal of entry to pool areas or direction to leave) by inserting a new subclause (g) allowing a pool attendant or authorised person to direct a person to leave a pool area in situations where they may be operating a camera device to record or transmit an image. Although such a provision may prevent parents from filming their children at aquatic events, it provides a framework to enforce behaviour that may not be so honourable, or making other pool patrons uncomfortable.

- Clause 3.6 – this clause amends clause 8.2 in the Local Government Property Local Law to allow permits to be issued for container receptacles to be placed on a thoroughfare by community organisations. The justification for this amendment is detailed above in clause 3.4. Clause 8.2 is also amended by adding a new subclause (n) that allows a permit to be issued to conduct a function, or undertake any promotional activity on a thoroughfare.

- Clause 3.7 – this clause amends clause 8.6 in the Local Government Property Local Law by amending the definition of “acceptable material”, used for the purposes of prescribing appropriate verge treatments. This suggested amendment allows the City to determine what is deemed an acceptable material for a verge treatment, that doesn’t necessarily have to create a hard and stable surface, and which may not be either lawn or a garden.

- Clause 3.8 – this clause amends clause 8.15 in the Local Government Property Local Law (relating to signs erected by the City) to clarify that a person authorised by the City can erect a sign on a public place specifying any condition of use which apply to that place.

- Clause 3.9 – this clause replaces Part 9 in the Local Government Property Local Law, relating to advertising signs on thoroughfares and is the most significant amendment to the Local Government Property Local Law. The new part maintains the current local law provisions regarding general prohibitions for advertising signs; permit requirements for temporary community organisation signs (such as school fetes and sport club registration days); permit exemptions; election and poll signs; and impounding provisions. However, the new part includes new or revised provisions around portable direction signs (for garage sales and home opens); property disposal signs; and portable business signs.

  In regard to portable direction signs, the time restriction on when these can be installed in a thoroughfare or verge has been lifted. The existing clause restricts portable direction signs from being installed no earlier than 9.00am on the day of a home open, whereas the new clause allows them to be installed on the day of the home open (therefore including before 9.00am). The current restrictions as to their actual placement are maintained.

The new part includes a provision that allows property disposal signs (that is 'for sale' signs or 'for lease' signs) to be installed on a verge adjoining the property being disposed of (new clause 9.4). Any such placement is subject to conditions, in the main, to protect sight lines; prevent obstructions on the verge for pedestrians and road users; as well as to protect utilities and City infrastructure.

The most significant change to the local law, and as described in the opening paragraphs regarding amendments to the Local Government Property Local Law, is the new direction the City is proposing in regard to portable business signs. The new clause 9.5 allows a business to place a temporary portable business sign on a verge that is adjacent to their business. Similarly, it also allows a business that has an access point from a particular thoroughfare to also have an ability to place a business sign on that verge area.

Any placement of such signs must conform to certain requirements in terms of their construction, size and location for placement. Any such business must have the necessary public liability insurance to protect the business against any claims for personal injury or property damage resulting from the display of the portable sign.

However, where a business does not have an adjacent verge to place a temporary business sign, or where they don't have direct access, an application for a permit to the City can be made. The requirements for permits are detailed in Part 12 of the Local Government Property Local Law which details how to apply for a permit; the decisions that can be made and the relevant considerations in relation to determining a permit by the City; the types of conditions that can be placed on a permit; and other general permit requirements.

It must be highlighted that this proposal is a significant change to the City's current position of prohibiting temporary business signs to be placed in the verge. Opening the ability for business to do so (as of right) could create visual amenity issues, proliferation of signage and potential obstructions to road users and pedestrians.

In addressing the petition received by Council at its meeting held on 16 August 2016, it is not recommended that the City establish a working group to develop signage guidelines and a policy to support small business, in view of the new *Advertisements Local Planning Policy* that has been adopted by Council, and the proposed amendment suggested in the Amendment Local Law. However, it is suggested that the lead petitioner be advised of the proposed changes to the Local Government Property Local Law and invite them to make a submission on the new sign provisions that are proposed.

- Clause 3.10 – this clause amends Schedule 1 of the Local Government Property Local Law by including new modified penalties as a result of the various amendments that are proposed to be made to the local law.

Further to the above amendments, a Notice of Motion was moved at the Ordinary Council Meeting on 16 November 2021, requesting:

"…the Chief Executive Officer to investigate and prepare a report on the possibility of amending the Council's Local Government and Public Property Local Law 2014 in relation to:

1 Clause 10.6(2) "A retailer must remove a shopping trolley within 24 hours of so advised under subclause (1)" so that it is reduced to three hours; and

2 *Item 68 (clause 10.6(2)) in "Schedule 1 – Prescribed Offences" be amended so that the modified penalty for the failure to remove shopping trolleys upon being advised of the location can be increased to more than $200."*

The suggested amendments have been considered by the City's administration, with the following comments:

- Abandoned shopping trolleys are proactively dealt with by the City's Field Officers and retailers to reduce the number of abandoned shopping trolleys in public places. There are a large number of retailers within the CBD and Joondalup area including Whitford City.
- The City currently impounds shopping trolleys after 24 hours in line with the *City of Joondalup Local Government Public Property Local Law 2014.* Modified penalties of $200 are imposed on retailers if the trolleys are not collected within the required timeframe.
- Illegal dumping of shopping trolleys is also addressed by the *Local Government Act 1995.* The *Local Government Act 1995* allows the City to impound trolleys and notify the retailer where and when they can be retrieved. The City can then require the retailer to pay a fee to collect trolleys in order to reimburse the costs associated with removing, impounding and storing the trolleys. Many local governments report that attempts to enforce fees on retailers to retrieve impounded shopping trolleys have been unsuccessful due to the low cost to retailers to replace lost shopping trolleys.
- The City can dispose of uncollected trolleys after one month of storage. Disposal includes selling trolleys to recoup any collection and storage costs. Trolleys can be auctioned, sold as scrap or be recycled. It is preferable that the metal in trolleys is recovered rather than disposed of to landfill.
- Clause 10.6(2) could be amended to reduce the hours in which to remove a shopping trolley down from 24 hours to three however, it is the City's view that to reduce the time that a retailer would need to remove the trolley to three hours would be impractical/difficult to maintain due to the core hours of business for local governments and retailers.
- The City has also obtained legal advice which suggests there could be '…significant evidentiary challenges in proving offences relating to shopping trolleys. To the extent that amending the local law might make it more difficult or impracticable for a local government to comply with this provision, it is more likely that retailers might choose to challenge infringements issued on this basis. Furthermore, there is an increased chance that a Court may find that a retailer has a possible defence to any prosecution which might be alleged, if the Court considers that the retailer was simply unable to comply with the three hour notice provision. However, on balance, the three hour notice provision should be capable of enforcement if it is acceptable to the Joint Standing Committee on Delegated Legislation.'
- Furthermore, the administration has some concerns around the fact that the City has not had time to consult with affected business owners around the suggested change.
- **It is therefore recommended that the City does not reduce the number of hours in which a retailer has to remove a shopping trolley down from 24 hours to three hours at this late stage in the process of the local law review.**
- In relation to Part 2 of the Motion, Item 68 of Schedule 1 – Prescribed Offences – the general position is that the modified penalty should not be more than 10 percent of the maximum penalty. Therefore, given that the maximum penalty is $5,000 under the City's local law, it would be possible to increase the modified penalty to a maximum of $500.
- City Officer's have conducted a review of some of the larger local governments in regard to the number of hours a retailer has in which to remove a trolley, and the modified penalty associated with non-compliance and removal of the trolley:

Local Government	Hours to remove a shopping trolley	Modified Penalty
Wanneroo	24 hours	$100
Stirling	24 hours	$200
Swan	24 hours	$100
Vincent	3 hours	$100
Perth	24 hours	$125
Victoria Park	3 hours	$100

- **In light of the above comments, it is not recommended to increase the modified penalty for the failure to remove a shopping trolley.**

Part 4 – *Meeting Procedures Local Law 2013*

The Meeting Procedures Local Law provides for the rules that apply to the conduct of meetings of the Council, committees and meetings of electors. At a Strategy Session held on 3 November 2020, elected members were presented a report for discussion around the local law; the revised procedures adopted by Council in April 2020; as well as the public comments received during the local law review process. While most of the comments received during the local law consultation process related more so to the Council adopted *Procedures for Briefing Sessions, Council / Committee Meetings and Electronic Meetings* a range of amendments were highlighted by City officers, and generally accepted by elected members.

In view of this, the Amendment Local Law (Part 4) contains the following clauses to amend certain provisions in the Meeting Procedures Local Law (marked up in Attachment 4 to Report CJ014-02/22):

- Clause 4.2 – this clause amends clause 1.4 in the Meeting Procedures Local Law by deleting the reference to the Rules of Conduct Regulations (that is the former *Local Government (Rules of Conduct) Regulations 2007*) and inserting reference to the new *Local Government (Model Code of Conduct) Regulations 2021*, which came into effect on 3 February 2021.

- Clause 4.3 – this clause amends clause 1.5 in the Meeting Procedures Local Law by inserting a new definition for the *Local Government (Model Code of Conduct) Regulations 2021* and deleting various other definitions used throughout the Meeting Procedures Local Law that no longer apply.

- Clause 4.4 – this clause amends clause 4.3 in the Meeting Procedures Local Law (relating to the order of business at a committee) by deleting the reference to petitions. It is current practice that Council receives petitions and not committees.

  The ability for an elected member to request a report for future consideration at a committee is also suggested to be removed (clause 4.3(2)(m)). Any call for a report (or a request for a report), should be made, through a formal motion, that is carried by the required majority of members present at a Council or a committee meeting. Such motions can be raised through the current notice of motion provisions, or through an amendment to a presented recommendation, that is carried by the majority of members at the respective meeting. Such action will allow the Chief Executive Officer to provide background information in respect of any legal, financial or policy implications before it is considered and subsequently determined.

- Clause 4.5 – this clause amends clause 4.6 in the Meeting Procedures Local Law (relating to motions for which previous notice has been given) by including a new subclause that prevents a notice of motion being submitted that is similar to a notice of motion submitted in the previous three months, and subsequently defeated by the required majority vote. This suggestion places a time caveat on when Council can again deal with the same matter, that has already been dealt with by Council in the previous three months.

- Clause 4.6 – this clause amends clause 4.8 in the Meeting Procedures Local Law (relating to adoption by exception resolution) by deleting the reference to special majority voting as this no longer applies under the Act. The amendment also clarifies that an exception resolution can be used where an employee has declared a financial or proximity interest in an item, however, maintains that it cannot be used when the Mayor or a Councillor so declares. There is no legislative requirement for employees to leave meetings when such declarations are made.

- Clause 4.7 – this clause amends a typographical error in clause 5.7(5) in the Meeting Procedures Local Law.

- Clause 4.8 – this clause replaces clause 5.17(2) in the Meeting Procedures Local Law (relating to prevention of disturbances) to clarify a person must not use their mobile phone or other electronic device to cause an audible disturbance, which is the intent of the clause as opposed to preventing people from using such devices to read statements, or viewing such devices while in silent mode.

- Clause 4.9 – this clause amends clause 6.6 in the Meeting Procedures Local Law by correctly referencing the *Local Government (Model Code of Conduct) Regulations 2021* which deals with impartiality interests for elected members at meetings.

- Clause 4.10 – this clause replaces clause 9.12(1) in the Meeting Procedures Local Law (relating to amendments to motions) by inserting a new subclause that an amendment cannot be moved by a mover or seconder to a primary motion. The existing exceptions for amendments are maintained.

- Clause 4.11 – this clause amends clause 10.1 in the Meeting Procedures Local Law (relating to procedural motions) by correctly referencing the intent of the procedural motion that “the item be deferred”, not “the motion be deferred”. Motions can technically be deferred through the other listed procedural motion “that the debate be adjourned”.

- Clause 4.12 – this clause replaces clause 10.5 in the Meeting Procedures Local Law by correctly refencing the effect of the procedural motion of “that the item be deferred” as detailed above.

- Clause 4.13 – this clause amends clause 17.1 by correctly referencing the *Local Government (Model Code of Conduct) Regulations 2021.*

Part 5 – *Parking Local Law 2013*

The Parking Local Law provides for the regulation, control, and management of parking within the City of Joondalup district, including the enforcement regime across all parking activities, including on-street parking; parking stations; and private parking operations.

The Parking Local Law was last amended by the *Parking Amendment Local Law 2018* and does not require any substantial amendment. However, the City is investigating fee payment and permit technology that could see over 4,000 parking permits replaced with an electronic system and in view of this some aspects of the Parking Local Law need amendment to cater for such technology being used.

In view of this, the Amendment Local Law (Part 5) contains the following clauses to amend certain provisions in the Parking Local Law (marked up in Attachment 5 to Report CJ014-02/22):

- Clause 5.2 – this clause inserts a new clause 1.11 in the Parking Local Law to provide for the electronic systems for an array of permits, tickets or authorisations that may be issued under the Parking Local Law. This caters for the new electronic permit technology the City is investigating for parking permits.

- Clause 5.3 – this clause deletes clause 2.4(2) in the Parking Local Law (relating to parking where fees are payable) as it is now accommodated in the new overarching provision detailed above.

- Clause 5.4 – this clause replaces Part 7 in the Parking Local Law, that currently relates to Residential Parking Permits. The replacement part correctly terms the permits as annual parking permits (as opposed to residential parking permits) and also now provides for the issuing of annual parking permits through an electronic system approved by the City (see new clause 7.2(2). The new provisions also removes the restriction on retail premises, that adjoin time restricted parking, from applying for an annual parking permit.

Local law-making procedure

The procedure for making local laws (including amendments) is detailed in the *Local Government Act 1995* (the Act) and is a specific legislative process that must be adhered to in order for the local law to be accepted by the Joint Standing Committee on Delegated Legislation (JSCDL) and by Parliament.

In the event that Council makes this local law, the following sequence of events will commence:

1. A public submission period of at least six weeks must be allowed, during which a copy of the proposed local law must also be submitted to the Minister for Local Government. At the close of advertising, Council must consider any submissions received and then resolve to make the local law either as proposed, or in a form that is not significantly different from what was proposed. If, as a result of public submissions, Council wishes to make substantial changes to the local law, then a further public submission period will be required.

2. Once the final version of the local law has been approved, it must be published in the Government Gazette, and a further copy provided to the Minister for Local Government.

3. After gazettal, local public notice must be given stating the title of the local law, its purpose and effect (including the date it comes into operation) and advising where copies of the local law may be inspected at or obtained.

4. A copy of the local law, together with an accompanying explanatory memorandum, must then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny.

Regulation 3 of the *Local Government (Functions and General) Regulations 1996* also requires that, in commencing to make a local law (or amendment local law), the person presiding at a Council meeting is to give notice of the purpose and effect of the local law by ensuring that:

(a) the purpose and effect of the proposed local law is included in the agenda for that meeting
and
(b) the minutes of the meeting of the Council include the purpose and effect of the proposed local law.

In view of this, the **purpose** of the *Amendment Local Law 2021* is to amend certain provisions within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013.*

The **effect** of the *Amendment Local Law 2021* is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.

Issues and Options Considered

Council can either:

- make the *City of Joondalup Amendment Local Law 2021* as presented for the purposes of public advertising
- make the *City of Joondalup Amendment Local Law 2021* as proposed with any necessary amendments
  or
- not recommend the making of the *City of Joondalup Amendment Local Law 2021* and retain the existing local law.

The creation of the Amendment Local Law puts into effect the decisions of Council made at its meetings held on 16 February 2021 and 18 May 2021.

Legislation / Strategic Community Plan / Policy Implications

Legislation	*Local Government Act 1995.* *City of Joondalup Animals Local Law 1999.* *City of Joondalup Local Government and Public Property Local Law 2014.* *City of Joondalup Meeting Procedures Local Law 2013.* *City of Joondalup Parking Local Law 2013.*

Strategic Community Plan

Key theme	Governance and Leadership.
Objective	Corporate Capacity.
Strategic initiative	Continuously strive to improve performance and service delivery across all corporate functions.
Policy	Not applicable.

Subdivision 2, Division 2 of Part 3 of the Act applies to the creation, amending and repealing of local laws. It is anticipated that the local law-making process will take approximately three to six months.

Risk Management Considerations

Should the City not follow the local law creation process as detailed in the Act, the local law may be disallowed by the JSCDL.

Financial / Budget Implications

The cost associated with the local law-making process is approximately $2,500, being public advertising costs and costs to publish the local law in the *Government Gazette*. Funds are available in the *2021-22 Budget* for statutory advertising.

All amounts quoted in Report CJ014-02/22 are exclusive of GST.

Regional Significance

Not applicable.

Sustainability Implications

Not applicable.

Consultation

The provisions and requirements of other local governments have been assessed for the creations of the City's Amendment Local Law. The changes bring into line the City's local law framework with other comparable local governments.

Should Council decide to make the Amendment Local Law for the purposes of public advertising, statutory advertising, and consultation with all members of the public will occur, as follows:

- Giving local public notice advertising the proposed local law and inviting submissions to be made within no less than six weeks from the date of advertising, including:
  - advertising in a newspaper circulating throughout the district
  - displaying public notices at the City of Joondalup Administration Centre and public libraries
  - advertising on the City's website
  - advertising through the City's social media platforms.
- Providing a copy of the notice and a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government).

COMMENT

The local laws that are subject to the Amendment Local Law are created under the powers of the *Local Government Act 1995.* The suggested amendments are recommended to ensure that the local laws remain current and reflect operational requirements as well as legislative constraints. The Amendment Local Law progresses the amendments that were identified and reported to Council at its meeting held on 16 February 2021 (CJ006-02/21 refers).

In the report to Council at its meeting held on 16 February 2021 (Item CJ006-02/21 refers), it was suggested that the City would investigate the creation of two new local laws; one relating to cats and another for dogs. Any new local law around these types of animals is guided by local law-making requirements and abilities under the *Cat Act 2011* and the *Dog Act 1976,* and created under specific heads of power.

The Department of Local Government, Sport and Cultural Industries has completed a review of both the *Dog Act 1976* and the *Cat Act 2011,* the purpose of which was to gather feedback and information about how effective the legislation has been, and whether they should continue and whether there is the need for a full review of both Acts. Following analysis of the issues raised during the consultation period, a number of findings were made which are highlighted in an outcomes report detailed on the Department's website (see https://www.dlgsc.wa.gov.au/department/publications/publication/statutory-review-of-the-cat-act-2011-and-dog-amendment-act-2013).

Relevant to this matter is a formal resolution of WALGA State Council, at its 2021 July meeting, where it was agreed to seek a commitment from the State Government:

- for the conduct of comprehensive reviews of the *Cat Act 2011* and *Dog Act 1976*
- that the reviews incorporate local government-specific consultation processes, coordinated in discussion with WALGA and local government stakeholders.

In view of the above it may be prudent to withhold any formal consideration of a cat and dog local law by Council until the legislative framework, and possible amendments (if any) is known, and indeed progressed. The City is monitoring the progress of these matters so that clarity on the next steps for the City can be determined.

Similarly, Council at its meeting held on 18 May 2021, when considering the motions of the Annual General Meeting of Electors resolved that it supported a review of the City's *Pest Plant Local Law 2012* to include other species of weed, such as Fleabane (CJ063-05/21 refers). Although the eight-year review report did not make recommendations to amend this local law, investigations into this request will progress later in 2022.

VOTING REQUIREMENTS

Absolute Majority.

The Director Planning and Community Development Services entered Chambers at 9.07pm.
Cr May left the Chambers at 9.08pm.
Cr McLean left the Chambers at 9.09pm.
Cr May entered the Chambers at 9.11pm.
Cr McLean entered the Chambers at 9.12pm.

OFFICER'S RECOMMENDATION

That Council:

1 MAKES the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising;

2 in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:

2.1 the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to amend certain provisions within the *City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013.*

Effect: The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meetings Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.;

2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;

2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;

4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

5 the results of the public consultation be presented to Council for consideration of any submissions received;

6 in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in Part 1 above;

7 NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the *Dog Act 1976* and the *Cat Act 2011* are better known;

8 NOTES a review of the *City of Joondalup Pest Plant Local Law 2012* will be progressed in 2022;

9 NOTES there will be no change to the *City of Joondalup Local Government and Public Property Local Law 2014,* at this time, in regards to the suggested amendments for shopping trolleys.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

1 MAKES the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendments;

1.1 In relation to the *City of Joondalup Meeting Procedures Local Law 2014,* RETAIN clause 4.3(2)(m) in regard to the requests for reports for future consideration at committee meetings;

1.2 AMENDS clause 10.6(2) of the *City of Joondalup Local Government and Public Property Local Law 2014,* to read:

"*10.6 Retailer to remove abandoned trolley*

***(2) A retailer must remove a shopping trolley within 3 hours of being so advised under subclause (1).*"**;

2 in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:

2.1 the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to amend certain provisions within the *City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013.*

Effect: The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meetings Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.;

2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;

2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;

4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

5 the results of the public consultation be presented to Council for consideration of any submissions received;

6 in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in Part 1 above;

7 NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the *Dog Act 1976* and the *Cat Act 2011* are better known, and in addition NOTES that an additional review of the *City of Joondalup Animals Local Law 1999* will be progressed in 2022, in relation to additional measures being incorporated for the control of cats;

8 NOTES a review of the *City of Joondalup Pest Plant Local Law 2012* will be progressed in 2022.

It was requested that Parts 1.1, 1.2 and 7 be put separately.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

1 MAKES the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendments;

1.1 In relation to the City of Joondalup Meeting Procedures Local Law 2014, retain clause 4.3(2)(m) in regard to the requests for reports for future consideration at committee meetings.

The MOTION was Put and **LOST (6/7)**

In favour of the Motion: Crs Chester, Fishwick, Kingston, Poliwka, Raftis and Thompson.
Against the Motion: Mayor Jacob, Crs Hamilton-Prime, Hill, Jones, Logan, May and McLean.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

1 MAKES the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendments;

1.2 AMENDS clause 10.6(2) of the City of Joondalup Local Government and Public Property Local Law 2014, to read:

"10.6 Retailer to remove abandoned trolley

(2) A retailer must remove a shopping trolley within 3 hours of being so advised under subclause (1)."

The MOTION was Put and **CARRIED (9/4)**

In favour of the Motion: Mayor Jacob, Crs Fishwick, Hamilton-Prime, Logan, May, McLean, Poliwka, Raftis and Thompson.
Against the Motion: Crs Chester, Hill, Jones and Kingston.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

7 NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the *Dog Act 1976* and the *Cat Act 2011* are better known, and in addition NOTES that an additional review of the *City of Joondalup Animals Local Law 1999* will be progressed in 2022, in relation to additional measures being incorporated for the control of cats.

The MOTION was Put and **CARRIED (11/2)**

In favour of the Motion: Mayor Jacob, Crs Chester, Fishwick, Hamilton-Prime, Jones, Kingston, Logan, McLean, Poliwka, Raftis and Thompson.
Against the Motion: Crs Hill and May.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

2 in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:

2.1 the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to amend certain provisions within the *City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013.*

Effect: The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meetings Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.;

2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;

2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;

4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

5 the results of the public consultation be presented to Council for consideration of any submissions received;

6 in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in Part 1 above;

8 NOTES a review of the *City of Joondalup Pest Plant Local Law 2012* will be progressed in 2022.

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Jacob, Crs Chester, Fishwick, Hamilton-Prime, Hill, Jones, Logan, May, McLean, Poliwka, Raftis and Thompson.
Against the Motion: Cr Kingston.

Appendix 12 refers

To access this attachment on electronic document, click here: Attach12brf220208.pdf

CJ124-08/22 AMENDMENT LOCAL LAW 2021- ADOPTION

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Governance and Strategy
FILE NUMBER	05885, 101515
ATTACHMENT / S	Attachment 1 Schedule of Submissions Attachment 2 *City of Joondalup Amendment Local Law 2021* – marked up Attachment 3 *City of Joondalup Amendment Local Law 2021* adoption copy
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to note the submissions received following the public advertising of the proposed *City of Joondalup Amendment Local Law 2021 and* resolve to make the local law in accordance with section 3.12 of the *Local Government Act 1995* (the Act).

EXECUTIVE SUMMARY

At its meeting held on 15 February 2022 (CJ014-02/22 refers), Council resolved to make the proposed *City of Joondalup Amendment Local Law 2021* for the purpose of public advertising. The purpose of the local law is to amend certain provisions within the *City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013*. The effect of the local law is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.

It is therefore recommended that Council:

1 *NOTES the submissions received at the close of the public submissions period for the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ124-08/22;*

2 *BY AN ABSOLUTE MAJORITY ADOPTS the City of Joondalup Amendment Local Law 2021, as detailed in Attachment 3 to Report CJ124-08/22;*

3 *AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Joondalup Amendment Local Law 2021;*

4 *NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in sections 3.12 and 3.15 of the Local Government Act 1995;*

5 *ADVISES all submitters of Council's decision.*

BACKGROUND

At its meeting held on 16 February 2021 (CJ006-02/21 refers), Council received a report on its statutory review of its local laws, and resolved that amendments were required to the *City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013.*

At its meeting held on 15 February 2022 (CJ014-02/22 refers), Council resolved to:

"1 MAKES the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendment;

1.2 AMENDS clause 10.6(2) of the City of Joondalup Local Government and Public Property Local Law 2014, to read:

"10.6 Retailer to remove abandoned trolley

(2) A retailer must remove a shopping trolley within 3 hours of being so advised under subclause (1)."

2 in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:

2.1 the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to amend certain provisions within the City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013.

Effect: The effect of this local law is to better clarify the provisions and requirements within the City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013 and to ensure information is current with prevailing legislation;

2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;

2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;

3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;

4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;

5 the results of the public consultation be presented to Council for consideration of any submissions received;

6 in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in Part 1 above;

7 NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the Dog Act 1976 and the Cat Act 2011 are better known, and in addition NOTES that an additional review of the City of Joondalup Animals Local Law 1999 will be progressed in 2022, in relation to additional measures being incorporated for the control of cats;

8 NOTES a review of the City of Joondalup Pest Plant Local Law 2012 will be progressed in 2022"

A notice advising of Council's intention to make the proposed local law, and of the purpose and effect of the proposed local law, was published in accordance with section 3.12 of the Act in the following places for a period of six weeks:

- Email to resident/ratepayer groups distributed on 7 April 2022.
- eNewsletter to Community Engagement Network subscribers distributed on 7 April 2022.
- Webpage linked through the 'Community Consultation' and 'Public Notice' sections of the City's website visible from 7 April 2022 to 20 May 2022.
- Proposed local laws webpage linked through the 'City Administration' section of the City's website visible from 7 April 2022 to 20 May 2022.
- Public notice advertisement published in the community newspaper *PerthNow Joondalup* on 7 April 2022.
- Facebook post published through the City's Facebook account on 11 April 2022.
- LinkedIn post published through the City's LinkedIn account on 11 April 2022.
- Twitter post published through the City's Twitter account on 11 April 2022.

In accordance with the requirements of the Act, a copy of the proposed local law was also submitted to the Minister for Local Government on 7 April 2022 for consideration.

The time for making public submissions closed on Friday 20 May 2022.

DETAILS

At the close of the public submission period, the City received seven submissions including one submission from the Department of Local Government, Sport and Cultural Industries (DLGSC). A Schedule of Submissions is provided at Attachment 1 to Report CJ124-08/22. The submissions received are summarised below as follows:

- One submission received from the DLGSC providing general comment on proofreading and the publishing of a consolidated local law. The comments are noted.
- One submission received supporting the changes to the *Amendment Local Law 2021.* The comments are noted.
- One submission received suggesting the City consider reviewing their authority over structures at sea. The comments are noted and an Officer's response provided.
- Two comments received relating to roaming cats. The comments are noted and an Officer's response provided.
- One comment received relating to parking at Greenwood Primary School. The comments are noted and an Officer's response provided.
- One comment received relating to dog waste bins. The comment is noted and an Officer's response provided.

- One comment received relating to dry parks. The comment is noted and an Officer's response provided.
- Two comments received relating to penalties. The comments are noted and an Officer's response provided.
- One comment relating to advertising signage on median strips. The comment is noted and an Officer's response provided.

In addition to the submissions received from members of the public, Officer's have identified the following:

Parking Local Law 2013

- In clause 5.4 of the *Amendment Local Law 2021,* under Part 7.2(1)(a), remove the words 'expiring on 31 December on the year of issue'.

- The purpose of this amendment is to align the local law with technology that the City is investigating which would see over 4,000 parking permits replaced with an electronic system. In view of this, some aspects of the *Parking Local Law 2013* require amendment to cater for improvements available with the new technology being used.

City of Joondalup Local Government and Public Property Local Law 2014

At the Council meeting on 19 July 2022, Council received a report on the initiatives to reduce the proliferation of abandoned trolleys (CJ109-07/22 refers). With regard to reducing the time for removing a shopping trolley from 24 hours to 3 hours, the following commentary was provided:

"When a Field Officer is tasked with an Abandoned Shopping Patrol they also have the task of visiting retailers, depending on the trolleys found. For example, if they locate a number of Kmart trolleys while on their patrol, they will make a point of visiting that store and meeting with the Store Manager informally. At this stage, these tasks are difficult to quantify as not every interaction with retailers is recorded on the corporate system, however as this is now part of the procedure in dealing with abandoned trolleys, the City can be comfortable that this is occurring.

As a result of these informal interactions, many retailers take the opportunity to update their contact details with the City to ensure that they are able to be notified and deal with the trolley before it is impounded. This engagement has provided anecdotal feedback from retailers that any period shorter than the current 24 hours would be difficult for them to manage, that is a three-hour window. A shorter response time would also increase the amount of Officer time required to impound the trolley, as it is likely that more trolleys will be impounded rather than collected by stores. This will also cause a flow on effect of locating enough space to impound them.

Further, the City's legal advice has substantiated that it would be difficult to take action against a retailer if a three-hour time frame was used given that the City couldn't necessarily be confident that the retailer was made aware within that short time.

The recent proactive relationship that the City has fostered with retailers under this new process is very harmonious and the evidence shows that it is working given that only around 11% of trolleys remain uncollected after notification. Any reduction in timeframe to remove the trolley would strain the City's relationship with retailers which could have a negative flow on affect for businesses in the CBD."

Elected Members may wish to re-consider reducing the time for removing a shopping trolley as a result of information provided at the July 2022 Council meeting.

Where suggested changes have been supported, they have been included in the local law and submitted to Council for adoption. A copy of the amended local law showing the marked-up changes is provided at Attachment 2 Report CJ124-08/22. The amended local law to be adopted and submitted to the State Law Publisher for publication in the *Government Gazette* is provided at Attachment 3 to Report CJ124-08/22.

In the event that Council resolves to make the *City of Joondalup Amendment Local Law 2021* as presented, the following sequence of events will commence:

1 The local law will be published in the *Government Gazette* and a copy provided to the Minister for Local Government.

2 After gazettal, local public notice will be given stating the title of the local law, the purpose and effect of the local law (including the date when it comes into operation) and advising where copies of the local law may be inspected at or obtained.

3 A copy of the local law, together with the accompanying explanatory memoranda, will then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny. The local law will come into effect 2 weeks after gazettal.

Council should be aware that it is possible that the Joint Standing Committee (JSC), after reviewing the local law, may require certain amendments to be made. If this is the case, the Council will be required to recommence the process of advertising for public comment, resolving again to make the local law, gazettal and re-submission to the JSC for further consideration.

Issues and options considered

Council can either:

- adopt the proposed *City of Joondalup Amendment Local Law 2021,* as advertised
- adopt the local law with minor modifications following the public submission period, subject to the modifications not being significantly different to what was advertised or
- not adopt the proposed local law.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*
Local Government (Functions and General) Regulations 1996.
City of Joondalup Animals Local Law 1999.
City of Joondalup Local Government and Public Property Local Law 2014.
City of Joondalup Meeting Procedures Local Law 2013.
City of Joondalup Parking Local Law 2013.

10-Year Strategic Community Plan

Key theme Leadership.

Outcome Capable and effective – You have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Subdivision 2, Division 2 of Part 3 of the Act applies to the creation, amending and repealing of local laws. It is anticipated that the local law-making process will take a further four weeks to complete the process, following a decision of Council.

Risk management considerations

The amendment local law is yet to be considered by the Joint Standing Committee on Delegated Legislation (JSCDL), which reviews local laws created by local governments (including amendments) as well as other subsidiary legislation.

Should the City not follow the local law creation process as detailed in the Act, the JSCDL may recommend disallowance of the local law.

Financial / budget implications

The costs associated with the local law making process is approximately $2,500 being public advertising costs and costs to publish the local law in the *Government Gazette.* Funds are available in the 2022-23 Budget for statutory advertising.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

In accordance with section 3.12 of the Act, public consultation occurred as follows:

1 By giving local public notice for a period of no less than six weeks from the date of advertising, including:

- email to resident/ratepayer groups distributed on 7 April 2022
- eNewsletter to Community Engagement Network subscribers distributed on 7 April 2022
- webpage linked through the ‘Community Consultation’ and ‘Public Notice’ sections of the City’s website visible from 7 April 2022 to 20 May 2022
- proposed local laws webpage linked through the ‘City Administration’ section of the City’s website visible from 7 April 2022 to 20 May 2022
- public notice advertisement published in the community newspaper *PerthNow Joondalup* on 7 April 2022
- facebook post published through the City’s Facebook account on 11 April 2022
- Linkedin post published through the City’s LinkedIn account on 11 April 2022
- Twitter post published through the City’s Twitter account on 11 April 2022.

2 Providing a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government).

COMMENT

The *City of Joondalup Amendment Local Law 2021* has been progressed to amend certain provisions within the following local laws:

- *Animals Local Law 1999.*
- *Local Government and Public Property Local Law 2014.*
- *Meeting Procedures Local Law 2013.*
- *Parking Local Law 2013.*

The proposed *City of Joondalup Amendment Local Law 2021* was publicly advertised in accordance with the Act, and subsequently minor amendments were made taking into account the submissions received.

Should Council proceed with the making of the local law, the remaining actions as specified in the Act will progress which, in summary, involves the publishing of the local law in the *Government Gazette* and submission of the local law to the JSCDL.

VOTING REQUIREMENTS

Absolute Majority.

MOVED Cr Hamilton-Prime, SECONDED Cr May that Council:

1 NOTES the submissions received at the close of the public submissions period for the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ124-08/22;

2 BY AN ABSOLUTE MAJORITY ADOPTS the *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 3 to Report CJ124-08/22;

3 AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted *City of Joondalup Amendment Local Law 2021*;

4 NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in sections 3.12 and 3.15 of the *Local Government Act 1995*;

5 ADVISES all submitters of Council's decision.

The Director Infrastructure entered the Chamber 2.27pm.

C100-08/22 **PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK**

MOVED Mayor Jacob, SECONDED Cr Thompson that Item CJ124-08/22 – Amendment Local Law 2021 - Adoption BE REFERRED BACK to the Policy Committee for further consideration so that each local law can be considered separately.

The Procedural Motion as Moved by Mayor Jacob and Seconded by Cr Thompson was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Crs Chester, Fishwick, Hamilton-Prime, Hill, Jones, Kingston, Logan, May, McLean, Poliwka, Raftis and Thompson.

Appendix 6 refers

To access this attachment on electronic document, click here: Attach6brf220809.pdf

City of Joondalup Amendment Local Law 2021 – Schedule of Submissions

Submission No.	Organisation	Objection / Support / Comment	Comments	Officer's Comment
1	N/A	Comment	I noticed the council of Kwinana has passed a new Cats Local Law, which restricts cats from free roaming in the public places and protects wildlife. I would like to make a proposal and encourage the City of Joondalup to consider taking the same action. I urge the City of Joondalup to take positive action to tackle the free-roaming cat issues and provide a better living environment without harmful cat waste and preventing roadkill.	The comments are noted, the City is waiting for the statutory review of the *Cat Act 2011* to be formalised, before considering if a Cats Local Law is required.
2	N/A	Comment	Amendments are useless unless local laws are policed. Parents are still parking on the verge, contrary to No Standing signs at Greenwood Primary School, cars obstruct the footpath, the exit from the school car park and do illegal u-turns in a constricted roadway. In regard to animal laws, I contacted the Mayor with regard to having a dog waste facility installed in Birch Park, as there is often animal faeces left on the ground, but no action taken. There was also mention of a dry parks program [at Birch park].	City officers regularly patrol the City's 55 schools to enforce the local law. Otherwise traffic issues fall under the jurisdiction of WA Police. The City notes that the submission received is not relevant to the *Animals Local Law 1999*. Nevertheless, the City has assessed Birch Park and found that a bin and dog waste dispenser is warranted at the park. These dog waste facilities will be installed in the coming weeks. The adopted 2022-23 budget includes an amount of $30,000 for the design of the Greenwood North-East Cluster Parks Revitalisation Project which will include

City of Joondalup Amendment Local Law 2021 – Schedule of Submissions

				minor landscape improvements to Birch Park.
3	N/A	Comment	Are cats allowed to roam free at night?	Yes.
4	N/A	Comment	I have reviewed the proposed *City of Joondalup Amendment Local Law 2021*. I find the changes and amendments are reasonable and acceptable.	Noted.
5	N/A	Comment	[With regard to the *Animals Local Law 1999*]. 2.20 First Schedule gives the fines applicable for a range of offences, primarily to do with animals. The fines contemplated are trivial and will not lead to compliance, especially into the future. In the cases where an authorised person provides the offender with a notice, there should be a time by which the matter must be rectified. Then, rather than a fine of $100, a fine of $10 000 should be imposed. For example, to rectify inadequate fencing of dangerous animals may cost far in excess of the $100 proposed: therefore, only a substantial fine will motivate the person or business to make the required modifications. 9.5.3(k)(ii) is about placement of advertising signage on median strips. This is often a problem within the City. What agency will enforce the regulations?	The City uses collaborative efforts designed to encourage community compliance through an educative and engagement approach. The issuing of fines should only be used when all other avenues are exhausted. A Local Government's modified penalty should not be more than 10 percent of the maximum penalty which is only able to be awarded by the Courts. City officers will respond to the illegal placement of advertising signage on median strips and enforce the local law as required.
6	N/A	Comment	[with regard to the Local Government and Public Property Local Law 2014] The City may wish to review their authority over structures at sea.	Noted. The *City of Joondalup Amendment Local Law 2021* will be submitted to the Joint Standing Committee on Delegated Legislation with consideration given to whether the local law is within power, has no unintended effect on any person's existing rights or interests, provides an

City of Joondalup Amendment Local Law 2021 – Schedule of Submissions

				effective mechanism for the review of administrative decisions, and contains only matter that is appropriate for subsidiary legislation.
7	Department of Local Government, Sport & Cultural Industries	Comment	**General proofreading** The Department is aware that this local law is amending a variety of clauses in four local laws, all of which have been amended repeatedly in the past. As a result, there is a potential for errors. The City should ensure that is has made a comprehensive check to confirm: • All citations and gazettal dates are accurate; • The clauses being deleted are the ones the City intends to delete; • Any modifications or additions to existing clauses continue to make grammatical sense; • All amendments take into account the fact that the principle local law has been amended in the past. **Consolidation of local laws** It appears that all of the local laws impacted by this amendment have been previously amended several times. While the City keeps consolidated versions of its local laws on its website, the official version of the local law is contained in the *Government Gazette.* As a result, everyone seeking to consult the definitive version of the local law must consult multiple gazettes, with each amendment adding to the number of gazettes involved.	Noted. Noted.

City of Joondalup Amendment Local Law 2021 – Schedule of Submissions

			The next time the City's local laws are due for review, the City may wish to consider repealing each local law and replacing it with a new, consolidated version.	

LOCAL GOVERNMENT ACT 1995

CITY OF JOONDALUP

PARKING LOCAL LAW ~~2013~~2023

~~**Amended by *Parking Amendment Local Law 2015***~~

~~***and***~~

~~***Parking Amendment Local Law 2018***~~

LOCAL GOVERNMENT ACT 1995

CITY OF JOONDALUP

PARKING LOCAL LAW ~~2013~~2023

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LOCAL GOVERNMENT ACT 1995

CITY OF JOONDALUP

PARKING LOCAL LAW ~~2013~~2023

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Joondalup resolved on ~~16 July 2013~~ _____ to make the *City of Joondalup Parking Local Law ~~2013~~2023*.

PART 1 - DEFINITIONS AND OPERATION

1.1 Citation

This local law may be cited as the *City of Joondalup Parking Local Law ~~2013~~2023*.

1.2 Commencement

This local law will come into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Purpose and effect

(1) The purpose of this local law is to provide for the regulation, control and management of parking within the district.

(2) The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

1.4 Repeal

~~The *City of Joondalup Parking Local Law 1998*, published in the *Government Gazette* on 9 November 1998, is repealed.~~

The following local laws are repealed on the day that this local law comes into operation –

(1) City of Joondalup Parking Local Law 2013, as published in the Government Gazette on 19 August 2013.

(2) City of Joondalup Parking Amendment Local Law 2015, as published in the Government Gazette on 4 September 2015.

(3) City of Joondalup Parking Amendment Local Law 2018, as published in the Government Gazette on 3 August 2018.

1.5 Application

(1) Except as set out in this clause, this local law applies to the whole of the district.

(2) This local law does not apply to –

(a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads Western Australia;

(b) the prohibition areas that apply to all existing and future bridges and subways as determined by the Commissioner of Main Roads, Western Australia;

(c) a thoroughfare that comes under the control of the Commissioner of Main Roads Western Australia unless the control of parking and parking facilities on that thoroughfare has been delegated by the Commissioner of Main Roads Western Australia to the City; and

(3) This local law does not apply to a parking station that –

(a) is not owned, controlled or occupied by the City; or

(b) is owned by the City but is leased to another person,

unless the City and the owner or occupier of the parking station have agreed in writing (on whatever terms and conditions they think fit) that this local law is to apply to the parking station.

1.~~5~~6 ~~Interpretation~~ Definitions

In this local law unless the context otherwise requires -

Act means the *Local Government Act 1995*;

~~A~~authorised ~~P~~person means a person ~~authorised in writing by the local government under the Act or this local law to perform any of the functions of an Authorised Person under this local law;~~ appointed by the City under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

~~Amd GG 136 04.09.15~~

authorised vehicle means a vehicle authorised by the ~~local government~~City, the CEO, an authorised person or ~~under this local law or~~ by any ~~other~~ written law to stop or park on (or on part of) a thoroughfare or parking facility;

bicycle has the meaning given ~~to it by~~in the Code;

bicycle lane has the meaning given in the Code;

bicycle path has the meaning given ~~to it by~~in the Code;

bus has the meaning given ~~to it by~~in the Code;

bus embayment has the meaning given ~~to it by~~in the Code;

bus stop has the meaning given ~~to it by~~in the Code;

bus zone has the meaning given ~~to it by~~in the Code;

busway has the meaning given in the Code;

caravan ~~has the meaning given to it by the *Caravans Parks and Camping Grounds Act 1995*;~~ means a vehicle that is fitted or designed to allow human habitation andwhich is capable of being drawn by another vehicle, or which is capable of self-propulsion;

carriageway has the meaning given ~~to it by~~in the Code;

centre in relation to a carriageway, means a line or a series of lines, marks or other indications -

(a) for a two-way carriageway – placed so as to delineate vehicular traffic travelling in different directions; or

(b) in the absence of any such lines, marks or other indications – the middle of the main, travelled portion of the carriageway;

~~***children's crossing*** has the meaning given to it by the Code;~~

CEO means the Chief Executive Officer of the ~~local government~~City;

charter vehicle means a vehicle holding an omnibus licence issued under the *Transport Co-ordination Act 1966,* and includes a passenger transport vehicle, but does not include a public bus;

children's crossing has the meaning given in the Code;

City means the City of Joondalup;

City property means anything, whether land or not, that belongs to, or is vested in, or under the care, control or management of, the City;

clearway means a length of carriageway which carries a high traffic volume that has clearway no stopping signs erected appurtenant to it, to facilitate the unhindered flow of traffic;

Code means the *Road Traffic Code 2000*;

commercial vehicle means a motor vehicle that is **-**

(a) ~~a motor vehicle~~ constructed, adapted or fitted for the conveyance of goods; ~~and or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than a motor vehicle for the conveyance of passengers; and~~

(b) ~~includes any motor vehicle that is designed~~ used primarily for the ~~carriage of persons, but which has been fitted or adapted for the~~ conveyance of ~~the~~ goods.~~, merchandise or materials referred to, and is in fact used for that purpose;~~

but does not include a vehicle constructed for the conveyance of materials used in any trade, business, industry or any other work;

~~Amd GG 136 04.09.15~~

Council means the Council of the City;

crossover means the portion of land which lies between the boundary of a carriageway and the adjacent property line that is constructed for the purpose of giving access to the property;

disability parking permit has the meaning given to it in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

district means the district of the ~~local government~~City;

~~***dividing strip*** has the meaning given to it by the Code;~~

~~Amd GG 117 03.08.18~~

driver means any person driving or in control of a vehicle;

driveway means an area of land on private property which abuts a crossover and is designed primarily for vehicles to ingress and egress to that property;

edge line ~~for a carriageway means a line marked along the carriageway at or near the far left or the far right of the carriageway;~~has the meaning given in the Code;

electric rideable device means a bicycle, scooter, skateboard, wheelchair or any other vehicle that –

(a) has at least 1 wheel; and
(b) is designed to be used by a single person; and
(c) has an electric motor or motors,

but does not include an electric vehicle;

electric vehicle means a vehicle that uses one or more electric motors or traction motors for propulsion and which is charged via 'plug in' connection to an external power sources and includes a car, truck, moped and motorbike but does not include an electric rideable device;

electronic parking detention device means an electronic device placed in a position to detect and record the parking time of a vehicle on any road, parking facility, or other public place and includes any instrument, display panel or transmitting apparatus associated with the device;

emergency vehicle has the meaning given ~~to it by~~in the Code;

entrance ticket means a ticket or token issued by an entrance ticket machine;

entrance ticket machine means a machine –

(a) installed at an entrance to a parking station; and

(b) from which tickets are issued to vehicles entering that parking station;

exit ticket means a ticket issued after payment of the fee collection machine;

fee collection machine means a machine installed in a parking station which, on the insertion of an entrance ticket or vehicle registration details, and payment of the required fee, issues an exit ticket or allows exit through a gate;

fee-paying machine means a ticket issuing machine, fee collection machine or parking meter;

fee-paying zone means where a fee payable is indicated by a sign where the vehicle is stopped or parked within the same –

(a) parking station; or
(b) section of the road between two intersections or an intersection and head of a cul-de-sac as the case may be;

fire hydrant has the meaning given in the Code;

funeral vehicle means a vehicle designed or modified for use in conducting funeral services;

footpath has the meaning given ~~to it by~~in the Code;

GVM (which stands for 'gross vehicle mass')~~ has the meaning given to it by the Code;~~means for a vehicle, the maximum loaded mass of the vehicle –

(a) specified by the manufacturer on an identification plate on the vehicle; or

(b) if there is no specification by the manufacturer on an identification plate on the vehicle or if the specification is not appropriate because the vehicle is modified – certified by the Director General under section 49 of the *Transport Co-ordination Act 1966;*

head of a cul-de-sac means the part of a road that is closed at one end and is shaped in such a way that it can be used for vehicles to turn, and includes bulb or hammer-head shaped closed roads;

intersection has the meaning given in the Code;

keep clear marking has the meaning given in the Code;

kerb means any structure, mark, marking or device to delineate or indicate the edge of a carriageway;

length of carriageway means the section on the same side of the carriageway, between intersections on that side of the carriageway;

loading zone means - ~~a parking stall which is set aside for use by commercial vehicles if there is a sign referable to that stall marked 'loading zone';~~

(a) a parking facility or length of carriageway to which a loading zone sign applies; or
(b) a parking bay designated by a sign for use by commercial vehicles as a loading zone;

loading zone sign has the meaning given in the Code;

~~***local government*** means the City of Joondalup;~~

~~***local public notice*** has the meaning given to it in the Act;~~

low-clearance sign means a sign indicating the height clearance restriction (in metres) when entering a parking station so as not to allow an oversize vehicle to attempt to pass under the object that is part of the sign;

~~***mail zone*** has the meaning given to it by the Code;~~

median strip has the meaning given ~~to it by~~in the Code;

metered space means a section or part of a metered zone that is controlled by a parking meter and that is marked or defined in a way that indicates where a vehicle may be parked on payment of a fee or charge;

metered zone means a road or reserve, or part of a road or reserve, in which a parking meter regulates the stopping or parking of vehicles;

money means any legal tender under the *Currency Act 1965* (Cth);

motorcycle ~~has the meaning given to it by the Code;~~ means a motor vehicle that has two wheels but does not include a motor vehicle to which a side car is attached;

motor vehicle means a self-propelled vehicle that is not operated on rails; and includes - ~~the expression includes a trailer, semi-trailer or caravan while attached to a motor vehicle, but does not include a power assisted pedal cycle;~~

(a) a trailer, semi-trailer or caravan while attached to a motor vehicle;

(b) a 2-wheeled motor vehicle with a side car attached to it that is supported by a third wheel; or
(c) a 3-wheeled motor vehicle;

but does not include an electric rideable device;

nature strip has the meaning given in the Code and includes a verge;

no parking area has the meaning given ~~to it by~~in the Code;

no parking sign means a sign with - ~~the words 'no parking' in red letters on a white background, or the letter 'P' within a red annulus and a red diagonal line across it on a white background;~~

(a) the words 'no parking' in red letters on a white background; or

(b) the letter 'P' within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given ~~to it by~~in the Code;

no stopping sign means a sign with - ~~the words 'no stopping' or 'no standing' in red letters on a white background or the letter 'S' within a red annulus and a red diagonal line across it on a white background;~~

(a) the words 'no stopping' or 'no standing' in red letters on a white background; or

(b) the letter 'S' within a red annulus and a red diagonal line across it on a white background;

number plate has the meaning given in the *Road Traffic (Vehicles) Act 2012;*

obstruction has the meaning given in the Code;

occupier has the meaning given ~~to it by~~in the Act;

one-way carriageway has the meaning given in the Code;

owner ~~where used in relation to~~ -

(a) where used in relation to a vehicle licensed under the *Road Traffic (Vehicles) Act 2012*, has the meansing ~~the person in whose name the vehicle has been registered under the Road Traffic Act;~~given to 'responsible person' in the *Road Traffic (Administration) Act 2008;*

(b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of that vehicle; and

(c) where used in relation to land, has the meaning given ~~to it by~~in the Act;

~~***painted island*** has the meaning given to it by the Code~~;

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~~***parents with prams sign*** means a sign indicating a parking stall set aside for the use of the driver of a vehicle who is accompanied by a young child who is being transported in a pram at the time;~~

park, has the meaning given in the Code;~~in relation to a vehicle, means to permit a vehicle, whether attended or not by any person, to remain stationary except for the purpose of -~~

~~(a) avoiding conflict with other traffic; or~~

~~(b) complying with the provisions of any law; or~~

~~(c) taking up or setting down persons or goods (*maximum of 2 minutes*);~~

parking app means a software program used by a computer, tablet, smartphone or other electronic device for the payment of parking by a vehicle for a specified period of time;

parking app zone means a parking facility within a fee-paying zone in which a parking app is available for use;

parking area has the meaning given ~~to it by~~in the Code;

parking bay means a section of a parking facility or carriageway which is marked or defined in any way to indicate where a vehicle may stop or park;

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parking bay for people with disabilities has the meaning given to permit parking area in the *Local Government (Parking for People with Disabilities) Regulations 2014;*

parking control sign has the meaning given in the Code;

parking facility includes -

(a) land, buildings, shelters, parking ~~stalls~~bays, parking stations and other facilities open to the public generally for the parking of vehicles; and

(b) ~~includes~~ signs, notices and facilities used in connection with the parking of vehicles;

parking meter means a machine or device which, as a result of a payment by any permitted means, indicates (with or without the issue of a ticket) the period during which it is lawful for a vehicle to remain parked in a metered space to which the machine or device relates;

parking period means an electronic authorisation to park a vehicle issued from a ticket issuing machine, a parking meter or a parking app;

parking permit means a permit issued by the ~~local government~~City or an authorised person and includes a written or electronic permit ~~under this local law~~;

parking region means the area ~~described in Schedule 1~~to which this local law applies, as described in clause 1.5;

~~***parking stall*** means a section or part of a thoroughfare or of a parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked;~~

parking station means any land, building or other structure ~~provided~~ used predominantly for the stopping and parking of vehicles, whether or not a fee is charged, but does not include a road or reserve;~~for the purpose of accommodating vehicles;~~

parking ticket means a ticket which is issued from a ticket issuing machine or parking meter and which authorised the parking of a vehicle;

passenger transport vehicle has the meaning given in the *Transport (Road Passenger Services) Act 2018;*

path has the meaning given in the Code;

pedestrian has the meaning given in the Code

pedestrian crossing has the meaning given ~~to it by~~in the Code;

permissive parking sign means a ~~parking control sign as defined in the Code and described in Division 7, Part 12 of the Code;~~ sign inscribed with –

(a) the word 'parking', but excludes a sign inscribed with the words 'no parking', or
(b) the letter 'P' with any arrow, figure, letter or words in green;

postal vehicle has the meaning given in the Code;

~~***pram*** means a wheeled conveyance which is designed, constructed and is being used for transporting a young child;~~

property line means the boundary between the land comprising a road and the land that abuts that road;

public bus has the meaning given in the Code;

public bus zone means a parking bay, bus embayment or length of carriageway designated for use by a public bus;

public place means any place to which the public has access whether or not that place is on private property;

reserve means any land -

(a) which belongs to the ~~local government;~~City;

(b) of which the ~~local government~~City is the management body under the *Land Administration Act 1997*; or

(c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

but does not include a verge;

~~***right of way*** means any lane, passage, thoroughfare or way, whether public or private, over which any person, in addition to the owner, may pass;~~

road means a highway, lane, thoroughfare or similar place which the public are allowed to use and includes all of the land including the nature strip and paths appurtenant thereto lying between the property lines abutting the road;

Road Traffic Act means the *Road Traffic Act 1974*;

roundabout has he meaning given in the Code;

Schedule means a Schedule to this local law;

~~***seniors sign*** means a sign indicating a parking stall set aside for the use of the driver of a vehicle who is 60 years of age or over;~~

shared zone has the meaning given ~~to it by~~in the Code;

sign includes a traffic sign, permissive parking sign, inscription, ~~road marking,~~ mark, structure or device approved by the ~~local government~~City on which may be shown words, numbers, expressions or symbols, ~~and which is placed on or near a thoroughfare or within a parking station or reserve~~ for the purpose of prohibiting, regulating, guiding, directing or restricting the stopping or parking of vehicles;

special purpose vehicle has the meaning given ~~to it by~~in the Code and also includes any commercial vehicle owned by the City;

stop~~, in relation to a vehicle, means to stop the vehicle and permit it to remain stationary, except for the purposes of avoiding conflict with other traffic or of complying with the provisions of any written law;~~ has the meaning given in the Code;

symbol includes ~~any symbol specified from time to time by Standards Australia for use in the regulation of parking and any reference to the wording of any sign in this local law shall be also deemed to include a reference to the corresponding symbol;~~a symbol specified by Australian Standard 1742.11-1999 and a symbol specified from time to time by Standards Australia for use in the regulation of parking;

~~***tare weight*** means the weight of a motor vehicle without the addition of the driver, passengers or load of any kind;~~

~~Amd GG 136 04.09.15~~

taxi ~~means a taxi within the meaning of the *Taxi Act 1994* or a taxi-car in section 47Z of the *Transport Co-ordination Act 1966*;~~has the meaning given in the Code;

taxi zone has the meaning given ~~to it by~~in the Code;

thoroughfare ~~means a road or other thoroughfare and includes a verge, structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from it being a thoroughfare only because it is not open at each end;~~ has the meaning given in the Act;

~~Amd GG 136 04.09.15~~

ticket includes a token;

ticket issuing machine means a machine or device which, as a result of a payment by any permitted means, issues a ticket showing the period during which it is lawful to remain parked in the area to which the machine or device relates;

ticket machine zone means a parking facility within a fee=paying zone in which a ticket issuing machine is installed;

T-Intersection means an intersection where the end of a road intersects with the continuous side of a continuing road but does not include a roundabout;

traffic includes the passage of both vehicles and pedestrians;

traffic-control signal has the meaning given in the Code;

traffic island has the meaning given ~~to it by~~in the Code;

trailer ~~means any vehicle without motive power of its own, designed for attachment to a motor vehicle for the purpose of being towed, but does not include the rear portion of an articulated vehicle or a side car;~~has the meaning given in the Code;

truck means a vehicle which has a minimum load capacity of 1,000 kilograms;

truck bay means a parking bay designated for use by trucks only;

truck lane is the meaning given in the Code;

unattended in relation to a vehicle, means where the driver has left the vehicle and is more than 3 metres from the closes point of the vehicle;

unexpired parking period means a parking period on which a date and expiry time is specified and the time specified has not expired;

unexpired parking ticket means a parking ticket on which a date and expiry time is printed and the printed time has not expired;

valve stem means the self-contained valve on a tyre used for inflation;

valve stem reading means observing and recording the position of a vehicles valve stem in relation to the associated tyre as a means of determining whether a vehicle has moved;

vehicle has the meaning given ~~to it by the Code;~~ in the *Road Traffic (Administration) Act 2008*; and

verge means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath.~~; and~~

~~***young child*** means a child under the age of five years.~~

~~**1.6 Application of particular definitions**~~

~~(1) **For the purposes of the application of the definitions 'no parking area' and 'parking area', an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is deemed to be pointing in the direction in which it would point, if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.**~~

~~(2) **Unless the context otherwise requires, where a term is used but not defined in this local law, and that term is defined in the Road Traffic Act or in the Code, then the term shall have the meaning given to it in that Act or the Code.**~~

1.7 Interpretation

(1) For the purposes of the definitions of no parking area, no stopping area and parking area, an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is taken to be pointing in the direction in which it would point if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.

(2) A reference to a word or expression on a sign includes a reference to a symbol depicting that word or expression.

(3) Where a term is used but is not defined in the Act or this local law and that term is defined in the Road Traffic Act or the Code then, unless the context requires otherwise, the term is to have the meaning given in the Road Traffic Act or the Code.

(4) A reference to a thoroughfare, parking station, parking facility, metered zone, ticket machine zone, parking app zone or reserve includes a reference to any part of the thoroughfare, parking station, parking facility, metered zone, ticket machine zone, parking app zone or reserve.

1.8 Sign erected by the Commissioner of Main Roads

A sign that –

(a) was erected by the Commissioner of Main Roads Western Australia prior to the commencement of this local law; and

(b) relates to the stopping or parking of vehicles,

is taken to have been erected by the City under this local law.

1.~~7~~9 Application ~~and pre-existing~~ of signs

~~(1) Subject to subclause (2), this local law applies to the parking region.~~

~~(2) This local law does not apply to a parking facility or a parking station that is not occupied by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law will apply to that facility or station.~~

~~(3) The agreement referred to in subclause (2) may be made on such terms and conditions as the parties may agree.~~

~~(4) A sign that -~~

~~(a) was erected by the local government or the Commissioner of Main Roads prior to the coming into operation of this local law; and~~

~~(b) relates to the parking of vehicles within the parking region,~~

~~shall be deemed for the purposes of this local law to have been erected by the local government under the authority of this local law.~~

~~(5) An inscription of a symbol on a sign referred to in subclause (4) operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it shall be deemed for the purposes of this Local law to operate and have effect as if it related to the parking of vehicles.~~

~~(6) The provisions of Parts (2), (3), (4) and (5) of this local law do not apply to a bicycle parked at a bicycle rail or bicycle rack.~~

(1) Where under this local law the stopping or parking of a vehicle on a road is controlled by a sign, the sign is to apply to that part of the road which –

(a) lies beyond the sign;

(b) lies between that sign and the next sign; and

(c) is on that half of the road nearest to that sign.

(2) A sign may prohibit or regulate parking or stopping by the use of a symbol.

(3) An inscription or symbol on a sign operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it is to be taken to operate and have effect as if it also related to the parking of vehicles.

(4) The first three letters of any day of the week when used on a sign indicate that day of the week.

1.10~~8~~ Classes of vehicles

For the purposes of this local law, vehicles are divided into classes as follows -~~:~~

(a) public buses;

(b) commercial vehicles;

(c) motorcycles;

(d) taxis;

~~(b) caravans;~~

(e) emergency vehicles;

~~(c)~~(f) ~~commercial~~ special purpose vehicles;

(g) charter vehicles;

~~(d) motorcycles and bicycles;~~

~~(e) taxis;~~

~~(f) trailers; and~~

(h) funeral vehicles;

(i) electric vehicles; and

~~(g)~~(j) all other vehicles.

~~1.9 Part of thoroughfare to which sign applies~~

~~Where under this local law the parking of vehicles in a thoroughfare is controlled by a sign, the sign shall be read as applying to that part of the thoroughfare which -~~

~~(a) lies beyond the sign;~~

~~(b) lies between the sign and the next sign beyond that sign; and~~

~~(c) is on that side of the thoroughfare nearest to the sign.~~

~~1.10 Powers of the local government~~

~~The local government may prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region, but must do so consistently with the provisions of this local law.~~

1.11 Establishment of parking facilities

The City may establish and vary parking facilities for the purposes of this local law.

1.12 Permitted payment

The City may authorise a person to pay for parking, in advance or in arrears, by any means other than or in addition to the insertion of money in a ticket issuing machine or parking meter or by use of a parking app.

1.13 Alternative method of payment

(1) Where a fee to park in a parking facility (Relevant Fee) would otherwise be required, the City may authorise a person to park in the parking facility, without

paying the Relevant Fee in the usual way, by giving the person (electronically or otherwise) a permit, invoice, ticket or pass (alternative method of payment).

(2) A person who is given an alternative method of payment, and who complies with the terms of the alternative method of payment, is exempt from paying the Relevant Fee.

(3) An alternative method of payment may not be used by any person other than the person to whom it was given by the City.

~~PART 2 - PARKING STALLS, PARKING STATIONS AND PARKING AREAS~~

~~2.1 Determination of parking stalls, parking stations and parking areas~~

~~(1) The local government may constitute, determine and vary -~~

~~(a) parking stalls;~~

~~(b) parking stations;~~

~~(c) parking areas;~~

~~(d) general no parking zones;~~

~~(e) permitted time and conditions of parking in parking stalls, parking stations and parking areas which may vary within the locality;~~

~~(f) permitted classes of vehicles which may park in parking stalls, parking stations and parking areas;~~

~~(g) permitted classes of persons who may park in specified parking stalls, parking stations and parking areas; and~~

~~(h) the manner of parking in parking stalls, parking stations and parking areas.~~

~~(2) Where the local government makes a determination under subclause (1) it shall erect signs to give effect to the determination.~~

~~(3) Where the local government makes a determination under subclause (1)(d) it shall erect signs at entry points to the general no parking zone indicating the dates and times during which the area is a general no parking zone.~~

~~2.2 Vehicles to be within parking stall~~

~~Amd GG 136 04.09.15~~

~~(1) Subject to subclauses (2), (3) and (4), a driver shall not park a vehicle in a parking stall in a thoroughfare otherwise than -~~

~~(a) parallel to and as close to the kerb as is practicable;~~

~~(b) wholly within a stall; and~~

~~(c) headed in the direction of the movement of traffic on the side of the thoroughfare in which the stall is situated.~~

~~(2) Subject to subclause (3), where a parking stall in a thoroughfare, parking station or parking area is set out otherwise than parallel to the kerb, then a driver must park a vehicle wholly within a stall.~~

~~(3) If a vehicle is too long or too wide to fit completely within a single parking stall then the driver parking the vehicle shall do so within the minimum number of parking stalls needed to park that vehicle.~~

~~(4) A driver shall not park a vehicle partly within and partly outside a parking area.~~

~~2.3 Parking prohibitions and restrictions~~

~~(1) A driver shall not -~~

~~(a) park a vehicle so as to obstruct an entrance to or an exit from a parking station, or an access way within a parking station;~~

~~(b) except with the permission of the local government or an Authorised Person, park a vehicle on any part of a parking station contrary to a sign referable to that part; or~~

~~(c) park or attempt to park a vehicle in a parking stall in which another vehicle is parked.~~

~~(2) Notwithstanding the provisions of subclause (1)(b), a driver may park a vehicle in a permissive parking stall or station (except in a parking area for people with disabilities) for twice the length of time allowed, provided that -~~

~~(a) the driver's vehicle displays a disability parking permit; and~~

~~(b) a disabled person to which that disability parking permit relates is either the driver of or a passenger in the vehicle.~~

~~2.4 Parking where fees are payable~~

~~(1) A driver shall not park a vehicle, or permit a vehicle to remain parked, in a parking station or parking area, where a permissive parking sign indicates that a fee is payable for parking, unless -~~

~~(a) the vehicle is parked in compliance with any instructions on or with the sign, meter, ticket or ticket issuing machine;~~

~~(b) the necessary fee is paid for each parking stall that the vehicle occupies; and~~

~~(c) on purchasing a ticket for a period of parking, from the ticket machine equipped for issuing a ticket for that area, place the ticket inside the vehicle in a position where the ticket is clearly visible and all details are able to be read by an Authorised Person from outside and from the front of the vehicle at all times while that vehicle remains parked in that parking station or parking area.~~

~~(2) The local government may allow a driver to pay for parking in advance or in arrears by issuing a permit, card, invoice, ticket, pass or any other system of payment that may be determined by the local government from time to time and referred to in this clause as alternative methods of payment in which case -~~

~~(a) a driver who has been permitted by the local government to make alternative methods of payment for parking is exempt from subclause (1)(c) to the extent that the alternative methods of payment may not require the purchase of a ticket from the ticket issuing machine equipped for issuing a ticket for that area and providing that they comply with the terms of the alternative methods of payment; and~~

(b) an alternative method of payment may not be used by any driver other than the driver who received authorisation from the local government or from an agent or representative authorised by the local government.

PART 23 – STOPPING AND PARKING GENERALLY

3.1 Restrictions on parking in particular areas

(1) Subject to subclause (2), a driver shall not park a vehicle in a thoroughfare or part of a thoroughfare, or part of a parking station -

(a) if by a sign it is set apart for the parking of vehicles of a different class;

(b) if by a sign it is set apart for the parking of vehicles by persons of a different class; or

(c) during any period when the parking of vehicles is restricted or prohibited by a sign.

(2) (a) This subclause applies to a driver if -

(i) the driver's vehicle displays a current disability parking permit; and

(ii) a disabled person to which the disability parking permit relates is either the driver of the vehicle or a passenger in the vehicle.

(b) The driver may park a vehicle in a thoroughfare, part of a thoroughfare or part of a parking station, except in a thoroughfare or a part of a thoroughfare or part of a parking station to which a disabled parking sign relates, for twice the period indicated on the sign.

(3) A driver shall not park a vehicle -

(a) in a no parking area;

(b) in a parking area, except in accordance with the signs associated with the parking area and with this local law; or

(c) in a stall marked 'M/C' unless it is a motorcycle without a sidecar or a trailer.

(4) A driver shall not park a vehicle or permit a vehicle to remain parked in a parking facility controlled by a sign stating 'Authorised Vehicles Only', without -

(a) a valid parking permit displayed inside the vehicle that is clearly visible to and able to be read by an Authorised Person from outside and from the front of the vehicle at all times while that vehicle remains parked in that parking facility; or

(b) prior written permission of the local government, the CEO, or an Authorised Person to park within the area.

~~3.2 Parking vehicle on a carriageway~~

~~(1) A driver parking a vehicle on a carriageway other than in a parking stall shall park it -~~

~~(a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;~~

~~(b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;~~

~~(c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or any continuous line or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;~~

~~(d) so that the front and the rear of the vehicle respectively is not less than 1 metre from any other vehicle, except a motorcycle without a trailer, or a bicycle parked in accordance with this local law; and~~

~~(e) so that it does not obstruct any vehicle on the carriageway,~~

~~unless otherwise indicated on a parking regulation sign or markings on the roadway.~~

~~(2) In this clause, 'continuous dividing line' means -~~

~~(a) a single continuous dividing line only;~~

~~(b) a single continuous dividing line to the left or right of a broken dividing line; or~~

~~(c) 2 parallel continuous dividing lines.~~

~~3.3 When parallel and right-angled parking apply~~

~~Where a traffic sign associated with a parking area is not inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), then unless a sign associated with the parking area indicates, or marks on the carriageway indicate, that vehicles have to park in a different position, where the parking area is -~~

~~(a) adjacent to the boundary of a carriageway, a driver parking a vehicle in the parking area shall park it as near as practicable to and parallel with that boundary; and~~

~~(b) at or near the centre of the carriageway, a driver parking a vehicle in that parking area shall park it at approximately right angles to the centre of the carriageway.~~

~~3.4 When angle parking applies~~

~~(1) This clause does not apply to -~~

~~(a) a passenger vehicle or a commercial vehicle with a mass including any load, of over three tonnes; or~~

~~(b) a driver parking a motor cycle without a trailer.~~

~~(2) Where a sign associated with a parking area is inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), a driver parking a vehicle in the area shall park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the parking sign or by marks on the carriageway.~~

~~3.5 General prohibitions on parking~~

~~Amd GG 136 04.09.15~~

~~(1) (a) This clause does not apply to a vehicle parked in a parking stall nor to a bicycle in a bicycle rack.~~

~~(b) Subclauses (2)(c), (e) and (g) do not apply to a vehicle which parks in a bus embayment.~~

~~(2) Subject to any law relating to intersections with traffic control signals a driver shall not park a vehicle so that any portion of the vehicle is -~~

~~(a) between any other stationary vehicles and the centre of the carriageway;~~

~~(b) on or adjacent to a median strip;~~

~~(c) obstructing a right of way, private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway;~~

~~(d) alongside or opposite any excavation, works, hoarding, scaffolding or obstruction on the carriageway, if the vehicle would obstruct traffic;~~

~~(e) on or within 10 metres of any portion of a carriageway bounded by a traffic island;~~

~~(f) on any footpath or pedestrian crossing;~~

~~(g) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous lines or between a double longitudinal line consisting of a continuous line and a broken or dotted line and the boundary of a carriageway nearer to the continuous line, unless there is a distance of at least 3 metres clear between the vehicle and the double longitudinal line;~~

~~(h) on an intersection, except adjacent to a carriageway boundary that is not broken by an intersecting carriageway;~~

~~(i) within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug;~~

~~(j) within 3 metres of a public letter pillar box, unless the vehicle is being used for the purposes of collecting postal articles from the pillar box; or~~

~~(k) within 10 metres of the prolongation of the nearer edge of any intersecting carriageway intersecting that carriageway on the side on which the vehicle is parked,~~

~~unless a sign or markings on the carriageway indicate otherwise.~~

~~(3) A driver shall not park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of -~~

(a) a sign inscribed with the words 'Bus Stop' or 'Hail Bus Here' (or with equivalent symbols depicting these purposes) unless the vehicle is a bus stopped to take up or set down passengers; or

(b) a children's crossing or pedestrian crossing.

(4) A driver shall not park a vehicle so that any portion of the vehicle is within 20 metres of the approach side of -

(a) a sign inscribed with the words 'Bus Stop' or 'Hail Bus Here' (or with equivalent symbols depicting these purposes) unless the vehicle is a bus stopped to take up or set down passengers; or

(b) a children's crossing or pedestrian crossing.

3.6 Authorised person may order vehicle on thoroughfare to be moved

A driver shall not park a vehicle on any part of a thoroughfare, parking facility or parking area in contravention of this local law after an Authorised Person has directed the driver to move it.

3.7 Authorised person may mark tyres

(1) An Authorised Person may mark the tyres of a vehicle parked in a parking facility with chalk or any other non-indelible substance for a purpose connected with or arising out of his or her duties or powers.

(2) A person shall not remove a mark made by an Authorised Person so that the purpose of the affixing of such a mark is defeated or likely to be defeated.

3.8 No movement of vehicles to avoid time limitation

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(1) Where the parking of vehicles in a parking facility is permitted for a limited time, a driver shall not park or move a vehicle within the parking facility so that the total time of parking exceeds the maximum time allowed for parking in the parking facility, unless the vehicle has first been removed from the parking facility for at least one hour.

(2) Where the parking of vehicles in a thoroughfare is permitted for a limited time, a driver shall not park or move a vehicle along that thoroughfare so that the total time of parking exceeds the maximum time permitted, unless the vehicle has first been removed from the thoroughfare for at least one hour.

3.9 No parking of vehicles exposed for sale and in other circumstances

A driver shall not park a vehicle on any portion of a thoroughfare or parking facility -

(a) for the purpose of exposing it for sale or hire;

(b) if that vehicle is not licensed under the Road Traffic Act;

(c) if that vehicle is a trailer or a caravan unattached to a motor vehicle; or

(d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare or parking facility.

~~**3.10 Parking on private land**~~

~~(1) In this clause a reference to 'land' does not include land -~~

~~(a) which belongs to the local government;~~

~~(b) of which the local government is the management body under the *Land Administration Act 1997;*~~

~~(c) which is an 'otherwise unvested facility' within section 3.53 of the Act; or~~

~~(d) which is the subject of an agreement referred to in clause 1.7(2).~~

~~(2) A driver shall not park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is parked.~~

~~(3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the parking of vehicles of a specified class or classes on the land for a limited period, a driver shall not park a vehicle on the land otherwise than in accordance with the consent.~~

~~**3.11 Parking on reserves**~~

~~No person other than an employee of the local government in the course of his or her duties or a person authorised by the local government shall drive or park a vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose.~~

~~**3.12 Suspension of parking limitations for urgent, essential or official duties**~~

~~(1) Where by a sign the parking of vehicles is permitted for a limited time on a portion of a thoroughfare or parking facility, the local government, the CEO or an Authorised Person may, subject to the Code, permit a driver to park a vehicle in that portion of the thoroughfare or parking facility for longer than the permitted time in order to carry out urgent, essential or official duties.~~

~~(2) Where permission is granted under subclause (1), the local government, the CEO or an Authorised Person may prohibit the use by any other vehicle of that portion of the thoroughfare or parking facility to which the permission relates, for the duration of that permission.~~

2.1 Power to prohibit and regulate

The Council may by resolution prohibit or regulate, by signs or otherwise, the stopping and parking of any vehicle, or of any class of person or vehicle, or both, but is to do so consistently with this local law.

2.2 Determinations in relation to stopping and parking

(1) The Council may by resolution determine –

(a) permitted times and conditions of stopping and parking which may vary with the parking region;

(b) permitted classes of persons who may stop or park their vehicles;

(c) permitted classes of vehicles which may stop or park; or

(d) the manner of stopping or parking.

(2) Where the Council makes a determination under subclause (1), the City –

(a) must erect one or more signs to give effect to the determination; and

(b) may vary the determination.

2.3 Stopping or parking generally

(1) A person must not stop or park a vehicle in a parking facility or in a thoroughfare –

(a) if, by a sign, it is set apart for the stopping or parking of vehicles of a different class;

(b) if, by a sign, it is set apart for the stopping or parking of vehicles by persons of a different class;

(c) during any period when the stopping or parking of vehicles is prohibited by a sign;

(d) for more than the maximum time specified by a sign unless –

(i) clause 2.4 applies; or

(ii) the vehicle displays a disability parking permit in which case the vehicle may be parked (except in a parking area for people with disabilities) in accordance with regulation 174(2) of the Code;

(e) other than wholly within a parking bay or metered space if the parking facility has parking bays or metered spaces – unless the vehicle is too wide or long to fit completely within a single parking bay or metered space, in which case it must be parked within the minimum number of parking bays or metered spaces needed to park it; or

(f) otherwise than in accordance with a sign applying to the place where the vehicle is stopped or parked.

(2) A person must not stop or park a vehicle –

(a) in a no stopping area;

(b) in an area to which a 'clearway' sign applies;

(c) at the side of a carriageway marked with a continuous yellow edge line;

(d) in an area of a carriageway signed or marked with a keep clear marking;

(e) in a bay marked 'M/C' unless it is a motorcycle;

(f) in a bus lane or busway;

(g) in a truck lane; or

(h) in a bicycle lane or on a bicycle path,

unless the person is driving a public bus or a taxi and is immediately dropping off, or picking up, passengers.

(3) A person must not park a vehicle in a no parking area, unless the driver –

(a) is dropping off, or picking up, passengers or goods;

(b) does not leave the vehicle unattended; and

(c) within two minutes of stopping, completes the dropping off, or picking up, of the passengers or goods and drives on.

2.4 Parking with a parking permit

(1) The City may issue to a person a parking permit which exempts the holder of the permit from a prohibition under this local law against the stopping or parking of vehicles on any part of a road or parking station subject to any conditions that the City considers appropriate.

(2) Where –

(a) A parking permit issued is a physical parking permit, the parking permit must be displayed inside the vehicle on the dashboard of the vehicle and be clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while that vehicle remains stopped or parked in the area to which the parking permit relates; or

(b) A parking permit is issued in electronic form, the vehicle registration number must be able to be entered into the City's electronic system when the permit is used and be able to be located by an authorised person in a database that contains all relevant information about the permit, permit holder and vehicle.

(3) The City may, at any time, revoke a permit issued under subclause (1).

2.5 Stopping or parking contrary to consent

(1) In this clause a reference to land does not include land –

(a) which belongs to the City;

(b) of which is an 'otherwise unvested facility' within section 3.53 of the Act; or

(c) which is the subject of an agreement referred to in clause 1.5(3).

(2) A person must not stop or park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is stopped or parked.

(3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the stopping or parking of vehicles on the land, a person must not stop or park on the land otherwise than in accordance with that consent.

2.6 Parking positions

Where a sign referring to a parking area is not inscribed with the words 'angle parking', then unless a sign referring to the parking area indicates, or a mark on the carriageway indicates, that a vehicle must park in a different position –

(a) where the parking area is adjacent to the boundary of a carriageway, a person stopping or parking a vehicle in the parking area must stop or park it as near as practicable to and parallel with that boundary; and

(b) where the parking area is at or near the centre of the carriageway, a person stopping or parking a vehicle in the parking area must stop or park it at approximately right angles to the centre of the carriageway.

2.7 Angle parking

Where a sign referring to a parking area is inscribed with the words 'angle parking', a person stopping or parking a vehicle in the area must stop or park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the sign or by a mark on the carriageway.

2.8 Loading zones

(1) A person must not stop or park a vehicle in a loading zone unless–

(a) the vehicle is a commercial vehicle; and

(b) a person is continuously engaged in loading or unloading goods to or from that vehicle; or

(c) alternatively to paragraphs (a) and (b), the vehicle is an authorised vehicle.

(2) A person must not stop or park a commercial or authorised vehicle in a loading zone for longer than the time indicated on the loading zone sign, or if no time is indicated on the sign for longer than 30 minutes, unless authorised by an authorised person.

2.9 Reserves

A person must not drive, stop or park a vehicle on or over any portion of a reserve other than an area specifically set aside for that purpose, unless the person –

(a) is an employee of the City in the course of the employee's duties;

(b) is an authorised person; or

(c) has obtained the permission of the City or an authorised person.

2.10 Occupied parking bays

A person must not stop or park, or attempt to stop or park, a vehicle in a parking bay or metered space in which another vehicle is stopped or parked.

2.11 Urgent, essential or official functions

(1) Where –

(a) in a parking facility, a sign prohibits the stopping or parking of a vehicle, or permits the stopping or parking of a vehicle for a limited time; and

(b) a person needs to carry out a function that is considered by an authorised person to be urgent, essential or official in nature and that would be facilitated by stopping or parking a vehicle in the parking facility,

the person may be permitted, by an authorised person, to stop or park the vehicle in the parking facility for a period that may exceed any applicable limited time.

(2) Where permission is given under subclause (1), an authorised person may, by a sign, prohibit for the duration of the permission the use by any other vehicle of the portion of the parking facility to which the permission relates.

(3) Permission given under subclause (1) may –

(a) allow the stopping or parking of the vehicle continuously for a specified period or periods, between specified times or from time to time during a specified period; and

(b) be revoked or suspended at any time by an authorised person.

(4) A person must not stop or park a vehicle in respect of which permission has been given under subclause (1) other than in accordance with the terms of the permission.

2.12 Direction to move vehicle

A person must not stop or park a vehicle, or allow a vehicle to remain stopped or parked, after being directed by an authorised person or a police officer to move the vehicle.

2.13 Selling or hiring in a parking facility

A person must not sell, hire or give away any goods or erect an advertisement in a parking facility without the written authorisation of an authorised person or the City.

2.14 Damage to parking facilities

A person must not remove, damage, deface, misuse or interfere with any part of a parking facility.

2.15 Event parking

(1) For the purposes of this clause, an event means a function or activity characterised by all or any of the following –

(a) formal organisation and preparation;

(b) its occurrence is generally advertised or notified in writing to particular persons;

(c) organised by or on behalf of a club or a body corporate;

(d) payment of a fee to attend; and

(e) systematic recurrence in relation to the day, time and place.

(2) The City may, by use of a sign, establish additional parking facilities on a reserve or City property, for any period specified on the sign, for the parking of vehicles by persons attending an event.

(3) A person must not stop or park a vehicle on a reserve or City property established as a parking facility under subclause (2) during the period for which it is established unless:

(a) a ticket purchased from the City with respect to the event is displayed inside the vehicle and is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times; or

(b) any fee required by the City upon entry by a vehicle to the parking facility is paid to the City.

2.16 Removal and impounding of vehicles

(1) The impounding of vehicles and other goods is dealt with in Part 3 Division 3 Subdivision 4 of the Act and regulation 29 of the Local Government (Functions and General) Regulations 1996.

(2) The power of an authorised person to remove and impound any goods that are involved in a contravention that can lead to impounding is dealt with in section 3.39(1) of the Act.

(3) The power of a person to use reasonable force to exercise the power given by section 3.39(1) of the Act is dealt with in section 3.39(2) of the Act.

2.17 Authorised parking

A person must not, without the permission of the City or an authorised person, stop or park a vehicle, other than an authorised vehicle, in an area designated by a sign for the parking of an authorised vehicle only.

2.18 Stopping or parking on City property

A person must not stop or park a vehicle on or over any portion of the City's property, other than an area specifically set aside for that purpose, unless the person –

(a) is an authorised person; or

(b) has obtained the permission of the City or an authorised person.

~~PART 4 – PARKING AND STOPPING GENERALLY~~

~~4.1 No stopping and no parking signs, and yellow edge lines~~

~~(1) A driver shall not stop a vehicle on a length of carriageway, or in an area, to which a 'no stopping' sign applies.~~

~~(2) A driver shall not stop a vehicle on a length of carriageway or in an area to which a 'no parking' sign applies, unless the driver -~~

~~(a) is dropping off, or picking up, passengers or goods;~~

~~(b) does not leave the vehicle unattended; and~~

~~(c) completes the dropping off, or picking up, of the passengers or goods within 2 minutes of stopping and drives on.~~

~~(3) In subclause (2) 'unattended', in relation to a vehicle, means that the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle.~~

~~(4) A driver shall not stop a vehicle at the side of a carriageway marked with a continuous yellow edge line.~~

~~PART 5 – STOPPING IN ZONES FOR PARTICULAR VEHICLES~~

~~5.1 Stopping in a loading zone~~

~~A driver shall not stop a vehicle in a loading zone unless it is a commercial vehicle continuously engaged in the picking up or setting down of goods, which shall not remain in that loading zone for longer than a time indicated on the 'loading zone' sign.~~

~~5.2 Stopping in a taxi zone or a bus zone~~

~~(1) A driver shall not stop a vehicle in a taxi zone, unless the driver is driving a taxi.~~

~~(2) A driver shall not stop a vehicle in a bus zone unless the driver is driving a public bus, or a bus of a type that is permitted to stop at the bus zone by information on or with the 'bus zone' sign applying to the bus zone.~~

~~5.3 Stopping in a mail zone~~

~~A driver shall not stop a vehicle in a mail zone unless authorised under a written law.~~

~~5.4 Other limitations in zones~~

~~A driver shall not stop a vehicle in a zone to which a traffic sign applies if stopping the vehicle would be contrary to any limitation in respect to classes of persons or vehicles, or specific activities allowed, as indicated by additional words on a traffic sign that applies to the zone.~~

PART 36 – ~~OTHER PLACES WHERE STOPPING IS RESTRICTED~~STOPPING AND PARKING ON ROADS AND OTHER AREAS

~~6.1 Stopping in a shared zone~~

~~A driver shall not stop a vehicle in a shared zone unless -~~

~~(1) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law;~~

~~(2) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law; or~~

~~(3) the driver is engaged in door-to-door delivery or collection of goods, or in the collection of waste or garbage.~~

~~6.2 Double parking~~

~~(1) A driver shall not stop a vehicle so that any portion of the vehicle is between any other stopped vehicle and the centre of the carriageway.~~

~~(2) This clause does not apply to -~~

~~(a) a driver stopped in traffic; or~~

~~(b) a driver angle parking on the side of the carriageway or in a median strip parking area, in accordance with this local law.~~

~~6.3 Stopping near an obstruction~~

~~A driver shall not stop a vehicle on a carriageway near an obstruction on the carriageway in a position that further obstructs traffic on the carriageway.~~

~~6.4 Stopping on a bridge, causeway, ramp or in a tunnel~~

~~(1) A driver shall not stop a vehicle on a bridge, causeway, ramp or similar structure unless -~~

~~(a) the carriageway is at least as wide on the structure as it is on each of the approaches and a sign does not prohibit stopping or parking; or~~

~~(b) the driver stops at a place on a length of carriageway, or in an area to which a parking control sign applies and the driver is permitted to stop at that place under this local law.~~

~~(2) A driver shall not stop a vehicle in a tunnel or underpass unless -~~

~~(a) the carriageway is at least as wide in the tunnel or underpass as it is on each of the approaches and a sign does not prohibit stopping or parking; or~~

~~(b) the vehicle is a bus stopped at a bus stop, or in a bus zone or parking area marked on the carriageway, for the purpose of setting down or taking up passengers.~~

~~6.5 Stopping on crests and curves~~

~~(1) Subject to subclause (2), a driver shall not stop a vehicle on, or partly on, a carriageway in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres within a built-up area, and from a distance of 150 metres outside a built-up area.~~

~~(2) A driver may stop a vehicle on a crest or curve on a carriageway that is not in a built-up area if the driver stops at a place on the carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.~~

~~6.6 Stopping near a fire hydrant~~

~~(1) A driver shall not stop a vehicle so that any portion of the vehicle is within one metre of a fire hydrant or fire plug or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless -~~

~~(a) the driver is driving a public bus, and the driver stops in a bus zone or at a bus stop and does not leave the bus unattended; or~~

~~(b) the driver is driving a taxi and the driver stops in a taxi zone and does not leave the taxi unattended.~~

~~(2) In this clause a driver leaves the vehicle 'unattended' if the driver leaves the vehicle so the driver is over 3 metres from the closest point of the vehicle.~~

~~6.7 Stopping near a bus stop~~

~~(1) A driver shall not stop a vehicle so that any portion of the vehicle is within 20 metres of the approach side of a bus stop or within 10 metres of the departure side of a bus stop, unless -~~

~~(a) the vehicle is a public bus stopped to take up or set down passengers; or~~

~~(b) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.~~

~~(2) In this clause -~~

~~(a) distances are measured in the direction in which the driver is driving; and~~

~~(b) a trailer attached to a public bus is deemed to be a part of the public bus.~~

~~6.8 Stopping on a path, median strip, traffic island, painted island or dividing strip~~

~~The driver of a vehicle (other than a bicycle) shall not stop so that any portion of the vehicle is on a path, median strip, traffic island, painted island or dividing strip unless the driver stops in an area to which a parking control sign applies and the driver is permitted to stop at that place under this local law..~~

~~Amd GG 117 03.08.18~~

~~6.9 Stopping on a verge~~

~~Amd GG 136 04.09.15~~

~~(1) A driver shall not stop -~~

~~(a) a vehicle (other than a bicycle);~~

~~(b) a commercial vehicle with a tare weight in excess of 2.5 tonnes, or bus, or trailer or caravan attached or unattached to a motor vehicle; or~~

~~(c) a vehicle during any period when the stopping of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,~~

~~so that any portion of it is on a verge.~~

~~(2) Subclause (1)(a) does not apply to the driver if he or she is the owner or occupier of the premises adjacent to that verge or is a person authorised by the occupier of those premises to stop the vehicle so that any portion of it is on the verge.~~

~~(3) Subclause (1)(b) does not apply to a vehicle when it is being loaded or unloaded with reasonable expedition with goods or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked (but in any event not for any period exceeding 3 consecutive hours between the hours of 7am and 6pm WAST and not at any other time), provided no obstruction is caused to the passage of any other vehicle or person using a carriageway or path.~~

~~6.10 Obstructing access to a path or driveway~~

~~(1) A driver shall not stop a vehicle so that any portion of the vehicle is in front of a path or in a position that obstructs access by other vehicles or pedestrians to that path, unless -~~

~~(a) the driver is dropping off or picking up passengers; or~~

~~(b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.~~

~~(2) A driver shall not stop a vehicle on or across a driveway or other way of access for vehicles travelling to or from adjacent land, unless -~~

~~(a) the driver is dropping off, or picking up, passengers; or~~

~~(b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.~~

~~**6.11 Stopping near a public letter box**~~

~~A driver shall not stop a vehicle so that any portion of the vehicle is within 3 metres of a public letter box, unless the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.~~

~~**6.12 Stopping on a carriageway – heavy and long vehicles**~~

~~(1) A driver shall not park a vehicle or any combination of vehicles that, together with any projection on or load carried by the vehicle or combination of vehicles, is 7.5 metres or more in length or exceeds a GVM of 4.5 tonnes -~~

~~(a) on a carriageway in a built-up area, for any period exceeding one hour, unless engaged in the picking up or setting down of goods; or~~

~~(b) in a truck bay or other area set aside for the parking of goods vehicles.~~

~~(2) Nothing in this clause mitigates the limitations or condition imposed by any other clause or by any local law or traffic sign relating to the parking or stopping of vehicles.~~

~~**6.13 Stopping on a carriageway with a bicycle parking sign**~~

~~A driver shall not stop a vehicle (other than a bicycle) on a length of carriageway to which a 'bicycle' sign applies, unless the driver is dropping off or picking up passengers.~~

~~**6.14 Stopping on a carriageway with motor cycle parking sign**~~

~~A driver shall not stop a vehicle on a length of carriageway, or in an area to which a 'motor cycle parking' sign applies, or an area marked 'M/C', unless the vehicle is a motorcycle.~~

3.1 Stopping or parking on a carriageway

Subject to clauses 2.3, 2.6 and 2.7, a person stopping or parking a vehicle on a carriageway must stop or park it –

(a) in the case of a two-way carriageway - so that it is as near as practicable to, and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;

(b) in the case of a one-way carriageway - so that it is as near as practicable to, and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;

(c) so that at least three metres of the width of the carriageway lies between the vehicle and the opposite boundary of the carriageway, or

any continuous line or median strip, or between the vehicle and a vehicle stopped or parked on the opposite side of the carriageway;

(d) so that it is more than one metre from any other vehicle, except a motorcycle without a trailer stopped or parked in accordance with this local law; and

(e) so that it does not obstruct any vehicle on the carriageway.

3.2 Median strips and traffic islands

A person must not stop or park a vehicle, trailer or caravan (other than a bicycle or an animal) so that any portion of the vehicle, trailer or caravan is on a traffic island or median strip unless the person stops or parks in an area to which a parking control sign applies and the person is permitted to stop or park at that place under this local law.

3.3 Verges

(1) A person shall not –

(a) stop or park a vehicle (other than a bicycle);

(b) stop or park a commercial vehicle or bus; or

(c) stop or park a vehicle during any period when the stopping or parking of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,

so that any portion of it is on a verge.

(2) Subclause (1)(a) does not apply to the person if that person is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop or park the vehicle so that any portion of it is on the verge, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

(3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with a reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge

on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

3.4 Prohibited parking of vehicles

A person must not park a vehicle on any portion of a road or within a parking station –

(a) for the purpose of exposing the vehicle for sale or hire;

(b) if the vehicle is not licensed under the Road Traffic Act or a corresponding law of another State or Territory or of the Commonwealth;

(c) if the vehicle is a trailer or caravan unattached to a motor vehicle; or

(d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than the road or parking station.

3.5 Obstructions generally

(1) This clause does not apply to a vehicle stopped or parked in a parking bay or metered space.

(2) Paragraphs (b) and (d) of subclause (3) do not apply to a vehicle stopped or parked in a bus embayment.

(3) A person must not stop or park a vehicle so that any portion of the vehicle is –

(a) on a road and causes an obstruction on the road - unless it is a public bus stopping in a bus zone;

(b) obstructing an entrance, exit, carriageway, passage or thoroughfare in a parking facility;

(c) on a roundabout or intersection, subject to paragraphs (d) and (e);

(d) on a carriageway within 20 metres from the nearest point of an intersecting carriageway at an intersection with traffic-control signals - unless the vehicle stops or parks at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is otherwise permitted to stop or park at that place under this local law;

(e) on a carriageway within 10 metres of the prolongation of the nearest edge of any intersecting carriageway (without traffic-control signals)

intersecting that carriageway on the side on which the vehicle is stopped or parked - unless the vehicle stops or parks –

(i) at a place on a carriageway, or in an area, to which a parking control sign applies or the vehicle is otherwise permitted to stop or park at that place under this local law; or

(ii) if the intersection is a T-intersection along the continuous side of the continuing road at the intersection;

(f) on or over a footpath, pedestrian crossing, children's crossing or a place for pedestrians;

(g) alongside or opposite an excavation, work, hoarding, scaffolding or obstruction on the carriageway – if the vehicle would obstruct traffic;

(h) on a bridge or other elevated structure or within a tunnel or underpass - unless permitted to do so by a sign;

(i) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous lines; or

(j) within the head of a cul-de-sac.

3.6 Double parking

(1) Subject to subclause (2), a person must not stop or park a vehicle on a road so that any portion of the vehicle is between any other stationary vehicle and the centre of the carriageway of that road.

(2) Subclause (1) does not apply to –

(a) a person who parks a motorcycle in a bay marked 'M/C'; or

(b) a person who stops or parks a vehicle in a parking bay or metered space abreast of or alongside another vehicle.

3.7 Crossovers

A person shall not stop or park a vehicle on or across a crossover or other way of access for vehicles travelling to or from adjacent land, unless –

(a) the vehicle is dropping off, or picking up, passengers and shall not remain for longer than two minutes;

(b) the vehicle stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law; or

(c) the driver is the owner or occupier of the premises that abuts the crossover or is a person permitted by the owner or occupier of the premises.

3.8 Stopping on crests, curves, etc.

(1) Subject to subclause (2), a person shall not stop or park a vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres.

(2) A person may stop or park a vehicle on a crest or curve on a carriageway if the vehicle stops at a place on the carriageway, or in an area, to which parking

control signs apply and the vehicle is permitted to stop at that place under this local law.

3.9 Stopping or parking near fire hydrant or post box

A person must not stop or park a vehicle, otherwise than in a marked bay, on a road so that any portion of the vehicle is –

(a) within one metre of a fire hydrant, or of any sign or mark indicating the existence of a fire hydrant; or

(b) within three metres of a public post box unless the vehicle is a postal vehicle.

3.10 Bus stops, pedestrian, children and train crossings

(1) A person must not stop or park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of –

(a) a bus embayment, bus stop or a bus zone unless the vehicle is a public bus stopping to take up or set down passengers; or

(b) a pedestrian crossing or children's crossing.

(2) A person must not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 20 metres of the approach side of–

(a) a bus embayment, bus stop or a bus zone, unless the vehicle is a public bus stopping to take up or set down passengers; or

(b) a pedestrian crossing or children's crossing.

(3) This clause does not apply if –

(a) the vehicle is stopped or parked in a marked bay;

(b) the driver of the vehicle is prevented from proceeding by circumstances beyond their control; or

(c) it is necessary for the driver of the vehicle to stop to avoid an accident.

3.11 Restrictions on avoiding time limitations

(1) Where stopping or parking on a length of carriageway is permitted for a limited time, a person must not move a vehicle along, or return to, that length of carriageway so that the total time of parking the vehicle exceeds the maximum time permitted - unless the vehicle has first been removed from the length of carriageway for at least two hours.

(2) Where the stopping or parking of vehicles in a parking facility is permitted for a limited time, a person must not move a vehicle within that parking facility so that the total time of parking the vehicle exceeds the maximum time allowed for

parking in that parking facility – unless the vehicle has first been removed from the parking facility for at least two hours.

(3) Where in a parking facility –

(a) the parking of a vehicle is prohibited unless:

(i) a parking ticket from a ticket issuing machine is displayed on the dashboard of the vehicle; or

(ii) a parking period is obtained from a ticket issuing machine or parking app;

and

(b) a period of free parking is permitted before a fee for parking applies,

a person must not, at any time within the same day, obtain or use more than one parking ticket or parking period for the same vehicle in that parking facility.

3.12 Public bus zones

(1) A person must not stop or park a vehicle, other than a public bus, in a public bus zone.

(2) Unless otherwise stated on a sign, a public bus must not stop or park in a bus embayment unless actively engaged in picking up or setting down passengers.

3.13 Stopping or parking in a taxi zone

(1) A person must not stop or park a vehicle in a taxi zone, unless the person is driving a taxi.

(2) A person driving a taxi must not leave the taxi unattended while it is in a taxi zone.

3.14 Charter vehicle zone

(1) A person must not stop or park a vehicle, other than a charter vehicle, in a charter vehicle zone.

(2) A charter vehicle must not stop or park in a charter vehicle zone except to pick up or set down passengers, for not more than –

(a) 15 minutes – if the charter vehicle has 12 or more seats including the driver; or

(b) 5 minutes – if the charter vehicle has less than 12 seats including the driver.

(3) If subclause (2) applies, a person driving the charter vehicle must not leave the charter vehicle unattended while it is in a charter vehicle zone.

3.15 Stopping or parking in a shared zone

A person must not stop or park a vehicle in a shared zone unless the vehicle –

(a) stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law;

(b) stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law;

(c) is dropping off, or picking up, passengers or goods; or

(d) is engaged in the door-to-door delivery or collection of goods, or in the collection of waste.

3.16 Stopping or parking - heavy and long vehicles

(1) A person must not stop or park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is more than 7.5 metres in length or exceeds a GVM of 4.5 tonnes on a carriageway, verge or in a parking station for any period exceeding one hour, unless the vehicle is –

(a) engaged in the picking up or setting down of goods; or

(b) stopped in a truck bay;

(2) Nothing in this clause detracts from any limitation or condition imposed by any other provision of this local law or sign relating to the parking or stopping of vehicles.

~~Amd GG 136 04.09.15~~

~~PART 7 - PARKING PERMITS~~

~~7.1 Permitted persons~~

~~The local government may issue a residential parking permit to a person who is -~~

~~(a) the occupier of a residential dwelling adjoining a carriageway within the parking region; and~~

~~(b) the owner of a vehicle registered under the Road Traffic Act at the address shown on the application for the permit.~~

~~7.2 Residential parking permits~~

~~A residential parking permit may be issued as -~~

~~(a) an annual permit for a period of not more than twelve months, expiring on 31 December of the year of issue;~~

~~(b) a temporary permit for a period of not more than six months; or~~

~~(c) a visitor's permit.~~

~~7.3 Residential parking permits not applicable~~

~~A residential parking permit does not apply to areas –~~

~~(a) covered by paid parking, except in an area designated by the local government; or~~

~~(b) where retail premises and time limited parking apply.~~

~~7.4 Permitted exemptions~~

~~Where the stopping of a vehicle on any part of a carriageway within the parking region is prohibited for more than a specified time, or in a ticket parking zone without a valid parking ticket being displayed within the vehicle, the holder of a residential parking permit issued under clause 7.1 is exempt from such prohibition, but the exemption shall only apply -~~

~~(a) to the part of the carriageway specified in the residential parking permit;~~

~~(b) if the residential parking permit is displayed in the vehicle or affixed to the windscreen of the vehicle so as to be clearly visible and able to be read from outside and from the front of the vehicle;~~

~~(c) if the residential parking permit was validly issued and has not expired; and~~

~~(d) if the residential parking permit holder occupies the premises in respect of which the residential parking permit is issued.~~

~~7.5 Residential parking permits to be returned~~

~~A residential parking permit holder who ceases to occupy the premises in relation to which the residential parking permit was issued shall remove any residential parking permit displayed in or affixed to the windscreen of any vehicle and return the residential parking permit to the local government.~~

~~**7.6 Revoking residential parking permits**~~

~~The local government may revoke a residential parking permit if the permit holder breaches any of the conditions for its use or the prerequisites for the issue of the residential parking permit no longer apply.~~

~~**7.7 Fees for residential parking permits**~~

~~Fees payable for the issue of a residential parking permit shall be determined in accordance with section 6.16 of the Act.~~

PART 4 – FEE PAYING ZONES

4.1 Fee-paying zones

The fee-paying zones are –

(a) a metered zone;

(b) a ticket machine zone;

(c) a parking app zone; and

(d) any other fee-paying zone established by the local government under clause 1.11.

4.2 Payment of fees

(1) This clause does not apply to a parking station that requires payment on exit.

(2) A person who stops or parks a vehicle in a fee-paying zone must –

(a) in the case of a metered stall - immediately pay, by any form of permitted payment at the fee-paying machine, the appropriate fee as indicated by a sign on the parking meter referable to the metered stall;

(b) in the case for a ticket issuing machine zone – immediately pay, by any form of permitted payment at the fee-paying machine, the appropriate fee as indicated by a sign on the ticket issuing machine referable to the zone; or

(c) in the case of a parking app zone –

(i) immediately commence the parking app transaction and obtain notification that the transaction has commenced;

(ii) ensure that the transaction remains active at all times while the vehicle is stopped or parked; and

(iii) immediately before the vehicle is driven from where it had been stopped or parked, complete the pay by phone

transaction and obtain notification that the required fee has been paid.

(3) Subject to the provisions of this Part 4, the payment of the fee referred to in subclause (2) entitles a person to stop or park a vehicle in –

(a) a metered stall for the period shown on the sign referable to the stall; or

(b) the relevant ticket issuing machine zone or parking app zone for the period shown on the parking ticket,

but does not authorise the parking of the vehicle during any time when stopping or parking in that stall or zone is prohibited under this local law.

4.3 Operations of fee-paying machines

A person must not operate a fee-paying machine except in accordance with the operating instruction appearing on the fee-paying machine.

4.4 Metered space, parking limit

Unless authorised by the City, a person must not leave a vehicle, or permit a vehicle to remain stopped or parked, in a metered space for longer than the maximum period stated on the sign referable to that space during which continuous stopping or parking is permitted.

4.5 Display of parking tickets and parking limits

(1) A person must not stop or park a vehicle in a fee-paying zone during the period in which stopping or parking is permitted only on the purchase of a printed parking ticket unless –

(a) an unexpired parking ticket issued by a ticket issuing machine in that fee-paying zone is displayed inside the vehicle; and

(b) the ticket is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in that fee paying zone.

(2) Unless subclause (3) applies, where in a ticket machine zone more than one printed parking ticket is displayed bearing the same date and time of issue, the

period for each ticket is to be aggregated and the tickets are to be taken not to have expired until the expiry of –

(a) the aggregate of those periods; or

(b) the maximum period of time a vehicle is permitted to park in the fee-paying zone,

whichever occurs first.

(3) If a trailer is attached to a vehicle or if a vehicle is too long or too wide to fit completely within a single metered stall or parking stall, the person parking the vehicle must –

(a) park the vehicle (or, as the case may be, the vehicle and the trailer) within the minimum number of metered stalls or parking stalls needed to park the vehicle (or, as the case may be, the vehicle and the trailer);

(b) purchase and obtain a parking ticket for each occupied metered stall or parking stall as permitted under this local law; and

(c) display each printed ticket inside the vehicle in accordance with subclause (1).

4.6 Reserved fee-paying zones

Unless authorised by the City, a person must not leave a vehicle, or permit a vehicle to remain stopped or parked, in a metered space, parking stall, or fee-paying zone if –

(a) the parking meter or ticket machine or sign advising of a parking app zone is hooded with a covering bearing words or symbols that indicate parking is not permitted within the space or fee-paying zone; or

(b) a parking zone is blocked or reserved by the City by any other physical means.

4.7 Parking restrictions in fee-paying zones

A person must not stop or park a vehicle in a fee-paying zone –

(a) except during the period stated on a sign referrable to the fee-paying zone during which stopping or parking is permitted; or

(b) for longer than the maximum period permitted for continuous parking of a vehicle in the fee-paying zone, as stated on a sign referable to the fee-paying zone.

4.8 Use of counterfeit or altered parking tickets

A person must not park a vehicle in a fee-paying zone that requires a ticket, if there is displayed in that vehicle, so as to be visible from outside the vehicle, a parking ticket which has been counterfeited, altered, obliterated or interfered with.

4.9 Payment for parking

A person must not insert into a fee-paying machine anything other than the designations of coin or banknote, or other form of permitted payment indicated by a sign on the fee-paying machine and only in accordance with the instructions printed on the fee-paying machine.

PART 5 – PARKING STATIONS

5.1 Removal of vehicles

(1) A person must not remove a vehicle which has been stopped or parked in a parking station until –

(a) the appropriate fee for the period for which the vehicle has been stopped or parked has been paid; or

(b) the City has issued a notice stating the fee.

(2) Where a notice has been issued under subclause (1)(b), the fee must be paid within three working days from the time of issue of the notice.

5.2 Entering and exiting parking facilities

A person must not, in a vehicle, enter or exit a parking facility other than through an authorised entry or exit designated as such by a sign.

5.3 Locking of parking stations

At the expiration of the hours of operation of a parking station, whether or not any vehicle remains parked in the parking station, an authorised person may lock the parking station or otherwise prevent the movement of any vehicle within, to or from the parking station.

5.4 Behaviour in a parking station

A person must not remain in a parking station after having been required to leave by an authorised person.

5.5 Low clearance signs

A person must not drive a vehicle past a low clearance sign if the vehicle, or any part of the vehicle connected to it or any load carried by the vehicle, is higher than the height (in metres) indicated by the sign.

PART 68 - MISCELLANEOUS

6.1 Authorised person certificate of appointment

The requirement for an authorised person to be given the appropriate certificate of the person's appointment is dealt with in section 9.10(2) of the Act.

6.2 Authorised persons

No offence under this local law is committed by an authorised person while carrying out the person's functions.

6.3 Power of an authorised person

(1) An authorised person has all necessary power to perform that authorised person's functions under this local law.

(2) An authorised person may –

(a) carry into effect the provisions of this local law;

(b) report to the City on the working effectiveness of this local law;

(c) recommend to the CEO the institution of prosecutions; and

(d) institute and conduct prosecutions as directed by the CEO.

6.4 Impersonating an authorised person

A person who is not an authorised person must not impersonate or assume the functions of an authorised person.

6.5 Obstructing of an authorised person

A person must not obstruct or hinder an authorised person in the execution of the authorised person's duties.

~~8.1~~6.6 Removal of notices ~~on vehicle~~

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, ~~shall~~must not remove from the vehicle any notice put on the vehicle by an a~~A~~uthorised p~~P~~erson.

~~8.2 Unauthorised signs and defacing of signs~~

~~A person shall not without the authority of the local government -~~

~~(a) **mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government under this local law;**~~

~~(b) **remove, deface or misuse a sign or property, set up or exhibited by the local government under this local law or attempt to do any such act; or**~~

~~(c) **affix a board, sign, placard, notice or other thing to or paint or write upon any part of a sign set up or exhibited by the local government under this local law.**~~

~~8.3 Contravention of signs~~

~~An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence under this local law.~~

6.7 Display of signs

A person must not, without the authorisation of the City or an authorised person –

(a) mark, set up or exhibit a sign purporting to be, or resembling, a sign marked, set up or exhibited by the City under this local law;

(b) remove, deface or misuse a sign or property set up by the City under this local law; or

(c) affix a board, sign, placard, notice, cover or other thing to, or paint or write on, any part of a sign or fee-paying machine.

~~8.4 General provisions about signs~~

~~(1) A sign marked, erected, set up, established or displayed on or near a thoroughfare is, in the absence of evidence to the contrary presumed to be a sign marked, erected, set up, established or displayed under the authority of this local law.~~

(2) The first three letters of any day of the week when used on a sign indicate that day of the week.

6.8 Marking tyres and valve stem readings

(1) An authorised person may –

(a) mark the tyres of a vehicle with chalk or any other non-indelible substance;

(b) take a valve stem reading of a vehicle; or

(c) record vehicle registration numbers,

for a purpose connected with the authorised person's functions.

(2) A person must not remove a mark made by an authorised person so that the purpose of affixing the mark is defeated or likely to be defeated.

6.9 Exemption when complying with directions

A person who complies with a direction given by a police officer or an authorised person does not commit an offence against this local law while complying with that direction.

8.56.10 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of -a special purpose vehicle or an emergency vehicle may, only in the course of the driver's functions and when it is expedient and safe to do so, stop or park the vehicle in any place at any time.

(a) a special purpose vehicle may, only in the course of his or her duties and when it is expedient and safe to do so, stop or park the vehicle in any place, at any time; and

(b) an emergency vehicle may, in the course of his or her duties and when it is expedient and safe to do so or where he or she honestly and reasonably believes that it is expedient and safe to do so, stop or park the vehicle at any place, at any time.

6.11 Interfere with or damage to City property

A person must not interfere with, damage or obstruct the operation of any electronic parking detection device or instrument in a parking station, carriageway or any other place.

8.66.12 Vehicles not to obstruct a public place

(1) A driver shall not leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place without the permission of the local government or unless authorised under any written law.

(2) A vehicle which is parked in any portion of a public place where vehicles may be lawfully parked, is deemed to cause an obstruction where -

(a) the vehicle is parked for any period exceeding 24 hours;

(b) the vehicle is so parked during any period in which the parking of vehicles is prohibited or restricted by a sign; or

~~(c) the vehicle is abandoned, unregistered or disused.~~

Unless permitted under this local law, or unless authorised under any other written law, a person must not leave a vehicle, or any part of a vehicle, in a public place if it –

(a) obstructs the use of any part of the public place; or

(b) appears to an authorised person to have been abandoned, having regard to factors such as –

(i) whether there are any licence plates on the vehicle;

(ii) whether the vehicle is unregistered;

(iii) the extent of any damage to the vehicle;

(iv) whether the vehicle has been in the same position for more than 24 hours; and

(v) whether the vehicle appears to be inoperable.

PART ~~9~~7 – OFFENCES AND MODIFIED PENALTIES

~~9.1~~7.1 Offences ~~and penalties~~

~~Amd GG 136 04.09.15~~

(1) A~~ny~~ person who fails to do anything required ~~or directed~~ to be done under this local law, or who does anything, which under this local law that person is prohibited from doing, commits an offence.

~~(2) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.~~

(2) A~~ny~~ person who commits an offence under this local law ~~shall be~~is liable, ~~up~~on conviction, to a penalty not exceeding $5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding $500 for each day or part of a day during which the offence ~~has~~ continues~~d~~.

(3) An offence against a provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.

~~(4) A person who does not contest an allegation that he or she committed an offence against this local law may, within the time specified in the notice, pay the modified penalty payable for the particular offence.~~

~~(5) The amount appearing in the final column of Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.~~

~~9.2~~7.2 Form of notices

For the purposes of this local law –

(a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;

(b) the form of the ~~infringement~~ notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and

(c) the form of the ~~infringement withdrawal~~ notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

7.3 Modified penalty

(1) Subject to subclauses (3) and (4), a person who does not contest an allegation that he or she has committed an offence against this local law may, within the time specified in the notice, pay the penalty payable for the particular offence.

(2) The amount appearing in the final column of the table in Schedule 1 directly opposite an offence described in that Schedule is prescribed for the purposes of section 9.17 of the Act as the modified penalty for that offence.

(3) If it appears to the City that an alleged offence cannot be adequately punished by the payment of the modified penalty, the City may refrain from accepting the modified penalty and may in lieu take proceedings against the alleged offender in an appropriate Court.

(4) Where the time period within which a person may stop or park a vehicle on a road is controlled by a sign and a person commits an offence under this local law by stopping or parking a vehicle for a time period which exceeds that shown on the sign –

(a) the amount of the modified penalty is to be the amount referred to in Schedule 1 where the time period during which the vehicle was stopped or parked in excess of the time period shown on the sign was not greater than that shown on the sign; and

(b) the amount of the modified penalty is to be payable again in respect of each successive time period during which the vehicle continues to be parked or stopped in excess of the time period shown on the sign, to a maximum of $500 on the amount of modified penalties payable for each offence.

~~LOCAL GOVERNMENT ACT 1995~~

~~CITY OF JOONDALUP~~

~~PARKING LOCAL LAW 2013~~

~~SCHEDULE 1~~

~~PARKING REGION~~

~~The parking region is the whole of the district, but excludes the following portions of the district -~~

~~1. the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads;~~

~~2. prohibition areas applicable to all existing and future bridges and subways as determined by the Commissioner of Main Roads; and~~

~~3. any road which comes under the control of the Commissioner of Main Roads unless the control of parking and parking facilities on that road is carried out subject to the control and direction of the Commissioner of Main Roads or has been delegated by the Commissioner to the local government.~~

~~LOCAL GOVERNMENT ACT 1995~~

CITY OF JOONDALUP

PARKING LOCAL LAW ~~2013~~2023

~~Amd GG 136 04.09.15~~

~~Amd GG 117 03.08.18~~

~~SCHEDULE 2~~SCHEDULE 1

PRESCRIBED OFFENCES

~~ITEM NO~~	~~CLAUSE NO~~	~~NATURE OF OFFENCE~~	~~MODIFIED PENALTY $~~
~~1~~	~~2.2(1)(b)~~	~~Fail to park wholly within parking stall on thoroughfare~~	~~80~~
~~2~~	~~2.2(2)~~	~~Fail to park wholly within parking stall in parking station~~	~~80~~
~~3~~	~~2.2(4)~~	~~Fail to park wholly within parking area~~	~~80~~
~~4~~	~~2.3(1)(a)~~	~~Cause obstruction in parking station~~	~~80~~
~~5~~	~~2.3(1)(b)~~	~~Park contrary to sign in parking station~~	~~80~~
~~6~~	~~2.3(1)(c)~~	~~Park in a parking stall occupied by another vehicle~~	~~80~~
~~7~~	~~2.4 (1)~~	~~Park contrary to requirements where fees are payable and a ticket is required to be displayed~~	~~80~~
~~8~~	~~2.4 (2)~~	~~Park contrary to the terms of an alternative method of payment where a ticket is not required to be displayed~~	~~80~~
~~9~~	~~3.1(1)(a)~~	~~Park vehicle of a different class~~	~~80~~
~~10~~	~~3.1(1)(b)~~	~~Park by persons of a different class~~	~~80~~
~~11~~	~~3.1(1)(c)~~	~~Park during restricted or prohibited period~~	~~80~~
~~12~~	~~3.1(3)(a)~~	~~Park in a no parking area~~	~~80~~
~~13~~	~~3.1(3)(b)~~	~~Park contrary to signs or limitations~~	~~80~~
~~14~~	~~3.1(3)(c)~~	~~Park vehicle, other than motorcycle, in motorcycle only area~~	~~80~~
~~15~~	~~3.1(4)~~	~~Park without permission in an area designated for 'Authorised Vehicles Only'~~	~~80~~
~~16~~	~~3.2(1)(a)~~	~~Park in two way street not parallel to the left side of the carriageway and headed in direction of moving traffic.~~	~~80~~
~~17~~	~~3.2(1)(b)~~	~~Park in one way street not parallel to either side of the carriageway and headed in direction of moving traffic~~	~~80~~
~~18~~	~~3.2(1)(c)~~	~~Park when distance from farther boundary, continuous line or median strip is less than 3 metres~~	~~80~~
~~19~~	~~3.2(1)(d)~~	~~Park closer than 1 metre from another vehicle~~	~~80~~

~~20~~	~~3.2(1)(e)~~	~~Cause obstruction on carriageway~~	~~80~~
~~21~~	~~3.3(b)~~	~~Fail to park at approximate right angle~~	~~80~~
~~22~~	~~3.4(2)~~	~~Fail to park at an appropriate angle~~	~~80~~
~~23~~	~~3.5(2)(a)~~	~~Double park (Traffic control intersection)~~	~~100~~
~~24~~	~~3.5(2)(b)~~	~~Park on or adjacent to a median strip~~	~~80~~
~~25~~	~~3.5(2)(c)~~	~~Obstruct or deny access to private drive or right of way~~	~~100~~
~~26~~	~~3.5(2)(d)~~	~~Park alongside or opposite excavation, works, hoarding, scaffolding or obstruction so as to obstruct traffic~~	~~80~~
~~27~~	~~3.5(2)(e)~~	~~Park within 10 metres of traffic island~~	~~80~~
~~28~~	~~3.5(2)(f)~~	~~Park on footpath/pedestrian crossing~~	~~100~~
~~29~~	~~3.5(2)(g)~~	~~Park contrary to continuous line markings~~	~~80~~
~~30~~	~~3.5(2)(h)~~	~~Park on intersection~~	~~100~~
~~31~~	~~3.5(2)(i)~~	~~Park within 1 metre of fire hydrant or fire plug~~	~~80~~
~~32~~	~~3.5(2)(j)~~	~~Park within 3 metres of public letter box~~	~~80~~
~~33~~	~~3.5(2)(k)~~	~~Park within 10 metres of intersection~~	~~80~~
~~34~~	~~3.5(3)(a)~~	~~Park vehicle within 10 metres of departure side of bus stop~~	~~80~~
~~35~~	~~3.5(3)(b)~~	~~Park vehicle within 10 metres of departure side of children's crossing or pedestrian crossing~~	~~80~~
~~36~~	~~3.5(4)(a)~~	~~Park vehicle within 20 metres of approach side of bus stop~~	~~80~~
~~37~~	~~3.5(4)(b)~~	~~Park vehicle within 20 metres of approach side of children's crossing or pedestrian crossing~~	~~80~~
~~38~~	~~3.6~~	~~Park contrary to direction of an Authorised Person~~	~~100~~
~~39~~	~~3.7(2)~~	~~Remove mark made by an Authorised Person~~	~~80~~
~~40~~	~~3.8(1)~~	~~Park or move vehicle within parking facility to avoid time limitation~~	~~80~~
~~41~~	~~3.8(2)~~	~~Park or move vehicle on thoroughfare to avoid time limitation~~	~~80~~
~~42~~	~~3.9(a)~~	~~Park for purpose of sale or hire~~	~~80~~
~~43~~	~~3.9(b)~~	~~Park unlicensed vehicle~~	~~80~~
~~44~~	~~3.9(c)~~	~~Park unattached trailer or caravan~~	~~80~~
~~45~~	~~3.9(d)~~	~~Park for purpose of repairs~~	~~80~~

~~46~~	~~3.10(2)~~	~~Park on private land without consent of the owner/occupier~~	~~100~~
~~47~~	~~3.10(3)~~	~~Park on private land contrary to consent of the owner/occupier~~	~~100~~
~~48~~	~~3.11~~	~~Drive or park on reserve~~	~~100~~
~~49~~	~~4.1(1)~~	~~Stop contrary to a no stopping sign~~	~~100~~
~~50~~	~~4.1(2)~~	~~Park contrary to a no parking sign~~	~~80~~
~~51~~	~~4.1 (4)~~	~~Stop contrary to continuous yellow edge line~~	~~100~~
~~52~~	~~5.1~~	~~Stop contrary to loading zone requirements~~	~~80~~
~~53~~	~~5.2(1)~~	~~Stop contrary to taxi zone requirements~~	~~80~~
~~54~~	~~5.2(2)~~	~~Stop contrary to bus zone requirements~~	~~80~~
~~55~~	~~5.3~~	~~Stop contrary to mail zone requirements~~	~~100~~
~~56~~	~~5.4~~	~~Stop contrary to a sign~~	~~80~~
~~57~~	~~6.1~~	~~Stop contrary to shared zone requirements~~	~~80~~
~~58~~	~~6.2~~	~~Double park~~	~~100~~
~~59~~	~~6.3~~	~~Stop near an obstruction~~	~~60~~
~~60~~	~~6.4~~	~~Stop on a bridge, causeway, ramp or in a tunnel~~	~~80~~
~~61~~	~~6.5~~	~~Stop on crest or curve~~	~~80~~
~~62~~	~~6.6~~	~~Stop near fire hydrant~~	~~80~~
~~63~~	~~6.7~~	~~Stop near bus stop~~	~~80~~
~~64~~	~~6.8~~	~~Stop on path, median strip, traffic island, painted island or dividing strip~~	~~100~~
~~65~~	~~6.9(1)(c)~~	~~Stop on verge contrary to sign~~	~~80~~
~~66~~	~~6.9(2)~~	~~Stop on verge contrary to consent~~	~~80~~
~~67~~	~~6.9(3)~~	~~Stop on verge in excess of 3 hours~~	~~100~~
~~68~~	~~6.10~~	~~Obstruct access to a path or driveway~~	~~100~~
~~69~~	~~6.11~~	~~Stop near public letter box~~	~~80~~
~~70~~	~~6.12(1)(a)~~	~~Stop heavy or long vehicle on carriageway~~	~~80~~
~~71~~	~~6.12(1)(b)~~	~~Stop heavy or long vehicle in truck bay or goods vehicle area~~	~~80~~
~~72~~	~~6.13~~	~~Stop in bicycle area~~	~~80~~
~~73~~	~~6.14~~	~~Stop other than a motorcycle in motorcycle parking area~~	~~80~~

~~74~~	~~8.6(1)~~	~~Park vehicle so as to obstruct a public place~~	~~80~~
~~75~~	~~8.6(2)~~	~~Park vehicle in a public place in excess of 24 hours~~	~~80~~
~~76~~		~~All other offences not specified~~	~~80~~

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
1	2.3(1)(a)	Stopping or parking by vehicles of a different class	100
2	2.3(1)(b)	Stopping or parking by persons of a different class	100
3	2.3(1)(c)	Stopping or parking during prohibited period	100
4	2.3(1)(d)	Stopping or parking for longer than maximum period	100
5	2.3(1)(e)	Failure to park wholly within parking bay or metered space	100
6	2.3(1)(f)	Stopping or parking contrary to signage	100
7	2.3(2)(a)	Stopping or parking in a no stopping area	150
8	2.3(2)(b)	Stopping or parking contrary to a ‘clearway’ sign	150
9	2.3(2)(c)	Stopping or parking at a continuous yellow edge line	150
10	2.3(2)(d)	Stopping or parking in a keep clear area of carriageway	150
11	2.3(2)(e)	Stopping or parking vehicle other than motorcycle in ‘M/C’ bay	100
12	2.3(2)(f)	Stopping or parking in a bus lane or busway	150
13	2.3(2)(g)	Stopping or parking in a truck lane	150
14	2.3(2)(h)	Stopping or parking in a bicycle lane or path	150
15	2.3(3)	Parking in a no parking area	100
16	2.4(2)	Parking in a permit parking area without a valid parking permit	100
17	2.5(2)	Stopping or parking on private land without consent	150
18	2.5(3)	Stopping or parking on private land not in accordance with consent	100
19	2.6(a)	Failure to park or stop as near as practicable and parallel to boundary of carriageway	100
20	2.6(b)	Failure to stop or park at approximately right angles to the centre of the carriageway	100
21	2.7	Failure to park at an appropriate angle in an angle parking area	100

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
22	2.8	Stopping or parking unlawfully in a loading zone	100
23	2.9	Driving, stopping or parking on a reserve	150
24	2.10	Stopping or parking, or attempting to stop or park in a bay occupied by another vehicle	100
25	2.11(4)	Stopping or parking contrary to permission given by an authorised person	100
26	2.12	Stopping or parking a vehicle contrary to the direction of an authorised person	150
26	2.13	Selling or hiring goods in a parking facility without authorisation	100
27	2.14	Removing, damaging, defacing, misusing or interfering with parking facility	150
28	2.15(3)	Stopping or parking unlawfully in a designated event area	100
29	2.17	Stopping or parking unauthorised vehicle in an area designated for 'Authorised Vehicle Only'	100
30	2.18	Stopping or parking on City property	100
31	3.1(a)	Stopping or parking against the flow of traffic on a two-way carriageway	100
32	3.1(b)	Stopping or parking against the flow of traffic on a one-way carriageway	100
33	3.1(c)	Stopping or parking a vehicle when distance from farther boundary, continuous line or median strip is less than 3 metres	150
34	3.1(d)	Stopping or parking a vehicle less than 1 metre from any other vehicle	100
35	3.2	Parking or stopping on a median strip or traffic island	150
36	3.3(1)	Stopping or parking a vehicle unlawfully on a verge	100
37	3.4(a)	Parking vehicle on any portion of a road or within a parking station for purpose of sale or hire	100
38	3.4(b)	Parking unlicensed vehicle on any portion of a road or within a parking station	100
39	3.4(c)	Parking unattached trailer or caravan on any portion of a road or within a parking station	100
40	3.4(d)	Parking vehicle on any portion of a road or within a parking station for the purpose of repairs	100
41	3.5(3)(a)	Stopping or parking a vehicle on a road so as to cause obstruction	150
42	3.5(3)(b)	Stopping or parking a vehicle so as to obstruct an entrance, exit, carriageway, passage or thoroughfare in a parking facility	150
43	3.5(3)(c)	Stopping or parking a vehicle on a roundabout or intersection	200

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
44	3.5(3)(d)	Stopping or parking within 20 metres from an intersecting carriageway with traffic-control signals	100
45	3.5(3)(e)	Stopping or parking within 10 metres of the prolongation of nearest edge of intersecting carriageway	100
46	3.5(3)(f)	Stopping or parking on or over a footpath, pedestrian crossing, children's crossing or place for pedestrians	200
47	3.5(3)(g)	Stopping or parking alongside or opposite construction works where vehicle obstructs traffic	150
48	3.5(3)(h)	Stopping or parking on a bridge or within a tunnel or underpass	100
49	3.5(3)(i)	Stopping or parking between the boundaries of a carriageway and any continuous double line	100
50	3.5(3)(j)	Stopping or parking within head of a cul-de-sac	100
51	3.6(1)	Double parking	150
52	3.7	Stopping or parking unlawfully across a crossover or other way of access	200
53	3.8(a)	Stopping or parking on a crest or curve	100
54	3.9(a)	Stopping or parking within 1 metre of fire hydrant	100
55	3.9(b)	Stopping or parking within 3 metres of public post box	100
56	3.10(1)(a)	Stopping or parking a vehicle within 10 metres of the departure side of a bus bay, bus stop or bus zone	100
57	3.10(1)(b)	Stopping or parking a vehicle within 10 metres of the departure side of a pedestrian or children's crossing	100
58	3.10(2)(a)	Stopping or parking a vehicle within 20 metres of the approach side of a bus bay, bus stop or bus zone	100
59	3.10(2)(b)	Stopping or parking a vehicle within 20 metres of the approach side of a pedestrian or children's crossing	100
60	3.11(1)	Moving a vehicle along carriageway to avoid time limitation	100
61	3.11(2)	Moving a vehicle within parking station to avoid time limitation	100
62	3.11(3)	Obtaining more than one free parking ticket or parking period	100
63	3.12(1)	Stopping or parking a vehicle in a public bus zone	150
64	3.12(2)	Stopping or parking public bus in bus zone when not picking up or setting down passengers	100
65	3.13(1)	Stopping or parking unlawfully in a taxi zone	100
66	3.13(2)	Leaving taxi unattended while in a taxi zone	100
67	3.14(1)	Stopping or parking in charter vehicle zone when not a charter vehicle	100

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
68	3.14(2)(a)	Stopping or parking charter vehicle (12 or more seats) in charter vehicle zone for longer than maximum period	100
69	3.14(2)(b)	Stopping or parking charter vehicle (less than 12 seats) in charter vehicle zone for longer than maximum period	100
70	3.14(3)	Leaving charter vehicle unattended in charter vehicle zone	100
71	3.14	Stopping or parking unlawfully in shared zone	100
72	3.15	Stopping or parking heavy or long vehicles for longer than 1 hour	100
73	4.2(2)	Failure to pay fee in a fee-paying zone	100
74	4.3	Operating a fee-paying machine contrary to instructions	100
75	4.4	Stopping or parking when meter has expired	100
76	4.5(1)	Failure to correctly display valid parking ticket in a ticket machine zone	100
77	4.6	Unlawfully stopping or parking a vehicle in a reserved fee-paying zone	100
78	4.7(a)	Stopping or parking in a fee-paying zone outside the period which stopping or parking is allowed	100
79	4.7(b)	Stopping or parking in a fee-paying zone for longer than the permitted period	100
80	4.8	Displaying a counterfeit, altered, obliterated or interfered with parking ticket	150
81	4.9	Inserting anything other than the permitted forms of payment in a fee-paying machine	150
82	5.1(1)	Unlawfully removing a parked vehicle from a parking station without paying the exit fee	150
83	5.1(2)	Failure to pay fee within 3 working days from the time of issue of the notice	100
84	5.2	Failure to enter and exit parking facility through authorised entry or exit	100
85	5.4	Failure to leave parking station at the direction of an authorised person	100
86	5.5	Driving a vehicle past a low clearance sign	150
87	6.4	Impersonating an authorised person	200
88	6.5	Obstructing an authorised person	200
89	6.6	Unlawfully removing notice from vehicle	150
90	6.7(a)	Unauthorised display, marking, setting up, exhibiting of a sign	150

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
91	6.7(b)	Removing, defacing or misusing a sign or the property of the City	150
92	6.7(c)	Affixing anything to a sign or fee-paying machine	100
93	6.8(2)	Removing or interfering with a lawful mark on a tyre	200
94	6.11	Interfering with, damaging or obstructing City property	200
95	6.12(a)	Leaving vehicle so as to obstruct a public place	150
96	6.12(b)(i)	Park vehicle without number plates in a public place	100
97	6.12(b)(ii)	Park unregistered vehicle in a public place	100
98	6.12(b)(iv)	Park vehicle in a public place in excess of 24 hours	100
99		All other offences not specified	100

Dated ~~23 July 2013~~

The Common Seal of the City of Joondalup)
was affixed by authority of the resolution)
of the Council in the presence of:)

_____
~~TROY PICKARD~~ALBERT JACOB
MAYOR

_____
~~GARRY HUNT~~JAMES PEARSON
CHIEF EXECUTIVE OFFICER

Local Government Act 1995

City of Joondalup

PARKING LOCAL LAW 2023

Local Government Act 1995

City of Joondalup

PARKING LOCAL LAW 2023

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Local Government Act 1995

City of Joondalup

PARKING LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Joondalup resolved on _____ 2023 to make the *City of Joondalup Parking Local Law 2023*.

PART 1 - DEFINITIONS AND OPERATION

1.1 Citation

This local law may be cited as the *City of Joondalup Parking Local Law 2023*.

1.2 Commencement

This local law will come into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Purpose and effect

(1) The purpose of this local law is to provide for the regulation, control and management of parking within the district.

(2) The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

1.4 Repeal

The following local laws are repealed on the day that this local law comes into operation –

(1) *City of Joondalup Parking Local Law 2013,* as published in the *Government Gazette* on 19 August 2013.

(2) *City of Joondalup Parking Amendment Local Law 2015,* as published in the *Government Gazette* on 4 September 2015.

(3) *City of Joondalup Parking Amendment Local Law 2018,* as published in the *Government Gazette* on 3 August 2018.

1.5 Application

(1) Except as set out in this clause, this local law applies to the whole of the district.

(2) This local law does not apply to –

(a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads Western Australia;

(b) the prohibition areas that apply to all existing and future bridges and subways as determined by the Commissioner of Main Roads, Western Australia;

(c) a thoroughfare that comes under the control of the Commissioner of Main Roads Western Australia unless the control of parking and parking facilities on that thoroughfare has been delegated by the Commissioner of Main Roads Western Australia to the City; and

(3) This local law does not apply to a parking station that –

(a) is not owned, controlled or occupied by the City; or

(b) is owned by the City but is leased to another person,

unless the City and the owner or occupier of the parking station have agreed in writing (on whatever terms and conditions they think fit) that this local law is to apply to the parking station.

1.6 Definitions

In this local law, unless the context requires otherwise –

Act means the *Local Government Act 1995*;

authorised person means a person appointed by the City under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

authorised vehicle means a vehicle authorised by the City, the CEO, an authorised person or by any written law to stop or park on (or on part of) a thoroughfare or parking facility;

bicycle has the meaning given in the Code;

bicycle lane has the meaning given in the Code;

bicycle path has the meaning given in the Code;

bus has the meaning given in the Code;

bus embayment has the meaning given in the Code;

bus lane has the meaning given in the Code;

bus stop has the meaning given in the Code;

busway has the meaning given in the Code;

bus zone has the meaning given in the Code;

caravan means a vehicle that is fitted or designed to allow human habitation and which is capable of being drawn by another vehicle, or which is capable of self-propulsion;

carriageway has the meaning given in the Code;

centre, in relation to a carriageway, means a line or a series of lines, marks or other indications-

(a) for a two-way carriageway – placed so as to delineate vehicular traffic travelling in different directions; or

(b) in the absence of any such lines, marks or other indications – the middle of the main, travelled portion of the carriageway;

CEO means the Chief Executive Officer of the City;

charter vehicle means a vehicle holding an omnibus licence issued under the *Transport Co-ordination Act 1966*, and includes a passenger transport vehicle, but does not include a public bus;

children's crossing has the meaning given in the Code;

City means the City of Joondalup;

City property means anything, whether land or not, that belongs to, or is vested in, or under the care, control or management of, the City;

clearway means a length of carriageway which carries a high traffic volume that has clearway no stopping signs erected appurtenant to it, to facilitate the unhindered flow of traffic;

Code means the *Road Traffic Code 2000*;

commercial vehicle means a motor vehicle that is –

(a) constructed, adapted or fitted for the conveyance of goods; and

(b) used primarily for the conveyance of goods,

but does not include a vehicle constructed for the conveyance of materials used in any trade, business, industry or any other work;

Council means the Council of the City;

crossover means the portion of land which lies between the boundary of a carriageway and the adjacent property line that is constructed for the purpose of giving access to the property;

disability parking permit has the meaning given in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

district means the district of the City;

driver means a person driving or in control of a vehicle;

driveway means an area of land on private property which abuts a crossover and is designed primarily for vehicles to ingress and egress to that property;

edge line has the meaning given in the Code;

electric rideable vehicle means a bicycle, scooter, skateboard, wheelchair or any other vehicle that –

(a) has at least 1 wheel; and

(b) is designed to be used by a single person; and

(c) has an electric motor or motors,

but does not include an electric vehicle;

electric vehicle means a vehicle that uses one or more electric motors or traction motors for propulsion and which is charged via 'plug in' connection to an external power source and includes a car, truck, moped and motorbike but does not include an electric rideable device.

electronic parking detection device means an electronic device placed in a position to detect and record the parking time of a vehicle on any road, parking facility, or other public place and includes any instrument, display panel or transmitting apparatus associated with the device;

emergency vehicle has the meaning given in the Code;

entrance ticket means a ticket or token issued by an entrance ticket machine;

entrance ticket machine means a machine –

(a) installed at an entrance to a parking station; and

(b) from which tickets are issued to vehicles entering that parking station;

exit ticket means a ticket issued after payment of the fee by a fee collection machine;

fee collection machine means a machine installed in a parking station which, on the insertion of an entrance ticket or vehicle registration details, and payment of the required fee, issues an exit ticket or allows exit through a gate;

fee-paying machine means a ticket issuing machine, fee collection machine or parking meter;

fee-paying zone means where a fee payable is indicated by a sign where the vehicle is stopped or parked within the same –

(a) parking station; or

(b) section of the road between two intersections or an intersection and head of a cul-de-sac as the case may be;

fire hydrant has the meaning given in the Code;

funeral vehicle means a vehicle designed or modified for use in conducting funeral services;

footpath has the meaning given in the Code;

GVM (which stands for 'gross vehicle mass') means for a vehicle, the maximum loaded mass of the vehicle –

(a) specified by the manufacturer on an identification plate on the vehicle; or

(b) if there is no specification by the manufacturer on an identification plate on the vehicle or if the specification is not appropriate because the vehicle is modified – certified by the Director General under section 49 of the *Transport Co-ordination Act 1966*;

head of a cul-de-sac means the part of a road that is closed at one end and is shaped in such a way that it can be used for vehicles to turn, and includes bulb or hammer-head shaped closed roads;

intersection has the meaning given in the Code;

keep clear marking has the meaning given in the Code;

kerb means any structure, mark, marking or device to delineate or indicate the edge of a carriageway;

length of carriageway means the section on the same side of the carriageway, between intersections on that side of the carriageway;

loading zone means –

(a) a parking facility or length of carriageway to which a loading zone sign applies; or

(b) a parking bay designated by a sign for use by commercial vehicles as a loading zone;

loading zone sign has the meaning given in the Code;

low clearance sign means a sign indicating the height clearance restriction (in metres) when entering a parking station so as not to allow an oversize vehicle to attempt to pass under the object that is part of the sign;

median strip has the meaning given in the Code;

metered space means a section or part of a metered zone that is controlled by a parking meter and that is marked or defined in a way that indicates where a vehicle may be parked on payment of a fee or charge;

metered zone means a road or reserve, or part of a road or reserve, in which a parking meter regulates the stopping or parking of vehicles;

money means any legal tender under the *Currency Act 1965* (Cth);

motorcycle means a motor vehicle that has two wheels but does not include a motor vehicle to which a side car is attached;

motor vehicle means a self-propelled vehicle that is not operated on rails, and includes –

(a) a trailer, semi-trailer or caravan while attached to a motor vehicle;

(b) a 2-wheeled motor vehicle with a side car attached to it that is supported by a third wheel; or

(c) a 3-wheeled motor vehicle,

but does not include an electric rideable device;

nature strip has the meaning given in the Code and includes a verge;

no parking area has the meaning given in the Code;

no parking sign means a sign with -

(a) the words 'no parking' in red letters on a white background; or

(b) the letter 'P' within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given in the Code;

no stopping sign means a sign with –

(a) the words 'no stopping' or 'no standing' in red letters on a white background; or

(b) the letter 'S' within a red annulus and a red diagonal line across it on a white background;

number plate has the meaning given in the *Road Traffic (Vehicles) Act 2012*;

obstruction has the meaning given in the Code;

occupier has the meaning given in the Act;

one-way carriageway has the meaning given in the Code;

owner –

(a) where used in relation to a vehicle licensed under the *Road Traffic (Vehicles) Act 2012*, has the meaning given to 'responsible person' in the *Road Traffic (Administration) Act 2008*;

(b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of, the vehicle; and

(c) where used in relation to land, has the meaning given in the Act;

park has the meaning given in the Code;

parking app means a software program used by a computer, tablet, smartphone or other electronic device for the payment of parking by a vehicle for a specified period of time;

parking app zone means a parking facility within a fee-paying zone in which a parking app is available for use;

parking area has the meaning given in the Code;

parking bay means a section of a parking facility or carriageway which is marked or defined in any way to indicate where a vehicle may stop or park;

parking bay for people with disabilities has the meaning given to permit parking area in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

parking control sign has the meaning given in the Code;

parking facility includes –

(a) land, buildings, shelters, parking bays, parking stations and other facilities open to the public generally for the parking of vehicles; and

(b) signs, notices and facilities used in connection with the parking of vehicles;

parking meter means a machine or device which, as a result of a payment by any permitted means, indicates (with or without the issue of a ticket) the period during which it is lawful for a vehicle to remain parked in a metered space to which the machine or device relates;

parking period means an electronic authorisation to park a vehicle issued from a ticket issuing machine, a parking meter or a parking app;

parking permit means a permit issued by the City or an authorised person and includes a written or electronic permit;

parking region means the area to which this local law applies, as described in clause 1.5;

parking station means any land, building or other structure used predominantly for the stopping and parking of vehicles, whether or not a fee is charged, but does not include a road or reserve;

parking ticket means a ticket which is issued from a ticket issuing machine or parking meter and which authorises the parking of a vehicle;

passenger transport vehicle has the meaning given in the *Transport (Road Passenger Services) Act 2018;*

path has the meaning given in the Code;

pedestrian has the meaning given in the Code;

pedestrian crossing has the meaning given in the Code;

permissive parking sign means a sign inscribed with –

(a) the word 'parking', but excludes a sign inscribed with the words 'no parking'; or

(b) the letter 'P' with any arrow, figure, letter or words in green;

postal vehicle has the meaning given in the Code;

property line means the boundary between the land comprising a road and the land that abuts that road;

public bus has the meaning given in the Code;

public bus zone means a parking bay, bus embayment or length of carriageway designated for use by a public bus;

public place means any place to which the public has access whether or not that place is on private property;

reserve means any land –

(a) which belongs to the City;

(b) of which the City is the management body under the *Land Administration Act 1997*; or

(c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

but does not include a verge;

road means a highway, lane, thoroughfare or similar place which the public are allowed to use and includes all of the land including the nature strip and paths appurtenant thereto lying between the property lines abutting the road;

Road Traffic Act means the *Road Traffic Act 1974*;

roundabout has the meaning given in the Code;

schedule means a schedule to this local law;

shared zone has the meaning given in the Code;

sign includes a traffic sign, permissive parking sign, inscription, mark, structure or device approved by the City on which may be shown words, numbers, expressions or symbols for the purpose of prohibiting, regulating, guiding, directing or restricting the stopping or parking of vehicles;

special purpose vehicle has the meaning given in the Code and also includes any commercial vehicle owned by the City;

stop has the meaning given in the Code;

symbol includes a symbol specified by Australian Standard 1742.11- 1999 and a symbol specified from time to time by Standards Australia for use in the regulation of parking;

taxi has the meaning given in the Code;

taxi zone has the meaning given in the Code;

thoroughfare has the meaning given in the Act;

ticket includes a token;

ticket issuing machine means a machine or device which, as a result of a payment by any permitted means, issues a ticket showing the period during which it is lawful to remain parked in the area to which the machine or device relates;

ticket machine zone means a parking facility within a fee-paying zone in which a ticket issuing machine is installed;

T-intersection means an intersection where the end of a road intersects with the continuous side of a continuing road but does not include a roundabout;

traffic includes the passage of both vehicles and pedestrians;

traffic-control signal has the meaning given to it by the Code;

traffic island has the meaning given in the Code;

trailer has the meaning given in the Code;

truck means a vehicle which has a minimum load capacity of 1,000 kilograms;

truck bay means a parking bay designated for use by trucks only;

truck lane is the meaning given in the Code;

unattended, in relation to a vehicle, means where the driver has left the vehicle and is more than 3 metres from the closest point of the vehicle;

unexpired parking period means a parking period on which a date and expiry time is specified and the time specified has not expired;

unexpired parking ticket means a parking ticket on which a date and expiry time is printed and the printed time has not expired;

valve stem means the self-contained valve on a tyre used for inflation;

valve stem reading means observing and recording the position of a vehicles valve stem in relation to the associated tyre as a means of determining whether a vehicle has moved;

vehicle has the meaning given in the *Road Traffic (Administration) Act 2008*; and

verge means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath.

1.7 Interpretation

(1) For the purposes of the definitions ***of no parking area, no stopping area and parking area***, an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is taken to be pointing in the direction in which it would point if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.

(2) A reference to a word or expression on a sign includes a reference to a symbol depicting that word or expression.

(3) Where a term is used but is not defined in the Act or this local law and that term is defined in the Road Traffic Act or the Code then, unless the context requires otherwise, the term is to have the meaning given in the Road Traffic Act or the Code.

(4) A reference to a ***thoroughfare***, ***parking station***, ***parking facility***, ***metered zone***, ***ticket machine zone***, ***parking app zone*** or ***reserve*** includes a reference to any part of the ***thoroughfare***, ***parking station***, ***parking facility***, ***metered zone***, ***ticket machine zone***, ***parking app zone*** or ***reserve***.

1.8 Sign erected by the Commissioner of Main Roads

A sign that –

(a) was erected by the Commissioner of Main Roads Western Australia prior to the commencement of this local law; and

(b) relates to the stopping or parking of vehicles,

is taken to have been erected by the City under this local law.

1.9 Application of signs

(1) Where under this local law the stopping or parking of a vehicle on a road is controlled by a sign, the sign is to apply to that part of the road which –

(a) lies beyond the sign;

(b) lies between that sign and the next sign; and

(c) is on that half of the road nearest to that sign.

(2) A sign may prohibit or regulate parking or stopping by the use of a symbol.

(3) An inscription or symbol on a sign operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it is to be taken to operate and have effect as if it also related to the parking of vehicles.

(4) The first three letters of any day of the week when used on a sign indicate that day of the week.

1.10 Classes of vehicles

For the purpose of this local law, vehicles are divided into classes as follows –

(a) public buses;

(b) commercial vehicles;

(c) motorcycles;

(d) taxis;

(e) emergency vehicles;

(f) special purpose vehicles;

(g) charter vehicles;

(h) funeral vehicles;

(i) electric vehicles; and

(j) all other vehicles.

1.11 Establishment of parking facilities

The City may establish and vary parking facilities for the purposes of this local law.

1.12 Permitted payment

The City may authorise a person to pay for parking, in advance or in arrears, by any means other than or in addition to the insertion of money in a ticket issuing machine or parking meter or by use of a parking app.

1.13 Alternative method of payment

(1) Where a fee to park in a parking facility (Relevant Fee) would otherwise be required, the City may authorise a person to park in the parking facility, without paying the Relevant Fee in the usual way, by giving the person (electronically or otherwise) a permit, invoice, ticket or pass (alternative method of payment).

(2) A person who is given an alternative method of payment, and who complies with the terms of the alternative method of payment, is exempt from paying the Relevant Fee.

(3) An alternative method of payment may not be used by any person other than the person to whom it was given by the City.

PART 2 – STOPPING AND PARKING GENERALLY

2.1 Power to prohibit and regulate

The Council may by resolution prohibit or regulate, by signs or otherwise, the stopping and parking of any vehicle, or of any class of person or vehicle, or both, but is to do so consistently with this local law.

2.2 Determinations in relation to stopping and parking

(1) The Council may by resolution determine –

(a) permitted times and conditions of stopping and parking which may vary with the parking region;

(b) permitted classes of persons who may stop or park their vehicles;

(c) permitted classes of vehicles which may stop or park; or

(d) the manner of stopping or parking.

(2) Where the Council makes a determination under subclause (1), the City –

(a) must erect one or more signs to give effect to the determination; and

(b) may vary the determination.

2.3 Stopping or parking generally

(1) A person must not stop or park a vehicle in a parking facility or in a thoroughfare –

(a) if, by a sign, it is set apart for the stopping or parking of vehicles of a different class;

(b) if, by a sign, it is set apart for the stopping or parking of vehicles by persons of a different class;

(c) during any period when the stopping or parking of vehicles is prohibited by a sign;

(d) for more than the maximum time specified by a sign unless –

(i) clause 2.4 applies; or

(ii) the vehicle displays a disability parking permit in which case the vehicle may be parked (except in a parking area for people with disabilities) in accordance with regulation 174(2) of the Code;

(e) other than wholly within a parking bay or metered space if the parking facility has parking bays or metered spaces – unless the vehicle is too wide or long to fit completely within a single parking bay or metered space, in which case it must be parked within the minimum number of parking bays or metered spaces needed to park it; or

(f) otherwise than in accordance with a sign applying to the place where the vehicle is stopped or parked.

(2) A person must not stop or park a vehicle –

(a) in a no stopping area;

(b) in an area to which a ‘clearway’ sign applies;

(c) at the side of a carriageway marked with a continuous yellow edge line;

(d) in an area of a carriageway signed or marked with a keep clear marking;

(e) in a bay marked 'M/C' unless it is a motorcycle;

(f) in a bus lane or busway;

(g) in a truck lane; or

(h) in a bicycle lane or on a bicycle path,

unless the person is driving a public bus or a taxi and is immediately dropping off, or picking up, passengers.

(3) A person must not park a vehicle in a ***no parking area***, unless the driver –

(a) is dropping off, or picking up, passengers or goods;

(b) does not leave the vehicle unattended; and

(c) within 2 minutes of stopping, completes the dropping off, or picking up, of the passengers or goods and drives on.

2.4 Parking with a parking permit

(1) The City may issue to a person a parking permit which exempts the holder of the permit from a prohibition under this local law against the stopping or parking of vehicles on any part of a road or parking station subject to any conditions that the City considers appropriate.

(2) Where –

(a) A parking permit issued is a physical parking permit, the parking permit must be displayed inside the vehicle on the dashboard of the vehicle and be clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while that vehicle remains stopped or parked in the area to which the parking permit relates; or

(b) A parking permit is issued in electronic form, the vehicle registration number must be able to be entered into the City's electronic system when the permit is used and be able to be located by an authorised person in a database that contains all relevant information about the permit, permit holder and vehicle.

(3) The City may, at any time, revoke a permit issued under subclause (1).

2.5 Stopping or parking contrary to consent

(1) In this clause a reference to ***land*** does not include land –

(a) which belongs to the City;

(b) of which is an 'otherwise unvested facility' within section 3.53 of the Act; or

(c) which is the subject of an agreement referred to in clause 1.5(3).

(2) A person must not stop or park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is stopped or parked.

(3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the stopping or parking of vehicles on the land, a person must not stop or park on the land otherwise than in accordance with that consent.

2.6 Parking positions

Where a sign referring to a parking area is not inscribed with the words 'angle parking', then unless a sign referring to the parking area indicates, or a mark on the carriageway indicates, that a vehicle must park in a different position –

(a) where the parking area is adjacent to the boundary of a carriageway, a person stopping or parking a vehicle in the parking area must stop or park it as near as practicable to and parallel with that boundary; and

(b) where the parking area is at or near the centre of the carriageway, a person stopping or parking a vehicle in the parking area must stop or park it at approximately right angles to the centre of the carriageway.

2.7 Angle parking

Where a sign referring to a parking area is inscribed with the words 'angle parking', a person stopping or parking a vehicle in the area must stop or park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the sign or by a mark on the carriageway.

2.8 Loading zones

(1) A person must not stop or park a vehicle in a loading zone unless–

(a) the vehicle is a commercial vehicle; and

(b) a person is continuously engaged in loading or unloading goods to or from that vehicle; or

(c) alternatively to paragraphs (a) and (b), the vehicle is an authorised vehicle.

(2) A person must not stop or park a commercial or authorised vehicle in a loading zone for longer than the time indicated on the loading zone sign, or if no time is indicated on the sign for longer than 30 minutes, unless authorised by an authorised person.

2.9 Reserves

A person must not drive, stop or park a vehicle on or over any portion of a reserve other than an area specifically set aside for that purpose, unless the person –

(a) is an employee of the City in the course of the employee's duties;

(b) is an authorised person; or

(c) has obtained the permission of the City or an authorised person.

2.10 Occupied parking bays

A person must not stop or park, or attempt to stop or park, a vehicle in a parking bay or metered space in which another vehicle is stopped or parked.

2.11 Urgent, essential or official functions

(1) Where –

(a) in a parking facility, a sign prohibits the stopping or parking of a vehicle, or permits the stopping or parking of a vehicle for a limited time; and

(b) a person needs to carry out a function that is considered by an authorised person to be urgent, essential or official in nature and that would be facilitated by stopping or parking a vehicle in the parking facility,

the person may be permitted, by an authorised person, to stop or park the vehicle in the parking facility for a period that may exceed any applicable limited time.

(2) Where permission is given under subclause (1), an authorised person may, by a sign, prohibit for the duration of the permission the use by any other vehicle of the portion of the parking facility to which the permission relates.

(3) Permission given under subclause (1) may –

(a) allow the stopping or parking of the vehicle continuously for a specified period or periods, between specified times or from time to time during a specified period; and

(b) be revoked or suspended at any time by an authorised person.

(4) A person must not stop or park a vehicle in respect of which permission has been given under subclause (1) other than in accordance with the terms of the permission.

2.12 Direction to move vehicle

A person must not stop or park a vehicle, or allow a vehicle to remain stopped or parked, after being directed by an authorised person or a police officer to move the vehicle.

2.13 Selling or hiring in a parking facility

A person must not sell, hire or give away any goods or erect an advertisement in a parking facility without the written authorisation of an authorised person or the City.

2.14 Damage to parking facilities

A person must not remove, damage, deface, misuse or interfere with any part of a parking facility.

2.15 Event parking

(1) For the purposes of this clause, an ***event*** means a function or activity characterised by all or any of the following –

(a) formal organisation and preparation;

(b) its occurrence is generally advertised or notified in writing to particular persons;

(c) organised by or on behalf of a club or a body corporate;

(d) payment of a fee to attend; and

(e) systematic recurrence in relation to the day, time and place.

(2) The City may, by use of a sign, establish additional parking facilities on a reserve or City property, for any period specified on the sign, for the parking of vehicles by persons attending an event.

(3) A person must not stop or park a vehicle on a reserve or City property established as a parking facility under subclause (2) during the period for which it is established unless:

(a) a ticket purchased from the City with respect to the event is displayed inside the vehicle and is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times; or

(b) any fee required by the City upon entry by a vehicle to the parking facility is paid to the City.

2.16 Removal and impounding of vehicles

(1) The impounding of vehicles and other goods is dealt with in Part 3 Division 3 Subdivision 4 of the Act and regulation 29 of the *Local Government (Functions and General) Regulations 1996*.

(2) The power of an authorised person to remove and impound any goods that are involved in a contravention that can lead to impounding is dealt with in section 3.39(1) of the Act.

(3) The power of a person to use reasonable force to exercise the power given by section 3.39(1) of the Act is dealt with in section 3.39(2) of the Act.

2.17 Authorised parking

A person must not, without the permission of the City or an authorised person, stop or park a vehicle, other than an authorised vehicle, in an area designated by a sign for the parking of an authorised vehicle only.

2.18 Stopping or parking on City property

A person must not stop or park a vehicle on or over any portion of the City's property, other than an area specifically set aside for that purpose, unless the person –

(a) is an authorised person; or

(b) has obtained the permission of the City or an authorised person.

PART 3 – STOPPING AND PARKING ON ROADS AND OTHER AREAS

3.1 Stopping or parking on a carriageway

Subject to clauses 2.3, 2.6 and 2.7, a person stopping or parking a vehicle on a carriageway must stop or park it –

(a) in the case of a two-way carriageway - so that it is as near as practicable to, and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;

(b) in the case of a one-way carriageway - so that it is as near as practicable to, and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;

(c) so that at least three metres of the width of the carriageway lies between the vehicle and the opposite boundary of the carriageway, or any continuous line or median strip, or between the vehicle and a vehicle stopped or parked on the opposite side of the carriageway;

(d) so that it is more than one metre from any other vehicle, except a motorcycle without a trailer stopped or parked in accordance with this local law; and

(e) so that it does not obstruct any vehicle on the carriageway.

3.2 Median strips and traffic islands

A person must not stop or park a vehicle, trailer or caravan (other than a bicycle or an animal) so that any portion of the vehicle, trailer or caravan is on a traffic island or median strip unless the person stops or parks in an area to which a parking control sign applies and the person is permitted to stop or park at that place under this local law.

3.3 Verges

(1) A person shall not –

(a) stop or park a vehicle (other than a bicycle);

(b) stop or park a commercial vehicle or bus; or

(c) stop or park a vehicle during any period when the stopping or parking of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,

so that any portion of it is on a verge.

(2) Subclause (1)(a) does not apply to the person if that person is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop or park the vehicle so that any portion of it is on the verge, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

(3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with a reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

3.4 Prohibited parking of vehicles

A person must not park a vehicle on any portion of a road or within a parking station –

(a) for the purpose of exposing the vehicle for sale or hire;

(b) if the vehicle is not licensed under the Road Traffic Act or a corresponding law of another State or Territory or of the Commonwealth;

(c) if the vehicle is a trailer or caravan unattached to a motor vehicle; or

(d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than the road or parking station.

3.5 Obstructions generally

(1) This clause does not apply to a vehicle stopped or parked in a parking bay or metered space.

(2) Paragraphs (b) and (d) of subclause (3) do not apply to a vehicle stopped or parked in a bus embayment.

(3) A person must not stop or park a vehicle so that any portion of the vehicle is –

(a) on a road and causes an obstruction on the road - unless it is a public bus stopping in a bus zone;

(b) obstructing an entrance, exit, carriageway, passage or thoroughfare in a parking facility;

(c) on a roundabout or intersection, subject to paragraphs (d) and (e);

(d) on a carriageway within 20 metres from the nearest point of an intersecting carriageway at an intersection with traffic-control signals - unless the vehicle stops or parks at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is otherwise permitted to stop or park at that place under this local law;

(e) on a carriageway within 10 metres of the prolongation of the nearest edge of any intersecting carriageway (without traffic-control signals) intersecting that

carriageway on the side on which the vehicle is stopped or parked - unless the vehicle stops or parks –

(i) at a place on a carriageway, or in an area, to which a parking control sign applies or the vehicle is otherwise permitted to stop or park at that place under this local law; or

(ii) if the intersection is a T-intersection along the continuous side of the continuing road at the intersection;

(f) on or over a footpath, pedestrian crossing, children's crossing or a place for pedestrians;

(g) alongside or opposite an excavation, work, hoarding, scaffolding or obstruction on the carriageway – if the vehicle would obstruct traffic;

(h) on a bridge or other elevated structure or within a tunnel or underpass - unless permitted to do so by a sign;

(i) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous lines; or

(j) within the head of a cul-de-sac.

3.6 Double parking

(1) Subject to subclause (2), a person must not stop or park a vehicle on a road so that any portion of the vehicle is between any other stationary vehicle and the centre of the carriageway of that road.

(2) Subclause (1) does not apply to –

(a) a person who parks a motorcycle in a bay marked 'M/C'; or

(b) a person who stops or parks a vehicle in a parking bay or metered space abreast of or alongside another vehicle.

3.7 Crossovers

A person shall not stop or park a vehicle on or across a crossover or other way of access for vehicles travelling to or from adjacent land, unless –

(a) the vehicle is dropping off, or picking up, passengers and shall not remain for longer than two minutes;

(b) the vehicle stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law; or

(c) the driver is the owner or occupier of the premises that abuts the crossover or is a person permitted by the owner or occupier of the premises.

3.8 Stopping on crests, curves, *etc*.

(1) Subject to subclause (2), a person shall not stop or park a vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres.

(2) A person may stop or park a vehicle on a crest or curve on a carriageway if the vehicle stops at a place on the carriageway, or in an area, to which parking control signs apply and the vehicle is permitted to stop at that place under this local law.

3.9 Stopping or parking near fire hydrant or post box

A person must not stop or park a vehicle, otherwise than in a marked bay, on a road so that any portion of the vehicle is –

(a) within one metre of a fire hydrant, or of any sign or mark indicating the existence of a fire hydrant; or

(b) within three metres of a public post box unless the vehicle is a postal vehicle.

3.10 Bus stops, pedestrian, children and train crossings

(1) A person must not stop or park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of –

(a) a bus embayment, bus stop or a bus zone unless the vehicle is a public bus stopping to take up or set down passengers; or

(b) a pedestrian crossing or children's crossing.

(2) A person must not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 20 metres of the approach side of–

(a) a bus embayment, bus stop or a bus zone, unless the vehicle is a public bus stopping to take up or set down passengers; or

(b) a pedestrian crossing or children's crossing.

(3) This clause does not apply if –

(a) the vehicle is stopped or parked in a marked bay;

(b) the driver of the vehicle is prevented from proceeding by circumstances beyond their control; or

(c) it is necessary for the driver of the vehicle to stop to avoid an accident.

3.11 Restrictions on avoiding time limitations

(1) Where stopping or parking on a length of carriageway is permitted for a limited time, a person must not move a vehicle along, or return to, that length of carriageway so that the total time of parking the vehicle exceeds the maximum time permitted - unless the vehicle has first been removed from the length of carriageway for at least two hours.

(2) Where the stopping or parking of vehicles in a parking facility is permitted for a limited time, a person must not move a vehicle within that parking facility so that the total time of parking the vehicle exceeds the maximum time allowed for parking in that parking facility – unless the vehicle has first been removed from the parking facility for at least two hours.

(3) Where in a parking facility –

(a) the parking of a vehicle is prohibited unless:

(i) a parking ticket from a ticket issuing machine is displayed on the dashboard of the vehicle; or

(ii) a parking period is obtained from a ticket issuing machine or parking app;

and

(b) a period of free parking is permitted before a fee for parking applies,

a person must not, at any time within the same day, obtain or use more than one parking ticket or parking period for the same vehicle in that parking facility.

3.12 Public bus zones

(1) A person must not stop or park a vehicle, other than a public bus, in a public bus zone.

(2) Unless otherwise stated on a sign, a public bus must not stop or park in a bus embayment unless actively engaged in picking up or setting down passengers.

3.13 Stopping or parking in a taxi zone

(1) A person must not stop or park a vehicle in a taxi zone, unless the person is driving a taxi.

(2) A person driving a taxi must not leave the taxi unattended while it is in a taxi zone.

3.14 Charter vehicle zones

(1) A person must not stop or park a vehicle, other than a charter vehicle, in a charter vehicle zone.

(2) A charter vehicle must not stop or park in a charter vehicle zone except to pick up or set down passengers, for not more than –

(a) 15 minutes – if the charter vehicle has 12 or more seats including the driver; or

(b) 5 minutes – if the charter vehicle has less than 12 seats including the driver.

(3) If subclause (2) applies, a person driving the charter vehicle must not leave the charter vehicle unattended while it is in a charter vehicle zone.

3.15 Stopping or parking in a shared zone

A person must not stop or park a vehicle in a shared zone unless the vehicle –

(a) stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law;

(b) stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law;

(c) is dropping off, or picking up, passengers or goods; or

(d) is engaged in the door-to-door delivery or collection of goods, or in the collection of waste.

3.16 Stopping or parking - heavy and long vehicles

(1) A person must not stop or park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is more than 7.5 metres in length or exceeds a GVM of 4.5 tonnes on a carriageway, verge or in a parking station for any period exceeding one hour, unless the vehicle is –

(a) engaged in the picking up or setting down of goods; or

(b) stopped in a truck bay;

(2) Nothing in this clause detracts from any limitation or condition imposed by any other provision of this local law or sign relating to the parking or stopping of vehicles.

PART 4 – FEE-PAYING ZONES

4.1 Fee-paying zones

The fee-paying zones are –

(a) a metered zone;

(b) a ticket machine zone;

(c) a parking app zone; and

(d) any other fee-paying zone established by the local government under clause 1.11.

4.2 Payment of fees

(1) This clause does not apply to a parking station that requires payment on exit.

(2) A person who stops or parks a vehicle in a fee-paying zone must –

(a) in the case of a metered stall - immediately pay, by any form of permitted payment at the fee-paying machine, the appropriate fee as indicated by a sign on the parking meter referable to the metered stall;

(b) in the case for a ticket issuing machine zone – immediately pay, by any form of permitted payment at the fee-paying machine, the appropriate fee as indicated by a sign on the ticket issuing machine referable to the zone; or

(c) in the case of a parking app zone –

(i) immediately commence the parking app transaction and obtain notification that the transaction has commenced;

(ii) ensure that the transaction remains active at all times while the vehicle is stopped or parked; and

(iii) immediately before the vehicle is driven from where it had been stopped or parked, complete the pay by phone transaction and obtain notification that the required fee has been paid.

(3) Subject to the provisions of this Part 4, the payment of the fee referred to in subclause (2) entitles a person to stop or park a vehicle in –

(a) a metered stall for the period shown on the sign referable to the stall; or

(b) the relevant ticket issuing machine zone or parking app zone for the period shown on the parking ticket,

but does not authorise the parking of the vehicle during any time when stopping or parking in that stall or zone is prohibited under this local law.

4.3 Operations of fee-paying machines

A person must not operate a fee-paying machine except in accordance with the operating instruction appearing on the fee-paying machine.

4.4 Metered space, parking limit

Unless authorised by the City, a person must not leave a vehicle, or permit a vehicle to remain stopped or parked, in a metered space for longer than the maximum period stated on the sign referable to that space during which continuous stopping or parking is permitted.

4.5 Display of parking tickets and parking limits

(1) A person must not stop or park a vehicle in a fee-paying zone during the period in which stopping or parking is permitted only on the purchase of a printed parking ticket unless –

(a) an unexpired parking ticket issued by a ticket issuing machine in that fee-paying zone is displayed inside the vehicle; and

(b) the ticket is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in that fee paying zone.

(2) Unless subclause (3) applies, where in a ticket machine zone more than one printed parking ticket is displayed bearing the same date and time of issue, the period for each ticket is to be aggregated and the tickets are to be taken not to have expired until the expiry of –

(a) the aggregate of those periods; or

(b) the maximum period of time a vehicle is permitted to park in the fee-paying zone,

whichever occurs first.

(3) If a trailer is attached to a vehicle or if a vehicle is too long or too wide to fit completely within a single metered stall or parking stall, the person parking the vehicle must –

(a) park the vehicle (or, as the case may be, the vehicle and the trailer) within the minimum number of metered stalls or parking stalls needed to park the vehicle (or, as the case may be, the vehicle and the trailer);

(b) purchase and obtain a parking ticket for each occupied metered stall or parking stall as permitted under this local law; and

(c) display each printed ticket inside the vehicle in accordance with subclause (1).

4.6 Reserved fee-paying zones

Unless authorised by the City, a person must not leave a vehicle, or permit a vehicle to remain stopped or parked, in a metered space, parking stall, or fee-paying zone if –

(a) the parking meter or ticket machine or sign advising of a parking app zone is hooded with a covering bearing words or symbols that indicate parking is not permitted within the space or fee-paying zone; or

(b) a parking zone is blocked or reserved by the City by any other physical means.

4.7 Parking restrictions in fee-paying zones

A person must not stop or park a vehicle in a fee-paying zone –

(a) except during the period stated on a sign referrable to the fee-paying zone during which stopping or parking is permitted; or

(b) for longer than the maximum period permitted for continuous parking of a vehicle in the fee-paying zone, as stated on a sign referable to the fee-paying zone.

4.8 Use of counterfeit or altered parking tickets

A person must not park a vehicle in a fee-paying zone that requires a ticket, if there is displayed in that vehicle, so as to be visible from outside the vehicle, a parking ticket which has been counterfeited, altered, obliterated or interfered with.

4.9 Payment for parking

A person must not insert into a fee-paying machine anything other than the designations of coin or banknote, or other form of permitted payment indicated by a sign on the fee-paying machine and only in accordance with the instructions printed on the fee-paying machine.

PART 5 – PARKING STATIONS

5.1 Removal of vehicles

(1) A person must not remove a vehicle which has been stopped or parked in a parking station until –

(a) the appropriate fee for the period for which the vehicle has been stopped or parked has been paid; or

(b) the City has issued a notice stating the fee.

(2) Where a notice has been issued under subclause (1)(b), the fee must be paid within three working days from the time of issue of the notice.

5.2 Entering and exiting parking facilities

A person must not, in a vehicle, enter or exit a parking facility other than through an authorised entry or exit designated as such by a sign.

5.3 Locking of parking stations

At the expiration of the hours of operation of a parking station, whether or not any vehicle remains parked in the parking station, an authorised person may lock the parking station or otherwise prevent the movement of any vehicle within, to or from the parking station.

5.4 Behaviour in a parking station

A person must not remain in a parking station after having been required to leave by an authorised person.

5.5 Low clearance signs

A person must not drive a vehicle past a low clearance sign if the vehicle, or any part of the vehicle connected to it or any load carried by the vehicle, is higher than the height (in metres) indicated by the sign.

PART 6 – MISCELLANEOUS

6.1 Authorised person certificate of appointment

The requirement for an authorised person to be given the appropriate certificate of the person's appointment is dealt with in section 9.10(2) of the Act.

6.2 Authorised persons

No offence under this local law is committed by an authorised person while carrying out the person's functions.

6.3 Power of an authorised person

(1) An authorised person has all necessary power to perform that authorised person's functions under this local law.

(2) An authorised person may –

(a) carry into effect the provisions of this local law;

(b) report to the City on the working effectiveness of this local law;

(c) recommend to the CEO the institution of prosecutions; and

(d) institute and conduct prosecutions as directed by the CEO.

6.4 Impersonating an authorised person

A person who is not an authorised person must not impersonate or assume the functions of an authorised person.

6.5 Obstructing of an authorised person

A person must not obstruct or hinder an authorised person in the execution of the authorised person's duties.

6.6 Removal of notices

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, must not remove from the vehicle any notice put on the vehicle by an authorised person.

6.7 Display of signs

A person must not, without the authorisation of the City or an authorised person –

(a) mark, set up or exhibit a sign purporting to be, or resembling, a sign marked, set up or exhibited by the City under this local law;

(b) remove, deface or misuse a sign or property set up by the City under this local law; or

(c) affix a board, sign, placard, notice, cover or other thing to, or paint or write on, any part of a sign or fee-paying machine.

6.8 Marking tyres and valve stem readings

(1) An authorised person may –

(a) mark the tyres of a vehicle with chalk or any other non-indelible substance;

(b) take a valve stem reading of a vehicle; or

(c) record vehicle registration numbers,

for a purpose connected with the authorised person's functions.

(2) A person must not remove a mark made by an authorised person so that the purpose of affixing the mark is defeated or likely to be defeated.

6.9 Exemption when complying with directions

A person who complies with a direction given by a police officer or an authorised person does not commit an offence against this local law while complying with that direction.

6.10 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of a special purpose vehicle or an emergency vehicle may, only in the course of the driver's functions and when it is expedient and safe to do so, stop or park the vehicle in any place at any time.

6.11 Interfere with or damage to City property

A person must not interfere with, damage or obstruct the operation of any electronic parking detection device or instrument in a parking station, carriageway or any other place.

6.12 Vehicles not to obstruct a public place

Unless permitted under this local law, or unless authorised under any other written law, a person must not leave a vehicle, or any part of a vehicle, in a public place if it –

(a) obstructs the use of any part of the public place; or

(b) appears to an authorised person to have been abandoned, having regard to factors such as –

(i) whether there are any licence plates on the vehicle;

(ii) whether the vehicle is unregistered;

(iii) the extent of any damage to the vehicle;

(iv) whether the vehicle has been in the same position for more than 24 hours; and

(v) whether the vehicle appears to be inoperable.

PART 7 – OFFENCES AND MODIFIED PENALTIES

7.1 Offences

(1) A person who fails to do anything required to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding $5,000 and, if the offence is of a continuing nature, to an additional penalty not exceeding $500 for each day or part of a day during which the offence continues.

(3) An offence against a provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.

7.2 Form of notices

For the purposes of this local law –

(a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;

(b) the form of the notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and

(c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

7.3 Modified penalty

(1) Subject to subclauses (3) and (4), a person who does not contest an allegation that he or she has committed an offence against this local law may, within the time specified in the notice, pay the penalty payable for the particular offence.

(2) The amount appearing in the final column of the table in Schedule 1 directly opposite an offence described in that Schedule is prescribed for the purposes of section 9.17 of the Act as the modified penalty for that offence.

(3) If it appears to the City that an alleged offence cannot be adequately punished by the payment of the modified penalty, the City may refrain from accepting the modified penalty and may in lieu take proceedings against the alleged offender in an appropriate Court.

(4) Where the time period within which a person may stop or park a vehicle on a road is controlled by a sign and a person commits an offence under this local law by stopping or parking a vehicle for a time period which exceeds that shown on the sign –

(a) the amount of the modified penalty is to be the amount referred to in Schedule 1 where the time period during which the vehicle was stopped or parked in excess of the time period shown on the sign was not greater than that shown on the sign; and

(b) the amount of the modified penalty is to be payable again in respect of each successive time period during which the vehicle continues to be parked or stopped in excess of the time period shown on the sign, to a maximum of $500 on the amount of modified penalties payable for each offence.

SCHEDULE 1

CITY OF JOONDALUP PARKING LOCAL LAW 2023

PRESCRIBED OFFENCES

[Clause 7.3]

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
1	2.3(1)(a)	Stopping or parking by vehicles of a different class	100
2	2.3(1)(b)	Stopping or parking by persons of a different class	100
3	2.3(1)(c)	Stopping or parking during prohibited period	100
4	2.3(1)(d)	Stopping or parking for longer than maximum period	100
5	2.3(1)(e)	Failure to park wholly within parking bay or metered space	100
6	2.3(1)(f)	Stopping or parking contrary to signage	100
7	2.3(2)(a)	Stopping or parking in a no stopping area	150
8	2.3(2)(b)	Stopping or parking contrary to a ‘clearway’ sign	150
9	2.3(2)(c)	Stopping or parking at a continuous yellow edge line	150
10	2.3(2)(d)	Stopping or parking in a keep clear area of carriageway	150
11	2.3(2)(e)	Stopping or parking vehicle other than motorcycle in ‘M/C’ bay	100
12	2.3(2)(f)	Stopping or parking in a bus lane or busway	150
13	2.3(2)(g)	Stopping or parking in a truck lane	150
14	2.3(2)(h)	Stopping or parking in a bicycle lane or path	150
15	2.3(3)	Parking in a no parking area	100
16	2.4(2)	Parking in a permit parking area without a valid parking permit	100
17	2.5(2)	Stopping or parking on private land without consent	150
18	2.5(3)	Stopping or parking on private land not in accordance with consent	100
19	2.6(a)	Failure to park or stop as near as practicable and parallel to boundary of carriageway	100

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
20	2.6(b)	Failure to stop or park at approximately right angles to the centre of the carriageway	100
21	2.7	Failure to park at an appropriate angle in an angle parking area	100
22	2.8	Stopping or parking unlawfully in a loading zone	100
23	2.9	Driving, stopping or parking on a reserve	150
24	2.10	Stopping or parking, or attempting to stop or park in a bay occupied by another vehicle	100
25	2.11(4)	Stopping or parking contrary to permission given by an authorised person	100
26	2.12	Stopping or parking a vehicle contrary to the direction of an authorised person	150
26	2.13	Selling or hiring goods in a parking facility without authorisation	100
27	2.14	Removing, damaging, defacing, misusing or interfering with parking facility	150
28	2.15(3)	Stopping or parking unlawfully in a designated event area	100
29	2.17	Stopping or parking unauthorised vehicle in an area designated for ‘Authorised Vehicle Only’	100
30	2.18	Stopping or parking on City property	100
31	3.1(a)	Stopping or parking against the flow of traffic on a two-way carriageway	100
32	3.1(b)	Stopping or parking against the flow of traffic on a one-way carriageway	100
33	3.1(c)	Stopping or parking a vehicle when distance from farther boundary, continuous line or median strip is less than 3 metres	150
34	3.1(d)	Stopping or parking a vehicle less than 1 metre from any other vehicle	100
35	3.2	Parking or stopping on a median strip or traffic island	150
36	3.3(1)	Stopping or parking a vehicle unlawfully on a verge	100
37	3.4(a)	Parking vehicle on any portion of a road or within a parking station for purpose of sale or hire	100
38	3.4(b)	Parking unlicensed vehicle on any portion of a road or within a parking station	100
39	3.4(c)	Parking unattached trailer or caravan on any portion of a road or within a parking station	100
40	3.4(d)	Parking vehicle on any portion of a road or within a parking station for the purpose of repairs	100

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
41	3.5(3)(a)	Stopping or parking a vehicle on a road so as to cause obstruction	150
42	3.5(3)(b)	Stopping or parking a vehicle so as to obstruct an entrance, exit, carriageway, passage or thoroughfare in a parking facility	150
43	3.5(3)(c)	Stopping or parking a vehicle on a roundabout or intersection	200
44	3.5(3)(d)	Stopping or parking within 20 metres from an intersecting carriageway with traffic-control signals	100
45	3.5(3)(e)	Stopping or parking within 10 metres of the prolongation of nearest edge of intersecting carriageway	100
46	3.5(3)(f)	Stopping or parking on or over a footpath, pedestrian crossing, children's crossing or place for pedestrians	200
47	3.5(3)(g)	Stopping or parking alongside or opposite construction works where vehicle obstructs traffic	150
48	3.5(3)(h)	Stopping or parking on a bridge or within a tunnel or underpass	100
49	3.5(3)(i)	Stopping or parking between the boundaries of a carriageway and any continuous double line	100
50	3.5(3)(j)	Stopping or parking within head of a cul-de-sac	100
51	3.6(1)	Double parking	150
52	3.7	Stopping or parking unlawfully across a crossover or other way of access	200
53	3.8(a)	Stopping or parking on a crest or curve	100
54	3.9(a)	Stopping or parking within 1 metre of fire hydrant	100
55	3.9(b)	Stopping or parking within 3 metres of public post box	100
56	3.10(1)(a)	Stopping or parking a vehicle within 10 metres of the departure side of a bus bay, bus stop or bus zone	100
57	3.10(1)(b)	Stopping or parking a vehicle within 10 metres of the departure side of a pedestrian or children's crossing	100
58	3.10(2)(a)	Stopping or parking a vehicle within 20 metres of the approach side of a bus bay, bus stop or bus zone	100
59	3.10(2)(b)	Stopping or parking a vehicle within 20 metres of the approach side of a pedestrian or children's crossing	100
60	3.11(1)	Moving a vehicle along carriageway to avoid time limitation	100
61	3.11(2)	Moving a vehicle within parking station to avoid time limitation	100
62	3.11(3)	Obtaining more than one free parking ticket or parking period	100

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
63	3.12(1)	Stopping or parking a vehicle in a public bus zone	150
64	3.12(2)	Stopping or parking public bus in bus zone when not picking up or setting down passengers	100
65	3.13(1)	Stopping or parking unlawfully in a taxi zone	100
66	3.13(2)	Leaving taxi unattended while in a taxi zone	100
67	3.14(1)	Stopping or parking in charter vehicle zone when not a charter vehicle	100
68	3.14(2)(a)	Stopping or parking charter vehicle (12 or more seats) in charter vehicle zone for longer than maximum period	100
69	3.14(2)(b)	Stopping or parking charter vehicle (less than 12 seats) in charter vehicle zone for longer than maximum period	100
70	3.14(3)	Leaving charter vehicle unattended in charter vehicle zone	100
71	3.14	Stopping or parking unlawfully in shared zone	100
72	3.15	Stopping or parking heavy or long vehicles for longer than 1 hour	100
73	4.2(2)	Failure to pay fee in a fee-paying zone	100
74	4.3	Operating a fee-paying machine contrary to instructions	100
75	4.4	Stopping or parking when meter has expired	100
76	4.5(1)	Failure to correctly display valid parking ticket in a ticket machine zone	100
77	4.6	Unlawfully stopping or parking a vehicle in a reserved fee-paying zone	100
78	4.7(a)	Stopping or parking in a fee-paying zone outside the period which stopping or parking is allowed	100
79	4.7(b)	Stopping or parking in a fee-paying zone for longer than the permitted period	100
80	4.8	Displaying a counterfeit, altered, obliterated or interfered with parking ticket	150
81	4.9	Inserting anything other than the permitted forms of payment in a fee-paying machine	150
82	5.1(1)	Unlawfully removing a parked vehicle from a parking station without paying the exit fee	150
83	5.1(2)	Failure to pay fee within 3 working days from the time of issue of the notice	100
84	5.2	Failure to enter and exit parking facility through authorised entry or exit	100

Item No.	Offence No.	Nature of Offence	Modified Penalty ($)
85	5.4	Failure to leave parking station at the direction of an authorised person	100
86	5.5	Driving a vehicle past a low clearance sign	150
87	6.4	Impersonating an authorised person	200
88	6.5	Obstructing an authorised person	200
89	6.6	Unlawfully removing notice from vehicle	150
90	6.7(a)	Unauthorised display, marking, setting up, exhibiting of a sign	150
91	6.7(b)	Removing, defacing or misusing a sign or the property of the City	150
92	6.7(c)	Affixing anything to a sign or fee-paying machine	100
93	6.8(2)	Removing or interfering with a lawful mark on a tyre	200
94	6.11	Interfering with, damaging or obstructing City property	200
95	6.12(a)	Leaving vehicle so as to obstruct a public place	150
96	6.12(b)(i)	Park vehicle without number plates in a public place	100
97	6.12(b)(ii)	Park unregistered vehicle in a public place	100
98	6.12(b)(iv)	Park vehicle in a public place in excess of 24 hours	100
99		All other offences not specified	100

Dated _____ 2023

The Common Seal of the City of Joondalup)
was affixed by authority of the resolution)
of the Council in the presence of:)

_____
ALBERT JACOB
MAYOR

_____
JAMES PEARSON
CHIEF EXECUTIVE OFFICER

Payments to Employees in Addition to a Contract or Award Council Policy

Responsible directorate: Office of the ~~CEO~~Chief Executive Officer

Objective: To establish the City of Joondalup's processes ~~To give effect to Section 5.50 of the *Local Government Act 1995*~~ in relation to the payment of employees in addition to a contract or award upon leaving the organisation.

1. Authority:

This Policy has been prepared pursuant to Section 5.50 of the *Local Government Act 1995*.

2. Application:

This Policy applies to all employees except those designated as senior employees, in which case the terms of the respective senior employee ~~Contract~~ contract of ~~Employment~~ employment and relevant legislation shall apply.

3. Definitions:

"redundancy" means a situation where the employer no longer requires a specific ~~position~~ job to be performed ~~by a person(s)~~ because of changes in the operational requirements of the organisation.

~~**"voluntary severance"** means a financial payment made to a person who voluntarily chooses to end their employment in a situation where surplus positions within the organisation are identified.~~

"senior employee" means all employees holding the position of Chief Executive Officer and/or Director in accordance with Section 5.37 of the *Local Government Act 1995* ~~(as amended)~~.

"severance payment" means a payment in lieu of notice periods specified in City of Joondalup Enterprise Agreements plus accrued leave entitlement in accordance with the formula and conditions set out in City of Joondalup Enterprise Agreements.

4. Statement:

The City will consider payments to employees in addition to a contract or award for the purposes of finalising redundancy or severance in accordance with Section 5.50 of the *Local Government Act 1995.*

~~To give effect to Section 5.50 of the *Local Government Act 1995*, the following details shall apply.~~

5. Details:

5.1. General legislative compliance:

When finalising redundancy or ~~voluntary~~ severance packages, the consideration of payments in addition to existing entitlements under a contract, award or agreement will be determined by the Chief Executive Officer in accordance with Section 5.50 of the *Local Government Act 1995* and Regulation 19A of the *Local Government (Administration) Regulations 1996.*

~~This would establish:~~

- ~~a maximum additional entitlement of $5,000 for circumstances relating to a redundancy; and~~
- ~~a maximum entitlement of a person's annual remuneration for circumstances relating to voluntary severance.~~

~~**5.2. Eligibility criteria:**~~

~~A person's eligibility for such payments will be based on the following criteria:~~

- ~~The person has been in the employment of the organisation for a continuous period of over ten years; and~~
- ~~Performance records demonstrate a commendable or outstanding level of performance throughout the duration of the person's employment to the satisfaction of the Chief Executive Officer.~~

~~5.3.~~5.2. Manner of assessment of additional payment~~Payment calculation~~:

Additional payments will be calculated as follows~~based on~~:

- In the case of ~~voluntary~~ severance, at the discretion of the Chief Executive Officer, up to a maximum of two weeks' pay for each completed year of service to a maximum of the prescribed amount under Section 19A of the *Local Government (Administration) Regulations 1996*.
- In the case of redundancy, any additional payment/s above the legislated or contractual requirements shall be at the discretion of the Chief Executive Officer and based on the eligibility criteria to the maximum prescribed under Section 19A of the *Local Government (Administration) Regulations 1996.*~~allowable of $5,000.~~
- In respect of ~~For~~ an annual salary, the cash component of an additional payment will be adjusted to recognise any motor vehicle usage in accordance with the current formula contained within the most recent agreement or ~~A~~award.

~~5.4.~~5.3. Other employment-related court actions and/or matters:

The City may pay a severance payment to an employee where:

- an employee has, or proposes to, take action or make a claim under any relevant employment legislation; or
- where at the reasonable discretion of the Chief Executive Officer, the City elects to make a payment as part of a settlement with the employee; and

any such decision will be made in accordance with Regulation 19A of the *Local Government (Administration) Regulations 1996* and *Workers Compensation and Injury Management Act 1981*.

~~The City may pay a severance payment to an employee in settlement of a claim where an employee or former employee has, or proposes to, take action or make a claim under any relevant employment legislation. Any such decision will be made in accordance with Regulation 19A of *the Local Government (Administration) Regulations 1996*.~~

Creation date:	October 2005 (CJ206-10/05)
~~Formerly:~~	~~• Council Vehicles — Mayor and Council Offices Policy~~ ~~• Employment Policy~~ ~~• Equal Employment Opportunity Policy~~ ~~• Payment to Employees in Addition to Contract or Award Policy~~ ~~• Selective Voluntary Severance Policy~~ • ~~Staff Uniforms Policy~~
Amendments:	CJ035-03/13, CJ182-10/18
Last reviewed:	October 2018 (CJ182-10/18)
Related documentation:	• Equal Opportunity Act 1984 • Fair Work Act 2009 • Local Government Act 1995 • Workers Compensation and Injury Management Act 1981 • Local Government (Administration) Regulations 1996
File reference:	00384

Payments to Employees in Addition to a Contract or Award Council Policy

Responsible directorate: Office of the Chief Executive Officer

Objective: To establish the City of Joondalup's processes in relation to the payment of employees in addition to a contract or award upon leaving the organisation.

1. Authority:

This Policy has been prepared pursuant to Section 5.50 of the *Local Government Act 1995*.

2. Application:

This Policy applies to all employees except those designated as senior employees, in which case the terms of the respective senior employee contract of employment and relevant legislation shall apply.

3. Definitions:

"redundancy" means a situation where the employer no longer requires a specific job to be performed because of changes in the operational requirements of the organisation.

"senior employee" means all employees holding the position of Chief Executive Officer and/or Director in accordance with Section 5.37 of the *Local Government Act 1995*.

"severance payment" means a payment in lieu of notice periods specified in City of Joondalup Enterprise Agreements plus accrued leave entitlement in accordance with the formula and conditions set out in City of Joondalup Enterprise Agreements.

4. Statement:

The City will consider payments to employees in addition to a contract or award for the purposes of finalising redundancy or severance in accordance with Section 5.50 of the *Local Government Act 1995*.

5. Details:

5.1. General legislative compliance:

When finalising redundancy or severance packages, the consideration of payments in addition to existing entitlements under a contract, award or agreement will be determined by the Chief Executive Officer in accordance with Section 5.50 of the *Local Government Act 1995* and Regulation 19A of the *Local Government (Administration) Regulations 1996.*

5.2. Manner of assessment of additional payment:

Additional payments will be calculated as follows:

- In the case of severance, at the discretion of the Chief Executive Officer, up to a maximum of two weeks' pay for each completed year of service to a maximum of the prescribed amount under Section 19A of the *Local Government (Administration) Regulations 1996*.
- In the case of redundancy, any additional payment/s above the legislated or contractual requirements shall be at the discretion of the Chief Executive Officer and based on the eligibility criteria to the maximum prescribed under Section 19A of the *Local Government (Administration) Regulations 1996.*
- In respect of an annual salary, the cash component of an additional payment will be adjusted to recognise any motor vehicle usage in accordance with the current formula contained within the most recent agreement or award.

5.3. Other employment-related court actions and/or matters:

The City may pay a severance payment to an employee where:

- an employee has, or proposes to, take action or make a claim under any relevant employment legislation; or
- where at the reasonable discretion of the Chief Executive Officer, the City elects to make a payment as part of a settlement with the employee; and
- any such decision will be made in accordance with Regulation 19A of the *Local Government (Administration) Regulations 1996* and *Workers Compensation and Injury Management Act 1981*.

Creation date:	October 2005 (CJ206-10/05) •
Amendments:	CJ035-03/13, CJ182-10/18
Last reviewed:	October 2018 (CJ182-10/18)
Related documentation:	• Equal Opportunity Act 1984 • Fair Work Act 2009 • Local Government Act 1995

- Workers Compensation and Injury Management Act 1981
- Local Government (Administration) Regulations 1996

File reference: 00384

Freeman of the City of Joondalup Council Policy

Responsible directorate: Governance and Strategy

Objective: To enable the City to honour exceptional individuals who have made an outstanding contribution to the local and broader community.

1. Statement:

The City acknowledges the importance of recognising exceptional contributions by individuals within the community through the bestowing of an honorary award at the local level.

The Freeman of the City of Joondalup is an award used to honour individuals who, through their personal endeavours and commitment, have made an outstanding contribution to the local and broader community.

2. Details:

2.1. Award criteria:

A person may be nominated for the honorary award Freeman of the City of Joondalup under the following circumstances:

a. Their exceptional service is a matter of public record.

b. They have lived, worked or served in the City of Joondalup or its former entity for a significant number of years (20 or more).

c. They have identifiable and long-standing connections with the community in the City of Joondalup or its former entity.

d. Their endeavours have benefited the local and broader community.

2.2. Entitlements:

a. Any person declared a Freeman of the City of Joondalup may designate themselves a Freeman of the City of Joondalup.

b. A Freeman of the City of Joondalup will be invited to all civic events and functions.

c. A Freeman of the City of Joondalup will be provided with a plaque to commemorate receipt of their award.

d. A portrait of the Freeman will be hung in the Civic Centre.

2.3. Process of nomination:

Nominations will be considered as the need is identified by Council.

a. A nomination must be sponsored by an Elected Member and supported in writing by at least three other Elected Members.

b. A nomination may be submitted by any person at any time, provided that nomination is in writing and addresses the criteria for the award.

c. A nominee must not be made aware of their nomination.

d. Any nominations received will be validated and the findings presented at a Meeting of Council behind closed doors, with recommendations to approve/not approve a nominee for the award. The decision will be based on a Simple Majority vote.

2.4. Conference of award:

a. Acceptance of the award must be determined prior to being conferred.

b. Conferring the award upon an individual will take place at a meeting of Council or at a special event to be determined by Council.

Creation date:	November 2006 (CJ210-11/06)
Formerly:	
Amendments:	CJ093-05/12, CJ230-12/18
Last reviewed:	December 2018 (CJ230-12/18)
Related documentation:	Nil
File reference:	89597

Honorary Freeman of the City of Joondalup Council Policy

Responsible directorate: Governance and Strategy

Objective: To enable the City to honour exceptional individuals who have made an outstanding contribution to the local and broader community.

1. Statement:

The City acknowledges the importance of recognising exceptional contributions by individuals within the community through the bestowing of an honorary award at the local level.

The "Honorary Freeman of the City of Joondalup" is an award used to honour individuals who, through their personal endeavours and commitment, have made an outstanding contribution to the local and broader community.

2. Details:

2.1. Award criteria:

A person may be nominated for the ~~honorary~~ award, Honorary Freeman of the City of Joondalup, under the following circumstances:

a. Their exceptional service is a matter of public record.

b. They have lived, worked or served in the City of Joondalup or its former entity for a significant number of years (20 or more).

c. They have identifiable and long-standing connections with the community in the City of Joondalup or its former entity.

d. Their endeavours have benefited the local and broader community.

2.2. Entitlements:

a. Any person declared an Honorary Freeman of the City of Joondalup may designate themselves an "Honorary Freeman of the City of Joondalup".

b. An Honorary Freeman of the City of Joondalup will be invited to all civic events and functions.

c. An Honorary Freeman of the City of Joondalup will be provided with a plaque to commemorate receipt of their award.

d. A portrait of the Honorary Freeman will be hung in the Civic Centre.

2.3. Process of nomination:

Nominations will be considered as the need is identified by Council.

a. A nomination must be sponsored by an Elected Member and supported in writing by at least three other Elected Members.

b. A nomination may be submitted by any person at any time, provided that nomination is in writing and addresses the criteria for the award.

c. A nominee must not be made aware of their nomination.

d. Any nominations received will be validated and the findings presented at a Meeting of Council behind closed doors, with recommendations to approve/not approve a nominee for the award. The decision will be based on a Simple Majority vote.

2.4. Conference of award:

a. Acceptance of the award must be determined prior to being conferred.

b. Conferring the award upon an individual will take place at a meeting of Council or at a special event to be determined by Council.

Creation date:	November 2006 (CJ210-11/06)
Formerly:	Freeman of the City of Joondalup Council Policy
Amendments:	CJ093-05/12, CJ230-12/18
Last reviewed:	December 2018 (CJ230-12/18)
Related documentation:	~~Nil~~
File reference:	89597

AGRICULTURE AND RELATED RESOURCES PROTECTION ACT 1976

LOCAL GOVERNMENT ACT 1995

City of Joondalup

PEST PLANT LOCAL LAW 2012

Under the powers conferred by the *Agriculture and Related Resources Protection Act 1976* and the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Joondalup resolved on 20 November 2012 to make the following local law.

ARRANGEMENT

PART 1 - PRELIMINARY
1.1 Title
1.2 Commencement
1.3 Purpose
1.4 Effect
1.5 Application
1.6 Definitions

PART 2 - PRESCRIPTION OF PEST PLANTS
2.1 Prescription of Pest Plants

PART 3 - SERVING OF NOTICES
3.1 Serving of Notices

PART 4 - COMPLIANCE WITH NOTICE
4.1 Failure to comply with notice

SCHEDULE 1
Pest Plants

SCHEDULE 2
Notice

PART 1 - PRELIMINARY

1.1 Title
This local law may be referred to as the *City of Joondalup Pest Plant Local Law 2012*.

1.2 Commencement
This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Purpose
The purpose of this local law is to prescribe pest plants within the City of Joondalup district that, in the local government's opinion, are likely to adversely affect the value of property in the district or the health, comfort or convenience of the inhabitants of the district.

1.4 Effect
The effect of this local law is to require the owner or occupier of private land within the City of Joondalup district to destroy, eradicate or otherwise control pest plants on and in relation to that land in a manner and within a time specified in a notice given by the local government and served on the owner or occupier of the land.

1.5 Application
This local law applies throughout the district.

1.6 Definitions

In this local law unless the context requires otherwise:

"authorised person" means a person authorised in accordance with section 9.10 of the *Local Government Act 1995*;

"district" means the district of the local government;

"local government" means the City of Joondalup;

"occupier" is as defined by the *Local Government Act 1995*;

"owner" is as defined by the *Local Government Act 1995*;

"pest plant" means a plant prescribed as a pest plant under clause 2.1 of this local law.

PART 2 – PRESCRIPTION OF PEST PLANTS

2.1 Prescription of Pest Plants
Every plant described in Schedule 1 to this local law is prescribed as a pest plant.

PART 3 – SERVING OF NOTICES

3.1 Serving of Notices
(a) The local government may serve on the owner or occupier of private land within the district a duly completed notice in the form of Schedule 2 to this local law requiring the destruction, eradication or otherwise control of any pest plant on that land.
(b) A person served with a notice under sub clause (a) shall comply with that notice within the time and in the manner specified therein.

PART 4 – COMPLIANCE WITH NOTICE

4.1 Failure to comply with notice
(a) Where a person fails to comply with a notice served under clause 3.1 of this local law, the local government may –
  (i) without payment of any compensation in respect thereof, destroy, eradicate or control, as the case may be, any pest plant the destruction, eradication or control of which was required by the notice; and
  (ii) recover in a court of competent jurisdiction from the person to whom the notice is directed, the amount of the expense of such destruction, eradication or control.

AGRICULTURE AND RELATED RESOURCES PROTECTION ACT 1976

LOCAL GOVERNMENT ACT 1995

City of Joondalup

PEST PLANT LOCAL LAW 2012

SCHEDULE 1

PEST PLANTS

Common Name	Scientific Name
Caltrop	*Tribulus terrestris*

AGRICULTURE AND RELATED RESOURCES PROTECTION ACT 1976

LOCAL GOVERNMENT ACT 1995

City of Joondalup

PEST PLANT LOCAL LAW 2012

SCHEDULE 2

NOTICE

No:.....
To .....
(Full Name)
of .....
(Address)
You are hereby given notice that under the *City of Joondalup Pest Plant Local Law 2012* you are required to
.....
(here specify whether required to destroy, eradicate or otherwise control)
the pest plant –
....
(Common Name) (Scientific Name)
on .....
(here specify the land)
of which you are the.....
(owner or occupier)
This notice may be complied with by
.....
.....
(here specify the manner of achieving destruction, eradication or control)
Such measures shall be completed no later than .....
(date)
Upon failure to comply with this notice within the times specified, the local government may destroy, eradicate or control, as the case may be, any specified pest plant at your expense, and if necessary recover the same in a court of competent jurisdiction.

Date of service of notice .....

.....
Signature of authorised person

Dated 11 December 2012

The Common Seal of the City of Joondalup was affixed by authority of the resolution of the Council in the presence of –

CITY OF JOONDALUP COMMON SEAL

T. PICKARD, Mayor.

G. HUNT, Chief Executive Officer.

Agriculture and Related Resources Protection Act 1976

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

Agriculture and Related Resources Protection Act 1976

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

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Agriculture and Related Resources Protection Act 1976

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

Under the powers conferred by the *Agriculture and Related Resources Protection Act 1976* and the *Local Government Act 1995,* and under all other powers enabling it, the Council of the City of Joondalup resolved on (insert date) to make the following local law.

Part 1 – Preliminary

1.1 Citation

This local law may be cited as the *City of Joondalup Pest Plant Amendment Local Law 2023.*

1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette.*

1.3 Purpose and effect

(1) The purpose of this local law is to amend the *City of Joondalup Pest Plant Local Law 2012.*

(2) The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Pest Plant Local Law 2012.*

Part 2 – Amendments

2.1 City of Joondalup Pest Plant Local Law 2012 amended

This Part of the *City of Joondalup Pest Plant Amendment Local Law 2023* amends the *City of Joondalup Pest Plant Local Law 2012* as published in the Government Gazette on 18 December 2012.

2.2 Schedule 1 amended

In Schedule 1 insert the following:

Common Name	**Scientific Name**
Golden Crownbeard	Verbesina encelioides

Dated XXXX of XXXX.

The Common Seal of the City of Joondalup)
was affixed by authority of a resolution)
of the Council in the presence of:)

……

HON. ALBERT JACOB JP

MAYOR

……

JAMES PEARON

CHIEF EXECUTIVE OFFICER

Recovery of Costs Awarded to the City Council Policy

Responsible directorate: Corporate Services

Objective: To obtain monies due to the City.

1. Application:

This Policy applies to situations where court action is taken against the City. It does not apply to ordinary operational situations where the City commences a prosecution for a breach of one of its Laws.

2. Statement:

The City will, as a general principle, seek to recover costs which are awarded to the City as a result of legal proceedings which have been taken against the City by another person, whether an individual or other entity ~~body~~. People involved in legal proceedings with the City should be made aware of ~~the~~ this Policy.

Creation date:	February 2007 (CJ008-02/07)
Formerly:	
Amendments:	CJ093-05/12
Last reviewed:	May 2012 (CJ093-05/12)
Related documentation:	Nil
File reference:	101277

Rates Hardship Policy

Council Policy

Responsible Directorate: Corporate Services

Objective: This Policy is intended to ensure that the City offers fair, equitable, consistent, respectful and dignified support to ratepayers experiencing financial hardship.

1. Statement:

The City of Joondalup recognises that it has a responsibility to respond to the needs of ratepayers experiencing financial hardship due to a change in circumstances affecting their ability to meet their rates payment obligations.

2. Details:

2.1. Financial Hardship:

Financial hardship is considered to exist where a ratepayer is either unable to settle their rates obligations using normal payment options or cannot enter into payment arrangements without significantly affecting their ability to meet their, or their dependents', basic living needs.

Factors contributing to financial hardship may include, but are not limited to:

- Unemployment or underemployment.
- Loss of income.
- Serious illness or recovery from serious illness.
- Impact of natural disaster (e.g. fire, flood, etc).
- Other difficult circumstances.

2.2. Eligible ratepayers:

This policy applies to ratepayers who are individual persons and does not apply to corporate, non-profit, or other ratepayers who are not individuals ~~persons~~.

2.3. Process:

Following receipt of the annual rates notice, where ratepayers do not believe they are able to meet their rates payment obligations due to financial hardship either by:

a. payment of the total amount in full by the due date stipulated in the rates notice;

b. payment by the total amount by one of the instalment options provided in the rates notice; or

c. payment of the total amount by entering into a weekly, fortnightly or monthly payment arrangement by 31 March of that rating year;

such ratepayers are invited to contact the City at the earliest, using the contact details provided in the rates notice or on the City's website.

When ratepayers contact the City to advise they are experiencing financial hardship and may not be able to meet their rates payment obligations using any of the standard payment options available, the City's standard approach is to:

a. Work with the ratepayer to ~~review~~ consider the ratepayer's financial position as advised.

b. Offer payment arrangements that may extend payment timelines beyond 31 March of that rating year, including up to 30 June of the rating year.

c. Where it may be necessary to ~~offer~~ consider payment arrangements that extend beyond 30 June, ~~the City may~~ offer the ratepayer a payment arrangement that includes an appropriate estimate of the following year's rates and charges and extends the payment period ~~well into the following rating year,~~ up to 31 March of the following rating year. Depending on specific circumstances, the City may extend this even further.

d. In some situations, ~~the City may~~consider offering a payment arrangement with significantly reduced initial payments to accommodate the ratepayer's current financial position, and then review the situation regularly (every few weeks or ~~2-3~~ months, as appropriate) with the ratepayer. Where the ratepayer's situation subsequently improves, the City then works with the ratepayer to ~~review~~ update the payment ~~arrangement~~ amounts to enable settlement of the dues ~~on a more timely basis~~sooner, which may ~~including~~ include consultation with a financial counsellor if the City considers this is warranted~~required~~.

e. Refer the ratepayer, ~~W~~where none of the offered payment options are suitable for the ratepayer, or if the ratepayer is experiencing severe hardship in their view, including where the ratepayer may have previously entered into payment arrangements with the City and repeatedly defaulted, ~~the City will then request the ratepayer~~ to ~~visit~~meet an independent financial counsellor or counselling service ~~that~~ who is a member of the Financial Counsellors' Association of Western Australia (FCAWA). The City will provide the ratepayer with a list of such services to allow them to choose the one they consider most appropriate to their requirements~~.~~

f. Receive from ~~T~~the financial counsellor ~~will~~ an ~~consider~~assessment of the ratepayer's financial position and ~~thereafter provide~~ an income and expenditure statement as well as a recommendation to the City as to what the ratepayer can afford.

g. Following review and liaison with the financial counsellor, ~~the City will then~~to then work with the ratepayer to structure a suitable payment arrangement that accommodates the financial constraints advised by the financial counsellor.

~~g.~~

2.4. Exceptional circumstances:

In cases where the ratepayer may be experiencing circumstances of a particularly difficult character, such as the recent death of an immediate family member, the City may ~~choose~~ decide to defer recovery action, including payment reminder notices, for a period of time.

2.5. Administration charges and rates penalty interest:

Depending on the particular circumstances, the City may offer to waive or write off some or all payment arrangement administration charges and/or rates penalty interest accrued. If ~~accepted~~so determined, such write-offs will be undertaken in accordance with the Write-Off of Monies delegation stated in the City's Register of Delegation of Authority.

Creation Date: May 2021 (CJ068-05/21)

Amendments:

Related Documentation: Payment of Rates and Charges Policy

Venue Hire Fees and Charges Policy

Council Policy

Responsible Directorate: Corporate Services

Objectives: To provide guidance on determining the fees and charges for the hire of City-managed venues.

1. Application:

This Policy shall apply to all groups and individuals hiring City–managed venues, excluding venues contained within the City of Joondalup Leisure Centres — Craigie.

2. Definitions:

"Category A user" means an organisation, group or individual hiring a venue as part of a business, for business purposes, and/or for financial benefit.

"Category B user" means a charity, an incorporated association or a community group, government department / agency or educational provider with an annual gross revenue of less than $10 million and more than $3 million, occupying the premises for non-commercial purposes.

"Category C user" means a charity, an incorporated association or a community group with annual revenue of less than $3 million, or an individual hiring a venue for non-commercial purposes.

"educational provider" means a primary or secondary school, a tertiary institution or a registered training organisation.

"incorporated association" means a non-commercial organisation which is incorporated under the *Associations Incorporation Act 2015* (WA) or equivalent legislation from other states and territories.

"charity" means an organisation which is licensed under the *Charitable Collections Act 1946* (WA) or registered under the *Charities Act 2013* (Cth) and collects money or goods from the public for charitable purposes.

"financial hardship" means a temporary situation affecting a hirer where that hirer is willing, but unable to meet their payment obligations due to an unforeseen circumstance.

"financial records" means records pertaining to the management of the affairs of an incorporated association which are required under the *Associations Incorporation Act 2015* (WA).

"venue" means a City-owned or -managed property, part-property, facility or infrastructure which attracts a specific hire charge as per the City's *Schedule of Fees and Charges* (e.g.: parks, gardens, sports fields, courts, rooms in community halls, clubrooms etc.).

3. Statement:

The City of Joondalup is committed to ensuring fees and charges for venue hire are set in a fair and equitable way that reflect the actual cost of operations and encourage maximum community usage. The City also acknowledges that its venues are primarily hired by non-commercial users and that many of these users play an important role in combating social exclusion and enhancing the economic, social and environmental wellbeing of the community. In recognition of this, the City will offer discounted fees and charges for City-managed venues to non-commercial users.

4. Details:

4.1. Fees and charges for venue hire:

a. Fees and charges for venue hire will be set annually based on a cost contribution model and will be published in the City's *Schedule of Fees and Charges*.

b. Fees and charges for venue hire will be set at three different rates:

   i. Category A rate — 500% of average hourly operating costs.

   ii. Category B rate — 100% of average hourly operating costs.

   iii. Category C rate — 50% of average hourly operating costs*.

c. Fees and charges for venue hire will be applicable for use of venues where a booking has not been made.

d. The City reserves the right that if a group is booking a facility at a category C rate and it is not being utilised it may charge that group for the unutilised booking of that facility at the category B rate.

4.2. Waiving of fees and charges:

a. Category B and C users may request a waiver of fees and charges if:

   i. They are an incorporated association and/or a charity.

   AND

   ii. They can demonstrate they are experiencing financial hardship and can substantiate this through the provision of appropriate financial records.

b. Waivers will only be valid for the specific booking or booking period approved.

c. All waiver recipients will be subject to terms and conditions as determined by the City.

d. Once a decision has been made on whether to grant a waiver, that decision is final and will only be subject to further administrative review if new information is presented to the City.

4.3. Recognition of the City's cost contribution to fees and charges for venue hire

Category C users that have a regular or seasonal booking are required to acknowledge the City's cost contribution to fees and charges for venue hire.

4.4. Reporting to the community:

The City has a responsibility to all ratepayers to clearly identify the actual cost involved in waiving venue hire fees and charges. As such, the full details and cost of all waivers will be reported to the community on an annual basis in the City of Joondalup *Annual Report*.

**Category C rate will be set at 25% of average hourly operating costs from 1 January 2024 to 30 June 2025.*

Creation Date:	August 2022 Formerly: • *Hire of Community Facilities and Venues Policy* • *Setting Fees and Charges Policy* • *Facility Hire Subsidy Policy*
Amendments:	CJ207-10/07, CJ225-10/09, CJ234-11/12, CJ243-12/14, CJ139-08/22
Related Documentation:	• *Property Management Framework* • *Schedule of Fees and Charges*

Proposed Schedule of Fees and Charges Recreation Services

Description	Basis of Charge	Fees & Charges 1 January 2024 to 30 June 2025			Fees & Charges from 1 July 2025		
		Fee Excluding GST	GST	Gross Fee Included	Fee Excluding GST	GST	Gross Fee Included
Community Facility Hire - Category A							
Small Hall Capacity < 100	Per hour	$25.81	$2.58	$28.39	$25.81	$2.58	$28.39
Medium Hall Capacity > 100	Per hour	$49.23	$4.92	$54.15	$49.23	$4.92	$54.15
Large Hall Capacity > 200	Per hour	$76.46	$7.65	$84.11	$76.46	$7.65	$84.11
Storage Allocation	Per m2 per annum	$90.00	$9.00	$99.00	$90.00	$9.00	$99.00
Community Facility Hire - Category B							
Small Hall Capacity < 100	Per hour	$5.16	$0.52	$5.68	$5.16	$0.52	$5.68
Medium Hall Capacity > 100	Per hour	$9.85	$0.99	$10.84	$9.85	$0.99	$10.84
Large Hall Capacity > 200	Per hour	$15.29	$1.53	$16.82	$15.29	$1.53	$16.82
Storage Allocation	Per m2 per annum	$18.00	$1.80	$19.80	$18.00	$1.80	$19.80
Community Facility Hire - Category C							
Small Hall Capacity < 100	Per hour	$1.29	$0.13	$1.42	$2.58	$0.26	$2.84
Medium Hall Capacity > 100	Per hour	$2.46	$0.25	$2.71	$4.92	$0.49	$5.41
Large Hall Capacity > 200	Per hour	$3.83	$0.38	$4.21	$7.65	$0.77	$8.42
Storage Allocation	Per m2 per annum	$4.50	$0.45	$4.95	$9.00	$0.90	$9.90
Parks, Beaches and Open Spaces Hire - Category A							
Active Park	Per Hour	$60.29	$6.03	$66.32	$60.29	$6.03	$66.32
Passive Park	Per Hour	$28.09	$2.81	$30.90	$28.09	$2.81	$30.90
Parks, Beaches and Open Spaces Hire - Category B							
Active Park	Per Hour	$12.06	$1.21	$13.27	$12.06	$1.21	$13.27
Passive Park	Per Hour	$5.62	$0.56	$6.18	$5.62	$0.56	$6.18
Parks, Beaches and Open Spaces Hire - Category C							
Active Park	Per Hour	$3.02	$0.30	$3.32	$6.03	$0.60	$6.63
Passive Park	Per Hour	$1.41	$0.14	$1.55	$2.81	$0.28	$3.09
Tennis Court Hire - Category A							
Casual Hire - Before 6pm	Per hour	$1.83	$0.18	$2.01	$1.83	$0.18	$2.01
Casual Hire - After 6pm	Per hour	$7.66	$0.77	$8.43	$7.66	$0.77	$8.43
Tennis Court Hire - Category B							
Before 6pm	Per hour	$0.37	$0.04	$0.41	$0.37	$0.04	$0.41
After 6pm	Per hour	$1.53	$0.15	$1.68	$1.53	$0.15	$1.68
Tennis Court Hire - Category C							
Before 6pm	Per hour	$0.09	$0.01	$0.10	$0.18	$0.02	$0.20
After 6pm	Per hour	$0.39	$0.04	$0.42	$0.77	$0.08	$0.85
Sports Floodlights - Category A							
50 lux (large ball training)	Per hour	$23.47	$2.35	$25.82	$23.47	$2.35	$25.82
100 lux (large ball competition)	Per hour	$46.95	$4.70	$51.65	$46.95	$4.70	$51.65
250 lux (small ball training)	Per hour	$67.93	$6.79	$74.72	$67.93	$6.79	$74.72
350 lux (Percy Doyle pitch 1 NPL only)	Per hour	$77.63	$7.76	$85.39	$77.63	$7.76	$85.39
Sports Floodlights - Category B							
50 lux (large ball training)	Per hour	$4.69	$0.47	$5.16	$4.69	$0.47	$5.16
100 lux (large ball competition)	Per hour	$9.39	$0.94	$10.33	$9.39	$0.94	$10.33
250 lux (small ball training)	Per hour	$13.59	$1.36	$14.95	$13.59	$1.36	$14.95
350 lux (Percy Doyle pitch 1 NPL only)	Per hour	$15.53	$1.55	$17.08	$15.53	$1.55	$17.08
Sports Floodlights - Category C							
50 lux (large ball training)	Per hour	$1.18	$0.12	$1.29	$2.35	$0.24	$2.59
100 lux (large ball competition)	Per hour	$2.35	$0.24	$2.59	$4.70	$0.47	$5.17
250 lux (small ball training)	Per hour	$3.40	$0.34	$3.73	$6.79	$0.68	$7.47
350 lux (Percy Doyle pitch 1 NPL only)	Per hour	$3.88	$0.39	$4.27	$7.76	$0.78	$8.54

Community Funding Program Policy

City Policy

Responsible Directorate: Corporate Services

Objective: To support the delivery of community-initiated activities for the benefit of the City of Joondalup community.

1. Statement:

The City has a role to partner and support local community-based organisations to deliver programs, services and events which build community capacity, enrich quality of life for residents, deliver social, cultural, and environmental outcomes and strengthen the City of Joondalup community. The City therefore provides grants to eligible applicants to support these initiatives.

2. Details:

2.1. Community Funding Program:

Grants will be made available for programs, services and events which are in line with the following funding priorities:

- Strengthen community participation
- Encourage connected communities
- Promote healthy and active lifestyles
- Build resilient and sustainable communities.

The Community Funding Program is only available to incorporated community organisations that deliver activities for the benefit of the City of Joondalup community.

Successful grant recipients will be required to complete a grant acquittal (Project Completion Report) and acknowledge the City's financial support accordingly.

2.2. Funding Guidelines:

All community grant funding programs will be managed through specific guidelines that will include details on the following:

- Eligibility
- Funding criteria
- Terms of grants
- Application, assessment, and approval process
- Recognition requirements
- Acquittal process
- Audit and accountability procedures.

These funding guidelines will be determined from time to time in accordance with this policy at the discretion of the Chief Executive Officer.

2.3. Funding Approvals:

The Chief Executive Officer may approve applications for funding up to and including $10,000 (excluding GST), while applications for funding greater than $10,000 (excluding GST) will require the approval of Council.

Creation Date:	October 2005 Formerly: • *Junior and Disabled Sport and Recreation Donations Policy* • *Sports Development Program Policy* • *Community Funding Policy*
Amendments:	CJ170-08/12, CJ046-03/16, CJ127-08/21
Related Documentation:	• *Arts Development Scheme Policy* • *Community Funding Procedures* • *Funding Guidelines* • *Register of Delegation of Authority*