MINUTES AMENDED

CJ198-08/26

minutes

Ordinary Meeting of Council

MEETING HELD ON **TUESDAY 28 NOVEMBER 2023**

Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

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CITY OF JOONDALUP

COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 28 NOVEMBER 2023

1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

2 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open at 6.30pm.

Mayor:

HON. ALBERT JACOB, JP		*absent from 10.36pm to 10.39pm*

Councillors:

CR ADRIAN HILL	North Ward	
CR LEWIS HUTTON	North Ward	*absent from 8.39pm to 8.41pm*
CR DANIEL KINGSTON	North Central Ward	*absent from 9.43pm to 9.45pm*
CR NIGE JONES	North Central Ward	*absent from 10.36pm to 10.38pm*
CR CHRISTOPHER MAY, JP	Central Ward	*absent from 8.07pm to 8.10pm*
CR REBECCA PIZZEY	Central Ward	*absent from 9.43pm to 9.45pm*
CR RUSS FISHWICK, JP	South Ward	*absent from 10.11pm to 10.14pm*
CR JOHN RAFTIS	South Ward	*absent from 10.49pm to 10.57pm*
CR CHRISTINE HAMILTON-PRIME, JP	South-West Ward	
CR PHILLIP VINCIULLO	South-West Ward	
CR JOHN CHESTER	South-East Ward	
CR ROHAN O'NEILL	South-East Ward	

Officers:

MR JAMES PEARSON	Chief Executive Officer	
MR JAMIE PARRY	Director Governance and Strategy	
MR MAT HUMFREY	Director Corporate Services	
MR NICO CLAASSEN	Director Infrastructure Services	*absent from 11.02pm to 11.06pm*
MS CHRISTINE ROBINSON	Manager Audit, Risk and Executive Services	*absent from 9.43pm to 9.45pm*
MRS CATHRINE TEMPLE	Manager Planning Services	*absent from 8.05pm to 8.07pm* *absent from 10.42pm to 10.44pm*
MRS REBECCA MACCARIO	Manager Strategic and Organisational Development	*to 8.12pm*
MRS KYLIE BERGMANN	Manager Governance	
MR DANIEL DAVINI	Media Advisor	
MRS DEBORAH GOUGES	Acting Governance Coordinator	
MRS SUSAN HATELEY	Governance Officer	*absent from 9.03pm to 9.05pm to 10.00pm*
MS AVRIL SCHADENDORF	Governance Officer	*to 9.12pm*

There were 23 members of the public and no member of the press in attendance.

3 DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

3.1 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Elected Members (in accordance with clause 22 of Schedule 1 of the *Local Government [Model Code of Conduct] Regulations 2021*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member / employee is also encouraged to disclose the nature of their interest.

Name / Position	**Cr Phillip Vinciullo.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.10 - Corporate Sponsorship Budget for the 2023-2024 Financial Year.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Vinciullo works in the radio broadcasting industry.

Name / Position	**Mayor Albert Jacob, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.14 - Community Funding Program 2023-24 Round One.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Mayor Jacob's son plays for Kingsley Westside Football Club, not at McNaughton. Mayor Jacob is Vice-Patron of Hillary's Yacht Club but not a member.

Name / Position	**Cr Russ Fishwick, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.14 - Community Funding Program 2023-24 Round One.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Fishwick is a member of the Duncraig Primary School Board.

Name / Position	**Cr Phillip Vinciullo.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.15 - Arts Development Scheme 2023-24.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Vinciullo is the president of the Joondalup Symphony.

Name / Position	**Mayor Albert Jacob, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Mayor Jacob is Vice Patron of Sorrento Surf Life Saving Club and of Surf Life Saving WA. Mayor Jacob is also a member at Mullaloo Surf Life Saving Club.

Name / Position	**Cr Russ Fishwick, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Fishwick is Vice Patron of Sorrento Surf Life Saving Club and a Senior Assessor for Surf Life Saving WA.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Hamilton-Prime is Vice Patron of the club and her husband is the club doctor.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 13.3.1 - Appointment of External Member to the Audit and Risk Committee.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	One of the candidates is known to Cr Hamilton-Prime.

4 DEPUTATIONS

This item was dealt with at the Briefing Session.

5 PUBLIC QUESTION TIME

5.1 QUESTIONS ASKED AND ANSWERED AT BRIEFING SESSION HELD ON 14 NOVEMBER 2023

Included in Council Agenda for this meeting.

5.2 QUESTIONS TAKEN ON NOTICE AT BRIEFING SESSION HELD ON 14 NOVEMBER 2023

N Dangar, Beldon:

Re: Item 12.19 – Budget Amendment – Capital Works Program Projects Carried Forwards from 2022-23

Q2 Can the City advise why the water feature at Beldon Park was positioned by the toilet block when it could have benefited more people by being positioned by the hydrant and existing water supply?

A2 In the late 1990s, individual pieces of City play equipment located on the Beldon Primary School site (Reserve 34236) were consolidated into a single playspace which was renewed by the City in 2014.

In April 2019, the Beldon Residents Association requested a number of improvements to Beldon Park including shade cloth over the playground equipment, provision of water taps and dog bowl, concrete path around the play area and barbeques. During preliminary investigations it was noted that the licence between the City and the Minister for Education did not extend to the portion of land where the playspace was located. The Beldon Residents Association was subsequently advised in July 2019 that the City was investigating options regarding the most appropriate course of action, as the current playspace was located on the Department of Education managed land of Reserve 34236. One of the options being considered was to relocate the playspace onto City managed land being Reserve 34071. The benefit of this proposal was that the playspace would be situated under existing shade trees which would negate the need for the installation of artificial shade. A further benefit was that a drinking fountain could also be installed near the new playspace given the shorter distance for a water connection.

In August 2019, the City received correspondence from both the Beldon Primary School and the Department of Education seeking clarity on the City's position regarding the location of the playspace and both noted that their preference was for the playspace to remain in-situ. At its meeting held on 17 September 2019 (C59-09/19 refers), Council received a 152 signature petition from residents requesting that "the playground at Beldon Park, Beldon remains where it is and that the Management Orders are changed in order to erect shade cloth over the existing playground".

At its meeting held on 15 September 2020 (CJ135-09/20 refers), Council supported retaining the playspace in its current location. As such, the drinking fountain, installed approximately two years ago, was not able to be located near the playground as the service authorities do not allow water connections to cross lot boundaries. Locating the drink fountain between the clubroom and playspace was not considered feasible as the City would have needed to trench either through the oval (disrupting use of the oval and impacting irrigation and turf standard) or through the structural root zones of the trees adjacent to the oval (resulting in tree loss).

5.3 QUESTIONS RECEIVED PRIOR TO COUNCIL MEETING HELD ON 28 NOVEMBER 2023

R Repke, Kallaroo:

Re: Item 12.18 - Sorrento Surf Life Saving Club Redevelopment Project – Concept Design Update.

Q1 As the commercial component will compete with Hillarys Boat Harbour will compete (later) with White Salt, will compete with Mindarie Keys, will compete with Westfields Shopping Centre - do we really have the all year demand to keep the shop owners in business?

A1 The City commissioned an independent retail needs assessment (RNA) as part of the Sorrento Surf Life Saving Club redevelopment project which supported the inclusion of a 400m^2 commercial space. A copy of the RNA was attached to the report submitted to the Council meeting held in June 2022. The inclusion of a commercial element will also provide the City with an annual return on its initial contribution towards the construction.

Q2 As the State plans a complete makeover of the Hillarys Boat Harbour, will that not take business away from everyone else?

A2 The RNA considered the risk of Hillarys Boat Harbour to the proposed commercial element.

Q3 Will the Commercial Component not reduce the (in summer) very much needed parking?

A3 The option presented to Council for its 28 November 2023 meeting proposes an estimated additional 35 car parking bays.

Q4 Unless we see a substantial increase in residents in the area (which the locals do not want), can we honestly recommend to anyone to open a shop there and if not, can the City anticipate income?

A4 Responded to in Q1 above.

Q5 Would our residents not be happy if the cost for the City goes down by more than a million?

A5 The City is not able to answer this question on behalf of residents of the City.

B Hewitt, Edgewater:

Re: Picnic Cove, Edgewater.

Q1 What is the purpose of the newly erected fence on the northern lake edge at Picnic Cove Edgewater?

A1 The fence has been erected on the southern lake edge at Picnic Cove to protect wildlife coming ashore from being disturbed or injured by off-lead dogs.

Q2 Are there any plans to add a further fence on the southern lake edge at Picnic Cove?

A2 The fence in the south bay of Picnic Cove has been completed. There are no plans to erect a fence in the north bay.

Q3 Did the City undertake any consultation with the key stakeholders of the Yellagonga Regional Park, that is Friends of Yellagonga, the Department of Biodiversity, Conservation and Attractions, the Local Resident's Association? If not, why not, and if yes, what was their response to the City's plans?

A3 The Department of Biodiversity, Conservation and Attractions (Parks and Wildlife Service) was informed of the proposed fencing. The proposed fencing was also discussed at a meeting of the Yellagonga Regional Park Community Advisory Committee. No concerns were raised.

Q4 Please advise under what authority the decision to construct the fence was made and if the City administration make the Council aware of its plans.

A4 The fence was installed by the City as part of its normal operations. The City received correspondence from a resident via their Ward Councillors in early 2023 where the resident advised the City of their concern for the safety of resting wildlife in Picnic Cove.

A Cockburn, Craigie:

Re: City of Joondalup Fire Maintenance Plan.

Q1 Our house backs onto Craigie Bushland, on either side of the path is lots of shrubs, fallen trees and dead grass, in light of the recent fires, I am wondering what the City's fire maintenance plan is please to reduce the likelihood of catastrophic fire occurring?

A1 The City's *Bushfire Risk Management Plan 2018 – 2023* guides the City in providing a coordinated and efficient approach to the identification, assessment and treatment of assets exposed to bushfire-related risk within the City of Joondalup. The objective of the plan is to manage bushfire-related risk within the City to protect people, assets and the environment.

The plan identified a number of treatment strategies which led to the following fire mitigation works in Craigie Bushland; which continue as required:

- Firebreak upgrade works in April - May 2019, to reduce risk of bushfire to nearby residential properties on the western edge of Craigie Bushland, included removal of non-native bushes and small trees to create a wider fire break.
- Manual fuel load reduction works undertaken from 2019 to 2022 included the removal of fine dead wood <30mm, brush cutting dead weeds/grasses, and the brush cutting grass tree skirts adjacent to pathways, in pockets throughout Craigie Bushland, including the south west bank and behind the Craigie Leisure Centre (24 hectares in total).
- Reducing fuel loads through the City's *Hazard Reduction Burning Program* in June 2021 (3.5 hectares in total).
- Improved access for water tankers and smaller firefighting vehicles by upgrading and constructing a network of limestone and asphalt pathways that allow emergency vehicles to access all parts of the bushland.
- Installed signage to indicate to pedestrians where exits are located in the event of a bushfire.
- Chemically control introduced grass weeds annually to reduce fuel loads.
- Annual maintenance of fire access ways and tracks (spraying, brush cutting and pruning)

The City is developing a Bushfire Community Education Program to raise community awareness of fire risks and ways to mitigate the risks. The program will cover topics including:

- bushfire prone areas
- fire prevention, fire safety and emergency preparedness
- fire danger ratings and fire warnings
- burning restrictions and fire bans within the City
- requirements of property owners in relation to the Bush Fires Act 1954
- city responsibilities and actions regarding fire management
- management of natural bushland to reduce fire risk and conserve biodiversity values.

S Thompson, Duncraig:

Re: Tyrepower Joondalup Festival of Motoring.

Q1 *Last year ratepayers paid $350,000 (plus GST) for top billing as major sponsors of this event and received sole naming rights. Why are ratepayers still paying $350,000 for relegation to shared naming rights this year without even having pole position, as it where, in the naming order?*

A1 Council decided to attract a significant event specifically around a car / motor theme and to proceed with the preferred event organiser. The City is designated a major sponsor of the event and as the event host City.

It has been the intention for the event to attract new sponsors over time as the event grows in popularity and brand recognition.

The City has naming rights within the name of the event being, 'The Tyrepower Joondalup Festival of Motoring'.

The City would not limit the organisers ability to attract other sponsors to the event. Over time, depending on final event costs, the more sponsorship that is attracted then this would potentially reduce the reliance on the City for sponsorship.

The costs to run the event have increased. The event organiser requested an additional $50,000 for sponsorship this year ($400,000 total request), which Council declined and by resolution (of 28 March 2023) determined the City would only fund the same amount as it did last year.

To run an equivalent event to the previous year, this meant the organiser needed to raise more funds and attract additional sponsors to make the event viable in the same format as the first year without compromising the event delivery.

Q2 *Did Tyrepower pay $350,000 for equal billing?*

A2 Tyrepower did not pay $350,000.

Q3 *This year's format is identical to last year, what is Tyrepower's contribution going towards?*

A3 Sponsorship both cash and in kind is put towards paying for the total cost of the event. Costs of materials and labour have increased and the overall cost of staging the event has increased.

Q4 *Joondalup is listed as Host City and Event supporter via Uptown Joondalup, did ratepayers pay extra for 'Event Supporter' sponsorship and if so was this at the CEO's discretion and how much extra was it?*

A4 No. The Council resolution of 28 March 2023 (CJ047-03/23 refers) was for $350,000 as the City's contribution towards sponsoring this event.

Q5 *Now it's postponed, as the City outsourced this event to an events management company, any risk should surely be anticipated and managed by them. To be clear, who will carry and pay for the costs associated with postponement and will the City of Joondalup incur any extra costs at all, including staff time and if so, what are the projected costs?*

A5 The event organiser manages any risk as per the Sponsorship Agreement. There should be no extra cost to the City for the postponement.

M O'Byrne, Kinross:

Re: *Caretaker Policy.*

Q1 *When did the City of Joondalup Caretaker Policy come into force for the recent City of Joondalup Council Election held 21 October 2023?*

A1 The definition of 'Caretaker Period' within clause 2 of the Elections Caretaker Policy, provides as follows:

'Caretaker Period' means the period of time prior to an Election Day, specifically being the period from the close of nominations (37 days prior to the Election Day in accordance with s4.49(a) of the Local Government Act 1995) until 6.00pm on Election Day.'

For the Local Government Election held on 21 October 2023, the caretaker period began on Thursday 7 September 2023, and ended at 6.00pm on Saturday 21 October 2023.

Q2 *When were the City of Joondalup elected members advised in writing of their Elected Members Caretaker Period Protocols for the 21 October 2023 Council Election?*

A2 Elected Members were informed of the Elections Caretaker Policy, amongst other things, in an email sent on 21 August 2023.

Q3 *What were elected members, re-election members and unelected local government candidates specifically not allowed to do under the City of Joondalup's October 2023 Council Election Caretaker Period Policy?*

A3 The Elections Caretaker Policy, provides for the Caretaker period protocols. It is important to note that the Caretaker Policy states that "while local government election candidates, that are not sitting Elected Members, cannot be compelled to comply with this policy, such candidates will be made aware of it and encouraged to cooperate with its implementation."

Q4 *How does the social media photograph, uploaded to the North Ward's candidate site on the 16 September 2023 contravene the requirements of the City of Joondalup's LG Election Caretaker Policy for elected members, re-elect members and candidates?*

A4 It is not a matter for the City to interpret what provisions of the Caretaker Policy may or may not have been contravened as it relates to the allegation made.

Q5 *Were there any public consultation mandates, or any exceptional circumstances in operation in mid-September 2023 concerning the Tamala Park landfill operation to justify the above City of Joondalup elected member taking the extraordinary action of consulting with one of the four North Ward candidates at the Tamala Park Landfill Site in contravention of Section 5.5 of the City of Joondalup Caretaker Policy – Council Delegates to External Organisations, where a delegate councillor to the external organisation must not use any function of the external organisation 'for any purpose associated with an election campaign purpose or to promote 'the candidacy of another person'.*

A5 It is not a matter for the City to interpret whether provisions of the Elections Caretaker Policy may or may not have been contravened as it relates to the allegation made.

M Sideris, Mullaloo:

Re: *Capital Works project FNM2095 Mullaloo North Beach Connection.*

Q1 *Provide the location and route details for the proposed connection pathway.*

A1 The location of the proposed raised boardwalk at the northern end of the Mullaloo Beach linking the coastal shared path with the beach is provided in Attachment 1.

Q2 Provide the detailed scope of works requested by project quotation phase.

A2 The scope of works was to provide concept, and detail designs to construct a raised boardwalk between the Coastal Shared Path at Ocean Reef with the northern end of Mullaloo Beach. A raised boardwalk was selected to reduce the construction impacts on the dune system. A low-profile design was selected to reduce visual impacts of the structure on the location. A route was selected that would not require the removal of native vegetation. The only vegetation to be removed would be introduced weed species.

The route follows a well-worn path used by people over many years to access the beach, which had a detrimental effect on native vegetation and soil stability.

Q3 As the connection pathway will be through Bush Forever BF 325, advise if a request for a Clearing Permit has been or is intended to be applied for the pathway, and if not why not?

A3 A vegetation Clearing Permit will not be required as the boardwalk has been designed to have minimal footprint and the route selected avoids the clearing of native vegetation.

Q4 As the connection pathway will be in close proximity to Aboriginal Heritage Registered Site (ID 3673) Scattered Artifacts, has the proposed project been referred to Department of Planning, Lands and Heritage and if not why not?

A4 The City has ascertained from the Department of Lands Planning and Heritage Aboriginal Cultural Heritage Inquiry System that the construction will not take place within Site ID3673, so a referral is not required.

Attachment 1



5.4 QUESTIONS SUBMITTED VERBALLY AT COUNCIL MEETING HELD ON 28 NOVEMBER 2023

M Dickie, Hillarys:

Re: Item 12.8 - Draft Climate Change Plan 2023.

Q1 As the three-week consultation period for the Draft Climate Change Plan extends into the Christmas period, can the Council extend this consultation period?

A1 The Director Governance and Strategy responded that the City looks forward to receiving comments from the community, and would support extending the consultation period to ensure adequate opportunity for the community to provide feedback.

Q2 Given that 30.7 percent of respondents want Council to ensure that the City's banks do not support the fossil fuel industry. Can the City advise why there is no mention of divestment in the Draft Climate Change Plan?

A2 Mayor Jacob responded that the question of divestment has been considered in past years and the Council came to the position of not pursuing such a policy.

P Gangemi, Sorrento:

Re: Item 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.

Q1 Can the City explain its' position on endorsing a commercial development that is high risk?

A1 The Director Corporate Services responded that it is appropriate for Council to consider commercial developments on property controlled by the City. The level of risk has been assessed and is not considered "high risk". The proposed commercial facility will be leased to an independent operator.

Q2 Can the City explain its' approach to supporting the existing 19 café-restaurants located within 1km radius of Sorrento Beach versus arranging additional competition against these businesses?

A2 Mayor Jacob responded noting the importance of the City's work to support commercial entities in the area, particularly in and around Hillarys Marina as a major tourism attraction. An example of this is the City's success in bringing events, such as the Joondalup Festival, to the Marina. Mayor Jacob advised that the decision of whether to pursue a commercial venture in the vicinity is to be made by Council upon consideration of various factors.

G Boyland, Marmion:

Re: 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.

Q1 Has the City considered the viability of the commercial development, taking into consideration food outlets in the area such as those at the new Ora apartment project, or the kiosk incorporated into the new Surf Club, as well as the current level of vacancies of similar outlets at the Hillarys Marina and the new Pinnaroo Point Outlet at Whitfords Beach?

A1 The Director Corporate Services responded that a thorough Retail Needs Assessment has shown that even with the commercial site being developed by the City, retail levels would still be below the same or equivalent retail space in Cottesloe or Fremantle. The Retail Needs Assessment supported the commercial development progressing, and the City is confident that the risk is minimal.

Q2 Is the City aware of potential access issues and reduced car parking spaces in the southern carpark brought about from the proposed commercial facility?

A2 The Director Corporate Services responded that development of the commercial side of the Sorrento Surf Life Saving Club will cost approximately 25-30 car bays, however an additional 30 bays result from the overall development. Assessments show that there will be sufficient parking in the area. There will still be peak days, particularly between Christmas and Australia Day, as is currently the case.

R De Gruchy, Sorrento:

Re: 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.

Q1 Can the City advise the past success rate where community consultation has resulted in decisions already made by Council being changed or overturned?

A1 Mayor Jacob responded that in terms of recommendations that have changed, one example is the Seacrest Park proposal where the City's plans for the Clubrooms changed according to community feedback.

The Director Governance and Strategy responded that consultation is used to inform and assist the Council to understand community sentiment, forming just one part of the decision-making process. The Council is not bound by the consultation outcomes, but it is accountable to the community through consultation that is submitted.

Mayor Jacob provided further examples of City projects influenced by community consultation including: Prince Regent Park in Heathridge, Warrandyte Park in Craigie and the Edgewater Quarry. Mayor Jacob advised that it is difficult to find an example where there has been strong feedback that the community did not want a project and the City pushed ahead regardless.

Q2 What are the guidelines for use of the term "return on investment" and where is it located within the Council's Policy documentation?

A2 The Director Corporate Services responded that there are two types of return on investment, there is the financial return on investment and the social or community return on investment. The term is used to give the Council some indication of the whole cost of the project, and the anticipated return. The City acknowledges that providing community resources and facilities is a key part of the City's objectives, and so there is no threshold that says a certain return on investment is required before a project proceeds.

M Norman, Sorrento:

Re: 2022-2023 Budget Expenditure.

Q1 In the 2022-23 financial year, how much was budgeted in total for the Friends Group Special Purpose Grant, and how many Friends Groups applied and received the grant?

A1 The Director Infrastructure Services responded by taking this question on notice.

Q2 In the 2022-23 financial year, how much was spent on maintaining the fence along the coastal shared path through Sorrento and Marmion?

A2 The Director Infrastructure Services responded by taking this question on notice.

L Crawford, Duncraig:

Re: Smart City Technologies.

Q1 Has the City sought any independent assessment on the safety of utilising smart technology that will emit radio frequencies in a broad area?

A1 The Director Infrastructure Services responded that the use of transmitting devices such as 5G devices is regulated by the Australian Radiation Protection and Nuclear Safety Agency (ARPANZA). The City relies on the Federal Authority of ARPANZA to make that assessment, and their findings allow for providers to install this infrastructure.

5.1 EXTENSION OF PUBLIC QUESTION TIME
(Resolution No: CJ218-11/23)

MOVED Mayor Jacob, SECONDED Cr Kingston that Public Question Time be extended for a period of 10 minutes.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

Q2 *Will the City ensure that information put forth for public consultation is specific with relation to the type of technology being used, as well as the potential for it to be utilised further in the future for the rollout of Smart Cities?*

A2 Mayor Jacob responded that the City endeavours to be as transparent as possible and can provide responses to questions regarding the Smart streetlighting being rolled out within the Joondalup district.

6 PUBLIC STATEMENT TIME

6.1 STATEMENTS SUBMITTED VERBALLY AT COUNCIL MEETING HELD ON 28 NOVEMBER 2023

M O'Byrne, Kinross

Re: Local Government Election - Caretaker Policy.

Ms Mary O'Byrne spoke in relation to the City of Joondalup's Caretaker Policy and the fair and equitable treatment of all local government candidates by Elected Members during an election period.

Ms O'Byrne described her own actions to assist residents affected by Tamala Park tip issues during June of 2023. Ms O'Byrne conducted research, met with the Tip Operation Manager, and followed up with a phone call with the Mindarie Regional Council Chief Executive Officer. Ms O'Byrne detailed her involvement in improving communications between residents and Tamala Park.

Ms O'Byrne expressed her concerns arising during these endeavours, that the caretaker protocols of the City of Joondalup be followed appropriately.

D Tasker, Sorrento

Re: 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.

Mr David Tasker, Director of Sorrento Surf Life Saving Club, addressed the Council to emphasise the Club's support for the current development proposal. Mr Tasker summarised the extensive time and effort that has progressed the plans to the point of perfection.

Mr Tasker acknowledged the large financial contribution of the State Government and Club members, as well as the thorough consultation that has taken place with key stakeholders. Mr Tasker described how the proposal has been altered to suit both the City's and the community's wishes, with the commercial element being maintained as separate to the Surf Club and the impact on the dunes and green spaces reduced.

Mr Tasker urged the Council to move forward with the planning for this important community asset.

M Kwok, Ocean Reef

Re: Item 12.8 - Draft Climate Change Plan 2023.

Ms Michele Kwok presented ideas relating to reducing greenhouse gas emissions and questioned the sustainability of certain technologies aimed at counteracting climate change.

Ms Kwok listed some beneficial measures such as reforestation, redirecting household organic waste, and the use of biogas in Tamala Park. Ms Kwok also mentioned the importance of sustainable urban design to reduce heat island effects, such as encouraging new dwellings to install rainwater tanks and grey water systems for garden irrigation.

Ms Kwok questioned the sustainability of windfarms, electric vehicles and battery banks, in regard to the land, energy and water costs of their production as well as the waste removal due to obsolescence.

Ms Kwok spoke of the need to investigate the benefits of hydrogen fuel systems balanced with the longer lifespans of petrol and diesel vehicles, as well as new technologies that turn plastic into crude oil.

Ms Kwok expressed hope that these innovations may counteract environmental exploitation and preserve the rich carbon sink in natural vegetation and the soil.

M Sideris, Mullaloo

Re: Petition in relation to Draft Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).

Mr Mitch Sideris spoke on behalf of the Mullaloo Beach Community Group in relation to a petition that is intended to be presented at the Briefing Session to be held on 5 December 2023. Mr Sideris described that the petition has over 4000 participants and expressed concerns about the Draft Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).

B Hewitt, Edgewater

Re: New fence along lake at Picnic Cove, Edgewater.

Ms Beth Hewitt spoke on behalf of the Edgewater Community Residents Association (ECRA), to voice strong opposition to the placement of a new fence along the water's edge at Picnic Cove in Edgewater. Ms Hewitt described concerns expressed on Facebook, through email and in direct communications with over 150 residents.

Ms Hewitt emphasised that the view of the lake is a natural beauty that draws attention from visitors as well as wedding ceremonies and engagement photography. Ms Hewitt described the valuable connection to nature which an uninterrupted view of the lake provides for those with mobility impairment, with the physical barrier of the fence being also a psychological barrier.

Ms Hewitt suggested that the birds, ducks and turtles that frequent the grass beside the lake will now be restricted. Ms Hewitt also questioned whether the City had consulted with traditional custodians of the land in relation to the placement of the fence.

Ms Hewitt urged the City to remove the fence and repair the damage caused to the area.

K Gower, Padbury

Re: Item 12.2 – Improvements to the City's Tree Canopy.

Ms Karen Gower, Coordinator of the Friends of Harman Park, commended the City for supporting biodiversity through the motion to increase tree canopy. Ms Gower explained that retaining large canopy trees is especially beneficial to biodiversity when the trees are local native species.

Ms Gower noted that, at Harman Park, a rare remanent of banksia woodland supports over 125 native plant species within an area of just over half a hectare. Ms Gower stated that an exotic tree planted in the area is causing marked loss of understory and plant diversity, due to strong allelopathic (chemical) effects, shading effects and smothering by large amounts of woody debris shed by the tree.

Ms Gower expressed concerns over the City's having cited the need to retain tree canopy when declining to control the negative effects of the exotic tree.

M Moore, Edgewater

Re: 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.

Mr Mike Moore addressed the Council in his capacity as an architect, to express support for the current proposal of the Sorrento Surf Life Saving Club Redevelopment Project.

Mr Moore emphasised that the proposal is an improvement on previous plans and is more suitable and better value for money. Mr Moore urged the Council to approve the proposal.

M Dickie, Hillarys

Re: Item 12.8 - Draft Climate Change Plan 2023.

Mr Martin Dickie spoke on the importance of the Climate Change Plan, especially in recognition of the recent bushfires in the City of Wanneroo and the week of very high temperatures. Mr Dickie emphasised that as the average increase in temperature moves past 1.5 degrees it will affect the lives of everyone.

Mr Dickie questioned the Plan's reference to "early action and investment", arguing that action taken now is very late considering issues of climate change have been known of since 1990. Mr Dickie summarised that denialism and invested interests vested in the continuation of carbon pollution have thwarted necessary measures.

Mr Dickie urged Council to consider the need to replace the "net zero" approach of offsetting carbon emissions with a focus on "real zero", as talked about by Andrew Forrest, former CEO of Fortescue Metals Group.

7 APOLOGIES AND LEAVE OF ABSENCE

7.1 REQUESTS FOR LEAVE OF ABSENCE MAYOR JACOB, JP, CR RUSS FISHWICK, JP, CR CHRISTOPHER MAY, JP, CR REBECCA PIZZEY AND CR PHILLIP VINCIULLO

(Resolution No: CJ219 – 11/23)

MOVED Cr Hill, SECONDED Cr Kingston that Council APPROVES the following requests for Leave of Absence from Council duties for:

1 Cr Russ Fishwick, JP covering the period 7 to 21 December 2023 inclusive;

2 Mayor Albert Jacob, JP covering the period 10 to 16 December 2023 inclusive;

3 Cr Phillip Vinciullo. covering the period 18 December 2023 to 23 January 2024 inclusive;

4 Cr Christopher May, JP covering the period 21 December 2023 to 12 January 2024 inclusive;

5 Cr Rebecca Pizzey covering the period 12 to 30 January 2024 inclusive.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 17 OCTOBER 2023, THE SPECIAL MEETING OF COUNCIL HELD ON 25 OCTOBER 2023 AND THE SPECIAL MEETING OF COUNCIL HELD ON 6 NOVEMBER 2023

(Resolution No: CJ220-11/23)

MOVED Cr Jones, SECONDED Cr Chester that the Minutes of the Ordinary meeting of the following meetings of Council be CONFIRMED as a true and correct record:

1 Ordinary meeting of Council held on 17 October 2023;

2 Special meeting of Council held on 25 October 2023;

3 Special meeting of Council held on 6 November 2023.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

WANNEROO FIRES

Mayor Jacob said that the cities of Joondalup and Wanneroo share a close bond, and wanted to start by extending the thoughts of our City and the Joondalup Council to those that have been affected by the fires that devastated the City of Wanneroo in recent days.

Mayor Jacob said this disaster has affected many lives of those not only living in the City of Wanneroo community, but also our own.

Mayor Jacob also sincerely thanked and paid tribute to the brave emergency services personnel who have gone above and beyond to keep our community in Perth's north safe.

Mayor Jacob said the organisers of the Joondalup Festival of Motoring, with support from the City of Joondalup, made the difficult decision to postpone last weekend's event due to the Wanneroo fires and forecast extreme weather conditions.

Mayor Jacob said we look forward to the announcement of a rescheduled date for the event in the new year.

Additionally, Mayor Jacob shared that the Lord Mayor's Distress Relief Fund has been enacted and he encourages our community to consider making a donation, if you are able, by visiting appealswa.org.au. Mayor Jacob said Council will consider making a suitable donation to this fund at its next Council meeting in December.

VALENTINE'S CONCERT

Mayor Jacob said the 2024 Valentine's Concert, *25 Years Together*, will be staged on the fairways of Joondalup Resort on Thursday 8 February. He said Australian singing superstars Paulini and Tim Campbell, backed by Perth Symphony Orchestra, will perform all the hits from the era when the City of Joondalup was born on July 1, 1998. Mayor Jacob said it promises to be an unforgettable night, filled with community connection, fond memories and hopes for the future, all set to a nostalgic '90s soundtrack.

Mayor Jacob said that tickets are now available to purchase on Ticketbooth, via the City's website, or in person at the City of Joondalup Customer Service Centre during business hours.Mayor Jacob said the City acknowledges premier partners ECU and Joondalup Health Campus, as well as venue partner Joondalup Resort, for their support of the Valentine's Concert.

MUSIC IN THE PARK

Mayor Jacob said, after the success of the first concert held earlier this month at Timberlane Park in Woodvale, the Music in the Park caravan heads north to Bramston Park in Burns Beach on Saturday 9 December.

Mayor Jacob said the City of Joondalup's Defeat the Beat winners Hey So Hungry and multi-award-winning fan favourites, Joan and the Giants set the scene before Randa and the Soul Kingdom deliver their feel-good funky rhythms. Mayor Jacob said Music in the Park is free and Auslan-interpreted, with children's activities and food trucks available, or concert goers can bring along a picnic and enjoy the concert. Mayor Jacob said to visit the City's website joondalup.wa.gov.au for more information on this and other events.

10 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

- Item 13.3.1 - Confidential - Appointment of External Member to the Audit and Risk Committee (Ward – All)

MOTION TO CHANGE ORDER OF BUSINESS
(Resolution No: CJ221-11/23)

MOVED Mayor Jacob, SECONDED Cr Jones that that Council, in accordance with clause 14.1 of the *City of Joondalup Meeting Procedures Local Law 2013*, suspends the operation of clause 4.3 – Order of Business of the *City of Joondalup Meeting Procedures Local Law 2013*, to enable the consideration of:

1 Item 13.3.1 - Confidential - Appointment of External Member to the Audit and Risk Committee (Ward – All)

to be discussed after "Motions of which previous notice has been given".

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

11 PETITIONS

11.1 PETITION IN RELATION TO THE TRAFFIC SIGNAL OPERATION AT THE INTERSECTION OF SELKIRK DRIVE AND CONNOLLY DRIVE

An 85-signature petition has been received from residents of the City of Joondalup requesting that Council recognise the seriousness of the traffic issues at the Selkirk / Connolly intersection in Kinross and review the traffic signal operation at this intersection for the purpose of eliminating or reducing vehicle crashes as a matter of urgency.

11.2 PETITION IN RELATION TO MAINTENANCE, REPAIR AND UPGRADE OF ELCAR DOG PARK

An 82-signature petition has been received from residents of the City of Joondalup requesting that Council consider the maintenance, repair and upgrade of Elcar Dog Park following concerns received from the community.

11.3 PETITION IN RELATION TO MAINTENANCE, REPAIR AND UPGRADE OF FALKLAND PARK CHILDREN'S PLAY EQUIPMENT AND GROUND MATTING COVER

A 34-signature petition has been received from residents of the City of Joondalup requesting that Council consider the maintenance, repair and upgrade of Falkland Park following concerns received from the community.

MOVED Cr Kingston, SECONDED Cr May that the following petitions be RECEIVED and REFERRED to the Chief Executive Officer for action:

1 An 85 signature petition has been received from residents of the City of Joondalup requesting that Council, ask the City, in coordination with Main Roads, to review the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive;

2 An 82 signature petition has been received from residents of the City of Joondalup requesting that Council request the CEO to prepare a report on the maintenance, repair and upgrade of Elcar Dog Park - addressing specific concerns;

3 A 34 signature petition has been received from residents of the City of Joondalup requesting that Council request the CEO prepare a report on the maintenance, repair and upgrade of Falkland Park Children's Play Equipment and ground matting cover and to address a number of community concerns.

In accordance with clause 8.2(1)(c) of the Meeting Procedures Local Law 2013, which permits a Point of Order to be raised relating to the following:

"The violation of any written law, including this local law, provided that the member making the point of order states the written law believed to be breached".

Cr Kingston raised a Point of Order that clause 5.11(2)(b) of the *Meeting Procedures Local Law 2013* had been breached as Cr Fishwick asked the Director Infrastructure Services questions in relation to the three petitions. In accordance with clause 8.4(1) Mayor Jacob rejected the Point of Order.

In accordance with clause 5.11(2)(a) Mayor Jacob requested the Chief Executive Officer to read the requests to Council detailed in each petition aloud.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ222-11/23)

MOVED Cr Kingston, SECONDED Cr May that the following petitions be RECEIVED and REFERRED to the Chief Executive Officer for action:

1 An 85 signature petition has been received from residents of the City of Joondalup requesting that Council, ask the City, in coordination with Main Roads, to review the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive;

2 An 82 signature petition has been received from residents of the City of Joondalup requesting that Council request the CEO to prepare a report on the maintenance, repair and upgrade of Elcar Dog Park - addressing specific concerns;

3 A 34 signature petition has been received from residents of the City of Joondalup requesting that Council request the CEO prepare a report on the maintenance, repair and upgrade of Falkland Park Children's Play Equipment and ground matting cover and to address a number of community concerns.

The Motion was Put and CARRIED (7/6)

In favour of the Motion: Cr Chester, Cr Hutton, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones and Cr May.

12 REPORTS

12.1 DEVELOPMENT AND SUBDIVISION APPLICATIONS - SEPTEMBER 2023 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	07032
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the number and nature of applications considered under delegated authority during September 2023.

EXECUTIVE SUMMARY

Schedule 2 (deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) provide for Council to delegate powers under a local planning scheme to the Chief Executive Officer (CEO), who in turn has delegated them to employees of the City.

The purpose of delegating certain powers to the CEO and officers is to facilitate the timely processing of development and subdivision applications. The framework for the delegations of those powers is set out in resolutions by Council and is reviewed annually, or as required.

This report identifies the development applications determined by the administration under delegated authority powers during September 2023 (Attachment 1 refers), as well as the subdivision application referrals processed by the City during September 2023 (Attachment 2 refers).

BACKGROUND

Clause 82 of schedule 2 (deemed provisions for local planning schemes) of the Regulations enables Council to delegate powers under a local planning scheme to the CEO, and for the CEO to then delegate powers to individual employees.

At its meeting held on 27 June 2023 (CJ096-06/23 refers) Council considered and adopted the most recent Town Planning Delegations.

DETAILS

Subdivision referrals

The number of subdivision and strata subdivision referrals processed under delegated authority during September 2023 is shown in the table below:

Type of subdivision referral	Number of referrals	Potential additional new lots
Subdivision applications	2	0
Strata subdivision applications	7	9
TOTAL	**9**	**9**

Of the subdivision referrals, 6 were to subdivide in housing opportunity areas, with the potential for 8 additional lots.

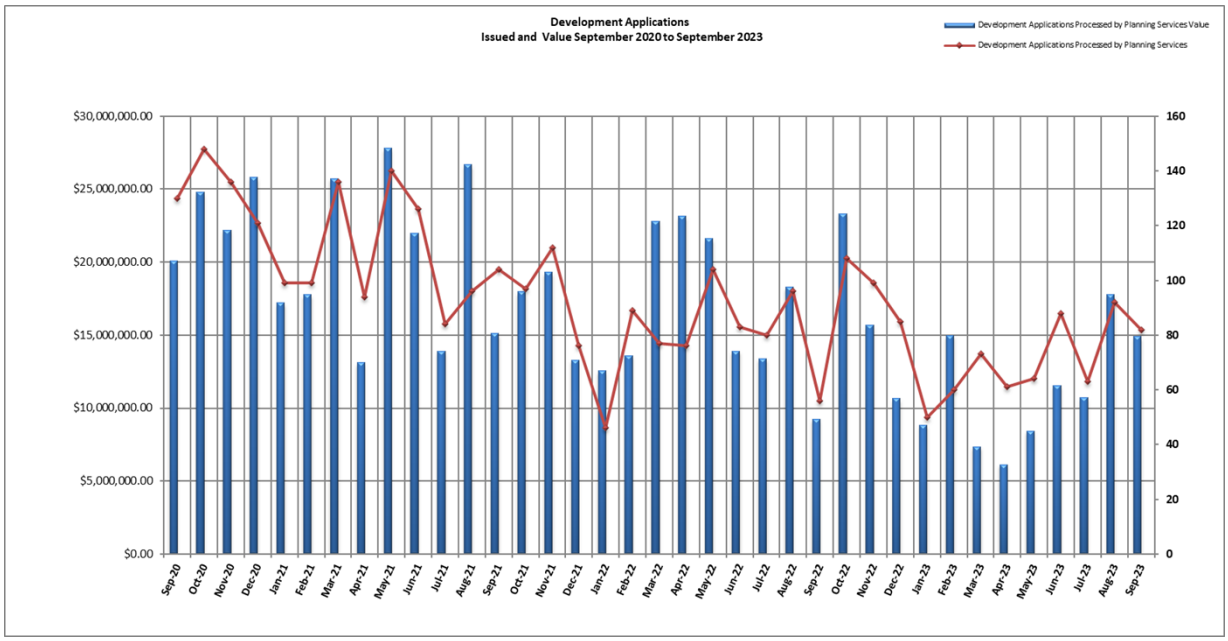
Development applications

The number of development applications determined under delegated authority during September 2023 is shown in the table below:

	Number	Value ($)
Development applications processed by Planning Services	82	$14,894,211

Of the 82 development applications, 10 were for new dwelling developments in housing opportunity areas, proposing a total of 15 additional dwellings.

The total number and value of development applications determined between September 2020 and September 2023 is illustrated in the graph below:



The number of development applications received during September 2023 was 95.

The number of development applications current at the end of September was 210. Of these, 13 were pending further information from applicants and 9 were being advertised for public comment.

In addition to the above, 228 building permits were issued during the month of September with an estimated construction value of $32,187,249.00.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Local Planning Scheme No. 3.*
Planning and Development (Local Planning Schemes) Regulations 2015.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy Not applicable.

Clause 82 of schedule 2 of the Regulations permits the local government to delegate to a committee or to the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties. Development applications were determined in accordance with the delegations made under Clause 82 of schedule 2 of the Regulations.

All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to the Western Australian Planning Commission.

Risk management considerations

The delegation process includes detailed practices on reporting, checking and cross checking, supported by peer review in an effort to ensure decisions taken are lawful, proper and consistent.

Financial / budget implications

A total of 82 development applications were determined for the month of September with a total amount of $54,561.23 received as application fees.

All figures quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Consultation may be required by the provisions of the R-Codes, any relevant policy and/or LPS3 and the Regulations.

COMMENT

Large local governments utilise levels of delegated authority as a basic business requirement in relation to town planning functions. The process allows for timeliness and consistency in decision-making for rudimentary development control matters. The process also allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported on and cross checked in accordance with relevant standards and codes.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ223-11/23)

MOVED Cr Jones, SECONDED Cr Hill that Council NOTES the determinations and recommendations made under delegated authority in relation to the:

1 Development applications described in Attachment 1 to this Report during September 2023;

2 Subdivision applications described in Attachment 2 to this Report during September 2023.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Monthly Development Applications Determined - September 2023 [**12.1.1** - 4 pages]
2. Monthly Subdivision Applications Processed - September 2023 [**12.1.2** - 1 page]

12.2 NOTICE OF MOTION - IMPROVEMENTS TO CITY'S TREE CANOPY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development Mr Nico Claassen Director Infrastructure Services
FILE NUMBER	02767, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to consider a report in response to Council's resolution of 19 July 2022 seeking options to improve canopy cover both within Housing Opportunity Areas (HOA), and more broadly throughout the City.

EXECUTIVE SUMMARY

In response to a notice of motion, Council at its meeting held on 19 July 2022 (C90-07/22 refers) requested a report be prepared to investigate options to improve tree canopy within HOAs, including, but not limited to, expanding the City's Leafy City Program.

The importance of the urban tree canopy is established in the City's *Local Planning Strategy* and *Strategic Community Plan 2022-2032*. The City already undertakes a number of tree planting programs across the public realm, including the Leafy City Program, Winter Tree Planting Program and the Streetscape Enhancement Program. These programs are promoted via several awareness campaigns. Tree protection is also considered for the private realm through the City's local planning framework, and through the State planning framework.

To further improve tree canopy within the City, the expansion of existing public realm tree planting has been assessed taking into consideration constraints such as potential conflict between vehicle access and verge trees within Housing Opportunity Areas, as well as budgeting and resourcing matters.

For the private realm, changes to the local planning framework may be investigated to increase tree plantings, and to retain existing trees. Potential options include expanding the City's significant tree register to include trees on private land, introducing a requirement to obtain development approval to remove certain large trees on private land, and providing incentives and support for tree management. Depending on the options being considered, high-level community and industry engagement may be required, as well as consideration of budgeting and resourcing matters. Some options also require approval from the Western Australian Planning Commission (WAPC).

The City is currently undertaking a review of its *Local Planning Strategy* and is scheduled to commence the review of its *Local Planning Scheme No. 3* (LPS3) in Quarter 4 of the 2023/24 financial year. The options identified in this report for improving tree canopy on private land may be considered as part of these review processes.

It is therefore recommended that Council:

1 NOTES that the City will continue to promote awareness of the Winter Tree Planting Program;

2 SUPPORTS the inclusion of Housing Opportunity Areas within the Leafy City program, noting that this will be undertaken within current budgets and resources;

3 REQUESTS the Chief Executive Officer to investigate the following as part of the review of the City's Local Planning Strategy and Local Planning Scheme No.3:

3.1 expanding the City's existing significant tree register to include trees on private land; and

3.2 possible incentives and support for tree management on private land.

BACKGROUND

In response to a notice of motion, Council at its meeting held on 19 July 2022 (C90-07/22 refers) resolved the following:

1 NOTES the ongoing improvements to visual amenity, offsetting the Urban Heat Island Effect, walkability and other benefits the Leafy City Program brings to neighbourhoods;

2 NOTES some streets within Housing Opportunity Areas have already been significantly developed in the last several years;

3 REQUESTS the Chief Executive Officer prepare a report to investigate innovative options to improve tree canopy in Housing Opportunity Areas, including, but not limited to, expanding the Leafy City Program scope to include higher R-Coded areas in future years.

Urban tree canopy

The urban tree canopy provides a range of environmental and community benefits, including mitigating the urban heat island effect, mitigating and adapting to the effects of climate change, supporting biodiversity, and enhancing the green and leafy character of the City.

The protection and integration of the natural environment with the urban environment is a key element that contributes to the City's character and liveability. The City's *Local Planning Strategy* identifies the following as an objective: "*Protect and enhance the amenity and attractiveness of the suburbs, with emphasis on maintaining and improving streetscape and recognising the important role trees play in the urban environment*". Community desire for more trees and greener spaces is also captured within the City's *Strategic Community Plan 2022-2032*.

Tree canopy cover trends within the City are summarised below:

	City of Joondalup			Perth Metropolitan Area		
	2014	**2020**	**Change**	**2014**	**2020**	**Change**
Tree canopy in parks	19%	25%	+6%	21%	23%	+2%
Tree canopy in roads	7%	9%	+2%	11%	14%	+3%
Tree canopy on private property	7%	8%	+1%	11%	12%	+1%

As can be seen above, the greatest increase in canopy cover within the City during this time period has been seen within the City's parks. Increases in canopy within road reserves and on private land have been smaller and align closely to trends seen across the Perth metropolitan area.

DETAILS

Tree canopy cover can be provided in both the public and private realms. This section outlines the existing approaches to protecting and expanding tree canopy within the City, as well as potential approaches to further protect and expand the City's tree canopy.

Existing approaches for public land

Tree planting by the City

The City has a number of different programs which involve the planting of trees on public land. The table below shows the contribution that each of these programs make to the overall planting of trees on public land within the City.

Planting location	**Program name**	**Number of trees planted**		
		2021	**2022**	**2023**
Residential verges	Winter Tree Planting Program	502 (18%)	451 (16%)	596 (15%)
	Leafy City Program	940 (34%)	174 (7%)	1,677 (43%)
Parks	Playspace Renewals and Winter Tree Planting Program	440 (16%)	870 (31%)	737 (19%)
Road reserves	Streetscape Enhancement Program	870 (32%)	1268 (46%)	917 (23%)
TOTAL		**2,752**	**2763**	**3,927**

The following sections provide further information on each of these public tree planting programs.

Residential verges – Winter Tree Planting Program

Under the Winter Tree Planting Program, the City will supply and plant trees on residential verges free of charge at the request of the property owner. Upon request, one tree is allocated for a standard (non-corner) lot, and up to three trees are allocated for a corner lot.

Residents can make a request for a tree through the City's website and can choose the species of tree from the City's Street Tree List. This voluntary program can be accessed by residents located both within and outside of HOAs.

Residential verges - Leafy City Program

The Leafy City Program is a non-voluntary (no-opt-out) residential verge planting program. Suburbs receiving the Leafy City Program have been identified as 'hot-spots' via thermal mapping and tree-canopy surveying, with the selection of specific streets being supported by the advice of the City's arborist, landscape architects and civil engineers. Typically, three suburbs are selected over the two financial years (May and June and July and August) for planting under this program.

The number of trees planted under the Leafy City Program varies each year, depending on the size of the suburb, the configuration of footpaths and services, and the size of any HOA present. For instance, 1,677 trees were planted in the 2023 Leafy City Program, which is close to double those planted in 2021. Since the program was launched in 2017, over 6,000 new trees have been added to the City's residential verges.

One of the major benefits of the Leafy City Program is that the planting of trees within most residential verges on a street at the same time can create a consistent 'tree-boulevard' effect, which greatly improves the visual amenity of local streets once the trees are established.

The Leafy City Program does not currently extend into HOAs due to the redevelopment potential of these areas, which may lead to conflict between additional vehicle crossovers and newly planted street trees.

Parks - Winter Tree Planting Program and Playspace Renewals

The City has an ongoing annual program to assess where additional trees may be planted within parks. Tree planting for individual parks, including parks within HOAs, is undertaken as part of the Winter Tree Planting Program. Planting within parks can also occur during infrastructure projects, such as park upgrades and playspace renewals, if the existing tree canopy for that park is considered to be lacking.

The number of trees planted within parks varies annually based on the capacity of the Winter Tree Planting Program and number of infrastructure projects being undertaken.

Over 2,250 trees were planted as part of the 2023 winter tree planting program, which is the maximum the City's current financial and physical resources allow. This figure is made of:

- 737 trees planted in parks.
- 596 residential tree planting requests.
- 917 trees planted in streetscapes.

Road reserves - Streetscape Enhancement Program

Tree plantings for the City's major road reserves are provided through the Streetscape Enhancement Program. This program includes tree planting in non-residential verges, and both raised, and street-level painted median strips.

The planting of trees within street-level, painted medians can be problematic due to:

- limited space for root growth, and heat reflection from the road, which can lead to canopy development being stunted
- planting locations can be limited by vehicle crossovers and requirements to maintain sightlines along the road.

Notwithstanding, where feasible, the planting of trees within street-level, painted medians in HOAs has largely been completed.

Cost for street tree removal

The City has mechanisms in place to ensure that the full value of trees on public land is factored into any proposal to remove those trees (for example to facilitate a new vehicle crossover as part of an approved development).

Where a proposed development on private land involves the removal of a street tree, the applicant is required to not only pay the tree removal and replacement costs, but also pay for the amenity value of the tree calculated using the Helliwell Method.

The Helliwell Method is a globally recognised system which calculates a financial amenity value of the tree using a number of criteria including its life expectancy, tree size, rarity, importance in the landscape and the presence of other trees.

Significant tree register

The City maintains a significant tree register for trees on land owned or managed by the City. Members of the community can nominate trees for inclusion on the register and the City will review those nominations against certain criteria. Trees may be considered for inclusion in the register based on their visual/aesthetic, botanic/scientific, ecological and historical/commemorative/cultural and social value. Where a tree is placed on the register, the City will prepare a tree management plan and monitor the tree to ensure its ongoing health.

There are currently 11 significant tree locations on the City's Significant Tree Register.

Planting of street trees as part of development approval

In accordance with the City's *Development in Housing Opportunity Areas Local Planning Policy*, development proposals for single houses, grouped dwellings and multiple dwellings are required to include the planting of one street tree on the adjacent verge for every 10 metres of lot frontage. The tree is to be shown on the development plans, and a condition of approval is imposed requiring the tree/s to be planted and maintained to the City's specifications.

Existing approaches for private land

State and local planning framework

The *Residential Design Codes Volume 1* (R-Codes Volume 1) applies to all single houses and grouped dwellings, as well as multiple dwellings (apartments) in areas coded less than R40.

The *Residential Design Codes Volume 2 – Apartments* (R-Codes Volume 2) applies to apartments, including those forming part of mixed-use developments, in areas coded R40 and above.

The R-Codes Volumes 1 and 2 have been reviewed and updated in recent years to include tree retention on private land and provisions to better protect and enhance the urban tree canopy.

The City's local planning framework, including the *Development in Housing Opportunity Areas Local Planning Policy*, also provides requirements relating to trees on private land.

Amendments to the R-Codes Volume 1 (colloquially known as medium density codes) had also included provisions for trees and gardens and were due to take effect from 1 September 2023. The implementation of these amendments has since been deferred by the State Government, and it is anticipated that a new amended version of the R-Codes Volume 1 will be released in early 2024.

The table below summarises the requirements relating to tree canopy within the State and local planning frameworks. Further detail can be found in Attachment 1.

Planning instrument	Development type	Tree requirement
R-Codes Volume 1	All single houses and grouped dwellings	• Minimum number of trees to be planted per dwelling, and in communal parking areas. • Retention of trees in communal open space (where provided).
	Apartments/multiple dwellings within areas of less than R40	• Minimum number of trees to be planted based on site area. • Retention of trees in communal open space (where provided).
R-Codes Volume 2	Apartments/multiple dwellings within areas R40 or higher	• Trees meeting certain criteria to be retained. • Minimum number and size of trees required based on site area. • Deep soil area can be reduced where an existing tree is retained.
Development in Housing Opportunity Areas Local Planning Policy	All single houses, grouped dwellings; and apartments/multiple dwellings within HOAs developed at higher density code	• Minimum percentage of site to be landscaped. • Minimum number and size of trees to be planted based on size of landscape area. • Additional trees to be planted in verge.

Trees required as per the above are to be shown on the development plans, and a condition of approval is imposed requiring the tree/s to be planted and maintained to the City's specifications.

Potential approaches for public land

Planting in parks

As detailed above, the City already has a program to assess where additional trees may be planted within parks. As indicated in the Background section of this report, the largest growth in the City's tree canopy between 2014 and 2020 was within the City's parks (6% increase in canopy, compared to 2% and 1% within roads and private property, respectively). This growth in tree canopy within the City's parks was also higher than the growth seen in parks across the broader Perth metropolitan area during this time (2%). These trends indicate that the existing program for planting within parks is already successfully contributing towards the City's urban tree canopy, and that the higher priority for tree planting and retention within the City would be within road reserves, and on private property.

Expanding the Winter Tree Planting Program

The Residential Winter Tree Planting Program is voluntary and relies on landowners having an awareness of the program and making an application to the City for tree planting. There are promotional campaigns from time to time and the program is generally fully allocated each year.

Expanding the Leafy City Program

The Leafy City Program does not currently extend into HOAs. This is due to the redevelopment potential of these areas, which may lead to conflict between additional vehicle crossovers and newly planted street trees. While this is a valid consideration, the exclusion of HOAs results in these areas not reaping the major benefit of the program, being the ability to create consistent 'tree-boulevards'. While landowners can request street trees through the Winter Tree Planting Program, and street tree provision is required for new development under the City's *Development in Housing Opportunity Areas Local Planning Policy*, such plantings are ad-hoc, and rely on landowner requests and new development.

There are two options for managing the expansion of the Leafy City Program into HOAs:

1 Require new vehicle crossovers to be designed around Leafy City Program trees.

The City could take the position (and require through the local planning framework) that vehicle crossovers associated with new development are to be designed around trees planted through the Leafy City Program. Depending on the subdivision/development layout, this may limit the site to one consolidated crossover, from which all dwellings take vehicle access. Such a requirement is in place for the residential infill areas within the City of Wanneroo, whereby under the City's *District Planning Scheme No. 2*, where a lot has a split residential density code (for example R20/R40), development at the higher code is only permitted where it has a maximum of one consolidated vehicle access point for each street frontage of the lot, with reciprocal access rights to service all dwellings.

This approach would be a significant departure from the existing local planning framework. As such, high-level community and industry engagement would be recommended before contemplating any changes to the local planning framework to implement this approach.

2 Allow for Leafy City Program trees planted in HOAs to be removed (and replaced) where there is conflict with a proposed crossover which cannot be resolved through a design change.

The City would allow for trees planted through the Leafy City Program to be removed (and replaced), where there is a conflict with a new crossover associated with a development proposal. The removal of the tree would be supported with cost (as calculated using the Helliwell Method) to the landowner. The replacement of any verge tree removed would be covered by the requirement for verge planting in the City's *Development in Housing Opportunity Areas Local Planning Policy.*

Attachment 2 includes a map of each of the City's HOAs which are in suburbs where the Leafy City Program has already been implemented. These maps show the existing extent of the Leafy City Program in these areas, as well as the possible extension of the program into HOAs. Based on the planting of one tree per residential verge, and one tree per 10 metres of public open space frontage, it is estimated that the expansion of the Leafy City Program into these HOAs would cost between $631,000 and $1,262,000. This range accounts for the different cost associated with planting a tree in a soft-landscaped verge ($400 per tree) compared to planting in a hard-landscaped verge ($800 per tree).

Any expansion of the Leafy City Program into HOAs would require consideration of the following resourcing matters:

- The Leafy City Program budget which is currently $500,000 per annum.
- The planting and initial two-year establishment period for Leafy City Program trees is currently outsourced to an external contractor. This process requires an elevated level of management by the City. After this initial two-year period, the ongoing maintenance is managed internally by the City.
- There is a high level of administrative planning and management associated with the initial planting and establishment period for trees, as well as the long-term tree maintenance (including the planting of replacement trees where required).
- Without a significant increase in resourcing, the City does not have the capacity to support any growth of the Leafy City Program above the current $500,000 per annum.

In recognition of these resourcing considerations, it is recommended that the future rollout of the program firstly focuses on HOA areas which to date have not been considered. There would be no budget implications with this option.

On-street car parking with integrated tree plantings

Another potential option for increasing canopy cover within HOAs is the integration of tree plantings within new on-street car parking. An example of this approach can be seen along Arnisdale Road, Duncraig.

On-street car parking installations are typically successful in the following circumstances:

- At the original subdivision stage of a new suburb, where it can be considered as part of the initial design process.
- Where laneways provide rear vehicle access.
- As part of major redevelopment projects.
- Where the trafficable road surface allow space for the development of parking embayment's.

The majority of streets within HOAs are comprised of front-loaded residential properties (vehicle access provided to the primary street). The installation of on-street parking (with integrated tree plantings) in this context is generally not feasible, due to the conflict with existing vehicle crossovers, traffic islands and pedestrian infrastructure. Noting the redevelopment potential of these areas, the installation of embayment parking could also come into conflict with new vehicle crossovers.

Irrespective of where this option is implemented, there is high associated cost for both the installation and maintenance of on-street parking. Such infrastructure projects would also need to consider management of stormwater, which could add considerable cost. It is therefore imperative that the anticipated demand for car parking in each case be considered. Where the demand for parking is not considered to warrant the cost of on-street parking, standard verge tree planting is the recommended approach.

Potential approaches for private land

Significant Tree Register for trees on private land

Currently, only trees on public land are eligible for inclusion on the City's Significant Tree Register. There could be consideration to expand the Significant Tree Register to also include trees on private land. A significant tree register has been identified by the Western Australian Planning Commission (WAPC) as the preferred approach to protecting and retaining trees on private land. This approach has been taken at a number of other local governments, including

City of Fremantle, Town of Mosman Park and City of Subiaco. Some local governments require consent from the affected landowner for a tree to be nominated and placed on the list, while others allow nominations to be made and considered without landowner consent. Further detail on significant tree registers at other Local Governments is provided in Attachment 3.

This approach would require an amendment to LPS3 to establish:

- The statutory basis for preparing a significant tree register.
- The definition of a significant tree.
- The process for entering a tree into the register.
- The requirement for development approval to remove a tree which is listed on the register.

In support of the scheme amendment, a local planning policy could also be prepared, which would guide the assessment of development applications received for the removal of trees listed on a significant tree register. The City of Fremantle's *Local Planning Policy 2.23 – Register of Significant Trees and Vegetation Areas*, for example, includes the following considerations for development applications received for the removal of listed trees:

- Whether retention of the tree is likely to cause damage or injury to infrastructure, services, buildings or health and safety (as demonstrated through an arboriculture assessment).
- Whether retention of the tree on a development site would preclude permissible development.

As well as requiring development approval to remove a tree which is on a significant tree register, incentives could be offered to landowners who have a listed tree on their property. Examples of possible incentives are provided later in this report.

A review of local governments with significant tree registers in place shows that this approach does little to maintain and enhance tree canopy at a City-wide level. This can be seen in the table below, which demonstrates that this approach results in a relatively small number of trees being protected on private land, irrespective of whether landowner consent is required for a tree to be listed.

Significant Tree Registers		
Local government	**Landowner consent required for a tree to be listed**	**Number of trees listed on private land**
Bassendean	No	16
Cockburn	No	3
Fremantle	Yes	7
Mandurah	No	25
South Perth	Yes	2
Vincent	Yes	6

While significant tree registers can play an important role in telling the social and cultural story of a local area, it is not considered that this approach by itself would have a significant impact on tree retention on private land.

Consideration of the following would be required if this option were to be implemented:

- Preparedness by, and capacity of, the City to undertake compliance action against landowners, including the possible imposition of financial penalties, where a tree on the significant tree register is removed without development approval having first been obtained.
- Sufficient engagement with the community to ensure that landowners are aware of their obligations to obtain development approval to remove a tree listed on the significant tree register. Even with an effective engagement approach, compliance action against landowners for removing a tree, which they can currently do without development approval, may not be well received by the community.

The City can investigate this option through the next review of LPS3 which is scheduled to be presented to Council for initiation in quarter 4 of the 2023/24 financial year.

Incentives and support for tree management

Tree management incentives recognise the public benefit for protecting trees on private land by encouraging landowners to retain and manage trees. Criteria would need to be established to determine which trees would be eligible for such incentives and support. Examples include trees listed on a significant tree register, or large canopy trees meeting certain size criteria (as described in the section above).

Possible incentives and support for tree management, including key considerations, are outlined below:

Category	Approaches	Key considerations
Development concessions and bonuses	• Increased building height. • Reduced open space and landscaping. • Reduced requirements for provision of trees (for retention of existing trees). • Reduced street setback. • Reduced lot boundary setbacks (including additional or larger boundary walls). • Non-standard driveway design.	• Impact on existing residential character and streetscape. • Community appetite for what is considered an appropriate ‘trade-off’. • WAPC approval may be required to augment • R-Codes. • R-Codes already provide some development concessions (such as reduction in landscaped area) for tree retention.
Maintenance support	• Additional green verge collections.	• City resourcing. • Cost to City.
Financial incentives	• Reduced development and building application fees. • Concessions on Council rates. • Financial assistance for tree pruning and management. • Reduced development application assessment timeframes.	• City resourcing. • Cost/loss of revenue.

Another approach involves the development of a set of broad tree criteria (for example canopy diameter, tree height and/or trunk size), with trees on private land meeting the criteria requiring development approval prior to being removed.

This approach would require an amendment to LPS3 to establish:

- the tree criteria
- the requirement for development approval to be obtained to remove a tree meeting those criteria
- any exemptions from these requirements.

In support of the scheme amendment, a local planning policy could also be prepared, which would guide the assessment of development applications received for the removal of trees meeting the specified criteria.

This approach is taken at the State government level in both South Australia and the Australian Capital Territory. Within Western Australia, the City of Nedlands has prepared an amendment to its planning scheme, with a supporting local planning policy, as summarised below.

City of Nedlands		
Tree Criteria – Development Approval required to remove	*Exemptions*	*Guidance for assessing development application for tree removal*
• Canopy diameter 6m or greater; or • Tree height 8m or greater; or • Trunk circumference 1.5m or greater.	• Unwanted species. • Tree pruning. • Bushfire purposes. • Clearance from utilities.	• Health/structural integrity of tree (as demonstrated through an arboriculture assessment). • Feasibility of development redesign to accommodate tree.

The City of Nedlands's scheme amendment is currently with the WAPC for determination by the Minister for Planning. Prior to being advertised, the scheme amendment was considered at the 30 August 2022 WAPC Statutory Planning Committee, where the WAPC noted that the City was strongly encouraged to modify the amendment to facilitate the preparation of a significant tree register, in order to achieve consistency with other local planning schemes.

As highlighted by the WAPC advice to the City of Nedlands, this approach would be a significant departure from the existing planning framework. As such, it would be prudent to await the outcome of the City of Nedlands scheme amendment before progressing a similar amendment to LPS3. In any case, high-level community and industry engagement would be recommended before contemplating any changes to the local planning framework to implement this approach.

Consideration of the following would be required if this option were to be implemented:

- Preparedness by, and capacity of, the City to undertake compliance action against landowners, including the possible imposition of financial penalties, where a tree meeting the specified criteria is removed without development approval having first been obtained.
- Sufficient engagement with the community to ensure that landowners are aware of their obligations to obtain development approval to remove a tree meeting the specified criteria. Even with an effective engagement approach, compliance action against landowners for removing a tree, which they can currently do without development approval, may not be well received by the community.
- This option would likely lead to an increase in development applications being received. Additional resources may be required to support this increased application load.

Noting the uncertainty around whether the City of Nedlands amendment will be supported by the WAPC and Minister for Planning, it is recommended that the City await the outcome of the scheme amendment before giving further consideration to such an option.

Incentives and support for tree management may be more positively received by the community than requiring development approval to remove certain trees.

The existing tree requirements in the City's local planning framework will be considered as part of the review of the City's Local Planning Strategy (which is currently underway) and LPS3 (which is scheduled for Quarter 4 of the 2023/24 financial year). The inclusion of incentives and support for tree management can be considered through these review processes.

Issues and options considered

A summary of the options available for improving the City's tree canopy, including key considerations, is provided as Attachment 4.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Planning Scheme No. 3.*

10-Year Strategic Community Plan

Key theme 2. Environment.

Outcome 2-1 Managed and protected - you value and enjoy the biodiversity in local bushland, wetland and coastal areas.

Policy *Development in Housing Opportunity Areas Local Planning Policy.*
Residential Design Codes Volume 1.
Residential Development Local Planning Policy.

Risk management considerations

Not applicable.

Financial / budget implications

The changes proposed within this report will have no financial cost, the changes will be undertaken within current budgets and resources.

Regional significance

Not applicable.

Sustainability implications

The urban tree canopy provides a range of environmental and community benefits, including mitigating the urban heat island effect, mitigating and adapting to the effects of climate change, supporting biodiversity, and enhancing the green and leafy character of the City.

Consultation

The City has a comprehensive engagement strategy with effected residents with the delivery of the Leafy City Program. This would continue if a decision were made to prioritise HOA areas for the next round of the program.

Any changes to the local planning framework to facilitate improvements to tree canopy will require consultation in accordance with the City's *Planning Consultation Local Planning Policy*. Where significant departures from the existing local planning framework are considered, such as the requirement for development approval for the removal of certain trees from private land, high-level community and industry engagement is recommended.

COMMENT

A summary of the options available for improving the City's tree canopy, including key considerations, is provided as Attachment 4.

The City is currently undertaking a review of its Local Planning Strategy and is scheduled to commence the review of LPS3 in Quarter 4 of the 2023/24 financial year. As part of these review processes, the City may consider changes to its local planning framework to facilitate the preparation of a significant tree register for trees on private land, as well as possible incentives and support for tree management on private land. In relation to introducing a requirement to obtain development approval to remove certain trees on private land, it is recommended that the City first await the outcome of the City of Nedlands scheme amendment relating to this approach, before considering it further.

The Western Australian Local Government Association (WALGA) has obtained legal advice relating to local government approaches to urban canopy retention and enhancement. It is noted that the findings from this legal advice do not conflict with any recommendations provided in this report, and the advice will be used to inform any further investigations into improving the City's tree canopy. While the legal advice is currently confidential, WALGA has advised of its intent to provide a briefing session to local government elected members.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

MOVED Cr O'Neill, SECONDED Cr May that Council:

1 NOTES that the City will continue to promote awareness of the Winter Tree Planting Program;

2 SUPPORTS the inclusion of Housing Opportunity Areas within the Leafy City program, noting that this will be undertaken within current budgets and resources;

3 REQUESTS the Chief Executive Officer to investigate the following as part of the review of the City's *Local Planning Strategy* and *Local Planning Scheme No.3*:

3.1 expanding the City's existing significant tree register to include trees on private land; and

3.2 possible incentives and support for tree management on private land.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr Kingston that the Motion BE AMENDED to include an additional Part to read as follows:

"3.3 additional controls for the retention of mature trees, in particular hollowed trees."

The Amendment was Put and **CARRIED (13/0)**

In favour of the Amendment: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Amendment: Nil.

Original Motion as Amended being:

MOVED Cr O'Neill, SECONDED Cr May that Council:

1 NOTES that the City will continue to promote awareness of the Winter Tree Planting Program;

2 SUPPORTS the inclusion of Housing Opportunity Areas within the Leafy City program, noting that this will be undertaken within current budgets and resources;

3 REQUESTS the Chief Executive Officer to investigate the following as part of the review of the City's *Local Planning Strategy* and *Local Planning Scheme No.3*:

3.1 expanding the City's existing significant tree register to include trees on private land; and

3.2 possible incentives and support for tree management on private land;

3.3 additional controls for the retention of mature trees, in particular hollowed trees.

During debate it was requested that Parts 1 and 2; Part 3, 3.2 and 3.3; and 3.1 of Part 3 be voted upon separately.

MOVED Cr O'Neill, SECONDED Cr May that Council:

1 NOTES that the City will continue to promote awareness of the Winter Tree Planting Program;

2 SUPPORTS the inclusion of Housing Opportunity Areas within the Leafy City program, noting that this will be undertaken within current budgets and resources;

The Motion was Put and **CARRIED (13/0)**

In favour of the Amendment: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Amendment: Nil.

MOVED Cr O'Neill, SECONDED Cr May that Council:

3 REQUESTS the Chief Executive Officer to investigate the following as part of the review of the City's *Local Planning Strategy* and *Local Planning Scheme No.3*:

3.2 possible incentives and support for tree management on private land;

3.3 additional controls for the retention of mature trees, in particular hollowed trees.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

MOVED Cr O'Neill, SECONDED Cr May that Council:

3.1 expanding the City's existing significant tree register to include trees on private land; and

The Motion was Put and CARRIED (7/6)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hill, Cr Jones, Cr Kingston, Cr Pizzey and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr O'Neill and Cr Vinciullo.

COUNCIL RESOLUTION
(Resolution No: CJ224-11/23)

MOVED Cr O'Neill, SECONDED Cr May that Council:

1 NOTES that the City will continue to promote awareness of the Winter Tree Planting Program;

2 SUPPORTS the inclusion of Housing Opportunity Areas within the Leafy City program, noting that this will be undertaken within current budgets and resources;

3 REQUESTS the Chief Executive Officer to investigate the following as part of the review of the City's *Local Planning Strategy* and *Local Planning Scheme No.3*:

3.1 expanding the City's existing significant tree register to include trees on private land; and

3.2 possible incentives and support for tree management on private land;

3.3 additional controls for the retention of mature trees, in particular hollowed trees.

ATTACHMENTS

1. Existing Tree Provisions under the State and Local Planning Framework [**12.2.1** - 4 pages]
2. Potential Expansion of Leafy City Program into Housing Opportunity Areas Maps [**12.2.2** - 8 pages]
3. Approaches to Tree Provision and Retention at other Local Governments [**12.2.3** - 4 pages]
4. Summary of Options for Improving the City's Tree Canopy [**12.2.4** - 3 pages]

12.3 EXECUTION OF DOCUMENTS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	15876, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the documents executed by means of affixing the Common Seal for 29 September 2023 to 2 November 2023.

EXECUTIVE SUMMARY

The City enters into various agreements by affixing the Common Seal. The *Local Government Act 1995* states that the City is a body corporate with perpetual succession and a Common Seal.

It is therefore recommended that Council NOTES the Signing and Common Seal Register for 29 September 2023 to 2 November 2023 as detailed in Attachment 1 to this Report.

BACKGROUND

Documents that are to be executed by affixing the Common Seal or signed by the Mayor and the Chief Executive Officer are reported to Council for information on a regular basis. The last report to Council was made at its meeting held on 19 August 2023.

DETAILS

From 29 September 2023 to 2 November 2023, five documents were Executed by affixing the Common Seal. A summary is provided below:

Type	Number
Restrictive Covenant	1
Withdrawal of Caveat	1
Sign and Seal Section 70A Notification	3

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ225-11/23)

MOVED Cr Jones, SECONDED Cr Hill that Council NOTES the Signing and Common Seal Register for 29 September 2023 to 2 November 2023 as detailed in Attachment 1 to this Report.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Signing and Sealing Register from 29 September 2023 to 2 November 2023. [**12.3.1** - 1 page]

12.4 DEVELOPMENT OF ANNUAL EFFECTIVENESS AND EFFICIENCY MEASURES (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	74574, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to consider information regarding the potential development of a set of efficiency and effectiveness measures to report on the performance of the City.

EXECUTIVE SUMMARY

At its meeting held on 18 October 2022 (CJ181-10/22 refers), Council considered a confidential item on the Chief Executive Officer Annual Performance Review and resolved in part that it:

"3 REQUESTS the Chief Executive Officer prepare a report on the potential development of efficiency and effectiveness measures for the City of Joondalup services."

A review of the current measures and indicators used by the City as well as research into the types of effectiveness and efficiency measures that the City could implement has been undertaken.

The City has a number of existing performance management systems in place which provide high level of transparency and accountability in regard to the effectiveness and efficiency of service and program delivery.

It may be difficult for the City to develop a new set of measures that are useful and meaningful with reliable data available on an annual basis. It is for this reason that it is recommended that current available datasets are used as a basis for developing an organisational set of effectiveness and efficiency indicators.

It is therefore recommended that the Council NOTES that the City will investigate, as a program in the Corporate Business Plan 2024/25, the establishment of an initial set of effectiveness and efficiency measures aimed at measuring and reporting on the City's performance.

BACKGROUND

The City currently reports on a range of performance measures through the Annual Report. These measures are aligned to the City's Strategic Community Plan and are listed in the annual Corporate Business Plan.

The use of effectiveness and efficiency measures could enable the City to demonstrate how resources are being used when delivering valuable services. Monitoring both effectiveness and efficiency provides a balanced assessment of performance and ensures that any changes in one are not at the expense of the other.

Measuring effectiveness of service delivery

Effectiveness measures monitor the progress of objectives and the outcomes that the City aims for its services to achieve. Users of City services can include individual residents, businesses, or community groups. Effectiveness measures show the impact of the service on the environment, public safety, traffic congestion, and, in some cases, community health outcomes. Effectiveness measures, when considered across all services, can provide an overview of the City's progress in achieving its operational and strategic objectives for the community.

Developing effectiveness measures relies on establishing clear objectives for the service and determining what success would look like. To establish measures the following needs to be considered:

- Specify what the service intends to achieve (the objective/s).
- Define the target population/recipient for the service.
- Identify the outcomes for the service.
- Benchmark operations against similar organisations or the private sector (where appropriate).

Effectiveness measures focus on the results achieved, rather than the activities completed or money spent. They can be short term or longer term. Examples of effectiveness measures include the following:

- Participation rates in sports/fitness programs (short-term).
- Fitness levels of participants in sport/fitness programs (medium-term).
- Proportion of participants in respite services reporting improved health outcomes (long-term).
- Number of accidents per kilometre of road by road type (medium-term).

Measuring efficiency of service delivery

Efficiency measures monitor the cost of delivering a service. They provide information about the production of a service with a given level of resources. They are useful in demonstrating relative efficiency in service delivery when compared with benchmarks including:

- previous results
- internally established goals and targets
- compliance with legislative standards
- generally accepted norms or standards
- results achieved by similar local governments.

Efficiency measures focus on the cost of the resources used in dollars per unit. Examples of efficiency indicators include the following:

- Activity measures- service instances, number of service recipients, or other activities for the service; these measures demonstrate the volume of work undertaken and have direct links to budget.
- Cost measures- the cost of outputs/services produced compared to the budgeted costs or other benchmarks.
- Process measures- throughput, or the means by which the City delivers the activity or service, rather than the service itself (for example, the number of development applications approved); these measures demonstrate how busy the team or business unit is, rather than the effectiveness of the services.
- Input measures- the resources consumed in delivering a service, either as an absolute figure or as a percentage of total resources; these measures may include the funding, number of employees, person days, equipment, and supplies.
- Quality measures- how well a service is fit for its purpose, for example the extent to which outputs conforms to specifications; these measures could include timeliness, accuracy, completeness, accessibility and equity, continuity of supply, and/or seeking feedback on one of these criteria through customer satisfaction or experience surveys.

Measures and Reporting Examples

Western Australian Government Outcomes Based Management

The Outcomes Based Management (OBM) Framework is a Department of Treasury mandatory requirement for all State Government agencies. Public sector agencies are required to report their financial and operational performance and targets in State budgets and annual reports using an OBM Framework. The OBM Framework directly links outcomes, services and Key Performance Indicators (KPIs) to State Government goals and priorities. This allows the State Government to measure the success of funded services to deliver desired outcomes. The OBM KPIs measure the effectiveness and efficiency of the services delivered against agreed State Government priorities and desired outcomes.

It is important to note that the measures required under the OBM framework as they apply to State Government agencies are very high level and focused on a small number of the key services of that agency, which are evident in the framework attached.
Outcome Based Management Guidelines (www.wa.gov.au)

Victoria Government Local Government Performance Reporting Framework

The Local Government Performance Reporting Framework is a mandatory system of performance reporting for all Victorian councils. It ensures that councils are measuring and reporting on their performance in a consistent way to promote transparency and accountability in the local government sector.

The framework is made up of 58 measures from a range of service areas, including roads, planning, animal management and waste. It is complemented by a Governance and Management checklist of 24 items, which shows the policies, plans and procedures in place at each council. Together, they build a comprehensive picture of council performance.
Performance reporting (localgovernment.vic.gov.au)

DETAILS

Current City of Joondalup Measures and Reporting

The City is responsible for the delivery of a high number of services and sub-services. The City has a number of existing performance management systems in place which provide high level of transparency and accountability in regard to the effectiveness and efficiency of service and program delivery, as detailed by the following.

Monthly Financial Activity Statements

Council is presented with monthly Financial Activity Statements that provide expenditure updates against the City's adopted annual budget.

Quarterly Reports

Each quarter Council is presented with a Corporate Business Plan Quarterly Report which provides information on achievements and performance against quarterly milestones within the adopted Corporate Business Plan. At the same meeting a Capital Works Quarterly Progress Report is also provided which provides a progress report against key capital works projects identified in the adopted Corporate Business Plan as well as the quarterly project status of all of the capital works projects and programs.

Comprehensive Annual Report

An annual report is presented to Council each year which includes high-level status updates for projects and activities, annual capital works program expenditure and project updates, statutory reporting as well as annual performance measure data against each of the Global Reporting Initiative (GRI) disclosures and other performance measures listed in the Corporate Business Plan.

The GRI is an independent international organisation that have developed a set of Standards for sustainability reporting. The GRI Standards are free to use and enable organisations to measure and report their economic, environmental, social and governance performance and progress towards sustainable development.

The City has utilised the GRI Standards for fourteen years and does not use the GRI Standards in their entirety, but has chosen Standards that are supported by adequate qualitative and quantitative data.

Other performance measures that align to the outcomes of the Corporate Business Plan are also reported annually through the Annual Report.

Customer Satisfaction Survey

The Customer Satisfaction Monitor is conducted every two years to measure the level of overall satisfaction with the City, as well as assess the performance of City services. The Customer Satisfaction Monitor measures familiarity and satisfaction with twenty individual services as well as including:

- overall satisfaction with the City of Joondalup
- satisfaction with Joondalup as a place to live
- satisfaction with the value for money provided by Council rates
- satisfaction with the City's customer satisfaction experience.

Corporate Dashboard/ Performance Report

The Corporate Dashboard provides a quick visual overview of key areas of the organisation including finance, workforce, building and planning. It tracks top line performance and trends on a monthly basis with the ability to look back on previous years' data. The Corporate Dashboard provides data to inform decision making and is available for all staff to view.

Elected Member Portal/Dashboard

The Elected Member Dashboard is being developed to provide Elected Members with insight to high level organisational performance indicators such as finance, building, planning, libraries and leisure centre. The dashboard aims to provide greater transparency and provide Elected Members with data to inform decision making.

Continuous Improvement/Benefits Realisation Framework

The Continuous Improvement Plan is an internal document which highlights the priority projects required to drive continuous improvement, to move the organisation forward, and to provide the internal capacity to deliver the vision. It summarises the major initiatives and gives prominence to organisational projects which will improve our processes and systems to deliver enhanced services.

The Benefits Realisation Framework enables the City to demonstrate the benefits of improvement activities including the financial benefits, efficiencies in time and process, effectiveness in representing value for money, improvements in quality, reduced environmental impact, reduced risk, greater compliance and enhanced governance.

Compliance Regimes/ISO

The City uses ISO: 9001 in Infrastructure Services to provide a framework for its Quality Management System, to drive continuous improvement and to ensure consistent quality in the provision of services. Internal and external audit programs drive ongoing monitoring and improvement.

Local Government Performance Excellence Program

The Local Government Performance Excellence Program is an industry developed benchmarking initiative run by the Local Government Professionals and facilitated by PwC. The objective of the program is to provide local governments with data to benchmark their performance against other similar sized local governments to assess and inform performance. The annual program collects data from participating local governments and then compares the data with similar sized local governments via a series of metrics in the following categories:

- Workforce.
- Finance.
- Operations.
- Service Delivery.

The City has participated in this program since 2015/16. Participating in the program enables the City to:

- better understand current operational and management performance
- identify areas to focus improvement programs
- understand how the City performs in terms of workforce, operations and finance compared to similar size local governments
- enables decision-making based on data.

Yardstick

Yardstick is an industry benchmarking tool for park managers to collect, share and compare vital information to measure current performance and drive future improvements. Yardstick provides tools to collect and compare both management and user information. The City has been involved in the program since 2012 which provides an opportunity for the City to undertake reviews assessing financial and service delivery performance and compares performance of the City at the local, national and international levels.

Issues and options considered

There are two options Council can consider:

Option 1

Continue to monitor, measure and report on performance of the City through the various mechanisms outlined within this report with no new additional effectiveness and efficiency indicators developed.

Option 2

Investigate the development of a set of high-level effectiveness and efficiency measures to monitor organisational performance.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Administration) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

The development of a set of effectiveness and efficiency measures may have costs associated with the purchase of data as well as ongoing financial impacts related to staff time in developing, monitoring and reporting against the measures.

Regional significance

Not applicable.

Sustainability implications

The services, projects, and activities reported under the City's performance measures are aligned to the key themes in *Joondalup 2032*, developed to ensure the sustainability of the City.

The key themes are as follows:

- Community.
- Environment.
- Place.
- Economy.
- Leadership.

Consultation

Not applicable.

COMMENT

The City is currently examining how it can improve communication of the current performance reporting, as detailed in this report, on its website in order to demonstrate transparency and accountability to the community.

Utilising the data that is already available and has rigour in its collection and analysis the City could explore the development of a set of effectiveness and efficiency indicators to measure how well the City is performing against desired outcomes. Due to the number of individual services that the City delivers it is not recommended that separate indicators are developed for all services, rather a set of high level organisational indicators are developed that would add value to measuring the City's performance.

It may be difficult for the City to develop a new set of measures that are useful and meaningful with reliable data available on an annual basis. It is for this reason that it is recommended that current available datasets are used as a basis for developing an organisational set of effectiveness and efficiency indicators.

Developing a full set of standalone measures is a time-consuming process and would require significant additional resources. There is also a need to balance time spent on service delivery vs collecting and reporting on data, for this reason an initial set of measures should be developed that could be refined over time.

It is also important to note that at the Council meeting held on 22 August 2023 a Notice of Motion was submitted, whereby the Council resolved (CJ170-08/23 refers) as follows:

That Council REQUESTS the Chief Executive Officer to engage an independent professional body to review the internal structures and efficiency of operations within the City's administration.

It is expected that as a matter of course, the independent consultant will examine the efficiency of operations and make a series of recommendation regarding effectiveness and efficiency of operations, which may include establishment of key indicators, and as such align with the intent of Council's resolution.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ226-11/23)

MOVED Cr Jones, SECONDED Cr Hill that the City will investigate, as a program in the Corporate Business Plan 2024/25, the establishment of an initial set of effectiveness and efficiency measures aimed at measuring and reporting on the City's performance.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

Nil

12.5 REPORT IN RESPONSE TO COUNCIL'S REQUEST FOR A QUARTERLY REPORT RELATED TO COMPLAINTS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	107582, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to receive a report in response to its resolution of 25 July 2023 regarding options to create and present an ongoing quarterly report to the Audit and Risk Committee on customer complaints and feedback highlighting any trends.

EXECUTIVE SUMMARY

At its meeting held on 25 July 2023 (CJ127-07/23 refers), Council resolved that the Chief Executive Officer prepare a report that investigates options to present an ongoing quarterly report to the Audit and Risk Committee providing analysis of the following:

- Customer complaints.
- Customer service feedback.
- Ratepayer / resident feedback and issues registered with the City; including highlighting trending issues within the community and within the City organisation.

In preparation of this report, the City's current complaint handling processes, systems and reporting mechanisms were broadly reviewed. While the City has well-defined procedures and guidelines to report and manage complaints, some areas for improvement were identified and will be incorporated into ongoing continuous improvement activities.

The City is able to provide ongoing quarterly reports to the Audit and Risk Committee and a proposed report structure has been presented.

It is therefore recommended that Council ACCEPTS the proposed structure, scope and timelines of a new quarterly report to be presented to the Audit and Risk Committee.

BACKGROUND

In response to a notice of motion, Council at its meeting held on 25 July 2023 (CJ1207-07/23 refers) resolved that the CEO prepare a report that investigates options to present an ongoing quarterly report to the Audit and Risk Committee, providing analysis of customer complaints and feedback and highlighting any trending issues with the community or City organisation.

The City has well-defined procedures and guidelines to ensure the appropriate handling of complaints. The guidelines are in accordance with the Australian Standards on complaint handling (AS/NZS 10002:2014; AS ISO 10002-2006) and align with the requirements set forth by the Ombudsman of Western Australia.

Where possible, complaints are handled by staff at the point of service delivery. Complaints that cannot be resolved by front-line staff are referred to the Customer Relations Advocate to coordinate an investigation and provide a response to the customer.

Currently, all complaints directed to, or received by the Customer Relations Advocate are recorded in the City's customer database and its record management system which serves as a data source for reporting obligations.

Complaints related matters are regularly shared as part of operational service delivery and are also reported in monthly business unit reports.

DETAILS

The City regards the management of complaints as a crucial and integral component of its service, program, and project delivery. In any organisation, errors, misunderstandings, customer dissatisfaction and unforeseen challenges are bound to arise. Thus, effective complaint handling serves as a vital mechanism for addressing issues proactively and preventing their escalation.

The City's *Customer Service Charter* promotes the standards of service that customers can expect. While the City consistently strives to meet these standards, it is reasonable to acknowledge that, on occasion, the City may not meet the expectations of all residents.

Definition and characterisation of complaints:

In order to efficiently and effectively classify, respond to and manage complaints, it is essential to establish a shared understanding of what qualifies as a complaint. According to the AS/NZS 1002:2014 standard, a complaint is defined as an '*expression of dissatisfaction made to or about an organisation related to its products, services, staff or the handling of a complaint where a response or resolution is explicitly or implicitly expected or legally required.'*

Given the City's extensive range of services and its regulatory responsibilities, it is crucial to recognise that 'expressions of dissatisfaction' may encompass a wide spectrum and may be influenced by subjective interpretations of regulations and the City's responsibilities.

Often, dissatisfaction may be expressed when an issue is first reported, when a service is first accessed, or when residents request City intervention. Dissatisfaction may also be expressed when residents offer general feedback and suggestions regarding City services and administration but where no specific action is required from the City.

While it can be argued that all ‘expressions of dissatisfaction’ fall under the general definition of complaints, it is essential to recognise that categorising and recording all 'expressions of dissatisfaction' as complaints would be inapt, especially when the City has not had an opportunity to address an issue.

Therefore, the City generally recognises and records complaints to be those 'expressions of dissatisfaction’ that may result from an initial interaction with the City and that necessitate further investigation, research, and where a customised approach may be required to resolve the matter. Those 'expressions of dissatisfaction’ that are primarily requests for information, requests for specific actions, or general feedback and suggestions regarding the City's services and administration are classified or recorded as ‘service requests’ or ‘general feedback’.

This differentiation helps the City to prioritise and divert adequate resources towards the management of complaints. It is very important to understand and acknowledge this differentiation, as it influences the extraction, analysis and reporting of ‘complaints’ related data.

In the context of this document and any subsequent reports generated by the City pertaining to customer dissatisfaction, it is appropriate to define a ‘complaint’ as a formally documented instance where a customer has expressed dissatisfaction regarding the quality of service, actions taken, or lack of action by the City.

Complaints management at the City of Joondalup

As a result of the diverse range of services offered and facilitated by the City, numerous opportunities and points of contacts are accessible to community members for engaging, offering feedback, making service requests, expressing discontent, or registering complaints with the City.

Therefore, depending on the nature of the request, feedback or complaint, and depending on the specific service that the request, feedback or complaint pertains to, it is reasonable to expect that different City policies, processes, procedures, systems and staff are engaged and involved in the effective, acknowledgement, recording, investigation, response and resolution of requests, feedback and complaints.

All City employees are empowered to deal with complaints and are responsible for ensuring customer concerns are registered and resolved appropriately and in accordance with applicable legislation and internal protocols, guidelines, and processes.

The City currently has the following in place to support the effective handling of complaints:

- *Customer Service Charter* outlines the City’s commitments towards customer service and the service standards that residents can expect.
- *Complaint Management Protocol* to ensure a consistent and standardised approach in the management of complaints throughout the organisation.
- *Complaint Handling Guideline* that defines the essential principles of effective complaint management and provides guidelines to employees on how to handle complaints.
- Clearly defined processes and operating procedures that are relevant to specific services and can be used to guide decisions and discussions when managing complaints.

The *Customer Service Charter* is accessible to the community through both digital and printed versions. Meanwhile, the remaining protocols and guidelines are intended for internal use by City staff. The City recognises the potential for improving the community's access to clearer information in relation to complaints management processes at the City. Options are being explored so that detailed complaints management frameworks and guidelines can be made available to the Community.

Contact channels and locations for lodgment of complaints:

The City receives and lodges complaints and feedback via various channels and at various operational locations. These include the following:

Locations:

- The City's Administration Building is one of the main contact points for customers to register their complaints formally.
- Additionally, the City receives and manages complaints from community members at its various facilities including City Libraries, Craigie Leisure Centre (CLC) and the Works Operations Centre (WOC).
- Community members may also offer feedback and raise complaints with City Staff that are engaged in routine service delivery activities within the community. In many such instances, customers may be referred to call the Administration or the City's Customer Relations Advocate (CRA).

Contact Channels:

- Customers can provide feedback or raise complaints with the City using various contact methods such as phone calls, emails, face-to-face interaction, letters/mail, online feedback forms and social media.
- Customers can also express their dissatisfaction and provide feedback as part of community consultations and community satisfaction surveys that are conducted throughout the year for various services. Customer Satisfaction survey results for various services are shared with Elected Members on an ongoing basis.
- The City may also receive complaints via other government agencies (for example Ombudsman WA, State Administrative Tribunal and the like).

All formal complaints made to the City at its administration building are directed in the first instance to the City's Customer Relations Advocate (CRA). Complaints that are made directly at other City facilities (such as CLC or the Libraries), are often resolved by the area responsible for service delivery.

Once lodged, complaints are assigned to the relevant business area for further investigation and resolution. The CRA is available to provide advice and guidance to employees in the handling of complaints and often acts as a conduit between the relevant business area and customers and helps with a satisfactory resolution of the complaint.

Complaint management timeframes

Upon lodgment of formal complaints, the City targets an initial response within seven days. For matters that cannot be resolved within seven days, or require further escalations, the City provides an interim response along with contact information of the officer assigned to dealing with the complaint.

Disputes on complaint outcomes and matters outside of City jurisdiction.

In instances where a customer is not satisfied with the outcome of their complaint, and wants to pursue the matter further, they may approach the office of the Ombudsman WA who may impartially and independently investigate and resolve complaints.

Mediation Service

Some complaints about the lack of action, or dissatisfaction with the City actions may result from a neighbourhood dispute which are civil matters and outside of the City's jurisdiction. In these instances, the City offers a free Mediation Service provided by the Citizens Advice Bureau as a way of assisting its residents to reach solutions to their issues.

A first point of contact for mediation requests is the CRA. The process itself is coordinated by the Citizens Advice Bureau and guided by experienced and professionally qualified mediators who will attempt to assist residents in reaching an outcome. Details of mediation referrals are recorded in relevant City systems.

Recording and tracking of customer interactions and complaints

All formal complaints are lodged and managed in the City' request management system (Technology One) and subsequently stored in the City's record keeping system. Additionally, the City has established robust internal reporting mechanisms for monitoring complaints and gathering feedback.

An essential element in the efficient management of complaints and the timely dissemination of complaints related information lies in the presence of well-defined processes and systems. These processes and systems must ensure the accurate collection of data and provide a unified perspective of customer interactions. This comprehensive view should encompass not only ongoing service delivery but also the history of interactions related to active complaints. This holistic approach allows for the identification, tracking and effective resolution of issues before they escalate to the level of a formal complaint.

The City is currently implementing multiple initiatives aimed at improving its access to customer interaction data and enhancing its overall customer experience as part of its customer service centralisation project and related activities.

Key ongoing activities to improve customer experience

The City has undertaken a program of work and numerous other projects aimed at enhancing customer experience, with several additional initiatives outlined in its long-term project roadmap. Some of these initiatives, at a high-level overview, include the following:

- Establishing a customer-centric contact centre, prioritizing first-contact issue resolution.
- Continuing the centralisation of customer service functions across various business areas to ensure a more consistent experience for customers when seeking a range of services.
- Streamlining processes and systems used to manage and record customer interactions across all contact channels including phone calls.
- Undertaking business process redesign efforts to reduce bottlenecks, enhance efficiency, and improve user and customer experiences.
- Developing the City's website to offer improved search functionalities and seamless integration of online service requests with backend systems.
- Replacing the City's core systems with a more contemporary customer-centric system which is designed to facilitate better workflows, automation, and customer relationship management.

These ongoing activities will contribute to an overall enhancement of the customer experience. The centralisation and integration of systems will grant access to higher quality of data, enabling in-depth trend analysis and paving the way for continuous service delivery improvement.

Proposed structure for an ongoing quarterly report

The City is able to present a quarterly report to the Audit and Risk Committee that gives a high-level overview of formal complaints that are recorded in the City's customer relationship management system.

In Scope

- The report will use data from the City's primary Customer Relationship Management (CRM) system.
- Privacy of individuals will be maintained in all instances.
- The report will provide high level transactional data initially.
- With access to better quality data within the new CRM system, more detailed reporting can be made available.

The following data and information can be provided:

- Transactional data such as number of complaints, compliments and general feedback received each month of the reportable quarter. This can be segregated by each directorate.
- High level categorisation of the type of complaint or compliment.
- Complaint resolution timeframes and outcomes.
- Any escalations to or complaints received from the Ombudsman WA
- Any mediation referrals made for neighborhood dispute matters.
- High level observations and comments regarding complaints received during the quarter.
- Any significant or persistent issues drawing attention within the community, and any actions taken by the City.

Not in scope

- Informal feedback not captured in City's CRM systems.
- Expressions of dissatisfaction that, upon investigation, were categorised as requests for service and no formal complaint was raised by customer.
- Formal complaints governed by alternative legal frameworks.
- Media complaints and feedback.
- Community consultation results already the subject of reports to Council.

Timeline

- Quarterly reporting to Audit and Risk Committee to begin from FY2024-2025.

An initial report template with sample data has been attached for Council's consideration.

Issues and options considered.

The City is able to provide a quarterly report to the Audit and Risk Committee, and the following key elements merit consideration for the report's preparation:

Availability of data

The City is currently in the process of upgrading the core system used to record customer complaints and requests. This change entails a fundamental shift in data points and queries that are used to extract information currently, necessitating the creation of new datasets and reports upon the deployment of the complaints management components within the new system.

As additional processes and activities are transitioned to the new system, corresponding datasets will also require adjustments. Consequently, it is anticipated that any initial reports presented to the Audit and Risk Committee will primarily consist of high-level transaction data. Qualitative data extracts and in-depth trend analyses are unlikely to be readily accessible until the new system has achieved stability.

The tentative timeline for deploying the new complaint management solution is set for Q3 of FY2023-2024. However, it is prudent to anticipate that the process of developing and analysing reports from the new system will necessitate a period of time before they can be presented to the Audit and Risk Committee. Therefore, the City proposes that the Council considers Q1 of FY 2024-2025 as a feasible starting point for any new reports to be made available to the Audit and Risk Committee.

Resourcing

The preparation of an ongoing report and any analysis activities to be undertaken in the course of preparation of the report will require identification and allocation of appropriate resourcing.

As a high-level indication, a basic report containing transactional numbers and basic analysis, may take approximately 15 hours of effort once a quarter. This includes the extraction and analysis of data, report writing and relevant approval and governance processes. Resource requirements will increase as more in-depth analysis is conducted.

Alternate reporting opportunities

The City currently provides reports and updates on customer satisfaction metrics and regularly conducts service satisfaction surveys and community consultations. The results of various customer satisfaction surveys and community consultations are routinely reported to Elected Members and Council via various methods. In addition to the regular report being requested, Council may leverage data from the survey reports to assess emerging trends within the community. Moreover, ad-hoc reports can be provided as needed in this context.

Complaints governed by alternative legal frameworks.

Formal complaints governed by alternative legal frameworks must be excluded from the ongoing report. This includes formal complaints within the scope of the Codes of Conduct, submissions filed with the Crime and Corruption Commission, Public Interest Disclosures, and statements or complaints originating during Council meetings.

Furthermore, it's important to note that complaints or comments disseminated via media outlets are also subject to separate management protocols and, as such, should not be incorporated into the ongoing report to the Audit and Risk Committee.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

The City places a strong emphasis on the prompt documentation, effective handling, and timely reporting of complaints. As part of existing risk reporting frameworks, the City has well-established control mechanisms to mitigate potential reputational risks that may be linked to complaints handling.

Providing a quarterly report to the Audit and Risk Committee not only enhances transparency but also strengthens the community's trust and confidence in City administration.

It is essential, however, that when reviewing actionable insights on complaints, that the roles and responsibilities of the Council and the City administration remain clear and maintained.

Financial / budget implications

Consideration should be given to the time allocation and resource implication of this activity. As a high-level indication, a basic report containing transactional numbers and basic analysis, may take approximately 15 hours of effort each quarter. This equates to an approximate cost of $3500 p/a.

On initial assessment, the resource requirements for this activity can be integrated into existing operational functions. It is important to highlight that the projected resource needs could increase if a more in-depth trend and root-cause analysis is required, causing potential impacts to service delivery. Effects on service delivery will be monitored continuously, and the resource requirements will be reassessed periodically.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The City regards the management of complaints as a crucial and integral component of its service, program, and project delivery.

Reporting and analysis of complaints related data offers insights into areas requiring improvement, highlights potential blind spots, and helps to enhance overall operational efficiency while shaping the City's ability to adapt, innovate, and meet the evolving needs and expectations of the community.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ227-11/23)

MOVED Cr Jones, SECONDED Cr Hill That Council ACCEPTS the proposed structure, scope and timelines of a new quarterly report to be presented to the Audit and Risk Committee.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Customer Service Charter - 2022 [**12.5.1** - 2 pages]
2. Sample Report Feedback [**12.5.2** - 4 pages]

12.6 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	03149, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the minutes of various bodies on which the City has current representation.

EXECUTIVE SUMMARY

The following minutes are provided:

- Minutes of the Catalina Regional Council meeting held on 19 October 2023.

DETAILS

Catalina Council Meeting – 19 October 2023

An ordinary meeting of the Catalina Regional Council was held on 19 October 2023.

At the time of this meeting Cr John Chester and Cr Nige Jones were Council's representatives at the Catalina Regional Council meeting.

The attached minutes detail those matters that were discussed at this external meeting that may be of interest to the City of Joondalup (Attachment 1 refers).

Legislation / Strategic Community Plan / Policy implications

Legislation	Not applicable.

10-Year Strategic Community Plan

Key theme	5. Leadership.
Outcome	5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.
Policy	Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Consultation

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ228-11/23)

MOVED Cr Jones, SECONDED Cr Hill that Council NOTES the minutes of the ordinary meeting of the Catalina Regional Council held on 19 October 2023 forming Attachment 1 to this Report.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Catalina Regional Council - Minutes - 19 October 2023 [**12.6.1** - 9 pages]

12.7 SETTING OF 2024 COUNCIL MEETING DATES (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	08122, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to set its meeting dates for the 2024 calendar year.

EXECUTIVE SUMMARY

In accordance with the *Local Government Act 1995*, it is necessary for a local government to give local public notice of its Ordinary Council Meeting dates for the upcoming 12 months.

The following two options are being presented to Council for its consideration:

- Option 1 – Continuing with the current meeting schedule with Strategy Sessions (first Tuesday), Briefing Sessions (second Tuesday) and Council meetings (fourth Tuesday) of the month (Attachment 1 refers).

- Option 2 – revert to the prior meeting schedule being Strategy Sessions (first Tuesday), Briefing Sessions (second Tuesday) and Council meetings (third Tuesday) of the month, this meeting cycle was used from 2009 to 2022 (Attachment 2 refers).

It should be noted that with both options there are scheduling constraints that will need to be considered, and these constraints are further explained in this Report.

It is therefore recommended that Council:

1 ENDORSES option _____ as the preferred meeting cycle option for 2024 and SETS the respective meeting dates and times for the Council of the City of Joondalup to be held at the Joondalup Civic Centre, Boas Avenue, Joondalup accordingly;

2 in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996, GIVES local public notice of the meeting dates, as determined by Council;

3 INVITES a number of students from each of the high schools within the district of the City of Joondalup to attend the August Council meeting commencing at 12.00 noon;

4 NOTES the Mindarie Regional Council, Catalina Regional Council and the Western Australian Local Government Association North Zone meetings are generally scheduled to be held on Thursdays.

BACKGROUND

At its meeting held on 12 December 2006 (CJ236-12/06 refers), Council introduced a rolling four-week Council meeting cycle, enabling the fourth week to be used for additional information sessions, or for committee meetings.

At its meeting held on 30 September 2008 (CJ196-09/08 refers), Council adopted a revised meeting cycle based on a monthly timeframe; that is each Tuesday was set aside for either a Strategy Session (first Tuesday), Briefing Session (second Tuesday) or Council Meeting (third Tuesday). This allowed the fourth and fifth Tuesday (when they occur) of the month to be available for various other non-standard meetings to be scheduled where required.

At its meeting held on 15 November 2022 (CJ185-11/22 refers), Council adopted a revised meeting cycle based on the following monthly timeframe; Strategy Session (first Tuesday), Briefing Session (second Tuesday) and Council Meeting (fourth Tuesday) of the month, with meetings commencing at 6.30pm with the exception of the August Council meeting to commence at 12.00 noon.

In prior years the following changes to the meeting schedule has been factored into the setting of meeting dates:

- The June Council meeting held on a suitable Tuesday of the month to allow for Elected Members to attend the Australian Local Government Association (ALGA) Annual National General Assembly Conference, if they so wish.
- The August Council meeting has a commencement time of 12.00 noon to enable attendance and participation by high school students.
- The December meetings have been scheduled one week earlier to accommodate the Christmas holiday break.

DETAILS

Council is in recess during January each year, and meetings are set from February to December, to be held on a Tuesday evening.

It was recognised during 2023 that meetings held directly after a public holiday were logistically difficult for administration to process residents' deputations, written questions and officer's responses on the same day as the meeting.

Where possible in both Option 1 and 2 Briefing Sessions and Council Meetings have not been scheduled after a public holiday.

Issues and options considered

Option 1 – this option presents the current meeting cycle based on a monthly timeframe, that each Tuesday is set aside as follows; Strategy Sessions (first Tuesday), Briefing Sessions (second Tuesday) and Council meetings (fourth Tuesday) of the month, commencing meetings at 6.30 excluding the August Noon meeting. Subject to the following scheduling constraints:

- The June Briefing Session to be held on the third Tuesday of the month to allow for Elected Members to attend the ALGA Annual National General Assembly Conference in Canberra during the second week of the month.
- The August Council meeting has a commencement time of 12.00 noon to enable attendance and participation by high school students.
- The September Council meeting to be held on the third Tuesday of the month due to the King's Birthday public holiday in the fourth week of the month.
- The November Council meeting to be held on the third Tuesday of the month to allow for the early round of December meetings.
- The December meetings have been scheduled one week earlier to accommodate the Christmas holiday break.

The proposed meeting dates for 2024 for Option 1 are as follows:

Briefing Sessions To be held at 6.30pm in the Council Chamber	Council meetings To be held in the Council Chamber
Tuesday 13 February 2024	6.30pm on Tuesday 27 February 2024
Tuesday 12 March 2024	6.30pm on Tuesday 26 March 2024
Tuesday 09 April 2024	6.30pm on Tuesday 23 April 2024
Tuesday 14 May 2024	6.30pm on Tuesday 28 May 2024
Tuesday 18 June 2024	6.30pm on Tuesday 25 June 2024
Tuesday 09 July 2024	6.30pm on Tuesday 23 July 2024
Tuesday 13 August 2024	12.00 noon on Tuesday 27 August 2024
Tuesday 10 September 2024	6.30pm on Tuesday 17 September 2024
Tuesday 08 October 2024	6.30pm on Tuesday 22 October 2024
Tuesday 12 November 2024	6.30pm on Tuesday 19 November 2024
Tuesday 03 December 2024	6.30pm on Tuesday 10 December 2024

Option 2 - is for Council to revert back to the previous meeting cycle being Strategy Sessions (first Tuesday), Briefing Sessions (second Tuesday) and Council Meetings (third Tuesday) of the month, commencing meetings at 6.30 excluding the August noon meeting. Subject to the following scheduling constraints:

- The June Briefing Session to be held on the third Tuesday of the month to allow for Elected Members to attend the ALGA Annual National General Assembly Conference in Canberra during the second week of the month.
- The August Council meeting has a commencement time of 12.00 noon to enable attendance and participation by high school students.
- The December meetings have been scheduled one week earlier to accommodate the Christmas holiday break.

The proposed meeting dates for 2024 for Option 2 are as follows:

Briefing Sessions To be held at 6.30pm in the Council Chamber	Council meetings To be held in the Council Chamber
Tuesday 13 February 2024	6.30pm on Tuesday 20 February 2024
Tuesday 12 March 2024	6.30pm on Tuesday 19 March 2024
Tuesday 09 April 2024	6.30pm on Tuesday 16 April 2024
Tuesday 14 May 2024	6.30pm on Tuesday 21 May 2024
Tuesday 18 June 2024	6.30pm on Tuesday 25 June 2024
Tuesday 09 July 2024	6.30pm on Tuesday 16 July 2024
Tuesday 13 August 2024	12.00 noon on Tuesday 20 August 2024
Tuesday 10 September 2024	6.30pm on Tuesday 17 September 2024
Tuesday 08 October 2024	6.30pm on Tuesday 15 October 2024
Tuesday 12 November 2024	6.30pm on Tuesday 19 November 2024
Tuesday 03 December 2024	6.30pm on Tuesday 10 December 2024

Council can either:

- adopt the proposed meeting dates based on the meeting cycle for Option 1
- adopt the proposed meeting dates based on the meeting cycle for Option 2
  or
- adopt a modified set of meeting dates.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Administration) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Failure to set and advertise Council's meeting dates will contravene the requirements of the *Local Government Act 1995*.

Financial / budget implications

Current financial year impact

Account no. 1.522.A5202.3277.0000.
Budget Item Advertising – Public and Statutory.
Budget amount $3,060
Amount spent to date $ 0
Proposed cost $ 680
Balance $2,380

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

Elected Members have been provided two alternative options relating to the 2024 meeting cycles for their consideration, these being as follows:

- Option 1 – continuing with the current schedule with Strategy Sessions (first Tuesday), Briefing Sessions (second Tuesday) and Council meetings (fourth Tuesday) of the month. (Attachment 1 refers).
- Option 2 – a proposed new meeting schedule for 2024 based on the meeting cycle used between 2009 to 2022; being Strategy Sessions (first Tuesday), Briefing Sessions (second Tuesday) and Council meetings (third Tuesday) of the month (Attachment 2 refers).

The scheduling constraints for both options have been detailed in this Report.

A proposed schedule of committee meeting dates has also been included based on the two meeting cycle options.

Each Council-created Committee will be requested to adopt its meeting schedule for 2024, with the dates from either Option 1 or 2 being used as the baseline.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council:

1 ENDORSES option _____ as the preferred meeting cycle option for 2024 and SETS the respective meeting dates and times for the Council of the City of Joondalup to be held at the Joondalup Civic Centre, Boas Avenue, Joondalup accordingly;

2 In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, GIVES local public notice of the meeting dates, as determined by Council;

3 INVITES a number of students from each of the high schools within the district of the City of Joondalup to attend the August Council meeting commencing at 12.00 noon;

4 NOTES the Mindarie Regional Council, Catalina Regional Council and the Western Australian Local Government Association North Zone meetings are generally scheduled to be held on Thursdays.

COUNCIL RESOLUTION
(Resolution No: CJ229-11/23)

MOVED Mayor Jacob, SECONDED Cr Hill that Council:

1 ENDORSES option 1 as the preferred meeting cycle option for 2024 and SETS the respective meeting dates and times for the Council of the City of Joondalup to be held at the Joondalup Civic Centre, Boas Avenue, Joondalup accordingly;

2 In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, GIVES local public notice of the meeting dates, as determined by Council;

3 INVITES a number of students from each of the high schools within the district of the City of Joondalup to attend the August Council meeting commencing at 12.00 noon;

4 NOTES the Mindarie Regional Council, Catalina Regional Council and the Western Australian Local Government Association North Zone meetings are generally scheduled to be held on Thursdays.

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Chester.

ATTACHMENTS

1. Option 1 - 2024 Council Meeting Dates Overview [**12.7.1** - 1 page]
2. Option 2 - 2024 Council Meeting Dates Overview [**12.7.2** - 1 page]

12.8 DRAFT CLIMATE CHANGE PLAN 2023 – 2033 (WARD – ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	59091
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to endorse the release of the draft Climate Change Plan 2023 – 2033 for community consultation.

EXECUTIVE SUMMARY

The City of Joondalup is already experiencing the impacts of climate change, including heatwaves, high-risk bushfire weather, extreme rainfall events and rising sea levels. Climate change affects a number of areas that local government is responsible for including infrastructure, assets, health services, water management, emergency management, urban forest and the natural environment.

In 2090, it is expected that the City of Joondalup will be hotter and drier with less rainfall in winter and spring, however there is likely to be increased intensity of heavy rainfall events. There is likely to be more frequent hot days with the number of days over 35°C more than doubling as compared to 1981 - 2010.

Responding effectively to climate change involves preventing and reducing greenhouse gas emissions (mitigation) and adapting to climate change impacts as they occur (adaptation). The draft Climate Change Plan 2023 - 2033 will provide guidance to the City's climate change activities over the next ten years and builds upon the achievements from the *Climate Change Strategy 2014 - 2019.*

The draft Climate Change Plan 2023 - 2033 has a dual purpose:

- Mitigation – to continue to prevent or reduce greenhouse gas emissions to minimise the severity of climate change.
- Adaptation – to implement strategies to ensure the City can adapt to current and future impacts of climate change.

To enable the City to monitor and measure its progress towards achieving the objectives of the Plan a number of emissions targets have been set which align with State government emissions targets. The Plan includes the following corporate targets:

- Reduce greenhouse gas emissions by 80 per cent below 2021/22 emissions by 2030/31
- Achieve net zero emissions by 2050.

It is therefore recommended that Council:

1 ENDORSES the draft Climate Change Plan 2023 – 2033, provided as Attachment 1 to this Report, for community consultation for a period of 21 days;

2 NOTES the Climate Change Survey Community Consultation Outcomes Report, provided as Attachment 2;

3 NOTES that the corporate emissions targets in the draft Climate Change Plan 2023 – 2033 align with the State government emissions targets.

BACKGROUND

The City of Joondalup is situated within the South-West corner of Western Australia, a global biodiversity hotspot and an area particularly vulnerable to climate change. Expected climate change impacts within the region include (but are not limited to) the following:

- Coastal inundation and erosion as a result of sea level rise.
- Reduced water availability.
- Increased bushfire risk.
- Increased threats to habitats of flora and fauna.
- Increased damage to infrastructure.
- Health impacts particularly for those considered vulnerable.

The City has been undertaking significant actions to address climate change since 2000. The draft Climate Change Plan 2023 - 2033 builds upon the achievements from the *Climate Change Strategy 2014 – 2019* which was endorsed by Council in May 2014 (CJ067-05/14 refers).

DETAILS

The *Local Government Act 1995* (Section 3.1) states that the general function of a local government must be performed having regard to the need to plan for, and to plan for mitigating, risks associated with climate change and in making decisions, to consider potential long-term consequences and impacts on future generations.

The City's draft Climate Change Plan 2023 - 2033 provides direction for the City's climate change mitigation and adaptation activities over the next ten years. The integration of climate change mitigation and adaptation into the one Plan will create efficiencies and opportunities for the City's climate change management activities. The Plan will have both a corporate and community focus.

The Plan has a dual purpose:

- Mitigation – to continue to prevent or reduce greenhouse gas emissions to minimise the severity of climate change.
- Adaptation – to implement strategies to ensure the City can adapt to current and future impacts of climate change.

The mitigation activities in the Plan will have a focus on avoiding and reducing emissions followed by replacing emissions through changes to technology and increasing renewable energy, in accordance with the Emissions Reduction Hierarchy.

To enable the City to monitor and measure its progress towards achieving the objectives of the Plan a number of emissions targets have been set which align with State government emissions targets. In 2019, the State Government set an economy-wide target of net zero emissions by 2050 and committed to working with all sectors of the economy to achieve this goal. The State Government also set a target for reducing emissions from State Government operations of 80 per cent below 2020 levels by 2030.

The Plan includes the following corporate targets:

- Reduce greenhouse gas emissions by 80 per cent below 2021/22 emissions by 2030/31.
- Achieve net zero emissions by 2050.

The Plan also includes a community mitigation target to implement a minimum of two community mitigation initiatives per year.

The Plan covers five key focus areas including:

- infrastructure and assets
- public open space
- natural environment
- corporate responsibility and good governance
- community wellbeing.

The Plan includes the following overarching mitigation objectives to guide implementation of the Plan as follows:

- Reduce carbon emissions.
- Increase renewable energy.
- Environmentally sustainable design.
- Minimise waste.
- Increase resource recovery.
- Sustainable living education.
- Collaboration and advocacy.

The Plan also includes the following overarching adaptation objectives to guide implementation of the Plan as follows:

- Protect and enhance biodiversity.
- Increase canopy cover.
- Coastal hazard adaptation.
- Support community adaptation.
- Encourage sustainable behaviour change.
- Waterwise community.
- Build resilience.

In developing the Plan the City conducted a review of its energy use and emissions profile, assessed the risks posed to the City from climate change and developed climate change projects for each of the key focus areas. The majority of the City's emissions come from electricity in buildings followed by Western Power owned street lighting which are key focus areas for actions in the Plan.

Issues and options considered

Council may choose to:

- endorse the draft Climate Change Plan 2023 – 2033 as presented in Attachment 1, for community consultation. This is the recommended option
  or
- endorse the draft Climate Change Plan 2023 – 2033, subject to amendments, for community consultation.

Legislation / Strategic Community Plan / Policy implications

Legislation *Climate Change Act 2022 (Cwlth).Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 2. Environment.

Outcome 2-1 Managed and protected - you value and enjoy the biodiversity in local bushland, wetland and coastal areas.

2-2 Clean and sustainable - you are supported to minimise waste and live sustainably in a clean environment

2-3 Responsible and efficient - you benefit from a responsible and efficient use of natural resources.

2-4 Resilient and prepared - you understand and are prepared for the impacts of climate change and natural disasters.

Policy *Sustainability Council Policy.*
Western Australian Climate Policy.

Risk management considerations

The impacts of climate change pose a risk to the City's infrastructure, operations, services, environment and community. Failure to take adequate steps to adapt to the impacts of climate change will mean that risks to the City's infrastructure, operations, services, environment and community will be increased.

In developing the draft Climate Change Plan 2023 - 2033, a risk assessment process was undertaken to identify risks to the City as a result of climate change. The draft Plan provides a platform for the City to anticipate and take steps to address the likely impacts of climate change in accordance with the City's Risk Management Framework.

Financial / budget implications

Implementation of the City's draft Plan will have significant financial implications for the City. Funds to implement projects within the document will be subject to the City's annual budget approval process. Projects identified as existing within the draft Plan are approved within existing service levels and have budgets allocated within existing operating or capital works budgets.

The total estimated costs for new and existing projects over the 11-year period is $25.43 million, which is the equivalent of $2.3 million annually, this includes $7.4 million allocated to the Leafy City Program and Winter Tree Planting Program. The total estimated budget required for new projects over an 11-year period is $16.27 million, which is the equivalent of $1.47 million annually.

The new costs relate to the proposed implementation of the following:

- Upgrading Western Power owned street lighting to LED ($10.6 million and saves 3,191 tonnes of CO_2 equivalent annually).
- Upgrading City owned street lighting ($2 million and saves 97 tonnes of CO_2 equivalent annually).
- Purchasing renewable energy through the Power Purchase Agreement for the City's contestable electricity supply ($3.3 million and saves 4,500 tonnes of CO_2 equivalent annually).

Estimated savings for corporate emissions from proposed projects are 9,187 tonnes CO_2 equivalent annually which is approximately 69% of corporate emissions. However, the scope of some projects is still to be confirmed and not all costs or emissions savings have been able to be quantified.

The upgrade of Western Power owned street lighting to LED would be subject to adoption of a Business Case by Council and is estimated to cost just over $10 million of one-off costs, however the annual savings would be significant, and the projected payback period is estimated at 8 years. After 25 years there would be an estimated overall benefit compared to the status quo of $39 million. At present, Western Power own 14,719 streetlights in the City and they have responsibility for maintenance and replacement. The City pays Western Power $3.3 million per year for this service. Most of the existing Western Power owned streetlights are non-LED and inefficient.

There are a number of State and Federal grants available which could provide funds for some of the proposed projects. The City will also investigate the establishment of special reserves or revolving funds where savings could be re-invested into climate related projects.

Regional significance

Climate change is a global, national and local issue with some changes now considered inevitable and irreversible. Australia is a notable hotspot, with temperatures and sea levels rising faster than the global average. Climate change poses a serious risk to Western Australia under all emissions scenarios and requires every sector of society to adapt.

Sustainability implications

Environmental

Climate change will have significant impacts on the City's natural environment from higher temperatures, hotter and more frequent hot days, less rainfall in winter and spring, increased intensity of heavy rainfall events, increased drought duration, increased evaporation rates, reduced soil moisture and runoff, harsher fire weather and higher sea levels.

Social

Perth's climate is expected to become harsher under all future emission scenarios. As Perth's population density continues to rise, state and local governments, industry and the wider community face greater climate risks. People living in larger cities can be more susceptible to the effects of climate change, particularly from heatwaves which can be amplified by the prevalence of concrete, dark-coloured roofs and a lack of shade and green space.

Economic

Early investment in preparation and adaptation planning will help the City avoid or minimise climate change impacts and reduce the costs of adaptation and impacts when they occur. Reduction of greenhouse gas emissions through increasing energy efficiency in buildings, street lighting and vehicle fleet may lead to financial savings for the City in the future.

Consultation

The community was invited to participate in a climate change survey conducted in June and July 2021. The City collected a total of 1,267 valid responses which were used to inform the development of the draft Plan. A total of 49% of respondents stated that climate change is extremely important to them and 66% supported an ambitious emissions reduction target, as shown in Attachment 2.

The City's Strategic Community Reference Group met in August 2021 to consider the strategic approach to climate change and identify opportunities to inform the development of the draft Plan. Most participants supported the City setting an ambitious emissions reduction target and were supportive of the City demonstrating leadership and action in climate change mitigation and adaptation.

The draft Climate Change Plan 2023 – 2033 was presented to a Strategy session in September 2023 and Elected Members were requested to consider and provide feedback on the draft Plan's purpose, objectives, emission targets and projects.

It is intended that the draft Plan will be released for community consultation commencing in November 2023. Key stakeholders will be contacted directly and invited to participate in consultation on the draft CHRMAP including Friends Groups and Residents Associations. The City will also advertise the consultation to the wider community via a range of communication methods. The City will also seek comment from the Western Australian Local Government Association and relevant state government agencies.

COMMENT

The draft Climate Change Plan 2023 – 2033 provides guidance to the City to undertake climate change adaptation and mitigation activities to reduce greenhouse gas emissions and enhance the resilience of our vulnerable assets, communities, ecosystems and infrastructure. The development of the draft Climate Change Plan 2023 - 2033 demonstrates the City's commitment to further progressing its climate change adaptation and mitigation activities and alignment with State government emissions targets.

Following the community consultation period, and required amendments, it is intended that a final draft Plan will be presented to Council for adoption. Further to this, it should be noted that the Plan will be subject to formal design and branding prior to publishing.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

MOVED Cr Pizzey, SECONDED Cr Hamilton-Prime that Council:

1 ENDORSES the draft Climate Change Plan 2023 – 2033, provided as Attachment 1 to this Report, for community consultation for a period of 21 days;

2 NOTES the Climate Change Survey Community Consultation Outcomes Report, provided as Attachment 2;

3 NOTES that the corporate emissions targets in the draft Climate Change Plan 2023 - 2033 align with the State government emissions targets.

PROCEDURAL MOTION - THAT THE ITEM BE REFERRED BACK
(Resolution No: CJ230-11/23)

MOVED Cr May, SECONDED Cr Kingston that Item 12.8, BE REFERRED BACK to the Chief Executive Officer, as per clause 10.1(c) of the *City of Joondalup Meeting Procedures Local Law 2013* to further engage with Elected Members on the proposed corporate emission targets in the draft Climate Change Plan 2023-2033.

The Procedural Motion was Put and CARRIED (10/3)

In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Mayor Jacob, Cr Fishwick and Cr Hill.

ATTACHMENTS

1. Draft Climate Change Plan 2023 - 2033 [**12.8.1** - 74 pages]
2. Climate Change Survey Community Consultation Outcomes Report [**12.8.2** - 32 pages]

12.9 CORPORATE BUSINESS PLAN 2023–2027 QUARTER 1 REPORT AND QUARTERLY CAPITAL WORKS REPORTS - (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	52605, 20560, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to receive the *Corporate Business Plan 2023–2027* Quarter 1 Report, the Quarterly Capital Works Progress Report, and the Key Capital Works Project Quarterly Status Reports for the period 1 July 2023 to 30 September 2023.

EXECUTIVE SUMMARY

The City's *Corporate Business Plan 2023–2027*, adopted by Council at the 27 June 2023 Council Meeting (CJ093-06/23 refers), is the City's 5-year medium-term planning document comprising the services, projects and activities developed in response to the vision, goals and outcomes of the City's 10-Year Strategic Community Plan*,* Joondalup 2032*.*

The *Corporate Business Plan 2023–2027* Quarter 1 Report provides information on the progress of 2023/24 services, projects, and activities against the quarterly milestones of the *Corporate Business Plan 2023–2027* (Attachment 1 refers).

The Quarterly Capital Works Progress Report lists all the projects within the City's 5-Year Capital Works Program (Attachment 2 refers).

The Key Capital Works Project Quarterly Status Reports provide quarterly status updates against the key capital works projects identified in the *Corporate Business Plan 2023–2027.* This report is provided as Attachment 3.

Several amendments to milestones are proposed for the following non-capital works projects/initiatives listed in the *Corporate Business Plan 2023–2027* include the following*:*

- Environment Strategy.
- Food organics, garden organics (FOGO) bin service.
- Property Management Framework.
- Duffy House commercial expressions of interest.
- Joondalup City Centre — Boas Place.
- Burns Beach café development.
- Ocean Reef Marina commercial site development business case.

It is also proposed to insert two additional projects into the *Corporate Business Plan 2023-2027* as follows:

- Organisation review/administration efficiency assessment.
- Dog Management Plan.

Further information is provided in the details below.

It is therefore recommended that Council:

1 RECEIVES the Corporate Business Plan 2023–2027 Quarter 1 Report shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 July 2023 to 30 September 2023 shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Reports for the period 1 July 2023 to 30 September 2023 shown as Attachment 3 to this Report;

4 APPROVES the amendments to existing milestones for the Environment Strategy in the Corporate Business Plan 2023–2027;

5 APPROVES the amendments to existing milestones for the Food organics, garden organics (FOGO) bin service in the Corporate Business Plan 2023–2027;

6 APPROVES the amendments to existing milestones for the Property Management Framework in the Corporate Business Plan 2023–2027;

7 APPROVES the amendments to existing milestones for the Duffy House commercial expressions of interest in the Corporate Business Plan 2023–2027;

8 APPROVES the amendments to existing milestones for the Joondalup City Centre — Boas Place in the Corporate Business Plan 2023–2027;

9 APPROVES the proposed amendments to existing milestones for the Burns Beach café development in the Corporate Business Plan 2023–2027;

10 APPROVES the proposed amendments to existing milestones for the Ocean Reef Marina commercial site development business case in the Corporate Business Plan 2023–2027;

11 APPROVES the addition of and milestones for the Organisation review/administration efficiency assessment as a new non-capital works project/initiative in the Corporate Business Plan 2023–2027;

12 APPROVES the addition of and milestones for the Dog Management Plan as a new non-capital works project/initiative in the Corporate Business Plan 2023-2027.

BACKGROUND

The *Corporate Business Plan 2023–2027* was adopted by Council at its meeting held on 27 June 2023 (CJ093-06/23 refers). It contains the services, projects, and activities the City intends to deliver over five years, and quarterly milestones for those the City intends to deliver in the 2023/24 financial year. The *5-Year Corporate Business Plan* demonstrates how the outcomes of the *10-Year Strategic Community Plan,* Joondalup 2032, are translated into a five-year service delivery program.

The *Corporate Business Plan 2023–2027* sits within an Integrated Planning and Reporting Framework which builds in informing, resourcing, planning, and reporting requirements to ensure transparency and evidence of planned achievements. It is also a requirement of the City's Governance Framework 2021 to develop quarterly reports against annual projects and priorities that are presented to Council.

DETAILS

Corporate Business Plan 2023–2027 Quarterly Reports provide information on achievements and performance against the quarterly milestones set at the beginning of each year. The project milestones for each quarter are reported via colour codes to indicate if the milestone has been completed or is behind schedule. The budget status is reported via symbols to indicate if each project or activity is on budget, over budget, or under budget. In addition, a commentary for each milestone provides details on what has been achieved. Note that the report does not include projects and activities that do not have milestones for 2023/24.

Proposed Amendments to Existing Milestones

Environment Strategy

The milestone regarding presenting the draft strategy to Council seeking endorsement for community consultation is proposed to be deferred from Quarter 1 to Quarter 3; and the undertaking of community consultation activities on the strategy to Quarter 4. Given this deferral, it is also proposed that milestones involving presenting the draft strategy to Council seeking endorsement and commencing the implementation of the new strategy be removed and rescheduled for the 2024/2025 financial year. The City could not present the draft strategy to Council seeking endorsement to undertake community consultation in Quarter 1 due to resourcing constraints. Therefore, amending these milestones will more accurately align expectations with resourcing capabilities.

Proposed amendments:

Q2	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.
Q3	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.
	Present the draft Environment Strategy 2023–2033 to Council seeking endorsement to undertake community consultation.
Q4	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.
	Undertake community consultation activities on the draft Environment Strategy 2023–2033.

Food Organics, Garden Organics (FOGO) Bin Service

The City could not present the report on the outcomes of the investigation and the joint tender process to Council in Quarter 1 due to delays experienced by the City of Wanneroo. Due to these external delays, and in the interim, the City has tendered for a short-term garden organics (GO) processing contract. It is expected that the garden organics contract will be awarded in Quarter 2; the food organics, garden organics (FOGO) tender for a processing contract will be advertised in Quarter 3; and a subsequent report to Council will be presented in Quarter 4. Amending these milestones will more accurately reflect the current status and trajectory of this non-capital works project/initiative.

Proposed amendments:

Q2	Award short term GO processing contract.
	Progress development of FOGO tender.
Q3	Finalise and advertise FOGO tender.
Q4	Report to Council regarding outcomes of FOGO tender process.

Property Management Framework

It is proposed that the milestones be updated to combine presenting the revised property classifications and an update on the Property Management Framework to Elected Members in Quarter 3. The City did not present the revised property classifications to Elected Members seeking feedback during Quarter 1 due to resourcing constraints. This extended timeframe will allow for resources to be directed to completing both of these milestones in Quarter 3.

Proposed amendments:

Q2	
Q3	Present the revised property classifications and an update on the implementation of the Property Management Framework to Elected Members.
Q4	

Duffy House Commercial Expressions of Interest

It is proposed that the milestones be updated to undertake the existing Quarter 1 milestone in Quarter 3, and the existing Quarter 2 milestones in Quarter 4. The City was unable to advertise a request for expression of interest for a commercial operator at the site in Quarter 1 due to external delays in finalising the land transfer and tenure arrangements. These delays are expected to continue through Quarter 2 and be resolved by Quarter 3, when it is expected that the request for expressions of interest for a commercial operator at the Duffy House site will be advertised by the City.

Proposed amendments:

Q2	
Q3	Advertise a request for expression of interest for a commercial operator at the site.
Q4	Assess submissions received and present the submissions to Council seeking endorsement.
	Identify the preferred commercial operator and commence negotiations on tenure.

Joondalup City Centre Development — Boas Place

It is expected that the City will progress a strategy for investigations into opportunities for the development of the Joondalup City Centre in Quarter 2 and finalise the strategy in Quarter 3. The City was unable to develop a strategy to progress actions in response to the endorsed project philosophy and parameters in Quarter 1 due to staffing issues. The proposed changes to the milestones more accurately reflect the timeframes the resourcing available to develop a strategy.

Proposed amendments:

Q2	Progress the development of a strategy for investigations into opportunities for the development of the Joondalup City Centre.
Q3	Finalise a strategy for investigations into opportunities for the development of the Joondalup City Centre.
	Progress scheduled actions from the endorsed strategy for the quarter.
	Present reports to Elected Members on the progress and status of the project as required.
Q4	Progress scheduled actions from the endorsed strategy for the quarter.

Burns Beach Café Development

It is proposed that the milestones associated with the Burns Beach café development be updated to progress stage 2 requests for additional information to successful respondents from the expression of interest process in Quarter 2. During Quarter 1, the City did not issue requests for additional information to successful respondents from the expression of interest process due to delays caused by seeking advice from external subject matter experts. This expert advice was required due to the number and complexity of submissions received in the initial expression of interest process. It is proposed that the milestone for Quarter 2 be amended to indicate the additional stage and current status of the expression of interest process.

Proposed amendments:

Q2	Progress stage 2 requests for additional information to successful respondents from the expression of interest process.
Q3	Present a report to Elected Members on the progress and status of the project.
Q4	Identify the preferred commercial operator and commence negotiations on tenure.

Ocean Reef Marina Commercial Site Development Business Case

It is proposed that the milestones associated with the Ocean Reef Marina commercial site development business case be updated to include additional milestones for Quarter 3 and Quarter 4. The City was unable to present the business case to Council seeking endorsement in Quarter 1 due to a joint decision between the City and DevelopmentWA to pause the project, pending the appointment of the Marina Town Centre proponent. This was to ensure the City's commercial development aligns with the Town Centre vision. Given that the proponent is expected to be appointed in Quarter 2, it is anticipated that the business case will be provided to DevelopmentWA and the Town Centre proponent for review in Quarter 3 and presented to Council seeking endorsement in Quarter 4.

Proposed amendments:

Q2	
Q3	Provide the business case to DevelopmentWA and Town Centre proponent for review.
Q4	Present the business case to Council seeking endorsement.

Proposed amendments to the *Corporate Business Plan 2023–2027* — new projects/initiatives

There are two new non-capital works projects/initiatives proposed as additions to the *Corporate Business Plan 2023–2027.* Conducting the activities associated with the proposed milestones of these projects/initiatives may impact on resourcing for other deliverables. However, the City cannot fully predict or quantify the anticipated impacts at this time.

Additional amendments to milestones and/or removal of other projects may be proposed in the next quarter.

Organisation Review/Administration Efficiency Assessment

Following a resolution of Council at the August 2023 meeting (CJ170-08/23 refers), the City will coordinate an independent professional body to conduct a review of the internal structures and efficiency within the City's administration. In the *10-Year Strategic Community Plan,* Joondalup 2032*,* this project falls under the key theme of 5-Leadership, and outcome 5-4 Responsible and financially sustainable. The table below presents the proposed milestones for this new project/initiative for the remainder of the 2023/2024 financial year.

Proposed milestones:

Q2	Appoint an external consultant to develop a Request for Tender document to undertake the organisational review/administrative efficiency assessment.
	Commence drafting of a Request for Tender document to present to Elected Members.
Q3	Undertake a workshop with Elected Members to develop the Request for Tender document to undertake the organisational review/administrative efficiency assessment.
	Present the Request for Tender document to Council for endorsement.
	Advertise the Request for Tender document.
Q4	Appoint an external consultant to undertake the organisational review/administrative efficiency assessment.
	Commence the organisational review/administrative efficiency assessment.

Dog Management Plan

Following feedback from Elected Members, the City is proposing to develop a new plan to guide its approach to managing dogs within the district, including legislative and regulatory instruments, behavioural management, and community education and awareness. In the *10-Year Strategic Community Plan,* Joondalup 2032*,* this project falls under the key theme of 1-Community, and outcome 1-1 Healthy and safe. The table below presents the proposed milestones for the Dog Management Plan for the remainder of the 2023/2024 financial year.

Proposed milestones:

Q2	Develop a project plan to guide the development of a draft Dog Management Plan.
	Develop a Request for Quotation to seek an external consultant to develop the draft Dog Management Plan.
Q3	Appoint an external consultant to develop the draft Dog Management Plan.
	Liaise with the external consultant to commence development of the draft Dog Management Plan.
Q4	Present the proposed approach to developing the Dog Management Plan to Elected Members seeking feedback.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Administration) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

The 2023/24 services, projects, and activities in the *Corporate Business Plan 2023–2027* were included in the *2023/24 Annual Budget.*

Regional significance

Not applicable.

Sustainability implications

The services, projects, and activities in the *Corporate Business Plan 2023–2027* are aligned to the key themes in *Joondalup 2032*, developed to ensure the sustainability of the City.

The key themes are as follows:

1 Community.
2 Environment.
3 Place.
4 Economy.
5 Leadership.

Consultation

Not applicable.

COMMENT

The *Corporate Business Plan 2023–2027* was adopted by Council at its meeting held on 27 June 2023 (CJ093-06/23 refers). The *Corporate Business Plan 2023–2027* Quarter 1 Report has been included as Attachment 1 to this Report. Detailed reports on the progress and the project status of the 5-Year Capital Works Program have been included as Attachments 2 and 3. These reports provide an overview of progress against all the projects and programs in the 2023/24 Capital Works Program.

The *Corporate Business Plan 2023–2027* Quarter 1 Report provides an explanation when milestones were not met in the quarter. The most common explanations for milestones being behind schedule are clarified as follows:

- Conflicting/competing priorities refers to any unexpected increases and divergences of workloads that affect the City's ability to deliver the milestones on schedule.
- Resourcing/staffing constraints refers to staff shortages due to vacancies and/or the responsible officer(s) being on leave; and subsequently, workloads are transferred and increased, causing delays in the delivery of milestones.
- External delays refer to an inability to meet the milestone(s) due to delays from outside the organisation; usually from the State Government, external stakeholders, and/or other parties in joint initiatives.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

MOVED Cr Kingston, SECONDED Mayor Jacob that Council:

1 RECEIVES the *Corporate Business Plan 2023–2027* Quarter 1 Report shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 July 2023 to 30 September 2023 shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Reports for the period 1 July 2023 to 30 September 2023 shown as Attachment 3 to this Report;

4 APPROVES the amendments to existing milestones for the Environment Strategy in the *Corporate Business Plan 2023–2027;*

5 APPROVES the amendments to existing milestones for the Food organics, garden organics (FOGO) bin service in the *Corporate Business Plan 2023–2027;*

6 APPROVES the amendments to existing milestones for the Property Management Framework in the *Corporate Business Plan 2023–2027;*

7 APPROVES the amendments to existing milestones for the Duffy House commercial expressions of interest in the *Corporate Business Plan 2023–2027;*

8 APPROVES the amendments to existing milestones for the Joondalup City Centre — Boas Place in the *Corporate Business Plan 2023–2027;*

9 APPROVES the proposed amendments to existing milestones for the Burns Beach café development in the *Corporate Business Plan 2023–2027;*

10 APPROVES the proposed amendments to existing milestones for the Ocean Reef Marina commercial site development business case in the *Corporate Business Plan 2023–2027;*

11 APPROVES the addition of and milestones for the Organisation review/administration efficiency assessment as a new non-capital works project/initiative in the *Corporate Business Plan 2023–2027;*

12 APPROVES the addition of and milestones for the Dog Management Plan as a new non-capital works project/initiative in the *Corporate Business Plan 2023–2027.*

The Manager Planning Services left the Chamber at 8.05pm and returned at 8.07pm.

Cr May left the Chamber at 8.07pm.

AMENDMENT MOVED Cr Raftis, SECONDED Cr Kingston that the Motion be AMENDED to read as follows:

"10 APPROVES the proposed amendments to existing milestones for the Ocean Reef Marina commercial site development business case in the Corporate Business Plan 2023–2027;

***10.1 NOTES that the review of the Business Case by DevelopmentWA is limited to ensuring that any use aligns with the overall project vision*;**

10.2 NOTES the uses contained within the Draft Business Case will be presented to Council prior to it being forwarded to DevelopmentWA;"

The Amendment was Put and CARRIED (12/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

Cr May entered the Chamber at 8.10pm.

COUNCIL RESOLUTION
(Resolution No: CJ231-11/23)

Original Motion as Amended being:

MOVED Cr Kingston, SECONDED Mayor Jacob that Council:

1 RECEIVES the *Corporate Business Plan 2023–2027* Quarter 1 Report shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 July 2023 to 30 September 2023 shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Reports for the period 1 July 2023 to 30 September 2023 shown as Attachment 3 to this Report;

4 APPROVES the amendments to existing milestones for the Environment Strategy in the *Corporate Business Plan 2023–2027;*

5 APPROVES the amendments to existing milestones for the Food organics, garden organics (FOGO) bin service in the *Corporate Business Plan 2023–2027;*

6 APPROVES the amendments to existing milestones for the Property Management Framework in the *Corporate Business Plan 2023–2027;*

7 APPROVES the amendments to existing milestones for the Duffy House commercial expressions of interest in the *Corporate Business Plan 2023–2027;*

8 APPROVES the amendments to existing milestones for the Joondalup City Centre — Boas Place in the *Corporate Business Plan 2023–2027;*

9 APPROVES the proposed amendments to existing milestones for the Burns Beach café development in the *Corporate Business Plan 2023–2027;*

10 APPROVES the proposed amendments to existing milestones for the Ocean Reef Marina commercial site development business case in the *Corporate Business Plan 2023–2027;*

10.1 NOTES that the review of the Business Case by DevelopmentWA is limited to ensuring that any use aligns with the overall project vision;

10.2 NOTES the uses contained within the Draft Business Case will be presented to Council prior to it being forwarded to DevelopmentWA;

11 APPROVES the addition of and milestones for the Organisation review/administration efficiency assessment as a new non-capital works project/initiative in the *Corporate Business Plan 2023–2027;*

12 APPROVES the addition of and milestones for the Dog Management Plan as a new non-capital works project/initiative in the *Corporate Business Plan 2023–2027.*

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Kingston.

ATTACHMENTS

1. Corporate Business Plan 2023-2027 Quarter 1 Report [**12.9.1** - 108 pages]
2. Quarterly Capital Works Progress Report [**12.9.2** - 10 pages]
3. Key Capital Works Progress Status Reports [12.9.3 - 28 pages]

3.1 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Cr Phillip Vinciullo.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.10 - Corporate Sponsorship Budget for the 2023-2024 Financial Year.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Vinciullo works in the radio broadcasting industry.

12.10 CORPORATE SPONSORSHIP BUDGET FOR THE 2023-2024 FINANCIAL YEAR (WARD - ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Jamie Parry
Director Governance and Strategy

FILE NUMBER 110982, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

The purpose of this report is for Council to consider and adopt an increase of funding of $100,000 in the 2023-2024 budget for the Corporate Sponsorship Program.

EXECUTIVE SUMMARY

The City's Corporate Sponsorship Program aims to attract, host or support a wide range of events, programs and activities that enhance the service delivery to the community and attract visitors to the region, while also providing positive exposure for the City's brand local and regionally.

The 2022-2023 financial year saw the program continue to support a wide range of events held in the region from sporting events, triathlons to dance competitions and more.

Currently the program is closed as the $130,000 budget has been exhausted due to the following:

- An increase in demand for sponsorship support.
- Several events being hosted in the region that are one off opportunities for the City including the NBL1 Finals Series (CJ014-02/23 refers) and The Nationals 2023 Bowling Championships (CJ095-06/23 refers).
- Sponsorship funding increases by Council resolution such as Heathridge Carols in the Park (CJ094-06/23 refers).

Current sponsorship commitments are outlined in Attachment 1 to this Report.

There are many organisations which have historically applied for sponsorship at the start of the new financial year that have been unable to make an application due to the current budget being fully expended as outlined in Attachment 2 to this Report.

It is therefore recommended that Council by an ABSOLUTE MAJORITY:

1 APPROVES an increase of $100,000 to the Budget for the 2023-2024 Financial Year for the Corporate Sponsorship Program;

2 APPROVES that the Corporate Sponsorship Program will close for the 2023-2024 financial year once the increase in budget has been exhausted;

3 APPROVES funds from the 2023-2024 Mid-Year review being allocated to the Corporate Sponsorship Program;

4 NOTES that the Corporate Sponsorship Program will reopen on 29 November 2023.

BACKGROUND

The City's Corporate Sponsorship Program aims to achieve the following objectives:

- Attracting, hosting, or supporting a wide range of events, programs and activities that enhance the level of service delivery to the community and visitors to the region.
- Providing positive exposure for the City's brand locally and regionally.
- Providing support to local organisations/community groups.
- Stimulating economic development and providing benefits to local businesses.
- Increasing visitors to the region.
- Creating long-term value to the City and its residents by building sustainable partnerships or relationships.
- Ensuring that all agreements entered into provide an adequate return on investment by overseeing and managing the Corporate Sponsorship Program, process, and outcomes.

All corporate sponsorship applications need to meet the following criteria:

- The event, program or activity must provide positive exposure for the City and its brand.
- The applicant, event, program and/or activity must be aligned with the City's vision and corporate values.
- The event, program or activity must be consistent with the City's Sponsorship Program objectives as outlined above.
- The audience for the event, program or activity should reach the City's target audiences of community, businesses and/or the community within the wider metropolitan area.
- Requests for sponsorship should be for an event, program or activity located within the City of Joondalup, which provides a significant economic return to the general and/or business community.
- Tangible benefits for the City, its residents and/or local businesses need to be associated and demonstrated with the event, program, or activity.
- The event, program or activity should provide opportunity to create long-term value to the City, residents and/or businesses.

The 2022-23 financial year saw the program continue to support a wide range of events held in the region from sporting events, triathlons to dance competitions and more.

Currently the program is closed as the $130,000 budget has been exhausted due to the following:

- An increase in demand for sponsorship support.
- Several events being hosted in the region that are one off opportunities for the City including the NBL1 Finals Series (CJ014-02/23 refers) and The Nationals 2023 Bowling Championships (CJ095-06/23 refers).
- Sponsorship funding increases by Council resolution i.e. Heathridge Carols in the Park (CJ094-06/23 refers).

Current sponsorship commitments are outlined in Attachment 1 to this Report.

There are many organisations which historically apply for sponsorship at the start of the new financial year that have been unable to, due to the current budget being fully expended as outlined in Attachment 2 to the Report.

The additional budget requested would allow the City to continue to support those organisations and have a small amount remaining for any additional applications that may be received.

DETAILS

Due to an increase in demand for sponsorship support from the City along with several national events being hosted and supported by the City that are one-off opportunities, the budget for corporate sponsorship has been exhausted, with many community organisations and events that historically received support from the City, not been able to apply.

Issues and options considered

Council may choose to:

- endorse the increase of the corporate sponsorship budget for the full amount requested ($100,000) allowing the City to continue to support a wide range of organisations and events within the region
- endorse the increase of the corporate sponsorship budget for a partial amount creating a “first in best dressed” opportunity for those organisations/events that have not yet applied, until the budget is again exhausted
  or
- not endorse the increase in corporate sponsorship budget and keep the program closed for the remainder of the 2023-2024 financial year, advising all organisations/events that they will need to apply next financial year.

Legislation / Strategic Community Plan / Policy implications

Legislation s6.2 and s6.8 of the *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 4. Economy.

Outcome 4-3 Appealing and welcoming - you welcome residents, and local and international visitors to the City.

Policy Not applicable.

Risk management considerations

Not increasing the corporate sponsorship budget for the 2023-2024 financial year may result in events seeking alternate locations, which impacts the opportunities for residents and the community to participate in and attend events, as well as decreases the visitation to the City, potentially negatively impacting businesses and economic impact.

Financial / budget implications

Current financial year impact

Account no.	1.524.A5204.3293.0000.
Budget Item	Sponsorship
Budget amount	$ 130,000
Amount spent to date	$ 130,114
Proposed cost	$ 100,000
Balance	$ 0

All amounts quoted in this report are exclusive of GST.

Regional significance

The inability to attract and sponsor events through the Corporate Sponsorship Program reduces visitation to the region and impacts the community, residents and businesses.

The City has worked hard over many years to attract events to the region and the fact that the sponsorship budget has been exhausted is reflective of the positive impact from that work. The City is now being considered as a destination for not only local events, but also national events.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The Corporate Sponsorship Program is aimed at supporting local, community events as well as attracting events to the region. The City is currently in a situation whereby the region is being considered as a destination for larger national events, that require greater financial support, which has resulted in the support for local, community events being limited due to available budget.

If the increase in budget for the program was endorsed, the City would continue to support the community, receive a range of benefits that showcase the City to residents and visitors, provide a positive image of the City and all while positioning the City as a destination for all events.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ232-11/23)

MOVED Mayor Jacob, SECONDED Cr Hill that Council by an ABSOLUTE MAJORITY:

1 APPROVES an increase of $100,000 to the Budget for the 2023-2024 Financial Year for the Corporate Sponsorship Program;

2 APPROVES that the Corporate Sponsorship Program will close for the 2023-2024 financial year once the increase in budget has been exhausted;

3 APPROVES funds from the 2023-2024 Mid-Year review being allocated to the Corporate Sponsorship Program;

4 NOTES that the Corporate Sponsorship Program will reopen on 29 November 2023.

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo.
Against the Motion: Cr Raftis.

Manager Strategic and Organisational Development left the Chamber at 8.12pm.

ATTACHMENTS

1. 2023-2024 Financial Year Sponsorship Commitments [**12.10.1** - 2 pages]
2. CONFIDENTIAL REDACTED - Organisations and Events historically sponsored or enquiries made [**12.10.2** - 2 pages]

12.11 LIST OF PAYMENTS MADE DURING THE MONTH OF SEPTEMBER 2023 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director of Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the list of accounts paid under the Chief Executive Officer's delegated authority during the month of September 2023.

EXECUTIVE SUMMARY

This report presents the list of payments made under delegated authority during the month of September 2023, totaling $22,149,553.32.

It is therefore recommended that Council NOTES the Chief Executive Officer's list of accounts for September *2023 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments1, 2 and 3 to this Report, totaling $22,149,553.32.*

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

DETAILS

The table below summarises the payments drawn on the funds during the month of September 2023. Lists detailing the payments made are appended as Attachments 1 and 2 to this Report.

The vouchers for the month are appended as Attachment 3 to this Report.

FUNDS	DETAILS	AMOUNT
Municipal Account	Municipal Cheques & EFT Payments 112921 – 112958 & EF114093 – EF114421 & EF114425 & EF114429 - EF114705 Net of cancelled payments Vouchers 3604A - 3613A	$16,960,166.67 $5,176,534.85
	Bond Refund Cheques & EFT Payments EF114084 – EF114092 & EF114422 – EF114424 & EF114426 - EF114428 Net of cancelled payments.	$12,851.80
	Total	$22,149,553.32

Issues and options considered

There are two options in relation to the list of payments.

Option 1

That Council declines to note the list of payments paid under delegated authority. The list is required to be reported to Council in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, and the payments listed have already been paid under the delegated authority. This option is not recommended.

Option 2

That Council notes the list of payments paid under delegated authority. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*

The Council has delegated to the Chief Executive Officer the exercise of its authority to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is prepared each month showing each account paid since the last list was prepared.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

All expenditure from the Municipal Fund was included in the Annual Budget as adopted or revised by Council.

Regional significance

Not applicable.

Sustainability implications

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

Consultation

Changes in the treatment of bonds received and repaid, from being held in the Trust Fund to now being reflected in the Municipal Fund, have arisen from a directive by the Office of the Auditor General.

COMMENT

All Municipal Fund expenditure included in the list of payments is incurred in accordance with the City of Joondalup *2023-24 Annual Budget* as adopted by Council at its meeting held on 27 June 2023 (CJ106-06/23 refers) or has been authorised in advance by the Mayor or by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ233-11/23)

MOVED Cr Jones, SECONDED Cr Hill that Council NOTES the Chief Executive Officer's list of accounts for September 2023 paid under Delegated Authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* forming Attachments 1, 2 and 3 to this Report, totaling $22,149,553.32.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Chief Executive Officers Delegated Municipa Payment List for the month of September 2023 [**12.11.1** - 76 pages]
2. Chief Executive Officers Delegated Municipal payment list (Bonds Refunds for the month of September [**12.11.2** - 2 pages]
3. Municipal Vouchers for the month of September 2023 [12.11.3 - 1 page]

12.12 FINANCIAL ACTIVITY STATEMENT FOR SEPTEMBER 2023 (SUBJECT TO END OF YEAR FINALISATION) (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	07882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the Financial Activity Statement for the period ended 30 September 2023.

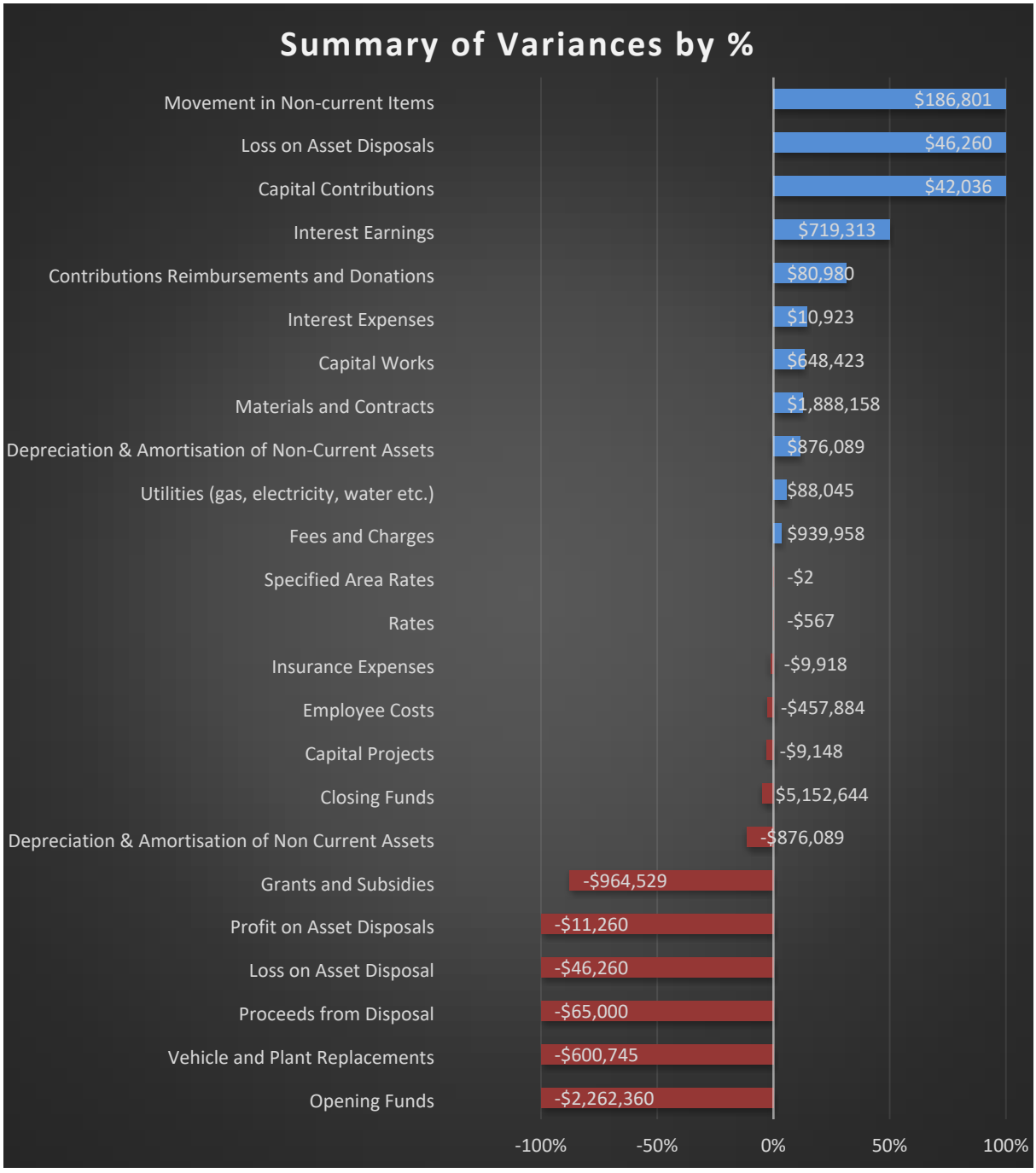
EXECUTIVE SUMMARY

At its meeting held on 27 June 2023 (CJ109-06/23 refers), Council adopted the *2023-24 Annual Budget*. Council subsequently amended the budget at its meeting held on 22 August 2023 (CJ12.16-08/23 refers). The figures in this report are compared to the amended budget.

The September 2023 Financial Activity Statement Report shows an overall favourable variance of $5,058,894 from operations and capital, after adjusting for non-cash items. This variance does not represent a projection of the end of year position. It represents the year-to-date position to 30 September 2023 and results from a number of factors identified in the report, including the opening funds position that is subject to the finalisation of the *2022-23 Annual Financial Statements.*

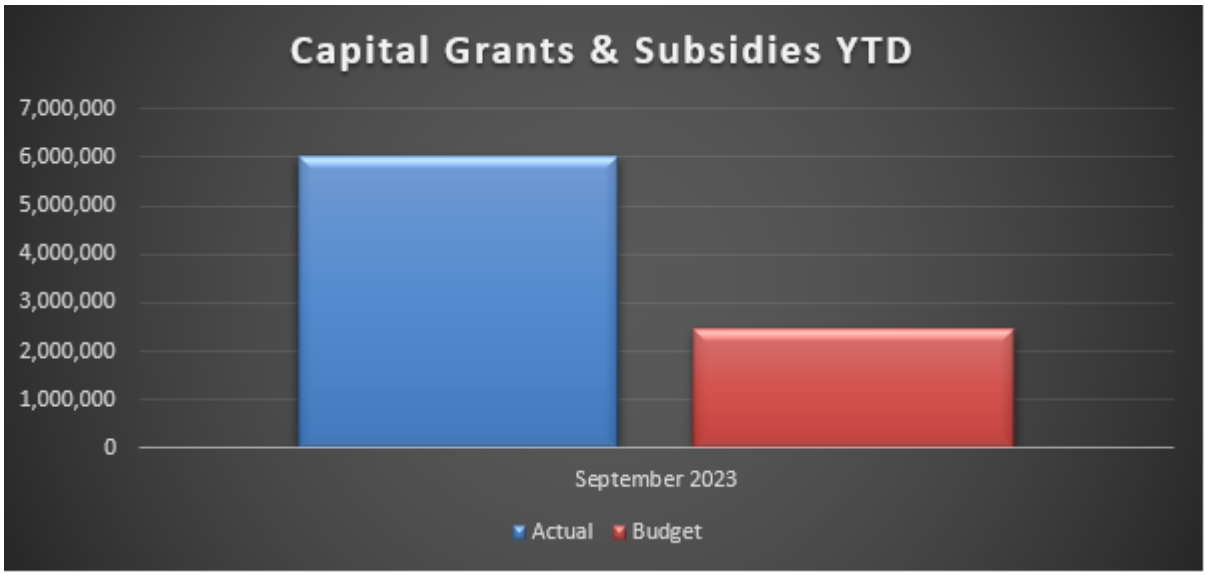
A range of factors influence the favourable variance, but it is predominantly due to timing of revenue and expenditure compared to the budget estimate in September. The finalisation of the 2022-23 end of year means that the opening funds amount is currently not included. The notes in Attachment 4 identify and provide commentary on the individual key material revenue and expenditure variances to date.

The key elements of the variance are summarised below:



The significant variances for September were:

Capital Grants and Subsidies **$3,854,365**



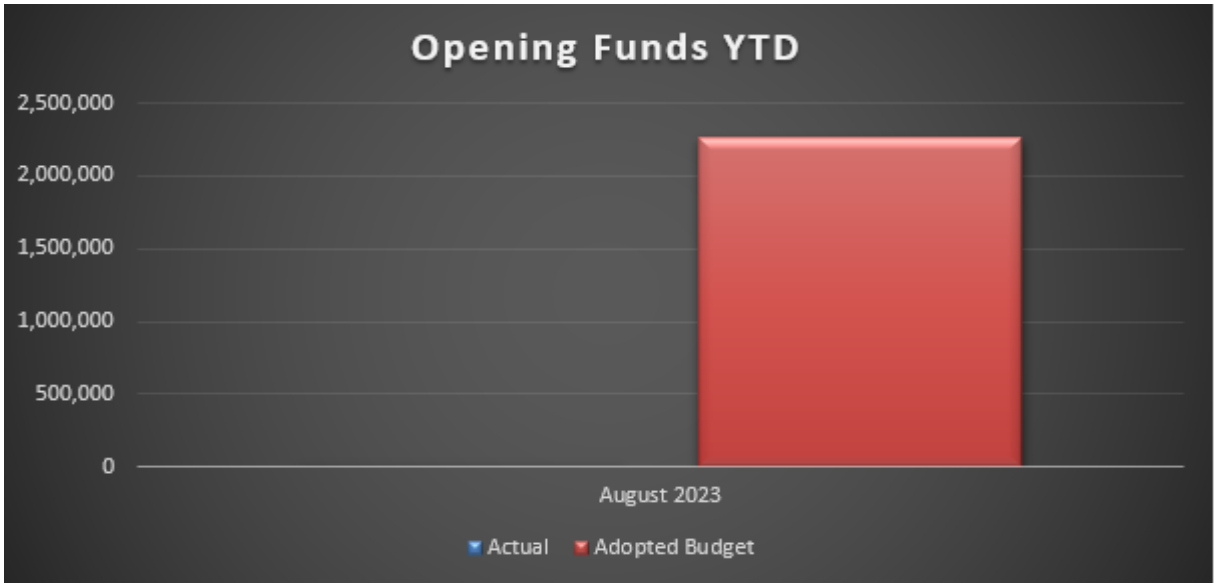
Capital Grants and Subsidies is $3,854,365 above budget. This is due to unspent grant income from the 2022-23 financial year brought to revenue in 2023-24, pending an adjustment to the budget figures to reflect this and review of project progress to refine revenue recognition in subsequent months. This is spread across multiple projects including $1,198,773 in RDC2031 Hepburn Avenue – Lilburne to Walter Padbury, $1,065,718 in RDC2027 Joondalup Drive / Hodges Drive Intersection Upgrade, $560,560 in FNM2103 Coastal & Estuarine Mitigation and $556,046 in FPN2299 Coastal Shared Path Design.

Materials and Contracts **$1,188,158**



Materials and Contracts expenditure is $1,888,159 below budget. This is spread across a number of different areas including External Service Expenses $1,125,336, Waste Management Services $427,698, Other Materials $303,800 and Professional Fees & Costs $257,127, partially offset by Computing ($493,347).

Opening Funds **($2,262,360)**



Opening Funds for July 2023 are $2,262,360 below budget. The variation in the Closing Funds for the period ended 30 June 2023 is prior to end of year position being finalised. The final opening funds balance will be available after the 2022-23 audit has been finalised.

Employee Costs **($457,884)**



Employee Costs expenditure is $457,884 above budget. Variances predominantly arose from higher leave provision movements ($380, 232), Agency Employees ($238,768) and lower Standard Labour Recovery Capital Works ($159,029), partially offset by lower Staff Training $83,650 and the cumulative effect of vacancies arising year to date.

It is therefore recommended that Council NOTES the Financial Activity Statement for the period ended 30 September 2023 forming Attachment 1 to this Report and the Financial Position Statement at 30 September 2023 forming Attachment 2 to this Report.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require a monthly Financial Activity Statement to be prepared according to nature classification and a monthly Financial Position Statement.

DETAILS

Issues and options considered

The Financial Activity Statement for the period ended 30 September 2023 is appended as Attachment 1 and the Financial Position Statement at 30 September 2023 is appended as Attachment 2. The comparative figures for the Financial Position Statement at 30 June 2023 are not presented in this attachment as these are subject to the finalisation of the draft financial statements for the year ended 30 June 2023. It is anticipated that comparative figures will be provided with the Financial Position Statement to Council in the following month.

Legislation / Strategic Community Plan / Policy implications

Legislation Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal funds for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

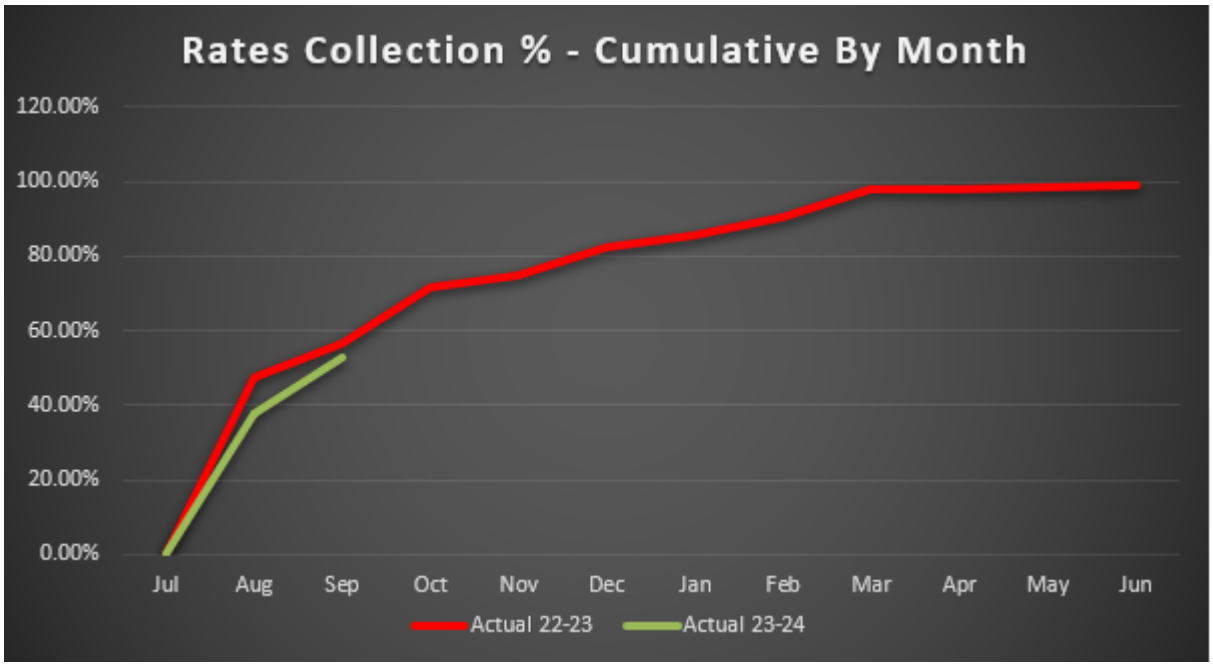
Expenditure was incurred in accordance with budget parameters, structured on financial viability and sustainability principles.

Consultation

In accordance with section 6.2 of the *Local Government Act 1995*, the *Annual Budget* was prepared having regard to the Strategic Financial Plan, prepared under Section 5.56 of the *Local Government Act 1995.*

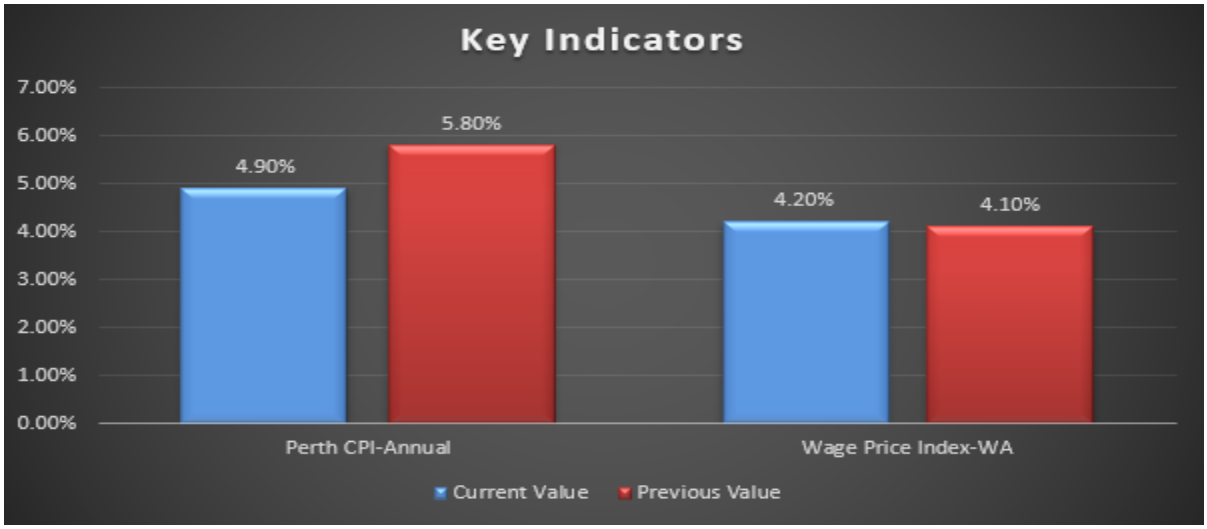
KEY INDICATORS

Rates Collection



Rates collections as a percentage of rates issued (debtors) is slightly lower than the previous financial year at the end of September.

Economic Indicators



Wage price growth in WA remains elevated. Q2 2023 wages data released show the WA index rising further to 4.2% at the end of June 2023, in contrast to the inflation index movement.

COMMENT

All expenditure included in the Financial Activity Statement is incurred in accordance with the provisions of the 2023-24 adopted budget or has been authorised in advance by Council where applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ234-11/23)

MOVED Cr Jones, SECONDED Cr Hill that Council NOTES the Financial Activity Statement for the period ended 30 September 2023 forming Attachment 1 to this Report and the Financial Position Statement at 30 September 2023 forming Attachment 2 to this Report.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Financial Activity Statement - September 2023 [**12.12.1** - 1 page]
2. Balance Sheet Sept 2023 V 2 [**12.12.2** - 1 page]
3. Investment Report - September 2023 [**12.12.3** - 1 page]
4. Supporting Commentary September 2023 (1) [**12.12.4** - 9 pages]

12.13 CARD TRANSACTIONS FOR THE MONTH OF SEPTEMBER 2023 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note card transactions incurred during the month of September 2023.

EXECUTIVE SUMMARY

This report presents the card transactions incurred during the month of September 2023, comprising corporate credit card and fuel card transactions.

It is therefore recommended that Council NOTES the list of card transactions for September 2023 in accordance with Regulation 13A(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1 and 2 to this Report, totalling $92,311.41.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. Regulation 13A of the *Local Government (Financial Management) Regulations 1996* a list of payments made by credit, debit, purchasing or other cards by employees is required to be provided to Council.

The Department of Local Government, Sport and Cultural Industries has advised the City that the intent of Regulation 13A is to present transactions incurred in a month, whether payment, that is, transfer of funds from the City to a supplier, has taken place or not.

DETAILS

The City incurred the following card transactions during the month of August 2023.

Corporate credit card transactions	$21,214.09
Fuel card transactions (Ampol)	$71,097.32
Total for the month	**$92,311.41**

Details of transactions from corporate credit cards and fuel cards are contained in Attachments 1 and 2 respectively.

The City's corporate credit cards are issued and managed in accordance with the *Corporate Credit Cards Policy.* Suppliers from whom goods or services are procured using the corporate credit cards are paid at the time of purchase by the card issuer who the City subsequently pays for all card transactions during the month. Payment to the card issuer typically occurs at the end of the transaction month or early in the following month. All the City's corporate credit cards have been issued by the City's bankers, Westpac.

Fuel cards are attached to specific vehicles and plant items, such as ride-on mowers, that require fuel. The City has a contract with Ampol engaged through the State Government Common Use Arrangements. Fuel cards are utilised at Ampol outlets under the terms of the contract and record the cost of fuel supplied at the time of the transactions. Ampol invoices the City at the end of each month for all fuel charges incurred via the issued fuel cards. Invoices are typically paid the month after the fuel charges are incurred.

Issues and options considered

Option 1

That Council declines to note the list of card transactions for the month of September 2023. The list is required to be reported to Council in accordance with Regulation 13A(1) of the *Local Government (Financial Management) Regulations 1996*. This option is not recommended.

Option 2

That Council notes the list of card transactions for the month of September 2023. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*
In accordance with Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, a list of card transactions is prepared each month showing each amount incurred since the last list was prepared.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

All expenditure included in this report was incurred in accordance with the Annual Budget as adopted by Council.

Regional significance

Not applicable.

Consultation

Not applicable.

COMMENT

All expenditure included in the list of card transactions is incurred in accordance with the City of Joondalup 2023-24 Annual Budget as adopted by Council at its meeting held on 27 June 2023 (CJ106-06/23 refers) or has been authorised in advance by the Mayor or by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ235-11/23)

MOVED Cr Raftis, SECONDED Cr Kingston that Council NOTES the reported card transactions for the month end 30 September 2023 as shown in Attachments 1 and 2 to this Report.

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo.
Against the Motion: Cr Raftis.

ATTACHMENTS

1. Corporate Credit card transactions Sept 2023 [**12.13.1** - 2 pages]
2. Ampol Fuel Card Transactions Sept 2023 [**12.13.2** - 13 pages]

Disclosures of Interest Affecting Impartiality

Name / Position	**Mayor Albert Jacob, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.14 - Community Funding Program 2023-24 Round One.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Mayor Jacob's son plays for Kingsley Westside Football Club, not at McNaughton. Mayor Jacob is Vice-Patron of Hillary's Yacht Club but not a member.

Name / Position	**Cr Russ Fishwick, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.14 - Community Funding Program 2023-24 Round One.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Fishwick is a member of the Duncraig Primary School Board.

12.14 COMMUNITY FUNDING PROGRAM 2023-24 ROUND ONE (WARD – ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 50591,101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider funding applications for the Community Funding Program Round One 2023-24.

EXECUTIVE SUMMARY

The Community Funding Program (CFP) aims to provide financial support to incorporated community groups to conduct projects, programs, events or activities that benefit the City of Joondalup community. The CFP was developed after a review of the City's funding programs in 2020-21, and the subsequent adoption of the revised *Community Funding Program Policy* by Council at its meeting held on 17 August 2021 (CJ127-08/21 refers).

Round one of the CFP for 2023-24 was held in August 2023, with a funding pool of $146,250 available. Applications for small grants ($10,000 and under) and large grants (over $10,000) were accepted during this round. The next round of funding will open for applications in February 2024.

During this round, the City received eight applications for large grants and 35 applications for small grants, totalling $522,450 in requested funds. A breakdown of the funds per applicant category is below:

Applicant Category	No. of applications (% of total)	Requested (% of total)	Recommended (% of total)
Arts and Culture	4 (9%)	$60,889 (12%)	$44,612 (31%)
Community Development	12 (28%)	$94,830 (18%)	$36,261 (25%)
Environment	4 (9%)	$178,889 (34%)	$23,185 (16%)
Sport and Recreation	23 (54%)	$187,842 (36%)	$41,250 (28%)
TOTAL	**43**	**$522,450**	**$145,308**

The applications were assessed, and five of the eight large grant applications are recommended for funding. The 35 small grant applications are $10,000 or less and have been considered by the Chief Executive Officer.

The large grant applications are as follows:

Club	Project Title	Requested	Recommended
Duncraig Primary School Parents and Citizens Association Incorporated	Bike Shelter	$18,800	$18,800
Hillarys Yacht Club Inc	Ballet by the Sea	$35,668	$35,000
Kingsley Westside Football Club Incorporated	Temporary Lights to MacNaughton Park	$34,644	$25,000
Nature Play WA Inc.	Nature Play in the Park	$14,860	$9,860
North Coast Art Club Incorporated	Portable Display Stands	$13,930	$0
Northern Steel Car Club Inc.	Northern Steel BBQ Trailer	$18,573	$0
Padbury Community Kindergarten Inc	Nature Based Play Space	$155,244	$4,541
We GIVE Food Inc	Christmas Food Relief	$15,850	$0
TOTAL		**$307,570**	**$93,201**

It is therefore recommended that Council:

1 APPROVES a grant of $18,800 to the Duncraig Primary School Parents and Citizens Association Incorporation for its Bike Shelter project;

2 APPROVES a grant of $35,000 to the Hillarys Yacht Club Inc for its Ballet by the Sea project;

3 APPROVES a grant of $25,000 to the Kingsley Westside Football Club Incorporated for its Temporary Lights to MacNaughton Park project;

4 APPROVES a grant of $9,860 to Nature Play WA Inc for its Nature Play in the Park project;

5 APPROVES a grant of $4,541 to the Padbury Community Kindergarten Inc for its Nature Based Play Space project;

6 DOES NOT APPROVE a grant of $13,930 to the North Coast Art Club Incorporated for its Portable Display Stands project;

7 DOES NOT APPROVE a grant of $18,573 to the Northern Steel Car Club Inc for its Northern Steel BBQ Trailer project; and

8 DOES NOT APPROVE a grant of $15,850 to We GIVE Food Inc for its Christmas Food Relief project.

BACKGROUND

The Community Funding Program (CFP) was developed after a review of the City's funding programs in 2020-21, and the subsequent adoption of the revised *Community Funding Program Policy* by Council at its meeting held on 17 August 2021 (CJ127-08/21 refers). A copy of the policy is attached (Attachment 1 refers).

CFP aims to provide financial support to incorporated community groups to conduct projects, programs, events or activities that benefit the City of Joondalup community. All applications for the CFP must meet the following criteria:

- The project, program, event or activity that funding is being sought for must benefit or service the City of Joondalup community.
- The project, program, event or activity must align with one or more of the Community Funding Program Priorities:
    - strengthen community participation
    - encourage connected communities
    - promote healthy and active lifestyles
    - build resilient and sustainable communities.
- The project, program, event or activity has not received financial support through another funding program from the City within the same financial year.
- The applicant must be incorporated under the *Associations Incorporations Act 2015* (or other Australian State Government Incorporations Act).

At its meeting held on 22 August 2023 (CJ160-08/23 refers), Council amended the Community Funding Policy to consider the cumulative value of applications from a single organisation. There is no limit on the number of applications that an organisation can submit, however if the cumulative value of an organisation's applications exceeds $10,000 (excluding GST) in a 12-month period, then the applications must be referred to Council for approval.

Council also requested a report be presented to a future Policy Committee meeting to consider amendments to the Community Funding Guidelines to consider fairness and need, and in particular to limit access to sporting and surf lifesaving clubs combined to no more than 50% of the total available funding pool.

As the August 2023 round of funding had already opened prior to the policy revision, the previous version of the policy has been applied to this round to ensure transparency in the decision-making process for applications. The changes to the policy will apply to future funding rounds.

DETAILS

The City received eight applications for large grants and 35 applications for small grants this round, totalling $522,450 in requested funds. Small grant applications which are valued at $10,000 and under are considered by the Chief Executive Officer.

A breakdown of the funds per applicant category is below:

Applicant Category	No. of applications	Requested	Recommended
Arts and Culture	4 (9%)	$60,889 (12%)	$44,612 (31%)
Community Development	12 (28%)	$94,830 (18%)	$36,261 (25%)
Environment	4 (9%)	$178,889 (34%)	$23,185 (16%)
Sport and Recreation	23 (54%)	$187,842 (36%)	$41,250 (28%)
TOTAL	**43**	**$522,450**	**$145,308**

Large grant applications

Duncraig Primary School Parents and Citizens Association Incorporated

Duncraig Primary School Parents and Citizens' Association submitted an application that sought funding to build a bike and scooter shelter at the school.

The Duncraig Primary School Parents and Citizens' Association is an incorporated group of parents and community members who work together to improve the school and school experience for children and families.

The Duncraig Primary School Parents and Citizens' Association has indicated that approximately 430 City of Joondalup residents will benefit from the project.

The key outcomes of the program include:

- A shelter to be built over the bike rack area - improving the current infrastructure which is just a slab of concrete.
- An increase in the number of children riding their bikes / scooters to school creating a healthier lifestyle through the exercise they would receive coming to and from school and contributing to the reduction in emissions from less fuel pollution.

The cost of the program is itemised in the table below. The Duncraig Primary School Parents and Citizens' Association has not committed any of its own funds to the project.

Duncraig Primary School Parents and Citizens' Association has not previously received grant funding from the City. A Community Funding application for the same project and amount was submitted in Round 2, 2022-2023 but was withdrawn as the association could not source quotes for the project.

Program Items	Amount Requested	Amount Recommended by the City
Supply and install bike shelter	$18,800	$18,800
Total	**$18,800**	**$18,800**

Duncraig Primary School Parents and Citizens' Association Inc were deemed eligible for a grant by the panel under the criteria. The project meets the funding priorities of promoting healthy and active lifestyles and building resilient and sustainable communities and was recommended for full funding.

This project benefits the City of Joondalup community and will do so for years to come by physical activity. With improved facilities, it will be more attractive for children to ride their bikes and scooters to school knowing they can leave their property safe from the elements. This will ensure that the children's bikes and scooters are not too hot or wet to ride home, which discourages their use. This project also encourages active sustainable behaviours, positive environmental outcomes and conservation of the local natural environment.

Hillarys Yacht Club Inc

Hillarys Yacht Club Inc (HYC) submitted an application that sought funding to reinvigorate and attract new membership to their organisation through a unique collaboration with Youth Ballet WA in a special sunset presentation of *'Ballet by the Sea'*.

Established in 1986 and located at the Hillarys marina, HYC offers a range of water-based social and competitive activities to the local community including sailing, diving, angling, powerboating, kayaking, paddleboarding, social events and on-water training courses. This collaboration presents an opportunity to attract new membership to the club from community members who may not have known of their services.

HYC has indicated that approximately 300 City of Joondalup residents will benefit from the project as audience, but this figure is only limited by seating capacity. If funding is granted by the City of Joondalup, funds will be leveraged to increase this capacity with other sponsors. A further 70 of the 150 young ballet performers will be from the City, bringing the total community impact reach to 370.

The key outcomes of the program include:

- A sunset performance of 'Ballet by the Sea' at the HYC.
- Community engagement with and promotion of HYC.
- The facilitation of a state-based professional performing arts organisation in the City of Joondalup.

The costs of the program are itemised in the table below. HYC has committed a portion its own funds to the project. The organisation's contribution of $17,500 will contribute to food, beverage and staffing for the event. There are also in-kind performance development costs and co-contribution from Youth Ballet WA, but these were not included in the application budget.

HYC has not previously received grant funding from the City.

Program Items	Amount Requested	Amount Recommended by the City
Staging and Infrastructure	$17,826	$17,158
Stage Dressing & Safety	$2,000	$2,000
Public Toilets - Hire	$4,510	$4,510
Seating Banks	$802	$802
Bus / Transport Hire	$566	$566
Coolroom – External Hire	$555	$555
Marquee - Hire	$2,005	$2,005
Security Fencing - Hire	$1675	$1675
Security / Crowd Control Staffing	$743	$743
Marketing – Corflute Advertising	$317	$317
Marketing – Flyers (Design & Print)	$749	$749
Marketing – Perth Now Tier Two	$1,250	$1,250
Marketing – Radio & Streaming	$1,150	$1,150
Marketing – Social Media	$520	$520
Miscellaneous Event materials	$1000	$1000
Total	**$35,668**	**$35,000**

HYC were deemed eligible for a grant by the panel under the criteria. The project meets the funding priorities of strengthening community participation & building resilient and sustainable communities and was recommended for funding.

The *'Ballet by the Sea'* project also delivers on the City's strategic objectives in the attraction of professional performing arts organisations to the City of Joondalup and building local performing arts audiences. In the absence of a formal performing arts venue within the City, HYC have provided a unique opportunity for City of Joondalup residents to experience professional arts without travelling to the CBD.

As a number of the quotes for project items are based on estimated requirements that are yet to be determined, the City has applied a rounded figure to the recommended funding amount.

Kingsley Westside Football Club Incorporated

Kingsley Westside Football Club Incorporated (Kingsley Westside FC) submitted an application that sought funding to purchase portable floodlighting for the club's training at MacNaughton Park, Kinross.

Kingsley Westside FC are a community focused soccer club that offers opportunities for all ages and genders to participate in the sport. The club uses MacNaughton Park as its base for its women's and girl's teams.

Kingsley Westside FC has indicated that approximately 440 City of Joondalup residents will benefit from the project.

The key outcomes of the program include:

- Increased participation opportunities in female sport.
- Promotion of a healthy and active lifestyle.

The costs of the program are itemised in the table below. Kingsley Westside FC has committed its own funds to the project. The organisation's contribution of $29,615 will contribute to coaching skills courses, park hire costs, Football West affiliation fees, uniforms and new equipment. It should be noted that the majority of these items form part of the club's ongoing operational costs and would likely be incurred should the project not proceed.

Kingsley Westside FC has not previously received grant funding from the City.

Program Items	**Amount Requested**	**Amount Recommended by the City**
Ritelite Systems International Sports Lighting Set (8 x lights)	$34,025	$25,000
City logo on player kits	$619	$0
Total	**$34,644**	**$25,000**

Kingsley Westside FC were deemed eligible for a grant by the panel under the criteria. The project meets the funding priorities of promoting healthy and active lifestyles and was recommended for partial funding.

MacNaughton Park currently does not have sports floodlighting to Australian Standards, limiting the use of the park in the evenings, particularly during the winter months. The park has also not been identified as a site for permanent floodlighting in the City's *Capital Works Program*. City parks with Australian Standard floodlighting are often at peak capacity during winter season evenings. Portable floodlighting will enable the club to increase its capacity without requiring the use of additional parks and provision of associated infrastructure.

The selected floodlights are designed to direct light onto the playing surface with low spill to surrounding areas. The increased use of the park at night may also assist in reducing anti-social behaviour in the area.

Project items not recommended for funding include the addition of the City's logo onto the club playing kits. Due to the size of the funding recommended, this will form part of the club's requirements to fund under the grant agreement.

Due to the competitiveness of the funding round and the indication by the club in the application that the project could proceed if offered partial funding, the panel has determined to offer the club part funding for the project.

Nature Play WA Inc

Nature Play WA Inc submitted an application that sought funding to support the implementation of the Nature Play in the Park program within the City of Joondalup. Nature Play in the Park has been designed to deliver a family-based healthy lifestyle intervention program to promote emotional and mental wellbeing, healthy eating, physical exercise, and connectedness to community for preschool aged children.

Nature Play WA offers exciting initiatives and programs to communities around WA to promote healthy lifestyles and outdoor experiences for children.

Nature Play WA has indicated that approximately 240 City of Joondalup residents will benefit from the project.

The key outcomes of the program include:

- Exposure to the natural environment for young children.
- Connectedness to family and community for young children.
- Increasing families and parents' knowledge, awareness, skills, and ability to support their child development through engagement with nature.
- Opportunities for young children to increase attentiveness and engagement.

The costs of the program are itemised in the table below. Nature Play WA has committed its own funds to the project. The organisation's contribution of $7,200 will contribute to the following:

- Staff - Early Years Specialist - $3,000
- Staff - Communications Manager - $3,000
- Nutritionist - $1,200

Nature Play WA has not previously received grant funding from the City.

Program Items	**Amount Requested**	**Amount Recommended by the City**
Resource Development	$5,000	$0
Delivery	$5,000	$5,000
Evaluation and reporting	$1,000	$1,000
Consumables	$700	$700
Art and craft supplies	$550	$550
Books	$660	$660
Audio-visual aids	$750	$750
Stationery	$580	$580
Musical instruments	$620	$620
Total	**$14,860**	**$9,860**

Nature Play WA were deemed eligible for a grant by the panel under the criteria. The project meets the funding priorities of strengthening community participation / encouraging connected communities / promoting healthy and active lifestyles / building resilient and sustainable communities and was recommended for partial funding.

Project items not recommended for funding include resource development. The development of project resources were determined by the panel to be an ongoing operational expense for Nature Play WA, and supporting documentation supplied in the application indicated that a large portion of the program development had already occurred.

North Coast Art Club Inc

The North Coast Art Club Inc (NCAC) submitted an application that sought funding to purchase new artwork display stands to replace the wire brackets they are currently using to display works at exhibitions. The new display walls would elevate the NCAC to current professional standards.

The NCAC was established in early 2004 in response to the rapidly growing northern suburbs and the need for a club to cater to the growing arts community. Their membership consists of emerging to professional artists across a variety of visual arts mediums. They deliver an annual program of workshops, exhibitions, and engagement opportunities.

The NCAC has indicated that approximately 500 City of Joondalup residents would benefit from the project but didn't provide much support for this figure.

The key outcomes of the program include:

- More professional looking displays for local artist works.
- Attract more exhibition visitors and membership.
- Easier set up and pack down for volunteers.

The cost of the program is itemised in the table below. The NCAC has not committed any of its own funds to the project.

The NCAC has previously received a grant from the City via the Community Funding Program in 2022-23 for art workshop equipment.

Program Items	Amount Requested	Amount Recommended by the City
Art Display Walls	$13,930	$0
Total	**$13,930**	**$0**

Given recent funds received by NCAC, the lack of co-contribution (although not required) and the competitive nature large grants presented in this round, the panel has recommended not to fund the project. The NCAC application failed to adequately demonstrate community impact of the outlined project and alignment with the funding priorities.

Northern Steel Car Club Inc

The Northern Steel Car Club Inc submitted an application that sought funding to purchase a BBQ trailer. The trailer is intended to provide food offerings as well as serve as a focal point for community engagement and networking among car enthusiasts at the club's events.

The Northern Steel Car Club Inc are a car enthusiast club that encourages participation by owners of pre-1989 car models. The club uses funds raised through memberships, merchandise and donations to support a number of charities, including Cancer Council, Perth Children's Hospital and Movember.

The Northern Steel Car Club Inc has indicated that approximately 3,000 City of Joondalup residents will benefit from the project.

The key outcome of the program was for committee members to have completed food handling certification.

The costs of the program are itemised in the table below. The Northern Steel Car Club Inc has committed $2,500 if its own funds to the project to contribute to signage and licensing for the trailer.

Northern Steel Car Club Inc has not previously received grant funding from the City.

Program Items	Amount Requested	Amount Recommended by the City
8 x 5m trailer with fridge drop slide	$12,830	$0
Pull out four burner BBW with gas bottle	$6,765	$0
Domestic fridge / freezer	$1,405	$0
Lighting, speakers and solar panels	$573	$0
Total	**$18,573**	**$0**

The panel has recommended not to fund the project. While the organisation's charitable fundraising is commendable, the charities supported are not always specific to the City of Joondalup region.

Additionally, the group's project outcomes did not align with the funding priorities, nor did the detail provided in the application clearly address how the project met the priorities.

The panel recognised the potential for this project, and propose to work with the group to refine the application for submission in a future round, including targeting of Joondalup based charities / organisations for donations and clearer alignment to the funding priorities.

Padbury Community Kindergarten Inc

Padbury Community Kindergarten Inc (PCK) submitted an application that sought funding to install a new nature-based play space enhancing and modernising PCK's outdoor classroom. Installations include balancing structures; humpy; double swing; bush tucker garden; water play area featuring water channels, pebble pit/creek and working tap; fort-style climbing structure incorporating a double slide, fireman pole and climbing wall; storage boxes for sand toys; sand pulley; magnetic activity panel; bike track extension and woodchip soft-fall.

PCK are a not-for-profit Community Kindergarten that offers an alternative to government school-based kindergarten programs and are one of 18 in WA. The staff and curriculum is provided by the Department of Education WA, however they are run by an independent Parent Management Committee from parents in and around the Padbury community with a small budget from voluntary contributions, grants and fundraising.

PCK has indicated that approximately 400 City of Joondalup residents will benefit from the project.

The key outcomes of the program include the following:

- New nature playground used for learning opportunities.
- Integrate new nature playground with opportunities for play based learning to meet the needs of the Kindergarten Curriculum Outcomes.
- Playground will be open for families to engage with and for the wider community enjoyment of nature playgrounds.

The costs of the program are itemised in the table below. PCK has committed $6,200 of its own funds to the project. The organisation's contribution will include $1,200 towards establishing a bush tucker garden including planting and Aboriginal culture workshop and in-kind labour in the amount of $5,000. Funding has also been secured from the Department of Industry, Science and Resources towards the extension of the existing bike path and from Landcare for the bush tucker garden infrastructure and resources.

PCK has previously received grant funding from the City for $25,876 from the Community Funding Program in 2021-22 towards the Storage and Student Meal Space Solution project.

Program Items	**Amount Requested**	**Amount Recommended by the City**
Retaining: Limestone blocks	$366	$0
Soft fall Mulch	$11,400	$0
Bike Track	$250	$0
Playground installations various equipment	$118,694	$0
Weed matting	$251	$0
Other miscellaneous items	$2,686	$0
Demolition: Removal of playground equipment	$499	$0

Program Items	Amount Requested	Amount Recommended by the City
Arborist Report	$4,541	$4,541
Playground safety inspection and audit	$550	$0
White sand - top up for sand pit areas	$1,007	$0
Contingency: 10%	$15,000	$0
Total	**$155,244**	**$4,541**

PCK were deemed eligible for a grant by the panel under the criteria. The project meets the funding priorities of strengthening community participation / encouraging connected communities / promoting healthy and active lifestyles / building resilient and sustainable communities and was recommended for partial funding.

Project items not recommended for funding include all aspects of the playground installation and associated costs except for the arborist report. As the placement of the playground is dependent upon the arborist report and approvals by the City of Joondalup, it was determined that this item was the most appropriate for funding at this time. It is recommended that the applicant apply for funding through Lotterywest and then apply again to the City following the outcome for any eligible costs not funded by Lotterywest.

We GIVE Food Inc

We GIVE Food Inc submitted an application that sought funding to deliver 10,000 meals for people in need over four weeks throughout the Cities of Joondalup, Wanneroo and Stirling.

We GIVE Food Inc has indicated that approximately 1,000 City of Joondalup residents will benefit from the project.

The key outcomes of the program include:

- Deliver meals to people in need though an outreach model.
- Provide a safe, comfortable and enjoyable experience for people to access food.

The costs of the program are itemised in the table below. We GIVE Food Inc has committed its own funds to the project. The organisation’s contribution of $6,100 will contribute to meal ingredients and take away containers and fuel for the outreach van.

We GIVE Food Inc has not previously received grant funding from the City.

Program Items	Amount Requested	Amount Recommended by the City
4,000 x meals from Foodbank	$10,920	$0
2,000 x takeaway containers for meals	$360	$0
Fuel for outreach van	$200	$0
Gas bottles	$30	$0
Ingredients for cooked meals	$3,300	$0
16 x hours of commercial kitchen hire	$1,040	$0
Total	**$15,850**	**$0**

The panel has recommended not to fund the project for several reasons. The application did not provide evidence to demonstrate the need for 10,000 meals over a four-week period, and proposed to deliver meals in an outreach van from City of Joondalup public car parks but has not sought any approvals to do so. As per the funding guidelines, approvals to undertake projects on City land must be sought prior to submission of a funding application.

We GIVE Food Inc have identified that food insecurity is an issue in the Joondalup community, however the panel identified there are existing initiatives to provide food to vulnerable people in the City of Joondalup. The project concept was sound, however as the detail and supporting evidence was lacking, the panel has recommended not to fund the project given the benefit to the Joondalup community could not be guaranteed, especially considering the amount of funding requested.

It is recommended that the City work with We GIVE Food Inc to develop the project further to be considered for future rounds of funding.

Issues and options considered

The Council may consider each application on its individual merits and approve or not approve as desired.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.

Policy *Community Funding Program Council Policy.*

Risk management considerations

Due to the transient nature of association committees, it is possible that an organisation may find it difficult to maintain and provide reasonable information to complete an acquittal to the standard required in the funding agreement.

This risk is managed by the City being proactive in maintaining contact with organisations who have outstanding grant acquittals to ensure they are completed on time and with the relevant evidence and information.

Financial / budget implications

Current financial year impact

Account no.	1.443.A4409.3299.4023.
Budget Item	Community Funding Program.
Budget amount	$ 192,500
Amount spent to date	$ 52,107
Proposed cost	$ 93,201
Balance	$ 47,192

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

The CFP encourages and facilitates opportunities for the development of a healthy, connected, sustainable and involved community.

Consultation

Promotion of this CFP funding round was conducted in July and August 2023 via the City's social media channels, e-newsletters, website, and relevant business unit contact lists. Two information sessions were delivered by the City for prospective applicants in July 2023.

COMMENT

The panel assessed that five of the eight large grant applications met the eligibility criteria and addressed the funding priorities of the Community Funding Program guidelines. The approved applications clearly identified project outcomes and provided all required supporting documentation.

The small grants valued at $10,000 or less for this round have been approved by the CEO, with Elected Members being advised of the outcome of these applications.

Following the introduction of the revised CFP in 2021, the separate funding pools for the four applicant categories was combined to enable the most valuable projects for the Joondalup community to be funded, regardless of the type of initiative. Previously these funding pools were often over or under subscribed, meaning some applications were unable to be funded in some categories while funds were not fully expended in others.

The distribution of funding in this round among the different applicant categories was relatively even, demonstrating that the combined funding pool model is working effectively and enables the funding to be distributed to areas where it can make the largest community impact.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

MOVED Mayor Jacob, SECONDED Cr Hamilton-Prime that Council:

1 APPROVES a grant of $18,800 to the Duncraig Primary School Parents and Citizens Association Incorporated for its Bike Shelter project;

2 APPROVES a grant of $35,000 to the Hillarys Yacht Club Inc for its Ballet by the Sea project;

3 APPROVES a grant of $25,000 to the Kingsley Westside Football Club Incorporated for its Temporary Lights to MacNaughton Park project;

4 APPROVES a grant of $9,860 to Nature Play WA Inc for its Nature Play in the Park project;

5 APPROVES a grant of $4,541 to the Padbury Community Kindergarten Inc for its Nature Based Play Space project;

6 DOES NOT APPROVE a grant of $13,930 to the North Coast Art Club Inc for its Portable Display Stands project;

7 DOES NOT APPROVE a grant of $18,573 to the Northern Steel Car Club Inc for its Northern Steel BBQ Trailer project;

8 DOES NOT APPROVE a grant of $15,850 to We GIVE Food Inc for its Christmas Food Relief project.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr May that the Motion be AMENDED to read as follows:

"1 APPROVES a grant of $13,800 to the Duncraig Primary School Parents and Citizens Association Incorporated for its Bike Shelter project;

2 APPROVES a grant of $30,000 to the Hillarys Yacht Club Inc for its Ballet by the Sea project;

8 APPROVES a grant of $10,000 to We GIVE Food Inc for its Christmas Food Relief project."

During debate it was requested that Amendments to Parts 1, 2 and 8 be voted upon separately.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr May that Council:

"1 APPROVES a grant of $13,800 to the Duncraig Primary School Parents and Citizens Association Incorporated for its Bike Shelter project;"

The Amendment was Put and CARRIED (7/6)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr Pizzey and Cr Vinciullo.
Against the Motion: Cr Fishwick, Cr Hill, Cr Jones, Cr Kingston, Cr O'Neill and Cr Raftis.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr May that Council:

"2 APPROVES a grant of $30,000 to the Hillarys Yacht Club Inc for its Ballet by the Sea project;"

The Amendment was Put and LOST (5/8)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr May, Cr Pizzey and Cr Vinciullo.
Against the Motion: Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill and Cr Raftis.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr May that Council:

"8 APPROVES a grant of $10,000 to We GIVE Food Inc for its Christmas Food Relief project."

The Amendment was Put and **LOST (6/7)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Jones, Cr May, Cr Pizzey and Cr Raftis.
Against the Motion: Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Kingston, Cr O'Neill and Cr Vinciullo.

PROCEDURAL MOTION - THAT THE ITEM BE DEFERRED
(Resolution No: CJ236-11/23)

MOVED Cr Fishwick, SECONDED Cr O'Neill that Item 12.14, BE DEFERRED to the meeting of Council to be held on 12 December 2023, as per clause 10.1(a) of the *City of Joondalup Meeting Procedures Local Law 2013.*

The Procedural Motion was Put and **CARRIED (13/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Community Funding Program Policy [**12.14.1** - 2 pages]

Disclosures of Interest Affecting Impartiality

Name / Position	**Cr Phillip Vinciullo.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.15 - Arts Development Scheme 2023-24.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Vinciullo is the president of the Joondalup Symphony.

12.15 ARTS DEVELOPMENT SCHEME 2023-24 (WARD - ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 44002,101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider funding applications for the Arts Development Scheme 2023-24.

EXECUTIVE SUMMARY

The Arts Development Scheme (ADS) aims to support the development of new performing arts audiences in the Joondalup area through attraction of professional performing arts organisations to the City of Joondalup. It does this via an annual allocation of funding to support a project or workshop with the potential to diversify performing arts audiences, engage new audiences, and promote the City as having a vibrant cultural scene.

The Chief Executive Officer has Delegated Authority to approve grants $10,000 and under, but as the scheme was increased for 2023-24, many requests are larger than $10,000. Recommended applications with amounts over $10,000 require the approval of Council.

In 2023-24, a funding pool of $50,000 is available for eligible projects. Twelve applications were received from Western Australian performing arts organisations with a combined total of $379,680 requested. The requested amounts ranged between $9,000 and $50,000.

The ADS applications are as follows:

Organisation	Project Title	Requested	Recommended
THEATRE 180 Inc	The Lighthouse Girl Saga	$49,998	$0
West Australian Symphony Orchestra	WASO Plays Joondalup	$27,126	$0
Enneagon Movement	Ignorance Was Bliss	$23,888	$0
WA Youth Jazz Orchestra	Joondalup Jazz Project	$50,000	$0
Circus WA	B'Spoke - Community Engagement	$21,036	$0
West Australian Opera	Joondalup Warangka (Joondalup Singing)	$50,000	$0
Breaksea Inc	The Magical Weedy Sea Dragon at AQWA	$50,000	$25,000
Bloom Inc	Bloom Sings Fleetwood Mac	$23,348	$0
Djinda Boodja of Abmusic Aboriginal Corporation	Djinda Boodja Creative Workshop Series	$22,143	$0
The Last Great Hunt	Night Night – Puppetry & Digital Production	$40,000	$25,000
The Thousand Interactive	Dark Lake Origins & Firelight: Activating Sir James McCusker Park	$9,169	$0
Black Swan State Theatre Company of Western Australia	Black Swan Creative Learning in the City of Joondalup: The Bridge Program	$12,972	$0
TOTAL		**$379,680**	**$50,000**

It is therefore recommended that Council:

1 APPROVES a grant of $25,000 to Breaksea Incorporated for its production of 'The Magical Weedy Sea Dragon';

2 APPROVES a grant of $25,000 to the Last Great Hunt for its production of 'Night Night'.

BACKGROUND

The Arts Development Scheme (ADS) was established in 1998 and aims to attract, engage and develop performing arts audiences in the City of Joondalup. This encompasses the delivery of performances, events, experiences, and workshops to existing City residents, as well as promotion of the City as a vibrant cultural scene externally.

The ADS is guided by the *Arts Development Scheme Policy* which was last updated in 2021. The policy outlines that the objective of the scheme to 'build performing arts audiences in the City' and acknowledges the City's role in promoting local opportunities for performing arts development and facilitating community access to cultural and artistic events.

The objectives of the Scheme are as follows:

- To encourage professional arts organisations to stage performances and workshops in the Joondalup region.
- To increase the number and diversity of quality performing arts projects in the Joondalup region.
- To provide opportunities for students and community groups to interact with professional performers.
- To stage performances and participatory workshops that result in an increase in community skills and knowledge, building local sector.
- To gain recognition of the City's support of cultural activities, and promote the City as a vibrant place to work, visit and live.

These objectives are achieved through the provision of funding to professional and incorporated performing arts organisations, who seek to deliver quality performance experiences within the City. Many of these groups would be established organisations, with demonstrated experience attracting audiences, and are well recognised within the performing arts industry.

The ADS objectives align with the Joondalup 2032 Strategic Community Plan under the pillars of 'Community' (Outcomes 2-5, and 'building a vibrant cultural scene') and 'Economy' (4.3 Appealing and Welcoming). It aims to achieve the latter by facilitating unique performing arts experiences with the potential to draw visitation to the City. For example, in 2022, an allocation was made through the ADS for a significant partnership with Perth Festival for their opening event 'Djoondal' which attracted economic benefit through visitation to the City, and cultural notoriety on a state level.

DETAILS

The City received twelve applications to the scheme totaling $379,680 in requested funds.

THEATRE 180 Incorporated – 'The Lighthouse Girl Saga'

THEATRE 180 (T180) Incorporated produces theatre productions about Western Australia's history in a range of styles. Formally known as Agelink Theatre, they have been operating for 31 years and have toured nationally and internationally. T180 creates theatre performances from oral and recorded histories and is committed to making history accessible to intergenerational audiences.

T180 submitted an application that sought to provide a community and schools engagement program involving practical and literary workshops, library talks and opportunities for students. This program would culminate in a public season of 'The Lighthouse Girl Saga', a production based on the books of Dianne Wolfer.

The key outcomes of the proposal include:

- a workshop and community engagement program
- a performance season of 'The Lighthouse Girl Saga'.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$80,928	$20,430	$10,500	$49,998

The assessment panel has recommended not to select this project for funding. The application was missing key information that would have assisted the assessment process, such as demonstrated demand for the project in the City of Joondalup and / or evidence of community impacts as it has been previously performed in other regions. Further, the application did not adequately outline the content of the project (both creative and specifics / number of activities) and based on provided information, is unlikely to appeal to a broad audience. Lastly, the panel expressed some concerns with the accuracy of some listed expenditure lines.

West Australian Symphony Orchestra – 'WASO Plays Joondalup'

The West Australian Symphony Orchestra (WASO) is the State's orchestra for WA, and their vision is to enrich lives through music. WASO curates, creates and provides musical experiences for all West Australians both on and off the stage, across a broad range of audiences including classrooms, hospitals, and aged-care facilities.

WASO submitted an application that sought to deliver a series of music-based activities at various aged care facilities, primary schools and within an education support centre in the City of Joondalup during 2024. The performances and activities will feature three to five musicians from WASO Community Ensembles.

The key outcomes of the proposal include:

- eight Community performances
- three School workshops
- one Harmony performance.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$29,838	$0	$2,712	$27,126

The assessment panel has recommended not to select this project for funding. The panel recognised that the application was well outlined and written, as expected of a leading performing arts organisation. However, the proposed project didn't demonstrate great strength in both uniqueness, and how it would attract and build audiences in line with the key ADS policy objective. Instead, the projected relied on existing, or easily engaged, audiences such as schools to deliver its outcomes. The panel noted that the proposed activities are very similar to existing opportunities available through local orchestras.

Enneagon Movement – 'Ignorance was Bliss'

Enneagon Movement is a Perth-based dance-theatre artist collective who create accessible and entertaining contemporary works. They describe their work as joyous and light-hearted, thought-provoking and unique.

Enneagon Movement submitted an application that sought to deliver performances of 'Ignorance was Bliss', a contemporary dance piece set in the 50's featuring swing dancing.

The key outcomes of the proposal include:

- three Performances of 'Ignorance was Bliss'
- two Swing Dance Classes
- two Workshop Opportunities
- two Post-show Q&A Sessions.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$26,483	$189	$2,406	$23,888

The assessment panel has recommended not to select this project for funding. While the panel noted that the project was unique and had the potential to attract a broad audience, the current project scale and the Enneagon Collective is not optimally resourced to deliver the marketing activity and audiences the scheme aims to develop. The auspicing organisation is based in Melbourne, and therefore unable to support in this outcome.

WA Youth Jazz Orchestra – 'Joondalup Jazz Project'

The WA Youth Jazz Orchestra (WAYJO) has been in operation for 40 years, delivering programs that nurture and inspire audiences through big band jazz. They specialise in developing pathways for young people who become inspired by their concerts. Their key operation consists of three professional-level jazz orchestras for young people aged 14 – 25 years old.

WAYJO submitted an application that sought to conduct a series of jazz workshops at four primary schools within the City of Joondalup, with performance outcomes for the participating students. They also sought to deliver a concert called 'Be Bop to Hip Hop' with the Joondalup Festival in 2024, followed by a song writing workshop.

The key outcomes of the proposal include:

- Sixteen Jazz Workshops in Schools
- Four Student Showcases
- 'Be Bop to Hip Hop' Performance and Workshop.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$57,800	$0	$7,800	$50,000

The assessment panel has recommended not to select this project for funding. Similar to the WASO application, the panel noted that the application was well outlined, and the organisation is well recognised for its programs, but the project predominantly utilised existing audiences to deliver its outcomes and did little to build and attract audiences in the City in line with the key scheme objective. Although they proposed a performance aspect, staging this at Joondalup Festival also potentially engages existing audiences, rather than develop them.

Circus WA – 'B'Spoke Community Engagement'

Circus WA is a circus centre for arts and social circus based in the City of Fremantle. Their training and performance programs focus on supporting the health, connection and ambition of young people, and their mission is to unlock their personal and creative potential.

Circus WA submitted an application that sought to deliver a series of workshops for youth living with disability to engage with circus arts called 'B'Spoke'.

The key outcomes of the proposal include:

- Twenty-one Workshops at schools and disability support centres
- Fifteen Interviews with participants, shown at Joondalup Festival.

The project funding allocation was proposed by the applicant was follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$29,930	$0	$8,894	$21,036

The assessment panel has recommended not to select this project for funding.

The assessment panel noted that this application demonstrated a meaningful benefit to the local disabled community who would form its participants, did not adequately achieve all the objectives of the ADS. The applicant will be referred to the City's Community Funding stream for Round 2 occurring in 2024, to which this project is better aligned.

West Australian Opera – 'Joondalup Warangka (Joondalup Singing)'

The West Australian Opera (WAO) is the State's opera company, known for presenting world-class, diverse, and innovative works that bring audiences and artists together. In addition to the traditional opera theatre environment, they also create contemporary works based on newly written stories.

WAO submitted an application that sought to work with local Joondalup First Nations storytellers to create five songs that can be notated, composed, and shared with the Joondalup community. These songs would reflect the people of Joondalup and become part of the cultural heritage of the area, reflecting a combination of historical narratives and future dreams.

The key outcomes of the proposal include:

- community Engagement activities to research song content
- the development of five songs created across different genres, including traditional First Nations, classical, rap, pop etc.

The application noted the potential for subsequent engagement beyond the current proposal, such as the transcription of songs for school resources and local choirs, and presentation of the scores to wider audiences like that of Joondalup Festival.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$61,000	$0	$11,000	$50,000

The assessment panel has recommended not to select this project for funding. The panel agreed that the project would be highly culturally significant and was a unique proposal. However, with no proposed performance of the songs, the application struggles to deliver on the ADS objectives. This is especially in the scope of developing new audiences, although, it has great potential to do so. The panel found the project is better classed as project development, rather than a project delivery, making it unsuitable for funding through the ADS.

Breaksea Incorporated – 'The Magical Weedy Sea Dragon'

Breaksea Incorporated is a performing arts organisation, with a specialised focus on engaging communities in their artistic practices. They work across multiple performance artforms including singing, dance, and acting to create performing arts shows that celebrate Western Australian people and stories.

Breaksea submitted an application that sought to deliver a performance season of 'The Magical Weedy Sea Dragon'' in partnership with the Aquarium of Western Australia as the site specific performance venue. 'The Magical Weedy Sea Dragon' is described in application as:

> *"A magical transformative adventure from ocean to shore, following a young child who has forgotten how to be kind. When the child finds a Magical Weedy Sea Dragon washed up on shore and chooses to take it home, they find themselves magically transformed into a fish! Facing raging oceanic currents, sea creatures and a dazzling aquatic talent quest, the child must learn the most important lesson of all – kindness. This interactive, musical production is brought to life by three exceptional performers, extravagant costumes, cute puppets and incredible new music. Children will be swept up in the magic of the theatre, with opportunities to interact with characters and contribute to the performance."*

The key outcomes of the proposal include:

- a performance season of 'The Magical Weedy Sea Dragon' delivered at AQWA.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
68,015	$2,975	$15,040	$50,000

The assessment panel has recommended this project to receive partial funding to the value of $25,000 with a reduction to the scope of the program. The application provided a highly detailed project delivery outline, clear creative concepts for the production, and a compelling track record of community engagement through both the organisation and the proposed production. The assessment panel noted the uniqueness of the venue for performing arts activity, and the potential of developing audiences through this.

Bloom – 'Bloom Sings Fleetwood Mac'

Bloom, aka Amanda Canzurlo, is an Australian singer who has toured nationally and featured on the Voice Australia. Bloom is applying to the ADS in partnership with Behind PTY LTD, a producer of music tours throughout Australia and New Zealand.

Behind PTY LTD submitted an application that sought to deliver a performance of 'Bloom Sings Fleetwood Mac' which would feature opening bands from local high schools.

The key outcomes of the proposal include:

- a Music Concert – 'Bloom Sings Fleetwood Mac'
- opening acts featuring local school rock bands.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$28,968	$4,000	$1,620	$23,348

The assessment panel has recommended not to select this project for funding. The panel noted the application was quite similar to concerts already available through City programming such as Sunday Serenades, Music in the Park and the Valentines Concert and was therefore not a unique offering likely to develop or diversify performing arts audiences. Further, the panel notes the application missed some information and could have better addressed the ADS selection criteria.

Djinda Boodja of Abmusic Aboriginal Corporation

Abmusic (Aboriginal Corporation) was founded in 1986, and plays an important role in the training, development, support and promotion of Aboriginal and Torres Strait Islander artists. Djinda Boodja is Abmusic's arts and culture arm, a RISE-funded organisation, and a permanent installation of the WA Museum, Boola Bardip.

Djinda Boodja submitted an application that sought to present a series of visual arts workshops, featuring a variety of mediums such as stencilling, sculpture and paint.

The key outcomes of the proposal include:

- Sixteen two-hour workshops.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$41,410	$0	$19,267	$22,143

The assessment panel has found this project ineligible for funding through the ADS. While a quality project, it proposes to deliver activity in the scope of visual arts, and there is no performing arts element as required by the ADS policy.

The Last Great Hunt

The Last Great Hunt (LGH) is an artist-led collective that creates ambitious theatrical experiences for a broad range of audiences worldwide. Their core artists and collaborators are empowered to develop and apply their diverse range of skills to produce high-quality, relevant, and entertaining original works and are recognised as an innovative collective.

LGH submitted an application that sought to deliver a feature performance season of 'Night Night', an Antarctic ghost story told using puppetry and digital stage trickery. Highly visual and playful, 'Night Night' explores parallel universes, time, reflections, echoes, isolation, penguin madness and the thin veil between worlds. Taking inspiration from the many wondrous and terrifying things that occur both in reality and in our imaginations.

The show experiments with puppets made from light, magical realism through visual effects, as well as building responsive backgrounds through AV elements and video game programming tools.

The key outcomes of the proposal include:

- a preview performance of 'Night Night' for seniors groups
- a season of 'Night Night' delivered to community
- a workshop program for the hosting school and wider community.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$169,000	$19,000	$120,000	$30,000

The assessment panel has recommended this project to receive partial funding to the value of $25,000 without impacting the performance delivery but accepting a reduction of the scope of the workshop program. The panel independently marked the project the highest across criteria and eligibility metrics, and jointly agreed the uniqueness of the project is likely to attract new audiences through creative use of technology.

The Thousand Interactive

The Thousand Interactive creates immersive and interactive performance theatre. Their focus is on attracting audiences who might not otherwise attend traditional theatre to experience live performance and setting experiences in outdoor and historical sites. The Thousand Interactive have toured nationally and internationally and were established in 2013.

The Thousand Interactive submitted an application that sought to stage two interactive experiences at Sir James McCusker Park, 'Dark Light Origins' and 'Firelight'.

'Dark Light Origins' is an immersive horror experience in which participants are led by actors through an interactive story-world. The audience engage in a uniquely responsive narrative, making decisions in the story development. Staged along the pathways of the park, the venue itself is the set, used to tell the story of the disappearance of three people there under sinister - and possibly supernatural - circumstances. The audience become the investigators, whilst escaping from the frights built into the experience.

'Firelight' is an interactive maritime-themed storytelling experience, set in the amphitheatre at Sir James McCusker Park. Audiences are greeted on arrival by the cast, who will mingle in the crowd and interact directly with patrons before the show begins. They seat the audience in a comfortable circle, with cosy cushions, blankets and chairs facing a firelight prop at centre. The cast are seated amongst the participants. The storytelling experience will then see each character rise and tell tales of coastal life from around the world, encouraging audience members to add comparisons from their own lives at pre-prepared moments. With timely themes of resilience, courage, and reforging a sense of community.

The key outcomes of the proposal include:

- a performance season of 'Dark Light Origins'
- a performance season of 'Firelight'.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$52,419	$41,250	$2,000	$9,169

The assessment panel has recommended not to select this project for funding. The application was highly scored by the panel across metrics, but with much of the project dependant on assumed income the panel considered risk involved. The measure of community interest used by the applicant was also taken from pre-pandemic surveying and didn't help to mitigate concerns. The applicant will be invited to apply again in future rounds with a more considered proposal, and some evidence of recent support from the community.

Black Swan State Theatre Company of Western Australia – 'The Bridge Program'

Black Swan State Theatre Company (Black Swan) is the WA state theatre company. They present an annual season of theatre productions, and their purpose is to create exceptional, high-quality theatre that speaks to the world from our unique WA culture, landscape, and moment in time.

Black Swan submitted an application that sought to deliver a creative learning program where teaching artists visit schools to conduct workshops with students. Limited information was provided on the content of these workshops but referenced building confidence and learning new skills.

The key outcomes of the proposal include:

- a series of workshops at City of Joondalup schools.

The project funding allocation was proposed by the applicant as follows:

Total Project Cost (All expenditure)	Income Generated (Sales)	Income In-Kind (Co-contribution)	ADS Request (Cost to City)
$18,700	$0	$5,728	$12,972

The assessment panel has recommended not to select this project for funding. The panel notes that Black Swan is a strong example of the calibre of organisation targeted by the ADS to deliver in the City, but this project could do more to meet all the ADS objectives. A workshop series limited to schools, particularly those with pre-existing performing arts programs, does not significantly add to the sector or audiences in the City as much as other proposals.

Issues and options considered

The Council may consider each application on its individual merits and approve or not approve as desired.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome	1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds. 1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation. 1-4 Artistic and creative - you celebrate, support and participate in art and events in your local area.
Key theme	4. Economy.
Outcome	4-3 Appealing and welcoming - you welcome residents, and local and international visitors to the City.
Policy	*Arts Development Scheme Council Policy.*

Risk management considerations

With the scale of production requirements for ADS projects, especially as the available funding increases to accommodate larger projects, it is anticipated that there will be significant variability in proposed vs actual budgets submitted for acquittal.

This risk is managed by the City being proactive in maintaining contact with organisations and assisting with prompt variation request resolution.

Financial / budget implications

Current financial year impact

Account no.	1.442.A4404.3292.4002
Budget Item	Arts Development Scheme
Budget amount	$ 50,000
Amount spent to date	$ 0
Proposed cost	$ 50,000
Balance	$ 0

All amounts quoted in this report are exclusive of GST.

Regional significance

The ADS policy objectives support the role of the arts contributing to a vibrant, connected and inclusive community. A thriving cultural scene can create jobs, economic development, tourism and improve social cohesion.

Sustainability implications

The ADS encourages and facilitates opportunities for the development of a healthy, connected, sustainable and involved community.

Consultation

Promotion of this ADS funding round was conducted in July and August 2023 via the City's social media channels, e-newsletters, website, and relevant business unit contact lists. Information and guideline review meetings were held one-on-one with prospective applicants by City Officers in July 2023.

COMMENT

The panel assessed the majority of the twelve grant applications met the eligibility criteria and addressed the funding priorities of the Arts Development Scheme guidelines. The recommended applications clearly identified the breadth of project outcomes and provided all required supporting documentation.

Based on the applications received the panel determined the objectives of the ADS were best met by the scheme supporting multiple projects. The outcome supports greater volume and diversity of arts in the community. The recommended applications were assessed to be the strongest against the ADS objectives of performing arts audience development and were assessed to have the highest potential to build audiences and reach new audiences.

The panel referred a number of unsuccessful applications to other City programs for consideration through alternative channels.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ237-11/23)

MOVED Cr Jones, SECONDED Cr Hill that Council:

1 APPROVES a grant of $25,000 to Breaksea Incorporated for its delivery of production 'The Magical Weedy Sea Dragon';

2 APPROVES a grant of $25,000 to the Last Great Hunt for its delivery of production 'Night, Night'.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Arts Development Scheme Council Policy [**12.15.1** - 2 pages]

12.16 2023-24 PROPOSED BUDGET AMENDMENT – ADDITIONAL GRANT FUNDING – ILUKA DISTRICT OPEN SPACE AND SORRENTO TENNIS CLUB (WARD - NORTH-CENTRAL, SOUTH)

WARD	North-Central South
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	09631, 28189, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider the offer of the grant funding from the Department of Local Government, Sport and Cultural Industries (DLGSCI) to part fund:

- LED floodlighting on pitch five at Iluka District Open Space, Iluka
- LED floodlighting and online booking system at Sorrento Tennis Club.

EXECUTIVE SUMMARY

The Club Night Lights Program (CNLP) aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through development of sports floodlighting infrastructure. The State Government allocated $10 million from 2021-22 over four years to contribute to floodlighting infrastructure.

At its meetings held in August 2022 and March 2023, Council endorsed an application to upgrade floodlight fittings to LED including an online booking system at Sorrento Tennis Club, Duncraig (CJ103-08/22 refers) and upgrade pitch five floodlight fittings to LED at Iluka District Open Space, Iluka (CJ037-03/23 refers).

At the time of the adoption of the City's 2023-24 budget, the outcome of these applications was not known therefore the projects were not listed for consideration. The City has recently been advised the applications for funding were approved, therefore it is appropriate for the funding to now be considered and if approved the budget amended. The grant funding is conditional that the projects will be completed in 2023-24 (extensions may be sought under special circumstances).

It is therefore recommended that Council:

1 ACCEPTS the offer of grant funding from the Department of Local Government, Sport and Cultural Industries for the:

1.1 upgrade floodlight fittings to LED including an online booking system at Sorrento Tennis Club;

1.2 upgrade pitch five floodlight fittings to LED at Iluka District Open Space, Iluka;

2 BY AN ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by the addition of $271,625 to the Capital Works Expenditure Budget (Municipal) for the two projects detailed in (1) above;

3 BY AN ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by the addition of $171,582 to Non-operating Grant, Subsidies and Contributions revenue;

4 BY AN ABSOLUTE MAJORITY AMENDS the 2023-24 Adopted Budget by an additional $100,043 transfer from the Asset Renewal Reserve.

BACKGROUND

Suburb/Location		Iluka District Open Space – 6A Miami Beach Promenade Iluka WA 6028.
Applicant		City of Joondalup.
Owner		Crown Land – City of Joondalup Management Order.
Zoning	**LPS**	Public Open Space.
	MRS	Urban.
Site area		72,518m^2
Structure plan		Not applicable.

Suburb/Location		Percy Doyle Reserve – 46 Warwick Road Duncraig WA 6023.
Applicant		City of Joondalup.
Owner		Crown Land – City of Joondalup Management Order.
Zoning	**LPS**	Public Open Space.
	MRS	Urban.
Site area		190,209m^2
Structure plan		Not applicable.

The Western Australian Government, through the Department of Local Government, Sport and Cultural Industries (DLGSCI) provides financial assistance to Local Government Authorities and sport and recreation clubs through the CNLP to develop sports floodlighting infrastructure. The program aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through the rational development of good quality; multipurpose; well designed and well utilised facilities. The joint funding partnership is usually based on an equal one third contribution from each partner.

The State Government allocated $10 million from 2021-22 over four years to contribute to floodlighting infrastructure. Clubs within the City of Joondalup had an opportunity to submit an expression of interest in February 2022 for the CNLP.

At its meetings held on 16 August 2022 (CJ130-08/22 refers) and 28 March 2023 (CJ037-03/23 refers), Council endorsed applications to the State Government through the DLGSCI for financial support through the CNLP.

The City submitted CNLP applications to upgrade floodlight fittings to LED including an online booking system at Sorrento Tennis Club, Duncraig and upgrade pitch five floodlight fittings to LED at Iluka District Open Space, Iluka.

Sorrento Tennis Club

The Sorrento Tennis Club application includes an upgrade to floodlight fittings to energy efficient LED lighting to tennis courts one to 12 including an online court booking system which will automatically activate the lights in line with bookings. The improved lighting will allow the courts to be available for use for more hours, increasing participation in the sport.

The cost of the Sorrento Tennis Club project was estimated at $173,750, with contributions proposed as follows:

- City of Joondalup contribution $59,084 (excluding GST)
- Club Night Lights Program $55,583 (excluding GST)
- Sorrento Tennis Club $59,083 (excluding GST)

Pitch Five – Iluka District Open Space

The City received one application through the expression of interest process for the CNLP small grants round for 2023-24. The application from the Joondalup City Football Club is to replace existing floodlight fittings with energy efficient LED fittings on pitch five at Iluka District Open Space, Iluka. The improved lighting would meet the *Australian Standard for football (all codes) (AS2560.2:2021)* for training and competition enabling the club to train and play matches in a safe and more accessible manner. Currently, any rescheduled games or mid-week fixtures must be played at the oppositions ground.

The cost to floodlight pitch five at Iluka District Open Space was estimated at $97,875, with contributions proposed as follows:

- City of Joondalup contribution $34,292 (excluding GST)
- Club Night Lights Program $29,291 (excluding GST)
- Joondalup City Football Club $34,292 (excluding GST)

Given the decision to approve the applications by the DLGSCI would be made after the adoption of the 2023-24 Budget, funds were not included at the time of adoption and would be considered once the outcome of the grant applications were known.

DETAILS

The City recently received notification that both applications have been successful in receiving funding support. The funding requires the projects to be completed within the 2023-24 financial year (extensions may be sought under special circumstances).

The project at Sorrento Tennis Club received $48,916 ($55,583 requested) and the project at Iluka District Open Space received the full amount of funding requested ($29,291). The approved funding by the DLGSCI for the Sorrento Tennis Club floodlighting project was $6,667 less than the requested amount by the City. If it is agreed to proceed with this project in 2023-24 this amount will need to be added to the City’s contribution.

Issues and options considered

Council may choose to:

- agree to amend the 2023-24 budget to include its contribution to the projects
  or
- not agree to fund the projects.

If not supported, the projects would not be eligible for a CNLP grant as the local government must be a partner in the project.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation.

Key theme 3. Place.

Outcome 3-3 Attractive and leafy - you have access to quality public open spaces and enjoy appealing streetscapes.

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy *Requests for New or Capital Upgrades to Existing Community Venues Council Policy.*

Risk management considerations

Any capital project brings risks in relation to contingencies and over runs against the original design. The cost estimates are based on recent relevant projects and may differ once detailed designs are undertaken for the project.

There is the possibility of reputational risk by the sporting groups if the Council does not include the funding given it has endorsed the applications to the DLGSCI.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Accepting the grant funding and proceeding with both projects will require an amendment to the 2023-24 budget as follows:

- $271,625 to be added to the Capital Works Program (expenditure).
- $171,582 to be added to Capital Grants 2023-24 budget (revenue).
- $100,043 (includes the additional $6,667 shortfall from the DLGSCI) to be funded by the City and the Asset Renewal Reserve.

Regional significance

Both Sorrento Tennis Club and Iluka District Open Space are sporting venues that not only service the community of Joondalup but also play host to sporting participants beyond the district.

Sustainability implications

Environmental

Upgrading floodlighting at sport and recreation facilities provides an opportunity to minimise environmental impacts by reducing electricity use and greenhouse gas emissions. Utilising LED luminaires for sports floodlighting offers better value for money with electricity savings of around 60 per cent. In addition, LED luminaires last longer before they need to be replaced, as compared to metal halide lamps. LED luminaires have the capability to be turned on / off immediately and do not contain hazardous substances. They also reduce light pollution and the impact on amphibians, birds, mammals, insects and plants that rely on daily cycles of light and dark, by providing more targeted and precise light.

Social

Not applicable.

Economic

Utilising LED luminaires for sports floodlighting offers better value for money with electricity savings of around 60 per cent. In addition, LED luminaires last longer before they need to be replaced, as compared to metal halide lamps.

Consultation

Community consultation for both projects was not undertaken as it is for standard infrastructure upgrades with minimal impact on nearby residents.

COMMENT

The CNLP aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through the rational development of sports floodlighting infrastructure. The funding program provides the City with an opportunity to upgrade sports floodlighting with the support of the State Government which will benefit the community and sporting clubs.

The improved tennis court lighting at Sorrento Tennis Club would allow the courts to be available for use for more hours, increasing participation in the sport.

The upgrade to competition level lighting at Iluka District Open Space would allow sporting clubs to fixture night games on Fridays and Saturday evenings and the improved training level lighting would allow more teams to train at the same time. Upgrading the sports floodlighting would enable clubs to train and play games in a safe and more accessible manner.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ238-11/23)

MOVED Cr Jones, SECONDED Cr Kingston that Council:

1 ACCEPTS the offer of grant funding from the Department of Local Government, Sport and Cultural Industries for the:

1.1 upgrade floodlight fittings to LED including an online booking system at Sorrento Tennis Club;

1.2 upgrade pitch five floodlight fittings to LED at Iluka District Open Space, Iluka;

2 BY AN ABSOLUTE MAJORITY AMENDS the *2023-24 Adopted Budget* by the addition of $271,625 to the Capital Works Expenditure Budget (Municipal) for the two projects detailed in (1) above;

3 BY AN ABSOLUTE MAJORITY AMENDS the *2023-24 Adopted Budget* by the addition of $171,582 to Non-operating Grant, Subsidies and Contributions revenue;

4 BY AN ABSOLUTE MAJORITY AMENDS the *2023-24 Adopted Budget* by an additional $100,043 transfer from the Asset Renewal Reserve.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

Nil

12.17 REQUEST TO AMEND RESTRICTIVE COVENANT - LOT 900 (57) MARRI ROAD, DUNCRAIG (WARD - SOUTH-EAST)

WARD	South-East
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	27459, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider a request from prospective purchasers of Lot 900 (57) Marri Road, Duncraig, to allow for dependent persons' dwellings as well as for aged persons' dwellings (people over age 55). Currently, there is a restrictive covenant on the title of the property restricting the use of the land to aged persons' accommodation only.

EXECUTIVE SUMMARY

Lot 900 (57) Marri Road, Duncraig (Attachment 1 refers) was sold by the City at auction in July 2017 to the current owners Hanrise Pty Ltd and Tang Family Management Pty Ltd. The contract of sale included a restrictive covenant in favour of the City, limiting the use of any dwellings developed on the land to residences for aged persons only. At the time, the City was involved in a freehold land disposal project where Council supported the sale of former community purpose sites for unit development for people over age 55 facilitating the option for residents to 'age in place'.

Lot 900 (57) Marri Road, Duncraig (Lot 900) was recently listed for sale and the City has received a request from Mr Kim Doepel of Doepel Marsh Architects (with the written permission of the current owners) on behalf of Messrs Magro who are prospective purchasers of Lot 900. The request is for Council to consider amending the restrictive covenant to allow for dependent persons' dwellings in addition to aged persons' dwellings as restrictive uses on the site. Amending the restrictive covenant as requested would allow - not only people over the age of 55 the option to reside in units developed on the site – with or without a disability – but also people under the age of 55 who have a disability.

Attachment 2 is a letter provided by Mr Doepel that details why Mr Doepel believes Council should support his clients' request. A letter of support was also forwarded to the City from the Hon. Mr Ian Goodenough MP, Federal Member for Moore by one of the prospective purchasers.

Local Planning Scheme No.3 restricts the use of the land to grouped or multiple dwellings that can be used for aged or dependent persons only. Therefore, whilst the restrictive covenant currently only allows aged persons dwellings, from a planning perspective the land can be used for aged and dependent persons dwellings.

It is therefore recommended that Council APPROVES the amendment to the restrictive covenant related to Lot 900 (57) Marri Road, Duncraig to allow for both aged and dependent persons 'dwellings to be developed on the site.

BACKGROUND

Suburb/Location		Lot 900 (57) Marri Road, Duncraig.
Applicant		Kim Doepel of Doepel Marsh Architects.
Owner		Hanrise Pty Ltd & Tang Family Management Pty Ltd.
Zoning	**LPS**	Residential - Restricted to Aged or Dependent Persons' Dwellings R40 Density Code.
	MRS	Urban.
Site area		1366m^2
Structure plan		Not applicable.

In 2010, investigations commenced into the potential disposal of City-owned freehold sites that were considered surplus to requirements. Council determined that their future land use should be for dwellings for people over age 55, allowing residents the opportunity to 'age in place', either by conditions in the contract of sale and/or a restricted zoning reinforced this land use for eleven of the properties.

Of the properties sold by the City to date, three are yet to be developed: the subject lot at Lot 900 (57) Marri Road, Duncraig; Lot 23 (77) Gibson Avenue, Padbury; and Lot 147 (25) Millport Drive, Warwick.

Lot 900 (57) Marri Road, Duncraig was formerly two separate lots – Lots 642 and 643 (57) and (59) Marri Road, Duncraig. The site accommodated an ageing building that was leased by the City to State Government and used as a pre-primary/child health centre facility. After a period of negotiation with the Department of Education, which was the lessee of the main part of the facility, the City was advised the facility was no longer required. Once the child health centre service component was relocated to another more functional City facility in Duncraig, the City moved forward with the demolition of the building and amalgamation of the two lots.

Local Planning Scheme No 3 identifies Lot 642 (57) and Lot 632 (59) Marri Road, Duncraig (which were amalgamated to form Lot 900 (57) Marri Road, Duncraig), as being restricted to grouped or multiple dwellings, with a condition that residential development is restricted to aged or dependent persons' dwellings. The Residential Design Codes define an aged person as: "*a person who is aged 55 years or over",* and a dependant person as: "*a person with a recognised form of disability requiring special accommodation for independent living or special care"*.

The zoning of Lot 900 (57) Marri Road, Duncraig was originally 'Residential' with a density code of 'R20.' In February 2016 Council supported Scheme Amendment 82 to the then District Planning Scheme No.2 (CJ003-02/16 refers) resulting in the density code being changed to R40 and the use of the site being restricted to Aged or Dependent Persons Dwellings. Amendment 82 was approved by the Minister in August 2016. Amendment 82 was prepared in the knowledge that the City was considering disposal of the land, with the restricted use proposed to ensure there was not a precedent set for higher density housing outside of a Housing Opportunity Area.

Lot 900 (57) Marri Road, Duncraig was sold by the City at auction in July 2017 to the current owners Hanrise Pty Ltd and Tang Family Management Pty Ltd. The contract of sale included a restrictive covenant, in favour of the City, limiting the use of any dwelling or dwellings developed on the land to a residence for aged persons only.

On 22 May 2019, development approval was issued by the Metro North-West Joint Development Assessment Panel for ten Aged Person's Multiple Dwellings on Lot 900 (57) Marri Road, Duncraig. This development did not proceed, and the approval has now lapsed.

DETAILS

Lot 900 was sold by the City at auction in July 2017 to the current owners Hanrise Pty Ltd and Tang Family Management Pty Ltd. The contract of sale included a restrictive covenant, in favour of the City, limiting the use of any dwellings developed on the land to residences for aged persons.

Lot 900 was recently listed for sale and the City has received a request from potential purchasers (with the written authority of the current owners) via Mr Kim Doepel of Doepel Marsh Architects for Council to consider amending the restrictive covenant to allow for dependent persons' dwellings, in addition to aged persons' dwellings, as restrictive uses on the site.

Mr Doepel has discussed his request during telephone and email communications with the City since June 2023 followed up by an email from the current owners of the land permitting the prospective purchasers' approach.

Attachment 2 to this report is Mr Doepel's rationale for the requested change to the restrictive covenant.

If Council approves Mr Doepel's request, the land would be able to be developed for aged and dependent persons' dwellings – so people with a disability under the age of 55 could also be considered for the units developed on the site.

Letter of Support from the Hon. Mr Ian Goodenough MP, Federal Member for Moore.

Mr Goodenough states in his letter that he supports the provision of more aged and/or dependent persons dwellings in Duncraig and that there is a current shortage of purpose-built NDIS* facilities in Duncraig and surrounding suburbs. The proposed plans to build specialised and well-equipped multi-level apartments for NDIS occupants will provide many benefits for our community. Mr Goodenough advises that the proposed facility will aim to provide up to 14 two-bedroom, two-bathroom apartments accommodating one person per dwelling.

Mr Goodenough acknowledges the importance of housing for our ageing population, but states that it is equally important to provide appropriate housing for those requiring dependent living assistance through the NDIS.

Based on the foregoing, Mr Goodenough is supportive of the adjustment to the restrictive covenant to include aged and/or dependent persons' dwellings on Lot 900.

*The National Disability Insurance Scheme is an Australian government scheme that funds disability support within Australia.

Issues and options considered

Reviewing the request to amend the restrictive covenant to allow the development of aged and dependent persons' dwellings from the perspective of the land disposal project, Council could consider the following – however, this matter cannot be considered in isolation of the planning related comments detailed in this report.

Approve the Request to Amend the Restrictive Covenant - Allow Dependent Persons' Dwellings

- Sixty-seven aged persons' units have been developed on former City-owned sites as part of the land disposal project.
- Council may consider that facilitating the development of 67 units for people over age 55 is a satisfactory contribution to suitable accommodation for this cohort.
- Two former City freehold sites remain undeveloped therefore the same request could be received from the owners of these sites.
- The City's residential needs in the housing market at the outset of the land disposal project in 2010 could be different from the City's residential needs in 2023.
- Supporting the request could result in a unit development on Lot 900 that does not accommodate people over age 55 – but the restriction allows it to remain an option.
- Allowing the option for dependent persons to be considered on Lot 900 might be considered by residents with a disability to be a positive outcome.

Refuse the Request to Amend the Restrictive Covenant – Lot 900 Remains for Aged Persons (Over 55s) Only

- Council may consider that the purchasers of the City's former freehold sites were aware of Council's intent for the sites and purchased the sites, nevertheless.
- Demographics highlight the City has an aging population.
- All purchasers of the sites - those that have developed in accordance with the requirements of their contracts of sale and restrictive covenants and the owners of the two remaining vacant sites – might challenge the City in some way should the restriction to units for people over age 55 only be amended on Lot 900.
- In 2021, on receiving an enquiry to remove the restrictive covenant, the City's advice was, that based on planning considerations (the restricted use provisions in LPS3) and Council's support of the land use to be for aged persons only, the City was not supportive of recommending to Council to make the necessary changes.
- Should Council refuse to amend the restrictive covenant, the potential new owners may continue with their challenge via other available methods.

Should the outcome be that Council supports the amendment to the restrictive covenant, all costs and charges related to such a change would be the responsibility of the owner or purchaser of the property.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme	3. Place.
Outcome	3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.
Key theme	5. Leadership.
Outcome	5-2 Proactive and represented- you are confident that the City is advocating on your behalf for initiatives that benefit the community.
Policy	*Sustainability Council Policy.*

Risk management considerations

There is a risk that if Council approves this request landowners/developers who have previously purchased land from the City (with restrictions to aged persons' dwellings) may also seek that the restriction be removed. However, any such request would require an amendment to LPS3 that Council would need to agree to initiate.

There are currently two other lots sold by the City with restrictions to aged persons' dwellings that have not yet been developed. It is noted that any future requests to amend the restrictive covenant on these lots will be considered on the merits of each request.

There is also a risk that if Council approves this request developers who have previously purchased land (with restrictions to aged persons' dwellings) from the City and developed aged dwellings on these lots, may claim that they were not afforded the opportunity to develop dependent dwellings on their lots due to the restriction, and this may lead to dispute with the City.

Financial / budget implications

Lot 900 (57) Marri Road, Duncraig is no longer owned by the City. Should Council agree to amend the restriction to aged persons' accommodation, to include dependent persons' dwellings, any costs related to the amendment will be borne by the applicant/property owner.

Regional significance

Not applicable.

Sustainability implications

The applicant has provided social implication justifications for the amendment to the restrictive covenant in their letter of request to the City (Attachment 2 refers), including the following:

- There is a shortage of dependent persons' dwellings.
- There are many aged accommodation opportunities in the City Joondalup due to growth in this area over recent years.
- Commonwealth Government has established the National Disability Insurance Scheme to address the provision of suitable specially designed accommodation for those with a disability, ranging from slight to fully dependent.
- Lot 900 is ideal for dependent accommodation due to its proximity to the local primary school, shops, and open space, and site suitability.

Consultation

Not applicable.

COMMENT

There would be little argument that having purposely designed units for people with a disability developed within the City would be a positive outcome and well received. However, the City is required to assess the overall considerations of the matter.

From a planning perspective, the land is already capable of being developed for aged and dependent persons' dwellings in accordance with the restricted use provisions of LPS3. The requested change to the restrictive covenant would align it with the provisions of LPS3.

VOTING REQUIREMENTS

Simple Majority.

Cr Hutton left the chamber at 8.39pm and returned at 8.41pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ239-11/23)

MOVED Cr Fishwick, SECONDED Cr Raftis that Council APPROVES the amendment to the restrictive covenant related to Lot 900 (57) Marri Road, Duncraig to allow for both aged and dependent persons' dwellings to be developed on the site.

The Motion was Put and **CARRIED (13/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Location Plan [**12.17.1** - 1 page]
2. Letter from Applicant [**12.17.2** - 2 pages]

Disclosures of Interest Affecting Impartiality

Name / Position	**Mayor Albert Jacob, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Mayor Jacob is Vice Patron of Sorrento Surf Life Saving Club and of Surf Life Saving WA. Mayor Jacob is also a member at Mullaloo Surf Life Saving Club.

Name / Position	**Cr Russ Fishwick, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Fishwick is Vice Patron of Sorrento Surf Life Saving Club and a Senior Assessor for Surf Life Saving WA.

Name / Position	**Cr Christine Hamilton-Prime, JP.**
Meeting Type	Ordinary Meeting of Council.
Meeting Date	28 November 2023.
Item No. / Subject	Item 12.18 - Sorrento Surf Life Saving Club Redevelopment Project - Concept Design Update.
Nature of Interest	Interest that may affect impartiality.
Extent of Interest	Cr Hamilton-Prime is Vice Patron of the club and her husband is the club doctor.

12.18 SORRENTO SURF LIFE SAVING CLUB REDEVELOPMENT PROJECT - CONCEPT DESIGN UPDATE

WARD South-West

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 05071

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider an updated concept design and cost estimate for the Sorrento Surf Life Saving Club redevelopment project to be progressed for community engagement and detailed design.

EXECUTIVE SUMMARY

The existing Sorrento Surf Life Saving Club (SSLSC) facility is located on West Coast Drive, Sorrento and is leased to the SSLSC. The City had been working with the SSLSC for a number of years on a potential refurbishment / redevelopment of their facility.

At its meeting held on 28 June 2022 (CJ096-06/22 refers), Council considered a series of investigative studies; three schematic (concept) design options and cost estimates; a Club project review report; and the City's business case. Council resolved at this meeting to approve one of the concept design options (Option One) and list for consideration in the *Five Year Capital Works Program* amounts totaling $14 million.

A review of the Option One design was undertaken following Council's decision and sought to improve upon the design to provide the club and community with additional amenity, improved functionality, and to meet the clubs current and future requirements.

At its meeting held on 23 June 2023 (CJ099-06/23), Council were presented with three updated schematic (concept) designs and cost estimates. Council approved an alternate recommendation and agreed, in part, for a new concept design be developed in line with a number of design parameters, within an approximate budget of $14 million.

The new concept design (Option 1.1) has been developed and has incorporated all of the design parameters of the June 2023 Council resolution. The estimated project cost is $14,868,400.

It is therefore recommended:

That Council:

1 *NOTES the information detailed in this Report relating to the amended Option 1 concept design as requested by Council at its meeting held on 23 June 2023 (CJ099- 06/23 refers);*

2 *APPROVES the proposed Sorrento Surf Life Saving Club Redevelopment project including demolition, site works and services, construction of new clubroom and associated storage facilities, artwork, reconfigured car park and commercial element as detailed in Option 1.1 of this Report;*

3 *REQUESTS that $14 million be listed for consideration in future budgets for the Sorrento Surf Life Saving Club Redevelopment project;*

4 *NOTES that external funding from the State Government of Western Australia of $8,000,000 and the Sorrento Surf Life Saving Club Inc of $1,000,000 has been committed to the Sorrento Surf Life Saving Club Redevelopment project;*

5 *REQUESTS the Chief Executive Officer to arrange community engagement on the proposed Sorrento Surf Life Saving Club Redevelopment project prior to undertaking detailed design.*

BACKGROUND

Suburb/Location		189 (Lot 301) West Coast Drive, Sorrento WA 6020 and 199 (Lot 300) West Coast Drive, Sorrento WA 6020.
Applicant		City of Joondalup.
Owner		Crown Land - Management Order City of Joondalup.
Zoning	**LPS**	Parks and Recreation.
	MRS	Parks and Recreation.
Site area		27,029m^2.
Structure plan		Not applicable.

The existing Sorrento Surf Life Saving Club (SSLSC) facility is located on West Coast Drive, Sorrento and is leased to the SSLSC (Attachment 1 refers). The facility consists of a hall; courtyard; boat sheds; kiosk; first aid room; patrol workshop; gymnasium; office; board room; training room; internal toilets and change rooms; storage areas; kitchen; bar; public toilets and change rooms.

The SSLSC is one of the largest sporting clubs in the City of Joondalup with over 2,200 members and is a dedicated volunteer organisation providing services to the community including beach patrols (at Sorrento Beach and Hillarys Boat Harbour); lifesaving services; surf skills training and competition; beach safety education; and first aid.

The City had been working with the SSLSC for a number of years on a potential refurbishment/redevelopment of their facility. At its meeting held on 28 June 2022 (CJ096-06/22 refers), Council considered a series of investigative studies; three schematic (concept) design options and cost estimates; a Club project review report; and the City's business case. Council resolved at this meeting to approve one of the concept design options (Option One) and list for consideration in the *Five Year Capital Works Program* amounts totaling $14 million.

A review of the Option One plan was undertaken following Council's decision and sought to improve upon the design to provide the club and community with additional amenity, improved functionality, and to meet the clubs current and future requirements. At its meeting held on 23 June 2023 (CJ099-06/23 refers), Council were presented with three updated schematic (concept) designs and cost estimates. Council approved an alternate recommendation and agreed, in part, for a new concept design to be developed in line with the following design parameters, within an approximate budget of $14 million:

"2.1 That the designs include new surf club facilities, a commercial space and public amenities;

2.2 That the building envelope for the surf club facilities be located between the existing northern and southern car parks, while being located as close to the beach as possible;

2.3 The surf club facilities present as a single storey development to West Coast Drive, at a similar bulk and scale to the existing surf club facility, with the surf club storage areas located in an under croft area with direct beach access to enable more responsive beach patrol services, with access to the storage areas via the existing southern car park;

2.4 That there be separation of the surf club facilities, the commercial space and the public amenities in order to minimise any competing interests and amenity;

2.5 That the amended design replicates the same provision of public amenities (or better) that exist on site currently while exploring alternate locations to provide public amenities including provisions to the north between the existing surf club facilities and the Hillarys Boat Harbour;

2.6 That the project will include the possibility of the construction being staged, with the surf club facilities and public amenities as stage one and the commercial space as stage two;

2.7 Where possible, that remaining remnant dune areas be of a sufficient contiguous scale to support revegetation (such as remove the underutilised middle dune access path and create new access path in proximity to the groyne focused on pedestrians and movement of surf club equipment);

2.8 Construct the southern car park post demolition of the existing surf club to ensure multiple drop off locations to the club and promote a better balance between use of the northern and southern car parks. Extent of southern car park works to be limited to the area where the existing surf club is located;

2.9 That there be a clear north / south pedestrian flow through the redevelopment site and resolution of bike paths to direct bikes and other wheeled apparatus such as e-scooters away from club operational areas and heavy pedestrian loads, while ensuring adequate beach access and minimising conflict for the surf club;"

Council also requested that a report be presented to the November 2023 Ordinary Council meeting with the new concept design and cost estimates. The reason provided by Council from diverting from the recommendation by the City was to develop a concept for the building that best meets the needs of the surf club and also local community stakeholders.

DETAILS

A new concept design (Option 1.1) and cost estimate has been developed by the City in consultation with the SSLSC.

Concept design

The new concept design, Option 1.1, proposes to demolish the existing surf club facility and northern toilet block, and construct a new two storey facility between the southern and northern car parks along with additional car parking and landscaped areas (Attachment 2 refers).
The key features of the new design include the following:

- Separate surf club building and commercial space.
- Clubroom with kitchen; training room; gymnasium; tower; toilets; furniture store; and club administration areas located on the upper level.
- Club store rooms; kiosk; first aid room; and change rooms located on the lower level, along with public amenities including a Changing Places facility; outdoor showers; beach wheelchair store room; and user group store rooms.
- Commercial space (approximately 400m^2) with kitchen, toilets and bin store located to the south of the new surf club building.
- Public amenities located in close proximity to the southern car park. Additional public amenities located in a stand-alone building off the northern car park to service the north patrol beach.
- Additional car parking provided (35 bays).
- New public open space developed between the surf club building and commercial space. Existing public open space to the north of the new building to be retained and enhanced.

- Public art.
- New universal access ramp to the beach.
- New vehicle access ramp from the lower level to the beach.
- Dune remediation works included to compensate for areas impacted by the new building.

The new design has incorporated all of the design parameters of the June 2023 Council resolution (resolution numbers 2.1 to 2.9). A detailed response to each design parameter has also been prepared (Attachment 3 refers).

Cost estimate

The City has developed an elemental cost estimate for the new concept design, Option 1.1 (Attachment 4 refers). This type of cost estimate has provided a detailed breakdown of the estimated costs per element (such as demolition, internal walls or flooring materials), based on the actual quantities and standard specifications of all of the proposed works in the concept design.

The following table outlines the estimated cost for the new design:

Component	Estimated Cost
Demolition / site preparation	$400,600
Club areas	$8,764,500
Public amenities	$1,595,100
Commercial area	$1,358,200
Car parking works	$283,100
Landscaping and dune remediation works	$298,700
External works (paving; footpaths; retaining walls; beach access etc)	$946,300
Provisional sums	$1,084,600
Artwork (1% of construction cost)	$137,300
Total Project Cost	**$14,868,400**

The estimated costs outlined in the table include preliminaries, design contingencies, building contingencies, professional fees and approval fees. The following items have been excluded from the cost estimate:

- Demolition of and / or excavation in contaminated materials.
- Fit-out to commercial areas and club gymnasium.
- Traffic improvements to West Coast Drive.
- Escalation.
- GST.

As the existing northern toilet block will need to be demolished prior to construction of the new facility, the hire of temporary facilities (toilets and change rooms) has been included within the project costings to ensure the public have access to facilities during construction. An allowance for costs associated with lot boundary amendments has also been included.

The cost estimate shows that Option 1.1 is over the approximate budget of $14 million by $868,400. Further costings will be prepared as the project progresses and the budget will need to be reviewed also.

Issues and options considered

Council may choose to:

- proceed with the project
  or
- not proceed with the project.

The planned next stage of the project is to undertake community engagement and appoint an architect to develop the detailed designs.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.

Policy *Asset Management Council Policy.*
Public Art Council Policy.
Requests for New or Capital Upgrades to Existing Community Venues Council Policy.

Risk management considerations

Not applicable.

Financial / budget implications

Following the decision of Council at its meeting held on 28 June 2022 (CJ096-06/22 refers), an amount totaling $14 million was included in the *Strategic Financial Plan (SFP)* and as part of the August 2023 update to the *SFP* has been escalated to $14.8 million.

Prior to the 2021 election, the State Government made a commitment of $8 million towards the redevelopment of the SSLSC facility. The SSLSC has made a commitment of $1 million towards the project and the remaining $5 million has been listed in the *Five Year Capital Works Program* and the *SFP*.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Environmental

All facility redevelopment projects are planned to reduce the impact of the carbon footprint and consider environmental sustainability design features where possible within the project budget.

The City will seek to replant the existing mature trees within the site, should they need to be relocated. An allowance has been included in the cost estimate for dune remediation works as there will be a requirement to remove native vegetation between the new building and the beach, subject to approvals.

Social

The proposed redevelopment will consider access and inclusion principles and aim to enhance the amenity of the public space. One of the main challenges with the site is the contour / level changes which may create issues with access from the existing car parks to the new building, and compliance with access and inclusion requirements. To address this, vehicle ramps and accessible pedestrian footpaths have been included in the concept designs.

New public amenities are included in the new concept design. These new facilities will provide the public with accessible toilets, change rooms and showers. A new Changing Places facility (to replace the existing facility) has also been included with larger than standard accessible toilets, providing people with a disability and high support needs access to suitable bathroom facilities.

Consultation

The SSLSC have been extensively consulted with during the preparation of the new concept design. The club have indicated that they support the proposed design. Comments received have been included in the design.

If approved by Council, the City will undertake community engagement on the new concept design prior to commencing detailed design. As the City has already undertaken a series of investigative studies; numerous concept design options and cost estimates; a Club project review report; a business case; and secured Council and external funding commitments, the purpose of community engagement at this stage of the project is to inform local residents and community members of the concept design and project future progress. Information including the new concept design will be distributed via a letter to residents, the City’s website and signage on site. This is planned to be undertaken in early 2024.

COMMENT

The next stage of the project is to undertake community engagement and appoint an architect to develop the detailed designs. The SSLSC have indicated that they support the new concept design.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

MOVED Cr Hamilton-Prime, SECONDED Cr Vinciullo that Council:

1 NOTES the information detailed in this Report relating to the amended Option 1 concept design as requested by Council at its meeting held on 23 June 2023 (CJ099-06/23 refers);

2 APPROVES the proposed Sorrento Surf Life Saving Club Redevelopment project including demolition, site works and services, construction of new clubroom and associated storage facilities, artwork, reconfigured car park and commercial element as detailed in Option 1.1 of this Report;

3 REQUESTS that $14 million be listed for consideration in future budgets for the Sorrento Surf Life Saving Club Redevelopment project;

4 NOTES that external funding from the State Government of Western Australia of $8,000,000 and the Sorrento Surf Life Saving Club Inc of $1,000,000 has been committed to the Sorrento Surf Life Saving Club Redevelopment project;

5 REQUESTS the Chief Executive Officer to arrange community engagement on the proposed Sorrento Surf Life Saving Club Redevelopment project prior to undertaking detailed design.

The Governance Officer left the Chamber at 9.03pm and returned at 9.05pm.

MOTION - THAT CR HAMILTON-PRIME BE PERMITTED AN EXTENTION OF TIME TO SPEAK

MOVED Cr Hamilton-Prime, SECONDED Cr May that Cr Hamilton-Prime be permitted an extension of time to speak for a further five minutes.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

The Governance Officer left the Chamber at 9.12pm.

AMENDMENT MOVED Cr Raftis, SECONDED Cr Kingston that the Motion be AMENDED to read as follows:

"That Council:

1 NOTES the information detailed in this Report relating to the amended Option 1 concept design as requested by Council at its meeting held on 23 June 2023 (CJ099-06/23 refers);

2 APPROVES the proposed Sorrento Surf Life Saving Club Redevelopment project including demolition, site works and services, construction of new clubroom and associated storage facilities, artwork, reconfigured car park and commercial element as detailed in Option 1.1 of this Report;

3 NOTES that there is no change to the project budget of $14 million, at this time;

4 REQUESTS that $14 million be listed for consideration in future budgets for the Sorrento Surf Life Saving Club Redevelopment project;

5 NOTES that external funding from the State Government of Western Australia of $8,000,000 and the Sorrento Surf Life Saving Club Inc of $1,000,000 has been committed to the Sorrento Surf Life Saving Club Redevelopment project;

6 REQUESTS the Chief Executive Officer to arrange community consultation in line with the Community Consultation Council Policy, on the proposed Sorrento Surf Life Saving Club Redevelopment project prior to undertaking detailed design."

The Amendment was Put and **LOST (3/10)**

In favour of the Motion: Cr Kingston, Cr O'Neill and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr Pizzey and Cr Vinciullo.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ240-11/23)

MOVED Cr Hamilton-Prime, SECONDED Cr Vinciullo that Council:

1 NOTES the information detailed in this Report relating to the amended Option 1 concept design as requested by Council at its meeting held on 23 June 2023 (CJ099-06/23 refers);

~~2 APPROVES the proposed Sorrento Surf Life Saving Club Redevelopment project including demolition, site works and services, construction of new clubroom and associated storage facilities, artwork, reconfigured car park and commercial element as detailed in Option 1.1 of this Report;~~ Amended by Council Resolution CJ198-08/26 (25.08.26)

3 REQUESTS that $14 million be listed for consideration in future budgets for the Sorrento Surf Life Saving Club Redevelopment project;

4 NOTES that external funding from the State Government of Western Australia of $8,000,000 and the Sorrento Surf Life Saving Club Inc of $1,000,000 has been committed to the Sorrento Surf Life Saving Club Redevelopment project;

5 REQUESTS the Chief Executive Officer to arrange community engagement on the proposed Sorrento Surf Life Saving Club Redevelopment project prior to undertaking detailed design.

The Motion was Put and **CARRIED (12/1)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Kingston.

ATTACHMENTS

1. Sorrento SLSC - Aerial map - September 2023 [**12.18.1** - 1 page]
2. Sorrento SLSC - Concept design Option 1.1 [**12.18.2** - 10 pages]
3. Sorrento SLSC - Option 1.1 Design parameter responses [**12.18.3** - 3 pages]
4. Sorrento SLSC - Cost estimate Option 1.1 [**12.18.4** - 1 page]

12.19 2023-24 BUDGET AMENDMENT - CAPITAL WORKS PROGRAM PROJECTS CARRIED FORWARDS FROM 2022-23 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Director Infrastructure Services
FILE NUMBER	103876, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to approve amendments to the *2023-24 Budget* reflecting 2022-23 capital works projects carried forward into 2023-24 financial year and additional funding considerations.

EXECUTIVE SUMMARY

The *2022-23 Capital Works Program* was 91% completed as of 30 June 2023. A number of projects were in the final stages of completion at that date, some awaiting final supplier invoices while others are designated multi-year projects or are those projects with works delayed into 2023-24. The funds unspent in 2022-23 in respect of these projects are required to be carried forward into 2023-24 financial year to facilitate the associated expenditure required to complete the projects.

It is therefore recommended that Council:

1 INCREASES the 2023-24 Capital Works Budget expenditure by $6,194,454;

2 INCREASES the 2023-24 Non-operating Grant, Subsidies and Contributions Budget revenue by $723,434 ;

3 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $4,084,046 to be drawn from the Capital Works Carried Forward Reserve, comprising $2,453,522 from unspent funds carried forward at 30 June 2023 and additional transfers from funds held in the Reserve $1,630,524;

4 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $1,378,794 to be drawn from the Asset Renewal Reserve;

5 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $8,180 to be drawn from the Strategic Asset Reserve.

BACKGROUND

Each year, as part of the end of financial year process, the City reviews the status of projects in the Capital Works Program and considers if unspent funds are required to be carried forward into the next financial year, to complete or continue projects commenced in the prior year.

Projects that require this treatment at the end of 2022-23 have been identified and thus require amendments to the *2023-24 Budget*. Analysis has identified the extent to which funds unspent in 2022-23 are required to be held over to be expended in 2023-24 and are detailed further below. This report also identifies certain projects where existing budget allocations are insufficient, for which additional budget funding is now required in order to progress and complete the projects.

DETAILS

The *2022-23 Capital Works Program* was largely completed, however approximately 82 projects have been identified that will continue into 2023-24. Several of these are multi-year projects for which work was already budgeted to continue in 2023-24. The extent of expenditure in 2022-23 has varied from earlier estimates, requiring a change in the expenditure amounts previously factored into the *2023-24 Budget*.

Expenditure on these projects in 2023-24 is proposed to be funded by a combination of:

- Municipal funding (that is funds from rates levied) allocated to projects not fully expended in 2022-23 and being carried forward into 2023-24.
- Reserve funds allocated to projects not fully expended in 2022-23 and retained in the specific reserves to be applied in 2023-24.
- Grant funds received in 2022-23 but not fully expended and, therefore, to be recognised as capital revenue in the 2023-24 year to the extent unspent in the previous year.
- Grant funds expected in 2022-23 but not received, which are now expected to be received in 2023-24.
- Projects in respect of which actual expenditure in 2022-23 varied from earlier 2022-23 end-of-year forecasts and which, therefore, require amendment to 2023-24 budget expenditure and funding brought forward estimates to accommodate actual results.

Typically, in past years, up to 2020-21, amendments were affected as part of the mid-year budget review which only occurs in February of the next year, being eight months into the financial year. At its meeting held on 21 September 2021 (CJ139-009/21 refers), Council considered a report seeking amendments to the *2021-22 Budget* to enable works to be progressed in a timely manner. Amendments are again being sought earlier than the mid-year budget review in line with the process undertaken in 2021-22 and 2022-23.

As listed in the Capital Works Carried Forward Breakdown 2022-2023 (Attachment 1 refers), a total of 82 projects require budget amendments which are funded by monies unspent in the previous financial year, as follows:

Total increase in capital works budget 2023-24	**$ 6,194,454**
Funded by:	
Unspent Municipal funds carried forward from 2022-23	$ 2,453,522
Additional Grant revenue to be added in 2023-24	$ 723,434
Additional transfer from funds held in Capital Works Carried Forward Reserve	$ 1,630,524
Additional transfer from Strategic Asset Reserve	$ 8,180
Additional transfer from Asset Renewal Reserve	$ 1,378,794
Additional transfers from reserves	*$ 3,017,498*
Total funding	**$ 6,194,454**

Key projects requiring amendments include the following:

- Eddystone Avenue Shared Path Upgrades comprising unspent funds municipal $205,000 and $206,455 from the Asset Renewal Reserve.
- Padbury N/E Cluster Park Amenity Upgrades $375,886 funded from unspent municipal funds.

Issues and options considered

Council can choose to:

Option 1 – Not amend the *2023-24 Budget.*

Council can choose not to amend the *2023-24 Adopted Budget*. This would restrict the City's ability to incur the necessary capital works expenditure in 2023-24 given that this is additional to the current budget.

This option is not recommended.

Option 2 – Amend the *2023-24 Budget*.

Amending the *2023-24 Adopted Budget* as proposed will enable the City to progress these projects and incur the necessary expenditure to complete the identified works.

This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation Section 6.8 of the *Local Government Act 1995.*

"(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
(a) is incurred in a financial year before the adoption of the annual budget by the local government; or
(b) is authorised in advance by resolution; or*
(c) is authorised in advance by the mayor or president in an emergency
1a) In subsection (1) — additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget."

** Absolute majority required*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

The City's ability to complete capital works projects from 2022-23 carrying over into the current financial year will be constrained without the budget amendments to authorise the necessary expenditure. These projects were previously approved, and the community is expecting the works to be undertaken and/or completed.

Financial / budget implications

The total additional capital works expenditure required in 2023-24 is $6,194,454 (Attachment 1 refers). This includes $723,434 in additional grants revenue with the balance to be met from municipal and reserve funds retained from the previous financial year.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The proposed budget amendments will enable the City to appropriately reflect capital works revenue and expenditure estimates and incur the necessary expenditure to complete projects being carried over from the previous financial year.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER'S RECOMMENDATION

That Council by AN ABSOLUTE MAJORITY:

1 INCREASES the *2022-23 Capital Works Budget* expenditure by $6,194,454;

2 INCREASES the 2023-24 Non-operating Grant, Subsidies and Contributions Budget revenue by $723,434 of non-operating contributions revenue;

3 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $4,084,046 to be drawn from the Capital Works Carried Forward Reserve, comprising $2,453,522 from unspent funds to be carried forward at 30 June 2023 and additional transfers from funds held in the Reserve $1,630,524;

4 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $1,378,794 to be drawn from the Asset Renewal Reserve;

5 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $8,180 to be drawn from the Strategic Asset Reserve.

Cr Kingston, Cr Pizzey and the Manager Audit, Risk and Executive Services left the Chamber at 9.43pm.

COUNCIL RESOLUTION
(Resolution No: CJ241-11/23)

MOVED Cr Raftis, SECONDED Cr O'Neill that Council by AN ABSOLUTE MAJORITY:

1 INCREASES the *2023-24 Capital Works Budget* expenditure by $6,194,454;

2 INCREASES the 2023-24 Non-operating Grant, Subsidies and Contributions Budget revenue by $723,434 of non-operating contributions revenue;

3 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $4,084,046 to be drawn from the Capital Works Carried Forward Reserve, comprising $2,453,522 from unspent funds to be carried forward at 30 June 2023 and additional transfers from funds held in the Reserve $1,630,524;

4 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $1,378,794 to be drawn from the Asset Renewal Reserve;

5 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by $8,180 to be drawn from the Strategic Asset Reserve.

The Motion was Put and CARRIED (9/2)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr May, Cr O'Neill and Cr Vinciullo.
Against the Motion: Cr Jones and Cr Raftis.

Cr Kingston, Cr Pizzey and the Manager Audit, Risk and Executive Services entered the Chamber at 9.45pm.

ATTACHMENTS

1. Capital Works Carried Forward Breakdown 2022 2023 [**12.19.1** - 3 pages]

13 REPORTS OF COMMITTEES

13.1 REPORTS OF MAJOR PROJECTS AND FINANCE COMMITTEE - 14 AUGUST 2023

13.1.1 DRAFT 10 YEAR STRATEGIC FINANCIAL PLAN 2023 (2022/23 TO 2031/32) (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	110433, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to note the draft *10 Year Strategic Financial Plan 2023* (SFP) for the period 2022/23 to 2031/32, the *Financial Sustainability Guiding Principles 2023* and the *Major Project Definition 2023*.

EXECUTIVE SUMMARY

The new plan included in this document covers the years 2022/23 to 2031/32. The City has refined the Financial Sustainability Guiding Principles and calculated an overall City of Joondalup Financial Sustainability Indicator (COJ FSI) to evaluate the overall financial health of the City and to use as a guide for the annual update of the budget and SFP.

There are significant economic risks to households and businesses with a potential recession caused by worldwide inflation. The City's financial health is sound at this point in time but the City will need to monitor the economic situation closely and evaluate how this may impact on income and expenditure.

The SFP has been prepared with reference to the adopted budget 2023/24, with escalation factors applied, and known changes caused by projects or other factors. The projected operating results show steady improvements, and the overall COJ FSI is mostly above target. The SFP has again proposed that the expenditure for the Capital Works Program (CWP) is lower than the proposed values from the CWP with a recommendation of no more than $21 million per year (excluding major projects).

Only nine approved major projects are included in the SFP and as a result the reserve balances at 2031/32 may be as high as circa $248 million. This is not an optimal outcome because there is a large pipeline of unapproved projects that would provide benefits to the community and would improve operating results. There are 24 unapproved projects not yet included but analysis has been undertaken which confirms that the City could afford all major projects, if they were approved, as long as the CWP remained with the recommendation of $21 million per year.

It is therefore recommended that Council:

1 NOTES the Financial Sustainability Guiding Principles 2023 as included as at Attachment 1 to this Report;

2 NOTES the Major Project Definition 2023 as included as at Attachment 2 to this Report;

3 NOTES the Draft 10 Year Strategic Financial Plan 2023 (2022/23 to 2031/32) as at Attachment 4 to this Report.

BACKGROUND

The new plan included in this document covers the years 2022/23 to 2031/32 and is referred to as the SFP. The previous plan covered the years 2021/22 to 2030/31 and was noted by Council in October 2022 (CJ180-10/22 refers).

Disclaimer / Purpose of SFP

Readers of the 10 Year SFP should understand that the document is used predominantly as a planning tool and it is not intended to provide precise projections. The SFP is based on many assumptions which will vary, it is updated annually so that the assumptions can be continually reviewed. The SFP is a guide and for noting only, it is not mandatory, does not fix the annual budget and does not fix the increases in general rates.

The SFP will evaluate affordability from a financial perspective and may differ to proposals from the Capital Works Program (CWP).

Financial Sustainability Guiding Principles 2023 (Attachment 1)

The City introduced guiding principles in 2009 to help with the formation and update of the SFP. The principles have been reviewed each year since 2009 and are reviewed as part of the annual update of the SFP, the most recent version of the guiding principles was noted by Council in October 2022 (CJ180-10/22 refers). The previous guiding principles included three key indicators, but these did not provide a reasonable assessment of the City's financial sustainability because two of the indicators were consistently below threshold even though the City is in good financial health.

The City has therefore reviewed the Financial Sustainability Guiding Principles and key indicators, these are shown at Attachment 1. The updated indicators were presented to Elected Members during the 2023/24 budget workshop process and circulated for consideration and comments. The key changes and refinements to the previous guiding principles are as follows:

- Eight Key Indicators are proposed, together with an overall score of financial sustainability, the "Financial Sustainability Indicator" (COJ FSI).
- Indicators are intended to be guiding only and not mandatory.
- Operating indicators are the most important indicators because they relate to recurring financial performance, so they are weighted higher than the others.

- Capital expenditure (both renewals and upgrade/new) are the next most important indicators with an annual target now established for the CWP. The CWP gross expenditure, excluding major projects, has grown by 96% since 2010/11, some of this is due to higher renewals as assets get old and also due to new projects such as the Parks Revitilisation projects. The increase of 96% is twice more than the rate of Perth CPI and it is therefore proposed that the targets established within the key indicators would return the CWP gross expenditure to pre-covid levels.
- Liquidity and Debt indicators are only given a combined weighting of just 25% because these indicators at present are well above threshold.
- Each indicator is scored from 0 to 10, with 7 being the target. The COJ FSI is scored out of 100, with 70 being the target.

The key indicators help with the preparation of the SFP and commenting on future financial sustainability, the latest projections will be critiqued later in this report.

The Financial Sustainability Guiding Principles also includes financial and economic principles to guide capital expenditure, the most notable items are as follows:

- Key metric is gross capital expenditure, not net city funding.
- Grant funding – availability of grants, that are not part of the City's advocacy strategy, should not be a driving cause of expenditure. Grants should ideally not result in early renewal and grants should be based on required utilisation/levels of service.
- Economic, Social and Environmental benefits should be identified for each project/program and presented as part of the annual budget process. Recurring economic and social benefits are more important than one-off economic benefits.
- Prioritisation should be given to projects/programs that have demonstrated a higher economic and social benefit.

Major Projects Definition 2023 (Attachment 2)

The definition of major projects was endorsed by Council in April 2023 (CJ059-04/23 refers) and lists five thresholds for determining whether a project is classed as a major project. Major projects will require a business case and the capital costs are only budgeted after the business case is approved. The definition will be reviewed annually and will now form part of the annual SFP, as a separate attachment, rather than a stand-alone report. There are no changes proposed to the five thresholds, Attachment 2 is the endorsed definition.

There is some subjectivity in the definition, which provides Council with flexibility in determining whether a project is classed as a major project that requires a business case. As there is subjectivity in the definition the annual review will provide additional comments to assist with future definitions of projects as a major project or exceptions. Some examples of projects/programs where a business case may add value:

- fragmentation – this term is used to describe large projects or strategies which are broken up into smaller chunks over different time periods but essentially with the same overall objective. Fragmentation can occur to obtain funding from different grant bodies over different periods of time, to manage scarce resources or just to break the costs up into smaller chunks. Fragmentation of a project may be practical but should not circumvent the need for a business case. A business case can add value in these circumstances by considering the bigger long-term picture, although the business case should not necessarily seek to accelerate expenditure if it is still practical to fragment the project.

For example, a road upgrade may involve several enhancements at different locations and each different location may attract grant funding from different bodies, so it may be practical to fragment the project over time, but a business case should still be prepared to evaluate the overall objectives of the upgrade and to evaluate all the options including:

- large renewal projects – costly renewal projects may be worth classing as a major project if the original fit for purpose and utilisation has changed. For example, if a car park was constructed to encourage visitation to an area and was initially popular does not necessarily mean that the car park should be renewed in 50 years' time if utilisation is very low due to change in driver demand for parking. Also there could be some infrastructure which may have been installed due to high volume of traffic at that time and safety issues, but if 40 years later the freeway has been expanded and there is less traffic then the infrastructure may not be as necessary as it first was. In summary large renewal expenditure should not be considered automatic

- safety – projects which are driven primarily by safety concerns may still be classed as a major project with a need for a business case. There are normally different options for improving safety

- projects that form part of a wider strategy – a collection of smaller projects of a similar nature or strategy that add up to a significant cost

- grants already approved – some projects may have approved grant funding which may be itself infer there is approval for the project. The availability of grant funding, or indeed any funding, may not by itself circumvent the need for a business case. The definition for major projects was enhanced in 2023 to clarify this issue in that the key financial metric is gross capital expenditure, excluding grants.

The key issue when considering when a project is defined as a major project and requires a business case, is whether a business case would add value by considering value for money. A business case is effectively a Cost Benefit Analysis which would include quantified objectives, evaluation of options and a clear objective recommendation. Projects or strategies that do not prepare a business case are often solution-orientated and do not consider or evaluate fully all available options.

<u>How the SFP is prepared</u>

The starting point for the SFP is the annual budget for the current year 2023/24. There are four sets of inputs/assumptions applied to the plan as follows:

- External environment / economic factors.
- Operating assumptions – the baseline and any growth factors or changes in legislation.
- Capital expenditure – fleet, CWP and major projects.
- Funding of capital expenditure - reserves, grants, loans.

The assumptions and outcomes of the SFP are included in the following attachments:

- Attachment 3 – there are 10 detailed financial schedules.
- Attachment 4 – the plan itself with commentary, schedules, etc. The contents align with the recommended contents by the Department of Local Government, Sport and Cultural Industries.

DETAILS

City's financial strategy

The City's financial strategy is summarised as follows:

- Operating surpluses - sufficient (not excessive) operating cash surpluses.
- Grants - reduce over-reliance on grants.
- Asset renewal – avoid early renewals.
- Capital expenditure – priority should be given to renewal of existing assets that are still required and for new projects priority should be given to those that provide income generation, cost reduction or significant incremental social, safety and economic benefits.
- CWP – acheivability of proposed expenditure will be assessed as part of the annual update of the SFP and based on available operating cash surpluses.
- Reserve - reserve funds are available (but not excessive).
- Debt – use debt where appropriate, repayments are affordable.

Economic Outlook

The economic outlook is highly volatile. Due to rising inflation, the RBA (Reserve Bank Australia) has increased interest rates from 0.10% just over one year ago to 4.10%. The RBA took a pause in July by holding rates at 4.10% because inflation had reduced to 5.6%. However, inflation of 5.6% is still much higher than the target range of 2.5% to 3%, and the underlying trend of many goods and services is still high. Combined with low unemployment (unemployment remains at 3.5% - June 2023 quarter) and rising property prices, it is deemed highly likely by most economists that there will be at least two more increases before the end of 2023.

It is possible that the economic conditions result in a slowdown in the Australian economy. The risks to the City and ratepayers of the economic conditions are as follows:

- Unemployment increases.
- Business closures.
- Grant funding by Federal and State reduced or removed because tax receipts are reduced.
- Mortgage stress / defaults.
- Rates repayments affected / hardship claims increased.
- Rates business and residential growth slows.

One of the most recent issues which typifies concerns on public spending and grants for local governments is the cancellation by the Victorian Government on 18 July to host the Commonwealth Games 2026. This demonstrates that continual spending on infrastructure projects is inflationary and at significant risk in the next few years.

Whilst the City is currently in a reasonably strong financial position, a recession would provide significant risks which would have to be overcome and consideration of the assets/services (especially discretionary) would be necessary. The next budget process in 2024 may be fraught with challenges.

Key Assumptions within the SFP – Operating Projections

The key operating assumptions of the draft 10 Year SFP are summarised as follows:

The Supporting Financial Schedules Report 3.1 (Attachment 3 refers) provides the operating projections and Report 3.5 (Attachment 3 refers) provides details of the escalation factors.

- **Budget 2023/24** – The draft 10 Year SFP aligns exactly with the adopted budget.
- **General Rate increases** – an assumption has been made that from 2024/25 rates will increase in line with Perth CPI. This is an essential assumption to ensure that income keeps pace with growth in expenses.
- **Rates growth** – an assessment of new income from new dwellings and business growth is prepared and included.
- **Materials & Contracts** – each item is reviewed separately although the default for most items is to escalate by Perth CPI.
- **Refuse charges and Waste Expenditure** – a separate long-term financial model is updated regularly that evaluates the potential increases required in refuse charges to keep pace with expenditure. This analysis indicates that increases to Refuse Charge are not required every year and that adequate surpluses are still achieved to ensure that the Waste Management Reserve is built up to support potential new waste management infrastructure.
- **Salaries & Wages** – the Inside Workforce Agreement (of which most employees are part of) is currently being negotiated. This being the case, the Salaries and Wages have been increased in 2023/2024 budget, although the increase shown should not be considered the City's position.
- **Vacancies** – the adopted budget is based on the vacancy levels proposed by business units. Employee Costs have normally been underspent in the last 10 years by circa $2m per year because the actual vacancy rate has been higher than budgeted. The SFP has therefore assumed a reduction of $2 million per year from 2024/25 compared to the 2023/24 adopted budget.
- **Employee Costs** – Report 3.4 (Attachment 3 refers) (Supplementary Indicators) shows that Employee Costs as a % of Rates Revenue reduces slightly as rates revenue increases by more than employee costs.
- **Fees & Charges** – each of the items are separately evaluated, some increase with Perth CPI but some of the items may increase at the discretion of the City (for example, sports/recreation fees), but other fee revenue can be volatile and outside of the City's control due to state legislated charges (such as dog/cat registration income).
- **Interest on cash** – this is assumed to grow from $5.8 million in 2023/24 to $9.4 million by 2031/32.
- **Operating projections** – steady improvements with an operating surplus (after depreciation) of $8.6m million at 2031/2 and $47.6 million operating cash surpluses (that is excluding depreciation). Section 4 of Attachment 4 provides analysis of the movements within the next five years.

Key Assumptions within the SFP – Capital Projections and Funding

The capital expenditure and funding is assessed next which also includes an evaluation of the proposed capital target for the CWP. The key reference point in determining the affordability of the CWP are the operating projections. The operating projections will provide surplus operating cash (that is excluding depreciation) and the SFP evaluates the capital/funding based on the following priority:

- **Renewal of existing assets** – for assets at end of their life they are given priority. Note that the SFP prioritises renewal expenditure based only on assets at the end of their useful life. During the past few years, and the next two years, the CWP has included expenditure for early renewals caused by upgrade/new projects and the availability of grants, but this is not financially viable going forwards and there is therefore no provision in the SFP for early renewal expenditure. The funding required from operating cash surpluses for renewals is net of disposal proceeds (fleet) and net of assumed grant funding.
- **Reserve transfers** – the next priority is to set aside funds for transfer to reserves in line with Council policies, this includes the Asset Renewal Reserve to ensure sufficient funding for higher renewals later year. In addition, there are also transfers to the Waste Management Reserve and Parking Facility Reserve because those two operations provide discrete operating surpluses. Meanwhile all of the reserves attract interest so that component is transferred to each reserve from operating surpluses.
- **Major projects** – Report 3.6 (Attachment 3 refers) provides details of all major projects:
    - Approved - there are 9 projects approved that are included in the SFP as shown in Report 3.7 and 3.8 (Attachment 3 refers).
    - Unapproved - the other 24 unapproved projects listed in section 3.6 are not carried into the rest of the SFP but are used as part of the affordability assessment for the CWP. Major projects within the year ('in-year') would not normally require any funding from operating cash surpluses because they would be funded fully from reserves and/or grants. Sensitivity analysis is then prepared in the SFP to evaluate the impact of the full pipeline of major projects, including unapproved major projects – this analysis is used to propose a transfer from operating surpluses to the Strategic Asset Reserve. The use of the Strategic Asset Reserve and other dedicated reserves to fund major projects is vital to ensure that major projects in-year do not require excessive funding from operating cash which may disrupt other business-as-usual activities like renewal of existing assets.
- **CWP upgrade/new** – the final part of the capital projections is to calculate the remaining operating cash surpluses available to fund discretionary upgrade/new expenditure. This is calculated by deducting all of the other elements above from the operating cash surpluses.

An illustration of how the operating cash surpluses are used to fund capital expenditure and determine the affordability of the CWP is listed below using 2024/25 projections:

- $31.1 million operating cash surpluses. This is the starting point and needs to be sufficient to fund renewals, mandated transfers to reserves with remaining amount available for upgrade and new.
- $4.2 million is required for renewal of fleet and other capital projects such as I.T, library assets and CCTV. The total capital is $5.0 million with $0.8 million disposal proceeds. Of the $4.2 million required, $2.4 million million is funded from the Asset Renewal Reserve but that needs topped back up so the $2.4 million is effectively funding required anyway from operating cash. Note that for 2024/25 these costs are unusually high due to higher fleet renewals, these are a lot lower in future years.
- $11.9 million net funding required for CWP renewals. The capital expenditure is
- $14.5 million (based on assets at end of life only) less $2.6 million in potential grants. Note that the $11.9 million is funded from the Asset Renewal Reserve but this reserve needs topped back up so the $11.9 million is still effectively a funding required from operating surpluses.

- $8.3 million transfer to reserves, comprising of:
  - $2.0 million to Waste Management Reserve based on surplus waste operations.
  - $1.5 million to Parking Facility Reserve from surplus parking operations.
  - $3.9 million interest earned on reserves.
  - $0.9 million net increase transferred to the Asset Renewal Reserve. So, this comprises of $14.3 million transferred out ($2.4 million for fleet and $11.9 million for CWP renewal as explained above) and $15.2 million transferred in.
- $0.0 million Major Projects (in-year). As indicated above, there is no funding required from operating cash surpluses to fund major projects within the year. There is
- $9.9 million of projected capital for approved major projects but this is fully funded with $2.5 million grants and the remaining $7.4 million is from reserve funds. The SFP also evaluates the full pipeline of major projects but there is no other capital that is possible for 2024/25 for unapproved projects and if there were anyway this would not require funding from operating surpluses.
- $2.1 million major projects future years – transfer to Strategic Asset Reserve to assist with future funding of major projects. The Strategic Asset Reserve is not built up excessively and is only built up to adequate levels to fund future major projects and avoid major projects requiring funding in-year from operating surpluses. Indeed, despite the $2.1 million transfer into the Strategic Asset Reserve, there is a decline of $4.6 million in the year because of the funding of other major projects. The $4.6 million reduction comprises of $7.4 million transferred out to fund in-year major projects less the $2.1 million transferred in to fund future major projects and $0.9m interest earned.
- $4.6 million remaining operating surpluses (that is $31.1 million less all other items above) is therefore available for CWP upgrade/new or early renewals. Estimated capital of $7.1 million is assumed and $2.5 million grants.

Note that the two items comprising of $14.5 million for CWP renewals and $7.1 million for upgrade/new comprise of a total of $21.6 million. The $21.6 million includes escalation and equates to $21.0 million excluding escalation which is the proposed target for the CWP. The $21.0 million capital target for the CWP would return the City to pre-covid expenditure.

Key outcome – reserves

One of the key outcomes to evaluate in the SFP is the reserve balances at Year 10, these are estimated to be circa $248 million at end of 2031/32. This balance is excessive because it is not being used to provide benefits to the community, but this is due to the large number of unapproved major projects. The large reserve balance could indicate that there is more headroom for affordability for the CWP than the $21.0 million indicated but it should be noted that the $248 million comprises mostly of discrete policy items, either for major projects or for future renewals and therefore not considered available for the CWP. The $248 million reserve balance comprises of the following:

- Asset Renewal Reserve $89 million.
- Sale of Tamala Park Land $51 million.
- Waste Management Reserve $25 million.
- Parking Facility Reserve $22 million.
- Joondalup Performing Arts and Cultural Facility Reserve $24 million.
- Strategic Asset Reserve $32 million.
- Other minor reserves $5 million.

Major Projects versus CWP target of $21.0 million target

As explained above the SFP has been prepared in the first instance with the nine approved major projects only. There are 24 other unapproved major projects or strategies which have also been evaluated to assess affordability. The analysis of the full pipeline of major projects concludes that all major projects could be funded, this is because there are adequate reserve funds for the projects and because several major projects provide recurring financial benefits which help bolster operating surpluses and reserves. However, the analysis of all major projects being funded is predicated on the CWP remaining at $21.0 million capital expenditure.

There is not a direct funding relationship between the $21.0 million CWP target and major projects, they are funded from different sources, so the expenditure targets are not fully interchangeable. The $21.0 million CWP is funded mostly from operating cash surpluses (using the asset renewal reserve to transfer in/out) whereas major projects, approved or unapproved, are funded from discrete reserves that would not be used for the CWP. The only funding relationship between the CWP and major projects is the Strategic Asset Reserve which does rely on cash transferred from operating surpluses but the overwhelming majority of the major project pipeline would be funded by other reserves (Tamala Park Reserve, Joondalup Performing Arts Cultural Facility, Parking Facility, Waste Management Reserve).

In summary:

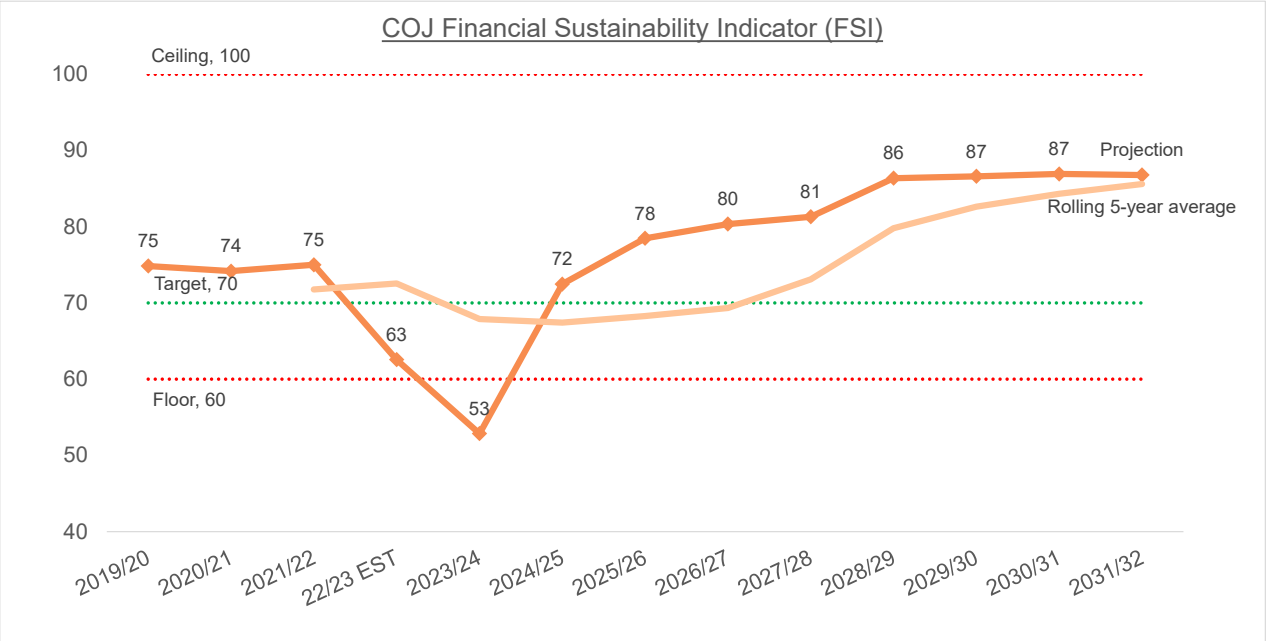
- $21.0 million target for the CWP is a separate target from major projects. The $21.0 million target is reliant on operating cash surpluses.
- Major projects do not have an annual target of capital expenditure, the amounts can vary significantly each year. Major projects are normally funded from reserves and not from the operating cash surpluses.
- Full pipeline of major projects, including unapproved projects, are affordable based on the CWP remaining at $21.0 million. In most cases the earlier that major projects can be approved and implemented the better, there is adequate funding for the full pipeline.

Key Indicators and COJ Financial Sustainability Indicator (COJ FSI)

The key metric in evaluating the long-term projections is the COJ FSI as shown on the graph below. The eight indicators that go into the COJ FSI are summarised in the Supporting Financial Schedules, Report 3.2 (Attachment 3 refers) and the working calculations shown in Attachment 3.3. In overall terms the City's financial health is sound as most years of the FSI (both historical and future) are above target. Some specific comments on the COJ FSI are as follows:

- **Last year (2022/23 Estimate)** – score of 63 is below target but above the floor. The most important indicators (1 and 2) are above target, as are the debt/liquidity indicators (indicators 5, 6, 7 and 8.). However, Indicators 3 and 4 relating to the CWP are below the floor so do not achieve any score and depress the COJ FSI score - this is because the City is spending more capital on renewals than assets are at the end of life, whilst upgrade/new expenditure is significantly above target.
- **Current Year (2023/24)** – the COJ FSI for current year is below the floor because there is more spent on the CWP than recommended (indicators 3 and 4) and the Operating Surplus Cash (indicator 1) is below the target. The Operating Surplus Cash is below target because the operating results for 2023/24 are expected to be worse off than 2022/23 because the rate increase of 2.75% is lower than the increase in employee costs and materials/contracts).

- **Next year (2024/25)** – there is an improvement expected next year. The operating results will slightly improve whilst it is assumed in the SFP that the expenditure for the CWP would be on target (which may not be the case).
- **Next 5 years –** the projections thereafter have further improvements with the operating results improving, and the assumption that from 2025/26 the CWP will only spend within the proposed targets.



Issues and options considered

Council's options are as follows:

- note the 2023 draft 10 Year SFP, without any further changes
- note the 2023 draft 10 Year SFP with changes
  or
- do not note the 2023 draft 10 Year SFP at this stage, pending further changes.

As the SFP is updated annually there is ample opportunity as part of the next update to take account of any further changes, indeed the planning cycle for the 2024 SFP will commence in August.

Process

The normal process for review of the SFP is:

1 Budget Workshop
2 Major Projects Finance Committee
3 Council

During the past two years, an additional step has been added whereby the SFP was also reviewed at a strategy session, prior to review at the Major Projects Finance Committee. Note that this additional step, results in additional resource being allocated to the SFP which diverts resource from progressing major projects. If it is determined again this year that the SFP be reviewed again at Strategy, prior to Council, the following major projects will, or may be, adversely affected due to the reallocation of resources to the SFP:

- LED streetlighting
- Moolanda Footbridge
- Percy Doyle Outdoor Youth Recreation Facilities
- Ocean Reef Marina.

In addition, it should be noted that the planning cycle for the 2024/25 budget and SFP has commenced so there would also be an overlap of planning cycles if the 2023 SFP were to continue through the review process in the months ahead.

Scenarios

The draft 10 Year SFP has been prepared with numerous scenarios. One of the key scenarios is to evaluate the impact on the projections if all major projects were eventually approved. If the full pipeline of major projects was included the reserves would reduce to circa $70 million at 2031/32. The depletion of the reserves may initially be perceived as a negative outcome for the City but would in overall terms would be a better outcome for the community with social, economic and environmental benefits, and many of the major projects would provide recurring financial benefits providing opportunity for the reserves to build up again thereafter.

Social, Economic and Environmental Benefits (SROI)

Whilst there is mostly a clear separation of funding sources between the CWP and major projects the SFP does give priority to major projects ahead of the CWP by transferring funds to the Strategic Asset Reserve. Major Projects are given a higher priority in the SFP because of the following:

- Majority of funding for major projects is from reserves (and not just from the Strategic Asset Reserve) and not from operating surpluses.
- SROI benefits are assumed to be higher for major projects than for the CWP.

SROI benefits for projects are measured through the Benefits Cost Ratio (BCR) which is a measure that includes direct financial impacts, monetises social and economic benefits and compares each dollar of benefits versus each dollar of cost/investment. It is therefore possible to use the BCR to compare programs and projects of a completely different nature, for example a new building could legitimately be compared to a parks upgrade which may appear to be a non-sensical comparison but one that is worthwhile if there is limited capacity and limited funding.

A BCR has already been completed for many of the major projects, including most of the high-profile and high-investment projects such as development of Boas Place so there is strong evidence already of the high BCR that could be achieved with that project and most major projects Meanwhile there is a lot of data that has been, or could be, collated for the programs within the CWP to calculate the BCR and allow a meaningful comparison between programs and also to compare to major projects.

Recommended (SFP) versus Proposed (CWP)

There can be differences between the recommended (SFP) capital expenditure and the proposed CWP and this is again the case for the 2023 SFP:

- 2024/25 - The proposed overall capital expenditure CWP for 2024/25 is $35.7 million, which is $14.7 million higher than recommended $21.0 million, although a large part of this extra expenditure is grant funded.
- 2025/26 to 2028/29 – the proposed CWP for each year is $22.5 million which is $1.5 million higher than the recommended $21.0 million.

It must be emphasised that the $21.0 million target is only a guide, and it is within Council's discretion to authorise higher or lower expenditure as part of the annual budget process as its see fit.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy *Strategic Financial Plan – Guiding Principles*.

Risk management considerations

The plan is based on many assumptions. There is a risk that those assumptions may not come to pass, however, the draft 10 Year SFP is a planning tool and the City is not committed to anything in the plan by virtue of endorsing the document. Periodic reviews and updates of the plan will ensure that it remains a relevant and useful document to manage the City's financial affairs into the future.

The key risks in the SFP are as follows:

- **Employment Costs** – Inside Workplace Agreement may result in a higher increase than budgeted for.
- **CWP 2024/25** – expenditure proposed by the CWP much higher than the targets proposed in the SFP.
- **Economic volatility –** rates income, etc. as mentioned earlier.
- **Rates increases –** if general rates increases applied by the City continue to be less than the increases in expenses, as is the case for 2023/24, this will be financially unsustainable.
- **Grants income reduced** – the City has budgeted for $17m of income in 2023/24, which comprises of 10% of total income. If grant income were to reduce in years ahead, this would require a review of some projects and services that have a high reliance on grants, for example road preservation. If it was proposed to reduce expenditure on renewal of roads because of reduced grant funding, analysis of the deterioration and condition of the road network would need to be prepared – there is a minimum condition that would be required and consideration may need to be given to the City increasing its portion of the road renewal program to ensure the network continues to meet community expectations.

Financial / budget implications

The SFP represents projections and estimates, based on many assumptions and is a primary planning tool for the development of future budgets.

Regional significance

Not applicable.

Sustainability implications

The SFP represents the primary and key strategic financial planning document for the City and has a direct bearing on planning for the financial sustainability of the City.

Consultation

The SFP has been prepared after extensive consultation with City Business Units, the Executive Leadership Team and Elected Members via the budget workshop process.

COMMENT

Major project clusters and Reserve funds

The City has reorganised the pipeline of major projects into five clusters (CBD, Infrastructure, Coastal, Recreation and Yellagonga). Preliminary investigation of restructuring the existing reserves to align with the five clusters has been prepared, the restructuring would provide Council with improved control and transparency. There may also be benefits in having a dynamic flexible way of managing these reserves, whereby projects that provide a financial benefit can transfer their benefit to the cluster reserve, which can then be used to transfer out to fund projects with a negative impact for example:

- Recreation reserve – the new surpluses generated from the refurbishment of Craigie Leisure Centre could be transferred into the reserve. This reserve could be used to help fund the Heathridge Park Masterplan (once business case is approved).
- Coastal reserve – the new surpluses generated from Burns Beach Café/Kiosk/Restaurant could be transferred to the Coastal reserve, which could then be used to help fund coastal protection (after CHRMAPs is reviewed and business case is approved).

A further opportunity with restructuring reserves is to consider how major community assets are funded, at present they are mostly funded from reserves but it may be more appropriate to only use reserves for income-generation assets or cost-reduction projects.

The opportunities from setting up the new reserves and restructuring the existing reserves will continue to be explored as part of future business cases for major projects and as part of the future budget process.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Major Projects and Finance Committee at its meeting held on 14 August 2023.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ242-11/23)

MOVED Cr Hill, SECONDED Cr May that Council:

1 NOTES the Financial Sustainability Guiding Principles 2023 as included as at Attachment 1 to this Report;

2 NOTES the Major Project Definition 2023 as included as at Attachment 2 to this Report;

3 NOTES the Draft 10 Year Strategic Financial Plan 2023 (2022/23 to 2031/32) as at Attachment 4 to this Report.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Financial Sustainability Guiding Principles 2023 [**13.1.1.1** - 8 pages]
2. Major Project Definition 2023 [**13.1.1.2** - 4 pages]
3. Schedules [**13.1.1.3** - 20 pages]
4. Draft 10 Year SFP 2023 [**13.1.1.4** - 52 pages]

13.1.2 JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY PROJECT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	75577, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider recommencing a project for a Performing Arts Centre in the Joondalup City Centre.

EXECUTIVE SUMMARY

At its meeting held on 19 May 2020 (CJ066-05/20 refers) Council decided to defer the Joondalup Performing Arts and Cultural Facility (JPACF) project until the 2023-24 financial year and noted that a further report will be presented to the Major Projects and Finance Committee prior to recommencing work on the project.

Since the decision to defer the project, no work has been undertaken on the project. This report is being presented to the Major Projects and Finance Committee to provide options and recommendations for recommencing the project.

Any future work on the project would need to include preparation of project milestones, a review of the Project Philosophy and Parameters, gap analysis of the work undertaken on the project to date and should include consideration of design and location options for the facility.

It is therefore recommended that Council:

1 INSTRUCTS the Chief Executive Officer to recommence a project to investigate options for a dedicated facility for performing arts and cultural events and activities within the Joondalup City Centre;

2 NOTES that a further report will be presented to the Major Projects and Finance Committee outlining options to progress the project.

BACKGROUND

At its meeting held on 22 June 2010 (CJ103-06/10 refers), Council endorsed the Project Philosophy and Parameters for the JPACF project. In the proceeding years up until May 2020, substantial work was undertaken by the City to bring the project to fruition, including:

- project feasibility study
- architectural design competition
- design review and design development
- business case
- funding/grant applications
- community consultation.

At its meeting held on 19 May 2020 (CJ066-05/20 refers) Council considered a recommendation from the Major Projects and Finance Committee from its meeting held on 4 May 2020 (Item 3 refers) and resolved as follows:

"That Council:

1 DEFERS progressing the Joondalup Performing Arts and Cultural Facility project until the 2023-24 financial year;

2 NOTES that a further report will be presented to the Major Projects and Finance Committee prior to recommencing work on the project".

Due to the extensive history of the project, details of the background and relevant Council decisions are provided in Attachment 1 to this Report.

DETAILS

Since the decision of Council in 2020 to defer progressing the JPACF project until 2023-24 no work has been undertaken by the City. The project for a Performing Arts Centre in the Joondalup City Centre is listed in the City's *Corporate Business Plan 2023-2027* and described as a dedicated arts facility proposed for the hosting of performing arts and cultural events and activities within the Joondalup City Centre. Key milestones will need to be developed pending a Council decision on recommencing the project.

At the time it was deferred in May 2020 the City had begun planning and scoping for a new business case for the project based on a refined concept design. The City has the option to recommence this project, consider options for a new project, or to further defer progressing the project.

Any actions to progress the project should include revisiting the Project Philosophy and Parameters adopted in 2010, to ensure they align with the City's Strategic Community Plan 2022-2032 and the Project Vision for the Joondalup City Centre. At the Council meeting held on 13 December 2022 (CJ231-12/22 refers), Council endorsed a vision for the Joondalup Central Business District (CBD) Project Cluster. The Joondalup CBD project cluster includes the Joondalup Performing Arts and Cultural Facility, in addition to a Second Multi Storey Car Park, the Boas Place Development, the Joondalup Administration Building Redevelopment and the Joondalup City Centre Place Activation. The Vision reads as follows:

"The Joondalup City Centre is an iconic and recognisable business address known for its exciting innovation, technology, education and health industries. The outlook is dominated by quality, well-designed, sustainable buildings that complement the natural surroundings. The Joondalup City Centre offers abundant and varied employment opportunities for a locally-based workforce. Residents, workers and visitors enjoy high-amenity community spaces that have a vibrant, lively atmosphere. Places are integrated and interconnected and there is overall sense of flow."

Much work has gone into the previous JPACF project including a project feasibility study, an architectural design competition, design review and design development, business case, funding/grant applications and community consultation. Future work will need to include a gap analysis of the work undertaken to date and would include a review of previous feasibility studies, and concept design and location and options analysis.

Previous work on the project was focused on the dedicated site purchased in 2006 at Teakle Court Joondalup, however the business case did not consider the suitability of alternative sites. The proximity of the Teakle Court site to Joondalup CBD needs to be considered in the context of the Joondalup CBD Project Cluster Vision and particularly the work being undertaken on the City Centre Activation Plan and the Boas Place Project.

The initial plan for future integrated cultural development in the City of Joondalup - *Joondalup: A Cultural Plan (1992/1993),* included a concept masterplan for the location of cultural facilities in the City Centre. This masterplan was focused on a 'cultural facilities precinct' in the area bounded by Grand Boulevard, Boas Place, Lakeside Drive and Central Park and included a 1,000 seat performance hall. To this end it is recommended that any measures to progress the JPACF project should include options to incorporate a facility in the Boas Place Development. Furthermore, site options analysis should also include other suitable alternative locations not previously considered and should focus on activation of the site, co-locating with existing and proposed car parking and access to public transport etc.

Issues and options considered

Council have the option to decide to:

- Recommence a performing arts centre project at the current site with the currently adopted concept design (not recommended)
- Recommence a performing arts centre project with the consideration of alternative locations and design options (recommended)
  or
- Further defer progressing a performing arts centre project (not recommended).

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-4 Artistic and creative - you celebrate, support and participate in art and events in your local area.

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Key theme 4. Economy.

Outcome 4-2 Innovative and confident - you are attracted to the City's unique characteristics and potential and feel confident in investing.

Policy Not applicable.

Risk management considerations

The risk considerations for the development of a performing arts centre will be investigated if the project is to progress.

Potential risk factors include:

- Council unable to agree on progressing the project.
- Managing community/stakeholder expectations, those in favour of and those against the project.
- Inability to secure external funding for the facility.

Financial / budget implications

There is currently no dedicated budget to progress the JPACF project, however initial consideration of the location for the facility may be undertaken as part of the Joondalup City Centre Development (Boas Place) project.

The business case previously prepared for the JPACF project detailed the estimated annual operating income and expenditure and capital replacement costs for the facility. A new business case would need to be prepared for any new performing arts facility proposal.

Regional significance

It is envisaged that the construction of a performing arts centre will enhance Joondalup as the major commercial, educational, recreational and arts and cultural centre for the northern corridor of the Perth metropolitan area.

Sustainability implications

Sustainability implications have previously been considered during the various phases of the project. The matters of social, economic and environmental sustainability were considered and incorporated into the business case for the facility. The consideration of sustainability implications will continue if the project were to resume.

Consultation

From the initial stages of the project, commencing with a comprehensive youth, audience, venue and performing art organisations survey in 2001, the City has continued to consult widely on the JPACF project.

The following consultation has taken place on the project to date:

- In the initial scoping and planning phases of the project a comprehensive survey of various schools, community groups and professional cultural and performing arts performers and artists was undertaken by the City from 2010-11.

- In the preparation of the 2012 Market Analysis and Feasibility Study, numerous performing arts managers, performing arts venue representatives, arts producers, local cultural organisations and existing, school, convention, sporting and learning facility representatives were consulted.

- During the architectural design competition for the concept design, ratepayers, residents and the broader community were given the opportunity to view the four conceptual design submissions and vote and comment on their preferred design. The City received over 450 votes and numerous comments.

- On an ongoing basis the City has consulted with performing arts facility managers, the Department of Culture and the Arts and the Perth Theatre Trust. The City has also liaised with experts in the performing arts, conferencing, events, exhibitions and education sectors.

- From 2011 to 2015 the JPACF project was overseen by the former JPACF Steering Committee which included Elected Members, external members from the Joondalup Learning Precinct, specialist performing arts and cultural experts and members from community arts groups.

- The City has briefed government and opposition representatives at both state and federal level highlighting the local, regional, social and economic benefit of this proposed facility, with the intention of obtaining financial support.

- Throughout the various phases of the project, consultants specialising in facility operation and management, architecture and social, economic and financial analysis, have been engaged by the City.

- Community Consultation on the business case for the previous $100 million project, which included the Jinan Garden project, was undertaken over a 42 day period from 16 February 2017 to 30 March 2017. The results of community consultation process were detailed in a report considered by Council at its meeting held on 27 June 2017 (CJ101-06/17 refers).

Further community and stakeholder engagement would need to be undertaken if the project were to recommence, as decided by Council.

COMMENT

As noted in this report there has been no progress on the JPACF project since May 2020, when Council decided to defer the project and to note that a further report will be presented to the Major Projects and Finance Committee prior to recommencing work on this project.
A decision from Council is therefore required before any work is undertaken on this project.

A performing arts centre in Joondalup will be a key infrastructure component realising the City's goal of supporting residents and visitors to celebrate, support and participate in art and events in Joondalup and it is therefore recommended that Council decide to recommence the project.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Major Projects and Finance Committee at its meeting held on 14 August 2023.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION MOVED Cr Hill, SECONDED Cr May that Council:

1 INSTRUCTS the Chief Executive Officer to recommence a project to investigate options for a dedicated facility for performing arts and cultural events and activities within the Joondalup City Centre;

2 NOTES that a further report will be presented to the Major Projects and Finance Committee outlining options to progress the project.

The Governance Officer left the Chamber at 10.00pm.

AMENDMENT MOVED Cr Raftis, SECONDED Cr Kingston that the Motion be AMENDED to read as follows:

"3 NOTES that the total project budget is not to exceed the amount shown in the Joondalup Performing Arts and Cultural Facility Reserve."

The Amendment was Put and **LOST (3/10)**

In favour of the Motion: Cr Fishwick, Cr Kingston and Cr Raftis.
Against the Motion: Mayor Jacob, Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ243-11/23)

MOVED Cr Hill, SECONDED Cr May that Council:

1 INSTRUCTS the Chief Executive Officer to recommence a project to investigate options for a dedicated facility for performing arts and cultural events and activities within the Joondalup City Centre;

2 NOTES that a further report will be presented to the Major Projects and Finance Committee outlining options to progress the project.

The Motion was Put and **CARRIED (10/3)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo.
Against the Motion: Cr Jones, Cr Kingston and Cr Raftis.

Cr Fishwick left the Chamber at 10.11pm and returned at 10.14pm.

ATTACHMENTS

1. Joondalup Performing Arts and Cultural Facility Project History [13.1.2.1 - 5 pages]

13.1.3 POTENTIAL ACQUISITION OF LAND - LAND ACQUISITION STRATEGY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	63627,101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider the preparation of a Land Acquisition Strategy and to provide the Chief Executive Officer (CEO) with the authorisation to investigate opportunities for the acquisition of land.

EXECUTIVE SUMMARY

The City has in the past conducted a land disposal project where City freehold land that was considered surplus to requirements was disposed of for aged persons' accommodation. Land disposal as a project has been completed allowing the City to reflect on other opportunities related to land asset management such as land acquisition.

Increasing the City's land asset base by acquiring appropriately selected land could result in making astute decisions that may not only have a long-term financial return but help influence the City's vision for key locations. Key locations are considered to be the areas involving a number of the City's major projects contained in the 'CBD cluster' (CJ131-12/22 refers) and Joondalup Business Park (both areas shown on Attachment 1). Warwick Activity Centre (Attachment 2) is also considered a location of significance where the City's acquisition of land may be of benefit). The City has availability of funds in its Strategic Asset Management Reserve for land acquisitions.

Should Council consider that land acquisition could be beneficial under certain circumstances, then for the City to be in a favourable position to submit timely offers, it would be prudent to have a structured approach and appropriate criteria to be approved by Council.

Preparation towards land acquisition would improve the site selection and timelines involved, as the City would have an understanding of Council's expectations. To aid this outcome, the development of a Land Acquisition Strategy would, on Council's endorsement, be that approved guidance. A Land Asset Management Steering Group consisting of internal stakeholders with the necessary expertise would prepare the draft document. A review of the City's relevant corporate documents and policies would be part of the consideration, as would strict adherence to the appropriate legislation.

Council could also consider providing the CEO with the authorisation to commence land acquisition investigations into possible site locations the result of which would form part of the report to Council when the draft Land Acquisition Strategy is submitted.

It is therefore recommended that Council:

1 SUPPORTS the preparation of a draft Land Acquisition Strategy;

2 NOTES that the draft Land Acquisition Strategy will be presented back to Council for endorsement;

3 AUTHORISES the Chief Executive Officer to commence investigations into potential locations for land acquisition, the result of which will also be presented back to Council.

BACKGROUND

The City's focus in the past has been disposing of City freehold land surplus to requirements. Acquiring land has only consisted of the concessional purchase of the former Crown land community purpose site Lot 12223 (12) Blackwattle Parade, Padbury from State Government. The City has also shown interest in investigating other Crown land community purpose sites to potentially optimise their benefit.

The City acquiring freehold land by the purchase of property that, for example, creates a commercial level of financial return, place activation, fulfills a community benefit, or aligns with the City's strategic direction - such as its current planned major projects – could now be considered.

DETAILS

Central Business District cluster

Where the City's major projects are concerned, in July 2022, the Major Projects and Finance Committee noted the approach of coordinating the pipeline of major projects through the creation of functional clusters. Amongst the five clusters identified, the Central Business District (CBD) cluster was presented as an example for exploration due to its potential for short to medium-term activation.

The CBD cluster consists of the following projects which are included in the City's Capital Works Program listed under Major City Projects. These projects are interrelated as they are located within the CBD and as such may impact each other during development as follows:

- Second Multi-story car park.
- Boas Place Development.
- Joondalup Administration Building Redevelopment.
- Joondalup Performing Arts and Cultural Facility.
- Joondalup City Centre Place Activation.
- Edgewater Quarry. (Currently no milestones in the Corporate Business Plan and no further action towards development of the quarry is intended.)

Council resolved at its meeting held on 13 December 2022 (CJ131-12/22 refers):

"1 ENDORSES the Vision for the CBD cluster as outlined below:

"The Joondalup City Centre is an iconic and recognisable business address known for its exciting innovation, technology, education, and health industries. The outlook is dominated by quality, well-designed, sustainable buildings that complement the natural surroundings. The Joondalup City Centre offers abundant and varied employment opportunities for a locally-based workforce. Residents, workers, and visitors enjoy high-amenity community spaces that have a vibrant, lively atmosphere. Places are integrated and interconnected and there is an overall sense of flow;

2 NOTES the actions to achieve this vision requires the City of Joondalup to:

2.1 Promote the City Centre as a desirable location for long-term capital investment;

2.2 Encourage and support development projects that generate ongoing employment opportunities in the City Centre;

2.3 Progress the development of cultural and artistic venues and spaces in the City Centre;

2.4 Deliver distinctive, high amenity public open spaces in the City Centre."

Given the importance of the CBD cluster, having the option to acquire land at strategic locations, such as within the City Centre, could proactively facilitate the actions noted under item two above. Strategic property selection at a particular location could support the future integration of the area or assist with other influencing factors such as incentivising other developer interest.

Notwithstanding the importance of the CBD, where the land acquisition focus should possibly commence, there are likely to be opportunities for land acquisition in other key City locations.

Other Strategic Locations

Although not part of the CBD Cluster, the Joondalup Business Park described as the land surrounding Winton Road (west of Joondalup Drive, north of Hodges Drive, east of Mitchell Freeway, south of Shenton Avenue) provides the largest area of 'Service Industrial' zoned land within the City (Attachment 1 refers). This large service industrial zoned area is part of the Joondalup Activity Centre Plan. Land acquisition opportunities at this location could result in encouraging development that is more appropriate under this zoning and one that increases the City's rates base.

A further location where the City's intervention with land acquisition could prove beneficial is the Warwick Activity Centre – an area bounded by Dorchester Avenue, Dugdale Street, Ellersdale Avenue, and Erindale Road (Attachment 2 refers). The land within the Warwick Activity Centre is fragmented and has multiple owners and includes three sites owned by the City. Acquisition within the Warwick Activity Centre could potentially assist with the desired outcomes of any future structure plan.

Land Acquisition Strategy (LAS)

The current value of the City's freehold land assets is $115,677,825 (as of 30 June 2023) which is a significant amount that makes it necessary to develop a sustainable, structured approach to land asset management – including land disposal and acquisition. With the approval of State Government, or with its collaboration, Crown land under the City's management also has substantial value in terms of the options it provides. Sound management of both the City's freehold and Crown land portfolios has considerable potential to optimise the aspirations detailed under the *10-Year Strategic Community Plan*.

The future direction and management of the City's land assets would benefit by having Council-endorsed strategies and policies in place that provide a structured approach to all future land asset transactions; the City could commence with the development of a LAS.

The LAS could form part of a future overarching Land Asset Management Strategy once resources are available for its preparation. A Land Asset Management Strategy would guide policies, processes, and procedures related to the City's land management.

Commencing the LAS, the City would need to determine a set of criteria to be followed that will form its basis. To this end, the establishment of a Land Asset Management Steering Group could be considered.

The Land Asset Management Steering Group could frame the necessary details of the LAS that would guide the City's identification of suitable land acquisition, the required criteria, and the proposed evaluation process. Members of the group would represent key City business units offering expertise in, for example, asset management, financial analysis, town planning, and project management. Matters such as adherence to the relevant legislation, valuation evidence, the City's strategic objectives, and business plan development would be considered.

The rationale for potential land acquisition could include several considerations for review, such as place activation, future service delivery, creating property-based income streams such as the commercial leasing of an acquired property, land exchange, and significant community benefit.

The Land Asset Management Steering Group could also oversee the evaluation of potential land acquisition making the group's involvement a judicious start to the initial risk management assessment and before any proposals are presented to Council.

The CEO could be provided with Council's authorisation to investigate land acquisition opportunities and to make an offer, subject to an independent valuation, due diligence, adherence to the *Local Government Act 1995,* and a report to Council.

Section 3.59 - *Local Government Act 1995 (Act)*

It will be necessary for the City to follow the requirements under section 3.59 'commercial enterprises by local governments' under the Act. *Regulations 8A* and *8* under the *Local Government (Functions and General) Regulations 1996* may also need to be considered.

Should any intended land acquisition proposal meet the definition of 'major land transaction' under section 3.59, a business plan will need to be prepared and the City give statewide public notice for a minimum period of six weeks to allow the receipt of submissions. Section 3.59 (3) details the requirements of the business plan. All submissions received during the public notice period will be reported to Council.

Issues and options considered

Land Acquisition – no immediate action by the City

Council may consider it unnecessary for the City to increase its freehold land portfolio and there is the option that acquisition proposals can be presented to Council as and when the City considers it has a suitable proposal worth Council's attention.

Should land acquisition at strategic locations not take place, there could be missed opportunities that in the short, medium, and long term may have resulted more positively for the City. This could be land acquisition as part of an investment strategy, i.e., buying at the 'right time,' or the purchase of a property where commercial leasing can be considered.

Potentially, a missed land acquisition opportunity could have a unique situation where had the City successfully acquired a particular site, it may have incentivised developer interest at that location.

Investigations into Land Acquisition

Should Council consider the City investigating land acquisition opportunities has potential, a structured and endorsed Council approach is recommended such as the preparation of a Land Acquisition Strategy.

The preparation of the strategy could commence with the formation of a Land Asset Management Steering Group that has a representation of relevant internal stakeholders. What determines appropriate land acquisition, the associated benefits and risks, and dealing with necessary legislation could be deliberated and a strategy presented to Council.

At the same time, should the CEO be provided with authorisation to commence investigations into potential land acquisition opportunities, the result of this could also be reported to Council.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Functions and General) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-2 Proactive and represented- you are confident that the City is advocating on your behalf for initiatives that benefit the community.

Policy *Asset Management Council Policy.*
Sustainability Council Policy.

Risk management considerations

Property acquisition is to be undertaken in accordance with the relevant provisions of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996.*

A land acquisition where the purchase price is greater than the current market valuation evidence should only be presented to Council where it is considered the subject property is in a strategically important location or has high importance to the community.

Local governments may not be as readily available or respond as quickly as other prospective land purchasers when having an interest in a property due to the processes and associated legislation that needs to be adhered to with land acquisition.

Financial / budget implications

As part of any potential acquisition of land, a financial analysis that includes a current valuation from a licensed valuer needs to ensure the effective use of the Strategic Asset Management Reserve.

Regional significance

Not applicable.

Sustainability implications

The acquisition of land needs to align with the City's strategic objectives, plans, and related policies.

The acquired land should make an economic contribution to the City and make the City more sustainable socially and/or environmentally.

Consultation

Public consultation will take place via the preparation of a business plan, if required, in accordance with section 3.59 of the Act. The City is to give statewide public notice for a minimum period of six weeks to allow the receipt of submissions. Section 3.59 (3) details the requirements of the business plan. All submissions received during the public notice period will be reported to Council.

COMMENT

Carefully selected land acquisition has the potential to influence the City's vision for the CBD cluster and other strategic City locations. The benefits may not stop there, as the same property purchase may also encourage developer interest at the same location which has the potential to increase activation in desired locations.

It is not the City's intention to become a property developer or a landlord with an expanded property portfolio. The aim is to acquire properties that meet a certain set of criteria that their location has the potential to encourage a preferred type of development with the outcome meeting the City's overall vision and objectives.

Local governments are not in the same position as other potential purchasers where timeliness to act is concerned it is therefore important to demonstrate to landowners that the City is as prepared as a local government can be.

The formation of a Land Asset Management Steering Group to oversee both the preparation of the LAS and the proposed evaluation of potential opportunities against its criteria, once the document is endorsed by Council, would be part of the robust process considered necessary.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Major Projects and Finance Committee at its meeting held on 14 August 2023.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ244-11/23)

MOVED Cr Hill, SECONDED Cr May that Council:

1 SUPPORTS the preparation of a draft Land Acquisition Strategy;

2 NOTES that the draft Land Acquisition Strategy will be presented back to Council for endorsement;

3 AUTHORISES the Chief Executive Officer to commence investigations into potential locations for land acquisition, the result of which will also be presented back to Council.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Joondalup City Centre and Joondalup Business Park [**13.1.3.1** - 1 page]
2. Warwick Activity Centre [**13.1.3.2** - 1 page]

13.2 REPORTS OF AUDIT AND RISK COMMITTEE - 21 AUGUST 2023

13.2.1 REVISED FRAUD, CORRUPTION AND MISCONDUCT CONTROL COUNCIL POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	106335, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to adopt the revised *Fraud, Corruption and Misconduct Control Council Policy.*

EXECUTIVE SUMMARY

The *Fraud, Corruption and Misconduct Control Council Policy* (the Policy) outlines the City's zero-tolerance approach and response actions to fraudulent, corrupt and/or misconduct behaviours within the performance of its functions and interactions with contractors and suppliers, the community and all other stakeholders of the City.

The policy was initially created in 2016, and in line with the need for periodic reviews of policies, is due for a major review to improve its operation.

Following feedback provided at the Policy Committee meeting held on 8 May 2023, a further review of the policy was undertaken, with changes to be presented to the Audit and Risk Committee on 21 August 2023.

It is therefore recommended that Council ADOPTS the revised Fraud, Corruption and Misconduct Control Council Policy, as detailed in Attachment 1 to this Report.

BACKGROUND

The City continues to review its practices to strengthen its integrity and conduct controls, to enable the communication of a zero-tolerance approach to fraudulent, corrupt and/or misconduct behaviours.

The City's zero-tolerance approach means that all allegations, notifications and disclosures received, or any evidence obtained, that relates to potential fraudulent, corrupt and/or misconduct behaviours, will be systematically assessed to determine its veracity; and if there are reasonable grounds to suspect serious or minor misconduct it will be investigated; with the appropriate external oversight agency to be notified; and the appropriate disciplinary and recovery actions will be taken.

This policy enhances the importance of the City's fraud and corruption control system; which is currently under development (as per the City's *Integrity Framework*).

DETAILS

The revised policy has been updated to align with the following:

- Updated Australian Standard AS 8001:*2021 Fraud and Corruption Control*.
- Definitions within the *Corruption, Crime and Misconduct Act 2003*.
- Definitions within the *Criminal Code Act Compilation Act 1913*.
- City's two Codes of Conduct (4.1.2 Policies and procedures).
- City's *Integrity Framework* (4.1.3 Prevention and detection).

The revised policy has also been updated to include the following:

- Reference to business partners, contractors, suppliers, consultants and outsourced service providers (3. Statement);
- Reference to the City's zero-tolerance approach (4.2);
- Better defined reporting requirements (4.3); disciplinary actions or sanctions (4.4); and recovery action (4.5).

The Details section of the revised policy has been reduced to reference the City's *Integrity Framework* (Attachment 3 refers), which includes details on organisational structure, policies and procedures, and prevention and detection, as well as responses to integrity breaches, and the oversight provided by the Chief Executive Officer, Council and the Audit and Risk Committee.

Issues and options considered

Council can either:

- adopt the revised Fraud, Corruption and Misconduct Control Council Policy as presented
- adopt the revised Fraud, Corruption and Misconduct Control Council Policy with further amendments

or

- not adopt the revised Fraud, Corruption and Misconduct Control Council Policy.

Legislation / Strategic Community Plan / Policy implications

Legislation *Corruption, Crime and Misconduct Act 2003.*
Criminal Code Act Compilation Act 1913.
Local Government Act 1995.
Public Interest Disclosure Act 2003.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy *Fraud, Corruption and Misconduct Control Council Policy.*

Risk management considerations

As a large local government providing a wide variety of services to the community, appropriate systems of control are required to be developed and implemented to ensure that objectives are achieved. Vigilance should be constant, and systems of control should be subject to regular review and updated as appropriate to prevent, deter and detect opportunities for fraudulent and corrupt activity.

The updated Australian Standard AS 8001:2021 *Fraud and Corruption Control* allows the City to review its systems to identify risks and implement recommendations as appropriate; this provides evidence of the appropriateness and effectiveness of systems and procedures in regard to risk management, internal control and legislative compliance, as required by the *Local Government (Audit) Regulations 1996*.

Financial / budget implications

There are no financial implications associated with the adoption of the revised policy.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Following feedback provided at the Policy Committee meeting held on 8 May 2023, a further review of the policy was undertaken, with changes to be presented to the Audit and Risk Committee on 21 August 2023.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 21 August 2023.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ245-11/23)

MOVED Cr Raftis, SECONDED Cr Hamilton-Prime that Council ADOPTS the revised Fraud, Corruption and Misconduct Control Council Policy, as detailed in Attachment 1 to this Report.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Revised Policy CLEAN VERSION [**13.2.1.1** - 5 pages]
2. Current Policy TRACKED CHANGES [**13.2.1.2** - 8 pages]
3. Integrity Framework 2022 [**13.2.1.3** - 20 pages]

13.2.2 INCLUSION OF CUMULATIVE CONTRACTOR EXPENDITURE IN MONTHLY LIST OF PAYMENTS REPORT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	55055, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

To consider inclusion of cumulative contractor expenditure values as part of the monthly List of Payments report to Council.

EXECUTIVE SUMMARY

At its meeting on 8 March 2023, the Audit and Risk Committee requested Chief Executive Officer to:

"...prepare a report for the Audit and Risk Committee (and future Council meetings) for the monthly list of payments to include the cumulative expenditure to date for each contractor"

The *Local Government (Financial Management) Regulations 1996* ("the Regulations") require that a list of accounts paid under delegation from the municipal or trust funds be presented to Council each month including information about payments made after the last such list was submitted to Council.

Cumulative expenditure to date in respect of each contractor is not one of the elements of information required to be included when a list of accounts paid is presented to Council. The Regulations stipulate that the payments provided to Council at each meeting comprise a list of accounts paid since the last such list was submitted to Council.

The monthly list of payments is presented to Council in compliance with the Regulations. It is proposed that presentation of cumulative expenditure on contractors to Council be considered through a mechanism other than the list of payments.

BACKGROUND

The *Local Government Act 1995* empowers Council to delegate to the Chief Executive Officer (CEO) to exercise various powers on its behalf, subject to any applicable conditions.

The City of Joondalup's Register of Delegation of Authority includes a delegation to the CEO under Regulation 12 to exercise the power to make payments from the municipal or trust funds subject to the requirement in Regulation 13 to prepare a list of accounts paid each month and present this to Council at the next ordinary Council meeting after the list is prepared.

Regulation 13 states:

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:

(a) the payee's name; and
(b) the amount of the payment; and
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

DETAILS

At its meeting on 8 March 2023, the Audit and Risk Committee called for the CEO to:

"...prepare a report for the Audit and Risk Committee (and future Council meetings) for the monthly list of payments to include the cumulative expenditure to date for each contractor"

Under Regulation 13 of the Regulations, a monthly list of payments is required to be presented to Council inclusive of the following:

- The payee's name.
- The amount of the payment.
- The date of the payment.
- Sufficient information to identify the transaction.

Regulation 13 further states that the above information must be presented for each account paid since the last such list was prepared. The Regulation clearly requires that a monthly list of accounts paid be presented to Council, namely accounts paid since the previous month's list of payments was submitted to Council.

The monthly list of payments report is prepared and presented to allow Council to review the accounts paid under the exercise of the CEO's delegation each month. It is a mechanism designed to allow Council to monitor what payments have been made each month, to whom and for what purpose.

Information on cumulative expenditure incurred in respect of any contractor could assist Council in determining the extent which the City transacts with specific contractors/suppliers and consider this in the context of the purposes for which those contractors were engaged, in order to better inform ongoing decision making on procurement of goods or services as well as procurement policy positions.

The list of payments report, however, presents information on actual payments made. This is not the same as expenditure incurred due to the accrual principle. Information on cumulative and ongoing expenditure on contractors would likely be best presented separately from the list of payments report.

There are a few aspects about the configuration of such a report that require consideration and determination, namely:

The period of time that this report would span.

The request from the Audit and Risk Committee does not specify the period of time that such cumulative expenditure presented should cover. However, it can be inferred that the intent is to present contractor expenditure cumulatively year to date each month, but Council can determine whether the span of time covered by this information should extend beyond just the year in which such a report has been prepared and how far it should extend.

It is proposed that the monthly report present cumulative expenditure for the year to date.

Cumulative expenditure or cumulative payments.

As noted earlier, consideration must be given to whether such a report is presented on a payments basis or an accrual basis; that is, whether Council wishes to consider only payments made to contractors in the period in question or whether it wishes the report to present expenditure incurred – but that might not yet be paid when the report is prepared – for the period in question.

The request from the Audit and Risk Committee is for cumulative expenditure. This further supports the position that such a report be separate from the list of payments report, which is specifically prepared and presented on a payments basis.

Scope of the report (that is, what contractor expenditure is included in the report).

There are various options for Council to consider for inclusion in this report as follows:

- All contractors supplying goods or services, subject to some defined exclusions, such as the remittance of Emergency Services Levy funds to Department of Fire and Emergency Services, customer refunds, payment of elected member allowances and expenses, and so forth.
- Only contractors supplying any goods or services to a cumulative value above a defined threshold; or
- Only contractors supplying any goods or services who are engaged through a public tender or a public quotation process; or
- Only contractors supplying any goods or services who are engaged through a public tender or public quotation process or by way of a quote sought through the WALGA Preferred Supplier Panels; or
- Only a specific subset of contractors meeting particular criteria as Council determines to be necessary, such as the nature of goods or services provided, size, structure (for example corporate or non-corporate), location, cumulative year-to-date expenditure, and so forth.

It is proposed that the most value-adding option is for the report to include all contractors at a cumulative expenditure value exceeding a defined threshold, regardless of the mechanism (quote, tender, and so forth) used to procure the goods or the nature of goods or services provided, subject to specific exclusions proposed further below.

It is appropriate to set this cumulative value threshold at a level that allows Council to derive the best value from presentation and consideration of such a report, by providing sufficient data without overwhelming the report with smaller value items that may not inform meaningful analysis.

Cumulative expenditure year to date of $10,000 or more (excluding GST) is proposed as the threshold for inclusion in this report.

Issues and options considered

A Cumulative Contractor Expenditure report can be provided as follows:

- Cumulative expenditure for the year to date by supplier subject to the following:
  - Excluding ESL remittance payments to DFES.
  - Excluding customer refund payments.
  - Excluding allowances and expenses payments to Elected Members.

The report is proposed to be separate from the List of Payments, as its purpose and content is different to the content of the latter that is required by legislation.

Council may choose to:

- receive the report monthly directly to Council, or
- have the information submitted monthly under cover to the Elected Members, outside the Council meeting process.

The content of this report is not information required by legislation to be in the public domain for consideration by Council. Should Elected Members choose to receive this information separately from the monthly List of Payments report, alternative mechanisms to standard reports can be considered to disseminate this, such as dashboards.

Additionally, the current list of payments report already presents a cybersecurity risk in that it exposes the suppliers that the City transacts with as well as the means by which the City pays them – which is information considered highly useful by threat actors.

It is recommended that this information be provided to Elected Members separate from the Council meeting process. There is a significant quantum of information that is typically included in a Council meeting agenda. Yet another report not expressly required by legislation for any type of Council decision is not recommended.

Should it be considered appropriate for this to be included in the Council meeting process, it is recommended that such a report be provided as a confidential attachment to mitigate the cybersecurity risk.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Accountable and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Information on suppliers in the public domain increases the risk from threat actors seeking to compromise systems and perpetrate financial crime.

Financial / budget implications

Not applicable

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

No consultation was undertaken in this regard as it was not considered necessary for the purpose of this report.

COMMENT

The information sought on cumulative contractor expenditure is not conducive to inclusion in the monthly List of Payments report, as the latter is prepared on a different basis and for a different purpose.

The desired information can be provided for cumulative year-to-date expenditure not less than $10,000 excluding GST, either as a standard report to Council or separately circulated as information to Elected Members monthly, either as a report or by other mechanisms such as dashboards should Elected Members prefer such alternatives. Remittance of ESL to DFES, allowance and expenses payments to Elected Members, and customer refund payments are proposed to be excluded from the purview of such a report.

It is proposed that the report be provided to Elected Members on a monthly basis separately from the monthly Lists of Payments report, outside of the Council meeting process.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 21 August 2023.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ246-11/23)

MOVED Cr Raftis, SECONDED Cr Fishwick that Council:

1 NOTES the report on presentation of cumulative contractor expenditure;

2 APPROVES the provision of contractor expenditure information to Elected Members monthly on a cumulative year-to-date basis;

3 APPROVES the exclusion of Emergency Services Levy remittances to the Department of Fire and Emergency Services, refund payments to customers, and payments to Elected Members for allowances and expenses, from this cumulative contractor expenditure information;

4 NOTES that this information will not form part of the monthly List of Payments report provided to Council;

5 NOTES that this information may be presented in the form of a dashboard or by another similar mechanism as an alternative to a standard report, after consultation with Elected Members.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

Nil

COUNCIL DECISION – ADOPTION BY EXCEPTION RESOLUTION
(Resolution No: CJ247-11/23)

MOVED Cr Jones, SECONDED Cr Hill that pursuant to the *City of Joondalup Meeting Procedures Local Law 2013* – Clause 4.8 – Adoption by exception resolution, Council ADOPTS the following items:

12.1, 12.3, 12.4, 12.5, 12.6, 12.11,12.12 and 12.15.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

13.3 REPORTS OF THE AUDIT AND RISK COMMITTEE - 13 NOVEMBER 2023

13.3.1 CONFIDENTIAL - APPOINTMENT OF EXTERNAL MEMBER TO THE AUDIT AND RISK COMMITTEE (WARD – ALL)

3.1 DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Cr Hamilton-Prime, JP.**
Meeting Type	Ordinary Meeting of Council
Meeting Date	28 November 2023.
Item No. / Subject	Item 13.3.1 - Appointment of External Member to the Audit and Risk Committee.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	One of the candidates is known to Cr Hamilton-Prime.

WARD All

RESPONSIBLE DIRECTOR Mr James Pearson
Chief Executive Officer

FILE NUMBER 107022, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This Item was dealt with later in the meeting, after ‘Motions of Which Previous Notice has been Given’, page 214 refers.

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER

Nil.

15 URGENT BUSINESS

Nil.

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16.1 NOTICE OF MOTION NO. 1 – CR CHRISTOPHER MAY, JP – BEACH UMBRELLA'S AND EQUIPMENT HIRE

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Christopher May has given notice of his intention to move the following Motion at the Council meeting to be held on 28 November 2023:

That the Council REQUESTS the Chief Executive Officer to prepare a report on the options and feasibility of a trial for the provision of beach umbrellas and similar equipment to be available for hire at suitable beach locations within the City of Joondalup.

REASON FOR MOTION

Iconic tourist beaches throughout the world offer the ability for visitors to hire various beach equipment on premises.

In Australia, melanoma is the most common cancer with many residents and visitors ultra-sensitive to ultraviolet radiation being particularly susceptible.

Mullaloo and Sorrento beaches are popular tourist attractions as well as popular among local residents. Both beaches are well serviced by public transport, however due to the requirement for visitors to bring their own umbrellas/seating/tents etc it is less practical to walk/ride/use public transport to visit these beaches where parking is at a premium, even during the winter months.

This would further benefit residents, and the City's image, by encouraging sun smart behaviour and would likely be supported by organisations such as the Cancer Council who frequently seek to educate and encourage the public to be SunSmart while enjoying our great outdoors.

The proposal would be cost neutral as it seeks to allow private vendors to run a hire program and would assist the City's aims to activate our public spaces.

It would add convenience to residents who may intend to spend a day at the beach with their families/children, as the option would be there, through a nominal fee, to hire bulky beach equipment rather than pack it into their car.

Tourists often do not have such equipment at hand, and this would encourage them to spend more time enjoying our coast and visit surrounding coastal hospitality venues.

If a trial were to ultimately take place, a report could be presented to Council on its success (or otherwise), with the option to expand the service to other beaches, limit the service to fewer beaches, or discontinue the service after the end of the trial period.

Due to minimal cost to ratepayers, a trial would present a low-risk strategy for Council and complement a trial to be undertaken by the City of Stirling at Scarborough beach, as Stirling Council unanimously supported in their August Ordinary Council Meeting.

OFFICER'S COMMENT

A report can be prepared.

A report on the options and feasibility of a trial for the provision of beach umbrellas and similar equipment to be available for hire at suitable beach locations within the City of Joondalup is expected to cover investigations into the most suitable time frame, costs to the City, services to be provided and the potential locations considering a wide range of factors including parking, accessibility, impact to surrounding businesses, and other relevant factors.

COUNCIL RESOLUTION
(Resolution No: CJ248-11/23)

MOVED Cr May, SECONDED Cr Hutton that Council REQUESTS the Chief Executive Officer to prepare a report on the options and feasibility of a trial for the provision of beach umbrellas and similar equipment to be available for hire at suitable beach locations within the City of Joondalup.

The Motion was Put and **CARRIED (10/3)**

In favour of the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Chester, Cr Hill and Cr Kingston.

16.2 NOTICE OF MOTION NO. 2 – CR CHRISTOPHER MAY, JP – BUS SHELTER ART

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Christopher May has given notice of his intention to move the following Motion at the Council meeting to be held on 28 November 2023:

That the Council REQUESTS the Chief Executive Officer to prepare a report on the feasibility and options to trial a Bus Shelter beautification program involving the following:

Consideration of murals for City owned concrete bus shelters on main roads and suburban distributor roads, prioritising those with high instances of graffiti and vandalism;

Investigation of any bus shelters (and hard stands) for such works to be fit for purpose for the medium/long term;

Ensuring any artworks add to a sense of place of the immediate surrounding area and meet community expectations;

Options for whether funding for the program to be redirection from existing arts or other programs.

REASON FOR MOTION

Many of the older suburbs within the City of Joondalup have concrete bus shelters which have been in place for several decades. These sturdy shelters have stood the test of time, however in plain green they are unsightly and create a blank canvas for graffiti.

Many of these shelters have been beautified in other Local Government areas of Perth, and it is widely suggested that infrastructure that is beautified with murals is significantly less likely to face ongoing vandalism. This has been evidenced locally where formerly regularly vandalised Water Corporation Pump Stations in Whitfords West and Whitfords East Parks have not had graffiti vandalism since murals were painted via their Splash of Colour Program. These murals were also very well received by the community.

I have had dozens of approaches from members of the public, particularly in Kallaroo, Craigie and Beldon, where these concrete bus shelters are present, asking whether murals could be done on them. If one Googles “Bus Shelter Art Perth”, there are dozens of examples of where these bus stops have been beautified in other local governments throughout the metropolitan area.

I have long held the belief that the City’s arts budget should primarily be focussed on creating a sense of place in our various communities, celebrating our built and natural environments and used to activate places. For example, concrete bus shelter along the coast could have a beach theme, ones opposite a shopping centre or park could have corresponding themes.

By trialling the program to select bus stops the City would be able to assess whether this brings a long-term cost saving in graffiti reduction, and a social benefit to the community.

I argue that restoration (where required) of key concrete bus shelters take place rather than full replacement as the new bus shelters are also prone to graffiti and have a bland presentation.

Images attached for reference.









OFFICER'S COMMENT

A report can be prepared.

Mayor Jacob left the Chamber at 10.36pm and the Deputy Mayor assumed the Chair.
Cr Jones left the Chamber at 10.36pm and returned at 10.38pm.
Mayor Jacob entered the Chamber 10.39pm and resumed the Chair.
The Manager Planning Services left the chamber at 10.42pm and returned at 10.44pm.
Cr Raftis left the Chamber at 10.49pm.

COUNCIL RESOLUTION
(Resolution No: CJ249-11/23)

MOVED Cr May, SECONDED Cr Pizzey that Council REQUESTS the Chief Executive Officer to prepare a report on the feasibility and options to trial a Bus Shelter beautification program involving the following:

1 Consideration of murals for City owned concrete bus shelters on main roads and suburban distributor roads, prioritising those with high instances of graffiti and vandalism;

2 Investigation of any bus shelters (and hard stands) for such works to be fit for purpose for the medium/long term;

3 Ensuring any artworks add to a sense of place of the immediate surrounding area and meet community expectations;

4 Options for whether funding for the program to be redirection from existing arts or other programs.

The Motion was Put and CARRIED (9/3)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr Pizzey and Cr Vinciullo.
Against the Motion: Cr Fishwick, Cr Kingston and Cr O'Neill.

16.3 NOTICE OF MOTION NO. 3 – CR CHRISTOPHER MAY, JP – LIBRARY CATS

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Christopher May has given notice of his intention to move the following Motion at the Council meeting to be held on 28 November 2023:

That the Council REQUESTS the Chief Executive Officer to prepare a report to Council to investigate options for the City to host cats at the City's Joondalup Library on a trial basis, with options to make the arrangement permanent, considering:

1 Feasibility and potential implications of the different options by which to host cats in the Joondalup Library;

Feasibility for an area in the library where cats of appropriate temperament can interact freely with visitors who wish to use said area (such as in an area where those who may be allergic to cats or not want to be around cats are not impacted);

Partnership opportunities with organisations such as Cat Haven and SAFE (Saving Animals from Euthanasia) Perth and whether cats will be looked after by volunteers from partner organisations;

Whether, if successful, such a program could be rotated or expanded to include other libraries.

REASON FOR MOTION

Background:

"Library Cats" have been a phenomenon since the Middle Ages, introducing cats to libraries to combat rodents which often ate precious texts and manuscripts.

Throughout history, such cats have been employed by high status figures, such as empress Elisabeth of Russia who issued a decree ordering that the best cats be bought into the Royal Palace to catch rats which had infested the library.

Working Library Cats have also been a tradition in the United Kingdom since the 18th century. Throughout the world, many libraries, including several in the United States, the UK and Europe, have resident cats to this day.

They serve a different purpose - offering companionship to visitors and serving to continue the library cat tradition and serve as ambassadors to promote cat adoption.

Rationale:

While the original purpose of Library Cats may now be largely defunct, the opportunity exists to pay homage to this tradition, while also furthering the City's own strategic goals - creating communities, increasing visitor numbers to our libraries, and being bold - as this appears to be a proposal that is new to Libraries in Western Australia.

By partnering with Cat Haven, SAFE WA or similar organisations, the City will have the opportunity to explore a range of innovative offerings through its libraries, or main Library in Joondalup CBD.

These may include:

- cats (kept in their enclosures) on display which are available for adoption, which would be cared for by the organisations (or community) volunteers
- Cats deemed to be of the appropriate temperament having the ability to engage with visitors in a set area within the library
- A twist on the popular "Cat Cafe" model in Japan (and similar model at Subiaco's Cat Cafe)
- The opportunity to educate the community about responsible cat ownership
- The opportunity to tell the centuries old story of Library Cats and the important role they played, and in some cases continue to play.
- improve well-being of the community - it is well documented that interaction with animals can provide mental and even physical health benefits, particularly for those who are stressed (ie: students) and/or isolated (the elderly, disabled).
- The ability to facilitate creative event ideas - such as coffee with the cats, literature read with the cats etc.

Further to these benefits, it would present unique offering to garner public interest in Joondalup CBD and the City's main library, and the proposal to call for a report will facilitate innovative discussion about how such an initiative could be trialled.

It is proposed that such a program would be of minimal, or neutral cost, aimed at providing a social benefit with potential secondary economic development benefit through visitor attraction and publicity.

Cats, by their nature, are suited to a Library environment as they like to sleep 16+ hours a day (especially older cats) and are generally very quiet animals. Having a friendly and subdued environment for cats, particularly older ones, such as a library may also yield welfare benefits for the animals.

A Google search of Library Cats offers many interesting stories and examples.

OFFICER'S COMMENT

A report can be prepared.

Cr Raftis entered the Chamber at 10.57pm.
The Director Infrastructure Services left the chamber at 11.02pm and returned at 11.06pm.

COUNCIL RESOLUTION
(Resolution No: CJ250-11/23)

MOVED Cr May, SECONDED Cr Hamilton-Prime that Council REQUESTS the Chief Executive Officer to prepare a report to Council to investigate options for the City to host cats at the City's Joondalup Library on a trial basis, with options to make the arrangement permanent, considering:

1 Feasibility and potential implications of the different options by which to host cats in the Joondalup Library;

2 Feasibility for an area in the library where cats of appropriate temperament can interact freely with visitors who wish to use said area (such as in an area where those who may be allergic to cats or not want to be around cats are not impacted);

3 Partnership opportunities with organisations such as Cat Haven and SAFE (Saving Animals from Euthanasia) Perth and whether cats will be looked after by volunteers from partner organisations;

4 Whether, if successful, such a program could be rotated or expanded to include other libraries.

The Motion was Put and CARRIED (8/5)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo.
Against the Motion: Cr Fishwick, Cr Hill, Cr Jones, Cr Kingston and Cr Raftis.

16.4 NOTICE OF MOTION NO. 4 – CR CHRISTOPHER MAY, JP – PERILYA ROAD CENTRE PLAN

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Christopher May has given notice of his intention to move the following Motion at the Council meeting to be held on 28 November 2023:

That Council:

REQUESTS that the Chief Executive Officer, as part of Phase 3 of the City's Local Planning Strategy review project considers options to facilitate and encourage high quality, integrated mixed use development along the southern side of Perilya Road, to:

improve community amenity and residential options beyond only detached 3/4 bed dwellings;

achieve a gentrified main street acting as the hub of the suburb, with street level/facing neighbourhood style activation;

In doing so, GIVES SPECIFIC CONSIDERATION to the following elements:

Whether mixed use zoning is the most appropriate tool to achieve the stated objective;

Consideration as to whether the viability of a Special Control Area would be effective and/or appropriate.

REASON FOR MOTION

Location:

Perilya Road, Craigie, is geographically in the very centre of the suburb. Bounded on one side by a large medical centre and a neighbourhood centre with the anchor tenant being an IGA. Adjacent to the centre/medical centre consists of predominantly 1970s-80s built 3-4 bed and 1 bath detached dwellings of mixed condition. Bordering the street is newly completed PSP along Eddystone Avenue, Bus Route and direct access to Whitfords Ave/Ocean Reef Road/Joondalup City centre via Eddystone Avenue.

With land values at comparably affordable levels compared to other suburbs within the district, there has been a large amount of subdivision and redevelopment, with a large majority of new dwellings being detached 3 bed, 2 bath, 2 car garage homes. With Perilya Road being in a unique location to offer the potential to have a neighbourhood centre experience not dissimilar to that of Flora Terrace between Lawley Street and Castle Street.

Without considering this in a short-medium timeframe, the entirety of the southern side of Perilya Road will likely eventually be subdivided into standard 3x2 detached/battleaxe dwellings, unless the City is able to facilitate high quality development suitable to the character and location of this street. It may also serve as a template for consideration in other areas where appropriate, so that neighbourhood centres are better blended and integrated with the surrounding suburb and have a mix of amenity, housing choice and a unique character to them.

Perilya Road is an optimal street to offer a Main Street type of streetscape offering further amenities, such as a café, fitness centre, childcare, consulting offices to service the suburb's growing population, and ensure quality appropriate style development to meet the objectives specified below. Rather than apartment dwellings being located in quiet streets or cul-de-sacs as has previously occurred, they can be better placed to be adjacent to existing neighbourhood centres and within areas with some street-level amenity and activation, rather than a row of double garages. Townhouse style development could also be considered in such a zone with parking at the rear/side via a laneway or similar.

Objective:

To ensure such development can take place, and is encouraged, I seek a report on Perilya Road between 4-16 inclusive be considered as part of Stage 3 of the Housing/Local Planning Strategy Review for Mixed Use zoning and/or, a Special Control Area be implemented and/or any other options Council can consider to facilitate the below objectives:

1 To provide for a wide variety of active uses on the street level that contribute to a vibrant and active street which are compatible with residential and other non-active uses on upper level/s.
2 To facilitate the creation of diverse housing options and improved amenity within the area so as to reduce reliance on cars for basic services within a suburb that is experiencing significant infill growth, with over half of the suburb zoned R-40 or higher. This represents the largest portion of any suburb within the City being re-zoned from R20 to R40 or higher. Perilya Road is within a walkable catchment of almost the entirety of Craigie and a rideable catchment of Craigie and Beldon.
3 To facilitate development of a safe, vibrant, mixed use neighbourhood centre based on sustainable design principles, integrated with public transport, new PSP along Eddystone Ave and the adjacent retail/medical centre
4 To require the development of a diverse range of housing types
5 To facilitate the development of a range of non-residential uses that contribute to economic development, local employment and viability of the neighbourhood centre
6 To encourage the development of a range of community facilities
7 To facilitate the development of a vibrant main street, which includes appropriate mix of housing types, amenities and community facilities at the street level
8 To facilitate high quality private and public spaces and buildings that contributes towards a sense of place and gentrification of the street
9 Ensure a high standard of design that negates issues such as noise, smell and vibration that are related to mixed use developments.

OFFICER'S COMMENT

The City is currently undertaking a project to review its Local Planning Strategy. The project is progressing over five phases and is currently at phase two. Phase three will develop and explore various land use options, including potential locations for different types of infill. The project, and phase three in particular, is an appropriate time to explore options for what may be suitable for Perilya Road, Craigie.

COUNCIL RESOLUTION
(Resolution No: CJ251-11/23)

MOVED Cr May, SECONDED Cr Hamilton-Prime that Council:

1 REQUESTS that the Chief Executive Officer, as part of Phase 3 of the City's Local Planning Strategy review project considers options to facilitate and encourage high quality, integrated mixed use development along the southern side of Perilya Road, to:

1.1 improve community amenity and residential options beyond only detached 3/4 bed dwellings;

1.2 achieve a gentrified main street acting as the hub of the suburb, with street level/facing neighbourhood style activation;

2 In doing so, GIVES SPECIFIC CONSIDERATION to the following elements:

2.1 Whether mixed use zoning is the most appropriate tool to achieve the stated objective;

2.2 Consideration as to whether the viability of a Special Control Area would be effective and/or appropriate.

The Motion was Put and CARRIED (9/4)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo.
Against the Motion: Cr Fishwick, Cr Jones, Cr Kingston and Cr Raftis.

13.3.1 CONFIDENTIAL - APPOINTMENT OF EXTERNAL MEMBER TO THE AUDIT AND RISK COMMITTEE (WARD – ALL)

3.1 DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Name / Position	**Cr Hamilton-Prime, JP.**
Meeting Type	Ordinary Meeting of Council
Meeting Date	28 November 2023.
Item No. / Subject	Item 13.3.1 - Appointment of External Member to the Audit and Risk Committee.
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	One of the candidates is known to Cr Hamilton-Prime.

WARD All

RESPONSIBLE DIRECTOR Mr James Pearson
Chief Executive Officer

FILE NUMBER 107022, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This report is confidential in accordance with Section 5.23(2)(b) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(b) the personal affairs of any person.

A full report is provided to Elected Members under separate cover. The report is not for publication.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ252-11/23)

MOVED Cr Raftis, SECONDED Cr O'Neill that Council AUTHORISES the Presiding Member, and Councillors O'Neill and Kingston to interview the preferred candidate/s for the position of external member to the Audit and Risk Committee, being:

1 Candidate 1;
2 Candidate 4;
3 Candidate 8;
4 Candidate 11;

with a further report to be submitted to Council recommending formal appointment, noting that Council has the option of appointing more than one external member to the Committee.

The Motion was Put and **CARRIED (13/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil

17 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Cr Hutton signaled his intention to submit a Notice of Motion to the Council Meeting to be held on 12 December 2023 in relation an advocacy motion around the speed limit on Marmion Avenue.

18 CLOSURE

There being no further business, the Mayor declared the meeting closed at 11.20pm the following Elected Members being present at that time:

HON. ALBERT JACOB, JP
CR ADRIAN HILL
CR LEWIS HUTTON
CR DANIEL KINGSTON
CR NIGE JONES
CR CHRISTOPHER MAY, JP
CR REBECCA PIZZEY
CR RUSS FISHWICK, JP
CR JOHN RAFTIS
CR CHRISTINE HAMILTON-PRIME, JP
CR PHILLIP VINCIULLO
CR JOHN CHESTER
CR ROHAN O'NEILL

28 NOVEMBER 2023 - ORDINARY MEETING OF COUNCIL - AGENDA ATTACHMENTS

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Monthly Development Applications Determined - September 2023

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
Central	DA23/0422	08/06/23	SINGLE HOUSE (outbuilding addition)	6 Lockeville Close BELDON WA 6027	$12,663.00	Approved
Central	DA23/0461	22/06/23	SINGLE HOUSE (new two storey dwelling)	7A Merrifield Place MULLALOO WA 6027	$650,000.00	Approved
Central	DA23/0493	04/07/23	SINGLE HOUSE (new single storey dwelling)	20A Mandalay Place CRAIGIE WA 6025	$278,039.00	Approved
Central	DA23/0504	07/07/23	SINGLE HOUSE (garage addition)	46A Bearing Parade MULLALOO WA 6027	$6,000.00	Approved
Central	DA23/0513	08/07/23	SINGLE HOUSE (additions)	5 Sailfish Close BELDON WA 6027	$19,650.00	Approved
Central	DA23/0526	13/07/23	GROUPED DWELLING (additions)	22B Arawa Place CRAIGIE WA 6025	$40,000.00	Approved
Central	DA23/0565	27/07/23	EDUCATIONAL ESTABLISHMENT (outbuilding addition)	Whitford Catholic Primary School 256 Camberwarra Drive CRAIGIE WA 6025	$9,500.00	Approved
Central	DA23/0591	08/08/23	SINGLE HOUSE (carport addition)	97 Gradient Way BELDON WA 6027	$6,600.00	Approved
Central	DA23/0626	21/08/23	SINGLE HOUSE (patio addition)	9 Silkwillow Ramble WOODVALE WA 6026	$10,450.00	Approved
North	DA23/0563	31/07/23	RECREATION - PRIVATE (change of use and signage)	1/148 Winton Road JOONDALUP WA 6027	$30,000.00	Approved
North	DA23/0623	22/08/23	SINGLE HOUSE (garage addition)	2 Quillen View JOONDALUP WA 6027	$50,000.00	Approved
North	DA23/0650	27/08/23	SINGLE HOUSE (siteworks and garage addition)	21 Manyarra Turn JOONDALUP WA 6027	$18,000.00	Approved
North	DA23/0697	14/09/23	SINGLE HOUSE (patio addition - retrospective)	8 Chilko Court JOONDALUP WA 6027	$4,000.00	Approved
NorthCentr	DA22/0542.01	26/07/23	SINGLE HOUSE (modifications to previously approved DA22/0542)	54A Huntingdale Crescent CONNOLLY WA 6027	$0.00	Approved
NorthCentr	DA23/0312	03/05/23	SINGLE HOUSE (new two storey dwelling)	35 Vigilant Terrace OCEAN REEF WA 6027	$1,423,877.00	Approved
NorthCentr	DA23/0330	09/05/23	SHORT TERM ACCOMMODATION (change of use)	9 Tipuana Place EDGEWATER WA 6027	$2,000.00	Approved
NorthCentr	DA23/0342	12/05/23	SINGLE HOUSE (new two storey dwelling)	8 Seltrust Place OCEAN REEF WA 6027	$940,796.00	Approved
NorthCentr	DA23/0373	23/05/23	SINGLE HOUSE (additions)	9 Flotilla Drive HEATHRIDGE WA 6027	$12,500.00	Approved
NorthCentr	DA23/0386	24/05/23	SINGLE HOUSE (new two story dwelling)	7 Mabena Place OCEAN REEF WA 6027	$520,000.00	Approved
NorthCentr	DA23/0442	14/06/23	SINGLE HOUSE (outbuilding addition)	59 Lakevalley Drive EDGEWATER WA 6027	$15,263.00	Approved
NorthCentr	DA23/0463	26/06/23	SINGLE HOUSE (patio addition)	8 De Grey Court HEATHRIDGE WA 6027	$13,000.00	Approved
NorthCentr	DA23/0476	26/06/23	SINGLE HOUSE (garage addition)	14 Voyage Road HEATHRIDGE WA 6027	$19,000.00	Approved
NorthCentr	DA23/0571	31/07/23	SINGLE HOUSE (patio addition)	29 Oakover Way HEATHRIDGE WA 6027	$19,961.00	Approved
NorthCentr	DA23/0578	31/07/23	SINGLE HOUSE (ancillary dwelling)	130 Caridean Street HEATHRIDGE WA 6027	$40,000.00	Approved
NorthCentr	DA23/0605	10/08/23	EDUCATIONAL ESTABLISHMENT (outbuilding addition)	Prendiville Catholic College 11 Prendiville Avenue OCEAN REEF WA 6027	$17,550.00	Approved

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
NorthCentr	DA23/0633	24/08/23	SINGLE HOUSE (patio addition)	20 Savannah Way ILUKA WA 6028	$14,381.00	Approved
NorthCentr	DA23/0643	25/08/23	SINGLE HOUSE (patio additions)	11 Winch Place OCEAN REEF WA 6027	$32,975.00	Approved
NorthCentr	DA23/0666	02/09/23	SINGLE HOUSE (patio addition)	6 Tarcoola Retreat OCEAN REEF WA 6027	$12,389.00	Approved
NorthCentr	DA23/0689	11/09/23	SINGLE HOUSE (patio addition)	5 Temple Mews ILUKA WA 6028	$11,100.00	Approved
NorthCentr	DA23/0696	13/09/23	SINGLE HOUSE (patio addition)	31 Fontelina Parade ILUKA WA 6028	$16,550.00	Approved
South	DA23/0212	30/03/23	SINGLE HOUSE (carport and patio additions - retrospective)	36 Peirse Way MARMION WA 6020	$2,750.00	Approved
South	DA23/0383	25/05/23	SINGLE HOUSE (new dwelling)	32B Nekaya Way DUNCRAIG WA 6023	$313,331.00	Approved
South	DA23/0394	29/05/23	GROUPED DWELLING (new dwelling and modifications to existing dwelling)	368A Warwick Road WARWICK WA 6024	$320,000.00	Approved
South	DA23/0443	15/06/23	SINGLE HOUSE (carport and additions)	12 Barclay Avenue PADBURY WA 6025	$130,000.00	Approved
South	DA23/0445	15/06/23	SINGLE HOUSE (additions)	5 Culloden Road DUNCRAIG WA 6023	$180,000.00	Approved
South	DA23/0470	27/06/23	GROUPED DWELLINGS (New dwelling and modifications to existing dwelling)	23 Marsden Way PADBURY WA 6025	$200,000.00	Approved
South	DA23/0478	27/06/23	SINGLE HOUSE (new dwelling)	32C Nekaya Way DUNCRAIG WA 6023	$306,000.00	Approved
South	DA23/0482	27/06/23	SINGLE HOUSE (carport addition)	11 Grey Road PADBURY WA 6025	$19,800.00	Approved
South	DA23/0495	05/07/23	SINGLE HOUSE (siteworks)	47 Arkwell Way MARMION WA 6020	$5,000.00	Approved
South	DA23/0555	24/07/23	SINGLE HOUSE (new dwelling)	2 Langholm Place DUNCRAIG WA 6023	$366,259.00	Approved
South	DA23/0560	28/07/23	SINGLE HOUSE (new dwelling)	34A Blaxland Way PADBURY WA 6025	$316,244.00	Approved
South	DA23/0575	28/07/23	SINGLE HOUSE (additions)	28 Pinnaroo Drive PADBURY WA 6025	$79,980.00	Approved
South	DA23/0616	16/08/23	GROUPED DWELLING (patio addition)	11/7 Chessell Drive DUNCRAIG WA 6023	$8,800.00	Approved
South	DA23/0624	18/08/23	SINGLE HOUSE (carport addition)	29 Fraser Way PADBURY WA 6025	$44,000.00	Approved
South	DA23/0638	25/08/23	SINGLE HOUSE (patio addition)	40 Barker Drive DUNCRAIG WA 6023	$15,000.00	Approved
South	DA23/0663	01/09/23	SINGLE HOUSE (patio addition)	64 Bernedale Way DUNCRAIG WA 6023	$8,550.00	Approved
SouthEast	DA23/0075.01	09/08/23	SINGLE HOUSE (modification to previously approved DA23/0075)	20 Chalcombe Way WARWICK WA 6024	$0.00	Approved
SouthEast	DA23/0110	16/02/23	GROUPED DWELLINGS (4 x new dwellings)	45 Ellersdale Avenue WARWICK WA 6024	$700,000.00	Approved
SouthEast	DA23/0243	12/04/23	GROUPED DWELLING (two new dwellings)	82 Wimbledon Drive KINGSLEY WA 6026	$500,000.00	Approved
SouthEast	DA23/0344	11/05/23	GROUPED DWELLING (three new single storey dwellings)	19 Calbourne Way KINGSLEY WA 6026	$600,000.00	Approved
SouthEast	DA23/0429	08/06/23	SINGLE HOUSE (new two storey dwelling)	30A Allenswood Road GREENWOOD WA 6024	$433,190.00	Approved
SouthEast	DA23/0477	28/06/23	SINGLE HOUSE (outbuilding - retrospective)	31 Dalton Crescent KINGSLEY WA 6026	$12,000.00	Approved

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
SouthEast	DA23/0479	27/06/23	SINGLE HOUSE (additions)	8 Charlton Court KINGSLEY WA 6026	$250,000.00	Approved
SouthEast	DA23/0501	06/07/23	SINGLE HOUSE (ancillary dwelling)	1 Ash Place GREENWOOD WA 6024	$190,000.00	Approved
SouthEast	DA23/0512	07/07/23	SINGLE HOUSE (additions)	45 Dericote Way GREENWOOD WA 6024	$220,000.00	Approved
SouthEast	DA23/0516	11/07/23	SINGLE HOUSE (second storey addition)	4 Newham Way KINGSLEY WA 6026	$450,000.00	Approved
SouthEast	DA23/0520	12/07/23	SINGLE HOUSE (siteworks)	48 Glenfield Road KINGSLEY WA 6026	$12,000.00	Approved
SouthEast	DA23/0535	18/07/23	HOLIDAY HOUSE (short term accommodation)	18 Gilmerton Way GREENWOOD WA 6024	$0.00	Approved
SouthEast	DA23/0545	19/07/23	SINGLE HOUSE (additions - retrospective)	71 Kanangra Crescent GREENWOOD WA 6024	$40,000.00	Approved
SouthEast	DA23/0634	25/08/23	CARAVAN PARK (patio addition)	Cherokee Village 10 Hocking Road KINGSLEY WA 6026	$10,000.00	Approved
SouthEast	DA23/0660	03/09/23	SINGLE HOUSE (patio and carport additions)	14 Bromley Place KINGSLEY WA 6026	$19,240.00	Approved
SouthEast	DA23/0661	31/08/23	SINGLE HOUSE (siteworks)	51A Allenswood Road GREENWOOD WA 6024	$26,000.00	Approved
SouthEast	DA23/0668	04/09/23	RECREATION PRIVATE (signage)	Warwick Grove Shopping Centre 643 Beach Road WARWICK WA 6024	$48,000.00	Approved
SouthEast	DA23/0680	08/09/23	SINGLE HOUSE (patio additions)	4 Kylie Way KINGSLEY WA 6026	$14,500.00	Approved
SouthWest	DA23/0224.01	14/08/23	SINGLE HOUSE (modification to previously approved development)	6 Hanley Place HILLARYS WA 6025	$5,000.00	Approved
SouthWest	DA23/0299	01/05/23	BED AND BREAKFAST (short term accommodation)	11B Padbury Circle SORRENTO WA 6020	$0.00	Approved
SouthWest	DA23/0332	10/05/23	GROUPED DWELLINGS (two new two storey dwellings)	257 Dampier Avenue KALLAROO WA 6025	$640,000.00	Approved
SouthWest	DA23/0384	24/05/23	SINGLE HOUSE (additions)	41 Ross Avenue SORRENTO WA 6020	$160,000.00	Approved
SouthWest	DA23/0457	20/06/23	SINGLE HOUSE (new two storey dwelling)	18B Henderson Drive KALLAROO WA 6025	$659,066.00	Approved
SouthWest	DA23/0514	11/07/23	SINGLE HOUSE (additions - retrospective)	7 Alycon Place KALLAROO WA 6025	$17,000.00	Approved
SouthWest	DA23/0518	11/07/23	SINGLE HOUSE (siteworks)	15 Marine Terrace SORRENTO WA 6020	$4,000.00	Approved
SouthWest	DA23/0524	13/07/23	SINGLE HOUSE (new two storey dwelling)	73 Cook Avenue HILLARYS WA 6025	$518,799.00	Approved
SouthWest	DA23/0525	13/07/23	SINGLE HOUSE (new two storey dwelling)	6 Hanley Place HILLARYS WA 6025	$499,394.00	Approved
SouthWest	DA23/0532	17/07/23	SINGLE HOUSE (new two storey dwelling)	69 Campbell Drive HILLARYS WA 6025	$635,702.00	Approved
SouthWest	DA23/0548	20/07/23	SINGLE HOUSE (patio addition - retrospective)	25 Parker Avenue SORRENTO WA 6020	$7,500.00	Approved
SouthWest	DA23/0567	27/07/23	SINGLE HOUSE (additions)	60 Waterford Drive HILLARYS WA 6025	$300,000.00	Approved
SouthWest	DA23/0597	08/08/23	SINGLE HOUSE (additions)	8 Killarney Heights KALLAROO WA 6025	$800,000.00	Approved
SouthWest	DA23/0611	16/08/23	SINGLE HOUSE (fence addition)	46 Cornfield Place HILLARYS WA 6025	$19,000.00	Approved
SouthWest	DA23/0620	17/08/23	SINGLE HOUSE (new two storey dwelling)	4A Sporing Way HILLARYS WA 6025	$463,957.00	Approved

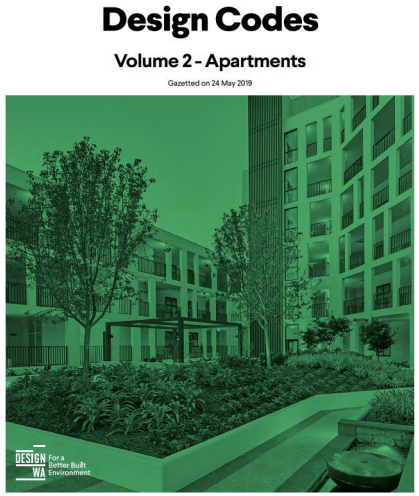
Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
SouthWest	DA23/0641	24/08/23	SINGLE HOUSE (patio addition)	81 Bridgewater Drive KALLAROO WA 6025	$11,205.00	Approved
SouthWest	DA23/0654	28/08/23	SINGLE HOUSE (carport addition)	9 Rothwald Place HILLARYS WA 6025	$16,700.00	Approved
SouthWest	DA23/0688	11/09/23	SINGLE HOUSE (driveway extension)	7 Clifford Vale HILLARYS WA 6025	$50,000.00	Approved
82					**$14,894,211.00**	

Monthly Subdivision Application Recommendations to Western Australian Planning Commission - September 2023

Ward	SU Number	Received Date	Application Details	Property Address	Recommendation
Central	SU320-23	29/05/23	3 strata residential lots	13 Spinaway Street CRAIGIE WA 6025	Support
Central	SU548-23	22/08/23	2 strata residential lots	17 Seaflower Crescent CRAIGIE WA 6025	Support
NorthCentr	SU499-23	03/08/23	3 strata residential lots	2 Norlup Place HEATHRIDGE WA 6027	NotSupport
NorthCentr	SU567-23	30/08/23	2 strata residential lots	8 Westerly Crescent HEATHRIDGE WA 6027	NotSupport
South	SU163963	18/08/23	Boundary realignment	28 Tristania Rise DUNCRAIG WA 6023	Support
South	SU506-23	04/08/23	2 strata residential lots	38 Davallia Road DUNCRAIG WA 6023	Support
SouthEast	SU529-23	15/08/23	2 strata residential lots	86 Allenswood Road GREENWOOD WA 6024	NotSupport
SouthWest	SU163902	04/08/23	Amalgamation of two residential lots	29 Seacrest Drive SORRENTO WA 6020	Support
SouthWest	SU504-23	04/08/23	2 strata residential lots	118 Mullaloo Drive KALLAROO WA 6025	Support
9					

Existing Tree Provisions under the State and Local Planning Framework

R-Code Volume 1	Application and requirements		
	All single houses	All grouped dwellings	Apartments/multiple dwellings – areas less than R40
 *Clause 5.3.2: Landscaping*	<u>Landscaping requirements</u> • Street setback area – No more than 50% impervious surfacing <u>Tree retention requirements</u> • Trees greater than 3m in height to be retained in communal open space (where this is provided) <u>Tree provision requirements</u> • 1 tree to be provided for every 4 uncovered car parking space • Minimum of 1 tree to be provided per dwelling, with a 2m x 2m planting are. Does not apply to extensions or additions.		<u>Landscaping requirements</u> • Street setback area – No more than 50% impervious surfacing <u>Tree retention requirements</u> • Tress greater than 3m in height to be retained in communal open space (where this is provided) <u>Tree provision requirements</u> • A minimum number of trees with a 2m x 2m planting area provided based on site area. • Retained trees can contribute to the total tree planting requirements

R-Code Volume 2	Application and requirements
 *Element 3.3: Tree canopy and deep soil areas*	Apartments/multiple dwellings – areas R40 or higher <u>Deep soil area requirements</u> • 10% of each site area to be deep soil area <u>Incentives to retain existing trees</u> • Existing tree(s) retained where: ○ Healthy; and ○ Not a weed species; and ○ At least 4m in height; and/or ○ Has a trunk diameter of at least 160mm; and/or ○ Has a canopy diameter of at least 4m. Removal of a tree meeting the criteria above requires justification via an arboriculture report • Required deep soil area reduced to 7% where existing tree(s) retained on site <u>Tree provision requirements</u> • Required number and size of trees provided based on site area. • Retained trees can contribute to the total tree planting requirements.

<table>
<tr><th>Residential Development Local Planning Policy</th><th colspan="3">Application and requirements</th></tr>
<tr><td rowspan="2">Residential Development Local Planning Policy
Clause 5.3.2: Landscaping (Local Housing Objective)</td><td>All single houses</td><td>All grouped dwellings</td><td>Apartments/multiple dwellings – areas less than R40</td></tr>
<tr><td colspan="3"><u>Tree retention incentives:</u>
Where the removal of a tree greater than 3m is proposed, a suitable replacement is planted in common property or communal open space</td></tr>
</table>

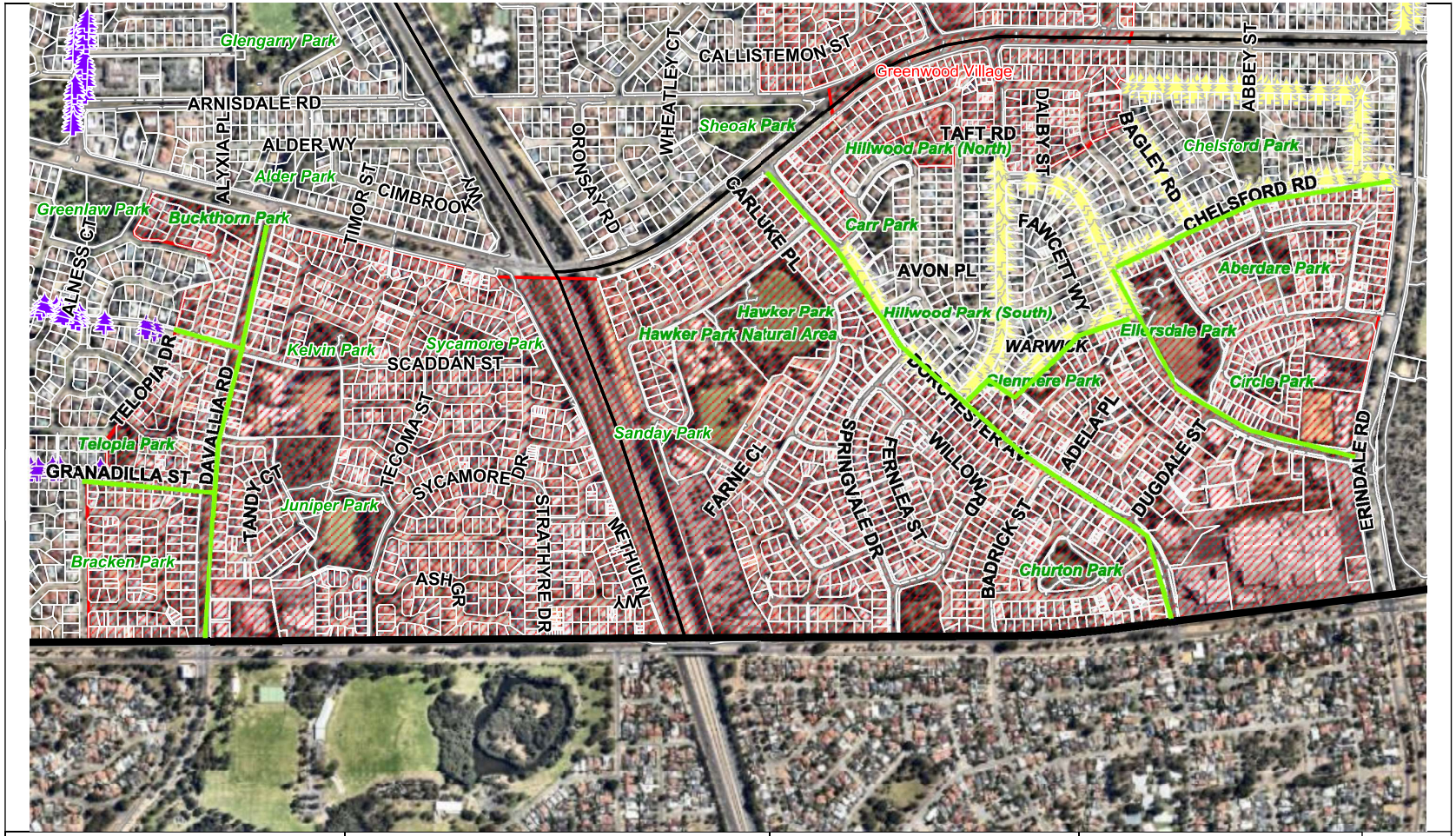
Non-residential Development in the Residential Zone Local Planning Policy	**Application and requirements**
Non-residential Development in the Residential Zone Local Planning Policy *Clause 4.5: Landscaping*	<u>Landscaping provision requirements</u> • A minimum of 8% of the area of the lot shall be landscaped • A minimum landscape strip of 1.5m in width provided adjacent to all street boundaries • Shade trees provided in car parks at a rate of one tree for every four car parking bays

<table>
<tr><th>Development in Housing Opportunity Areas Local Planning Policy</th><th colspan="3">Application and requirements</th></tr>
<tr><td rowspan="2">Development in Housing Opportunity Areas Local Planning Policy
Clause 5.3.2: Landscaping (Local Housing Objective)</td><td>All single houses (within HOAs developed at higher density code)</td><td>All grouped dwellings (within HOAs developed at higher density code)</td><td>Apartments/multiple dwellings – areas less than R40 (within HOAs developed at higher density code)</td></tr>
<tr><td colspan="3"><u>Landscaping requirements:</u>
• A minimum of 20% of the site area (inclusive of shared portion of common property) is to be landscaped
• No more than 50% impervious surfacing between building and street boundary

<u>Tree provision requirements:</u>
• Required number and size of trees provided based on required landscape area.
• 1 verge tree for every 10m of lot frontage width

<u>Tree incentives:</u>
• Landscaping area can be reduced where existing medium or large trees are retained on site (with support from an Arboriculture Report)</td></tr>
</table>

ATTACHMENT 12.2.2



City of Joondalup

Leafy City Program Tree (Planted)

Leafy City Program Tree (In Progress)

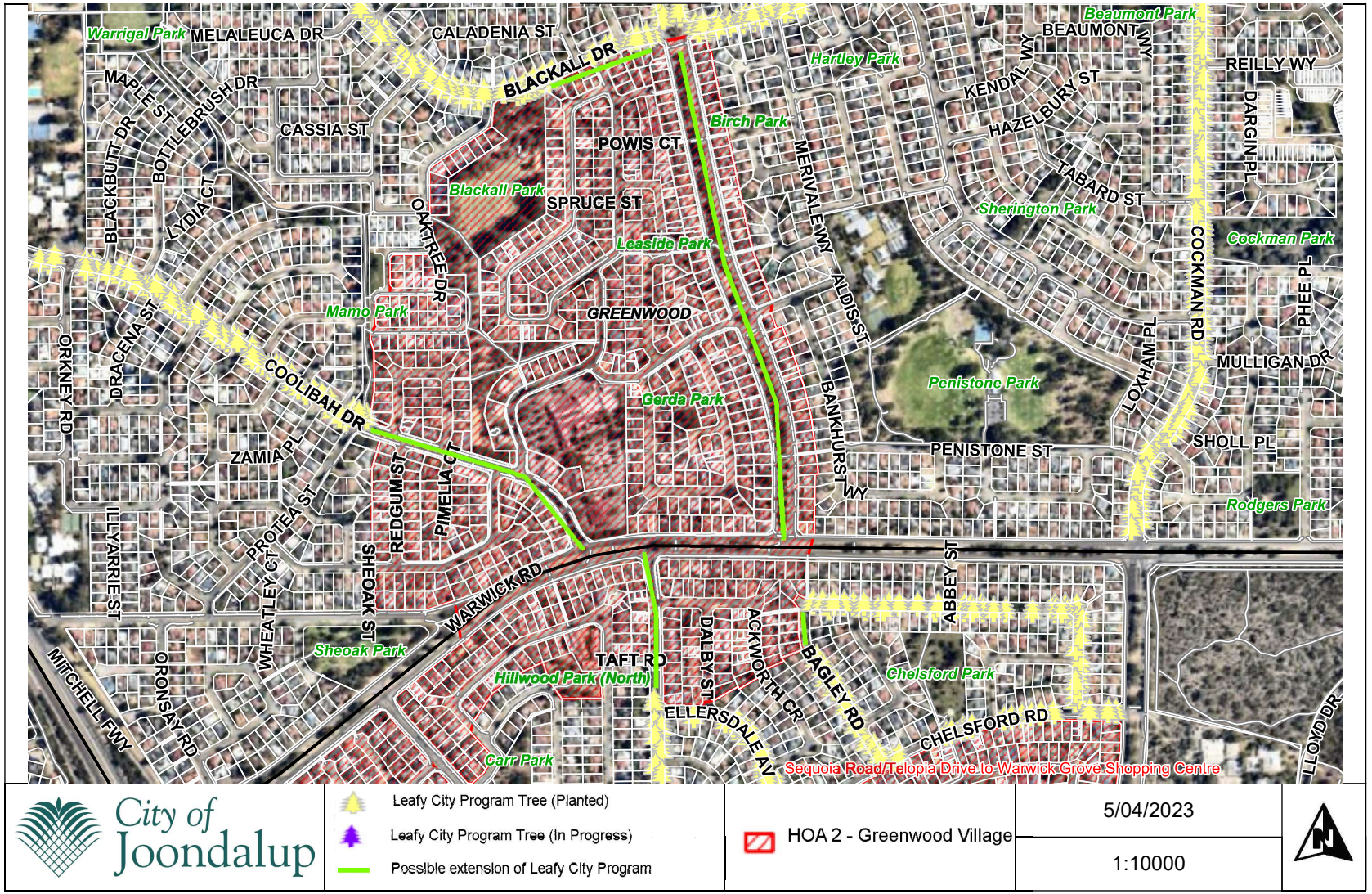
Possible extension of Leafy City Program

HOA 1 - Sequoia Rd/Telopia Dr to Warwick Grove Shopping Centre

5/04/2023

1:12500

ATTACHMENT 12.2.2



City of Joondalup

Leafy City Program Tree (Planted)

Leafy City Program Tree (In Progress)

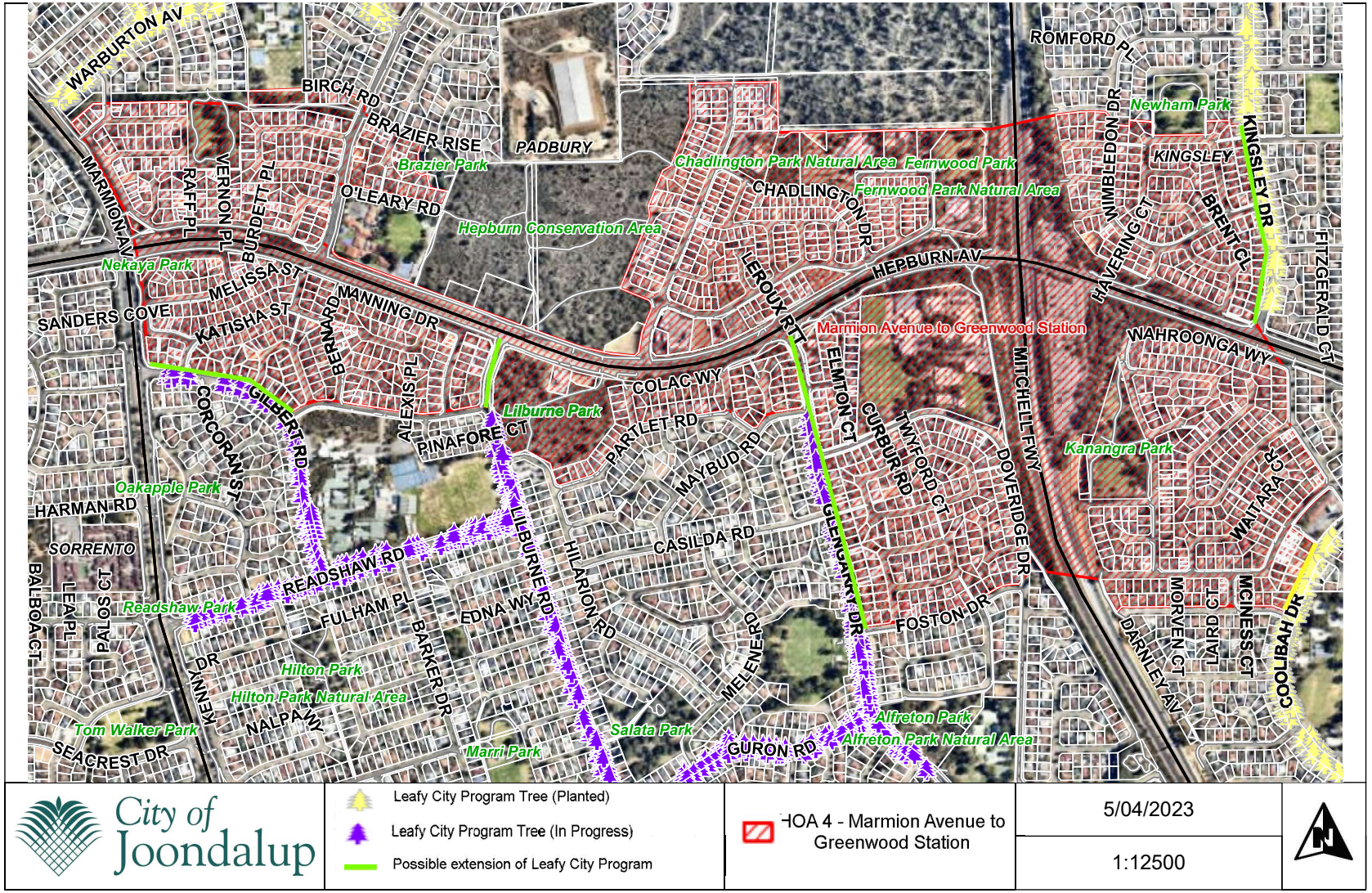
Possible extension of Leafy City Program

HOA 2 - Greenwood Village

5/04/2023

1:10000

ATTACHMENT 12.2.2



City of Joondalup

Leafy City Program Tree (Planted)

Leafy City Program Tree (In Progress)

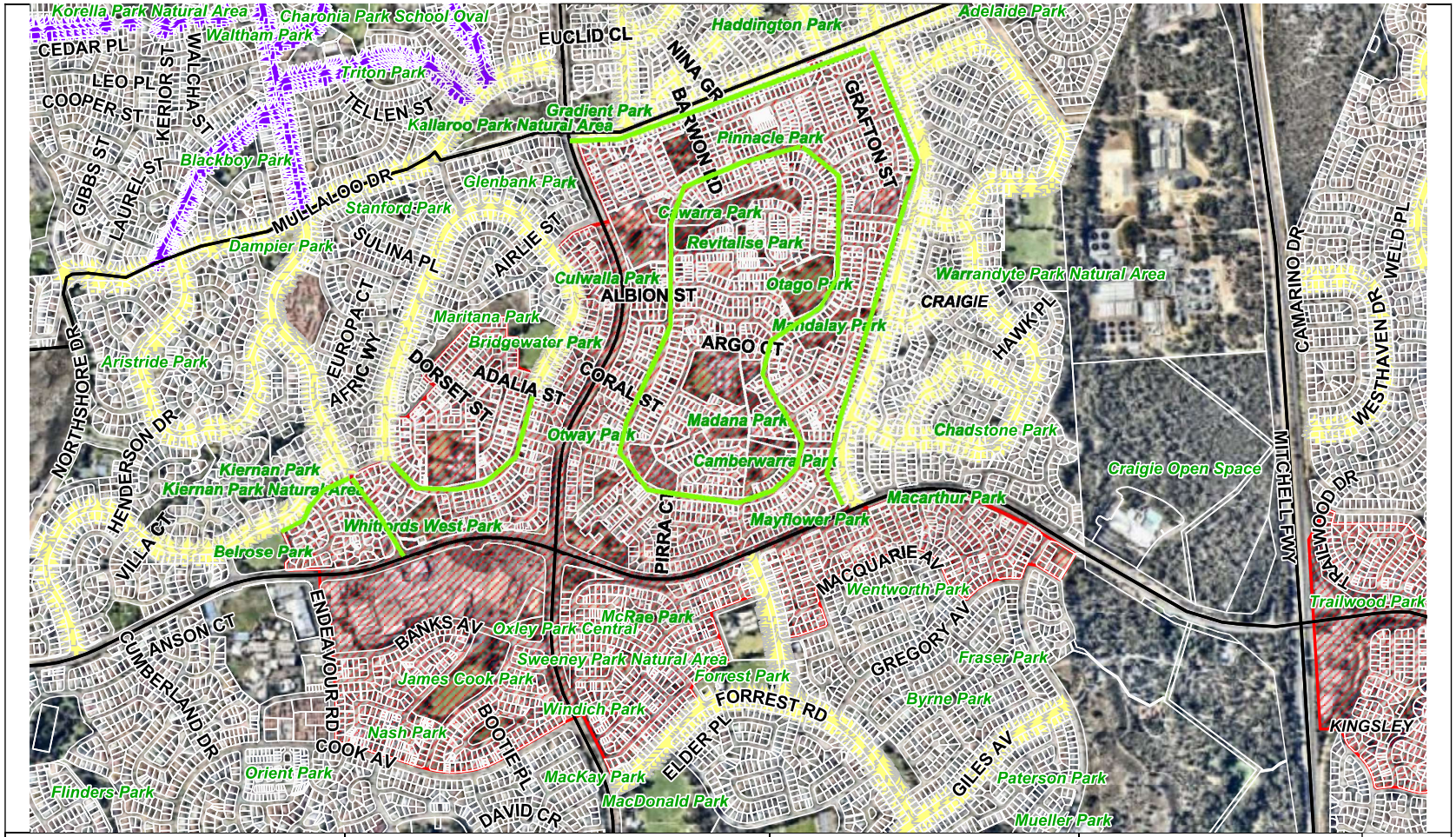
Possible extension of Leafy City Program

HOA 4 - Marmion Avenue to Greenwood Station

5/04/2023

1:12500

ATTACHMENT 12.2.2



City of Joondalup

Leafy City Program Tree (Planted)

Leafy City Program Tree (In Progress)

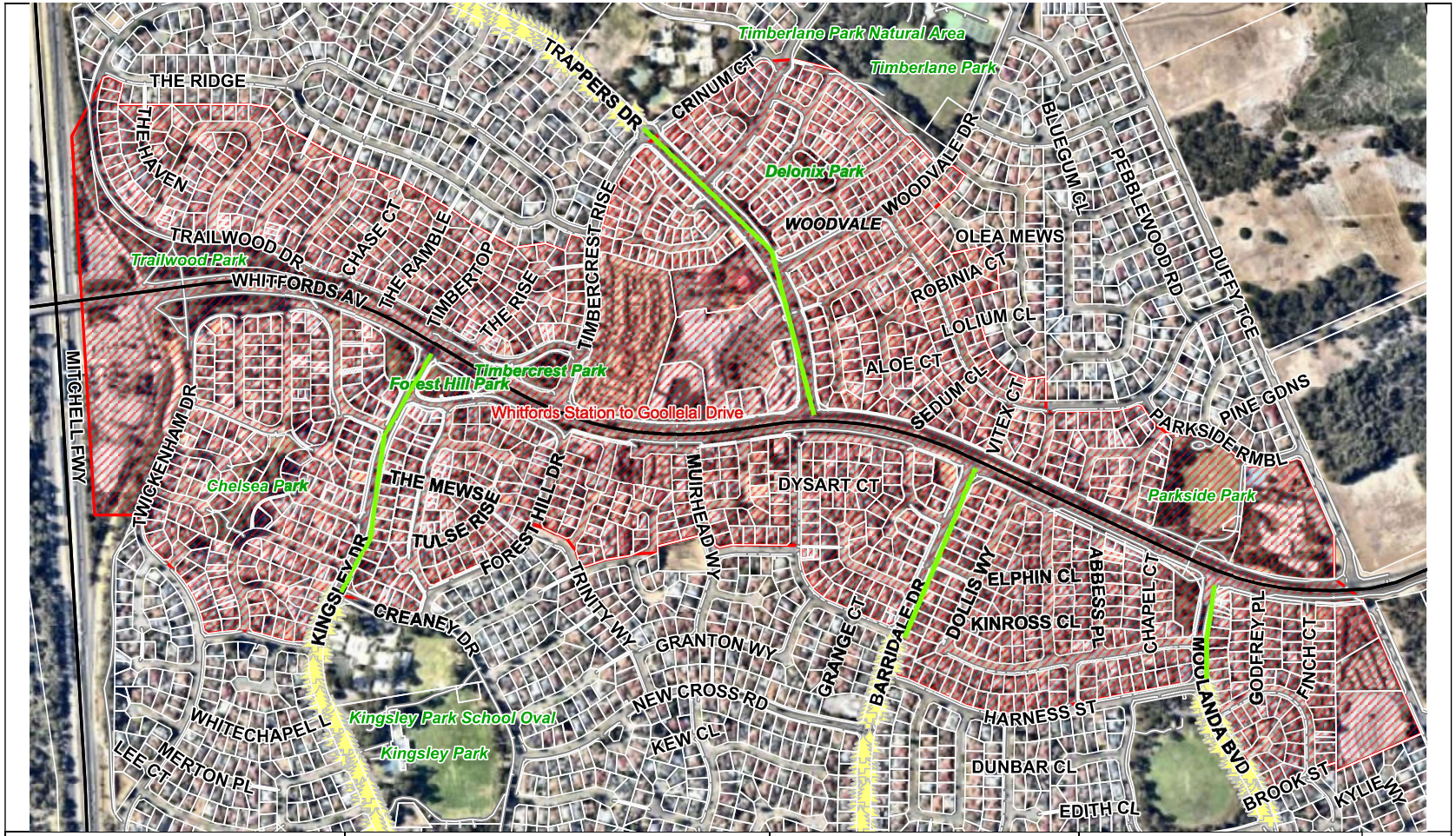
Possible extension of Leafy City Program

HOA 5 - Whitfords Centre to Whitfords Station

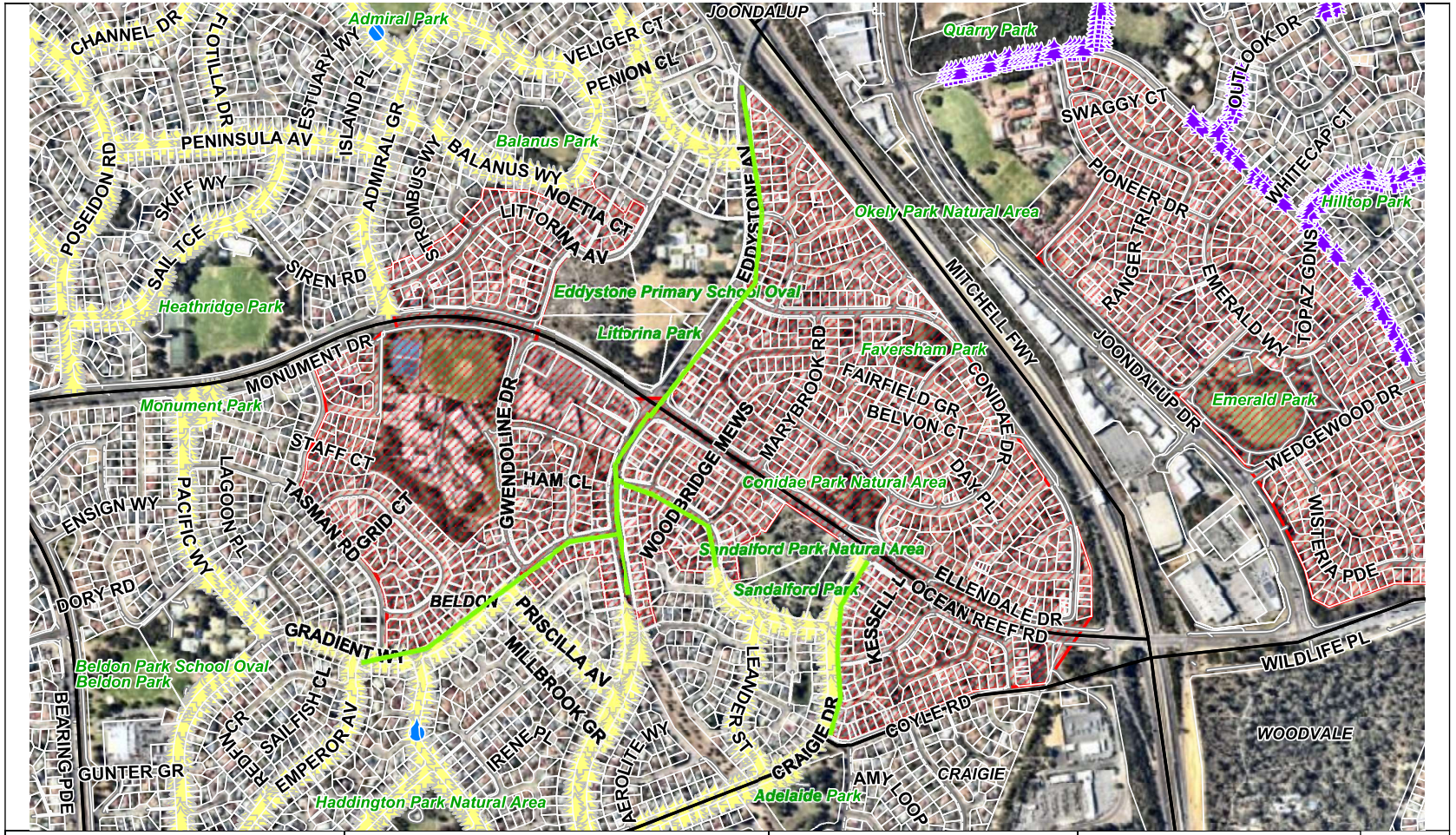
5/04/2023

1:20000

ATTACHMENT 12.2.2



ATTACHMENT 12.2.2



City of Joondalup

Leafy City Program Tree (Planted)

Leafy City Program Tree (In Progress)

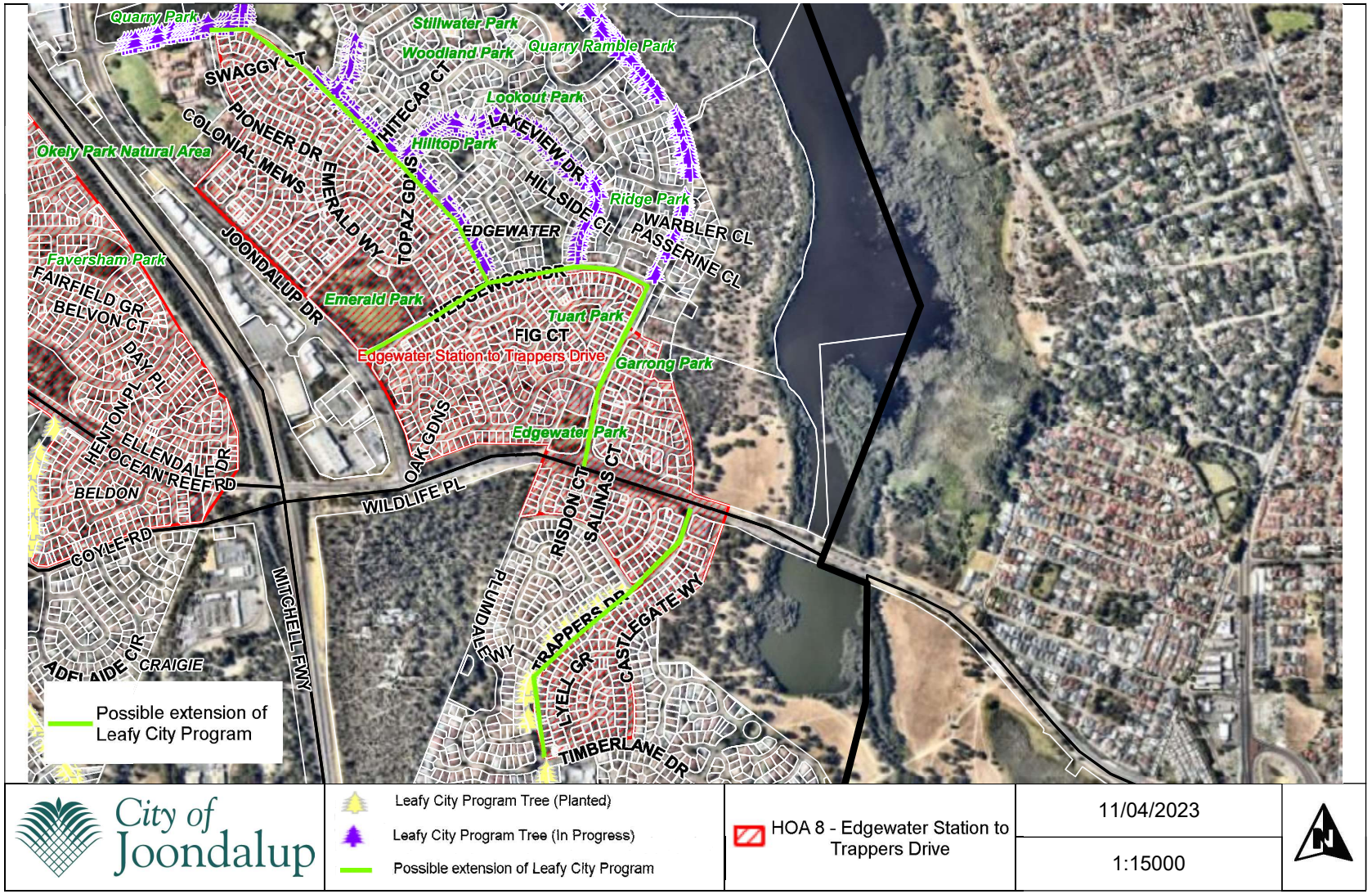
Possible extension of Leafy City Program

HOA 7 - Belridge Centre to Edgewater Station

11/04/2023

1:12500

ATTACHMENT 12.2.2



City of Joondalup

Leafy City Program Tree (Planted)

Leafy City Program Tree (In Progress)

Possible extension of Leafy City Program

HOA 8 - Edgewater Station to Trappers Drive

11/04/2023

1:15000

ATTACHMENT 12.2.2



City of Joondalup

Leafy City Program Tree (Planted)

Leafy City Program Tree (In Progress)

Possible extension of Leafy City Program

HOA 9 - Heathridge

11/04/2023

1:10000

Local Government Approaches to Tree Provision and Retention

Significant Tree Registers/Tree Preservation Orders (Private property)

Approach	**Landowner consent required**	**Description**	**Relevant Local Governments**	**Incentives** (not consistent across all local governments)
Significant Tree Register (Voluntary)	Yes	• In most cases, criteria is set for a significant tree (size, prominence, rare, vulnerable, ecological value, cultural value). • Landowner consent is required for the nomination of a tree. • Council considers nomination, generally with arborist report (can be delegated). • If the tree is added to a significant tree register, development approval or written consent is required to remove the tree (scheme provision and/or local planning policy to this effect).	City of Vincent City of Fremantle City of Canning City of Cockburn City of Bayswater (draft) City of Stirling (draft)	• Reduced development application fees. • Reduced open space provision where significant tree is retained. • Variation to plot ratio where significant tree is retained. • Variation of building height. • Funding available for tree maintenance
Significant Tree Register (Non-voluntary)	No	• Same as above, but trees can be nominated and added to significant tree register without landowner consent (generally requiring a Council decision).	City of Subiaco Town of Mosman Park City of Mandurah Town of Bassendean (draft) City of South Perth (draft)	N/A
Tree Preservation Order	No	• May order the preservation and maintenance of a tree, having regard to a criteria (aesthetic quality, historical association, rarity). • Consent from Council required to cut, remove or otherwise destroy tree subject to a preservation order.	City of South Perth Town of Bassendean	N/A

Local Planning Schemes and Local Planning Policies

Local Government	Planning Instrument	Approach
City of Bayswater	Local Planning Scheme No. 24 Trees on Private Land and Street Verges Policy	Tree provision requirements: One standard tree required for each site, with an additional 'standard tree' required for every 350m^2 thereafter. Total number of required trees reduced by one for every 'tree worthy of retention' retained or relocated on the site, or where a 'large tree' is provided. A 'large tree' retained may reduce the number of trees required by two.
Town of Victoria Park	Local Planning Policy No. 39: Tree Planting and Retention	Applications involving Single House(s) or Grouped Dwelling(s) Tree provision requirements: Medium trees provided at a minimum rate of whichever is greater: • One tree for each new dwelling in addition to one tree for any existing dwelling; or • One tree for every 'tree worthy of retention' that is removed unless otherwise approved. Tree incentives: Required number of trees reduced by one for each 'tree worthy of retention' retained, or each large new tree that is provided.
City of Stirling	Local Planning Scheme No. 3 Trees and Development Local Planning Policy	Tree provision requirements: • Advanced tree for every 500m^2 (or part thereof) of the site area may be required where a significant tree is not located on the subject site or where a 'significant tree' is to be removed; and • An advanced tree may be required to be planted on an abutting road reserve (subject to Council discretion). Tree incentives: • 'Standard Development Application' prioritised where significant trees are retained and can thrive.
City of South Perth	Policy P250.05 Trees on Development Sites and Street Verges	Tree provision requirements: Existing trees 3m or more in height are to be retained, provided that the trees are situated 3m or more from a side or rear boundary. Removal of these trees may only occur where: • The applicant pays for the cost of a replacement and maintenance of a tree which is to be planted within a road reserve or recreation reserve; or • Applicant demonstrates a redesign is not feasible to allow for the tree to flourish or not to result in structural damage; or • An Arboriculturist's report justifies the tree's removal having regarded to health, life expectancy, or structural stability.

Local Government	Planning Instrument	Approach
Town of Bassendean	Local Planning Policy No. 13: Tree Retention and Provision	Tree provision requirements: One medium tree required for every 350m^2 of site area, with a minimum of one tree per lot. 'Large tree' is equivalent to two medium trees. Tree incentives: Required number of trees can be reduced by two where a tree subject to a Tree Preservation Order or a medium or large tree is retained.
City of Nedlands (drafted)	Local Planning Scheme No. 3 Amendment No. 12 Trees on Private Land Local Planning Policy	Tree protection (applies to R20 and below): • Where a trees on private land meet certain criteria (based on trunk diameter, canopy width and tree height), development approval is required for a subject tree to be removed, destructed or damaged. Some exemptions are provided, including unwanted species and clearing for bushfire purposes or clearance from utilities). • One small tree per 450m^2 site area is to be provided in addition to that required under the R-Codes Volume 1. • Specified number and size of trees to be provided based on site area of multiple dwellings. • Number of trees to be provided within the primary street setback area (in addition to that above) based on street frontage. Tree incentives (applies to R20 and below): • Variations to the deemed-to-comply requirements of the R-Codes may be considered where a tree is retained. • Where a tree that matches the outlined criteria is retained, the total number of trees required (excluding that required within the primary street setback area) may be reduced by 50%.

Local Government	Planning Instrument	Approach
City of Kalamunda	Local Planning Policy 33: Tree Retention	Tree protection • Development approval is required to remove/clear trees that meet certain criteria based on trunk diameter and canopy width. Some exemptions are provided, including clearing for bushfire management, alterations or additions that do not require a planning application and trees present danger to life or property). • Trees worthy of retention shall be retained and protected where 90% or more of the tree protection zone is located outside any area of exempt works. Tree provisions (apply to R25 or less) • Landscaping for grouped and multiple dwelling: o One 'medium tree' or 'large tree' to provide shade for every four uncovered car parking spaces (rounded to the nearest whole). o Trees that meet the subject criteria shall be retained in communal open space (where provided). • Specified number of trees to be provided based on site area for single houses, grouped dwelling and multiple dwellings. Tree incentives The minimum number of trees required based on site area include trees that meet the subject criteria.

Summary of options for improving the City's tree canopy

	Option	Key considerations	Comments
Public land	Expanding the Leafy City Program into Housing Opportunity Areas	• Potential conflict with existing and new vehicle crossovers in areas of high redevelopment potential can be managed by: a) Requiring new crossovers to be designed around Leafy City Program trees or b) Allowing Leafy City Program trees to be removed where there is conflict with a proposed crossover (with or without cost to the landowner). • Without a significant increase in administrative resourcing, the City does not have the capacity to support any growth of the Leafy City Program above the current budget allocation. Therefore, the resourcing options are: a) Additional resourcing is provided to the Leafy City Program, or b) The existing budget is redirected (in part) to Housing Opportunity Areas.	This is a viable option, subject to the potential conflict with new crossovers being managed.
	Expanding the Winter Tree Planting Program	• There is capacity to increase tree plantings within the program's existing budget allocation. • Any efforts to increase the capacity of the program, even within the existing budget allocation, would require consideration of the City's capacity for tree planting and maintenance. • To increase the uptake of the program, the City could seek to increase landowner awareness through promotional campaigns.	This is a viable option, subject to sufficient resources being made available for advertising, tree planting and ongoing tree maintenance.
	Planting in parks	• The largest growth in the City's tree canopy between 2014 and 2021 was within the City's parks, indicating that the existing program for planting within parks is already successfully contributing towards the City's urban tree canopy.	There is limited scope to improve on the current success of this program.
	On-street car parking with integrated tree plantings in Housing Opportunity Areas	• The implementation of this option within Housing Opportunity Areas would be complex due to possible conflict with existing vehicle crossovers and, noting the redevelopment potential of the area, crossovers associated with new development. • It may be possible to implement this option within the 'Sorrento Laneway Lots' Housing Opportunity Area, where the majority of lots have rear laneway access, or adjacent to schools, parks and shopping centres, where there are minimal vehicle crossovers. • High installation and maintenance costs.	Noting the complexity of this option, and the high installation and maintenance costs, this option should only be explored where there is a demonstrated demand for additional parking.

Summary of options for improving the City's tree canopy

	Option	Key considerations	Comments
Private land	Incentives and support for tree management	• Criteria would need to be established to determine which trees would be eligible for such incentives and support. • Approval may be required from the Western Australian Planning Commission if amending the provisions of the Residential Design Codes through a local planning policy. • Consideration should be given to community and development industry views on potential development bonuses and concessions (i.e. increased building height). • The City would need to provide resourcing to deliver financial incentives or additional tree maintenance support.	This is a viable option and may be more positively received by the community than requiring development approval to remove certain trees. Depending on the type of incentive, additional resourcing would be required. It is recommended that the City investigate this option as part of the review of the City's Local Planning Strategy and/or Local Planning Scheme No.3.
	Significant Tree Register for trees on private Land	• This option is the Western Australian Planning Commission's preferred approach to tree retention on private land. • Some local governments with a significant tree register require consent from the affected landowner for a tree to be nominated and placed on the list, while others allow nominations to be made and considered without landowner consent. • Consideration should be given to community and development industry views on requiring a development application to remove a tree listed on the significant tree register, and impacts on private property rights. • This option may lead to an increase in development applications being received. Additional resources may be required to support this increased application load, including undertaking compliance action where required.	While this option can play an important role in telling the social and cultural story of a local area, it is not considered to have a significant impact on tree retention on private land by itself. It is recommended that the City investigate this option as part of the review of the City's Local Planning Strategy and/or Local Planning Scheme No.3.

Summary of options for improving the City's tree canopy

	Requirement for development approval to remove trees on private land	• The City of Nedlands is currently progressing a scheme amendment to implement this option. Preliminary advice from the Western Australian Planning Commission indicates that this option is not their preferred approach to tree retention on private land. • Consideration should be given to community and development industry views on requiring a development application to remove a tree meeting the specified criteria, and impacts on private property rights. • This option would likely lead to an increase in development applications being received. Additional resources may be required to support this increased application load, including undertaking compliance action where required.	This option could have a significant impact on tree retention on private land. However, as it would be a significant departure from the existing planning framework, high-level community and industry engagement would be recommended. Additionally, it would be prudent to first await the outcome of the City of Nedlands' scheme amendment prior to progressing with this option. It is recommended that the City investigate this option as part of the review of the City's Local Planning Strategy and/or Local Planning Scheme No.3.

SIGNING AND COMMON SEAL REGISTER

DATE	ITEM #	TYPE OF DOCUMENT	DIRECTORATE	PROPERTY	DESCRIPTION	FILE REFERENCE	SIGNED CM REFERENCE	Submitted to Council
17/10/2023	8	Restrictive Covenant	Planning and Community Development	Lot 9034 Marmion Avenue, Burns Beach	Letter of Consent to Restrictive Covenant Registration.The proposed Restrictive Covenant, is located over Lot 760 on Deposited Plan 425091, a Reserve for Recreation. Is marked with a 'B' on Deposited Plan 425091. Surrounds a Western Power substation. Requires that no combustible material (building, structure or landscaping) is constructed, installed or maintained, within the restrictive covenant area, for the purposes of fire seperation around the Western Power substation.	**109359**	**INT23/57517**	28/11/2023
17/10/2023	9	Withdrawal of Caveat	Planning and Community Development	Lot 3 (36) Gwendoline Drive, Beldon	Withdrawal of Caveat - (O172718) for Lot 3 (36) Gwendoline Drive, Beldon. To allow for the registration of an extension of Lease to Coles Supermarkets over the subject site. The City's caveat (O172718) relates to a Deed of Agreement for the reciprocal rights of access and parking over the subject site. The City has been asked to withdraw the caveat to allow for the registration of an extension of lease to Coles Supermarkets. The caveat will be replaced once the transfer has been finalised.	**1304**	**INWE23/58613**	28/11/2023
18/10/2023	10	Section 70A Notification	Corporate Services	Lots 44 and Lots 504 Ocean Reef Marina	In accordance with condition 20 of conditional subdivision approval WAPC 17/074I, the provision of the notice to be imposed on the title is to note that the lot owner (the City) will liaise with Western Power to provide a suitable power supply or make a financial contribution for same prior to the sale of land.	**04171**	**INT23/58351**	28/11/2023
23/10/2023	11	Section 70A Notification	Planning and Community Development	Lot 208 (1) Kutcharo Crescent, Joondalup	In accordance with condition 23 of development approval DA21/0072, a notification on title is required to advise current and future owners that the subject site is located within a bushfire prone area.	**34577**	**INT23/59965**	28/11/2023
23/10/2023	12	Section 70A Notification	Planning and Community Development	Lot 20 (10) Kessell Lane, Beldon	In accordance with condition 7 of subdivision approvla and condition 5 of development approval DA20/1062, a notification on title is required to advise current and future owners that the subject site is located within a transport corridor and may be affected by transport noise.	**00710**	**INT23/59964**	28/11/2023

Please contact us for more information about providing feedback, our complaint process and Community Mediation Service, using the options below.

joondalup.wa.gov.au

Customer Care Centre
City of Joondalup Administration Building
90 Boas Avenue, Joondalup
8.30am to 5.00pm Monday to Friday
(except on public holidays)

Main Contact Number **08 9400 4000**

National Relay Service Numbers
TTY Number **13 36 77**
Voice Relay Number **1300 555 727**
SMS Relay Number **0423 677 767**

Non-English Speaker
Translating and Interpreting Service (TIS)
13 14 50

info@joondalup.wa.gov.au

City of Joondalup
PO Box 21
Joondalup WA 6919
Fax: 08 9300 1383

Connect with us on:

City of Joondalup

T: 08 9400 4000
F: 08 9300 1383
Boas Avenue Joondalup WA 6027
PO Box 21 Joondalup WA 6919
joondalup.wa.gov.au

This document is available in alternate formats upon request, such as larger print or Braille.

City of Joondalup

Customer Service Charter



The City of Joondalup is a leading local government in Western Australia focussed on excellence in providing customers an efficient, consistent and friendly customer experience. We understand this is important to delivering the community a diverse range of services, programs and facilities which meet the changing needs and expectations of our residents, ratepayers, businesses and visitors.

Our commitments to you

During all our interactions with you, we will:

- show respect, empathy, and professionalism;
- keep communication simple and effective;
- provide you with accurate, timely and consistent information;
- take ownership of your enquiry and keep you informed of its progress; and
- identify ourselves by our first name and provide reference numbers related to your interaction.

We are also committed to:

- taking measures to protect the privacy and confidentiality of personal information and data;
- connecting, consulting, and engaging with the community in decision making and planning activities;
- making information, resources, and services accessible and inclusive;
- continuously measuring and improving the quality of services by using customer surveys, feedback, and performance data; and
- recognising and celebrating excellence in customer service delivery.



Service standards you can expect from us

In person: Customer Care representatives will attend to you promptly and endeavour to resolve your enquiry or request at the time of your visit, otherwise we will refer you to the relevant service area who may assist you.

Telephone: Phone calls will be answered promptly, and if requested, a call back will be made by the end of the next business day. All attempts will be made to resolve your enquiry at first point of contact by the most appropriate service area and not transfer your call more than once.

Email, writing or web enquiry: Requests for standard information, such as general enquiries or fact sheets, will be sent within two business days of receipt by the appropriate service unit. All other requests will be responded to, or resolved, within seven business days. Where further investigation is required, you will be provided an estimate of when you may receive an outcome to your enquiry.

Website: The City's corporate website **joondalup.wa.gov.au** will be maintained daily and consist of relevant, up-to-date information and self-service options for residents, ratepayers, visitors and businesses.

Social media: General enquiries will be responded to in a timely manner. Complex enquiries and complaints should be directed via one of the above-mentioned customer contact channels. It may not be possible to respond to all posts on social media, however, we will aim to where necessary, or where appropriate to do so.

How you can help us

Customer service is people helping people. Helping us help you. You can help us by:

- providing timely accurate information to assist with your enquiry;
- showing care towards amenity and infrastructure and reporting issues which will maintain the high standard of liveability in our community;
- providing up to date contact details;
- contacting us if you need to speak with someone with specific knowledge or expertise so that we may respond effectively or arrange a meeting;
- treating employees with courtesy and respect; and
- providing feedback on your experience and offering suggestions where improvements in service delivery may be made.

Customer feedback and complaints

We welcome feedback, whether it is recognition of a good experience or offering suggestions on ways to improve the customer experience and services.

You can provide feedback via our website, in writing, over the phone or in person by visiting our Customer Care Centre, Libraries and Craigie Leisure Centre.

All complaints received are managed in accordance with the complaint management process, based on best practice principles. If you are not happy with the review of your complaint, you may wish to contact an external agency such as the Ombudsman Western Australia at:

PO Box Z5386
St Georges Terrace, Perth WA 6831
E: mail@ombudsman.wa.gov.au
T: 08 9220 7555

Where a matter is not within the City's jurisdiction, or you are unable to resolve an issue (e.g. dividing fence issues, neighbour disputes), you can access a free and confidential mediation service provided by independent, professional mediators.

EXAMPLE REPORT (does not include valid information)

Customer Feedback and Complaints – Quarter 3, 2023-2024

PURPOSE

To present to the Audit and Risk Committee, a summary of complaints and feedback received by the City for the period January 2024 – March 2024.

FINANCIAL IMPLICATIONS

Nil

ALIGNMENT WITH COMMUNITY STRATEGIC PLAN

5 Leadership
5-1 Capable and Effective

BACKGROUND

This report summarises complaints and feedback recorded in the City's Customer Relationship Management software and provides details relating to the number and types of complaints and feedback recorded during the quarter. Trends in the number and types of complaints will be highlighted.

DATA SOURCE

The City's Customer Relationship Management (CRM) software.

COMPLAINT MANAGEMENT

The City has adopted well-defined procedures and guidelines to ensure the appropriate handling of complaints. The guidelines are in accordance with the Australian Standards on complaint handling and align with the requirements set forth by the Ombudsman of Western Australia.

Where possible, complaints are handled by staff at the point of service delivery. Complaints that cannot be resolved by front-line staff are referred to the relevant officer or to the Customer Relations Advocate to coordinate an investigation and response.

LIMITATIONS TO THIS REPORT

It is important to note that complaints and feedback reported in this document will be extracted from one data source only. At times, a representative sample of relevant and significant feedback will be included, ensuring the issue is represented while maintaining the confidentiality and privacy of individuals.

The focus will be on identifying common themes, patterns, and trends to provide an accurate representation of the overall sentiment of issues reported.

SAMPLE

DETAILS

Customers can raise complaints with the City using various touchpoints such as phone calls, emails, face-to-face interaction, letters/mail, online feedback forms and social media.

Customers can also express their dissatisfaction and provide feedback as part of community consultations and community satisfaction surveys that are conducted throughout the year for various services.

NB: Data contained in the following example report is arbitrary and does not reflect actual data. Data is for demonstration purposes only.

Customer interactions (incoming) for Quarter 3

	January 2024	February 2024	March 2024	Total Qtr3
Emails	6,662	8,971	6,916	22,549
Telephone Calls	6,824	7,615	7,105	21,544
In Person	670	659	880	2,209
Quarter 3 Interactions	14,156	17,245	14,901	46,302

Breakdown of feedback recorded for Quarter 3

	January 2024	February 2024	March 2024	Total Qtr3
Compliments	29	33	24	86
Complaints	12	10	16	38

Breakdown of feedback by Directorate for Quarter 3

Directorate	January 2024		February 2024		March 2024		Quarter Total by Directorate	
	Compliment	Complaint	Compliment	Complaint	Compliment	Complaint	Compliment	Complaint
Corporate Services	4	2	4	0	1	5	9	7
Governance and Strategy	6	2	10	0	8	1	24	3
Infrastructure Services	14	5	13	6	10	8	37	19
Planning and Comm Dev	5	3	6	4	5	2	16	9

SAMPLE

COMPLIMENTS

86 compliments were recorded in Quarter 3

	Total Compliments Received
Compliment for Staff	33
Compliment for Service or program	29
Compliments towards Facilities	15
Compliments - General	9

{This section will contain a high level summary of compliments received during the quarter}

COMPLAINTS

38 complaints were recorded in Quarter 3

	Total Complaints
City Facility or Asset	14
Contractor conduct	6
Delay in provision of service	10
Other	8

{This section will contain a high level summary of complaints received during the quarter}

OBSERVATIONS

- High level observations and comments regarding complaints received during the quarter.
- Significant or persistent issues drawing attention within the community, and any actions taken by the City.

SAMPLE

OMBUDSMAN WA

There were nil enquiries received from the Ombudsman for Quarter 3.

(Or)

Two Ombudsman WA enquiries were received by the City in Quarter 3

1. Enquiry relates to responsibility of dust management at the Ocean Reef Marina development site. The Ombudsman has been provided with a copy of all correspondence between the City and the Complainant and a copy of the Construction Management Plan containing details relating to dust management responsibilities.
   Outcome - pending

2. Enquiry relates to Development Application. Ombudsman has requested confirmation that the City has satisfactorily investigated that development is being built in line with approved specifications.
   Outcome - no further action required by the City. Ombudsman has closed the investigation.

MEDIATION ENQUIRIES

Some complaints about suggested lack of action, or dissatisfaction with actions taken may result from neighbourhood disputes which are civil matters and outside of the City's authority. In these instances, the City offers a free Mediation Service provided by the Citizens Advice Bureau as a way of assisting its residents to reach solutions to their issues.

The City received 2 requests for mediation during Quarter 3.

DEFINITIONS

Complaint	An expression of dissatisfaction with the services or products of the City and its contractors, or with actions of employees or contractors in the provision of those services, when legally and legislatively required. **A complaint is not:** A request for service; or A complaint against another resident, business or group.
Feedback	A reaction or response to a process or activity with the aim of initiating improvement in service delivery.
Compliment	An expression of praise, gratitude or congratulations.

AMPLE

CATALINA Regional Council

Ordinary Meeting of Council

Thursday, 19 October 2023

UNCONFIRMED MINUTES

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Alaine Haddon-Casey	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr Bianca Sandri Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

MINUTES Ordinary Meeting of Council – 19 October 2023

PRESENT

Chair	Cr Bianca Sandri (City of Stirling)
Deputy Chair	Cr Suzanne Migdale (City of Stirling)
Councillors	Cr John Chester (City of Joondalup) Cr Brent Fleeton (City of Perth) Cr Bronwyn Ife (Town of Victoria Park) Cr Nige Jones (City of Joondalup) Cr Tony Krsticevic (City of Stirling) Cr Glynis Parker (City of Wanneroo) Cr Karlo Perkov (City of Stirling) Cr Brett Treby (City of Wanneroo)
Apologies Councillors / Alternate Members	Cr Alaine Haddon-Casey (Town of Cambridge) Cr Ashley Wallace (City of Vincent)
Staff	Mr Chris Adams (CEO) Mr Simon O'Sullivan (Project Manager) Mr Daniel Govus (Governance Officer; City of Stirling)
Leave of Absence	Nil
Absent	Nil
Consultants	Mr Drew Tomkins (Satterley Property Group)
Apologies Participant Councils' Advisors	Mr David MacLennan (City of Vincent) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Daniel Simms (City of Wanneroo) Mr Gary Tuffin (Town of Cambridge) Mr Anthony Vuleta (Town of Victoria Park)
In Attendance Participant Councils' Advisers	Mr Stevan Rodic (City of Stirling)
Members of the Public	Nil
Press	Nil

MINUTES Ordinary Meeting of Council – 19 October 2023

1. OFFICIAL OPENING

The Chair declared the meeting open at 6:01pm.

2. APOLOGIES AND LEAVE OF ABSENCE

Apologies: Cr Alaine Haddon-Casey
Cr Ashley Wallace

3. DISCLOSURE OF INTERESTS

Nil.

4. PUBLIC STATEMENT/QUESTION TIME

Nil.

5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

The Chair thanked all Councillors and staff for their support and hard work over the past two years, and wished everyone well for the future.

6. PETITIONS

Nil.

7. CONFIRMATION OF MINUTES

7.1. CONFIRMATION OF MINUTES

Moved Cr Jones, Seconded Cr Ife.

That the Council CONFIRMS and the Chair signs the minutes from the Ordinary Meeting of Council held 21 August 2023 and the Special Meeting of Council held on 19 September 2023 as true and accurate records of proceedings.

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

8. BUSINESS ARISING FROM MINUTES

Nil.

9. ADMINISTRATION REPORTS AS PRESENTED

9.1. BUSINESS REPORT – AS AT 30 SEPTEMBER 2023

Moved Cr Chester, Seconded Cr Migdale.

That the Council RECEIVES the Business Report as at 30 September 2023.

The Motion was put and declared CARRIED (10/0)

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.2. STATEMENT OF FINANCIAL ACTIVITY - AUGUST 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 August 2023.

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.3. LIST OF MONTHLY ACCOUNTS SUBMITTED - AUGUST 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council:

1. **RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for August 2023 - $3,220,849.94.**

2. **APPROVES the CRC Credit Card Statement for August 2023.**

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.4. SALES AND SETTLEMENT REPORT – AS AT 30 SEPTEMBER 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council RECEIVES the Sales and Settlement Report as at 30 September 2023.

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.5. PROJECT FINANCIAL REPORT - JULY 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council RECEIVES the Project Financial Report (July 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.6. PROJECT FINANCIAL REPORT - AUGUST 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council RECEIVES the Project Financial Report (August 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.7. CATALINA ESTATE DEVELOPER CONTRIBUTION OBLIGATIONS

Moved Cr Treby, Seconded Cr Parker.

That the Council:

1. **ACKNOWLEDGES its obligation under the City of Wanneroo District Planning Scheme No.2 to contribute to the developer contribution arrangement in operation for the Clarkson/Butler Planning District - Development Contribution Area No.4;**

2. **AUTHORISES payment of the 50% development milestone contribution for**

Catalina Estate, as invoiced by the City of Wanneroo (Invoice No: 199811);

3. **NOTES the need to make appropriate adjustments to the Project Budget FYE 2024 as a component of the mid-year review by increasing the budget allowance needed for the 50% development milestone contribution payment; and**

4. **INFORMS the City of Wanneroo that the Council's agreement to make the 50% development milestone contribution payment for Catalina Estate should not be construed as an agreement to the Council's total contribution obligation for the Estate, as this is a matter requiring further review and consideration of:**
    a. **The outcomes of the City's review of the implementation status of the related development contribution arrangement;**
    b. **The basis upon which the City will rely on in calculating the Council's total contribution obligation, including its approach to indexation applied to the contribution amount, apportioning Scheme costs to Catalina and accounting for Catalina's developable area being substantially less than was originally assumed.**
    c. **Any reimbursement or credit that may be due to the Council for its expenditure on Scheme-funded works.**

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.8 CEO PERFORMANCE REVIEW

The CEO disclosed a Financial Interest in the Item.

Moved Cr Migdale, Seconded Cr Ife.

1. **That the Council ENDORSES the Catalina Regional Council Chief Executive Officer's Performance Review as outlined in Attachment 1.**

2. **That the Council ENDORSES the CEO Performance Review Key Performance Indicators for the period 19 September 2023 to 18 September 2024 as outlined in Attachment 2.**

3. **That the Council AGREES to an increase to the Catalina Regional Council CEO's remuneration of 3.5% as of 12 September 2023.**

4. **That the Chair of Catalina Regional Council ADVISES the CEO of the outcome of this review.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (10/10).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil

9.9. REVIEW OF THE AUDITOR'S REPORT FOR FINANCIAL YEAR ENDING 30 JUNE 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council:

1. **RECEIVES the Auditor's Report for the financial year ended 30 June 2023.**
2. **NOTES that the Council's Auditor (Nexia Australia) met with the Chair of the Audit and Risk Committee and the CEO at a meeting on 29 September 2023 to discharge the statutory obligation to meet with the Local Government at least once per annum.**

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.10. TPRC ANNUAL FINANCIAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council RECEIVES the Annual Financial Report for the year ended 30 June 2023 and that it be INCLUDED in the Annual Report.

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.11. LATE ITEM - STATEMENT OF FINANCIAL ACTIVITY - SEPTEMBER 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 September 2023.

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

9.12. LATE ITEM - LIST OF MONTHLY ACCOUNTS SUBMITTED - SEPTEMBER 2023

Moved Cr Migdale, Seconded Cr Perkov.

That the Council:

1. **RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for September 2023 - $2,543,066.17.**
2. **APPROVES the CRC Credit Card Statement for September 2023.**

The Motion was put and declared CARRIED (10/0).

For: Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.
Against: Nil.

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil.

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

12. URGENT BUSINESS APPROVED BY THE CHAIR

Nil.

13. GENERAL BUSINESS

The Deputy Chair gave farewell speeches for the retiring Chair Cr Bianca Sandri, and Catalina Regional Council's longest serving member Cr Brett Treby.

14. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 6:25pm.

ATTACHMENT 12.7.1

CITY OF JOONDALUP MEETING DATES OVERVIEW - 2024
OPTION 1

JANUARY

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	PH	2	3	4	5	6
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FEBRUARY

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Strategy
Briefing
Council / SCM
Audit & Risk
Policy
Major Projects & Finance
CEO R&PRC
Budget Workshops
PH Public Holidays
North Metro Zone
MRC*
TPRC
TPRC Management Committee

National General Assembly 9 - 12 June 2024*

ATTACHMENT 12.7.2

CITY OF JOONDALUP MEETING DATES OVERVIEW - 2024
OPTION 2

JANUARY

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NOVEMBER

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DECEMBER

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Strategy
Briefing
Council / SCM
Audit & Risk
Policy
Major Projects & Finance
CEO R&PRC
Budget Workshops
PH Public Holidays
North Metro Zone
MRC*
TPRC
TPRC Management Committee

National General Assembly 9 - 12 June 2024*

City of Joondalup

DRAFT CLIMATE CHANGE PLAN 2023-2033

DRAFT

Acknowledgement of Country

Joondalup-ak ngala kaditj Noongar moort nidja Wadjak boodjar-ak kalyakool moondang-akkaaradj-midi. Ngala Noongar Moort wer baalabang moorditj kaadidjiny koota-djinanginy. Ngala Noongar wer Torres Strait Moort-al dandjoo koorliny kwaba-djinanginy. Koora, yeyi wer kalyakool,
ngalak Noongar wer Torres Strait Birdiyawer moortkoota-djinanginy.

English translation

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present and emerging and all Aboriginal and Torres Strait Islander peoples.

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Acronyms

BOM	Bureau of Meteorology
CBD	Central Business District
CFCs	Chlorofluorocarbons
CO_2	Carbon Dioxide
CO_2-e	Carbon dioxide equivalent
COJ	City of Joondalup
DWER	Department of Water and Environmental Regulation
EEP	Environmental Education Program
GHG	Greenhouse Gas
GIS	Geographic Information System
GJ	Gigajoules
GL	Gigalitres
IPCC	Intergovernmental Panel on Climate Change
KFA	Key Focus Area
kL	kilolitres
km	kilometres
kWh	Kilowatt hours
LED	Light emitting diode
LPG	Liquefied Petroleum Gas
LPS	Local Planning Strategy
MWh	Mega watt hours
NCOS	National Carbon Offset Standard
ppm	Parts per million
ppb	Parts per billion
PV	Photovoltaic
RCPs	Representative Concentration Pathways
SLR	Sea level rise
t	Tonnes
WALGA	Western Australian Local Government Association
YICM	Yellagonga Integrated Catchment Management

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Executive Summary

Climate change is an important issue for local government. Climate change affects a number of areas that local government is responsible for including infrastructure, assets, health services, water management, emergency management, urban forest and the natural environment.

In 2090, it is expected that the City of Joondalup will be hotter and drier with less rainfall in winter and spring, however there is likely to be increased intensity of heavy rainfall events. There is likely to be more frequent hot days with the number of days over 35°C more than doubling as compared to 1981 - 2010.

Responding effectively to climate change involves preventing and reducing greenhouse gas emissions (mitigation) and adapting to climate change impacts as they occur (adaptation).

The Climate Change Plan 2023 - 2033 will provide guidance to the City's climate change activities over the next ten years and builds upon the achievements from the Climate Change Strategy 2014 - 2019.

The City's *Climate Change Plan 2023-2033* provides direction for the City's climate change mitigation and adaptation activities. The integration of climate change mitigation and adaptation into the one Plan will create efficiencies and opportunities for the City's climate change management activities. The Plan will have both a corporate and community focus.

The Plan covers five key focus areas:

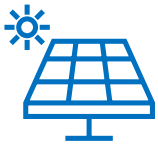
- infrastructure and assets
- public open space
- natural environment
- corporate responsibility and good governance
- community wellbeing.

In developing the Plan the City conducted a review of its energy use and emissions profile, assessed the risks posed to the City from climate change and developed climate change projects for each of the key focus areas.

To enable the City to monitor and measure its progress towards achieving the objectives of the Plan a number of targets have been set. Annual reporting against the targets will ensure both transparency and accountability to the community in the delivery of outcomes.

Implementation of this Plan demonstrates the City's commitment to further progressing its climate change adaptation and mitigation activities.

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Corporate targets	
Reduce greenhouse gas emissions by 80 per cent below 2021/22 emissions by 2030/31	
Achieve net zero emissions by 2050.	
Community target	
Implement a minimum of two community mitigation initiatives per year.	

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PART 1- INTRODUCTION

1.1 CLIMATE CHANGE PLAN

Planning for the future impacts of climate change is an important issue for local government. Climate change affects a number of areas that local government is responsible for managing including infrastructure, assets, health services, water management, emergency management, urban forest and the natural environment.

Whilst local government plays a key role in addressing climate change, as the closest level of government to the community, there is a shared responsibility from state and federal government, industry, research institutions and the community. Continuing to reduce greenhouse gas emissions to mitigate the effects of climate change is an essential part of local government's role in managing the environment.

The effects of climate change will vary in scale and nature across the globe but will impact on various elements such as temperature, rainfall, intensity and frequency of extreme weather events, sea levels and ocean temperatures. Predicting the exact scale and nature of climate change at a local level and the resulting impacts is challenging and will depend on the response of local climate systems and the level of future greenhouse gas emissions.

The City of Joondalup is situated within the South West corner of Western Australia, a global biodiversity hotspot and an area particularly vulnerable to climate change. A considerable amount of climate-related research has focused on the South West of WA and some key findings include:

- There is projected to be a decrease in winter rainfall by up to 15 per cent by 2030 under all emission scenarios.
- Mean temperatures have increased by about 1.1°C since 1910, with the rate of warming higher since 1960.
- There will be an increase in the temperature and frequency of very hot days and heatwaves will get longer and more intense.
- There has been a distinct drying trend in the South West since 1970, particularly in autumn and early winter.
- There will be decreases in soil moisture and runoff because of increased water loss from plants and soils due to drier and hotter conditions.
- Sea levels will continue to rise.
- Coastal waters will continue to warm and oceans will become more acidic.[1]

Expected climate change impacts within the region include (but are not limited to):

- coastal inundation and erosion as a result of sea level rise
- reduced water availability

[1] Department of Water and Environmental Regulation (2021)

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- increased bushfire risk
- increased threats to habitats of flora and fauna
- increased damage to infrastructure
- health impacts particularly for those considered vulnerable.

Impacts from climate change will significantly affect the City's operations, infrastructure, activities and services as well as its environment and community. The development and implementation of a Climate Change Plan will assist the City to minimise and prepare for these impacts whilst increasing community resilience.

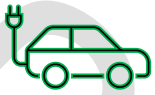
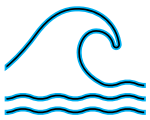
1.1.1 Purpose

The Climate Change Plan 2023-2033 will provide guidance to the City's climate change activities over the next ten years. The Plan has a dual purpose:

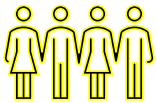
- *Mitigation* – to continue to prevent or reduce greenhouse gas emissions to minimise the severity of climate change.
- *Adaptation* – to implement strategies to ensure the City can adapt to current and future impacts of climate change.

The City has identified a number of overarching objectives to guide implementation of the Plan, as shown in Table 1.

Table 1: Overarching objectives of the Climate Change Plan

Mitigation	**Adaptation**
Reduce carbon emissions 	Protect and enhance biodiversity 
Increase renewable energy 	Increase canopy cover 
Environmentally sustainable design 	Coastal hazard adaptation 
Minimise waste 	Support community adaptation 
Increase resource recovery 	Encourage sustainable behaviour change 

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Mitigation	Adaptation
Sustainable living education 	Waterwise community 
Collaboration and advocacy 	Build resilience 

1.1.2 Scope

Climate change is a global, national and local issue. Climate change adaptation and mitigation is the responsibility of all spheres of government as well as businesses, the community and individuals. While the City recognises that local government has an important role in both mitigation and adaptation, it is also important to recognise that many strategies for mitigation and adaptation are outside of the statutory responsibility or influence of local government.

The scope of this Plan is limited firstly to the geographical boundary of the City, and secondly to the roles and responsibilities of the City as a local government authority.

In regard to mitigation, the City's responsibilities relate to reducing its own emissions and encouraging and supporting the community to reduce their emissions through education, behaviour change programs and planning and development processes. A more detailed summary of the City's role in climate change mitigation is provided in Table 2.

Table 2: City's Mitigation Scope

WITHIN SCOPE (Direct Influence)	
City facilities	The City aims to integrate principles of environmental sustainability into the design and construction of City owned buildings through the application of the *Environmentally Sustainable Design for City Buildings Policy*.
Energy use in City buildings	The City is responsible for and has direct control over the amount and source of energy used within its buildings. The City has entered a Power Purchase Agreement to purchase renewable energy for a percentage of the City's contestable energy sites, commencing on 1 July 2022.
City's fleet system	The City is responsible for and has direct control over the size and type of vehicles that comprise its vehicle fleet as well as the fuel sources used.
Urban Planning	The City has a limited direct regulatory role through the City's local planning framework, including the Local Planning Scheme, local planning policies and structure plans. The planning framework includes standards for development, which may influence energy use within the community. A review of Local Planning Scheme No. 3 is planned to commence in 2024.
Public Open Space and Streetscapes	Identifying areas for increased tree planting and irrigation reduction.
Local Coastal Vulnerability Assessment	The City has direct control over the identification of risks along the City managed areas of the coast and undertakes monitoring to determine the vulnerability of infrastructure and the natural environment within this zone.

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WITHIN SCOPE (Direct Influence)	
Lighting within Public Open Spaces	The City has direct control (i.e. design, installation, maintenance) over some public lighting within City owned or managed land such as in parks, recreations reserves, specific street lighting locations and along paths.
Waste Management	The City is responsible for collecting and managing corporate waste and waste produced by households. Effective waste management i.e. recycling and diversion from landfill can reduce greenhouse emissions.
WITHIN SCOPE (Indirect Influence)	
Western Power owned Street lighting	As of 2020-21, approximately 85% of the City's street lighting emissions are from Western Power owned street lighting. While the City pays for the electricity to power the street lights the street light assets are owned by Western Power and therefore the City has limited ability to influence street lighting technology or maintenance schedules. The City's main role is likely to be an advocacy or partnership role.
Household energy use	The City can encourage energy efficiency, renewable energy, and use of sustainable transport by individuals and households but cannot directly control it.
Building and development	The City can encourage and support energy efficient and climate sensitive building and development but cannot directly control it. Minimum energy requirements are set out by the Building Code of Australia.
Waste production	The City can support and encourage the community to reduce their waste production but cannot directly control it.
OUTSIDE SCOPE	
Carbon Pricing	Responsibility of the Federal Government.
Energy Regulation and Supply	Responsibility of the State Government.
Public Transport	Responsibility of the State Government.
Metropolitan Planning	Responsibility of the State Government.

In regard to adaptation the City's responsibilities relate to preparing and adapting its own infrastructure, assets, operations and services for the impacts of climate change as well as managing the local environment. The City also has an indirect role in encouraging and supporting its community in becoming more resilient to the impacts of climate change.

There are a number of areas where local government and State Government have a shared role and/or overlapping responsibilities. This is particularly true for urban planning, where the planning framework is increasingly obligated to conform with State Government requirements and approvals. Planning decisions made by local government can be subject to review by the State Administrative Tribunal. There is also uncertainty in the extent to which local government or State Government could be held responsible for planning and development decisions that are later impacted by climate change. The City's adaptation scope is outlined in Table 3.

Table 3: City's Adaptation Scope

WITHIN SCOPE (Direct Influence)	
City infrastructure and assets	Identifying risks to the City's infrastructure and assets as a result of climate change and planning for the protection and/or adaptation of these infrastructure and assets.

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WITHIN SCOPE (Direct Influence)	
City owned land	Identifying vulnerable City owned or managed land (particularly along the coast) and planning for its protection and/or adaptation.
Natural Areas	The City's environmental management activities in City owned and managed natural areas should be based on adaptive management principles to ensure its environmental management approach is protective and responsive to a changing climate.
City's water use	Reducing the City's water use in preparation for a drying climate through effective water management, reduced consumption and use of alternative water sources.
Increased use in services and facilities	Ensuring the City has adequate planning and resources in place for increased use of facilities and service levels.
Stormwater management	Ensuring the City's stormwater management systems are adequate for future climate scenarios.
Urban Planning	Identifying where the City's planning framework can respond to future climate change impacts.
WITHIN SCOPE (Indirect Influence)	
Preparing individuals and communities for climate change impacts	The health and wellbeing of individuals may be affected by climate change. The City can support and encourage residents to become more resilient to climate change impacts.
Adaptation of private property	The City has a limited indirect role in advising individuals and communities about climate change risk and adaptation for private property.
Emergency Management	The City partners with the State Government in the delivery of emergency management services.
Natural Areas	The natural environment (landscapes, habitats, flora and fauna) will respond and adapt to a changing climate. The City through its environmental management and adaptation activities may be able to indirectly support or facilitate this response of the natural environment.
OUTSIDE SCOPE	
Climate science research	There are many international, national and state based organisations that undertake climate science research.
Large scale coastal modelling	The Federal Government has undertaken some modelling of climate change impacts along Australia's coast. However gaps still remain in the availability of state wide coastal modelling data.
Adaptation of private property	Individuals are ultimately responsible for preparing and adapting their property for climate change.
Adaptation of State owned infrastructure and land	Responsibility of State Government.

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1.1.3 Climate Change Plan Benefits

The Climate Change Plan has a number of benefits for the City, including:

- Providing an informed and strategic direction for the City's climate change management activities.
- Building upon and continuing the City's achievements in reducing greenhouse gas emissions.
- The City, its environment and its community will be more resilient, better prepared and better able to adapt to future climatic conditions.
- Early investment in preparation and adaptation planning will help the City avoid or minimise climate change impacts and reduce the costs of adaptation and impacts when they occur.
- Climate change mitigation and adaptation activities can create opportunities and provide benefits for the City not directly related to climate change i.e. reduced costs.
- Development and implementation of the Plan will enable the City to continue to demonstrate leadership in local government climate change mitigation and adaptation.

1.1.4 City of Joondalup Climate Change Actions

The City has been undertaking significant actions to address climate change since 2000, as shown in Figure 1.

The Climate Change Strategy 2014 - 2019 included a corporate mitigation target to reduce net greenhouse gas emissions by 5% per capita below 2012-13 emissions by 2018-19. Net greenhouse gas emissions for 2018-19 reduced by 16.1% per capita in comparison to the 2012-13 baseline year. The City's total greenhouse gas emission in 2018-19 decreased by 6,914 tCO_2-e or 30.2% from 2012-2013 emissions.

The City's total annual corporate emissions have remained consistent in recent years. The City's total net GHG emissions in 2021/22 were 13,313 tonnes CO_2-e (equivalent). The City's total annual corporate greenhouse gas emissions and per capita emissions from 2012/13 to 2021/22 are outlined in Section 2.2.2. The Climate Change Strategy 2014 – 2019 continued to be implemented until the new Climate Change Plan was developed in 2023.

A key example of where the City has undertaken a targeted and effective energy reduction program is the City's flagship recreation facility, Craigie Leisure Centre. Craigie Leisure Centre includes two indoor swimming pools, an outdoor swimming pool, gymnasium, court facilities and meeting rooms. See Figure 2 for information on how energy consumption and greenhouse gas emissions have been reduced at Craigie Leisure Centre.

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CRAIGIE LEISURE CENTRE

The City has significantly reduced the amount of energy consumption and greenhouse gas emissions at Craigie Leisure Centre: the City's largest community recreation facility. Key initiatives include:

- Installation of a geothermal heating system to heat the swimming pools which saves approximately 933 tonnes of greenhouse gas emissions annually.
- Installation of solar hot water system and 39.96 kW solar photovoltaic system.
- Monitors have been installed at the Centre to enable Solar PV energy production to be tracked on an hourly, daily, weekly, monthly or annual basis.
- Regular energy audits and energy efficiency improvements.
- Installation of pool blankets on external pools to reduce water heating costs.
- Staff awareness and behaviour change programs.

Craigie Leisure Centre has been part of the Waterwise Business Program since 2012, was endorsed as a Waterwise Aquatic Centre in 2014 and has retained endorsement to the present. Craigie Leisure Centre achieved endorsement as a Gold Waterwise Aquatic Centre in 2021/22 and 2021/22 for demonstrating best practice water management in an Aquatic Centre.



Figure 2: Case Study – Craigie Leisure Centre

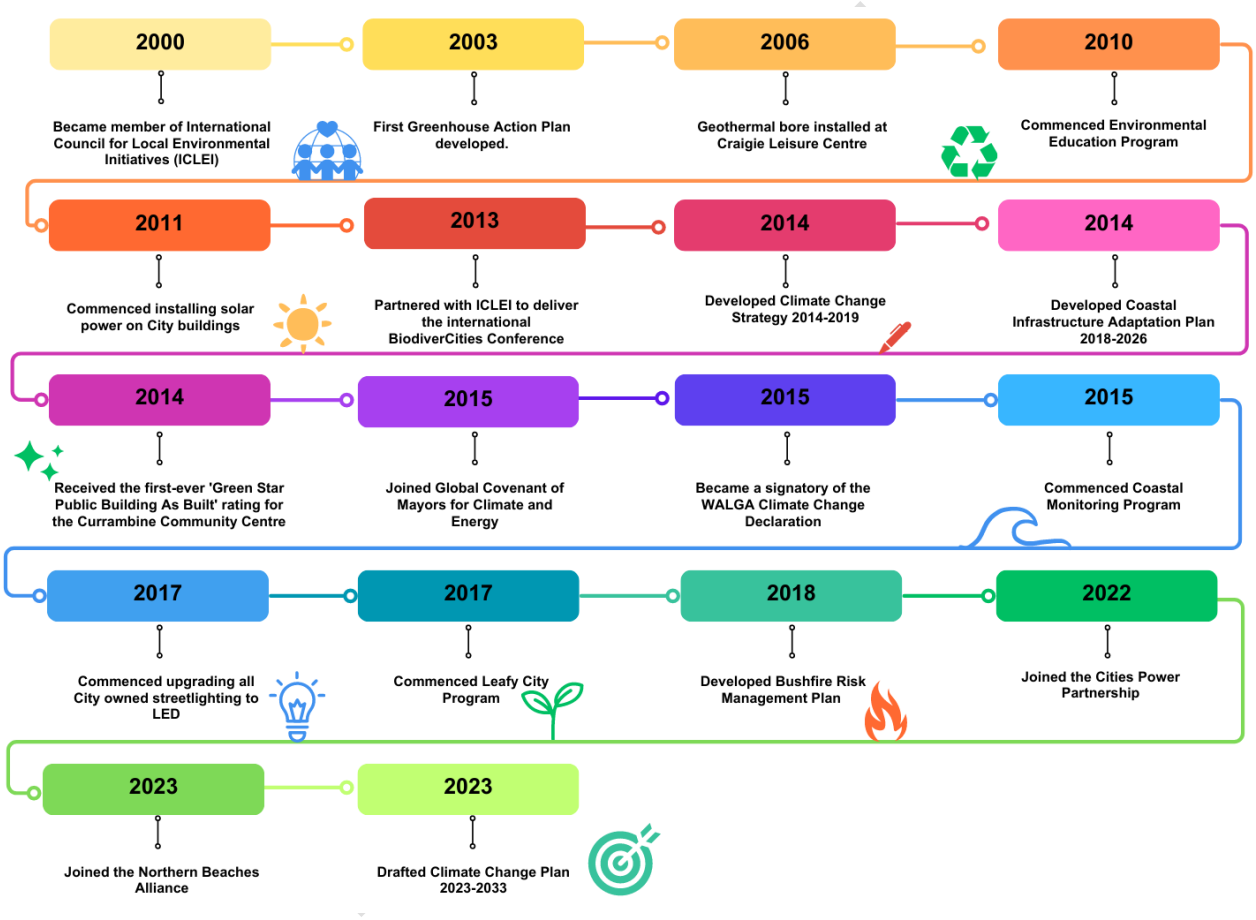


Figure 1: City of Joondalup Climate Change Actions Timeline

1.1.5 Our City

Located 26 kilometres north of Perth's central business district, the City is the third largest local government in Western Australia by population with 165,075 living in the City in 2021. The City covers an area of 96 square kilometres which encompasses a diverse range of natural areas including 17 kilometres of coastal foreshore from Marmion to Burns Beach, a chain of wetlands and a variety of bushland ecosystems. An aerial map of the City is shown in Figure 3.

Joondalup, derives its name from the Whadjuk people, the original inhabitants of the area from the family group of Yellagonga, a prominent Aboriginal elder highly regarded in Noongar culture. The Noongar word for Joondalup is *Doondalup,* meaning 'the lake that glistens.'

Joondalup is situated in Mooro country, which incorporates land as far as Moore River, Ellenbrook in the east, the sea to the west and the Swan River to the south. Prior to colonisation, Lake Joondalup and Goollelal provided a rich supply of food including a hunting ground for water birds and turtles and inspiration for Noongar spiritual and ritual beliefs and practices.

Climate change threatens cultural heritage and Aboriginal Australian's ongoing connection to Country. Traditional Environmental Knowledge has significant capacity to make Australia more resilient to the climate crisis. Engaging with Aboriginal people regarding climate change and connection to Country is important to not only prepare for our future, but to support the overall goal of reconciliation.[2]

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[2] Williamson (2022)



Figure 3: Aerial map of the City of Joondalup

1.2 MITIGATION AND ADAPTATION

This Plan has the dual purpose of mitigation and adaptation. Combining mitigation and adaptation within the same Plan is considered to be best-practice and will enable the City to:

- Demonstrate to the community that the City is committed to both climate change mitigation and adaptation;
- Identify projects that will have benefits for both mitigation and adaptation; and
- Maximise funding opportunities.

Climate change mitigation, climate change adaptation and the relationship between the two is described in more detail below.

1.2.1 Mitigation

Climate change is occurring on a global scale as a result of increasing concentrations of greenhouse gases in the atmosphere. This increased concentration of greenhouse gases has resulted in a warming of the atmosphere which has and will continue to have a wide ranging effect on weather patterns and climate systems.[3]

It is stated in the IPCC's Sixth Assessment Report (2023) that:

"Human activities, principally through emissions of greenhouse gases, have unequivocally caused global warming, with global surface temperature reaching 1.1 ºC above 1850-1900 in 2011-2020. Global greenhouse gas emissions have continued to increase, with unequal historical and ongoing contributions arising from unsustainable energy use, land use and land-use change, lifestyles and patterns of consumption and production across regions, between and within countries, and among individuals." [4]

Climate change mitigation refers to direct action to reduce emissions of greenhouse gases and decrease the severity of climate change. The more greenhouse gases that are emitted (both presently and in the future) the greater the scale of future climate change and the associated impacts.

1.2.2 Adaptation

The concentration of carbon dioxide (one of the key greenhouse gases) in the atmosphere has increased by 50% since the beginning of the industrial revolution[2]. This level of concentration is such that even if all emissions were to cease now, some climate change would still occur due to the level of past emissions.

The realisation that the world will be subject to a certain amount of unavoidable climate change has led to a focus on climate change adaptation. Climate change adaptation refers to changes in human or natural systems in response to actual or expected climate changes in order to minimise impacts or increase beneficial opportunities. Adaptation can be reactive or proactive.

[3] World Economic Forum (2021)
[4] IPCC (2023)

The greater the degree of proactive adaptation that occurs in expectation of specific climate changes, the less impact that climate change will have on human and/ or natural systems i.e. the expected climate change will still occur but the impact from it may be less[5].

1.2.3 Relationship between Mitigation and Adaptation

While mitigation addresses the causes of climate change, adaptation addresses the effects of climate change. Mitigation and adaptation are inter-related. The more mitigation that occurs i.e. reduction of emissions, the less severe the climate change and the less adaptation will be required. Therefore, the City needs to adapt for unavoidable climate change while doing its part to reduce emissions to minimise the severity of climate change.

While adaptation and mitigation have two distinct purposes, single strategies can address both mitigation and adaptation. For example, the installation of photovoltaic cells on City buildings is relevant for both mitigation and adaptation. The photovoltaic cells generate solar energy which does not emit greenhouse gases contributing to a reduction in the City's greenhouse gas emissions (i.e. mitigation). This also contributes to making the City more resilient to future energy price increases as the City is required to purchase less mains electricity for the building (i.e. adaptation).

1.3 STRATEGIC CONTEXT

The City acknowledges that the Climate Change Plan does not operate in isolation. Therefore the ten year Plan has been developed to align with the local, state and federal planning context.

1.3.1 Local

Integrated Planning Framework

The City operates under an *Integrated Planning Framework;* this Framework ensures that the City's strategic priorities align to its planned activities and resourcing requirements. The Framework also builds in reporting requirements to ensure transparency and the demonstration of planned achievements.

The nature of climate change mitigation and adaptation, and the wide scope of impacts expected from a changing climate, means that effective climate change management will need to be incorporated across the *Integrated Planning Framework* as shown in see Figure 4.

[5] IPCC (2007)

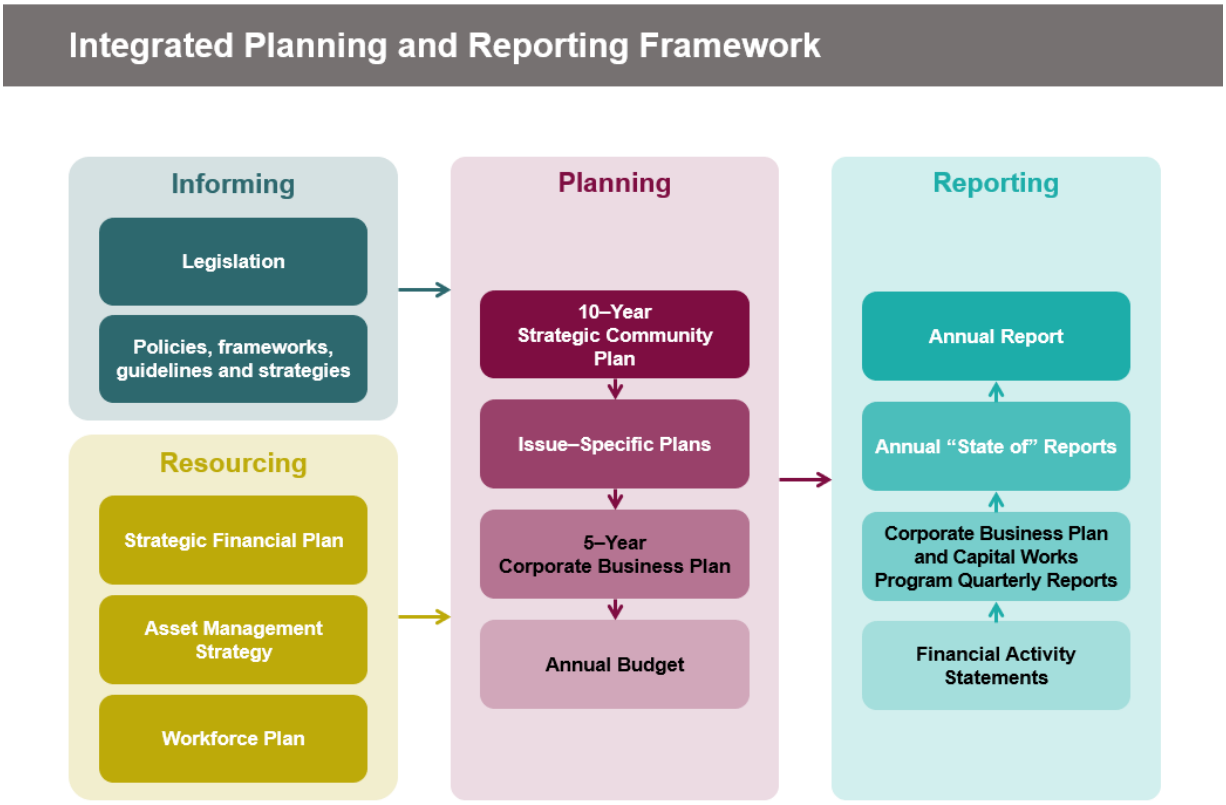


Figure 4: The City's Integrated Planning Framework

Joondalup 2032: Strategic Community Plan 2022-2032

The Strategic Community Plan, *Joondalup 2032,* sets out our strategic direction for the City for the next 10 years. The Plan focuses on five key themes to guide a shared vision for the future of the City. The Environment theme includes the following goal:

> *We have a beautiful natural environment which we care for and protect. We demonstrate best-practice in sustainability and environmental management. Our community is actively involved in conservation and sustainability initiatives and we share responsibility for preserving our natural assets for future generations.*

Joondalup 2032 also includes the following outcomes related to climate change:

- 2-1 Managed and protected - You value and enjoy the biodiversity in local bushland, wetland and coastal areas.
- 2-2 Clean and sustainable - You are supported to minimise waste and live sustainably in a clean environment.

- 2-3 Responsible and efficient - You benefit from a responsible and efficient use of natural resources.
- 2-4 Resilient and prepared - You understand and are prepared for the impacts of climate change and natural disasters.

Strategic Environmental Framework

The City's Climate Change Plan is connected to other environmental plans and strategies that help address the City's climate risks and emission reduction priorities, as outlined in Figure 5 below.



Figure 5: The City's Strategic Environmental Framework

The Environment Plan 2014 – 2019 is key to the strategic environmental framework and is the primary strategic environmental plan for the City. The Environment Plan provides strategic direction for broad environmental management across the City. The objective of the Environment Plan is:

To provide ongoing leadership in adaptive environmental management to ensure the sustainable use of natural resources and the conservation and enhancement of the City's natural assets for future generations.

Beneath the Environment Plan are a number of issue specific Strategies and Plans, including the City's Climate Change Plan. The City is currently developing a new Environment Strategy which is aimed to be finalised in 2023.

1.3.2 Regional – Western Australian Local Government Association

The Western Australian Local Government Association (WALGA) develops climate change policy and projects, liaises with local governments to ascertain key climate change concerns and priorities and advocates to other spheres of government on behalf of the Local Government sector.

WALGA Climate Change Policy

WALGA has developed a series of projects to assist local governments to mitigate greenhouse gas emissions and prepare for the impacts of climate change. The City of Joondalup is involved in a number of these projects including the WALGA Climate Change Declaration.

At the September 2013 City of Joondalup Council Meeting, Council endorsed the City becoming a signatory to the WALGA Climate Change Declaration.

The WALGA Climate Change Declaration recognises that a collaborative approach is required to adapt to the impacts of climate change. The declaration strengthens local government's advocacy position by articulating a shared political commitment across the sector. As of April 2023, 51 Western Australian local governments are signatories to the WALGA Climate Change Declaration.

Signing the Declaration demonstrates the City's political commitment to climate change management and acknowledges the impacts of climate change and the importance of developing locally appropriate climate change management strategies.

The development of this *Climate Change Plan* will ensure that the City continues to meet its commitments under the WALGA Climate Change Declaration.

1.3.3 State

In November 2020, the Western Australian Government released the *Western Australian Climate Policy,* setting out a plan to reduce greenhouse gas emissions and build climate-resilient communities. The Policy includes a net zero by 2050 target for government operations. In June 2022, a whole of government target of an 80% reduction in emissions below 2020 levels by 2030 was adopted. The Policy recognises the need to work with local governments to help communities adapt to the impacts of climate change. A core commitment of the WA Climate Policy is the development of Sectoral Emissions Reduction Strategies (SERS) which are being developed in 2023 to provide emissions pathways for WA with tangible actions for reducing emissions consistent with the State Government's target of net zero emissions by 2050. The SERS are likely to have implications and may provide opportunities for the City as they address all major sources of emissions from electricity, industry, transport, buildings, agriculture, waste and land use.

In December 2022, the State Government released its directions paper, 'Climate Resilient WA: Directions for the State's Climate Adaptation Strategy', followed by a 'Climate Adaptation Strategy' in 2023. The State Government is also planning on delivering a Sector Adaptation Plan Program for WA to identify sector-specific climate impacts and priority adaptation actions.

The State Government also released a State Electric Vehicle Strategy for WA in 2020 to prepare for the transition to low and zero emission electric vehicles and maximise benefits to WA.

1.3.4 National

At the national level, the Australian Government's National Climate Resilience and Adaptation Strategy, released in 2021, sets out how government, business and communities can work together to prepare, manage and adapt to the impacts of climate change.

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In September 2022, the *Climate Change Act 2022* was legislated, bringing into effect a net zero by 2050 target and a 2030 target to reduce greenhouse gas emissions by 43% below 2005 levels.

The Australian Government also launched the Powering Australia Plan in 2022 that focuses on job creation, cutting power bills and emission reductions through boosting renewable energy.

A focus on electric vehicles in the national Electric Vehicle Strategy 2023 supports further emissions reductions by increasing the supply, infrastructure and uptake of electric vehicles nationally. One of the key objectives of this strategy is to reduce the cost to Australians of purchasing and running their vehicles. To achieve this, the government passed the Electric Car Discount Bill 2022 which will significantly reduce the cost of electric cars by exempting some vehicles from import charges and fringe benefits taxes.

1.3.5 International

At the international level, the United Nations Framework Convention on Climate Change (UNFCCC) was established in 1992 to support the global response to the threat of climate change. The UNFCCC has 198 member countries and its main objective is to stabilise greenhouse gas concentrations in the atmosphere at a level that will prevent dangerous human interference with the climate system, in a timeframe which allows ecosystems to adapt naturally and enables sustainable development.

The UNFCCC is the overarching treaty governing the 2015 Paris Agreement and the 1997 Kyoto Protocol.

In 2015, Australia and 195 other Parties signed the Paris Agreement, a legally binding international treaty on climate change that has a goal of limiting global warming to well below 2ºC, preferably to 1.5ºC, compared to pre-industrial levels. To reach this goal, countries submit a greenhouse gas emission reduction commitment, known as nationally determined contributions (NDCs). The Australian Government set an NDC to reduce its emissions to 43% below 2005 levels by 2030.

The Kyoto Protocol is an international agreement adopted under the UNFCCC that expired in 2020 and included binding national targets for developed countries and flexible market mechanisms, based on the trade of emissions permits.

By establishing targets, the City can monitor and measure progress towards achieving the objectives of the Climate Change Plan. It also ensures both transparency and accountability in demonstrating the delivery outcomes.

1.4 COMMUNITY CONSULTATION

Climate Change Survey

The City conducted a Climate Change Survey in June and July 2021 to consult with the community about the key expectations around the City's role in responding to the impacts of climate change and inform the development of the Climate Change Plan. The Survey collected 1,267 responses, 95% of which reside within the City. The consultation process provided an

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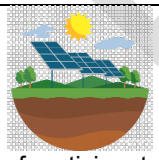
opportunity for community members to provide feedback and guide the direction of the City's actions to address climate change.

What the community said:

When asked "How important is the issue of climate change to you personally?", a total of 49% of participants said that the issue of climate change is extremely important to them.

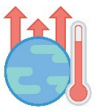
When asked "What sort of greenhouse gas emissions reduction target do you think the City of Joondalup should pursue?", a total of 66% of the participants supported an ambitious emissions reduction target, highlighting the importance to the community of strong climate action. The tables below highlight other community responses to questions in the Climate Change Survey.

How concerned are you about the impacts of climate change?		
 **36%** of participants are extremely concerned about rising sea levels and coastal erosion	 **37%** of participants are extremely concerned about more hot days and heatwaves.	 **47%** of participants are extremely concerned about reduced rainfall potentially leading to water shortages and more droughts
 **38%** of participants are extremely concerned about more frequent and extreme weather events (e.g. severe storms and floods).	 **45%** of participants are extremely concerned about harsher and longer fire seasons/bushfires	 **54%** of participants are extremely concerned about biodiversity loss (e.g. native trees, plants and animals).

How much are you doing personally to reduce greenhouse gas emissions?		
 **56%** of participants said they are using solar panels or solar hot water.	 **40%** of participants said they are using active travel methods such as bike riding, walking and public transport rather than driving.	 **32%** of participants said they were recycling.

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What should the City do to mitigate climate change?		
 **51%** of participants think the City should install renewable energy devices on City owned facilities and buildings (e.g. solar panels).	 **40%** of participants think the City should increase energy efficiency of City owned facilities, building and lighting.	 **34%** of participants think the City should provide funding/incentives to support the community to reduce their greenhouse has emissions.

What should the City do to adapt to climate change?		
 **69%** of participants think the City should plant trees in urban areas to reduce the urban heat island effect.	 **64%** of participants think that the City should conserve bushland areas to maintain biodiversity within a drying climate.	 **33%** of participants think that the City should encourage landowners to retain trees on private properties.

Strategic Community Reference Group

The City's Strategic Community Reference Group meets an average of four times per year and consists of a maximum of two community member representatives from each of the six wards, two youth representatives, a maximum of four Elected Members nominated by Council and one Elected Member nominated as Presiding Member.

The City's Strategic Community Reference Group met in August 2021 to consider the strategic approach to climate change and identify opportunities to inform the review of the *Climate Change Strategy 2014 – 2019*. Participants agreed that the climate change discussion had evolved over the last five years and the concept of climate change was no longer debatable with most participants supportive of the City setting an ambitious carbon emissions reduction target and wanting the City to demonstrate leadership and action in climate change mitigation and adaptation.

Participants indicated that the top three initiatives that they would like the City to upon and prioritise over the next 10 years with the following being voted highest:

- Monitor and report on community emissions and implement initiatives to encourage emission reductions.
- Set an ambitious emission reduction target (i.e. net zero by 2050) as well as setting an interim emission reduction target for 2030 that aligns.

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- Include environmentally responsible criteria in the City's procurement practices and governance.

1.5 CORPORATE EMISSION TARGETS

Corporate mitigation target

The City's corporate mitigation targets aligns with the State government emissions targets and have been developed through a review of the City's energy use and emissions profile and giving consideration to the City's scope to make energy efficiency and energy reduction improvements (see Table 4). The City has already achieved a 17% reduction in emissions in 2021/22, as compared to 2012/13, and many of the more easily achieved improvements have already been made. Whilst there is still scope for improvement, these initiatives are more challenging and often have larger budgets associated with implementation.

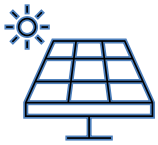
Under the Climate Change Plan a Corporate mitigation target of an 80% per cent reduction in greenhouse gas emission has been established by 2030. The City's most recent energy consumption data of 2021/22 will be used as the baseline year. The final implementation year of the Climate Change Plan, 2030/31, is the target year. The target relates to net emissions rather than total emissions and therefore includes any offsets or renewable energy that the City purchases (see sections 2.3.4 and 2.3.5 for a more detailed discussion of renewable energy, net emissions, offsets). The City's net greenhouse gas emissions in 2021/22 were 13,313t $CO_{2\text{-}e}$. The City will need to reduce its emissions by 1,664t $CO_{2\text{-}e}$ per year to reach this target by 2030.

Community mitigation target

The City and the community have a shared responsibility to address climate change and the City can raise awareness and support the community in regard to energy conservation and energy efficiency. There is limited energy and greenhouse gas data available for the community, therefore the City's community mitigation target is based on implementing a minimum number of community mitigation projects / events per year (see Table 4).

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Table 4: Corporate and community mitigation targets

Corporate targets	
Reduce greenhouse gas emissions by 80 per cent below 2021/22 emissions by 2030/31	
Achieve net zero emissions by 2050.	
Community target	
Implement a minimum of two community mitigation initiatives per year.	

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PART 2 - MITIGATION

2.1 GREENHOUSE EMISSIONS

Greenhouse gases occur naturally in the atmosphere where they absorb some of the suns energy and re-radiate it back into the atmosphere (the remainder of the suns energy is reflected back into space). This process keeps the earth at a temperature suitable for human life and is called the greenhouse effect. Greenhouse gases include water vapour, carbon dioxide (CO_2), methane, nitrous oxide, ozone and some artificial chemicals such as chlorofluorocarbons (CFCs). The enhanced greenhouse effect is where increasing concentrations of greenhouse gases in the atmosphere result in an increased warming of the atmosphere.

Scientific research has established that this increased concentration of greenhouse gases is a result of human activities. The most recent report from the International Panel for Climate Change (IPCC) states *'Human induced climate change, including more frequent and intense extreme events, has caused widespread adverse impacts and related losses and damages to nature and people, beyond natural climate variability.'* [6]

The activities that contribute the most greenhouse gas emissions are:

- burning fossil fuels - such as coal, oil and natural gas in manufacturing processes and to create the energy to run homes, cars, business, industry etc.
- cement manufacturing
- large scale agriculture – which creates methane
- land clearing – which releases the carbon dioxide stored in the trees and vegetation.

The main contributor to climate change is CO_2, and accounts for about two thirds of greenhouse gases produced by human activities. Methane is not as abundant as CO_2, but is 21 times more effective at trapping heat making it an important greenhouse gas.

2.1.1 Emission Scenarios

The extent of future climate change is dependent upon the amount of greenhouse gases that continue to be emitted into the atmosphere. Government policy, technological development and population increases can all affect the amount of future greenhouse gas emissions. In order to account for this, emission scenarios are used to outline likely levels of greenhouse gas emissions under different assumptions of driving forces i.e. demographic and socioeconomic development, and technological change. These greenhouse concentrations are then used in climate modelling to predict different climate scenarios.

Human induced warming reached approximately 1ºC above pre-industrial levels (1850-1900) in 2017, increasing at 0.2 ºC per decade.[7] These temperature rises have already resulted in

[6] IPCC (2022a)
[7] IPCC (2022a)

'profound alterations to human and natural systems, including increases in droughts, floods and some other types of extreme weather; sea level risk; and biodiversity loss.'[7]

For the Fifth Assessment Report of IPCC, the scientific community has defined a set of four new emission scenarios, called Representative Concentration Pathways (RCP). They include one mitigation scenario where 'aggressive' action has been taken to reduce emissions, two different scenarios where some action is taken to reduce emissions, and one scenario where no extra action is taken to reduce emissions and emissions continue to rise at current rates. The use of emission scenarios clearly demonstrates the impact that not mitigating future greenhouse emissions will have on temperature and sea level rise.

2.1.2 Reducing Greenhouse Emissions

It is widely agreed that if global temperatures were to rise by more than 1.5°C above pre-industrial levels the risks will be unacceptably high. Limiting global warming to '1.5°C or less is expected to substantially reduce the probability of extreme drought, precipitation deficits, and risks associated with water availability.'[8] If emissions continue to track at the top of the IPCC scenarios, Western Australia's temperatures could rise by around 2°C by 2050.[9] If global temperature rise is to be stabilised, substantial and sustained reductions in global carbon emissions will be required. The longer the delay in cutting emissions the greater the scale of change will be[10].

The IPCC reports with *high confidence* that global greenhouse gas emissions are projected to peak between 2020 and at the latest before 2025 in global modelled pathways that limit warming to 1.5ºC with no or limited overshoot and in those that limit warming to 2ºC and assume immediate action. In both the 1.5ºC and 2ºC modelled pathways, rapid and deep greenhouse gas emissions follow throughout 2030, 2040 and 2050. Without a strengthening of policies beyond those that are implemented by the end of 2020, greenhouse gas emissions are projected to rise beyond 2025, leading to a median global warming of 3.2ºC.[11]

Substantial and sustained reductions will require broad-based action across many sectors of the global economy. There is no single answer to reducing emissions; rather emissions need to be reduced from a variety of sources in a variety of ways. This may include:

- Using renewable energy (solar, wave and wind).
- Increasing energy efficiency in industry and manufacturing processes.
- Using alternative fuels for lower emission transport, including electric vehicles.
- Improving agricultural practices for lower emissions.
- Decreasing deforestation.

[8] IPCC (2022a)
[9] Department of Water and Environmental Regulation (2021)
[10] Climate Council (2013)
[11] IPCC (2022b)

- Removing emissions from the atmosphere through carbon sinks – this is mostly through reafforestation as trees absorb carbon dioxide from the atmosphere through the photosynthesis process.

Substantial and sustained reductions will require all spheres of government, business and individuals to contribute to mitigation. Local government alone will not be able to mitigate climate change; however, it is important that local government takes action in mitigating its own emissions and supports its residents to mitigate their emissions.

2.2 CORPORATE ENERGY USE AND EMISSIONS PROFILE

The City uses energy to power its buildings, community facilities, street lights, public open space lighting, and light and heavy fleet vehicles.

The City uses traditional energy sources which produce greenhouse emissions such as electricity and natural gas, and petrol, and diesel in its fleet vehicles. The City also uses energy from renewable sources (photovoltaic cells, solar hot water systems and geothermal heating) which produce no greenhouse emissions, as well as purchasing renewable energy.

The City monitors and reports different emission scope types including Scope 1, Scope 2 and Scope 3, as defined by the National Greenhouse and Energy Reporting Scheme. Scope 1 are direct emissions that occur directly as a result of activity at a facility over which the City has a high level of control e.g. fuel for fleet vehicles and natural gas combustion in City owned and operated facilities. Scope 2 are indirect emissions from the City's consumption of electricity, heating or cooling that are generated offsite e.g. purchased electricity for City owned and operated facilities and energy usage from City owned street lighting. Scope 3 are indirect emissions not included in Scope 2 occurring in the City's value chain and occur at sources or facilities not owned or controlled by the City e.g. Western Power owned street lighting.

It is important for the City to monitor and understand its energy use and greenhouse gas emissions in order to manage and minimise the impact. The City currently monitors its energy use and greenhouse emissions through a subscription to Azility. Azility collects energy use data from the City's utility providers and uses it to provide the City with quarterly and annual reports. Reports are provided on greenhouse gas emissions, street lighting, fleet and energy (gas and electricity). Azility also provides individual property reports for the City's buildings. Data obtained through the program informs the delivery of the City's Capital Works Program and is utilised in the City's Annual Report and State of the Environment Report to inform the community on the City's environmental performance.

A summary of the City's energy use and greenhouse gas emissions is provided below.

2.2.1 Energy Use by Sector

The City's total annual corporate energy use in 2021/22 was 70,397 GJ. This energy was used across four main sectors:

- Electricity (Facilities) - Electricity is used to power the City's buildings and facilities as well as other items such as public open space lighting, water pumps etc.
- Electricity (Street lights) - Electricity is used to power the City's street lights. Although the City purchases the electricity to power the street lights the infrastructure is owned

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and operated by Western Power which means the City has limited opportunity to reduce or create efficiencies in the energy use of the street lights.

- Natural Gas - Is generally used in City buildings for hot water supply and space heating.
- Fuel (Fleet) - Is used to operate the City's heavy and light vehicle fleet. The City fleet uses a variety of fuel sources: diesel 93% and unleaded petrol 7%.

The City's energy use has remained relatively consistent since 2016/17. Electricity (Facilities) is the largest energy user followed by Electricity (Street lighting), Fleet and then Natural Gas. Energy use from Electricity (Facilities) has fluctuated slightly each year, which can be attributed to the implementation of energy efficiency initiatives and usage of the facilities with a dip in usage during COVID. Electricity used for street lighting is calculated from the number of street lights, type of street light, and hours of operation. Gas has remained consistent and fleet has reduced with LPG use being discontinued as a council fuel source in 2018/19.

2.2.2 Greenhouse Emissions by Sector

Various sources of energy produce different amounts of greenhouse gases therefore it is important to also look at greenhouse emissions by sector. Electricity has the highest emissions intensity and is also the City's largest source of emissions and therefore is an important focus for reducing energy consumption and increasing efficiency. Electricity used within City facilities is likely to offer the most opportunity to reduce emissions. Electricity (Street lighting) is likely to be more difficult to reduce or change as the infrastructure is owned by Western Power; however opportunities for improving efficiency and reducing emissions in this sector will be investigated. Corporate greenhouse gas emissions percentages by sector are shown in Figure 6.

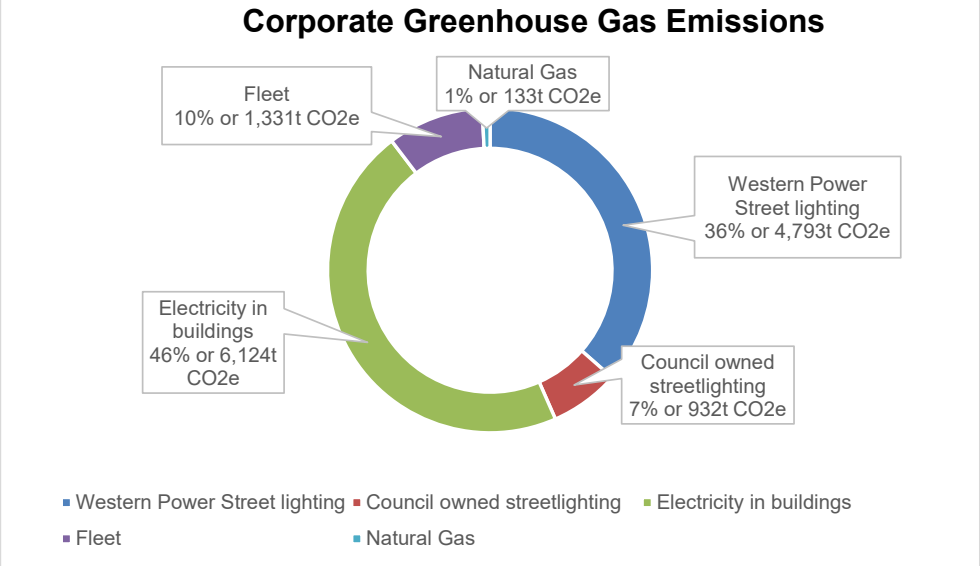


Figure 6: Percentage of corporate greenhouse gas emissions by sector in 2021/22

The City's total annual corporate emissions have remained consistent in recent years. The

City's most recent emissions data 2021/22 will be used as the base year for future reporting and comparison of data for future years. The City's total net GHG emissions in 2021/22 were 13,313 tonnes CO_2-e (equivalent).

In 2014, the City set an emissions reduction target to reduce greenhouse gas emissions by 5% per capita below 2012/13 emissions by 2018/19. By 2018/19 the City had reduced its net greenhouse gas emissions by 10.85% per capita below the 2012/13 baseline. The City's net emissions are determined by taking the emissions offset from the total emissions produced by the City's organisational emissions. The City's total annual net corporate greenhouse gas emissions since 2012/13 are shown in Figure 7. The City's projected emissions from 2021/22 to 2050/51 to meet corporate emissions targets are shown in Figure 8.

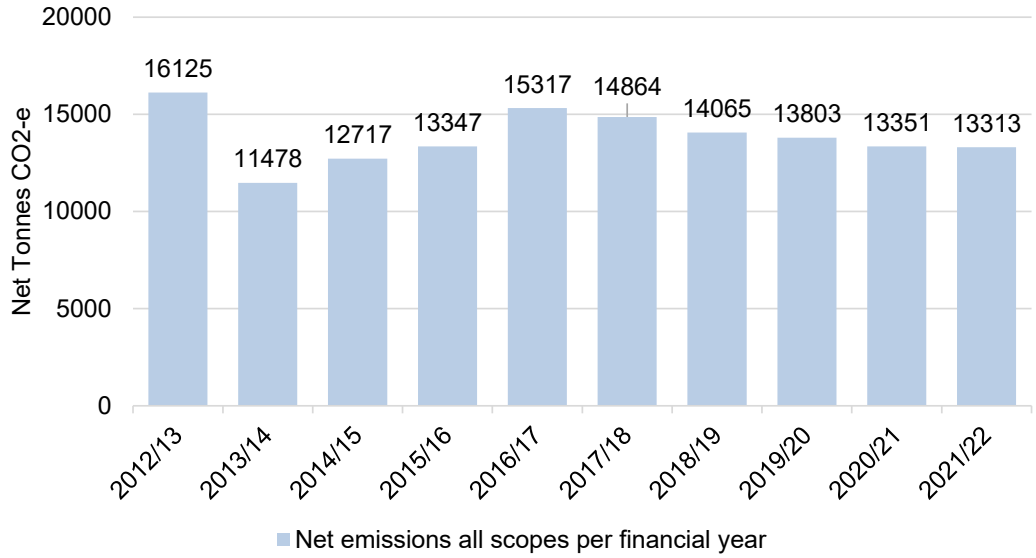


Figure 7: City of Joondalup total annual net corporate greenhouse gas emissions since 2012/13

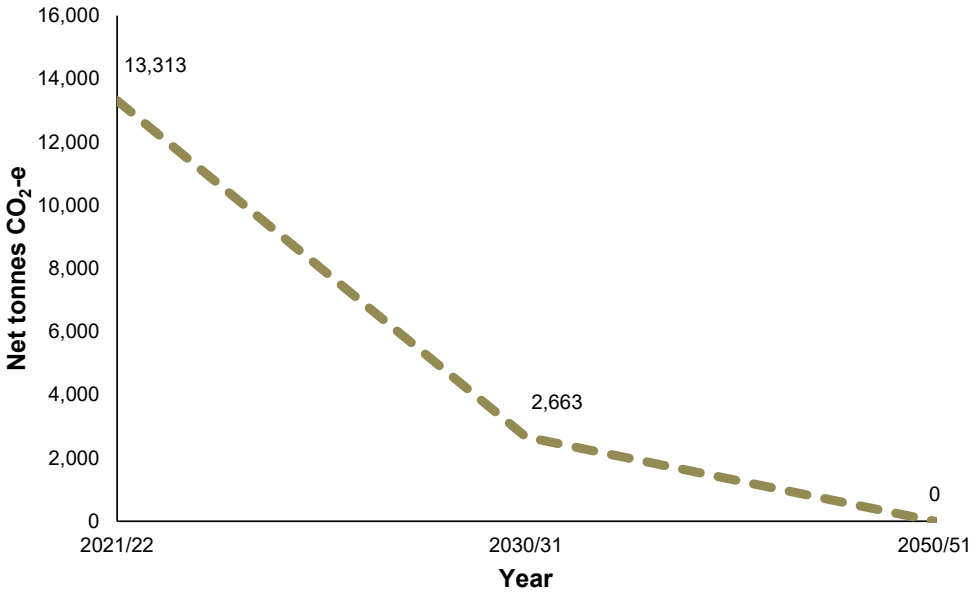


Figure 8: City of Joondalup projected net corporate greenhouse gas emissions from 2021/22 to 2050/51

2.2.3 Renewable Energy

Since 2011, the City has been increasing the amount of renewable energy production through the installation of solar panel systems on 18 City buildings and battery storage systems on 2 City buildings through the Renewable Energy Project. Between 2012/13 and 2021/22, the project has saved the City approximately 1,563 tonnes of CO_2-e. The City's total energy produced from renewable solar energy sources from 2017/18 to 2021/22 is shown in Figure 9.

In June 2022, the City joined 50 WA local governments to procure renewable energy through a Power Purchase Agreement (PPA). Over the next 3 years the City will purchase renewable energy covering 25% of the City's contestable electricity supply in year 2 of the contract and 50% in year 3. The PPA has the potential to reduce the City's total carbon emissions by over 4,000 tonnes of CO_2-e.

The majority of the City's emissions come from street lighting which accounts for 43% of the City's total emissions. Western Power owns and operates the major share of the City's street lights, making up 36% of the emissions from street lighting.

Greenhouse gas emissions are categorised by organisations into 3 categories, or scopes, to identify where the emissions are produced and to set an organisational boundary around which emissions sources are included and excluded.

The City currently uses three types of renewable energy: solar energy, solar hot water and geothermal heating. While the total energy created from renewable energy accounts for a small proportion of the City's overall corporate energy consumption (6.6%) renewable energy

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produces minimal greenhouse emissions and provides important public demonstration opportunities.

Solar Energy – The City has installed 25 photovoltaic renewable energy systems on 17 of its community facilities. In 2021/22 the systems produced in total 1,024GJ (or 284,512kWh) of electricity (note not all were online for the entire year). This is equivalent to powering around 53 average City of Joondalup households for an entire year.[12]

Solar Hot Water – In 2012/13 the City installed a solar hot water system at Craigie Leisure Centre to provide hot water for the shower facilities at the Centre's pool. Estimated average daily production from this system is calculated to be 89.4kWh equating to 117GJ annually; providing approximately 33% of the hot water demand with the remainder supplied by natural gas. In 2023, the City now has a total of 22 solar hot water systems across 12 different locations.

Geothermal Heating - A geothermal bore and heat exchange pump is used to heat the pools at Craigie Leisure Centre. The energy provided per annum by this heat pump is calculated to be 3537GJ. An estimated 38,000 tonnes of CO_2-e will be saved over the 30 year life expectancy of the system or 933 tonnes of CO_2-e per year.

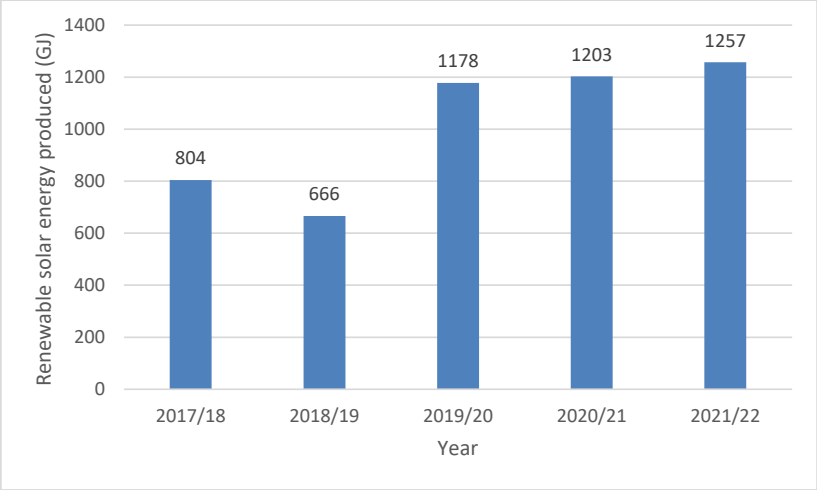


Figure 9: Renewable solar energy produced 2017/18 to 2021/22

2.2.4 Carbon Offsets and Net Emissions

The purchase of carbon offsets is an effective mitigation strategy and will reduce the City's net emissions. Carbon offsets are credits for reductions in greenhouse gas emissions made at

[12] Based on an average daily consumption of 14.69 kWh per day over 365 days for City of Joondalup residents.

another location either through carbon sequestration or renewable energy projects. For carbon sequestration this usually involves the planting of trees or other methods that absorb emissions from the atmosphere. For renewable energy projects this involves the funding of renewable energy projects at another location such as wind farms which create renewable energy and reduce the need for fossil-fuel powered energy.

Using offsets does not mean the City is reducing its total emissions as those emissions are still being produced; however it does reduce the City's net emissions as it mitigates the effect of the emissions that are unavoidable by reducing emissions elsewhere. It also has the added benefit of either supporting re-forestation projects or supporting the renewable energy industry.

The City currently purchases offsets for 100% of its vehicle fleet emissions. This purchase of offsets makes a contribution to reducing the City's net emissions. The City purchased 1,399 tonnes of carbon offsets in 2021/22 to offset 100% of the City's fleet emissions.

2.2.5 Waste Emissions

The City collects residential waste for the community which can create greenhouse emissions as a result of waste decomposing in landfill. The more waste that is diverted from landfill, through reuse and recycling, the fewer the greenhouse emissions are emitted. The City does not currently monitor waste emissions and will investigate including them in emissions reporting in future years.

The City manages household waste to recover and recycle usable materials, this occurs through a number of methods and facilities:

- Materials Recovery – items from the yellow lidded bins are recycled at the Materials Recovery Facility.
- Greens recycling –green waste (i.e. tree prunings etc) that is collected through the residential three bin system, bulk verge greens collection or taken to the greens recycling facility are recycled into mulch products.
- Landfill – the residual waste that the City is unable to recycle or recover is sent to landfill.

As waste decomposes in landfill it produces greenhouse gas emissions. These emissions are captured via a gas extraction system, that processes the gas and turns it into electricity. The generated electricity feeds into the power grid and is redistributed to neighbouring properties. The City's contribution to the gas production is approximately 25% of the total, which equates to 8MWh of supplied power per year. Whilst this offset is a worthy capture it is important that the amount of waste going to landfill is minimised. The Waste Authority has a target for WA to increase material recovery to 70% by 2025 and 75% by 2030.[13] The amount of waste diverted from landfill from the red lidded waste bins increased from 52.6% in 2020/21 to 61% in 2021/22. However, landfill diversion reduced to 43% in 2022/23 as a result of the Resource

[13] Waste Authority (2019)

Recovery Facility's closure and the diversion of the red lidded bins contents being sent directly to landfill.

As a medium-long term target, the City is aiming to divert its residual waste to a Waste to Energy facility. This will provide an improved method of disposal over landfilling, and will achieve the State Government target to "Recover energy only from residual waste".

2.3 COMMUNITY EMISSIONS PROFILE

Developing a community emissions profile for the City of Joondalup is an important first step to identify the main emission sources across households, businesses and industrial processes. By understanding the contribution of different sectors to the City's emissions, it allows us to understand the scale of the impact of our council and identify the most effective measures to reduce our emissions.

The community profile provides insight into the contributions of households, businesses and industry to overall emissions. The 2021 Census reported that the City accommodates 160,003 residents, within 57,522 occupied private dwellings. The City also occupies 12,644 registered businesses. In terms of industry sectors, construction is the highest recorded business industry in the local government area, followed by professional, scientific and technical services.

In 2020-21, the total annual carbon emissions produced by the Joondalup community (businesses, residents and households) was 1.058 million tonnes of CO_2e. The majority of these emissions (51%) come from stationary electricity, produced using fossil fuels such as coal and gas, to power commercial and residential buildings. The other main sources of carbon emissions are from transport (28%), Industrial Processes and Product Use from industrial processes and refrigerant use (8%) and gas (6%) and waste from landfill and wastewater (6%). The City's community carbon emissions for 2020-21 are shown in Figure 10.

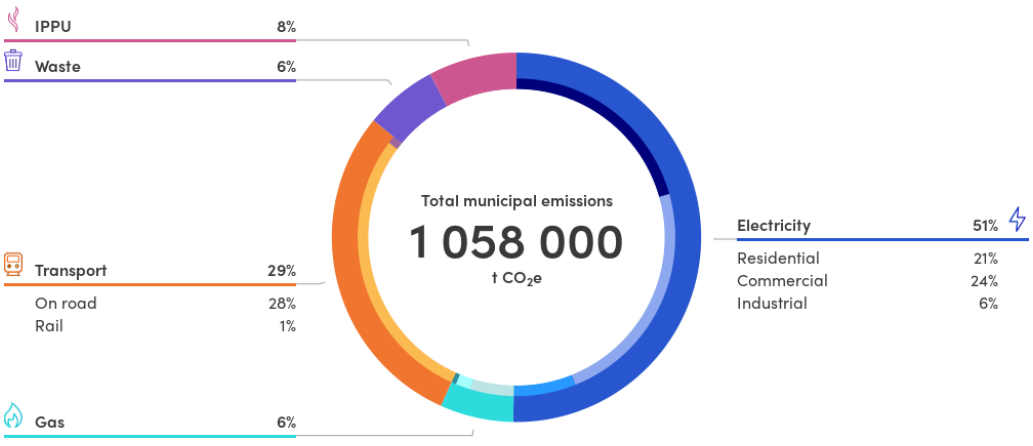


Figure 10: City of Joondalup's community carbon emissions 2020-21[14]

2.4 AN APPROACH FOR CONTINUED MITIGATION

The City has been undertaking energy reduction and efficiency improvements for some time and has made significant progress in reducing corporate energy consumption and greenhouse gas emissions. This means that many of the 'easier' low-cost energy management options have already been implemented.

However there are still significant opportunities for the City to continue to undertake effective energy management actions and continue to contribute to the mitigation of climate change. A Climate Change Mitigation Framework has been developed to provide direction for the City's climate change mitigation activities to ensure a strategic, cost effective approach is taken that achieves the maximum amount of emission reduction.

2.4.1 Climate Change Mitigation Hierarchy

The Climate Change Mitigation Hierarchy outlines three approaches for reducing emissions: reducing energy use, using lower emission energy sources and purchasing offsets or renewable energy. The Hierarchy is outlined in Table 5. For each approach a number of priorities have been identified based on an assessment of the City's corporate energy use profile.

Table 5: City of Joondalup Climate Change Mitigation Hierarchy

Approach	Description	Priorities
Reducing Energy Use	Reducing energy use through energy efficiency and energy reduction activities.	Target electricity use as it has the highest emission intensity. Target highest energy using buildings. Retrofit energy efficient technologies. Reduce standby power and overnight electricity use. Improve staff energy use behaviours.
Using Lower Emission Energy Sources	Using lower emission energy sources preferably renewable energy.	Use of renewable energy within community buildings and facilities to maximise education and awareness raising opportunities. Transition light fleet vehicles to electric vehicles. Sustainable lighting (lighting that creates lower emissions i.e. LED, solar etc.).
Purchasing Offsets or Renewable Energy	Offsetting the City's emissions through the purchase of carbon offsets or purchase of renewable energy.	Purchase offsets or renewable energy to reduce net emissions when 1st tier and 2nd tier options are not viable.

[14] Snapshot (2023)

This Framework formalises the City's existing approach to mitigation and will also provide guidance when planning the City's future mitigation activities. Benefits and disadvantages of each approach are summarised in Table 6 below.

Table 6: Benefits and disadvantages of three climate change mitigation approaches

Approach	Benefits	Disadvantages
Reducing Energy Use	Can have lower upfront costs Reduces energy consumption and ongoing energy costs.	May only result in smaller emission reductions.
Using Lower Emission Energy Sources	Reduces consumption from mains electricity and ongoing energy costs. Protects the City against rising energy costs.	Higher upfront costs. Not financially viable for all buildings.
Purchasing Offsets or Renewable Energy	Can provide large reductions in net emissions.	Purchasing offsets does not reduce energy consumption or energy costs. Costs to purchase offsets or renewable energy can be significant and need to be purchased annually.

While a combination of all three approaches is likely to result in the greatest emission reductions, where possible the City should consider reductions initially through reducing energy use, as this is the most cost effective approach.

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PART 3 – ADAPTATION

In order to minimise the risk to the City from climate change the City must first understand how the City's climate is likely to change and second how that change will impact on the City's infrastructure, operations activities and services as well as its environment and community.

3.1 A CHANGING CLIMATE

Climate change science and research is a constantly evolving field with ongoing improvements in climate change modelling and projections. Research is being conducted on a local, national and international level. Local scale research is the most relevant for informing and guiding the City's climate change management activities. However, the City still needs to be cognisant of global scale research as the nature of climate change means that global changes may still impact at the local level. The Intergovernmental Panel on Climate Change (IPCC) is the leading international research body for the assessment of climate change. It reviews and assesses the most recent scientific, technical and socio-economic information produced worldwide relevant to the understanding of climate change.

Climate change research has largely been focused on four different themes: current climate change, current climate change impacts, future climate change, and future climate change impacts.

3.1.1 Current Climate Change

It is clear that the climate is already changing. Understanding current climate change will help the City to prepare for future climate change and will also provide examples of best management practice in adaptation planning and implementation.

The IPCC states that *'Human-induced climate change, including more frequent and intense extreme events, has caused widespread adverse impacts and related losses and damages to nature and people, beyond natural climate variability. Some development and adaptation efforts have reduced vulnerability. Across sectors and regions the most vulnerable people and systems are observed to be disproportionately affected. The rise in weather and climate extremes has led to some irreversible impacts as natural and human systems are pushed beyond their ability to adapt' (IPCC, 2022)'*[15].

At a global scale the IPCC report[16] found:

- Global mean surface temperature has increased by approximately 1°C above pre-industrial values between 2006-2017.

[15] IPCC (2022a)
[16] IPCC (2022b)

- There is very *high confidence* that there has been an overall decrease in the number of cold days and nights and an overall increase in the number of warm days and nights at the global scale on land.
- There are *likely* more land regions where the frequency, intensity and/or amount of heavy precipitation events has increased than where it has decreased.
- There is *high confidence* that there have been significant increases in the frequency of marine heatwaves.
- There is *high confidence* that heatwaves are increasing in frequency in large parts of Europe, Asia and Australia.
- Summer sea ice in the Arctic has been retreating rapidly with the monthly mean sea ice for September (summer) decreasing by an average of 130,000km^2 annually between 1997-2014.
- Over the period 1993-2014, global mean sea level rose between 2.6 and 2.9mm as a result of thermal expansion, glacier and ice-sheet mass loss, and freshwater storage on land.

At a local scale, the Western Australian Government has released climate change projections for the State, including the South Western Flatlands region of Western Australia, which includes the City of Joondalup. These changes include higher average temperatures, more frequent hot days, increase in sea levels, decrease in rainfall, more intense rainfall events, increased drought duration, harsher fire weather, warmer and more acidic oceans and increased evaporation and reduced soil moisture.[17]

3.1.2 Current Climate Change Impacts

Climate change is already impacting on the environment, communities and government practices. The impacts being experienced are varied but the most significant current impacts for the South West of WA (including the City) include

- higher temperatures and more frequent hot days
- reduced rainfall and increased drought
- increased intensity of storm events
- harsher fire weather climate
- sea level rise and more frequent sea level extremes
- warmer and more acidic oceans.[18]

Reduced rainfall and increased drought

Climate change is dramatically decreasing rainfall and water availability in Perth. Reduced rainfall has resulted in a significant decrease in the annual stream flow into Perth dams. Between 1911 and 2021 the average annual stream inflow into Perth's dams was 317

[17] Department of Water and Environmental Regulation (2021)
[18] Department of Water and Environmental Regulation (2021)

Gigalitres (GL); between 2000 and 2021 it was only 113.9 GL, representing an approximately 64% decrease.

Reduced stream inflow affects water availability for the Perth Metropolitan Area and increases pressure on groundwater resources. The resulting reliance on groundwater extraction has resulted in more stringent management and monitoring of groundwater use by the State Government which has meant large users such as the local government sector have had to adapt and significantly reduce groundwater use.

In June 2022, the Department of Water and Environmental Regulation released the Gnangara Groundwater Allocation Plan that sets out how Perth's largest natural water resource will be managed and water will be allocated in the context of reduced rainfall. Under the Gnangara Groundwater Allocation Plan local governments will need to reduce the amount of groundwater that is used for irrigation purposes by 10% by 2032, with the reductions starting in 2028. An example of a City initiative to reduce groundwater by implementing a central smart control irrigation system is shown in Figure 11.

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Central Smart Control Groundwater Irrigation System

Between 2020 and 2022, the City upgraded and installed more than 200 irrigation controllers in parks and public open spaces as a waterwise project to reduce groundwater use. These irrigation controllers link to a web-based central smart control irrigation system.

Key objectives and benefits of the irrigation systems include:

- Efficient use of water, resulting in a reduction in groundwater consumption
- Implementation of sustainable and affordable software to improve water efficiency
- Sensor inputs which allow for tank monitoring, dosing pumps, flow and pressure monitoring and soil moisture monitoring
- Weather station integration for more responsive and sustainable water usage
- Smart energy operations with the installation of solar panels, supporting the City to adapt to the changing climate in the future

The City's entire irrigation network is being managed under the central smart control irrigation system which allows officers to monitor, adjust and maintain irrigation operations. The use of this innovative technology has enabled the City to efficiently conserve water and engage in sustainable water management practices. The system saved 86,000kL in groundwater use between 2019/20 and 2020/21, which is 14% below the City's allocated groundwater usage.

In May 2022 the City was named WA's Platinum Waterwise Council of the Year – the highest accolade a WA Local Government can attain for water conservation as a result of the irrigation system, and many other waterwise projects. The Central Smart Control Groundwater Irrigation System is an example of the City adapting its water management approach to the changing weather conditions from climate change.



Figure 11: Case study – Central Smart Control Groundwater Irrigation System

Impacts on Biodiversity

The South West of Western Australia is Australia's only international biodiversity hotspot and has the highest concentration of rare and endangered species on the continent. The concentration of endemic species is particularly high[19].

Climate change is a key threat to biodiversity including plants, animals and environments and is already reducing the number of plants and animals as well as places where they occur. In addition, climate change is driving changes in species distribution and the composition and functioning of ecological communities adding to the impacts from other pressures such as invasive species and habitat fragmentation.[20] The City of Joondalup contains several Threatened Ecological Communities as well as threatened and priority flora and fauna species.

There is evidence that biodiversity in the South West of Western Australia is already responding to climate change.[21] Bird migration is an example of an impact on biodiversity as it is cued by temperature change, amongst other factors. In the South West of Western Australia the arrival and departure times of certain migratory birds has significantly altered in a manner that is consistent with current climatic changes.[22]

Carnaby's Black Cockatoos are an endangered species endemic to the South West of Western Australia that has undergone a rapid decline over the last century, largely due to habitat destruction and land clearing. Over the past 10 years, numbers of the black cockatoo have reduced by half, and they continue to decline due to the changing climate and the loss of habitat.[23] There are opportunities for the City and the community to support Carnaby's Black Cockatoos by increasing their habitat through natural areas revegetation, urban planting programs and garden plantings. An example of a native seed collection initiative conducted by the City to build environmental resilience is shown in Figure 12.

[19] Conservation International (2013)
[20] DAWE (2021)
[21] Climate Commission (2011)
[22] Chambers LE (2008)
[23] South Coast Natural Resource Management (2023)

Native Seed Collection Initiative

The City encourages biodiversity while improving local amenity and creating cool local communities through seed collection practices at the City's nursery.

City staff collect seeds and plant cuttings from natural areas and propagate them in the City's nursery. These propagated plants are then replanted by the City and Friends Groups into the same areas that they were collected from.

Key objectives and benefits of the City's seed collection initiative include:

- The retention of genetic purity of our locally native species.
- Savings of around 30-40% in plant purchasing costs each year.
- Increased plant survival rate by growing the seedlings with limited and local water in a pathogen-free environment.
- Waterwise and native greening of the City's natural areas.
- Improved local water quality and improved community health and well-being.
- Replanting seedlings back into the areas they came from helps to develop natural environmental resilience and ensures that the seedlings are suited to the local soil and climate conditions.

The City's seed collection, storage and propagation practices result in high propagation rates for native species, and the increased biodiversity and greening of natural areas. Up to 10,000 local native plants are successfully propagated and provided to Friends Groups each year as a result of this program. The seed collection initiative is an example of the City adapting to climate change, encouraging biodiversity and building environmental resilience to mitigate the effects of climate change in the future.



Figure 12: Case Study – Native Seed Collection

Coastal Erosion and Inundation

Coastal erosion and inundation can occur along a coastline due to increased sea levels as a result of mean sea level rise.[24] Severe storm events have the potential to cause increased erosion to a shoreline, through the combination of higher, steeper waves generated by sustained strong winds, and increased water levels. Coastal erosion affects not just sandy areas but also dunal vegetation and infrastructure such as fencing and paths.

The City has drafted a Coastal Hazard Risk Management and Adaptation Plan and the aim of the Plan is to identify current and future coastal hazard risks and provide a framework for adapting to coastal hazards over a 100-year timeframe.

3.1.3 Future Climate Change

The scientific community has undertaken extensive research to predict how the climate will change on a global, national and local scale. The extent of change is dependent on both the amount of greenhouse gases that continue to be emitted and how the environment responds to changing temperatures.

Keeping global temperatures below 1.5ºC requires strong mitigation action from government, businesses and households. Under the Representative Concentration Pathway (RCP) developed by the IPCC adopting a 'strong mitigation' (RCP 4.5) or 'aggressive mitigation' (RCP 2.6) approach would more likely than not keep warming below 2ºC. In the RCP 4.5 scenario, emissions would stabilise at half the 2021 levels by 2080 and in the RCP 2.6 scenario emissions would be halved by 2050.

For the purposes of the City's Climate Change Plan, and to aid future planning, the City has adopted the most likely climate change scenario-based on the best available science and a number of assumptions regarding future levels of greenhouse gases and responses on a global and local scale.

It can be expected that in the future the City will have hotter and drier summers with the number of days over 35°C increasing from 28 days per year in 2021 to 63 days per year in 2090 (125% increase) under a high emissions scenario (RCP8.5).[25] Winters will be drier and warmer with increased intensity of heavy rainfall events. Figure 13 provides details about the future climate projections for Perth.

[24] Department of Climate Change (2009)
[25] Department of Water and Environmental Regulation (2021)

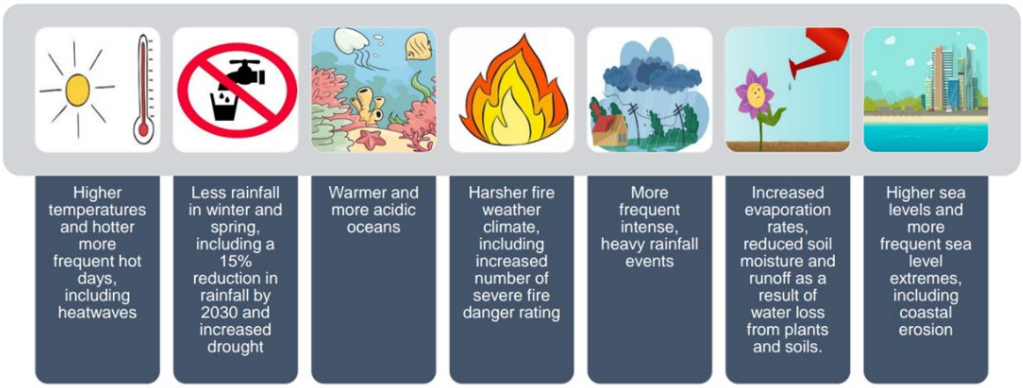


Figure 13: Climate Projections for Perth[25]

3.1.4 Future climate change impacts

Identifying future climate change impacts is an important area of research being undertaken by a variety of organisations and includes topics such as bushfire risk, coastal erosion and vulnerability, impacts on biodiversity and the natural environment, impacts on buildings and infrastructure, and impact on community health and wellbeing. Outcomes of the research can provide the City with useful tools for managing climate change activities and adaptation planning.

As a result of the climatic changes described above, a number of climate change impacts can be expected. These include rising sea levels and increased storm inundation, increased numbers and intensity of bushfires, and increased number of drought months and reduced water availability.

The expected climate change impacts will affect key areas of local government operations and responsibilities including infrastructure and assets, public open space, natural environment and community wellbeing. Specific risks for the City of Joondalup, identified through a risk assessment process are outlined in section 3.3.

3.2 RISK ASSESSMENT

Due to the complexity and uncertainty in predicting the extent of climate change, a risk assessment approach is considered best practice for climate change adaptation planning. A risk assessment is a systematic process of evaluating the potential risks that may be involved in a projected activity or undertaking. Undertaking a risk assessment enables the City to:

- identify and assess the risks that climate change poses to the City's assets, operations and services.
- prioritise risks that require further action as a basis for decision-making and planning.
- invest early in preparation and adaptation planning to help avoid or minimise climate change impacts and reduce the costs of adaptation and impacts when they occur.

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The City's risk assessment approach is based on the risk assessment methodology outlined by the Climate Risk Ready NSW Guide.[26]

The City has identified 10 overarching climate risks. For each of these risks a Risk Priority has been assigned as well as an assessment of the City's level of influence to mitigate or manage the risk. The Risk Priority was generated taking into account both the likelihood of the risk occurring and the consequence. The level of influence is considered to be either direct or indirect; direct means that the City has direct control over the outcomes rather than only able to influence or encourage certain outcomes. The overarching climate risks have been used to inform the development of Climate Change Plan projects, as shown in Table 7.

Table 7: Overarching risks of climate change for the City of Joondalup

Risk No.	Risk Description	Risk Priority	Level of Influence
RISK 1	Increased damage to or loss of City buildings, infrastructure and assets due to climate change hazards (sea level rise, storm level surge, increased intensity of rainfall events, harsher fire weather, extreme winds etc).	High	Direct
RISK 2	Future climatic changes may make it difficult to maintain the amenity of and service level to the City's parks, reserves, leisure facilities and landscaped areas due to climate hazards such as reduced rainfall, increased evaporation rates, harsher fire weather and sea level rise.	High	Direct
RISK 3	The City's natural landscapes, habitats and biodiversity may become under increasing pressure from climate change impacts (reduced rainfall, increased temperatures, sea level rise, harsher fire weather etc).	High	Indirect
RISK 4	The health and safety of residents and communities may be at risk from more intense extreme weather events, vector diseases, bushfire occurrences, food safety and water availability.	Extreme	Indirect
RISK 5	The City's design, maintenance and replacement practices for City buildings, infrastructure and assets may not be suitable for future climatic conditions.	High	Direct
RISK 6	The City may not have the necessary knowledge, planning or resources in place to adequately respond to future climate change impacts.	High	Indirect
RISK 7	Future climate changes such as increased temperatures and harsher fire weather may result in a decrease in the wellbeing, safety and productivity of City of Joondalup staff.	High	Direct
RISK 8	Future climate changes such as increased temperatures and more frequent hot days may lead to an increased need for service delivery as well as an increased cost to deliver services (in particular cost of utilities such as electricity, resources and waste management).	High	Indirect

[26] Department of Planning, Industry and Environment (2020)

Risk No.	Risk Description	Risk Priority	Level of Influence
RISK 9	The wellbeing of residents and communities may decrease due to increased cost of living, more uncomfortable climates and a lack of readiness and resilience to adapt to future climatic conditions.	High	Indirect
RISK 10	The expected or legislated role of local government in climate change adaption may be unclear or may change leading to increased regulatory and compliance requirements and increased potential for liability.	High	Indirect

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PART 4 - CLIMATE CHANGE ACTION PLAN

4.1 CLIMATE CHANGE PLAN PROJECTS

In order to achieve the objectives of the *Climate Change Plan 2023 – 2033* projects have been identified within Key Focus Areas. These projects will be implemented over the life of the Plan and will be subject to regular monitoring and review. A list of the projects is provided in Table 8. A full description of each of the projects is provided in Appendix A.

Table 8: List of Climate Change Plan Projects

Key Focus Area: INFRASTRUCTURE AND ASSETS					
Project No	**Title**	**Mitigation**	**Adaptation**	**Related Risk**	**Key Objective**
1.1	Coastal Adaptation Planning and Implementation Project		✓	R1, R2, R3, R5	Coastal hazard adaptation
1.2	Asset Management Framework	✓	✓	R1, R5	Environmentally Sustainable Design
1.3	Renewable Energy Program	✓	✓	R8	Increase renewable energy
1.4	Energy Efficient Hot Water System Project	✓		R8	Increase renewable energy
1.5	Electric Vehicle Fleet Transition Project	✓		R8	Reduce carbon emissions
1.6	Street Lighting Efficiency Project	✓		R8, R10	Reduce carbon emissions
1.7	Integrated Transport Strategy	✓		R8, R9	Reduce carbon emissions
1.8	Bike Plan	✓		R8, R9	Reduce carbon emissions
Key Focus Area: PUBLIC OPEN SPACE					
Project No	**Title**	**Mitigation**	**Adaptation**	**Related Risk**	**Key Objective**
3.1	Waterwise Council Action Plan		✓	R2, R8	Waterwise community
3.2	Park Revitalisation and Upgrades		✓	R2	Waterwise community
3.3	Urban Planting Program	✓	✓	R2, R3	Increase canopy cover

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Key Focus Area: NATURAL ENVIRONMENT					
Project No	**Title**	**Mitigation**	**Adaptation**	**Related Risk**	**Key Objective**
4.1	Yellagonga Integrated Catchment Management Plan		✓	R3	Protect and enhance biodiversity
4.2	Natural Area Management Plans		✓	R3	Protect and enhance biodiversity
4.3	Bushfire Risk Management Plan		✓	R3, R4	Build resilience
4.4	Local Government Waste Plan	✓		R8	Minimise waste
Key Focus Area: CORPORATE RESPONSIBILITY AND GOOD GOVERNANCE					
Project No	**Title**	**Mitigation**	**Adaptation**	**Related Risk**	**Key Objective**
5.1	Workforce Plan		✓	R6, R8	Build resilience
5.2	Renewable Energy Procurement and Carbon Offset Program	✓		R8	Reduce carbon emissions
5.3	Think Green Office Program	✓		R6, R7, R8	Sustainable living education
5.4	Strategic Partnerships		✓	R2, R3, R8	Collaboration and advocacy
Key Focus Area: COMMUNITY WELLBEING					
Project No	**Title**	**Mitigation**	**Adaptation**	**Related Risk**	**Key Objective**
6.1	Environmental Education Program	✓	✓	R9	Encourage sustainable behaviour change

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4.2 IMPLEMENTATION

Effective and coordinated implementation of the Climate Change Plan is critical to achieving the objectives of the Plan. Implementation of the Plan will be coordinated by setting up processes for monitoring and review, improving knowledge and understanding and training and development.

4.2.1 Monitoring and Reporting

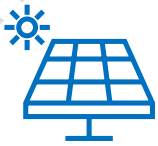
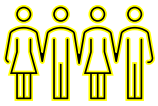
Monitoring

In line with the City's Project Management Framework, the Climate Change Plan 2023 – 2033 will be reviewed on an annual basis. The review will include an:

- Assessment of the progress and status of each climate change management project
- Assessment of progress towards the City's climate targets and performance measures
- Identification of any implementation issues or significant lack in progress.

Climate Targets

Climate targets have been developed to allow for appropriate reporting and evaluation of the Climate Change Plan 2023-2033.

Corporate targets	
Reduce greenhouse gas emissions by 80 per cent below 2021/22 emissions by 2030/31	
Achieve net zero emissions by 2050.	
Community target	
Implement a minimum of two community mitigation initiatives per year.	

Performance Measures

The following climate performance measures will be reported annually:

- Net greenhouse gas emissions generated by the City
- Percentage increase/decrease in net greenhouse gas emissions generated by the City

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- Amount of renewable energy generated by the City
- Amount of carbon offsets purchased to offset 100% of City's fleet emissions.

Reporting

The outcomes of the Climate Change Plan review including climate targets and performance measures will be reported annually in the Annual Report and State of the Environment Report.

4.2.2 Improving Climate Change Knowledge and Understanding

Climate change science, research, policy and regulation are constantly evolving fields with ongoing improvements in climate change modelling and projections and evolving responses from both science and government. To ensure the City's climate change management activities continue to be best practice it is important that the City remains abreast of the latest developments in this field. In particular the City should monitor the below topics:

- Climate change science and research
- Climate change legislation, policy and regulation
- Local government exposure to liability.

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Appendix A – Project Descriptions

Key Focus Area **Infrastructure and Assets**

Objective 1: To protect and/or adapt the City's existing infrastructure and assets against future climate change impacts.

Objective 2: To design and construct future buildings and facilities to ensure suitability for future climates.

Objective 3: Reduce energy use and greenhouse gases emitted from the City's infrastructure and assets.

Project 1.1 **Coastal Adaptation Planning and Implementation Project**
Project Status Existing Project
Mitigation **Adaptation** ✓ **Risks addressed** R1, R2, R3, R5
Project Description The Coastal Adaptation Planning and Implementation Project aims to ensure that the City plans for the future impacts of climate change and integrates climate adaptation into City policies, planning and maintenance schedules and capital works programs where relevant. The City has developed a *Coastal Infrastructure Adaptation Plan 2018 – 2026* to ensure the City is adequately prepared to adapt to current and future coastal hazards and risk to City's infrastructure and assets is minimised. The City is also developing a Coastal Hazard Risk Management and Adaptation Plan to identify current and future coastal hazard risks and provide a framework for adapting to coastal hazards over a 100 year timeframe. The City implements State Coastal Planning Policy 2.6 (SPP 2.6) which provides guidance for decision-making within the coastal zone including managing development and land use change; establishment of foreshore reserves; and to protect, conserve and enhance coastal values. The City has also developed and implements a Coastal Local Planning Policy in compliance with SPP 2.6 to ensure that the City advises current and future landowners of applicable coastal hazard risk and requires coastal hazard risk management and adaptation planning to be undertaken where required.
Project Objectives ▪ To ensure that the outcomes of scientific research and studies inform the City's approach to coastal adaptation activities. ▪ To ensure future coastal vulnerability is taken into account when planning and developing new coastal infrastructure and land use planning decisions within the coastal zone.
Deliverables ▪ Finalise and implement the City's Draft Coastal Hazard Risk Management and Adaptation Plan to build the resilience of the City's coastline to the impacts of sea level rise and coastal erosion. ▪ Continue to implement the City's *Coastal Infrastructure Adaptation Plan 2018 – 2026* to ensure the City is adequately prepared to adapt to current and future coastal hazards and risk to City's infrastructure and assets in minimised. ▪ Continue to implement State Coastal Planning Policy 2.6 and the City's Coastal Local Planning Policy to manage and plan for coastal hazard risk.

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Project 1.2 Asset Management Framework
Project Status Existing Project
Mitigation ✓ **Adaptation** ✓ **Risks addressed** R1, R5
Project Description The City implements an *Asset Management Strategy 2014 - 2024* to provide context from which to guide a whole-of-organisation approach to asset management which includes short, medium and long term objectives. The *Asset Management Strategy 2014 – 2024* includes asset class demand forecasts to understand the current and future needs and expectations of the community, in relation to its assets, to inform changes in service levels which includes climate change as a forecasting demand factor as well as incorporating climate change into a risk analysis. Transitioning buildings to be fully electric powered by renewable energy, rather than using gas, reduces climate change impacts. There is an opportunity for the City to transition to fully electric buildings and reduce carbon emissions. The City implements an *Environmentally Sustainable Design for City Buildings Policy* to facilitate the integration of environmentally sustainable design principles into the siting, design and construction of new City-owned or City-managed buildings, renovation projects and retro-fitting. The Policy could be updated to include the principle of transitioning from gas to electricity in City buildings. There are also opportunities to reduce carbon emissions associated with the use of asphalt in roads including the potential reuse of asphalt, use of recycled materials and use of temperature-reduced asphalt. The City's use of asphalt in 2021/22 produced over 30,000 tonnes of CO_2 equivalent, more than twice the City's total amount of reported net greenhouse gas emissions in 2021/22.
Project Objectives ▪ To ensure the City's Asset Management Framework takes into account future climate change impacts through adaptation and mitigation.
Deliverables ▪ Future climate change impacts and risk incorporated into the City's Asset Management Strategy for infrastructure assets. ▪ Update the *Environmentally Sustainable Design for City Buildings Policy* to include the principle of transitioning from gas to electricity in City buildings. ▪ Investigate opportunities to reduce carbon emissions associated with the use of asphalt in roads. ▪ Investigate the feasibility of constructing an environmentally sustainable designed City building with consideration of aspects such as recycled or sustainable materials, embodied energy and life cycle assessment.

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Project 1.3 Renewable Energy Program
Project Status Existing project
Mitigation ✓ **Adaptation** ✓ **Risks addressed** R8
Project Description The City has demonstrated its commitment to renewable energy technology through the implementation of the Renewable Energy Program. The Program has included the purchase and installation of solar PV (photovoltaic) systems at community facilities, as well as an extensive community education program to promote renewable energy and its benefits to the wider community. To date the City has installed 18 PV systems and 2 battery storage systems at community facilities. In order to reduce reliance on traditional forms of energy and to reduce greenhouse gas emissions, the Renewable Energy Project should be continued where funding opportunities arise and as part of new or significant redevelopments of the City's community facilities. Consideration where appropriate should also be given to other forms of renewable energy (i.e. wind power). The installation of renewable energy systems will help the City reduce its greenhouse gas emissions and will also enable the City (and any community groups using the community facilities) to become more resilient to increasing energy costs. Community batteries can assist residents to maximise their use of renewable energy produced. Community batteries integrate bulk solar battery storage into the existing electricity grid, while also providing residents with virtual storage for their excess solar energy.
Project Objectives ▪ To reduce greenhouse gas emissions and increase the City's resilience to rising energy costs, through the generation of renewable energy. ▪ To raise community awareness of renewable sources of energy through the promotion of the City's renewable energy technologies.
Deliverables ▪ Expand the installation of renewable energy and battery storage systems across the City's building portfolio. ▪ Continuation of community awareness initiatives to promote renewable energy. ▪ Advocate to Western Power and Synergy to install community batteries and assist residents to maximise their use of renewable energy produced.

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Project 1.4 Energy Efficient Hot Water System Project
Project Status Existing project
Mitigation ✓ **Adaptation** **Risks addressed** R8
Project Description The use of renewable energy for heating purposes can reduce energy use and greenhouse gas emissions within City facilities. The City has a total of 22 solar hot water systems across 12 different locations, including at Craigie Leisure Centre which provides a portion of the heating required to heat the water used in the pool's showers. The City could also consider the installation of heat pump hot water systems which use a refrigeration cycle to extract heat from the surrounding air and a heat exchanger to heat water. Heat pumps typically use around 60%-75% less electricity than a conventional electric hot water system. The Energy Efficient Hot Water System project will be continued as funding opportunities arise and as part of new or significant redevelopments of the City's community facilities.
Project Objectives ▪ To reduce energy use and greenhouse gas emissions associated with City facilities. ▪ To increase the City's resilience to rising energy costs.
Deliverables ▪ Expand the installation of solar hot water systems or heat pumps within City buildings and facilities.

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Project 1.5 Electric Vehicle Fleet Transition Project
Project Status New Project
Mitigation ✓ **Adaptation** **Risks addressed** R8
Project Description The City's fleet uses a variety of fuel sources including diesel (93%) and unleaded petrol (7%). The City's fleet consists of turf maintenance machines, trailers, loaders, weed sprayers, sweepers, water pumps, passenger sedans, light commercial vehicles and a variety of trucks. The City has taken a number of steps to reduce the emissions from its fleet vehicles including purchasing hybrid vehicles and where possible replacing larger vehicles with four cylinder vehicles. The City also offsets its vehicle emissions through the Carbon Neutral program. Carbon Neutral undertakes biodiverse conservation plantings to offset greenhouse emissions. The City purchases carbon offsets annually to offset its annual vehicle emissions. The State Electric Vehicle Strategy for Western Australia includes a target to achieve a minimum of 25% electric vehicles for all new light and small passenger, and small and medium SUV government fleet vehicles by 2025/26. The City could transition the fleet to electric vehicles, investigate alternative fuels and further downsize the size of vehicles where possible. Electric vehicles can be powered by renewable energy and reduce carbon emissions.
Project Objectives ▪ Transition the City's fleet to electric vehicles that can be powered by renewable energy. ▪ Reduce the net greenhouse gas emissions associated with the City's fleet.
Deliverables ▪ Transition the City's fleet to electric vehicles and ensure there is sufficient charging infrastructure.

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Project 1.6 Street Lighting Efficiency Project

Project Status

Existing Project

Mitigation ✓
Adaptation
Risks addressed R8

Project Description

The majority of the City's emissions come from street lighting which accounts for 43% of the City's total emissions. However, Western Power owns and operates the major share of the City's street lights, making up 36% of the emissions from street lighting.

The City has been implementing the Joondalup City Centre Street Lighting program on City owned street lights to replace inefficient street lighting with multi-function light poles that incorporate energy efficient, programmable LED luminaires which are monitored and controlled by the City's wireless lighting control system. Increasing the efficiency of street lighting will make a significant contribution to decreasing the City's greenhouse gas emissions.

However there are a number of challenges to improving the City's street lighting network:

- Much of the street lighting infrastructure is owned by Western Power rather than the City of Joondalup.
- Much of the infrastructure is ageing and large scale replacement of existing infrastructure with newer technologies is costly.
- Availability of alternative technologies is still evolving i.e. LED's are now more widely available but solar lighting is still in development.

Research is required to identify opportunities for improving street lighting efficiency and the availability of alternative technologies, given the current challenges. Opportunities to increase efficiencies through changing current operations and practices will also be investigated.

The City will undertake advocacy to State government and seek opportunities to partner with stakeholders including Western Power and the Western Australian Local Government Association (WALGA) in investigating options for increased efficiency in street lighting.

Project Objectives

- To advocate for the City to take ownership of Western Power owned street lighting and improving lighting infrastructure efficiency and reducing associated greenhouse gas emissions.
- To partner with stakeholders to improve street lighting efficiency and reduce associated greenhouse gas emissions.

Deliverables

- Advocate to State government and WALGA in regard to the City taking ownership of Western Power owned street lighting to improve efficiency and reduce the amount of associated greenhouse emissions.
- Liaise with Western Power in regard to the possible transfer of ownership of Western Power owned street lighting to the City to enable energy efficiency upgrades and reduced carbon emissions.
- Identification of opportunities to reduce the amount of greenhouse emissions resulting from City managed street lighting.
- Identification of technologies to improve the City's street lighting network including any changes to City practices or policy that may be required.

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Project 1.7 Integrated Transport Strategy

Project Status

New Project

Mitigation ✓
Adaptation
Risks addressed R8, R10

Project Description

Integrated transport planning aims to ensure that there is a suitable, safe and interconnected transport infrastructure for different transport modes such as private vehicles, public transport, walking and cycling, which results in improving the community's accessibility to jobs, services, recreation and other daily activities.

Within a local government context, transport services and responsibilities extend mainly to the consideration of roads, public transport, road safety and path networks. These responsibilities are also shared across a variety of stakeholders, including Main Roads WA, the Department of Transport, the Public Transport Authority, Department of Planning, Lands and Heritage and Transperth.

The City recognises the need to develop a strategic approach to the planning, construction and maintenance of transport related infrastructure and acknowledges that partnerships with State government agencies and other stakeholders have the potential to improve the efficiency and reduce expenditure for the delivery of transport infrastructure. Improved public transport, cycling and walking facilities can also lead to a reduction in the use of private vehicles resulting in a decrease in greenhouse gas emissions.

The City is developing an Integrated Transport Strategy to guide multi-modal transport planning and inform strategic policy, advocacy and infrastructure decisions in the City over the next 10 years.

Electric scooters can be powered by renewable energy and provide a form of transport with reduced carbon emissions as opposed to using vehicles. The City can encourage community members to adopt electric scooters as a form of transport through conducting an electric scooter hire trial.

Project Objectives

- To reduce transport related greenhouse gas emissions through improvements in public transport, walking and cycling within the City.
- To align the City's transport related activities with the priorities outlined in State government plans and strategies.
- To identify and address shortcomings across the City's current transport network; and determine future drivers and targets for modal shifts.
- To identify opportunities for funding for the planning, construction and maintenance of transport related infrastructure.

Deliverables

- Finalisation and implementation of an Integrated Transport Strategy in 2024.
- Investigate the feasibility of an electric scooter hire trial in an area highly used by cyclists and pedestrians to encourage a sustainable form of transport.

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Project 1.8 Bike Plan
Project Status Existing Project
Mitigation ✓ **Adaptation** **Risks addressed** R8, R10
Project Description Creating environments that encourage people to choose active travel is a way to foster more sustainable, healthier and safer communities. Cycling is an enjoyable, convenient and healthy mode of travel and also assists to reduce greenhouse gas emissions. The City's *Bike Plan 2016 - 2021* was developed to guide how the City promotes, celebrates and supports bike riding so the City can achieve its vision of a bike friendly city. The Plan recommends the implementation of cycling infrastructure such as pathways, bike parking and signage within the City and also includes initiatives to raise the awareness of cycling and its benefits within the community. In order to ensure alignment with State Government objectives for cycling within Western Australia, a major review of the Bike Plan will be undertaken once the Integrated Transport Strategy is finalised, with a new Bike Plan being developed at this time. A new Bike Plan will provide the long-term vision, strategic framework and projects we will implement to make bike riding a part of everyday life and move us towards becoming a bike-friendly city.
Project Objectives ▪ To improve cycling infrastructure and facilities within the City. ▪ To promote the benefits of cycling to the community ▪ To increase the provision of cycling information to the community.
Deliverables ▪ Development and implementation of a new Bike Plan after the Integrated Transport Strategy is finalised.

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Key Focus Area Public Open Space

Objective 1: To reduce water consumption at the City's parks and reserves.

Objective 2: To ensure that the amenity, useability and safety of the City's parks and reserves are maintained in future climates.

Project 3.1 Waterwise Council Action Plan

Project Status
Existing project

Mitigation
Adaptation ✓
Risks addressed R2, R8

Project Description

The *Waterwise Council Action Plan 2021 – 2026* outlines the City's waterwise vision and provides strategic direction for the City's water management goals and actions over the next five years. The Plan addresses both corporate and community water management goals and actions as aspects of a waterwise city.

Through the Waterwise Council Action Plan the City has committed to the following water management goals:

- Maintain corporate potable water use 5% below 57,000 kL for the next 5 years.
- Maintain Craigie Leisure Centre water use 5% below 0.017 kL/person for the next 5 years.
- Maintain groundwater abstraction below groundwater allocation levels for the next 5 years.
- Maintain community per capita water use below 115kL per annum for the next 5 years.
- Undertake a minimum of two water efficiency and/or water quality projects that encourage community awareness and promote partnerships by 2025-2026.

In addition to the City's Waterwise Council Action Plan, the Government of Western Australia developed a Gnangara Groundwater Allocation Plan which includes a requirement for a 10 per cent reduction in the City's groundwater usage from 2028. The City will be required to reduce groundwater abstraction and comply with the revised groundwater allocation through reducing irrigation in parks and public open spaces.

Impermeable surfaces result in stormwater being diverted to local waterways rather than being absorbed into the ground. Permeable paving allows for water infiltration to the ground below, reducing pressure on stormwater systems, and can be used for paths, roads and carparks.

Project Objectives

- To improve water management outcomes for the City.

Deliverables

- Implement the Waterwise Council Action Plan to improve water management outcomes.
- Manage the City's groundwater usage as per DWER's groundwater licence allocation.
- Investigate opportunities to implement permeable paving for City assets to allow for water infiltration and reduce pressure on stormwater systems.

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Project 3.2 Park Revitalisation and Upgrades
Project Status Existing project
Mitigation **Adaptation** ✓ **Risks addressed** R2
Project Description Irrigation accounts for a large proportion of the City's water use the efficient use of irrigation systems is vital to ensuring the long term conservation of groundwater resources. As part of the implementation of the City's Landscape Master Plan the City is implementing a program of hydrozoning and ecozoning, and redesigning irrigation systems, to reduce groundwater use within parks and open space areas. Hydrozoning relates to water delivery and is the practice of establishing separate areas or zones to receive different amounts of irrigation water. Ecozoning relates to the vegetation that can best accommodate a given watering regime and is usually a grouping of plants with similar water requirements. As part of the project, amenity is also being improved to ensure community expectations are balanced with sustainable water management. To date the project has been successful in reducing groundwater use by up to 50 per cent in some City parks.
Project Objectives ▪ Implement hydrozoning and ecozoning principles to reduce groundwater use in City parks. ▪ Increase the amenity and diversity of parks in the City.
Deliverables ▪ Development and implementation of detailed landscaping and irrigation design for identified parks to reduce irrigated areas and therefore water use including site preparation, irrigation removal and reconnection, turf removal, landscaping, installation of hard surfaces, mulching and provision of signage, at a rate of 1-5 parks per year.

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Project 3.3 Urban Planting Program
Project Status Existing project
Mitigation ✓ **Adaptation** ✓ **Risks addressed** R2, R3
Project Description The reduction of vegetation within urban areas, coupled with the increase in built surfaces has contributed to the urban heat island effect. With projected increases in temperature expected due to the impacts of climate change, the warming of urban areas may impact the amenity and useability of urban environments. The impact of the urban heat island effect can be significantly reduced by increasing the amount of vegetation cover within these areas. The City's Leafy City Program provides increased urban canopy cover by planting trees within the City's suburban streetscapes, to create cooler, inviting green urban spaces for residents and mitigate the increasing heat-island effect. The Leafy City Program launched in 2017 and over 4,500 new trees have been added to the urban canopy among the City's neighbourhoods, as of 2023. The City supports the greening of verges by implementing a Winter Planting Program and supplying and planting trees on residential verges free of charge, at the request of the property owner. Residents may apply to have one or more trees planted by the City on the verge adjacent to their property. Trees are planted during the winter period. The City also undertakes annual tree planting on the City's public open space, verges and medians to provide more shade and reduce the effects of the urban heat island effect through the City Centre Streetscape Renewal and Arterial Road Streetscapes project.
Project Objectives ▪ Continue to plant trees on residential verges, residential medians and Public Open Space to increase urban forest and canopy cover. ▪ Provide increased shade to reduce the impacts of the urban heat island effect within urban environments of the City of Joondalup. ▪ Increase the amenity and diversity of parks and open spaces in the City.
Deliverables ▪ Continue to plant trees on residential verges, residential medians and Public Open Space to increase canopy cover and reduce the urban heat island effect. ▪ Continue to plant trees in the City Centre and on Arterial roads to increase canopy cover and reduce the urban heat island effect at a rate of two projects per year.

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Key Focus Area Natural Environment

Objective 1: To ensure the City's integrated catchment management planning for the Yellagonga wetlands takes into account future climates.

Objective 2: To ensure the City's management of natural areas and waste takes into account the impacts of future climates.

Project 4.1 Yellagonga Integrated Catchment Management Plan 2021 - 2026

Project Status
Existing project

Mitigation
Adaptation ✓
Risks addressed R3

Project Description

The Yellagonga Regional Park is located on the Swan Coastal Plain within the City of Joondalup and the City of Wanneroo and is comprised of a chain of linear wetlands extending from Lake Joondalup in the north, through Beenyup Swamp and Walluburnup Swamp, to Lake Goollelal in the South. The Yellagonga Regional Park is an area of high ecological significance including being a Bush Forever site, having Conservation Category Wetlands and Lake Joondalup is also a Class 'A' Reserve. The Yellagonga Regional Park consists of a number of different tenures and is managed in partnership between the City of Joondalup, City of Wanneroo and Department of Biodiversity, Conservation and Attractions (DBCA).

The Yellagonga wetlands are one of the City's most valued environmental assets, providing important habitat for flora and fauna as well as providing valued recreation and tourism opportunities. Improving the health and viability of the Yellagonga catchment and wetlands will increase its resilience to future climate changes.

The impacts of climate change on the Yellagonga wetlands are likely to be numerous and varied, and may include:

- Reduced groundwater and surface water availability.
- Reduced water quality due to declining water levels and potential mobilisation of heavy metals.
- Increase in potential and actual acid sulphate soils.
- Increased threat from weeds, predators and fire.
- Change in the abundance, distribution and diversity of aquatic biota.
- Changing and restricted habitats for fauna and flora.

The Yellagonga Integrated Catchment Management Plan (YICM) 2021 - 2026 was developed to provide a holistic and long-term strategic plan to improve catchment health and protect the diverse values of the Park. The implementation of the YICM Plan will ensure the long term protection of the Yellagonga Wetlands with a focus on addressing the current and future impacts of climate change.

Project Objectives

- To maintain the health and viability of the Yellagonga Regional Park and to increase its resilience to climate change impacts.

Deliverables

- The implementation of the *Yellagonga Integrated Catchment Management Plan 2021 - 2026*.

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Project 4.2 Natural Area Management Plans
Project Status Existing project
Mitigation **Adaptation** ✓ **Risks addressed** R3
Project Description Climate change will have significant impact on the health and viability of the City's natural areas. Reduced rainfalls will result in lower groundwater levels and drying out of the lakes and consequently less water being available for flora and fauna. Changes in temperatures can also alter breeding and habitat patterns. Threats from weeds and fire are also likely to increase and coastal natural areas will be increasingly affected by storm surge and coastal erosion. The City develops and implements Natural Area Management Plans to build resilience in native vegetation and ecosystems to a changing climate. The City's conservation works in natural areas are prioritised to protect and enhance biodiversity and include revegetation, fire mitigation works and integrated weed management. Natural Areas Management Plans identify information on changes in vegetation condition in natural areas and identify environmental threats that pose a risk to biodiversity values within the natural area.
Project Objectives ▪ To increase resilience of the City's natural environment through the development and implementation of Natural Area Management Plans.
Deliverables ▪ Natural Area Management Plans that incorporate climate change risk and management recommendations to address the threats to biodiversity associated with climate change.

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Project 4.3 Bushfire Risk Management Plan 2018 - 2023
Project Status Existing project
Mitigation **Adaptation** ✓ **Risks addressed** R3, R4
Project Description Bushfires are one of the key environmental threats to natural areas in the City of Joondalup. Bushfires can significantly degrade natural areas, destroy habitats, reduce flora and fauna numbers and create opportunities for weed and predator establishment. In addition bushfires can threaten and impact on nearby properties and communities. Climate change is likely to result in a hotter and drier climate which is likely to result in an increase in both the intensity and frequency of bushfires in most regions. The City has developed a *Bushfire Risk Management Plan 2018 – 2023* to provide an ongoing strategic approach to the management of natural areas in order to reduce the incidence of fire in the City which recognises the future impacts of climate change. The Bushfire Risk Management Plan also gives consideration to the role of planning processes and approvals in providing an appropriate level of protection to private property from bushfires.
Project Objectives ▪ To improve the health and resilience of the City's natural areas to climate change.
Deliverables ▪ Development and implementation of a new Bushfire Risk Management Plan that considers future climate change impacts.

DRAFT

Project 4.4 Local Government Waste Plan
Project Status Existing project
Mitigation ✓ **Adaptation** **Risks addressed** R8
Project Description The City's Local Government Waste Plan leads our waste management practices which align with the objectives of the State Waste Avoidance and Resource Recovery Strategy 2030. The Plan focuses on improving our practices and providing the groundwork to inform the long-term planning for waste. Waste management plans are a requirement of all local governments under the *Waste Avoidance and Resource Recovery Act 2007*. Waste that is sent to landfill decomposes and produces greenhouse gases. Therefore the diversion of waste from landfill through waste minimisation, recycling or reusing methods can reduce the City's greenhouse emissions. The City doesn't currently monitor greenhouse gas emissions produced by waste operations. The City is responsible for the collection of residential waste and manages household waste through a number of methods and facilities: ▪ Materials Recovery Facility – items from the yellow lidded bins are recycled at the resource recovery facility, contaminated items are sent to landfill. ▪ Greens recycling –green waste (i.e. tree prunings etc) that is collected through residential three bin system, the bulk verge greens collection or taken to the greens recycling facility is recycled into mulch products. ▪ Landfill – the residual waste that the City is unable to recycle or recover is sent to landfill. The City plans to commence implementation of a new Food Organics Garden Organics (FOGO) bin service in 2024/25.
Project Objectives ▪ To increase efficiency of waste services and reduce waste to landfill and greenhouse gas emissions through sustainable waste management practices which incorporate increased re-use and recycling.
Deliverables ▪ Implementation of the Local Government Waste Plan that provides strategic guidance to the City's waste management practices. ▪ Commencement of FOGO in 2024/25 to reduce organic waste going to landfill and associated carbon emissions. ▪ Increased collection of data to measure and monitor greenhouse gas emissions produced by the City's waste operations.

DRAFT

Key Focus Area Corporate Responsibility and Good Governance

Objective 1: To demonstrate shared responsibility, leadership and governance practices in the City's climate change management activities.

Objective 2: To incorporate climate change management into the City's strategic and corporate planning.

Project 5.1 Workforce Plan
Project Status Existing project
Mitigation **Adaptation** ✓ **Risks addressed** R6, R8
Project Description The *Workforce Plan 2018-2022* is one of three major informing documents within the City's Integrated Planning Framework. Its purpose is to determine the workforce requirements necessary to resource and deliver the organisation's *Corporate Business Plan 2018-2023* and in doing so, contribute to the achievement of strategic objectives contained within *Joondalup 2022*. The Workforce Plan takes into consideration the workforce requirements of projects, actions and services committed to within the City's current Integrated Planning Framework. The Workforce Plan recognises external drivers for workforce planning including skills shortage, the changing employment landscape, changing technology, local government reform, population changes and legislative changes. The Workforce Plan could also take into consideration the impacts of climate change on staff and resourcing requirements.
Project Objectives ▪ Ensure that the City is adequately resourced and staffed to respond to impacts that climate change will have on City operations, activities and services.
Deliverables ▪ An updated Workforce Plan that recognises climate change as a potential external driver for workforce planning.

DRAFT

Project 5.2 Renewable Energy Procurement and Carbon Offset Program
Project Status Existing project
Mitigation ✓ **Adaptation** **Risks addressed** R8
Project Description In June 2022, the City joined 50 WA local governments to procure renewable energy through a Power Purchase Agreement (PPA). Over the next 3 years the City will purchase renewable energy covering 25% of the City's contestable electricity supply in year 2 of the contract and 50% in year 3. The PPA has the potential to reduce the City's total carbon emissions by over 4,000 tonnes of CO2-e. The City has offset 100% of emissions from its vehicle fleet since 2007. The offsets are purchased through Carbon Neutral who undertake biodiverse native plantings to absorb the equivalent amount of emissions from the atmosphere. This purchase of offsets makes a contribution to reducing the City's net emissions. The City purchased 1,399 tonnes of carbon offsets in 2021/22 to offset 100% of the City's fleet emissions. The City should continue to purchase offsets and procure renewable energy as it makes a considerable contribution to reducing impact of the City's greenhouse gas emissions.
Project Objectives ▪ To reduce the impact of the City's greenhouse gas emissions through the purchase of offsets and procurement of renewable energy.
Deliverables ▪ Continue offsetting 100% of emissions related to the City's vehicle fleet annually. ▪ Continue to procure renewable energy through a Power Purchase Agreement increasing to 100% purchase of renewable energy for the City's contestable electricity supply in 2025/26.

DRAFT

Project 5.3 Think Green Office Program
Project Status Existing Project
Mitigation ✓ **Adaptation** **Risks addressed** R6, R7, R8
Project Description Staff education and awareness-raising is important in encouraging sustainable behaviour across the organisation. The Think Green Office Program is a cultural change program targeting City staff to promote more sustainable behaviours and attitudes within their everyday work life. This Program commenced in February 2010 with an aim to encourage staff to be more sustainable, minimise impacts of their daily activities regarding energy, water, waste and travel and incorporate climate adaptation into their work. "Think Green" is branded and ongoing, to stimulate consistent change rather than ad hoc staff awareness. The Program is focused on increasing sustainable actions by City staff and fostering behaviour change. The Program has previously included: ▪ Implementation of a Green Office Guide - to inform, engage and encourage staff to address energy, water, waste, and transport issues within the workplace. ▪ Staff initiatives to raise awareness of climate change related issues and encourage behaviour change. ▪ TravelSmart Workplace initiatives – Pool bikes, electric bike and SmartRiders.
Project Objectives ▪ Raise awareness of the importance of climate change adaptation and mitigation actions amongst City employees. ▪ Ensure that staff incorporate climate change mitigation and adaptation into work activities. ▪ Facilitate sustainability behaviour change in staff at home and in the office.
Deliverables ▪ Delivery of staff initiatives to encourage climate change adaptation and mitigation actions.

DRAFT

Project 5.4 Strategic Partnerships
Project Status Existing project
Mitigation ✓ **Adaptation** ✓ **Risks addressed** R2, R3, R8
Project Description Keeping up to date with developments in the area of climate change management will ensure that the City is implementing best practice approaches to climate mitigation and adaptation. There are a number of government and non government groups and educational and research organisations locally, nationally and internationally that focus on building the capacity of local government to effectively mitigate climate change and increase resilience to impacts. The City should continue to investigate opportunities to partner with stakeholders, industry groups and research institutions to enable the City to build capacity and gain information relating to best practice approaches climate change mitigation and adaptation.
Project Objectives ▪ To ensure that the City is well informed of developments in climate change management by actively participating in research projects and working groups as opportunities arise.
Deliverables ▪ Increased support for the City in implementing climate mitigation and adaptation activities. ▪ Increased knowledge of best practice approaches to climate change management.

DRAFT

Key Focus Area Community Wellbeing

Objective 1: To increase awareness in the community about climate change and its impacts and encourage related behaviour change.

Objective 2: To assist the City's residents and communities to become more resilient to the impacts of climate change

Project 6.1 Environmental Education Program

Project Status
Existing project

Mitigation ✓
Adaptation ✓
Risks addressed R10

Project Description

The City has developed a coordinated program of environmental education activities through its Environmental Education Program (EEP) which commenced in 2010. Community education is vital in influencing behaviour change and fostering sustainability in the community.

The EEP includes workshops, events, initiatives, communication campaigns and provides information to encourage community members, schools and businesses to adapt to and mitigate climate change. Examples of previous EEP initiatives related to climate change include:

- Think Green Energy Program
- Eco home, school and business audit program
- Waterwise Verge Rebate Program
- Solar Battery Storage workshop.

There are opportunities to collaborate with other local governments in regard to climate change education and initiatives to encourage behaviour change in the community, schools and to businesses.

The use of the Strategic Community Reference Group with community members could facilitate knowledge sharing, consultation and delivery of community identified projects related to climate adaptation and mitigation.

Project Objectives

- Raise awareness, advocate for and support behaviour change in the community, schools and to businesses regarding future climates and the importance of adapting to and mitigating climate change.

Deliverables

- Delivery of education initiatives, behaviour change projects and communications campaigns to encourage the community, schools and businesses to adapt to and mitigate climate change.
- Investigate opportunities to collaborate with other local governments in regard to climate change education and encouraging behaviour change for the community, schools and businesses.
- Investigate funding opportunities to provide rebates to the community, schools and businesses to assist with climate adaptation and mitigation.

DRAFT

COMMUNITY CONSULTATION OUTCOMES REPORT

Climate Change Survey

INT23/53375 **October 2021**

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Appendix 1 to Appendix 16 is provided as a separate document.

OVERVIEW

The community was invited to provide feedback to inform the development of the City's new Climate Change Plan. Feedback was sought via a Climate Change Survey to explore community expectations around the City's role in responding to the impacts of climate change.

The City collected a total of 1,267 valid responses throughout the 28-day advertised consultation period from 24 June 2021 to 21 July 2021. A total of 476 randomly-selected residents submitted feedback, as well as 476 Community Engagement Network members, and 368 community members who were not invited directly to participate. The overall response rate was 13.0% for stakeholders who were engaged directly by the City. Comparisons are provided throughout the report where there was a notable difference between the responses made by respondents in the random sample when compared to respondents not in the random sample.

Respondents were asked to rate how important the issue of climate change was to them personally and approximately half of respondents rated it as 10 ("extremely important") on an 11-point scale from 0–10. Respondents were also asked to rate how concerned they were about some specific impacts of climate change, with the most concern shown for "biodiversity loss", "reduced rainfall potentially leading to water shortages and more droughts", and "harsher and longer fire seasons/bushfires".

When asked what they were doing personally to reduce greenhouse gas emissions, almost two-thirds indicated that they were "doing a bit, but could do more". In relation to greenhouse gas emissions targets, approximately two-thirds of respondents indicated that the City should pursue an "ambitious target" for reducing greenhouse emissions.

Respondents were provided with a list of potential *mitigation* actions that the City could implement and asked to select the most important. The following were the most popular mitigation actions selected:

- Installing renewable energy devices on City-owned facilities and buildings (eg solar panels).
- Increasing energy efficiency of City-owned facilities, buildings and lighting.
- Providing funding/incentives to support the community to reduce their greenhouse emissions.

Respondents were also asked how urgent it is for the City to take action to mitigate climate change and almost half indicated that it is "extremely urgent".

Respondents were provided with a list of potential *adaptation* actions that the City could implement and asked to select the most important. The following were the most popular mitigation actions selected:

- Planting trees in urban areas to reduce the urban heat island effect.
- Conserving bushland areas to maintain biodiversity within a drying climate.

Respondents were also asked how urgent it is for the City to take action to adapt to climate change and again, almost half indicated that it is "extremely urgent".

STAKEHOLDERS

A total of 7,351 stakeholders were directly engaged by the City of Joondalup. Stakeholders identified included:

- Random sample of residents (stratified by suburb and age) = 4,000
- Community Engagement Network members = 3,334
- Resident/ratepayer groups = 17
  - Beldon Residents Association Inc
  - Burns Beach Residents Association Inc
  - Connolly Residents Association
  - Craigie Resident and Community Association
  - Currambine Residents Association Inc
  - Edgewater Community Residents' Association
  - Harbour Rise Home Owners Association
  - Heathridge Residents' Association
  - Iluka Homeowners Association
  - Kallaroo Residents Association
  - Kingsley & Greenwood Residents Association
  - Marmion, Sorrento, Duncraig Progress and Ratepayers Association
  - North Shore Country Club and Residents Association
  - Padbury Residents' Association Inc
  - Warwick Residents Group
  - Whitford Community, Ratepayers & Recreation Association Inc
  - Woodvale Waters Landowners Association.

Additional stakeholders, including interested residents and ratepayers, were indirectly engaged via the consultation materials described overleaf.

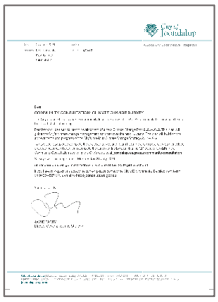
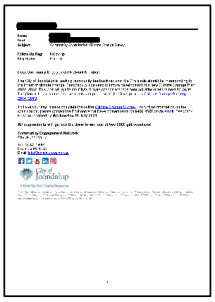
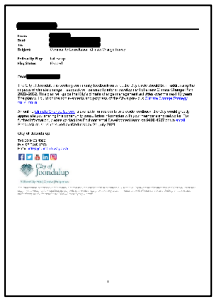
CONSULTATION MATERIALS

The random sample of residents were sent information packs through the post on 24 June 2021. The information packs contained a letter to advise them of the consultation and invited them to provide feedback via the enclosed hard-copy questionnaire. To encourage responses, residents were offered an incentive prize of one of two $500 gift vouchers.

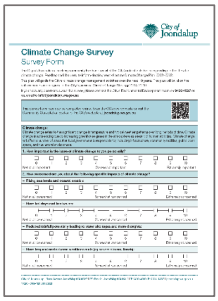
Community Engagement Network members were invited to participate via an email distributed on 24 June 2021. The email contained a link to the online questionnaire.

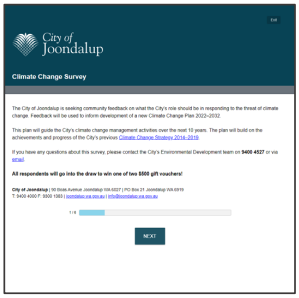
Resident/ratepayer groups were sent an email on 24 June 2021 advising them of the consultation and encouraging them to distribute the consultation information and link to the online questionnaire to their members and networks.

Letter to a random sample of City of Joondalup residents, email to Community Engagement Network members, and email to resident/ratepayer groups (see Appendix 1–3 for full):

Hard-copy questionnaire and online questionnaire (see Appendix 4–5 for full):

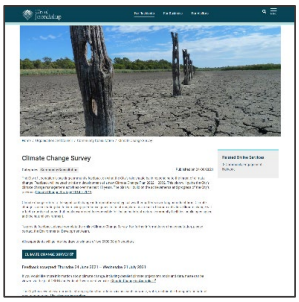

Climate Change Survey
Survey Form


City of Joondalup
Climate Change Survey
NEXT

In addition to directly contacting the identified stakeholders via post and email, the City advertised the Climate Change Survey to other community members via the following means:

- Webpage linked through the “Community Consultation” section of the City of Joondalup website, visible from 24 June 2021 to 21 July 2021.
- Items published in the Joondalup Voice insert on the *Joondalup Times* community newspaper on 24 June 2021, and available online and emailed to subscribers of the Joondalup Voice Online eNewsletter on 24 June 2021.
- Item published in the Environmental News and Events eNewsletter emailed to subscribers on 24 June 2021.
- E-screen displays visible on the e-screens located at the City of Joondalup customer service centres, libraries, and Craigie Leisure Centre from 24 June 2021 to 21 July 2021.
- Facebook advertisement live from 25 June 2021 to 29 June 2021.
- Facebook post published through the City of Joondalup Facebook account on 24 June 2021.
- Twitter post published through the City of Joondalup Twitter account on 24 June 2021.

Community Consultation webpage (see Appendix 6 for full):



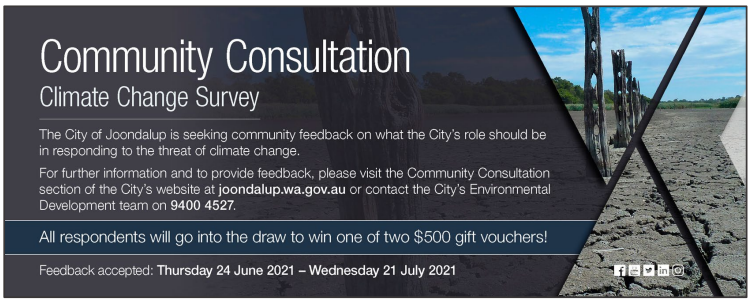
Joondalup voice, Joondalup Voice eNewsletter, and Environmental News and Events eNewsletter (see Appendix 7–9 for full):







Electronic Display Screens (see Appendix 10 for full):



Facebook advertisement, Facebook post, and Twitter post (see Appendix 11–13 for full):







RESPONSE RATE

The City collected a total of 1,267 valid responses throughout the 28-day advertised consultation from 24 June 2021 to 21 July 2021. Of the 4,000 randomly sample residents, 476 submitted feedback, and of the 3,334 Community Engagement Network members, 476 submitted feedback. A further 368 other community members (not directly contacted to participate) also submitted feedback. The overall response rate was 13.0% for stakeholders who were engaged directly by the City. This data is shown in the table below.

	Feedback sought	Feedback received*	Response rate
Responses received by stakeholder type:	**N**	**N**	**%**
Random sample of residents	4,000	476	11.9%
Community Engagement Network members	3,334	476	14.3%
Other community members (engaged indirectly)	—	368	—
Total response rate (engaged directly)	**7351**	**952**	**13.0%**
Total responses	**—**	**1,267**	**—**

Comparisons are provided throughout the report where there was a notable difference between the responses made by respondents in the random sample, when compared to respondents not in the random sample.

* Numbers may not add up to the total, as respondents can represent multiple stakeholder types.

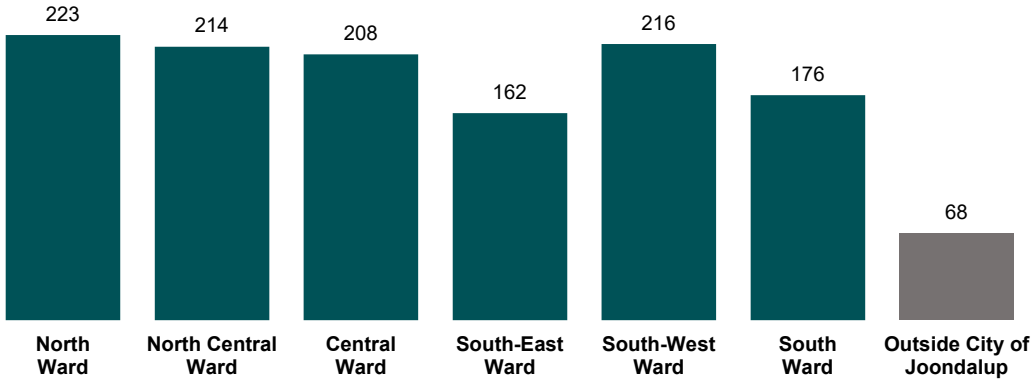
DEMOGRAPHICS

Respondent address

Respondents were asked to provide their contact details and almost 95% indicated that they reside in suburbs located within the City of Joondalup (1,199). A total of 8 respondents indicated that they reside in a suburb outside of the City. This data is shown in the table and chart below.

Submissions received by ward and suburb:	N	%
City of Joondalup	**1,199**	**94.6%**
North Ward	**223**	**17.6%**
Burns Beach	34	2.7%
Currambine	30	2.4%
Iluka	46	3.6%
Joondalup	68	5.4%
Kinross	45	3.6%
North Central Ward	**214**	**16.9%**
Connolly	28	2.2%
Edgewater	52	4.1%
Heathridge	39	3.1%
Mullaloo	42	3.3%
Ocean Reef	53	4.2%
Central Ward	**208**	**16.4%**
Beldon	20	1.6%
Craigie	51	4.0%
Kallaroo	60	4.7%
Woodvale	77	6.1%
South-East Ward	**162**	**12.8%**
Greenwood	68	5.4%
Kingsley	94	7.4%
South-West Ward	**216**	**17.0%**
Hillarys	82	6.5%
Padbury	57	4.5%
Sorrento	77	6.1%
South Ward	**176**	**13.9%**
Duncraig	129	10.2%
Marmion	17	1.3%
Warwick	30	2.4%
Outside of City of Joondalup	**68**	**5.4%**
Total responses	**1,267**	**100.0%**

Submissions received by ward:

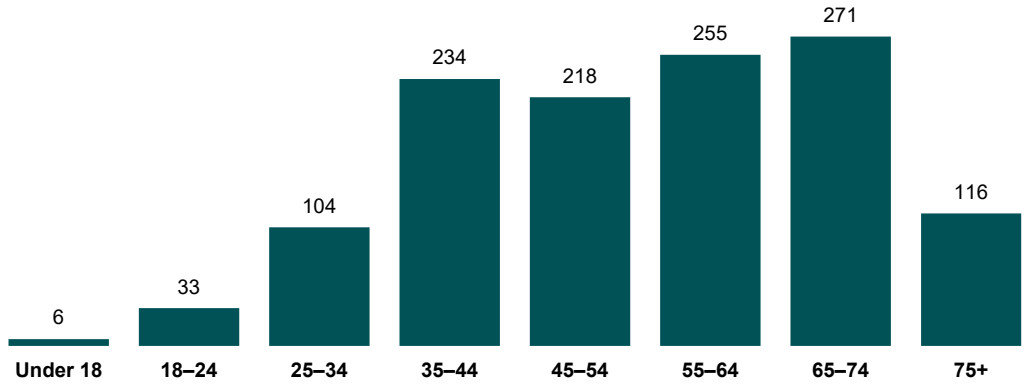


Respondent age

Respondents were asked to provide their age group. Approximately half of respondents were aged 55 years or older (255). Other common age groups were 34 to 44 years (234) and 45 to 54 years (218). Few respondents were under 35 years of age (143). This data is shown in the table and chart below.

Responses received by age:	N	%
Under 18 years	6	0.5%
18–24 years	33	2.6%
25–34 years	104	8.2%
35–44 years	234	18.5%
45–54 years	218	17.2%
55–64 years	255	20.1%
65–74 years	271	21.4%
75+ years	116	9.2%
No response	*30*	*2.4%*
Total responses	**1,267**	**100.0%**

Responses received by age:



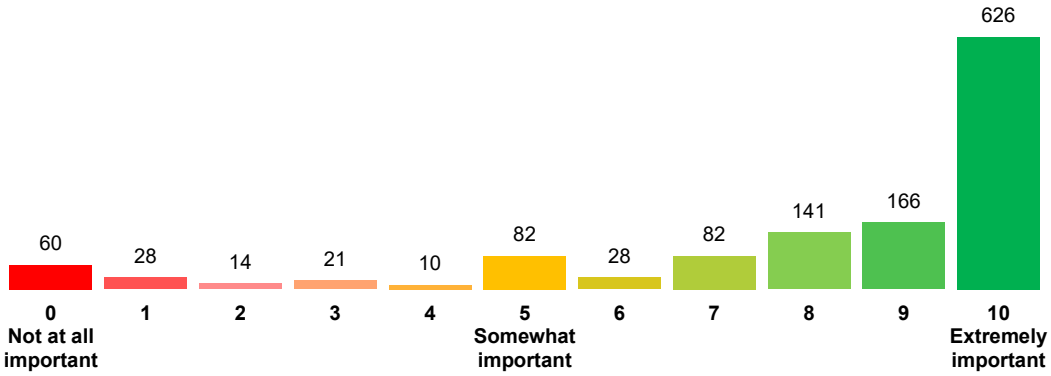
OUTCOMES

QUESTION: “How important is the issue of climate change to you personally?”

Respondents were asked to rate how important the issue of climate change is to them personally as an individual. Respondents provided a rating using an 11-point rating scale, with 0 representing “not at all important”, 5 representing “somewhat important” and 10 representing “extremely important”. Approximately half of respondents (626) specified a rating of 10 (“extremely important”). Approximately 10% of respondents specified a rating below 5 (133). This data is shown in the table and chart below.

How important is the issue of climate change to you personally?	N	%
0 — Not at all important	60	4.7%
1	28	2.2%
2	14	1.1%
3	21	1.7%
4	10	0.8%
5 — Somewhat important	82	6.5%
6	28	2.2%
7	82	6.5%
8	141	11.1%
9	166	13.1%
10 — Extremely important	626	49.4%
No response	*9*	*0.7%*
Total responses	**1,267**	**100.0%**

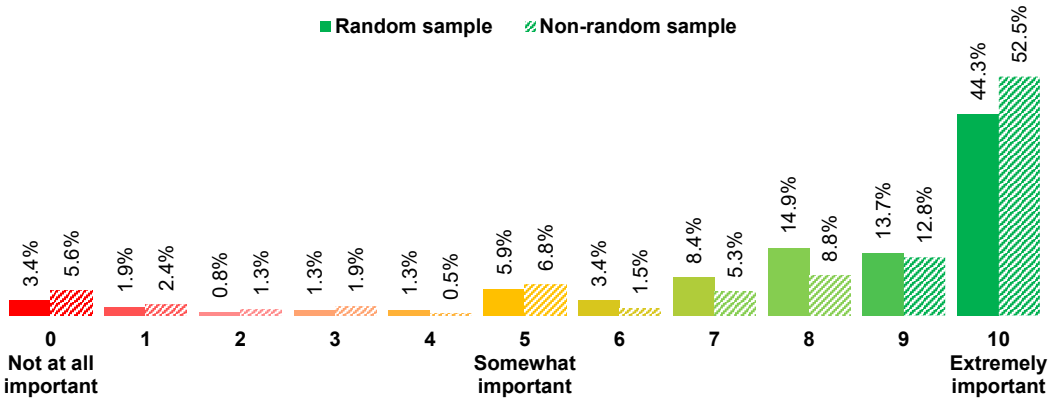
How important is the issue of climate change to you personally?



Respondents from the random sample of residents were less likely to indicate climate change was an “extremely important’ issue for them personally, compared to those not in the random sample (44.3% versus 52.5%). However, respondents from the random sample were also less likely to specify climate change as “not at all important” (3.4% versus 5.6%). This data is shown in the table and chart below.

How important is the issue of climate change to you personally?	Random sample		Non-random sample	
	N	%	N	%
0 — Not at all important	16	3.4%	44	5.6%
1	9	1.9%	19	2.4%
2	4	0.8%	10	1.3%
3	6	1.3%	15	1.9%
4	6	1.3%	4	0.5%
5 — Somewhat important	28	5.9%	54	6.8%
6	16	3.4%	12	1.5%
7	40	8.4%	42	5.3%
8	71	14.9%	70	8.8%
9	65	13.7%	101	12.8%
10 — Extremely important	211	44.3%	415	52.5%
No response	4	0.8%	5	0.6%
Total responses	**476**	**100.0%**	**791**	**100.0%**

How important is the issue of climate change to you personally? (Random sample compared to non-random sample)



QUESTION: “How concerned are you about the following specific impacts of climate change?”

Respondents were asked to rate how concerned they were about the following six specific impacts of climate change:

- Rising sea levels and coastal erosion
- More hot days and heatwaves
- Reduced rainfall potentially leading to water shortages and more droughts
- More frequent and extreme weather events (eg server storms, floods)
- Harsher and longer fire seasons/bushfires
- Biodiversity loss (eg native trees, plants, animals)

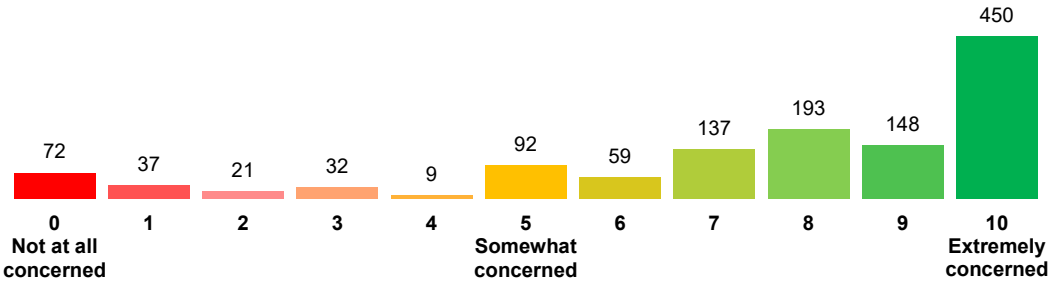
Respondents rated each climate change impact using an 11–point rating scale, with 0 representing “not at all concerned”, 5 representing “somewhat concerned” and 10 representing “extremely concerned”. Data and charts for each impact are shown below.

Rising sea levels and coastal erosion

Approximately three quarters of respondents specified a rating of 7 or higher (928), with over one-third selecting the rating of 10 (“extremely concerned”) (450). A total of 171 selected ratings below 5. This data is shown in the table and chart below.

How concerned are you about rising sea levels and coastal erosion?	N	%
0 — Not at all concerned	72	5.7%
1	37	2.9%
2	21	1.7%
3	32	2.5%
4	9	0.7%
5 — Somewhat concerned	92	7.3%
6	59	4.7%
7	137	10.8%
8	193	15.2%
9	148	11.7%
10 — Extremely concerned	450	35.5%
No response	*17*	*1.3%*
Total responses	**1,267**	**100.0%**

How concerned are you about rising sea levels and coastal erosion?

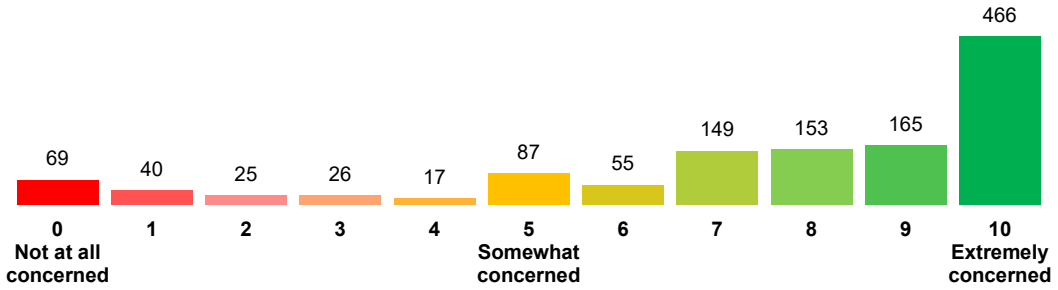


More hot days and heatwaves

Approximately three quarters of respondents specified a rating of 7 or higher (933), with over one-third selecting the rating of 10 ("extremely concerned") (466). A total of 177 selected ratings below 5. This data is shown in the table and chart below.

How concerned are you about more hot days and heatwaves?	N	%
0 — Not at all concerned	69	5.4%
1	40	3.2%
2	25	2.0%
3	26	2.1%
4	17	1.3%
5 — Somewhat concerned	87	6.9%
6	55	4.3%
7	149	11.8%
8	153	12.1%
9	165	13.0%
10 — Extremely concerned	466	36.8%
No response	*15*	*1.2%*
Total responses	**1,267**	**100.0%**

How concerned are you about more hot days and heatwaves?

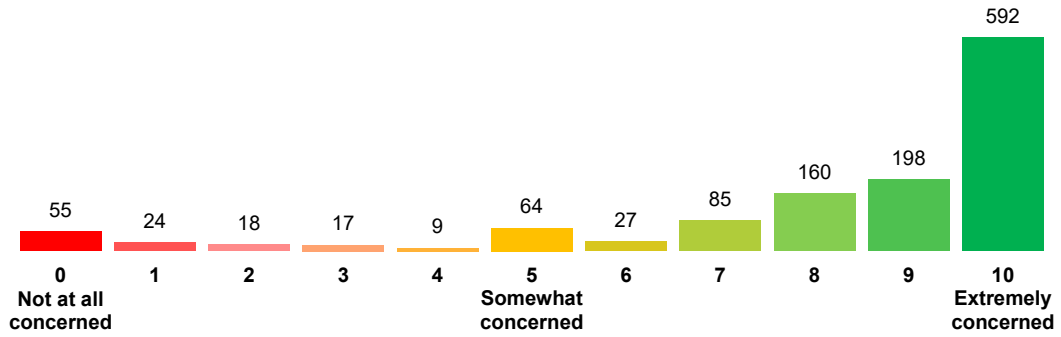


Reduced rainfall potentially leading to water shortages and more droughts

Approximately 80% of respondents specified a rating of 7 or higher (1,035), with almost half selecting the rating of 10 ("extremely concerned") (592). A total of 123 selected ratings below 5. This data is shown in the table and chart below.

How concerned are you about reduced rainfall potentially leading to water shortages and more droughts?	N	%
0 — Not at all concerned	55	4.3%
1	24	1.9%
2	18	1.4%
3	17	1.3%
4	9	0.7%
5 — Somewhat concerned	64	5.1%
6	27	2.1%
7	85	6.7%
8	160	12.6%
9	198	15.6%
10 — Extremely concerned	592	46.7%
No response	*18*	*1.4%*
Total responses	**1,267**	**100.0%**

How concerned are you about reduced rainfall potentially leading to water shortages and more droughts?

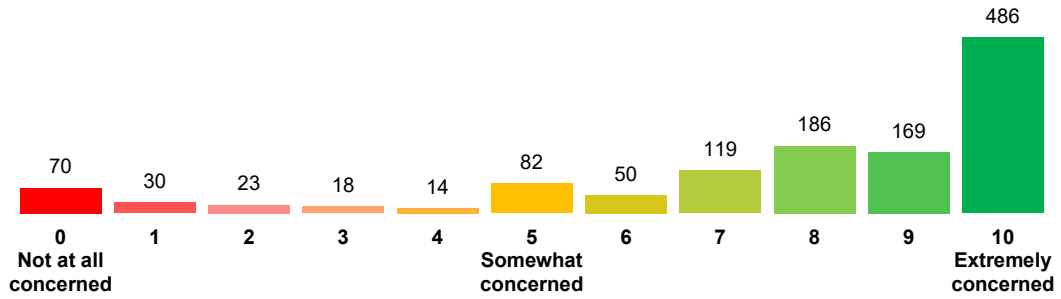


More frequent and extreme weather events (eg severe storms, floods)

Approximately three-quarters of respondents specified a rating of 7 or higher (960), with just under 40% selecting the rating of 10 ("extremely concerned") (486). A total of 155 selected ratings below 5. This data is shown in the table and chart below.

How concerned are you about more frequent and extreme weather events (eg severe storms, floods)?	N	%
0 — Not at all concerned	70	5.5%
1	30	2.4%
2	23	1.8%
3	18	1.4%
4	14	1.1%
5 — Somewhat concerned	82	6.5%
6	50	3.9%
7	119	9.4%
8	186	14.7%
9	169	13.3%
10 — Extremely concerned	486	38.4%
No response	*20*	*1.6%*
Total responses	**1,267**	**100.0%**

How concerned are you about more frequent and extreme weather events (eg severe storms, floods)?

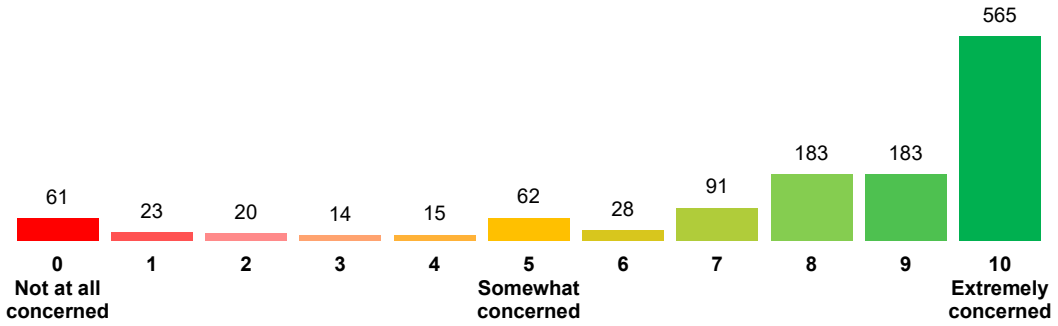


Harsher and longer fire seasons/bushfires

Approximately 80% of respondents specified a rating of 7 or higher (1,022), with almost half selecting the rating of 10 ("extremely concerned") (565). A total of 133 selected ratings below 5. This data is shown in the table and chart below.

How concerned are you about harsher and longer fire seasons/bushfires?	N	%
0 — Not at all concerned	61	4.8%
1	23	1.8%
2	20	1.6%
3	14	1.1%
4	15	1.2%
5 — Somewhat concerned	62	4.9%
6	28	2.2%
7	91	7.2%
8	183	14.4%
9	183	14.4%
10 — Extremely concerned	565	44.6%
No response	22	*1.7%*
Total responses	**1,267**	**100.0%**

How concerned are you about harsher and longer fire seasons/bushfires?

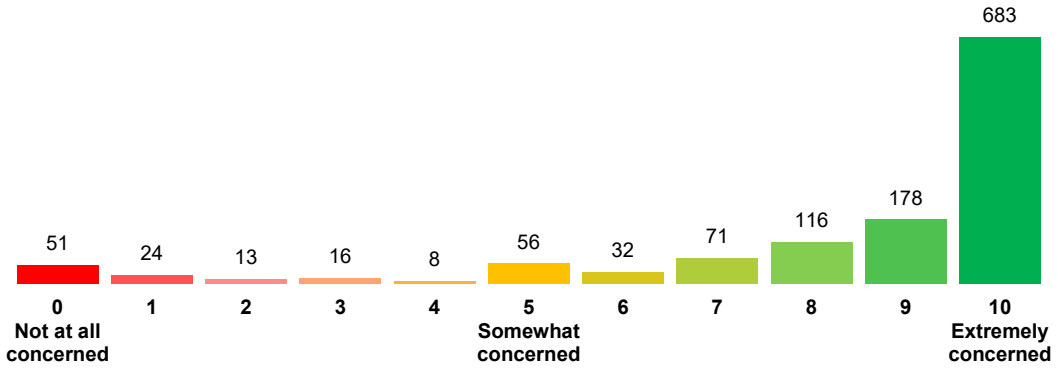


Biodiversity loss (eg native trees, plants, animals)

Over 80% of respondents specified a rating of 7 or higher (1,048), with over one-third selecting the rating of 10 ("extremely concerned") (683). A total of 112 selected ratings below 5. This data is shown in the table and chart below.

How concerned are you about biodiversity loss (eg native trees, plants, animals)?	N	%
0 — Not at all concerned	51	4.0%
1	24	1.9%
2	13	1.0%
3	16	1.3%
4	8	0.6%
5 — Somewhat concerned	56	4.4%
6	32	2.5%
7	71	5.6%
8	116	9.2%
9	178	14.0%
10 — Extremely concerned	683	53.9%
No response	*19*	*1.5%*
Total responses	**1,267**	**100.0%**

How concerned are you about biodiversity loss (eg native trees, plants, animals)?

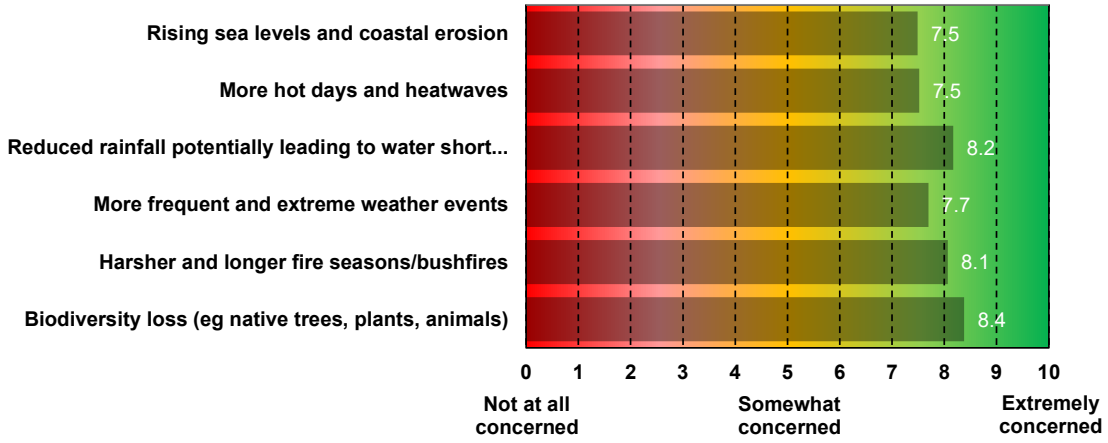


Comparison of results

To provide a comparison of different climate change impacts, an average rating was calculated for each item. All six items received an average score of 7.5 or higher. Biodiversity loss (8.4), reduced rainfall (8.2) and harsher and longer first seasons/bushfires (8.1) were the impacts with the highest average scores. This data is shown in the table and chart below.

How concerned are you about the following specific impacts of climate change?	Average rating (x̄)
Rising sea levels and coastal erosion	7.5
More hot days and heatwaves	7.5
Reduced rainfall potentially leading to water shortages and more droughts	8.2
More frequent and extreme weather events	7.7
Harsher and longer fire seasons/bushfires	8.1
Biodiversity loss (eg native trees, plants, animals)	8.4

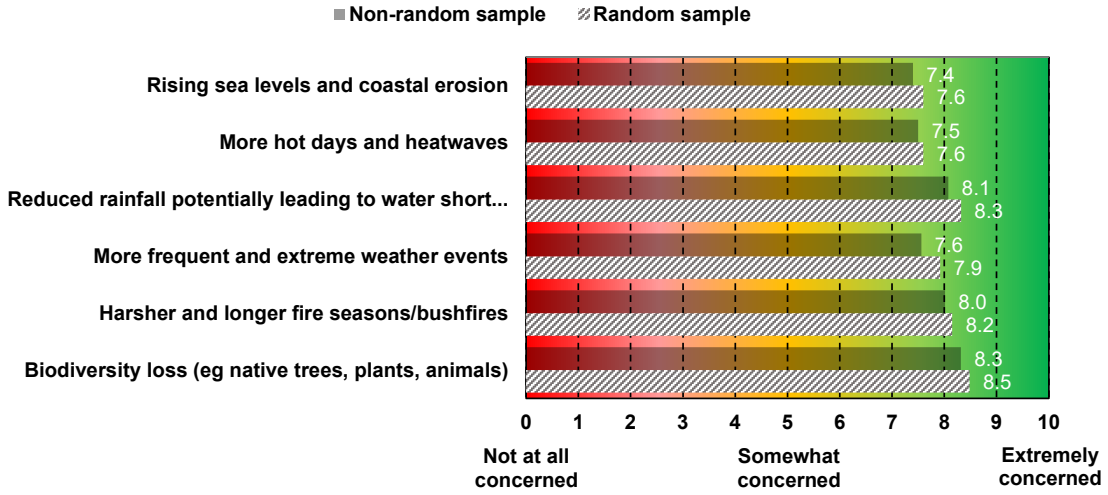
How concerned are you about the following specific impacts of climate change?



Respondents from the random sample of residents had higher average ratings when compared to those not in the random sample. This data is shown in the table and chart below.

How concerned are you about the following specific impacts of climate change?	Random sample (x̄)	Non-random sample (x̄)
Rising sea levels and coastal erosion	7.6	7.4
More hot days and heatwaves	7.6	7.5
Reduced rainfall potentially leading to water shortages and more droughts	8.3	8.1
More frequent and extreme weather events	7.9	7.6
Harsher and longer fire seasons/bushfires	8.2	8.0
Biodiversity loss (eg native trees, plants, animals)	8.5	8.3

How concerned are you about the following specific impacts of climate change? (random sample compared to non-random sample)



QUESTION: "How much are you doing personally to reduce greenhouse gas emissions? (eg buying energy efficient appliances, catching public transport, installing solar panels, purchasing carbon offsets, etc)"

Respondents were asked to indicate how much they were currently doing personally to reduce greenhouse gas emissions. They were asked to indicate this on a 3-point scale from "I am doing a lot" to "I am doing a bit, but could do more" to "I am not doing anything". Almost two-thirds of respondents indicated that they were "doing a bit, but could do more" (811), while just under 30% indicated that they were "doing a lot" (362). This data is shown in the table and chart below.

How much are you doing personally to reduce greenhouse gas emissions?	N	%
I am doing a lot	362	28.6%
I am doing a bit, but could do more	811	64.0%
I am not doing anything	81	6.4%
No response	*13*	*1.0%*
Total responses	**1,267**	**100.0%**

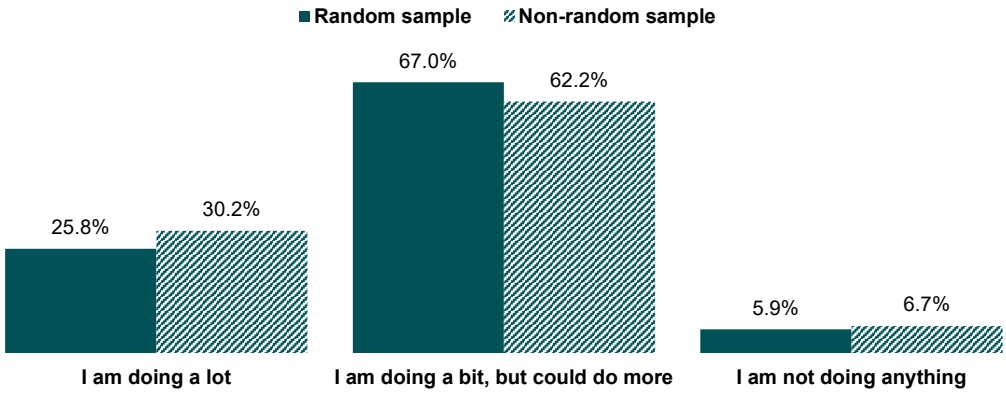
How much are you doing personally to reduce greenhouse gas emissions?



Respondents from the random sample of residents were slightly less likely to indicate that they were "doing a lot", compared to those not in the random sample (25.8% versus 30.2%). However, respondents in the random sample were also less likely to indicate that they "not doing anything" (5.9% versus 6.7%). This data is shown in the table and chart below.

How much are you doing personally to reduce greenhouse gas emissions?	Random sample		Non-random sample	
	N	%	N	%
I am doing a lot	239	25.8%	123	30.2%
I am doing a bit, but could do more	492	67.0%	319	62.2%
I am not doing anything	53	5.9%	28	6.7%
No response	*6*	*1.3%*	*7*	*0.9%*
Total responses	**476**	**100.0%**	**791**	**100.0%**

How much are you doing personally to reduce greenhouse gas emissions? (Random sample compared to non-random sample)



QUESTION: “Can you give us some examples of what you are doing personally (to reduce greenhouse gas emissions)?”

Respondents were asked to provide examples of the types of activities and behaviours they were adopting to personally reduce greenhouse gas emissions. Comments have been broadly grouped and summarised in the table below. Verbatim comments have been randomised and are provided at Appendix 14. Commonly cited examples provided by the respondents include:

- Solar panels or solar hot water
- Travel behaviours/actions (eg driving less, carpooling, using public transport, riding a bicycle, walking, etc).
- Recycling

Can you give us some examples of what you are doing personally (to reduce greenhouse gas emissions)?	N*	%
Have solar panels/solar hot water	618	56.5%
Drive less/carpool or use public transport/cycle/walk	441	40.3%
Recycle	353	32.3%
Implement water saving practices (eg catching rainwater/shower water or have bore water, etc)	274	25.0%
Have energy efficient or 5-star appliances	240	21.9%
Plant trees/shrubs in the garden or plant native trees/shrubs	186	17.0%
Buy environmentally-friendly products (eg biodegradable, carbon offset, local) or avoid non-environmentally friendly products (eg with lots of packaging)	144	13.2%
Limit the use of plastics	130	11.9%
Do composting or have a worm farm	129	11.8%
Try not to waste energy/be energy efficient (eg monitor usage, turn off lights/appliances at socket)	120	11.0%
Are vegetarian/vegan or eat more plant-based foods/less meat	82	7.5%
Buy second-hand/re-use/donate to charity shops	80	7.3%
Have an electric/hybrid/low emissions car	70	6.4%
Have installed LED lightbulbs/power saving lighting	67	6.1%
Limit artificial heating/cooling at home	63	5.8%
Reduce waste	57	5.2%
Grow own food/vegetables	50	4.6%
Other miscellaneous comment	272	24.9%
Total comments	**1,094**	**70.4%**
Total responses	**1,267**	**—**

* Numbers may not add up to the total, as respondents may have addressed more than one subject.

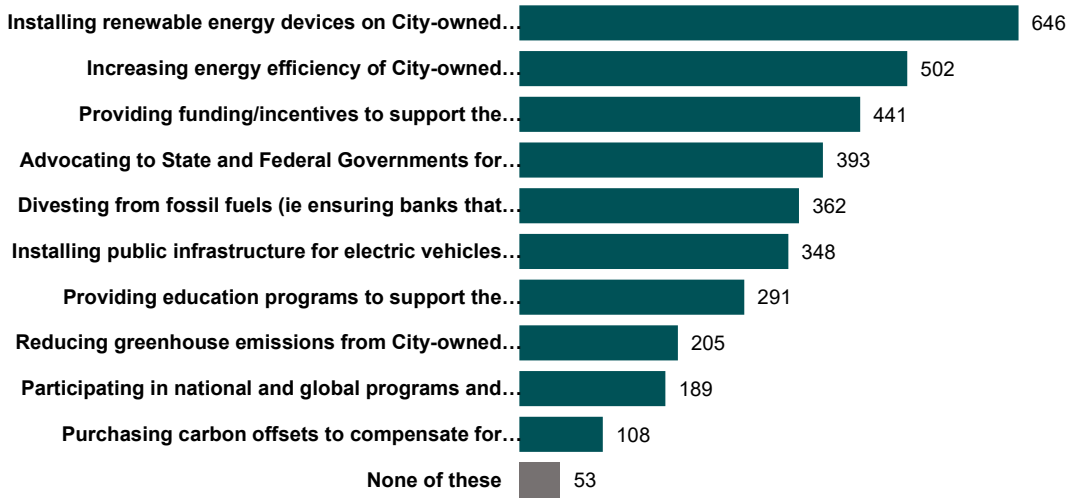
QUESTION: “The following are some potential mitigation actions that the City could implement (or continue to implement). If you had to select just three — which do you think are the most important?”

Respondents were given a list of potential mitigation options that City could implement (or continue to implement) and were asked to select up to three that they considered to be the most important. Over half respondents indicated that the City should “install renewable energy devices on City-owned facilities” (646). Other popular options with respondents were “increasing the energy efficiency of City-owned facilities, buildings, and lighting” (502), and “providing funding/incentives to support the community to reduce their greenhouse emissions” (441). This data is shown in the table and chart below.

The following are some potential mitigation actions that the City could implement (or continue to implement). If you had to select just three — which do you think are the most important?	**N***	**%**
Increasing energy efficiency of City-owned facilities, buildings, and lighting	502	39.6%
Installing renewable energy devices on City-owned facilities and buildings (eg solar panels)	646	51.0%
Reducing greenhouse emissions from City-owned vehicles	205	16.2%
Installing public infrastructure for electric vehicles (eg charging stations)	348	27.5%
Providing education programs to support the community to reduce their greenhouse emissions	291	23.0%
Providing funding/incentives to support the community to reduce their greenhouse emissions	441	34.8%
Purchasing carbon offsets to compensate for greenhouse emissions made by the City (i.e paying for someone else to reduce greenhouse emissions elsewhere, usually by planting trees)	108	8.5%
Divesting from fossil fuels (i.e ensuring banks that the City use do not support the fossil fuel industry)	362	28.6%
Advocating to State and Federal Governments for improved climate change policy and action	393	31.0%
Participating in national and global programs and making formal declarations related to climate change	189	14.9%
None of these	53	4.2%
No response	*23*	*1.8%*
Total responses	**1,267**	**100.0%**

* Total responses exceed the total number of respondents, as respondents could select up to 3 options. Note some respondents selected less than 3 options.

The following are some potential mitigation actions that the City could implement (or continue to implement). If you had to select just three — which do you think are the most important?

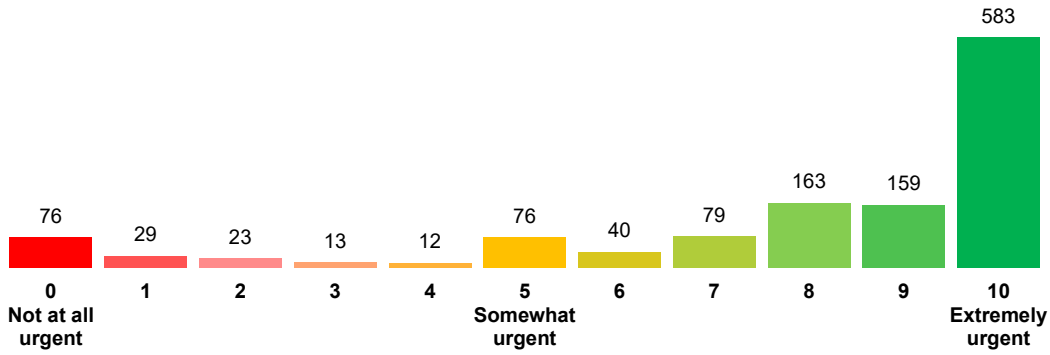


QUESTION: "How urgent is it for the City of Joondalup to take action to mitigate climate change?"

Respondents were asked to rate how urgent it is for the City to take action to mitigate climate change using an 11–point rating scale, with 0 representing "not at all urgent", 5 representing "somewhat urgent" and 10 representing "extremely urgent". Just under half of respondents specified a rating of 10 indicating that it is "extremely urgent" for the City to take action to mitigate climate change (583). In contrast, less than 15% specified a rating under 5 (153). This data is shown in the table and chart below.

How urgent is it for the City of Joondalup to take action to mitigate climate change?	N	%
0 — Not at all urgent	76	6.0%
1	29	2.3%
2	23	1.8%
3	13	1.0%
4	12	0.9%
5 — Somewhat urgent	76	6.0%
6	40	3.2%
7	79	6.2%
8	163	12.9%
9	159	12.5%
10 — Extremely urgent	583	46.0%
No response	*14*	*1.1%*
Total responses	**1,267**	**100.0%**

How urgent is it for the City of Joondalup to take action to mitigate climate change?

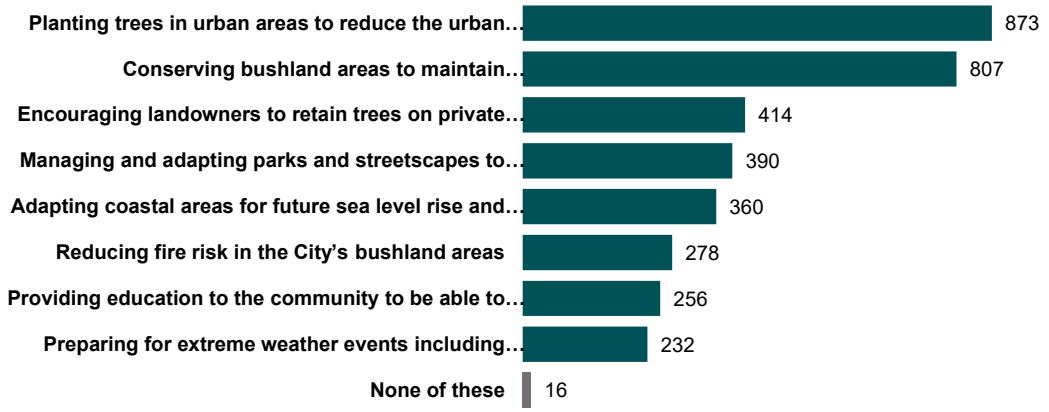


QUESTION: "The following are some potential adaptation actions that the City could implement (or continue to implement). If you had to select just three — which do you think are the most important?"

Respondents were given a list of potential adaptation options that City could implement (or continue to implement) and were asked to select up to three that they considered to be the most important. Almost 70% of respondents indicated that "planting trees in urban areas to reduce the urban heat island effect" was important (873), and almost as many respondents indicated that "conserving bushland areas to maintain biodiversity within a drying climate" was important (807). This data is shown in the table and chart below.

The following are some potential adaptation actions that the City could implement (or continue to implement). If you had to select just three — which do you think are the most important?	N*	%
Planting trees in urban areas to reduce the urban heat island effect	873	68.9%
Encouraging landowners to retain trees on private properties	414	32.7%
Adapting coastal areas for future sea level rise and storm erosion	360	28.4%
Managing and adapting parks and streetscapes to better cope with a drying climate	390	30.8%
Conserving bushland areas to maintain biodiversity within a drying climate	807	63.7%
Reducing fire risk in the City's bushland areas	278	21.9%
Providing education to the community to be able to better adapt to climate change	256	20.2%
Preparing for extreme weather events including appropriate emergency management arrangements	232	18.3%
None of these	16	1.3%
No response	*20*	*1.6%*
Total responses	**1,267**	**100.0%**

The following are some potential adaptation actions that the City could implement (or continue to implement). If you had to select just three — which do you think are the most important?



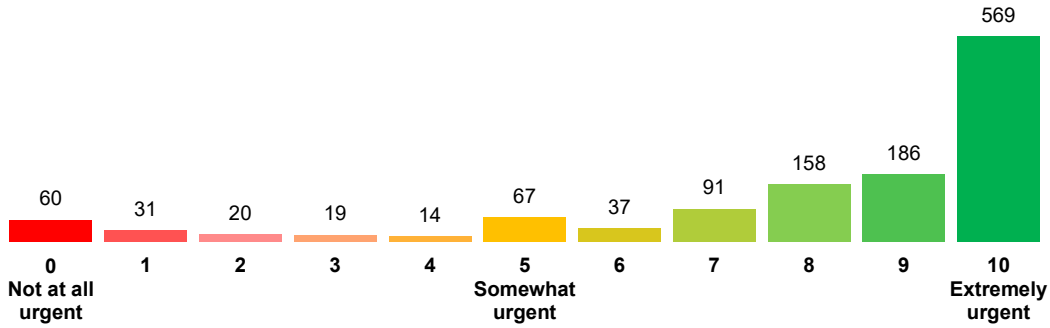
* Total responses exceed the total number of respondents, as respondents could select up to 3 options. Note some respondents selected less than 3 options.

QUESTION: "How urgent is it for the City of Joondalup to take action to adapt to climate change?"

Respondents were asked to rate how urgent it is for the City to take action to adapt to climate change using an 11–point rating scale, with 0 representing "not at all urgent", 5 representing "somewhat urgent" and 10 representing "extremely urgent". Just under half of respondents specified a rating of 10 indicating that it is "extremely urgent" for the City to take action to adapt to climate change (569). In contrast, less than 12% specified a rating under 5 (144). This data is shown in the table and chart below.

How urgent is it for the City of Joondalup to take action to adapt to climate change?	N	%
0 — Not at all urgent	60	4.7%
1	31	2.4%
2	20	1.6%
3	19	1.5%
4	14	1.1%
5 — Somewhat urgent	67	5.3%
6	37	2.9%
7	91	7.2%
8	158	12.5%
9	186	14.7%
10 — Extremely urgent	569	44.9%
No response	*15*	*1.2%*
Total responses	**1,267**	**100.0%**

How urgent is it for the City of Joondalup to take action to adapt to climate change?



QUESTION: “Are there any different mitigation or adaptation options (not already mentioned) that you think the City should consider?”

Respondents were asked if there were any different mitigation or adaptation options, which were not previously mentioned, that they thought the City should consider. Comments have been broadly grouped and summarised in the table below. Many of the common themes overlapped with the mitigation and adaptation ideas listed in previous survey questions. For example, “providing education to the community to be able to better adapt to climate change” as an adaptation action overlaps with the second most common theme identified below (educate residents/community/ schools) (52). Verbatim comments have been randomised and are provided at Appendix 15.

Are there any different mitigation or adaptation options (not already mentioned) that you think the City should consider?	N*	%
Include more green spaces/vegetation/trees in land/building developments	53	9.0%
Educate residents/community/schools	52	8.8%
Improve/expand recycling/waste management (eg provide compost bins)	49	8.3%
Include energy efficient/environmentally-friendly/renewable standards in building codes	47	8.0%
Facilitate community batteries/grids/solar or provide incentives to invest in batteries/solar	47	8.0%
Provide incentives/funding for other environmental ideas (other than just batteries/solar)	47	8.0%
Host tree/vegetation planting events	40	6.8%
Revegetate with local native species/increase habitat for threatened biodiversity	38	6.5%
Implement water saving strategies (eg no irrigation during the day, reduce the amount of lawn in parks, use grey water recycling)	35	5.9%
Protect trees/vegetation or do not allow developers to remove trees/vegetation	34	5.8%
Allow residents to establish gardens on verges or support community gardens	33	5.6%
Lobby State/Federal Government for mores support	33	5.6%
Encourage alternative transport or provide scooter hire/better public transport	24	4.1%
Ensure access to pathways to encourage walking/cycling	24	4.1%
Mitigate coastal erosion or do not allow development on the coast	17	2.9%
Support/implement wind power/wind farms	15	2.5%
Establish an emissions target (various mentioned)	13	2.2%
Reduce chemical use/spraying	11	1.9%
Colour materials for roads/building to reduce heat island effect	9	1.5%
Change City vehicles/fleet to electric	8	1.4%
Allow for urban infill/higher density to reduce urban sprawl	6	1.0%
Reduce the amount of roadworks	4	0.7%
No comment, all options already covered, or all mentioned are important	39	6.6%
Do not believe in climate change/do not understand science	12	2.0%
Do not think local government should be addressing climate change or think it is not local government’s responsibility	10	1.7%
Other miscellaneous comment	180	30.6%
Total comments	**589**	**45.4%**
Total responses	**1,267**	**—**

* Numbers may not add up to the total, as respondents may have addressed more than one subject.

QUESTION: "What sort of greenhouse emissions reduction target do you think the City of Joondalup should pursue?"

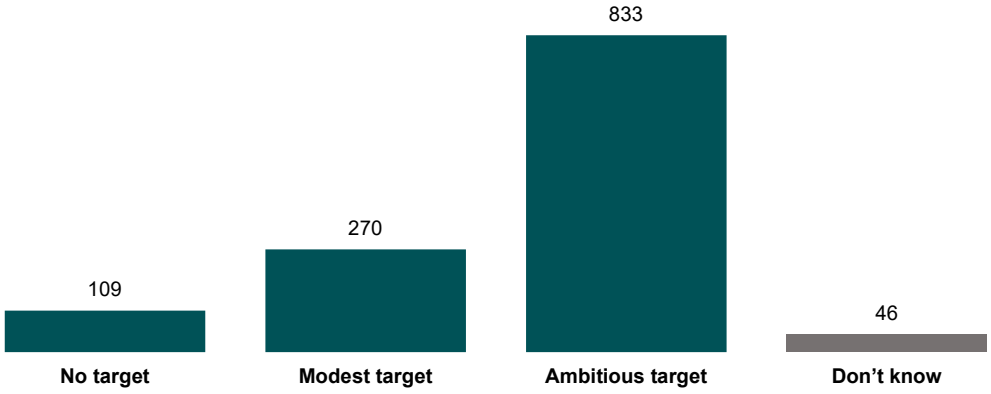
Respondents were asked to indicate the type of greenhouse reduction target they thought the City should pursue on a 3-point scale from "no target", to "modest target" to "ambitious target". Respondents were given the following information to assist them:

> *The City had an existing modest greenhouse emissions reduction target of 5% over 5 years which was exceeded. A new target will be set for continued greenhouse gas emission reductions to guide the level of action needed by the City. A more ambitious target will likely have financial implications for the City.*

Approximately two-thirds of respondents indicated that the City should pursue an "ambitious target" (833). The data is shown in the table and chart below.

What sort of greenhouse emissions reduction target do you think the City of Joondalup should pursue?	N	%
No target	109	8.6%
Modest target	270	21.3%
Ambitious target	833	65.7%
Don't know	46	3.6%
No response	*9*	*0.7%*
Total responses	**1,267**	**100.0%**

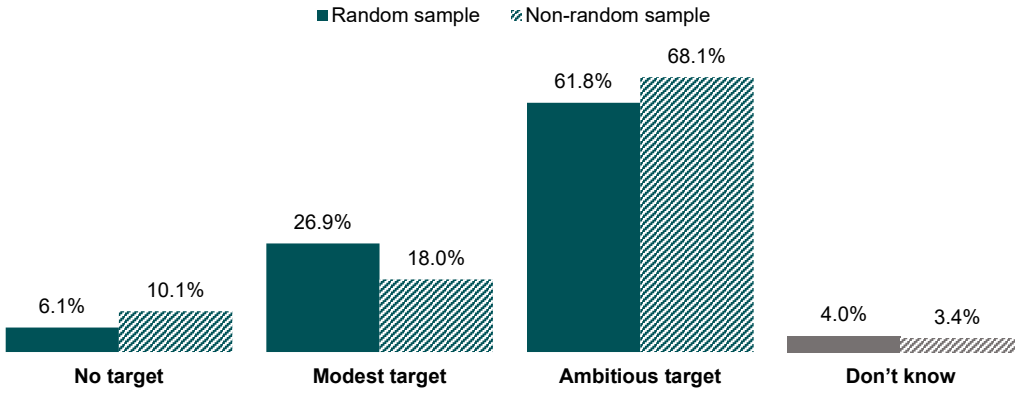
What sort of greenhouse emissions reduction target do you think the City of Joondalup should pursue?



Respondents from the random sample of residents were slightly less likely to indicate that the City should pursue an "ambitious target," compared to those not in the random sample (68.1% versus 61.8%). However, respondents from the random sample were also less likely to indicate that the City should pursue "no target" (6.1% versus 10.1%) this data is shown in the table and chart below.

How important is the issue of climate change to you personally?	Random sample		Non-random sample	
	N	%	N	%
No target	29	6.1%	80	10.1%
Modest target	128	26.9%	142	18.0%
Ambitious target	294	61.8%	539	68.1%
Don't know	19	4.0%	27	3.4%
No response	*6*	*1.3%*	*3*	*0.4%*
Total responses	**476**	**100.0%**	**791**	**100.0%**

What sort of greenhouse emissions reduction target do you think the City of Joondalup should pursue? (Random sample compared to non-random sample)



QUESTION: “Do you have a suggestion for what this target should be?”

Respondents were asked to provide a specific suggestion on what the City’s target should be. A total of 513 respondents provided suggestions. These varied widely from numbers and percentages to descriptions and rationales. As such, these have not been summarised and are provided verbatim at Appendix 16.

City of Joondalup

Corporate Business Plan 2023–2027

Quarter 1 Report

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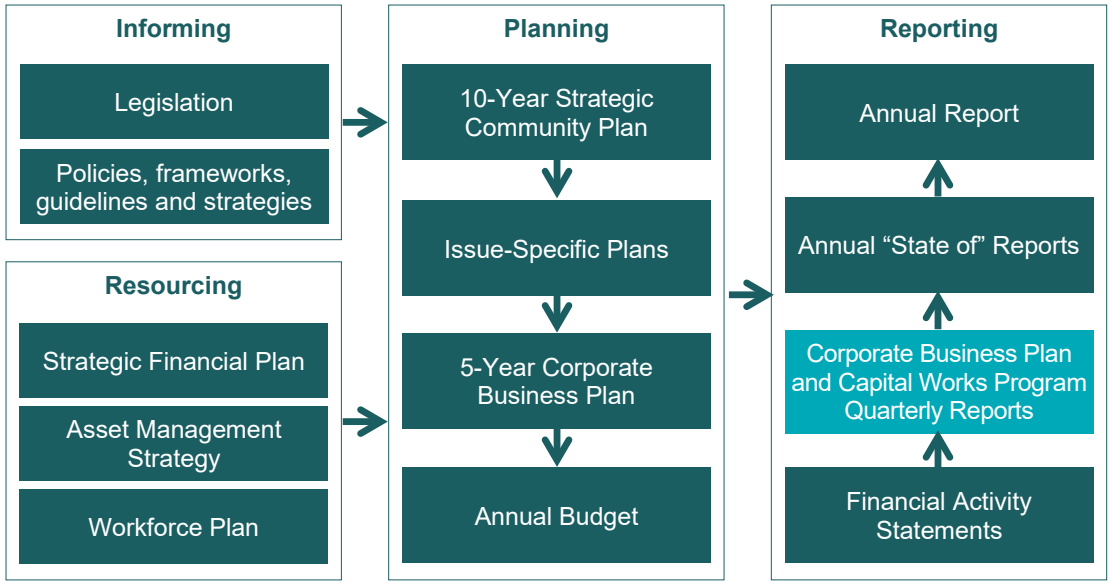
THE PURPOSE OF THIS REPORT

Corporate Business Plan Quarterly Reports are presented to the Council each quarter and are published on our website. The reports provide information on achievements and performance against the quarterly milestones outlined in our 5-Year Corporate Business Plan. This plan is our medium-term planning document which contains the services, projects and activities which have been developed in response to the vision, goals and outcomes of our 10-Year Strategic Community Plan: *Joondalup 2032*.

This report shows all of the listed non-capital projects and activities and indicates whether the project/activity is on time and on budget at the end of each quarter. A commentary is also provided on exactly what has been achieved. Note that reporting on our 5-Year Capital Works Program is undertaken through the Capital Works Program Quarterly Reports.

INTEGRATED PLANNING AND REPORTING FRAMEWORK

Corporate Business Plan Quarterly Reports and Capital Works Program Quarterly Reports sit within an Integrated Planning and Reporting Framework which builds in Informing, Resourcing, Planning and Reporting requirements to ensure transparency and evidence of planned achievements.



A SHARED VISION FOR THE FUTURE

Our 10-Year Strategic Community Plan, *Joondalup 2032*, outlines our commitment to achieving a shared vision for the future which is operationalised through the 5-Year Corporate Business Plan:

The City in 2032 has a strong focus on sustainability, liveability, active lifestyles and friendly social interactions. We have a healthy environment, with protected bushland, marine ecosystems and accessible parks and green spaces. We are an environmentally-aware and socially-responsible City. We are a vibrant place where people want to live, work and play, and where people can find everything they need locally.

The City in 2032 caters for every stage of life. People feel welcome here and have a clear sense of belonging. We live in high-quality housing in attractive neighbourhoods which have excellent transport linkages and connectivity. We are multi-generational and multicultural; a place where everyone feels connected and safe.

We celebrate and adopt technology and innovation. We are a hub for education and state-of-the-art health facilities, and we are an active advocate for health and other community services. The City in 2032 is internationally connected — we are a global-facing city, with local amenity, and a powerful sense of community.

A GLOBAL CITY: BOLD, CREATIVE AND PROSPEROUS

KEY THEMES

The 5-Year Corporate Business Plan is separated in to the five key themes of *Joondalup 2032*. These key themes each include an overarching goal and a series of outcomes which reflect the feedback you gave us through the Shaping Your Local Community consultation initiative.



CORPORATE BUSINESS PLAN AT A GLANCE

Our Corporate Business Plan outlines the services, plans, strategies and frameworks, capital works programs, projects and activities, and key priorities for 2023/24 under each of the goals and outcomes of our 10-Year Strategic Community Plan — *Joondalup 2032*. Below is our Corporate Business Plan at a glance which shows these listed in summary.

SERVICES

The following shows how the services we deliver are aligned to the key themes of *Joondalup 2032*. Further details, including the full costings, are provided under each key theme section of this plan.

COMMUNITY	• Community development • Community safety, compliance and education • Craigie Leisure Centre management • Cultural events, visual arts and arts development • Emergency management	• Health and environmental services • Immunisation • Libraries • Recreation services
ENVIRONMENT	• Environmental planning and development • Litter collection • Natural areas management	• Technical engineering support services • Waste management
PLACE	• Building and planning compliance • Building design and construction • Building maintenance • Civil design and construction • Community facilities and sports floodlighting upgrades • Electrical and lighting engineering • Engineering maintenance	• Fleet management and mechanical workshop • Landscape design • Major City project delivery • Parks maintenance • Planning and urban design • Property management • Transport and traffic engineering
ECONOMY	• Economic development	

LEADERSHIP	• Audit, risk and integrity • Communications and stakeholder relations • Customer service • Executive support • Financial accounting • Funds management • Governance support • Grants and awards management • Human resources	• Information technology • Management accounting • Organisational development • Policy, planning and research • Purchasing of goods and services • Rates levying and collection • Recordkeeping and freedom of information • Strategic infrastructure asset management

PLANS, STRATEGIES AND FRAMEWORKS

The following shows how our plans, strategies and frameworks align to the key themes of *Joondalup 2032*. Detailed descriptions of the documents are provided under each key theme section of this plan.

COMMUNITY	• Access and Inclusion Plan 2021/22–2023/24 • Age-Friendly Plan 2018/19–2022/23	• Cultural Plan 2021–2025 • Regional Homelessness Plan 2022/23–2025/26
ENVIRONMENT	• Bushfire Risk Management Plan 2018–2023 • City of Joondalup Local Emergency Management Arrangements • Climate Change Strategy 2014–2019 • Coastal Infrastructure Adaptation Plan 2018–2026 • Environment Plan 2014–2019 • Local Government Waste Plan — City of Joondalup	• Natural area management plans • Pathogen Management Plan 2018–2028 • Weed Management Plan 2023–2033 • Yellagonga Integrated Catchment Management Plan 2021–2026 • Waterwise Council Action Plan 2021–2026
PLACE	• Asset Management Strategy 2014–2024 • Bike Plan 2016–2021 • Local Planning Scheme No 3 • Local Planning Strategy	• Outdoor Youth Recreation Strategy 2021 • Property Management Framework • Public Open Space Framework
ECONOMY	• Destination Joondalup 2021–2027 • Expanding Horizons: An Economic Development Strategy for a Global City (2012) • International Economic Development Activities Plan (2017)	• Joondalup City Centre Place Activation Plan 2022 • Joondalup: Digital City (2012) • Place Activation Strategy 2022
LEADERSHIP	• 10-Year Strategic Financial Plan • Advocacy Framework 2022 • Governance Framework 2021 • Integrity Framework 2022	• Risk Management Framework • Strategic Position Statements • Workforce Plan 2018–2022

CAPITAL WORKS PROGRAMS

The following shows how the programs from our 5-Year Capital Works Program align to the key themes of *Joondalup 2032*. Sub-program expenditure and revenue are shown under each key theme section of this plan.

COMMUNITY	Nil	
ENVIRONMENT	• Parks and landscaping programs · Foreshore and natural areas program	
PLACE	• Buildings and facilities · Building construction works program · Major projects program • Civil construction · Lighting program · New pathways program · Pathway replacement program · Road construction program · Road preservation and rehabilitation program · Stormwater drainage program	• Park and public open space · Parks development program · Parks equipment program · Streetscape enhancement program • Traffic management · Blackspot program · Local traffic management program · Parking facilities program
ECONOMY	Nil	
LEADERSHIP	Nil	

KEY CAPITAL WORKS PROJECTS

Capital works projects are those listed in our 5-Year Capital Works Program. The following lists the key capital works projects for 2023/24. Note only those capital works projects with reportable actions for 2023/24 have been considered as key capital works projects for this year. These are aligned to the key themes of *Joondalup 2032*. Planned completion dates and total project budgets are provided under each key theme section of this plan.

COMMUNITY	• Sorrento Surf Life Saving Club redevelopment	
ENVIRONMENT	• Coastal and estuarine mitigation program	
PLACE	• Burns Beach — cafes/kiosks/restaurants • Burns Beach Coastal Node redevelopment • Christchurch Park change rooms refurbishment • Civic Centre slab waterproofing • Eddystone Avenue — Joondalup Drive to Honeybush Drive • Greenwood Scout Hall refurbishment • Hepburn Avenue — Lilburne Avenue to Walter Padbury Boulevard • Hepburn Avenue/Amalfi Drive/Howland Road roundabout improvement • Hepburn Avenue/Karuah Way intersection improvement	• Hepburn Avenue/Moolanda Boulevard roundabout construction • Hillarys cycle network expansion • Joondalup Administration roof balustrades • Joondalup Drive/Hodges Drive intersection upgrade • Joondalup Drive/Lakeside Drive (north) roundabout • Moolanda Boulevard pedestrian footbridge • Percy Doyle Football/Tee Ball Clubrooms • Percy Doyle skate park/youth facility • Prince Regent Park facility refurbishment • Warwick north cluster parks revitalisation
ECONOMY	Nil	
LEADERSHIP	Nil	

NON-CAPITAL PROJECTS AND ACTIVITIES

The following shows how our non-capital projects and activities align to the key themes of *Joondalup 2032*. These include projects and activities that will not result in capital expenditure or are not yet ready be included in the 5-Year Capital Works Program. Detailed descriptions of, and quarterly milestones for the projects and activities are provided under each key theme section of this plan.

COMMUNITY	• 25-Year Invitation Art Prize Retrospective Showcase • Access and Inclusion Plan • Age Friendly Plan • Arts development program • Citizenship ceremonies and civic functions • Clubs in-focus professional development program • Community development programs, events and activities • Community Funding Program • Community Safety Plan • Community, Youth Development and Libraries Plan • Cultural events program • Cultural Plan • Library programs, events and activities	• Local Heritage Survey • Local laws • NAIDOC Week • Performing Arts Centre (Joondalup City Centre) • Public Art Masterplan and Strategy • Public Health Plan • Reconciliation Action Plan • Regional Homelessness Plan • Review of *WA Cat Act 2011* • Visual arts program • WA Dog Amendment (Stop Puppy Farming) Bill 2021 • Youth development programs, events and activities
ENVIRONMENT	• Bushfire Risk Management Plan • Climate Change Plan • Coastal Hazard Risk Management and Adaptation Plan • Coastal Infrastructure Adaptation Plan • Environmental education program • Environment Strategy	• Food organics, garden organics (FOGO) bin service • Local Government Waste Plan — City of Joondalup • Natural area management plans • Waterwise Council Program • Weed Management Plan • Yellagonga Integrated Catchment Management Plan

PLACE	• Active reserve and community facility review • Bike Plan • Burns Beach café development • City land portfolio management • Duffy House commercial expression of interest • Heathridge Park Masterplan • Integrated parking management system • Integrated Transport Strategy • Joondalup City Centre Development — Boas Place • Local planning policies (relating to residential development) review • Local Planning Scheme No 3 review	• Local Planning Strategy review • Ocean Reef Marina • Ocean Reef Marina commercial site development business case • Ocean Reef Sea Sports Club building redevelopment • Property Management Framework • Review of structure plans • State planning reform • Strategic Asset Management Framework review • Streetscape Enhancement Program — Leafy City program
ECONOMY	• Business capacity and support • Business engagement • Business forums • Destination City Plan • Digital City Plan • Economic Development Strategy • Event attraction	• International Economic Development Activities Plan (Global City Plan) • Investment Attraction Guidelines • Joint Economic Development Initiative • Joondalup Innovation Precinct • Place activation • Regional collaboration business clusters
LEADERSHIP	• 5-Year Corporate Business Plan • 10-Year Strategic Financial Plan • Advocacy Framework • Annual Report • Audit and Risk Committee • Australasian Local Government Performance Excellence Program • City electronic communications • City publications • Code of Conduct review • Community consultation • Compliance Audit Return • Core system replacement project (Project Axiom) • Corporate Sponsorship Program • Customer satisfaction survey • Customer service centralisation	• Delegated Authority Manual review • Elected Member attraction • Elected Member induction program • Elected Members' Entitlements Council Policy review • Elected Member strategic development session • Elected Member training • E-petitions system • Governance Framework review • Integrity and conduct annual collection • Local government elections • Local government reform • Policy development and review • Strategic Community Reference Group • Strategic Position Statements • Submissions to State and Federal Governments • Website upgrade

KEY PRIORITIES FOR 2023/24

The following non-capital projects and activities are those we have identified as key priorities for 2023/24. The quarterly milestones for these projects and activities are provided under each key theme section of this plan.

Community		
Community Safety Plan A new plan that addresses community safety initiatives across the City, including parking management, animal management, CCTV, graffiti removal and community amenity. The plan ensures our community feels connected and safe through direct service provision, as well as supporting and encouraging local organisations and community-led activities.	**Public Art Masterplan and Strategy** A new masterplan and strategy to define the principles and priorities for public art in the City and guide resources and funding towards relevant public art projects that enhance the City's built environment, distinctive natural assets, significant Indigenous sites, historic locations and key destinations.	**Reconciliation Action Plan** A new plan which will set out the City's commitment to reconciliation with Aboriginal and Torres Strait Islander peoples.

Environment			
Climate Change Plan A plan which guides the City's planning for the future impacts of climate change across a range of areas relevant to local government, including infrastructure, health services, water management, emergency management, and the natural environment.	**Coastal Hazard Risk Management and Adaptation Plan** A plan developed under State Planning Policy 2.6 which identifies areas and assets that could potentially be impacted by coastal erosion and inundation hazards due to storm events and projected sea level rise. The plan provides recommendations and actions for how the City can respond and adapt to these coastal hazards.	**Environment Strategy** A strategy that outlines the City's commitment to conserving, enhancing and rehabilitating the City of Joondalup's natural assets to ensure the long-term protection of the environment for future generations.	**Local Government Waste Plan — City of Joondalup** This plan guides the City's waste management practices to ensure increased diversion from landfill. The plan focuses on improving practices and providing the groundwork to inform the long-term planning for waste.

Place		
Burns Beach café development A café development on City-managed Crown land within the Burns Beach Coastal Node which will incorporate a two-storey food and beverage facility and be leased to commercial operators.	**Heathridge Park Masterplan** A masterplan for Heathridge Park that includes the investigation of two options: replacing/refurbishing the existing facilities; or the rationalisation of the existing community facilities into a single new multi-purpose facility.	**Integrated Transport Strategy** A new strategy to guide multi-modal transport planning and inform strategic policy, advocacy and infrastructure decisions in the City over the next 10 years.
Joondalup City Centre Development — Boas Place Investigations into future opportunities for the development of Boas Place in the Joondalup City Centre to incorporate a variety of land uses.	**Local Planning Strategy review** A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.	**Ocean Reef Marina** Construction of a world-class waterfront precinct providing recreational, tourism, residential and boating facilities. This project is being managed by DevelopmentWA with support and contributions provided by the City.

Economy			
Economic Development Strategy A strategy to guide economic development activities within the City by providing support to local business, stimulating investment, and driving economic growth.	**Event attraction** Attract and support significant events that are unique to Joondalup to enhance its image as an attractive destination for visitors, tourists and business.	**Place activation** City and community-led activities and projects that support the activation of spaces and places that are important to the wellbeing of the community and economy.	**Joondalup Innovation Precinct** The development of a Joondalup Innovation Precinct for new and emerging technology and industries to support urban robotics, a digital innovation centre and the education and health precincts.

Leadership			
10-Year Strategic Financial Plan A high-level document that outlines the City's approach to delivering infrastructure and services to the community in a financially-sustainable and affordable manner.	**Advocacy Framework** A framework that provides a strategic approach to advocacy activities to ensure evidenced-based decision making, greater stakeholder engagement, and the development of processes to maximise opportunities for support and investment into the City.	**Core system replacement project** A core information technology solution for the City which would include a customer relationship management system, online customer portal, finance, and asset management system.	**Customer service centralisation** A project to centralise the City's main customer service functions to achieve greater organisational efficiency and a higher rate of first point of contact resolution.

QUARTER HIGHLIGHTS

COMMUNITY

NAIDOC Week
This year's City of Joondalup NAIDOC Week had a broad and diverse program. The week began with a flag raising and smoking ceremony, followed by a variety of Aboriginal cultural activities. Throughout the week, the City delivered 14 NAIDOC Week Celebrations programs, including an exhibition at Joondalup Library, "For Our Elders", which was put together by emerging Noongar curator, Zali Morgan.

Reconciliation Action Plan
The City's first Reconciliation Action Plan was submitted for approval to Reconciliation Australia. Our draft "innovate" level Reconciliation Action Plan is a 2-year plan which outlines actions for achieving the City's vision. The commitments in the plan will allow us to gain a deeper understanding of our sphere of influence and establish the best approach to advance reconciliation. This was the first step of many in the formal approval process, and the draft Reconciliation Action Plan will be presented to Council for endorsement before being formally launched in 2024.

Joondalup Festival award
The 2023 Joondalup Festival won the Best Arts, Culture or Music Event award at the 2023 Australian Event Awards and Symposium, held in Sydney on 13 September 2023. A national competition, the awards acknowledged the success of the festival, highlighting the City's efforts to decentralise and take the events to where the audiences are.

ENVIRONMENT

Administration building waterwise garden makeover
The Administration Building's existing front garden has undergone a waterwise garden makeover by the Forever Project with co-funding from the Water Corporation and the City. The waterwise garden makeover occurred on Saturday 22 July 2023 and involved a workshop with 45 community members to observe the installation of a sustainable waterwise garden and learn about soil improvement techniques, native plants, waterwise information and weed management. The garden is designed to be interactive and includes a wide variety of waterwise native plants, mulch, soil improvers, recycled rubble, informal path made from crushed recycled bricks, waste-wise gabions as seating and a bird bath. The waterwise garden makeover aligns with the City's Gold Waterwise Council status, Waterwise Verge Rebate Program and Environmental Education Program.

PLACE

Burns Beach to Mindarie Dual Use Coastal Path
One of seven finalists for the Western Australian Project Management Achievement Awards, our Burns Beach to Mindarie Dual Use Path took out the top spot and won the overall award. The winning project, part of a continuous route from North Fremantle to Jindalee, was a joint effort with the City of Wanneroo. The project had also previously won the Institute of Public Works Engineering Australasia's Best Public Works Project $2M to $5M for 2022/23. The Burns Beach to Mindarie Dual Use section of the coastal path has already experienced large numbers of pedestrians, cyclists and e-riders since it opened.

ECONOMY

Indonesian delegation
In the spirit of international engagement, the City hosted a visit from an Indonesian delegation of over 60 delegates from the National Ministry of Planning and Parliament of Indonesia. These senior officials from the Indonesian government met with City officers and Elected Members to learn from the City of Joondalup as they plan their new capital city.

Inaugural meeting of the Joondalup Innovation Precinct Foundation Members
During the quarter, the City established the Joondalup Innovation Precinct Foundation Members group. This group includes representatives from Edith Cowan University, Ramsay Health, North Metropolitan TAFE, the WA Department of Water and Environmental Regulation, the WA Police Academy, CyberWest and the Joondalup Business Association. At the inaugural meeting held on 7 September 2023, the Joondalup Innovation Precinct Foundation Members group considered its first projects, including the Joondalup Innovation Incubator to support start-ups and business growth, and the Joondalup Smart Mobility Living Lab.

LEADERSHIP

25th Anniversary
As part of the City's 25th anniversary, a special reception event was held at the Joondalup Reception Centre on 1 July 2023 with over 250 stakeholders gathered together to celebrate the history, growth and development of the region. The City also hosted the Joondalup25 Anniversary Showcase on 1 July 2023 at the Joondalup Library, with activities including a memory book, photobooth of Pinnaroo Point, Imagination Station, Celebrating Joondalup display, Lego club, and displays of local history material and oral histories. In addition, the Joondalup Library hosted a 25th anniversary Discovery Session led by local government historian Dr Chris Berry on 2 August 2023, and held "The Great Joondalup Quiz Night" on 30 August 2023.

Launched auto attendant phone feature
In mid-August, the City deployed an auto-attendant feature on its 9400 4000 number. This feature routes incoming calls to the appropriate person or team, where a customer's enquiry can be addressed or redirected. It gives advanced call messages and announcements tailored to the options selected by the customer. It is anticipated that this will improve the customer experience through consistency and quality of call handling, providing self-serve options, and reducing call transfers between service areas. This is initiative is part of the City's customer-first strategic approach.

Strategic Community Reference Group 2022–2023
The 2022–2023 Strategic Community Reference Group met for the last meeting of their term on Monday 31 July 2023. The purpose of this meeting was to provide input into the development of a Public Art Masterplan for the City of Joondalup. A series of facilitated activities were undertaken where the reference group explored what is meant by "public art" and "public art masterplan", notions of character and place identity within the City of Joondalup, and potential themes, stories and locations for new public art within the City. The outcomes from the meeting will be used by the City to inform the development of a new Public Art Masterplan for the City of Joondalup.

1. COMMUNITY

OUR GOAL

We have a vibrant cultural scene, and our community is friendly, welcoming, caring and supportive. We are prepared for emergencies and feel strong and resilient. We encourage and support local organisations and community-led activities, and feel connected and safe in our neighbourhoods.

YOUR OUTCOMES

1-1 Healthy and safe

You feel healthy and safe in your local community.

1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

1-4 Artistic and creative

You celebrate, support and participate in art and events in your local area.

1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Outcome 1-1 Healthy and safe

You feel healthy and safe in your local community.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community Safety Plan A plan that addresses community safety initiatives across the City, including parking management, animal management, CCTV, graffiti removal and community amenity. The plan ensures the community feels connected and safe through direct service provision, as well as supporting and encouraging local organisations and community-led activities.		
Q1 Commence development of a draft Community Safety Plan 2024–2028.	Commenced development of a draft Community Safety Plan 2024–2028, including undertaking preliminary research and benchmarking.	✓
Q2 Progress development of the draft Community Safety Plan 2024–2028.		
Q3 Undertake community consultation to inform development of the draft Community Safety Plan 2024–2028.		
Q4 Present the draft Community Safety Plan 2024–2028 to Council seeking endorsement.		

MILESTONE	COMMENT	STATUS
Local Laws Local laws are made under the *Local Government Act 1995* to cover matters considered necessary for the good government of the City. Local laws are reviewed every 8 years in accordance with the Act. The next 8-yearly review is set to take place in 2029/30.		
Q1 Progress amendments to local laws as required.	• Presented the proposed *Parking Local Law 2023*, and proposed *Pest Plant Amendment Local Law 2023* to the Policy Committee on 7 August 2023 for consideration, and to Council at the 22 August 2023 meeting to be endorsed for community consultation.	✓
Q2 Progress amendments to local laws as required.		
Q3 Progress amendments to local laws as required.		
Q4 Progress amendments to local laws as required.		

Outcome 1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community development programs, events and activities Programs, events and activities which contribute towards building a strong, resilient and connected community.		
Q1 Deliver scheduled programs, events and activities for the quarter.	Delivered the following scheduled programs, events and activities in the quarter: • Conducted the Community Transport Service with 842 passengers. • Conducted the Communities in-focus program to deliver community development focussed programming, including age-friendly, access and inclusion, and homelessness. • Coordinated and liaised in the planning of a presentation with dementia expert, Michael Verde to be delivered in quarter 3. • Led preliminary engagement with internal stakeholders for the review of the Meet Your Neighbour program.	✓
Q2 Deliver scheduled programs, events and activities for the quarter.		
Q3 Deliver scheduled programs, events and activities for the quarter.		
Q4 Deliver scheduled programs, events and activities for the quarter.		

MILESTONE		COMMENT	STATUS
Youth development programs, events and activities Programs, events and activities designed specifically for young people to help them engage with their peers in a safe and supportive environment.			
Q1	Deliver scheduled youth development programs and activities for the quarter.	• Delivered 162 scheduled youth development programs and activities in the quarter with 1,756 participants. • Led 1,296 direct support engagements with young people in the quarter.	✓
	Deliver scheduled youth events for the quarter, including: • Youth Forum • Winter Youth Event Series.	Delivered the following scheduled youth events in the quarter: • Youth Forum on 22 August 2023 in line with the daytime Council meeting. The forum included an externally facilitated leadership workshop and was attended by 11 schools, with 65 students and 13 teachers. • Winter Youth Event Series, including the July and September School Holiday Program. The series was attended by 204 young people through the July program (152) and September program (52).	✓
Q2	Deliver scheduled youth development programs and activities for the quarter.		
	Deliver scheduled youth events for the quarter, including: • Spring Youth Event Series.		
Q3	Deliver scheduled youth development programs and activities for the quarter.		
	Deliver scheduled youth events for the quarter, including: • BMX, Skate and Scooter Competition Series • Defeat the Beat • Summer Youth Event Series.		
Q4	Deliver scheduled youth development programs and activities for the quarter.		
	Deliver scheduled youth events for the quarter, including: • Autumn Youth Event Series.		

MILESTONE	COMMENT	STATUS
Age Friendly Plan A plan which articulates the City's commitment to fostering active ageing environments, where opportunities for health, wellbeing, security and participation are maximised to achieve optimal quality of life.		
Q1 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter, including: • Intergenerational Toolkit workshop • Seniors Gathering.	Implemented the following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 in the quarter: • Commenced project scoping with internal stakeholders for the upcoming Intergenerational Toolkit workshop. • Reviewed the format of the Seniors Gathering to see if support can be provided in an alternative way, and whether the gatherings can be incorporated into the Communities in-focus program. • Facilitated the Enrich Your Brain program with Alzheimer's WA with 51 attendees. • Held the Get on Board public transport tour on 16 August 2023 with 7 attendees. • Delivered an Advanced Care Planning workshop with 49 attendees.	✓
Q2 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter, including: • Digital literacy research • Housing options campaign.		
Q3 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter, including: • Memory Café training • Seniors Gathering.		
Q4 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter, including: • Seniors lifestyle roadshow • Seniors lifestyle expo.		

MILESTONE		COMMENT	STATUS
Community Funding Program A funding program consisting of 2 rounds intended for the delivery of community-initiated projects, programs and events that benefit the City of Joondalup community.			
Q1	Advertise round 1 of the Community Funding Program and deliver information workshops.	Advertised round 1 of the Community Funding Program in July 2023 via the City's eNewsletters and social media. Provided workshops for prospective applicants on 24 July 2023 and 26 July 2023.	✓
	Evaluate the submissions received and determine the preferred recipients.	Evaluated the 43 submissions received during round 1 in September 2023. Recommendations for small grants will be provided to the Chief Executive Officer for consideration, with large grant recommendations to be considered by Council at the 28 November 2023 Council meeting.	✓
Q2	Provided recommendations to Council for approval.		
	Issue the funding agreements and payments for successful round 1 applicants.		
Q3	Advertise round 2 of the Community funding Program and deliver information workshops.		
	Evaluate the submissions received and determine the preferred recipients.		
Q4	Provided recommendations to Council for approval.		
	Issue the funding agreements and payments for successful round 2 applicants.		

MILESTONE	COMMENT	STATUS
Access and Inclusion Plan A plan which contributes towards the creation of accessible and inclusive communities through the provision and improvement of services, events, processes, and spaces for the community.		
Q1 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter, including: • Access and Inclusion Plan Annual Report.	Implemented the following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 in the quarter: • Finalised the Access and Inclusion Plan Annual Report and submitted it to Department of Communities in August 2023. • Commenced drafting the Access and Inclusion Annual Council Progress Report. • Held disability awareness training on 7 September 2023 with 15 attendees.	✓
Q2 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter, including: • Access and Inclusion Plan Annual Report • Access and inclusion training for Elected Members.		
Q3 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.		
Q4 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter, including: • Access and inclusion training for City staff.		

MILESTONE	COMMENT	STATUS
Regional Homelessness Plan A joint plan with the City of Wanneroo which includes a series of actions that demonstrate the Cities' commitment to ensuring that people at-risk of experiencing homelessness have the optimum opportunity to improve their circumstances		
Q1 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	Implemented the following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 in the quarter: • Finalised clear guidelines and an internal reporting mechanism for people experiencing homelessness and commenced a trial of the reporting process. • Commenced updating the internal Responding to and Reporting of People Experiencing Homelessness Protocol. • Developed guidelines for working with external outreach teams, including the Department of Communities. • Met with the Department of Communities on five occasions to discuss local issues and receive updates on homelessness reports. • Met with WA Alliance to End Homelessness to discuss using their By-Name List to collaboratively track and quantify homelessness in the Joondalup and Wanneroo regions. • Delivered a City News item and 2 Facebook posts linking to the website news item during Homelessness Week (7–13 August 2023). • Co-hosted the Joondalup Wanneroo Ending Homelessness Group meeting on 29 August 2023.	✓
Q2 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.		
Q3 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.		
Q4 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.		

Outcome 1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community, Youth Development and Libraries Plan A new plan for the integrated delivery of City programs and infrastructure that support community development, youth development, library services, access and inclusion, and age-friendly communities.		
Q1 Progress the development of the draft Community, Youth Development and Libraries Plan.	Progressed development of the draft Community, Youth Development and Libraries Plan, including drafting a project plan and approach to community consultation.	✓
Q2 Undertake community consultation activities to inform development of the draft Community, Youth Development and Libraries Plan.		
Q3 Undertake community consultation activities to inform development of the draft Community, Youth Development and Libraries Plan		
Present the draft Community Development and Libraries Plan to Elected Members seeking feedback.		
Q4 Present the draft Community, Youth Development and Libraries Plan to Council seeking endorsement.		

MILESTONE		COMMENT	STATUS
Library programs, events and activities Programs, events and activities that enhance the wellbeing and capacity of the community, with a focus on life-long learning and literacy.			
Q1	Deliver scheduled programs, events and activities for the quarter.	Delivered 644 scheduled programs, events and activities in the quarter, with 14,179 attendees. Program highlights include: • Children's Book Week held 19–25 August 2023 • July and September School Holiday Programs • Launch of Sensory Storytime at Whitford Library	✓
Q2	Deliver scheduled programs, events and activities for the quarter.		
Q3	Deliver scheduled programs, events and activities for the quarter.		
Q4	Deliver scheduled programs, events and activities for the quarter.		
Clubs in-focus professional development program A professional development program to assist local club volunteers to perform their roles and ensure ongoing club sustainability and success.			
Q1	Commence the development of the Clubs in-focus professional development program 1.	Commenced the development of the Clubs in-focus professional development program 1, "Good to Great". Expressions of interest were received from several clubs.	✓
	Deliver the Clubs in-focus professional development program 2 to club volunteers.	Delivered the Clubs in-focus professional development program 2, "Good Sports" workshop on 30 August 2023, with 20 attendees who are volunteers from different sporting clubs in the region.	✓
Q2	Promote the Clubs in-focus professional development program 1.		
	Review the Clubs in-focus professional development program 2.		
Q3	Deliver the Clubs in-focus professional development program 1.		
	Commence the development of the Clubs in-focus professional development program 2.		
Q4	Review the Clubs in-focus professional development program 1.		
	Promote the Clubs in-focus professional development program 2.		

Outcome 1-4 Artistic and creative

You celebrate, support and participate in art and events in your local area.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Cultural Plan A plan which provides strategic direction for the City's arts and cultural activities over a 5-year period to ensure investment is directed towards the programming and infrastructure most valued by the community.		
Q1 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	Implemented the following scheduled actions from the Cultural Plan 2021–2025 in the quarter: • Purchased new software to house the City's Art Collection digitally. All data has been uploaded and database is now in-use for improved collection management. • Engaged an external consultant to undertake an audit of City facilities to determine the works required to make them more accessible by arts and culture groups.	✓
Q2 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.		
Q3 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.		
Q4 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.		

MILESTONE		COMMENT	STATUS
Public Art Masterplan and Strategy A new masterplan and strategy to define the principles and priorities for public art in the City and guide resources and funding towards relevant public art projects that enhance the City's built environment, distinctive natural assets, significant Indigenous sites, historic locations and key destinations.			
Q1	Liaise with the external consultant to present the proposed objectives and themes for the draft Public Art Masterplan and Strategy 2023–2033 to the Strategic Community Reference Group for discussion and feedback.	• Liaised with the external consultant to present the proposed objectives and themes for the draft Public Art Masterplan and Strategy 2023–2033 to the Strategic Community Reference Group at the meeting on 31 July 2023. The meeting outcomes were presented to Elected Members in August 2023. • Completed preliminary community consultation to inform development of the draft Masterplan and Strategy ahead of schedule.	✓
Q2	Liaise with the external consultant to undertake community consultation to inform development of the draft Public Art Masterplan and Strategy 2023–2033.		
	Liaise with the external consultant to present the draft Public Art Masterplan and Strategy 2023–2033 to Elected Members seeking feedback.		
Q3	Present the Public Art Masterplan and Strategy 2023–2033 to Council seeking endorsement.		
Q4	Commence implementation of the Public Art Masterplan and Strategy 2023–2033.		

MILESTONE		COMMENT	STATUS
Visual arts program An annual program of visual art that provides the community with access to contemporary, quality artworks, supports local arts development, and promotes Joondalup as a vibrant cultural destination (annual projects).			
Q1	Coordinate the delivery of a mural arts project as part of the Mural Arts Program.	Identified four sites for murals to be delivered within the Joondalup City Centre as part of the mural arts project. These murals will be delivered in quarter 3.	✓
	Commission new artwork as part of the Inside-Out Billboard Project at the Joondalup Library.	Commissioned and engaged with artists to create the next Billboard Project at the Joondalup Library as part of the Inside-Out Billboard Project.	✓
	Monitor for opportunities to initiate public arts projects, as appropriate.	No opportunities to initiate public art projects were identified in the quarter.	✓
Q2	Deliver the Artist in Focus exhibition 2023.		
	Display new artwork as part of the Inside-Out Billboard projects at the Joondalup Library.		
	Monitor opportunities to initiate public art projects, as appropriate.		
Q3	Coordinate the delivery of a mural arts project as part of the Mural Arts Program.		
	Commission new artwork as part of the Inside-Out Billboard Project at the Joondalup Library.		
	Monitor for opportunities to initiate public art projects, as appropriate.		
Q4	Deliver the Community Art Exhibition.		
	Coordinate the delivery of a mural arts project as part of the Mural Arts Program.		
	Display new artwork as part of the Inside-Out Billboard Project at the Joondalup Library.		
	Monitor for opportunities to initiate public art projects, as appropriate.		

MILESTONE		COMMENT	STATUS
Arts development program An annual program of community arts development activities, including the Arts in Focus program, Community Funding, Arts Development Scheme and Connecting Creatives database.			
Q1	Commence development of a Connecting Creatives database.	Completed the development of a Connecting Creatives database in the quarter. Continuing to update information, as required.	✓
	Commence the Arts Development Scheme funding round.	Commenced the Arts Development Scheme funding round with submissions opening on 2 September 2023. 14 submissions were received to the value of $379,680 in requested funding.	✓
Q2	Advertise the Arts Development Scheme funding.		
Q3	Coordinate rehearsals for the Community Choral Project.		
	Deliver Arts in Focus networking sundowner and Community Choral Project performance.		
	Evaluate the applications received for the Arts Development Scheme funding.		
Q4	Present the recommended grant recipients for the Arts Development Scheme funding ($10,000+) to Council seeking endorsement.		
	Determine the preferred recipients for the Arts Development Scheme funding (under $10,000).		

MILESTONE	COMMENT	STATUS
25-Year Invitation Art Prize Retrospective Showcase A 25-year retrospective celebration and exhibition of the Invitation Art Prize recipients and the City's art collection.		
Q1 Coordinate the delivery of the Retrospective Showcase and themed exhibitions in the Joondalup Library.	The scheduled themed exhibition at the Joondalup Library did not progress in the quarter due to staff resourcing limitations, with the focus redirected to the preparation of the launch of the 25-Year Invitation Art Prize Retrospective Showcase scheduled to occur at Westfield Whitford City in quarter 2.	✓
Q2 Coordinate the delivery of the Retrospective Showcase at Westfield Whitford City.		
Q3 Coordinate the delivery of the Retrospective Showcase and themed exhibitions in the Joondalup Library.		
Q4 Coordinate the delivery of the Retrospective Showcase and themed exhibitions in the Joondalup Library.		
Cultural events program An annual program of community cultural events that build community spirit and cultural identity and provide opportunities for community participation.		
Q1 Deliver scheduled program of cultural events for the quarter.	Delivered the following scheduled cultural events in the quarter: • 3 Sunday Serenades concerts with 644 tickets sold.	✓
Q2 Deliver scheduled program of cultural events for the quarter.		
Q3 Deliver scheduled program of cultural events for the quarter.		
Q4 Undertake a review of the cultural events program for 2023/24 and develop the program for 2024/25.		

Outcome 1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Reconciliation Action Plan A new plan which will set out the City's commitment to reconciliation with Aboriginal and Torres Strait Islander peoples.		
Q1 Submit the draft Reconciliation Action Plan to Reconciliation Australia seeking feedback.	• Submitted the draft Reconciliation Action Plan to Reconciliation Australia seeking feedback. • Received the first round of feedback and an amended Reconciliation Action Plan was re-submitted to Reconciliation Australia for consideration.	✓
Q2 Present the draft Reconciliation Action Plan to Council seeking endorsement. Submit the endorsed Reconciliation Action Plan to Reconciliation Australia seeking endorsement.		
Q3 Launch the Reconciliation Action Plan. Commence implementation of the Reconciliation Action Plan.		
Q4 Deliver scheduled actions from the Reconciliation Action Plan.		

MILESTONE		COMMENT	STATUS
NAIDOC Week Events and programs to mark national NAIDOC Week which celebrates and recognises the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.			
Q1	Deliver the NAIDOC Week Launch event as part of the civic functions program.	Delivered the NAIDOC Week launch event as part of the civic functions program, which involved a flag raising and smoking ceremony, and cultural activities at the Joondalup Reception Centre.	✓
	Deliver NAIDOC Week events as part of the arts development program.	Delivered the following NAIDOC Week events as part of the arts development program in the quarter: • Delivered NAIDOC Week Celebrations with 705 attendees across 14 programs. • Delivered the NAIDOC Week Exhibition, curated by Zali Morgan, at the Joondalup Library with 16,868 visitors through the library across the exhibition period.	✓
Q2			
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Citizenship ceremonies and civic functions Delivery of high-quality citizenship ceremonies and civic functions that allow residents who are becoming new citizens to make the Australian citizenship pledge of commitment, and to recognise valuable contributions of City stakeholders.			
Q1	Deliver scheduled citizenship ceremonies for the quarter.	Conducted 2 citizenship ceremonies in the quarter. The August ceremony had 93 candidates and the September ceremony had 77 candidates.	✓
	Deliver civic functions as required.	Delivered the following civic functions in the quarter: • City of Joondalup 25th Anniversary celebration • NAIDOC Week launch event with flag raising and smoking ceremony • 2 Elected Member dinners • Appreciation function for ratepayer groups.	✓
Q2	Deliver scheduled citizenship ceremonies for the quarter.		
	Deliver scheduled program of civic functions for the quarter, including: • Invitation Art Prize VIP Event • Remembrance Day Memorial Service.		
	Deliver other civic functions as required.		
Q3	Deliver scheduled citizenship ceremonies for the quarter.		
	Deliver scheduled program of civic functions for the quarter: • Valentine's Concert VIP Event • Joondalup Festival VIP Event.		
	Deliver other civic functions as required.		
Q4	Deliver scheduled citizenship ceremonies for the quarter.		
	Deliver scheduled program of civic functions for the quarter, including: • ANZAC Day Dawn Service • Joondalup Dinner.		
	Deliver other civic functions as required.		

MILESTONE		COMMENT	STATUS
Local Heritage Survey An inventory of places which are, or may become, culturally significant to the local community. All local governments in Western Australia are required to prepare local heritage surveys under the *Heritage Act 2018*.			
Q1	Progress assessment of nominations for the draft Local Heritage Survey.	Completed assessment of the nominations for the draft Local Heritage Survey.	✓
Q2	Present the draft Local Heritage Survey to Elected Members prior to undertaking community consultation.		
Q3	Undertake community consultation activities on the draft Local Heritage Survey.		
	Present the draft Local Heritage Survey to the Policy Committee.		
Q4	Present the draft Local Heritage Survey to Council seeking endorsement.		

2. ENVIRONMENT

OUR GOAL

We have a beautiful natural environment which we care for and protect. We demonstrate best-practice in sustainability and environmental management. Our community is actively involved in conservation and sustainability initiatives and we share responsibility for preserving our natural assets for future generations.

YOUR OUTCOMES

2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Outcome 2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Environment Strategy A strategy that outlines the City's commitment to conserving, enhancing and rehabilitating the City of Joondalup's natural assets to ensure the long-term protection of the environment for future generations.			
Q1	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.	Implemented the following scheduled actions from the Environment Plan 2014–2019 in the quarter: • Delivered the Community Funding Program, which has a sustainable communities funding priority.	✓
	Present the draft Environment Strategy 2023–2033 to Council seeking endorsement to undertake community consultation.	The draft Environment Strategy 2023–2033 was not presented to Council seeking endorsement to undertake community consultation in the quarter due to resourcing constraints. Development of the draft strategy continued and is expected to be presented to Council in quarter 3.	✓
	Undertake community consultation activities on the draft Environment Strategy 2023–2033.	Community consultation activities on the draft Environment Strategy 2023–2033 were not undertaken in the quarter. Development of the draft strategy continued and is expected to be presented to Council in quarter 3, with community consultation to follow in quarter 3.	✓
Q2	Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.		
	Present the draft Environment Strategy 2023–2033 to Council seeking endorsement.		

MILESTONE	COMMENT	STATUS
Q3 Commence implementation of the Environment Strategy 2023–2033.		
Q4 Implement scheduled actions from the Environment Strategy 2023–2033 for the quarter.		

MILESTONE	COMMENT	STATUS
Weed Management Plan A plan which details an integrated weed management approach which prevents, monitors and controls the spread of weeds within the City of Joondalup.		
Q1 Implement scheduled actions from the Weed Management Plan 2023–2033 for the quarter.	Implemented the following scheduled actions from the Weed Management Plan 2023–2033 in the quarter: • Continued the City's non-chemical treatment for the control of weeds in nominated locations, including the use of steam and hot water control. • Participated in the WA Local Government Association's Local Government Integrated Weed Management Working Group which included the promotion of local government weed management videos.	✓
Q2 Implement scheduled actions from the Weed Management Plan 2023–2033 for the quarter.		
Q3 Implement scheduled actions from the Weed Management Plan 2023–2033 for the quarter.		
Q4 Implement scheduled actions from the Weed Management Plan 2023–2033 for the quarter.		

MILESTONE		COMMENT	STATUS
Natural area management plans A set of plans for protecting and enhancing biodiversity values across a number of sites, including Central Park, Craigie Bushland, Hepburn Heights Conservation Area, Hillarys–Kallaroo Foreshore Reserve, Lilburne Park, Marmion Foreshore Reserve, Mullaloo Foreshore Reserve, Ocean Reef Foreshore Reserve, Shepherds Bush Reserve, Sorrento Foreshore Reserve, and Warwick Open Space Bushland.			
Q1	Present the draft Iluka–Burns Beach Foreshore Reserve Management Plan to Council seeking endorsement to undertake community consultation.	The draft Iluka-Burns Beach Foreshore Reserve Management Plan was not presented to Council seeking endorsement to undertake community consultation in the quarter due to resourcing constraints. Development of the draft plan continued and is expected to be presented to Council in quarter 2.	✓
	Engage a consultant to undertake flora surveys in Warwick Bushland and Ocean Reef Foreshore Reserve.	Engaged a consultant to undertake flora surveys in Warwick Bushland and Ocean Reef Foreshore Reserve.	✓
	Engage a consultant to deliver twice-yearly Quenda monitoring in Craigie Bushland.	A consultant was not engaged in the quarter to deliver twice-yearly Quenda monitoring in Craigie Bushland due to external delays. Liaison is continuing and a consultant is expected to be engaged in quarter 2.	✓
Q2	Engage a consultant to report against the natural area key performance indicators, if required.		
	Undertake community consultation activities on the Iluka–Burns Beach Foreshore Reserve Management Plan.		
Q3	Present the Iluka–Burns Beach Foreshore Reserve Management Plan to Council seeking endorsement.		
	Engage a consultant to deliver a genetic analysis of Quenda in Craigie Bushland to assess population diversity and inform development of a Craigie Bushland Fauna Management Plan.		
Q4	Update the implementation plans for the Warwick Bushland and Ocean Reef Foreshore Reserve Management Plans.		

MILESTONE	COMMENT	STATUS
Yellagonga Integrated Catchment Management Plan A joint plan with the City of Wanneroo which provides a holistic and long-term strategic framework to improve catchment health and protect the diverse values of Yellagonga Regional Park.		
Q1 Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	Implemented the following actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: • Engaged Edith Cowan University to conduct water quality monitoring in Yellagonga Regional Park in 2023/24. • Continued the Saving Our Snake-Necked Turtles project in partnership with the WA Department of Biodiversity, Conservation and Attractions and the City of Wanneroo, including delivering a Turtle Tracker training program. • Commenced an education campaign to remind and encourage locals and visitors not to feed the wildlife, targeting the Yellagonga Regional Park catchment area.	✓
Q2 Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.		
Q3 Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.		
Q4 Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.		

Outcome 2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Local Government Waste Plan — City of Joondalup This plan guides the City's waste management practices to ensure increased diversion from landfill. The plan focuses on improving practices and providing the groundwork to inform the long-term planning for waste.		
Q1 Deliver scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter.	Delivered the following scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) in the quarter: • Conducted 6 community waste education events. • Conducted 20 school educational sessions • Submitted waste collection and processing data in line with the WA Department of Water and Environmental Regulation requirements. A formal response from the Department, regarding this data, is expected in quarter 2.	✓
Q2 Deliver scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter.		
Q3 Deliver scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter.		
Q4 Deliver scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter.		

MILESTONE		COMMENT	STATUS
Food organics, garden organics (FOGO) bin service Investigation into the potential transition from a garden organics (GO) bin to a food organics, garden organics (FOGO) bin for residential waste service delivery.			
Q1	Present a report to Council on the outcomes of the investigation and joint tender process.	A report to Council on the outcomes of the investigation and joint tender process was not delivered in the quarter due to delays experienced by the City of Wanneroo. In the interim, the City has tendered for a short-term GO processing contract to be awarded in quarter 2. The FOGO tender will be advertised in quarter 3 and a subsequent report to Council is expected in quarter 4.	✓
Q2	Commence preparation for the implementation of the new service (GO or FOGO).		
Q3	Commence implementation of the new service (GO or FOGO).		
Q4			
Environmental education program A program that delivers a range of environmental education initiatives for residents, schools, businesses and the broader community. The program encourages sustainability related to biodiversity, waste, water, transport and climate change.			
Q1	Develop the environmental education program schedule for 2023/24.	Completed the development of the environmental education program schedule for 2023/24 in the quarter.	✓
	Deliver scheduled activities and events as part of the environmental education program for the quarter.	Delivered the following scheduled activities and events from the environmental education program in the quarter: • Launched the Waterwise Verge Garden Competition. • Delivered a bat box building workshop on 5 August 2023 with 30 attendees.	✓
Q2	Deliver scheduled activities and events as part of the environmental education program for the quarter.		
Q3	Deliver scheduled activities and events as part of the environmental education program for the quarter.		
Q4	Deliver scheduled activities and events as part of the environmental education program for the quarter.		

Outcome 2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Waterwise Council Program A program run jointly by the WA Department of Water and Environmental Regulation and Water Corporation to support local governments to improve water efficiency and help create waterwise communities.		
Q1 Implement scheduled actions within the Waterwise Council Action Plan 2021–2026 for the quarter.	Implemented the following scheduled actions as part of the Waterwise Council Action Plan 2021–2026 in the quarter: • Commenced planning an application for the Waterwise Greening Scheme funding from the Water Corporation for the City to conduct a native plant giveaway event in 2023/24. • Delivered the Administration Building waterwise garden makeover and workshop on 22 July 2023. This workshop was held in cooperation with the Forever Project and partially funded by the Water Corporation.	✓
Submit application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program.	An application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program was not submitted in the quarter as the application is not due until quarter 2. Development of the application commenced and will be completed in the next quarter.	✓
Q2 Implement scheduled actions within the Waterwise Council Action Plan 2021–2026 for the quarter.		

MILESTONE	COMMENT	STATUS
Q3 Implement scheduled actions within the Waterwise Council Action Plan 2021–2026 for the quarter.		
Q4 Implement scheduled actions within the Waterwise Council Action Plan 2021–2026 for the quarter.		

Outcome 2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
Climate Change Plan A plan which guides the City's planning for the future impacts of climate change across a range of areas relevant to local government, including infrastructure, health services, water management, emergency management, and the natural environment.			
Q1	Implement scheduled actions from the Climate Change Strategy 2014–2019.	Implemented the following actions from the Climate Change Strategy 2014–2019 in the quarter: • Engaged a consultant to undertake environmental performance monitoring for 2023/24. • Continued involvement in the Power Purchase Agreement for the purchase of renewable energy. • Purchased three light electric fleet vehicles and installed three single chargers at the Administration Building and 2 dual chargers at the Works Operation Centre.	✓
	Present the draft Climate Change Plan 2023–2033 to Council seeking endorsement for community consultation.	The draft Climate Change Plan 2023–2033 was presented to Elected Members in September 2023. A final draft is expected to be presented to Council seeking endorsement for community consultation in quarter 2.	✓
Q2	Implement scheduled actions from the Climate Change Strategy 2014–2019.		
	Undertake community consultation activities on the draft Climate Change Plan 2023–2033.		

MILESTONE		COMMENT	STATUS
Q3	Present the draft Climate Change Plan 2023–2033 to Council seeking endorsement.		
	Commence implementation of the Climate Change Plan 2023–2033.		
Q4	Implement scheduled actions from the Climate Change Plan 2023–2033.		

MILESTONE		COMMENT	STATUS
Bushfire Risk Management Plan A plan which guides the City in providing a coordinated and efficient approach to the identification, assessment and treatment of assets exposed to bushfire-related risk within the City of Joondalup.			
Q1	Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	Implemented the following scheduled actions from the Bushfire Risk Management Plan 2018–2023 in the quarter: • Continued to liaise with the WA Department of Fire and Emergency Services regarding firebreak improvements and bushfire fuel reduction works. • Continued to update the WA Department of Fire and Emergency Services Bushfire Risk Management System with planned and completed treatments. • Conducted ongoing post-fire weed spraying within the three reserves that had unplanned bushfires events: Warwick Open Space, Shepherds Bush Park and Alfreton Park. • Conducted weed management at firebreaks in bushland reserves and conducted weed management at 27 bushland reserves including directed spraying with grass selective herbicides to reduce summer bushfire fuel loads.	✓
	Appoint a consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023.	A consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023 was not appointed in the quarter due to City still awaiting finalisation and acquittal of a funding agreement from the Disaster Ready Fund. There has been a delay in the WA Department of Fire and Emergency Services receiving the Schedule from the Commonwealth to release the Disaster Ready Fund funding agreements. After the funding is finalised, a consultant will be appointed.	✓
Q2	Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.		
	Continue to work with the consultant on the review of the Bushfire Risk Management Plan 2018–2023.		
Q3	Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.		
	Continue to work with the consultant on the review of the Bushfire Risk Management Plan 2018–2023.		
Q4	Present draft Bushfire Risk Management Plan 2024–2029 to Elected Members.		

MILESTONE	COMMENT	STATUS
Coastal Infrastructure Adaptation Plan A plan which guides the City's response to the future impacts of climate change along the coastline. The plan aims to ensure the City is adequately prepared to adapt to current and future coastal hazards, and to ensure the risk to City of Joondalup infrastructure and assets is minimised.		
Q1 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	Implemented the following scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026 in the quarter: • Liaised with and engaged consultants to conduct the City's 2023/24 Coastal Monitoring Program. • Liaised with and engaged contractors to conduct the City's 2023/24 Sand Bypassing Program.	✓
Q2 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.		
Q3 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.		
Q4 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.		
Coastal Hazard Risk Management and Adaptation Plan A plan developed under State Planning Policy 2.6 which identifies areas and assets that could potentially be impacted by coastal erosion and inundation hazards due to storm events and projected sea level rise. The plan provides recommendations and actions for how the City can respond and adapt to these coastal hazards.		
Q1 Undertake community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan.	Undertook community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan in the quarter. The outcomes of the consultation will be presented to Council in quarter 2.	✓
Q2 Present the draft Coastal Hazard Risk Management and Adaptation Plan to Council seeking endorsement.		
Commence implementation of the Coastal Hazard Risk Management and Adaptation Plan.		
Q3 Implement scheduled actions from the Coastal Hazard Risk Management and Adaptation Plan.		
Q4 Implement scheduled actions from the Coastal Hazard Risk Management and Adaptation Plan.		

3. PLACE

OUR GOAL

We have well-planned and attractive suburbs and streetscapes, supported by a range of integrated transport options. Our urban landscapes are connected, useable and accessible. A high standard of liveability is enjoyed by our community who can access quality facilities and public open spaces.

YOUR OUTCOMES

3-1 Connected and convenient

You have access to a range of interconnected transport options.

3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Outcome 3-1 Connected and convenient

You have access to a range of interconnected transport options.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Integrated Transport Strategy A new strategy to guide multi-modal transport planning and inform strategic policy, advocacy and infrastructure decisions in the City over the next 10 years.		
Q1 Progress development of a draft Integrated Transport Strategy 2024–2034.	Progressed the development of the draft Integrated Transport Strategy in the quarter. This included reviewing work undertaken previously by the consultant and liaising with internal stakeholders to draft content.	✓
Q2 Progress development of a draft Integrated Transport Strategy 2024–2034.		
Q3 Present the draft Integrated Transport Strategy 2024–2034 to Elected Members seeking feedback.		
Q4 Present the draft Integrated Transport Strategy 2024–2034 to Council seeking endorsement.		

MILESTONE	COMMENT	STATUS
Bike Plan A plan which provides the long-term vision, strategic framework and projects we will implement to make bike riding a part of everyday life and move us towards becoming a bike-friendly city.		
Q1 Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.	Implemented the following scheduled actions from the Bike Plan 2016–2021 in the quarter: • Continued to collect bicycle user data. • Progressed infrastructure upgrades as part of the Capital Works Program, such as at the Eddystone Avenue (Craigie) shared path and the Hepburn Avenue (Hillarys) shared path.	✓
Q2 Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.		
Q3 Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.		
Q4 Commence development of a new Bike Plan 2024–2034.		
Integrated parking management system A new centralised system to manage all parking-related activities, including the replacement of current parking ticket machines, incorporating pay-by-phone/plate technology, and providing an enhanced electronic system to manage parking permits.		
Q1 Advertise the tender for a new parking management system.	The tender for a new parking management system was not advertised in the quarter due to changes to the City's *Parking Local Law 2013*. The tender is expected to be advertised in quarter 2.	✓
Q2 Receive the tenders submitted for the new parking management system.		
Q3 Evaluate the tenders submitted for the new parking management system.		
Determine the preferred supplier for the new parking management system from the tenders submitted.		
Q4 Present the preferred supplier and tender to Council seeking endorsement.		

Outcome 3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Local Planning Strategy review A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.		
Q1 Commence technical reporting and investigations for phase 2 of the Local Planning Strategy review.	• Presented a report to Council at the July 2023 meeting, where Council endorsed the technical scope for phase 2 of the Local Planning Strategy review. • Commenced technical reporting and investigations for phase 2, including engaging a consultant to review the City's Local Commercial Strategy.	✓
Q2 Progress phase 2 of the Local Planning Strategy review.		
Q3 Provide a report to Council on the outcomes of phase 2 of the Local Planning Strategy review.		
Present the scope for phase 3 of the Local Planning Strategy review to Council seeking endorsement.		
Q4 Commence phase 3 of the Local Planning Strategy review.		

MILESTONE	COMMENT	STATUS
Local Planning Scheme No 3 review A review of the City's Local Planning Scheme No 3 in accordance with the *Planning and Development (Local Planning Schemes) Regulations* which includes a review of existing local planning policies and the development of new policies as recommended.		
Q1		
Q2		
Q3		
Q4 Present a report to Council seeking endorsement to initiate an operational review of the Local Planning Scheme No 3.		
Local planning policies (relating to residential development) review A review of some of the City's local planning policies that relate to residential development, following implementation of the new Residential Design Codes by the Western Australian Planning Commission.		
Q1 Review local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	• Presented a report to Elected Members in August 2023 on proposed changes to the Development in Housing Opportunity Areas Local Planning Policy and the Residential Development Local Planning Policy to align with proposed changes to the Residential Design Codes. • After presenting the above report, the State Government announced the deferral of implementation of the amended Residential Design Codes. Therefore, this policy review matter has been placed on hold, pending further advice from the State Government which is expected to be provided in quarter 4. • Presented a report to the Policy Committee at the 7 August 2023 meeting and Council at the 22 August 2023 meeting to consider the Commercial, Mixed Use and Service Commercial Zone Local Planning Policy and the Light Industry Zone Policy, and to consider revocation of the Cash-In-Lieu of Car Parking Local Planning Policy.	✓
Q2 Review local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.		
Q3 Review local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.		
Q4 Review local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.		

MILESTONE	COMMENT	STATUS
State planning reform A program of major legislative, regulatory and policy changes to Western Australia's planning system.		
Q1 Implement actions resulting from the State planning reform process, as required.	As part of the State planning reform process, the City provided submissions on the Draft Operational Policy — Public Open Space and the draft Electric Vehicle Charging Infrastructure Position Statement.	✓
Q2 Implement actions resulting from the State planning reform process, as required.		
Q3 Implement actions resulting from the State planning reform process, as required.		
Q4 Implement actions resulting from the State planning reform process, as required.		
Review of structure plans A review of the City's existing structure plans to assess if the structure plan is required, can be revoked, or can be incorporated into the Scheme.		
Q1 Undertake reviews of structure plans, as required.	Undertook a review of the Marmion Structure Plan and presented a report to Council regarding the proposed revocation of the Marmion Structure Plan and consequential amendment to Local Planning Scheme No 3.	✓
Q2 Undertake reviews of structure plans, as required.		
Q3 Undertake reviews of structure plans, as required.		
Q4 Undertake reviews of structure plans, as required.		

Outcome 3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Active reserve and community facility review A 3-yearly review of the City's active reserves and community facilities to inform capital works programming and recommendations for future refurbishments and upgrades.		
Q1		
Q2 Commence the review of the City's active reserves and community facilities.		
Q3 Progress the review of the City's active reserves and community facilities.		
Q4 Provide a report of the outcomes of the review of the City's active reserves and community facilities to Council.		
Streetscape Enhancement Program — Leafy City program A program to plant trees along residential streets with the aim of increasing leafy canopy cover to help mitigate the heat-island effect.		
Q1 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.	Completed the planting phase of the Leafy City Program in the quarter in accordance with the scheduled program.	✓
Q2 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.		
Q3 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.		
Q4 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.		

Outcome 3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
City land portfolio management A periodic review of City freehold and managed Crown land to identify optimisation, potential rationalisation and acquisition opportunities.			
Q1	Investigate opportunities for optimisation of City freehold and managed Crown land.	Commenced research into options for the City to develop a Land Acquisition Strategy. Submitted a report on the matter to the Major Projects and Finance Committee at the August 2023 meeting.	✓
	Implement actions for the disposal and acquisition of properties as endorsed by Council.	There are currently no active Council instructions to dispose of or acquire properties.	✓
Q2	Investigate opportunities for optimisation of City freehold and managed Crown land.		
	Implement actions for the disposal and acquisition of properties as endorsed by Council.		
Q3	Investigate opportunities for optimisation of City freehold and managed Crown land.		
	Implement actions for the disposal and acquisition of properties as endorsed by Council.		
Q4	Investigate opportunities for optimisation of City freehold and managed Crown land.		
	Implement actions for the disposal and acquisition of properties as endorsed by Council.		

MILESTONE	COMMENT	STATUS
Property Management Framework A framework that defines the classifications for which City-owned and managed property is held, establishes the categories and associated principles under which City-owned and managed property may be used and occupied, and promotes equitable, effective and sustainable management practices for the use and occupation of City-owned and managed property.		
Q1 Present revised property classifications to Elected Members seeking feedback.	The revised property classifications were not presented to Elected Members in the quarter due to resourcing constraints. Review of the property classifications continued, and the revised classifications are expected to be presented to Elected Members in quarter 3 together with the update on the implementation of the Property Management Framework.	✓
Q2 Present an update to Elected Members on the implementation of the Property Management Framework.		
Q3		
Q4		
Heathridge Park Masterplan A masterplan for Heathridge Park that includes the investigation of two options: replacing/refurbishing the existing facilities; or the rationalisation of the existing community facilities into a single new multi-purpose facility.		
Q1 Finalise a financial evaluation/business case.	The financial evaluation/business case was not finalised in the quarter due to a delay in completing the project cost estimates. Work on the financial evaluation/ business case continued and is expected to be finalised in quarter 2.	✓
Q2 Prepare a report on options for progressing development of the Heathridge Park Masterplan.		
Q3 Present options for progressing development of the Heathridge Park Masterplan to Elected Members seeking feedback.		
Q4 Implement actions in relation to the Heathridge Park Masterplan as endorsed by Council.		

MILESTONE		COMMENT	STATUS
Duffy House commercial expression of interest The progression of an expression of interest for a future commercial operator at the Duffy House site.			
Q1	Advertise a request for expression of interest for a commercial operator at the site.	A request for expression of interest for a commercial operator at the site was not advertised in the quarter due to external delays finalising the land transfer and tenure arrangements with the WA Department of Planning, Lands and Heritage. Despite this, preparations to progress the expression of interest continued in the quarter and it is expected that it will be advertised in quarter 3.	✓
Q2	Assess submissions received and present the submissions to Council seeking endorsement.		
Q3	Identify the preferred commercial operator and commence negotiations on tenure.		
Q4	Progress negotiations on tenure and commence implementation of commercial operations.		
Joondalup City Centre Development — Boas Place Investigations into future opportunities for the development of Boas Place in the Joondalup City Centre to incorporate a variety of land uses.			
Q1	Develop a strategy to progress actions in response to the endorsed project philosophy and parameters.	Commenced development of the strategy by forming an internal City Centre Development and Activation Steering Group to guide and progress future actions in accordance with the Council's vision for the Joondalup City Centre. The strategy will be finalised in quarter 3.	✓
Q2	Progress scheduled actions from the endorsed strategy for the quarter.		
	Present reports to Elected Members on the progress and status of the project as required.		
Q3	Progress scheduled actions from the endorsed strategy for the quarter.		
	Present reports to Elected Members on the progress and status of the project as required.		
Q4	Progress scheduled actions from the endorsed strategy for the quarter.		
	Present reports to Elected Members on the progress and status of the project as required.		

MILESTONE	COMMENT	STATUS
Burns Beach café development A café development on City-managed Crown land within the Burns Beach Coastal Node which will incorporate a two-storey food and beverage facility and be leased to commercial operators.		
Q1 Issue requests for additional information to successful respondents from the expression of interest process.	• Requests for additional information to successful respondents from the expression of interest process were not issued in the quarter due to delays caused by seeking advice from a specialty hospitality consultant and probity advisor. It was not expected that external advice would be required, however, it became necessary due to the number and complexity of submissions received. • Respondents to the expression of interest process were considered and shortlisted by Council at the September 2023 meeting. Stage 2 of the expression of interest process will be undertaken in quarter 2.	✓
Q2 Assess the additional information from respondents from the expression of interest process		
Q3 Present a report to Elected Members on the progress and status of the project.		
Q4 Identify the preferred commercial operator and commence negotiations on tenure.		

MILESTONE	COMMENT	STATUS
Strategic Asset Management Framework review A review of the Strategic Asset Management Framework, including processes and practices, to provide improved management of City infrastructure assets.		
Q1 Liaise with external consultants to commence a review of the Strategic Asset Management Framework.	• Released a Request for Quotation for an external consultant to commence a review of the Strategic Asset Management Framework. • Evaluated the responses to the Request for Quotation and awarded a contract to the selected external consultant. • Liaised with the selected external consultants to commence a review of the Strategic Asset Management Framework.	✓
Q2 Liaise with external consultants to progress the review of the Strategic Asset Management Framework.		
Q3 Liaise with external consultants to progress the review of the Strategic Asset Management Framework.		
Q4 Liaise with external consultants to progress the review of the Strategic Asset Management Framework.		
Ocean Reef Marina Construction of a world-class waterfront precinct providing recreational, tourism, residential and boating facilities. This project is being managed by DevelopmentWA with support and contributions provided by the City.		
Q1 Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Continued to provide support to DevelopmentWA and other stakeholders in the quarter to ensure construction activities at Ocean Reef Marina progress in accordance with the Development Agreement.	✓
Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Provided technical feedback and guidance to DevelopmentWA as required in the quarter.	✓
Explore development opportunities for land within the Marina that is owned or managed by the City.	Continued to explore development opportunities for land within the marina as part of negotiations with DevelopmentWA and in accordance with the Development Agreement.	✓
Present reports to Elected Members on the progress and status of the Marina as required.	Presented a report on the progress and status of the Marina to Elected Members at the August 2023 Council Meeting. This report outlined a proposal to amend the City of Joondalup district boundary to include the new areas of the Ocean Reef Marina development that sit outside the City's current regional boundary.	✓

MILESTONE		COMMENT	STATUS
Q2	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.		
	Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.		
	Explore development opportunities for land within the Marina that is owned or managed by the City.		
	Present reports to Elected Members on the progress and status of the Marina as required.		
Q3	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.		
	Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.		
	Explore development opportunities for land within the Marina that is owned or managed by the City.		
	Present reports to Elected Members on the progress and status of the Marina as required.		
Q4	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.		
	Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.		
	Explore development opportunities for land within the Marina that is owned or managed by the City.		
	Present reports to Elected Members on the progress and status of the Marina as required.		

MILESTONE	COMMENT	STATUS
Ocean Reef Marina commercial site development business case A business case to evaluate options for developing commercial facilities owned by the City. The facilities will be located on the Club Facilities Lot, a piece of land transferred back to the City.		
Q1 Present the business case to Council seeking endorsement.	The Ocean Reef Marina commercial site development business case has been prepared and reviewed by the City and DevelopmentWA. It has been agreed between the City and DevelopmentWA to pause the project for now, pending the appointment of the Marina Town Centre Proponent, to ensure that the City's commercial development is in alignment with the Town Centre. It is expected that the proponent will be appointed in quarter 2, so the business case will be reviewed in quarter 3. It is projected that a business case will be presented to Council seeking endorsement in quarter 4.	✓
Q2		
Q3		
Q4		
Ocean Reef Sea Sports Club building redevelopment Assistance provided to DevelopmentWA in the procurement and construction of the Ocean Reef Sea Sports Club building as part of the Ocean Reef Marina development.		
Q1 Provide ongoing support and assistance through the procurement and construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Provided ongoing support and assistance through the procurement and construction process in the quarter, including participation in the tender assessment panel, chaired by DevelopmentWA, to procure a builder for the construction of the Ocean Reef Sea Sports Club and Marine Rescue Whitfords/Marina Manager facilities.	✓
Q2 Provide ongoing support and assistance through the procurement and construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.		
Q3 Provide ongoing support and assistance through the procurement and construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.		
Q4 Provide ongoing support and assistance through the procurement and construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.		

4. ECONOMY

OUR GOAL

We are a global facing city with a prosperous and resilient economy. Our City is home to diverse industries that generate a wide-range of local job opportunities. We encourage creativity and innovation, and we support opportunities to build the City's brand as a popular business and tourism destination.

YOUR OUTCOMES

4-1 Prosperous and local

You feel supported to grow your business in the City.

4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.

4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Outcome 4-1 Prosperous and local

You feel supported to grow your business in the City.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Economic Development Strategy A strategy to guide economic development activities within the City by providing support to local business, stimulating investment, and driving economic growth.		
Q1 Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.	Implemented scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) as part of the International Economic Development Activity Plan, Digital City Plan, Destination City Plan, and Business Engagement Program (these are reported separately).	✓
Finalise development of the draft Economic Development Strategy 2024–2029.	Development of the draft Economic Development Strategy 2024–2029 was not finalised in the quarter due to a stakeholder consultation period running beyond the agreed timeframe because of stakeholder availability. Development of the draft strategy progressed and is expected to be finalised in quarter 2.	✓
Q2 Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.		
Present the draft Economic Development Strategy 2024–2029 to Council seeking endorsement for community consultation.		

MILESTONE		COMMENT	STATUS
Q3	Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.		
	Undertake community consultation activities on the draft Economic Development Strategy 2024–2029.		
Q4	Present the draft Economic Development Strategy 2024–2029 to Council seeking endorsement.		
	Commence implementation of the Economic Development Strategy 2024–2029.		

MILESTONE		COMMENT	STATUS
Business engagement Engagement with local businesses to support and facilitate access to a range of support services and initiatives for sole traders, small and medium-sized businesses.			
Q1	Deliver business engagement activities as opportunities arise.	Delivered the following business engagement activities in the quarter: • Attended the Joondalup Business Association Coffee Connection and conducted an introduction to Uptown for the Association members. • Commenced Plus Eight Pre-Accelerator program. • Liaised with local businesses on the development of an event series for promotion during the Joondalup Festival of Motoring. • Negotiated with Central Walk vacant property owners to secure participation in Lightup, a program for curated artistic displays in empty windows.	✓
	Deliver Buy Local activities as opportunities arise.	Delivered the following Buy Local activities in the quarter: • Secured collaboration with local businesses to participate in the sustainable fashion event Swapup, to be held at Central Walk. • Hosted StartUP Social at a local venue. • Engaged local businesses to support catering requirements for Indonesian Delegation and Joondalup Innovation Challenge pre-judging meeting.	✓
Q2	Deliver business engagement activities as opportunities arise.		
	Deliver Buy Local activities as opportunities arise.		
Q3	Deliver business engagement activities as opportunities arise.		
	Deliver Buy Local activities as opportunities arise.		
Q4	Deliver business engagement activities as opportunities arise.		
	Deliver Buy Local activities as opportunities arise.		

MILESTONE		COMMENT	STATUS
Business forums Breakfast events the City hosts for the businesses community to promote local engagement activities, provide information on key economic issues, and promote networking opportunities.			
Q1	Undertake a review of business forums 1 and 2 from 2022/23.	Undertook a review of business forums 1 and 2 and held a debrief with relevant internal and external stakeholders. The review identified opportunities for process improvements in internal resource management and database management.	✓
	Plan for the delivery of business forums 1 and 2 in 2023/24.	Commenced planning for delivery of Business Forum 1 including: • Finalised the date and theme of the event as 9 November 2023 and Destination Joondalup. • Received acceptance to the invitation from the keynote speaker, Deputy Premier; Treasurer; Minister for Transport; Tourism Hon Rita Saffioti.MLA. • Finalised artwork for advertising forum which was included in the September 2023 Business eNewsletter and Destination Perth September member update.	✓
Q2	Deliver business forum 1.		
Q3	Plan for the delivery of business forum 2.		
Q4	Deliver business forum 2.		

MILESTONE		COMMENT	STATUS
Business capacity and support Partnership events, initiatives and programs to deliver training opportunities to local businesses			
Q1	Facilitate business support activities, as opportunities arise.	Facilitated and supported the following business support activities in the quarter: • Economic Development & Advocacy business support card developed to engage business community communication with the City of Joondalup and the business support team. • Continued promotion of the Uptown Business Directory.	✓
	Participate in and deliver initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program.	Delivered the following actions as part of the Small Business Development Corporation Small Business Friendly Local Government Program in the quarter: • Developed the Business Approvals Roadmap for the City of Joondalup website. • Submitted the City's Small Business Friendly Local Government Program Annual Report to the Small Business Development Corporation.	✓
Q2	Facilitate business support activities, as opportunities arise.		
	Participate in and deliver initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program.		
Q3	Facilitate business support activities, as opportunities arise.		
	Participate in and deliver initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program.		
Q4	Facilitate business support activities, as opportunities arise.		
	Participate in and deliver initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program.		

Outcome 4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
International Economic Development Activities Plan (Global City Plan) A plan which provides guidance on facilitating international relationships that will lead to the establishment of Joondalup as a "global city" based around the development of mutually-beneficial relationships and outcomes.		
Q1 Implement scheduled actions from the International Economic Development Activities Plan (2017) for the quarter.	Implemented the following scheduled actions from the International Economic Development Activities Plan (2017) in the quarter: • Attended the Economics and Industry Standing Committee Indonesia Inquiry Reception at Parliament House. • Hosted visitors to the City from the Indonesian delegation of over 60 delegates from National Ministry of Planning and Parliament of Indonesia. Discussions with the delegation are ongoing and include resource sharing and opportunities for collaboration. • City officers attended Global Entrepreneurship Congress 2023 in Melbourne. Discussions at the Congress included the exploring the opportunity for the City to join the Global Entrepreneurship Network.	✓
Q2 Implement scheduled actions from the International Economic Development Activities Plan (2017) for the quarter.		
Commence development of a draft Global City Plan 2024–2029.		

MILESTONE		COMMENT	STATUS
Q3	Implement scheduled actions from the International Economic Development Activities Plan (2017) for the quarter.		
	Progress development of a draft Global City Plan 2024–2029.		
Q4	Implement scheduled actions from the International Economic Development Activities Plan (2017) for the quarter.		
	Commence implementation of the Global City Plan 2024–2029.		

MILESTONE		COMMENT	STATUS
Digital City Plan A plan that outlines the digital future the City could achieve through a set of strategies and actions. The plan addresses key priority actions, including delivering capacity-building programs for local businesses and potential for establishing virtual and physical spaces that create opportunities for start-ups.			
Q1	Implement scheduled actions from the Joondalup: Digital City (2012) for the quarter.	Implemented the following scheduled actions from the Joondalup: Digital City (2012) in the quarter: • Developed a proposal to the National Transport Research Organisation to progress a Joondalup Smart Mobility Living Lab. • Sponsored and attended the WA Data Science and Innovation Hub Artificial Intelligence conference on 2–3 August 2023. • Participated in the formulation of the 10-Year Science and Technology Plan for the WA Department of Jobs, Science, Tourism and Innovation. • Delivered the 2023 Joondalup Innovation Challenge.	✓
Q2	Implement scheduled actions from the Joondalup: Digital City (2012) for the quarter.		
	Commence development of a draft Digital City Plan 2024–2029.		
Q3	Implement scheduled actions from the Joondalup: Digital City (2012) for the quarter.		
	Progress development of a draft Digital City Plan 2024–2029.		
Q4	Present the draft Digital City Plan 2024–2029 to Elected Members seeking feedback. Commence implementation of the Digital City Plan 2024–2029.		

MILESTONE	COMMENT	STATUS
Joint Economic Development Initiative A joint initiative with key economic stakeholders based in Joondalup to align visioning and strategic directions with the aim of supporting complementary economic development activities.		
Q1 Participate in and support activities arising from the Joint Economic Development Initiative.	Participated in and supported the following activities arising from Joint Economic Development Initiative in the quarter: • Progressed the outcomes from the previous Joint Economic Development Initiative roundtable, including performing actions from the Health Innovation Business Forum and developing the Joondalup Innovation Incubator. • Held the Joint Economic Development Initiative roundtable on 7 September 2023. Some of the key items discussed at this meeting included: · Joondalup Innovation Precinct · City Centre Development and Activation.	✓
Q2 Participate in and support activities arising from the Joint Economic Development Initiative.		
Q3 Participate in and support activities arising from the Joint Economic Development Initiative.		
Q4 Participate in and support activities arising from the Joint Economic Development Initiative.		

MILESTONE		COMMENT	STATUS
Regional collaboration and business clusters Collaboration opportunities with State Government agencies and neighbouring local governments, and the development of business clusters in industries, such as education, medical, global trade and investment, the visitor economy and digital and cyber for the incubation and activation of commercial precincts.			
Q1	Identify and implement regional collaboration activities as opportunities arise.	Identified and implemented the following regional collaboration activities in the quarter: • Held a meeting with Geoparks Australia and the City of Wanneroo to discuss opportunities for a United Nations Educational, Scientific and Cultural Organisation Global Geopark in the region. • Engaged with the City of Wanneroo to support Cyber Week Small Business Briefing to be delivered in quarter 2. • Formalised the Destination Perth Sunset Coast membership with City of Wanneroo and City of Stirling. • Held a meeting with City of Wanneroo and City of Stirling regarding the development and implementation of the Small Business Friendly Approvals program. • Completed a submission to Tourism WA regarding input into the draft Destination Perth Tourism Destination Management Plan 2023–2033 and corresponding Regional Tourism Development Strategies.	✓
	Participate in and support activities arising from industry cluster groups.	Participated in and supported the following activities arising from industry cluster groups in the quarter: • Reviewed the Uptown strategy implementation phase 2, which will be presented at the next Joondalup Visitor Economy Network meeting. • Held meeting with WA Life Sciences Innovation Hub and University of Western Australia Perth Bioscience, to inform the agenda for the next Joondalup Medical Precinct Taskforce meeting, including external guests from Ingham Institute of Applied Medical Research. • Commenced discussions regarding the formation of a robotics cluster group with Edith Cowan University, North Metropolitan TAFE, and the Australian Automation and Robotics Precinct.	✓
Q2	Identify and implement regional collaboration activities as opportunities arise.		
	Participate in and support activities arising from industry cluster groups.		

MILESTONE		COMMENT	STATUS
Q3	Identify and implement regional collaboration activities as opportunities arise.		
	Participate in and support activities arising from industry cluster groups.		
Q4	Identify and implement regional collaboration activities as opportunities arise.		
	Participate in and support activities arising from industry cluster groups.		

MILESTONE	COMMENT	STATUS
Investment Attraction Guidelines Guidelines that provide a structured approach to attracting investment into Joondalup, with the objective of fostering job creation and sustainable economic development by encouraging private and public investment.		
Q1 Commence development of draft Investment Attraction Guidelines.	Development of the draft Investment Attraction Guidelines did not commence in the quarter due to competing internal priorities. Preliminary investigations were undertaken, including benchmarking, general research, and research into existing Federal, State and local government investment attraction and prospectus documents. Development will commence in quarter 2.	✓
Q2 Progress development of the draft Investment Attraction Guidelines.		
Q3 Progress development of the draft Investment Attraction Guidelines.		
Q4 Present the draft Investment Attraction Guidelines to Elected Members seeking feedback.		

MILESTONE	COMMENT	STATUS
Joondalup Innovation Precinct The development of a Joondalup Innovation Precinct for new and emerging technology and industries to support urban robotics, a digital innovation centre and the education and health precincts.		
Q1 Identify stakeholders for the development of a Joondalup Innovation Precinct.	Identified stakeholders for the development of Joondalup Innovation Precinct which included the Foundation Members of the Joondalup Innovation Precinct: City of Joondalup, Edith Cowan University, Ramsay Health, North Metropolitan TAFE, the WA Department of Water and Environmental Regulation, the WA Police Academy, CyberWest and the Joondalup Business Association.	✓
Q2 Collaborate with stakeholders in the development of a Joondalup Innovation Precinct.		
Q3 Progress the development of a Joondalup Innovation Precinct.		
Q4 Progress the development of a Joondalup Innovation Precinct.		

Outcome 4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Destination City Plan A plan to attract more visitors to the region, increase the City's share of Perth's and Western Australia's key markets, and grow the visitor economy.		
Q1 Implement scheduled actions from the Destination Joondalup 2021–2027 for the quarter.	Implemented the following scheduled actions from Destination Joondalup 2021–2027 in the quarter: • Launched Uptown Women, providing opportunities for education, networking and encouraging ambassadors for the Uptown brand. • Engaged Joondalup Business Association and linked local businesses with social media platform to increase visibility of the Uptown brand. • Co-hosted Destination Perth's Member Mingle with Joondalup Resort to showcase Destination Joondalup. • Met with new businesses and encouraged them to join Joondalup Visitor Economy Network • Met with local businesses regarding the trial for Mullaloo Markets and introduced the Uptown brand. • Progressed sponsorship of Humanoid Robot at North Metropolitan TAFE.	✓
Q2 Implement scheduled actions from the Destination Joondalup 2021–2027 for the quarter.		
Q3 Implement scheduled actions from the Destination Joondalup 2021–2027 for the quarter.		
Q4 Implement scheduled actions from the Destination Joondalup 2021–2027 for the quarter.		

MILESTONE	COMMENT	STATUS
Event attraction Attract and support significant events that are unique to Joondalup to enhance its image as an attractive destination for visitors, tourists and business.		
Q1 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	Worked with external stakeholders and event promoters to attract, support and deliver the following significant events and activities to the City in the quarter: • Executed the contract for Joondalup Festival of Motoring. • Launched the Joondalup Festival of Motoring event, including advertising 2023 dates, and releasing/publicising the event to the media and mainstream market. • Opened competition entries and continued planning for the 2023 Joondalup Festival of Motoring. • National Basketball League One (NBL1) National Basketball Finals were held at Arena Joondalup.	✓
Q2 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.		
Q3 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.		
Q4 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.		

MILESTONE	COMMENT	STATUS
Place Activation City and community-led activities and projects that support the activation of spaces and places that are important to the wellbeing of the community and economy		
Q1 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	Implemented the following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 in the quarter: • Presented the City Centre Activation report to Elected Members at the August 2023 Strategy Session. • Conducted a site-visit to Wellard, in the City of Kwinana, for research on a placemaking project. • Appointed place activation support and Joondalup City Centre place activation project delivery contracts. • Established the internal Joondalup City Centre Steering Group. • Sponsored the Edith Cowan University Enactus Sustainability Festival held on Saturday 26 and Sunday 27 August 2023 at Lakeside Shopping City. • Facilitated the Joondalup Town Team formally naming to “Heartbeat Joondalup”. • Participated in sample placemaking training to be rolled out for City staff. • Cross-promotion of the Town Team Heartbeat Joondalup social media launch, @heartbeatjoondalup, and inaugural community event in Central Walk on 16 September 2023, attracting 80 patrons. • Provided support to Town Team Movement and Heartbeat Joondalup in the development of Central Walk placemaking projects. • Provided support to Edith Cowan University industry and community project group to develop City Centre campaign including art in Central Walk and social media advice.	✓
Q2 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.		
Q3 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.		
Q4 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.		

5. LEADERSHIP

OUR GOAL

We have a diverse elected body that represents, promotes and reflects the composition of our community. Our Council and workforce are accountable and transparent and make balanced decisions based on sound, professional advice. Quality services are delivered by our highly-skilled and effective workforce.

YOUR OUTCOMES

5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

5-4 Responsible and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Outcome 5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Elected Member attraction A biennial program to attract quality candidates and increase candidate numbers for upcoming local government elections.		
Q1 Implement the Election Communication Plan for the 2023 local government ordinary elections.	Implemented the following actions from the Election Communication Plan in the quarter: • Advertised the close of voter enrolments on 9 August 2023. • Advertised call for nominations on 23 August 2023. • Commenced communications encouraging electors to vote in the week beginning 11 September 2023.	✓
Q2		
Q3		
Q4		

MILESTONE		COMMENT	STATUS
Local government elections Coordinate local government elections in accordance with the *Local Government Act 1995*.			
Q1	Finalise non-resident Owners and Occupiers Roll for local government ordinary elections.	• Finalised the non-resident Owners and Occupiers Roll and submitted it to the Western Australian Electoral Commission on 11 July 2023.	✓
	Liaise with the Western Australian Electoral Commission on election preparations.	• Liaised with and continued ongoing communications with the Western Australian Electoral Commission regarding election preparations, which are proceeding according to the agreed plan.	✓
Q2	Undertake election timetable requirements for the 2023 local government ordinary elections.		
	Conduct election night count.		
	Conduct Swearing-in Ceremony.		
	Hold Special Council Meeting to elect Deputy Mayor and various Council, committee and working group appointments.		
Q3			
Q4			
Local government reform A program of major legislative, regulatory and policy changes to the Western Australian *Local Government Act 1995* and associated regulations.			
Q1	Implement actions resulting from the State local government reform process, as required.	Implemented the following actions from the State local government reform process in the quarter: • Installed cameras in the Council Chamber to facilitate live video streaming and recording of Council meetings. • Provided an online register for corporate sponsorship on the City's website.	✓
Q2	Implement actions resulting from the State local government reform process, as required.		
Q3	Implement actions resulting from the State local government reform process, as required.		
Q4	Implement actions resulting from the State local government reform process, as required.		

MILESTONE	COMMENT	STATUS
Elected Member induction program A biennial induction program for Elected Members delivered following each local government ordinary election to introduce Elected Members to local government and provide information on their roles and responsibilities.		
Q1 Review and update Elected Member Welcome Pack and Induction Manual.	Completed the review of the Elected Member Welcome Pack and Induction Manual.	✓
Q2 Deliver induction program for Elected Members.		
Q3		
Q4		
Elected Member strategic development session A biennial development session for Elected Members to inform and guide leadership and strategic decision-making outside of the formal meeting process and procedures.		
Q1		
Q2 Undertake preparations for the Elected Member strategic development session.		
Q3 Deliver the Elected Member strategic development session.		
Q4		
Elected Member training Training opportunities for Elected Members to assist and support them in performing their roles and responsibilities.		
Q1 Identify and promote training opportunities to Elected Members.	The following training opportunities were attended by Elected Members in the quarter: • Cr Jones — Australasian Coasts & Ports Conference, 15–18 August 2023. • Cr Raftis — Australian Institute of Management Senior Executive Forum Conference, 30 August 2023 • Mayor Jacob, Cr Fishwick and Cr Jones — Western Australian Local Government Association Convention 2023, 17–19 September 2023.	✓
Present annual data on Elected Member training and development activities to Council.	Presented a report with the annual data on Elected Member training and development activities to Council on 25 July 2023.	✓
Q2 Identify and promote training opportunities to Elected Members.		
Q3 Identify and promote training opportunities to Elected Members.		
Q4 Identify and promote training opportunities to Elected Members.		

MILESTONE	COMMENT	STATUS
Elected Member Entitlements Policy review Review training and development provisions in the Elected Members' Entitlements Council Policy in accordance with section 5.128(5) of the *Local Government Act 1995*, following each local government election.		
Q1		
Q2 Undertake a review of the training and development provisions in the Elected Members' Entitlements Council Policy.		
Present the outcomes of the review of the Elected Members' Entitlements Council Policy to Council.		
Q3		
Q4		
Governance Framework review A biennial review of the Governance Framework to ensure continued good governance and appropriate decision-making processes across the organisation.		
Q1		
Q2		
Q3 Undertake a review of the Governance Framework.		
Present the outcomes of the review of the Governance Framework to Council.		
Q4		

MILESTONE		COMMENT	STATUS
Codes of Conduct review A biennial review of the City's Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates, and the Code of Conduct for Employees, to ensure the ongoing applicability of the stated principles and standards of behaviour.			
Q1	Undertake a review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates.	A review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates was not completed in the quarter due to delays in the State Government delivering on their commitments. The review will be completed following the 2023 Local Government Elections.	✓
	Present the outcomes of the review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates to Council	The outcomes of the review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates was not presented to Council in the quarter. The outcomes will be presented following the 2023 Local Government Elections.	✓
Q2			
Q3			
Q4			
Delegated Authority Manual review An annual review of the City's Delegated Authority Manual in accordance with the *Local Government Act 1995* to ensure the listed delegations continue to be appropriate.			
Q1			
Q2			
Q3	Undertake an annual review of the Delegated Authority Manual.		
Q4	Present the outcomes of the review of the Delegated Authority Manual to Council.		

MILESTONE	COMMENT	STATUS
Policy development and review Policies of Council to provide guidance and direction in furthering the City's strategic goals and/or fulfilling statutory requirements.		
Q1 Develop new policies and review existing policies as directed by Council.	Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter: • Freemen of the City of Joondalup Council Policy • Groundwater Use Council Policy • Public Art Council Policy • Recovery of Costs Awarded to the City Council Policy • Revised Fraud, Corruption and Misconduct Council Policy • Specified Area Rating Council Policy • Streetlight Shading Council Policy • Sustainability Council Policy • Vandalism to Vegetation on City Land Council Policy. Policies were endorsed by the Policy Committee/Council in the quarter: • Commercial, Mixed Use and Service Commercial Zone Local Planning Policy • Light Industry Zone Local Planning Policy • Payments to Employee in Addition to a Contract or Award Council Policy • Honorary Freeman of the City of Joondalup Council Policy • Recovery of Costs Awarded to the City Council Policy • Rates Hardship Council Policy • Community Funding Program Council Policy. Policies were revoked by the Policy Committee/Council the quarter: • Cash-in-Lieu of Car Parking Local Planning Policy • Dedicated Car Parking for Seniors and Parents with Prams Council Policy.	✓
Q2 Develop new policies and review existing policies as directed by Council.		
Q3 Develop new policies and review existing policies as directed by Council.		
Q4 Develop new policies and review existing policies as directed by Council.		

MILESTONE		COMMENT	STATUS
Core system replacement project (Project Axiom) A core information technology solution for the City which would include a customer relationship management system, online customer portal, finance, and asset management system.			
Q1	Progress development of stage 1 of the customer relationship management system and finance system (Project Value Streams 1A and 1B).	Progressed the development of stage 1 of the customer relationship management system and finance system. This project is progressing in accordance with approved project plan and schedule.	✓
Q2	Complete development of stage 1 of the customer relationship management system (Project Value Stream 1A).		
	Progress development of stage 1 of the finance system (Project Value Stream 1B).		
Q3	Commence development of stage 2 of the customer relationship management system (Project Value Stream 2).		
	Progress development of stage 1 of the finance system (Project Value Stream 1B).		
Q4	Progress development of stage 2 of the customer relationship management system (Project Value Stream 2). Progress development of stage 1 of the finance system (Project Value Stream 1B).		

Outcome 5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Strategic Position Statements A standalone set of statements that articulate an agreed position on strategic matters of interest to the City of Joondalup. The purpose of the statements is to provide flexibility for the Council in capitalising on unplanned opportunities for external funding and investment, and to guide the development of future strategic planning documents where current gaps may exist.		
Q1		
Q2 Review the Strategic Position Statements and present the outcomes of the review and recommendations to Elected Members seeking feedback.		
Q3 Present the outcomes of the review and recommendations to Council seeking endorsement.		
Q4		

MILESTONE		COMMENT	STATUS
Advocacy Framework A framework that provides a strategic approach to advocacy activities to ensure evidenced-based decision making, greater stakeholder engagement, and the development of processes to maximise opportunities for support and investment into the City.			
Q1	Undertake advocacy activities in line with the advocacy priorities.	Undertook the following advocacy activities in line with advocacy priorities in the quarter: • Met with Senator James Paterson, Shadow Minister for Home Affairs and Cyber Security regarding cyber security in Joondalup • Met with Caitlin Collins MLA, the WA Department of Transport, the Minister for Local Government, and the City of Stirling regarding the Hillarys Master Plan. • Met with the Chamber of Commerce and Industry WA regarding partnership renewal and a strategic collaboration. • Sponsored and supported Joondalup Business Association Awards Night. • Met with Emily Hamilton MLA, Member for Joondalup, to provide an update on economic development activities. • Collaborated with the Committee for Economic Development of Australia on the education innovation event series, “Partnerships”. • Led the formation and inaugural meeting of the Joondalup Innovation Precinct Foundation Members. • Met with the City of Canning to discuss advocacy. • Wrote to Minister Dawson regarding State Government support for a proposed Joondalup Health and Medical Hub; and to Darren Goldie, the national cyber security coordinator, regarding cyber security in Joondalup.	✓
	Review and update advocacy priorities, as opportunities arise.	No updates to advocacy priorities were required in the quarter.	✓
Q2	Undertake advocacy activities in line with the advocacy priorities.		
	Review and update advocacy priorities, as opportunities arise.		

MILESTONE		COMMENT	STATUS
Q3	Undertake advocacy activities in line with the advocacy priorities.		
	Review and update advocacy priorities, as opportunities arise.		
Q4	Undertake advocacy activities in line with the advocacy priorities.		
	Review and update advocacy priorities, as opportunities arise.		

MILESTONE		COMMENT	STATUS
Submissions to State and Federal Governments Formal submissions from the City to the State and Federal Governments on relevant strategic policy matters affecting the City.			
Q1	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Prepared the following submission to State and Federal Governments in the quarter: • Department of Planning, Lands and Heritage — Draft State Planning Policy 3.7 Bushfire and Associated Guidelines • Department of Planning, Lands and Heritage — Draft Operational Policy 2.3 Planning for Public Open Space • Department of Planning, Lands and Heritage — Draft Electric Vehicle Charging Infrastructure Position Statement • Tourism WA — Destination Perth Tourism Destination Management Plan 2023–2033 and Perth Metropolitan Regional Tourism Development Strategy 2023–2033. • Tourism WA — Destination Perth Tourism Destination Management Plan and Correlating Regional Tourism Development Strategies.	✓
Q2	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.		
Q3	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.		
Q4	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.		

MILESTONE		COMMENT	STATUS
Corporate Sponsorship Program Management of the City's Corporate Sponsorship Program to support community participation in events and programs.			
Q1	Manage sponsorship requests and seek approval as required.	Managed sponsorship requests and approved sponsorship of Relay for Life 2023 and Joondalup Christmas Lunch 2023. The budget for the Corporate Sponsorship Program is now exhausted and the fund current is closed. A report will be presented to Council in quarter 2 requesting an increase to this budget line as we have received many more for sponsorship have been expressed.	✓
	Seek sponsorship for events from external stakeholders as opportunities arise.	Sought sponsorship for events from external stakeholders for the following opportunities in the quarter: • Secured St Stephen's School as a major partner/sponsor of the 2023 Little Feet Festival to be held in quarter 2. • Secured Edith Cowan University and Joondalup Health Campus as premier partners/sponsors of the 2024 Valentine's concert.	✓
Q2	Manage sponsorship requests and seek approval as required.		
	Seek sponsorship for events from external stakeholders as opportunities arise.		
Q3	Manage sponsorship requests and seek approval as required.		
	Seek sponsorship for events from external stakeholders as opportunities arise.		
Q4	Manage sponsorship requests and seek approval as required.		
	Seek sponsorship for events from external stakeholders as opportunities arise.		

Outcome 5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community consultation Activities to seek feedback from the community to inform decision-making in accordance with the City's Community Consultation Policy.		
Q1 Undertake scheduled community consultation activities for the quarter.	Undertook scheduled community consultation activities for the following projects in the quarter: • Proposed toilet and change room refurbishment at Prince Regent Park • Business Forum 2023 Attendee Feedback • STEM Program for Young People Attendee Feedback • Communities in-focus: Understanding Homelessness in Our Community Attendee Feedback • Seniors Expo 2023: Attendee Feedback and Stallholders Feedback • Sponsorship Workshop Attendee Feedback • For Our Elders 2023 NAIDOC Art Exhibition Attendee Feedback • 2023 NAIDOC Celebrations Attendee Feedback • Invitation Art Prize Feedback for Future Programming • Chichester Park, Woodvale — Proposed Upgrade to Recreational Facilities • Strategic Community Reference Group 2022-2023 Member Feedback • Youth Forum 2023 Attendee Feedback	✓

MILESTONE	COMMENT	STATUS
Q2 Undertake scheduled community consultation activities for the quarter.		
Q3 Undertake scheduled community consultation activities for the quarter.		
Q4 Undertake scheduled community consultation activities for the quarter.		

MILESTONE		COMMENT	STATUS
Strategic Community Reference Group A reference group that provides input to Council on matters of significant community interest and strategic initiatives. The group consists of 12 community representatives, 2 youth representatives (aged 16–24 years) and 4 Elected Members.			
Q1	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Conducted the 31 July 2023 meeting of the Strategic Community Reference Group on the development of a new City of Joondalup Public Art Masterplan and Strategy.	✓
	Review the Terms of Reference for the next term of the Strategic Community Reference Group	Reviewed the Terms of Reference for the next term of the Strategic Community Reference Group (2024–2025). The revised Terms of Reference will be presented to Council in quarter 2.	✓
Q2	Present a report to Elected Members at the October Council Meeting noting the feedback from Strategic Community Reference Group members and seeking support for any changes to the group's structure/functioning.		
	Commence process for appointing the new Strategic Community Reference Group members.		
	Present the expressions of interest for membership to the Strategic Community Reference Group to Council seeking endorsement.		
	Present the draft workplan for 2024 to Council seeking endorsement.		
Q3	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.		
Q4	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.		

MILESTONE	COMMENT	STATUS
Customer satisfaction survey A biennial telephone survey of the City's residents conducted by an independent consultant to measure satisfaction with City services.		
Q1 Liaise with an external consultant to deliver the customer satisfaction survey.	Appointed and liaised with the external consultant to deliver the biennial Customer Satisfaction Survey. Data collection was conducted in the quarter.	✓
Q2 Present the results of the customer satisfaction survey to Elected Members.		
Publish the results of the customer satisfaction survey on the City's website.		
Q3		
Q4		
E-petitions system A new electronic system that will enable the submissions of e-petitions to the Council.		
Q1 Progress the development of an e-petitions platform on the City's website.	Progressed the development of an e-petitions platform for the City's website in the quarter, as part of Project Axiom.	✓
Q2 Progress the development of an e-petitions platform on the City's website.		
Q3 Finalise the development of and launch the e-petitions platform on the City's website.		
Q4		
City publications Seasonal and monthly publications to promote the City's successes, services and events to the community.		
Q1 Develop and distribute City publications to the community on matters of interest, as required.	Developed and distributed a variety of publications for the community this quarter, including City News Budget Edition in July 2023, and the Libraries Spring Events Booklet. The City also created campaigns to promote City events and services, including Invitation Art Prize 2023, Little Feet Festival, Joondalup GREAT Waste Challenge and the Local Government Elections campaign.	✓
Q2 Develop and distribute City publications to the community on matters of interest, as required.		
Q3 Develop and distribute City publications to the community on matters of interest, as required.		
Q4 Develop and distribute City publications to the community on matters of interest, as required.		

MILESTONE	COMMENT	STATUS
City electronic communications Management of the City's social media presence and regular eNewsletters to promote the City's successes, services and events to the community.		
Q1 Develop and distribute eNewsletters to subscribers.	Developed and distributed the eNewsletters in the quarter with the following development activities undertaken: • Upgraded 10 eNewsletter templates with the aim of increasing subscriber engagement. • Launched the eNewsletter Growth Strategy on 14 August 2023. The campaign focuses on increasing subscribers across all database segments to ensure the City communicates effectively and strategically. • Set up an unsubscribe survey on Campaign Monitor. The data will be used to inform and improve the City of Joondalup email marketing strategy for target audiences.	✓
Develop social media content and manage the City's social media accounts.	• Developed social media content plans for internal teams. • The following social media content was delivered in the quarter: · Looking Back, Mullaloo 1984 — 112,000 reach, 277 comments, 96 shares, 853 reactions. · Looking Back, Whitfords Ave — 78,527 reach, 127 comments, 55 shares, 519 reactions. · Looking Back, Bini Shell — 35,201 reach, 137 comments, 181 reactions. · Looking Back, Lakeside — 23,277 reach, 246 reactions, 36 comments. · Looking Back, Courthouse — 22,955 reach, 83 reactions. · Looking Back, Ocean Reef Senior High School — 19,921 reach, 153 reactions, 40 comments, 15 shares. · Citizen of the Year nominations — 23,740 reach. · Haiti training — 15,928 reach, 70 reactions. · Spring skip bin — 14,355 reach, 29 reactions. · Artful August — 13,352 reach, 83 reactions. · Bin truck fire — 11,686 reach. · City wins award — 10,508 reach, 159 reactions.	✓

MILESTONE		COMMENT	STATUS
Q2	Develop and distribute eNewsletters to subscribers.		
	Develop social media content and manage the City's social media accounts.		
Q3	Develop and distribute eNewsletters to subscribers.		
	Develop social media content and manage the City's social media accounts.		
Q4	Develop and distribute eNewsletters to subscribers.		
	Develop social media content and manage the City's social media accounts.		

MILESTONE	COMMENT	STATUS
Website upgrade An upgrade of the City of Joondalup's website to enhance accessibility, provide more efficient online services, and enhance the experience of users.		
Q1 Commence redevelopment of the City's website.	Commenced redevelopment of the City's website in the quarter, including: • Held discovery meetings with external consultants. • Assisted internal stakeholders to refine the navigation and content. • Refined and finalised the new sitemap. • Finalised content buttons and filters for all coding development areas. • Developed Web Editor/Champion Process Map. • Commenced planning for external community consultation and user testing.	✓
Q2 Engage external consultant to review and test the new website.		
Q3 Finalise testing and undertake community working group feedback.		
Q4 Launch the new website.		

MILESTONE		COMMENT	STATUS
Customer service centralisation A project to centralise the City's main customer service functions to achieve greater organisational efficiency and a higher rate of first point of contact resolution.			
Q1	Continue centralisation of business processes and workflows.	Continued centralisation of business processes and workflows in the quarter, including: • Launched Auto-Attendant function in August 2023 and integrated call flows for several services.	✓
	Undertake research and analysis for procuring an Omni-Channel system.	Undertook research and commenced initial discussions for procuring an Omni-Channel system in consultation with internal stakeholders in the quarter.	✓
Q2	Continue centralisation of business processes and workflows.		
	Develop project plan for development of an Omni-Channel system.		
	Commence development of contact centre quality assurance framework.		
Q3	Continue centralisation of business processes and workflows. Progress development of contact centre quality assurance framework.		
Q4	Continue centralisation of business processes and workflows. Continue development of contact centre quality assurance framework.		

Outcome 5-4 Accountable and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE		COMMENT	STATUS
10-Year Strategic Financial Plan A high-level document that outlines the City's approach to delivering infrastructure and services to the community in a financially-sustainable and affordable manner.			
Q1	Present the 10-Year Strategic Financial Plan 2023 to the Major Projects and Finance Committee.	Presented the 10-Year Strategic Financial Plan 2023 to the Major Projects and Finance Committee meeting on 4 August 2023.	✓
	Present the 10-Year Strategic Financial Plan 2023 to Elected Members.	The 10-Year Strategic Financial Plan 2023 was not presented to Council in the quarter due to the caretaker provisions under the City's Elections Caretaker Council Policy. The plan is expected to be presented to Council in quarter 2.	✓
Q2	Review timings and key assumptions of major projects in preparation for the development of the draft 10-Year Strategic Financial Plan 2024. Review guiding principles and present to Major Projects Finance Committee.		
Q3	Present major project timings/assumptions to Elected Members to inform budget discussions.		
	Develop the draft 10-Year Strategic Financial Plan 2024.		
Q4	Review the draft 10-Year Strategic Financial Plan 2024 as part of the annual budget process.		

MILESTONE	COMMENT	STATUS
5-Year Corporate Business Plan The medium-term planning document which contains the priorities, principal strategies and activities that have been developed in response to the aspirations, vision and objectives in the 10-Year Strategic Community Plan.		
Q1		
Q2		
Q3 Present the draft Corporate Business Plan 2024–2028 to Elected Members seeking feedback.		
Q4 Present the draft Corporate Business Plan 2024–2028 to Elected Members seeking endorsement.		
Annual Report A report that provides an annual overview of the City's activities and information about organisational performance. The report informs the community and key stakeholders about achievements, challenges and future plans, and demonstrates the City's performance against the aspirations, vision and objectives of the 10-Year Strategic Community Plan.		
Q1 Progress preparation of the draft Annual Report 2022/23.	Progressed preparation of the draft Annual Report 2022/23 including finalisation of data and draft content. The report will progress to proof-reading and branding in quarter 2.	✓
Q2 Present the draft Annual Report 2022/23 to Council seeking endorsement.		
Present the Annual Report 2022/23 to the Annual General Meeting of Electors.		
Q3		
Q4		

MILESTONE		COMMENT	STATUS
Compliance Audit Return An annual audit of the City's compliance with various legislation, as determined each year by the Department of Local Government, Sport and Cultural Industries according to *Regulation 14 of the Local Government (Audit) Regulations 1996*.			
Q1			
Q2			
Q3	Prepare the Compliance Audit Return for 2023.		
	Present the Compliance Audit Return for 2023 to the Audit and Risk Committee seeking endorsement of Council.		
	Present the endorsed Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries.		
Q4			
Integrity and conduct annual collection An annual collection of information to aid the Public Sector Commission in assessing the integrity of the Western Australian government sector.			
Q1	Complete the Integrity and Conduct Annual Collection Survey for the City.	Completed and collated responses for the Integrity and Conduct Annual Collection Survey in the quarter.	✓
	Present the Integrity and Conduct Annual Collection Survey to the Public Sector Commission.	Presented the Integrity and Conduct Annual Collection Survey to the Public Sector Commission on 26 July 2023.	✓
Q2			
Q3			
Q4			

MILESTONE	COMMENT	STATUS
Australasian Local Government Performance Excellence Program An annual program managed by Local Government Professionals Australia and Price Waterhouse Cooper that tracks and benchmarks the performance of local governments in relation to workforce, finance, operations and service delivery.		
Q1 Submit annual data to the Local Government Performance Excellence Program for the City.	Submitted the City's annual data to the Local Government Performance Excellence Program in the quarter.	✓
Q2 Submit annual financial data to the Local Government Performance Excellence Program for the City.		
Q3 Review the benchmarking data made available by Local Government Professionals Australia for analysis and review insights to inform continuous improvement.		
Q4 Present City data from the Local Government Performance Excellence Program to Elected Members		

MILESTONE		COMMENT	STATUS
Audit and Risk Committee A statutory committee of Council established under the *Local Government Act 1995* to guide, monitor and assist in issues relating to risk management, financial management, and internal control and legislative compliance.			
Q1	Present audit and risk-related information to the Audit and Risk Committee for review, as scheduled for the quarter.	Presented the following reports related to audit and risk information to the Audit and Risk Committee meeting on 21 August 2023 for review: • Chief Executive Officers 3-yearly review — risk management, internal control and legislative compliance • 3-Year Internal Audit Plan • Internal audit outcomes • Revised Fraud, Corruption and Misconduct Control Council Policy • Integrity and conduct annual collection	✓
	Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.	Presented the following reports related to financial information to the Audit and Risk Committee meeting on 21 August 2023 for review: • Chief Executive Officers three yearly review — financial management systems and procedures. • Half yearly report: write-off of monies (1 January–30 June 2023) • Fringe benefits and fringe benefits taxes incurred for last 3 financial years • Cumulative contractor expenditure (in monthly list of payments report) • Half yearly contract extension report • Chief Executive Officer's credit card expenditure (April–June 2023) • Corporate credit card statements	✓
	Present other information to the Audit and Risk Committee as requested.	Presented the following other reports to the Audit and Risk Committee meeting on 21 August 2023 for review: • Draft Benefits Realisation Framework • Elected Member dinner report for quarter 4 (April–June 2023).	✓
Q2	Present audit and risk-related information to the Audit and Risk Committee for review as scheduled for the quarter.		
	Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.		
	Present other information to the Audit and Risk Committee as requested.		

MILESTONE		COMMENT	STATUS
Q3	Present audit and risk-related information to the Audit and Risk Committee for review as scheduled for the quarter.		
	Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.		
	Present other information to the Audit and Risk Committee as requested.		
Q4	Present audit and risk-related information to the Audit and Risk Committee for review as scheduled for the quarter. Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter. Present other information to the Audit and Risk Committee as requested.		

Corporate Business Plan Quarterly Capital Works Progress Report - Financial Year 2023/2024

Quarter 1 - Jul to Sept 2023

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PDP Parks Development Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PDP2252	Tree Planting Program	175,000	75,687	1/04/2014	30/06/2024	12		Multi-Year Project		Works in Progress
PDP2271	Irrigation Infrastructure Renewals	50,000	140	1/07/2023	30/06/2024	0				Works Phased
PDP2322	McCubbin Pk Irrigation Renewals	0	14,054	15/08/2022	31/05/2023	100		MULT 3/3 Actual Con	30/06/2023	Works Completed
PDP2343	Ocean Gate Bore Renewal	0	7,070	1/11/2021	15/05/2023	100		Actual Completion	30/06/2023	Works Completed
PDP2348	Barridale Park Irrigation Renewal	275,000	4,387	1/03/2024	15/06/2024	0		MULT 2/2		Design Phase
PDP2350	Sorrento Bowling Synthetic Turf	350,000	-23,479	1/09/2023	31/01/2024	0		MULT 2/2		Works Programed
PDP2351	Clifford Coleman Amenity Upgrades	0	2,175	7/02/2023	31/05/2023	100		MULT 2/2 Actual Con	30/06/2023	Works Completed
PDP2355	Padbury N/E Cluster Pk Revitalise	0	87,017	1/09/2022	31/12/2023	85				Works in Progress
PDP2357	Quarry Ramble Park Cabinet Renewal	23,000	2,211	16/07/2023	31/10/2023	5				Works in Progress
PDP2358	Beaumaris Park Cabinet Renewal	25,000	2,211	16/07/2023	31/10/2023	5				Works in Progress
PDP2360	Cliff Park Landscaping Improvements	125,000	0	4/03/2024	31/05/2024	0				Quotation Phase
PDP2362	Warwick NORTH Cluster Pk Revitalisation	750,000	13,096	4/03/2024	31/05/2024	0		MULT 2/2		Quotation Phase
PDP2363	Greenwood N/E Cluster Pk Revital DESIGN	11,227	0			0		MULT 2/3		Design Phase
PDP2364	Whitfords West Pk Amenity Improvement	75,000	1,358	15/06/2024	30/09/2024	0		MULT 2/3		Design Phase
PDP2367	Warwick BC Pump Stn Upgrade DESIGN	10,000	6,886			0		MULT 1/2		Design Phase
PDP2371	Chichester Park Skate & Play DESIGN	75,000	26,470			0		MULT 1/3		Consultation Phase
PDP2372	Iluka Bowling Green & Lighting Upgrades	468,933	42,785	1/07/2023	30/06/2024	20				Works in Progress
	Program Totals:	**2,413,160**	**262,067**							

FNM Foreshore & Natural Areas Management Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FNM2051	Coastal Fencing Program	120,000	347	15/09/2023	5/10/2023	60		Expected Completion	29/03/2024	Works in Progress
FNM2058	Conservation Reserves Signage	20,000	0	20/03/2024	20/04/2024	0				Works Phased
FNM2059	Bushland Reserve Fencing Program	90,000	0	14/09/2023	10/12/2023	0				Works Programed
FNM2076	Natural Areas Asset Improvement Program	30,000	0	10/04/2024	20/04/2024	0				Works Phased
FNM2085	Craigie OS Bushland Path Renewals	0	0	1/03/2023	31/10/2023	85		Expected Completion	30/11/2023	Works in Progress
FNM2095	Mullaloo North Beach Connection	200,000	0	15/03/2024	15/04/2024	0		MULT 2/2		Quotation Phase
FNM2100	Sorrento Beach Dune Improvements	100,000	0	1/05/2024	30/06/2024	0		MULT 1/2		Works Phased

FNM Foreshore & Natural Areas Management Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FNM2102	Duffy House Fencing	0	0	1/03/2023	31/03/2023	100		Actual Completion	15/06/2023	Works Completed
FNM2103	Coastal and Estuarine Mitigation Program	446,050	1,070	1/09/2025	31/05/2026	0		MULT 1/3		Investigation Phase
	Program Totals:	**1,006,050**	**1,416**							

PEP Parks Equipment Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PEP2075	Parks Asset Replacement / Renewal	60,000	51,995	1/07/2023	30/06/2024	41				Works in Progress
PEP2517	Tennis Court Resurfacing Program	60,000	4,259	1/01/2024	30/06/2024	0				Works Programed
PEP2619	Bollard And Fencing Renewal Program	80,000	5,739	1/08/2023	30/06/2024	60				Works Programed
PEP2625	Glenmere Park Playspace Renewal	50,000	0	14/04/2023	31/07/2023	100		Actual Completion	22/05/2023	Works Completed
PEP2626	Naturaliste Park Playspace Renewal	101,650	1,981	15/01/2024	30/03/2024	0		MULT 2/2		Works Programed
PEP2629	Cricket Infrastructure Renewal City Wide	60,000	48,891	1/09/2023	30/06/2024	40				Works in Progress
PEP2638	Park Seating Renewal City Wide	40,000	2,710	18/10/2022	31/05/2024	0				Works Phased
PEP2644	Park Vehicle Entry Renewal City Wide	30,000	2,239	1/07/2023	29/02/2024	50				Works in Progress
PEP2707	Whitfords Nodes Pk Health & Wellbeing Hu	0	91,492	1/07/2022	31/07/2023	100		Actual Completion	14/07/2023	Works Completed
PEP2708	Annato Park Playspace Renewal - Design	8,000	0			0		MULT 1/2		Works Phased
PEP2761	Balanus Park Playspace Renewal - Design	8,000	0			0		MULT 1/2		Works Phased
PEP2762	Oleaster Park Playspace Renewal	101,650	5,039	9/10/2023	15/12/2023	100		MULT 2/2 Actual Con	5/10/2023	Works Completed
PEP2763	Kanangra Park Playspace Renewal	140,383	4,572	19/02/2024	30/04/2024	0		MULT 2/2		Quotation Phase
PEP2766	Emerald Park Playspace Renewal - Design	8,000	5,083			0		MULT 1/2		Design Phase
PEP2776	Shade Sail Program	50,000	1,397	14/11/2022	30/06/2024	0				Works Programed
PEP2787	Basketball Pad Replacement Program	97,675	273	1/07/2023	30/06/2024	0				Works Phased
PEP2796	Gerda Park Playspace Renewal	84,400	10,285	15/01/2024	30/03/2024	100		MULT 2/2 Actual Con	30/09/2023	Works Completed
PEP2801	Cliff Park Playspace Renewal	84,400	388	4/03/2024	31/05/2024	0		MULT 2/2		Design Phase
PEP2805	Legana Park Playspace Renewal	146,150	1,068	12/02/2024	30/04/2024	0		MULT 2/2		Quotation Phase
PEP2806	Glenbank Park Playspace Renewal	101,650	6,346	15/01/2024	30/03/2024	0		MULT 2/2		Quotation Phase
PEP2814	Poseidon Park Playspace Renewal	148,150	3,598	23/10/2023	30/12/2023	20		MULT 2/2		Works in Progress
PEP2815	Baltusrol Park Playspace Renewal	148,150	0	15/01/2024	30/03/2024	0		MULT 2/2		Design Phase
PEP2844	Brisbane Park Playspace Renewal - Design	10,000	0			0		MULT 1/2		Works Phased
PEP2845	Gleddon Park Playspace Renewal - Design	8,000	0			0		MULT 1/2		Works Phased
PEP2848	Water Tower Park Playspace Renewal	157,250	0	1/05/2024	30/06/2024	0		MULT 2/2		Design Phase
PEP2849	Barridale Park Playspace Renewal	156,150	291	1/04/2024	31/05/2024	0		MULT 2/2		Concept Design
PEP2850	Bridgewater Park Playspace Renewal	115,250	5,687	4/03/2024	3/05/2024	0		MULT 2/2		Works Programed
PEP2851	Admiral Park Playspace Renewal	112,250	1,527	23/10/2023	30/12/2023	0		MULT 2/2		Works Programed
PEP2852	Hillarys Park Playspace Renewal	112,250	3,186	9/10/2023	15/12/2023	50		MULT 2/2		Works in Progress

PEP Parks Equipment Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PEP2854	Basketball Pad Installation	75,000	0	1/07/2023	30/06/2024	0				Works Phased
PEP2855	Nanika Park Playspace Installation	143,500	1,455	1/05/2024	30/06/2024	0		MULT 2/2		Design Phase
PEP2866	Mawson Pk West Playspace Renewal- Design	15,000	1,085			0		MULT 1/2		Concept Design
PEP2867	James Cook Pk Playspace Renewal - Design	7,000	0			0		MULT 1/2		Works Phased
PEP2870	MacNaughton Pk Playspace Renewal- Design	8,000	0			0		MULT 1/2		Works Phased
PEP2873	Clare Park Playspace Renewal - Design	8,000	0			0		MULT 1/2		Works Phased
PEP2874	Trappers Park Playspace Renewal - Design	8,000	0			0		MULT 1/2		Works Phased
	Program Totals:	**2,543,908**	**260,585**							

SSE Streetscape Enhancement Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SSE2056	City Centre Streetscape Renewal Program	50,000	11,780	1/07/2019	30/06/2025	50		Multi-Year Project		Design Phase
SSE2057	Leafy City Program	500,000	314,949	1/07/2022	30/06/2024	67				Works in Progress
SSE2059	Joondalup Drive Streetscape Upgrades	570,000	5,342	1/04/2024	30/06/2024	0				Quotation Phase
SSE2061	Whitfords- Marmion/Belrose Median DESIGN	10,000	0			0		MULT 1/2		Works Phased
	Program Totals:	**1,130,000**	**332,071**							

LTM Local Traffic Management Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
LTM2003	Bus Shelter / Stops Program	48,000	0	1/07/2023	30/06/2024	53				Works in Progress
LTM2132	Minor Road Safety Improvements	24,000	17,706	1/07/2023	30/06/2024	67				Works in Progress
LTM2166	Gwendoline Drive Median Upgrade	235,915	0	1/04/2024	30/06/2024	0				Design Phase
LTM2185	Castlecrag/Henderson Intersection Upgrad	0	42,318	15/05/2023	31/07/2023	100		Actual Completion	31/07/2023	Works Completed
LTM2191	Camberwarra School Crossing Upgrade	0	472	11/01/2024	29/02/2024	60				Works in Progress
LTM2195	Cowper/Parker Intersection Upgrade	0	150,344	1/08/2023	31/10/2023	100		Actual Completion	1/09/2023	Works Completed
LTM2201	Trappers Drive Intersections Upgrades	0	4,020	11/04/2023	16/06/2023	100		LRCI-P3 Actual Com	3/02/2023	Works Completed
LTM2207	Woodvale Drive LTM Scheme DESIGN	20,000	0	1/08/2025	31/10/2025	0		MULT 1/3		Works Phased
LTM2208	Kinross Primary School Crossing Improv.	30,000	472	25/12/2023	2/02/2024	0				Design Phase
LTM2209	Readshaw Road LTM Scheme DESIGN	10,000	293	20/12/2024	31/01/2025	0		MULT 1/2		Works Phased
LTM2210	Honeybush Drive LTM Scheme DESIGN	10,000	0	5/06/2025	9/10/2025	0		MULT 1/2		Works Phased
LTM2213	Woodvale Primary School Crossing Improv.	110,000	0	2/04/2024	30/04/2024	0				Works Phased
LTM2214	Duncraig Primary School Crossing Improv.	110,000	0	2/04/2024	30/04/2024	0				Works Phased
	Program Totals:	**597,915**	**215,625**							

SBS Blackspot Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SBS2091	Marmion/Coral Intersection Upgrade	197,240	538	1/12/2023	30/04/2024	0		FBS MULT 3/3		Design Phase
SBS2092	Marmion/Forrest Intersection Upgrade	304,000	0	22/01/2024	30/06/2024	0		FBS MULT 3/3		Design Phase
SBS2093	Ocean Reef/Gwendoline Inter. Upgrade	634,575	2,296	1/04/2024	30/06/2024	0		MULT 3/3		Design Phase
SBS2094	Joondalup/Lakeside South Traffic Signals	48,000	0	3/04/2023	2/06/2023	100		Actual Completion	9/06/2023	Works Completed
SBS2095	Hepburn/Amalfi Roundabout Improvement	626,430	4,716	29/03/2024	30/06/2024	0		MULT 2/2		Design Phase
SBS2096	Hepburn/Karuah Intersection Improvement	821,950	11,522	5/02/2024	31/05/2024	0		MULT 2/2		Design Phase
SBS2097	Hepburn/Moolanda Roundabout Construction	50,000	0	7/04/2025	29/08/2025	0		FBS MULT 1/3		Design Phase
	Program Totals:	**2,682,195**	**19,073**							

PFP Parking Facilities Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PFP2066	Pinnaroo Point Parking Improvements	670,072	114,904	31/07/2023	31/10/2023	90		MULT 3/3		Works in Progress
PFP2082	Ocean Reef Park Parking Improvements	260,000	1,782	19/02/2024	19/04/2024	0				Design Phase
PFP2084	Prince Regent Park Parking Improvements	0	6,659	21/11/2022	15/06/2023	100		LRCI-P3 Actual Com	20/06/2023	Works Completed
PFP2090	Merrifield Place Parking Improvements	100,000	0	20/05/2024	20/09/2024	0		MULT 1/2		Works Phased
PFP2100	Parnell Avenue PAW Parking Installation	0	0	12/12/2022	15/03/2023	100		LRCI-P3 Actual Com	2/05/2023	Works Completed
PFP2102	Tom Simpson Nth/Sth Carparks Improvement	50,000	2,693	20/05/2024	20/09/2024	0		MULT 1/2		Design Phase
	Program Totals:	**1,080,072**	**126,038**							

RDC Road Construction Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RDC2003	Bridge & Underpass Refurbishment Program	25,000	295	1/07/2023	30/06/2024	0				Works Phased
RDC2008	Major Road & Intersection Improvement Pr	50,000	4,285	1/07/2023	30/06/2024	0				Investigation Phase
RDC2025	Whitfords Ave/Gibson Ave Int. Upgrade	0	327,592	1/04/2023	29/12/2023	85		MRRG		Works in Progress
RDC2026	Whitfords Ave/Kingsley Dr Int. Upgrade	0	995	14/12/2022	29/12/2023	90		MRRG		Works in Progress
RDC2027	Joondalup Dr/Hodges Dr Int. Upgrade	1,530,170	4,383	15/07/2024	20/12/2024	0		MRRG MULT 2/3		Design Phase
RDC2029	Joondalup / Lakeside (N) Roundabout	423,000	0	5/08/2024	20/12/2024	0		MRRG MULT 1/2		Works Phased
RDC2030	Moolanda Boulevard Pedestrian Footbridge	100,000	413			0		Multi-Year Project		Design Phase
RDC2031	Hepburn Av-Lilburne/Walter Padbur DESIGN	300,000	0			0		Multi-Year Project		Investigation Phase
RDC2032	Eddystone Ave - Joondalup to Honeybush	61,343	0	5/06/2025	9/10/2025	0		MRRG MULT 1/3		Design Phase
	Program Totals:	**2,489,513**	**337,963**							

FPN New Pathways Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPN2011	Minor Pathway Facilities	20,000	177	1/07/2023	30/06/2024	33				Works in Progress
FPN2240	Burns Beach to Mindarie DUP Revegetation	100,000	0	1/07/2019	30/06/2025	90		Multi-Year Project		Works in Progress
FPN2291	Dromana Place	0	118	11/01/2024	29/02/2024	60				Works in Progress
FPN2294	Kenny Drive	53,000	236	18/12/2023	12/01/2024	100		Actual Completion	22/09/2023	Works Completed
FPN2296	Monkton Place	16,000	177	9/10/2023	27/10/2023	100		Actual Completion	1/09/2023	Works Completed
FPN2298	Eddystone Avenue Shared Path Upgrade	130,000	166,839	3/04/2023	29/12/2023	80		MULT 2/2		Works in Progress
FPN2299	Hillarys Cycle Network Expansion	3,450,000	9,584	15/09/2023	30/05/2025	0		Multi-Year Project		Works Programed
FPN2305	Liwara Place	20,000	0	15/04/2024	3/05/2024	0				Works Phased
	Program Totals:	**3,789,000**	**177,131**							

FPR Path Replacement Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPR2001	Pathway Replacement Program	30,000	5,073	1/07/2023	30/06/2024	25				Works in Progress
FPR2268	Marmion Ave - Edinburgh to Burns Beach	0	923	1/09/2023	30/11/2023	60				Works in Progress
FPR2269	Shenton Avenue - Delamere to Connolly	285,000	3,605	26/02/2024	26/04/2024	0				Design Phase
FPR2278	Marmion Ave - Burns Beach to Caledonia	165,000	3,037	26/02/2024	26/04/2024	0				Design Phase
FPR2279	Joondalup Drive - Collier to Cord	120,000	224	18/03/2024	17/05/2024	0				Works Phased
FPR2280	Lakeside Drive - Chancellor to Grassbird	122,000	380	15/04/2024	14/06/2024	0				Works Phased
FPR2283	Joondalup Drv - Treetop to Wedgewood	0	252,329	27/02/2023	31/08/2023	100		LRCI-P3 Actual Com	29/08/2023	Works Completed
FPR2310	Whitfords Ave - Barridale to Forest Hill	600,000	1,519	1/02/2024	15/03/2024	0				Design Phase
	Program Totals:	**1,322,000**	**267,090**							

SWD Stormwater Drainage Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SWD2001	Stormwater Drainage Upgrades	60,000	27,136	1/08/2022	30/06/2024	50				Works in Progress
SWD2152	Mirror Pk West Sump Beautificati. DESIGN	10,000	0			0		MULT 1/2		Works Phased
SWD2211	Stormwater Renewal Program	25,000	0	1/07/2023	30/06/2024	0				Works Phased
SWD2231	Sump Beautification - Minor Sites	50,000	0	1/07/2023	30/06/2024	0				Works Phased
SWD2233	Noal Gannon Park Sump Beautification	107,500	0	1/02/2024	31/03/2024	0		MULT 2/2		Design Phase
SWD2234	Brazier Park Sump Beautification	107,500	0	1/03/2024	30/04/2024	0		MULT 2/2		Design Phase
SWD2236	Florian Place Drainage Upgrade	50,000	0	1/11/2023	31/12/2023	0				Investigation Phase
SWD2237	Murray Drive Drainage Upgrade	30,000	0	1/11/2023	15/12/2023	0				Design Phase
SWD2238	Arbery Avenue Drainage Upgrade	30,000	354	1/07/2023	31/07/2023	100		Actual Completion	30/06/2023	Works Completed

SWD Stormwater Drainage Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SWD2239	Whitfords Nodes Car Park	30,000	0	1/03/2024	31/05/2024	0				Works Phased
SWD2241	Gleddon Park Sump Beautification DESIGN	5,000	0			0		MULT 1/2		Works Phased
	Program Totals:	**505,000**	**27,490**							

STL Lighting Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
STL2003	Joondalup City Centre Lighting	280,000	1,539	1/11/2017	30/06/2024	24		Multi-Year Project		Design Phase
STL2005	Distributor and Local Road Lighting	30,000	692	1/06/2023	30/06/2024	0				Works Programed
STL2052	Lighting Infrastructure Renewal Program	25,000	15,673	1/08/2022	30/06/2024	20				Works in Progress
STL2112	Blue Mountain Drive Lighting Improvement	0	15,045	20/04/2022	29/12/2023	95				Works in Progress
STL2114	Geneff Park Lighting Improvements	0	9,656	1/05/2023	31/07/2023	100		Actual Completion	13/07/2023	Works Completed
STL2121	Forrest Park Sports Lighting Upgrade	450,000	0	19/02/2024	30/04/2024	0				Works Phased
STL2127	Elcar Park Pathway Lighting	10,000	1,769	1/02/2024	15/02/2024	0				Design Phase
STL2130	Albion Park PAW Lighting Improvements	35,000	346	3/05/2024	10/06/2024	0				Works Phased
STL2132	Wandina Park & PAWs Lighting Improvement	75,000	1,423	15/02/2024	29/03/2024	0				Design Phase
STL2135	Scott Place PAWs Lighting	5,000	154	20/05/2025	14/06/2025	0		MULT 1/2		Works Phased
STL2140	Relighting Dampier Avenue, Mullaloo	5,000	607	6/05/2025	30/06/2025	0		MULT 1/2		Works Phased
STL2142	Relighting of Venturi Drive	5,000	915	6/05/2025	30/06/2025	0		MULT 1/2		Works Phased
STL2143	Kingsley Park Tennis Lighting Renewals	25,000	1,231	15/01/2024	29/01/2024	0				Works Programed
STL2144	Naturaliste Park Lighting Renewals	45,000	539	30/03/2024	14/05/2024	0				Works Phased
STL2145	MacNaughton Skate Park Lighting Renewals	60,000	577	15/03/2024	15/04/2024	0				Design Phase
STL2146	Bengello Park Lighting Renewals	15,000	192	2/02/2024	16/02/2024	0				Works Phased
	Program Totals:	**1,065,000**	**50,359**							

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR2004	Road Preservation/Rehabilitation Program	195,000	41,315	1/07/2022	30/06/2024	80				Works in Progress
RPR2005	Parking Surfaces Renewal Program	200,000	0	1/07/2023	30/06/2024	0				Works Phased
RPR3049	Hawkins Avenue	0	1,222	1/04/2023	30/06/2023	100		Actual Completion	29/06/2023	Works Completed
RPR3053	Seaflower Crescent	237,000	234,731	1/07/2023	30/09/2023	100		Actual Completion	22/08/2023	Works Completed
RPR3056	Lyell Grove	0	48,275	1/04/2023	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
RPR3133	Parker Avenue	0	203,021	1/08/2023	31/10/2023	100		Actual Completion	1/09/2023	Works Completed
RPR3139	Gwendoline Drive	197,000	0	1/04/2024	30/06/2024	0				Works Phased

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3156	Everard Close	0	33,447	1/04/2023	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
RPR3253	Bainbridge Mews and Oriana Pl Laneways	0	1,034	1/04/2023	30/06/2023	100		Actual Completion	18/05/2023	Works Completed
RPR3267	Morrell Court	75,000	2,691	1/01/2024	31/03/2024	0				Design Phase
RPR3271	Allenswood (SB) - Blackall to Merivale	210,000	2,263	1/10/2023	31/12/2023	0		RTR		Works Programed
RPR3272	Allenswood (SB) - Merivale to Warwick	161,000	2,479	1/10/2023	31/12/2023	0		RTR		Works Programed
RPR3278	Elias Court	80,000	2,553	1/01/2024	31/03/2024	0				Design Phase
RPR3279	Oleaster Way	140,000	3,231	1/01/2024	31/03/2024	0				Design Phase
RPR3281	Orbell Road	0	600	1/01/2023	31/03/2023	100		RTR Actual Completi	3/03/2023	Works Completed
RPR3283	Mawson Cr - David Cr to David Cr	0	1,116	1/04/2023	30/06/2023	100		Actual Completion	16/05/2023	Works Completed
RPR3284	Buchan Place	0	1,064	1/04/2023	30/06/2023	100		Actual Completion	17/05/2023	Works Completed
RPR3285	Mawson / Shackleton Roundabout	0	240,311	27/02/2023	30/06/2023	100		LRCI-P3 Actual Com	23/06/2023	Works Completed
RPR3292	Edith Close	0	369	1/04/2023	30/06/2023	100		Actual Completion	29/05/2023	Works Completed
RPR3293	Kylie Way	0	14,261	1/04/2023	30/06/2023	100		Actual Completion	21/06/2023	Works Completed
RPR3295	Hailwood Court	0	1,049	1/04/2023	30/06/2023	100		Actual Completion	29/06/2023	Works Completed
RPR3296	Whiley Road	0	1,449	1/04/2023	30/06/2023	100		Actual Completion	30/06/2023	Works Completed
RPR3298	Charsley Crescent	0	2,292	1/04/2023	30/06/2023	100		Actual Completion	28/06/2023	Works Completed
RPR3299	Mullaloo Dr - Marmion Av to Koorana Rd	0	0	1/01/2023	31/03/2023	100		RTR Actual Completi	13/02/2023	Works Completed
RPR3300	Gibson Av - Barclay Av to Warburton Av	0	0	1/01/2023	31/03/2023	100		RTR Actual Completi	29/01/2023	Works Completed
RPR3301	Seacrest Dr - Marmion Av to Reef Ct	0	0	1/01/2023	31/03/2023	100		RTR Actual Completi	15/04/2023	Works Completed
RPR3302	Hood Terrace	0	1,290	1/04/2023	30/06/2023	100		Actual Completion	27/06/2023	Works Completed
RPR3310	Camberwarra Dr / Eagle St Intersection	66,000	1,997	1/10/2023	31/12/2023	0		RTR		Works Phased
RPR3311	Eddystone Av - Eagle St to Allambie Dr	272,000	389	1/10/2023	31/12/2023	0		RTR		Works Phased
RPR3312	Corwin Lane	17,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3313	Pinmore Lane	31,050	0	1/04/2024	30/06/2024	0				Works Phased
RPR3314	Cooba Place	146,500	4,255	1/01/2024	31/03/2024	0				Design Phase
RPR3316	Bernedale Wy - Nicholli to Langholm	161,000	130,260	1/07/2023	30/09/2023	100		Actual Completion	24/08/2023	Works Completed
RPR3319	Dauntless Way	102,000	100,082	1/07/2023	30/09/2023	100		Actual Completion	25/08/2023	Works Completed
RPR3320	Glengarry (NB) - Arnisdale to Carbridge	80,000	12,622	1/07/2023	31/10/2023	100		RTR Actual Completi	2/10/2023	Works Completed
RPR3321	Glengarry (NB) - Carbridge to Carlyle	73,000	5,501	1/07/2023	31/10/2023	100		Actual Completion	3/10/2023	Works Completed
RPR3322	Glengarry (NB) - Carlyle to Doveridge	70,000	9,078	1/07/2023	31/10/2023	100		RTR Actual Completi	4/10/2023	Works Completed
RPR3324	Blackall Dr - Hartley Ct to Filbert St	182,000	1,804	1/10/2023	31/12/2023	0		RTR		Works Programed
RPR3328	Christmas / King Edward Intersection	25,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3329	Flotilla Road	148,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3330	David Cr - Mawson (N) to Mackay (N)	114,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3332	Burns Beach / Whitehaven Roundabout	90,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3335	Barnet Place	62,000	52,604	1/07/2023	30/09/2023	100		Actual Completion	8/09/2023	Works Completed
RPR3336	Charlton Court	0	2,004	1/04/2023	30/06/2023	100		Actual Completion	16/06/2023	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3337	Erith Close	35,000	29,839	1/07/2023	30/09/2023	100		Actual Completion	7/09/2023	Works Completed
RPR3338	Sheen Court	80,000	64,301	1/07/2023	30/09/2023	100		Actual Completion	7/09/2023	Works Completed
RPR3341	Chauncey Court	54,000	53,881	1/07/2023	30/09/2023	100		Actual Completion	8/09/2023	Works Completed
RPR3343	Bargate Way	180,000	128,437	1/07/2023	30/09/2023	100		Actual Completion	15/09/2023	Works Completed
RPR3345	Willesden Avenue	170,000	38	1/10/2023	31/12/2023	0				Works Programed
RPR3349	Mullaloo Dr - Koorana Rd to Centaur St	194,000	3,611	1/10/2023	31/12/2023	0		RTR		Works Phased
RPR3350	Mullaloo Dr - Centaur St to Standford Rd	153,000	1,940	1/10/2023	31/12/2023	0				Works Phased
RPR3351	Mullaloo Drv - Dampier Ave to Balga Way	163,000	2,516	1/10/2023	31/12/2023	0		RTR		Works Phased
RPR3354	Mead Cove	51,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3356	Jason Place	119,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3358	Fraser Way	183,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3360	Cape Court	55,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3361	St Patricks Rd - Arbery Ave to Lane Two	62,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3363	Hovea Avenue	81,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3364	Templetonia Avenue	117,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3366	Clontarf St - Freeman to St Patricks	186,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3367	Catherine Close	77,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3368	Penny Lane	74,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3369	Leanne Close	75,500	0	1/01/2024	31/03/2024	0				Works Phased
RPR3370	Appletree Place	65,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3371	Tracy Turn	62,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3372	Castlegate Way	205,000	0	1/01/2024	31/03/2024	0				Works Phased
RPR3379	Mildura Road	57,000	62,388	1/07/2023	30/09/2023	100		Actual Completion	23/08/2023	Works Completed
RPR3382	Paragon/Santa Anna Intersection	17,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3384	Banff Court	43,000	26,357	1/07/2023	30/09/2023	100		Actual Completion	24/08/2023	Works Completed
RPR3385	Bracadale Avenue	132,000	15,363	1/07/2023	31/10/2023	100		Actual Completion	4/10/2023	Works Completed
RPR3386	Culloden Road	137,000	104,491	1/07/2023	30/09/2023	100		Actual Completion	29/08/2023	Works Completed
RPR3387	Huntly Court	24,000	35,836	1/07/2023	30/09/2023	100		Actual Completion	25/08/2023	Works Completed
RPR3395	Hartley Court	92,000	38	1/10/2023	31/12/2023	0				Works Programed
RPR3396	Hepburn Ave (WB) - Karuah to Kingsley	209,012	150	1/10/2023	31/12/2023	0		MRRG		Works Phased
RPR3398	Cormorant Court	86,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3399	Rudder Court	103,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3404	Gore Place	45,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3405	Hicks Way	97,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3406	Monkhouse Way	150,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3407	Nash Street	46,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3408	Sporing Way	162,000	0	1/04/2024	30/06/2024	0				Works Phased

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3411	Whitfords Ave (WB) - SC RDB to Dampier	254,933	113	1/01/2024	31/03/2024	0		MRRG		Works Phased
RPR3412	Grand Blvd (NB) - Kendrew to Collier	90,093	150	1/10/2023	31/12/2023	0		MRRG		Works Phased
RPR3413	Joondalup Dr (SB) - Aston to Clarke	93,714	150	1/10/2023	31/12/2023	0		MRRG		Works Phased
RPR3414	Joondalup Dr (SB) - Clarke to Grand Blvd	59,241	113	1/10/2023	31/12/2023	0		MRRG		Works Phased
RPR3415	Joondalup Dr (SB) - Lakeside(N) to Moore	78,488	38	1/10/2023	31/12/2023	0		MRRG		Works Phased
RPR3416	Lakeside Dr - Deakin to Chancellor	539,073	0	1/01/2024	31/03/2024	0		MRRG		Works Phased
RPR3428	Blaxland Way	207,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3431	Hacking Place	78,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3433	Livingstone Way	142,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3435	Nile Court	34,000	0	1/04/2024	30/06/2024	0				Works Phased
RPR3436	Stanley Place	50,000	0	1/04/2024	30/06/2024	0				Works Phased
	Program Totals:	**8,602,604**	**1,690,413**							

BCW Building Construction Works Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
BCW2020	Building Component Renewal Program	120,000	63,189	19/06/2023	30/06/2024	74				Works in Progress
BCW2025	Building Capital Upgrade Works	50,000	13,252	7/08/2023	30/06/2024	50				Works in Progress
BCW2028	Sir James McCusker Park Toilets (Design)	10,000	0			0		MULT 1/2		Works Phased
BCW2450	Environmental Initiatives	100,000	2,538	1/10/2023	31/01/2024	0				Works Programed
BCW2573	Short Life Services Renewal Program	150,000	26,855	7/07/2023	30/06/2024	76				Works in Progress
BCW2595	Christchurch Pk Chrooms Refurbishment	400,000	7,395	1/10/2023	30/04/2024	0		MULT 2/2		Works Programed
BCW2596	Prince Regent Park Facility Refurbishmen	40,000	1,055	2/09/2024	30/04/2025	0		MULT 1/2		Concept Design
BCW2620	Civic Centre Slab Waterproofing	950,000	6,137	1/02/2024	28/06/2024	0		MULT 2/2		Tender Phase
BCW2625	Ocean Reef Park Toilets and Changerooms	50,000	-800	1/07/2022	30/06/2023	100		MULT 2/2 Actual Con	9/06/2023	Works Completed
BCW2634	Duffy House Restoration (Rd and Path)	75,000	0	1/04/2023	30/06/2024	0		Multi-Year Project		Works Phased
BCW2640	Percy Doyle Football/Tee Ball -DESIGN	30,000	3,769			0		MULT 2/3		Design Phase
BCW2666	Craigie LC Geothermal Bore Replacement	0	54,216	1/10/2022	11/08/2023	100		Actual Completion	4/08/2023	Works Completed
BCW2667	Joondalup Reception Centre Refurbishment	0	-2,753	27/03/2023	30/05/2023	100		Actual Completion	31/05/2023	Works Completed
BCW2669	Greenwood Scout Hall Refurbishment	560,000	14,357	1/03/2024	31/10/2024	0		MULT 2/3		Design Phase
BCW2670	Duncraig Early Learning Centre UAT	0	0	15/01/2024	30/04/2024	0				Design Phase
BCW2674	Grove Child Care UAT DESIGN	5,000	0			0		MULT 1/2		Works Phased
BCW2676	Joondalup Admin Roof Balustrades	1,000,000	4,059	1/02/2024	28/06/2024	0				Tender Phase
	Program Totals:	**3,540,000**	**193,270**							

MPP Major Projects Program

Project Code	Project Description	Adopted Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
MPP2006	Pinnaroo Point - Cafe/Kiosk/Restaurant	563,000	198,465	1/10/2022	31/12/2023	72		Multi-Year Project		Works in Progress
MPP2050	Craigie Leisure Centre refurbishment	6,850	5,238	2/08/2021	31/05/2023	100		MULT 2/2 Actual Con	18/05/2023	Works Completed
MPP2058	Chichester Park Clubroom Redevelopment	4,100	0	15/10/2020	31/05/2023	100		MULT 3/3 Actual Con	30/04/2023	Works Completed
MPP2076	Sorrento SLSC Redevelopment	732,880	5,500	1/07/2024	23/09/2027	0		Multi-Year Project		Design Phase
MPP2077	Burns Beach - Cafe/Kiosk/Restaurant	120,000	0	1/01/2025	31/12/2025	0		Multi-Year Project		Design Phase
MPP2080	Burns Beach Coastal Node Redevelopment	50,000	0			0		Multi-Year Project		Works Phased
MPP2081	Percy Doyle Outdoor Youth Facilities	713,050	23,426	30/06/2024	1/03/2025	0		Multi-Year Project		Design Phase
MPP2083	City Centre Place Activation	565,000	0	1/07/2023	30/06/2024	0		Multi-Year Project		Works Phased
	Program Totals:	**2,754,880**	**232,630**							
	Grand Totals:	**35,521,297**	**4,193,222**							

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PDP2355		
Project Name	Padbury N/E Cluster Pk Revitalise		
Project Description	Revitalisation of hard and soft infrastructure at Wentworth Park along with minor improvements at Fraser Park and Byrne Park.		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Carried Forward
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	707,000
23/24 Adopted Budget	-
5 Year Capital Works Program 23/24 to 27/28	-
Total Project Budget	**707,000**
Prior Year Actuals	356,115
23/24 Actuals	87,017
Commitments	229,707
Remaining Project Balance	**34,162**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	14/09/2021	14/10/2021	15/11/2021	100%	
Engagement					
Detailed/Final Design	14/10/2021	21/12/2021	24/04/2021	100%	
Procurement	14/01/2023	31/10/2023	30/06/2023	100%	
Construction	14/03/2023	31/12/2023		70%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PDP2362		
Project Name	Warwick NORTH Cluster Pk Revitalisation		
Project Description	Landscape improvements to Hillwood Park North, Carr Park and Hillwood Park South		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	30,000
23/24 Adopted Budget	750,000
5 Year Capital Works Program 23/24 to 27/28	750,000
Total Project Budget	**780,000**
Prior Year Actuals	29,945
23/24 Actuals	13,096
Commitments	47,741
Remaining Project Balance	**689,218**

Hillwood North Park

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	21/07/2022	7/08/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	8/08/2022	7/11/2022	30/03/2023	100%	
Procurement	1/09/2023	1/11/2023		20%	
Construction	4/03/2024	31/05/2024		0%	

Hillwood South Park

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	7/09/2022	21/09/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	22/09/2022	14/12/2022	30/03/2023	100%	
Procurement	1/09/2023	1/11/2023		20%	
Construction	4/03/2024	31/05/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Carr Park

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	14/10/2022	31/10/2022	30/11/2023	100%	
Engagement					
Detailed/Final Design	1/11/2022	7/12/2022	17/03/2023	100%	
Procurement	1/09/2023	1/11/2023		20%	
Construction	4/03/2024	31/05/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	FNM2103		
Project Name	Coastal and Estuatine Mitigation Program		
Project Description	Renewal and upgrade of existing Coastal Protection Structures including MAAC Seawall,		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
23/24 Adopted Budget	446,050
5 Year Capital Works Program 23/24 to 27/28	834,991
Total Project Budget	**1,281,041**
Prior Year Actuals	-
23/24 Actuals	1,070
Commitments	-
Remaining Project Balance	**1,279,971**

MAAC Seawall

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024		0%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025		0%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Sorrento Seawall

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024		0%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025		0%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Sorrento Central Groyne

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024		0%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025		0%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Sorrento Southern Groyne

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024		0%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025		0%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Mullaloo Surf Club Seawall

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024		0%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025		0%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2595		
Project Name	Christchurch Pk Chrooms Refurbish		
Project Description	Refurbishment of toilet/changeroom. Works include new storage area.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	30,000
23/24 Adopted Budget	400,000
5 Year Capital Works Program 23/24 to 27/28	400,000
Total Project Budget	**430,000**
Prior Year Actuals	21,430
23/24 Actuals	7,395
Commitments	409,804
Remaining Project Balance	**- 8,629**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	31/08/2022	31/08/2022	100%	
Engagement	1/10/2022	31/03/2023	31/12/2022	100%	
Detailed/Final Design	1/08/2022	30/04/2023	30/06/2023	100%	
Procurement	1/07/2023	30/09/2023	5/09/2023	100%	
Construction	1/10/2023	30/04/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2596		
Project Name	Prince Regent Park Facility refurbishment		
Project Description	Refurbishment of toilet / changerooms and construction of external park universal access		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year**	Multi Year 1 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
23/24 Adopted Budget	40,000
5 Year Capital Works Program 23/24 to 27/28	750,000
Total Project Budget	**790,000**
Prior Year Actuals	-
23/24 Actuals	1,055
Commitments	-
Remaining Project Balance	**788,945**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/03/2023	31/05/2023	31/05/2023	100%	
Engagement	1/06/2023	31/08/2023	31/08/2023	100%	
Detailed/Final Design	1/11/2023	26/04/2024		5%	
Procurement	10/05/2024	31/08/2024		0%	
Construction	2/09/2024	30/04/2025		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2620		
Project Name	Civic Centre Slab Waterproofing		
Project Description	Waterproofing of the suspended roof slabs Civic Centre and Library undercroft parking areas. Replacing drainage outlets, installing a membrane around the drainage, creating a recess in the slab and repairing deteriorated expansion joints.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	250,000
23/24 Adopted Budget	950,000
5 Year Capital Works Program 23/24 to 27/28	950,000
Total Project Budget	**1,200,000**
Prior Year Actuals	271,427
23/24 Actuals	6,137
Commitments	3,082
Remaining Project Balance	**919,354**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/02/2023	31/03/2023	31/10/2022	100%	
Engagement	1/03/2023	30/04/2023	30/11/2022	100%	
Detailed/Final Design	1/04/2023	31/05/2023	31/05/2023	100%	
Procurement	1/08/2023	31/01/2024		10%	
Construction	1/02/2024	28/06/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2625		
Project Name	Ocean Reef Park Toilets and Changerooms		
Project Description	Reconstruction of toilet / changerooms.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	920,000
23/24 Adopted Budget	50,000
5 Year Capital Works Program 23/24 to 27/28	50,000
Total Project Budget	**970,000**
Prior Year Actuals	946,670
23/24 Actuals	- 800
Commitments	-
Remaining Project Balance	**24,129**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2021	31/08/2021	30/06/2022	100%	
Engagement	1/02/2022	30/04/2022	29/04/2022	100%	
Detailed/Final Design	1/09/2021	30/04/2022	29/04/2022	100%	
Procurement	1/07/2022	30/09/2022	27/09/2022	100%	
Construction	4/10/2022	30/06/2023	9/06/2023	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2640		
Project Name	Percy Doyle Football/Tee Ball -DESIGN		
Project Description	Upgrade of changerooms for unisex usage and construction of external park universal access toilet and additional storage facilities. Works include renewal of heating, cooling, alarm system, flooring and walls rendering as required.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 2 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	40,000
23/24 Adopted Budget	30,000
5 Year Capital Works Program 23/24 to 27/28	800,000
Total Project Budget	**840,000**
Prior Year Actuals	3,018
23/24 Actuals	3,769
Commitments	34,800
Remaining Project Balance	**798,413**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/01/2024	31/03/2024	31/03/2022	100%	
Engagement	1/09/2022	28/10/2022	31/10/2022	100%	
Detailed/Final Design	1/04/2024	30/06/2024		0%	
Procurement	3/04/2024	30/06/2024		0%	
Construction	TBA	TBA		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2669		
Project Name	Greenwood Scout Hall Refurbishment		
Project Description	Refurbishment works at Greenwood Scout Hall and minor works at Calecstacia Hall funded from State election commitments.		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	40,000
23/24 Adopted Budget	560,000
5 Year Capital Works Program 23/24 to 27/28	560,000
Total Project Budget	**600,000**
Prior Year Actuals	5,009
23/24 Actuals	14,357
Commitments	25,800
Remaining Project Balance	**554,834**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/10/2022	30/06/2023	30/06/2023	100%	
Engagement	1/01/2023	30/06/2023	30/06/2023	100%	
Detailed/Final Design	1/06/2023	30/11/2023		85%	
Procurement	29/09/2023	29/02/2024		0%	
Construction	1/03/2024	31/10/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2676		
Project Name	Joondalup Admin Roof Balustrades		
Project Description	Replacement of rooftop height safety balustrades and footing walls		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Single Year
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
23/24 Adopted Budget	1,000,000
5 Year Capital Works Program 23/24 to 27/28	1,000,000
Total Project Budget	**1,000,000**
Prior Year Actuals	-
23/24 Actuals	4,059
Commitments	3,700
Remaining Project Balance	**992,241**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	31/07/2023	31/07/2023	100%	
Engagement	1/12/2023	29/12/2023	25/08/2023	100%	
Detailed/Final Design	1/08/2023	31/08/2023	1/09/2023	100%	
Procurement	1/09/2023	30/11/2023		10%	
Construction	1/02/2024	28/06/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	FPN2299		
Project Name	Hillarys Cycle Network Expansion		
Project Description	Design upgrades for coastal shared path improvements, from Hillarys to Burns Beach.		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	385,000
23/24 Adopted Budget	3,450,000
5 Year Capital Works Program 23/24 to 27/28	7,854,000
Total Project Budget	**8,239,000**
Prior Year Actuals	134,530
23/24 Actuals	9,584
Commitments	1,068,878
Remaining Project Balance	**7,026,009**

Northern Section

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	12/06/2023	12/04/2024		15%	
Procurement	5/08/2024	20/12/2024		0%	
Construction	28/01/2025	30/05/2025		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Southern Section

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	7/11/2022	16/06/2023	26/06/2023	100%	
Procurement	8/01/2024	26/04/2024		0%	
Construction	31/05/2025	15/12/2024		0%	

Whitfords to Gibson

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	7/11/2022	16/06/2023	26/06/2023	100%	
Procurement	8/01/2024	26/04/2024		0%	
Construction	31/05/2025	15/12/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	SBS2093		
Project Name	Ocean Reef/Gwendoline Intersection Upgrades		
Project Description	Realign WB carriageway to provide continuous cycle lane and improved sightlines, reconfigure left turn pocket on eastern approach, and extend rightturn pocket western approach on Ocean Reef. Install left turn pocket on Gwendoline Dr. Upgrade Ped Facility		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 3 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	288,025
23/24 Adopted Budget	634,575
5 Year Capital Works Program 23/24 to 27/28	634,575
Total Project Budget	**922,600**
Prior Year Actuals	29,510
23/24 Actuals	2,296
Commitments	73,675
Remaining Project Balance	**817,119**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/02/2019	30/06/2019	30/06/2019	100%	
Engagement					
Detailed/Final Design	1/12/2021	31/12/2023		85%	
Procurement	1/01/2024	29/03/2024		0%	
Construction	1/04/2024	30/06/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	SBS2095		
Project Name	Hepburn/Amalfi Roundabout Improvements		
Project Description	Improvements to the Hepburn Avenue / Amalfi Drive / Howland Road Roundabout. Works include pre-deflection on east approach, skid resistance treatments and upgrades to lighting, pedestrian and cyclist facilities		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	25,000
23/24 Adopted Budget	626,430
5 Year Capital Works Program 23/24 to 27/28	626,430
Total Project Budget	**651,430**
Prior Year Actuals	22,066
23/24 Actuals	4,716
Commitments	2,518
Remaining Project Balance	**622,130**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/01/2021	31/07/2021	31/07/2021	100%	
Engagement					
Detailed/Final Design	3/04/2023	13/12/2023		15%	
Procurement	24/01/2024	21/02/2024		0%	
Construction	29/03/2024	30/06/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	SBS2096		
Project Name	Hepburn/Karuah intersection Upgrade		
Project Description	Improvements to the Hepburn Avenue / Karuah Way intersection. Works include left & right turn pockets, eastbound shoulder, kerbing realignments, school crossing relocation and upgrades to lighting, pedestrian and cyclist facilities		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 2 of 2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	30,000
23/24 Adopted Budget	821,950
5 Year Capital Works Program 23/24 to 27/28	821,950
Total Project Budget	**851,950**
Prior Year Actuals	15,365
23/24 Actuals	11,522
Commitments	209,035
Remaining Project Balance	**616,027**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/03/2021	30/06/2021	31/05/2021	100%	
Engagement					
Detailed/Final Design	2/05/2022	24/11/2023		85%	
Procurement	27/11/2023	20/12/2023		0%	
Construction	5/02/2024	31/05/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	SBS2097		
Project Name	Hepburn Avenue/Moolanda Boulevard roundabout construction		
Project Description	Upgrade of Hepburn Avenue and Moolanda Boulevard intersection to a two-lane		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year**	Multi Year 1 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
23/24 Adopted Budget	50,000
5 Year Capital Works Program 23/24 to 27/28	1,300,000
Total Project Budget	**1,350,000**
Prior Year Actuals	-
23/24 Actuals	-
Commitments	19,910
Remaining Project Balance	**1,330,090**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/03/2022	30/06/2022	30/06/2022	100%	
Engagement					
Detailed/Final Design	28/08/2023	18/10/2024		0%	
Procurement	21/10/2024	7/03/2025		0%	
Construction	7/04/2025	29/08/2025		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2027		
Project Name	Joondalup Dr/Hodges Dr Int. Upgrade		
Project Description	Major upgrade to intersection including additional right turn lane from Hodges Dr to Joondalup Dr southbound, extension of turning pockets, upgrades to streetlight and pedestrian facilities, and improve Mitchell Fwy southbound access.		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year 2 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	3,053,830
23/24 Adopted Budget	1,530,170
5 Year Capital Works Program 23/24 to 27/28	1,530,170
Total Project Budget	**4,584,000**
Prior Year Actuals	156,683
23/24 Actuals	4,383
Commitments	97,900
Remaining Project Balance	**4,325,034**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/02/2020	31/05/2020	31/05/2020	100%	
Engagement					
Detailed/Final Design	10/01/2022	29/01/2024		50%	
Procurement	30/01/2024	14/06/2024		0%	
Construction	15/07/2024	20/12/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2029		
Project Name	Joondalup Dr/Lakeside Dr (N) Roundabout		
Project Description	Upgrade of Joondalup Drive / Lakeside Drive (north) intersection to a roundabout. Works		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year**	Multi Year 1 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
23/24 Adopted Budget	423,000
5 Year Capital Works Program 23/24 to 27/28	2,427,000
Total Project Budget	**2,850,000**
Prior Year Actuals	-
23/24 Actuals	-
Commitments	-
Remaining Project Balance	**2,850,000**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/02/2021	31/05/2021	14/05/2021	100%	
Engagement					
Detailed/Final Design	2/05/2023	23/02/2024		15%	
Procurement	26/02/2024	5/07/2024		0%	
Construction	5/08/2024	20/12/2024		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2030		
Project Name	Moolanda Boulevard Pedestrian Footbridge		
Project Description	Renewal of the Pedestrian Footbridge over Moolanda Boulevard in Kingsley, including removal of the existing footbridge		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	200,000
23/24 Adopted Budget	100,000
5 Year Capital Works Program 23/24 to 27/28	100,000
Total Project Budget	**300,000**
Prior Year Actuals	43,725
23/24 Actuals	413
Commitments	188,763
Remaining Project Balance	**67,099**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept					
Engagement					
Detailed/Final Design	9/01/2023	27/10/2023		5%	
Procurement	TBA	TBA		0%	
Construction	TBA	TBA		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2031		
Project Name	Hepburn Av-Lilburne/Walter Padbury		
Project Description	Hepburn Avenue improvements between Lilburne Avenue and Walter Padbury Boulevard		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
23/24 Adopted Budget	300,000
5 Year Capital Works Program 23/24 to 27/28	2,650,000
Total Project Budget	**2,950,000**
Prior Year Actuals	-
23/24 Actuals	-
Commitments	-
Remaining Project Balance	**2,950,000**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	29/05/2022	22/12/2022	31/12/2022	100%	
Engagement					
Detailed/Final Design	3/01/2024	31/07/2024		0%	
Procurement	31/07/2024	31/10/2024		0%	
Construction	TBA	TBA		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2032		
Project Name	Eddystone Avenue - Joondalup Dr to Honeybush Dr		
Project Description	Upgrade of Eddystone Avenue from Joondalup Drive to Honeybush Drive. Works include		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year**	Multi Year 1 of 3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
23/24 Adopted Budget	61,343
5 Year Capital Works Program 23/24 to 27/28	1,977,307
Total Project Budget	**2,038,650**
Prior Year Actuals	-
23/24 Actuals	-
Commitments	24,290
Remaining Project Balance	**2,014,360**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/01/2022	31/05/2022	31/05/2022	100%	
Engagement					
Detailed/Final Design	28/08/2023	24/05/2024		0%	
Procurement	11/12/2024	6/05/2025		0%	
Construction	5/06/2025	9/10/2025		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2076		
Project Name	Sorrento SLSC Redevelopment		
Project Description	Redevelopment of Sorrento Surf Live Saving Club.		
Project Manager	Manager Leisure and Cultural Services	**Project Sponsor**	Director Corporate Services
Month Ending	September	**Multi Year Project**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	10,000
23/24 Adopted Budget	732,880
5 Year Capital Works Program 23/24 to 27/28	13,990,000
Total Project Budget	**14,000,000**
Prior Year Actuals	9,120
23/24 Actuals	5,500
Commitments	13,400
Remaining Project Balance	**13,971,980**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/08/2022	30/09/2022	25/11/2022	100%	
Engagement	1/10/2022	26/02/2024		30%	
Detailed/Final Design	1/08/2023	29/09/2025		0%	
Procurement	1/02/2025	30/01/2026		0%	
Construction	1/07/2025	23/09/2027		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2077		
Project Name	Burns Beach - Cafe/Kiosk/Restaurant		
Project Description	Construction of a Cafe/Kiosk/Restaurant at Burns Beach Foreshore.		
Project Manager	Manager City Projects	**Project Sponsor**	Director Corporate Services
Month Ending	September	**Multi Year Project**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	3,800,000
23/24 Adopted Budget	120,000
5 Year Capital Works Program 23/24 to 27/28	120,000
Total Project Budget	**3,920,000**
Prior Year Actuals	391
23/24 Actuals	-
Commitments	-
Remaining Project Balance	**3,919,609**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/12/2023	1/04/2024		0%	
Procurement	1/05/2024	1/10/2024		0%	
Construction	1/01/2025	31/12/2025		0%	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Project Code	MPP2080		
Project Name	Burns Beach Coastal Node Redevelopment		
Project Description	Redevelopment of infrastructure the Burns Beach Coastal Node, aligning with the construction of a Cafe/Kiosk/Restaurant at Burns Beach foreshore as per the Burns Beach Master Plan.		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	3,857,000
23/24 Adopted Budget	50,000
5 Year Capital Works Program 23/24 to 27/28	50,000
Total Project Budget	**3,907,000**
Prior Year Actuals	-
23/24 Actuals	-
Commitments	-
Remaining Project Balance	**3,907,000**

Burns Beach Coastal Node - Civil

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/07/2023	1/02/2024		0%	
Procurement	1/04/2024	1/09/2024		0%	
Construction	TBA	TBA		0%	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Burns Beach Coastal Node Landscaping

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/01/2025	30/06/2025		0%	
Procurement	TBA	TBA		0%	
Construction	TBA	TBA		0%	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Project Code	MPP2081		
Project Name	Percy Doyle Outdoor Youth Facilities		
Project Description	Provision of outdoor youth recreation facilities at Percy Doyle		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	September	**Multi Year Project**	Multi Year Project
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
Adjusted Prior Year Budget	-
23/24 Adopted Budget	713,050
5 Year Capital Works Program 23/24 to 27/28	5,700,000
Total Project Budget	**5,700,000**
Prior Year Actuals	-
23/24 Actuals	23,426
Commitments	343,308
Remaining Project Balance	**5,333,266**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/04/2023	30/06/2023	30/06/2023	100%	
Engagement					
Detailed/Final Design	30/06/2023	29/02/2024		20%	
Procurement	29/02/2024	30/06/2024		0%	
Construction	30/06/2024	1/03/2025		0%	

Attachment 1
2023-2024 Financial Year Sponsorship Commitments

Group/Event	CURRENT Sponsorship Dollar Value	Status and Term of Agreement
30% Balance of payments to be made for agreements committed to in 2022/23 FY		
89.7FM Twin Cities	**$10,000 total agreement p/a** $7,000 - 70% paid 22/23 FY $3,000 – 30% balance due 23/24FY	Approved – 1-year agreement (2022/23 FY)
ADS: Night of Star National DanceSport Championships 2023	**$3,000 total agreement p/a** $2,100 due 22/23 FY $900 due 23/24 FY	Approved – 1-year agreement
Wanneroo Basketball Association: Joondalup Wolves	**$20,000 total agreement p/a** $14,000 due 22/23 FY $6,000 due 23/24 FY	Approved – 1-year agreement
CCSRA: NBL1 Warwick Senators and Under 16 National Championships	**$20,000 total agreement p/a** $14,000 due 22/23 FY $6,000 due 23/24 FY	Approved – 1-year agreement
NBL1 National Finals Series	**$35,000 total agreement p/a** $24,500 due 22/23 FY $10,500 due 23/24 FY	Approved – 1-year agreement
Sub Total	$26,400 + GST	
Confirmed Partnerships 2023/24		
Motion by the Ocean: Art on the Move 8 – 18 September 2023	**$3,725 total agreement p/a** $3,725 Full amount due 23/24 FY	Approved – 1-year agreement
Sports Marketing Australia: National Hockey Tournament 21 September – 1 October 2023 (Women's) 24 September – 8 October 2023 (Men's)	**$10,000 total agreement p/a** $10,000 Full amount due 23/24 FY	Approved – 1-year agreement
Bowling Australia: the Nationals 2023 6 – 20 October 2023	**$35,000 total agreement p/a** $35,000 Full amount due 23/24 FY	Approved – 1-year agreement
Relay for Life 14 – 15 October 2023	**$5,039 in-kind agreement p/a** $5,039 Full amount due 23/24 FY	Approved – 1-year agreement

Group/Event	CURRENT Sponsorship Dollar Value	Status and Term of Agreement
Sweet Melodies.com Pty Ltd: Navrang 20 – 21 October and 28-29 October 2023	**$7,000 total agreement p/a** $7,000 Full amount due 23/24 FY	Approved – 1-year agreement
Ocean Paddler: WA Race Week 18 – 25 November 2023	**$9,950 total agreement p/a** $9,950 Full amount due 23/24 FY	Approved – 1-year agreement
True North Church: Heathridge Carols in the Park 2023 18 December 2023	**$13,000 Officer recommendation** **$20,000 Council approved** $20,000 Full amount due 23/24 FY	Approved – 1-year agreement
Joondalup Christmas Lunch 25 December 2023	**$3,000 total agreement p/a** $3,000 full amount due 23/24FY	Approved – 1-year agreement
Swimming WA: Open Water Swim 23-24 Mullaloo - 31 December 2023 Sorrento - 13 January 2024	**$10,000 total agreement p/a** $10,000 Full amount due 23/24 FY	Approved – 1-year agreement
Sub Total	$103,714 + GST	
Total Value of 2023-2024 FY commitments	**$130,114 + GST**	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Payments						
EF114187	15/09/2023	A.J PUGLIESE & P.J PUGLIESE (CLASSIC MOTOR TRIMMERS W.A.)				275.00
			INV-1494 - PARTS & REPAIRS		275.00	
EF114516	28/09/2023	A.J PUGLIESE & P.J PUGLIESE (CLASSIC MOTOR TRIMMERS W.A.)				275.00
			INV-1503 - PARTS & REPAIRS		275.00	
EF114489	28/09/2023	AAAC TOWING PTY LTD				780.12
			571242 - TOWING OF VEHICLE		780.12	
EF114111	15/09/2023	AARON DILIPRAJ AND EVELENE PRANEETHA RAJ				2,347.47
			108309 - REFUND RATES		2,347.47	
EF114376	15/09/2023	ABC BLINDS & CURTAINS				330.00
			694807 - ROLLER BLIND ELITE SUNSCREEN CONCRETE		330.00	
EF114184	15/09/2023	ACCESS ICON PTY LTD (CASCADA GROUP)				1,555.40
			18328 - INDUSTRIAL GRATED COVER RAISED/FLUSH 25M	02722	1,555.40	
EF114479	28/09/2023	ACROMAT				1,433.85
			49415 - INDOOR SOCCER GOAL		1,433.85	
EF114135	15/09/2023	ACTION GLASS & ALUMINIUM				376.75
			57138 - RC - VANDALISM EXT CONTRACTORS		376.75	
EF114477	28/09/2023	ACTION GLASS & ALUMINIUM				549.80
			57191 - RC - VANDALISM EXT CONTRACTORS		549.80	
EF114443	28/09/2023	ADRIAN HILL				2,746.67
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114377	15/09/2023	ADVAM PTY LTD				82.17
			C76_202305443 - CREDIT CARD TRANSACTIONS SEP 2023		82.17	
EF114480	28/09/2023	ADVANCETAG PTY LTD				127.05
			14398 - PURCHASE OF SECURITY TAGS FOR PRO SHOP		127.05	
EF114134	15/09/2023	AGENT SALES & SERVICES PTY LTD				2,259.57
			71279 - SUPPLY OF POOL CHEMICALS AS PER VP358768		2,515.32	
			71281 - CONTAINER POLY RETURNS		-196.35	
			71613 - SODA ASH DENSE 25KG		-363.83	
			71614 - SUPPLY OF POOL CHEMICALS AS PER VP358768		304.43	
EF114475	28/09/2023	AGENT SALES & SERVICES PTY LTD				1,992.93
			71998 - SUPPLY OF POOL CHEMICALS AS PER VP358768		2,407.63	
			72004 - CONTAINER POLY		-414.70	
EF114689	28/09/2023	ALBERT JACOB				12,360.88
			ALLOW-MAYOR-SEP 2023 - MAYORAL ALLOWANCE - SEPTEMBER 2023		7,781.66	
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		4,119.58	
			INT23/52436 - EXPENSE REIMBURSEMENT - SEPTEMBER 2023		515.80	
			RP18092023 - MOTOR VEHICLE REIMBURSEMENT - SEPTEMBER		-56.16	
EF114150	15/09/2023	ALCHEMY SAUNAS PTY LTD				3,146.00
			INV-0275 - MONTHLY HIRE		3,146.00	
112922	7/09/2023	ALINTA				3,244.90

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			642498400 29/08/23 - BOAS AVE		1,386.05	
			642498400 31/07/23 - BOAS AVE		1,554.50	
			937000265 30/08/23 - ROB BADDOCK GAS		278.15	
			962002342 29/08/23 - PENISTONE CLUBROOMS GAS 26 JUL - 25 AUG		26.20	
112929	13/09/2023	ALINTA				1,188.50
			113000585 06/09/23 - MILDENHALL 8/6-31/8/23		1,039.00	
			932822860 07/09/23 - DORCHESTER HALL GAS		149.50	
112940	21/09/2023	ALINTA				1,496.45
			171002585 12/09/23 - MARRI PARK CHANGE ROOMS 13/6-6/9/23		36.80	
			200001470 12/09/23 - JOONDALUP GUY DANIELS 13/6-6/9/23		54.25	
			454997947 12/09/23 - HEATHRIDGE COMMUNITY CENTRE GAS		181.05	
			704999719 08/09/23 - WARWICK COMMUNITY GAS		312.35	
			721001796 12/09/23 - EMERALD PK CLUBROOMS GAS		97.40	
			802001699 02/08/23 - DELAMERE AVE 4/5-28/7/23		655.45	
			803001185 11/09/23 - CALESTASIA ST 12/6-5/9/23		79.50	
			870000300 13/09/23 - ADMIRAL GROVE 14/6-7/9/23		79.65	
112956	29/09/2023	ALINTA				392.25
			2499992404 22/09/23 - SEACREST PARK COMMUNITY GAS		52.75	
			576008730 16/08/23 - TRAPPERS DRIVE 18/5-14/8/23		322.55	
			862001320 27/09/23 - WARWICK RD 26/6-21/9/23		16.95	
EF114148	15/09/2023	ALISON CLARE BANNISTER (ALISON BANNISTER CAREER COACHING)				385.00
			INV-0275 - EVENT - MATURE AGED JOB SEEKING		385.00	
EF114138	15/09/2023	ALL FENCE U RENT PTY LTD				825.00
			47949 - REACTIVE CONTRACTORS - STRUCTURE MAINTEN		412.50	
			48394 - REACTIVE CONTRACTORS - STRUCTURE MAINTEN		412.50	
112939	21/09/2023	ALLAN JAMES STEWART				105.30
			427529 - P427529 PAID BUT INFRINGEMENT DOWNGRADED		105.30	
EF114473	28/09/2023	ALLMARK & ASSOCIATES				76.45
			IN0039915 - SHINY SELF INKING S-833 BLK QTY1		76.45	
EF114476	28/09/2023	ALLWEST TURFING				165.14
			49802 - TURF (ROLL) - CYNODON DACTYLON (WINTER G	04122	165.14	
EF114140	15/09/2023	ALS LIBRARY SERVICES PTY LTD				5,875.48
			98856 - SELECTED PROFILE STOCK		28.39	
			99266 - SELECTED ILLS TITLES		132.62	
			99267 - SELECTED PROFILE STOCK		42.59	
			99268 - TITLES AS SELECTED		11.35	
			99542 - SELECTED PROFILE STOCK		326.47	
			99547 - SELECTED PROFILE STOCK		220.06	
			99548 - SELECTED PROFILE STOCK		1,180.69	
			99551 - SELECTED PROFILE STOCK		1,408.20	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			99554 - SELECTED PROFILE STOCK		920.19	
			99555 - SELECTED PROFILE STOCK		839.73	
			99559 - SELECTED PROFILE STOCK		221.45	
			99560 - SELECTED PROFILE STOCK		288.21	
			99561 - SELECTED PROFILE STOCK		255.53	
EF114483	28/09/2023	ALS LIBRARY SERVICES PTY LTD				13,296.30
			100020 - SELECTED PROFILE STOCK		207.26	
			100021 - SELECTED PROFILE STOCK		28.39	
			100025 - SELECTED PROFILE STOCK		392.66	
			100027 - SELECTED PROFILE STOCK		174.28	
			100028 - SELECTED PROFILE STOCK		96.54	
			100029 - SELECTED PROFILE STOCK		796.41	
			100030 - SELECTED PROFILE STOCK		34.88	
			100033 - SELECTED PROFILE STOCK		641.45	
			100035 - SELECTED PROFILE STOCK		741.63	
			100036 - SELECTED PROFILE STOCK		182.63	
			100037 - SELECTED TITLES		104.26	
			99543 - SELECTED PROFILE STOCK		360.78	
			99544 - SELECTED PROFILE STOCK		671.92	
			99545 - SELECTED PROFILE STOCK		335.01	
			99546 - SELECTED PROFILE STOCK		891.56	
			99549 - SELECTED PROFILE STOCK		1,038.62	
			99550 - SELECTED PROFILE STOCK		407.41	
			99552 - SELECTED PROFILE STOCK		603.46	
			99553 - SELECTED PROFILE STOCK		266.61	
			99556 - SELECTED PROFILE STOCK		354.92	
			99557 - SELECTED PROFILE STOCK		207.95	
			99558 - SELECTED TITLES		325.10	
			99562 - SELECTED ILLS TITLES		24.84	
			99789 - SELECTED TITLES		93.26	
			99790 - SELECTED PROFILE STOCK		244.19	
			99791 - SELECTED PROFILE STOCK		674.34	
			99792 - SELECTED PROFILE STOCK		104.16	
			99793 - SELECTED PROFILE STOCK		514.82	
			99794 - SELECTED PROFILE STOCK		621.21	
			99795 - SELECTED PROFILE STOCK		120.67	
			99796 - SELECTED PROFILE STOCK		463.49	
			99797 - SELECTED PROFILE STOCK		70.98	
			99798 - SELECTED PROFILE STOCK		125.63	
			99799 - SELECTED ILLS TITLES		95.83	
			99800 - SELECTED PROFILE STOCK		309.66	
			99801 - SELECTED PROFILE STOCK		74.52	
			99802 - SELECTED PROFILE STOCK		183.08	
			99803 - SELECTED PROFILE STOCK		28.39	
			99804 - DISCRETIONARY SELECTIONS		46.83	
			99805 - SELECTED PROFILE STOCK		227.14	
			99806 - SELECTED PROFILE STOCK		121.16	
			99807 - SELECTED PROFILE STOCK		164.87	
			99808 - SELECTED PROFILE STOCK		90.86	
			99809 - DISCRETIONARY SELECTIONS		9.22	
			99810 - SELECTED PROFILE STOCK		23.42	
EF114147	15/09/2023	ALSCO PTY LIMITED				195.26
			CPER2342207 - CM - CLEANING GENERAL EXT MATERIAL PURC		195.26	
EF114149	15/09/2023	AMPOL AUSTRALIA PETROLEUM PTY LTD				72,532.36
			302142580 - FUEL IMPORT 01/09/2023		72,532.36	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF114382	15/09/2023	AMPOL PETROLEUM DISTRIBUTORS PTY LTD				624.18
			SI4601710 - LIPLEX PLUS EP2 GREASE 450GM		624.18	
EF114456	28/09/2023	ANDREW BUCHANAN				150.00
			INWE23/51594 - DOG REGISTRATION REFUND		150.00	
EF114139	15/09/2023	ARBOR WEST PTY LTD (CLASSIC TREE SERVICES)				16,094.12
			INV-38890 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-38891 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	319.00	
			INV-38892 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-38893 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-38894 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-38895 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-38896 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-38897 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-38898 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-38899 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-38900 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-38901 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	797.50	
			INV-39002 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39026 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	319.00	
			INV-39029 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-39031 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-39032 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-39033 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-39034 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-39035 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-39037 - PRUNING AROUND HIGH VOLTAGE CONDUCTORS A	03520B	973.50	
			INV-39040 - PRUNING AROUND LOW VOLTAGE CONDUCTORS AN	03520B	770.00	
			INV-39041 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	159.50	
			INV-39042 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39102 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39104 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	319.00	
			INV-39105 - MISSED TREE - FACTORS BEYOND CONTROL OF	03520B	378.13	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-39106 - EDDINGTON ROAD, BELDON	03520B	669.63	
			INV-39107 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	378.13	
			INV-39203 - REACTIVE CONTRACTORS - TREE MAINTENANCE		1,402.50	
			INV-39206 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	378.13	
			INV-39268 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39270 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39343 - PRUNING AROUND LOW VOLTAGE CONDUCTORS AN	03520B	4,764.10	
			INV-39404 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	478.50	
			INV-39405 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	319.00	
			INV-39406 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39408 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
EF114482	28/09/2023	ARBOR WEST PTY LTD (CLASSIC TREE SERVICES)				4,529.25
			INV-39046 - ANEMONE WAY		1,144.00	
			INV-39183 - PRUNING AROUND HIGH VOLTAGE CONDUCTORS A	03520B	486.75	
			INV-39401 - PRUNING AROUND HIGH VOLTAGE CONDUCTORS A	03520B	649.00	
			INV-39403 - PRUNING AROUND HIGH VOLTAGE CONDUCTORS A	03520B	324.50	
			INV-39470 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	808.50	
			INV-39471 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39472 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39473 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39474 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39475 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39476 - CARLYLE CRESCENT, DUNCRAIG	03520B	159.50	
			INV-39477 - FYNE COURT, DUNCRAIG	03520B	159.50	
EF114151	15/09/2023	ARINEX PTY LTD				3,041.50
			2310035-67 - FLEXIBLE PAVEMENTS CONFERENCE 2023		3,041.50	
EF114455	28/09/2023	ARTHUR BIRKNER				1,555.43
			186302 - RATES REFUND		1,555.43	
EF114375	15/09/2023	ARTREF PTY LTD				644.30
			157606 - Q6579A HP INS/DRY SEMI GLOSS		644.30	
EF114146	15/09/2023	ARTS EDGE PTY LTD				760.00
			I73876 - STRETCHING OF NAIDOC COMMUNITY CANVAS		700.00	
			I74330 - STRETCHING OF NAIDOC COMMUNITY CANVAS		60.00	
EF114095	15/09/2023	ARTS HUB AUSTRALIA PTY LTD				1,430.00
			351 - DISPLAY ADVERTISING CAMPAIGN		1,430.00	
EF114188	15/09/2023	ASHLEY PENFOLD (CORROBOREE FOR LIFE)				2,500.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			144 - YOUTH FORUM FACILITATOR 2023		2,500.00	
EF114133	15/09/2023	ASLAB PTY LTD				3,247.20
			25039 - ASPHALT TESTING -SMA CORE DENSITY (MRWA	02622	3,247.20	
EF114474	28/09/2023	ASLAB PTY LTD				3,494.04
			25063 - ASPHALT TESTING - SMA	02622	1,217.48	
			25065 - ASPHALT TESTING - SMA	02622	2,276.56	
EF114132	15/09/2023	ASPHALTECH PTY LTD				17,743.24
			17970 - REPLACEMENT OF GULLY GRATE	VP226781	8,095.82	
			17971 - REPLACEMENT OF GULLY GRATE	VP226781	6,071.87	
			17987 - AC7 MARSHALL BLOW 35 (0-25 TONNES) - SUP	VP205727	3,575.55	
EF114137	15/09/2023	AUSCORP IT				1,626.79
			INV-00036944 - IPAD 10.2, 64GB, WIFI, GREY		1,626.79	
EF114481	28/09/2023	AUSCORP IT				550.33
			INV-00037115 - IPAD 10.2" 9 GEN WI-FI 64GB SPACE GREY		550.33	
EF114487	28/09/2023	AUSLAN STAGE LEFT				605.00
			INV1900 - INTERPRETER -SEPTEMBER SUNDAY SERENADES		605.00	
EF114143	15/09/2023	AUSTRALASIAN EVENTS PTY LTD (ACE SECURITY AND EVENTS SERVICE				7,013.16
			9797 - SECURITY GUARD SERVICES AT WOODVALE LIBR		4,675.44	
			9798 - WOODVALE LIBRARY		2,337.72	
EF114374	15/09/2023	AUSTRALIA POST				15,018.38
			1012675221 - SERVICES 31/08/2023		2,468.19	
			1012675947 - LETTER SERVICES		11,924.40	
			1012678518 - RATING SERVICES INCLUDING REPLY PAID		625.79	
EF114136	15/09/2023	AUSTRALIAN AIRCONDITIONING SERVICES P/L				38,047.59
			310823 - MECHANICAL SWITCHBOARDS AND VSD - VSDM31	02822	5,493.40	
			68732 - COJ ADMIN BUILDING	02822	302.50	
			68735 - COJ WHITFORDS LIBRARY	02822	473.61	
			68738 - COJ CIVIC CHAMBERS	02822	3,025.00	
			68739 - COJ ADMIN BUILDING	02822	690.37	
			68744 - COJ LIBRARY	02822	161.70	
			68758 - COJ EMERALD PARK CLUBROOMS	02822	751.30	
			68781 - COJ ADMIN BUILDING	02822	336.60	
			68784 - COJ PADBURY COMMUNITY HALL	02822	464.26	
			68788 - COJ CRAIGIE LEISURE CENTRE	02822	107.80	
			68794 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	1,739.10	
			68795 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	168.30	
			68797 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	459.25	
			68805 - CLC POOL HALL FAN MOTOR	02822	9,432.50	
			68810 - COJ FLEUR FREAME PAVILLION	02822	1,155.00	
			68888 - 10% MARK-UP FOR OUTSOURCED LABOUR	02822	12,227.60	
			68933 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	1,059.30	
EF114478	28/09/2023	AUSTRALIAN AIRCONDITIONING SERVICES P/L				4,030.07

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			68793 - MULLALOO SURF CLUB AIR CON	02822	582.45	
			68878 - 15% MARK-UP FOR OUTSOURCED MATERIALS	02822	2,155.12	
			68934 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	1,292.50	
EF114373	15/09/2023	AUSTRALIAN INSTITUTE OF MANAGEMENT				704.00
			7153933 - BREAKFAST WITH HON. AMBER-JADE SANDERSON		704.00	
EF114142	15/09/2023	AUSTRALIAN LIQUOR MARKETERS PTY LIMITED				22.00
			55940 C - MISSING AMOUNT TO BE PAID		22.00	
EF114245	15/09/2023	AUSTRALIAN SAFARI PTY LTD (JOONDALUP FESTIVAL OF MOTORING)				55,000.00
			INV-0553 - SPONSORSHIP OF FESTIVAL OF MOTORING 2023		55,000.00	
EF114486	28/09/2023	AUSTRALIAN SWIM SCHOOLS ASSOCIATION LTD				549.00
			25769B94-0005 - ASSA SUBSCRIPTION		549.00	
EF114485	28/09/2023	AXIIS CONTRACTING PTY LTD				20,040.16
			7796 - GREY CONCRETE - PRAM RAMP 2500MM WIDE	02121	11,085.59	
			7797 - INSTALL PATH 0 TO 10M2	02121	715.00	
			7802 - REPAIR (REMOVE, REPLACE AND BACKFILL) EX	02121	3,200.06	
			7803 - LLOYD DR WARWICK	02121	5,039.51	
EF114162	15/09/2023	BCE SURVEYING PTY LTD				3,597.00
			14755 - CONSULTANCY - EXT CONT		3,597.00	
EF114498	28/09/2023	BCE SURVEYING PTY LTD				6,490.00
			14770 - SHENTON AVE PATH UPGRADE		3,795.00	
			14771 - MARMION AVE PATH UPGRADE		2,695.00	
EF114502	28/09/2023	BCI SALES PTY LTD				8,204.76
			146963 - PARTS & REPAIRS		4,607.76	
			BWR2864K - PARTS ONLY		3,597.00	
EF114326	15/09/2023	BEEBS VISION PTY LTD (SOUNDBYTE STUDIOS SANDBOX PRODUCTIONS				445.50
			7353 - VOICE RECORDING		445.50	
EF114163	15/09/2023	BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD				3,699.69
			INV-AU05206 - DIGITAL TITLES AS SELECTED		3,699.69	
EF114167	15/09/2023	BIZFURN EXPRESS AUSTRALIA PTY LTD				900.47
			WAE93639/01 - QUOTE WAE120957- DESK		900.47	
EF114152	15/09/2023	BOC LIMITED				90.62
			4034544384 - STANDING ORDER FOR CRAIGIE LEISURE		45.31	
			4034726732 - STANDING ORDER FOR CRAIGIE LEISURE		45.31	
EF114491	28/09/2023	BOC LIMITED				373.58
			4034793998 - RENTAL - IND. CYLINDERS		78.78	
			4034821284 - FUEL & OILS		294.80	
EF114495	28/09/2023	BOFFINS BOOKSHOP				233.96
			INV0183812 - DISCRETIONARY SELECTIONS		233.96	
EF114179	15/09/2023	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				11,684.09
			INV 76930 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	1,708.63	
			INV-76082 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	1,168.09	

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			INV-77216 - TOP DRESSING/LAWN SAND-LOADED INTO COJ T	VP294005	594.00	
			INV-77219 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	4,351.27	
			INV-77504 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	2,410.10	
			INV-77663 - BRICKIES YELLOW SAND-ZONE 2 (DEPOT, HEPB	VP294005	1,452.00	
EF114154	15/09/2023	BP AUSTRALIA LIMITED				9,570.97
			12780850 - FUEL & OILS FOR MONTH ENDED		9,570.97	
EF114314	15/09/2023	BRADY AUSTRALIA PTY LTD T/AS SETON AUSTRALIA PTY LTD				60.36
			9354025584 - WET FLOOR SIGN A7665		60.36	
EF114101	15/09/2023	BRANDYN FINAU				523.50
			17/08/23 - CATERING FOR HELPING MINDS TRAINING 27/7		330.50	
			17/08/23/2 - CATERING FOR HELPING MINDS TRAINING 27/7		193.00	
EF114441	28/09/2023	BRANDYN FINAU				302.60
			190923 - FREESTYLE EDGE YOUTH PROGRAM		302.60	
EF114122	15/09/2023	BRENDAN AND NICOLE KLEMM				1,945.67
			194194 - RATES REFUND		1,945.67	
EF114104	15/09/2023	BRIDGELINE PTY LTD T/AS HARCOURTS ALLIANCE				700.00
			197897 - REFUND		470.00	
			204120 - RATES INSTALMENT		230.00	
EF114102	15/09/2023	BRIGETTE FITZGERALD				156.00
			746797 - REFUND OF SUMMER 2023/24 DOUBKE AGF CHAR		156.00	
EF114503	28/09/2023	BRIGHTMARK GROUP PTY LTD				35,206.60
			2622 - MONTHLY - DAY CLEAN (CLEANER) - CRAIGIE	02920	33,204.60	
			2623 - CRAIGIE LEISURE CLEANING	02920	2,002.00	
EF114166	15/09/2023	BROWNES FOODS OPERATIONS PTY LIMITED				490.22
			17385840 - SUPPLY MILK ON WEEKLY BASIS		221.96	
			17385856 - MILK FOR JOONDALUP LIBRARY		23.15	
			17397955 - SUPPLY MILK ON WEEKLY BASIS		221.96	
			17397961 - MILK FOR JOONDALUP LIBRARY		23.15	
EF114504	28/09/2023	BROWNES FOODS OPERATIONS PTY LIMITED				466.33
			17410003 - SUPPLY MILK ON WEEKLY BASIS		221.96	
			17410006 - MILK FOR JOONDALUP LIBRARY		23.15	
			17421750 - SUPPLY MILK ON WEEKLY BASIS		177.56	
			17421753 - MILK FOR JOONDALUP LIBRARY		23.15	
			17431976 - MILK FOR JOONDALUP LIBRARY		20.51	
EF114165	15/09/2023	BUFFALO SOLUTIONS PTY LTD				2,970.00
			INV-0633 - STAFF STRATEGY THROUGH WORLD CAFE		2,970.00	
EF114499	28/09/2023	BUGGY BUDDYS PTY LTD				324.50
			6929 - INTEGRATED PROMOTION		324.50	
EF114378	15/09/2023	BUILDING & CONSTRUCTION INDUSTRY				6,753.03
			INV-194866-D8P4N5 - BCITF AUGUST 2023 15 NON COJ LEVY PAYMEN		6,753.03	
EF114155	15/09/2023	BUNNINGS PTY LTD				2,938.42
			01482496 - 2435/01482496 PAID TWICE		-36.37	
			01519237 - INVOICE 2435/01519237 PAID TWICE		-125.76	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2435/00274392 - SHELVING/STORAGE		212.68	
			2435/00292730 - ITEMS FOR AQUATICS		176.28	
			2435/01139212 - REACTIVE CONTRACTORS - LINE MARKING		138.72	
			2435/01145503 - SELECTED ITEMS		247.47	
			2435/01146303 - LEATHER WIPES FOR GYM EQUIPMENT		87.67	
			2435/01206497 - PAINT LINE MARKING		277.44	
			2435/01323248 - HARDWARE ITEMS		81.14	
			2435/01423497 - HARDWARE ITEMS		15.02	
			2435/01426179 - HARDWARE ITEMS		4.70	
			2435/01428744 - HARDWARE ITEMS		110.86	
			2435/01428891 - HARDWARE ITEMS		215.07	
			2435/01428907 - HARDWARE ITEMS		27.37	
			2435/01429061 - HARDWARE ITEMS		3.39	
			2435/01429426 - HARDWARE ITEMS		19.00	
			2435/01429483 - HARDWARE ITEMS		27.72	
			2435/01430097 - HARDWARE ITEMS		59.70	
			2435/01432028 - HARDWARE ITEMS		16.48	
			2435/01432046 - HARDWARE SUPPLIES		36.74	
			2435/01432517 - HARDWARE ITEMS		29.95	
			2435/01432626 - HARDWARE ITEMS		175.64	
			2435/01433142 - HARDWARE ITEMS		107.17	
			2435/01433246 - HARDWARE ITEMS		5.34	
			2435/01434317 - HARDWARE ITEMS		24.68	
			2435/01434383 - VARIOUS HARDWARE ITENS		61.92	
			2435/01434805 - VARIOUS HARDWARE ITENS		148.80	
			2435/01435219 - HARDWARE ITEMS		34.54	
			2435/01435433 - VARIOUS HARDWARE ITENS		39.43	
			2435/01435613 - HARDWARE ITEMS		44.61	
			2435/01435634 - VARIOUS HARDWARE ITENS		106.42	
			2435/01435703 - VARIOUS HARDWARE ITEMS		59.30	
			2435/01435941 - VARIUS HARDWARE ITENS		76.53	
			2435/01437200 - HARDWARE ITEMS		23.60	
			2435/01437488 - HARDWARE ITEMS		20.43	
			2435/01437492 - HARDWARE ITEMS		29.95	
			2435/01438112 - HARDWARE ITEMS		82.59	
			2435/01438443 - HARDWARE ITEMS		80.24	
			2435/01559649 - HARDWARE ITEMS		10.89	
			2435/01560936 - HARDWARE ITEMS		11.62	
			2435/01563550 - HARDWARE ITEMS		20.56	
			2435/01563639 - HARDWARE ITEMS		5.37	
			2435/01563714 - HARDWARE ITEMS		45.21	
			2435/01566207 - HARDWARE ITEMS		101.57	
			2435/01566871 - HARDWARE ITEMS		27.90	
			2435/01566991 - HARDWARE ITEMS		135.70	
			2435/01566995 - HARDWARE ITEMS		111.53	
			2435/01567687 - HARDWARE ITEMS		84.20	
			2435/01569338 - HARDWARE ITEMS		168.37	
			2435/01569363 - HARDWARE ITEMS		63.51	
			2435/01569918 - HARDWARE ITEMS		115.43	
			2435/01570582 - HARDWARE ITEMS		12.97	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2435/01570634 - VARIOUS HARDWARE ITENS		72.99	
			2435/01570764 - VARIOUS HARDWARE ITENS		45.41	
			2435/01572699 - HARDWARE ITEMS		42.23	
			2435/01576095 - HARDWARE ITEMS		416.92	
			2435/0170937 - VARIOUS HARDWARE ITENS		74.58	
			99843409 - INV 2435/99843409 PAID TWICE		-1,375.00	
EF114493	28/09/2023	BUNNINGS PTY LTD				1,266.11
			2010/00157252 - ITEMS FOR AQUATICS		161.45	
			2435/01159364 - SCHEDULE MATERIALS - BUSH REGENERATION		114.17	
			2435/01220411 - EASYROLL DOLLY		126.33	
			2435/01438509 - HARDWARE ITEMS		74.33	
			2435/01438817 - HARDWARE ITEMS		8.60	
			2435/01440670 - HARDWARE ITEMS		141.57	
			2435/01441133 - HARDWARE ITEMS		179.32	
			2435/01441239 - CONSUMABLES FOR IAP		378.73	
			2435/01576760 - HARDWARE ITEMS		4.70	
			2435/01578523 - HARDWARE ITEMS		76.91	
EF114500	28/09/2023	BYPROGRESS PTY LTD				740.01
			19293745 - INFLATABLE DEVICES AS PER ID# 19293745		740.01	
EF114182	15/09/2023	CALKAY PTY LTD				13,101.55
			23861 - SIGNAGE	VP255636	3,578.30	
			23862 - LADDER BRACKET	VP255636	3,033.80	
			23863 - SIGNAGE	VP255636	2,783.55	
			23864 - SIGNAGE	VP255636	3,705.90	
EF114556	28/09/2023	CALL ASSOCIATES PTY LTD (CONNENCT CALL CENTRE SERVICES)				1,786.40
			115073 - CHARGES - CALLS		1,786.40	
EF114175	15/09/2023	CAMPBELLS JANITOR SUPPLIES PTY LTD T/AS THE GOODS AUSTRALIA				2,491.94
			208154 - SOAP DISPENSERS		954.36	
			209116 - CM - CLEANING GENERAL EXT MATERIAL PURC		424.16	
			209331 - CM - CLEANING GENERAL EXT MATERIAL PURC		53.02	
			209332 - SOAP DISPENSER		1,060.40	
EF114437	28/09/2023	CANON FINANCE				492.38
			546653 - LEASE OF BDL_DR6030C A3 SCANNER		246.19	
			546741 - LEASE OF BDL_DR6030C A3 SCANNER		246.19	
EF114287	15/09/2023	CANON PRODUCTION PRINTING AUSTRALIA PTY LTD (OCE-AUSTRALIA)				111.78
			INV-63006 - 2023-24 MAINTENANCE OF OCE TSC4 DIGITAL		111.78	
EF114276	15/09/2023	CAPITARY NO. 3 PTY LTD (MIDLAND BRICK)				886.75
			196787 - REACTIVE MATERIALS - BRICK PAVING MAINTE		886.75	
EF114600	28/09/2023	CAROLYN JOY FAMILY TRUST T/AS PARTY PLUS JOONDALUP				154.85
			211745 - 6 BALLOON BOUQUET BARBIE THEME PINK		154.85	
EF114509	28/09/2023	CASTROL AUSTRALIA PTY LTD				6,170.06
			25576684 - OILS,GREASE & BRAKE FLUID		556.97	
			25631973 - OILS,GREASE & BRAKE FLUID		5,613.09	

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EF114145	15/09/2023	CENTRECARE INC (ACCESS WELLBEING SERVICES)				242.00
			SI-0004697 - EMERGENCY OUT OF HOURS COUNSELLING		242.00	
EF114174	15/09/2023	CHANDLER MACLEOD GROUP LIMITED				23,212.85
			94160681 - REX WELDON WE 09/07/23		2,134.22	
			94173388 - BRAD BEARD WE 23/07/23		1,954.15	
			94178574 - BRAD BEARD WE 30/07/23		1,436.87	
			94185066 - BRAD BEARD WE 06/08/23		1,465.61	
			94190289 - BRAD BEARD WE 13/08/23		2,413.95	
			94190291 - NEIL PLATTS 7/8/23 TO 11/8/23		843.83	
			94196723 - RYAN MCLACHLAN 14/8/23 TO 18/8/23		1,304.09	
			94196724 - NEIL PLATTS 14/8/23 TO 18/8/23		1,738.79	
			94198142 - RYAN MCLACHLAN 31/7/23 TO 4/8/23		1,738.79	
			94198143 - RYAN MCLACHLAN 7/8/23 TO 11/8/23		2,147.92	
			94202364 - RYAN MCLACHLAN 21/8/23 TO 25 /8/23		2,147.92	
			94202365 - NEIL PLATTS 21/8/23 TO 25/8/23		2,147.92	
			94208432 - RYAN MCLACHLAN 28/8/23 TO 1/9/23		1,738.79	
EF114511	28/09/2023	CHANDLER MACLEOD GROUP LIMITED				17,768.57
			94202363 - WE 27/08/23		977.07	
			94204635 - GRAEME HEAD WE 30/07/23		2,058.89	
			94204637 - GRAEME HEAD WE 23/07/23		1,707.38	
			94204639 - GRAEME HEAD WE 06/08/23		2,109.11	
			94204641 - GRAEME HEAD WE 30/07/23		426.84	
			94208431 - WE 03/09/23		977.07	
			94208433 - NEIL PLATTS 28/8/23 TO1/9/23		1,738.79	
			94213904 - NEIL PLATTS 4/9/23 TO 8/9/23		2,147.92	
			94220510 - RYAN MCLACHLAN 21/8/23 TO 25 /8/23		2,147.92	
			94220513 - NEIL PLATTS 11/9/23 TO 15/9/23		1,738.79	
			94220514 - WAYNE HASLER 12/9/23 TO 15/9/23		1,738.79	
EF114383	15/09/2023	CHERRY'S CATERING				2,873.50
			10494 - YOUTH FORUM 2023 AUGUST		2,873.50	
EF114680	28/09/2023	CHERRY'S CATERING				4,170.00
			10572 - SELECTION OF FINGER FOOD		950.00	
			10576 - BUFFET MEAL AS AGREED		2,000.00	
			10590 - CATERING FOR LUNCH ON 13 SEPTEMBER 2023		1,220.00	
EF114264	15/09/2023	CHIVAS ENTERPRISES PTY LTD (MAYDAY EARTHMOVING)				4,477.00
			84331 - REFUSE REMOVAL - 8 WHEEL TIP TRUCK (MIN	03420	4,477.00	
EF114577	28/09/2023	CHIVAS ENTERPRISES PTY LTD (MAYDAY EARTHMOVING)				1,936.00
			84284 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	03420	1,331.00	
			84285 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	03420	605.00	
EF114381	15/09/2023	CHOICEONE PTY LTD				2,400.01
			A052008 - DEBBIE WEBB - CONTRACTS & FINANCE		1,260.37	
			A052081 - DEBBIE WEBB - CONTRACTS & FINANCE		1,139.64	
EF114679	28/09/2023	CHOICEONE PTY LTD				2,603.81

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			A051578 - DEBBIE WEBB - CONTRACTS & FINANCE		1,338.60	
			A052263 - CONTRACTS & FINANCE		1,265.20	
			A052428 - CONTRACTS & FINANCE		0.01	
EF114435	28/09/2023	CHRISTINE HAMILTON-PRIME				2,746.67
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114407	15/09/2023	CHRISTOPHER MAY				422.57
			AUGUST2023 - EXPENSE REIMBURSEMENT - AUGUST 2023		422.57	
EF114696	28/09/2023	CHRISTOPHER MAY				2,746.67
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114180	15/09/2023	CHRISTOPHER RICHARD FRAME T/AS CHRIS FRAME				350.00
			INV-0015 - EVENT - MARITIME ROYALTY		350.00	
EF114379	15/09/2023	CITY OF WANNEROO				27,203.00
			199714 - CONTRIBUTION TO OPERATION COSTS AT SITE		22,143.00	
			199815 - CARTONS OF ANIMAL WASTE BAGS		5,060.00	
EF114678	28/09/2023	CITY OF WANNEROO				22,143.00
			199826 - CONTRIBUTION TO OPERATION COSTS AT SITE		22,143.00	
EF114470	28/09/2023	CLAIRE EATON				150.00
			INWE23/53833 - DOG REGISTRATION REFUND		150.00	
EF114322	15/09/2023	CLAIRE MICHELLE LANSDOWN (SAGE COPYWRITING)				5,445.00
			INV-0124 - COJ ADVOCACY PRIORITY & POSITION		5,445.00	
EF114108	15/09/2023	CLASSIC HOME & GARAGE INNOVATIONS PTY LTD				436.03
			DA23/0653 - REFUND FOR A NEW ANCILLARY DWELLING		436.03	
EF114171	15/09/2023	CLEANAWAY PTY LTD T/AS CLEANAWAY				252,246.53
			21749212 - PROCESSING OF COMMINGLED RECYCLABLES	00919	68,048.64	
			21752422 - COLLECTION - 3M2 BULK HARD WASTE SKIP PE	VP316731	184,197.89	
EF114508	28/09/2023	CLEANAWAY PTY LTD T/AS CLEANAWAY				96,355.39
			21752423 - SORTING, RECOVERY / PROCESSING OF RECYCL	VP316731	96,355.39	
EF114457	28/09/2023	CLINT WALKER				295.00
			DA22/0413.01 - DEVELOPMENT APPLICATION FEE		295.00	
EF114115	15/09/2023	COLLEEN HARPER				152.75
			32661 - REFUND OF HIRE FEES		152.75	
EF114172	15/09/2023	COMMERCIAL AQUATICS AUSTRALIA				366.77
			30351 - INDOOR AQUATIC PLANT ROOM - LABOUR - PER	02820	366.77	
EF114510	28/09/2023	COMMERCIAL AQUATICS AUSTRALIA				4,486.27
			29784 - CLC SPA BOILER INSPECT / PUMP MECH SEA	02820	1,958.00	
			30498 - CLC NEW CHECK VALVE TO WPP PUMP	02820	456.50	
			30499 - CLC - 12X SPA JET VENTURE NOZZLES	02820	176.00	
			30500 - CLC - PIPEWORK FOR LEISURE POOL	02820	1,529.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			30541 - INDOOR AQUATIC PLANT ROOM - LABOUR - PER	02820	366.77	
EF114681	28/09/2023	COMMITTEE FOR PERTH				1,650.00
			INV-3216 - CITY OF JOONDALUP TABLE -		1,650.00	
EF114169	15/09/2023	COMPAC MARKETING (AUSTRALIA) PTY LTD				1,633.50
			62668 - LIBRARIES SPRING BANNER INSTALL DUNCRAIG		1,633.50	
EF114183	15/09/2023	CONSTRUCT PAVING SERVICES PTY LTD				39,126.61
			292 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	2,080.98	
			294 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.25	
			295 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	867.08	
			296 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	2,358.44	
			297 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	7,664.94	
			298 - BARNET PLACE KINGSLEY	01422	6,659.14	
			299 - CULLODEN RD DUNCRAIG	01422	2,601.22	
			300 - DAUNTLESS WAY DUNCRAIG	01422	4,196.64	
			301 - HUNTLY CRT DUNCRAIG	01422	520.25	
			302 - SHEEN CRT KINGSLEY	01422	1,907.56	
			304 - ERITH CL KINGSLEY	01422	1,526.05	
			305 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	693.66	
			306 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.25	
			307 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	2,427.81	
			308 - LABOUR - NORMAL WORKING HOURS	01422	2,291.17	
			309 - LABOUR - NORMAL WORKING HOURS	01422	2,291.17	
EF114514	28/09/2023	CONSTRUCT PAVING SERVICES PTY LTD				13,144.88
			310 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	3,468.30	
			311 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.25	
			312 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	1,040.49	
			313 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.25	
			314 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.25	
			315 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	693.66	
			316 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.25	
			317 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	2,254.40	
			318 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	867.07	
			319 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	2,739.96	
EF114185	15/09/2023	CORE HOSPITALITY GROUP PTY LTD				21,208.00
			26330 - ELWOOD MK2 CHAIR		21,208.00	
112923	7/09/2023	CORPORATE SERVICES PETTY CASH				384.80
			PETTY CASH WE05/09/23 - PETTY CASH RB		384.80	
112930	13/09/2023	CORPORATE SERVICES PETTY CASH				334.65

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			PETTY CASH WE11/09/2023 - PETTY CASH RP		334.65	
112941	21/09/2023	CORPORATE SERVICES PETTY CASH				926.25
			19/09/23 - PETTY CASH REIMBURSEMENT		926.25	
EF114178	15/09/2023	CORSIGN WA PTY LTD				431.20
			78207 - REACTIVE MATERIALS - SIGN MAINTENANCE		431.20	
EF114512	28/09/2023	CORSIGN WA PTY LTD				255.20
			78857 - SIGNS - ADVISORY - EXT CONT		143.00	
			78963 - SIGNS - ADVISORY - EXT CONT		112.20	
EF114254	15/09/2023	CR JOHN LOGAN				239.66
			SEPTEMBER 2023 - EXPENSE REIMBURSEMENT - SEP 2023		239.66	
EF114572	28/09/2023	CR JOHN LOGAN				4,692.09
			ALLOW-DM-SEP 2023 - DEPUTY MAYOR ALLOWANCE - SEPTEMBER 2023		1,945.42	
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114242	15/09/2023	CR NIGEL JONES				698.30
			SEPTEMBER 2023 - CONFERENCE ACQUITTAL 15-18/8/23		698.30	
EF114564	28/09/2023	CR NIGEL JONES				3,080.64
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
			MJ00108 - EXPENSE REIMBURSEMENT - SEPTEMBER 2023		333.97	
EF114598	28/09/2023	CR RUSSELL POLIWKA				2,746.67
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114161	15/09/2023	CRISTY BURNE				700.00
			2023 - EVENT - CBW - CRISTY BURNE		700.00	
EF114170	15/09/2023	CSP GROUP PTY LTD T/AS STIHL SHOP				592.00
			77638 #7 - STIHL PRO HELMET KIT STF70048840102		592.00	
EF114181	15/09/2023	CTI5 PTY LTD (CTI RISK MANAGEMENT)				5,088.60
			1071174 - CASH IN TRANSIT FEES JNDLP - RATES		148.50	
			1071175 - CRAIGIE LEISURE COLLECTIONS AUG 2023		148.50	
			1071177 - JOONDALUP LIBRARY - PROGRAMMED CASH AND	02420	132.00	
			1071179 - TICKET PAYMENT MACHINE FOR CASH COLLECTI	02420	4,659.60	
EF114173	15/09/2023	CYCLUS PTY LTD				646.25
			INV-3571 - INVENTORY AND CLEAN OUT OF STOREROOM		646.25	
EF114526	28/09/2023	D&L STUDIO PTY LTD				109.89
			21433 - BADGE		109.89	
EF114131	15/09/2023	DAMIEN RICHEUX				2,522.17
			135224 - RATES REFUND		2,522.17	
EF114644	28/09/2023	DAMOWEST PLASTIC (AUST) PTY LTD T/A THE PLASTIC DISPLAY				441.10
			63889 - SINGLE SHEET HOLDER A4 POSTER PORTRAIT		441.10	
EF114444	28/09/2023	DANIEL KINGSTON				2,746.67
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114110	15/09/2023	DANIEL O`FLAHERTY				377.80

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INWE23/48470 - INFRINGEMENT PAID AT FER		377.80	
EF114448	28/09/2023	DANIELLE COYNE				130.00
			763260 - REFUND OF OVERCHARGE		130.00	
EF114311	15/09/2023	DANIELS HEALTH SERVICES PTY LTD T/AS STERIHEALTH SERVICES				246.62
			210520 - STANDING ORDER - SUPPLY & REMOVAL OF		246.62	
EF114191	15/09/2023	DATA #3				536,567.86
			SIN000134294 - NITRO PRO PERPETUAL LIC		238.70	
			SIN000137556 - ADOBE CREATIVE CLOUD FOR TEAMS LEVEL 12		433.43	
			SIN000137959 - MONTHLY PROJECT PLAN 3 - (25/07/23)		15,772.53	
			SIN000146033 - MONTHLY PROJECT PLAN 3 - (5/9/23)		15,772.53	
			SIN000146663 - YR2 MS LICENSES AS PER SOA 50222142		504,350.67	
EF114518	28/09/2023	DATA #3				7,254.50
			SIN000137815 - NITRO PDF PRO - PERPETUAL LICENCE		239.34	
			SIN000147312 - KOFAX POWER PDF LICENCE		253.80	
			SIN000147342 - POE PDF 5 ADVANCED VOLUME		253.80	
			SIN000148497 - AZURE PLAN SUBSCRIPTION		636.81	
			SIN000148513 - POWER BI PRO SUBSCRIPTION		510.53	
			SIN000149997 - MICROSOFT AZURE SERVICES OVERAGE COMSUMPTION CHARGES		5,360.22	
EF114453	28/09/2023	DAVIE COATES & LISA CARSTAIRS				361.80
			114953 - RATES REFUND		361.80	
EF114506	28/09/2023	DAW HOLDINGS (WA) PTY LTD (BATTERY WORLD JOONDALUP)				179.00
			IN6060273388 - 12V BATTERY CHARGER		179.00	
EF114225	15/09/2023	DCR NOMINEES PTY LTD T/AS HYGIENE CONCEPTS				1,303.50
			31532 - NEW AMENDMENT FROM MAY		1,303.50	
EF114366	15/09/2023	DEANNA CAROL WARD				300.00
			240004 - EVENT - DISCOVERY		300.00	
EF114190	15/09/2023	DECIPHA PTY LTD				2,089.87
			7788969025 - MONTHLY MAILROOM CONTRACT FEE		2,089.87	
EF114119	15/09/2023	DEPARTMENT OF COMMUNITIES				208.80
			03/08/23 - ERROR WITH PAYMENT OF INVOICE 30686		208.80	
EF114425	21/09/2023	DEPARTMENT OF FIRE & EMERGENCY SERVICES				7,701,578.92
			155987 -		7,701,578.92	
EF114385	15/09/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY				44,404.88
			AUG-23 - BSL AUGUST 2023 242 LEVIES BEING REMITTE		44,404.88	
EF114384	15/09/2023	DEPARTMENT OF TRANSPORT				1,232.00
			8046781 - DISCLOSURE OF INF FEES		1,232.00	
EF114198	15/09/2023	DEPUTEC PTY LTD				2,754.40
			INV02105148 - ONGOING SOFTWARE MONTHLY FEES (36 MONTH)		2,754.40	
EF114193	15/09/2023	DESIGN RIGHT PTY LTD				495.00

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			1553 - FABRICATION DRAWING AMENDMENTS		495.00	
EF114197	15/09/2023	DIAMOND LOCKSMITHS PTY LTD (DIAMOND LOCK & KEY)				2,508.75
			272518 - KABA 570/590 130K OVAL CYLINDER QA PROFI	VP243063	237.75	
			273146 - SERVICE CALL TO SITE	VP243063	96.00	
			273264 - UPGRADE TO PRO MASTER KEY MANAGER	VP243063	1,850.00	
			273338 - MARK-UP FOR OUTSOURCED MATERIALS 0%	VP243063	325.00	
EF114524	28/09/2023	DIAMOND LOCKSMITHS PTY LTD (DIAMOND LOCK & KEY)				557.97
			273337 - LOCKWOOD TWIN KEY	VP243063	47.72	
			273464 - SERVICE CALL TO SITE	VP243063	330.00	
			273470 - SIL BLANK LF 37	VP243063	7.00	
			273475 - ABUS 83/45 PADLOCK WITH 25MM SPECIAL ALL	VP243063	173.25	
EF114194	15/09/2023	DIGNON, JOSEPH MATTHEW T/AS JOSEPH DIGNON				828.00
			15 27/07/23 - FACILTATOR FOR MUSIC EDGE		828.00	
EF114521	28/09/2023	DIGNON, JOSEPH MATTHEW T/AS JOSEPH DIGNON				2,898.00
			1 13/09/23 - MUSIC STUDIO FACILITATOR - DTB 23 PRIZE		414.00	
			16 12/09/23 - MUSIC EDGE FACILITATOR		2,208.00	
			17 18/09/23 - MUSIC EDGE FACILITATOR		276.00	
EF114199	15/09/2023	DIPLOMATIK PTY LTD (DIPLOMEDIK)				2,925.67
			INV-13583 - EXTERNAL CONTRACTOR-MECHANIC 21-27/08/23		1,176.23	
			INV-13690 - LITTER COLLECTOR DEAN MARSHALL WE1/9/23		1,749.44	
EF114525	28/09/2023	DIPLOMATIK PTY LTD (DIPLOMEDIK)				16,667.83
			INV-13584 - LITTER COLLECTOR DEAN MARSHALL WE25/8/23		1,858.78	
			INV-13585 - 21/08/23 - 25/08/23 WEND 27/08/23		1,619.71	
			INV-13689 - 28/08/23 - 01/09/23 WEND 03/09/23		2,036.90	
			INV-13691 - EXTERNAL CONTRACTOR		1,833.54	
			INV-13798 - EXTERNAL CONTRACTOR		1,798.94	
			INV-13799 - PAY WEEK 28/9 TO 04/10/23		1,858.78	
			INV-13800 - 04/09/23 - 08/09/23 WEND 10/09/23		417.20	
			INV-13901 - CONTRACTOR - MECHANIC11-17/09/2023		1,798.94	
			INV-13902 - TEMP STAFF WE 13/9/2023		2,268.81	
			INV-13903 - CONTRACTOR MECHANIC 11-17/09/23		1,176.23	
EF114531	28/09/2023	DOUBLE TROUBLE (WA) PTY LTD (EURO POLES & TEXTILE DISPLAYS)				1,243.00
			11557 - SPORTS GAME TIME FABRIC BANNERS		621.50	
			11562 - MEMBERSHIP FABRIC BANNER		621.50	
EF114196	15/09/2023	DOWNER EDI WORKS PTY LTD				297,626.08
			6015560 - SMA7 50 MARSHALL BLOW - 201-300 TONNE -	01920	43,481.97	
			6015561 - SMA7 50 MARSHALL BLOW - 26-50 TONNE - SU	01920	14,877.47	
			6015562 - AC7 50 MARSHALL BLOW - 101-200 TONNE - S	01920	35,016.10	

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			6015563 - SMA7 50 MARSHALL BLOW - 101-200 TONNE -	01920	24,721.27	
			6015564 - SMA7 50 MARSHALL BLOW - 26-50 TONNE - SU	01920	16,751.31	
			6015565 - SMA7 50 MARSHALL BLOW - 201-300 TONNE -	01920	101,713.13	
			6015660 - SMA7 50 MARSHALL BLOW - 101-200 TONNE -	01920	44,052.07	
			753104 - VARIOUS GENERIC TMP C4	03522	12,029.64	
			759145 - PREPARATION AND OBTAIN APPROVAL OF NON-C	03522	1,399.24	
			759146 - PREPARATION AND OBTAIN APPROVAL OF NON-C	03522	1,399.24	
			759147 - PREPARATION AND OBTAIN APPROVAL OF NON-C	03522	2,184.64	
EF114523	28/09/2023	DOWNER EDI WORKS PTY LTD				141,367.87
			6015718 - SMA7 50 MARSHALL BLOW - 26-50 TONNE - SU	01920	16,704.64	
			6015719 - SMA7 50 MARSHALL BLOW - 51-100 TONNE - S	01920	27,034.79	
			6015721 - SMA7 50 MARSHALL BLOW - 51-100 TONNE - S	01920	18,413.01	
			6015722 - SMA7 50 MARSHALL BLOW - 51-100 TONNE - S	01920	20,132.17	
			6015782 - SMA7 50 MARSHALL BLOW - 201-300 TONNE -	01920	57,684.02	
			765365 - PREPARATION AND OBTAIN APPROVAL OF NON-C	03522	1,399.24	
EF114195	15/09/2023	DOWSING GROUP PTY LTD				144,208.11
			20931 - REMOVAL AND DISPOSAL OF KERBING NORMAL W	01921	41,096.63	
			20932 - KERB BACKFILLING - SAND NORMAL WORKING H	01921	16,371.20	
			20945 - REMOVAL AND DISPOSAL OF KERBING NORMAL W	01921	3,438.33	
			20979 - BERNEDALE WAY, DUNCRAIG	02120	11,543.68	
			20980 - BANFF COURT, DUNCRAIG	02120	6,306.57	
			20984 - DAUNTLESS WAY, DUNCRAIG	02120	10,075.56	
			20985 - HUNTLY COURT, DUNCRAIG	02120	8,769.09	
			20986 - CULLODEN ROAD, DUNCRAIG	02120	12,220.41	
			20999 - CULLODEN RD DUNCRAIG	01921	15,651.52	
			21024 - REMOVAL AND DISPOSAL OF KERBING NORMAL W	01921	6,499.71	
			21025 - REMOVAL AND DISPOSAL OF KERBING NORMAL W	01921	3,150.72	
			21026 - REMOVAL AND DISPOSAL OF KERBING NORMAL W	01921	9,084.69	
EF114522	28/09/2023	DOWSING GROUP PTY LTD				50,484.68
			20923 - 401 - 800/M2 MILLING DEPTH 0-30 (INCLUS	02120	8,544.87	
			21075 - REMOVAL & DISPOSAL OF KERBING	01921	6,993.35	
			21085 - 801 - 1600/M2 MILLING DEPTH 0-30 (INCLUS	02120	10,614.06	
			21087 - 350MM / 500MM PROFILE MACHINE INCLUSIVE	02120	2,694.67	
			21088 - 801 - 1600/M2 MILLING DEPTH 0-30 (INCLUS	02120	7,627.81	
			21090 - 3201 - 4800/M2 MILLING DEPTH 0-30 (INCLU	02120	14,009.92	
EF114459	28/09/2023	DP & MA SHERWIN				75.77

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			158508 - RATES REFUND		75.77	
EF114192	15/09/2023	DRAINFLOW SERVICES PTY LTD				16,238.20
			14276 - MANHOLE WITH STANDARD LID	02520	422.40	
			14621 - MANHOLE WITH STANDARD LID	02520	448.80	
			14860 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	1,452.00	
			15035 - HIGH PRESSURE JETTING AND CLEANING	02520	594.00	
			15040 - GRATED GULLY PIT	02520	52.80	
			15052 - HIGH PRESSURE JETTING AND CLEANING	02520	1,056.00	
			15053 - POLLUTANT TRAPS - PRINCEVILLE TOR - LEAF	02520	385.00	
			15070 - MANHOLE WITH STANDARD LID	02520	448.80	
			15095 - MANHOLE WITH STANDARD LID	02520	633.60	
			15096 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	198.00	
			15114 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	2,046.00	
			15115 - HIGH PRESSURE JETTING AND CLEANING	02520	1,320.00	
			15136 - MANHOLE WITH STANDARD LID	02520	290.40	
			15140 - MANHOLE WITH STANDARD LID	02520	528.00	
			15156 - MANHOLE WITH STANDARD LID	02520	264.00	
			15161 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	2,112.00	
			15189 - MANHOLE WITH STANDARD LID	02520	950.40	
			15198 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	660.00	
			15199 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	792.00	
			15217 - MANHOLE WITH STANDARD LID	02520	633.60	
			15226 - MANHOLE WITH STANDARD LID	02520	501.60	
			15243 - MANHOLE WITH STANDARD LID	02520	448.80	
EF114520	28/09/2023	DRAINFLOW SERVICES PTY LTD				6,006.00
			15012 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	1,584.00	
			15097 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	2,046.00	
			15253 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	594.00	
			15255 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	726.00	
			15349 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	1,056.00	
112924	7/09/2023	DUNCRAIG LIBRARY PETTY CASH				323.70
			28/08/23 - PETTY CASH REMIBURSEMENT		323.70	
112951	21/09/2023	DUNCRAIG LIBRARY PETTY CASH				285.50
			PETTY CASH WE18/09/23 - PETTY CASH RP		285.50	
EF114519	28/09/2023	DVA FABRICATIONS				3,212.00
			7558 - QUOTE 00007558 CUSTOM STUDY CARRELS		3,212.00	
EF114189	15/09/2023	DYMOCKS JOONDALUP				724.52
			5438466 - ILLS PURCHASES		70.18	
			5438472 - IN DEMAND PURCHASES		194.34	
			5438477 - ILLS PURCHASES		110.06	
			5438484 - ILLS PURCHASES		116.01	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			5438490 - VARIOUS		183.55	
			5438492 - ILLS PURCHASES		50.38	
EF114517	28/09/2023	DYMOCKS JOONDALUP				599.69
			5438496 - ILLS PURCHASES		252.44	
			5438509 - ILLS PURCHASES		151.11	
			5438515 - ILLS PURCHASES		101.17	
			5438542 - ILLS PURCHASES		14.99	
			5438571 - IN DEMAND PURCHASES		79.98	
EF114205	15/09/2023	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				11,923.45
			591026 - DELUGE & WATER SPRAY SYST - MONTHLY	01922	99.00	
			592079 - LEVEL 1 TEST - 2.0KG PORTABLE CO2 EXTING	01922	13.20	
			592135 - CRAIGIE LEISURE PANEL LEAK	01922	2,315.50	
			592138 - CRAIGIE LEISURE ALARM REPAIRS	01922	519.75	
			592148 - JOONDALUP LIBRARY REPAIRS	01922	104.50	
			592206 - WATER STORAGE TANK LOG BOOK	01922	66.00	
			592558 - JOONDALUP LIBRARY	01922	192.50	
			592562 - JOONDALUP LOTTERIES HOUSE	01922	192.50	
			592570 - SANTIAGO PARK	01922	192.50	
			592594 - SINGLE PRESSURE FLOW TEST	01922	192.50	
			592605 - FLEUR FRAME PAVILION	01922	192.50	
			592652 - JOONDALUP RECEPTION CENTRE	01922	192.50	
			592918 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	1,127.50	
			592970 - JACKING PUMP SERVICING - MONTHLY	01922	71.50	
			593000 - MARKUP FOR OUTSOURCED MATERIALS - 15%	01922	687.50	
			593003 - ELECTRICIAN TRADESPERSON - NORMAL HOURS	01922	286.00	
			593043 - DELUGE & WATER SPRAY SYST - MONTHLY	01922	27.50	
			593052 - FIRE PUMP-SET SERVICING - MONTHLY	01922	99.00	
			593054 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			593100 - SINGLE CONNECTION SERVICING - INCLUDES S	01922	192.50	
			593101 - SINGLE CONNECTION SERVICING - INCLUDES S	01922	192.50	
			593104 - SINGLE CONNECTION SERVICING - INCLUDES S	01922	192.50	
			593106 - SINGLE CONNECTION SERVICING - INCLUDES S	01922	192.50	
			593190 - 2.5KG ABE DRY POWDER FIRE EXTINGUISHER	01922	3,965.50	
			593304 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			593305 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			593311 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			593312 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			593368 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			593396 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			593397 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			593414 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			G593370 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	121.00	
EF114532	28/09/2023	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				3,874.75
			593601 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	104.50	
			593633 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	104.50	
			593636 - FIRE PUMP-SET SERVICING - MONTHLY	01922	71.50	
			593720 - SINGLE CONNECTION SERVICING	01922	192.50	
			593726 - SINGLE CONNECTION SERVICING -	01922	192.50	
			593870 - SEACREST COMMUNITY WORKS	01922	137.50	
			593964 - CRAIGIE LEISURE FIRSE HOSE REEL REPAIRS	01922	715.00	
			594017 - SINGLE CONNECTION SERVICING -	01922	192.50	
			594029 - SINGLE CONNECTION SERVICING	01922	192.50	
			594057 - CRAIGIE LEISURE FIRE ALARM	01922	104.50	
			594092 - REPAIRS TO FIRE EQUIPMENT	01922	937.75	
			594098 - SINGLE CONNECTION SERVICING	01922	192.50	
			594118 - SINGLE CONNECTION SERVICING	01922	192.50	
			594209 - UNDERCROFT BRIDGE CLUB SITE SURVEY	01922	104.50	
			594230 - PERCY DOYLE PADLOCKS	01922	330.00	
			594243 - HYDRANT FAULT	01922	110.00	
EF114203	15/09/2023	E W C S UNIT TRUST (ENVIRO SWEEP)				12,434.85
			112996 - SWEEPING OF CAR PARKS - CAR PARK OPPOSIT	02221	5,134.57	
			112998 - BARNET PLACE, KINGSLEY	02221	376.77	
			112999 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	376.76	
			113050 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	1,061.80	
			113051 - SHEEN CT, KINGSLEY	02221	308.27	
			113110 - CHAUNCEY COURT, KINGSLEY	02221	376.76	
			113198 - SWEEPING OF DUAL USE PATHS - HILLARYS MA	02221	1,100.80	
			113199 - HIRE OF PATHWAY SWEEPER WITH OPERATOR -	02221	753.50	
			113200 - BARGATE WAY, KINGSLEY	02221	513.77	
			113201 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	239.76	
			113202 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	274.01	
			113280 - MILDURA RD, CRAIGIE	02221	376.76	
			113283 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	205.51	
			113284 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	171.26	
			113285 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	205.51	
			113286 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	239.76	

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			113388 - BRACADALE AVE, DUNCRAIG	02221	719.28	
EF114529	28/09/2023	E W C S UNIT TRUST (ENVIRO SWEEP)				2,705.85
			113281 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	376.76	
			113956 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	376.76	
			113957 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	308.26	
			113971 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	137.01	
			113972 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	137.01	
			113973 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	171.26	
			113974 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	376.76	
			114070 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	376.76	
			114072 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	445.27	
EF114682	28/09/2023	EDITH COWAN UNIVERSITY				7,700.00
			10044762 - ENACTUS ECU SUSTAINABILITY FESTIVAL SPON		7,700.00	
EF114414	15/09/2023	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				576,236.31
			2001954980 25/08/23 - DUFFY HOUSE ELECTRICITY		67.52	
			2001969425 - GIBSON AVE LIGHTING		512.50	
			2009929369 04/09/23 - FINCHLEY TERRACE STREET LIGHTING		565.60	
			2013931251 - STREETVISION		312,438.31	
			2029901514 - ASSEMBLY WAY		391.11	
			2045914353 - KATRINE PARK SWITCHBOARD		317.99	
			2073897629 - AUX/DECORATIVE ST/LIGHTS(P)		1,702.36	
			3000204342 - JULY ACCOUNT		215,713.68	
			3000205894 - 645592300		44,527.24	
EF114701	28/09/2023	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				116,849.41
			2017944422 19/09/23 - BRAMSTON PARK SPORTING FACILITY POWER		888.59	
			2061910868 - GROVE CHILD CARE POWER		527.79	
			3000206008 - SEVERAL ADRESSES		114,471.92	
			3000206798 15/09/23 - WHITFORDS SENIORS POWER		961.11	
EF114643	28/09/2023	ELEMENT ADVISORY PTY LTD (THE PLANNING GROUP AUSTRALIA)				18,023.90
			60111 - CONSULTANCY		9,014.50	
			60268 - PUBLIC ART STRATEGY & MASTERPLAN		6,329.40	
			60343 - FIRST NATIONS WORKSHOP		2,680.00	
EF114536	28/09/2023	ELITE POOL COVERS HOLDINGS PTY LTD (ELITE POOL COVERS)				134.20
			104859 - REPAIR TO CASTOR WHEEL ON ROLLER #3		134.20	
EF114208	15/09/2023	ELLENBY PTY LTD (ELLENBY TREE FARM)				29,914.50
			33631 - LANDSCAPE - PLANTING - EXT MAT		3,426.50	
			33640 - LANDSCAPE - PLANTING - EXT MAT		9,416.00	
			33857 - LANDSCAPE - PLANTING - EXT MAT		6,864.00	
			33885 - LANDSCAPE - PLANTING - EXT MAT		10,208.00	

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EF114386	15/09/2023	ELLIOTTS IRRIGATION PTY LTD (ELLIOTTS FILTRATION)				433.40
			F28710 - PARTS MARK-UP 20% (ELBOW, VALVES FITTING	00820	433.40	
EF114535	28/09/2023	EMBROIDERERS GUILD OF WESTERN AUSTRALIA				330.00
			INV-0021 - DISCOVERY WOODVALE		330.00	
EF114528	28/09/2023	ENVIRONMENTAL INDUSTRIES PTY LTD				10,033.98
			C30607 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	5,478.00	
			C30608 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	4,555.98	
EF114118	15/09/2023	ERIC TRUEMAN				31.20
			BA95/1983 - HOUSE PLANS REQUEST REFUND		31.20	
EF114527	28/09/2023	ESRI AUSTRALIA PTY LTD				26,229.50
			9090009488 - PROJECT SERVICES FOR ENTERPRISE GIS		16,285.50	
			9090009496 - PROJECT SERVICES FOR ENTERPRISE GIS		9,944.00	
EF114204	15/09/2023	ESTIMATING & CIVILS AUSTRALIA PTY LTD				116,506.05
			INV-0326 - STRUCTURES - EXT CONT		103,056.53	
			INV-0332 - SUPERINTENDANT - EXT CONT		13,449.52	
EF114530	28/09/2023	ESTIMATING & CIVILS AUSTRALIA PTY LTD				135,404.81
			INV-0325 - SUPERINTENDANT - EXT CONT		135,404.81	
EF114533	28/09/2023	EVE AUSTRALIA PTY LTD (EVSE AUSTRALIA)				2,118.27
			INV-19404 - 10 X TYPE 2 TO TYPE 2 EV CHARGING CABLES		2,118.27	
EF114121	15/09/2023	FERMIN BLANCO MAYO				630.00
			205534 - RATES REFUND		630.00	
EF114387	15/09/2023	FILTER DISCOUNTERS PTY LTD				695.02
			239501 - PARTS ONLY		695.02	
EF114683	28/09/2023	FILTER DISCOUNTERS PTY LTD				66.66
			241690 - PARTS - FILTER		66.66	
EF114210	15/09/2023	FIND WISE LOCATION SERVICES				2,520.10
			6027 - PERCY DOYLE RESERVE WORKS		944.90	
			6039 - LANDSCAPE - EXT CONT		1,192.40	
			6045 - IRRIGATION - EXT CONT		382.80	
EF114539	28/09/2023	FIRST 5 MINUTES PTY LTD				923.15
			RR287112 - YEAR THREE WARDEN TRAINING		923.15	
EF114214	15/09/2023	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				63,760.16
			10608 - DAY LABOUR HIRE		1,959.76	
			10916 - REFER TO INVOICE 10300		-2,709.16	
			10919 - REFER TO CREDIT		2,603.98	
			11397 - REFER TO INVOICE 10539		-1,978.35	
			11399 - REFER TO CREDIT		1,902.12	
			11605 - GRACE MARRIOT 24 /7/23 TO 28/7/23		1,930.94	
			11808 - GRACE MARRIOT 15/8/23 TO 17/8/23		1,959.76	
			12010 - ARTHUR BATISTA CALIMAN 7/8/23 TO11/8/23		2,420.88	
			12130 - GRACE MARRIOT 14 /8/23 TO 18 /8/23		1,959.76	
			12131 - 14/08/23 - 18/08/23 WEND 20/08/23		1,902.12	
			12181 - DAY LABOUR HIRE		1,758.02	
			12183 - JACOB STEWART WEEK ENDING 20/8/23		1,959.76	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			12184 - DAY LABOUR HIRE		1,758.02	
			12203 - JAIDEN WAIND 14 /8/23 TO 18 /8/23		979.88	
			12264 - JAIDEN WAIND 21/8/23 TO 25/8/23		1,930.94	
			12265 - GRACE MARRIOT 21/8/23 TO 25/823		1,441.00	
			12296 - AGENCY STAFF LABOURER ROAD CONSTRUCTION		2,573.34	
			12297 - ARTHUR BATISTA CALIMAN 21/8/23 -25/8/23		2,420.88	
			12298 - MARTIN HALL WEEK ENDING 27/8/23		2,573.34	
			12299 - AGENCY STAFF - WHITE CARD LABOURER		1,930.94	
			12300 - JAMES PENWRIGHT 21/8/23 TO 25/8/23		2,420.88	
			12371 - DAY LABOUR HIRE		1,469.82	
			12373 - JESSICA LEWIS FROM 7/8/23 TO 11/8/23		2,420.88	
			12375 - DAY LABOUR HIRE		1,095.16	
			12377 - JESSICA LEWIS FROM 21/8/23 TO 25/8/23		1,383.36	
			12379 - DAY LABOUR HIRE		1,959.76	
			12426 - JAIDEN WAIND 28/8/23 TO 1/9/23		2,449.70	
			12427 - GRACE MARRIOT 28/8/23 TO 1/9/23		2,449.70	
			12428 - KINZANG GYELTSHEN 29/8/23 TO 1/9/23		1,916.75	
			12462 - DAY LABOUR HIRE		1,959.76	
			12463 - AGENCY STAFF		2,083.18	
			12464 - DAY LABOUR HIRE		1,959.76	
			12465 - TEMP STAFF W/E 1/9/23		2,083.18	
			12466 - AGENCY STAFF		2,449.70	
			12467 - DAY LABOUR HIRE		1,959.76	
			12540 - DAY LABOUR HIRE		2,420.88	
EF114541	28/09/2023	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				17,366.94
			12583 - GRACE MARRIOT 4/9/23 TO 8/9/23		979.88	
			12584 - KINZANG GYELTSHEN 4/9/23 TO 8/9/23		2,170.44	
			12622 - JESSICA LEWIS FROM 29/8/23 TO 1/9/23		2,420.88	
			12623 - TEMP STAFF W/E 8/9/23		2,573.34	
			12624 - ARTHUR BATISTA CALIMAN 4/9/23 TO 8/9/23		2,420.88	
			12625 - TEMP STAFF W/E 08/09/23		1,930.94	
			12626 - JAMES PENWRIGHT FROM 4/9/23 TO 8/9/23		2,420.88	
			12802 - AGENCY STAFF		2,449.70	
EF114212	15/09/2023	FLORAL IMAGE				69.11
			FIP76337 - SUPPLY MONTHLY FLORAL ARRANGEMENTS		69.11	
EF114538	28/09/2023	FLORAL IMAGE				69.11
			FIP75907 - SUPPLY MONTHLY FLORAL ARRANGEMENTS		69.11	
EF114237	15/09/2023	FORTIS SECURITY PTY LTD (INTECH INTEGRATED SYSTEMS)				748.00
			418922 - ASSESSMENT AND REPAIR OF AN OFFLINE CAME		748.00	
EF114559	28/09/2023	FORTIS SECURITY PTY LTD (INTECH INTEGRATED SYSTEMS)				1,843.11
			419578 - FD9387-HTV-A VIVOTEK V		1,843.11	
EF114534	28/09/2023	FOSTERS SERVICES PTY LTD (EV CHARGING SYSTEMS)				34,830.37

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			38621 - SUPPLY AND INSTALL 3OF 7/22KW CHARHARDWA		34,830.37	
EF114200	15/09/2023	FOUNDATION ENGINEERING PTY LTD (DCA CONSULTING ENGINEERS)				1,100.00
			DCI19780 - TEMPORARY STRUCTURE ENGINEERING CHECKS		1,100.00	
EF114388	15/09/2023	FOXTEL CABLE TELEVISION PTY LTD				375.00
			446159624 - 12 MONTH TV SUBSCRIPTION		375.00	
EF114468	28/09/2023	FRANCESCA DUNCAN & MARK HOEY				1,718.57
			114771 - RATES REFUND		1,718.57	
EF114211	15/09/2023	FRESH PROMOTIONS PTY LTD				1,397.00
			INV-00026006 - PLUSH PUPPY		1,397.00	
EF114391	15/09/2023	FRIENDS OF HARMAN PARK				450.38
			010923 - COSTS ASSOCIATED WITH ADM COSTS		450.38	
EF114209	15/09/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD				295.07
			CV684745 - 160414 - MARKETING		150.21	
			CV735663 - 160414 - MARKETING		144.86	
EF114537	28/09/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD				5,500.91
			CV735783 - LIBRARY ADMIN PHOTOCOPIER USAGE COSTS		77.92	
			CV792185 - 160414 - MARKETING		122.94	
			CV792309 - LIBRARY ADMIN PHOTOCOPIER USAGE COSTS		171.15	
			CV792314 - 200093 - GOVERNANCE		3,696.70	
			QH332610 - 200093 - GOVERNANCE		477.40	
			QH332709 - 200193 - GOVERNANCE		477.40	
			QH332710 - 200193 - GOVERNANCE		477.40	
EF114218	15/09/2023	GALAXY 42 PTY. LTD. (ATTURRA BUSINESS APPLICATIONS)				16,197.50
			FTIG42005489 - 25 HOURS CLIENT SUPPORT SERVICES AND SIX	02521	16,197.50	
EF114452	28/09/2023	GAMI S AKILAN				455.00
			115389 - RATES REFUND		455.00	
EF114546	28/09/2023	GAS ASSETS PTY LTD (GECKO CONTRACTING TURF AND				4,983.55
			6836 - SHENTON AVE LANDSCAPING		4,983.55	
EF114126	15/09/2023	GEMMA SMITH				1,448.55
			205378 - RATES REFUND		1,448.55	
EF114471	28/09/2023	GEOFFREY HOLDEN				12.50
			INWE23/55164 - ANIMAL STERILISATION		12.50	
EF114186	15/09/2023	GERARD JOHN DUGGAN (COMMERCIAL KITCHEN SERVICES WA)				324.50
			CKS-2983 - GAS APPLIANCES REPAIR		324.50	
EF114093	15/09/2023	GLENN SWIFT ENTERTAINMENT				440.00
			300823 - EVENT - DISCOVERY		440.00	
EF114371	15/09/2023	GLOBAL SMART CITIES PTY LTD (Y STOP)				1,166.00
			INV-12612 - PRINTING OF MEET SEATS		1,166.00	
EF114543	28/09/2023	GOLD CORPORATION (THE PERTH MINT)				1,056.00
			SIN000429761 - 2023 CITIZENSHIP COINS		1,056.00	
EF114392	15/09/2023	GOLDEN AGE HEALTH PRODUCTS CUSTOM BUILT SAUNAS				3,498.00
			CLC 4923 - SUPPLY AND INSTALL WATER SOFTENER		3,498.00	
EF114156	15/09/2023	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD (BEAUREPAIRES)				3,478.61

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			6413187110 - BEAUREPAIRS KEWDALE - TYRES & TUBES		36.70	
			6413190201 - BEAUREPAIRS KEWDALE - TYRES & TUBES		2,026.72	
			6413190202 - BEAUREPAIRS KEWDALE - TYRES & TUBES		1,165.41	
			U509555394 - TYRES & TUBES 1GHX573		249.78	
EF114494	28/09/2023	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD (BEAUREPAIRES)				2,120.77
			6413198143 - BEAUREPAIRS KEWDALE - TYRES & TUBES		217.16	
			6413198144 - BEAUREPAIRS KEWDALE - TYRES & TUBES		199.20	
			6413198145 - BEAUREPAIRS KEWDALE - TYRES & TUBES		29.76	
			6413207810 - BEAUREPAIRS KEWDALE - TYRES & TUBES		758.25	
			U509555703 - BEAUREPAIRS KEWDALE - TYRES & TUBES		916.40	
EF114285	15/09/2023	GPC ASIA PACIFIC PTY LTD (NAPA)				12,282.86
			1950065079 - CANDO ET2608 SCAN TOOL		11,495.00	
			1950065392 - PARTS		181.50	
			1950065915 - CAR PARTS ONLY		606.36	
EF114586	28/09/2023	GPC ASIA PACIFIC PTY LTD (NAPA)				1,205.74
			1950066669 - PARTS ONLY		180.68	
			1950066685 - PARTS ONLY		180.68	
			1950067118 - PARTS ONLY		99.88	
			1950067126 - PARTS ONLY		381.47	
			1950067189 - PARTS ONLY		264.00	
			1950067191 - PARTS ONLY		33.28	
			1950067709 - PARTS ONLY		39.13	
			1950067763 - PARTS ONLY		26.62	
EF114220	15/09/2023	GREEN OPTIONS PTY LIMITED				701.25
			97036 - SCHEDULE CONTRACTORS - TURF MOWING		371.25	
			97703 - SCHEDULE CONTRACTORS - TURF MOWING		330.00	
EF114548	28/09/2023	GREEN OPTIONS PTY LIMITED				330.00
			98020 - SCHEDULE CONTRACTORS - TURF MOWING		330.00	
EF114393	15/09/2023	GREEN SKILLS INC				9,505.73
			P3548 - JODI KELT		9,505.73	
EF114219	15/09/2023	GREENSTEAM AUSTRALIA PTY LTD				13,476.38
			GSA-3330 - PROVISION OF HAND WEEDING SERVICES	00622	3,267.00	
			GSA-3331 - HAND WEEDING - HARMAN PARK	00622	1,633.50	
			GSA-3337 - PROVISION OF HAND WEEDING SERVICES	00622	1,633.50	
			GSA-3338 - PROVISION OF HAND WEEDING SERVICES	00622	2,450.25	
			GSA-3339 - PROVISION OF HAND WEEDING SERVICES	00622	3,267.00	
			GSA-3345 - PROVISION OF HAND WEEDING SERVICES IN NA	00622	1,225.13	
EF114547	28/09/2023	GREENSTEAM AUSTRALIA PTY LTD				51,232.50
			GSA-3334 - NON CHEMICAL WEED CONTROL	01822	43,642.50	
			GSA-3344 - REACTIVE CONTRACTOR - WEEDING OTHER		2,145.00	

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			GSA-3353 - PROVISION OF HAND WEEDING SERVICES IN NA	00622	5,445.00	
EF114217	15/09/2023	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				3,412.61
			103656 - PROVISION OF IRRIGATION MAINTENANCE SERV	01120	1,136.66	
			104176 - PROVISION OF IRRIGATION MAINTENANCE	VP364735	275.00	
			105458 - PROVISION OF IRRIGATION MAINTENANCE SERV	01120	1,136.66	
			105459 - PROVISION OF IRRIGATION MAINTENANCE SERV	VP364735	275.00	
			105461 - IRRIGATION SERVICES NORMAL WORK HOURS	VP363608	233.75	
			105480 - IRRIGATION TECHNICIAN	01120	168.54	
			105481 - IRRIGATION TECHNICIAN	VP364735	187.00	
EF114545	28/09/2023	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				22,239.13
			103650 - PRIORITY 1 ENTRY STATEMENT - CENTRAL MED	VP364490	2,673.00	
			103651 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP364478	1,549.15	
			103652 - EVERY THREE WEEKS - PROVISION OF LANDSCA	VP364451	506.00	
			104119 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP363608	1,386.00	
			104120 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP364735	2,178.00	
			104121 - PROVISION OF LANDSCAPE SERVICES WHITFORD	VP363631	998.80	
			104797 - IRRIGATION TECHNICIAN	01120	337.08	
			104798 - IRRIGATION SERVICES NORMAL WORK HOURS	VP363608	187.00	
			105452 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP363608	1,386.00	
			105454 - PROVISION OF LANDSCAPE SERVICES WHITFORD	VP363631	998.80	
			105455 - PRIORITY 1 ENTRY STATEMENT - CENTRAL MED	VP364490	2,673.00	
			105456 - EVERY THREE WEEKS - PROVISION OF LANDSCA	VP364451	1,012.00	
			105457 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP364478	3,098.30	
			105546 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP364735	3,256.00	
EF114549	28/09/2023	HART SPORT				175.00
			10192552 - PILATES SLIDING DISCS		175.00	
EF114395	15/09/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				7,272.33
			51751827 - PHIL KENDRICKS WE 25/06/23		1,633.57	
			51770487 - PHIL KENDRICKS WE21/05/23, 23/07/23, 20/		1,657.94	
			51815867 - PHIL KENDRICKS WE21/05/23, 23/07/23, 20/		1,243.46	
			51830104 - TEMP STAFF W/E 27/8/23		1,368.68	
			51842796 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,368.68	
EF114685	28/09/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				6,272.69
			51830103 - PHIL KENDRICKS WE 27/08/23		1,901.76	
			51855398 - WE 10/09/2023		1,633.57	

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			51855399 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,368.68	
			51867403 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG		1,368.68	
EF114229	15/09/2023	HAZ ENVIRO SOLUTIONS PTY LTD				3,022.80
			205347 - HILLARYS ANIMAL BEACH ASBESTOS REMOVAL		1,210.00	
			205362 - MADANA PARK ASBESTOS SHEETING		602.80	
			205381 - REACTIVE CONTRACTORS - WASTE DISPOSAL GE		1,210.00	
EF114231	15/09/2023	HCL AUSTRALIA SERVICES PTY LIMITED				502,390.22
			7000203667 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A	175,640.67	
			7000203897 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A	58,025.84	
			7000206234 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A	72,071.21	
			7000206519 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A	196,652.50	
EF114116	15/09/2023	HHF TRADING PTY LTD				188.00
			T1 - FOOD BUSINESS REGISTRATION FEE REFUND		188.00	
EF114226	15/09/2023	HICKEY CONSTRUCTIONS PTY LTD				90,017.90
			3253A - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	931.70	
			3269A - PROJECT ADMINISTRATION	01021	1,591.43	
			3271A - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	809.33	
			3528 - WHITFORDS SENIORS AND LIBRARY	01021	1,302.13	
			3529 - SEACREST PARK	01021	1,162.98	
			3537 - SORRENTO COMMUNITY HALL	01021	68.75	
			3546 - CALEDONIA PARK	01021	9,432.38	
			3549 - SITE SUPERVISOR	01021	2,047.38	
			3551 - SORRENTO BOWLING CLUB	01021	20,509.50	
			3554 - KINGSLEY MEMORIAL CLUBROOMS	01021	145.26	
			3555 - MELENE PARK - DAMAGED DOOR	01021	3,362.83	
			3557 - JOONDALUP ADMINISTRATION	01021	288.75	
			3558 - JOONDALUP MENS SHED	01021	200.26	
			3561 - WARWICK COMMUNITY CENTRE	01021	178.75	
			3563 - SITE SUPERVISOR	01021	2,182.40	
			3565 - CURRAMBINE COMMUNITY CENTRE	01021	20,752.29	
			3566 - SITE SUPERVISOR	01021	14,577.20	
			3569 - CLC REPAIR ROOF LEAK IN CYCLE STUDIO	01021	603.22	
			3570 - CLC REPAIR ROOF LEAKS	01021	658.22	
			3571 - CLC REPAIR VARIOUS ROOF LEAKS	01021	658.22	
			3572 - CLC - REPAIR FOYER ROOF LEAK	01021	603.22	
			3573 - CLC- REPAIR ROOF LEAK	01021	713.22	
			3574 - CLC INVESTIGATE 3 ROOF LEAKS	01021	658.22	
			3575 - CLC - CEILING LEAKING ONTO COURT 1	01021	602.86	
			3576 - CLC- REPAIR CEILING LEAKING	01021	603.22	
			3577 - CLC - INVESTIGATE/ REPAIR ROOF LEAKS	01021	713.22	
			3578 - CLC - GUTTER INSPECTION	01021	1,044.98	

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			3579 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	68.75	
			3580 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	68.75	
			3582 - SITE SUPERVISOR	01021	3,354.73	
			3583 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	123.75	
EF114552	28/09/2023	HICKEY CONSTRUCTIONS PTY LTD				22,411.20
			3273 28/06/23 - CRAIGIE LEISURE ROOF LEAKS	01021	233.75	
			3275 28/06/23 - HEATHRIDGE CLUBROOMS CALL OUT	01021	316.20	
			3487 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	363.77	
			3504 - CLC MODIFICATION TO THE CAFE HOARDING.	01021	1,029.05	
			3509 - FURNITURE - EXT CON		1,419.00	
			3550 - REID PROMENADE CAR PARK	01021	1,681.43	
			3552 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	309.65	
			3553 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	123.75	
			3556 - ADMIN NEW OVERHEADS	01021	2,043.25	
			3562 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	577.50	
			3584 - CRAIGIE LEISURE LEAKS	01021	68.75	
			3585 - CRAIGIE LEISURE CENTRE LEAK	01021	68.75	
			3586 - CHICHESTER PARK BROKEN PAVER	01021	510.13	
			3592 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	2,981.99	
			3593 - SITE SUPERVISOR	01021	4,714.05	
			3594 - CLC - INSTALL 2X STORAGE AREAS	01021	2,008.33	
			3595 - CRAIGIE LEISURE DOOR REPAIR	01021	2,995.58	
			3596 - CRAIGIE LEISURE CENTRE RENTAL	01021	494.92	
			3602 - CLC DRILL HOLES IN CAFE BENCH TOP	01021	267.30	
			3603 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	204.05	
EF114396	15/09/2023	HODGE COLLARD PRESTON UNIT TRUST T/AS HODGE COLLARD PRESTON				10,698.60
			32305 - CONCEPT DESIGN UPDATES - HEATHRIDGE PARK		4,076.60	
			672038 - VARIATION 13 CAFE DESIGN WORK - QS	00620	3,190.00	
			672039 - VARIATION 14 CONSTRUCTION ASSISTANCE - C	00620	709.50	
			892120 - CONSULTANCY - EXT CONT		2,722.50	
EF114221	15/09/2023	HOLCIM (AUSTRALIA) PTY LTD T/AS HUMES				1,355.05
			9408840737 - CIRCULAR COVER 1200X150	02722	1,355.05	
EF114555	28/09/2023	HYDRECO HYDRAULICS PTY LTD				500.28
			141099 - PARTS		500.28	
EF114232	15/09/2023	HYDROQUIP PUMPS & IRRIGATION PTY LTD				25,646.50
			INV-5087 - PERCY DOYLE FOOTBALL PUMP UNIT SERVICING	04222	17,834.30	
			INV-5109 - CONICA AERATOR PUMP UNIT SERVICING	04222	7,812.20	
EF114127	15/09/2023	IAN MCAULEY				167.09
			168899 - RATES - 17 AMADEUS GARDENS		167.09	

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EF114233	15/09/2023	IAS FINE ART LOGISTICS PTY LTD				1,460.80
			A-190015 - DELIVERY AND RETURN FREIGHT OF ARTWORKS		730.40	
			A-190016 - DELIVERY AND RETURN FREIGHT OF ARTWORKS		730.40	
EF114239	15/09/2023	ICONIC PROPERTY SERVICES PTY LTD				9,122.79
			PSI029755 - ADMIRAL PARK TOILET CLEAN	04022	30.77	
			PSI029891 - SUPPLY AND SERVICE SANITARY BINS 22L (BA	04022	458.00	
			PSI029914 - CLEANER (MONDAY TO FRIDAY)	04022	8,634.02	
EF114335	15/09/2023	ILLION AUSTRALIA PTY LTD (TENDERLINK.COM)				184.80
			AU-577129 - PUBLIC TENDER NOTICE FEE		184.80	
EF114562	28/09/2023	INBODY OCEANIA PTY LTD				13,450.00
			INV-1635/A - DEPOSIT FOR INBODY SCAN IN GYM		13,450.00	
EF114557	28/09/2023	INTELIFE GROUP				55,794.82
			CIT007-B0723-1 - LITTER COLLECTION	VP283228	2,534.40	
			CIT007-B0723A - LITTER COLLECTION	VP283228	23,873.53	
			CIT007-B0823 - LITTER COLLECTION	VP283228	24,370.89	
			CIT007-B0823A - BARRIDALE PARK KINGSLEY - 1 PLATE	02322	5,016.00	
EF114234	15/09/2023	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD				2,539.22
			AUD337340 - 2023-24 STORAGE AND RETREIVAL OF RECORDS		2,363.22	
			AUD346137 - 2023-24 STORAGE AND RETREIVAL OF RECORDS		176.00	
EF114238	15/09/2023	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				23,999.43
			C INV 22957 - LUCA VILLARAGGIA WE 11/06/23		884.51	
			C INV 23042 - PHILIP COSTINO WE 25/06/23		2,211.28	
			C INV 23164 - JASON FRUEAN WE 09/07/23		1,835.13	
			C INV 23204 - LUCA VILLARAGGIA WE 16/07/23		1,220.18	
			C INV 23206 - DYLAN POOLE WE 23/07/23		1,259.45	
			C INV 23366 - DYLAN POOLE WE 30/07/23		839.63	
			C INV 23368 - NGAN "ANDY" LE WE 20/08/23		1,396.89	
			C INV 23369 - TEMP STAFF WE 20/08/23		1,862.52	
			C INV 23370 - TEMP STAFF W/E 20/08/23		931.26	
			C INV 23372 - JARED MASHALL 14/8/23 TO 18/8/23		1,862.52	
			C INV 23407 - JARED MASHALL 21/8/23 TO 25 /8/23		1,835.13	
			C INV 23408 - TEMP STAFF WE 27/07/23		1,835.13	
			C INV 23410 - NGAN "ANDY" LE WE 27/08/23		2,300.76	
			C INV 23452 - JARED MASHALL 28 /8/23 TO 1 /9/23		2,328.15	
			C INV 23453 - LUKE VALLANCE 30/8/23 TO 1/9/23		1,396.89	
EF114561	28/09/2023	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				28,952.45
			C INV 23205A - MICHAEL TURNER WE 30/07/23		1,862.52	
			C INV 23411 - WE 27/08/23		1,835.13	
			C INV 23413 - SHANNON MARSHALL WE 13/08/23		1,821.44	
			C INV 23448 - SHANNON MARSHALL WE 03/09/23		2,273.37	

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			C INV 23449 - MICHAEL TURNER WE 23/07/23		1,369.50	
			C INV 23450 - DYLAN POOLE WE 03/09/23		1,679.26	
			C INV 23454 - WE 03/09/23		1,355.81	
			C INV 23455 - NGAN "ANDY" LE WE23/07/23		931.26	
			C INV 23489 - SHANNON MARSHALL WE 10/09/23		1,698.18	
			C INV 23490 - NGAN "ANDY" LE WE 30/07/23		1,835.13	
			C INV 23491 - WE 10/09/23		1,396.89	
			C INV 23492 - MICHAEL TURNER WE 23/07/23		465.63	
			C INV 23493 - JARED MASHALL 4 /9/23 TO 8 /9/23		1,835.13	
			C INV 23494 - LUKE VALLANCE 4/9/23 TO 8/9/23		1,862.52	
			C INV 23495 - DYLAN POOLE WE 10/09/23		2,074.38	
			C INV 23533 - JARED MASHALL 11 /9/23 TO 15 /9/23		2,328.15	
			C INV 23534 - LUKE VALLANCE 11/9/23 TO 15/9/23		2,328.15	
EF114176	15/09/2023	IXOM OPERATIONS PTY LTD				4,461.76
			6706853 - CHLORINE GAS SUPPLY AND UNIT HIRE		4,118.88	
			6708609 - CHLORINE GAS SUPPLY AND UNIT HIRE		342.88	
EF114157	15/09/2023	J BLACKWOOD & SON LTD				2,489.14
			SI05725054 - SUNSCREEN LOTION SPF50 DRY TOUCH, SIZE 2	VP253695	326.40	
			SI05732213 - GLASSES SAFETY UVEX WARRIOR DARK	VP253695	502.81	
			SI05735638 - GREASE GUN K29 MC NAUGHT		371.28	
			SI05762008 - WIPES CLEANING GLASSES ANTI-FOG TOWELETT	VP253695	40.34	
			SI05767169 - BW#:00542018- JACK GALV 1650MM 10 PACK		222.40	
			SI05774677 - FACESHIELD POLYCARBONATE CLEAR, INCLUDES	VP253695	215.03	
			SI05812397 - PROSAFE DISPOSABLE RESPIRATOR CARBON RDP	VP253695	605.88	
			SI05829313 - BYPASS LOPERS		205.00	
EF114496	28/09/2023	J BLACKWOOD & SON LTD				1,010.94
			SI05845082 - BW-04164294 REDCAT WHEELNUT INDI $1.25		137.28	
			SI05865857 - DANGER TAPE		206.36	
			SI05867083 - BW-04073683 TRUCK WASH BRUSH $45.46		85.57	
			SI05880641 - CABLE TIES 370MM X 4.8MM WHITE PACK 100		376.73	
			SI05899669 - BYPASS LOPERS		205.00	
EF114362	15/09/2023	J.D CAFFEY & CAFFEY FAMILY TRUST T/AS WESTBOOKS				279.03
			337618 - TITLES AS SELECTED		50.33	
			337620 - DISCRETIONARY SELECTIONS		33.57	
			337622 - DISCRETIONARY SELECTIONS		184.64	
			337623 - TITLES AS SELECTED		10.49	
EF114670	28/09/2023	J.D CAFFEY & CAFFEY FAMILY TRUST T/AS WESTBOOKS				11.89
			337742 - TITLES AS SELECTED		11.89	
EF114440	28/09/2023	JABIN HERD				199.00

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			1-70665-2010-2023-09-26 - BUNNINGS?PUMP SUBMERSIBLE|1000W		199.00	
EF114094	15/09/2023	JACKSON MCDONALD				2,910.60
			532634 - ORSSC: LEASE TERMINATION, RELOCATION AND NEW LEASE		2,910.60	
EF114125	15/09/2023	JACQUELINE CHANNING				30.00
			INWE23/51027 - DOG STERILISATION REFUND		30.00	
EF114159	15/09/2023	JAMES BENNETT PTY LTD				1,231.16
			4804389 - DISCRETIONARY SELECTIONS		21.57	
			4804390 - DISCRETIONARY SELECTIONS		332.73	
			4804391 - DISCRETIONARY SELECTIONS		24.85	
			4804392 - DISCRETIONARY SELECTIONS		87.95	
			4804393 - CUSTOMER REQUESTS		25.19	
			4804394 - CUSTOMER REQUESTS		31.16	
			4804395 - CUSTOMER REQUESTS		24.35	
			4804396 - DISCRETIONARY SELECTIONS		183.62	
			4804397 - DISCRETIONARY SELECTIONS		33.56	
			4805099 - DISCRETIONARY SELECTIONS		125.08	
			4805100 - DISCRETIONARY SELECTIONS		109.86	
			4805101 - DISCRETIONARY SELECTIONS		25.19	
			4805102 - DISCRETIONARY SELECTIONS		12.23	
			4805103 - DISCRETIONARY SELECTIONS		25.19	
			4805104 - CUSTOMER REQUESTS		25.56	
			4805105 - DISCRETIONARY SELECTIONS		143.07	
EF114497	28/09/2023	JAMES BENNETT PTY LTD				596.24
			4805530 - DISCRETIONARY SELECTIONS		119.25	
			4805532 - CUSTOMER REQUESTS		28.79	
			4805533 - CUSTOMER REQUESTS		28.36	
			4805534 - CUSTOMER REQUESTS		13.16	
			4805535 - DISCRETIONARY SELECTIONS		84.78	
			4805536 - DISCRETIONARY SELECTIONS		111.78	
			4806042 - DISCRETIONARY SELECTIONS		210.12	
EF114458	28/09/2023	JAMES MACBEAN				295.00
			DA23/0682 - DEVELOPMENT APPLICATION FEE REFUND		295.00	
EF114404	15/09/2023	JARDINE LLOYD THOMPSON PTY LTD (LGISWA)				21,405.99
			062-214952 - OSH CONTRACTS STRATEGIC		21,405.99	
EF114563	28/09/2023	JASON SIGNMAKERS				4,346.97
			32073 - REACTIVE CONTRACTORS - SIGN MAINTENANCE		4,346.97	
EF114227	15/09/2023	JAT TRUST & OMA FAMILY TRUST T/AS HYDRAULICS DESIGN AUSTRALI				6,050.00
			8150 - PINNAROO POINT CAFE-KIOSK		6,050.00	
EF114243	15/09/2023	JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL				8,049.23
			BD1221776 - DELL OPTIPLEX 7010 MICRO PC		5,229.03	
			BD1222519 - DELL LATITUDE 3440 CTO		2,718.20	
			BD1236724 - KM5221W PRO WIRELESS KEYBOARD AND MOUSE		102.00	
EF114565	28/09/2023	JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL				133,327.94
			BD1239556 - DELL DOCK 210-AZCF WD19S		1,683.52	
			BD1242382 - DELL LATITUDE 5340 2-IN-1		131,072.66	
			BD1249419 - DELL P2422H MONITORS		571.76	
EF114240	15/09/2023	JB HI-FI JOONDALUP				611.82

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			304435650-98 - ELECTRONIC ACCESSORIES, GAMING CABLING		411.82	
			304435656-98 - 3 X $50 GIFT VOUCHER		150.00	
			304447545-98 - $50 VOUCHER FOR PROJECT AXIOM QUIZ PRIZE		50.00	
EF114566	28/09/2023	JCDECAUX AUSTRALIA TRADING PTY LTD				1,692.90
			138163-MI-AUG-23 - SECOND PAYMENT FOR AUGUST 2023		1,692.90	
EF114629	28/09/2023	JESSICA SCOBLE (THE SAND CARD COMPANY)				195.00
			380 - CHILDREN'S SCHOOL HOLIDAY ACTIVITY		195.00	
EF114244	15/09/2023	JETCO ENGINEERING PTY LTD				4,414.30
			1247 - PARTS		4,414.30	
EF114241	15/09/2023	JOBFIT HEALTH GROUP PTY LTD				3,119.44
			FTI000001892 - REGISTERED NURSE PER HOUR	VP218177	3,119.44	
EF114434	28/09/2023	JOHN CHESTER				2,746.67
			ALLOW-MTG-SEPTEMBER 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114699	28/09/2023	JOHN ROBERT RAFTIS				2,746.67
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114277	15/09/2023	JONATHAN MONTEBELLO (MONTEBELLO CATERING)				431.75
			7229 - CATERING FOR WORKSHOP		431.75	
112931	13/09/2023	JOONDALUP LIBRARY PETTY CASH				268.60
			PETTY CASH WE15/09/23 - PETTY CASH RP		268.60	
EF114399	15/09/2023	JOONDALUP PLUMBING SERVICES				5,168.73
			5490/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	180.51	
			5546/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	357.92	
			5636/23 21/06/23 - TIMBERLANE HALL BLOCKED DRAINS	00621	60.17	
			5742/23 - NEIL HAWKINS BLOCKED DRAINS	00621	551.10	
			5743/23 - MAWSON PARK REPAIRS	00621	100.21	
			5744/23 - MAWSON PARK FLUSH BUTTON	00621	66.55	
			5753/23 - CHRISTCHURCH PARK REPAIRS	00621	69.96	
			5757/23 - SANTIAGO PARK CLEAR DRAINS	00621	120.34	
			5758/23 - HILLARYS ANIMAL BEACH REPAIRS	00621	120.34	
			5759/23 - WOODVALE LIBRARY REPAIRS	00621	208.67	
			5760/23 - WOODVALE LIBRARY BLOCKED GRATE	00621	978.56	
			5761/23 - BEAUMARIS COMMUNITY POWER POINT	00621	60.17	
			5763/23 - KEY WEST TOILET SEAT	00621	100.21	
			5764/23 - HILLARYS PARK BASIN TAPWARE	00621	71.83	
			5766/23 - KINGSLEY CLUBROOMS MINI BOIL	00621	120.34	
			5767/23 - HILLARYS NORTH TOILET SEAT	00621	88.33	
			5768/23 - MAWSON PARK	00621	60.17	
			5769/23 - BRAMSTON PARK	00621	510.40	
			5770/23 - CRAIGIE LEISURE CTR	00621	60.17	
			5771/23 - PERCY DOYLE TBALL	00621	66.33	
			5778/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	461.18	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			5782/23 - WHITFORDS SEA RESCUE SINK MIXER	00621	205.10	
			5819/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	213.13	
			5824/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	216.70	
			5847/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	120.34	
EF114688	28/09/2023	JOONDALUP PLUMBING SERVICES				20,075.84
			5659/23-2 - CRAIGIE LEISURE REPAIR SHOWER	00621	1,370.93	
			5752/23 - CRAIGIE LEISURE CORK PAN	00621	73.37	
			5794/23 - JOONDALUP LIBRARY BLOCKED DRAIN	00621	1,028.17	
			5802/23 - LOTTERIES HOUSE ROOF LEAK	00621	211.75	
			5808/23 - JET WASH	00621	201.30	
			5809/23 - MENS SHED ROOF LEAKS	00621	399.30	
			5814/23 - WHIRFORD NODES	00621	1,511.84	
			5861/23-1 - BACKFLOW DEVICES - 50MM	00621	1,173.32	
			5861/23-2 - BACKFLOW DEVICES - 50MM	00621	1,444.08	
			5861/23-3 - BACKFLOW DEVICES - 50MM	00621	1,534.34	
			5861/23-4 - BACKFLOW DEVICES - 50MM	00621	2,075.87	
			5861/23-5 - BACKFLOW DEVICES - 50MM	00621	1,624.59	
			5884/23 - 10% MATERIALS PERCENTAGE MARK-UP APPLICA	00621	7,426.98	
EF114436	28/09/2023	JOSH WIXON				117.60
			A722419260 - STAFF FUNCTION		117.60	
EF114129	15/09/2023	KAREN BYERS				9.00
			INWE23/50452 - CUSTOMER PAID TWICE DUE TO PAYING FOR INCORRECT VEHICLE		9.00	
EF114201	15/09/2023	KARRAL PTY LTD (DASCO SUPPLY GROUP)				2,940.52
			792826 - PARTS		1,470.26	
			792827 - PARTS		1,470.26	
EF114249	15/09/2023	KEEPAD INTERACTIVE AUSTRALIA PTY LTD				4,317.50
			20231417 - VIEWSONIC IFP 65" FIXED BUNDLE		4,317.50	
EF114472	28/09/2023	KENDALL JANE ROSSITER				150.00
			INWE23/53965 - ANIMAL REFUND STERILISATION		150.00	
EF114160	15/09/2023	KEVIN BARRY HUTCHINSON (BTS - BASSENDEAN TECHNICAL SERVICE)				395.00
			39429 - CALL OUT FEE		395.00	
EF114128	15/09/2023	KEVIN NOSOW				11.00
			INWE23/47378 - CUSTOMER PURCHASED HOURLY AND DAILY TIC		11.00	
EF114401	15/09/2023	KINROSS SUPA IGA				535.80
			01/26199 - COOKING RESOURCES GST		44.50	
			03/1285 - COOKING RESOURCES NON-GST		40.53	
			1/0621 - COOKING RESOURCES GST		48.72	
			1/5153 - COOKING RESOURCES NON-GST		31.28	
			3/3660 - COOKING RESOURCES GST		53.93	
			3/4037 - COOKING RESOURCES NON-GST		56.08	
			3/4281 - GST - LIFE SKILLS, INFORMAL ENGAGEMEN		126.02	
			3/9236 - COOKING RESOURCES NON-GST		45.59	
			4/0590 - GST ITEMS FOR ACTIVITIES ON THE YOUTH		89.15	

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EF114691	28/09/2023	KINROSS SUPA IGA				112.20
			01/3280 - GST - PROGRAM ACTIVITY RESOURCES		36.28	
			04/3236 - COOKING RESOURCES GST		22.08	
			1/6610 - COOKING RESOURCES NON-GST		53.84	
EF114400	15/09/2023	KLEENIT PTY LTD				4,217.02
			163173 - GRAFFITI PAINT OUT - WATERBASED PAINT -	02922	1,677.67	
			163359 - GRAFFITI PAINT OUT - WATERBASED PAINT	02922	1,525.15	
			163366 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	772.20	
			163449 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	242.00	
EF114690	28/09/2023	KLEENIT PTY LTD				10,700.43
			163362 - REMOVE OF OIL / INK / STAINS - NORMAL HO	02922	2,692.26	
			163688 - GRAFFITI PAINT OUT - WATERBASED PAINT -	02922	1,291.51	
			163959 - GRAFFITI PAINT OUT - WATERBASED PAINT -	02922	1,489.46	
			164303 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	2,534.40	
			164304 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	2,692.80	
EF114248	15/09/2023	KLMEDIA PTY LTD (ALL ACCESS AUSTRALASIA)				1,471.67
			1160204 - IN DEMAND DVDS		303.61	
			1160205 - SELECTED DVDS - AF		1,040.99	
			1160206 - SELECTED ANF DVDS		56.10	
			1160207 - DVDS AS SELECTED		15.51	
			1160208 - CUSTOMER REQUESTS		15.51	
			1160308 - DVDS FOR BOOKS ON WHEELS		39.95	
EF114568	28/09/2023	KLMEDIA PTY LTD (ALL ACCESS AUSTRALASIA)				1,941.16
			1160305 - IN DEMAND DVDS		609.55	
			1160306 - SELECTED DVDS - AF		754.92	
			1160307 - SELECTED ANF DVDS		59.47	
			1160309 - CUSTOMER REQUESTS		24.85	
			1160473 - IN DEMAND DVDS		226.99	
			1160474 - SELECTED DVDS - AF		229.24	
			1160475 - CUSTOMER REQUESTS		36.14	
EF114250	15/09/2023	KOMATSU MARKETING SUPPORT AUSTRALIA PTY LTD				546.55
			3365648 - SCHEDULED SERVICING		546.55	
EF114247	15/09/2023	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				3,961.38
			90719110 - RVQ2Y06638 EXECUTIVE & RISK		89.40	
			90785331 - RCC2802196 - CEO PA'S OFFICE		206.93	
			90785333 - RBT2X04212 - RISK AND EXEC SERVICES		73.39	
			90785334 - RCC2802201 - CORPORATE SERVICES		17.18	
			90785335 - RCC2802210 - ASSET MANAGEMENT		65.49	
			90785336 - RCC2Z02435 - LIBRARY		26.30	
			90785337 - RVQ2Y06641 - DUNCRAIG LIBRARY		40.23	
			90785339 - RVQ2Y06659 - IT		33.62	
			90785340 - RCC2902365 - GOVERNANCE		545.91	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90785342 - RVQ2Y06638 - EXECUTIVE & RISK		91.40	
			90785343 - RVQ2Y06622 - RECORDS		38.14	
			90785346 - V5S8101776 - DUNCRAIG LIBRARY		33.55	
			90785347 - V5S8101777- WOODVALE LIBRARY		61.26	
			90785349 - RCC8800197 - LIBRARY		89.42	
			90785352 - RFJ9800524 CRAIGIE LESIURE		204.19	
			90785354 - FINANCE VCZ9Z13355		18.48	
			90785355 - RBT0401227 - LIBRARY		94.55	
			90785356 - RFN0101241 PLANNING & APPROVALS		31.91	
			90785359 - RCC9Z00891 - DUNCRAIG LIBRARY		76.66	
			90785360 - RBT1502477 - DUNCRAIG LIBRARY PHOTOCOPYING CHARGE FOR DUNCRAIG		11.70	
			90785361 - RBT1502528 - LIBRARY		12.45	
			90785362 - VCZ0616632 - PLAN& COM DEVELOPMENT		20.52	
			90785363 - VCZ1521856 - LIBRARY		22.63	
			90785364 - RVQ1X02492 - LIBRARY		65.25	
			90785365 - RCC1501553 - GOVERNANCE		310.83	
			90785368 - RCC2301923 HEATHRIDGE LC		121.24	
			90785369 - RVQ2806462 - ENVIRONMENTAL HEALTH		314.66	
			90785371 - RCC2X02383 - PLAN & COM DEVELOPMENT		24.43	
			90785372 - VCZ2930479 CRAIGIE LEISURE		11.63	
			90785373 - RCC2X02386 - RANGERS		12.80	
			90785374 - RVQ2705554 - RANGERS		140.12	
			90785375 - RVQ2705557 - OFFICE OF THE CEO		109.68	
			90785376 - RCC2902372 - OFFICE OF THE MAYOR		23.76	
			90785377 - RVQ2705579 - OFFICE OF THE MAYOR		16.72	
			90785378 - FINANCE RVQ2X06535		61.52	
			90785379 - RBT2X04226 CRAIGIE LEISURE		11.65	
			90785380 - RVG2901544 - CDLS & LCS		182.97	
			90785381 - RCC2902373 - HR		87.81	
			90793558 - ECOSYS PA3500CX 35PPM A4 COLOUR LASER MF		561.00	
EF114567	28/09/2023	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				190.57
			90785332 - RVQ2805751 - STRATETIC ORGANISATIONAL DE		116.57	
			90785344 - RVQ2Y06665 - CUSTOMER SERVICE		24.22	
			90785358 - RFN0902096 - CUSTOMER SERVICE		49.78	
EF114345	15/09/2023	L & T VENABLES				25.64
			10068238 - PARTS		25.64	
EF114256	15/09/2023	LA FORTUNA PTY LTD (AUSTRALIAN AND PATROLS)	GUARDS			7,301.69
			23339 - INITIAL GUARD RESPONSE FIRST 30 MINUTES	VP339453	3,872.00	
			23340 - GATES LOCK AND UNLOCK	VP339453	3,429.69	
EF114260	15/09/2023	LACTALIS AUSTRALIA PTY LTD				156.36
			236797733 - MILK TO THE WOC DELIVERY 05/07/2023 -		78.18	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			236850505 - MILK TO THE WOC DELIVERY 05/07/2023 -		78.18	
EF114574	28/09/2023	LACTALIS AUSTRALIA PTY LTD				156.36
			236880092 - MILK TO THE WOC DELIVERY 05/07/2023 -		78.18	
			236956634 - MILK TO THE WOC DELIVERY 05/07/2023 -		78.18	
EF114569	28/09/2023	LANDGATE MIDLAND				11,250.27
			1213773 - LANDGATE ONLINE SHOP AUGUST 2022		598.30	
			1244773 - LANDGATE ONLINE SHOP DEC 2022		169.20	
			1258773 - LANDGATE ONLINE SHOP FEB 2023		592.20	
			1288773 - LANDGATE ONLINE SHOP MAY 2023		5,245.40	
			1304773 - LANDGATE ONLINE SHOP		762.50	
			1313773 - LANDGATE ONLINE SHOP		1,037.00	
			383742 - UV REVALUATION ROLL 2022/23		167.50	
			386956 - VG SCHEDULE G2023/16		901.33	
			387283 - VG SCHEDULE G2023/17		1,189.34	
			387450 - VG SCHEDULE G2023/18		587.50	
EF114606	28/09/2023	LEONIE HELEN THOMPSON (THE POSTER GIRLS)				383.00
			15596 - DISTRIBUTION OF POSTERS ACROSS COJ		383.00	
EF114402	15/09/2023	LES MILLS AUSTRALIA				1,717.00
			1232649 - 2023-24 CRAIGIE LEISURE CENTRE LICENSING		1,717.00	
EF114097	15/09/2023	LIANA FITZPATRICK				300.00
			230801 - PROVISION OF A WRITING WORKSHOP		300.00	
EF114259	15/09/2023	LIBERTY EXECUTIVE OFFICES (JOONDALUP) PTY LTD				729.30
			LEO7/11823 - COJ - STAKEHOLDER DESK SPACE		162.80	
			LEO7/11824 - MEETING ROOM BOOKING: 10 AUGUST 2023		566.50	
112932	13/09/2023	LIBRARY ADMIN PETTY CASH				348.50
			PETTY CASH WE11/09/2023 - PETTY CASH RP		348.50	
EF114253	15/09/2023	LINKS MODULAR SOLUTIONS PTY LTD				23,854.70
			IN1094442 - LEISURE MANAGEMENT SOFTWARE FOR CLC		23,854.70	
EF114469	28/09/2023	LISA DAVIS				30.00
			22/09/23 - DOG REGISTRATION REFUND		30.00	
EF114692	28/09/2023	LIWA AQUATICS				560.00
			4333 - LIWA MEMBERSHIP 2023-24		560.00	
EF114325	15/09/2023	LIZO PTY LTD				39.50
			77692 #7 - PARTS		39.50	
EF114638	28/09/2023	LIZO PTY LTD				2,114.50
			77784 #7 - PARTS		998.65	
			77841 #7 - PARTS		125.10	
			77849 #7 - PARTS		303.50	
			77868 #7 - PARTS		187.90	
			77870 #7 - PARTS		117.70	
			77923 #7 - 3318 - PURCHASE OF MINOR PLANT		381.65	
EF114570	28/09/2023	LLOYD GEORGE ACOUSTICS PTY LTD				6,600.00

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			9183 - CONSULTANCY - EXT CONT		6,600.00	
EF114255	15/09/2023	LOCAL GOVERNMENT MANAGERS AUSTRALIA NEW SOUTH WALES T/AS				24,970.00
			482362024 - PERFORMANCE EXCELLENCE PROGRAM		24,970.00	
EF114100	15/09/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				1,060.00
			37169 - LOCAL GOVERNMENT PROFESSIONALS WA		1,060.00	
EF114439	28/09/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				4,740.00
			37039 - CD CONFERENCE - MARNIE BELL		1,020.00	
			37040 - CD CONFERENCE - CAROLINE JACKSON PIERCE		1,020.00	
			37041 - CD CONFERENCE - ERIKA EVERITT		1,020.00	
			37315 - REPORT WRITING - K ROBERTS		1,000.00	
			37316 - CRITICAL THINKING WORKSHOP - M LEE		680.00	
EF114573	28/09/2023	LOCHNESS UNIT TRUST T/AS LOCH NESS LANDSCAPE SERVICES				14,899.28
			88360 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	3,968.36	
			88403 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	7,316.76	
			88422 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	3,614.16	
EF114655	28/09/2023	LORETTA PARKER (THE COFFEE LIZARD)				396.50
			69-1 - RU OK DAY 14 SEPTEMBER 2023		396.50	
EF114354	15/09/2023	LOTHIAN TRUST (IRON TECH INDUSTRIES)				18,246.80
			7097 - NORMAL WORKING HOURS - WORKSHOP	03122	962.50	
			7099 - U BARS 600MM WIDE	03122	8,640.50	
			7102 - MANUFACTURE 2 GULLY LIFTING BRACKETS	03122	530.75	
			7103 - MANUFACTURING OF DOG CAGE	03122	4,015.00	
			7104 - MANUFACTURING OF DOG CAGE	03122	4,015.00	
			7105 - SITE MEET FOR LIFTING PINS	03122	83.05	
EF114663	28/09/2023	LOTHIAN TRUST (IRON TECH INDUSTRIES)				519.75
			7100 - MONTAGUE PARK REPAIRS	03122	519.75	
EF114258	15/09/2023	LUKE DONOVAN RILEY (LUKE RILEY CREATIVE)				1,020.00
			COJ2308_004 - PHOTOGRAPHY FOR CHILDREN'S BOOK WEEK		1,020.00	
EF114206	15/09/2023	LUKE ESCOMBE-WOLHUTER				2,750.00
			222306 - THE VEGETABLE PLOT PERFORMANCE		2,750.00	
EF114113	15/09/2023	LUKE VAN VEEN				51.66
			12300 - REFUND – ANIMAL ID 123000 – STERILISED		51.66	
EF114578	28/09/2023	M M ELECTRICAL MERCHANDISING				852.50
			382827-693 - REACTIVE MATERIALS - IRRIGATION MAINTENA		852.50	
EF114269	15/09/2023	M.A. GREENWOOD & F.A. LESSAC-GREENWOOD T/AS ARTBEAT				770.00
			1210 - EVENT - CBW - MARK GREENWOOD		770.00	
EF114274	15/09/2023	MAITH BRABUS PTY LTD				3,168.00
			COJHR0002 - SERVICE REVIEW		3,168.00	
EF114263	15/09/2023	MAJOR MOTORS				4,011.75
			1413504 - PARTS ONLY		30.78	

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			1414307 - PARTS FOR ISUZU TRUCK		3,690.01	
			1417080 - PARTS ONLY		290.96	
EF114576	28/09/2023	MAJOR MOTORS				3,602.68
			1405766 - PARTS ONLY		205.93	
			1416313 - PARTS ONLY		290.96	
			1418732 - PARTS ONLY		492.99	
			1420508 - PARTS ONLY		343.41	
			1422411 - PARTS & REPAIRS		1,517.08	
			1424136 - PARTS ONLY		189.43	
			1424139 - PARTS ONLY		205.93	
			1426122 - PARTS ONLY		356.95	
112954	29/09/2023	MALCOLM R WOODBURY				61.65
			132498 - UNCERTIFIED BUILDING APPLICATION- REFUND BUILDING SERVICES LEVY		61.65	
EF114624	28/09/2023	MALEMI UNIT TRUST (SPRAYLINE SPRAYING EQUIPMENT)				272.80
			57025 - PLANT & EQUIP MINOR - OPERATIONS		272.80	
EF114347	15/09/2023	MAMMOTH SECURITY PTY LTD				847.00
			V00316768 - MONTHLY MONITORING FEE		847.00	
EF114405	15/09/2023	MANHEIM PTY LTD				129.80
			5509400196 - ABANDONED VEHICLES		129.80	
EF114694	28/09/2023	MANHEIM PTY LTD				948.20
			5509430997 - ABANDONED VEHICLES		435.60	
			5509441772 - 1TFZ985 - ABANDONED VEHI		512.60	
EF114695	28/09/2023	MARC ASH PHOTOGRAPHY				3,300.00
			1762 - AWARENESS CAMPAIGN PHOTOGRAPHY AND VIDEO		3,300.00	
EF114657	28/09/2023	MARIE MURIEL TOULCANON				2,000.00
			51 - SUNDAY SERENADES: A SALAMA ODYSSEY SHOW		2,000.00	
EF114114	15/09/2023	MARK DAVID SMYTH				82.20
			117993 - APPLICATION HAS BEEN CANCELLED BUILDING SERVICES LEVY IS TO BE REFUNDED		82.20	
EF114580	28/09/2023	MARK'S RETICULATION				120.00
			7125 - IRRIGATION		120.00	
EF114106	15/09/2023	MARNIE DELAUNEY				782.33
			3005199 - MEMBERSHIP REFUND		782.33	
EF114581	28/09/2023	MASON BLACK LAWYERS PTY LTD (MASON BLACK & MENDELSONS				1,682.51
			MBM14815 - LEGAL COSTS MBM14815		1,682.51	
EF114222	15/09/2023	MASTER HOSE PTY LTD T/AS HOSE MART				184.78
			530358 - PARTS & REPAIR		184.78	
EF114550	28/09/2023	MASTER HOSE PTY LTD T/AS HOSE MART				82.65
			528676 - PARTS ONLY		82.65	
EF114467	28/09/2023	MATTHEW BOWEN				3,537.04
			102415 - RATES REFUND		3,537.04	
EF114270	15/09/2023	MAX & CLAIRE PTY LTD				685.25
			SI-00083522 - ENCORE ELECTRIC SIT STAND DESK CONVERTER		685.25	
EF114267	15/09/2023	McGEES PROPERTY				2,750.00
			31537 - MARKET RENTAL VALUATION		2,750.00	
EF114403	15/09/2023	MESSAGES ON HOLD AUSTRALIA PTY LTD				546.00
			INV343840 - MESSAGES ON HOLD		546.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF114266	15/09/2023	METER AUSTRALIA PTY LIMITED (METER OFFICE PRODUCTS)				200.75
			86293 - LAMINATNG ROLLS		200.75	
EF114120	15/09/2023	MICHAEL ANTHONY BROOKER				30.00
			INWE23/49342 - ANIMAL STERILISATION REFUND		30.00	
EF114098	15/09/2023	MICHAEL HAMLING				1,890.10
			01/09/23 - NATIONAL PARKS & LEISURE CONFERENCE		1,584.10	
			11109895152 - REIMBURSEMENT OF VEHICLE REGISTRATION		306.00	
EF114450	28/09/2023	MICHAEL MORRIS				178.10
			BPU22/0110 - BUILDING SERVICES LEVY REFUND		178.10	
EF114447	28/09/2023	MICHELLE WILSON				122.10
			2998322/3012322/3026611 - REFUND OVERPAYMENT OF MEMBERSHIP		122.10	
EF114275	15/09/2023	MICRO FOCUS AUSTRALIA PTY LTD				65,989.54
			IVAUL00090004757 - ANNUAL RENEWAL 2023-2024		65,989.54	
EF114429	28/09/2023	MIKE SMITH				392.58
			27092023 - PR - TRAVEL EXPENSES AU EVENTS AWARD IN SYDNEY		392.58	
EF114515	28/09/2023	MILTOM PTY LTD (CLASSIC HIRE)				430.10
			299080-6 - OTHER BUILDINGS BUDGET - EXT CONT		430.10	
EF114265	15/09/2023	MINDARIE REGIONAL COUNCIL				118,106.29
			SINV-047650 - LITTER TEAM 25-31/8/23		1,883.58	
			SINV-047669 - DOMESTIC WASTE 25-31/8/23		102,586.73	
			SINV-047673 - DISPOSAL OF MIXED GREEN WASTE		12,074.62	
			SINV-047683 - LITTER TIPPING		1,561.36	
EF114579	28/09/2023	MINDARIE REGIONAL COUNCIL				211,733.40
			SINV-047712 - LITTER TEAM 8-14/9/23		1,597.90	
			SINV-047732 - DOMESTIC WASTE 8-14/9/23		103,136.50	
			SINV-047739 - LITTER TIPPING		1,996.50	
			SINV-047763 - DOMESTIC TIPPING		104,983.50	
			SINV-047764 - GENERAL WASTE ANIMAL BODIES		19.00	
EF114540	28/09/2023	MIVE APOLLO HOLDINGS PTY LTD (FULLY PROMOTED MALAGA)				1,591.70
			INV-0384 - RUNNER UP PRIZES - WATER BOTTLE		1,591.70	
EF114230	15/09/2023	MKI GROUP PTY LTD (HUMANNESS)				1,155.00
			INV-H0823009 - REVIEW OF RATES CONTENT		1,155.00	
EF114273	15/09/2023	MMTD WA PTY LTD (UNIFY DIGITAL)				825.00
			INV-1598 - STAND UP FOR JOONDALUP REMARKETING		825.00	
EF114268	15/09/2023	MOWMASTER TURF EQUIPMENT				804.50
			66690 - PARTS ONLY		804.50	
EF114271	15/09/2023	N.F DOUGLAS & P GILLETT & F.D GRGICH & D MCLEOD & D NICHOLSO				16,286.76
			131010 - LEGAL FEES		4,823.35	
			131405 - LEGAL ADVICE: SHALOM HOUSE		7,673.60	
			131534 - BUILDING ACT PROSECUTION 18 QUINCY LOOP, ILUKA		872.70	
			131535 - HUNTER, A - DOG ACT PROCEEDINGS		1,404.76	

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			131537 - WRIGHT, J – 37 PENINSULA AVENUE, HEATHRI BUILDING ACT PROSECUTION		885.35	
			131538 - HODDER, E – DOG ACT PROSECUTIONS		627.00	
EF114355	15/09/2023	NANCY & SUSAN P ZUVELA T/AS WATTLEUP TRACTORS				609.44
			1298360 - PARTS ONLY		609.44	
EF114664	28/09/2023	NANCY & SUSAN P ZUVELA T/AS WATTLEUP TRACTORS				3,182.66
			1298654 - PARTS ONLY		2,538.58	
			1298868 - PARTS		604.47	
			1299069 - PARTS ONLY		39.61	
EF114272	15/09/2023	NATALIE DALE VALLANCE (MUCHEA FARM)	TREE			220.00
			94431 - SUPPLY AS REQUIRED NATIVE SEEDLINGS		220.00	
EF114589	28/09/2023	NATIONAL TROPHIES PTY LTD (AWARDS AND TROPHIES)				126.40
			SO104919 - BLUE HORIZON BLADE		126.40	
EF114281	15/09/2023	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				14,774.87
			20980 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	5,611.32	
			21038 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	4,610.10	
			21040 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	4,553.45	
EF114583	28/09/2023	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				6,933.85
			20984 - PROVISION OF HAND WEEDING SERVICES	00622	1,056.00	
			21039 - PROVISION OF HAND WEEDING SERVICES	00622	1,320.00	
			21098 - ZONE 2 ONLY - VEHICLE MOUNTED APPLICATIO	00721	4,557.85	
EF114582	28/09/2023	NEC AUSTRALIA PTY LTD				5,832.46
			9180271403 - BE118953 - ITK-24CG-1A(BK)TEL DT930		339.41	
			9180271405 - BE118953-ITK-24CG-1A(BK)TEL DT930		1,697.03	
			9180271406 - TEL DT930 PHONE		339.41	
			9180271407 - BE118953-ITK-24CG-1A)BK) TEL DT		339.41	
			9180271408 - NEC TEL DT BE118953-1TK 24CG-1A BLK		339.41	
			9180271414 - NEC VOIP HANDSET TEL		339.41	
			9180271415 - NEC VOIP HANDSET TEL		339.41	
			9180271416 - NEC VOIP HANDSET DT900		1,697.03	
			9180271440 - LOADING OF LICENCES		401.94	
EF114282	15/09/2023	NEVERFAIL SPRINGWATER LIMITED				153.44
			INV-001245619 - BOTTLED WATER		57.54	
			INV-001265437 - BOTTLED WATER		38.36	
			INV-001265473 - 15L SPRINGWATER BOTTLES		57.54	
EF114584	28/09/2023	NEVERFAIL SPRINGWATER LIMITED				224.91
			INV-001285138 - BOTTLED WATER		81.06	
			INV-001285192 - SUPPLY OF WATER FOR PLANNING SERVICES		95.90	
			INV-001285201 - 15L SPRINGWATER BOTTLES		9.59	
			INV-001285229 - 15LTR WATER BOTTLES		38.36	

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EF114286	15/09/2023	NIGHTLIFE MUSIC PTY LTD				407.00
			702854 - 12 MONTH MUSIC SUBSCRIPTION		407.00	
EF114587	28/09/2023	NIGHTLIFE MUSIC PTY LTD				407.00
			712827 - 12 MONTH MUSIC SUBSCRIPTION		407.00	
EF114284	15/09/2023	NOONGAR BOODJAR LANGUAGE CULTURAL ABORIGINAL CORPORATION				858.00
			10062 - NOONGAR LANGUAGE QUOTE LARGE		858.00	
EF114279	15/09/2023	NORTHERN DISTRICTS PEST CONTROL				6,963.00
			9106 - SUPPLY & INSTALL RODENT BAIT STATION	VP203395	6,963.00	
EF114280	15/09/2023	NORTHSIDE NISSAN				8,260.20
			NIFJ414545 - 120,000KM YEAR 2016, HYUNDAI ELANTRA MD	01123	1,445.95	
			NIFJ414607 - 50,000KM YEAR 2013-2021, ISUZU D MAX, 4X	01123	916.50	
			NIFJ414647 - 180,000KM YEAR 2015/18, HYUNDAI I40 TOUR	01123	900.60	
			NIFJ414677 - 150,000 KM YEAR 2017, VOLKSWAGON CADDY,	01123	484.80	
			NIFJ414728 - 150,000KM YEAR 2013-2018, ISUZU D MAX, 4	01123	499.70	
			NIFJ414772 - 90,000KM YEAR 2017/18, TOYOTA COROLLA HA	01123	465.70	
			NIFJ414811 - 180,000KM YEAR 2016, HYUNDAI ELANTRA MD	01123	2,220.65	
			NIFJ414820 - PARTS AND MATERIALS PERCENTAGE MARK-UP -	01123	435.00	
			NIFJ414840 - 165,000KM YEAR 2017, VOLKSWAGEN T6 MULTI	01123	458.00	
			NIFJ414880 - PARTS AND MATERIALS PERCENTAGE MARK-UP -	01123	433.30	
EF114591	28/09/2023	OBJECTIVE CORPORATION LIMITED				2,127.68
			INV:AU017895 - TRAPEZE PROFESSIONAL – AU PARKING		2,127.68	
EF114409	15/09/2023	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				1,330.10
			607 123599 - VISA GIFT CARD FOR COMMUNITY YOUTH TEAM		507.95	
			607 131726 - GIFT CARD - ON THE SPOT REWARD		50.00	
			607 212323 - VISA PREPAID GIFT CARD $500		507.95	
			607 419893 - GIFT CARDS		211.90	
			607 501175 - STEP STOOL		52.30	
EF114698	28/09/2023	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				3,432.30
			607 020321 - STATIONERY		83.34	
			607 100650 - STATIONERY		1,784.21	
			607 208777 - GIFT VOUCHERS		279.75	
			607 311563 - 5 METAL STOOLS		80.00	
			607 506242 - WRISTBANDS		105.00	
			607 731427 - COLES MYER VOUCHERS		1,100.00	
EF114592	28/09/2023	ON ROAD AUTO ELECTRICS PTY LTD				242.00
			IV00000004953 - PARTS & REPAIRS		242.00	
112933	13/09/2023	OPERATION STORES PETTY CASH				314.35
			PETTY CASH W/E 08/09/23 - PETTY CASH REIMBURSEMENT W/E 08/09/23		314.35	
EF114288	15/09/2023	OPTIMA PRESS				199.10
			INV309789 - COJ STICKERS X 50		199.10	
EF114590	28/09/2023	OPTIMA PRESS				343.20

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV309951 - AUTHORITY CARD FOR BRAD PENNELL -		124.30	
			INV310084 - 1,500 X A6 POSTCARDS		218.90	
EF114408	15/09/2023	OPTUS BILLING SERVICES PTY LTD				976.50
			384976251 - OPTUS HARDWARE AUG 23		976.50	
EF114289	15/09/2023	ORIKAN AUSTRALIA PTY LTD				286.00
			INV0999607 - O'NEILL PRINTER BATTERY		286.00	
EF114292	15/09/2023	P & G BODY BUILDERS PTY LTD				819.50
			20417 - PARTS & REPAIRS		819.50	
EF114123	15/09/2023	P R GARNER				1,259.24
			117132 - RATES REFUND		1,259.24	
EF114223	15/09/2023	PABLO SHEAMUS HUGHES				240.00
			01092023 - ART COLLECTION ASSISTANCE		240.00	
EF114551	28/09/2023	PABLO SHEAMUS HUGHES				480.00
			18092023 - ARTWORK HANGING, PLINTH PREPARATION		400.00	
			180920232 - INSTALLATION AND DE-INSTALLATION OF		80.00	
EF114597	28/09/2023	PARKONSULT PTY LTD				38,861.78
			PK-1848 - PROVISION OF AND MAINTENANCE		7,287.92	
			PK-1849 - PROVISION OF MAINTENANCE AND REPAIR		31,573.86	
EF114296	15/09/2023	PATRON TECHNOLOGY PTY LTD				317.52
			607867 - SERVICE FEE JOONDALUP FESTIVAL 2023		2.70	
			EV-8607643 (2) - BOOKING FEES 29/4/23		3.24	
			EV-8890419 - BOOKING FEES FOR SUNDAY SERENADES AUGUST		190.03	
			EV-8936522 - DUN SERVICE FEES FOR LIBRARY EVENTS		36.55	
			EV-8961842 - REF SERVICE FEES FOR LIBRARY EVENTS		38.25	
			EV-8981722 - WOD SERVICE FEES FOR LIBRARY EVENTS		5.95	
			EV-9030871 - WHI SERVICE FEES FOR LIBRARY EVENTS		40.80	
EF114605	28/09/2023	PATRON TECHNOLOGY PTY LTD				3.40
			EV-8981710 - SERVICES FEES- CANCELLED LIBRARY EVENTS		3.40	
112955	29/09/2023	PAUL DELVES				61.65
			BPC22/1657 - BUILDING SERVICES LEVY REFUND		61.65	
EF114623	28/09/2023	PECKHAM FAMILY TRUST (SPORTS SURFACES)				79,400.75
			INV-1643 - BARRIDALE PARK CRICKET NETS		28,699.00	
			INV-1650 - BLACKALL PARK GREENWOOD		50,701.75	
EF114177	15/09/2023	PERITUS TECHNOLOGY PTY. LTD.				4,572.62
			CN-103371-A - TAKEN UP IN ERROR NOW PAYING		585.39	
			INVOICE-103394 - CREDIT CARD TRANSACTIONS		3,987.23	
EF114290	15/09/2023	PERTH EXPO HIRE				4,631.00
			86839 - EXHIBITION WALLING 2023 IAP		4,631.00	
EF114595	28/09/2023	PERTH INDUSTRIAL CENTRE PTY LTD				76.67
			17031 - PARTS ONLY		76.67	
EF114604	28/09/2023	PERTH PLAYGROUND & RUBBER PTY LTD				1,320.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-962 - REPAIRS TO EXISTING SOFTFALL SURFACE	VP254664	440.00	
			INV-974 - REPAIRS TO EXISTING SOFTFALL SURFACE	VP254664	880.00	
EF114291	15/09/2023	PETER WOOD FENCING CONTRACTORS PTY LTD				5,259.32
			ICJ 014917 - REPAIR TO BUSHLAND FENCING (FENCING, POS	00422	400.13	
			ICJ 014918 - FRASER PARK	00422	221.54	
			ICJ 014922 - REPAIR TO BUSHLAND FENCING (FENCING	00422	1,800.58	
			ICJ 014925 - REMOVAL AND DISPOSAL OF BOLLARDS	00422	2,837.07	
EF114593	28/09/2023	PETER WOOD FENCING CONTRACTORS PTY LTD				7,942.07
			ICJ 014933 - CRAIGIE BUSHLAND FENCING	00422	800.26	
			ICJ 014934 - OCEAN REEF RD BUSHLAND FENCING	00422	449.35	
			ICJ 014935 - REMOVAL AND DISPOSAL OF POST AND RAILS	00422	221.54	
			ICJ 014936 - SUPPLY AND INSTALLATION OF 150MM FLAT TO	00422	1,614.80	
			ICJ 014937 - EDGEWATER PARK	00422	4,856.12	
112921	7/09/2023	PETTY CASH COMMUNITY DEVELOPMENT				430.50
			31/08/23 - PETTY CASH REIMBURSEMENT		430.50	
EF114596	28/09/2023	PHILDEN TRADE PTY LTD T/AS DIGRITE NOMINEES				943.90
			O0536 - SERVICING		893.90	
			O0580 - SERVICING		50.00	
EF114361	15/09/2023	PHILIP WRIGHT FAMILY TRUST				2,640.00
			INV-5176 - DOCUMENTATION - EXT CONT		2,640.00	
EF114669	28/09/2023	PHILIP WRIGHT FAMILY TRUST				3,520.00
			INV-5189 - DOCUMENTATION - EXT CONT		3,520.00	
112928	13/09/2023	PHILLIP VINCIULLO				100.00
			1170477 - REFUND ELECTION NOMINATION RECEIPT NO 1170477 FIRST NOMINATION WIT		100.00	
EF114465	28/09/2023	PHILOMENA NASH				751.19
			138389 - RATES REFUND		751.19	
EF114445	28/09/2023	PIA GORDON				375.00
			207195 - CROSSOVER SUBSIDY		375.00	
EF114513	28/09/2023	PICK AGENCIES PTY LTD (CANDLEWOOD IGA)				1,573.49
			01/3424 - CLC - FRUIT PLATTER		494.91	
			06/1457 - CATERING FOR TEAM MEETING		18.99	
			6/9680 - PROVISIONS		1,059.59	
EF114294	15/09/2023	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				377.26
			1748 - NEWSPAPERS FOR REFERENCE		377.26	
EF114601	28/09/2023	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				1,632.32
			8546 - NEWSPAPER RESALE AT CLC		279.24	
			8579 - NEWSPAPER RESALE AT CLC		284.87	
			8612 - NEWSPAPER RESALE AT CLC		266.90	
			8645 - NEWSPAPER RESALE AT CLC		260.11	
			8679 - NEWSPAPER RESALE AT CLC		280.22	
			8713 - NEWSPAPER RESALE AT CLC		260.98	
EF114297	15/09/2023	PIOTR PYRCHLA (PINNAROO STUDIO)				2,290.00
			23001 - PLAY EQUIPMENT - EXT CONT		2,290.00	

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EF114594	28/09/2023	PITNEY BOWES AUSTRALIA PTY				1,138.50
			1119679 - QUARTERLY RENTAL COMM 1/1123		1,138.50	
EF114430	28/09/2023	PRENDIVILLE CATHOLIC COLLEGE				4,364.25
			2023 - 05 - VENUE HIRE - SEPTEMBER 2023 CONCERT		4,364.25	
EF114295	15/09/2023	PRESTIGE ALARMS & SECURITY PTY LTD				9,944.33
			S21868 - TECOM CHALLENGER V8	03320	599.50	
			S22831 - JOONDALUP LIBRARY ALARM SYSTEM	03320	412.50	
			S23011 - INSTALL ADDITIONAL ACCESS CONTROL	03320	5,359.20	
			S23058 - CCTV CAMERA FOR WOODVALE LIBRARY		3,050.63	
			S23067 - SENIOR SERVICE TECHNICIAN - NORMAL HOURS	03320	104.50	
			S23196 - PADBURY HALL ALARM SYSTEM	03320	104.50	
			S23285 - SERVICE TECHNICIAN - NORMAL HOURS - T2	03320	209.00	
			S23308 - SENIOR SERVICE TECHNICIAN - NORMAL HOURS	03320	104.50	
EF114603	28/09/2023	PRESTIGE ALARMS & SECURITY PTY LTD				5,428.74
			S23337 - WIRELESS 4G MONTHLY CHARGES JULY 2023	03320	633.60	
			S23480 - ADMIRAL PARK CLUBROOMS		1,607.77	
			S23481 - ADMIRAL PARK CLUBROOMS		1,607.77	
			S23482 - 10% MARK UP FOR OUTSOURCED MATERIALS	03320	633.60	
			S23513 - SERVICE TECHNICIAN - NORMAL HOURS - T4	03320	104.50	
			S23527 - SENIOR SERVICE TECHNICIAN - NORMAL HOURS	03320	104.50	
			S23532 - WHITFORDS SENIORS ALARM	03320	104.50	
			S23566 - SENIOR SERVICE TECHNICIAN - NORMAL HOURS	03320	423.50	
			S23572 - CURRAMBINE CC ALARM	03320	104.50	
			S23577 - FORREST PARK ALARM	03320	104.50	
EF114599	28/09/2023	PRINT AND DESIGN ONLINE PTY LTD T/AS MEDIA ENGINE				990.00
			25411 - WEBSITE DEVELOPMENT WORKS		330.00	
			25555 - WEBSITE DEVELOPMENT WORKS		330.00	
			25662 - CLC - WEBSITE DEVELOPMENT WORKS		330.00	
EF114340	15/09/2023	PROFOUNDER TURFMASTER PTY LTD (TURFMASTER FACILITY				22,656.92
			INV-1119 - ZONE 3 (SOUTH) R1 CATEGORY DAVALLIA ROAD	00221C	8,694.18	
			INV-1120 - ZONE 1 (NORTH) - R1 CATEGORY HODGES DRIV	00221A	11,691.24	
			INV-1121 - ZONE 1 (NORTH) BRUSH CUTTING (PER PERSON	00221A	786.50	
			INV-1122 - ZONE 3 (SOUTH) R2 CATEGORY BEACH ROAD (N	00221C	1,485.00	
EF114654	28/09/2023	PROFOUNDER TURFMASTER PTY LTD (TURFMASTER FACILITY				27,309.48
			INV-1103 - ZONE 1 (NORTH) - R1 CATEGORY HODGES DRIV	00221A	11,691.24	
			INV-1127 - ZONE 3 (SOUTH) R3 CATEGORY ALDER WAY DUN	00221C	1,617.00	
			INV-1133 - ZONE 1 (NORTH) ENTRY STATEMENTS / HIGH P	00221A	682.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1133 - ZONE 1 (NORTH) ENTRY STATEMENTS / HIGH P	00221C	330.00	
			INV-1134 - ZONE 1 (NORTH) RETICULATED LOCATIONS - F	00221A	1,298.00	
			INV-1138 - ZONE 1 (NORTH) - R1 CATEGORY HODGES DRIV	00221A	11,691.24	
EF114431	28/09/2023	PROPERTY COUNCIL OF AUSTRALIA				1,430.00
			10018064 - BREAKFAST WITH THE TREASURER		1,430.00	
EF114293	15/09/2023	PUBLIC TRANSPORT AUTHORITY OF WA				18,007.30
			I5115887 - SHARED RUNNING COSTS - JOONDALUP CAT BUS		18,007.30	
EF114103	15/09/2023	QBE INSURANCE (AUSTRALIA) LIMITED WORKERS COMP ACTIVE STATES				42.27
			25/07/23 - DUPLICATE GST PAID ON INV 31324		42.27	
EF114300	15/09/2023	QTM PTY LTD (QTM TRAFFIC)				66,405.88
			INV-34851 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	573.44	
			INV-35026 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	9,313.94	
			INV-35251 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	2,907.54	
			INV-35269 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	872.52	
			INV-35297 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	498.52	
			INV-35488 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	572.22	
			INV-35548 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	4,478.74	
			INV-35553 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	3,032.88	
			INV-35557 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	2,558.52	
			INV-35558 - BARNET PLACE, KINGSLEY	03222	1,301.53	
			INV-35563 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	5,560.69	
			INV-35564 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	579.92	
			INV-35570 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	5,989.73	
			INV-35580 - ADDITIONAL TRAFFIC CONTROLLER ONLY (NORM	03222	1,836.24	
			INV-35584 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,783.81	
			INV-35594 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	4,847.04	
			INV-35597 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	2,381.02	
			INV-35600 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	2,589.80	
			INV-35601 - OAKAPPLE DRIVE TRAFFIC CONTROL	03222	1,425.60	
			INV-35602 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	617.76	
			INV-35603 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,159.84	
			INV-35609 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	711.10	
			INV-35613 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	2,818.15	

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			INV-35615 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	548.46	
			INV-35616 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	942.37	
			INV-35895 - VARIABLE MESSAGE BOARD (2400X1200 LED)	03222	623.70	
			INV-35896 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	1,395.90	
			INV-35897 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	930.60	
			INV-35898 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	465.30	
			INV-35899 - VARIABLE MESSAGE BOARD (2400X1200 LED) (	03222	1,089.00	
EF114608	28/09/2023	QTM PTY LTD (QTM TRAFFIC)				15,118.10
			INV-35029 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,065.90	
			INV-35085 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	2,863.36	
			INV-35490 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,115.37	
			INV-35541 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	528.36	
			INV-35549 - JOONDALUP DRIVE TRAFFIC CONTROL	03222	872.52	
			INV-35572 - ADDITIONAL TRAFFIC CONTROLLER ONLY (NORM	03222	2,275.52	
			INV-35608 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	914.16	
			INV-35614 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,569.79	
			INV-36299 - CHAUNCEY COURT, KINGSLEY	03222	1,913.12	
EF114299	15/09/2023	QUEST SOFTWARE INTERNATIONAL LIMITED				13,097.00
			4700314927 - KACE SYSTEMS MANAGEMENT 8/6-7/6/24		13,097.00	
EF114607	28/09/2023	QUOKKA GARAGE DOORS PTY LTD				70.00
			38729 - SLIDE BOLTS		70.00	
EF114107	15/09/2023	RAYMOND MARK INGHAM				99.00
			11108999863 - PASSENGER TRANSPORT DRIVER REIMBURSEMENT		99.00	
EF114454	28/09/2023	RENATO HADZIAVDIC				61.65
			BPU23/0349 - BUILDING SERVICES LEVY REFUND		61.65	
EF114224	15/09/2023	RICHARD HARRISON				250.00
			259 - REMOVAL OF BEE HIVE		250.00	
EF114609	28/09/2023	RICHGRO GARDEN PRODUCTS				310.20
			1017876 - SCHEDULE MATERIALS - TURF RENOVATION		310.20	
EF114303	15/09/2023	RIVERJET PIPELINE SOLUTIONS				3,932.50
			59781 - RM - PLUMBING EXT MATERIAL PURC		3,932.50	
EF114466	28/09/2023	RJ & LTR EVANS				157.65
			138997 - RATES REFUND		157.65	
EF114613	28/09/2023	ROAD AND TRAFFIC SERVICES PTY LTD				4,952.20
			8924 - LINE MARKING AT CRAIGIE LEISURE CENTRE		2,642.20	
			8925 - SPEED HUMP MARKINGS	VP224137	495.00	
			8932 - BLACKOUT LINES	VP224137	660.00	

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			8934 - NUMERALS/LETTERING (300MM HIGH)		151.80	
			8934 - NUMERALS/LETTERING (300MM HIGH)	VP224137	1,003.20	
EF114462	28/09/2023	ROBERT ADRIAN CHAMBERS				580.69
			129947 - RATES REFUND		580.69	
EF114411	15/09/2023	ROBIN ROGERS				442.00
			060923 - COMMUNITY TRANSPORT PROGRAM REIMBURSEMEN		442.00	
EF114614	28/09/2023	ROLSTEEL ENTERPRISES PTY LTD (ROLSTEEL ENTERPRISES)				550.00
			15597 - PARTS & REPAIRS		550.00	
EF114304	15/09/2023	ROMEX AUSTRALIA PTY LTD				1,601.05
			202308421 - VMS & LPR MAINTENANCE AGREEMENT 2023-24		1,601.05	
EF114305	15/09/2023	ROSMECH SALES & SERVICE PTY LTD				389.24
			124523 - PARTS ONLY		389.24	
EF114412	15/09/2023	ROY DAVIS				99.00
			139084301 - PASSENGER TRANSPORT DRIVERS (PTD) AUTHOR RENEWAL FEE PAYMENT RECEIPT		99.00	
EF114301	15/09/2023	ROYAL BUSINESS PRODUCTS				3,415.08
			8475 - SEVEREDGE BASIC HORIZONTAL 8PORT PDU		921.36	
			8476 - 1M LC-LC SINGLE MODE FIBRE OPTIC CABLES		2,196.72	
			8478 - TP-LINK MC200CM GIGABIT MULTI-MODE MEDIA		297.00	
EF114302	15/09/2023	RUBEK AUTOMATIC DOORS				506.00
			40429 - RM - DOOR EXT MATERIAL PURCHASE		253.00	
			40493 - RM - AUTO DOOR EXT MATERIAL PURC		253.00	
EF114610	28/09/2023	RUBEK AUTOMATIC DOORS				2,024.00
			40517 - CRAIGIE LEISURE CENTRE SERVICE		2,024.00	
EF114615	28/09/2023	RUBY DISTRIBUTORS PTY LTD (FLEX FITNESS EQUIPMENT)				910.34
			193040 - SUMMER H.I.I.T FITNESS ACCESORIES		496.62	
			193044 - FITNESS EQUIPMENT		413.72	
EF114389	15/09/2023	RUSSEL FISHWICK				490.71
			SEPTEMBER2023 - EXPENSE REIMBURSEMENT - SEPTEMBER 2023		490.71	
EF114684	28/09/2023	RUSSEL FISHWICK				2,746.67
			ALLOW-MTG-SEPTEMBER 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114461	28/09/2023	RUSSELL JARVIS				151.28
			22/09/23 - FUEL PURCHASE		151.28	
EF114622	28/09/2023	S ENTERPRISES (WA) PTY LTD T/AS SPRODUCTIONS				6,600.00
			452 - FREESTYLE EDGE FACILITATOR		6,600.00	
EF114632	28/09/2023	SAGE AUTOMATION PTY LTD				1,166.00
			165284 - PLC SWITCH CONNECTIONS		1,166.00	
EF114105	15/09/2023	SAMANTHA LYNCH				61.65
			BPC21/0505 - REFUND OF CANCELLED APPLICATION		61.65	
EF114308	15/09/2023	SANAX				1,173.03
			INV197141 - MEDICAL SUPPLIES		976.13	

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			INV197285 - MEDICAL SUPPLIES		196.90	
EF114252	15/09/2023	SANPOINT PTY LTD T/AS LD TOTAL				21,728.21
			128329 - IRRIGATION TECHNICIAN	02619	3,657.50	
			128613 - IRRIGATION MAINTENANCE ILUKA	02619	2,191.12	
			129531 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	5,284.95	
			129557 - HERBICIDE APPLICATION - GLYPHOSATE - DRA	01322	3,231.35	
			129564 - HERBICIDE APPLICATION - GLYPHOSATE	01322	795.66	
			130028 - HERBICIDE APPLICATION - GLYPHOSATE	01322	1,012.81	
			130029 - HERBICIDE APPLICATION - GLYPHOSATE	01322	3,043.88	
			130038 - IRRIGATION MAINTENANCE	02619	2,510.94	
EF114571	28/09/2023	SANPOINT PTY LTD T/AS LD TOTAL				147,062.36
			128304 - HERBICIDE APPLICATION - GLYPHOSATE - KER	01322	2,529.68	
			128614 - ILUKA - LANDSCAPE	02619	20,143.20	
			129542 - HERBICIDE APPLICATION - GLYPHOSATE - GEN	01322	57,634.49	
			130071 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	5,644.32	
			130099 - HERBICIDE APPLICATION - GLYPHOSATE - DRA	01322	4,034.33	
			130106 - HERBICIDE APPLICATION - GLYPHOSATE - GEN	01322	57,076.34	
EF114109	15/09/2023	SARAH EDWARDS				30.00
			INWE23/49342 - ANIMAL STERILISATION ANIMAL ID 124614		30.00	
EF114321	15/09/2023	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				1,942.60
			1793 - PARTS & REPAIR		55.00	
			1793 - PARTS & REPAIR	03020	1,887.60	
EF114633	28/09/2023	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				6,166.28
			1796 - PARTS & REPAIR		765.60	
			1796 - PARTS & REPAIR	03020	1,773.20	
			1798 - SERVICING	03020	1,793.99	
			1800 - SERVICING	03020	1,833.49	
EF114313	15/09/2023	SCHIAVELLO SYSTEMS (WA) PTY LTD				979.00
			IN2024020071 - FURNITURE - EXT CON		979.00	
EF114316	15/09/2023	SEA JEWELLS PTY LTD (SEA JEWELS SWIMWEAR)				1,260.00
			48823 - SWIM SCHOOL RASHES		1,260.00	
EF114446	28/09/2023	SEBASTIAN ORELLANA				57.80
			3028962 - COOLING OFF PERIOND CANCELLATION REFUND		57.80	
EF114415	15/09/2023	SECUREPAY PTY LTD				1,634.64
			591113 - IVR AUDIO RECORDINGS		330.00	
			591967 - SECUREPAY WEB TRANS.FEES		1,304.64	
EF114324	15/09/2023	SEESAW MAGAZINE INCORPORATED				363.73
			INV-00501 - ADVERTISING PACKAGE – ERIN COATES		363.73	
EF114464	28/09/2023	SERENE BRADLEY				734.36
			3006336 - LEISURE CENTRE MEMBERSHIP CANCELLATION		734.36	
EF114117	15/09/2023	SERVICES AUSTRALIA - MEDICARE				264.00

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			180477029 - OVERPAYMENT		264.00	
EF114621	28/09/2023	SGS AUSTRALIA PTY LTD				7,856.23
			9035557 - 2023 SURVEILLANCE AUDIT ISO9001		7,856.23	
EF114124	15/09/2023	SHARON & DAVID HEGARTY				755.00
			129604 - RATES REFUND		755.00	
EF114634	28/09/2023	SHAYONA HOLDINGS PTY LTD				100.90
			1125 - NEWSPAPERS FOR WHITFORD LIBRARY		100.90	
EF114637	28/09/2023	SHEQSY PTY LTD				3,168.00
			SQA-0000975 - SHEQSY ANNUAL LICENCES		3,168.00	
EF114438	28/09/2023	SIDRA SOLUTIONS				1,254.00
			7401022 - INTRODUCTION TO SIDRA		1,254.00	
EF114619	28/09/2023	SIEMENS LTD				3,968.87
			5501244969 - ONSITE SUPPORT FOR IT UPGRADE		3,968.87	
EF114560	28/09/2023	SINGH & LENFERNA PTY LTD (IGA HEATHRIDGE MARKET PLACE)				199.40
			254530 - LITTLE SWIMMER NAPIES		199.40	
EF114635	28/09/2023	SITE SENTRY PTY LTD				1,958.00
			10603 - COLLECTION METRO - 2 X SYSTEMS		1,958.00	
EF114631	28/09/2023	SKYLINE LANDSCAPE SERVICES GROUP PTY LTD (SKYLINE LANDSCAPE				1,080.49
			INV0127535 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP364441	581.90	
			NV0127534 - PROVISION OF LANDSCAPING SERVICES ELCAR	VP363426	498.59	
EF114554	28/09/2023	SOHAN ARIEL HAYES				1,320.00
			319 - MAINTENANCE & PHOTOGRAPHY X 2 ARTWORKS		1,320.00	
EF114317	15/09/2023	SONIC HEALTHPLUS PTY LTD				2,398.00
			3014034 - MEDICAL ASSESSMENT		114.40	
			3017458 - MEDICAL ASSESSMENT		525.80	
			3021805 - MEDICAL ASSESSMENT		525.80	
			3022906 - MEDICAL - SYDNEE COGGER		525.80	
			3025233 - MEDICAL ASSESSMENT		353.10	
			3026175 - MEDICAL ASSESSMENT		353.10	
EF114627	28/09/2023	SONIC HEALTHPLUS PTY LTD				1,577.40
			3040411 - PRE EMPLOYMENY MEDICAL		525.80	
			3045687 - PRE EMPLOYMENY MEDICAL		525.80	
			3045688 - PRE EMPLOYMENY MEDICAL		525.80	
EF114636	28/09/2023	SOUTH WEST CORRIDOR DEVELOPMENT FOUNDATION INC				1,375.00
			202333 - SAVING OUR SNAKE NECKED TURTLES		1,375.00	
EF114702	28/09/2023	SPARE PARTS PUPPET THEATRE				940.50
			6163 - ROVING ENTERTAINMENT		940.50	
EF114315	15/09/2023	SPEEDO AUSTRALIA PTY LIMITED T/AS SPEEDO AUSTRALIA				60,285.78
			98610466 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	2,598.26	
			98618791 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	57,687.52	
EF114625	28/09/2023	SPEEDO AUSTRALIA PTY LIMITED T/AS SPEEDO AUSTRALIA				11,932.48
			98667937 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	379.67	

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			98670876 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	386.10	
			98723829 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	693.00	
			98732691 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	6,011.78	
			98734064 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	4,461.93	
EF114620	28/09/2023	SPORTS TURF TECHNOLOGY PTY LTD				3,850.00
			INV-3841 - SOIL MOISTURE SENSORS		3,850.00	
EF114320	15/09/2023	SPORTSPEOPLE GROUP PTY LTD				214.50
			23071708 - ADVERTISING		214.50	
EF114310	15/09/2023	SPOTLIGHT STORES PTY LTD				121.00
			7302548629 - YOUTH FORUM SERVING WARE		121.00	
EF114700	28/09/2023	ST JOHN AMBULANCE AUSTRALIA (WA)				445.50
			STKINV00046336 - DEFIBRILLATOR CABINET		445.50	
EF114617	28/09/2023	STANDARDS AUSTRALIA LIMITED				200.45
			INV808746 - AS4300-1995 ANNEXURES ONLY LICENCE FEE		200.45	
EF114319	15/09/2023	STANTONS INTERNATIONAL AUDIT AND CONSULTING PTY LTD				261.80
			59023 - PROBITY REVIEW OF THE BURNS BEACH CAFÉ		261.80	
EF114236	15/09/2023	STARMIX HOLDINGS PTY LTD (IMAGE BOLLARDS)				572.00
			9706 - EXT CONTRACTORS & SVCS		572.00	
EF114309	15/09/2023	STATEWIDE CLEANING SUPPLIES P/L				10,963.10
			SI480962 - 1890 – KLEENEX MULTIFOLD HAND TOWEL	00720A	560.21	
			SI481536 - 1197L - GLOVES NITRILE BLUE (PKT100)		326.70	
			SI481867 - 420501 - TORK MILD HAND SOAP 6X1LT	00720A	963.88	
			SI482048 - 2306898 – TORK SOFT MINI JUMBO CTN 12	00720A	902.68	
			SI482049 - MPC - WOW FITWIPES MAXX PACK (CTN 4 X 12	00720A	3,822.50	
			SI482780 - 2306897G – TORK MINI JUMBO CTN	00720A	4,028.80	
			SI483037 - 420501 - TORK MILD HAND SOAP 6X1LT	00720A	358.33	
EF114618	28/09/2023	STATEWIDE CLEANING SUPPLIES P/L				2,330.24
			SI482807 - 148430 - TORK SLIMLINE HAND TOWEL 21 X 1	00720A	920.48	
			SI483729 - 2306897G – TORK MINI JUMBO CTN	00720A	740.92	
			SI483730 - 6331G - KLEENEX KIMCARE AQUA CTN	00720A	668.84	
EF114460	28/09/2023	STEPHEN JOHN SCANLON				317.00
			175044 - RATES REFUND		317.00	
EF114130	15/09/2023	STEPHEN PHILLIPSON				61.65
			182355 - BSL FOR CANCELLED APPLICATION		61.65	
EF114216	15/09/2023	STRATA CORPORATION PTY LTD (STRATAGREEN)				35,197.63
			155708 - TERRACOTTEM ARBOR 10KG	VP333946	12,868.91	
			155747 - JARRAH STAKES 38 X 38 X 1800 - 100PK	VP333946	4,137.21	

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			156963 - JARRAH STAKES 38 X 38 X 1800 - 100PK	VP333946	13,593.69	
			157926 - SCHEDULE MATERIALS - BUSH REGENERATION		631.13	
			158080 - BROOM COUNCIL ROAD		94.05	
			158081 - CHAPS CHAINSAW MEDIUM		530.99	
			158082 - CHAPS CHAINSAW LARGE		1,062.00	
			158138 - FENCING		1,636.37	
			158393 - CHAPS CHAINSAW MEDIUM		265.50	
			158537 - SHOVEL PLUMBER		377.78	
112925	7/09/2023	SUNDRY CREDITOR - RATES REFUND				136.88
			276955 - VERONICA DEE		136.88	
112926	7/09/2023	SUNDRY CREDITOR - RATES REFUND				589.70
			277012 - WENDY CLARK		589.70	
112927	7/09/2023	SUNDRY CREDITOR - RATES REFUND				759.92
			277026 - COMMISSIONER OF STATE REVENUE		759.92	
112934	13/09/2023	SUNDRY CREDITOR - RATES REFUND				164.39
			277335 - JOHN AND LORRAINE DOUBIKIN		164.39	
112935	13/09/2023	SUNDRY CREDITOR - RATES REFUND				912.88
			277550 - GWENETH MORLEY C/- SUSAN MCEWAN		912.88	
112936	13/09/2023	SUNDRY CREDITOR - RATES REFUND				703.24
			277551 - MRS DOREEN BONDZIO		703.24	
112937	13/09/2023	SUNDRY CREDITOR - RATES REFUND				895.41
			277553 - ANNA MARIA WRIGHT C/- B J HOGAN		895.41	
112938	13/09/2023	SUNDRY CREDITOR - RATES REFUND				930.35
			277556 - MRS NANCY ESTER BOZZI		930.35	
112942	21/09/2023	SUNDRY CREDITOR - RATES REFUND				659.57
			277572 - MR ALLEN MALCOLM MEDBURY		659.57	
112943	21/09/2023	SUNDRY CREDITOR - RATES REFUND				659.57
			277573 - CM MCALISTER & LB MCALISTER		659.57	
112944	21/09/2023	SUNDRY CREDITOR - RATES REFUND				554.00
			277574 - CAROL LESLEY WOODWARD		554.00	
112945	21/09/2023	SUNDRY CREDITOR - RATES REFUND				982.50
			277576 - CLIFFORD JAMES GROVE		982.50	
112946	21/09/2023	SUNDRY CREDITOR - RATES REFUND				642.10
			277577 - PETER SANDERSON HAXTON		642.10	
112947	21/09/2023	SUNDRY CREDITOR - RATES REFUND				361.80
			277613 - LISA MAREE CARSTAIRS		361.80	
112948	21/09/2023	SUNDRY CREDITOR - RATES REFUND				173.65
			277822 - JOHN & TANYA WATSON		173.65	
112949	21/09/2023	SUNDRY CREDITOR - RATES REFUND				573.52
			277822 - SUZANNE BRONWYNE COXON		573.52	
112950	21/09/2023	SUNDRY CREDITOR - RATES REFUND				555.34
			277822 - GARY & SUSAN TAYLOR		555.34	
112957	29/09/2023	SUNDRY CREDITOR - RATES REFUND				173.65
			278006 - COLIN & JENNIFER MCWILLIAMS		173.65	
112958	29/09/2023	SUNDRY CREDITOR - RATES REFUND				720.72
			278049 - CAROL A MANN		720.72	
EF114323	15/09/2023	SUPERIOR NOMINEES PTY LTD (MIRACLE RECREATION EQUIPMENT)				82.50
			53535 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		82.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF114449	28/09/2023	SUSANNAH BRADY				61.65
			BPU23/0425 - REFUND BUILDING SERVICES LEVY CANCELLED		61.65	
EF114442	28/09/2023	SUZANNE LYNDSEY THOMPSON				2,746.67
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114463	28/09/2023	SWEET MELODIES				4,900.00
			08/09/23 - COMMUNITY GRANT		4,900.00	
EF114398	15/09/2023	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				1,057.10
			469259 - MEMBERSHIPS R U OK DAY STICKER HANGTAG		1,057.10	
EF114687	28/09/2023	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				7,175.30
			468980 - A2 POSTERS - ENEWSLETTER STRATEGY		507.10	
			469325 - PRESSURE WASHING OF UNDERCROFT		715.00	
			469481 - MEMBERSHIP: LES MILLS LAUNCH		1,094.50	
			469534 - CLC FACILITY MAGPIE SWOOPING SIGNS		456.50	
			469539 - 2000 X SWIM SCHOOL FAMILY PASS		324.50	
			469566 - SPORTS SUMMER GAME TIME		2,821.50	
			469621 - 1 X PULL UP BANNER RESKIN		220.00	
			469648 - 20 X A2 POSTERS AND 2 X PULL UP BANNERS		342.10	
			469653 - 1000X SWIM SCHOOL CERTIFICATES		369.60	
			469654 - VACSWIM OCT CARDS X 1000		324.50	
EF114410	15/09/2023	T A & J L REYNOLDS				1,025.83
			51 - ELECTED MEMBER COURIER FRIDAY COURIER		1,025.83	
EF114341	15/09/2023	T C PRECAST PTY LTD				10,043.00
			SI-00006713/2 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	6,391.00	
			SI-00006852 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	3,652.00	
EF114656	28/09/2023	T C PRECAST PTY LTD				1,826.00
			SI-00006852/1 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	1,826.00	
EF114332	15/09/2023	T J DEPIAZZI & SONS				9,152.00
			130959 - SUPPLY AND DELIVERY OF CERTIFIED PATHOGE	VP308927	9,152.00	
EF114648	28/09/2023	T J DEPIAZZI & SONS				18,304.00
			131100 - MULCH	VP308927	9,152.00	
			131261 - SUPPLY AND DELIVERY OF CERTIFIED PATHOGE	VP308927	9,152.00	
EF114649	28/09/2023	TECHNOGYM AUSTRALIA PTY LTD				3,564.00
			33006370 - SUNDAY INSTALL FOR CRAIGIE LEISURE		3,564.00	
EF114342	15/09/2023	TELSTRA LIMITED				17,830.94
			109 2082 800 23/08/23 - COMMUNITY SAFETY		19.25	
			377 8004 400 26/08/23 - RANGER SERVICE SECTION		61.47	
			381 2615 700 - M2M SERVICES - AUG		4,940.00	
			381 2615 700 25/08/23 - MOBILE SERVICES		10,248.91	
			K 541 807 621 -8 - CITY'S FAX LINE 9300 1383 CHARGES		165.00	

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			K 553 371 711-4 - SERVICES & EQUIPMENT RENTAL (24/8/2023)		2,396.31	
EF114658	28/09/2023	THE CREATIVE DESIGN SHOP PTY LTD				2,850.34
			INV-4003 - FREE STANDING SLATWALL - STARTER BAY		2,850.34	
EF114257	15/09/2023	THE EDWARDS INVESTMENT TRUST				209.00
			1234113 - MORNING TEA 18/07/2023		209.00	
EF114390	15/09/2023	THE FAMILY PLANNING ASSOCIATION OF WA (INC) T/AS SEXUAL				330.00
			SINV27054 - 1 HOUR SHQ WORKSHOP		137.50	
			SINV27062 - WORKSHOP 01/09/23 - ANCHORS YOUTH CENTRE		192.50	
EF114213	15/09/2023	THE FRANK TEAM PTY LTD				8,250.00
			INV-0001487 - JOONDALUP INNOVATION CHALLENGE		8,250.00	
EF114544	28/09/2023	THE GENEALOGICAL SOCIETY OF VICTORIA INC				100.00
			24905 14/09/23 - 1 YEARS SUBSCRIPTION		100.00	
EF114251	15/09/2023	THE HELEN HARDCASTLE TRUST T/AS LEARNING HORIZONS				2,640.00
			INV-2596 - ABEF TRAINING		2,640.00	
EF114312	15/09/2023	THE JESSEN GROUP PTY LTD T/AS SLIMLINE WAREHOUSE DISPLAY SHO				2,552.09
			455317 - SLATWALL STORES FIXTURES H STYLE GONDOLA		2,552.09	
EF114380	15/09/2023	THE JUDITH TREBY FAMILY TRUST T/AS HAVE A GO NEWS				800.42
			60904 - 15 X 3 SPRING EVENT GUIDE AD		800.42	
EF114153	15/09/2023	THE QUITO UNITY TRUST T/A BENARA NURSERIES				10,380.37
			470918 - SUPPLY AND DELIVERY OF TREE STOCK	01621	211.20	
			470929 - SUPPLY AND DELIVERY OF TREE STOCK	01621	10,169.17	
EF114492	28/09/2023	THE QUITO UNITY TRUST T/A BENARA NURSERIES				19,334.10
			472384 - SUPPLY AND DELIVERY OF TREE STOCK	01621	11,315.15	
			473446 - SUPPLY AND DELIVERY OF TREE STOCK	01621	8,018.95	
EF114413	15/09/2023	THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS				12,997.60
			IN000845 - DAILY ACCOMMODATION AND SUSTENANCE FEE -	03322	2,981.00	
			IN000846 - MONTHLY MANAGEMENT FEE - DOG - PER KENNE	03322	10,016.60	
EF114235	15/09/2023	THE TONY STAMPALIA TRUST T/AS INCREDIBLE BULK				29,978.70
			1933 - OPTION A - COLLECTION AND DIRECT DELIVER	02022	29,978.70	
EF114558	28/09/2023	THE TONY STAMPALIA TRUST T/AS INCREDIBLE BULK				73,665.12
			1934 - OPTION A - COLLECTION AND DIRECT DELIVER	02022	31,738.60	
			1935 - OPTION A - COLLECTION AND DIRECT DELIVER	02022	41,926.52	
EF114507	28/09/2023	THE TRUSTEE FOR BROWN FAMILY TRUST				1,875.50
			4222 - SITE THEMATIC TENTACLES		1,875.50	
EF114616	28/09/2023	THE TRUSTEE FOR CIVITAS NOVA TRUST (RTSM CONSULTING)				3,080.00
			2313-1 - A ROAD SAFETY INSPECTION WHITFORDS AVE		3,080.00	

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EF114394	15/09/2023	THE TRUSTEE FOR GMT FINE ART FAMILY TRUST	SERVICES			5,940.00
			15683 - CONSERVATION OF BEVAN HONEY ARTWORK		495.00	
			15684 - FRAMING OF 2 X ARTWORK		5,445.00	
EF114228	15/09/2023	THE TRUSTEE FOR HAYTO TRUST (SOCO STUDIOS)				1,699.50
			3334 - VIDEOGRAPHY - DEFEAT THE BEAT 2023		1,155.00	
			3934 - YOUTH FORUM PHOTOS		544.50	
EF114553	28/09/2023	THE TRUSTEE FOR HAYTO TRUST (SOCO STUDIOS)				3,850.00
			3519 - 25 YEAR ANNIVERSARY - CORPORATE VIDEO		3,850.00	
EF114262	15/09/2023	THE TRUSTEE FOR LACEY FAMILY TRUST TAS LIVFIT BOXING ACADEMY				2,000.00
			P251666 - ANCHORS 8 WEEK TERM 3 PROGRAM 2023		2,000.00	
EF114278	15/09/2023	THE TRUSTEE FOR MAPIEN UNIT TRUST (MAPIEN)				8,357.80
			INV-33050 - INSIDE WORKFORCE AGREEMENT		8,357.80	
EF114164	15/09/2023	THE TRUSTEE FOR OCEANS 17 UNIT TRUST (BRAVEN GROUP SERVICES)				2,992.00
			INV-1669 - TRAINING ASSESMENT AT WOODVALE LIBRARY		990.00	
			INV-1671 - PROVIDE SECURITY FOR CITIZENSHIP CEREMON		572.00	
			INV-1672 - HOURLY RATE FOR SECURITY PERSONNEL LEVEL	VP372790	1,430.00	
EF114501	28/09/2023	THE TRUSTEE FOR OCEANS 17 UNIT TRUST (BRAVEN GROUP SERVICES)				3,146.00
			INV-1668 - SECURITY GUARD 16 AUGUST 2023		286.00	
			INV-1679 - HOURLY RATE FOR SECURITY PERSONNEL LEVEL	VP372790	1,430.00	
			INV-1680 - HOURLY RATE FOR SECURITY PERSONNEL LEVEL	VP372790	1,430.00	
EF114505	28/09/2023	THE TRUSTEE FOR OLMAN & SHARNA WALLEY FAMILY TRUST (BOORLOO				1,155.00
			1273 - TALK FOR A ADOPT A SPOT PROGRAM		1,155.00	
EF114207	15/09/2023	THE TRUSTEE FOR PATEL & GANDHI UNIT TRUST (EDGEWATER LIQUOR				168.00
			24883-3 - 42 X BAGS OF ICE		168.00	
EF114307	15/09/2023	THE TRUSTEE FOR SERVICES UNIT TRUST (RARE ADVERTISING)				12,441.00
			44956 - MARKETING AND COMMUNICATION CAMPAIGN		2,519.00	
			44957 - MARKETING AND COMMUNICATION CAMPAIGN		3,872.00	
			44960 - MARKETING AND COMMUNICATION CAMPAIGN		3,531.00	
			44961 - MARKETING AND COMMUNICATION CAMPAIGN		2,519.00	
EF114334	15/09/2023	THE TRUSTEE FOR SOPHIE BUDD FAMILY TRUST T/AS TASTE BUDDS				748.00
			INV-2135 - TEAM BUILDING EVENT		748.00	
EF114298	15/09/2023	THE TRUSTEE FOR STAIN FAMILY TRUST (PYRAMIDS PLUMBING)				3,121.13
			6564 - TRAFFIC CONTROL		3,121.13	
EF114144	15/09/2023	THE TRUSTEE FOR STP FAMILY TRUST (SAFETY TACTILE PAVE)				1,509.38
			2994 - COLLIER PASS PAVERS		1,509.38	

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EF114168	15/09/2023	THE TRUSTEE FOR THE BRADY FAMILY TRUST				2,590.00
			114 - COMMUNITY SAFETY TEAM BUILDING 13/09/202		2,590.00	
EF114158	15/09/2023	THE TRUSTEE FOR THE KEATING FAMILY TRUST T/AS				715.00
			7585 - REACTIVE CONTRACTORS - TREE MAINTENANCE		715.00	
EF114697	28/09/2023	THE TRUSTEE FOR THE KEENAN FAMILY TRUST T/AS NORTHERN				3,024.40
			48807 - PARTS ONLY		63.40	
			49019 - 450 SPEED HEAD		1,806.00	
			49020 - CORD CUTTING 2.7MM X 77MTR		1,155.00	
EF114488	28/09/2023	THE TRUSTEE FOR THE PANACON UNIT TRUST T/AS ARCHITECTURAL				70.26
			807262 - RM - LOCK AND KEYS EXT MATERIAL PURC		70.26	
EF114588	28/09/2023	THE TRUSTEE FOR THE PRODIGY TRUST (NATSYNC ENVIRONMENTAL)				3,575.00
			4224 - BAT BOX WORKSHOP		3,575.00	
EF114283	15/09/2023	THE TRUSTEE FOR THE R & J PIGDON FAMILY TRUST				943.65
			I0000015365 - MAGANIZES		445.15	
			I0000015369 - MAGAZINES		498.50	
EF114585	28/09/2023	THE TRUSTEE FOR THE R & J PIGDON FAMILY TRUST				758.01
			I0000015373 - MAGAZINES		400.17	
			I0000015375 - MAGAZINES		357.84	
EF114419	15/09/2023	THE TRUSTEE FOR THE RIGANELLO FAMILY TRUST (WOODVALE				5,932.30
			1031 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	1,117.05	
			1032 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	168.30	
			1033 - METAL PANEL FENCING 1.8 METRE HIGH PER S	VP254417	464.20	
			1034 - METAL PANEL FENCING 1.8 METRE HIGH OVER	VP254417	1,718.75	
			1035 - METAL PANEL FENCING 1.8 METRE HIGH OVER	VP254417	2,464.00	
EF114705	28/09/2023	THE TRUSTEE FOR THE RIGANELLO FAMILY TRUST (WOODVALE				4,154.21
			1036 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	233.81	
			1037 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	719.40	
			1038 - CHAINMESH FENCING OVER 5 M2	VP254417	3,201.00	
EF114490	28/09/2023	THE TRUSTEE FOR THE TORPY FAMILY TRUST T/A ASSOCIATED BUILDI				412.50
			INV-3614 - COMPLETION OF BA3 FOR STAGE - MUSIC IN		412.50	
EF114397	15/09/2023	THE TRUSTEE FOR TRANS AUSTRALIA TRUST T/AS INSTANT				580.00
			SIAU0183116 - PARTS & REPAIRS		580.00	
EF114686	28/09/2023	THE TRUSTEE FOR TRANS AUSTRALIA TRUST T/AS INSTANT				500.00
			SIAU0189374 - PARTS & REPAIRS		500.00	
EF114333	15/09/2023	THE TRUSTEE FOR USSHERIDAN TRUST (WESTWORKS CONSULTANCY)				6,435.00
			10803 - HEATHRIDGE PARK TREE SURVEY AND REPORT		4,895.00	
			11221 - LANDSCAPE - EXT CONT		770.00	
			11222 - LANDSCAPE - EXT CONT		770.00	

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EF114349	15/09/2023	THE TRUSTEE FOR VISION WA UNIT	TRUST			206.80
			882 - NEWSPAPERS FOR DUNCRAIG LIBRARY		206.80	
EF114432	28/09/2023	THE WA SPIT ROAST UNIT TRUST				3,681.25
			23309269 - ISO9001 10 YEAR ACCREDITATION		3,681.25	
EF114451	28/09/2023	THI MONG CAM NGUYEN (HELLY NGUYEN)				495.84
			14/09/23 - CHARTERED ENGINEER APPLICATION COST		495.84	
EF114306	15/09/2023	THINKPROJECT AUSTRALIA PTY LTD RAMM SOFTWARE PTY LTD	TAS			1,144.00
			INV-0618 - CONSULTANCY - EXT CONT		1,144.00	
EF114611	28/09/2023	THINKPROJECT AUSTRALIA PTY LTD RAMM SOFTWARE PTY LTD	TAS			2,859.00
			RSL-20257 - 2023/24 RAMM ACADEMY SUBSCRIPTION		2,859.00	
EF114339	15/09/2023	TII AUSTRALIA PTY LTD				293.04
			72253 - REACTIVE MATERIALS - IRRIGATION MAINTENA		293.04	
EF114261	15/09/2023	TJ AND RJ SELLICK PTY LTD (LAWN DOCTOR)				9,397.29
			721869 - ZONE 2 (CENTRAL) R1 CATEGORY WHITFORDS A	00221B	9,397.29	
EF114575	28/09/2023	TJ AND RJ SELLICK PTY LTD (LAWN DOCTOR)				35,359.43
			721870 - ZONE 2 (CENTRAL) R2 CATEGORY GOOLLELAL D	00221B	1,691.98	
			721871 - ZONE 2 (CENTRAL) R3 CATEGORY ALIDADE WAY	00221B	6,489.40	
			721872 - NORTH ZONE - BURNS PARK BURNS BEACH - 0.	VP316285	2,146.65	
			721892 - SULPHATE OF AMMONIA GRANULATED, IRON SUL	01820	25,031.40	
EF114693	28/09/2023	TOM MCLEAN				2,746.67
			ALLOW-MTG-SEP 2023 - MEETING FEE - SEPTEMBER 2023		2,746.67	
EF114327	15/09/2023	TOOLMART				101.50
			JO-125132 - Q-64062 -1138975 IMPACT BIT SET 33 PCE		46.50	
			JO-125303 - QUOTE - 64332 -1070025 F CLAMP 300MM		55.00	
EF114641	28/09/2023	TOOLMART				176.00
			20230912-3-3-10188 - PARTS ONLY		176.00	
EF114640	28/09/2023	TOTAL EDEN PTY LIMITED				23,430.98
			412754561 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	00920	10,931.74	
			412782071 - NEW BURNS BEACH EST	00920	10,931.74	
			412782404 - BURNS BEACH PARK	VP363434	1,567.50	
EF114331	15/09/2023	TOTAL LANDSCAPE REDEVELOPMENT SERVICE PTY LTD				217,152.55
			INV-1031 - MAY 2023 TO AUGUST 2023 - PICK-UP AND DE	04322	50,914.60	
			INV-1032 - MAY 2023 TO AUGUST 2024 - LABOUR RATE PE	04322	5,071.00	
			INV-1037 - MAY 2023 TO AUGUST 2023 - PICK-UP AND DE	04322	63,034.40	
			INV-1038 - MAY 2023 TO AUGUST 2024 - LABOUR RATE PE	04322	6,611.00	
			INV-1049 - MAY 2023 TO AUGUST 2023 - PLANTING	04322	55,641.30	
			INV-1052 - LANDSCAPE - EXT CONT		26,412.16	
			INV-1053 - LANDSCAPE - EXT CONT		9,468.09	

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EF114647	28/09/2023	TOTAL LANDSCAPE REDEVELOPMENT SERVICE PTY LTD				34,906.69
			INV-1050 - MAY 2023 TO AUGUST 2024 - LABOUR RATE PE	04322	5,335.00	
			INV-1059 - FRASER PARK		29,152.59	
			INV-1062 - MAY 2023 TO AUGUST 2023 - PICK-UP AND DE	04322	419.10	
EF114328	15/09/2023	TOTALLY WORKWEAR				2,356.95
			7200647906 - JACKET MENS SOFTSHELL	VP253695	33.00	
			7200647906 - JACKET MENS SOFTSHELL	VP270470	257.40	
			7200663639 - S12661WE100 STEEL BLUE SOUTHERN CROSS		215.90	
			7200663699 - BOOTS HOBART, STEEL BLUE SIZE 9.5	VP253695	132.00	
			7200664018 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	80.85	
			7200664892 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200664893 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200664969 - BOOTS WHYALLA BLACK, STEEL BLUE 312108,	VP253695	132.00	
			7200665042 - KINGGEE C-MAX5 WOMENS ZIP SIDED ANKLE BO	VP253695	121.00	
			7200665294 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200665357 - TROUSERS WOMEN WORKCOOL2, KINGGEE SIZE 1	VP253695	132.00	
			720066591 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOTS	VP253695	121.00	
			7200666048 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	80.85	
			7200666049 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	55.00	
			7200666344 - CAP RED - HS4199AC		281.50	
			7200666421 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200666422 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200666629 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	134.75	
			7200666630 - JACKET FLYING HI-VIS R/TAPE, SIZE M	VP253695	47.30	
			7200666631 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	110.00	
EF114642	28/09/2023	TOTALLY WORKWEAR				1,476.50
			7200667422 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200667426 - BOOTS HOBART, STEEL BLUE SIZE 7	VP253695	374.00	
			7200667456 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	200.20	
			7200667457 - JACKET FLYING HI-VIS R/TAPE, SIZE 2XL	VP253695	47.30	
			7200667458 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	99.00	
			7200667921 - SKU312661 SOUTHERNCROSS ZIP SAND 8.5		215.90	
			7200668223 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200668636 - JUMPER WOOL BLEND NAVY, SIZE L	VP253695	49.50	

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			7200668637 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	113.85	
			7200669159 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	107.25	
			7200669159 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP270470	27.50	
EF114336	15/09/2023	TOWN TEAM MOVEMENT LTD				6,636.66
			679 - PLACE MAKING STRATEGY		6,636.66	
EF114651	28/09/2023	TOWN TEAM MOVEMENT LTD				13,750.00
			742 - INCEPTION MEETING & MATERIALS COSTS		13,750.00	
EF114329	15/09/2023	T-QUIP				2,194.90
			122266#26 - PARTS ONLY		116.55	
			122297 #26 - PARTS ONLY		2,078.35	
EF114645	28/09/2023	T-QUIP				16,643.40
			122575 - PARTS & REPAIRS		953.50	
			122829 #26 - PARTS ONLY		5,718.40	
			122830 #26 - PARTS ONLY		5,738.75	
			122894 #26 - PARTS ONLY		3,201.65	
			122955#26 - PARTS		683.30	
			122956#26 - PARTS		81.90	
			122993 #14 - PARTS ONLY		265.90	
EF114650	28/09/2023	TRIDENT PLASTICS (SA) PTY LTD				35,168.00
			303682 - 240 LITRE BIN COMPLETE	01318A	35,168.00	
EF114330	15/09/2023	TRITON ELECTRICAL CONTRACTORS PTY LTD				9,830.70
			25034TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	918.50	
			25036TE - TELOPIA PARK	01321	291.50	
			25042TE - CONICA PARK	01321	132.00	
			25059TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	766.70	
			25060TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	66.00	
			25066TE - DANDJOO PARK	01321	132.00	
			25074TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25079TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	381.70	
			25081TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	264.00	
			25087TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	198.00	
			25091TE - OCEAN REEF PARK	01321	132.00	
			25092TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	66.00	
			25094TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	2,035.00	
			25096TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	1,570.80	
			25117TE - LEGANA PARK	01321	198.00	
			25118TE - DAMAGED PILLAR TO WESTERN POWER	01321	396.00	
			25119TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	1,358.50	
			25123TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	445.50	
			25139TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	346.50	

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EF114646	28/09/2023	TRITON ELECTRICAL CONTRACTORS PTY LTD				9,227.35
			25076TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	198.00	
			25100TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25101TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25103TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25104TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25106TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25107TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25108TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25115TE - WARWICK OPEN SPACE	01321	66.00	
			25149TE - TOM SIMPSON PARK	01321	1,831.50	
			25150TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			INV-1973 - MATERIALS / PARTS MARKUP 10%	01321	6,075.85	
EF114352	15/09/2023	TRUCK UNIT TRUST T/AS W A HINO SALES & SERVICE				255.01
			299444 - PARTS ONLY		255.01	
EF114662	28/09/2023	TRUCK UNIT TRUST T/AS W A HINO SALES & SERVICE				163,020.26
			F369 - LICENCING COSTS - (INSURANCE COSTS)		616.30	
			F4369 - HINO 300 SERIES 921 XXLONG AUTO CREW		162,403.96	
EF114677	28/09/2023	TRUSTEE FOR GREAT SCOTT FAMILY TRUST T/AS ARBORWEST TREE				6,468.00
			INV-2014 - SUPPLY AND DELIVERY OF TREE STOCK	01621	4,532.00	
			INV-2094 - LANDSCAPE - PLANTING - EXT MAT		1,936.00	
EF114338	15/09/2023	TRUSTEE FOR HIEU HA FAMILY TRUST (2 BEANS CAFE)				1,878.99
			2BEANS047 - SWEET SLICE PLATTER		70.00	
			2BEANS049 - SWEET SLICE PLATTER		70.00	
			2BEANS050 - SWEET SLICE PLATTER		70.00	
			2BEANS051 - 2 ROLL PLATTERS		212.00	
			2BEANS053 - 1 WRAP PLATTER		170.00	
			2BEANS054 - 12 X LARGE SAUSAGE ROLLS (CUT INTO 5)		239.00	
			2BEANS055 - SELECTED CATERING PLATTERS		196.00	
			2BEANS057 - CATERING		851.99	
EF114653	28/09/2023	TRUSTEE FOR HIEU HA FAMILY TRUST (2 BEANS CAFE)				74.80
			2BEANS056 - CATERING		74.80	
EF114363	15/09/2023	TRUSTEE FOR RANSBERG UNIT TRUST T/AS WA PREMIX				3,444.76
			NE8599/01 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	689.04	
			NE8599/02 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	689.04	
			NE8599/03 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	574.20	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			NE8599/04 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	172.26	
			NE8599/05 - LESS THAN 3.4M3 - KERB MIX (32 MPA / 7MM	VP358492	458.92	
			NE8599/06 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	229.68	
			NE8599/07 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	401.94	
			NE8599/08 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	229.68	
EF114671	28/09/2023	TRUSTEE FOR RANSBERG UNIT TRUST T/AS WA PREMIX				4,306.94
			NE8499/01 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	516.78	
			NE8499/02 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	574.20	
			NE8551/01 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	918.72	
			NE8551/02 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	344.52	
			NE8551/03 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	172.26	
			NE8599/09 - SILVERSANDS DRIVE PREMIX		149.60	
			NE8599/09 - SILVERSANDS DRIVE PREMIX	VP358492	1,458.60	
			NE8658/04 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	172.26	
EF114369	15/09/2023	TRUSTEE FOR THE GALLOP INVESTMENT TRUST (WALDECKS KINGSLEY)				2,469.24
			23-00084577 - POTS & PLANTS AS PER QUOTED FOR FOYER		2,469.24	
EF114215	15/09/2023	TRUSTEE FOR THE JANSEN GRAY FAMILY TRUST T/AS GEOFF'S TREE				81,255.35
			J08096426 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,075.80	
			J2307286379 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	17,595.60	
			J2307316359 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	15,361.50	
			J2308026439 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,075.80	
			J2308096437 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2308096438 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308096559 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	2,779.70	
			J2308096640 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	2,361.70	
			J2308106648 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	2,631.75	
			J2308146548 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	
			J2308146637 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	2,147.20	
			J2308146658 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308166425 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2308166633 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308166636 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2308166659 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2308166661 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2308166698 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2308176639 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308176689 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2308176690 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2308176694 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308176705 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308186220 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	2,167.00	
			J2308186293 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2308186349 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,900.80	
			J2308186635 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308186685 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	877.25	
			J2308186687 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2308186691 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	3,329.70	
			J2308186707 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308186708 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	717.20	
			J2308216670 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	3,471.60	
			J2308216765 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2308216769 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	816.75	
			J2308216770 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2308226638 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2308226654 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2308226686 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	717.20	
			J2308226693 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308226700 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308226704 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2308226709 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2308226773 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2308236697 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2308236701 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2308236796 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,075.80	
			J2308296433 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	2,411.20	
			J2308306785 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2308306810 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
EF114542	28/09/2023	TRUSTEE FOR THE JANSEN GRAY FAMILY TRUST T/AS GEOFF'S TREE				44,383.68
			J2301096554 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2301096772 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	1,143.45	
			J2302096553 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	1,233.98	
			J2308096569 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2308166632 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2308176555 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2308246276 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	3,616.80	
			J2308246768 - NODE COURT MULLALOO	03520A	1,706.10	
			J2308246801 - TREE REMOVAL INCLUDING DISPOSAL	03520A	950.40	
			J2308246806 - TREE REMOVAL INCLUDING DISPOSAL	03520A	1,706.10	
			J2308246809 - KNIGHTSBRIDGE CRESCENT MOOLLALOO	03520A	1,706.10	
			J2308256848 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	3,309.90	
			J2308286805 - HERRESHOFF RAMBLE OCEAN REEF	03520A	1,706.10	
			J2308286837 - TREE REMOVAL INCLUDING DISPOSAL	03520A	950.40	
			J2308286838 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	526.35	
			J2308286840 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	717.20	
			J2308286842 - SPOONBILL GROVE KINGSLEY	03520A	653.40	
			J2308296556 - TREE REMOVAL INCLUDING DISPOSAL	03520A	358.60	
			J2308296803 - RONNOCH RISE JOONDALUP	03520A	1,012.00	
			J2308296836 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	1,025.20	
			J2308296844 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2308316188 - TREE REMOVAL INCLUDING DISPOSAL	03520A	3,342.90	
			J2309016427 - SUPPLY A TRAINED CLIMBER FOR SPECIALISED	03520A	723.80	
			J2309016907 - MULLALOO DRIVE MULLALOO	03520A	1,434.40	
			J2309026688 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2309056924 - TREETOP AVENUE EDGEWATER	03520A	301.40	
			J2309066898 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2309066902 - MARLANDY CRT WOODVALE	03520A	653.40	
			J2309066918 - SEAFLOWER CRES CRAIGIE	03520A	1,309.00	
			J2309066934 - WAHROONGA WAY GREENWOOD	03520A	358.60	
			J2309076894 - NEW ENGLAND DRIVE HILLARYS	03520A	358.60	
			J2309076897 - MALDEN RD KINGSLEY	03520A	717.20	
			J2309076900 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	717.20	
			J2309076906 - WARWICK BOWLING CLUB	03520A	358.60	
			J2309076920 - BANKFIELD RETREAT OCEAN REEF	03520A	653.40	
			J2309076922 - TREE REMOVAL INCLUDING DISPOSAL	03520A	510.40	
			J2309076923 - HILLWOOD AVE WARWICK	03520A	358.60	
			J2309116763 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2309116921 - BARRACUDA COURT SORRENTO	03520A	1,434.40	
			J2309126993 - WARWICK OPEN SPACE	03520A	904.20	
			J2309137039 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	2,209.90	
			J23308296843 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	980.10	
EF114630	28/09/2023	TRUSTEE FOR THE JAYEMEF FAMILY TRUST & A.M WOOD T/AS STAR				70.00
			28149 - SLIDE BOLTS FOR ROLLER DOORS		70.00	
EF114602	28/09/2023	TRUSTEE FOR THE SHEPHARD FAMILY TRUST (POOL ROBOTICS PERTH)				2,937.51
			23-00002231 - REPAIR AS PER QUOTE 23-2231		2,937.51	
EF114639	28/09/2023	TRUSTEE FOR THE WILSON TRUST (SESSIONS AT CRAIGIE)				323.50
			INV-0003 - MILKSUPPLIER FOR STAFF ROOM		32.00	
			INV-0004 - R U OK COFFEE FOR STAFF		291.50	
EF114356	15/09/2023	TRUSTEE FOR WA LIMESTONE UNIT TRUST T/AS WA LIMESTONE CO				797.46
			WA13642 - 75MM LIMESTONE - CRUSHED - SUPPLY & DELI	VP248139	797.46	
EF114612	28/09/2023	TRUSTEE FOR WHEELRIGHT FAMILY TRUST (RW QUANTITY SURVEYORS)				8,690.00
			INV-0637 - HEATHRIDGE PARK MP		8,690.00	
EF114337	15/09/2023	TURF CARE WA PTY LTD				1,884.30
			INV-6831 - TRIPLEX MOWER AND CATCHER (5 CYLINDER) T	VP350044	628.10	
			INV-6861 - TRIPLEX MOWER AND CATCHER (5 CYLINDER) T	VP350044	628.10	
			INV-6876 - TRIPLEX MOWER AND CATCHER (5 CYLINDER) T	VP350044	628.10	
EF114652	28/09/2023	TURF CARE WA PTY LTD				1,256.20
			INV-6918 - TRIPLEX MOWER AND CATCHER (5 CYLINDER) T	VP350044	628.10	
			INV-6941 - TRIPLEX MOWER	VP350044	628.10	
EF114659	28/09/2023	UES (INT'L) PTY. LTD. (UES INTERNATIONAL)				1,601.18
			366985 - PARTS ONLY		1,194.45	
			367821 - PARTS ONLY		406.73	
EF114343	15/09/2023	ULVERSCROFT LARGE PRINT BOOKS				6,889.61
			I149751AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		547.93	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			I149752AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		547.93	
			I149753AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		547.93	
			I149754AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		547.93	
			I149932AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		112.62	
			I149933AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		112.62	
			I149934 AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		112.62	
			I149935AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		112.62	
			I149973AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		1,709.70	
			I149974AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		2,537.71	
EF114344	15/09/2023	UNITING GLOBAL PTY LTD				80,313.71
			INV-0788 - SANITARY SERVICES - WARWICK CCC RISE	03922	105.60	
			INV-0796 - SUPPLY AND SERVICE SANITARY BINS 22L	03922	1,518.62	
			INV-0799 - CLASS 3 - CLEANER (MONDAY TO FRIDAY)	03922	73,931.11	
			INV-0802 - RELIEF CLEAN FOR JOONDALUP ADMIN	03922	249.15	
			INV-0812 - RELIEF CLEANER FOR ADMIN 25/08/23		124.58	
			INV-0813 - CLASS 3 - CLEANER (SATURDAY)	03922	872.17	
			INV-0829 - CLASS 4 - CLEANER (SATURDAY)	03922	1,354.49	
			INV-0844 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	124.58	
			INV-0845 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	286.55	
			INV-0846 - CLASS 1A - CLEANER (MONDAY TO FRIDAY)	03922	1,622.28	
			INV-0847 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	124.58	
EF114660	28/09/2023	UNITING GLOBAL PTY LTD				9,129.41
			INV-0832 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	2,690.82	
			INV-0851 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	2,466.63	
			INV-0852 - HIGH PRESSURE CLEANING	03922	211.20	
			INV-0853 - CLASS 1A - CLEANER (SUNDAY)	03922	146.92	
			INV-0854 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	448.51	
			INV-0855 - CLASS 1A - CLEANER (MONDAY TO FRIDAY)	03922	1,112.88	
			INV-0858 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	186.88	
			INV-0859 - CLASS 3 - CLEANER (SUNDAY)	03922	73.46	
			INV-0860 - CLASS 1A - CLEANER (SATURDAY)	03922	225.50	
			INV-0861 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	186.88	
			INV-0862 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	1,180.37	
			INV-0875 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	199.36	
EF114661	28/09/2023	VENUES WEST				52,150.34

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			33647 - ANNUAL GROUND MAINTENANCE 2022/23		52,150.34	
EF114318	15/09/2023	VEOLIA RECYCLING & RECOVERY PTY LTD				675,969.08
			166893 - DRIVE-BYS FOR DOMESTIC COLLECTION SERVIC	03217	546,638.42	
			54804661 - CN REFERS TO INV 54535676		-30.22	
			55010644 - PROCESSING OF GARDEN ORGANIC WASTE (ARIS	03218	123,181.52	
			55010741 - PROCESSING OF GENERAL WASTE	VP216843	1,463.00	
			55088759 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	198.84	
			55088775 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	248.55	
			55088791 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	857.09	
			55088804 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	248.55	
			55088812 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	339.42	
			55088821 - SERVICE 1.5 M3 BIN (GREEN WASTE - NON RE	03217	71.02	
			55088839 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	646.22	
			55088847 - SERVICE 3 M3 BIN (RECYCLE PAPER & CARDBO	03217	93.72	
			55088855 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	132.77	
			55088863 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	99.42	
			55088871 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	442.46	
			55088898 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	511.97	
			55089090 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	646.22	
			55089305 - SERVICE 660 LITRE BIN (RECYCLE PAPER & C	03217	78.10	
			55095377 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	54.67	
			55096601 - SERVICE 3 M3 BIN (GREEN WASTE - NON RESI	03217	47.34	
EF114628	28/09/2023	VEOLIA RECYCLING & RECOVERY PTY LTD				6,425.44
			55089111 - MULTI-USE DWELLINGS - DOMESTIC REFUSE -	03217	6,339.53	
			55110864 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	54.67	
			55119666 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	31.24	
EF114202	15/09/2023	VERTIV (AUSTRALIA) PTY LTD				396.00
			15175390 - HUM TRAY DESCALE AND CLEAN ON 2X UNITS		396.00	
EF114350	15/09/2023	VICKI LOUISE MAIN (VLM CONSULTING)				666.00
			INV-0031 - EXECUTIVE COACHING		333.00	
			INV-0032 - EXECUTIVE COACHING		333.00	
EF114348	15/09/2023	VIEWTECH 3D PTY LTD				1,661.00
			INV-C2489 - VIEWTECH 3D TOURS		1,661.00	
EF114112	15/09/2023	VIJENDRA SRINIVASIAH				80.00
			INW23/7437 - PARKING FINE P426855		80.00	
EF114346	15/09/2023	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS				100,221.17

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			P1029868 - IP WAN SERVICES		49,114.34	
			P1038981 - MONTHLY IPWAN WHITFORDS		903.10	
			P105135 - MONTHLY IPWAN WHITFORDS		903.10	
			P1053818 - MONTHLY VOCUS INTERNET SERVICES (1/09/23		14,170.40	
			P1054175 - MONTHLY VOCUS CLOUD SERVICES (1/09/23)		35,130.23	
EF114351	15/09/2023	VORGEE PTY LTD (VORGEE)				2,108.15
			173989 - CREDIT NOTE FOR FAULTY STOCK		-24.20	
			178941 - SUPPLY OF SWIMWEAR & ACTIVEWEAR	02222	2,132.35	
EF114674	28/09/2023	WA RETURN RECYCLE RENEW LTD				440.00
			740012 - 30 POP UP BINS - CONTAINERS FOR CHANGE		440.00	
EF114353	15/09/2023	WALGA				1,575.50
			SI-006747 - WALGA SHOWCASE		427.50	
			SI-006850 - CEO ATTENDANCE AT WALGA LOCAL CONVENTION		648.00	
			SI-006974 - TREE RETENTION LEGAL ADVICE		500.00	
EF114416	15/09/2023	WANNEROO ELECTRICS UNIT TRUST				55,363.40
			B28793 - RENEW RECESSED EMERGENCY LIGHT.	03022	194.70	
			B46790 - DATA CABLING TECHNICIAN - NORMAL HOURS (	03022	4,917.00	
			B46988 - INSTALL CAT 6E SINGLE DATA OUTLET - TERM	03022	610.50	
			B47150 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	308.39	
			B47152 - TESTING AND TAGGING – TESTING OF LEADS,	03022	462.00	
			B47155 - RENEW LED DOWNLIGHT GLOBE. SUPPLY AND IN	03022	93.50	
			B47161 - TESTING AND TAGGING – TESTING OF LEADS,	03022	2,854.50	
			B47162 - RENEW LED DOWNLIGHT GLOBE. SUPPLY AND IN	03022	374.00	
			B47166 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	219.64	
			B47167 - KINGSLEY MEMORIAL LIGHTS	03022	284.90	
			B47168 - DUNCRAIG LIBRARY TESTING AND TAGGING	03022	198.00	
			B47169 - JOONDALUP ADMIN - TESTING AND TAGGING	03022	1,947.00	
			B47170 - JOONDALUP CIVIC TESTING AND TAGGING	03022	1,039.50	
			B47171 - JOONDALUP LIBRARY	03022	660.00	
			B47172 - WHITFORDS LIBRARY	03022	280.50	
			B47173 - WOODVALE LIBRARY	03022	214.50	
			B47174 - TESTING AND TAGGING – TESTING OF LEADS,	03022	198.00	
			B47176 - JOONDALUP CIVIC	03022	129.21	
			B47189 - JOONDALUP ADMIN TEST OPERATION&REPAIR	03022	99.00	
			B47191 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	180.40	
			B47201 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	239.58	
			B47202 - JOONDALUP ADMIN LIGHTS	03022	99.00	
			B47203 - JOONDALUP ADMIN LIGHTS	03022	837.45	

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			B47207 - INSTALL 10 AMP SINGLE POWER OUTLET - SUP	03022	4,682.70	
			B47209 - EMERALD PARK POWERPOINTS	03022	431.20	
			B47230 - JOONDALUP CIVIC LIGHTS	03022	150.70	
			B47236 - ADMIRAL PARK	03022	234.30	
			B47237 - CURRAMBINE C/C	03022	189.20	
			B47238 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	199.10	
			B47239 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	645.59	
			B47242 - HAMELIN PLACE LIGHT	03022	99.00	
			B47252 - RCOJ ADMIN - RENEW T8 FLUORESCENT TUBE	03022	80.30	
			B47256 - CHRISTCHURCH PARK TEST OPERATION &REPAIR	03022	363.00	
			B47260 - JOONDALUP ADMIN TEST OPERATION &REPAIR	03022	253.00	
			B47261 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	2,083.95	
			B47267 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	144.10	
			B47276 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			B47306 - RENEW PL 2-PIN 5W-26W ENERGY SAVING LAMP	03022	129.80	
			D47175 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	234.85	
			D47182 - HAMELIN PLACE LIGHT	03022	168.85	
			D47200 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	139.70	
			D47213 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	233.20	
			G47124 - CRAIGIE LEISURE CENTRE	03022	624.25	
			G47149 - CRAIGIE LEISURE CENTER	03022	443.52	
			G47159 - CRAIGIE LEISURE CENTRE	03022	868.23	
			G47180 - CRAIGIE LEISURE CENTRE	03022	266.20	
			G47210 - ACCREDITED SOLAR TECHNICIAN - NORMAL HOU	03022	1,966.36	
			G47222 - WARWICK BOWLING CLUB	03022	142.18	
			G47235 - CRAIGIE LEISURE CTR	03022	115.50	
			G47255 - CLC POWERPOINT OUTDOOR POOL	03022	116.05	
			G47283 - ELECTRICAL TRADES PERSON - MAXIMUM CALL	03022	341.00	
			G47294 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			G47315 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	189.20	
			G47325 - ACCREDITED SOLAR TECHNICIAN - NORMAL HOU	03022	145.20	
			G47340 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			GKH28776 - TESTING OF EXIT SIGNS OR EMERGENCY LIGHT	03022	9,526.00	
			H28794 - ILUKA SPORTS EMERGENCY LIGHT	03022	653.40	
			H47227 - MIRROR PARK SWITCHBOARD	03022	242.00	
			H47291 - RENEW 4-PIN 5W-42W ENERGY SAVING LAMP. S	03022	872.30	
			H47298 - PRINCE REGENT LIGHTS	03022	460.90	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			H47308 - PERCY DOYLE CHECK CABLES	03022	139.70	
			H47343 - INSTALL 10 AMP SINGLE POWER OUTLET - SUP	03022	343.20	
			K47059 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	421.30	
			K47126 - OLEASTER PARK CABLE ROUTE	03022	180.40	
			K47158 - MELENE PARK	03022	99.00	
			K47198 - ADMIRAL PARK	03022	260.70	
			K47229 - HEATHRIDGE C/C LIGHTS	03022	99.00	
			K47264 - GENSET PROJECT	03022	8,544.80	
			K47319 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	227.70	
			TK47157 - KEY WEST TOILETS	03022	874.50	
EF114703	28/09/2023	WANNEROO ELECTRICS UNIT TRUST				28,972.41
			D47144 - LIGHTING - EXT CONT		4,488.00	
			G28788 - RENEW SURFACE MOUNTED EMERGENCY LIGHT.	03022	1,455.30	
			G46820 - UNSCHEDULED MATERIAL - COST PLUS MARK-UP	03022	2,432.65	
			G47001 - ELECTRICAL TRADES PERSON - AFTER HOURS	03022	1,122.00	
			G47002 - ELECTRICAL TRADES PERSON - SUNDAY	03022	1,430.00	
			G47030 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	1,127.50	
			G47050 - INSTALL 10 AMP DOUBLE POWER OUTLET - SUP	03022	4,968.15	
			G47160 - SORRENTO BOWLS WIRES EXPOSED	03022	996.38	
			G47301 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	1,174.80	
			G47304 - ROBERTSON RD LIGHTS	03022	672.10	
			G47305 - RENEW DEFECTIVE IGNITOR – 450W TO 2000W	03022	2,539.90	
			G47307 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	447.43	
			G47378 - CENTRAL PARK LIGHTS	03022	99.00	
			G47397 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			G47399 - CRAGIE LEISURE LIGHTS	03022	310.20	
			G47402 - CRAIGIE LEISURE FOYER HWU LEAK	03022	190.30	
			G47408 - PERCY DOYLE LIGHTS	03022	99.00	
			H47088 - SORRENTO FORESHORE	03022	649.00	
			H47228 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	1,406.90	
			H47403 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	264.00	
			K47284 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			K47303 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	283.80	
			K47339 - WARRANDYTE CLUBROOMS OVEN	03022	99.00	
			K47341 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			K47363 - SORRENTO SOUTH LIGHTS	03022	1,696.20	
			K47368 - WHITFORDS VOLUNTEER SEA SOCKETS	03022	128.70	
			K47389 - ROB BADDOCK GPO	03022	99.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			TK28799 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	496.10	
EF114421	15/09/2023	WANNEROO/JOONDALUP STATE EMERGENCY SERVICE				25,800.50
			24/07/23 - QUARTER 1 OPERATING GRANT-2023-24		25,800.50	
EF114417	15/09/2023	WATER CORPORATION				138,304.92
			90 03073 08 9 21/08/23 - MARMION BEACH T/C		135.60	
			90 03073 12 6 21/08/23 - SORRENTO SLSC & STH		6,449.47	
			90 03073 13 4 21/08/23 - SORRENTO NTH TOILET WATER		2,869.39	
			90 03081 34 5 22/08/23 - ROBIN PARK TOILET WATER		13.56	
			90 03108 39 2 23/08/23 - MELENE PARK TOILET WATER		1,625.44	
			90 03121 00 1 23/08/23 - SEACREST PK TOILET WATER		3,155.96	
			90 03132 63 2 22/08/23 - DUNCRAIG COM HL		2,842.57	
			90 03158 01 5 24/08/23 - FLEUR FREAME		8,248.51	
			90 03187 64 1 23/08/23 - GIBSON PARK COMMUNITY WATER		1,552.22	
			90 03198 45 5 25/08/23 - HLLRYS ANIMAL T/C		3,314.15	
			90 03198 47 1 28/08/23 - WHIT NODES TC PK (L)		260.35	
			90 03216 60 9 24/08/23 - DUNCRAIG CHC		1,525.10	
			90 03217 48 4 24/08/23 - JUNIPER PARK TOILET		1,530.52	
			90 03218 38 0 24/08/23 - SYCAMORE DRIVE		2.71	
			90 03229 26 6 24/08/23 - DORCHESTER COM H (H)		946.52	
			90 03229 27 4 24/08/23 - WARWICK COM HALL		4,811.54	
			90 03229 71 7 28/08/23 - ELLERSDALE PRK (H)		1,254.99	
			90 03231 62 2 24/08/23 - WARWICK SPORTS CENTRE		13,373.57	
			90 03238 23 4 18/08/23 - PENISTONE T/C		4,921.84	
			90 03279 77 3 21/08/23 - BLACKALL PK TOILET		1,841.51	
			90 03281 08 0 21/08/23 - BARRIDALE PARK (H)		24.41	
			90 03285 60 4 21/08/23 - CALECTASIA HALL (L)		1,535.95	
			90 03285 61 2 21/08/23 - GREENWOOD SCOUT (H)		924.82	
			90 03590 79 9 29/08/23 - KINGSLEY DRIVE		6,497.76	
			90 03594 91 7 30/08/23 - TIMBERLANE HALL WATER		3,393.73	
			90 03615 45 8 31/08/23 - WOODVALE LIBRARY WATER		3,748.16	
			90 03616 95 2 29/08/23 - CHICHESTER PK CL		5,635.87	
			90 03650 56 0 13/07/23 - R34330 SAIL TCE HEATHRIDGE LOT RES 3433		29.83	
			90 03731 96 9 08/08/23 - WINTON RD		10.85	
			90 03801 60 5 18/08/23 - CHRISTCHURCH PARK TOILET		2,042.35	
			90 10448 94 2 28/08/23 - HARBOUR VIEW PK (H)		395.06	
			90 11753 63 1 23/08/23 - NATURALISTE BOULEVARD		16.27	
			90 13371 13 5 17/08/23 - DELAMERE AV CURRAMBINE		6,066.18	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90 15727 64 1 12/09/23 - LEASE RESERVE 28971 OCEAN REEF ROAD		46,885.86	
			90 20631 177 10/07/23 - PICNIC COVE DRINK FOUNTAIN		10.85	
			90 21331 59 8 17/07/2023 - TRADE WASTE 2023-24 - ILUKA SPORTS		378.91	
			90 21647 61 3 21/08/23 - SHEPHERD BUSH PARK TOILET		32.54	
EF114704	28/09/2023	WATER CORPORATION				39,229.13
			90 03061 01 0 20/06/23 - CLIFFORD COLEMAN PARK DRINK FOUNTAIN		208.82	
			90 03077 09 8 21/08/2023 - BRADEN PRK DNK FDN P		5.42	
			90 03083 31 6 22/08/23 - PERCY DOYLE RES (L)		8,900.64	
			90 03097 05 6 25/08/23 - MARRI PARK		1,544.08	
			90 03148 02 8 25/08/23 - FLINDERS H&KINDY		2,179.61	
			90 03165 27 4 25/08/23 - HILLARYS PARK T/C (H		46.10	
			90 03170 46 0 24/08/23 - MAWSON PK T/C (H)		81.36	
			90 03184 36 0 31/08/23 - GIBSON AVE		5.42	
			90 03223 29 4 24/08/23 - HAWKER PARK T/C		21.70	
			90 03228 00 1 24/08/23 - GROVE CHILD CARE		805.07	
			90 03270 51 7 15/09/23 - GLENGARRY T/C (H)		59.66	
			90 03270 52 5 25/08/23 - GLENGARRY PARK		13.56	
			90 03295 49 0 22/08/23 - KINGSLEY CV/SC		5,482.18	
			90 03313 20 6 15/09/2023 - WHITFORD LIB & SC		222.40	
			90 03325 52 2 15/09/2023 - KORELLA T/C (H)		47.26	
			90 03327 10 6 14/09/2023 - CHARONIA T/C (H)		72.28	
			90 03331 83 4 15/09/23 - MULLALOO SLSC		1,517.88	
			90 03331 85 0 15/09/23 - MULLALOO NORTH T/C		922.96	
			90 03343 71 2 14/09/2023 - MULLALOO PRE/CHC(L)		33.36	
			90 03352 86 2 15/09/23 - KALLAROO PRE		49.50	
			90 03359 03 6 15/09/2023 - BELROSE PRK T/C (H)		50.04	
			90 03375 24 7 20/09/2023 - CRAIGIE LEISURE CNTR		11,325.72	
			90 03393 59 2 20/09/23 - CAMBERWARRA PRK (H)		19.74	
			90 03603 66 8 30/08/23 - MOOLANDA T/C		32.54	
			90 03630 97 3 13/09/23 - ADMIRAL T/C		161.24	
			90 03650 56 0 11/09/23 - SAIL TERRACE		30.58	
			90 03680 94 6 11/09/23 - EMERALD PARK CLUB		141.78	
			90 03758 38 7 17/08/23 - CALEDONIA T/C		1,706.80	
			90 03826 68 5 14/09/23 - FALKLANDS T/C (H)		33.36	
			90 03829 24 5 13/9/23 - MACNAUGHTON CLUB		30.58	
			90 14414 76 6 23/08/23 - ILUKA BEACH FORESHORE		695.20	
			90 16054 12 7 13/09/23 - BRAMSTON PARK CSF		88.96	
			90 16138 94 5 19/09/23 - WORKS OPERATION CENTRE WATER		2,554.82	
			90 20349 72 9 11/09/23 - MCINTYRE AVENUE		11.05	
			90 24117 26 3 18/08/23 - EAST GREEN RESERVE		127.46	

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EF114365	15/09/2023	WATERLINK ELEMENTS PTY LTD (WATER-LINK IRRIGATION)				7,801.20
			623 - QUALIFIED IRRIGATION TECHNICIAN FOR NON	VP353848	7,801.20	
EF114359	15/09/2023	WATS MANAGEMENT PTY LTD T/AS AUSTRAFFIC WA				7,669.20
			1695 - TO UNDERTAKE TRAFFIC SURVEYS		7,669.20	
EF114668	28/09/2023	WATS MANAGEMENT PTY LTD T/AS AUSTRAFFIC WA				3,643.20
			1700 - INTERSECTION VIDEO SURVEYS		3,643.20	
EF114673	28/09/2023	WAY FUNKY COMPANY PTY LTD				5,705.04
			INV121683 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	2,790.48	
			INV121860 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	2,914.56	
EF114360	15/09/2023	WCP CIVIL PTY LTD				508,098.32
			29639 - PINNAROO POINT		122,526.42	
			29640 - SUPERINTENDANT - EXT CONT		385,571.90	
EF114246	15/09/2023	WESFARMERS KLEENHEAT GAS PTY LTD				2,523.25
			6513137 - CRAIGIE LEISURE CENTRE GAS		2,523.25	
EF114358	15/09/2023	WESKERB PTY LTD				135,911.06
			4790 - 151-350 MTRS 50MM MOUNTABLE KERB	02522	23,748.91	
			4791 - OVER 350 M 50MM MOUNTABLE KERB	02522	21,478.82	
			4792 - 30-150 MTRS 50MM MOUNTABLE KERB	02522	4,907.56	
			4793 - OVER 350 M 40MM MOUNTABLE KERB	02522	56,932.69	
			4803 - WORKS OPERATION CENTRE	02522	668.03	
			4804 - TOPANGA PASS, ILUKA	02522	400.82	
			4811 - 30-150 MTRS 50MM MOUNTABLE KERB	02522	9,929.44	
			4812 - 30-150 MTRS 50MM MOUNTABLE KERB	02522	5,626.26	
			4813 - 151-350 MTRS 50MM MOUNTABLE KERB	02522	12,218.53	
EF114666	28/09/2023	WESKERB PTY LTD				34,260.50
			4817 - CHAUNCY COURT KERBING	02522	10,196.48	
			4818 - BARGATE WAY KERBING	02522	24,064.02	
EF114626	28/09/2023	WESPRAY ON PAVING PTY LTD				1,881.00
			INV-1080 - GERDA PARK GREENWOOD		1,441.00	
			INV-1081 - OLEASTER PARK , GREENWOOD		440.00	
EF114096	15/09/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED				8,566.30
			1001864820230731 - GENERAL NEWS		8,566.30	
EF114433	28/09/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED				12,723.70
			1001864820230831 - GENERAL NEWS		10,248.40	
			1010693920230831 - MARGARET COCKMAN - DEATH NOTICE		362.10	
			1051520920230923 - BREAKFAST WITH THE ANTHONY ALBANESE		1,500.00	
			1062850 18/09/23 - NEWSPAPERS FOR WOODVALE		181.20	
			1268457 25/08/23 - NEWSPAPERS FOR REFERENCE		432.00	
EF114141	15/09/2023	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				99.00
			2861293 - WATER BOTTLES - COMMERCIAL 15L		99.00	

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF114484	28/09/2023	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				55.00
			2877396 - WATER BOTTLES - COMMERCIAL 15L		55.00	
EF114357	15/09/2023	WESTERN IRRIGATION PTY LTD				36,509.54
			G46633 - SPRINKLER HUNTER I-20-04 S/S	03822	186.01	
			G46634 - FITTING POLY RISER EXTENSION M/F 25MM	03822	2,938.10	
			G46640 - FITTING PVC TELESCOPIC COUPLING 80MM	03822	1,265.99	
			G46641 - VALVE BALL 50MM PHILMAC / HANSEN BRAND	03822	237.60	
			G46642 - FITTING PVC REDUCING COUPLING 80MM X 50M	03822	53.68	
			G46847 - VALVE BOX RAINBIRD JUMBO WITH LID	03822	911.74	
			G46848 - PIPE PVC 50MM SWJ CL 9 (6M LENGTH)	03822	909.15	
			G46849 - IRRIGATION - EXT CONT		3,038.20	
			G46850 - REACTIVE MATERIALS - IRRIGATION MAINTENA		1,293.60	
			G46851 - REACTIVE MATERIALS - IRRIGATION MAINTENA		4,606.25	
			G46852 - REACTIVE MATERIALS - IRRIGATION MAINTENA		3,685.00	
			G46853 - NOZZLE HUNTER ROTATOR FEMALE MP2000 90°-	03822	55.72	
			G46854 - FITTING PVC TEE 100MM	03822	377.09	
			G46855 - VALVE BOX RAINBIRD JUMBO 6" EXTENSION	03822	33.00	
			G46856 - BRIDGEWATER PARK	03822	777.76	
			G47026 - FITTING PVC VALVE SOCKETS 80MM	03822	25.96	
			G47071 - FITTING POLY RISER EXTENSION M/F 20MM	03822	24.20	
			G47072 - 50MM PHILMAC COMPRESSION COUPLING		23.10	
			G47072 - 50MM PHILMAC COMPRESSION COUPLING	03822	352.00	
			G47076 - SPRINKLER TORO 570Z-3P	03822	859.65	
			G47077 - CONTROLLER SD SYSTEMS SDS-50	03822	3,066.25	
			G47078 - CONTROLLER SD SYSTEMS SDS-50	03822	3,066.25	
			G47079 - FITTING PVC REDUCING BUSH 80MM X 50MM	03822	624.53	
			G47080 - PIPE PVC 25MM SWJ CL 9 (6M LENGTH)	03822	448.25	
			G47081 - FITTING PVC TELESCOPIC COUPLING 32MM	03822	38.45	
			G47082 - PIPE PVC 25MM SWJ CL 9 (6M LENGTH)	03822	897.11	
			G47083 - SOLENOID VALVE BERMAD 80 MM FLOW CONTROL	03822	520.14	
			G47084 - RISER (POLY) 50MM X 300MM GREY	03822	14.30	
			G47095 - REACTIVE MATERIALS - IRRIGATION MAINTENA		1,732.50	
			G47097 - SPRINKLER HUNTER I-20-04 S/S	03822	651.86	
			G47299 - SPRINKLER HUNTER I-20-04 S/S	03822	72.82	
			G47300 - FITTING POLY ARTIC ELBOW 25MM	03822	1,703.68	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G47302 - SPRINKLER HUNTER I-20-04 S/S	03822	1,947.00	
			G47303 - SPRINKLER HUNTER I-20-04 S/S	03822	72.60	
EF114665	28/09/2023	WESTERN IRRIGATION PTY LTD				5,363.49
			G35245 - SPRINKLER HUNTER I-20-04 S/S	03822	1,093.07	
			G47553 - SPRINKLER HUNTER	03822	1,406.90	
			G47554 - SPRINKLER HUNTER	03822	594.00	
			G47556 - SPRINKLER HUNTER	03822	891.00	
			G47558 - PIPE CUTTER PVC 20-25MM KWIKCUT	03822	490.05	
			G47560 - PVC TELESCOPIC COUPLING	03822	468.27	
			G47593 - VALVE 15MM BRASS SNIFTER	03822	420.20	
EF114418	15/09/2023	WESTERN POWER				17,913.00
			CORPB0679921 - LIGHTING - EXT CONT		15,045.00	
			CORPB0680012 - IRRIGATION - EXT CONT		2,868.00	
EF114367	15/09/2023	WHITFORD CHURCH OF CHRIST INC (TRUE NORTH CHURCH)				15,400.00
			INV-1007 - 70% CORPORATE SPONSORSHIP FUNDING		15,400.00	
EF114099	15/09/2023	WHITFORD CHURCH OF CHRIST INC T/AS TRUE NORTH CHURCH				15,400.00
			INV-1007 - HEATHRIDGE CAROLS 2023		15,400.00	
EF114420	15/09/2023	WHITFORD COMMUNITY RATEPAYERS AND RECREATION ASSOCIATION				1,130.80
			1272 - BUS HIRE AS REQUIRED FOR 2022/ 2023		427.24	
			1274 - BUS HIRE AS REQUIRED FOR 2022/ 2023		703.56	
112952	21/09/2023	WHITFORD LIBRARY PETTY CASH				313.25
			PETTY CASH WE15/09/23 - PETTY CASH RP		313.25	
EF114364	15/09/2023	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				4,966.19
			9043152461 - STATIONERY ETC		619.25	
			9043155626 - AVERY SILVER HEAVY DUTY LABELS FOR LASER		256.97	
			9043214520 - KENSINGTON ROCKING FOOTREST BLACK		71.72	
			9043222956 - WINC A4 125 MICRON GLOSS LAMINATING POUC		94.75	
			9043283107 - STATIONERY		277.53	
			9043285365 - STATIONERY		224.27	
			9043286448 - STATIONERY		183.45	
			9043286505 - STATIONERY		205.88	
			9043286675 - POST-IT POP-UP LINED NOTES 76 X 76MM CAN		247.28	
			9043315586 - AIR POCKET WRAP P10 1500MMX50M P10-1500		267.47	
			9043328643 - WINC MASONITE HARDBOARD CLIPBOARD METAL		211.86	
			9043333829 - WOW WIPES BUCKET DISPENSER EMPTY		15.68	
			9043343046 - STATIONERY ETC		456.62	
			9043344158 - STATIONERY ETC		224.24	
			9043364189 - MARBIG DIVIDERS MANILLA EXTRA WIDE A4 BR		67.13	
			9043374121 - PINE O CLEEN BIODEGRADABLE DISINFECTANT		101.90	
			9043374365 - IK COPY PAPER A3 80GSM WHITE CARTON 3 RE		113.97	
			9043375002 - WD40 61002 LUBRICATING SPRAY 255GM CAN		129.81	

CEO's Delegated Payments List - Regulation 13(1)

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9043375412 - STAEDTLER 110 TRADITION PENCIL HB BOX 12		62.46	
			9043379017 - TWININGS HERBAL INFUSIONS LEMON & GINGER		264.43	
			9043379171 - REXEL 9805002 FLAT LANYARD WITH SWIVEL C		869.52	
EF114672	28/09/2023	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				3,920.86
			9042538334 - STANDARD CITY OF JOONDALUP BUSINESS CARD		294.26	
			9042538334A - STATIONERY		21.86	
			9042889409 - BUSINESS CARDS SEE INV 9042538334		-21.87	
			9043092191 - CREDIT REFER INV 9042962139		-40.72	
			9043217696 - BELKIN 6-OUTLET ECONOMY SURGE PROTECTOR		111.71	
			9043254516 - WINC SPIRAL NOTEBOOK NO. 334 A4 RULED 12		174.42	
			9043354763 - CLEERA AUTOFEED DISHWASHING LIQUID 15L		102.94	
			9043367307 - STATIONERY ETC		112.49	
			9043374363 - IK COPY PAPER A4 80GSM WHITE CARTON 5 RE		107.02	
			9043386215 - MARBIG DIVIDERS POLYPROPYLENE A4 WHITE N		58.96	
			9043390041 - FELLOWES FOOTREST PROFESSIONAL SERIES ST		244.40	
			9043398693 - STATIONERY ETC		85.62	
			9043400962 - STATIONERY ETC		2.62	
			9043403655 - BIC INTENSITY FINELINER PEN ASSORTED COL		7.48	
			9043424217 - WINC LAMINATING POUCHES A4 80 MICRON GLO		85.25	
			9043424451 - WINC LAMINATING POUCHES A4 80 MICRON GLO		77.13	
			9043430126 - ARTLINE 550A WHITEBOARD MARKER FINE 1.2M		102.41	
			9043430392 - STATIONERY		391.41	
			9043436777 - KYOCERA TK-1164 BLACK TONER KIT		409.75	
			9043436956 - CCAB INDIGENOUS NAPKINS 2PLY 330 X 330MM		9.47	
			9043445942 - STATIONERY		52.50	
			9043468682 - STATIONERY ETC		111.57	
			9043471541 - LIPTON YELLOW LABEL QUALITY BLACK TAGGED		575.64	
			9043471549 - WINC HEIGHT ADJUSTABLE FOOTREST		31.89	
			9043471587 - STATIONERY		343.06	
			9043489351 - WINC 2024 HARDCOVER DIARY A4 DAY TO PAGE		37.18	
			9043489406 - WINC 2024 CALENDAR TOP HOLE REFILL 102 X		21.32	
			9043490800 - COLLINS DEBDEN 2024 VANESSA DIARY A4 WEE		45.61	
			9043491541 - COLLINS DEBDEN 2024 VANESSA DIARY A5 WEE		32.34	
			9043492175 - STATIONERY		291.81	
			9043512446 - OLYMPIC 141764 SHEET PROTECTOR HEAVY DUT		41.33	
EF114675	28/09/2023	WOMEN IN TECHNOLOGY WA (INC.)				13,750.00
			2024-018 - WITWA CORPORATE MEMBERSHIP - COJ 1YR		5,500.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2024-019 - TROPHY SPONSORSHIP		8,250.00	
EF114667	28/09/2023	WOODLANDS DISTRIBUTORS PTY LTD				8,481.00
			D12 - ROLSS OF COMPOSTABLE DOG WASTE BAGS		8,481.00	
112953	21/09/2023	WOODVALE LIBRARY PETTY CASH				363.25
			PETTY CASH WE15/09/23 - PETTY CASH RP		363.25	
EF114368	15/09/2023	YANI WESSLEY				150.00
			COJ260823 - EVENT - DISCOVERY DUNCRAIG		150.00	
EF114370	15/09/2023	YHI POWER PTY LTD				234.01
			9036005824 - PARTS ONLY		234.01	
EF114676	28/09/2023	YHI POWER PTY LTD				441.12
			68022113 - PARTS ONLY		117.61	
			68022129 - PARTS ONLY		323.51	
EF114406	15/09/2023	ZBIGNIEW MIELCZAREK				190.00
			06092023 - COMMUNITY TRANSPORT BUS DUITES REIMBURSE		190.00	
EF114372	15/09/2023	ZIPFORM PTY LTD				3,019.54
			217248 - PLAY EQUIPMENT - EXT CONT		3,019.54	
						16,961,246.50

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Cancelled payments issued prior to September 2023						
EF113816	15/09/2023	ALLAN JAMES STEWART				-105.30
			EF113816 -		-105.30	
112915	12/09/2023	FOSLYN CONSULTING				-61.65
			112915 -		-61.65	
112911	13/09/2023	SUNDRY CREDITOR - RATES REFUND				-912.88
			112911 -		-912.88	
						-1,079.83
			NET PAYMENT AMOUNT			**$16,960,166.67**

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF BOND PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
Payments					
EF114087	11/09/2023	BRIANNA J EVANS			750.00
			BOND	750.00	
EF114089	11/09/2023	CARLY O'NEILL			750.00
			BOND	750.00	
EF114086	11/09/2023	FIONA HAMILTON			750.00
			BOND	750.00	
EF114428	21/09/2023	JESSEN BABY			750.00
			BOND	750.00	
EF114090	11/09/2023	JIMMY KUNNEL			750.00
			BOND	750.00	
EF114092	11/09/2023	JOONDALUP FAMILY CENTRE (INC)			750.00
			BOND	750.00	
EF114085	11/09/2023	JOONDALUP UNITED FOOTBALL CLUB			750.00
			BOND	750.00	
EF114084	11/09/2023	MARGARET FULLELOVE			750.00
			BOND	750.00	
EF114088	11/09/2023	MATTHEW MUIR			2,675.90
			BOND	2,675.90	
EF114426	21/09/2023	NORTH SHORE COUNTRY CLUB AND RESIDENTS AS			2,675.90
			BOND	2,675.90	
EF114427	21/09/2023	PERFECT (PARENTS FOR TRAMP) INC			750.00
			BOND	750.00	
EF114091	11/09/2023	PETRUS COETZEE			750.00
			BOND	750.00	
					12,851.80

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF BOND PAYMENTS - Payment Detail for Month of September 2023

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
			NET PAYMENT AMOUNT		**$12,851.80**

attachment 3

MUNICIPAL AND BOND FUND CHEQUES, EFT'S & VOUCHERS
FOR THE MONTH OF SEPTEMBER 2023

VOUCHER	DATE	DETAILS	AMOUNT
		Municipal Cheques & EFT Payments	
Creditor Payments	Sep-23	112921 - 112958 & EF114093 - EF114421 & EF114425 & EF114429 - EF114705	16,961,246.50
			- 1,079.83
			16,960,166.67
		Municipal Vouchers	
3604A	1/09/2023	Payroll FE 01/09/23	2,176,376.80
3605A	1/09/2023	PrePays FE 01/09/23	13,488.72
3606A	1/09/2023	Click Super Direct Debit	356,971.35
3607A	1/09/2023	Bank Fees	96,674.15
3608A	12/09/2023	Department Attorney General Lodgement FER	6,847.00
3609A	12/09/2023	Refund of Rates Overpayment	3,376.89
3610A	19/09/2023	Payroll FE 19/09/23	2,162,170.37
3611A	15/09/2023	PrePays FE 15/09/23	3,591.90
3612A	15/09/2023	Click Super Direct Debit	353,650.71
3613A	28/09/2023	Credit Card Refunds	3,386.96
			5,176,534.85
		Bond Cheques & EFT Payments	
Creditor Payments	Sep-23	EF114084 - EF114092 & EF114422 - EF114424 & EF114426 - EF114428	12,851.80
			-
			12,851.80
		TOTAL	**22,149,553.32**

City of Joondalup

City of Joondalup
Financial Activity Statement
for the period ended 30 September 2023

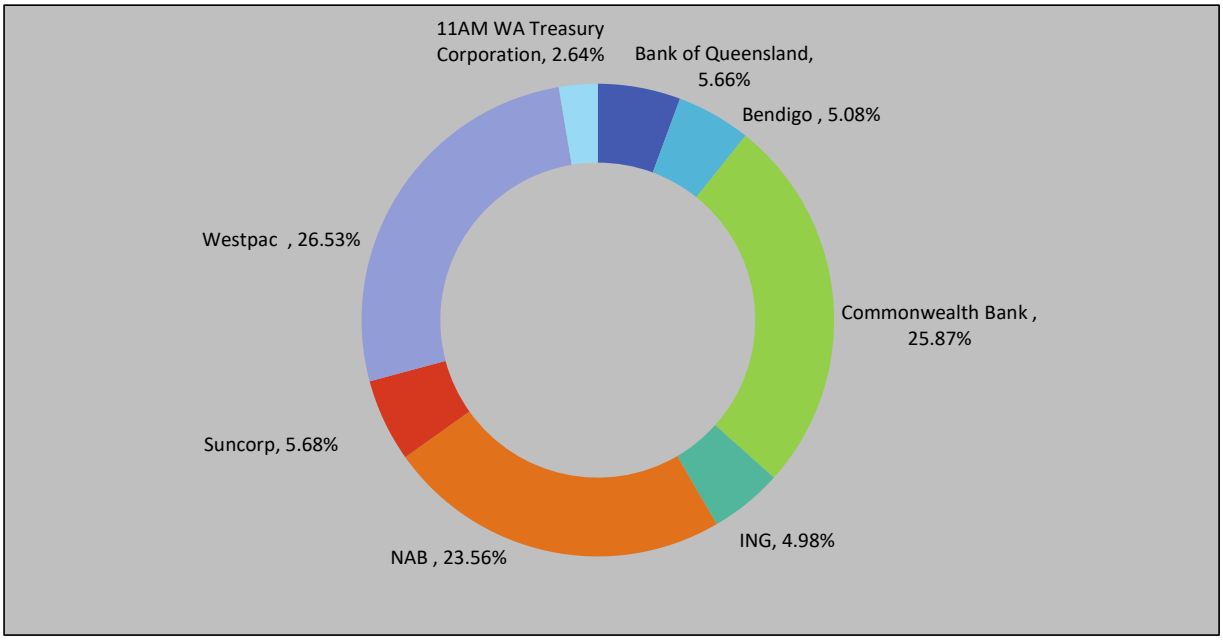
	Notes	Budget	YTD Budget	YTD Actual	YTD Variance $	YTD Variance %
OPERATING REVENUE						
Rates		(107,928,165)	(107,677,639)	(107,677,072)	(567)	(0)%
Specified Area Rates		(778,235)	(778,235)	(778,233)	(2)	(0)%
Grants and Subsidies	1	(6,993,740)	(1,099,288)	(134,759)	(964,529)	(88)%
Contributions Reimbursements and Donations	2	(1,376,535)	(258,642)	(339,622)	80,980	31%
Profit on Asset Disposals	3	(432,738)	(11,260)	-	(11,260)	(100)%
Fees and Charges	4	(42,816,930)	(28,044,492)	(28,984,450)	939,958	3%
Interest Earnings	5	(5,761,204)	(1,437,302)	(2,156,615)	719,313	50%
Other Revenue/Income	6	(375,000)	(93,750)	(856,815)	763,065	100%
Total Operating Revenue		(166,462,548)	(139,400,608)	(140,927,566)	1,526,958	1%
OPERATING EXPENSES						
Employee Costs	7	70,106,394	17,704,665	18,162,549	(457,884)	(3)%
Materials and Contracts	8	59,314,523	14,878,051	12,989,893	1,888,158	13%
Utilities (gas, electricity, water etc.)	9	6,321,613	1,548,785	1,460,740	88,045	6%
Depreciation & Amortisation of Non-Current Assets	10	30,945,170	7,672,011	6,795,922	876,089	11%
Loss on Asset Disposals	11	197,862	46,260	-	46,260	100%
Interest Expenses	12	312,521	76,064	65,141	10,923	14%
Insurance Expenses		1,591,630	788,536	798,454	(9,918)	(1)%
Total Operating Expenses		168,789,713	42,714,372	40,272,699	2,441,673	6%
(SURPLUS)/DEFICIT FROM OPERATIONS		**2,327,165**	**(96,686,236)**	**(100,654,867)**	**3,968,631**	**100%**
OPERATING NON-CASH ADJUSTMENTS						
Depreciation & Amortisation of Non Current Assets		(30,945,170)	(7,672,011)	(6,795,922)	(876,089)	(11)%
Loss on Asset Disposal		(197,862)	(46,260)	-	(46,260)	(100)%
Profit on Asset Disposals		432,738	11,260	-	11,260	100%
Movement in Non-current Items	13	(100,000)	(100,000)	(286,801)	186,801	100%
OPERATING CASH (SURPLUS)/DEFICIT		**(28,483,129)**	**(104,493,246)**	**(107,737,590)**	**3,244,343**	**3%**
NON-OPERATING REVENUE						
Capital Grants and Subsidies	14	(10,608,028)	(2,454,876)	(6,309,241)	3,854,365	100%
Capital Contributions	15	(316,046)	(13,700)	(55,736)	42,036	100%
Equity Distribution - CRC		(3,333,333)	-	-	-	0%
Other Non-Operating (GST Reimb CRC Land Sales)	16	-	-	(206,980)	206,980	100%
Total Non-Operating Revenue		**(14,257,407)**	**(2,468,576)**	**(6,571,957)**	**4,103,381**	**100%**
CAPITAL EXPENDITURE						
Capital Projects		6,656,038	293,445	302,593	(9,148)	(3)%
Capital Works	17	35,521,297	4,842,935	4,194,512	648,423	13%
Vehicle and Plant Replacements	18	4,432,000	-	600,745	(600,745)	(100)%
Total Capital Expenditure		**46,609,335**	**5,136,380**	**5,097,850**	**38,530**	**1%**
CAPITAL (SURPLUS)/DEFICIT		**32,351,928**	**2,667,804**	**(1,474,107)**	**4,141,911**	**100%**
(SURPLUS)/DEFICIT FROM OPERATIONS AND CAPITAL		**3,868,799**	**(101,825,442)**	**(109,211,697)**	**7,386,254**	**100%**
FUNDING						
Proceeds from Disposal	19	(908,750)	(65,000)	-	(65,000)	(100)%
Loans - Repayment of Principal		935,712	231,443	231,443	-	0%
Payments of Principal Portion of Lease Liability		492,559	169,012	169,012	-	0%
Transfer from Reserve		(17,555,542)	-	-	-	0%
Transfer to Reserve		15,479,580	-	-	-	0%
Opening Funds	20	(2,262,360)	(2,262,360)	-	(2,262,360)	(100)%
CLOSING FUNDS	21	**49,999**	**(103,752,347)**	**(108,811,242)**	**5,058,894**	**(5)%**

City of Joondalup
Balance Sheet
as at 30 September 2023

Municipal Fund	Notes	Actuals YTD
CURRENT ASSETS		
Cash and cash Equivalents		202,543,848
Trade and Other Receivables		67,555,787
		270,099,634
NON CURRENT ASSETS		
Trade and Other Receivables		2,317,263
Equity Investments		30,396,963
Property, Plant and Equipment		1,413,405,377
		1,446,119,604
TOTAL ASSETS		**1,716,219,238**
CURRENT LIABILITIES		
Trade and other Payables		27,744,434
Provisions		17,090,924
Borrowings		704,270
		45,539,628
NON CURRENT LIABILITIES		
Provisions		1,673,023
Borrowings		962,667
Lease Liability		6,742,665
		9,378,355
TOTAL LIABILITIES		**54,917,983**
NET ASSETS		**1,661,301,255**
EQUITY		
Retained Earnings		662,142,388
Reserves		118,159,377
Asset Revaluation Reserve		880,999,491
		1,661,301,255

INVESTMENT SUMMARY

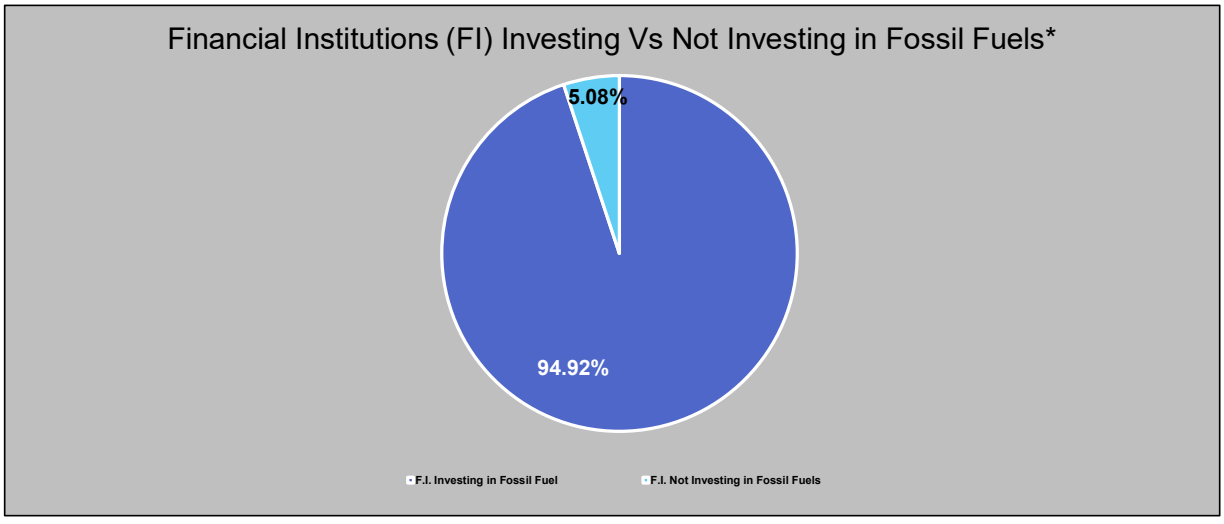
September-23



Municipal Funds	$91,982,926	YTD Return	4.79%
Reserve Funds	$118,159,377	Benchmark	4.60%
	$210,142,303	RBA Rate	4.10%

Investment Policy Limits					
	LT Rating	Limit		LT Rating	Limit
Bank of Queensland	A-*	10%	NAB	AA-	25%
Bendigo	A-*	10%	Rural Bank	A-*	10%
Commonwealth Bank	AA-	25%	Suncorp	A+	15%
ING	A+	15%	Westpac	AA-	25%
			11AM WATC	AA+	25%

*S&P Long Term Rating BBB, Based on the investment policy the Long Term Rating Used is (A-) Based on Moody's and Fitch Rating



*Based on Market Forces ratings (http://marketforces.org.au/)

NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 30 SEPTEMBER 2023 (Subject to 22/23 End of Year Finalisation)

1. Grants and Subsidies **($964,529)**

This unfavourable timing variance is mainly driven by lower than estimated Commonwealth General Purpose Grants ($931,083) and Federal Road (FLRG) Grant ($66,493) due to the City receiving a significant proportion of its 2023-24 allocation in advance during the previous year. This budget will be updated during the mid-year review

2. Contributions, Reimbursements and Donations **$80,980**

This favourable variance occurred due to sponsorship for Valentine's Day $40,000 received earlier than budget estimates and higher than estimated insurance reimbursements $40,584.

3. Profit on Asset Disposals **($11,260)**

This unfavourable timing variance arose from disposal of fleet and plant items ($11,260).

4. Fees and Charges **$939,958**

		YTD Budget	YTD Actual	Variance
a)	Sports and Recreation Fees	$2,348,069	$2,936,926	$588,857
b)	Other Fees and Charges	$841,708	$992,427	$150,718
c)	Refuse Charges	$22,057,265	$22,169,328	$112,063
	Other Fees and Charges	$2,797,450	$2,885,769	$88,320
		$28,044,492	$28,984,450	$939,958

a) Favourable variance arose from higher than estimated Membership Fees $272,935, Admission Fees $161,492, Learn to Swim Program $70,954 and Hire of Facilities $50,047.

b) This favourable timing variance mainly occurred due to fees for immunisation.

c) A favourable variance arose mainly from higher than estimated refuse charges $72,555 due to actual volumes versus estimates.

5. Interest Earnings **$719,313**

This favourable variance arose mainly due to higher than estimated Interest from Other Financial Institutions $726,581 from the ongoing impact of higher interest rates on the City's investments.

City of Joondalup

6. Other Revenue/Income **$763,065**

This favourable variance arose due to Net Revenue from CRC Catalina Estate Sales $758,566.

7. Employee Costs **($457,884)**

		YTD Budget	YTD Actual	Variance
a)	Salaries and Wages	$16,663,688	$16,856,245	($192,557)
b)	Other Employment Costs	$1,040,976	$1,306,304	($265,327)
		$17,704,665	$18,162,549	($457,884)

a) The unfavourable timing variance for Salaries and Wages arises mainly from year-to-date movements in employee leave provisions $380,232 party offset by vacancies in various areas. Leave provision balances typically rise in the first part of the year and then decline over the holiday as staff access leave entitlements, which is expected to reflect in financial results in the second quarter of the year.

b) This unfavourable variance arose mainly due to higher Agency Employees ($238,768) that partly covers existing vacancies, as well as lower than estimated Standard Labour Recovery Capital Works ($159,029), partially offset by lower Staff Training costs $83,650.

8. Materials and Contracts **$1,888,158**

		YTD Budget	YTD Actual	Variance
a)	External Service Expenses	$4,518,727	$3,393,391	$1,125,336
b)	Waste Management Services	$4,658,155	$4,230,457	$427,698
c)	Other Materials	$790,003	$486,203	$303,800
d)	Professional Fees & Costs	$880,285	$623,158	$257,127
e)	Public Relations, Advertising and Promotions	$282,556	$131,919	$150,637
f)	Telephones and Communication	$218,256	$138,963	$79,293
g)	Administration	$257,664	$186,844	$70,820
h)	Computing	$882,636	$1,375,983	($493,347)
	Other Materials & Contracts	$2,389,769	$2,422,975	($33,206)
		$14,878,051	$12,989,893	$1,888,158

a) Favourable timing variances arose from mainly from External Contractors and Services $991,060, including Parks $768,912, Administration $127,515, Roads $84,795 and Natural Areas $61,961. A favourable variance also occurred in respect of Programme Activities $114,654.

b) Favourable variances were due to General Waste Tipping Fees $406,836 and lower than expected Recycling and Government Levy Processing Costs $68,819. These are partly offset by higher than estimated General Waste Collection costs ($53,663).

c) Favourable timing variance arose mainly as a result of lower than estimated External Material Purchases – Contract $328,434 pertaining to various operational activities.

d) A favourable timing variance arose mainly due to lower than estimated Consultancy $176,610 and Research $62,002.

e) Favourable timing variance arose due to lower than estimated Promotions $57,272.

f) Favourable timing variance arises in respect of billing for Mobile Phone costs $49,798.

g) A favourable timing variance occurred due to lower than estimated Photography and Video Production $43,303.

h) Unfavourable timing variances arose due to Computer Software Subscriptions ($510,150) and Internet Provider Costs ($88,326), partially offset by Data Communication Links $69,624.

9. Utilities **$88,045**

Favourable variance arose mainly due to lower than estimated electricity charges at various Parks locations $57,990.

10. Depreciation **$876,089**

This favourable variance arose mainly due to lower than estimated Depreciation Roads Infrastructure $782,327 as a consequence of a system anomaly in the reporting month's depreciation run for this asset class which has now been corrected and cumulative depreciation will be reflected in the subsequent month. Additional favourable variance arose from Impairment/Write off of assets $381,261 and Depreciation Other Infrastructure Assets $84,117, partially offset by higher than estimated Depreciation Open Reserves ($249,356) and Depreciation Mobile and Other Plant ($145,995).

11. Loss on Asset Disposals **$46,260**

Favourable variance arose due to timing of fleet and plant asset disposals.

12. Interest Expenses **$10,923**

Favourable variance arose due to Lease Liability Interest $10,923 compared to estimates. Budget estimates will be updated during the mid-year budget review.

13. Movement in Non-current items **$186,801**

This timing variance arose in respect of increase in Non-current Long Service Leave Liability.

City of Joondalup

14. Capital Grants and Subsidies **$3,854,365**

	YTD Budget	YTD Actual	Variance
a) State Government Grants - Capital - Other	$813,767	$3,965,044	$3,151,277
b) State Government Grants & Subsidies – Capital – Black Spot	$50,000	$703,796	$653,796
c) State Government Grants – MRRG Grant Roads	$676,109	$1,164,540	$488,431
d) Commonwealth Grants – Capital - Other	-	$210,070	$210,070
e) Other Grants and Subsidies – Capital - Other	$65,000	$150,000	$85,000
f) State Government Grants – Capital – Direct Grant Roads	$708,000	-	($708,000)
Other Grants and Subsidies	$142,000	$115,791	($26,209)
	$2,754,876	$6,009,241	$3,854,365

a) Variances relates to unspent grant income from 2022-23 for RDC2031 Hepburn – Lilburne to Walter Padbury $1,198,773, FNM2103 Coastal & Estuarine Mitigation $560,560, FPN2299 Hillarys Cycle Network Expansion $556,046, SBS2092 Marmion/Forrest $262,408 and SBS2093 Ocean Reef/Gwendoline $248,490. Favourable variance also occurred on final milestone payment received for 2022-23 completed project BCW2650 Sorrento Football Upgrade $100,000 and unspent grant income for State Urban Bike Trail $300,000. This was partially offset by PDP2371 Chichester Park Skate Park ($75,000). Recognition of grant revenue will be reviewed further in the second quarter in conjunction with consideration of project progress.

b) Favourable variance occurred due to unspent grant income from 2022-23 for various Blackspot projects including SBS2096 Hepburn/Kurah $294,435, SBS2095 Hepburn/Amalfi $178,454, SBS2090 Marmion/Cambria $141,035, SBS2091 Marmion/Coral $65,545. This was partially offset by an unfavourable variance on SBS2097 Hepburn/Moolanda ($50,000).

c) A favourable variance occurred mainly due to unspent grant income from 2022-23 for RDC2027 Joondalup Dr/Hodges Dr $1,065,718 and RDC2025 Whitfords Ave/Gibson Ave $51,940. This was partially offset by delays from state government approval for Road Improvement and Rehab Programs ($676,109).

d) Variance due to unspent grant income for 2022-23 LRCI Phase 3 projects including FPR2283 Joondalup Dr – Treetop/Wedgewood $116,235 and RPR3285 Mawson/Shackleton $83,835.

e) Favourable variance mainly relates to progress milestones resulting in grant claims received early for PDP2350 Sorrento Bowling Synthetic Turf $60,000 and FPR2310 Whitfords Ave – Barridale/Forest Hill $60,000.

f) Unfavourable variance relates to delays with state government approval for 2023-24 direct grant funding projects; grant claims have been submitted in October 2023.

15. Capital Contributions **$42,036**

This favourable variance was mainly due to insurance reimbursements received not part of original budget estimates.

16. Other Non-Operating Revenue **$206,980**

This favourable timing variance predominately arose from GST reimbursements in respect of CRC land sales undertaken.

City of Joondalup

17. Capital Works **$648,423**

		No. Budgeted Projects	YTD Budget	YTD Actual	Variance	Key Variance
a)	New Path Program (FPN)	8	$1,082,000	$177,131	$904,869	FPN2299 - $940,416
b)	Major Road Construction Program (RDC)	9	$658,000	$337,963	$320,037	RDC2027 - $527,617
c)	Blackspot Program (SBS)	7	$309,000	$19,073	$289,927	SBS2093 - $124,704
d)	Major Projects Program (MPP)	8	$512,378	$232,630	$279,748	MPP2006 - $151,535
e)	Parking Facilities Program (PFP)	6	$209,000	$126,038	$82,962	PFP2066 - $88,096
f)	Slab Path Replacement (FPR)	8	$3,000	$267,090	($264,090)	FPR2283 – ($252,329)
g)	Local Traffic Management (LTM)	13	$7,500	$215,625	($208,125)	LTM2195 – ($150,344)
h)	Parks Equipment Program (PEP)	37	$68,000	$261,875	($193,875)	PEP2707 - ($91,492)
i)	Major Building Capital Works Program (BCW)	17	$10,000	$193,270	($183,270)	BCW2020- ($63,189)
j)	Road Preservation/Resurfacing Program (RPR)	89	$1,527,000	$1,690,413	($163,413)	RPR3285 - ($240,311)
k)	Park Development Program (PDP)	17	$116,566	$262,067	($145,501)	PDP2355 - ($87,017)
	Other Programs	43	$340,491	$411,337	(70,846)	
		262	$4,842,935	$4,194,512	$648,423	

a) FPN2299 Coastal Shared Path Design $940,416 is a timing variance with works due to commence in October.

b) Favourable timing variance mainly relates to delays for RDC2027 Joondalup Dr/Hodges Dr $527,617 which is currently in design phase, and RDC2030 Moolanda Boulevard Footbridge $99,587 awaiting supplier invoices. This was partially offset by 2022-23 carried forward project RDC2025 Whitfords Ave/Gibson Ave ($327,592) with works still in progress.

c) Timing variance mainly due to MPP2006 Pinnaroo Point – Café/Kiosk/Restaurant $151,535. Favourable variance also arose due to progress on MPP2081 Percy Doyle Outdoor Facilities $45,952 and MPP2083 City Centre Place Activation $60,000.

d) Favourable variance due to progress on PFP2066 Pinnaroo Point Parking $88,096 compared to estimates.

e) Unfavourable timing variance largely relates to 2022-23 carried forward project FPR2283 Joondalup Dr - Treetop/Wedgewood ($252,329) with works completed in August 2023.

f) An unfavourable variance occurred due to carried forward project from 2022-23 LTM2195 Cowper/Parker Int Upgrade ($150,344) showing variances following completion.

g) Timing variance relates to carried forward project PEP2707 Whitfords Nodes CCTV ($91,492) completed in July 2023. Unfavourable timing variance also due to PEP2075 Parks Asset Renewal ($51,995).

h) Unfavourable timing variance relates to 2022-23 carried forward project BCW2666 Craigie LC Geothermal Bore ($54,216) and early progress on BCW2020 Building Component Renewal ($63,189).

i) Unfavourable timing variance mainly relates to 2022-23 financially carried forward projects including RPR3285 Mawson/Shackleton ($240,311) and recently completed RPR3133 Parker Avenue ($203,021). This was partially offset by variances on completed projects including RPR3385 Bracadale Ave $116,637, PRP3321 Glengarry – Carbridge/Carlyle $67,499, RPR3320 Glengarry – Arnisdale/Carbridge $67,378, RPR3322 Glengarry – Carlyle/Doveridge $60,922 and RPR3343 Bargate Way $51,563.

j) An unfavourable variance occurred due to 2022-23 carried forward projects PDP2252 Tree Planting Program ($75,687) and PDP2355 Padbury N/E Cluster Parks ($87,017).

18. Vehicle and Plant Replacements **($600,745)**

Unfavourable timing variance arose due to eight utility vehicles ($311,907), three electric vehicles ($141,198) and an Isuzu Truck ($147,640) that were expected in the previous financial year. Budget estimates will be adjusted at the mid-year budget review.

City of Joondalup

19. Proceeds from Disposal **($65,000)**

An unfavourable variance arose due to timing of disposal of fleet and plant assets compared to estimates.

20. Opening Funds **($2,262,360)**

The variation in the closing funds for the period ended 30 June 2023 is prior to the end of year position being finalised. The final balance will be available after the Financial Statements for 2022-23 have been audited.

21. Closing Funds (subject to end of year finalisation) **$5,058,894**

	June 2023*	September 2023
Current Assets		
Cash and Investments		$202,543,848
Rates Outstanding, Sundry Debtors and Other Receivables		$64,538,968
Accrued Income		$1,931,354
Prepayments		$905,987
Inventories		$179,478
Total Current Assets		**$270,099,635**
Current Liabilities		
Trade Creditors		$2,995,198
Sundry Payables		$18,554,873
Accrued Expenses		$4,488,022
Other Payables		$1,221,867
Borrowings		$704,270
Lease Liability		$484,475
Provision for Annual Leave		$4,727,322
Provision for Long Service Leave		$6,610,803
Provision for Purchased Leave		$117,862
Provision for Workers Compensation Insurance		$4,648,022
Provision for Sick Leave		$953,243
Other Provisions		$33,671
Total Current Liabilities		**$45,539,628**
Net Current Assets		**$224,560,007**
Add back: Borrowings		$704,270
Add back: Lease Liabilities		$484,475

Add back: Contract Liabilities for developer contributions		$1,221,867
Less: Cash Backed Reserves		$118,159,377
Closing Funds – Surplus/(Deficit)		**$108,811,242**

***** Subject to finalisation of 2022-23 end of year

CORPORATE CREDIT CARD TRANSACTIONS - SEPTEMBER 2023				
Corporate Card	Date	Amount	Payee	Description
CEO Credit Card	28/08/2023	10.60	ALEX JNR, Padbury -	Coffees, Ward Meeting, Cr Raftis
	29/08/2023	11.00	Crown, The Waiting Room, Burswood -	Coffees, Leadership B'Fast, Mayor Jacob
	31/08/2023	100.00	LALLA ROOKH Bar, Perth -	Lunch, Michelle Reynolds
	1/09/2023	30.00	WILSON PARKING, Perth -	Parking, Working from AICD member lounge
	31/08/2023	11.65	THE BOTANICAL Cafe, Perth -	Coffees, Meeting GM AICD, Carl Cockerham
	5/09/2023	24.23	CPP CONVENTION, Perth -	Parking, Tourism Council Breakfast SD
	13/09/2023	19.49	FAIRFAX SUBSCRIPTION -	Monthly Subscription-Nine News
	18/09/2023	24.00	Crown, The Waiting Room, Burswood -	Coffees, WALGA Breakfast SD
	27/09/2023	3.75	WESTPAC	Monthly card fee
Corporate Travel Credit Card	29/08/2023	17.60	ATPI Aust	Bkg fee flight Perth-Adelaide return 29Oct-1Nov23, COJ Staff, AfPA , Brisbane
	29/08/2023	17.60	ATPI Aust	Bkg fee flight Perth-Brisbane return 21-27Oct23 COJ Staff, Joint Intntl Congress Parks & Leisure
	30/08/2023	969.02	QANTAS	Flight Perth-Brisbane return 29Oct-1Nov23 COJ Staff, AfPA
	30/08/2023	680.97	QANTAS	Flight Perth-Adelaide return, 21-27Oct23 COJ Staff, Joint Intntl Congress Parks & Leisure
	1/09/2023	1,185.00	APERA HOTELS, Cairns	accomm. 27Aug-1Sep23 Mercure Hotel, Cairns, COJ Staff, Aust. Performing Arts Exchange
	6/09/2023	17.60	ATPI Aust	Bkg fee flight Perth-Sydney return 13-14Sep23 COJ Staff, Aust. Event Awards (Joondalup Festival)
	6/09/2023	17.60	ATPI Aust	Bkg fee flight Perth-Sydney return 13-14 Sep23 COJ Staff, Aust. Event Awards (Joondalup Festival)
	6/09/2023	17.60	ATPI Aust	Bkg fee flight Perth-Sydney return 13-14Sep23 COJ Staff, Aust. Event Awards (Joondalup Festival)
	7/09/2023	1,207.24	QANTAS	Flight Perth-Sydney return 13-14Sep23 COJ Staff, Aust. Event Awards (Joondalup Festival)
	7/09/2023	1,207.24	QANTAS	Flight Perth-Sydney return 13-14Sep23 COJ Staff, Aust. Event Awards (Joondalup Festival)
	7/09/2023	1,207.24	QANTAS	Flight Perth-Sydney return 13-14Sep23 COJ Staff, Aust. Event Awards (Joondalup Festival)
	13/09/2023	274.79	MERCURE, Bankstown	Accommodation, 13Sep23 Mercure Hotel, Sydney, COJ Staff, Aust. Event Awards (Joondalup Festival)
	14/09/2023	274.79	MERCURE, Bankstown	Accommodation, 13Sep23 Mercure Hotel, Sydney, COJ Staff, Aust. Event Awards (Joondalup Festival)
	14/09/2023	274.79	MERCURE, Bankstown	Accommodation, 13Sep23 Mercure Hotel, Sydney, COJ Staff, Aust. Event Awards (Joondalup Festival)
	19/09/2023	765.65	CROWN PROM., Burswood	Accommodation, 16-19 Sep23, WALGA, Cr Fishwish
	19/09/2023	669.85	CROWN TOWERS, Burswood	Accommodation, 17-19Sep23, WALGA, Mayor Jacob
	27/09/2023	3.75	WESTPAC	Monthly card fee
Civic Hospitality / Catering Credit Card	25/08/2023	80.73	DAN MURPHY'S	Bar stocks
	28/08/2023	47.36	WOOLWORTHS	ELT meeting food items
	28/08/2023	278.20	COLES	Committee meeting food items
	29/08/2023	62.60	WOOLWORTHS	Stock items
	30/08/2023	159.00	WOOLWORTHS	Citizenship ceremony food items
	30/08/2023	228.12	COLES	Citizenship ceremony food items
	31/08/2023	37.00	WOOLWORTHS	Stock items
	6/09/2023	252.75	COLES	Festival Appreciation function
	19/09/2023	348.51	COLES	Council meeting buffet food
	19/09/2023	47.82	COLES	Stock items
	20/09/2023	251.00	Nespresso	CEO
	20/09/2023	42.00	Nespresso	Mayor Office
	20/09/2023	78.84	TEMU	Chair covers/council chamber
	20/09/2023	123.25	WOOLWORTHS	Citizenship ceremony food items
	21/09/2023	38.75	WOOLWORTHS	Stock
	27/09/2023	71.30	COLES	ELT meeting food items
	27/09/2023	115.18	COLES	Stock items
	27/09/2023	3.75	WESTPAC	Monthly card fee
Purchasing Credit Card	27/08/2023	40.00	NEWS LIMITED	The Australian online monthly subscription : Mayor and CEO
	29/08/2023	56.30	FACEBK *5L2UPRPC92	Facebook Advertising - Leisure Centre Café Launch
	30/08/2023	150.00	Hoyts Store	5 x$30 gift cards, Les Mills Launch RunnerUp prizes
	31/08/2023	50.00	KMART	5x Badminton Sets incl shuttle, Anchors Youth Centre
	31/08/2023	552.66	FACEBK *9CJRKTFVU2	Facebook Advertising - Various, Green Waste, Waterwise, Sunday Serenades, Volunteering, eNewsletter
	31/08/2023	253.75	Rottnest Fast Ferries	1xgift voucher, Les Mills Launch 1st Prize
	1/09/2023	379.34	DIGITALOCEAN	Renewal of hosting service for public website
	1/09/2023	242.09	GOOGLE*CLOUD	Google Maps API key usage
	5/09/2023	29.99	Rebel	Gift voucher, 2pk Soccer Goal Target, AFL Grand Final Member Event Winner

CORPORATE CREDIT CARD TRANSACTIONS - SEPTEMBER 2023				
Corporate Card	Date	Amount	Payee	Description
	7/09/2023	957.00	AUSTRALIAN EVENT	Registration x2 staff, Aust.Event Awards 13Sep23, NSW, nominee Best Event National COJ Festival,
	7/09/2023	145.78	TWILIO SENDGRID, USA	Renewal of Sendgrid email service for public website
	11/09/2023	160.09	FONT AWESOME PRO	Annual registration of Font Awesome Pro, Icon Library licence and toolkit
	12/09/2023	360.00	COLES	18x$20 gift cards, Team Sports AFL Grand Final Prizes
	12/09/2023	1,290.00	MYGUESTLIST PTY LTD	3Sheets Restaurant gift vouchers 1of2, LC Team sports Grand Final prizes 18x$100, 18x$25 inclsv of bkg fee per voucher
	12/09/2023	1,032.00	MYGUESTLIST PTY LTD	3Sheets Restaurant gift vouchers 2of2, LC Team sports Grand Final prizes, 18x$100, 18x$25 inclsv of bkg fee per voucher
	14/09/2023	135.99	CHEMISTWAREHOUSE	Thermometer Braun Thermoscan 7 IRT 6520s, Health Immunisation for clinics and schools
	14/09/2023	180.55	BIGW	Prizes and decorations, Spring Slash Member event
	14/09/2023	69.90	PAYPAL *ANZACDAYCOM	Remembrance Day box Poppy Flowers ANZAC Day
	18/09/2023	80.00	EventBrite EB *Working with Local	Registration x1 staff, 18Sep23 Shelter WA workshop
	18/09/2023	311.29	MAILCHIMP, USA	Monthly Mailchip subscription Leisure Centre
	18/09/2023	978.50	FACEBK *DP79ET3VU2	Facebook Advertising - Various, Green Waste, Waterwise, Sunday Serenades, Volunteering, eNewsletter, Elections, Little Feet2023
	19/09/2023	330.00	CLEAVER STREET & Co	Hire of Boardroom 21Sep23. Business Planning Day
	19/09/2023	432.85	BIGW	Toys, Leisure Centre Swim School
	20/09/2023	130.00	CLEAVER STREET & Co	Morning tea x10, 21Sep23, Business Planning Day
	20/09/2023	229.20	EB *FitnessBiz	Registration x2 staff 14Nov23 w/shop Aquatic Leisure Centre programs
	20/09/2023	38.96	LinkedIn Ads 872588043	LinkedIn Advertising Election Campaign
	22/09/2023	157.50	BIGW	Halloween Members Event Decorations and Catering, Leisure Centre
	24/09/2023	40.00	NEWS LIMITED	The Australian online monthly subscription : Mayor and CEO
	24/09/2023	978.50	FACEBK *ZYUNLT3VU2	Facebook Advertising - Various, Green Waste, Waterwise, Sunday Serenades, Volunteering, eNewsletter, Elections, Little Feet2023, IAP2023
	26/09/2023	108.89	LinkedIn Ads 874676469	LinkedIn Advertising Election Campaign
	27/09/2023	3.75	WESTPAC	Monthly card fee
		$21,214.09		

Fuel transactions - Sep 2023

DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
31/08/2023	1EEI 225	PRMDSLA	293.8	0.19	293.99
31/08/2023	1EKD383	PRMDSLA	148.6	0.19	148.79
31/08/2023	1EXE339	PRMDSLA	72.58	0.19	72.77
31/08/2023	1EYW059	PRMDSLA	64.81	0.19	65.00
31/08/2023	1GAO424	PRMDSLA	107.47	0.19	107.66
31/08/2023	123COJ	PRMDSLA	111.73	0.19	111.92
31/08/2023	1GCG620	PRMDSLA	101.2	0.19	101.39
31/08/2023	1GLC 156	PRMDSLA	125.31	0.19	125.50
31/08/2023	1GVI308	PRMDSLA	60.76	0.19	60.95
31/08/2023	1ELP 781	PRMDSLA	182.46	0.19	182.65
31/08/2023	1HBQ371	PRMDSLA	168.89	0.19	169.08
31/08/2023	1HGJ189	PRMDSLA	161.73	0.19	161.92
31/08/2023	1HGT321	PRMDSLA	192.67	0.19	192.86
31/08/2023	1HFR848	PRMDSLA	76.77	0.19	76.96
31/08/2023	1HNF 304	PRMDSLA	94.38	0.19	94.57
31/08/2023	1HPD070	PRMDSLA	56.16	0.19	56.35
31/08/2023	1HPD676	PRMDSLA	156.25	0.19	156.44
31/08/2023	1HSN673	PRMDSLA	530.23	0.19	530.42
31/08/2023	1HTH959	PRMDSLA	121.74	0.19	121.93
1/09/2023	F94986	ULP	19.87	0.19	20.06
1/09/2023	1EDO 676	PRMDSLA	143.92	0.19	144.11
1/09/2023	1EZZ501	ULP	72.22	0.19	72.41
1/09/2023	1GKQ871	PRMDSLA	76.83	0.19	77.02
1/09/2023	1GNV 595	PRMDSLA	65.4	0.19	65.59
1/09/2023	1GFM468	ULP	109.4	0.19	109.59
1/09/2023	1GUP916	PRMDSLA	220.47	0.19	220.66
1/09/2023	1GNK 678	PRMDSLA	74.91	0.19	75.10
1/09/2023	1GZH662	PRMDSLA	128.17	0.19	128.36
1/09/2023	1HAT216	PRMDSLA	180.03	0.19	180.22
1/09/2023	1HEL551	PRMDSLA	113.12	0.19	113.31
1/09/2023	1HFR848	PRMDSLA	27.66	0.19	27.85
1/09/2023	1HIH562	PRMDSLA	134.37	0.19	134.56
1/09/2023	1HPD677	PRMDSLA	52.49	0.19	52.68
1/09/2023	F98446	PRMDSLA	240.75	0.19	240.94
1/09/2023	1HTV858	PRMDSLA	281.01	0.19	281.20
2/09/2023	1ESR283	PRMDSLA	111.09	0.19	111.28
2/09/2023	1GAA745	ULP	37.54	0.19	37.73
2/09/2023	1GMP274	ULP	87.56	0.19	87.75
2/09/2023	1GNV 587	PRMDSLA	149.88	0.19	150.07
2/09/2023	1HGO247	PRMDSLA	95.98	0.19	96.17
2/09/2023	1HPD479	PRMDSLA	74.47	0.19	74.66
3/09/2023	1EZC873	ULP	106.27	0.19	106.46
3/09/2023	1GIA358	PRMDSLA	86.97	0.19	87.16

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DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
3/09/2023	1GNV 595	PRMDSLA	52.08	0.19	52.27
3/09/2023	1HPD070	PRMDSLA	68.08	0.19	68.27
4/09/2023	F94950	ULP	9.48	0.19	9.67
4/09/2023	1EZW318	PRMDSLA	137.26	0.19	137.45
4/09/2023	1EXC523	ULP	65.16	0.19	65.35
4/09/2023	1GJW884	PRMDSLA	142.45	0.19	142.64
4/09/2023	1GJW882	PRMDSLA	124.41	0.19	124.60
4/09/2023	1GLS993	ULP	74.79	0.19	74.98
4/09/2023	1GOS 407	PRMDSLA	126.09	0.19	126.28
4/09/2023	1GOO 935	PRMDSLA	302.88	0.19	303.07
4/09/2023	1GPX 372	ULP	63.49	0.19	63.68
4/09/2023	1GPR 526	PRMDSLA	133.35	0.19	133.54
4/09/2023	1GPX 373	ULP	69.9	0.19	70.09
4/09/2023	1GSL 227	PRMDSLA	118.41	0.19	118.60
4/09/2023	1GIR472	PRMDSLA	110.44	0.19	110.63
4/09/2023	1HLS809	PRMDSLA	195.46	0.19	195.65
4/09/2023	1HPR 183	PRMDSLA	103.53	0.19	103.72
4/09/2023	1HQB153	PRMDSLA	205.07	0.19	205.26
4/09/2023	1HPD479	PRMDSLA	48.8	0.19	48.99
4/09/2023	F98446	PRMDSLA	133.38	0.19	133.57
4/09/2023	1HXZ 962	PRMDSLA	117.22	0.19	117.41
4/09/2023	1HMD 957	PRMDSLA	126.57	0.19	126.76
5/09/2023	F94952	ULP	13.5	0.19	13.69
5/09/2023	F94974	ULP	33.73	0.19	33.92
5/09/2023	F94981	ULP	17.08	0.19	17.27
5/09/2023	F94969	ULP	24.75	0.19	24.94
5/09/2023	1EQX796	PRMDSLA	204.02	0.19	204.21
5/09/2023	1ESR284	PRMDSLA	142.64	0.19	142.83
5/09/2023	1EYF497	PRMDSLA	205.84	0.19	206.03
5/09/2023	1EYC841	ULP	98.52	0.19	98.71
5/09/2023	1GDL520	PRMDSLA	141.73	0.19	141.92
5/09/2023	1GKQ871	PRMDSLA	25.45	0.19	25.64
5/09/2023	1GKW983	PRMDSLA	124.9	0.19	125.09
5/09/2023	1GLQ010	PRMDSLA	293.25	0.19	293.44
5/09/2023	1GNE 038	PRMDSLA	60.3	0.19	60.49
5/09/2023	1GLC 157	PRMDSLA	58.68	0.19	58.87
5/09/2023	1GRY 350	PRMDSLA	147.21	0.19	147.40
5/09/2023	1GCJ709	PRMDSLA	206.24	0.19	206.43
5/09/2023	1GUK 639	PRMDSLA	79.37	0.19	79.56
5/09/2023	1GXA947	PRMDSLA	261.48	0.19	261.67
5/09/2023	1GVI308	PRMDSLA	30.4	0.19	30.59
5/09/2023	1GZH663	PRMDSLA	61.56	0.19	61.75
5/09/2023	1HAT216	PRMDSLA	151.74	0.19	151.93

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DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
5/09/2023	1HBZ562	PRMDSLA	111.25	0.19	111.44
5/09/2023	1GKD527	PRMDSLA	156.81	0.19	157.00
5/09/2023	1HGO247	PRMDSLA	138.82	0.19	139.01
5/09/2023	1ESR287	PRMDSLA	143.91	0.19	144.10
5/09/2023	F94980	ULP	18.03	0.19	18.22
5/09/2023	1HRX 146	PRMDSLA	126.71	0.19	126.90
5/09/2023	1HRW 078	PRMDSLA	60.19	0.19	60.38
6/09/2023	F94971	ULP	32.01	0.19	32.20
6/09/2023	F94982	ULP	13.74	0.19	13.93
6/09/2023	F94987	ULP	5.01	0.19	5.20
6/09/2023	1EGO353	PRMDSLA	213.07	0.19	213.26
6/09/2023	1ELE 101	PRMDSLA	105.12	0.19	105.31
6/09/2023	1EQC818	PRMDSLA	224.06	0.19	224.25
6/09/2023	1EXE339	PRMDSLA	112.88	0.19	113.07
6/09/2023	1EYF498	PRMDSLA	137.72	0.19	137.91
6/09/2023	1EYC842	PRMDSLA	132.45	0.19	132.64
6/09/2023	1GAO424	PRMDSLA	95.5	0.19	95.69
6/09/2023	1GIA696	PRMDSLA	166.32	0.19	166.51
6/09/2023	1GJW883	PRMDSLA	80.86	0.19	81.05
6/09/2023	1GKQ871	PRMDSLA	33.08	0.19	33.27
6/09/2023	1GKG594	PRMDSLA	184.93	0.19	185.12
6/09/2023	1GLS203	PRMDSLA	123.21	0.19	123.40
6/09/2023	1GLS202	PRMDSLA	135.21	0.19	135.40
6/09/2023	1GMK837	PRMDSLA	112.93	0.19	113.12
6/09/2023	1GOS 408	PRMDSLA	120.04	0.19	120.23
6/09/2023	1GPX 374	ULP	47.37	0.19	47.56
6/09/2023	1GUP916	PRMDSLA	279.77	0.19	279.96
6/09/2023	1GUD 414	PRMDSLA	351.15	0.19	351.34
6/09/2023	1HGJ189	PRMDSLA	149.1	0.19	149.29
6/09/2023	1HGT321	PRMDSLA	231.9	0.19	232.09
6/09/2023	1HGX 396	PRMDSLA	115.17	0.19	115.36
6/09/2023	1HPD479	PRMDSLA	59.39	0.19	59.58
6/09/2023	F98446	PRMDSLA	215.17	0.19	215.36
6/09/2023	1HXZ 271	PRMDSLA	130.44	0.19	130.63
6/09/2023	1HXZ 961	PRMDSLA	46.98	0.19	47.17
7/09/2023	F94981	ULP	19.95	0.19	20.14
7/09/2023	1EYR100	PRMDSLA	91.09	0.19	91.28
7/09/2023	1GAN289	PRMDSLA	132.84	0.19	133.03
7/09/2023	CVL1768	PRMDSLA	72.5	0.19	72.69
7/09/2023	1GFW808	ULP	82.02	0.19	82.21
7/09/2023	1EXC523	ULP	50.85	0.19	51.04
7/09/2023		ULP	35.74	0.19	35.93
7/09/2023	1GIR474	PRMDSLA	133.19	0.19	133.38

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DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
7/09/2023	1EKD382	PRMDSLA	287.88	0.19	288.07
7/09/2023	1GKQ871	PRMDSLA	42.87	0.19	43.06
7/09/2023	1GMO 413	ULP	127.96	0.19	128.15
7/09/2023	1GNV 595	PRMDSLA	69.6	0.19	69.79
7/09/2023	1GCG615	PRMDSLA	132.18	0.19	132.37
7/09/2023	1GVI308	PRMDSLA	105.42	0.19	105.61
7/09/2023	1GZH662	PRMDSLA	107.52	0.19	107.71
7/09/2023	1GZM012	PRMDSLA	180.07	0.19	180.26
7/09/2023	1HBQ371	PRMDSLA	178.87	0.19	179.06
7/09/2023	1HEL551	PRMDSLA	125.68	0.19	125.87
7/09/2023	1HFR848	PRMDSLA	85.84	0.19	86.03
7/09/2023	F94976	ULP	19.16	0.19	19.35
7/09/2023	1HLP164	PRMDSLA	295.28	0.19	295.47
7/09/2023	1HMF578	PRMDSLA	129.25	0.19	129.44
7/09/2023	1HPR 183	PRMDSLA	131.84	0.19	132.03
7/09/2023	1HRX 146	PRMDSLA	90.38	0.19	90.57
7/09/2023	1HXO 071	PRMDSLA	98.54	0.19	98.73
8/09/2023	F94979	ULP	9.78	0.19	9.97
8/09/2023	F94992	ULP	23.76	0.19	23.95
8/09/2023	1EEI 225	PRMDSLA	358.86	0.19	359.05
8/09/2023	1ESR286	PRMDSLA	137.61	0.19	137.80
8/09/2023	1ESZ105	PRMDSLA	120.71	0.19	120.90
8/09/2023	1EYW059	PRMDSLA	42.05	0.19	42.24
8/09/2023	1GBD815	PRMDSLA	131.01	0.19	131.20
8/09/2023	1GCG617	PRMDSLA	130	0.19	130.19
8/09/2023	1GCG614	PRMDSLA	97.88	0.19	98.07
8/09/2023	CVL1768	PRMDSLA	66.95	0.19	67.14
8/09/2023	1GJX083	PRMDSLA	130.56	0.19	130.75
8/09/2023	1GLS201	PRMDSLA	148.39	0.19	148.58
8/09/2023	1GKW982	PRMDSLA	137.83	0.19	138.02
8/09/2023	1GNV 587	PRMDSLA	148.96	0.19	149.15
8/09/2023	1GOS 407	PRMDSLA	129.72	0.19	129.91
8/09/2023	1GPX 371	ULP	64.19	0.19	64.38
8/09/2023	1GRY 350	PRMDSLA	47.77	0.19	47.96
8/09/2023	1GTW 208	PRMDSLA	314.3	0.19	314.49
8/09/2023	1GUP916	PRMDSLA	161.21	0.19	161.40
8/09/2023	1GLC 158	PRMDSLA	140.13	0.19	140.32
8/09/2023	1HAT216	PRMDSLA	238.94	0.19	239.13
8/09/2023	1HEX882	PRMDSLA	263.04	0.19	263.23
8/09/2023	1HGO247	PRMDSLA	130.64	0.19	130.83
8/09/2023	1HFR848	PRMDSLA	31.21	0.19	31.40
8/09/2023	1HNF 238	PRMDSLA	115.45	0.19	115.64
8/09/2023	1GNA 563	PRMDSLA	123.95	0.19	124.14

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DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
8/09/2023	1HPD682	PRMDSLA	51.78	0.19	51.97
8/09/2023	1HQB153	PRMDSLA	208.38	0.19	208.57
8/09/2023	F98446	PRMDSLA	161.91	0.19	162.10
8/09/2023	1HSN866	PRMDSLA	296.17	0.19	296.36
8/09/2023	1HVD890	PRMDSLA	260.06	0.19	260.25
8/09/2023	1HXZ 269	PRMDSLA	136.49	0.19	136.68
8/09/2023	1HMD 957	PRMDSLA	118.73	0.19	118.92
9/09/2023	1EZZ500	ULP	63.35	0.19	63.54
9/09/2023	1GCG622	PRMDSLA	132.66	0.19	132.85
9/09/2023	1GGM533	PRMDSLA	126.89	0.19	127.08
9/09/2023	1GNV 595	PRMDSLA	43.75	0.19	43.94
9/09/2023	1GFM468	ULP	72.44	0.19	72.63
9/09/2023	1GUK 639	PRMDSLA	93.29	0.19	93.48
9/09/2023	1HPD479	PRMDSLA	76.97	0.19	77.16
10/09/2023	1EZZ501	ULP	67.35	0.19	67.54
10/09/2023	1GAA745	ULP	43.29	0.19	43.48
11/09/2023	F94978	ULP	33.77	0.19	33.96
11/09/2023	F94983	ULP	12.5	0.19	12.69
11/09/2023	F94950	ULP	9.75	0.19	9.94
11/09/2023	1GCJ254	PRMDSLA	297.23	0.19	297.42
11/09/2023	1GCG616	PRMDSLA	120.49	0.19	120.68
11/09/2023	1GFG869	PRMDSLA	116.66	0.19	116.85
11/09/2023	1GFM465	ULP	92.41	0.19	92.60
11/09/2023	1GJW882	PRMDSLA	120.18	0.19	120.37
11/09/2023	1GKQ871	PRMDSLA	33.4	0.19	33.59
11/09/2023	1GNE 038	PRMDSLA	81.43	0.19	81.62
11/09/2023	1GLC 156	PRMDSLA	126.12	0.19	126.31
11/09/2023	1GOO 935	PRMDSLA	312.64	0.19	312.83
11/09/2023	1GPR 528	PRMDSLA	111.46	0.19	111.65
11/09/2023	1GWP452	PRMDSLA	96.58	0.19	96.77
11/09/2023	1GXA947	PRMDSLA	307.79	0.19	307.98
11/09/2023	1ELP 781	PRMDSLA	184	0.19	184.19
11/09/2023	1HGO177	PRMDSLA	289.18	0.19	289.37
11/09/2023	1GJI868	PRMDSLA	121.52	0.19	121.71
11/09/2023	1HPD677	PRMDSLA	78.65	0.19	78.84
11/09/2023	1HPD479	PRMDSLA	60.34	0.19	60.53
11/09/2023	1GFW809	ULP	75.88	0.19	76.07
11/09/2023	1HXZ 270	PRMDSLA	119.27	0.19	119.46
12/09/2023	F94972	ULP	26.23	0.19	26.42
12/09/2023	F94974	ULP	18.11	0.19	18.30
12/09/2023	1ENH669	PRMDSLA	352.68	0.19	352.87
12/09/2023	1EYR101	ULP	58.56	0.19	58.75
12/09/2023	1GAO424	PRMDSLA	113.37	0.19	113.56

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DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
12/09/2023	1GDL520	PRMDSLA	113.18	0.19	113.37
12/09/2023	1EXC523	ULP	67.37	0.19	67.56
12/09/2023	1GKQ871	PRMDSLA	42.46	0.19	42.65
12/09/2023	1GMP274	ULP	65.82	0.19	66.01
12/09/2023	1GLC 160	PRMDSLA	120.76	0.19	120.95
12/09/2023	1GPA 571	PRMDSLA	135.32	0.19	135.51
12/09/2023	1GZH662	PRMDSLA	193.84	0.19	194.03
12/09/2023	1HAT216	PRMDSLA	231.74	0.19	231.93
12/09/2023	1HBQ371	PRMDSLA	148.38	0.19	148.57
12/09/2023	1HGO247	PRMDSLA	132.25	0.19	132.44
12/09/2023	1HGX 396	PRMDSLA	113.92	0.19	114.11
12/09/2023	1HHZ562	PRMDSLA	135.13	0.19	135.32
12/09/2023	1HNF 304	PRMDSLA	83.83	0.19	84.02
12/09/2023	1HTH737	PRMDSLA	106.77	0.19	106.96
12/09/2023	1HRW 078	PRMDSLA	140.81	0.19	141.00
13/09/2023	F94981	ULP	40.54	0.19	40.73
13/09/2023	1EGO353	PRMDSLA	202.5	0.19	202.69
13/09/2023	1EUV979	PRMDSLA	264.33	0.19	264.52
13/09/2023	1EYF498	PRMDSLA	232.8	0.19	232.99
13/09/2023	1EYF497	PRMDSLA	201.01	0.19	201.20
13/09/2023	123COJ	PRMDSLA	117.43	0.19	117.62
13/09/2023	1GCG621	PRMDSLA	117.92	0.19	118.11
13/09/2023	1GET700	PRMDSLA	285.43	0.19	285.62
13/09/2023	1GHX573	PRMDSLA	139.24	0.19	139.43
13/09/2023	1EKD382	PRMDSLA	279.38	0.19	279.57
13/09/2023	1GKQ871	PRMDSLA	54.46	0.19	54.65
13/09/2023	1GKG594	PRMDSLA	71.6	0.19	71.79
13/09/2023	1GKW983	PRMDSLA	126.05	0.19	126.24
13/09/2023	1GPX 372	ULP	61.18	0.19	61.37
13/09/2023	1GRY 350	PRMDSLA	152.22	0.19	152.41
13/09/2023	1HGJ189	PRMDSLA	167.02	0.19	167.21
13/09/2023	1HIH562	PRMDSLA	134.83	0.19	135.02
13/09/2023	1HPD682	PRMDSLA	121.72	0.19	121.91
13/09/2023	1HPR 183	PRMDSLA	153.57	0.19	153.76
13/09/2023	F98446	PRMDSLA	156.8	0.19	156.99
13/09/2023	1HTV858	PRMDSLA	300.24	0.19	300.43
14/09/2023	F94985	ULP	16.36	0.19	16.55
14/09/2023	F94969	ULP	30.05	0.19	30.24
14/09/2023	1EDO 676	PRMDSLA	150.33	0.19	150.52
14/09/2023	1EKD383	PRMDSLA	363.68	0.19	363.87
14/09/2023	1EQC818	PRMDSLA	257.43	0.19	257.62
14/09/2023	1EXE339	PRMDSLA	91.19	0.19	91.38
14/09/2023	1EYW059	PRMDSLA	70.99	0.19	71.18

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DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
14/09/2023	1GCG619	PRMDSLA	101.12	0.19	101.31
14/09/2023	1GCG618	PRMDSLA	137.47	0.19	137.66
14/09/2023	1GJW882	PRMDSLA	41.44	0.19	41.63
14/09/2023	1GKE907	ULP	66.03	0.19	66.22
14/09/2023	1GKQ871	PRMDSLA	34.9	0.19	35.09
14/09/2023	1GNV 595	PRMDSLA	97.75	0.19	97.94
14/09/2023	1GOS 407	PRMDSLA	133.85	0.19	134.04
14/09/2023	1GPX 374	ULP	55.86	0.19	56.05
14/09/2023	1GUP916	PRMDSLA	253.5	0.19	253.69
14/09/2023	1GCJ709	PRMDSLA	174.12	0.19	174.31
14/09/2023	1GCG615	PRMDSLA	139.87	0.19	140.06
14/09/2023	1GYG391	PRMDSLA	212.78	0.19	212.97
14/09/2023	1HEL551	PRMDSLA	141.26	0.19	141.45
14/09/2023	1HGO247	PRMDSLA	138.37	0.19	138.56
14/09/2023	1HGT321	PRMDSLA	202.06	0.19	202.25
14/09/2023	1HFR848	PRMDSLA	83.37	0.19	83.56
14/09/2023	1HMF578	PRMDSLA	119.26	0.19	119.45
14/09/2023	1HNF 238	PRMDSLA	92.06	0.19	92.25
14/09/2023	1HST563	PRMDSLA	140.16	0.19	140.35
15/09/2023	F98055	ULP	40.96	0.19	41.15
15/09/2023	1EEI 225	PRMDSLA	340.36	0.19	340.55
15/09/2023	1EYC842	PRMDSLA	133.33	0.19	133.52
15/09/2023	1EYR100	PRMDSLA	107.56	0.19	107.75
15/09/2023	1GAN289	PRMDSLA	137.02	0.19	137.21
15/09/2023	CVL1768	PRMDSLA	133.84	0.19	134.03
15/09/2023	1EXC523	ULP	34.38	0.19	34.57
15/09/2023		ULP	27.12	0.19	27.31
15/09/2023	1GKW285	PRMDSLA	128.5	0.19	128.69
15/09/2023	1GMK837	PRMDSLA	232.59	0.19	232.78
15/09/2023	1GXA947	PRMDSLA	312.84	0.19	313.03
15/09/2023	1GZH662	PRMDSLA	103.18	0.19	103.37
15/09/2023	1HAF268	PRMDSLA	231.13	0.19	231.32
15/09/2023	1HAT216	PRMDSLA	239.01	0.19	239.20
15/09/2023	1HBZ562	PRMDSLA	117.21	0.19	117.40
15/09/2023	1HFR848	PRMDSLA	37.13	0.19	37.32
15/09/2023	1HRX 146	PRMDSLA	131.09	0.19	131.28
15/09/2023	F98446	PRMDSLA	225.18	0.19	225.37
15/09/2023	F98446	PRMDSLA	210.08	0.19	210.27
15/09/2023	1HSN866	PRMDSLA	118.95	0.19	119.14
15/09/2023	1HTH959	PRMDSLA	118.97	0.19	119.16
15/09/2023	1HMD 957	PRMDSLA	135.1	0.19	135.29
16/09/2023	1GMP274	ULP	99.02	0.19	99.21
16/09/2023	1GNV 595	PRMDSLA	64.58	0.19	64.77

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DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
16/09/2023	1GFM468	ULP	39.96	0.19	40.15
16/09/2023	1GUK 639	PRMDSLA	105.77	0.19	105.96
16/09/2023	1HNF 238	PRMDSLA	69.48	0.19	69.67
16/09/2023	1HPD479	PRMDSLA	87.36	0.19	87.55
17/09/2023	1GCG614	PRMDSLA	122.65	0.19	122.84
17/09/2023	1GNK 678	PRMDSLA	91.2	0.19	91.39
18/09/2023	1EYW059	PRMDSLA	45.88	0.19	46.07
18/09/2023	1GDL520	PRMDSLA	139.15	0.19	139.34
18/09/2023	1GNV 587	PRMDSLA	147.67	0.19	147.86
18/09/2023	1GPR 529	PRMDSLA	139.37	0.19	139.56
18/09/2023	1GSL 227	PRMDSLA	122.23	0.19	122.42
18/09/2023	1GUP916	PRMDSLA	248.41	0.19	248.60
18/09/2023	F94970	ULP	13.92	0.19	14.11
18/09/2023	1GLS204	PRMDSLA	119.96	0.19	120.15
18/09/2023	1HGM 314	PRMDSLA	89.2	0.19	89.39
18/09/2023	1GFL847	PRMDSLA	125.39	0.19	125.58
18/09/2023	1HSN673	PRMDSLA	502.59	0.19	502.78
18/09/2023	1GQN 101	PRMDSLA	108.99	0.19	109.18
18/09/2023	1HXZ 961	PRMDSLA	73.18	0.19	73.37
19/09/2023	F94971	ULP	44.6	0.19	44.79
19/09/2023	F94950	ULP	8.92	0.19	9.11
19/09/2023	1ESZ046	PRMDSLA	148.62	0.19	148.81
19/09/2023	1ESZ105	PRMDSLA	116.19	0.19	116.38
19/09/2023	1GIR474	PRMDSLA	128.21	0.19	128.40
19/09/2023	1GIR473	PRMDSLA	149.79	0.19	149.98
19/09/2023	1GKQ871	PRMDSLA	60.2	0.19	60.39
19/09/2023	1GLQ010	PRMDSLA	311.18	0.19	311.37
19/09/2023	1GOS 407	PRMDSLA	124.62	0.19	124.81
19/09/2023	1GTW 208	DIESEL	325.8	0.19	325.99
19/09/2023	1GLC 158	PRMDSLA	135.91	0.19	136.10
19/09/2023	1GUD 414	PRMDSLA	297.66	0.19	297.85
19/09/2023	1GZM012	PRMDSLA	180.81	0.19	181.00
19/09/2023	1ELP 781	PRMDSLA	189.8	0.19	189.99
19/09/2023	1HBQ371	PRMDSLA	199.54	0.19	199.73
19/09/2023	1EQQ668	PRMDSLA	239.79	0.19	239.98
19/09/2023	1HGO247	PRMDSLA	199.43	0.19	199.62
19/09/2023	1HGW566	ULP	52.12	0.19	52.31
19/09/2023	F94976	ULP	101.56	0.19	101.75
19/09/2023	F94980	ULP	15.8	0.19	15.99
19/09/2023	1HLS809	PRMDSLA	222.58	0.19	222.77
19/09/2023	1HNF 304	PRMDSLA	95.83	0.19	96.02
19/09/2023	1HPR 183	PRMDSLA	147.02	0.19	147.21
19/09/2023	F98446	PRMDSLA	179.68	0.19	179.87

Fuel transactions - Sep 2023

DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
20/09/2023	F94974	ULP	42.38	0.19	42.57
20/09/2023	1EGO353	PRMDSLA	191.81	0.19	192.00
20/09/2023	1ELH 395	PRMDSLA	176.19	0.19	176.38
20/09/2023	1EUV979	PRMDSLA	295.23	0.19	295.42
20/09/2023	1EXE339	PRMDSLA	163.07	0.19	163.26
20/09/2023	1EZZ500	ULP	74.95	0.19	75.14
20/09/2023	21COJ	PRMDSLA	120.13	0.19	120.32
20/09/2023	1GDL520	PRMDSLA	121.74	0.19	121.93
20/09/2023	1GET700	PRMDSLA	219.99	0.19	220.18
20/09/2023	CVL1768	PRMDSLA	99.23	0.19	99.42
20/09/2023	1EXC523	ULP	80.63	0.19	80.82
20/09/2023	1GJW883	PRMDSLA	94.89	0.19	95.08
20/09/2023	1GJW884	PRMDSLA	141.23	0.19	141.42
20/09/2023	1EKD382	PRMDSLA	327.89	0.19	328.08
20/09/2023	1GNE 038	PRMDSLA	138.57	0.19	138.76
20/09/2023	1GNA 562	PRMDSLA	159.28	0.19	159.47
20/09/2023	1GLC 156	PRMDSLA	113.87	0.19	114.06
20/09/2023	1GOS 408	PRMDSLA	125.86	0.19	126.05
20/09/2023	1GPX 371	ULP	88.38	0.19	88.57
20/09/2023	1GIR472	PRMDSLA	122.05	0.19	122.24
20/09/2023	1HAT216	PRMDSLA	228.57	0.19	228.76
20/09/2023	1HEL551	PRMDSLA	140.54	0.19	140.73
20/09/2023	1HGJ189	PRMDSLA	166.93	0.19	167.12
20/09/2023	1HGT321	PRMDSLA	182	0.19	182.19
20/09/2023	1HNF 238	PRMDSLA	109.54	0.19	109.73
20/09/2023	1HPD029	PRMDSLA	101.28	0.19	101.47
20/09/2023	1HVD890	PRMDSLA	289.54	0.19	289.73
20/09/2023	1HXZ 270	PRMDSLA	136.38	0.19	136.57
20/09/2023	1HMD 957	PRMDSLA	126.27	0.19	126.46
21/09/2023	F98909	ULP	16.61	0.19	16.80
21/09/2023	MINOR PLANT	PRMDSLA	58.29	0.19	58.48
21/09/2023	F94969	ULP	36.45	0.19	36.64
21/09/2023	1EEI 225	PRMDSLA	332.5	0.19	332.69
21/09/2023	1EKT694	PRMDSLA	139.82	0.19	140.01
21/09/2023	1EQC818	PRMDSLA	163.42	0.19	163.61
21/09/2023	1EUM935	PRMDSLA	138.9	0.19	139.09
21/09/2023	1EXE339	PRMDSLA	65.25	0.19	65.44
21/09/2023	1EYF498	PRMDSLA	235.55	0.19	235.74
21/09/2023	1EYW059	PRMDSLA	58.67	0.19	58.86
21/09/2023	1GAO424	PRMDSLA	124.19	0.19	124.38
21/09/2023	123COJ	PRMDSLA	114.98	0.19	115.17
21/09/2023	1GFW808	ULP	84.41	0.19	84.60
21/09/2023	1GGM533	PRMDSLA	131.61	0.19	131.80

Fuel transactions - Sep 2023

DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
21/09/2023	1GJX083	PRMDSLA	145.08	0.19	145.27
21/09/2023	1GKQ871	PRMDSLA	13.32	0.19	13.51
21/09/2023	1GLS202	PRMDSLA	135.08	0.19	135.27
21/09/2023	1GKW982	PRMDSLA	149.42	0.19	149.61
21/09/2023	1GMO 413	ULP	123.56	0.19	123.75
21/09/2023	1GLC 160	PRMDSLA	130.56	0.19	130.75
21/09/2023	1GPR 527	PRMDSLA	78.91	0.19	79.10
21/09/2023	1GUP916	PRMDSLA	280.94	0.19	281.13
21/09/2023	1GCJ709	PRMDSLA	240.77	0.19	240.96
21/09/2023	1GXA947	PRMDSLA	305.17	0.19	305.36
21/09/2023	1HAF268	PRMDSLA	243.99	0.19	244.18
21/09/2023	1HGM 314	PRMDSLA	109.73	0.19	109.92
21/09/2023	1HFR848	PRMDSLA	86.24	0.19	86.43
21/09/2023	1GOF 367	PRMDSLA	139.81	0.19	140.00
21/09/2023	1HPD070	PRMDSLA	89.43	0.19	89.62
21/09/2023	1HPD676	PRMDSLA	120.48	0.19	120.67
21/09/2023	1HQB153	PRMDSLA	178.07	0.19	178.26
21/09/2023	1HPD479	PRMDSLA	108.49	0.19	108.68
21/09/2023	F98446	PRMDSLA	143.72	0.19	143.91
21/09/2023	1GFW809	ULP	83.43	0.19	83.62
21/09/2023	1HTV858	PRMDSLA	312.07	0.19	312.26
22/09/2023	F94951	ULP	33.67	0.19	33.86
22/09/2023	F94954	ULP	45.58	0.19	45.77
22/09/2023	F94987	ULP	17.11	0.19	17.30
22/09/2023	MINOR PLANT	PRMDSLA	73.09	0.19	73.28
22/09/2023	1GKE907	ULP	43.36	0.19	43.55
22/09/2023	1GKQ871	PRMDSLA	69.06	0.19	69.25
22/09/2023	1GKW983	PRMDSLA	135.95	0.19	136.14
22/09/2023	1GOO 935	PRMDSLA	304.91	0.19	305.10
22/09/2023	1GPX 372	ULP	72.34	0.19	72.53
22/09/2023	1GPX 374	ULP	54.29	0.19	54.48
22/09/2023	1GUK 639	PRMDSLA	73.43	0.19	73.62
22/09/2023	1GVI308	PRMDSLA	38.28	0.19	38.47
22/09/2023	1GZH662	PRMDSLA	109.54	0.19	109.73
22/09/2023	1HAT216	PRMDSLA	217.17	0.19	217.36
22/09/2023	1HGX 396	PRMDSLA	124.61	0.19	124.80
22/09/2023	1HLP164	PRMDSLA	261.28	0.19	261.47
22/09/2023	1HMF578	PRMDSLA	133.04	0.19	133.23
22/09/2023	1GNA 563	PRMDSLA	129.51	0.19	129.70
22/09/2023	1HPD676	PRMDSLA	63	0.19	63.19
22/09/2023	1HTH737	PRMDSLA	108.55	0.19	108.74
22/09/2023	1HXZ 271	PRMDSLA	143.63	0.19	143.82
22/09/2023	1HXO 071	PRMDSLA	120	0.19	120.19

Fuel transactions - Sep 2023

DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
23/09/2023	1GBD815	PRMDSLA	138.84	0.19	139.03
23/09/2023	1GNV 595	PRMDSLA	97.53	0.19	97.72
23/09/2023	1GFM468	ULP	66.16	0.19	66.35
23/09/2023	1HGO247	PRMDSLA	152.42	0.19	152.61
23/09/2023	1HPD029	PRMDSLA	47.45	0.19	47.64
24/09/2023	1GJW882	PRMDSLA	135.5	0.19	135.69
24/09/2023	1GMP274	ULP	93.32	0.19	93.51
24/09/2023	1HPD070	PRMDSLA	95.61	0.19	95.80
24/09/2023	1HPD479	PRMDSLA	96.75	0.19	96.94
25/09/2023	1GCG622	PRMDSLA	120.4	0.19	120.59
25/09/2023	1GIA358	PRMDSLA	106.47	0.19	106.66
25/09/2023	1GNV 595	PRMDSLA	65.65	0.19	65.84
25/09/2023	1HXZ 269	PRMDSLA	134.17	0.19	134.36
26/09/2023	F94967	ULP	48.54	0.19	48.73
26/09/2023	F94978	ULP	37.69	0.19	37.88
26/09/2023	F94981	ULP	36.04	0.19	36.23
26/09/2023	1ESR284	PRMDSLA	150.88	0.19	151.07
26/09/2023	1EUV979	PRMDSLA	262.34	0.19	262.53
26/09/2023	1EYC842	PRMDSLA	104.04	0.19	104.23
26/09/2023	1GKQ871	PRMDSLA	30.47	0.19	30.66
26/09/2023	1GKG594	PRMDSLA	19.07	0.19	19.26
26/09/2023	1GLS201	PRMDSLA	154.14	0.19	154.33
26/09/2023	1GMK837	PRMDSLA	183.65	0.19	183.84
26/09/2023	1GPR 526	PRMDSLA	137.04	0.19	137.23
26/09/2023	1GPR 528	PRMDSLA	129.73	0.19	129.92
26/09/2023	1GRY 350	PRMDSLA	158.83	0.19	159.02
26/09/2023	1GUP916	PRMDSLA	223.32	0.19	223.51
26/09/2023	1GUK 639	PRMDSLA	66.02	0.19	66.21
26/09/2023	1GNK 678	PRMDSLA	76.3	0.19	76.49
26/09/2023	1HBQ371	PRMDSLA	220.7	0.19	220.89
26/09/2023	1HGJ189	PRMDSLA	131.97	0.19	132.16
26/09/2023	1HGO247	PRMDSLA	82.99	0.19	83.18
26/09/2023	1HGW566	ULP	57.26	0.19	57.45
26/09/2023	1HLS809	PRMDSLA	78.86	0.19	79.05
26/09/2023	1HLS809	CAR WASH	17.7	0	17.70
26/09/2023	1HPD682	PRMDSLA	85.78	0.19	85.97
26/09/2023	1HPD677	PRMDSLA	126.4	0.19	126.59
26/09/2023	1HPR 183	PRMDSLA	136.81	0.19	137.00
26/09/2023	1HZP999	PRMDSLA	65.92	0.19	66.11
27/09/2023	F94972	ULP	29.89	0.19	30.08
27/09/2023	F94974	ULP	15.37	0.19	15.56
27/09/2023	F94985	ULP	13.63	0.19	13.82
27/09/2023	1EDO 676	PRMDSLA	161.43	0.19	161.62

Fuel transactions - Sep 2023

DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
27/09/2023	1EKD383	PRMDSLA	182.65	0.19	182.84
27/09/2023	1ENH669	PRMDSLA	361.84	0.19	362.03
27/09/2023	1ERU948	PRMDSLA	127.61	0.19	127.80
27/09/2023	1EYF497	PRMDSLA	229.91	0.19	230.10
27/09/2023	1GAN289	PRMDSLA	138.92	0.19	139.11
27/09/2023	1GCJ254	PRMDSLA	267.87	0.19	268.06
27/09/2023	1GCG614	PRMDSLA	129.7	0.19	129.89
27/09/2023	1ESR289	PRMDSLA	84.1	0.19	84.29
27/09/2023	1GKQ871	PRMDSLA	23	0.19	23.19
27/09/2023	1GNV 587	PRMDSLA	149.63	0.19	149.82
27/09/2023	1GOS 407	PRMDSLA	123.8	0.19	123.99
27/09/2023	1GPX 373	ULP	69.43	0.19	69.62
27/09/2023	1GTW 208	DIESEL	256.47	0.19	256.66
27/09/2023	1HAT216	PRMDSLA	268.2	0.19	268.39
27/09/2023	1HFR848	PRMDSLA	86.19	0.19	86.38
27/09/2023	1HPD029	PRMDSLA	108.85	0.19	109.04
27/09/2023	1HPD070	PRMDSLA	85.68	0.19	85.87
27/09/2023	1HPD676	PRMDSLA	128.35	0.19	128.54
27/09/2023	1HRX 082	PRMDSLA	207.1	0.19	207.29
28/09/2023	F98055	ULP	27.11	0.19	27.30
28/09/2023	F98909	ULP	10.13	0.19	10.32
28/09/2023	F94982	ULP	12.33	0.19	12.52
28/09/2023	F94984	ULP	8.61	0.19	8.80
28/09/2023	F94986	ULP	19.84	0.19	20.03
28/09/2023	1ESZ105	PRMDSLA	120.19	0.19	120.38
28/09/2023	1EUV979	PRMDSLA	233.96	0.19	234.15
28/09/2023	1EXE339	PRMDSLA	112.68	0.19	112.87
28/09/2023	1EYW059	PRMDSLA	43.95	0.19	44.14
28/09/2023	1EYR100	PRMDSLA	123.2	0.19	123.39
28/09/2023	1EZW318	PRMDSLA	106.26	0.19	106.45
28/09/2023	CVL1768	PRMDSLA	177.44	0.19	177.63
28/09/2023	1EXC523	ULP	74.36	0.19	74.55
28/09/2023	1GKQ871	PRMDSLA	24.01	0.19	24.20
28/09/2023	1GKG594	PRMDSLA	99.35	0.19	99.54
28/09/2023	1GNE 038	PRMDSLA	137.87	0.19	138.06
28/09/2023	1GCG615	PRMDSLA	137.19	0.19	137.38
28/09/2023	1GZM012	PRMDSLA	212.46	0.19	212.65
28/09/2023	1ELP 781	PRMDSLA	185.58	0.19	185.77
28/09/2023	1HGO247	PRMDSLA	149.44	0.19	149.63
28/09/2023	1HGT321	PRMDSLA	176.01	0.19	176.20
28/09/2023	1HGM 314	PRMDSLA	125.02	0.19	125.21
28/09/2023	1HIH562	PRMDSLA	111.44	0.19	111.63
28/09/2023	1HPD676	PRMDSLA	85.99	0.19	86.18

Fuel transactions - Sep 2023

DATE	REGISTRATION/ PLANT NO	PRODUCT/ SERVICE	PRD INCGST	FEE+GST	TOTAL PYMT
28/09/2023	1HPD479	PRMDSLA	91.88	0.19	92.07
28/09/2023	F98446	PRMDSLA	219	0.19	219.19
28/09/2023	1HSN866	PRMDSLA	285.35	0.19	285.54
28/09/2023	1HXZ 961	PRMDSLA	65.27	0.19	65.46
28/09/2023	1HRW 078	PRMDSLA	131.52	0.19	131.71
29/09/2023	F94971	ULP	32.89	0.19	33.08
29/09/2023	1EQC818	PRMDSLA	181.73	0.19	181.92
29/09/2023	1ESR283	PRMDSLA	137.64	0.19	137.83
29/09/2023	1EZC873	ULP	126.04	0.19	126.23
29/09/2023	1GAO424	PRMDSLA	109.52	0.19	109.71
29/09/2023	1GCG616	PRMDSLA	113.24	0.19	113.43
29/09/2023	1GDL520	PRMDSLA	115.08	0.19	115.27
29/09/2023	1GCG621	PRMDSLA	114.7	0.19	114.89
29/09/2023	1GHX573	PRMDSLA	106.32	0.19	106.51
29/09/2023	1GIA358	PRMDSLA	89	0.19	89.19
29/09/2023	1GJX083	PRMDSLA	132.61	0.19	132.80
29/09/2023	1GKE907	ULP	43.61	0.19	43.80
29/09/2023	1EKD382	PRMDSLA	354.47	0.19	354.66
29/09/2023	1GMK837	PRMDSLA	114.04	0.19	114.23
29/09/2023	1GLC 156	PRMDSLA	114.3	0.19	114.49
29/09/2023	1GNV 595	PRMDSLA	81.74	0.19	81.93
29/09/2023	1GUP916	PRMDSLA	254	0.19	254.19
29/09/2023	1GLC 158	PRMDSLA	140.69	0.19	140.88
29/09/2023	1GUD 414	PRMDSLA	268.15	0.19	268.34
29/09/2023	1GXA947	PRMDSLA	346.44	0.19	346.63
29/09/2023	1GIR472	PRMDSLA	90.78	0.19	90.97
29/09/2023	1HEL551	PRMDSLA	161.76	0.19	161.95
29/09/2023	F94976	ULP	18.85	0.19	19.04
29/09/2023	1HNF 304	PRMDSLA	83.95	0.19	84.14
29/09/2023	1HQB153	PRMDSLA	213.08	0.19	213.27
29/09/2023	1HVD890	PRMDSLA	200.59	0.19	200.78
29/09/2023	1HMD 957	PRMDSLA	123.09	0.19	123.28
30/09/2023	1HGO247	PRMDSLA	126.66	0.19	126.85
30/09/2023	1HPD070	PRMDSLA	81.18	0.19	81.37
Total for the month			**$70,993.01**	**$104.31**	**$71,097.32**

Community Funding Program Policy

City Policy

Responsible Directorate: Corporate Services

Objective: To support the delivery of community-initiated activities for the benefit of the City of Joondalup community.

1. Statement:

The City has a role to partner and support local community-based organisations to deliver programs, services and events which build community capacity, enrich quality of life for residents, deliver social, cultural, and environmental outcomes and strengthen the City of Joondalup community. The City therefore provides grants to eligible applicants to support these initiatives.

2. Details:

2.1. Community Funding Program:

Grants will be made available for programs, services and events which are in line with the following funding priorities:

- Strengthen community participation
- Encourage connected communities
- Promote healthy and active lifestyles
- Build resilient and sustainable communities.

The Community Funding Program is only available to incorporated community organisations that deliver activities for the benefit of the City of Joondalup community.

Successful grant recipients will be required to complete a grant acquittal (Project Completion Report) and acknowledge the City's financial support accordingly.

2.2. Funding Guidelines:

All community grant funding programs will be managed through specific guidelines that will include details on the following:

- Eligibility
- Funding criteria
- Terms of grants
- Application, assessment, and approval process
- Recognition requirements
- Acquittal process
- Audit and accountability procedures.

These funding guidelines will be determined from time to time in accordance with this policy at the discretion of the Chief Executive Officer.

2.3. Funding Approvals:

The Chief Executive Officer may approve applications for funding up to and including $10,000 (excluding GST), while applications for funding greater than $10,000 (excluding GST) will require the approval of Council.

Creation Date:	October 2005 Formerly: • *Junior and Disabled Sport and Recreation Donations Policy* • *Sports Development Program Policy* • *Community Funding Policy*
Amendments:	CJ170-08/12, CJ046-03/16, CJ127-08/21
Related Documentation:	• *Arts Development Scheme Policy* • *Community Funding Procedures* • *Funding Guidelines* • *Register of Delegation of Authority*

Arts Development Scheme Council Policy

Responsible directorate: Corporate Services

Objective: To support the development of new audiences in the Joondalup area through attraction of professional performing arts companies to the City of Joondalup for performances and workshops.

1. Statement:

The City has a role in promoting local opportunities for arts development and in facilitating community access to cultural and artistic events within the City of Joondalup. The City therefore awards funds to eligible professional performing arts organisations and individuals wishing to deliver a performing arts project in the City of Joondalup.

2. Details:

2.1. Arts Development Scheme:

The City supports the annual allocation of funds towards an Arts Development Scheme to encourage the delivery of arts programs and projects by professional arts companies and individuals within the City of Joondalup.

The Scheme aims to increase opportunities for residents to participate in and attend quality cultural experiences and events within the City of Joondalup.

2.2. Funding guidelines:

All community grant programs and schemes will be managed through specific guidelines that will include details on the following:

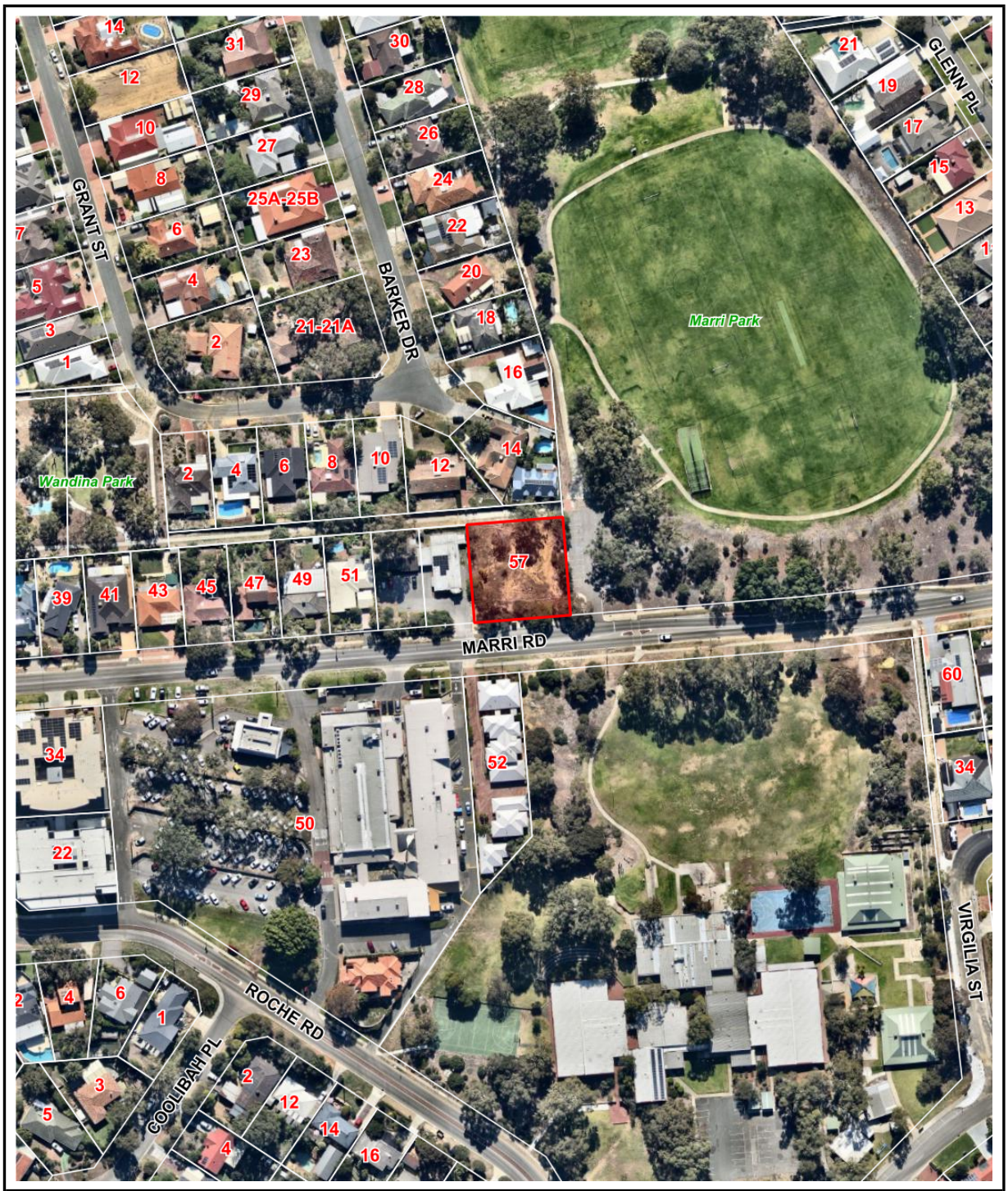
- Eligibility
- Funding criteria
- Terms of grants
- Application, assessment and approval process
- Acquittal process

- Audit and accountability procedures

2.3. Application approvals:

The Chief Executive Officer may approve applications for funding up to and including $10,000 (excluding GST), while applications recommended for funding greater than $10,000 (excluding GST) will require the approval of Council.

Creation date:	August 2021 (CJ127-08/21)
Formerly:	
Amendments:	
Last reviewed:	
Related documentation:	• Arts Development Scheme Funding Guidelines • Community Funding Policy • Register of Delegation of Authority
File reference:	109778



City of Joondalup

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Scale(A4):1:2000

Date: 27/07/2023

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Lot 900 (57) Marri Road, Duncraig

DOEPEL MARSH architects

23.016
16 July 2023

The CEO
City of Joondalup
Civic Place
JOONDALUP WA

ATTENTION: MR BLIGNAULT OLIVIER
PROPERTY MANAGER

RE: AMENDMENT TO PERMITTED USES
LOT 900 (57) MARRI ROAD, DUNCRAIG. WA.

We act for the prospective Purchasers who have a Conditional Contract of Sale with Hanrise Pty Ltd and Tang Family Management Pty Ltd, the Property Owners. An extension to the Contract of Sale has been agreed to allow the Restrictive Covenant (RC) to be reconsidered by the Full Council.

The current Deed states that the zoning allows for over 55 Aged Dwellings or Dependent Person Dwellings. However, the Restrictive Covenant restricts the construction to Age Dwellings only.

Council is requested to consider the Restricted Uses to **include** Dependant Persons Dwellings for the following reasons:

1. When the City decided to sell the property some 15 years ago, 'Age Dwellings' were in short supply, and the Council wished to address that by restricting the uses to Age Persons Dwellings only.
2. The Zoning in the LPS allows the Site as an Aged and Dependent Persons Dwellings.
3. Council is requested to consider both Aged Dwellings and Dependent Person Dwellings as restrictive uses.
4. Aged Accommodation has been a growth area over recent years resulting in many dwellings and accommodation opportunities, particularly in the City of Joondalup.
5. Dependent Person Dwellings on the other hand, have been a neglected Residential Class resulting in a critical shortage of accommodation.
6. Commonwealth Support
   Commonwealth Government has established the NDIS to address the provision of suitable specially designed accommodation for those with a disability, ranging from slight to fully dependent.
7. This support is similar to the Aged Care Commonwealth Support, but based on two areas of support which are delivered separately.
8. Accommodation and Care.
   A qualifying participant can apply for a dwelling type which aligns with their degree of disability, through the NDIS.

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DOEPEL MARSH architects

9. Secondly, and funded separately, is Personal Care, from a list of 187 line items of care.

10. A Participant's medical team certify what treatments and degree of care are needed and provided by a 'Carer' of choice by the Participant, which is paid by NDIS.

11. The NDIS have a range of funded dwelling types to provide as wide a choice as possible, including apartments.

12. Lot 900 is ideal for accommodation for the disabled for the following reasons:

    a) **Zoning** - Medium Density R-40 Local Centre.

    b) **Location** - It is located in the centre of a Community Hub with the Duncraig Primary School, local shops, open space, opposite and adjacent.

    c) **Practicality** - The building area is level

    d) **Orientation** – buildings will face north allowing passive solar gain in winter, which reduces heating costs and is a substantial outcome.

    e) **Medium Density -** will allow apartment designs in accordance with NDIS range and the Medium Density R-Codes Vol 1.

    f) **Diversity of Dwelling Types** - Medium Density allows an integrated complex with opportunities for independent living in a landscaped setting, with opportunities for diversity and dwelling type and size.

    g) **Optimal Living Experiences** - the development can deliver an attractive, practical, secure, living environment for those who require special housing accommodation, to allow optimal living experiences on a day by day basis.

    h) **Attributes -** such accommodation contributes to the mental wellbeing including self-esteem, independence, security, life experiences, natural light, and warmth in winter, sense of place and higher zest for life.

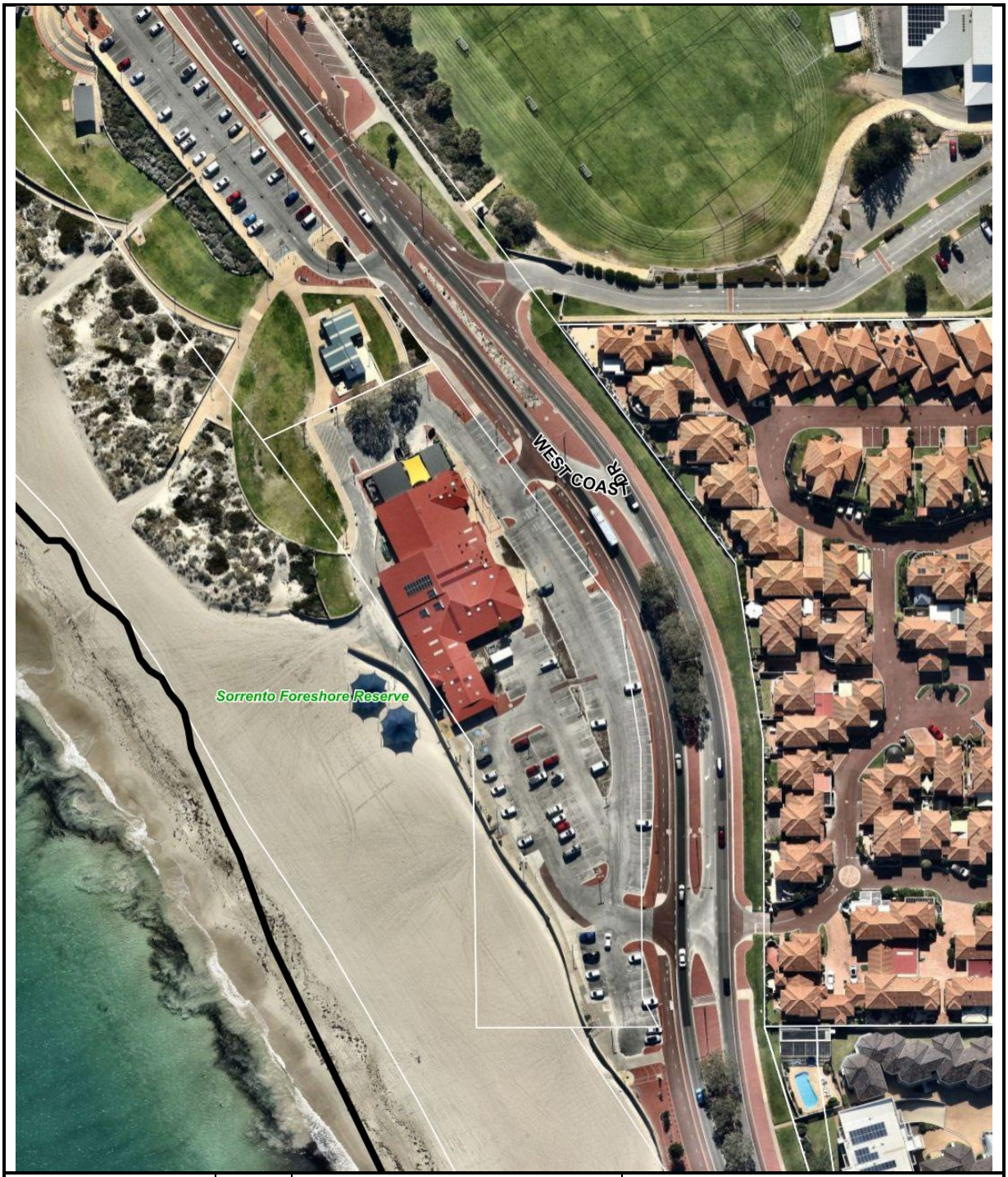
For the reasons set out above, Council, is urged to allow those less fortunate the opportunity to live in well-designed accommodation which the able take for granted. Lot 900 (57) Marri Road, Duncraig, (with Council support) can be a demonstration of how our built environment can meet the challenges of all in our community with dignity and a sense of place.

Thank you for your consideration to this request.

Yours faithfully,
DOEPEL MARSH ARCHITECTS

Kim Doepel
B. Arch FRAIA.

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City of Joondalup

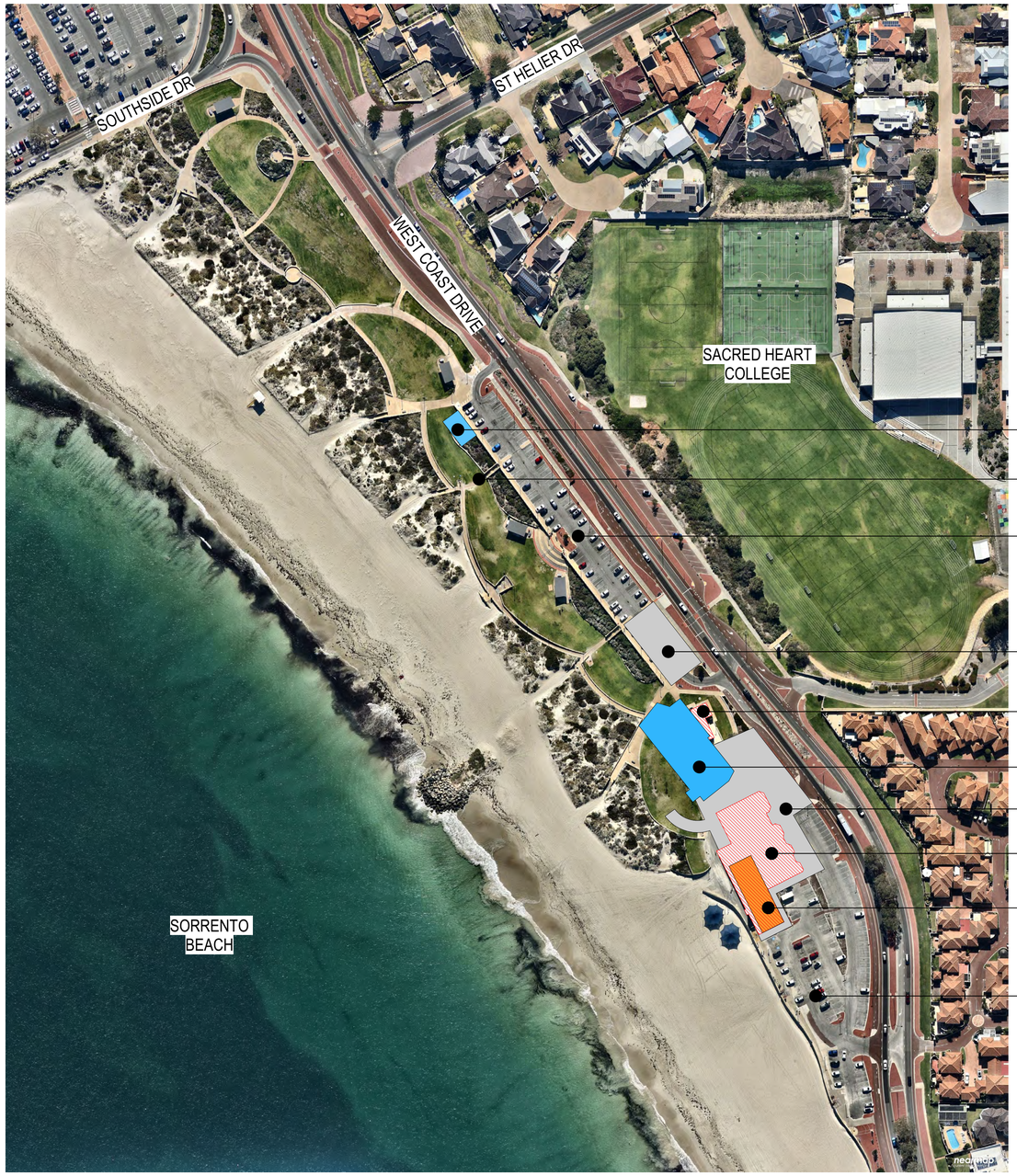
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Scale(A4):1:1444

Date: 13/09/2023

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Sorrento Surf Life Saving Club



LEGEND:

- TO BE DEMOLISHED
- PROPOSED NEW SURF LIFE SAVING CLUB
- PROPOSED NEW COMMERCIAL
- PROPOSED CARPARK MODIFICATIONS

AREA SCHEDULE: SLSC NOTE: MEASURED FROM EXTERNAL WALLS	
SLSC - UPPER FLOOR	1225m²
SLSC - LOWER FLOOR	1175m²
TOTAL	**2400m²**
AREA SCHEDULE: OTHER BUILDINGS	
COMMERCIAL	400m²
NORTHERN PUBLIC AMENITIES	170m²
TOTAL	**570m²**

OVERALL TOTAL SQM = 2970m²

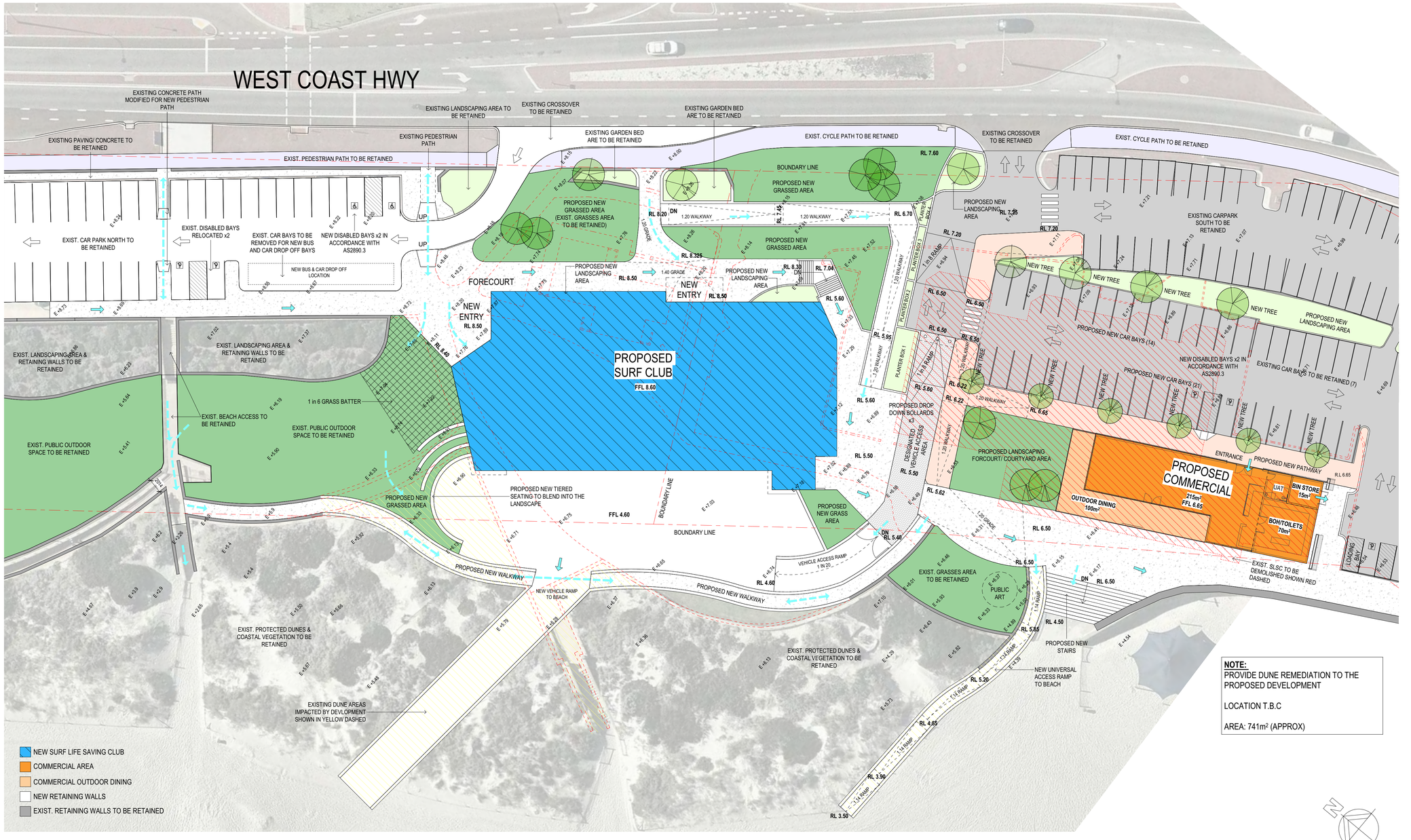
N

OPTION 1.1 - PROPOSED SITE NARRATIVE

SK01

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION E PROJECT NO. 89.21 DATE 13.10.2023

Hodge Collard Preston ARCHITECTS



NOTE:
PROVIDE DUNE REMEDIATION TO THE PROPOSED DEVELOPMENT

LOCATION T.B.C

AREA: 741m² (APPROX)

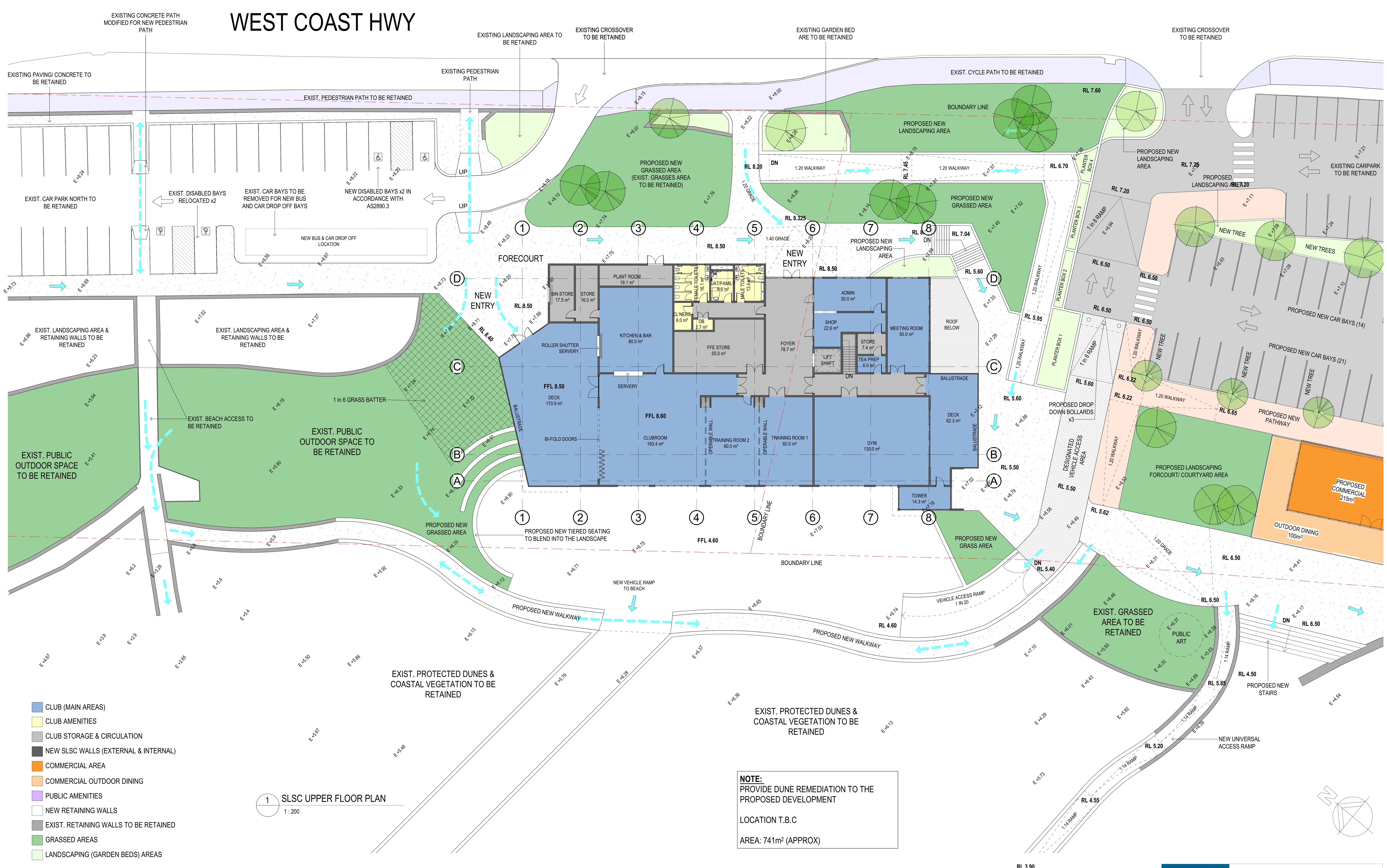
1 PROPOSED OVERALL SITE PLAN
1 : 250

OPTION 1.1 - PROPOSED OVERALL SITE PLAN (COMPLETED WORKS)

SK02

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION E PROJECT NO. 89.21 DATE 13.10.2023

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OPTION 1.1 - PROPOSED SLSC UPPER FLOOR PLAN

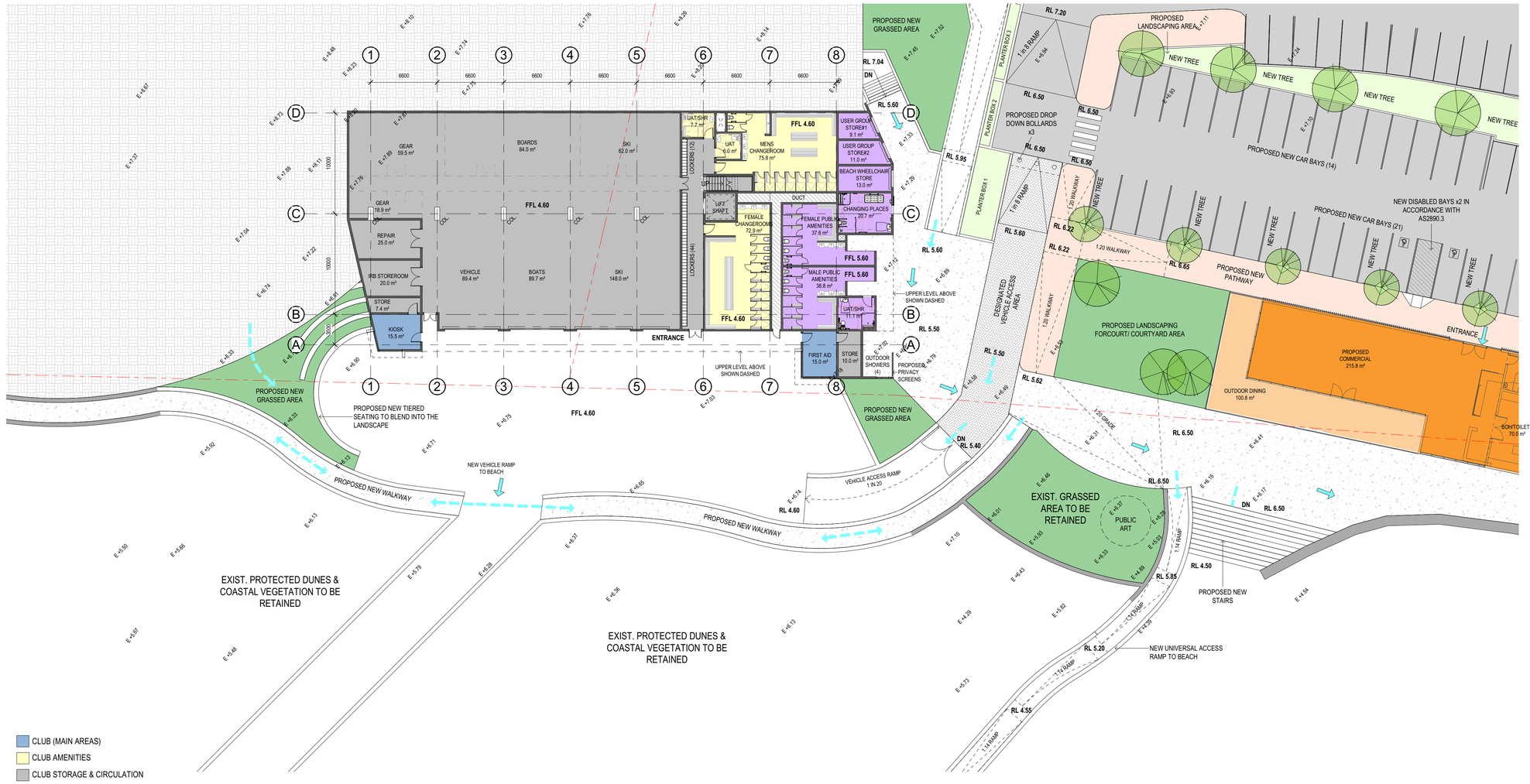
SK03

SORRENTO SLSC - CONCEPT

189 WEST COAST DR, SORRENTO WA 6020

REVISION E PROJECT NO. 89.21 DATE 13.10.2023

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- CLUB (MAIN AREAS)
- CLUB AMENITIES
- CLUB STORAGE & CIRCULATION
- NEW SLSC WALLS (EXTERNAL & INTERNAL)
- COMMERCIAL AREA
- COMMERCIAL OUTDOOR DINING
- PUBLIC AMENITIES
- NEW RETAINING WALLS
- EXIST. RETAINING WALLS TO BE RETAINED
- GRASSED AREAS
- LANDSCAPING (GARDEN BEDS) AREAS

1 SLSC LOWER FLOOR PLAN
1 : 200

NOTE:
PROVIDE DUNE REMEDIATION TO THE PROPOSED DEVELOPMENT

LOCATION T.B.C

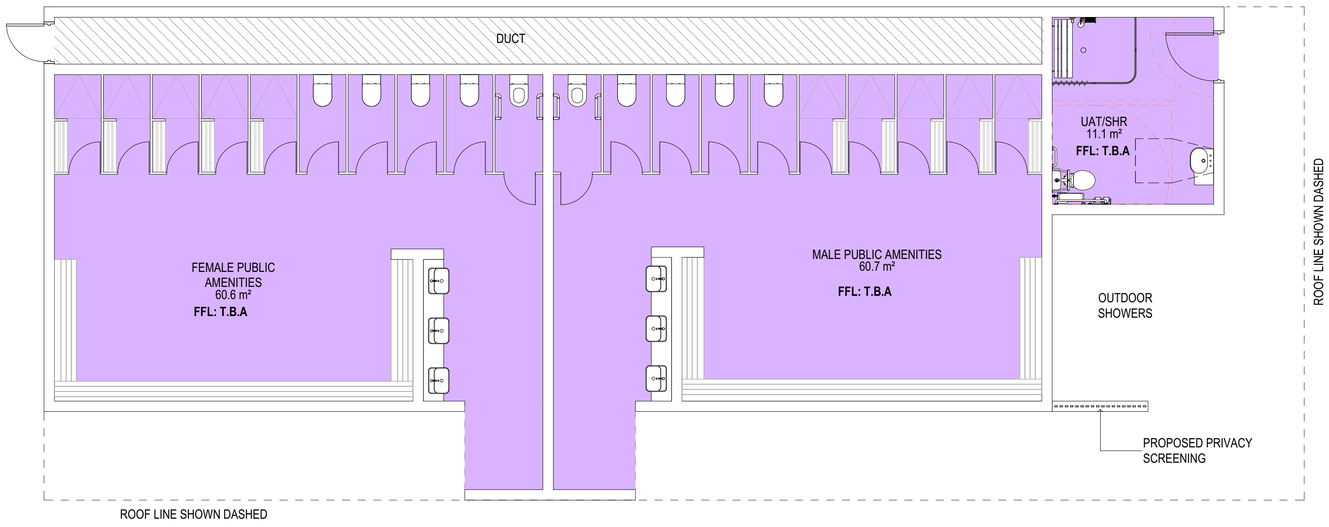
AREA: 741m² (APPROX)

OPTION 1.1 - PROPOSED SLSC LOWER FLOOR PLAN - DUNE LEVEL

SK04

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION E PROJECT NO. 89.21 DATE 13.10.2023

Hodge Collard Preston ARCHITECTS



1 PROPOSED PUBLIC AMENITIES - FLOOR PLAN
1 : 50

OPTION 1.1 - PROPOSED NORTHERN TOILET BLOCK

SK06

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION E PROJECT NO. 89.21 DATE 13.10.2023

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3D VIEW

SK11

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION F PROJECT NO. 89.21 DATE 13.10.2023

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3D VIEW

SK16

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION F PROJECT NO. 89.21 DATE 13.10.2023

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3D VIEW

SK17

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION F PROJECT NO. 89.21 DATE 13.10.2023

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3D VIEW

SK21

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION F PROJECT NO. 89.21 DATE 13.10.2023

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3D VIEW

SK22

SORRENTO SLSC - CONCEPT
189 WEST COAST DR, SORRENTO WA 6020
REVISION F PROJECT NO. 89.21 DATE 13.10.2023

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Sorrento Surf Life Saving Club – Option 1.1 Concept design – design parameter inclusions

Design parameter	Concept design inclusions
Resolution 2.1: That the designs include new surf club facilities, a commercial space and public amenities.	• The concept design includes new surf club facilities, a commercial space and public amenities.
Resolution 2.2: That the building envelope for the surf club facilities be located between the existing northern and southern car parks, while being located as close to the beach as possible.	• The surf club facilities are proposed to located between the existing northern and southern car parks. • The building is located as close as possible to the beach, taking into consideration the site level differences.
Resolution 2.3: The surf club facilities present as a single storey development to West Coast Drive, at a similar bulk and scale to the existing surf club facility, with the surf club storage areas located in an under croft area with direct beach access to enable more responsive beach patrol services, with access to the storage areas via the existing southern car park.	• The surf club building and the commercial space present as a single storey development to West Coast Drive. • The proposed height of the surf club facility on the eastern side of the building facing West Coast Drive is approximately 2.9m (main roof line). The height of the existing surf club on the eastern side of the building is approximately 2.6 metres. Therefore, the new building will present to West Coast Drive at a similar height to the existing building. • The length and width of the existing surf club is approximately 69 metres by 31 metres. The length and width of the proposed surf club facility is approximately 54 metres by 28 metres. Therefore, the new surf club facility will present to West Coast Drive with a slightly smaller bulk and scale to the existing building. • The new surf club building has included the storage areas for SSLSC equipment and vehicles on the lower level (undercroft area), with access via the southern car park. A vehicle access ramp has been included to provide direct access from the storage areas to the beach.
Resolution 2.4: That there be separation of the surf club facilities, the commercial space and the public amenities in order to minimise any competing interests and amenity.	• The surf club facilities and commercial space are proposed to be located in separate buildings. • A portion of the public amenities are proposed to be located in the lower level of the surf club building in a separate area from the surf club operations. • Additional public amenities are proposed to be included in a stand-alone building adjacent to the northern car park. • The commercial space will also include separate public amenities for visitors to this building.

Design parameter	Concept design inclusions
Resolution 2.5: That the amended design replicates the same provision of public amenities (or better) that exist on site currently while exploring alternate locations to provide public amenities including provisions to the north between the existing surf club facilities and the Hillarys Boat Harbour.	• A portion of the public amenities are proposed to be located in the lower level of the surf club building, and a portion in a stand-alone building adjacent to the northern car park, between the existing surf club and the Hillarys Boat Harbour. • The existing buildings include the following provision of public amenities: – female facilities (eight toilets; eight showers) – male facilities (three toilets; eight showers) – two universal access toilets – one Changing Places facility – three outdoor showers. • The proposed buildings include the above amenities and the following additional public amenities: – five male toilets (eight in total) – five outdoor showers (eight in total).
Resolution 2.6: That the project will include the possibility of the construction being staged, with the surf club facilities and public amenities as stage one and the commercial space as stage two.	• The proposed locations of the surf club facility, public amenities and commercial space will support the possibility of staged construction.
Resolution 2.7: Where possible, that remaining remnant dune areas be of a sufficient contiguous scale to support revegetation (such as remove the underutilised middle dune access path and create new access path in proximity to the groyne focused on pedestrians and movement of surf club equipment).	• The concept design has proposed to retain the majority of the existing dune areas and will support revegetation. • A new vehicle access ramp has been included from the lower level (undercroft area) to the beach in proximity to the groyne. • The existing middle dune access path has been removed and a new universal access ramp has been included in close proximity to the existing steps and southern car park. • Approximately 740m^2 of dune revegetation works have been included to compensate for the loss of vegetation as a result of the redevelopment.
Resolution 2.8: Construct the southern car park post demolition of the existing surf club to ensure multiple drop off locations to the club and promote a better balance between use of the northern and southern car parks. Extent of southern car park works to be limited to the area where the existing surf club is located.	• The proposed design of the southern car park will support construction being undertaken after the demolition of the existing surf club and be limited to the area where the existing surf club is located. • A drop off area is proposed in the northern car park and an additional drop off area in the southern car park may be explored in the detailed design stage. • Additional car parking bays are proposed in the southern car park (35 bays).

Design parameter	Concept design inclusions
Resolution 2.9: That there be a clear north / south pedestrian flow through the redevelopment site and resolution of bike paths to direct bikes and other wheeled apparatus such as e-scooters away from club operational areas and heavy pedestrian loads, while ensuring adequate beach access and minimising conflict for the surf club.	• Footpaths have been included between the southern and northern car parks to provide pedestrian flow around the eastern side of the redevelopment site. These footpaths will assist to direct bikes and scooters away from club operational areas on the lower level (undercroft area). • A new footpath on the western side of the site is proposed between the southern car park and the grassed public open spaces to the north. • A new universal access ramp to the beach has been included in close proximity to the southern car park. • Access to the lower level (undercroft area) for vehicles will be restricted by the installation of removable bollards in the southern car park. This will assist to minimise conflict between pedestrians and surf club vehicles / equipment. • A new vehicle access ramp has been included from the lower level (undercroft area) to the beach.

QUANTITY SURVEYORS CONSTRUCTION COST CONSULTANTS

Sorrento Surf Life Saving Club Redevelopment

Option 1.1 **Cost Breakdown - Ver1.1**

Item	Description	Qty	Unit	Rate	Total
	ITEMISED COST BREAKDOWN				
	The following Itemised Costs are inclusive of Preliminaries, Design & Construction Contingencies, and Professional Fees		*Note*		
1	DEMOLITION & SITE PREPARATION				400,600
2	CLUB AREAS				8,764,500
3	PUBLIC AMENITIES				917,300
4	STAND-ALONE PUBLIC AMENITIES				677,800
5	COMMERCIAL AREA				1,358,200
6	CAR PARKING WORKS				283,100
7	LANDSCAPING & DUNE REMEDIATION WORKS				298,700
8	EXTERNAL WORKS (paving, footpaths, retaining walls, beach access, etc.)				946,300
9	PROVISIONAL SUMS				1,084,600
10	ARTWORK				137,300
	ESTIMATED FINAL PROJECT COST (Ex GST)				**14,868,400**

Capital Works Carried Forward Breakdown 2022.2023

Project Number	Cost Code	Project Description	Municipal Cfwd	Government Grants New	Capital Works CFwd Reserve	Capital Works CFwd Reserve	Strategic Asset Reserve	Asset Renewal Reserve	Total
BCW2595	W4331	Christchurch Park Changerooms Refurbishment	8,570	0	0	0	0	0	8,570
BCW2640	W4333	Percy Doyle Football / Tee Ball Clubroom	6,982	0	0	0	0	0	6,982
BCW2666	W4176	Craigie LC Geothermal Bore Replacement	55,000	0	0	0	0	0	55,000
BCW2669	W4335	Greenwood Scout Hall Refurb Project	34,991	0	0	0	0	0	34,991
BCW2670	W4336	Duncraig Early Learning Centre	85,234	0	0	0	0	0	85,234
FNM2085	W3892	Craigie OS Bushland Path Renewals	32,000	0	0	0	0	0	32,000
FNM2102	W4489	Duffy House Conservation Fencing	1,724	0	0	0	0	0	1,724
FNM2103	W4492	Coastal and Estuarine Mitigation Program	22,778	0	0	0	0	0	22,778
FPN2240	W3472	Burns Beach to Mindarie Dual Use Path	0	0	0	148,724	0	0	148,724
FPN2291	W4348	Dromana Place	47,000	0	0	0	0	0	47,000
FPN2298	W4167	Eddystone Avenue Shared Path Upgrade	205,000	0	0	0	0	206,455	411,455
FPR2268	W4169	Marmion Ave - Edinburgh to Burns Beach	0	0	0	98,463	0	265,131	363,594
FPR2283	W4319	Joondalup Drv - Treetop to Wedgewood	135,193	0	0	116,235	0	0	251,428
LTM2185	W4354	Castlecrag/Henderson Intersection Upgrad	42,318	0	0	0	0	0	42,318
LTM2191	W4355	Camberwarra Pedestrian Crossing Upgrades	105,848	0	0	0	0	0	105,848
LTM2195	W4357	Cowper/Parker Intersection Upgrade	146,000	0	0	0	0	3,271	149,271
LTM2201	W4321	Trappers Drive Intersections Upgrades	4,020	0	0	0	0	0	4,020
MPP2050	W3326	Craigie Leisure Centre Upgrades Stage 1	10,175	0	0	0	0	0	10,175
MPP2058	W3529	Chichester Park Clubrooms Redevelopment	0	0	0	0	8,180	0	8,180
PDP2252	W2169	Tree Planting Program	96,827	0	0	0	0	0	96,827
PDP2322	W3725	McCubbin Park Irrigation Renewals	14,054	0	0	0	0	0	14,054
PDP2343	W4182	Ocean Gate Bore Renewal	6,134	0	0	0	0	0	6,134
PDP2350	W4186	Sorrento Bowling Synthetic Turf	0	0	0	47,300	0	0	47,300
PDP2351	W4309	Clifford Coleman Park Amenity Upgrades	2,175	0	0	0	0	0	2,175
PDP2355	W4189	Padbury N/E Cluster Parks Revitalisation	375,886	0	0	0	0	0	375,886
PDP2364	W4486	Whitfords West Park Amenity Improvements	3,371	0	0	0	0	0	3,371
PDP2371	W4493	Chichester Park Skate Park	53,052	0	0	0	0	0	53,052
PEP2075	W2452	Parks Asset Replacement / Renewal	40,000	0	0	0	0	0	40,000
PEP2626	W4363	Naturaliste Park Playspace Renewal	2,994	0	0	0	0	0	2,994
PEP2629	W2469	Cricket Infrastructure Renewal Citywide	33	0	0	0	0	9,967	10,000
PEP2707	W3555	Whitfords Nodes Pk Health & Wellbeing Hub	0	0	45,000	60,000	0	0	105,000
PEP2762	W4364	Oleaster Park Playspace Renewal	2,305	0	0	0	0	0	2,305
PEP2763	W4365	Kanangra Park Playspace Renewal	9,000	0	0	0	0	0	9,000

Project Number	Cost Code	Project Description	Municipal Cfwd	Government Grants New	Capital Works CFwd Reserve	Capital Works CFwd Reserve	Strategic Asset Reserve	Asset Renewal Reserve	Total
PEP2796	W4369	Gerda Park Playspace Renewal	5,800	0	0	0	0	0	5,800
PEP2801	W4370	Cliff Park Playspace Renewal	10,500	0	0	0	0	0	10,500
PEP2805	W4373	Legana Park Playspace Renewal	10,000	0	0	0	0	0	10,000
PEP2806	W4374	Glenbank Park Playspace Renewal	1,776	0	0	0	0	0	1,776
PEP2814	W4376	Poseidon Park Playspace Renewal	3,490	0	0	0	0	0	3,490
PEP2815	W4377	Baltusrol Park Playspace Renewal	1,929	0	0	0	0	0	1,929
PEP2851	W4382	Admiral Park Playspace Renewal	5,835	0	0	0	0	0	5,835
PEP2852	W4383	Hillarys Park Playspace Renewal	0	0	0	0	0	4,343	4,343
PEP2853	W4200	BMX Track Upgrades	87,639	0	0	0	0	0	87,639
PEP2855	W4480	Nanika Park Playspace Installaion	5,601	0	0	0	0	0	5,601
PFP2066	W3354	Pinnaroo Point Parking Improvements	0	0	0	0	0	6,198	6,198
PFP2084	W4325	Prince Regent Park Parking Improvements	6,352	0	0	0	0	0	6,352
PFP2100	W4328	Parnell Avenue PAW Parking Installation	1,121	0	0	0	0	0	1,121
RDC2025	W3948	Whitfords Ave/Gibson Ave Int. Upgrade	114,906	78,643	0	428,000	0	120,000	741,549
RDC2026	W3949	Whitfords Ave/Kingsley Dr Int. Upgrade	46,267	20,771	0	0	0	0	67,038
RDC2027	W4206	Joondalup Dr/Hodges Dr Int. Upgrade	0	0	0	0	0	119,398	119,398
RDC2030	W4487	Moolanda Boulevard Pedestrian Footbridge	0	0	0	0	0	156,275	156,275
RDC2031	W4488	Hepburn Ave - Lilburne to Walter Padbury	0	48,773	0	0	0	0	48,773
RPR2004	W1108	Road Preservation and Rehabilitation Program	0	0	0	0	0	50,000	50,000
RPR3049	W4388	Hawkins Avenue	0	0	0	0	0	1,222	1,222
RPR3056	W4389	Lyell Grove	0	0	0	0	0	48,821	48,821
RPR3133	W4211	Parker Avenue	9,000	0	0	10,000	0	278,332	297,332
RPR3156	W4391	Everard Close	0	0	0	30,688	0	5,224	35,912
RPR3253	W4408	Bainbridge Mews and Oriana Pl Laneways	0	0	0	0	0	1,034	1,034
RPR3281	W4434	Orbell Road	0	0	0	0	0	7,659	7,659
RPR3283	W4436	Mawson Cr - David Cr to David Cr	0	0	0	0	0	1,116	1,116
RPR3284	W4437	Buchan Place	1,064	0	0	0	0	0	1,064
RPR3285	W4330	Mawson / Shackleton Roundabout	232,202	7,266	0	0	0	15,000	254,468
RPR3292	W4443	Edith Close	0	0	0	0	0	3,000	3,000
RPR3293	W4444	Kylie Way	7,917	0	0	0	0	4,347	12,264
RPR3295	W4446	Hailwood Court	0	0	0	0	0	1,049	1,049
RPR3296	W4447	Whiley Road	0	0	0	0	0	3,743	3,743
RPR3298	W4449	Charsley Crescent	10,000	0	0	0	0	4,547	14,547
RPR3299	W4450	Mullaloo Dr - Marmion Av to Koorana Rd	0	0	0	0	0	3,427	3,427
RPR3300	W4451	Gibson Av - Barclay Av to Warburton Av	0	0	0	0	0	3,846	3,846

Project Number	Cost Code	Project Description	Municipal Cfwd	Government Grants New	Capital Works CFwd Reserve	Capital Works CFwd Reserve	Strategic Asset Reserve	Asset Renewal Reserve	Total
RPR3301	W4452	Seacrest Dr - Marmion Av to Reef Ct	3,338	5,662	0	0	0	4,200	13,200
RPR3302	W4453	Hood Terrace	1,694	0	0	0	0	0	1,694
RPR3336	W4461	Charlton Court	0	0	0	0	0	1,950	1,950
SBS2091	W4292	Marmion Ave and Coral St Intersection	0	101,009	0	175,216	0	0	276,225
SBS2092	W4293	Marmion Ave and Forrest Rd Intersection	13,885	308,000	0	348,123	0	0	670,008
SBS2093	W4294	Ocean Reef Rd and Gwendoline Dr	0	135,740	0	122,775	0	0	258,515
SBS2095	W4463	Hepburn Ave/Amalfi Dr RAB Improvements	0	2,934	0	0	0	0	2,934
SBS2096	W4464	Hepburn Ave/Karuah Way Int. Upgrade	0	14,635	0	0	0	0	14,635
SSE2057	W3014	Leafy City Program	138,934	0	0	0	0	0	138,934
SSE2059	W4295	Joondalup Drive Streetscape Upgrades	110,378	0	0	0	0	0	110,378
STL2005	W1331	Distributor and Local Road Lighting	25,229	0	0	0	0	0	25,229
STL2052	W3020	Lighting Infrastructure Renewal Program	0	0	0	0	0	41,002	41,002
STL2112	W4300	Blue Mountain Drive Lighting Improvement	25,000	0	0	0	0	0	25,000
STL2114	W4466	Geneff Park LED Lighting Upgrade	25,000	0	0	0	0	8,236	33,236
Total			**2,453,522**	**723,434**	**45,000**	**1,585,524**	**8,180**	**1,378,794**	**6,194,454**

Attachment 1

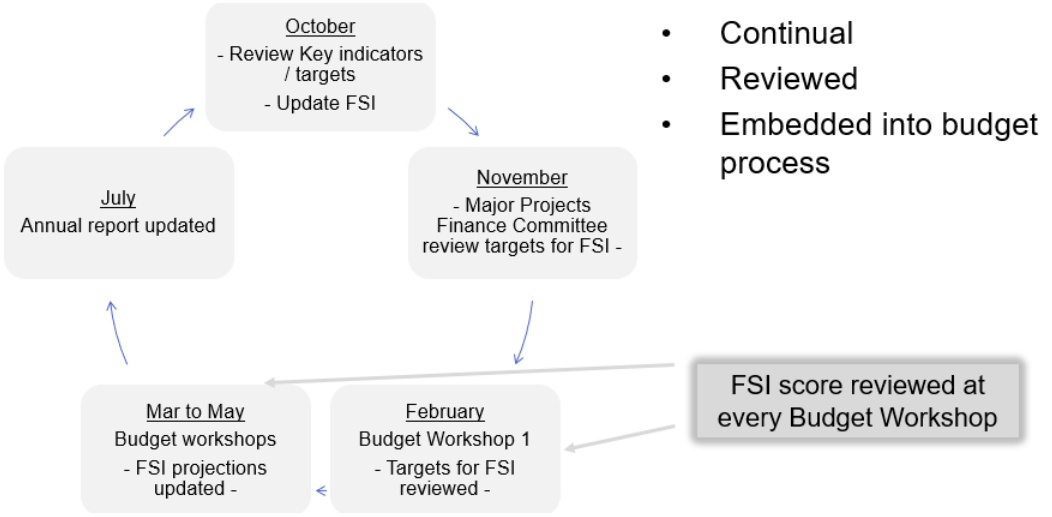
Financial Sustainability Guiding Principles 2023

Overview / Annual Review

The Financial Sustainability Guiding Principles will guide the City in the preparation of the annual budget and Strategic Financial Plan (SFP). The guiding principles will summarise the City's financial strategy, and key indicators explanation / targets and the key principles for capital expenditure.

The guiding principles and the targets for key indicators will be reviewed at the commencement of the annual budget process, providing direction to the preparation of the annual budget and the SFP. The targets for the key indicators will be summarised into an overall indicator - the COJ Financial Sustainability Indicator (FSI). The projections for the key indicators and the FSI will be updated and presented throughout the budget process.

The annual process is summarised below.



Financial Sustainability Guiding Principles 2023

Basic Principles

The preparation of the annual budget and the SFP will be based on the following basic principles:

- Financial sustainability - protection of the City's financial capacity, viability into the future and mitigate risks to the community's assets.
- Transparency - include disclosure, clarity and access to information related to the budget and SFP, and the underlying assumptions contained therein.
- Prudence - sound financial judgement based on facts as known at the time and will apply reasonable tests to the assumptions deployed in the estimations to confirm their validity. Prudence will encompass anticipating and planning for change.
- Consistency - the City will apply discipline and adhere to agreed principles to avoid fluctuating impacts and compromises to the validity of the projections.
- Performance and Accountability – budget reviewed and presented in accordance with the Local Government Act; the SFP will be reviewed annually to assess it against the adopted budget and to review the forward projections.
- Balanced cash budget – all years of the projected SFP must achieve a balanced cash budget.
- Service Levels and Asset Management - local government is asset intensive so financial management is therefore driven by the demands of providing and maintaining City assets and delivering appropriate levels of service to the community. Financial sustainability is equally important, and affordability of desired service levels and preferred asset management plans has to be weighed up with prudent financial management – the SFP may propose different levels of affordability for capital expenditure than proposed by asset management plans.

City's Financial Strategy

The City's financial strategy is summarised below:

- Operating surpluses - sufficient (not excessive) operating cash surpluses.
- Grants - reduce over-reliance on grants.
- Asset renewal – avoid early renewals.
- Capital expenditure – priority is given to projects that provide income generation and/or cost reduction.
- Capital Works Program (CWP) – affordability of proposed expenditure will be assessed as part of the annual update of the SFP.
- Reserve - reserve funds are available (but not excessive).
- Debt – use debt where appropriate, repayments are affordable.

The key indicators and FSI will provide a more detailed framework to support the financial strategy.

Social, Economic and Environmental Benefits (SROI)

Financial sustainability is crucial to the City but equally important is to provide assets and services to the community that provide social, economic and/or environmental benefits. Capital projects or changes in services should be able to demonstrate the social, economic and environmental benefits for example by using a Benefits Cost Ratio whereby each $1 of benefits is compared to each $1 of costs/investment. The City will maintain a list of proxy values that can be used to monetise the social, economic and environmental benefits.
A recurring social, economic or environmental benefit is normally more important than the one-off economic benefit of construction.

Financial Sustainability Guiding Principles 2023

Key Indicators & COJ Financial Sustainability Indicator (FSI)

Key requirements of financial indicators

The key purpose of the financial indicators are as follows:

- Meaningful.
- Guide (not mandate) the City as part of the annual update of:
  - Budget.
  - Strategic Financial Plan.
- Score - prepare an overall score (the "Financial Sustainability Indicator").

The key point above is that the indicators are a GUIDE, this is crucial. It may be reasonable to fail the thresholds for one reason or another, but as long as there is an understanding as to the causes and as long as the failure is not consistently failed.

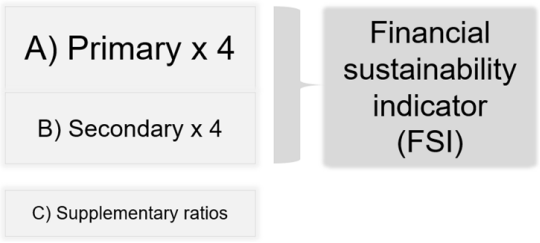
Four Pillars of Financial Sustainability

In developing the Key Indicators, four pillars of financial sustainability were listed:

- Recurring operating results
- Capital expenditure
- Debt coverage
- Liquidity

Primary, Secondary and Supplementary Indicators

For each of the four pillars there are two indicators, a Primary indicator and a Secondary indicator so a total of 8 key indicators. The 8 primary and secondary are then used to calculate an overall Financial Sustainability Indicator (FSI). There may also be any number of supplementary indicators as requested.



Ideally no more than 8 primary and secondary indicators otherwise the weightings become too small.

8 Primary and Secondary Indicators

The 8 primary and secondary indicators are listed below. These 8 indicators and the COJ FSI are for COJ purposes only and not for comparison to other local government. The Department of Local Government will continue to produce a separate Financial Health Indicator based on four indicators only for all councils in WA - indicators 2, 5, 6 and 8 are used to calculate the Financial Health Indicator whilst ratios 1, 3,4 and 7 are unique indicators to the City.

Pillar		Primary Indicator		Secondary Indicator
Operating	(1)	Operating Surplus Cash vs Operating Income	(2)	Operating Surplus Ratio
Capital	(3)	Actual asset renewals versus renewals at EOL (end of life)	(4)	CWP - upgrade & new versus Operating surplus cash
Debt	(5)	Debt Service Coverage Ratio	(6)	Net Financial Liabilities Ratio
Liquidity	(7)	Current Ratio (quick assets)	(8)	Untied Reserves vs Rates revenue

Financial Sustainability Guiding Principles 2023

8 Primary and Secondary Indicators – Purpose and Comments

The table below provides further details on each of the 8 key indicators. Note that the detailed calculations and supporting workings will be provided as part of a separate schedule with the SFP.

	Indicator	Purpose	Comments
	Operating		
1	Operating Surplus Cash versus Operating Income	Adequate surplus cash generated from day to day activities to cover existing assets and regular upgrade/new capex.	The most important indicator because it is based on recurring impacts and is focused purely on cash.
2	Operating Surplus Ratio	Traditional ratio used to measure operating results including depreciation	Not as important as the cash ratio but still worthwhile. Only difference to Indicator 1 is depreciation (non-cash item) is included.
	Capital		
3	Actual asset renewals versus renewals at EOL (end of life)	Measure to track that City is renewing most of its assets on time (not early or not late)	Key metric is gross capital expenditure, not net funding by the City. Renewals should not be automatically assumed to be required - every renewal should be evaluated i.e. is asset still fit for purpose?
4	CWP - upgrade & new versus Operating surplus cash	Ensure affordability of upgrade and new projects within the CWP	Excludes major projects because these can vary significantly each year, and are one-off and normally funded by grants or reserves. As per indicator 3, the key metric is gross capital expenditure. It is reasonable for the City to improve infrastructure. However, the upgrade and new projects should be supported by a long-term plan
	Debt		
5	Debt Service Coverage Ratio	Sufficient cash surpluses to service debt	Useful indicator to demonstrate capacity to repay debt. Major weakness is that it does not account for interest-only debts (which City doesn't have anyway).
6	Net Financial Liabilities Ratio	Ensure that City does not have excessive liabilities	Used by most other jurisdictions.
	Liquidity		
7	Current Ratio (quick assets)	Traditional indicator to demonstrate liquidity	Major weakness with this ratio is that it is calculated at just one point in the year. But this can be offset by reviewing several years and calculating 5-year rolling average.
8	Untied Reserves vs Rates revenue	Sufficient, but not excessive, cash to support new projects	This indicator is NOT intended to encourage excessive cash reserves. If there is too much cash reserves the community is not benefiting from the rates being paid.

Financial Sustainability Guiding Principles 2023

Targets for Key Indicators & COJ Financial Sustainability Indicator (FSI)

Each indicator should be scored from 0 to 10 as shown below.

- Target = 7 out of 10
- Floor = 0
- Ceiling = 10

The targets for each of the 8 indicators are listed in the table below. Indicators which achieve a result between 0 to 7 or 7 to 10 are scored proportionally. The FSI is calculated by applying a weighting to each of the 8 indicators. The operating projections (indicators 1 and 2) are the most important, so they have a combined 50% weighting, whilst the capital expenditure indicators (3 and 4) are next highest priority with 25% weighting. Indicators 5 to 8 (Debt and Liquidity) are key issues for all local government, including the City of Joondalup, but these are given a combined weighting of just 25% because these indicators at present are well above threshold. The targets and weightings for the 8 indicators are at the City's discretion and will be reviewed each year.

		Targets 2023			Weight
		Floor	Target	Ceiling	
(1) Operating Surplus Cash vs Operating Income	%	15%	20%	25%	40.00%
(2) Operating Surplus Ratio	%	-5%	0%	2%	10.00%
(3) Actual asset renewals versus renewals at EOL (end of life)	%	110%	97%	85%	16.67%
(4) CWP - upgrade & new versus Operating surplus cash	%	25.0%	21.0%	10.0%	8.33%
(5) Debt Service Coverage Ratio	*Ratio*	1.5	2.0	4.0	7.50%
(6) Net Financial Liabilities Ratio	*Ratio*	1.0	0.7	0.5	7.50%
(7) Current Ratio (quick assets)	*Ratio*	1.0	1.2	2.0	7.50%
(8) Untied Reserves vs Rates revenue	%	25%	50%	75%	2.50%
COJ Financial Sustainability Indicator (FSI)	***Value***	**60**	**70**	**100**	**100%**

Some further comments on the targets for the 8 indicators are:

- Operating projections - the City will strive to generate an annual operating surplus by planning for more operating income than operating expenses. The projected operating results will be based on:
  - federal\state economic indicators and local economic conditions.
  - projected annual operational costs to provide for services or new assets
  - projected capital renewal expenditure for existing infrastructure and funding required for the Asset Renewal Reserve.
  - changes to fees.
  - rate increases that keep pace with increases in expenses where necessary, and help the City achieve its desired target for Operating Ratios

  The target of 20% for indicator 1 is considered reasonable to generate sufficient cash for capital expenditure and without excessive rate increases.
- Rates policy - Local Government are now required by legislation to prepare a separate Rates Policy and endorsed by Council. This will be prepared during 2023, this may or may not indicate prescribed thresholds or reference points for rates increases which may have an impact on the targets of the 8 indicators and the FSI – the annual review of the Financial Sustainability Guiding Principles will enable the City to consider the impacts of the future rates policy.
- CWP – upgrade & new expenditure (indicator 4) - If there is a desire to have greater upgrade/new expenditure then an increase to the increase operating surplus cash (indicator 1) could be targeted. The operating surplus cash could be increased by higher rates increases and/or reductions in operating expenses to achieve a higher surplus.
- Asset renewals (indicator 3) - ideally this ratio would be less than 100% because the City should not automatically renew all existing assets. Likewise, this indicator should ideally not be more than 100% because it would mean that more renewals were spent than required - this can be

caused for example if there are projects to upgrade/new which trigger early renewals so this should be limited to situations that cannot be avoided. Some discretion in the target is provided with a ceiling of 110%.

- Asset management versus Financial Management - Indicators 3 and 4 are financial ratios and not asset management ratios and are deliberately focused on gross capital expenditure Asset management plans may include separate traditional asset ratios such as the Asset Sustainability Ratio.
- Major projects - do not have their own financial indicators because the recurring whole-of-life impacts are adequately included in indicators 1 and 2 (recurring operating expenses, operating income, depreciation, cost of borrowings, etc.).
- Debt (indicator 5) - having no debt often appears to be efficient but the use of borrowings can be effective to provide services/assets to the community.
- Current ratio (Quick Ratios) (indicator 7) – this version of the current ratio excludes inventory, this is necessary because in the City's accounts the inventory now includes Tamala Park Land holdings which is not considered a realistic item to include in current assets.
- Reserves (indicator 8) - the targets for this indicator need to strike the right balance between having a reasonable amount of cash but not excessive.

Capital Expenditure – Financial and Economic Principles

The key indicators for capital expenditure are important and weighted highly accordingly, a total of 25%. There are further financial and economic principles that should be considered for capital expenditure, as listed in the table below. Most of these principles apply to all capital expenditure, but there are some specific comments for the CWP because it is the largest component.

	Principle	Details
1	Major projects separated from CWP.	Projects within the CWP that meet the definition of a major project should be removed from the CWP and a business case should be prepared. A separate attachment is provided for the definition of major projects.
2	Key Metric = Gross Capital Expenditure	The key financial metric for capital projects is gross capital expenditure and not the net funding by the City. The total capital expenditure represents the total value added to the City's asset base and requiring future maintenance and renewal.
3	Affordability / financial targets (CWP)	Targets for maximum capital expenditure (not net municipal funding) will be established each year for the CWP based on the review of the FSI. Council may endorse higher expenditure for the CWP as they see fit. The City should avoid continually spending more than the proposed targets otherwise the City may become financially unsustainable as the asset base becomes too large causing large renewals in future.
4	Whole of Life Costs	Must be identified for all new expenditure unless the project is at an early stage and there is insufficient data/scope to estimate the whole of life impacts. Major Projects should explore commercial opportunities and where possible strive to achieve a positive, or no worse than break-even, operating position.
5	Economic, Social and Environmental benefits	Capital projects or programs must demonstrate economic, social or environmental benefits: • Quantified - the benefits must be quantified. Ideally the benefits are summarised using a Benefits Cost Ratio but either way the benefits

Financial Sustainability Guiding Principles 2023

		should be quantified in some form. The City will maintain a list of proxy values that can assist in the quantification of benefits • Recurring - projects or programs must demonstrate a recurring economic, social or environmental benefit not just a one-off construction benefit. • Incremental vs Existing – projects should identify new (incremental) benefits as well as the continuation of existing benefits. • Prioritisation - the economic, social and environmental benefits should be used to evaluate the prioritisation of projects/programs (as well as financial capacity and resources). • Budget - the economic, social and environmental benefits will be reviewed and presented annually as part of the budget process.
6	Levels of Service and Utilisation	Project/Programs must have defined levels of service which have considered the long-term financial implications of the level of service. Alternative levels of service (e.g. higher or lower average condition) should be considered. Utilisation standards/thresholds should be available for each asset type. Renewal of existing assets or new assets should evaluate the likely utilisation and whether it meets the expected threshold for that asset type. The levels of service and utilisation thresholds should be reviewed and presented annually as part of the budget process.
7	Renewal of existing assets	Renewal of existing assets or continuous levels of service should not be considered automatic. Renewal of assets must refer to levels of service and utilisation as well as condition rating. Large renewals (E.g. over $0.5m) should evaluate options and whether the original purpose of the asset is still valid e.g. large traffic volumes that have now declined or been diverted elsewhere.
8	Long-term plans updated	Each program should have long-term financial plans based on levels of service.
9	Grant funding	The City should avoid having an over reliance on grants: • Availability of grant funding is not by itself adequate economic justification for a project to proceed. • Grant funding should not result in early renewal of assets that are still fit for purpose. • Acceptance of grants should be based on the levels of service and required utilisation thresholds. • Unexpected windfall grants such as LRCI should not result in increased capital expenditure.
10	Asset Renewal Reserve	Asset Renewal Reserve will be used to fund renewals. The projected requirements will be updated annually based on long-term renewal projections and where affordable to do so the City will increase the balance of the reserve to meet future potential increases in renewal.
11	Loans	The City is an asset intensive business, and as such loan funding could be expected to be used to fund Capital Expenditure but for major projects only. Borrowings are not used to fund any part of the CWP or other regular programs such as fleet
12	Capacity and Prioritisation	Resources to deliver projects (internal and external) should be prioritised based on economic, social and environmental benefits – this may involve prioritising resources towards major projects that provide incremental benefits.

Supplementary Indicators

In addition to the 8 primary and secondary indicators the following supplementary indicators have been proposed as part of the budget review process and will be calculated/presented each year:

- Employee costs as % of Rates income
- Rates income as % of Total Income

SFP is not binding

The SFP is prepared for a ten-year period. Ten years is a long period for financial forecasting, and it needs to be emphasised that the outer years have a lot more uncertainty than the earlier years. The 10 Year SFP strives to achieve the following:

- Years one to five – Higher level of accuracy, albeit dependent on the key assumptions.
- Years six to 10 – Moderate/minor level of accuracy.

The SFP is not binding in any way, it is a guide only as summarised in the table below.

✓	**GUIDE**	SFP is a guiding plan only
✓	**NOTED**	Plan only needs to be updated each year or noted
✗	**MANDATORY**	There is no legislative requirement to adopt it
✗	**BUDGET**	Assumptions in SFP do not automatically set the budget
✗	**RATES**	Rates increases in SFP are only a guide
✗	**PROJECTS**	SFP does not commit the City to projects
✗	**PRECISE**	The SFP is not expected to be a precise forecast, it's a guide
✗	**ASSET PLAN**	SFP will evaluate affordability which may not align with Asset Plan

Version control

Document Version Control				
File Name	Financial Sustainability Guiding Principles			
Document owner	Senior Financial Analyst			
Version	**Status**	**Date**	**Comments**	**CM Reference**
1	Final	06/07/23	Draft document	tbc

Attachment 2

Major Project definition 2023

Major Project definition

A major project is a high-profile, one-off, project that will require a significant level of resources to evaluate (objectives, options, scoping), fund (business case), implement (delivery) and operate (staff and/or contracts). Major projects may involve existing infrastructure / facilities which require master-planning or major redevelopment. Major projects can also be transformational which can mean a completely new building, new infrastructure, new service or a significant change to existing service. Major projects are required to have a greater level of rigour, evaluation and justification than other projects.

Thresholds for defining a Major Project

There are five tests to define a major project, each of them must be satisfied:

1. Endorsed by Council – Council has given some type of endorsement for the project to be evaluated and resources/budget are allocated for the initial evaluation.

   and

2. High profile - will attract a significant level of attention from the community, Elected Members or State.

   and

3. Long lead time – a project which requires significant level of resources spread over multiple years to evaluate, approve, tender and implement.

   and

4. Financial threshold -
   - Capital >$1,000,000 - a major project would normally have at least $1 million of capital expenditure (not necessarily in one year). The test is based on total (gross) capital expenditure and is not based on the net funding; OR
   - Operating surplus/deficit incremental impact >$100,000 per year.

   and

5. Upgrade / New_ – a project comprises of at least 30% upgrade/new, or if a project is >70% renewal but has a significant early renewal component.

MAJOR PROJECT DEFINITION 2023

Budget process and Project Management

Due to the uncertain nature/cost/outcome of major projects the capital costs are only included in the *Strategic Financial Plan* (SFP) and *Capital Works Program (*CWP) once fully approved. The costs required to evaluate a major project and prepare a business case are therefore budgeted as operating costs. The chart below summarises the budgeting practice for major projects:



There may be some projects by exception which are included in the outer years of the SFP without having a business case prepared yet - but all projects within the next five years of the SFP / CWP must have an approved business case.

Business case

The City will use the Project Management Framework to adhere to the necessary requirements of a business case. There are significant benefits from the preparation of a business case as follows:

- Why are we doing it? Objectives quantified at an early stage if possible.
- Community demand/utilisation.
- Options evaluated.
- Financial evaluation to provide clear audit trail for the whole of life costs.
- Social and Economic benefits identified. Ideally major projects will provide recurring economic and social benefits not just one-off construction benefits.
- Rationale for decision.
- Value for money for community / Cost benefit analysis

While there are significant benefits from the preparation of a robust business case, it is a resource-intensive process, so not every large project in the City could have a business case and hence it is vital to have an appropriate definition of major projects so that the volume of business cases to be prepared is manageable.

MAJOR PROJECT DEFINITION 2023

Interpretation of the definition and exceptions

The thresholds above are not intended to be 100% precise, they are subject to interpretation and Council may see fit to classify a project as a major project, or not, as they see fit. A business case should only be prepared if it is going to add value to the decision making process.

There are some projects or strategies which would NOT fit the definition of a major project or a business case may not be required:

- Proposal – where there is a proposal from Elected Members (e.g. Notice of Motion), or internal proposals by the administration, which have not yet had Council endorsement to commence.
- Advocacy – there may be activities by the City to advocate for support/funding from external/government bodies but the activity has not evolved to have a confirmed position and does not satisfy the five thresholds.
- Strategies at an early stage – there may be over-arching strategies which are only at inception/investigation stage and have not yet evolved into individual projects.
- Strategies fully developed – there may be some strategies that are fully developed which have robust options evaluation, cost benefit analysis and clear recommendations approved by Council – in those circumstances the strategy document may be good enough to be regarded as an approved major project without it requiring a business case, which may not add much additional value.

Meanwhile there are some projects or programs which potentially fit the classification of a major project and a business case may add value:

- Fragmentation – this term is used to describe large projects or strategies which are broken up into smaller chunks over different time periods but essentially with the same overall objective. Fragmentation can occur to obtain funding from different grant bodies over different periods of time, to manage scarce resources or just to break the costs up into smaller chunks. Fragmentation of a project may be practical but should not circumvent the need for a business case. A business case can add value in these circumstances by considering the bigger long-term picture, although the business case should not necessarily seek to accelerate expenditure if it is still practical to fragment the project. For example, a road upgrade may involve several enhancements at different locations and each different location may attract grant funding from different bodies, so it may be practical to fragment the project over time, but a business case should still be prepared to evaluate the overall objectives of the upgrade and to evaluate all the options.
- Large renewal projects – costly renewal projects may be worth classing as a major project if the original fit for purpose and utilisation has changed. For example, if a car park was constructed to encourage visitation to an area and was initially popular does not necessarily mean that the car park should be renewed in 50 years' time if utilisation is very low due to change in driver demand for parking. Also there could be some infrastructure which may have been installed due to high volume of traffic at that time and safety issues, but if 40 years later the freeway has been expanded and there is less traffic then the infrastructure may not be as necessary as it first was. In summary large renewal expenditure should not be considered automatic.
- Safety – projects which are driven primarily by safety concerns may still be classed as a major project with a need for a business case. There are normally different options for improving safety. For example with road safety improvements, additional infrastructure is often used to mitigate accidents but there are opportunities to improve safety such as driver behavior and/or signage.
- Projects that form part of a wider strategy – a collection of smaller projects of a similar nature or strategy that add up to a significant cost.
- Grants already approved – some projects may have approved grant funding which may be itself infer there is approval for the project. The availability of grant funding, or indeed any funding, may not by itself circumvent the need for a business case. The definition for major projects was

enhanced in 2023 to clarify this issue in that the key financial metric is gross capital expenditure, excluding grants.

The key issue when considering when a project is defined as a major project and requires a business case, is whether a business case would add value by considering value for money. A business case is effectively a Cost Benefit Analysis which would include quantified objectives, evaluation of options and a clear objective recommendation. Projects or strategies that do not prepare a business case are often solution-orientated and do not consider or evaluate fully all available options.

The list of projects in the CWP will be reviewed on an ongoing basis to consider if they should be removed from the CWP and added to the list of major projects.

List of major projects

The annual update of the SFP will provide a list of major projects that are approved and included in the capital projections. In addition, the SFP will also provide a schedule of major projects not yet approved and the current status of those projects. The SFP process will evaluate the financial impacts of both the approved pipeline of major projects and the full pipeline if all projects were eventually approved.

Version control

Document Version Control				
File Name	Major Project definition 2023			
Document owner	Senior Financial Analyst			
Version	**Status**	**Date**	**Comments**	**CM Reference**
1	Draft	20/07/23	Final document	tbc

SFP 2023 - Supporting Financial Schedules

No	Report	Purpose
3.1	10 Year Plan - Rate Setting Projections	• Operating statement, capital expenditure, funding.
3.2	Key Indicators & COJ Financial Sustainability Indicator (FSI) Summary	• Summary of the Key Indicators and COJ FSI • Graphs of key indicators.
3.3	Key Indicators & COJ FSI supporting calculations	• Detailed schedule of the Key Indicators calculations
3.4	Supplementary Indicators	• Other indicators
3.5	Assumptions	• Economic Indicators and external environment. • Escalation assumptions applied for operating income and operating expenditure. • Also includes other key assumptions, such as costs of borrowing.
3.6	Major Project Assumptions	• List of major projects. • Source of funds and estimated timescales for completion
3.7	Capital Expenditure (Capex) by Year – excluding escalation	• Summary of all capital requirements, both for existing programs and new projects.
3.8	Capital Expenditure (Capex) by Year – including escalation	• Summary of all capital requirements, both for existing programs and new projects.
3.9	Project Funding Estimates	• Funding summary to explain how projects are funded.
3.10	Reserves	• Projected reserve balances and movements.

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RATE SETTING PROJECTIONS

Version: **07 July 2023** | **MPFC 14 August**

Critical Assumptions		1 22/23 EST	2 2023/24	3 2024/25	4 2025/26	5 2026/27	6 2027/28	7 2028/29	8 2029/30	9 2030/31	10 2031/32
1 Rates: Base	%	0.90%	2.75%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
2 Fees and Charges #1	%		1.10%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
3 Salaries and Wages	%		4.00%	3.75%	3.25%	3.25%	3.00%	3.00%	3.00%	3.00%	3.00%
4 Materials and Contracts	%			2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

#1 Applies to most fees and charges but there are several items (e.g. Building Fees) with separate assumptions

10 Year Rate Setting Statement			1 22/23 EST	2 2023/24	3 2024/25	4 2025/26	5 2026/27	6 2027/28	7 2028/29	8 2029/30	9 2030/31	10 2031/32
OPERATING INCOME												
1 Rates: Base		$000s	105,518	108,456	111,696	114,488	117,350	120,284	123,291	126,374	129,533	132,771
2 Rates: Growth		$000s		250	397	916	2,121	3,013	7,135	8,661	9,730	10,451
3 Fees and Charges / Other: Base		$000s	42,720	43,192	43,714	44,305	45,436	45,964	46,559	47,864	49,213	50,468
4 Fees and Charges / Other: Growth		$000s			126	1,225	1,942	2,420	2,764	3,139	3,326	3,405
5 Operating Grants and Subsidies, Contributions and Reimbursements		$000s	3,560	8,370	8,408	8,444	8,480	8,517	8,555	8,594	8,634	8,675
6 Interest: Reserves		$000s	333	4,374	3,825	3,980	4,339	4,799	5,285	5,895	6,548	7,056
7 Interest: Municipal		$000s	5,538	1,387	2,647	2,636	2,543	2,488	2,548	2,504	2,382	2,333
8 Profit on Disposal		$000s	156	433	433	433	433	433	433	433	433	433
A **Operating Revenue**		$000s	**157,824**	**166,463**	**171,246**	**176,426**	**182,644**	**187,918**	**196,570**	**203,464**	**209,799**	**215,593**
OPERATING EXPENSES												
9 Employment Costs: Base		$000s	(67,731)	(70,106)	(72,713)	(75,058)	(77,480)	(79,792)	(82,173)	(84,625)	(87,151)	(89,752)
10 Employment Costs: Growth		$000s			1,913	2,340	2,433	2,643	2,722	2,199	2,265	2,333
11 Materials and Contracts: Base		$000s	(56,391)	(59,315)	(60,282)	(61,178)	(62,702)	(63,643)	(64,670)	(66,454)	(68,291)	(69,983)
12 Materials and Contracts: Growth		$000s			(308)	189	479	342	351	359	368	377
13 Utilities: Base		$000s	(5,870)	(6,322)	(6,578)	(6,848)	(7,176)	(7,460)	(7,759)	(8,070)	(8,394)	(8,733)
14 Utilities: Growth		$000s				162	170	177	184	191	199	207
15 Interest expenses		$000s	(259)	(313)	(144)	(115)	(102)	(89)	(75)	(115)	(102)	(89)
16 Interest on Borrowings: New		$000s										
17 Insurance Expenses		$000s	(1,607)	(1,592)	(1,635)	(1,676)	(1,718)	(1,761)	(1,805)	(1,850)	(1,897)	(1,944)
18 Depreciation: Existing		$000s	(30,744)	(30,945)	(31,796)	(32,591)	(33,406)	(34,241)	(35,097)	(35,974)	(36,874)	(37,796)
19 Depreciation: New		$000s			(320)	(574)	(784)	(989)	(1,125)	(1,235)	(1,347)	(1,462)
20 Loss on Disposal		$000s	(137)	(198)	(198)	(198)	(198)	(198)	(198)	(198)	(198)	(198)
B **Operating Expenses**		$000s	**(162,739)**	**(168,790)**	**(172,061)**	**(175,546)**	**(180,484)**	**(185,012)**	**(189,646)**	**(195,771)**	**(201,421)**	**(207,038)**
C **Operating Surplus / (Deficit) after Depreciation**	**A+B**	$000s	**(4,915)**	**(2,327)**	**(815)**	**881**	**2,160**	**2,907**	**6,924**	**7,693**	**8,378**	**8,555**
D Non Cash Items (Depn, Profit and Loss on Disposals)		$000s	(30,825)	(30,810)	(31,881)	(32,930)	(33,955)	(34,995)	(35,987)	(36,974)	(37,986)	(39,023)
E **Operating Cashflow**	**C-D**	$000s	**25,911**	**28,483**	**31,066**	**33,811**	**36,115**	**37,902**	**42,911**	**44,667**	**46,364**	**47,577**
CAPITAL EXPENDITURE & LOAN PAYMENTS												
21 Capex: CWP Renewal		$000s	(15,904)	(15,183)	(14,456)	(14,817)	(15,188)	(15,567)	(17,652)	(18,093)	(18,546)	(19,009)
22 Capex: CWP Upgrade/New		$000s	(20,977)	(12,174)	(7,122)	(7,300)	(7,482)	(7,669)	(6,165)	(6,319)	(6,477)	(6,639)
23 Capex: Capital		$000s	(2,347)	(6,656)	(1,850)	(1,896)	(1,943)	(1,992)	(2,042)	(2,093)	(2,145)	(2,198)
24 Capex: Fleet		$000s	(1,404)	(4,432)	(3,168)	(1,355)	(962)	(994)	(268)	(2,147)	(1,533)	(2,680)
25 Capex: Major		$000s	(8,421)	(7,565)	(9,915)	(13,195)	(4,861)					
26 Capital Grants		$000s	10,241	10,624	7,700	12,375	7,826	5,533	5,671	5,813	5,958	6,107
27 Loan Repayment Principal: Existing		$000s	(1,402)	(1,428)	(936)							
28 Loan Repayment Principal: New		$000s										
F **Capital Expenditure/Grants and Loan Repayments**		$000s	**(40,214)**	**(36,814)**	**(29,746)**	**(26,188)**	**(22,610)**	**(20,690)**	**(20,456)**	**(22,840)**	**(22,743)**	**(24,420)**
G **Surplus / (Deficit) after Capital and Loan Repayments**	**E+F**	$000s	**(14,304)**	**(8,330)**	**1,320**	**7,623**	**13,505**	**17,212**	**22,455**	**21,827**	**23,621**	**23,157**
RESERVES, PROCEEDS AND BORROWINGS												
29 Disposal Proceeds		$000s	3,854	4,242	3,609	2,303	1,857	1,859	1,710	2,101	1,950	1,839
30 Reserves: Transfer From		$000s	35,037	17,256	22,559	19,322	15,693	13,603	15,042	16,900	16,816	17,963
31 Reserves: Transfer To		$000s	(31,474)	(15,480)	(27,438)	(29,248)	(31,055)	(32,674)	(39,206)	(40,828)	(42,387)	(42,960)
32 Borrowings		$000s										
H **Municipal Cashflow Movements for Year**	**G+25:32**	$000s	**(6,886)**	**(2,312)**	**50**					**0**		
I Municipal Cash Opening Balance		$000s	9,148	2,262	(50)	0	0	0	0	0	0	0
J **Municipal Cash Closing Balance**		$000s	**2,262**	**(50)**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TREASURY												
K Reserves Closing Balance		$000s	102,194	100,418	105,297	115,223	130,585	149,656	173,820	197,748	223,319	248,316
L Cash Closing Balance (Reserves and Municipal)		**$000s**	**104,456**	**100,368**	**105,297**	**115,223**	**130,585**	**149,656**	**173,820**	**197,748**	**223,319**	**248,316**
M Borrowings: Principal Owing at end of Year		$000s	(1,898)	(989)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
N Cash Held less Borrowings Owing		**$000s**	**102,558**	**99,379**	**105,296**	**115,223**	**130,585**	**149,656**	**173,820**	**197,748**	**223,319**	**248,316**

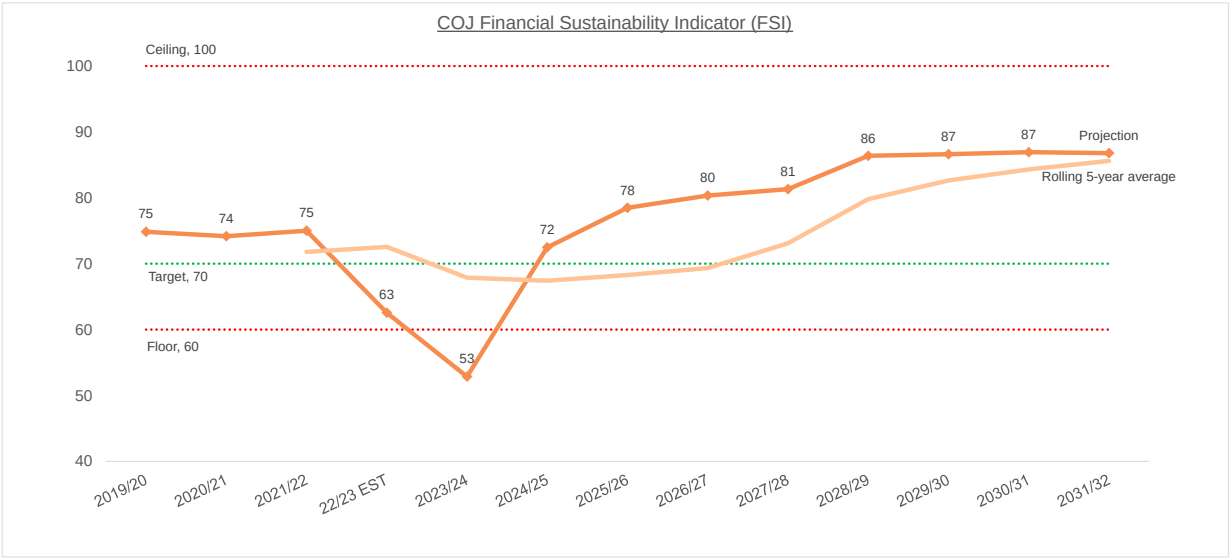
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Report 3.2

Key Indicators & Financial Sustainability Indicator

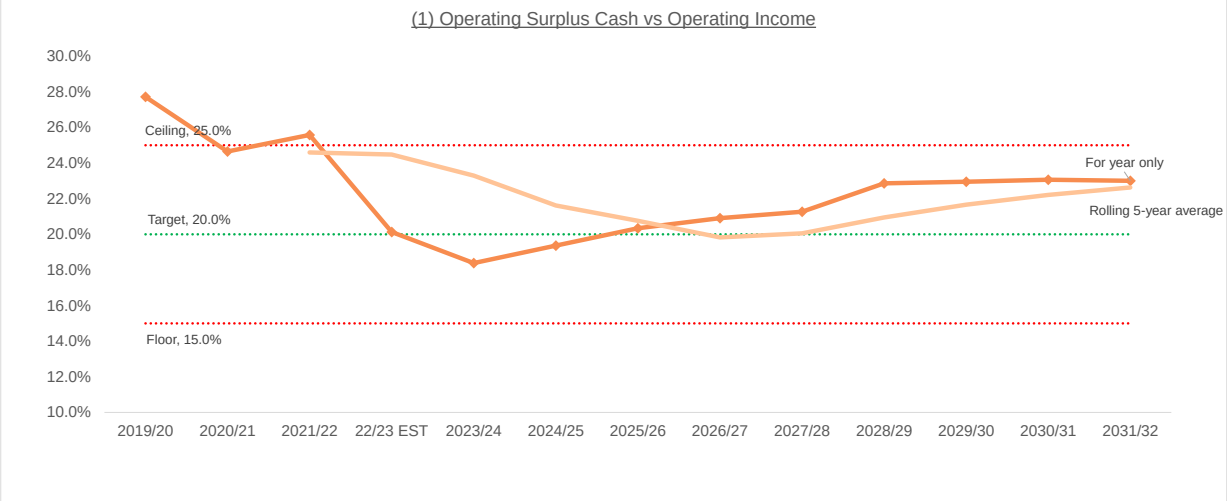
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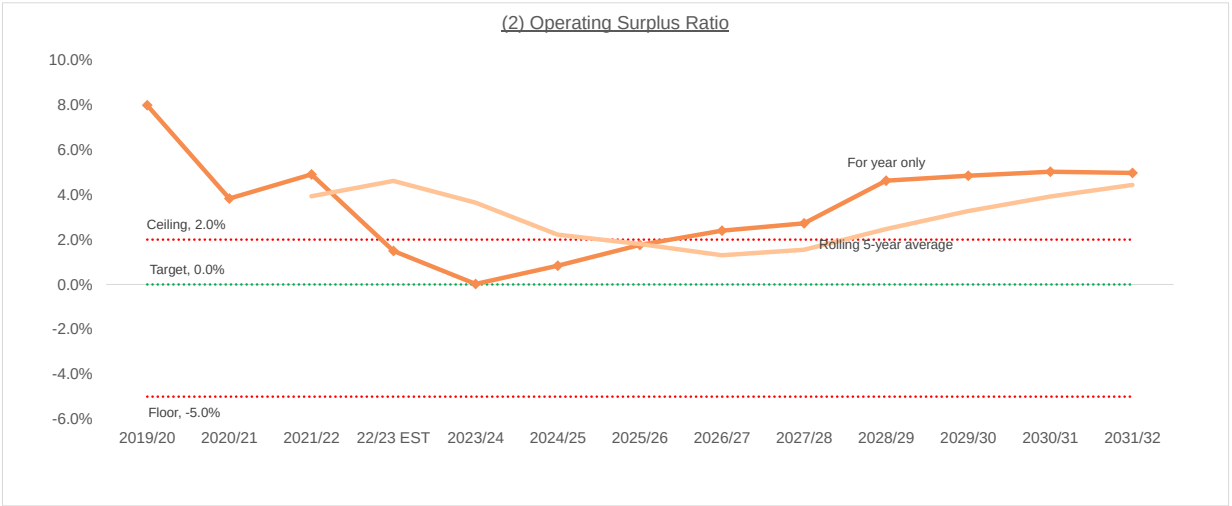
		Targets 2023			Weight	Indicators				
		Floor	Target	Ceiling		Average last 4 years	Last year 22/23	Current year 23/24	Next year 24/25	Average next 5 years
(1) Operating Surplus Cash vs Operating Income	%	15%	20%	25%	40.00%	24.5%	20.1%	18.4%	19.4%	20.1%
(2) Operating Surplus Ratio	%	-5%	0%	2%	10.00%	4.6%	1.5%	0.0%	0.8%	1.5%
(3) Actual asset renewals versus renewals at EOL (end of life)	%	110%	97%	85%	16.67%	119.9%	118.7%	107.9%	100.0%	101.6%
(4) CWP - upgrade & new versus Operating surplus cash	%	25.0%	21.0%	10.0%	8.33%	45.4%	63.2%	39.3%	21.2%	23.8%
(5) Debt Service Coverage Ratio	*Ratio*	1.5	2.0	4.0	7.50%	14.7	18.6	16.5	28.9	224.6
(6) Net Financial Liabilities Ratio	*Ratio*	1.0	0.7	0.5	7.50%	-0.8	-0.9	-0.9	-0.9	-0.8
(7) Current Ratio (quick assets)	*Ratio*	1.0	1.2	2.0	7.50%	4.3	4.2	3.8	3.7	3.9
(8) Untied Reserves vs Rates revenue	%	25%	50%	75%	2.50%	86.6%	94.3%	90.3%	91.8%	101.3%
COJ Financial Sustainability Indicator (FSI)	***Value***	**60**	**70**	**100**	**100%**	**72**	**63**	**53**	**72**	**80**

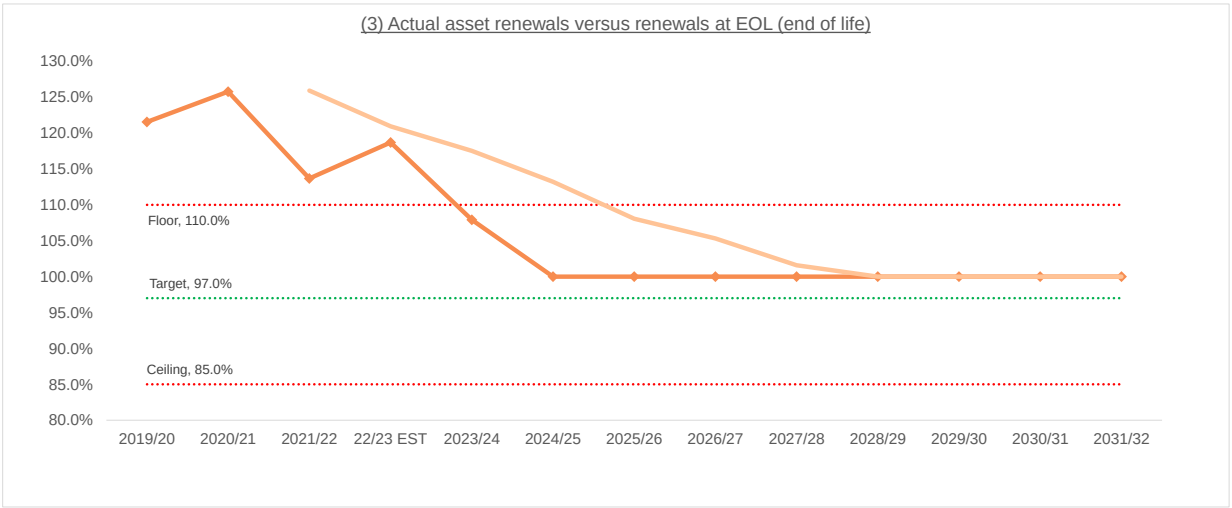


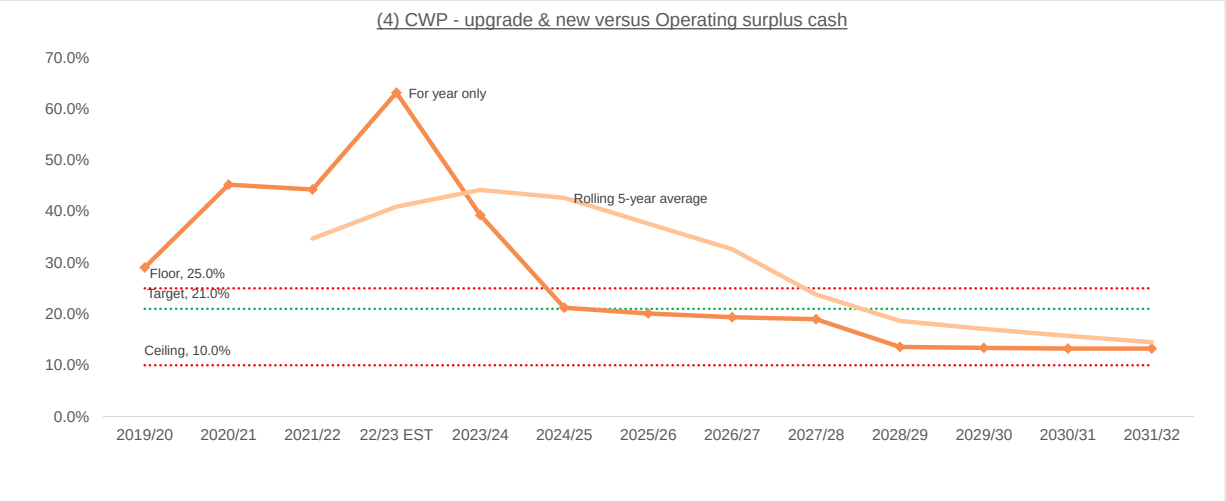
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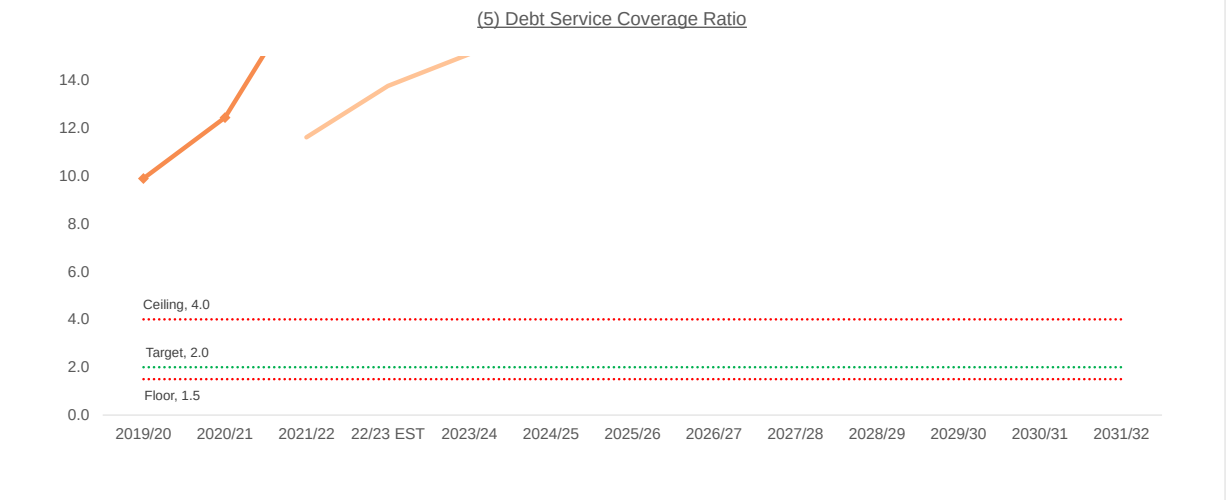
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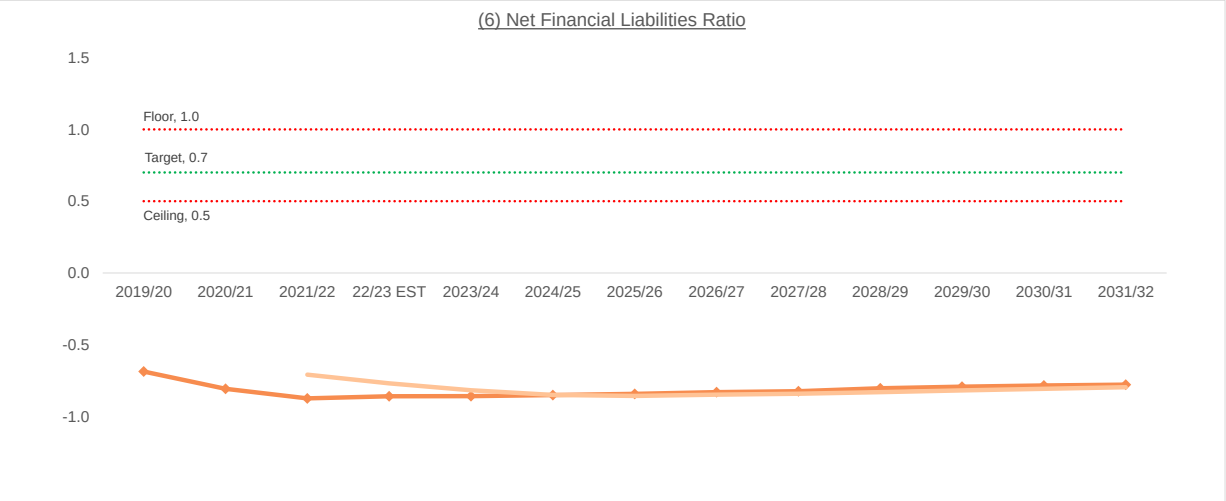


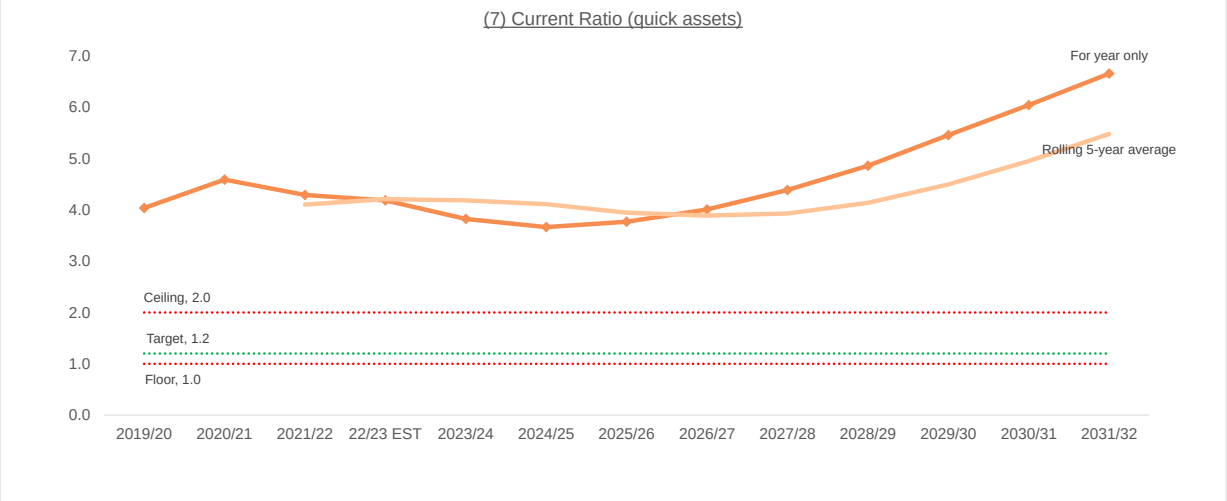


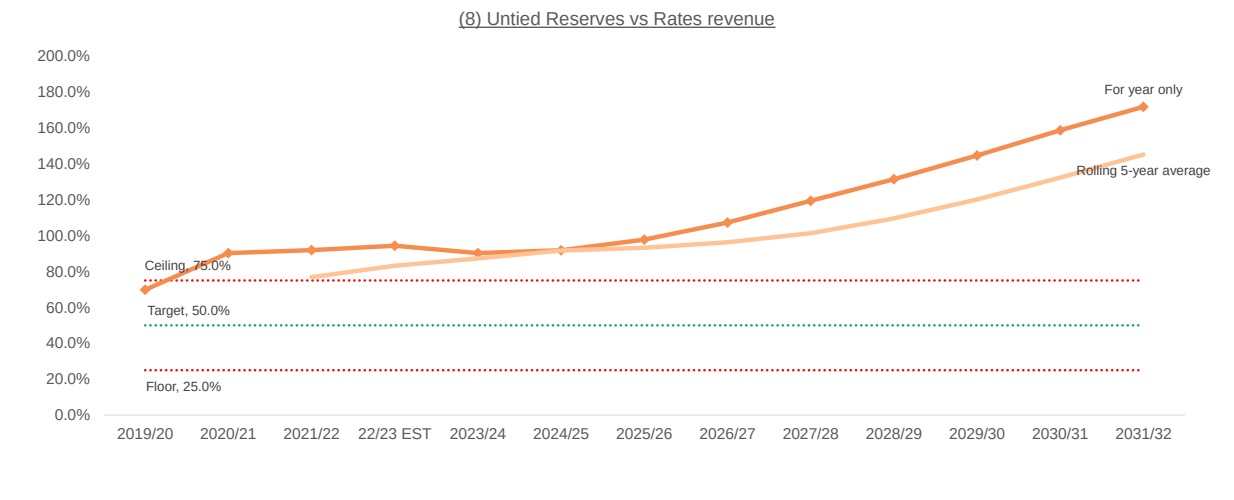



(4) CWP - upgrade & new versus Operating surplus cash
70.0%
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
For year only
Rolling 5-year average
Floor, 25.0%
Target, 21.0%
Ceiling, 10.0%
2019/20
2020/21
2021/22
22/23 EST
2023/24
2024/25
2025/26
2026/27
2027/28
2028/29
2029/30
2030/31
2031/32


(5) Debt Service Coverage Ratio
14.0
12.0
10.0
8.0
6.0
4.0
2.0
0.0
Ceiling, 4.0
Target, 2.0
Floor, 1.5
2019/20
2020/21
2021/22
22/23 EST
2023/24
2024/25
2025/26
2026/27
2027/28
2028/29
2029/30
2030/31
2031/32


(6) Net Financial Liabilities Ratio
1.5
1.0
0.5
0.0
-0.5
-1.0
Floor, 1.0
Target, 0.7
Ceiling, 0.5
2019/20
2020/21
2021/22
22/23 EST
2023/24
2024/25
2025/26
2026/27
2027/28
2028/29
2029/30
2030/31
2031/32


(7) Current Ratio (quick assets)
7.0
6.0
5.0
4.0
3.0
2.0
1.0
0.0
For year only
Rolling 5-year average
Ceiling, 2.0
Target, 1.2
Floor, 1.0
2019/20
2020/21
2021/22
22/23 EST
2023/24
2024/25
2025/26
2026/27
2027/28
2028/29
2029/30
2030/31
2031/32


(8) Untied Reserves vs Rates revenue
200.0%
180.0%
160.0%
140.0%
120.0%
100.0%
80.0%
60.0%
40.0%
20.0%
0.0%
For year only
Rolling 5-year average
Ceiling, 75.0%
Target, 50.0%
Floor, 25.0%
2019/20
2020/21
2021/22
22/23 EST
2023/24
2024/25
2025/26
2026/27
2027/28
2028/29
2029/30
2030/31
2031/32

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Draft 10 Year SFP (2022/23 to 2031/32)

Primary & Secondary Indicators

				Yr -5 Actual 2017/18	Yr -4 Actual 2018/19	Yr -3 Actual 2019/20	Yr -2 Actual 2020/21	Yr -1 Actual 2021/22	Yr 1 Last Year 22/23 EST	Yr 2 Current 2023/24	Yr 3 SFP 2024/25	Yr 4 SFP 2025/26	Yr 5 SFP 2026/27	Yr 6 SFP 2027/28	Yr 7 SFP 2028/29	Yr 8 SFP 2029/30	Yr 9 SFP 2030/31	Yr10 SFP 2031/32
(1) Operating Surplus Cash vs Operating Income																		
	Numerator																	
1	Operating Cashflow		*$000s*	28,616	35,841	41,730	34,770	38,172	25,911	28,483	31,066	33,811	36,115	37,902	42,911	44,667	46,364	47,577
2	+/- FAGS timing adjustment		*$000s*	20	18	(149)	62		4,800		0	0	0	0	0	0	0	0
3	+ Grants/contributions for asset renewal		*$000s*	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
4	+/- One-offs Income		*$000s*															
5	+/- One-offs Expenses		*$000s*															
D	**Adjusted Operating surplus cash**		*$000s*	**31,135**	**38,359**	**44,082**	**37,332**	**40,672**	**33,211**	**30,983**	**33,566**	**36,311**	**38,615**	**40,402**	**45,411**	**47,167**	**48,864**	**50,077**
	Denominator																	
6	Operating income from accounts		*$000s*	147,745	155,256	156,691	148,863	156,514	157,824	166,463	171,246	176,426	182,644	187,918	196,570	203,464	209,799	215,593
7	- Profit on Disposal		*$000s*						(156)	(433)	(433)	(433)	(433)	(433)	(433)	(433)	(433)	(433)
8	+/- FAGS timing adjustment		*$000s*	20	18	(149)	62	0	4,800	0	0	0	0	0	0	0	0	0
9	+ Grants/contributions for asset renewal		*$000s*	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
10	+/- One-offs Income		*$000s*	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D	**Adjusted Operating Income**		*$000s*	**150,265**	**157,774**	**159,042**	**151,424**	**159,014**	**164,968**	**168,530**	**173,313**	**178,494**	**184,711**	**189,986**	**198,637**	**205,531**	**211,867**	**217,660**
	Indicator calculation																	
11	Adjusted Operating surplus cash		*$000s*	31,135	38,359	44,082	37,332	40,672	33,211	30,983	33,566	36,311	38,615	40,402	45,411	47,167	48,864	50,077
12	Adjusted Operating Income		*$000s*	150,265	157,774	159,042	151,424	159,014	164,968	168,530	173,313	178,494	184,711	189,986	198,637	205,531	211,867	217,660
13	**Operating Surplus Cash vs Operating Income**	**For year only**	%	**20.7%**	**24.3%**	**27.7%**	**24.7%**	**25.6%**	**20.1%**	**18.4%**	**19.4%**	**20.3%**	**20.9%**	**21.3%**	**22.9%**	**22.9%**	**23.1%**	**23.0%**
14		**Rolling 5-year average**	%					**24.6%**	**24.5%**	**23.3%**	**21.6%**	**20.8%**	**19.8%**	**20.1%**	**20.9%**	**21.7%**	**22.2%**	**22.6%**
15	variance to Target	**20.0%**	%	0.7%	4.3%	7.7%	4.7%	5.6%	0.1%	-1.6%	-0.6%	0.3%	0.9%	1.3%	2.9%	2.9%	3.1%	3.0%
			RAG	✓	✓	✓	✓	✓	✓	!	!	✓	✓	✓	✓	✓	✓	✓
(2) Operating Surplus Ratio																		
	Numerator																	
1	Adjusted Operating surplus cash		*$000s*	31,135	38,359	44,082	37,332	40,672	33,211	30,983	33,566	36,311	38,615	40,402	45,411	47,167	48,864	50,077
2	- Depreciation		*$000s*	(34,043)	(30,699)	(31,377)	(31,530)	(32,865)	(30,744)	(30,945)	(32,116)	(33,165)	(34,190)	(35,230)	(36,222)	(37,209)	(38,221)	(39,258)
N	**Adjusted Operating Surplus/(Deficit)**		*$000s*	**(2,908)**	**7,660**	**12,705**	**5,801**	**7,806**	**2,467**	**38**	**1,451**	**3,146**	**4,425**	**5,172**	**9,189**	**9,958**	**10,643**	**10,820**
	Denominator																	
D	**Adjusted Operating Income**		*$000s*	**150,265**	**157,774**	**159,042**	**151,424**	**159,014**	**164,968**	**168,530**	**173,313**	**178,494**	**184,711**	**189,986**	**198,637**	**205,531**	**211,867**	**217,660**
	Indicator calculation																	
3	Adjusted Operating Surplus/(Deficit)		*$000s*	(2,908)	7,660	12,705	5,801	7,806	2,467	38	1,451	3,146	4,425	5,172	9,189	9,958	10,643	10,820
4	Adjusted Operating Income		*$000s*	150,265	157,774	159,042	151,424	159,014	164,968	168,530	173,313	178,494	184,711	189,986	198,637	205,531	211,867	217,660
5	**Operating Surplus Ratio**	**For year only**	%	**-1.9%**	**4.9%**	**8.0%**	**3.8%**	**4.9%**	**1.5%**	**0.0%**	**0.8%**	**1.8%**	**2.4%**	**2.7%**	**4.6%**	**4.8%**	**5.0%**	**5.0%**
6		**Rolling 5-year average**	%					**3.9%**	**4.6%**	**3.6%**	**2.2%**	**1.8%**	**1.3%**	**1.5%**	**2.5%**	**3.3%**	**3.9%**	**4.4%**
7	variance to Target	**0.0%**	%	-1.9%	4.9%	8.0%	3.8%	4.9%	1.5%	0.0%	0.8%	1.8%	2.4%	2.7%	4.6%	4.8%	5.0%	5.0%
			RAG	!	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Draft 10 Year SFP (2022/23 to 2031/32)

Primary & Secondary Indicators

				Yr -5 Actual 2017/18	Yr -4 Actual 2018/19	Yr -3 Actual 2019/20	Yr -2 Actual 2020/21	Yr -1 Actual 2021/22	Yr 1 Last Year 22/23 EST	Yr 2 Current 2023/24	Yr 3 SFP 2024/25	Yr 4 SFP 2025/26	Yr 5 SFP 2026/27	Yr 6 SFP 2027/28	Yr 7 SFP 2028/29	Yr 8 SFP 2029/30	Yr 9 SFP 2030/31	Yr10 SFP 2031/32
(3) Actual asset renewals versus renewals at EOL (end of life)																		
	Indicator calculation																	
N	Capex used to renew existing assets		$000s	17,000	15,177	15,124	16,040	14,861	15,904	15,183	14,456	14,817	15,188	15,567	17,652	18,093	18,546	19,009
D	Capex potential of assets at end of life		$000s	11,843	12,139	12,442	12,753	13,072	13,399	14,069	14,456	14,817	15,188	15,567	17,652	18,093	18,546	19,009
	Actual asset renewals versus renewals at EOL (end	For year only	%	**143.5%**	**125.0%**	**121.6%**	**125.8%**	**113.7%**	**118.7%**	**107.9%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**
		Rolling 5-year average	%					**125.9%**	**120.9%**	**117.5%**	**113.2%**	**108.1%**	**105.3%**	**101.6%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**
	variance to Target	97.0%	%	-46.5%	-28.0%	-24.6%	-28.8%	-16.7%	-21.7%	-10.9%	-3.0%	-3.0%	-3.0%	-3.0%	-3.0%	-3.0%	-3.0%	-3.0%
			RAG	✗	✗	✗	✗	✗	✗	✗	!	!	!	!	!	!	!	!
(4) CWP - upgrade & new versus Operating surplus cash																		
	Indicator calculation																	
N	Upgrade & New capex within CWP, excl Major		$000s	9,979	8,793	12,808	16,879	18,004	20,977	12,174	7,122	7,300	7,482	7,669	6,165	6,319	6,477	6,639
D	Adjusted Operating surplus cash		$000s	31,135	38,359	44,082	37,332	40,672	33,211	30,983	33,566	36,311	38,615	40,402	45,411	47,167	48,864	50,077
	CWP - upgrade & new versus Operating surplus cas	For year only	%	**32.0%**	**22.9%**	**29.1%**	**45.2%**	**44.3%**	**63.2%**	**39.3%**	**21.2%**	**20.1%**	**19.4%**	**19.0%**	**13.6%**	**13.4%**	**13.3%**	**13.3%**
		Rolling 5-year average	%					**34.7%**	**40.9%**	**44.2%**	**42.6%**	**37.6%**	**32.6%**	**23.8%**	**18.7%**	**17.1%**	**15.7%**	**14.5%**
	variance to Target	21.0%	%	-11.0%	-1.9%	-8.1%	-24.2%	-23.3%	-42.2%	-18.3%	-0.2%	0.9%	1.6%	2.0%	7.4%	7.6%	7.7%	7.7%
			RAG	✗	!	✗	✗	✗	✗	✗	!	✓	✓	✓	✓	✓	✓	✓
(5) Debt Service Coverage Ratio																		
	Numerator																	
1	Adjusted Operating Surplus/(Deficit)		$000s	(2,908)	7,660	12,705	5,801	7,806	2,467	38	1,451	3,146	4,425	5,172	9,189	9,958	10,643	10,820
2	less: Grants and Contributions for asset renewal		$000s	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
3	plus: Depreciation		$000s	34,043	30,699	31,377	31,530	32,865	30,744	30,945	32,116	33,165	34,190	35,230	36,222	37,209	38,221	39,258
4	plus: Interest expenses		$000s	617	478	526	387	309	259	313	144	115	102	89	75	115	102	89
N	**Adjusted Operating Surplus**		$000s	**29,252**	**36,337**	**42,108**	**35,219**	**38,481**	**30,970**	**28,796**	**31,210**	**33,925**	**36,217**	**37,991**	**42,986**	**44,782**	**46,466**	**47,666**
	Denominator																	
5	Interest expenses		$000s	617	478	526	387	309	259	313	144	115	102	89	75	115	102	89
6	plus: Repayment of borrowings		$000s	3,085	3,202	3,732	2,446	1,836	1,402	1,428	936	0	0	0	0	0	0	0
D	**Debt Service Costs**		$000s	**3,702**	**3,680**	**4,258**	**2,833**	**2,145**	**1,661**	**1,741**	**1,080**	**115**	**102**	**89**	**75**	**115**	**102**	**89**
	Indicator calculation																	
7	Adjusted Operating Surplus		$000s	29,252	36,337	42,108	35,219	38,481	30,970	28,796	31,210	33,925	36,217	37,991	42,986	44,782	46,466	47,666
8	Debt Service Costs		$000s	3,702	3,680	4,258	2,833	2,145	1,661	1,741	1,080	115	102	89	75	115	102	89
9	**Debt Service Coverage Ratio**	For year only	Ratio	**7.9**	**9.9**	**9.9**	**12.4**	**17.9**	**18.6**	**16.5**	**28.9**	**295.9**	**354.9**	**427.0**	**569.9**	**390.5**	**455.3**	**535.7**
10		Rolling 5-year average	Ratio					**11.6**	**13.8**	**15.1**	**18.9**	**75.6**	**143.0**	**224.6**	**335.3**	**407.6**	**439.5**	**475.7**
11	variance to Target	2.0	Ratio	5.9	7.9	7.9	10.4	15.9	16.6	14.5	26.9	293.9	352.9	425.0	567.9	388.5	453.3	533.7
			RAG	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Draft 10 Year SFP (2022/23 to 2031/32)

Primary & Secondary Indicators

(6) Net Financial Liabilities Ratio

				Yr -5 Actual 2017/18	Yr -4 Actual 2018/19	Yr -3 Actual 2019/20	Yr -2 Actual 2020/21	Yr -1 Actual 2021/22	Yr 1 Last Year 22/23 EST	Yr 2 Current 2023/24	Yr 3 SFP 2024/25	Yr 4 SFP 2025/26	Yr 5 SFP 2026/27	Yr 6 SFP 2027/28	Yr 7 SFP 2028/29	Yr 8 SFP 2029/30	Yr 9 SFP 2030/31	Yr10 SFP 2031/32
	Numerator																	
1	Total Liabilities		$000s	41,964	41,903	44,066	44,614	44,791	45,687	46,601	47,533	48,483	49,453	50,442	51,451	52,480	53,529	54,600
2	Less: Current - Cash & Cash Equivalents		$000s	(100,086)	(111,630)	(125,022)	(140,027)	(140,479)	(143,289)	(146,154)	(149,077)	(152,059)	(155,100)	(158,202)	(161,366)	(164,594)	(167,885)	(171,243)
3	Less: Current - Trade & Other Receivables		$000s	(4,922)	(4,015)	(5,571)	(3,651)	(4,979)	(5,079)	(5,180)	(5,284)	(5,389)	(5,497)	(5,607)	(5,719)	(5,834)	(5,950)	(6,069)
4	Less: Current - Other Financial Assets		$000s	0	(1,913)	(1,428)	(1,356)	(1,111)	(1,133)	(1,156)	(1,179)	(1,203)	(1,227)	(1,251)	(1,276)	(1,302)	(1,328)	(1,354)
5	Less: Current - Other Assets**		$000s	0	0	0	0		0	0	0	0	0	0	0	0	0	0
6	Less: Non-Current - Trade & Other Receivables		$000s	(1,823)	(1,965)	(2,032)	(2,132)	(2,203)	(2,247)	(2,292)	(2,338)	(2,385)	(2,433)	(2,481)	(2,531)	(2,581)	(2,633)	(2,686)
7	Less: Non-Current - Financial Assets		$000s	(19,016)	(19,582)	(19,187)	(19,634)	(34,903)	(35,601)	(36,313)	(37,039)	(37,780)	(38,536)	(39,306)	(40,092)	(40,894)	(41,712)	(42,546)
N	**Net Financial Liabilities**		$000s	**(83,882)**	**(97,201)**	**(109,174)**	**(122,184)**	**(138,884)**	**(141,662)**	**(144,495)**	**(147,385)**	**(150,333)**	**(153,339)**	**(156,406)**	**(159,534)**	**(162,725)**	**(165,979)**	**(169,299)**
	Denominator																	
D	**Adjusted Operating Income**		$000s	**150,265**	**157,774**	**159,042**	**151,424**	**159,014**	**164,968**	**168,530**	**173,313**	**178,494**	**184,711**	**189,986**	**198,637**	**205,531**	**211,867**	**217,660**
	Indicator calculation																	
8	Net Financial Liabilities		$000s	(83,882)	(97,201)	(109,174)	(122,184)	(138,884)	(141,662)	(144,495)	(147,385)	(150,333)	(153,339)	(156,406)	(159,534)	(162,725)	(165,979)	(169,299)
9	Adjusted Operating Income		$000s	150,265	157,774	159,042	151,424	159,014	164,968	168,530	173,313	178,494	184,711	189,986	198,637	205,531	211,867	217,660
10	**Net Financial Liabilities Ratio**	**For year only**	Ratio	**-0.6**	**-0.6**	**-0.7**	**-0.8**	**-0.9**	**-0.9**	**-0.9**	**-0.9**	**-0.8**	**-0.8**	**-0.8**	**-0.8**	**-0.8**	**-0.8**	**-0.8**
11		**Rolling 5-year average**	Ratio					**-0.7**	**-0.8**	**-0.8**	**-0.8**	**-0.9**	**-0.8**	**-0.8**	**-0.8**	**-0.8**	**-0.8**	**-0.8**
12	variance to Target	**0.7**	Ratio	1.3	1.3	1.4	1.5	1.6	1.6	1.6	1.6	1.5	1.5	1.5	1.5	1.5	1.5	1.5
			RAG	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

(7) Current Ratio (quick assets)

	Numerator																	
1	Current assets		$000s	105,196	117,803	133,806	145,259	147,278	147,279	136,973	132,959	138,025	148,076	163,562	182,758	207,047	231,099	256,795
2	Inventory		$000s					(708)										
N	Current assets excluding inventory		$000s	105,196	117,803	133,806	145,259	146,570	147,279	136,973	132,959	138,025	148,076	163,562	182,758	207,047	231,099	256,795
D	Current Liabilities		$000s	28,820	29,817	33,144	31,631	34,141	35,187	35,819	36,271	36,625	36,948	37,270	37,593	37,915	38,238	38,560
	Current Ratio (quick assets)	**For year only**	Ratio	**3.7**	**4.0**	**4.0**	**4.6**	**4.3**	**4.2**	**3.8**	**3.7**	**3.8**	**4.0**	**4.4**	**4.9**	**5.5**	**6.0**	**6.7**
		Rolling 5-year average	Ratio					**4.1**	**4.2**	**4.2**	**4.1**	**3.9**	**3.9**	**3.9**	**4.1**	**4.5**	**5.0**	**5.5**
	variance to Target	**1.2**	Ratio	2.5	2.8	2.8	3.4	3.1	3.0	2.6	2.5	2.6	2.8	3.2	3.7	4.3	4.8	5.5
			RAG	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

(8) Untied Reserves vs Rates revenue

	Numerator																	
1	Policy		$000s	59,184	67,745	70,336	93,865	26,676	31,690	35,451	39,410	43,646	48,240	52,921	57,449	62,117	66,921	71,851
2	Untied		$000s	0	0	0	0	63,856	67,153	62,007	62,842	68,418	79,072	93,348	112,870	132,015	152,667	172,620
N	**Untied Reserves**		$000s	**59,184**	**67,745**	**70,336**	**93,865**	**90,531**	**98,843**	**97,458**	**102,251**	**112,065**	**127,312**	**146,269**	**170,319**	**194,132**	**219,588**	**244,471**
	Denominator																	
3	Rates: Base		$000s	95,346	97,619	101,462	104,740	99,245	105,518	108,456	111,696	114,488	117,350	120,284	123,291	126,374	129,533	132,771
4	Rates: Growth		$000s	0	0	0	0	0	0	250	397	916	2,121	3,013	7,135	8,661	9,730	10,451
5	less SAR rates income		$000s	(600)	(567)	(712)	(714)	(709)	(709)	(729)	(749)	(767)	(787)	(806)	(826)	(847)	(868)	(890)
D	**Rates revenue**		$000s	**94,746**	**97,052**	**100,750**	**104,026**	**98,536**	**104,809**	**107,978**	**111,345**	**114,637**	**118,685**	**122,491**	**129,600**	**134,187**	**138,395**	**142,333**
	Indicator calculation																	
5	Untied Reserves		$000s	59,184	67,745	70,336	93,865	90,531	98,843	97,458	102,251	112,065	127,312	146,269	170,319	194,132	219,588	244,471
6	Rates revenue		$000s	94,746	97,052	100,750	104,026	98,536	104,809	107,978	111,345	114,637	118,685	122,491	129,600	134,187	138,395	142,333
7	**Untied Reserves vs Rates revenue**	**For year only**	%	**62.5%**	**69.8%**	**69.8%**	**90.2%**	**91.9%**	**94.3%**	**90.3%**	**91.8%**	**97.8%**	**107.3%**	**119.4%**	**131.4%**	**144.7%**	**158.7%**	**171.8%**
8		**Rolling 5-year average**	%					**76.8%**	**83.2%**	**87.3%**	**91.7%**	**93.2%**	**96.3%**	**101.3%**	**109.5%**	**120.1%**	**132.3%**	**145.2%**
9	variance to Target	**50.0%**	%	12.5%	19.8%	19.8%	40.2%	41.9%	44.3%	40.3%	41.8%	47.8%	57.3%	69.4%	81.4%	94.7%	108.7%	121.8%
			RAG	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Draft 10 Year SFP (2022/23 to 2031/32)

Supplementary Indicators

			Yr -3 Actual 2019/20	Yr -2 Actual 2020/21	Yr -1 Actual 2021/22	Yr 1 Current 22/23 EST	Yr 2 Next Yr 2023/24	Yr 3 SFP 2024/25	Yr 4 SFP 2025/26	Yr 5 SFP 2026/27	Yr 6 SFP 2027/28	Yr 7 SFP 2028/29	Yr 8 SFP 2029/30	Yr 9 SFP 2030/31	Yr10 SFP 2031/32
(1) Employee Costs as % of Rates Revenue															
	Indicator calculation														
N	Employee costs	*$000s*	61,286	60,129	62,012	67,731	70,106	70,800	72,718	75,047	77,149	79,451	82,426	84,886	87,419
10	Rates revenue	*$000s*	104,740	99,245	100,766	105,518	108,706	112,093	115,404	119,471	123,298	130,426	135,035	139,263	143,222
	Employee Costs as % of Rates Revenue	**For year only** *%*	**58.5%**	**60.6%**	**61.5%**	**64.2%**	**64.5%**	**63.2%**	**63.0%**	**62.8%**	**62.6%**	**60.9%**	**61.0%**	**61.0%**	**61.0%**
		Rolling 5-year average *%*					**61.9%**	**62.8%**	**63.3%**	**63.5%**	**63.2%**	**62.5%**	**62.1%**	**61.7%**	**61.3%**
(2) Rates income as % of Operating Revenue															
	Indicator calculation														
N	Rates revenue	*$000s*	104,740	99,245	100,766	105,518	108,706	112,093	115,404	119,471	123,298	130,426	135,035	139,263	143,222
D	Operating revenue	*$000s*	156,691	148,863	156,514	157,824	166,463	171,246	176,426	182,644	187,918	196,570	203,464	209,799	215,593
	Rates income as % of Operating Revenue	**For year only** *%*	**66.8%**	**66.7%**	**64.4%**	**66.9%**	**65.3%**	**65.5%**	**65.4%**	**65.4%**	**65.6%**	**66.4%**	**66.4%**	**66.4%**	**66.4%**
		Rolling 5-year average *%*					**66.0%**	**65.7%**	**65.5%**	**65.7%**	**65.4%**	**65.6%**	**65.8%**	**66.0%**	**66.2%**

Draft 10 Year SFP (2022/23 to 2031/32)

Report 3.5

Assumptions

		2021/22	22/23 EST	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
CRITICAL ASSUMPTIONS												
Headline Economic Indicators												
Perth CPI	%		4.90%	3.50%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Perth Wages Price Index	%		3.75%	4.00%	3.75%	3.25%	3.25%	3.00%	3.00%	3.00%	3.00%	3.00%
Income												
Fees and Charges #1	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Rates: Base	**%**		**0.90%**	**2.75%**	**2.75%**	**2.50%**	**2.50%**	**2.50%**	**2.50%**	**2.50%**	**2.50%**	**2.50%**
Expenses												
Salaries and Wages	%			4.00%	3.75%	3.25%	3.25%	3.00%	3.00%	3.00%	3.00%	3.00%
Materials and Contracts	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Sum of above (weighted)	%				3.29%	2.91%	2.91%	2.78%	2.78%	2.78%	2.78%	2.78%
Waste												
Waste Expenditure	%						2.51%		0.22%	3.24%	3.22%	2.50%
Refuse Charge per Household	$		$360	$360	$360	$360	$369	$369	$370	$382	$394	$404

#1 Applies to most fees and charges but there are several items (e.g. Building Fees) with separate assumptions

OPERATING INCOME												
Rates: Base	%		0.90%	2.75%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Refuse Charges	%						2.51%		0.22%	3.24%	3.22%	2.50%
Building and Development Fees (CRS)	%					1.00%					1.00%	
Building and Development Fees (PS)	%				3.90%	3.50%	2.00%	2.00%	2.50%	2.50%	2.50%	2.50%
Building and Development Fees (FS)	%					1.00%					1.00%	
Dog and Cat Registration Income	%				-18.1%	2.3%	9.8%	5.0%	4.83%	2.00%	2.00%	2.00%
Licenses and Registrations, excl Dog and (	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Sports and Recreation Fees	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Hire and Rentals / Leases	%				3.75%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Inspection and Control Fees	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Fines and Penalties	%						12.00%					11.00%
Parking Fees	%				4.55%	4.35%	1.75%	2.00%	2.00%	2.50%	2.50%	2.50%
Other Fees and Charges	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Other Revenue	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Grants and Subsidies - Operating	%											
Contributions, Sponsorships and Reimburs	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

OPERATING EXPENSES												
Salaries and Wages	%			4.00%	3.75%	3.25%	3.25%	3.00%	3.00%	3.00%	3.00%	3.00%
Other Employment Costs	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Members Allowances and Meeting Fees	%				1.50%		1.50%		1.50%		1.50%	
Members Costs Various	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Accommodation and Property (Ops)	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Accommodation and Prop (Others)	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Administration	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Telephones and Communication	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Finance Related Cost	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Professional Fees, excl Consultancy	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Consultancy	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Public Relations, Advertising	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Contributions and Donations paid by City	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Computing	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Furniture, Equipment	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Other Materials	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Books and Publications	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Travel, Vehicles and Plant	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
External Services, excl Tipping Fees	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Tipping Fees	%						2.51%		0.22%	3.24%	3.22%	2.50%
Waste Management Services	%						2.51%		0.22%	3.24%	3.22%	2.50%
Charges and Recoveries	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Electricity - Western Power (WP) Streetligh	%				2.00%	2.00%	3.20%	3.20%	3.20%	3.20%	3.20%	3.20%
Electricity - excluding WP Streetlighting	%				7.00%	7.00%	7.00%	5.00%	5.00%	5.00%	5.00%	5.00%

Draft 10 Year SFP (2022/23 to 2031/32)

Report 3.5

		2021/22	22/23 EST	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Gas and Water	%				2.75%	2.50%	2.50%	2.50%	3.50%	3.50%	3.50%	3.50%
Insurance Expenses	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Depreciation: Existing	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Capital Expenditure												
All Other Capital	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Road and Bridge Construction	%				2.75%	2.50%	2.25%	2.25%	2.50%	2.50%	2.50%	2.50%
Non Residential Building	%				3.90%	3.50%	2.00%	2.00%	2.50%	2.50%	2.50%	2.50%
Grants and Disposal Proceeds												
Capital Grants	%				2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Financing												
Cash Reserves earnings	%		4.36%	4.50%	3.83%	3.72%	3.61%	3.50%	3.39%	3.28%	3.17%	3.05%
Borrowings Fixed Term - 5 Years	%		4.00%	3.55%	3.42%	3.29%	3.15%	3.02%	2.88%	2.75%	2.61%	2.48%
Borrowings Fixed Term - 10 Years	%		4.36%	3.97%	3.83%	3.72%	3.61%	3.50%	3.39%	3.28%	3.17%	3.05%
Borrowings Fixed Term - 15 Years	%		4.74%	4.35%	4.22%	4.11%	4.00%	3.89%	3.78%	3.67%	3.56%	3.46%
Borrowings Fixed Term - 20 Years	%		5.00%	4.61%	4.48%	4.37%	4.26%	4.15%	4.04%	3.93%	3.83%	3.72%

Draft 10 Year SFP (2022/23 to 2031/32)

Version: 07 July 2023 **MPFC 14 August**

Major Projects Budgetary Status

	Project	Approval Status: Business case approved?	Approval Status: Capital or Operating	Capital Plans: CWP	Capital Plans: SFP	Budgetary impacts 2023/24	Comments on unapproved projects
Central Business District							
1	Multi Storey Car Park - 104 McLarty Avenue	No	Operating	No	No	Project is paused, no budgetary issues	Business Case was presented to Council Dec 2022 and confirmed that there is insufficient demand at this stage. Case will continue to be reviewed as demand for parking changes.
2	Joondalup City Centre Development	No	Operating	No	No	City Projects to budget for any operating costs	The project costs are included, but no other capital costs or financial impacts are included at this stage until the project is developed further. A draft Order of Magnitude Business Case was presented to the Major Projects and Finance Committee in 2019. This project is paused due to lack of resource.
3	Joondalup Administration Building - refurbishment	No	Operating	No	No	City Projects to budget for any operating costs	
4	Joondalup Performing Arts & Cultural Facility	No	Operating	No	No	City Projects to budget for any operating costs	Council resolved in 2017 not to proceed with the proposals at that time. As requested by Council, the City will be re-evaluating this project in 2023/24, and until such time the project cannot be included in the draft 10 year SFP due to the uncertainty of approval, cost or time.
5	City Centre Place Activation	Yes	Both	Yes	Yes	Project Activity Plan being prepared	
6	Edgewater Quarry Masterplanning	No	Operating	No	No	Project is paused, no budgetary issues	Council noted the Draft concept plans but did not progress it further.
Infrastructure transformation							
7	AXIOM	Yes	Operating	No	Yes	Fully included in SFP (operating)	
8	Underground Power - convert one area	No	Operating	No	No	Investigation level only	Council resolved in December 2021 to adopt the project philosophy and parameters and advocacy position and to note the preliminary financial evaluation. The City is currently preparing two business cases to test the process, one project to convert an area from Western-Power owned street lights to City-owned street lights, and a separate business case to convert an area from overhead power to underground power. Once the business cases are presented, and if approved the SFP can be updated.
9	LED Streetlights	No	Operating	No	No	Investigation level only	
10	Works Operations Centre Review	No	Operating	No	No	Internal activity only	City is currently reviewing options for changing the tenure for the WOC. This may involve a buy-out of the current lease arrangement, but this would provide ongoing annual savings. This can only be included in the SFP once there is some further certainty on the potential impacts and timing. This project is paused due to lack of resource.
11	Waste Regional Facilities	No	Operating	No	No	Internal activity only for time being.	City continues to work with Mindarie Regional Council on evaluating changes to waste management in accordance with the State directives. This includes FOGO (Food Organics and Garden Organics) and Waste to Energy. These initiatives may result in requirement for investment, but this can only be determined once business cases are developed.
12	Moolanda Bridge *	No	Operating	No	No	Business case being prepared	
13	Shenton Avenue road upgrades / freeway	No	Operating	No	No	Paused by Main Roads,	

Draft 10 Year SFP (2022/23 to 2031/32)

	Project	Approval Status		Capital Plans		Budgetary impacts 2023/24	Comments on unapproved projects
		Business case approved?	Capital or Operating	CWP	SFP		
Coastal facilities							
14	Pinnaroo Point Café / Kiosk	Yes	Capital	Yes	Yes	Included in CWP	
15	Ocean Reef Marina - ORSSC building contribution	Yes	Capital	No	Yes	Not constructed by City,capital contribution to DevWA	
16	Ocean Reef Marina - Commercial development	No	Operating	No	No	Business case will be presented early 2023	Business case has been prepared but agreed with Development WA to pause until the Town Centre proponent has been appointed
17	Burns Beach Coastal Node redevelopment	Yes	Capital	Yes	Yes	Costs based on 2021 business case	
18	Burns Beach Café / Restaurant	Yes	Capital	Yes	Yes	Costs based on 2021 business case	
19	Sorrento Surf Life Saving Club Redevelopment	Yes	Capital	Yes	Yes	Phasing updated based on project schedule	
20	Coastal Protection Year 1 to 20 (or Year 1 to 10)	No	Operating	No	No	Business case to be prepared	CHRMAPs out for community consultation and will then be reviewed. Business Case will be prepared to evaluate funding options
Recreation & Culture							
21	Percy Doyle Outdoor Youth Recreation Facilities	Yes	Capital	Yes	Yes	March 2023 Council resolution approved the project	
22	Urban bike trails	No	Operating	No	No	Business case presented to Strategy July 2023	
23	Libraries and Community Development	No	Operating	No	No	Project not evolved enough	City will be undertaking a review of library needs and community development, this may result in proposals that need to be included in the SFP at some future stage.
24	Warwick Community Facilities	No	Operating	No	No	Project is paused, no budgetary issues	A community needs and facility study was prepared by external consultants in 2020 for each of these projects. This evaluated proposals from adjacent landowner and the impacts of building rationalisation. . Whilst this project has the potential to provide some limited financial benefits there are significant community impacts that need considered. This project is paused due to lack of resource.
25	Woodvale Community Facilities	No	Operating	No	No	Project is paused, no budgetary issues	
26	Calectasia Hall / Greenwood Scout & Guide Hall	No	Operating	No	No	This now falls in the 5 years of the CWP so needs a business case	
27	Craigie LC Refurbishment Phase 1	Yes	Capital	Yes	Yes	Continue to include, almost complete	
28	Chichester Park Redevelopment	Yes	Capital	Yes	Yes	Continue to include, completed	
29	Heathridge Park Masterplan	No	Operating	No	No	No costs budgeted for 2023/24 until Bus Case presented	Business case is currently being prepared and once approved the project can be included in the next update of the SFP.
30	Craigie LC Refurbishment Phase 2	No	Operating	No	No	Project not yet approved, no costs budgeted	Phase Two business case was presented in 2022 but is subject to further refinement
31	Percy Doyle Master-Plan Phase 1 & 2	No	Operating	No	No	Project not yet approved, no costs budgeted	Values were included in previous versions of the SFP but these are obsolete and were not adopted by Council and are removed until the project is re-assessed.
Yellagonga							
32	Duffy house	No	Operating	No	No	EOI to be prepared for commercial operator.	City has taken responsibility for the maintenance of the building and has already undertaken some initial improvement of the site. A feasibility study has been prepared for potential uses of the site but no decision to proceed has been approved.
33	Neil Hawkins Park Redevelopment	No	Operating	No	No	No budget yet for project. Paused until Land Tenure issues resolved	Some of the infrastructure at the site is due for renewal within the next few years so this presents an opportunity to re-evaluate the opportunities for enhancing the park e.g. café / kiosk. Preliminary work has commenced on the options evaluation and business case, however this has been suspended until the land tenure options at the park are resolved.

Draft 10 Year SFP (2022/23 to 2031/32)

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CAPEX, excluding escalation	Yr 1 22/23 EST	Yr 2 2023/24	Yr 3 2024/25	Yr 4 2025/26	Yr 5 2026/27	Yr 6 2027/28	Yr 7 2028/29	Yr 8 2029/30	Yr 9 2030/31	Yr10 2031/32	Total
Section A - Programs / projects	$000s	$000s	$000s	$000s	$000s	$000s	$000s	$000s	$000s	$000s	**$000s**
Regular capital programs											
1 CWP - Renewal	(15,904)	(15,183)	(14,069)	(14,069)	(14,069)	(14,069)	(15,564)	(15,564)	(15,564)	(15,564)	**(149,619)**
2 CWP - Upgrade/New	(20,977)	(12,174)	(6,931)	(6,931)	(6,931)	(6,931)	(5,436)	(5,436)	(5,436)	(5,436)	**(82,619)**
3 Capital projects	(2,347)	(6,656)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)	**(23,403)**
4 Fleet	(1,404)	(4,432)	(3,083)	(1,287)	(892)	(898)	(237)	(1,847)	(1,287)	(2,194)	**(17,560)**
Total Regular capital programs	(40,632)	(38,444)	(25,883)	(24,087)	(23,692)	(23,698)	(23,037)	(24,647)	(24,087)	(24,994)	**(273,201)**
Major projects											
6 City Centre Place Activation		(565)	(525)	(550)							**(1,640)**
16 Cafes / Kiosks / Restaurants - Pinnaroo Point	(50)	(563)									**(613)**
18 Ocean Reef Marina - ORSSC building contribution		(4,810)									**(4,810)**
20 Burns Beach Coastal Node redevelopment		(50)	(1,347)	(2,510)							**(3,907)**
21 Burns Beach Café Restaurant		(120)	(2,500)	(1,300)							**(3,920)**
22 Sorrento Surf Life Saving Club Redevelopment	(9)	(733)	(394)	(8,361)	(4,503)						**(14,000)**
26 Percy Doyle Outdoor Youth Facilities		(713)	(4,987)								**(5,700)**
28 Craigie LC Refurbishment Phase 1	(4,446)	(7)									**(4,453)**
29 Chichester Park Redevelopment	(3,916)	(4)									**(3,920)**
Total Major projects	(8,421)	(7,565)	(9,753)	(12,721)	(4,503)						**(42,963)**

Section B - Summary

Category											
Regular capital programs	(40,632)	(38,444)	(25,883)	(24,087)	(23,692)	(23,698)	(23,037)	(24,647)	(24,087)	(24,994)	**(273,201)**
Cluster1 - CBD		(565)	(525)	(550)							**(1,640)**
Cluster2 - Infrastructure											
Cluster3 - Coastal	(59)	(6,276)	(4,241)	(12,171)	(4,503)						**(27,250)**
Cluster4 - Recreation	(8,362)	(724)	(4,987)								**(14,073)**
Cluster5 - Yellagonga											
TOTAL CAPITAL EXPENDITURE	(49,054)	(46,009)	(35,636)	(36,807)	(28,195)	(23,698)	(23,037)	(24,647)	(24,087)	(24,994)	**(316,163)**
Renewal / Upgrade / New											
Renewal	(28,067)	(26,895)	(20,299)	(24,665)	(16,761)	(16,767)	(17,601)	(19,211)	(18,651)	(19,558)	**(208,474)**
Upgrade	(13,140)	(10,475)	(5,000)	(5,000)	(5,000)	(5,000)	(4,000)	(4,000)	(4,000)	(4,000)	**(59,614)**
New	(7,847)	(8,640)	(10,337)	(7,142)	(6,434)	(1,931)	(1,436)	(1,436)	(1,436)	(1,436)	**(48,075)**
Renewal %	57.2%	58.5%	57.0%	67.0%	59.4%	70.8%	76.4%	77.9%	77.4%	78.3%	**65.9%**
Upgrade %	26.8%	22.8%	14.0%	13.6%	17.7%	21.1%	17.4%	16.2%	16.6%	16.0%	**18.9%**
New %	16.0%	18.8%	29.0%	19.4%	22.8%	8.1%	6.2%	5.8%	6.0%	5.7%	**15.2%**

Draft 10 Year SFP (2022/23 to 2031/32)

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CAPEX, including escalation	Yr 1 22/23 EST	Yr 2 2023/24	Yr 3 2024/25	Yr 4 2025/26	Yr 5 2026/27	Yr 6 2027/28	Yr 7 2028/29	Yr 8 2029/30	Yr 9 2030/31	Yr10 2031/32	Total
Section A - Programs / projects	$000s	$000s	$000s	$000s	$000s	$000s	$000s	$000s	$000s	$000s	**$000s**
Regular capital programs											
1 CWP - Renewal	(15,904)	(15,183)	(14,456)	(14,817)	(15,188)	(15,567)	(17,652)	(18,093)	(18,546)	(19,009)	**(164,416)**
2 CWP - Upgrade/New	(20,977)	(12,174)	(7,122)	(7,300)	(7,482)	(7,669)	(6,165)	(6,319)	(6,477)	(6,639)	**(88,325)**
3 Capital projects	(2,347)	(6,656)	(1,850)	(1,896)	(1,943)	(1,992)	(2,042)	(2,093)	(2,145)	(2,198)	**(25,160)**
4 Fleet	(1,404)	(4,432)	(3,168)	(1,355)	(962)	(994)	(268)	(2,147)	(1,533)	(2,680)	**(18,944)**
Total Regular capital programs	(40,632)	(38,444)	(26,595)	(25,368)	(25,575)	(26,222)	(26,127)	(28,653)	(28,701)	(30,527)	**(296,845)**
Major projects											
6 City Centre Place Activation		(565)	(539)	(579)							**(1,684)**
16 Cafes / Kiosks / Restaurants - Pinnaroo Point	(50)	(563)									**(613)**
18 Ocean Reef Marina - ORSSC building contribution		(4,810)									**(4,810)**
20 Burns Beach Coastal Node redevelopment		(50)	(1,347)	(2,510)							**(3,907)**
21 Burns Beach Café Restaurant		(120)	(2,500)	(1,300)							**(3,920)**
22 Sorrento Surf Life Saving Club Redevelopment	(9)	(733)	(405)	(8,806)	(4,861)						**(14,814)**
26 Percy Doyle Outdoor Youth Facilities		(713)	(5,124)								**(5,837)**
28 Craigie LC Refurbishment Phase 1	(4,446)	(7)									**(4,453)**
29 Chichester Park Redevelopment	(3,916)	(4)									**(3,920)**
Total Major projects	(8,421)	(7,565)	(9,915)	(13,195)	(4,861)						**(43,957)**

Section B - Summary

Category

Regular capital programs	(40,632)	(38,444)	(26,595)	(25,368)	(25,575)	(26,222)	(26,127)	(28,653)	(28,701)	(30,527)	**(296,845)**
Cluster1 - CBD		(565)	(539)	(579)							**(1,684)**
Cluster2 - Infrastructure											
Cluster3 - Coastal	(59)	(6,276)	(4,252)	(12,615)	(4,861)						**(28,063)**
Cluster4 - Recreation	(8,362)	(724)	(5,124)								**(14,210)**
Cluster5 - Yellagonga											
TOTAL CAPITAL EXPENDITURE	(49,054)	(46,009)	(36,510)	(38,563)	(30,437)	(26,222)	(26,127)	(28,653)	(28,701)	(30,527)	**(340,802)**

Renewal / Upgrade / New

Renewal	(28,067)	(26,895)	(20,820)	(25,844)	(18,093)	(18,553)	(19,962)	(22,333)	(22,224)	(23,887)	**(226,679)**
Upgrade	(13,140)	(10,475)	(5,138)	(5,266)	(5,398)	(5,533)	(4,537)	(4,650)	(4,766)	(4,885)	**(63,786)**
New	(7,847)	(8,640)	(10,553)	(7,453)	(6,946)	(2,137)	(1,629)	(1,669)	(1,711)	(1,754)	**(50,337)**

Renewal %	57.2%	58.5%	57.0%	67.0%	59.4%	70.8%	76.4%	77.9%	77.4%	78.3%	**66.5%**
Upgrade %	26.8%	22.8%	14.1%	13.7%	17.7%	21.1%	17.4%	16.2%	16.6%	16.0%	**18.7%**
New %	16.0%	18.8%	28.9%	19.3%	22.8%	8.1%	6.2%	5.8%	6.0%	5.7%	**14.8%**

Draft 10 Year SFP (2022/23 to 2031/32)

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Capital Funding Years 3 to 10 (including escalation)	Capital Expend	Funding					Total
		Grants	Disposal Proceeds	Municipal	Reserves	Loans	
	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Regular capital programs							
1 CWP - Renewal	**(133.3)**	22.4			110.9		**133.3**
2 CWP - Upgrade/New	**(55.2)**	22.4		32.7			**55.2**
3 Capital projects	**(16.2)**			16.2			**16.2**
4 Fleet	**(13.1)**		2.9		10.2		**13.1**
Total Regular capital programs	**(217.8)**	44.9	2.9	48.9	121.1		**217.8**
Major projects							
6 City Centre Place Activation	**(1.1)**				1.1		**1.1**
20 Burns Beach Coastal Node redevelopment	**(3.9)**				3.9		**3.9**
21 Burns Beach Café Restaurant	**(3.8)**				3.8		**3.8**
22 Sorrento Surf Life Saving Club Redevelopment	**(14.1)**	9.5			4.5		**14.1**
26 Percy Doyle Outdoor Youth Facilities	**(5.1)**	2.6			2.6		**5.1**
Total Major projects	**(28.0)**	12.1			15.9		**28.0**
All	**(245.7)**	**57.0**	**2.9**	**48.9**	**137.0**		**54.8**

Draft 10 Year SFP (2022/23 to 2031/32)

Report 3.10

RESERVES

Version: 07 July 2023

		Yr 1 22/23 EST	Yr 2 2023/24	Yr 3 2024/25	Yr 4 2025/26	Yr 5 2026/27	Yr 6 2027/28	Yr 7 2028/29	Yr 8 2029/30	Yr 9 2030/31	Yr10 2031/32
Opening balance											
1 Asset Renewal Reserve	$000's	35,799	22,942	15,433	16,963	22,446	31,135	40,820	50,451	59,638	74,921
3 Waste Management	$000's	5,215	8,482	10,359	12,746	14,416	16,335	18,232	19,867	21,535	23,233
10 Non Current LS Leave Reserve	$000's	1,182	1,282	1,382	1,435	1,489	1,542	1,596	1,650	1,704	1,759
11 Public Art Reserve	$000's	312	312								
12 Cash in Lieu of Parking Reserve	$000's	1,368	1,411	1,476	1,532	1,589	1,647	1,704	1,762	1,820	1,878
13 Trust Fund	$000's	190	75	75	77	80	83	86	89	92	95
14 Specified Area Rating	$000's	28	10	0	0	0	0	0	0	0	0
16 Strategic Asset Reserve	$000's	10,070	22,273	20,216	15,624	12,554	11,616	13,240	20,103	26,980	29,217
17 Sale of Tamala Park Land	$000's	17,986	21,938	26,358	30,255	33,418	36,321	39,288	42,315	45,397	48,529
18 Joondalup Performing Arts and Culture Facilit	$000's	17,034	17,570	18,379	19,083	19,793	20,507	21,225	21,945	22,665	23,383
19 Parking Facility	$000's	4,158	5,194	6,060	6,904	8,734	10,669	12,711	14,858	17,113	19,475
20 Percy Doyle Infrastructure Reserve Fund	$000's	86	444	653	677	703	728	754	779	805	830
21 Marmion Car Park Reserve	$000's	183									
22 Capital Works Going Forward	$000's	12,146	261	27							
Total	$000's	**105,757**	**102,194**	**100,418**	**105,297**	**115,223**	**130,585**	**149,656**	**173,820**	**197,748**	**223,319**
Transfers In Total											
1 Asset Renewal Reserve	$000's	917	5,194	15,200	18,000	21,000	22,050	23,153	24,310	30,000	30,000
3 Waste Management	$000's	3,267	1,877	1,952	1,175	1,374	1,302	1,000	1,000	1,000	1,000
10 Non Current LS Leave Reserve	$000's	100	100								
11 Public Art Reserve	$000's										
12 Cash in Lieu of Parking Reserve	$000's	43	65								
13 Trust Fund	$000's										
14 Specified Area Rating	$000's	1	0								
16 Strategic Asset Reserve	$000's	20,038	948	2,127	2,548	1,085	1,218	6,414	6,217	1,381	1,892
17 Sale of Tamala Park Land	$000's	3,952	4,420	2,833	2,000	1,667	1,667	1,667	1,667	1,667	1,167
18 Joondalup Performing Arts and Culture Facilit	$000's	536	809								
19 Parking Facility	$000's	2,028	1,858	1,500	1,545	1,591	1,639	1,688	1,739	1,791	1,845
20 Percy Doyle Infrastructure Reserve Fund	$000's	358	209								
21 Marmion Car Park Reserve	$000's										
22 Capital Works Going Forward	$000's	234									
Total	$000's	**31,474**	**15,480**	**23,613**	**25,268**	**26,716**	**27,875**	**33,922**	**34,933**	**35,839**	**35,904**
Transfers Out - Projects											
1 Asset Renewal Reserve	$000's	(13,775)	(12,703)	(14,279)	(13,236)	(13,261)	(13,603)	(15,042)	(16,900)	(16,816)	(17,963)
3 Waste Management	$000's										
11 Public Art Reserve	$000's		(312)								
12 Cash in Lieu of Parking Reserve	$000's										
13 Trust Fund	$000's	(115)									
14 Specified Area Rating	$000's	(19)	(10)								
16 Strategic Asset Reserve	$000's	(7,834)	(3,005)	(7,353)	(6,085)	(2,432)					
17 Sale of Tamala Park Land	$000's										
18 Joondalup Performing Arts and Culture Facilit	$000's										
19 Parking Facility	$000's	(992)	(992)								
20 Percy Doyle Infrastructure Reserve Fund	$000's										
21 Marmion Car Park Reserve	$000's	(183)									
22 Capital Works Going Forward	$000's	(12,119)	(234)								
Total	$000's	**(35,037)**	**(17,256)**	**(21,633)**	**(19,322)**	**(15,693)**	**(13,603)**	**(15,042)**	**(16,900)**	**(16,816)**	**(17,963)**
Transfers Out - Other											
22 Capital Works Going Forward	$000's			(27)							
Total	$000's			**(927)**							
Interest											
1 Asset Renewal Reserve	$000's			609	720	950	1,238	1,521	1,776	2,099	2,469
3 Waste Management	$000's			434	496	545	595	635	668	698	724
10 Non Current LS Leave Reserve	$000's			53	53	54	54	54	54	54	54
12 Cash in Lieu of Parking Reserve	$000's			57	57	57	58	58	58	58	57
13 Trust Fund	$000's			3	3	3	3	3	3	3	3
14 Specified Area Rating	$000's			0	0	0	0	0	0	0	0
16 Strategic Asset Reserve	$000's			633	468	409	407	449	659	855	891
17 Sale of Tamala Park Land	$000's			1,064	1,163	1,236	1,300	1,360	1,415	1,466	1,498
18 Joondalup Performing Arts and Culture Facilit	$000's			704	710	715	718	720	720	718	713
19 Parking Facility	$000's			244	286	344	402	460	516	571	622
20 Percy Doyle Infrastructure Reserve Fund	$000's			25	25	25	25	26	26	26	25
Total	$000's			**3,825**	**3,980**	**4,339**	**4,799**	**5,285**	**5,895**	**6,548**	**7,056**
Closing Balance											
1 Asset Renewal Reserve	$000's	22,942	15,433	16,963	22,446	31,135	40,820	50,451	59,638	74,921	89,426
3 Waste Management	$000's	8,482	10,359	12,746	14,416	16,335	18,232	19,867	21,535	23,233	24,957
10 Non Current LS Leave Reserve	$000's	1,282	1,382	1,435	1,489	1,542	1,596	1,650	1,704	1,759	1,812
11 Public Art Reserve	$000's	312									
12 Cash in Lieu of Parking Reserve	$000's	1,411	1,476	1,532	1,589	1,647	1,704	1,762	1,820	1,878	1,935
13 Trust Fund	$000's	75	75	77	80	83	86	89	92	95	98
14 Specified Area Rating	$000's	10	0	0	0	0	0	0	0	0	0
16 Strategic Asset Reserve	$000's	22,273	20,216	15,624	12,554	11,616	13,240	20,103	26,980	29,217	32,000
17 Sale of Tamala Park Land	$000's	21,938	26,358	30,255	33,418	36,321	39,288	42,315	45,397	48,529	51,194
18 Joondalup Performing Arts and Culture Facilit	$000's	17,570	18,379	19,083	19,793	20,507	21,225	21,945	22,665	23,383	24,096
19 Parking Facility	$000's	5,194	6,060	6,904	8,734	10,669	12,711	14,858	17,113	19,475	21,942
20 Percy Doyle Infrastructure Reserve Fund	$000's	444	653	677	703	728	754	779	805	830	855
21 Marmion Car Park Reserve	$000's										
22 Capital Works Going Forward	$000's	261	27								
Total	$000's	**102,194**	**100,418**	**105,297**	**115,223**	**130,585**	**149,656**	**173,820**	**197,748**	**223,319**	**248,316**


City of Joondalup
UPDATED JUNE
2023
10 Year Strategic Financial Plan
2022/23 - 2031/32
joondalup.wa.gov.au



The 10 Year Strategic Financial Plan is a high-level informing strategy that outlines the City of Joondalup's approach to delivering infrastructure and services to the community in a financially sustainable and affordable manner. It also demonstrates the City's commitment to managing its operations in a way that avoids unsustainable rate increases for households

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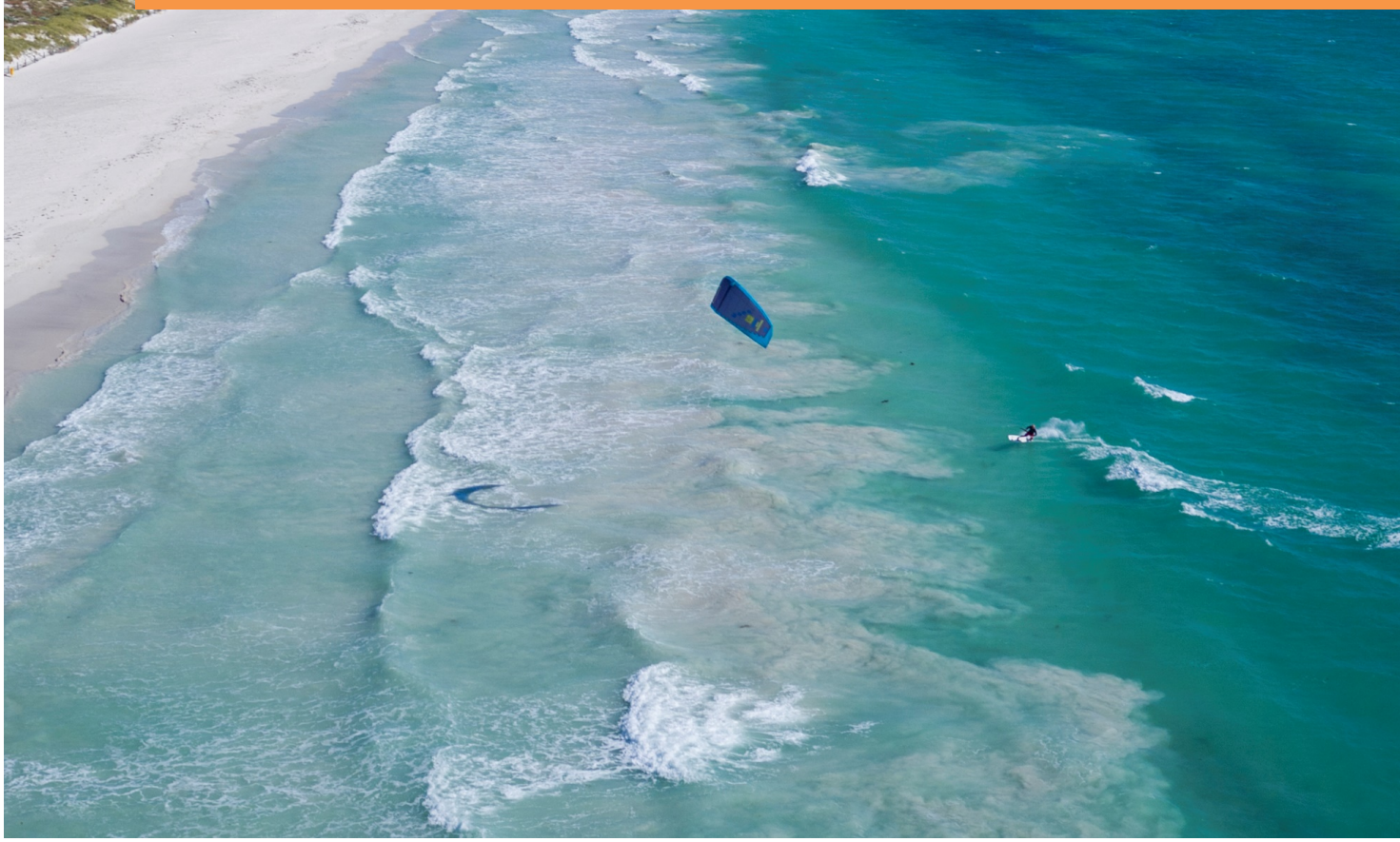
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1 Executive Summary

The *10 Year Strategic Financial Plan* is a high-level informing strategy that demonstrates financial competence and long-term financial sustainability. The City has applied a 2.75% rate increase for 2023/24 which is far lower than the rate of escalation and the increase in expenses. The City is estimated to have an operating deficit of $2.3m in 2023/24 (after depreciation) but the City is in good financial health because it will generate an operating cash surplus of circa $28m. There are economic challenges for the City with rising costs of living, which has the potential risk to cause a recession so the City will have to closely monitor the economic situation and be able to respond accordingly.

The City's financial health is evaluated using a COJ Financial Sustainability Indicator (COJ FSI), comprising of 8 key indicators. The COJ FSI is above target for most years but is currently below target because is being spent on the Capital Works Program than is recommended.



The City continues to respond to economic volatility as best it can, and with rising costs of employment and materials and contracts, the City has implemented a rates increase of 2.75% in 2023/24. There is ongoing uncertainty with economic conditions and the 10-year Strategic Financial Plan has been prepared with modest increases in the next few years.

Key issues:

Rates Increases
From 2024/25 onwards this plan has assumed base rates increase will increase in line with Perth CPI. The increase in the 2023/24 budget is a lot lower than the current inflation rate.

Salaries and wages
from 2024/25 onwards these are assumed to increase in line with Perth Wages Price Index but for 2023/24 there is uncertainty as the Inside Workplace Agreement is currently being negotiated.

Materials and contracts
Assumed to increase in line with Perth CPI.

Refuse Charge per Household
Increases would not be required each year. A total increase in the next 10 years of just 12% compared to the 2023/24 rate.

Operating deficit
An operating deficit, after depreciation, is projected for the next two years, but from 2025/26 onwards a surplus is projected.

Operating cashflow
This plan projects an operating cash surplus of $28.5 million in 2023/4, steadily rising each year and forecast to be $47.6 million by 2031/32. The cash surplus excludes depreciation.

Cash surpluses are essential so that the City can renew assets and provide upgrade or new assets.
.

Capital expenditure
The plan includes major projects that are approved and increases for renewal expenditure in later years as the age of infrastructure gets older.

Reserves
Cash reserves are forecast to grow to circa $250 million at June 2032 which is higher than desired due to the large pipeline of major projects not yet approved and not yet included in the Strategic Financial Plan.

Borrowings
The City's existing borrowings will be repaid by June 2024.

Chart 1 compares the operating projections in last year's plan versus the updated projections. There are two sets of projections, the operating cashflow (excluding depreciation) and the operating defict (including depreciation).

The 2023 plan shows a similar trend as the 2022 plan.

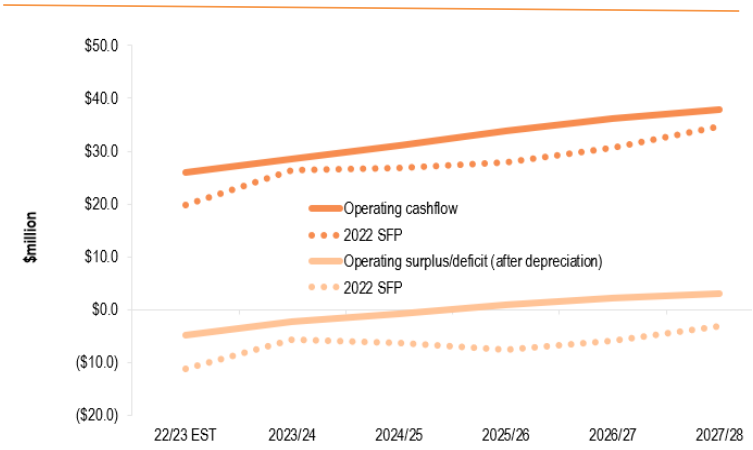
The updated operating projections still show gradual improvements due to new rates income, one-offs in 2023/24 not repeated, new income from projects and increased earnings from cash reserves.

.

In the long-term the operating deficit is not sustainable because expenditure on renewal of capital infrastructure will eventually be more than depreciation.

Chart 1 – Operating Projections 2023/24 to 2026/27

OPERATING SURPLUS/(DEFICIT)



2 Introduction

2.1 Purpose

The *10 Year Strategic Financial Plan* is a high-level informing strategy that outlines the City of Joondalup's approach to delivering infrastructure and services to the community in a financially sustainable and affordable manner. The City's financial position is estimated by applying a range of conservative assumptions and estimates.

The new plan included in this document covers the years 2022/23 to 2031/32 and is referred to as the *10 Year Strategic Financial Plan*. The Previous Plan covered the years 2021/22 to 2030/31 and was presented to Council in October 2022.

2.2 Integrated Planning /Reporting Framework and Guiding Principles

The Department of Local Government, Sport and Cultural Industries have issued a guideline and *Advisory Standard* to support the development of long term financial management plans, of which the City's *10 Year Strategic Financial Plan* is aligned to.

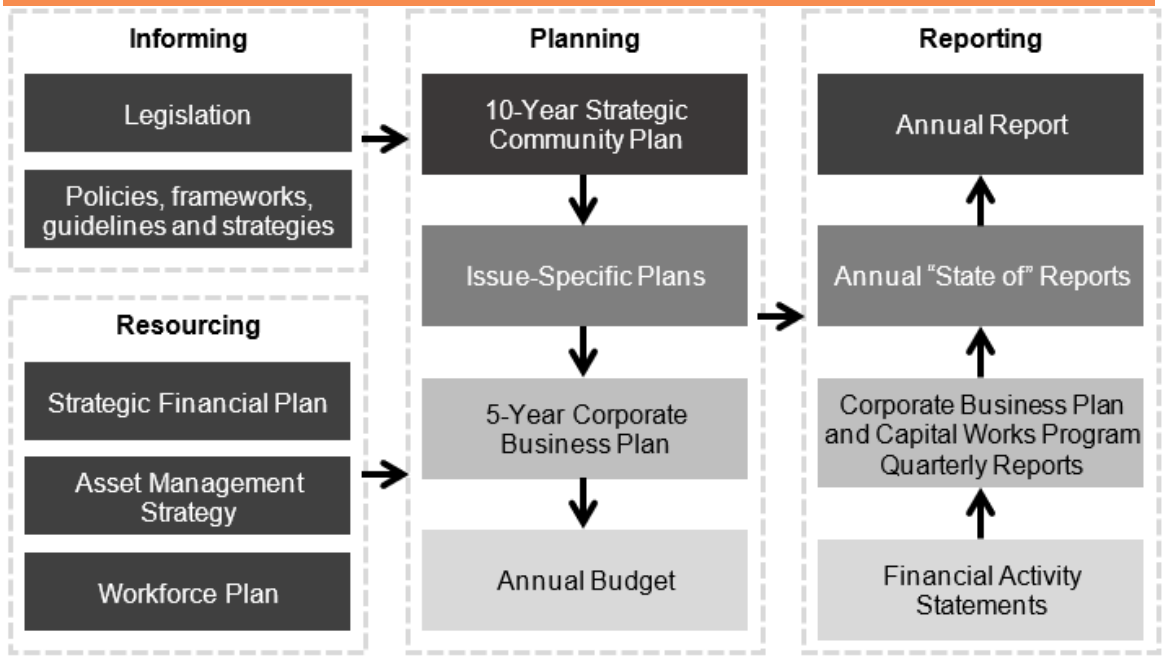
The Advisory Standard has been used by the City to develop its own Financial Sustainability Guiding Principles which are reviewed annually. The Financial Sustainability Guiding Principles include basic principles and eight key indicators are used by the City to evaluate the plan.

All the Guiding Principles are important, but the fundamental principal in preparing the projections is to be prudent, and the most important indicators are the operating results..

2.3 Planning Alignment

The *10 Year Strategic Financial Plan* forms part of the Integrated Planning Framework, as shown on Chart 2. The Budget for 2023/24 forms the baseline for the projections and the update of the *10 Year Strategic Financial Plan* has been synchronised with the annual budget cycle.

Chart 2 – Integrated Planning Framework



2.4 City Profile and Key Statistics

Table 1 – City of Joondalup Key Statistics

Joondalup Headline Statistics

Number of businesses ABS 2022

12,644

$7.30 BILLION

Headline Gross Regional Product (NEIR 2022)

2023 (Forecast ID)

POPULATION

166,598

DISTANCE FROM PERTH CITY CENTRE

30km

369

Public open spaces



The City of Joondalup is located 30 kilometres north of the Perth CBD, abutting the Indian Ocean in the west, City of Wanneroo in the north and east and City of Stirling in the south. After experiencing significant residential growth throughout the 1980s and 1990s, the City's population has since stabilised as development areas have become built out. However the North-West Region is experiencing large growth in population and this will affect services located in the City.



2.5 Services

The City provides an extensive range of services to the community, including but not limited to:

- Waste Management
- Building and Planning approvals
- Environmental health services
- Community development, education and youth services
- Library services
- Festivals, concerts and other cultural events
- Leisure and recreation services and facilities
- Parking, Rangers and community safety
- Infrastructure management including roads, footpaths and street lighting
- Parks and natural areas and management of the environment
- Economic development

The *10 Year Strategic Financial Plan* has been prepared on the basis of the City continuing to deliver the above-mentioned services to the same level and standard.

2.6 Disclaimer

Readers of the *10 Year Strategic Financial Plan* should note that the document is used predominately as a planning tool and is based on many assumptions. Adoption of the *10 Year Strategic Financial Plan* by Council does not constitute a commitment or agreement to any of the projects or proposals that have not already been approved or the financial estimates and projections. The plan will continue to be updated annually.

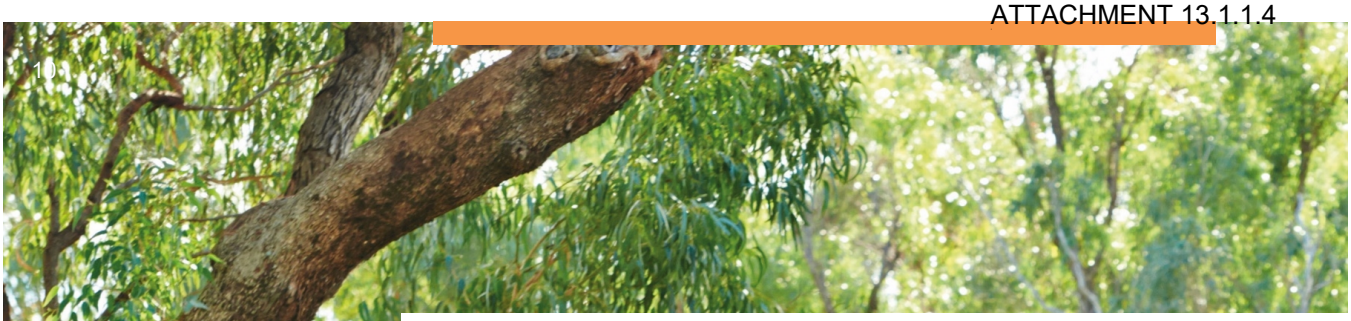
2.7 How The Plan is Prepared and Presented

There are four sets of assumptions used to build up the projections:

- External Environment (Section 3)
- Operating Income and Expenses (Section 4)
- Capital Expenditure (Section 5)
- Source and Application of Funds (Section 6)

Section 7 evaluates the risk/sensitivity and Section 8 summarises the key ratios/outcomes. There are four Financial Statements to comply with the Integrated Planning Framework and three Supporting Schedules to provide more detail on assumptions, capital expenditure and reserves.







Economic conditions are extremely unstable, the City will need to remain agile and adjust its financial plans as necessary

3 Economic Indicators

3.1 Economic Outlook

There are volatile economic conditions and rising cost of living increases with RBA cash rate increasing from 0.1% to 4.10% in just over one year.

Table 2 contains the most recent state economic indicators (May 2022) and national indicators (May 2022). The indicators both suggest that the economy will gradually grow.

It is possible that the economic conditions result in a recession to the Australian economy. The risks to the City and ratepayers of the economic conditions and potential recession are:

- Unemployment increases.
- Business closures.
- Grant funding by Federal and State reduces because tax receipts are reduced.
- Mortgage stress / defaults.
- Rates repayments affected / hardship claims increased.
- Rates business and residential growth slows.

.

3.2 City of Joondalup Key Indicators – Long Term

The City is assumed to enjoy moderate population increases in the years ahead.

The population growth for the North West region will continue to grow significantly and this will place added pressure on the City to provide increased employment, health, entertainment and educational opportunities to support the needs of a growing regional population.

Business growth has slowed down recently there is further potential for increased business growth in the medium and long-term.

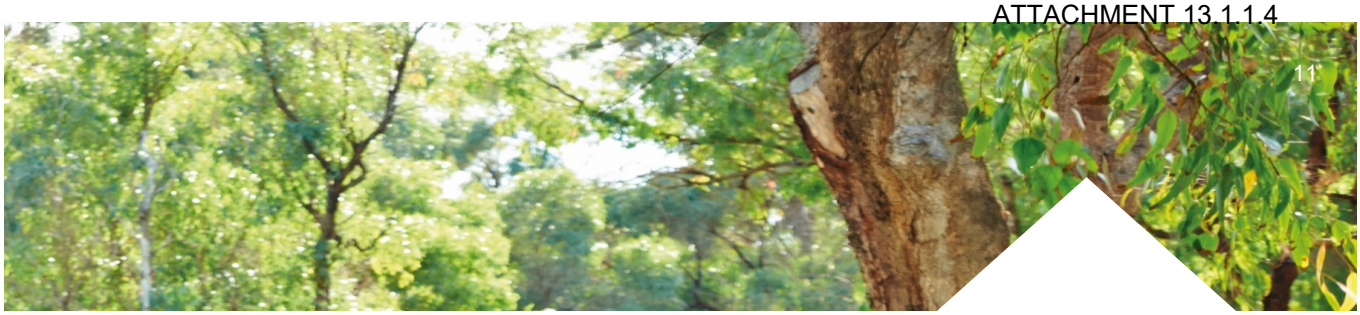


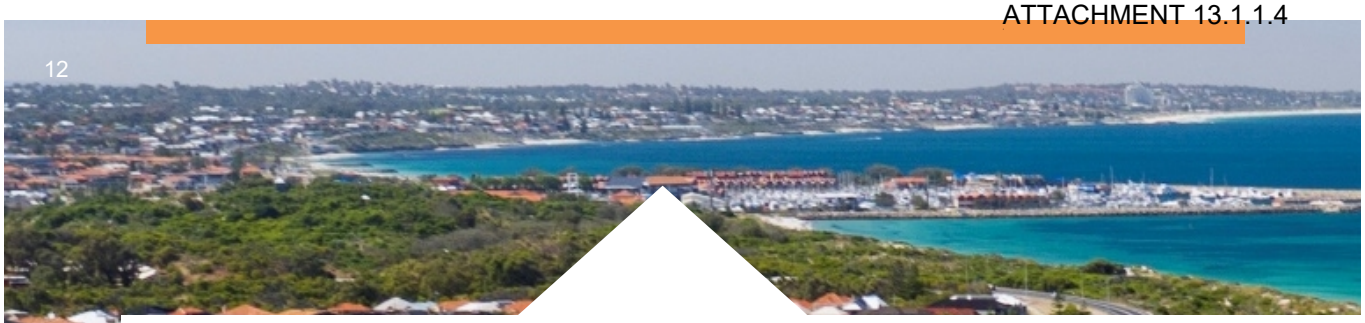
Table 2 – Economic Outlook Short-Term

			Forecast			
		22/23 EST	2023/24	2024/25	2025/26	2026/27
Economic & Social Indicators		%	%	%	%	%
Nominal Gross Domestic Product	#2	10.25%	1.25%	2.50%		
Gross State Product	#1	4.25%	2.25%	1.75%	2.00%	1.50%
Unemployment Rate: WA	#1	3.50%	4.00%	4.25%	4.50%	4.50%
Population Growth: WA	#1	2.00%	1.80%	1.70%	1.60%	1.60%
Price Indices and Cost Drivers						
CPI Australia	#2	6.00%	3.25%	2.75%		
CPI WA	#1	4.90%	3.50%	2.75%	2.50%	2.50%
Local Government Cost Index	#4	4.40%	3.30%	2.70%		
Wages Price Index WA	#1	3.75%	4.00%	3.75%	3.25%	3.00%
Financial Indicators						
RBA Cash Rate	#5	4.10%	4.60%	4.10%	3.85%	3.85%
WATC Borrowing Rate (10 Years)	#6	3.66%	3.43%	3.32%	3.21%	3.61%
Earnings on Cash		4.36%	4.50%	3.83%	3.72%	3.61%

#1 WA State Budget (May 2023). #2 Federal Budget May 2023 #3 WALGA economic update June 2023
#4 City estimate #5 WATC March 2023

Table 3 – City of Joondalup Long Term Key Indicators

	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Population: City of Joondalup	166,598	166,985	167,512	168,012	168,473	169,044	169,628	170,273	171,007
Source: Profile ID									
Residential Dwellings	62,794	63,043	63,293	63,542	63,792	64,041	64,291	64,540	64,790
Source: City of Joondalup Forecast									
Business Growth	0.4%	0.3%	0.6%	2.3%	0.6%	12.8%	1.8%	0.1%	0.3%



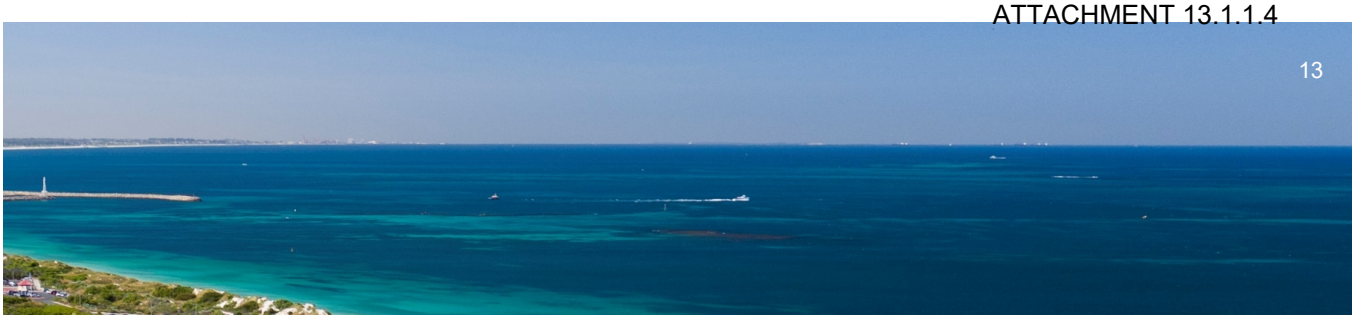
4 Operating Projections

4.1 How the Operating Projections are Prepared

The most important projections from the *10 Year Strategic Financial Plan* are the operating projections; these provide the best indication of long-term financial sustainability. There are seven main elements that make up the operating projections as explained in Chart 3.

Chart 3 – Key Elements of Operating Projections





4.2 Critical Assumptions

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The most critical assumptions in the operating projections are the % changes to existing income and expenses, these assumptions have the biggest impact because of the recurring impact, for example a 1.0% increase or decrease to rates equates to approximately $1m income that forms part of the base revenue in future years.

Chart 4 shows the assumptions assumed to 2027/28. The economic indicators in previous section are used as a reference point for the city's critical assumptions.

Perth CPI
Projected to be 3.5% for 2023/24, 2.75% for 2024/25 and 2.5% thereafter.

Rates increases
2.75 for 2023/24 and then match Perth CPI thereafter (and hence the red line in the graph for rates increase is not visible from 2024/25 onwards).

Perth Wages Price Index
Estimated to be 4% in 2023/24, 3.75% in 2024/25, reducing to 3.25% for the next two years..

Salaries & Wages
from 2026/27 onwards these are assumed to increase in line with Perth Wages Price Index but for 2023/24 and 2024/25 a lower increase of 2.75% is assumed.

Materials and Contracts
An increase in line with Perth CPI is assumed

Refuse Charge
A separate long-term financial model has been prepared that evaluates potential increases required in refuse charges to keep pace with expenditure. This analysis indicates that increases to Refuse Charge are not required every year.

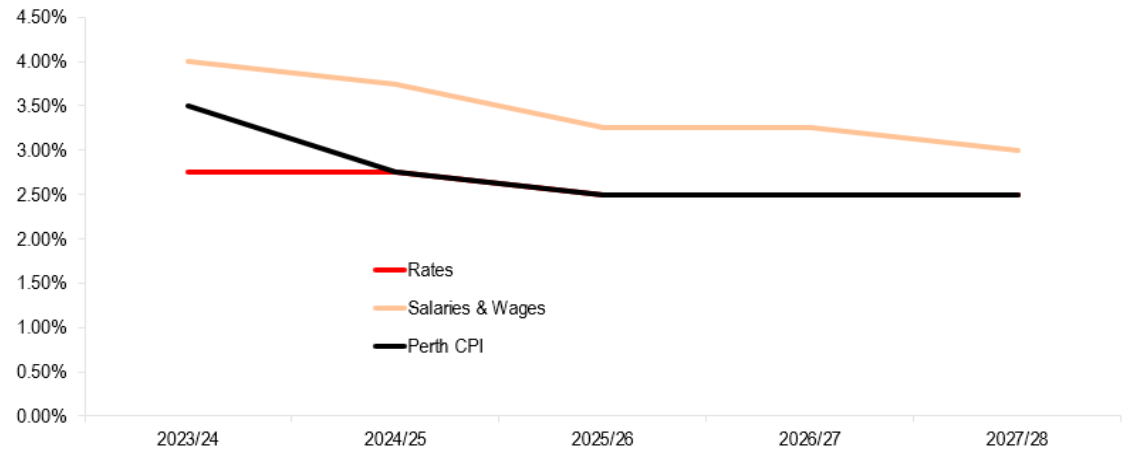
It is vital to emphasise that it is not the absolute number for each assumption that is critical to the financial projections but the difference between the assumptions i.e. if rates are increased less than the increase in expenses then the operating deficit will worsen, notwithstanding other factors.

The assumptions are not fixed, the rate increases for example are approved as part of the annual budget each year.

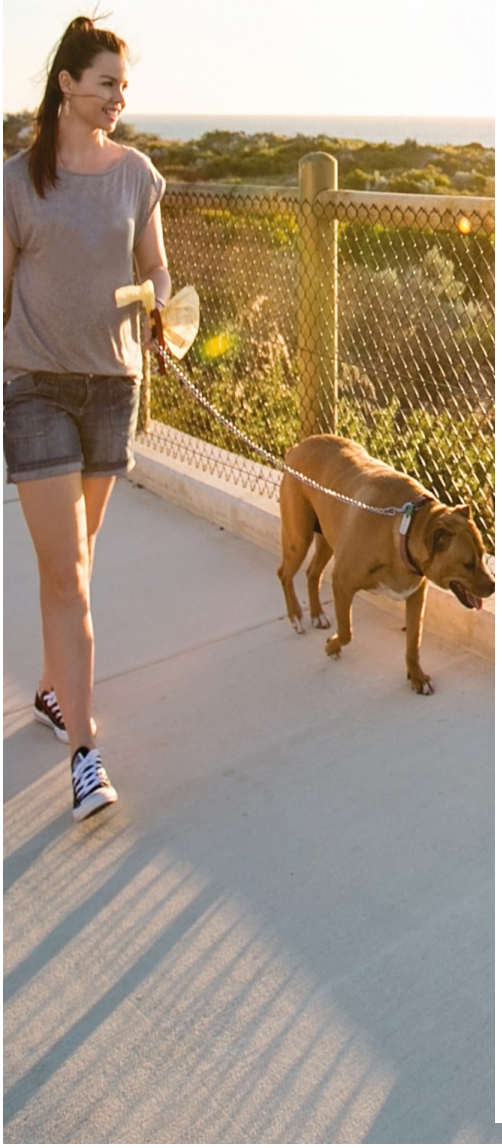
Supporting Schedule 1 provides more details of other assumptions, including the different assumptions for Fees and Charges, each of which has been reviewed separately – some of the items may increase at the discretion of the City (e.g. sports/recreation fees), but other fee revenue can be volatile and outside of the City's control (e.g. Dog/Cat registration income).

Chart 4 – Critical Assumptions

% INCREASES TO BASE OPERATING INCOME AND EXPENSES



The City must strive for improvements in its operating results to get back to break-even



4.3 Operating Projections

Chart 5 compares the operating projections in last year's plan versus the updated projections.

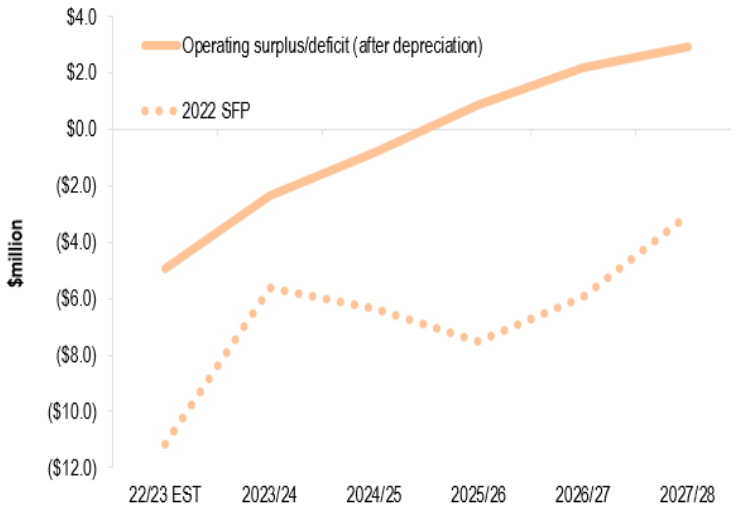
The 2023 plan shows a similar trend as the 2022 plan.

The updated operating projections still show gradual improvements due to new rates income, one-offs in 2023/24 not repeated, new income from projects and increased earnings from cash reserves.

In the long-term the operating deficit is not sustainable because expenditure on renewal of capital infrastructure will eventually be more than depreciation. It is therefore vital for the City to consider other opportunities to address the operating deficit in the short-term, such as service reviews, using reserve income to generate new income and prioritise projects that provide the greater financial return .

Chart 5 – Operating Projections 2023/24 to 2026/27

OPERATING SURPLUS/(DEFICIT)



4.4 Analysis of Operating Results

Table 4 explains the key movements for the seven key items that go into the operating projections as follows:

One-Offs
There are $1.1m of impacts in 2023/24 that will not be repeated in future years.

Rates Growth (Commercial and Residential) – by 2027/28 it is estimated that there will be $1.7m additional income from new dwellings and new commercial. The assumptions have been built up with reference to known or potential planning applications and estimated in-fill.

Projects, a net impact of $2.5m by 2027/28.

Investment Earnings – by 2027/28 it is estimated that the City may earn $7.3m which is $1.5m more than in 2023/24. This is caused by the growth in reserves

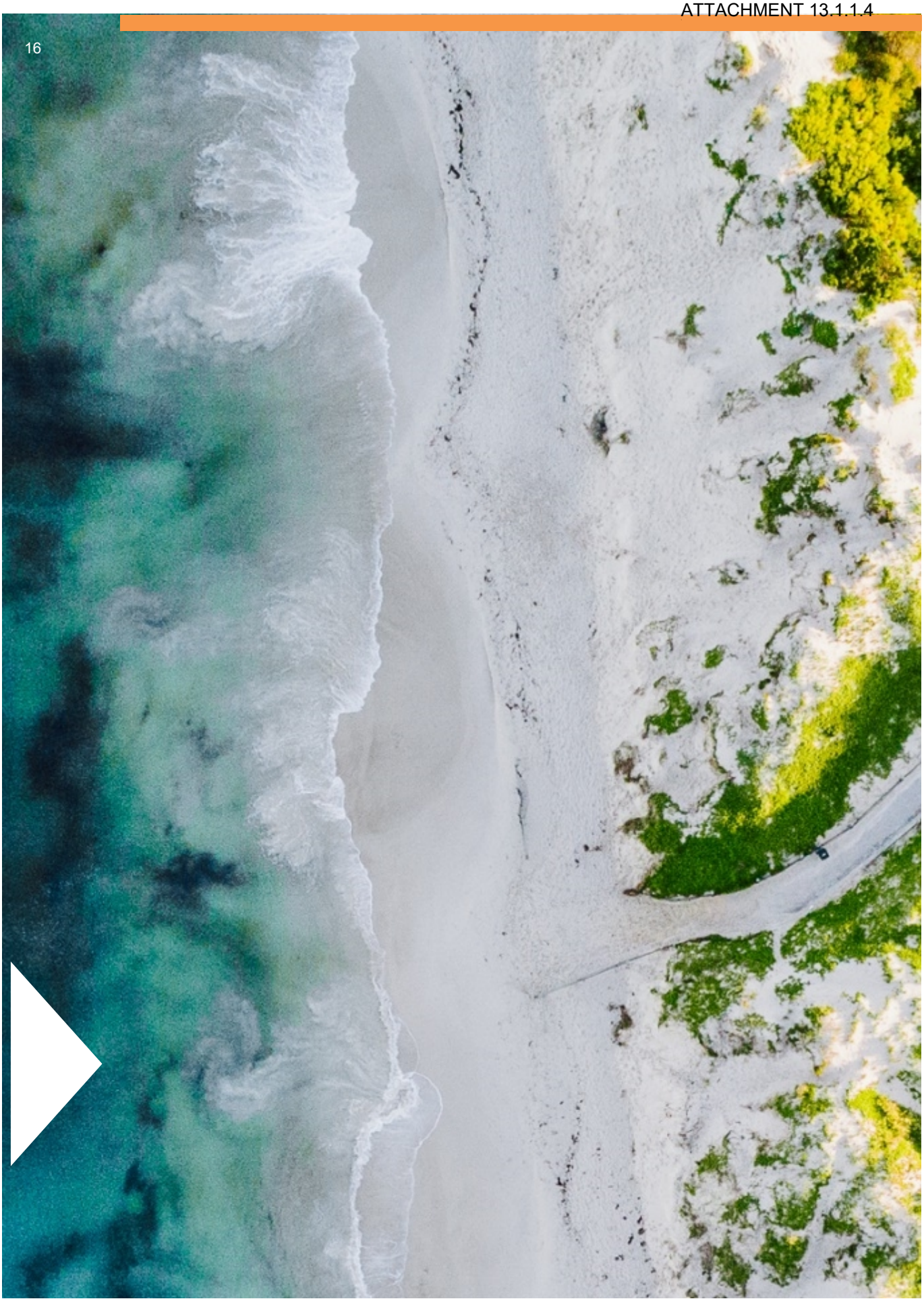
Interest on Borrowings – during the next few years there is a positive impact on the operating results as existing borrowings are paid off and require less interest payments.

Other $2.3m – an underspend on employee costs of $2m per year from 2024/25 is assumed because of the trend in vacancies where employee costs are regularly less than budget.

Critical Assumptions
These were explained earlier and relate to the % increases assumed for base income and expenses. The assumptions provide a net cost of ($3.9m). The % increases to base income do not fully keep pace with increases in expenses, for example Salaries & Wages.
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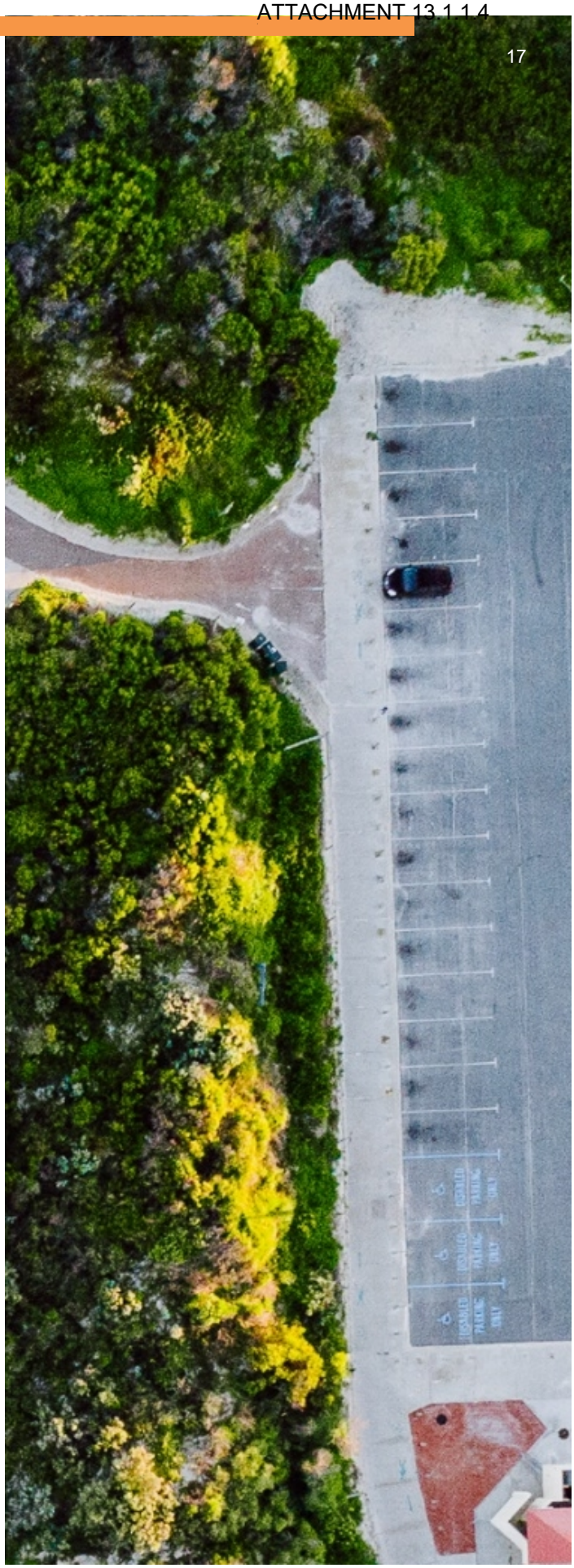
Table 4 – Changes in Operating Results

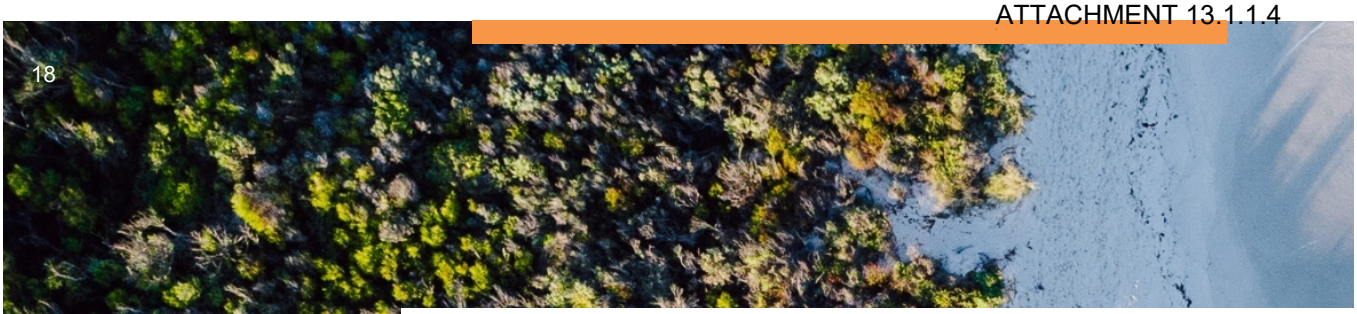
Improvements in Operating Results	23/24 $ms	27/28 $ms	Difference $ms
1 One-off items in budget removed from future years		1.1	**1.1**
2 Rates Growth (Commercial & Residential)	0.3	1.7	**1.5**
3 Projects - additional operating expenses, depreciation and income		2.5	**2.5**
4 Investment Earnings	5.8	7.3	**1.5**
5 Interest on Borrowings	(0.3)	(0.1)	**0.2**
6 Other		2.3	**2.3**
7 Critical Assumptions			
- Rates Income & Fees/Charges	160.5	175.2	**14.7**
- Expenses (Employment Expenses, Materials/Contracts, Utilities, Depreciation)	(168.5)	(187.1)	**(18.6)**
Operating Surplus / (Deficit) after Depreciation	**(2.3)**	**2.9**	**5.2**


16

4.5 Summary of Operating Results

The City has deliberately planned for an operating deficit of ($2.3m) in 2023/24. The operating deficit is possible because of the strong cash position and that the City's assets are still relatively young which means less spent on renewals compared to deprecation.





5 Capital Expenditure

5.1 Capital Expenditure Estimates by Asset Class

Capital Expenditure forecasts have been built up as follows:

- Major Projects – 9 major projects that have been approved are included in the plan.
- Major projects not currently included – these have been evaluated separately and covered in section 7 (sensitivity analysis).
- Capital Regular Programs (Fleet and IT) – capital replacement of existing infrastructure
- Capital Works Program (CWP) – the program has built up over the years, most notably in recent years due to economic stimulas packages. An evaluation of the affordability of the CWP going forwards has been prepared and recommends that $21 million per year is affordable.

Supporting Schedule 2 provides more details on the estimated capital expenditure.

5.2 Capital Renewals and Asset Management

The starting point in the capital expenditure estimates is the renewal of existing infrastructure. Table 5 summarises the large asset values that the City is responsible for, over $2 billion worth of assets (at full replacement cost). Renewal expenditure should be the first priority so the City can continue to provide services to the community at existing service levels, as long as the service or asset is still required.

Table 5 Asset Values

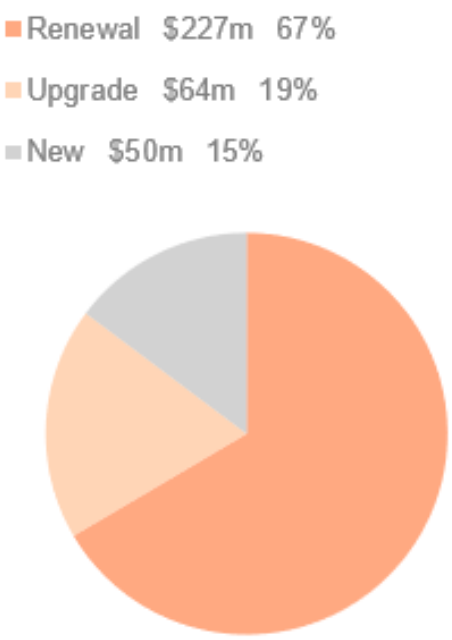
Asset Values 30th June 2022	Asset Values		% of Total (CRC)
	Current Replacement Cost	Written Down Value	
	$ms	$ms	%
1 Buildings	317.4	210.2	16%
2 Drainage	359.3	250.7	18%
3 Lighting	44.6	23.0	2%
4 Parks	180.0	137.1	9%
5 Transport, excl Roads	190.1	126.2	9%
6 Roads	690.5	401.8	34%
7 Freehold Land	115.6	115.6	6%
8 Fleet, Equipment, Other	47.8	23.8	2%
9 Work in Progress	57.0	57.0	3%
Total Asset Values	2,002.5	1,345.5	100%

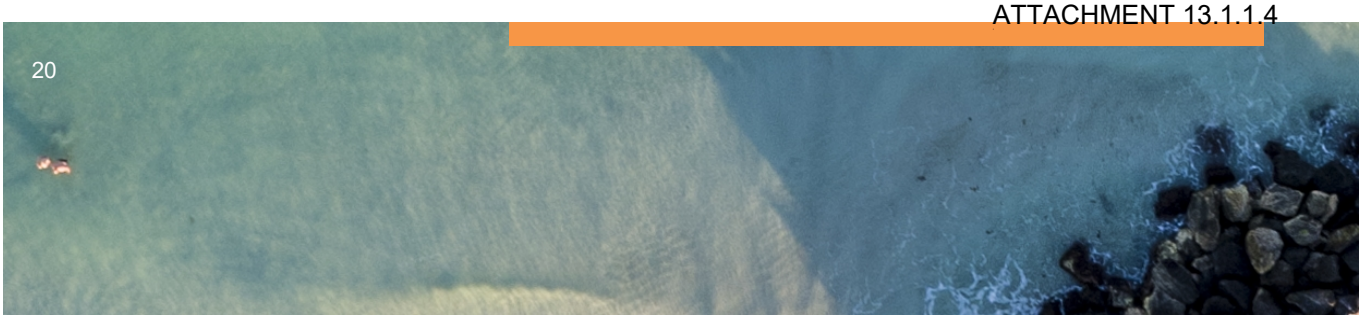


5.3 Capital Expenditure by Cause

Chart 6 summarises the 10-year capital expenditure estimates by cause. A total of $340 million is estimated with most of this (67% on renewals) and 33% on upgrade or new. The $114m on upgrade and new is far from ideal because this causes new depreciation, new operating expenses and requires future capital renewal. There are some projects which will provide an operating surplus, but these are the minority, most of the new and upgrade projects will have a negative impact on operating results – the challenge for the City is to generate sufficient operating surpluses to meet both capital renewal and the impacts of new and upgrade projects, which this plan addresses.

Chart 6 – Capital Expenditure by Cause



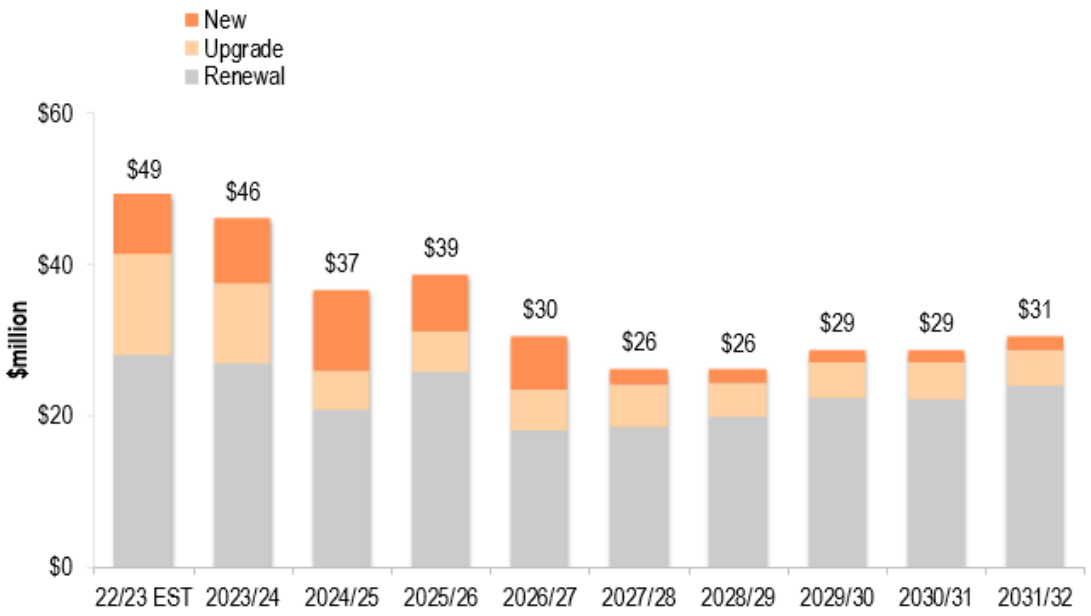


5.4 Phasing of Capital Expenditure

Chart 7 shows the estimated phasing of capital expenditure (including escalation). There are large peaks in new expenditure caused by major projects. The renewal expenditure shown is currently lower than annual depreciation expense (over $30m per year). The average age of existing assets is relatively young but as the assets get older there will be a requirement for increased renewal expenditure which has been built into some of the programs e.g. footpaths projected for replacement of paths based on condition assessment and modelling). In the longer term (beyond 20 years), there will be a much higher renewal requirement and the City has set up an Asset Renewal Reserve to fund higher renewals.

Chart 7 – Phasing of Capital Expenditure

CAPITAL EXPENDITURE BY CAUSE $M





5.5 Source of Funding

Table 6 summarises the capital expenditure by type and and estimated funding for each program and project. As indicated earlier the *10 Year Strategic Financial Plan* only includes major projects that are approved.

The key assumptions for the funding of capital expenditure are:

CWP Renewal – some grant funding with remaining city funding from the Asset Renewal Reserve

CWP Upgrade/New – city portion funded by municipal

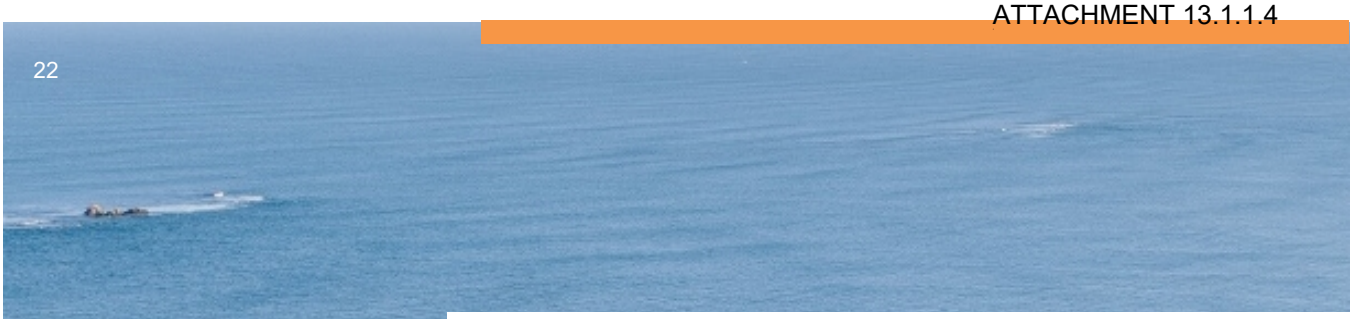
Capital projects e.g. I.T. – funded by municipal.

Fleet – disposal proceeds of sold assets and the remainder from the Asset Renewal Reserve

Major projects – city portion funded by reserves.

Table 6 – Capital Expenditure Funding Years 3 to 10

Capital Funding Years 3 to 10 (including escalation)	Capital Expend	Funding					Total
		Grants	Disposal Proceeds	Municipal	Reserves	Loans	
	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Regular capital programs							
CWP - Renewal	**(133.3)**	22.4			110.9		**133.3**
CWP - Upgrade/New	**(55.2)**	22.4		32.7			**55.2**
Capital projects	**(16.2)**			16.2			**16.2**
Fleet	**(13.1)**		2.9		10.2		**13.1**
Total Regular capital programs	**(217.8)**	44.9	2.9	48.9	121.1		**217.8**
Major projects							
City Centre Place Activation	**(1.1)**				1.1		**1.1**
Burns Beach Coastal Node redevelopment	**(3.9)**				3.9		**3.9**
Burns Beach Café Restaurant	**(3.8)**				3.8		**3.8**
Sorrento Surf Life Saving Club Redevelopment	**(14.1)**	9.5			4.5		**14.1**
Percy Doyle Outdoor Youth Facilities	**(5.1)**	2.6			2.6		**5.1**
Total Major projects	**(28.0)**	12.1			15.9		**28.0**
All	**(245.7)**	**57.0**	**2.9**	**48.9**	**137.0**		**54.8**



When considering the options for major projects the City should consider whether a commercial income stream can be achieved.

5.6 Major Projects – Operating Impacts

Table 7 lists the estimated annual operating impacts in the year after the project is assumed to be completed.

This indicates that there are some projects that will provide an operating surplus but others that may provide an operating deficit.

The City has opportunities to advance projects that could provide operating surplus and potentially using its reserves to support this e.g. Boas Place Development.

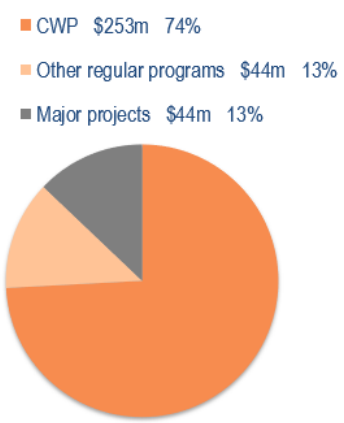
Whilst it is desirable for new projects to generate an operating surplus (or at least no worse than break-even), projects also provide wider social and economic benefits which justify the project.

5.7 Summary by Type

The source of the capital expenditure values are shown in Chart 8 and shows that the vast majority of the $340m planned expenditure is the Capital Works Program with $253m.

Chart 8 – Capital Expenditure by Type

CAPITAL EXPENDITURE BY TYPE



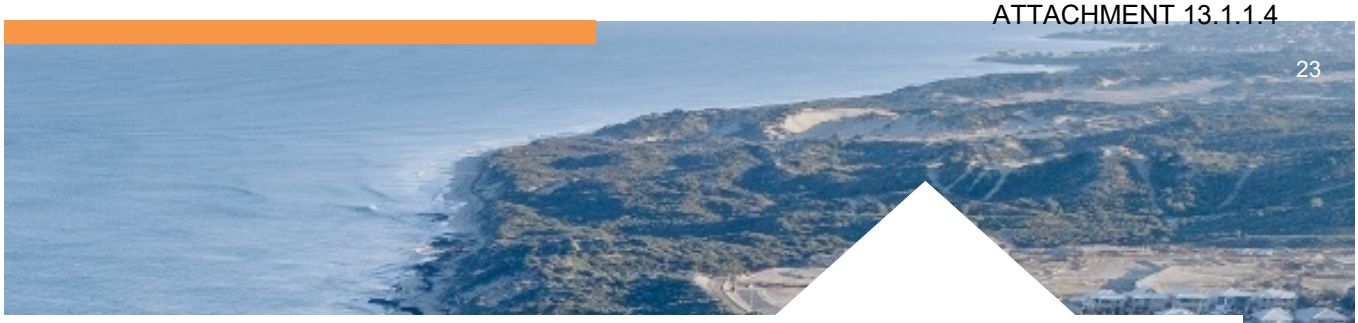


Table 7 – Major Projects Operating Impacts

Major Projects - Operating Impacts	Year 1	Impacts per Year				
		Operating Revenue	Operating Expenses	Depreciation: New	Operating Surplus / (Deficit) after Depreciation	Rates % Impact
		OpIn	OpEx	Depn	Operating	Cash
		$000s	$000s	$000s	$000s	%
City Centre Place Activation	2023/24					
Cafes / Kiosks / Restaurants - Pinnaroo Point	2026/27	$80	($4)		$76	0.1%
Ocean Reef Marina - ORSSC building contribution	2025/26	$21	$110	($72)	$59	0.1%
Burns Beach Coastal Node redevelopment	2026/27		($69)		($69)	-0.1%
Burns Beach Café Restaurant	2026/27	$371	($90)	($58)	$223	0.2%
Sorrento Surf Life Saving Club Redevelopment	2027/28	$203	($66)	($142)	($5)	0.0%
Percy Doyle Outdoor Youth Facilities	2026/27		($108)	($87)	($195)	-0.2%
Craigie LC Refurbishment Phase 1	2024/25	$298			$298	0.3%
Chichester Park Redevelopment	2024/25					
TOTAL		**$974**	**($228)**	**($359)**	**$387**	**0.4%**





6 Source and Application of Funds

6.1 Source of Funds

Chart 9 summarises the source of all cash income over the 10 year period, and Financial Statement 2 provides further details. In total the City is projected to receive approximately almost $2.0 billion of funds. The overwhelming source is operating income (Rates, Fees and Charges, Investment Earnings, Operating Grants). The non-operating income (capital grants, proceeds from sale of assets and borrowings) are important to help fund capital expenditure and are explained in more detail in this section.

6.2 Application of Funds

Chart 10 shows how the funds are applied. The majority of funds are used to operate/maintain assets and services the next biggest application is capital expenditure with small amounts for Debt Service Costs (Principal and Interest).

6.3 Grants

The City strives to maximise the amount of external funding to support capital projects, for example an annual application is made to the Community Sporting and Recreation Facility Fund. The plan assumes $78m of Capital Grant revenue, mostly relating to the Five Year Capital Works Program.

Chart 9 – Source of Funds

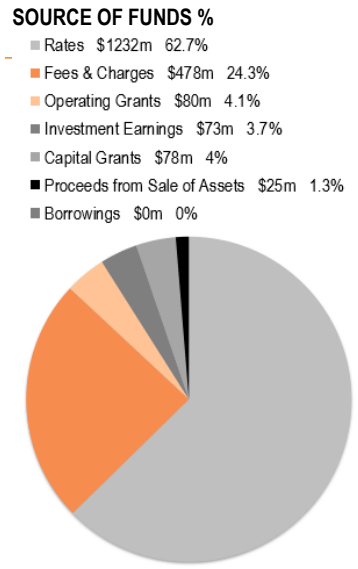
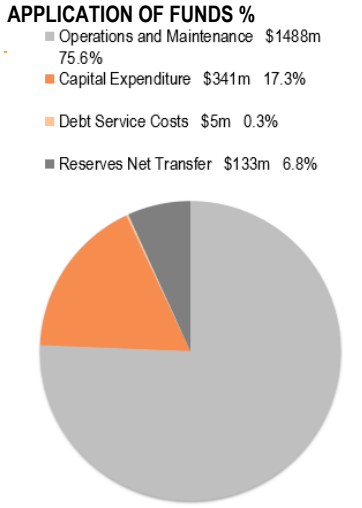


Chart 10 – Application of Funds



There are more details of the Source and Application of funds in Financial Statement 2



6.4 Proceeds from Sale of Assets

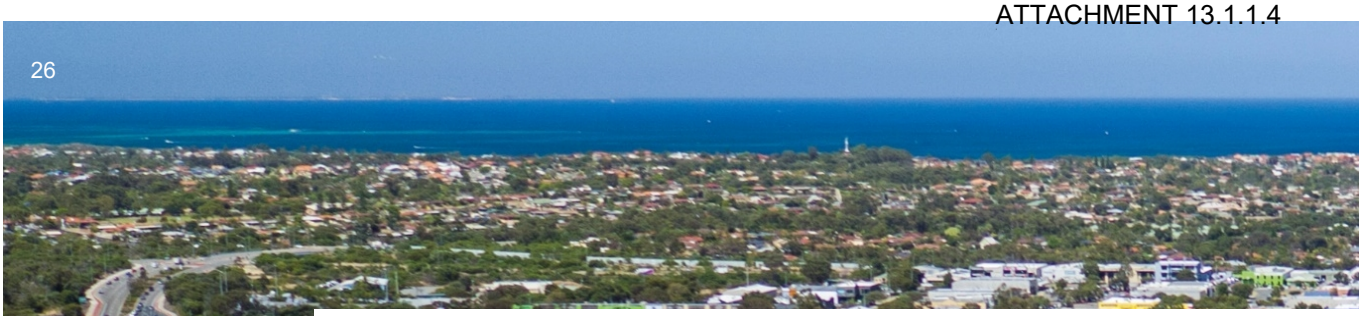
The *10 Year Strategic Financial Plan* includes disposal proceeds for

- Fleet - sale of motor vehicles due to replacement.
- Tamala Park further proceeds from sale of Tamala Park land, which the City owns one sixth of.

Table 8 summarises the proceeds from sale of assets.

Table 8 – Proceeds from Sale of Assets

Proceeds from Sale of Assets	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Fleet	0.8	0.3	0.2	0.2	0.0	0.4	0.3	0.7
Tamala Park	2.8	2.0	1.7	1.7	1.7	1.7	1.7	1.2
Total	3.6	2.3	1.9	1.9	1.7	2.1	2.0	1.8





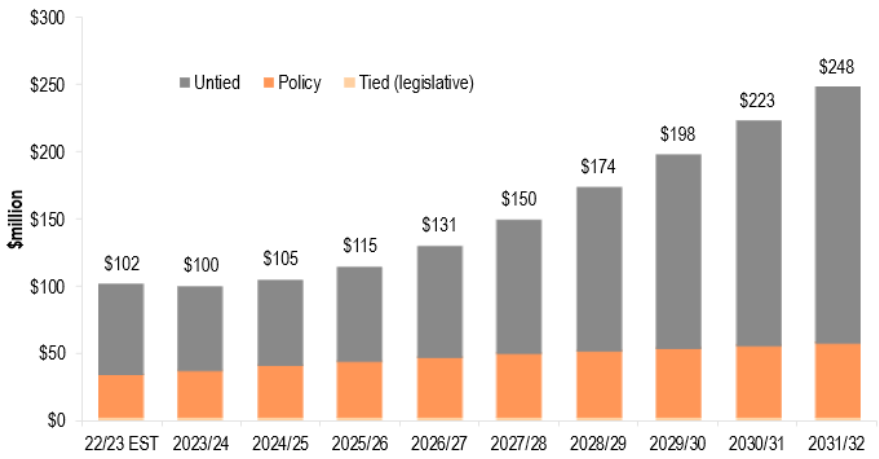
6.5 Reserves

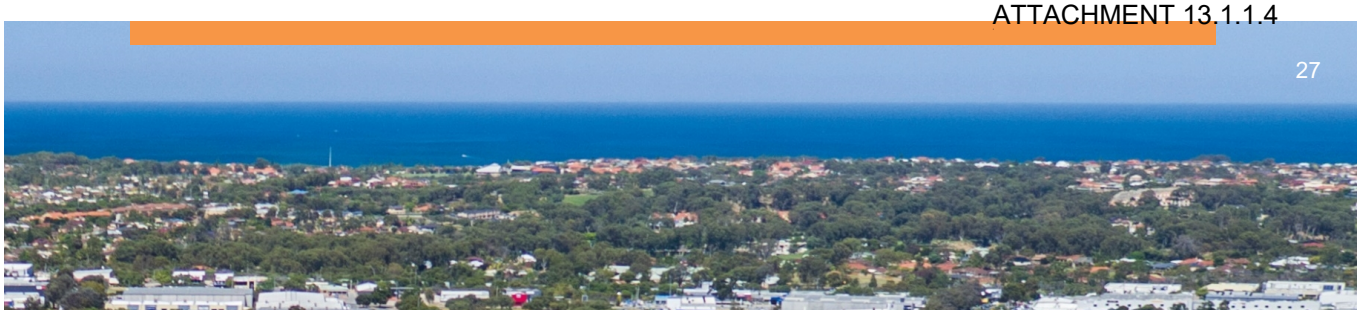
Supporting Schedule 3 provides a break down for each of the individual reserves. Chart 11 summarises the projected balances split between Tied (legislative), Untied and Policy. These are explained in more detail below:

- Tied Reserves – legislative conditions dictate how the reserve is used. This applies to a small number of reserves with small values e.g. leave reserve and cash in lieu of ity parking.
- Untied reserves – where there is no major limitation on the use of the reserve and Council has significant discretion on how the funds may be used. This relates to the Strategic Asset Reserve and the Tamala Park Land Reserve.
- Policy – this relates to the majority of reserves and where Council has determined a single purpose for each reserve. This includes the Joondalup Performing Arts Cultural Facility reserve, Parking Facilities Reserve, Asset Renewal Reserve and Percy Doyle Infrastructure Reserve fund. City has discretion at any time to change the use and application of these funds.

Chart 11 – Reserve Projections

RESERVE BALANCES





6.6 Borrowings and Debt Management

Borrowings are proposed in the 10 Year Strategic Financial Plan when there are no available reserves or surplus municipal funds. For capital expenditure there are sufficient municipal funds and reserves to fund projects up to 2031/32. There are no further borrowings assumed for any projects in the forward projections.

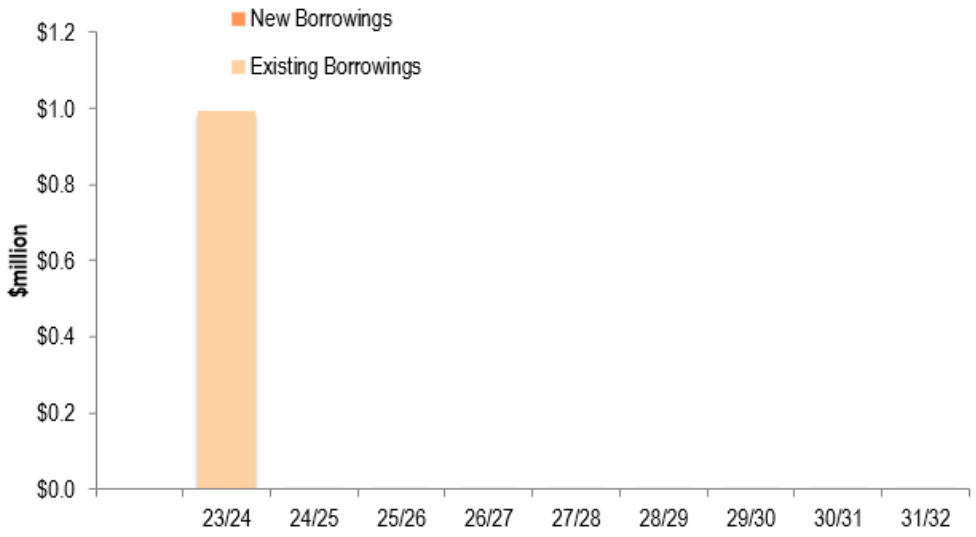
Table 9 – New Borrowings

<< There are no borrowings in the SFP 2023 >>

Chart 12 summarises the projected amount outstanding each year, this also shows that existing borrowings will be repaid in full within a year.

Chart 12 – Principal Owing

PRINCIPAL OWING



7 Risks, Sensitivity and Scenario Modelling

7.1 Key Risks and Opportunities

There are several key risks and opportunities within the plan:

1. Economic conditions,
2. Rates percentage increases lower than planned
3. Employment cost increases higher than planned
4. Change of service or fee income
5. Major projects – impact on operating results, funding costs (e.g. borrowing), and major projects that are not yet included in the plan.
6. Earnings on cash reserves
7. Renewal of existing assets / expected useful lives

The key action to address these is to ensure that the *10 Year Strategic Financial Plan* is reviewed and updated annually, which has been done every year since 2012 and will continue to be the case.

7.2 Scenario Analysis

Analysis has been completed to evaluate the impact of all major projects, including unapproved, being included in the SFP.

Chart 13 summarises the capital expenditure for the full pipeline of major projects versus the capital expenditure of projects included in the *10 Year Strategic Financial Plan.* The values for "not yet included" include large values in a few years time for the development of the CBD, including an Arts Facility, development of Boas Place and a second Multi Storey Car Park. Whilst these values appear very ambitious they are supported by preliminary business cases albeit subject to further refinement and approval.

Chart 13– Major Project Capital Expenditure – Included in SFP and Not Included

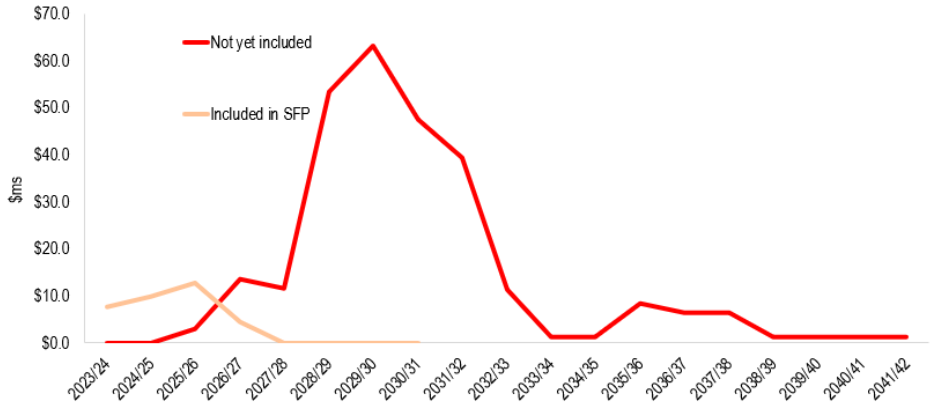
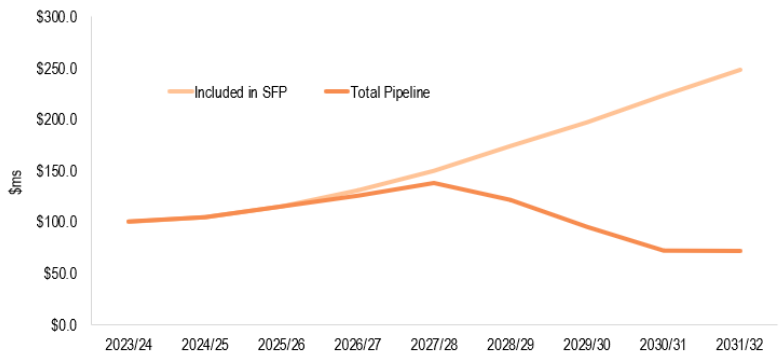


Chart 14 summarises the impact on the reserve funds if the full pipeline was approved. This indicates that reserves would deplete to circa $70m and most of this relates to reserves such as the Asset Renewal Reserve and Waste Management Reserve that are reserved for specific policy purposes. The model with the full pipeline of major projects has also indicated that borrowings would be required of circa $70m which would still be within acceptable debt ratios. Meanwhile the approval of major projects would deliver recurring financial benefits that would see growth in reserves beyond the 10-year period.

The analysis of the full pipeline of major projects has been used to evaluate the affordability of the CWP and propose capital expenditure of no more than $21m.

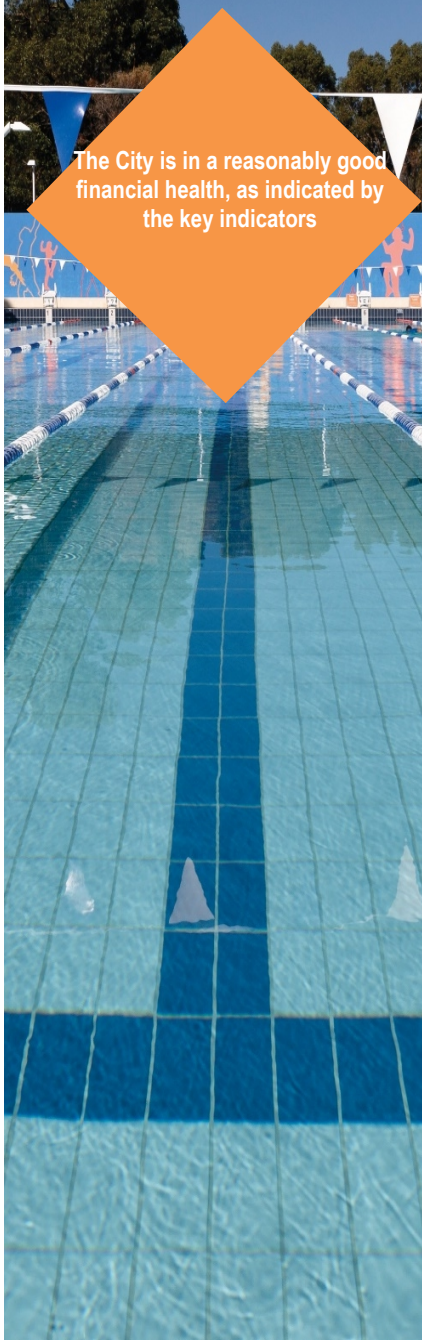
Chart 14 – Scenario Comparison – Reserve Balances

SCENARIO COMPARISON





8 Financial Sustainability



8.1 Measuring Sustainability – Guiding Principles

The financial sustainability of the City is measured by its ability to be financially viable whilst meeting community expectations.

The City has used a set of Financial Sustainability Guiding Principles since 2009 and reviews them annually. The 2023 review has resulted in 8 key indicators and an overall score of financial sustainability, the COJ Financial Sustainability Indicator (COJ FSI).

Attachment 1 provides details of the indicators. There are also a set of economic and financial principles for capital expenditure, the most notable items are:

- Key metric is gross capital expenditure, not net city funding.
- Grant funding – availability of grants should not necessarily be a driving cause of expenditure. Grants should ideally not result in early renewal and grants should be based on required utilisation/levels of service.
- Economic, Social & Environmental benefits should be identified for each project/program and presented as part of the annual budget process. Recurring economic and social benefits are more important than one-off economic benefits.
- Prioritisation should be given to projects/programs that have demonstrated a higher economic and social benefit.

Key Indicators Summary

There are four pillars of financial sustainability and for each pillar there are two indicators.

Operating Results – are the most important indicators because they relate to recurring financial performance, so they are weighted higher than the others. The primary indicator is operating surplus cash and the secondary indicator includes depreciation.

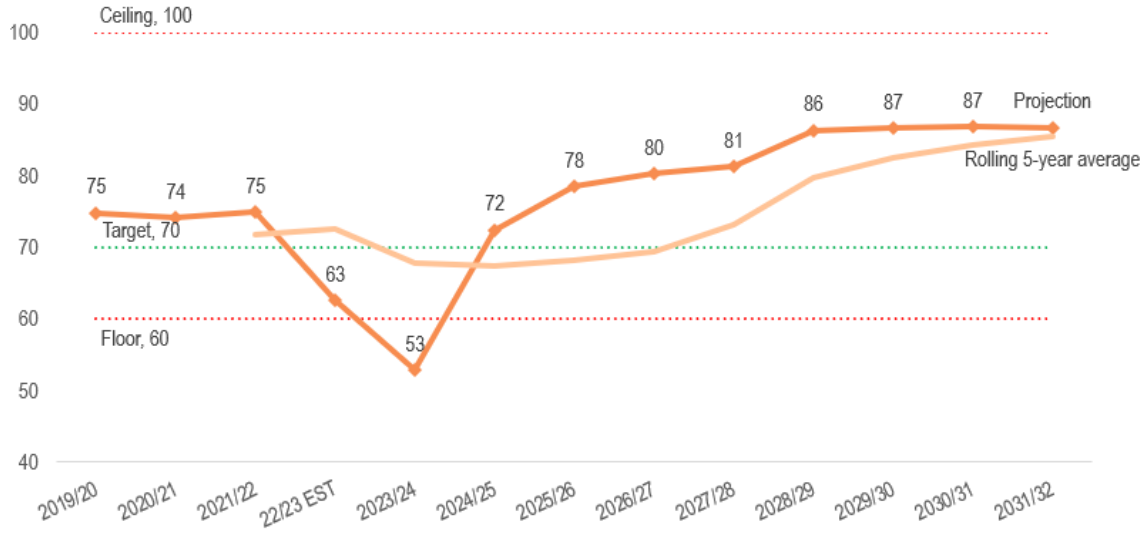
Capital Expenditure (both renewals and upgrade/new) are the next most important indicators with an annual target now established for the CWP, which may differ from the proposed CWP

Debt – Debt Service Coverage Ratio and Net Financial Liabilities Ratio. The City has scored highly with these ratios and will continue to do so.

Liquidity – the traditional current ratio is used and also a ratio for the amount of untied reserves.

The 8 indicators each have a target, a ceiling and a floor. Each indicator is scored from 0 to 10, with 7 being the benchmark. The overall COJ FSI is scored out of 100, with 70 being the benchmark target. Chart 15 shows the COJ FSI results and projections versus the target.

Chart 15 – COJ Financial Sustainability Indicator (FSI)



8.2 COJ FSI Commentary

Chart 15 shows the projected COJ FSI for each year. Some further comments regarding the indicators:

Last year (2022/23 Estimate) – score of 63 is below target but above the floor. The most important indicators (1 and 2) are above target, as are the debt/liquidity indicators (indicators 5, 6, 7 and 8.). However, Indicators 3 and 4 relating to the CWP do not achieve any score and depress the COJ FSI score, this is because the City is spending more capital on renewals than assets are at the end of life, whilst upgrade/new expenditure is significantly above target.

Current Year (2023/24) – the current year's adopted budget is below the floor. Indicators 3 and 4 will again fail the target. In addition indicator 1 (Operating Surplus Cash) is below the target, because the operating results for 2023/24 are expected to be worse off than 2022/23 because the rate increase of 2.75% is lower than the increase in employee costs and materials/contracts).

Next year (2024/25) – there is an improvement expected next year. The operating results will slightly improve whilst it is assumed in the SFP that the expenditure for the CWP would be on target.

Next 5 years – the projections thereafter have further improvements with the operating results improving, and the assumption that from 2025/26 the CWP will only spend within the proposed targets.



8.3 Further Opportunities

The annual update of the budget and the 5-year Capital Works Program provides ongoing opportunities for the City to improve the financial outlook for the City. Some of the key activities that are, or can be developed, are:

• Service reviews – additional information will continue to be provided to elected members to help review service levels.

• Waste management – this area provides several opportunities in the years ahead to reduce operating expenses, and potentially reduce the refuse charge per household e.g. Waste to Energy; regional collaborations.

8.4 Conclusion

Whilst the City has demonstrated flexibility under extremely trying times, it needs to remain agile.

The next few years will be crucial to the long-term financial sustainability. The *10 Year Strategic Financial Plan* indicates that the City can withstand the short-term shocks caused by unforeseen circumstances whilst being able to play its part in the recover with accelerated capital projects and a plan to address the operating deficits.

The key outcome of the 10 Year Strategic Financial Plan is the improvement in operating results.



The key outcomes from the updated *10 Year Strategic Financial Plan* are:

- Aligned to the Budget 2023/24
- Scenarios to address the operating deficit
- Development of alternative revenue streams
- Renewal of existing infrastructure
- Provision of new services
- Maintaining a fair and equitable rating structure
- Affordable service charges

The projections are only as good as the assumptions, and the most critical assumptions are the increases to existing income and expenses. If existing income is not increased in line with the plan, then the City will need to consider further changes to services or fees to achieve an operating surplus.



Financial Statement 1 - Operating Income and Expenses Estimates												
		22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	Total
	Line	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Operating Revenues												
Rates: Base	1	105.5	108.5	111.7	114.5	117.4	120.3	123.3	126.4	129.5	132.8	**1,189.8**
Rates: Growth	2	0.0	0.3	0.4	0.9	2.1	3.0	7.1	8.7	9.7	10.5	**42.7**
Fees and Charges / Other: Base	3	42.7	43.2	43.7	44.3	45.4	46.0	46.6	47.9	49.2	50.5	**459.4**
Fees and Charges / Other: Growth	4	0.0	0.0	0.1	1.2	1.9	2.4	2.8	3.1	3.3	3.4	**18.3**
Operating Grants and Subsidies, Contributions and Reimbursements	5	3.6	8.4	8.4	8.4	8.5	8.5	8.6	8.6	8.6	8.7	**80.2**
Investment Earnings	6	5.9	5.8	6.5	6.6	6.9	7.3	7.8	8.4	8.9	9.4	**73.4**
Profit on Disposal	7	0.2	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4	**4.1**
Total Operating Revenue	8	157.8	166.5	171.2	176.4	182.6	187.9	196.6	203.5	209.8	215.6	**1,867.9**
Operating Expenses												
Employment Costs: Base	9	(67.7)	(70.1)	(72.7)	(75.1)	(77.5)	(79.8)	(82.2)	(84.6)	(87.2)	(89.8)	**(786.6)**
Employment Costs: Growth	10	0.0	0.0	1.9	2.3	2.4	2.6	2.7	2.2	2.3	2.3	**18.8**
Materials and Contracts: Base	11	(56.4)	(59.3)	(60.3)	(61.2)	(62.7)	(63.6)	(64.7)	(66.5)	(68.3)	(70.0)	**(632.9)**
Materials and Contracts: Growth	12	0.0	0.0	(0.3)	0.2	0.5	0.3	0.4	0.4	0.4	0.4	**2.2**
Utilities	13	(5.9)	(6.3)	(6.6)	(6.7)	(7.0)	(7.3)	(7.6)	(7.9)	(8.2)	(8.5)	**(71.9)**
Interest expenses	14	(0.3)	(0.3)	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)	**(1.4)**
Interest on Borrowings: New	15	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Insurance Expenses	16	(1.6)	(1.6)	(1.6)	(1.7)	(1.7)	(1.8)	(1.8)	(1.9)	(1.9)	(1.9)	**(17.5)**
Depreciation: Existing	17	(30.7)	(30.9)	(31.8)	(32.6)	(33.4)	(34.2)	(35.1)	(36.0)	(36.9)	(37.8)	**(339.5)**
Depreciation: New	18	0.0	0.0	(0.3)	(0.6)	(0.8)	(1.0)	(1.1)	(1.2)	(1.3)	(1.5)	**(7.8)**
Loss on Disposal	19	(0.1)	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)	**(1.9)**
Total Operating Expenses	20	(162.7)	(168.8)	(172.1)	(175.5)	(180.5)	(185.0)	(189.6)	(195.8)	(201.4)	(207.0)	**(1,838.5)**
Net Operating Surplus (Deficit)	21	(4.9)	(2.3)	(0.8)	0.9	2.2	2.9	6.9	7.7	8.4	8.6	**29.4**

Line	Operating Revenues
1	**Rates: Base** Rates Base income has been calculated by applying a % increase to the previous year's total Rates Income. The starting point in the projections is the adopted budget. The increases applied are to address the operating deficit and to then maintain a moderate operating surplus.
2	**Rates: Growth** Increase in rates as a result of volume growth i.e. new assessments for new dwellings or commercial growth. The assumptions are prepared in conjunction with Planning Services based on the most up-to-date assumptions at the time the plan is prepared. May also include one-off adjustments within the budget that need to be added back to future years.
3	**Fees and Charges / Other: Base** There are 13 sets of Fees and Charges, each of which has been reviewed separately, these includes charges for recreation, Leisure Centre charges, planning and building fees, car parking fees, fines and penalties, dog/cat registration income, property hire and inspection fees. The projections are based on adopted budget, with a % increase assumed each year; see Supporting Schedule 1 for more details of the increases. Some of the fees may increase each year but other fees (e.g. dog/cat registration income) are based on separate modelling/assumptions and can be volatile. May also include one-off adjustments within the budget that need to be added back to future years.
4	**Fees and Charges / Other: Growth** Estimated additional income for new services or facilities, including Craigie Leisure Centre Upgrades, Joondalup Performing Arts and Culture Facility, Edgewater Quarry and second Multi Storey Car Park.
5	**Operating Grants and Subsidies, Contributions and Reimbursements** Includes all normally expected operating grants such as grants commission but excludes capital grants.
6	**Investment Earnings** Interest earned on the investment of cash held by the City, including both reserve funds and municipal funds. The earnings rate applied are listed in Supporting Schedule 1.
7	**Profit on Disposal** Represents the book profit on disposal of City assets. Values are only shown for Year 1 and 2, as no profits on disposal are projected for future years. There are likely to be profits in future years, but they are excluded from the Operating Projections because they distort the operating surplus/(deficit) and are a non-cash item.
8	**Total Operating Revenue** Sum of lines 1 to 7, this is the overall operational revenue earned by the City.
9	**Employment Costs: Base** All expenditure associated with the employment of staff. Largest item is salaries and wages but also includes superannuation, recruitment costs, advertising, uniforms and training. The increases in the short-term will be based on increases that may already agreed with the workforce within Enterprise Agreements, or may be in the process of negotiation. The increases thereafter are intended to set a target for future increases and/or in line with projected increases in the Perth Wages Price Index. May also include one-off adjustments within the budget that need to be added back to future years.

Line	Operating Revenues
10	**Employment Costs: Growth** Estimated additional employment costs for new services or facilities. Also includes increase in costs to meet increase in Superannuation Guarantee increase to 12%, this will be increase by 0.5% per year until it reaches 12% by 2025-26.
11	**Materials and Contracts: Base** Includes expenditure for the purchase of materials, supplies and services. There are 20 separate items each has been reviewed separately with a separate escalation factor, as listed in Supporting Schedule 1.
12	**Materials and Contracts: Growth** Estimated additional expenditure for new services or facilities. May also include one-off adjustments within the budget that need to be added back to future years.
13	**Utilities** All expenditure for the purchase of water, power and gas. Projections based on adopted budget, also includes additional expenditure for new services or facilities.
14	**Interest Expenses** Interest on loan borrowings that are already set up. This line also includes the interest component of operating leases used by the City.
15	**Interest on Borrowings: New** Interest on new loan borrowings that are estimated to be set up in future years. The new borrowings are explained in section 6.
16	**Insurance** Expenses for insurance of assets and workplace insurance.
17	**Depreciation: Existing** Expense of using existing assets over useful life, adopted budget is used as start point. This is a non-cash item but is important as it gives an indication of the cost of using assets and eventual renewal costs.
18	**Depreciation: New** New expense that arises from new capital purchases, this is also a non-cash item.
19	**Loss on Disposal** Represents the book loss on disposal of City assets and is a non-cash item. The projection includes cost of renewing assets early as part of the Capital Works Program.
20	**Total Operating Expenses** Sum of lines 9 to 19. This is the overall expenses necessary for day to day activities.
21	**Net Operating Surplus (Deficit)** Total Operating Revenue (line 8) less Total Operating Expenses (line 20).



Financial Statement 2 - Source and Application of Funds												
		22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	Total
	Line	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Source of Funds												
Rates	22	105.5	108.7	112.1	115.4	119.5	123.3	130.4	135.0	139.3	143.2	**1,232.4**
Fees & Charges	23	42.7	43.2	43.8	45.5	47.4	48.4	49.3	51.0	52.5	53.9	**477.8**
Operating Grants	24	3.6	8.4	8.4	8.4	8.5	8.5	8.6	8.6	8.6	8.7	**80.2**
Investment Earnings	25	5.9	5.8	6.5	6.6	6.9	7.3	7.8	8.4	8.9	9.4	**73.4**
Capital Grants	26	10.2	10.6	7.7	12.4	7.8	5.5	5.7	5.8	6.0	6.1	**77.8**
Proceeds from Sale of Assets	27	3.9	4.2	3.6	2.3	1.9	1.9	1.7	2.1	2.0	1.8	**25.3**
Borrowings	28											
Source of Funds	29	171.8	180.9	182.1	190.7	191.9	194.9	203.5	210.9	217.3	223.1	**1,967.1**
Application of Funds												
Operations and Maintenance	30	(131.6)	(137.3)	(139.6)	(142.1)	(146.0)	(149.5)	(153.2)	(158.2)	(162.9)	(167.5)	**(1,487.9)**
Capital Expenditure	31	(49.1)	(46.0)	(36.5)	(38.6)	(30.4)	(26.2)	(26.1)	(28.7)	(28.7)	(30.5)	**(340.8)**
Debt Service Costs	32	(1.7)	(1.7)	(1.1)	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)	**(5.2)**
Reserves Net Transfer	33	10.5	4.2	(4.9)	(9.9)	(15.4)	(19.1)	(24.2)	(23.9)	(25.6)	(25.0)	**(133.2)**
Application of Funds	34	(171.8)	(180.9)	(182.1)	(190.7)	(191.9)	(194.9)	(203.5)	(210.9)	(217.3)	(223.1)	**(1,967.1)**
Cashflow Summary												
Cashflow Movements for the Year	35	(10.5)	(4.2)	4.9	9.9	15.4	19.1	24.2	23.9	25.6	25.0	**133.2**
Reserve Balance at End of Year	36	102.2	100.4	105.3	115.2	130.6	149.7	173.8	197.7	223.3	248.3	**248.3**

Line	Source of Funds	Description
22	Rates	Line 1 and 2 from Operating Statement. The total rates revenue from existing households/businesses and an estimate of future growth.
23	Fees and Charges	Line 3 and 4 from Operating Statement. The total fees and charges based on existing services and projected growth from new services or assets.
24	Operating Grants	Line 5 from Operating Statement.
25	Investment Earnings	Line 6 from Operating Statement.
26	Capital Grants	Grants to be received for specific capital projects, as explained in Section 6.
27	Proceeds from Sale of Assets	The cash achieved from sale of assets, as explained in Section 6.
28	Borrowings	Cash received for loans. This is explained in Section 6.
29	Source of Funds	Sum of Lines 22 to 28. This is the total cash received by the City.

Line	Application of Funds	Description
30	Operations and Maintenance	Line 9 to 13 and Line 16 from Operating Statement. All cash expenses required for operation/maintenance of existing and new assets.
31	Capital Expenditure	This represents total Capital Expenditure for all projects.
32	Debt Service Costs	Interest Costs and repayment of principal of loans, both current and projected new loans.
33	Reserves Net Transfer	The sum of Transfers into Reserves and Transfers out of Reserves.
34	Application of Funds	Sum of Lines 30 to 33. This represents the total outgoings of the City and includes the net transfers to reserves.

Line	Cashflow Summary	Description
35	Cash Flow Movements for the Year	Source of Funds (Line 29) less Outgoings excluding reserves (Lines 30 to 33). This line represents the total net cashflow for the year.
36	Reserves Balance at End of Year	Previous Year's balance plus net reserves transfer in/out.

Financial Statement 3 - Rate Setting Estimates												
		22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	Total
	Line	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Deficit before Rates												
Revenue, exluding Rates	37	52.2	57.3	58.7	60.6	62.7	64.2	65.7	68.0	70.1	71.9	**631.5**
Expenses (Cash only)	38	(131.9)	(137.6)	(139.7)	(142.2)	(146.1)	(149.6)	(153.2)	(158.4)	(163.0)	(167.6)	**(1,489.3)**
Deficit before Capital Expenditure	39	(79.7)	(80.3)	(81.0)	(81.6)	(83.4)	(85.4)	(87.5)	(90.4)	(92.9)	(95.6)	**(857.8)**
Capital Expenditure	40	(49.1)	(46.0)	(36.5)	(38.6)	(30.4)	(26.2)	(26.1)	(28.7)	(28.7)	(30.5)	**(340.8)**
Deficit before Rates	41	(128.8)	(126.3)	(117.5)	(120.2)	(113.8)	(111.6)	(113.6)	(119.0)	(121.6)	(126.2)	**(1,198.6)**
Funding												
Opening Funds	42	9.1	2.3	(0.0)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**11.4**
Capital Grants	43	10.2	10.6	7.7	12.4	7.8	5.5	5.7	5.8	6.0	6.1	**77.8**
Capital Proceeds	44	3.9	4.2	3.6	2.3	1.9	1.9	1.7	2.1	2.0	1.8	**25.3**
Loans - repayment of principal	45	(1.4)	(1.4)	(0.9)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**(3.8)**
Transfer from Reserves	46	35.0	17.3	21.7	19.3	15.7	13.6	15.0	16.9	16.8	18.0	**189.3**
Transfer to Reserves	47	(31.5)	(15.5)	(26.5)	(29.2)	(31.1)	(32.7)	(39.2)	(40.8)	(42.4)	(43.0)	**(331.9)**
Borrowings	48	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Closing Funds Required	49	(2.3)	0.0	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	**(2.2)**
Amount to be made up by Rates	50	105.5	108.8	112.1	115.4	119.5	123.3	130.4	135.0	139.3	143.2	**1,232.5**
Rates % increase	51	0.90%	2.75%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	

Line	Deficit before Rates	Description
37	Revenue, excluding Rates	All non-rate revenue. Cash related revenue only. Line 8 (Total Operating Revenue) less Line 1 and 2 (Rates) and less Profit on Disposal (non-cash item).
38	Expenses (cash only)	Cash related revenue only. Line 20 (Total Operating Expenses) less non-cash items (Line 17, 18 and 19).
39	Deficit before Capital Expenditure	Sum of 2 lines above.
40	Capital Expenditure	As per Line 31
41	Deficit before Rates	Line 39 less Line 40

Line	Funding	Description
42	Opening Funds	Municipal cash balance from end of the previous year.
43	Capital Grants	As per Line 26.
44	Capital Proceeds	As per Line 27.
45	Loans – repayment of principal	Repayment of loans both existing and new.
46	Transfers from Reserves	Total cash transferred from Reserves to Municipal.
47	Transfer to Reserves	Total cash transferred from Municipal to Reserves.
48	Borrowings	As per line 28.
49	Closing Funds required	Closing funds required to carry into following year. Normally this would be zero, a balanced cash budget, but in the initial years there may be a need to carry forward funds into the following year
50	Amount to be made up by Rates	Amount of rates required to be raised to fund the annual budget. Line 41 less sum of Lines 42 to 49.
51	Rates % Increase	% increase of rates compared to the previous year.

Financial Statement 4 - Statement of Financial Position Estimates												
OVERALL VALUES		Jun-22	Jun-23	Jun-24	Jun-25	Jun-26	Jun-27	Jun-28	Jun-29	Jun-30	Jun-31	Jun-32
	Notes	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Assets												
Current Assets	52	147.3	137.0	133.0	138.1	148.1	163.6	182.8	207.1	231.1	256.8	282.0
Non Current Assets	53	1,384.7	1,399.1	1,410.2	1,411.2	1,425.2	1,458.6	1,453.4	1,447.9	1,437.4	1,426.2	1,415.9
Total Assets	54	1,532.0	1,536.2	1,543.2	1,549.3	1,573.3	1,622.3	1,636.2	1,655.0	1,668.6	1,683.0	1,697.8
Liabilities												
Current Liabilities	55	(35.2)	(35.9)	(36.4)	(36.7)	(37.1)	(37.4)	(37.7)	(38.0)	(38.3)	(38.7)	(39.0)
Non Current Liabilities	56	(9.6)	(8.2)	(6.8)	(5.8)	(5.8)	(5.8)	(5.8)	(5.8)	(5.8)	(5.8)	(5.8)
Total Liabilities	57	(44.8)	(44.1)	(43.2)	(42.6)	(42.9)	(43.2)	(43.5)	(43.9)	(44.2)	(44.5)	(44.8)
Net Assets	58	1,487.2	1,492.0	1,500.1	1,506.7	1,530.4	1,579.0	1,592.7	1,611.1	1,624.4	1,638.5	1,653.0
Equity												
Retained Surplus	59	555.3	563.8	573.6	575.4	589.1	622.4	616.9	611.2	600.6	589.1	578.6
Reserves - Cash backed	60	105.6	102.0	100.2	105.1	115.0	130.4	149.5	173.6	197.6	223.1	248.1
Reserves - Asset Revaluation	61	826.3	826.3	826.3	826.3	826.3	826.3	826.3	826.3	826.3	826.3	826.3
Equity	62	1,487.2	1,492.0	1,500.1	1,506.7	1,530.4	1,579.0	1,592.7	1,611.1	1,624.4	1,638.5	1,653.0

MOVEMENTS		22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
	Line	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Assets											
Current Assets	63	(10.3)	(4.0)	5.1	10.1	15.5	19.2	24.3	24.1	25.7	25.1
Non Current Assets	64	14.5	11.1	1.0	13.9	33.5	(5.2)	(5.5)	(10.4)	(11.2)	(10.3)
Total Assets	65	4.2	7.0	6.1	24.0	49.0	14.0	18.7	13.6	14.5	14.8
Liabilities											
Current Liabilities	66	(0.7)	(0.5)	(0.4)	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)
Non Current Liabilities	67	1.4	1.4	0.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Liabilities	68	0.7	1.0	0.6	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)
Net Assets	69	4.9	8.0	6.7	23.7	48.6	13.6	18.4	13.3	14.1	14.5
Equity											
Retained Surplus	70	8.4	9.8	1.8	13.7	33.3	(5.4)	(5.7)	(10.6)	(11.4)	(10.5)
Reserves - Cash backed	71	(3.6)	(1.8)	4.9	9.9	15.4	19.1	24.2	23.9	25.6	25.0
Reserves - Asset Revaluation	72										
Equity	73	4.9	8.0	6.7	23.7	48.6	13.6	18.4	13.3	14.1	14.5

Line	Overall Values	Description
52	Current Assets	Short term assets such as cash and debtor receivables.
53	Non-Current Assets	Fixed assets at net book value (i.e. less accumulated Depreciation).
54	Total Assets	Sum of lines 52 and 53
55	Current Liabilities	Short term liabilities such as creditors.
56	Non-Current Liabilities	Long term liabilities such as outstanding loan principal.
57	Total Liabilities	Sum of lines 55 and 56.
58	Net Assets	Line 54 less line 57.
59	Retained Surplus	Cumulative retained surpluses generated since the inception of the City.
60	Reserves – Cash backed	Cash held in reserves established for specific purposes.
61	Reserves – Asset Revaluation	Increased book value (i.e. not cash) of assets resulting from revaluations.
62	Equity	Sum of Lines 59 to Line 61.
Lines 63 to 73		Summary of the movements in assets, liabilities and equity (lines 52 to 62) between successive years.

SUPPORTING SCHEDULES

Supporting Schedule 1 - Assumptions	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
CRITICAL ASSUMPTIONS								
Headline Economic Indicators								
Perth CPI	3.50%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Perth Wages Price Index	4.00%	3.75%	3.25%	3.25%	3.00%	3.00%	3.00%	3.00%
Income								
Fees and Charges #1		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Rates: Base	**2.75%**	**2.75%**	**2.50%**	**2.50%**	**2.50%**	**2.50%**	**2.50%**	**2.50%**
Expenses								
Salaries and Wages	4.00%	3.75%	3.25%	3.25%	3.00%	3.00%	3.00%	3.00%
Materials and Contracts		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Sum of above (weighted)		3.29%	2.91%	2.91%	2.78%	2.78%	2.78%	2.78%
Waste								
Waste Expenditure				2.51%		0.22%	3.24%	3.22%
Refuse Charge per Household	$360	$360	$360	$369	$369	$370	$382	$394
#1 Applies to most fees and charges but there are several items (e.g. Building Fees) with separate assumptions								
OPERATING INCOME								
Rates: Base	2.75%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Refuse Charges				2.51%		0.22%	3.24%	3.22%
Building and Development Fees (CRS)			1.00%					1.00%
Building and Development Fees (PS)		3.90%	3.50%	2.00%	2.00%	2.50%	2.50%	2.50%
Building and Development Fees (FS)			1.00%					1.00%
Dog and Cat Registration Income		-18.1%	2.3%	9.8%	5.0%	4.83%	2.00%	2.00%
Licenses and Registrations, excl Dog and Cat		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Sports and Recreation Fees		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Hire and Rentals / Leases		3.75%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Inspection and Control Fees		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Fines and Penalties				12.00%				
Parking Fees		4.55%	4.35%	1.75%	2.00%	2.00%	2.50%	2.50%
Other Fees and Charges		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Other Revenue		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Grants and Subsidies - Operating								
Contributions, Sponsorships and Reimbursements		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

	Supporting Schedule 1 - Assumptions									
		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	OPERATING EXPENSES									
A1	Salaries and Wages	4.00%	3.75%	3.25%	3.25%	3.00%	3.00%	3.00%	3.00%	3.00%
A2	Other Employment Costs		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B1	Members Allowances and Meeting Fee		1.50%		1.50%		1.50%		1.50%	
B2	Members Costs Various		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B3	Accommodation and Property (Ops)		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B4	Accommodation and Prop (Others)		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B5	Administration		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B6	Telephones and Communication		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B7	Finance Related Cost		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B8	Professional Fees, excl Consultancy		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B9	Consultancy		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B10	Public Relations, Advertising		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B11	Contributions and Donations paid by City		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B12	Computing		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B13	Furniture, Equipment		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B14	Other Materials		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B15	Books and Publications		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B16	Travel, Vehicles and Plant		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B17	External Services, excl Tipping Fees		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
B18	Tipping Fees				2.51%		0.22%	3.24%	3.22%	2.50%
B19	Waste Management Services				2.51%		0.22%	3.24%	3.22%	2.50%
B20	Charges and Recoveries		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
C1	Electricity - Western Power (WP) Streetlighting		2.00%	2.00%	3.20%	3.20%	3.20%	3.20%	3.20%	3.20%
C2	Electricity - excluding WP Streetlighting		7.00%	7.00%	7.00%	5.00%	5.00%	5.00%	5.00%	5.00%
C3	Gas and Water		2.75%	2.50%	2.50%	2.50%	3.50%	3.50%	3.50%	3.50%
D1	Insurance Expenses		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
E1	Depreciation: Existing		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

Supporting Schedule 1 - Assumptions	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Capital Expenditure									
All Other Capital		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Road and Bridge Construction		2.75%	2.50%	2.25%	2.25%	2.50%	2.50%	2.50%	2.50%
Non Residential Building		3.90%	3.50%	2.00%	2.00%	2.50%	2.50%	2.50%	2.50%
Capital Grants		2.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Financing									
Cash Reserves earnings	4.50%	3.83%	3.72%	3.61%	3.50%	3.39%	3.28%	3.17%	3.05%
Borrowings Fixed Term - 5 Years	3.55%	3.42%	3.29%	3.15%	3.02%	2.88%	2.75%	2.61%	2.48%
Borrowings Fixed Term - 10 Years	3.97%	3.83%	3.72%	3.61%	3.50%	3.39%	3.28%	3.17%	3.05%
Borrowings Fixed Term - 15 Years	4.35%	4.22%	4.11%	4.00%	3.89%	3.78%	3.67%	3.56%	3.46%
Borrowings Fixed Term - 20 Years	4.61%	4.48%	4.37%	4.26%	4.15%	4.04%	3.93%	3.83%	3.72%

Supporting Schedule 2 - Capital Expenditure by Asset Type and Cause											
by Asset Class	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	Total
	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
By Type - Including Escalation											
Capital Works Program	(36.9)	(27.4)	(21.6)	(22.1)	(22.7)	(23.2)	(23.8)	(24.4)	(25.0)	(25.6)	**(252.7)**
Other Regular Capital programs	(3.8)	(11.1)	(5.0)	(3.3)	(2.9)	(3.0)	(2.3)	(4.2)	(3.7)	(4.9)	**(44.1)**
Major Projects	(8.4)	(7.6)	(9.9)	(13.2)	(4.9)	0.0	0.0	0.0	0.0	0.0	**(44.0)**
Total, including Escalation	(49.1)	(46.0)	(36.5)	(38.6)	(30.4)	(26.2)	(26.1)	(28.7)	(28.7)	(30.5)	**(340.8)**
By Cause - Including Escalation											
Renewal	(28.1)	(26.9)	(20.8)	(25.8)	(18.1)	(18.6)	(20.0)	(22.3)	(22.2)	(23.9)	**(226.7)**
Upgrades	(13.1)	(10.5)	(5.1)	(5.3)	(5.4)	(5.5)	(4.5)	(4.7)	(4.8)	(4.9)	**(63.8)**
New	(7.8)	(8.6)	(10.6)	(7.5)	(6.9)	(2.1)	(1.6)	(1.7)	(1.7)	(1.8)	**(50.3)**
Total, including Escalation	(49.1)	(46.0)	(36.5)	(38.6)	(30.4)	(26.2)	(26.1)	(28.7)	(28.7)	(30.5)	**(340.8)**
Renewal / Upgrade / New	%	%	%	%	%	%	%	%	%	%	%
Renewal %	57%	58%	57%	67%	59%	71%	76%	78%	77%	78%	**67%**
Upgrade %	27%	23%	14%	14%	18%	21%	17%	16%	17%	16%	**19%**
New %	16%	19%	29%	19%	23%	8%	6%	6%	6%	6%	**15%**

Supporting Schedule 3 - Reserves											
	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	Total
	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Asset Renewal Reserve											
Opening Balance	35.8	22.9	15.4	17.0	22.4	31.1	40.8	50.5	59.6	74.9	**35.8**
Transfer to Reserve	0.9	5.2	15.8	18.7	21.9	23.3	24.7	26.1	32.1	32.5	**201.2**
Transfer from Reserve	(13.8)	(12.7)	(14.3)	(13.2)	(13.3)	(13.6)	(15.0)	(16.9)	(16.8)	(18.0)	**(147.6)**
Closing Balance	22.9	15.4	17.0	22.4	31.1	40.8	50.5	59.6	74.9	89.4	**89.4**
Waste Management											
Opening Balance	5.2	8.5	10.4	12.7	14.4	16.3	18.2	19.9	21.5	23.2	**5.2**
Transfer to Reserve	3.3	1.9	2.4	1.7	1.9	1.9	1.6	1.7	1.7	1.7	**19.7**
Transfer from Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Closing Balance	8.5	10.4	12.7	14.4	16.3	18.2	19.9	21.5	23.2	25.0	**25.0**
Non Current LS Leave Reserve											
Opening Balance	1.2	1.3	1.4	1.4	1.5	1.5	1.6	1.7	1.7	1.8	**1.2**
Transfer to Reserve	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	**0.6**
Transfer from Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Closing Balance	1.3	1.4	1.4	1.5	1.5	1.6	1.7	1.7	1.8	1.8	**1.8**
Public Art Reserve											
Opening Balance	0.3	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.3**
Transfer to Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Transfer from Reserve	0.0	(0.3)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**(0.3)**
Closing Balance	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Cash in Lieu of Parking Reserve											
Opening Balance	1.4	1.4	1.5	1.5	1.6	1.6	1.7	1.8	1.8	1.9	**1.4**
Transfer to Reserve	0.0	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	**0.6**
Transfer from Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Closing Balance	1.4	1.5	1.5	1.6	1.6	1.7	1.8	1.8	1.9	1.9	**1.9**
Trust Fund											
Opening Balance	0.2	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	**0.2**
Transfer to Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Transfer from Reserve	(0.1)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**(0.1)**
Closing Balance	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	**0.1**

Supporting Schedule 3 - Reserves											
	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	0
	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Specified Area Rating											
Opening Balance	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Transfer to Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Transfer from Reserve	(0.0)	(0.0)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**(0.0)**
Closing Balance	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Strategic Asset Reserve											
Opening Balance	10.1	22.3	20.2	15.6	12.6	11.6	13.2	20.1	27.0	29.2	**10.1**
Transfer to Reserve	20.0	0.9	2.8	3.0	1.5	1.6	6.9	6.9	2.2	2.8	**48.6**
Transfer from Reserve	(7.8)	(3.0)	(7.4)	(6.1)	(2.4)	0.0	0.0	0.0	0.0	0.0	**(26.7)**
Closing Balance	22.3	20.2	15.6	12.6	11.6	13.2	20.1	27.0	29.2	32.0	**32.0**
Sale of Tamala Park Land											
Opening Balance	18.0	21.9	26.4	30.3	33.4	36.3	39.3	42.3	45.4	48.5	**18.0**
Transfer to Reserve	4.0	4.4	3.9	3.2	2.9	3.0	3.0	3.1	3.1	2.7	**33.2**
Transfer from Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Closing Balance	21.9	26.4	30.3	33.4	36.3	39.3	42.3	45.4	48.5	51.2	**51.2**
Joondalup Performing Arts and Culture Facility											
Opening Balance	17.0	17.6	18.4	19.1	19.8	20.5	21.2	21.9	22.7	23.4	**17.0**
Transfer to Reserve	0.5	0.8	0.7	0.7	0.7	0.7	0.7	0.7	0.7	0.7	**7.1**
Transfer from Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Closing Balance	17.6	18.4	19.1	19.8	20.5	21.2	21.9	22.7	23.4	24.1	**24.1**
Parking Facility											
Opening Balance	4.2	5.2	6.1	6.9	8.7	10.7	12.7	14.9	17.1	19.5	**4.2**
Transfer to Reserve	2.0	1.9	1.7	1.8	1.9	2.0	2.1	2.3	2.4	2.5	**20.7**
Transfer from Reserve	(1.0)	(1.0)	(0.9)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**(2.9)**
Closing Balance	5.2	6.1	6.9	8.7	10.7	12.7	14.9	17.1	19.5	21.9	**21.9**
Percy Doyle Infrastructure Reserve Fund											
Opening Balance	0.1	0.4	0.7	0.7	0.7	0.7	0.8	0.8	0.8	0.8	**0.1**
Transfer to Reserve	0.4	0.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.8**
Transfer from Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Closing Balance	0.4	0.7	0.7	0.7	0.7	0.8	0.8	0.8	0.8	0.9	**0.9**

Supporting Schedule 4 - Reserves											
	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	Total
	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms	$ms
Marmion Car Park Reserve											
Opening Balance	0.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.2**
Transfer to Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Transfer from Reserve	(0.2)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**(0.2)**
Closing Balance	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.0**
Capital Works Going Forward											
Opening Balance	12.1	0.3	0.0	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	**12.1**
Transfer to Reserve	0.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**0.2**
Transfer from Reserve	(12.1)	(0.2)	(0.0)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	**(12.4)**
Closing Balance	0.3	0.0	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	(0.0)	**0.0**
Total											
Opening Balance	105.8	102.2	100.4	105.3	115.2	130.6	149.7	173.8	197.7	223.3	**105.8**
Transfer to Reserve	31.5	15.5	26.5	29.2	31.1	32.7	39.2	40.8	42.4	43.0	**331.9**
Transfer from Reserve	(35.0)	(17.3)	(21.7)	(19.3)	(15.7)	(13.6)	(15.0)	(16.9)	(16.8)	(18.0)	**(189.3)**
Closing Balance	102.2	100.4	105.3	115.2	130.6	149.7	173.8	197.7	223.3	248.3	**248.3**



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This document is available in alternate formats upon request.

JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY - PROJECT HISTORY –

The need for a performing arts and cultural facility for the Joondalup region was first identified and defined in the 1992 Joondalup Cultural Plan. Throughout the period 1996 – 2006 significant progress was made towards achieving this ambition including the establishment of a dedicated reserve for the facility in 2000 (JSC29-08/00 refers) and the 2006 purchase of the site at Teakle Court, for $595,000, for the purpose of developing an arts facility.

During this time several studies and reports identified the need for a cultural facility in Joondalup and indicated support from community and other stakeholders for the concept of a centrally-located performing arts centre containing a range of venues and facilities.

At its meeting held on 22 June 2010 (CJ103-06/10 refers), Council endorsed the Project Philosophy and Parameters for the JPACF as:
“

(a) Philosophy/Project Vision

- *Provide a world class, state of the art facility; incorporating innovative and sustainable design, symbiotic with the existing natural and built environment that is a place for the pursuit of activities such as performing arts, visual arts and crafts, film and media and cultural events for the community of Perth's northern corridor;*
- *Provide a facility that can host a mixture of commercial and community activities that creates an inclusive environment that becomes a place to celebrate imagination and creativity, inspiring individuals and the community to take part in culture and the arts and raise the aspirations of all users;*
- *Reinforce the Joondalup City Centre as the creative and educational centre of the northern corridor.*

(b) Development Parameters

Governance

- *Incorporation of high ethical standards;*
- *Probity, legal and legislative compliance;*
- *Appointment of suitably qualified consultants;*
- *Consistency with adopted Council strategies and plans.*

Land Use and Built Form

- *Adherence to the special conditions of the land purchase of Lot 1001 Kendrew Crescent;*
- *Utilisation of design principles that create clear and defined linkages to the established educational precinct, the City Civic Centre and other City Centre locations;*
- *Utilisation of contemporary architecture reflecting innovation in design and materials that create a civic presence with a strong sense of arrival that will add considerable value to the public domain;*
- *Provision of a wide range of highly adaptable and flexible facilities incorporating latest design principles including digital technologies;*
- *Inclusion of complementary components which aim to increase the Facility's capacity and usage;*

JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY - PROJECT HISTORY –

- *Provision of adequate car parking (in accordance with the relevant City policies).*

Fiscal Responsibility and Commerciality

- *Recognition that the development of the Facility will require State and/or Federal Government financial support;*
- *Consideration of a range of management options in recognition that the Facility is a commercial operation and the preparation of a Business Plan;*
- *Recognition that the facility may not always operate in a cost neutral environment and that an operating subsidy may be required that identifies the value of the contribution by the City towards the groups/organisations that utilise it;*
- *Operation of the facility on a "user pays" basis wherever possible and practical with provision for an element of subsidised community use;*
- *Utilisation of the facility for activities not principally recognised as "cultural" and consideration of the facility as a home base for suitable entities;*
- *Assurance of equitable access by all users and a guarantee that no one group or entity has exclusive use of the entire facility.*

Sustainability Considerations

- *Achievement of best practice in environmentally sustainable design principles whilst maintaining a contemporary, cultural ambience;*
- *Implementation of architectural and construction techniques that show leadership in environmentally sustainable developments.*

Liaison Protocol

- *Identification of, and ongoing liaison with, strategic user groups and a strong understanding of the requirements of individual user groups;*
- *Development of a public participation strategy in accordance with the City's Public Participation Policy and Strategy".*

At its meeting held on 11 October 2011 (CJ200-10/11 refers), at the recommendation of the then JPACF Steering Committee, Council agreed in part to support the undertaking of a market analysis and feasibility study for the project. In March 2012 consultants were engaged by the City to undertake a market analysis and feasibility study for the JPACF.

At its meeting held on 19 March 2013 (CJ034-03/13 and CJ040-03/13 refers) Council noted the JPACF Market Analysis and Feasibility Study. This study reinforced the notion that there is a significant under provision of performing arts and cultural facilities within the northern corridor of Perth. It was identified that one of the key stages of the JPACF project was the progression of a concept design for the facility based on the "Art Box" model as outlined in the JPACF Market Analysis and Feasibility Study.

It was considered that the Art Box concept responded to the project Philosophy and Parameters by providing a world class, state of the art facility, incorporating innovative design and providing a mix of commercial and community activities. Upon consideration of the two reports it was agreed in part that Council:

JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY - PROJECT HISTORY –

"1 APPROVES the "Art Box" as the preferred model for the basis of an architectural design competition for the development of a refined conceptual design for the Joondalup Performing Arts and Cultural Facility;

2 AUTHORISES the Chief Executive Officer to initiate an architectural design competition for the development of a refined conceptual design for the Joondalup Performing Arts and Cultural Facility;"

A design brief, based on the Art Box concept from the Market Analysis and Feasibility Study, was prepared with the assistance of expert consultants and the City commenced an architectural design competition in April 2013, receiving 21 submissions from local and international architects. As part of the design competition, a community survey was also completed, which indicated strong community support for the project.

At its meeting held on 15 April 2014 (CJ060-04/14 and CJ061-04/14 refer) Council considered two reports relating to the JPACF project progress and the Architectural Design Competition and resolved in part:

"That Council:

- *SUPPORTS progressing the Joondalup Performing Arts and Cultural Facility Project in accordance with the project program as detailed in Attachment 2 to Report CJ060-04/14, including the undertaking of a social impact assessment of the Joondalup Performing Arts and Cultural Facility;*

And:

"That Council:

- *ENDORSES Ashton Raggatt McDougall Pty Ltd T/A ARM Architecture as the winner of the Joondalup Performing Arts and Cultural Facility Architectural Design Competition;*

- *AUTHORISES the Chief Executive Officer to enter into negotiations with Ashton Raggatt McDougall Pty Ltd T/A ARM Architecture to determine the architectural fees and project program to get to a modified conceptual design as required to enable the project to progress."*

At its meeting held on 15 December 2015 (C77-12/15 refers), Council considered a report entitled Joondalup Performing Arts and Cultural Facility Business Case and Progression Options. The report provided a draft Business Case for the JPACF and options to progress the project through a schematic design stage at a cost of approximately $1.45 million. The report also included details on the capital costs for the project of $94 million (which was included in the 20 Year Strategic Financial Plan at the time), plus details of additional costs for the integration of the JPACF with the Jinan Garden, traffic treatments and architectural treatments of the existing services buildings and forecourt area. Upon consideration of the report it was resolved that Council:

"1 NOTES the Business Case, at this point in time, for the Joondalup Performing Arts and Cultural Facility as detailed in Attachment 1 to Report C77-12/15;

2 REQUESTS the Chief Executive Officer to proceed with the schematic design stage of the Joondalup Performing Arts and Cultural Facility project and NOTES Ashton

JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY - PROJECT HISTORY –

Raggatt MacDougall Pty Ltd T/A ARM Architecture will undertake the schematic design based on the scope of works and fee proposal as outlined in Report C77-12/15;"

At its meeting held on 1 August 2016 the then Major Projects Committee considered a report entitled Joondalup Performing Arts and Cultural Facility Project Status Report (Item 1 refers). The report provided the results of the schematic design process, including a revised project cost of $99.7 million and after consideration of this report it was resolved in part that the Major Projects Committee:

"2 REQUESTS the Chief Executive Officer to review and refine the Business Case for the Joondalup Performing Arts and Cultural Facility taking into account the outcomes of the schematic design stage and the assessment of social and economic impacts, and a further report be presented to the October meeting of the Major Projects Committee with the intention of making the information available for public comment following Council's consideration of this item."

At its special meeting held on 1 February 2017 (JSC01-02/17 refers), Council considered details of the proposed business case for the JPACF and resolved in part to endorse the business case for the purpose of advertising for public comment.

Following the public comment period, on 27 June 2017 a report entitled Joondalup Performing Arts and Cultural Facility – Business Case Community Consultation Results and Project Progression Options (CJ101-06/17 refers) was considered by Council. After due consideration of the report Council resolved in part:

"2 DOES NOT initiate the design development phase of the Joondalup Performing Arts and Cultural facility at this time".

The City then commenced a project review process and at its meeting held on 16 July 2018 the Major Project and Finance Committee considered an interim status report on a design review process and resolved as follows:

"That the Major Projects and Finance Committee NOTES the review process initiated for the JPACF project".

Council, at its meeting held on 21 August 2018 considered a report on the Draft 20 Year Strategic Plan 2018 (2017-18 to 2036-37) (CJ152-08/18 refers). Upon consideration of the report it was resolved that Council:

"1 ADOPTS the draft 20 Year Strategic Financial Plan for the period 2017-18 to 2036-37 as at Attachment 2 to Report CJ152-08/18 subject to:

1.1 the completion date for the Joondalup Performing Arts and Cultural Facility being 2027-28 in lieu of 2022-23;

1.3 the City's capital contribution for the Joondalup Performing Arts and Cultural Facility being limited to $30 million;

1.4 the City's capital contribution in part 1.3 above is not to be funded with loan funds;"

At its meeting held on 12 November 2018 the Major Projects and Finance Committee considered a report detailing a review of the JPACF project (Item 9 refers). The report included

JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY - PROJECT HISTORY –

details of alternative concept designs. Upon consideration of the report it was resolved that the Major Projects and Finance Committee:

"1 NOTES the review process undertaken to date for the Joondalup Performing Arts and Cultural Facility project;

2 NOTES the concept design options and associated capital costs as detailed in this Report;

3 NOTES the preliminary condensed concept design described as 'Option 2' in this Report (Attachment 1 refers) will form the basis for further design refinement and cost analysis;

4 NOTES that the Chief Executive Officer will continue to investigate funding opportunities for the project;

5 NOTES the Chief Executive Officer will review the Project Philosophy and Parameters and present a further report to the Major Projects and Finance Committee at and later date".

At its meeting held on 21 May 2019 (CJ066-05/19 refers) Council considered a report on the progress of the JPACF project review. The report included capital and operating cost details and concept design plans for a refined design and resolved in part as follows:

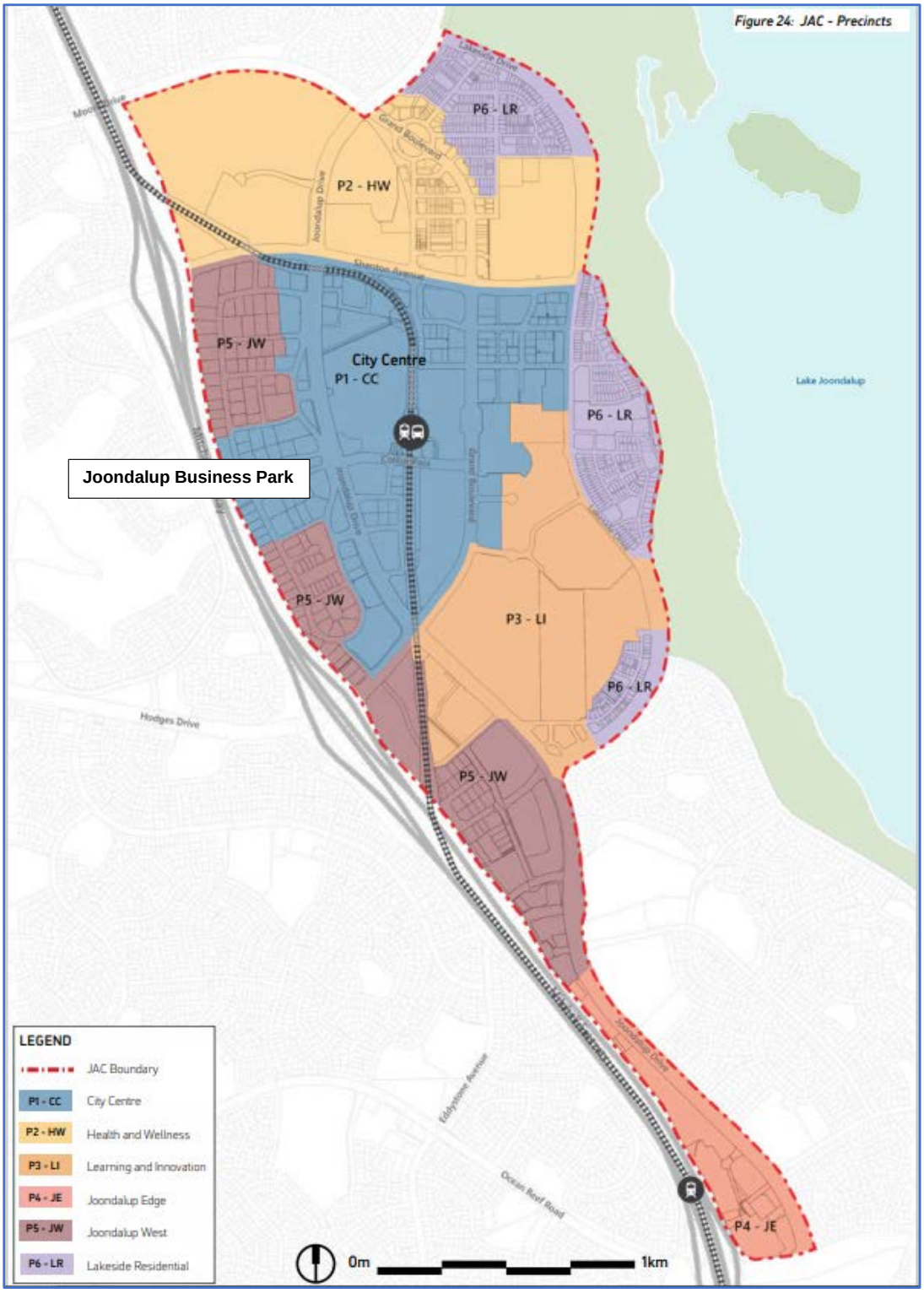
1. *"NOTES the refined concept design and associated capital and operating cost estimates as detailed in this report and shown in Attachment 1 and ADOPTS this concept design for further progression of the JPACF project, including:*

    a. *further refinement of capital and operating costs;*
    b. *funding opportunity investigations and grant applications;*
    c. *further refinement of the concept design;*
    d. *preparation of a business case.*

6. *NOTES that the Chief Executive Officer will present further status reports on the Jinan Garden and JPACF projects to the Major Projects and Finance Committee at a later date".*

Attachment 1

Extract from the City's Joondalup Activity Centre Plan showing the City Centre Precinct which includes part of Joondalup Business Park.



ATTACHMENT 2

WARWICK ACTIVITY CENTRE



Fraud, Corruption and Misconduct Control Council Policy

Responsible directorate: Office of the Chief Executive Officer

Objective: To communicate the City's zero-tolerance approach and response actions to fraudulent, corrupt and/or misconduct behaviours within the performance of its functions and interactions with contractors and suppliers, the community and all other stakeholders of the City.

1. Application:

This policy applies to all City of Joondalup public officers.

2. Definitions:

"corruption" means dishonest activity in which a person associated with an organisation (eg director, executive, manager, employee or contractor) acts contrary to the interests of the organisation and abuses their position of trust in order to achieve personal advantage or advantage for another person or organisation. This activity can also involve corrupt conduct by the organisation, or a person purporting to act on behalf and in the interests of the organisation, in order to secure some form of improper advantage for the organisation, either directly or indirectly. (as per the Australian Standard AS8001:2021 Fraud and Corruption Control).

"fraud" means dishonest activity causing actual or potential gain or loss to any person or organisation, including theft of monies or other property by persons internal and/or external to the organisation, and/or where deception is used at the time, immediately before or immediately following the activity. This activity includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose, or the improper use of information or position for personal financial benefit. Property in this context also includes intellectual property or other intangibles, such as information. (as per the Australian Standard AS8001:2021 Fraud and Corruption Control).

"minor misconduct" has the same meaning as that ascribed under Sections 3 and 4 of the *Corruption, Crime and Misconduct Act 2003*.

"public officer" means a member, officer or employee of an authority, board, corporation, commission, local government, council of a local government, council or committee or similar body established under a written law. (as per the *Criminal Code Act Compilation Act 1913).*

"serious misconduct" has the same meaning as that ascribed under Section 3 and 4 of the *Corruption, Crime and Misconduct Act 2003*.

3. Statement:

Elected Members, committee members, local government election candidates and employees must act in compliance with the City's Codes of Conduct. The Codes set out the principles and standards of behaviour that Elected Members, committee members and employees must observe when performing their functions and during their interactions with each other, the community and all stakeholders of the City.

In addition, the City's business partners, contractors, suppliers, consultants and outsourced service providers must act in compliance with the City's Statement of Business Ethics. The statement provides guidance on the values and ethical standards the City upholds when conducting business, and the conduct and standards the City expects from external parties in return, particularly to act ethically, fairly and legally and provide goods and services in compliance with contract and purchasing requirements.

4. Details:

4.1. Integrity Framework:

The City's *Integrity Framework* guides the organisation in providing the highest level of integrity for its community, and brings together the instruments, processes and structures within the organisation that foster integrity and help prevent corruption and misconduct from taking place. The Framework includes areas with responsibilities for defining, supporting, controlling and enforcing integrity across the organisation.

The Framework also outlines responses to integrity breaches, and the oversight provided by the Chief Executive Officer, Council and the Audit and Risk Committee.

4.2. Zero-tolerance approach:

The City has a zero-tolerance approach to fraudulent, corrupt and/or misconduct behaviours:

a. All allegations, notifications and disclosures received, or any evidence obtained, that relates to potential fraudulent, corrupt and/or misconduct behaviours, will be systematically assessed to determine its veracity.

b. Where there are reasonable grounds to suspect serious or minor misconduct, a matter will be investigated, with the appropriate external oversight agency to be notified, and the appropriate disciplinary and recovery actions will be taken.

4.3. Reporting improper conduct:

4.3.1. Chief Executive Officer:

The City's Chief Executive Officer, as the principal officer of a notifying authority, is responsible for:

- notifying the Corruption and Crime Commission in writing of any matter that, on reasonable grounds, concerns or may concern serious misconduct, as per Section 28 of the *Corruption, Crime and Misconduct Act 2003*; or

- notifying the Public Sector Commission in writing of any matter that, on reasonable grounds, concerns or may concern minor misconduct as per Section 45H of the *Corruption, Crime and Misconduct Act 2003*.

Where misconduct also involves a breach of the *Criminal Code Act Compilation Act 1913*, the Western Australian Police Force will be notified in writing by the Chief Executive Officer.

4.3.2. Public officers and other persons:

City of Joondalup public officers or any other persons may:

- report to the Corruption and Crime Commission or the Public Sector Commission any matter which that person suspects, on reasonable grounds, concerns or may concern serious or minor misconduct (as per the *Corruption, Crime and Misconduct Act 2003*); and/or

- report to one of the City's Public Interest Disclosure Officers (Manager Audit, Risk and Executive Services, or Integrity Officer) any matter which that person suspects relates to corrupt or other improper conduct, including mismanagement of public resources (as per the *Public Interest Disclosure Act 2003*).

4.3.3. Audit and Risk Committee:

Reports will be provided to the City of Joondalup Audit and Risk Committee on the trends, number of incidences and findings of any fraudulent, corrupt and/or misconduct behaviour, in accordance with the Committee's terms of reference, namely: *(f) enquiring with the Internal Auditor or the Administration about processes to detect and prevent fraud or corruption and to their awareness of any suspected, alleged or actual fraud or corruption and the City's response to it (subject to confidentiality considerations).*

4.4. Disciplinary actions or sanctions:

Fraudulent, corrupt and/or misconduct behaviours will result in disciplinary actions or sanctions from the City of Joondalup administration or a State or Federal Government agency, such as the Corruption and Crime Commission, Public Sector Commission, Department of Local Government, Sport and Cultural Industries, Local Government Standards Panel or State or Federal Police.

4.4.1. Employees:

Disciplinary actions or sanctions for employees may include the following:

- Behavioural expectations

- Formal written warning

- Termination of employment with notice or payment in lieu of notice

- Summary dismissal

4.4.2. Elected Members and committee members:

Disciplinary actions or sanctions for Elected Members and committee members may include the following:

- A public censure
- Public apology
- Participation in training
- An order to make a payment to the relevant local government to cover the costs of dealing with the complaint

4.4.3. External contractors and service providers:

Disciplinary actions or sanctions for those involved in providing goods or services to the City, such as business partners, contractors, suppliers, consultants and outsourced service providers, may include the following:

- Termination of contracts and loss of future work with the City
- Exclusion from quotation and tendering processes
- Referral to the relevant external oversight agencies, such as the Corruption and Crime Commission and/or the Public Sector Commission
- Referral for criminal investigation

4.5. Recovery action:

The City will seek to recover any costs or losses it may have suffered through fraudulent, corrupt and/or misconduct behaviours. This may include, and is not limited to, the District Court of Western Australia or State Administrative Tribunal.

Creation date: December 2016 (CJ227-12/16)

Formerly:

Amendments:

Last reviewed:

Related documentation:

- *Code of Conduct for Elected Members, committee members and local government election candidates*
- *Code of Conduct for Employees*
- *Complaint Investigation Council Policy*
- *Integrity Framework*
- *Risk Management Framework*

- *Statement of Business Ethics*
- *AS 8001:2021 — Fraud and Corruption Control*
- *Corruption, Crime and Misconduct Act 2003*
- *Criminal Code Act Compilation Act 1913*
- *Local Government Act 1995*
- *Public Interest Disclosure Act 2003*

File reference: 106335

Fraud, Corruption and Misconduct Control Council Policy

Responsible directorate: Office of the CEO

Objective: To communicate the City's zero-tolerance approach and response actions to fraudulent, corrupt and/or misconduct behaviours ~~conduct~~ within the performance of its functions and interactions with contractors and suppliers, the community and all other stakeholders of the City.

1. Application:

This policy applies to all City of Joondalup public officers.

- ~~Elected Members;~~
- ~~Committee Members;~~
- ~~all workers whether by way of appointment, secondment, contract, agency staff, temporary arrangement or volunteering;~~
- ~~any external party involved in providing goods or services to the City such as contractors, consultants and outsourced service providers.~~

2. Definitions:

"**fraud**" means dishonest activity causing actual or potential gain or loss to any person or organisation including theft of monies or other property by persons internal and/or external to the organisation and/or where deception is used at the time, immediately before or immediately following the activity. This ~~also~~ activity includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position for personal financial benefit. Property in this context also includes intellectual property or other intangibles such as information. *(Australian Standard AS8001:2021 Fraud and Corruption Control).*

~~The theft of property belonging to an entity by a person or persons internal to the entity but where deception is not used is also considered 'fraud'.~~

"corruption" means dishonest activity in which a person associated with an organisation (e.g. director, executive, manager, employee or contractor) acts contrary to the interests of the organisation and abuses their position of trust in order to achieve personal advantage or advantage for another person or organisation. This activity can also involve corrupt conduct by the organisation, or a person purporting to act on behalf and in the interests of the organisation, in order to secure some form of improper advantage for the organisation either directly or indirectly. *(Australian Standard AS8001:2021 Fraud and Corruption Control)*.

"minor misconduct" has the same meaning as that ascribed under Sections 3 and 4 of the *Corruption, Crime and Misconduct Act 2003*.

"serious misconduct" has the same meaning as that ascribed under Section 3 and 4 of the *Corruption, Crime and Misconduct Act 2003*.

~~**"serious misconduct"** occurs when:~~

~~(a) a public officer corruptly acts or corruptly fails to act in the performance of the functions of the public officer's office or employment; or~~

~~(b) a public officer corruptly takes advantage of the public officer's office or employment as a public officer to obtain a benefit for himself or herself or for another person or to cause a detriment to any person; or~~

~~(c) a public officer whilst acting or purporting to act in his or her official capacity, commits an offence punishable by two or more years' imprisonment. *(Corruption, Crime and Misconduct Act 2003)*~~

~~**"minor misconduct"** occurs if a public officer engages in conduct that:~~

~~(a) adversely affects the honest or impartial performance of the functions of a public authority or public officer, whether or not the public officer was acting in their public officer capacity at the time of engaging in the conduct; or~~

~~(b) involves the performance of functions in a manner that is not honest or impartial; or~~

~~(c) involves a breach of the trust placed in the public officer; or~~

~~(d) involves the misuse of information or material that is in connection with their functions as a public officer, whether the misuse is for the benefit of the public officer or the benefit or detriment of another person;~~

~~and~~

~~(e) constitutes, or could constitute, a disciplinary offence providing reasonable grounds for termination of a person's office or employment. *(Corruption, Crime and Misconduct Act 2003)*.~~

~~**"public interest information"** means information that tends to show, in relation to its public function, a public authority, a public officer, or a public sector contractor is, has been, or proposes to be, involved in:~~

~~(a) improper conduct; or~~

~~(b) an act or omission that constitutes an offence under a written law; or~~

~~(c) substantial unauthorised or irregular use of, or substantial mismanagement of, public resources; or~~

~~(d) an act done or omission that involves a substantial and specific risk of:~~

~~(i) injury to public health; or~~

~~(ii) prejudice to public safety; or~~

~~(iii) harm to the environment;~~

~~or~~

~~(e) a matter of administration that can be investigated under section 14 of the *Parliamentary Commissioner Act 1971*. *(Public Interest Disclosure Act 2003)*.~~

"public officer" means a member, officer or employee of an authority, board, corporation, commission, local government, council of a local government, council or committee or similar body established under a written law. *(Criminal Code Act Compilation Act 1913).* ~~*(Corruption, Crime and Misconduct Act 2003)*~~

~~**"public authority"** includes an authority, board, corporation, commission, council, committee, local government, regional local government, or similar body established under a written law. *(Corruption, Crime and Misconduct Act 2003).*~~

3. Statement:

~~The City expects its~~ Elected members, committee members, local government election candidates and employees ~~to~~ must act in compliance with the City's Codes of Conduct. The Codes set out the principles and standards of behaviour that Elected Members, committee members and employees must observe when performing their functions and during their interactions with each other, the community and all stakeholders of the City. ~~and behave ethically and honestly when performing their functions and during their interactions with each other, the community and all stakeholders of the City.~~

In addition, the City business partners, contractors, suppliers, consultants and outsourced service providers must act in compliance with the City's Statement of Business Ethics. The Statement provides guidance on the values and ethical standards the City upholds when conducting business, and the conduct and standards the City expects from external parties in return, particularly to act ethically, fairly and legally and provide goods and services in compliance with contract and purchasing requirements.

4. Details:

4.1. ~~Fraud Control~~ Integrity Framework:

The City's *Integrity Framework* guides the organisation in providing the highest level of integrity for its community, and brings together the instruments, processes and structures within the organisation that foster integrity and help prevent corruption and misconduct from taking place. The Framework includes areas with responsibilities for defining, supporting, controlling and enforcing integrity across the organisation.

The Framework also outlines responses to integrity breaches, and the oversight provided by the Chief Executive Officer, Council and the Audit and Risk Committee.

~~**4.1.1 Organisational structure:**~~

~~The City's organisational structure provides clearly defined responsibilities and appropriate segregation of duties and controls within systems, particularly financial and procurement, that inhibits opportunities for fraud to occur. The zero-tolerance tone is set by the Chief Executive Officer and the Executive Leadership Team. The structure also includes an independent internal audit function and a proactive Audit Committee who receives reports from the Chief Executive Officer on the appropriateness and effectiveness of internal control legislative compliance.~~

~~**4.1.2 Policies and procedures:**~~

~~A Code of Conduct is prepared and adopted by Council as required by section 5.103 of the *Local Government Act 1995*. The code sets out the principles and standards of behaviour Elected Members, Committee Members and employees must observe when performing their duties and is intended to promote accountable and ethical decision making. The Code provides for the reporting of breaches or suspected breaches of the Code.~~

~~The Risk Management Policy and the Risk Management Framework outline the City's commitment and approach to managing risks and all employees within the City are encouraged to develop an understanding and awareness of risk and contribute to the risk management process. The Purchasing Policy and the associated Purchasing Protocols commit the City to developing and maintaining purchasing systems and practices that ensure goods are obtained in an equitable and transparent manner that complies with applicable legislation.~~

~~**4.1.3 Prevention and detection:**~~

~~Systems and processes, including Purchasing Protocols, are designed in such a way to help prevent fraud occurring and to detect it if it does occur. This includes adequate segregation of duties, financial and compliance reports and appropriate reporting lines and management oversight. The Purchasing Protocols are subject to regular review and will be updated whenever appropriate.~~

~~The Annual Internal Audit Plan includes audit review of high risk areas to ensure controls are adequate and are working as intended. Audit reviews are carried out independently by the City's Internal Auditor who reports the results of the audits directly to the Chief Executive Officer. Whenever necessary, independent external auditing companies may be engaged by the City to carry out audits.~~

~~**4.1.4 Response strategies:**~~

~~All incidents of fraud, or suspected incidents of fraud, will be thoroughly investigated whenever necessary the appropriate reporting and notification lines followed, including to external investigative and/or oversight agencies.~~

4.2. Zero-tolerance approach:

The City has a zero-tolerance approach to fraudulent, corrupt and/or misconduct behaviours:

a. All allegations, notifications and disclosures received, or any evidence obtained, that relates to potential fraudulent, corrupt and/or misconduct behaviours, will be systematically assessed to determine its veracity.

b. Where there are reasonable grounds to suspect serious or minor misconduct, a matter will be investigated, with the appropriate external oversight agency to be notified, and the appropriate disciplinary and recovery actions will be taken.

4.3. Reporting improper conduct ~~Chief Executive Officer's duty to notify~~:

4.3.1. Chief Executive Officer:

The City's Chief Executive Officer, as the principal officer of a notifying authority, is responsible for:

- notifying the Corruption and Crime Commission in writing of any matter that, on reasonable grounds, concerns or may concern serious misconduct, as per Section 28 of the *Corruption, Crime and Misconduct Act 2003*; or
- notifying the Public Sector Commission in writing of any matter that, on reasonable grounds, concerns or may concern minor misconduct as per Section 45H of the *Corruption, Crime and Misconduct Act 2003*.

Where misconduct also involves a breach of the *Criminal Code Act Compilation Act 1913*, the Western Australian Police Force will be notified in writing by the Chief Executive Officer.

~~As principal officer of a notifying authority the City's Chief Executive Officer is required by the *Corruption, Crime and Misconduct Act 2003* to notify the Corruption and Crime Commission or the Public Sector Commission in writing of any matter that they suspect, on reasonable grounds, concerns either serious or minor misconduct by a public officer.~~

4.3.2. Public officers and other persons:

City of Joondalup public officers or any other persons may:

- report to the Corruption and Crime Commission or the Public Sector Commission any matter which that person suspects, on reasonable grounds, concerns or may concern serious or minor misconduct (as per the *Corruption, Crime and Misconduct Act 2003*); and
- report to one of the City's Public Interest Disclosure Officers (Manager Audit, Risk and Executive Services, or Integrity Officer) any matter which that person suspects relates to corrupt or other improper conduct, including mismanagement of public resources (as per the *Public Interest Disclosure Act 2003*).

4.3.3. Audit and Risk Committee:

Reports will be provided to the City of Joondalup Audit and Risk Committee on the trends, number of incidences and findings of any fraudulent, corrupt and/or misconduct behaviour, in accordance with the Committee's terms of reference, namely: *(f) enquiring with the Internal Auditor or the Administration about processes to detect and prevent fraud or corruption and to their awareness of any suspected, alleged or actual fraud or corruption and the City's response to it (subject to confidentiality considerations).*

~~**Reporting Serious or Minor Misconduct:**~~

~~A public officer or any other person may report to the Corruption and Crime Commission or the Public Sector Commission any matter which that person suspects on reasonable grounds concerns or may concern serious or minor misconduct that:~~

~~(a) has or may have occurred; or~~

~~(b) is or may be occurring; or~~

~~(c) is or may be about to occur; or~~

~~(d) is likely to occur.~~

~~**Public interest disclosure:**~~

~~Any person may make an appropriate disclosure of public interest information to a proper authority (includes local government). The legislation which governs such disclosures is the *Public Interest Disclosure Act 2003*.~~

~~A disclosure can be made by anyone and may be made anonymously. If disclosures are made in accordance with the Act, the person making them is protected from reprisal. This means that the person enjoys immunity from civil or criminal liability and is protected from any disciplinary action or dismissal.~~

~~The Act requires local governments to appoint a person, known as the Public Interest Disclosure Officer (PID Officer), to whom disclosures may properly be made. The PID Officer should be consulted when considering whether to make a disclosure.~~

~~Information on public interest disclosures and City PID Officer are maintained on the City's public website.~~

4.4. Disciplinary actions or sanctions:

Fraudulent, corrupt and/or misconduct behaviours will result in disciplinary actions or sanctions from the City of Joondalup administration or a State or Federal Government agency, such as the Corruption and Crime Commission, Public Sector Commission, Department of Local Government, Sport and Cultural Industries, Local Government Standards Panel or State or Federal Police.

4.4.1. Employees:

Disciplinary actions or sanctions for employees may include the following:

- Behavioural expectations
- Formal written warning
- Termination of employment with notice or payment in lieu of notice
- Summary dismissal

4.4.2. Elected Members and committee members:

Disciplinary actions or sanctions for Elected Members and committee members may include the following:

- A public censure
- Public apology
- Participation in training
- An order to make a payment to the relevant local government to cover the costs of dealing with the complaint

4.4.3. External contractors and service providers:

Disciplinary actions or sanctions for those involved in providing goods or services to the City, such as business partners, contractors, suppliers, consultants and outsourced service providers, may include the following:

- Termination of contracts and loss of future work with the City
- Exclusion from quotation and tendering processes
- Referral to the relevant external oversight agencies, such as the Corruption and Crime Commission and/or the Public Sector Commission
- Referral for criminal investigation

~~On all occasions the City will seek to recover any losses it may have suffered through fraudulent, corrupt and/or misconduct behaviours, and those responsible will be appropriately disciplined, which for an employee may include termination of employment.~~

4.5. Recovery action:

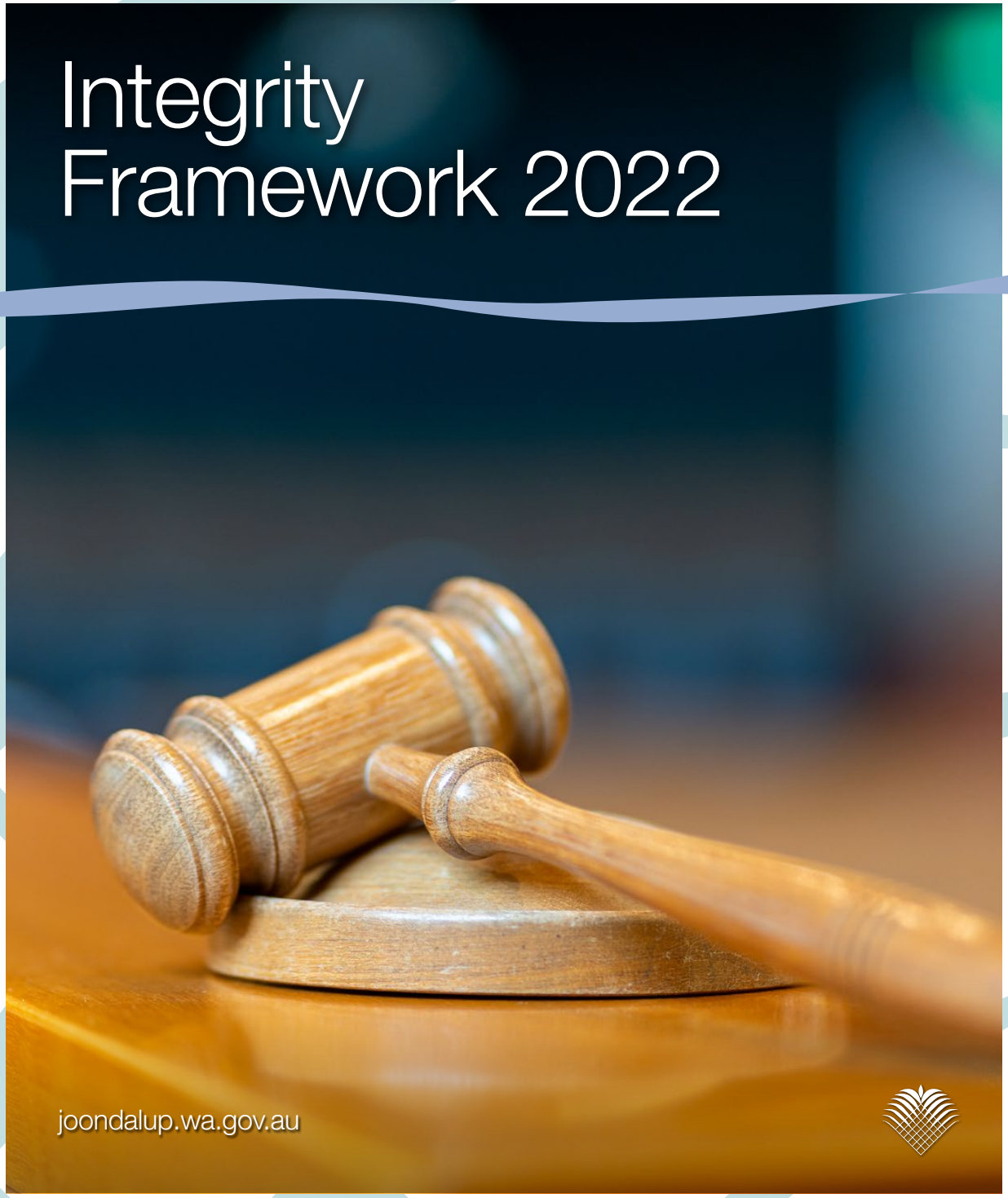
The City will seek to recover any costs or losses it may have suffered through fraudulent, corrupt and/or misconduct behaviours. This may include, and is not limited to, the District Court of Western Australia or State Administrative Tribunal.

~~On all occasions the City will seek to recover any losses it may have suffered through fraudulent, which for an employee may include termination of employment.~~

Creation date:	December 2016 (CJ227-12/16)
Formerly:	
Amendments:	CJXXX-05/23
Last reviewed:	May 2023 (CJXXX-05/23)
Related documentation:	• *City of Joondalup Codes of Conduct* • *City of Joondalup Complaint Investigation Policy* • *City of Joondalup Statement of Business Ethics* • *City of Joondalup Integrity Framework* • *City of Joondalup Risk Management Framework* • *AS 8001:2021 Fraud and Corruption Control* • *Local Government Act 1995* • *Criminal Code Act Compilation Act 1913* • *Corruption, Crime and Misconduct Act 2003* • *Public Interest Disclosure Act 2003*
File reference:	106335

City of Joondalup

Integrity Framework 2022



joondalup.wa.gov.au

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Acknowledgement

The City of Joondalup acknowledges that its *Integrity Framework* is based upon the Public Sector Commission's Integrity Framework resources and thanks the Public Sector Commission for its guidance in development of this document.

1. Introduction

The City of Joondalup delivers a wide variety of services, programs and facilities for its community and there is a rightful expectation that these are delivered and managed in an efficient and effective way. As custodians of public funds and personal information, the City must establish and maintain the trust of its community in the use of those funds and information, to deliver an overall benefit for the entire community.

This trust is established and maintained by ensuring those that work in the City of Joondalup (being elected members, employees, contractors, suppliers and volunteers) operate with integrity and behave in an ethical, transparent and accountable way. Integrity is a cornerstone of good governance and organisations that act with integrity, incidences and impacts of misconduct, fraud and corruption are not only minimised, but organisational benefits can be achieved such as improved productivity and efficiency; positive working relationships; and effective collaboration and engagement.

The City's *Integrity Framework* is aligned to the City's *Strategic Community Plan 2032* (and specifically its key result area of Leadership) and aims to guide the organisation in providing the highest level of integrity for its community, and brings together the instruments, processes and structures within the organisation that foster integrity and help prevent corruption and misconduct from taking place. It also takes into account factors and conditions for implementation that influence within, and outside of, the City's operations.

The City of Joondalup commits to ensuring all elected members, employees, contractors, suppliers and volunteers understand and operate within the *Integrity Framework* and that the elements contained within are continuously enhanced and reviewed so that integrity forms part of the City's day-to-day business, decision-making and operations.

James Pearson
Chief Executive Officer



2. Integrity Model

2.1 Defining Integrity

The Organisation for Economic Co-operation and Development (OECD) in its *2020 Public Integrity Handbook* defines public integrity as the *"consistent alignment of, and adherence to, shared ethical values, principles and norms for upholding and prioritising the public interest over private interests in the public sector"*.

Integrity is important in ensuring the WA Government (including local government) is trusted and accountable for its actions. It is achieved by:

- Serving the public interest.
- Using powers responsibly, for the purpose and in the manner for which they were intended.
- Acting with honesty and transparency, making reasoned decisions without bias by following fair and objective processes.
- Preventing and addressing improper conduct, disclosing facts without hiding or distorting them.
- Not allowing decisions or actions to be influenced by personal or private interests.

The City's primary values help define the minimum standards of conduct and integrity to be observed by the City of Joondalup elected members, employees, contractors and suppliers and are expressed in the following legislated Codes of Conduct general principles:

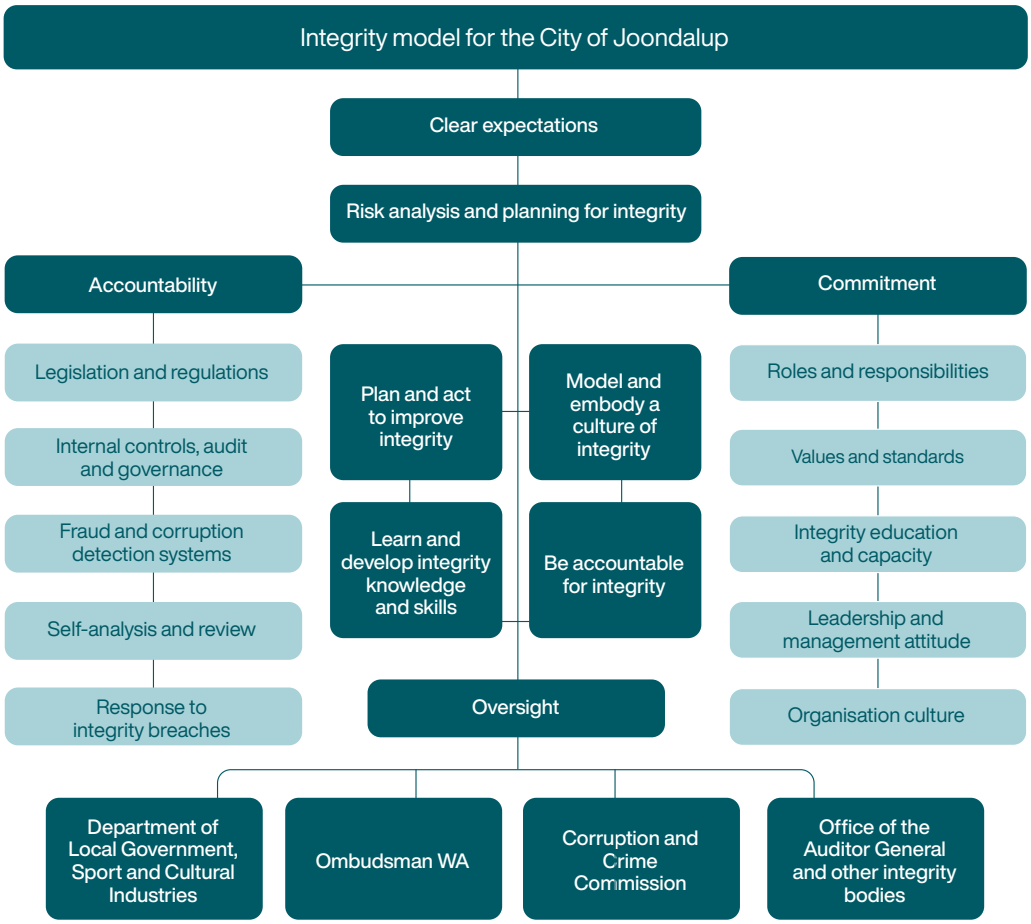
Personal integrity: We act with reasonable care and diligence and make decisions that are honest, fair, impartial and timely, and consider all relevant information.

Relationships with others: We treat people with respect, courtesy and sensitivity and recognise their interests, rights, safety and welfare.

Accountability: We use the resources of the City in a responsible and accountable manner that ensures the efficient, effective and appropriate use of human, natural, financial and physical resources, property and information.

2.2 Integrity Model for the City of Joondalup

The Integrity Model for the City of Joondalup provides an integrated representation of the City's Integrity Framework. Overall, City integrity is reliant on the two key ideologies of *Commitment and Accountability* that must be exercised continually by all components of the organisation.



With regard oversight agencies and their particular role relevant to local government:

The Department of Local Government, Sport and Cultural Industries aims to help to improve the capacity of local governments to respond to community demands and expectations, and improve levels of accountability and legislative compliance.

Ombudsman WA is an impartial and independent agency that receives, investigates and resolves complaints about State Government agencies, local governments and universities, and undertakes major investigations with all the powers of a standing Royal Commission.

Corruption and Crime Commission assesses, investigates and exposes serious misconduct in the Western Australian public sector; as well as encouraging public sector agencies to implement practices that minimise their risk of serious misconduct.

Public Sector Commission works to promote and maintain integrity, conduct and ethics in the Western Australian public sector; as well as assessing minor misconduct.

Office of the Auditor General supports accountability and continuous improvement in the public sector through an informed Parliament and community. Its mission is to serve the public interest through independent auditing and reporting on State and local government finances and performance.



3. Plan and Act to Improve Integrity

The ability to plan and act to improve integrity is the foundation of the City of Joondalup's *Integrity Framework*. It is where the City identifies, develops and implements the organisation's approach to managing integrity based on identified risks.

3.1 Roles and Responsibilities

The City's *Integrity Framework* includes areas with responsibilities for defining, supporting, controlling and enforcing integrity across the organisation. These include core areas, such as the Council and Committees or individuals responsible for implementing integrity policies, as well as complementary areas, whose primary purpose is not to directly support the City's *Integrity Framework*, but without whom the framework could not operate.

Assigning clear responsibilities within the City's operations is necessary to ensure co-operation and to avoid overlaps and prevent fragmentation. Responsibilities include developing, implementing, monitoring and evaluating integrity standards and tools, and are carried out by not only those areas within the organisation but outside the organisation.

The following table details the various bodies or positions within the City of Joondalup that are key components of the City's integrity system:

Body or position	Integrity Role
Council	• Operates in accordance with the Local Government Act 1995 and relevant legislation, including in relation to integrity and governance. • Sets integrity expectations and embodies these through the City's: o Values. o Code of Conduct for Council Members, Committee Members and Candidates. o Risk Management Framework. o Governance Framework. • Approves policy documents as they relate to integrity matters. • Sets and endorses delegations for specific functions to the Chief Executive Officer and relevant officers. • Endorses the City's Annual Compliance Audit Return. • Endorses the Terms of Reference of the Audit and Risk Committee.
Audit and Risk Committee	• Acts in accordance with its Terms of Reference and Audit and Risk Committee Charter. • Monitors the effectiveness of the City's Risk Management Framework including integrity risks. • Receives reports on strategic integrity matters. • Assesses the adequacy of the internal audit plan and the three-year audit plan. • Considers reports by the Office of Auditor General including but not limited to the annual external audit. • Reports to Council on integrity risks, audit activities and integrity controls.
Elected Members	• Adhere to and demonstrate the highest level of commitment and conduct for integrity. • Model a culture of integrity through the active demonstration of the City's values and by communicating the importance of meeting integrity standards. • Participate in the Council's decision-making processes in an impartial and unbiased manner. • Manage, declare and record gifts and conflicts of interest.

Body or position	Integrity Role
Chief Executive Officer	• Operates in accordance with the Local Government Act 1995 and relevant legislation, including in relation to integrity and governance. • Adheres to and demonstrates the highest level of commitment and conduct for integrity. • Responsible for the agenda, implementation and enforcement of integrity policies for the City. • Drives a culture of integrity through the active demonstration of the City's values and by communicating the importance of meeting integrity standards. • Participate in the City's decision-making processes in an impartial and unbiased manner. • Provides leadership in the prevention, detection and response to misconduct. • Reports misconduct activities or suspected activities to external oversight bodies. • Promotes effective risk management and governance across the organisation. • Manages, declares and records gifts and conflicts of interest.
Executive Management Team (Directors and Managers)	• Operate in accordance with the Local Government Act 1995 and relevant legislation, including in relation to integrity and governance. • Adhere to and demonstrate the highest level of commitment and conduct for integrity. • Drive a culture of integrity through the active demonstration of the City's values and by communicating the importance of meeting integrity standards. • Participate in the City's decision-making processes in an impartial and unbiased manner. • Ensure optimal, and fit for purpose, operational performance to deliver the products, services and programs that benefit the community. • Implement and oversee integrity policies and practices and promote ethical behaviour. • Manage and control integrity risks including recording actions and controls in developed risk registers. • Provide advice and support to staff on integrity matters. • Manage, declare and record gifts and conflicts of interest. • Manage and control integrity risks related to conflicts of interest related to the business of the Directorate/ Business Unit.
Manager Governance	• Monitors and evaluates the effectiveness of the City's Integrity Framework, including biennial review. • Implements core integrity instruments, processes and systems around governance, codes of conduct; delegations of authority, accountability and ethical decision-making. • Ensures compliance with legislative provisions, policies and procedures related to governance practices. • Delivers ethical training and awareness. • Maintains public registers. • Maintains the Delegations of Authority Manual. • Manages, declares and records gifts and conflicts of interest.

Body or position	Integrity Role
Manager Audit, Risk and Executive Services	**Risk management** • Establishes and maintains the City's Strategic Risk Profile with input from the Council and Executive Management Team. • Coordinates detailed strategic and operational risk reports for the Audit and Risk Committee as required. • Establishes an internal control system and risk management framework to reduce organisational vulnerability to fraud and corruption. • Implements core integrity instruments, processes and systems around gift declarations, risk, fraud and misconduct control. • Oversees the City's public interest disclosure framework and other external misconduct reporting mechanisms. • Maintains the City's Fraud, Corruption and Misconduct Control Policy. • Maintains the City's Business Continuity Plan and Policy. • Delivers risk management training and awareness. • Manages, declares and records gifts and conflicts of interest. **Internal audit** • Establishes an independent and objective internal audit function to provide assurance on the City's systems of internal control, compliance and risk management including providing recommendations to improve mitigating actions and controls.
Manager Human Resources	• Prepares, publishes and implements complementary integrity instruments, processes and systems around human resource practices including recruitment and selection; performance review; workforce management; induction and training; complaints and grievances. • Ensures employee induction covers integrity expectations. • Ensures compliance with legislative provisions, policies and procedures related to human resources practices including breach of discipline. • Oversees organisational employee surveys. • Oversees the development of corporate training budgets dependant on organisational requirements. • Manages, declares and records gifts and conflicts of interest.
Manager Financial Services	• Prepares, publishes and implements complementary integrity instruments, processes and systems around purchasing and procurement; tendering and contracts; and utilisation of the City's finances. • Ensures compliance with legislative provisions, policies and procedures related to financial management and reporting, procurement, and financial audits. • Ensures due diligence when engaging contractors and suppliers to deal with integrity matters to ensure they have the necessary qualifications, skills and/or experience (eg through reference and qualification checks). • Maintains the City's Statement of Business Ethics. • Manages, declares and records gifts and conflicts of interest.

Body or position	Integrity Role
Manager Strategic and Organisational Development	• Maintains internal and external policy frameworks. • Ensures accountability, compliance with relevant legislation and the contractual obligations applicable to each non-recurrent grant. • Ensures policies and procedures are reviewed and updated in accordance with the policy register and relevant legislative changes. • Manages, declares and records gifts and conflicts of interest.
Manager Information Technology	• Prepares, publishes and implements complementary integrity instruments, processes and systems around ICT use and security. • Manages appropriate security testing of ICT systems and develops responses to identified security risks. • Ensures employees are appropriately educated in ICT use and security practices. • Manages, declares and records gifts and conflicts of interest.
Manager Asset Management	• Prepares, publishes and implements complementary integrity instruments, processes and systems around asset management; and disposal of assets. • Manages, declares and records gifts and conflicts of interest.
Manager Communications and Stakeholder Relations	• Schedules specific integrity messages as directed from the Chief Executive Officer and Executive Management Team. • Ensures corporate messages are consistent with the Council and Chief Executive Officer's approach to integrity and stated expectations. • Coordinates effective complaint handling systems, and liaison with the Ombudsman WA as required. • Assists the Manager Governance and Manager Audit, Risk and Executive Services maintain the internet and intranet regarding integrity information and resources. • Manages, declares and records gifts and conflicts of interest.
Internal Auditor	• Operates in accordance with the Local Government Act 1995 and relevant legislation, including in relation to integrity and governance. • Plans and conduct audits that address integrity risks. • Reports integrity risks to the Chief Executive Officer and the Audit and Risk Committee. • Participates in the City's decision-making processes in an impartial and unbiased manner. • Manages, declares and records gifts and conflicts of interest.
Integrity Officer	• Operates in accordance with the Local Government Act 1995 and relevant legislation, including in relation to integrity and governance. • Provides an independent and objective internal investigation function relating to public interest disclosures, fraud and corruption, and other relevant complaints. • Participates in the City's decision-making processes in an impartial and unbiased manner. • Manages, declares and records gifts and conflicts of interest.

Body or position	Integrity Role
Employees	• Operate in accordance with the Local Government Act 1995 and relevant legislation, including in relation to integrity and governance. • Adhere to and demonstrate the highest level of commitment and conduct for integrity. • Reflect the City's values and integrity standards. • Participate in the City's decision-making processes in an impartial and unbiased manner. • Comply with core and complementary instruments, policies, processes and systems developed for organisational integrity. • Apply appropriate practices for risk management, internal controls, and fraud and corruption prevention. • Report misconduct, corruption or fraud through established reporting mechanisms. • Participate in training and development opportunities to enhance integrity knowledge and capacity. • Manage, declare and record gifts and conflicts of interest.
Contractors and Suppliers	• Adhere to the City's Statement of Business Ethics. • Adhere to relevant legislative obligations as detailed in contracts of engagement. • Comply with core and complementary instruments, policies, processes and systems developed for organisational (and contractor) integrity. • Manage, declare and record conflicts of interest.
Volunteers	• Adhere to the City's Statement of Business Ethics. • Adhere to relevant legislative obligations as detailed in contracts of engagement. • Comply with core and complementary instruments, policies, processes and systems developed for organisational (and volunteer) integrity. • Manage, declare and record conflicts of interest.

3.2 Legislation and Regulations

The *Local Government Act 1995* is the key legislative instrument which provides the City of Joondalup the power to make policies, plans and strategies, and local laws, which are generally used to establish and maintain the quality of life and amenity in keeping with community expectations.

The City's legislative, policy and planning instruments are available on the City's website.

The City is also responsible for administering a number of State and Commonwealth Acts and regulations. Some of the more significant pieces of legislation are included within the City's *Record Keeping Plan 2020* available on the City's website.

The City also has obligations under State legislation to report matters related to integrity including, but not limited to:

- Corruption, Crime and Misconduct Act 2003.
- Financial Management Act 2006.
- State Records Act 2000.

3.3 Risk Analysis and Planning for Integrity

Risk Management Policy

The City's *Risk Management Policy* describes the commitment to understanding and managing the City's risk environment, fostering a positive risk culture and taking measures to ensure risks are contained to acceptable levels in accordance to its remit and responsibilities.

The policy and framework are aligned with the Australian Standard/International Organisation for Standardisation (AS/NZS ISO) 31000:2018 Risk Management – Guidelines.

Risk Management Framework

The City's *Risk Management Framework* supports and expands on the *Risk Management Policy* and aims to uphold the City's Primary Values of being transparent, accountable, honest, ethical, respectful, sustainable and professional. The Framework provides the guidance to integrate risk management into activities and functions performed by the City.

Risk Management Guidelines

The City's internal *Risk Management Guidelines* provide detailed application guidance for the Framework. This includes procedures, practices, responsibilities and activities (including their sequence and timing).

3.4 Internal Controls, Audit and Governance

The City undertakes activities and implements internal controls to minimise its integrity risks including the following:

Governance Framework

The City's *Governance Framework* has been adopted to help define the City's process by which decisions are taken and implemented, the process by which the City goes about achieving its goals and producing its outputs and the process by which the organisation is directed, controlled and held to account.

Policies, Protocols, Procedures and Processes

To ensure policies, protocols, procedures and processes are current, the City's policies, procedures and processes assign responsible Directorates and review dates.

The City's Policy Register is available on the City's website. Business critical processes and procedures are documented in the internal process documentation system Promapp.

Supervision

Directors and Managers are expected to ensure employees adhere to governance policy frameworks, complete mandatory training and demonstrate behaviours required by the *Code of Conduct for Employees*.

Financial Management Controls

The following Financial Management Controls are in place:

- Financial Management Information Systems including automated controls to ensure adequate segregation of duties/responsibilities with regard endorsed delegations related to procurement and authorisation of payments.
- Monthly reconciliation and exception reporting.
- Grant acquittals process.
- Financial management guidelines, protocols and processes.
- Appointment of external auditor to undertake reviews of financial management systems and procedures.

Human Resource Management Controls

The following Human Resource Management Controls are in place;

- Employment screening including for certain positions a requirement to provide a national police clearance certificate and/or working with children checks before employment is offered.
- New employees being required to complete a comprehensive induction process which includes information on integrity and the requirement to notify the City in the event they are charged with a serious criminal offence or an offence involving fraud or dishonesty.
- Employees who hold positions categorised as 'Positions of Trust' being required to produce a national police clearance certificate and/or working with children checks from time to time.
- Undertaking secondary employment being required to be approved.
- Probing for moral judgement capacities at interview by asking questions around ethical predicaments.
- Reference checks of applicants and a level of questioning based on the skills, knowledge and experience required for the position.
- Qualification checks and presentation of original documentation.

The City's annual performance review process is also a mechanism for employees and supervisors to reinforce integrity standards; raise any integrity issues; or identify any training and development needs.

Information Management Controls

The following Information Management Controls are in place:

- The City's *Record Keeping Plan* details the management of State records to meet obligations under the State Records Act 2000.
- The *Code of Conduct for Council Members*, Committee Members and Candidates and *Code of Conduct for Employees* contain provisions related to the use of information.
- Access to corporate records by employees and contractors being in accordance with designated access and security classifications as determined by the Records Services Coordinator and the City's *Records Management Policy*.
- Access to the City's records by the general public being in accordance with the *Freedom of Information Act 1992*, or other written laws.
- Access to the City's records by elected members and committee members being via the Chief Executive Officer in accordance with Section 5.92 of the *Local Government Act 1995*.
- The *Online Services Usage Protocols* (for elected members and employees) provides guidance on the acceptable business use and personal use when using the City's online services. It provides guidance on logon accounts, password and email etiquette.
- Liaises with the Ombudsman WA in relation to effective complaint handling, investigations and record keeping.

Risk Management

The City takes integrity risk management seriously and it is embedded into its overall approach to risk described at Part 3.3 *Risk Analysis and Planning for Integrity*.

Audit

The internal audit functions are maintained in line with the Local Government Act 1995, Local Government (Audit) Regulations 1996 and Local Government (Financial Management) Regulations 1996. These functions are described in the City's Audit and Risk Committee Charter.

The internal audit function helps maintain and improve organisational effectiveness by providing risk-based and independent assurance advice to the Chief Executive Officer and Audit and Risk Committee.

The internal audit function also assists the Chief Executive Officer achieve business objectives by systematically collecting and reporting information through the Audit and Risk Committee. This includes risk exposure and management, internal controls, compliance, resource and program management, and organisation performance against statutory obligations and best practice principles.

The internal audit function also ensures the appointment of external auditors to undertake reviews of risk management, internal control and legislative compliance.

A risk-based internal audit plan is prepared annually by the internal audit function. The plan sets audit topics and identifies resources required for the year in alignment with the City's objectives and key risks. It is presented to the Audit and Risk Committee. The Chief Executive Officer may vary the plan and change priorities.

The Committee provides advice to the Council on the effectiveness of the risk management and governance frameworks, and external accountability obligations.

The Committee has an independent member appointed by the Council.

3.5 Fraud and corruption detection systems

The City's *Fraud, Corruption and Misconduct Control Policy* objective is to communicate the City's zero tolerance approach and response actions to fraudulent and corrupt conduct within the performance of its functions and interactions with contractors and suppliers, the community and all other stakeholders of the City.

The Policy establishes the City's approach to preventing, detecting and responding to reports of suspected fraud, corruption and misconduct. The City acknowledges that the audit function, staff, supplier and contractor reporting of suspected fraud and corruption, set out in the Statement of Business Ethics, contributes to detection activities.

Financial management detection systems include:

- Monthly data and exception issues analysis/reporting.
- Monthly reconciliations and review of exception reports.
- Fortnightly payroll certification reports and monthly payroll data integrity checking.
- Internal audit reviews.
- Annual statutory external audit by the office of the Auditor General and reporting in the City's Annual Report.
- Annual budget process and mid-year review to critically review and examine forward budget projections.
- Annual review of the Strategic Financial Management Plan.

Governance detection systems includes:

- Regular review of conflicts of interest and gifts and hospitality declarations.
- Regular review of registers to ensure compliance with legislative/policy requirements.

Fraud and misconduct detection systems include:

- Live data analysis using accounts payable, contracts and payroll data.



4. Model and Embody a Culture of Integrity

4.1 Values and Culture

An effective integrity framework holds an organisation to a more robust standard of ethics and morals. Organisational integrity needs to be based on the concept of self-governance in accordance with a set of guiding principles and ethics. To build an ethical organisation, where all parts of it behave with integrity, a strong set of values must be enshrined in day-to-day activities and operations.

The City's *10 Year Strategic Community Plan (Joondalup 2032)* articulates the City's vision as being *'A global City: bold creative and prosperous'.* In alignment with this vision the City believes the following primary values should be inherent within any well-functioning and community-driven organisation:

- **Transparent** – We facilitate appropriate levels of scrutiny by recording our decisions and making them accessible.
- **Accountable** – We accept responsibility for our actions and decisions that are within our control.
- **Honest** – We earn and sustain public trust by being honest and open in all our actions and always acting in the public interest.
- **Ethical** – We demonstrate moral behaviour that is free from corruption.
- **Respectful** – We treat people fairly and objectively and without discrimination.
- **Sustainable** – We manage our natural resources and public assets adaptively, ensuring equitable outcomes for future generations.
- **Professional** – We demonstrate strong skills and good judgment and behaviour in delivering our services.

Integrity is supported when elected members, employees, contractors, suppliers and volunteers model the City's values. These values shape the City's culture and are the fundamental beliefs the City considers to be important; are relatively stable over time; and define expected elected member, employee, contractor and volunteer attitudes and behaviour. Ethical conduct and day to day decision-making is built on the City's primary values.

A positive culture promotes openness and honesty, makes accountability and responsibility clear and encourages debate on important issues. It is also more likely that the organisation will retain high caliber employees who want to work and participate in the activities of the City.

The City fosters and cultivates a culture of integrity through:

- Encouraging an open culture where ethical dilemmas, public integrity concerns, and errors can be discussed freely, and, where appropriate, with employee representatives, and where leadership is responsive and committed to providing timely advice and resolving relevant issues.
- Providing clear rules and procedures for reporting suspected breaches of conduct standards, and ensure, in accordance with fundamental principles of procedural fairness, protection against all types of unjustified treatments as a result of reporting misconduct and integrity violations, in good faith and on reasonable grounds.
- Providing alternative channels for reporting suspected breaches of conduct standards, including when appropriate the possibility of confidentially reporting to a body with the mandate and capacity to conduct an independent investigation.
- Communicating the City's Codes of Conduct (at pre-employment and during employment) and Public Interest Disclosures processes.
- Undertaking Employee Opinion Surveys and Climate Surveys to determine perceptions of observance to values and standards of integrity; and establishment of Employee Opinion Survey Working Groups to examine opportunities to enhance understanding of values in decision-making.
- Publishing registers on the City's website for public inspection in accordance with the *Local Government Act 1995*. These include, but are not limited to the Gifts Register, Minor Breaches Register, Complaints Register, Declarations of Interest Register and Electoral Gifts Register.

4.2 Leadership and Management Attitude

From the perspective of integrity, there is a continuing need to give life to the City's primary values and standards of behaviour; to create an environment that supports ethically sound behaviour and decision-making; and to instil a sense of shared integrity responsibility and accountability among elected members and employees. Ineffective oversight by formal and informal leaders, especially when coupled with weaknesses in other internal integrity systems and controls, presents real integrity risks for any public authority.

A "do it right" climate must be created and continually reinforced and communicated from the highest level of the organisation, being elected members and the City's Executive Management Team (the Chief Executive Officer, Directors and Business Unit Managers). In turn, all other leaders in the City (formal and informal) must also demonstrate and reflect the highest standards of integrity for other employees to follow.

Effective leadership and supervision can have a significant impact on the performance and integrity of teams and help to detect and prevent misconduct at the City.



Leaders must proactively promote integrity and supervise by:

- Visible demonstration and active promotion of the primary values of the organisation.
- Knowing and understanding the management and monitoring tools available to them including performance management and substandard performance processes, and disciplinary and reporting processes.
- Being consistent and clear about expectations, how they align with values and policies, and not shying away from difficult conversations about performance and integrity.
- Trusting their team but still fulfilling their obligations by monitoring work performance and integrity requirements and following up on any concerns.
- Taking consistent, appropriate and proportionate action to deal with issues.
- Creating safe places where staff can challenge the status quo by speaking up (also refer to the City's Public Interest Disclosure Officers; Workmates Program; and Employee Assistance Program).

Matters related to integrity should be continually promoted and discussed at regular meetings between leaders and employees so that ethical standards of behaviour can not only be reinforced, but also for integrity issues or concerns to be highlighted so that clarification or any further educational instruments or processes can be investigated and implemented.

The City's intent is that through reinforcement of positive leadership attitudes and expectations toward high levels of conduct and integrity, a normalised professional business culture will be maintained and enhanced. Employee Opinion Surveys and Climate Surveys will assist leaders in understanding employee perceptions of observance to values and standards of integrity as a measure of success.

5. Learn and Develop Integrity Knowledge and Skills

5.1 Integrity Education and Capacity

An organisation may have the best processes and practices in place to foster a culture of integrity, but it must continue to educate and communicate those standards and practices through understanding and capacity building.

The provision of sufficient information, training, guidance and timely advice for elected members and employees to apply public integrity standards is done through:

- Providing elected members, employees, contractors, suppliers and volunteers with clear and up-to-date information about the organisation's policies, protocols and administrative procedures relevant to maintaining high standards of public integrity.
- Requiring all new employees to be provided with an induction package that includes the *Code of Conduct for Employees* and requires them to confirm they have read and understood the Code.
- Offering induction and on-the-job integrity training to elected members and employees in order to raise awareness and develop essential skills for the analysis of ethical dilemmas, and to make public integrity standards applicable and meaningful in their own personal contexts.
- Providing easily accessible formal and informal guidance and consultation mechanisms to help elected members, employees, contractors, suppliers and volunteers apply public integrity standards in their daily work as well as to manage conflict-of-interest situations.
- Development and training completed by elected members and employees are recorded in the learning management system.
- Development of short guides related to ethical and integrity matters.
- The employee performance management process reinforces the need to comply with the *Code of Conduct for Employees* and declare any conflicts of interest.
- Elected members, employees, contractors, suppliers and volunteers are provided with avenues to seek advice about integrity obligations including policies and procedures from those with relevant expertise.
- Employee access to the City's 'Workmates Program' and Public Interest Disclosures Officers.
- Referencing and engaging with the Public Sector Commission through its integrity insights materials.



6. Be Accountable for Integrity

6.1 Response to Integrity Breaches

As an overarching principle, the City does not tolerate corrupt or other improper conduct, including mismanagement of public resources, in the exercise of the public functions of the City, by its elected members, employees, contractors, suppliers or volunteers. In view of this it actively promotes and supports disclosures being made by elected members, employees and members of the public, as to corrupt or other improper conduct that is happening or may happen.

The City will take all reasonable steps to provide protection to elected members, employees, contractors, suppliers and volunteers who make disclosures from any detrimental action in reprisal for the making of a disclosure or misconduct report and also does not tolerate any of its elected members or employees engaging in acts of victimisation or reprisal against those who make a disclosure.



The *City's Code of Conduct for Council Members, Committee Members and Candidates* and *Code of Conduct for Employees* contain principles and minimum requirements to ensure compliance with relevant legislation and standards. In addressing matters, the City may take investigative and disciplinary action in line with relevant City policies and protocols.

Where complaints against elected members, committee members or candidates are upheld they will be included in the City's Complaints Registers, available on the City's website. Complaints (upheld) and reporting to external oversight bodies will also be reported on in the City's Annual Report.

For certain types of conduct, the Chief Executive Officer has a statutory obligation to notify the Public Sector Commission and Department of Local Government, Sport and Cultural Industries (minor misconduct), Corruption and Crime Commission (serious misconduct) and Western Australia Police (criminal conduct).

Where relevant, any reports and discipline processes are used as opportunities to improve practices and strengthen controls.

6.2 Self-assessment and Review

The City will self-assess and review the framework on a biennial basis examining ways to continuously improve it by:

- Making judgements informed by data and evidence about what is currently working and what is not.
- Identifying gaps between the current and desired future state.
- Deciding the best way to address any gaps and get to the desired future state based on operating context, risks and resourcing.
- Development of an *Integrity Action Plan*.

The Chief Executive Officer will be responsible for coordinating the review.

The City also uses available tools (eg Integrity Snapshot Tool, Integrity and Conduct Annual Collection, Integrity in Financial Management Self-Assessment Checklist, Compliance Program, Local Government and Public Sector Inquiry Reports and the like) to assess what is currently in place and the maturity of its approach to integrity.

7. Oversight

The Chief Executive Officer, with the support of the Executive Management Team, is responsible for oversight of the Integrity Framework.

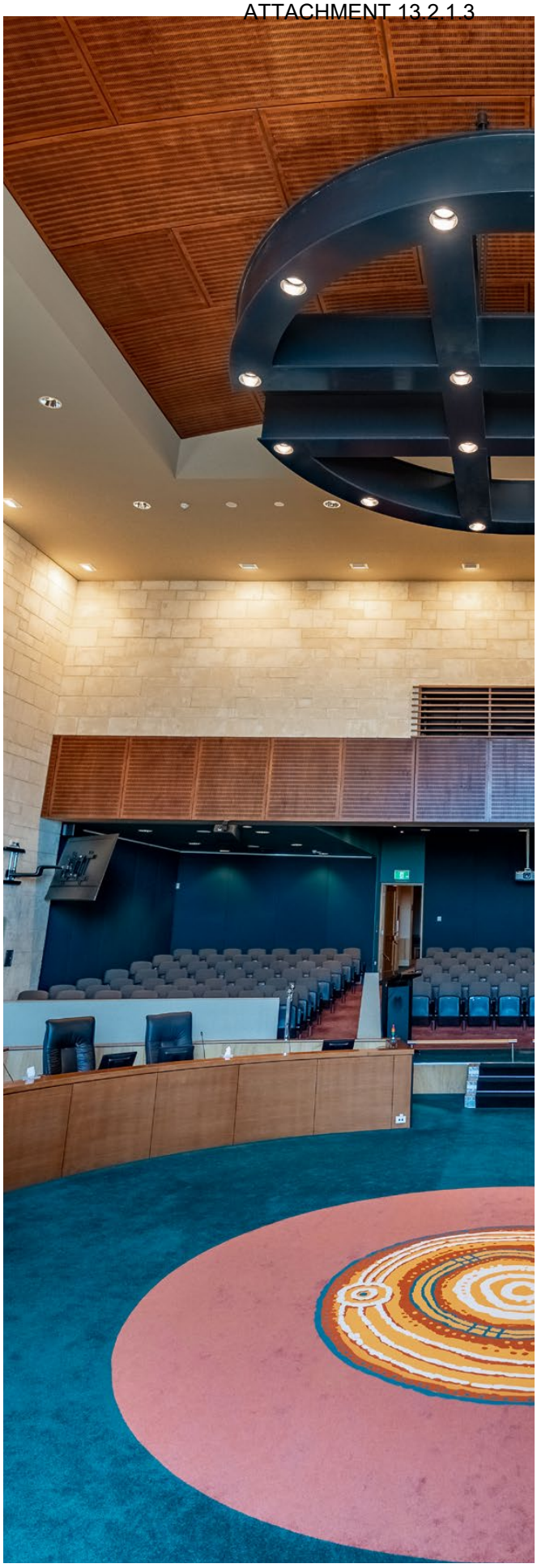
The following processes are in place to provide the Council and Chief Executive Officer with assurance that the approach to practicing, managing and accounting for integrity is sound, and the framework is working as intended:

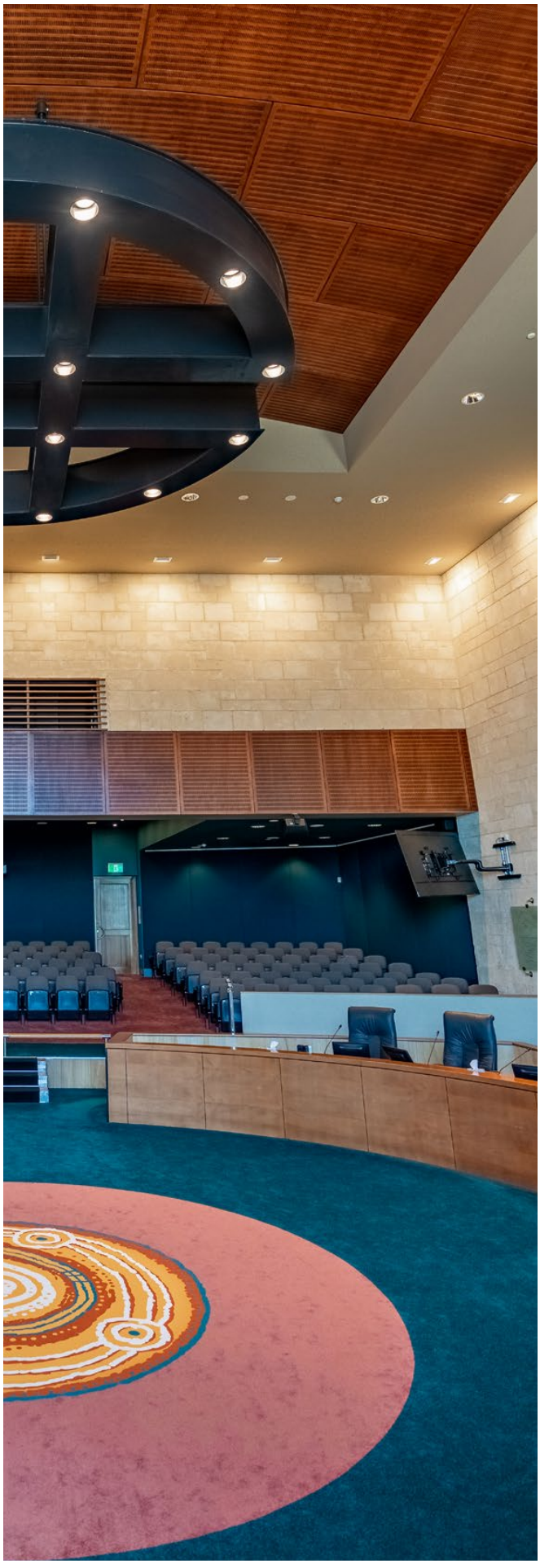
Chief Executive Officer

- Integrity matters to be a standing Executive agenda item.
- Role and responsibilities as the City's Complaints Officer undertaken.
- Regular reporting from business areas to the Chief Executive and/or Executive Leadership Team includes:
  - o Financial performance and any requests for changes to the approved budget parameters.
  - o Regular review of the conflicts of interest, secondary employment, and gifts and benefits register.
  - o Regular reporting on the staff development and training plan as it relates to integrity matters.
  - o Progress reporting from internal audit provided to ensure audit corrective actions are implemented.
  - o Progress reporting on risk management matters as they relate to integrity.
  - o Regular Employee Opinion Surveys and Climate Surveys incorporating integrity feedback mechanisms.

Council/Audit and Risk Committee

- Quarterly reporting on the use of Chief Executive Officer's credit card.
- Annual Compliance Audit Return.
- Regular reporting on internal audit coverage and annual work plan
- Regular reporting on the Office of the Auditor General's work program.
- Regular reporting on identifying and management of misconduct and integrity matters affecting the City or local government sector.
- Policy documents as they relate to integrity matters.
- Monitors the effectiveness of the City's *Risk Management Framework* including integrity risks.
- Sets and endorses delegations for specific functions to the Chief Executive Officer and relevant officers.
- Three yearly reviews of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal controls and legislative compliance and report to the Council the results of those reviews.
- Three yearly reviews of the appropriateness and effectiveness of the City's financial management systems and procedures of the City and report to the Council the results of those reviews.





8. Relevant City of Joondalup Documents

The following key City of Joondalup documents are relevant to the Integrity Framework:

- *Strategic Community Plan 2032*
- Governance Framework
- Code of Conduct for Council Members, Committee Members and Candidates
- Code of Conduct for Employees
- Risk Management Framework
- Audit and Risk Committee Terms of Reference and Charter
- Public Registers
- *Risk Management Policy*
- *Fraud Corruption and Misconduct Control Policy*
- *Elections Caretaker Policy*
- *Attendance at Events Policy*
- Customer Service Charter
- Public Interests Disclosure Framework
- Statement of Business Ethics

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This document is available in alternative formats upon request.