

minutes

Ordinary Meeting of Council

MEETING HELD ON

TUESDAY 26 MARCH 2024

Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

This document is available in alternate formats upon request

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TABLE OF CONTENTS

1	ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS	5
2	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	5
3	DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY	6
4	DEPUTATIONS	6
5	PUBLIC QUESTION TIME	6
	PROCEDURAL MOTION – THAT THE RULING OF THE PRESIDING MEMBER BE DISAGREED WITH	24
	EXTENSION OF PUBLIC QUESTION TIME	24
	EXTENSION OF PUBLIC QUESTION TIME	27
6	PUBLIC STATEMENT TIME	28
7	APOLOGIES AND LEAVE OF ABSENCE	30
8	CONFIRMATION OF MINUTES	31
9	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	31
10	IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	32
	MOTION TO CHANGE THE ORDER OF BUSINESS	32
11	PETITIONS	33
12	REPORTS	34
12.1	DEVELOPMENT AND SUBDIVISION APPLICATIONS - JANUARY 2024 (WARD - ALL)	34
12.2	PROPOSED CLOSURE OF PORTIONS OF THE WHITFORDS AVENUE ROAD RESERVE, HILLARYS (WARD – SOUTH-WEST).....	38
12.3	47 SPORING WAY, HILLARYS - FOUR MULTIPLE DWELLINGS (WARD – SOUTH-WEST)	43
12.4	EXECUTION OF DOCUMENTS (WARD - ALL)	69
12.5	STATUS OF COUNCIL DECISIONS - JANUARY 2024 (WARD - ALL)	72
12.6	MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL).....	75
12.7	STATUS OF PETITIONS (WARD - ALL)	77
12.8	DRAFT ENVIRONMENT STRATEGY 2024 – 2034 (WARD – ALL).....	83

12.9	CORPORATE SPONSORSHIP APPLICATION: WANNEROO BASKETBALL ASSOCIATION (WARD - ALL).....	89
12.10	LIST OF PAYMENTS MADE DURING THE MONTH OF JANUARY 2024 (WARD - ALL)	99
12.11	FINANCIAL ACTIVITY STATEMENT FOR JANUARY 2024 (WARD - ALL)	102
12.12	CARD TRANSACTIONS FOR THE MONTH OF JANUARY 2024 (WARD - ALL).....	110
12.13	TENDER 004/24 GREENWOOD SCOUTS HALL - REFURBISHMENT AND EXTENSION (WARD - SOUTH-EAST).....	113
12.14	TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM (WARD - ALL).....	114
12.15	TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY (WARD - SOUTH)	127
12.16	TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY (WARD - SOUTH)	137
12.13	TENDER 004/24 GREENWOOD SCOUTS HALL - REFURBISHMENT AND EXTENSION (WARD - SOUTH-EAST).....	147
12.17	INVITATION TO JOIN OF PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING) (WARD – ALL).....	154
13	REPORTS OF COMMITTEES	161
13.1	POLICY COMMITTEE - 19 FEBRUARY 2024.....	161
	13.1.1 ELECTED MEMBERS' ENTITLEMENTS POLICY (WARD – ALL)..	161
	13.1.2 PARKING LOCAL LAW 2023 - ADOPTION (WARD - ALL).....	168
	13.1.3 PEST PLANT AMENDMENT LOCAL LAW 2023 - ADOPTION (WARD - ALL)	175
	13.1.4 PROPOSED ANIMALS LOCAL LAW 2024 - CONSENT TO ADVERTISE (WARD - ALL)	182
13.2	AUDIT AND RISK COMMITTEE - 11 MARCH 2024.....	194
	13.2.1 2023 COMPLIANCE AUDIT RETURN (WARD - ALL)	194

	13.2.2 REVISED RISK MANAGEMENT FRAMEWORK (WARD – ALL)	199
	13.2.3 STRATEGIC RISK REGISTER (WARD – ALL).....	203
	13.2.4 CONFIDENTIAL - REPORT OF THE JOINT STANDING COMMITTEE ON THE CORRUPTION AND CRIME COMMISSION (WARD - ALL).....	204
	COUNCIL DECISION – ADOPTION BY EXCEPTION RESOLUTION	205
14	REPORTS OF THE CHIEF EXECUTIVE OFFICER.....	206
15	URGENT BUSINESS.....	206
16	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	207
16.1	NOTICE OF MOTION NO. 1 – CR RUSS FISHWICK, JP – AUDIT FEES..	207
16.2	NOTICE OF MOTION NO.2 – CR LEWIS HUTTON – SPEED LIMIT ALONG MARMION AVENUE	209
16.3	NOTICE OF MOTION NO.3 – CR JOHN RAFTIS – CITY OF JOONDALUP WORKERS COMPENSATION INSURANCE	213
	PROCEDURAL MOTION - THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC	215
	13.2.3 STRATEGIC RISK REGISTER (WARD – ALL).....	216
	PROCEDURAL MOTION – THAT THE MEETING BE OPENED TO MEMBERS OF THE PUBLIC	221
	MOTION TO RESUME ORDER OF BUSINESS	221
17	ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING	221
18	CLOSURE	222

CITY OF JOONDALUP

**COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE,
BOAS AVENUE, JOONDALUP ON TUESDAY 26 MARCH 2024**

1 **ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS**

2 **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Deputy Mayor declared the meeting open at 6.32pm.

Deputy Mayor:

CR ADRIAN HILL

Councillors:

CR LEWIS HUTTON	North Ward	<i>absent from 10.00pm to 10.02pm</i>
CR DANIEL KINGSTON	North Central Ward	<i>absent from 9.22pm to 9.24pm</i>
CR NIGE JONES	North Central Ward	<i>absent from 7.40pm to 7.46pm</i>
CR CHRISTOPHER MAY, JP	Central Ward	<i>absent from 9.36pm to 9.38pm to 11.09pm</i>
CR REBECCA PIZZEY	Central Ward	<i>absent from 10.55pm to 10.56pm</i>
CR RUSS FISHWICK, JP	South Ward	
CR JOHN RAFTIS	South Ward	<i>absent from 7.53pm to 7.54pm</i>
CR CHRISTINE HAMILTON-PRIME, JP	South-West Ward	<i>absent from 6.40pm to 6.44pm absent from 9.28pm to 9.29pm</i>
CR PHILLIP VINCIULLO	South-West Ward	
CR JOHN CHESTER	South-East Ward	<i>absent from 8.42pm to 8.46pm</i>
CR ROHAN O'NEILL	South-East Ward	<i>absent from 7.13pm to 7.14pm absent from 8.31pm to 8.32pm absent from 10.09pm to 10.11pm</i>

Officers:

MR JAMES PEARSON	Chief Executive Officer	<i>absent from 9.40pm to 9.42pm</i>
MR MAT HUMFREY	Director Corporate Services	
MR NICO CLAASSEN	Director Infrastructure Services	<i>absent from 11.03pm to 11.06pm</i>
MR CHRIS LEIGH	Director Planning and Community Development	
MRS KYLIE BERGMANN	Manager Governance	<i>absent from 11.02pm to 11.05pm</i>
MRS SIMONE HOLMES-CAVANAGH	Manager Communications and Stakeholder Relations	<i>to 8.42pm</i>
MRS REBECCA MACCARIO	Manager Strategic and Organisational Development	<i>absent from 7.36pm to 7.40pm to 8.43pm</i>
MS CHRISTINE ROBINSON	Manager Audit, Risk and Executive Services	
MR SIMON BRINKLEY	Acting Manager Community Safety	<i>absent from 9.24pm to 9.25pm to 9.59pm to 11.12pm</i>
MR DANIEL DAVINI	Media Advisor	<i>to 11.12pm</i>
MRS VIVIENNE STAMPALIJA	Governance Coordinator	<i>absent from 9.22pm to 9.24pm</i>
MRS DEBORAH GOUGES	Senior Governance Officer	

There were 21 members of the public and no member of the press in attendance.

3 DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4 DEPUTATIONS

Deputations submitted to the Briefing Session held on 12 March 2024 are included in the Agenda for this Ordinary Meeting of Council.

5 PUBLIC QUESTION TIME

5.1 QUESTIONS TAKEN ON NOTICE AT COUNCIL MEETING HELD ON 27 FEBRUARY 2024

Questions taken on notice at the Council meeting held on 27 February 2024 are included in the Agenda for this Ordinary Meeting of Council.

5.2 QUESTIONS ASKED PRIOR TO AND VERBALLY AT THE BRIEFING SESSION HELD ON 12 MARCH 2024

Questions asked prior to and verbally at the Briefing Session held on 12 March 2024 are included in the Agenda for this Ordinary Meeting of Council.

5.3 QUESTIONS TAKEN ON NOTICE AT THE BRIEFING SESSION HELD ON 12 MARCH 2024

B Van Boheemen, Craigie:

Re: 12.7 - Status of Petitions.

Q2 *Can the City advise what budget has been allocated for the resurfacing of Beltana Road, the installation of the minor traffic treatment and the upgrade of the pedestrian refuge?*

A2 The proposed budget for Beltana Road is \$213,000 which includes provision for improvements to drainage in addition to the resurfacing, minor traffic treatment and the upgrade of the pedestrian refuge.

D Poynton, Connolly:

Re: 13.1.4 - Proposed Animals Local Law 2024 - Consent to Advertise.

Q1 Can the City advise how many cats were impounded over the last three years?

Q2 How many infringement notices have been issued to cat owners in the last three years?

A1&2 The following summarises the number of cats impounded, infringements issued and cautions issued for the last three calendar years:

Year	Cats impounded	Cat infringement issued	Cat cautions issued
2021	27	3	5
2022	20	6	6
2023	32	13	22

M Kwok, Ocean Reef:

Re: 12.10 - List of Payments made during the month of January 2024.

Q1 In relation to payment EF117161 - Cat Welfare Society including Cat Haven, can the City explain the purpose of the monthly cat adoption advice amounting to \$363 and \$484?

A1 The payment to the Cat Haven is to provide a monthly report detailing kittens/cats adopted by owners living in the City. The service was previously provided free of charge, however, now costs \$10 per kitten/cat.

There is a requirement for cats to be registered with the City and the information received from the Cat Haven allows the City to cross reference kittens/cats adopted from the Cat Haven by our residents against our records.

5.4 QUESTIONS ASKED PRIOR TO AND VERBALLY AT THIS COUNCIL MEETING HELD ON 26 MARCH 2024

The following summarised questions were received prior to this Council meeting held on 26 March 2024:

W Hutchinson, Greenwood:

Re: City of Joondalup - Corporate Sponsorships Program.

Q1 Can the City please advise what criteria was used to propose a sponsorship to a non-Joondalup football team?

A1 Organisations applying for corporate sponsorship can be located outside of the City's boundaries, however the event, program or activity they deliver must occur within the City's boundaries and benefit our residents and wider community.

Organisations can apply for sponsorship through the Corporate Sponsorship Program – City of Joondalup by completing the online application form with information about their event and its objectives, and the level of support they are seeking from the City. This application is then assessed against a matrix to determine the level of financial support the City would provide in return for the benefits proposed.

In the case of West Perth Football Club, the Club is located at Pentanet Stadium, Arena Joondalup, their home games are played at Pentanet Stadium, Arena Joondalup, and the club supports a wide range of grass roots football clubs within the City of Joondalup.

Q2 *Can the City please advise was it a good idea to consider a non-Joondalup football team for sponsorship?*

A2 Refer to A1.

Q3 *Can the City please advise would the sponsorship to a non-Joondalup football team be approved now?*

A3 Future sponsorship proposals would be assessed in line with the Corporate Sponsorship assessment matrix proposed to determine if the benefits provided to the City are in line with the proposed value of support.

M Kwok, Ocean Reef:

Re: *12.10 - List of Payments made During the month of January 2024.*

Q1 *In relation to EF117100, Civic Legal Pty Ltd (\$16,500). Assuming this is the same active misconduct case that is ongoing, can the City advise what is the cost incurred in this case to date?*

A1 The cost incurred to date is \$46,926.40 (excluding GST).

Q2 *Can the City please advise if it will be recovering the cost involved in the case?*

A2 We do not expect to recover the costs involved.

Q3 *In relation to EF117419, WA Electoral Commission (\$552,462.92). Can the City please provide a breakdown of figures relating to the election functions?*

A3 A breakdown of the WAEC Election invoice 3590-2023 is as follows:

Description	Total
Returning officer (fees, training support, travel & accommodation)	\$36,554.13
Voting support (election packages, printing)	\$57,828.42
Postage (mailout & reply paid)	\$152,906.23
Processing centre	\$64,146.95
TEW (Temporary Election Workforce)	\$21,860.62
IT Support (equipment, helpdesk)	\$26,935.06
Head Office Costs (project support, documentation & resourcing, logistics)	\$22,822.51
Apportioned Head Office Wages	\$61,120.57
Apportioned Head Office Staff Overheads	\$58,064.54
TOTAL	\$502,239.02
GST	\$50,223.90
TOTAL inc GST	\$552,462.92

Q4 *In relation to EF117357, Viewtech 3D Pty Ltd (\$16,775). Can the City please provide addition information in relation to this payment?*

A4 Over the past two financial years the City has allocated funds to complete virtual tour imagery for its community hireable venues. The purpose of the project is to increase available information for residents to virtually see the City's community hireable venues on the website before they submit bookings. The project has received positive feedback from many hirers and reduced administrative work for City officers to organise viewings for potential hirers wanting to visit venues. Thirty-two venues have been completed so far with one remaining. The project is set to be complete by 30 June 2024.

Q5 *Can the City please supply figures on total cost on Joondalup Festival in 2023 and in 2024?*

A5 2023 Joondalup Festival was delivered at a net cost to the City of \$1,205,780. Final 2024 Joondalup Festival figures are not yet available as the event concluded only recently, on 22 March 2024. The adopted budget net cost to the City is \$1,239,253.

B Hewitt, Edgewater:

Re: *Petitions.*

Q1 *There is a change to the way petitions are being handled, with presentation now being required at the Briefing Session rather than at Ordinary Council Meetings.*

Can the City please advise when will this significant change be updated in the City of Joondalup Meeting Procedure Local Laws and in the Requirements-for-petitions.pdf?

- A1 The process for dealing with petitions is dealt with in clause 5.11 of the *Meeting Procedures Local Law 2013*. Petitions must be in the prescribed format, addressed to the Council and forwarded to an Elected Member or the CEO for presentation to Council. The *Meeting Procedures Local Law 2013* is silent on when a petition shall be presented to Council.

Following the Council meeting on 12 October 2021, an Elected Member raised concerns with the procedure for receiving petitions. In particular, where petitions are tabled at a Council meeting without prior validity checks being undertaken by the administration. At the October Council meeting, five petitions were presented to the Council, giving the administration no time to validate those petitions or prepare screenwork for the Council / public's benefit. Four of those petitions were accepted and referred to the CEO for a report to be prepared.

Subsequently, an internal protocol was developed to provide guidance to Elected Members on when a petition should be presented to Council, so as to ensure the relevant checks can be undertaken by the administration to validate the petition. In accordance with protocol, petitions received at or prior to a Briefing Session will be placed on the Council Agenda for the following week. Petitions received after a Briefing Session, would be placed on the Council Agenda for the following month. Consultation was undertaken with Elected Members and there was agreement to trial the protocol for a period of 12 months, from 8 February 2022. The Elected Members further considered the Petitions Protocol on 7 February 2023 and considered that the protocol has been working effectively and would continue.

It is considered that no changes are required to the *City of Joondalup Meeting Procedures Local Law 2013*. The City's website has been updated to reflect the change with regard to the timing and presentation of petitions to Council. [Petitions to Council – City of Joondalup](#)

Re: *Ratepayers and Resident Association Breakfast.*

- Q2 *Edgewater Community Reference Associate (ECRA) has received an invitation to the Ratepayer and Resident Association Breakfast to be held on Tuesday 16 April 2024.*

Can the City confirm that all Ratepayer groups, as listed on the City's website, have been invited to attend? If not, why not?

- A2 Yes, all Ratepayer groups as listed on the City of Joondalup's website have been invited to attend the Ratepayer and Resident Association Breakfast on Tuesday 16 April 2024.

Re: *Disposal of Property.*

- Q3 *At the Annual General Meeting of Electors (AGM), the response to a question on the CEO limit of delegated approval to dispose of property by Lease, the City was requested to provide a definition of "property value".*

Can the City please advise why the response only described property value as “the consideration to be received by the local government for the disposition”?

- A3 Disposal of property by lease is governed by Section 3.58 of the *Local Government Act 1995*. The response provided to the verbal question posed at the Annual General Meeting of Electors, reflected the relevant information contained within the Local Government Act.
- Q4 *Can the City please explain why the response made no reference to Section 3.58 (4) including (4) (b) the consideration to be received by the local government for the disposition; and 4 (c) the market value of the disposition?*
- A4 The response made no reference to Section 3.58 (4) including (4) (b) the consideration to be received by the local government for the disposition; and 4 (c) the market value of the disposition as it was not relevant to the question posed.
- Q5 *As this question raised at the AGM has not been clearly responded to, is the City now able to provide a definition of “property value” as related to Disposition of Property by a local government?*
- A5 The City is of the view that the verbal question posed at the Annual General Meeting of Electors has been appropriately addressed.

M Sideris, Mullaloo:

Re: *Petition submitted to Council in December 2023 - Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).*

- Q1 *As applications are currently open for State government grants to support coastal land managers to undertake projects to rehabilitate, restore and enhance coastal sites including government funding for the purpose of preparing a “new draft Coastal Hazard Risk Management and Adaptation Plan in alignment with State Planning Policy 2.6, and relevant guidelines, developed by a multi-disciplinary team of suitably qualified persons”.*

Can the City please advise if it is currently preparing to and intending to lodge an application as requested in the submitted Petition?

- A1 At the Council meeting held on 27 February 2024, Council endorsed amendments to the *Corporate Business Plan 2023–2027* including changes to milestones for the Coastal Hazard Risk Management and Adaptation Plan project. As per the updated milestones a project plan is proposed to be presented to Elected Members in quarter 4. Following Council endorsement of the project plan in 2024/25 the City will investigate funding opportunities.

Q2 *Can the City advise when it is proposing to progress the following Council decision (CJ264-12/23 refers)?*

“5. ESTABLISHES a Community Reference Group to provide advice, guidance, and oversight in the development of the draft Coastal Hazard Risk Management Adaptation Plan”.

A2 At the Council meeting held on 27 February 2024, Council endorsed amendments to the Corporate Business Plan 2023–2027 including changes to milestones for the Coastal Hazard Risk Management and Adaptation Plan project. As per the updated milestones a project plan is proposed to be presented to Elected Members in quarter 4. Following Council endorsement of the project plan and the development and Council endorsement of the Terms of Reference in 2024/25 the group will be established.

Q3 *Can the City please provide specific details on what actions the City is proposing to manage erosion, as this will continue to occur while the draft Coastal Hazard Risk Management and Adaptation Plan is being developed?*

A3 The City will continue to conduct coastal erosion management actions and coastal hazard monitoring whilst the draft CHRMAP is being developed, this includes:

- stabilising sand in coastal foreshore reserves by conducting revegetation and weed control works in accordance with Natural Area Management Plans
- supporting coastal Friends Groups to conduct conservation works on the coastal foreshore
- annual Sand Bypassing Program from Sorrento Beach to Hillarys Beach to address the recession identified at Hillarys Beach Park and Pinnaroo Point
- monitoring and maintenance of existing seawalls and groynes
- annual Coastal Monitoring Program
- coastal protection assets condition inspections every 3-5 years
- undertaking a Coastal Hazard Assessment in 2025/26.

Q4 *The City has previously transferred sand from Sorrento Beach area to Hillarys Harbour North in an attempt to undertake “beach nourishment” in the highly eroding section of coastline south of Pinnaroo Point.*

Can the City advise will this program be modified from past practise, to now include comprehensive dune reconstruction, followed by a rehabilitation and restoration program of the coastal vegetation in line with Environmental Protection Authority (EPA) recommendations Report TP119?

A4 The implementation of the annual Sand Bypassing Program and relocation of sand from Sorrento Beach to Hillarys Beach assists prevents erosion of the natural areas at Pinnaroo Point. Dune stabilisation works are also conducted at Pinnaroo Point including revegetation and weed control works.

Q5 *The City has indicated that while a new CHRMAP is developed, it “will continue to manage coastal impacts through its current maintenance programs and through implementing the City’s existing Coastal Infrastructure Adaptation Plan”.*

Can the City please detail these initiatives and any involvement by the local Friends Groups and Community organisations that have been undertaking “coast care” of the coastal reserves for over the past 20 years?

A5 See response to Q3 in regard to the City’s ongoing coastal hazard maintenance programs.

M Smeal, Kallaroo:

Re: *Mountain Bike Trails and BMX Tracks.*

Q1 *Has the Council carried out a review of the usage of the BMX track at Shepherds Bush Kingsley, and if so, has this data been published?*

A1 Specific attendance data has not been collected for the Shepherds Bush BMX track, however, there is strong evidence of high usage through weekend observations, organised events and general wear and tear of the facility.

Q2 *There is a proposal to build a mountain bike node in a park in Mullaloo. To make this facility functional it would need to be connected to other nodes to form an Urban Mountain Bike Trail.*

Can the City advise what is the plan for the Mountain Bike Trail?

A2 A business case for the development of urban bike trails in the City of Joondalup was presented to Council at its meeting held 22 August 2023. The business case develops trail masterplan options based on the conceptual approach that an urban bike trail is comprised of a series of facility nodes in local parks which users can ride between, using established footpaths, local roads and underpasses.

The business case recommended that the project should adopt an approach wherein no formalised trails between nodes would be defined, and instead users could make their own trail between nodes with trail guidance information to be provided at each node. This approach was recommended as it minimised the cost and legislative implications associated with demarcating a trail on City roads, or footpaths to set out a specific trail.

As such any facilities developed at parks in Mullaloo would be connected to other nodes through local roads and footpaths in the local area. It is noted that Council’s resolution was for a staged implementation of facilities, as such the trail component of the project will become more functional as future facility nodes are developed in time.

Q3 *The community have requested on several occasions that the City of Joondalup should build a couple of prototype Mountain Bike (MTB) Nodes to demonstrate the feasibility of Urban Mountain Bike Trails. The prototype provides the opportunity to evaluate the following: usage, cost, effects on the environment and communities. \$300,000 was provided by the State for this prototype.*

Can the City advise if this prototype MTB Node will ever be built?

A3 State Government funding for the urban bike trails project was not specifically allocated for the development of a MTB prototype. Rather, the funding relates more broadly to the development of new outdoor recreation bike facilities and upgrade of existing bike facilities as informed by the City's *Outdoor Youth Recreation Strategy* and the business case which considered:

- The provision of a combined mountain bike and BMX facility at Whitfords West Park;
- Improvements to the existing BMX tracks at Haddington Park, Triton Park and Littorina Park; and
- Interconnected mountain bike trails through Craigie, Mullaloo and Padbury.

Concept designs for MTB nodes were developed as part of the business case, however the development of a prototype MTB node was not included as part of Council's resolution as an outcome of the urban bike trails business case. Detailed design for individual facilities will consider usage, cost and environmental implications for each facility design.

Q4 *The City of Joondalup has plans for constructing several new BMX tracks in various suburbs within the district. These BMX tracks are ideally suited for primary school children. The needs of Primary school children and High school youths are vast.*

Can the City advise what is the City's strategic plan for youths ages 13 years through 17 years who do not have the means of independent motorised transport?

A4 A business case for the development of urban bike trails in the City of Joondalup was presented to Council at its meeting held 22 August 2023.

At this meeting, Council resolved to support a staged rollout of outdoor youth recreation facilities, including but not limited to, mountain bike nodes designed to cater to intermediate and higher-level mountain bike users over 12 years of age.

Q5 *The current plan for Whitfords West seems to suggest the construction of a BMX track and something called a jump track. Our view of the Urban Mountain Bike Nodes is the major obstacles should be at the "Green and Blue" levels.*

Can the City advise what is the justification for building a jump track, which is similar to a BMX track?

- A5 At its meeting held on 22 August 2023 (CJ136-08/23 refers), Council supported a staged rollout of outdoor your recreation facilities to include a combined hub at Whitfords West Park to cater to mountain bike and BMX users of all ages. The proposed option, which is currently out for community consultation, is a multi-user trail with the intention to provide a range of multi-use facilities to cater for a broad variety of ride styles such as BMX, skate, scooter and MTB. The facility being proposed is in line with Council's decision and it is not a dedicated MTB facility.

C Van Boheemen, Craigie:

Re: *12.7 – Status of Petitions – Petition in relation to improving the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School.*

- Q1 *Can the City advise will the entire road be resurfaced or is it just touch ups?*

Our concern is that there won't be enough funds allocated for the upgrades and the priority will go to the resurfacing.

- A1 The project listed for consideration in the 2024-25 financial year, will include road resurfacing for the full length of Beltana Road, drainage and modification to the pedestrian refuge to current standards. The pedestrian refuge modification will ensure it will meet Main Roads WA's standards should a children's crossing be supported.

- Q2 *Can the City advise is the resurfacing or safety upgrades the priority when it comes to the City's budget allocation?*

- A2 Both elements of the project is considered to improve safety so neither is prioritised over the other.

- Q3 *Can the City advise will the budget of \$180,000 be enough funds to get the project completed?*

- A3 There is a total budget proposed for \$210,000 which includes the resurfacing, median island modifications (pedestrian refuge), and drainage. Costs are based on current market rate and may change at the time a tender is sought. This will be managed at the time should it be required.

- Q4 *Can the City advise if the road improvements aren't adequate, can the community request further upgrades in the future and how long would this take?*

- A4 It was determined that Beltana Road required resurfacing and this has allowed for other minor works to occur at the same time; such as the upgrade of the pedestrian refuge. While the community can request further upgrades, the road would again be assessed utilising the 'Traffic Management Investigation & Intervention Guidelines' (the guidelines). The guidelines is a technical assessment based on a warrant system using criteria such as speed, vehicle volumes, latest five year crash history, and so on.

The guidelines assists with prioritising road projects as a road that has received a warrant score of above 50 denotes the road having a technical problem which requires an infrastructure based solution. Roads that receive a warrant score of 30-50 have a minor technical problem with the action being a low-cost non-capital solution, and anything under 30 is a road that has low safety and amenity concerns with no further action required at the time. Should Beltana Road receive a warrant score of above 50, it would be listed for consideration in the *Five Year Capital Works Program* and prioritised against other high scoring road projects.

Timing would depend on many factors, such as other road projects, budget and technical assessments to ascertain what the best treatment option is. It may take between two to five years for construction to occur should any further works be required.

- Q5 *Can the City advise if the community can get speed light installed to notify drivers of their speed approaching the bend, a blind corner mirror and traffic calmers prior to resurfacing works commencing?*

As the school crossing may take some time to get approval, we need to take action now.

- A5 The City has been successful in receiving grant funding from the Australian Government's Department Infrastructure, Transport, Regional Development, Communications and the Arts' National Road Safety Action Grants Program. This funding will be used to purchase ten (10) solar speed signs to raise awareness of speeding on the road network. Sign locations will be rolled out in stages and signs will be installed at three or six months using a set of criteria, with one being roads located in a school precinct. Beltana Road will be included in stage one of this project. Signs will be purchased very early in the 2024-25 financial year.

The use of blind spot mirrors is not an appropriate treatment in residential roads and can only be justified in situations where a road has a severe 90-degree bend and related to vehicle sight lines only. Beltana Road does not meet this criteria.

No additional traffic calming works are proposed at this time.

M O'Byrne, Kinross:

Re: Item 11 - Petitions received at the Council meeting held on 28 November 2023.

Q1 In relation to maintenance, repair and upgrade of Falkland Park children's play equipment and ground matting cover (Part 3 - CJ222-11/23 refers).

Can the City advise when was Falklands Park Children's Play area first inspected by City of Joondalup personnel following receipt of the above petition last November?

A1 The play equipment at Falklands Park is inspected on an 8 weekly schedule by internal staff. Following receipt of the petition at the Ordinary Council Meeting held on 28 November 2023, the scheduled play equipment inspection was conducted on 8 December 2023.

Q2 Can the City advise when was the Falklands Park Children's Play Area last inspected prior to that post-petition inspection?

A2 Prior to receiving the petition at the Ordinary Council Meeting held on 28 November 2023, the scheduled play equipment inspection was conducted on 13 October 2023.

Q3 In relation to the following Petition received at the November Council Meeting (CJ222-11/23 refers):

- 11.1 -Traffic Signal Operations at intersection of Selkirk Drive and Connolly Drive.*
- 11.2 - Maintenance, Repair and Upgrade of Elcar Dog Park.*
- 11.3 - Maintenance, Repair and Upgrade of Falkland Park Children's Play Equipment and Ground Matting Cover.*

Can the City advise what information were Elected Members supplied with prior to the Ordinary Council Meeting concerning each of the above referenced petitions?

A3 In accordance with the *Presentation of Petitions Protocol* the full content of the petition, any supporting documentation, any information on previous Council decisions on similar petitions, and any other relevant information was provided to Elected Members to allow them to make a full and informed decision.

Q4 Can the City advise what minor adjustments has Main Roads WA made to the traffic signals for the right-hand turn movement from Connolly Drive into Selkirk Drive, Kinross?

Main Roads WA has calibrated the traffic signal to provide more opportunities for the controlled/protected right-turn movement. This means traffic will not have to force themselves to filter if they are not confident.

Q5 *Can the City advise when did it institute the change to petition submission procedure, so that petitions are now received at the Briefing Sessions prior to Ordinary Council Meetings, rather than at the actual Council meetings?*

A5 The process for dealing with petitions is dealt with in clause 5.11 of the *Meeting Procedures Local Law 2013*. Petitions must be in the prescribed format, addressed to the Council and forwarded to an Elected Member or the CEO for presentation to Council. The *Meeting Procedures Local Law 2013* is silent on when a petition shall be presented to Council.

Following the Council meeting on 12 October 2021, an Elected Member raised concerns with the procedure for receiving petitions. In particular, where petitions are tabled at a Council meeting without prior validity checks being undertaken by the administration. At the October Council meeting, five petitions were presented to the Council, giving the administration no time to validate those petitions or prepare screenwork for the Council / public's benefit. Four of those petitions were accepted and referred to the CEO for a report to be prepared.

Subsequently, an internal protocol was developed to provide guidance to Elected Members on when a petition should be presented to Council, so as to ensure the relevant checks can be undertaken by the administration to validate the petition. In accordance with the protocol, petitions received at or prior to a Briefing Session will be placed on the Council Agenda for the following week. Petitions received after a Briefing Session, would be placed on the Council Agenda for the following month. Consultation was undertaken with Elected Members and there was agreement to trial the protocol for a period of 12 months, from 8 February 2022. The Elected Members further considered the Petitions Protocol on 7 February 2023 and considered that the protocol has been working effectively and would continue.

P Ryan, Mullaloo:

Re: *Small boat launching within the City of Joondalup.*

Q1 *Can the City please clarify what current / planned public facilities within the City of Joondalup provide for access / egress, rigging and launching of small boats / beach craft, including dinghies, catamarans, windsurfers, kiteboards and wing foils and why are windsurfers specifically excluded inside both harbours?*

Please note: To provide context for the question, please refer to the below references:

Ref 1 - City of Joondalup - Boating and launch ramps
<https://www.joondalup.wa.gov.au/kb/resident/boating>

Extract:

Two boat-launching ramps are located within the City:

- *Hillarys Boat Harbour (Northside Drive).*
- *Ocean Reef Boat Harbour (Boat Harbour Quays).*

Ref 2 - 30/09/2020 Government Gazette, WA 30/09/2020, ORM, Division 5 – Marine Precinct, 44 Statement of Intent, item (d), P3390

Extract:

“Provide...locations for all water-based activities and user groups including...motorised and non-motorised vessels, club and public facilities...”

Ref 3 - Hillarys Boat Harbour Management Plan 05/06/2018
https://transport.wa.gov.au/mediaFiles/marine/MAC_P_Hillarys_Boat_HarbourMgmtPlan.pdf

Extract:

- 1.2 Objectives and Application of the Plan:
- a) Cater for maritime facilities that enable safe public access from the land to the sea;
 - b) Cater for retail, entertainment and tourist uses where they do not impede the use of the reserve for maritime recreation and boating; and
 - c) Maintain a recreational function consistent with the status of the Harbour as a reserve for Parks and Recreation.

A1 The City’s website contains a series of articles in relation to water activities that outline areas for access, exclusion zones and launching and retrieval activities. Water Activities – City of Joondalup

The City has no current plans for future public facilities regarding water activities, as this is predominately the role of the Department of Transport who may be contacted via telephoning 131156 or emailing marineops@transport.wa.gov.au for further information.

Q2 *Given that location 3 has provided access / egress for the rigging and launching of small boats / beach-craft since the 1980s. Can the City please advise how it plans to accommodate the continuation of this maritime recreation activity, adjacent to the boat harbour?*

Please note: To provide context for the question, please refer to the below references:

- Ref 1 - Hillarys Boat Harbour Activation Master Plan (March 2021):
- Lists the City as a stakeholder in the planning process.
 - Proposes a dedicated ferry terminal parking station at location 3 (image below).



A2 The City is unable to provide comment as the details of the proposal for a dedicated ferry terminal parking station at location 3 as listed in the Department of Transport's Hillarys Boat Harbour Activation Master Plan (March 20021) are currently unknown.

Re: *Hillarys Beach Club (HBC)– Pinnaroo Point - Attraction of Visitors / Tourists.*

Q3 *Given the 2010 justification to attract visitors/tourists (Ref 2) to the spectacular coastline, bushland and urban parks (Ref 3) and the 07/2020 signing of a Crown Land Head Lease agreement without prior public consultation nor any tourist research (Ref 1).*

Can the City please explain whether the City can be satisfied that the current level of patronage is indicative of increased economic benefit for the City, rather than just the displacement of coastal leisure activity by the consumption of food and beverages which may have previously occurred elsewhere in the City of Joondalup?

Please note: To provide context for the question, please refer to the below references:

Ref 1- Item 5.2 Questions asked prior to the Briefing Session 13/02/2024 - Answer 2

Extract:

"The City has not conducted tourist research in relation to the Hillarys Beach Club development at Pinnaroo Point..."

Ref 2 - 22/06/2010 Cafés / Kiosks / Restaurants - Project Philosophy

Extract:

"Provide café/kiosk/restaurant facilities within the City's identified tourism zones which will advance the City's ability attract visitors/tourists for entertainment and socialising..."

Ref 3 - 2020 11 Destination Joondalup 2021-2026 - CoJ-Destination-plan-Sum-WEB-0.6

Extract:

"...home to a spectacular coastline, bushland and urban parks...Open spaces, nature and free time...you'll be spoilt for choice when it comes to pristine beaches, lakes and parks."

Ref 4 - Answer to summarized Q1 - council meeting 27/02/2024.

Extract:

"The current level of patronage supports previous reports that the development would be well used by locals and visitors alike."

A3 The City has not conducted research on the Hillarys Beach Club development to determine the current level of patronage and increased economic benefit for the City.

Re: *Hillarys Beach Club (HBC) – Pinnaroo Point – Leased Area.*

Q4 *Considering references 1 – 5 below, and that the WAPC SPC approved the HBC sub- lease with an area which is 4.91% of the recreation reserve. Can the City please advise what is the percentage that the City permits for the HBC commercial activities including the following?*

- *Commercial wedding receptions on the beach or the “green”.*
- *Ticketed amusement equipment and farm animal displays.*
- *Ticketed / licenced outdoor entertainment.*
- *Yoga.*
- *Alfresco equipment and HBC landscaping.*
- *Bulk waste containers and bins.*
- *Sea container with standby generator.*
- *Land enclosed within the Colorbond fencing beyond eastern boundary.*
- *Storage area for pallets, beer kegs, boxes and waste.*
- *Outside PA – area of disturbance.*
- *Hoarding, fittings and other building encroachments.*

Please note: To provide context for the question, please refer to the below references:

Ref 1 - WAPC SPC Agenda, Meeting No. 7671, Tuesday, 7th December 2021, File number 34-50200-1 – conditions (HBC, Pinnaroo Point).

Extract:

“All development shall be contained within the lease boundaries shown on the approved plan(s) date stamped 3 September 2021...Waste Management Plan...Noise Management Plan...Lighting Plan for external building lighting...landscaping within the lease boundary...paving and connection to the external pedestrian network”.

Ref 2 - Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2, Part 9, cl. 68.

Extract:

“(v) potential loss of any community service or benefit resulting from the development...(w) history of the site...(x) impact...on the community as a whole...(y) any submissions received on the application;”

Ref 3 - Local Government and Public Property Local Law 2014 {as amended}.

Extract:

“3.1.1(i) trading on local government property...(w) use (of) any...public address”

Ref 4: Building Permit BPC22/1793 Beach Club.

Extract:

“5. management of the bins...will be kept in an enclosure...”

Ref 5 - Liquor Control Act 1988.



- A4 The City permits activities in accordance with the approved planning conditions and existing event application processes.

The City has recently issued notice to the Hillarys Beach Club's landlord, being Sandgate WA Pty Ltd, to resolve any matters that are inconsistent with their lease/planning conditions.

The following summarised questions were submitted verbally at this Council meeting held on 26 March 2024:

M Dickie, Hillarys:

Re: Item 12.8 - Draft Environment Strategy 2024 – 2034.

Q1: Can the City please explain the relationship between the Draft Environment Strategy 2024-2034 and the Draft Climate Change Strategy presented to Council in November 2023 for community consultation, and how does the City intend to explain this relationship to the community?

A1: The Manager Strategic and Organisational Development advised that the Draft Environment Strategy is closely aligned to the City's *Strategic Community Plan*, with the intent to provide high level guidance and detailed plans for how the City manages specific environmental issues such as climate change, waste management, and water management.

The Draft Climate Change Plan has not been released for public consultation, instead it has been referred back to the City for further work and will return to Council at a later date, with community consultation to follow. The City's Environment Strategy provides high level overarching direction to ensure implementation of the City's *Strategic Community Plan*.

Q2: *Does Council consider it adequate that the community is given only three weeks to respond to the Draft Environment Strategy?*

A2: The Deputy Mayor responded that Council will be debating on the matter during tonight's Council Meeting and Elected Members may raise any concerns they may have on the consultation period.

N Dangar, Beldon:

Re: CCTV.

Q1: *Can the City advise why the CCTV program is not continued or reinstated, when it is an important project for protecting the elderly who are at risk of crimes being perpetrated against them in their own homes?*

A1: The Director Planning and Community Development responded that the CCTV Rebate Program was approved for trial by Council and is currently still running. Whether or not the program extends into the next year will be deliberated by Council. Relevant information is being collected and will be provided to Council as part of the budget deliberations for Council to determine further funding of that program.

Q2: *Can the City advise if the people who subscribe to this program and receive the subsidy are going to be listed in the City's \$94,000 program for special surveillance?*

A2: The Director Planning and Community Development responded that the question will be taken on notice in order for further direct communication with the resident to clarify the exact program being referred to.

Cr Hamilton-Prime left the Chamber at 6.40pm and returned at 6.44pm.

The Presiding Member disallowed the first question asked by A Arrah, Craigie.

In accordance with clause 8.2(1)(c) of the *Meeting Procedures Local Law 2013*, which permits a Point of Order to be raised relating to the following:

"The violation of any written law, including this local law, provided that the member making the point of order states the written law believed to be breached".

Cr Kingston raised a Point of Order that clause 5.6 of the *Meeting Procedures Local Law 2013* had been breached. Cr Kingston stated that clause 5.6 says "Procedures for question time are dealt with in the Regulations". Cr Kingston referred to Regulation 7 of the *Local Government (Administration) Regulations 1996* and said that members of the public who wish to ask a question had not been given an equal and fair opportunity to ask the question and receive a response. Deputy Mayor Hill rejected the Point of Order.

PROCEDURAL MOTION – THAT THE RULING OF THE PRESIDING MEMBER BE DISAGREED WITH

MOVED Cr Kingston that the ruling of the presiding member be DISAGREED with as per 10.1(h) of the *Meeting Procedures Local Law 2013*.

The Motion was not formally seconded.

The Motion was Put and

LOST (4/8)

In favour of the Motion: Cr Kingston, Cr O'Neill, Cr Pizzey and Cr Raftis.

Against the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr May and Cr Vinciullo.

A Arrah, Craigie:

Re: Diversity and Inclusion.

Q1: *Can the City advise how does grooming fit in with the City's position on inclusion?*

A1: The Chief Executive Officer advised that the City's position on diversity and inclusion makes no provision or encouragement for grooming of children, as grooming is a criminal offence and is entirely separate from diversity and inclusion. The City's position on diversity, equity and inclusion encourages active engagement of all citizens, regardless of faith or other dispensation, in the affairs of the City.

S Hall, Kingsley:

Re: 2024 Annual General Meeting (AGM).

Q1: *Can the City advise when the AGM Motions that were presented and unanimously passed by the City of Joondalup Electors will be tabled at a Council Meeting?*

A1: The Manager Governance responded that the intention is for AGM Motions to be presented back to Council at the May Ordinary Meeting.

Q2: *In the meeting expected to address the AGM Motions passed by the public, will an individual be permitted to present more than one Motion in a deputation?*

A2: The Manager Governance responded that the question will be directed to the Presiding Member, as deputations are submitted and approved by the Presiding Member.

EXTENSION OF PUBLIC QUESTION TIME

(Resolution No: CJ036-03/24)

MOVED Cr Hill, SECONDED Cr May that Public Question Time be extended for a period of 10 minutes.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

M Moore, Edgewater:

Re: Planning procedures and Hillarys Beach Club (HBC).

Q1: The Hillarys Beach Club differs significantly from the approved development application, and this has not been addressed during the certification process due to a regulatory gap.

Can the City take action to prevent such departures from approved development plans taking place?

A1: The Director Planning and Community Development responded that the development of the Hillarys Beach Club is slightly different to the typical development because it is located in a "metropolitan region scheme reserve", which changes the responsible authority for compliance activity and actions. In a typical scenario, the City of Joondalup is the responsible authority for action against a non-compliant building work. In the instance of a metropolitan region scheme reserve, that authority sits with the Western Australian Planning Commission (WAPC). If the non-compliance is brought to the City's attention, the City can raise the issue with the WAPC and support them in an investigation for a compliance matter.

Q2: Does the City intend to review its procedures for assessing waste management plans and car parking for developments such as the Hillarys Beach Club, to ensure that what is built is not once again quite different to what was approved?

A2: The Director Planning and Community Development advised that in relation to a planning assessment for parking the situation is different for developments on reserve land, as there is not a specific parking ratio attached in the way there is for commercial zone land. The approach to waste management would not differ depending on reserve or zone land, as the approach would be consistent with the activity generating the waste.

The Director Infrastructure Services responded that in regard to the issues at the Hillarys Beach Club, the City is aware of the placement of a refrigerated sea container and a waste receptacle bin within the car parking area and a breach notice has been issued to the lessee who is addressing the matter with the Tenant Officer.

I Anthony, Ocean Reef:

Re: City Street Verges.

Q1: Can the City advise if the City has any intention to ban artificial turf on street verges?

A1: The Director Infrastructure Services responded that the City has adopted the Street Verge Guidelines, which are in alignment with the local law. It states that no more than 50% of a verge is to be hard stand, including artificial turf. This requirement cannot be enforced for verges that were in place prior to the adoption of that local law.

Q2: *Can the City advise if the City has plans to plant trees on every street verge?*

A2: The Director Infrastructure Services responded that the City has a number of tree planting programs, one being the Leafy City Program based on heat island mapping. Residents cannot opt out of that program if a specific street or location is selected, however planting is progressive and dependent on the available budget. The City has the Winter tree planting program for residents whose verge has not yet been selected, and who wish to plant a tree. Applications for this program are to be made by 31 March for planting in the Winter months.

M Kwok, Ocean Reef:

Re: *Governance – Deputation and Public Statement Procedures.*

Q1: *According to the meeting procedures for Briefing Sessions, a person who forms part of a deputation is prevented from making a public statement on the same matter. Can the City advise whether someone can present a deputation on one Motion and then make a public statement on a different Motion within the same meeting?*

A1: The Manager Governance responded that the procedures adopted by Council state that if someone is part of the deputation, they cannot make a statement at the same meeting.

M Sideris, Mullaloo:

Re: *Mullaloo Surf Life Saving Club (MSLSC) Lease Agreement.*

Q1: *Why was Council not formally advised that the Mullaloo Surf Life Saving Club failed to comply with the written terms of its Lease Agreement, while the City was negotiating an extension to include another five-year term?*

A1: The Director Infrastructure Services responded that the City is not aware of non-compliance by the MSLSC and the question will be taken on notice to investigate whether there was any non-compliance.

Q2: *Can the City please explain why a new five-year Lease Agreement was negotiated with the City, when the City was aware that the MSLSC has undertaken building modifications?*

A2: The Director Infrastructure Services responded that the five-year extension of the contract was included in the previous Lease Agreement with the MSLSC. Non-compliance in terms of the building works referred to has been addressed with the club at the time that it occurred.

EXTENSION OF PUBLIC QUESTION TIME
(Resolution No: CJ037-03/24)

MOVED Cr Hill, SECONDED Cr Kingston that Public Question Time be extended for a period of 10 minutes.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

J Katanya, Craigie:

Re: Item 12.7 – Status of Petitions

Q1: Can the City clarify if the installation of solar signs at the Beltana crossing is an adequate measure towards achieving better safety for pedestrians, and if further works are required due to the age of the children's crossing, what options can the City provide?

A1: The Director Infrastructure Services responded that if the proposal put forward by the City during the notification process is not acceptable to residents, feedback can be provided to the City. If there are specific further requests, these can be put forward either through the Ward Councillors, through petitions to Council or writing to the City to get an understanding of the project and the scope of works proposed.

Q2: Main Roads WA has conducted a report on the Beltana Road crossing and although it does meet their standards, it is still unsafe due to the stopping distance of a vehicle travelling at 40-50 km/h.

What will the City do, beyond what Main Roads WA requires, to keep our community safe?

A2: The Director Infrastructure Services responded that the City has assisted Craigie Heights Primary School in the application for a traffic warden. The City will also look at design requirements and design standards to inform the City's final design for the upgrades of Beltana Road.

A Arrah, Craigie:

Re: License Plate Recognition Cameras.

Q1: In relation to correspondence with the City regarding license plate recognition cameras, can the City advise what an "AMPR camera" is, and what is an "access camera"?

A1: The Director Planning and Community Development responded that an AMPR camera is an Automatic Number Plate Recognition camera, and the brand of the camera is called "Access".

M Moore, Edgewater:

Re: Work Health and Safety (WHS) for City Employees.

Q1: Is the City considering reassessing its WHS protocols so that the outdoor workforce can seek relief on very hot days?

A1: The Director Infrastructure Services responded that the City has practices in place regarding management and health and safety of staff, an example being the requirement for appropriate personal protective equipment (PPE) such as long sleeved shirts for protection. There is also discretion from the Managers and Coordinators to allow the seeking of relief on very wet and hot days.

N Cathbertson, Duncraig:

Re: Notice of Motion No. 2 – Speed Limit Along Marmion Avenue.

Q1: What is the City's position on the introduction of four additional sets of traffic lights on Marmion Avenue?

A1: The Director Infrastructure Services responded that Marmion Avenue is under the control of Main Roads WA (MRWA) and the addition of four sets of traffic lights is an initiative of MRWA. The City supports the installation of four sets of traffic lights to improve safety and reduce the likelihood of severe crashes.

6 PUBLIC STATEMENT TIME

The following summarised statements were submitted verbally at this Council meeting held on 26 March 2024:

N Cathbertson, Duncraig:

Re: Notice of Motion No. 2 – Speed Limit Along Marmion Avenue

Mr Nathan Cathbertson raised concerns over the frustration of drivers and traffic congestion caused by the reduction in speed limit to 70 km/h on Marmion Avenue. Mr Cathbertson emphasised that the change in speed limit was greatly unexpected due to a lack of community consultation or prior notification.

Mr Cathbertson challenged improved road safety as a legitimate justification for reducing the speed limit to 70 km/h, as in line with such as reasoning, speed limits of 60 km/h or 50 km/h would achieve even greater road safety. Mr Cathbertson suggested that reducing the speed limit is simply the cheap alternative to investing in targeted safety measures such as round-a-bouts and slip roads.

B Barisani, Craigie:

Re: Notice of Motion No. 2 – Speed Limit Along Marmion Avenue

Mr Blake Barisani addressed Council to offer support for Cr Hutton's campaign to raise the speed limit on Marmion Avenue back to 80 km/h. Mr Barisani described his experience as a resident of Craigie, having witnessed the disruption and congestion caused by the reduction in the speed limit along Marmion Ave. Mr Barisani stated that the reduction in speed limit was an arbitrary decision of Main Roads WA, made without any community consultation. Mr Barisani raised concerns that lower speed limits cause excess congestion and contribute to increased road danger.

Mr Barisani questioned whether the City was consulted in regards to the speed limit decision or the plans to introduce four new sets of traffic lights along Marmion Avenue. Mr Barisani urged Councillors to support Cr Hutton's motion to raise the speed limit on Marmion Ave.

M Kwok, Ocean Reef:

Re: Item 13.1.4 - Proposed Animals Local Law 2024 - Consent to Advertise

Ms Michele Kwok spoke in relation the proposed Animals Local Law 2024, to emphasise the importance of cat containment enforcement. Ms Kwok explained that the capture of cats in public spaces is currently ineffective, as is evidenced by it taking three years to capture a repeat offender.

Ms Kwok referred to data from the City of Stirling stating that their cat registration rates were at 27%. Ms Kwok suggested the use of feline facial recognition apps linked to a feline credit system with demerit points and automatic fines, as well as tracking devices on cat collars or harnesses to monitor their movement, ensuring that they remain within the boundary of the geo-fence at the residing property. Ms Kwok emphasised that cat containment was essential, and that technology could also be used to keep cats stimulated when indoors.

Cr O'Neill left the Chamber at 7.13pm and returned at 7.14pm.

J Katanya, Craigie:

Re: Item 12.7 - Status of Petitions

Ms Jacalyn Katanya raised concerns over the dangerous conditions at the Beltana Road pedestrian crossing in Craigie. Ms Katanya described an increase in population growth, and explained the increase in traffic volume that will result from the 42 new home approvals that were granted by the City of Joondalup in 2023 and 2024.

Ms Katanya outlined that despite ongoing attempts to ask for improvements to the Beltana Road pedestrian crossing, she has witnessed no significant changes being made. Ms Katanya stated that she has experienced multiple occasions of nearly being hit by cars when crossing Beltana Road with her children.

Ms Katanya explained that the line of sight for a vehicle travelling at 50 km/h results in a stopping point which is five metres past the location of the Beltana Road pedestrian crossing. Ms Katanya also stated the 55% chance of survival for an adult hit by a car travelling at 50 km/h, emphasising that outcomes would be drastically worse for a child.

M Sideris, Mullaloo:

Re: Item 12.4 - Execution of Documents

Mr Mitch Sideris expressed opposition to the City being in a Lease Agreement with the Mullaloo Surf Life Saving Club. Mr Sideris described a lack of details provided about variation to the Lease Agreement despite the City being aware that the club facility is underused and that the club has made building modifications in contradiction to their Lease Agreement.

Mr Sideris emphasised that the club building is an asset owned and managed by the City of Joondalup on behalf of its ratepayers, not on behalf of a private club. Mr Sideris strongly urged Councillors to question whether the Lease Agreement should be done.

Mr Sideris also addressed the issue of defining property value, which he had previously raised at the Annual General Meeting of Electors. Mr Sideris objected to the City's response that in the case under consideration the lease is a peppercorn lease, stating that property value should be received by a licensed person who can verify the true value of the property.

7 APOLOGIES AND LEAVE OF ABSENCE

7.1 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Christine Hamilton-Prime, JP	10 to 26 March 2024 inclusive.
Mayor Albert Jacob, JP	25 to 28 March 2024 inclusive.
Cr Russ Fishwick, JP	25 March to 1 April 2024 inclusive.
Cr Phillip Vinciullo	3 to 13 April 2024 inclusive.
Cr Adrian Hill	28 June to 15 July 2024 inclusive.

7.2 REQUEST FOR LEAVE OF ABSENCE – CR NIGE JONES, CR DANIEL KINGSTON AND CR JOHN RAFTIS (Resolution No: CJ038-03/24)

MOVED Cr Jones, **SECONDED** Cr May that Council **APPROVES** the request for leave of absence from Council duties for the following:

- 1 Cr Nige Jones covering the period 29 March to 4 April 2024 inclusive;
- 2 Cr Daniel Kingston covering the period 2 to 10 April 2024 inclusive;
- 3 Cr John Raftis covering the period 8 to 10 April 2024 inclusive.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 FEBRUARY 2024 (Resolution No: CJ039-03/24)

MOVED Cr Vinciullo, SECONDED Cr May that the Minutes of the Council Meeting held on 27 February 2024 be CONFIRMED as a true and correct record.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

ANIMALS UPTOWN

Deputy Mayor Hill announced that Animals Uptown will see life-sized geometric animals taking over the Joondalup City Centre from April 1 to June 30 in a unique attraction for residents and visitors.

Deputy Mayor Hill said Animals Uptown is a collaboration between local school students, acclaimed artist Sean Adamas and Joondalup businesses, and trekkers can visit various locations across our CBD to check out the spectacular Asian elephant, leopards, meerkats, giraffes, giant armadillo and many other creatures.

He said that along the trail, participants can learn about the animals' backgrounds and collect stamps from participating businesses.

Deputy Mayor Hill urged people to follow Uptown Joondalup on Instagram and Facebook for more information on Animals Uptown and to discover more of Joondalup's hidden treasures.

NEW ROAD SURFACE TRIAL

Deputy Mayor Hill shared that the City is trialling an environmentally-sustainable product as part of its Road Resurfacing Program.

He said CarbonBind, by Puma Bitumen, is a bio-based asphalt and sprayed seal binder which reduces the carbon footprint of flexible pavements.

Deputy Mayor Hill said it recently won the Australian Flexible Pavement Association's National Innovation award and has been used in the resurfacing of the westbound lane of Whitfords Avenue at the intersection of Dampier Avenue.

Deputy Mayor Hill said it is understood that the City of Joondalup is the first Local Government Authority in Western Australia to use the product for a road resurfacing project.

Deputy Mayor Hill said the trial is part of the City's commitment to implementing strategies to ensure it is prepared and able to adapt to current and future impacts of climate change.

COMMUNITY ART EXHIBITION

Deputy Mayor Hill announced that entries are now open for one of the highlights of the year on the City's visual arts calendar, the 2024 Community Art Exhibition.

He said this annual exhibition celebrates the City's visual arts community and is open to all residents within the City or members of art associations located within the City.

Deputy Mayor Hill said the 2024 Community Art Exhibition will be held at Lakeside Joondalup Shopping City from Monday May 27 until Saturday June 15, and all entries must be submitted by 12 noon on Monday April 15.

Deputy Mayor Hill urged people to visit the City's website joondalup.wa.gov.au for more information.

10 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

- Item 13.2.3 - Strategic Risk Register;
- Item 13.2.4 - Confidential - Report of the Joint Standing Committee on the Corruption and Crime Commission.

MOTION TO CHANGE THE ORDER OF BUSINESS

(Resolution No: CJ040-03/24)

MOVED Cr Hill, SECONDED Cr Kingston that Council, in accordance with clause 14.1 of the *City of Joondalup Meeting Procedures Local Law 2013*, suspends the operation of clause 4.3 – Order of Business of the *City of Joondalup Meeting Procedures Local Law 2013*, to enable the consideration of:

- **Item 13.2.3 - Strategic Risk Register;**
- **Item 13.2.4 – Confidential Report of the Joint Standing Committee on the Corruption and Crime Commission;**

to be discussed after “Motions of which previous notice has been given”.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

11 PETITIONS

Nil.

Manager Strategic and Organisational Development left the Chamber at 7.36pm and returned at 7.40pm.

12 REPORTS

12.1 DEVELOPMENT AND SUBDIVISION APPLICATIONS - JANUARY 2024 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	07032, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the number and nature of applications considered under delegated authority during January 2024.

EXECUTIVE SUMMARY

Schedule 2 (deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) provide for Council to delegate powers under a local planning scheme to the Chief Executive Officer (CEO), who in turn has delegated them to employees of the City.

The purpose of delegating certain powers to the CEO and officers is to facilitate the timely processing of development and subdivision applications. The framework for the delegations of those powers is set out in resolutions by Council and is reviewed annually, or as required.

This report identifies the development applications determined by the administration under delegated authority powers during January 2024 (Attachment 1 refers), as well as the subdivision application referrals processed by the City during January 2024 (Attachment 2 refers).

BACKGROUND

Clause 82 of schedule 2 (deemed provisions for local planning schemes) of the Regulations enables Council to delegate powers under a local planning scheme to the CEO, and for the CEO to then delegate powers to individual employees.

At its meeting held on 27 June 2023 (CJ096-06/23 refers), Council considered and adopted the most recent Town Planning Delegations.

DETAILS

Subdivision referrals

The number of subdivision and strata subdivision referrals processed under delegated authority during January 2024 is shown in the table below:

Type of subdivision referral	Number of referrals	Potential additional new lots
Subdivision applications	1	1
Strata subdivision applications	8	9
TOTAL	9	10

Of the subdivision referrals, eight were to subdivide in housing opportunity areas, with the potential for nine additional lots.

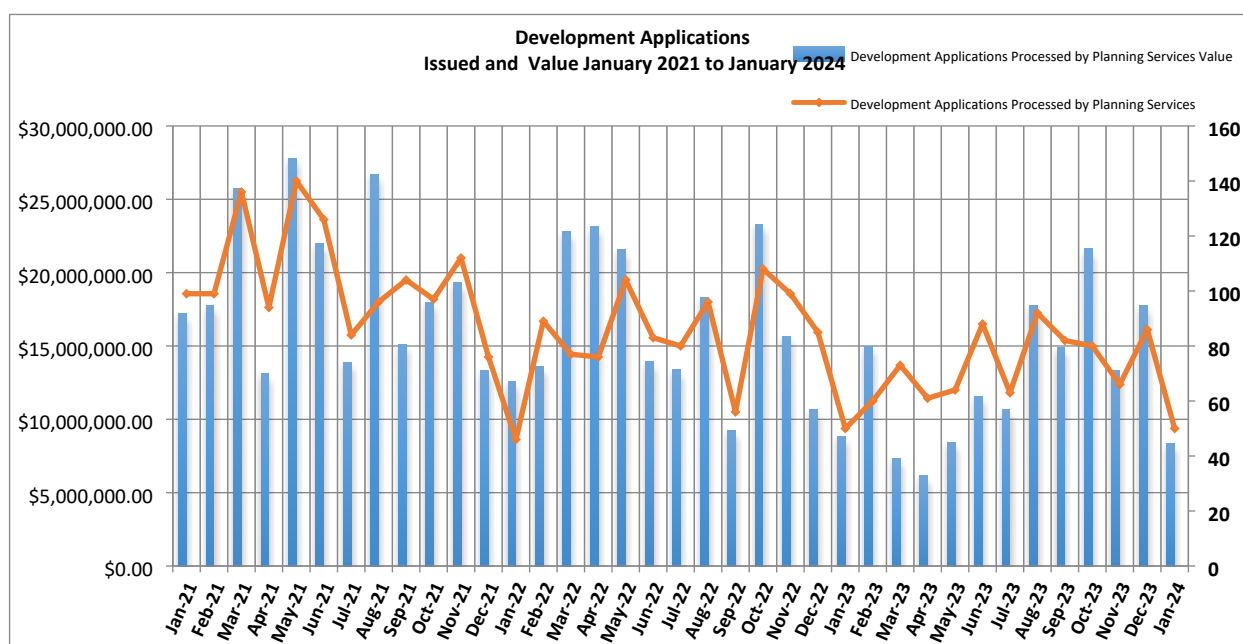
Development applications

The number of development applications determined under delegated authority during January 2024 is shown in the table below:

	Number	Value (\$)
Development applications processed by Planning Services	50	\$8,338,761

Of the 50 development applications, nine were for new dwelling developments in housing opportunity areas, proposing a total of nine additional dwellings.

The total number and value of development applications determined between January 2021 and January 2024 is illustrated in the graph below:



The number of development applications received during January 2024 was 76.

The number of development applications current at the end of January was 239. Of these, 22 were pending further information from applicants and six were being advertised for public comment.

In addition to the above, 139 building permits were issued during the month of January with an estimated construction value of \$14,915,539.49.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Local Planning Scheme No. 3.
Planning and Development (Local Planning Schemes) Regulations 2015.*

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy Not applicable. All decisions made under delegated authority have due regard to any of the City's policies that may apply to the particular development.

Clause 82 of schedule 2 of the Regulations permits the local government to delegate to a committee or to the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties. Development applications were determined in accordance with the delegations made under Clause 82 of schedule 2 of the Regulations.

All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to the Western Australian Planning Commission.

Risk management considerations

The delegation process includes detailed practices on reporting, checking and cross checking, supported by peer review in an effort to ensure decisions taken are lawful, proper and consistent.

Financial / budget implications

A total of 50 development applications were determined for the month of January with a total amount of \$24,420.94 received as application fees.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Consultation may be required by the provisions of the R-Codes, any relevant policy and/or LPS3 and the Regulations.

COMMENT

Large local governments utilise levels of delegated authority as a basic business requirement in relation to town planning functions. The process allows for timeliness and consistency in decision-making for rudimentary development control matters. The process also allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported on and cross checked in accordance with relevant standards and codes.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ041-03/24)

MOVED Cr Jones, SECONDED Cr Hamilton-Prime that Council NOTES the determination and recommendations made under delegated authority in relation to the:

- 1 development applications described in Attachment 1 to this Report during January 2024;**
- 2 subdivision applications described in Attachment 2 to this Report during January 2024.**

The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 13.2.2, page 205 refers.

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Development Applications Determined - January 2024 [12.1.1 - 2 pages]
2. Subdivision Referrals - January 2024 [12.1.2 - 1 page]

12.2 PROPOSED CLOSURE OF PORTIONS OF THE WHITFORDS AVENUE ROAD RESERVE, HILLARYS (WARD – SOUTH-WEST)

WARD	South-West
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	02093, 101515
AUTHORITY / DISCRETION	Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.

PURPOSE

For Council to consider, for the purpose of public advertising, a proposal to close two portions of the Whitfords Avenue road reserve adjoining the Hillarys Foreshore Reserve.

EXECUTIVE SUMMARY

It has been identified that two portions of the Whitfords Avenue road reserve are no longer required for road purposes and can be closed and amalgamated into the adjoining Reserve 39497, which forms part of the Hillarys Foreshore Reserve.

It has also been identified that Reserve 39497 requires a portion to be excised and dedicated as road reserve to reflect the construction of the road intersection at the corner of Whitfords Avenue and John Wilkie Tarn. The City's management order over Reserve 39497 will also need to be revoked and reissued to reflect the proposed road closures and reserve excision.

The proposals will rectify the identified anomalies, and no physical changes are proposed to the Whitfords Avenue road carriageway or Reserve 39497 as part of the proposed road reserve closure, reserve excision or management order changes.

In accordance with the *Land Administration Act 1997*, the City is required to publicly advertise the proposed road closure to the public for a period of 35 days prior to a road closure request being made to the Minister for Lands. Public advertising is not required for the proposed reserve excision and dedication as road reserve, or for the proposed changes to the management order.

It is recommended that Council advertise the proposal to permanently close two portions of the Whitfords Avenue road reserve for a period of 35 days.

BACKGROUND

Suburb/Location	Whitfords Avenue road reserve, Hillarys.
Applicant	City of Joondalup.
Owner	Crown (State of Western Australia).
Zoning	LPS Other Regional Road.
	MRS Other Regional Road.
Site area	Not applicable.
Structure plan	Not applicable.

DETAILS

Road closure and amalgamation into foreshore reserve

Lot 500 (239) Whitfords Avenue, Hillarys (Reserve 39497) forms part of the Hillarys Foreshore Reserve and is zoned 'Parks and Recreation' under the *Metropolitan Region Scheme* and the City's *Local Planning Scheme No. 3*. Reserve 39497 contains the Pinnaroo Point Beach Park and Hillarys Beach Club (which is on a separate lot).

John Wilkie Tarn provides vehicle access from Whitfords Avenue through Reserve 39497. The intersection of John Wilkie Tarn and Whitfords Avenue was upgraded to a roundabout in 2017.

To the north of the roundabout, two portions of the Whitfords Avenue road reserve protrude into Reserve 39497 (Attachment 1 refers) being as follows:

- Portion 'A' which is approximately 894m² in area.
- Portion 'B' which is approximately 855m² in area.

While these portions legally form part of the road reserve, they visually appear to form part of Reserve 39497 as both are vegetated and located behind the reserve fencing.

As no further vehicle access points from Whitfords Avenue to Reserve 39497 are required, these two portions do not need to remain as road reserve and can instead be amalgamated into Reserve 39497. No physical changes are proposed to the road reserve or Reserve 39497 as part of the proposed road reserve closure.

Reserve excision and dedication as road reserve

The intersection of John Wilkie Tarn and Whitfords Avenue has been constructed over a portion of Reserve 39497 (portion 'C' on Attachment 1 refers). As this portion now forms part of the intersection, it is proposed that it be excised from Reserve 39497 and dedicated as road reserve.

Revocation of management order

Reserve 39497 is Crown land with a management order to the City of Joondalup. If the City is supportive of the proposed road reserve closure and reserve excision, the management order over Reserve 39497 would need to be revoked, and a new management order issued to reflect the new reserve boundaries.

Issues and options considered

Council may choose to:

- support advertising of the proposed road reserve closure
or
- not support advertising of the proposed road reserve closure.

Legislation / Strategic Community Plan / Policy implications

Legislation *Land Administration Act 1997.*

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy Not applicable.

Road reserve closure and amalgamation into foreshore reserve

In accordance with section 58 of the *Land Administration Act 1997*, to enable the permanent closure of a road reserve or portion thereof, the local government must resolve to make a request to the Minister for Lands for its closure.

A local government cannot resolve to make such a request until the proposal is advertised for public comment for a period of 35 days, as required under section 58 of the *Land Administration Act 1997*. As part of this process, service authorities are requested to provide details of any services or assets that are located within the subject area of road reserve.

Following advertising, if Council resolves to progress the request, all relevant documentation will be forwarded to Landgate with a request to formally close the subject portions of road reserve. The final decision on the proposed road reserve closure is made by the Minister for Lands.

In accordance with section 51 of the *Land Administration Act 1997*, the Minister for Lands can amend the boundaries of Reserve 39497 to incorporate the portions of closed road reserve.

Reserve excision and dedication as road reserve

In accordance with sections 51 and 56 of the *Land Administration Act 1997*, the Minister for Lands can amend the boundaries of Reserve 39497 and dedicate reserved land as road reserve.

Revocation of management order

In accordance with sections 46 and 50 the *Land Administration Act 1997*, the Minister for Lands can revoke a management order and reissue a new management order for a reserve.

Risk management considerations

Not applicable.

Financial / budget implications

The City will be required to cover the costs associated with advertising the proposed road reserve closure. The cost of placing a notice in the local newspaper is approximately \$180 (excluding GST).

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

In accordance with section 58 of the *Land Administration Act 1997*, the proposed road reserve closure is required to be advertised for public comment for a period of 35 days, by way of a notice being placed in the local newspaper. In addition, the following advertising is proposed:

- Letters to service agencies (Telstra, Western Power, Atco Gas and the Water Corporation) and the Department of Planning, Lands and Heritage.
- A notice and documents placed on the City's website.

Under the *Land Administration Act 1997* public advertising is not required for the proposed reserve excision and dedication as road reserve, or for the proposed changes to the management order over Reserve 39497.

COMMENT

The proposals will rectify the identified anomalies, and no physical changes are proposed to the Whitfords Avenue road reserve or Reserve 39497 as part of the proposed road closure, reserve excision or management order changes.

It is recommended that Council approve the public advertising of the proposed Whitfords Avenue road reserve closures, as identified in Attachment 1 to this Report. Following advertising, a report will be presented to Council to further consider the road reserve closures and related matters outlined in this report.

VOTING REQUIREMENTS

Simple Majority.

Cr Jones left the Chamber at 7.40pm.

Manager Strategic and Organisational Development entered the Chamber at 7.40pm.

Cr Jones entered the Chamber at 7.46pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ042-03/24)

MOVED Cr Kingston, **SECONDED** Cr May that Council, pursuant to section 58 of the *Land Administration Act 1997*, **ADVERTISES** the proposal to permanently close two portions of the Whitfords Avenue road reserve identified in Attachment 1 to this Report, for a period of 35 days.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Whitfords Avenue Road Reserve Closures and Reserve Excision Plan [**12.2.1** - 1 page]

12.3 47 SPORING WAY, HILLARYS - FOUR MULTIPLE DWELLINGS (WARD – SOUTH-WEST)

WARD	South-West
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	39509, 101515
AUTHORITY / DISCRETION	Administrative - Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.

PURPOSE

For Council to determine a development (planning) application for four new Multiple Dwellings within a two-storey building at Lot 179 (47) Sporing Way, Hillarys.

EXECUTIVE SUMMARY

An application for development approval has been received for four Multiple Dwellings at Lot 179 (47) Sporing Way, Hillarys (subject site).

The proposal is for four multiple dwellings within a two-storey building. Parking is provided to the rear of the site, which is unenclosed on three sides, and covered by the upper floor overhang of the apartments above.

The subject site is located within Housing Opportunity Area 5 (Whitfords Centre to Whitfords Station) and is zoned 'Residential' R20/60 under the City of Joondalup *Local Planning Scheme No. 3* (LPS3). The land use 'Multiple Dwelling' is a discretionary ('D') use within this zone. The proposed development is subject to the requirements of LPS3, the *Development in Housing Opportunity Areas Local Planning Policy* (HOALPP) and *State Planning Policy 7.3 Residential Design Codes Volume 2 - Apartments* (SPP7.3).

The application is required to be determined by Council as the proposal is for multiple dwellings.

It is considered that the proposed development satisfies the requirements of LPS3, the HOALPP and SPP7.3. It is therefore recommended that the application is approved, subject to conditions.

BACKGROUND

Suburb/Location	Lot 179 (47) Sporing Way, Hillarys
Applicant	Alpha Developments (WA) Pty Ltd
Owner	Alpha Developments (WA) Pty Ltd

Zoning	LPS	Residential R20/60
	MRS	Urban
Site area		706m ²
Structure plan		Not Applicable

The subject site is currently developed with a single storey dwelling, and is bound by Spring Way to the north, and predominantly single storey residential dwellings immediately adjoining the site (Attachment 1 refers). A number of two and three storey grouped and multiple dwellings are located in the broader vicinity (within 200 metres of the subject site). Whitfords Shopping Centre is approximately 200 metres to the north of the property and is walkable via the use of nearby pedestrian access ways.

The subject site is also located within the Housing Opportunity Area 5, and as the development is to be undertaken at the higher R60 zoning, the proposal is subject to assessment against the City's *Development in Housing Opportunity Areas Local Planning Policy* (HOALPP).

The locality is currently undergoing a transition from the predominant single and two storey dwellings, with a number of two storey grouped dwellings and multiple dwellings emerging. Larger scale residential and mixed use developments which are three and four storeys in height are located within the Banks District of the Whitfords Activity Centre Structure Plan (WACSP) area, approximately 150 metres from the subject site.

The zoning of the location being R20/60 is to act as a transitional space between the Whitfords Activity Centre to the north, and the low density single residential properties to the south of Cook Avenue.

DETAILS

The development comprises the following:

- The construction of four multiple dwellings, all being three-bedroom, two-bathroom. One two storey dwelling (unit 1), one dwelling located wholly on the ground floor (unit 2) and two dwellings to the upper floor (units 3 and 4).
- A two-storey building with a contemporary design consisting of a combination of concealed and skillion roof forms, with clerestory windows facing north.
- The building façade incorporates a combination of rendered and exposed brickwork and external cladding. Private balconies contain clear glazed balustrading, with a feature brickwork trim.
- All units are accessible via the foyer, located centrally to the building, with pedestrian access via a pathway on the eastern side of the lot, with roofing provided at two points to provide pedestrian shelter. Separate additional pedestrian access is provided directly from the street to units 1 and 2.
- A single width driveway providing access to eight resident car bays (two per dwelling) and one visitor car bay, is located behind the building on the southern side of the lot. Access is through a security gate.
- Landscaping is provided, which consists of eight new small trees, and the retention of two trees to the rear of the site. Units 1 and 2 have a small tree in each private courtyard.
- Bin storage is located to the rear (eastern side) of the lot with an open roofed bin enclosure. Waste will be collected on-street.
- Informal seating has been provided undercover, opposite the entrance to the foyer.

The proposed development plans, perspectives and landscaping plan are provided as Attachments 2, 3 and 4 of this Report.

Joondalup Design Review Panel

The proposal was presented to the Joondalup Design Review Panel (JDRP) on 3 October 2023, prior to the formal lodgement of the application.

A summary of the JDRP comments, as well as the applicant's response to these items is provided in Attachment 5.

It should be noted that the comments provided by the JDRP are based on the original development plans submitted by the applicant. Changes were undertaken in response to comments provided by the JDRP and are reflected in the plans presented for Council's determination in Attachments 2 to 4.

The City is satisfied that the additional information provided by the applicant adequately addresses the matters raised by the JDRP.

Planning Assessment

An assessment has been undertaken against the relevant provisions of LPS3, HOALPP, *State Planning Policy 7 Design of the Built Environment (SPP7)* and SPP7.3.

A summary of how the HOALPP and SPP7.3 have been applied in the consideration of the development application is discussed in the table below:

Policy	Purpose
<i>State Planning Policy 7.3 Residential Design Codes (SPP7.3)</i>	<ul style="list-style-type: none"> • SPP7.3 is performance-based policy, broken up into several design elements (for example, building height, visual privacy, solar access). • Development is required to meet the element objectives, even where a local planning policy replaces, amends and/or augments SPP7.3. • Each element objective includes acceptable outcomes and design guidance which provide more specific measurable requirements for each design element. • The acceptable outcomes and design guidance are not a 'deemed-to-comply' pathway and, while meeting the acceptable outcomes is likely to achieve the element objectives, a proposal may still satisfy the objectives via alternative methods.
<i>Development in Housing Opportunity Areas (HOALPP)</i>	<ul style="list-style-type: none"> • The HOALPP is to be read in conjunction with SPP7.3. • The HOALPP replaces, amends and/or augments certain provisions of SPP7.3. • Where an element of the proposal meets the development standard set in the HOALPP, it is considered to meet the relevant objective of the HOALPP.
	<ul style="list-style-type: none"> • Where an element of the proposal does not meet the development standard set in the HOALPP, or the HOALPP does not address the element, the element is assessed against the relevant objectives of the HOALPP (where required) and the element objectives of SPP7.3.

A summary of the City's assessment against the development standards (HOALPP) and acceptable outcomes (SPP7.3) is included in Attachment 6, with planning justification provided by the applicant (Attachment 7 refers).

Land use

The subject site is zoned Residential R20/R60 under LPS3 and is located within HOA 5 (Whitfords Centre to Whitfords Station). Multiple dwellings are a 'D' (discretionary) land use under LPS 3.

The relevant objectives of the 'Residential' zone under LPS3 are to:

- facilitate and encourage high quality design, built form and streetscapes throughout residential areas
- provide for a range of non-residential uses, which are compatible with and complementary to residential development.

The City is of the view that the development meets the objectives of the Residential zone and will deliver an appropriate design and built form outcome which will complement the existing (and intended future) streetscape which includes a mix of single, grouped and multiple dwellings. Further information on this is discussed in the relevant sections of the report below.

Side and rear setbacks

In accordance with the HOALPP (sub-section 6), the development standards for side and rear lot boundaries are summarised in the table below.

Provision	Requirement	Proposed	Assessment
Side and rear setbacks	Upper floor: 3 metre setback	Eastern boundary: 2.05 metres minimum. Western boundary: 2.68 metres minimum.	The development is considered to meet the objectives of the HOALPP and element objectives of the R-Codes as discussed below.

Sub-section 6 Side and rear setbacks objectives state:

- *Dwellings are designed to respond to passive solar design principles, including orienting outdoor and indoor living spaces towards north, orienting mass and windows to capture prevailing breezes and controlling solar access to the west and east to limit heat gain.*

Element 2.2 The objectives of Element 2.4 of the R-Codes state:

- O 2.4.1 *Building boundary setbacks provide for adequate separation between neighbouring properties.*
- O 2.4.2 *Building boundary setbacks are consistent with the existing streetscape pattern or the desired streetscape character.*
- O 2.4.3 *The setback of development from side and rear boundaries enables retention of existing trees and provision of deep soil areas that reinforce the landscape character of the area, support tree canopy and assist with stormwater management.*

O 2.4.4 *The setback of development from side and rear boundaries provides a transition between sites with different land uses or intensity of development*

The development standards require a minimum 2 metre setback to the ground floor, with a 3 metre setback to the upper floor. The development proposes a minimum ground floor setback of 2 metres, with an upper floor setback of 2.05 metres to the eastern boundary, and 2.68 metres to the western boundary.

The building has been stepped and articulated, particularly along the eastern boundary, resulting in an average setback in excess of 3.0 metres, which is considered to provide adequate separation between the subject site and adjoining properties. The development has been set back the required 3.0 metres from the rear boundary which minimises the impact of overshadowing to the adjoining property to the south. The rear setback also enables the retention of two trees, which has been supported by an Arborist report (Attachment 8 refers). Submissions received did raise concern that these trees would be removed, and requested that should the development be approved, the applicant be required to retain these trees.

The development has been designed to locate the living areas and outdoor living spaces towards the front of the building, increasing opportunities for access to northern sunlight. Unit 4, the only apartment which does not face north, has a clerestory window which faces north, which will allow direct winter sunlight into the living areas of the apartment. The setbacks to the side and rear lot boundaries are sufficient to ensure that there is adequate opportunity to capture prevailing breezes, with openings provided to all elevations of the building. Each dwelling has openings on at least two elevations, maximising the opportunities for cross ventilation.

The building design does not include any large expanses of blank façade with varied setbacks to the east and west being used to break up the length of the building. In addition, the use of alternative materials including glazing, face brick, rendered brickwork and painted cladding and screening increase the articulation of the façade. These design elements will reduce the impact of building bulk as viewed from adjoining properties. The varied setbacks also support the transition from existing lower density to the proposed higher density development at the subject site.

The setback requirements for multiple dwellings are greater than those for single houses or grouped dwellings, which provides for a transition between sites with differing intensity developments. All properties adjoining the subject site are single houses (one and two storey), with the existing single storey dwelling on the subject site being set back approximately 1.8 metres from the eastern lot boundary and 1.5 metres from the western lot boundary. The proposed setbacks, (noting that the proposal is for a two storey multiple dwelling development), will be greater than the existing setbacks to these boundaries. The proposal is setback in excess of the minimum requirements if the proposal was for a grouped dwelling or single house, and therefore it is considered that the development has been designed to provide the transition between the new use of the site, and the adjoining single houses.

Given the above, the proposed development is considered to achieve the objectives of the HOALPP and the element objectives of the R-Codes relating to side and rear setbacks.

Tree canopy and deep soil areas

In accordance with the HOALPP (sub-sections 12 and 13), the development standards for landscaping (tree provision and deep soil area) are summarised in the table below.

Provision	Requirement	Proposal	Assessment
Tree canopy and deep soil area	Deep soil area Medium tree: - Area: 36m ² - Min. 3m dimension Small tree: - Area: 9m ² - Min. dimension 2m	 22.23m ² & 22.31m ² 1.5m – 2.11m 7.81m ² 2.11m	The development is considered to meet the objectives of the HOALPP and element objectives of the R-Codes as discussed below.

The objectives of sub-section 12 and 13 of the HOALPP state the following:

- Achieve an attractive landscape environment that is complementary to the wider neighbourhood.
- To ensure the provision of trees and gardens which contribute to the ecology, character and amenity of the Housing Opportunity Areas.
- To ensure the retention of existing street trees (where appropriate) and optimise the availability of verge space to increase street tree provision.
- To provide access to functional and usable landscape areas for residents that are suitable for the purposes of relaxation and entertaining.
- To provide the opportunity to retain appropriate existing trees within a site to minimise loss of suburban urban tree canopies across the Housing Opportunity Areas.
- Permeable paving is encouraged to capture stormwater discharge into groundwater.

Element 3.3 Tree canopy and deep soil areas element objectives of the R-Codes state the following:

- O 3.3.1 *Site planning maximises retention of existing healthy and appropriate trees and protects the viability of adjoining trees.*
- O 3.3.2 *Adequate measures are taken to improve tree canopy (long term) or to offset reduction of tree canopy from pre-development condition.*
- O 3.3.3 *Development includes deep soil areas, or other infrastructure to support planting on structures, with sufficient area and volume to sustain healthy plant and tree growth.*

The development standards of the HOALPP suggest that for a lot which is 706m² in size, have 20% landscaping across the site, with a minimum of one large tree and one small tree, or two medium trees and one small tree planted on site. The proposed development provides 20.7% landscaping across the subject site, with two medium trees (one being retained) and three small trees (one being retained), meeting the development standards of the HOALPP with regard to tree provision.

The deep soil areas for both medium trees and the small tree to the western side of the car park do not meet the minimum deep soil area requirements set out in Table 3.3b of the R-Codes.

The applicant has provided a detailed landscaping plan (Attachment 4 refers) and two arboricultural reports relating to the retention of the existing trees and the planting of new trees (Attachment 8 and 9 refers). The reports support the deep soil areas for the proposed trees, and the retention of the two trees to the rear of the site (identified as 'tree 3' and 'tree 4' in the report by Arborology WA). Recommendations are provided to protect the retained trees during construction, which, if approved, is recommended to be included as a condition of approval.

The landscaping plan was revised by the applicant to address the findings of the Arboricultural reports, which enhances the future viability of the trees, and maximises opportunities for growth.

The existing vegetation on-site includes some small trees, varying in height between two and three metres. It is proposed that these trees be removed, noting that they do not meet the minimum requirements under SPP7.3 for retention or the minimum height requirements for small trees suggested under SPP7.3. Notwithstanding the loss of these trees, the increase in the size of trees and resultant tree canopy coverage would increase from the current site conditions.

The majority of the deep soil areas and landscaping is located along the northern and western side boundaries. This would provide an attractive outlook for residents and contribute to the visual appeal of the development.

During community consultation, concerns were raised regarding the deep soil areas not achieving the acceptable outcome of 36m² and that the areas would therefore be inadequate to sustain the proposed trees. While 36m² is suggested as an acceptable outcome, the element objectives require deep soil areas to be adequate for the trees to reach maturity. The deep soil areas proposed for each tree have been reviewed and are considered to be of sufficient size for the proposed trees to reach full maturity.

In view of the above, the overall landscape design for the site, which includes both medium and small trees is considered to be acceptable, and the species selected are considered to support long term canopy coverage within the site. As such, the proposal is considered to achieve the element objectives pertaining to tree canopy, deep soil areas and landscape design.

The landscaping has been assessed against the objectives of sub-section 12 and 13, and is considered to be acceptable for the following reasons:

- The site is considered to provide for sufficient area for both medium and small trees to grow and thrive and is supported by an arborist and landscape architect. The site includes existing trees in this area, demonstrating that the soil is capable of supporting appropriately sized trees.
- The applicant has not sought to use the existing trees as an offset for the amount of landscaping provided on site (as permitted by the HOALPP) given the proposal already exceeds the design standards for landscaping.

- The landscaping proposed will provide for amenity for the residential units, with all apartments having view to spaces of landscaping via outdoor living areas and/or primary living spaces. The position of trees will contribute to the liveability of the dwellings without impacting on the functionality or usability of these spaces.
- The retained and proposed trees onsite will soften the built form of the development as viewed from adjoining properties and is in keeping with the existing character of the area which maintains high levels of vegetation.
- The development includes a new tree in the front setback area, and two new trees on the verge, enhancing the overall aesthetic of the development (it should be noted that the City has requested the existing verge tree central to the subject site be removed as it is in poor condition and its location is not appropriate under power lines).
- In addition to the provision of trees, the development incorporates other vegetated areas including planter boxes and smaller gardens that will cater for smaller trees, shrubs and ground covers adding to the usability of outdoor spaces.

Given the above, the proposed development is considered to achieve the objectives pertaining to tree canopy and deep soil areas.

Visual privacy

Element 3.5 visual privacy states:

- O 3.5.1 *The orientation and design of buildings, windows and balconies minimises direct overlooking of habitable rooms and private outdoor living areas within the site and of neighbouring properties, while maintaining daylight and solar access, ventilation and the external outlook of habitable rooms.*

The acceptable outcomes suggest that all balconies are to be unscreened for at least 25% of their perimeter. The balconies to units 3 and 4 are unscreened for 22% and 23% of the perimeter respectively.

The development has been designed so that all dwellings face outwards, with central walls and screening preventing any direct overlooking of habitable rooms or private outdoor living areas within the site. The provision of screening and the orientation of main outdoor living areas and major openings towards the street ensures that the proposal meets the acceptable outcomes in relation to the required side and rear visual privacy setbacks to the adjoining property boundaries (Table 3.5 R-Codes).

All dwellings receive direct northern sunlight to the indoor and outdoor living spaces. Although screening to the balconies of units 3 and 4 exceed 75% of the perimeter. This does not impact on the accessibility of direct sunlight, as both have access to direct northern sun to the internal and external living spaces through the void and clerestory windows, which will ensure continuous direct northern sunlight and solar access.

The screening to the western side of the building is 1.65 metres in height, with a portion being fixed louvres. This will ensure that there will still be afternoon sun to the space, and that ventilation will not be compromised. The provision of the void will allow northern sun to the living room and balcony area of this apartment.

It is therefore considered that the element objectives of the R-Codes have been met.

Public domain interface

In accordance with the HOALPP (sub-section 1), the development standards for Urban design – public domain interface are summarised in the table below.

Provision	Requirement	Proposal	Assessment
Urban design – public domain interface	Blank walls, vehicle access and building services (e.g. bin store, booster hydrant) shall not exceed 20% of the total lot frontage to the public realm	Blank walls, vehicle access and building services occupying 24.1% of the frontage.	The development is considered to meet the objectives of the HOALPP and element objectives of the R-Codes as discussed below.

The objectives of sub-section 1 of the HOALPP state:

- Contribute to the activation and vitality of the public realm.
- Promote building interfaces that support interesting, attractive, safe streets and public spaces for residents, workers, commuters and visitors.
- Buildings are to enhance the hierarchical system of landscaped streets and public spaces that give expression and character to the public domain.
- Ensure building design facilitates the creation of street level activity and visual connections between internal areas of buildings and the external public realm.
- Provide opportunities for casual surveillance from buildings into the public realm that are sympathetic to the desired character for the area.
- Maintain a clear but integrated distinction between the public and private realm.

Element 3.6 Public domain interface objectives state:

- O 3.6.1 *The transition between the private and public domain enhances the privacy and safety of residents*
- O 3.6.2 *Street facing development and landscape design retains and enhances the amenity and safety of the adjoining public domain, including the provision of shade.*

The acceptable outcomes suggest that blank walls, vehicle access and building services do not exceed 20% of the frontage of a lot. The proposal includes one portion of blank wall on the ground floor, one vehicle access way and two structures which accommodate the letter boxes and meter boxes, which are located along the eastern and western side lot boundaries, behind the street setback area.

A total of eight major openings, two balconies and two courtyards from three of the four proposed dwellings face the primary street, maximising activation of the public realm, and providing passive surveillance to the street. The primary street elevation features a mix of materials, being face brickwork, painted render, fibre cement cladding and glass, which adds interest to the façade of the building as viewed from the public domain. The variation of materials also ensures that the appearance of the blank wall on the ground floor is minimised.

The street setback area will be landscaped with one new small tree adjacent to the main pedestrian entry. The landscaping to the communal spaces will be seamless with the verge, with fencing to private courtyards delineating the transition of the public space to the private space. All fencing will contain portions that are visually permeable, so that visual connections between the street and the development are not compromised.

One vehicle entry point is proposed, achieving the minimum width permissible of 3 metres, therefore minimising the impact of vehicle access points on the streetscape, and maximising opportunities for landscaping within the street setback area.

It is therefore considered that the objectives of the HOALPP and the R-Codes have been met.

Natural Ventilation

In accordance with the HOALPP (sub-section 18), the development standards for natural ventilation are summarised in the table below.

Provision	Requirement	Proposal	Assessment
Natural ventilation	All rooms, with the exclusion of store rooms, shall have operable windows. Window opening design shall maximise natural ventilation.	All rooms have access to operable windows except <ul style="list-style-type: none"> • Unit 1 bathroom & powder room • Unit 2 laundry • Unit 3 laundry 	The development is considered to meet the objectives of the HOALPP and element objectives of the R-Codes as discussed below.

The objectives of sub-section 18 of the HOALPP state the following:

- Optimise natural ventilation to reduce the need for mechanical ventilation and air-conditioning.
- *To ensure the dwelling's orientation and layout is designed to maximise capture and use of prevailing cool breezes in habitable rooms.*

Element 4.2 Natural ventilation objectives state:

- O 4.2.1 *Development maximises the number of apartments with natural ventilation.*
- O 4.2.2 *Individual dwellings are designed to optimise natural ventilation of habitable rooms.*
- O 4.2.3 *Single aspect apartments are designed to maximise and benefit from natural ventilation.*

The development standard requires that all rooms have operable windows/openings to maximise natural ventilation. It is noted that no operable windows are provided to the Unit 1 bathroom and powder room, Unit 2 laundry, Unit 3 laundry and Unit 4 ensuite.

These rooms are all non-habitable spaces, which are not used for extended periods of time, and therefore will not be significantly impacted by the lack of openings. Ventilation requirements will need to be met in accordance with the BCA NCC, which will require mechanical ventilation to these spaces. The laundries and bathrooms have been located to be directly opposite external openings of other rooms, which provides the opportunity for natural ventilation to flow to these spaces, even though they do not contain an external opening themselves.

Openings are provided to all elevations of the building, with each dwelling having openings on at least two elevations which maximise opportunities for cross ventilation, and access to prevailing cool breezes, therefore minimising the need for mechanical ventilation. The large expanse of living areas, and minimal internal hallways further increases opportunities for ventilation to flow through each apartment. Each apartment exceeds the minimum standards for glazing and operable windows, further ensuring that the development maximises opportunities to capture prevailing breezes.

It is considered that the proposal, with the inclusion of a condition relating to the provision of a skylight to the laundry of unit 3, will provide adequate ventilation to all habitable rooms of each dwelling, and meets the objectives of natural ventilation.

Private open space and balconies

Element 4.4 Private open space and balconies states the following:

- O 4.4.1 *Dwellings have good access to appropriately sized private open space that enhances residential amenity.*
- O 4.4.2 *Private open space is sited, oriented and designed to enhance liveability for residents.*
- O 4.4.3 *Private open space and balconies are integrated into the overall architectural form and detail of the building.*

The acceptable outcomes of the R-Codes suggest that where private open space requires screening to achieve visual privacy requirements, that the entire open space is not screened, and any screening is designed such that it does not obscure the outlook from adjacent living rooms.

Unit 4 provides a balcony to the western side of the living area, with screening extending the full length of the balcony and void. The screening, in turn, screens the outlook from the living room to the western lot boundary. It should also be noted that the opening to the living room window on the eastern elevation is obscured glazing to a height of 1.6 metres above the floor level.

Whilst screening extends the full width of the western elevation, it is considered that Unit 4 has an appropriately sized balcony which is almost double the minimum requirement, therefore ensuring that it provides a useable outdoor space that enhances the liveability for residents. The angled louvre screening and solid wall screening is not full height, therefore with the provision of the open roofed void, there will be access to direct sunlight from the mid-morning to mid-afternoon sun. The screening, which extends along the western elevation and screens all the outdoor area of unit 4, does not extend around the balcony, with two sides of the balcony having clear glass balustrading overlooking the void, which ensures that there is not a feeling of enclosure. The planting of a small tree within the void space will act to enhance the outlook from the balcony and living room and reduce the impact of bulk as viewed from the living spaces.

It is considered that the proposal, with the inclusion of screening along the western elevation provides invaluable protection of privacy between properties, whilst still providing an attractive outlook for the residents of unit 4. The materiality of the screens, combined with landscaping enhances the overall architecture and form of the building. The height of the screens and the provision of the adjacent void will allow sunlight and ventilation to the dwelling, and reduce the feeling of enclosure.

It is therefore considered that the proposal meets the objectives of natural ventilation, whilst preventing overlooking of adjoining properties.

Waste Management

In accordance with the HOALPP (sub-section 19), the development standards for waste management are summarised in the table below.

Provision	Requirement	Proposal	Assessment
Waste management	The development shall be designed to facilitate on-site bin collection by the City. The collection point and access for service vehicles shall be constructed to the City's specification.	The development proposes verge collection	The development is considered to meet the objectives of the HOALPP and element objectives of the R-Codes as discussed below.

The objectives of sub-section 19 of the HOALPP state the following:

- Waste storage facilities and collection minimises negative impacts on the streetscape, building entries and the amenity of residents.
- Waste services are consolidated for medium and large scale developments to maximise efficiency.
- For shared bin services, waste to landfill is minimised by providing safe and convenient bins and information for the separation and recycling of waste.

Element 4.17 Waste management objectives state the following:

O4.17.1 Waste storage facilities minimise negative impacts on the streetscape, building entries and the amenity of residents.

O4.17.2 Waste to landfill is minimised by providing safe and convenient bins and information for the separation and recycling of waste.

The HOALPP requires all multiple dwellings, regardless of size to provide waste collection on site. The applicant has proposed waste collection from the adjacent verge. A detailed waste management plan is provided as Attachment 10. The management plan details the inclusion of general waste, recycling and organic/food waste bins, along with an area for skip bin location and white-good collection within the verge.

Whilst the development proposes on-street collection instead of on-site collection, it is considered that the proposal is of a small scale, with only four dwellings proposed on the site, and will have less bins than a four grouped dwelling site, where on street collection is permissible.

A total of seven bins will be placed on the verge for collection at any one time, consisting of three general waste bins (for weekly collection), and a maximum of four recycling bins or four green waste bins (collected alternating fortnights). The verge to the front of 47 Spring Way is approximately 25 metres in width, with the location leaving 20 metres of verge space for bins to be left on waste collection days. The waste management plan details the appointment of a 'site manager' (resident) who is responsible for transporting the bins to the verge and removing them on waste collection days. They will also be responsible for the cleaning of the bins and the bin storage area.

The waste services for the site will be shared, with three 240 litre general waste bins, four 240 litre recycling bins and four 240 litre green waste bins (or future FOGO bins) provided to service the four units, all stored in a bin store to the rear corner of the site.

During consultation, no submissions were received relating to the waste collection methods. It is considered that the proposed waste collection method will reduce the impact on adjoining properties, as the waste collection will be consistent along the street and will not result in waste trucks travelling along the proposed driveway adjacent to the private outdoor spaces of neighbouring properties.

Given the above, the proposal is considered to achieve the element objectives relating to waste management.

Conclusion

The proposed development is considered to adequately address the relevant provisions under the City's *Local Planning Scheme No. 3, State Planning Policy 7.3: The Residential Design Codes Volume 2 – Apartments*, the HOALPP and State Planning Policy 7.0: *Design of the Built Environment*.

It is therefore recommended that the application be approved subject to conditions.

Issues and options considered

Council may determine an application for development approval by:

- granting development approval without conditions
- granting development approval with conditions
or
- refusing to grant development approval.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Local Planning Scheme No. 3.
Planning and Development (Local Planning Schemes) Regulations
2015.
Planning and Development Act 2005.*

10-Year Strategic Community Plan

Key theme	3. Place.
Outcome	3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.
Policy	<i>Development in Housing Opportunity Areas Local Planning Policy. Environmentally Sustainable Design Local Planning Policy. Joondalup Design Review Panel Local Planning Policy. Planning Consultation Local Planning Policy. State Planning Policy 7.0 – Design of the Built Environment. State Planning Policy 7.3 – Volume 2 – Apartments (R-Codes).</i>

Local Planning Scheme No.3 (LPS3)

Clause 16 (2) of LPS3 sets out the objectives for development within the 'Residential' zone:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)

Clause 67 of Schedule 2 of the Regulations sets out the matters to be considered by Council when determining an application for development approval.

In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government those matters are relevant to the development the subject of the application —

- a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;
- c) any approved State planning policy;
- d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);
- e) any policy of the Commission;
- f) any policy of the State;
- g) any local planning policy for the Scheme area;
- h) any structure plan, activity centre plan or local development plan that relates to the development;
- i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;
- j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;
- k) the built heritage conservation of any place that is of cultural significance;
- l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;

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- m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- n) the amenity of the locality including the following —
- (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
- o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
- p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
- q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
- r) the suitability of the land for the development taking into account the possible risk to human health or safety;
- s) the adequacy of —
- (i) the proposed means of access to and egress from the site; and
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
- t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
- u) the availability and adequacy for the development of the following —
- (i) public transport services;
 - (ii) public utility services;
 - (iii) storage, management and collection of waste;
 - (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);
 - (v) access by older people and people with disability;
 - (vi) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;
- w) the history of the site where the development is to be located;
- x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;

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- y) any submissions received on the application;
 - za) the comments or submissions received from any authority consulted under clause 66;
 - zb) any other planning consideration the local government considers appropriate.
 - zc) include any advice of a Design Review Panel.

Development in Housing Opportunity Areas Local Planning Policy (HOALPP)

The objectives of the HOALPP on application within a dual coded area are as follows:

- To provide a planning framework to support a high standard of urban design and residential amenity in a high-quality public realm setting.
- To facilitate compact sustainable urban form around centres and train stations through pedestrian-oriented development, safe pedestrian spaces and adequate parking facilities.
- To ensure that the Housing Opportunity Areas provide for both the needs of the existing community and the future population of the area.
- To ensure that new development enhances and respects the desired character of the locality and provides a neighbourhood within which the residents can identify.
- To concentrate development in localities with adequate infrastructure that is accessible to transport and centres.
- To protect and enhance the amenity of residents through attractive streetscapes and increased greening of verges and private land.
- To encourage variety and diversity of housing choices that meets the future housing needs of the City.
- To allow development that is of a scale and nature that provides an appropriate transition to adjoining land uses.

Environmentally Sustainable Design Local Planning Policy

Objective:

To encourage the integration of environmentally sustainable design principles into the siting, design and construction of both new and redeveloped residential, commercial and mixed-use buildings (excluding single and grouped dwellings, internal fit outs and minor extensions) in the City of Joondalup. Environmentally sustainable design considers the environmental impact of a building for the entire life of the asset.

Joondalup Design Review Panel Local Planning Policy

Statement:

The City of Joondalup recognises the importance of assessing design quality and outcomes as part of the planning process. The Joondalup Design Review Panel provides independent performance-based design advice to inform planning decisions on large scale planning proposals. This advice is used to assist applicants in refining and enhancing the design of planning proposals and to inform planning decisions. The aim of the design review is to ensure that large scale planning proposals are designed to have a greater positive impact on their locality and maximise their contribution to the built environment.

Planning Consultation Local Planning Policy

Statement:

The City of Joondalup is responsible for processing planning proposals within legislative timeframes and must balance this responsibility with the community's desire to have input into the assessment outcome. Community consultation forms part of the City's assessment against the planning framework, and informs, but does not replace, the decision-making role of the relevant legislative body (e.g. City, Council, Development Assessment Panel, State Administrative Tribunal, and/or State Government authority).

The City will consult with the community whenever it is required to do so under legislation and in accordance with Tables 1–4.

State Planning Policy 7 Design of the Built Environment (SPP7)

SPP7 sets out the below objectives:

- 1 A consistent framework to define the desired design quality outcomes from the planning and design of built environment projects across the State.
- 2 A coordinated strategy of design quality mechanisms to achieve design outcomes that meet government and community expectations, including:
 - Design Principles – performance-based approach to policy
 - Design review – skilled evaluation expertise
 - Design skills – skilled design expertise
- 3 Timely and efficient review of planning and development proposals against the Design Principles.

State Planning Policy 7.3 Residential Design Codes Volume 2 - Apartments (SPP7.3)

The purpose of the Residential Design Codes is to provide a comprehensive basis for the control of residential development throughout Western Australia.

The purpose of Volume 2 is to provide comprehensive guidance and controls for the development of multiple dwellings (apartments) in areas coded R40 and above, within mixed use development and activity centres.

Policy objectives for multiple dwellings are as follows:

- To provide residential development of an appropriate design for the intended residential purpose, land tenure, density, place context and scheme objectives.
- To encourage design consideration of the social, environmental and economic opportunities possible from new housing, and an appropriate response to local context.
- To encourage design that considers and respects local heritage and culture.
- To facilitate residential development that offers future residents the opportunities for better living choices and affordability when seeking a home, as well as reduced operational costs and security of investment in the long term.

Policy objectives for the planning, governance and development process are:

- to encourage design that is responsive to site, size and geometry of the development site
- to allow variety and diversity of housing choices where it can be demonstrated this better reflects context or scheme objectives
- to ensure clear scope for scheme objectives to influence the assessment of proposals
- to ensure certainty in timely assessment and determination of proposals, applied consistently across State and local government.

Risk management considerations

The proponent has a right of review against Council's decision, or any conditions included therein, in accordance with the *State Administrative Tribunal Act 2004* and the *Planning and Development Act 2005*.

Financial / budget implications

The applicant has paid fees of \$2,676.60 for the assessment of the application, in accordance with the City's Schedule of Fees and Charges.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

The application was advertised for a period of 21 days in accordance with the City's *Planning Consultation Local Planning Policy*, which was undertaken between 11 December 2023 and 2 January 2024.

Consultation was undertaken in the following manner:

- A letter was sent to the landowners and/or occupiers of 13 properties surrounding the subject site, resulting in a total of 18 letters.
- Development plans and information were made available for public viewing on the City's website and at the City's Administration building.
- One sign was installed on site, on the Spring Way frontage (northern lot boundary).

During the advertising period, three submissions were received, all objecting to the proposal. A summary of the issues raised during consultation, and the City's comments are included in the table below. A summary of the applicant's response to submissions is available in Attachment 11 to this Report.

No.	Issue/concern	City Comment
1	<u>Building Design</u> <ul style="list-style-type: none"> • The proposal is out of scale with surrounding single storey dwellings. • The submitted perspectives do not accurately reflect the existing streetscape. 	<ul style="list-style-type: none"> • A two storey development is proposed, which is consistent with the building height requirements for any single house, grouped dwelling or multiple dwelling in the locality. • Whilst it is noted that the proposal is inconsistent with the scale and design of the properties immediately adjoining the property, it is consistent with the current planning framework and reflective of the changing streetscape and of a similar scale and design to newer developments in the area.
2	<u>Parking and vehicle access</u> <ul style="list-style-type: none"> • Will cause issues with already congested streets. • Minimal street parking • Impact of headlight glare to adjoining properties from vehicles entering and exiting the site. Will fences be raised in height to reduce noise and headlight glare? 	<ul style="list-style-type: none"> • The proposal exceeds the minimum parking acceptable outcome as specified in the R-Codes. One visitor bay is proposed on site, located to the rear of the building. • Although the proposal meets the parking requirements on site, there are no restrictions for street parking on Spring Way which applies to all dwellings and residents. • Fencing to the side and rear lot boundaries will prevent headlight glare to adjoining properties.
3	<u>Privacy</u> <ul style="list-style-type: none"> • Proposal will be dominant and overlook the back garden of adjoining residential properties. 	<ul style="list-style-type: none"> • The proposal has provided screening to windows and balconies to meet the acceptable outcomes of the R-Codes in relation to visual privacy.
4	<u>Landscaping</u> <ul style="list-style-type: none"> • The trees that are to be retained have been 'community trees' shared by neighbours. We are worried that the proposal will make it impossible for these trees to survive. 	<ul style="list-style-type: none"> • The applicant proposes to retain the two trees to the rear of the site. An arboricultural report has been prepared to protect the trees during construction and ensure their viability into the future.
5	<u>Overshadowing</u> <ul style="list-style-type: none"> • Overshadowing, with a 3 metre setback to the rear boundary will overshadow a swimming pool and garden, which will make growing plants in this location very difficult. 	<ul style="list-style-type: none"> • The proposal does not exceed the standards set out in LPS3 Clause 26(6). • Any shadow cast to adjoining properties will not impact on solar collectors, which are located to the west of where the shadow will fall. • Whilst it is noted that there will be shadow cast to the pool area, this shadow, taken during the winter solstice, is not considered peak swimming period. During the summer months, the shadow cast to the swimming pool area will not be as severe.

No.	Issue/concern	City Comment
6	<u>Density</u> <ul style="list-style-type: none"> Majority of nearby developments have two or three dwellings with separate garages. The proposal is not consistent with this. 	<ul style="list-style-type: none"> The density, being R20/60, allows up to four grouped or multiple dwellings to be built on the site. There are three 'four dwelling' developments and one 'six dwelling' development located on Spring Way. The proposal is consistent with this density.
7	<u>Design</u> <ul style="list-style-type: none"> The location of the car park will largely impact on the amenity of adjoining properties. The open air carpark is more common to a commercial property, and not in line with the residential location. 	<ul style="list-style-type: none"> The location of the car park is in accordance with the acceptable outcomes of the R-Codes, as it is not visually prominent from the street. The carpark, being open on three elevations, reduces bulk as viewed from the adjoining properties to the ground floor and improves ventilation and circulation within the space. The JDRP is supportive of the location of the car parking area.
8	<u>Safety</u> <ul style="list-style-type: none"> Will barriers be provided to the car park to prevent vehicles from 'overshooting' parking bays. 	<ul style="list-style-type: none"> The applicant has noted this comment, however no further information has been provided. Safety barriers are not required by the planning framework.
9	<u>Noise</u> <ul style="list-style-type: none"> No provision has been made or information obtained for noise impact and carbon emissions from the potential of nine motor vehicles that will be parking at the rear of the property. These potential nine motor vehicles will be entering and exiting via the one and only single driveway at various times of the day and night. Start up noise, doors slamming, boots opening and closing, conversation and group gatherings will all impact on adjoining properties. 	<ul style="list-style-type: none"> The development is of a scale which is in line with the density of the lot and the surrounding neighbourhood. The preparation of an acoustic report is not a requirement for the development of this scale. The noise generated is to be considered acceptable, and not dissimilar to a grouped dwelling development. Separate to any planning approval, if granted, the development will be bound by noise requirements as per the <i>Environmental Protection (Noise) Regulations 1997</i>.

COMMENT

The proposal has been assessed against the relevant planning framework including LPS3, the HOALPP and SPP7.3. As part of the assessment the application was reviewed by the JDRP and was also advertised for public comment.

For the reasons outlined above, it is considered that the development is appropriate in the context of its location and meets the applicable objectives under the local planning framework.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ043-03/24)

MOVED Cr Pizzey, **SECONDED** Cr Kingston that Council **APPROVES** under Clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* the application for development approval dated 20 November 2023 submitted by Alpha Developments (WA) Pty Ltd, the applicant, for **MULTIPLE DWELLINGS** (four new dwellings) on Lot 179 (47), Sporing Way HILLARYS, subject to the following conditions:

- 1 This approval relates to the multiple dwelling development (four multiple dwellings) and associated works only and development shall be in accordance with the approved plan(s), any other supporting information and conditions of approval. It does not relate to any other development on the lot;
- 2 All stormwater shall be collected on-site and disposed of in a manner acceptable to the City;
- 3 All development shall be contained within the property boundaries;
- 4 The car parking bays, driveways and/or access points/crossovers shown on the approved plans are to be designed, constructed, drained and marked in accordance with the *Australian Standards AS2890*, prior to the occupation of the development and thereafter maintained to the satisfaction of the City;
- 5 The designated on-site visitor bay shall be marked and permanently made available and accessible for visitor parking at all times. A Security and Access Management Plan detailing security gate operation, management of intercom controls, signage and other methods to direct and enable visitor access to private areas shall be submitted to the City for approval prior to occupation of the development, and shall be implemented in accordance with the approved plan;
- 6 The applicant shall remove the existing crossover and make good the verge to the satisfaction of the City, within 28 days of the completion of construction of the new crossover;
- 7 Two bicycle parking spaces shall be designed and installed in accordance with the *Australian Standard for Off-street Car parking – Bicycles (AS2890.3-1993)*, prior to occupation of the development and thereafter maintained to the satisfaction of the City;
- 8 The fencing infill panels within the street setback area indicated on the approved plans shall be visually permeable (as defined in the *Residential Design Codes*);
- 9 No solid walls, fences or other structures higher than 0.75 metres shall be constructed within 1.5 metres of where the driveway meets the street boundary;

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- 10 A full schedule of colours and materials for all exterior parts to the building is to be submitted to and approved by the City prior to the commencement of development. Development shall be in accordance with the approved schedule and all external materials and finishes shall be maintained to a high standard, including being free of vandalism, to the satisfaction of the City;
- 11 A detailed landscaping plan shall be submitted to and approved by the City prior to the commencement of development. The plan is to address the applicable element objectives of clause 4.12 of the *Residential Design Codes Volume 2 - Apartments*, and indicate the proposed landscaping treatment(s) of the subject site and the adjoining road verge(s), and shall:
- 11.1 be drawn at an appropriate scale of either 1:100, 1:200 or 1:500;
 - 11.2 Include the provision of three small trees and two medium trees (including species) provided on-site in accordance with the requirements set out in table 3.3b of *State Planning Policy 7.3: Residential Design Codes Volume 2 – Apartments*;
 - 11.3 Show landscaping within the verge, including two new street trees to the specification of the City;
 - 11.4 provide plant species, mature height and spread, plant spacing, pot size and quantities and an irrigation design by a Certified Irrigation Designer;
 - 11.5 be based on water sensitive urban design and designing out crime principles;
 - 11.6 identify existing vegetation to be retained and information on the proposed manner in which this will be managed throughout construction;
- Landscaping shall be planted installed prior to occupation of the dwelling(s) and thereafter maintained in accordance with the approved plan, to the satisfaction of the City;
- 12 Landscaping and reticulation shall be established in accordance with the approved landscaping plans, Australian Standards and best trade practice prior to the occupation of the development and thereafter maintained to the satisfaction;
- 13 This approval permits the removal of one street tree located centrally within the Sporing Way road reserve. Any remaining street trees shall be maintained and protected to the satisfaction of the City;
- 14 Lighting shall be installed along all driveways and pedestrian pathways and in all common service areas prior to the development first being occupied, to the satisfaction of the City. A lighting plan shall be submitted to the City for approval prior to the commencement of construction. The lighting design is to minimise light spillage onto the surrounding residential properties and be in accordance with the requirements of *Australian Standard AS4282*;
- 15 All privacy screening as shown on the approved plans, including obscured glazing, shall be installed prior to the occupation of the dwelling and maintained to the satisfaction of the City. All screening shall be in accordance with clause 3.5 of the *Residential Design Codes Volume 2*;

- 16 **A Construction Management Plan shall be submitted to and approved by the City prior to the commencement of development. The management plan shall include details regarding mitigation measures to address impacts associated with construction works and shall be prepared to the specification and satisfaction of the City. The construction works shall be undertaken in accordance with the approved Construction Management Plan;**
- 17 **A Waste Management Plan indicating the method of rubbish collection and that collection is to be undertaken by the City is to be submitted prior to the commencement of development, and approved by the City prior to the development first being occupied and thereafter implemented to the satisfaction of the City;**
- 18 **Acoustic treatments being provided to the habitable room windows to the western elevation of the ground floor (Unit 2) as indicated on the approved plans, prior to the occupation of the dwellings;**
- 19 **Any proposed building plant and equipment, including air conditioning units, piping, ducting and water tanks shall be located so as to minimise any visual and noise impact on surrounding landowners screened from view from the street and, where practicable, from adjoining buildings. Details of building plant and equipment shall be submitted to and approved by the City prior to the commencement of development. Development shall be in accordance with these approved details;**
- 20 **Prior to occupation of the dwellings, each dwelling shall be provided with an adequate area for clothes drying facilities that is screened from view from the street to the satisfaction of the City. Clothes drying is not permitted on balconies or in courtyards;**
- 21 **Except on waste collection days, bins shall be stored in a location that is not located in a 'landscape area' or visible from the street, to the satisfaction of the City;**
- 22 **Sustainability initiative(s) details in accordance with element 4.15 (Energy Efficiency) of Volume 2 *State Planning Policy 3.7 Residential Design Codes* are to be submitted to and approved by the City prior to commencement of development. The initiative(s) shall be incorporated into the development and implemented prior to occupation;**
- 23 **A minimum of one dwelling shall be designed to meet Silver Level requirements as defined in the *Liveable Housing Design Guidelines* (Liveable Housing Australia). Details shall be submitted to and approved by the City prior to commencement of development, and works shall be undertaken in accordance with the approved details;**
- 24 **Dwellings shall be individually metered for water usage;**
- 25 **The development shall be fibre-to-premises ready, including the provision for installation of fibre throughout the site and to every dwelling;**

- 26 A minimum of one dwelling shall be designed to meet Silver Level requirements as defined in the *Liveable Housing Design Guidelines* (Liveable Housing Australia). Details shall be submitted to and approved by the City prior to commencement of development, and works shall be undertaken in accordance with the approved details.

Advice Notes

- 1 Further to condition 1, the *State Planning Policy 7.3 Residential Design Codes* defines the following:

"Multiple dwellings" as:

'a dwelling in a group of more than one dwelling on a lot where any part of the plot ratio area of a dwelling is vertically above any part of the plot ratio of any other but:

- *does not include a grouped dwelling; and*
- *includes any dwellings above the ground floor in a mixed use development'.*

- 2 The City encourages the applicant/owner to incorporate materials and colours to the external surface of the development, including roofing, that have low reflective characteristics to minimise potential glare from the development impacting the amenity of the adjoining or nearby neighbours.

- 3 In regard to condition 4, the applicant is advised that the associated crossover (including crossover wings) is to be wholly contained within the verge directly adjacent to the subject site, and designed and constructed in accordance with the City's Crossover Guidelines.

- 4 In regard to condition 8, the Residential Design Codes define visually permeable as:

In reference to a wall, gate, door, screen or fence that the vertical surface when viewed directly from the street or other public space has:

- *continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area;*
- *continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or*
- *a surface offering equal or lesser obstruction to view.*

- 5 Any existing infrastructure/assets within the road reserve (e.g. footpath, kerbing and street trees) are to be retained and protected during construction of the development and are not to be removed or altered. Should any infrastructure or assets be damaged during the construction of the development, it is required to be reinstated to the satisfaction of the City.

- 6 The *Construction Management Plan* shall be prepared using the City's *Construction Management Plan* template which can be provided upon request.

7 Further to condition 11:

- **The *Development in Housing Opportunity Areas Local Planning Policy* defines ‘landscape area’ as:**
- **“land developed with garden beds, shrubs and trees, or by the planting of lawns. Landscape area does not include rockeries, ornamental ponds, swimming pools, driveways, uncovered car parking, bin areas, alfresco areas or other areas finished with a nonpermeable surface”.**
- **The trees required on-site are to be a minimum pot/bag size of 100 litres for the small trees and 200 litres for the medium trees and preferably native species which is appropriate for the soil and climate conditions of the area. The City’s Preferred Tree Species List can be found on the City’s website for further guidance: joondalup.wa.gov.au.**
- **Verge treatments are to comply with Housing Opportunity Area requirements outlined in the City’s *Street Verge Guidelines*. A copy of the Guidelines can be obtained at <https://www.joondalup.wa.gov.au/verge-treatments/>. In accordance with the Street Verge Guidelines, no additional hardstand areas (including synthetic turf) are permitted exclusive of the proposed footpaths and crossovers.**
- **The detailed design for the street tree shall indicate two (2) tree preparation zones within the verge and nominate one of the following tree species:**
 - **Eucalyptus torquata (Coral Gum)**
 - **Tridradica sebiferum (Chinese Tallow)**
 - **Callistemon KPS (Bottlebrush)**
- **Planting of trees abutting service infrastructure may require approval from the relevant agency and should be taken into consideration when selecting species.**

8 In regard to condition 11, the two existing trees proposed to be retained onsite (towards the rear of the property) are to be protected during construction to avoid damaging or removal of the trees. Should the trees not survive, replacement trees of a similar size at maturity will need to be planted onsite (and thereafter maintained) by the landowners to ensure compliance with this condition of development approval.

9 In regard to condition 13 the applicant should contact the City’s Work Operations Centre on 9400 4000 to arrange for the removal of the existing verge tree.

10 In relation to condition 15, the Residential Design Codes require screening to be at least 1.6 metres in height above the finished floor level of the dwelling and balconies, at least 75% obscure, made of a durable material and restrict view in the direction of overlooking into any adjoining property. The Residential Design Codes define screening as:

“Permanently fixed external perforated panels or trellises composed of solid or obscured translucent panels”.

- 11 This approval does not include the dividing fence(s). You are advised that in accordance with the *Dividing Fences Act 1961* you are required to reach agreement with the adjoining owners as to the height, appearance and location of the dividing fence. Further information is available at www.buildingcommission.wa.gov.au.
- 12 The bin store areas are required to be provided with a concrete floor that grades evenly to an industrial floor waste gully that is connected to sewer. Bin store areas are to be provided with a hose cock.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Location Plan [12.3.1 - 1 page]
2. Development Plans [12.3.2 - 9 pages]
3. Development Perspectives [12.3.3 - 2 pages]
4. Landscaping Concept Plan [12.3.4 - 1 page]
5. Joondalup Design Review Panel Minutes and applicant response [12.3.5 - 7 pages]
6. Assessment against Housing Opportunity Areas Local Planning Policy and SP P 7.3 Landscape [12.3.6 - 6 pages]
7. Applicant planning report and justification [12.3.7 - 28 pages]
8. Arboricultural Report (tree retention) [12.3.8 - 39 pages]
9. Arboricultural Report (new trees) [12.3.9 - 13 pages]
10. Waste Management Plan [12.3.10 - 18 pages]
11. Applicant response to summary of submissions [12.3.11 - 6 pages]

12.4 EXECUTION OF DOCUMENTS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	15876, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the documents executed by means of affixing the Common Seal for 26 January 2024 to 23 February 2024.

EXECUTIVE SUMMARY

The City enters into various agreements by affixing the Common Seal. The *Local Government Act 1995* states that the City is a body corporate with perpetual succession and a Common Seal.

It is therefore recommended that Council NOTES the Signing and Common Seal Register for 26 January 2024 to 23 February 2024 as detailed in Attachment 1 to this Report.

BACKGROUND

Documents that are to be executed by affixing the Common Seal or signed by the Mayor and the Chief Executive Officer are reported to Council for information on a regular basis. The last report to Council was made at its meeting held on 27 February 2024.

DETAILS

From 26 January 2024 to 23 February 2024, six documents were Executed by affixing the Common Seal. A summary is provided below:

Type	Number
Section 70A Notification	1
Restrictive Covenant	1
Amendment No 16 to Local Planning Scheme No. 3	1
Deed of Extension and Variation of Lease	2
Deed of Extension	1

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Using a common seal to execute documents provides for consistency and accuracy, and helps to reduce errors to ensure the execution of documents is undertaken correctly for it to be valid, binding and enforceable.

Such documents also provide third parties with assurance, and ensures parties comply with and obey the requirements of all laws and relevant authorities. They can also indemnify the City against any action, demand, costs or liability rising from damages.

Financial / budget implications

This process is carried out using budgeted resources.

Regional significance

Effective and consistent approach to the execution of documents enhances the City's capability to deliver services to the District, and beyond, as required.

Sustainability implications

Effective and consistent approach to the execution of documents enhances the City's capability to operate sustainably particularly when third parties must ensure that the premises and/or properties are capable of being lawfully used for the permitted use including environmental matters such as contamination, waste and dangerous goods.

Consultation

Not applicable.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ044-03/24)

MOVED Cr Kingston, **SECONDED** Cr O'Neill that Council **NOTES** the Signing and Common Seal Register for 26 January 2024 to 23 February 2024 as detailed in Attachment 1 to this Report.

The Motion was Put and CARRIED (10/2)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo.

Against the Motion: Cr Kingston and Cr Raftis.

ATTACHMENTS

1. Signing and Sealing Register from 26 January 2024 to 23 February 2024 [**12.4.1** - 1 page]

12.5 STATUS OF COUNCIL DECISIONS - JANUARY 2024 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	48638, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

PURPOSE

To inform Council of the action taken in relation to Council decisions.

EXECUTIVE SUMMARY

At its meeting held on 22 August 2023 (CJ169-08/23 refers), Council endorsed a monthly report to Council on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved.

It is therefore recommended that Council NOTES the Status of Council Decisions Report for the month of January 2024, as provided in Attachment 1 to this Report.

BACKGROUND

At its meeting held on 22 August 2023 (CJ169-08/23), Council resolved as follows:

“That Council REQUESTS the Chief Executive Officer to prepare a monthly report to Council, on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved.”

City Officers have interpreted this request to include a monthly report on all outstanding Council decisions and any action that has been taken in relation to them. Should additional information be required, for example historical decisions related to major projects that are still progressing, an assessment of resourcing will be required, to complete this information.

The content and format of a separate report in relation to outstanding legal matters, is currently being examined.

DETAILS

The Status of Council Decisions report (Actions Register) is included as Attachment 1 to this Report.

The Status of Council Decisions report details all outstanding items where a decision has been made by Council and/or a Committee and a status update has been provided by relevant officers.

The Status of Council Decisions report is run through Doc Assembler, which went live on 1 July 2023. Any actions that were outstanding prior to 1 July 2023, have been added into the system manually (historical actions). It is to be noted that these items do not have a date displayed in the 'Meeting Date' column. Rather, it is included under the 'Action Required' heading. From 1 July 2023, all actions will appear in the Register in date order.

The Status of Council Decisions report also includes the completed items for the prior month.

Issues and options considered

Council may choose to:

- accept the Status of Council Decisions report
or
- not accept the Status of Council Decisions report.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.
5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.

Policy Not applicable.

Risk management considerations

In order to remain transparent and to facilitate timely and appropriate decision making, it is requested that action items be reviewed at each Council meeting.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The Status of Council Decisions report includes decisions made at a Council meeting and/or Committee meetings. Where a recommendation is made at a Committee meeting, and the decision subsequently made by Council, the Council decision will only be included in the Status of Council Decision report.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ045-03/24)

MOVED Cr Jones, SECONDED Cr Hamilton-Prime that Council NOTES the Status of Council Decisions Report for the month of January 2024, as provided in Attachment 1 to this Report.

The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 13.2.2, page 205 refers.

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Actions Register as at 29 February 2024 [**12.5.1** - 53 pages]

12.6 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	41196, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the minutes of various bodies on which the City has current representation.

EXECUTIVE SUMMARY

The following minutes are provided:

- Minutes of the Catalina Regional Council meeting held on 15 February 2024.

DETAILS

Ordinary Catalina Regional Council Meeting – 15 February 2024

An ordinary meeting of the Catalina Regional Council was held on 15 February 2024.

At the time of this meeting Cr John Chester and Cr Phillip Vinciullo were Council's representatives at the Ordinary Catalina Regional Council meeting.

The attached minutes detail those matters that were discussed at this external meeting that may be of interest to the City of Joondalup (Attachment 1 refers).

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Consultation

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

Cr Raftis left the Chamber at 7.53pm and returned at 7.54pm

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ046 -03/24)

MOVED Cr Raftis, SECONDED Cr Kingston that Council NOTES the minutes of the ordinary meeting of the Catalina Regional Council held on 15 February 2024 forming Attachment 1 to this Report.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Catalina Regional Council - Minutes - 15 February 2024 [**12.6.1** - 11 pages]

12.7 STATUS OF PETITIONS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	05386, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the status of outstanding petitions.

BACKGROUND

At its meeting held on 16 December 2008 (CJ261-12/08 refers), Council considered a report in relation to petitions. As part of that report, it was advised that quarterly reports would be presented to Council in the future.

DETAILS

Issues and options considered

Attachment 1 provides a list of all outstanding petitions, which were received during the period 16 August 2016 to 12 December 2023, with a comment on the status of each petition.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Meeting Procedures Local Law 2013.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Individual requests made by the way of petitions may have financial implications.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The list of petitions is presented to Council for information, detailing the actions taken to date and the actions proposed to be undertaken for those petitions that remain outstanding.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

MOVED Cr Pizzey, SECONDED Cr May that Council:

- 1 NOTES the status of outstanding petitions submitted to Council during the period 16 August 2016 to 12 December 2023, forming Attachment 1 to this Report;**
- 2 in relation to the petition requesting the City consider improving the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School:**
 - 2.1 NOTES that Beltana Road has been listed for consideration in the 2024-25 financial year for road resurfacing, the installation of a minor traffic treatment, and upgrade of the pedestrian refuge to current standards;**
 - 2.2 NOTES line marking and signage upgrades for Beltana Road have been submitted to Main Roads WA for approval;**
 - 2.3 NOTES that Craigie Heights Primary School has submitted a children's crossing application to the WA Police for Beltana Road in December 2023;**
 - 2.4 ADVISES the lead petitioner of the actions taken in relation to the petition requesting consideration be given to improve the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School;**

-
- 3 in relation to the petition requesting the City in coordination with Main Roads, review the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive:
- 3.1 NOTES that Main Roads WA have made some minor adjustments to the traffic signals for the right turn movement from Connolly Drive into Selkirk Drive;
 - 3.2 NOTES the City's requirements to adhere to Main Roads WA's Operational Modelling Guidelines and Traffic Signals Approval Policy;
 - 3.3 NOTES that the City has engaged a consultant to undertake the required traffic modelling to meet Main Roads WA's requirements;
 - 3.4 ADVISES the lead petitioner of the actions taken in relation to the petition requesting a review of the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive;
- 4 in relation to the petition requesting the City instructs the CEO to remove a new fence at Picnic Cove, stop progress on more new fencing and educate park users re: dog behaviour:
- 4.1 NOTES the conservation fence at Picnic Cove Park was removed by the City and the area returned to its former state on 9 January 2024;
 - 4.2 NOTES there are currently no plans for the construction of further conservation fencing at Picnic Cove Park;
 - 4.3 NOTES that the City will undertake targeted patrols of Picnic Cove Park to educate dog owners on their responsibilities;
 - 4.4 ADVISES the lead petitioner of the actions taken in relation to the petition requesting the removal of the conservation fence at Picnic Cove Park;
- 5 in relation to the petition requesting the City approves a grant of \$25,000 to Kingsley Westside Football Club Incorporated for its temporary lights to MacNaughton Park project:
- 5.1 *NOTES that at its meeting held on 12 December 2023 (CJ272/12-23 refers), Council approved in Part as follows:*
 - "3 APPROVES a grant of \$12,500 to the Kingsley Westside Football Club Incorporated of its Temporary Lights to MacNaughton Park, Kinross, project;"*
 - 5.2 *NOTES that a letter was sent to the lead petitioner on 3 January 2024 advising them of Council's decision;*
 - 5.3 *NOTES that at its meeting held on 27 February 2024 (CJ027-02/24 refers) Council approved the following resolution which formed part of a Notice of Motion:*
 - "That Council BY AN ABSOLUTE MAJORITY AMENDS Part 3 of its decision of 12 December 2023 (CJ272-12/23 refers) as follows:*

"3 APPROVES a grant of ~~\$12,500~~ \$25,000 to the Kingsley Westside Football Club Incorporated of its Temporary Lights to MacNaughton Park, Kinross, project."

5.4 NOTES that a letter was sent to the lead petitioner on 5 March 2024 advising them of Council's decision.

AMENDMENT MOVED Cr May, SECONDED Cr Pizzey that additional Parts 2.4 and 2.5 be ADDED to Part 2 of the Motion, and the numbering of Part 2 be AMENDED accordingly, to read as follows:

"2.4 REQUESTS the City investigate the installation of a raised pedestrian crossing to be considered as part of the upcoming Capital Works Project to Beltana Road;

2.5 REQUESTS solar speed sign/s be acquired and installed near the intersection of Beltana Road and Spinaway Street (on Beltana Road) prior to the end of May 2024, subject to contractor availability and approvals;

2.6 ADVISES the lead petitioner of the actions taken in relation to the petition requesting consideration be given to improve the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School;"

During debate it was requested that the Parts of the Amendment be voted upon separately

AMENDMENT MOVED Cr May, SECONDED Cr Pizzey that Council:

2 in relation to the petition requesting the City consider improving the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School:

2.4 REQUESTS the City investigate the installation of a raised pedestrian crossing to be considered as part of the upcoming Capital Works Project to Beltana Road;

The Amendment was Put and

CARRIED (11/1)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr Hill.

AMENDMENT MOVED Cr May, SECONDED Cr Pizzey that Council:

2 in relation to the petition requesting the City consider improving the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School:

2.5 REQUESTS solar speed sign/s be acquired and installed near the intersection of Beltana Road and Spinaway Street (on Beltana Road) prior to the end of May 2024, subject to contractor availability and approvals.

The Amendment was Put and

CARRIED (12/0)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

**The Original Motion as Amended being / COUNCIL RESOLUTION
(Resolution No: CJ047-03/24)**

MOVED Cr Pizzey, SECONDED Cr May that Council:

- 1 NOTES the status of outstanding petitions submitted to Council during the period 16 August 2016 to 12 December 2023, forming Attachment 1 to this Report;**
- 2 in relation to the petition requesting the City consider improving the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School:**
 - 2.1 NOTES that Beltana Road has been listed for consideration in the 2024-25 financial year for road resurfacing, the installation of a minor traffic treatment, and upgrade of the pedestrian refuge to current standards;**
 - 2.2 NOTES line marking and signage upgrades for Beltana Road have been submitted to Main Roads WA for approval;**
 - 2.3 NOTES that Craigie Heights Primary School has submitted a children's crossing application to the WA Police for Beltana Road in December 2023;**
 - 2.4 REQUESTS the City investigate the installation of a raised pedestrian crossing to be considered as part of the upcoming Capital Works Project to Beltana Road;**
 - 2.5 REQUESTS solar speed sign/s be acquired and installed near the intersection of Beltana Road and Spinaway Street (on Beltana Road) prior to the end of May 2024, subject to contractor availability and approvals;**
 - 2.6 ADVISES the lead petitioner of the actions taken in relation to the petition requesting consideration be given to improve the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School;**
- 3 in relation to the petition requesting the City in coordination with Main Roads, review the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive:**
 - 3.1 NOTES that Main Roads WA have made some minor adjustments to the traffic signals for the right turn movement from Connolly Drive into Selkirk Drive;**
 - 3.2 NOTES the City's requirements to adhere to Main Roads WA's Operational Modelling Guidelines and Traffic Signals Approval Policy;**
 - 3.3 NOTES that the City has engaged a consultant to undertake the required traffic modelling to meet Main Roads WA's requirements;**
 - 3.4 ADVISES the lead petitioner of the actions taken in relation to the petition requesting a review of the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive;**
- 4 in relation to the petition requesting the City instructs the CEO to remove a new fence at Picnic Cove, stop progress on more new fencing and educate park users re: dog behaviour:**

- 4.1 **NOTES** the conservation fence at Picnic Cove Park was removed by the City and the area returned to its former state on 9 January 2024;
- 4.2 **NOTES** there are currently no plans for the construction of further conservation fencing at Picnic Cove Park;
- 4.3 **NOTES** that the City will undertake targeted patrols of Picnic Cove Park to educate dog owners on their responsibilities;
- 4.4 **ADVISES** the lead petitioner of the actions taken in relation to the petition requesting the removal of the conservation fence at Picnic Cove Park;
- 5 in relation to the petition requesting the City approves a grant of \$25,000 to Kingsley Westside Football Club Incorporated for its temporary lights to MacNaughton Park project:
- 5.1 **NOTES** that at its meeting held on 12 December 2023 (CJ272/12-23 refers), Council approved in Part as follows:
- “3 **APPROVES** a grant of \$12,500 to the Kingsley Westside Football Club Incorporated of its Temporary Lights to MacNaughton Park, Kinross, project;”
- 5.2 **NOTES** that a letter was sent to the lead petitioner on 3 January 2024 advising them of Council’s decision;
- 5.3 **NOTES** that at its meeting held on 27 February 2024 (CJ027-02/24 refers) Council approved the following resolution which formed part of a Notice of Motion:
- “That Council **BY AN ABSOLUTE MAJORITY AMENDS** Part 3 of its decision of 12 December 2023 (CJ272-12/23 refers) as follows:
- “3 **APPROVES** a grant of ~~\$12,500~~ \$25,000 to the Kingsley Westside Football Club Incorporated of its Temporary Lights to MacNaughton Park, Kinross, project.”
- 5.4 **NOTES** that a letter was sent to the lead petitioner on 5 March 2024 advising them of Council’s decision.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O’Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

Reason required for departure from Officer’s recommendation

In accordance with Regulation 11(da) of the *Local Government (Administration) Regulations 1996*, the reasons Council made its decision which was significantly different to what the administration recommended is to provide efficient solutions to the traffic situation on Beltana Road.

ATTACHMENTS

1. March 2024 - Status of Petitions [12.7.1 - 12 pages]

12.8 DRAFT ENVIRONMENT STRATEGY 2024 – 2034 (WARD – ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	34958, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to endorse the release of the draft Environment Strategy 2024 – 2034 for community consultation.

EXECUTIVE SUMMARY

The draft Environment Strategy 2024 – 2034 is an overarching strategy that guides the City's strategic environmental framework and is closely aligned with the *Strategic Community Plan 2022 – 2032*. The draft Strategy includes key themes of biodiversity, water, climate change and waste. Each theme includes objectives, threats, relevant plans and strategies and annual performance measures.

The purpose of the draft Environment Strategy 2024 – 2034 is to provide a framework for the City to be environmentally sustainable by protecting and enhancing the environment and minimising the use of natural resources.

The draft Environment Strategy 2024 – 2034 has been developed with input from the community including the City's Strategic Community Reference Group.

It is therefore recommended that Council ENDORSES the draft Environment Strategy 2024 – 2034, provided as Attachment 1 to this Report, for release for community consultation for a period of 21 days.

BACKGROUND

Under the *Local Government Act 1995* the functions of a local government should be performed having regard to the environmental sustainability of the district.

The draft Environment Strategy 2024 – 2034 builds upon the outcomes of the previous *Environment Plan 2014 – 2019* which was endorsed by Council in 2014 (CJ113-07/14 refers). Substantial progress has been made in implementing the recommended actions from the Environment Plan with all recommendations that were scheduled for implementation during the life of the Plan having been either completed or commenced.

Key achievements from the *Environment Plan 2014 – 2019* include:

- Development and implementation of 22 environmental plans including natural area management plans for major conservation and coastal foreshore areas.
- Delivered the Coastal Adaptation Planning and Implementation Project, including development of draft Coastal Hazard Risk Management and Adaptation Plan (CHRMAP), coastal monitoring and sand bypassing.
- Implemented Environmental Education Programs for community, schools, businesses and staff.
- Developed strategic partnerships with key stakeholders and supported the community to undertake sustainability initiatives.

Key components of the *Environment Plan 2014 – 2019* related to the development of issue specific environmental plans to provide detailed guidance on the key environmental threats within the City. As these plans have now been developed, a higher-level draft Environment Strategy 2024 – 2034 has been developed. The implementation and review of issue specific plans will continue to provide management of key environmental issues within the City. Issue specific plans contain management actions, targets and measures.

Natural Area Key Performance Indicators were endorsed by Council in 2016 (CJ060-04/16 refers) to provide an indication of whether the City's natural area management practices are leading to positive environmental outcomes.

Community consultation has informed the development of the draft Environment Strategy 2024 – 2034 including:

Shaping Your Local Community (2021)

The community were invited to provide feedback to inform development of the *10-Year Strategic Community Plan* via a community survey, events polling and stakeholder workshops, including an environment themed workshop in March 2021. The majority of attendees at the environment workshop were from the City's Friends Groups and identified environmental values, key challenges, ideas and initiatives.

Strategic Community Reference Group (November 2022)

Reference group members considered the City's strategic approach to environmental management and explored environmental values and challenges and identified innovative ideas to address environmental challenges.

DETAILS

The draft Environment Strategy 2024 – 2034 is intended to guide the City's strategic environmental management and is closely aligned with the environmental outcomes of the *Strategic Community Plan 2022 – 2032*. The draft Strategy includes key themes of biodiversity, water, climate change and waste. Each theme includes objectives, threats, relevant plans and strategies and annual performance measures.

The purpose of the draft Environment Strategy 2024 – 2034 is to provide a framework for the City to be environmentally sustainable by protecting and enhancing the environment and minimising the use of natural resources. The draft Strategy details the initiatives that the City is currently undertaking to address the threats under each key theme as well as what the City plan to do to continue to protect and enhance the natural environment.

The draft Environment Strategy 2024 – 2034 includes the following annual performance measures which will be monitored and reported annually showing a five-year trend, where relevant:

- Percentage of canopy cover in the City.
- Number of trees planted by the City through the Leafy City Program and the Winter Urban Tree Planting Program.
- Number of native plants grown in the City's nursery and provided to Friends Groups for planting projects.
- Vegetation condition changes in key natural areas.
- Amount of groundwater used by the City.
- Amount of scheme water used by the City.
- Amount of greenhouse gas emissions generated by the City.
- Percentage change in net greenhouse gas emissions generated by the City.
- Amount of renewable energy generated by the City.
- Total amount of residential waste collected.
- Percentage of residential waste diverted from landfill.
- Number of community waste education sessions conducted with community groups.
- Number of community waste education classroom sessions conducted with schools.

The proposed annual performance measures in the draft Environment Strategy 2024 – 2034 will supersede the Council endorsed Natural Area Key Performance Indicators.

The draft Environment Strategy 2024 – 2034 refers to the implementation of issue specific environmental plans to deliver environmental objectives. Issue specific environmental plans include management actions, targets and performance measures/ indicators and include the following plans:

- *Bushfire Risk Management Plan 2018 – 2023* (to be reviewed in 2023/24).
- *Draft Climate Change Plan 2024 – 2034* (to be finalised in 2024/25).
- *Draft Coastal Hazard Risk Management and Adaptation Plan* (to be finalised in 2025/26).
- *Coastal Infrastructure Adaptation Plan 2018 – 2026*.
- *Local Government Waste Plan*.
- *Natural Area Management Plans*.
- *Pathogen Management Plan 2018 – 2028*.
- *Waterwise Council Action Plan 2021 – 2026*.
- *Weed Management Plan 2023 – 2033*.
- *Yellagonga Integrated Catchment Management Plan 2021 – 2026*.

Reporting on the progress of the draft Environment Strategy 2024 – 2034 and issue specific environmental plans will be conducted via the City's Corporate Business Plan quarterly report and annual State of the Environment Report.

Issues and options considered

Council may choose to:

- release the draft Environment Strategy 2024 – 2034, included as Attachment 1 to this Report for community consultation, for a period of 21 days
- release the draft Environment Strategy 2024 – 2034, with amendments for community consultation, for a period of 21 days
or
- not release the draft Environment Strategy 2024 – 2034, included as Attachment 1 to this Report.

Legislation / Strategic Community Plan / Policy implications

Legislation

Aboriginal Heritage Act 2022.
Biodiversity Conservation Act 2016.
Biosecurity and Agriculture Management Act 2007.
Bush Fires Act 1954.
Climate Change Act 2022 (Cwlth).
Environment Protection and Biodiversity Conservation Act 1999.
Environmental Protection Act 1986.
Local Government Act 1995.
Planning and Development Act 2005.
Rights in Water and Irrigation Act 1914.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-5 Cultural and diverse - you understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Key theme 2. Environment.

Outcome

2-1 Managed and protected - you value and enjoy the biodiversity in local bushland, wetland and coastal areas.
 2-2 Clean and sustainable - you are supported to minimise waste and live sustainably in a clean environment.
 2-3 Responsible and efficient - you benefit from a responsible and efficient use of natural resources.
 2-4 Resilient and prepared - you understand and are prepared for the impacts of climate change and natural disasters.

Key theme 3. Place.

Outcome

3-1 Connected and convenient - you have access to a range of interconnected transport options.
 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.
 3-3 Attractive and leafy - you have access to quality public open spaces and enjoy appealing streetscapes.

Key theme 5. Leadership.

Outcome 5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.

Policy

Coastal Local Planning Policy.
Community Funding Program Council Policy.
Environmentally Sustainable Design for City Buildings Council Policy.
Environmentally Sustainable Design Local Planning Policy.
Purchasing Council Policy.
State Planning Policy 2.6 - State Coastal Planning Policy (SPP2.6).
State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP3.7).
State Planning Policy 7.0 – Design of the Built Environment.
Stormwater Management Council Policy.
Sustainability Council Policy.
WA Coastal Zone Strategy
Western Australian Climate Policy.

Risk management considerations

A strategic approach is essential for the City to effectively and holistically address issues associated with the management of the local environment. There may be considerable risks associated with not developing and implementing a new Environment Strategy for the City. Primarily, there is a risk that in the absence of an Environment Strategy that an ad-hoc approach to environmental management could develop, which would likely result in a deterioration of the City's natural assets.

Financial / budget implications

There are no direct financial implications associated with the implementation of the draft Environment Strategy. However, there are financial implications associated with the implementation of issue specific environmental plans that are referred to within the draft Environment Strategy which will be subject to the annual budget / Corporate Business Plan process.

Regional significance

The City is located within the Southwest Australian biodiversity hotspot, one of 36 biodiversity hotspots in the world, with approximately 8,000 plant species, the majority of which are endemic to this region. There are a number of regionally, nationally and internationally significant natural areas located within or adjacent to the City including Yellagonga Regional Park, Marmion Marine Park and Neerabup National Park.

Sustainability implications

The draft Environment Strategy 2024 – 2034 is an overarching strategy that guides the City's strategic environmental framework in regard to the management of biodiversity, water, climate change and waste. Environmental management is a key component of a sustainable community.

Consultation

The development of the draft Environment Strategy 2024 – 2034 incorporated community feedback from the Strategic Community Reference Group in November 2022 and Shaping Your Local Community initiative undertaken in 2021.

It is proposed that the draft Environment Strategy 2024 – 2034 be endorsed by Council for release for further consultation with community.

COMMENT

The draft Environment Strategy 2024 – 2034 will further enhance the City's management of the local environment and provide strategic direction to the City addressing the key environmental challenges of climate change, biodiversity protection, water management and waste management.

The draft Environment Strategy 2024 – 2034 will enable consistent monitoring and reporting on the state of the local environment through the inclusion of annual performance measures. These measures will be monitored and reported to Council and the community annually through the City's Corporate Business Plan quarterly report, Annual Report and annual State of the Environment Report. Targets and measures in issue specific environmental plans will also be reported annually in the State of the Environment Report.

VOTING REQUIREMENTS

Simple Majority.

Cr O'Neill left the Chamber at 8.31pm and returned at 8.32pm.

OFFICER'S RECOMMENDATION

MOVED Cr Kingston, SECONDED Cr Pizzey that Council ENDORSES the draft Environment Strategy 2024 – 2034, provided as Attachment 1 to this Report, for release for community consultation for a period of 21 days.

PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK

MOVED Cr May, SECONDED Cr Pizzey that Item 12.8 – Draft Environment Strategy 2024-2034, BE REFERRED BACK to the Chief Executive Officer, to be presented to Council at the same time as the Climate Change Action Plan.

The Motion was Put and

TIED (6/6)

In favour of the Motion: Cr Fishwick, Cr Hutton, Cr Kingston, Cr O'Neill, Cr Pizzey and Cr Raftis.
Against the Motion: Cr Hill, Cr Chester, Cr Hamilton-Prime, Cr Jones, Cr May and Cr Vinciullo.

There being an equal number of votes, the Presiding Member exercised his casting vote and declared the Motion

LOST (6/7)

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ048 -03/24)

MOVED Cr Kingston, SECONDED Cr Pizzey that Council ENDORSES the draft Environment Strategy 2024 – 2034, provided as Attachment 1 to this Report, for release for community consultation for a period of 21 days.

The Motion was Put and

CARRIED (8/4)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Jones, Cr May, Cr O'Neill and Cr Vinciullo.
Against the Motion: Cr Hutton, Cr Kingston, Cr Pizzey and Cr Raftis.

ATTACHMENTS

1. Draft Environment Strategy 2024-2034 [12.8.1 - 29 pages]

12.9 CORPORATE SPONSORSHIP APPLICATION: WANNEROO BASKETBALL ASSOCIATION (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	110982, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider the sponsorship application received from Wanneroo Basketball Association (WBA) for the City to continue as the Joondalup Wolves NBL1 Naming Rights 'Co-Major' partner of the Men's and Women's team for the 2024 season.

EXECUTIVE SUMMARY

The City's Corporate Sponsorship Program aims to attract, host or support a wide range of events, programs and activities that enhance the service delivery to the community and attract visitors to the region, while also providing positive exposure for the City's brand local and regionally.

This program supports a wide range of events held in the region from national lawn bowls tournaments to carols in the park, triathlons, dance competitions and more.

The City has received an application from the Wanneroo Basketball Association for the City to continue as the Joondalup Wolves NBL1 Naming Rights 'Co-Major' partner of the Men's and Women's team for the 2024 season. The sponsorship value requested is \$30,000 (excluding GST).

The sponsorship requested will be used for the League affiliation fees, branding on uniforms, and a contribution towards signage and marketing collateral.

The Wolves are a highly successful and recognisable club in the Northern Suburbs. Established 40 years ago, the association includes men's, women's and junior teams and has over 5,500 members with 46% residing in the City of Joondalup, 43% residing in the City of Wanneroo and 11% coming from surrounding areas.

The 2023 NBL1 season saw 13 home games, attracting 1,100 patrons to each game totaling 14,300 people over the season.

Wanneroo Basketball Association currently operates from Arena Joondalup, with their facility managed by Venues West.

The application for sponsorship has been assessed against the master sponsorship assessment matrix (attachment two refers) and has been valued at \$20,000 (excluding GST).

The full amount requested has not been recommended as the higher level of funding requires the City to receive significantly more benefits in the area of regional promotion, tourism and economic development as outlined in the master sponsorship assessment matrix (Attachment 2 refers). The recommended sponsorship is commensurate with the benefits available to the City.

It is therefore recommended that the Council AGREES to:

- 1 *APPROVE a sponsorship amount of \$20,000 (excluding GST) for the NBL1 Naming Rights 'Co-Major' partner of the Men's and Women's team for the 2024 season;*

Subject to the Wanneroo Basketball Association entering into a formal sponsorship agreement with the City of Joondalup.

BACKGROUND

The City's corporate sponsorship program aims to achieve the following objectives:

- Attracting, hosting, or supporting a wide range of events, programs and activities that enhance the level of service delivery to the community and visitors to the region.
- Providing positive exposure for the City's brand locally and regionally.
- Providing support to local organisations/community groups.
- Stimulating economic development and providing benefits to local businesses.
- Increasing visitors to the region.
- Creating long-term value to the City and its residents by building sustainable partnerships or relationships.
- Ensuring that all agreements entered into provide an adequate return on investment by overseeing and managing the sponsorship, contributions and donations program, process, and outcomes.

All corporate sponsorship applications need to meet the following criteria:

- The applicant, event, program and/or activity must be aligned with the City's vision and corporate values.
- The event, program or activity must be consistent with the City's Sponsorship Program objectives.
- The audience for the event, program or activity should reach the City's target audiences.
- Requests for sponsorship should be for an event, program or activity located within the City of Joondalup, which provides a significant return to the general and/or business community.
- Tangible benefits for the City, its residents and/or local businesses need to be associated and demonstrated with the event, program, or activity.
- The event, program or activity must provide positive exposure for the City and its brand.
- The event, program or activity should provide opportunity to create long-term value to the City, residents and/or businesses.

The City has sponsored the Joondalup Wolves for numerous seasons as outlined below:

2014 and 2015 seasons	\$15,000 + GST per season
2016, 2017, 2018 and 2019 seasons	\$20,000 + GST per season
2020 Season	Season cancelled due to COVID
2021 and 2022 Seasons	\$20,000 + GST per season
2023 Season	\$20,000 + GST

In late 2017, the WBA relocated from the Joondalup Basketball Stadium to HBF Arena, where a bespoke facility for basketball was built as part of the redevelopment of Arena Joondalup. Council (CJ164-08/13 refers) committed \$3.75 million plus GST to this project which saw:

- additional netball courts for the Joondalup Netball Association
- additional indoor courts and supporting infrastructure to house the Wanneroo Basketball Association
- extension of the playing surfaces to the west of the Arena to allow for an additional rectangular playing surface
- clubroom facilities for the West Perth Football Club.

DETAILS

The Wanneroo Basketball Association provides that it is an inclusive sporting association, welcoming the community to a sport that can be played at all ages, caters for all people (diverse and welcoming) and can influence and engage large masses of people every week and weekend (community and ratepayers).

Established 40 years ago, the association includes men's, women's and junior teams and has over 5,500 members, making it the biggest basketball association in the state.

The Association has more than 5,500 registered players through seven large, volunteer governed, affiliated domestic clubs. In 2023 the below figures were achieved:

- 11,000 people visiting the facility per week over 40 full weeks of basketball
- 1,100 attendees per NBL1 game over 13 home games
- 600 teams playing in the competitions
- 11,400 Facebook followers
- 5,400 Instagram followers
- 2,000 website visits per month.

The WBA provides that it is committed to sustainable success and is a destination for Joondalup families; it provides health and physical activities, participation, personal development, and social connectivity; and is an integral part of the community fabric. Management's objectives are "to position the Association as a true destination for all, a genuine hub of the community that continues to grow and explore new models to service demand."

The pinnacle of the Association is the NBL1 Men's and Women's teams. The Wolves have been in existence since 1983 and have experienced much success in their time including 9 state championships between the Men's and Women's teams.

NBL1 consists of five conferences covering every state and territory of Australia. Each conference has both a women's and men's competition, with a total of 76 clubs and 149 teams all competing for a chance to win a spot at the NBL1 National Finals.

NBL1 is the official pathway to the elite levels of basketball, including the WNBL, NBL, US College, NBA D-League the NBA and the Australian Boomers and Opals.

The sponsorship requested will be used for the League affiliation fees, branding on uniforms, and a contribution towards signage and marketing collateral.

Attendance

The general season sees 11,000 stadium attendees per week over 40 full weeks of basketball equating to approximately 440,000 attendees per annum.

The 2023 NBL1 season saw 13 home games, attracting 1,100 patrons to each game totaling 14,300 people over the season.

2024 NBL1 season targets are set for 1,600 patrons across 13 games totaling 20,800 spectators. This increase in attendance is due to the move to the 2,000-seat show court as crowd numbers have resulted in the Wolves outgrowing their current stadium. The change in location will make the below range of tickets available:

Ticket Type	Number of seats available in the stadium	Number of seats sold	Cost
Standing Room	250		\$10.00
Grandstand	900	450	\$12.00 Adult \$8.00 Child
Reserved Membership Seats <i>(which include reserved grandstand seat, NBL1 hoodie, 10% of Wolves merch and novelty merchandise gifts)</i>			\$170.00 Child \$220.00 Adult \$520.00 Family Packs (1 adults and 2 children) \$740.00 Family Packs (2 adults and 2 children)
Greenzone	50		\$25.00
VIP	8		\$35.00
Corporate Boxes	28		\$6,000 - \$30,000 depending on the sponsorship level

The NBL1 competition – both men and women - is a high standard and offers opportunities for Joondalup families to support their team and experience a family-friendly evening of entertainment.

The Association supports the delivery of a safe, healthy, and family friendly basketball competition, delivering a strong and inclusive men's and women's NBL1 competition. The primary target market for the NBL1 competition is families. Entertainment for parents and their children is provided at each game, and this market encompasses a sizable proportion of City ratepayers.

Sponsorship Benefits for the City

There are considerable brand and profile benefits to be gained from a partnership with the Association and being recognised as the Naming Rights 'Co-Major' partner with Chambers Franklyn (a property management service).

In return for the sponsorship contribution the City will receive the below outlined benefits:

Benefits to be provided to the City by Joondalup Wolves	
Naming rights 'Co-Major' partner for NBL1 teams <ul style="list-style-type: none"> Chambers Franklyn City of Joondalup Wolves to be applied in all social media announcements, in game announcements, game program, logo on front of uniforms, press releases 	√
Promotional and Branding Benefits	
Logo on NBL1 men's and women's playing singlets <ul style="list-style-type: none"> note the two different designs outlined at the end of attachment one Traditional Joondalup Wolves jersey with includes the City logo, and Joondalup City jersey with Joondalup Skyline and no logo 	√
Logo on promotional material <ul style="list-style-type: none"> Logo on media wall or all press conferences Recognition and branding in the Wolves Fan and Media Guide 	√
Signage displayed at the NBL1 event including: <ul style="list-style-type: none"> Two signs on the front of the corporate box Two signs behind the corporate box facing the grandstand Two 1000x2000mm show court signs directly under the basket that are visible on livestream/KAYO 	√
Game Night <ul style="list-style-type: none"> Branded in game components e.g. City of Joondalup 3 pointer Recognition in the game day program 	√
Logo and hyperlink on three website including: <ul style="list-style-type: none"> https://joondalupwolves.nbl1.com.au/ www.wolfpackbasketball.com.au https://www.jointhewolfpack.com.au/ 	√
Logo on event signage <ul style="list-style-type: none"> Various signage throughout HBF area on home game night 	√
Recognition in media releases	√
Recognition and link on social media forums including: <ul style="list-style-type: none"> Tagged in every Wolves social media announcement Branded social media announcement Fan activation promotion (26 x social media posts per season) 	√
Recognition in all monthly EDM's	√

Economic and Tourism Benefits	
Economic development <ul style="list-style-type: none"> – local businesses are engaged through the association's procurement services – visitors to the region may utilise current businesses such as hospitality (dining and accommodation) 	√
Tourism <ul style="list-style-type: none"> – over 13 opposition clubs from over the Perth Metro area will compete in the region throughout the season, bringing athletes, supports staff and spectators with them 	√
Other Benefits	
Signage <ul style="list-style-type: none"> – 2 x wall signs in HBF Arena 365 days of the year – 1 x courtside sign on score bench 365 days of the year 	√
Corporate Hospitality <ul style="list-style-type: none"> – Corporate box for 8 for each NBL1 home game through the season – Invitation to all Wolves events and corporate functions – Free ticket to NBL1 Grand Finals in the event the Wolves qualify 	√
Opportunity to set up a promotional display at each home game	√
Opportunity for the City representative to present/speak	√
Verbal acknowledgement throughout each home game	√
Merchandise distribution <ul style="list-style-type: none"> – City merchandise to give away at games 	√
Free use of the Wolves Den Function Room for City functions	√
Attendance	
Over 10,000 for the NBL1 season	√

Tourism

The Joondalup Wolves NBL1 games attract visitors to the region, including athletes, visiting teams and basketball fans and spectators.

Each season the Joondalup Wolves NBL1 teams welcome 13 opposition clubs from all over the Perth Metro and some outlying country locals.

Economic Impact and Business Engagement

The Association both procures and receives local business support and is a significant employer, purchaser, supplier and connector for local economic development and stimulus across Joondalup.

The WBA operates at a scale whereby lucrative and consistent local business procurement and business engagement opportunities exist into the significant tens of thousands of dollars.

Current sponsorship arrangements are in place with the below local businesses:

Zambrero	Food vouchers for fans
Filthy McNasty's	Ticket holder discount
Rebel Sport	Ticket holder discount/vouchers
Formotion Physiotherapy	Discount to ticket holders/members
Allure Dental	Member discounts

Other Funding Support

The Joondalup Wolves NBL1 team receive over \$200,000 in commercial sponsorship support from a wide range of partners including organisations such as Chambers Franklyn (co-naming rights partner), Zambrero, JLC Associates (premium partners) and more.

Chambers Franklyn are a commercial and residential strata management company based in Stirling. They shared co-naming rights sponsorship with the City of Joondalup in 2022 and 2023 and are confirmed co-naming rights sponsor for 2024. The value of the sponsorship has not been disclosed by Wanneroo Basketball Association in their application or the previous year's acquittal.

City of Wanneroo is not an official partner. The City of Wanneroo has not been approached as naming rights partners get exclusivity. If the City is in agreement, the Association would be happy to approach the City of Wanneroo to seek sponsorship support.

The most recent audited financials are outlined in Attachment 3 to this Report.

Sponsorship Agreement and Key Performance Indicators

Should the Council agree to progress with supporting sponsorship of the Wanneroo Basketball Association, a sponsorship agreement will be developed between the City and the Association outlining the roles, responsibilities, benefits, and key performance indicators, as per the City's standard sponsorship process.

Key Performance indicators will address the below, with the specific measures being finalised in conjunction with the WBA.

KPI	Measure
Attendance	A minimum number of people in attendance over the NBL1 season, across the 13 home games.
Branding Benefits	Naming Rights and Promotional and Branding benefits as detailed in the benefits table previously outlined.
Marketing and Media Coverage	A minimum dollar value in ASR (advertising space rate) (unpaid media, including online) recognising the City during the NBL1 season.
Stakeholder Engagement	A minimum number of local businesses in the region engaged through the procurement process to assist with the production and delivery of the NBL1 home games.

KPI	Measure
Economic and Tourism	Engagement with local businesses in the region to develop before and after game activities in the Joondalup City Centre. Promotion of the local business packages and offering to spectators at each home game. Attraction of visitors from outside of the region.

The City's approach to sponsorship is to ensure a coordinated approach towards the development of agreements that aim to maximise benefits and create effective partnerships.

Sponsorship is a mutually beneficial commercial partnership involving financial or in-kind investments made in return for marketing and promotional benefits.

The proposal from the Wanneroo Basketball Association meets these requirements as the City will receive a range of benefits in return for its financial contribution to the organisation.

Issues and options considered

The Council may choose to:

- endorse the sponsorship of the Wanneroo Basketball Association for the full amount requested of \$30,000 + GST. The benefits outlined in the application do not align with this value as detailed in the City's sponsorship assessment matrix
- endorse the sponsorship of the Wanneroo Basketball Association for the reduced amount of \$20,000 + GST. This option ensures that the proposed benefits are in line with City's sponsorship assessment matrix
or
- not endorse the sponsorship application.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation.

Policy Not applicable.

Risk management considerations

The Stirling Senators Basketball Association, branded Warwick Senators, are also located within the City's boundaries and they are part of the same NBL1 competition as the Wanneroo Basketball Association. In 2023 the City supported the Warwick NBL1 Season as a Gold Partner to the value of \$15,000 plus GST. For 2024 the City has received an approved application valued at \$9,000 plus GST for the continuation of the NBL1 Warwick Senators Gold Level partnership.

Supporting the City's State level basketball Associations with this level of funding may also prompt other State levels sporting codes to seek sponsorship support from the City which isn't financially sustainable as part of the Corporate Sponsorship Program.

Financial / budget implications

Current financial year impact

70% of the sponsorship amount recommended is due in the 2023-2024 financial year

Account no.	1.524.A5204.3293.0000
Budget Item	Sponsorship
Budget amount	\$230,000
Amount spent to date	\$175,479
Proposed cost	\$14,000
Balance	\$40,521

All amounts quoted in this report are exclusive of GST.

2024-2025 financial year impact (subject to Council Budget adoption)

30% of the sponsorship amount recommended is due in the 2024-2025 financial year

Account no.	1.524.A5204.3293.0000
Budget Item	Sponsorship
Budget amount	\$230,000 <i>subject to council adoption of budget</i>
Sponsorship proposed cost	\$6,000
Balance of budget line	\$215,915

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

The NBL1 season is well supported both locally and beyond the City boundaries, while also providing a strong stimulus for the local economy.

Consultation

Not applicable.

COMMENT

The sponsorship proposal submitted is an opportunity for the City to provide financial support to the Wanneroo Basketball Association, in return for a range of marketing and promotional benefits.

If the sponsorship proposal was endorsed, the City would receive a range of benefits that enhance the development of the sport, provide a positive image of the City and its ability to provide assistance to regionally significant sporting organisation and help to promote Joondalup as an attractive destination.

Attracting events and supporting youth and local sporting groups is part of the City's strategy to position Joondalup as a destination that attracts visitors with its diverse mix of iconic events with local, national, and international appeal.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ049-03/24)

MOVED Cr Jones, **SECONDED** Cr Hamilton-Prime that Council **AGREES** to:

- 1 **APPROVE** a sponsorship amount of \$20,000 (excluding GST) for the NBL1 Naming Rights 'Co-Major" partner of the Men's and Women's team for the 2024 season;

Subject to the Wanneroo Basketball Association entering into a formal sponsorship agreement with the City of Joondalup.

The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 13.2.2, page 205 refers.

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Wanneroo Basketball Association Sponsorship Application [**12.9.1** - 95 pages]
2. Master Sponsorship Assessment Matrix [**12.9.2** - 2 pages]
3. CONFIDENTIAL REDACTED - Wanneroo Basketball Association Inc.- Annual Report - 30 September 2023 [**12.9.3** - 20 pages]

12.10 LIST OF PAYMENTS MADE DURING THE MONTH OF JANUARY 2024 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director of Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the list of accounts paid under the Chief Executive Officer's delegated authority during the month of January 2024.

EXECUTIVE SUMMARY

This report shows the list of payments made under delegated authority during January 2024 totaling \$16,347,473.08.

It is therefore recommended that Council NOTES the Chief Executive Officer's list of accounts for January 2024 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1, 2 and 3 to this Report, totaling \$16,347,473.08.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

DETAILS

The table below summarises the payments drawn on the funds during the month of January 2024. Lists detailing the payments made are appended as Attachments 1 and 2 to this Report.

The vouchers for the month are appended as Attachment 3 to this Report.

FUNDS	DETAILS	AMOUNT
Municipal Account	Municipal Cheques & EFT Payments 113076 - 113086 & EF117069 – EF117088 & EF117094 – EF117415 & EF117419 - EF117726 Net of cancelled payments	\$10,830,566.52
	Vouchers 3685A - 3703A	\$5,508,980.66
	Bond Refund Cheques & EFT Payments EF117089 – EF117093 & EF117416 - EF117418 Net of cancelled payments.	\$7,925.90
Total		\$16,347,473.08

Issues and options considered

There are two options in relation to the list of payments.

Option 1

That Council declines to note the list of payments paid under delegated authority. The list is required to be reported to Council in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, and the payments listed have already been paid under the delegated authority. This option is not recommended.

Option 2

That Council notes the list of payments paid under delegated authority. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*

The Council has delegated to the Chief Executive Officer the exercise of its authority to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is prepared each month showing each account paid since the last list was prepared.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Financial / budget implications

All expenditure from the Municipal Fund was included in the Annual Budget as adopted or revised by Council.

Regional significance

Not applicable.

Sustainability implications

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

Consultation

Changes in the treatment of bonds received and repaid, from being held in the Trust Fund to now being reflected in the Municipal Fund, have arisen from a directive by the Office of the Auditor General.

COMMENT

All Municipal Fund expenditure included in the list of payments is incurred in accordance with the City of Joondalup *2023-24 Annual Budget* as adopted by Council at its meeting held on 27 June 2023 (CJ106-06/23 refers) or has been authorized in advance by the Mayor or by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ050-03/24)

MOVED Cr Jones, **SECONDED** Cr Hamilton-Prime that Council **NOTES** the Chief Executive Officer's list of accounts for January 2024 paid under Delegated Authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* forming Attachments 1, 2 and 3 to this Report, totaling \$16,347,473.08.

The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 13.2.2, page 205 refers.

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Chief Executive Officers Delegated Municipa Payment List for the month of January 2024 [**12.10.1** - 78 pages]
2. Chief Executive Officers Delegated Municipa Payment List (Bond Refunds) for the month January 2024 [**12.10.2** - 2 pages]
3. Municipal Vouchers for the month of January 2024 [**12.10.3** - 1 page]

12.11 FINANCIAL ACTIVITY STATEMENT FOR JANUARY 2024 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	07882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

PURPOSE

For Council to note the Financial Activity Statement for the period ended 31 January 2024.

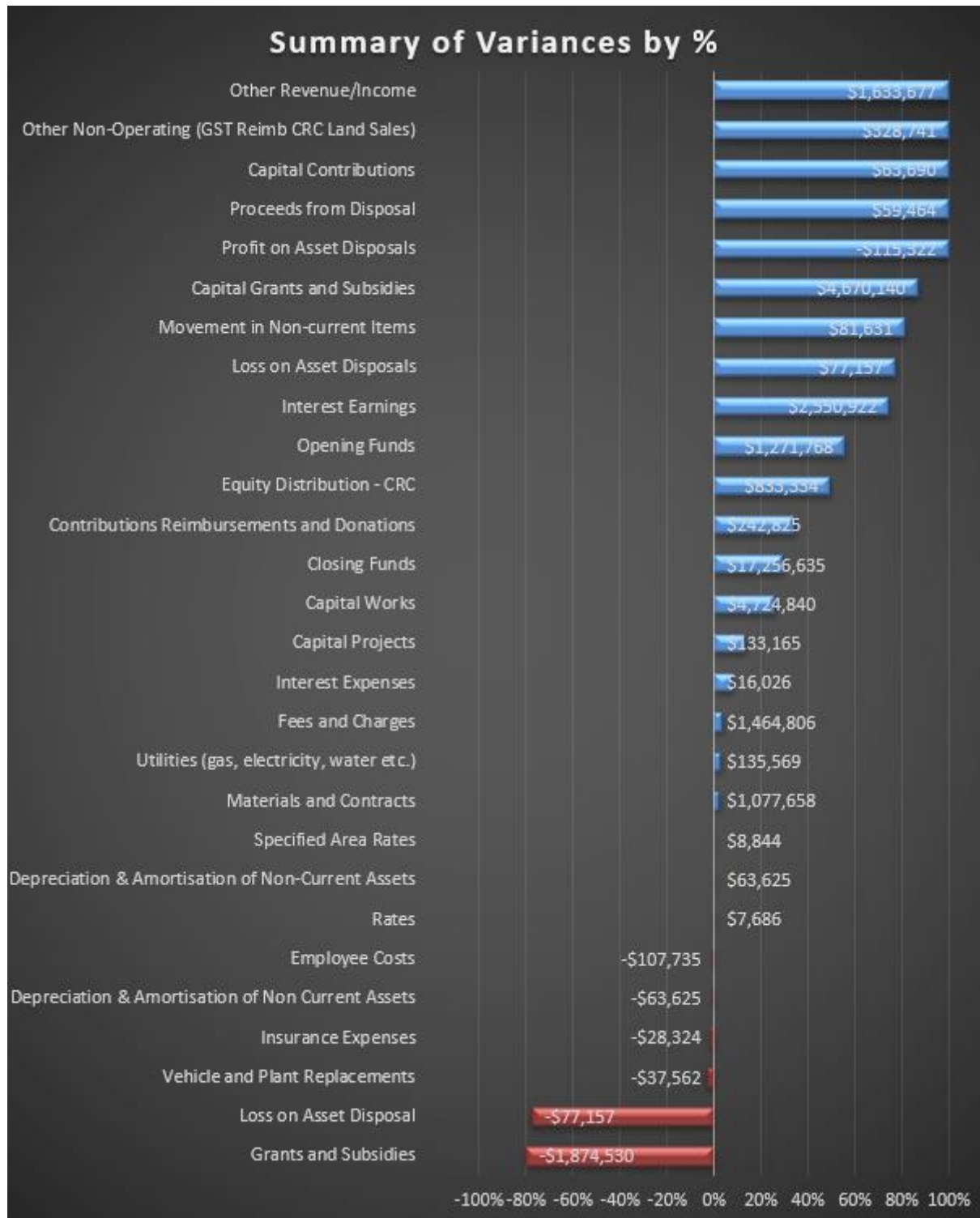
EXECUTIVE SUMMARY

At its meeting held on 27 June 2023 (CJ109-06/23 refers), Council adopted the *2023-24 Annual Budget*. Council subsequently amended the budget at its meeting held on 22 August 2023 (CJ146-08/23 refers) and on 28 November 2023 (CJ238-11/23 and CJ241-11/23 refers). The figures in this report are compared to the budget as amended.

The January 2024 Financial Activity Statement Report shows an overall favourable variance of \$17,256,635 from operations and capital, after adjusting for non-cash items.

There are a number of factors influencing the favourable variance, but it is predominantly due to timing of revenue and expenditure compared to the budget estimate at the end of January. The notes in Attachment 3 identify and provide commentary on the individual key material revenue and expenditure variances to date.

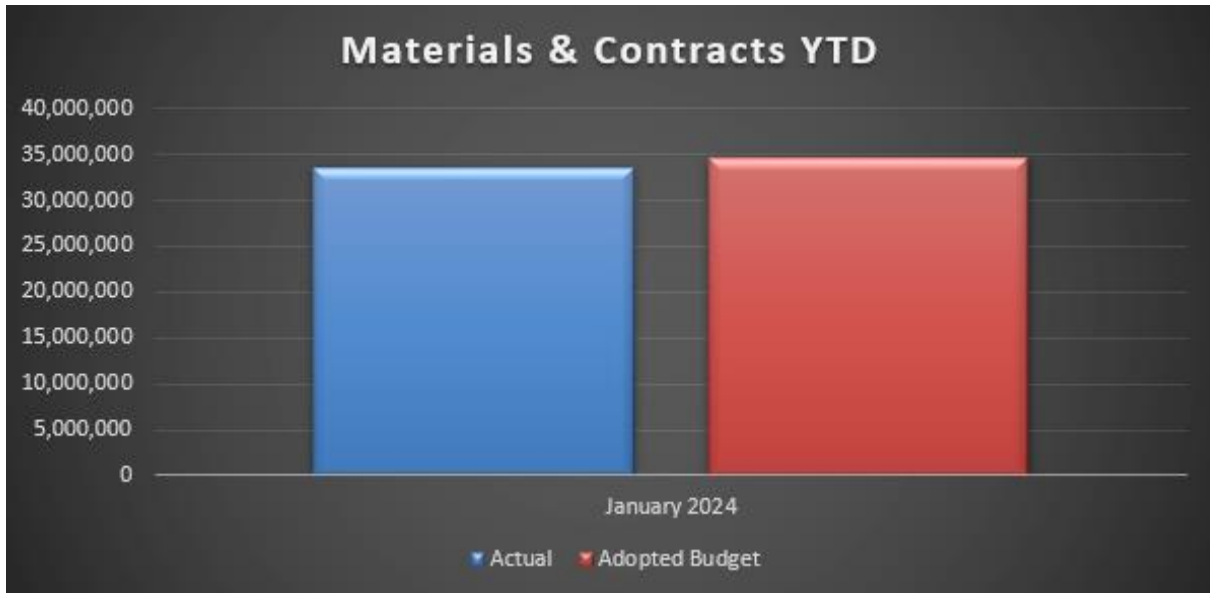
The key elements of the variance are summarised below:



Key variances for January were:

Materials and Contracts

\$1,077,658



Materials and Contracts expenditure is \$1,077,658 below budget. This is spread across a number of different areas including Professional Fees and Costs \$680,478, Waste Management Services \$647,934, Furniture, Equipment and Artworks \$333,172, Public Relations, Advertising and Promotions \$275,059 and Other Materials \$188,328. This was partially offset by External Service Expenses (\$881,381) and Computing (\$408,016).

Opening Funds

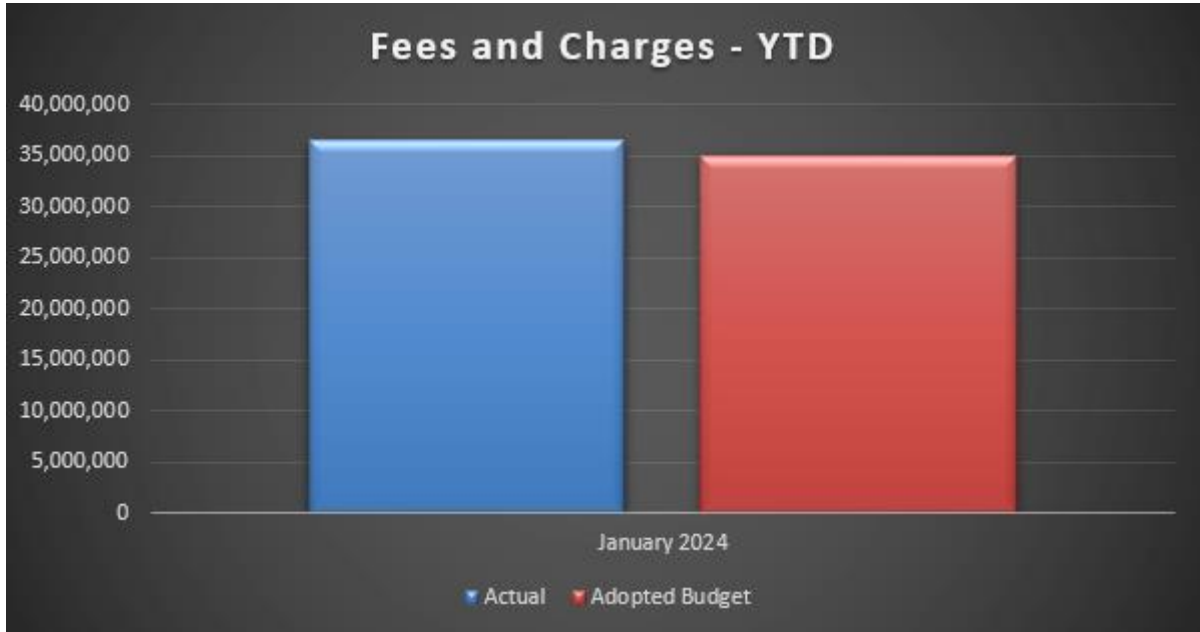
\$1,271,768



Variations in the actual results for 2022-23 compared to the budget estimate gave rise to a favourable variance of \$1,271,768 in opening funds. The drivers for the increased end of year surplus, after taking end of year reserve movements and other offsets into account, are reductions in capital and operating expenditure and an increase in operating revenue. Adjustment to opening funds will be reflected in the Mid Year Budget Review.

Fees and Charges

\$1,464,806



The significant favourable variance in fees and charges is driven by higher revenue from the Craigie Leisure Centre, due to increased membership and higher levels of patronage compared to budget estimates.

Employee Costs

(\$107,735)



Employee Costs expenditure is marginally above budget. Variances predominantly arose from higher Salaries and Wages for Casuals (\$695,361) mainly driven by activity at Craigie Leisure Centre, higher than estimated Agency Employees (\$493,762) and Standard Labour Recovery Capital Works (\$281,892), partially offset by the cumulative impact of vacancies across various teams \$1,142,098.

It is therefore recommended that Council NOTES the Financial Activity Statement for the period ended 31 January 2024 forming Attachment 1 to this Report and the Financial Position Statement at 31 January 2024 forming Attachment 2 to this Report.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require a monthly Financial Activity Statement to be prepared according to nature classification and a monthly Financial Position Statement.

DETAILS

Issues and options considered

The Financial Activity Statement for the period ended 31 January 2024 is appended as Attachment 1 to this Report and the Financial Position Statement at 31 January 2024 is appended as Attachment 2 to this Report.

Legislation / Strategic Community Plan / Policy implications

Legislation Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed. Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget. Regulation 35(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial position reporting on the financial position as at the reporting date

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable.

Policy Not applicable.

Risk management considerations

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal funds for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

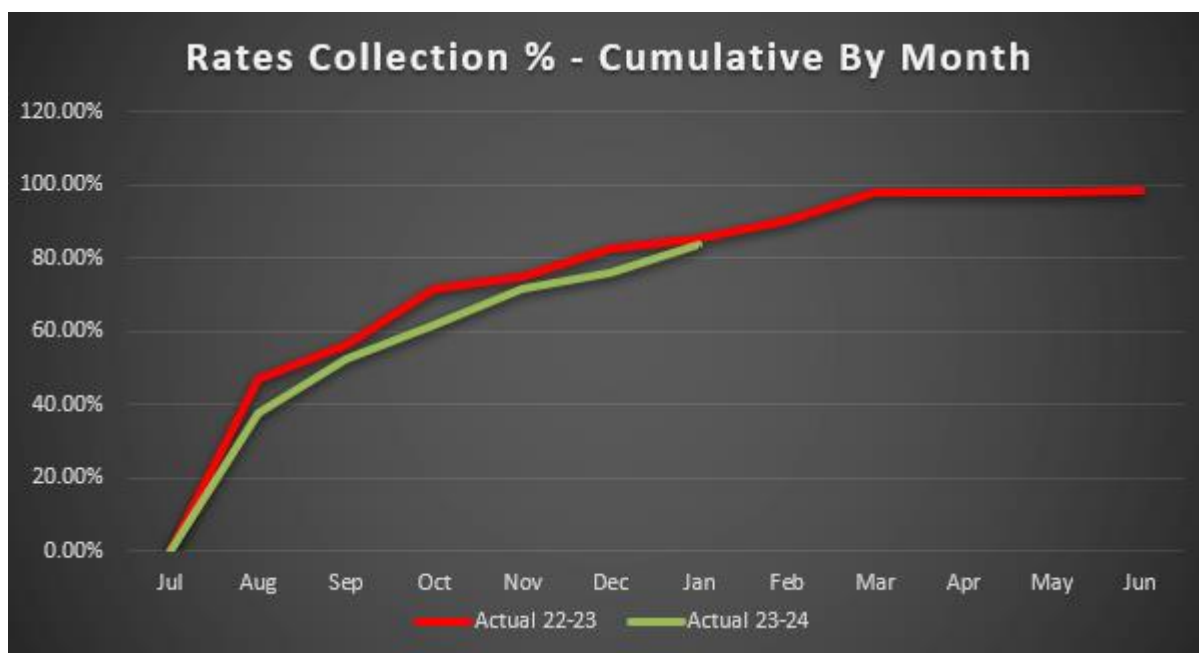
Expenditure was incurred in accordance with budget parameters, structured on financial viability and sustainability principles.

Consultation

In accordance with section 6.2 of the *Local Government Act 1995*, the *Annual Budget* was prepared having regard to the Strategic Financial Plan, prepared under Section 5.56 of the *Local Government Act 1995*.

KEY INDICATORS

Rates Collection



Rates collections as a percentage of rates issued (debtors) is marginally lower than the previous financial year at the end of January, primarily due to a higher number of large ratepayers paying by instalments in the current year compared to previous years. Collection levels at the end of this financial year are expected to compare favourably with the prior year.

Economic Indicators



Annual Perth CPI fell to 3.6% at the end of the December 2023 quarter reflecting a persistent trend of disinflation but WA Treasury Corporation has observed that quarterly Perth CPI rose by 1.5% in the December quarter due to the impact of the unwinding of the State and Commonwealth Governments' energy price relief measures.

COMMENT

All expenditure included in the Financial Activity Statement is incurred in accordance with the provisions of the 2023-24 adopted budget (as amended) or has been authorised in advance by Council where applicable.

VOTING REQUIREMENTS

Simple Majority.

Cr Chester left the Chamber at 8.42pm.

The Manager Communications and Stakeholder Relations left the Chamber at 8.42pm.

The Manager Strategic and Organisational Development left the Chamber at 8.43pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ051-03/24)

MOVED Cr Raftis, SECONDED Cr Kingston that Council NOTES the Financial Activity Statement for the period ended 31 January 2024 forming Attachment 1 to this Report and the Financial Position Statement at 31 January 2024 forming Attachment 2 to this Report.

The Motion was Put and

CARRIED (11/0)

In favour of the Motion: Cr Hill, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Financial Activity Statement - January 2024 [**12.11.1** - 1 page]
2. Financial Position Statement - January 2024 [**12.11.2** - 1 page]
3. Investment Report - January 2024 [**12.11.3** - 1 page]
4. Supporting Commentary January 2024 [**12.11.4** - 10 pages]

12.12 CARD TRANSACTIONS FOR THE MONTH OF JANUARY 2024 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

PURPOSE

For Council to note card transactions incurred during the month of January 2024.

EXECUTIVE SUMMARY

This report presents the card transactions incurred during the month of January 2024, comprising corporate credit card and fuel card transactions.

It is therefore recommended that Council NOTES the list of card transactions for the month ended 31 January 2024 in accordance with Regulation 13A(1) of the Local Government (Financial Management) Regulations 1996 as shown in Attachments 1 and 2 to this Report.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. Regulation 13A of the *Local Government (Financial Management) Regulations 1996* a list of payments made by credit, debit, purchasing or other cards by employees is required to be provided to Council.

The Department of Local Government, Sport and Cultural Industries has advised the City that the intent of Regulation 13A is to present transactions incurred in a month, whether payment, that is, transfer of funds from the City to a supplier, has taken place or not.

DETAILS

The City incurred the following card transactions during the month of January 2024.

Corporate credit card transactions	\$29,322.91
Fuel card transactions (Ampol)	\$60,110.70
Total for the month	\$89,433.61

Details of transactions from corporate credit cards and fuel cards are contained in Attachments 1 and 2 respectively.

The City's corporate credit cards are issued and managed in accordance with the Corporate Credit Cards Policy. Suppliers from whom goods or services are procured using the corporate credit cards are paid at the time of purchase by the card issuer who the City subsequently pays for all card transactions during the month. Payment to the card issuer typically occurs at the end of the transaction month or early in the following month. All the City's corporate credit cards have been issued by the City's bankers, Westpac.

Corporate card transactions during January 2024 include a charge on the City's purchasing corporate card of \$10 on 18 January 2024. The City flagged this charge with the card issuer, Westpac, as unidentified and its origin is currently being investigated by Westpac. In accordance with Westpac's recommendation, the card was cancelled and a replacement issued.

Fuel cards are attached to specific vehicles and plant items, such as ride-on mowers, that require fuel. The City has a contract with Ampol engaged through the State Government Common Use Arrangements. Fuel cards are utilised at Ampol outlets under the terms of the contract and record the cost of fuel supplied at the time of the transactions. Ampol invoices the City at the end of each month for all fuel charges incurred via the issued fuel cards. Invoices are typically paid the month after the fuel charges are incurred.

Issues and options considered

Option 1

That Council declines to note the list of card transactions for the month of January 2024. The list is required to be reported to Council in accordance with Regulation 13A(1) of the *Local Government (Financial Management) Regulations 1996*. This option is not recommended.

Option 2

That Council notes the list of card transactions for the month of January 2024. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*

In accordance with Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, a list of card transactions is prepared each month showing each amount incurred since the last list was prepared.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Consultation

Not applicable.

COMMENT

All expenditure included in the list of card transactions is incurred in accordance with the City of Joondalup 2023-24 Annual Budget as adopted by Council at its meeting held on 27 June 2023 (CJ106-06/23 refers) or as subsequently amended or has been authorised in advance by the Mayor or by resolution of Council as applicable. The unidentified charge on the purchasing corporate card that is being investigated by Westpac is held in a suspense account in the City's financial records until the investigation is concluded.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ052-03/24)

MOVED Cr Jones, **SECONDED** Cr Hamilton-Prime that Council **NOTES** the reported card transactions for the month ended 31 January 2024 in accordance with Regulation 13A(1) of the *Local Government (Financial Management) Regulations 1996* as shown in Attachments 1 and 2 to this Report.

The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 13.2.2, page 205 refers.

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Corporate Credit Card Transactions - January 2024 [12.12.1 - 1 page]
2. Fuel Card Transactions Report - January 2024 [12.12.2 - 13 pages]

12.13 TENDER 004/24 GREENWOOD SCOUTS HALL - REFURBISHMENT AND EXTENSION (WARD - SOUTH-EAST)

WARD	South-East
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	111223, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This Item was considered later in the meeting after consideration of Item 12.16, page 147 refers.

12.14 TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	110202, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the tenders submitted by Orikan Australia Pty Ltd and EasyPark ANZ Pty Ltd for the provision of an Integrated Parking and Compliance Management System (IPCMS).

EXECUTIVE SUMMARY

Tenders were advertised on 7 October 2023 through statewide notice and published by Tenderlink for the provision of an integrated parking and compliance management system. Tenders closed on 14 November 2023. A submission was received from each of the following:

- Arthur D. Riley and Company Pty Ltd.
- CelloPark Pty Ltd (Smarter City Solutions).
- EasyPark ANZ Pty Ltd.
- Orikan Australia Pty Ltd.
- Parkonsult Pty Ltd.
- Peritus Technology Pty Ltd.
- Reino International Pty Ltd (Duncan Solutions Australia).
- TMA Technology (Australia) Pty Ltd.

The submissions from Orikan Australia Pty Ltd and EasyPark ANZ Pty Ltd represent best value to the City. Orikan Australia Pty Ltd demonstrated experience providing similar solutions to the City of Gold Coast, Brisbane City Council and the City of Greater Bendigo. In particular, the implementation to the Brisbane City Council encompassed integrated parking solution comprising cashless and ticketless parking meters, PinForce for issuing parking and local law infringements, e-permits, infringement management as a service (IMaaS), call centre, administration and appeals processing. The solution demonstrated was easy to use and customisable by City staff, particularly in configuring reports and searches. The company is willing to integrate with other third-party solutions.

EasyPark ANZ Pty Ltd offers a parking payment application and e-permit solution only. It demonstrated experience in providing its solution to other local governments, including the City of Perth, Stirling, Subiaco, South Perth, Melbourne and the Town of Cambridge. As a commonly used parking payment application in the greater Perth area with around 500,000 current users, commuters are likely to already be familiar with its use, which is an advantage to the City's implementation and communication plan for the project. The demonstration of the solution established the application's ease of use for both public users and administration and its ability to meet the City's functional requirements. The application has proven integration with well-known third-party providers. The company demonstrated sufficient capacity with the project manager based in Perth.

It is therefore recommended that Council:

- 1 *ACCEPTS the tender submitted by Orikan Australia Pty Ltd for the provision of an integrated parking and compliance management system (excluding parking payment application and e-permit solution), as specified in Tender 020/23, for a period of three years, with an option to extend the term of the contract for a further term of two years, at the submitted schedule of rates, with any price variations subject to the annual percentage change in the Perth CPI (All Groups) subject to negotiating final contract terms before entering into a Contract;*
- 2 *ACCEPTS the tender submitted by EasyPark ANZ Pty Ltd for the provision of an integrated parking and compliance management system (parking payment application and e-permit solution only), as specified in Tender 020/23, for a period of three years, with an option to extend the term of the contract for a further term of two years, at the submitted schedule of rates, with any price variations subject to the annual percentage change in the Perth CPI (All Groups) subject to negotiating final contract terms before entering into a Contract;*
- 3 *NOTES that funds for the project in 2023-24 are included in the 2023-24 budget mid-year review proposed to be drawn from the parking facility reserve.*

BACKGROUND

The City currently operates 115 cash and credit/debit card parking ticket machines within its CBD across 1,261 off street and 976 on street bays, acquired in 2007 and commissioned in October 2008. In addition, the Reid Promenade Car Park offers 538 bays via ticketless, Licence Plate Recognition (LPR) technology. The management of parking in residential areas and railway stations is governed by annual parking permits, for which the City issues over 3,200 physical permits annually.

On 4 September 2021 an Expression of Interest was issued for the replacement of the ticket machines as part of a proposed integrated parking management system. The scope of the integrated parking management system within the Expression of Interest was to include as a minimum, the provision of paid parking technology, via coin and credit/debit card parking machines by ticketless pay-by-plate, pay-by-phone location specific technology. Additionally, it was stated that the system should address the existing provision for parking permits and that the preference for enforcement should be based on LPR technology, via handheld or vehicle-mounted systems with the capability to print physical tickets.

The Chief Executive Officer approved seven respondents as acceptable tenderers should the requirement proceed to a restricted tender.

In 2019, it was announced all 3G mobile networks would be shut down. The City's existing parking ticket machines, other than those in Reid Promenade Car Park, operate entirely on the Optus 3G network which will be decommissioned in September 2024. From then, all 3G-only devices will cease to connect to the internet, resulting in the parking ticket machines becoming unserviceable unless upgrades are made to the existing infrastructure.

In response to the announcement of the decommissioning of the 3G network and the identification that various parking equipment has reached or is close to reaching its end of life, with many systems currently unsupported or supported on an ad hoc basis, the integrated parking management system project was revisited in 2023. The system was renamed the Integrated Parking and Compliance Management System to emphasise the significance of the non-parking related aspects of the enforcement and infringement management systems.

In October 2023, a consultant was retained by the City to act as a subject matter expert and advisor during the tender process.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The tender for the provision of an integrated parking and compliance management system was advertised through statewide notice and published by Tenderlink on 7 October 2023. The tender period was for five weeks, and tenders closed on 14 November 2023.

Tender Submissions

A submission was received from each of the following:

- Arthur D. Riley and Company Pty Ltd.
- CelloPark Pty Ltd (Smarter City Solutions).
- EasyPark ANZ Pty Ltd.
- Orikan Australia Pty Ltd.
- Parkonsult Pty Ltd.
- Peritus Technology Pty Ltd.
- Reino International Pty Ltd (Duncan Solutions Australia).
- TMA Technology (Australia) Pty Ltd.

The schedule of items listed in the tender is provided in Attachment 1 to this Report.

A summary of the tender submissions including the location of each tenderer is provided in Attachment 2 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised seven members:

- one with tender and contract preparation skills
- one with information technology expertise
- four with the appropriate technical expertise and involvement in supervising the contract
- one external consultant with parking technology expertise.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. Prior to the assessment of individual submissions, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to deliver the services satisfactorily.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements. The predetermined minimum acceptable pass score for this tender was set at 60% as the City requires a supplier with the knowledge and capacity to implement a multi-faceted parking and compliance management system. The system must have the ability to be able to integrate the various elements together with the City's systems. It is essential that the supplier has prior experience in implementing and operating this type of system.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Demonstrated experience in completing similar projects	40%
2	Capacity	30%
3	Demonstrated understanding of the requirements	25%
4	Social and economic effects on the local community	5%

Compliance Assessment

The following submissions were assessed as partially compliant:

- Arthur D Riley and Company Pty Ltd – Prices valid for 90 days not the prescribed 120 days.
- CelloPark Australia Pty Ltd - Prices valid for 90 days not the prescribed 120 days, no hand-held devices, integration tasks are optional and only chargeable where integration to 3rd party systems is undertaken, proposed changes to contract terms 5.8.3 delay in delivery date caused by contractor, 5.25.2 pre-existing intellectual property rights, 5.25.4 no infringement of intellectual property rights, 5.26 indemnity, 5.27.2(b) use of the principal data and personal information, 5.27.7 security audit.

- Easypark ANZ Pty Ltd – utilise EasyPark’s standard terms or proposed changes to contract terms 25.2 pre-existing intellectual property rights, 5.26 indemnity, 5.27.2 use of the principal data and personal information, 5.27.4 security audit, 5.27.5(a) data destruction or archiving, 5.27.6(b) data breach mitigation protocol, 5.27.7 security audit, 5.27.9 disabling code and 5.39 retention of title for materials and goods.
- Orikan Australia Pty Ltd – proposed changes to contract terms for 5.21.2 termination by City, 5.26 indemnity and new clause 5.26A limitation of liability.
- Parkonsult Pty Ltd – Pricing valid until 31 December 2023, professional indemnity insurance level of coverage \$1M, would be upgraded upon award, response to financial capacity circled yes to being under litigation, subsequently clarified as being incorrect, response is ‘no’.
- Peritus Technology Pty Ltd – no quality assurance certification, workers compensation insurance to be obtained upon award.
- Reino International Pty Ltd (Duncan Solutions Australia) – pricing valid 90 days, stated it was not compliant with specification.

The submission from TMA Technology (Australia) Pty Ltd was assessed as fully compliant.

Based on the findings above, all Submissions remained for further consideration.

Qualitative Assessment

Peritus Technology Pty. Ltd scored 45.6% and was ranked eighth in the qualitative assessment. The company demonstrated limited experience completing a project similar to the City. It provided two example contracts with the City of Melbourne and Horsham Rural City Council. One was for parking meter installation and management only the other for meters, a parking payment application and digital enforcement solution. It demonstrated an understanding of the project and proposed a Blinkay suite of products. The company did not adequately demonstrate its capacity to deliver a project of the size and nature of the City’s requirement. Customer support was not clearly addressed.

Parkonsult Pty Ltd scored 47.2% and was ranked seventh in the qualitative assessment. Its demonstrated experience evidenced was for the installation and maintenance of parking meters. It is a current City provider, and other examples of their experience included Joondalup Health Campus and City of Melbourne. No examples included any parking system or solution implementation outside of parking meter support, maintenance and installation. The company demonstrated an understanding of the City’s requirements. The company did not clearly demonstrate it has the capacity and industry experience to deliver the project as per the set requirements.

Arthur D. Riley and Company Pty Ltd scored 51.4% and was ranked sixth in the qualitative assessment. The company demonstrated experience implementing its permit and infringement solution (TickOr2) and parking payment application (PayMyPark) combined with third party applications, parking meters, LPR and sensors. Fourteen local government clients were supplied, listing the implemented solutions. These include the Cities of South Perth, Vincent, Hobart, Launceston, Devonport and Kingston, and Tamworth Regional Council. The period and dates, value, and issues that arose and how they were managed were not supplied. The supplier demonstrated sufficient capacity to deliver the project, noting specified resources and service hours. It demonstrated some understanding of the City’s requirements, including a project overview, components and integrations. No project Gantt chart was supplied.

TMA Technology (Australia) Pty Ltd scored 52.5% and was ranked fifth in the qualitative assessment. An understanding of the project requirement was demonstrated. A project timeline and delivery schedule were not included, only high-level overview steps were shown. The company demonstrated experience in projects with elements similar to the City's project. Six current installations of its product ZipBy were evidenced as experience at the City of Sydney, Georges River Council, Maribyrnong Council, Hobart City Council, Launceston Council and Gold Coast Convention Centre. The scope for these projects was parking and access control for off-street car parks and open lots and one for building access. Some included the ZipBy application, but it was unclear what elements of the ZipBy solution were included in each project. None appeared to include on-street car parking. The company demonstrated sufficient capacity to support the ongoing operational support after implementation with a Western Australian based technician. Specified project resources could be sourced from Eastern States if required during project implementation.

CellOPark Australia Pty Ltd scored 60.6% and was ranked fourth in the qualitative assessment. It demonstrated good experience implementing similar projects, providing five examples of project experience. These were Mosman Council (e-permits), City of Ballarat (pay by phone, compliance, had-held enforcement with mobile LPR system and pay by plate parking meters), Warrnambool City Council (parking payment application, e-permits, compliance and pay by plate meters supported by LPR), Hills Shire Council (compliance integrated enforcement solution) and City of Gold Coast (e-permits). It demonstrated capacity to undertake the project and provide customer support. It demonstrated a good understanding of the requirements and provided a project plan with tasks and timings.

Orikan Australia Pty Ltd scored 62.8% and was ranked third in the qualitative assessment. It demonstrated a good understanding of the requirements. The methodology addressed the main aspects of the implementation and provided a draft project plan. The company demonstrated a good level of experience in completing similar projects as evidenced through three projects with the City of Gold Coast, Brisbane City Council and City of Greater Bendigo. Brisbane City Council was an integrated parking solution comprising cashless and ticketless parking meters, PinForce as an enforcement management system, e-permits, infringement management as a service (IMaaS), call centre, administration and appeals processing. The company has the capacity to undertake the implementation.

Reino International Pty Ltd (Duncan Solutions Australia) scored 67.1% and was ranked second in the qualitative assessment. Duncan Solutions Australia demonstrated experience implementing components of an integrated parking solution, at various Councils and integrating with other parking systems. Examples included Yarra City Council, Waverley Council and Bayside City Council. It demonstrated its capacity with a dedicated project manager and confirmed sub-contractors specified in addition to the support and maintenance being based in Western Australia. It demonstrated a good understanding of the City's requirements, explaining all the components of the solution. However, the project implementation methodology provided was brief and generalised in nature. It did not provide a proposed timeline setting out all tasks and responsibilities for the City's project.

EasyPark ANZ Pty Ltd scored 70.3% and was ranked first in the qualitative assessment. EasyPark ANZ Pty Ltd only responded to supply the parking payment application and e-permit solution components of the tender. The company demonstrated extensive experience in delivering this portion of the solution to various Councils, including those in Western Australia. Examples included, City of Perth, City of Stirling, City of South Perth, City of Vincent and others. Its capacity was demonstrated with a project manager based in Western Australia, specified project timelines for deployment and escalation processes.

EasyPark ANZ Pty Ltd demonstrated an understanding of the requirements of the project, specifying integrations and other parking suppliers they have previously worked with to provide the integrated parking solution sought.

Given the minimum acceptable qualitative score of 60%, EasyPark ANZ Pty Ltd, Reino International Pty Ltd (Duncan Solutions Australia), Orikan Australia Pty Ltd and CelloPark Australia Pty Ltd (Smarter City Solutions) qualified to progress to the stage two assessment.

Functional Requirements Review

The response submitted by each shortlisted tenderer to Appendix A to the Request for Tender (Functional Requirements) was assessed by the evaluation panel to inform clarifications, demonstration of key elements, and suitability of the solution for the City's requirements.

Demonstrations

Demonstrations of the short-listed Respondent solutions were conducted between 11-15 December 2023 and 10 January 2024. Tenderers were asked to address an overview of the full solution inclusive of parking permits, parking payment application, enforcement system and infringement management (where applicable).

Following the completion of the review of functional requirements and demonstrations, EasyPark ANZ Pty Ltd, Reino International Pty Ltd (Duncan Solutions Australia) and Orikan Australia Pty Ltd were short-listed to the next stage of assessment.

Price Assessment

The panel carried out a comparison of the rates offered by the tenderers to assess value for money to the City. Due to the complex nature of the requirement, all tenderers submitted offers with items to be determined and/or prices available on request.

To calculate an equitable estimated cost of the implementation and ongoing software licencing and maintenance fees for the project over three years, the short-listed tenderers (Reino International Pty Ltd (Duncan Solutions Australia) and Orikan Australia Pty Ltd) were requested to refine and submit the schedule of rates for a fixed number of meters installed, infringements per year, a specified number of credit card transaction fees, the cost to install LPR equipment at the Reid Promenade car park, and mobile LPR. EasyPark ANZ Pty Ltd's offer only includes pricing for the parking payment application and e-permits solution. The estimated expenditure over the implementation and three-year period will vary based on demand and is subject to change in accordance with operational requirements.

The rates are fixed for the first year of the contract but are subject to a price variation in years two and three of the contract to a maximum of the CPI for the preceding year. For estimation purposes, a 4.5% CPI increase was applied to the rates in years two and three.

Tenderer	Year 1	Year 2	Year 3	Total
EasyPark ANZ Pty Ltd	\$75,900	\$37,515	\$39,204	\$152,619
Orikan Australia Pty Ltd	\$1,056,507	\$303,077	\$316,715	\$1,676,299
Duncan Solutions Australia	\$1,649,462	\$264,411	\$276,310	\$2,190,183

In 2022-23, the City incurred \$566,644 for parking contracted services. It is anticipated that the City will incur an estimated expenditure of \$1,828,918 during the initial contract term, and in the region of \$2,589,526 should the City exercise the two-year extension option. Pricing in Year 1 of the initial contract term includes the cost of infrastructure installation and implementation.

Evaluation Summary

The following table summarises the result of the qualitative and price evaluation as assessed by the evaluation panel.

Tenderer	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price
EasyPark ANZ Pty Ltd	70.3%	1	\$152,619*
Reino International Pty Ltd (Duncan Solutions Australia)	67.1%	2	\$2,190,183**
Orikan Australia Pty Ltd	62.8%	3	\$1,676,299**
CellOPark Australia Pty Ltd	60.6%	4	-
TMA Technology (Australia) Pty Ltd	52.5%	5	-
Arthur D. Riley and Company Pty Ltd	51.4%	6	-
Parkonsult Pty Ltd	47.2%	7	-
Peritus Technology Pty. Ltd	45.6%	8	-

* This price is for parking payment application and e-permits only.

** These prices exclude the parking payment application and e-permits.

Based on the evaluation result the panel concluded that the offers from Orikan Australia Pty Ltd and EasyPark ANZ Pty Ltd provides best value to the City and are therefore recommended.

While Duncan Solutions Australia scored 67.1% and was ranked second in the qualitative assessment, its estimated cost over three years was 30.6% (\$513,884) more expensive than the solution offered by Orikan Australia Pty Ltd. From a functional perspective, the solution required the City to make requests to the supplier to make updates to templates, reports and the like which results in less control by the City as well as greater inefficiency and may lead to increased ongoing cost and turnaround time to implement changes.

Smarter City Solutions was excluded from further consideration after the demonstration stage as its solution did not meet the City's functional requirements. The offered enforcement application is for parking only. Non-parking enforcement is accessed via an online solution. This would not provide ease of use for end users.

Issues and options considered

The provision of an IPCMS is required to streamline the City's parking and enforcement activities. The City does not have the internal resources to supply the required services and as such requires an appropriate external service provider.

The City's current ticket machines are past design life, replacement parts are no longer being manufactured, and the 3G modems required for credit card processing will no longer be functional once 3G is not supported, with the City's current service provider Optus decommissioning 3G in September 2024.

Cashless and ticketless parking meters reduce City maintenance costs by eliminating the need for coin collection, counting, and processing. Field Officers do not need to manually check printed parking tickets, reducing labour costs, which has the potential to save hundreds of thousands of dollars yearly for the City.

The implementation cost of cash meters would result in an increased number of machines installed, maintenance, cash collection services and manual reconciliation. These would be at an additional cost to the City. Reactive maintenance due to machine faults is expected to be higher in cash machines. The City's current ticket machines showed upwards of 40% of faults were due to issues such as coin jams, card slot issues, printer/paper jams.

Cashless parking meters are becoming more popular and widespread across Australia and the world as cash payments decline and digital payments rise. Over the past three financial years, cash payments at the City's ticket machines have fallen by 25%, with more than 70% of visitors already opting for cashless options when paying for parking.

With cards being the most popular choice of payment, several councils in Australia have already implemented or are planning to implement cashless parking meters, such as the City of Perth, the Town of Victoria Park, the City of Subiaco, the City of Yarra, North Sydney Council, Brisbane City Council, the City of Adelaide and the City of Melbourne. These councils have cited various reasons for their decision, such as customer preference, operational efficiency, environmental sustainability, and the ability to provide more innovative solutions as populations in those cities grow.

Legislation / Strategic Community Plan / Policy implications

Legislation A state-wide public tender was advertised, opened and evaluated in accordance with regulations 11(1) and 18(4) of Part 4 of the *Local Government (Functions and General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$250,000.

10-Year Strategic Community Plan

Key theme	3. Place.
Outcome	3-1 Connected and convenient - you have access to a range of interconnected transport options.
Key theme	5. Leadership.
Outcome	5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.
Policy	Not applicable.

Risk management considerations

Should the contract not proceed, the risk to the City will be moderate. The City's current parking ticket machines are past their design life and need replacing or upgrading before August 2024 to support 4G. The machines currently only support 3G which will be decommissioned by Optus in September 2024. The City would be required to update the modem infrastructure of the current ticket machines to ensure that paid parking can continue past September 2024. This would be a temporary solution and will result in an increase in operational costs to the City. In addition, the infrastructure in the Reid Promenade multi-storey car park is now over 10 years old and at the end of its life. The City's mobile LPR is now out of service and the hand-held devices used for enforcement do not meet current service requirements.

It is considered that the Contract will represent a low risk to the City as the recommended tenderers are well-established companies with extensive industry experience and proven capacity to provide the services to the City.

Financial / budget implications

Current financial year impact

Account no.	345 A3407 6232 0000
Budget Item	Parking Technology
Budget amount	\$ 1,000,000*
Amount spent to date	\$ 0
Proposed cost	\$ 692,260
Balance	\$ 307,740

*Budget amount proposed to be drawn from the parking facility reserve in the 2023-24 budget mid-year review before Council. An additional \$1,000,000 is proposed to be listed in the proposed 2024-25 budget, also proposed to be funded from the parking facility reserve.

The balance does not represent a saving at this time as the implementation is over two financial years. Any funds unspent by 30 June 2024 will remain in the parking facility reserve and be available in the next financial year.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Environmental

The introduction of ticketless parking meters and a parking payment application will reduce the amount of paper used by the City in this service.

Economic

The implementation of an integrated parking and compliance management system with ensure the City is expected to achieve efficiencies and improvements in the management of commercial and compliance parking services, whilst enabling the City to expand its services to customers and businesses whilst reducing ongoing operational costs.

Consultation

Not applicable.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offers submitted by Orikan Australia Pty Ltd and EasyPark ANZ Pty Ltd represent best value to the City.

VOTING REQUIREMENTS

Simple Majority.

Cr Chester entered the Chamber at 8.46pm.

OFFICER'S RECOMMENDATION

MOVED Cr Kingston, SECONDED Cr May that Council:

- 1 ACCEPTS the tender submitted by Orikan Australia Pty Ltd for the provision of an integrated parking and compliance management system (excluding parking payment application and e-permit solution), as specified in Tender 020/23, for a period of three years, with an option to extend the term of the contract for a further term of two years, at the submitted schedule of rates, with any price variations subject to the annual percentage change in the Perth CPI (All Groups) subject to negotiating final contract terms before entering into a Contract;**
- 2 ACCEPTS the tender submitted by EasyPark ANZ Pty Ltd for the provision of an integrated parking and compliance management system (parking payment application and e-permit solution only), as specified in Tender 020/23, for a period of three years, with an option to extend the term of the contract for a further term of two years, at the submitted schedule of rates, with any price variations subject to the annual percentage change in the Perth CPI (All Groups) subject to negotiating final contract terms before entering into a Contract;**
- 3 NOTES that funds for the project in 2023-24 are included in the 2023-24 budget mid-year review proposed to be drawn from the parking facility reserve.**

AMENDMENT MOVED Cr Pizzey, SECONDED Cr May that a new Part 3 be ADDED to the Motion, and the numbering of the Parts of the Motion be AMENDED accordingly, to read as follows:

“3 REQUESTS that in its implementation of parking machines the City ensures that a portion of these machines are capable of accepting physical money as a means of payment;”

The Motion was Put and

CARRIED (11/1)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr Jones.

**The Original Motion as Amended being / COUNCIL RESOLUTION
(Resolution No: CJ053-03/24)**

MOVED Cr Kingston, SECONDED Cr May that Council:

- 1 ACCEPTS the tender submitted by Orikan Australia Pty Ltd for the provision of an integrated parking and compliance management system (excluding parking payment application and e-permit solution), as specified in Tender 020/23, for a period of three years, with an option to extend the term of the contract for a further term of two years, at the submitted schedule of rates, with any price variations subject to the annual percentage change in the Perth CPI (All Groups) subject to negotiating final contract terms before entering into a Contract;**
- 2 ACCEPTS the tender submitted by EasyPark ANZ Pty Ltd for the provision of an integrated parking and compliance management system (parking payment application and e-permit solution only), as specified in Tender 020/23, for a period of three years, with an option to extend the term of the contract for a further term of two years, at the submitted schedule of rates, with any price variations subject to the annual percentage change in the Perth CPI (All Groups) subject to negotiating final contract terms before entering into a Contract;**
- 3 REQUESTS that in its implementation of parking machines the City ensures that a portion of these machines are capable of accepting physical money as a means of payment;**
- 4 NOTES that funds for the project in 2023-24 are included in the 2023-24 budget mid-year review proposed to be drawn from the parking facility reserve.**

The Motion was Put and

CARRIED (10/2)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr O'Neill and Cr Kingston.

Reason required for departure from Officer's recommendation

In accordance with Regulation 11(da) of the *Local Government (Administration) Regulations 1996*, the reasons Council made its decision which was significantly different to what the administration recommended is to enable the use of cash for all residents for parking.

ATTACHMENTS

1. Schedule of Items [**12.14.1** - 2 pages]
2. Summary of Tender Submissions [**12.14.2** - 8 pages]
3. CONFIDENTIAL REDACTED - Confidential Tender Summary [**12.14.3** - 3 pages]

12.15 TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY (WARD - SOUTH)

WARD	South
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	111170, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the tender submitted by Common Ground Trails Pty Ltd for the design, supply, and construction of a bike facility at the proposed Percy Doyle Outdoor Youth Facility.

EXECUTIVE SUMMARY

Tenders were advertised on 25 November 2023 through state-wide public notice and published by Tenderlink for the design, supply, and construction of a bike facility at the proposed Percy Doyle Outdoor Youth Facility. Tenders closed on 10 January 2024. A submission was received from each of the following:

- Common Ground Trails Pty Ltd.
- Three Chillies Design Pty Ltd.

The submission from Common Ground Trails Pty Ltd represents best value to the City. The company demonstrated extensive experience in completing similar projects, with examples noted for bike facility projects completed for the Town of Cambridge, City of Albany, and Phase 3 Landscape Construction Pty Ltd. It demonstrated a thorough understanding and appreciation of the City's requirements, with its submitted methodology and approach to service delivery in accordance with the City's specifications. The company is well established with appropriate industry experience and its submission outlined the qualifications and relative experience for its key personnel specifically the design lead and construction leads' experience in completing equivalent scopes of works.

It is therefore recommended that Council:

- 1 *ACCEPTS the tender submitted by Common Ground Trails Pty Ltd for the design, supply, and construction of a bike facility at the proposed Percy Doyle Outdoor Youth Facility as specified in Tender 028/23, for the fixed lump sum of \$798,640 (excluding GST) inclusive of the optional item, for completion of works within 18 weeks, from commencement of the contract;*
- 2 *REQUESTS an additional \$148,640 be listed for consideration in the 2024-25 Capital Works Program for the design, supply, and construction of a bike facility at the proposed Percy Doyle Outdoor Youth Facility project;*
- 3 *NOTES that the Percy Doyle Outdoor Youth Facilities line item will be updated in the proposed 2024-25 Capital Works Budget to reflect the revised price estimate.*

BACKGROUND

The City has a requirement for a contractor to design, supply, and construct a bike facility at the proposed Percy Doyle Outdoor Youth Facility in accordance with the specification.

The scope of the requirements shall consist of, but not be limited to, the following:

Detailed Design Phase

- Attend four online meetings with the City throughout the detailed design phase.
- Review the proposed lay down area, water, and power access needs.
- Provide draft guidance for traffic management.
- Review the bike park concept design and discuss any minor adjustments to improve outcomes for the City. Advise the City of any cost implications for proposed changes.
- If any proposed changes are approved, allow for updating the concept design including the 3d model and provide the updated design to the City.
- Adjust site levels to ensure that there will be no standing water.
- Review the landscape contract documentation to ensure that the works conducted by the landscape contractors will tie in seamlessly with the bike facility. Provide comments on elements such as kick rail details around the bike park and retaining wall levels around the bike park.
- Review the landscape design to identify any opportunities or conflict regarding bikers.
- Obtain additional geotechnical information required to complete the works that is not already captured in the City's Geotechnical Report.
- Complete bike park documentation suitable for engineer sign-off and to enable coordination with the landscape and skate facility contractors.
- Obtain structural engineering sign-off of the bike park documentation.

Construction Phase

- Arrange for a dilapidation report of the surrounding landscape works and submit the same to the City for approval.
- Attend site inductions as per the landscape contractor's procedures assuming an initial two hour induction for each bike contractor.
- Comply with the landscape contractor's daily sign in procedures and any PPE requirements.
- Attend weekly progress meetings as required, chaired, and organised by, the City's Superintendent.
- Coordinate activities with the landscape contractor and the skate facility contractor. This will include coordinating construction timeframes, site access, power, and water access, and lay down areas.
- Design, supply and construct all items noted in the Bill of Quantities.
- Notify the City's Superintendent of any items that are shown on the Drawings that are not itemised within the Bill of Quantities.
- Arrange for the City to conduct a Practical Completion inspection. This is to enable the City to confirm that the works have been undertaken as specified, and that the works have been completed to the City's satisfaction.
- Arrange for a dilapidation report of the bike park once Practical Completion has been agreed.
- Implement controls to reduce / eliminate noise, vibration, dust, and windblown material.
- Prepare and issue documentation to include, as a minimum, As-constructed drawings, maintenance manuals and warranties.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The tender for the design, supply, and construction of a bike facility at the proposed Percy Doyle Outdoor Youth Facility was advertised through state-wide public notice and published by Tenderlink on 25 November 2023. The tender period was for six weeks, and tenders closed on 10 January 2024.

Tender Submissions

A submission was received from each of the following:

- Common Ground Trails Pty Ltd.
- Three Chillies Design Pty Ltd.

The schedule of items listed in the tender is provided in Attachment 1 to this Report.

A summary of the tender submissions including each tenderer's location is provided in Attachment 2 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised three members:

- one with tender and contract preparation skills
- one with the appropriate technical expertise and involvement in supervising the contract
- one interested party with the appropriate technical expertise.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. Prior to assessment of individual submissions, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements.

The predetermined minimum acceptable pass score was set at 60%. Pump and jump track design and construction is a highly specialist skill that requires a deep understanding of rideability and an ability to sculpt asphalt with a high level of finesse. The proposed pump and jump track at Percy Doyle is the most innovative and complex facility in Perth. Typical facilities have a defined circuit that is easy to construct but offers basic user experience. By comparison, this facility is an extensive, undulating asphalt terrain that allows riders to creatively plan and ride new routes through the facility, much like a skate park. This novel approach offers the rider flexibility and creativity that is not possible at any other facility. To achieve this, the asphalt surface needs to be sculpted to a high degree of precision which will mitigate drainage issues and flaws. Drainage issues and flaws in construction will significantly reduce the rideability and longevity of the facility.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Demonstrated experience in completing similar projects	35%
2	Demonstrated understanding of the required tasks	30%
3	Capacity	30%
4	Social and economic effects on the local community	5%

Compliance Assessment

The following offer received was assessed as fully compliant.

- Three Chillies Design Pty Ltd.

The following offer received was assessed as partially compliant, but was included for further consideration on the basis that requested departures from the City's contract conditions could be negotiated should the tenderer qualify for stage two price assessment:

- Common Ground Trails Pty Ltd.

Based upon the above findings, offers from both Common Ground Trails Pty Ltd and Three Chillies Design Pty Ltd remained for further consideration.

Qualitative Assessment

Three Chillies Design Pty Ltd scored 42.9% and was ranked second in the qualitative assessment. Whilst it demonstrated experience in completing pump and jump track projects for the Cities of Bayswater and Fremantle, and the Department of Biodiversity, Conservation and Attractions, the examples noted included the use of polymer emulsion stabiliser, and not asphalt, soft fall and concrete edging which are a prerequisite within the City's design. Other projects noted were also for the installation of poly paved lips / PolyPave surface treatment. It demonstrated a basic understanding of the required tasks with its methodology not tailored to the City's requirements. Its submitted program was too generic with some key deliverables omitted. It has assigned an appropriate level of qualified staff, however, experience gained was predominantly in PolyPave hard surfaced finish. A list of machinery and resources was noted, and contact information was sighted for out-of-hour emergencies.

Common Ground Trails Pty Ltd scored 75.6% and was ranked first in the qualitative assessment. It demonstrated extensive experience in completing similar projects citing examples it had completed of varying scale and complexity for the Town of Cambridge, City of Albany, and Phase 3 Landscape Construction Pty Ltd. These projects encompassed asphalt pump track detailed design and construction. It is a WALGA preferred supplier under category "PSP002, Engineering Enviro & Tech Consultancy." The methodology and approach to the scope of works was in accordance with the City's expectations with a comprehensive description of the activities that will be conducted under the design and construction stages sighted. Its schedule was noted in a Gantt chart with tasks spanning an 18-week program. The company has the capacity and sufficient resources to undertake the works, and provided examples of equivalent scopes of work completed by the Lead Designer and Construction Lead who are qualified as a landscape architect and civil engineer respectively. It is seeking departures to the City's contract terms and conditions.

Given the minimum acceptable qualitative score of 60%, one submission from Common Ground Trails Pty Ltd qualified to progress to stage two price assessment.

Price Assessment

The panel carried out an assessment of the lump sum price offered by the tenderer to assess value for money to the City.

It is for noting that the City asked tenderers to provide a lump sum price to exclude low carbon concrete, and an optional item to provide a lump sum price to include low carbon concrete with equal or lower CO₂ emissions than Holcim's ECOPact low carbon concrete (70% reduction), for the City's consideration.

Tenderer	Total Lump Sum Price (Excluding GST)
Common Ground Trails Pty Ltd (excluding low carbon concrete)	\$798,640
Common Ground Trails Pty Ltd (including low carbon concrete) – Optional Item	\$798,640

Evaluation Summary

The following table summarises the result of the qualitative and price evaluation as assessed by the evaluation panel.

Tenderer	Weighted Percentage Score	Qualitative Ranking	Total Lump Sum Price (Excluding GST)	Price Rank
Common Ground Trails Pty Ltd (excluding low carbon concrete)	75.6%	1	\$798,640	1
Common Ground Trails Pty Ltd (including low carbon concrete) – Optional Item	75.6%	1	\$798,640	1

Based on the evaluation result the panel concluded that the offer from Common Ground Trails Pty Ltd for the low carbon concrete option provides best value to the City and is therefore recommended.

Issues and options considered

The City has a requirement for the design, supply, and construction of a bike facility at the proposed Percy Doyle Outdoor Youth Facility. The City does not have the internal resources to provide the required services and requires an appropriate external contractor to undertake the scope of works.

Whilst the Offer from Three Chillies Design Pty Ltd of \$450,725 was less expensive than the Offer from Common Ground Trails Pty Ltd of \$798,640 by \$347,915, their experience is exclusively in polymer surface bike facilities and not asphalt. This is reflected in the Evaluation Panel's qualitative assessment of the Offers, with Three Chillies Design Pty Ltd not achieving the minimum qualitative acceptable score of 60% by 17.1 points at 42.9%.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Functions and General) Regulations 1996.*

10-Year Strategic Community Plan

Key theme	1. Community.
Outcome	1-1 Healthy and safe - you feel healthy and safe in your local community. 1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds. 1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation. 1-4 Artistic and creative - you celebrate, support and participate in art and events in your local area.
Key theme	3. Place.
Outcome	3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.
Policy	Not applicable.

Risk management considerations

Should the contract not proceed, the risk to the City will be moderate as this is a major project with a significant community profile. Delays in the tendering and procurement process will impact delivery timeframes.

It is considered that the contract will represent a low risk to the City as the recommended tenderer is a well-established company with industry experience and proven capacity to provide services to the City.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	CW007447
Budget item	Percy Doyle Outdoor Youth Facilities
Budget amount	\$650,000
Amount spent to date	\$0
Proposed cost	\$798,640
Balance	(\$148,640)

The total project includes the design, supply and construction elements of the bike facility, plus a new skate facility, landscape and electrical upgrades which are outside of this contract.

The budget amount above has been allocated to the design, supply, and construction element only of the bike facility and does not include a contingency.

The cost estimate for the overall project is circa \$8.13 million which incorporates prices from the preferred tenderers for the skate and bike facility and prices from suppliers with allowances for installation and contractor markup. This increased estimate is also a product of a fast moving market and reduced uncertainty on cost as the design progresses.

The City applied to LotteryWest for \$3 million and LotteryWest has advised this has been approved.

The project is also being considered for Local Roads and Community Infrastructure (LRCI) phase 4 funding for \$1.014 million as it qualifies under the funding criteria. This allocation will be considered as part of the Capital Works budget development process.

If the LRCI phase 4 funding is supported and subsequently approved, the total grant funding will equate to \$4.014 million which is approximately 50% of the overall project estimate.

Regional significance

The City's *Public Open Space Framework 2022* lists Percy Doyle Reserve as a Regional Sports Park. Under the framework, regional facilities are the highest order reserves and therefore will typically attract the most City investment. Percy Doyle Reserve is the City's biggest reserve at 210,850m².

Sustainability implications

Environmental

Not applicable.

Social

The City's *Outdoor Youth Recreation Strategy 2021* lists the social benefits of youth facilities as:

- resilience
- community connections
- community wellbeing
- general health benefits.

These positive impacts are especially pertinent to young people. According to the *State of the Nation Report 2023, Social Connection in Australia 2023 Ending Loneliness*, 22% of Australia's youth report often or always feeling lonely, which is higher than any other age bracket. Research indicates that being lonely is as bad for an individual's health as having six standard drinks a day. The City approached Curtin University's Act Belong Commit team, who generously provided project specific advice to improve mental health. Using their *Act Belong Commit framework*, Curtin's team developed five project priorities that have driven the design, these are as follows:

- Going once is good but more often is better.
- Ongoing community activation.
- Community-led activation is best.
- Communicate and educate about mental health.
- Intergenerational.

In keeping with the principles, the Percy Doyle Outdoor Youth Facility will be the City's first outdoor facility that incorporates features for all genders. The facility will enable dance, music, art, socialising, rollerblading, while including food truck bays. Research confirms that these experiences are highly valued by female youth, who are generally less attracted to traditional skate and bike facilities than male youth.

The City's dedicated facilities for outdoor youth recreation are very popular and are over capacity. The City's biggest facilities, including Mirror Park Skate Park in Ocean Reef, Kinross Skate Park and Shepherd's Bush BMX Track in Kingsley, are all over capacity and do not typically service the City's southern suburbs. The proposed facilities at Percy Dole will alleviate congestion and cater for the recreational needs identified in the *Outdoor Youth Strategy 2021*, especially in the southern part of the City where provisions for outdoor youth facilities are especially low.

Economic

Not applicable.

Consultation

Community feedback was sought on the initial shortlist of three options and is provided within the *Percy Doyle Outdoor Youth Facility Business Case 2021*.

The consultation process directly engaged community stakeholders likely to be affected by any future facilities, including:

- residents near the potential site
- young people
- nearby clubs and organisations.

Community feedback generally related to advantages and disadvantages of different facility types, general commentary about site constraints and impacts, and the level of importance of decision-making factors.

The consultation approach aimed for qualitative commentary on the options. The consultation outcomes report includes the commentary and explains how comments informed the project deliverables.

At the 28 March 2023 Council Meeting, Council moved a Notice of Motion which removed the requirement for further community consultation from the project, to expedite the project's construction.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by Common Ground Trails Pty Ltd for the low carbon concrete option represents best value to the City.

VOTING REQUIREMENTS

Simple Majority.

Cr Kingston left the Chamber at 9.22pm.

The Governance Coordinator left the Chamber at 9.22pm.

The Acting Manager Community Safety left the Chamber at 9.24pm.

Cr Kingston entered the Chamber at 9.24pm.

The Governance Coordinator entered the Chamber at 9.25pm.

The Acting Manager Community Safety entered the Chamber at 9.25pm.

Cr Hamilton-Prime left the Chamber at 9.28pm and returned at 9.29pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ054-03/24)

MOVED Cr Fishwick, SECONDED Cr Raftis that Council:

- 1 ACCEPTS the tender submitted by Common Ground Trails Pty Ltd for the design, supply, and construction of a bike facility at the proposed Percy Doyle Outdoor Youth Facility as specified in Tender 028/23, for the fixed lump sum of \$798,640 (excluding GST) inclusive of the optional item, for completion of works within 18 weeks, from commencement of the contract;**
- 2 REQUESTS an additional \$148,640 be listed for consideration in the 2024-25 Capital Works Program for the design, supply, and construction of a bike facility at the proposed Percy Doyle Outdoor Youth Facility project;**
- 3 NOTES that the Percy Doyle Outdoor Youth Facilities line item will be updated in the proposed 2024-25 Capital Works Budget to reflect the revised price estimate.**

The Motion was Put and

CARRIED (11/1)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr O'Neill.

ATTACHMENTS

1. Schedule of Items - Tender 028-23 [**12.15.1** - 4 pages]
2. Summary of Tender Submissions - Tender 028-23 [**12.15.2** - 2 pages]
3. CONFIDENTIAL REDACTED - Tender Summary - Tender 028-23 [**12.15.3** - 1 page]

12.16 TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY (WARD - SOUTH)

WARD	South
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	111171, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the tender submitted by Phase 3 Landscape Construction Pty Ltd for the design, supply, and construction of a skate facility at the proposed Percy Doyle Outdoor Youth Facility.

EXECUTIVE SUMMARY

Tenders were advertised on 25 November 2023 through state-wide public notice and published by Tenderlink for the design, supply, and construction of a skate facility at the proposed Percy Doyle Outdoor Youth Facility. Tenders closed on 10 January 2024. A submission was received from each of the following:

- CONVIC International Pty Ltd.
- Phase 3 Landscape Construction Pty Ltd.

The submission from Phase 3 Landscape Construction Pty Ltd represents best value to the City. The company demonstrated substantial experience in completing similar projects, with examples noted for skate facility projects completed for the City of Armadale and the Shires of Boddington and Beverley. It demonstrated a thorough understanding and appreciation of the City's requirements, with its submitted methodology and approach to service delivery in accordance with the City's specifications. The company is well established with appropriate industry experience. The company's submission outlined the qualifications and relative experience for its key personnel, including those employed by its nominated sub-contractor Skate Sculpture.

It is therefore recommended that Council:

- 1 *ACCEPTS the tender submitted by Phase 3 Construction Pty Ltd for the design, supply, and construction of a skate facility at the proposed Percy Doyle Outdoor Youth Facility as specified in Tender 029/23, for the fixed lump sum of \$1,101,218 (excluding GST) exclusive of the optional item, for completion of works within 182 days, from commencement of the contract;*

- 2 *REQUESTS an additional \$251,218 be listed for consideration in the 2024-25 Capital Works Program for the design, supply, and construction of a skate facility at the proposed Percy Doyle Outdoor Youth Facility project;*
- 3 *NOTES that the Percy Doyle Outdoor Youth Facilities line item will be updated in the proposed 2024-25 Capital Works Budget to reflect the revised price estimate.*

BACKGROUND

The City has a requirement for a contractor to design, supply, and construct a skate facility at the proposed Percy Doyle Outdoor Youth Facility in accordance with the specification.

The scope of the requirements shall consist of, but not be limited to, the following:

Detailed Design Phase

- Attend four online meetings with the City throughout the detailed design phase.
- Review the proposed lay down area, water, and power access needs.
- Provide draft guidance for traffic management.
- Review the skate park concept design and discuss any minor adjustments to improve outcomes for the City. Advise the City of any cost implications for proposed changes.
- If any proposed changes are approved, allow for updating the concept design including the 3d model and provide the updated design to the City.
- Adjust site levels to ensure that there will be no standing water.
- Review the landscape contract documentation to ensure that the works conducted by the landscape contractors will tie in seamlessly with the skate facility. Provide comments on elements such as kick rail details around the skate park and retaining wall levels around the skate park.
- Review the landscape design to provide advice about where skate rails or skate prevention measures should be implemented and to identify any other opportunities or conflict regarding skaters.
- Obtain additional geotechnical information required to complete the works not already captured in the Geotechnical Report.
- Complete skate park documentation suitable for engineer sign-off and to enable coordination with the landscape and bike facility contractors.
- Obtain structural engineering sign-off of the skate park documentation.
- Acceptance of detailed design by the City is required before proceeding with construction.

Construction Phase

- Arrange for a dilapidation report of the surrounding landscape works and submit the same to the City for approval.
- Attend site inductions as per the landscape contractor's procedures assuming an initial two hour induction for each skate contractor.
- Comply with the landscape contractor's daily sign in procedures and any PPE requirements.
- Attend weekly progress meetings, as required, chaired, and organised by the City's Superintendent.

- Coordinate activities with the landscape contractor and the bike facility contractor. This will include coordinating construction timeframes, site access, power, water access, and lay down areas.
- Supply and install all items noted in the Bill of Quantities.
- Notify the City's Superintendent of any items that are shown on the Drawings that are not itemised within the Bill of Quantities.
- Arrange for the City to conduct a Practical Completion inspection. This is to enable the City to confirm that the works have been undertaken as specified, and that the works have been completed to the City's satisfaction.
- Arrange for a dilapidation report of the skate park once Practical Completion has been agreed.
- Implement controls to reduce / eliminate noise, vibration, dust, and windblown material.
- Prepare and issue documentation to include, as a minimum, As-constructed drawings, maintenance manuals, and warranties.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The tender for the design, supply, and construction of a skate facility at the proposed Percy Doyle Outdoor Youth Facility was advertised through state-wide public notice and published by Tenderlink on 25 November 2023. The tender period was for six weeks, and tenders closed on 10 January 2024.

Tender Submissions

A submission was received from each of the following:

- CONVIC International Pty Ltd.
- Phase 3 Landscape Construction Pty Ltd.

The schedule of items listed in the tender is provided in Attachment 1 to this Report.

A summary of the tender submissions including each tenderer's location is provided in Attachment 2 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised three members:

- one with tender and contract preparation skills
- one with the appropriate technical expertise and involvement in supervising the contract
- one interested party with the appropriate technical expertise.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. Prior to assessment of individual submissions, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements.

The predetermined minimum acceptable pass score was set at 60%. Skate design and construction is a highly specialist skill that requires a deep understanding of rideability and an ability to sculpt concrete with a high level of finesse.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Demonstrated experience in completing similar projects	35%
2	Demonstrated understanding of the required tasks	30%
3	Capacity	30%
4	Social and economic effects on the local community	5%

Compliance Assessment

The following offers received were assessed as partially compliant.

- CONVIC International Pty Ltd. Whilst it stated that it was compliant with the conditions of tendering and contract, and the specification, it is proposing to use its own terms and conditions and alterations to the design which pose a significant risk to the City. Information for sub-contractors / sub-consultants was omitted from the compliance criteria.
- Phase 3 Landscape Construction Pty Ltd included critical assumptions which were reviewed and considered acceptable.

The following offers received were therefore included for further consideration on the basis that clarification of the above items could be obtained should the tenderer qualify for stage two assessment:

- CONVIC International Pty Ltd.
- Phase 3 Landscape Construction Pty Ltd.

Qualitative Assessment

CONVIC International Pty Ltd (CONVIC) scored 59.8% and was ranked second in the qualitative assessment. It demonstrated substantial experience in completing similar projects with examples noted of similar scale and complexity to the City's scope of works for the Shire of Dandaragan, Logan City Council, City of Charles Sturt, City of Mandurah, and City of Adelaide. The company demonstrated a basic understanding of the required tasks submitting a 30-week schedule of activities which was not tailored specifically to the City's requirements. Its critical assumptions stated that its program start, and completion dates would be subject to CONVIC resources which did not give the evaluation panel confidence that the project would be completed in the timeframes the City had stipulated in the request for tender document. Changes had also been made to the design, which included changing brick walls to downturns, and reducing the need for walls by replacing them with batters, which were not supported by the panel. A generic statement was made that the company will provide local event organisers to assist the City with the planning and management of an opening day event. The project will be managed by a single WA based Project Manager supported by the design and construction leads who both have suitable experience and qualifications. The City sought further clarification on disciplines to be used throughout the construction process with the company assigning Acor Consultants as independent structural engineers. Basic information was noted for the plant and equipment. If any additional team members are required to increase capacity these will be recruited from interstate.

Phase 3 Landscape Construction Pty Ltd scored 68.8% and was ranked first in the qualitative assessment. It demonstrated substantial experience in completing similar projects alongside its nominated sub-contractor Skate Sculpture, citing three examples it had completed for the City of Armadale and the Shires of Boddington and Beverley. All projects appear to be very similar to the Percy Doyle skate facility, particularly the Beverley Youth Activity Area Skate Park which is a highly complex transition style park featuring a specialised concrete skate park within a greater landscape project, much like the proposal for the Percy Doyle Outdoor Youth Facility. The methodology and approach to works was in accordance with the City's expectations, with a detailed explanation provided for how it will undertake the scope of works from the design stage through to completion and the grand opening. An extensive list of activities in the form of a Gantt chart accompanied the methodology. In-depth information was provided on how it would promote the golden ticket tour and engage with named key industry practitioners and experts. The filming and organisation of video content was clearly articulated. An organisation chart was submitted showing the relationship between the organisation and its sub-contractors Skate Sculpture and Ascon Survey and Drafting. The design and construction lead personnel assigned by Skate Sculpture both have experience working on equivalent scopes of works to the City's. It owns and operates a fleet of plant and equipment, which was considered adequate for the scope of works, and can call upon a network of local sub-contractors if additional resources are required.

Given the minimum acceptable qualitative score was set at 60%, and one submission scored marginally below the threshold (0.2 points), the evaluation panel concluded that both submissions should progress to the stage two assessment being Phase 3 Landscape Construction Pty Ltd and CONVIC International Pty Ltd.

Price Assessment

The panel carried out an assessment of the lump sum prices offered by the tenderers to assess value for money to the City.

It is for noting that the City asked tenderers to provide a lump sum price to exclude low carbon concrete, and an optional item to provide a lump sum price to include low carbon concrete with equal or lower CO₂ emissions than Holcim's ECOPact low carbon concrete (70% reduction), for the City's consideration.

Excluding low carbon concrete:

Tenderer	Total Lump Sum Price (Excluding GST)
Phase 3 Landscape Construction Pty Ltd	\$1,101,218
CONVIC International Pty Ltd	\$992,305

Optional Item – Including low carbon concrete:

Tenderer	Total Lump Sum Price (Excluding GST)
Phase 3 Landscape Construction Pty Ltd	Unable to offer in specified colour. Available in grey only.
CONVIC International Pty Ltd	N/A

Evaluation Summary

The following table summarises the result of the qualitative and price evaluation as assessed by the evaluation panel.

Tenderer	Weighted Percentage Score	Qualitative Ranking	Total Lump Sum Price (Excl GST)	Price Rank
Phase 3 Landscape Construction Pty Ltd	68.8%	1	\$1,101,218	2
CONVIC International Pty Ltd	59.8%	2	\$992,305	1

Based on the evaluation results the panel concluded that the offer from Phase 3 Landscape Construction Pty Ltd, excluding low carbon concrete, provides best value to the City and is therefore recommended.

Issues and options considered

The City has a requirement for the design, supply, and construction of a skate facility at the proposed Percy Doyle Outdoor Youth Facility. The City does not have the internal resources to provide the required services and requires an appropriate external contractor to undertake the scope of work.

Whilst the Offer from CONVIC International Pty Ltd of \$992,305 was less expensive than the Offer from Phase 3 Landscape Construction Pty Ltd of \$1,101,218 by \$108,913, CONVIC International Pty Ltd's proposal presents a significant risk to the City due to its extended 30-week program being subject to availability of resources, and its assumption that some of the retaining walls can be replaced by batters. Specifically, it has assumed that brick retaining walls will be replaced with downturns, which is not a construction approach accepted by the evaluation panel.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Functions and General) Regulations 1996.*

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-1 Healthy and safe - you feel healthy and safe in your local community.
 1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.
 1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation.
 1-4 Artistic and creative - you celebrate, support and participate in art and events in your local area.

Key theme 3. Place.

Outcome 3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.

Policy Not applicable.

Risk management considerations

Should the contract not proceed, the risk to the City will be moderate as the project has a significant community profile. Delays to tendering will impact delivery timeframes.

It is considered that the contract will represent a low risk to the City as the recommended tenderer is a well-established company with industry experience and proven capacity to provide services to the City.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	CW007447
Budget Item	Percy Doyle Outdoor Youth Facilities
Budget amount	\$850,000
Amount spent to date	\$0
Proposed cost	\$1,101,218
Balance	(\$251,218)

The total project includes the design, supply and construction elements of the skate facility, plus a new bike facility, landscape and electrical upgrades which are outside of this contract.

The budget amount above has been allocated to the design, supply and construction element only of the skate facility and does not include a contingency.

The cost estimate for the overall project is circa \$8.13 million which incorporates prices from the preferred tenderers for the skate and bike facility and prices from suppliers with allowances for installation and contractor markup. This increased estimate is also a product of a fast moving market and reduced uncertainty on cost as the design progresses.

The City applied to LotteryWest for \$3 million and LotteryWest has advised this has been approved.

The project is also being considered for Local Roads and Community Infrastructure (LRCI) phase 4 funding for \$1.014 million as it qualifies under the funding criteria. This allocation will be considered as part of the Capital Works budget development process.

If the LRCI phase 4 funding is supported and subsequently approved, the total grant funding will equate to \$4.014 million which is approximately 50% of the overall project estimate.

Regional significance

The City's *Public Open Space Framework 2022* lists Percy Doyle Reserve as a Regional Sports Park. Under the framework, regional facilities are the highest order reserves and therefore will typically attract the most City investment. Percy Doyle Reserve is the City's biggest reserve at 210,850 square metres.

Sustainability implications

Environmental

Not applicable.

Social

The City's *Outdoor Youth Recreation Strategy 2021* lists the social benefits of youth facilities as:

- resilience
- community connections
- community wellbeing
- general health benefits.

These positive impacts are especially pertinent to young people. According to the *State of the Nation Report 2023, Social Connection in Australia 2023 Ending Loneliness*, twenty-two percent of Australia's youth report often or always feeling lonely, which is higher than any other age bracket. Research indicates that being lonely is as bad for an individual's health as having six standard drinks a day. The City approached Curtin University's Act Belong Commit team, who generously provided project specific advice to improve mental health. Using their *Act Belong Commit framework*, Curtin's team developed five project priorities that have driven the design, these are:

- Going once is good but more often is better.
- Ongoing community activation.
- Community-led activation is best.
- Communicate and educate about mental health.
- Intergenerational.

In keeping with the principles, the Percy Doyle Outdoor Youth Facility will be the City's first outdoor facility that incorporates features for all genders. The facility will enable dance, music, art, socialising, rollerblading, while including food truck bays. Research confirms that these experiences are highly valued by female youth, who are generally less attracted to traditional skate and bike facilities than male youth.

The City's dedicated facilities for outdoor youth recreation are very popular and are over capacity. The City's biggest facilities, including Mirror Park Skate Park in Ocean Reef, Kinross Skate Park and Shepherd's Bush BMX Track in Kingsley, are all over capacity and do not typically service the City's southern suburbs. The proposed facilities at Percy Dole will alleviate congestion and cater for the recreational needs identified in the *Outdoor Youth Strategy 2021*, especially in the southern part of the City where provisions for outdoor youth facilities are especially low

Economic

Not applicable.

Consultation

Community feedback was sought on the initial shortlist of three options and is provided within the *Percy Doyle Outdoor Youth Facility Business Case 2021*.

The consultation process directly engaged community stakeholders likely to be affected by any future facilities, including:

- residents near the potential site
- young people
- nearby clubs and organisations.

Community feedback generally related to advantages and disadvantages of different facility types, general commentary about site constraints and impacts, and the level of importance of decision-making factors.

The consultation approach aimed for qualitative commentary on the options. The consultation outcomes report includes the commentary and explains how comments informed the project deliverables.

At the 28 March 2023 Council Meeting, Council moved a Notice of Motion which removed the requirement for further community consultation from the project, to expedite the project's construction.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by Phase 3 Construction Pty Ltd excluding low carbon concrete represents best value to the City.

VOTING REQUIREMENTS

Simple Majority.

Cr May left the Chamber at 9.36pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ055-03/24)

MOVED Cr Fishwick, SECONDED Cr Raftis that Council:

- 1 ACCEPTS the tender submitted by Phase 3 Construction Pty Ltd for the design, supply, and construction of a skate facility at the proposed Percy Doyle Outdoor Youth Facility as specified in Tender 029/23, for the fixed lump sum of \$1,101,218 (excluding GST) exclusive of the optional item, for completion of works within 182 days, from commencement of the contract;**
- 2 REQUESTS an additional \$251,218 be listed for consideration in the 2024-25 *Capital Works Program* for the design, supply, and construction of a skate facility at the proposed Percy Doyle Outdoor Youth Facility project;**
- 3 NOTES that the Percy Doyle Outdoor Youth Facilities line item will be updated in the proposed 2024-25 *Capital Works Budget* to reflect the revised price estimate.**

The Motion was Put and

CARRIED (10/1)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr O'Neill.

ATTACHMENTS

1. Schedule of Items - Tender 029-23 [**12.16.1** - 4 pages]
2. Summary of Tender Submission - Tender 029-23 [**12.16.2** - 2 pages]
3. CONFIDENTIAL REDACTED - Summary - Tender 029-23 [**12.16.3** - 2 pages]

12.13 TENDER 004/24 GREENWOOD SCOUTS HALL - REFURBISHMENT AND EXTENSION (WARD - SOUTH-EAST)

WARD	South-East
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	111223, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the tender submitted by Hickey Constructions Pty Ltd for the Greenwood Scouts Hall – refurbishment and extension.

EXECUTIVE SUMMARY

Tenders were advertised on 20 January 2024 through state-wide public notice and published by Tenderlink for the Greenwood Scouts Hall – refurbishment and extension. Tenders closed on 6 February 2024. A submission was received from each of the following:

- Access Without Barriers Pty Ltd.
- Brausch Construction Group Pty Ltd.
- Construct360 Pty Ltd.
- Hickey Constructions Pty Ltd.
- Schlager Group Pty Ltd.

The submission from Hickey Constructions Pty Ltd represents best value to the City. The company demonstrated extensive experience in completing similar projects, with extension and refurbishment examples noted for the City being Ocean Reef Park, Sorrento Football Club, Emerald Park, and Falkland Park, and the refurbishment of Mount Pleasant Bowling Club for the City of Melville. It demonstrated a very good understanding and appreciation of the City's requirements, with its submitted methodology and approach to service delivery in accordance with the City's expectations. The company is well established with appropriate industry experience. Its submission outlined the qualifications and relative experience for its key personnel in completing equivalent scopes of works.

It is therefore recommended that Council:

- 1 *ACCEPTS the tender submitted by Hickey Constructions Pty Ltd for the Greenwood Scouts Hall – refurbishment and extension as specified in Tender 004/24, for the fixed lump sum of \$604,335 (excluding GST), excluding the optional item for the concrete culvert, for completion of works within 108-days, from commencement of the contract;*
- 2 *LISTS an additional amount of \$75,000 in the proposed 2024-25 Capital Works Budget to fund the power upgrade component of the works.*

BACKGROUND

The City has a requirement for a contractor to refurbish and extend the Greenwood Scouts Hall in accordance with the specification.

The scope of the requirements shall consist of, but not be limited to, the following:

- Demolition as per documentation.
- Refurbishment of two toilets.
- Refurbishment of the scout's lounge and office.
- Construction of verandas.
- Landscape of surrounds.
- Extension of paving around building extension.
- Construction of a new shed at Calectasia Hall.
- Upgrade of existing playground at Calectasia Hall.
- Upgrade of existing electrical services to both buildings to comply with Australian Standards.

An optional item was included for the construction of a concrete culvert for the City's consideration.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The tender for the refurbishment and extension of the Greenwood Scouts Hall was advertised through state-wide public notice and published by Tenderlink on 20 January 2024. The tender period was for two weeks, and tenders closed on 6 February 2024.

Tender Submissions

A submission was received from each of the following:

- Access Without Barriers Pty Ltd.
- Brausch Construction Group Pty Ltd.
- Construct360 Pty Ltd.
- Hickey Constructions Pty Ltd.
- Schlager Group Pty Ltd.

A summary of the tender submissions including each tenderer's location is provided in Attachment 1 to this Report.

A confidential tender summary is provided in Attachment 2 to this Report.

Evaluation Panel

The evaluation panel comprised three members:

- one with tender and contract preparation skills
- two with the appropriate technical expertise and involvement in supervising the contract.

The panel carried out the assessment of submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offers for this requirement. Prior to assessment of individual submissions, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements.

The predetermined minimum acceptable pass score was set at 60%. The Greenwood Scout Hall – refurbishment and extension project requires works to an existing facility that will likely present multiple challenges throughout construction. As such, the City will require a highly qualified contractor who is able to deal with these unexpected challenges in a professional way.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Demonstrated experience in completing community facility refurbishment projects	35%
2	Demonstrated understanding of the required tasks	35%
3	Capacity	25%
4	Social and economic effects on the local community	5%

Compliance Assessment

The following offers received were assessed as fully compliant:

- Construct360 Pty Ltd.
- Hickey Constructions Pty Ltd.

The following offers were assessed as partially compliant:

- Access Without Barriers Pty Ltd. Its critical assumptions included exclusions that were either irrelevant or not accepted by the evaluation panel.
- Brausch Construction Group Pty Ltd and Schlager Group Pty Ltd did not satisfy the requirement for quality assurance by submitting quality statements only.

Despite their partial non-compliance, Brausch Construction Group Pty Ltd and Schlager Group Pty Ltd were included for further assessment on the basis that process documentation could be requested as part of the qualitative evaluation if the Tenderers qualified to Stage 2 Price Assessment. Access Without Barriers Pty Ltd was included for further assessment on the basis that the critical assumptions submitted could be negotiated.

Based upon the above findings, all offers remained for further consideration.

Qualitative Assessment

Schlager Group Pty Ltd scored 47.5% and was ranked fifth in the qualitative assessment. Whilst it demonstrated very good experience in completing community facility refurbishment works for the City of Stirling and Town of Claremont, the remaining five projects cited were for full design and construction works for warehouse facilities, module fabrication and amusement rides. It demonstrated a poor understanding of the required tasks, submitting details for only two subcontractors. Its proposed program, covering 152 days, comprised 185 tasks which were not all relevant to the City's project. Key personnel profiles were not sighted to evidence qualifications and experience gained. Emergency information and capability to increase resource allocation was not addressed.

Brausch Construction Group Pty Ltd scored 47.6% and was ranked fourth in the qualitative assessment. All three examples to demonstrate experience submitted for the Shire of Manjimup, VenuesWest and Town of Cambridge, were for construction of brand-new single-story facilities and did not include any refurbishment projects. Selected elements of the projects undertaken were considered comparable to the City's scope of works. Its methodology included a detailed explanation of how it will perform the requirements for the project which was generic and not specifically tailored to the City's project deliverables. It was unclear who would be performing some of the works with disciplines such as mechanical services not noted. It is a very small business comprising three staff, with one additional employee engaged as a consultant. It has a relationship with two recruitment companies for labour hire support if required and will hire a junior supervisor if awarded the City's contract.

Construct360 Pty Ltd scored 62.4% and was ranked third in the qualitative assessment. It demonstrated substantial experience in completing similar community refurbishment projects with five project examples noted that encompassed a mix of new construction and refurbishment works for Programmed Facility Management, the City of Kwinana, Public Transport Authority, PC Infrastructure Pty Ltd, and Makuda Pty Ltd. The company is part of the C360 Group and has nominated personnel with relevant qualifications and experience working on similar scopes of works. Whilst it addressed the requirement for how it will source additional staff for the project, details for emergency out-of-hour contacts were omitted. Its methodology and approach to the works was broad including high level tasks not specifically aligned to the intricacies of the City's scope of works.

Access without Barriers Pty Ltd scored 62.9% and was ranked second in the qualitative assessment. Its project team profiles for all key personnel highlighted details of qualifications and experience gained on comparable projects with the Project Manager and Project Supervisor both having worked on the Kingsway Olympic Soccer Club refurbishment for the City of Wanneroo. Provision for a named contingency team was noted in case of additional resource requirements. The company demonstrated substantial experience by submitting details for six similar community facility refurbishment projects, including demolition, additions and refurbishment works, for the Cities of Mandurah, Stirling, and Wanneroo, and Health Support Services. The company showed a marginal understanding relevant to the project's requirements with its clarifications and exclusions not reflecting the provisions of the drawings and specification.

Hickey Constructions Pty Ltd scored 83.7% and was ranked first in the qualitative assessment. It demonstrated extensive experience in completing similar facility refurbishment projects citing numerous examples of works it had completed of varying scale and complexity for the City and the City of Melville. Examples noted were for upgrades and construction of Ocean Reef Park, Sorrento Football Club, Emerald Park, Falkland Park, and the Mount Pleasant Bowling Club respectively. The approach to the scope of works, critical to the project's success, was in accordance with the City's expectations. Its comprehensive description of the activities that will be conducted was provided, accompanied by a schedule in the form of a Gantt chart showing tasks spanning a 108-day program. The company has the capacity and sufficient resources to undertake the work and provided information to highlight the relevant

qualifications and industry experience of nominated personnel. Key contact particulars were noted for emergencies, and resources will be supplemented by two separate labour hire companies if required.

Given the minimum acceptable qualitative score of 60%, three submissions from Hickey Constructions Pty Ltd, Access Without Barriers Pty Ltd, and Construct360 Pty Ltd qualified to progress to stage two assessment.

Price Assessment

The panel carried out an assessment of the lump sum price offered by the tenderers to assess value for money to the City.

It is for noting that the City asked tenderers to provide a lump sum price for the Greenwood Scout Hall refurbishment and extension, and an optional item for the construction of a concrete culvert for the City's consideration.

Tenderer	Lump Sum Price (excluding GST)	Optional Item Price (excluding GST)	Total Lump Sum Price Including Optional Item (Excluding GST)
Hickey Constructions Pty Ltd	\$644,335	\$90,422	\$734,757
Construct360 Pty Ltd	\$751,806	\$82,455	\$834,261
Access Without Barriers Pty Ltd	\$899,619	Included	\$899,619

Evaluation Summary

The following table summarises the result of the qualitative and price evaluation as assessed by the evaluation panel.

Tenderer	Weighted Percentage Score	Qualitative Ranking	Total Lump Sum Price (Excluding GST)	Price Rank
Hickey Constructions Pty Ltd	83.7%	1	\$644,335	1
Construct360 Pty Ltd	62.9%	2	\$899,619	3
Access Without Barriers Pty Ltd	62.4%	3	\$751,806	2

Based on the evaluation results the panel concluded that the offer from Hickey Constructions Pty Ltd for the Greenwood Scouts Hall refurbishment and extension, excluding the optional item for the concrete culvert, provides best value to the City, and is therefore recommended.

Issues and options considered

The City has a requirement for the refurbishment and extension of the Greenwood Scouts Hall. The City does not have the internal resources to provide the required services and requires an appropriate external contractor to undertake the work.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Functions and General) Regulations 1996.*

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.

Policy Not applicable.

Risk management considerations

Should the contract not proceed, the risk to the City will be moderate as there is an expectation from the community that the scope of works will proceed due to the election promise.

It is considered that the contract will represent a low risk to the City as the recommended tenderer is a well-established company with industry experience and proven capacity to provide services to the City.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	CW007154
Budget item	Greenwood Scout Hall Refurbishment
Budget amount	\$600,000
Amount spent to date	\$60,616
Proposed cost	\$604,335 (excluding optional item)
Balance	(\$64,951)

The total project budget of \$600,000 is fully funded via a State Election Commitment grant funding agreement with the Department of Local Government, Sport and Cultural Industries. The City has not allocated any contribution towards the project, however, the detailed design process has revealed the requirement for a power upgrade to the site to comply with Australian Standards, following upgrade works within the area by Western Power.

The price offered by the preferred respondent includes the cost of these power upgrade works; however, as these upgrades are required regardless of whether the proposed refurbishment works are undertaken or not, it is recommended that this cost be funded by the City, and an additional amount of \$75,000 be listed for consideration in the proposed 2024-25 Capital Works Budget towards the power upgrade works.

To mitigate overall project costs, the proposed works to install a concrete culvert in the floodway between Calecstacia Hall and the Greenwood Scout Hall, has been recommended for removal. In anticipation of budget constraints, this element of the works was listed as an optional item within the tender document with the capacity to be excluded from the contract. This item, together with associated works, would result in a reduction of the total lump sum contract price by \$130,422 comprising \$90,422 for the optional concrete culvert, as well as two provisional sum allocations of \$10,000 and \$30,000 for rock excavation and landfill / turfing respectively that are associated with the optional item.

The offer from the recommended tenderer includes these two provisional sums. The adjusted lump sum offer from Hickey Constructions Pty Ltd is therefore:

Lump sum price excluding optional item	\$644,335
Less: Provision sums related to option item	<u>(\$40,000)</u>
Adjusted lump sum price	\$604,335

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

At a meeting with Greenwood-Goollelal Scouts on 19 February 2024, it was agreed for the concrete culvert to be removed from the scope of works.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by Hickey Constructions Pty Ltd represents best value to the City.

VOTING REQUIREMENTS

Simple Majority.

Cr May entered the Chamber at 9.38pm.

The Chief Executive Officer left the Chamber at 9.40pm and returned at 9.42pm

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ056-03/24)

MOVED Cr Chester SECONDED Cr O'Neill, that:

- 1 ACCEPTS the tender submitted by Hickey Constructions Pty Ltd for the Greenwood Scouts Hall – refurbishment and extension as specified in Tender 004/24, for the fixed lump sum of \$604,335 (excluding GST), excluding the optional item for the concrete culvert, for completion of works within 108-days, from commencement of the contract;**
- 2 LISTS an additional amount of \$75,000 in the proposed 2024-25 Capital Works Budget to fund the power upgrade component of the works.**

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Summary of Tender Submissions - Tender 004/24 [**12.13.1** - 5 pages]
2. CONFIDENTIAL REDACTED - Tender Summary - Tender 004/24 [12.13.2 - 2 pages]

12.17 INVITATION TO JOIN OF PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING) (WARD – ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	111137, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the offers submitted by Geoff's Tree Service Pty Ltd as trustee for the Jansen Gray Family Trust trading as Geoff's Tree Service Pty Ltd and Tree Amigos Tree Surgeons Pty Ltd as trustee for Tree Amigos Tree Surgeons Trust trading as Tree Amigos Tree Surgeons to join the panel of pre-qualified suppliers for the provision of tree maintenance services (powerline pruning).

EXECUTIVE SUMMARY

Invitations were advertised on 13 January 2024 through statewide public notice and published by Tenderlink for the provision of tree maintenance services (powerline pruning). Invitations closed on 31 January 2024. A submission was received from each of the following:

- Downer EDI Works Pty Ltd
- Geoff's Tree Service Pty Ltd as trustee for the Jansen Gray Family Trust trading as Geoff's Tree Service Pty Ltd.
- Tree Amigos Tree Surgeons Pty Ltd as trustee for Tree Amigos Tree Surgeons Trust trading as Tree Amigos Tree Surgeons.

The submissions from Geoff's Tree Service Pty Ltd and Tree Amigos Tree Surgeons represent best value to the City. Both companies demonstrated a sound understanding of the required tasks and have relevant experience providing tree maintenance services to various local governments including the Cities of Wanneroo, Swan, Stirling and Vincent. Geoff's Tree Services Pty Ltd is the incumbent supplier of tree maintenance services (general pruning) to the City and Tree Amigo Tree Surgeons has also, in the past, successfully completed tree maintenance services for the City. The companies have the capacity in terms of personnel and equipment to supply the services to meet the City's operational requirements.

It is therefore recommended that Council ACCEPTS the offers submitted by:

- 1 *Geoff's Tree Service Pty Ltd as trustee for the Jansen Gray Family Trust trading as Geoff's Tree Service Pty Ltd;*
- 2 *Tree Amigos Tree Surgeons Pty Ltd as trustee for Tree Amigos Tree Surgeons Trust trading as Tree Amigos Tree Surgeons;*

to join the panel of pre-qualified suppliers for the provision of tree maintenance services (powerline pruning) as specified in Invitation 005/24 for a period of three years, at the submitted schedule of rates, with prices fixed for the first 12 months.

BACKGROUND

The City has a requirement to establish a panel of pre-qualified suppliers for tree maintenance services (powerline pruning).

The scope of works is for tree maintenance services for trees and shrubs near powerlines within the City of Joondalup.

The Contract for tree maintenance services includes, but is not limited to the following:

- Low and High Voltage Power Line Clearance.
- Insulated Service Cable Clearance and Arial Bundled Conductor (ABC) Clearance.
- Disposal of tree prunings.
- Provision of tree condition reports as required.

The City does not have the internal resources to complete these services and so wishes to engage a panel comprising at least two suppliers as part of a panel arrangement.

The City has a contract in place with Classic Tree Service Pty Ltd for the provision of tree maintenance services (powerline pruning) which expires on 31 March 2024.

Invitation assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, suppliers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The invitation to join the panel of pre-qualified suppliers for the provision of tree maintenance services (powerline pruning) was advertised through statewide public notice and published by Tenderlink on 13 January 2024. The invitation period was for two weeks and invitations closed on 31 January 2024.

Submissions

A submission was received from each of the following:

- Downer EDI Works Pty Ltd.
- Geoff's Tree Service Pty Ltd as trustee for the Jansen Gray Family Trust trading as Geoff's Tree Service Pty Ltd.
- Tree Amigos Tree Surgeons Pty Ltd as trustee for Tree Amigos Tree Surgeons Trust trading as Tree Amigos Tree Surgeons.

The schedule of items listed in the invitation is provided in Attachment 1 to this Report.

A summary of the offers, including each supplier's location, is provided in Attachment 2 to this Report.

A confidential submission summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised five members, being:

- one with procurement and contract preparation skills
- four with the appropriate operational expertise and/or involvement in supervising contracts.

The panel conducted the assessment of the submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of invitation evaluation was selected to evaluate the offer for this requirement. Prior to assessment of individual submissions, a determination was made, based on the selection criteria, of an acceptable qualitative score indicating the supplier's ability to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for invitations at the City is 50%, but the specific circumstances of invitation requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements. Due to the high level of residual risk inherent in the proposed contract and services, the predetermined minimum acceptable qualitative score for this invitation was therefore set at 65%.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Demonstrated understanding of the required tasks	40%
2	Capacity	40%
3	Demonstrated experience in providing similar services	15%
4	Social and economic effects on the local community	5%

Compliance Assessment

All offers received were assessed as compliant and remained for further consideration.

Qualitative Assessment

Downer EDI Works Pty Ltd scored 42.7% and was ranked third in the qualitative assessment. The company did not sufficiently demonstrate its understanding of the required tasks submitting a generic response, accompanied by a Gantt chart in the form of a summary, plus a basic tree risk assessment form. It submitted details for its proposed team encompassing their qualifications, experience and length of employment. Whilst it has allocated minimal equipment to the City's scope of works, it can source additional resources and support from its national divisions if required. It demonstrated some experience of providing similar services with examples chosen for Main Roads WA, Shire of Toodyay and City of Nedlands which all

had minor elements comparable to the City's scope of works such as overhead and lateral pruning, tree clearing, stump grinding and providing arborist tree health reports.

Tree Amigos Tree Surgeons scored 68.6% and was ranked second in the qualitative assessment. It submitted an organisational chart and details of key personnel accompanied by their qualifications, skills and industry experience which were considered suitable for the proposed scope of works. A comprehensive list of equipment to be used to undertake the services was supplied and was deemed acceptable. The company demonstrated good experience in providing similar tree maintenance services citing examples of works comparable to the City's requirements conducted for the Cities of Stirling, Vincent and Joondalup. It demonstrated a sound understanding of the City's requirements submitting a detailed methodology and proposed approach to the works which met the City's expectations. Sample reports were sighted covering aspects such as reporting trees that may present a danger to the public, trees that are dying, stressed, vandalised or diseased.

Geoffs Tree Service Pty Ltd scored 74.7% and was ranked first in the qualitative assessment. It has 25 years' experience in the arboriculture industry and has been the City's incumbent supplier for tree maintenance services (general pruning) for the last three years. It demonstrated extensive experience in providing similar services for the Cities of Wanneroo and Swan pruning 4,000 street trees per year. Its proposed team comprises arborists, machine operators and a mechanic with appropriate skills, qualifications and industry experience to complete the services. Substantial information was noted about the owned plant and equipment which met the City's expectations. It has two depots to strategically deploy a team for any site emergencies. Its methodology covered the key aspects required for the services, with a focus on its onsite procedures. A Gantt chart was omitted.

Given the minimum acceptable qualitative score of 65% Geoffs Tree Service Pty Ltd and Tree Amigos Tree Surgeons qualified to progress to stage two price assessment.

Price Assessment

The schedule of rates incorporated in the invitation document was completely overhauled from the current contract to reflect the City's future requirements. The evaluation panel was not, therefore, able to make a direct comparison to the City's existing rates and quantity of services purchased over the last financial year.

To facilitate a comparison of the rates offered by the suppliers to assess value for money to the City, an estimation was made of the quantities that would potentially be required by the City based upon the level of priority given to the situation presented (being urgent, high, medium or low priority). The indicative rates offered by each supplier have therefore been applied to this proposed usage data across all scheduled items. There is no guarantee that this will transpire, with any future mix of requirements being based upon demand and subject to change in accordance with the operational needs of the City.

The rates are fixed for the first 12 months of the panel. This is subject to change in years two and three when panel members will be requested to submit their revised rates. For estimation purposes, a 4.5% CPI increase was applied to the rates in years two and three.

Respondent	Year 1	Year 2	Year 3	Total
Tree Amigos Tree Surgeons	\$254,338	\$265,783	\$277,744	\$797,865
Geoffs Tree Service Pty Ltd	\$386,728	\$404,131	\$422,317	\$1,213,175

During 2022-2023, the City incurred expenditure of \$175,354 for tree maintenance services (powerline pruning).

It is anticipated that the City may incur expenditure of up to \$1,213,175 during the three-year term of the panel, on the basis it requires similar quantities to those estimated.

Evaluation Summary

The following table summarises the results of the qualitative and price evaluation as assessed by the evaluation panel:

Respondent	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price (Excl GST)	Price Ranking
Tree Amigos Tree Surgeons	68.6%	2	\$797,865	1
Geoffs Tree Service Pty Ltd	74.7%	1	\$1,213,175	2

Based on the evaluation result, the panel concluded that the offers from Geoffs Tree Service Pty Ltd and Tree Amigos Tree Surgeons provide best value to the City and are therefore recommended to be appointed to the panel of pre-qualified suppliers for the provision of tree maintenance services (powerline pruning).

Issues and options considered

The City has a requirement for the provision of tree maintenance services (powerline pruning) and does not have the internal resources to under these services.

Selection of suppliers will be based on availability first (due to the critical nature of the services being provided) then price.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Functions and General) Regulations 1996.*

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-3 Attractive and leafy - you have access to quality public open spaces and enjoy appealing streetscapes.

Policy Not applicable.

Risk management considerations

Should the contract not proceed, the risk to the City will be extreme due to inability to undertake or fulfil legislated Western Power requirements and sustain an acceptable level of customer service to the community.

The appointment of the two suppliers to the pre-qualified suppliers list for the provision of tree maintenance services (powerline pruning) will represent low risk to the City as the recommended suppliers are well-established with significant industry experience and the capacity to provide the services to the City.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	633-6445
Budget Item	Tree maintenance - powerline
Budget amount	\$300,000
Amount spent to date	\$63,861
Proposed cost	Not applicable
Balance	Not applicable

No contracts have been entered into at this time. Contracts will be established based on prices quoted from panel members during the panel term. Maximum spend in 2023-24 will be dictated by the budget available.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The evaluation panel carried out the evaluation of the offers in accordance with the City's evaluation process and concluded that the offers submitted by Geoffs Tree Service Pty Ltd and Tree Amigos Tree Surgeons represent best value to the City.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ057-03/24)

MOVED Cr Jones, **SECONDED** Cr Hamilton-Prime that Council **ACCEPTS** the offers submitted by:

- 1** Geoff's Tree Service Pty Ltd as trustee for the Jansen Gray Family Trust trading as Geoffs Tree Service Pty Ltd;
- 2** Tree Amigos Tree Surgeons Pty Ltd as trustee for Tree Amigos Tree Surgeons Trust trading as Tree Amigos Tree Surgeons;

to join the panel of pre-qualified suppliers for the provision of tree maintenance services (powerline pruning) as specified in Invitation 005/24 for a period of three years, at the submitted schedule of rates, with prices fixed for the first 12 months.

The Motion was Put and **CARRIED (12/0)** by Exception Resolution after consideration of Item 13.2.2, page 205 refers.

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Schedule of Items - Invitation 005-24 [**12.17.1** - 3 pages]
2. Summary of Submissions - Invitation 005-24 [**12.17.2** - 3 pages]
3. CONFIDENTIAL REDACTED - Summary - Invitation 005-24 [**12.17.3** - 1 page]

13 REPORTS OF COMMITTEES

13.1 POLICY COMMITTEE - 19 FEBRUARY 2024

13.1.1 ELECTED MEMBERS' ENTITLEMENTS POLICY (WARD – ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	101269, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to review the *Elected Members' Entitlements Policy* with regard to continuing professional development, and to identify any amendments that may be required.

EXECUTIVE SUMMARY

As part of the *Local Government Legislation Amendment Act 2019* introduced in September 2019, section 5.128 was inserted into the *Local Government Act 1995* (the Act), requiring local governments to prepare a policy in relation to the continuing professional development of elected members and that the policy must be reviewed after each local government election.

The last local government election took place on 21 October 2023. A report was presented to the Policy Committee on 20 November 2023 (Item 8.7 refers), with regard to continuing professional development. The report was referred back to the Chief Executive Officer to consider the following matters:

- “1 Amending new clause 7.4 – Approval – to require both sub-clauses (a) and (b) to be considered in an application for attendance at overseas conferences;
- 2 Amending new clause 8 – Attendance at overseas conferences to require that both sub-clauses (a) and (b) are required;
- 3 Reviewing the numbering of the Policy;
- 4 Amending new clause 7.6.1 – Payment from conference and training expense allocation to remove the ability to transfer training funds between Elected Members;
- 5 The type of air travel (business class or economy class).”

It is therefore recommended that Council:

- 1 *NOTES a review of the Elected Members' Entitlements Policy has been undertaken in accordance with section 5.128(5)(a) of the Local Government Act 1995, with regard to continuing professional development;*
- 2 *BY AN ABSOLUTE MAJORITY ADOPTS the revised Elected Members' Entitlements Policy, as provided in Attachment 2 to this Report.*

BACKGROUND

The current *Elected Members' Entitlements Policy* (the policy) was last significantly reviewed in September 2013 (CJ185-09/13 refers), with a number of minor amendments subsequently made in March 2015 (CJ050-03/15 refers), April 2017 (CJ051-04/17 refers), May 2021 (CJ072-05/21 refers) and May 2022 (CJ077-05/22 refers). The policy details, amongst other things, payments and entitlements for Elected Members, including:

- the equipment issued to elected members
- the payment of statutory fees and allowances as determined by the Salaries and Allowances Tribunal
- provisions around the attendance at conferences and training events and associated requirements
- reimbursement of expense provisions and other entitlements.

On 16 September 2019 and as part of the *Local Government Legislation Amendment Act 2019* a new section 5.128 was inserted into the Act as follows:

"5.128. Policy for continuing professional development

- (1) *A local government must prepare and adopt* a policy in relation to the continuing professional development of council members.*
** Absolute majority required.*
- (2) *A local government may amend* the policy.*
** Absolute majority required.*
- (3) *When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*
- (4) *The CEO must publish an up-to-date version of the policy on the local government's official website.*
- (5) *A local government —*
 - (a) *must review the policy after each ordinary election; and*
 - (b) *may review the policy at any other time."*

In addition, recent amendments to the *Local Government (Administration) Regulations 1996* require that Continuing Professional Development is either relevant to an Elected Member's role as defined under the Act, or the Council's role. The amendments also stipulate that payment shall not be made for training or continuing professional development that is scheduled to occur within the last three months of an Elected Member's term of office or upon delivery of a notice of resignation to the CEO, specifying a later day from which the resignation will take effect. These regulations came into effect on 19 October 2023, and the Policy has been updated to reflect these changes.

At the Policy Committee meeting held on 20 November 2023, a revised *Elected Members' Entitlements Policy* was presented following a review with regard to continuing professional development. At that meeting, the following procedural motion was moved, with Officer comments provided against each part:

"That Item 8.7 Elected Members' Entitlements policy – BE REFERRED BACK to the Chief Executive Officer to consider:

1 Amending new clause 7.4 – Approval – to require both sub-clauses (a) and (b) to be considered in an application for attendance at overseas conferences;

- New clause 7.4 has been amended by removing the word 'or' between sub-clauses (a) and (b) and inserting the word 'and'.

2 Amending new clause 8 – Attendance at overseas conferences to require that both sub-clauses (a) and (b) are required;

- New clause 8 has been amended by adding the word 'and' at the end of sub-clause (a).

3 Reviewing the numbering of the Policy;

- Numbering has been reviewed and changes made where required.

4 Amending new clause 7.6.1 – Payment from conference and training expense allocation to remove the ability to transfer training funds between Elected Members; and

- New clause 7.6.1 has been amended by removing the words 'or receive funds from another Elected Members' conference and training expense allocation (see 6.8(f)).'

5 The type of air travel (business class or economy class)."

- New clause 8(c) – Attendance at overseas conferences – provides that *"Air travel overseas may be by Business Class, except where an Elected Member chooses to travel at a cheaper rate. If Business Class is not available, Economy Class is to be used."*
- If the Council chooses, it may amend the Policy so that any travel overseas is to be by Economy Class.
- No changes have been made to the Policy with regard to this request, however changes can be made should the Council choose to amend.

In addition, the following questions were asked at the Policy Committee meeting held on 20 November 2023, and responses provided below:

1 If an Elected Member attends training within 3 months of an election, can they pay for the training themselves, and then get reimbursed should they be re-elected to Council?

In accordance with regulation 37(3) of the *Local Government (Administration) Regulations*, a Council Policy which provides for the payment or reimbursement of an amount in relation to the participation of a council member in continuing professional development, must not allow for payment or reimbursement, if the participation occurs during the period of three months ending on the day on which the term for which the council member was elected.

In this case, the Council Member may choose to undertake the training at their own costs, but regulation 37(3) explicitly prohibits a reimbursement, if their participation occurs in the three months leading up to the election.

2 With regard to the Mayoral conference and training allowance versus other Elected Members allowance, what do other local governments do? It is usual practice for there to be a difference between the Mayor's allowance and other Elected Members?

A survey was conducted of the following local governments, and the results provided:

Local Government	Mayor	Councillors
Stirling	Each Councillor gets a biennial Conference Allowance which is \$21,406 for the period of 1 November 2023, to 31 October 2025. Separately, costs associated with other professional development opportunities are to be met from the Elected Member's Training Allocation, which "means a Council adopted budget allocation for the purposes of attending a training course, to support the role of an Elected Member."	
	The Mayor receives the same conference allowance amount. There is no difference between the two.	
Cockburn	No allowance. There is a budget allocation which can be accessed for professional development which meets the intent of the policy. It was \$7,000 for Councillors and \$14,000 for the Mayor. However, following a Council decision it is now a budget pool that any elected member can access without limitation (provided it meets the intent of the policy).	
Wanneroo	Conference allowance: \$10,000 per annum	Conference allowance: \$5,000 per annum
Bayswater	Conference/training/seminar allowance: \$7,500 per annum	Conference/training/seminar allowance: \$3,750
Swan	Council members are not provided with an allowance for attendance at conferences and seminars but are provided with a budget of \$5,000 per annum. This budget covers the cost of their travel, registration fees and accommodation. An additional budget pool of \$17,500 per annum is available to Council members who've exhausted their individual allocation but conditions apply. No additional budget is available to the Mayor.	

DETAILS

There is no legislative prescription as to the form that this policy is to take. While it is considered the conference, training and event provisions detailed in the *Elected Members' Entitlements Policy* (parts 6 and 7) satisfies the intent of section 5.128 of the Act, the following additional clause has been included for clarity (Attachment 1 refers):

- Add a new clause 6 – Mandatory Elected Member Training – as follows:

“Elected Members are required to complete the Council Member Essentials Course within 12 months from the day on which they are elected, unless exempt under Regulation 36 of the Local Government (Administration) Regulations 1996. Elected Members should confirm with the Chief Executive Officer whether they are eligible for an exemption.

All costs associated with mandatory Elected Member training will be paid for by the City. The Annual Budget will include an allocation for Council as a whole, to be used for this purpose.

The City of Joondalup will provide new Elected Members with information on training options from which the Elected Member may select according to their preferred delivery mode and availability. The City will make the necessary arrangements for enrolment.”

- Renumber the following clauses so that the numbering is consecutive.
- Rename the new clause 7 from ‘Attendance at conferences and training within Australia’ to ‘Continuing Professional Development within Australia.’
- Amend new clause 7.1 – Objective – as follows:

“To enable Elected Members to develop and maintain skills and knowledge relevant to either their role as an Elected Member or the Council’s role, as defined under the Act.
- Add an additional sentence to new clause 7.2 – Statement – as follows:

“In accordance with Regulation 37(2) of the Local Government (Administration) Regulations 1996, Continuing Professional Development must be relevant to the Elected Member’s role as defined under the Act, or the Council’s role as defined under the Act.
- Add an additional paragraph to new clause 7.4 – Approval – as follows:

“In accordance with Regulation 37(3) of the Local Government (Administration) Regulations 1996, approval will not be granted for training or continuing professional development that is scheduled to occur within the last three (3) months of an Elected Member’s term of office or upon delivery of a notice of resignation to the CEO.”
- Amend new clause 7.4 by removing the word ‘or’ between sub-clauses (a) and (b) and inserting the word ‘and’.
- Amend new clause 7.6.1 by removing the words ‘or receive funds from another Elected Members’ conference and training expense allocation (see 6.8(f)).
- Amend new clause 8 by adding the word ‘and’ at the end of sub-clause (a).

Issues and options considered

The following options are available to Elected Members:

- retain the current *Elected Members' Entitlements Policy* as is
- make amendments to the *Elected Members' Entitlements Policy*, as provided in Attachment 2 to this Report
or
- Make further amendments to the *Elected Members' Entitlements Policy* of which further guidance would need to be provided.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*
Local Government (Administration) Regulations 1996.
Salaries and Allowances Determination on Local Government Chief Executive Officers and Elected Members.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy *Elected Members' Entitlements Council Policy.*

Risk management considerations

That the *Elected Members' Entitlements Policy* does not adequately meet the intent of section 5.128 of the *Local Government Act 1995*.

The *Elected Members' Entitlements Policy* has been reviewed and it is considered that the conference, training and event provisions detailed in the Policy (parts 6 and 7) satisfy the intent of section 5.128 of the Act.

Financial / budget implications

Sufficient budget provisions are made in the City's annual budget to cover the elected member allowances, expenses and entitlements that are detailed under the policy.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

An opportunity was provided to Elected Members through the Policy Committee held on 20 November 2023.

COMMENT

The *Elected Members' Entitlements Policy* provides a framework to support an elected member's training and development needs as well as clarity around the entitlements, allowances and fees as stipulated in the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

VOTING REQUIREMENTS

Absolute Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 19 February 2024.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ058-03/24)

MOVED Cr Kingston SECONDED Cr Raftis, that Council:

- 1** **NOTES** a review of the *Elected Members' Entitlements Policy* has been undertaken in accordance with section 5.128(5)(a) of the *Local Government Act 1995*, with regards to continuing professional development;
- 2** **BY AN ABSOLUTE MAJORITY ADOPTS** the revised *Elected Members' Entitlements Policy*, as provided in Attachment 2 to this Report.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Elected Members Entitlements Policy updated February 2024 - Tracked Changes [13.1.1.1 - 19 pages]
2. Elected Members Entitlements Policy updated February 2024 - Clean Copy [13.1.1.2 - 19 pages]

13.1.2 PARKING LOCAL LAW 2023 - ADOPTION (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	05885, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to note the submissions received following public advertising of the proposed *City of Joondalup Parking Local Law 2023* and resolve to make the local law in accordance with section 3.12 of the *Local Government Act 1995* (the Act).

EXECUTIVE SUMMARY

At its meeting held on 22 August 2023 (CJ153-08/23 refers), Council resolved to make the proposed *City of Joondalup Parking Local Law 2023* for the purpose of public advertising. The purpose of the *City of Joondalup Parking Local Law 2023* is to provide for the regulation, control and management of parking within the district. The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

In accordance with section 3.12(3) of the *Local Government Act 1995* (the Act) the City is to give local public notice and advertise the proposed local law for a period of six weeks and forward a copy to the Minister for Local Government for comment.

At the close of the public consultation period the City received 23 submissions in relation to the proposed Parking Local Law 2023. The Community Consultation Outcomes Report is provided in Attachment 1 to this Report. Details of the submissions, with officer responses, are provided in Attachment 2 to this Report.

It is therefore recommended that Council:

- 1 *NOTES the submissions received at the close of the public submissions period for the proposed Parking Local Law 2023, as detailed in Attachment 2 to this Report;*
- 2 *BY AN ABSOLUTE MAJORITY ADOPTS the City of Joondalup Parking Local Law 2023, as detailed in Attachment 4 to this Report;*
- 3 *AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Joondalup Parking Local Law 2023;*
- 4 *NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in section 3.12 and 3.15 of the local Government Act 1995;*
- 5 *ADVISES all submitters of Council's decision.*

BACKGROUND

At its meeting held on 16 February 2021 (CJ006-02/21 refers), Council received a report on the statutory review of its local laws, and resolved, in part, that amendments were required to the *City of Joondalup Parking Local Law 2013*.

In view of this resolution, and to put it into effect, the *City of Joondalup Amendment Local Law 2021* (Amendment Local Law) was developed for Council's consideration.

At its meeting held on 15 February 2022 (CJ014-02/22 refers), Council resolved, in part, to:

"1 MAKES the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendments..."

A notice advising of Council's intention to make the proposed local law, and of the purpose and effect of the proposed local law, was published in accordance with section 3.12 of the *Local Government Act 1995* (the Act) for a period of six weeks.

In accordance with the requirements of the Act, a copy of the proposed local law was also submitted to the Minister for Local Government on 7 April 2022 for consideration.

The time for making public submissions closed on Friday 20 May 2022. At the Council meeting held on 16 August 2022 (CJ124-08/22 refers), Council considered the public submissions received following the public advertising period and resolved:

"That item CJ124-08/22 – Amendment Local Law 2021 – Adoption BE REFERRED BACK to the Policy Committee for further consideration so that each local law can be considered separately."

A subsequent report was presented to Council on 22 August 2023 (CJ153-08/23 refers) where Council resolved as follows:

"That Council:

1 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Parking Local Law 2023, as detailed in Attachment 6 to this Report, for the purposes of public advertising;

2 in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:

2.1 the City of Joondalup proposes to make the City of Joondalup Parking Local Law 2023, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to provide for the regulation, control and management of parking within the district.

Effect: The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

- 2.2 *copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;*
- 2.3 *submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;*
- 3 *in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;*
- 4 *in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;*
- 5 *the results of the public consultation be presented to Council for consideration of any submissions received."*

A notice advising of Council's intention to make the proposed local law, and of the purpose and effect of the proposed local law, was published in accordance with section 3.12 of the Act in the following places for a period of six weeks:

- Webpage linked through the "Community Consultation" section of the City's website visible from 2 November 2023 to 14 December 2023.
- Public Notice newspaper advertisement published in *PerthNow Joondalup* community newspaper on 2 November 2023.
- Item published in the Public Notice eNewsletter emailed to subscribers on 2 November 2023.
- Public Notice post on Facebook through the City's Facebook account on 2 November 2023.
- Public Notice posters on display at the City's administration building and the City's libraries.
- Item published in the Joondalup Voice insert of the *PerthNow Joondalup* community newspaper on 16 November 2023 and emailed to subscribers of the Joondalup Voice eNewsletter on 16 November 2023.
- E-screen displays visible on the electronic display boards at the City administration building, libraries, and Craigie Leisure Centre from 2 November 2023 to 14 December 2023.
- Item published in the Community Engagement Network eNewsletter emailed to subscribers on 30 November 2023.

In accordance with the requirements of the Act, a copy of the proposed local law was also submitted to the Minister for Local Government on 3 November 2023 for consideration.

The time for making public submissions closed on 14 December 2023.

DETAILS

At the close of the public submission period, the City received 23 submissions relating to the proposed Parking Local Law 2023 including one submission from the Department of Local Government, Sport and Cultural Industries (DLGSC). A schedule of submissions, and officer responses, is provided at Attachment 2 to this Report.

The submissions received are summarised as follows:

- One submission received from the DLGSC providing comment in relation to Clause 2.15 event parking, and minor edits. The comments are noted and an Officer's response provided.
- Two submissions received in support of the proposed Parking Local Law 2023.
- Two submissions received objecting to the proposed Parking Local Law 2023.
- Two submissions received in relation to electric vehicles.
- One submission received in relation to bus stops.
- Two submissions received in relation to resident parking permits.
- One submission received in relation to parking on the yellow lines.
- Five submissions received in relation to verge parking.
- One submission received in relation to parking at Lakeside Shopping Centre.
- One submission received in relation to parking at schools and local sporting fields.
- One submission received in relation to parking for commercial vehicles.
- One submission received in relation to overnight vehicles.
- One submission received in relation to free parking.
- One submission received in relation to e-parking.

Where suggested changes have been supported, they have been included in the local law and submitted to Council for adoption. A copy of the amended local law showing the marked-up changes is provided at Attachment 3. The amended local law to be adopted and submitted to the State Law Publisher for publication in the *Government Gazette* is provided at Attachment 4.

In the event that Council resolves to make the *City of Joondalup Parking Local Law 2023* as presented, the following sequence of events will commence:

- 1 The local law will be published in the *Government Gazette* and a copy provided to the Minister for Local Government.
- 2 After gazettal, local public notice will be given stating the title of the local law, the purpose and effect of the local law (including the date when it comes into operation) and advising where copies of the local law may be inspected at or obtained.
- 3 A copy of the local law, together with the accompanying explanatory memoranda, will then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny. The local law will come into effect two weeks after gazettal.

Council should be aware that it is possible that the Joint Standing Committee (JSC), after reviewing the local law, may require certain amendments to be made. If this is the case, the Council will be required to recommence the process of advertising for public comment, resolving again to make the local law, gazettal and re-submission to the JSC for further consideration.

Issues and options considered

Council may choose to:

- adopt the proposed *City of Joondalup Parking Local Law 2023* as advertised
- adopt the local law with minor modifications following the public submission period, subject to the modifications not being significantly different to what was advertised
or
- not adopt the proposed local law.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*
Local Government (Functions and General) Regulations 1996.
City of Joondalup Parking Local Law 2013.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

The proposed local law is yet to be considered by the Joint Standing Committee on Delegated Legislation (JSCDL), which review local laws created by local governments (including amendments) as well as other subsidiary legislation.

Should the City not follow the local law creation process as detailed in the Act, the JSCDL may recommend disallowance of the local law.

Financial / budget implications

The costs associated with the local law-making process is approximately \$2,500 being public advertising costs to publish the local law in the *Government Gazette*. Funds are available in the 2023-24 Annual Budget for statutory advertising.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

In accordance with section 3.12 of the Act, public consultation occurred as follows:

- 1 By giving local public notice for a period of not less than six weeks from the date of advertising, including:
 - Webpage linked through the "Community Consultation" section of the City's website visible from 2 November 2023 to 14 December 2023.
 - Public Notice newspaper advertisement published in *PerthNow Joondalup* community newspaper on 2 November 2023.
 - Item published in the Public Notice eNewsletter emailed to subscribers on 2 November 2023.

- Public Notice post on Facebook through the City's Facebook account on 2 November 2023.
 - Public Notice posters on display at the City's administration building and the City's libraries.
 - Item published in the Joondalup Voice insert of the *PerthNow Joondalup* community newspaper on 16 November 2023 and emailed to subscribers of the Joondalup Voice eNewsletter on 16 November 2023.
 - E-screen displays visible on the electronic display boards at the City administration building, libraries, and Craigie Leisure Centre from 2 November 2023 to 14 December 2023.
 - Item published in the Community Engagement Network eNewsletter emailed to subscribers on 30 November 2023.
- 2 Providing a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government).

COMMENT

The proposed *City of Joondalup Parking Local Law 2023* was publicly advertised in accordance with the Act, and subsequently minor amendments were made taking into account the submissions received.

Should Council proceed with the making of the local law, the remaining actions as specified in the Act will progress which, in summary, involves the publishing of the local law in the *Government Gazette* and submission of the local law to the JSCDL.

VOTING REQUIREMENTS

Absolute Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 19 February 2024.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ059-03/24)

MOVED Cr Kingston SECONDED Cr Raftis, that Council:

- 1 NOTES the submissions received at the close of the public submissions period for the proposed Parking Local Law 2023, as detailed in Attachment 2 to this Report;**
- 2 BY AN ABSOLUTE MAJORITY ADOPTS the City of Joondalup Parking Local Law 2023, as detailed in Attachment 4 to this Report;**
- 3 AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Joondalup Parking Local Law 2023;**
- 4 NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in section 3.12 and 3.15 of the *Local Government Act 1995*;**
- 5 ADVISES all submitters of Council's decision.**

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Community Consultation Outcomes Report [13.1.2.1 - 44 pages]
2. Schedule of Submissions Parking Local Law 2023 [13.1.2.2 - 11 pages]
3. Parking Local Law 2023 - Marked-up with changes [13.1.2.3 - 38 pages]
4. Parking Local Law 2023 - Final [13.1.2.4 - 37 pages]

13.1.3 PEST PLANT AMENDMENT LOCAL LAW 2023 - ADOPTION (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	05885, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to note the submissions received following public advertising of the proposed City of Joondalup Pest Plant Amendment Local Law 2023 and resolve to make the local law in accordance with section 3.12 of the *Local Government Act 1995* (the Act).

EXECUTIVE SUMMARY

At its meeting held on 20 November 2012. (CJ232-11/12 refers), Council adopted the *City of Joondalup Pest Plant Local Law 2012*. The purpose of the *City of Joondalup Pest Plant Local Law 2012* is to prescribe pest plants within the City of Joondalup district that, in the local government's opinion, are likely to adversely affect the value of property in the district or the health, comfort or convenience of the inhabitants of the district. The effect of this local law is to require the owner or occupier of private land within the City of Joondalup district to destroy, eradicate or otherwise control pest plants on and in relation to that land in a manner and within a time specified in a notice given by the local government and served on the owner or occupier of the land.

In accordance with section 3.12(3) of the *Local Government Act 1995* (the Act) the City is to give local public notice and advertise the proposed local law for a period of six weeks and forward a copy to the Minister for Local Government and Minister for Agriculture for comment.

At the close of the public consultation period the City received eight submissions in relation to the proposed Pest Plant Amendment Local Law 2023. The Community Consultation Outcomes Report is provided in Attachment 1 to this Report. Details of the submissions are provided in Attachment 2 to this Report.

It is therefore recommended that Council:

- 1 *NOTES the submissions received at the close of the public submissions period for the proposed Pest Plant Amendment Local Law 2023, as detailed in Attachment 2 to this Report;*
- 2 *BY AN ABSOLUTE MAJORITY ADOPTS the City of Joondalup Pest Plant Amendment Local Law 2023, as detailed in Attachment 4 to this Report;*
- 3 *AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Joondalup Pest Plant Amendment Local Law 2023;*

- 4 *NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in section 3.12 and 3.15 of the Local Government Act 1995;*
- 5 *ADVISES all submitters of Council's decision.*

BACKGROUND

At its meeting held on 20 November 2012 (CJ232-11/12 refers), Council adopted the *City of Joondalup Pest Plant Local Law 2012*.

At its meeting held on 28 March 2023 (CJ040-03/23 refers), Council considered the outcomes of community consultation for the draft *Weed Management Plan 2023-2023* and resolved in part, that:

- “11 *NOTES a report will be presented to the August Policy Committee to consider adding Golden Crownbeard (*Verbesina encelioides*) as a pest plant within the City of Joondalup's Pest Plant Local Law;*
- 12 *SUPPORTS the City engaging with neighbouring local governments to identify Golden Crownbeard (*Verbesina encelioides*) as a pest plant within their boundaries.”*

The City has liaised with the neighbouring local governments of City of Wanneroo and City of Stirling in regard to the management of Golden Crownbeard within their boundaries and on 22 August 2023 (CJ156-08/23 refers) a report was presented to Council to make the proposed Pest Plant Local Law 2023 for the purposes of public advertising. The resolution presented as follows:

“That Council:

- 1 *NOTES that the City currently undertakes the control of known infestations of Golden Crownbeard on City managed land;*
- 2 *NOTES that the City will continue to raise awareness of Golden Crownbeard and other environmental weeds through the Environmental Education Program;*
- 3 *NOTES that the City continues to work with the WALGA Local Government Integrated Weed Management Working Group to raise broader awareness of weed management on private property;*
- 4 *NOTES that the City will continue to manage soil hygiene and soil movement through the Pathogen Management Plan 2018-2028;*
- 5 *BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Pest Plant Amendment Local Law 2023, as detailed in Attachment 2 to this Report, for the purposes of public advertising;*
- 6 *in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:*

- 6.1 *the City of Joondalup proposes to make the City of Joondalup Pest Plant Amendment Local Law 2023, and a summary of its purpose and effect is as follows:*
- Purpose: The purpose of this local law is to amend the City of Joondalup Pest Plant Local Law 2012.*
- Effect: The effect of this local law is to better clarify the provisions and requirements within the City of Joondalup Pest Plant Local Law 2012.*
- 6.2 *copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;*
- 6.3 *submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;*
- 7 *in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government and Minister for Agriculture;*
- 8 *in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;*
- 9 *the results of the public consultation be presented to Council for consideration of any submissions received."*

A notice advising of Council's intention to make the proposed local law, and of the purpose and effect of the proposed local law, was published in accordance with section 3.12 of the Act in the following places for a period of six weeks:

- Webpage linked through the "Community Consultation" section of the City's website visible from 2 November 2023 to 14 December 2023.
- Public Notice newspaper advertisement published in *PerthNow Joondalup* community newspaper on 2 November 2023.
- Item published in the Public Notice eNewsletter emailed to subscribers on 2 November 2023.
- Public Notice post on Facebook through the City's Facebook account on 2 November 2023.
- Public Notice posters on display at the City's administration building and the City's libraries.
- Item published in the Joondalup Voice insert of the *PerthNow Joondalup* community newspaper on 16 November 2023 and emailed to subscribers of the Joondalup Voice eNewsletter on 16 November 2023.
- E-screen displays visible on the electronic display boards at the City administration building, libraries, and Craigie Leisure Centre from 2 November 2023 to 14 December 2023.
- Item published in the Community Engagement Network eNewsletter emailed to subscribers on 30 November 2023.

In accordance with the requirements of the Act, a copy of the proposed local law was also submitted to the Minister for Local Government on 3 November 2023 and Minister for Agriculture on 14 November 2023 for consideration.

The timeframe for making public submissions closed on 14 December 2023.

DETAILS

At the close of the public submission period, the City received eight submissions in relation to the proposed Pest Plant Amendment Local Law 2023, including one submission from the Department of Local Government, Sport and Cultural Industries (DLGSC), and one from the Minister for Agriculture. A schedule of submissions is provided at Attachment 2 to this Report.

Where suggested changes have been supported, they have been included in the local law and submitted to Council for adoption. A copy of the amended local law showing the marked-up changes is provided at Attachment 3 to this Report. The amended local law to be adopted and submitted to the State Law Publisher for publication in the *Government Gazette* is provided at Attachment 4 to this Report.

In the event that Council resolves to make the *City of Joondalup Pest Plant Amendment Local Law 2023* as presented, the following sequence of events will commence:

- 1 The local law will be published in the *Government Gazette* and a copy provided to the Minister for Local Government.
- 2 After gazettal, local public notice will be given stating the title of the local law, the purpose and effect of the local law (including the date when it comes into operation) and advising where copies of the local law may be inspected at or obtained.
- 3 A copy of the local law, together with the accompanying explanatory memoranda, will then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny. The local law will come into effect two weeks after gazettal.

Council should be aware that it is possible that the Joint Standing Committee on Delegated Legislation (JSCDL), after reviewing the local law, may require certain amendments to be made. If this is the case, the Council will be required to recommence the process of advertising for public comment, resolving again to make the local law, gazettal and re-submission to the JSC for further consideration.

Issues and options considered

Council may choose to:

- adopt the proposed *City of Joondalup Pest Plant Amendment Local Law 2023* as advertised
- adopt the local law with minor modifications following the public submission period, subject to the modifications not being significantly different to what was advertised
or
- not adopt the proposed local law.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*
Local Government (Functions and General) Regulations 1996.
City of Joondalup Pest Plant Local Law 2012.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

The proposed local law is yet to be considered by the Joint Standing Committee on Delegated Legislation (JSCDL), which review local laws created by local governments (including amendments) as well as other subsidiary legislation.

Should the City not follow the local law creation process as detailed in the Act, the JSCDL may recommend disallowance of the local law.

Financial / budget implications

The costs associated with the local law-making process is approximately \$2,500 being public advertising costs to publish the local law in the *Government Gazette*. Funds are available in the 2023-24 Annual Budget for statutory advertising.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

In accordance with section 3.12 of the Act, public consultation occurred as follows:

- 1 By giving local public notice for a period of not less than six weeks from the date of advertising, including:
 - Webpage linked through the "Community Consultation" section of the City's website visible from 2 November 2023 to 14 December 2023.
 - Public Notice newspaper advertisement published in *PerthNow Joondalup* community newspaper on 2 November 2023.
 - Item published in the Public Notice eNewsletter emailed to subscribers on 2 November 2023.

- Public Notice post on Facebook through the City's Facebook account on 2 November 2023.
 - Public Notice posters on display at the City's administration building and the City's libraries.
 - Item published in the Joondalup Voice insert of the *PerthNow Joondalup* community newspaper on 16 November 2023 and emailed to subscribers of the Joondalup Voice eNewsletter on 16 November 2023.
 - E-screen displays visible on the electronic display boards at the City administration building, libraries, and Craigie Leisure Centre from 2 November 2023 to 14 December 2023.
 - Item published in the Community Engagement Network eNewsletter emailed to subscribers on 30 November 2023.
- 2 Providing a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government and Minister for Agriculture).

COMMENT

The proposed *City of Joondalup Pest Plant Amendment Local Law 2023* was publicly advertised in accordance with the Act, and subsequently minor amendments were made taking into account the submissions received.

Should Council proceed with the making of the local law, the remaining actions as specified in the Act will progress which, in summary, involves the publishing of the local law in the *Government Gazette* and submission of the local law to the JSCDL.

VOTING REQUIREMENTS

Absolute Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 19 February 2024.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ060-03/24)

MOVED Cr Kingston SECONDED Cr Chester, that Council:

- 1 NOTES the submissions received at the close of the public submissions period for the proposed Pest Plant Amendment Local Law 2023, as detailed in Attachment 2 to this Report;**
- 2 BY AN ABSOLUTE MAJORITY ADOPTS the City of Joondalup Pest Plant Amendment Local Law 2023, as detailed in Attachment 4 to this Report;**
- 3 AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Joondalup Pest Plant Amendment Local Law 2023;**
- 4 NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in section 3.12 and 3.15 of the *Local Government Act 1995*;**
- 5 ADVISES all submitters of Council's decision.**

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. Community Consultation Outcomes Report [**13.1.3.1** - 44 pages]
2. Schedule of Submissions Pest Plant Amendment Local Law 2023 [**13.1.3.2** - 3 pages]
3. Pest Plant Amendment Local Law 2023 - Marked-up with Changes [**13.1.3.3** - 4 pages]
4. Pest Plant Amendment Local Law 2023 - Final [**13.1.3.4** - 4 pages]

13.1.4 PROPOSED ANIMALS LOCAL LAW 2024 - CONSENT TO ADVERTISE (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	05885, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to make the proposed City of Joondalup Animals Local Law 2024 for the purpose of public advertising.

EXECUTIVE SUMMARY

At its meeting held on 16 February 2021 (CJ006-02/21 and Attachment 1 refers), Council received a report on the statutory review of its local laws, and resolved in part, that amendments were required to the *City of Joondalup Animals Local Law 1999*.

In view of this resolution, and to put it into effect, the City of Joondalup Amendment Local Law 2021 (Amendment Local Law) was developed for Council's consideration.

At its meeting held on 15 February 2022 (CJ014-02/22 and Attachment 2 refers), Council resolved, in part, to:

That Council:

- "1 *MAKES the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising...*
- 7 *NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the Dog Act 1976 and the Cat Act 2011 are better known, and in addition NOTES that an additional review of the City of Joondalup Animals Local Law 1999 will be progressed in 2022, in relation to additional measures being incorporated for the control of cats."*

A notice advising of Council's intention to make the proposed local law, and of the purpose and effect of the proposed local law, was published in accordance with section 3.12 of the *Local Government Act 1995* (the Act) for a period of six weeks.

In accordance with the requirements of the Act, a copy of the proposed local law was also submitted to the Minister for Local Government on 7 April 2022 for consideration.

The time for making public submissions closed on Friday 20 May 2022. At the Council meeting held on 16 August 2022 (CJ124-08/22 and Attachment 3 refers), Council considered the public submissions received following the public advertising period and resolved:

“That item CJ124-08/22 – Amendment Local Law 2021 – Adoption BE REFERRED BACK to the Policy Committee for further consideration so that each local law can be considered separately.”

It is therefore recommended that Council:

- 1 *NOTES the review undertaken by the City in relation to the City of Joondalup Animals Local Law 1999.*
- 2 *BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Animals Local Law 2024, as detailed in Attachment 6 to this Report, for the purposes of public advertising;*
- 3 *in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:*
 - 3.1 *the City of Joondalup proposes to make the City of Joondalup Animals Local Law 2024, and a summary of its purpose and effect is as follows:*

Purpose: to provide for the regulation, control and management of the keeping of animals within the City of Joondalup.

Effect: to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.
 - 3.2 *copies of the proposed local law may be inspected at or obtained from the City’s Administration office, public libraries of the City’s website;*
 - 3.3 *submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;*
- 4 *in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;*
- 5 *in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;*
- 6 *the results of the public consultation be presented to Council for consideration of any submissions received.*

BACKGROUND

As part of a local government’s legislative functions under the Act, the City has created a number of local laws with the purpose of protecting amenity and regulating (with an appropriate enforcement regime) certain activities throughout the City of Joondalup district.

Section 3.16 of the Act requires local governments to undertake a review of their local laws within a period of eight years from the day on which the local law commenced or was last reviewed. The purpose of the review is to determine whether the local law should be repealed, retained or amended and involves a public consultation period.

At its meeting held on 16 February 2021 (CJ006-02/21 and Attachment 1 refers), Council received a report on its most recent statutory review of its local laws, and in view of the information presented, resolved that amendments were required to the *City of Joondalup Animals Local Law 1999*.

DETAILS

The *City of Joondalup Animals Local Law 1999* provides a centralised local law framework for the regulation, control and management of the keeping of animals within the City of Joondalup district. In August 2020, the City commenced an eight-year review process of its local laws, involving local public notices and other consultation processes to seek public comment and opinion on the contents and suitability of the City's local laws. The City sought public comment again in April 2022 with the advertising of the City of Joondalup proposed Amendment Local Law 2021.

With regard to the Animals Local Law, a number of the submissions received focused around the need for better cat control measures by the City, including but not limited to restricting the number of cats; designating prohibited areas to protect fauna; and the prevention of urban nuisances caused by cats.

Following the Council decision in August 2022 (CJ124-08/22 and Attachment 3 refers), to refer the Amendment Local Law 2021 back to the Policy Committee so that each local law could be considered separately, the City undertook a further review of the *City of Joondalup Animals Local Law 1999*.

A copy of the review is attached (Attachment 4 refers), which includes a summary of the current situation, review of other local governments and provision for the management of cats, and recommendations. The review recommends that:

- Additional provisions be added to the City's Animals Local Law for the provision of designated cat prohibited areas.
- Additional provisions be added to the City's Animals Local Law to prohibit cats in private places.

The Animals Local Law is an old historic local law that is no longer conducive to modern day drafting standards and contains a mixture of provisions relating to public health and land use requirements in relation to certain animals. Since this local law was originally adopted back in 1999, the knowledge, requirements and constraints around local laws has evolved and become clearer, more so as a result of the various findings and reports of the WA Parliament's Joint Standing Committee on Delegated Legislation.

With the local law eight-year review report that was submitted to Council on 16 February 2021 (CJ006-02/21 and Attachment 1 refers), it was highlighted that the local law framework around health-related matters is under review as a result of the implementation of the *Public Health Act 2016*. Public health matters are complex, and the legislation is being changed in stages and overtime. It is still unknown when the creation of model local laws around health, and/or supporting regulations will be implemented. For this reason, it is considered that the Animals Local Law should remain largely unchanged (apart from the changes highlighted below), with a further review to be undertaken when regulations or model health local laws are implemented.

In addition, in the report to Council on 16 February 2021 (CJ006-02/21 and Attachment 1 refers), it was also suggested that the City investigate the creation of two new local laws; one relating to cats and another for dogs. Any new local law around these types of animals will be guided by the local law-making requirements under the *Cat Act 2011* and the *Dog Act 1976*, and created under specific heads of power. In the report to Council on 15 February 2022 (CJ014-02/22 and Attachment 2 refers), it was noted that the Department of Local Government, Sport and Cultural Industries had completed a review of both *Cat Act 2011* and the *Dog Act 1976*, the purpose of which was to gather feedback and information about how effective the legislation has been, and whether they should continue and whether there is the need for a full review of both Acts. Following analysis of the issues raised during the consultation period, a number of findings were made which are highlighted in an outcomes report detailed on the Department's website (see [Statutory review of the Cat Act 2011 and Dog Amendment Act 2013 \(dlgsc.wa.gov.au\)](https://www.dlgsc.wa.gov.au)).

Relevant to this matter is a formal resolution of the WALGA State Council, at its 2021 July meeting, where it was agreed to seek a commitment from the State Government:

- For the conduct of comprehensive review of both the *Cat Act 2011* and the *Dog Act 1976*; and
- That the reviews incorporate local government specific consultation processes, coordinated in discussion with WALGA and local government stakeholders.

In view of the above it is prudent to withhold any formal consideration of a cat and dog local law by Council until the legislative framework, and possible amendments (if any) are known, and progressed. This City has been monitoring the progress of these matters and there has been no further consultation or action taken with regard to a full review of the *Cat Act 2011* and *Dog Act 1976*.

In view of this, a proposed new City of Joondalup Animals Local Law 2024 has been drafted for Council's consideration, taking into account the comments received from the Department of Local Government when the Amendment Local Law 2021 was advertised for public comment. See an extract as follows:

"It appears that all of the local laws impacted by this amendment have been previously amended several times. While the City keeps consolidated versions of its local laws on its website, the official version of the local law is contained in the Government Gazette. As a result, everyone seeking to consult the definitive version of the local law must consult multiple gazettes, with each amendment adding to the number of gazettes involved. Next time the City's local laws are due for review, the City may wish to consider repealing each local law and replacing it with a new, consolidated version."

A summary of the major changes to the Animals Local Law is provided below as follows:

- Clause 6 – deleting, inserting or amending various definitions used throughout the Animals Local Law.
- Clause 13(3) – deleting clause 13(3) in the Animals Local Law which relates to fencing requirements for dogs in rural areas. There are no rural areas within the City's district and therefore the clause is no longer relevant.
- Clause 14 – replacing clause 14 in the Animals Local Law relating to the maximum number of dogs that can be kept. The only reason it has been replaced is to remove the references to the number of dogs in rural areas.
- Clause 15 – amend clause 15 in the Animals Local Law by correctly referencing the City's local planning scheme.

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- Clause 24(2) – delete clause 24(2) in the Animals Local Law which relates to the fencing requirements for livestock in rural or special rural areas. There are no rural or special rural areas in the City’s district, and any fencing requirements for livestock throughout land in the district are still detailed in clause 24(1), which is to remain.
 - Clause 27 – delete clause 27 in the Animals Local Law which relates to fouling in public places by a horse. Similar provisions are now included in the City’s *Local Government and Public Property Local Law 2014* (clause 10.2) and therefore this clause is redundant and a repeat of a new provision.
 - Clause 28A – include a new clause 28A in the Animals Local Law in relation to restrictions for pigeons and doves nesting or perching. The provision allows an environmental health officer to order an owner or occupier of a premises to take steps to prevent the perching or nesting of pigeons or doves, due to a general health risk such activity can have.
 - Clause 30 – replace clause 30 in the Animals Local Law by requiring the City to seek the written opinion of adjacent land owners and occupiers, where an application is made for a person to keep pigeons (clause 28). Clause 30 currently places that onus on the applicant to seek such opinion, not the City.
 - Clause 34(1)(a) – amend clause 34(1)(a) in the Animals Local Law by removing the prescriptive construction requirements for the base floor of a loft used to house pigeons (currently 50mm thick concrete), and replacing it with a suitable impervious material standard that is approved by an environmental health officer.
 - Part 6 – replace Part 6 in the Animals Local Law which relates to the keeping of bees. The new Part provides more detail in relation to the needs for permits; permit application requirements; how the City will determine applications; the circumstances where a permit will be cancelled; the general conditions for keeping beehives; and removal notices.
 - Clause 40 – amends clause 40 in the Animals Local Law (relating to keeping miniature horses) by removing the references to special residential and special rural areas, as these areas are no longer exist within the City’s district.
 - Clause 41 – amend clause 41 in the Animals Local Law that prevents a person from keeping a pig within the district. It removes references to licenced piggeries as well as the references to special residential areas and special rural areas in terms of keeping miniature pigs, in which one can be kept by a person in a residential area. There are a number of miniature pigs kept in the City’s district (although classed as runts not bona fide miniature pigs, which are prevented from importation into Australia).
 - Clause 45(3) – amend clause 45(3) in relation to the keeping of cats through the removal of references to particular land use zonings within the City of Joondalup.
 - Clause 46 – delete clause 46 in the Animals Local Law in respect of the burial of animals for commercial poultry farms, licensed piggeries or other intensive animal or bird farming activities. There are no land uses of the description within the City’s district and is a restricted land use under the City’s local planning scheme.

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- Clause 47 – amend clause 47 in the Animals Local Law by preventing the keeping of ostriches or emus completely throughout the district. Under the current provision a person was able to keep up to three adult pairs of ostrich or emu under certain land conditions in a special rural area (which do not exist in the City’s district).
 - Clause 48 – amend clause 48 in the Animals Local Law by clarifying the circumstances around the keeping of poultry in the district. The amendments include the following:
 - That a person cannot keep a rooster, turkey, goose or geese, peacock or peahen on any land throughout the district.
 - The removal of the requirement preventing poultry being kept in an open yard (thereby allowing poultry to free range, roam and scratch throughout a person’s land).
 - Inserting a provision restricting poultry approaching premises and boundary lines to protect possible residue accumulation of certain termite treatments in both the poultry itself and their eggs.
 - Poultry being provided a shed or hut as opposed to being kept in a structure (again allowing poultry to free range).
 - Reducing the number of poultry that can be kept on land from 12 to six.
 - Removing the diagram for the specification for a domestic deep litter poultry shed, which is more appropriately placed in guiding documents and advice from the City and relevant associations, as opposed to the local law.
 - Clause 49 – delete clause 49 in the Animals Local Law in relation to the keeping of poultry in special rural areas as these land areas do not exist under the City’s local planning scheme.
 - Clause 50 - delete clause 50 in the Animals Local Law in relation to the keeping of poultry in rural areas as these land areas do not exist under the City’s local planning scheme.
 - Schedule 1 – this clause replaces the First Schedule of the Animals Local Law which provides a list of modified penalties through the local law, in which an infringement notice can be issued by an authorised person. There are no changes to the modified penalty levels within the local law, however it was more conducive to replace the schedule in its entirety due to the number of amendments that are being recommended throughout the local law.
 - Add a new Part 4 – Cats – to provide for the management and regulations of cats within a stand-alone section. This will require the re-numbering of all Parts following the insertion of this new Part 4.
 - Clause 45 – Remove clause 45 from Part 7 – Animals, Birds and Poultry, and move to the new Part 4 – Cats. This will require the re-numbering of all clauses following the insertion of clause 45 under the new Part 4 – Cats.
 - New Clause – adding a new clause under the new Part 4 – Cats – for the designation of cat prohibited areas. It should be noted, however, that a further report will be presented to Council (following the adoption of this local law), to designate certain areas as cat prohibited areas in accordance with the local law, as they are not contained within the local law itself.

- New Clause – adding a new clause under the new Part 4 – Cats – to prohibit cats in private places, unless consent is given by the occupier or person authorised by the occupier of the private property. If the cat is found in contravention of this section, the keeper of the cat commits an offence and may be impounded or infringed.
- Rename Part 9 to Enforcement.
- Clause 59 – Remove clause 59 – Records to be kept.
- Remove Footnote: Right of Appeal. This will now be included in a new clause under Part 8 – Miscellaneous.
- Add in new Part 10 – Determinations. This is to provide a procedure for the making of a determination.

A marked-up version of the *City of Joondalup Animals Local Law 1999* is provided at Attachment 5 which cross-references the changes as presented in the proposed new *Animals Local Law 2024*.

A final version of the proposed *City of Joondalup Animals Local Law 2024* is provided at Attachment 6.

Local law-making procedure

The procedure for making local laws is detailed in the *Local Government Act 1995* (the Act). There is a specific legislative process that must be adhered to in order for the local law to be accepted by the Joint Standing Committee on Delegated Legislation (JSCDL) and by Parliament.

In the event that Council makes this local law, the following sequence of events will commence:

- 1 A public submission period of at least six weeks must be allowed, during which a copy of the proposed local law must also be submitted to the Minister for Local Government.
- 2 At the close of advertising, Council must consider any submissions received and then resolve to make the local law either as proposed, or in a form that is not significantly different from what was proposed. If, as a result of public submissions, Council wishes to make substantial changes to the local law, then a further public submission period will be required.
- 3 Once the final version of the local law has been approved, it must be published in the Government Gazette, and a further copy provided to the Minister for Local Government.
- 4 After gazettal, local public notice must be given stating the title of the local law, its purpose and effect (including the date it comes into operation) and advising where copies of the local law may be inspected at or obtained.
- 5 A copy of the local law, together with an accompanying explanatory memorandum, must then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny.

Regulation 3 of the *Local Government (Functions and General) Regulations 1996* also requires that, in commencing to make a local law, the person presiding at a Council meeting is to give notice of the purpose and effect of the local law by ensuring that:

- 1 the purpose and effect of the proposed local law is included in the agenda for that meeting; and
- 2 the minutes of the meeting of the Council include the purpose and effect of the proposed local law.

In view of this, the purpose of the proposed City of Joondalup Animals Local Law 2024 is to provide for the regulation, control and management of the keeping of animals within the City of Joondalup.

The effect of the proposed City of Joondalup Animals Local Law 2024 is to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.

Issues and options considered

Council may choose to:

- make the proposed City of Joondalup Animals Local Law 2024 as presented, for the purposes of public advertising
- make the proposed City of Joondalup Animals Local Law 2024 with amendments or
- not recommend the making of the proposed City of Joondalup Animals Local Law 2024 and retain the existing local law.

The creation of the City of Joondalup Animals Local Law 2024 puts into effect the decision of Council at its meeting held on 16 August 2022.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*
 City of Joondalup Animals Local Law 1999.
 Proposed City of Joondalup Animals Local Law 2024.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Should the City not follow the local law creation process as detailed in the Act, the local law may be disallowed by the JSCDL.

Financial / budget implications

The costs associated with the local law-making process is approximately \$2,500, being public advertising costs and costs to publish the local law in the *Government Gazette*. Funds have been made available in the *2023-24 Annual Budget* for statutory advertising.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

In August 2020, the City commenced an eight-year review process of its local laws, involving local public notices and other consultation processes to seek public comment and opinion on the contents and suitability of the City's local laws. The City sought public comment again in April 2022 with the advertising of the City of Joondalup proposed Amendment Local Law 2021.

Should Council wish to make the proposed City of Joondalup Animals Local Law 2024, public consultation will be required in accordance with section 3.12 of the *Local Government Act 1995*, as follows:

- Giving local public notice advertising the proposed local law and inviting submissions to be made within no less than six weeks from the date of advertising, including the following:
 - Advertising in a newspaper circulating throughout the district.
 - Displaying public notices at the City of Joondalup Administration Centre and public libraries.
 - Advertising on the City's website.
 - Advertising through the City's social media platforms.
- Providing a copy of the notice and a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government).

COMMENT

Local laws are created under the powers of the *Local Government Act 1995*. The proposed new local law is recommended to ensure that the local law remains current and reflects operational requirements as well as legislative constraints.

VOTING REQUIREMENTS

Absolute Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 19 February 2024.

The committee recommendation is the same as recommended by City officers.

COMMITTEE RECOMMENDATION

That Council:

- 1 NOTES the review undertaken by the City in relation to the *City of Joondalup Animals Local Law 1999*;
- 2 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Animals Local Law 2024, as detailed in Attachment 6 to this Report, for the purposes of public advertising;
- 3 in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:
 - 3.1 the City of Joondalup proposes to make the City of Joondalup Animals Local Law 2024, and a summary of its purpose and effect is as follows:

Purpose:	to provide for the regulation, control and management of the keeping of animals within the City of Joondalup.
Effect:	to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.
 - 3.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public libraries or the City's website;
 - 3.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;
- 4 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;
- 5 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;
- 6 the results of the public consultation be presented to Council for consideration of any submissions received.

COUNCIL RESOLUTION
(Resolution No: CJ061-03/24)

MOVED Cr May SECONDED Cr Kingston, that Council:

- 1 **NOTES** the review undertaken by the City in relation to the *City of Joondalup Animals Local Law 1999*;
- 2 **BY AN ABSOLUTE MAJORITY MAKES** the proposed City of Joondalup Animals Local Law 2024, as detailed in Attachment 6 to this Report, for the purposes of public advertising, subject to the following amendment:
 - 2.1 **The modified penalties listed in Schedule 1 of the proposed City of Joondalup Animals Local Law 2024 be increased to \$250 for all offences;**
- 3 **in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:**
 - 3.1 **the City of Joondalup proposes to make the City of Joondalup Animals Local Law 2024, and a summary of its purpose and effect is as follows:**

Purpose: to provide for the regulation, control and management of the keeping of animals within the City of Joondalup.

Effect: to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.
 - 3.2 **copies of the proposed local law may be inspected at or obtained from the City's Administration office, public libraries of the City's website;**
 - 3.3 **submissions about the proposed local law may be made to the City within a period of not less than six weeks after the notice is given;**
- 4 **in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;**
- 5 **in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;**
- 6 **the results of the public consultation be presented to Council for consideration of any submissions received.**

The Motion was Put and

CARRIED (11/1)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr Pizzey.

Reason required for departure from Officer's recommendation

In accordance with Regulation 11(da) of the *Local Government (Administration) Regulations 1996*, the reasons Council made its decision which was significantly different to what the administration recommended is to take into account inflation and provide an adequate deterrence to offenders.

ATTACHMENTS

1. Council Minutes -16 February 2021 [**13.1.4.1** - 10 pages]
2. Council Minutes -15 February 2022 [**13.1.4.2** - 20 pages]
3. Council Minutes -16 August 2022 [**13.1.4.3** - 8 pages]
4. Animals Local Law - City of Joondalup Review January 2024 [**13.1.4.4** - 8 pages]
5. Animals Local Law 1999 - Marked up with changes [**13.1.4.5** - 45 pages]
6. Animals Local Law 2024 [**13.1.4.6** - 32 pages]

13.2 AUDIT AND RISK COMMITTEE - 11 MARCH 2024

13.2.1 2023 COMPLIANCE AUDIT RETURN (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	32481, 09492, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to adopt the City's 2023 Compliance Audit Return (the Return) prior to it being submitted to the Department of Local Government, Sport and Cultural Industries (the Department).

EXECUTIVE SUMMARY

The Compliance Audit Return for the period 1 January 2023 to 31 December 2023 has been completed and is required to be adopted by Council before being submitted to the Department by 31 March 2023.

It is therefore recommended that Council:

- 1 *ADOPTS the completed 2023 Local Government Compliance Audit Return for the period 1 January 2023 to 31 December 2023 forming Attachment 1 to this Report;*
- 2 *in accordance with Regulation 15 of the Local Government (Audit) Regulations 1996, SUBMITS the completed Compliance Audit Return as detailed in Part 1 above, to the Department of Local Government, Sport and Cultural Industries.*

The Return identified two areas of non-compliance for 2023.

BACKGROUND

Regulation 14 of the *Local Government (Audit) Regulations 1996* requires a local government to carry out a compliance audit for the period 1 January to 31 December in each year.

After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister. The Audit and Risk Committee is to review the Return before it is presented to Council for adoption.

Regulation 15 requires the Return to be certified by the Mayor and the Chief Executive Officer before being submitted to the Department, along with the relevant section of the minutes, by 31 March next following the period to which the Return relates.

The 2023 Return was made available to local government authorities by the Department via its centralised portal for completion online. The 2023 Return is similar to previous years and focuses on high risk areas of compliance and statutory reporting as prescribed in Regulation 13 of the *Local Government (Audit) Regulations 1996*.

DETAILS

The 2023 Return contains the following compliance categories:

- Commercial Enterprises by Local Governments.
- Delegation of Power / Duty.
- Disclosure of Interest.
- Disposal of Property.
- Elections.
- Finance.
- Integrated Planning and Reporting.
- Local Government Employees.
- Official Conduct.
- Optional Questions.
- Tenders for Providing Goods and Services.

The relevant Managers were required to complete the responses to the Return's questions which were approved by their Director before being forwarded to the Internal Auditor for review and input via the online portal on the Department website. The Return was also presented to the Executive Leadership Team for review and comment. The Return has been completed and is now required to be adopted by Council before being finalised and submitted to the Department by 31 March 2023.

The 2023 Return reveals a high level of compliance with legislation by the City; however there were two areas of non-compliance as follows:

- Delegation of power/duty – Question 12

Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year?

Council reviewed its delegations within the financial year at its meeting held on 27 June 2023 (CJ096-06/23 refers).

The Chief Executive Officer reviewed his delegations on 29 August 2023. The reason being, there was a major review undertaken of delegations, and there were significant changes; the Chief Executive Officer conducted a review after the Council had adopted its changes.

- Disclosure of interest – Question 5

Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2023?

Four employees failed to lodge an annual return by 31 August 2023. Three employees were on leave during the period 1 July to 31 August 2023 and subsequently lodged late returns; and one was an administrative oversight due to the position being split between two employees.

The City has 150 relevant persons as part of its annual return process; to mitigate similar occurrences of late returns being lodged, Managers will be advised prior to 1 July each year of the requirement for returns to be lodged to ensure employees taking leave during the submission period submit the returns prior to their leave.

As required by section 28 of the *Corruption, Crime and Misconduct Act 2003*, the Chief Executive Officer made a notification of serious misconduct to the Corruption and Crime Commission. The Commission assessed the information provided and formed a suspicion of serious misconduct; however pursuant to section 33(1)(d) of the Act, decided to take no action. This is an option available to the Commission and is a decision that was made with consideration to section 18(3) of the Act.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Audit) Regulations 1996.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

The risk associated with Council failing to adopt the 2023 Return would result in the Return not being submitted to the Department by 31 March 2024 and be non-compliant with the legislative requirements of the *Local Government (Audit) Regulations 1996*.

Financial / budget implications

Completing the annual compliance audit is carried out using existing budgeted resources.

Regional significance

Ensuring compliance with legislative requirements and submitting responses to the Department provides oversight which enhances the City's capability to deliver services to the district, and beyond, as relevant.

Sustainability implications

The financial, environmental and social sustainability of the City's operations depends on complying with legislation and ensuring effective procedures are implemented for this to occur. Being accountable and transparent is part of the goals of the City's *Strategic Community Plan*.

Consultation

Internal consultation with relevant Managers, and the Executive Leadership Team occurs for each annual compliance audit.

COMMENT

The City's responses for Compliance Audit Returns from 2019 to 2023 is attached for comparison (Attachment 2 refers).

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 11 March 2024.

The original recommendation as presented by City officers to the Committee is as follows:

That Council:

- 1 *ADOPTS the completed 2023 Local Government Compliance Audit Return for the period 1 January 2023 to 31 December 2023 forming Attachment 1 to this Report;*
- 2 *in accordance with Regulation 15 of the Local Government (Audit) Regulations 1996, SUBMITS the completed Compliance Audit Return as detailed in Part 1 above, to the Department of Local Government, Sport and Cultural Industries.*

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council:

- 1 *ADOPTS the completed 2023 Local Government Compliance Audit Return for the period 1 January 2023 to 31 December 2023 forming Attachment 1 to this Report;*
- 2 *REQUESTS the Chief Executive Officer, in accordance with Regulation 15 of the Local Government (Audit) Regulations 1996, to SUBMIT the completed Compliance Audit Return as detailed in Part 1 above, to the Department of Local Government, Sport and Cultural Industries.*

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ062-03/24)

MOVED Cr Jones, SECONDED Cr Hamilton-Prime that Council:

- 1 ADOPTS the completed 2023 Local Government Compliance Audit Return for the period 1 January 2023 to 31 December 2023 forming Attachment 1 to this Report;**
- 2 REQUESTS the Chief Executive Officer, in accordance with Regulation 15 of the *Local Government (Audit) Regulations 1996*, to SUBMIT the completed Compliance Audit Return as detailed in Part 1 above, to the Department of Local Government, Sport and Cultural Industries.**

The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 13.2.2, page 205 refers.

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

ATTACHMENTS

1. 2023 Compliance Audit Return [**13.2.1.1** - 24 pages]
2. 2019 to 2023 Compliance Audit Return [**13.2.1.2** - 17 pages]

13.2.2 REVISED RISK MANAGEMENT FRAMEWORK (WARD – ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	49586, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider and endorse the revised *Risk Management Framework*.

EXECUTIVE SUMMARY

The City's *Risk Management Framework* (Framework) has undergone a major review following Council adoption of the revised *Risk Management Policy* in August 2022 (CJ135-08/22 refers), the updated Australian Standard *AS ISO 31000:2018 Risk Management – Guidelines* and improvements made during the development of the strategic risk register.

It is therefore recommended that Council ENDORSES the revised Risk Management Framework forming Attachment 1 to this Report.

BACKGROUND

The City's risk management arrangements are reviewed to ensure an integrated and consistent approach across the City for the identification, assessment and treatment of risks.

The Framework provides guidance to implement the *Risk Management Policy* through integrating risk management into City activities. Use of the Framework provides the ability to demonstrate clear evidence based decision making in the achievement of objectives.

Amendments to the current Framework were endorsed by Council in November 2020 (CJ17-11/20 refers). Please refer to Attachment 2 for current branded Framework.

DETAILS

The revised Framework enhances the guidance for meeting risk management requirements. The Risk Matrix (attachment to the Framework) was re-designed in line with improvements made during the strategic risk register's development.

Risk management considerations

The amendments and updates are necessary to improve the integration and consistency of risk management practices across all City functions; including a consistent approach in line with the strategic risk process. This review ensures that the Framework evolves to meet the needs of the City.

The revised Framework ensures there will be evidence of the appropriateness and effectiveness of systems and procedures regarding risk management, internal control and legislative compliance, as required by the *Local Government (Audit) Regulations 1996*.

The management of risk is not an isolated function and should be an integral part of organisational culture, through the creation and updating of policies, protocols, plans, systems, and processes. The effective use of risk management will ensure the City's readiness to manage the delivery of critical services with the least impact possible following a disruptive risk event.

Financial / budget implications

Adoption and implementation of the Framework will be done using budgeted resources.

Regional significance

Effective and consistent approach to management of risk enhances the City's capability to deliver services to the District, and beyond, as relevant.

Sustainability implications

Effective and consistent approach to management of risk enhances the City's capability to operate sustainably.

Consultation

Internal consultation with relevant officers and external engagement with relevant subject matter experts and authorities.

COMMENT

Once implemented, the revised Framework will allow improvement in the risk management considerations of Council and Committee reports. It is anticipated that this work will commence once all inherent and residual risk ratings have been re-assessed for Operational Risk Registers.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 11 March 2024.

The committee recommendation is the same as recommended by City officers.

*Acting Manager Community Safety left the Chamber at 9.59pm.
Cr Hutton left the Chamber at 10.00pm.*

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ063-03/24)

MOVED Cr Raftis SECONDED Cr Kingston, that Council ENDORSES the revised Risk Management Framework forming Attachment 1 to this Report.

The Motion was Put and

CARRIED (10/1)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr Kingston.

Cr Hutton entered the Chamber at 10.02pm.

ATTACHMENTS

1. Revised Framework [**13.2.2.1** - 24 pages]
2. Current Framework [**13.2.2.2** - 20 pages]

13.2.3 STRATEGIC RISK REGISTER (WARD – ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	10011, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Attachments to this report are confidential in accordance with Section 5.23(2) of the Local Government Act 1995, which permits the meeting to be closed to the public for business relating to the following:

- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;

Confidential attachments were provided to Elected Members under separate cover and are not for publication.

This Item was considered later in the meeting after consideration of Notice of Motion 3, page 216 refers.

ATTACHMENTS

1. Strategic Risk Register [13.2.3.1 - 1 page]
2. CONFIDENTIAL REDACTED - Analysis Control Effectiveness [13.2.3.2 - 2 pages]
3. CONFIDENTIAL REDACTED - Analysis Risk Level Reduction [13.2.3.3 - 1 page]

13.2.4 CONFIDENTIAL - REPORT OF THE JOINT STANDING COMMITTEE ON THE CORRUPTION AND CRIME COMMISSION (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	107481
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

This report is confidential in accordance with section 5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (f) *a matter that if disclosed, could be reasonably expected to:*
- (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law.*

A full report is provided to elected members under separate cover. The report is not for publication.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ064-03/24)

MOVED Cr Jones, **SECONDED** Cr Hamilton-Prime that Council:

- 1 **NOTES** Report 11 of the Joint Standing Committee on the Corruption and Crime Commission titled **What Happens Next? Beyond a Finding of Serious Misconduct**;
- 2 **WRITES** to the relevant Ministers noting that the City of Joondalup supports the recommendations in relation to local government contained in the inquiry report being recommendations 24 through to 34.

The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 13.2.2, page 205 refers.

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

COUNCIL DECISION – ADOPTION BY EXCEPTION RESOLUTION
(Resolution No: CJ065-03/24)

MOVED Cr Jones, **SECONDED** Cr Hamilton-Prime that pursuant to the *City of Joondalup Meeting Procedures Local Law 2013 – Clause 4.8 – Adoption by exception resolution*, Council **ADOPTS** the following items:

12.1, 12.5, 12.9, 12.10, 12.12, 12.17, 13.2.1 and 13.2.4.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER

Nil.

15 URGENT BUSINESS

Nil.

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16.1 NOTICE OF MOTION NO. 1 – CR RUSS FISHWICK, JP – AUDIT FEES

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Russ Fishwick has given notice of his intention to move the following Motion at the Council meeting to be held on 26 March 2024:

That Council REQUESTS the Western Australian Local Government Association to lobby the State Government to review the Local Government (Audit Regulations) 1996 to:

- 1 Limit the Audit Fee a local government can be charged to 0.15% of rates revenue for the year being audited;***
- 2 To require the Office of the Auditor General to establish a local government audit section to ensure adequate resources are allocated to local government audits;***
- 3 Require the Office of the Auditor General to complete audits within eight weeks of the relevant financial reports being supplied to the Office of the Auditor General.***

REASON FOR MOTION

The costs of audits for local governments have increased significantly in recent years – far more than others cost increases. Furthermore, the length of time being taken to complete audits has also significantly increased.

Current indications are that again, local government audits will occur after the completion of State audits, meaning that audit reports are unlikely to be available prior to early to mid-December. This will result in the Annual Elector's Meeting being in February or March 2025.

The Office of the Auditor General (OAG) should be sufficiently resourced to ensure that all audits are completed in a timely fashion. For many years the sector was able to access commercial auditors that were able to complete the audits within the stated timeframes.

In addition, the cost of audits conducted by the OAG being regulated to being 0.15% of the rate revenue of the local government they are auditing which is considered to be a fair and reasonable charge will ensure that the OAG is operating efficiently and held to a fixed cost as were the commercial auditors that in the past tendered for the work.

OFFICER'S COMMENT

The City's 2022-23 audit fee from the OAG represented just under 0.13% of rates revenue in 2022-23. Due to the variations in rates revenue levels across the industry, 0.15% of rates revenue is likely a reasonable overall limit to use.

Timeliness of audits remains a concern and is understood to arise from insufficient capacity within the OAG. Should this remain an ongoing situation, it would be appropriate for the OAG to outsource the City's audit to mitigate this. The OAG has audited the City since 2018-19 and it may be helpful for the OAG to regularly rotate the local governments that are directly audited in order to maintain a broader, fuller understanding of the sector.

Cr O'Neill left the Chamber at 10.09pm and returned at 10.11pm.

COUNCIL RESOLUTION
(Resolution No: CJ066-03/24)

MOVED Cr Fishwick, SECONDED Cr Hamilton-Prime that Council REQUESTS the Western Australian Local Government Association to lobby the State Government to review the Local Government (Audit Regulations) 1996 to:

- 1 Limit the Audit Fee a local government can be charged to 0.15% of rates revenue for the year being audited;**
- 2 To require the Office of the Auditor General to establish a local government audit section to ensure adequate resources are allocated to local government audits;**
- 3 Require the Office of the Auditor General to complete audits within eight weeks of the relevant financial reports being supplied to the Office of the Auditor General.**

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

16.2 NOTICE OF MOTION NO.2 – CR LEWIS HUTTON – SPEED LIMIT ALONG MARMION AVENUE

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Lewis Hutton has given notice of his intention to move the following Motion at the Council meeting to be held on 26 March 2024:

That Council REQUESTS the Mayor and Chief Executive Officer to formally write to both Main Roads and the relevant Minister and members of State Parliament to request the default speed limit along Marmion Avenue be returned to 80km/h and that any further changes only take place after proper community consultation.

REASON FOR MOTION

In February 2023, under the cover of darkness, contractors from Main Roads descended upon Marmion Avenue to decrease the speed limit from 80km/h to 70km/h.

This change, which took place without proper community consultation, was met with widespread disbelief in our community.

Implemented from Kinross all the way down to Karrinyup, and from Clarkson all the way up to Alkimos, the speed limit reduction has done nothing but add to the frustration felt by drivers on a daily basis.

The view of our community on this issue could not be clearer. The way we make our roads safer is by designing them well and properly investing in them; not by having a continuous race to the bottom on speed limits.

With the State Government and Main Roads appearing to be continuing down this path across WA, now is the time to take a stand before our entire road network is brought to a halt.

OFFICER'S COMMENT

Main Roads WA (MRWA) is the responsible authority for the approval, installation and maintenance of all speed limits throughout the state of WA.

The modification of speed limits on MRWA's owned and controlled roads such as Marmion Avenue are undertaken by MRWA at their discretion. Marmion Avenue was under the care and control of MRWA from Karrinyup Road to Ocean Reef Road.

Marmion Avenue north of Ocean Reef Road to the boundary with the City of Wanneroo, was reclassified as a State Road and handed over to MRWA following a decision of Council in June 2021 (CJ089-06/21 refers).

In 2022, MRWA commenced a project to reduce the speed limit to a maximum of 70 km/h on approaches to all signalised intersections across the State. The speed reductions were required following a review of *Main Roads Speed Zoning: Policy and Application Guidelines* and align MRWA with the latest Australian Standards, best practices, and improved Safe System principles. MRWA advised that research has shown that reducing the speed limit on approaches to intersections reduces both crash probability and severity at a low cost and the changes were anticipated to provide a 15% reduction in Killed and Seriously Injured (KSI) crashes.

Due to the number of sites requiring change, a phased roll out approach over several years was developed by MRWA with priority given to reducing speeds through those intersections with the highest crash history first. A total of 33 sites across both Metropolitan and South-West Regions were identified for change as part of that first package of works which were rolled out in August last year and included the reduction from 80km/h to 70km/h on Marmion Avenue within the City of Joondalup, at the following four intersections:

- Marmion Avenue/Whitfords Avenue.
- Marmion Avenue/Ocean Reef Road.
- Marmion Avenue/Hodges Drive.
- Marmion Avenue/Banks Avenue.

A second package of works (involving another 33 sites) was rolled out between Monday 13 and Friday 17 February 2023 which prioritised the implementation of a series of broader speed zone changes, including all required speed signage and signal timing changes, along the full length of Marmion Avenue which included:

- Section 1 (70 km/h) Karrinyup Road to Toowoan Way, Burns Beach (18.3 km)
- Section 2 (80 km/h) Toowoan Way to Aviator Boulevard, Clarkson (2.5 km)
- Section 3 (70 km/h) Aviator Boulevard to Brindabella Parkway, Alkimos (10.2 km)
- Section 4 (80 km/h) Brindabella Parkway to Blackwood Meander, Yanchep (8.1 km)
- Section 5 (60 km/h) Blackwood Meander to Yanchep Beach Rd, Yanchep (1 km).

The City, nor the wider community, was consulted prior to the change in these speed limits being implemented. MRWA did notified the City via an email on 9 February 2023 of their intention to change the speed limit within its boundary and advertised the new limits via their website.

In response to Elected Member and community queries and concerns immediately following the speed limit change, the City contacted MRWA who provided the following explanation in late February 2023:

“The motivation behind the State Governments road safety initiative that introduced the various speed limit changes on Marmion Avenue starts with the introduction of the new maximum of 70 km/h through signals.

Travelling along a road at 80 km/h, reaction distance is 56m with braking distance of 41m. Compared to 70 km/h reaction distance of 39m and braking distance of 32m. Lower speed limits reduce the potential impact of a crash.

It is these figures that have driven the Main Roads to introducing a maximum speed limit of 70 km/h at signalised intersections across WA. The changes are being applied over several years and are being delivered in 3 packages of work. Marmion Avenue formed part of Work package 1 and was delivered in August 2022 which resulted in numerous speed zone changes.

In addition to changes at some traffic signals, the new policy also provided an opportunity to undertake full speed zone reviews along Marmion Avenue to ensure appropriate whole-of-route speed limits are in place.

The latest changes are a direct response to feedback Main Roads has been receiving from road users following this initial works package 1 that implemented 70 km/h at signals, as a result we have rationalised the sections affected resulting in the a more consistent speed limit along most of Marmion Avenue (Karrinyup to Yanchep) that better reflect the road environment.

In summary, the large sections of 70 was as a result of customer feedback received regarding the frequent speed limit changes between 80km/h and 70km/h due to the changes introduced with the rollout of 70 at signals.”

Scientific research into the association between crash forces and speed has been undertaken globally by various road safety research organisations, with the findings correlated with actual crash injury data. The speed travelled at affects reaction time and stopping distance if there is a need to brake or manoeuvre suddenly. In a crash, speed determines the force of impact experienced during a collision.

In 2020, 43% of fatalities on Western Australian roads were speed related crashes. The need to reduce speed to save lives is based on the physical properties of kinetic energy. The energy stored in motion is equal to the mass of the object moving, multiplied by the velocity squared divided by 2 ($Ke=MV^2/2$). Therefore, speed in the equation has four times the influence on the crash energy. As such, if the speed of a collision is reduced it will yield a reduction in fatalities and serious injuries.

The changes implemented by MRWA now provide road users with more consistent speed limits resulting in only four speed limit changes along the entire route. Journey times are not considered to be severely impacted with less than three minutes added to a pre-change journey along the entire 40km length of Marmion Avenue from Yanchep Beach Road to Karrinyup Road.

On the basis that MRWA are the authority that governs speed limits and manages Marmion Avenue; safety has been their main driver behind the speed limit change which aligns with the state government’s ‘*Road Safety Strategy 2020-2030 Driving Change*’.

Based on the proven safety benefits and only a minor impact on journey times, the City does not support increasing the default speed limit along Marmion Avenue from 70km/h to 80km/h and as such, the Notice of Motion, is not supported.

Cr Pizzey left the Chamber at 10.55pm and returned at 11.56pm.

The Manager Governance left the Chamber at 11.02 and returned at 11.05pm.

RECOMMENDATION

MOVED Cr Hutton, SECONDED Cr May that Council REQUESTS the Mayor and Chief Executive Officer to formally write to both Main Roads and the relevant Minister and members of State Parliament to request the default speed limit along Marmion Avenue be returned to 80km/h and that any further changes only take place after proper community consultation.

AMENDMENT MOVED Cr May, SECONDED Cr Hutton that additional Parts be ADDED to the Motion to read as follows:

- “1 REQUESTS the letter also opposes the installation of additional traffic lights along Marmion Avenue within the district instead favoring more efficient traffic solutions such as roundabouts and/or slip lanes;**
- 2 REQUESTS that responses received to the letter referred to in Part 1 be circulated to Elected Members.”**

During debate it was requested that Parts 1 and 2 be voted upon separately.

AMENDMENT MOVED Cr May, SECONDED Cr Hutton that an additional Part be ADDED to the Motion to read as follows:

“1 REQUESTS the letter also opposes the installation of additional traffic lights along Marmion Avenue within the district instead favoring more efficient traffic solutions such as roundabouts and/or slip lanes;”

The Amendment was Put and

CARRIED (9/3)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr Hill, Cr Jones and Cr Kingston.

AMENDMENT MOVED Cr May, SECONDED Cr Hutton that an additional Part be ADDED to the Motion to read as follows:

“2 REQUESTS that responses received to the letter referred to in Part 1 be circulated to Elected Members.”

The Amendment was Put and

CARRIED (12/0)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

**The Original Motion as Amended being / COUNCIL RESOLUTION
(Resolution No: CJ067-03/24)**

MOVED Cr Hutton, SECONDED Cr May that Council REQUESTS the Mayor and Chief Executive Officer to formally write to both Main Roads and the relevant Minister and members of State Parliament to request the default speed limit along Marmion Avenue be returned to 80km/h and that any further changes only take place after proper community consultation and:

1 REQUESTS the letter also opposes the installation of additional traffic lights along Marmion Avenue within the district instead favoring more efficient traffic solutions such as roundabouts and/or slip lanes;

2 REQUESTS that responses received to the letter referred to in Part 1 be circulated to Elected Members.

The Motion was Put and

CARRIED (9/3)

In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Cr Hill, Cr Jones and Cr Kingston.

16.3 NOTICE OF MOTION NO.3 – CR JOHN RAFTIS – CITY OF JOONDALUP WORKERS COMPENSATION INSURANCE

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr John Raftis has given notice of his intention to move the following Motion at the Council meeting to be held on 26 March 2024:

That Council REQUESTS the Chief Executive Officer to prepare a report on the workers compensation insurance for the City of Joondalup, including:

- 1 The nature of the insurance policy with LGIS for example the premium paid to 3rd parties and the potential for claims at a later date, analysis of the terms of the contract and associated costs;***
- 2 The costs of workers compensation insurance for the past 10 years, with a full reconciliation of claims paid out in subsequent periods for each year of cover;***
- 3 A break down of the staff covered under this policy and the applicable “industry” code such as numbers of staff and applicable remuneration (totals not individual) for each industry code;***
- 4 A report of the claims encountered by the City for staff under this policy for the past 10 years – nature of claims, applicable department, total claims paid out;***
- 5 A requirement for all insurance policies to be subject to presentation at the Audit and Risk Committee in 2024 for review and understanding of the risk impacts for the City;***
- 6 A review of the City’s insurance policies, with a view to making a recommendation to Council on whether a tender process be undertaken for the 2025/2026 insurance requirements.***

REASON FOR MOTION

The reason for the request is to both educate and inform the Council around the insurance policies in place for the City and also to ensure the policies are delivering the best value for money for the City.

Insurance is a key component of the City’s risk management processes, and the Council should be educated and informed around the risks applicable, and the benefits delivered from these policies.

Insurance policies have a significant cost and it is important the City is achieving the best value for money for these policies, with an acknowledgement that the cheapest policy does not necessarily deliver the best outcome. With regard to the Workers Compensation insurance, the City currently budgets 2.5% of payroll for such insurance, which seems comparatively high given the City has a large component of “indoor” personnel. My experience has shown that an organisation with primarily office-based personnel and a good claims record can achieve much lower premiums. As such the initial focus of the Notice of Motion is on a full review and understanding of the Workers Compensation Policy and the City’s experience with claims.

OFFICER’S COMMENT

A report can be prepared.

The Director Infrastructure Services left the Chamber at 11.03pm and returned at 11.06pm.

Cr May left the Chamber at 11.09pm.

RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ068-03/24)

MOVED Cr Raftis, SECONDED Cr Fishwick that Council REQUESTS the Chief Executive Officer to prepare a report on the workers compensation insurance for the City of Joondalup, including:

- 1 The nature of the insurance policy with LGIS for example the premium paid to 3rd parties and the potential for claims at a later date, analysis of the terms of the contract and associated costs;**
- 2 The costs of workers compensation insurance for the past 10 years, with a full reconciliation of claims paid out in subsequent periods for each year of cover;**
- 3 A break down of the staff covered under this policy and the applicable “industry” code such as numbers of staff and applicable remuneration (totals not individual) for each industry code;**
- 4 A report of the claims encountered by the City for staff under this policy for the past 10 years – nature of claims, applicable department, total claims paid out;**
- 5 A requirement for all insurance policies to be subject to presentation at the Audit and Risk Committee in 2024 for review and understanding of the risk impacts for the City;**
- 6 A review of the City’s insurance policies, with a view to making a recommendation to Council on whether a tender process be undertaken for the 2025/2026 insurance requirements.**

The Motion was Put and

CARRIED (11/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

PROCEDURAL MOTION - THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC

(Resolution No: CJ069-03/24)

MOVED Cr Hill, SECONDED Cr Kingston that Council:

1 in accordance with Section 5.23(2)(f)(i) of the *Local Government Act 1995* and clause 5.2(2) of the City's *Meeting Procedures Local Law 2013*, **RESOLVES** to close the meeting to members of the public to consider

1.1 Item 13.2.3 - Strategic Risk Register;

2 **PERMITS** the following employees to remain in the Chamber during discussion on Item 13.2.3 - Strategic Risk Register;

while the meeting is sitting behind closed doors as detailed in Part 1 above:

2.1 Chief Executive Officer, Mr James Pearson;

2.2 Director Corporate Services, Mr Mat Humfrey;

2.3 Director Planning and Community Development, Mr Chris Leigh;

2.4 Director Infrastructure Services, Mr Nico Claassen;

2.5 Manager Audit, Risk and Executive Services, Ms Christine Robinson;

2.6 Manager Governance, Mrs Kylie Bergmann;

2.7 Governance Coordinator, Mrs Vivienne Stampalija;

2.8 Senior Governance Officer, Mrs Deborah Gouges.

The Motion was Put and

CARRIED (11/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

Members of the staff (with the exception of the Chief Executive Officer, Director Corporate Services, Director Planning and Community Development, Director Infrastructure Services, Manager Audit, Risk and Executive Services, Manager Governance, Governance Coordinator and Senior Governance Officer) and members of the public left the Chamber at this point; the time being 11.12pm.

13.2.3 STRATEGIC RISK REGISTER (WARD – ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	10011, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider and endorse the City's Strategic Risk Register.

EXECUTIVE SUMMARY

The Chief Executive Officer (CEO) is required to ensure the identification and management of strategic risks, with the Executive Leadership Team required to manage the strategic risk portfolio including raising new risks as they arise and ensuring mitigation strategies are appropriate and effective. The Audit and Risk Committee is required to review the strategic risks to the City and the plans to minimise or respond to those risks.

It is therefore recommended that Council ENDORSES the City's Strategic Risk Register forming Attachment 1 to this Report.

BACKGROUND

The *Risk Management Policy* outlines the City's commitment and approach to managing risks. Risks are to be recorded, analysed and reported, based on the context of the individual risk and the risk portfolio it belongs to.

The *Risk Management Framework* requires a strategic risk portfolio, which outlines risks of an internal or external nature that affect the achievement of the City's long-term objectives defined by the *Strategic Community Plan*. This category of risk requires input from Council.

The draft strategic risk register has been updated to align with the *Strategic Community Plan 2032*.

DETAILS

The draft strategic risk register reflects an assessment of strategic risks to the City which could, inter alia, impact on the delivery of the City's *Strategic Community Plan 2032*.

The risks have been identified through a process of feedback from Elected Members at the Strategic Development weekend; consultation with the Chief Executive Officer, Directors and Business Unit Managers; and consideration of assessed operational and project risks and the City's documented control processes.

The City has done a gap analysis using the JLT Public Sector Risk Report to compare the City's draft strategic risk register with the risks to the public sector identified by CEOs and senior executives of public sector organisations throughout Australia.

The 12 strategic risks identified have undergone internal review and analysis including assigning risk owners and controls, assessing control effectiveness and determining current risk rating.

Attachment 2 summarises control effectiveness and its impact on inherent strategic risks, to assist in the consideration of the draft strategic risk register. It shows the inherent risk, which is the risk level without considering controls and is determined by using the values for consequence and likelihood, as well as the residual risk, which is a review of the original inherent risk rating against the proportion of controls that are fully effective.

Attachment 3 shows the strategic risk level reduction following evaluation of the overall control effectiveness.

Attachments 2 and 3 are confidential as they identify potential vulnerabilities.

Current risk rating

The current risk rating for each strategic risk has been considered using the risk matrix below along with evaluating overall control effectiveness.

CONSEQUENCE	LIKELIHOOD DESCRIPTORS		
	IMPROBABLE	POSSIBLE	PROBABLE
	Risk is unlikely to occur	Risk could occur, but not certain	Risk is likely to occur
ACCEPTABLE Little or no effect on objectives	Low	Low	Medium
TOLERABLE Effects are noticeable but not critical to objectives	Low	Medium	Medium
UNDESIRABLE Serious impact to the course of action or objectives	Medium	Medium	High
INTOLERABLE Could result in disaster	High	High	Extreme

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Audit) Regulations 1996.*

10-Year Strategic Community Plan

Key theme The Strategic Risk Register has implications for all five goals. It relates most closely to Key theme 5. Leadership.

Relevant to:
1. Community
2. Environment
3. Place
4. Economy.

Outcome	<p>Most directly:</p> <p>5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.</p> <p>5-4 Responsible and financially sustainable – you are provided with a range of City services which are delivered in a financially responsible manner.</p>
Policy	<i>Risk Management Policy.</i>

Risk management considerations

The development of a strategic risk register supports the objective of the City's *Risk Management Policy* which outlines the City's commitment and approach for managing risks that may impact its objectives.

This provides evidence of the appropriateness and effectiveness of systems and procedures regarding risk management, internal control and legislative compliance, as required by the *Local Government (Audit) Regulations 1996*.

Risk management is an important part of organisational capability, relying on policies, protocols, plans, systems and processes. The effective use of risk management i) ensures the City's readiness to maintain delivery of services; and ii) reduces the likelihood of potentially disruptive risk events occurring.

Following Council adoption of the amended *Risk Management Policy* in October 2020 (CJ158-10/20 refers), and endorsement of the amended *Risk Management Framework* in November 2020 (CJ177-11/20 refers), the identification and management of strategic risks commenced.

The findings of the Office of the Auditor General Information Systems Audit rated risk management in 2019-20 as moderate; with management comments advising that *"the current Strategic Community Plan expires at the end of the 2021/22 financial year with development of a new Plan (for 2022-2032) currently underway. The session to identify strategic risks (based on the objectives identified for the new Plan) will occur between July and December 2021. A 12-monthly process review will then be implemented.*

In 2020-21 and 2021-22 the ratings reduced to minor, due to the progression of the draft strategic risk register, with consultation occurring following the development of the strategic risk assessment profiles, including challenges identified at the 2022 Elected Members Strategic Weekend:

As part of the management comments for 2022-23, the Office of the Auditor General was advised that the *"draft strategic risk register will be presented to the Audit and Risk Committee on 13 November 2023 (tentative date; not yet set by Council). To be presented to Council on 28 November 2023 for endorsement.*

The draft strategic risk register was considered, and a decision deferred, by the Audit and Risk Committee on 13 November 2023.

It was considered, and endorsed, by the Audit and Risk Committee on 11 March 2024.

The register is now presented to Council for consideration and endorsement.

Council's endorsement of the register will allow for this matter to be completed to the satisfaction of the Office of the Auditor General.

If not endorsed, it is likely that a significant finding will be made as part of the 2023-24 Information Systems Audit, due to commence before the end of the 2023-24 financial year and be completed before 31 December 2024. This will require the City to prepare an action plan for submission to the Minister for Local Government within three months of the Office of the Auditor General's report being tabled in Parliament.

Financial / budget implications

Risk assessment is carried out using existing budgeted resources.

Regional significance

Delivery of services, and the *Strategic Community Plan*, is affected by, and has impact on, social, economic and environmental developments across the region serviced by the City of Joondalup.

Sustainability implications

The sustainability of the City's operations depends on effective identification and management of risks at the strategic and operational level. Environmental sustainability is part of the goals of the City's *Strategic Community Plan*.

Consultation

Risks were assessed against the classifications within the City's *Risk Management Framework*.

Risk consultation sessions have been held with each Director and Business Unit Manager.

Inputs included challenges identified by Elected Members at the Elected Member Strategic Weekend, in February 2022.

A draft Strategic Risk Assessment was presented to Elected Members at the Strategy Session held on 4 October 2022 and to the Audit and Risk Committee on 16 November 2022.

A draft Strategic Risk Register was presented to Elected Members at the Strategy Session on 5 September 2023, and the Audit and Risk Committee on 13 November 2023.

COMMENT

If adopted by Council, the Strategic Risk Register will be presented to the Audit and Risk Committee on an annual basis for review.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 11 March 2024.

The committee recommendation is the same as recommended by City officers.

It should be noted that this report has been updated since its circulation to the Audit and Risk Committee meeting held on 11 March 2024 to include additional information within the Risk Management Considerations section.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(Resolution No: CJ070-03/24)

MOVED Cr Raftis, SECONDED Cr Vinciullo that Council ENDORSES the City's Strategic Risk Register forming Attachment 1 to this Report.

The Motion was Put and

CARRIED (8/3)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Pizzey and Cr Vinciullo.

Against the Motion: Cr Kingston, Cr O'Neill and Cr Raftis.

ATTACHMENTS

1. Strategic Risk Register [**13.2.3.1** - 1 page]
2. CONFIDENTIAL REDACTED - Analysis Control Effectiveness [**13.2.3.2** - 2 pages]
3. CONFIDENTIAL REDACTED - Analysis Risk Level Reduction [**13.2.3.3** - 1 page]

PROCEDURAL MOTION – THAT THE MEETING BE OPENED TO MEMBERS OF THE PUBLIC

(Resolution No: CJ071-03/24)

MOVED Cr Hill, SECONDED Cr Vinciullo that in accordance with clause 5.2(3)(b) of the *City of Joondalup Meeting Procedures Local Law 2013*, the Council meeting now be REOPENED TO THE PUBLIC.

The Motion was Put and

CARRIED (11/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

Doors opened at 11.22pm.

Two members of the public and no members of the press were present.

In accordance with Clause 5.2(6)(a) of the City's Meeting Procedures Local Law 2013, Deputy Mayor Hill read aloud the motions in relation to Item 13.2.3 - Strategic Risk Register.

MOTION TO RESUME ORDER OF BUSINESS

(Resolution No: CJ072-03/24)

MOVED Cr Hill, SECONDED Cr Hamilton-Prime that that Council RESUMES the operation of clause 4.3 – Order of Business of the *City of Joondalup Meeting Procedures Local Law 2013*.

The Motion was Put and

CARRIED (11/0)

In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

Against the Motion: Nil.

17 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Cr Hutton signaled his intention to submit a Notice of Motion to the Council Meeting to be held on 23 April 2024 in relation to requesting a report into the reduction of paid parking in the central business district (CBD).

18 CLOSURE

There being no further business, the Deputy Mayor declared the meeting closed at 11.24pm the following Elected Members being present at that time:

DEPUTY MAYOR ADRIAN HILL
CR LEWIS HUTTON
CR DANIEL KINGSTON
CR NIGE JONES
CR REBECCA PIZZEY
CR RUSS FISHWICK, JP
CR JOHN RAFTIS
CR CHRISTINE HAMILTON-PRIME, JP
CR PHILLIP VINCIULLO
CR JOHN CHESTER
CR ROHAN O'NEILL

26 MARCH 2024 - ORDINARY MEETING OF COUNCIL ATTACHMENTS

12.1 DEVELOPMENT AND SUBDIVISION APPLICATIONS - JANUARY 2024	
(WARD - ALL).....	6
12.1.1 DEVELOPMENT APPLICATIONS DETERMINED - JANUARY 2024.....	6
12.1.2 SUBDIVISION REFERRALS - JANUARY 2024.....	8
12.2 PROPOSED CLOSURE OF PORTIONS OF THE WHITFORDS AVENUE	
ROAD RESERVE, HILLARYS (WARD – SOUTH-WEST).....	9
12.2.1 WHITFORDS AVENUE ROAD RESERVE CLOSURES AND RESERVE EXCISION PLAN.....	9
12.3 47 SPORING WAY, HILLARYS - FOUR MULTIPLE DWELLINGS (WARD –	
SOUTH-WEST).....	10
12.3.1 LOCATION PLAN.....	10
12.3.2 DEVELOPMENT PLANS.....	11
12.3.3 DEVELOPMENT PERSPECTIVES.....	20
12.3.4 LANDSCAPING CONCEPT PLAN.....	22
12.3.5 JOONDALUP DESIGN REVIEW PANEL MINUTES AND APPLICANT RESPONSE.....	23
12.3.6 ASSESSMENT AGAINST HOUSING OPPORTUNITY AREAS LOCAL PLANNING POLICY AND SP P 7.3 LANDSCAPE.....	30
12.3.7 APPLICANT PLANNING REPORT AND JUSTIFICATION.....	36
12.3.8 ARBORICULTURAL REPORT (TREE RETENTION).....	64
12.3.9 ARBORICULTURAL REPORT (NEW TREES).....	103
12.3.10 WASTE MANAGEMENT PLAN.....	116
12.3.11 APPLICANT RESPONSE TO SUMMARY OF SUBMISSIONS.....	134

12.4 EXECUTION OF DOCUMENTS (WARD - ALL)	140
12.4.1 SIGNING AND SEALING REGISTER FROM 26 JANUARY 2024 TO 23 FEBRUARY 2024.....	140
12.5 STATUS OF COUNCIL DECISIONS - JANUARY 2024 (WARD - ALL)	141
12.5.1 ACTIONS REGISTER AS AT 29 FEBRUARY 2024.....	141
12.6 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)	194
12.6.1 CATALINA REGIONAL COUNCIL - MINUTES - 15 FEBRUARY 2024.....	194
12.7 STATUS OF PETITIONS (WARD - ALL)	205
12.7.1 MARCH 2024 - STATUS OF PETITIONS.....	205
12.8 DRAFT ENVIRONMENT STRATEGY 2024 – 2034 (WARD – ALL)	217
12.8.1 DRAFT ENVIRONMENT STRATEGY 2024-2034.....	217
12.9 CORPORATE SPONSORSHIP APPLICATION: WANNEROO BASKETBALL ASSOCIATION (WARD - ALL)	246
12.9.1 WANNEROO BASKETBALL ASSOCIATION SPONSORSHIP.....	246
12.9.2 MASTER SPONSORSHIP ASSESSMENT MATRIX.....	341
12.10 LIST OF PAYMENTS MADE DURING THE MONTH OF JANUARY 2024 (WARD - ALL)	343
12.10.1 CHIEF EXECUTIVE OFFICERS DELEGATED MUNICIPAL PAYMENT LIST FOR THE MONTH OF JANUARY 2024.....	343
12.10.2 CHIEF EXECUTIVE OFFICERS DELEGATED MUNICIPAL PAYMENT LIST (BOND REFUNDS) FOR THE MONTH JANUARY 2024.....	421
12.10.3 MUNICIPAL VOUCHERS FOR THE MONTH OF JANUARY 2024.....	423
12.11 FINANCIAL ACTIVITY STATEMENT FOR JANUARY 2024 (WARD - ALL)	424
12.11.1 FINANCIAL ACTIVITY STATEMENT - JANUARY 2024.....	424

12.11.2 FINANCIAL POSITION STATEMENT - JANUARY 2024.....	425
12.11.3 INVESTMENT REPORT - JANUARY 2024.....	426
12.11.4 SUPPORTING COMMENTARY JANUARY 2024.....	427
12.12 CARD TRANSACTIONS FOR THE MONTH OF JANUARY 2024 (WARD - ALL).....	437
12.12.1 CORPORATE CREDIT CARD TRANSACTIONS - JANUARY 2024.....	437
12.12.2 FUEL CARD TRANSACTIONS REPORT - JANUARY 2024.....	438
12.13 TENDER 004/24 GREENWOOD SCOUTS HALL - REFURBISHMENT AND EXTENSION (WARD - SOUTH-EAST).....	451
12.13.1 SUMMARY OF TENDER SUBMISSIONS - TENDER 004/24.....	451
12.14 TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM (WARD - ALL).....	456
12.14.1 SCHEDULE OF ITEMS.....	456
12.14.2 SUMMARY OF TENDER SUBMISSIONS.....	458
12.15 TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY (WARD - SOUTH).....	466
12.15.1 SCHEDULE OF ITEMS - TENDER 028-23.....	466
12.15.2 SUMMARY OF TENDER SUBMISSIONS - TENDER 028-23.....	470
12.16 TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY (WARD - SOUTH).....	472
12.16.1 SCHEDULE OF ITEMS - TENDER 029-23.....	472
12.16.2 SUMMARY OF TENDER SUBMISSION - TENDER 029-23.....	476

12.17 INVITATION TO JOIN OF PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING) (WARD – ALL).....	478
12.17.1 SCHEDULE OF ITEMS - INVITATION 005-24.....	478
12.17.2 SUMMARY OF SUBMISSIONS - INVITATION 005-24.....	481
13.1.1 ELECTED MEMBERS' ENTITLEMENTS POLICY (WARD – ALL).....	484
13.1.1.1 ELECTED MEMBERS ENTITLEMENTS POLICY UPDATED FEBRUARY 2024 - TRACKED CHANGES.....	484
13.1.1.2 ELECTED MEMBERS ENTITLEMENTS POLICY UPDATED FEBRUARY 2024 - CLEAN COPY.....	503
13.1.2 PARKING LOCAL LAW 2023 - ADOPTION (WARD - ALL).....	522
13.1.2.1 COMMUNITY CONSULTATION OUTCOMES REPORT.....	522
13.1.2.2 SCHEDULE OF SUBMISSIONS PARKING LOCAL LAW 2023.....	566
13.1.2.3 PARKING LOCAL LAW 2023 - MARKED-UP WITH CHANGES.....	577
13.1.2.4 PARKING LOCAL LAW 2023 - FINAL.....	615
13.1.3 PEST PLANT AMENDMENT LOCAL LAW 2023 - ADOPTION (WARD -	652
13.1.3.1 COMMUNITY CONSULTATION OUTCOMES REPORT.....	652
13.1.3.2 SCHEDULE OF SUBMISSIONS PEST PLANT AMENDMENT LOCAL LAW 2023.....	696
13.1.3.3 PEST PLANT AMENDMENT LOCAL LAW 2023 - MARKED-UP WITH CHANGES.....	699
13.1.3.4 PEST PLANT AMENDMENT LOCAL LAW 2023 - FINAL.....	703
13.1.4 PROPOSED ANIMALS LOCAL LAW 2024 - CONSENT TO ADVERTISE (WARD - ALL).....	707

13.1.4.1 COUNCIL MINUTES -16 FEBRUARY 2021.....	707
13.1.4.2 COUNCIL MINUTES -15 FEBRUARY 2022.....	717
13.1.4.3 COUNCIL MINUTES -16 AUGUST 2022.....	737
13.1.4.4 ANIMALS LOCAL LAW - CITY OF JOONDALUP REVIEW JANUARY....	745
13.1.4.5 ANIMALS LOCAL LAW 1999 - MARKED UP WITH CHANGES.....	753
13.1.4.6 ANIMALS LOCAL LAW 2024.....	798
13.2.1 2023 COMPLIANCE AUDIT RETURN (WARD - ALL).....	830
13.2.1.1 2023 COMPLIANCE AUDIT RETURN.....	830
13.2.1.2 2019 TO 2023 COMPLIANCE AUDIT RETURN.....	854
13.2.2 REVISED RISK MANAGEMENT FRAMEWORK (WARD – ALL).....	871
13.2.2.1 REVISED FRAMEWORK.....	871
13.2.2.2 CURRENT FRAMEWORK.....	895
13.2.3 STRATEGIC RISK REGISTER (WARD – ALL).....	915
13.2.3.1 STRATEGIC RISK REGISTER.....	915

ATTACHMENT NO: 1

Monthly Development Applications Determined - January 2024

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
Central	DA22/0803.01	30/10/23	SINGLE HOUSE (modification to previously approved development)	17A Yulema Street MULLALOO WA 6027	\$2,500.00	Approved
Central	DA23/0295	01/05/23	GROUPED DWELLING (new dwelling)	191 Camberwarra Drive CRAIGIE WA 6025	\$250,000.00	Approved
Central	DA23/0296	21/04/23	GROUPED DWELLING (new dwelling)	191 Camberwarra Drive CRAIGIE WA 6025	\$250,000.00	Approved
Central	DA23/0837	03/11/23	TAVERN (alterations to bottleshop)	Craigie Tavern 119 Eddystone Avenue CRAIGIE WA 6025	\$225,000.00	Approved
Central	DA23/0855	08/11/23	RESTAURANT/CAFÉ (signage additions - Nandos)	Woodvale Boulevard Shopping Centre 931 Whitfords Avenue WOODVALE WA 6026	\$15,000.00	Approved
Central	DA23/0866	14/11/23	SINGLE HOUSE (additions - retrospective)	31 Cornish Avenue WOODVALE WA 6026	\$2,000.00	Approved
Central	DA23/0907	24/11/23	GROUPED DWELLING (patio addition)	148A Camberwarra Drive CRAIGIE WA 6025	\$4,488.00	Approved
Central	DA23/0967	18/12/23	SINGLE HOUSE (patio addition)	10 The Grange MULLALOO WA 6027	\$17,903.00	Approved
Central	DA23/0973	18/12/23	SINGLE HOUSE (patio addition)	51 Berkshire Drive BELDON WA 6027	\$11,750.00	Approved
Central	DA23/0982	18/12/23	SINGLE HOUSE (patio & carport addition)	36 Mandalay Place CRAIGIE WA 6025	\$13,240.00	Approved
North	DA23/0799	19/10/23	BED AND BREAKFAST (change of use)	15 Woodswallow Close JOONDALUP WA 6027	\$5,000.00	Approved
North	DA23/0895	22/11/23	SINGLE HOUSE (addition)	9 Highcliffe Rise CURRAMBINE WA 6028	\$10,000.00	Approved
North	DA24/0008	04/01/24	SINGLE HOUSE (patio addition)	16 Barham Mews CURRAMBINE WA 6028	\$10,475.00	Approved
North	DA24/0012	09/01/24	SINGLE HOUSE (patio addition)	178 Kinross Drive KINROSS WA 6028	\$10,000.00	Approved
NorthCentr	DA23/0160.01	17/08/23	SAT REVIEW - HOME BUSINESS (amendment to DA22/0424 and retrospective works)	1 Marybrook Road HEATHRIDGE WA 6027	\$0.00	Approved
NorthCentr	DA23/0421	08/06/23	SINGLE HOUSE (additions)	6 Woodview Court EDGEWATER WA 6027	\$200,000.00	Approved
NorthCentr	DA23/0424	08/06/23	SINGLE HOUSE (patio additions)	6 Aquarius Ramble OCEAN REEF WA 6027	\$15,000.00	Approved
NorthCentr	DA23/0675.01	08/12/23	SINGLE HOUSE (new two storey dwelling - modification to previous DA23/0675)	4 Volunteer Place OCEAN REEF WA 6027	\$1,000.00	Approved
NorthCentr	DA23/0840	03/11/23	SINGLE HOUSE (front fence addition)	20 Regatta Drive EDGEWATER WA 6027	\$18,000.00	Approved
NorthCentr	DA23/0850	07/11/23	SINGLE HOUSE (patio addition)	18 Indooroopilly Place CONNOLLY WA 6027	\$26,255.00	Approved
NorthCentr	DA23/0860	12/11/23	SINGLE HOUSE (additions)	1 Merion Place CONNOLLY WA 6027	\$36,000.00	Approved
NorthCentr	DA23/0887	21/11/23	SINGLE HOUSE (new dwelling)	53 O'Mara Boulevard ILUKA WA 6028	\$291,852.00	Approved
NorthCentr	DA23/0939	07/12/23	SINGLE HOUSE (patio addition)	4 Heron Close EDGEWATER WA 6027	\$5,610.00	Approved
NorthCentr	DA23/0950	13/12/23	SINGLE HOUSE (patio addition)	44 Boynton Gardens ILUKA WA 6028	\$19,800.00	Approved

ATTACHMENT NO: 1

PAGE NO: 2 of 2

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
NorthCentr	DA24/0009	04/01/24	SINGLE HOUSE (patio addition)	14 Redbud Trail EDGEWATER WA 6027	\$5,130.00	Approved
South	DA23/0573	28/07/23	GROUPED DWELLING (new dwelling and modifications to existing dwelling)	4 Elmton Court DUNCRAIG WA 6023	\$320,000.00	Approved
South	DA23/0767	09/10/23	SINGLE HOUSE (new two storey dwelling)	14A Eucalypt Court DUNCRAIG WA 6023	\$836,390.00	Approved
South	DA23/0777	12/10/23	SINGLE HOUSE (patio addition)	7 Ellison Drive PADBURY WA 6025	\$15,900.00	Approved
South	DA23/0786	16/10/23	SINGLE HOUSE (siteworks)	43 Buchanan Way PADBURY WA 6025	\$14,000.00	Approved
South	DA23/0862	13/11/23	SINGLE HOUSE (additions)	33 Wakeley Way DUNCRAIG WA 6023	\$19,900.00	Approved
South	DA23/0906	24/11/23	SINGLE HOUSE (new dwelling)	32 Blaxland Way PADBURY WA 6025	\$305,961.00	Approved
South	DA23/0927	04/12/23	SINGLE HOUSE (patio addition)	40 Bannister Road PADBURY WA 6025	\$8,318.00	Approved
SouthEast	DA23/0800	20/10/23	GROUPED DWELLING (screen wall - retrospective)	4B Glade Court WARWICK WA 6024	\$1,500.00	Approved
SouthEast	DA23/0838	03/11/23	SINGLE HOUSE (additions)	9 Alderhaus Drive KINGSLEY WA 6026	\$20,000.00	Approved
SouthEast	DA23/0868	16/11/23	SINGLE HOUSE (garage - retrospective)	4A Ballantine Road WARWICK WA 6024	\$10,000.00	Approved
SouthEast	DA23/0935	05/12/23	SINGLE HOUSE (patio addition)	20 Illyarrie Street GREENWOOD WA 6024	\$9,000.00	Approved
SouthEast	DA23/0938	06/12/23	SINGLE HOUSE (additions)	25 Claygate Way KINGSLEY WA 6026	\$62,940.00	Approved
SouthEast	DA23/0976	15/12/23	SINGLE HOUSE (outbuilding)	9 Blackbutt Drive GREENWOOD WA 6024	\$18,500.00	Approved
SouthWest	DA22/0570	21/07/22	SINGLE HOUSE (garage addition)	21 Hicks Way HILLARYS WA 6025	\$20,000.00	Approved
SouthWest	DA23/0434	09/06/23	GROUPED DWELLING (new dwelling and modifications to existing dwelling)	114 Clontarf Street SORRENTO WA 6020	\$650,000.00	Approved
SouthWest	DA23/0511.01	08/12/23	SINGLE HOUSE (new two storey dwelling - modifications to previous DA23/0511)	71 Clontarf Street SORRENTO WA 6020	\$637,740.00	Approved
SouthWest	DA23/0637	25/08/23	SINGLE HOUSE (new two storey dwelling)	99 Clontarf Street SORRENTO WA 6020	\$650,000.00	Approved
SouthWest	DA23/0739	27/09/23	SINGLE HOUSE (new three storey dwelling)	1 Gemmell Way HILLARYS WA 6025	\$1,500,000.00	Approved
SouthWest	DA23/0787	16/10/23	SINGLE HOUSE (new two storey dwelling)	19 High Street SORRENTO WA 6020	\$1,700,000.00	Approved
SouthWest	DA23/0823	26/10/23	SINGLE HOUSE (front fence addition)	21 Koombana Way KALLAROO WA 6025	\$8,000.00	Approved
SouthWest	DA23/0902	24/11/23	SINGLE HOUSE (patio and outbuilding addition - retrospective)	38 Lymburner Drive HILLARYS WA 6025	\$10,000.00	Approved
SouthWest	DA23/0905	22/11/23	SINGLE HOUSE (fencing and siteworks)	22 Northwood Way KALLAROO WA 6025	\$18,000.00	Approved
SouthWest	DA23/0924	01/12/23	SINGLE HOUSE (additions)	139 Castlecrag Drive KALLAROO WA 6025	\$18,000.00	Approved
SouthWest	DA23/0937	07/12/23	SINGLE HOUSE (patio addition)	151 Flinders Avenue HILLARYS WA 6025	\$19,909.00	Approved
SouthWest	DA23/0965	18/12/23	SINGLE HOUSE (patio additions)	18 Crossland Place HILLARYS WA 6025	\$18,700.00	Approved
50					\$8,338,761.00	

Monthly Subdivision Application Recommendations to Western Australian Planning Commission - January 2024

Ward	SU Number	Received Date	Application Details	Property Address	Recommendation
Central	SU772-23	20/11/23	2 strata residential lots	5 Regis Court MULLALOO WA 6027	NotSupport
North	SU164430	02/01/24	1 additional residential lot	34 Clearview Avenue BURNS BEACH WA 6028	Support
NorthCentr	SU832-23	13/12/23	3 strata residential lots	15 Caprella Street HEATHRIDGE WA 6027	NotSupport
NorthCentr	SU835-23	14/12/23	2 strata residential lots	100 Conidae Drive HEATHRIDGE WA 6027	Support
South	SU29-24	12/01/24	2 strata residential lots	12 Pierre Place PADBURY WA 6025	Support
South	SU825-23	11/12/23	2 strata residential lots	52 Halgania Way DUNCRAIG WA 6023	Support
South	SU859-23	21/12/23	2 strata residential lots	23 Marsden Way PADBURY WA 6025	Support
SouthWest	SU733-23	27/11/23	2 strata residential lots	21 Aristrade Avenue KALLAROO WA 6025	NotSupport
SouthWest	SU962-22.01	09/01/24	2 strata residential lots (amended plan)	114 Clontarf Street SORRENTO WA 6020	Support
	9				

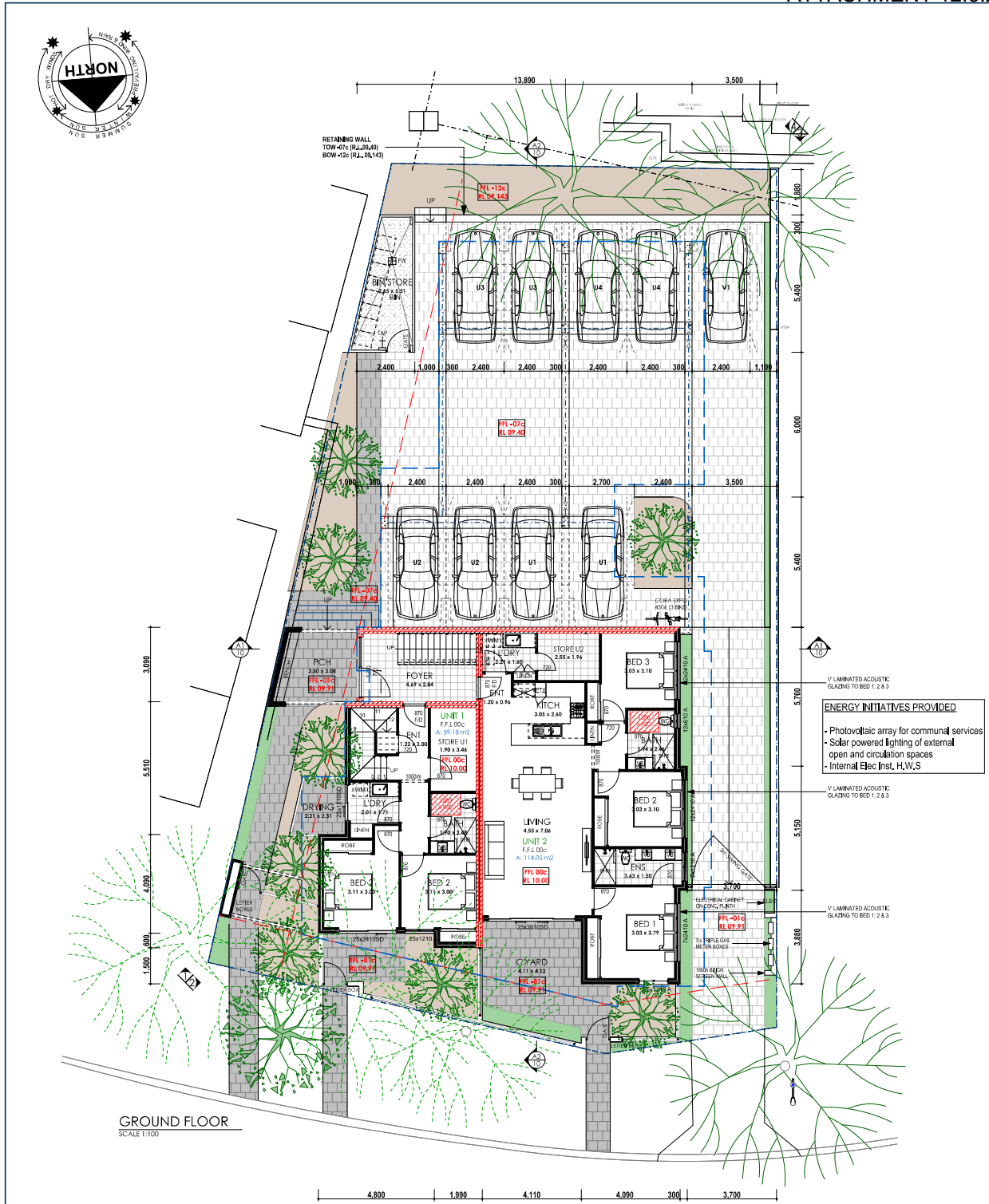


Aerial Plan



Proposed road reserve closure and reserve excision





GROUND FLOOR
SCALE 1:100

#47 Spring Way, Hillarys						
UNITS	AREA	STRATA M ²	STORE	CYARD	BALCONY	TOTAL
UNIT 1	140.18	ST.124.52		16.64	14.73	171.55
UNIT 2	114.05	ST.104.17		27.49		141.54
UNIT 3	119.28	ST.108.19			17.86	137.14
UNIT 4	131.74	ST.118.56			21.62	153.36
TOTAL	505.25		0	44.13	54.21	603.59

PLOT RATIO	
ALLOWABLE	564.8
PLOT RATIO 0.8 =	706
PROPOSED AREA m ²	59.55
UNDER m ²	0.71

JMB BUILDING DESIGNS
 P.O. Box 707, Inglewood, 6832
 T: (08) 9271 8033
 M: 0419 944 378
 E: jason@jmbd.com.au
 W: www.jmbd.com.au

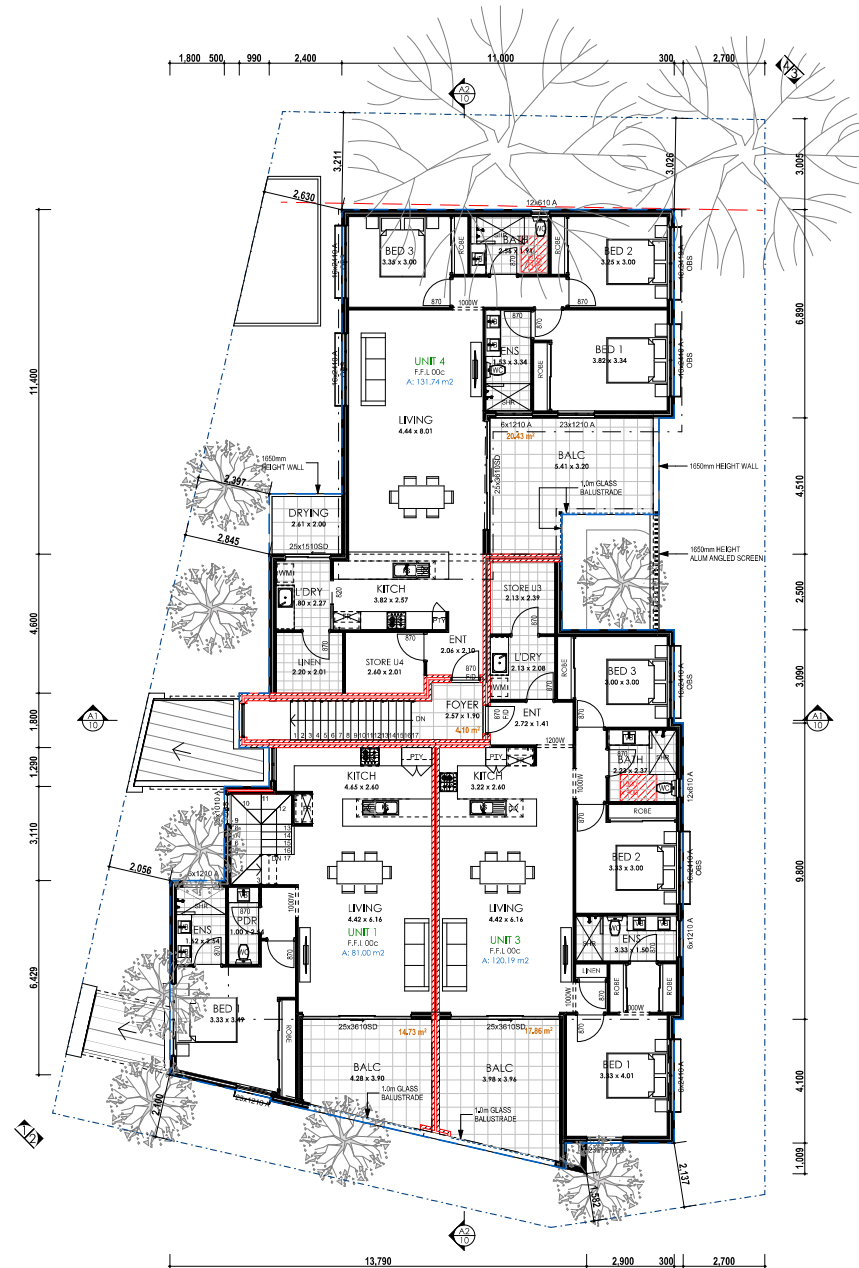
Rev	Date	Notes
01	10.02.23	Concept D1
02	09.01.24	DA-01.3

This is one of the drawings referred to in the building contract.

Client: _____
 Date: _____
 Client: _____
 Date: _____
 Builder: _____
 Date: _____

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Client Name:	Alpha Projects WA	Job number:	25068	Scale:	1:100
Site Address:	Lot 179 (#47) Spring Way, Hillarys	Drawn By:	J.Magnano	Date Drawn:	09.01.24
		Revision No:	02	Sheet No:	06 OF 10
		Drawing Name:	FLOOR PLAN GF		



FIRST FLOOR
SCALE 1:100

#47 Spring Way, Hillarys						
UNITS	AREA	STRATA M ²	STORE	CYARD	BALCONY	TOTAL
UNIT 1	140.18	ST.124.52		16.64	14.73	171.55
UNIT 2	114.05	ST.104.17		27.49		141.54
UNIT 3	119.28	ST.108.19			17.86	137.14
UNIT 4	131.74	ST.118.56			21.62	153.36
TOTAL	505.25		0	44.13	54.21	603.59

PLOT RATIO	
ALLOWABLE	0.8 = 564.8
PROPOSED AREA M ²	706
UNDER M ²	59.55
PROPOSED RATIO	0.71

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 W: www.jmb.com.au

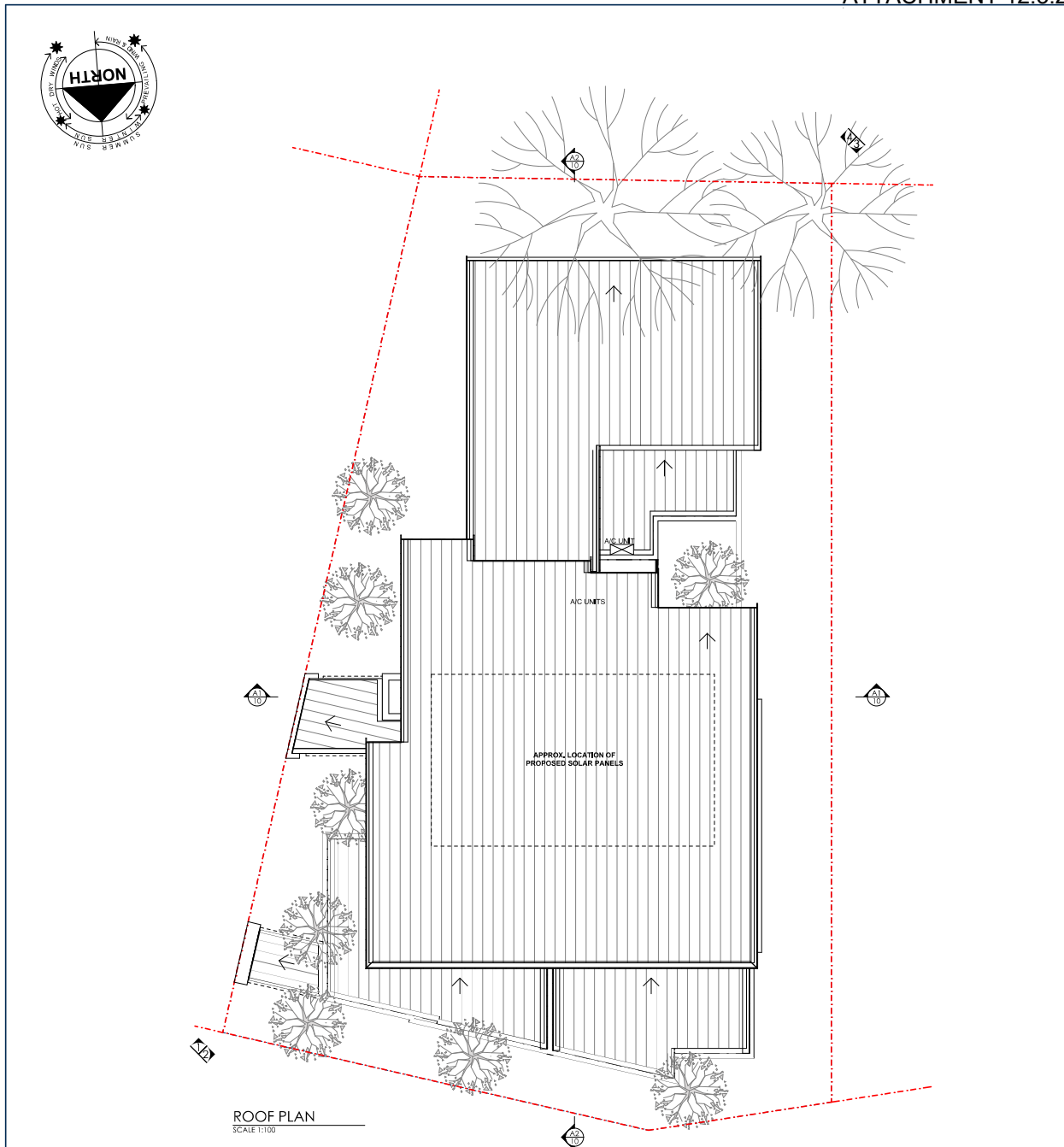
Rev	Date	Notes
01	10.02.23	Concept D1
02	09.01.24	DA-01.3

This is one of the drawings referred to in the building contract.

Client: _____
 Date: _____
 Client: _____
 Date: _____
 Client: _____
 Date: _____
 Builder: _____
 Date: _____

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Client Name: Alpha Projects WA	Job number: 25068	Scale: 1:100
Site Address: Lot 179 (#47) Sporing Way, Hillarys	Drawn By: J.Morgan	Date Drawn: 09.01.24
	Revision No: 02	Sheet No: 07 of 10
	Drawing Name: FLOOR PLAN UF	



ROOF PLAN
SCALE 1:100

#47 Spring Way, Hillarys						
UNITS	AREA	STRATA M ²	STORE	CYARD	BALCONY	TOTAL
UNIT 1	140.18	ST.124.52		16.64	14.73	171.55
UNIT 2	114.05	ST.104.17		27.49		141.54
UNIT 3	119.28	ST.108.19			17.86	137.14
UNIT 4	131.74	ST.118.56			21.62	153.36
TOTAL	505.25		0	44.13	54.21	603.59

PLOT RATIO	
ALLOWABLE	
PLOT RATIO 0.8 =	564.8
PROPOSED AREA m ²	706
UNDER m ²	59.55
PROPOSED RATIO	0.71

JJM
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Rev	Date	Notes
01	10.02.23	Concept D1
02	29.01.24	DA-01.3

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This is one of the drawings referred to in the building contract.
Client :
Date :
Client :
Date :
Builder :
Date :

Client Name:
Alpha Projects WA
Site Address:
**Lot 179 (#47)
Spring Way,
Hillarys**

Job number:	Scale:
25068	1:100
Drawn By:	Date Drawn:
JJMagnum	09.01.24
Revision No:	Sheet No:
02	08 OF 10
Drawing Name:	
ROOF PLAN	



ELEVATION LEGEND

-  RED FACE BRICK
-  JAMES HARDIE AXON FIBRE CEMENT CLADDING
-  RENDERED BRICK

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Rev	Date	Notes
01	10.05.23	Concept 01
02	09.01.24	DA 01.3

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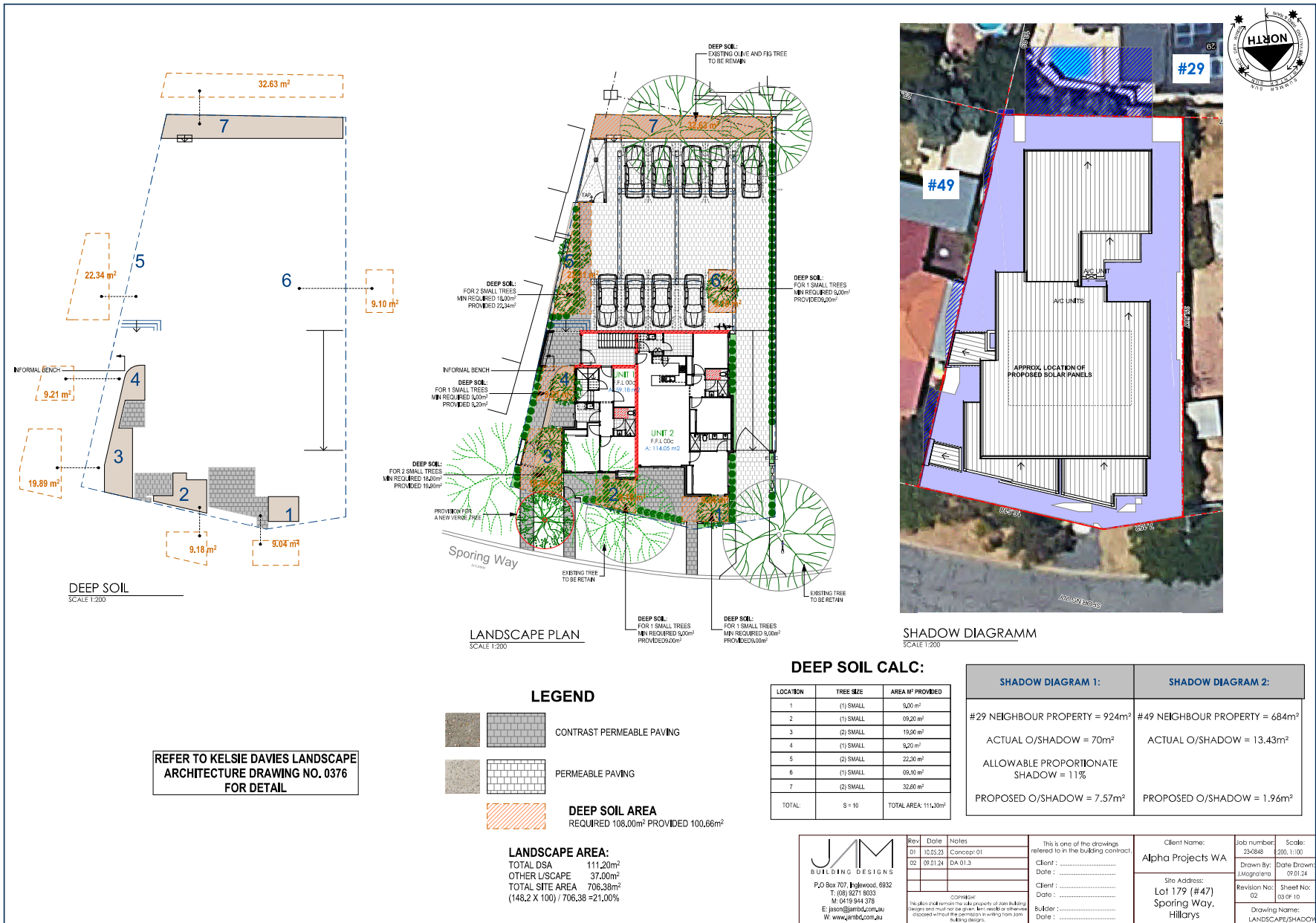
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 Client :
 Date :
 Builder :
 Date :

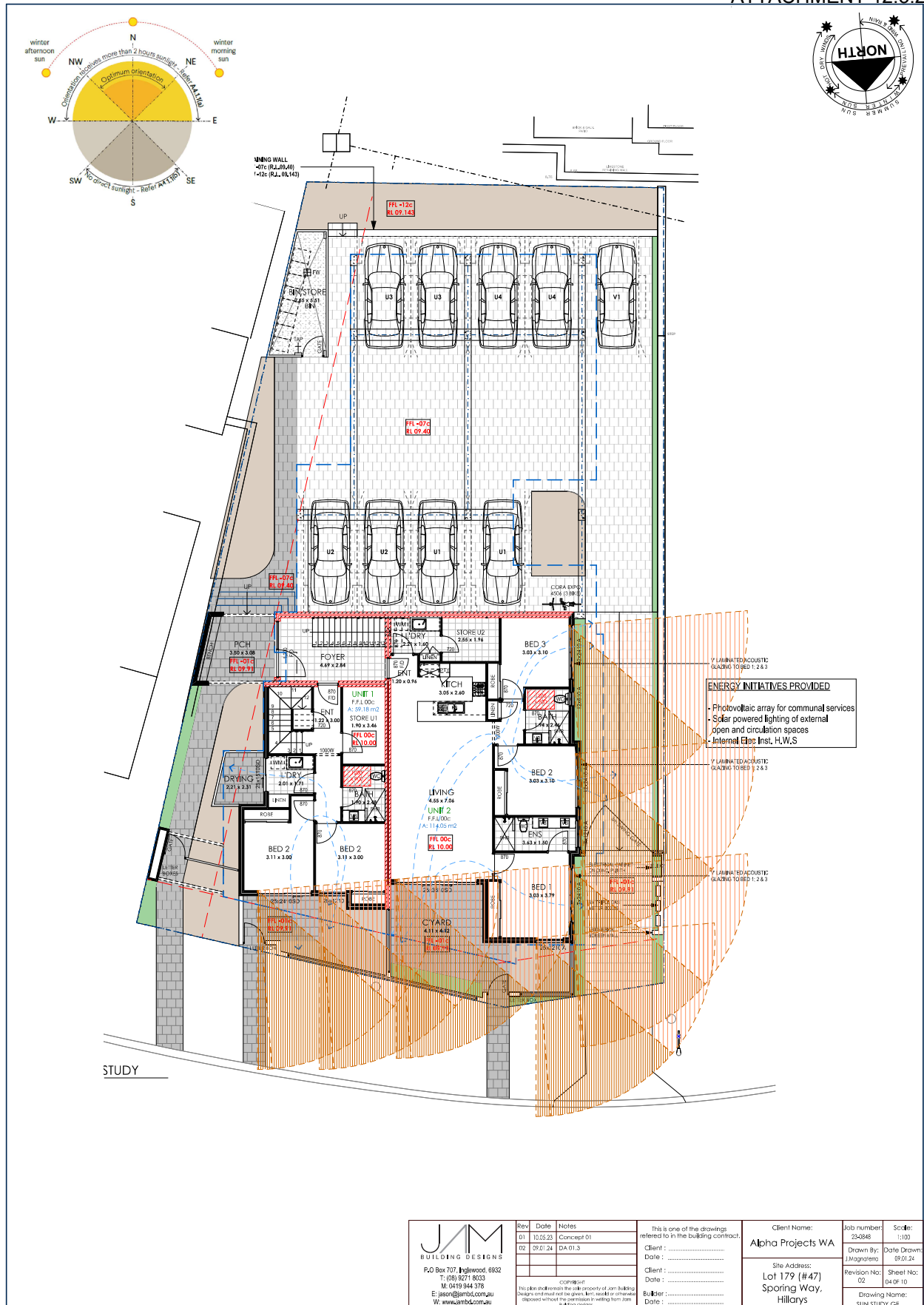
Client Name:
Alpha Projects WA

Site Address:
**Lot 179 (#47)
 Spring Way,
 Hillarys**

Job number: 23-0848	Scale: 1:100
Drawn By: Juliegrahame E. Furlong	Date Drawn: 09.01.24
Revision No: 02	Sheet No: 09 OF 10

Drawing Name:
ELEVATIONS

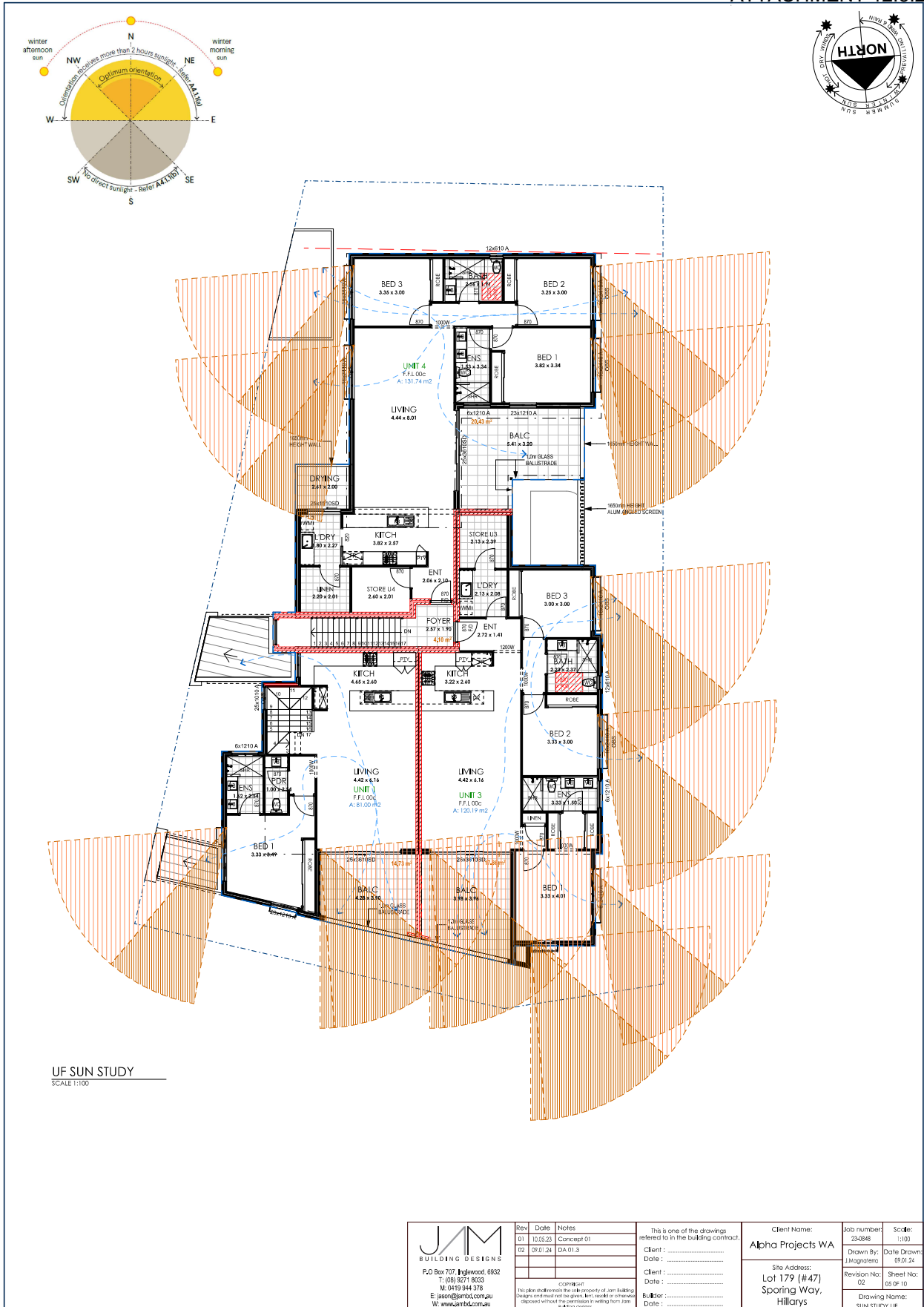




- ENERGY INITIATIVES PROVIDED**
- Photovoltaic array for communal services
 - Solar powered lighting of external open and circulation spaces
 - Internal Elec. Inst. H,W,S

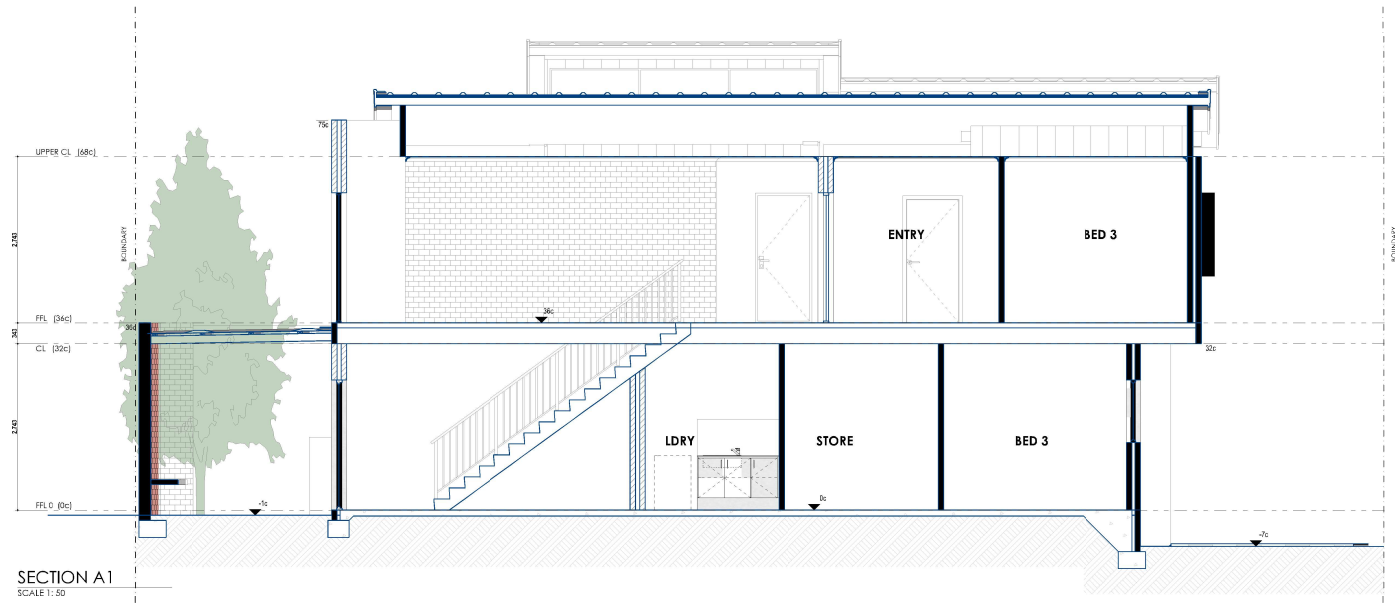
STUDY

<p>JMB BUILDING DESIGNS P.O. Box 707, Inglewood, 6832 T: (08) 9271 8033 M: 0419 944 378 E: jason@jmb.com.au W: www.jmb.com.au</p>	Rev: 01	Date: 10.05.23	Notes: Concept D1	This is one of the drawings referred to in the building contract. Client: _____ Date: _____ Client: _____ Date: _____ Builder: _____ Date: _____	Client Name: Alpha Projects WA Site Address: Lot 179 (#47) Sporing Way, Hillarys	Job number: 25068	Scale: 1:100
	Rev: 02	Date: 09.01.24	Notes: DA-01.3			Drawn By: J.Magnano Date Drawn: 09.01.24 Revision No: 02 Sheet No: 04 OF 10 Drawing Name: SUN STUDY GF	

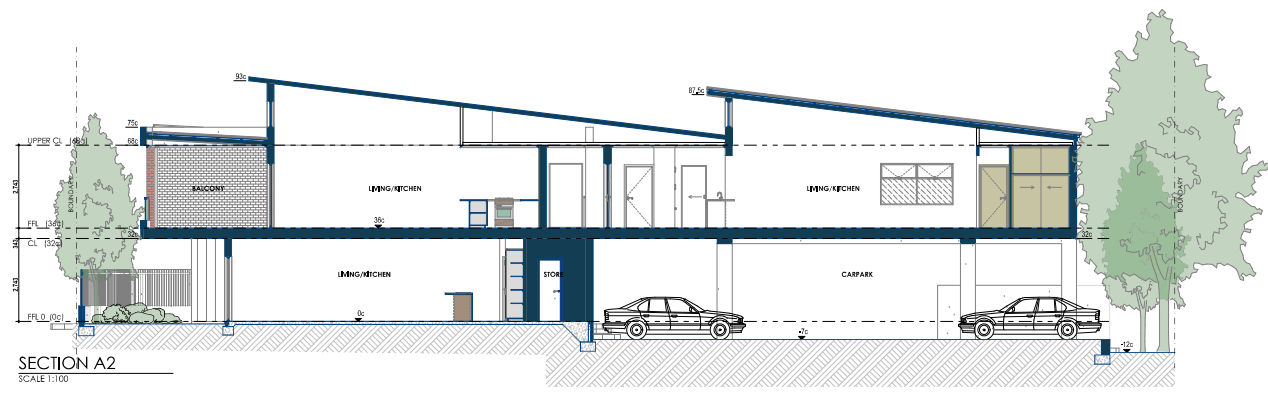


UF SUN STUDY
SCALE 1:100


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	Rev: 02 Date: 09.01.24 Notes: DA-01.3		



SECTION A1
SCALE 1:50



SECTION A2
SCALE 1:100

 P.O. Box 707, Inglewood, 6932 T: (08) 9271 8003 M: 0419 944 378 E: jason@jambd.com.au W: www.jambd.com.au	Rev. Date Notes 01 10.03.23 Concept 01 02 09.01.24 DA 01.3	This is one of the drawings referred to in the building contract. Client: _____ Date: _____ Client: _____ Date: _____ Builder: _____ Date: _____	Client Name: Alpha Projects WA Site Address: Lot 179 (#47) Sporing Way, Hillarys	Job number: 23-0848 Drawn By: J. Magroliera Date Drawn: 09.01.24	Scale: 1:50, 1:100 Sheet No: 10 OF 10 Drawing Name: SECTIONS
	CONSENT: This document remains the sole property of JMB Building Designs and must not be given, lent, used or otherwise copied without the permission in writing from JMB Building Designs.		Builder: _____ Date: _____	Revision No: 02 Date: 09.01.24	Scale: 1:50, 1:100

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DEVELOPMENT APPLICATION

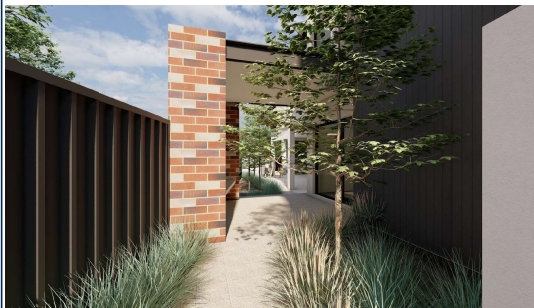
Lot 179 (#47)
Sporing Way,
Hillarys


Layout Index

Layout No: Layout Name

00	COVER
01	3D
02	SITE PLAN
03	LANDSCAPE/SHADOW
04	SUN STUDY GF
05	SUN STUDY UF
06	FLOOR PLAN GF
07	FLOOR PLAN UF
08	ROOF PLAN
09	ELEVATIONS
10	SECTIONS





 <p>JMB BUILDING DESIGNS P.O. Box 707, Inglewood, 6932 T: (08) 9271 8003 M: 0419 944 978 E: jason@jambd.com.au W: www.jambd.com.au</p>	<table border="1"> <thead> <tr> <th>Rev</th> <th>Date</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>10.03.23</td> <td>Concept 01</td> </tr> <tr> <td>02</td> <td>09.01.24</td> <td>DA 01.3</td> </tr> </tbody> </table>	Rev	Date	Notes	01	10.03.23	Concept 01	02	09.01.24	DA 01.3	<p>This is one of the drawings referred to in the building contract.</p> <p>Client:</p> <p>Date:</p> <p>Client:</p> <p>Date:</p> <p>Builder:</p> <p>Date:</p>	<p>Client Name: Alpha Projects WA</p> <p>Site Address: Lot 179 (#47) Sporing Way, Hillarys</p>	<table border="1"> <tr> <td>Job number: 23-0848</td> <td>Scale: 1:100</td> </tr> <tr> <td>Drawn By: J.Magnoliere</td> <td>Date Drawn: 09.01.24</td> </tr> <tr> <td>Revision No: 02</td> <td>Sheet No: 01 of 10</td> </tr> <tr> <td>Drawing Name: 3D</td> <td></td> </tr> </table>	Job number: 23-0848	Scale: 1:100	Drawn By: J.Magnoliere	Date Drawn: 09.01.24	Revision No: 02	Sheet No: 01 of 10	Drawing Name: 3D	
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Drawing Name: 3D																					
<p><small>Consent: We do not warrant the suitability of any building design and shall not be liable for any loss or damage caused without the permission in writing from JMB Building Designs.</small></p>																					

GENERAL NOTES:
1. THIS IS A CONCEPT PLAN ONLY.
2. ALL STRUCTURES SUBJECT TO ENGINEERING AND COUNCIL APPROVAL.
3. ALL MEASUREMENTS TO BE CHECKED PRIOR TO CONSTRUCTION.

LANDSCAPE AREA CALCULATIONS

LANDSCAPE AREAS
Total Landscape areas (all levels) = 111.1m² (15.7% of site)

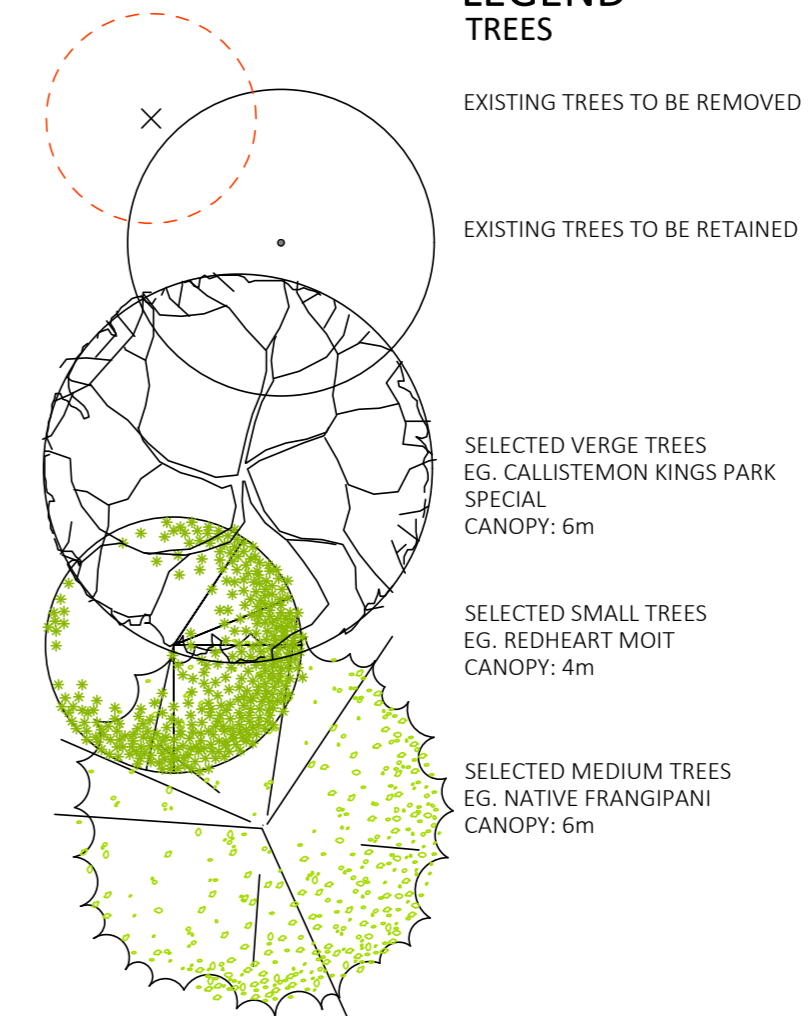
DEEP SOIL AREAS (DSA)
Ground Floor (into natural earth) = 77.6m²
Total = 77.6m² (11% of site)

CANOPY COVER
Existing Trees approx (7-10m canopy) x 2 = 129.5m²
Proposed Small Trees (6m canopy) x 1 = 28.3m²
Proposed Small Trees (4m canopy) x 2 = 25.2m²
Total Canopy Cover = 183m² (25.9% of site)

REV	DATE	DWN	APP	DESCRIPTION
A	31.10.23	AC	KD	LANDSCAPE CONCEPT PLAN
B	15.12.23	AC	KD	LANDSCAPE CONCEPT PLAN
C	15.01.24	AC	KD	LANDSCAPE CONCEPT PLAN
D	16.02.24	AC	KD	LANDSCAPE CONCEPT PLAN

LEGEND

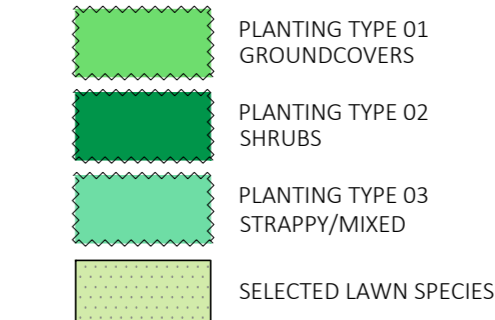
TREES



FEATURE PLANTS



PLANTING



MISC



NOTES

- 1. GENERAL**
- 1.1 ALL SCALES ARE AS NOTED AND TO SUIT A1 PAPER SIZE
 - 1.2 THIS DRAWING MUST BE READ IN CONJUNCTION WITH ALL RELEVANT SCHEDULES, REPORTS AND DRAWINGS AND PROJECT SPECIFICATIONS.
 - 1.3 FOR ALL FINISHED LEVELS, PLANTER HEIGHTS, DRAINAGE DESIGN AND WATER CONNECTION POINTS REFER TO ASSOCIATED PROJECT DOCUMENTATION (BY OTHERS).
 - 1.4 FOR ALL ASSOCIATED IRRIGATION DESIGN REFER TO IRRIGATION DOCUMENTATION AND SPECIFICATION.
 - 1.5 PLANTING SETOUT SHOULD BE CHECKED BY SUPERINTENDENT BEFORE INSTALLATION BEGINS.
- 2. SOIL PREPARATION**
- 2.1 ALL AREAS ARE TO BE FINE GRADED EVENLY TO CONFORM TO KERB LEVELS AND SURROUNDING FINISHES.
 - 2.2 SURFACES SHALL BE FREE FROM DEPRESSIONS, IRREGULARITIES AND NOTICEABLE CHANGES IN GRADE. GENERALLY, GRADES SHALL DEVIATE IN LEVEL NO GREATER THAN 20mm IN ONE LINEAR METRE.
 - 2.3 PLANTED AREAS SHALL BE SPREAD WITH MIN. 50mm OF APPROVED STANDARD SOIL CONDITIONER THAT SHALL BE RIPPED INTO EXISTING SOIL TO A MIN. DEPTH OF 200mm.
 - 2.4 ALL SITE AND IMPORTED SOILS, POTTING MIX, SOIL CONDITIONERS AND MULCHES TO BE IN ACCORDANCE TO RELEVANT AUSTRALIAN STANDARDS.
- 3. PLANTING**
- 3.1 PLANTED AREAS SHALL BE MULCHED WITH AN ORGANIC MULCH UNLESS OTHERWISE STATED TO A MINIMUM DEPTH OF 75mm.
 - 3.2 ADVANCED TREES SHALL BE STAKED W/ 50x50mm DIA HARDWOOD POSTS. POSTS SHALL BE PAINTED BLACK AND INSTALLED TO A MIN DEPTH OF 500mm. TREES SHALL BE SECURED TO POLES W/ RUBBER TIES IN FIGURE 8.
 - 3.3 TREES PLANTED WITH IN 1000mm OF BOUNDARY WALLS AND/OR PARKING AREAS SHALL BE INSTALLED WITHIN 600mm DEPTH W/ XELX ROOT BARRIER MEMBRANE. MEMBRANE SHALL BE INSTALLED AS PER MANUFACTURERS RECOMMENDATIONS.
 - 3.4 REFER TO PLANTING PALETTE FOR SUGGESTED SPECIES AND SIZES.
 - 3.5 PLANTS TO BE SET OUT IN EVEN SPACING TO FILL THE DESIGNATED AREAS.
 - 3.6 IN AREAS OF MIXED PLANTING, SPECIES TO BE SPREAD OUT AT RANDOM, IN GROUPINGS OF 2 OR 3.
 - 3.7 PLANTS SHALL BE SUPPLIED FROM AN INDUSTRY ACCREDITED WHOLESALE NURSERY. PLANTS SHALL BE IN APPROPRIATE SIZE FOR THE LISTED POT SIZE AND IN GOOD HEALTH.
 - 3.8 IF SPECIES ARE UNAVAILABLE (OR IN SIZES SPECIFIED), SUBSTITUTES MUST BE APPROVED BY SUPERINTENDENT BEFORE DELIVERY AND INSTALLATION.
- 4. IRRIGATION**
- 4.1 PLANTING TO GROUND LEVEL TO BE IRRIGATED VIA A FULLY AUTOMATIC SYSTEM FROM MAINS.
 - 4.2 WATER PRESSURE TO HAVE A MINIMUM FLOW RATE OF 30L/PM AT 300KPA FROM THE WATER CONNECTION POINT (OR AS STIPULATED).
 - 4.3 CONTROLLER TO BE LOCATED IN SERVICE ROOM (OR AS DIRECTED BY SUPERINTENDENT).
 - 4.4 SLEEVES BENEATH PAVED SURFACES AND TO RAISED PLANTING AREAS TO BE PROVIDED BY OTHERS.
 - 4.5 IRRIGATION TO GARDEN BEDS TO BE NECTARIM TECHNIQUE. SUB SURFACE IRRIGATION. INSTALLED TO MANUFACTURERS SPECIFICATION. IRRIGATION TO TURF TO BE POP UP SPRINKLERS, MP ROTATORS OR SIMILAR. IRRIGATION TO TREES TO BE BUBBLERS, TORO FLOOD BUBBLERS OR SIMILAR.
 - 4.6 ASCON DRAWINGS, MANUALS AND 12 MONTH WARRANTY SHALL BE SUPPLIED BY THE IRRIGATION CONTRACTOR TO THE CLIENT UPON PRACTICAL COMPLETION.



PLANTING IMAGES



PLANTING PALETTE

Symbol	Species	Common Name	Quantities	Size
Trees:				
CTlat	Citrus latifolia	Persian Lime	As Shown	100L
CTlim	Citrus limon	Bureka Lemon	As Shown	100L
CORcal	Corymbia calophylla grafted	Grafter Pink Marri	As Shown	100L
EUCvic	Eucalyptus vitidix	Little Ghost Gum	As Shown	100L
EUCor	Eucalyptus torquata	Coral Gum	As Shown	100L
HYMfla	Hymenosporum flavum	Native Frangipani	As Shown	100L
Shrubs and Groundcovers:				
CONcan	Conostylis candidans	Grey Cottonheads	3/m ²	140mm
CORduS	Cortea 'Dusky Bell'	Dusky Bells	2/1m	200mm
DIAeme	Dianella tasmanica 'Emerald Arch'	Emerald Arch	3/m ²	140mm
DIAbLa	Dianella tasmanica 'Blaze'	Blaze	3/m ²	140mm
DICrep	Dichondra repens	Kidney Weed	3/m ²	140mm
DICal	Dichondra 'Silver Falls'	Silver Falls	3/m ²	140mm
EREblu	Eremophila 'Blue Horizon'	Blue Horizon	3/m ²	140mm
GREgin	Grevillea 'Gin Gin Gem'	Gin Gin Gem	3/m ²	140mm
HIBsca	Hibbertia scandens	Snake Vine	3/m ²	140mm
LEUbro	Leucosiphia brownii	Silver Cushion Bush	3/m ²	200mm
LIRjus	Liriodendron 'Just Right'	Just Right	3/m ²	140mm
LOMtan	Lomandra 'Tanika'	Tanika	3/m ²	200mm
PITmis	Pittosporum tobira 'Miss Muffet'	Miss Muffet	2/1m	200mm
MYOpar	Myoporum parvifolium 'Yareena'	Yareena	3/m ²	140mm
SCAhum	Scaevola humilis 'Purple Fusion'	Fan Flower	3/m ²	140mm
WESgre	Westringia 'Grey Box'	Grey Box	2/1m	200mm
SYZora	Syzygium 'Orange Twist'	Lilly Pilly	2/1m	200mm
Feature Plants:				
AGAatt	Agave attenuata	Foxtail	As Shown	12L
ANIfLa	Anigozanthos flavidus	Kangaroo Paw	As Shown	12L



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landscape architecture

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JOB No. 0376 PAGE 101 REV D



SCALE 1:100 @A1



SPRING WAY APARTMENTS
LANDSCAPE CONCEPT PLAN

JAM BUILDING DESIGNS
47 SPRING WAY, HILLARYS

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The logo for CF Town Planning & Development features a red vertical bar on the left, followed by the text 'CF Town Planning & Development' in a sans-serif font. To the right of the text is a stylized graphic of a city skyline with various building heights and a curved road at the bottom.

8.0 CITY OF JOONDALUP DESIGN REVIEW PANEL

The application has been referred to the City of Joondalup Design Review Panel (DRP) meeting on 3 October 2023 for consideration and comment. It is noted that the proposed use and development on the land is generally supported by the Panel, with a number of recommendations and comments being made to improve the functionality and appearance of the development.

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Following a review of the comments, the plans prepared in support of the development were amended and has resulted in vast improvements to the design layout of the development. The following table

Table 3 – Written Justification

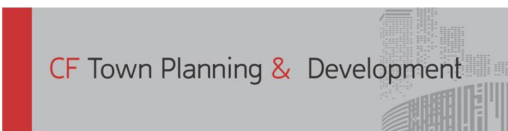
DESIGN PRINCIPLE	DRP COMMENT	APPLICANT RESPONSE
<p><i>Principle 1 – Context and character</i></p>	<p><i>Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> • Important to improve management of the site's 2.6m slope to the rear, such as through a careful revision of site levels, stepping of the built form and minimal adverse impacts on existing infrastructure and neighbours. <i>Refer also to Principle 2: Landscape quality.</i> • Provide plans showing the context of surrounding existing development and a streetscape elevation with neighbouring houses. <p>Recommendation 1:</p> <p>1.Improve management of the site slope with consideration given to existing and proposed built form and the landscape quality.</p> <p>2.Provide plans with the context shown.</p>	<ul style="list-style-type: none"> • The level of the car parking to the rear of the site has been reduce by 510mm to address the slope of the site. The common driveway has been graded down the site from the verge to the rear car parking area to limit any site work impacts on the adjoining properties. • The reduction in levels has allowed the development to work with the slope of the land in an improved manner. • Whilst the plans do not illustrate the built form (context) within the immediate area, Section 4.1 of this report provides an overview of the existing and emerging built form character of the area. It is considered that the information provided addresses the contextual requirements of the Design Principles stated in SPP 7.0.
<p><i>Principle 2 – Landscape quality</i></p> <p><i>No colour – information to be provided</i></p>	<p><i>Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> • A Landscape Architect should be appointed to design all open areas and advise on all hard and soft landscape materials and plant species. For example, the tree proposed to grow through the narrow void between Units 3 and 4 requires careful selection. • The DRP strongly supports the retention of existing trees on the lot and recommends commissioning an 	<ul style="list-style-type: none"> • A landscaping plan has been prepared by a qualified landscape consultant, as requested by the DRP. • The landscaping plan illustrates the retention of the existing trees to the rear of the site and the planting of new trees. • The changes to the levels and retaining wall construction to the rear of the site has allow for adequate growth area for the existing trees to be retained (i.e. the revised design avoids any impacts of the root systems of the existing trees being retained).

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	<p>Arborist’s Report to advise on tree health and measures for protection and longevity.</p> <ul style="list-style-type: none"> The DRP has strong concerns about the continuing health of the two existing mature trees at the rear of the lot in the proposed ‘recess’. Construction of new footings, retaining walls and soil compaction almost certainly will negatively impact on the existing root system. Also, how would the trees be accessed for maintenance in the ‘recess’? <p>Consider other solutions for retaining the trees at the site’s rear to ensure their long-term viability in tandem with a general review of site, built form and levels.</p> <ul style="list-style-type: none"> Consider relocating the new southern-most tree in the carpark on the eastern side closer to the northern tree in that bed. <p>Recommendation 2:</p> <p>1.Appoint a Landscape Architect to advise on the design of all open areas and plant selection.</p> <p>2.Provide an Arborist’s Report on the existing trees.</p> <p>3.Consider the impact of the proposed construction of new retaining walls, fill and compaction on the health of the two existing trees in the ‘recess’ at the rear of the Lot. A sophisticated solution is required for the longevity of these trees in tandem with a general review of levels for this development.</p> <p>4.Relocate the southern-most new tree in the carpark on the eastern side closer to the northern tree in that bed.</p>	
<p><i>Principle 3 – Built form and scale</i></p>	<p><i>Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> The DRP supports the two-storey building, however, further consider the 	<ul style="list-style-type: none"> Setbacks have been reviewed and are considered to be adequate for the development, with sufficient separation being provided between the new development on the subject land and the existing dwellings on the adjoining lots. In addition to the above point, each dwelling has been designed to include good internal

	<p>setbacks to improve the residential amenity of the proposal. <i>Refer also to Principle 6: Amenity.</i></p> <p>Recommendation 3:</p> <p>1.Consider the setbacks to improve the issues identified in <i>Principle 6: Amenity.</i></p>	<p>living spaces to meet the needs of the future occupants.</p>
<p><i>Principle 4 – Functionality and build quality</i></p>	<p><i>Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life cycle.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> While the proposal has many positives, refer to <i>Principles 1: Context and Character</i> and <i>6: Amenity</i> for comments/recommendations that should be addressed and that should aid functionality and build quality. <p>Recommendation 4:</p> <p>1.Refer to <i>Principles 1: Context and Character</i> and <i>6: Amenity</i></p>	<ul style="list-style-type: none"> Section 4.1 of this report provides an overview of the existing and emerging built form character of the area. It is considered that the information provided addresses the contextual requirements of the Design Principles stated in SPP 7.0. It is viewed that the dwelling size is generous/adequate for the occupants and that the setbacks from the various lot boundaries are sufficient. The development has been amended to lower the level of the rear portion of the development to address the slope in natural ground levels down the site.
<p><i>Principle 5 – Sustainability</i></p> <p><i>No colour – information to be provided</i></p>	<p><i>Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> The DRP advises early consideration of ESD at this conceptual stage of design, rather than an 'add-on' later, and to focus on <u>passive</u> design for amenity, such as winter solar gain, shade devices for openings and cross ventilation. Other measures should be incorporated and include water collection and re-use, material selection, EV charging and 100% electrification. <p>Recommendation 5:</p> <p>1.Demonstrate a high quality passive ESD strategy and as per the requirements of SPP7.3 Apartments</p>	<ul style="list-style-type: none"> The amended plans include the installation of solar panels as part of the development. In addition, the proposed development will include instantaneous hot water systems to reduce energy usage. A roof plan has been prepared illustrating the location of the air conditioning units and solar panels on the roof. This allows for the energy initiatives to be factored in at building stage. The dwelling have been designed to obtain sufficient natural light and ventilation. This include windows on the northern face of the skillion to allow natural light to penetrate into the dwelling.
<p><i>Principle 6 – Amenity</i></p>	<p><i>Good design optimises internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.</i></p> <p>Comments:</p>	<ul style="list-style-type: none"> The DRP should be aware that increased housing numbers and housing diversity within the HOA's and in close proximity to a key Activity Centre is reflective of the State Government's strategic planning direction.

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<ul style="list-style-type: none"> The DRP notes that 'multiple dwelling' use is discretionary for this Lot, and that this proposal is seeking many variations to the planning framework, including reductions in minimum setbacks, store size and openable windows. <p>The DRP's key concerns about the overdevelopment and its effect on residential amenity and landscape are:</p> <ul style="list-style-type: none"> -Close proximity of a number of bedrooms to the driveway -Extensive use of frosting for bedroom windows -Use of hi-light windows for habitable rooms -Screening of Unit 4's balcony for privacy -Overshadow of the southern site -Some landscape beds are very narrow at the site boundaries. <p>The DRP advises that the planning for each currently very generous apartment and associated outdoor living area could be improved for greater efficiency to address the loss of amenity, together with the possible introduction of diversity with some 2-bed units with less carparking. Subsequently, if amenity issues remain, consider a reduction in residential yield.</p> <p>The DRP advises that apartment living in a suburban context requires a high level of amenity for residents to <i>choose</i> this option.</p> <ul style="list-style-type: none"> Review the current deep balcony depths (Units 1, 3 and 4) with the aim of improving day light and winter sun access into the open plan living/kitchen areas. Provide furniture layouts in all units and outdoor living areas. <p>Recommendation 6:</p> <p>1.Improve the apartment sizes, configuration, diversity and possible yield to resolve the many concerns about poor residential amenity and landscape pressured to the edges of the site.</p> <p>2.Review the balcony sizes/depth to enable access of daylight/winter sun into living areas.</p>	<p>As such, multiple dwellings are appropriate in this location.</p> <ul style="list-style-type: none"> The window sizes to Unit 2 along the driveway have been increased. Given the grading of the driveway, more privacy has been provided to these windows; The plan has now included floor areas; The balcony depths have been retained. It is considered that the DRP's suggestion to reduce the outdoor living spaces is a poor design outcome. The development has included windows along the northern face of the skillion roof to allow for natural light to penetrate into the dwellings (refer to cross sections and elevations). Furniture layouts have been provided for each dwelling, as requested. The dwelling has been designed to include good internal areas and numbers of bedrooms to address varying demographics and needs. Furthermore, the dwellings allow for occupants to work from home.
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	3. Provide furniture layouts in all units and outdoor living areas.	
<i>Principle 7 – Legibility</i>	<p><i>Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> The communal pedestrian entry is legible from the street, however, consider adding a small, attractive and informal communal area for residents, such as with seating and landscape. <p>Recommendation 7:</p> <p>1. Consider a small communal open space combined with the front door area.</p>	<ul style="list-style-type: none"> Given the number of dwellings proposed, communal open space is not required. There is sufficient space provided at ground level for an informal meeting place (seat), as required by Volume 2 of the R-Codes.
<i>Principle 8 – Safety</i>	<p><i>Good design optimises safety and security, minimising the risk of personal harm and easily identifiable elements to help people find their way around.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> Improve legibility and passive surveillance opportunities of the street from Units 1 and 2 at ground level. Suggest Unit 1 has a living area next to the courtyard, rather than two bedrooms; and Unit 2 has a more readily recognised, legible door entry. <p>Recommendation 8:</p> <p>1. Consider improved legibility of an entry door and passive surveillance opportunities of the street from the ground level of Units 1 and 2.</p>	<ul style="list-style-type: none"> <i>Comment has been reviewed.</i> The proposed development provides for outdoor living area at ground level and balconies on the upper floors overlooking the street. This provides for sufficient passive surveillance of the street and activation on the public realm. As such, no further changes are required. The ground floor dwellings along the land's frontage provided for a pedestrian link to the street.
<i>Principle 9 – Community</i>	<p><i>Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interactions.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> Consider improving the diversity as all the dwellings are 3 bed/2 bath. Refer also to <i>Principle 6: Amenity.</i> <p>Recommendation 9:</p> <p>1. Consider a greater diversity of dwelling types. Refer also to <i>Principle 6: Amenity.</i></p>	<ul style="list-style-type: none"> The dwelling diversity complies with the R-Codes Vol2. Furthermore, the dwellings have been designed to include three 9#) bedrooms, which allow some element of flexibility for a room to be used as a home office and accommodate working from home. Adequate internal areas have been provided for each dwelling to accommodate the needs of the occupants. In light of the above, the dwelling configurations do not require amending.

<p><i>Principle 10 – Aesthetics</i></p>	<p><i>Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.</i></p> <p>Comments:</p> <ul style="list-style-type: none"> • Initial restrained palette of materials and colours references the local character. However, the DRP does not favour the use of 'floating' brickwork, particularly since brick is a unit material that has a load bearing function. For project authenticity, suggest using brick only at the ground level, such as the successful example at the communal pedestrian entry. • Consider maintenance and durability of the materials, particularly there are large areas of rendered and painted brickwork. • While the architectural aesthetic and streetscape articulation is developing well, consider the changing context and how the architecture can provide a connection between the existing single house stock and new higher density housing proposals such as this. <p>Recommendation 10:</p> <ol style="list-style-type: none"> 1. Consider the use of face brick only at the ground level. 2. Review the material palette for maintenance and durability. 3. Improve and simplify the architectural aesthetic to reflect this area undergoing transition to different higher density typologies. 	<ul style="list-style-type: none"> • The materiality of the development has been amended to remove the face brickwork from the upper floor to the lower level. Some face brickwork has been retained on the upper floor to allow for a connection/link with the materials on the ground floor. • The materials and colours for the development has been amended. • The materials being used are durable and are reflective of the palette of materials used for existing developments within the immediate area.
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City of Joondalup

HOALPP / SPP 7.3 assessment summary

The detail highlighted in red has been identified as not achieving the suggested requirements under the acceptable outcome.

Element	R-Codes	HOALPP	Objectives	Development standards Acceptable outcomes	Proposed		
Building height	2.2	4	Achieved	2 storeys (9m)	2 storeys (8.2m)		
Street Setbacks	2.3	5.1	Achieved	Primary Street: 2 metres	2 metre minimum setback		
		5.2		Minor incursion: 1 metre	1.582 metres		
Side and rear setbacks	2.4	6.1a	Achieved	Ground floor: 2m	Ground floor: minimum 2.9 metres		
		6.1b		Upper floor: 3m	Upper floor: <ul style="list-style-type: none"> • East: 2.056m • South: 3.026m • West: 2.68m 		
Plot ratio	2.5	3	Achieved	Development of multiple dwellings which complies with a minimum site width street boundary of 20 metres.	24.08 metre site width		
	2.5.1	-		0.80	0.69		
Building depth	2.6	-	Achieved	Developments that comprise single aspect apartments on each side of a central circulation corridor shall have a maximum building depth of 20m.	All dwellings are at least dual aspect, with unit 4 having openings to three elevations.		
Building separation	2.7	-	N/A	Separation between habitable rooms within the site boundary	All dwellings face outwards with no direct overlooking internally.		
Orientation	3.2	8 & CI 26(6) LPS3	Achieved	Shadow to residential properties to the south shall not exceed 25% (11.04% proportionate shadow) of the site area as cast at midday on 21 June.	7.6% of adjoining site (proportionate to shared boundary).		
Tree Canopy and deep soil areas	3.3	11.1	Achieved	20% of the site (146.m2) to be landscaped.	20.70% (146.21m ²) landscaped.		
		11.5		Minimum dimension of 1.5m	All areas within calculation meet minimum 1.5m dimension.		
		116		Minimum 50% landscaping in street setback area	50%		
		12.1	Achieved	Medium tree:		DSA	Minimum dimension
				<ul style="list-style-type: none"> • 36m² deep soil area. Minimum dimension: 3m. 	Medium Trees (x 2)		
				Retained	22.23m ²	2.11m	
				Proposed (east of carpark)	22.31m ²	1.5m	

Element	R-Codes	HOALPP	Objectives	Development standards Acceptable outcomes	Proposed	
		13.1	Achieved	Small trees: 9m ² deep soil area. Minimum dimension: 2m.	Small trees (x 3)	
				Retained	9.07m ²	2.11m
				Proposed (adj Unit 1)	9.41m ²	2.35m
				Proposed (within carpark)	7.81m ²	2.44m
		13.2		One large tree and two small trees; OR Two medium trees and one small tree	Two medium trees (one retained) and three small trees (one retained).	
		14	Achieved	Verge to be landscaped with two new trees	Two new trees proposed.	
			Achieved	Landscaping can be reduced where medium or large trees are retained. Tree retention is required to be supported by an Arboriculture report.	Arboricultural report received, however more than 20% landscaping was provided across the site, so reduction not needed.	
Communal open space	3.4	-	Achieved	Informal seating associated with deep soil or other landscaped areas	Informal seating area provided outside porch by bench. Used in conjunction with landscaping and undercover to maximise usage.	
Visual Privacy	3.5	-	Achieved	Visual privacy setbacks to side and rear boundaries are provided in accordance with Table 3.5.	All major openings and balconies set back in accordance with Table 3.5.	
				Balconies to be unscreened for at least 25% of their perimeter.	Unit 1: 25% (3.84m / 15.16) Unit 2: N/A Unit 3: 22% (3.61m / 16.59m ²) Unit 4: 23% (4.78m / 20.73m)	
				Living rooms have an external outlook from at least one major opening that is not obscured by a screen.	Unit 4 has outlook from living room, however screening to western elevation of balcony assessed under 4.4 below.	
Public domain interface	3.6	1.3	Achieved	Blank walls, vehicle access and building services (e.g. bin store, booster hydrant) shall not exceed 20% of the total lot frontage to the public realm.	Vehicle access, building services and blank walls total 5.81m or 24.1%	
Pedestrian access and entries		-	Achieved	Pedestrian entries are connected via a legible, well-defined, continuous path of travel to building access areas such as lift lobbies, stairs, accessways and individual dwelling entries.	Separate pathway with access to the foyer from the street. Separate access also available from the street (in addition to main foyer).	
Vehicle access	3.8	7	Achieved	Resident parking, including a carport, garage or other hardstand area, shall be setback a minimum of 5.5 metres from the public road boundary.	All parking located to rear of site, more than 5.5 metres from the primary street boundary.	

Element	R-Codes	HOALPP	Objectives	Development standards Acceptable outcomes	Proposed
		-		Vehicle access is limited to one opening per 20m street frontage that is visible from the street.	One vehicle access point proposed.
				Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, other structures adjoin vehicle access points where a driveway meets a public street and where two streets intersect (refer Figure 3.8a)	Solid brick wall for meter boxes set back 2.2m from driveway. Max 0.6m high solid wall 0.5m from driveway, with visually permeable infill above. Complies with HOALPP – no solid piers.
Car and bicycle parking	3.9	9.1	Achieved	N/A – Amended definition for Location A parking.	N/A – Considered as Location B under HOALPP and R-Codes.
		10.1		Crossover width to a maximum of 4.5 metres	Crossover 3.0 metres wide
		10.2		Crossovers shall not interfere with existing or proposed street trees, or the levels of pavement.	Crossover set back 0.65 metres from existing street tree and 1.12 metres from street light. Although 0.65m to the tree, it does not interfere with the tree, and has been supported by the City’s engineering team.
		-		Bicycle bays: 2	3
		-		Resident car bays: 5 Visitor bays: 1	8 1
Solar and daylight access	4.1	17.1	Achieved	- 70% of dwellings to receive at least 2 hours of direct sunlight between 9am and 3pm on 21 June AND - A maximum of 15 per cent of dwellings receiving no direct sunlight.	- 100% of dwellings receive more than 2 hours of direct sunlight to the habitable rooms and outdoor living areas. - No dwellings receive no direct sunlight.
		17.2		A site plan is to be prepared to demonstrate solar design outcomes for the Responsible Authority assessment.	The applicant has provided sufficient information to demonstrate the solar outcomes for the development.
Natural ventilation	4.2	18.1	Achieved	All rooms, with the exclusion of store rooms, shall have operable windows. Window opening design shall maximise natural ventilation.	All rooms have access to operable windows except the following: <ul style="list-style-type: none"> • Unit 1 bathroom and powder room • Unit 2 laundry • Unit 3 laundry • Unit 4 ensuite
		18.2		All dwellings to achieve 15% glazing, with 50% openable, and 50% clear	All habitable rooms of all dwellings achieve these glazing requirements.
		-		A minimum 60 per cent of dwellings are, or are capable of, being naturally cross ventilated	100% of dwellings capable of being cross ventilated.

Element	R-Codes	HOALPP	Objectives	Development standards Acceptable outcomes	Proposed
Size and layout of dwellings	4.3	16	Achieved	Minimum internal floor area required: Unit 1: 98m ² Unit 2: 95m ² Unit 3: 95m ² Unit 4: 95m ²	102.33m ² 95.94m ² 99.57m ² 100.68m ²
				Minimum ceiling height: 2.7 metres to habitable rooms and 2.4 metres to non-habitable rooms.	2.743 metres throughout
Private open space and balconies	4.4	15.1	Achieved	Outdoor living areas may be located in the front setback area where their design enhances surveillance of the adjacent streetscape.	Outdoor living areas for units 1 and 2 (ground floor) within street setback areas, however enclosed by open style fencing, enhancing surveillance of the street.
		-		Minimum private open space: - Unit 1: 12m ² (2.4m min. dimension) - Unit 2: 15m ² (3.0m min. dimension) - Unit 3: 12m ² (2.4m min. dimension) - Unit 4: 12m ² (2.4m min. dimension)	13.78m (2.64m) 18.87m ² (4.2m) 16.87m ² (3.73m) 22.17m ² (2.4m)
				Where private open space requires screening to achieve visual privacy requirements, the entire open space is not screened, and any screening is designed such that it does not obscure the outlook from adjacent living rooms.	Screening to balcony for unit 4, however no screening to void where a tree is proposed, and will allow light and attractive outlook.
Circulation corridors	4.5	-	Achieved	Circulation corridors are a minimum 1.5m in width.	1.57 metres minimum
Storage	4.6		Achieved	3 bedroom dwelling: 5m ² minimum, 1.5 metre minimum dimension.	Unit 1: 6.64m ² (1.9m minimum dimension) Unit 2: 5.01m ² (1.96m minimum dimension) Unit 3: 5.12m ² (2.13m minimum dimension) Unit 4: 5.22m ² (2.01m minimum dimension)
Managing the impact of noise	4.7	-	Achieved	Major openings to habitable rooms are oriented away or shielded from external noise sources.	Unit 2 on the ground floor is orientated to the street, away from the car park and driveway. Acoustic glazing is proposed to bedrooms 1, 2 and 3.
Dwelling mix	4.8		N/A	Where there is no local housing strategy, developments of greater than 10 dwellings include at least 20 per cent of apartments of differing bedroom numbers	No local housing strategy in place. Four dwellings proposed therefore not applicable. All dwellings are 3 bedroom x 2 bathroom.

Element	R-Codes	HOALPP	Objectives	Development standards Acceptable outcomes	Proposed
Universal design	4.9		Achieved	20 per cent (1 dwelling) to meet Silver Level requirements as defined in the Liveable Housing Design Guidelines.	1 dwelling (Unit 2) is to meet silver level standard as advised by applicant.
Façade design	4.10		Achieved	Façade design includes: - scaling, articulation, materiality and detailing at lower levels that reflect the scale, character and function of the public realm. - rhythm and visual interest achieved by a combination of building articulation, the composition of different elements and changes in texture, material and colour.	Attractive façade with differing materials, setbacks and scale.
Roof design	4.11	-	Achieved	The roof form or top of building complements the façade design and desired streetscape character. Building services located on the roof are not visually obtrusive when viewed from the street.	Skillion roof with windows. Complements dwelling and consistent with desired streetscape character. Air conditioning units located to the rear portion of roof, hidden behind skillion. Solar panels to the main roof, not visible from the street as skillion angled towards rear boundary.
Landscape design	4.12	-	Achieved	Submission of a landscape plan prepared by a competent landscape designer. This is to include a species list and irrigation plan demonstrating achievement of Waterwise design principles.	Landscape plan prepared by Kelsie Davies Landscape Architecture. Plan supported by the City's Landscape Architect.
Energy efficiency	4.15	-	Achieved	Incorporate at least one significant energy efficiency initiative within the development that exceeds minimum practice (refer Design Guidance)	- Photovoltaic array for communal services - Solare powered lighting of external open and circulation spaces - Internal electric installation HWS.
Water management and conservation	4.16	-	Achieved	Dwellings are individually metered for water usage.	Applicant has confirmed that each unit will have their own water meter.
Waste management	4.17	19.1	Achieved	The development shall be designed to facilitate on-site bin collection by the City. The collection point and access for service vehicles shall be constructed to the City's specification.	The development proposes verge collection.

Element	R-Codes	HOALPP	Objectives	Development standards Acceptable outcomes	Proposed
				A communal bin store shall be provided, with a shared bin service. The number of bins provided for each development will be determined by the City.	A communal bin store has been provided for a shared bin service.
				A suitable area for bulk hard waste and green waste collection shall be provided.	The waste management plan identifies that bulk waste would be collected via skip bin that could be located on the verge without any impact on surrounding properties.
Utilities	4.18	-	Achieved	Developments are fibre-to-premises ready, including provision for installation of fibre throughout the site and to every dwelling.	Applicant has confirmed that each unit will be NBN ready. The new owners will only have engage in their own service provider.
				Hot water units, air-conditioning condenser units and clotheslines are located such that they can be safely maintained, are not visually obtrusive from the street and do not impact on functionality of outdoor living areas or internal storage.	Location of all external fixtures not visible from the street.

Please note that the acceptable outcomes stated above is a summary only and when considering compliance with these requirements, please refer to the full requirement as detailed in *State Planning Policy 7.3 Residential Design Codes Volume 2 – Apartments*.

2023

DEVELOPMENT APPLICATION



LOT 179 (NO.47) SPORING WAY, HILLARYS

PROPOSED FOUR (4) MULTIPLE DWELLINGS
CITY OF JOONDALUP

Prepared for

Alpha Projects WA for the construction of four (4) new multiple dwellings on Lot 179 (No.47) Sporing Way, Hillarys.

Prepared by

CF Town Planning & Development
 Planning & Development Consultants

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Name	Position	Document Revision	Date
Mr Carlo Famiano	Town Planner	Planning Report	18 August 2023
Mr Carlo Famiano	Town Planner	Planning Report – Rev1	17 November 2023
Mr Carlo Famiano	Town Planner	Planning Report – Rev2	1 December 2023

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TABLE OF CONTENTS

1.0	INTRODUCTION	4
2.0	BACKGROUND & PURPOSE	5
3.0	LOCATION	5
4.0	PROPERTY DETAILS & PHYSICAL CHARACTERISTICS	6
4.1	Character of Locality	8
4.2	Essential Services	9
5.0	DEVELOPMENT PROPOSAL	11
6.0	STATUTORY CONSIDERATIONS	14
6.1	Metropolitan Region Scheme	14
6.2	City of Joondalup Local Planning Scheme No.3	14
6.3	Directions 2031 & Beyond	16
6.4	Perth & Peel @ 3.5 million	17
6.5	State Planning Policy No.7.0 – ‘Design of Built Form Environment’	17
6.6	Bushfire Prone Areas	22
7.0	DEVELOPMENT STANDARDS	23
8.0	CITY OF JOONDALUP DEISGN REVIEW PANEL	28
8.0	SUMMARY OF JUSTIFICATIONS	35
9.0	CONCLUSION	36

List of Appendices

Appendix 1: Site Development Plans



1.0 INTRODUCTION

CF Town Planning & Development acts on behalf of Alpha Projects WA as their consultant town planners and hereby prepare the following report in support of an Application for Development Approval for the construction of four (4) new multiple dwellings on Lot 179 (No.47) Spring Way, Hillarys.

This report provides details regarding the following:

- Site details;
- Proposed development
- Planning considerations; and
- Provision of justification in support of the proposed development, addressing the relevant planning framework.

It is significant to note that the proposed development will provide much needed affordable housing and contribute to the provision of housing diversity within the City of Joondalup and in close proximity to the Whitfords Activity Centre, which has good access to public transportation.

In light of the above, we respectfully request the City of Joondalup's favorable consideration and conditional approval of the application at their earliest possible convenience.

Should you have any queries or require any additional information regarding any of the matters raised above please do not hesitate to contact Mr Carlo Famiano on 0407384140 or carlof@people.net.au.

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2.0 BACKGROUND & PURPOSE

Lot 179 (No.47) Spring Way, Hillarys is identified as being within Housing Opportunity Area No.5 ('Whitfords Centre to Whitfords Station) given the area's good access to public transport and a large Activity Centre.

An overview of the locality has identified that the subject land is within close proximity and comprises convenient access to the following key nodes/infrastructure:

- A regional road network (i.e. Marmion Avenue, Whitfords Avenue and easy access to the Mitchell Freeway);
- High frequency bus routes, along Whitfords Avenue and Marmion Avenue, with other services available along a number of lower order roads;
- The Whitfords Activity Centre and employment node, which provides a wide range of retail, entertainment, service and medical uses;
- Nearby schools; and
- Various public open space reserves.

Given the above, this application seeks the relevant development approval for the construction of four (4) new multiple dwellings on the subject land to provide much needed housing within the Hillarys locality, in close proximity to various nodes, a variety of amenities and to public transport.

Accordingly, approval under the City of Joondalup's current operative Local Planning Scheme No.3 (LPS No.3) is hereby requested.

3.0 LOCATION

Lot 179 is located within the northern part of the Hillarys locality, approximately 190 metres south of the Whitfords Activity Centre, approximately 660 metres west of Marmion Avenue and approximately 1.5 kilometres east of the coastal foreshore reserve (see Figure 1 – Location Plan).

As outlined under Section 2.0 of this report, the land is located within a well-established and serviced area, with easy access to various nodes and infrastructure.

The subject land is located within the municipality of the City of Joondalup.

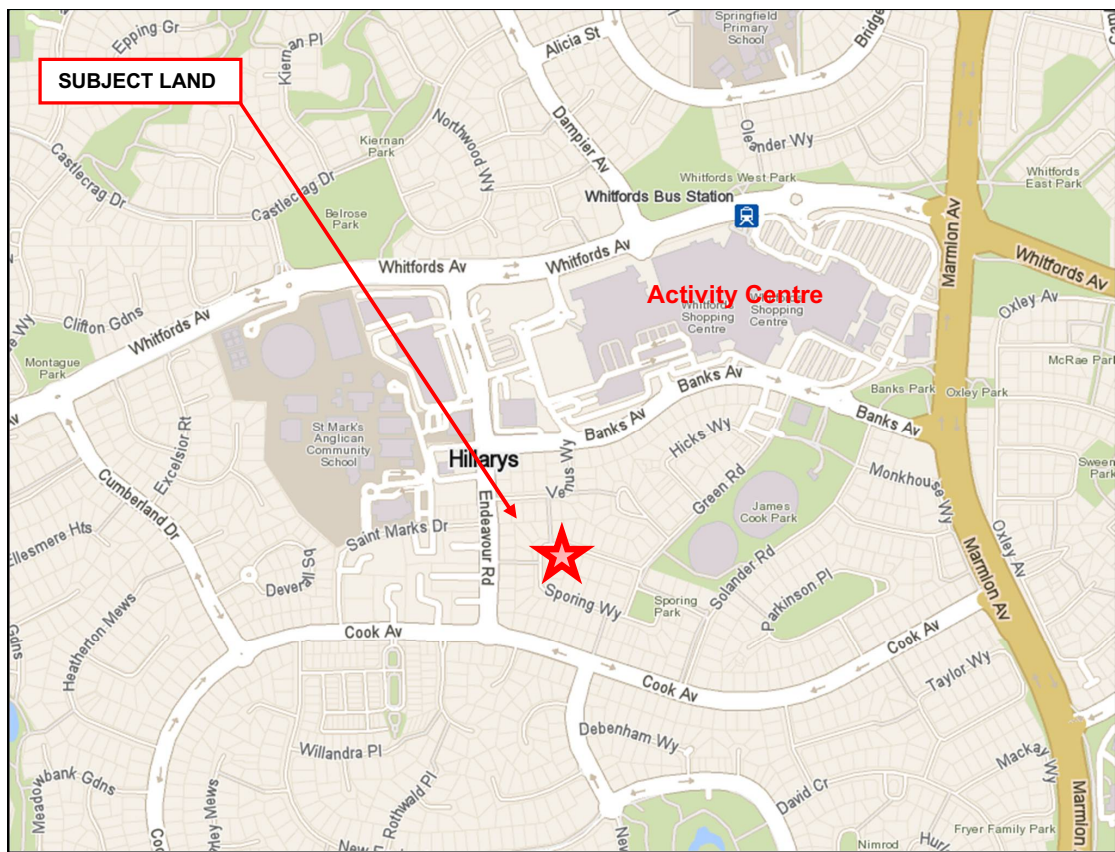
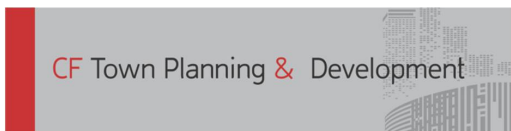


Figure 1 – Location Plan

4.0 PROPERTY DETAILS & PHYSICAL CHARACTERISTICS

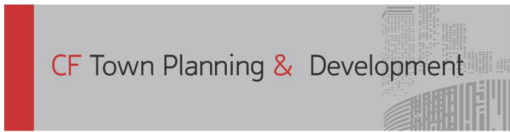
The subject land is legally described as Lot 179 on Plan 9879 on Certificate of Title Volume 631, Folio 135A.

The subject land area is irregular in shape, comprises an area of 706m² and has frontage to Spring Way along its northern lot boundary. Lot 179 contains an excessive fall in natural ground levels (NGL) from 11.2 metres along the land’s front boundary to 8.62 metres along the land’s rear boundary, which is a fall in NGL down the site of 2.58 metres (see Site Development Plan – Site Feature Survey).

Lot 179 is currently developed and used for ‘Single House’ purposes and contains a number of physical improvements including a single detached dwelling, a patio structure, a sealed driveway and boundary fencing (see Figure 2 – Aerial Site Plan & Figure 3).

This application proposes that the existing dwelling and all associated structures on the subject land will be removed to accommodate the construction the new development. It is significant to note that

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the existing dwelling and associated structures on the subject land are not identified on the City of Joondalup's Municipal Heritage Inventory (MHI) and can therefore be demolished subject to the City issuing a demolition permit.

The verge areas abutting the subject land contains one (1) street tree, which will be retained as part of this application. Furthermore, the application proposes to retain two (2) existing trees to the rear of the subject land.

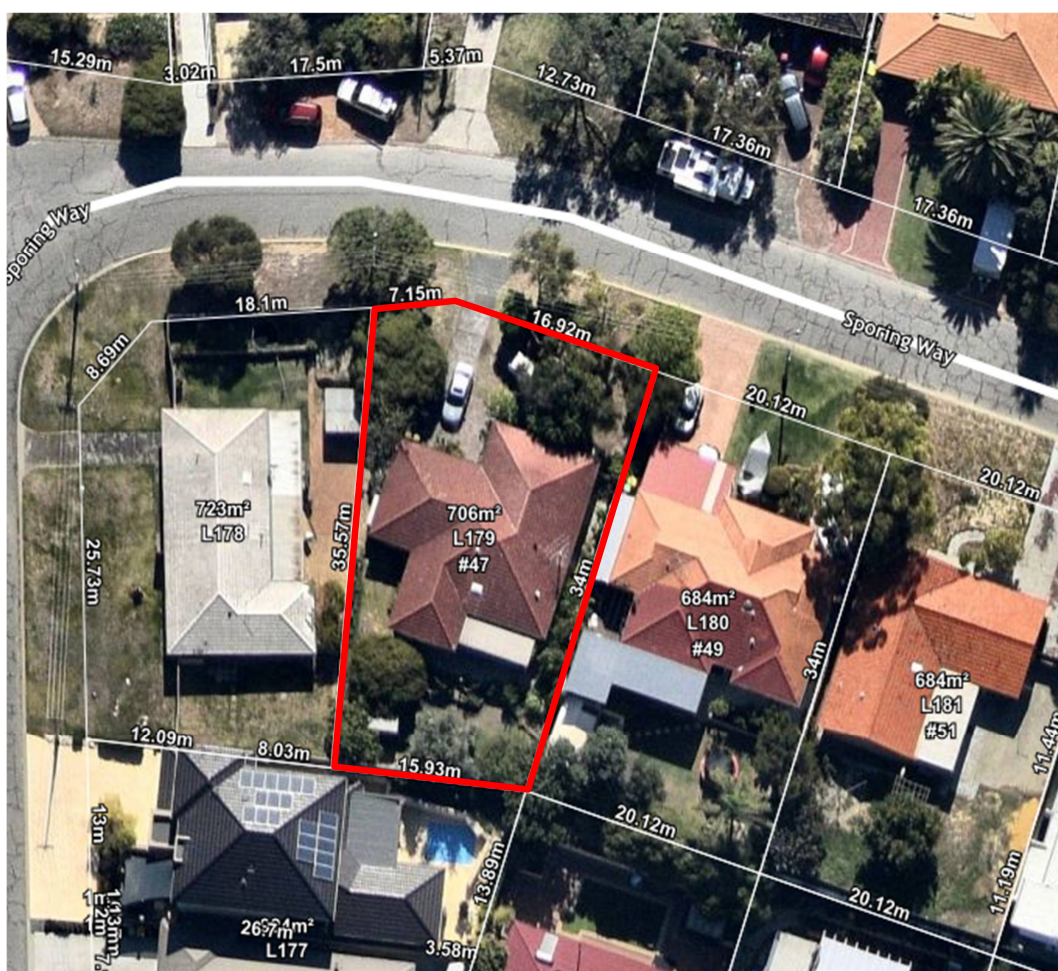


Figure 2 - Aerial Site Plan

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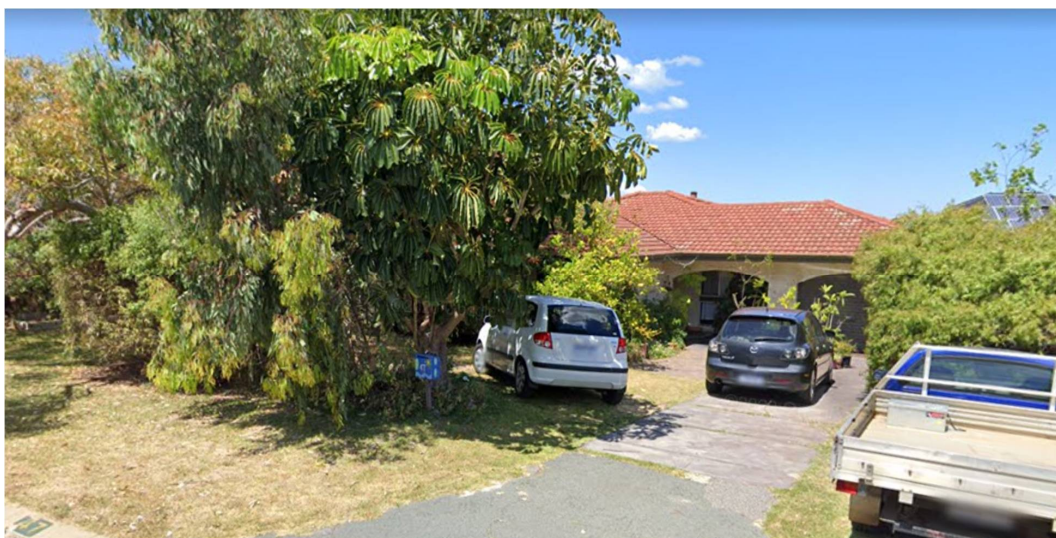


Figure 3 -Subject land and the existing dwelling that will be removed.

4.1 Character of Locality

The subject land is located in close proximity to the Whitfords Activity Centre and is located within a Housing Opportunity Area (HOA), with a density coding up to R60. This reflects the localities access to a variety of key nodes and infrastructure including activity centres, public open space reserves, schools and public transport. Given this, the area is currently undergoing a significant change in character and built form that reflects the anticipated intensification of developments within the HOA,

For background purposes, this section of Hillarys was historically developed in the early 1980's and at the time, the housing stock included predominantly single dwellings of single and two storey built form. It is noted that the lower density development (i.e. single dwellings) evident within the area will be slowly removed to allow for more intensified development to reflect the planning framework. The existing dwelling on the subject land is reflective of the type of dwelling constructed at the time and is currently rundown and in need of renovation (see Figure 3).

As outlined above, the area is undergoing change, with a number of recent developments including either a grouped or multiple dwelling type typography, building heights ranging from single storey to two (2) storeys. In addition, the subject land is located in close proximity to the Whitfords Shopping Centre, which comprises a large scale development, with a three to four storey scale (see Figure 4).



Figure 4 – The left photograph is of a new multiple dwelling development emerging within the area, whilst the right photograph represents the large bulkier shopping centre development.

A review of the existing and future character of the immediate locality has concluded that there is no defined or heritage character worthy of retention, with the area comprising a mixture of older style single dwellings with pitched roof structures to larger developments that comprise a modern design with a variety of concealed and skillion roof structures.

It is noted that the existing dwelling on the subject land is in poor condition and does not have a positive contribution to the streetscape (see Figure 3). The proposed development on the subject land will remove the existing dwelling and replace it with a more modern and well design building that will have a positive contribution to the streetscape.

Given the above, it is considered reasonable to conclude that the character of the locality and the local streetscapes are not uniform, is varied in terms of the current built form, does not reflect any specific character or form and is currently in a transitional period of re-development in accordance with the objectives of the City's Housing Strategy and 'Housing Opportunity Area' to accommodate a higher density.

In light of the above, it is contended that the proposed demolition of the existing dwellings and the construction of new multiple dwelling development on Lot 179 is unlikely to have a negative impact on the existing character and amenity of the local streetscape or within this section of Hillarys. It is contended that the development will provide a positive contribution to the immediate locality, whilst providing a diversity of housing types within close proximity to the Whitfords Activity Centre.

4.2 Essential Services

The subject land is served by an extensive range of essential service infrastructure including power, water, reticulated sewerage, stormwater drainage, gas and telecommunications.

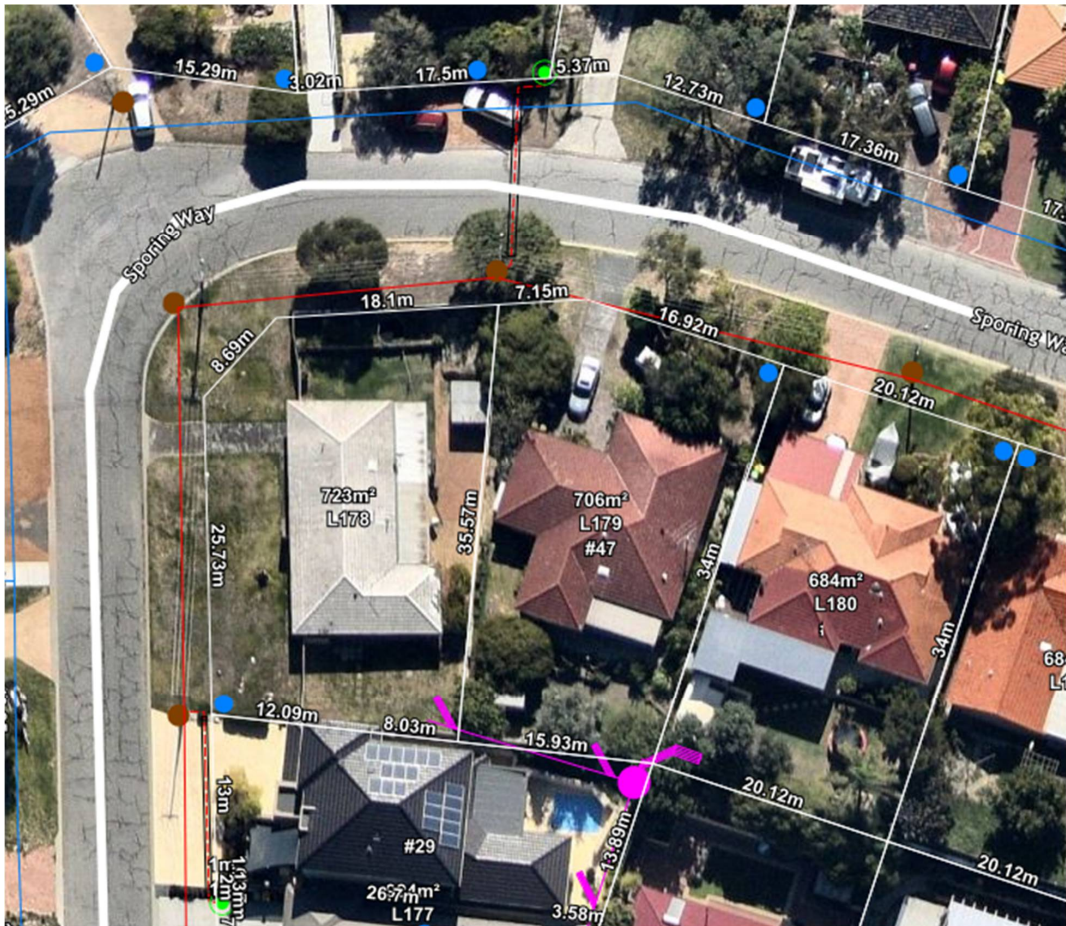


Figure 5 – The existing services in and around the subject land. Services include water, sewerage, electricity and telecommunications (MNG Mapping).

The subject land is also served by an efficient local and district road network with convenient access to Whitfords Avenue and Marmion Avenue, with easy access to the Mitchell Freeway. Public transport is available along various nearby roads, which provides an alternative form of transport for the future occupants of the development.

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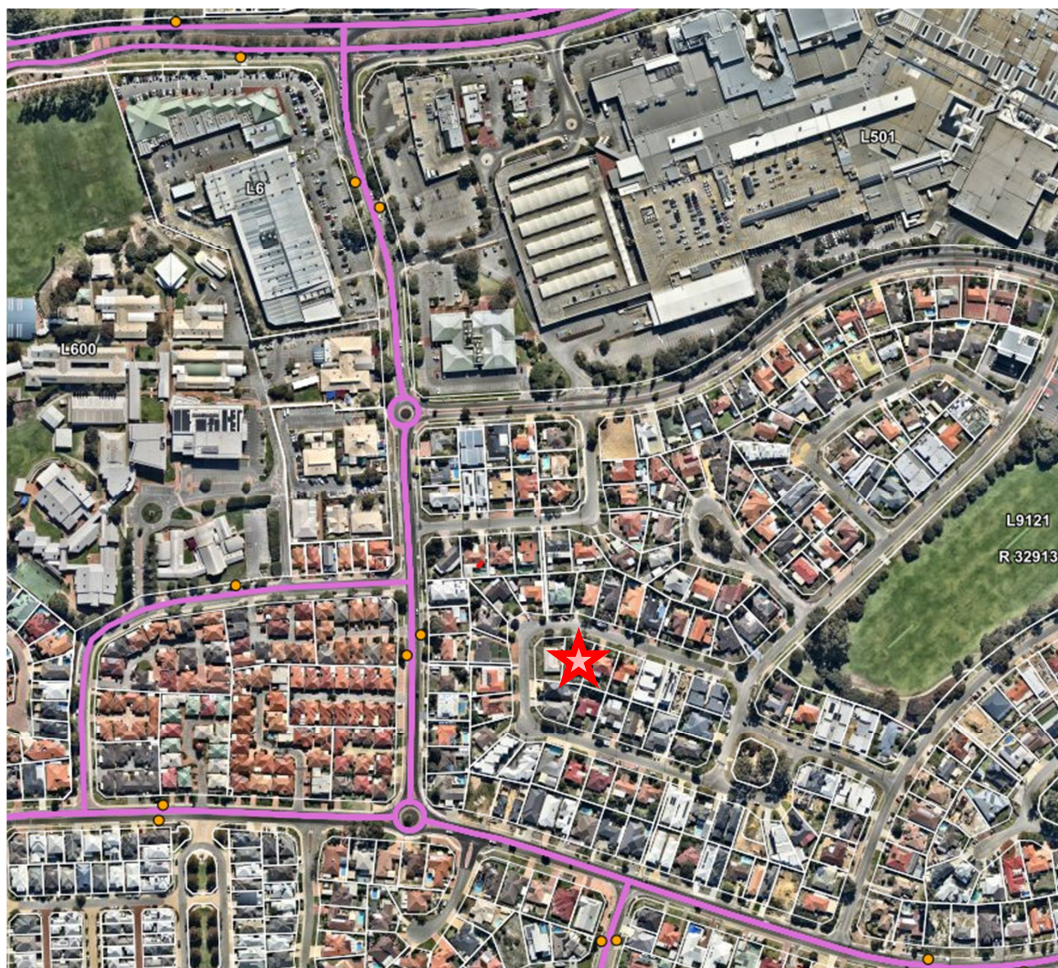


Figure 6 – Public transport network.

5.0 DEVELOPMENT PROPOSAL

This application proposes the construction of a two (2) storey building comprising four (4) multiple dwellings to provide much needed housing within close proximity to the Whitfords Activity Centre. The key detail of the proposed development includes the following:

- i) Each dwelling will comprise three (3) bedrooms and two bathrooms;
- ii) Construction of eight (8) on-site residents car parking bays and one (1) on-site visitor car parking bay to service the development;
- iii) The car parking area will be located to the rear of the site and accessed by one (1) crossover/driveway from Sporing Way. The car parking bays will be screened and concealed from being viewed from the public realm;

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- iv) Provision of three (3) bicycle parking bays to service the needs of visitors and the occupants of the development;
- v) Each dwelling will be provided with a storeroom with easy access from the dwelling;
- vi) The energy innovative solution provided for the development to address Design Element 4.15 ('Energy efficiency') of the R-Codes includes the installation of instantaneous constant flow hot water units to service the multiple dwellings in lieu electric storage system and the installation of the solar panels; and
- vii) Location of air conditioning units on the roof of the development to avoid any adverse impact on the streetscape and/or the adjoining properties.

The external facade of the proposed new development will be constructed using high quality finishes that will complement and enhance the local streetscape, with all on-site car parking being screened from the public realm. The frontage of the development will include balconies (outdoor living areas) and numerous major openings to habitable rooms to assist with providing an active frontage and improve passive surveillance of the public realm (see Figure 7).



Figure 7 – The proposed front facade of the development

It is significant to note that on-site car parking provided in support of the development has been calculated in accordance with 'Location B' provisions of the Residential Design Codes Volume 2 (R-Codes).

Copies of the proposed site development plans and building elevation drawings are provided herewith for review and consideration by the City of Joondalup (see Appendix 1).



Landscaping Plan

A landscaping plan has been prepared by 'Kelsie Davies Landscape Architects' in support of the proposed development on the land (see Figure 8). The plan illustrates the retention of two (2) existing trees to the rear of the site and the planting of various tree/shrubs throughout the development. In addition, the application proposes the retention of the street trees located within the verge areas abutting the subject land and the planting of a new street tree to further enhance the streetscape and provide for increased canopy coverage.

In addition, the proposed landscaping will enhance the development when viewed from the public realm and will provide for sufficient protection from the elements (in particular during the hot summer month

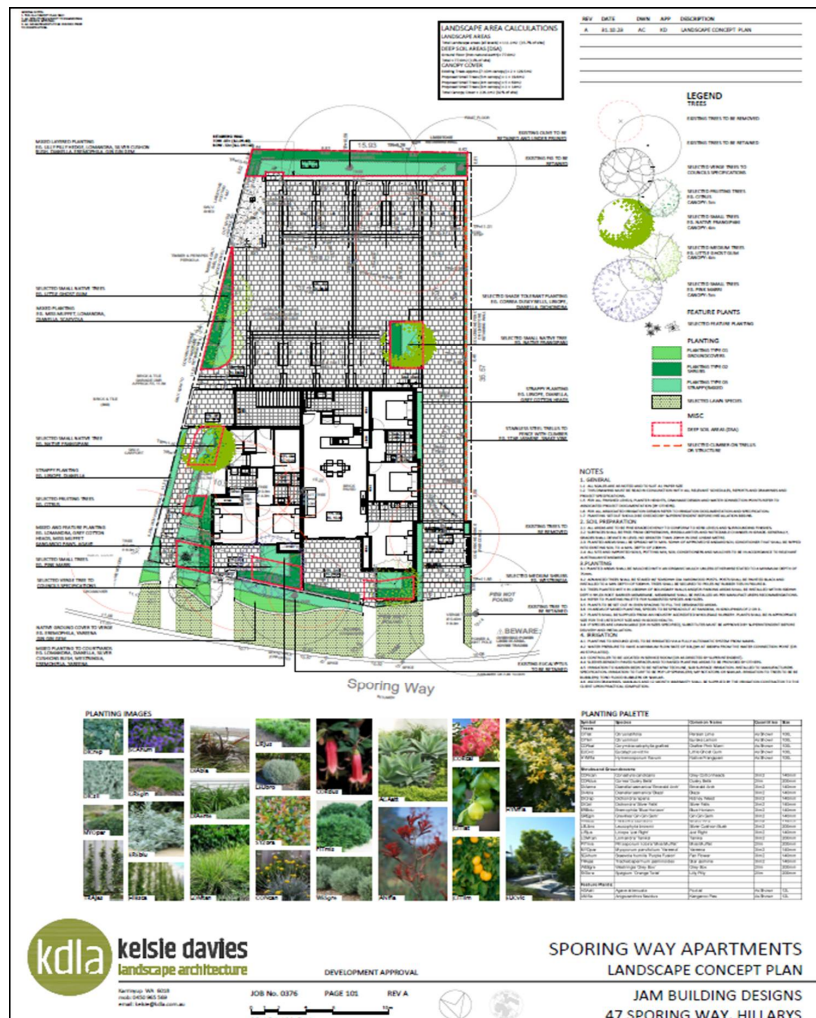


Figure 8 – Landscaping plan

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6.0 STATUTORY CONSIDERATIONS

6.1 Metropolitan Region Scheme

Lot 179 subject land is currently classified 'Urban' zone under the Metropolitan Region Scheme (MRS) (see Figure 9 – MRS Map). It should be noted that the zones and reservations prescribed by the MRS are broad categories only that are intentionally not precisely defined or limited in order to enable a flexible approach to town planning. The following definition is provided as a guide to its stated purpose/s in the MRS:

"Urban Zone - Areas in which a range of activities are undertaken, including residential, commercial recreational and light industry."

The proposed development and use of the land for multiple dwelling purposes is considered to be consistent with the defined intent of its current 'Urban' zoning classification under the MRS and has scope to be approved.

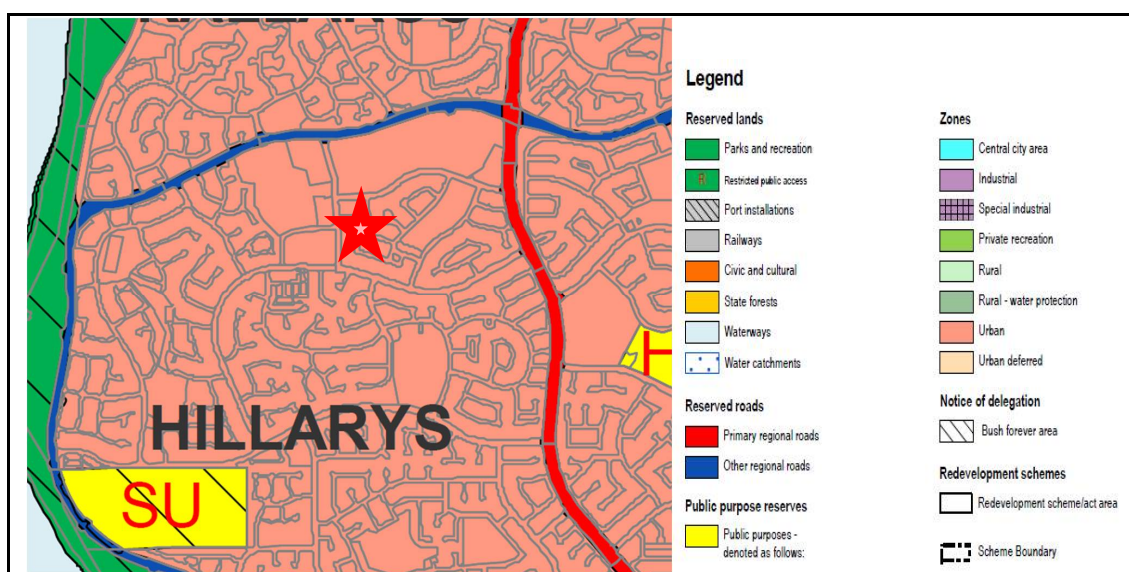


Figure 9 – MRS Map

6.2 City of Joondalup Local Planning Scheme No.3

Lot 179 is classified 'Residential' zone under the City of Joondalup's current operative Local Planning Scheme No.3 (LPS No.3) with a split residential density coding of R20/40 (see Figure 10 – Scheme Map).

Under the terms of LPS No.3 the development and use of any land classified 'Residential' zone for 'Multiple Dwelling' purposes is listed as a discretionary ("D") use, meaning that the use is not permitted unless the local government has exercised its discretion by granting development approval.

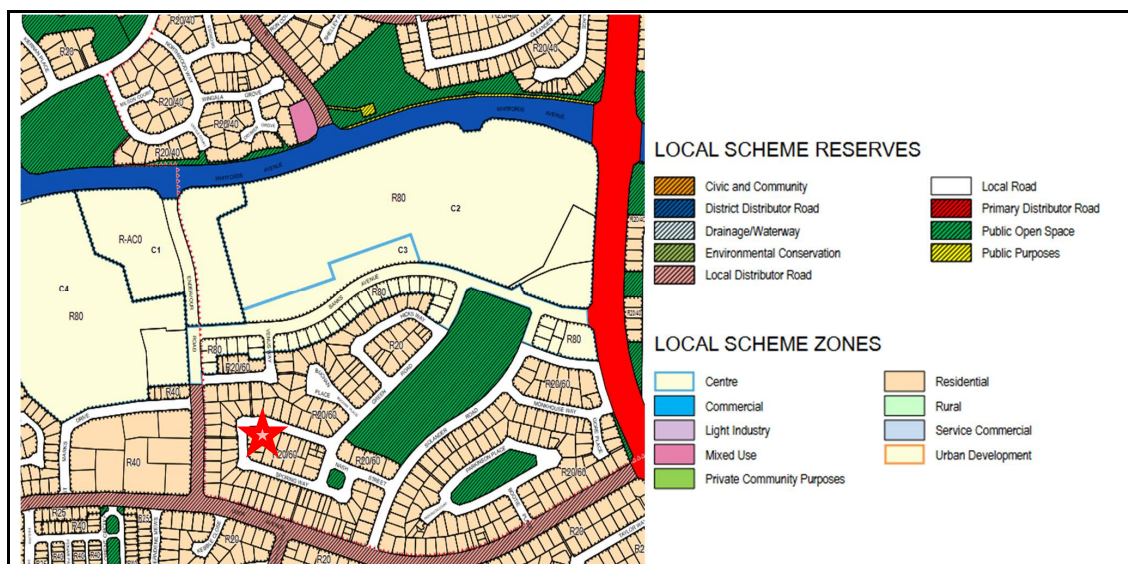


Figure 10 – Scheme Map

The stated objectives of the 'Residential' zone in The City's LPS No.2 are as following:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

The proposed development of the subject land for multiple dwelling purposes is consistent with the objectives of the land's current 'Residential' zoning classification in LPS No.3 as it provides housing choice within the area, provides a high quality development and will enhance the streetscape. As such, the proposal may be approved.

City of Joondalup Local Housing Strategy

The City of Joondalup's 'Local Housing Strategy' provides the planning rationale to accommodate the future population growth and address housing needs within the City of Joondalup, with an aim of providing a range of housing options and types (including affordable housing). The Strategy identifies ten (10) 'Housing Opportunity Areas' within the municipality which are considered the most suitable for increases in residential density, focused on key infrastructure and/or activity nodes.

The subject lot is located within 'Housing Opportunity Area 5' entitled 'Whitfords Centre to Whitfords Station', given its close proximity to various amenities, proximity to a key activity centre, public

transport (including bus and train services), access to a comprehensive pedestrian/cycle path network and access to a regional road network. As such, the land has been identified within the Strategy as having a dual density coding of R20/60 (within this part of the HOA).

A review of the immediate locality has identified a number of new single and grouped dwelling developments, with some scattered multiple dwelling type developments through parts of Hillarys which provides the area with a varying dwelling typology. Given the changing nature of the locality, it is contended that the proposed development on the subject land is consistent with the new and emerging built form within the immediate locality.

It is contended the proposed multiple dwelling development on the subject land is consistent with the City's 'Local Housing Strategy' for the following reasons:

- It accords with the objectives of the Strategy and will assist with accommodating future housing and population needs of the City of Joondalup and the Perth Metropolitan Area in general;
- It will foster the re-development of the land to provide for significant improvements to the current levels of passive surveillance of the local streetscape, will add to the diversity of housing stock within the immediate locality and assist with providing a variety of housing choice for future potential residents in the Hillarys locality;
- It will provide an opportunity for existing residents within the area to downsize and remain within the suburb;
- It will assist with enhancing the streetscape by replacing a rundown dwelling with a new modern styled multiple dwelling development;
- It will allow for the provision of higher density development within close proximity to an Activity Centre and public transportation routes; and
- It will provide an attractive and safe residential environment comprising affordable, modern and high quality housing within a well-established urban area.

6.3 Directions 2031 and Beyond

'Directions 2031 and Beyond' is the Western Australian Planning Commission's (WAPC) strategic framework for guiding development of the Perth Metropolitan Region to a sustainable future. At the centre of 'Directions 2031' is an enhanced emphasis on growth management in a bid to accommodate future anticipated population growth within Perth, obtain better use of existing infrastructure and provide for a sustainable city including improved housing affordability. This philosophy is also being depicted in the Commission's recent document entitled 'Perth and Peel 3.5 million'.

The future development of the subject land to accommodate multiple dwellings will facilitate the provision of additional housing within close proximity to an established and key Activity Centre within the Perth Metropolitan Region, that contains a wide range of existing infrastructure, including public transport, commercial use, public open space reserves and a comprehensive pedestrian/cycle network. Furthermore, it will provide affordable housing and promote the consolidation of urban growth within an existing urban area in a manner consistent with the strategic framework outlined in 'Directions 2031 and Beyond'.

As such it is contended that the proposed development on the subject land is consistent with the aims and objectives of 'Directions 2031 and Beyond' and will make a beneficial contribution to the future development and sustainable growth of the Perth Metropolitan Region in general.

6.4 Perth & Peel @ 3.5 Million

'Perth & Peel @ 3.5 Million' is the State Government's high-level vision for the growth of the Perth and Peel region to accommodate the future anticipated population growth, which is predicated to be 2.9 million people before 2031 and 3.5 million people before 2050.

In order to accommodate the aforementioned population growth, the document aims at the creation of a more consolidated urban form that includes 53% of future development within the greenfield area and 47% of future development in the current urban area (i.e. infill development). The proposed development will allow for the provision of increased housing availability within close proximity to the Whitfords Activity Centre and therefore assist with the City of Joondalup meeting the targets set by the State Government for the delivery of additional housing within the existing urban area and within a key Activity Centre.

In light of the above, the proposed multiple dwelling development on the subject land accords with the aims of 'Perth & Peel @ 3.5 Million'.

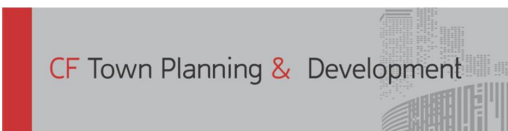
6.5 State Planning Policy No.7.0 - 'Design of Built Form Environment'

State Planning Policy No.7.0 lists a number of 'design principles' that should be considered when proposing a new development. This policy addresses the design quality of the built environment in order to deliver broad economic, environmental, social and cultural benefit to the community.

The following table provides responses to the 'design principles' outlined with the Western Australian Planning Commission's State Planning Policy No.7.0 for consideration by the City of Joondalup as part of its assessment of the development application:

Table 1 – Design Principles

Design Principle	Response
<p><u>Context and character</u></p> <p><i>"Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place."</i></p>	<ul style="list-style-type: none"> A review of the immediate locality (in particular in close proximity to the Whitfords Activity Centre) has identified that there is no distinct character or heritage value within the area. The current residential built form was constructed in the early 1980's and comprises a selection of single and two storey dwellings, which reflects the low density coding. This older character has significantly changed over the last two years, as new (more modern) developments comprising both multiple and grouped dwellings have been constructed. This part of Hillarys contains an eclectic mix of dwelling types and built form that has evolved as a result of the introduction of the 'Housing Opportunity Area' within close proximity to the Whitfords Activity Centre.



	<ul style="list-style-type: none"> • The new development reflects the objective of the 'Housing Opportunity Area' and other recent multiple dwelling developments that have either been approved or constructed within this part of the Hillarys locality. The development will provide distinguishable architectural features and high level of passive surveillance of the public realm. • The changing nature of the area also reflects the State Government's vision to provide increased housing, introduce housing diversity and provide for affordable housing within close proximity to key nodes. • The new development on the subject land reflects the character of various recently approved and proposed developments within the area. • The City is aware that this part of the Hillarys locality is currently experiencing a transitional phase wherein the older building fabric and character within the area is changing to reflect the higher density coding. • Overall, the proposed development has been designed to reflect upon the anticipated R60 higher density built fabric implemented within the area and the associated anticipated streetscape character that reflects the R60 density. As such, the proposed built form of the new development on the subject land reflects the current planning framework.
<p><u>Landscape quality</u></p> <p><i>"Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context."</i></p>	<ul style="list-style-type: none"> • The landscaping to be provided within primary street setback area and will assist with softening the appearance of the development and assist with on-site drainage. • The proposed development will comprise extensive landscaping throughout the site. This includes the planting of some new mature trees throughout the development. • The application also proposes the retention of two (2) mature trees to the rear of the land (i.e. olive and fig tree). • The application proposes to retain the existing large mature street trees within the verge area abutting the subject land which will assist with enhancing the appearance of the development when viewed from the street. Furthermore, one (1) new street tree will be planted within the verge area abutting the subject land to provide for an improved streetscape and additional canopy coverage. • A variety of vegetation is proposed, ranging from shrubs to trees and adequate space is allowed for trees to grow to a sufficient size to provide canopy cover of the site for the benefit to the local community. • The landscaping will provide for adequate tree growth, therefore allowing for adequate shading and the creation of a comfortable environment. • A detailed landscaping plan will be prepared in support of the development to ensure that appropriate plant sizes and species will be provided,
<p><u>Built Form and scale</u></p> <p><i>"Good design provides development with massing and height that is appropriate to its setting and successfully negotiates between existing built form and the intended</i></p>	<ul style="list-style-type: none"> • The proposed development features good massing as the façade is broken up by multiple elements and articulation, including varied setbacks, indentations along the front façade, use of varying materials/colours and the inclusion of an open balcony along the front façade. Given these key elements, it is contended that the future development on the land will contribute to the existing and desired built character of the streetscape.

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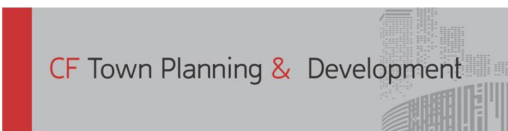
<p><i>future character of the local area.”</i></p>	<ul style="list-style-type: none"> • The proposed development is two (2) storey to reflect the current planning framework and the built form within the area. • The development enhances the existing streetscape by providing an active frontage to the street, which includes balconies to two (2) dwellings and outdoor living areas at ground level. The active frontage will assist with improved passive surveillance of the street, along with promoting community interaction. • Adequate surveillance will be provided to the common areas to allow for a safe environment for visitors. • The proposed development will be constructed of high quality materials and finishes that will provide an improved appearance when viewed from the streets. • The proposed multiple dwelling typology reflects the future anticipated development within this part of the Hillarys locality given the increase in density coding. • The development will include the concealment of the residential car parking to the rear of the site, which will be screened from view from the public realm.
<p><u>Functionality and build quality</u></p> <p><i>“Good design meets the needs of users efficiently and effectively, balancing functional requirements to deliver optimum benefit and performing well over the full life-cycle.”</i></p>	<ul style="list-style-type: none"> • The design of the dwellings within the development are considered to be functional, with the internal living area for each dwelling being designed to be utilised in conjunction with the external living areas to create large entertainment areas. • The development will include the use of robust materials and construction methods that will comprise a long life cycle. • Three (3) dwellings within the development have been designed to allow for access to northern winter sun, with all dwelling having good cross ventilation (air flow through the dwelling). This will assist with reduced usage of artificial lighting and mechanical ventilation of the dwellings and reduce long term running cost of the dwellings (reduce electrical use). • Each dwelling has been provided with sufficient storage, on-site car parking and an outdoor living area of sufficient dimension and width to meet the needs of the future occupants. • The landscaping to be installed throughout the site will provide a buffer between the proposed building on the subject land for improved privacy and amenity for the occupants of the development. The landscaping will also assist with softening the appearance of the development when viewed from the public realm, the adjoining properties or the common driveway area.
<p><u>Sustainability</u></p> <p><i>“Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.”</i></p>	<ul style="list-style-type: none"> • The access to the natural light and ventilation is provided for each dwelling, with three (3) dwelling comprising northern orientation to obtain the northern winter sun. These design measures will assist with reducing the running costs for each dwelling. The plans prepared in support of the application illustrates the extent of natural light and ventilation penetrating the development. • Measures have been included within the design to limit exposure during the hot summer months (i.e. western summer sun). • Hardstand/driveway have been designed to be minimised where possible and covered to provide protection of the hardstand area from the sun and reducing the heat generated by the hardstand.

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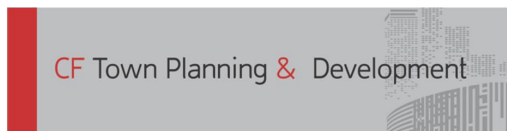
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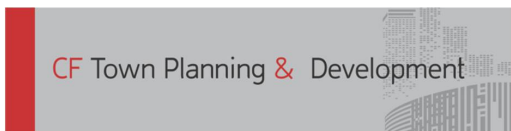
	<ul style="list-style-type: none"> • Adequate landscaping will be provided to accord with water-sensitive design, provide natural shading during the summer months and provide adequate greenery to benefit the development. • The use of major openings and a balcony for the front dwellings facing the street will provide for improved connectivity between the public and private realms that will assist with social interaction. In addition, the front dwellings will comprise a pedestrian path to allow for direct access between the dwellings and the public realm. The access point will allow for direct pedestrian connection between the dwelling and street. • The proposed development will assist with the provision of a diversity of housing stock within the Hillarys locality, within close proximity to a key Activity Centre, public open space reserves and public transport. The close proximity to the high frequency bus route provided along various street will assist with reducing motor vehicle dependency and is consistent with the State Government’s aim to increase the use of the existing public transportation network, which increases the economic viability of the public transport network. • The proposed development is mindful of the environment (vehicle emissions) and aims to limit the dependency of motor vehicle usage by providing more housing in close proximity to public transport and within a walkable catchment for the Activity Centre. • The proposed development allows an opportunity for the aging population within the Hillarys area to downsize and remain within the area.
<p><u>Amenity</u></p> <p><i>“Good design optimises internal and external amenity for occupants, visitors and neighbours, contributing to living and working environments that are comfortable and productive.”</i></p>	<ul style="list-style-type: none"> • Each dwelling features an outdoor living area that creates a usable internal and external area that is functional and will accommodate the needs of the future occupants of the development, which provides sufficient area to entertain visitors to each dwelling. • Adequate separation between the buildings on the subject land and the adjoining properties is provided. This allows for a buffer area along these boundaries of the development to allow for good airflow and limit any potential impact associated with bulk, scale, visual privacy, noise etc. • The proposed development meets the overshadowing provisions of the R-Codes to limit any amenity impacts on the adjoining properties. • Adequate storage is also provided for each dwelling, along with a communal bin storage area to minimise any impact on the future occupants • Development has been designed to allow for easy access for both the occupants and visitors to the development.
<p><u>Legibility</u></p> <p><i>“Good design results in buildings and places that are legible, with clear connections and memorable elements to help people find their way around.”</i></p>	<ul style="list-style-type: none"> • The proposed development is legible in that it provides for good outlook to the public realm and provides adequate crossovers/driveways to allow for a clear vehicle entry point for both occupants and visitors. • The proposed development has been provided with a defined entry point for the front dwellings from the street, with a defined entry point provided along the eastern side of the building (through a gated porch area – entry statement). The front dwellings will have good connectivity with the street.

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	<ul style="list-style-type: none"> • This entry for the development is easily distinguishable and provides a separate access for vehicles and pedestrians to allow for improved safety and legibility. This will allow for clear and easy access for visitors to the development. • All dwellings will comprise a covered entry point (front door) that will provide protection from the elements.
<p><u>Safety</u></p> <p><i>“Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.”</i></p>	<ul style="list-style-type: none"> • The proposal provides major openings and balconies for the front dwellings facing the street. This will provide for good passive surveillance of the street. • The on-site car parking area will be enclosed to provide security (gated). • The development comprises little blind recesses at ground level to avoid enticing criminal activity and intrusion. The development will have sufficient surveillance over both the public and private realms. • The development will include major openings and an active frontage (i.e. a balconies) overlooking Sporing Way and common areas, therefore providing for improved passive surveillance of the public realm and improved pedestrian safety. • The development has been designed to allow for all vehicles associated with the dwellings to enter the street in a forward gear. The vehicle access points comprise adequate visual sightlines. • The development provides a separate pedestrian access point to provide a safe pedestrian environment. • The development will include gates, security, CCVT to provide a safe environment. • The development will have good passive surveillance along the internal driveway from habitable windows and balconies associated with each front dwelling overlooking the street without compromising the privacy of dwellings.
<p><u>Community</u></p> <p><i>“Good design responds to local community needs as well as the wider social context, providing buildings and spaces that support a diverse range of people and facilitate social interaction.”</i></p>	<ul style="list-style-type: none"> • The smaller dwelling size (as opposed to a single detached dwelling) will provide an opportunity for aged residents within the locality to downsize and remain within the suburb with easy access to various key nodes and public transport. • The proposed dwelling types also cater for a variety of demographics such as first homebuyers, singles and couples without children. • The development provides housing density in close proximity to a key nodes (i.e. public open space reserves and an activity centre) and public transport. The diversity of dwellings will provide an opportunity for new families to integrate within the community. • The proposed development accords with the State Government’s directive to increase residential densities in close proximity to public transportation and to provide housing diversity in close proximity to an Activity Centre. • The increase of densities and the provision of additional housing within close proximity to public transport will assist with reducing motor vehicle usage and reduce the extent of the Perth Metropolitan area expanding into the rural and bushland areas along the City’s urban fringe. This will assist with providing a positive outcome for the environment.

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<p>Aesthetics</p> <p><i>“Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.”</i></p>	<ul style="list-style-type: none"> • Aesthetics of the proposed street facing facades is highly demonstrated by the adoption of a modern architectural style, which includes the use of varying materials, colours and setbacks to provide for a degree of visual interest when viewed from the street. • The front dwellings along the land’s Spring Way frontage will comprise a number of windows, balconies and outdoor living area along front façade which will allow for the activation of the development along the street, improved passive surveillance and social intersection between the public and private realms. • The proposed façade provides visual interest and an active frontage that provides a connection between the public and private realms. • The design of the proposed development incorporates sufficient and safe pedestrian movements, with each dwelling comprising easy access to the dedicated storeroom and car parking. • The proposed development has been designed to include active spaces along the frontage of the development, which will provide an attractive and articulated front façades. The façade design for the development is modern and uses simple lines, inclusion of varying materials and architectural styles that will appeal to all passers-by and engage interest from the public realm.
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6.6 Bushfire Prone Areas

The subject land has not been identified by the Department of Fire & Emergency Services (DFES) as being located within a designated 'bushfire prone area' (see Figure 11).

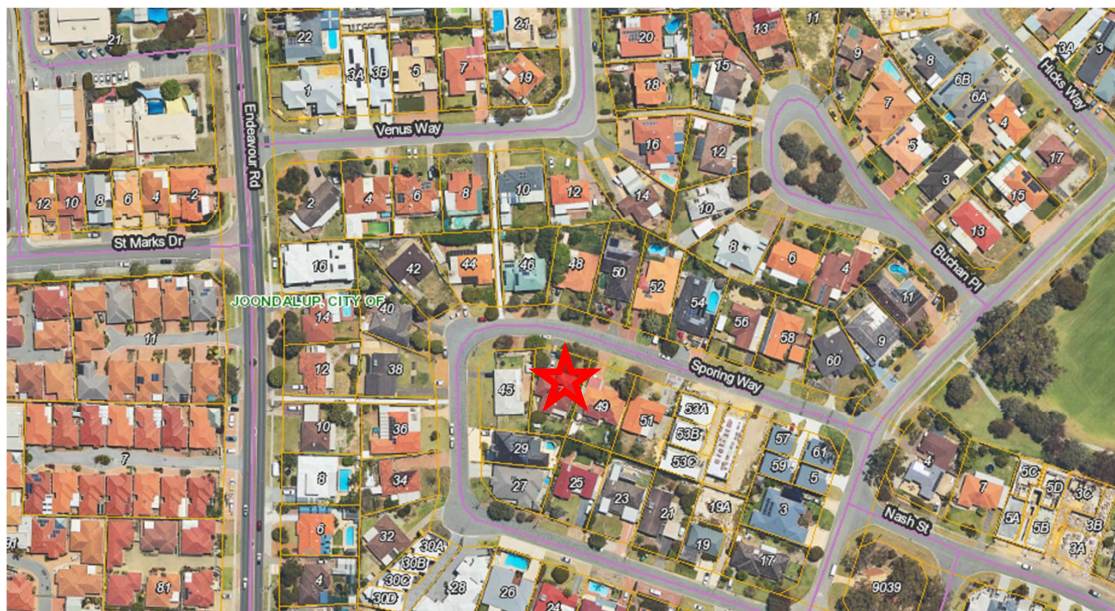
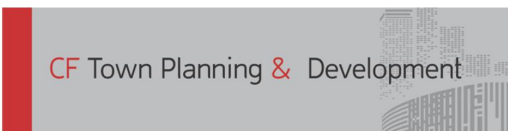


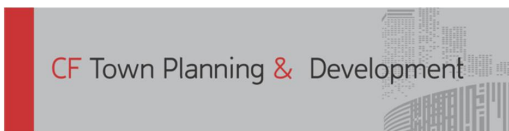
Figure 11 – DFES Bushfire Mapping

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<p><i>buildings to maximise residential amenity, including urban form to the street, landscape area, tree provision/retention, solar access and visual privacy.</i></p>		<ol style="list-style-type: none"> 2. In addition to the above, the Policy does allow for an intrusion into the front setback area for balconies and the like (as such, it could be argued that the proposal complies). 3. The proposed primary street setback variation for the new dwelling will not result in a detrimental impact on the Spring Way streetscape or the amenity of any adjoining properties. 4. It is noted that the front setback of the development complies with the provision prescribed within Element 5.1.2 C2.1 ('Street setback') of the R-Codes for land coded R60. 5. The proposed development on the subject land has been designed to comprise a varying front setback and the inclusion of major openings (including windows, outdoor living area and balconies) to assist with providing an interesting, articulated facade and improve passive surveillance of the street (see Figure 11). 6. The reduced front setback for the new development on the subject land will not interfere with the outlook from any existing dwellings on the adjoining properties over the street. Furthermore, it is likely that the adjoining properties will be redeveloped in the future and therefore comprising a similar front setback to that proposed a part of this development. 7. The overall development on the subject land meets the 'deemed to comply requirements' of Element 5.4.1 C1.1 ('Visual privacy') and Element 5.4.2 C2.1 ('Solar access for adjoining sites') of the R-Codes. 8. The development has been designed to include an outdoor living areas and balconies within the front setback area to provide an element of activation of the public realm. In addition, the dwelling has been designed to include extensive landscaping and the planting of three (3) trees within the front setback area to enhance the development when viewed from the street. Furthermore, the application proposes to retain one (1) street tree and the planting of an additional street tree to enhance the streetscape and provided for greater canopy coverage. 9. The application also proposes to retain two (2) existing trees within the rear portion of the land (i.e. an olive tree and fig tree). 10. The design of the new development makes effective use of all available space and provides for the creation of adequate internal and external living areas which will benefit the future occupants. Furthermore, the development will assist with providing must needed housing and housing diversity within a well-established area. 11. The overall multiple dwelling development on the subject land will comprise sufficient space to accommodate any required easements within the front street setback area required by any relevant servicing authorities.
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		<p>Having regard for the above it is contended that the proposed variation to the minimum front setback for the new multiple dwelling development on subject land addresses the Objectives of Clause 5 of the City's Local Planning Policy, does not undermine the Policy and will not have a detrimental impact on the streetscape or the adjoining properties. In fact, the proposed new development on the subject land will improve the streetscape and should therefore be approved by the City.</p>  <p>Figure 11 – The proposed development includes articulation and good activation for the street.</p>
<p>City of Joondalup Housing Opportunity Area Local Planning Policy, Clauses 6.1 – ‘Side & Rear Setbacks’</p> <p><i>Objectives</i></p> <p><i>Dwellings are to be designed to respond to passive solar design principles, including orienting outdoor and indoor living spaces towards north, orienting mass and windows to capture prevailing breezes and controlling solar access to the west and east to limit heat</i></p>	<p>The application proposes that the following aspects of the new development on the subject land will not meet the ‘deemed to comply requirements’ of Clauses 6.1 of the City’s Policy:</p> <ul style="list-style-type: none"> i) A portion of the upper floor for Unit 1 will comprise a minimum setback of less than 3 metres (i.e. 2.056 metres) from the eastern side boundary in lieu of 2 metres; ii) Portions of Unit 4 will comprise an upper floor setback from the eastern side boundary of less than 2 metres (i.e. 2.397 metres & 2.845 metres); and iii) A portion of Unit 3 will comprise an upper 	<ol style="list-style-type: none"> 1. The lot boundary setback variations being sought from the upper floor from the side boundaries are considered to be minor in nature and will not have an adverse impact on the adjoining properties and/or the streetscape in terms of bulk and scale. It should be noted that the setback variations from the eastern lot boundary can be attributed to the irregular shape lot (i.e. angled boundary). This has resulted in only minor ‘pinch points’ of the wall intruding into the setback areas, with the balance portion of the wall complying or even greater than the minimum required setback. 2. The variation to the western side boundary (i.e. 300mm) for a portion of the upper floor wall is considered to be minor. 3. Strict compliance with the City’s Policy will result in a poor upper floors layout, the loss of usable living space and an upper floor that will not include any articulation. As such, strict compliance with the 3 metre lot boundary setback requirement for the upper floor would be a poor planning outcome. 4. It is noted that adequate separation will be provided between the proposed development on the subject land and the existing dwellings on the adjoining properties. 5. The proposed development has been designed to comprise varying setbacks from the side and rear lot boundaries to provide some articulation and visual interest/relief to the walls when viewed from the adjoining properties. As outlined

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	<p>floor setback from the western side boundary of 2.7 metres in lieu of 3 metres.</p>	<p>previously, a blanket 3 metre setback for the upper floor would be devoid of articulation and would have a greater impact on the adjoining property than the proposed varying setbacks proposed as part of this application.</p> <ol style="list-style-type: none"> 6. The proposed development has been designed to avoid the excessive use of parapet walls to limit any impacts on the adjoining properties in terms of bulk and scale. Furthermore, the avoidance of parapet walls has allowed for generous landscaping areas to be provided. 7. Those portions of the upper floor of the development seeking a setback variation from the eastern side boundary will abut the front and side setback areas (including a driveway/garage) of the existing single detached dwelling on adjoining Lot 180 (No.49) Sporing Way (see Figure 2 – Aerial Site Plan). It should be noted that the dwelling on the adjoining eastern property comprises a higher level than the proposed development on Lot 179. Given these observations and the minor nature of the setback variations, it is contended that the proposed lot boundary variations from the upper floor of the new development on Lot 179 will not have an adverse impact on any key sensitive spaces associated with the existing dwelling on adjoining Lot 180. 8. That portion of the upper floor of the development seeking a setback variation from the western side boundary will abut the side setback area of the existing single detached dwelling on adjoining Lot 178 (No.45) Sporing Way (see Figure 2 – Aerial Site Plan). It should be noted that the proposed development on Lot 179 will not cast a shadow over the adjoining western property at 12 noon on 21 June (i.e. winter solstice). As such, it is contended that the proposed lot boundary variation for the upper floor of the new development on Lot 179 from the western side boundary will not have an adverse impact on any key sensitive spaces associated with the existing dwelling on adjoining Lot 178. 9. The proposed development on the subject land complies with Element 5.4.2 of the R-Codes (i.e. ‘Solar access for adjoining sites’) and will not impact access to light and ventilation for any existing dwellings on any adjoining properties. 10. The design of the proposed multiple dwelling development on the subject land provides for the effective use of all available space and the creation of adequate internal and external living areas which will benefit the future occupants of each dwelling. 11. The offending part of the new development are located with adequate setback from the front boundary and will therefore not have an adverse impact on the Sporing Way streetscape in terms of bulk and scale.
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		<p>12.The overall multiple dwelling development on the subject land complies with the visual privacy provisions of the R-Codes.</p> <p>Having regard for the above it is contended that those portions of the new multiple dwelling development on the subject land comprising reduced setbacks for the upper floor from the side lot boundaries satisfies the Objectives of Clause 6 of the City's Policy, will not have an adverse impact on the local streetscape, will not adversely impact the existing/future dwellings on the adjoining properties and may therefore be approved by the City.</p>
<p>City of Joondalup Housing Opportunity Area Local Planning Policy, Clause 18.1 – 'Natural ventilation'</p> <p>Objectives:</p> <ul style="list-style-type: none"> • <i>Optimise natural ventilation to reduce the need for mechanical ventilation and air-conditioning.</i> • <i>To ensure the dwelling's orientation and layout is designed to maximise capture and use of prevailing cool breezes in habitable rooms.</i> 	<p>The application proposes that a number of toilets, bathrooms and laundries within the proposed development will not comprise a window as required by the 'deemed to comply requirements' of Clause 18.1 of the City's Policy.</p>	<ol style="list-style-type: none"> 1. The offending rooms within the development will be serviced by artificial light and fans (i.e. artificial ventilation). Given this, the toilets, bathrooms and laundries will comprise good light and will be ventilated during use. 2. It is deemed that these rooms are not a habitable spaces and will not be used by the future occupants of the dwellings for long periods of time. Given this, the use of these rooms will not result in high energy usage through the use of mechanical ventilation and lighting. 3. In addition to the above point, the offending rooms will not be serviced by air conditioning due to the low usage of the room. This would assist with keeping energy consumption down. 4. All habitable rooms for each dwelling within the development have been provided with adequate openings to allow for good access to natural light and ventilation, in accordance with the City's Policy. In addition, each dwelling has been designed to include access to natural light and is provided with good cross ventilation. 5. It should be noted that the City has supported a variation to the requirements to provide a window to a non-habitable room for a number of similar applications. This application is consistent with the City's recent position/decisions. <p>Having regard for all of the above it is contended that the configuration of select bathroom, toilets and laundries within the proposed multiple dwelling development on the subject land satisfies the Objectives of Clause 18 of the City's Policy, will provide for adequate light and may therefore be approved by the City.</p>

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9.0 SUMMARY OF JUSTIFICATIONS

Having regard for all of the above, it is contended the proposed new multiple dwelling development on Lot 179 (No.47) Spring Way, Hillarys is suitable and capable of being approved by the City of Joondalup for the following reasons:

- It is consistent with the general objectives of the land's current 'Urban' zoning classification under the Metropolitan Region Scheme.
- The proposed use of the land for multiple dwelling purposes is a use that could be approved within the 'Residential' zone under the City's Local Planning Scheme No.3. Furthermore, the proposed development on the subject land is consistent with the objectives of the 'Residential' zone prescribed within the City's LPS No.3.
- The proposed development will improve the streetscape and levels of passive surveillance along Spring Way.
- The development has been designed to incorporate design features, an active frontage and improved passive surveillance of the adjoining street (i.e. it will oversee the public realm).
- The proposed development accords with the 'design principles' outlines by the Western Australian Planning Commission in its 'Apartment Design Guidelines' ('Design WA').
- The proposed development will provide opportunity for the development of an attractive and safe residential environment comprising affordable, modern and high quality housing within a well-established urban area.
- The proposed development is unlikely to compromise the existing character, amenity or compatibility of land usage in the immediate locality and is consistent with the future anticipated development for the area.
- The proposal development for the land of 'multiple dwelling' purposes is consistent with the aims and objectives of 'Directions 2031' and 'Perth & Peel @ 3.5 Million' and will make a beneficial contribution to the future development and sustainable growth of the Perth Metropolitan Region generally.
- The proposal will assist with the City of Joondalup meeting the target set by the State Government for the delivery of additional housing within the existing metropolitan area and will assist with fostering the sustainable growth land within close proximity to an Activity Centre.
- The proposed development will add to the diversity of housing stock and provide a variety of choice for future potential residents in the Hillarys locality and will help to accommodate the increased demand for housing within a well-developed residential area.

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10.0 CONCLUSION

The subject land is located within a Housing Opportunity Area and within close proximity to the key Activity Centre that is currently experiencing a transitional phase, wherein the older low density housing stock is being replaced by new higher density developments that reflects the City of Joondalup's vision for area and accords with the strategic planning framework adopted by the State Government to achieve infill development within the existing metropolitan area and in close proximity to key nodes.

The proposed development has been designed to reflect the scale, built form and character expected within the Housing Opportunity Area, that will also provide for much needed housing. Furthermore, the proposed development provides for a change to the housing typology within this part of the Hillarys area to provide for a diversity of housing.

In reviewing the proposed development it is concluded that the variations being sought as part of this application are considered to be consistent with those previously supported by the City of Joondalup in the past and will not result in the new multiple dwelling development on the subject land having an adverse impact on the local streetscape or the adjoining properties in terms of bulk and scale. Furthermore, the plans have been amended to address various recommendations provided by the City' Design Review Panel (DRP).

In light of the above information and justifications, we respectfully request the City of Joondalup's favorable consideration and conditional approval of the application to construct four (4) new multiple dwellings on Lot 179 (No.47) Spring Way, Hillarys in accordance with the plans prepared in support of this application at the City's earliest possible convenience.



1 December 2023

CF Town Planning & Development
Planning & Development Consultants

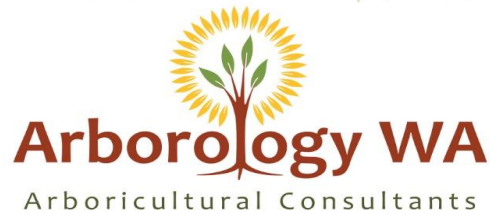
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Planning
Safety Inspections
Structural Integrity
Risk Assessments
Tree Protection
Selection

Arboricultural Impact Assessment

For Development Application

Name: **Mr Lorry D'Alesio** (Director)
Company: **Alpha Projects WA**
Phone: 0404 095 945
Email: lorry@alphaprojectswa.com.au
Address: Suite 9, 175 Main Street, Osborne Park 6017

Site Address: **Lot 179 (No. 47) Sporing Way, Hillarys, W.A.**

Report Date: **21st December 2023**

Instructions for Report

Phillip Matthews from Arborology WA Arboricultural Consultants has been commissioned by Mr Lorry D'Alesio (Director) from Alpha Projects WA to undertake an Arboricultural Report (For DA), in accordance with the Australian Standards 4970-2009 *Protection of Trees on Development Sites*, the *Planning and Development Act 2005* and the *Planning and Development Regulations 2009*. Mr D'Alesio's instructions were to visit the site, inspect the trees within the property located at Lot 179 (No. 47) Sporing Way, Hillarys, (referred to within this report as the subject property) and prepare the findings in this report.

Report Objectives

The objectives of this Arboricultural Impact Assessment (For DA) are to ensure the successful retention and protection of one (1) council verge tree located between No. 45 Sporing Way, Hillarys and the subject property and the tree (3) trees within the subject property throughout this construction project. Also, to set out the minimum requirements and format to ensure continuity in Arboricultural Reporting for Council Planning Staff, Developers, Builders, and Construction industry staff; and to ensure any works near retained trees is consistent with best Arboricultural practices and construction methods within the Australian Standards 4970-2009 *Protection of Trees on Development Sites*.



Site Inspection and Purpose for Report

Phillip Matthews as the Arboricultural Consultant verifies that a site inspection was carried out on the 20th of December 2023 on the four (4) trees located within and near the subject property, due to the new residential housing construction project and as a part of the local government development application.

The purpose of this Arboricultural Impact Assessment (for DA) is to undertake an “above ground 360° Walkaround” tree inspection to carry out a detailed examination of these trees. Each tree has been numbered and their location is placed on the aerial site map and plans on **page 4**. The tree’s botanical name, height, canopy spread, trunk’s diameter at base, trunk’s diameter at breast height, maturity, health and structural condition, Useful Life Expectancy, Horticultural significance, tree problems, recommendations for any tree surgery works prior to construction, tree protection zone (TPZ), structural root zone (SRZ) calculations, construction impact, tree protection plan, arboricultural impact assessment, tree management – protection plan and construction methodology are all recorded. This information is to be used to provide a record of each tree prior to construction.

The author's qualifications and experience are included within **Appendix 1**.

Report Methodology

Tree inspections are usually conducted at ground level using the **Visual Tree Assessment (VTA)** method. The VTA is used by Arboricultural Consultants to evaluate the structural integrity of a tree, relying on observation of the tree’s biomechanical and physiological features. The VTA method of tree assessment is adapted from Mattheck & Breloer (2007), Scott (2005), Ellison (2010) and is recognised by Arboriculture Australia and The Institute of Australian Consulting Arboriculturists.

The guidelines of the Australian Standards (4970-2009) **Protection of Trees on Development Sites**, the Western Australian **Planning and Development Act 2005** and the **Planning and Development Regulations 2009** were used throughout this report.

A brief version of the essential procedures for the Australian Standards (4970-2009) **Protection of Trees on Development Sites**. This lists the planning stages on development sites and the tree management process, which can be found within **Appendix 2**.

The tree canopy spread was measured with an **Empire measuring wheel** on the ground, from the canopy edges. The trunk Diameter at Breast Height (DBH) was measured by a **Richter-Qualitor diameter tape measure** at 1.4m from ground level. The trunk Diameter Above the root Buttress (DAB) was also measured by a **Richter-Qualitor diameter tape measure** at the base of the trunk.

The tree height was estimated using a **clinometer**.

The full **Spreadsheet Explanations** are listed within **Appendix 3**.

The **Safe Useful Life Expectancy (SULE)** was estimated using SULE categories and subgroups, from Barrell, J, (1993), *Pre-planning tree surveys*. Explanatory notes, SULE categories and terminology may be found within this **Appendix 3**.

The **Helliwell Tree Valuation** was estimated using the Helliwell System calculation from Helliwell (2008). Explanatory notes, Helliwell System calculations and terminology may be found within **Appendix 4**.

ATTACHMENT 12.3.8



Photos taken on the day of inspection have been included to assist in the location and identification of these trees, (as seen on **pages 25 to 26**).

NOTE: No diagnostic devices were used on these trees.

Limitations of this Report

This Arboricultural Impact Assessment (For DA) only refers to the four (4) trees located within and near the subject property. The report has been prepared on the basis of information supplied by the parties involved in this project. No responsibility is accepted for any errors of fact or omissions which appear in this report which result from incorrect or incomplete information supplied to Phillip Matthews (Arborology W.A. Arboricultural Consultants), by the parties involved. Any alteration to the site or any council policies could change the current circumstances and may invalidate this report and any recommendations made. Due to the changing nature of trees and other site circumstances, the validity of this report and any recommendations made are limited to a 12-month period.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: **Lot 179 (No. 47) Sporing Way, Hillarys, W.A.**

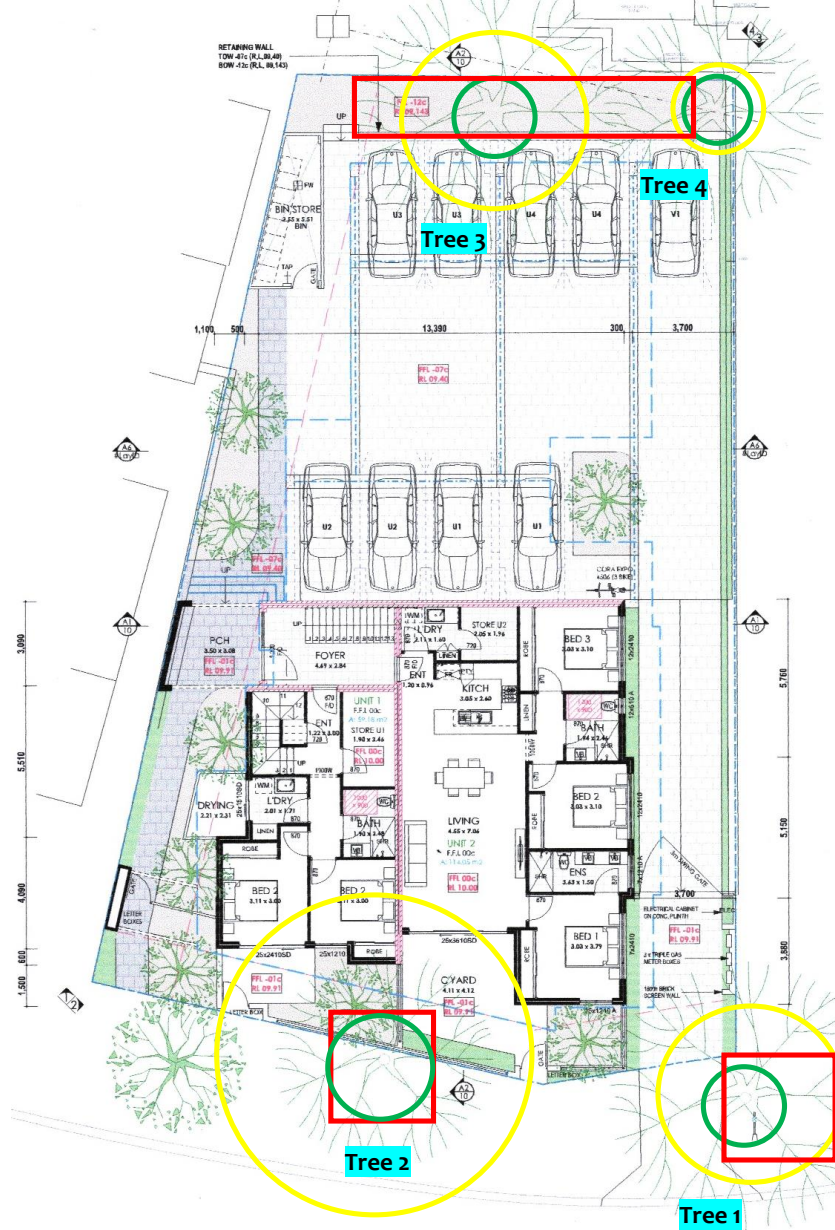
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Page 3 of 39



The Site Plan

The **Blue** titles indicate trees with a priority for retention: HIGH
 The **Green** circles delineate the SRZ.
 The **Yellow** circles delineate the TPZ.
 The **Red** lines delineate the Tree Protection Fence.



Map from "JAM Building Designs"
 Modified by P. Matthews.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).
 Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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 Page 4 of 39



Tree Protection Plan – Arboricultural/Construction Methodology Statement

From the beginning of the development, the following Tree Protection Plan and tree construction methodology must¹ be implemented in the method and progression described below.

The **Structural Root Zones (SRZ)** and the **Tree Protection Zones (TPZ)** must be considered during the construction.

a) Temporary “Tree Protection Fencing” around **trees No. 1 and 2** and surrounding vulnerable areas within the TPZ. The **SRZ** and the **TPZ** calculation for all the trees can be found on the **Tree Data Spreadsheet** on **page 7**. The **SRZs** are highlighted in **GREEN** and the **TPZs** are highlighted in **YELLOW**.

The Temporary Tree Protection Fences around the TPZ must -

1. Be installed prior to the start of the demolition and construction works and must remain undamaged for the duration of the construction works.
2. Prevent all construction activity, with the sole exception of the specified works - as have been agreed by all parties (the Engineering Company, the Main Contractor, the Project Arboricultural Consultant), within the TPZ.
3. Prevent the storage of all materials and substances within the TPZs.
4. Trenching soil must not be placed around the tree trunks.

Temporary Tree Protective Fencing must be installed

- The Temporary Tree Protective Fencing must be 1.8m high orange safety fence or steel panel fencing with plastic-coated concrete footings, which comply with the AS 4687-2007 “Temporary Fencing and Hoardings”.
- The Temporary Protective Fencing can be installed around a single tree or installed around groups of trees. See the site map on **page 4** for the location of the protection fences that are indicated in the **RED lines**.
- The Temporary Protective Fencing must not be removed without the consent of the Project Arboricultural Consultant.
- **Signage**: shall be affixed to all 4 external sides of the fence, and state:
 - a. “Tree Protection Zone: Keep out”
 - b. “Contact Arborology WA Arboricultural Consultant 040 342 3377”.

The Tree Protection Signs can be printed and laminated (See **Tree Protection Signs** on **page 24**).

Trunk and Ground Protection Area

- No Trunk Protection required for **trees No. 1, 2, 3 and 4**.
- No Ground Protection Area required for **trees No. 1, 2, 3 and 4**.

Ground Protection Area Intrusion

1. None – Yet any construction inside the TPZ must use **Vacuum excavation** method.
2. Construction outside the TPZ, mechanical excavation is permitted.

¹ All throughout this report, the use of the word, “must” underlined, makes it clear that tree protection is very important.



Sequence of Works

1. Pre-construction site meeting.
2. Erection and installation of “tree protection fence”.
3. **Pre Demolition Arboricultural Compliance Report No. 1** that the Pre-Demolition site meeting took place, the tree protection fence have been installed.
4. Demolition works within the TPZs.
5. **A. Main construction phase**
6. **B. Vacuum excavation** works within the TPZs.
7. Removal of tree protection fences and trunk protection.
8. Upon construction completion, the **Construction Completion Compliance Report No. 2** is required by the **Project Arboricultural Consultant**, confirming that the tree protection fences have been removed and that the trees have been inspected.

1. Pre-Construction Site Meeting

To outline working methods in relation to trees, a site meeting of the following staff must take place prior to the commencement of any construction activity on site, with the:

- **Main Contractor/ Site Engineer and/or Site Manager/ Supervisor and/or 2IC/ Leading hand**
- **Myself the Project Arboricultural Consultant**
- Copies of the Tree Protection Plan (TPP) & the Arboricultural Construction Method Statement (ACMS) are on site.
- The Site Supervisor and all construction workers must be aware of the TPZ measurements for each tree.
- There must be no mechanical excavation within the SRZ and the TPZ.

2. Installation of Tree Protection Fence

- a. The main contractor or the site supervisor must install the tree protection fences and the tree protection signs.
- ### 3. Pre Construction Arboricultural Compliance Report No. 1
- a. The Project Arboricultural Consultant must also provide the City of Joondalup with the above compliance report.
 - a. There must be no storage of construction equipment, plant, or material within the TPZ or the Protective Fencing.
 - b. There shall be no storage of harmful substances (e.g. concrete, and other such) within the TPZ.
 - c. Site drainage and washings from concrete and mortar mixings must be directed away from the Protection Areas.
 - d. The integrity of the TPZ fencing must be maintained for the duration of the Construction Phase.
 - e. Any damage occurring to the tree protection barriers during the construction phase must be reported to the Project Arborist Consultant documented into the **Construction Completion Arboricultural Compliance Report No. 2** and immediately made good by the Main Contractor.

4. Demolition works

- Trees **No. 1, 2, 3 and 4** must not be damaged, including any tree roots within the TPZ. The demolition of the old house must protect these. All trucks must use the existing far right driveway. The materials removed from the old house on the truck must not damage any tree branches, when parking or driving the trucks on the road, **always use a spotter**.

5. A. Main Construction Phase

6. **B.** Any excavation construction inside the TPZ must use **Vacuum excavation** method.
 - The Project Arboricultural Consultant must document any unforeseen issues that may arise, inside the TPZ, to go into the final **Completion Certification Report (No. 2)**.
 - Outside the TPZ area **Mechanical excavation** can be used.

7. Removal of Tree Protection Fence

- TPZ fences must be removed only upon completion of the Main Construction works.

8. Construction Completion

- The Project Arboricultural Consultant must provide the City of Joondalup with a **Construction Completion Arboricultural Compliance Report No. 2** indicating that the TPZ fences have been removed and to report on the trees' vigour and structural conditions.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Tree Data Spreadsheets

Refer to **Appendix 3**: for the full spreadsheet explanation.

Tree Number	Botanical Name	Tree Height (m)	Canopy Spread N-S (m)	Canopy Spread E-W (m)	Tree Age	Tree Health	Tree Structural Condition
1	<i>Melia azedarach</i>	6	7	7	Mature	Good	Poor
2	<i>Eucalyptus cladocalyx</i>	8	8	8	Mature	Fair	Poor
3	<i>Olea europaea</i>	5	5	4.5	Semi Mature	Good	Fair
4	<i>Ficus carica</i>	4	6	4	Semi Mature	Fair to Good	Fair to Good
	The other 6 trees and grape vines are to be remove						

Tree Number	Useful Life Expectancy (ULE) (Years)	Horticultural significance	Tree Retention	Trunk DAB (m)	SRZ (m)	Trunk DBH (m)	TPZ (m)	Construction Impact
1	Short to Medium 10-20 years	LOW	Yes High	0.45	2.37	0.36	4.32	IMV
2	Short to Medium 10-20 years	LOW	Yes High	0.65	2.76	0.68	8.16	IMV
3	Medium 20-50 years	LOW	Yes High	0.37	2.18	0.35	4.2	IMV
4	Medium 20-50 years	LOW	Yes High	0.22	1.75	0.21	2.52	IMV

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Horticultural Significance

These trees have a low significance as trees within the urban forest (see **Appendix 3** for more information on horticultural significance). The value our society places on such trees derives from their visual aesthetics and the positive influence each tree contributes to our shared environment. Urban trees like No. 1 provide visual amenities and improve the quality of our environment, which includes improving the air quality, filtering pollution, absorbing carbon dioxide, producing oxygen, reducing wind factors and noise levels, providing valuable shade coverage, helping with erosion control and storm water capture, as well as providing numerous other health, sociological and environmental benefits. This would also include the monetary dollar value on trees. Monetary values of trees are usually for the purposes of insurance, compensation and/ or litigation. However, the major significance of placing such a dollar value on trees is that they are then recognized as **assets**. This recognition of trees as assets has major implications, not only for their management, but also for the decision-making processes concerning the arboricultural impacts and the construction methodologies around these trees.

The **Helliwell Valuation** for **tree No. 1** (the council verge) is included in this report. However, it is not required for the Australian Standards 4970-2009 "Protection of Trees on Development Sites". But the Helliwell Valuation is required by the City of Joondalup, for tree No. 1. This tree is the property of the City of Joondalup, and it has a monetary dollar value and is recognized as an **asset**.

VERY IMPORTANT: **Tree No. 1** must be retained, protected, and not damaged during the demolition and/or the construction works.

The Helliwell Tree Valuation

This Arboricultural Consultant uses the Helliwell System (2008), an economic (Monetary) asset tree valuation first designed by Rodney Helliwell in the UK in 1967. Over the past 50 years, the Helliwell valuation is a system used worldwide for assessing the Amenity Value of a tree. The methodology of the Helliwell Valuation System is straightforward and simple to apply. However, the assessment of the condition and likely longevity of a tree will require a relatively high level of knowledge and experience.

The Helliwell Tree Valuation System places a dollar value on individual trees so that they can be recognized as **assets**. Recognising trees as assets has major implications, not only for their management, but also for the decision-making processes that involve trees.

The basic approach of the Helliwell valuation system is to allocate scores under a number of different factors such as **canopy size, useful life expectancy, importance of position in landscape, presence of other trees, location and relation to setting and form and vigour**. These scores are then combined to give an overall comparative score for a tree. As a further step, it is then possible to attach a value to this score by use of a monetary conversion factor of **\$89.80 AU**. Any tree that has a canopy/foilage size 2m square and over has an Economic (Monetary) Asset Value that can be used to evaluate the tree's asset value. The conversion factor is based on 46.92 pound sterling - Helliwell valuation from the 13th of July 2023 for an individual Tree is £46.92 which is converted to **\$89.80 AU**. The Helliwell calculation Score is calculated as: of Canopy Size (V) x Useful Life Expectance (E) x Importance of Position in Landscape (I) x Presence of Other Trees (P) x Trees Location and Relation to Setting (L) x Tree Form and Vigour (FV) = Overall Score (OS) x base value of \$89.80 = Tree Valuation. The Helliwell Tree Valuation Asset calculation is: (V) x (E) x (I) x (P) x (L) x (FV) = (OS) x \$89.90 = Tree Valuation.

The full details of the Helliwell System are included within **Appendix 4**.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: **Lot 179 (No. 47) Sporing Way, Hillarys, W.A.**

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The Helliwell Amenity Tree Valuation Calculation

Tree Number	Size of Canopy in m2	Size of Tree Range (m2)	Useful Life Expectancy (ULE) (Years)	Importance of Position in Landscape	Presence of Other Trees	Relation to Setting	Form	SCORE	Base Value	Valuation
1	49.00	4	2	3	2	2	1	96	\$ 89.80	\$ 8,620.80

The Helliwell Tree Valuation Summary

The total Helliwell tree valuation for the council verge tree No. 1 is **\$8,620.80**.

The Helliwell tree valuation for the six (6) **removed trees** and the other three (3) **retained trees** is not required for the Australian Standards 4970-2009 "Protection of Trees on Development Sites".

Tree Problems

A list of characteristics is provided to assist in gathering information on the trees' current conditions, and to give an indication of tree works that may be required. This list of problems identifies issues with the overall structure of the trees, any damage or injury, and abnormal symptoms such as pests or diseases.

Tree Numbers	Tree Problems
1	Poorly pruned in past for Western Power lines clearance, minor deadwood and multi codominant stems.
2	Poorly pruned in past for Western Power lines clearance, minor deadwood, multi codominant stems, low branches and <i>Agonis flexuosa nana</i> (Dwarf Peppermint) is growing at the trunk base.
3	Previously pruning for boundary fence line clearance and low growing branches.
4	Scale insect infestation on the leaves and low growing branches.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Recommendations for Tree Surgery Works

Tree Surgery Works are only recommended where there is a significant advantage gained from the works or a significant disadvantage if the works are not performed. Works are generally only recommended where the tree represents a risk to people or property. All tree surgery works should be undertaken by a (minimum AQF level 3) qualified and experienced tree surgeon and must comply with Australian Standards 4373 (2007) "Pruning of Amenity Trees".

Tree Numbers	Recommendations for Tree Surgery Works
1	Council verge tree This tree <u>must</u> be retained, protected, not pruned, and not damaged during the demolition and/or the construction works.
2	This tree is not a council verge tree. This tree has been tagged with pink tape and written on the tap are the words " RETAIN ", " KEEP " and " Do not remove tree ". This tree <u>must</u> be retained. Tree Surgery Works: Canopy lift by removing the low branches, remove the deadwood throughout the canopy. Remove or leave the <i>Agonis flexuosa nana</i> (Dwarf Peppermint) shrub from the trunk base.
3	Tree <u>must</u> be retained. Canopy lift.
4	Tree <u>must</u> be retained. Canopy lift and Scale insect treatment.
The other 6 trees and grape vines	Remove

AS 4970-2009 Certification Compliance

IMPORTANT: This Arboricultural Consultant by prior inspection, must provide the City of Joondalup with a **Pre-demolition Arboricultural Compliance Report No. 1**. This certifies that the tree works have been completed, in accordance with Australian Standards 4970-2009 "Protection of trees on development sites", section 5.3.1 and 5.3.2.

Failure to do this will hold up the start of the demolition works, and local government fines will occur.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

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Page 10 of 39



Arboricultural Impact Assessment

This Arboricultural Consultant's inspection of the the four (4) verge trees located within and near the subject property, due to a new residential construction project, found these trees to be in fair to good health and poor to fair structural condition.

The Impact on the four (4) retained trees.

Tree **No. 1** the council verge tree is located between No. 45 Sporing Way, Hillarys and the subject property. The impact of the construction works for the new crossover and driveway will be **Impact – Major, viable**.

Tree **No. 2** is located in the middle front of the subject property. The impact of the construction works for the for the entire front of the concrete footings will be **Impact – Major, viable**.

Trees **No. 3 and 4**, are located at the rear of the subject property. The impact of the construction works for the retainer wall will be **Impact – Major, viable**.

Construction activity must be limited in these proposed areas and restricted to alternative construction methods and non-destructive root exploration.

Trees No. 1, 2, 3 and 4 are expected to remain viable, if the Tree Management–Protection Plan and the Construction Methodology are followed, as seen on **pages 5 and 6**.

The **Tree Protection fences** must² be installed around **trees No. 1, 2, 3 and 4** to prevent accidental damage to these trees.

The Impact on the other six (6) trees.

The other six (6) trees within the subject property have an **Impact – Remove** because these trees are within the footprint of the proposed design and will require removal to facilitate the design.

This Report

This report, including the **Arboricultural Impact Assessment**, the **Tree Management–Protection Plan**, the **Construction Methodology** and the **Recommendations** must be available onsite, prior to the commencement of the demolition of the old house and during the construction works.

Review of the Construction Plan

This Arboricultural Consultant reviewed the construction site plan for this project. Along with the 360° Walkover tree inspection this was enough information, at the time, to provide the trees' impacts and protection measurements required for this construction project.

The **Structural Root Zone (SRZ)** and the **Tree Protection Zone (TPZ)** must be considered during the demolition and construction works for **trees No. 1 and 2**. All construction workers need to be notified about the **SRZ** and the **TPZ** prior to commencing any works near these trees.

² All throughout this report, the use of the word, "must" underlined, makes it clear that tree protection is very important.



Structural Root Zone (SRZ)

The **SRZ** is the area required for tree stability in the ground. The woody root growth and soil cohesion in this area are necessary to hold the tree upright. Tree roots could be injured by machinery such as excavators, bobcats, trench diggers etc. causing root damage, therefore a SRZ area of a tree is required for tree stability and root anchorage. Cutting, severing, or damaging of any roots within this zone may cause the tree to become unstable, due to the wind movement of the canopy placing an increased loading on the root plate, and/or due to a dramatic decline in the tree's health and vitality. **NOTE:** The SRZ considers a tree's structural stability, but the larger TPZ area is required for a tree's vigour and long-term viability.

This arboricultural report adopts Australian Standards (4970-2009) "Protection of trees on development sites" as the preferred SRZ tree protection method. This method provides a SRZ distance (radius from trunk centre) by using the trunk's diameter measurement at the base, just above the root buttress. The formula for the SRZ is, $R_{SRZ} = (D \times 50)^{0.42} \times 0.64$. In the SRZ calculation the "R_{SRZ}" represents the SRZ radius and the "D" represents the trunk diameter. **NOTE:** The minimum SRZ should not be no less than 1.5m.

Using the Australian Standards (4970-2009) "Protection of trees on development sites", we are able to calculate the SRZ area of the tree which is required for tree stability. The structural root zone (**SRZ**) calculation for all the trees on this property can be found on the **Tree Data Spreadsheet**, highlighted in **GREEN** on **page 7**. The SRZ calculations have been drawn onto the site plan, highlighted by the **GREEN** circles on **page 4**.

IMPORTANT: The respective SRZ measurement radius (in meters) around each tree is required to be maintained in order to ensure that the tree remains in a structurally stable condition. Cutting of any roots within this zone may cause the tree to become unstable. If major encroachment into the SRZ is required, the potential for whole tree failure is significantly increased.

Tree Protection Zone (TPZ)

The **TPZ** is the principal means of protecting trees on development sites. The TPZ is a combination of the root area and the canopy area requiring protection. The TPZ is an area isolated from demolition or construction disturbance, so that the tree remains viable. The TPZ is a restricted area prohibiting parking of vehicles and machinery equipment, excavation works, storage and preparation of chemical and/or cement products, spillage of toxic materials on the roots, and trunk, soil level changes and physical damage to the trees.

This arboricultural report adopts the Australian Standards (4970-2009) "Protection of trees on development sites" as the preferred tree protection method. This method provides a TPZ distance (radius from trunk centre) by multiplying the trunk's DBH measurement, at a height of 1.4m, by twelve. The calculation represents $TPZ = DBH \times 12$. **NOTE:** The TPZ should not be less than 2m nor greater than 15m.

IMPORTANT: The respective TPZ measurement radius (in meters) around each tree is an area isolated from demolition works and/or any construction disturbance, so that the tree remains healthy and viable, as stated in the Australian Standards (4970-2009), section 3.1 on page 11.

Using the Australian Standards (4970-2009) "Protection of trees on development sites", we are able to calculate the tree protection zone area of each tree which is the principal means of protection for the tree's canopy, branches, trunk and root system. The Tree Protection Zone (**TPZ**) calculation for all the trees on this property can be found on the **Tree Data Spreadsheet**, highlighted in **YELLOW** on **page 7**. The TPZ calculations have been drawn onto the site plan, highlighted by the **YELLOW** circles on **page 4**.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Page 12 of 39

Tree Protective Fencing

VERY IMPORTANT: Before the demolition works start, the temporary Tree Protection Fences and Tree Protection Signs must³ be installed around single trees or installed around groups of trees, before the start of the construction works. See the site plan on **page 4** for the location of the protection fences that are indicated in the **RED lines**.

The portable Tree Protection Fences must be installed **2-3m** from the tree trunk/s. In addition, the fence must be at least **1.8m** high and stay in place during the demolition and or construction works. Tree Protection Signs must be placed around the edge of the fences and be visible from within the demolition site (See **Diagrams 1 and 2**). The Tree Protection Signs can be printed and laminated (See **Tree Protection Signs** on **page 24**). The Tree Protection Fence acts as a physical and visual reminder to protect the trees during the demolition and construction works. It reduces root compaction because no vehicles/machinery and material can be parked or stored within the TPZs; It also reduces spillage of toxic materials on the roots and trunk; and physical damage to the trees.

The designated TPZ of each tree is recommended to be clearly marked out and/or fenced off from the site in accordance with the Australian Standards (4970-2009) "Protection of Trees on Development Sites" guidelines prior to any demolition, machinery or materials being brought onto the site, and certainly before construction works commence.

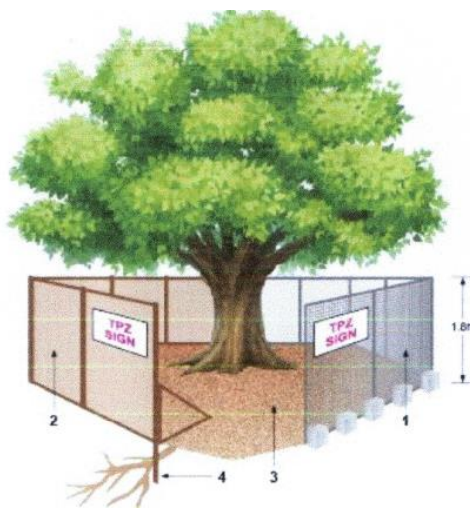


Diagram 1 Diagram source AS 4970-2009 Guidelines

³ All throughout this report, the use of the word, "must" underlined, makes it clear that tree protection is very important.



This Arboricultural Consultant recommends the steel panel fencing with the plastic-coated concrete footings or chain wire fencing with star pickets, which all comply with the Australian Standards (4687-2007) "Temporary Fencing and Hoardings".



Diagram 2 Diagram source AS 4687-2007

AS 4970-2009 Certification Compliance

IMPORTANT: After the Tree Protection Fences and the Tree Protection Signs have been installed, this arboricultural consultant must provide the City of Joondalup with a **Pre-demolition Arboricultural Compliance Report No. 1**. This states that the tree protection fences and signs have all been installed and that the tree protection measures comply for the trees in question, which includes taking photos as evidence. Failure to do this will hold up the start of the demolition works, and local government fines will occur.

Failure to Comply Notice

Any failure to comply with the tree protection recommendations is a *breach* of the AS (4970-2009) **Protection of Trees on Development Sites** (p. 4) and an *offence* under the **Planning and Development Act 2005** (s. 216) and may result in the stopping of the demolition and/or the construction works and/or an *infringement notice* of **\$500.00** (s. 42 of the **Planning and Development Regulations 2009**), or "a *fine* of **\$200,000.00** and, in the case of a continuing offence, a *further fine* of **\$25,000.00** for each day during which the offence continues" (s. 223).

VERY IMPORTANT: Also, if **tree No. 1**, the council verge tree is damaged and/or dies, the City of Joondalup will be seeking reimbursement for the Helliwell tree valuation of **\$8,620.80**.

Tree Bonds

This Arboricultural Consultant recommends that a \$500.00 tree bond be placed onto the contractual conditions for the demolition contractor and every other contractor that are involved in this project. These bonds should act as a deterrent and a reminder to protect these trees, during the demolition and the construction works.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Page 14 of 39



Tree Management – Protection Plan

By now, there is an understanding that established trees of good health and structure are an asset to any development site. These trees are living organisms that require certain environmental conditions in order to maintain their value as an asset.

All trees consist of three main sections: a canopy or crown, a trunk and a root system. Each one of these sections carries out specific functions necessary for the survival of the tree as all of the parts interact. A tree is in a state of physiological equilibrium between the above ground and below ground sections, so that if one of these sections is damaged, the entire tree will suffer, and symptoms may appear in any part of the tree.

Thus, damage to the tree and any soil disturbance must be avoided or minimized during the demolition and/or construction works with design and engineering procedures to ensure the protection of these trees being in place at all stages. Therefore, any demolition and/or construction that occurs around these trees must be carried out in such a way as to minimise the impact on the health of each tree.

This entire Arboricultural Report must be available onsite, prior to the commencement of, and during the demolition and/or construction works. **The Tree Management Plan and the Construction Methodology will identify key stages where monitoring and certification will be required** in accordance with the (Australian Standards 4970-2009), in section 5 “Monitoring and Certification” 5.2.

Tree Protection Fences

Prior to the commencement of the demolition or construction works and/or any machinery or materials being brought onto these sites, the Tree Protection Fences and the Tree Protection Signs must be installed. The Tree Protection measures act as a physical and visual reminder to protect the tree during the demolition and/or construction works, as seen on **pages 13 to 14**. **NOTE:** The tree protection plan is drawn on the site plan on **page 4**, and the written instructions are recorded in this report.

AS 4970-2009 Compliance Report

IMPORTANT: After the Tree Protection Fences and the Tree Protection Signs have been installed, **this arboricultural consultant must provide the City of Joondalup with a Pre-construction Arboricultural Compliance Report No. 1**. This report must be submitted to the City of Joondalup.

Scaffolding

Where scaffolding is required, it should be erected outside the TPZ. Where it is essential for scaffolding to be erected within the TPZ, branch removal must be minimized. This Arboricultural Consultant recommends no scaffolding to be installed near these trees.

Watering

Additional watering of these trees will be required over the summer months. Watering the trees is required to minimise stress on the trees while works are occurring. It is recommended to water deeply a minimum of twice per week, applying up to 300 litres each time, between the SRZ and the TPZ. Watering the soil near the trunk will not benefit these trees. However, adding a wetting agent in the water will assist soil wettability.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

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Page 15 of 39

ATTACHMENT 12.3.8



Encroachments

Minor Encroachments - Any excavation encroachments into the TPZ that are less than 10% of the area of the TPZ and are outside the SRZ **will not require detailed root investigation**. The area lost to this encroachment should be compensated elsewhere (for example, an excavation encroaching 10% of the TPZ to the north of a tree should preclude ANY excavation adjacent to the south of the TPZ etc.)

Major Encroachments - Any excavation encroachments into the TPZ that are greater than 10% of the area of the TPZ or are inside the SRZ to any extent are considered major encroachments and **will require detailed root investigation** by the consulting arborist to ensure the ongoing viability of the tree(s). This follows Section 3.3 of the Australian Standards (4970-2009) "Protection of Trees on Development Sites".

Soil vacuum excavation - The Arboricultural Consultant must demonstrate that these trees would remain viable. Therefore, in these encroachments **soil vacuum excavation** is the recommended method for any excavation works within the TPZ.

The soil vacuum trench excavation works for the crossover, near tree **No. 1** must not damage any tree roots and must leave the tree roots undamaged within the crossover area.

The soil vacuum trench excavation works for the concrete footings, near tree **No. 2** must not damage any tree roots and must leave the tree roots crossing over the trench.

The soil vacuum trench excavation works for the retainer wall, near trees **No. 3 and 4** must not damage any tree roots and must leave the tree roots crossing over the trench.

AS 4970-2009 Compliance Monitoring

It is this Arboricultural Consultant's opinion that a TPZ of Australian Standards (4970-2009) recommendations is not always able to be achieved due to the close distance from these trees to the demolition and/or construction works. However, the Australian Standards (4970-2009) details the recommended protection zones which must be demonstrated to ensure the trees' survival and that their structural stability remains intact. The construction works of the retainer wall (near trees No. 3 and 4) and the concrete footings (near tree No. 2) will be within the TPZs of these three trees and the impact of encroachment is inevitable.

IMPORTANT: This Arboricultural Consultant must be present, at the end of the soil vacuum trench excavation, to demonstrate that these trees would remain viable. Documenting the encroachments, taking photos to go into the final **Completion Certification Report No. 2**, in accordance with the (Australian Standards 4970-2009, "Sections 3.3.3 and 5.4.3").

How can my work damage trees?

The root system of trees are typically shallow and widespread as shown below.



Image source: Harris, R. et.al. (2004) *Arboriculture*, Prentice Hill.

Disturbance to a tree's root system and surrounding soil from construction activities can **impact** tree health, structural integrity and aesthetics. This may lead to an increase in branch failure and may even cause whole tree failure. Impacts of construction works can be difficult to repair, and it may take several years for a tree to display the impacts of development.

All parts of the tree, including its root system, surrounding soil, the trunk and branches may be damaged by development and construction activities, including:

- Excavation including cut and fill
- Soil compaction from vehicle movements and/or material storage
- Mechanical trenching for footings or services
- Sealing of surfaces with impermeable material

If any of these activities occur near a tree on a construction site, this could result in Tree Damaging Activity. To avoid this, ensure that trees are protected during development.



Photo: Showing tree root damage from service trenching within the TPZ.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

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Construction Methodology

The following demolition/construction methodology near trees No. 1, 2, 3 and 4 must be followed.

Demolition of the old house

The demolition of the old house must protect the TPZs of **Trees No. 1, 2, 3 and 4**. All trucks must use the existing far right driveway. The materials removed from the old house on the truck must not damage any tree branches, when parking or driving the trucks on the road, **always use a spotter**.

Construction of the old crossover near **tree No. 1**.

At this present time, there is no crossover in this area. However, the excavation of the new crossover and the beginning of the new driveway are within the **4.32m TPZ** and the right-hand edge of the crossover is slightly in the **2.37m SRZ** of tree **No. 1**. The excavation works must be done by **vacuum excavation** and must not damage any tree roots and must leave the tree roots undamaged within the crossover area.

After the roots are identified crossing over the section within the TPZ and the SRZ, these roots must be wrapped with **white foam rubber and sponge foam rubber and bound with duct tape** to protect the roots when the road base and/or when the concrete is poured.

The required road base material must not be limestone, because this will change the pH in the soil around the tree roots and could be toxic to the tree, resulting in its death. **Clay road base** is the preferred material to be used. The clay base material must be placed into the area without braking or damaging the tree roots.

Outside the **TPZ** area **Mechanical excavation** can be used.

Construction of the concrete footing near **tree No. 2**.

The excavation of the concrete footing along the front of the building are within the **8.16m TPZ**, however this is not within the **2.76m SRZ** of tree **No. 2**. The excavation works must be done by **vacuum excavation** and must not damage any tree roots and must leave the tree roots crossing over the trench.

After the roots are identified crossing the trench section within the TPZ, these roots must be wrapped with **white foam rubber and sponge foam rubber and bound with duct tape** to protect the roots when the concrete is poured.

Outside the **TPZ** area for the rest of the trench footings **Mechanical excavation** can be used.

Construction of the concrete footing and retainer wall near **trees No. 3 and 4**.

The excavation of the concrete footing for the retainer wall at the rear of the property are within the **4.2m and 2.25m TPZ's** and are also slightly within the **2.15m and 1.75m SRZ's** of trees **No. 1 and 2**. The excavation works must be done by **vacuum excavation** and must not damage any tree roots and must leave the tree roots crossing over the trench.

Even though, outside the **TPZ** area **Mechanical excavation** could be used. This Arboricultural Consultant would prefer that the entire length of the trench for the retainer wall be undertaken by **vacuum excavation**.



After the roots are identified crossing the trench section within the TPZ and the SRZ, these roots must be wrapped with **white foam rubber and sponge foam rubber and bound with duct tape** to protect the roots when the concrete is poured.

EXTREMELY IMPORTANT: No chemicals, solvents, fuel, oil, herbicides, no machinery or vehicles are to be parked or stored within the **TPZ's**.

Any Other Construction Works e.g., plumbing, or electrical etc.

If any other construction works, like reticulation, plumbing or electrical trenches are required within the **SRZs** and the **TPZs**, they must be done by **vacuum excavation** only. Outside the **TPZ** area **Mechanical excavation** can be used.

AS 4970-2009 Compliance Monitoring

IMPORTANT: This Arboricultural Consultant must be present, at the end of the soil vacuum trench excavation, to document and demonstrate that due to the ongoing compliance with his recommendations, that these trees would remain viable. The arborist will finalise the **Completion Certification Report No. 2**, with supporting documentation and photographs in compliance with the Australian Standards "Trees on Development Sites" (AS4970-2009, "Section 3.3.3" and "Section 5.4.3"). This report should then be submitted to the City of Joondalup.

Failure to do this could hold up the Building Work 'Notice of Completion', and local government fines and loss of bonds will occur.

Any Tree Damage during Demolition/Construction

Any damage to the protected trees, including their canopy, trunk or roots during the demolition or construction works must be reported immediately to the site supervisor, who must then immediately report it to myself the qualified Project Consulting Arborist. This Arboricultural Consultant must document the damage, taking photos to go into the final **Completion Certification Report No. 2**, in accordance with the (AS 4970-2009), "Actions and Certification" in TABLE 1, Section 4 and 5 and Section 5.4.2 and 5.4.3).

Removal of Grass Around the Retained Trees

Weed chemical must not be sprayed on the grass within the TPZ areas. Hand removal of the grass is the preferred method.

Landscape Construction

All landscape construction works within the SRZ and the TPZ must not cut or damage any of the tree roots. Within the SRZs and the TPZs, if reticulation or electrical lighting trenches are required, they must be done by **vacuum excavation**. This Arboricultural Consultant recommends using roll-on-turf, with no cultivation of the soil.

Removal of Tree Protection Fences

The Tree Protection fences must be removed only upon completion of the Main Construction works.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Page 19 of 39



AS 4970-2009 Compliance Monitoring

IMPORTANT: On completion of the construction, this Arboricultural Consultant must provide a **Completion Certification Report (No. 2)** that the tree protection measures have been removed and verify the trees' health, structural condition and safety, after the construction has finished. This includes taking photos, in accordance with the (Australian Standards 4970-2009, "Actions" in section 2 and 5.4.3 in section 5). This report must be submitted to the City of Joondalup.

Conclusion

Trees to be Retained: This Arboricultural Consultant's inspection of the the four (4) trees located within and near the subject property, due to a new residential construction project, found these trees to be in fair to good health and poor to fair structural condition and worthy to be retained. **Trees to be removed:** The other six (6) trees and grapevines must be removed, because they are within the footprint of the proposed design and will require removal to facilitate the design. However, four (4) New trees will be planted towards the end of the construction phase, as seen in the other report titled, 2A. NTP Arborist Report.

Tree Protection Fences: Prior to the demolition works the Tree Protection Fences and Tree Protection Signs must be installed around trees **No. 1, 2, 3 and 4**, and this arboricultural consultant must provide the City of Joondalup with a **Pre-demolition Arboricultural Compliance Report No. 1** that these tree protection measures do comply, in accordance with the (AS 4970-2009). Failure to do this will hold up the start of the demolition works.

VERY IMPORTANT: The total Helliwell tree valuation for the council verge **tree No. 1** is **\$8,620.80** and it is recognized as an **asset** to the City of Joondalup. This tree must be retained and protected prior to and during the demolition and construction works.

Construction Impacts: The impact of the construction works for the four (4) retained trees will be **Impact - Major, viable**. These trees are expected to remain viable because of the non-destructive **vacuum excavation** that will be undertaken to limit the tree root damage in the proposed area of works.

Trees No. 1, 2, 3 and 4 are expected to remain viable, if the **Tree Management-Protection Plan and the Construction Methodology** are followed, as seen on **pages 5 - 6** and on the **Construction Methodology** on **pages 18 and 19**.

Construction Completion: On completion of the construction the Tree Protection Fences must be removed, and this Arboricultural Consultant must provide the City of Joondalup with a **Completion Certification Report No. 2** that the tree protection measures have been removed and verify the trees' health, structural condition and safety, in accordance with the (AS 4970-2009). Failure to do this could hold up the Building Work 'Notice of Completion'.

The Tree Protection Zone (**TPZ**) and the Structural Root Zone (**SRZ**) calculation for each retained tree must be maintained during the demolition and construction works, as seen on **page 7**. All the trees in this report were numbered, and their location placed on the site plans, on **page 4**. Each tree has been photographed and numbered and these are presented on **pages 25 to 26**. This information has been provided as a record of the trees before the construction works; to help understand the risks to the trees, and the potential future impacts. It also gives recommendations for construction methodology based on the potential future impacts on the trees and the necessary Tree Protection measures.

It is this Arboricultural Consultant's opinion that if the recommended **Tree Management - Protection Plan** on **pages 5 and 6**, the **Construction Methodology** on **pages 18 and 19**, and the **Recommendations** on **pages 21 and 22** are followed, these trees will not be adversely affected.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

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Page 20 of 39



Recommendations

Prior to the Demolition Works

Print out the entire report: including the Tree Data spreadsheet, the Arboricultural Impact Assessment, the Tree Management - Protection Plan, the Construction Methodology with the Root Management Plan, the Tree Maintenance Plan, these Recommendations, and the aerial site plan, must be available onsite prior to the commencement of, and during works.

Tree pruning and tree removal works. Prior to the demolition works, the tree surgery works must be done, as presented on the Spreadsheet Tree Data on **page 7**, along with the aerial map on **page 4**. The tree works are to be carried out by a qualified Arborist minimum (AQF level 3), in accordance with the Australian Standard 4373-2007 "Pruning of Amenity Trees".

Tree Protection Fences and the Tree Protection Signs. Prior to the demolition works and during the construction works, the temporary tree protection fences must be installed around trees **No. 1, 2, 3 and 4**. These fences must be at a minimum height of **1.8m**. Also, the Tree Protection signs must also be affixed to all the four sides of the fence. These Signs can be printed and laminated (See **Tree Protection Signs** on **page 24**).

Pre-demolition Arboricultural Compliance Report No. 1: After the tree works, the tree protection fences and the tree protection signs have been installed, this arboricultural consultant must provide a Pre-demolition Compliance Report that the tree works and the tree protection fences have been completed, which includes taking photos, in accordance with the Australian Standards (4970-2009) "Protection of trees on development sites", under "Actions" in section 2 and 5.3.1, 5.4.2, 5.4.3.

This Compliance report must be submitted to the City of Joondalup.

The quote for the **Pre-demolition Arboricultural Compliance Report No. 1** is **\$395.00**.

Construction

The **Tree Management – Protection Plan** on **pages 5** and **6**, the **Construction Methodology** on **pages 18** and **19**, must be used at the critical stages of construction around the **SRZ** and the **TPZ** for **trees No. 1, 2, 3 and 4** (See the Spreadsheet Tree Data on **page 7** for the **SRZ** and the **TPZ** calculations).

Watering trees No. 1, 2, 3 and 4 over the summer months, following the instructions on **page 15**.

Construction Completion

Removal of the Tree Protection Fences: The site supervisor/manager must remove the Tree Protection Fences after the completion of the construction works.

Completion Certification Report No. 2: On completion of the construction, this Arboricultural Consultant must provide a Completion Certification Report (No. 2) that the tree protection measures have been removed and verify the trees' health, structural condition and safety, after the construction has finished. This includes taking photos, in accordance with the (Australian Standards 4970-2009, "Actions" in section 2 and 5.4.3 in section 5). **This report must be submitted to the City of Joondalup.**

The quote for the **Completion Certification Report No. 2** is **\$395.00**.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: **Lot 179 (No. 47) Sporing Way, Hillarys, W.A.**

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Page 21 of 39



The quotes for the Re-inspections and/ or Certification reports before, during and after the demolition and construction works, have been included within the recommendations, in accordance with the Tree Management Process, (Australian Standards 4970-2009) "Monitoring and Certification" 5.2 and 5.3.1, 5.4.2, 5.4.3 in section 5 and section 2, Table 1, Post construction (section 5). **This funding must be put aside and made available at the required times.**

Any amendments to this report and/or email correspondence and/or Re-inspections are at an Hourly Tree Inspection Rate of \$150.00/hr, including travel.

Phillip Matthews (Principal Arboricultural Consultant)

Dip. Hort (Arbor), (AQF Level 5) B. Min, M.A. (AQF Level 9)

Arborology WA Arboricultural Consultants

Qualified Tree Protection & New Tree Planting Specialist

Certified Tree Health & Structural Integrity Expert

Email: phillip.arborologywa@gmail.com

Phone: 040 342 3377

Website: www.arborologyWA.com.au



Quantified Tree Risk Assessment QTRA No. 2726

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Page 22 of 39

ATTACHMENT 12.3.8

**Liability limitations**

This tree report remains the property of Phillip Matthews (Arboricultural Consultant) as the author of this report and would prefer that this report not be shown copied or distributed onto social media without his prior written permission. The contents of reports such as tree heights, life expectancies and ages of trees are approximate. Trees are inspected from the ground only. The findings of this report are preliminary in nature. Activities such as taking root samples for laboratory analysis are not taken unless by prior arrangement. Sketches or not-to-scale drawings, photos and maps are usually provided with the report for illustration purposes only. All duty of care has been taken to gather this information, nevertheless. No responsibility is accepted for any errors of fact or omissions which appear in this report which result from incorrect or incomplete information supplied to Phillip Matthews by the parties involved in the project. Due to the changing nature of trees and other site circumstances, this report and any recommendations made are limited to a 12-month period. Any alteration to the site and any new development proposals could change the current circumstances and may invalidate this report and any recommendations made. No employee of or Phillip Matthews shall be required to give testimony or to attend court by reason of this report unless subsequent contractual arrangements are made, including payment of an additional fee for such services. If due to limitations in your instructions any amendments to the report or reinspection are required to be carried out, travel to and from site and the revisit hours will be invoiced at the hourly rate of \$150.00. Phillip Matthews (Arboricultural Consultant) accepts no liability due to the loss of, or damage to, or the failure of, the subject of this advice.

Insurances:

Professional Indemnity	AON	\$5,000,000.00
Public Liability	SGIO	\$20,000,000.00
Personal Accident Insurance	SGIO	
Motor Vehicle	QBE	

Police Checks:

National Police Certificate	Valid as at 2/06/2023
Working With Children Check	Expiry Date 7/02/2024

Industry Certifications and Licenses:

Construction Induction	Issued 16/08/2018
Urban Tree Management in WA	
QTRA Guide to Visual Tree Assessment	
Power Line Safety	
EWP Operator	
High Risk Work	
Traffic Management	
St John First Aid	21/09/18

COVID – 19 Vaccination:

Phil has received all require **COVID 19** vaccines. July 2021, December 2021 and August 2022.

Phil has received all require **Influenza** vaccines. April 2020, April 2021, April 2022, April 2023.

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Page 23 of 39



Tree Protection Zone

KEEP OUT

Contact:



0403 423 377

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Page 24 of 39



Photographs



Tree No. 1



Tree No. 2 (front view)



Tree No. 2 (rear view)



Tree No. 3

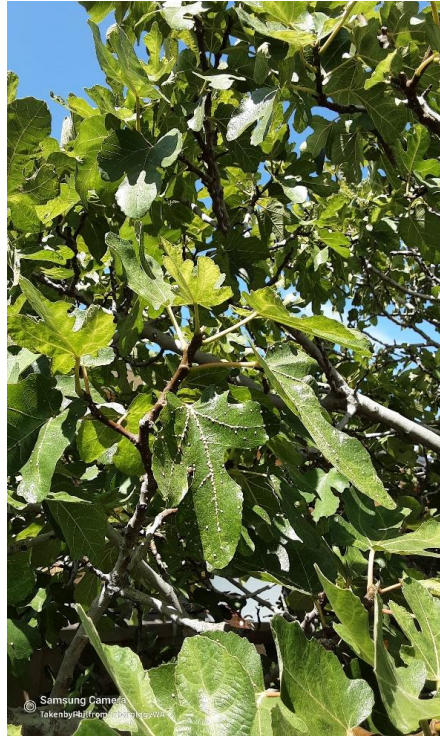
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Tree No. 4



The Scale insect on Tree No. 4



Appendix 1: Author's Qualifications & Experience

Phillip Matthews is an AQF level 5, Consulting Arborist, Dip Hort (Arbor), QTRA VTA and Urban Tree Management in WA trained, with a B.Min, Grad Dip.Min and an AQF Level 9, Master of Arts ([See the following pages](#)).

Phil has worked within the arboricultural and horticultural profession for over 28 years in Perth. He has worked closely with Local and State Government Departments, Demolition Companies, Builders, Developers, Project Managers, Architects, Landscape Architects, Engineers, Designers, Environmental and Ecological Consultants, Strata Managers, Real Estate Consultants, Golf Courses, Schools, Colleges, Universities and Retirement Villages. He is a well-qualified tree protection, root mapping, new tree planting, tree health and structural integrity expert. He has a passion for sustainable urban canopy forest both now and in the future.

His work ranges from individual expert tree inspections to managing trees on major multimillion-dollar housing developments and infrastructure projects. His work often involves trees with preservation orders, tree surveys for tree protection on development sites and tree selection for new tree plantings DA's. This involves tree inspections, tree risk assessments, structural integrity and safety assessments, Arboricultural Forensic Investigation Helliwell tree valuations, new tree planting selection, root mapping, Preliminary Tree Surveys (Pre DA), building arboricultural reports (For DA), arboricultural impact assessments, construction methodology and tree protection plans, in accordance with the Australian Standards: (AS 4970-2009) "Protection of Trees on Development Sites".

Project and Client List

Esperance Town - 42 Tree Audit, Arboricultural Report

For Shire of Esperance.

Water Corporation's William Traylen Park - 113 Tree Audit, Arboricultural Report

for The Garden Gurus Landscape Design and Maintenance.

Point Walter Mountain Bike Trail Project - 54 Tree Survey, Arboricultural Reports (AS 4970-2009)

for Common Ground Trails and the City of Melville

Street Tree Data Collection - 12,000 Street Tree Survey, for the City of Melville

Elizabeth Quay Project, Perth - 387 Tree Survey, Arboricultural and Horticultural Reports (AS 4970-2009)

for CPB Contractors Pty Ltd

Department of Defence - RAAF Pearce Demolition Works & CSI Communication Trench Works -

79 & 94 Tree Survey and Arboricultural Reports (AS 4970-2009)

for Duratec Limited

Kenby Chase, Wandj - Urban Re-development Project - Arboricultural Report (For DA) (AS 4970-2009)

for Westcoast Engineering (WA) Pty Ltd

Thomas Road, Byford - Solar Cable Project - 605 Tree Survey and Arboricultural Report (Pre DA)

for Western Power

Arboricultural Reports (For DA) Housing Construction (AS 4970-2009)

Alpha Projects WA	Domination Homes	New Imperial Co
ADCO Construction	GDD Design Group	Oceancorp
Allstyle Homes	Germano Designs	Perkins Builders
APD&C Pty Ltd	Integrity Development	Pyramid Construction (WA)
Asset Build	IQ Construction	Serneke Australia
BGC Housing Group	Individual Developments	Snell Building Services
Broadhurst & Bott Architects	Integro Homes	Shelford Homes
CARDNO Engineering Services	Jubilee Homes Builders	Summit Homes Group
Customised Projects	Klopper & Davis Architects	Urbanista Planning
Danmar Homes/ Developments	KPA Architects	Waterford PBSA Pty Ltd
Dale Alcock Homes/Projects	Mustang Group	Yuro Building Design

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New Tree Planting Arboricultural Reports (For DA)

Allstyle Homes	Danmar Homes	Element Drafting & Design
Germano Designs	Shelford Homes	Yuro Building Design

Madora Bay East Project – 49 Tree Survey and Arboricultural Report (For DA) (AS 4970-2009)
for Environmental Industries

Arbuckle Reserve, Carine – Underground Power Construction Project 42 Tree Survey (AS 4970-2009)

Dragonfly Boulevard, Mandurah – Urban Re-development Project (AS 4970-2009)

Stock Road, Lakelands – Urban Development Project (AS 4970-2009)

Jubata Court, Maida Vale – Urban Re-development Project (AS 4970-2009)

for Buckby Contracting Pty Ltd

Queensland Fruit Fly Baiting

for Department of Primary Industries and Regional Developments (37 days between Oct & Dec 2021)

Tree Audit/Surveys and Arboricultural Reports for Tree Works Schedules

Kingsway Christian College	Perth Bible College	Rockingham Golf Club
Sun City Country Club	Metropolitan Cemeteries Board	

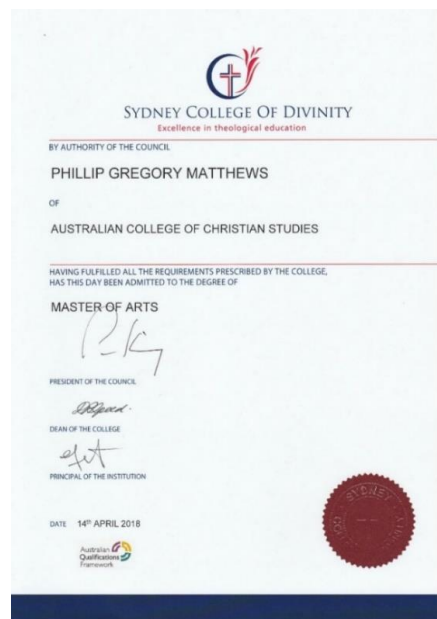
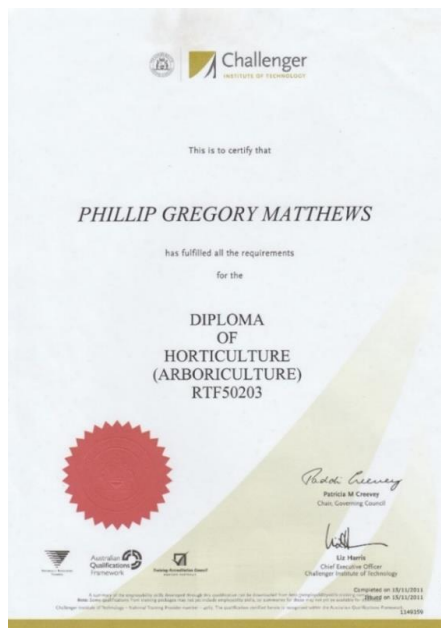
Tree Inspections and Arboricultural Reports

Australian Federal Police	Department of Education	Department of Defence
Department of Communities	Engenuity Engineering	Environmental Industries
Exal Group Pty Ltd	Natural Area Consulting Management Services	Smithwick Strata
Town of Cambridge	Walcott Industries	

Asset Tree Valuation Surveys and Reports

for Bethanie on the Park - Retirement village (271 trees with a tree valuation of \$760,000.00)

And 1000's of individual clients



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Page 28 of 39



Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

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ATTACHMENT 12.3.8



Appendix 2: The Planning Stages on Development Sites and the Tree Management Process

according to the AS (4970-2009) "Protection of Trees on Development Sites" pages 7-10 and 20 – 22, and under the *Planning and Development Act 2005* (s. 216, s. 223) and the *Planning and Development Regulations 2009* (s. 42).

As professional Project Managers, Builders, Site Managers/Supervisors and Property Developers, you understand Local Government Authorities protect many trees, and these councils require for your Development Application (DA), the submission of a **Preliminary Tree Survey Arboricultural Report (Pre-DA)** and later the **Arboricultural Impact Assessment (For-DA)**. Any encroachments greater than 10% of the TPZ, a **Root Mapping Report (For-DA)** maybe required.

According to the AS 4970-2009 *Protection of Trees on Development Sites* on pages 7-10, the "**planning**" stages on development sites and the "**tree management process**" are as stated below.

PLANNING NOTE: Prior to the demolition works to remove the old house and the construction of the new house.

STAGE 1

Site Surveyor's Survey - This is done "by a registered surveyor". Survey plans includes the location of **ALL** existing trees (AS 4970-2009, 2.3.1, page 8). **Note:** The surveyor's tree survey is not a tree assessment, trees to be retained and it does not display the Tree Protection Zones' (TPZ) to guide the development layout. One finds this information on the "Preliminary Tree Assessment Survey".

STAGE 2

Preliminary Tree Survey Arboricultural Report (Pre-DA) - This "**should take place at the beginning of the project**, once the surveyor's site survey has been completed" (AS 4970-2009, 1.4.4, page 9). This report is not intended to be the comprehensive tree protection report (AS 4970-2009, 1.4.4, page 10). The purpose of this report is to "**list all** the trees on the property, providing a detailed tree assessment", including the trees for priority for retention (AS 4970-2009, 2.3.3 on pages 9 - 10), and displays the TPZ's to guide development layout. Then this report should guide the development layout. "Tree protection is most effective when considered at the **earliest stage of development planning**" (AS 4970-2009, 2.3.3 on page 6). All the trees on the property are to be "assessed by the project arborist" or Arboricultural Consultant (AS 4970-2009, 2.3.2 on page 9), who has a "minimum Australian Qualification Framework (AQF) Level 5 Diploma of Horticulture (Arboriculture)" (AS 4970-2009, 1.4.4, on page 6).

STAGE 3

Developer's preliminary design and review of the housing development and or roads, services and landscape design. The Preliminary Tree Survey Arboricultural Report (Pre-DA) should guide the development layout.(AS 4970-2009, 1.4.4, page 7). **When the Arboricultural Consultant is involved in the ongoing review of plans and drawings, it will help determine the potential impacts on the tree/s** (AS 4970-2009, 2.3.4 on page 10).

STAGE 4

Arboricultural Impact Assessment (For-DA) - This assessment will recommend measures necessary **to protect the tree/s** throughout the **demolition** and the **construction stages**. The **Arboricultural Impact Assessment (For-DA)** will be prepared once the final layout is complete. It will identify trees to be removed, retained or transplanted. It will identify any impacts on trees to be retained and construction methods to minimize the impacts on these trees where there are encroachments into the TPZ (AS 4970-2009, 2.3.5 on page 10). **Root Mapping Report (For-DA)** - Any excavation encroachments into the TPZ that are greater than 10% of the TPZ area and are inside the SRZ, according to the AS (4970-2009), "Sections 3.3.3, a **detailed root investigation is required**."

NOTE: The **Preliminary Tree Survey Arboricultural Report** and the **Arboricultural Impact Assessment** can all be on the one report. However, it misses the design review, resulting in re-designing costs and time. **It is necessary for best practice to do these Arboricultural reports before the construction planning stage or the demolition of any buildings or tree removals.**

PRE-DEMOLITION

STAGE 5

The Project Manager **must** notify the property owner about the **tree protection measures** and the **Monitoring and Certifications Compliance Reports** required by the Local Government Authority that are connected to the AS (4970-2009), as seen on the "**Sequence of Works**" in the **Arboricultural Impact Assessment (For-DA)** report.

Before the start of the demolition works, the Project Manager and/or the property owner **must** arrange for the Tree Protection Fence to be installed around the TPZ or at a minimum of **2-3m** around a **single tree**, and/or installed around **groups of trees**. The Protection fences **must** be at a minimum height of **1.8m**. And the Tree Protection signs **must** be placed out onto the fences, which will say, "**Tree Protection Zone: KEEP OUT, Contact Arborology WA Arboricultural Consultant 040 342 3377.**"

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Page 30 of 39

ATTACHMENT 12.3.8



Prior to the demolition works, the property owner **must** notify the demolition company about and the **Pre-Demolition site meeting** that **must** take place prior to the commencement of the demolition works with the Demolition Supervisor and the Project Arboricultural Consultant, to outline the working methods in relation to the retained trees. The Project Manager and/or the property owner **must** notify the Project Arboricultural Consultant when this meeting is to take place.

On Completion of the the Tree Protection Fences and the Pre-Demolition site meeting, the Project Arboricultural Consultant **must** provide a **Pre-Demolition Verification Compliance Report (No. 1)** on the Tree Protection fences to certify that the Tree Protection fences have been installed, taking photos as evidence, in accordance with the AS (4970-2009), "Actions" in section 2 and 5.3.1, 5.4.2, 5.4.3. The Report **must** be submitted to the Local Government Authority.

PRE-CONSTRUCTION

STAGE 6

Prior to the construction activity on this site, the property owner **must** notify the Building Company about the **tree protection measures**, the **pre-construction site meeting**, the **tree pruning/removal works** and the **Monitoring and Certifications Compliance Reports** required by the Local Government Authority that are connected to the AS (4970-2009), as seen on the "**Sequence of Works**" in the **Arboricultural Impact Assessment (For-DA)** report.

If there is no demolition works, the property owner **must** notify the main building contractor about the **tree protection fences**, the **tree pruning/removal works** and the **pre-construction site meeting**, prior to commencing the construction.

On Completion of the the Tree Protection Fences, the tree pruning/removal works and the Pre-Construction site meeting, the Project Arboricultural Consultant **must** provide a **Pre-Construction Verification Compliance Report (No. 2)** on the Tree Protection fences to certify that they have been installed, that the Pre-Construction site meeting took place, and the tree pruning/removal works are completed, in accordance with the (AS 4970-2009) in 5.3.1, 5.4.2, 5.4.3 pages 20 – 21. This report **must** be submitted to the Local Government Authority.

CONSTRUCTION

STAGE 7

The Tree Protection Plan & Arboricultural Method Statement, the Root Management Plan and the Construction Methodology **must** be used at the critical stages of construction around the SRZs and the TPZs. Regarding the critical stages of construction e.g., the building footings that are near certain trees. The Project Arboricultural Consultant **must be present** during the manual excavation, to demonstrate that the trees will remain viable. This includes documenting any encroachment, taking photos, and providing a **Compliance Certification Report (No. 3)**, in accordance with the (AS 4970-2009), in sections 3.3.3 on page 11 and in "Monitoring and Certification" 5.2 on page 20).

Regular Monitoring of the tree protection measures, and the **scheduled monthly inspections are required**. The Project Arboricultural Consultant **must** record the site inspections for the Council in the **Compliance Certification Report (No. 3)**. This report **must** be submitted to the Local Government Authority.

CONSTRUCTION COMPLETION

STAGE 8

BEFORE submitting a Building Work 'Notice of Completion', the Tree Protection Fences **must** be removed. The Project Arboricultural Consultant **must** provide a **Construction Completion Compliance Certification Report (No. 4)** that the tree protection fences have been removed and report on the health, vigour and structural condition of the retained trees, taking photos, in accordance with the (AS 4970-2009) under "Actions" in section 2 on page 8 and 5.4.3 on page 21. This report **must** be submitted to the Local Government Authority.

POST CONSTRUCTION PERIOD AND FINAL CERTIFICATION

STAGE 9

The Project Arboricultural Consultant **must** provide **Quarterly Post Construction Compliance Certification Reports** (over 12 months), on the retained trees, monitoring their vigour and structural condition, in accordance with the (AS 4970-2009), under "Actions" in section 2 on page 8, under "Monitoring and Certification" - Post Construction (Section 5 on page 21 and 22). The last is the "**Final Post Construction Compliance Certification Report**". These reports **must** be submitted to the Local Government Authority.

The funding for these reports must be put aside and made available at the required times.

The cost and expense of these reports, the Tree Protection fences, the scheduled monthly inspections and the Compliance Certification Reports, might seem to be a lot of extra money, to protect the trees on development sites. However, they are insignificant compared to the *infringement notices and fines* under the **Planning and Development Act 2005** and the **Planning and Development Regulations 2009**.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Appendix 3: Tree Data Spreadsheet Explanation

Tree ID Number	Provides the schedule numerical character so the tree's location can be clearly identified on the site map/plan.								
Botanical Name	Provides the most used botanical name of the tree specimen.								
Height	Provides the vertical distance range between the base of the tree and the tip of the highest branch on the tree. The height of the tree is measured by a clinometer from ground level. Tree heights are in metres.								
Spread	Provides the canopy spread (width) measurement from north to south or east to west. Tree canopy spreads are in metres.								
Trunk DAB	Provides the trunk diameter measurement (in metres) immediately above the root buttress of the tree specimen. DAB = Trunk Diameter Above the Root Buttress.								
Trunk DBH	Provides the trunk diameter (in metres, and generally measured at 1.4 metres above ground level) of the tree specimen. DBH = Trunk diameter at breast height.								
The Structural Root Zone (SRZ)	<p>The SRZ is the area required for tree stability. Tree roots could be injured by machinery such as excavators, bobcats, trench diggers etc. causing root damage, therefore the SRZ area of a tree is required for tree stability and root anchorage. Cutting, severing or damaging of any roots within this zone may cause the tree to become unstable, due to the wind movement of the canopy placing an increased loading on the root plate, and/or due to a dramatic decline in the tree's health and vitality.</p> <p>The SRZ is the area around the base of a tree essential for the tree's stability in the ground. The woody root growth and soil cohesion in this area are necessary to hold the tree upright. The SRZ is technically circular with the trunk at its centre and is expressed by its radius in metres. This zone considers a tree's structural stability only, not the root zone required for a tree's vigour and long-term viability, which will usually be a much larger area.</p> <p>This arboricultural report adopts the Australian Standards 4970-2009 "Protection of Trees on Development Sites" as the preferred tree protection method. This method provides a SRZ distance (radius from trunk centre) by using the diameter of the trunk just above the root buttress, which represents, "D" in the SRZ calculation – $R_{SRZ} = (D \times 50)^{0.42} \times 0.64$.</p>								
Tree Protection Zone (TPZ)	<p>The TPZ is the principal means of protecting trees on development sites. The TPZ is a combination of the root area and the canopy area requiring protection. It is an area isolated from construction disturbance, so that the tree remains viable.</p> <p>This arboricultural report adopts the Australian Standards 4970-2009 "Protection of Trees on Development Sites" as the preferred tree protection method. This method provides a TPZ distance (radius from trunk centre) by using the diameter of the trunk at 1.4m, which represents, "DBH" in the TPZ calculation – $TPZ = DBH \times 12$.</p> <p>Using the Australian Standards 4970-2009 "Protection of Trees on Development Sites", we can calculate the TPZ area for each tree which is the principal means of protection for the tree's canopy, branches, trunk and root system.</p>								
Age class	<p>Provides the tree's age. Note: The tree's age does not depend on the tree's health. The tree's age is then placed into one of eight (8) classifications.</p> <table border="0"> <tr> <td>Y Young or juvenile</td> <td>PM Post mature</td> </tr> <tr> <td>SM Semi mature</td> <td>DS Declined severely</td> </tr> <tr> <td>EM Early mature</td> <td>A Ancient</td> </tr> <tr> <td>M Mature</td> <td>T Transplanted</td> </tr> </table>	Y Young or juvenile	PM Post mature	SM Semi mature	DS Declined severely	EM Early mature	A Ancient	M Mature	T Transplanted
Y Young or juvenile	PM Post mature								
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Page 32 of 39

ATTACHMENT 12.3.8



Young / Juvenile	A young or juvenile tree is under 2m in height and is easily replaced.
Semi Mature	A semi mature tree would have a single trunk that is greater than 2m in height. Semi mature trees have branched out and may or may not have developed flowers.
Early Mature	An early mature tree is about 2/3 of its expected mature height. The tree has become well developed in the landscape, is normally vigorous and increasing in height. It has increasing landscape significance and may be approaching mature size.
Mature	A mature tree is fully established; the tree is around the middle half of its usual life-expectancy; generally retaining good vigour, vitality, and has branched out and developed flowers. A mature tree has achieved full height and size for the species.
Post Mature	The tree has passed the mature stage of its life and would be considered; (1) very slow in its growth rate and (2) it cannot be disturbed. The tree has insufficient energy reserves to fight decay and pests particularly through pruning cuts or wounds and has poor vigour and vitality.
Declined Severely	The tree is in its last stage of life and has started to lose its capacity to protect itself. It is vulnerable to pests and diseases. The tree should be inspected for branch hazards and may need reduction pruning or to be entirely removed.
Ancient	The tree is very old, has low vigour, and is liable to decline. It may be an important tree, historically or culturally. The tree should be assessed for hazards and may require reduction pruning or total removal.
Transplanted	The tree has been removed from its original site, transported to another site, for the purpose of creating an established tree. Tree transplanting should always be dated.
Tree Health	Each tree was assessed to determine its health and vitality and then placed into one of six (6) categories. G Good VP Very poor F Fair MDT Moribund Dead tree P Poor DT Dead Tree
Good	The tree shows good or outstanding health and vitality for that tree species. The tree displays an overall full canopy of foliage. The foliage colour, size and density, should be characteristic of a healthy tree. The tree is free of pest and disease problems. The tree has a Normal (N) range of vitality for its species and age. The tree is able to produce sufficient carbohydrate and is able to make structurally adaptive growth.
Fair	The tree shows fair health and vitality and is in a reasonable condition for that tree species. The tree displays a satisfactory or adequate canopy of foliage. The tree may display some chlorotic leaves in the canopy and it may have some minor pest damage or disease problems. The foliage colour, size or density may be different from a healthy specimen of that species and age.
Poor	The tree is not growing to its full capacity. The tree may show minor extension growth in the lateral branch structure. The crown may be light, thin or sparse. There may be large amounts of chlorotic or dead leaves throughout the canopy. The tree may display lots of pest and disease problems or the tree may be in decline, indicating signs of stress. The tree cannot produce enough carbohydrate to make structurally adaptive growth. There may be some root damage; Reduced (R) or Poor (P) vitality may indicate the presence of issues such as root death that affect the health and vitality of the tree.
Very Poor	The tree is in decline and the canopy may be sparse or very thin. A significant volume of dead wood may be present in the canopy and pest and disease problems may be causing a severe decline in tree health. Poor vitality may indicate the presence of issues such as root death that could affect the stability of the tree.
Moribund Tree	The tree is at the point of death. A significant volume of dead wood will be present which will be of a size and weight to represent a risk to the surrounding targets. The tree should be totally removed.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

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ATTACHMENT 12.3.8



Dead Tree	The tree has no life and is dead. A significant volume of dead wood will be present which will be of a size and weight to represent a risk to the surrounding targets. The tree should be totally removed.
<u>Tree Structural Condition</u>	The structural condition of the tree refers to the physiological condition that is observed at the time of inspection. Each tree was assessed to determine its structural condition and then placed into one of five (5) categories. G Good VP Very poor F Fair FD Failed P Poor
Good	The tree has a healthy and balanced canopy with little or no physiological damage. The branch unions seem to be strongly attached, with no defects or mechanical degradation in the trunk or in the branch limbs. Main branch limbs are well delineated and are not exposed to any new mechanical loads. The tree would be viewed as a good specimen for its kind. The tree has a Normal (N) range of vitality for that species and its age. The tree has good stability.
Fair	The tree has some minor complications in the structure of the canopy. The canopy may be somewhat out of balance, and some branches or branch unions may be showing minor structural physiological damage. The tree has a Reduced (R) vitality from the Normal (N) range for its species and age. The tree may be on a slight lean or be showing insignificant structural faults.
Poor	The tree has a poor structure and perhaps an unbalanced canopy or is displaying large openings. Some branches are not well formed. Branch unions may be structurally poor or physiologically damaged at the attachments. The tree has a Reduced (R) or Poor (P) vitality that may indicate the presence of issues such as root death that could affect the health of the tree.
Very Poor	The tree has a very poor structure and unbalanced canopy with very large holes. Major branches are not well formed. Minor or major branches may be structurally very poor or physiologically damaged at the attachments. The tree has a Very Poor (VP) vitality that may indicate the presence of issues such as root death that could affect the stability of the tree. A portion of the tree has broken off and/or has failed and danger of failure is looming. The tree would be considered physiologically unstable.
Failed & dead	A substantial portion of the tree or the whole tree has failed, and the tree is dead.
<u>Useful Life Expectancy (ULE)</u>	The criteria used to calculate the remaining safe useful life expectancy of a tree is based on numerous factors. The key information required for long term planning is how long each tree can be expected to remain on site with an acceptable degree of safety. The assessment for each tree is based on the potential of the species in the locality, and the final assessment made gives particular consideration to the following: <ul style="list-style-type: none"> • Obvious past influences. • Health and Vitality – present and future potential for the species on the site. • Estimated age in relation to the expected life expectancy for the species. • Structural defects, which may influence the potential life expectancy of the tree or represent a risk factor to the proposed development. On the basis of the above ULE guidelines, trees are allocated an expected useful life expectancy from 1 to 100 years and then placed into one of five (5) categories. EL Extra-long - 100+ years. SM Short to Medium - 10-20 years. L Long - 40-100 years. S Short - 1-10 years. M Medium - 20-50 years.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Page 34 of 39

ATTACHMENT 12.3.8



Extra-long SULE	Trees that appear to be retainable with an acceptable level of risk for 100+ years. Trees of Good health and structurally sound located in the landscape that can accommodate future growth.
Long SULE	Trees that appear to be retainable with an acceptable level of risk for 40-100 years. Structurally sound trees located in positions that can accommodate future growth. Trees that could be made suitable for retention in the long term by remedial tree care.
Medium SULE	Trees that appear to be retainable with an acceptable level of risk for 20-50 years. Trees that may only have between 20-50 years remaining life span. Trees that may live for more than 20-50 years but would be removed in that time during the course of management for safety and nuisance reasons. Damaged or defective trees that can be made suitable for retention in the medium term by remedial work.
Short to Medium SULE	Trees that appear to be retainable with an acceptable level of risk for 10-20 years. Trees that may only have 10-20 years of remaining life span. Trees that may live for more than 10-20 years but would be removed in that period during the course of management for safety or nuisance reasons. Defective trees that require substantial remedial work to be made safe and are only suitable for retention in the short-term.
Short SULE	Trees with a high level of risk that would need removing within the next 1-10 years. Dying trees or suppressed and declining trees through disease. Dangerous trees through instability. Dangerous trees through structural defects including cavities, decay wounds or poor form. Damaged trees, which are considered unsafe to retain. Dead trees.
Horticultural Significance or Rarity	Trees with outstanding horticultural or genetic value could be an important source of propagating stock, including specimens that are particularly resistant to disease or exposure. This includes any tree of a species or variety that is rare. Each tree was assessed to determine its Horticultural Significance or Rarity and then placed into one of four (4) categories. HS High Significance AS Average Significance LS Low Significance NS None or No Significance
High Significance	These trees have an outstanding horticultural or genetic significance. They could be an especially important resource for propagation. They also could be a tree species or variety that is exceedingly unique and rare.
Average Significance	These trees have an average horticultural or genetic significance. They could be a tree species or variety that has average or secondary value.
Low Significance	These trees have a low horticultural or genetic significance. These tree species are common and have little value.
None or No Significance	These trees have no horticultural or genetic significance. These tree species have no value.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

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ATTACHMENT 12.3.8



Construction Impact classifications	<p>Each tree was assessed to determine the construction impact and then placed into one of five (5) categories.</p> <p>IR Impact – Remove</p> <p>IMNV Impact – Major, not viable</p> <p>IMV Impact – Major, viable</p> <p>IMR Impact – Minor</p> <p>NI None or No Impact</p>
Impact – Remove	<p>The tree is within the footprint of the proposed design and will require removal to facilitate the design.</p> <p>In order to successfully retain the tree, a design modification would be required.</p>
Impact – Major, not viable	<p>The proposed design has a TPZ area encroachment greater than 10%, or it impacts the SRZ. The proposed works are expected to have a significant impact on the tree such that it is expected to die or fail in the future as a result of the works. In order to successfully retain the tree, a design modification would be required which reduces the impact to an acceptable level.</p>
Impact – Major, viable	<p>The proposed design has a TPZ area encroachment greater than 10%, or it impacts the SRZ. The tree is expected to remain viable because of one, or a combination of the following:</p> <ul style="list-style-type: none"> • Alternative construction methods are proposed which reduce the impact on the tree. • Site conditions have limited root development within the proposed area of works. • The species is known to be particularly tolerant to root disturbance. • A non-destructive root exploration was undertaken and demonstrated that root distribution was limited in the proposed area of works.
Impact – Minor	<p>The proposed design has a TPZ area encroachment of less than 10% and does not impact the SRZ. The tree is expected to remain a viable component with the establishment of a TPZ prior to the commencement of works, which may require compensation for the area lost to encroachment.</p>
No Impact	<p>The proposed design does not enter the TPZ area. The tree is expected to remain a viable component with the establishment of a TPZ prior to the commencement of works.</p>

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Appendix 4: The Helliwell Valuation Explanation

Using the Helliwell System (2008), an Economic (Monetary) Asset Tree Valuation first designed by R. Helliwell in the UK in 1967. The Helliwell System places a dollar value on trees so that they can be recognized as **assets**. This valuation system places a visual amenity value on individual trees. By recognising trees as assets has major implications, not only for their management, but also for the decision-making processes that involve trees.

The Helliwell System uses six (6) modifiers and the monetary conversion factor of **\$89.80** to derive a visual amenity valuation.

The conversion factor is based on 46.92 pound sterling - Helliwell valuation from the 13th July 2023 for an individual Tree is £46.92 converting it to \$89.80 AU.

The Helliwell Modifiers are:

1. **Size of Canopy:** With large trees, the values determined by the formula were unrealistically high. Accordingly, a modifier was developed to reduce the value. The size of the trees canopy is measured in square meters.
2. **Useful Life Expectance:** This modifier took into account the projected useful life expectancy of the specimen.
3. **Importance of Position in Landscape:** This modifier was used to assess the importance of trees position in landscape.
4. **Presence of Other Trees:** This factor took into account the presence of other trees in the landscape.
5. **Trees Location the Relation to Setting:** This modifier was used to assess the tree's suitability for its particular location.
6. **Form and Vigour:** This factor was used to assess the form and vigour of the tree.

Tree Valuation Asset Factors and Score Numbers

1. Size of Canopy	score
Less than 2m ²	0
2 -5m ²	0.5
5 - 10m ²	1
10 -20m ²	2
20 - 30m ²	3
30 - 50m ²	4
50 - 100m ²	5
100-150m ²	6
150-200m ²	7
200m ² over	8

2. Useful Life Expectance	score
2 -5 years	1
5 - 40 years	2
40 - 100 years	3
100 + years	4

3. Importance of Position in Landscape	score
No Importance	0
Very little Importance	0.5
little Importance	1
Some Importance	2
Considerable Importance	3
Great Importance	4

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ATTACHMENT 12.3.8



4. Presence of Other Trees	score
Woodland	0.5
Many	1
Some	2
Few	3
None	4

5. Trees Location & the Relation to Setting	score
Unsuitable	0
Moderately Unsuitable	0.5
Just Suitable	1
Fairly Suitable	2
Very Suitable	3
Particularly Suitable	4

6. Form and Vigour	score
Ugly/Poor	0.5
Average/ indifferent	1
Good	2

The basic approach of the Helliwell valuation system is to allocate scores under a number of different factors such as **size of canopy, life expectancy, importance of position in landscape, presence of other trees, relation to setting and trees form**. These scores are then combined to give an overall comparative score for the tree. As a further step, it is then possible to attach a value to this score by use of a monetary conversion factor of **\$89.80**. Each tree that has a canopy/foilage size 2m square and over has an Economic (Monetary) Asset Value that can use to evaluate the tree assets.

The Helliwell calculation Score is calculated as: Size of Canopy (V) x Useful Life Expectance (E) x Importance of Position in Landscape (I) x Presence of Other Trees (P) x Trees Location the Relation to Setting (L) x Tree Form and Vigour (FV) = Overall Score (OS) x base value of \$89.90 = Tree Valuation.



Appendix 5: Technical References

This Arboricultural Report is based on the following primary technical references:

- Australian Standards (2009), 4970-2009 - **Protection of Trees on Development Sites.**
 Australian Standards (2007), 4373: 2007 - **Pruning of Amenity Trees.**
 Australian Standards (2007), 4687-2007 - **Temporary Fencing and Hoardings.**
- Barrell, J, (1993), '**Pre-planning tree surveys: Safe Useful Life Expectancy (SULE) is the natural progression**', Arboricultural Journal, vol. 17, pp 33-46.
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- Harris R.W, Clark J.R, & Matheny N.P, (1999), **Arboriculture**, 3rd edition, Prentice Hall New Jersey.
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- Helliwell, R.D, (2014), '**The International Journal of Urban Forestry**' Arboricultural Journal, vol. 36, no. 3.
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<http://www.trees.org.uk/faqs/Helliwell-system-and-how-much-is-a-point>
- Hirons, A.D, Thomas, P.A. (2018), **Applied Tree Biology**, Wiley Blackwell, West Sussex.
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- Moore, G, Shears, I, & Barber, P, (2011), Continual Professional Development Certificate, [Phil] attended the course entitled: **Urban Tree Management in W.A.**, TMI.
- Scott, J.R, (2005), **Explanation of a Visual Tree Assessment**, Indiana Nursery & Landscaping News, Vol 1, pgs 28-30.
- Shigo, A, (1989), **A New Tree Biology Dictionary: Terms, Topics, and Treatments for Trees**, Shigo and Trees, New Hampshire.
- Watson, G.W & Neely, D, (Eds), (1995), **Trees and Building Sites**, Proceedings of an International Conference held in the interests of developing a scientific basis for managing trees in proximity to buildings. International Society of Arboriculture, Savoy, Illinois.

Preliminary Tree Survey and Arboricultural Impact Assessment (For DA).

Site: Lot 179 (No. 47) Sporing Way, Hillarys, W.A.

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Page 39 of 39

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Planning
Safety Inspections
Structural Integrity
Risk Assessments
Tree Protection
Selection

New Tree Planting Arboricultural Report For Development Application

Name: **Mr Lorry D'Alesio** (Director)
Company: **Alpha Projects WA**
Phone: 0404 095 945
Email: lorry@alphaprojectswa.com.au
Address: Suite 9, 175 Main Street, Osborne Park 6017

Site Address: **Lot 179 (No. 47) Spring Way, Hillarys, W.A.**

Report Date: **21st December 2023**

Instructions for Report

Phillip Matthews from Arborology WA Arboricultural Consultants has been commissioned by Mr Lorry D'Alesio (Director) from Alpha Projects WA to undertake a New Tree Planting Arboricultural Report (For DA), in accordance with the City of Joondalup's planning requirements, on the property located at Lot 179 (No. 47) Spring Way, Hillarys, W.A. (referred to within this report as the subject address), and to prepare the findings in this report.

Purpose for Report

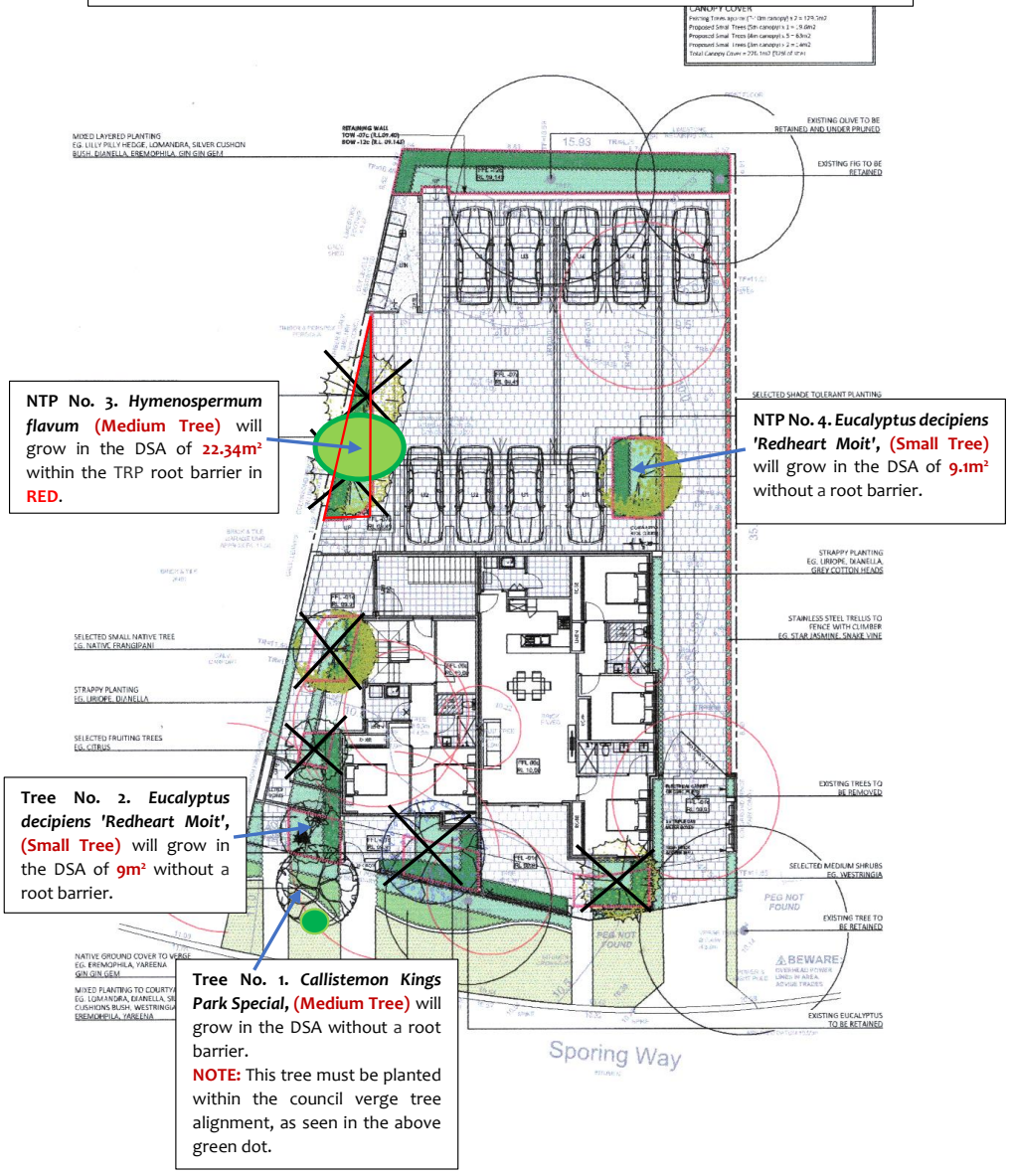
The purpose of this arboricultural report is to undertake a detailed description of the proposed future planting of two (2) new medium size trees and two (2) new small trees before the completion of the new housing development at the subject address to fulfil the City of Joondalup's Development in Housing Opportunities Areas Local Planning Policy (HOALPP).

The author's qualifications and experience required for this report are included within **Appendix 1**.



Site Landscape Plan

Trees with the **black crosses** cannot be placed on the landscape plan, because there is not enough DSA area for these new trees and/or they are under the overhanging roof. An alternative solution would be to plant smaller shrubs in these positions.



Plans from "Kelsie Davis".
 Modified by Phil Matthews.



The Requirements for Trees on Private Property

At the subject property, one (1) of the proposed four (4) New Tree Plantings (NTP), will be recognised by its botanical name *Hymenospermum flavum* (Native Frangipani), two (2) will be recognised by their botanical name *Eucalyptus decipiens 'Redheart Moit'*, (Redheart Moit) and the one (1) council verge tree will be recognised by its botanical name *Callistemon Kings Park Special* (Bottle Brush). These proposed four (4) New Tree Plantings exceeds the City of Joondalup's requirements for, two (2) "Medium Trees" with a "mature tree canopy diameter 6-9m" to be provided for this development site.

New Tree Planting No. 1

Callistemon Kings Park Special is known as a "medium tree" and has a maximum future height of 6m.

This tree species has a mature canopy diameter of 6 x 6m.

This proposed tree must be purchased in 200lt sized bags and must be approximately 3m high.

This new tree should grow within the minimum Deep Soil Area (DSA) of 36m² and with a Root Soil Zone (RSZ) depth of 3m, as required by the City of Joondalup's HOALPP policy.

This new tree will be planted within the council verge.



New Tree Plantings No. 2 and No. 4.

Eucalyptus decipiens 'Redheart Moit', (Redheart Moit) are known as a "small tree" with a maximum future height of 5m.

These tree species have a mature canopy diameter of 4m x 4m.

These proposed trees must be purchased in a 100lt bag size and must be approximately 2m high or more.

They should grow within a minimum Deep Soil Area (DSA) of 9m² and with a Root Soil Zone (RSZ) depth of 3m, as required by the City of Joondalup's HOALPP policy.



New Tree Planting No. 3.

Hymenospermum flavum are known as a “medium tree” and have a maximum future height of 8m.

This tree species have a mature canopy diameter of 6 x 6m.

This proposed tree must be purchased in 200lt sized bags and must be approximately 3m high.

Normally this NTP would grow within a minimum Deep Soil Area (DSA) of 36m² and with a Root Soil Zone (RSZ) depth of 3m, as required by the City of Joondalup’s HOALPP policy.

However, **New Tree Plantings No. 3**, will still grow within the lesser DSA of Approx. 22.34m² by the RSZ depth of 3m, within a TRP root barrier, as seen on **page 2**.

This *Hymenospermum flavum* will still grow in the lesser DSA. This allows enough room for the roots of this new tree to grow in, due to its slender growth habit and non-invasive root system.



The future locations of these four (4) trees can be seen on the Site Landscape Plan on **page 2**.

Tree Species Description

Hymenospermum flavum (Native Frangipani), is a fragrant and fast-growing evergreen native tree from eastern Australia. It has an erect slender growth habit. The foliage is deep glossy green in colour, the flowers are fragrant yellow or white-yellow and they last for a lengthy period in spring. These trees adapt to a wide range of well-drained soils. They enjoy full sun but can manage in part shade comfortably.

Eucalyptus decipiens 'Redheart Moit' (Redheart Moit), is a small evergreen tree with a spreading habit and dense canopy. Within a streetscape environment the tree will generally be smaller and can grow up to 5 metres high. The tree has rough grey bark and heart-shaped juvenile blue-green leaves which mature into glossy grey-green leaves. It produces clusters of white to pink and red flowers from winter to summer.

Callistemon Kings Park Special (Bottles Brush) is a Western Australian native, evergreen tree, that likes an open sunny position and is disease resistant. It will attract birds to the garden and may flower throughout summer and into autumn, though spring is when it produces the best flowering display. This tree is most suitable as a council verge tree.

These four (4) New Tree Plantings will help increase the Urban Forest Canopy coverage within the City of Joondalup. Also, these trees will provide many benefits, including shade, air purification, temperature reduction, wind protection, visual amenity, increasing property values, carbon sequestration and giving off oxygen.

New Tree Planting Arboricultural Report (For DA)

For Alpha Projects WA at Lot 179 (No. 47) Spring Way, Hillarys, W.A.

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The Tree Root Protection (TRP) Root Barriers

Medium Trees

Normally, the Deep Soil Area (DSA) for a medium tree would grow within the minimum DSA of 36m² by the Root Soil Zone (RSZ) depth of 3m, as required by the City of Joondalup's HOALPP policy.

The medium tree for **New Tree Planting No. 1**, will grow within the DSA of 36m² by the RSZ depth of 3m, within the council verge.

NOTE: This tree does not require a Tree Root Protection (TRP) root barrier.

However, the medium tree for **New Tree Planting No. 3** will grow within the lesser DSA of Approx. 22.34m² DSA, by the RSZ depth of 3m, within the TRP root barrier. This will keep the tree roots away from the paved hard surface area, as seen on the Landscape Plans on **page 2**. This still leaves enough room for the roots of this new tree to grow in, due to its slender growth habit and non-invasive root system.

Small Trees

The normal Deep Soil Area (DSA) for a small tree would be a minimum of 9m² by the Root Soil Zone (RSZ) depth of 3m, as required by the City of Joondalup's HOALPP policy.

The small tree for **New Tree Plantings No. 2 and No.4** will grow within this normal DSA of 9m² by RSZ depth of 3m.

NOTE: These trees do not require a Tree Root Protection (TRP) root barrier.

Installing the Root Barriers

This Arboricultural Consultant advises that the root barrier must be installed into the soil around the DSA, for **New Tree Planting No. 3**, to force the roots downward and prevent any future root damage to the new buildings and/or the paved hard surface area. The root barrier must be 0.75mm thick and have "dimples" on its surface and must be 600mm in width for this new tree, as presented on the Site Landscape Plan on **page 2**. The ends of the root barriers should overlap by 1m to avoid any roots escaping between the seams. The top of the root barrier must be at soil level, the rest of the root barrier must be buried into the soil. This should satisfy the City of Joondalup's requirement for the "Deep Soil Area" to be permeable to allow water to infiltrate into the soil around these trees, which will allow these trees to grow to maturity.



Planting Instructions

To complete the council requirements within the DSA, at the RSZ, and to improve the soil to aid in the health and growth of these trees, the following planting instructions are highly recommended.

This Arboricultural Consultant advises the following steps for planting these new trees.

1. Dig a hole two times bigger than the tree's root ball.
2. Mix **2 bags** of TerraCottem Universal Soil Conditioner with the soil that has been removed.
3. Place **1 kg** of Dynamic Lifter fertilizer at the bottom of the hole.
4. Cover this fertilizer with enough of the removed soil/ soil conditioner mix to prevent the root ball from touching the fertilizer (as this would burn the roots).
5. Remove the bag from the tree and place it into the hole, making sure that the top level of the tree soil is level with the original soil level.
6. Back fill around the sides without compacting the soil.
7. Form a raised bank of soil around the base of each tree to contain water.
8. Place **2 stakes** into the soil, avoid damaging the root ball. Tree stakes approximately 50 - 70mm square in diameter, 4m in length and set to 2.5m height is recommended. Stakes are to be made from Jarrah only. Stakes are to be driven at least 400mm to 500mm into the ground surface.
9. Water in the tree, sticking the hose into the soil to remove any air pockets.
10. Tie the tree to the stakes, as seen below. **Note:** remove the stakes and ties in two years time.
11. Place a **5-10cm** layer of mulch around the tree, always keeping the mulch away from the trunk to avoid collar rot.



Post New Tree Planting Verification Report

VERY IMPORTANT: Before submitting the Building Work 'Notice of Completion', and after installing the root barrier and planting the four (4) new trees, this arboricultural consultant must provide the City of Joondalup with a Post New Tree Planting Verification Report, to verify the new trees' existence, taking photos as evidence, in accordance with the Australian Standards 4970-2009, "Actions" in section 2.

This report must be submitted to the City of Joondalup with the Building Work 'Notice of Completion'.

New Tree Planting Arboricultural Report (For DA)

For **Alpha Projects WA** at **Lot 179 (No. 47) Spring Way, Hillarys, W.A.**

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Conclusion

By now, there is a general consensus that new trees of good health and structural condition will become an asset to any new housing construction site. Trees are living organisms that require certain environmental conditions in order to maintain their value as an asset.

At the end of this construction project, these New Tree Plantings will provide many benefits. These include habitat, shade, air purification, temperature reduction, wind protection, visual amenity, increasing property values, carbon sequestration, giving off oxygen, as well as health, sociological and environmental benefits. Also, these New Tree Plantings will help increase the City of Joondalup's Urban Forest Canopy coverage.

It is this Arboricultural Consultant's opinion that the DSA recommended measurement around each tree, according to the City of Joondalup's HOALPP, are not always able to be achieved due to the new trees' close proximity to the new construction. Therefore, an alternative solution is required.

Alternative Solution: This Arboricultural Consultant advises that the Tree Root Protection (TRP) root barrier must be installed into the soil for **New Tree Planting No. 3**.

The medium size **New Tree Planting No. 3** will still grow within the lesser DSA of approx. **22.34m²**. This will allow water to infiltrate into the soil around this tree, by the RSZ depth of **3m**, within the TRP root barrier. This Arboricultural Consultant confirms this design of the lesser DSA with the RSZ depth of **3m** is appropriate to allow this tree to grow to maturity, due to its non-aggressive root system and slender growth habit. This Arboricultural Consultant also advises that the TRP root barrier must be installed into the soil, around this new tree, to force the roots downward and prevent any future root damage to the infrastructure, as presented on the Site Landscape Plan on **page 2**.

New Tree Plantings No. 1, No. 2 and No. 4 do not require an alternative solution, because they will grow in their normal DSA (**9m²** for a Small Trees and **36m²** for the Medium Tree), by the RSZ depth of **3m**, which will allow water to infiltrate into the soil around these trees.

NOTE: These three new trees do not require a Tree Root Protection (TRP) root barrier.

Post New Tree Planting Verification Report: After installing the root barrier and planting the four (4) new trees, this arboricultural consultant must provide the City of Joondalup with a Post New Tree Planting Verification Report, to verify the new tree's existence. This report must be submitted to the City of Joondalup with the Building Work 'Notice of Completion'.

These four (4) **New Tree Plantings**, [two (2) **Small Trees** and two (2) **Medium Trees**] exceeds the City of Joondalup's HOALPP requirements for two (2) "**Medium Trees**" to be provided, with the Deep Soil Areas. Also, the Alternative Solution for **New Tree Planting No. 3** still leaves enough room for this tree to grow to maturity as well as increasing the City of Joondalup's Urban Forest Canopy coverage.

This information has been provided as a part of the City of Joondalup's HOALPP for the new housing construction project at the subject address.

New Tree Planting Arboricultural Report (For DA)

For **Alpha Projects WA** at **Lot 179 (No. 47) Spring Way, Hillarys, W.A.**

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Recommendations

- Purchasing the four (4) new trees.**
Purchase, one (1) 200lt, *Hymenospermum flavum* tree, one (1) 200lt, *Callistemon Kings Park Special* tree, and two (2) x 100lt, *Eucalyptus decipiens 'Redheart Moit'* trees, the root barrier (0.75mm thick with “dimples” on the surface, 600mm wide x 20m long), eight (8) bags of TerraCottem Universal Soil Conditioner, 10kg of Dynamic Lifter fertilizer, eight (8) Jarrah tree stakes (approximately 50 - 70mm square in diameter, 4m in length), 18m of tree tie and eight (8) large bags of black mulch.
- Installation of the Tree Root Protection (TRP) Root Barriers.**
Install the root barriers in the locations as seen on the Landscape Plans on **page 2**, by following the **Tree Root Protection (TRP) Root Barrier** requirements to the **Alternative Solution** on **pages 5 and 7**.
- Install the four (4) new trees in the locations as seen on the Landscape Plans on **page 2**, by following the **Planting Instructions** on **page 6**.
- The Post New Tree Planting Verification Report.**
BEFORE submitting the Building Work ‘Notice of Completion’, and after installing the root barriers and planting the four (4) new trees, this arboricultural consultant must provide a Post New Tree Planting Verification Report, to verify the new trees’ existence, taking photos as evidence, in accordance with the Australian Standards 4970-2009, “Actions” in section 2. This report must be submitted to the City of Joondalup.

The quote for the site visit and the Post New Tree Planting Verification Report is **\$395.00**.
- Any further advice provided by this Arboricultural Consultant (e.g., Re-inspections; or any amendments to this report or email correspondence) are undertaken at an Hourly Tree Inspection Rate of \$150.00/hr, including travel.

Phil Matthews (Principal Arboricultural Consultant)

Cert 3 Arbor, Cert 4 Hort, Dip. Hort (Arbor), B. Min, Grad Dip. Min, M.A. (AQF Level 9).

Arborology WA Arboricultural Consultants

Qualified Tree Protection & New Tree Planting Specialist

Certified Tree Health & Structural Integrity Expert

Email: philip.arborologywa@gmail.com

Phone: 040 342 3377

New Tree Planting Arboricultural Report (For DA)

For **Alpha Projects WA** at **Lot 179 (No. 47) Spring Way, Hillarys, W.A.**

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Liability limitations

This tree report remains the property of Phillip Matthews (Arboricultural Consultant) as the author of this report and would prefer that this report not be shown copied or distributed onto social media without his prior written permission. The contents of reports such as tree heights, life expectancies and ages of trees are approximate. Trees are inspected from the ground only. The findings of this report are preliminary in nature. Activities such as taking root samples for laboratory analysis are not taken unless by prior arrangement. Sketches or not-to-scale drawings, photos and maps are usually provided with the report for illustration purposes only. All duty of care has been taken to gather this information, nevertheless. No responsibility is accepted for any errors of fact or omissions which appear in this report which result from incorrect or incomplete information supplied to Phillip Matthews by the parties involved in the project. Due to the changing nature of trees and other site circumstances, this report and any recommendations made are limited to a 12-month period. Any alteration to the site and any new development proposals could change the current circumstances and may invalidate this report and any recommendations made. No employee of or Phillip Matthews shall be required to give testimony or to attend court by reason of this report unless subsequent contractual arrangements are made, including payment of an additional fee for such services. If due to limitations in your instructions any amendments to the report or reinspection are required to be carried out, travel to and from site and the revisit hours will be invoiced at the hourly rate of \$150.00. Phillip Matthews (Arboricultural Consultant) accepts no liability due to the loss of, or damage to, or the failure of, the subject of this advice.

Insurances:

Professional Indemnity	AON	\$5,000,000.00
Public Liability	SGIO	\$20,000,000.00
Personal Accident Insurance	SGIO	
Motor Vehicle	QBE	

Police Checks:

National Police Certificate	Valid as at 2/06/2023
Working With Children Check	Expiry Date 7/02/2024

Industry Certifications and Licenses:

Construction Induction	Issued 16/08/2018
Urban Tree Management in WA	
QTRA Guide to Visual Tree Assessment	
Power Line Safety	
EWP Operator	
High Risk Work	
Traffic Management	

COVID – 19 Vaccination:

Phil has received all require **COVID 19** vaccines. July 2021, December 2021 and August 2022.
Phil has received all require **Influenza** vaccines. April 2020, April 2021, April 2022, April 2023.

New Tree Planting Arboricultural Report (For DA)

For **Alpha Projects WA** at **Lot 179 (No. 47) Spring Way, Hillarys, W.A.**

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Appendix 1: Author's Qualifications & Experience

Phillip Matthews is an AQF level 5, Consulting Arborist, Dip Hort (Arbor), QTRA VTA and Urban Tree Management in WA trained, with a B.Min, Grad Dip.Min and an AQF Level 9, Master of Arts ([See pages 10 and 11](#)).

Phil has worked within the arboricultural and horticultural profession for over 28 years in Perth. He has worked closely with Local and State Government Departments, Environmental and Ecological Consultants, Strata Managers, Real Estate Consultants, Demolition Companies, Builders, Developers, Architects, Landscape Architects, Engineers, Golf Courses, Schools, Colleges, Universities and Retirement Villages. He is a well-qualified tree health and structural integrity expert. He has a passion for sustainable urban canopy forest both now and in the future.

His work ranges from individual expert tree inspections to managing trees on major multimillion-dollar housing developments and infrastructure projects. His work often involves trees with preservation orders, tree surveys for tree protection on development sites and tree selection for new tree plantings. This involves tree inspections, tree risk assessments, structural integrity and safety assessments, Helliwell tree valuations, new tree planting selection, building planning application arboricultural (tree) reports, arboricultural impact assessments, construction methodology and tree protection plans, in accordance with the Australian Standards: (AS 4970-2009) "Protection of Trees on Development Sites".

Project and Client List

[South Hedland Sports Hub Redevelopment](#) – 513 [Tree Survey, Arboricultural Reports](#) (AS 4970-2009)

For the **Town of Port Hedland**

[Point Walter Mountain Bike Trail Project](#) – 54 [Tree Survey, Arboricultural Reports](#) (AS 4970-2009)

for **Common Ground Trails** and the **City of Melville**

[Street Tree Data Collection](#) – 12,000 [Street Tree Survey](#), for the **City of Melville**

[Elizabeth Quay Project, Perth](#) – 387 [Tree Survey, Arboricultural and Horticultural Reports](#) (AS 4970-2009)

for **CPB Contractors Pty Ltd**

[Department of Defence - RAAF Pearce Demolition Works & CSI Communication Trench Works](#) –

79 & 94 [Tree Survey and Arboricultural Reports](#) (AS 4970-2009)

for **Duratec Limited**

[Kenby Chase, Wandí](#) – [Urban Re-development Project](#) – [Arboricultural Report \(For DA\)](#) (AS 4970-2009)

for **Westcoast Engineering (WA) Pty Ltd**

[Thomas Road, Byford](#) - [Solar Cable Project](#) – 605 [Tree Survey and Arboricultural Report \(Pre DA\)](#)

for **Western Power**

[Madora Bay East Project](#) – 49 [Tree Survey and Arboricultural Report \(For DA\)](#) (AS 4970-2009)

for **Environmental Industries**

[Arbuckle Reserve, Carine](#) – [Underground Power Construction Project](#) 42 [Tree Survey](#) (AS 4970-2009)

for **Civil Technology**

[Arboricultural Reports \(For DA\) Housing Construction](#) (AS 4970-2009)

ACERO Construction Pty Ltd	Domination Homes	New Imperial Co
ADCO Construction	GDD Design Group	Oceancorp
Allstyle Homes	Germano Designs	Perkins Builders
APD&C Pty Ltd	Integrity Development	Pyramid Construction (WA)
Asset Build	IQ Construction	Serneke Australia
BGC Housing Group	Individual Developments	Snell Building Services
Broadhurst & Bott Architects	Integro Homes	Shelford Homes
CARDNO Engineering Services	Jubilee Homes Builders	Summit Homes Group
Customised Projects	Klopper & Davis Architects	Urbanista Planning
Danmar Homes/ Developments	KPA Architects	Waterford PBSA Pty Ltd
Dale Alcock Homes/Projects	Mustang Group	Yuro Building Design

New Tree Planting Arboricultural Report (For DA)

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New Tree Planting Arboricultural Reports (For DA)

Allstyle Homes	Danmar Homes	Element Drafting & Design
Germano Designs	Shelford Homes	Yuro Building Design
Snell Building Services	Robert Sceresini Designs	Bella Build and Design WA

Dragonfly Boulevard, Mandurah – Urban Re-development Project (AS 4970-2009)

Stock Road, Lakelands – Urban Development Project (AS 4970-2009)

Jubata Court, Maida Vale – Urban Re-development Project (AS 4970-2009)

for Buckby Contracting Pty Ltd

Queensland Fruit Fly Baiting

for Department of Primary Industries and Regional Developments (37 days between Oct & Dec 2021 and 21 days between May & August 2023)

Tree Audit/Surveys and Arboricultural Reports for Tree Works Schedules

Beechboro Christian School	Foundation Christian College	Kingsway Christian College
Perth Bible College	Rehoboth Christian College	Rockingham Golf Club
Sun City Country Club	Swan Christian College	Kennedy Baptist College

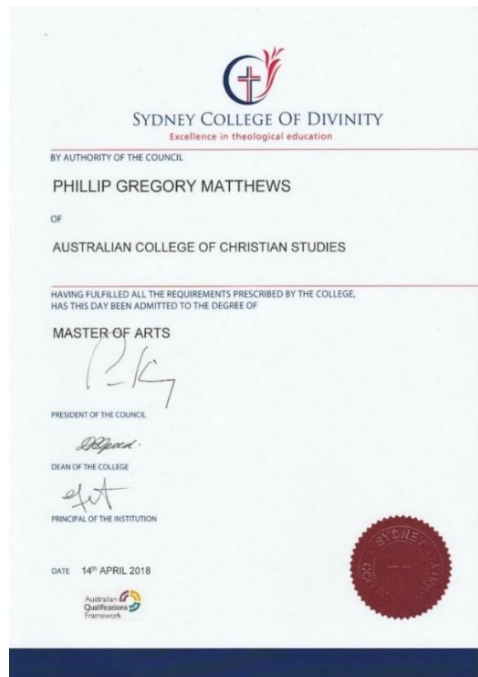
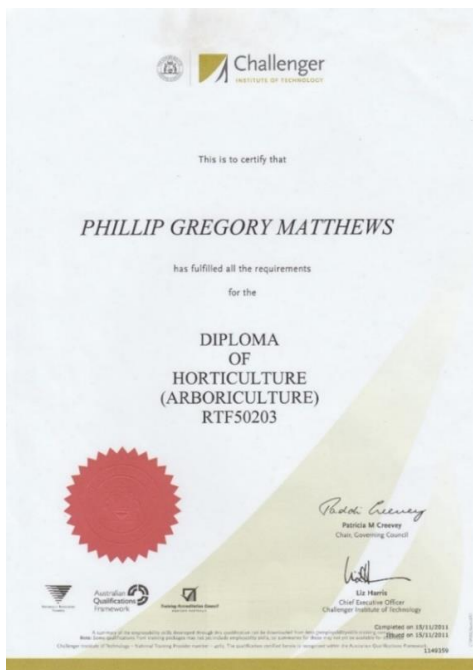
Tree Inspections and Arboricultural Reports

Australian Federal Police	Department of Education	Department of Defence
Department of Communities	Engenuity Engineering	Environmental Industries
Exal Group Pty Ltd	Natural Area Consulting Management Services	Smithwick Strata
Town of Cambridge	Walcott Industries	

Asset Tree Valuation Surveys and Reports

for Bethanie on the Park - Retirement village (271 trees with a tree valuation of \$760,000.00)

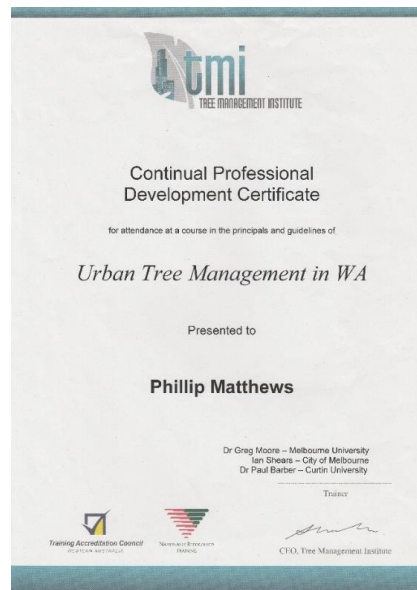
And 1000's of individual clients



New Tree Planting Arboricultural Report (For DA)

for Alpha Projects WA at Lot 179 (No. 47) Spring Way, Hillarys, W.A.

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Appendix 2: Technical References

This Arboricultural Report is based on the following primary technical references:

Australian Standards (2009), 4970-2009 - **Protection of Trees on Development Sites**.

City of Joondalup **Development in Housing Opportunities Areas Local Planning Policy (HOALPP)**.

Draper, D.B, and Richards, P.A, (2009), **Dictionary for managing trees in urban environments**, CSIRO Publishing, Collingwood.

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Shigo, A, (1986), **A New Tree Biology Dictionary**, New Hampshire Shigo and Trees, Durham, New Hampshire.

Urban, J, (2008) **Up by Roots - Healthy Soils and Trees in the Built Environment**, International Society of Arboriculture, Champaign.

WASTE MANAGEMENT PLAN

PROPOSED FOUR (4) MULTIPLE DWELLINGS

LOT 179 (NO.47) SPORING WAY, HILLARYS



CITY OF JOONDALUP

Prepared for:

Alpha Projects WA

Prepared by:

CF Town Planning & Development
Planning & Development Consultants

Address: 3/1 Mulgool Road, Malaga WA 6090

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Mb: 0407384140

Email: carlof@people.net.au

December 2023

CF Town Planning & Development

This Waste Management Plan has been prepared by CF Town Planning & Development on behalf of Alpha Projects WA for the construction of four (4) new multiple dwellings on Lot 179 (No.47) Sporing Way, Hillarys.



Carlo Famiano
Director
CF Town Planning & Development

carlof@people.net.au
 3/1 Mulgul Road
 Malaga WA 6090

Name	Position	Document Revision	Date
Mr Carlo Famiano	Town Planner	Waste Management Plan	12 December 2023

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Table of Contents

1.0	BACKGROUND & DESCRIPTION	4
2.0	PURPOSE OF THE WASTE MANAGEMENT PLAN	4
3.0	KEY REFERENCE MATERIAL	4
4.0	ESTIMATED VOLUMES & BIN TYPES	5
4.1	Waste Generation Volume	5
4.2	Bin Type	6
5.0	COLLECTION FREQUENCY & PROVIDER	8
6.0	LOCATION, SITES & FEATURES OF BIN STORAGE AREA	9
6.1	Bin Storage Area & Layout	9
6.2	Bin Storage Location & Feature	10
7.0	NOISE, ODOURS & MINIMIZING LANDFILL	11
8.0	SCREENING & BLENDING OF STORAGE AREA	13
9.0	IMPACT ON ADJACENT/ADJOINING PROPERTIES	13
10.0	STRATA MANAGEMENT COMPANY REQUIREMENTS	13
11.0	CONSTRUCTION WASTE	14
12.0	CONCLUSION	14

List of Appendices

Appendix 1: Bin Store Location

Appendix 2 - Site Development Plans



1.0 BACKGROUND & DESCRIPTION

CF Town Planning & Development have been commissioned by Alpha Projects WA to prepare a Waste Management Plan (WMP) in support of the development application being considered by the City of Joondalup for the construction of four (4) new multiple dwellings on Lot 179 (No.47) Sporing Way, Hillarys ('Subject Land').

According to the City of Joondalup's current operative Local Planning Scheme No.3 (LPS No.3), the Subject Land is classified 'Residential' zone and comprises a split density coding of R20/40. Furthermore, the Subject Land is located within a 'Housing Opportunity Area'.

Under the terms of the City's LPS No.3, the development and use of land within the 'Residential' zone for the 'Multiple Dwelling' purposes is identified as a discretionary ("D") use, meaning that the use is not permitted unless the local government has exercised its discretion by granting development approval.

As previously mentioned, the development application for Subject Land proposes the construction of four (4) new multiple dwellings, with the following configuration:

- i) Four (4) three bedroom, two (2) bathroom dwellings.

A copy of the site development plans are provided in Appendix 2 (Site Development Plans).

2.0 PURPOSE OF WASTE MANAGEMENT PLAN

This Waste Management Plan has been prepared and submitted with the City of Joondalup in support of the development application lodged with the City for the construction of four (4) new multiple dwellings on the Subject Land.

The aim of this Plan is to:

1. Identify the indicative volume of waste.
2. Ensure adequate facilities are provided to serve the future occupants of the proposed multiple dwelling development on the Subject Land.
3. Demonstrate the proposed design meets industry best practice.
4. Provide for an adequate on-street bin pick-up location (i.e. verge pick-up).
5. Identify methods available for the future occupants of the development to minimize waste generation and reduce potential landfill.

3.0 KEY REFERENCE MATERIAL

- *WALGA Multiple Dwelling Waste Management Plan Guidelines;*
- *Sustainability Victoria (Victorian State Government);*
- *New South Wales (NSW) Better Practice Guidelines for Waste Management and Recycling in Commercial and Industrial Facilities; and*
- *Discussions with the City of Joondalup Waste Management Division.*

4.0 ESTIMATED VOLUMES & BIN TYPE

4.1 Waste Generation Volume

The proposed multiple dwelling development on the Subject Land consists of the following dwelling configuration:

- i) Four (4) three bedroom, two bathroom dwellings.

The *WALGA Multiple Dwelling Waste Management Plan Guidelines* indicates that on average, each multiple dwelling (i.e. 'apartment') will generate the following waste (Table 1):

Table 1 – WALGA Waste Guidelines

Waste Stream	Dwelling Size	Waste Generation
General Waste	1 bedroom	80L/week
	2 bedroom	160L/week
	3 bedroom	240L/week
Recycle Waste	1 bedroom	40L/fortnight
	2 bedroom	80L/fortnight
	3 bedroom	240L/fortnight
Organic/Food Waste	1 bedroom	40L/fortnight
	2 bedroom	80L/fortnight
	3 bedroom	120/fortnight

Reference: Table 2 of the *WALGA Multiple Dwelling Waste Management Plan Guidelines*

Following discussions with the City of Joondalup's Waste Management Department (Mr Chris Hoskisson – Waste Operations Coordinator), the following waste generation ratios have been applied by the City of Joondalup and have been applied as part of this Waste Management Plan:

Table 2 – City of Joondalup Waste Generation Rates

Waste Stream	Dwelling Size	Waste Generation
General Waste	1 bedroom	80L/week
	2 bedroom	110L/week
	3 bedroom	140L/week
Recycle Waste	1 bedroom	80L/fortnight
	2 bedroom	110L/fortnight
	3 bedroom	240L/fortnight
Organic/Food Waste	1 bedroom	40L/fortnight
	2 bedroom	80L/fortnight
	3 bedroom	240L/fortnight

As previously mentioned, the proposed development on the Subject Land includes four (4) three bedroom dwellings.

The following equation has been used to calculate the anticipated weekly/fortnightly general waste and recycling generation:

- Waste & recycle generation calculations

$$\text{Total amount of Waste Type} = \text{Dwelling Number/Type} \times \text{Waste Rate (weekly or fortnightly)}$$

The following waste generation calculations (i.e. Table 3) is provided in support of the development for the purpose of establishing the number of bins required, based on the dwelling type within the development:

Table 3 – Weekly Waste Generation

Dwelling Type	Number of Bedrooms	General Waste	Recycle Waste	Greens/FOGO
Multiple Dwelling	3 bedroom (4 dwellings)	560 litres/per week	960 litres/per fortnight	960 litres/per fortnight
	Total Waste	550 litres (weekly)	960 litres (fortnightly)	960 litres (fortnightly)

4.2 Bin Type

The City of Joondalup have advised that the usage of 240 litre mobile bins per waste stream for the proposed multiple dwelling development on the Subject Land could be adopted given the small size of the development (see Figure 1).

It is noted that the City's requires an on-site pick up service for developments comprising greater than five (5) dwellings. This contains four (4) multiple dwellings only and therefore a conventional verge (on-street) pick-up is permitted subject to the development not impacting traffic movements along the street.

Given the City's waste generation rates, the proposed development will be provided with three (3) bin types (i.e. general waste, recycle & greens). It should be noted that the green bins have been provided to accommodate the City's introduction of a FOGO bin ('Food Organics, Garden Organics') in the future.

In light of the above, the following bin requirements are to be applied to the proposed development on the land:

- General waste bins- 3 x 240L
- Recycle waste bins- 4 x 240L
- FOGO waste bins - 4 x 240L (greens or future FOGO)

The following equation has been used to calculate the number of bins required to service the development and the capacity of the bins for each waste stream:

- Total bins required for general/recycle waste

$$\text{Total number of bins required} = \text{Total waste generation/bin size (i.e. 240L)}$$



The following calculation (i.e. Table 4) is provided in support of the waste generation and the number of bins required and the bin capacity to service the proposed multiple dwelling development on the land:

Table 4 – Bin Capacity

WASTE TYPE	BIN SIZE	NUMBER OF BINS	PROPOSED BIN CAPACITY	ACTUAL WASTE GENERATION
General Waste	240L	3	720L per week	560L per week
Recycle Waste	240L	4	960L per fortnight	960L per fortnight
Green/FOGO	240L	4	960L per fortnight	960L per fortnight

In light of the above bin capacity calculations, it is contended that the provision of the bin numbers listed in Table 4 is sufficient to accommodate the needs of the future occupants of the development on the Subject Land. This includes setting aside adequate space/provisions for the future FOGO service.

In addition to the bin provision for the development, there is sufficient space within the verge area abutting the Subject Land to accommodate a skip bin. The area will be used to accommodate a skip bin to service the development and the storage of white goods, mattresses and any annual bulk green waste collection. It is noted that the verge area does comprise a footpath and that adequate space is available to ensure that the pedestrian path will not be obstructed or not impact the pedestrian thoroughfare (see Figure 3 & Appendix 1).

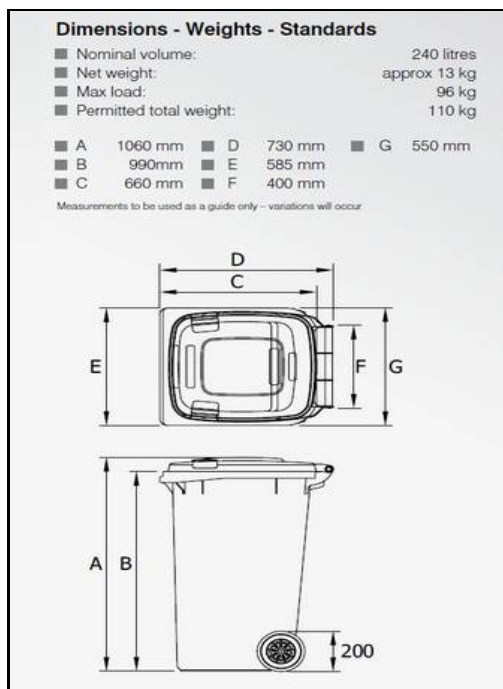
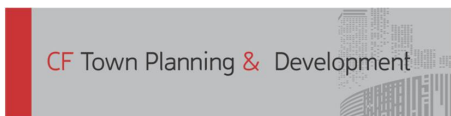


Figure 1 – Bin type & dimensions

Planning & Development Consultants
 Address: 3/1 Mulgul Road, Malaga WA 6090
 Tel: 9249 2158 Mb: 0407384140 Email: carlof@people.net.au
 CVF Nominees Pty Ltd ABN: 86 110 067 395



All bins will comprise appropriate colour coding (i.e. red, yellow & green) and signage to clearly indicate the types of waste to be placed in the relevant bins. This will assist with ensuring that cross contamination of waste is avoided by the future occupants of the development. This will also allow for the reduction of landfill and potentially increase recycling.

5.0 COLLECTION FREQUENCY & PROVIDER

The City of Joondalup is the rubbish collection service provider (also via its contractor – Suez), with the following collection services being provided to residential within the new development on the Subject Land:

- Weekly general waste mobile bin collection (every Tuesday).
- Fortnightly recycle mobile bin collection (every second Tuesday).
- Fortnightly green waste mobile bin collection (every second Tuesday alternative to the recycle waste collection).
- One (1) skip bin (bulk bin) per year for bulk rubbish/junk collection.
- Annual collection of tree prunings.
- White goods pick-up.

In addition to the above services, the City provides collection points for the general public (i.e. library/civic centres) for mobile phone, globes & battery collection.

As the development contains less than five (5) dwellings, an on-street pick-up service is permitted and will be collected using a standard truck that forms part of the City of Joondalup’s conventional waste service (see Figure 2).

The collection service will be undertaken on a weekly basis for general waste and fortnightly for recycling waste and green waste. It is recognized that the bins will need to be transferred to the street verge for collection and returned once serviced.

Adequate space has been provided along the verge to accommodate the rubbish bins (see Figure 3). It should be noted that a total of seven (7) bins will be situated along the verge area at any one given time.

Vehicle specifications	
Overall length	8.0m
Overall width	2.5m
Height (travel)	3.4m
Height (in operation)	3.4m
Weight (vehicle only)	13.0t
Weight (payload)	9.5t
Turning circle	25.0m

Figure 2 – Rubbish truck & specifications to be adopted for the development.

Planning & Development Consultants
Address: 3/1 Mulgool Road, Malaga WA 6090
Tel: 9249 2158 Mb: 0407384140 Email: carlof@people.net.au
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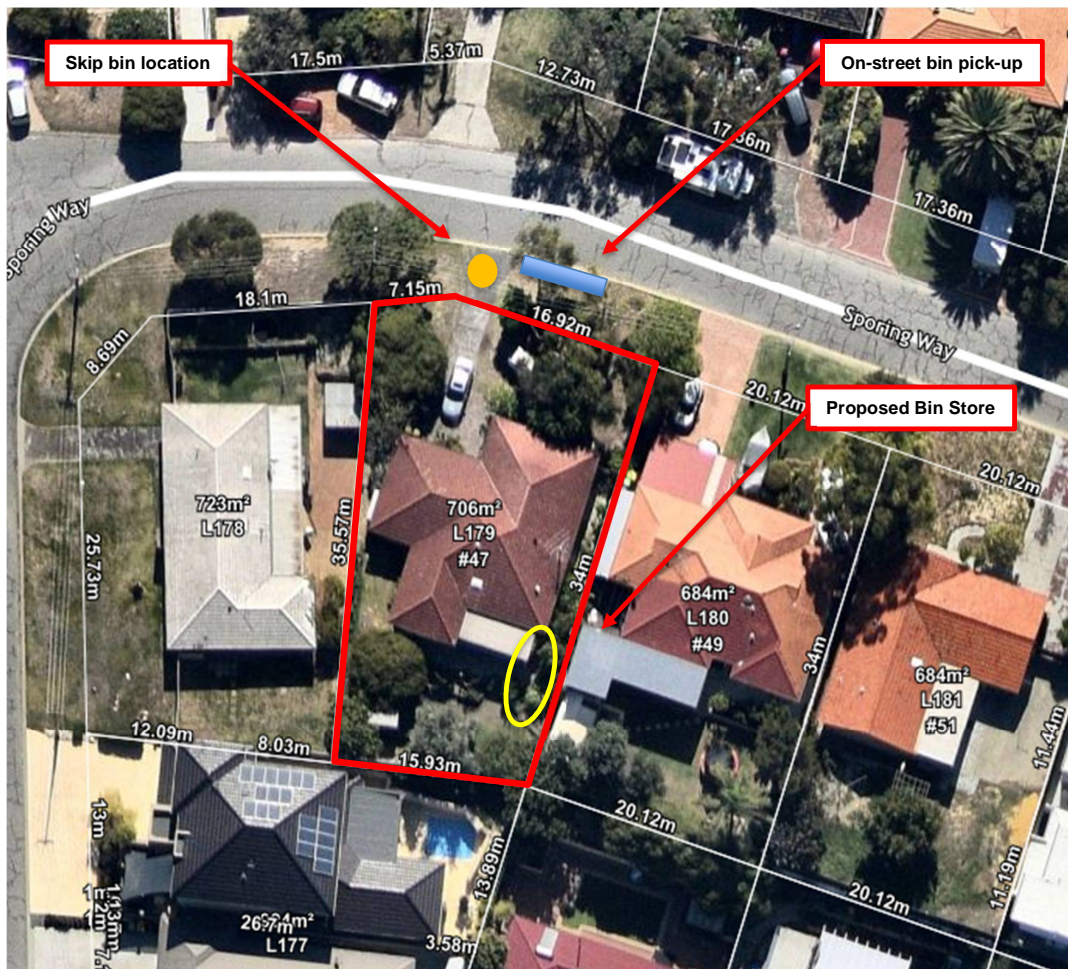


Figure 3 – Aerial Site Plan. Location of the bin store on the Subject Land.

6.0 LOCATION, SIZE & FEATURES OF BIN STORAGE AREA

6.1 Bin Store Area & layout

As previously mentioned, the proposed multiple dwelling development on the Subject Land will include a total of eleven (11) 240 litre mobile garbage bins. The following table provides a breakdown of the required area for the bin storage area to accommodate the required bins (the required areas have been adopted using the New South Wales Better Practice Guidelines for Waste Management and Recycling in Commercial and Industrial Facilities):

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 Address: 3/1 Mulgool Road, Malaga WA 6090
 Tel: 9249 2158 Mb: 0407384140 Email: carlof@people.net.au
CVF Nominees Pty Ltd ABN: 86 110 067 395

Table 5 – Bin Storage Area

BIN SIZE	BIN AREA ALLOWANCE	QUANTITY	MANOEURING SPACE ALLOWANCE	AREA REQUIRED
240L MGB (General Waste)	0.43m ²	3 bins	X 2 (shared access)	2.58m ²
240L MGB (Recycle Waste)	0.43m ²	4 bins	X 2 (shared access)	3.44m ²
240L MGB (Greens/FOGO)	0.43m ²	4 bins	X 2 (shared access)	3.44m ²
			Total Area Required	9.46m²
			Total Area provided	14.05m²

As outlined above, the bin storage area proposed for the development is adequate to accommodate the needs of the development. Furthermore, the bin store area proposed for the development will comprise gates to allow for easy access and storage of the bins. The store has been designed to provide easy removal of the bins for servicing and cleaning (see Appendix 1 – Bin Store Location).

6.2 Bin Store Location & Features

Bin storage area will be located within the property boundaries, along the land's eastern side boundary and behind the building line. The bin store will be enclosed and not visible from the street and/or the adjoining properties. The bins will be moved from the bin store to the verge area for collection and returned once serviced (see Appendix 1 – Bin Store Location).

The location of the bin store will be abutting the car parking area for the new multiple dwelling development on the Subject Land. It should be noted that the bin store on the Subject Land will be enclosed and is well clear of any major openings for the existing dwelling on the adjoining eastern property. Given these fact, the bin store will not have an adverse impact on the future occupants of the new multiple dwelling development on the adjoining eastern property (see Figure 3). Furthermore, the bin storage area will also be located away from the any dwellings within the new development on the Subject Land.

The proposed location of the bin storage area will:

- i) Minimise odour levels impacting on the occupants of the development;
- ii) The bin store is located away from any habitable rooms of the existing dwellings on the adjoining eastern property;
- iii) Provide easy access to all future occupants of the development; and
- iv) Accommodate the City's rubbish truck access.

Key design points of the common bin storage area are as follows:

- The bin storage area will comprise a tap and connection to sewer for wash-down purposes.
- The bin storage area will comprise a 100mm concrete floor.

- The bin store area will be screened and gated to hide its view from the street, common property area and provide security.
- A galvanized pipe will be installed along the walls to prevent the bins from hitting and damaging the walls of the bin store.
- The bin storage area will be secure and screened from the future occupants of the development. The screen will include a masonry wall and landscaping along the frontage of the bin store to provide additional screening from being viewed from the public realm.
- The bin store will be enclosed.
- Allow for easy transfer of the bins to the verge area for collection (see Appendix 1 – Bin Store location).

7.0 NOISE, ODOUR & MINIMIZING LANDFILL

It is anticipated that the location of the bin storage area for new multiple dwelling development on the Subject Land will provide easy access by the occupants of each individual dwelling and minimize disruption to neighbors and residents.

Noise

The bin storage area will be screened and located within the Subject Land, away from any dwellings and will be enclosed. The adjoining eastern property comprises an outbuilding adjacent to the bin store on the Subject Land. The bin storage area will comprise a masonry wall around the perimeter of the compound.

It is expected that the bin storage area will generate minimal vertical and horizontal noise transfer during use. As such, it is contended that the noise generated from the bin storage area will not result in any undue noise that would not be consistent with that generated by the adjoining properties.

In light of the above, it is contended that there will be no notable impacts on the residential dwellings on the adjoining properties from the development on the Subject Land in terms of waste management.

Odour

Strategies to minimize odour are:

- Locating the common bin storage area along the side of the development, the facility being enclosed.
- The bin storage area will not abut any habitable space for the existing dwelling on the adjoining eastern property.
- Construction of a masonry wall around the perimeter of the bin storage area.
- Screening the bin storage area.
- Allowing for natural ventilation of the bin storage area.
- Regular washing of the bins and storage area.

Minimising landfill

Given that the City of Joondalup provide three (3) separate bins (i.e. general waste, recycling & greens), it allows occupants of the development to sort rubbish accordingly. The provision of recycling bins will enable occupants of the development to place the following items for recycle collection:

- Glass bottles and jars (excluding broken glass, plates, pottery etc.).
- All plastic bottles.
- Newspapers and glossy magazines, paper, envelopes
- Cardboard boxes, cereal boxes, pizza boxes, egg cartons etc.
- Cans - steel and aluminum, including aerosols cans.
- Milk and juice cartons.

Furthermore, the City of Joondalup provides annual bulk waste (i.e. skip bin), greens pickup and white goods pickup to reduce the amount of waste being placed within the general waste bin.

In light of the above services, it is contended that adequate measures are available for the future occupants of the development to minimize disposal of rubbish within the general waste bin resulting in long term reduction of landfill.



In light of the above services, it is contended that adequate measures are available for the future occupants of the development to minimize disposal of rubbish within the general waste bin resulting in long term reduction of landfill.

Vermin

The bin lids will remain closed at all times to reduce access by vermin. The use of bait stations could be implemented/considered by the occupier of each dwelling in instances of vermin appearing.

8.0 SCREENING OF BIN STORAGE AREAS

The proposed multiple dwelling development on the Subject Land has been designed to be relatively small and comprises a masonry wall where it abuts the adjoining property. Furthermore, the bin store area will abut non-habitable spaces (which comprises an outbuilding) of the dwelling on the adjoining eastern property. Given this separation, it is concluded that an adequate buffer is provided between the bin store and the livable spaces on the adjoining property.

It is contended that the bin storage area is consistent with a bin storage area akin to a conventional residential development (i.e. grouped dwelling development). Notwithstanding this fact, it is significant to note that the bin store for the proposed development on the Subject Land is well located and will be constructed to minimize any adverse impacts on the adjoining properties.

In light of the above, it is contended that any potential impacts on the adjoining properties from the proposed bin storage area on Lot 179 is expected to be minimal and would be consistent with the waste disposal activities of a typical grouped and/or multiple dwelling development within the immediate locality.

9.0 IMPACT ON ADJOINING/ADJACENT PROPERTIES

The proposed multiple dwelling development on the Subject Land has been designed to be relatively small and comprises a masonry wall where it abuts the adjoining property. Furthermore, the bin store area will abut non-habitable spaces associated with the existing dwellings on the adjoining properties (i.e. the bin store abuts an outbuilding on the adjoining eastern property). Given this separation, it is concluded that an adequate buffer is provided between the bin store and the livable spaces on the adjoining property.

It is contended that the bin storage area is consistent with a bin storage area akin to a conventional residential development (i.e. grouped dwelling development). Notwithstanding this fact, it is significant to note that the bin store for the proposed development on the Subject Land is well located and will be constructed to minimize any adverse impacts on the adjoining properties.

In light of the above, it is contended that any potential impacts on the adjoining properties from the proposed bin storage area on the Subject Land is expected to be minimal and would be consistent with the waste disposal activities of a typical grouped and/or multiple dwelling development within the immediate locality.

10.0 STRATA MANAGEMENT COMPANY REQUIREMENTS

The appointed Strata Management Company contracted to manage the multiple dwellings on the Subject Land will be responsible to:

- i) Appoint a site manager (i.e. a resident) to be responsible for coordinating the occupants of the complex to arrange cleaning of the bins and bin storage areas every two (2) to three (3) weeks;
- ii) The site manager will be responsible to transferring the bins from the bin store area to the verge area the night prior to pick up (before 7pm) and returning the bins to the store area on the evening of collection day (before 6pm);
- iii) Ensure litter is cleaned up through regular landscape maintenance;
- iv) Deal promptly with any issues or complaints relating to hygiene, noise, odour or other inconvenience; and
- v) Arrange for a private contractor to collect and disposal of green waste (i.e. small garden prunings etc.) as part of maintaining the landscaping areas for the development (i.e. private gardener).

The abovementioned procedure will also be implemented if a sole landowner has control of the development (i.e. appoint a tenant to undertake the aforementioned tasks).

The future prospective purchases/occupants of the complex will be provided with a copy of the approved Waste Management Plan on occupancy of a dwelling. The Waste Management Plan will also be incorporated or referred to in any Strata Management Plan or Strata By-Laws or any rental agreements prepared for the development.

11.0 CONSTRUCTION WASTE

During construction, a waste compound will be provided on-site to store any waste produced during the construction process and will be serviced regularly (when required) by a private contractor. The contractor will provide off-site sorting of the waste to ensure that waste is recycled where possible to minimize landfill waste.

Sub-contractors will be responsible for pre-sorting of waste products into appropriate areas within the waste compound as much as possible to reduce overall construction costs. The site manager will monitor the disposal of waste and sorting of recycle material.

No waste compounds or rubbish will be placed or stored on the street verge area or footpaths surrounding the project boundaries. All pedestrian and vehicle access areas will remain clear from construction debris at all times.

More details regarding on-site management during the construction phase of the development will be provided as part of a Construction Management Plan to be prepared by the builder prior to the commencement of construction.

12.0 CONCLUSION

The proposed multiple dwelling development on the land in small in nature, does not generate high quantities of waste and is consistent with other similar multiple dwelling developments approved by the City of Joondalup within the Hillarys locality. As demonstrated within this Waste Management Plan, the proposed multiple dwelling development on Subject Land provides sufficient bin storage and adequate bins to service the needs of the occupants for each individual dwelling for all waste streams provided by the City of Joondalup.

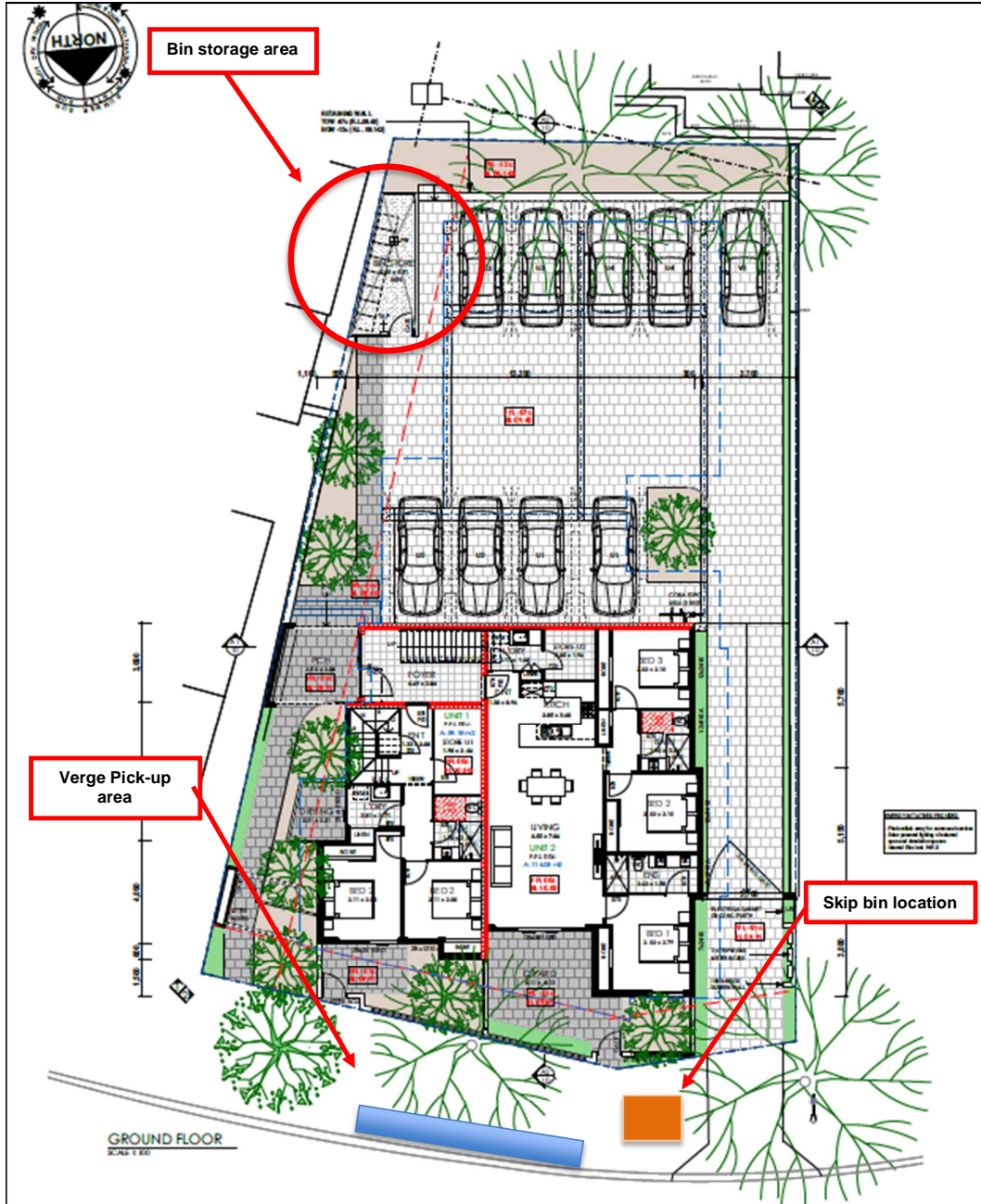
Furthermore the servicing of the bins by the City of Joondalup along the street verge can adequately be achieved without having an adverse impact on the local residents and the local street network.

12 December 2023

CF Town Planning & Development
Planning & Development Consultants

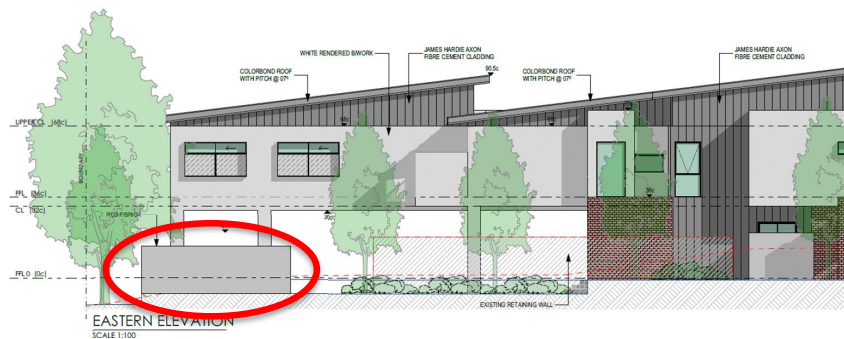
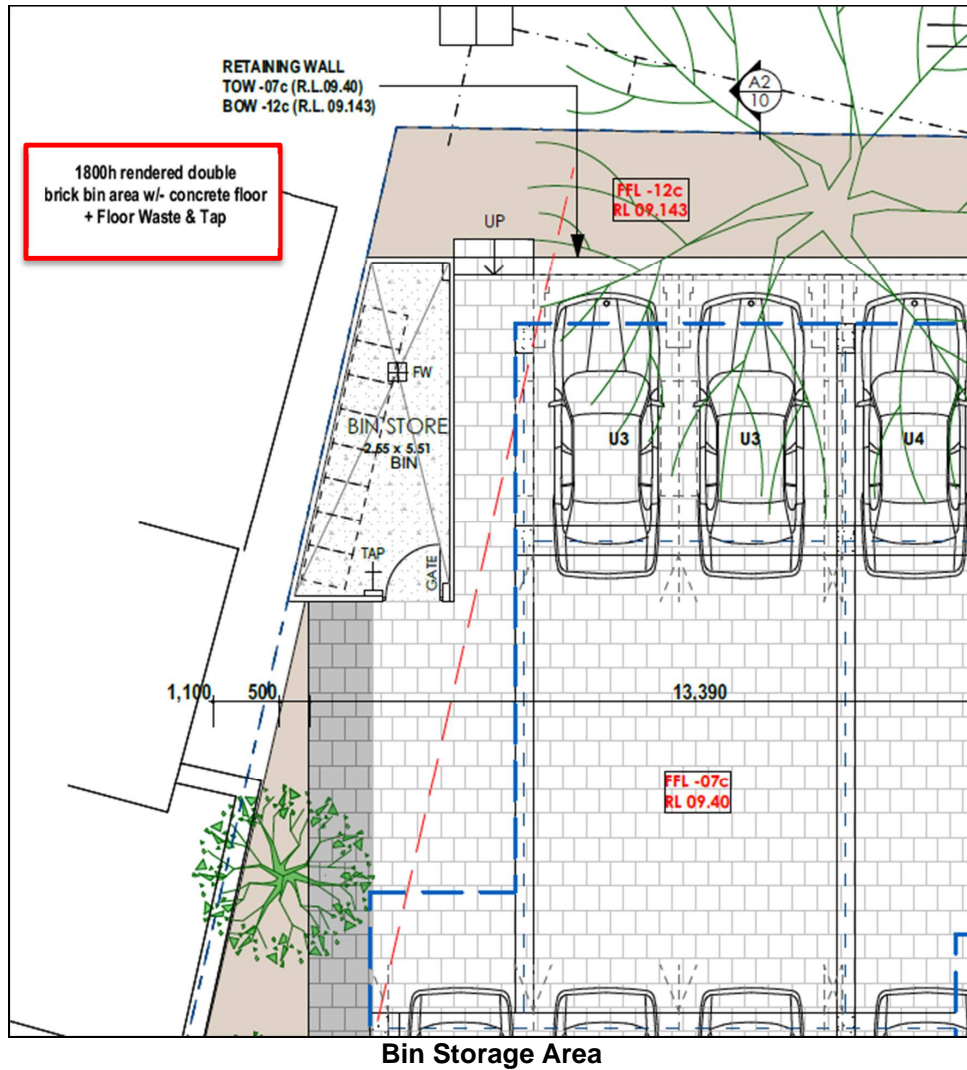
CF Town Planning & Development

APPENDIX 1 – BIN STORE LOCATION



Above - Site Plan

Planning & Development Consultants
Address: 3/1 Mulgool Road, Malaga WA 6090
Tel: 9249 2158 Mb: 0407384140 Email: carlof@people.net.au
CVF Nominees Pty Ltd ABN: 86 110 067 395



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SUBMISSIONS AGAINST THE PROPOSAL		
Design element	Issue raised	Applicant's response
Building Height	<ul style="list-style-type: none"> <i>The proposal is out of scale with surrounding single storey dwellings.</i> <i>The submitted perspectives do not accurately reflect the existing streetscape.</i> 	<ul style="list-style-type: none"> The subject land is located within a Housing Opportunity Area, (HOA), which is undergoing a transitional period with the older low density housing stock being replaced with more intense development to reflect the City of Joondalup and the State Government's strategic direction to increase housing densities and overall scale of development in close proximity to key nodes (such as the Whitfords Activity Centre). A review of the area has established that a number of two (2) storey developments (including multiple dwellings) have emerged within close proximity of the subject land. This has been outlined within the planning report prepared in support of the application. The proposed development on the subject land complies with the building height provisions prescribed within the planning framework. Two-storey dwellings/developments are permitted throughout the Perth Metropolitan Area, including this part of the Hillarys area within the City of Joondalup. Given the changing nature of the HOA, the proposed development is reflective of the existing and anticipated built form within the area. <p>In light of the above responses, the comments are in correct, unsubstantiated and should be dismissed.</p>
Parking	<ul style="list-style-type: none"> <i>Will cause issues with already congested streets.</i> <i>Minimal street parking</i> 	<ul style="list-style-type: none"> The car parking provided in support of the development complies with the 'deemed to comply requirements' of Volume 2 of the R-Codes. The application does not propose any on-street parking. Notwithstanding this, the Spring Way road carriageway comprises a pavement width of 7.5 metres. This is sufficient to accommodate on-street parking if required, without impacting vehicle movements.

		In light of the above responses, the comments are incorrect and should be dismissed.
Privacy	<ul style="list-style-type: none"> <i>Proposal will be dominant and overlook the back garden of adjoining residential properties.</i> 	<ul style="list-style-type: none"> The plans have been amended to ensure compliance with the 'deemed to comply requirements' of the R-Codes, with use of obscure glazing to windows and screening to balconies where required. <p>In light of the above response, the comment is no longer applicable and should be dismissed.</p>
Landscaping	<ul style="list-style-type: none"> <i>The trees that are to be retained have been 'community trees' shared by neighbours. We are worried that the proposal will make it impossible for these trees to survive.</i> 	<ul style="list-style-type: none"> The trees identified by the objector are located on the subject land and not within the public realm, therefore the trees are privately owned and not provided as a community tree. Notwithstanding this, the application proposes to retain the trees to assist with providing improved amenity for the future occupants of the proposed development. An arborist report has been prepared in support of the application illustrating the measures required to protect and retain the existing trees to the rear of the site. <p>In light of the above responses, the comment is in correct and should be dismissed.</p>
Overshadowing	<ul style="list-style-type: none"> <i>Overshadowing, with a 3 metre setback to the rear boundary will overshadow a swimming pool and garden, which will make growing plants in this location very difficult.</i> 	<ul style="list-style-type: none"> The proposed development complies with the overshadowing provisions of the R-Codes. Furthermore, the City's HOA Local Planning Policy allows for a 3 metre upper floor setback from the rear boundary. Given this, the proposed rear setback complies. The partial shadow of the swimming pool on the adjoining southern property is noted. It should be recognised that the extent of shadow being cast over the adjoining southern property is only a snapshot of one time through the year (i.e. the point of greatest shadow). The extent of shadow is lesser on 21 June (morning & afternoon period) and throughout the year. As such, the development will have little impact on the adjoining southern property throughout the year in terms of overshadowing.

		<ul style="list-style-type: none"> The claim that plants would be difficult to grow on the adjoining property is extreme. <p>In light of the above response, the comment has been addressed and should be dismissed.</p>
<p>Density</p>	<ul style="list-style-type: none"> <i>Majority of nearby developments have two or three dwellings with separate garages. The proposal is not consistent with this.</i> 	<ul style="list-style-type: none"> The subject land is located within a HOA, which is undergoing a transitional period with the older low density housing stock being replaced with more intense development to reflect the City of Joondalup and the State Government’s strategic direction to increase housing densities in close proximity to key nodes. In addition to the above point, the proposed development is consistent with the requirements of the R40 coding in terms of the number and density of dwellings on the subject land. A review of the area has identified a number of multiple dwelling type developments that comprise more than two (2) or three (3) dwellings. Given this, the objector has failed to review the emerging developments within the HOA. It should be noted that the development standards that apply to multiple dwellings do not require individual garages per dwelling. Furthermore, other existing multiple dwelling developments within the immediate area do not comprise garages and only provide an open car parking area. As such, it is noted that the objector does not understand the planning requirements associated with multiple dwelling developments. In light of the above points, the proposed development is consistent with the existing and anticipated built form within the area in terms of the number of dwellings and provision of on-site car parking. <p>In light of the above responses, the comments are incorrect, unsubstantiated and should be dismissed.</p>

Design	<ul style="list-style-type: none"> • <i>The location of the car park will largely impact on the amenity of adjoining properties.</i> • <i>The open air carpark is more common to a commercial property, and not in line with the residential location.</i> • <i>The proposal does not provide any amenities for aged people who wish to downsize, or for families wishing to move to the area.</i> 	<ul style="list-style-type: none"> • The on-site car parking area is located to the rear of the development and screened from the street, which reflects the requirements of the planning framework. In addition, the City's Design Review Panel was supportive of the car parking area being located to the rear of the development and provided with the upper floor extending over the area to provide shade and reduce heat generation. • The comment that open car parking areas are common to commercial developments is not correct and indicates that the objector does not understand the planning requirements associated with multiple dwelling developments. • One (1) of the ground floor dwellings can cater for aged, with the other dwellings comprising adequate space to accommodate a variety of demographics, including those that want to downsize. <p>In light of the above responses, the comments are incorrect, misleading and should be dismissed.</p>
Safety	<ul style="list-style-type: none"> • <i>Will barriers be provided to the car park to prevent vehicles from 'overshooting' parking bays.</i> 	<ul style="list-style-type: none"> • The comment is noted. Adequate measures will be provided within the car parking area to prevent any incidents of cars overshooting the parking bay. <p>In light of the above response, the comment has been addressed and should be dismissed.</p>
Miscellaneous	<ul style="list-style-type: none"> • <i>Impact of headlight glare to adjoining properties from vehicles entering and exiting the site. Will fences be raised in height to reduce noise and headlight glare?</i> 	<ul style="list-style-type: none"> • The comment is noted. The development will include dividing fences along the property boundaries and the provision of landscaping (including the retention of existing trees) to restrict any headlight glare from impacting the adjoining properties. • The dividing fences will comprise a required height (i.e. 1.8 metres high). • The application proposes a residential development with four (4) dwellings. The noise generated from the development is consistent with a typical residential development found within a suburban area. The

		<p>use of dividing fences and landscaping will also assist with softening any of noise generated by the development.</p> <p>In light of the above response, the comment has been addressed and should be dismissed.</p>
<p>Noise</p>	<ul style="list-style-type: none"> <i>No provision has been made or information obtained for noise impact and carbon emissions from the potential of 9 motor vehicles that will be parking at the rear of the property. These potential 9 motor vehicles will be entering and exiting via the one and only single driveway at various times of the day and night. Start up noise, doors slamming, boots opening and closing, conversation and group gatherings will all impact on adjoining properties.</i> 	<ul style="list-style-type: none"> The application proposes a residential development with four (4) dwellings. The noise and emissions generated from the development (including vehicle movements, car doors, conversations etc) will be consistent with a typical residential development found within a suburban area. Given the scale of the development, there is a low anticipated number of vehicle movements expected. As such, the development will not adversely impact the surrounding area. In terms of vehicle movements, emissions and noise. The development is considered to be low scale and does not require the preparation of an acoustics report to assess noise generation. Furthermore, the City of Joondalup has not required an acoustics report in the past for similar low scale developments. Notwithstanding this, the development will include dividing fences along the boundaries, installation of landscaping (including retaining existing trees) and locate the car parking area under the upper floor. These measures will assist with softening any noise generated by the development. It is considered that the noise emissions from the nearby Whitfords Activity Centre (i.e. air conditioning, refrigeration and heavy vehicles movements) would impact the area more than the proposed development on the subject land. The car parking area for the development is open on three (3) sides, therefore allowing for good ventilation. The R-Codes and the City's Local Planning Policy requires that a multiple and/or grouped dwelling development have access from a single driveway to reduce hardstand along street verges. As such, the

		<p>proposed development complies with the planning framework in terms of vehicular access arrangement.</p> <p>In light of the above responses, the comments are unsubstantiated, incorrect and should be dismissed.</p>
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SIGNING AND COMMON SEAL REGISTER								
DATE	ITEM #	TYPE OF DOCUMENT	DIRECTORATE	PROPERTY	DESCRIPTION	FILE REFERENCE	SIGNED CM REFERENCE	Submitted to Council
13/02/2024	22	Section 70A Notification	Planning and Community Development	Lot 1 (2A) The Rise, Woodvale.	In accordance with condition 7 of development approval DA20/1454, a notification on title is required to advise current and future owners that the subject site is located within a transport corridor and may be affected by transport noise.	57465	INT24/7200	26/03/2024
13/02/2024	23	Deed of Extension and Variation of Lease	Infrastructure Services	Reserve 47831. Part of Lot 15445 on DP 40340 - 11 Oceanside Promade, Mullaloo	To execute the Deed of Extension and Variation of Lease between the City of Joondalup and Mullaloo Surf Life Saving Club Inc.	2364	INT24/7795	26/03/2024
13/02/2024	24	Restrictive Covenant	Planning and Community Development	Lot 347 (147) Edgewater Drive, Edgewater	In accordance with subdivision approval SU 162694 condition 9 requires the landowner to register a restrictive covenant on the title to notify current and future landowners that the subject site is located within a bushfire prone area and has been assessed as BAL-40 or BAL-Flame Zone and as such a building restriction exists. The restrictive covenant states: 'no habitable buildings are to be built within areas identified as BAL-40 or BAL-Flame Zone'. This request is to comply with the condition of subdivision approval.	83111	INT23/743	26/03/2024
13/02/2024	25	Amendment No. 16 to Local Planning Scheme No. 3	Planning and Community Development	Amendment No. 16 to Local Planning Scheme No. 3 (LP53) Five copies	In accordance with the Council's resolution from its meeting held on 12 December 2023 (CJ281-12/23 refers), the documents are required to be signed to progress the amendment. The proposed amendment is to reclassify areas from 'Public Open Space' reserve to Environmental Conservation reserve.	111123	INT23/73978	26/03/2024
23/02/2024	26	Deed of Extension	Infrastructure Services	Joondalup Lotteries House - 70 Davidson Terrace, Joondalup	To execute the Deed of Extension between the City of Joondalup and Lotteries House Inc.	01113	INT24/10104	26/03/2024
23/02/2024	27	Deed of Extension and Variation of Lease	Infrastructure Services	Padbury Community Kindergarten Inc. 2 Caley Road, Padbury	To execute the Deed of Extension and Variation between the City of Joondalup and Padbury Community Kindergarten at 2 Caley Road, Padbury 6025	07801	INT24/9978	26/03/2024

Action Register

Search Criteria

Showing Completed Items: Yes
Include Items Completed From: 01/01/2024
Generated On: 29/02/2024 at 9:12am

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Audit and Risk Committee	2.2	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	On Hold	Action from Minutes - Report Request - Audit & Risk Committee - 1 March 2022 Risk Management Process: Cr Fishwick requested a report on the risk management processes undertaken by the City, particularly when upgrading parks or the installation of basketball pads.	17/10/2023 Report currently on hold awaiting outcome of the proposed guidelines for community basketball facilities from DWER.		
	Major Projects and Finance Committee	1.3	Item 3 - CONFIDENTIAL- STATUS REPORT ON THE INTEREST IN CITY FREEHOLD LAND: LOT 67 (5) TRAPPERS DRIVE, WOODVALE	On Hold	Action from Minutes - Report Request - Major Projects and Finance Committee - 13 September 2021 2 NOTES that once the City's evaluation of the Social Needs Analysis and Libraries Strategy outcomes has been completed, a report is submitted to a future Major Projects and Finance Committee meeting that assesses the City's position against the commercial interest shown in Lot 67 (5) Trappers Drive, Woodvale.	15/09/2023 Report due 12/12/2023 10/10/2023 Project has been deferred until further notice 05/12/2023 Project has been deferred until further notice	03/04/2024	
	Major Projects and Finance Committee	1.6	Item 6 - CONFIDENTIAL - STATUS REPORT ON THE INTEREST IN CITY FREEHOLD LAND - LOT 67 (5) TRAPPERS DRIVE, WOODVALE	On Hold	Action from Minutes - Major Projects and Finance Committee - 20 July 2021 That Item 6 – Confidential – Status Report on the Interest in City Freehold Land – Lot 67 (5) Trappers Drive, Woodvale BE REFERRED BACK to the Chief Executive Officer to allow the issues as discussed by the Committee to be further investigated and subsequently reported on. Refer to RCE04960	15/09/2023 Report due 12/12/2023 10/10/2023 Project has been deferred until further notice 05/12/2023 Project has been deferred until further notice	03/04/2024	
	Major Projects and Finance Committee	1.10	Item 10 - CONFIDENTIAL - JOONDALUP CITY CENTRE DEVELOPMENT - PROJECT STATUS	In Progress	Action from Minutes - Major Projects and Finance Committee - 9 March 2020 That the Major Projects and Finance Committee: 4 REQUESTS the Chief Executive Officer to continue to pursue opportunities to develop the Joondalup City Centre Development – Boas Place and to present a report to the Major Projects and Finance Committee, at a future date, on the status of the project. Refer to RCE04814	15/09/2023 Report due 14/08/2023 10/10/2023 A report is intended to be presented to the Major Projects & Finance Committee meeting in November 2023. 23/11/2023 A report is intended for the March 2024 Major Projects & Finance Committee meeting.	03/04/2024	
	Ordinary Meeting of Council	1.3	C125-11/21 - NOTICE OF MOTION NO. 1 – CR MAY – PROVISION OF BASKETBALL FACILITIES	On Hold	Action from Minutes - Report Request - Council Meeting - 16 November 2021 That Council: 1 REQUESTS the Chief Executive Officer to investigate and prepare a report on the best location for the provision of a basketball pad at one of the following parks in Craigie: a Otago Park, Craigie; b Camberwarra Park, Craigie; or c Albion Park, Craigie; 2 REQUESTS the Chief Executive Officer to investigate and prepare a report on the provision of a basketball pad at one of the following parks in Kallaroo: a Whitfords-West Park, Kallaroo; or b Bridgewater Park, Kallaroo; 4 Considers the provision of a basketball pad at either Bridgewater Park, Kallaroo or Whitfords-West Park, Kallaroo in the context of the Youth Outdoor Recreation Strategy and Business Case for Interconnected Mountain Bike Trails.	15/09/2023 Report due TBA 23/10/2023 Following Council's decision regarding the provision of a basketball facility at Braden Park, Marmion (CJ133-08/22 refers), this report is on hold enabling the consideration of the DWER Guidelines on basketball facilities in public open spaces.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Ordinary Meeting of Council	1.4	CJ185-12/21 - INSTALLATION OF UNDERGROUND POWER AND LED UPGRADES	In Progress	Action from Minutes - Report Request - Council Meeting - 14 December 2021 8 REQUESTS the Chief Executive Officer to prepare a business case detailing: 8.1 Converting an area to smart-metered, LED City owned streetlights; 8.2 Converting an area from overhead power lines to underground power including the installation of smartmetered, LED City owned streetlights.	15/09/2023 Report due 23/04/2024	24/04/2024	
	Ordinary Meeting of Council	1.5	C56-05/22 - NOTICE OF MOTION NO. 2 - CR CHRISTOPHER MAY - MITCHELL FREEWAY WIDENING WORKS	In Progress	Action from Minutes - Report Request - Council Meeting - 17 May 2022 5 REQUESTS the CEO to prepare a report regarding adopting the position of supporting the retention of all existing land between the Mitchell Freeway and residential areas, acting as a buffer, and encourage Main Roads WA to adopt the efficient use of land minimising the footprint of future infrastructure such as cycle paths and noise walls to preserve vegetation;	15/09/2023 Report due 26/03/2024 06/11/2023 The City is progressing the investigation into the matter raised in the Notice of Motion and compiling information to inform a report to Council in 2024.	26/03/2024	
	Ordinary Meeting of Council	1.6	CJ133-08/22 - BRADEN PARK BASKETBALL FACILITY	On Hold	Action from Minutes - Report Request - Council Meeting - 6 August 2022 4 REQUESTS the Chief Executive Officer to investigate alternate age appropriate infrastructure for Braden park and report back to Council for its consideration if noise compliance as per Part 2 above cannot be achieved.	15/09/2023 Report due TBA 18/10/2023 Report currently on hold pending the outcome of the proposed guidelines for community basketball facilities from DWER.		
	Ordinary Meeting of Council	1.7	C150-12/22 - NOTICE OF MOTION NO.2 – CR CHRISTOPHER MAY – PEDESTRIAN ACCESSIBILITY	In Progress	Action from Minutes - Report Request - Council – 13 December 2022 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN C150-12/22 NOTICE OF MOTION NO.2 – CR CHRISTOPHER MAY – PEDESTRIAN ACCESSIBILITY That Council: That Council REQUESTS the Chief Executive Officer to prepare a report on options to consider a Pedestrian Accessibility and Amenity Improvement Program within higher density areas, particularly infill (HOA) areas, considering the following: 1 Missing footpath connections and pedestrian refuges on distributor roads leading to neighbourhood centres, parks, high frequency bus routes and other amenities; 2 Footpath width in areas considered to have higher pedestrian usage – such as outside of major parks/sporting ovals, schools and neighbourhood centres; 3 Analysis of what additional budgetary impact to prioritise additional footpath and pedestrian infrastructure within high density areas would have.	15/09/2023 Report due 28/11/2023 27/10/2023 Report currently being prepared for Quarter 3 of 2023-24.	25/03/2024	
	Ordinary Meeting of Council	1.8	NOTICE OF MOTION NO.2 – CR SUZANNE THOMPSON – PROPERTY MANAGEMENT FRAMEWORK	Completed	Action from Minutes - Report Request - Council – 28 FEBRUARY 2023 NOTICE OF MOTION NO.2 – CR SUZANNE THOMPSON – PROPERTY MANAGEMENT FRAMEWORK	15/09/2023 Report due 26/04/2024 17/10/2023		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>That Council, acknowledging the ongoing implementation of the Property Management Framework by the City following the Council decision of 15 November 2022 (CJ193-11/22 refers), requests the Chief Executive Officer to prepare a report for future discussion at a Strategy Session that:</p> <p>1 Provides an update on the implementation of the Property Management Framework;</p> <p>2 Considers a mechanism that encourages organisations to enter into hire arrangements in place of leases;</p> <p>3 Outlines how community use of leased facilities can be maximised;</p> <p>4 Reviews lease payment arrangements, in particular special rents, to ensure City revenues are maximised while consider each lessee's capacity to pay;</p> <p>5 Considers a mechanism to provide 14 days' notice to Elected Members prior to the City entering into any lease negotiations for community facilities.</p>	<p>Information being gathered to inform a presentation to Elected Members at the Strategy Session scheduled for February 2024.</p> <p>07/02/2024</p> <p>An update on the implementation of the Property Management Framework was provided to Elected Members on 6 February 2024.</p>		
	Ordinary Meeting of Council	1.9	C99-09/21 - NOTICE OF MOTION NO. 4 - CR HAMILTON-PRIME, JP - MICRO MOBILITY AND E-RIDEABLE USAGE WITHIN THE CITY OF JOONDALUP	In Progress	<p>Action from Minutes - Report Request - Council Meeting - 21 September 2021</p> <p>That Council REQUESTS the Chief Executive Officer:</p> <p>1 Prepare a report investigating the implementation of a trial for an e-scooter ride-sharing service with the City of Joondalup, partnering with a commercial operator/s to conduct e scooter services within designated areas and strategic locations;</p>	<p>15/09/2023</p> <p>Report due 28/11/2023</p> <p>30/11/2023</p> <p>Report to be prepared and proposed to Council in Q4 of 2023-24.</p>		
	Ordinary Meeting of Council	1.10	C17-03/21 - NOTICE OF MOTION NO.1 – CR THOMPSON – AGED AND DEPENDENT PERSONS' DWELLINGS	In Progress	<p>Action from Minutes - Report Request - Council Meeting - 16 March 2021</p> <p>That Council REQUESTS the Chief Executive Officer to prepare a report on the provision of aged and dependent persons' dwellings under clause 26 (3) of the City of Joondalup Local Planning Scheme No. 3 and specifically, what additional mechanisms may be available to ensure they are developed in locations appropriate for their intended occupants.</p>	<p>15/09/2023</p> <p>Report due 19/09/2023</p> <p>19/09/2023</p> <p>The matter is currently on hold pending the Department of Planning progress on the planning reform.</p> <p>24/11/2023</p> <p>Work has been undertaken to investigate options that may be available in response to the Notice of Motion and these were made available to Elected Members for comment in November 2022. It was then intended to further progress this work following the implementation of State Planning Policy 7.3 – Residential Design Codes Volume 1 to introduce a medium density code, which had been planned for 1 September 2023.</p> <p>In August 2023 the Minister for Planning announced a deferral on the implementation of the medium density code. Work will recommence following the release of further amendments to State Planning Policy 7.3 – Residential Design Codes Volume 1, currently anticipated to occur sometime in early 2024.</p> <p>22/01/2024</p> <p>The City is still awaiting the announcement in relation to further amendments to State Planning Policy 7.3 – Residential Design Codes Volume 1 and progression of changes to land use.</p>	28/06/2024	
	Ordinary Meeting of Council	1.11	C66-06/23 Notice of Motion No. 1 - Cr	In Progress	Action from Minutes - Actions - Council - 27 June 2023	06/11/2023	25/03/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
			Christopher May - Cyclist/Pedestrian Pathways Whitfords Avenue		<p>That Council:</p> <p>1 NOTES the lack of cyclist/pedestrian path infrastructure running parallel to Whitfords Avenue, eastbound between Whitfords East Park and Marmion Avenue;</p> <p>2 REQUESTS the Chief Executive Officer to prepare a report to Council on the construction of a Principal Shared Path running parallel to Whitfords Avenue, eastbound from Marmion Avenue/Whitfords East Park to Eddystone Avenue, Craigie, including appropriate crossings to connect to the existing path and Principal Shared Path network on the Padbury/westbound side of Whitfords Avenue, considering the following:</p> <p>2.1 Priority rating assessed against similar projects;</p> <p>2.2 Potential for State and/or Federal funding contributions;</p> <p>2.3 Report to include preliminary costs of construction of a Principal Shared Path including earthworks, any crossing/s and retaining wall/s;</p> <p>2.4 Any opportunities to cooperate with Main Roads WA and other stakeholders in delivery of this or similar</p>	Report currently being prepared for Quarter 3 of 2023-24.		
	Ordinary Meeting of Council	1.12	CJ100-06/23 Ocean Reef Artificial Surf Reef Pre-Feasibility Proposal	On Hold	<p>Action from Minutes - Actions - Council - 27 June 2023</p> <p>That Council:</p> <p>2 SUPPORTS the development of a pre-feasibility assessment for an artificial surf reef between Mullaloo Point and the southern breakwater at the Ocean Reef Marina;</p> <p>3 LISTS FOR CONSIDERATION an amount of \$50,000 in the 2023-24 Budget for the pre-feasibility assessment as detailed in Part 2 above.</p>	<p>06/11/2023</p> <p>The next opportunity to list this project for consideration by Council will be at the 2023-24 Mid-Year Budget Review, scheduled for February 2024.</p> <p>Once the budget is approved by Council, the City will commence a procurement process which may include seeking quotes or a public tender process to engage the services of a consultant to undertake the works.</p>		
	Ordinary Meeting of Council	1.13	CJ105-06/23 Public Access Ways Planting and Maintenance Program	Completed	<p>Action from Minutes - Actions - Council - 27 June 2023</p> <p>That Council:</p> <p>2 REQUESTS the Chief Executive Officer to implement options to support the Lakeview Contemplation Garden Group in line with the City's Community Garden Guidelines.</p>	<p>24/11/2023</p> <p>A draft Memorandum of Understanding has been prepared and provided to Lakeview Contemplation Garden Incorporated for review. The Memorandum of Understanding has been informed by the City's approach to community gardens and their corresponding guidelines.</p> <p>27/02/2024</p> <p>A three-year Memorandum of Understanding between the City and the Lakeview Contemplation Garden (LCG) group to establish a community garden at Lakeview Park, Edgewater was executed on Friday, 23 February 2024.</p>		27/02/2024
	Ordinary Meeting of Council	1.15	CJ131-08/22 Review of Bulk Waste Services	In Progress	<p>Action from Minutes - Actions - Council Meeting - 16 August 2022</p> <p>That Council:</p> <p>5 SUPPORTS the continuation of an on-request bulk hard waste collection service;</p> <p>6 REQUESTS the Chief Executive Officer to include the options for a loose collection or a containerised collection service in the next request for tender for the bulk hard waste collection service, noting that the decision on whether the on-request bulk hard waste collection service will be via a loose</p>	<p>06/11/2023</p> <p>The request for alignment of the Hard / Green bulk waste contracts in the report is noted. Both contracts are in extension and will expire 30 June 2024, to enable future contracts to be synchronised.</p> <p>The request for options to include both loose and containerised in the next bulk hard waste tender has also been noted and recorded.</p>	30/04/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>collection or via a containerised service will be made as part of the procurement process;</p> <p>7 SUPPORTS the introduction of an on-request bulk green waste collection service;</p> <p>8 NOTES that a decision on whether the on-request bulk green waste collection service will be via a loose collection or via a containerised service will be made as part of the procurement process;</p> <p>9 NOTES that the City will seek to align the collection service contracts for both bulk hard waste and bulk green waste.</p>			
	Ordinary Meeting of Council	1.16	CJ149-09/22 Petition in relation to Extension of Animal Exercise Areas in Hillarys	In Progress	<p>Action from Minutes - Actions - Council - 20 September 2022</p> <p>That Council:</p> <p>3 REQUESTS the City to undertake a holistic review of its animal exercise areas and develop a framework to guide the planning, identification and delivery of animal exercise areas to be presented to Council by June 2023;</p>	<p>06/11/2023</p> <p>A presentation was made and workshop held with Elected Members at the Strategy Session on 6 June 2023 to seek their feedback on community expectations, dog exercise parks and the proposed way forward.</p> <p>The first step in developing a Dogs in Public Open Space Strategy is to seek the views of the residents via a City-wide consultation. The City is currently preparing a consultation package which will be circulated to Elected Members and then residents. The results will then help inform the strategy which the City is aiming to provide to Elected Members during the third quarter of 2023-24.</p> <p>05/12/2023</p> <p>The City proposed the inclusion of a Dog Management Plan in the Corporate Business Plan 2023 – 2027 to provide transparency regarding the development of this Plan which will provide clear direction to the City and confirm the position of the City on dogs in public open spaces.</p> <p>At the Council meeting held on 28 November 2023, Council under item 12.9 was requested to consider the inclusion of a project and milestones for the development of a Dog Management Plan within the City's Corporate Business Plan 2023 – 2027 which Council subsequently endorsed.</p> <p>In line with the adopted milestones by Council, the City is currently preparing a specification and request for quotation for the engagement of a specialist consultant to assist the City in the preparation of the Plan.</p>	04/03/2024	
	Ordinary Meeting of Council	1.17	CJ179-10/22 DUFFY HOUSE – COMMUNITY CONSULTATION OUTCOMES	In Progress	<p>Action from Minutes - Actions - Council - 18 October 2022</p> <p>That Council :</p> <p>7 SUPPORTS the transfer of a portion of land at Lot 69 (108) Duffy Terrace in Woodvale from the State of Western Australia with a Management Order in favour of the City of Joondalup, as indicatively shown in Attachment 3 to Report CJ179-10/22;</p>	<p>06/11/2023</p> <p>March 2023 - The City has completed a survey of the site in consultation with DBCA and DPLH, with a deposited plan now lodged with Landgate. The plan has also been released to the WAPC for approval to progress the subdivision process.</p> <p>June 2023 - The City is waiting on further update from WAPC.</p>		
	Ordinary Meeting of Council	1.18	CJ042-03/23 CONFIDENTIAL - PROPOSED LEASE - SILVER CHAIN GROUP AT 1 MOOLANDA BOULEVARD, KINGSLEY	In Progress	<p>Action from Minutes - Actions - Council - 28 March 2023</p> <p>That Council:</p> <p>1 ENDORSES the development of a lease agreement with Silver Chain Group in accordance with the revised terms and conditions as outlined in Report CJ042-03/23;</p>	<p>29/11/2023</p> <p>The development of a lease agreement with Silver Chain Group is progressing.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2 AUTHORISES the Chief Executive Officer to progress the finalisation and execution of the lease in accordance with Part 1 above.			
	Policy Committee	1.2	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	In Progress	<p>Action from Minutes - Report Request - Policy Committees - 1 August 2022</p> <p>2 Cr Kingston requested a report for a policy to create a Council Members Library for the easy and central access of local government records to assist Council Members performing their roles and functions under the act and facilitate informed decision making.</p>	<p>15/09/2023 Report due 20/11/2023</p> <p>16/10/2023 - Report being prepared for November 2023 Policy Committee meeting. - Review of Elected Member Portal being undertaken.</p> <p>22/11/2023 - Awaiting feedback from Cr Kingston. - Report scheduled for February 2024 Policy Committee meeting.</p> <p>26/02/2024 A report was presented to the Policy Committee meeting held on 19 February 2024. The item was deferred to the Policy Committee meeting to be held on 29 July 2024.</p>		
	Policy Committee	1.3	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	In Progress	<p>Action from Minutes - Report Request - Policy Committee - 27 February 2023</p> <p>REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION</p> <p>Cr Kingston requested that a report be prepared in relation to the Pest Plant Local Law 2012 and the following plants be considered as prescribed pest plants within the City of Joondalup district:</p> <p>1 Golden Crownbeard. 2 Prickly Lettuce.</p>	<p>16/10/2023 Council agreed to make an amendment to the Pest Local Law in relation to Golden Crownbeard at its meeting held 22 August 2023 (CJ156-08/23). A report related to Prickly Lettuce is proposed to be submitted to the April 2024 Policy Committee Meeting.</p> <p>26/02/2024 A report was presented to the Policy Committee meeting held on 19 February 2024 for the Pest Plant Amendment Local Law 2023, which includes the addition of Golden Crownbeard as a pest plant. The report will be presented to Council in March for adoption.</p>		
	Policy Committee	1.4	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	Completed	<p>Action from Minutes - Report Request - Policy Committee - 31 October 2022</p> <p>REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION</p> <p>Cr Raftis requested that reports be prepared on the following :</p> <p>1 Specified Area Rating:</p> <p>That the CEO undertake a review of the Specified Area Rating (SAR) Policy with specific requests for the inclusion of:</p> <ul style="list-style-type: none"> • A statement specifying that the service agreement and each annual service arrangement agreed with each SAR is to be made freely available on the City's website, noting that commercial in confidence information may be obfuscated. • The recognition of all additional costs incurred in the delivery of the SAR service arrangement, including but not limited to, the additional City staff costs in managing the additional services delivered and opportunity costs such as the value of groundwater utilised that is in excess of the standard utilised in City parks and reserves. 	<p>15/09/2023 The City is reviewing the SAR Policy and a report is scheduled to be submitted to the Policy Committee in Quarter 3 of 2023-24.</p> <p>21/02/2024 A report and revised SAR Policy was considered by the Policy Committee at its meeting held on 19 February 2024.</p>		21/02/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Policy Committee	1.6	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	In Progress	<p>Action from Minutes - Report Request - Policy Committee - 3 August 2020</p> <p>An elected member called for a report on the review of the City's Naming of Public Facilities Policy.</p> <p>Refer to RPC03944</p>	<p>15/09/2023</p> <p>Report due 20/11/2023</p> <p>24/11/2023</p> <p>A review is being undertaken for presentation to a Policy Committee meeting at the beginning of 2024.</p> <p>22/01/2024</p> <p>The City has recently engaged a consultant to assist in progressing the renaming of Rev John Smithies Park and Blackboy Park, and the naming of Sorrento Laneways. It is planned to defer presentation of amendments to the Naming of Public of Public Facilities Policy to ensure any revisions can have regard to the principles considered in these projects. It is anticipated a revised Policy will be presented to Council in the second half of 2024.</p>	04/11/2024	
25/07/2023	25 July 2023 - Ordinary Meeting of Council	12.10	PETITION – SORRENTO BOWLING CLUB – INSTALLATION OF SELF-SERVICE CLUB TAB	On Hold	<p>The Original Motion as amended being / COUNCIL RESOLUTION (Resolution No: CJ120-07/23)</p> <p>MOVED Cr Fishwick, SECONDED Cr Thompson that Council:</p> <p>5 REQUESTS a report be presented to the Policy Committee that considers the development of a formal position on the installation and conducting of any gambling or wagering activities within City-managed or owned facilities.</p> <p>was Put and CARRIED (12/0)</p> <p>In favour of the Motion: Deputy Mayor Logan, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Kingston, Cr May, Cr McLean, Cr Poliwka, Cr Raftis and Cr Thompson.</p>	<p>18/08/2023</p> <p>Waiting for Policy Committee dates to be set for 2024.</p> <p>29/11/2023</p> <p>The development of a policy will commence in quarter 3 of 2023-24.</p>		
21/08/2023	21 August 2023 - Audit and Risk Committee	11 1.1	Request for Report - Cr Fishwick - Compliance Audit Return - Quaterly Report	Not yet started	<p>Cr Fishwick requested that the Internal Auditor provide a quarterly report to the Audit and Risk Committee on the Compliance Audit Return in accordance with the <i>Local Government (Audit) Regulations 1996</i>.</p>	<p>29/11/2023</p> <p>To be progressed once 2023 Compliance Audit Return has been finalised.</p>	31/05/2024	
21/08/2023	21 August 2023 - Audit and Risk Committee	11 2.1	Request for Report - Cr Raftis - Software/Licences purchased over last 12 months	Completed	<p>Cr Raftis requested a report listing all software/licences purchased by the City over the last 12 months including which area uses it, the cost, the benefits and any committed contracts.</p>	<p>06/09/2023</p> <p>Draft report created.</p> <p>26/02/2024</p> <p>Report is due to go to the next committee meeting</p>	03/03/2024	26/02/2024
22/08/2023	22 August 2023 - Ordinary Meeting of Council	12.4	URBAN BIKE TRAILS - BUSINESS CASE (WARD - NORTH-CENTRAL, CENTRAL, SOUTH-WEST)	In Progress	<p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ136-08/23)</p> <p>MOVED Cr Kingston, SECONDED Cr Hamilton-Prime that Council:</p> <p>1 NOTES the business case for the provision of urban bike trail facilities throughout Craigie, Mullaloo and Padbury as provided in Attachment 1 to this Report;</p> <p>2 NOTES the need for differing facilities to service mountain bike and BMX users;</p>	<p>29/09/2023</p> <p>The City is liaising with the Office of the Member for Hillarys to confirm the additional \$600,000 State Government grant for this project.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>3 SUPPORTS a staged rollout of outdoor youth recreation facilities, including but not limited to:</p> <p>3.1 mountain bike nodes designed to cater to intermediate and higher level mountain bike users over 12 years of age;</p> <p>3.2 a combined hub at Whitfords West Park to cater to mountain bike and BMX users of all ages with consideration of complementary facilities to include, but not be limited to, a basketball pad/half court, bike repair/air pump and excludes any skateboard facilities, noting potential to provide some 'overflow' incidental scale facilities at Whitfords East Park due to path and underpass connectivity;</p> <p>4 LISTS FOR CONSIDERATION as part of the 2023-24 Mid-Year Budget Review Process an amount of \$150,000 for consultancy and planning works for the provision of outdoor youth recreation facilities as listed in Part 3 above;</p> <p>5 NOTES that future funding for outdoor youth recreation facilities will be considered as part of the annual budget process;</p> <p>6 REQUESTS that the Chief Executive Officer obtains confirmation on the availability and conditions associated with an additional \$600,000 State Government grant for the project.</p> <p>The Alternate Motion was Put and</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis. Against the Alternate Motion: Nil</p>			
22/08/2023	22 August 2023 - Ordinary Meeting of Council	12.5	CONSIDERATION OF PADBURY COMMUNITY GARDEN PROPOSAL (WARD - SOUTH-WEST)	Completed	<p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ137-08/23)</p> <p>MOVED Cr Hamilton-Prime, SECONDED Cr Raftis that Council:</p> <p>1 APPROVES Phase 1 and Phase 2 of the Padbury Community Garden (as outlined within the Padbury Community Garden Business Plan, or as amended and agreed to by the City) to be constructed at Gibson Park, Padbury by the Padbury Community Garden Inc, subject to the Padbury Community Garden Inc entering into a Memorandum of Understanding with the City;</p> <p>2 AUTHORISES the Chief Executive Officer to enter into a Memorandum of Understanding with the Padbury Community Garden Inc to outline the approval conditions for the Padbury Community Garden;</p> <p>3 NOTES that the term of the Memorandum of Understanding shall be three years;</p>	<p>14/09/2023</p> <p>The City has met with representatives of the Padbury Community Garden to discuss the Council decision and any amendments to the project. The City is now finalising the development of the Memorandum of Understanding with the relevant changes which is expected to be shared with the group.</p> <p>24/11/2023</p> <p>A draft Memorandum of Understanding has been provided to Padbury Community Garden Inc for review and a subsequent meeting was held between City representatives and the Group on 9 November 2023.</p> <p>Discussions are continuing between the parties to finalise the Memorandum of Understanding for the Padbury Community Garden.</p> <p>22/01/2024</p> <p>The Memorandum of Understanding for the Padbury Community Garden has been completed and executed by both parties.</p> <p>Final approval on the first stage of construction of the Padbury Community Garden was issued by the City in mid-January 2024.</p>	23/02/2024	22/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>4 REQUESTS the City investigate the feasibility of providing a Park Universal Access Toilet (UAT) at Gibson Park.</p> <p>The Alternate Motion was Put and</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis. Against the Alternate Motion: Nil.</p>	The feasibility of providing a Park Universal Access Toilet (UAT) at Gibson Park will be the subject of further consideration as part of future projects in this area.		
22/08/2023	22 August 2023 - Ordinary Meeting of Council	12.7	EXECUTION OF DOCUMENTS (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ138-08/23)</p> <p>MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council NOTES the Signing and Common Seal Register for 21 June 2023 to 13 July 2023 as detailed in Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.14, page 234 refers.</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis. Against the Motion: Nil.</p>	<p>22/11/2023</p> <p>Noting resolution. No further action required.</p>		11/01/2024
22/08/2023	22 August 2023 - Ordinary Meeting of Council	13.7	PROPOSED PARKING LOCAL LAW 2023 - CONSENT TO ADVERTISE (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ153-08/23)</p> <p>MOVED Cr Kingston, SECONDED Cr Poliwka that Council:</p> <p>1 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Parking Local Law 2023, as detailed in Attachment 6 to this Report, for the purposes of public advertising;</p> <p>2 in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:</p> <p>2.1 the City of Joondalup proposes to make the City of Joondalup Parking Local Law 2023, and a summary of its purpose and effect is as follows:</p> <p>Purpose: The purpose of this local law is to provide for the regulation, control and management of parking within the district.</p> <p>Effect: The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.</p> <p>2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;</p>	<p>14/09/2023</p> <p>Consultation on the proposed Parking Local Law 2023 will commence on 2 November 2023 following the conclusion of the Caretaker period, and close on 14 December 2023.</p> <p>Following consultation, a report will be presented back to the Policy Committee.</p> <p>29/01/2024</p> <p>A report is expected to be presented to the Policy Committee in February 2024.</p> <p>26/02/2024</p> <p>A report was presented to the Policy Committee meeting held on 19 February 2024, and will be presented to Council for adoption in March 2024.</p>	29/03/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;</p> <p>3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;</p> <p>4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;</p> <p>5 the results of the public consultation be presented to Council for consideration of any submissions received.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Poliwka and Cr Raftis. Against the Motion: Nil.</p>			
22/08/2023	22 August 2023 - Ordinary Meeting of Council	13.8	PAYMENTS TO EMPLOYEE IN ADDITION TO A CONTRACT OR AWARD COUNCIL POLICY (WARD - ALL)	Completed	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ154-08/23)</p> <p>MOVED Cr Kingston, SECONDED Cr Poliwka that Council:</p> <p>1 ADOPTS the revised <i>Payments to Employee in Addition to a Contract or Award Council Policy</i> as detailed in Attachment 2 to this Report, subject to the addition of clause 5.4 as provided below:</p> <p>5.4 Any proposed payment exceeding \$5,000 is subject to Council approval;</p> <p>2 That the Chief Executive Officer be requested to report to the Audit and Risk Committee at a subsequent meeting following the Policy being applied.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis. Against the Motion: Mayor Jacob and Cr Hamilton-Prime.</p>	<p>29/11/2023</p> <p>A report will be presented if and when the Policy is applied.</p>	28/06/2024	
22/08/2023	22 August 2023 - Ordinary Meeting of Council	13.10	REVIEW OF PEST PLANT LOCAL LAW 2012 (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ156-08/23)</p> <p>MOVED Cr Kingston, SECONDED Cr Poliwka that Council:</p> <p>1 NOTES that the City currently undertakes the control of known infestations of Golden Crownbeard on City managed land;</p> <p>2 NOTES that the City will continue to raise awareness of Golden Crownbeard and other environmental weeds through the Environmental Education Program;</p>	<p>29/09/2023</p> <p>Consultation on the proposed Pest Plant Amendment Local Law 2023 will commence 2nd November 2023 for the Golden Crownbeard, following the conclusion of the Caretaker period, and close on 14 December 2023.</p> <p>Following consultation, a report will be presented back to the Policy Committee.</p> <p>20/12/2023</p> <p>A report is expected to be presented to the Policy Committee in February 2024.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>3 NOTES that the City continues to work with the WALGA Local Government Integrated Weed Management Working Group to raise broader awareness of weed management on private property;</p> <p>4 NOTES that the City will continue to manage soil hygiene and soil movement through the <i>Pathogen Management Plan 2018-2028</i>;</p> <p>5 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Pest Plant Amendment Local Law 2023, as detailed in Attachment 2 to this Report, for the purposes of public advertising;</p> <p>6 in accordance with section 3.12(3)(a) of the <i>Local Government Act 1995</i>, gives local public notice stating that:</p> <p>6.1 the City of Joondalup proposes to make the City of Joondalup Pest Plant Amendment Local Law 2023, and a summary of its purpose and effect is as follows:</p> <p>Purpose: The purpose of this local law is to amend the <i>City of Joondalup Pest Plant Local Law 2012</i>.</p> <p>Effect: The effect of this local law is to better clarify the provisions and requirements within the <i>City of Joondalup Pest Plant Local Law 2012</i>.</p> <p>6.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;</p> <p>6.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;</p> <p>7 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government and Minister for Agriculture;</p> <p>8 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;</p> <p>9 the results of the public consultation be presented to Council for consideration of any submissions received.</p> <p>The Motion was Put and CARRIED (10/0)</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr Logan, Cr McLean, Cr Poliwka and Cr Raftis. Against the Motion: Nil.</p>	<p>26/02/2024</p> <p>A report was presented to the Policy Committee meeting held on 19 February 2024, and will be presented to Council for adoption in March 2024.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
22/08/2023	22 August 2023 - Ordinary Meeting of Council	16.3	NOTICE OF MOTION NO. 3 – CR RUSSELL POLIWKA – BOAS SQUARE ACTIVATION	Behind Schedule	<p>RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ166-08/23)</p> <p>MOVED Cr Poliwka, SECONDED Cr Hamilton-Prime that Council REQUESTS the Chief Executive Officer to prepare a report to Council, providing an update on the Boas Square Activation Project.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Against the Motion: Cr Hill and Cr McLean.</p>	<p>30/11/2023</p> <p>Progress behind schedule as recruitment for this position is taking place.</p>	15/09/2023	Overdue by: 168 days
22/08/2023	22 August 2023 - Ordinary Meeting of Council	16.7	NOTICE OF MOTION NO. 7 – CR RUSSELL POLIWKA – OUTSTANDING DECISIONS FROM COUNCIL	In Progress	<p>RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ169-08/23)</p> <p>MOVED Cr Poliwka, SECONDED Cr Raftis that Council REQUESTS the Chief Executive Officer to prepare a monthly report to Council, on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Cr Chester, Cr Kingston, Cr Logan, Cr Poliwka and Cr Raftis. Against the Motion: Cr Fishwick, Cr Hamilton-Prime, Cr Hill and Cr McLean.</p>	<p>16/10/2023</p> <p>This report comprises the report on outstanding matters where direction has been given. A report on legal actions is currently being examined.</p> <p>19/10/2023</p> <p>A report on outstanding Council decisions is being prepared for the December Council meeting.</p>		11/01/2024
22/08/2023	22 August 2023 - Ordinary Meeting of Council	16.8	NOTICE OF MOTION NO. 8 – CR RUSSELL POLIWKA – ADMINISTRATION EFFICIENCY ASSESSMENT	In Progress	<p>RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ170-08/23)</p> <p>MOVED Cr Poliwka, SECONDED Cr Raftishat Council REQUESTS the Chief Executive Officer to engage an independent professional body to review the internal structures and efficiency of operations within the City's administration.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Cr Chester, Cr Fishwick, Cr Kingston, Against the Motion: Mayor Jacob, Cr Hamilton-Prime, Cr Hill a</p>	<p>16/10/2023</p> <p>An amendment to the Corporate Business Plan will be presented to Council in November 2023.</p> <p>23/10/2023</p> <p>An RFQ to appoint a consultant to develop an RFT, for an independent consultant, to undertake the review has been drafted.</p> <p>24/11/2023</p> <p>- RFQ has been advertised and responses received, and being assessed.</p> <p>- Amendment to the Corporate Business Plan endorsed by the Council at the November 2023 meeting.</p> <p>15/01/2024</p> <p>Report to be presented to the Council meeting in February 2024.</p> <p>29/02/2024</p> <p>Report presented to the Council meeting held on 27 February 2024. The item was referred back to the CEO to provide further options to Council for conducting an organisational review, including external scoping.</p>		
28/08/2023	28 August 2023 - Special CEO Recruitment and Performance Review Committee - MINUTES	11.1	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	In Progress	<p>Cr Fishwick and Cr Kingston requested reports be provided on:</p> <p>2 Legal advice on whether clause 11 provisions of the Chief Executive Officer Employment Contract is considered to meet best practice.</p>	<p>15/09/2023</p> <p>Appointment of Civic Legal - Correspondence to Civic Legal 06/09/23.</p> <p>16/10/2023</p> <p>Legal Advice received 28/09/23.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
						<p>24/11/2023</p> <p>Report to be prepared and presented to the CEO Recruitment & Performance Review Committee in Q3 of 2023/24.</p>		
28/08/2023	28 August 2023 - Special CEO Recruitment and Performance Review Committee - MINUTES	11.1	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	In Progress	<p>Cr Fishwick and Cr Kingston requested reports be provided on:</p> <p>1 What is considered to be the best practice process for conducting a Chief Executive Officer performance review.</p>	<p>15/09/2023</p> <p>Correspondence/email to WALGA 31/08/2023</p> <p>20/10/2023</p> <p>Follow up email to WALGA 20/10/23</p> <p>24/11/2023</p> <p>WALGA advice received 8 November 2023.</p> <p>29/11/2023</p> <p>A report is proposed to be presented to the CEO Recruitment & Performance Review Committee at a meeting in Q3 at 2023/24.</p>		
19/09/2023	19 September 2023 - Ordinary Meeting of Council - MINUTES	13 2.1	CHIEF EXECUTIVE OFFICER'S THREE YEARLY REVIEW - RISK MANAGEMENT, INTERNAL CONTROL AND LEGISLATIVE COMPLIANCE (WARD - ALL)	In Progress	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ186-09/23)</p> <p>MOVED Cr Raftis, SECONDED Cr Hamilton-Prime that Council:</p> <p>1 NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance forming Attachment 1 to this Report;</p> <p>2 REQUESTS the Chief Executive Officer:</p> <p>2.1 to update the Risk Registers at the Business Unit and overarching strategic level;</p> <p>2.2 to update the annual Corporate Compliance Calendar and ensure it is actively used as a priority;</p> <p>2.3 present the updated Risk Registers and Corporate Compliance Calendar to a future Audit and Risk Committee meeting, prior to the end of 2023, for consideration.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Kingston, Cr Logan, Cr May, Cr McLean, Cr Poliwka, Cr Raftis and Cr Thompson.</p> <p>Against the Motion: Nil.</p>	<p>01/11/2023</p> <p>With regard to resolution 2.3, in relation to the Corporate Compliance Calendar - a report was presented to the Audit & Risk Committee meeting on 13 November 2023.</p> <p>29/11/2023</p> <p>With regard to resolution 2.1 and 2.3, the strategic risk register was deferred until 11 March 2024 by the Audit and Risk Committee at its meeting held on 13 November 2023. The business unit risk registers will also be deferred until 11 March 2024.</p>	11/03/2024	
19/09/2023	19 September 2023 - Ordinary Meeting of Council - MINUTES	13 2.2	CHIEF EXECUTIVE OFFICER'S THREE YEARLY REVIEW - FINANCIAL MANAGEMENT (WARD - ALL)	In Progress	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ187-09/23)</p> <p>MOVED Cr Raftis, SECONDED Cr Poliwka that Council:</p> <p>1 NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and</p>	<p>29/11/2023</p> <p>With regard to resolution 1, noting resolution and no further action required. With regard to resolution 2, Manager Audit, Risk and Executive Services has advised the Internal Auditor of this requirement with no further action required.</p>	29/03/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>effectiveness of financial management systems and procedures forming Attachment 1 to this Report;</p> <p>2 REQUESTS the Chief Executive Officer to ensure the City's Internal Auditor is present at every Audit and Risk Committee Meeting;</p> <p>3 REQUESTS the Chief Executive Officer to present a report to the Audit and Risk Committee considering the application of the <i>WA Procurement Rules 2021</i> to the City of Joondalup, where applicable, including cost implications.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Kingston, Cr Logan, Cr May, Cr McLean, Cr Poliwka, Cr Raftis and Cr Thompson. Against the Motion: Nil.</p>	<p>29/11/2023</p> <p>With regard to Action 3 - a report will be prepared for the Audit & Risk Committee meeting in March 2024.</p>		
19/09/2023	19 September 2023 - Ordinary Meeting of Council - MINUTES	16.9.1	13.1.1 - CONFIDENTIAL - BURNS BEACH FOOD AND BEVERAGE FACILITY OPERATOR - EXPRESSION OF INTEREST (WARD - NORTH)	In Progress	<p>The Original Motion as Amended being / COUNCIL RESOLUTION (Resolution No: CJ191-09/23)</p> <p>MOVED Cr Hill, SECONDED Cr McLean that Council:</p> <p>1 NOTES the information provided by respondents to the Expression of Interest for the operation of the proposed food and beverage facility at Burns Beach and the assessment by the Evaluation Panel contained within this report;</p> <p>2 DETERMINES that Australian Venue Co. Ltd, General Public Investments Pty Ltd, Gastevski Group Pty Ltd and Laika Group Pty Ltd (Young Folk Co) are the Stage One preferred respondents for the operation of the proposed food and beverage facility at Burns Beach;</p> <p>3 REQUESTS the Chief Executive Officer to invite Stage Two detailed proposals from Australian Venue Co. Ltd, General Public Investments Pty Ltd, Gastevski Group Pty Ltd and Laika Group Pty Ltd (Young Folk Co);</p> <p>4 REQUESTS the Chief Executive Officer to provide a further report to Council at the conclusion of the evaluation of Stage Two detailed proposals.</p> <p>The Motion was Put and CARRIED (12/1)</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Logan, Cr May, Cr McLean, Cr Poliwka, Cr Raftis and Cr Thompson. Against the Motion: Cr Kingston.</p>	<p>02/10/2023</p> <p>The resolution was noted and a report on the progress is intended for March 2024 Council.</p>	29/03/2024	
09/10/2023	9 October 2023 - CEO Recruitment and Performance Review Committee - Special MINUTES	7.1	CHIEF EXECUTIVE OFFICER CONCLUDED ANNUAL PERFORMANCE REVIEW	Completed	<p>OFFICER'S RECOMMENDATION MOVED Mayor Jacob, SECONDED Cr McLean that Council BY AN ABSOLUTE MAJORITY:</p> <p>1 ENDORSES the Chief Executive Officer Recruitment and Performance Review Committee's Confidential Concluded Annual Performance Review Report as detailed in Attachment 1 to this Report and the overall</p>	<p>01/11/2023</p> <p>A further report is expected to be presented to a Special CEO Recruitment & Performance Review Committee in November/December 2023.</p> <p>29/11/2023</p>		15/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>rating of "met the performance requirements set by Council for the period ending 30 June 2023";</p> <p>2 ADOPTS the Key Performance Indicators for the 2023-24 review period as detailed in Attachment 2 to this Report.</p> <p>LOST</p>	<p>Report presented to a Special CEO Recruitment and Performance Review Committee meeting held 27/11/2023 whereby it was resolved that it be recommended to the December Council Meeting.</p> <p>1. ENDORSES the Chief Executive Officer Recruitment and Performance Review Committee's Confidential Concluded Annual Performance Review Report as detailed in Attachment 1 to this Report and the overall rating of "met the performance requirements set by Council for the period ending 30 June 2023";</p> <p>2. ADOPTS the Key Performance Indicators for the 2023-24 review period as detailed in Attachment 2 to this Report</p> <p>15/01/2024</p> <p>Item endorsed at the December 2023 Council Meeting.</p> <p>Performance Review concluded.</p>		
17/10/2023	17 October 2023 - Ordinary Meeting of Council - MINUTES	11.1	PETITION IN RELATION TO ROAD SAFETY AT BELTANA ROAD AND SPINAWAY STREET, CRAIGIE	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ197-10/23)</p> <p>MOVED Cr May, SECONDED Cr Kingston that the following petition be RECEIVED and REFERRED to the Chief Executive Officer for action:</p> <p>1 a 209 signature petition in relation to the Council considering improving road safety at Beltana Road and Spinaway Street, Craigie (near Craigie Heights Primary School).</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Kingston, Cr Logan, Cr May, Cr McLean, Cr Poliwka, Cr Raftis and Cr Thompson.</p> <p>Against the Motion: Nil.</p>	<p>07/02/2024</p> <p>The City is currently reviewing the request.</p>		
06/11/2023	6 November 2023 - Audit and Risk Committee - Special MINUTES	9.1	SETTING OF MEETING DATES - AUDIT AND RISK COMMITTEE (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION MOVED Cr Hamilton-Prime, SECONDED Cr Kingston that the Audit and Risk Committee:</p> <p>1 ADOPTS the following meeting dates and times for the Audit and Risk Committee of the City of Joondalup to be held at the Joondalup Civic Centre (Conference Room 1), Boas Avenue, Joondalup:</p> <p>1.1 Monday, 13 November 2023, commencing at 6.00pm;</p> <p>1.2 Monday, 11 March 2024, commencing at 6.00pm;</p> <p>2 NOTES that a further report will be presented to the first Audit and Risk Committee meeting in 2024, to set the remainder of the Audit and Risk Committee meeting dates for 2024.</p>	<p>22/11/2023</p> <p>Elected Members and relevant officers have been notified of the upcoming meeting in March 2024.</p>		11/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>The Motion was Put and CARRIED (7/0)</p> <p>In favour of the Motion: Cr O'Neill, Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Kingston and Cr Pizzey. Against the Motion: Nil.</p>			
06/11/2023	6 November 2023 - CEO Recruitment and Performance Review Committee - Special MINUTES	9.1	SETTING OF MEETING DATES - CHIEF EXECUTIVE OFFICER RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE	Completed	<p>OFFICER'S RECOMMENDATION MOVED Cr Hamilton-Prime, SECONDED Cr Chester that the Chief Executive Officer Recruitment and Performance Review Committee:</p> <p>1 ADOPTS the following meeting date and time for the Chief Executive Officer Recruitment and Performance Review Committee of the City of Joondalup to be held at the Joondalup Civic Centre (Conference Room 1), Boas Avenue, Joondalup:</p> <p>1.1 Monday, 18 March 2024, commencing at 6.00pm;</p> <p>2 NOTES that special meetings of the Chief Executive Officer Recruitment and Performance Review Committee will be called in November/December 2023 to consider the following reports:</p> <p>2.1 CEO concluded Annual Performance Review;</p> <p>2.2 Salary Review - CEO</p> <p>3 NOTES that a further report will be presented to the first Chief Executive Officer Recruitment and Performance Review Committee meeting in 2024, to set the remainder of committee meeting dates for 2024.</p> <p>The Motion was Put and CARRIED (7/0)</p> <p>In favour of the Motion: Mayor Jacob, Cr May, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill and Cr Jones. Against the Motion: Nil.</p>	<p>22/11/2023</p> <p>Elected Members and relevant officers have been notified of the upcoming meeting in March 2024.</p>		11/01/2024
06/11/2023	6 November 2023 - Major Projects and Finance Committee - Special MINUTES	9.1	SETTING OF MEETING DATES - MAJOR PROJECTS AND FINANCE COMMITTEE (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION MOVED Cr May, SECONDED Cr Jones that the Major Projects and Finance Committee:</p> <p>1 ADOPTS the following meeting dates and times for the Major Projects and Finance Committee of the City of Joondalup to be held at the Joondalup Civic Centre (Conference Room 1), Boas Avenue, Joondalup:</p> <p>1.1 Monday 27 November 2023, commencing at 6.00pm;</p> <p>1.2 Monday 25 March 2024, commencing at 6.00pm;</p> <p>2 NOTES that a further report will be presented to the first Major Projects and Finance Committee meeting</p>	<p>22/11/2023</p> <p>Elected Members and relevant officers have been notified of the upcoming meeting in March 2024.</p>		11/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>in 2024, to set the remainder of the Major Projects and Finance Committee meeting dates for 2024.</p> <p>The Motion was Put and CARRIED (7/0)</p> <p>In favour of the Motion: Cr Hill, Mayor Jacob, Cr Fishwick, Cr Jones, Cr May, Cr O'Neill and Cr Vinciullo. Against the Motion: Nil.</p>			
06/11/2023	6 November 2023 - Policy Committee - Special MINUTES	9.1	SETTING OF MEETING DATES - POLICY COMMITTEE (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION MOVED Cr Chester, SECONDED Cr Vinciullo that the Policy Committee:</p> <p>1 ADOPTS the following meeting dates and times for the Policy Committee of the City of Joondalup to be held at the Joondalup Civic Centre (Conference Room 1), Boas Avenue, Joondalup:</p> <p>1.1 Monday, 20 November 2023, commencing at 6.00pm;</p> <p>1.2 Monday, 19 February 2024, commencing at 6.00pm;</p> <p>2 NOTES that a further report will be presented to the first Policy Committee meeting in 2024, to set the remainder of the Policy Committee meeting dates for 2024.</p> <p>The Motion was Put and CARRIED (7/0)</p> <p>In favour of the Motion: Cr Kingston, Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hutton, Cr Pizzey and Cr Vinciullo. Against the Motion: Nil.</p>	<p>22/11/2023</p> <p>Elected Members and relevant officers have been notified of the upcoming meeting in February 2024.</p>		11/01/2024
06/11/2023	6 November 2023 - Special Meeting of Council - MINUTES	8.1	APPOINTMENT OF REPRESENTATIVES TO REGIONAL COUNCILS AND THE WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NORTH METROPOLITAN ZONE	Completed	<p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ208-11/23)</p> <p>MOVED Cr Hill, SECONDED Cr Hamilton-Prime that Council NOMINATES the following persons to represent the City of Joondalup on the:</p> <p>1 Mindarie Regional Council:</p> <p><u>Members</u></p> <p>Mayor Albert Jacob, JP;</p> <p>Cr Christopher May, JP;</p> <p>The Alternate Motion was Put and CARRIED (11/0)</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Jones, Cr May, Cr O'Neill and Cr Vinciullo. Against the Alternate Motion: Cr Kingston.</p> <p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ209-11/23)</p> <p>MOVED Cr Hill, SECONDED Cr May that Council NOMINATES the following persons to represent the City of Joondalup on the:</p> <p>2 Catalina Regional Council:</p>	<p>22/11/2023</p> <p>Mindarie Regional Council, Catalina Regional Council and WALGA have been notified of the relevant appointments.</p>		11/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p><u>Members</u></p> <p>Cr John Chester;</p> <p>Cr Lewis Hutton;</p> <p>The Alternate Motion was Put and CARRIED (12/11)</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr F Against the Alternate Motion: Nil.</p> <p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ210-11/23)</p> <p>MOVED Cr May, SECONDED Cr Hamilton-Prime that Council NOMINATES the following persons to represent the City of Joondalup on the:</p> <p>2 Catalina Regional Council:</p> <p><u>Deputy Members</u></p> <p>First Deputy Member - Cr Phillip Vinciullo;</p> <p>Second Deputy Member - Cr Adrian Hill;</p> <p>The Alternate Motion was Put and CARRIED (12/11)</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr F Against the Alternate Motion: Nil.</p> <p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ211-11/23)</p> <p>MOVED Cr Hill, SECONDED Mayor Jacob that Council NOMINATES the following persons to represent the City of Joondalup on the:</p> <p>3 Western Australian Local Government Association – North Metropolitan Zone:</p> <p><u>Members</u></p> <p>Mayor Albert Jacob, JP;</p> <p>Cr Russ Fishwick, JP;</p> <p>Cr Lewis Hutton;</p> <p>Cr John Raftis;</p> <p>The Alternate Motion was Put and CARRIED (12/11)</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr F Against the Alternate Motion: Nil.</p> <p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ212-11/23)</p>			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>MOVED Mayor Jacob, SECONDED Cr Hill that Council NOMINATES the following persons to represent the City of Joondalup on the:</p> <p>3 Western Australian Local Government Association – North Metropolitan Zone:</p> <p><u>Deputy Members</u></p> <p>First Deputy Member - Cr Adrian Hill;</p> <p>Second Deputy Member - Cr Christine Hamilton-Prime, JP.</p> <p>The Alternate Motion was Put and CARRIED (12/)</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr F Against the Alternate Motion: Nil.</p>			
06/11/2023	6 November 2023 - Special Meeting of Council - MINUTES	8.2	ESTABLISHMENT OF COUNCIL-CREATED COMMITTEES AND APPOINTMENTS	Completed	<p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ213-11/23)</p> <p>MOVED Cr Hill, SECONDED Cr Jones that Council:</p> <p>1 BY AN ABSOLUTE MAJORITY ESTABLISHES a Major Projects and Finance Committee, with the role being to:</p> <p>1.1 oversee the progress of the City's annual capital works program and review of the City's <i>Five Year Capital Works Program</i>;</p> <p>1.2 make recommendations to Council on modifications of capital works projects and major strategic capital projects;</p> <p>1.3 make recommendations to Council on various elements of major strategic capital projects (such as the Ocean Reef Marina, City Centre Office Development and Joondalup Performing Arts and Cultural Facility), including but not limited to:</p> <p>1.3.1 project scope;</p> <p>1.3.2 design elements and core project components;</p> <p>1.3.3 development models and financial structures;</p> <p>1.3.4 on-going management and utilisation models;</p> <p>1.4 make recommendations to Council on the services to be provided by the City and the standards of service delivery being cognisant of industry best practice;</p> <p>1.5 oversee the City's financial management activities, funding proposals and long-term strategic financial planning;</p> <p>1.6 make recommendations to Council on reviews and impacts on the City's <i>10 Year Strategic Financial Plan</i>;</p>	22/11/2023 Relevant Committees created and appointments made.		11/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>2 BY AN ABSOLUTE MAJORITY APPOINTS the following members and deputy members to the Major Projects and Finance Committee:</p> <p><u>Members</u></p> <p>2.1 Mayor 2.2 Central Ward - Cr May 2.3 North Ward - Cr Adrian Hill; 2.4 North Central Ward - Cr Nige Jones; 2.5 South Ward - Cr Russ Fishwick, JP; 2.6 South-East Ward - Cr Rohan O'Neill; 2.7 South-West Ward - Cr Phillip Vinciullo;</p> <p><u>Deputy Members</u></p> <p>2.8 Central Ward - Cr Rebecca Pizzey; 2.9 North Ward - Cr Lewis Hutton; 2.10 North Central Ward - Cr Daniel Kingston; 2.11 South Ward - Cr John Raftis; 2.12 South-East Ward - Cr John Chester; 2.13 South-West Ward - Cr Christine Hamilton-Prime, JP;</p>			
					<p>3 BY AN ABSOLUTE MAJORITY ESTABLISHES a Policy Committee with the role being to:</p> <p>3.1 make recommendations to Council on the development and review of the City's policies and overall policy framework;</p> <p>3.2 make recommendations to Council on the development and review of the City's local laws;</p> <p>3.3 oversee the strategic direction of the City's Art Award events, Visual Art Collection and Visual and Performing Arts Programs;</p> <p>3.4 make recommendations to Council on strategic planning matters, including planning strategies, scheme amendments, structure plans, local development plans, and submissions on urban planning matters to government agencies requiring a Council decision;</p>			
					<p>4 BY AN ABSOLUTE MAJORITY APPOINTS the following members and deputy members to the Policy Committee:</p> <p><u>Members</u></p> <p>4.1 Mayor</p>			

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					<p>4.2 Central Ward - Cr Rebecca Pizzey;</p> <p>4.3 North Ward - Cr Lewis Hutton;</p> <p>4.4 North Central Ward - Cr Daniel Kingston;</p> <p>4.5 South Ward - Cr John Raftis;</p> <p>4.6 South-East Ward - Cr John Chester;</p> <p>4.7 South-West Ward - Cr Phillip Vinciullo;</p> <p><u>Deputy Members</u></p> <p>4.8 Central Ward - Cr Christopher May, JP;</p> <p>4.9 North Ward - Cr Adrian Hill;</p> <p>4.10 North Central Ward - Cr Nige Jones;</p> <p>4.11 South Ward - Cr Russ Fishwick, JP;</p> <p>4.12 South-East Ward - Cr Rohan O'Neill;</p> <p>4.13 South-West Ward - Cr Christine Hamilton-Prime, JP;</p> <p>5 BY AN ABSOLUTE MAJORITY ESTABLISHES an Audit and Risk Committee with the role being to:</p> <p>5.1 guide and assist the City in carrying out its functions:</p> <p>5.1.1 under Part 6 - Financial Management, of the <i>Local Government Act 1995</i>;</p> <p>5.1.2 in relation to audits conducted under Part 7 - Audit, of the <i>Local Government Act 1995</i>;</p> <p>5.1.3 relating to other audits and other matters related to financial management;</p> <p>5.2 review the Chief Executive Officer's report into the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance, presented to it by the Chief Executive Officer under regulation 17 of the <i>Local Government (Audit) Regulations 1996</i> and:</p> <p>5.2.1 report to the Council the results of that review;</p> <p>5.2.2 give the Council a copy of the Chief Executive Officer's report;</p> <p>5.3 review the Chief Executive Officer's report into the appropriateness and effectiveness of the City's financial management systems and procedures under regulation 5(2)(c) of the <i>Local Government (Financial Management) Regulations 1996</i> and:</p>			

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					<p>5.3.1 report to the Council the results of that review;</p> <p>5.3.2 give the Council a copy of the Chief Executive Officer's report;</p> <p>5.4 support the auditor of the City to conduct an audit and carry out the auditor's other duties under the <i>Local Government Act 1995</i> in respect of the City and to oversee the implementation of any actions in accordance with regulation 16(f) of the <i>Local Government (Audit) Regulations 1996</i>;</p> <p>5.5 consider the adequacy and effectiveness of internal controls by reviewing reports from the Internal Auditor, the Administration, Office of the Auditor General, consultants and other external oversight agencies as appropriate;</p> <p>5.6 enquiring with the Internal Auditor or the Administration about processes to detect and prevent fraud or corruption and to their awareness of any suspected, alleged or actual fraud or corruption and the City's response to it (subject to confidentiality considerations);</p> <p>5.7 assessing the adequacy of the annual internal audit plan and the three-year internal audit plan;</p> <p>5.8 identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the Internal Auditor and the Council if appropriate and receive any reports detailing the results of those investigations;</p> <p>5.9 review the strategic risks to the City and the plans to minimise or respond to those risks. This includes assessing whether risks that may prevent the City from achieving its objectives or maintaining its reputation have been identified;</p> <p>6 BY AN ABSOLUTE MAJORITY APPOINTS the following members and deputy members to the Audit and Risk Committee:</p> <p><u>Members</u></p> <p>6.1 Mayor</p> <p>6.2 Central Ward - Cr Rebecca Pizzey;</p> <p>6.3 North Ward - Cr Lewis Hutton;</p> <p>6.4 North Central Ward - Cr Daniel Kingston;</p> <p>6.5 South Ward - Cr John Raftis;</p> <p>6.6 South-East Ward - Cr Rohan O'Neill;</p>			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					6.7 South-West Ward - Cr Christine Hamilton-Prime, JP; 6.8 External Member - Vacant; <u>Deputy Members</u> 6.9 Central Ward - Cr Christopher May, JP; 6.10 North Ward - Cr Adrian Hill; 6.11 North Central Ward - Cr Nige Jones; 6.12 South Ward - Cr Russ Fishwick, JP; 6.13 South-East Ward - Cr John Chester; 6.14 South-West Ward - Cr Phillip Vinciullo;			
					7 BY AN ABSOLUTE MAJORITY ESTABLISHES a Chief Executive Officer Recruitment and Performance Review Committee with the role being to: 7.1 recommend to Council the selection and appointment process of a Chief Executive Officer; 7.2 recommend to Council the preferred consultant to assist with the recruitment process for a Chief Executive Officer; 7.3 undertake the interview of preferred applicant(s) on the advice of the appointment consultant's shortlisted applicants for the position of Chief Executive Officer; 7.4 recommend to Council the appointment of a preferred applicant as Chief Executive Officer under the terms and conditions of an agreed Chief Executive Officer Employment Contract; 7.5 review the Chief Executive Officer's performance in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment Contract; 7.6 prepare and table the concluded report, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract to Council; 7.7 review the Chief Executive Officer's performance on an on-going basis as and when deemed necessary in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment Contract; 7.8 review the Key Performance Indicators to be met by the Chief Executive Officer;			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>7.9 review the Chief Executive Officer's remuneration package, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract;</p> <p>7.10 review the Chief Executive Officer's Employment Contract and make recommendations to Council in relation to varying the contract as and when necessary;</p> <p>8 BY AN ABSOLUTE MAJORITY APPOINTS the following members and deputy members to the Chief Executive Officer Recruitment and Performance Review Committee:</p> <p><u>Members</u></p> <p>8.1 Mayor</p> <p>8.2 Central Ward - Cr Christopher May, JP;</p> <p>8.3 North Ward - Cr Adrian Hill;</p> <p>8.4 North Central Ward - Cr Nige Jones;</p> <p>8.5 South Ward - Cr Russ Fishwick, JP;</p> <p>8.6 South-East Ward - Cr John Chester;</p> <p>8.7 South-West Ward - Cr Christine Hamilton-Prime, JP;</p> <p><u>Deputy Members</u></p> <p>8.8 Central Ward - Cr Rebecca Pizzey;</p> <p>8.9 North Ward - Cr Lewis Hutton;</p> <p>8.10 North Central Ward - Cr Daniel Kingston;</p> <p>8.11 South Ward - Cr John Raftis;</p> <p>8.12 South-East Ward - Cr Rohan O'Neill;</p> <p>8.13 South-West Ward - Cr Philip Vinciullo;</p> <p>9 CALLS special meetings of the following committees at the date and time as specified to enable the election of a presiding member and deputy presiding member and set future meeting dates:</p> <p>9.1 Audit and Risk Committee on Monday 6 November 2023, commencing at 7.30pm, Conference Room 1;</p> <p>9.2 Major Projects and Finance Committee on Monday 6 November 2023, commencing at 7.45pm, Conference Room 1;</p> <p>9.3 Policy Committee on Monday 6 November 2023, commencing at 8.00pm, Conference Room 1;</p>			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>9.4 Chief Executive Officer Recruitment and Performance Review Committee on Monday 6 November 2023, commencing at 8:15pm, Conference Room 1.</p> <p>The Alternate Motion was Put and CARRIED (12/11/23)</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr F Against the Alternate Motion: Nil.</p>			
06/11/2023	6 November 2023 - Special Meeting of Council - MINUTES	8.3	APPOINTMENT OF REPRESENTATIVES TO EXTERNAL COMMITTEES AND BOARDS AND INTERNAL GROUPS AND PANELS	Completed	<p>ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ215-11/23)</p> <p>MOVED Cr Hill, SECONDED Cr May that Council:</p> <p>1 RE-ESTABLISHES the Joondalup Design Review Panel to provide design advice on planning proposals;</p> <p>2 ENDORSES the revised Terms of Reference for the Joondalup Design Review Panel, as detailed in Attachment 2 to this Report;</p> <p>3 APPOINTS the following members to the Joondalup Design Review Panel as detailed in Attachment 4 to this Report:</p> <p>Members</p> <p>3.1 The Director Planning and Community Development or nominee</p> <p>3.2 Chairperson Munira Mackay;</p> <p>3.3 Deputy Chairperson Nerida Moredoundt;</p> <p>3.4 Panel Member - Simon Venturi;</p> <p>- Kukame McPierzie;</p> <p>- Jackson Liew;</p> <p>- Robin Burnage;</p> <p>- Tony Blackwell;</p> <p>- Graham Agar;</p> <p>- Andrew Howe;</p> <p>- James Christou;</p> <p>4 NOMINATES the following four representatives to the Metro Outer Joint Development Assessment Panel to be appointed by the Minister for a two year term:</p>	<p>22/11/2023</p> <p>Relevant external committees and boards notified of the appointments made.</p>		11/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p><u>Members</u></p> <p>4.1 - Cr Adrian Hill; - Cr Rebecca Pizzey;</p> <p><u>Alternate Members</u></p> <p>4.2 - Cr Nige Jones; - Cr Lewis Hutton;</p> <p>5 RE-ESTABLISHES the Strategic Community Reference Group to provide advice to Council on:</p> <p>5.1 matters of significant community interest as determined by Council;</p> <p>6 ENDORSES the revised Terms of Reference of the Strategic Community Reference Group, as detailed in Attachment 6 to this Report;</p> <p>7 APPOINTS the following members and deputy members to the Strategic Community Reference Group:</p> <p><u>Members</u></p> <p>7.1 Mayor Albert Jacob, JP; 7.2 - Cr Christopher May, JP; - Cr Rohan O'Neill; - Cr John Raftis;</p> <p><u>Deputy Members</u></p> <p>7.3 - Cr John Chester; - Cr Lewis Hutton; - Cr Chistine Hamilton-Prime, JP; - Cr Rebecca Pizzey;</p> <p>8 AUTHORISES the Chief Executive Officer to seek nominations to fill the vacant community representative positions on the Strategic Community Reference Group for the following wards:</p> <p>8.1 North Ward - Vacant; 8.2 North Central Ward - Vacant; 8.3 Central Ward - Vacant; 8.4 South Ward - Vacant; 8.5 South-West Ward - Vacant; 8.6 South-East Ward - Vacant; 8.7 Youth - Vacant;</p> <p>9 RE-ESTABLISHES the Reconciliation Action Plan Community Reference Group as a participation mechanism for guiding respectful, culturally-appropriate and meaningful contributions to inform the development, implementation and review of the City's first Reconciliation Action Plan;</p> <p>10 ENDORSES the revised Terms of Reference of the Reconciliation Action Plan Community Reference Group, as detailed in Attachment 11 to this Report;</p>			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>11 APPOINTS the Mayor and two Elected Members to the Reconciliation Action Plan Community Reference Group:</p> <p><u>Members</u></p> <p>11.1 Mayor Albert Jacob, JP; 11.2 - Cr Lewis Hutton; - Cr Rebecca Pizzey;</p> <p>12 ENDORSES the re-appointment of the following Community and Organisational Representatives of the Reconciliation Action Plan Community Reference Group as detailed in this Report:</p> <p><u>Community Members</u></p> <p>12.1 Pauline Boscato; 12.2 Jane Burns; 12.3 Marcus Kaden; 12.4 Kathy Kickett; 12.5 Amanda Weall; 12.6 Ken Aitchison; 12.7 Philippa Taylor; 12.8 One vacancy;</p> <p><u>Organisational Representatives</u></p> <p>12.9 Sharon Wood-Kenny (Djinda Bridiya Wellbeing Australian Aboriginal Organisation); 12.10 Mihi Betham (Meerilinga); 12.11 Audrey Williams (Impact Services); 12.12 One vacancy;</p> <p>13 NOTES that the newly appointed Reconciliation Action Plan Community Reference Group will consider the need to fill remaining vacancies at its next meeting;</p> <p>14 NOMINATES the following persons to represent the City of Joondalup on the:</p> <p>14.1 Community Board of Advice (Joondalup Health Campus):</p> <p>14.1.1 Cr Christine Hamilton-Prime, JP; 14.1.2 Cr Rebecca Pizzey (deputy);</p> <p>14.2 Joondalup Lotteries House Inc:</p> <p>14.2.1 Coordinator Community and Youth Development;</p> <p>14.3 North West District Planning Committee:</p> <p>14.3.1 Cr Adrian Hill; 14.3.2 Cr Lewis Hutton (deputy);</p> <p>14.4 North Western Metropolitan Regional Road Sub-Group:</p> <p>14.4.1 Cr Adrian Hill; 14.4.2 Cr Lewis Hutton (deputy); 14.4.3 Director Infrastructure Services;</p>			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>14.5 Wanneroo/Joondalup Local Emergency Management Committee:</p> <p>14.5.1 Cr Rebecca Pizzey; 14.5.2 Cr John Chester (deputy); 14.5.3 Manager Asset Management; 14.5.4 Emergency Management Officer; 14.5.5 Principal Environmental Health Officer;</p> <p>14.6 Yellagonga Regional Park Community Advisory Committee:</p> <p>14.6.1 Cr John Chester; 14.6.2 Cr Daniel Kingston (deputy); 14.6.3 Team Leader Natural Areas.</p> <p>The Alternate Motion was Put and CARRIED (11/</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr F Against the Alternate Motion: Cr Kingston.</p>			
13/11/2023	13 November 2023 - Audit and Risk Committee - Agenda - MINUTES	8.2	REVISED RISK MANAGEMENT FRAMEWORK (WARD – ALL)	In Progress	<p>PROCEDURAL MOTION - THAT THE ITEM BE DEFERRED</p> <p>MOVED Cr Kingston, SECONDED Cr Raftis that Item 8.2 Revised Risk Management Framework, BE DEFERRED to the next Audit and Risk Committee Meeting to be held on 11 March 2024, as per clause 10.1(a) of the <i>City of Joondalup Meeting Procedures Local Law 2013</i>.</p> <p>The Motion was Put and CARRIED (5/2)</p> <p>In favour of the Motion: Cr Raftis, Cr Hutton, Cr Kingston, Cr O'Neill and Cr Pizzey. Against the Motion: Mayor Jacob and Cr Hamilton-Prime.</p>	<p>25/02/2024</p> <p>Report prepared for meeting on 11 March 2024.</p>	11/03/2024	
13/11/2023	13 November 2023 - Audit and Risk Committee - Agenda - MINUTES	8.3	STRATEGIC RISK REGISTER (WARD – ALL)	In Progress	<p>PROCEDURAL MOTION - THAT THE ITEM BE DEFERRED</p> <p>MOVED Cr Kingston, SECONDED Cr Raftis that Item 8.3 Strategic Risk Register, BE DEFERRED to the next meeting of the Audit and Risk Committee to be held on 11 March 2024, as per clause 10.1(a) of the <i>City of Joondalup Meeting Procedures Local Law 2013</i>.</p> <p>The Motion was Put and CARRIED (5/1)</p> <p>In favour of the Motion: Cr Raftis, Cr Hutton, Cr Kingston, Cr O'Neill and Cr Pizzey. Against the Motion: Cr Hamilton-Prime.</p>	<p>25/02/2024</p> <p>Report prepared for meeting on 11 March 2024.</p>	11/03/2024	
20/11/2023	20 November 2023 - Policy Committee - MINUTES	8.6	PROPOSED LOCAL GOVERNMENT AND PUBLIC PROPERTY LOCAL LAW 2023 - CONSENT TO ADVERTISE (WARD – ALL)	In Progress	<p>PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK TO THE CHIEF EXECUTIVE OFFICER</p> <p>MOVED Cr Kingston, SECONDED Cr Raftis that Item 8.6 – Proposed Local Government and Public Property Local Law 2023 – Consent to Advertise, be REFERRED BACK to the Chief Executive Officer to consider the following matters:</p> <p>1 Amending clause 10.6(2) from 3 to 24 hours;</p>	<p>29/11/2023</p> <p>The report will be reviewed and presented to the Committee for further consideration at a date to be determined in 2024.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>2 Redrafting Part 9 – Advertising Signs – to:</p> <p>2.1 Impose conditions under a policy in accordance with Clause 12.6 rather than under conditions that are in the text of the local law;</p> <p>2.2 Remove clauses 9.3, 9.4, 9.5, 9.6, 9.7, 9.8 and 9.9;</p> <p>2.3 Provide an additional clause to empower the local government to issue permits for signage with conditions imposed under a policy;</p> <p>2.4 Create a new policy ‘Local Government and Public Property Signage Policy’;</p> <p>2.5 Review the definitions for types of signage;</p> <p>2.6 Provide additional clauses for permit conditions for different types of signage reflecting clauses 9.3, 9.4, 9.5, 9.6, 9.7, 9.8 and 9.9;</p> <p>2.7 Review signage definitions at 9.1 and appropriate conditions to be imposed under a policy to take into account the Implied freedom of political communication which may operate outside of elections. Signage that is political communication can only be regulated but not prohibited by the local law;</p> <p>3 Consolidating determinations from the register of determinations into Schedule 2 (see Register-of-Determinations-City-of-Joondalup.pdf);</p> <p>4 Removing footnotes regarding 2019 amendments from the consolidated law on pages 9, 16, and 17;</p> <p>5 Reviewing current authorised persons and whether current authorisations are valid.</p> <p>The Motion was Put and CARRIED (6/0)</p> <p>In favour of the Motion: Cr Kingston, Cr Chester, Cr Hutton, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.</p>			
20/11/2023	20 November 2023 - Policy Committee - MINUTES	8.7	ELECTED MEMBERS' ENTITLEMENTS POLICY - CONTINUING PROFESSIONAL DEVELOPMENT (WARD – ALL)	In Progress	<p>PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK TO THE CHIEF EXECUTIVE OFFICER</p> <p>MOVED Cr Raftis, SECONDED Cr Kingston that Item 8.7 Elected Members' Entitlements Policy – BE REFERRED BACK to the Chief Executive to consider:</p> <p>1 Amending new clause 7.4 – Approval - to require both sub-clauses (a) and (b) to be considered in an application for attendance at overseas conferences;</p> <p>2 Amending new clause 8 – Attendance at overseas conferences to require that both sub-clauses (a) and (b) are required;</p>	<p>29/11/2023 The report will be reviewed and presented to the Committee at a date to be determined in 2024.</p> <p>20/12/2023 Report to be presented to the Policy Committee in February 2024.</p> <p>29/02/2024 Report presented to the Policy Committee meeting held on 19 February 2024, to be presented to Council in March 2024.</p>		11/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>3 Reviewing the numbering of the Policy.</p> <p>4 Amending new clause 7.6.1 – Payment from conference and training expense allocation to remove the ability to transfer training funds between Elected Members;</p> <p>5 The type of air travel (business class or economy class).</p> <p>The Motion was Put and CARRIED (5/0)</p> <p>In favour of the Motion: Cr Kingston, Cr Hutton, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.</p>			
20/11/2023	20 November 2023 - Policy Committee - MINUTES	8.13	INVITATION ART PRIZE (WARD - ALL)	Not yet started	<p>OFFICER'S RECOMMENDATION MOVED Cr Vinciullo, SECONDED Cr Raftis that the Policy Committee NOTES that an Invitation Art Prize will not be held in 2024 to allow the program to be reviewed.</p> <p>The Motion was Put and CARRIED (5/0)</p> <p>In favour of the Motion: Cr Kingston, Cr Hutton, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.</p>	<p>29/11/2023</p> <p>Visual Arts review to be completed and listed for Policy Committee in September 2024.</p>	02/09/2024	
27/11/2023	27 November 2023 - Major Projects and Finance Committee - MINUTES	8.1	2023-24 CAPITAL WORKS PROGRAM UPDATE (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION MOVED Cr Fishwick, SECONDED Cr May that the Major Projects and Finance Committee NOTES:</p> <p>1 the report on the Capital Works Projects for 2023-24 as at 31 October 2023 forming Attachment 1 to this Report;</p> <p>2 the Capital Project Status Report 2023-24 as at 31 October 2023 forming Attachment 2 to this Report.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Cr Hill, Mayor Jacob, Cr Fishwick, Cr May, Cr O'Neill and Cr Vinciullo. Against the Motion: Nil.</p>	<p>24/01/2024</p> <p>Noting resolution. No further action required.</p>		24/01/2024
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	11.4	Recommendation for Petitions	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ222-11/23)</p> <p>MOVED Cr Kingston, SECONDED Cr May that the following petitions be RECEIVED and REFERRED to the Chief Executive Officer for action:</p> <p>1 An 85 signature petition has been received from residents of the City of Joondalup requesting that Council, ask the City, in coordination with Main Roads, to review the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive;</p>	<p>07/02/2024</p> <p>The City is currently reviewing the request.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>2 An 82 signature petition has been received from residents of the City of Joondalup requesting that Council request the CEO to prepare a report on the maintenance, repair and upgrade of Elcar Dog Park - addressing specific concerns;</p> <p>3 A 34 signature petition has been received from residents of the City of Joondalup requesting that Council request the CEO prepare a report on the maintenance, repair and upgrade of Falkland Park Children's Play Equipment and ground matting cover and to address a number of community concerns.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Cr Chester, Cr Hutton, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones and Cr May.</p>			
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.4	DEVELOPMENT OF ANNUAL EFFECTIVENESS AND EFFICIENCY MEASURES (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ226-11/23)</p> <p>MOVED Cr Jones, SECONDED Cr Hill that the Council NOTES that the City will investigate, as a program in the <i>Corporate Business Plan 2024/25</i>, the establishment of an initial set of effectiveness and efficiency measures aimed at measuring and reporting on the City's performance.</p> <p>The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.</p>	15/01/2024 Project to be included in the 2024/25 Corporate Business Plan.		
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.5	REPORT IN RESPONSE TO COUNCIL'S REQUEST FOR A QUARTERLY REPORT RELATED TO COMPLAINTS (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ227-11/23)</p> <p>MOVED Cr Jones, SECONDED Cr Hill that Council ACCEPTS the proposed structure, scope and timelines of a new quarterly report to be presented to the Audit and Risk Committee.</p> <p>The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.</p>	15/01/2024 Noting resolution. No further action required.		15/01/2024
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.6	MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ228-11/23)</p> <p>MOVED Cr Jones, SECONDED Cr Hill that Council NOTES the minutes of the ordinary meeting of the Catalina Regional</p>	20/12/2023 Noting resolution. No further action required.		11/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>Council held on 19 October 2023 forming Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2, page 199 refers.</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Nil.</p>			
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.7	SETTING OF 2024 COUNCIL MEETING DATES (WARD - ALL)	Behind Schedule	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ229-11/23)</p> <p>MOVED Mayor Jacob, SECONDED Cr Hill at Council:</p> <p>1 ENDORSES option 1 as the preferred meeting cycle option for 2024 and SETS the respective meeting dates and times for the Council of the City of Joondalup to be held at the Joondalup Civic Centre, Boas Avenue, Joondalup accordingly;</p> <p>2 In accordance with Regulation 12 of the Local Government (Administration) Regulations 1996, GIVES local public notice of the meeting dates, as determined by Council;</p> <p>3 INVITES a number of students from each of the high schools within the district of the City of Joondalup to attend the August Council meeting commencing at 12.00 noon;</p> <p>4 NOTES the Mindarie Regional Council, Catalina Regional Council and the Western Australian Local Government Association North Zone meetings are generally scheduled to be held on Thursdays.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Cr Chester.</p>	<p>15/01/2024</p> <p>Public Notice advising of the 2024 Council meeting dates distributed as follows:</p> <ul style="list-style-type: none"> * Notice Boards at Libraries and Administration Centre - 12 January 2024 * Facebook Post - 29 January 2024 * City's Website - 12 January 2024 * eNews Newsletter - 12 January 2024 * Perth Now - 25 January 2024 		29/01/2024
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.8	DRAFT CLIMATE CHANGE PLAN 2023 – 2033 (WARD – ALL)	In Progress	<p>PROCEDURAL MOTION - THAT THE ITEM BE REFERRED BACK (Resolution No: CJ230-11/23)</p> <p>MOVED Cr May, SECONDED Cr Kingston that Item 12.8, BE REFERRED BACK to the Chief Executive Officer, as per clause 10.1(c) of the City of Joondalup Meeting Procedures Local Law 2013 to further engage with Elected Members on the proposed corporate emission targets in the draft Climate Change Plan 2023-2033.</p> <p>The Procedural Motion was Put and CARRIED</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hutton, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Mayor Jacob, Cr Fishwick and Cr Hill.</p>	<p>15/01/2024</p> <p>The draft climate change plan is scheduled to be discussed with Elected Members at the April 2024 Strategy Session.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.9	CORPORATE BUSINESS PLAN 2023–2027 QUARTER 1 REPORT AND QUARTERLY CAPITAL WORKS REPORTS - (WARD - ALL)	In Progress	<p>COUNCIL RESOLUTION (Resolution No: CJ231-11/23)</p> <p>Original Motion as Amended being:</p> <p>MOVED Cr Kingston, SECONDED Mayor Jacob that Council:</p> <p>1 RECEIVES the Corporate Business Plan 2023–2027 Quarter 1 Report shown as Attachment 1 to this Report;</p> <p>2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 July 2023 to 30 September 2023 shown as Attachment 2 to this Report;</p> <p>3 RECEIVES the Key Capital Works Project Quarterly Status Reports for the period 1 July 2023 to 30 September 2023 shown as Attachment 3 to this Report;</p> <p>4 APPROVES the amendments to existing milestones for the Environment Strategy in the Corporate Business Plan 2023–2027;</p> <p>5 APPROVES the amendments to existing milestones for the Food organics, garden organics (FOGO) bin service in the Corporate Business Plan 2023–2027;</p> <p>6 APPROVES the amendments to existing milestones for the Property Management Framework in the Corporate Business Plan 2023–2027;</p> <p>7 APPROVES the amendments to existing milestones for the Duffy House commercial expressions of interest in the Corporate Business Plan 2023–2027;</p> <p>8 APPROVES the amendments to existing milestones for the Joondalup City Centre — Boas Place in the Corporate Business Plan 2023–2027;</p> <p>9 APPROVES the proposed amendments to existing milestones for the Burns Beach café development in the Corporate Business Plan 2023–2027;</p> <p>10 APPROVES the proposed amendments to existing milestones for the Ocean Reef Marina commercial site development business case in the Corporate Business Plan 2023–2027;</p> <p>10.1 NOTES that the review of the Business Case by DevelopmentWA is limited to ensuring that any use aligns with the overall project vision;</p> <p>10.2 NOTES the uses contained within the Draft Business Case will be presented to Council prior to it being forwarded to DevelopmentWA;</p> <p>11 APPROVES the addition of and milestones for the Organisation review/administration efficiency assessment as a new non-capital works project/initiative in the Corporate Business Plan 2023–2027;</p>	<p>15/01/2024</p> <p>Amendments to be actioned as per Council Resolution.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>12 APPROVES the addition of and milestones for the Dog Management Plan as a new non-capital works project/initiative in the <i>Corporate Business Plan 2023–2027</i>.</p> <p>The Motion was Put and CA</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Kingston.</p>			
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.10	CORPORATE SPONSORSHIP BUDGET FOR THE 2023-2024 FINANCIAL YEAR (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ232-11/23)</p> <p>MOVED Mayor Jacob, SECONDED Cr Hill that Council by an ABSOLUTE MAJORITY:</p> <p>1 APPROVES an increase of \$100,000 to the Budget for the 2023-2024 Financial Year for the Corporate Sponsorship Program;</p> <p>2 APPROVES that the Corporate Sponsorship Program will close for the 2023-2024 financial year once the increase in budget has been exhausted;</p> <p>3 APPROVES funds from the 2023-2024 Mid-Year review being allocated to the Corporate Sponsorship Program;</p> <p>4 NOTES that the Corporate Sponsorship Program will reopen on 29 November 2023.</p> <p>The Motion was Put and CA</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Motion: Cr Raftis.</p>	<p>15/01/2024</p> <p>Budget to be increased as per Council Resolution.</p> <p>Now included in Mid-year budget review costs.</p>		15/01/2024
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.19	2023-24 BUDGET AMENDMENT - CAPITAL WORKS PROGRAM PROJECTS CARRIED FORWARDS FROM 2022-23 (WARD - ALL)	Not yet started	<p>COUNCIL RESOLUTION (Resolution No: CJ241-11/23)</p> <p>MOVED Cr Raftis, SECONDED Cr O'Neill that Council by an ABSOLUTE MAJORITY:</p> <p>1 INCREASES the 2023-24 <i>Capital Works Budget</i> expenditure by \$6,194,454;</p> <p>2 INCREASES the 2023-24 Non-operating Grant, Subsidies and Contributions Budget revenue by \$723,434 of non-operating contributions revenue;</p> <p>3 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by \$4,084,046 to be drawn from the Capital Works Carried Forward Reserve, comprising \$2,453,522 from unspent funds to be carried forward at 30 June 2023 and additional transfers from funds held in the Reserve \$1,630,524;</p>			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>4 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by \$1,378,794 to be drawn from the Asset Renewal Reserve;</p> <p>5 INCREASES the 2023-24 Budget Transfers from Cash-Backed Reserves by \$8,180 to be drawn from the Strategic Asset Reserve.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr O'Neill and Cr Vinciullo.</p> <p>Against the Motion: Cr Jones and Cr Raftis.</p>			
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.2	JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY PROJECT (WARD - ALL)	Not yet started	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ243-11/23)</p> <p>MOVED Cr Hill, SECONDED Cr May that Council:</p> <p>1 INSTRUCTS the Chief Executive Officer to recommence a project to investigate options for a dedicated facility for performing arts and cultural events and activities within the Joondalup City Centre;</p> <p>2 NOTES that a further report will be presented to the Major Projects and Finance Committee outlining options to progress the project.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr O'Neill, Cr Pizzey and Cr Vinciullo.</p> <p>Against the Motion: Cr Jones, Cr Kingston and Cr Raftis.</p>	<p>19/12/2023</p> <p>Investigations will now recommence into the options for a dedicated City performing arts and cultural events/activities facility with a progress report to be submitted to a Major Projects & Finance Committee meeting. SPO GB</p>	01/03/2024	
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.3	POTENTIAL ACQUISITION OF LAND - LAND ACQUISITION STRATEGY (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ244-11/23)</p> <p>MOVED Cr Hill, SECONDED Cr May that Council:</p> <p>1 SUPPORTS the preparation of a draft Land Acquisition Strategy;</p> <p>2 NOTES that the draft Land Acquisition Strategy will be presented back to Council for endorsement;</p> <p>3 AUTHORISES the Chief Executive Officer to commence investigations into potential locations for land acquisition, the result of which will also be presented back to Council.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Nil.</p>	<p>19/12/2023</p> <p>A report on the Philosophy and Key Parameters to the development of a Land Acquisition Strategy has been prepared for the Major Projects & Policy Committee meeting to be held on 25 March 2024. SPO GB</p>	01/04/2024	
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 2.2	INCLUSION OF CUMULATIVE CONTRACTOR EXPENDITURE IN	Behind Schedule	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ246-11/23)</p> <p>MOVED Cr Raftis, SECONDED Cr Fishwick that Council:</p>	<p>03/01/2024</p> <p>A report will be prepared</p>		03/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Council - MINUTES ONLY		MONTHLY LIST OF PAYMENTS REPORT (WARD - ALL)		<p>1 NOTES the report on presentation of cumulative contractor expenditure;</p> <p>2 APPROVES the provision of contractor expenditure information to Elected Members monthly on a cumulative year-to-date basis;</p> <p>3 APPROVES the exclusion of Emergency Services Levy remittances to the Department of Fire and Emergency Services, refund payments to customers, and payments to Elected Members for allowances and expenses, from this cumulative contractor expenditure information;</p> <p>4 NOTES that this information will not form part of the monthly List of Payments report provided to Council;</p> <p>5 NOTES that this information may be presented in the form of a dashboard or by another similar mechanism as an alternative to a standard report, after consultation with Elected Members.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciulo Against the Motion: Nil.</p>			
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	16.1	NOTICE OF MOTION NO. 1 – CR CHRISTOPHER MAY, JP – BEACH UMBRELLA'S AND EQUIPMENT HIRE	Not yet started	<p>COUNCIL RESOLUTION (Resolution No: CJ248-11/23)</p> <p>MOVED Cr May, SECONDED Cr Hutton that Council REQUESTS the Chief Executive Officer to prepare a report on the options and feasibility of a trial for the provision of beach umbrellas and similar equipment to be available for hire at suitable beach locations within the City of Joondalup.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Fraser, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Chester, Cr Hill and Cr Kingston.</p>			
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	16.2	NOTICE OF MOTION NO. 2 – CR CHRISTOPHER MAY, JP – BUS SHELTER ART	In Progress	<p>COUNCIL RESOLUTION (Resolution No: CJ249-11/23)</p> <p>MOVED Cr May, SECONDED Cr Pizzey that Council REQUESTS the Chief Executive Officer to prepare a report on the feasibility and options to trial a Bus Shelter beautification program involving the following:</p> <p>1 Consideration of murals for City owned concrete bus shelters on main roads and suburban distributor roads, prioritising those with high instances of graffiti and vandalism;</p> <p>2 Investigation of any bus shelters (and hard stands) for such works to be fit for purpose for the medium/long term;</p>	<p>02/01/2024</p> <p>The Visual Arts team is undertaking a full program review in the first half of 2024, with a report to be prepared for Policy Committee meeting on 29 July 2024. Cultural Services propose to address the items raised in NOM # 2 within this Visual Arts program review.</p>	31/08/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>3 Ensuring any artworks add to a sense of place of the immediate surrounding area and meet community expectations;</p> <p>4 Options for whether funding for the program to be redirection from existing arts or other programs.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Hamilton-Pizzey and Cr Vinciullo. Against the Motion: Cr Fishwick, Cr Kingston and Cr O'Neill.</p>			
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	16.3	NOTICE OF MOTION NO. 3 – CR CHRISTOPHER MAY, JP – LIBRARY CATS	In Progress	<p>COUNCIL RESOLUTION (Resolution No: CJ250-11/23)</p> <p>MOVED Cr May, SECONDED Cr Hamilton-Prime that Council REQUESTS the Chief Executive Officer to prepare a report to Council to investigate options for the City to host cats at the City's Joondalup Library on a trial basis, with options to make the arrangement permanent, considering:</p> <p>1 Feasibility and potential implications of the different options by which to host cats in the Joondalup Library;</p> <p>2 Feasibility for an area in the library where cats of appropriate temperament can interact freely with visitors who wish to use said area (such as in an area where those who may be allergic to cats or not want to be around cats are not impacted);</p> <p>3 Partnership opportunities with organisations such as Cat Haven and SAFE (Saving Animals from Euthanasia) Perth and whether cats will be looked after by volunteers from partner organisations;</p> <p>4 Whether, if successful, such a program could be rotated or expanded to include other libraries.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Hamilton-P and Cr Vinciullo. Against the Motion: Cr Fishwick, Cr Hill, Cr Jones, Cr Kingston ar</p>	<p>18/12/2023</p> <p>The City is undertaking investigation as per the resolution.</p>	25/06/2024	
28/11/2023	28 November 2023 - Ordinary Meeting of Council - MINUTES ONLY	16.9.0	CONFIDENTIAL - APPOINTMENT OF EXTERNAL MEMBER TO THE AUDIT AND RISK COMMITTEE (WARD – ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ252-11/23)</p> <p>MOVED Cr Raftis, SECONDED Cr O'Neill that Council AUTHORISES the Presiding Member, and Councillors O'Neill and Kingston to interview the preferred candidate/s for the position of external member to the Audit and Risk Committee, being:</p> <p>1 Candidate 1; 2 Candidate 4; 3 Candidate 8; 4 Candidate 11;</p> <p>with a further report to be submitted to Council recommending formal appointment, noting that Council has</p>	<p>15/12/2023</p> <p>Proposal to progress interviews provided to Presiding Member for consideration on 15 December 2023.</p> <p>24/01/2024</p> <p>Interviews held on 23 January 2024.</p> <p>05/02/2024</p> <p>Confidential Council report approved for Briefing Session on 13 February 2024.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>the option of appointing more than one external member to the Committee.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciu Against the Motion: Nil.</p>			
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	11.3	Recommendation for Petitions	In Progress	<p>COUNCIL RESOLUTION (Resolution No: CJ256-12/23)</p> <p>MOVED Cr Kingston, SECONDED Cr May that the following petitions be RECEIVED and REFERRED to the Chief Executive Officer for action:</p> <ol style="list-style-type: none"> 1 An 2584-signature petition has been received from residents of the City of Joondalup in relation to the City Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) and the use of groynes between Hillarys and Ocean Reef. 2 An 183-signature petition has been received from residents of the City of Joondalup in relation to the fence at Picnic Cove Park; 3 A 31-signature petition has been received from residents of the City of Joondalup in relation to the approval of a grant of \$25,000 to the Kingsley Westside Football Club Incorporated for its Temporary Lights to MacNaughton Park project. <p>The Motion was Put and CARRIED (11/0)</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciu Against the Motion: Nil.</p>	<p>07/02/2024</p> <p>The City is currently reviewing the request.</p> <p>21/02/2024</p> <p>In relation to Petition 1, the following update is provided:</p> <p>Letter sent to lead petitioner dated 20.2.24 with the following:</p> <p>At the December 2023 meeting Council (CJ264-12/23) resolved:</p> <ol style="list-style-type: none"> 1 NOTES the outcomes of the community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan provided as Attachments 1 to 4; 2 PREPARES a new draft Coastal Hazard Risk Management and Adaptation Plan in alignment with State Planning Policy 2.6, and relevant guidelines, developed by a multi-disciplinary team of suitably qualified persons. 3 DEVELOPS a Community and Stakeholder Engagement Strategy whereby the community is regularly updated and consulted in the development of the draft Coastal Hazard Risk Management and Adaptation Plan. 4 PREPARES the new draft Coastal Hazard Risk Management and Adaptation Plan having regard to internationally recognised scientific evidence, further research and coastal monitoring, identification of alternative adaptation options, and the review of State Planning Policy 2.6. 5 ESTABLISHES a Community Reference Group to provide advice, guidance, and oversight in the development of the draft Coastal Hazard Risk Management and Adaptation Plan. 6 NOTES that actions to manage erosion will continue to occur while the draft Coastal Hazard Risk Management and Adaptation Plan is being developed, including but not limited to, beach nourishment and dune stabilisation. 		
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.1	DEVELOPMENT AND SUBDIVISION APPLICATIONS - OCTOBER 2023 (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ257-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the determination and recommendations made under delegated authority in relation to the:</p> <ol style="list-style-type: none"> 1 development applications described in Attachment 1 to this Report during October 2023; 2 subdivision applications described in Attachment 2 to this Report during October 2023. 	<p>05/01/2024</p> <p>Noting resolution. No further action required.</p>		05/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.			
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.2	CONSIDERATION OF THE CITY'S RECONCILIATION ACTION PLAN (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ258-12/23)</p> <p>MOVED Cr Raftis, SECONDED Cr Vinciullo that Council:</p> <p>1 ENDORSES the draft Innovate Reconciliation Action Plan provided as Attachment 1 to this Report;</p> <p>2 RESUBMITS the Innovate Reconciliation Action Plan to Reconciliation Australia for final endorsement.</p> <p>The Motion was Put and CARRIED (11/0)</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.</p>	<p>05/01/2024</p> <p>The City is progressing artwork for the Reconciliation Action Plan. Once completed, the document will be resubmitted to Reconciliation Australia.</p>	01/03/2024	
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.3	ACCESS AND INCLUSION PLAN, AGE-FRIENDLY PLAN AND REGIONAL HOMELESSNESS PLAN PROGRESS REPORTS (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ259-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the progress update of the 2022/23 period for the Access and Inclusion Plan, Age-Friendly Plan and Regional Homelessness Plan.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>05/01/2024</p> <p>Noting resolution. No further action required.</p>	12/12/2023	05/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.4	EXECUTION OF DOCUMENTS (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ260-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the Signing and Common Seal Register for 3 November 2023 to 22 November 2023 as detailed in Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 199 refers.</p>	<p>11/01/2024</p> <p>Noting resolution. No further action required.</p>		11/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.5	MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ261-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES:</p> <p>1 the minutes of the special meeting of the Catalina Regional Council held on 16 November 2023 forming Attachment 1 to this Report;</p> <p>2 the minutes of the special meeting of the Mindarie Regional Council held on 23 November 2023 forming Attachment 2 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>08/01/2024</p> <p>Noting resolution. No further action required.</p>		08/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.6	STATUS OF PETITIONS (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ262-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the status of outstanding petitions submitted to Council during the period 16 August 2016 to 28 November 2023, forming Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>08/01/2024</p> <p>Noting resolution. No further action required.</p>		08/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.7	DRAFT COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN — COMMUNITY CONSULTATION OUTCOMES (WARD - ALL)	In Progress	<p>COUNCIL RESOLUTION (Resolution No: CJ264-12/23)</p> <p>MOVED Cr Kingston, SECONDED Cr Jones that Council:</p> <ol style="list-style-type: none"> 1 NOTES the outcomes of the community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan provided as Attachments 1 to 4; 2 PREPARES a new draft Coastal Hazard Risk Management and Adaptation Plan in alignment with State Planning Policy 2.6, and relevant guidelines, developed by a multi-disciplinary team of suitably qualified persons. 3 DEVELOP a Community and Stakeholder Engagement Strategy whereby the community is regularly updated and consulted in the development of the draft Coastal Hazard Risk Management and Adaptation Plan. 4 PREPARE the new draft Coastal Hazard Risk Management and Adaptation Plan having regard to internationally recognised scientific evidence, further research and coastal monitoring, identification of alternative adaptation options, and the review of State Planning Policy 2.6. 5 ESTABLISH a Community Reference Group to provide advice, guidance, and oversight in the development of the draft Coastal Hazard Risk Management and Adaptation Plan. 6 NOTES that actions to manage erosion will continue to occur while the draft Coastal Hazard Risk Management and Adaptation Plan is being developed, including but not limited to, beach nourishment and dune stabilisation. 	<p>12/01/2024</p> <p>Development of draft CHRMAP will be included in 2024/25 Corporate Business Plan.</p> <p>06/03/2024</p> <p>At the Council meeting held on 27 February 2024, Council endorsed amendments to the <i>Corporate Business Plan 2023-2027</i> including changes to milestones for the Coastal Hazard Risk Management and Adaptation Plan project. As per the updated milestones, a project plan is proposed to be presented to Elected Members in quarter 4.</p>		
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.8	DRAFT ILUKA-BURNS BEACH FORESHORE RESERVE MANAGEMENT PLAN (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ265-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council ENDORSES the release of the draft Iluka-Burns Beach Foreshore Reserve Management Plan, provided as Attachment 1 to this Report, for community consultation for a period of 21 days.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>12/01/2024</p> <p>Community Consultation to be undertaken January-February 2024.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.9	STATUS OF COUNCIL DECISIONS - OCTOBER 2023 (WARD - ALL)	Behind Schedule	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ266-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the Status of Council Decisions Report for the month of October 2023, as provided in Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>08/01/2024</p> <p>Noting resolution. No further action required.</p>		08/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.10	CONTRIBUTION TO THE LORD MAYOR'S DISTRESS RELIEF FUND – MARIGINIUP BUSHFIRE APPEAL (CITY OF WANNEROO) (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ267-12/23)</p> <p>MOVED Cr Hill, SECONDED Cr May that Council BY AN ABSOLUTE MAJORITY:</p> <p>1 DONATES an amount of \$10,000 to the Lord Mayor's Distress Relief Fund's Mariginiup Bushfire Appeal in response to the disaster;</p> <p>2 AMENDS the 2023/24 Mid-Year Budget to include \$10,000 in Council Administration - Donations.</p> <p>The Motion was Put and CARRIED (11/0)</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Nil.</p>	<p>08/01/2024</p> <p>Cheque requested, received and forwarded to the City of Perth (LMDRF) December 2023.</p>		08/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.11	2022/23 CUSTOMER SATISFACTION SURVEY (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ268-12/23)</p> <p>MOVED Cr Hamilton-Prime, SECONDED Cr Vinciullo that Council:</p> <p>1 NOTES the results of the 2022/23 Customer Satisfaction Survey;</p> <p>2 NOTES the actions provided in the 2022/23 Customer Satisfaction Survey Improvement Plan provided as Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED (11/0)</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Nil.</p>	<p>12/01/2024</p> <p>Noting resolution. Communications Plan to be implemented to advise the community of results.</p>		12/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.12	LIST OF PAYMENTS MADE DURING THE MONTH OF OCTOBER 2023 (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ269-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the Chief Executive Officer's list of accounts for October 2023 paid under Delegated Authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1, 2 and 3 to this Report, totaling \$17,834,782.43.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>03/01/2024</p> <p>Noting resolution, no further action required</p>		03/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.13	FINANCIAL ACTIVITY STATEMENT FOR OCTOBER 2023 (SUBJECT TO END OF YEAR FINALISATION) (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ270-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the Financial Activity Statement for the period ended 31 October 2023 forming Attachment 1 to this Report and the Financial Position Statement at 31 October 2023 forming Attachment 2 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>03/01/2024</p> <p>Noting resolution, no further action required</p>		03/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.14	CARD TRANSACTIONS FOR THE MONTH OF OCTOBER 2023 (WARD - ALL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ271-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the reported card transactions for the month ended 31 October 2023 in accordance with Regulation 13A(1) of the Local Government (Financial Management) Regulations 1996 as shown in Attachments 1 and 2 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>03/01/2024</p> <p>Noting resolution, no further action required</p>		03/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.15	COMMUNITY FUNDING PROGRAM 2023-24 ROUND ONE (WARD – ALL)	Completed	<p>COUNCIL RESOLUTION (Resolution No: CJ272-12/23)</p> <p>MOVED Cr O'Neill, SECONDED Cr Chester that Council:</p> <p>1 APPROVES a grant of \$13,800 to the Duncraig Primary School Parents and Citizens Association Incorporated for its Bike Shelter project;</p> <p>2 DOES NOT APPROVE a grant of \$35,000 to the Hillarys Yacht Club Inc for its Ballet by the Sea project;</p> <p>3 APPROVES a grant of \$12,500 to the Kingsley Westside Football Club Incorporated of its Temporary Lights to MacNaughton Park, Kinross, project;</p> <p>4 APPROVES a grant of \$9,860 to Nature Play WA Inc for its Nature Play in the Park project;</p> <p>5 DOES NOT APPROVE a grant of \$4,541 to the Padbury Community Kindergarten Inc for its Nature Based Play Space project;</p> <p>6 DOES NOT APPROVE a grant of \$13,930 to the North Coast Art Club Inc for its Portable Display Stands project;</p> <p>7 DOES NOT APPROVE a grant of \$18,573 to the Northern Steel Car Club Inc for its Northern Steel BBQ Trailer project;</p> <p>8 DOES NOT APPROVE a grant of \$15,850 to We GIVE Food Inc for its Christmas Food Relief project.</p>	<p>03/01/2024</p> <p>Item 1: Duncraig Primary School – EMO23/83241 Item 2: Hillarys Yacht Club – EMO23/83430 Item 3: Kingsley Westside Football Club Incorporated – EMO23/83405 Item 4: Nature Play WA Inc – EMO23/83270 Item 5: Padbury Community Kindergarten Inc – EMO23/83426 Item 6: North Coast Art Club Inc – EMO23/83427 Item 7: Northern Steel Car Club Inc – EMO23/83429 Item 8: We GIVE Good Inc – EMO23/83428</p>		03/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council	12.16	TENDER 018/23 PROVISION OF AQUATIC SYSTEMS	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ273-12/23)</p>	<p>03/01/2024</p> <p>Letter of Advice sent 13/12/2023 - OUT23/10338 refers</p>		03/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Council - MINUTES ONLY		PREVENTATIVE MAINTENANCE SERVICES - CRAIGIE LEISURE CENTRE (WARD - CENTRAL)		<p>MOVED Cr May, SECONDED Cr Jones that Council ACCEPTS the tender submitted by Commercial Aquatics Australia (WA) Pty Ltd for the provision of aquatic systems preventative maintenance services at Craigie Leisure Centre as specified in Tender 018/23 for a period of three years with the option of two further terms of one year each, at the submitted fixed lump sum for scheduled servicing and scheduled rates for reactive works, with any price variations subject to the percentage change in the Perth CPI (All Groups).</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>			
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.17	TENDER 019/23 WATERPROOFING TO PODIUM SLAB AT THE JOONDALUP CIVIC CENTRE AND LIBRARY COMPLEX (WARD - NORTH)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ274-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council:</p> <p>1 ACCEPTS the tender submitted by Colgan Industries Pty Ltd for the provision of waterproofing to podium slab at the Joondalup Civic Centre and Library Complex as specified in Tender 019/23 for the fixed lump sum of \$1,299,257 (excluding GST) for completion of works within six months from commencement of contract;</p> <p>2 NOTES that an amount of \$400,000 will be listed for consideration in the draft 2024-25 capital works budget in respect of this project.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>03/01/2024</p> <p>Letter of Advice sent 13/12/2023 – OUT23/10189 refers</p>		03/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.18	TENDER 021/23 PROVISION OF CLEANING SERVICES FOR CRAIGIE LEISURE CENTRE (WARD - CENTRAL)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ275-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council ACCEPTS the tender submitted by Brightmark Group Pty Ltd for Option 1 for the provision of cleaning services for Craigie Leisure Centre as specified in Tender 021/23 for a period of three years, for the fixed lump sum of \$1,784,265 (GST Exclusive) for scheduled cleaning services and schedule of additional rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>03/01/2024</p> <p>Letter of Advice sent 13/12/2023 – OUT23/10106 refers</p>		03/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.19	TENDER 022/23 BALUSTRAD WALL REPLACEMENT IN JOONDALUP ADMINISTRATION BUILDING (WARD - NORTH)	Completed	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ276-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council:</p> <p>1 ACCEPTS the tender submitted by Colgan Industries Pty Ltd for the balustrade wall replacement in Joondalup Administration Building as specified in Tender 022/23 for the fixed lump sum of \$1,223,440 (excluding GST) for completion of works within six months from commencement of contract;</p>	<p>03/01/2024</p> <p>Letter of Advice sent 13/12/2023 – OUT23/10217 refers</p>		03/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>2 NOTES that a discount of \$45,000 on the site supervision cost will be included if the company is awarded both Tenders 019/23 and 022/23 (waterproofing to podium slab at the Joondalup Civic Centre and Library complex and balustrade wall replacement in Joondalup Administration Building, respectively) and both projects to run concurrently;</p> <p>3 NOTES that an amount of \$300,000 will be listed for consideration in the draft 2024-25 capital works budget in respect of this project.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>			
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.1	LOCAL HERITAGE SURVEY (WARD – ALL)	In Progress	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ277-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council APPROVES the public advertising of the draft Local Heritage Survey as outlined in Attachment 1 to this Report, for a period of 21 days.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>05/01/2024</p> <p>The City is undertaking actions in order to advertise the draft Local Heritage Survey in accordance with Council's resolution.</p>	01/03/2024	
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.2	AMENDMENTS TO MEDIUM-DENSITY SINGLE HOUSE DEVELOPMENT STANDARDS LOCAL PLANNING POLICY (WARD – ALL)	Completed	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ278-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council:</p> <p>1 In accordance with Clauses 4 and 5 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, PROCEEDS with the revised <i>Medium-density Single House Development Standards Local Planning Policy</i> provided as Attachment 2 to this Report;</p> <p>2 NOTES that the revised <i>Medium-density Single House Development Standards Local Planning Policy</i> will come into effect when a public notice is published on the City's website.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>05/01/2024</p> <p>The City has published the updated policy on the City's website.</p>		05/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.3	UPDATE ON AMENDED STATE PLANNING POLICY 7.3 - RESIDENTIAL DESIGN CODES (WARD – ALL)	Completed	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ279-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council:</p> <p>1 NOTES the Western Australian Planning Commission deferral of the amended <i>State Planning Policy 7.3 Residential Design Codes Volume 1</i>;</p> <p>2 NOTES that the corresponding review of the local planning framework outlined in Report CJ083-05/23 will commence following the release of further</p>	<p>05/01/2024</p> <p>Noting resolution. No further action required.</p>	12/12/2023	05/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>amendments to <i>State Planning Policy 7.3 Residential Design Codes Volume 1</i>.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>			
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.4	PROPOSED EXCISION OF PORTION OF RESERVE 32858, CRAIGIE OPEN SPACE, CRAIGIE (WARD - CENTRAL)	Completed	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ280-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council:</p> <p>1 Pursuant to Section 50 of the <i>Land Administration Act 1997</i>, CONSENTS to the cancellation of the Management Order over Reserve 32858 Lot 14052 (759) Whitfords Avenue, Craigie;</p> <p>2 Pursuant to Section 51 of the <i>Land Administration Act 1997</i>, ADVISES the Department of Planning, Lands and Heritage that no objections are raised to the proposed excision of a 120m² portion of Reserve 32858 Lot 14052 (759) Whitfords Avenue, Craigie, as shown in Attachment 1 to this Report;</p> <p>3 Pursuant to Section 46 of the <i>Land Administration Act 1997</i>, CONSENTS to the grant of a new Management Order for Reserve 32858 Lot 14052 (759) Whitfords Avenue, Craigie;</p> <p>4 NOTES that easements will be required from Whitfords Avenue to the site, between the State and Indara Infrastructure Pty Ltd to facilitate access, and the State and Western Power to facilitate power supply;</p> <p>5 ADVISES that all costs and charges associated with the excision process and easements are the responsibility of the applicant and the City of Joondalup will not accept any of these costs.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>05/01/2024</p> <p>The City has advised the Department of Planning, Lands and Heritage of Council's decision in relation to the proposed land excision.</p>		05/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.5	PROPOSED AMENDMENT TO VARIOUS PUBLIC OPEN SPACE RESERVES (WARD – ALL)	In Progress	<p>OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ281-12/23)</p> <p>MOVED Cr Kingston, SECONDED Cr Chester that Council:</p> <p>1 Pursuant to section 75 of the <i>Planning and Development Act 2005</i> and Regulation 35 (1) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, ADOPT an amendment to the City of Joondalup <i>Local Planning Scheme No. 3</i> to:</p> <p>1.1 reclassify areas as depicted in Attachment 1 to this Report from 'Public Open Space' reserve to 'Environmental Conservation' reserve;</p> <p>for the purpose of public advertising for a period of 42 days;</p>	<p>11/01/2024</p> <p>The City is progressing the actions in accordance with Council's decision.</p>	29/03/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>2 In accordance with Regulation 35(2) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> DETERMINES that the scheme amendment is a standard amendment as the proposal is consistent with the objectives of the 'Environmental Conservation' reserve, has minimal impact on other land in the scheme area and does not result in any significant environmental impacts.</p> <p>The Motion was Put and CARRIED (10/1)</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Cr Hutton.</p>			
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.6	REVIEW OF SUSTAINABILITY COUNCIL POLICY (WARD – ALL)	Completed	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ282-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council ADOPTS the revised Sustainability Council Policy provided as Attachment 2 to this Report, to align the City's approach to sustainability with recent legislative changes and the Strategic Community Plan 2022 – 2032, subject to:</p> <p>1 Amending the definition of 'precautionary principle' to align with the definition contained in the <i>Environmental Protection Act 1986</i> (section 4A(1)) being:</p> <p><i>"Where there are threats of serious or irreversible damage, lack of full scientific certainty should not be used as a reason for postponing measures to prevent environmental degradation.";</i></p> <p>2 Removing the following sentence Under clause 2 – Statement:</p> <p><i>"Addressing climate change risks through reducing greenhouse gas emissions, adaptation measures and building climate resilience";</i></p> <p>And replacing with the following (to reflect section 3.1 of the Local Government Act 1995):</p> <p><i>"To plan for, and to plan for mitigating, risks associated with climate change".</i></p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>12/01/2024 Amendments to be actioned as per Council Resolution.</p> <p>24/01/2024 Policy has been uploaded to the City's online Policy Manual.</p>		24/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.7	VANDALISM TO VEGETATION ON CITY LAND COUNCIL POLICY (WARD – ALL)	Completed	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ283-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council ADOPTS the revised <i>Vandalism to Vegetation on City Land Council Policy</i> provided in Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>24/01/2024 Policy has been uploaded to the City's online Policy Manual.</p>	12/12/2023	24/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.8	STREETLIGHT SHADING COUNCIL POLICY (WARD - ALL)	Completed	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ284-12/23)</p> <p>MOVED Cr May, SECONDED Cr Jones that Council NOTES the outcomes of the review of the <i>Streetlight Shading Council Policy</i> and AGREES to retain the Policy in its current form provided as Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 13.1.9, page 193 refers.</p>	<p>24/01/2024</p> <p>Policy has been updated to note review date and uploaded to the City's Website.</p>	12/12/2023	24/01/2024
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 1.9	VENUE HIRE FEES AND CHARGES POLICY - FINANCIAL HARDSHIP (WARD - ALL)	In Progress	<p>COUNCIL RESOLUTION (Resolution No: CJ286-12/23)</p> <p>MOVED Cr Kingston, SECONDED Cr Pizzey that Council:</p> <p>1 NOTES the proposed fee waiver process for Category B and C hirers under the Venue Hire Fees and Charges Policy;</p> <p>2 NOTES the categorisation for not-for-profit service providers under the Venue Hire Fees and Charges Policy;</p> <p>3 REQUESTS the Chief Executive Officer commence a review of the Venue Hire Fees and Charges Policy and the booking management software system, including:</p> <p>3.1 Directly engaging with affected users including those users being afforded the opportunity to present directly to the Policy Committee;</p> <p>3.2 Investigating the causes of the concerns from affected users;</p> <p>3.3 Formulating propositions for analysis to either develop an amendment to the Venue Hire Fees and Charges Policy or confirm the existing Venue Hire Fees and Charges Policy;</p> <p>3.4 With a recommended timeframe for the review to be concluded no later than quarter one of 2025;</p> <p>3.5 A progress report to be presented to the Policy Committee in the third quarter of 2024.</p> <p>The Motion was Put and CARRIED (11/0)</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Nil.</p>	<p>09/01/2024</p> <p>Progress report for the review of Venue Hire Fees and Charges Policy and the booking management software system will be presented to Policy Committee third quarter of 2024.</p>	30/09/2024	
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	13 2.1	CONFIDENTIAL - CHIEF EXECUTIVE OFFICER CONCLUDED ANNUAL PERFORMANCE REVIEW (WARD - ALL)	Completed	<p>COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ289-12/23)</p> <p>MOVED Cr Vinciullo, SECONDED Cr Hamilton-Prime hat Council BY AN ABSOLUTE MAJORITY:</p>	<p>08/01/2024</p> <p>Noting resolution. No further action required.</p>		08/01/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>1 ENDORSES the Chief Executive Officer Recruitment and Performance Review Committee’s Confidential Concluded Annual Performance Review Report as in Attachment 1 to this Report and the overall rating of “met the performance requirements set by Council for the period ending 30 June 2023”;</p> <p>2 ADOPTS the Key Performance Indicators for the 2023-24 review period as detailed in Attachment 2 to this Report.</p> <p>The Motion was Put and CARRIED (9/2)</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O’Neill, Cr Pizzey and Cr Vinciullo. Against the Motion: Cr Kingston and Cr Raftis.</p>			
12/12/2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	14.1	CONFIDENTIAL - EMPLOYMENT CONTRACT - DIRECTOR GOVERNANCE AND STRATEGY (WARD - ALL)	Completed	<p>OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ290-12/23)</p> <p>MOVED Cr Vinciullo, SECONDED Cr Hamilton-Prime that Council:</p> <p>1 NOTES the action of the Chief Executive Officer to renew the employment contract of the Director Governance and Strategy for a further five year period from 21 April 2024;</p> <p>2. NOTES that the terms of the employment contract will be the same as the current contract which expires on 21 April 2024.</p> <p>The Motion was Put and CARRIED (11/0)</p> <p>In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O’Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.</p>	<p>11/01/2024</p> <p>DGS Contract to be renewed as per Council Resolution No: CJ290-12/23</p>		11/01/2024
30/01/2024	30 January 2024 - Special Audit and Risk Committee - Agenda - MINUTES	7.1	2022-23 ANNUAL FINANCIAL REPORT	Completed	<p>OFFICER’S RECOMMENDATION MOVED Cr Hamilton-Prime, SECONDED Mayor Jacob that Council:</p> <p>1 BY AN ABSOLUTE MAJORITY, ACCEPTS the Annual Financial Report of the City of Joondalup for the financial year 2022-23, forming Attachment 1 to this Report;</p> <p>2 BY AN ABSOLUTE MAJORITY, ACCEPTS the Independent Auditor’s Report for the financial year 2022-23, forming Attachment 2 to this Report;</p> <p>3 NOTES the Auditor’s Management Letter in respect of the financial audit for the year ended 30 June 2023, forming Attachment 3 to this Report;</p> <p>4 NOTES that no interim Management Letter was issued in respect of the financial audit for the year ended 30 June 2023;</p> <p>5 NOTES the Auditor’s Exit Brief in respect of the financial audit for the year ended 30 June 2023, forming Attachment 4 to this Report.</p>	<p>12/02/2024</p> <p>No further action arising</p>		12/02/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>The Motion was Put and TIED (3/3)</p> <p>In favour of the Motion: Mayor Jacob, Cr Hamilton-Prime and Cr Pizzey.</p> <p>Against the Motion: Cr Raftis, Cr Kingston and Cr O'Neill.</p> <p>There being an equal number of votes, the Presiding Member exercised the Motion CARRIED</p>			
30/01/2024	30 January 2024 - Special Audit and Risk Committee - Agenda - MINUTES	7.2	CONFIDENTIAL - 2022-23 OFFICE OF THE AUDITOR GENERAL INFORMATION SYSTEMS AUDIT	Completed	<p>OFFICER'S RECOMMENDATION MOVED Cr Hamilton-Prime, SECONDED Cr O'Neill that the Audit and Risk Committee NOTES the findings identified during the Office of the Auditor General Information Systems Audit for the period 1 July 2022 to 30 June 2023, shown as Attachment 1 to this Report.</p> <p>The Motion was Put and</p> <p>In favour of the Motion: Cr Raftis, Mayor Jacob, Cr Hamilton-Prime, Cr Kingston, Cr O'Neill and Cr Pizzey.</p> <p>Against the Motion: Nil.</p>			06/02/2024
31/01/2024	31 January 2024 - Special Meeting of Council - MINUTES ONLY	8.1	CITY OF JOONDALUP ANNUAL REPORT 2022/23	Completed	<p>COUNCIL RESOLUTION (Resolution No: CJ002-01/24)</p> <p>MOVED Cr Hill, SECONDED Cr May that Council BY AN ABSOLUTE MAJORITY ACCEPTS the City of Joondalup Annual Report 2022/23 provided as Attachment 1 to this Report, including the Annual Financial Report 2022/23, provided as Attachment 2 to this Report, subject to the following minor amendments to the Annual Report 2022/23:</p> <ol style="list-style-type: none"> Pages 15/16 – add the following: <p><i>“Capital Grants, Subsidies and Contributions</i></p> <p><i>In addition to the capital grants, subsidies and contributions reported in the Annual Financial Report for 2022/23 and 2021/22, the City received \$9,128,926 capital grants, subsidies and contributions for replacement or renewal of assets in 2020/21.”</i></p> <p><i>“The best estimates for Capital Grants, contributions and subsidies received and applied to asset replacements and renewals: 2022/23 is \$7.46M, 2021/22 is \$11.18M, 2020/21 is \$6.92M.”</i></p> Page 24 – add the following: <p><i>“Note: Overall percentage satisfaction is calculated as percentage of respondents rating their satisfaction at 6 or higher out of 10 (on a scale 0–10).”</i></p> Page 55 – add the following: <p><i>“Remuneration totalling \$8,658 was paid to members of the Local Government Standards Panel during 2022/23.”</i></p> Page 55 - amend text to read <i>“Zero entries were registered in the Register of Behavioural Breach Findings during 2022/23”.</i> Page 83 - amend text to read <i>“28 March 2023.”</i> Page 94 – add the following: 	<p>06/02/2024</p> <p>All actions completed.</p>		06/02/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p><i>“Remuneration Paid to the Chief Executive Officer The total remuneration paid to the Chief Executive Officer inclusive of superannuation is \$381,107.”</i></p> <p>7. Page 107 - Update the table so that the two entries for Whitfords Junior Cricket Club are listed consecutively.</p> <p>8. Page 108 – amend the trending arrow for Percentage of residents undertaking volunteer work to downwards.</p> <p>9. Page 55 - amend text to read <i>“A total of three entries were registered in the Register of Minor Breach Findings during 2022/23, three of which were on appeal”.</i></p> <p>The Alternate Motion was Put and CARRIED (12/1)</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Cr Kingston.</p>			
31/01/2024	31 January 2024 - Special Meeting of Council - MINUTES ONLY	8.2	SETTING MEETING DATE FOR ANNUAL GENERAL MEETING OF ELECTORS 2023	Completed	<p>COUNCIL RESOLUTION (Resolution No: CJ003-01/24)</p> <p>MOVED Cr Hamilton-Prime, SECONDED Cr Hill that Council AGREES to convene the 2023 Annual General Meeting of Electors on Tuesday 5 March 2024, commencing at 5.30pm in the City of Joondalup’s Council Chamber.</p> <p>The Motion was Put and CARRIED (9/4)</p> <p>In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Hill, Cr Hutton, Cr Jones and Cr May.</p>	<p>06/02/2024</p> <p>Public Notice published in the Perth Now on 8 February 2024, City's public website, social media and Notice Boards, advising of the date and time for the AGM of Electors.</p>		06/02/2024
31/01/2024	31 January 2024 - Special Meeting of Council - MINUTES ONLY	9 1.1	2022-23 ANNUAL FINANCIAL REPORT	Completed	<p>COUNCIL RESOLUTION (Resolution No: CJ004-01/24)</p> <p>MOVED Cr Raftis, SECONDED Cr Hamilton-Prime that Council:</p> <p>That Council:</p> <p>1 BY AN ABSOLUTE MAJORITY, ACCEPTS the Annual Financial Report of the City of Joondalup for the financial year 2022-23, forming Attachment 1 to this Report;</p> <p>2 BY AN ABSOLUTE MAJORITY, ACCEPTS the Independent Auditor’s Report for the financial year 2022-23, forming Attachment 2 to this Report;</p> <p>3 NOTES the Auditor’s Management Letter in respect of the financial audit for the year ended 30 June 2023, forming Attachment 3 to this Report;</p> <p>4 NOTES that no interim Management Letter was issued in respect of the financial audit for the year ended 30 June 2023;</p> <p>5 NOTES the Auditor’s Exit Brief in respect of the financial audit for the year ended 30 June 2023,</p>	<p>12/02/2024</p> <p>No further action arising</p>		12/02/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>forming Attachment 4 to this Report, subject to the following amendments:</p> <p>5.1 3 – Issues Identified during the (Information Systems) Audit:</p> <p>5.1.1 5. Cloud vendor assurance rating now minor (was moderate)</p> <p>5.1.2 17. Network device management removed</p> <p>5.1.3 19. Service desk categorisation removed</p> <p>5.2 5 – Information Systems – Maturity Model</p> <p>5.2.1 Human Resource Security – 2023 rating now 2 (was 3)</p> <p>5.2.2 Manage Change – 2023 rating now 3 (was 2)</p> <p>5.2.3 Manage Continuity – 2023 rating now 3 (was 2)</p> <p>The Alternate Motion was Put and CARRIED (10/3)</p> <p>In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr Pizzey and Cr Vinciullo.</p> <p>Against the Alternate Motion: Cr Kingston, Cr O'Neill and Cr Raftis.</p>			
19/02/2024	19 February 2024 - Policy Committee - MINUTES	8.1	SETTING OF 2024 MEETING DATES - POLICY COMMITTEE (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION MOVED Cr Chester, SECONDED Cr Vinciullo that the Policy Committee ADOPTS the following meeting dates and times for the Policy Committee of the City of Joondalup to be held at the Joondalup Civic Centre (Conference Room 1), Boas Avenue, Joondalup:</p> <p>1 Tuesday 30 April 2024, commencing at 6.00pm;</p> <p>2 Monday 29 July 2024, commencing at 6.00pm;</p> <p>3 Monday 2 September 2024, commencing at 6.00pm;</p> <p>4 Monday 4 November 2024, commencing at 6.00pm.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Cr Kingston, Cr Chester, Cr Hill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Nil.</p>			
19/02/2024	19 February 2024 - Policy Committee - MINUTES	8.2	2024 POLICY REVIEW SCHEDULE (WARD - ALL)	In Progress	<p>OFFICER'S RECOMMENDATION MOVED Cr Pizzey, SECONDED Cr Hill that the Policy Committee NOTES the 2024 Policy Review Schedule, as detailed in Attachment 1 to this Report.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Cr Kingston, Cr Chester, Cr Hill, Cr Pizzey, Cr Raftis and Cr Vinciullo.</p> <p>Against the Motion: Nil.</p>			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
19/02/2024	19 February 2024 - Policy Committee - MINUTES	8.8	GROUNDWATER USE COUNCIL POLICY (WARD - ALL)	In Progress	<p>PROCEDURAL MOTION - THAT THE ITEM BE DEFERRED</p> <p>MOVED Cr Raftis, SECONDED Cr Kingston that Item 8.8 - Groundwater Use Council Policy, BE DEFERRED to further consider the inclusion of detailed reporting that would be provided through to the Council on a six monthly basis on all aspects of usage including public open space and all other usage.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Cr Kingston, Cr Chester, Cr Pizzey and Cr Raftis. Against the Motion: Mayor Jacob, Cr Hill and Cr Vinciullo.</p>			
19/02/2024	19 February 2024 - Policy Committee - MINUTES	8.9	SPECIFIED AREA RATING COUNCIL POLICY REVIEW (WARD - ALL)	Not yet started	<p>PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK TO THE CHIEF EXECUTIVE OFFICER</p> <p>MOVED Mayor Jacob, SECONDED Cr Vinciullo that Item 8.9 - Specified Area Rating Council Policy Review BE REFERRED BACK to the Chief Executive Officer to undertake targeted consultation on the proposed revised Policy and cost allocation model.</p> <p>The Motion was Put and CARRIED</p> <p>In favour of the Motion: Cr Kingston, Mayor Jacob, Cr Chester, Cr Hill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.</p>			
19/02/2024	19 February 2024 - Policy Committee - MINUTES	11.1	Request for Reports	Not yet started	<p>Cr Kingston requested the following reports:</p> <p>1 Record Management Council Policy.</p>			
19/02/2024	19 February 2024 - Policy Committee - MINUTES	11.1	Request for Reports	Not yet started	<p>Cr Kingston requested the following reports:</p> <p>2 Charity and Donations Policy.</p>			



Ordinary Meeting of Council

Thursday 15 February 2024

MINUTES

City of Stirling
25 Cedric Street, Stirling WA, 6021

These Minutes were confirmed as a true and correct record of proceedings at a meeting held on 18 April 2024.

Signature:
Chair

*Constituent Members:
Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*

Minutes CRC Council Meeting – 15 February 2024

TABLE OF CONTENTS

MEMBERSHIP	3
1. OFFICIAL OPENING.....	5
2. APOLOGIES AND LEAVE OF ABSENCE.....	5
3. DISCLOSURE OF INTERESTS	5
4. PUBLIC STATEMENT/QUESTION TIME.....	5
5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION).....	5
6. PETITIONS	5
7. CONFIRMATION OF MINUTES.....	5
8. BUSINESS ARISING FROM MINUTES	5
9. ADMINISTRATION REPORTS AS PRESENTED	5
9.1 BUSINESS REPORT – AS AT 31 JANUARY 2024.....	6
9.2 STATEMENT OF FINANCIAL ACTIVITY – DECEMBER 2023.....	6
9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED - DECEMBER 2023	6
9.4 SALES AND SETTLEMENT REPORT – PERIOD ENDING 31 OCTOBER 2023.....	6
9.5 PROJECT FINANCIAL REPORT – OCTOBER 2023	7
9.6 PROJECT FINANCIAL REPORT – NOVEMBER 2023	7
9.7 PROJECT FINANCIAL REPORT – DECEMBER 2023	7
9.8 STATEMENT OF FINANCIAL ACTIVITY FOR JANUARY 2024.....	8
9.9 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR JANUARY 2024	8
10. COMMITTEE REPORTS.....	8
10.1 CRC FYE 2024 BUDGET REVIEW.....	8
10.2 COMPLIANCE AUDIT RETURN 2023	9
11. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	9
12. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	9
13. URGENT BUSINESS APPROVED BY THE CHAIR.....	9
14. GENERAL BUSINESS	9
15. DECISION TO MOVE INTO CONFIDENTIAL SESSION.....	9
15.1 CATALINA CENTRAL COMMERCIAL SITE (LOT 800 AVIATOR BOULEVARD) - DEVELOPMENT UPDATE.....	10
15.2 EXPRESSION OF INTEREST - DESIGN AND CONSTRUCTION OF THE CATALINA GREEN SUSTAINABILITY DEMONSTRATION HOME (EOI01/2024)	11
16. FORMAL CLOSURE OF MEETING	11

Minutes CRC Council Meeting – 15 February 2024

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Jane Cutler	Cr Michael Le Page
City of Joondalup	Cr John Chester Cr Lewis Hutton	Cr Phillip Vinciullo Cr Adrian Hill
City of Perth	Cr Brent Fleeton	Cr Viktor Ko
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr David Lagan Cr Karlo Perkov	Cr Teresa Olow Cr Rob Paparde
Town of Victoria Park	Cr Claire Anderson	Cr Bronwyn Ife
City of Vincent	Cr Ashley Wallace	Cr Suzanne Worner
City of Wanneroo	Cr Helen Berry Cr Sonet Coetzee	Cr Phil Bedworth Cr Vinh Nguyen

Minutes CRC Council Meeting – 15 February 2024

PRESENT

Councillors	Cr Helen Berry Cr John Chester Cr Sonet Coetzee Cr Jane Cutler Cr Brent Fleeton Cr Tony Krsticevic (Chair) Cr Suzanne Migdale Cr Karlo Perkov Cr Ashley Wallace
Alternate Members	Cr Phillip Vinciullo
Staff	Mr Chris Adams (Chief Executive Officer) Mr Simon O’Sullivan (Manager Project Coordination) Mr Daniel Govus (Senior Governance Advisor – City of Stirling)
Apologies Councillors	Cr Claire Anderson Cr Lewis Hutton Cr David Lagan
Leave of Absence	Nil
Consultants	Mr Drew Tomkins (Satterley Property Group)
Apologies Participant Councils’ Advisers	Mr Mark Dickson (City of Wanneroo) Mr David MacLennan (City of Vincent) Mr Bill Parker (City of Wanneroo) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Gary Tuffin (Town of Cambridge) Mr Anthony Vuleta (Town of Victoria Park)
In Attendance Participant Councils’ Advisers	Mr Stevan Rodic (City of Stirling)
Members of the Public	Nil
Press	Nil

Minutes CRC Council Meeting – 15 February 2024

1. OFFICIAL OPENING

The Chair declared the meeting open at 6:02pm.

2. APOLOGIES AND LEAVE OF ABSENCE

Apologies: Cr Claire Anderson
Cr Lewis Hutton (*Cr Phillip Vinciullo present as Alternate Member*)
Cr David Lagan

3. DISCLOSURE OF INTERESTS

Nil

4. PUBLIC STATEMENT/QUESTION TIME

Nil

5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil

6. PETITIONS

Nil

7. CONFIRMATION OF MINUTES

Moved Cr Migdale, Seconded Cr Perkov.

That the Council CONFIRMS and the Chair signs the minutes from the Ordinary Meeting of Council held 7 December 2023 and the Special Meeting of Council held 20 December 2023 as true and accurate records of proceedings.

The Motion was put and declared CARRIED (10/0).

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

8. BUSINESS ARISING FROM MINUTES

Nil.

9. ADMINISTRATION REPORTS AS PRESENTED

Minutes CRC Council Meeting – 15 February 2024

9.1 BUSINESS REPORT – AS AT 31 JANUARY 2024

Moved Cr Migdale, Seconded Cr Cutler.

That the Council RECEIVES the Business Report as at 31 January 2024.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

9.2 STATEMENT OF FINANCIAL ACTIVITY – DECEMBER 2023

Moved Cr Migdale, Seconded Cr Cutler.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 December 2023.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED - DECEMBER 2023

Moved Cr Migdale, Seconded Cr Cutler.

That the Council:

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for December 2023 - \$17,823,681.24**
- 2. APPROVES the CRC Credit Card Statement for December 2023.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

9.4 SALES AND SETTLEMENT REPORT – PERIOD ENDING 31 OCTOBER 2023

Moved Cr Chester, Seconded Cr Fleeton.

That the Council RECEIVES the Sales and Settlement Report for the period ending 31 October 2023.

Minutes CRC Council Meeting – 15 February 2024

The Motion was put and declared CARRIED (10/0).

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

9.5 PROJECT FINANCIAL REPORT – OCTOBER 2023

Moved Cr Migdale, Seconded Cr Cutler.

That the Council RECEIVES the Project Financial Report (October 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

9.6 PROJECT FINANCIAL REPORT – NOVEMBER 2023

Moved Cr Migdale, Seconded Cr Cutler.

That the Council RECEIVES the Project Financial Report (November 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

9.7 PROJECT FINANCIAL REPORT – DECEMBER 2023

Moved Cr Migdale, Seconded Cr Cutler.

That the Council RECEIVES the Project Financial Report (December 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

Minutes CRC Council Meeting – 15 February 2024

9.8 STATEMENT OF FINANCIAL ACTIVITY FOR JANUARY 2024

Moved Cr Migdale, Seconded Cr Cutler.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 January 2024.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

9.9 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR JANUARY 2024

Moved Cr Migdale, Seconded Cr Cutler.

That the Council

1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for January 2024:

January 2024 - \$1,467,271.83

2. APPROVES the Credit Card Statement for January 2024.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

10. COMMITTEE REPORTS

AUDIT AND RISK COMMITTEE (8 FEBRUARY 2024)

10.1 CRC FYE 2024 BUDGET REVIEW

Moved Cr Migdale, Seconded Cr Cutler.

That the Council ADOPTS the Budget Review with the variations for the period 1 July 2023 to 30 June 2024, as detailed in the Budget Analysis Worksheet attached.

The Motion was put and declared CARRIED (10/0) by ABSOLUTE MAJORITY.

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

Minutes CRC Council Meeting – 15 February 2024

10.2 COMPLIANCE AUDIT RETURN 2023

Moved Cr Cutler, Seconded Cr Wallace.

That the Council recommends the Compliance Audit Return for the Catalina Regional Council for the year ended 31 December 2023 be ADOPTED, RECORDED in the minutes, CERTIFIED and SENT to the Director General of the Department of Local Government, Sport and Cultural Industries, in accordance with the *Local Government Act* and Regulations.

The Motion was put and declared CARRIED (10/0).

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

11. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

14. GENERAL BUSINESS

Nil

15. DECISION TO MOVE INTO CONFIDENTIAL SESSION

Moved Cr Migdale, Seconded Cr Cutler.

That:

1. **Item 15.1 – CATALINA CENTRAL COMMERCIAL SITE (LOT 800 AVIATOR BOULEVARD) - DEVELOPMENT UPDATE** be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(C) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
 - c) *A contract entered into, or which may be entered into, by the CRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
 - e) *a matter if disclosed would reveal –*

Minutes CRC Council Meeting – 15 February 2024

- i. Information that has a commercial value to a person; or*
 - ii. Information about the business, professional, commercial, or financial affairs of a person where the information is held by, or is about, a person other than the CRC (section 5.23(2)(e)).*
2. **Item 15.2 – EXPRESSION OF INTEREST - DESIGN AND CONSTRUCTION OF THE CATALINA GREEN SUSTAINABILITY DEMONSTRATION HOME (EOI01/2024) be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:**
- c) ***A contract entered into, or which may be entered into, by the CRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and***
 - e) ***A matter that if disclosed, would reveal –***
 - i. Information that has a commercial value to a person; or*
 - ii. Information about the business, professional, commercial, or financial affairs of a person where the information is held by, or is about, a person other than the CRC (section 5.23(2)(e)).*

The Motion was put and declared CARRIED (10/0).

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

At 6:12pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 15.1.

15.1 CATALINA CENTRAL COMMERCIAL SITE (LOT 800 AVIATOR BOULEVARD) - DEVELOPMENT UPDATE

Moved Cr Chester, Seconded Cr Wallace.

That the Council:

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**
2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (8/2).

For: Councillors Chester, Coetzee, Cutler, Fleeton, Krsticevic, Perkov, Vinciullo and Wallace.

Against: Councillors Berry and Migdale.

Minutes CRC Council Meeting – 15 February 2024

15.2 EXPRESSION OF INTEREST - DESIGN AND CONSTRUCTION OF THE CATALINA GREEN SUSTAINABILITY DEMONSTRATION HOME (EOI01/2024)

Moved Cr Chester, Seconded Cr Fleeton.

That the Council:

- 1. PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**
- 2. RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (8/2).

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Vinciullo and Wallace.

Against: Councillors Migdale and Perkov.

Moved Cr Cutler, Seconded Cr Fleeton.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

For: Councillors Berry, Chester, Coetzee, Cutler, Fleeton, Krsticevic, Migdale, Perkov, Vinciullo and Wallace.

Against: Nil.

At 6:42pm the meeting was reopened to the public.

16. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 6:43pm.

STATUS OF PETITIONS PRESENTED TO COUNCIL

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
<p>A 51 signature petition has been received from residents of the City of Joondalup requesting that Council create a working group that includes representatives from the City's planning department to review and develop appropriate signage guidelines and policy that allows small business to have a say on signage and placemaking within the City of Joondalup.</p> <p>RPC00105 (Governance and Strategy)</p>	16 August 2016	Outstanding	<p><u>Update as at February 2024</u> A review of the additional requests from the Policy Committee on 20 November 2023 has begun, with a report expected back to the Policy Committee later in 2024.</p> <p><u>Update as at November 2023</u> A report on the proposed Local Government and Public Property Local Law was presented to the Policy Committee on 20 November 2023. The Policy Committee resolved as follows:</p> <p>That Item 8.6 – Proposed Local Government and Public Property Local Law 2023 – Consent to Advertise – be REFERRED BACK to the Chief Executive Officer to consider the following matters:</p> <ul style="list-style-type: none"> • Amending clause 10.6(2) from 3 to 24 hours. • Redrafting Part 9 – Advertising Signs – to: <ul style="list-style-type: none"> ○ Impose conditions under a policy in accordance with Clause 12.6 rather than under conditions that are in the text of the local law. ○ Remove clauses 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9. ○ Provide an additional clause to empower the local government to issue permits for signage with conditions imposed under a policy. ○ Create a new policy 'Local Government and Public Property Signage Policy'. ○ Review the definitions for types of signage. ○ Provide additional clauses for permit conditions for different types of signage reflecting clauses 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9.

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<ul style="list-style-type: none"> ○ Review signage definitions at 9.1 and appropriate conditions to be imposed under a policy to take into account the implied freedom of political communication which may operate outside of elections. Signage that is political communication can only be regulated but not prohibited by the local law. • Consolidating determinations from the register of determinations into Schedule 2 (see Register-of-Determinations-City-of-Joondalup.pdf). • Remove footnotes regarding 2019 amendments from the consolidated law on pages 9, 16, and 17. • Review current authorised persons and whether current authorisations are valid. <p>A further report will be presented to the Policy Committee in February 2024.</p> <p><u>Update as at August 2023</u> A revised Local Government and Public Property Local Law did not progress to the Policy Committee in August 2023. It is expected to proceed to the Policy Committee later in 2023.</p> <p><u>Update as at May 2023</u> A revised Local Government and Public Property Local Law did not progress to the Policy Committee in May 2023. It is expected to proceed to the Policy Committee in August 2023.</p> <p><u>Update as at February 2023</u> A revised Local Government and Public Property Local Law did not progress to the Policy Committee in February 2023. It is expected to proceed to the Policy Committee in May 2023.</p> <p><u>Update as at November 2022</u> As stated below, a revised Local Government and Public Property Local Law (incorporating the changes on signage) is expected to be presented to the Policy Committee in February 2023.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p><u>Update as at August 2022</u> The Amendment Local Law was presented to Council on 16 August 2022. The Council resolution was as follows:</p> <p><i>That Item CJ124-08/22 Amendment Local Law 2021 – Final Adoption BE REFERRED BACK to the Policy Committee for further consideration and so that each local law can be considered separately.</i></p> <p>A revised Local Government and Public Property Local Law (incorporating the changes on signage) is expected to be presented to the Policy Committee in February 2023.</p> <p><u>Update as at June 2022</u> Letters were sent to the lead petitioners on 1 April 2022, advising of Council’s decision at the February 2022 Council Meeting. The Amendment Local Law is expected to be presented back to Council in July or August for consideration of submissions and final adoption.</p> <p><u>Update as at February 2022</u> A report was presented to the 15 February 2022 Council meeting to advertise the City of Joondalup Amendment Local Law 2021 (CJ014-02/22 refers). Once the Amendment Local Law is advertised, there is a six week submission period, with a further report to be presented to Council at the conclusion of the submission period.</p> <p><u>Update as at November 2021</u> The City is currently reviewing the Amendment Local Law with a report to be presented to Council in February 2022.</p> <p><u>Update as at May and August 2021</u> A report in relation to the <i>Advertisements Local Planning Policy</i> was submitted to Council at its meeting held on 16 March 2021 (CJ037-03/21 refers). The lead petitioner has been notified of Council’s decision.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p>At its meeting held on 16 February 2021 (CJ006-02/21 refers) Council endorsed a review of the City's <i>Local Government and Public Property Local Law 2014</i> to consider possible amendments to the local law provisions around the permissibility of temporary advertising signs in thoroughfares and road verges. A local law amendment will be submitted to a future Council meeting to consider detailing any possible changes that can be made.</p> <p><u>Update as at February 2021</u> A report will be presented to the 16 March 2021 Council meeting to consider the draft <i>Advertisements Local Planning Policy</i> following public advertising, which details signage requirements on private property.</p> <p><u>Update as at November 2020</u> A new draft policy was presented to Council at its meeting held on 20 October 2020 (CJ162-10/20 refers). The Draft Advertisement Local Planning Policy will be advertised for public consultation for 21 days before the end of 2020.</p> <p><u>Update as at February, May and August 2020</u> Review of signs policy is continuing.</p> <p><u>Update as at August and November 2019</u> Review of signs policy is continuing.</p> <p><u>Update as at May 2019</u> Review of signs policy has commenced.</p> <p><u>Update as at February 2019</u> Work will commence shortly on the review of the <i>Signs</i> policy.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p><u>Update as at November 2018</u> <i>Local Planning Scheme No. 3</i> was gazetted on 23 October 2018. Now that the City knows the exact wording of the scheme, work will commence on the review of the <i>Signs Policy</i>. A decision will be made shortly how best to engage small business in the review of the policy.</p> <p><u>Update as at August, May and February 2018</u> The review of the City's <i>Signs Policy</i> will commence once <i>Local Planning Scheme No. 3</i> has been endorsed by the Western Australian Planning Commission.</p> <p><u>Update as at February, May, August and November 2017</u> The review of the City's <i>Signs Policy</i> is yet to commence.</p> <p><u>Update as at November 2016</u> The review of the City's <i>Signs Policy</i> is yet to commence.</p> <p><u>Update as at August 2016</u> It is anticipated that a review of the City's <i>Signs Policy</i> will commence in late 2016. The request to form a working group will be considered as part of the review process.</p>
<p>A 198 signature petition has been received from residents of the City of Joondalup requesting the City prepare options for the expansion and redevelopment of the Whitford Senior Citizens Club and the Whitford Library Facilities.</p> <p>RCP00086 (Corporate Services)</p>	<p>17 August 2021</p>	<p>Outstanding</p>	<p><u>Update as at February 2024</u> A report is being drafted for tabling at a Major Projects and Finance Committee in 2024.</p> <p><u>Update as at November 2023</u> Report being drafted for tabling at Major Projects and Finance Committee in 2024.</p> <p><u>Update as at August 2023</u> Being reviewed in line with the Social Needs Analysis.</p> <p><u>Update as at May 2023</u> Date to be confirmed, awaiting outcome of social needs analysis.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p><u>Update as at February 2023</u> Date to be confirmed, awaiting outcome of social needs analysis.</p> <p><u>Update as at November 2022</u> The presentation of the report has been delayed to 2023 pending the social need analysis report.</p> <p><u>Update as at August 2022</u> A report will be presented to Major Projects and Finance at its meeting scheduled for 28 November 2022.</p> <p><u>Update as at June 2022</u> The evaluation of the Social Needs Analysis is still in progress and once that is complete a report will be presented to the Major Projects and Finance Committee as per the February 2022 resolution.</p> <p><u>Update as at February 2022</u> A report was presented to Council at its meeting held on 15 December 2021 (CJ177-12/21 refers) where Council resolved the following: <i>“That Council:</i></p> <p>1 <i>NOTES that on finalisation of the City of Joondalup’s evaluation of the Social Needs Analysis, which will occur in early 2022, a report will be presented to a future meeting of the Major Projects and Finance Committee that assesses what will be required to meet the community’s future needs at the Whitford Library and Whitford Senior Citizens’ Centre;</i></p> <p>2 <i>ADVISES the lead petitioner of Council’s decision as detailed in Part 1 above.”</i></p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p><u>Update as at November 2021</u> A report will be presented to Council at its meeting scheduled for 14 December 2021.</p> <p><u>Update as at August 2021</u> The City is currently reviewing the request and a report will be presented to a future Council meeting.</p>
<p>A 209 signature petition has been received from residents of the City of Joondalup requesting that Council consider improving the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School.</p> <p>RCP00121 (Infrastructure Services)</p>	<p>17 October 2023</p>	<p>Completed</p>	<p><u>Update as at February 2024</u> Concerns regarding the pedestrian refuge on Beltana Road in Craigie had been raised previously with the City and potential options were discussed with Main Roads WA (MRWA) in June 2023 to inform the City’s Capital Works Program.</p> <p>Beltana Road has been listed for consideration in the 2024-25 financial year for road resurfacing, the installation of a minor traffic treatment, and upgrade of the pedestrian refuge to current standards and line marking and signage upgrades have been submitted to Main Roads WA for approval.</p> <p>The City has also provided assistance to the Craigie Heights Primary School who has submitted an application to the WA Police for a children’s crossing on Beltana Road.</p> <p><i>It is therefore recommended that Council:</i></p> <ol style="list-style-type: none"> 1 <i>NOTES that Beltana Road has been listed for consideration in the 2024-25 financial year for road resurfacing, the installation of a minor traffic treatment, and upgrade of the pedestrian refuge to current standards;</i> 2 <i>NOTES line marking and signage upgrades for Beltana Road have been submitted to Main Roads WA for approval;</i>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p>3 <i>NOTES that Craigie Heights Primary School has submitted a children’s crossing application to the WA Police for Beltana Road in December 2023;</i></p> <p>4 <i>ADVISES the lead petitioner of the actions taken in relation to the petition requesting consideration be given to improve the road safety at Beltana Road and Spinaway Street near Craigie Heights Primary School.</i></p> <p><u>Update as at November 2023</u> The City is currently investigating the matters raised within the petition.</p> <p><u>Update as at 17 October 2023</u> Petition received and referred at Council Meeting held 17 October 2023.</p>
<p>An 82 signature petition has been received from residents of the City of Joondalup requesting that Council request the CEO to prepare a report on the maintenance, repair and upgrade of Elcar Dog Park - addressing specific concerns.</p> <p>RCP00124 (Infrastructure Services)</p>	<p>28 November 2023</p>	<p>Outstanding</p>	<p><u>Update as at February 2024</u> The City is currently investigating the matters raised within the petition.</p> <p><u>Update as at November 2023</u> Petition received and referred at Council Meeting held 28 November 2023.</p>
<p>An 85 signature petition has been received from residents of the City of Joondalup requesting that Council, ask the City, in coordination with Main Roads, to review the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive.</p> <p>RCP00122 (Infrastructure Services)</p>	<p>28 November 2023</p>	<p>Completed</p>	<p><u>Update as at February 2024</u> The City met with Main Roads WA to discuss the process of modifying the signalised intersection of Connolly Drive and Selkirk Drive, Kinross on the 5 October 2023.</p> <p>Main Roads WA advised that some minor adjustments have already been made for the right turn movement from Connolly Drive into Selkirk Drive.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
			<p>The City has engaged a consultant to undertake the required traffic modelling to meet Main Roads WA’s Operational Modelling Guidelines and Traffic Signals Approval Policy.</p> <p><i>It is therefore recommended that Council:</i></p> <ol style="list-style-type: none"> 1 <i>NOTES that Main Roads WA have made some minor adjustments to the traffic signals for the right turn movement from Connolly Drive into Selkirk Drive;</i> 2 <i>NOTES the City’s requirements to adhere to Main Roads WA’s Operational Modelling Guidelines and Traffic Signals Approval Policy;</i> 3 <i>NOTES that the City has engaged a consultant to undertake the required traffic modelling to meet Main Roads WA’s requirements;</i> 4 <i>ADVISES the lead petitioner of the actions taken in relation to the petition requesting a review of the traffic signal operation at the intersection of Selkirk Drive and Connolly Drive.</i> <p><u>Update as at November 2023</u> Petition received and referred at Council Meeting held 28 November 2023.</p>
<p>A 34 signature petition has been received from residents of the City of Joondalup requesting that Council request the CEO prepare a report on the maintenance, repair and upgrade of Falkland Park Children’s Play Equipment and ground matting cover and to address a number of community concerns.</p> <p>RCP00123 (Infrastructure Services)</p>	<p>28 November 2023</p>	<p>Outstanding</p>	<p><u>Update as at February 2024</u> The City is currently investigating the matters raised within the petition. A report is scheduled for quarter 1 in 2024-25.</p> <p><u>Update as at November 2023</u> Petition received and referred at Council Meeting held 28 November 2023.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
<p>A 2,693 signature petition has been received from residents of the City of Joondalup requesting that Council reject the CHRMAP and the use of groynes between Hillarys and Ocean Reef; prepare CHRMAP using petitioners' recommendations and scope; and establish a steering committee.</p> <p>RCP00125 (Governance and Strategy)</p>	<p>12 December 2023</p>	<p>Outstanding</p>	<p><u>Update as at February 2024</u></p> <p>At its meeting held on 12 December 2023, Council considered a report relating to the petition (CJ264-12/23 refers), whereby it was resolved that Council:</p> <ol style="list-style-type: none"> 1 <i>NOTES the outcomes of the community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan provided as Attachments 1 to 4;</i> 2 <i>PREPARES a new draft Coastal Hazard Risk Management and Adaptation Plan in alignment with State Planning Policy 2.6, and relevant guidelines, developed by a multi-disciplinary team of suitably qualified persons.</i> 3 <i>DEVELOPS a Community and Stakeholder Engagement Strategy whereby the community is regularly updated and consulted in the development of the draft Coastal Hazard Risk Management and Adaptation Plan.</i> 4 <i>PREPARES the new draft Coastal Hazard Risk Management and Adaptation Plan having regard to internationally recognised scientific evidence, further research and coastal monitoring, identification of alternative adaptation options, and the review of State Planning Policy 2.6.</i> 5 <i>ESTABLISHES a Community Reference Group to provide advice, guidance, and oversight in the development of the draft Coastal Hazard Risk Management and Adaptation Plan.</i> 6 <i>NOTES that actions to manage erosion will continue to occur while the draft Coastal Hazard Risk Management and Adaptation Plan is being developed, including but not limited to, beach nourishment and dune stabilisation.</i> <p>It is anticipated that Elected Members will be presented with a revised approach for their consideration in Quarter 4 of 2023/24.</p>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
<p>A 183 signature petition has been received from residents of the City of Joondalup requesting that Council instructs the CEO to remove a new fence at Picnic Cove, stop progress on more new fencing and educate park users re: dog behaviour.</p> <p>RCP00126 (Infrastructure Services)</p>	<p>12 December 2023</p>	<p>Completed</p>	<p>Update as at February 2024</p> <p>Following receipt of the petition at the Council Meeting held on 12 December 2023, the City wrote to the Manager, Regional Parks Unit – Swan Region at the Department of Biodiversity, Conservation and Attractions (DBCA) being the landowner/manager to ascertain DBCA’s position on the conservation fence. While the City had previously received anecdotal support from DBCA for the construction of the fence there had been no written confirmation received from DBCA for this support.</p> <p>The Acting Manager, Regional Parks Unit – Swan Region from DBCA responded on Thursday 21 December 2023 advising that DBCA’s recommendation is for the fence to be removed as soon as possible.</p> <p>Following notification to relevant stakeholders, including the lead petitioner, the fence was removed, and the area returned to its former state on 9 January 2024.</p> <p><i>It is therefore recommended that Council:</i></p> <ol style="list-style-type: none"> 1 <i>NOTES the conservation fence at Picnic Cove Park was removed by the City and the area returned to its former state on 9 January 2024;</i> 2 <i>NOTES there are currently no plans for the construction of further conservation fencing at Picnic Cove Park;</i> 3 <i>NOTES that the City will undertake targeted patrols of Picnic Cove Park to educate dog owners on their responsibilities;</i> 4 <i>ADVISES the lead petitioner of the actions taken in relation to the petition requesting the removal of the conservation fence at Picnic Cove Park.</i>

PETITION DETAILS	DATE OF PRESENTATION TO COUNCIL	STATUS	COMMENT
<p>A 31 signature petition has been received from residents of the City of Joondalup requesting that Council approves a grant of \$25,000 to Kingsley Westside Football Club Incorporated for its temporary lights to MacNaughton Park project.</p> <p>RCP00127 (Corporate Services)</p>	<p>12 December 2023</p>	<p>Completed</p>	<p>Update as at February 2024 A letter was sent to the Lead Petitioner on 3 January 2024 advising them of Council's Resolution of 12 December 2023 (CJ272/12-23 refers):</p> <p><i>It is therefore recommended that Council:</i></p> <p>5.1 NOTES that at its meeting held on 12 December 2023 (CJ272/12-23 refers), Council approved in Part as follows:</p> <p style="padding-left: 40px;">“3 APPROVES a grant of \$12,500 to the Kingsley Westside Football Club Incorporated of its Temporary Lights to MacNaughton Park, Kinross, project;”</p> <p>5.2 NOTES that a letter was sent to the lead petitioner on 3 January 2024 advising them of Council's decision;</p> <p>5.3 NOTES that at its meeting held on 27 February 2024 (CJ027-02/24 refers) Council approved the following resolution which formed part of a Notice of Motion:</p> <p style="padding-left: 40px;">“That Council BY AN ABSOLUTE MAJORITY AMENDS Part 3 of its decision of 12 December 2023 (CJ272-12/23 refers) as follows:</p> <p style="padding-left: 40px;">“3 APPROVES a grant of \$12,500 \$25,000 to the Kingsley Westside Football Club Incorporated of its Temporary Lights to MacNaughton Park, Kinross, project.”</p> <p>5.4 NOTES that a letter was sent to the lead petitioner on 5 March 2024 advising them of Council's decision.</p>



City of Joondalup Draft Environment Strategy 2024 - 2034



Forest Red-tailed Black Cockatoos

Acknowledgements

Please formally acknowledge the City of Joondalup if you choose to use any of the content contained within the Environment Strategy.

Suggested citation:

City of Joondalup, 2024, *Environment Strategy 2024 - 2034*, Joondalup, WA.

Alternative Formats

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Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

Joondalup-ak ngala kadij Noongar moort nidja Wadjak boodjar-ak kalyakool moondang-ak kaaradj-midi. Ngala Noongar Moort wer baalabang moordij kaadidjiny koota-djinanginy. Ngala Noongar wer Torres Strait Moort-al dandjoo koorliny kwaba-djinanginy. Koora, yeyi wer kalyakool, ngalak Noongar wer Torres Strait Birdiya wer moort koota-djinanginy.

Contents

Introduction	5
Our unique environment.....	5
What you told us	5
Strategic context	7
Purpose	8
Structure	8
Biodiversity	12
Threats	14
What we currently do	14
What we plan on doing	15
Annual Performance Measures	16
Water 17	
Threats	17
What we currently do	17
What we plan on doing	19
Annual Performance Measures	19
Climate Change.....	20
Threats	20
What we currently do	20
What we plan on doing	22
Annual Performance Measures.....	23
Waste 24	
Threats	24
What we currently do	24
What we plan on doing	26
Annual Performance Measures.....	26
Implementation.....	27
Monitoring.....	27
Reporting	27
References	28
Appendix – Relevant Federal, State and Local Legislation, Policies and Frameworks.....	29
Federal Legislation.....	29
State Legislation	29
City of Joondalup Policies and Frameworks.....	29

Acronyms

Acronym / Abbreviation	Definition
DBCA	Department of Biodiversity and Conservation Attractions
DPIRD	Department of Primary Industries and Regional Development
DWER	Department of Water and Environmental Regulation
FOGO	Food Organics and Garden Organics
LED	Light emitting diode
NRM	Natural Resource Management
WALGA	Western Australian Local Government Association
WARR	Waste Avoidance and Resource Recovery

DRAFT

Introduction

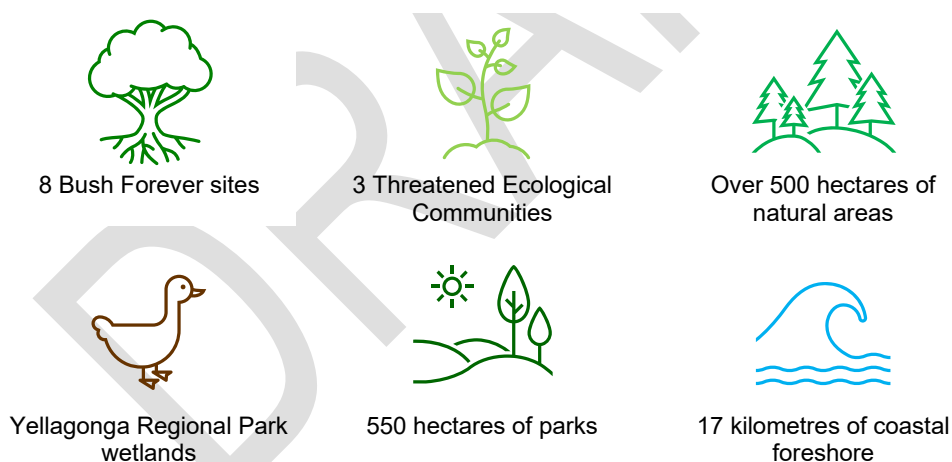
Our unique environment

The City is located within the Southwest Australian biodiversity hotspot, one of 36 biodiversity hotspots in the world, with approximately 8,000 plant species, the majority of which are endemic to this region.¹ There are a number of regionally, nationally and internationally significant natural areas located within or adjacent to the City including Yellagonga Regional Park, Marmion Marine Park and Neerabup National Park. There are natural areas within the City that contain vegetation communities and species of high conservation value. The City contains several Threatened Ecological Communities as well as threatened or priority flora and fauna species.

The City is situated along the Swan Coastal Plain, with its southern boundary located approximately 16 kilometres from the Central Business District of Perth. The City covers an area of 96.5 square kilometres which encompasses a diverse range of natural areas including 17 kilometres of coastal foreshore, a chain of wetlands and a variety of natural areas.

The City is bounded by the City of Wanneroo to the east and north, the City of Stirling to the south, and the Indian Ocean to the west, as shown in Figure 2.

Environmental snapshot



What you told us

Shaping Your Local Community

Our community were invited to participate in the Shaping Your Local Community initiative and provide feedback to inform the development of the *Strategic Community Plan 2022–2032* with community consultation activities being delivered from February to April 2021. Feedback was sought via a community survey, events poll and stakeholder workshops, including an environment themed community workshop in March 2021. The majority of the attendees at

¹ Brundrett, M. (2021)

the environment workshop were from the City's Friends Groups and the workshop included identifying environmental values and key challenges, exploring ideas for a thriving community and environment in the future and identifying environmental initiatives for the City. Workshop attendees told us that in their local community they most valued bushland, coastal space, beach and trees, as shown in the word cloud below with the larger words being more popular.



The following were identified during the workshop as environmental priorities for the City to focus on:

- Protection of natural areas from clearing of native vegetation for development
- Education, support and funding for Friends Groups to conserve natural areas
- Engage with schools to educate and raise awareness of bushland values and connect them to natural areas.

Strategic Community Reference Group

Strategic Community Reference Group members considered the City's strategic approach to environmental management in November 2022 to inform the development of a new Environment Strategy. Participants explored environmental values and challenges, identified innovative ideas to address environmental challenges and discussed shared responsibility.

Some of the innovative ideas from participants included water sensitive urban design, citizen science initiatives and Smart Cities technology. Participants identified that they valued biodiversity, sustainability, ocean, nature, bushland, beaches, birds, parks and trees most about the environment, as shown in the word cloud below.



Community Feedback

Community feedback from the Strategic Community Reference Group and Shaping Your Local Community initiative has been incorporated into the draft Environment Strategy, where relevant. Further community consultation will be undertaken on the draft Environment Strategy once it is endorsed by Council for consultation and community feedback incorporated into the final Strategy.

Strategic context

The *Environment Strategy 2024 - 2034* aligns with the City of Joondalup Strategic Environmental Framework as shown in Figure 1. The *Environment Strategy 2024 – 2034* is closely aligned with the City’s *Strategic Community Plan 2022 – 2032* and its environmental outcomes. The *Environment Strategy 2024 – 2034* is a high level strategy guiding the issue specific environmental plans which provide detailed actions and performance measures to address individual environmental issues.



* To be completed in 2025/26

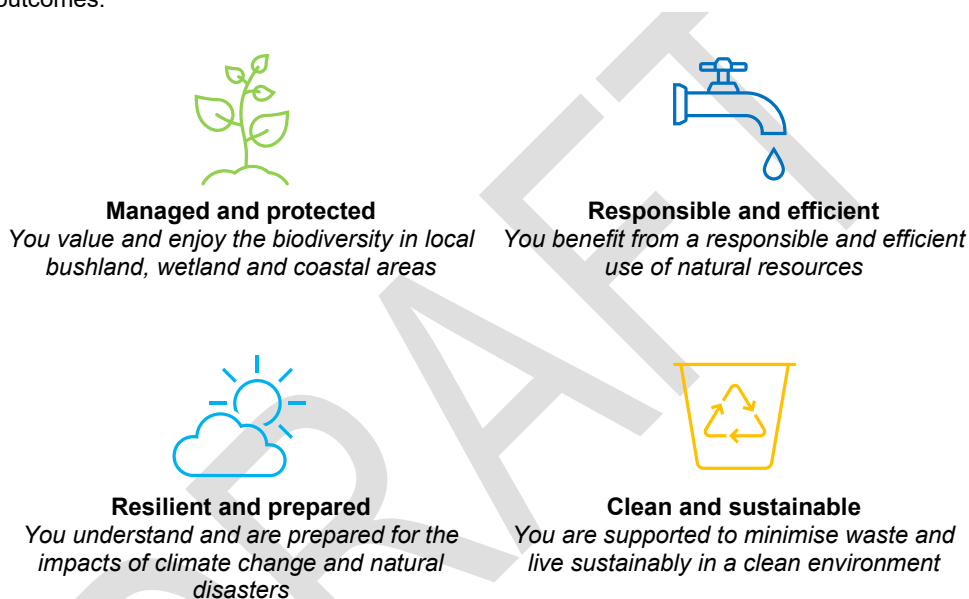
Figure 1: City of Joondalup Strategic Environmental Framework

Strategic Community Plan

The City's *Strategic Community Plan 2022 - 2032* sets out our strategic direction for the City for the next 10 years and includes the following environmental goal:

We have a beautiful natural environment which we care for and protect. We demonstrate best-practice in sustainability and environmental management. Our community is actively involved in conservation and sustainability initiatives and we share responsibility for preserving our natural assets for future generations.

The City's *Strategic Community Plan 2022 - 2032* includes the following environmental outcomes:



Purpose

The purpose of the *Environment Strategy 2024 – 2034* is to provide a framework for the City to be environmentally sustainable by protecting and enhancing the environment and minimising the use of natural resources.

Structure

The *Environment Strategy 2024 – 2034* includes key themes of biodiversity, water, climate change and waste. Each theme includes:

- Objectives – Strategic Community Plan outcomes
- Threats – environmental threats
- Strategies – what we currently do
- Plans – what we plan on doing
- Measures - annual performance measures.

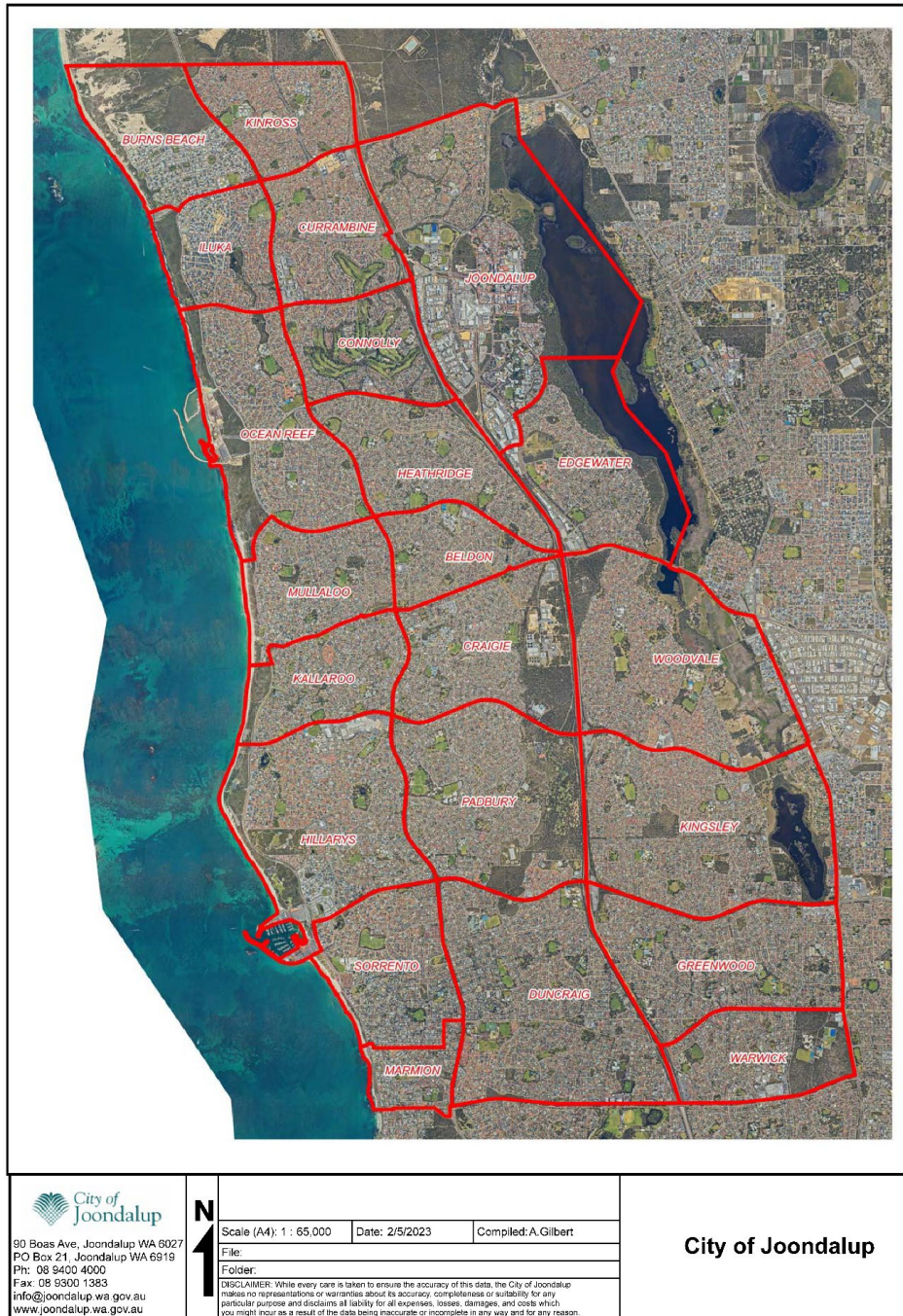


Figure 2: City of Joondalup Aerial Imagery

Environment Plan 2014 - 2019

The *Environment Strategy 2024 – 2034* builds upon the outcomes of the previous *Environment Plan 2014 - 2019*. The *Environment Plan 2014 - 2019* was endorsed by Council in 2014. Substantial progress has been made in implementing the recommended actions from the Plan with all recommendations that were scheduled for implementation during the life of the Plan having been either completed or commenced.

Local Government's Role

As per the *Local Government Act 1995*, the general function of a local government is to:









- promote the economic, social and environmental sustainability of the district
- plan for, and to plan for mitigating, risks associated with climate change
- in making decisions, to consider potential long-term consequences and impacts on future generations
- recognise the particular interests of Aboriginal people
- involve Aboriginal people in decision-making processes
- consider collaboration with other local governments.

We are committed to collaborating with the community to care for and protect our natural environment and demonstrate best practice in sustainability and environmental management.

Managed and protected	<ul style="list-style-type: none"> • Protection and enhancement of City managed natural areas • Management of public open spaces • Collaborate with Friends Groups to conserve and enhance natural areas • Manage natural wetlands with other key stakeholders
Clean and sustainable	<ul style="list-style-type: none"> • Avoid and reduce corporate waste and support the community to reduce waste • Increase resource recovery • Litter collection
Responsible and efficient	<ul style="list-style-type: none"> • Transition to a low-Carbon City • Sustainable water management • Protection of water resources • Support the community to live sustainably • Support schools and businesses to undertake environmental sustainability initiatives
Resilient and prepared	<ul style="list-style-type: none"> • Adapt to climate change • Prepare for natural hazards • Advocate to state and federal government for support to be resilient and prepared

Our Partners

We have a shared responsibility to live sustainably and preserve our natural assets. Our partners help us to achieve our environmental outcomes.

	<p>State and Commonwealth Government We work with State and Federal government on projects that help achieve environmental sustainability priorities and they provide support through funding, expertise and advice.</p>		<p>Friends Groups We collaborate with a large number of Friends Groups that help to conserve and enhance our natural areas.</p>
	<p>Other Local Governments We work closely with our neighbouring local governments, City of Stirling and City of Wanneroo, as well as other local governments within WA to progress environmental initiatives. We also work closely with the Western Australian Local Government Association (WALGA).</p>		<p>Local Businesses We work with local businesses to encourage sustainability in their operations.</p>
	<p>Environmental Organisations We work with conservation organisations on environmental initiatives such as Birdlife WA, Wildflower Society of WA and Perth NRM</p>		<p>Community We encourage and support the community to live sustainably and get involved in conservation of our local natural areas.</p>
	<p>Research Institutions We collaborate with research institutions such as North Metropolitan TAFE, Edith Cowan University and the University of Western Australia with environmental research and studies.</p>		<p>Schools We work with schools to support environmental sustainability initiatives and involvement in conservation of our local natural areas.</p>

Biodiversity

Strategic Community Plan Outcome:

- Managed and protected – you value and enjoy the biodiversity in local bushland, wetland and coastal areas.

The City contains a diverse range of natural areas including 17 kilometres of coastal foreshore from Marmion to Burns Beach, a 13 kilometre chain of conservation category wetlands in Yellagonga Regional Park and a variety of natural areas. Many of the City's natural areas are recognised as having local, regional or national significance.

There is a total of 1,384 ha of natural areas contained within the City, of which the City manages 533 hectares (ha) in over 100 reserves, as shown in Figure 3. There are also 62,170 dwellings within the City, many of which contain native vegetation within the gardens.² In addition there are 550 ha of parks as well as urban landscaping areas such as streetscapes, pedestrian access ways, sumps and swales that can also contain native vegetation.

The City is home to a range of unique and important wildlife and plants. Our unique wildlife that we care for and protect includes the nationally threatened Carnaby's Black-Cockatoos and Forest Red-tailed Black-Cockatoos, state listed priority species Quenda (Bandicoot), regionally iconic Southwestern snake-necked turtles and an abundance of other animals. The City is also home to important nationally protected and threatened ecological communities – Banksia Woodlands of the Swan Coastal Plain and Tuart Woodlands and Forests of the Swan Coastal Plain; as well as an incredible diversity of plants. We continue to care for and protect our incredible native animals, ecological communities and native vegetation consisting of beautiful plants, wildflowers and trees.

Canopy cover is important to reduce the urban heat island effect and create cooler and more liveable communities. The City's canopy cover was 12% in 2020 and has been increasing since 2014, largely due to the implementation of the City's Leafy City Program and Winter Tree Planting Program.



² .idcommunity (2023)

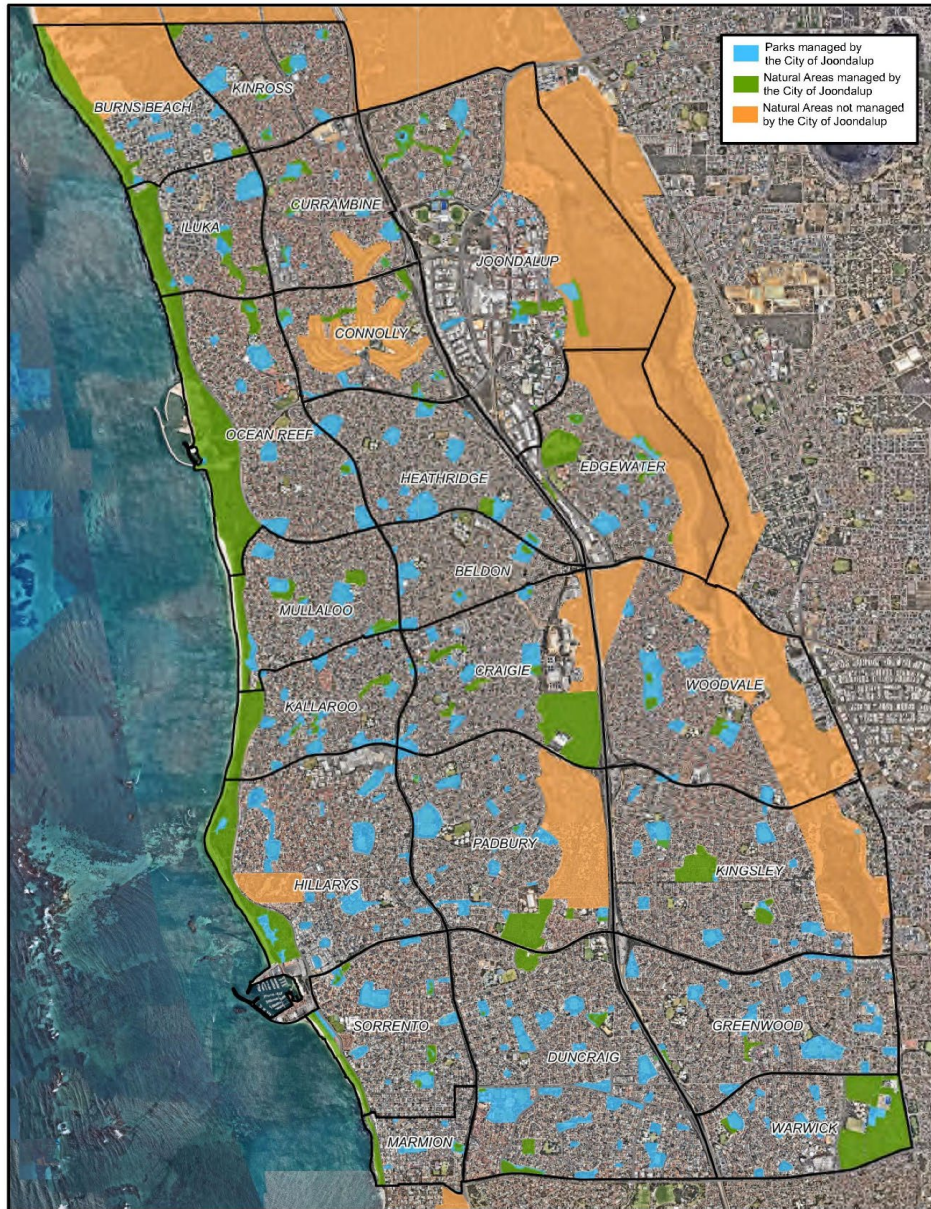


Figure 3: City of Joondalup Natural Areas





Threats

There are a range of threats to our biodiversity including:



- Clearing of native vegetation and fragmentation of remaining bushland areas
- Weeds and the degradation of native vegetation communities
- Pathogens and pest insects such as Phytophthora species and Polyphagous shot-hole borer and the impacts to native vegetation
- Invasive species such as foxes, rabbits and cats and their impact on native fauna
- Bushfire risk at a high frequency that impacts vegetation communities
- Climate change such as increased temperatures and reduced rainfall that results in biodiversity loss and changes in species distribution and vegetation communities³
- Altered hydrogeological regimes such as changes in stormwater flow and groundwater input, particularly for groundwater dependent ecosystems
- Human impacts such as trampling of native vegetation or dumping of waste in bushland areas
- Recruiting new volunteers in Friends Groups to ensure they can continue with conservation of the City's natural areas.

What we currently do

We currently implement a range of plans, projects and initiatives to protect or enhance biodiversity including the following key initiatives that are conducted annually:

	<p>Greening our neighbourhoods – we are growing our urban forest and increasing canopy cover through our Leafy City Program and Winter Tree Planting Program. The City's planning framework also includes requirements to plant trees for development on private property in residential infill areas.</p>
	<p>Conserving our natural areas – we are growing approximately 10,000 local provenance species each year for revegetation works by Friends Groups in natural areas.</p>
	<p>Ecological surveys – we engage consultants to undertake periodic ecological surveys and vegetation condition assessments of our major conservation reserves. This allows us to identify and prioritise conservation initiatives effectively, inclusive of caring for and protecting our local threatened species and ecological communities.</p>
	<p>Protecting our natural areas – we care for, protect and manage natural areas through our:</p> <ul style="list-style-type: none"> • Strategic natural area management plans • Integrated weed management approach • Bushfire mitigation activities within natural areas to reduce the fuel load • Pathogen treatment program within key natural areas with pathogens identified • Feral animal control program in natural areas to target invasive species such as foxes and rabbits • Yellagonga Regional Park local biodiversity project in collaboration with the City of Wanneroo and Department of Biodiversity, Conservation and Attractions (DBCA).

³ DAWE (2021)

	<p>Strategic Partnerships – we have formed strategic partnerships with agencies and organisations such as the DBCA, Department of Water and Environmental Regulation (DWER), Department of Primary Industries and Regional Development (DPIRD), Water Corporation, Western Australian Local Government Association (WALGA), Perth NRM, ReWild Perth and neighbouring local governments.</p>
	<p>Actively engaged community – we implement an Environmental Education Program to encourage the community to be actively involved in conservation and sustainability initiatives.</p>

Case Study: Supporting Friends Groups

We currently support 17 Friends Groups that help to conserve, protect and enhance our natural areas. The Friends Groups conduct activities such as revegetation works, weed control, flora and fauna surveys, removing litter and guided nature walks. Friends Groups often also work with local schools to encourage students to become actively involved with conservation of their natural environment. You can get involved with your local Friends Group and help to conserve bushland near you.



Friends of Yellagonga Regional Park celebrating 30 years as a Friends Group






What we plan on doing

We plan on continuing to implement the following plans to protect or enhance biodiversity:

- [Natural Area Management Plans](#)
- [Yellagonga Integrated Catchment Management Plan 2021 - 2026](#)
- [Weed Management Plan 2023 - 2033](#)
- [Pathogen Management Plan 2018 – 2028.](#)

Annual Performance Measures

The following Annual Performance Measures will be reported showing a 5 year trend, where relevant. Additional targets and indicators are included in relevant issue specific environmental plans and will also be reported annually.

 <p>Measure: Percentage of canopy cover in the City⁴</p>	 <p>Measure: Number of trees planted by the City through the Leafy City Program and the Winter Urban Tree Planting Program</p>
 <p>Measure: Number of native plants grown in the City's nursery and provided to Friends Groups for planting projects</p>	 <p>Measure: Vegetation condition changes in key natural areas⁵</p>
 <p>Measure: Percentage of community satisfaction with conservation and natural area management through Customer Satisfaction Survey⁶</p>	

⁴ Canopy cover is measured every two years.

⁵ Measured by the percentage change in good or better vegetation condition of two major conservation areas annually using vegetation condition assessments on a five yearly schedule.

⁶ Customer Satisfaction Survey is undertaken every two years.

Water

Strategic Community Plan Outcomes:

- Managed and protected – you value and enjoy the biodiversity in local bushland, wetland and coastal areas.
- Responsible and efficient – you benefit from a responsible and efficient use of natural resources.

We aim to manage water sustainably to balance the provision of water services within operations, facilities and public open space for the community with the protection of water resources in a drying climate with a growing population. Scheme water is used within the City's buildings and facilities whilst groundwater is utilised for the irrigation of parks and reserves managed by the City. The City conducts sustainable water management through water conservation and water quality management.

The City is located within the Gngangara Groundwater System which is the largest source of good quality, fresh water in the Perth region and supports nationally significant groundwater dependent ecosystems such as the Yellagonga Regional Park wetlands.

We aim to be a leading waterwise community and play a role in promoting water conservation and water efficiency with the community, in partnership with state government. The City was recognised as a Platinum Waterwise Council in 2022 and received a Water Sensitive Cities Award in 2021 for demonstrating extraordinary waterwise leadership and water sensitive practices.


Threats

There are a range of threats to the City's water management including:





- Drying climate with higher temperatures, more frequent hot days, reduced rainfall, increased drought, increased evaporation and reduced soil moisture⁷
- Requirements from state government to reduce groundwater consumption due to climate impacts on water resources
- Increased provision services, facilities and green public open spaces to service a growing population
- Altered water levels in Yellagonga Regional Park wetlands from the additional local recharge to groundwater because of urbanisation
- Impacts of pollutants on receiving water bodies from the urban environment.

What we currently do

We currently implement a range of plans, projects and initiatives to manage water sustainably including the following key initiatives that are conducted annually:

	<p>Yellagonga Integrated Catchment Management – we co-manage Yellagonga Regional Park with the City of Wanneroo and DBCA to address environmental threats and conserve the ecological values of the Park.</p>
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⁷ DWER (2021)

	<p>Waterwise Council Program – we have been a Waterwise Council since 2010/11 and a Gold Waterwise Council since 2015/16. Craigie Leisure Centre is also a Gold Waterwise Aquatic Centre. We implement waterwise initiatives for the community through the Waterwise Greening Scheme.</p>
	<p>Smart control groundwater irrigation system – we implement a web-based central control system to monitor, adjust and maintain its irrigation system in real time improving efficiency and conserving water.</p>
	<p>Parks Development Program – we allow for the upgrade, renewal and refurbishment of park landscaping and irrigation including implementation of hydrozoning and ecozoning and reducing irrigated areas.</p>
	<p>Sump Beautification Project – we implement Water Sensitive Urban Design principles and upgrade existing sumps to improve drainage function, treatment and amenity.</p>

Case Study: Waterwise Verge Rebate Program

We delivered our first ever highly successful Waterwise Verge Rebate Program in 2022/23. The Program resulted in 101 residents replacing their grass, synthetic lawn and hardstand materials such as paving with waterwise native plants. Waterwise verge gardens provide many benefits including increasing biodiversity and canopy cover, providing ecological corridors and habitat for local wildlife, creating a cooling effect, reducing water consumption and improving streetscape amenity.



Waterwise verge makeover in Padbury



What we plan on doing

We plan on continuing to implement the following plans to manage water sustainably:

- Waterwise Council Action Plan 2021 - 2026
- [Yellagonga Integrated Catchment Management Plan 2021 – 2026.](#)

Annual Performance Measures

The following Annual Performance Measures will be reported showing a 5 year trend, where relevant. Additional targets and indicators are included in relevant issue specific environmental plans and will also be reported annually.

	
<p>Measure: Amount of groundwater used by the City⁸</p>	<p>Measure: Amount of scheme water used by the City</p>

⁸ The City's total groundwater allocation is set by the Department of Water and Environmental Regulation.

Climate Change

Strategic Community Plan Outcomes:

- Responsible and efficient – you benefit from a responsible and efficient use of natural resources.
- Resilient and prepared – you understand and are prepared for the impacts of climate change and natural disasters.

Climate change affects a number of areas that the City is responsible for including infrastructure, assets, health services, water management, emergency management, urban forest and the natural environment.

In 2090, it is expected that the City of Joondalup will be hotter and drier with less rainfall in winter and spring, however there is likely to be increased intensity of heavy rainfall events. There is likely to be more frequent hot days with the number of days over 35°C more than doubling as compared to 1981 - 2010.

Responding effectively to climate change is the responsibility of all spheres of government as well as businesses and the community and involves preventing and reducing greenhouse gas emissions (mitigation) and adapting to climate change impacts as they occur (adaptation).



Threats

There are a range of climate change projections for the City including:

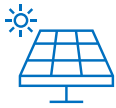


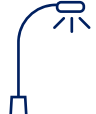


- Higher temperatures
- Hotter and more frequent hot days
- Increased bushfire risks
- Decreased rainfall and reduced water availability
- Increased intensity of heavy rainfall events
- Increased evaporation rates, reduced soil moisture and runoff
- Sea level rise resulting in coastal erosion.⁹

What we currently do

We currently implement a range of plans, projects and initiatives to address climate change including the following key initiatives that are conducted annually:

	<p>Coastal Adaptation Planning and Implementation Program – we plan for the future impacts of climate change and integrate climate adaptation into our services and functions.</p>
	<p>Environmentally Sustainable Design - we aim to integrate principles of environmental sustainability into the design and construction of City owned buildings through the application of the Environmentally Sustainable Design for City Buildings Policy. The City's Environmentally Sustainable Design Local Planning Policy encourages the incorporation of sustainable development practices into residential, commercial and mixed-use buildings.</p>

⁹ DWER (2021)

	<p>Renewable Energy Program – we have been increasing the amount of renewable energy production through the installation of solar panel systems on 19 City buildings and battery storage systems on 2 City buildings. We also have 22 solar hot water systems across 12 different locations and use geothermal heating to heat the pools at Craigie Leisure Centre.</p>
	<p>Renewable Energy Procurement – we have joined 50 WA local governments to purchase renewable energy for contestable electricity through a Power Purchase Agreement to reduce greenhouse gas emissions, commencing in 2022.</p>
	<p>Green Office Program – we implement a cultural change program targeting City staff to promote more sustainable behaviours and attitudes within their everyday work life.</p>
	<p>Street Lighting Efficiency Project – we have been upgrading City owned street lights to LEDs with smart lighting controls to increase efficiency and reduce greenhouse gas emissions. We have also been advocating for upgrades to Western Power owned street lighting.</p>
	<p>Offset fleet emissions – we purchase carbon offsets for 100% of the City's fleet emissions and have commenced transitioning light fleet vehicles to electric vehicles to reduce emissions.</p>
	<p>Sustainable transport – we support the use of sustainable transport through implementing cycling infrastructure such as pathways, bike parking and signage within the City. We also raise the awareness of cycling and its benefits within the community through the Environmental Education Program.</p>

Case Study: Street Lighting Efficiency Project

We have been upgrading City owned street lighting, such as streetlights, lights in parks, parking lots and underpasses, to energy efficient LED lighting with smart lighting controls. LED lighting consumes less energy whilst producing increased illumination compared to older mercury systems.



Energy efficient LED lighting in Joondalup



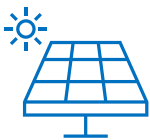
What we plan on doing

We plan on continuing to implement the following plans to address climate change:

- Finalise Climate Change Plan 2024 - 2034
- [Coastal Infrastructure Adaptation Plan 2018 - 2026](#)
- Bushfire Risk Management Plan 2018 - 2023.
- Progress development of Coastal Hazard Risk Management and Adaptation Plan in collaboration with the community.

Annual Performance Measures

The following Annual Performance Measures will be reported showing a 5 year trend, where relevant. Additional targets and indicators are included in relevant issue specific environmental plans and will also be reported annually.

 <p>Measure: Amount of greenhouse gas emissions generated by the City</p>	 <p>Measure: Percentage change in net greenhouse gas emissions generated by the City</p>
 <p>Measure: Amount of renewable energy generated by the City</p>	

Waste

Strategic Community Plan Outcome:

- Clean and sustainable – you are supported to minimise waste and live sustainably in a clean environment.

Our waste management practices align with the objectives of the State Waste Avoidance and Resource Recovery (WARR) Strategy 2030 including avoiding waste generation, increasing resource recovery and protecting the environment by managing waste responsibly. We focus on improving our waste practices and providing the groundwork to inform the long-term planning for waste.

The WARR Strategy includes the vision that Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste. The Strategy also includes targets to increase material recovery to 75% and a 20% reduction in waste generation per capita by 2030.¹⁰



Threats

Key drivers and threats for improving the City’s waste management practices include:


- Reaching diversion targets included in the WARR Strategy
- Reducing environmental impacts from disposing waste to landfill
- Increasing costs for disposing waste to landfill
- High levels of waste from the City and the community and encouraging behaviour change
- Availability and cost of appropriate waste infrastructure.

What we currently do

We currently implement a range of plans, projects and initiatives to manage waste including the following key initiatives that are conducted annually:

	<p>Waste management - we are responsible for the collection of residential waste and manage corporate and household waste through a number of methods and facilities:</p> <ul style="list-style-type: none"> • Materials Recovery Facility – items from the yellow lidded bins are processed at the recovery facility and the products are sold on/off shore to the various recycling markets. Any contaminated (non recyclable) items are sent to landfill for disposal. • Greens recycling – green waste (i.e. tree prunings etc) that is collected through residential three bin system, the bulk verge greens collection or taken to the greens recycling facility is recycled into mulch products. • Landfill – the residual waste that the City is unable to recycle or recover is sent to landfill.
	<p>Waste Education Program – we implement a Waste Education Program for the community and staff to encourage the minimisation of waste and appropriate recycling.</p>

¹⁰ Waste Authority (2019)

	<p>Litter management – we collect litter from our public open space, verges, medians and natural areas. We also support community litter collection and prevention activities.</p>
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Case Study: Recycled Waste for Road Upgrades

We have been using recycled waste and innovative methods to construct asphalt in road upgrades in Duncraig, Warwick, Joondalup and Padbury. We were one of the first local governments in WA to use Reconophalt, which incorporates recycled waste materials into a road surface. We used recycled waste materials to resurface a section of road in Duncraig. The recycled materials were all previously destined for landfill and included waste toner from about 4,950 printer cartridges, over 200,000 single-use plastic shopping bags, scrap rubber from over 150 tyres and more than 27 tonnes of recycled asphalt.

Another example of our road upgrades using recycled waste, is the successful reuse of 90-95% of 1,430 tonnes of our own waste materials (asphalt) in a road construction basecourse treatment in Warwick, Joondalup and Padbury.



Road upgrade using recycled waste






What we plan on doing

We plan on continuing to implement the following plan to manage waste:

- [Local Government Waste Plan](#).

Annual Performance Measures

The following Annual Performance Measures will be reported showing a 5 year trend, where relevant. Additional targets and indicators are included in relevant issue specific environmental plans and will also be reported annually.

 <p>Measure: Total amount of residential waste collected</p>	 <p>Measure: Percentage of residential waste diverted from landfill</p>
 <p>Measure: Number of community waste education sessions conducted with community groups</p>	 <p>Measure: Number of community waste education classroom sessions conducted with schools</p>
 <p>Measure: Percentage of community satisfaction with waste management through Customer Satisfaction Survey¹¹</p>	

¹¹ Customer Satisfaction Survey is undertaken every two years.

Implementation

Effective and coordinated implementation of the draft Environment Strategy is critical to achieving the objectives of the Plan. Implementation of the Plan will be coordinated through monitoring and review processes.

Monitoring

In line with the City's Project Management Framework, the *Environment Strategy 2024 – 2034* will be reviewed on an annual basis. The review will include an:

- Assessment of the progress and status of each proposed action
- Assessment of progress towards the annual performance measures which will be reported as a 5 year trend, where relevant
- Identification of any implementation issues or significant lack in progress.

Reporting

The outcomes of the Environment Strategy review including performance measures and progress of actions will be reported in the Corporate Business Plan quarterly report and annually in the Annual Report and State of the Environment Report.

References

Brundrett, M., 2021, One biodiversity hotspot to rule them all: southwestern Australia—an extraordinary evolutionary centre for plant functional and taxonomic diversity, *Journal of the Royal Society of Western Australia*, 104: 91-122: <https://www.rswa.org.au/publications/journal/104/RSWA%20104%20p91-122%20Brundrett.pdf>

DAWE, 2021, The Australian Government's *Threatened Species Strategy 2021–2031*. Department of Agriculture, Water and the Environment, Canberra, April. CC BY 4.0

Department of Water and Environmental Regulation, 2021, *Western Australian Climate Projections Summary*. Government of Western Australia.

Government of Western Australia, 2023, *Urban Tree Canopy Dashboard*, Department of Planning, Lands and Heritage and Western Australian Planning Commission: <https://www.wa.gov.au/government/document-collections/better-urban-forest-planning-perth-and-peel#urban-tree-canopy-dashboard>

.idcommunity, 2023, *City of Joondalup Community Profile: Population and dwellings*: <https://profile.id.com.au/joondalup/population>

Waste Authority, 2019, *Waste Avoidance and Resource Recovery Strategy 2030*, Government of Western Australia.

DRY

Appendix – Relevant Federal, State and Local Legislation, Policies and Frameworks

Federal Legislation

Climate Change Act 2022

Environment Protection and Biodiversity Conservation Act 1999

Recycling and Waste Reduction Act 2020

State Legislation

Aboriginal Heritage Act 1972

Biosecurity and Agriculture Management Act 2007

Biodiversity Conservation Act 2016

Bush Fires Act 1954

Environmental Protection Act 1986

Local Government Act 1995

Rights in Water and Irrigation Act 1914

Waste Avoidance and Resource Recovery Act 2007

City of Joondalup Policies and Frameworks

Coastal Local Planning Policy

Community Funding Program Council Policy

Container Deposit Scheme Infrastructure Local Planning Policy

Environmentally Sustainable Design for City Buildings Policy

Environmentally Sustainable Design Local Planning Policy

Public Open Space Framework

Stormwater Management Council Policy

Sustainability Council Policy

Vandalism to Vegetation on City Land Council Policy

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
Form Submitted 26 Feb 2024, 3:38PM AWST

Eligibility

* indicates a required field

Applicant Information

Before completing this application form you should have read the City's Corporate Sponsorship Program Guidelines. ([Corporate Sponsorship Program - City of Joondalup](#))

Applications that don't meet these guidelines or that are incomplete will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this program.

If you have any questions please contact **Lia Harris, Strategic Marketing and Sponsorship Officer t: 9400 4169 e: lia.harris@joondalup.wa.gov.au**

If you do contact us throughout the application process, please quote the application number below:

Application Number

CS232400003

This field is read only.

Confirmation of Eligibility

I confirm that:

- I have read and understood the City's Corporate Sponsorship Program Guidelines.
- I am able to demonstrate alignment between the event, program or activity and the criteria and objectives of this program.
- The event, program or activity is being hosted within the City of Joondalup boundaries.
- The event, program or activity will not occur within 3 months of the application being received.
- The organisation, event, program or activity has not previously submitted and been successful with an application for sponsorship within the same financial year.
- The organisation, event, program or activity has not received any financial support through another City funding program within the same financial year.
- The application is not for capital or general operating expenditure, or for more than 50% of the total cost of the event, program or activity.
- The application is not for an individual person or family benefit.
- The organisation, event, program or activity is not involved with illegal activities, tobacco, adult related industries, racist organisations, political organisations, religious activities for the purpose of furthering religious doctrine, companies or project seeking City approvals or endorsements, harm toward the environment or is in conflict with the City's values.

Please select below: *

Yes No

You must confirm that all statements above are true and correct.

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
 Form Submitted 26 Feb 2024, 3:38PM AWST

Applicant Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*.

City's [privacy statement](#).

Applicant Details

Organisation *

Joondalup Wolves

For organisations: please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

ABN *

86 371 367 364

Information from the Australian Business Register	
ABN	86 371 367 364
Entity name	WANNEROO BASKETBALL ASSOCIATION INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	6027 WA

Information retrieved at 2:20am yesterday

Must be an ABN.

Applicant primary address *

25 Kennedy Dr
 Joondalup WA 6027 Australia

Applicant postal address *

25 Kennedy Dr
 Joondalup WA 6027 Australia

Applicant website

<http://www.wolfpackbasketball.com.au>

Must be a URL.

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
Form Submitted 26 Feb 2024, 3:38PM AWST

Primary Contact Details

Primary contact *

Mr Andrew Summerville

This is the person we will correspond with about this sponsorship application.

Position held in organisation *

Chief Executive Officer

e.g., Manager, Board Member or Fundraising Coordinator.

Primary contact primary phone number *

0437 534 842

Must be an Australian phone number.

Primary contact email address *

andrew.summerville@wolves.asn.au

This is the address we will use to correspond with you about the sponsorship application.

Event, Program or Activity Details

*** indicates a required field**

Event, program or activity name *

Joondalup Wolves NBL1 "Co-Major" Naming Rights Partnership

Start date *

28/03/2024

Must be a date.

End date *

29/03/2025

Must be a date.

Start Time

End Time

Address (the event, program or activity must be located within the City of Joondalup boundaries) *

25 Kennedy Dr

Joondalup WA 6027 Australia

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Event, program or activity overview *

The "City of Joondalup Wolves".

The Joondalup Wolves NBL1 Naming Rights 'Co-Major' Partnership is a proposed corporate sponsorship agreement for the 2024 season. The requested sponsorship value is \$30,000

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
Form Submitted 26 Feb 2024, 3:38PM AWST

per season (fixed).

The Wolves are a highly successful and recognisable sponsorship property in the Northern suburbs. Established 40 years ago, the club has become a major force in WA Basketball, and a proud destination of choice for Basketballers of all ages and abilities, with more than 5,500 members making us the biggest basketball association in the state. 46% of our members live in the Joondalup boundaries. 43% live in the city of Wanneroo and 11% from surrounding areas.

A unified, high-performing Joondalup Wolves Association creates a better Joondalup - this is one of the most critical factors of the overall sponsorship proposition. An organisation that create such connectivity and physical and mental health benefit is an integral part of the community fabric.

There are substantial brand and profile benefits to be gained from partnering with the club, and being consistently recognised as the Major Partner of the Wolfpack. There will be superior brand placement, member engagement, hospitality and ambassadorial opportunities and activations to derive benefit for the City of Joondalup - a highly-visible and value-based partnership with a large and rapidly growing Sporting brand.

The ongoing activity of fielding a successful NBL1 program for the people of Joondalup attracts significant cost. This proposed partnership provides considerable financial and endorsement support for the Wolves program and helps to deliver and achieve an inclusive, high-performing and family-friendly Basketball competition, delivered annually within the City of Joondalup.

The Joondalup Wolves partnership with the City of Joondalup is an effective, successful and growing activity that continues to yield important benefits for the Joondalup community, its youth, its families and its brand. We strongly desire to continue this strategic union and for the partnership to help drive and deliver the Joondalup Wolves four strategic, realistic aspirations;

Detailed description of the event, program or activity including (but not limited to) programming information and historical information.

What are the expected outcomes of the event, program or activity? *

2023 Attendance Numbers:

Avg. 11,000 stadium attendees per week x 40 full weeks of Basketball = ~440,000 attendees per annum

2023 NBL1 game attendance rate:

Avg. 1,100 stadium attendees per home game x 13 home games = ~14,300 attendees per annum

2024 NBL1 Attendance Target:

Avg. 1,600 stadium attendees per home game x 13 home games = ~20,800 attendees per annum (we have moved in to the 2,000 seat arena due to our crowd numbers)

BENEFITS:

- Community --
- Supporting delivery of a safe, healthy and family-friendly Basketball competition
- Deliver a strong and inclusive Men's and Women's NBL1 competition - opportunity for all
- Sport as an evidence-based 'protective' factor for harm prevention, domestic violence, alcohol and other drugs
- Creating Joondalup community cohesion and connectivity - increased Joondalup pride and social capital - sporting success

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
 Form Submitted 26 Feb 2024, 3:38PM AWST

- A destination for Joondalup families – health and physical activity, community meeting place, family and friend groups
 - Providing role models and aspirational benefit – semi-pro athletes and Joondalup youth meeting in the middle
 - Brand & Client Servicing --
 - The opportunity to be the Joondalup Wolves 'Major Partner' at HBF Arena, Joondalup - high-profile attention
 - Significant City of Joondalup branding and profile leverage – naming rights, signage, apparel, new initiatives
 - Significant City of Joondalup promotion – improved digital and social media, media partnerships, professional creative
 - City of Joondalup stadium signage, collateral branding, corporate box branding - significant brand leverage within target market
 - City of Joondalup premium corporate box (all home games & finals, x8 people) - corporate hospitality, client entertainment
 - Program KPIs --
 - Deliver a successful and competitive Men's and Women's State League Basketball program - the City's premier teams
 - Provision of an inclusive, accessible and family-friendly sporting environment
 - Increase digital and social media footprint that leverages City of Joondalup support - investment, resource and structure
 - Inclusion of City of Joondalup as Co-Major Partner in all circumstances
 - Inclusion of City of Joondalup branding on NBL1 Men's and Women's playing uniforms
- Outline KPI's for the event (i.e. attendance targets, participation rate), what you want the event, program or activity to achieve.

Criteria

*** indicates a required field**

Outline target market/groups for the event, program or activity. *

The target group of the Joondalup Wolves is broad in scope and highly inclusive by nature. The NBL1 program is the highest level of Basketball in the State, one level below the NBL. The Joondalup Wolves Men's team have contested 6 of the last 8 State League Grand Finals.

The NBL1 competition is a very high standard and offers opportunities for Joondalup families to support their team and experience a fantastic, safe and family-friendly evening of entertainment at a very low cost.

The Joondalup Wolves provide genuine and measurable opportunities to promote the City of Joondalup partnership to ~11,000 per week in-season through a variety of mediums including live game day delivery, digital and social media, premium signage at the Joondalup Stadium and other marketing and promotional collateral.

The primary target market of the NBL1 competition is families. We provide entertainment for Mum, Dad and their children. This primary demographic naturally encompasses a very large proportion of Joondalup ratepayers.

Both the female and male Wolves teams will play x13 HOME games at HBF Arena in 2024

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
Form Submitted 26 Feb 2024, 3:38PM AWST

and are expected to push deep into finals in both seasons, adding more game and more brand and publicity opportunities for the City of Joondalup.

Does this event, program or activity reach the City's key target market groups of residents, ratepayers, youth, seniors and/or businesses within the region?

Anticipated attendance, participant and/or spectator numbers. *

-- 2024 Attendance Target --

Targeted attendance rate:

Avg. 11,000 stadium attendees per week x 40 full weeks of Basketball = 440,000 attendees per annum

NBL1 game attendance rate:

Avg. 1,600 stadium attendees per home game x 13 home games = 20,800 attendees per annum.

o Grandstand Child - \$8 , Grandstand Adult - \$12 (900)

o Standing \$10 (250)

o Greenzone - \$25 (50)

o VIP - \$35 (8)

o Corporate Box - \$6k to \$30k depending on sponsorship level (28)

Reserved Grandstand Seat Memberships:

Adult - \$220

Child - \$170

Family (2 & 2) - \$740

Family (1 & 2) - \$520

Cost to attend the event *

\$12.00

Cost to participate in the event *

\$0.00

How will the event, program or activity create long term value to the City and it's residents? *

The Joondalup Wolves are a large and highly- successful Basketball operation that provides long-term value to the City and its ratepayers. The Wolves organisation is growing very rapidly, with revenue and membership both having increased by nearly 65% in the past 2 years. This really is an outstanding result, and is the culmination of innovation and strategy merging, to deliver growth and and increased professionalism and quality measures.

The Wolves both procure and receive local business support, and are a significant employer, purchaser, supplier and connector for local, economic development and stimulus across Joondalup. Proudly, the Wolfpack are the pride of Joondalup's sporting scene.

Operating at a scale that sees annual revenue in 2023 projected at c \$3,500,000, the Wolves are a significant sporting option for Joondalup families whether it be as participants (basketballers) or consumers (basketball spectators and enthusiasts).

There is a wide-variety of ways that the Joondalup can and does interact with the Wolves program, and this creates consistent economic growth and stimulus. There are lucrative and regular local business procurement and business engagement opportunities with the Association that total into the many tens of thousands of dollars.

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
 Form Submitted 26 Feb 2024, 3:38PM AWST

Detail the community benefits/value this event, program or activity can provide.

How will the event, program or activity provide positive exposure for the City's brand and image locally and/or regionally? *

In the past 12 months, there has been a complete overhaul of and re-development of the Wolves corporate website that allows for significantly improved sponsor promotion and a more dynamic and engaging digital asset.

The Wolves have also launched an app for direct EDM and push notifications to members.

The Wolfpack social media strategy and investment (by far the most superior in the League, and of a National-league standard) continues to be the most successful platforms for us, building fanbase and online communities via innovative and engaging creative and promotional updates.

The Wolves have the largest social media reach and engagement of all NBL1 clubs in AUSTRALIA.

Facebook | Twitter | Instagram | LinkedIn | Youtube channel

A range of digital assets are utilised, allowing us to reach the widest possible market, to tell our brand story -- a story that includes the City of Joondalup's support and long-term partnership and belief in our growth and ambitions.

All games are live streamed through the NBL app, NBL1 Website and Wolves Website. Select games are streamed on KAYO.

In 2023 the Wolves led the NATION in live stream minutes watched at c. 2 million.

The Wolves regularly feature in Perth Now and 7 West Media print and digital media. The Wolves have a weekly radio segment on talking sport 89.7FM and regular segments on Sport FM and various podcasts.

The Wolves will continue to form strong relationships with local and state-wide mainstream media outlets, to promote our news, our partnerships, our developments and our successes. The Wolves will promote their Co-Major Partnership with the City of Joondalup at all times, as appropriate and approved by the City.

Provide details of the planned advertising and promotional campaign; proposed media coverage and risk mitigation strategies.

Outline the tangible benefits the City will receive as part of the sponsorship agreement. *

1) The City of Joondalup will be officially acknowledged as the NBL1 Naming Rights 'Co-Major Partner'

'The Chambers Franklyn City of Joondalup Wolves'

2) This acknowledgement offers significant brand and promotion outcomes, including;

- Logo placement on front of NBL1 playing uniforms
- 2 x Wall signs in HBF Areana (365 days a year)
- 1 x Courtside sign on scorebench (365 days a year)
- 2 x signs on front of corporate box
- 2 x signs behind corporate box - facing grandstand
- 2 x courtside signs - directly under the basket and visible on live stream
- Significant City of Joondalup branding on all Wolves marketing and promotional activity - graphics, posters, flyers, digital assets
- City of Joondalup "Fan activation" promotion including 26 branded social media posts per

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
 Form Submitted 26 Feb 2024, 3:38PM AWST

annum

- Branded social media announcements - over 500 per year
- Logo on various banners and signage throughout HBF Arena on 13 home game nights
- Tagged in every Wolves social media announcement throughout 2024
- Fan activations and give-aways - City to provide promotional items
- City of Joondalup stadium signage, collateral branding
- City of Joondalup Premium corporate box access (all home games and finals for x8 people)
- In game announcements
- Website links on all 3 Wolves website
- Logo placement on all 3 Wolves website
- <https://joondalupwolves.nbl1.com.au/>
- www.wolfpackbasketball.com.au
- <https://www.jointhewolfpack.com.au/>
- Website links on all Wolves App
- Logo placement on Wolves App
- Branded in game components - "City of Joondalup 3-pointer"
- Branded video highlights emailed direct to you at the completion of each home game
- Recognition and branding in game day program
- Monthly promotion and branding in Wolves EDM - 12,000 subscribers
- Recognition and branding in 2024 Wolves Fan & Media Guide
- Free use of Wolves Den Function Room - 2023 was used for City of Joondalup Staff meeting
- Branding on Media Wall during all Wolves press conferences
- Invitation to all Wolves events and corporate function
- Free ticket to the NBL1 Grand Finals in the event the Wolves qualify

The City of Joondalup corporate logo is planned to be synonymous with the Joondalup Wolves, and this will be achieved through effective and considered brand promotion and activations.

2024 will see a special edition "Joondalup CITY" jersey worn in game featuring the ECU entrance, HBF Arena, Lakeside Shopping Centre, Arthouse apartments and Council Chambers

The Wolfpack's commitment and expertise surrounding digital and social media will be further enhanced and extended, and the City of Joondalup receives substantive promotion and publicity from our myriad branding activities across a season, in essence positive PR.

e.g. logo on promotional materials, social media; signage at the event, program or activity; ability for a City representative to attend/speak at the event etc. Outline what is included as part of this agreement and what can be provided at an additional cost to the City.

How will the event, program or activity enhance the liveability of the City for the community and promote Joondalup as a destination of choice for visitors to the region? *

ATTRACTING, hosting or supporting a wide range of events, programs and activities that enhance the liveability of the City for the community and promote Joondalup as A DESTINATION OF CHOICE for visitors to the region;

- The Joondalup Wolves Basketball Association have a membership of more than 5,500 Joondalup and Northern region individuals, made up of families and junior and senior

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
Form Submitted 26 Feb 2024, 3:38PM AWST

athletes.

- A range of cradle-to-grave, dual-gender sport and recreation opportunities are offered, including junior and senior domestic Basketball, junior WABL representative basketball and senior State Basketball League (SBL) level Basketball

PARTICIPATION opportunities exist for all and this makes the Joondalup Wolves an attractive and inclusive partnership proposition.

* Providing positive exposure for the City's brand and image locally and regionally;

- The City of Joondalup will receive significant brand recognition and measurable awareness from a Naming Rights Co-Major Partnership with the Joondalup Wolves, both in Stadium, in the community.

- The City of Joondalup brand is emblazoned on all Wolves playing apparel, and selected commemorative and lifestyle apparel, along with strong stadium signage and digital and social media promotion

- The Joondalup Wolves digital assets and creative capability will be significantly increasing under the guidance of the new Management and as such the flow-on promotion for the City of Joondalup will be improved and markedly more prominent

PROVIDING support to local organisations/community groups/sporting clubs

- As the largest and most successful Basketball Association in the state, the Joondalup Wolves are a considerably influential and high-traffic organisation that has reach into the several thousands weekly amongst the Joondalup community

- As a high-value partnership target, the Joondalup Wolves have x7 junior domestic clubs under their competition governance and management, along with programs and competitions for Joondalup residents of all ages and abilities

Will the event, program or activity attract visitors from outside the region? *

Yes

No

At least 1 choice must be selected.

Provide further details about these visitors including how they will be communicated with/attracted to the event, anticipated numbers, where they will come from and/or if they will stay in the region for the event.

Increasing visitors to the region

- The Joondalup Wolves increase visitors to the region, including athletes, visiting teams and Basketball fans and spectators from all over the Perth Metro area and regional WA.

- Each season, the Wolves welcome 13 opposition clubs from all over the Perth Metro and some outlying country locales.

- We will host teams from Kalgoorlie, Geraldton, Mandurah and Bunbury.

- Travelling teams and spectators will stay in the local area and in the past have utilised Quest, Joondalup Resort and Hillarys.

We are aware that Kalgoorlie and Geraldton teams stayed in Joondalup and have anecdotal evidence of travelling fans from Mandurah and Bunbury staying in the area via feedback from fans and other clubs. Given we play in a state wide competition not a localised competition, it is reasonable to assume that travelling fans provide patronage to local

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
 Form Submitted 26 Feb 2024, 3:38PM AWST

hotels, eateries, service stations, fast food etc.

How will the event, program or activity stimulate economic development and/or provide benefits to local businesses? *

STIMULATING economic development and providing benefits to local businesses

- The Joondalup Wolves both procure and receive local business support, and are a significant employer, purchaser, supplier and connector for local, economic development and stimulus across Joondalup

- The Joondalup Wolves operate at a scale whereby lucrative and consistent local business procurement and business engagement opportunities exist into the tens of thousands of dollars.

- Basketball attracts 11,000 visitors to HBF Arena every week. This organically brings an immeasurable socio-economic impact to the Joondalup region.

With every dollar spent on basketball there is an estimated \$7 impact to the local economy in terms of spend associated to visiting and participating in the sport. With an annual turnover of over \$3 million, this is a significant impact.

Source: <https://www.sportwest.com.au/about-us/advocacy/social-return-on-investment/>

- Local business is engaged through activations and promotions to encourage members and fans to spend on retail activities pre and post their visit to HBF Arena and throughout the season.

o Zambrero – food vouchers for fans

o Filthy McNasty's – Ticket holder discount

o Rebel Sport – ticket holder discount/vouchers

o Formotion Physiotherapy – discount to ticket holders/members

o Allure Dental – member discounts

- 80% of our corporate partners are based in the Joondalup area and surrounds encouraging our members to support local.

The Wolves are no longer considered a community sports club but are a significant employer and contributor to the local community.

Will local businesses be engaged with the event, program or activity; will participants/attendees spend with local businesses?

Upload documents/materials that will support the above. e.g. advertising schedules, event plans

Filename: 2023 Numbers.jpg

File size: 921.9 kB

Filename: CityJersey-Front.jpg

File size: 262.3 kB

Filename: Fan of the Game_3.png

File size: 3.8 MB

Filename: HomeJersey-Front.jpg

File size: 349.6 kB

Filename: Our Profile - NBL1.pdf

File size: 7.0 MB

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
 Form Submitted 26 Feb 2024, 3:38PM AWST

Filename: Wolves 2024 Sponsorship Prospectus.pdf
 File size: 10.5 MB

Filename: Wolves A5 Fixture 2024 Print.pdf
 File size: 1.3 MB

Financials

*** indicates a required field**

Total Amount Requested \$30,000.00
 * What is the total financial support you are requesting in this application (excluding GST)?

If successful, what expenditure item/s will the City's contribution cover?

Expenditure	\$
League Affiliation Fees	\$20,000.00
Branding on Uniforms	\$7,000.00
Signage	\$2,000.00
Marketing Collateral	\$1,000.00
	\$
	\$
	\$
	\$

Budget (excluding GST)

Please outline your project budget in the income and expenditure tables below, **including details of other funding that you are seeking and/or have applied for, whether it has been confirmed or not**. All amounts should exclude GST.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns, Use the 'Notes' column for any additional information you think we should be aware of.

Please **do not add commas** to figures - e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes
Sponsorship	Other Income *	Confirmed *	\$200,000.00	

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
 Form Submitted 26 Feb 2024, 3:38PM AWST

Ticket Sales	Earned Income	Unconfirmed	\$60,000.00	
Memberships	Earned Income	Unconfirmed	\$50,000.00	
Hospitality	Earned Income	Unconfirmed	\$45,000.00	
			Must be a dollar amount.	

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
Operational Costs	Salaries and Wages *	\$340,000.00	The operating loss of our NBL1 program is offset by the associations entire operating surplus. NBL1 is an important part of our pathway however operates at a loss. Last year our association reported a c. \$60k surplus
Apparel	Project and Production	\$40,000.00	
Hospitality	Other Expenditure	\$40,000.00	
Marketing and Branding	Advertising and Promotion	\$40,000.00	

Budget Totals

Total Income Amount *	Total Expenditure Amount *	Income - Expenditure *
\$355,000.00	\$460,000.00	-105000
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

Applicant Capacity and Experience

* indicates a required field

Please provide details about your organisation and/or team, and previous experience that will give us confidence that you can complete the work you've described in this application. *

The Joondalup Wolves have a long and proud history of running both a successful and rapidly expanding Basketball Association, along with the State's most successful NBL1 program.

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
Form Submitted 26 Feb 2024, 3:38PM AWST

Andrew Summerville is the club's Chief Executive Officer. Andrew is a sports industry professional possessing an Associate Diploma in Sports Management from Martin Methodist College in the United States. Andrew recently held the role of Business Manager at the Werribee Basketball Association. Under his leadership, the Association was named the 2017 Basketball Victoria Association of the Year and the large, multi-million-dollar turnover club grew significantly under his management. Andrew has a community-focused approach to building the culture and performance of the settings that he has led, working closely with a variety of stakeholders to grow operations whilst ensuring that the core service delivery of Basketball remains priority. In a leadership role at the Sunbury Basketball Association, Andrew was able to grow participation and revenue substantially, developing new programs and Basketball offerings.

Andrew has successfully led the organisation since 2019 and taken the organisation from 1.5m in turnover to 3.5m.

The Club has the following staff:

CEO - Andrew Summerville

General Manager - Stephen De Wet

Operations Coordinator - Alyssa Savill

Brand & Marketing Coordinator - Mason Anderson

Association Support Officer - Steph Clarke

Competition & Programs Manager - Luke McLaughlan

Referee Coordinator - Nathan Denston

Player & Coach Development Manager - David Morrell

Coaching Coordinator - Jesse Pence

Basketball Development Officer - Jonthan Wade

Basketball Development Officer - Christian Jurlina

Include in this section information about your strategies for providing the inputs (money, staff/volunteers, time/expertise, equipment, facilities etc.) and how you will complete this event, program or activity within the proposed timelines. Provide information also about any past work that may demonstrate your organisation's capacity to undertake this work. Provide links to further explanatory material if available/relevant.

Upload any documents/materials that will support the above e.g. references, previous examples of work, staff profiles

Filename: Our Profile - 2023.pdf

File size: 5.2 MB

Certification and Feedback

*** indicates a required field**

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

- Submission of this application constitutes acceptance of these Terms and Conditions.

2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
Form Submitted 26 Feb 2024, 3:38PM AWST

- The information provided on the application form is correct at the date of submission.
- Corporate sponsorship applications are typically assessed at the end of each month.
- Written notification of the outcome of the assessment will be issued within three months of the application being received.
- If the application is successful, following completion of any details, a sponsorship agreement will be drafted by the City outlining the terms of the sponsorship and the duties of each party, which must be signed and kept on file by both parties.
- By submitting this application, there is no guarantee that the City will sponsor the event, program or activity.
- Applications are not transferable between organisations, events, programs or activities.
- The application must outline the full details of the event, program or activity and the agreement will apply strictly for the event, program or activity listed in this application.
- Corporate Sponsorship commitments are subject to available funds within the City's budget.
- The City's assessment decision for this application is final.
- The applicant will notify the City of any changes to the details in this application as soon as they become known to the applicant.

I agree *

Yes No

Name of authorised person *

Mr Andrew Summerville
Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Chief Executive Officer
Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

+61 437 534 842
Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

andrew.summerville@wolves.asn.au
Must be an email address.

Date *

13/02/2024
Must be a date

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

Very easy Easy Neutral Difficult Very difficult

How many minutes in total did it take you to complete this application? *

60
Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

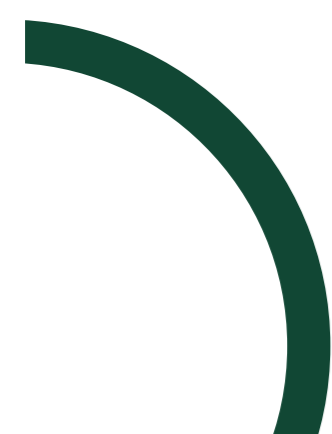
2023-2024 Corporate Sponsorship: Round 1
2023-2024 Corporate Sponsorship (Version 2 of 2)
Application No. CS232400003 From Joondalup Wolves
Form Submitted 26 Feb 2024, 3:38PM AWST



WOLFPACK
BASKETBALL

WANNEROO
BASKETBALL ASSOCIATION

OUR PROFILE



ABOUT US

THE WOLFPACK WAY

COMMITTED TO ON COURT PERFORMANCE & OFF COURT SUCCESS.

The Wanneroo Basketball Association is the most successful and professionally operated basketball Association in Western Australia. The Association is a large, integral and highly influential organisation within the northern metropolitan community.

Through its extended representation in Junior, Senior and representative competitions, the Association has more than 5,000 registered players through what is seven large, volunteer governed affiliated domestic clubs.

The Wanneroo Basketball Association aspires to be 'the destination of choice for Basketball'. A notably progressive, inclusive, accessible and affordable sporting option for the WA community, our club possesses an inherent belief and commitment in what we do, the quality of our service and the strength of our programs and products.





MESSAGE FROM THE CEO

THE WOLFPACK WAY

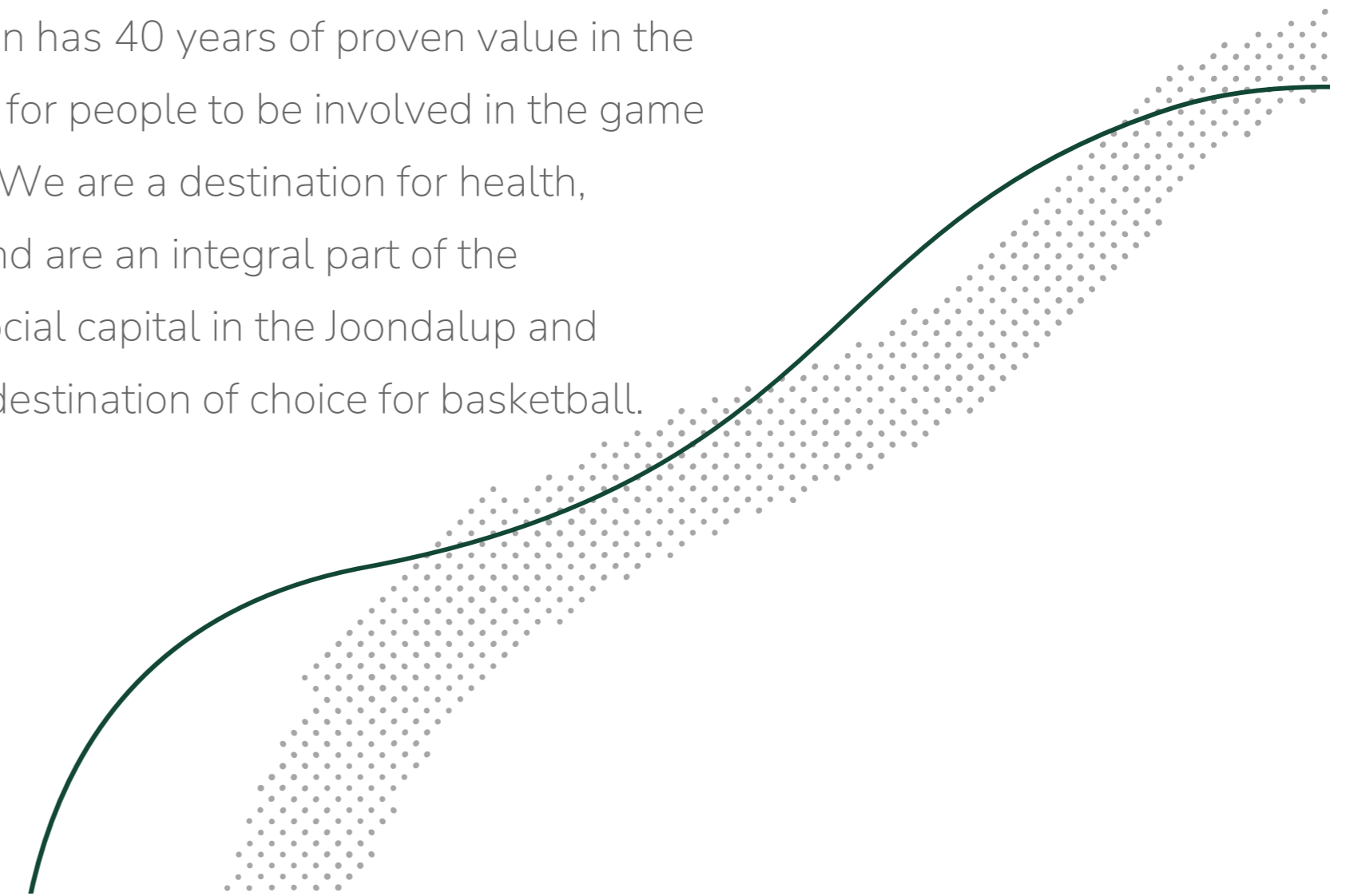


ANDREW SUMMERVILLE

CHIEF EXECUTIVE OFFICER

“The Wanneroo Basketball Association has 40 years of proven value in the community. We provide opportunities for people to be involved in the game of basketball from grassroots to elite. We are a destination for health, participation and social connectivity and are an integral part of the community fabric. We contribute to social capital in the Joondalup and Wanneroo areas and strive to be the destination of choice for basketball.

Go Wolves”



OUR VISION

THE WOLFPACK WAY



To be the destination of choice for basketball and to aspire and achieve together.

OUR MISSION

THE WOLFPACK WAY



To grow and strengthen the community, by providing basketball pathways that are affordable, accessible and inclusive for all players, coaches, officials and volunteers.

OUR VALUES

THE WOLFPACK WAY



RESPECT

Each and everyone of our members is valued and we recognise their worth to our association. Our members and volunteers are the heart and soul of the Wolves, and their contribution is valued and acknowledged.

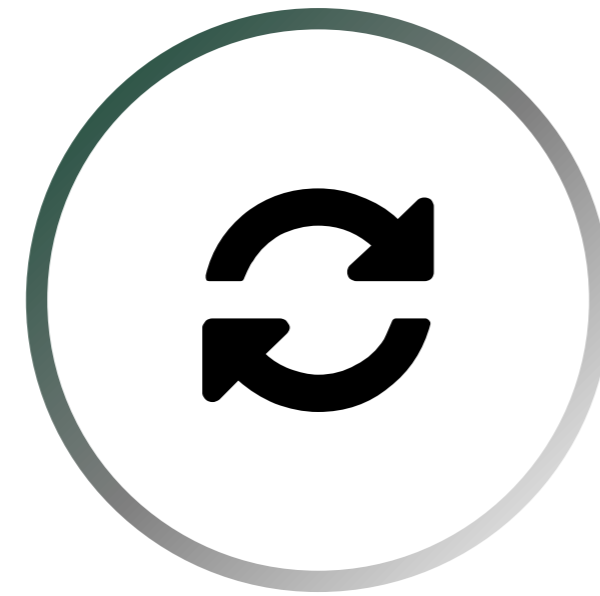


INTEGRITY

We believe in a culture of integrity, and we champion our employees and members to embrace honesty and moral and ethical principles.

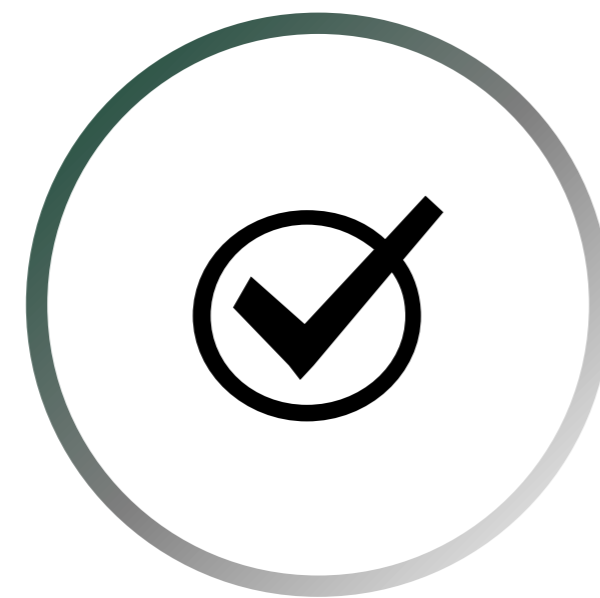
OUR VALUES

THE WOLFPACK WAY



CONSISTENCY

Consistency in our decision making and standards builds trust and credibility with our members.



ACCOUNTABILITY

As a member driven organization, we are obligated and responsible for justifying and taking responsibility for the direction of the association and meeting our key objectives and strategic outcomes.

OUR STRATEGIC PILLARS

THE WOLFPACK WAY



1 PARTICIPATION

Offer a credible & inclusive destination to play, consume and enjoy basketball.

Develop more products and programs that provide greater opportunities for all.



2 FACILITIES

Source and strategically partner with venue operators to deliver our programs and competitions

Grow and transition into new facilities, creating a renowned Wolves stronghold..



3 PEOPLE

Develop our people and encourage their growth and learning.

Recognise, reward and retain those who embody the “Wolfpack Way”.



4 COMPETITIONS

Expand our competitions in size and quality.

Enhance our reputation as the first and only choice for best-practice, member-focused basketball.

OUR STRATEGIC PILLARS

THE WOLFPACK WAY



PERFORMANCE

1 Strive to be the best on and off the court, continually challenging ourselves to improve.

3 Support high performance pathways for players, coaches and officials.



GROWTH

2 Grow our membership and financial base to sustain our future.

4 Innovate and extend ourselves to engage new markets, exploring new models for delivery.

OUR HISTORY

THE WOLFPACK WAY

1985 FOUNDATION CLUBS

Through the dedication of many hard-working volunteers, the formation of junior domestic clubs under the Wanneroo banner meant that the north had its own weekly competition.

1983 THE BEGININGS

The Wanneroo Basketball Association was officially formed in 1983, although its roots and foundations trace back to the 1970's.

1998 TWO CITIES ONE TEAM

The changing of city boundaries meant the Wanneroo home of the Wolves was now in the city of Joondalup. The Wolves always kept our Wanneroo name and roots and are proud to service the community of two cities.



2014 NEW CLUBS

Due to the continued growth in the northern corridor of Wanneroo, the association added two new domestic clubs to its foundation clubs to service the growing area.

2016 BUSINESS OF SPORT

In 2016, the association transitioned from a volunteer run model to a professional business model that employed full-time staff responsible for the operations of the association.

2017 THE REBRAND

To keep with the times the Wolves underwent a rebrand to ensure we were seen as a progressive, professional outfit. The Wolfpack was born.



2021 NATIONAL RANKS

In 2021 the association reached the National stage with the men's and women's senior Wolves teams entering the NBL1 competition.

2017 NEW HOME

In late 2017, the Association relocated from the iconic Joondalup Basketball Stadium to the state-of-the-art HBF Arena, a bespoke facility for Basketball, a genuine home for the future.

2022 RECORD MEMBERSHIP

In 2022 the association peaked at over 5,000 playing members, positioning the WBA as one of the biggest amateur sporting associations in the state.



WHAT WE DO

THE WOLFPAK WAY

INNOVATE

Continue to push the boundaries in our offerings to maintain our position at the cutting edge of sporting associations. Diversify our services, products and initiatives to ensure the WBA is the leader in the state.

PERFORM

Strive to be the best on & off the court and achieve this through talent identification and programs to improve and support members.

SUCCEED

The association has a long history of success both on the court and off. With over 10 senior state championships and many, junior titles the Wolves are truly ahead of the pack.



“THE STRENGTH OF THE WOLF IS IN THE PACK”



MEET THE TEAM

THE WOLFPACK WAY



ANDREW SUMMERVILLE

CHIEF EXECUTIVE OFFICER

- Experienced Basketball Leader
- 20-year Sports Industry Professional
- Elite Professional Coach
- Sports Management Graduate
- Stakeholder Management Experience
- Non-for-Profit Specialist



VACANT

GENERAL MANAGER



ALYSSA SAVILL

OPERATIONS COORDINATOR

- Bachelor of Sports Management/Business
- Experienced Sports Administrator
- Former Elite Athlete
- Sports Operations Experience
- Competition and Sports Academy Specialist



MASON ANDERSON

BRAND & MARKETING COORDINATOR

- Diploma of Screen & Television
- Experienced Videographer
- Skilled Photographer and Editor
- Visual Design Specialist
- Experienced Marketing Professional

MEET THE TEAM

THE WOLFPACK WAY



STEPHEN DE WET

COMPETITION & PROGRAMS MANAGER

- Sports Competition Specialist
- Membership Management Specialist
- Long-term Sports Administrator
- Dedicated Industry Leader
- SSO Experience in Multiple Sports



LUKE MCLAUGHLAN

COMPETITION & REFEREE COORDINATOR

- Elite Referee
- Referee Coach & Educator
- Experienced Sports Administrator
- Competition Specialist
- League Administration Coordinator



DAVID MORRELL

PLAYER & COACH DEVELOPMENT

- Elite Senior Basketball Coach
- USA High School Coach
- Basketball Program Delivery Specialist
- Coach Education Accreditor
- NBL1 Head Coach
- Masters in Education



JESSE PENCE

COACHING COORDINATOR

- State High Performance Coach
- USA High School Coach
- NBL1 Coach
- Private School Head Coach
- Coach Educator
- Bachelors Degree in Teaching

MEET THE TEAM

THE WOLFPACK WAY



JONATHAN WADE

BASKETBALL DEVELOPMENT COORDINATOR

- Elite Professional Athlete
- International Basketball Experience
- Junior Development Specialist
- Player Engagement
- School & Community Program Coordinator



CHRISTIAN JURLINA

BASKETBALL DEVELOPMENT COORDINATOR

- Elite Professional Athlete
- Former NBL player – Sydney Kings & Cairns Taipans
- Community Development Specialist
- Basketball Australia Accredited Coach
- School Basketball Academy Coordinator

OUR CLUBS

THE WOLFPACK WAY



NORTHSIDE COBRAS

Our second expansion club formed to share the rapid growth of Phoenix. Based in the Mindarie, Butler and Quinns area.



EDGEWATER EAGLES

Founding club of the Wanneroo Basketball Association servicing Edgewater and Joondalup.



GREENWOOD GIANTS

Founding club of the Wanneroo Basketball Association servicing Greenwood and surrounds.



JOONDALUP LAKERS

The Lakers have members from both the Joondalup and Wanneroo areas.



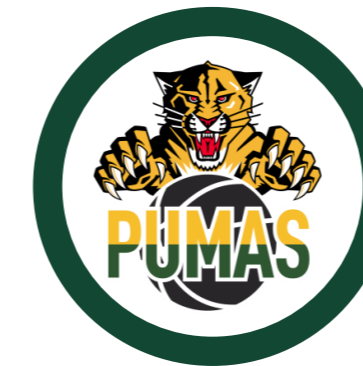
MORTH METRO MARLINS

Founding club based in the Currambine Burns Beach and Connolly areas.



PHOENIX

Our first expansion club that was formed to service the Northern growth corridor in Clarkson, Butler and Alkimos.



PADBURY PUMAS

One of our oldest clubs based out of the Padbury and Duncraig regions.



ALKIMOS RAIDERS

Expansion club set to be launched in 2023.

OUR OFFERINGS

THE WOLFPACK WAY



JUNIOR COMPETITION

A domestic competition with a participation focus for players from age 6 to 17.



SENIOR COMPETITION

For adults of any age, our senior competition is fun, social and vibrant competition for males and females.



WABL

A state based junior representative competition played all over WA with a player development focus.



NBL1

An elite, Nationally branded semi-professional competition run by the NBL.



AUSSIE HOOPS

The starting point for 5 to 10-year-olds that is fun and engaging with a focus on socialisation and inclusivity.



HOLIDAY CLINICS

A huge event on the club calendar. Our holiday clinics cater to over 600 children every school break.



SPORTING SCHOOLS

The Wolves make over 180 school visits to more than 6,000 students per year under the sporting school banner.



WOLFPACK WEAR

Our online retail store.

OUR OFFERINGS

THE WOLFPACK WAY



FEMALE FUNDAMENTALS

A female only weekly program with a focus on FUN and participation.



FUTURES

An elite junior development program for the Wolves of the future.



FUNCTION ROOM

Our state-of-the-art function room and bar facilities. The home of the Wolves.



WOLFPACK TV

The Wolfpack attract over 1.3 million minutes of online viewing per year.



WBA LIFE MEMBERS

Our life members are an extremely valuable part of our club. They laid the foundations for what we have today.



BALL FOR ALL

Our favourite programs is an inclusive all abilities offering for players with additional needs and their families.



GIRLS THAT HOOP

For females aged 6-15 to learn the game in a safe welcoming supportive environment.



WOLFPACK CUBS

For the littlest members of our pack, Wolfpack Cubs is for 3–5-year-olds to learn basic functional skills.

DID YOU KNOW?

THE WOLFPACK WAY

- Since 2017 the Wolves membership based has more than doubled in size to become the largest sporting organization in the area.
- The Wanneroo Basketball Association covers the largest geographical area of any sporting association in WA.
- The Wanneroo Basketball Association plays over 6,000 games per year and uses 45 courts across 22 different venues each week, for a total of our 15,000 hours of court usage per annum.
- More than 1.4 million people visit HBF Arena, the home of the Wolves each year. Second only to Optus Stadium.

SOCIAL MEDIA STATS

THE WOLFPACK WAY



330K REACH

Across our multiple Facebook pages, the Wolves reach a wide diversified audience.



150K REACH

Multiple Instagram pages and a targeted approach to content have led to increased following in 2022.



327K VIDEO VIEWS

Across a variety of video platforms, well over 300,000 video views were achieved in 2022.



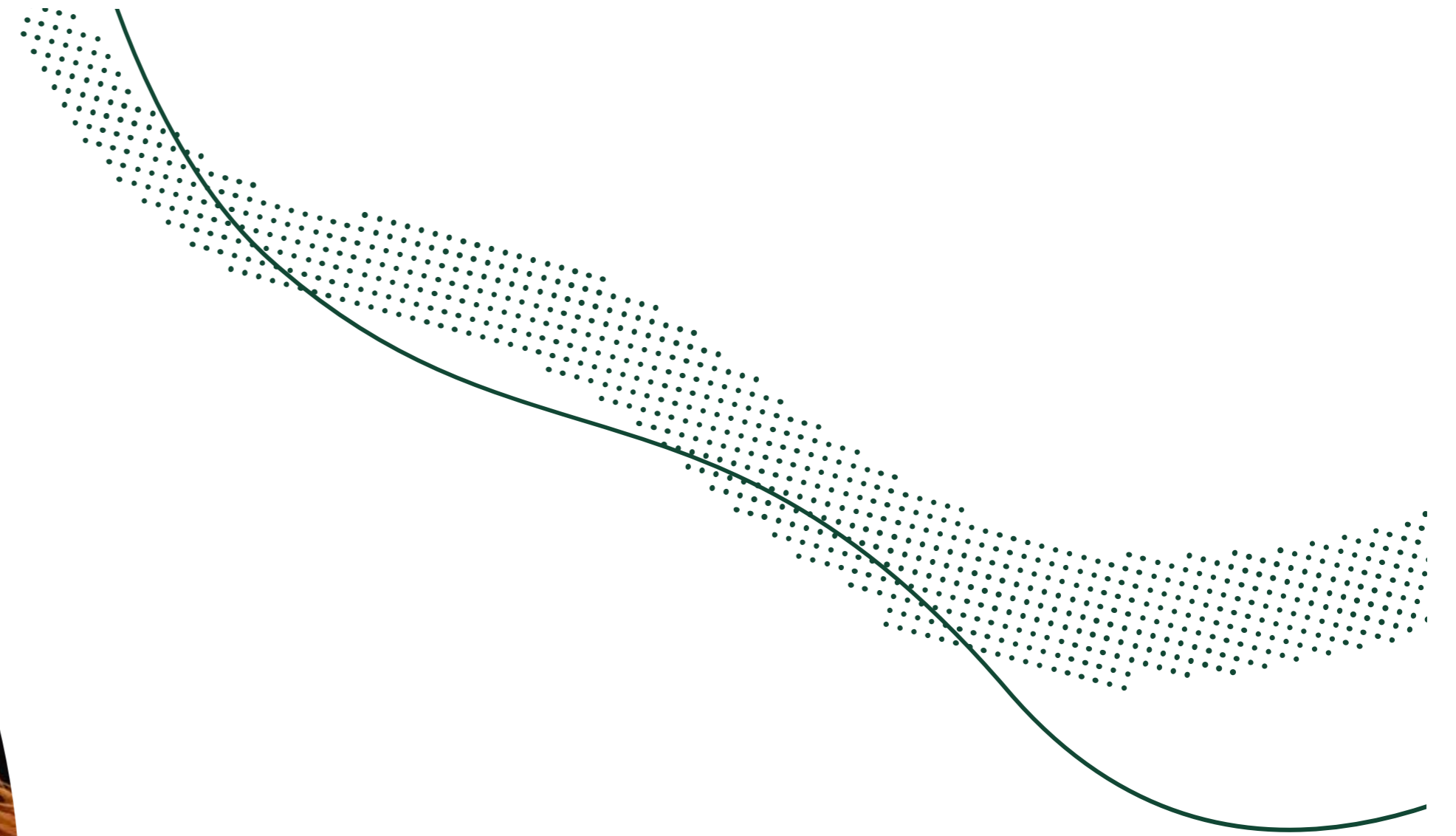
33% INCREASE IN FOLLOWERS

Our newest platform is seeing a 33% increase in follower per month.



1.3M LIVE STREAM MINUTES WATCHED

In 2022 the Wolves had over 1.3 million minutes of viewing time on our live streamed games.



JOIN THE PACK

TESTIMONIALS

THE WOLFPACK WAY

“Game nights are something, myself and my family look forward to as not only are they fantastic experiences, but being part of the Wolfpack community is something we take great pride in.”

STEPHEN WOOD, PARENT.

“The decision to renew our partnership each year is always an easy one as the Club is an integral part of the local and West Australian Basketball community. We are proud to be a part of such a great club.”

JAY WAKEFIELD, SPONSOR.

“I’m extremely grateful for the opportunity the club and coaches have given me over the years. I’ve grown up playing for the Wolves, so I feel very honoured to be representing the club as part of the NBL1 team.”

LUCA O’BRIEN, PLAYER.

“My family and I love the Wolves. We are all involved in some way. The association is our second home, and we love being a part of such a family friendly club.”

MARY-ANNE KERSEY, VOLUNTEER.

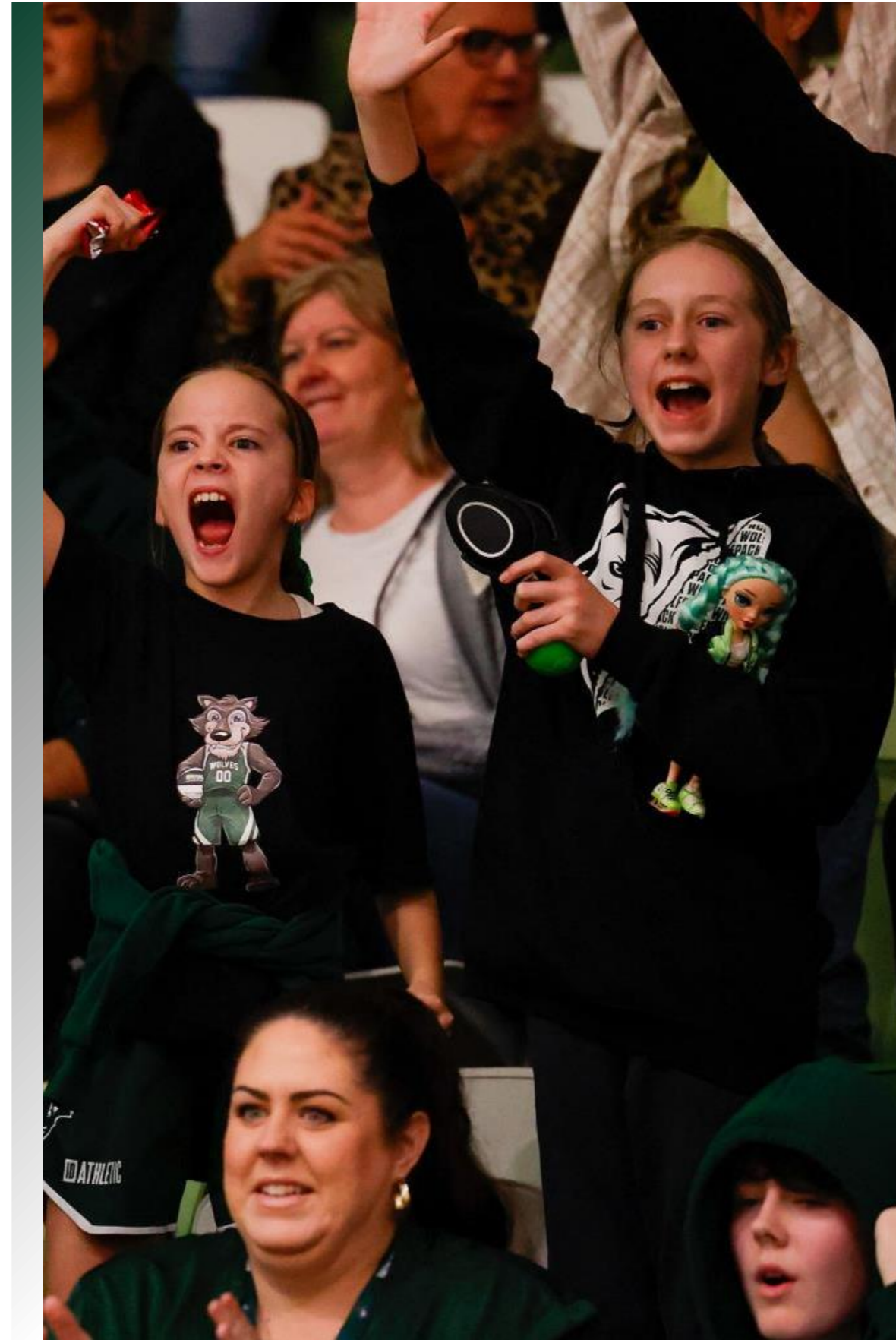
GALLERY

THE WOLFPACK WAY



GALLERY

THE WOLFPACK WAY



GALLERY

THE WOLFPACK WAY



OUR PARTNERS

THE WOLFPACK WAY



Your local Community Bank



CONTACT US

THE WOLFPACK WAY

ADDRESS

HBF Arena, 25 Kennedy Way, Joondalup
WA, 6028

PHONE

(08) 9300 1325

E-MAIL

welcome@wolves.asn.au

WEBSITE

wolfpackbasketball.com.au

MEMBERSHIP

jointhewolfpack.com.au

FACEBOOK

@wanneroobasketballassociation

LINKEDIN

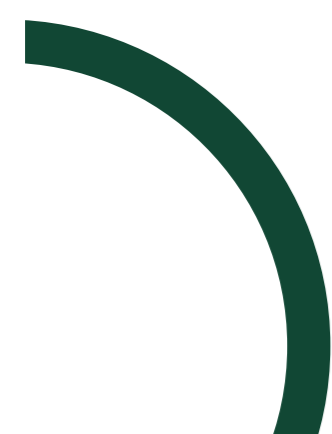
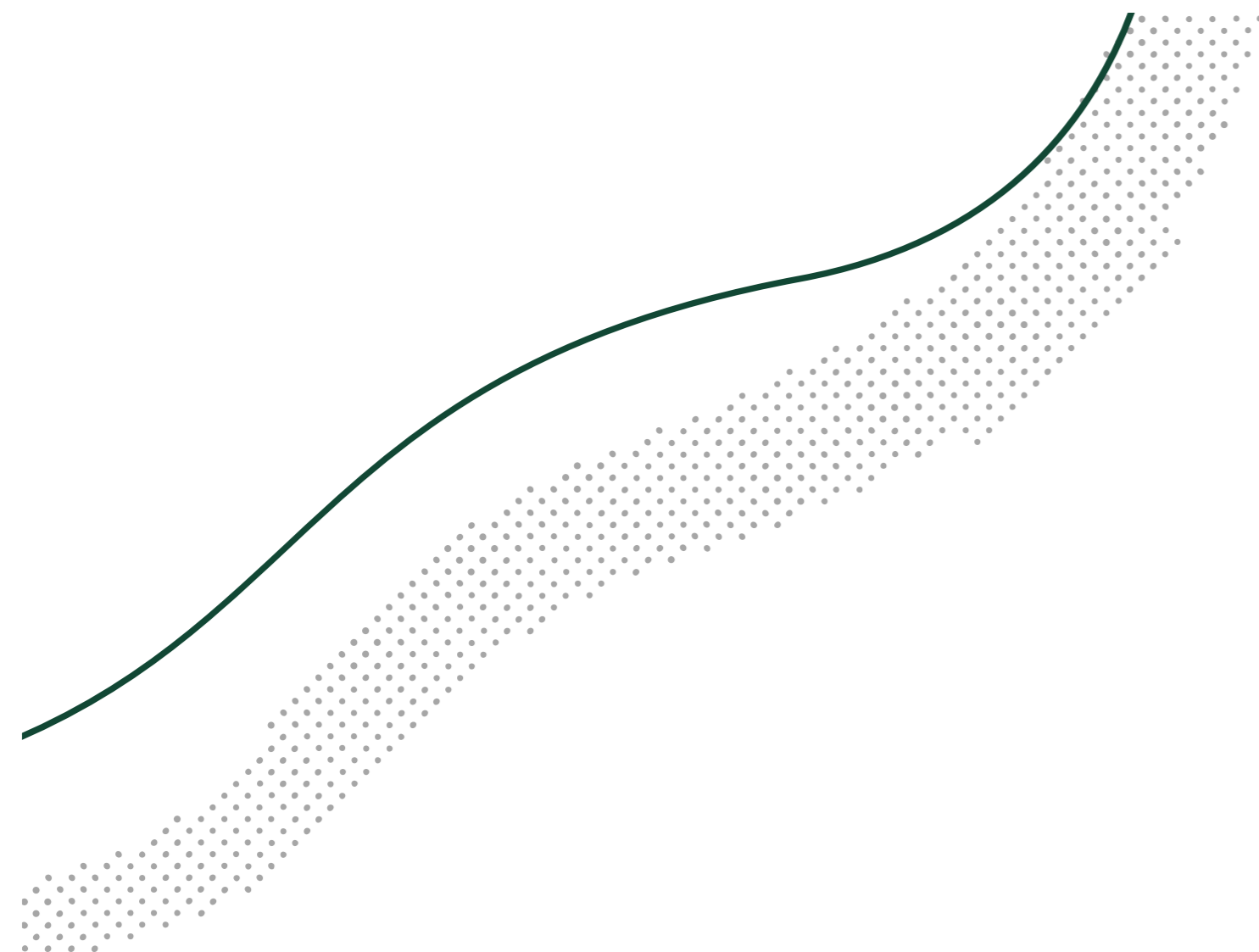
Wanneroo Basketball Association –
Joondalup Wolves

INSTAGRAM

@wanneroobasketballassociation



JOONDALUP WOLVES



ABOUT US

THE WOLFPACK WAY

COMMITTED TO ON COURT PERFORMANCE & OFF COURT SUCCESS.

The Joondalup Wolves are the most successful and professionally operated basketball Association in Western Australia. The Association is a large, integral and highly influential organisation within the northern metropolitan community.

The Wolves play in the National NBL1 competition and have been in existence since 1983. The Wolves have experienced much success in this time, including 10 State Championships between the Men's and Women's teams.

Our club possesses an inherent belief and commitment in what we do, the quality of our service and the strength of our programs and products.





MESSAGE FROM THE CEO

THE WOLFPACK WAY



ANDREW SUMMERVILLE

CHIEF EXECUTIVE OFFICER

“The Joondalup Wolves are the league leaders in professionalism and performance. We pride ourselves on delivering an elite, first class environment for our athletes, coaches, staff and fans. Our game night experience rivals that of any professional team and is one you must see for yourself. As the 2022 NBL1 Club of the Year, now is the time to Join the Pack.

Go Wolves”



OUR VISION

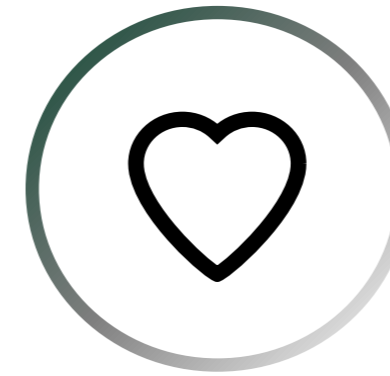
THE WOLFPACK WAY



To be the destination of choice for basketball and to aspire and achieve together.

OUR VALUES

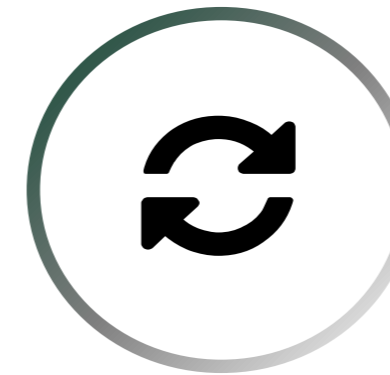
THE WOLFPACK WAY



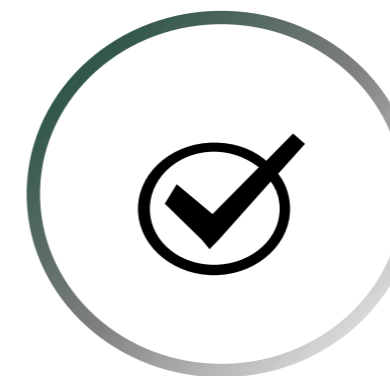
RESPECT



INTEGRITY



CONSISTENCY



ACCOUNTABILITY



WHAT WE DO

THE WOLFPACK WAY

INNOVATE

Continue to push the boundaries in our program to maintain our position as a leader of NBL1 teams in Australia.

PERFORM

Strive to be the best on & off the court and achieve this through player development, high performance programs, first class facilities and culture.

SUCCEED

The Wolves have a long history of success both on the court and off. With over 10 senior state championships we are truly ahead of the pack.



OUR HISTORY

THE WOLFPACK WAY

1985 FOUNDATION CLUBS

Through the dedication of many hard-working volunteers, the formation of junior domestic clubs under the Wanneroo banner meant that the north had its own weekly competition.

1983 THE BEGININGS

The Wanneroo Basketball Association was officially formed in 1983, although its roots and foundations trace back to the 1970's.

1998 TWO CITIES ONE TEAM

The changing of city boundaries meant the Wanneroo home of the Wolves was now in the city of Joondalup. The Wolves always kept our Wanneroo name and roots and are proud to service the community of two cities.

2014 NEW CLUBS

Due to the continued growth in the northern corridor of Wanneroo, the association added two new domestic clubs to its foundation clubs to service the growing area.

2017 THE REBRAND

To keep with the times the Wolves underwent a rebrand to ensure we were seen as a progressive, professional outfit. The Wolfpack was born.

2016 BUSINESS OF SPORT

In 2016, the association transitioned from a volunteer run model to a professional business model that employed full-time staff responsible for the operations of the association.

2021 NATIONAL RANKS

In 2021 the association reached the National stage with the men's and women's senior Wolves teams entering the NBL1 competition.

2017 NEW HOME

In late 2017, the Association relocated from the iconic Joondalup Basketball Stadium to the state-of-the-art HBF Arena, a bespoke facility for Basketball, a genuine home for the future.

2022 RECORD MEMBERSHIP

In 2022 the association peaked at over 5,000 playing members, positioning the WBA as one of the biggest amateur sporting associations in the state.

OUR LEAGUE

THE WOLFPACK WAY



The Joondalup Wolves play in the NBL1 Competition.

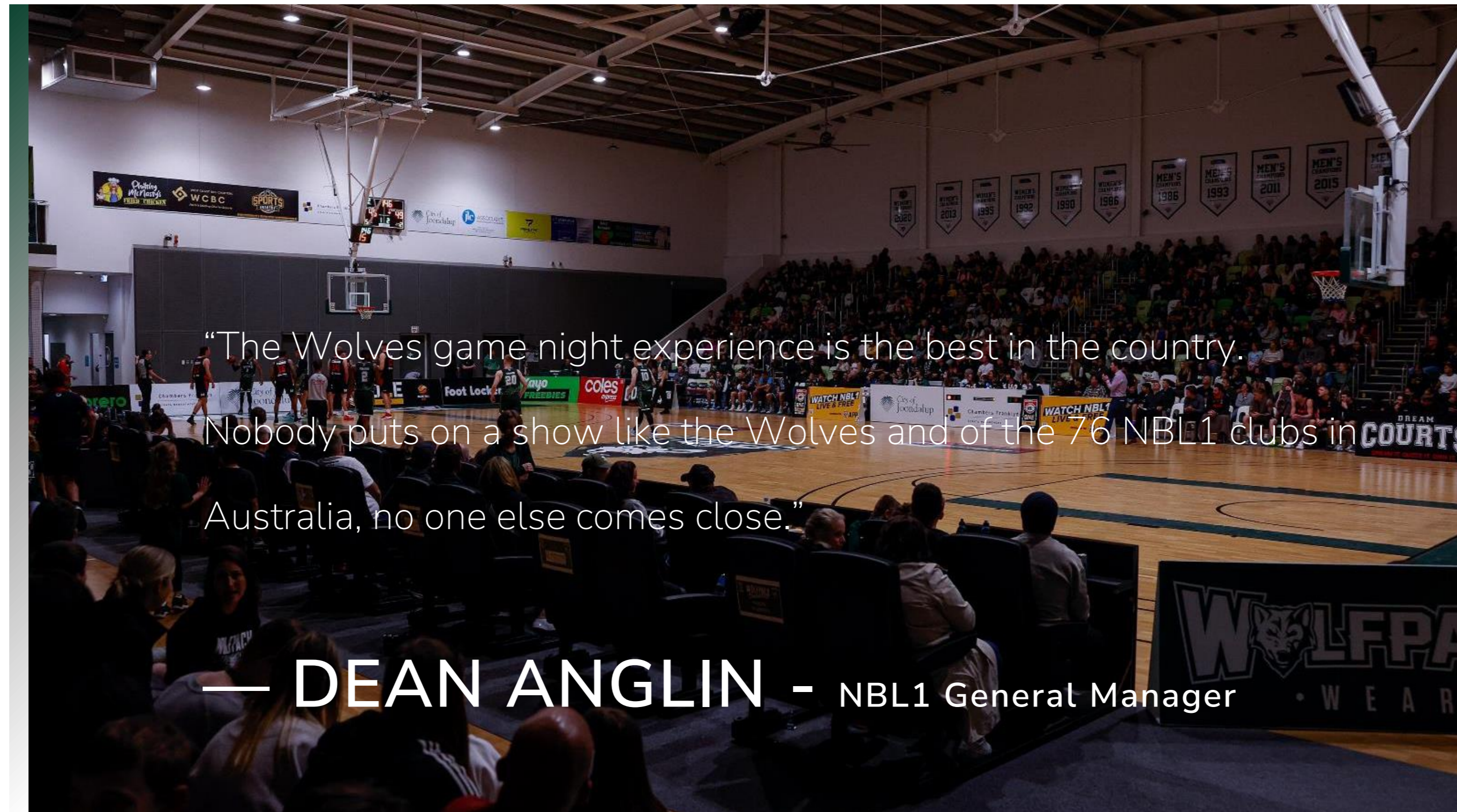
The NBL1's commercial operations are managed by the National Basketball League (NBL).

76 teams Australia wide make up the biggest National sporting competition in Australia.

Every state and territory is represented.

“THE STRENGTH OF THE WOLF IS IN THE PACK”



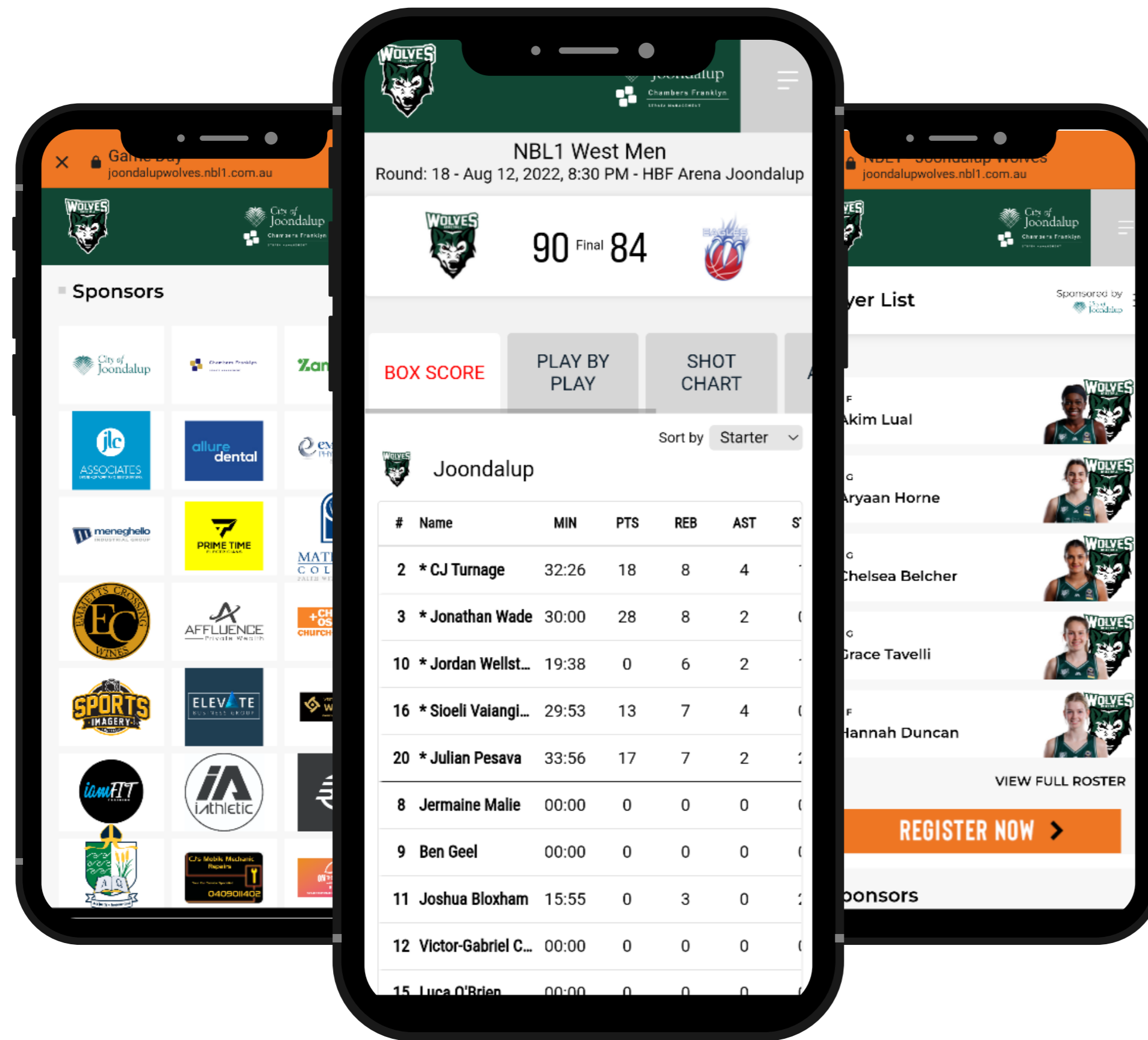


“The Wolves game night experience is the best in the country.
Nobody puts on a show like the Wolves and of the 76 NBL1 clubs in
Australia, no one else comes close.”

— **DEAN ANGLIN** — NBL1 General Manager

WOLVES NBL1 APP

THE WOLFPACK WAY



1 LIVE STATS

For the true fan, follow the game on the go with all the stats and play by play action in the palm of your hand.

2 PLAYER PROFILES

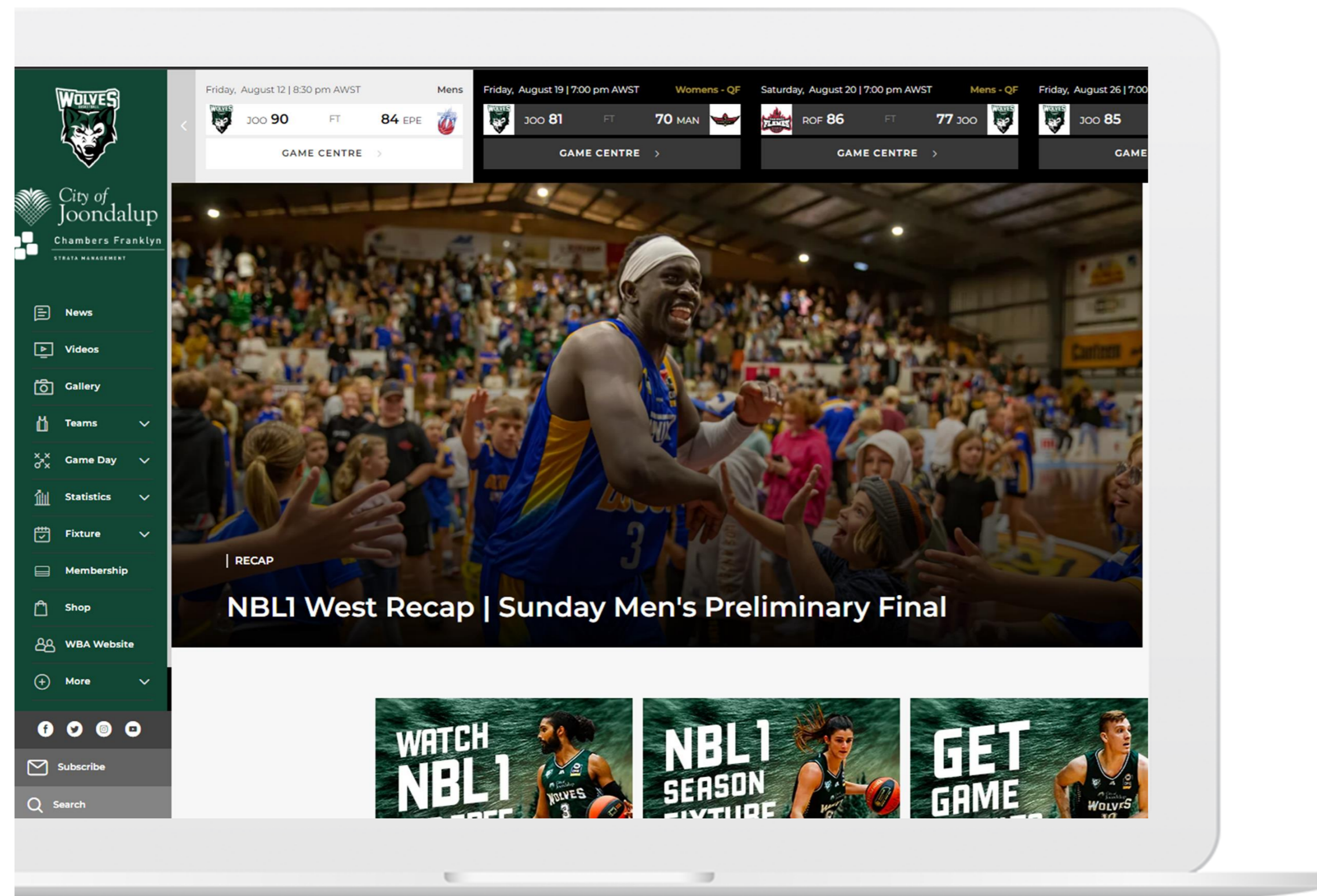
Click on your favourite player to follow their progress and see their latest stats.

3 WOLVES NEWS

Stay up to date with everything Wolves related. Read game reviews, game day information or buy your season pass.

WOLVES NBL1 WEBSITE

YOUR SUBTITLE HERE



1 LIVE STREAMING

Watch every Wolves game, live and free on our website. Pause, rewind and enjoy our broadcast with professional commentators and camera operators.

2 HIGHLIGHTS & REPLAYS

Never miss a moment. Watch full game replays or enjoy a quick highlights package courtesy of the video section of our website.

3 FAN ZONE

If you "Bleed Green", get the latest game day information, enter our competitions or take part in our game day activations.

FIRST CLASS EXPOSURE

THE WOLFPACK WAY



1 GAME OF THE WEEK

The Wolves feature heavily on Kayo Sports as “Game of the Week”. Alongside the top tier sports from around the globe catch the Wolves live and free on Kayo Sports.

2 PROFESSIONAL PRODUCTION

Multiple camera angles, replays, commentators, advertisements. This truly is a professional broadcast that rivals the best.

3 REACH & EXPOSURE

Backed by the National branding of Kayo Sports and the NBL, the Wolves can be found on screens anywhere in the world.

SOCIAL MEDIA STATS

THE WOLFPACK WAY



330K REACH

Across our multiple Facebook pages, the Wolves reach a wide diversified audience.



150K REACH

Multiple Instagram pages and a targeted approach to content have led to increased following in 2022.



327K VIDEO VIEWS

Across a variety of video platforms, well over 300,000 video views were achieved in 2022.



33% INCREASE IN FOLLOWERS

Our newest platform is seeing a 33% increase in follower per month.



1.3M LIVE STREAM MINUTES WATCHED

In 2022 the Wolves had over 1.3 million minutes of viewing time on our live streamed games.



WOMEN'S HEAD COACH

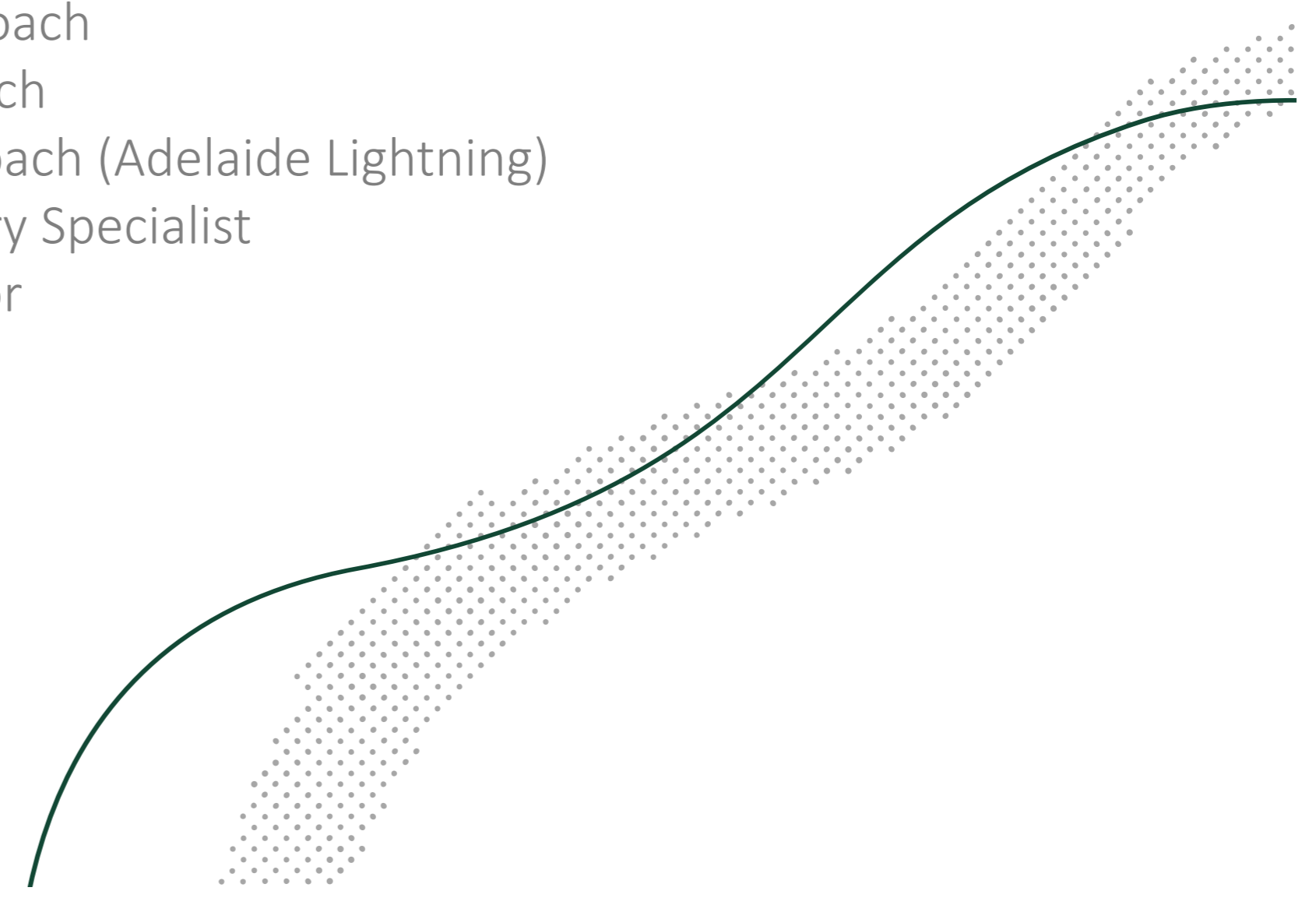
THE WOLFPACK WAY



MARCUS WONG

HEAD COACH

- Current WNBL Assistant Coach (Townsville Fire)
- Experienced NBL1 Head Coach
- Elite Senior Basketball Coach
- 10 year WNBL Assistant Coach (Adelaide Lightning)
- Basketball Program Delivery Specialist
- Coach Education Accreditor



WOMEN'S TEAM STAFF

THE WOLFPACK WAY



NATALIE NICHOLS
ASSISTANT COACH



CORRY EASTER
ASSISTANT COACH



JOSH WALSH
ASSISTANT COACH



TAYLA WELLSTEED
TEAM MANAGER

WOMEN'S TEAM STAFF

THE WOLFPACK WAY



TIM TOLLEY
TEAM MANAGER



TBC
PHYSIOTHERAPIST



COREY DALTON
TEAM DOCTOR



CHRISTIAN SALINAS
STRENGTH & CONDITIONING COACH



MEN'S HEAD COACH

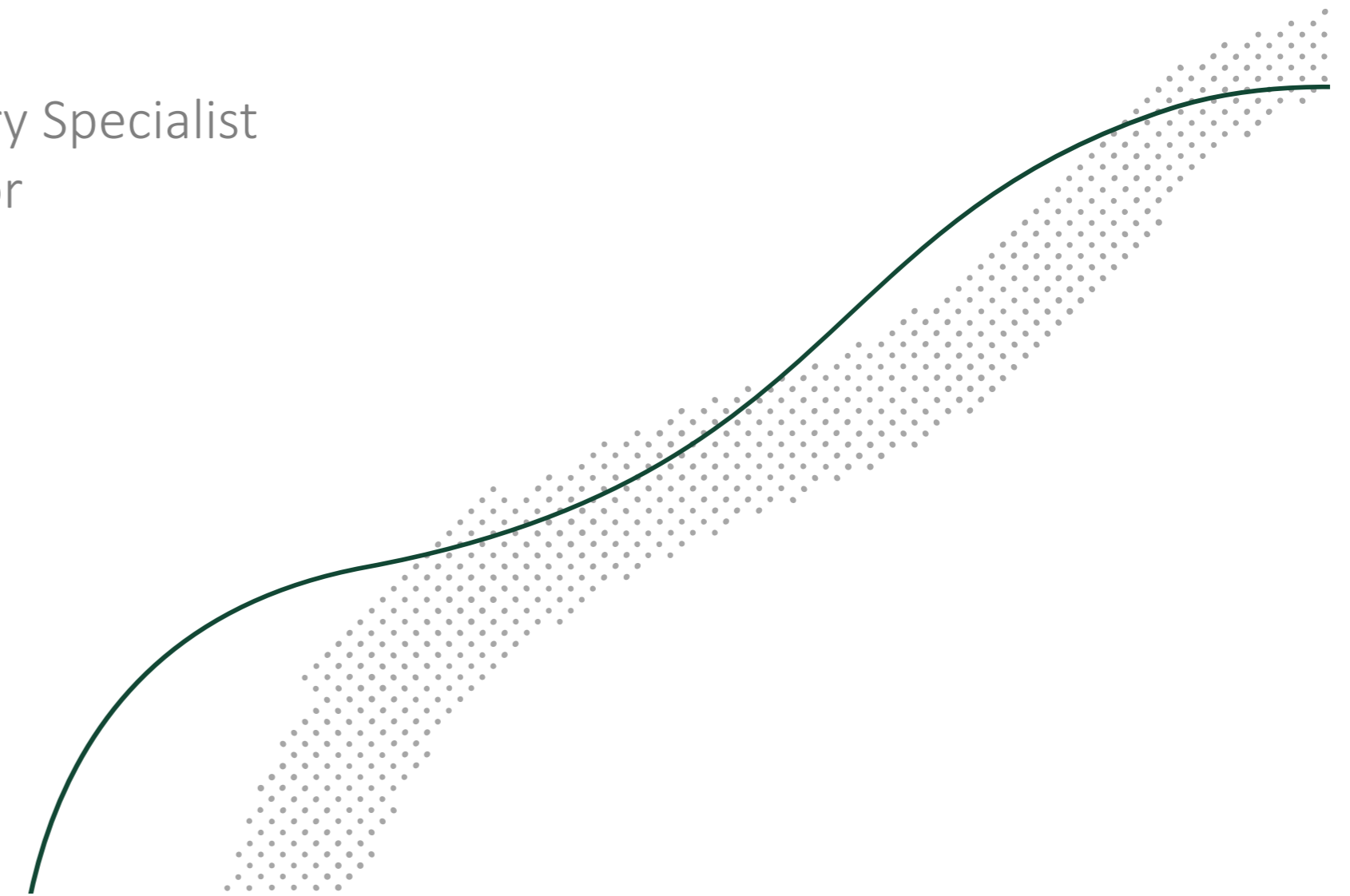
THE WOLFPACK WAY



DAVID MORRELL

HEAD COACH

- Experienced NBL1 Head Coach
- Elite Senior Basketball Coach
- USA High School Coach
- Basketball Program Delivery Specialist
- Coach Education Accreditor
- Masters in Education



MEN'S TEAM STAFF

THE WOLFPACK WAY



JESSE PENCE
ASSISTANT COACH



MIKE VAN LIT
ASSISTANT COACH



NIC VLAHOV
ASSISTANT COACH



SAM SULEJMAN
TEAM MANAGER

WOMEN'S TEAM STAFF

THE WOLFPACK WAY



NEIL KERSEY
TEAM MANAGER



TBC
PHYSIOTHERAPIST



COREY DALTON
TEAM DOCTOR

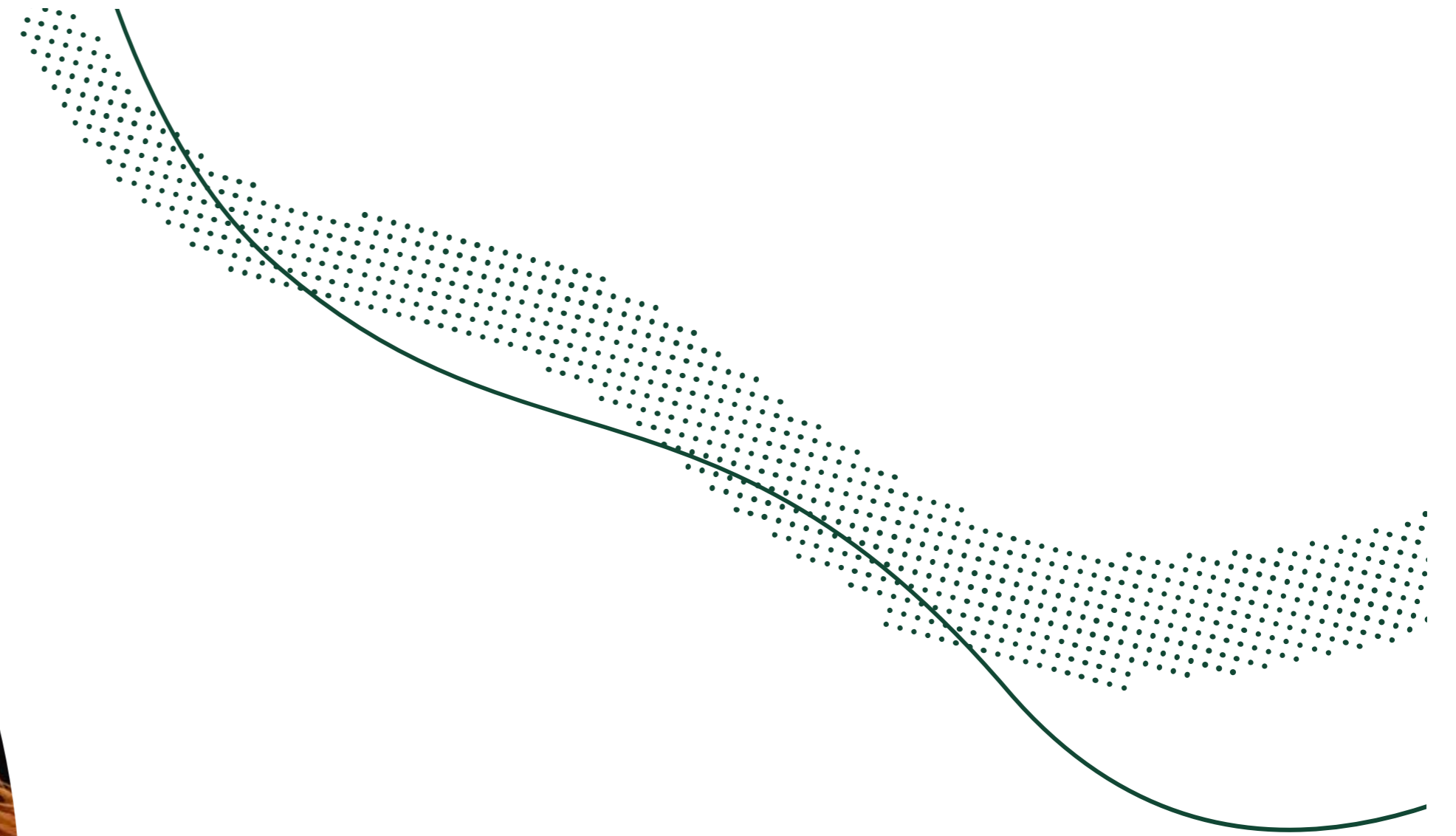


CHRISTIAN SALINAS
STRENGTH & CONDITIONING COACH

DID YOU KNOW?

THE WOLFPACK WAY

- The Joondalup Wolves have won 10 Championships since 1986 – that's 1 every 3 years.
- The Wolves are the 4th most watched live stream NBL1 team in Australia.
- The Wolves average the highest crowd attendance numbers in the league.
- More than 1.4 million people visit HBF Arena, the home of the Wolves each year. Second only to Optus Stadium.



JOIN THE PACK

TESTIMONIALS

THE WOLFPACK WAY

“Game nights are something, myself and my family look forward to as not only are they fantastic experiences, but being part of the Wolfpack community is something we take great pride in.”

STEPHEN WOOD, PARENT.

“The decision to renew our partnership each year is always an easy one as the Club is an integral part of the local and West Australian Basketball community. We are proud to be a part of such a great club.”

JAY WAKEFIELD, SPONSOR.

“I’m extremely grateful for the opportunity the club and coaches have given me over the years. I’ve grown up playing for the Wolves, so I feel very honoured to be representing the club as part of the NBL1 team.”

LUCA O’BRIEN, PLAYER.

“My family and I love the Wolves. We are all involved in some way. The association is our second home, and we love being a part of such a family friendly club.”

MARY-ANNE KERSEY, (VOLUNTEER).

OUR PARTNERS

THE WOLFPACK WAY



Your local Community Bank



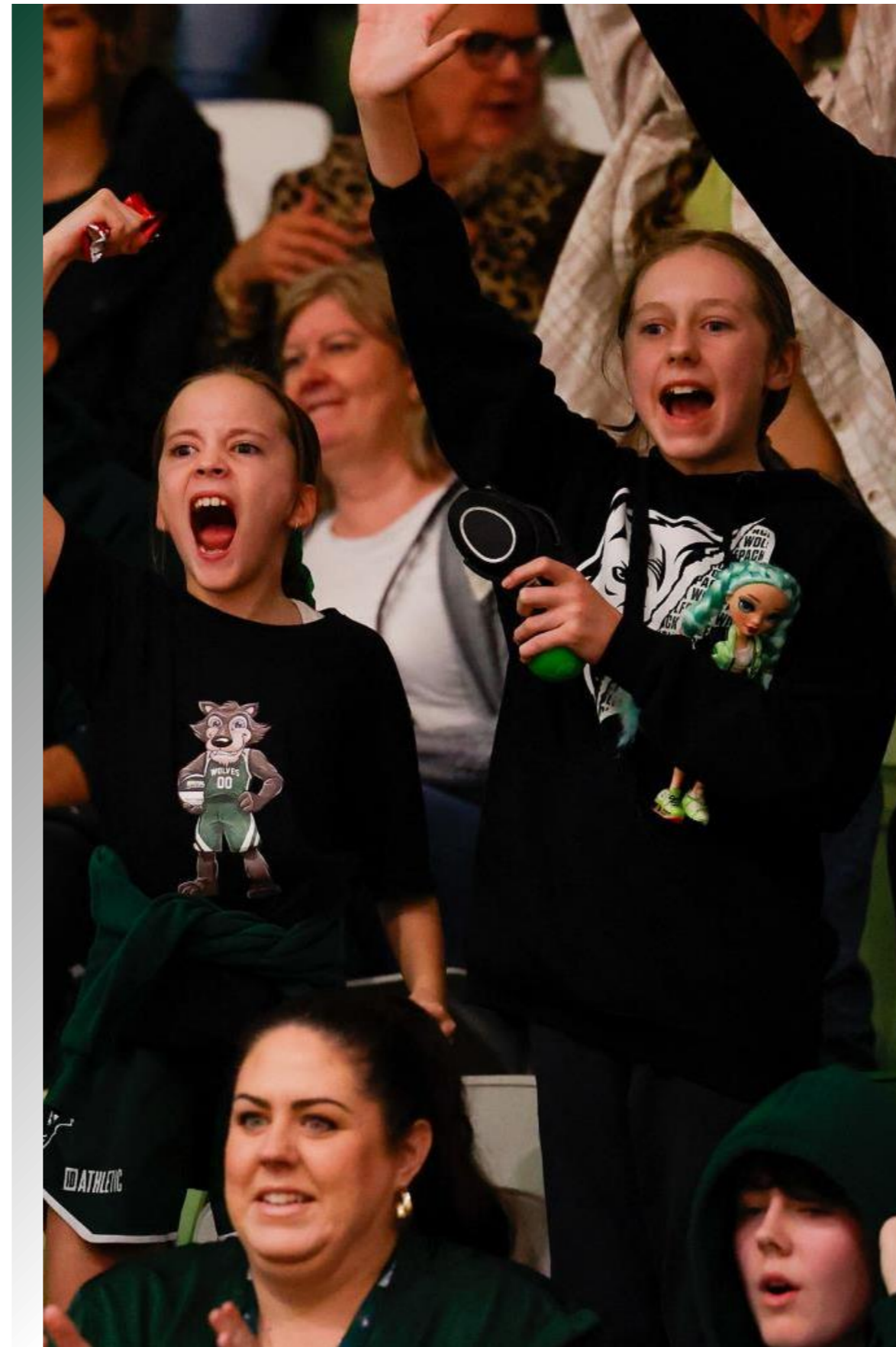
GALLERY

THE WOLFPACK WAY



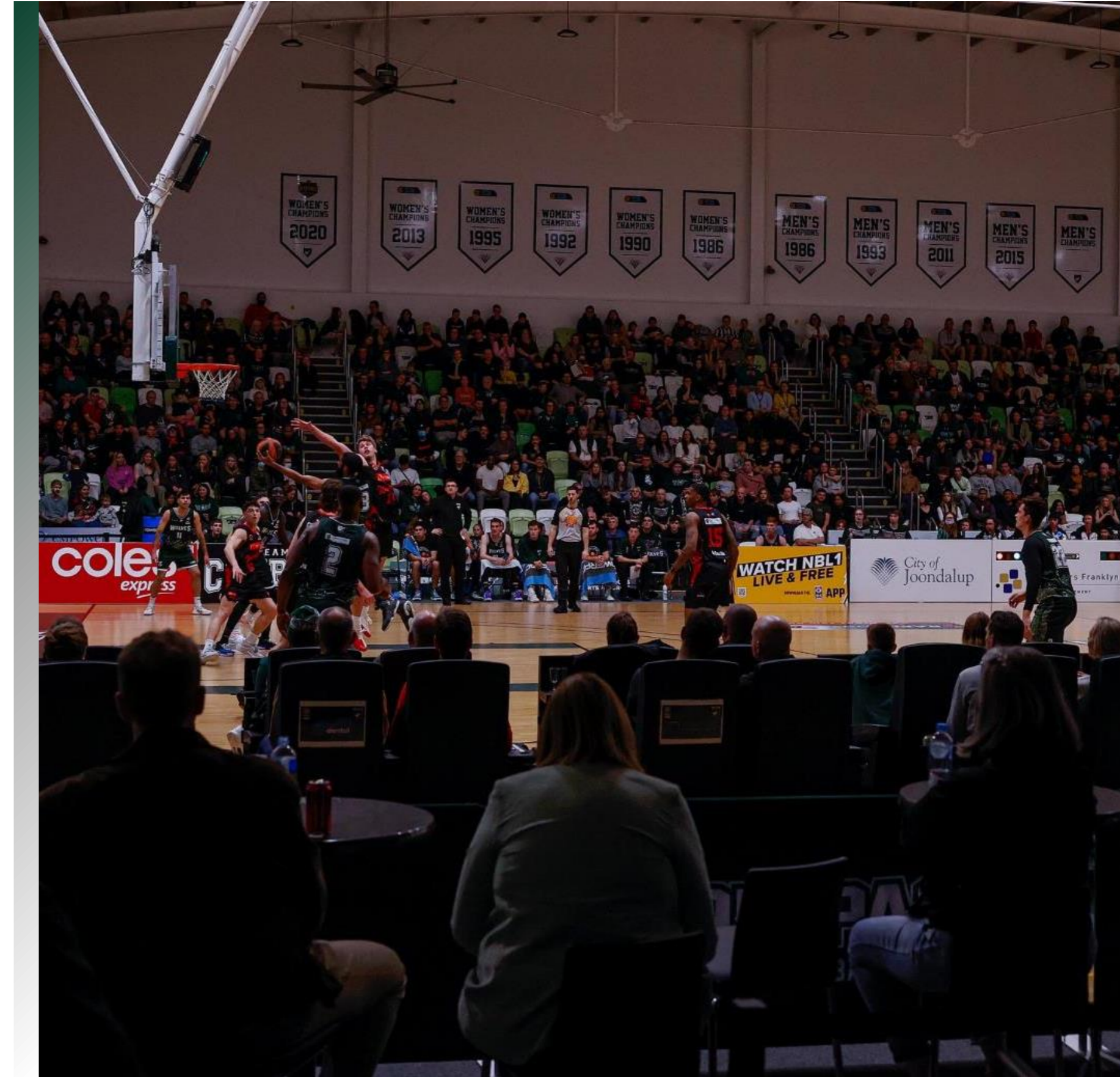
GALLERY

THE WOLFPACK WAY



GALLERY

THE WOLFPACK WAY



CONTACT US

THE WOLFPACK WAY

ADDRESS

HBF Arena, 25 Kennedy Way, Joondalup
WA, 6028

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(08) 9300 1325

E-MAIL

welcome@wolves.asn.au

WEBSITE

wolfpackbasketball.com.au

MEMBERSHIP

jointhewolfpack.com.au

FACEBOOK

@wolfpacknbl1

LINKEDIN

Wanneroo Basketball Association –
Joondalup Wolves

INSTAGRAM

@wolfpacknbl1



PARTNERSHIP PROSPECTUS

JOONDALUP WOLVES



Introduction

Established in 1983, the Wanneroo Basketball Association is the most successful and professionally operated basketball Association in Western Australia. Based in the heart of the northern growth corridor, Joondalup, our popular and high-profile club has been in existence for 40 years.

The Association has grown substantially, becoming a large, integral and highly influential organisation within the northern metropolitan community. In late 2017, the Association built and relocated from the iconic Joondalup Basketball Stadium to the new state-of-the-art HBF Arena, a bespoke facility for Basketball, a genuine home for the future.

Through its extended representation in Junior, Senior and representative competitions, the Association has more than 5,000 registered players (members) through what is seven (7) large, volunteer governed affiliated domestic clubs. The facility has 12,000 people pass through the stadium every week of the year for basketball. The entire facility has 1.4 million visits per year, second only to Optus Stadium.

The Wanneroo Basketball Association aspires to be 'the destination of choice for Basketball', welcoming and growing by 1,000 new players per year, as a notably progressive, inclusive, accessible and affordable sporting option for the WA community.

The pinnacle of the Association is the NBL1 Men's and Women's teams. The Joondalup Wolves, as they are proudly known,

have been in existence since 1983 and have experienced much success in their time, including 10 State Championships between Men's and Women's teams.

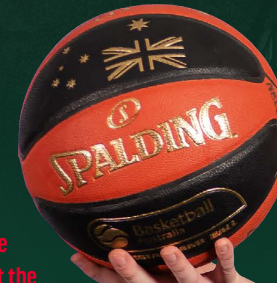
The NBL1 is a National Competition that is the official second tier competition of the NBL. This puts the Wolves on the National stage and we represent the region with pride.

The club is committed to sustainable success, and prides itself on a high-performance culture, from junior ranks all the way through to the professional levels of the sport and business.

The Wanneroo Basketball Association is a destination for physical health, participation, personal development and social connectivity. Our commitment to further, sustained growth is evident, as we evolve our organisational structure to deliver more quality outcomes into our existing member base, as well as boosting our business and basketball development roles and activities.

Our club possesses an inherent belief and commitment in what we do, the quality of our service and the strength of our programs and products.

Go Wolves!



Benefits

Why sponsor?

Support your local community sporting club

Return on investment through exclusive member offers

Access to the largest basketball membership base in WA

Game night activations & promotions

Promotion to the biggest social media following in the league

Average home crowds of 1,100

Brand exposure to 500,000+ people per year



Our reach



330,000+ Reach on Social media per annum

12,000+ People visit our facility weekly

5,000+ Playing members in our junior and domestic clubs

600 Teams play in our competitions

327,464 Views on facebook videos in 2023

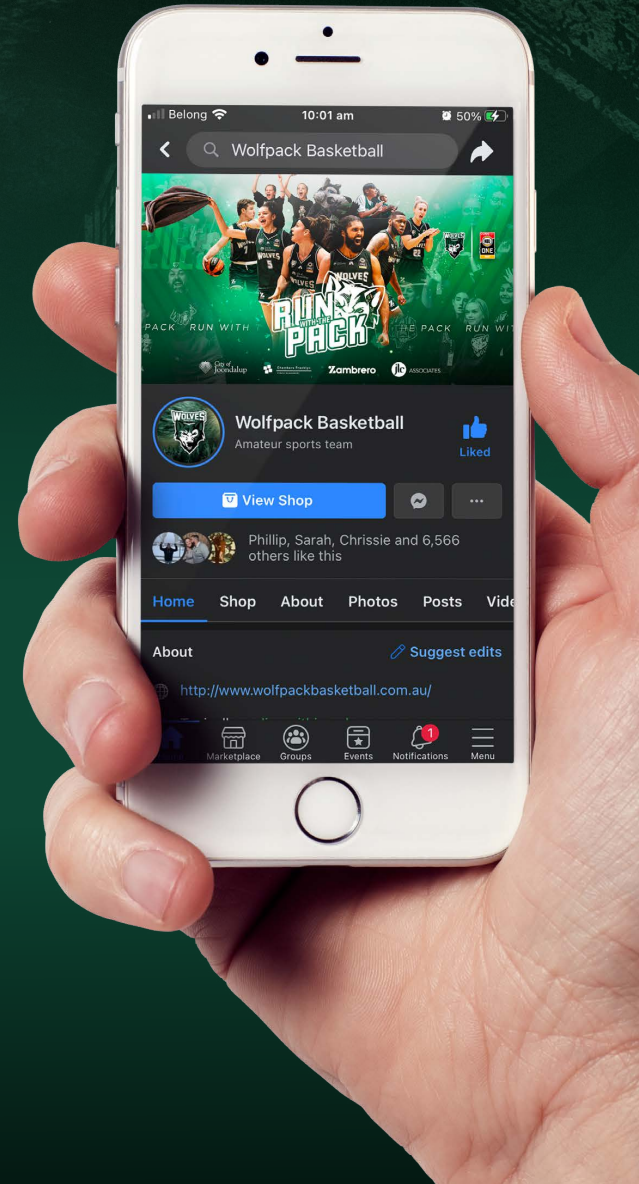
2,000 Website visits per month

8,500+ People find us on google searches monthly

5,400 Instagram followers

1.9 MILLION Live stream minutes watched

11,400 Facebook followers





Co-Major Partner

\$25,000 - \$35,000 ex GST

- ✔ Men's and Women's Team Naming Rights e.g. the [your name here] Joondalup Wolves***
- ✔ Men's and Women's Team jersey branding***
- ✔ Premium stadium signage (4) 1000x2000mm on wall Wolfpack show court***
- ✔ Catered & branded corporate box for all home games plus finals, seating 8 people***
- ✔ Brand recognition on Wolfpack digital assets***
- ✔ Brand recognition on collateral, and game program***

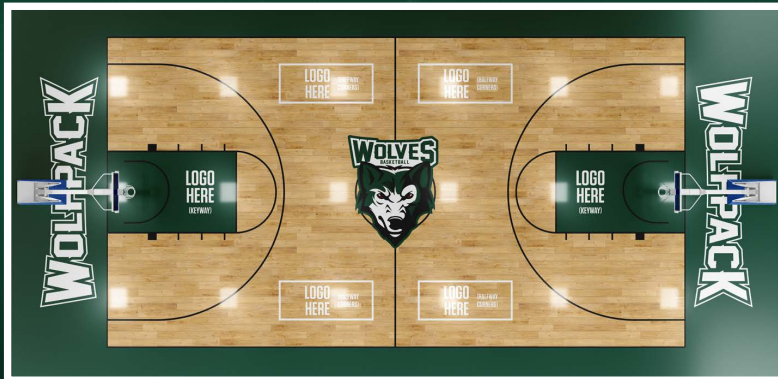




Court Branding Partner

✓ Half way corners (2) 1200x3000mm
\$2,500 ex GST

✓ Keyway (2) 5700x4800mm
\$5,000 ex GST



ATTACHMENT 12.9.1



Premium Partner

\$16,500 ex GST







- ✔ *Catered & branded corporate box for all home games plus finals, seating 8 people*
- ✔ *Men's and Women's Team Shorts branding*
- ✔ *Premium signage (5) 1000x2000mm on Wolves show court*
- ✔ *Brand recognition on Wolfpack digital assets*
- ✔ *Brand recognition on collateral, and game program*
- ✔ *In-game announcements*





Corporate Partner

\$6,000 ex GST

-  *Catered & branded corporate box for all home games plus finals, seating 4 people*
-  *Premium signage (1) 1000x2000mm on Wolves show court*
-  *Brand recognition on Wolfpack digital assets*
-  *Brand recognition in game program*
-  *In-game announcements*
-  *Box front signage*



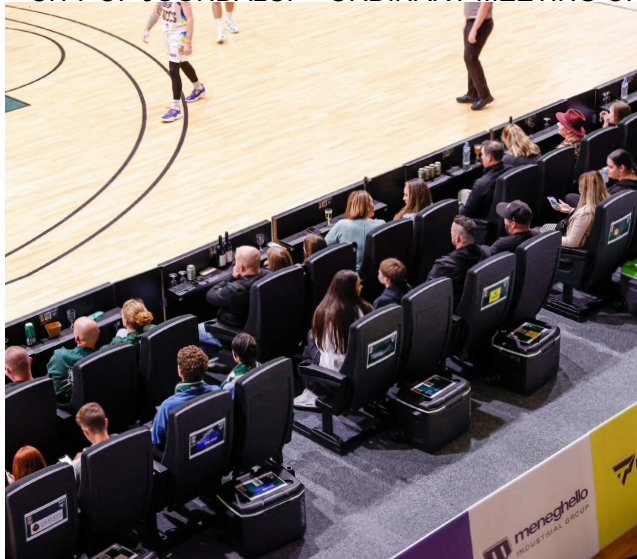


Coaches Sponsor

\$3,000 ex GST

- ✔ *Men's and Women's Coaches Sponsor*
- ✔ *2 x Reserved seats pass to all home games*
- ✔ *Brand recognition with (3) 1000x2000mm signage on Wolves show court*
- ✔ *Brand recognition on Wolfpack digital assets*
- ✔ *Brand recognition in game program*
- ✔ *In-game announcements*
- ✔ *Naming rights to the post-game press conference*
- ✔ *Signage in post-game press conference*





Community Partner

\$2,500 ex GST

- ✔ 4 x Reserved seats pass to all home games
- ✔ Brand recognition on Wolfpack digital assets
- ✔ Brand recognition with (1) 1000x2000mm signage on Wolves show court
- ✔ Brand recognition in game program
- ✔ In-game announcements



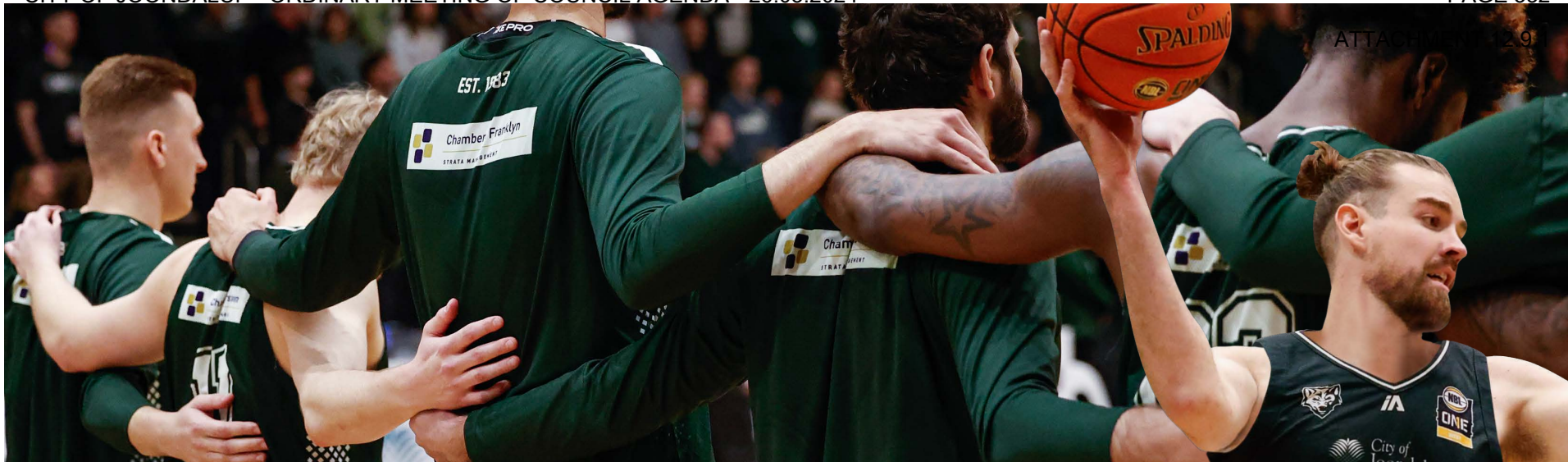


Support Partner

\$2000 ex GST

- ✔ Signage on Wolves show court (1) 1000x2000mm*
- ✔ 2x General Admission passes*
- ✔ Brand recognition on Wolfpack digital assets*
- ✔ Brand recognition in game program*
- ✔ In-game announcements*





Player Sponsor

\$550 ex GST

- ✔ 1 hour coaching session with your player
(Court and player availability applies. Max. 10 people)
- ✔ 1 general admission pass to all home games
- ✔ 1 x Custom Player Jersey with your choice of name and number









JOONDALUP WOLVES

Andrew Summerville

Chief Executive Officer

andrew.summerville@wolves.asn.au

08 9300 1325

WOLFPACK
BASKETBALL

WOLFPACKBASKETBALL.COM.AU



PARTICIPATION

- +5000** MEMBERS
- 7** CLUBS
- 586** TEAMS
- 526** COACHES
- 165** REFEREES
- 8,777** GAMES PLAYED ANNUALLY

FACILITIES

- 50** COURTS
- 26** VENUES
- 17,160** COURTS HOURS USED ANNUALLY
- 11,000** USERS PER WEEK



SOCIAL MEDIA

- +1.35m** REACH
- 895k** VIDEO VIEWS
- 18.25k** FOLLOWERS



GROWTH OF THE PACK

PROGRAMS

- 1,760** COMMUNITY HOURS
- 200** SCHOOL VISITS
- 6,400** SCHOOL STUDENTS REACHED
- 565** RUSSIE HOOPS PARTICIPANTS

WABL



- 24** TEAMS IN FINALS
- 392** PLAYERS
- 72** COACHES

WOLFPACK WANNEROO BASKETBALL ASSOCIATION



NBL1

46 CORPORATE PARTNERS

34-14 COMBINED WIN/LOSS RECORD

16,300 ATTENDEES

1,924,462 LIVE STREAM MINUTES WATCHED





2024 NBL1 WEST FIXTURE





 THU MAR 28 W 6.30PM M 8.30PM HIGF ARENA	 FRI MAY 24 W 6.30PM M 8.30PM HIGF ARENA	 SAT JUN 22 W 5PM M 7PM HIGF ARENA
 SAT APR 6 W 5PM M 7PM HIGF ARENA	 SAT MAY 25 W 5PM M 7PM WARWICK STADIUM	 SAT JUN 29 W 5PM M 7PM BELMONT OASIS
 SAT APR 13 W 6.30PM M 7.30PM NILES HANGEN	 SAT JUN 1 M 7PM ACTIVE WEST	 SUN JUN 30 M 12PM HIGF ARENA
 SAT APR 20 W 5PM M 7PM HIGF ARENA	 FRI JUN 7 W 6.30PM M 8.30PM MORLEY REC	 SAT JUL 6 W 5PM M 7PM WILLETTON STADIUM
 SAT APR 27 W 5PM M 7PM EATON REC	 SAT JUN 8 W 5PM M 7PM HIGF ARENA	 SAT JUL 13 W 5PM M 7PM LAKESIDE REC
 SAT MAY 4 W 6PM M 8PM MIKE BARNETT	 FRI JUN 14 W 6.30PM M 8.30PM HIGF ARENA	 FRI JUL 19 W 6.30PM M 8.30PM HIGF ARENA
 FRI MAY 10 W 6.30PM M 8.30PM HIGF ARENA	 SAT JUN 15 W 6.30PM M 8.30PM RAY OWEN	LEGEND ▲ ANZAC ROUND ▲ CANCER AWARENESS ▲ BATTLE OF JOONDALUP ▲ MENTAL HEALTH ROUND ▲ HERITAGE ROUND ▲ FIRST NATIONS [] HOME [] AWAY
 SAT MAY 18 W 5PM M 7PM HIGF ARENA	 FRI JUN 21 W 6.30PM M 8.30PM BENDAT	

















FAN OF THE GAME

Congratulations!

YOU HAVE WON A
CITY OF JOONDALUP
AND WOLVES GIFT PACK



PLEASE MESSAGE THE CLUB TO CLAIM YOUR PRIZE





Master Sponsorship Assessment Matrix

Benefit	Up to \$1,000	\$1,001 - \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$25,000	\$25,001 - \$50,000
Logo on promotional material
Merchandise distribution e.g. City merchandise in participant packs
Opportunity to set up a promotional display
Verbal acknowledgement throughout the event, program or activity
Signage displayed at the event, program or activity	2	4	6	8	.	.
Logo on website	.	.	.			
Logo and hyperlink on website				.	.	.
Logo on local advertising	
Opportunity for the City representative to present/speak	
Logo on event, program or activity signage		
Recognition on media releases		
Recognition and link on social media forums		
Logo on regional advertising				.	.	.
Digital marketing e.g. Inclusion in club newsletters, emails, on hold messages					.	.
Exclusive rights					.	.

Benefit	Up to \$1,000	\$1,001 - \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$25,000	\$25,001 - \$50,000
Economic development e.g. will the program or event provide an opportunity for local organisations to be involved or will it bring visitors to the region who will utilise current businesses such as hospitality (dining and accommodation)					.	.
Tourism e.g. increase visitors to the region, people will travel to attend the event program					.	.
Corporate hospitality e.g. complimentary VIP tickets, invitation to event launch/finale					.	.
Opportunity to include advertisement in publication or program						.
Recognition on radio advertising						.
Naming rights to the event, program or activity						.
Logo on state advertising						.

Attendance	Up to \$1,000	\$1,001 - \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$25,000	\$25,001 - \$50,000
Under 500	.	.				
500 – 2,000		.	.			
2,001 – 5,000			.	.		
5,001 – 10,000				.	.	
Over 10,000					.	.

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Payments						
EF117213	15/01/2024	TRUSTEE FOR BBBM UNIT TRUST GROWERS AGRISHOP	T/AS			1,399.20
			191151 - HERBI BLUE DYE - 5 LTR	VP384161	1,399.20	
EF117340	15/01/2024	12D SOLUTIONS PTY LTD				4,826.25
			242051 - 12D MODEL SOFTWARE ANNUAL MAINTENANCE		4,826.25	
EF117209	15/01/2024	4PARK PTY LTD (FORPARK AUSTRALIA)				4,146.56
			62611 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		2,945.80	
			62612 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		1,200.76	
EF117455	30/01/2024	A G & V G NETTO				927.47
			198153 - RATES REFUND		927.47	
EF117521	30/01/2024	ACCESS ICON PTY LTD (CASCADA GROUP)				6,501.00
			19231 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	6,501.00	
EF117433	30/01/2024	ADRIAN HILL				4,692.09
			ALLOW-DM-JAN 2024 - DEPUTY MAYOR ALLOWANCE - JANUARY 2024		1,945.42	
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117489	30/01/2024	ADRINA PROJECT MANAGEMENT PTY LTD				40.50
			BPU12/0993 - BUILDING SERVICES LEVY REFUND		40.50	
EF117137	15/01/2024	ADSAMOTION PTY LTD (BOLLINGER AUTOMATIC CHOICE)	THE			323.50
			28943 - RM - SECURITY GATES/BOLLARDS EXT MATERIA		323.50	
EF117379	15/01/2024	ADVAM PTY LTD				66.00
			C76_202308455 - MONTHLY SUPPORT FEE JANUARY 2024		66.00	
EF117687	30/01/2024	ADVENTURE WORLD WA				50.50
			217505/2 - ADVENTURE WORLD 20 YP & 3 STAFF		50.50	
EF117134	15/01/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD				1,681.70
			2803658 - PARTS & REPAIRS		1,681.70	
EF117118	15/01/2024	AGENT SALES & SERVICES PTY LTD				2,640.28
			76588 - SUPPLY OF POOL CHEMICALS AS PER VP358768		633.60	
			76591 - CONTAINER RETURN REFUND		-252.45	
			76640 - SUPPLY OF POOL CHEMICALS AS PER VP358768		2,259.13	
EF117478	30/01/2024	AGENT SALES & SERVICES PTY LTD				2,523.55
			77455 - SUPPLY OF POOL CHEMICALS AS PER VP358768		2,140.75	
			77456 - PALINTEST PHOTOMETER TEST TUBES (BOX 5)		235.40	
			77458 - CONTAINER POLY		-336.60	
			77771 - SUPPLY OF POOL CHEMICALS AS PER VP358768		633.60	
			77775 - CONTAINER POLY		-149.60	
EF117131	15/01/2024	AHAI CONSULTING T/AS THE TRUSTEE FOR UNIFIED SERVICE TRUST				2,200.00
			I-1020 - GOOD TO GREAT STRATEGIC PLANNING		2,200.00	
EF117423	30/01/2024	AITPM				275.00
			2024012212779 - AITPM		275.00	
EF117397	15/01/2024	ALBERT JACOB				1,466.24

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			JANUARY 2024 - EXPENSE REIMBURSEMENT - JANUARY 2024		1,466.24	
EF117706	30/01/2024	ALBERT JACOB				11,843.78
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		4,119.58	
			JANUARY 24 - MAYORAL ALLOWANCE - JANUARY 2024		7,781.66	
			MVJAN 2024 - MAYOR'S VEHICLE CONTRIBUTION - JANUARY 2		-57.46	
EF117141	15/01/2024	ALCHEMY SAUNAS PTY LTD				3,146.00
			INV-0361 - MONTHLY HIRE		3,146.00	
EF117107	15/01/2024	ALINE H GHANTOUS				5,471.18
			123865 - RATE REFUND		5,471.18	
EF117377	15/01/2024	ALINTA				4,382.60
			029003046 15/12/23 - ELLERSDALE AVE 25/8-27/11/23		44.95	
			120776540 - 137 BROADBEACH BVD HILLARYS		40.15	
			212999739 05/01/24 - 29 SEP 2023 TO 3 JAN 2024		42.40	
			2499992404 - 99 SEACREST DR SORRENTO		50.40	
			2800002223 03/01/24 - 28 SEP 2023 TO 29 DEC 2023		35.15	
			454997947 12/12/23 - SAIL TERRACE		39.55	
			543672740 28/12/23 - 22 SEP 2023 TO 27 DEC 2023		78.40	
			576008730 13/11/23 - WOODVALE COMMUNITY 14/8-10/11/23		306.25	
			6424984006 03/01/24 - 27 NOV 2023 TO 2 JAN 2024		1,017.45	
			646675300 28/12/23 - 22 SEP 2023 TO 27 DEC 2023		2,410.65	
			708001551 28/12/23 - SORRENTO COMM HALL 22/09-22/12/23		41.80	
			721001796 12/12/2023 - EMERALD PARK		61.95	
			862001320 22/12/23 - WARWICK RD 21/9-20/12/23		46.35	
			870000300 11/12/23 - ADMIRAL PARK CLUBROOMS		42.25	
			9340008049 02/01/24 - 26 SEP 2023 TO 28 DEC 2023		57.45	
			962002342 02/10/23 - PENISTONE CLUBROOMS 25/08-28/09/23		5.50	
			962002342 29/11/23 - PENISTONE STREET 27/10-27/11		21.90	
			962002342 30/10/23 - PENISTONE STREET 28/9-27/10		17.70	
			9620023429 - 27 NOV 2023 TO 29 DEC 2023		22.35	
EF117688	30/01/2024	ALINTA				315.70
			5130013247 10/01/24 - LOT 10801 PINNAROO DR PADBURY		51.65	
			618099630 02/01/24 - FLEUR FREAME FROM 26/09/23 - 28/12/23		264.05	
EF117123	15/01/2024	ALL FENCE U RENT PTY LTD				825.00
			49871 - TEMPORARY SECURITY FENCE ON HIRE		412.50	
			50208 - REACTIVE CONTRACTORS - STRUCTURE MAINTEN		412.50	
EF117119	15/01/2024	ALLWEST TURFING				23,496.00
			50438 - ELCAR DOG PARK TURF	04122	23,496.00	
EF117126	15/01/2024	ALS LIBRARY SERVICES PTY LTD				4,054.43

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			103502 - SELECTED PROFILED STOCK		314.56	
			103503 - SELECTED PROFILED STOCK		69.56	
			103504 - SELECTED PROFILED STOCK		213.34	
			103505 - SELECTED PROFILED STOCK		95.21	
			103506 - SELECTED PROFILED STOCK		210.89	
			103507 - SELECTED PROFILED STOCK		246.11	
			103508 - SELECTED PROFILED STOCK		158.29	
			103509 - SELECTED PROFILED STOCK		336.98	
			103510 - SELECTED PROFILED STOCK		103.47	
			103511 - SELECTED PROFILED STOCK		44.71	
			103512 - DISCRETIONARY SELECTIONS		145.48	
			103513 - DISCRETIONARY SELECTIONS		35.47	
			103514 - SELECTED PROFILED STOCK		216.65	
			103515 - SELECTED PROFILED STOCK		74.53	
			103516 - SELECTED PROFILED STOCK		145.29	
			103517 - SELECTED PROFILED STOCK		99.38	
			103518 - SELECTED PROFILED STOCK		140.61	
			103519 - SELECTED PROFILED STOCK		85.89	
			103520 - SELECTED PROFILED STOCK		85.83	
			103521 - SELECTED ILLS TITLES		39.04	
			103522 - DISCRETIONARY SELECTIONS		21.29	
			103817 - SELECTED PROFILED STOCK		152.60	
			103818 - SELECTED PROFILED STOCK		216.49	
			103819 - SELECTED PROFILED STOCK		51.81	
			103820 - SELECTED PROFILED STOCK		85.19	
			103821 - SELECTED PROFILED STOCK		120.67	
			103822 - TITLES AS SELECTED		32.64	
			103823 - SELECTED PROFILED STOCK		63.89	
			103824 - SELECTED PROFILED STOCK		127.78	
			103825 - SELECTED PROFILED STOCK		63.89	
			103826 - SELECTED PROFILED STOCK		102.98	
			103827 - SELECTED PROFILED STOCK		56.66	
			103828 - SELECTED PROFILED STOCK		104.35	
			103829 - SELECTED PROFILED STOCK		24.84	
			CN-2198 - CREDIT FOR INV 102642 MUSIC THEORY MADE SIMPLE		-31.94	
EF117483	30/01/2024	ALS LIBRARY SERVICES PTY LTD				4,136.29
			104035 - SELECTED PROFILED STOCK		132.72	
			104036 - SELECTED TITLES		42.58	
			104037 - DISCRETIONARY SELECTIONS		30.51	
			104038 - SELECTED PROFILED STOCK		192.53	
			104039 - SELECTED PROFILED STOCK		85.18	
			104040 - SELECTED PROFILED STOCK		42.59	
			104041 - SELECTED PROFILED STOCK		32.65	
			104042 - SELECTED PROFILED STOCK		39.25	
			104043 - SELECTED PROFILED STOCK		46.85	
			104044 - SELECTED PROFILED STOCK		28.39	
			104045 - SELECTED PROFILED STOCK		24.84	
			104046 - SELECTED PROFILED STOCK		46.85	
			104090 - SELECTED PROFILED STOCK		458.94	
			104091 - SELECTED PROFILED STOCK		112.14	
			104092 - SELECTED TITLES		180.42	
			104093 - SELECTED PROFILED STOCK		35.42	
			104094 - SELECTED PROFILED STOCK		126.35	
			104095 - SELECTED PROFILED STOCK		210.11	
			104096 - SELECTED PROFILED STOCK		113.57	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			104097 - SELECTED PROFILED STOCK		127.09	
			104098 - SELECTED PROFILED STOCK		406.00	
			104099 - SELECTED PROFILED STOCK		187.12	
			104100 - SELECTED PROFILED STOCK		288.22	
			104101 - SELECTED PROFILED STOCK		162.38	
			104102 - SELECTED PROFILED STOCK		75.95	
			104103 - SELECTED PROFILED STOCK		87.86	
			104104 - SELECTED PROFILED STOCK		139.12	
			104105 - SELECTED PROFILED STOCK		334.49	
			104106 - SELECTED PROFILED STOCK		361.15	
			104107 - SELECTED PROFILED STOCK		99.38	
			104108 - DISCRETIONARY SELECTIONS		29.91	
			104109 - SELECTED ILLS TITLES		81.62	
			104110 - DISCRETIONARY SELECTIONS		12.06	
			104111 - SELECTED PROFILED STOCK		42.59	
			CN-2205 - BOOK RETURNS		-280.54	
EF117129	15/01/2024	ALYKA PTY LTD				3,377.00
			INV-37599 - ELECTED MEMBERS PRESENTATION ON WEBSITE		3,377.00	
EF117464	30/01/2024	AMANDA STEPHENS				30.00
			INWE24/4228 - STERILISATION REFUND - BOWSER		30.00	
EF117138	15/01/2024	AMPOL AUSTRALIA PETROLEUM PTY LTD				56,550.64
			10622 - FUEL IMPORT 02/01/2024		56,550.64	
EF117695	30/01/2024	AMPOL PETROLEUM DISTRIBUTORS PTY LTD				925.28
			S14656814 - LIPLEX PLUS EP2 GREASE 450GM		925.28	
EF117136	15/01/2024	ANIMAL CARE EQUIPMENT & SERVICES (AUSTRALIA) PTY LTD				1,601.40
			38736 - HUMANIAC CRITTER GLOVES -SKU:CG-XL		1,601.40	
EF117479	30/01/2024	APACE AID (INC)				4,023.25
			INV-0199D - NATIVE PLANT GIVEAWAY		4,023.25	
EF117432	30/01/2024	AQUATIC LEISURE TECHNOLOGIES PTY LTD				202.50
			BPU12/1270 - REFUND BUILDING SERVICES LEVY		40.50	
			BPU13/0260 - REFUND OF BUILDING SERVICES LEVY		40.50	
			BPU13/0771 - REFUND OF BUILDING SERVICES LEVY		40.50	
			BPU13/1029 - REFUND BUILDING PERMIT BLDG SERVICES LEVY		40.50	
			BPU13/1428 - REFUND BUILDING PERMIT BLDG SERVICES LEVY		40.50	
EF117124	15/01/2024	ARBOR WEST PTY LTD (CLASSIC TREE SERVICES)				6,567.00
			INV-40084 - SHERINGTON ROAD, GREENWOOD	03520B	319.00	
			INV-40085 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-40086 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-40087 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-40088 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-40089 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-40090 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-40091 - KENDAL WAY, GREENWOOD	03520B	478.50	
			INV-40092 - ELMHURST WAY, GREENWOOD	03520B	319.00	
			INV-40093 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-40094 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-40095 - PRUNING AROUND HIGH VOLTAGE CONDUCTORS CLAYGATE WAY KINGSLEY	03520B	1,622.50	
			INV-40096 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO TIFERA CIRCLE KALLAROO	03520B	159.50	
			INV-40152 - WARRANDYTE DRIVE, CRAIGIE	03520B	159.50	
			INV-40153 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO ROSETTE CL CRAIGIE	03520B	159.50	
			INV-40154 - GILES AVENUE, PADBURY	03520B	159.50	
			INV-40155 - GREGORY AVENUE, PADBURY	03520B	159.50	
			INV-40156 - NETHERBY ROAD, DUNCRAIG	03520B	159.50	
			INV-40157 - BANKHURST WAY, GREENWOOD	03520B	159.50	
			INV-40158 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO LIWARA PLC GREENWOOD	03520B	797.50	
			INV-40159 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO MACAULAY AVE DUNCRAIG	03520B	159.50	
			INV-40160 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO SHERINGTON RD GREENWOOD	03520B	159.50	
			INV-40161 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO SHERINGTON RD GREENWOOD	03520B	319.00	
EF117482	30/01/2024	ARBOR WEST PTY LTD (CLASSIC TREE SERVICES)				9,936.30
			INV-39964 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39965 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39966 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39967 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39968 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	319.00	
			INV-39969 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39970 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39971 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-39972 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO	03520B	159.50	
			INV-40212 - LENNARD STREET, MARMION	03520B	159.50	
			INV-40213 - TUXEN PLACE, HILLARYS	03520B	159.50	
			INV-40214 - STANTON CRESCENT, GREENWOOD	03520B	159.50	
			INV-40215 - SINGLE TREE - PRUNING AROUND LOW/HIGH VO HALGANIA WAY DUNCRAIG	03520B	159.50	
			INV-40216 - HEATHRIDGE POWERLINE PRUNING	03520B	7,703.30	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

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EF117125	15/01/2024	ARCHIVAL SURVIVAL PTY LTD				1,003.97
			69990 - ENCTYV305X405 TYVEK ENVELOPE		1,003.97	
EF117469	30/01/2024	ARIANNE TAHON				500.00
			CRN-110124111739 - CCTV REBATE SCHEME		500.00	
EF117476	30/01/2024	ARTEIL WA PTY LTD				2,451.90
			87376 - SAPPHIRE MK1 PB (ADJ ARMS) HD TILTAMATIC		1,938.20	
			87430 - SAPPHIRE MK1 (NO ARMS) HD TILTAMATIC SEA		513.70	
EF117132	15/01/2024	ARTROOM				1,457.50
			2281 - GRAPHIC DESIGN ASSISTANCE VPR569633		1,457.50	
EF117487	30/01/2024	ARTROOM				1,045.00
			2285 - GRAPHIC DESIGN ASSISTANCE VPR569633		1,045.00	
EF117117	15/01/2024	ASLAB PTY LTD				14,948.23
			25189 - PAVEMENT TESTING - PROFILING CORE TO SUB	02622	9,623.35	
			25229 - ASPHALT TESTING - CORE DENISTY	02622	5,324.88	
EF117477	30/01/2024	ASLAB PTY LTD				22,806.69
			25280 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	7,376.38	
			25281 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,766.60	
			25282 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	6,130.52	
			25283 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,894.42	
			25284 - PROJECT ANALYSIS REPORT (2 COPIES)	02622	2,252.36	
			25285 - ASPHALT TESTING HARTLEY CRT GREENWOOD	02622	1,099.78	
			25286 - ASPHALT TESTING BLACKALL DRV GREENWOOD HARTLEY CT TO FILBERT ST	02622	1,120.74	
			25287 - ASPHALT TESTING - SMA (MRWA 730.1; 731.1	02622	1,165.89	
EF117087	10/01/2024	ASPHALTECH PTY LTD				873,465.70
			18221 - 51 TO 250M REMOVAL AND DISPOSAL OF KERBI	00723	92,261.37	
			18222 - 251 TO 500M REMOVAL AND DISPOSAL OF KERB	00723	73,905.60	
			18224 - 501 TO 1000M KERB BACKFILL PER ORDER		16,464.78	
			18224 - 501 TO 1000M KERB BACKFILL PER ORDER	00723	189,771.03	
			18225 - 501 TO 1000M SUPPLY AND LAY MOUNTABLE KE	00723	125,024.52	
			18226 - MULLALOO DRIVE CONCRETE WORKS	00723	33,758.63	
			18227 - 51 TO 250M REMOVAL AND DISPOSAL OF KERBI	00723	23,989.75	
			18228 - LIFTING AND RELAYING OF PAVERS	00723	47,357.69	
			18229 - 251 TO 500M REMOVAL AND DISPOSAL OF KERB	00723	56,365.17	
			18231 - 251 TO 500M REMOVAL AND DISPOSAL OF KERB		14,845.37	
			18231 - 251 TO 500M REMOVAL AND DISPOSAL OF KERB	00723	178,066.23	
			18237 - 501 TO 1000M REMOVAL AND DISPOSAL OF KER	00723	21,655.56	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117475	30/01/2024	ASPHALTECH PTY LTD				1,278,679.25
			18133 - EMULSION & GRAVELMIX	00723	2,345.44	
			18223 - GRAND BOULEVARD KENDREW CRESCENT TO COLLIER PASS	00723	159,513.73	
			18233 - ALLENSWOOD DRIVE GREENWOOD (BLACKALL DR TO MERIVALE WY)	00723	261,779.10	
			18234 - MULLALOO DRIVE KOORANA TO CENTAUR	00723	233,604.24	
			18241 - AC7 7MM GRANITE NOMINAL MIX SIZE - SUPPL	00723	2,996.11	
			18283 - ALLENSWOOD ROAD MERIVALE TO WARWICK GREENWOOD	00723	184,543.52	
			18284 - JOONDALUP DRV ASTON ST TO CLARKE CRES JOONDALUP	00723	94,633.38	
			18285 - MULLALOO DRIVE DAMPIER AVE TO BALGA WAY	00723	187,743.33	
			18288 - JOONDALUP DRV LAKESIDE DR TO MOORE DRIVE JOONDALUP	00723	77,839.56	
			18289 - JOONDALUP DRV CLARKE CRES TO GRAND BLVD JOONDALUP	00723	55,410.09	
			18290 - LIFTING AND RELAYING OF PAVERS	00723	18,270.75	
EF117122	15/01/2024	AUSCORP IT				2,119.37
			INV-00037678 - SAMSUNG GAL ACT TAB 3 128GB 4G BLK		986.70	
			INV-00037685 - APPLE IPAD AIR WIFI + CELL 64GB SPACE GR		1,132.67	
EF117481	30/01/2024	AUSCORP IT				10,019.36
			37722 - HP128A BLACK TONER		811.20	
			INV-00037447 - APPLE IPHONE 15, 256, BLACK		5,109.20	
			INV-00037449 - IPAD AIR 256, WIFI + 5G, SPACE GREY		4,098.96	
EF117142	15/01/2024	AUSTGUARDS AND PATROLS SERVICES PTY LTD				7,052.98
			COJ0003 - STATIC GUARD ATTENDANCE MONDAY - FRIDAY	VP339453	460.68	
			COJ0006 - GATES LOCK AND UNLOCK DEC 23	VP339453	3,385.80	
			COJ0007 - INITIAL GUARD RESPONSE DEC 23	VP339453	3,206.50	
EF117135	15/01/2024	AUSTRALASIAN EVENTS PTY LTD (ACE SECURITY AND EVENTS SERVICE)				1,850.75
			10188 - STAFF CHRISTMAS PARTY 14-15/12/23		1,850.75	
EF117376	15/01/2024	AUSTRALIA POST				29,766.50
			1012944990 - ACC NO 620846		582.07	
			1012945685 - ACC NO 678700		7,860.85	
			1012948598 - ACC NO 7936979		21,323.58	
EF117120	15/01/2024	AUSTRALIAN AIRCONDITIONING SERVICES P/L				51,519.07
			70031 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	269.50	
			70037 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	323.40	
			70041 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT	02822	107.80	
			70042 - MECHANICAL SWITCHBOARDS AND VSD - VSDM31	02822	5,493.40	
			70049 - 15% MARK-UP FOR OUTSOURCED MATERIALS	02822	9,367.60	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			70050 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	4,818.00	
			70084 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	107.80	
			70085 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	107.80	
			70119 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	231.32	
			70162 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	215.60	
			70180 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	707.30	
			70296 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	23,298.00	
			70300 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	359.23	
			70315 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	149.60	
			70316 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	107.80	
			70332 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	307.62	
			70395 - SERVICE TECHNICIAN - NORMAL HOURS T1 (AT)	02822	53.90	
			COJ311223 - MECHANICAL SWITCHBOARDS AND VSD - VSDM31	02822	5,493.40	
EF117480	30/01/2024	AUSTRALIAN AIRCONDITIONING SERVICES P/L				2,874.30
			70406 - WHITFORDS LIBRARY	02822	1,149.50	
			70434 - CRAIGIE LEISURE CENTRE AIR CON	02822	1,509.20	
			70435 - WHITFORDS LIBRARY AIR CON	02822	215.60	
EF117375	15/01/2024	AUSTRALIAN INSTITUTE OF MANAGEMENT				3,630.00
			7156539 - 1:1 COACHING 01/08-28/11/23			3,630.00
EF117686	30/01/2024	AUSTRALIAN INSTITUTE OF MANAGEMENT				4,115.00
			7157241 - EXECUTIVE EDUCATION COURSE			3,027.00
			7157443 - MANAGING PEOPLE... WORKSHOP 18-19/1/24			1,088.00
EF117139	15/01/2024	AUSTRALIAN MADE CAMPAIGN LIMITED				2,200.00
			51098 - ANNUAL CAMPAIGN SUPPORT SPONSORSHIP			2,200.00
EF117519	30/01/2024	AUTOMOTIVE IMPORTS PTY LTD (COLD DRIVE AUTO PARTS)				666.09
			14939556 - PARTS ONLY			297.09
			14939616 - PARTS ONLY			369.00
EF117486	30/01/2024	AXIIS CONTRACTING PTY LTD				1,011.54
			8028 - SUPPLY AND INSTALL PAINTED STEEL TYPE BO ROBERTSON RD CYCLEWAY	02121	1,011.54	
EF117121	15/01/2024	AZAWAY				330.00
			2609 - MITRA COURT, MULLALOO			330.00
EF117497	30/01/2024	BAILEYS FERTILIZER				1,815.00
			44419 - FERTILISER NPK BLUE - 20KG (50 TO A PALL			1,815.00
EF117500	30/01/2024	BCI SALES PTY LTD				4,577.30
			BWCSK710 - SERVICING			4,577.30
EF117154	15/01/2024	BE PROJECTS (WA) PTY LTD				2,947.56
			100961 - 7X ELECTRICAL BOXES FOR THE GYM			2,947.56
EF117098	15/01/2024	BEAUMARIS BOWLING CLUB INC T/A JOONDALUP BOWLING CLUB				50,419.28

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			04/12/23 - YEAR 1 CONTRIBUTION (2023-24)		25,209.64	
			FUNDING AGREEMENT - YEAR 1 CONTRIBUTION (2023-24) – BOWLS CL		25,209.64	
EF117436	30/01/2024	BERNICE LEHMAN				137.94
			9331607004012753 - TILL ROLLS AND HDMI CABLE		137.94	
EF117151	15/01/2024	BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD				31,160.81
			INV-AU05479 - AUTOMATED RFID RETURNS SHELF		29,764.91	
			INV-AU05508 - DIGITAL TITLES AS SELECTED		1,395.90	
EF117146	15/01/2024	BIG W				91.35
			TI-03FE7-178CFB - BALLOONS AS SELECTED		71.35	
			TI-03FE7-178CFD - CHOCOLATE AS SELECTED		20.00	
EF117494	30/01/2024	BIG W				399.76
			TI-03FE7-178CFC - FOOD AS SELECTED		314.26	
			TI-03FE7-178CFE - TEAM INCENTIVE		75.50	
			TI-03FE7-178CFF - TEAM INCENTIVE		10.00	
EF117156	15/01/2024	BLANK WALLS INTERNATIONAL PTY LTD				33,000.00
			558 - ADMINISTRARTION - EXT CONT		33,000.00	
EF117143	15/01/2024	BOC LIMITED				138.48
			4035472660 - RENTAL - IND. CYLINDERS		60.42	
			4035624669 - RENTAL - IND. CYLINDERS		78.06	
EF117492	30/01/2024	BOC LIMITED				65.74
			4035665989 - STANDING ORDER FOR CRAIGIE LEISURE		48.41	
			4035782051 - SUPPLY DRY ICE FOR MOSQUITO TRAPS		17.33	
EF117704	30/01/2024	BOROVINA FAMILY TRUST T/AS IMPACT PANEL & PAINT				1,000.00
			15198 - INSURANCE EXCESS BUS CLAIM NO MO0067719		1,000.00	
EF117168	15/01/2024	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				4,046.13
			INV-79649 - BRICKIES YELLOW SAND-ZONE 2 (DEPOT, HEPB	VP294005	1,663.75	
			INV-81298 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	2,382.38	
EF117516	30/01/2024	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				4,518.69
			INV-81513 - TOP DRESSING/LAWN SAND-LOADED INTO COJ T	VP294005	594.00	
			INV-81519 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	1,686.30	
			INV-81808 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	2,238.39	
EF117088	10/01/2024	BOS CIVIL PTY LTD				511,546.72
			INV-0566 - WHITFORDS AVE TO GIBSON AVE PSP UPGRADE		511,546.72	
EF117152	15/01/2024	BOS CIVIL PTY LTD				203,170.00
			INV-0579 - WHITFORDS AVE TO GIBSON AVE PSP UPGRADE PROGRESS CLAIM 02		203,170.00	
EF117431	30/01/2024	BOUNCE AUSTRALIA PTY LTD				260.00
			JP496460225974/2 - 09.01.24 20 YP AND 3 STAFF		260.00	
EF117150	15/01/2024	BOYA EQUIPMENT PTY LTD				438.77
			32360 - PARTS ONLY		438.77	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117144	15/01/2024	BP AUSTRALIA LIMITED				8,135.76
			12974483 - FUEL & OILS FOR MONTH ENDED		8,135.76	
EF117504	30/01/2024	BREAKSEA INCORPORATED				9,900.00
			INV-0025 - ARTISTIC & MUSICAL DIRECTOR COMMUNITY CHORAL PROJECT		9,900.00	
EF117502	30/01/2024	BRIGHTMARK GROUP PTY LTD				42,785.60
			3000 - CLEANER (SUNDAY)	02920	297.00	
			3010 - FLOOR TILES CLEANING	02123	5,280.00	
			3023 - MONTHLY - DAY CLEAN (CLEANER) - CRAIGIE	02920	33,204.60	
			3024 - MONTHLY - ADDITIONAL 2 HOURS PER NIGHT P	02920	2,002.00	
			3025 - MONTHLY - ADDITIONAL 2 HOURS PER NIGHT F	02920	2,002.00	
EF117373	15/01/2024	BROOKE KELLY (WALK THIS WAY)				2,952.50
			WTWCOJ#V4 - TRAFFIC MANAGEMENT COORDINATOR		687.50	
			WTWCOJ#V5 - TRAFFIC MANAGEMENT COORDINATOR		550.00	
			WTWCOJF24#3 - EVENT MANAGER - ARETHA CONCERT		1,715.00	
EF117153	15/01/2024	BROWNES FOODS OPERATIONS PTY LIMITED				353.55
			17574795 - SUPPLY MILK ON WEEKLY BASIS		106.54	
			17574799 - MILK FOR JOONDALUP LIBRARY		23.15	
			17588512 - SUPPLY MILK ON WEEKLY BASIS		177.56	
			17590291 - MILK FOR JOONDALUP LIBRARY		23.15	
			17602249 - MILK FOR JOONDALUP LIBRARY		23.15	
EF117503	30/01/2024	BROWNES FOODS OPERATIONS PTY LIMITED				555.83
			17597858 - MILK FOR ADMIN 08/01/24		266.34	
			17611160 - MILK FOR ADMIN 16/01/24		266.34	
			17613270 - MILK FOR JOONDALUP LIBRARY		23.15	
EF117501	30/01/2024	BUFFALO SOLUTIONS PTY LTD				1,323.93
			0671 - MEETING FOR TEAM LEADER AND SUPERVISOR		550.00	
			INV-0669 - COACHING SESSION - GRACE DARBY		385.00	
			INV-0670 - COACHING SESSION - ROCHELLE M		388.93	
EF117506	30/01/2024	BUILDING CERTIFICATION SERVICES WA PTY LTD				792.00
			BCS02724 - DOCUMENTATION - EXT CONT		792.00	
EF117157	15/01/2024	BULLSEYE ENTERTAINMENT PERTH PTY LTD				900.00
			151223 - STAFF CHRISTMAS PARTY 15 DECEMBER 2023		900.00	
EF117155	15/01/2024	BUNNINGS GROUP LIMITED (TOOL KIT DEPOT)				2,331.24
			2435/01480776 - MATERIALS		3.99	
			2435/01481120 - MATERIALS		23.76	
			2435/01481199 - MATERIALS		102.62	
			2435/01482629 - MATERIALS		12.58	
			2435/01483039 - MATERIALS		59.78	
			2435/01483693 - MATERIALS		143.03	
			2435/01485547 - MATERIALS		17.29	
			2435/01486028 - MATERIALS		37.99	
			2435/01486869 - MATERIALS		231.38	
			2435/01488926 - TOOLS		52.16	
			2435/01489535 - MATERIALS		58.25	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2435/01489689 - MATERIALS		14.26	
			2435/01491154 - MATERIALS		17.05	
			2435/01491495 - MATERIALS		252.39	
			2435/01518402 - MATERIALS		217.65	
			2435/01519682 - SUPPLYS		28.11	
			2435/01520004 - SUPPLYS		6.82	
			2435/01520860 - TOOLS AND SUPPLIES		135.69	
			2435/01522455 - MATERIALS		146.81	
			2435/01522537 - MATERIALS		10.12	
			2435/01522836 - TOOLS		136.51	
			2435/01523500 - MATERIALS		22.75	
			2435/01523806 - MATERIALS		23.27	
			2435/01525999 - MATERIALS		13.78	
			2435/01526581 - MATERIALS		118.91	
			2435/01527048 - MATERIALS		19.36	
			2435/01527289 - MATERIALS		113.82	
			2435/01527437 - MATERIALS		18.97	
			2435/01529927 - MATERIALS		245.60	
			SI223724 - REACTIVE MATERIALS - IRRIGATION MAINTENA		46.54	
EF117507	30/01/2024	BUNNINGS GROUP LIMITED (TOOL DEPOT)	KIT			40.02
			SI225032 - LANDSCAPING MTCE		40.02	
EF117145	15/01/2024	BUNNINGS PTY LTD				3,095.45
			2435/01101360 - DURACELL CR2032 8 PACK		36.06	
			2435/01109678 - CLEANING ITEMS		136.51	
			2435/01113052 - EQUIPMENT FOR PLATFORMS		77.36	
			2435/01494065 - HARDWARE ITEMS		424.18	
			2435/01495009 - HARDWARE ITEMS		77.76	
			2435/01526697 - KARCHER CLEANER		1,079.00	
			2435/01527764 - KARCHER CLEANER		1,199.00	
			2435/01534217 - HARDWARE ITEMS		65.58	
EF117493	30/01/2024	BUNNINGS PTY LTD				1,709.49
			2170/01471485 - HARDWARE ITEMS		44.02	
			2435/01401048 - HARDWARE		143.22	
			2435/01491891 - HARDWARE ITEMS		23.66	
			2435/01493419 - HARDWARE ITEMS		40.82	
			2435/01496455 - HARDWARE ITEMS		27.69	
			2435/01496552 - HARDWARE ITEMS		148.58	
			2435/01496641 - HARDWARE ITEMS		27.55	
			2435/01496647 - HARDWARE		71.23	
			2435/01497676 - HARDWARE ITEMS		572.33	
			2435/01497705 - HARDWARE		31.98	
			2435/01497707 - HARDWARE		38.95	
			2435/01497709 - HARDWARE		227.05	
			2435/01499435 - HARDWARE		6.59	
			2435/01528652 - HARDWARE ITEMS		36.01	
			2435/01531382 - HARDWARE ITEMS		15.08	
			2435/01537013 - HARDWARE ITEMS		21.69	
			2435/01537616 - HARDWARE ITEMS		2.80	
			2435/01538341 - HARDWARE		30.35	
			2435/01543441 - HARDWARE		126.99	
			2443/01434233 - HARDWARE		72.90	
EF117380	15/01/2024	BUSINESS NEWS				2,750.00
			INV-2053017 - CITY OF JOONDALUP COMMERCIAL CONTENT		2,750.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117691	30/01/2024	BUSINESS NEWS				6,105.00
			IN-002654 - GROUPED SUBSCRIPTION LICENCE RENEWAL		6,105.00	
EF117112	15/01/2024	BYDESIGN PROPERTIES				369.00
			BPU12/0496 - REFUND OF FEES		369.00	
EF117230	15/01/2024	CALL ASSOCIATES PTY LTD (CONNECT CENTRE SERVICES)	CONNECT CALL			1,760.28
			115665 - MONTH OF NOVEMBER 2023		1,760.28	
EF117577	30/01/2024	CALL ASSOCIATES PTY LTD (CONNECT CENTRE SERVICES)	CONNECT CALL			1,818.58
			115862 - OVERCALLS FEE DECEMBER 2023		1,818.58	
EF117097	15/01/2024	CANON FINANCE				492.38
			549936 - LEASE OF DR6030C A3 SCANNER 15/01-15/02/ 24		246.19	
			550027 - LEASE OF DR6030C A3 SCANNER		246.19	
EF117429	30/01/2024	CANON FINANCE				492.38
			550923 - LEASE OF DR6030C A3 SCANNER		246.19	
			551116 - LEASE OF DR6030C A3 SCANNER		246.19	
EF117275	15/01/2024	CANON PRODUCTION PRINTING AUSTRALIA PTY LTD (OCE-AUSTRALIA)				234.72
			INV-66091 - MAINTENANCE OF OCE TSC4 DIGITAL		117.36	
			INV-68973 - MAINTENANCE OF OCE TSC4 DIGITAL SCANNER DEC 23		117.36	
EF117160	15/01/2024	CARCARE MOTOR COMPANY PTY LTD CARCARE JOONDALUP	T/AS			3,239.50
			32,721 - PARTS & REPAIR		129.50	
			33,781 - PARTS & REPAIR		520.00	
			33,959 - PARTS & REPAIR		536.00	
			34,023 - PARTS & REPAIR		715.50	
			34,118 - PARTS & REPAIR		40.00	
			34,183 - PARTS & REPAIR		443.00	
			34,194 - PARTS & REPAIR		338.00	
			34,389 - PARTS & REPAIRS		219.50	
			34,392 - PARTS & REPAIRS		298.00	
EF117511	30/01/2024	CARCARE MOTOR COMPANY PTY LTD CARCARE JOONDALUP	T/AS			1,313.75
			34,307 - PARTS & REPAIR		259.00	
			34,417 - PARTS & REPAIR		238.75	
			34,469 - PARTS & REPAIR		498.00	
			34,493 - PARTS & REPAIR		318.00	
EF117462	30/01/2024	CAROLYN VINTINER				150.00
			INWE24/3646 - ANIMAL ID 126391		150.00	
EF117177	15/01/2024	CARRIAGE MOTORS PTY LTD (OSBORNE PARK HYUNDAI)				868.00
			HYCYP77450 - S&F WOODEN FLOOR		868.00	
EF117692	30/01/2024	CARROLL & RICHARDSON FLAGS				1,825.42
			138589 - AUST NATIONAL PAPER BUNTING 10M		1,825.42	
EF117158	15/01/2024	CASTROL AUSTRALIA PTY LTD				4,803.16
			25669765 - OILS,GREASE & BRAKE FLUID		4,803.16	
EF117161	15/01/2024	CAT WELFARE SOCIETY INC (CAT HAVEN)				363.00
			CH191159 - MONTHLY CAT ADOPTION ADVICE		363.00	
EF117512	30/01/2024	CAT WELFARE SOCIETY INC (CAT HAVEN)				484.00
			CH221131 - MONTHLY CAT ADOPTION ADVICE DEC 23		484.00	
EF117178	15/01/2024	CATALINA REGIONAL COUNCIL				113,179.73

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			10/1/24 - DEVELOPMENT COSTS OCT-NOV 23		54,088.34	
			27/10/23 - DEVELOPMENT COSTS JULY-SEPT 23		59,091.39	
EF117468	30/01/2024	CHANAE KEALLEY				99.00
			3146476 - KINDY GYM REFUND		99.00	
EF117163	15/01/2024	CHANDLER MACLEOD GROUP LIMITED				5,190.80
			94294738 - 11/12/23 TO 15/12/23		1,738.79	
			94300929 - 18/12/23 TO 22/12/23		2,173.49	
			94301729 - LABOUR HIRE W/E 31/12/23		1,278.52	
EF117513	30/01/2024	CHANDLER MACLEOD GROUP LIMITED				3,886.71
			94306101 - 1/1/24 TO 5/1/24		1,738.79	
			94308041 - LABOUR HIRE W/E 14/1/24 DEPOT		2,147.92	
EF117086	10/01/2024	CHANTEL VAN DER SCHYFF				750.00
			195442 - RATES REFUND		750.00	
EF117384	15/01/2024	CHESTERTON UNIT TRUST T/AS COLLIERIES INTERNATIONAL				52.28
			763191 - LICENCE RENTAL		49.43	
			767644 - HILLARYS BOAT HARBOUR LICENCE RENTAL		2.85	
EF117383	15/01/2024	CHOICEONE PTY LTD				7,028.12
			A053975 - AGENCY STAFF CONTRACTS AND FINANCE OFFICER P/E 10/12/23		1,622.54	
			A054119 - AGENCY STAFF CONTRACTS AND FINANCE OFFICER P/E 17/12/23		1,670.83	
			A054251 - AGENCY STAFF CONTRACTS AND FINANCE OFFICER P/E 24/12/23		1,690.15	
			A054348 - DEBBIE WEBB - CONTRACTS AND FINANCE		801.61	
			A054420 - DEBBIE WEBB - CONTRACTS AND FINANCE		1,242.99	
EF117694	30/01/2024	CHOICEONE PTY LTD				3,078.97
			A054533 - HIRE CONTRACTS AND FINANCE OFFICER P/E 14/01/24		1,424.56	
			A054728 - CONTRACTS AND FINANCE		1,654.41	
EF117427	30/01/2024	CHRISTINE HAMILTON-PRIME				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117712	30/01/2024	CHRISTOPHER MAY				3,030.74
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
			JANUARY 2024 - EXPENSE REIMBURSEMENT - JANUARY 2024		284.07	
EF117381	15/01/2024	CHURCHES OF CHRIST SPORT & RECREATION ASSOCIATION INC				2,992.09
			02012678 - RECLAIM ELECTRICITY EXPENSE FOR WATER BO		2,992.09	
EF117382	15/01/2024	CITY OF WANNEROO				22,143.00
			199956 - COJ RESIDENTS SELF HAUL GREENS FACILITY COST		22,143.00	
113077	11/01/2024	CIVIC FUNCTIONS PETTY CASH				882.85
			PERIOD ENDING 30/12/23 - PETTY CASH		882.85	
EF117100	15/01/2024	CIVIC LEGAL PTY LTD				16,500.00
			512263 - LEGAL FEES		16,500.00	
EF117509	30/01/2024	CLEANAWAY PTY LTD T/AS CLEANAWAY				130,248.91
			21768740 - PROCESSING OF COMMINGLED RECYCLABLES	00919	46,952.82	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			21770403 - COLLECTION - 3M2 BULK HARD WASTE SKIP PE	VP316731	37,451.65	
			21770404 - JOONDALUP TIPPING		19,611.38	
			21770802 - PROCESSING OF COMMINGLED RECYCLABLES	00919	27,281.48	
			21774815 - CREDIT FOR INV 21770404		-19,611.38	
			21774816 - BULK HARD COLLECTION AND PROCESS DEC 23	VP316731	18,562.96	
EF117165	15/01/2024	CLEVERPATCH PTY LTD				388.66
			515617 - ITEMS FOR CRECHE AND KIDZ CLUB PROGRAMMI		388.66	
EF117200	15/01/2024	CLUB FED PTY LTD (EVOLVE EVENTS)				5,874.00
			INV-1739 - 4 X DISABILITY ACCESS & INCL WORKSHOPS		5,874.00	
EF117518	30/01/2024	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				2,021.54
			2368 - NETWORK CONFIGURATION		2,021.54	
EF117447	30/01/2024	COASTAL CREATIVE POOLS & LANDSCAPES PTY LTD				61.65
			BPC23/0682 - REFUND BUILDING SERVICES LEVY		61.65	
EF117510	30/01/2024	COCKBURN WETLANDS EDUCATION CENTRE INC				380.00
			2051 - WA WETLANDS CONFERENCE 2024		380.00	
EF117172	15/01/2024	COMBINED DISTRICTS CONCERT BAND				1,500.00
			13/12/23 - CRAIGIE LEISURE CENTRE PERFORMANCE		1,500.00	
EF117159	15/01/2024	COMMERCIAL AQUATICS AUSTRALIA				21,862.50
			31111 - MATERIALS PERCENTAGE MARK-UP RATE - 15%	02820	3,437.50	
			31112 - MATERIALS PERCENTAGE MARK-UP RATE - 15%	02820	18,425.00	
EF117173	15/01/2024	COMMUNITY GREENWASTE RECYCLING PTY LTD				797.28
			INV-2763 - REACTIVE MATERIALS - WASTE DISPOSAL GENE		797.28	
EF117508	30/01/2024	COMPAC MARKETING (AUSTRALIA) PTY LTD				2,090.00
			63094 - UPDATE SIGNAGE FOR HONOUR BOARD		550.00	
			63270 - SIGNS X 2 - SORRENTO SLSC		1,540.00	
EF117174	15/01/2024	CONSTRUCT PAVING SERVICES PTY LTD				6,085.71
			360 - MINOR WORKS 0 - 5 SQ MTRS (FOR REINSTATE	01422	349.14	
			361 - MINOR WORKS 0 - 5 SQ MTRS (FOR REINSTATE	01422	349.14	
			362 - MINOR WORKS 0 - 5 SQ MTRS (FOR REINSTATE	01422	349.14	
			363 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.25	
			364 - MINOR WORKS 0 - 5 SQ MTRS (FOR REINSTATE	01422	698.28	
			365 - TAHITI LN HILLARYS	01422	520.25	
			366 - SANTIAGO PARK CARPARK	01422	2,080.98	
			367 - REID AND DAVIDSON JOONDALUP	01422	349.14	
			368 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	520.25	
			369 - MINOR WORKS 0 - 5 SQ MTRS (FOR REINSTATE	01422	349.14	
EF117520	30/01/2024	CONSTRUCT PAVING SERVICES PTY LTD				3,468.30

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			370 - REMOVE EXISTING BRICKPAVERS AND RELAY IN PLANKTON PLC HEATHRIDGE	01422	2,427.81	
			371 - LAKESIDE DVE JOONDALUP	01422	1,040.49	
EF117162	15/01/2024	COOCH CREATIVE PTY LTD				5,494.50
			1611 - ANNUAL REPORT 2023		5,494.50	
113076	11/01/2024	CORPORATE SERVICES PETTY CASH				445.00
			PETTYCASH WE 090124 - PETTY CASH ENDING 09.01.24		445.00	
113078	18/01/2024	CORPORATE SERVICES PETTY CASH				440.50
			PETTY CASH WE 16/01/24 - PETTY CASH WEEK ENDING 16/01/24		440.50	
EF117167	15/01/2024	CORSIGN WA PTY LTD				6,528.51
			78660 - SIGNS - ADVISORY - EXT CONT		848.11	
			81267 - REACTIVE MATERIALS - SIGN MAINTENANCE		4,448.40	
			81568 - SIGNS - ADVISORY - EXT CONT		198.00	
			81843 - SIGN MAINTENANCE		1,034.00	
EF117515	30/01/2024	CORSIGN WA PTY LTD				352.33
			81213 - SIGNS - ADVISORY - EXT CONT		352.33	
EF117585	30/01/2024	CR NIGEL JONES				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117072	10/01/2024	CRAIG HEMMINGS				178.04
			105967 02/01/24 - RATES REFUND		178.04	
EF117171	15/01/2024	CSE CROSSCOM PTY LTD				442.20
			INV051586 - HIRE OF TWO WAY RADIOS		442.20	
EF117169	15/01/2024	CTI5 PTY LTD (CTI RISK MANAGEMENT)				4,092.00
			1071464 - TICKET PAYMENT MACHINE FOR CASH		3,828.00	
			1071465 - LIBRARY CASH COLLECTIONS DEC 23		132.00	
			1071467 - COLLECTIONS DECEMBER 2023		132.00	
EF117517	30/01/2024	CTI5 PTY LTD (CTI RISK MANAGEMENT)				99.00
			1071466 - CASH IN TRANSIT FEES JNDLP		99.00	
EF117194	15/01/2024	D&L STUDIO PTY LTD				98.89
			23133 - NAME BADGE ORDER		98.89	
EF117535	30/01/2024	D&L STUDIO PTY LTD				26.84
			23182 - 2 X NAME BADGES		26.84	
EF117434	30/01/2024	DANIEL KINGSTON				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117458	30/01/2024	DARREN BOLAND				40.50
			BPU12/1235 - BUILDING PERMIT REFUND		40.50	
EF117182	15/01/2024	DATA #3				520,778.83
			SIN000166350 - PHOTOSHOP CC ANN SUB RENEWAL		535.07	
			SIN000166850 - CREATIVE CLOUD ALL APPS SUB REN 12MNTH		8,867.55	
			SIN000170281 - FUTURE BILL-BEC OLS		495,317.77	
			SIN000170287 - TEAMS ROOMS PRO SUB		664.49	
			SIN000173914 - MONTHLY PROJECT PLAN 3		15,393.95	
EF117524	30/01/2024	DATA #3				11,685.32
			SIN000166354 - CREATIVE CLOUD ALL APPS ANN REN 12 MNTH		2,533.59	
			SIN000176478 - AZURE COVERAGE CONSUMPTION DEC 23		3,329.22	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			SIN000176739 - ADOBE ACROBAT STANDARD SUBSCRIPTION		196.59	
			SIN000177140 - MICROSOFT CSP (NCE) CHARGES DECEMBER		3,061.87	
			SIN000177154 - MICROSOFT MONTHLY CSP CHARGES DECEMBER		2,282.01	
			SIN000177960 - KOFAX POWER PDF LICENCE		282.04	
EF117445	30/01/2024	DAVID & NADINE KRAUSKOPF				1,223.28
			108809 - RATES REFUND		1,223.28	
EF117670	30/01/2024	DAVID ALEXANDER ROSS (VERO PHOTOGRAPHY PERTH)				385.00
			2001571 - BUSINESS SUNDOWNER - PHOTOGRAPHY		385.00	
EF117222	15/01/2024	DCR NOMINEES PTY LTD T/AS HYGENE CONCEPTS				1,303.50
			32550 - YEAR THREE OF CONTRACT		1,303.50	
EF117532	30/01/2024	DE NADA SURVEYS PTY LTD				4,262.50
			INV-7845 - LANDSCAPE LYSANDER RESERVE, HEATHRIDGE		4,262.50	
EF117181	15/01/2024	DECIPHA PTY LTD				2,089.87
			7809434028 - MONTHLY MAILROOM CONTRACT FEE		2,089.87	
EF117308	15/01/2024	DEPARTMENT OF THE PREMIER AND CABINET				156.00
			154 PL402 24/11/2023 - GOVT GAZETTE ADVERTISING		156.00	
EF117525	30/01/2024	DEPARTMENT OF TRANSPORT - VEHICLE SEARCH				286.00
			8049918 - VEHICLE OWNERSHIP SEARCH		286.00	
EF117190	15/01/2024	DEPUTEC PTY LTD				2,886.40
			INV02219448 - ONGOING SOFTWARE MONTHLY FEES (36 MONTH)		2,886.40	
EF117561	30/01/2024	DGL AUSBLUE PTY LTD				2,882.88
			123910 - ADBLUE		44.88	
			132980 - ADBLUE		3,058.00	
			CR119298 - CREDIT FOR RETURNED 2 X IBC INV 119298		-220.00	
EF117189	15/01/2024	DIAMOND LOCKSMITHS PTY LTD				1,216.25
			274229 - KABA 183K5-V1K CYLINDER ASSEMBLY TO SUIT	VP243063	743.84	
			274241 - KEY CUT LF 31R BLANK	VP243063	15.44	
			274384 - KABA KEYS- BAP R5S %4248	VP243063	195.12	
			274385 - KABA KEYS- BAP R5S %4248	VP243063	130.08	
			274386 - RESTRICTED KEY FOR DE/DG/1433 LOCKS (STA	VP243063	99.25	
			274489 - KABA DIA (22213) QUATTRO MODULAR KEYS	VP243063	32.52	
EF117106	15/01/2024	DIANNE BRUCE				164.00
			05/01/24 - WASTE BIN REFUND		164.00	
EF117188	15/01/2024	DIGNON, JOSEPH MATTHEW T/AS JOSEPH DIGNON				103.50
			23 - MUSIC EDGE FACILITATOR		103.50	
EF117530	30/01/2024	DIGNON, JOSEPH MATTHEW T/AS JOSEPH DIGNON				552.00
			24 - MUSIC EDGE FACILITATION 08/01/24 & 15/01/24		552.00	
EF117191	15/01/2024	DIPLOMATIK PTY LTD (DIPLOMEDIK)				11,571.90
			INV-15141 - LITTER COLLECTOR FOR DECEMBER		792.72	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-15227 - LITTER COLLECTOR FOR DECEMBER		2,323.48	
			INV-15228 - EXTERNAL CONTRACTOR - A		2,546.81	
			INV-15321 - EXTERNAL CONTRACTOR - A		1,929.40	
			INV-15322 - LITTER COLLECTOR FOR DECEMBER		1,394.09	
			INV-15394 - EXTERNAL CONTRACTOR - A		2,585.40	
EF117533	30/01/2024	DIPLOMATIK PTY LTD (DIPLOMEDIK)				5,664.70
			INV-15473 - EXTERNAL CONTRACTOR - A		3,279.98	
			INV-15558 - YUHDHAJEET BARUA 15/1/24 TO 19/1/24		2,384.72	
EF117179	15/01/2024	DIRECT FASTENERS & INDUSTRIAL	SUPPLIES			106.72
			INV-54712 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		106.72	
EF117184	15/01/2024	DONEGAN ENTERPRISES PTY LTD				54,967.69
			7016 - POSEIDON PARK, HEATHRIDGE		52,609.29	
			7025 - PINNAROO POINT TREE INSTALLATION		2,358.40	
EF117527	30/01/2024	DONEGAN ENTERPRISES PTY LTD				41,710.90
			6997 - LANDSCAPE - EXT CONT		41,710.90	
EF117201	15/01/2024	DOUBLE TROUBLE (WA) PTY LTD (EURO POLES & TEXTILE DISPLAYS)				2,916.10
			11572-92094 - 2 X MEDIA WALLS SKIN AND HARDWARE		2,916.10	
EF117523	30/01/2024	DOWN TO EARTH TRAINING & ASSESSING				3,700.00
			39704 - 3 X CHEMICAL SPRAY TRAINING		1,850.00	
			39748 - 3 X CHEMICAL SPRAY TRAINING		1,850.00	
EF117186	15/01/2024	DRAINFLOW SERVICES PTY LTD				18,418.40
			15036 - CCTV INSPECTION - CRAWLER TYPE UNIT WITH	02520	924.00	
			15501 - CCTV INSPECTION - CRAWLER TYPE UNIT WITH	02520	990.00	
			15616 - MANHOLE WITH STANDARD LID	02520	660.00	
			15904 - MANHOLE WITH STANDARD LID	02520	422.40	
			16303 - EDUCATION PROGRAM JOONDALUP 29/11/23	02520	1,478.40	
			16316 - MANHOLE WITH STANDARD LID	02520	1,188.00	
			16335 - MANHOLE WITH STANDARD LID	02520	369.60	
			16352 - MANHOLE WITH STANDARD LID	02520	1,029.60	
			16368 - MANHOLE WITH STANDARD LID	02520	739.20	
			16380 - MANHOLE WITH STANDARD LID	02520	607.20	
			16402 - CONTROLLED WASTE TRUCK	02520	4,928.00	
			16405 - MANHOLE WITH STANDARD LID	02520	475.20	
			16466 - MANHOLE WITH STANDARD LID	02520	237.60	
			16477 - MANHOLE WITH STANDARD LID	02520	316.80	
			16505 - MANHOLE WITH STANDARD LID	02520	343.20	
			16532 - MANHOLE WITH STANDARD LID	02520	343.20	
			16545 - MANHOLE WITH STANDARD LID	02520	184.80	
			16546 - GRATED GULLY PIT	02520	660.00	
			16557 - HIGH PRESSURE JETTING AND CLEANING	02520	594.00	
			16558 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	660.00	
			16564 - GRATED GULLY PIT	02520	924.00	
			16594 - GRATED GULLY PIT	02520	343.20	
EF117528	30/01/2024	DRAINFLOW SERVICES PTY LTD				9,860.40

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			14273 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	528.00	
			16119 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	858.00	
			16225 - MANHOLE WITH STANDARD LID	02520	475.20	
			16256 - MANHOLE WITH STANDARD LID	02520	686.40	
			16285 - MANHOLE WITH STANDARD LID	02520	1,848.00	
			16595 - MANHOLE WITH STANDARD LID	02520	264.00	
			16612 - GRATED GULLY PIT	02520	264.00	
			16631 - GRATED GULLY PIT	02520	897.60	
			16678 - HIGH PRESSURE JETTING AND CLEANING OF DR	02520	990.00	
			16739 - HIGH PRESSURE JETTING AND CLEANING OF DRAINS CURRAMBINE JAN 24	02520	1,782.00	
			16745 - GRATED GULLY PIT	02520	237.60	
			16746 - MANHOLE WITH STANDARD LID	02520	237.60	
			16747 - MANHOLE WITH STANDARD LID	02520	422.40	
			16796 - MANHOLE WITH STANDARD LID	02520	369.60	
EF117193	15/01/2024	DRIVING WHEELS WA PTY LTD				300.00
			IV07557 - WHEEL ALIGNMENT		300.00	
EF117526	30/01/2024	DS AGENCIES PTY LTD				6,468.00
			INV-160025 - FURNITURE - EXT CON		6,468.00	
113079	18/01/2024	DUNCRAIG LIBRARY PETTY CASH				168.15
			PRIOD ENDING 12/1/24 - PETTY CASH		168.15	
EF117069	10/01/2024	DUNCRAIG PRIMARY P C ASSN INC				6,900.00
			21/12/23 - COMMUNITY FUNDING GRANT 2023-24		6,900.00	
EF117529	30/01/2024	DY-MARK (AUST) PTY LTD				896.28
			2030158 - SPRAY & MARK F/PINK 350G		896.28	
EF117180	15/01/2024	DYMOCKS JOONDALUP				809.41
			5438940 - ILLS PURCHASES		79.19	
			5438947 - ILLS PURCHASES		52.19	
			5438955 - ILLS PURCHASES		184.98	
			5438957 - ILLS PURCHASES		88.17	
			5438976 - ILLS PURCHASES		164.63	
			5438981 - ILLS PURCHASES		62.98	
			5438995 - ILLS PURCHASES		96.27	
			5439002 - ILLS PURCHASES		81.00	
EF117522	30/01/2024	DYMOCKS JOONDALUP				716.72
			5439016 - ILLS PURCHASES		83.67	
			5439021 - ILLS PURCHASES		51.24	
			5439026 - IN DEMAND PURCHASES		123.86	
			5439029 - ILLS PURCHASES		52.18	
			5439035 - ILLS PURCHASES		29.69	
			5439040 - ILLS PURCHASES		22.49	
			5439042 - ILLS PURCHASES		15.29	
			5439054 - ILLS PURCHASES		137.65	
			5439059 - ILLS PURCHASES		53.98	
			5439066 - ILLS PURCHASES		74.67	
			5439072 - ILLS PURCHASES		72.00	
EF117623	30/01/2024	E & M J ROSHER				34,507.06
			1446223 - RETURNED GOODS REF INV 1444211		-831.79	
			1467934 - KUBOTA 3690 MOWER		30,074.25	
			1467935 - KUBOTA 3690 MOWER		5,264.60	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117202	15/01/2024	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				3,111.90
			598891 - CIVIC CHAMBERS FIRE EQUIPMENT	01922	313.50	
			599054 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			599071 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	286.00	
			599106 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			599375 - FIRE PUMP-SET SERVICING - MONTHLY	01922	71.50	
			599377 - FIRE PUMP-SET SERVICING - MONTHLY	01922	71.50	
			599453 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	104.50	
			599505 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			599683 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	104.50	
			599774 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	104.50	
			599788 - FIRE PUMP-SET SERVICING - MONTHLY	01922	99.00	
			599853 - MAINTENANCE OF A SLIDING FIRE DOOR - QUA	01922	13.20	
			600192 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	286.00	
			600195 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	165.00	
			600584 - PASSIVE FIRE TECHNICIAN - NORMAL HOURS T	01922	209.00	
			600747 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600748 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600749 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600750 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600751 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600752 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600806 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600813 - FIRE PUMP-SET SERVICING - MONTHLY	01922	99.00	
			600814 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600815 - DELUGE & WATER SPRAY SYST - MONTHLY	01922	27.50	
			600821 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			600828 - FIRE PUMP-SET SERVICING - MONTHLY	01922	71.50	
			600844 - FIRE PUMPSET LOGBOOK (3 YEARS)	01922	62.70	
			600926 - HIRE OF FIRE EXTINGUISHERS		236.50	
			601006 - FIRE DETECTION AND ALARM SYSTEMS AS 1851	01922	55.00	
			601007 - JACKING PUMP SERVICING - MONTHLY	01922	71.50	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

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EF117082	10/01/2024	E KEMP				266.03
			170612 - RATES REFUND		266.03	
EF117198	15/01/2024	E W C S UNIT TRUST (ENVIRO SWEEP)				21,808.91
			113404 - SWEEPING OF ALL URBAN (SUBURB) ROADS - K	02221	1,769.94	
			116689 - SWEEPING OF CAR PARKS - CRAIGIE LEISURE	02221	6,033.99	
			116698 - SWEEPING OF DUAL USE PATHS - HILLARYS MA	02221	2,909.23	
			116703 - HIRE OF PATHWAY SWEEPER WITH OPERATOR -	02221	1,539.76	
			116705 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	719.28	
			116930 - SWEEPING OF CAR PARKS - CRAIGIE LEISURE	02221	3,830.08	
			116931 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	2,568.86	
			117383 - SWEEPING OF DUAL USE PATHS - HILLARYS MA	02221	1,179.43	
			117384 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	02221	308.27	
			117385 - HIRE OF PATHWAY SWEEPER WITH OPERATOR -	02221	950.07	
EF117539	30/01/2024	E W C S UNIT TRUST (ENVIRO SWEEP)				12,649.00
			117545 - SWEEPING OF CAR PARKS JAN 24	02221	6,099.54	
			117546 - SWEEPING OF DUAL USE PATHS VARIOUS AREAS JAN 24	02221	1,179.43	
			117551 - HIRE OF ROAD SWEEPER WITH OPERATOR JAN 24	02221	4,452.73	
			117552 - HIRE OF PATHWAY SWEEPER WITH OPERATOR - JAN 24	02221	917.30	
EF117197	15/01/2024	EASISALARY PTY LTD				3,859.14
			04/01/24 - GST ADJUSTMENT DEC 2023		3,859.14	
EF117537	30/01/2024	ECONOMIC DEVELOPMENT AUSTRALIA				2,420.00
			MB-671113 - 2024 CORPORATE MEMBERSHIP		2,420.00	
EF117385	15/01/2024	EDITH COWAN UNIVERSITY				3,897.85
			900017031 - QUENDA MONITORING		3,897.85	
EF117409	15/01/2024	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				271,118.66
			2002069077 - 102 BOAS AVE,		35,296.27	
			2002069078 - WHITFORDS AVE, PADBURY 519099819		33,107.69	
			2006006150 - LOT 6 WEST COAST DR,		2,805.06	
			2006006151 - LOT 145 BEACH RD, WARWICK		892.86	
			2014026076 - 108 DUFFY TCE		67.97	
			2022017555 - STLIGHTS MONTHLYVISION 511 971 4019		265.98	
			2026017110 - BRAMSTON VISTA 512 313 6912		1,202.86	
			2037990538 01/12/23 - 01 NOV 2023 - 30 NOV 2023		35,204.06	
			2037993210 - 06 OCT 2023 - 04 DEC 2023		290.29	
			2045986474 - WENTWORTH PARK 5297996717		300.26	
			2077992750 - WARWICK RD 519 099 9310		9,978.36	
			2077992751 - TRAPPERS DRV WOODVALE 5191026716		1,720.87	
			2077992752 - MIAMI BEACH PROM 519 113 1610		2,360.35	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2077992753 - LLOYD DRIVE 519 109 3518		1,817.98	
			2077995123 - WARWICK BOWLING CLUB 5268787016		1,425.34	
			2097948118 - WEST COAST DRIVE 519 101 9216		2,668.53	
			2097948119 - BEACH RD 519 107 4913		1,004.23	
			3000212656 - GROUPED ELECTRICITY 645 592 3022		73,903.24	
			3000212657 - GROUPED ELECTRICITY 8035419619		66,542.41	
			6180996304 02/01/24 - 26 SEP 2023 TO 28 DEC 2023		264.05	
EF117719	30/01/2024	ELECTRICITY GENERATION AND RE SYNERGY ELECTRONIC BIL	TAIL T/A			4,229.77
			2010027835 - AUX/DECORATIVE ST/LIGHTS 7170073024		3,304.77	
			2030017781 - GIBSON AVE, PADBURY 5277512616		441.69	
			2046016200 - FINCHLEY TCE, JOONDALUP 5134772810		432.07	
			2058011863 - KATRINE PARK 5274384315		315.29	
			608099630 - PAID IN ERROR ON 15/01/24 NOW REVERSING		-264.05	
EF117653	30/01/2024	ELEMENT ADVISORY PTY LTD (THE GROUP AUSTRALIA)	PLANNING			10,120.00
			61070 - ALFRESCO - POLICY, PARKLETS AND REBATES		10,120.00	
EF117386	15/01/2024	ELLIOTTS IRRIGATION PTY LTD (ELLI FILTRATION)	ELLIOTTS			3,028.23
			F29609 - ELECTRICIAN NORMAL WORKING HOURS	00820	2,557.43	
			F29740 - WARWICK OPEN SPACE IRON FILTER	00820	470.80	
EF117696	30/01/2024	ELLIOTTS IRRIGATION PTY LTD (ELLI FILTRATION)	ELLIOTTS			6,880.78
			F29762 - SERVICING OF IRRIGATION IRON FILTERS JAN 24	00820	6,880.78	
EF117196	15/01/2024	ENCYCLOPEDIA BRITANNICA AUST LTD	ALIA PTY			5,639.70
			102863 - ANNUAL SUBSCRIPTION TO BRITANNICA ONLINE		5,639.70	
EF117536	30/01/2024	ENGINEERING TECHNOLOGY CONS TRUST T/AS ENGINEERING	CONSULTANTS			33,661.65
			INV13598 - CONSULTANCY - EXT CONT		33,661.65	
EF117538	30/01/2024	ENVIRONMENTAL INDUSTRIES PTY LTD	LTD			1,529.00
			INV29859 - MACNAUGHTON PARK MOWING	00423	1,529.00	
EF117083	10/01/2024	ESCAPE LANDSCAPE ARCHITECTURE	RE			40.50
			BPU12/0142 - BUILDING SERVICES LEVY REFUND		40.50	
EF117195	15/01/2024	ESRI AUSTRALIA PTY LTD				26,840.00
			9090010565 - PROJECT SERVICES FOR ENTERPRISE GIS		26,840.00	
EF117199	15/01/2024	ESTIMATING & CIVILS AUSTRALIA PTY LTD	PTY LTD			104,369.60
			INV-0358 - KINGSLEY WHITFORDS INTERSECTION PROGRESS CLAIM 5		35,720.16	
			INV-0360 - SUPERINTENDANT - EXT CONT		68,649.44	
EF117205	15/01/2024	FIND WISE LOCATION SERVICES				374.00
			6066 - LOCATED SERV ON TOBAGO RISE, HILLARYS		374.00	
EF117546	30/01/2024	FIND WISE LOCATION SERVICES				2,885.10
			6137 - SERVICES LOCATION DAVALLIA ROAD DUNCRAIG		569.80	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			6140 - PENISTONE PARK LOCATION SERVICES		1,456.40	
			6144 - REACTIVE CONTRACTORS - DRAINAGE MAINTENA		382.80	
			6147 - LOCATE SERVS PENISTONE PARK CARPARK		476.10	
EF117331	15/01/2024	FIRE ALERT PTY LTD (SKILLS FORCE AUSTRALIA)				169.00
			INV-1396 - 1 X PUAFER006 FIRE WARDEN TRG		169.00	
EF117544	30/01/2024	FITNESS AUSTRALIA LIMITED				270.00
			INV-0001681 - RENEW AUSACTIVE REGISTRATION		270.00	
EF117208	15/01/2024	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				14,063.40
			05/01/24 - CREDIT FOR INCORRECT BILLED RATE		-590.47	
			11636 - LABOUR HIRE W/E 28/7/23		2,573.34	
			12542 - LABOUR HIRE W/E 18/7/23		489.94	
			14816 - AGENCY STAFF		1,916.75	
			14992 - DAY LABOUR HIRE		1,469.82	
			14993 - DAY LABOUR HIRE		1,959.76	
			14994 - LABOUR HIRE W/E 15/12/23		1,888.56	
			15167 - DAY LABOUR HIRE		1,959.76	
			15168 - LABOUR HIRE W/E 22/12/23		2,395.94	
EF117550	30/01/2024	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				2,367.75
			15463 - LABOUR HIRE W/E 12/1/24		2,367.75	
EF117206	15/01/2024	FLORAL IMAGE				69.11
			FIP77773 - MONTHLY FLORAL ARRANGEMENTS		69.11	
EF117547	30/01/2024	FLORAL IMAGE				69.11
			FIP77511 - SUPPLY MONTHLY FLORAL ARRANGEMENTS		69.11	
EF117549	30/01/2024	FOCUS CONSULTING WA PTY LTD				5,280.00
			2324-119-1 - SORRENTO TENNIS COURTS EAST		5,280.00	
EF117387	15/01/2024	FOXTEL CABLE TELEVISION PTY LTD				375.00
			452729199 - 12 MONTH TV SUBSCRIPTION		375.00	
EF117699	30/01/2024	FRIENDS OF SHEPHERDS BUSH				3,520.00
			06/12/2023 - URBAN BUSH COUNCIL TRAINING COURSE		20.00	
			06/12/23 - SPECIAL PURPOSE GRANT		3,500.00	
EF117545	30/01/2024	FULTON HOGAN INDUSTRIES PTY LTD				1,938.20
			18572605 - 20KG EZ STREET BLACK POTHOLE REPAIR		1,938.20	
EF117207	15/01/2024	FUTURE PUBLISHING (OVERSEAS) LIMITED				198.00
			440086 - PUBLICATIONS		198.00	
EF117463	30/01/2024	FUZZY OPERATIONS PTY LTD				1,881.00
			31757 - DUPLICATE BPAY PAYMENT		1,881.00	
EF117214	15/01/2024	GALAXY 42 PTY. LTD. (ATTURRA BUSINESS APPLICATIONS)				16,197.50
			FTIG42006460 - CUSTOMER SUPPORT SERVICE - JANUARY 2024		16,197.50	
EF117505	30/01/2024	GARETH EVANS EVANS (BREEZE PRINTING)				185.00
			17/01/24 - MINUTE BOOK TO BE BOUND		185.00	
EF117446	30/01/2024	GAYLEEN JOY BOURKE				50.00
			15/01/24 - ANIMAL REFUND		50.00	
EF117374	15/01/2024	GEMMA MAY WESTON				1,500.00

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			FY 2023-24 - ESSAY FOR THE 2023 INVITATION ART PRIZE		1,500.00	
EF117105	15/01/2024	GEOFF CRAGGS				500.00
			CRN-081223031217 - REBATE - CCTV		500.00	
EF117185	15/01/2024	GEOFFREY DRAKE-BROCKMAN				407.00
			428 - WIND WATER LEVEL SENSOR SUPPLY & INSTALL		407.00	
EF117175	15/01/2024	GERARD JOHN DUGGAN (COMMERCIAL KITCHEN SERVICES WA)				605.00
			CKS-3231 - RM - GAS APPLIANCES EXT MATERIAL PURC		605.00	
EF117556	30/01/2024	GHD PTY LTD				26,357.31
			112-0190812 - ASSET MANAGEMENT STRATEGY & LEVELS		26,357.31	
EF117216	15/01/2024	GLEN FLOOD GROUP PTY LTD (GFD TEMPORARY ASSIST)				3,372.60
			INV-3147 - DESIGN - EXT CONT		1,445.40	
			INV-3148 - DESIGN - EXT CONT		1,927.20	
EF117094	15/01/2024	GLENN SWIFT ENTERTAINMENT				528.00
			221223 - CHRISTMAS SHOW PRESENTER 22/12/23		528.00	
EF117554	30/01/2024	GOLD CORPORATION (THE PERTH MINT)				2,513.50
			SIN000521549 - 2024 CITIZENSHIP MEDALIANS		2,513.50	
EF117099	15/01/2024	GOOD DOOGS PTY LTD (XTR MULTISPORTS)				5,390.00
			INV-0134 - JOONDALUP AUTUMN CLASSIC		5,390.00	
EF117147	15/01/2024	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD (BEAUREPAIRES)				248.00
			6413321891 - BEAUREPAIRS KEWDALE - TYRES & TUBES		248.00	
EF117495	30/01/2024	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD (BEAUREPAIRES)				5,487.66
			6413328385 - TYRES & TUBES		774.14	
			6413328386 - TYRES & TUBES		137.50	
			6413328387 - TYRES & TUBES		75.00	
			6413328388 - TYRES & TUBES		25.00	
			6413328389 - TYRES & TUBES		25.00	
			6413328470 - TYRES & TUBES		796.14	
			6413328471 - TYRES & TUBES		311.84	
			6413328472 - TYRES & TUBES		218.14	
			6413335636 - BEAUREPAIRS KEWDALE - TYRES & TUBES		1,940.05	
			6413335637 - BEAUREPAIRS KEWDALE - TYRES & TUBES		1,184.85	
EF117272	15/01/2024	GPC ASIA PACIFIC PTY LTD (NAPA)				299.75
			1950077805 - PARTS ONLY		268.40	
			1950077808 - PARTS ONLY		31.35	
EF117606	30/01/2024	GPC ASIA PACIFIC PTY LTD (NAPA)				1,378.30
			1950079009 - PARTS ONLY		113.30	
			1950079420 - PARTS		319.00	
			1950079700 - PARTS ONLY		946.00	
EF117297	15/01/2024	GPC ASIA PACIFIC PTY LTD T/AS REP CO				686.66
			4770493278 - P-CHAIN SAW BAR OIL 5LTR		686.66	
EF117563	30/01/2024	GREEN OPTIONS PTY LIMITED				2,902.57
			104411 - PERCY DOYLE SOCCER 1 MOWING		390.61	
			104412 - PERCY DOYLE PARK MOWING	VP392308	472.23	
			104413 - PERCY DOYLE PARK MOWING	VP392308	472.23	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			104558 - SCHEDULE CONTRACTORS - TURF MOWING		660.00	
			104559 - SCHEDULE CONTRACTORS - TURF MOWING		577.50	
			104560 - SCHEDULE CONTRACTORS - TURF MOWING		330.00	
EF117389	15/01/2024	GREEN SKILLS INC				5,464.97
			P3655 - LABOUR HIRE W/E 29/12/23		5,464.97	
EF117558	30/01/2024	GREENEDESK PTY LTD				2,079.00
			INV-1059 - SUBSCRIPTION FOR SWIM SCHOOL SOFTWARE		2,079.00	
EF117215	15/01/2024	GREENSTEAM AUSTRALIA PTY LTD				47,052.50
			GSA-3455 - DAY RATE -OTHER - SUPPLY AND APPLICATION	01822	1,650.00	
			GSA-3474 - NON-CHEMICAL WEED CONTROL VARIOUS AREAS DEC 23	01822	43,642.50	
			GSA-3477 - REACTIVE CONTRACTORS - OTHER		1,760.00	
EF117562	30/01/2024	GREENSTEAM AUSTRALIA PTY LTD				968.00
			GSA-3481 - PROVISION OF HAND WEEDING SERVICES IN NA	00622	968.00	
EF117211	15/01/2024	GREENWOOD PARTY HIRE				491.00
			B22677 - HIRING EQUIPMENT FOR CHRISTMAS MEMBER		491.00	
EF117212	15/01/2024	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				22,884.69
			106045 - HARBOUR RISE LANDSCAPE MAINTENANCE SAR	01120	6,473.39	
			106047 - LANDSCAPE MTCE SERV SEPT 23 VARIOUS AREAS	VP363608	1,386.00	
			107965 - LANDSCAPE MTCE SERV VARIOUS AREAS OCT 23	VP363608	1,386.00	
			107966 - PROVISION OF LANDSCAPE SERVICES WHITFORD	VP363631	998.80	
			107969 - LANDSCAPE MTCE SERV OCT 23 WOODVALE WATERS	VP364735	3,256.00	
			107970 - LANDSCAPE MTCE SERV OCT 23 ENTRY STATEMENTS	VP364490	4,009.50	
			107972 - LANDSCAPE MTCE SERV OCT 23 VARIOUS AREAS	VP364451	1,012.00	
			107973 - LANDSCAPE MTCE SERV OCT 23 VARIOUS ARES	VP364478	1,549.15	
			108977 - LANDSCAPE MTCE NOV 23 VARIOUS AREAS	VP363608	1,551.00	
			109274 - IRRIGATION TECHNICIAN	01120	168.54	
			109305 - IRRIGATION TECHNICIAN	VP364735	467.50	
			109360 - IRRIGATION SERVICES NORMAL WORK HOURS	VP363608	93.50	
			109361 - IRRIGATION TECHNICIAN	01120	84.27	
			109362 - IRRIGATION TECHNICIAN	VP364735	280.50	
			109363 - IRRIGATION TECHNICIAN	01120	84.27	
			109364 - IRRIGATION TECHNICIAN	01120	84.27	
EF117557	30/01/2024	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				21,974.03
			109765 - IRRIGATION SERVICES	VP363608	93.50	
			110042 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	01120	7,356.13	
			110043 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP363608	1,386.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			110044 - MOWING CLIFFORD COLEMAN PARK	VP363608	341.00	
			110045 - PROVISION OF LANDSCAPE SERVICES WHITFORD	VP363631	998.80	
			110047 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP364735	4,884.00	
			110048 - LANDSCAPE MAINTENANCE	VP364490	2,673.00	
			110049 - LANDSCAPE MAINTENANCE SERVICES	VP364451	506.00	
			110051 - PROVISION OF IRRIGATION MAINTENANCE SERV	01120	1,136.66	
			110486 - PROVISION OF IRRIGATION MAINTENANCE SERV	VP364735	275.00	
			110487 - IRRIGATION SERVICES NORMAL WORK HOURS	VP363608	124.30	
			110583 - IRRIGATION TECHNICIAN	01120	84.27	
			110585 - IRRIGATION TECHNICIAN	VP364735	93.50	
			110586 - IRRIGATION SERVICES	VP363608	93.50	
			110587 - IRRIGATION TECHNICIAN	01120	84.27	
			110588 - IRRIGATION TECHNICIAN	01120	210.68	
			110590 - IRRIGATION TECHNICIAN	01120	84.27	
			248666 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP364478	1,549.15	
EF117567	30/01/2024	HALYTECH PTY LTD				4,268.44
			27152 - LIGHTING - EXT CONT			4,268.44
EF117573	30/01/2024	HARBOUR SOFTWARE PTY LTD				27,588.00
			2373 - DOC ASSEMBLER INITIAL ANNUAL SUBSCRIPTION FEE 01/03/24-25/02/25			27,588.00
EF117575	30/01/2024	HART SPORT AUSTRALIA PTY LTD				490.90
			10200676 - HART WATER NOODLE KIT			490.90
EF117390	15/01/2024	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				9,279.66
			52014740 - EXPENDITURE SERVICES OFFICER 7JUN-30 AUG			1,216.60
			52019142 - DAY LABOUR HIRE			467.28
			52019143 - DAY LABOUR HIRE			1,985.94
			52030998 - TEMPORARY PERSONNEL HIRE W/E 17/12/23			1,578.56
			52036763 - DAY LABOUR HIRE			992.97
			52038925 - DAY LABOUR HIRE			1,985.94
			52048692 - TEMPORARY PERSONNEL HIRE			1,052.37
EF117700	30/01/2024	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				7,013.49
			52055582 - LABOUR HIRE W/E 7/1/24			2,104.74
			52059471 - DAY LABOUR HIRE			2,453.22
			52063701 - LABOUR HIRE W/E 14/1/24 COMM SAFETY			2,455.53
EF117225	15/01/2024	HAZ ENVIRO SOLUTIONS PTY LTD				6,358.55
			205694 - OIL AND HYDROCARBON DRUM DISPOSAL			5,148.55
			205720 - HILLARYS ANIMAL EXERCISE BEACH ASBESTOS			1,210.00
EF117571	30/01/2024	HCL AUSTRALIA SERVICES PTY LIMITED				330,501.80
			7000224967 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A		84,126.33
			7000224968 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A		143,043.78
			7000224969 - EBP IMPLEMENTATION CONSULTANCY SERVICES	00322A		103,331.69

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

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EF117452	30/01/2024	HELEN R WAKELY				829.74
			145394 - RATES REFUND		829.74	
EF117560	30/01/2024	HERZOG PTY LTD (GLOWING ROOMS)				288.50
			820 - 10.01.24 - 20 YP AND 3 STAFF		288.50	
EF117223	15/01/2024	HICKEY CONSTRUCTIONS PTY LTD				127,858.69
			3716 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	242.00	
			3736 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	1,349.15	
			3737 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	7,103.67	
			3738 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	874.45	
			3739 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	1,528.49	
			3740 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	461.45	
			3741 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	136.40	
			3743 - JOONDALUP CIVIC AREA REPAIRS	01021	343.75	
			3744 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	1,618.07	
			3745 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	1,866.70	
			3747 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	870.76	
			3749 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	689.70	
			3752 - SITE SUPERVISOR	01021	2,706.11	
			3757 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	931.87	
			3758 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	552.09	
			3760 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	1,227.33	
			3761 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	530.75	
			3762 - SUB CONTRACTOR RENOVATION WORKS - \$10,00	01021	6,671.28	
			3763 - PLANT HIRE PERCENTAGE MARK-UP INCLUSIVE	01021	582.22	
			3765 - CRAIGIE LEISURE CENTRE - OUTDOOR DINNING REFURBISHMENT	01021	64,578.11	
			3766 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	132.00	
			3767 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	2,486.46	
			3768 - CRAIGIE LEISURE CENTRE	01021	4,077.91	
			3769 - SITE SUPERVISOR	01021	5,332.26	
			3772 - SITE SUPERVISOR	01021	14,691.88	
			3776 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	5,165.03	
			3777 - QUALIFIED CARPENTER NORMAL WORKING HOURS	01021	1,108.80	
EF117566	30/01/2024	HICKEY CONSTRUCTIONS PTY LTD				95,859.87
			3764 - CHRISTCHURCH PARK REFURBISHMENT AND EXTE	00323	90,724.85	
			3775 - CENTRAL PARK BOARDWALK	01021	3,301.65	
			3778 - GREENWOOD SCOUT HALL REPAIRD	01021	582.12	
			3779 - WHITFORDS NODES	01021	1,251.25	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117264	15/01/2024	HIGGO NOMINEES PTY LTD (MIDLAND SOILS SUPPLIES)	LAND SAND &			1,060.00
			1091 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		1,060.00	
EF117600	30/01/2024	HIGGO NOMINEES PTY LTD (MIDLAND SOILS SUPPLIES)	LAND SAND &			1,060.00
			1092 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		1,060.00	
EF117568	30/01/2024	HINCO GROUP PTY LTD (HINCO INSTRUMENTS)				157.30
			2114 - JUMBO DISPLAY IN-OUT THERMOMETERS		157.30	
EF117391	15/01/2024	HODGE COLLARD PRESTON UNIT T/AS HODGE COLLARD PRESTON	RUST			2,508.00
			672044 - CRAIGIE LC ARCHITECTURAL SERVICES PHASE	00620	473.00	
			892124 - CONSULT SORRENTO SLSC REDEVELOPMENT		2,035.00	
EF117219	15/01/2024	HOLCIM (AUSTRALIA) PTY LTD T/AS	HUMES			4,760.74
			9409023424 - UNIVERSAL SIDE ENTRY SYSTEM TYPE (2) (CO	02722	1,042.49	
			9409026242 - UNIVERSAL SIDE ENTRY SYSTEM TYPE (1) FRA	02722	3,718.25	
EF117425	30/01/2024	HONNI JACOBS				191.95
			1007295480 - PRINTER INK CARTRIDGES		191.95	
EF117228	15/01/2024	HYDROQUIP PUMPS & IRRIGATION PTY LTD				173,567.90
			INV-5431 - NOEL GANNON PUMP UNIT SERVICING	04222	11,735.90	
			INV-5432 - GRANADILLA PUMP UNIT SERVICING	04222	13,318.80	
			INV-5437 - MATERIALS MARK-UP 10% (IRRIGATION AND MI	04222	8,849.50	
			INV-5438 - BELDON PUMP UNIT SERVICING	04222	9,328.00	
			INV-5449 - FALKLANDS PUMP UNIT SERVICING	04222	13,193.40	
			INV-5450 - PUMP REMOVAL RIG/TRUCK HIRE	04222	22,760.10	
			INV-5451 - PUMP UNIT - NORMAL WORKING HOURS - ON-SI	04222	7,845.20	
			INV-5452 - PUMP UNIT - NORMAL WORKING HOURS - WORKS	04222	16,877.30	
			INV-5453 - MCCUBBIN AERATOR PUMP UNIT SERVICING	04222	6,685.80	
			INV-5454 - FINNEY PUMP UNIT SERVICING	04222	11,601.70	
			INV-5455 - ROBIN PUMP UNIT SERVICING	04222	7,800.10	
			INV-5456 - PUMP UNIT - NORMAL WORKING HOURS - WORKS	04222	11,061.60	
			INV-5468 - BORE DEVELOPMENT	04222	1,830.40	
			INV-5470 - BLUELAKE IRRIGATION 2 PUMP UNIT SERVICIN	04222	12,560.90	
			INV-5471 - LACEPEDE PUMP UNIT SERVICING	04222	7,093.90	
			INV-5472 - LACEPEDE WEST COAST PUMP UNIT SERVICING	04222	11,025.30	
EF117574	30/01/2024	HYDROQUIP PUMPS & IRRIGATION PTY LTD				15,049.10
			INV-5258 - KANANGRA PARK	04222	1,650.00	
			INV-5259 - GLENBANK PARK	04222	1,650.00	
			INV-5263 - JOONDALUP DRIVE / HODGES DRIVE	04222	3,289.00	
			INV-5484 - CAMBERWARRA PARK	04222	462.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-5488 - ARNISDALE PARK PUMP UNIT	04222	475.20	
			INV-5489 - CENTRAL PARK RECYCLE 1 PUMP UNIT SERVICE	04222	7,522.90	
EF117238	15/01/2024	ICONIC PROPERTY SERVICES PTY LTD				1,637.91
			PSI032245 - SUPPLY AND SERVICE SANITARY BINS 22L (BA)	04022	579.93	
			PSI032330 - UNSCHEDULED MATERIALS 10% MARK-UP	04022	231.88	
			PSI032385 - SUPPLY AND SERVICE SANITARY BINS 22L (BA)	04022	826.10	
EF117583	30/01/2024	ICONIC PROPERTY SERVICES PTY LTD				492.36
			PSI033098 - CLEANER (MONDAY TO FRIDAY)	04022	492.36	
EF117341	15/01/2024	ILLION AUSTRALIA PTY LTD (TENDERLINK.COM)				184.80
			AU-599725 - PUBLIC TENDER NOTICE FEE		184.80	
EF117657	30/01/2024	ILLION AUSTRALIA PTY LTD (TENDERLINK.COM)				369.60
			AU-588610 - PUBLIC TENDER NOTICE FEE		369.60	
EF117232	15/01/2024	INSTANT PRODUCTS HIRE				8,002.36
			170937 - HIRE OF TOILETS AND SITE OFFICE 08/12/23		7,348.56	
			170944 - TOILETS FOR STAFF CHRISTMAS PARTY 15 DEC		653.80	
EF117576	30/01/2024	INSTITUTE OF PUBLIC WORKS ENGINEERS (WA)	AUST LTD			2,805.00
			9413 - CORPORATE MEMBERSHIP		2,805.00	
EF117231	15/01/2024	INTEGRAL DEVELOPMENT				4,603.50
			INV-5082 - COACHING SESSIONS		4,603.50	
EF117233	15/01/2024	INTELIFE GROUP				30,070.80
			CIT007-B1223 - LITTER COLLECTION TEAM DEC 23	VP283228	16,214.10	
			CIT007-B1223A - BBQ CLEANING	02322	13,856.70	
EF117578	30/01/2024	INTELIFE GROUP				13,177.45
			CIT007-B1123A - BBQ CLEANING VARIOUS AREAS NOV 23	02322	13,177.45	
EF117237	15/01/2024	IRON MEN HENDERSON PTY LTD				594.00
			INV-0080 - ANIMAL MANAGEMENT OFFICER ONLINE		594.00	
EF117234	15/01/2024	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD				2,586.85
			AUD380581 - STORAGE AND RETREIVAL OF RECORDS OCT 23		154.00	
			AUD408001 - STORAGE AND RETREIVAL OF RECORDS		2,432.85	
EF117236	15/01/2024	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				25,856.16
			C INV 24082 - 11/12/23 TO 15/12/23		1,862.52	
			C INV 24084 - WE 17/12/23		1,396.89	
			C INV 24085 - WE 17/12/23		1,862.52	
			C INV 24086 - WE 19/11/23		1,396.89	
			C INV 24087 - WE 10/12/23		1,396.89	
			C INV 24119 - 18/12/23 TO 22/12/23		2,328.15	
			C INV 24120 - 18/12/23 TO 22/12/23		2,163.81	
			C INV 24121 - 18/12/23 TO 22/12/23		1,342.11	
			C INV 24122 - 18/12/23 TO 22/12/23		2,328.15	
			C INV 24123 - 18/12/23 TO 22/12/23		2,328.15	
			C INV 24160 - 25/12/23 TO 29/12/23		1,369.50	
			C INV 24161 - 25/12/23 TO 29/12/23		903.87	
			C INV 24162 - 25/12/23 TO 29/12/23		903.87	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			C INV 24163 - 25/12/23 TO 29/12/23		1,369.50	
			C INV 24164 - JAIDEN WAIND 25/12/23 TO 29/12/23		1,369.50	
			C INV 24190 - LABOUR HIRE W/E 7/1/24		1,533.84	
EF117581	30/01/2024	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				25,161.46
			C INV 24186 - LABOUR HIRE W/E 7/1/24		1,862.52	
			C INV 24187 - WE 07/01/24		465.63	
			C INV 24188 - LABOUR HIRE W/E 7/1/24		1,862.52	
			C INV 24189 - 1/1/24 TO 5/1/24		1,396.89	
			C INV 24191 - 1/1/24 TO 5/1/24		958.65	
			C INV 24215 - WE 25/12/23		1,752.96	
			C INV 24216 - LABOUR HIRE W/E 14/1/24		903.87	
			C INV 24217 - WE 02/01/24		1,835.13	
			C INV 24218 - LABOUR HIRE W/E 14/1/24		1,369.50	
			C INV 24219 - LABOUR HIRE W/E 14/1/24		2,300.76	
			C INV 24248 - PARKS - 28/1/2024		2,300.76	
			C INV 24249 - W.E 21/1/2024		1,862.52	
			C INV 24251 - W.E 21/1/2024		2,099.08	
			C INV 24253 - 15/1/24 TO 19/1/24		1,862.52	
			C INV 24254 - LABOUR HIRE W/E 21/1/24		2,328.15	
EF117701	30/01/2024	IRRIGATION AUSTRALIA LIMITED				780.00
			21961 - MEMBERSHIP FEE 1/2-31/1/25		780.00	
EF117582	30/01/2024	ISC TEAMWEAR PTY LTD				1,402.50
			52221 - MENS C&S POLO		1,402.50	
EF117164	15/01/2024	IXOM OPERATIONS PTY LTD				4,118.88
			6753066 - CHLORINE GAS SUPPLY AND UNIT HIRE		4,118.88	
EF117514	30/01/2024	IXOM OPERATIONS PTY LTD				342.88
			6759043 - CHLORINE GAS SUPPLY AND UNIT HIRE		342.88	
EF117461	30/01/2024	J & F VAN ZWAM				1,002.59
			124169 - RATES REFUND		1,002.59	
EF117148	15/01/2024	J BLACKWOOD & SON LTD				4,237.46
			S106790306 - 0391 3047 NEEDLE STICK GLOVE SMALL		1,501.50	
			SI06727567 - PARTS & REPAIRS		894.06	
			SI06799572 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		462.00	
			SI06809733 - WATER COOLER 5 LITRES	VP253695	90.55	
			SI06824432 - RAG ON A ROLL 24.5CM X 70MTR		1,210.00	
			SI06866062 - 0432 7629 CHIN STRAP		79.35	
EF117496	30/01/2024	J BLACKWOOD & SON LTD				2,366.85
			SI06910146 - 0419 2480 MEGAMAN GLOVES MEDIUM		290.99	
			SI06912734 - GENERAL PURPOSE GLOVES PROSAFE NITRILE U	VP253695	266.87	
			SI06919584 - GENERAL PURPOSE GLOVES PROSAFE NITRILE U	VP253695	120.42	
			SI06980543 - WD 40		532.91	
			SI06994857 - WATER COOLER 5 LITRES	VP253695	181.10	
			SI07013272 - GLASSES SAFETY UVEX WARRIOR DARK	VP253695	301.40	
			SI07037676 - WIPES CLEANING GLASSES ANTI-FOG TOWELET	VP253695	673.16	
EF117676	30/01/2024	J.D CAFFEY & CAFFEY FAMILY TRUST WESTBOOKS				140.59

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			339461 - DISCRETIONARY SELECTIONS		20.99	
			339464 - DISCRETIONARY SELECTIONS		24.48	
			339465 - DISCRETIONARY SELECTIONS		54.55	
			339466 - DISCRETIONARY SELECTIONS		30.08	
			339467 - TITLES AS SELECTED		10.49	
EF117102	15/01/2024	JABIN HERD				26.25
			7302003377 - REIMBURSEMENT TINSEL		26.25	
EF117095	15/01/2024	JACKSON MCDONALD				16,057.80
			538315 - INSIDE WORKFORCE INDUSTRIAL AGREEMENT		16,057.80	
EF117149	15/01/2024	JAMES BENNETT PTY LTD				1,123.22
			4812624 - DISCRETIONARY SELECTIONS		188.88	
			4812625 - DISCRETIONARY SELECTIONS		204.72	
			4812626 - CUSTOMER REQUESTS		23.80	
			4812627 - CUSTOMER REQUESTS		24.13	
			4812628 - DISCRETIONARY SELECTIONS		51.83	
			4812629 - DISCRETIONARY SELECTIONS		175.23	
			4813286 - DISCRETIONARY SELECTIONS		213.53	
			4813307 - CUSTOMER REQUESTS		79.16	
			4813308 - DISCRETIONARY SELECTIONS		48.86	
			4813318 - DISCRETIONARY SELECTIONS		61.12	
			4813320 - DISCRETIONARY SELECTIONS		51.96	
EF117498	30/01/2024	JAMES BENNETT PTY LTD				1,251.61
			4813329 - DISCRETIONARY SELECTIONS		81.85	
			4813896 - DISCRETIONARY SELECTIONS		116.61	
			4813897 - CUSTOMER REQUESTS		49.59	
			4813898 - DISCRETIONARY SELECTIONS		44.42	
			4813899 - CUSTOMER REQUESTS		24.13	
			4813900 - CUSTOMER REQUESTS		35.99	
			4813901 - DISCRETIONARY SELECTIONS		72.35	
			4813902 - DISCRETIONARY SELECTIONS		14.39	
			4814214 - DISCRETIONARY SELECTIONS		157.78	
			4814215 - DISCRETIONARY SELECTIONS		19.16	
			4814226 - CUSTOMER REQUESTS		62.58	
			4814227 - CUSTOMER REQUESTS		31.97	
			4814228 - CUSTOMER REQUESTS		23.42	
			4814229 - DISCRETIONARY SELECTIONS		298.45	
			4814230 - DISCRETIONARY SELECTIONS		97.21	
			4814231 - DISCRETIONARY SELECTIONS		121.71	
EF117227	15/01/2024	JANE LOUISE HEBITON				450.00
			231210 - MC DECEMBER CONCERT 2		450.00	
EF117684	30/01/2024	JANE WUNDERSITZ (WUNDERTRAINING)				990.00
			0812 - STRATEGIC TEAM BUILDING 7/2/24		990.00	
EF117240	15/01/2024	JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL				13,015.13
			BD1214801 - RE INVOICE 1788308		-259.00	
			BD1305374 - DELL LATITUDE 5340CTO		13,274.13	
EF117584	30/01/2024	JB HI-FI JOONDALUP				50.00
			204526275-98 - GIFT VOUCHER		50.00	
EF117077	10/01/2024	JEFFERSON PEREIRA DA SILVA				94.25
			VARIOUS - CHRISTMAS DECS AND CHARTS FOR GYM		94.25	
EF117440	30/01/2024	JEFFERSON PEREIRA DA SILVA				60.00
			29/12/23 - PURCHASE OF FRAMES		60.00	
EF117396	15/01/2024	JEM PROMOTIONAL PRODUCTS				20,511.80

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			128059 - SUPPLIER OF MERCHANDISE CLC		20,511.80	
EF117239	15/01/2024	JOBFIT HEALTH GROUP PTY LTD				734.16
			F71000002553 - REGISTERED NURSE 12/12/23	VP218177	734.16	
EF117426	30/01/2024	JOHN CHESTER				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117451	30/01/2024	JOHN HETHERINGTON				553.16
			145394 - RATES REFUND		553.16	
EF117717	30/01/2024	JOHN ROBERT RAFTIS				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117395	15/01/2024	JOONDALUP GOLF MANAGEMENT (AUST) P/L				9,000.00
			13394 - SUNDAY SERENADES ROOM HIRE 19/11/23		9,000.00	
EF117424	30/01/2024	JOONDALUP NETBALL ASSOCIATION				24,202.27
			31185 32175 32613 33098 33451 - REFUND FOR HIRE FEES FOR JOONDALUP NETBALL ASSOCIATION		22,498.34	
			31701 31702 31700 32176 32174 - REFUND FOR HIRE FEES JOONDALUP NETBALL ASSOCIATION		1,703.93	
EF117394	15/01/2024	JOONDALUP PLUMBING SERVICES				12,167.22
			5896/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	1,165.45	
			6019/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	295.90	
			6036/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	297.17	
			6038/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	359.32	
			6039/23 - GUTTER CLEANING - WARRANDYTE PARK CLUBRO	00621	120.34	
			6041/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	300.08	
			6044/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	108.57	
			6046/23 - MAXIMUM CALL OUT CHARGE AFTER HOURS MOND	00621	97.35	
			6048/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	173.32	
			6053/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	257.62	
			6063/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	262.93	
			6065/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			6068/23 - MAXIMUM CALL OUT CHARGE SATURDAY (INCLUD	00621	97.35	
			6073/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	87.67	
			6076/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	76.67	
			6083/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	92.95	
			6102/23 - MAXIMUM CALL OUT CHARGE SATURDAY (INCLUD	00621	251.74	
			6103/23 - MAXIMUM CALL OUT CHARGE SATURDAY (INCLUD	00621	124.85	
			6105/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	89.21	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			6106/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	137.34	
			6107/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			6108/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	232.87	
			6109/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			6110/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	277.31	
			6140/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	92.51	
			6141/23 - HILLWOOD SOUTH PARK	00621	2,568.28	
			6142/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	84.26	
			6144/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			6145/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	232.19	
			6146/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	80.74	
			6147/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	108.57	
			6148/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			6149/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	30.09	
			6150/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	98.34	
			6152/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	290.62	
			6153/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	60.17	
			6154/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	268.68	
			6155/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	199.60	
			6156/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	132.88	
			6157/23 - MAXIMUM CALL OUT CHARGE SATURDAY (INCLUD	00621	97.35	
			6158/23 - ROOF LEAK - REPLACE FLASHING	00621	968.00	
			6160/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	90.26	
			6161/23 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	167.31	
			6162/23 - \$0 TO \$1,000 - SUB-CONTRACTORS RENOVATIO	00621	780.12	
			6163/23 -1 - NORMAL WORKING HOURS QUALIFIED PLUMBING	00621	610.39	
EF117705	30/01/2024	JOONDALUP PLUMBING SERVICES				33,995.17
			5873/23 - BLACKALL PARK GREENWOOD REPAIRS	00621	90.26	
			5956/23 - MARMION ANGLING & AQUATIC CLUB	00621	90.26	
			6022/23 - CHICHESTER PARK TOILETS	00621	1,000.67	
			6055/23 - MAWSON PARK HILLARYS	00621	120.34	
			6064/23 - PINNAROO POINT TOILETS	00621	566.17	
			6111/23 - MULLALOO SOUTH TOILETS REPAIRS	00621	13,901.40	
			6114/23 - SORRENTO BOWLING	00621	405.79	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			6115/23 - SEACREST PARK CLUBROOMS REPAIRS	00621	65.67	
			6116/23 - CRAIGIE LEISURE CENTRE REPAIRS	00621	342.38	
			6117/23 - CRAIGIE LEISURE CENTRE REPAIRS	00621	60.17	
			6118/23 - SORRENTO BOWLING CLUB REPAIRS	00621	938.52	
			6119/23 - PERCY DOYLE CLUBROOMS	00621	92.51	
			6120/23 - JOONDALUP LIBRARY	00621	60.17	
			6121/23 - CRAIGIE LEISURE CENTRE	00621	217.14	
			6122/23 - WHITFORDS SENIOR HAIRDRESSING SALON	00621	60.17	
			6123/23 - HEATHRIDGE PARK CLUBROOMS	00621	102.74	
			6124/23 - MARRI PARK TOILETS	00621	90.26	
			6125/23 - BRAMSTON PARK TOILETS	00621	60.17	
			6126/23 - JOONDALUP ADMINISTRATION	00621	206.26	
			6127/23 - OCEAN REEF PARK BACKFLOW DEVICES TESTING	00621	90.26	
			6128/23 - SORRENTO NORTH TOILET BLOCK	00621	60.17	
			6130/23 - CRAIGIE LEISURE CENTRE	00621	120.34	
			6130/23 09/01/24 - CRAIGIE LEISURE CENTRE REPAIRS	00621	378.13	
			6131/23 - CRAIGIE LEISURE CENTRE	00621	60.17	
			6132/23 - BELDON PARK TOILETS	00621	60.17	
			6133/23 - JOONDALUP CIVIC CENTRE	00621	92.51	
			6151/23 - MAINTENANCE OF SEWER PUMPS MULLALOO SURF & NEIL HAWKINS PARK	00621	814.00	
			6164/23 - MULLALOO NORTH TOILETS REPAIRS	00621	2,642.31	
			6165/23 - WOC WATER TAPS	00621	597.85	
			6166/23 - BURNS BEACH TOILETS	00621	80.52	
			6167/23 - DUNCRAIG COMMUNITY HALL	00621	150.92	
			6168/23 - SORRENTO FOOTBALL CLUB	00621	60.17	
			6169/23 - PENISTONE TOILET/CR REPAIRS	00621	60.17	
			6170/23 - ADMIRAL PARK REPAIRS	00621	292.38	
			6172/23 - CRAIGIE LEISURE CENTRE REPAIRS	00621	404.53	
			6173/23 - CRAIGIE LEISURE CENTRE REPAIRS	00621	60.17	
			6174/23 - BURNS BEACH TOILETS REPAIR	00621	120.34	
			6176/23 - HEATHRIDGE COMMUNITY CENTRE REPAIR	00621	60.17	
			6181/23 - TOM SIMPSON PARK TOILETS REPAIR	00621	60.17	
			6183/23 - WHITFORD NODES SOUTH REPAIRS	00621	158.13	
			6184/23 - BRIDGEWATER PARK	00621	226.38	
			6185/23 - DANDJOO PARK REPAIRS	00621	103.24	
			6186/23 - MOOLANDA PARK, KINGSLEY REPAIRS	00621	205.48	
			6187/23 - BLACKALL PARK REPAIRS	00621	106.48	
			6188/23 - BELROSE PARK REPAIRS	00621	74.14	
			6189/23 - BRACKEN PARK	00621	60.17	
			6190/23 - JUNIPER PARK REPAIRS	00621	138.93	
			6191/23 - MARMION BEACH REPAIRS	00621	184.03	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			6192/23 - HILLARYS COASTAL FORESHORE RESERVE	00621	552.20	
			6193/23 - SORRENTO SURF REMEDIAL WORKS	00621	2,112.54	
			6194/23 - GENEFF PARK	00621	185.68	
			6195/23 - HILLARYS PARK REPAIRS	00621	200.70	
			6196/23 - SHEPHERDS BUSH PARK REPAIRS	00621	824.12	
			6197/23 - PERCY DOYLE TBALL REPAIRS	00621	363.88	
			6198/23 - BARRIDALE PARK REPAIRS	00621	319.61	
			6199/24 - FLINDERS PARK REPAIRS	00621	466.24	
			6201/24 - PENISTONE PARK REPAIRS	00621	60.17	
			6202/24 - MARMION BEACH REPAIRS	00621	150.43	
			6203/24 - SORRENTO FORESHORE PERPAIRS	00621	1,152.36	
			6204/24 - HILLARYS ANIMAL BEACH REPAIRS	00621	1,613.76	
EF117263	15/01/2024	JORDAN ANDREW MCGREGOR (MIRROR SUPPLY CO.)	291123 - SKATE SPOT PRIZES 2024 EVENTS		500.00	500.00
EF117113	15/01/2024	JUSTIN HUNT MANAGEMENT PTY LTD	30995 - PARK HIRE FEES REFUND		3,927.55	3,927.55
EF117076	10/01/2024	JUSTINE SNOWDON	181223 - REFUND OF DOG REGISTRATION		100.00	100.00
EF117245	15/01/2024	KAIZEN K9 PTY LTD	IN000459 - TRAINING COURSE		3,300.00	3,300.00
EF117534	30/01/2024	KARRAL PTY LTD (DASCO SUPPLY GROUP)	805225 - PARTS		1,470.26	1,470.26
EF117444	30/01/2024	KAYN NOTARANGELO	CRN-051223015721 - CCTV REBATE SCHEME REFUND		500.00	500.00
EF117242	15/01/2024	KENNARDS HIRE	25725566 - LED ROAD SIGN (CHRISTMAS POOL PARTY)		826.00	826.00
EF117709	30/01/2024	KINROSS SUPA IGA	11/01/24 - BBQ SUPPLIES 11/01/24		106.52	106.52
			255634 - BBQ SUPPLIES 09/01/24		108.25	108.25
EF117586	30/01/2024	KIRBY SWIM EQUIP PTY LTD	INV-1727 - PLATFORM SPARE PARTS		121.00	121.00
			INV-1731 - PLATFORM REPAIRS		273.90	273.90
EF117078	10/01/2024	KIRSTIE STEWART ARCHITECT	OP23/0050 - ST STEPHENS COLLEGE AUTO WORKSHOP		110.00	110.00
EF117398	15/01/2024	KLEENIT PTY LTD	166455 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	495.00	495.00
			166944 - CENTRAL PARK PRESSURE CLEAN	02922	2,692.26	2,692.26
EF117708	30/01/2024	KLEENIT PTY LTD	167323 - GRAFFITI CONTROL SERVICES P/E 15/12/23	02922	6,688.97	6,688.97
			167325 - GRAFFITI CONTROL SERVICES P/E 22/12/23	02922	1,623.34	1,623.34
			167326 - GRAFFITI CONTROL SERVICES P/E 29/12/23	02922	775.63	775.63
			167327 - GRAFFITI PAINT OUT P/E 05/01/24	02922	380.95	380.95
			167364 - SHORTFALL INV FOR CPI INCREASE 01/11-08/ 12/23	02922	587.74	587.74

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117244	15/01/2024	KOMATSU MARKETING SUPPORT AUSTRALIA PTY LTD	3504798 - SCHEDULED SERVICING		274.67	274.67
EF117587	30/01/2024	KOMPAN PLAYSCAPE PTY LTD	SI224633 - REACTIVE MATERIALS - PLAY EQUIPMENT MAIN		6,844.20	6,844.20
EF117460	30/01/2024	KYLE J RIEMANN	BPU12/0824 - BUILDING PERMIT REFUND		40.50	40.50
EF117470	30/01/2024	KYLE STANDING	CRN-061223105050 - REBATE - CCTV		500.00	500.00
EF117218	15/01/2024	KYLIE GATES	802 - GROUP FITNESS CLASSES		200.00	200.00
EF117473	30/01/2024	KYM GRANGE	CRN-061223100944 - CCTV REBATE		500.00	500.00
EF117243	15/01/2024	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD	90849812 - RVQ2805751 STRATEGIC ORGANISATIONAL DEVE		212.44	1,348.22
			90849820 - GOVERNANCE REF RCC2902365		543.37	
			90849821 - IT DEPARTMENT REF RVQ2Y06659		38.62	
			90849823 - RVQ2Y06665 CUSTOMER SERVICE		108.88	
			90849830 - PHOTOCOPY WOC		40.00	
			90849834 - RATES REF W128700652		45.86	
			90849835 - RATES OFFICE REF W128300524		26.76	
			90849844 - FRONT COUNTER SERIAL NO: RFN0902096		58.18	
			90849853 - RVQ2806462 REGULATORY SERVICES/ENVIRON H		194.29	
			90867293 - CONTRACT FEES		72.56	
			90867293 - CRAIGIE LEISURE RCC2902370		7.26	
EF117354	15/01/2024	L & T VENABLES	10076298 - PARTS ONLY		33.85	33.85
EF117344	15/01/2024	L.P AIKEN & D.J BEER & T.D BOYCE AND OTHERS (THOMSON GEER)	1241232 - SHARK BARRIER CONTRACT		11,577.39	11,577.39
EF117471	30/01/2024	LACHLAN MICHELL	23/01/24 - REFUND WASTE BIN		164.00	164.00
EF117252	15/01/2024	LACTALIS AUSTRALIA PTY LTD	237672287 - MILK TO THE WOC DELIVERY 05/07/2023 -		79.11	237.33
			237752708 - MILK TO THE WOC DELIVERY 05/07/2023 -		79.11	
			237776554 - MILK TO THE WOC DELIVERY 05/07/2023 -		79.11	
EF117594	30/01/2024	LACTALIS AUSTRALIA PTY LTD	237840264 - MILK TO THE WOC DELIVERY		79.11	158.22
			237889236 - MILK TO THE WOC		79.11	
EF117246	15/01/2024	LANDGATE MIDLAND	1345773 - DECEMBER 2023 ONLINE PURCHASES		583.50	583.50
EF117589	30/01/2024	LANDGATE MIDLAND	389992 - GRV INT VALS METRO SHRD AND FESA		1,426.63	5,601.91
			390536 - GRV INT VALS METRO SHRD AND FESA		634.16	
			390746 - GRV INT VALS METRO SHRD AND FESA		3,541.12	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117247	15/01/2024	LAUNDRY EXPRESS				467.02
			22605 - LAUNDRY FOR COUNCIL CHAMBER		295.82	
			22798 - LAUNDRY FOR COUNCIL CHAMBER		171.20	
EF117449	30/01/2024	LAURA BRANDT				558.45
			210865 - RATES REFUND		558.45	
EF117671	30/01/2024	LEE LORAIN (VISAGE PRODUCTIONS)				5,500.00
			INV1254 - OUR TOWN SERIES - JOONDALUP		5,500.00	
EF117467	30/01/2024	LEONHOUSE				40.50
			BPU12/1742 - REFUND BUILDING SERVICES LEVY		40.50	
EF117294	15/01/2024	LEONIE HELEN THOMPSON (THE POSTER GIRLS)				404.80
			15800 - DISTRIBUTION OF LIBRARY MATERIALS TO		404.80	
EF117399	15/01/2024	LES MILLS AUSTRALIA				1,812.49
			1242962 - CRAIGIE LEISURE CENTRE LICENSING		1,812.49	
EF117108	15/01/2024	LES SZALAI				500.00
			CRN-091223084056 - REBATE - CCTV		500.00	
EF117109	15/01/2024	LESLEY CAMERON				50.00
			051223 - COMMUNITY CHORAL PROJECT		50.00	
EF117103	15/01/2024	LESLEY KATE EDWARDS				42.50
			INWE24/465 - ANIMAL ID 119534		42.50	
EF117437	30/01/2024	LEWIS HUTTON				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117251	15/01/2024	LIBERTY EXECUTIVE OFFICES (JOONDALUP) PTY LTD				821.70
			LEO7/12045 - COJ - STAKEHOLDER DESK SPACE		273.90	
			LEO7/12149 - COJ - STAKEHOLDER DESK SPACE		273.90	
			LEO7/12150 - COJ - STAKEHOLDER DESK SPACE		273.90	
EF117249	15/01/2024	LINKS MODULAR SOLUTIONS PTY LTD				20,991.49
			IN1328827 - LEISURE MANAGEMENT SOFTWARE FOR CLC		20,991.49	
EF117591	30/01/2024	LINKS MODULAR SOLUTIONS PTY LTD				2,863.21
			IN1328846 - LEISURE MANAGEMENT SOFTWARE FOR CLC		2,863.21	
EF117075	10/01/2024	LISA HELLYER				690.88
			2924084 - REFUND OF CANCELLED MEMBERSHIP		690.88	
EF117710	30/01/2024	LIWA AQUATICS				140.00
			4390 - LIWA MEMBERSHIP 2024 - AIMEE DAGNIA		140.00	
EF117328	15/01/2024	LIZO PTY LTD				1,256.30
			78722#7 - PARTS		1,169.00	
			78761#7 - PARTS		87.30	
EF117645	30/01/2024	LIZO PTY LTD				1,074.20
			78847#7 - STF7004 884 0102 HELMET KIT		715.00	
			78857#7 - STA4119-710-9011 HARNESS		192.50	
			78904#7 - PARTS		166.70	
EF117707	30/01/2024	LNLC PTY LTD T/AS KELYN TRAINING SERVICES				3,990.00
			32745 - 3 X TRAFFIC MANAGEMENT COURSES		3,990.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117593	30/01/2024	LOBEL GROUP PTY LTD				7,792.36
			IN-E622 - DAMAGE TO HIRED EQUIPMENT		2,068.00	
			IN-E646 - POWER AND LIGHTING MITP CONCERT 2 BRAMSTON PARK, BURNS BEACH		5,724.36	
EF117101	15/01/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				6,305.00
			37895 - AUSTRALASIAN MANAGEMENT CHALLENGE		5,885.00	
			37911 - RETHINKING TIME MANAGEMENT WORKSHOP FEB 2024		420.00	
EF117250	15/01/2024	LOCHNESS UNIT TRUST T/AS LOCHLANDSCAPE SERVICES				25,513.29
			88725 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	6,785.24	
			88726 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	4,576.88	
			88729 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	2,524.83	
			88730 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	6,675.24	
			88731 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	4,951.10	
EF117592	30/01/2024	LOCHNESS UNIT TRUST T/AS LOCHLANDSCAPE SERVICES				10,328.56
			88810 - ASSISTANCE MOWING	00423	4,567.20	
			88811 - ASSISTANCE MOWING	00423	5,761.36	
EF117360	15/01/2024	LOTHIAN TRUST (IRON TECH INDUSTRIES)				18,864.34
			7113 - DOG CAGE MODIFICATION 95433 1GIA358/ VV	03122	2,113.10	
			7124 - FENCING WEST COAST DR	03122	16,226.10	
			7125 - BARRIDALE PARK MANUFACTURE OCTAVE	03122	525.14	
EF117071	10/01/2024	LUKE WILLCOCK				1,616.72
			23/11/23 - ADVOCACY TRIP TO CANBERRA		1,616.72	
EF117128	15/01/2024	LUMINARE PTY LTD T/AS ART INSTALL				270.60
			INV-0565 - FIFA JERSEY INSTALLATION		270.60	
EF117485	30/01/2024	LUMINARE PTY LTD T/AS ART INSTALL				1,526.25
			INV-0584 - INSTALLATION OF HANGING RAIL ART COLLECT		1,526.25	
EF117624	30/01/2024	M P ROGERS & ASSOCIATES PTY LTD				5,983.39
			24240 - COASTAL MONITORING	VP287323	494.17	
			24271 - PROVISION OF MARINE AND COASTAL ENGINEER JOONDALUP MARINE ASSET MTCE	VP287323	5,489.22	
EF117217	15/01/2024	MAHAAN GANDHI (HEY SO HUNGRY BAND)				350.00
			001 - PERFORMER - ACT 1 CONCERT 2		350.00	
EF117133	15/01/2024	MAIA FINANCIAL PTY LIMITED				96,380.05
			C42632 - TECHNOGYM 01/01-31/03/24		34,392.08	
			C42633 - GYM ACCESSORIES 01/01-31/03/24		3,575.66	
			C42634 - AUTOMATED STRENGTH BIO CIRCUIT 01/01-31/03/24		10,020.90	
			C42635 - FREE WEIGHTS 01/01-31/03/24		6,962.48	
			C42636 - PAVI FLOORING 01/01-31/03/24		1,017.85	
			C42637 - CARDIO EQUIPMENT 01/01-31/03/24		9,245.78	
			C42638 - PIN LOADED EQUIPMENT 01/01-31/03/24		16,918.73	
			C42639 - PLATE LOADED EQUIPMENT 01/01-31/03/24		14,246.57	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117488	30/01/2024	MAIA FINANCIAL PTY LIMITED				6,666.18
			C42631 - SPIN BIKE LEASE AGREEMENT 01/01-31/03/24		6,666.18	
EF117358	15/01/2024	MAINPIPER PTY LTD (VTS-VOCATIONAL TRAINING SERVICES)				16,467.30
			INV-7976 - CERT IV L&M		16,467.30	
EF117254	15/01/2024	MAJOR MOTORS				205.30
			1470280 - PARTS ONLY		205.30	
EF117356	15/01/2024	MAMMOTH SECURITY PTY LTD				1,974.50
			V00328875 - DURESS ALARMS 24/7 BACK TO BASE MONITOR		1,045.00	
			V00330603 - MONTHLY SUPPLY OF DURESS ALARMS		847.00	
			V00330960 - 24/7 BACK TO BASE MONITORING X12		82.50	
EF117669	30/01/2024	MAMMOTH SECURITY PTY LTD				3,696.00
			V00316779 - MONTHLY MONITORING OF SECURITY BEACONS		3,696.00	
EF117400	15/01/2024	MANHEIM PTY LTD				129.80
			5509586305 - ABANDONED VEHICLES		129.80	
EF117450	30/01/2024	MANUEL & KIM BILRO				753.84
			182106 - RATES REFUND		753.84	
EF117402	15/01/2024	MARC ASH PHOTOGRAPHY				3,300.00
			1806 - MY WAY PHOTOGRAPHY AND VIDEO PRODUCTION		3,300.00	
EF117531	30/01/2024	MARGARET DOROTHY DAVIES				450.00
			24011601 - JUNK BUGSWORKSHOP		450.00	
EF117598	30/01/2024	MARK'S RETICULATION				275.00
			7227 - CARIDEAN STREET HEATHRIDGE		275.00	
EF117104	15/01/2024	MARLENE COLANGELO				77.50
			INWE24/352 - ANIMAL ID 124919		77.50	
EF117491	30/01/2024	MASOUD VALIPOUR (ARAX CONSULTING)				6,090.15
			INV-0126 - CONSULTANCY - EXT CONT		6,090.15	
EF117564	30/01/2024	MASTER HOSE PTY LTD T/AS HOSE MART				150.49
			535392 - REACTIVE MATERIALS - WEEDING CHEMICAL		150.49	
EF117474	30/01/2024	MATTHEW LEVER				68.10
			24734 - REFUND SET OF BUILDING PLANS		68.10	
EF117192	15/01/2024	MD JOONDALUP HOLDINGS PTY LTD				1,931.70
			5126684 - DEPOSIT		1,931.70	
EF117080	10/01/2024	MELINDA & STEVE PENN				902.98
			105256 - RATES REFUND		902.98	
EF117332	15/01/2024	MELISSA LOUISE COLBY (SOL COLLECTIVE CO)				195.00
			85 - CONCERT SERIES, BURNS BEACH		195.00	
EF117261	15/01/2024	MERCHANDISING LIBRARIES PTY LTD				434.50
			INV-12127 - BLACK JUNIOR SHELF DIVIDER SET A-Z		434.50	
EF117265	15/01/2024	METHOD RECYCLING AUSTRALIA PTY LIMITED				6,234.25
			HASO-00001361 - BINS STATIONS		6,234.25	
EF117597	30/01/2024	METRO HARDWARE PTY LTD				1,276.00
			49351 - RAPID SET - 20KG		1,276.00	
EF117420	30/01/2024	MICHAEL GEORGE ALVARES (KITE KINETICS)				286.50
			59 - PRESENTER FOR CHILDREN'S ACTIVITY		286.50	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117081	10/01/2024	MICHELLE GIBB				500.00
			CRN-071223105801 - CCTV REBATE SCHEME REFUND		500.00	
EF117457	30/01/2024	MIKE NEWMAN				159.80
			BPU12/0858 - BUILDING SERVICES LEVY REFUND		159.80	
EF117176	15/01/2024	MILTOM PTY LTD (CLASSIC HIRE)				877.43
			300984B-6 - OTHER BUILDINGS BUDGET - EXT CONT		877.43	
EF117259	15/01/2024	MILTON GREEN PTY LTD T/AS BEYOND SKATEBOARDING				2,310.00
			23-00052721 - SKATE PRIZES 2024		2,310.00	
EF117255	15/01/2024	MINDARIE REGIONAL COUNCIL				321,358.78
			SINV-048197 - LITTER TIPPING 15 - 21.12.23		2,292.18	
			SINV-048217 - DOMESTIC TIPPING 15 - 21.12.23		103,799.30	
			SINV-048227 - LITTER TEAM 22/12-31/12/23		3,295.43	
			SINV-048246 - DOMESTIC WASTE 22-30/12/23		140,346.21	
			SINV-048254 - LITTER TEAM 2-4/1/24		1,436.77	
			SINV-048272 - DOMESTIC WASTE 2-4/1/24		70,188.89	
EF117596	30/01/2024	MINDARIE REGIONAL COUNCIL				305,400.33
			SCR-03956 - LITTER TIPPING 12/01/24		-38.00	
			SINV-048281 - LITTER TEAM 5-11/1/24		2,014.60	
			SINV-048304 - DOMESTIC WASTE 5-11/1/24		127,548.23	
			SINV-048313 - LITTER TEAM 12/01-18/01/24		1,861.99	
			SINV-048335 - DOMESTIC COLLECT 12/01-18/01/24		102,834.22	
			SINV-048336 - GENERAL WASTE ANIMALS 12/01/24		38.00	
			SINV-048339 - GOVERNANCE AND ADMIN FEES JAN 24		71,141.29	
EF117226	15/01/2024	MKI GROUP PTY LTD (HUMANNESS)				660.00
			INV-H1223008 - REVIEW/FEEDBACK UX WIREFRAMES, DESIGNS		660.00	
EF117570	30/01/2024	MKI GROUP PTY LTD (HUMANNESS)				1,320.00
			INV-H0124-001 - EXTERNAL PROOFING PLANNING CONTENT		1,320.00	
EF117262	15/01/2024	MMTD WA PTY LTD (UNIFY DIGITAL)				8,250.00
			INV-1747 - DIGITAL SERVICES FOR JOONDALUP FESTIVAL		8,250.00	
EF117595	30/01/2024	MODERN TEACHING AIDS PTY LTD				280.28
			45757976 - KINDY GYM EQUIPMENT REPLACEMENT		280.28	
EF117256	15/01/2024	MOMAR AUSTRALIA PTY LTD				1,093.40
			213335 - GENERAL GEL		1,093.40	
EF117258	15/01/2024	MOORE AUSTRALIA (WA) PTY LTD				2,750.00
			3891 - FBT WORKSHOP		1,870.00	
			3896 - FBT WORKSHOP		880.00	
EF117401	15/01/2024	MOVIES BY BURSWOOD				7,315.00
			813 - SPONSORSHIP		7,315.00	
EF117465	30/01/2024	N & M J DODSWORTH				40.50
			BPU12/0641 - REFUND OF UNDERTIFIED BUILDING APPLICATI		40.50	
EF117260	15/01/2024	N.F DOUGLAS & P GILLETT & F.D GRIGICH & D MCLEOD & D NICHOLSO				3,245.00
			132856 - COUNCIL MEMBER BRIEFING SESSION		3,245.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117270	15/01/2024	NAMI OSAKI T/AS NAMISARTROOM				400.00
			224 - DANGO MOCHI WORKSHOP ON YOUTH TRUCK ON		400.00	
EF117361	15/01/2024	NANCY & SUSAN P ZUVELA T/AS WATTLEUP TRACTORS				2,569.00
			1301526 - PARTS ONLY		2,569.00	
EF117552	30/01/2024	NARELLE JOY WYNTER (FUN READS 4 KIDS)				200.00
			43 - CHILDREN'S ACTIVITY PRESENTER		200.00	
EF117268	15/01/2024	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT)				49,436.22
			21695 - MANUAL FUEL LOAD REDUCTION WORKS – ALL W	01722	13,197.49	
			21743 - MANUAL FUEL LOAD REDUCTION WORKS – ALL W	01722	14,140.17	
			21776 - MANUAL FUEL LOAD REDUCTION WORKS – ALL W	01722	9,426.78	
			21777 - MANUAL FUEL LOAD REDUCTION WORKS – ALL W	01722	9,426.78	
			21806 - LAKE MAINTENANCE	VP383197	3,245.00	
EF117602	30/01/2024	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT)				1,608.75
			21881 - PROVISION OF LAKE MTCE BROADBEACH PARK	VP383197	1,608.75	
EF117084	10/01/2024	NAUTICAL BOWLS CORP 3 PTY LTD				317.00
			17241 (TECH 1) - FOOD BUSINESS & INSPECTION FEE REFUND		317.00	
EF117116	15/01/2024	NEIL WEBSTER				500.00
			CRN-061223094531 - CCTV REBATE SCHEME REFUND		500.00	
EF117269	15/01/2024	NEVERFAIL SPRINGWATER LIMITED				280.77
			INV-001326511 - BOTTLED WATER		28.77	
			INV-001433772 - BOTTLED WATER CUSTOMER CARE		48.00	
			INV-001451073 - SUPPLY OF WATER FOR PLANNING SERVICES		96.00	
			INV-001451176 - 15L SPRINGWATER BOTTLES ADMIN BASEMENT		60.00	
			INV-001451196 - BOTTLED WATER CUSTOMER CARE		48.00	
EF117603	30/01/2024	NEVERFAIL SPRINGWATER LIMITED				1,331.81
			95264 - SADJ-000095264 RE INVOICE INV-0001051688		-33.11	
			INV-001051688 - CREDITED SADJ-000095264		33.11	
			INV-001095188 - 15LTR WATER BOTTLES		28.77	
			INV-001116371 - 15L SPRINGWATER BOTTLES ADMIN BASEMENT		19.18	
			INV-001265510 - 15LTR WATER BOTTLES COUNCIL CHAMBERS		119.42	
			INV-001373532 - RENTAL ON WATER BOTTLES		77.19	
			INV-001375293 - 600ML 24 BOTTLE CARTONS		72.00	
			INV-001412813 - 15LTR WATER BOTTLES		72.00	
			INV-001413029 - HIRE OF WATERCOOLERS CONCERT 2 MITP BURNS BEACH		715.25	
			INV-001433777 - 15LTR WATER BOTTLES		72.00	
			INV-001474241 - SUPPLY OF WATER FOR PLANNING SERVICES		108.00	
			INV-001474258 - 15LTR WATER BOTTLES COUNCIL CHAMBERS		48.00	
EF117295	15/01/2024	NICOLA HOAD (PLAY IN THE PAST)				300.00

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			405 - PRESENTER FOR CHILDREN'S ACTIVITY		300.00	
EF117273	15/01/2024	NIGHTLIFE MUSIC PTY LTD				407.00
			727857 - 12 MONTH MUSIC SUBSCRIPTION		407.00	
EF117607	30/01/2024	NIGHTLIFE MUSIC PTY LTD				407.00
			732773 - 12 MONTH MUSIC SUBSCRIPTION		407.00	
EF117274	15/01/2024	NONPLUS PTY LTD				2,200.00
			COJ003 - PUBLICITY STRATEGY -JOONDALUP FESTIVAL 2024		2,200.00	
EF117618	30/01/2024	NORTH CITY UNIT TRUST (PACEWAY MITSUBISHI)				92,783.75
			E6677 - F95532 TRITON GLXR CANOPY		45,527.25	
			E6678 - TRITON GLXR CANOPY ENGELBRECHT		47,256.50	
EF117604	30/01/2024	NORTH METROPOLITAN TAFE				460.00
			I0048007 - PESTICIDE SKILL SET LEVEL 3 TRG		460.00	
EF117266	15/01/2024	NORTHERN DISTRICTS PEST CONTROL				836.00
			9274 - RM - PEST CONTROL EXT MATERIAL PURC		352.00	
			9279 - RM - PEST CONTROL EXT MATERIAL PURC		484.00	
EF117601	30/01/2024	NORTHERN DISTRICTS PEST CONTROL				2,431.00
			9316 - SUPPLY & APPLICATION OF ANT TREATMENT	VP387742	352.00	
			9317 - SUPPLY & APPLICATION OF ANT TREATMENT	VP387742	462.00	
			9327 - CRAIGIE LEISURE CENTRE	VP387742	715.00	
			9328 - CRAIGIE LEISURE PEST TREATMENT	VP387742	77.00	
			9339 - SUPPLY & INSTALL RODENT BAIT STATION INC	VP387742	528.00	
			9343 - SUPPLY & INSTALL RODENT BAIT STATION INC	VP387742	297.00	
EF117073	10/01/2024	NORTHERN LIGHTS MUSIC WA				500.00
			INV-2002 - INSTRUMENT PLAY		500.00	
EF117267	15/01/2024	NORTHSIDE NISSAN				9,936.45
			NIFJ417476 - 160,000KM YEAR 2013-2018, ISUZU D MAX, 4	01123	1,294.00	
			NIFJ417511 - 130,000KM YEAR 2016/17, NISSAN NAVARA, N	01123	916.20	
			NIFJ417551 - 165,000KM YEAR 2017/18, MITSUBISHI TRITO	01123	403.00	
			NIFJ417556 - 140,000KM YEAR 2016, NISSAN PULSAR HATCH	01123	1,218.35	
			NIFJ417575 - 180,000KM YEAR 2016/17, NISSAN NAVARA, N	01123	755.00	
			NIFJ417632 - 90,000KM YEAR 2017/18, TOYOTA COROLLA HA	01123	766.80	
			NIFJ417663 - 130,000KM YEAR 2013-2021, ISUZU D MAX, 4	01123	265.50	
			NIFJ417750 - 165,000KM YEAR 2017/18, MITSUBISHI TRITO	01123	1,009.70	
			NIFJ417751 - 165,000KM YEAR 2017/19, FORD TRANSIT CUS	01123	909.40	
			NIFJ417787 - 120,000KM YEAR 2013-2018, ISUZU D MAX, 4	01123	744.00	
			NIFJ417854 - 165,000KM YEAR 2017/19, FORD TRANSIT CUS	01123	364.50	
			NIFJ417855 - 150,000KM YEAR 2013-2018, ISUZU D MAX, 4	01123	546.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			NIFJ417925 - 120,000KM YEAR 2013-2018, ISUZU D MAX, 4	01123	744.00	
EF117435	30/01/2024	OCEAN RIDGE CRICKET CLUB				24,393.68
			17/01/24 - TURF WICKET ANNUAL CONTRIBUTION		24,393.68	
EF117277	15/01/2024	OFFICE OF THE AUDITOR GENERAL				146,399.00
			INV-1019 - AUDIT FEE 2022/23		146,399.00	
EF117403	15/01/2024	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				2,363.30
			607 035865 - VISA PREPAID GIFT CARDS		267.85	
			607 108185 - STAFF REWARDS		900.00	
			607 128852 - STICKERS FOR CERTIFICATE		50.65	
			607 603776 - TURBO PRINTER		30.00	
			607 624185 - 3MDEAS4X3 POST-IT DRY ERASE ADHESIVE SUR		447.00	
			607 919078 - GIFT CARDS		527.80	
			610737786 - ANGLE ADJUSTABLE FOOTRESTS		140.00	
EF117714	30/01/2024	OFFICEWORKS LTD (OFFICEWORKS DIRECT)				3,183.70
			607 228310 - ACTIV VISA GIFT CARD		313.90	
			607 328955 - 4 X \$50 GIFT CARDS		223.80	
			607 613565 - GIFT CARDS		640.00	
			607 624339 - INLOGMK345 LOGITECH WRLSS K/BRD & MSE		174.00	
			607 824568 - GIFT VOUCHERS		600.00	
			607 832208 - SASCO PERPETUAL YEAR WALL PLANNER AND KI		135.00	
			607 911962 - GIFT VOUCHERS		650.00	
			610854602 - 3MDEAS4X3 POST-IT DRY ERASE ADHESIVE SUR		447.00	
EF117280	15/01/2024	OLIVIA LOUISE MONTE (OLIVE CHEUNG ART)				3,300.00
			090124 - PAINTING - EXT CONT		3,300.00	
EF117454	30/01/2024	OLIVIA RUSTON				92.56
			209745 - RATES REFUND		92.56	
EF117609	30/01/2024	OMNIBUS SERVICES				3,102.00
			34349 - ALL MODIFIACATIONS AS OUTLINED IN E2790		3,102.00	
EF117349	15/01/2024	ON POINT CORPORATION PTY LTD (CHLORINE SOLUTIONS)	TOTAL			6,435.00
			INV-0082 - CHLORINE TRAINING OF POOL SUPERVISORS NATIONALLY ACCREDITED		6,435.00	
EF117279	15/01/2024	ON TAP SERVICES PTY LTD				726.00
			100941 - RM - PLUMBING EXT MATERIAL PURC		726.00	
113085	25/01/2024	OPERATION STORES PETTY CASH				326.30
			WE 19012024 - PETTY CASH WEEK ENDING 19.01.24		326.30	
EF117276	15/01/2024	OPTIMA PRESS				407.00
			INV311398 - ABANDONED VEHICLE REPORTED STICKERS		407.00	
EF117608	30/01/2024	OPTIMA PRESS				2,946.90
			311242 - INSTALLATION ONLY OF 40 X LAMP POST BOLL		1,227.60	
			INV311273 - FIELD OFFICER AUTHORISATION CARDS		223.30	
			INV311426 - A5 CHILDRENS COLOURING BOOK AUST DAY 24		569.80	
			INV311474 - COUNCILLOR BUSINESS CARDS		282.70	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV311508 - AUST DAY CITIZENSHIP A5 PROGRAM		643.50	
EF117713	30/01/2024	OPTUS BILLING SERVICES PTY LTD				7,383.30
			411151163 - OPTUS MOBILES DEC 23		7,383.30	
EF117619	30/01/2024	PARADIGM INFORMATION TECHNOLOGY (IT) PTY LTD				739.20
			INV-QU9307-08 - UPGRADE WORK FOR CM 10.1		739.20	
EF117612	30/01/2024	PARKONSULT PTY LTD				38,861.78
			PK-1889 - PROVISION OF MAINTENANCE AND REPAIR SERV 12/12/23-11/01/24		31,573.86	
			PK-1890 - PROVISION OF AND MAINTENANCE OF THE REMOTE COMMUNICATIONS & DATA 12/12-11/01 /24		7,287.92	
EF117292	15/01/2024	PATRON TECHNOLOGY PTY LTD				151.07
			EV-9197660 - BOOKING FEES - DISCOVERY SESSION - A NOT SO SILENT NIGHT 21/12/23		60.35	
			EV-9225385 - BOOKING FEES BECKY BUCKAROO'S CHRISTMAS BONANZA 18/12/23		29.97	
			EV-9225386 - BOOKING FEES SANTA AND ELF SHOW 22/12/23		40.50	
			EV-9271978 - KITE KINETICS		20.25	
EF117617	30/01/2024	PATRON TECHNOLOGY PTY LTD				113.60
			EV-9197659 - WHI HEALTHY EATING OVER CHRISTMAS BOOKING FEES 13/12/23		4.25	
			EV-9271980 - WOD - - SUMMER ART PLAY		16.20	
			EV-9271981 - SPECIAL FX MAKEUP		16.20	
			EV-9271986 - SPECIAL FX MAKEUP		16.20	
			EV-9271989 - WHI I'D RATHER EAT CHOCOLATE		16.20	
			EV-9271997 - MARVELLOUS MUSICAL		24.30	
			EV-9271998 - WHI IJUNK BUGS		20.25	
EF117079	10/01/2024	PAUL ROBERT GARNER				1,505.32
			202390 - RATES REFUND		1,505.32	
EF117166	15/01/2024	PERITUS TECHNOLOGY PTY. LTD.				3,610.13
			INVOICE-103550 - CREDIT CARD TRANSACTIONS DEC 23		3,610.13	
EF117291	15/01/2024	PERTH PLAYGROUND & RUBBER PTY LTD				31,993.50
			INV-1026 - TPV - RENEWAL OF EXISTING ATTENUATION AN	VP254664	31,993.50	
EF117611	30/01/2024	PERTH SYMPHONY ORCHESTRAL LIMITED				47,025.00
			SI211139 - HEADLINE PROGRAM		47,025.00	
EF117472	30/01/2024	PETER HALL				500.00
			CRN-160124034233 - CCTV REBATE		500.00	
EF117282	15/01/2024	PETER WOOD FENCING CONTRACTORS LTD				4,127.57
			ICJ 014980 - 150MM X 1.2M DOME TOP BOLLARD (SUPPLY &		2,481.33	
			ICJ 014982 - SUPPLY AND INSTALLATION OF 150MM FLAT TO	00422	645.92	
			ICJ 014988 - REPAIR TO BUSHLAND FENCING	00422	1,000.32	
EF117610	30/01/2024	PETER WOOD FENCING CONTRACTORS LTD				665.28
			ICJ014990 - REMOVAL OF EXISTING FENCE INCLUDING GATE PICNIC COVE, EDGEWATER	00422	665.28	
EF117405	15/01/2024	PHENOMENON EVENT SERVICES PTY LTD				3,536.40

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			15315 - END OF YEAR SUNDOWNER - FURNITURE		3,536.40	
EF117430	30/01/2024	PHILLIP VINCIULLO				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117323	15/01/2024	PHILLIP WARREN SCOTT (SCOTT & ASSOCIATES)				6,622.00
			6034 - DESIGN - EXT CONT		6,622.00	
EF117689	30/01/2024	PIANO RENTAL SERVICES				242.00
			15/01/24 - PIANO TUNING FOR ARETHA FEATURES STORY		242.00	
EF117170	15/01/2024	PICK AGENCIES PTY LTD (CANDLEWOOD IGA)				975.00
			06/6617 - 14 X FRUIT PLATTER		365.00	
			06/6636 - 14 X FRUIT PLATTER		610.00	
EF117286	15/01/2024	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				1,612.20
			1799 - COUNCIL SUPPORT		451.96	
			1809 - NEWSPAPERS FOR REFERENCE 20/11-31/12/23		314.55	
			9126 - NEWSPAPER RESALE AT CLC		288.47	
			9161 - NEWSPAPER RESALE AT CLC		279.24	
			9196 - NEWSPAPER RESALE AT CLC		277.98	
EF117615	30/01/2024	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				1,061.90
			9231 - NEWSPAPER RESALE AT CLC		266.51	
			9266 - NEWSPAPER RESALE AT CLC		282.44	
			9301 - NEWSPAPER RESALE AT CLC		245.57	
			9336 - NEWSPAPER RESALE AT CLC		267.38	
EF117283	15/01/2024	PITNEY BOWES AUSTRALIA PTY				1,138.50
			1124139 - CONTRACT NO. 001-0012628-001 RENTAL		1,138.50	
EF117614	30/01/2024	PLAYMASTER PTY LTD				159.50
			INV-1773 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		159.50	
EF117551	30/01/2024	POLIWKA GROUP PTY LTD (FIRST WESTERN REALTY)				397.03
			149BAID98 - BRIGHTEN UP ILLUMINATED ART EXHIBITION POWER SUPPLY		397.03	
EF117621	30/01/2024	POLYGLOT THEATRE				19,004.24
			2818 - PRAM PEOPLE		19,004.24	
EF117293	15/01/2024	POWERHOUSE HOLDINGS AUSTRALIA PTY LTD (POWERHOUSE MIDLAND)				1,175.00
			7035 - PARTS ONLY		1,175.00	
EF117290	15/01/2024	PRESTIGE ALARMS & SECURITY PTY LTD				17,438.30
			S22771 - SENIOR SERVICE TECHNICIAN - NORMAL HOURS	03320	6,469.10	
			S23315 - 10% MARK UP FOR OUTSOURCED MATERIALS	03320	3,323.10	
			S23855 - SERVICE TECHNICIAN - FORCEFIELD SOFTWARE	03320	154.00	
			S24056 - SENIOR SERVICE TECHNICIAN - NORMAL HOURS	03320	5,363.60	
			S24123 - SENIOR SERVICE TECHNICIAN - NORMAL HOURS	03320	1,358.50	
			S24396 - SUPPLY AND INSTALL EXCLUDING CABLE BOSCH	03320	181.50	
			S24429 - SERVICE TECHNICIAN - NORMAL HOURS - T4	03320	159.50	
			S24498 - CHICHESTER PARK SERVICE CALL	03320	104.50	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			S24559 - SERVICE TECHNICIAN - FORCEFIELD SOFTWARE	03320	104.50	
			S24621 - LIGHTING - EXT CONT		220.00	
EF117616	30/01/2024	PRESTIGE ALARMS & SECURITY PTY LTD				3,826.76
			S24019 - 12-HOUR POLLING INTERVALS + SINGLE SIM	VP340526	1,638.38	
			S24209 - CURRAMBINE COMMUNITY CENTRE	03320	132.00	
			S24564 - MONITORING OF SECURITY ALARM SYSTEMS DEC 23	VP340526	1,638.38	
			S24568 - CURRAMBINE COMMUNITY CENTRE	03320	104.50	
			S24609 - CRAIGIE LEISURE CENTRE SERVICE CALL TO SECURITY ALARM SYSTEM 04/01/24	03320	209.00	
			S24737 - WINTON RD DEPOT SERVICE CALL	03320	104.50	
EF117285	15/01/2024	PRINT AND DESIGN ONLINE PTY LTD	T/AS			495.00
			26113 - WEBSITE DEVELOPMENT AND MAINTENANCE		495.00	
EF117613	30/01/2024	PRINT AND DESIGN ONLINE PTY LTD	T/AS			34,815.00
			26211 - WEBSITE DEVELOPMENT AND MAINTENANCE		495.00	
			26243 - WEBSITE DEVELOPMENT AND MAINTENANCE		34,320.00	
EF117288	15/01/2024	PRIORITY 1 FIRE AND SAFETY PTY LTD				440.00
			577 - COMPLETION OF MSMWHS216 FOR 4 STAFF		440.00	
EF117287	15/01/2024	PROCLEANING CO PTY LTD				1,787.50
			INV-1705 - CC - CLEANING WINDOW EXT CONTRACTORS		1,787.50	
EF117345	15/01/2024	PROFOUNDER TURFMASTER PTY LTD (TURFMASTER FACILITY)				2,535.50
			CN-1213 - ZONE 1 BRUSHCUTTING		-786.50	
			INV-1251 - ZONE 1 (NORTH) ENTRY STATEMENTS / HIGH P	00221A	682.00	
			INV-1251 - ZONE 1 (NORTH) ENTRY STATEMENTS / HIGH P	00221C	330.00	
			INV-1252 - ZONE 1 (NORTH) RETICULATED LOCATIONS - F	00221A	1,298.00	
			INV-1289 - ENTRY STATEMENTS 02/01/24 VARIOUS AREAS	00221A	682.00	
			INV-1289 - ENTRY STATEMENTS 02/01/24 VARIOUS AREAS	00221C	330.00	
EF117660	30/01/2024	PROFOUNDER TURFMASTER PTY LTD (TURFMASTER FACILITY)				2,310.00
			INV-1290 - ZONE 1 (NORTH) RETICULATED LOCATIONS - F	00221A	1,298.00	
			INV-1308 - ZONE 1 (NORTH) ENTRY STATEMENTS / HIGH P	00221A	682.00	
			INV-1308 - ZONE 1 (NORTH) ENTRY STATEMENTS / HIGH P	00221C	330.00	
EF117422	30/01/2024	PROPERTY COUNCIL OF AUSTRALIA				2,000.00
			10027162 - CITY OF JOONDALUP CORPORATE TABLE -		2,000.00	
EF117404	15/01/2024	PRO-TRAMP AUSTRALIA PTY LTD				550.00
			1099 - SNOW MACHINE		550.00	
EF117284	15/01/2024	PUBLIC TRANSPORT AUTHORITY OF WA				17,213.88
			I5118201 - SHARED RUNNING COSTS - JOONDALUP CAT BUS		17,213.88	
EF117296	15/01/2024	QTM PTY LTD (QTM TRAFFIC)				58,712.43

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-36439 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,401.55	
			INV-38737 - KEY WEST DRIVE TRAFFIC CONTROL	03222	2,714.88	
			INV-38742 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,068.68	
			INV-38743 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	951.00	
			INV-38744 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	898.18	
			INV-38745 - ST CLAIR CIR, EDGEWATER	03222	1,558.54	
			INV-38746 - KINGSLEY DRIVE, KINGSLEY	03222	1,005.52	
			INV-38750 - LAKEVIEW DRIVE, EDGEWATER	03222	3,550.40	
			INV-38751 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	854.68	
			INV-38754 - SOUTHERN CROSS CIRCLE TRAFFIC CONTROL	03222	3,024.70	
			INV-38757 - OCEAN REEF RD TRAFFIC CONTROL	03222	989.25	
			INV-38763 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	2,498.35	
			INV-38775 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	9,902.17	
			INV-38778 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,345.38	
			INV-38781 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	1,134.08	
			INV-38787 - GIBSON AVENUE, PADBURY	03222	997.01	
			INV-38788 - BURNS BEACH ROAD, BURNS BEACH	03222	402.20	
			INV-38789 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,396.67	
			INV-38793 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,799.80	
			INV-38794 - OAKLAND HILLS BOULEVARD, CURRAMBINE	03222	1,900.15	
			INV-38798 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	3,443.22	
			INV-38799 - MANAPOURI MEANDER, JOONDALUP	03222	1,709.38	
			INV-38800 - ALLENSWOOD ROAD, GREENWOOD	03222	976.50	
			INV-38802 - VARIABLE MESSAGE BOARD (2400X1200 LED) (03222	2,005.91	
			INV-38889 - LOOP REINSTATEMENT - AFTER HOURS (PER LO	03222	9,184.23	
EF117622	30/01/2024	QTM PTY LTD (QTM TRAFFIC)				20,279.88
			INV-38803 - TRUCK MOUNTED ATTENUATOR (NORMAL WORKING	03222	9,496.92	
			INV-39492 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	475.50	
			INV-39493 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	449.08	
			INV-39497 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	1,073.69	
			INV-39501 - TRAFFIC CONTROL BOAS AVE JOONDALUP 20/12/23	03222	1,302.58	
			INV-39506 - TRAFFIC CONTROL BOAS AVE JOONDALUP 09/01/24	03222	2,917.17	
			INV-39515 - CREW OF ONE (1) TRAFFIC CONTROLLER, ONE	03222	871.67	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-39519 - CREW OF TWO (2) TRAFFIC CONTROLLERS, ONE	03222	2,111.58	
			INV-39621 - BARRIDALE PARK	03222	1,581.69	
EF117336	15/01/2024	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				881.10
			INV-50397 - PARTS ONLY		881.10	
EF117654	30/01/2024	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				965.80
			INV-50447 - PARTS ONLY		965.80	
EF117114	15/01/2024	QUENBY SCHMITZ				459.00
			155105 - REFUND RATES		459.00	
EF117715	30/01/2024	RAC BUSINESSWISE				722.00
			6550205 - BREAKDOWN		148.00	
			SI001-100015244 - BREAKDOWN		278.00	
			SI001-100015706 - BREAKDOWN		148.00	
			SI001-100016896 - BREAKDOWN		148.00	
EF117548	30/01/2024	REBECCA J FLANAGAN				395.00
			198 - CHILDREN'S EVENT - JANUARY 24		395.00	
EF117438	30/01/2024	REBECCA PIZZEY				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117301	15/01/2024	RENT WA PTY LTD				1,782.00
			SGULD101674RA0-11 - HIRE OF VEHICLE		1,782.00	
EF117111	15/01/2024	RHONDELL FLEMING				500.00
			CRN-081223122532 - CCTV REBATE SCHEME		500.00	
EF117221	15/01/2024	RICHARD HARRISON				1,000.00
			276 - REACTIVE CONTRACTORS - OTHER		250.00	
			277 - REACTIVE CONTRACTORS - LANDSCAPING MAINT		250.00	
			278 - REACTIVE CONTRACTORS - OTHER		250.00	
			279 - REACTIVE CONTRACTORS - OTHER		250.00	
EF117565	30/01/2024	RICHARD HARRISON				750.00
			280 - CORRIGAN WAY, GREENWOOD		250.00	
			281 - ROBIN PARK SORRENTO		250.00	
			284 - REACTIVE CONTRACTORS - OTHER		250.00	
EF117303	15/01/2024	RICHARDS MINING SERVICES				500.00
			INV-01829 - FORKLIFT TRAINING		500.00	
EF117300	15/01/2024	RIVERJET PIPELINE SOLUTIONS				2,594.90
			59919 - RM - CONTROLLED WASTE EXT MATERIAL PURC		2,594.90	
EF117304	15/01/2024	ROAD AND TRAFFIC SERVICES PTY LTD				550.00
			8990 - FAIRWAY CIRCLE	VP224137	275.00	
			8997 - COOBA PL, DUNCRAIG	VP224137	275.00	
EF117627	30/01/2024	ROAD AND TRAFFIC SERVICES PTY LTD				825.00
			8921 - DIRECTIONAL ARROW, STRAIGHT 3M LONG, PAI		643.50	
			8921 - DIRECTIONAL ARROW, STRAIGHT 3M LONG, PAI	VP224137	181.50	
EF117428	30/01/2024	ROB DICKASON				432.19
			200787 - KRISPY KREME TRAINING		119.85	
			VARIOUS - INTERNATIONAL VOLUNTEER DAY		312.34	
EF117716	30/01/2024	ROBIN ROGERS				442.00
			27/11/2023 - BUS DUTIES REIMBURSEMENTVOLUNTEER DRIVER ASSISTANT 18/11-03/01/24		442.00	
EF117299	15/01/2024	ROBOWASH PTY LTD				605.00

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			R102993 - PARTS ONLY		605.00	
EF117625	30/01/2024	ROBOWASH PTY LTD				605.00
			R102490 - PARTS		605.00	
EF117459	30/01/2024	ROGER O DENT				61.65
			BPU23/0679 - BUILDING PERMIT REFUND		61.65	
EF117439	30/01/2024	ROHAN O'NEILL				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117302	15/01/2024	ROMEX AUSTRALIA PTY LTD				2,156.99
			202312418 - VMS & LPR MAINTENANCE AGREEMENT 2023-24		1,601.05	
			202401403 - PROVISION OF INTERCOM SERVICE		555.94	
EF117620	30/01/2024	ROYAL PRIDE PTY LTD (PAV SALES & INSTALLATION)				156.41
			211565 - MIC MAINTENANCE		121.42	
			211621 - POWEREX BATTERY		34.99	
EF117298	15/01/2024	RUBEK AUTOMATIC DOORS				5,684.80
			40969 - SC - AUTO DOORS EXT CONTRACTORS		5,420.80	
			41055 - RM - AUTO DOOR EXT MATERIAL PURC		264.00	
EF117388	15/01/2024	RUSSEL FISHWICK				203.12
			EXP JAN 2024 - EXPENSE REIMBURSEMENT - JANUARY 2024		203.12	
EF117698	30/01/2024	RUSSEL FISHWICK				2,746.67
			ALLOW-MTG-JAN 2024 - MEETING FEE - JANUARY 2024		2,746.67	
EF117599	30/01/2024	RUTLEY FAMILY TRUST (MADLANTIS CHARTER)				495.00
			1886 - BUS HIRE AS ARRANGED 23/01/24		495.00	
EF117626	30/01/2024	RYOGA DESIGN STUDIO PTY LTD				2,200.00
			2021018 - SUPPLY & INSTALL - 6 X WINGS UPTOWN JOONDALUP		2,200.00	
EF117312	15/01/2024	S & H INVESTMENTS PTY LTD T/AS STOTT & HOARE				5,449.40
			188590 - SURFACE LAPTOP 5 15" I7/16GB/512GB		2,724.70	
			189264 - SURFACE LAPTOP 5 15" (RIR-00016)		2,724.70	
EF117635	30/01/2024	S & H INVESTMENTS PTY LTD T/AS STOTT & HOARE				286.00
			189872 - DELL MS116 WIRED MOUSE		286.00	
EF117641	30/01/2024	S M W AND C UNIT TRUST				4,400.00
			11971 - PERCY DOYLE FOOTBALL & TEEBALL CLUBROOMS CONSULT FEES		4,400.00	
EF117633	30/01/2024	SAFEGWAY BUILDING & RENOVATION LTD				40.50
			BPU12/0820 - BUILDING SERVICES LEVY REFUND		40.50	
EF117110	15/01/2024	SALVATORE TODARO				300.00
			125499 - STERILIZATION REFUND		150.00	
			INWE24/1305 - ANIMAL REGISTRATION REFUND		150.00	
EF117325	15/01/2024	SAMUEL HARRIS (SOUND AND MIXING)				955.00
			505 - HIRE OF AUDIO EQUIPMENT		955.00	
EF117441	30/01/2024	SAMUEL NEUNHOFFER				30.00
			12/01/24 - FREEDOM OF INFORMATION REFUND		30.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117629	30/01/2024	SANAX				3,377.84
			INV201317 - AR-32S EZ REACHER		686.62	
			INV201591 - PICK UP REACHER 900MM		2,691.22	
EF117248	15/01/2024	SANPOINT PTY LTD T/AS LD TOTAL				22,700.68
			132249 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	3,864.96	
			132263 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	1,807.74	
			132279 - 5,001M2 TO 10,000M2 - SCHEDULED - MOWING	00423	3,341.58	
			132769 - LANDSCAPE MTCE SERVS DEC 23 VARIOUS AREAS	VP362351	3,553.00	
			132788 - IRRIGATION MTCE SERVS DEC 23 ILUKA	02619	2,256.74	
			132944 - MOWING EMERALD PARK & KORELLA PARK	00423	1,972.74	
			133024 - 10,001M2 UPWARDS - SCHEDULED - MOWING OF	00423	2,664.42	
			20.3648 - IRRIGATION TECHNICIAN INVOICE 132931	02619	3,239.50	
EF117590	30/01/2024	SANPOINT PTY LTD T/AS LD TOTAL				31,993.67
			130606 - ASSISTANCE MOWING	00423	1,777.38	
			130704 - MOWING	VP362351	4,254.25	
			132423 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	02619	20,163.68	
			133341 - HERBICIDE APPLICATION	01322	5,798.36	
EF117321	15/01/2024	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)	SCADDEN			7,264.40
			1824 - SERVICING	03020	1,830.40	
			1826 - SERVICING	03020	2,688.40	
			1827 - MECHANICAL PLANT & EQUIPMENT REPAIRS	03020	2,745.60	
EF117643	30/01/2024	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)	SCADDEN			1,830.40
			1828 - PARTS & REPAIR	03020	1,830.40	
EF117559	30/01/2024	SCANDINAVIAN INVESTMENTS PTY LTD T/AS G.C. SALES (W.A.)				1,947.00
			13556 - 240LITRE LIME GREEN LIDS		1,947.00	
EF117644	30/01/2024	SCOPE (AUST) LTD				1,050.00
			551705 - GETTING STARTED WITH KEY WORD SIGN TRAIN		1,050.00	
EF117309	15/01/2024	SCOTT PRINT				2,493.70
			177310 - Q417,103 - 6,000 LIBRARY HRS MAGNETS		2,493.70	
EF117631	30/01/2024	SCOTT PRINT				13,486.00
			177686 - 50,000 X A5 PROGRAMS JOONDALUP FESTIVAL		13,486.00	
EF117690	30/01/2024	SEAN EDWARD AVERY				10,000.00
			23.24.0031 - CONSULTANCY - EXT CONT		10,000.00	
EF117720	30/01/2024	SECUREPAY PTY LTD				302.46
			597056 - SECUREPAY WEB TRANS.FEES		302.46	
EF117649	30/01/2024	SELECTMAXI PTY LTD (SELECT STAGING CONCEPTS)				1,072.50
			S36206 - DEPOSIT FOR INV 36202		1,072.50	
EF117318	15/01/2024	SEVEN NETWORK (OPERATIONS) LIMITED				792.00
			DW012960 - PERTH NOW - DIGITAL PACK		792.00	
EF117642	30/01/2024	SEVEN NETWORK (OPERATIONS) LIMITED				3,134.98

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			DW012752 - PERTHNOW DIGITAL CAMPAIGN – DESTINATION		824.99	
			DW012856 - PERTHNOW DIGITAL CAMPAIGN – DESTINATION		824.99	
			DW013034 - JF DIGITAL COMPONENT 01/12/23-16/03/24		1,485.00	
EF117453	30/01/2024	SHARON UNDERWOOD				322.32
			3082387 - LEISURE CENTRE MEMBERSHIP REFUND		322.32	
EF117588	30/01/2024	SHARON VALERIE KENNEY				2,200.00
			461 - ELDER CONSULTATION FOR VISUAL ART COMM		2,200.00	
EF117697	30/01/2024	SHAUN TRAVIS JARVIS (FREESTYLE NOW)				770.00
			1006 - KINROSS SKATE PARK MINI JAM - 30 NOV 23		770.00	
EF117324	15/01/2024	SHAYONA HOLDINGS PTY LTD				75.68
			1245 - NEWSPAPERS FOR WHITFORD LIBRARY		75.68	
EF117632	30/01/2024	SHELVING KING				2,092.55
			21881 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		2,092.55	
EF117306	15/01/2024	SHERIDAN'S FOR BADGES				702.74
			INV-4002 - CRS NAME BADGES AS PER EMAIL		310.57	
			INV-4057 - CRS NAME BADGES		392.17	
EF117329	15/01/2024	SHERWOOD FLOORING WA PTY LTD				13,483.15
			INV-2480 - LIGHT SAND AND APPLY 1 COAT OF OIL BASE URETHANE COURTS 1-4		13,483.15	
EF117646	30/01/2024	SHERWOOD FLOORING WA PTY LTD				9,086.78
			INV-2491 - PADBURY COM HALL		4,794.63	
			NV-2496 - HEATHRIDGE LC CLEANING		4,292.15	
EF117634	30/01/2024	SIGN ON GROUP PTY LTD T/AS SIGN-MASTERS				16,023.33
			130713 - DEPOSIT FOR SUPPLY & INSTALL SIGNAGE AT CRAIGIE LEISURE CENTRE		16,023.33	
EF117235	15/01/2024	SINGH & LENFERNA PTY LTD (IGA HEATHRIDGE MARKET PLACE)				695.01
			25847 - VARIOUS BBQ FOOD ITEMS		695.01	
EF117320	15/01/2024	SKYLINE LANDSCAPE SERVICES GROUP PTY LTD (SKYLINE LANDSCAPE				1,080.49
			INV0131494 - PROVISION OF LANDSCAPING SERVICES ELCAR	VP363426	498.59	
			INV0131495 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	VP364441	581.90	
EF117311	15/01/2024	SLEDGEHAMMER CONCRETE CUTTING				1,259.52
			19227 - NON - COMPLIANT CROSSOVER		551.04	
			19228 - CROSSOVER		432.96	
			19229 - NON - COMPLIANT CROSSOVER		275.52	
EF117315	15/01/2024	SONIC HEALTHPLUS PTY LTD				2,857.80
			3118265 - HEALTH ASSESSMENT		573.10	
			3119823 - HEALTH ASSESSMENT		573.10	
			3120926 - HEALTH ASSESSMENT		573.10	
			3122092 - HEALTH ASSESSMENT		59.40	
			3125615 - MEDICALASSESSMENT		632.50	
			3129549 - MEDICAL ASSESSMENT		446.60	
EF117637	30/01/2024	SONIC HEALTHPLUS PTY LTD				3,555.20
			3113740 - MEDICAL ASSESSMENT		573.10	
			3116217 - MEDICAL ASSESSMENT		573.10	
			3119824 - MEDICAL ASSESSMENT		573.10	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			3125612 - MEDICAL ASSESSMENT		446.60	
			3125613 - MEDICAL ASSESSMENT		369.60	
			3125614 - MEDICAL ASSESSMENT		446.60	
			3129247 - MEDICAL ASSESSMENT		573.10	
EF117448	30/01/2024	SONJA & FRANCIS PROKOP				502.50
			173117 - RATES REFUND		502.50	
EF117421	30/01/2024	SORRENTO BOWLING CLUB				37,814.46
			17/01/24 - FUNDING AGREEMENT 1/7-30/6/26		37,814.46	
EF117648	30/01/2024	SOUTHERN CROSS AUSTEREO PTY LTD				1,650.00
			71572314 - RADIO ADVERTISING FOR JOONDALUP FESTIVAL		1,117.60	
			71585659 - RADIO ADVERTISING FOR JOONDALUP FESTIVAL		532.40	
EF117314	15/01/2024	SPEEDO AUSTRALIA PTY LIMITED TAS SPEEDO AUSTRALIA				360.36
			98925903 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	360.36	
EF117636	30/01/2024	SPEEDO AUSTRALIA PTY LIMITED TAS SPEEDO AUSTRALIA				3,212.06
			98832289 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	3,212.06	
EF117310	15/01/2024	SPORTS TURF TECHNOLOGY PTY LTD				583.74
			INV-3910 - TEST REPORTS - TURF, LEAF, PLANT LEAF, S	00122	583.74	
EF117317	15/01/2024	SPORTSPEOPLE GROUP PTY LTD				214.50
			23121913 - ADVERTISING		214.50	
EF117640	30/01/2024	SPORTSPEOPLE GROUP PTY LTD				214.50
			24011705 - ADVERTISING EMPLOYMENT		214.50	
EF117130	15/01/2024	SPRUCE ENTERPRISES PTY LTD TAS AUSTRALIA WIDE FENCING				3,311.55
			2712 - SCHEDULE CONTRACTORS - SPORTS INFRA MAIN		3,311.55	
EF117408	15/01/2024	ST JOHN AMBULANCE AUSTRALIA (WA)				388.26
			FAINV01145004 - CPR - HOPE JORDAN		89.00	
			STKINV00048562 - SNAKE BITE FIRST AID KIT		299.26	
EF117718	30/01/2024	ST JOHN AMBULANCE AUSTRALIA (WA)				859.05
			FAINV01145477 - PROVIDE CPR X 3		89.00	
			FAINV01154561 - PROVIDE FIRST AID COURSE 17/01/24		170.00	
			FAINV01154562 - PROVIDE FIRST AID COURSE 17/01/24		170.00	
			FAINV01154563 - PROVIDE FIRST AID COURSE 17/01/24		170.00	
			STKINV00048872 - #1672 RESUSCITATOR MANUAL BVM		260.05	
EF117322	15/01/2024	STANTEC AUSTRALIA PTY LTD				2,750.00
			1934213 - CONSULTANCY - EXT CONT		2,750.00	
EF117639	30/01/2024	STANTONS INTERNATIONAL AUDIT AND CONSULTING PTY LTD				484.00
			58999 - AUDIT AND RISK COMMITTEE MEETING		484.00	
EF117307	15/01/2024	STATEWIDE CLEANING SUPPLIES P/L				7,663.67
			S1490941 - 2306897G - TORK MINI JUMBO CTN	00720A	2,072.59	
			SI485805 - 127530 - TORK MID SIZE T- ROLL T6 CTN 27	00720A	835.96	
			SI490064 - 2306898 - TORK SOFT MINI JUMBO CTN 12	00720A	1,911.34	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

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			SI490961 - HAND SANITISER		343.40	
			SI491059 - CLEANING SUPPLIES FOR CRAIGIE LEISURE CE	00720A	2,386.14	
			SI491316 - JOHNSON OUST SPRAY DISINFECTANT	00720A	114.24	
EF117630	30/01/2024	STATEWIDE CLEANING SUPPLIES P/L				12,441.95
			SI491204 - 1197L - GLOVES NITRILE BLUE (PKT100)		280.72	
			SI491798 - 618852 JOHNSON OUST SPRAY DISINFECTANT C	00720A	76.16	
			SI491854 - 2306898 - TORK SOFT MINI JUMBO CTN 12	00720A	3,043.93	
			SI491909 - CLEANING ITEMS	00720A	1,680.97	
			SI492094 - B-106 UPRIGHT ASHTRAY		84.81	
			SI492193 - 2306897G - TORK MINI JUMBO CTN	00720A	4,309.12	
			SI492243 - 1890 - KLEENEX MULTIFOLD HAND TOWEL	00720A	2,966.24	
EF117680	30/01/2024	STEFNA FAMILY TRUST T/AS WEST WASTE CONTROL PTY LTD	TIP			27,327.92
			75221 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	310.42	
			75222 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	3,137.07	
			75223 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	5,474.35	
			75227 - REMOVAL OF THATCH/GRASS DEBRIS	00121	3,005.60	
			75766 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	2,271.54	
			75767 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	1,610.53	
			75768 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	2,757.26	
			75769 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	2,673.26	
			75770 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	3,374.45	
			75771 - REMOVAL OF THATCH / GRASS DEBRIS FROM TH	00121	2,713.44	
EF117555	30/01/2024	STRATA CORPORATION PTY LTD (STRATAGREEN)				750.65
			161407 - PURCHASE OF TOOLS		750.65	
113081	18/01/2024	SUNDRY CREDITOR - RATES REFUND				366.73
			281426 - HAYATO NISHIKAWA		366.73	
113082	18/01/2024	SUNDRY CREDITOR - RATES REFUND				378.95
			281541 - CHRISTOPHER & JOYCE TAIT		378.95	
113083	18/01/2024	SUNDRY CREDITOR - RATES REFUND				553.19
			281541 - ELIZABETH BELL		553.19	
113084	18/01/2024	SUNDRY CREDITOR - RATES REFUND				619.39
			281541 - SEBASTIANO & ISABELLA SCALIA		619.39	
113086	25/01/2024	SUNDRY CREDITOR - RATES REFUND				49.96
			281781 - GRAEME J DOW		49.96	
EF117410	15/01/2024	SUNNY INDUSTRIAL BRUSHWARE PTY LTD				3,250.50
			28035 - RM - FLOOR COVERINGS EXT MATERIAL PURC		3,250.50	
EF117326	15/01/2024	SUPERIOR NOMINEES PTY LTD (MIRACLE RECREATION EQUIPMENT)				1,732.50
			54330 - REACTIVE MATERIALS - PLAY EQUIPMENT MAIN		1,650.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

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			54575 - REACTIVE MATERIALS - PLAY EQUIPMENT MAIN		82.50	
EF117085	10/01/2024	SUSAN CROFT				150.00
			INWE23/76338 - AMINAL REGISTRATION REFUND		150.00	
EF117074	10/01/2024	SWEET MELODIES				2,100.00
			19/12/2023 - NAVRANG 2023		2,100.00	
EF117393	15/01/2024	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				1,913.45
			470995 - VACSWIM JANUARY CARDS		511.50	
			471051 - MEMBERSHIP: LES MILLS 2 X FABRIC BANNERS		1,090.10	
			471125 - ENTRY 2023: CHRISTMAS EVE NEW YEARS EVE		214.50	
			471145 - CERTIFICATE PRINTING		97.35	
EF117703	30/01/2024	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				2,480.50
			471270 - 7500 X SWIM SCHOOL PASS AND 2000X SOCCER		825.00	
			471271 - 2500 X HEALTH PLANNERS		1,094.50	
			471289 - 6 X CORFLUTE INSERTS 2 X SPA COE 1X SILE		561.00	
EF117406	15/01/2024	T A & J L REYNOLDS				933.43
			55 - ELECTED MEMBER COURIER		933.43	
EF117347	15/01/2024	T C PRECAST PTY LTD				10,749.20
			SI-00007220/2 - INDUSTRIAL GRATED COVER RAISED/FLUSH 25M	02722	4,358.20	
			SI-00007221 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	6,391.00	
EF117662	30/01/2024	T C PRECAST PTY LTD				23,614.80
			SI-00006852/2 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	3,652.00	
			SI-00007220/3 - INDUSTRIAL GRATED COVER RAISED/FLUSH 25M	02722	2,490.40	
			SI-00007220/4 - INDUSTRIAL GRATED COVER RAISED/FLUSH 25M	02722	5,603.40	
			SI-00007221/2 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	10,043.00	
			SI-0007221/1 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	1,826.00	
EF117339	15/01/2024	T J DEPIAZZI & SONS				9,600.80
			133675 - SUPPLY AND DELIVERY OF CERTIFIED PATHOGE	VP308927	9,600.80	
EF117661	30/01/2024	TARRAMOT PTY LTD (GT COMMUNICATIONS AND MEDIA)				5,461.50
			INV-03541 - MEDIA TRAINING		5,461.50	
EF117411	15/01/2024	TEAM GLOBAL EXPRESS PTY LTD				22.53
			6082907 - COURIER SERVICE 27/11/23		22.53	
EF117350	15/01/2024	TELSTRA LIMITED				30,114.89
			080 8484 700 24/12/23 - INFORMATION MANAGEMENT		2,396.31	
			2650167000 09/12/23 - FIXED LINES		11,056.08	
			381 2615 684 25/12/23 - MOBILES		12,782.51	
			381 2615 700 25/12/23 - M2M SERVICES		3,824.30	
			K 988 032 721-1 - 377 8004 400 RANGER SERVICE SECTION		55.69	
EF117664	30/01/2024	TELSTRA LIMITED				169.99
			109 1177 800 09/09/23 - PARKING SERVICES		169.99	
EF117443	30/01/2024	TERRENCE & DANIELLE HAYES				572.92

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			129994 - RATES REFUND		572.92	
EF117540	30/01/2024	THE GREATER UNION ORGANISATION LTD (EVENT CINEMAS)	ON PTY			231.00
			61106 - 11.01.24 - 20 YP AND 3 STAFF		231.00	
EF117337	15/01/2024	THE HIRE GUYS WANGARA				3,150.00
			139724 - VARIABLE MESSAGE BOARD		3,150.00	
EF117313	15/01/2024	THE JESSEN GROUP PTY LTD T/AS WAREHOUSE DISPLAY SHO	SLIMLINE			361.66
			469934 - PURCHASE OF PRO SHOP DISPLAY FITTINGS		361.66	
EF117693	30/01/2024	THE JUDITH TREBY FAMILY TRUST A GO NEWS	T/AS HAVE			800.42
			61169 - 15 CM X 3 COLUMN AD FOR SUMMER BOOKLET		800.42	
EF117187	15/01/2024	THE MAHER FAMILY TRUST T/AS DJM ELECTRICAL SERVICES				48,879.60
			COJ P245241-03 - LIGHTING - EXT CONT		48,879.60	
EF117580	30/01/2024	THE REPLAY BROWNS PLAINS TRUST				400.00
			INV-1119 - 09.01.24 - 20 YP BOWLING & ARCADE		400.00	
EF117407	15/01/2024	THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS				10,745.90
			IN000907 - DOG POUND FEES NOV 2023	03322	7,632.90	
			IN000908 - CAT POUND FEES NOV 2023	03322	3,113.00	
EF117579	30/01/2024	THE TONY STAMPALIA TRUST T/AS INCREDIBLE BULK				36,595.74
			2057 - BULK VERGE GREEN COLLECT WOODVALE	02022	23,366.29	
			2058 - BULK VERGE GREEN COLLECT WOODVALE	02022	13,229.45	
EF117183	15/01/2024	THE TRUSTEE FOR BELMONT UNIT T/AS DAIMLER TRUCKS PERTH	TRUST			5,490.83
			RA980024241:01 - PARTS & REPAIR		5,259.85	
			XA980046119:01 - PARTS		230.98	
EF117572	30/01/2024	THE TRUSTEE FOR EMILIE OTTO FAMILY TRUST (HOUSE OF HOBBY)				2,160.02
			2731 - CLAY WORKSHOP		1,124.97	
			2732 - WATERCOLOUR WORKSHOP		1,035.05	
EF117229	15/01/2024	THE TRUSTEE FOR HARDEMAN TRADING TRUST				220.00
			2023/66 - VOICE OVER - AUTO ATTENDANT		220.00	
EF117224	15/01/2024	THE TRUSTEE FOR HAYTO TRUST (SOCO STUDIOS)				7,755.00
			4485 - PHOTOGRAPHY		495.00	
			4504 - VIDEO OF WORKSHOPS		3,960.00	
			4509 - SOCIAL MEDIA MANAGEMENT UPTOWN JOONDALUP		3,300.00	
EF117327	15/01/2024	THE TRUSTEE FOR MAJ TRUST (SHERIDAN'S)				116.72
			INV-3996 - CORPORATE NAME BADGE		116.72	
EF117499	30/01/2024	THE TRUSTEE FOR OCEANS 17 UNIT (BRAVEN GROUP SERVICES)	TRUST			6,490.00
			INV-1688 - DE-ESCALATION TRAINING FOR LIBRARY STAFF 13/11/23		6,490.00	
EF117682	30/01/2024	THE TRUSTEE FOR P&R TRUST (WORKWEAR SUPPLIES)				968.00
			INV-4204 - NSAYW-LS NECK SOCK AIR YELLOW		968.00	
EF117203	15/01/2024	THE TRUSTEE FOR PATEL & GANDHI TRUST (EDGEWATER LIQUOR)	UNIT			259.80
			170483-2 - DRINKS		60.00	
			25967-3 - DRINKS		99.90	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			26065-3 - ICE		99.90	
EF117569	30/01/2024	THE TRUSTEE FOR SAWKAM NO 2	RUST			156.00
			2723027 - SONY WIRELESS HEADPHONES		156.00	
EF117628	30/01/2024	THE TRUSTEE FOR SERVICES UNIT (RARE ADVERTISING)	TRUST			4,950.00
			45356 - MARKETING AND COMMUNICATION CAMPAIGN JOONDALUP FESTIVAL		2,750.00	
			45428 - MARKETING AND COMMUNICATION CAMPAIGN DEC 23		2,200.00	
EF117683	30/01/2024	THE TRUSTEE FOR THE JPD TRUST WEST COAST TURF	T/AS			58,518.90
			95878758 - TURF (JUMBO ROLL) - PENNISETUM CLANDESTI	04122	49,207.40	
			95878765 - TURF (ROLL) - PENNISETUM CLANDESTINUM (K	04122	7,485.50	
			95878869 - PROVIDE TWO OPERATORS AND ASSOCIATED EQU	04122	1,826.00	
EF117140	15/01/2024	THE TRUSTEE FOR THE PANACON TRUST T/AS ARCHITECTURAL	UNIT			366.96
			51469B - RM - DOOR EXT MATERIAL PURCHASE		165.00	
			51494B - RM - DOOR EXT MATERIAL PURCHASE		201.96	
EF117490	30/01/2024	THE TRUSTEE FOR THE PANACON TRUST T/AS ARCHITECTURAL	UNIT			290.66
			51389 - JUNIPER PARK REPAIRS		290.66	
EF117271	15/01/2024	THE TRUSTEE FOR THE R & J PIGDON TRUST	ON FAMILY			1,446.39
			INV I0000015427 - MAGAZINES		455.62	
			INV I0000015436 - MAGAZINES AND REFERENCE		530.44	
			INV I0000015441 - MAGAZINES REFERENCE		460.33	
EF117605	30/01/2024	THE TRUSTEE FOR THE R & J PIGDON TRUST	ON FAMILY			532.94
			15442 - MAGAZINES JOON LIBRARY		532.94	
EF117415	15/01/2024	THE TRUSTEE FOR THE RIGANELLO TRUST (WOODVALE)	FAMILY			3,151.59
			1066 - CALECTASIA STREET WORKS	VP254417	1,839.29	
			1067 - MIAMI BEACH PROM WORKS	VP254417	528.00	
			1069 - METAL PANEL FENCING 1.8 METRE HIGH OVER	VP254417	616.00	
			1070 - CHAINMESH FENCING READSHAW RD DUNCRAIG	VP254417	168.30	
EF117724	30/01/2024	THE TRUSTEE FOR THE RIGANELLO TRUST (WOODVALE)	FAMILY			1,862.30
			1071 - CHAINMESH FENCING UNDER 5 M2 SINGLE JOB	VP254417	168.30	
			1072 - PENISTONE PARK - GREENWOOD	VP254417	451.00	
			1073 - ROBIN PARK SORRENTO	VP254417	1,243.00	
EF117392	15/01/2024	THE TRUSTEE FOR TRANS AUSTRALIA T/AS INSTANT	LIA TRUST			665.00
			SIAU0187369 - PARTS & REPAIRS		665.00	
EF117702	30/01/2024	THE TRUSTEE FOR TRANS AUSTRALIA T/AS INSTANT	LIA TRUST			775.01
			SIAU0219597 - PARTS & REPAIRS		775.01	
EF117348	15/01/2024	THE TRUSTEE FOR TT JOONDALUP TRUST	UNIT			720.00
			30344AA - REACTIVE MATERIALS - IRRIGATION MAINTENA		178.00	
			33338AC - REACTIVE MATERIALS - IRRIGATION MAINTENA		84.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			33339AB - REACTIVE MATERIALS - IRRIGATION MAINTENA		458.00	
EF117663	30/01/2024	THE TRUSTEE FOR TT JOONDALUP TRUST	UNIT			334.60
			30344 - IRRIGATION MTCE		245.60	
			35456 - REACTIVE MATERIALS - IRRIGATION MAINTENA		89.00	
EF117204	15/01/2024	THE TRUSTEE FOR VANDERTOGT TRUST (ENVIRONMENTAL LAND				2,376.00
			INV-0093 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	01723	2,376.00	
EF117542	30/01/2024	THE TRUSTEE FOR VANDERTOGT TRUST (ENVIRONMENTAL LAND				7,370.00
			INV-0092 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	01723	924.00	
			INV-0094 - 8 WHEEL TIP TRUCK WARWICK OPEN SPACE	01723	1,056.00	
			INV-0095 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	01723	2,376.00	
			INV-0097 - LOADER WITH CLEARING RAKE HEPBURN HGTS	01723	3,014.00	
EF117257	15/01/2024	THE TRUSTEE FOR WRS TRUST T_AS MASTEC AUSTRALIA PTY LTD				44,388.77
			INV13899 - 140 LITRE BIN COMPLETE - FIS JOONDALUP D	VP360701	43,387.34	
			INV13927 - 80 LITRE BINS WITH RED LIDS		1,001.43	
EF117378	15/01/2024	THEATRE 180 INC T/AS AGELINK THEATRE INC				880.00
			INV-0186 - PERFORMANCE - A NOT SO SILENT NIGHT		880.00	
EF117346	15/01/2024	THREE CHILLIES DESIGN PTY LTD				10,890.00
			INV-02051 - REFURBISHING OF BUSH DIRT JUMPS		5,445.00	
			INV-02052 - SCHEDULE CONTRACTORS - SPORTS INFRA MAIN		5,445.00	
EF117666	30/01/2024	TIMOTHY WILLIAM VOUTAS				400.00
			966 - PIANIST ACCOMPANYING		400.00	
EF117253	15/01/2024	TJ AND RJ SELICK PTY LTD (LAWN)	DOCTOR)			1,287.00
			722081 - MOWING & BRUSH CUTTING VARIOUS AREAS 28/11/23	00221B	1,287.00	
EF117541	30/01/2024	TLC SAFETY PTY LTD (EINSTEINS AUSTRALIA)				396.00
			INV-30059 - PRESENTER CHILDRENS ACTIVITY - WOODVALE		396.00	
EF117456	30/01/2024	TODD J ALEXANDER				735.00
			208477 - RATES REFUND		735.00	
EF117651	30/01/2024	TOOLMART				388.95
			JO-127697 - CONTROL CABINET		70.95	
			JO-127721 - BCTB770 BEACH TOOLBOX STEEL CHECKERPLATE		216.00	
			JO-127754 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		35.00	
			JO-127802 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		67.00	
EF117333	15/01/2024	TOTAL EDEN PTY LIMITED				15,600.68
			412971422 - LANDSCAPE MTCE SERVS DEC 23 BURNS BEACH	00920	10,931.74	
			412971423 - PROVISION OF IRRIGATION MAINTENANCE SERV	00920	736.44	
			412971541 - LANDSCAPE MTCE SERVS DEC 23 VARIOUS SUMPS	VP363434	1,567.50	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			412974162 - TURF MOWING @ BYRNE AND FRASER PARKS		1,265.00	
			412975343 - IRRIGATION TECHNICIAN	00920	1,100.00	
EF117656	30/01/2024	TOTAL LANDSCAPE REDEVELOPMENT SERVICE PTY LTD				4,044.37
			INV-1161 - MAY 2023 TO AUGUST 2024 - RATE FOR FORMA	04322	4,044.37	
EF117335	15/01/2024	TOTALLY WORKWEAR				4,636.30
			7200678330 - PANT BIZ PERFECT 'STELLA' REGULAR KIT PO	VP253695	11.00	
			7200678330 - PANT BIZ PERFECT 'STELLA' REGULAR KIT PO	VP270470	107.80	
			7200678335 - POLO SHIRT LARGE		263.90	
			7200678335 - POLO SHIRT LARGE	VP253695	38.50	
			7200678338 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE	VP253695	11.00	
			7200678338 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE	VP270470	266.70	
			7200680627 - UNIFORMS FOR FIELD OFFICERS	VP270470	369.70	
			7200681807 - BOOT KG CMAX 6 CT EH LACES BUMP ZIP, BLA	VP270470	169.90	
			7200683886 - STANDARD SIZE EMBROIDERY APPLICATION APP		79.20	
			7200684066 - MENS LONG SLEEVE POLO		62.70	
			7200684066 - MENS LONG SLEEVE POLO	VP253695	16.50	
			7200684066 - MENS LONG SLEEVE POLO	VP270470	99.90	
			7200684706 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	165.00	
			7200684707 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	226.60	
			7200684708 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	166.10	
			7200684727 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200685182 - HAT FRILLNECK BOTTLE GREEN, FRILL NECK F	VP253695	770.00	
			7200685197 - UNISEX SHIRT POLO JB'S 100% POLYESTER MI	VP253695	56.10	
			7200685198 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	110.00	
			7200685199 - BISLEY SHIRT PERMANENT PRESS P/C L/SLEEV	VP253695	181.50	
			7200685200 - SHORTS BASICS, KINGGEE, SIZE 97R/18	VP253695	75.90	
			7200685201 - TROUSERS WOMEN WORKCOOL2, KINGGEE SIZE 1	VP253695	94.60	
			7200685644 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE	VP253695	5.50	
			7200685644 - JACKET BIZ APEX MENS SOFTSHELL POLY FLEE	VP270470	42.90	
			7200685647 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	33.00	
			7200685654 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200685860 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200685916 - HAT CRICKET STYLE WITH FLAP, SIZE 61	VP253695	104.50	
			7200685952 - SAFETY WEAR - WOC		219.90	
			7200687061 - SAFETY WEAR - WOC		161.90	
			7200687218 - SAFETY WEAR - WOC	VP253695	121.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200687354 - SAFETY WEAR - WOC	VP253695	121.00	
			7200687355 - SAFETY WEAR - WOC	VP253695	121.00	
EF117652	30/01/2024	TOTALLY WORKWEAR				4,806.20
			7200677564 - JOGGER KG COMP-TEC SPORT CT, BLACK, SIZE	VP270470	99.90	
			7200677838 - POLO AP PETERSON MEN PIQUE		29.60	
			7200677838 - POLO AP PETERSON MEN PIQUE	VP253695	5.50	
			7200677838 - POLO AP PETERSON MEN PIQUE	VP270470	5.50	
			7200678224 - JOGGER KG COMP-TEC SPORT CT, BLACK, SIZE	VP253695	156.75	
			7200678224 - JOGGER KG COMP-TEC SPORT CT, BLACK, SIZE	VP270470	1,146.90	
			7200678321 - RE INVOICE 7200678224		-169.90	
			7200680624 - RE INVOICE 7200678224		-136.90	
			7200683427 - BLOUSE A 3/4 COOL COMFORT EZYLIN ROYAL 1		70.40	
			7200687874 - SHIRT POLO JB'S 100% POLYESTER MICRO MES	VP253695	103.40	
			7200687879 - BISLEY SHIRT PERMANENT PRESS P/C L/SLEEV	VP253695	138.60	
			7200687881 - JACKET KINGGEE 4 IN 1 HI-VIS TAPED WATER	VP253695	90.20	
			7200687891 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP253695	416.90	
			7200688116 - SAFETY WEAR - WOC	VP253695	121.00	
			7200688119 - SAFETY WEAR - WOC	VP253695	121.00	
			7200688535 - FS1309 PANORAMA MENS XL BLACK/ASH		187.00	
			7200688535 - FS1309 PANORAMA MENS XL BLACK/ASH	VP253695	27.50	
			7200688538 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200688539 - SHIRT POLO JB'S 100% POLYESTER MICRO MES	VP253695	123.20	
			7200688544 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	291.50	
			7200689109 - KINGGEE C-MAX5 ZIP SIDED ANKLE BOOT, BLA	VP253695	121.00	
			7200689538 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	134.75	
			7200689541 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	104.50	
			7200689542 - UNISEX SHIRT POLO JB'S 100% POLYESTER MI	VP253695	132.00	
			7200689543 - UNISEX SHIRT POLO JB'S 100% POLYESTER MI	VP253695	221.10	
			7200689544 - UNISEX SHIRT POLO JB'S 100% POLYESTER MI	VP253695	56.10	
			7200689551 - WINDCHEATER 1/2 ZIP HI-VIS FLEECE YELLOW	VP253695	29.70	
			7200689554 - SHORTS BASICS, KINGGEE, SIZE 92R/16	VP253695	173.80	
			7200689555 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	27.50	
			7200689560 - SHORTS BASICS, KINGGEE, SIZE 102R/20	VP253695	50.60	
			7200689843 - SAFETY WEAR - WOC	VP270470	99.90	
			7200689844 - SAFETY WEAR - WOC	VP253695	121.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200690259 - SAFETY WEAR - WOC	VP253695	237.05	
			7200690260 - SAFETY WEAR - WOC	VP253695	26.95	
			7200690261 - SAFETY WEAR - WOC	VP253695	29.70	
			7200690265 - SAFETY WEAR - WOC	VP253695	32.45	
			7200691210 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	53.90	
			7200691211 - UNISEX SHIRT HI-VIS SPLICED Y/N L/SLEEVE	VP253695	59.95	
			7200691213 - TROUSERS KG BASICS CARGO NAVY, KINGGEE,	VP253695	99.00	
			7200691222 - JACKET FLYING HI-VIS R/TAPE, SIZE L	VP253695	137.50	
EF117342	15/01/2024	TOWN TEAM MOVEMENT LTD				6,600.00
			773 - COJ SPONSORSHIP TOWN TEAM CONVERGENCE		6,600.00	
EF117334	15/01/2024	TRAILER PARTS PTY LTD				298.67
			1429237 - PARTS ONLY		298.67	
EF117650	30/01/2024	TRAILER PARTS PTY LTD				1,491.20
			1431523 - PARTS ONLY		1,491.20	
EF117442	30/01/2024	TRAVERS ELLIOTT				40.50
			BPU12/0706 - BUILDING SERVICES LEVY REFUND		40.50	
EF117665	30/01/2024	TRIDENT SIGNS (WA) PTY LTD				287.10
			INV-4276 - 1200MM X 1800MM VINYL WINDOW STICKERS		287.10	
EF117338	15/01/2024	TRITON ELECTRICAL CONTRACTORS PTY LTD				7,001.50
			25358TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	621.50	
			25365TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25367TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	407.00	
			25373TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	264.00	
			25374TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	291.50	
			25376TE - GASCOYNE PARK REPAIRS	01321	132.00	
			25378TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	66.00	
			25379TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	132.00	
			25381TE - BLUE LAKE PARK REPAIRS	01321	335.50	
			25382TE - MERRIFIELD PARK REPAIRS	01321	764.50	
			25383TE - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	720.50	
			25384TE - CHELSFORD PARK REPARIS	01321	132.00	
			INV-2011 - QUALIFIED ELECTRICIAN (NORMAL WORKING HO	01321	3,003.00	
EF117655	30/01/2024	TRITON ELECTRICAL CONTRACTORS PTY LTD				132.00
			25409TE - PERCY DOYLE SPORTING COMPLEX	01321	132.00	
EF117543	30/01/2024	TRUSTEE FOR ESSEMY UNIT TRUST (ESSEMY)				5,610.00
			INV-00675 - TEAM WORKSHOP: LEADERS GROUP		5,610.00	
EF117659	30/01/2024	TRUSTEE FOR HIEU HA FAMILY TRUST (BEANS CAFE)				210.00
			2BEANS066 - AXIOM CATERING		140.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2BEANS067 - 2 X SWEET SLICE PLATTER		70.00	
EF117368	15/01/2024	TRUSTEE FOR RANSBERG UNIT TRUST WA PREMIX	JUST T/AS			2,667.06
			CL9004/01 - LESS THAN 3.4M3 - KERB MIX (32 MPA / 7MM	VP358492	393.36	
			NE8994/01 - LESS THAN 3.4M3 - 25 MPA / 14MM MAXIMUM	VP358492	574.20	
			NE8994/02 - 25 MPA MITRA COURT MULLALOO	VP358492	287.10	
			NE8994/04 - KERB MIX ARNISDALE RD DUNCRAIG	VP358492	458.92	
			NE8994/05 - KERB MIX SOUTHERN CROSS CIRCLE	VP358492	262.24	
			NE9049/01 - LESS THAN 3.4M3 - CREAM COLOURED CONCRET	VP358492	429.00	
			NE9049/02 - LESS THAN 3.4M3 - KERB MIX (32 MPA / 7MM	VP358492	262.24	
EF117678	30/01/2024	TRUSTEE FOR RANSBERG UNIT TRUST WA PREMIX	JUST T/AS			689.04
			CL9101/04 - WARWICK RD DUNCRAIG	VP358492	287.10	
			NE8994/03 - NORTHSHORE DVE	VP358492	401.94	
EF117305	15/01/2024	TRUSTEE FOR RAWLINSON ROBERTS & PARTNERS UNITTRUST	TS &			350.00
			INV ORDER #31840 - CONSTRUCTION COST GUIDE 2023		350.00	
EF117210	15/01/2024	TRUSTEE FOR THE JANSEN GRAY FAMILY TRUST T/AS GEOFF'S TREE	FAMILY			43,889.45
			J2302106935 - SUPPLY AND OPERATE AN ELEVATED 16M WORK PLATFORM ACER GLEN DUNCRAIG	03520A	653.40	
			J2303107155 - SUPPLY AND OPERATE AN ELEVATED 16M WORK PLATFORM ADMIRAL GRV HEATHRIDGE	03520A	490.05	
			J2304127718 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	1,320.00	
			J2304127791 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2304127807 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,075.80	
			J2305127823 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,434.40	
			J2306127815 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	717.20	
			J2308127004 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	2,772.00	
			J2309107254 - SUPPLY AND OPERATE AN ELEVATED 16M WORK PLATFORM RENEGADE WAY KINGSLEY	03520A	980.10	
			J2310027153 - SUPPLY AND OPERATE AN ELEVATED 16M WORK PLATFORM STONEHAVEN PAR KINROSS	03520A	653.40	
			J2311127799 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2311127816 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2311127832 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2311127883 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	904.20	
			J2311127886 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	452.10	
			J2311127924 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	980.10	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J231127788 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J231127800 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2312047797 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2312047802 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2312067731 - SUPPLY GROUND CREW FOR GENERAL PRUNING W	03520A	911.90	
			J2312077776 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	350.90	
			J2312087943 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	904.20	
			J2312127789 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2312127804 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	1,175.35	
			J2312127818 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	2,411.20	
			J2312127825 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2312127878 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2312127879 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2312127899 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2312127900 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2312127901 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2312127906 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	1,205.60	
			J2312127907 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2312127908 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2312127919 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2312127933 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	526.35	
			J2312137914 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2312137915 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2312137971 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2312147895 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	2,613.60	
			J2312148014 - SUPPLY GROUND CREW FOR GENERAL PRUNING W	03520A	517.00	
			J2312187953 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2313127814 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	260.70	
			J2313127911 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,706.10	
			J2313127917 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	145.20	
			J2315127939 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	1,356.30	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2315128021 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2322117605 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2324117671 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,075.80	
			J2327117687 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,075.80	
			J2329117728 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	2,057.00	
			J2330117729 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2401057937 - SUPPLY AND OPERATE AN ELEVATED 5M WORK	03520A	1,205.60	
EF117553	30/01/2024	TRUSTEE FOR THE JANSEN GRAY TRUST T/AS GEOFF'S TREE	FAMILY			86,106.90
			J2304106995 - SUPPLY AND OPERATE AN ELEVATED 19M WORK PLATFORM SANTIAGO PARKWAY OCEAN REEF	03520A	1,052.70	
			J2305107227 - SUPPLY AND OPERATE AN ELEVATED 16M WORK PLATFORM HANNAH CT DUNCRAIG	03520A	490.05	
			J2307096841 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,706.10	
			J2310037151 - SUPPLY AND OPERATE AN ELEVATED 16M WORK PLATFORM OPP PARKSIDE RAMBLE WOODVALE	03520A	490.05	
			J2310067237 - SUPPLY AND OPERATE AN ELEVATED 16M WORK PLATFORM GLENMERE RD WARWICK	03520A	490.05	
			J2310177342 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	904.20	
			J2311277680 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	2,209.90	
			J2311307699 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	2,209.90	
			J2312027826 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	526.35	
			J2312047702 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	18,084.00	
			J2312067812 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2312077735 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,403.60	
			J2312127880 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2312127898 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2312147998 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2312207931 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2312207969 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2312208001 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	2,411.20	
			J2312208003 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2312208004 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2312218101 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2315128022 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2319127795 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2319128038 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	452.10	
			J232410018159 - MACEDON PL, CRAIGIE	03520A	1,208.90	
			J2329117726 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2401048009 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2401057836 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2401058026 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2401058027 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	904.20	
			J2401087945 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	1,052.70	
			J2401088028 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2401088042 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2401088104 - SUPPLY GROUND CREW FOR GENERAL PRUNING W	03520A	517.00	
			J2401088112 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2401188408 - SUPPLY A CHIPPER CREW TO UNDERTAKE CHIPP	03520A	402.60	
			J2402127959 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,434.40	
			J2402127961 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2404018125 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2404018126 - SUPPLY GROUND CREW FOR GENERAL PRUNING W	03520A	517.00	
			J2404018127 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	602.80	
			J2404018128 - SUPPLY AND OPERATE AN ELEVATED 5M WORK P	03520A	301.40	
			J2404018210 - STUMP GRINDING INCLUDING DISPOSAL OF EXC	03520A	182.60	
			J2408017833 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	4,210.80	
			J2408018010 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2408018040 - PRINCE REGENT DR HEATHRIDGE	03520A	1,234.20	
			J2408018105 - QUILTER DRIVE, DUNCRAIG	03520A	617.10	
			J2408018130 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	2,280.85	
			J2409017793 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	2,209.90	
			J2409017935 - COCKMAN PARK, GREENWOOD	03520A	526.35	
			J2409017941 - FALKLAND WAY, KINROSS	03520A	2,209.90	
			J2409018043 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2409018114 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2410017902 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,370.60	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			J2410017934 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2410017960 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2410018018 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2410018144 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
			J2410018152 - MACQUARIE AVE, PADBURY	03520A	326.70	
			J2410018160 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,075.80	
			J2410018164 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2410018199 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	490.05	
			J2411017777 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	2,982.65	
			J2411017962 - BRIDGEWATER DRIVE, KALLAROO	03520A	950.40	
			J2411018025 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	326.70	
			J2411018113 - SUPPLY AND OPERATE AN ELEVATED 5M WORK	03520A	452.10	
			J2411018167 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2411018173 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2411018175 - ANGLE PL MULLALOO	03520A	950.40	
			J2412017964 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	865.15	
			J2412018109 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	950.40	
			J2412018169 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	1,900.80	
			J2412018176 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	350.90	
			J2412018177 - SUPPLY AND OPERATE AN ELEVATED 19M WORK	03520A	701.80	
			J2417018209 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2417018362 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	653.40	
			J2419018206 - SUPPLY AND OPERATE AN ELEVATED 16M WORK	03520A	816.75	
			J2421128006 - TREE REMOVAL INCLUDING DISPOSAL OF PRUNI	03520A	358.60	
EF117319	15/01/2024	TRUSTEE FOR THE JAYEMEF FAMILY & A.M WOOD T/AS STAR	TRUST			330.00
			28564 - RM - SECURITY GATES/BOLLARDS EXT MATERIA		330.00	
EF117289	15/01/2024	TRUSTEE FOR THE SHEPHARD FAMILY TRUST (POOL ROBOTICS PERTH)	FAMILY TRUST			1,750.00
			23-00003322 - WAVE 100 WB CLEANER		1,750.00	
EF117330	15/01/2024	TRUSTEE FOR THE WILSON TRUST (SESSIONS AT CRAIGIE)				63.25
			INV-0015 - PURCHASE OF CATERING FOR TEAM MEETING		63.25	
EF117647	30/01/2024	TRUSTEE FOR THE WILSON TRUST (SESSIONS AT CRAIGIE)				520.50
			INV-0014 - MILK SUPPLIER FOR STAFF ROOM		20.00	
			INV-0016 - FRUIT PLATTER		159.50	
			INV-0017 - PLATINUM MORNING TEA		341.00	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117362	15/01/2024	TRUSTEE FOR WA LIMESTONE UNIT T/AS WA LIMESTONE CO	TRUST			385.07
			FL18519 - 75MM LIMESTONE - CRUSHED - SUPPLY & DELI	VP248139	385.07	
EF117366	15/01/2024	TRUSTEE FOR WANNEROO AGRICULTURE MACHINERY UNIT	57788 - PARTS			734.95
EF117370	15/01/2024	TRUSTEE FOR WEST COAST SHADE (WEST COAST SHADE)	TRUST			50,259.00
			12936 - MARRI PARK SHADE SAIL		34,859.00	
			12976 - SCHEDULE CONTRACTORS - PLAY EQUIP MAINT		12,595.00	
			13016 - REACTIVE CONTRACTORS - STRUCTURE MAINTEN		2,805.00	
EF117681	30/01/2024	TRUSTEE FOR WEST COAST SHADE (WEST COAST SHADE)	TRUST			165.00
			13249 - REACTIVE CONTRACTORS - PLAY EQUIPMENT MA		165.00	
EF117343	15/01/2024	TURF CARE WA PTY LTD				2,245.10
			INV-7316 - TRIPLEX MOWER (3 CYLINDER). MOWING HEIGH	VP350044	712.80	
			INV-7317 - TRIPLEX MOWER WITHOUT CATCHER. MOWING HE	VP350044	423.50	
			INV-7348 - MOWING VARIOUS AREAS 20/12/23	VP350044	475.20	
			INV-7349 - TRIPLEX MOWER (3 CYLINDER). MOWING HEIGH	VP350044	633.60	
EF117658	30/01/2024	TURF CARE WA PTY LTD				1,188.00
			INV-7392 - TIMBERLANE PARK	VP350044	316.80	
			INV-7393 - MOWING SERVS VARIOUS AREAS 10/01/24	VP350044	871.20	
EF117351	15/01/2024	ULVERSCROFT LARGE PRINT BOOKS				1,439.55
			I151695 AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		513.00	
			I151696AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		813.93	
			I152701AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		112.62	
EF117667	30/01/2024	ULVERSCROFT LARGE PRINT BOOKS				1,974.30
			I152069AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		547.93	
			I152378AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		530.60	
			I152379AU - LARGE PRINT & AUDIO FOR BOOKS ON WHEELS		895.77	
EF117353	15/01/2024	UNITING GLOBAL PTY LTD				80,961.96
			INV-1038 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	597.96	
			INV-1047 - SUPPLY AND SERVICE SANITARY BINS 22L	03922	1,518.62	
			INV-1072 - CLASS 1A - CLEANER (MONDAY TO FRIDAY)	03922	1,612.30	
			INV-1073 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	112.14	
			INV-1074 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	112.14	
			INV-1078 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	336.42	
			INV-1079 - CLASS 1A - CLEANER (MONDAY TO FRIDAY)	03922	986.19	
			INV-1080 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	199.32	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1081 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	124.58	
			INV-1085 - CLASS 3 - CLEANER (SUNDAY)	03922	746.87	
			INV-1086 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	436.08	
			INV-1087 - CLASS 1 - CLEANER (EMERGENCY 8.00AM TO 4	03922	211.20	
			INV-1088 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	112.14	
			INV-1101 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	498.30	
			INV-1102 - CLASS 3 - CLEANER (MONDAY TO FRIDAY)	03922	91.19	
			INV-1103 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	249.15	
			INV-1104 - CARPET AND SOFT FURNISHINGS SHAMPOO	03922	3,850.44	
			INV-1105 - CLASS 2 - CLEANER (EMERGENCY 8.00AM TO 4	03922	105.60	
			INV-1106 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	336.42	
			INV-1108 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	224.28	
			INV-1109 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	373.80	
			INV-1113 - SUPPLY AND SERVICE SANITARY BINS 22L	03922	1,518.62	
			INV-1119 - CLASS 3 - CLEANER (MONDAY TO FRIDAY)	03922	66,271.78	
			INV-1120 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	336.42	
EF117668	30/01/2024	UNITING GLOBAL PTY LTD				4,702.31
			INV-1140 - WHITFORDS LIBRARY CLEANING	03922	99.66	
			INV-1141 - RELIEF CLEAN FOR ADMIN BUILDING 08/01-10 /01/24	03922	373.73	
			INV-1143 - REPLACEMENT COSTS OF MISSING 3 OXYGEN UNITS IN JOONDALUP LIBRARY & ADMIN	03922	235.95	
			INV-1144 - MILDENHALL ADDITIONAL CLEAN 07/01/24	03922	110.19	
			INV-1145 - RELIEF CLEAN FOR CLEAN 04 04/01/24 VARIOUS AREAS	03922	336.42	
			INV-1146 - RELIEF CLEAN FOR VARIOUS AREAS 02/01/24	03922	834.72	
			INV-1147 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	323.94	
			INV-1148 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	872.04	
			INV-1155 - CLASS 3 - CLEANER (MONDAY TO FRIDAY)	03922	99.66	
			INV-1157 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	622.89	
			INV-1159 - CLASS 2 - CLEANER (SATURDAY)	03922	793.11	
EF117352	15/01/2024	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA DIVISION				185.00
			INV-4630 - UDIA WA INDUSTRY LUNCH - FUTURE READY		185.00	
EF117115	15/01/2024	VAN NGHIEM NGUYEN				375.00
			143968 - VEHICLE CROSSING SUBSIDY		375.00	
EF117316	15/01/2024	VEOLIA RECYCLING & RECOVERY PTY LTD				32,367.67

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			55088741-B - PROVISION OF GREASE TRAP SERVICING (PER	VP282376	550.00	
			56247176 - PROVISION OF GREASE TRAP SERVICING (PER	VP282376	1,655.78	
			56272742 - PROVISION OF GREASE TRAP SERVICING (PER	VP282376	550.00	
			56529288 - PROCESSING OF GENERAL WASTE DEC 23	VP216843	2,202.20	
			56529325 - PROCESSING OF RECYCABLES 22/12/23		19,913.04	
			56602756 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	1,497.61	
			56602764 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	198.84	
			56602781 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	149.13	
			56602801 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	760.52	
			56602810 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	198.84	
			56602828 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	300.37	
			56602836 - SERVICE 1.5 M3 BIN (GREEN WASTE - NON RE	03217	94.69	
			56602844 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	646.22	
			56602852 - SERVICE 3 M3 BIN (RECYCLE PAPER & CARDBO	03217	93.72	
			56602861 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	23.43	
			56602879 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	333.08	
			56602895 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	658.25	
			56603097 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	646.22	
			56603302 - SERVICE 660 LITRE BIN (RECYCLE PAPER & C	03217	101.53	
			56608795 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	46.86	
			56609181 - PROVISION OF GREASE TRAP SERVICING (PER	VP282376	550.00	
			56609966 - SERVICE 3 M3 BIN (GREEN WASTE - NON RESI	03217	142.03	
			56610748 - SERVICE 4.5 M3 BIN (GENERAL WASTE - NON	03217	969.40	
			56623063 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	54.67	
			56631338 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	31.24	
EF117638	30/01/2024	VEOLIA RECYCLING & RECOVERY PTY LTD				586,075.42
			167024 - DRIVE-BYS FOR DOMESTIC COLLECTION SERVIC	03217	493,790.60	
			56529202 - PROCESSING OF GARDEN ORGANIC WASTE (ARIS	03218	92,284.82	
EF117357	15/01/2024	VIEWTECH 3D PTY LTD				16,775.00
			INV-C2512 - VIEWTECH 3D TOURS			16,775.00
EF117355	15/01/2024	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS				41,833.28
			P1100218 - MONTHLY IPWAN WHITFORDS			903.10
			P1102631 - MONTHLY INTERNET SERVICES			12,936.98
			P1103374 - MONTHLY CLOUD /IPWAN			27,993.20

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF117359	15/01/2024	WALGA				10,340.00
			SI-008498 - REGISTRATION PRESENTING WITH CONFIDENCE		638.00	
			SI-008511 - CME - E-LEARNING SUBSCRIPTION EXP 10/24		9,702.00	
EF117672	30/01/2024	WALGA				1,100.00
			SI-008675 - ANNUAL SUBSCRIPTION TO GAPP		1,100.00	
EF117412	15/01/2024	WANNEROO ELECTRICS UNIT TRUST				28,463.29
			B29156 - JOONDALUP ADMIN METER READING NOV 2023	03022	135.30	
			B47270 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	934.56	
			B47366 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	432.30	
			B47450 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			B47487 - ELECTRICAL TRADES PERSON - SATURDAY	03022	1,243.00	
			B47606 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	215.99	
			B47646 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	696.48	
			B47664 - TEST OPERATION AND REPAIR - CHECK OPERAT	03022	99.00	
			B47689 - INSTALL CAT 6E SINGLE DATA OUTLET - TERM	03022	1,181.40	
			B47707 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	420.46	
			B47753 - BROADBEACH AND FLINDERS LAKES AERATOR	03022	759.61	
			B47778 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	80.30	
			B47784 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	279.40	
			B47794 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	269.50	
			B47799 - RENEW PL 2-PIN 5W-26W ENERGY SAVING LAMP	03022	86.90	
			B47806 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	1,210.00	
			B47813 - UNSCHEDULED MATERIAL - COST PLUS MARK-UP	03022	6,438.30	
			B47820 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	95.70	
			B47872 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	84.70	
			B47879 - CITY CENTRE TOILETS	03022	732.82	
			B47916 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	122.10	
			B47918 - RENEW PL 2-PIN 5W-26W ENERGY SAVING LAMP	03022	137.50	
			G29188 - FORM 5 AFTER HOURS - FORM 5 COMPLETION A	03022	349.80	
			G47683 - ACCREDITED SOLAR TECHNICIAN - NORMAL HOU	03022	106.70	
			G47693 - CRAIGIE LEISURE RPM STUDIO GPO	03022	262.74	
			G47702 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	248.60	
			G47792 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	80.30	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G47823 - UNSCHEDULED MATERIAL - COST PLUS MARK-UP	03022	111.93	
			G47825 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	1,861.20	
			G47851 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	150.70	
			G47863 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	104.50	
			G47866 - ACCREDITED SOLAR TECHNICIAN - NORMAL HOU	03022	113.30	
			G47871 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	104.50	
			G47929 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	122.10	
			H29157 - FORM 5 NORMAL HOURS - FORM 5 COMPLETION	03022	104.50	
			H47678 - TESTING AND TAGGING – TESTING OF LEADS,	03022	66.00	
			H47809 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	826.10	
			H47828 - INSTALL INTELLISENSOR LED BULKHEAD - SUP	03022	2,989.80	
			H47877 - RENEW 10 AMP DOUBLE POWER OUTLET – SUPPL	03022	99.00	
			H47880 - RENEW T8 FLUORESCENT TUBE 18W-58W. SUPPL	03022	1,151.70	
			H47890 - RENEW VANDAL LIGHT FITTING – SUPPLY AND	03022	228.80	
			H47893 - INSTALL INTELLISENSOR LED BULKHEAD - SUP	03022	664.40	
			H47894 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	151.80	
			HK47786 - DISCONNECT HOT WATER SYSTEM – DISCONNECT	03022	182.60	
			K47692 - UNSCHEDULED MATERIAL - COST PLUS MARK-UP	03022	645.70	
			K47759 - CAMBERWARRA PARK REPAIRS TO BBQ'S	03022	217.80	
			K47760 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	684.20	
			K47761 - HILLARYS BEACH PARK REPAIRS TO BBQ'S	03022	134.20	
			K47785 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	737.00	
			K47874 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	104.50	
			K47883 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	104.50	
EF117721	30/01/2024	WANNEROO ELECTRICS UNIT TRUST				32,668.22
			B48001 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	112.20	
			G28995 - GREENWICH PARK IR REPAIRS	03022	1,917.85	
			G47701 - ILUKA SPORTS & MULTI STOREY REPAIRS	03022	213.40	
			G47746 - HEATHRIDGE COMMUNITY CENTRE REPAIRS	03022	1,736.90	
			G47800 - MCCUBBIN PARK	03022	700.70	
			G47944 - CRAIGIE LEISURE CENTRE REPAIRS	03022	104.50	
			H47582 - SEACREST PARK LIGHTS	03022	3,790.05	
			H47736 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	743.60	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			H47808 - BARRIDALE PARK	03022	805.20	
			H47850 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	104.50	
			H47870 - ADMIRAL PARK CHECK RCD	03022	425.26	
			H47900 - LEXCEN PARK TOILETS REPAIRS	03022	401.50	
			H47901 - TOM SIMPSON PARK LIGHTS	03022	561.00	
			H47902 - BLACKBOY PARK LIGHTS	03022	1,324.95	
			H47924 - TOM SIMPSON PARK REINSTALL OSQ	03022	727.21	
			H47926 - OCEAN REEF BOAT HARBOUR REPAIRS	03022	350.90	
			H47932 - MONTESSORI PLACE BRACKET	03022	369.60	
			H47936 - WHITFORDS LIBRARY REPAIRS	03022	148.50	
			H47938 - OXLEY PARK REPAIRS	03022	205.70	
			H47939 - KURRAJONG PARK LIGHTS	03022	148.50	
			H47941 - HILTON PARK LANEWAY LIGHTING REPAIR	03022	104.50	
			K29002 - FLINDERS PARK REPAIRS	03022	136.40	
			K29082 - CAWARRA PARK REPAIRS	03022	455.40	
			K29084 - WHITFORDS WEST POLE LIGHT MTCE	03022	1,139.60	
			K29086 - DAMPIER CAR PARK LIGHT CLEANING	03022	157.96	
			K29088 - TOM SIMPSON SOUTH	03022	1,783.65	
			K29090 - KORELLA PARK	03022	468.60	
			K29092 - WESTVIEW CAR PARK	03022	556.60	
			K29206 - CONNOLLY CC REPAIRS	03022	206.80	
			K47682 - BEACHSIDE PARK	03022	608.30	
			K47730 - SORRENTO FORESHORE INSPECTION PLATE	03022	95.70	
			K47762 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	255.20	
			K47768 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	829.95	
			K47772 - HILLARYS BEACH PARK FAULTY TELECELL	03022	237.60	
			K47914 - WHITFORDS NODES	03022	227.70	
			K47921 - ZEST LANE LIGHTS	03022	515.35	
			K47923 - TOM SIMPSON PARK FLOOD FRONT	03022	609.95	
			K47925 - LLOYD DRIVE WARWICK	03022	1,128.60	
			K47928 - MACDONALD PARK LIGHTS	03022	5,599.00	
			K47931 - WHITFORDS EAST PARK POLES	03022	152.35	
			K47942 - JUNIPER PARK	03022	1,033.45	
			K47976 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	119.90	
			K47978 - CRAIGIE LEISURE LIGHTS	03022	162.80	
			K47983 - FELGATE PLACE LIGHTS	03022	187.00	
			K47984 - HURLEY WAY SOLAR LIGHT	03022	414.24	
			K47990 - FLINDERS PARK REMOVE BOLLARDS	03022	333.30	
			K47991 - HILTON PARK INSTALL TELECELL	03022	256.30	
EF117726	30/01/2024	WANNEROO/JOONDALUP STATE EMERGENCY SERVICE				25,800.50
			23/01/24 - QUARTER 3 OPERATING GRANT — 2023-24		25,800.50	
EF117413	15/01/2024	WATER CORPORATION				68,302.39

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90 03068 85 3 18/12/23 - SORRENTO HALL		19.46	
			90 03073 08 9 18/12/23 - MARMION BEACH T/C		27.80	
			90 03073 13 4 18/12/23 - SORRENTO NTH TOILETS		216.84	
			90 03081 34 5 18/12/23 - ROBIN AVE		52.82	
			90 03083 31 6 19/12/23 - PERCY DOYLE RES (L)		1,284.36	
			90 03096 39 5 20/12/23 - GRANT STREET		111.20	
			90 03097 05 6 20/12/23 - MARRI PARK T/C (H)		16.68	
			90 03121 00 1 18/12/23 - SEACREST PARK T/C		61.16	
			90 03132 63 2 19/12/23 - DUNCRAIG COMMUNITY HALL		119.54	
			90 03148 02 8 20/12/23 - FLINDERS H&KINDY (L)		728.36	
			90 03158 01 5 21/12/23 - FLEUR FREAME PAV		1,100.88	
			90 03165 27 4 27/12/23 - HILLARYS PARK T/C (H)		52.82	
			90 03170 46 0 20/12/23 - MAWSON PK T/C (H)		108.42	
			90 03184 36 0 19/12/23 - GIBSON AVE		5.56	
			90 03187 64 1 21/12/23 - GIBSON PARK CC		94.52	
			90 03198 45 5 20/12/23 - HLLRYS ANIMAL T/C		2,095.04	
			90 03198 47 1 21/12/23 - WHIT NODES TC PK (L)		358.62	
			90 03216 60 9 20/12/23 - DUNCRAIG CHC		8.34	
			90 03217 48 4 19/12/23 - JUNIPER PARK T/C		61.16	
			90 03229 26 6 20/12/23 - DORCHESTER COM H (H)		186.26	
			90 03229 27 4 20/12/23 - WARWICK COMMUNITY HALL		383.64	
			90 03229 71 7 21/12/23 - ELLERSDALE PRK (H)		1,036.46	
			90 03270 51 7 18/12/23 - GLENGARRY T/C (H)		27.80	
			90 03279 77 3 18/12/23 - BLACKALL T/C (H)		55.60	
			90 03285 60 4 18/12/23 - CALECTASIA HALL (L)		33.36	
			90 03285 61 2 18/12/23 - GREENWOOD SCOUT (H)		44.48	
			90 03295 49 0 15/12/23 - KINGSLEY CV/SC		644.96	
			90 03325 52 2 15/11/23 - KORELLA T/C		44.48	
			90 03327 10 6 15/11/23 - CHARONIA T/C		208.50	
			90 03343 71 2 15/11/23 - MULLALOO PRE/CHC		52.82	
			90 03590 79 9 21/12/23 - KINGSLEY CLUB ROOMS		244.64	
			90 03594 91 7 27/12/23 - TIMBERLANE HALL		91.74	
			90 03603 66 8 27/12/23 - MOOLANDA T/C (H)		63.94	
			90 03615 45 8 27/12/23 - WOODVALE LIB & COM.		297.46	
			90 03616 95 2 19/12/23 - CHICHESTER PK CL (H)		30.58	
			90 03724 45 1 11/12/23 - CENTRAL PARK TOILETS		52.82	
			90 03731 97 7 07/12/23 - 14 NANIKA CR JOONDALUP LOT 12193 RES 442		5.49	
			90 03733 45 4 11/12/23 - MULTISTOREY CARPARK		125.10	
			90 03749 63 2 11/12/23 - JOON CIVIC/LIB		269.66	
			90 03751 80 4 07/12/23 - JOONDALUP ADMIN		1,320.50	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90 03758 38 7 11/12/23 - CALEDONIA T/C		22.24	
			90 03794 47 6 07/12/23 - 4 BALTUSROL RISE CONNOLLY LOT 12170 RESE		5.49	
			90 03800 57 3 05/12/23 - L 289 BONNIE DOON GDNS CONNOLLY LOT 289		5.56	
			90 03823 84 7 07/11/23 - BURNS BEACH TOILETS		158.46	
			90 10448 94 2 20/12/23 - HARBOUR VIEW PK (H)		19.46	
			90 11753 63 1 19/12/23 - NATURALISTE BVD ILUKA LOT 14466 RES 4730		11.12	
			90 12294 84 4 06/10/23 - ORSS & WVSR		14.47	
			90 14414 76 6 19/12/23 - ILUKA BEACH FORESHORE T/C		108.42	
			90 14984 12 8 11/12/23 - CITY CENTRE TOILET		33.36	
			90 15727 64 1 19/12/23 - WOC LEASE		46,885.86	
			90 20349 72 9 07/11/23 - 21 MCINTYRE AV BURNS BEACH LOT 1434.		11.12	
			90 24117 26 3 18/12/23 - EAST GREEN RESERVE		30.58	
			9003073126 18/12/2023 - SORRENTO SURF CLUB		1,784.76	
			9003108392 29/12/23 - MELENE PARK T/C		63.94	
			9003172175 20/12/2023 - HILLARYS NORTH BEACH		369.89	
			9003198455 07/12/23 - HILLARYS ANIMAL T/C		174.76	
			9003223294 20/12/23 - HAWKER PARK T/C		41.70	
			9003231622 20/12/2023 - GREENWOOD TENNIS		1,777.19	
			9003281080 18/12/2023 - BARRIDALE PARK		811.76	
			9003340036 15/11/2023 - ROB BADDOCK HALL		75.06	
			9003353179 15/11/2023 - BRIDGEWATER PARK TOILET		202.94	
			9003603668 27/12/23 - MOOLANDA T/C		63.94	
			9016138945 17/11/2023 - WORKS OPERATION CENTRE		3,886.44	
EF117722	30/01/2024	WATER CORPORATION				2,931.43
			90 03823 84 7 09/01/24 - BURNS BEACH TOILETS		566.65	
			90 16054 12 7 10/01/24 - BRAMSTON PARK CSF		80.62	
			9003208334 20/12/23 - GRANADILLA PARK		5.56	
			9003361451 22/01/24 - FORREST CLUB/TC		38.92	
			9014745434 10/01/24 - BEACHSIDE PARK		63.94	
			9020349729 10/01/24 - MCINTYRE AV BURNS BEACH		19.46	
			9025166980 23/01/24 - DAMPIER AV MULLALOO		2,156.28	
EF117371	15/01/2024	WATERLINK ELEMENTS PTY LTD (WATER-LINK IRRIGATION)				49,452.80
			667 - BYRNE PARK	VP353848	21,938.40	
			688 - IRRIGATION FOR SORRENTO BOWLING CLUB	VP353848	19,226.98	
			699 - IRRIGATION		8,287.42	
EF117372	15/01/2024	WAY FUNKY COMPANY PTY LTD				4,544.43
			INV123416 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	02222	4,544.43	
EF117675	30/01/2024	WCP CIVIL PTY LTD				132,144.01
			30474 - FLORIAN PLACE LUDWIG PL		85,913.61	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			30475 - DRAINAGE UPGRADES MURRAY		46,230.40	
EF117241	15/01/2024	WESFARMERS KLEENHEAT GAS PTY LTD				1,643.75
			6838214 - 23/11/2023 TO 28/12/2023		1,643.75	
EF117364	15/01/2024	WESKERB PTY LTD				5,783.43
			4978 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	400.82	
			4979 - UNDER 30 MTR LENGTH 50MM SEMI MOUNTABLE S	02522	344.81	
			4980 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	80.81	
			4981 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	239.21	
			4982 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	133.61	
			4983 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	826.43	
			4984 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	480.02	
			4985 - SOUTHERN CROSS CIRCLE KERBING	02522	854.44	
			4986 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	450.41	
			4987 - UNDER 30 MTR 50MM SEMI MOUNTABLE SECTION	02522	400.82	
			4988 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	372.81	
			4989 - UNDER 30 MTR LENGTH 50MM SEMI MOUNTABLE S	02522	186.41	
			4990 - TRANSITIONS (CONNECTING TWO DIFFERENT PR	02522	320.01	
			4991 - UNDER 30 MTRS 25MM MOUNTABLE KERB	02522	692.82	
EF117096	15/01/2024	WEST AUSTRALIAN NEWSPAPERS LIMITED				8,240.95
			1001864820231231 - NEWSPAPERS		8,059.75	
			8467 02/01/24 - NEWSPAPERS FOR DUNCRAIG		181.20	
EF117127	15/01/2024	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				140.40
			3000945 - WATER BOTTLES - COMMERCIAL 15L		105.30	
			3014913 - WATER BOTTLES - COMMERCIAL 15L		35.10	
EF117484	30/01/2024	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				117.00
			3039888 - WATER BOTTLES - COMMERCIAL 15L LCS		117.00	
EF117419	30/01/2024	WESTERN AUSTRALIAN ELECTORAL				552,462.92
			3590 - 2023 LOCAL GOVERNMENT ELECTION FEE		552,462.92	
EF117363	15/01/2024	WESTERN IRRIGATION PTY LTD				20,207.12
			G52591 - SPRINKLER HUNTER I-20-04 S/S	03822	229.35	
			G52592 - SPRINKLER HUNTER I-20-04 S/S	03822	352.51	
			G52771 - IRRIGATION - EXT CONT		1,293.60	
			G52773 - IRRIGATION - EXT CONT		1,293.60	
			G52774 - FITTING POLY 13MM ELBOW	03822	132.78	
			G52778 - TAPE THREADSEAL PINK 12MM	03822	455.63	
			G52780 - RISER ELBOW MALE/FEMALE 50MM H/D HANSEN	03822	504.68	
			G52860 - FITTING PVC ELBOW 50MM 90°	03822	318.12	
			G52861 - FITTING PVC ELBOW 100MM 90°	03822	1,155.94	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G53091 - VARIOUS RETIC	03822	1,708.41	
			G53094 - SOLENOID VALVE BERMAD 50MM GLOBE PATTERN	03822	407.00	
			G53097 - VARIOUS RETIC	03822	688.16	
			G53098 - SPRINKLER RAINBIRD 6504 FC S/S	03822	3,070.98	
			G53099 - VARIOUS RETIC	03822	2,546.50	
			G53101 - VARIOUS RETIC	03822	876.98	
			G53103 - REACTIVE MATERIALS - IRRIGATION MAINTENA		375.32	
			G53104 - NOZZLE HUNTER ROTATOR FEMALE MP1000 90°	03822	313.39	
			G53105 - SPRINKLER RAINBIRD 8005 PC S/S	03822	1,150.60	
			G53106 - NOZZLE TORO 12' H 180° 570 SERIES	03822	2,100.89	
			G53107 - PIPE PVC 40MM SWJ CL 9 (6M LENGTH)	03822	314.44	
			G53108 - VARIOUS RETIC	03822	249.65	
			G53110 - VARIOUS RETIC	03822	118.47	
			G53111 - FITTING POLY 4MM CROSS	03822	145.97	
			G53114 - FITTING PVC TELESCOPIC COUPLING 100MM	03822	326.98	
			G53200 - REACTIVE MATERIALS - IRRIGATION MAINTENA		77.17	
EF117673	30/01/2024	WESTERN IRRIGATION PTY LTD				47,247.28
			G53408 - KING ONE STEP WIRE CONNECTOR MEDIUM (BLA	03822	77.00	
			G53409 - KING ONE STEP WIRE CONNECTOR MEDIUM (BLA	03822	38.50	
			G53410 - KING ONE STEP WIRE CONNECTOR MEDIUM (BLA	03822	38.50	
			G53412 - KING ONE STEP WIRE CONNECTOR MEDIUM (BLA	03822	38.50	
			G53413 - KING ONE STEP WIRE CONNECTOR MEDIUM (BLA	03822	38.50	
			G53414 - SOLVENT CHRISTY'S RED HOT BLUE REGULAR 4	03822	28.60	
			G53416 - FITTING PVC TELESCOPIC COUPLING 100MM	03822	44.00	
			G53417 - SPRINKLER RAINBIRD 6504 FC S/S	03822	792.00	
			G53418 - SPRINKLER RAINBIRD 8005 PC S/S	03822	4,846.60	
			G53420 - SPRINKLER RAINBIRD 8005 PC S/S	03822	6,363.50	
			G53421 - TOOL RISER REMOVAL 15MM HR BRAND	03822	133.65	
			G53569 - PRIMER CHRISTY'S PURPLE 500ML	03822	22.00	
			G53570 - RISER (POLY) 50MM X 300MM GREY	03822	14.30	
			G53571 - PRIMER CHRISTY'S PURPLE 500ML	03822	22.00	
			G53573 - PRIMER CHRISTY'S PURPLE 500ML	03822	22.00	
			G53574 - FITTING PVC TELESCOPIC COUPLING 15MM	03822	15.40	
			G53575 - PRIMER CHRISTY'S PURPLE 500ML	03822	22.00	
			G53577 - PRIMER CHRISTY'S PURPLE 500ML	03822	22.00	
			G53578 - SDS 4G MODEM	03822	23,031.25	
			G53580 - FITTING POLY ARTIC ELBOW 15MM	03822	244.71	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G53581 - SPRINKLER HUNTER I-40-04 S/S	03822	1,485.00	
			G53582 - SPRINKLER HUNTER I-20-06 S/S	03822	766.70	
			G53584 - ELBOW EZ 15MM OLSON BLUE	03822	33.00	
			G53585 - IRRIGATION MTCE		606.34	
			G53840 - REACTIVE MATERIALS - IRRIGATION MAINTENA		22.00	
			G53861 - DECODER (DATA COIL) SD SYSTEM SD-3B	03822	1,056.00	
			G53862 - KING ONE STEP WIRE CONNECTOR MEDIUM (BLA	03822	859.65	
			G53863 - SPRINKLER HUNTER I-40-04 S/S	03822	1,945.35	
			G53864 - FITTING PVC ELBOW 80MM 90°	03822	1,011.23	
			G53866 - SPRINKLER HUNTER I-20-04 S/S	03822	628.10	
			G53867 - NOZZLE HUNTER 12' H 180° PRO -SPRAY	03822	8.53	
			G54143 - SPRINKLER HUNTER I-20-06 S/S	03822	726.00	
			G54144 - REACTIVE MATERIALS - IRRIGATION MAINTENA		1,493.71	
			G54145 - VALVE 15MM BRASS SNIFFER (VACUUM RELEASE	03822	750.66	
EF117414	15/01/2024	WESTERN POWER				78,056.43
			CORPB0682361 - STREETLIGHT INSTALLATION GWENDOLINE DRV BELDON		73,675.00	
			CORPB0692609 - VEGETATION ENCROACHMENT OHRID PLC JOONDALUP		1,796.79	
			CORPB0695155 04/12/23 - 30 BOTTLEBRUSH DRIVE		2,584.64	
EF117723	30/01/2024	WESTERN POWER				5,447.00
			CORPB0700944 - LIGHTING - EXT CONT		5,447.00	
EF117725	30/01/2024	WHITFORD COMMUNITY RATEPAYERS AND RECREATION ASSOCIATION				220.00
			1291 - BUS HIRE 11/01-12/01/24		220.00	
EF117369	15/01/2024	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				6,016.61
			9043864199 - 1K COPY PAPER A4 80GSM WHITE CARTON 5 RE		120.19	
			9044116300 - STATIONERY		19.16	
			9044134013 - FIRST AIDERS CHOICE COMBINE DRESSING 10		1.32	
			9044158869 - STATIONERY		361.33	
			9044166525 - STATIONERY		335.62	
			9044171784 - STATIONERY		173.92	
			9044202080 - ENERGIZER INDUSTRIAL EN92 1.5V ALKALINE		399.67	
			9044206723 - STATIONERY		160.11	
			9044216883 - STATIONERY		78.68	
			9044223201 - STEELCO TRIMLINE MOBILE PEDESTAL 615H X		508.20	
			9044229106 - WILTSHIRE SOFT TOUCH RED BREAD KNIFE 20		12.89	
			9044240905 - WINC SPIRAL NOTEBOOK NO. 337 A5 RULED PE		68.26	
			9044241042 - STATIONERY		114.41	
			9044241047 - STATIONERY ETC		642.95	
			9044241142 - STATIONERY		532.27	
			9044245509 - RE INVOICE 9044146759		-162.89	
			9044246262 - STATIONERY		352.46	
			9044254000 - WINC 2024 SOFT TOUCH HARD COVER DIARY A4		166.64	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9044259148 - STANDARD CITY OF JOONDALUP BUSINESS CARD		92.13	
			9044259149 - STANDARD CITY OF JOONDALUP BUSINESS CARD		147.13	
			9044273657 - PALMOLIVE DISHWASHING LIQUID REGULAR 5 L		323.92	
			9044293172 - STATIONERY		58.21	
			9044299321 - STATIONERY		187.46	
			9044310641 - STATIONERY ETC		144.18	
			9044310953 - STATIONERY		103.33	
			9044311025 - STATIONERY ETC		136.74	
			9044322288 - STATIONERY		221.48	
			9044323786 - STATIONERY		53.14	
			9044324106 - STATIONERY		663.70	
EF117679	30/01/2024	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				3,551.23
			9044040523 - STATIONERY ETC		185.91	
			9044310640 - STATIONERY		94.78	
			9044310910 - STATIONERY ETC		181.75	
			9044312317 - STATIONERY		233.67	
			9044312449 - MARBIG CLIPFOLDER A4 BLACK		585.54	
			9044313867 - STATIONERY		11.95	
			9044332070 - STATIONERY		204.53	
			9044335061 - CRYSTALFILE DESKTOP FILER BLACK		32.38	
			9044336065 - THERMAL PAPER ROLL BPA FREE 1PLY 80X80X1		221.30	
			9044345947 - STATIONERY		69.23	
			9044346370 - WINC LEVER ARCH FILE PP A4 BLUE		136.64	
			9044356425 - KENSINGTON ROCKING FOOTREST BLACK		72.60	
			9044357173 - LOGITECH K400 PLUS WIRELESS TOUCH KEYBOA		99.95	
			9044365718 - GLEN 20 DISINFECTANT SPRAY ORIGINAL SCEN		5.56	
			9044366818 - STATIONERY		199.94	
			9044378624 - STATIONERY		71.58	
			9044379457 - SPRING VALLEY ORANGE JUICE 300ML CARTON		641.50	
			9044392009 - CITY OF JOONDALUP DL W/FACE ENVELOPES 2		171.58	
			9044392014 - CITY OF JOONDALUP DL W/FACE ENVELOPES 2		85.79	
			9044393050 - FELLOWES SHREDDER WASTEBAGS - FITS 125I/		96.92	
			9044404195 - STATIONERY		148.13	
EF117367	15/01/2024	WITHERINGTON FAMILY TRUST T/AS WA LIBRARY SUPPLIES				144.45
			136447 - YA LABEL		144.45	
EF117677	30/01/2024	WITHERINGTON FAMILY TRUST T/AS WA LIBRARY SUPPLIES				566.10
			136548 - CODE 6815 COVERING 330MM X 50M		566.10	
EF117466	30/01/2024	WONDERWALLS PTY LTD				40.50
			BPU12/1385 - BUILDING SERVICES LEVY REFUND		40.50	
EF117365	15/01/2024	WOODLANDS DISTRIBUTORS PTY LTD				8,844.00
			6123 - DOG BAGS 8 ROLLS PER CARTON		8,844.00	
EF117674	30/01/2024	WOODLANDS DISTRIBUTORS PTY LTD				19,324.80

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			6137 - ROLLS OF DOGS BAGS		4,831.20	
			6149 - ROLLS OF DOGS BAGS		14,493.60	
113080	18/01/2024	WOODVALE LIBRARY PETTY CASH				365.65
			PERIOD ENDING 9/1/24 - PETTY CASH		365.65	
EF117711	30/01/2024	ZBIGNIEW MIELCZAREK				190.00
			12/01/24 - BUS DUTIES REIMBURSEMENT VOLUNTEER DRIVER ASSISTANT 05/10-12/12/23		190.00	
EF117685	30/01/2024	ZIPFORM PTY LTD				2,259.18
			218597 - PRINT INSTALMENT NOTICE BASE STOCK	VP226642	2,259.18	
EF117281	15/01/2024	ZOE ALEXANDRA O'NEILL (RETRO PHOTOGRAPHY EVENTS)	ROCKET			450.00
			BH1/12/2023 - BURNS BEACH PERFORMANCE		450.00	
					10,832,454.42	

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 1
LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Cancelled payments issued in January 2024						
EF117278	31/01/2024	DEAN GARDINER COMMUNICATIONS PTY LTD (OCEAN PADDLER.COM)				0.00
EF117220	24/01/2024	HART SPORT				0.00
EF117070	18/01/2024	ROB DICKASON				0.00
						0.00
Cancelled payments issued prior to January 2024						
EF116560	15/01/2024	J HETHERINGTON & H WAKELY				-1,382.90
			EF116560 -			-1,382.90
EF114937	24/01/2024	THE TRUSTEE FOR JOONDALUP AVIATION TRUST (HARVEY)				-505.00
			EF114937 -			-505.00
						-1,887.90
NET PAYMENT AMOUNT						\$10,830,566.52

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 2
LIST OF BOND PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
Payments					
EF117093	11/01/2024	CHARNAY FINLAYSON			750.00
			BOND	750.00	
EF117089	11/01/2024	CHRYSTELE POULE			750.00
			BOND	750.00	
EF117418	29/01/2024	CUAN EDWARD STAUCH			2,675.90
			BOND	2,675.90	
EF117416	18/01/2024	DAVINDER SINGH			750.00
			BOND	750.00	
EF117092	11/01/2024	LEONIE DURANTE			750.00
			BOND	750.00	
EF117091	11/01/2024	MARK PRESTON			750.00
			BOND	750.00	
EF117417	18/01/2024	MARY ANNE SURALTA			750.00
			BOND	750.00	
EF117090	11/01/2024	VINOD SAINI			750.00
			BOND	750.00	
					7,925.90

CEO's Delegated Payments List - Regulation 13(1)
Local Government (Financial Management) regulations 1996 ATTACHMENT 2
LIST OF BOND PAYMENTS - Payment Detail for Month of January 2024

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
NET PAYMENT AMOUNT					\$7,925.90

MUNICIPAL AND BOND FUND CHEQUES, EFT'S & VOUCHERS FOR THE MONTH OF JANUARY 2024			
VOUCHER	DATE	DETAILS	AMOUNT
		Municipal Cheques & EFT Payments	
Creditor Payments	1/31/2024	113076 - 113086 & EF117069 - EF117088 & EF117094 - EF117415 & EF117419 - EF117726	\$ 10,832,454.42
			-\$ 1,887.90
			10,830,566.52
		Municipal Vouchers	
3685A	1/2/2024	Corporate Credit Card	21,312.50
3686A	1/4/2024	Department Attorney General Lodgement FER	5,344.00
3687A	1/8/2024	Periodical Loan Repayment	244,968.72
3688A	1/9/2024	Payroll FE 5/01/24	2,204,907.84
3689A	1/5/2024	PrePays FE 5/01/24	13,919.53
3690A	1/11/2024	Click Super Direct Debit	357,007.76
3691A	1/2/2024	Bank Fees	27,138.96
3692A	1/19/2024	Corporate Credit Card Top Up	10,000.00
3693A	1/22/2024	Summonses Issued	15,191.50
3694A	1/23/2024	Payroll FE 19/01/24	2,178,200.92
3695A	1/19/2024	PrePays FE 19/01/24	26,795.72
3696A	1/24/2024	Click Super Direct Debit	355,410.94
3697A	1/23/2024	Department Attorney General Lodgement FER	343.40
3698A	1/23/2024	WA Treasury Guarantee Fee	7,049.44
3699A	1/23/2024	Summonses Issued	8,073.00
3700A	1/25/2024	Summonses Issued	13,345.50
3701A	1/29/2024	Department Attorney General Lodgement FER	171.70
3702A	1/31/2024	Department Attorney General Lodgement FER	515.10
3703A	1/31/2024	Corporate Credit Card	19,284.13
			5,508,980.66
		Bond Cheques & EFT Payments	
Creditor Payments	1/31/2024	EF117089 - EF117093 & EF117416 - EF117418	7,925.90
			7,925.90
		TOTAL	16,347,473.08

ATTACHMENT 12.11.1



City of Joondalup
Financial Activity Statement
for the period ended 31 January 2024

	Notes	Budget	YTD Budget	YTD Actual	YTD Variance \$	YTD Variance %
OPERATING REVENUE						
Rates		(107,928,165)	(107,928,165)	(107,935,851)	7,686	0%
Specified Area Rates		(778,235)	(778,235)	(787,079)	8,844	1%
Grants and Subsidies	1	(6,993,740)	(2,347,018)	(472,488)	(1,874,530)	(80)%
Contributions Reimbursements and Donations	2	(1,376,535)	(705,088)	(947,913)	242,825	34%
Profit on Asset Disposals	3	(432,738)	(188,754)	(73,432)	(115,322)	(61)%
Fees and Charges	4	(42,816,930)	(34,973,512)	(36,438,318)	1,464,806	4%
Interest Earnings	5	(5,761,204)	(3,408,705)	(5,959,627)	2,550,922	75%
Other Revenue/Income	6	(375,000)	(187,500)	(1,821,177)	1,633,677	100%
Total Operating Revenue		(166,462,548)	(150,516,977)	(154,435,885)	3,918,908	3%
OPERATING EXPENSES						
Employee Costs	7	70,106,394	41,496,317	41,604,052	(107,735)	(0)%
Materials and Contracts	8	59,314,523	34,655,129	33,577,471	1,077,658	3%
Utilities (gas, electricity, water etc.)	9	6,321,613	3,637,365	3,501,796	135,569	4%
Depreciation & Amortisation of Non-Current Assets	10	30,945,170	17,899,029	17,835,404	63,625	0%
Loss on Asset Disposals	11	197,862	99,502	22,345	77,157	78%
Interest Expenses	12	312,521	186,889	170,863	16,026	9%
Insurance Expenses		1,591,630	1,578,146	1,606,470	(28,324)	(2)%
Total Operating Expenses		168,789,713	99,552,377	98,318,401	1,233,976	1%
(SURPLUS)/DEFICIT FROM OPERATIONS		2,327,165	(50,964,600)	(56,117,484)	5,152,884	10%
OPERATING NON-CASH ADJUSTMENTS						
Depreciation & Amortisation of Non Current Assets		(30,945,170)	(17,899,029)	(17,835,404)	(63,625)	(0)%
Loss on Asset Disposal		(197,862)	(99,502)	(22,345)	(77,157)	(78)%
Profit on Asset Disposals		432,738	188,754	73,432	115,322	61%
Movement in Non-current Items	13	(100,000)	(100,000)	(181,631)	81,631	82%
OPERATING CASH (SURPLUS)/DEFICIT		(28,483,129)	(68,874,376)	(74,083,432)	5,209,055	8%
NON-OPERATING REVENUE						
Capital Grants and Subsidies	14	(11,416,335)	(5,371,317)	(10,041,457)	4,670,140	87%
Capital Contributions	15	(402,754)	(13,700)	(77,390)	633,690	100%
Equity Distribution - CRC	16	(3,333,333)	(1,666,667)	(2,500,000)	833,334	50%
Other Non-Operating (GST Reimb CRC Land Sales)	17	-	-	(328,741)	328,741	100%
Total Non-Operating Revenue		(15,152,422)	(7,051,684)	(12,947,588)	5,895,905	84%
CAPITAL EXPENDITURE						
Capital Projects	18	6,656,038	933,989	800,824	133,165	14%
Capital Works	19	41,987,376	17,633,280	12,908,440	4,724,840	27%
Vehicle and Plant Replacements		4,432,000	1,233,500	1,271,062	(37,562)	(3)%
Total Capital Expenditure		53,075,414	19,800,769	14,980,326	4,820,443	24%
CAPITAL (SURPLUS)/DEFICIT		37,922,992	12,749,086	2,032,738	10,716,348	84%
(SURPLUS)/DEFICIT FROM OPERATIONS AND CAPITAL		9,439,863	(56,125,291)	(72,050,695)	15,925,403	28%
FUNDING						
Proceeds from Disposal	20	(908,750)	(179,900)	(239,364)	59,464	33%
Loans - Repayment of Principal		935,712	699,287	699,287	-	0%
Payments of Principal Portion of Lease Liability		492,559	441,741	441,741	-	0%
Transfer from Reserve		(23,126,605)	-	-	-	0%
Transfer to Reserve		15,479,581	-	-	-	0%
Opening Funds	21	(2,262,360)	(2,262,360)	(3,534,128)	1,271,768	56%
CLOSING FUNDS	22	50,000	(57,426,523)	(74,683,159)	17,256,635	30%

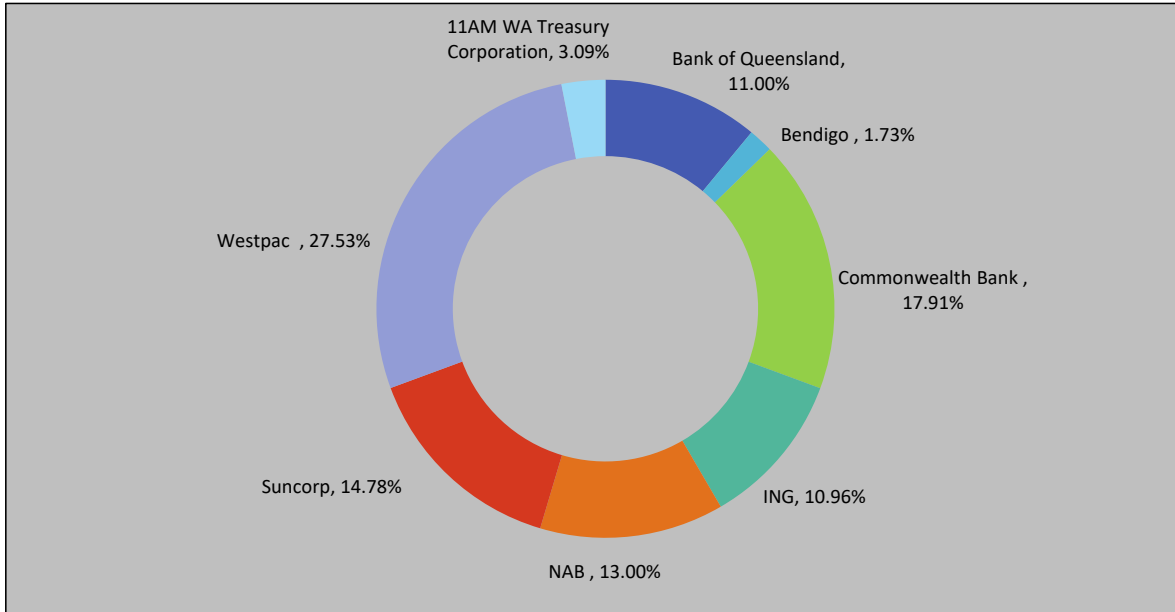


City of Joondalup
Balance Sheet
as at 31 January 2024

Municipal Fund	Notes	Actuals YTD 2024	Actuals 2023
CURRENT ASSETS			
Cash and cash Equivalents		194,551,633	151,674,072
Trade and Other Receivables		31,820,757	7,126,512
		<u>226,372,390</u>	<u>158,800,583</u>
NON CURRENT ASSETS			
Trade and Other Receivables		2,317,263	2,317,263
Equity Investments		27,775,202	30,027,651
Property, Plant and Equipment		1,412,224,640	1,417,967,319
		<u>1,442,317,106</u>	<u>1,450,312,233</u>
TOTAL ASSETS		<u>1,668,689,496</u>	<u>1,609,112,816</u>
CURRENT LIABILITIES			
Trade and other Payables		21,545,834	20,890,145
Provisions		17,278,048	16,501,684
Borrowings		236,425	935,712
		<u>39,060,308</u>	<u>38,327,541</u>
NON CURRENT LIABILITIES			
Provisions		1,567,853	1,386,222
Borrowings		962,667	962,667
Lease Liability		6,742,665	6,742,665
		<u>9,273,184</u>	<u>9,091,554</u>
TOTAL LIABILITIES		<u>48,333,492</u>	<u>47,419,095</u>
NET ASSETS		<u>1,620,356,004</u>	<u>1,561,693,721</u>
EQUITY			
Retained Earnings		625,057,552	562,368,846
Reserves		114,298,961	119,755,047
Asset Revaluation Reserve		880,999,491	879,569,828
		<u>1,620,356,004</u>	<u>1,561,693,721</u>

INVESTMENT SUMMARY

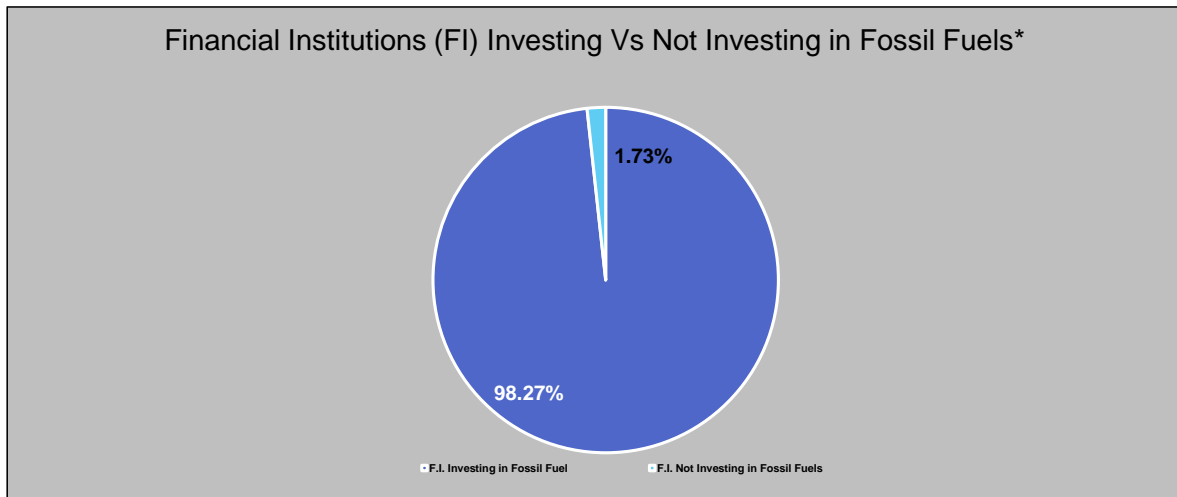
January-24



Municipal Funds	\$88,384,385	YTD Return	4.99%
Reserve Funds	\$114,298,961	Benchmark	4.85%
	<u>\$202,683,346</u>	RBA Rate	4.35%

Investment Policy Limits					
	LT Rating	Limit		LT Rating	Limit
Bank of Queensland	A-*	10%	NAB	AA-	25%
Bendigo	A-*	10%	Rural Bank	A-*	10%
Commonwealth Bank	AA-	25%	Suncorp	A+	15%
ING	A+	15%	Westpac	AA-	25%
			11AM WATC	AA+	25%

*S&P Long Term Rating BBB, Based on the investment policy the Long Term Rating Used is (A-) Based on Moody's and Fitch Rating



*Based on Market Forces ratings (<http://marketforces.org.au/>)



NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 JANUARY 2024

1. Grants and Subsidies (\$1,874,530)

This unfavourable timing variance is mainly driven by lower than estimated Commonwealth General Purpose Grants (\$1,862,166) and Federal Road (FLRG) Grant (\$132,986) as a consequence of receiving a significant portion of the City's 2023-24 allocation as an advance in the previous financial year. In addition, higher than estimated Operating State – Other Grants and Subsidies \$108,622 mainly as a result of Joondalup Festival Lotterywest Grant \$90,000.

2. Contributions, Reimbursements and Donations \$242,825

This favourable variance occurred due to higher than estimated insurance contributions \$110,636 and Sponsorships \$60,000.

3. Profit on Asset Disposals (\$115,322)

This unfavourable timing variance arose from disposal of fleet and plant (\$115,322).

4. Fees and Charges \$1,464,806

	YTD Budget	YTD Actual	Variance
a) Sports and Recreation Fees	\$6,063,707	\$7,253,263	\$1,189,556
b) Refuse Charges	\$22,186,088	\$22,342,597	\$156,509
c) Other Fees and Charges	\$1,390,049	\$1,533,540	\$143,491
d) Building and Development Fees	\$976,354	\$1,086,456	\$110,102
e) Hire and Rentals	\$493,240	\$563,397	\$70,157
f) Parking Fees	\$1,973,919	\$1,800,519	(\$173,400)
Other Fees and Charges	\$1,890,155	\$1,858,546	(\$31,609)
	<u>\$34,973,512</u>	<u>\$36,438,318</u>	<u>\$1,464,806</u>

a) Favourable variance arose from significantly higher revenue at the Craigie Leisure Centre including Membership Fees \$761,354, Admission Fees \$383,243, Learn to Swim Program \$136,688 as well as Hire of Facilities \$67,736. This was partially offset by lower than estimated admission fees for Valentines Day Concert (\$164,220).

b) A favourable variance arose mainly from higher actual volumes of charges including additional bins and refuse services.

c) Favourable variance mainly arose due to higher than estimated Sale of Merchandise & Promotional Items \$79,407 and timing of Environmental Health Services - Immunisation fees \$41,822 relative to budget estimates.



- d) Favourable variance arose from higher than estimated Other Building and Development Charges \$61,519 and Building Permits \$40,676.
- e) This favourable variance occurred mainly due to additional Lease Fees \$27,500 compared to budget estimates.
- f) Unfavourable variance mainly occurred due to lower than estimated Multi Storey Car Parking Fees (\$72,046) and Off Street Parking Fees (\$63,211).

5. Interest Earnings \$2,550,922

This arose mainly due to higher than estimated Interest from Other Financial Institutions \$2,528,082 due to the cumulative impact of higher deposit interest rates on the City's investment portfolio.

6. Other Revenue/Income \$1,633,677

This favourable variance arose primarily from Net Revenue from CRC Catalina Estate Sales \$1,608,233.

7. Employee Costs (\$107,734)

	YTD Budget	YTD Actual	Variance
a) Salaries and Wages	\$39,318,712	\$38,871,976	\$446,736
b) Other Employment Costs	\$2,177,606	\$2,732,076	(\$554,470)
	<u>\$41,496,318</u>	<u>\$41,604,052</u>	<u>(\$107,734)</u>

- a) Favourable timing variance for Salaries and Wages mainly arose from vacancies across various teams \$1,142,098, reflecting the cumulative impact of vacancies in various areas reflecting the challenges of the current employment market. This is partially offset by higher Salaries and Wages – Casuals (\$695,361) predominantly due to significantly higher activity at the Craigie Leisure Centre than estimated, including significant growth in memberships and consequent additional revenue (Refer 4a).
- b) This unfavourable variance arose mainly due to higher Agency Employees (\$493,762), driven by vacancies and turnover, as well as Standard Labour Recovery Capital Works (\$281,892), partially offset by lower than estimated Staff Training \$88,899 and Other Employee Costs \$81,814.

8. Materials and Contracts \$1,077,658

	YTD Budget	YTD Actual	Variance
a) Professional Fees & Costs	\$1,824,125	\$1,143,648	\$680,477
b) Waste Management Services	\$10,686,081	\$10,038,147	\$647,934
c) Furniture, Equipment and Artworks	\$1,680,033	\$1,346,861	\$333,172



d) Public Relations, Advertising and Promotions	\$725,072	\$450,013	\$275,059
e) Other Materials	\$1,661,695	\$1,473,368	\$188,327
f) Travel, Vehicles & Plant	\$1,119,590	\$1,007,162	\$112,428
g) Telephones and Communication	\$474,174	\$407,382	\$66,792
h) Members Costs	\$487,154	\$428,013	\$59,141
i) External Service Expenses	\$10,753,931	\$11,635,312	(\$881,381)
j) Computing	\$2,161,686	\$2,569,702	(\$408,016)
k) Administration	\$810,653	\$924,975	(\$114,322)
Other Materials & Contracts	\$2,270,935	\$2,152,888	\$118,047
	<u>\$34,655,129</u>	<u>\$33,577,471</u>	<u>\$1,077,658</u>

- a) A favourable timing variance arose mainly from Consultancy \$439,995 and Research \$132,147.
- b) Favourable variances were due to General Waste Tipping Fees \$461,472 and lower than expected Recycling, Government Levy Processing Costs \$150,913, Processing Bulk Hard Waste \$57,229 and Bulk Hard Waste Collection \$55,935. This is partially offset by higher General Waste Collection costs (\$111,092).
- c) A favourable variance mainly arose due to lower than estimated Hire of Equipment \$238,353, Minor Plant & Equipment Purchase \$90,733 and Computer & Communications Equipment Maintenance & Repair \$51,627.
- d) Favourable timing variance arose due to lower than estimated Promotions Costs \$121,231, Signage/Decals \$67,373 and General Advertising \$52,128.
- e) Favourable variance arose mainly as a result of lower than estimated External Material Purchases – Contract \$214,111 pertaining to various operational activities progressing differently to budget estimates.
- f) Favourable timing variance occurred mainly due to lower than estimated Vehicle Servicing Costs \$63,155.
- g) A favourable timing variance mainly arose due to lower than estimated Mobile Phones, Pagers, Radios Costs \$39,404.
- h) Favourable variance mainly arose due to lower than estimated Elected Members Conference and Training expenses \$39,667.
- i) Unfavourable timing variances arose from mainly from External Contractors and Services (\$1,071,203), including Administration (\$519,692), Buildings (\$285,874), Natural Areas (\$126,548), Parks (\$69,933) and Fleet and Plant (\$64,442). This was partially offset by favourable variances on Programme Activities \$135,954 and Other Service Fees and Expenditures \$51,026.
- j) This unfavourable variance occurred mainly due to timing of Computer Software Subscriptions (\$478,958), partially offset by lower than estimated Computer Software Maintenance costs \$52,277.
- k) Unfavourable variance occurred mainly due to higher than estimated Council Election Costs (\$222,651) as the full cost of the 2023 Council Elections is reflected. This will be



adjusted in the subsequent month to report 50% of this cost in this financial year, with the remainder recognised in the following year, to reflect the biennial election cycle.

9. Utilities \$135,569

Favourable timing variance arose mainly due to lower than estimated electricity for a number of Buildings \$68,781 and Roads \$35,048.

10. Depreciation \$63,625

Favourable variance comprises various offsetting variances. Key sub-variances including lower than estimated Impairment/Write off of assets \$841,006, Depreciation – Footpaths Infrastructure \$262,905 and Depreciation - Other Infrastructure Assets \$195,830, partially offset by higher than estimated Depreciation – Open Reserves (\$625,156), Depreciation – Mobile and Other Plant (\$354,467), Depreciation – Computer & Communications Hardware (\$112,182) and Depreciation – Road Infrastructure (\$59,554). Estimates have been reviewed to be updated in the mid-year budget review.

11. Loss on Asset Disposals \$77,157

Favourable variance arose due to timing of fleet and plant asset disposals.

12. Interest Expenses \$16,026

Favourable variance arose due to Interest on Lease Liability \$16,026 compared to estimates.

13. Movement in Non-current items \$81,631

This timing variance arose in respect to increase in Non-current Long Service Leave Liability compared to budget estimates. Estimates have been revised for the mid-year budget review.

14. Capital Grants and Subsidies \$4,670,140

	YTD Budget	YTD Actual	Variance
a) State Government Grants - Capital - Other	\$1,813,767	\$4,783,226	\$2,969,459
b) State Government Grants & Subsidies – Capital – Black Spot	\$272,440	\$1,243,796	\$971,356
c) State Government Grants – MRRG Grant Roads	\$1,029,323	\$1,703,312	\$673,989
d) Commonwealth Grants – Capital - Other	0	\$210,070	\$210,070



e) Other Grants and Subsidies – Capital - Other	\$215,000	\$315,176	\$100,176
f) Commonwealth Grants – Capital – Roads to Recovery Other Grants and Subsidies	\$1,312,000	\$1,099,690	(\$212,310)
	\$708,000	\$665,400	(\$42,600)
	<u>\$5,350,530</u>	<u>\$10,020,670</u>	<u>\$4,670,140</u>

- a) Variances relates to unspent grant receipts from 2022-23 recognised in the current year for various projects including RDC2031 Hepburn Ave – Lilburne to Walter Padbury \$1,198,773, FNM2103 Coastal & Estuarine Mitigation Program \$560,560, SBS2092 Marmion Ave and Forrest Rd Intersection \$262,408 and SBS2093 Ocean Reef Rd and Gwendoline Dr \$248,490. Favourable variances also occurred on final milestone payment received projects completed in the previous year BCW2650 Sorrento Football Upgrade \$100,000 as well as MPP2050 Craigie Leisure Centre Upgrades \$100,000 and unspent grant income for State Urban Bike Trail \$300,000, all of which will be considered as part of the mid-year budget review. PDP2371 Chichester Park Skate Park received more funding that anticipated \$425,000 and payment received from Water Corporation for PDP2348 Barridale Park Irrigation Renewal \$218,182. This was partially offset by FPN2299 Coastal Shared Path Design (\$443,954).
- b) Favourable variance occurred due to unspent grant receipts from 2022-23 recognised in the current year for various black spot projects including SBS2096 Hepburn Ave/Kurah Way Intersection Upgrade \$294,435, SBS2095 Hepburn Ave/Amalfi Dr RAB Improvements \$178,454 and SBS2090 Marmion Ave/Cambria St \$141,035. In addition, higher than expected funds for SBS2097 Hepburn Ave/Moolanda Bvd Roundabout \$490,000. These are offset by timing of grant claims for SBS2091 Marmion Ave/Coral St Intersection (\$197,240).
- c) A favourable variance occurred mainly due to unspent grant receipts from 2022-23 recognised in the current year for RDC2027 Joondalup Dr/Hodges Dr Intersection Upgrade \$1,065,718 and RDC2025 Whitfords Ave/Gibson Ave Intersection Upgrade \$51,940. This was partially offset by less funding than anticipated received for RDC2029 Joondalup/Lakeside (N) RDB Upgrade (\$112,800). Additional grant claims are still outstanding for RPR Rehab Projects \$353,214.
- d) Variance due to unspent grant receipts from 2022-23 now recognised for LRCI Phase 3 projects including FPR2283 Joondalup Dr – Treetop to Wedgewood \$116,235 and RPR3285 Mawson/Shackleton Roundabout \$83,835.
- e) Favourable variance was mainly due to timing of grants received for PDP2350 Sorrento Bowling Synthetic Turf \$98,655.
- f) This unfavourable variance relates to the timing of the second quarterly payment for Roads to Recovery Projects now expected in February resulting in overall variance of (\$212,310).

15. Capital Contributions**\$63,690**

This favourable variance was mainly due to insurance reimbursements received that were not part of budget estimates \$43,893 and Capital Contributions \$19,797.

16. Equity Distribution - CRC**\$833,334**



This favourable variance arose due to higher than estimated distribution received from CRC. Distribution estimates have been updated for the mid-year budget review

17. Other Non-Operating Revenue **\$328,741**

This favourable timing variance arose from GST reimbursements in respect of CRC land sales undertaken.

18. Capital Projects **\$133,165**

This favourable timing variance arises primarily from Network infrastructure Upgrade Program \$268,460, CCTV Hardware Replacement Program \$125,000 and Workshop Administration Reallocation \$60,000, which are partially offset by the timing of Craigie Leisure Centre Alfresco Dining Refurbishment (\$184,312). The balances of variances are spread across a number of projects.



19. Capital Works

\$4,724,840

	No. Budgeted Projects	YTD Budget	YTD Actual	Variance	Key Variance
a) Blackspot Program (SBS)	7	\$1,581,000	\$347,308	\$1,233,692	SBS2096 - \$384,259
b) Road Preservation and Resurfacing (RPR)	92	\$5,673,904	\$4,449,571	\$1,224,333	RPR3416 - \$536,108
c) New Path Program (FPN)	8	\$1,830,955	\$1,292,935	\$538,020	FPN2299 - \$505,603
d) Major Projects Program (MPP)	8	\$1,335,066	\$999,932	\$335,134	MPP2081 - \$204,966
e) Major Road Construction Program (RDC)	9	\$1,199,275	\$878,348	\$320,927	RDC2027 - \$801,591
f) Streetscape Enhancement Program (SSE)	4	\$748,895	\$473,612	\$275,283	SSE2059- \$328,471
g) Local Traffic Management (LTM)	13	\$602,372	\$348,174	\$254,198	LTM2166 - \$235,708
h) Major Building Capital Works Program (BCW)	17	\$916,543	\$677,541	\$239,002	BCW2620 - \$487,048
i) Street Lighting Program (STL)	16	\$253,781	\$119,693	\$134,088	STL2003 - \$74,615
j) Foreshore and Natural Area Program (FNM)	9	\$236,724	\$108,279	\$128,445	FNM2059 - \$89,971
k) Parks Equipment Program (PEP)	37	\$1,107,338	\$1,027,208	\$80,130	PEP2815 - \$149,799
l) Parking Facilities Program (PFP)	6	\$506,671	\$432,079	\$74,592	PFP2066 - \$76,953
m) Park Development Program (PDP)	17	\$871,234	\$948,276	(\$77,042)	PDP2371 - (\$86,434)
Other Programs	19	\$769,522	\$805,484	(\$35,962)	
	262	\$17,633,280	\$12,908,440	\$4,724,840	



- a) Favourable timing variances mainly relate to various projects including SBS2093 Ocean Reef Rd and Gwendoline Dr \$549,674, SBS2096 Hepburn Ave/Karuah Way Intersection Upgrade \$384,259 and SBS2091 Marmion Ave and Coral St Intersection \$193,700 and SBS2092 Marmion Rd and Forest Rd Intersection \$63,565.
- b) Favourable timing variance relates to completed projects awaiting final invoices RPR3311 Eddystone Av - Eagle to Allambie Dr \$209,979 and saving on RPR3133 Parker Ave \$93,901 completed under budget. The following projects have phasing variances RPR2004 Road Preservation Program \$65,657 and RPR2005 Parking Surfaces Renewal Program \$100,000. RPR3139 Gwendoline Dr \$196,931 is linked with delays to connected LTM and SBS projects and RPR3396 Hepburn Ave (WB) - Karuah to Kingsley \$206,227, RPR3411 Whitfords Ave (WB) - SC RDB to Dampier \$254,682 and RPR3416 Lakeside Dr - Deakin to Chancellor \$536,108 are all programmed to start in either February or March. These are offset by unfavourable variances due to overspend mainly for RPR3414 Joondalup Dr (SB) - Clarke to Grand Blvd (\$86,162), RPR3412 Grand Blvd (NB) - Kendrew to Collier (\$84,588), RPR3324 Blackall Dr – Hartley Ct to Filbert St (\$75,022), RPR3413 Joondalup Dr (SB) - Aston to Clarke (\$65,927) and RPR3345 Willesden Avenue (\$63,206).
- c) This variance mainly relates to FPN2299 Coastal Shared Path Design \$505,603 and FPN2298 Eddystone Ave Shared Path Upgrade \$137,509 with works in progress.
- d) Timing variance mainly due to MPP2081 Percy Doyle Skate Park \$204,966 which is current in design, MPP2083 City Centre Place Activation \$185,278 and MP2076 Sorrento SLSC Redevelopment \$105,810. This was partially offset by overspend on MPP2006 Pinnaroo Point Café (\$172,260).
- e) Favourable timing variance mainly relates to delays experienced in RDC2027 Joondalup Dr/Hodges Dr Intersection Upgrade \$801,591 which is currently in the design phase, and RDC2030 Moolanda Boulevard Pedestrian Footbridge \$253,339 awaiting final invoices. This was partially offset due to timing on completed project RDC2025 Whitfords Ave/Gibson Ave Intersection Upgrade (\$761,799).
- f) Favourable timing variance relates to SSE2059 Joondalup Drive Streetscape Upgrades \$328,859, which is in quotation phase and SSE2056 City Centre Streetscape Renewal Program \$38,084 currently in progress, offset by SSE2057 Leafy City Program (\$90,931).
- g) This favourable variance occurred mainly due to LTM2166 Gwendoline Drive Median Upgrade \$235,708 due to the design phase taking longer than estimated.
- h) Favourable timing variance mainly relates to BCW2620 Civic Centre Slab Waterproofing \$487,048 and BCW2450 Environmental Initiatives \$71,830 partially offset by BCW2595 Christchurch Park Changerooms Refurbishment (\$154,569) and BCW2020 Building Component Renewal (\$121,123).
- i) Timing variance mainly due to STL2003 Joondalup City Centre Street Lighting \$74,615 and STL2121 Forrest Park Sports Lighting Upgrade \$58,961.
- j) Favourable variance occurred on FNM2059 Bushland Reserve Fencing Renewal Program \$89,971 due to lower expenditure than estimated.
- k) Timing variance relates to progress ahead of estimates for PEP2796 Gerda Park Playspace (\$80,328) and PEP2517 Tennis Court Resurfacing Program (\$59,374)



which are offset by a favourable variance on PEP2815 Baltusrol Park Playspace Renewal \$149,799.

- l) This favourable variance arises from PFP2066 Pinnaroo Point Parking Improvements \$76,953 which was completed under budget and awaiting final invoices.
- m) Unfavourable timing variances occurred due to PDP2252 Tree Planting Program (\$100,764), offset by timing variances on PDP2371 Chichester Park Skate Park \$86,434 and PDP2355 Padbury N/E Cluster Parks Revitalisation \$56,068.

20. Proceeds from Disposal \$59,464

A favourable variance arose due to timing of disposal of fleet and plant assets compared to estimates.

21. Opening Funds \$1,271,768

Variations in the actual results for 2022-23 compared to the budget estimate gave rise to a favourable variance of \$1,271,768 in opening funds. The drivers for the increased end of year surplus, after taking end of year reserve movements and other offsets into account, are reductions in capital and operating expenditure and an increase in operating revenue. Adjustment to opening funds will be reflected in the Mid Year Budget Review.

22. Closing Funds \$17,256,635

	June 2023	January 2024
Current Assets		
Cash and Investments	\$151,658,285	\$194,551,633
Rates Outstanding, Sundry Debtors and Other Receivables	\$3,391,478	\$27,469,854
Accrued Income	\$2,196,214	\$3,229,965
Prepayments	\$485,602	\$941,450
Inventories	\$760,689	\$179,488
Total Current Assets	\$158,492,268	\$226,372,390
Current Liabilities		
Trade Creditors	\$3,134,113	\$3,506,733
Sundry Payables	\$12,454,410	\$12,274,084
Accrued Expenses	\$4,066,351	\$4,331,405
Other Payables	\$292,660	\$1,221,867
Borrowings	\$935,712	\$236,425
Lease Liability	\$653,487	\$211,746
Provision for Annual Leave	\$4,679,402	\$4,418,797
Provision for Long Service Leave	\$6,565,922	\$6,594,283
Provision for Purchased Leave	\$140,572	\$114,712



Provision for Workers Compensation Insurance	\$4,126,737	\$5,183,391
Provision for Sick Leave	\$955,380	\$933,193
Other Provisions	\$9,415	\$33,672
Total Current Liabilities	\$38,014,161	\$39,060,308
Net Current Assets	\$120,478,107	\$187,312,082
Add back: Borrowings	\$935,712	\$236,425
Add back: Lease Liabilities	\$653,487	\$211,746
Add back: Contract Liabilities for developer contributions	\$1,221,867	\$1,221,867
Less: Cash Backed Reserves	\$119,755,045	\$114,298,961
Closing Funds – Surplus/(Deficit)	\$3,534,128	\$74,683,159

CORPORATE CREDIT CARD TRANSACTIONS - JANUARY 2024				
Corporate Card	Date	Amount	Payee	Description
CEO Credit Card	13/01/2024	19.49	Fairfax Subscription	Monthly subscription - Nine News
	24/01/2024	99.23	Hillarys Beach Club	Lunch meeting Stevan Rodic
	28/01/2024	3.75	WESTPAC	Monthly card fee
Corporate Travel Credit Card	28/01/2024	3.75	WESTPAC	Monthly card fee
Civic Hospitality / Catering Credit Card	4/01/2024	117.00	WOOLWORTHS -	Administration building coffee stock
	6/01/2024	136.50	WOOLWORTHS -	Administration building coffee stock
	10/01/2024	102.23	COLES -	Stock for council and committee meetings
	15/01/2024	110.07	WOOLWORTHS -	ELT meeting items
	15/01/2024	597.00	APR*DiscPartySupp -	300 acrylic wine glasses for Valentine's Concert event
	16/01/2024	74.00	COLES -	Stock items
	18/01/2024	29.60	WOOLWORTHS -	Bar stocks
	22/01/2024	28.05	WOOLWORTHS -	Cleaning items
	22/01/2024	131.47	IGA -	
	24/01/2024	356.89	GREENVELOPE, USA -	Renewal of subscription for e-invitation software used to issue invites to City events/functions
	28/01/2024	3.75	WESTPAC	Monthly card fee
Purchasing Credit Card	28/12/2023	1,367.16	FACEBK VCZGWUBC92 -	Facebook advertising Craigie Leisure Centre activities/programs
	29/12/2023	1,236.00	FACEBK *VY7FW3VU2 -	Facebook advertising Valentines Concert, Joondalup Festival, waste management
	31/12/2023	321.80	FACEBK *RQMWWW3VU2 -	Facebook advertising Valentines Concert, Joondalup Festival, waste management
	1/01/2024	361.45	DIGITALOCEAN -	Coj public website hosting service
	2/01/2024	249.00	SP COOLCABANAS -	Cabana purchased for Joondalup Festival 2024
	2/01/2024	438.00	RETRAVISION JOONDALUP -	Aqua station/water purifier for Edge Youth Centre
	4/01/2024	154.53	TRANSLATION SERVICES -	Cost of translation services for Chinese New Year's greeting material
	4/01/2024	107.54	NEWINTERNATIONALISTMAG, GBR -	12 month magazine subscriptions, Libraries
	5/01/2024	1,236.00	FACEBK *RQZSNWTVU2 -	Facebook advertising Valentines Concert, Joondalup Festival, waste management
	5/01/2024	336.95	CILIP, GBR -	CILIP Information Professional magazine subscription, Libraries
	5/01/2024	184.61	SMARTSIGN, USA -	Annual subscription, Asset Tiger, asset tracking software
	8/01/2024	139.55	TWILIO SENDGRID, USA -	Renewal of sendgrid email service for public website
	9/01/2024	35.06	LinkedIn Ads 908999391 -	Innovate Joondalup
	10/01/2024	1,100.00	INGRID CUMMING KKW -	Welcome to Country and smoking ceremony fee for Joondalup Festival
	10/01/2024	1,713.28	AMPED DIGITAL -	CLC digital signage annual subscription
	11/01/2024	1,236.00	FACEBK *B5J3BX7VU2 -	Facebook advertising Valentines Concert, Joondalup Festival, waste management, Innovate Joondalup
	13/01/2024	113.99	LinkedIn Ads 979587079 -	Innovate Joondalup
	14/01/2024	40.00	NEWS PTY LIMITED -	The Australian digital subscription
	16/01/2024	342.00	DMN/THEBREAKWATER -	Catering - deposit payment for Business Engagement Event at Hillarys Marina (Joondalup Festival)
	16/01/2024	257.00	DEPT. OF PARLIAMENTA , Canberra -	Dinner meeting with stakeholders at Parliament House, Canberra Advocacy trip Nov 23
	17/01/2024	1,236.00	FACEBK *HNU6DX3WU2 -	Facebook advertising Valentines Concert, Joondalup Festival, waste management, Innovate Joondalup, Community Funding program
	17/01/2024	1,416.25	FACEBK *SWD6T4UC92 -	Facebook advertising Craigie Leisure Centre activities/programs
	18/01/2024	10.00	COOGEE MARITIME TRAIL -	Charge not identified - reported to card issuer; under investigation
	18/01/2024	710.60	IPAA -	Cost of IPAA training course
	18/01/2024	3,256.74	MARQ, USA -	Subscription renewal MARQ document templating solutions
	18/01/2024	207.82	Mailchimp, USA -	CLC monthly Mailchimp subscription charges
	18/01/2024	141.80	LinkedIn Ads 912427373 -	Innovate Joondalup
	19/01/2024	315.00	Tickets*Group Faci -	Evolve WA training course group facilitation tools
	19/01/2024	737.00	SIDRA SOLUTIONS -	Sidra traffic software subscription renewal
	20/01/2024	1,236.00	FACEBK *XSVKPYBVU2 -	Facebook advertising Valentines Concert, Joondalup Festival, waste management, Innovate Joondalup, Community Funding program, libraries
	22/01/2024	377.30	RAPID-TECH EQUIPMENT -	Purchase of mini-thermo anemometer for Joondalup Festival
	23/01/2024	131.15	LinkedIn Ads 914237286 -	Innovate Joondalup
	23/01/2024	1,235.84	FACEBK *M2L3GYFVU2 -	Facebook advertising Valentines Concert, Joondalup Festival, waste management, Community Funding program, libraries
	24/01/2024	4,400.00	ADDRESSIFY -	Addressify subscription service for D365
	24/01/2024	242.52	DEMENTIASHOP -	Various items for dementia bags, Libraries
	24/01/2024	154.50	DMN/THEBREAKWATER -	Catering for Business Engagement Event at Hillarys Marina (Joondalup Festival)
	24/01/2024	150.14	MODERN TEACHING AIDS -	Various items for dementia bags, Libraries
	23/01/2024	577.80	OFFICEWORKS -	Gift cards for staff service recognition
	28/01/2024	3.75	WESTPAC	Monthly card fee
			\$29,322.91	

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
31/12/2023	1EDO 676	PRMDSL	UTE FLEET	132.94	0.00	132.94
31/12/2023	1GRY 350	PRMDSL	UTE FLEET	141.22	0.00	141.22
31/12/2023	1GUP916	PRMDSL	HEAVY TRUCK	208.01	0.00	208.01
31/12/2023	1HPD029	PRMDSL	VAN FLEET	72.44	0.00	72.44
1/01/2024	1GCG622	PRMDSL	UTE FLEET	123.65	0.00	123.65
1/01/2024	1GMO 413	ULP	CAR FLEET	98.66	0.00	98.66
1/01/2024	1GNV 595	PRMDSL	VAN FLEET	75.99	0.00	75.99
1/01/2024	1HPD479	PRMDSL	VAN FLEET	60.13	0.00	60.13
2/01/2024	F94981	ULP	MINOR PLANT	29.10	0.00	29.10
2/01/2024	1ESZ105	PRMDSL	VAN FLEET	95.93	0.00	95.93
2/01/2024	1EXE339	PRMDSL	LOADERS	134.41	0.00	134.41
2/01/2024	1EKD382	PRMDSL	LIGHT TRUCK	222.25	0.00	222.25
2/01/2024	1GKQ871	PRMDSL	MOWERS	10.57	0.00	10.57
2/01/2024	1GKG594	PRMDSL	MOWERS	49.28	0.00	49.28
2/01/2024	1GNE 038	PRMDSL	MOWERS	80.35	0.00	80.35
2/01/2024	1GNV 587	PRMDSL	VAN FLEET	92.52	0.00	92.52
2/01/2024	1GPX 371	ULP	CAR FLEET	33.38	0.00	33.38
2/01/2024	1HEL551	PRMDSL	LIGHT TRUCK	132.48	0.00	132.48
2/01/2024	1HGW566	ULP	ATVS	40.75	0.00	40.75
2/01/2024	1GJI868	PRMDSL	UTE FLEET	94.11	0.00	94.11
2/01/2024	1HPD677	PRMDSL	MOWERS	133.29	0.00	133.29
3/01/2024	1EEI 225	PRMDSL	HEAVY TRUCK	261.41	0.00	261.41
3/01/2024	1EGO353	PRMDSL	LIGHT TRUCK	181.84	0.00	181.84
3/01/2024	1ESR285	PRMDSL	UTE FLEET	126.55	0.00	126.55
3/01/2024	1EUV979	PRMDSL	HEAVY TRUCK	240.03	0.00	240.03
3/01/2024	21COJ	PRMDSL	VAN FLEET	88.79	0.00	88.79
3/01/2024	1GCG617	PRMDSL	UTE FLEET	109.22	0.00	109.22
3/01/2024	1GCG617	PRMDSL	UTE FLEET	109.22	0.00	109.22
3/01/2024	1GCG617	PRMDSL	UTE FLEET	-109.22	0.00	-109.22
3/01/2024	1GCG621	PRMDSL	UTE FLEET	82.00	0.00	82.00
3/01/2024	1GFM465	ULP	CAR FLEET	89.85	0.00	89.85
3/01/2024	1GFW808	ULP	CAR FLEET	76.64	0.00	76.64
3/01/2024	1GIA358	PRMDSL	VAN FLEET	98.59	0.00	98.59
3/01/2024	1GJW882	PRMDSL	UTE FLEET	86.47	0.00	86.47
3/01/2024	1GKQ871	PRMDSL	MOWERS	36.86	0.00	36.86
3/01/2024	1GKQ871	PRMDSL	MOWERS	30.92	0.00	30.92
3/01/2024	1GLC 159	PRMDSL	UTE FLEET	104.56	0.00	104.56
3/01/2024	1GOO 935	PRMDSL	HEAVY TRUCK	255.93	0.00	255.93
3/01/2024	1GPX 374	ULP	CAR FLEET	35.67	0.00	35.67
3/01/2024	1GUP916	PRMDSL	HEAVY TRUCK	205.95	0.00	205.95
3/01/2024	1GUK 639	PRMDSL	VAN FLEET	50.63	0.00	50.63
3/01/2024	1EQQ668	PRMDSL	LIGHT TRUCK	184.99	0.00	184.99
3/01/2024	1HGJ189	PRMDSL	LIGHT TRUCK	121.10	0.00	121.10
3/01/2024	F94005	ULP	MINOR PLANT	16.00	0.00	16.00
3/01/2024	1HNF 238	PRMDSL	UTE FLEET	59.85	0.00	59.85

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
3/01/2024	1HSN866	PRMDSL	LIGHT TRUCK	232.41	0.00	232.41
3/01/2024	1HTV858	PRMDSL	LIGHT TRUCK	285.45	0.00	285.45
3/01/2024	1HZP999	PRMDSL	LIGHT TRUCK	140.29	0.00	140.29
4/01/2024	F94987	ULP	MINOR PLANT	35.09	0.00	35.09
4/01/2024	1EKD383	PRMDSL	LIGHT TRUCK	128.20	0.00	128.20
4/01/2024	1ESR286	PRMDSL	UTE FLEET	107.37	0.00	107.37
4/01/2024	1EXE339	PRMDSL	LOADERS	114.72	0.00	114.72
4/01/2024	1EYF498	PRMDSL	LIGHT TRUCK	133.45	0.00	133.45
4/01/2024	1EYW059	PRMDSL	LOADERS	46.56	0.00	46.56
4/01/2024	1EYR101	ULP	CAR FLEET	67.58	0.00	67.58
4/01/2024	1GIR474	PRMDSL	UTE FLEET	77.73	0.00	77.73
4/01/2024	1GKG594	PRMDSL	MOWERS	17.15	0.00	17.15
4/01/2024	1GKW285	PRMDSL	UTE FLEET	114.13	0.00	114.13
4/01/2024	1GLS201	PRMDSL	VAN FLEET	102.29	0.00	102.29
4/01/2024	1GNV 595	PRMDSL	VAN FLEET	69.83	0.00	69.83
4/01/2024	1GOS 407	PRMDSL	UTE FLEET	100.22	0.00	100.22
4/01/2024	1GVI308	PRMDSL	MOWERS	83.80	0.00	83.80
4/01/2024	1GZH662	PRMDSL	MOWERS	131.94	0.00	131.94
4/01/2024	1GZH663	PRMDSL	MOWERS	99.36	0.00	99.36
4/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	212.53	0.00	212.53
4/01/2024	1HPD029	PRMDSL	VAN FLEET	93.33	0.00	93.33
4/01/2024	1HPD676	PRMDSL	MOWERS	129.54	0.00	129.54
4/01/2024	1HPR 183	PRMDSL	LIGHT TRUCK	106.71	0.00	106.71
4/01/2024	1HPD479	PRMDSL	VAN FLEET	82.68	0.00	82.68
4/01/2024	1HTH737	PRMDSL	UTE FLEET	69.16	0.00	69.16
4/01/2024	1HXZ 961	PRMDSL	UTE FLEET	123.73	0.00	123.73
4/01/2024	1HXZ 962	PRMDSL	UTE FLEET	125.20	0.00	125.20
5/01/2024	F94971	ULP	MINOR PLANT	20.82	0.00	20.82
5/01/2024	123COJ	PRMDSL	LIGHT TRUCK	97.45	0.00	97.45
5/01/2024	1GET700	PRMDSL	HEAVY TRUCK	252.89	0.00	252.89
5/01/2024	1GFG869	PRMDSL	VAN FLEET	113.55	0.00	113.55
5/01/2024	1GJX083	PRMDSL	UTE FLEET	108.24	0.00	108.24
5/01/2024	1GKQ871	PRMDSL	MOWERS	41.95	0.00	41.95
5/01/2024	1GKQ871	PRMDSL	MOWERS	27.16	0.00	27.16
5/01/2024	1GKW983	PRMDSL	UTE FLEET	103.52	0.00	103.52
5/01/2024	1GMK837	PRMDSL	LIGHT TRUCK	215.29	0.00	215.29
5/01/2024	1GNE 038	PRMDSL	MOWERS	154.72	0.00	154.72
5/01/2024	1GLC 156	PRMDSL	UTE FLEET	106.82	0.00	106.82
5/01/2024	1GOO 935	PRMDSL	HEAVY TRUCK	187.86	0.00	187.86
5/01/2024	1GLC 158	PRMDSL	UTE FLEET	112.10	0.00	112.10
5/01/2024	1GUD 414	PRMDSL	LIGHT TRUCK	231.41	0.00	231.41
5/01/2024	1HAF268	PRMDSL	LIGHT TRUCK	206.53	0.00	206.53
5/01/2024	1HBQ371	PRMDSL	LIGHT TRUCK	181.90	0.00	181.90
5/01/2024	1HGO247	PRMDSL	BUS FLEET	108.40	0.00	108.40
5/01/2024	1HGT321	PRMDSL	LIGHT TRUCK	163.27	0.00	163.27

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
5/01/2024	1HFR848	PRMDSL	RIDE ON SWEEPERS	67.89	0.00	67.89
5/01/2024	1HHZ562	PRMDSL	LIGHT TRUCK	115.10	0.00	115.10
5/01/2024	1HPD677	PRMDSL	MOWERS	24.16	0.00	24.16
5/01/2024	1HXZ 270	PRMDSL	UTE FLEET	61.06	0.00	61.06
6/01/2024	1GJW884	PRMDSL	UTE FLEET	139.18	0.00	139.18
6/01/2024	1GFM468	ULP	CAR FLEET	96.00	0.00	96.00
6/01/2024	1HPD029	PRMDSL	VAN FLEET	53.55	0.00	53.55
6/01/2024	1HXZ 269	PRMDSL	UTE FLEET	122.53	0.00	122.53
7/01/2024	1GGM533	PRMDSL	UTE FLEET	94.98	0.00	94.98
7/01/2024	1GNK 678	PRMDSL	CAR FLEET	73.13	0.00	73.13
7/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	211.20	0.00	211.20
7/01/2024	1HGW566	ULP	ATVS	44.81	0.00	44.81
8/01/2024	F98055	ULP	WATER PUMPS	32.69	0.00	32.69
8/01/2024	F94953	ULP	MINOR PLANT	12.67	0.00	12.67
8/01/2024	1EQC818	PRMDSL	LIGHT TRUCK	179.34	0.00	179.34
8/01/2024	1EUV979	PRMDSL	HEAVY TRUCK	232.04	0.00	232.04
8/01/2024	1GDL520	PRMDSL	LIGHT TRUCK	116.52	0.00	116.52
8/01/2024	1ESR289	PRMDSL	UTE FLEET	77.94	0.00	77.94
8/01/2024	1GHX573	PRMDSL	UTE FLEET	116.28	0.00	116.28
8/01/2024	1GLS993	ULP	CAR FLEET	48.65	0.00	48.65
8/01/2024	1GMP274	ULP	CAR FLEET	84.36	0.00	84.36
8/01/2024	1GNV 595	PRMDSL	VAN FLEET	69.49	0.00	69.49
8/01/2024	1GOS 408	PRMDSL	UTE FLEET	111.66	0.00	111.66
8/01/2024	1GUP916	PRMDSL	HEAVY TRUCK	224.60	0.00	224.60
8/01/2024	F94970	ULP	MINOR PLANT	8.95	0.00	8.95
8/01/2024	1GYG391	PRMDSL	LOADERS	146.75	0.00	146.75
8/01/2024	1HEL551	PRMDSL	LIGHT TRUCK	99.87	0.00	99.87
8/01/2024	1HNF 238	PRMDSL	UTE FLEET	54.55	0.00	54.55
8/01/2024	1HNF 304	PRMDSL	UTE FLEET	85.65	0.00	85.65
8/01/2024	1HPD029	PRMDSL	VAN FLEET	53.11	0.00	53.11
8/01/2024	1HPD479	PRMDSL	VAN FLEET	76.50	0.00	76.50
8/01/2024	1HSN866	PRMDSL	LIGHT TRUCK	138.21	0.00	138.21
8/01/2024	1HTH959	PRMDSL	UTE FLEET	112.38	0.00	112.38
9/01/2024	F94954	ULP	MINOR PLANT	31.36	0.00	31.36
9/01/2024	1EYW059	PRMDSL	LOADERS	40.38	0.00	40.38
9/01/2024	1EYR100	PRMDSL	UTE FLEET	83.79	0.00	83.79
9/01/2024	1EZW318	PRMDSL	LIGHT TRUCK	131.70	0.00	131.70
9/01/2024	1GFC087	PRMDSL	VAN FLEET	165.65	0.00	165.65
9/01/2024	1GNV 587	PRMDSL	VAN FLEET	116.87	0.00	116.87
9/01/2024	1GUK 639	PRMDSL	VAN FLEET	88.00	0.00	88.00
9/01/2024	1ELP 781	PRMDSL	LIGHT TRUCK	173.95	0.00	173.95
9/01/2024	1HGJ189	PRMDSL	LIGHT TRUCK	141.09	0.00	141.09
9/01/2024	1HPD682	PRMDSL	MOWERS	82.26	0.00	82.26
9/01/2024	1HPD676	PRMDSL	MOWERS	112.60	0.00	112.60
9/01/2024	1HPR 183	PRMDSL	LIGHT TRUCK	147.03	0.00	147.03

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
9/01/2024	1HRX 146	PRMDSL	LIGHT TRUCK	121.36	0.00	121.36
9/01/2024	1HSN673	PRMDSL	HEAVY TRUCK	581.65	0.00	581.65
9/01/2024	1HMD 957	PRMDSL	UTE FLEET	117.19	0.00	117.19
10/01/2024	1EDO 676	PRMDSL	UTE FLEET	134.22	0.00	134.22
10/01/2024	1EKT694	PRMDSL	LIGHT TRUCK	104.88	0.00	104.88
10/01/2024	1ESZ105	PRMDSL	VAN FLEET	92.89	0.00	92.89
10/01/2024	1GAN289	PRMDSL	UTE FLEET	110.66	0.00	110.66
10/01/2024	1GCG619	PRMDSL	UTE FLEET	73.93	0.00	73.93
10/01/2024	1GIA358	PRMDSL	VAN FLEET	84.63	0.00	84.63
10/01/2024	1GKQ871	PRMDSL	MOWERS	55.25	0.00	55.25
10/01/2024	1GKG594	PRMDSL	MOWERS	54.07	0.00	54.07
10/01/2024	1GLS201	PRMDSL	VAN FLEET	132.59	0.00	132.59
10/01/2024	1GKW982	PRMDSL	UTE FLEET	118.91	0.00	118.91
10/01/2024	1GNV 595	PRMDSL	VAN FLEET	48.54	0.00	48.54
10/01/2024	1GOS 407	PRMDSL	UTE FLEET	111.67	0.00	111.67
10/01/2024	1GPR 526	PRMDSL	UTE FLEET	127.83	0.00	127.83
10/01/2024	1GRY 350	PRMDSL	UTE FLEET	135.14	0.00	135.14
10/01/2024	1GCG615	PRMDSL	UTE FLEET	112.88	0.00	112.88
10/01/2024	1GXA947	PRMDSL	LIGHT TRUCK	239.64	0.00	239.64
10/01/2024	1GZH663	PRMDSL	MOWERS	69.28	0.00	69.28
10/01/2024	1GIR472	PRMDSL	UTE FLEET	84.78	0.00	84.78
10/01/2024	1HAF268	PRMDSL	LIGHT TRUCK	206.72	0.00	206.72
10/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	235.85	0.00	235.85
10/01/2024	1HGO247	PRMDSL	BUS FLEET	171.78	0.00	171.78
10/01/2024	F94980	ULP	MINOR PLANT	27.91	0.00	27.91
10/01/2024	1GFL847	PRMDSL	UTE FLEET	98.59	0.00	98.59
10/01/2024	1HPD676	PRMDSL	MOWERS	68.33	0.00	68.33
10/01/2024	1GFW809	ULP	CAR FLEET	44.25	0.00	44.25
10/01/2024	1HVD890	PRMDSL	LIGHT TRUCK	184.96	0.00	184.96
10/01/2024	1HXZ 271	PRMDSL	UTE FLEET	113.99	0.00	113.99
10/01/2024	1HXO 071	PRMDSL	UTE FLEET	101.03	0.00	101.03
11/01/2024	F98909	ULP	SPRAYER - LARGE	12.40	0.00	12.40
11/01/2024	F94951	ULP	MINOR PLANT	8.29	0.00	8.29
11/01/2024	F94974	ULP	MINOR PLANT	34.20	0.00	34.20
11/01/2024	F94981	ULP	MINOR PLANT	50.82	0.00	50.82
11/01/2024	F94984	ULP	MINOR PLANT	15.41	0.00	15.41
11/01/2024	F94969	ULP	MINOR PLANT	25.11	0.00	25.11
11/01/2024	1EEI 225	PRMDSL	HEAVY TRUCK	268.38	0.00	268.38
11/01/2024	1ELE 101	PRMDSL	UTE FLEET	108.29	0.00	108.29
11/01/2024	1ESR283	PRMDSL	UTE FLEET	128.15	0.00	128.15
11/01/2024	1ESR285	PRMDSL	UTE FLEET	98.42	0.00	98.42
11/01/2024	1EUV979	PRMDSL	HEAVY TRUCK	215.61	0.00	215.61
11/01/2024	1EXE339	PRMDSL	LOADERS	112.78	0.00	112.78
11/01/2024	1EYF498	PRMDSL	LIGHT TRUCK	155.74	0.00	155.74
11/01/2024	1EYW059	PRMDSL	LOADERS	22.54	0.00	22.54

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
11/01/2024	123COJ	PRMDSL	LIGHT TRUCK	86.61	0.00	86.61
11/01/2024	1GCG614	PRMDSL	UTE FLEET	104.25	0.00	104.25
11/01/2024	CVL1768	PRMDSL	BUS FLEET	66.13	0.00	66.13
11/01/2024	1GJW882	PRMDSL	UTE FLEET	84.76	0.00	84.76
11/01/2024	1GKE907	ULP	CAR FLEET	62.25	0.00	62.25
11/01/2024	1EKD382	PRMDSL	LIGHT TRUCK	159.02	0.00	159.02
11/01/2024	1GKQ871	PRMDSL	MOWERS	5.61	0.00	5.61
11/01/2024	1GKQ871	PRMDSL	MOWERS	43.07	0.00	43.07
11/01/2024	1GLS203	PRMDSL	VAN FLEET	115.67	0.00	115.67
11/01/2024	1GNE 038	PRMDSL	MOWERS	96.37	0.00	96.37
11/01/2024	1GNA 562	PRMDSL	VAN FLEET	94.26	0.00	94.26
11/01/2024	1GOO 935	PRMDSL	HEAVY TRUCK	256.03	0.00	256.03
11/01/2024	1GRY 350	PRMDSL	UTE FLEET	19.47	0.00	19.47
11/01/2024	1GCJ709	PRMDSL	LIGHT TRUCK	189.52	0.00	189.52
11/01/2024	1HBQ371	PRMDSL	LIGHT TRUCK	167.67	0.00	167.67
11/01/2024	1HGO247	PRMDSL	BUS FLEET	81.16	0.00	81.16
11/01/2024	1HGM 314	PRMDSL	UTE FLEET	109.11	0.00	109.11
11/01/2024	1HGW566	ULP	ATVS	46.95	0.00	46.95
11/01/2024	1HFR848	PRMDSL	RIDE ON SWEEPERS	75.39	0.00	75.39
11/01/2024	1HIH562	PRMDSL	UTE FLEET	99.54	0.00	99.54
11/01/2024	1HLP164	PRMDSL	LIGHT TRUCK	241.82	0.00	241.82
11/01/2024	1HPD029	PRMDSL	VAN FLEET	65.42	0.00	65.42
11/01/2024	1HPD479	PRMDSL	VAN FLEET	77.99	0.00	77.99
11/01/2024	1HTV858	PRMDSL	LIGHT TRUCK	239.63	0.00	239.63
11/01/2024	1HXZ 270	PRMDSL	UTE FLEET	107.89	0.00	107.89
11/01/2024	1HZP999	DIESEL	LIGHT TRUCK	200.01	0.00	200.01
12/01/2024	F94952	ULP	MINOR PLANT	8.78	0.00	8.78
12/01/2024	F94978	ULP	MINOR PLANT	26.46	0.00	26.46
12/01/2024	1EKD383	PRMDSL	LIGHT TRUCK	159.73	0.00	159.73
12/01/2024	1EYF497	PRMDSL	LIGHT TRUCK	185.95	0.00	185.95
12/01/2024	1GBD815	PRMDSL	UTE FLEET	119.55	0.00	119.55
12/01/2024	1GCG622	PRMDSL	UTE FLEET	103.72	0.00	103.72
12/01/2024	1GCG616	PRMDSL	UTE FLEET	89.01	0.00	89.01
12/01/2024	1GCG621	PRMDSL	UTE FLEET	99.35	0.00	99.35
12/01/2024	1GET700	PRMDSL	HEAVY TRUCK	242.76	0.00	242.76
12/01/2024	1GKG594	PRMDSL	MOWERS	16.82	0.00	16.82
12/01/2024	1GPX 374	ULP	CAR FLEET	60.57	0.00	60.57
12/01/2024	1GUP916	PRMDSL	HEAVY TRUCK	216.01	0.00	216.01
12/01/2024	1GUK 639	PRMDSL	VAN FLEET	74.28	0.00	74.28
12/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	117.89	0.00	117.89
12/01/2024	1HGO247	PRMDSL	BUS FLEET	93.66	0.00	93.66
12/01/2024	1HFR848	PRMDSL	RIDE ON SWEEPERS	24.92	0.00	24.92
12/01/2024	1GJI868	PRMDSL	UTE FLEET	107.61	0.00	107.61
12/01/2024	1GOF 367	PRMDSL	VAN FLEET	122.83	0.00	122.83
12/01/2024	1HPD676	PRMDSL	MOWERS	78.22	0.00	78.22

Fuel transactions - Jan 2024

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12/01/2024	1HRX 146	PRMDSL	LIGHT TRUCK	116.08	0.00	116.08
12/01/2024	1GFW809	ULP	CAR FLEET	59.61	0.00	59.61
13/01/2024	1GNV 595	PRMDSL	VAN FLEET	82.36	0.00	82.36
13/01/2024	1GFM468	ULP	CAR FLEET	69.47	0.00	69.47
13/01/2024	1HPD029	PRMDSL	VAN FLEET	58.72	0.00	58.72
14/01/2024	1EXC522	ULP	CAR FLEET	82.86	0.00	82.86
14/01/2024	1ESR289	PRMDSL	UTE FLEET	76.41	0.00	76.41
14/01/2024	1GRY 350	DIESEL	UTE FLEET	128.42	0.00	128.42
14/01/2024	1GUK 639	PRMDSL	VAN FLEET	53.97	0.00	53.97
14/01/2024	1GNK 678	PRMDSL	CAR FLEET	63.90	0.00	63.90
14/01/2024	1HPD479	PRMDSL	VAN FLEET	87.88	0.00	87.88
15/01/2024	F94971	ULP	MINOR PLANT	15.05	0.00	15.05
15/01/2024	F94974	ULP	MINOR PLANT	15.59	0.00	15.59
15/01/2024	1EYR101	ULP	CAR FLEET	57.47	0.00	57.47
15/01/2024	1EXC523	ULP	CAR FLEET	61.05	0.00	61.05
15/01/2024	1GIA358	PRMDSL	VAN FLEET	111.73	0.00	111.73
15/01/2024	1GJX083	PRMDSL	UTE FLEET	119.93	0.00	119.93
15/01/2024	1GKQ871	PRMDSL	MOWERS	30.22	0.00	30.22
15/01/2024	1GKQ871	PRMDSL	MOWERS	29.31	0.00	29.31
15/01/2024	1GMK837	PRMDSL	LIGHT TRUCK	120.46	0.00	120.46
15/01/2024	1GMP274	ULP	CAR FLEET	81.08	0.00	81.08
15/01/2024	1GLC 156	PRMDSL	UTE FLEET	82.85	0.00	82.85
15/01/2024	1GPX 372	ULP	CAR FLEET	70.39	0.00	70.39
15/01/2024	1GPX 371	ULP	CAR FLEET	52.12	0.00	52.12
15/01/2024	1GVI308	PRMDSL	MOWERS	46.15	0.00	46.15
15/01/2024	1GZH662	PRMDSL	MOWERS	101.16	0.00	101.16
15/01/2024	1GZH663	PRMDSL	MOWERS	122.45	0.00	122.45
15/01/2024	1HGJ189	PRMDSL	LIGHT TRUCK	139.08	0.00	139.08
15/01/2024	1HGO247	PRMDSL	BUS FLEET	124.71	0.00	124.71
15/01/2024	1HFR848	PRMDSL	RIDE ON SWEEPERS	58.92	0.00	58.92
15/01/2024	1HNF 238	PRMDSL	UTE FLEET	73.70	0.00	73.70
15/01/2024	1HST563	PRMDSL	UTE FLEET	116.64	0.00	116.64
15/01/2024	1HRW 078	PRMDSL	UTE FLEET	115.08	0.00	115.08
16/01/2024	F94985	ULP	MINOR PLANT	9.62	0.00	9.62
16/01/2024	1EQC818	PRMDSL	LIGHT TRUCK	176.81	0.00	176.81
16/01/2024	1EUV979	PRMDSL	HEAVY TRUCK	232.55	0.00	232.55
16/01/2024	1EYW059	PRMDSL	LOADERS	41.12	0.00	41.12
16/01/2024	1EZW318	PRMDSL	LIGHT TRUCK	122.63	0.00	122.63
16/01/2024	1GDL520	PRMDSL	LIGHT TRUCK	124.81	0.00	124.81
16/01/2024	1GIR474	PRMDSL	UTE FLEET	78.88	0.00	78.88
16/01/2024	1GKE907	ULP	CAR FLEET	33.53	0.00	33.53
16/01/2024	1GKQ871	PRMDSL	MOWERS	39.61	0.00	39.61
16/01/2024	1GLC 159	PRMDSL	UTE FLEET	101.30	0.00	101.30
16/01/2024	1GLC 160	PRMDSL	UTE FLEET	105.65	0.00	105.65
16/01/2024	1GNV 587	PRMDSL	VAN FLEET	121.72	0.00	121.72

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
16/01/2024	1GNV 595	PRMDSL	VAN FLEET	57.73	0.00	57.73
16/01/2024	1GOS 407	PRMDSL	UTE FLEET	113.68	0.00	113.68
16/01/2024	1GOO 935	PRMDSL	HEAVY TRUCK	210.82	0.00	210.82
16/01/2024	1GPA 571	PRMDSL	UTE FLEET	112.64	0.00	112.64
16/01/2024	1GPR 529	PRMDSL	UTE FLEET	107.49	0.00	107.49
16/01/2024	1GPX 373	ULP	CAR FLEET	43.06	0.00	43.06
16/01/2024	1GUP916	PRMDSL	HEAVY TRUCK	251.55	0.00	251.55
16/01/2024	1GLC 158	PRMDSL	UTE FLEET	100.58	0.00	100.58
16/01/2024	1ELP 781	PRMDSL	LIGHT TRUCK	159.83	0.00	159.83
16/01/2024	1HBQ371	PRMDSL	LIGHT TRUCK	152.76	0.00	152.76
16/01/2024	1HEL551	PRMDSL	LIGHT TRUCK	118.82	0.00	118.82
16/01/2024	1EQQ668	PRMDSL	LIGHT TRUCK	189.43	0.00	189.43
16/01/2024	1HGW566	ULP	ATVS	41.90	0.00	41.90
16/01/2024	1GNA 563	PRMDSL	VAN FLEET	131.03	0.00	131.03
16/01/2024	1HPD676	PRMDSL	MOWERS	85.28	0.00	85.28
16/01/2024	1HXZ 960	PRMDSL	UTE FLEET	106.34	0.00	106.34
16/01/2024	1IAV314	PRMDSL	BUS FLEET	147.66	0.00	147.66
16/01/2024	1IBG279	PRMDSL	UTE FLEET	100.75	0.00	100.75
16/01/2024	1IBG295	PRMDSL	UTE FLEET	112.65	0.00	112.65
17/01/2024	F94961	ULP	MINOR PLANT	20.67	0.00	20.67
17/01/2024	F94967	ULP	MINOR PLANT	44.08	0.00	44.08
17/01/2024	1EEI 225	PRMDSL	HEAVY TRUCK	260.81	0.00	260.81
17/01/2024	1EXE339	PRMDSL	LOADERS	95.03	0.00	95.03
17/01/2024	1EYW059	PRMDSL	LOADERS	44.74	0.00	44.74
17/01/2024	1EYR100	PRMDSL	UTE FLEET	91.06	0.00	91.06
17/01/2024	1GAN289	PRMDSL	UTE FLEET	116.78	0.00	116.78
17/01/2024	1GCG622	PRMDSL	UTE FLEET	110.26	0.00	110.26
17/01/2024	1ESR289	PRMDSL	UTE FLEET	65.87	0.00	65.87
17/01/2024	1GFG869	PRMDSL	VAN FLEET	22.87	0.00	22.87
17/01/2024	1GGM533	PRMDSL	UTE FLEET	101.36	0.00	101.36
17/01/2024	1GJW882	PRMDSL	UTE FLEET	87.32	0.00	87.32
17/01/2024	1GLS993	ULP	CAR FLEET	49.82	0.00	49.82
17/01/2024	1GLS202	PRMDSL	VAN FLEET	104.65	0.00	104.65
17/01/2024	1GPX 374	ULP	CAR FLEET	37.23	0.00	37.23
17/01/2024	1GSL 227	PRMDSL	UTE FLEET	119.50	0.00	119.50
17/01/2024	1GUD 414	PRMDSL	LIGHT TRUCK	305.91	0.00	305.91
17/01/2024	1GIR472	PRMDSL	UTE FLEET	75.53	0.00	75.53
17/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	215.63	0.00	215.63
17/01/2024	1HBZ562	PRMDSL	UTE FLEET	95.62	0.00	95.62
17/01/2024	1HGO247	PRMDSL	BUS FLEET	94.25	0.00	94.25
17/01/2024	1HGM 314	PRMDSL	UTE FLEET	110.66	0.00	110.66
17/01/2024	1HFR848	PRMDSL	RIDE ON SWEEPERS	75.92	0.00	75.92
17/01/2024	1HHZ562	PRMDSL	LIGHT TRUCK	132.12	0.00	132.12
17/01/2024	1ESR287	PRMDSL	UTE FLEET	133.37	0.00	133.37
17/01/2024	1HPD029	PRMDSL	VAN FLEET	92.58	0.00	92.58

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
17/01/2024	1HPD682	PRMDSL	MOWERS	107.13	0.00	107.13
17/01/2024	1HPD677	PRMDSL	MOWERS	101.22	0.00	101.22
17/01/2024	1HPD479	PRMDSL	VAN FLEET	53.71	0.00	53.71
17/01/2024	1HRX 082	PRMDSL	LIGHT TRUCK	177.58	0.00	177.58
17/01/2024	1HRX 146	PRMDSL	LIGHT TRUCK	119.84	0.00	119.84
17/01/2024	1HSN673	PRMDSL	HEAVY TRUCK	317.67	0.00	317.67
17/01/2024	F98446	PRMDSL	HEAVY TRUCK	184.44	0.00	184.44
17/01/2024	1GQN 101	PRMDSL	UTE FLEET	96.99	0.00	96.99
17/01/2024	1HMD 957	PRMDSL	UTE FLEET	121.67	0.00	121.67
18/01/2024	F98055	ULP	WATER PUMPS	14.76	0.00	14.76
18/01/2024	F94978	ULP	MINOR PLANT	31.99	0.00	31.99
18/01/2024	F94981	ULP	MINOR PLANT	34.91	0.00	34.91
18/01/2024	F94985	ULP	MINOR PLANT	33.45	0.00	33.45
18/01/2024	F94966	ULP	MINOR PLANT	41.44	0.00	41.44
18/01/2024	1EDO 676	PRMDSL	UTE FLEET	132.48	0.00	132.48
18/01/2024	1ESR285	PRMDSL	UTE FLEET	107.76	0.00	107.76
18/01/2024	1EZC873	ULP	CAR FLEET	100.96	0.00	100.96
18/01/2024	1GCG620	PRMDSL	UTE FLEET	121.62	0.00	121.62
18/01/2024	1GCG619	PRMDSL	UTE FLEET	70.03	0.00	70.03
18/01/2024	1GFW808	ULP	CAR FLEET	70.97	0.00	70.97
18/01/2024	1EKD382	PRMDSL	LIGHT TRUCK	170.77	0.00	170.77
18/01/2024	1GKQ871	PRMDSL	MOWERS	31.05	0.00	31.05
18/01/2024	1GMO 413	ULP	CAR FLEET	114.89	0.00	114.89
18/01/2024	1GNV 595	PRMDSL	VAN FLEET	48.99	0.00	48.99
18/01/2024	1GOS 408	PRMDSL	UTE FLEET	113.22	0.00	113.22
18/01/2024	F94970	ULP	MINOR PLANT	11.45	0.00	11.45
18/01/2024	1GVI308	PRMDSL	MOWERS	84.32	0.00	84.32
18/01/2024	1HGJ189	PRMDSL	LIGHT TRUCK	134.49	0.00	134.49
18/01/2024	1HGT321	PRMDSL	LIGHT TRUCK	195.65	0.00	195.65
18/01/2024	F94976	ULP	MINOR PLANT	64.41	0.00	64.41
18/01/2024	1HLS809	PRMDSL	UTE FLEET	162.10	0.00	162.10
18/01/2024	1HLS809	CAR WASH	UTE FLEET	25.00	0.00	25.00
18/01/2024	1HPD676	PRMDSL	MOWERS	94.73	0.00	94.73
18/01/2024	1HPR 183	PRMDSL	LIGHT TRUCK	118.12	0.00	118.12
18/01/2024	1HQB153	PRMDSL	HEAVY TRUCK	172.28	0.00	172.28
18/01/2024	1HSN866	PRMDSL	LIGHT TRUCK	270.35	0.00	270.35
18/01/2024	1HVD890	PRMDSL	LIGHT TRUCK	131.66	0.00	131.66
18/01/2024	1HZP999	PRMDSL	LIGHT TRUCK	262.90	0.00	262.90
18/01/2024	1GLS204	PRMDSL	VAN FLEET	111.12	0.00	111.12
19/01/2024	F94972	ULP	MINOR PLANT	31.28	0.00	31.28
19/01/2024	F94983	ULP	MINOR PLANT	13.84	0.00	13.84
19/01/2024	MINOR PLANT	ULP	MINOR PLANT	14.65	0.00	14.65
19/01/2024	F94950	ULP	MINOR PLANT	8.78	0.00	8.78
19/01/2024	1EKD383	PRMDSL	LIGHT TRUCK	154.92	0.00	154.92
19/01/2024	1ENH669	PRMDSL	HEAVY TRUCK	293.03	0.00	293.03

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
19/01/2024	1ERU948	PRMDSL	UTE FLEET	131.67	0.00	131.67
19/01/2024	1ESZ105	PRMDSL	VAN FLEET	97.29	0.00	97.29
19/01/2024	1EUV979	PRMDSL	HEAVY TRUCK	271.19	0.00	271.19
19/01/2024	1EYF497	PRMDSL	LIGHT TRUCK	195.34	0.00	195.34
19/01/2024	1GET700	PRMDSL	HEAVY TRUCK	230.83	0.00	230.83
19/01/2024	1GIA358	PRMDSL	VAN FLEET	89.81	0.00	89.81
19/01/2024	1GJW884	PRMDSL	UTE FLEET	132.28	0.00	132.28
19/01/2024	1GNE 038	PRMDSL	MOWERS	121.14	0.00	121.14
19/01/2024	1GPA 570	PRMDSL	UTE FLEET	118.54	0.00	118.54
19/01/2024	1GUP916	PRMDSL	HEAVY TRUCK	219.09	0.00	219.09
19/01/2024	1GCJ709	PRMDSL	LIGHT TRUCK	209.63	0.00	209.63
19/01/2024	1GCG615	PRMDSL	UTE FLEET	102.93	0.00	102.93
19/01/2024	1GNK 678	PRMDSL	CAR FLEET	36.06	0.00	36.06
19/01/2024	1GZH663	PRMDSL	MOWERS	95.59	0.00	95.59
19/01/2024	1HAF268	PRMDSL	LIGHT TRUCK	188.68	0.00	188.68
19/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	117.78	0.00	117.78
19/01/2024	1HNF 238	PRMDSL	UTE FLEET	77.89	0.00	77.89
19/01/2024	1HPD029	PRMDSL	VAN FLEET	78.71	0.00	78.71
19/01/2024	1HPD676	PRMDSL	MOWERS	31.83	0.00	31.83
19/01/2024	F98446	PRMDSL	HEAVY TRUCK	186.40	0.00	186.40
19/01/2024	1HTV858	PRMDSL	LIGHT TRUCK	229.05	0.00	229.05
19/01/2024	1HVD890	PRMDSL	LIGHT TRUCK	131.72	0.00	131.72
19/01/2024	1IAV314	PRMDSL	BUS FLEET	63.35	0.00	63.35
19/01/2024	1IBG288	PRMDSL	UTE FLEET	115.15	0.00	115.15
20/01/2024	1GPX 371	ULP	CAR FLEET	63.90	0.00	63.90
20/01/2024	1GFM468	ULP	CAR FLEET	56.86	0.00	56.86
20/01/2024	1GUK 639	PRMDSL	VAN FLEET	94.75	0.00	94.75
20/01/2024	1HGO247	PRMDSL	BUS FLEET	166.70	0.00	166.70
20/01/2024	1HFR848	PRMDSL	RIDE ON SWEEPERS	74.62	0.00	74.62
20/01/2024	1HPD479	PRMDSL	VAN FLEET	71.12	0.00	71.12
20/01/2024	1IAV314	PRMDSL	BUS FLEET	28.55	0.00	28.55
21/01/2024	1GNV 595	PRMDSL	VAN FLEET	53.74	0.00	53.74
21/01/2024	1HPD029	PRMDSL	VAN FLEET	53.13	0.00	53.13
21/01/2024	1HTH737	PRMDSL	UTE FLEET	102.40	0.00	102.40
22/01/2024	F98909	ULP	SPRAYER - LARGE	14.78	0.00	14.78
22/01/2024	F94987	ULP	MINOR PLANT	30.57	0.00	30.57
22/01/2024	1EYF498	PRMDSL	LIGHT TRUCK	184.68	0.00	184.68
22/01/2024	1GAQ376	PRMDSL	LIGHT TRUCK	209.78	0.00	209.78
22/01/2024	123COJ	PRMDSL	LIGHT TRUCK	107.56	0.00	107.56
22/01/2024	1GHX573	PRMDSL	UTE FLEET	113.76	0.00	113.76
22/01/2024	1GJX083	PRMDSL	UTE FLEET	126.78	0.00	126.78
22/01/2024	1GMP274	ULP	CAR FLEET	87.71	0.00	87.71
22/01/2024	1GUK 639	PRMDSL	VAN FLEET	51.70	0.00	51.70
22/01/2024	1HGM 314	PRMDSL	UTE FLEET	109.95	0.00	109.95
22/01/2024	1HNF 238	PRMDSL	UTE FLEET	92.57	0.00	92.57

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
22/01/2024	1HRX 146	PRMDSL	LIGHT TRUCK	128.34	0.00	128.34
22/01/2024	1GFW809	ULP	CAR FLEET	71.23	0.00	71.23
23/01/2024	F94951	ULP	MINOR PLANT	9.68	0.00	9.68
23/01/2024	F94971	ULP	MINOR PLANT	8.71	0.00	8.71
23/01/2024	F94985	ULP	MINOR PLANT	13.44	0.00	13.44
23/01/2024	1EKT694	PRMDSL	LIGHT TRUCK	139.93	0.00	139.93
23/01/2024	1EQC818	PRMDSL	LIGHT TRUCK	177.03	0.00	177.03
23/01/2024	1EYW059	PRMDSL	LOADERS	63.27	0.00	63.27
23/01/2024	1EYR100	PRMDSL	UTE FLEET	99.42	0.00	99.42
23/01/2024	1EZW318	PRMDSL	LIGHT TRUCK	145.06	0.00	145.06
23/01/2024	1EYR101	ULP	CAR FLEET	51.99	0.00	51.99
23/01/2024	1GDL520	PRMDSL	LIGHT TRUCK	118.78	0.00	118.78
23/01/2024	1GCG614	PRMDSL	UTE FLEET	117.21	0.00	117.21
23/01/2024	1GFM465	ULP	CAR FLEET	82.55	0.00	82.55
23/01/2024	1GKG594	PRMDSL	MOWERS	112.14	0.00	112.14
23/01/2024	1GLS201	PRMDSL	VAN FLEET	123.72	0.00	123.72
23/01/2024	1GKW982	PRMDSL	UTE FLEET	121.22	0.00	121.22
23/01/2024	1GLQ735	PRMDSL	TRACTORS	121.45	0.00	121.45
23/01/2024	1GMK837	PRMDSL	LIGHT TRUCK	206.87	0.00	206.87
23/01/2024	1GNV 587	PRMDSL	VAN FLEET	115.97	0.00	115.97
23/01/2024	1GOS 407	PRMDSL	UTE FLEET	111.98	0.00	111.98
23/01/2024	1GPR 528	PRMDSL	UTE FLEET	117.73	0.00	117.73
23/01/2024	1GLC 158	PRMDSL	UTE FLEET	122.36	0.00	122.36
23/01/2024	1GXA947	PRMDSL	LIGHT TRUCK	223.22	0.00	223.22
23/01/2024	1GZH662	PRMDSL	MOWERS	82.32	0.00	82.32
23/01/2024	1GZH663	PRMDSL	MOWERS	12.60	0.00	12.60
23/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	172.92	0.00	172.92
23/01/2024	1HGO247	PRMDSL	BUS FLEET	107.54	0.00	107.54
23/01/2024	1HGW566	ULP	ATVS	46.91	0.00	46.91
23/01/2024	1HLP164	PRMDSL	LIGHT TRUCK	254.06	0.00	254.06
23/01/2024	1HPR 183	PRMDSL	LIGHT TRUCK	125.08	0.00	125.08
23/01/2024	1HPD479	PRMDSL	VAN FLEET	66.53	0.00	66.53
23/01/2024	F98446	PRMDSL	HEAVY TRUCK	178.90	0.00	178.90
24/01/2024	F94983	ULP	MINOR PLANT	7.36	0.00	7.36
24/01/2024	F94986	ULP	MINOR PLANT	14.15	0.00	14.15
24/01/2024	1EGO353	PRMDSL	LIGHT TRUCK	184.00	0.00	184.00
24/01/2024	1EUV979	PRMDSL	HEAVY TRUCK	239.36	0.00	239.36
24/01/2024	1GAO424	PRMDSL	UTE FLEET	113.03	0.00	113.03
24/01/2024	1GCG617	PRMDSL	UTE FLEET	123.61	0.00	123.61
24/01/2024	1GKQ871	PRMDSL	MOWERS	42.44	0.00	42.44
24/01/2024	1GNA 562	PRMDSL	VAN FLEET	91.42	0.00	91.42
24/01/2024	1GNV 595	PRMDSL	VAN FLEET	64.48	0.00	64.48
24/01/2024	1GOO 935	PRMDSL	HEAVY TRUCK	290.89	0.00	290.89
24/01/2024	1GPR 526	PRMDSL	UTE FLEET	110.09	0.00	110.09
24/01/2024	1GTW 208	PRMDSL	HEAVY TRUCK	271.25	0.00	271.25

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
24/01/2024	1GUP916	PRMDSL	HEAVY TRUCK	238.95	0.00	238.95
24/01/2024	1GNK 678	PRMDSL	CAR FLEET	65.19	0.00	65.19
24/01/2024	1ELP 781	PRMDSL	LIGHT TRUCK	168.20	0.00	168.20
24/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	127.29	0.00	127.29
24/01/2024	1HBQ371	PRMDSL	LIGHT TRUCK	181.20	0.00	181.20
24/01/2024	1HGJ189	PRMDSL	LIGHT TRUCK	124.06	0.00	124.06
24/01/2024	1HGO247	PRMDSL	BUS FLEET	86.01	0.00	86.01
24/01/2024	1HGT321	PRMDSL	LIGHT TRUCK	160.64	0.00	160.64
24/01/2024	1HIH562	PRMDSL	UTE FLEET	116.36	0.00	116.36
24/01/2024	1GFL847	PRMDSL	UTE FLEET	98.43	0.00	98.43
24/01/2024	1HQB153	PRMDSL	HEAVY TRUCK	176.38	0.00	176.38
24/01/2024	1HXZ 269	PRMDSL	UTE FLEET	123.00	0.00	123.00
24/01/2024	1HMD 957	PRMDSL	UTE FLEET	126.63	0.00	126.63
24/01/2024	1IAV314	PRMDSL	BUS FLEET	60.62	0.00	60.62
25/01/2024	F94974	ULP	MINOR PLANT	17.40	0.00	17.40
25/01/2024	21COJ	PRMDSL	VAN FLEET	90.62	0.00	90.62
25/01/2024	1GCJ254	PRMDSL	LIGHT TRUCK	263.20	0.00	263.20
25/01/2024	F94006	ULP	MINOR PLANT	43.73	0.00	43.73
25/01/2024	1GKQ871	PRMDSL	MOWERS	27.34	0.00	27.34
25/01/2024	1GKQ871	PRMDSL	MOWERS	35.93	0.00	35.93
25/01/2024	1GLC 156	PRMDSL	UTE FLEET	115.41	0.00	115.41
25/01/2024	1GPA 571	PRMDSL	UTE FLEET	112.60	0.00	112.60
25/01/2024	1GRY 350	PRMDSL	UTE FLEET	140.83	0.00	140.83
25/01/2024	1GVI308	PRMDSL	MOWERS	65.01	0.00	65.01
25/01/2024	1GZH663	PRMDSL	MOWERS	84.29	0.00	84.29
25/01/2024	1HAF268	PRMDSL	LIGHT TRUCK	218.94	0.00	218.94
25/01/2024	1HGM 314	PRMDSL	UTE FLEET	109.38	0.00	109.38
25/01/2024	F94976	ULP	MINOR PLANT	18.08	0.00	18.08
25/01/2024	1HPD029	PRMDSL	VAN FLEET	85.55	0.00	85.55
25/01/2024	1HPD682	PRMDSL	MOWERS	155.39	0.00	155.39
25/01/2024	1HPD676	PRMDSL	MOWERS	76.01	0.00	76.01
25/01/2024	1HRX 146	PRMDSL	LIGHT TRUCK	133.61	0.00	133.61
25/01/2024	1IBG279	PRMDSL	UTE FLEET	110.91	0.00	110.91
26/01/2024	1GIA358	PRMDSL	VAN FLEET	92.28	0.00	92.28
26/01/2024	1GNV 595	PRMDSL	VAN FLEET	35.00	0.00	35.00
26/01/2024	1HPD479	PRMDSL	VAN FLEET	75.68	0.00	75.68
27/01/2024	1GIR473	PRMDSL	UTE FLEET	131.38	0.00	131.38
27/01/2024	1GUK 639	PRMDSL	VAN FLEET	102.60	0.00	102.60
27/01/2024	1HNF 238	PRMDSL	UTE FLEET	65.30	0.00	65.30
27/01/2024	1HPD029	PRMDSL	VAN FLEET	73.31	0.00	73.31
28/01/2024	1GCG622	PRMDSL	UTE FLEET	116.08	0.00	116.08
28/01/2024	1GUP916	PRMDSL	HEAVY TRUCK	237.29	0.00	237.29
29/01/2024	1ESR285	PRMDSL	UTE FLEET	131.62	0.00	131.62
29/01/2024	1GAN289	PRMDSL	UTE FLEET	109.15	0.00	109.15
29/01/2024	123COJ	PRMDSL	LIGHT TRUCK	93.61	0.00	93.61

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
29/01/2024	1GIA358	PRMDSL	VAN FLEET	77.90	0.00	77.90
29/01/2024	1GJW882	PRMDSL	UTE FLEET	115.82	0.00	115.82
29/01/2024	1GKE907	ULP	CAR FLEET	60.79	0.00	60.79
29/01/2024	1EKD382	PRMDSL	LIGHT TRUCK	214.36	0.00	214.36
29/01/2024	1GKQ871	PRMDSL	MOWERS	16.53	0.00	16.53
29/01/2024	1GKW285	PRMDSL	UTE FLEET	108.50	0.00	108.50
29/01/2024	1GNK 678	PRMDSL	CAR FLEET	74.62	0.00	74.62
29/01/2024	1HAT216	PRMDSL	HEAVY TRUCK	242.90	0.00	242.90
29/01/2024	1HGW566	ULP	ATVS	52.02	0.00	52.02
29/01/2024	1GJI868	PRMDSL	UTE FLEET	98.04	0.00	98.04
29/01/2024	1HLE263	PRMDSL	TRACTORS	224.65	0.00	224.65
29/01/2024	1HPD479	PRMDSL	VAN FLEET	85.17	0.00	85.17
29/01/2024	1HRX 082	PRMDSL	LIGHT TRUCK	141.94	0.00	141.94
29/01/2024	1GFW809	ULP	CAR FLEET	71.16	0.00	71.16
29/01/2024	1HVD890	PRMDSL	LIGHT TRUCK	151.43	0.00	151.43
30/01/2024	F94952	ULP	MINOR PLANT	15.64	0.00	15.64
30/01/2024	F94978	ULP	MINOR PLANT	32.21	0.00	32.21
30/01/2024	F94992	ULP	MINOR PLANT	12.65	0.00	12.65
30/01/2024	1ESZ105	PRMDSL	VAN FLEET	94.02	0.00	94.02
30/01/2024	1EYF497	PRMDSL	LIGHT TRUCK	166.27	0.00	166.27
30/01/2024	1GDL520	PRMDSL	LIGHT TRUCK	122.72	0.00	122.72
30/01/2024	1GFW808	ULP	CAR FLEET	68.27	0.00	68.27
30/01/2024	1GJX083	PRMDSL	UTE FLEET	120.70	0.00	120.70
30/01/2024	1GKG594	PRMDSL	MOWERS	16.27	0.00	16.27
30/01/2024	1GMP274	ULP	CAR FLEET	76.64	0.00	76.64
30/01/2024	1GNE 038	PRMDSL	MOWERS	136.27	0.00	136.27
30/01/2024	1GLC 160	PRMDSL	UTE FLEET	117.85	0.00	117.85
30/01/2024	1GNV 587	PRMDSL	VAN FLEET	126.73	0.00	126.73
30/01/2024	1GOS 407	PRMDSL	UTE FLEET	111.82	0.00	111.82
30/01/2024	1GTW 208	PRMDSL	HEAVY TRUCK	222.87	0.00	222.87
30/01/2024	1GUK 639	PRMDSL	VAN FLEET	88.70	0.00	88.70
30/01/2024	1GUD 414	PRMDSL	LIGHT TRUCK	253.83	0.00	253.83
30/01/2024	1HEL551	PRMDSL	LIGHT TRUCK	137.18	0.00	137.18
30/01/2024	1HGO177	PRMDSL	MOWERS	119.25	0.00	119.25
30/01/2024	F94005	ULP	MINOR PLANT	30.12	0.00	30.12
30/01/2024	1HPD029	PRMDSL	VAN FLEET	65.64	0.00	65.64
30/01/2024	F98446	PRMDSL	HEAVY TRUCK	183.73	0.00	183.73
30/01/2024	1HTH959	PRMDSL	UTE FLEET	116.46	0.00	116.46
30/01/2024	1HXZ 270	PRMDSL	UTE FLEET	103.43	0.00	103.43
30/01/2024	1HZP999	PRMDSL	LIGHT TRUCK	174.32	0.00	174.32
30/01/2024	1IAV314	PRMDSL	BUS FLEET	85.97	0.00	85.97
31/01/2024	1EQC818	PRMDSL	LIGHT TRUCK	131.96	0.00	131.96
31/01/2024	1EYR100	PRMDSL	UTE FLEET	97.68	0.00	97.68
31/01/2024	1GCG621	PRMDSL	UTE FLEET	111.50	0.00	111.50
31/01/2024	1GIR474	PRMDSL	UTE FLEET	78.03	0.00	78.03

Fuel transactions - Jan 2024

DATE	REGO/PLANT NO	PROD/SERV ICE	FLEET TYPE	PRD INCGST	FEE+GST	TOTAL PYMT
31/01/2024	1GKQ871	PRMDSL	MOWERS	67.27	0.00	67.27
31/01/2024	1GLS203	PRMDSL	VAN FLEET	126.43	0.00	126.43
31/01/2024	1GOS 408	PRMDSL	UTE FLEET	115.43	0.00	115.43
31/01/2024	1GOO 935	PRMDSL	HEAVY TRUCK	286.20	0.00	286.20
31/01/2024	1GPX 374	ULP	CAR FLEET	58.23	0.00	58.23
31/01/2024	1HGJ189	PRMDSL	LIGHT TRUCK	122.74	0.00	122.74
31/01/2024	1HGO247	PRMDSL	BUS FLEET	99.64	0.00	99.64
31/01/2024	1GOF 367	PRMDSL	VAN FLEET	127.97	0.00	127.97
31/01/2024	1HTV858	PRMDSL	LIGHT TRUCK	261.08	0.00	261.08
31/01/2024	1HRW 078	PRMDSL	UTE FLEET	130.17	0.00	130.17
				\$60,110.70	\$0.00	\$60,110.70

TENDER 004/24 GREENWOOD SCOUTS HALL – REFURBISHMENT AND EXTENSION

SUMMARY OF SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Demonstrated Experience in Completing Community Facility Refurbishment Projects	Demonstrated Understanding of the Required Tasks	Capacity	Social and economic effects on the local community			
Hickey Constructions Pty Ltd	Yes	The company demonstrated extensive experience in completing community facility refurbishment projects. It provided a table of 108 current and completed projects conducted predominantly for local government agencies including a description of the scope of works, project duration, value, similarity to the City's project, and status of the works. Notably details for seven recent projects were sighted of equivalent size and complexity to the City's project being City of Joondalup: Craigie Leisure Centre outdoor dining refurbishment (\$223K), Ocean Reef Park construction of changeroom and toilet (\$840K), Sorrento Football Club upgrade to changerooms (\$945K), Emerald Park extension and refurbishment of changerooms (\$910K), Falkland Park construction of new amenities and building refurbishment (\$600K), Warwick Bowling Club extension and refurbishment of existing facility (\$910K), and City of Melville: Mount Pleasant Bowling Club refurbishment works (\$815K).	Hickey Constructions Pty Ltd demonstrated a very good understanding of the required tasks. It submitted its preliminary construction program showing 28 activities commencing with site possession on 1 April 2024, finishing with project handover on 28 August 2024. The activities noted were logical steps that would be required for the project covering 108 days. Its methodology included the key risks and processes which are critical to the success of the project encompassing site establishment, demolition works, site works, working in occupied areas, structural certification, concrete works, brickwork, ceilings and wall linings, mechanical works, electrical and plumbing works, and project handover. There was uncertainty regarding sub-contractors allocated for painting, plumbing, and glazing disciplines as alternative named sub-contractors were noted elsewhere within the Submission. These were further clarified.	The business has been operating since 2014 and employs 10 staff. An organisation chart was sighted showing the Managing Director supported by a Business Development Manager, Contracts Administrator, Construction Manager, and finance / office support. Staff assigned to the City's project include the above positions plus a Leading Hand and Safety Officer. Comprehensive information was sighted to highlight the relevant qualifications and industry experience of these individuals, specifically experience relevant to the City's scope of works, which was deemed sufficient. After hour information was noted for three personnel. Should additional resources be needed, Hickey Constructions Pty Ltd has relationships with two separate labour hire companies who can supply additional staff during the week and after hours if required. A list of specialised equipment to be used including photos was submitted.	The company operates from Yanchep. Three staff live within the City of Joondalup. It regularly sources materials and equipment from 13 suppliers who are located within the City.	83.7%	\$644,335 (excluding optional item concrete culvert)	1
All requirements have been met.							\$734,757 (including optional item concrete culvert)	

TENDER 004/24 GREENWOOD SCOUTS HALL – REFURBISHMENT AND EXTENSION

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Demonstrated Experience in Completing Community Facility Refurbishment Projects	Demonstrated Understanding of the Required Tasks	Capacity	Social and economic effects on the local community			
Access Without Barriers Pty Ltd	Partially	Access Without Barriers Pty Ltd demonstrated substantial experience of completing community facility refurbishment projects with six examples submitted of similar scopes of work and project similarities for City of Stirling: Inglewood on Beaufort Arts Hub in 2023 (\$134K) and Balga Cricket Club veranda addition and demolition works in 2024 (\$386K), City of Wanneroo: Kingsway Olympic Soccer Club toilets refurbishment in 2020 (\$180K) and Netball Storage Facility in 2023 (\$46K), Health Support Services: Agnes Walsh House Refurbishment in 2022 (\$153K), and City of Mandurah: Mandurah Family Centre Refurbishment in 2017 (\$720K). Photos were noted for all projects.	The company demonstrated marginal understanding relevant to the requirements of the project. Its clarifications and exclusions were not accurate and did not reflect the provisions of the drawings and specification. It submitted a methodology explaining the tasks that will be completed following contract award for aspects such as demolition, earthworks, concrete works, roofing, verandas, masonry, glazing, sanitary, mechanical, electrical, ceilings and linings, flooring, painting, and carpark works. The construction program assumed a contract award of 7 February 2024 with Practical Completion expected for 18 October 2024, a timeline of 184 days. It was noted that the materials lead time for electrical boards is 20 weeks. A list of 15 sub-contractors was submitted, however it was uncertain who will be conducting a survey / inspection to establish a work plan prior to works commencing.	Access Without Barriers Pty Ltd was launched in 2014 and is a registered builder, licensed electrical, plumbing, gas fitting and painting contractor. A total of 82 full-time staff including apprentices are employed. The City's project will be managed by the projects division team comprising a Senior Project Manager, Project Manager, Project Supervisor, Project Administrator and HSEQ Manager. Details for personnel forming a contingency team were also noted being the Director of Operations, a secondary Project Manager, and a secondary Project Supervisor. An after-hours number was provided. Project team profiles were included for all key personnel highlighting details of qualifications and experience gained on comparable projects.	It operates from Burswood and has 10% of its employees living within the City. It proposes to use two sub-contractors who are located within the City of Joondalup boundaries.	62.9%	\$899,619 (excluding optional item concrete culvert)	2
All requirements have not been met.	\$899,619 (including optional item concrete culvert)							

TENDER 004/24 GREENWOOD SCOUTS HALL – REFURBISHMENT AND EXTENSION

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Demonstrated Experience in Completing Community Facility Refurbishment Projects	Demonstrated Understanding of the Required Tasks	Capacity	Social and economic effects on the local community			
Construct360 Pty Ltd	Yes	The company demonstrated substantial experience in completing similar community facility refurbishment projects. Five projects were cited comprising a mix of new construction and refurbishment works of values up to \$2.4M. It has completed a refurbishment of a new dental training facility for Programmed Facility Management (\$2.4M), an operations centre for the City of Kwinana (\$1.1M), a bus depot for Public Transport Authority (\$1.2M), construction of a petrol station for PC Infrastructure Pty Ltd (\$1.5M) and a childcare centre for Germano Designs / Makuda Pty Ltd (\$950k). Project profiles were sighted including drawings and photos for the above-named projects plus an additional two projects for the City of Gosnells, to refurbish and extend the Soccer Club, and a fire and emergency station addition and upgrade for Programmed Facility Management	Construct360 Pty Ltd demonstrated a basic understanding of the required tasks. The methodology and approach to the works was broad and not specific to the City's scope of works. It included 15 high level tasks such as general mobilisation, erect temporary fencing and safety signage, preparation of ground works, in ground services, slab, structural works, installations and the like, with more detailed information provided in bullet form for tender award, contracts administration, site set-up, site management, safety, and project completion. A total of 13 sub-contractors were nominated for the scope of works with some disciplines such as surveying, plasterwork and brickwork, ceilings and flooring not included. Its program covered a comprehensive list of 192 tasks over 133 days commencing with contract award presumed for 19 February 2024 and completion / demobilisation planned for 15 August 2024.	Construct360 Pty Ltd began its operation in 2016. Whilst the location and number of employees was not specifically stated, it did submit an organisation chart accompanied by profiles for eight key personnel. Qualifications, affiliations, previous employment history and roles in similar projects were noted for the Managing Director, who is a registered builder, the Project Manager, the General Manager, who is a registered builder with HIA Estimators certificate, the Site Manager, who has qualifications in telecommunications and electrical engineering, and the Site Supervisor who is a qualified carpenter and joiner. Both the Project Manager and General Manager have worked on community facilities before being the Cockburn Recreation Sports Facility and Tom Price Sports Pavilion. The company has a large database of sub-contractors should additional resources be required. Emergency out of hours contact information was omitted	Its offer letter and offer form both state Osborne Park for its address. It will be utilising the services of a mechanical sub-contractor who is located within the City of Joondalup. It has 30% of its staff residing in the boundaries of the City.	62.4%	\$751,806 (excluding optional item concrete culvert)	3
All requirements have been met	\$834,261 (including optional item concrete culvert)							

TENDER 004/24 GREENWOOD SCOUTS HALL – REFURBISHMENT AND EXTENSION

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Demonstrated Experience in Completing Community Facility Refurbishment Projects	Demonstrated Understanding of the Required Tasks	Capacity	Social and economic effects on the local community			
Brausch Construction Group Pty Ltd	Partially	Brausch Construction Group Pty Ltd submitted three examples of projects it had completed in 2023 with all examples being construction of brand-new single-story facilities. Evidence to support experience working on extensions and refurbishment projects was lacking. The new facilities constructed included the Shire of Manjimup: Manjimup Trail Bike Hub Community Centre (\$582K), VenuesWest: HBF Arena netball and toilet block (\$880K), and Town of Cambridge: Lake Monger SW playground and toilet block (\$297K). Some deliverables which were comparable to the City's scope of works were noted as being working with local government agencies, levelling and earthworks, concrete slab construction, installation of toilets, electrical, plumbing, and tiling works. A contract value for VenuesWest was not sighted.	The company demonstrated a reasonable understanding of the required tasks. Its construction methodology was presented in table format explaining how, in detail, it will perform the special requirements for the project with respect to health and safety, hold points, and document references (including trade specifications). Checklists for 44 elements of the scope of works commencing mobilisation through to final clean and make good were included. Information covered reference to various Australian Standards. The documentation whilst thorough, was generic and not specifically tailored to the City's project deliverables. A program showing tasks was noted commencing with contract award presumed for 11 March 2024 through to practical completion on 30 September 2024 being 146 days. Key milestones were in accordance with the City's expectations. Details for multiple sub-contractors were missing, for example mechanical services, despite describing in the methodology that it will liaise with the mechanical contractor.	Brausch Construction Group was established in 2020. It is a small business employing four full-time staff (one being a consultant). Ability to undertake several projects concurrently was unclear, as a list of current commitments was not evidenced, and the three projects specified within its experience were noted as having been completed. Details for three key personnel were submitted including professional / business associations, length of service, and industry experience which were considered adequate for the City's requirements. It will hire a junior supervisor if awarded the City's contract who will work on site activities. Specialised equipment to be used was sighted. It has a relationship with two recruitment companies for permanent and temporary labour hire support if additional resources are required. Emergency contact numbers were noted for the Director and Company Secretary.	It operates from Joondanna and will utilise City of Joondalup based suppliers for the provision of concrete, tools, and bricks. Three of its sub-contractors are also located within the City's boundaries.	47.6%	\$700,146 (excluding optional item concrete culvert)	4
All requirements have not been met						\$786,467 (including optional item concrete culvert)		

TENDER 004/24 GREENWOOD SCOUTS HALL – REFURBISHMENT AND EXTENSION

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Demonstrated Experience in Completing Community Facility Refurbishment Projects	Demonstrated Understanding of the Required Tasks	Capacity	Social and economic effects on the local community			
Schlager Group Pty Ltd	Partially	Schlager Group Pty Ltd demonstrated very good experience in completing community facility refurbishment projects. Project profiles were noted for seven projects, two of which were comparable to the City's scope of works namely City of Stirling: North Beach Soccer Club in 2023 (\$1.25M), and Town of Claremont: Claremont Recreation Club in 2023-2024 (\$789K). The remaining five projects were for full design and construction works undertaken for Rio Tinto / Sodexo, Enigma Holdings, Programmed Facility Management / Department of Justice and Adventure World for module fabrication, warehouse facilities and junior rides respectively. Photos, a description of the works and challenges / solutions implemented were noted for each project	The company demonstrated poor understanding of the required tasks. As only two sub-contractors for electrical and hydraulic disciplines were nominated, the Evaluation Panel was uncertain who would be performing the remaining activities required to complete the scope of works. Capability statements were noted for both nominated sub-contractors. It submitted a comprehensive list of tasks with start, end date, and description of what will be undertaken, accompanied by a Gantt chart comprising 185 tasks of which not all were relevant to the City's project. The timeline was noted as being 152 days commencing with anticipated contract award on 1 March 2024, with handover planned for 26 September 2024. The timeline does not accurately reflect the specific works required for this project.	Schlager Group Pty Ltd has been in the industry for 30 years. Details for the number of employees, location and company establishment were lacking. An organisation structure was sighted showing the relationship between the Chief Financial Officer and contract administration / OHS. A further organisation chart was sighted showing the relationship between the Managing Director and Construction Manager. A total of 15 names was noted. Key personnel profiles were not sighted to evidence qualifications and experience gained on comparable projects. The ability to provide additional personnel and resources if required was not addressed. After hour contact details for emergencies were omitted.	Its Offer form stated a location in West Perth.	47.5%	\$803,172 (excluding optional item concrete culvert)	5
All requirements have not been met	\$865,172 (including optional item concrete culvert)							

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

SCHEDULE OF ITEMS

	PROJECT IMPLEMENTATION	ONGOING FEES
LICENCING AND HOSTING		
Cloud-Based Central Parking Management System (CPMS) Implementation Cost		
Banking and Payment Gateway Costs		
Project Management and Documentation Costs		
Integration with City's Administration Systems		
CPMS Licencing, Hosting, Transaction, and Communication Costs		
SSO Licence fee		
METERS		
As per "Parking Meter - Specification" tab Excludes physical printer (Council Selection)		
Installation works of parking meters		
Removal and disposal of existing parking meter and spare parts		
Make good of site of parking meters no longer required.		
Extended warranty		
Comprehensive Parking Meter Servicing		
Communication with Central Parking Management System.		
Motorist Call Centre Services		
Initial training and ongoing training inclusions		
Ongoing tariff upgrades to all parking meters - Including labour		
CREDIT CARDS		
Establishment Fee		
per attempted transaction between 0 to 10,000 transactions per month		
per attempted transaction between 10,001 to 20,000 transactions per month		
per attempted transaction over 20,001 transactions per month		
Merchant Service Fees		
Credit card processing per permit payment		
Other Payment Processing Services Agreement Fees		
PARKING PERMITS		
Establishment Fee of system		
Ongoing support and maintenance		
Variations		
PARKING PAYMENT APPLICATION		
Establishment Fee of parking App		
Ongoing support and maintenance		
Customer support		
MSCP ANPR		
Fixed LPR Carpark Free Flow		
Fixed LPR Carpark Free Flow Support and maintenance		
IMAAS (INFRINGEMENT MANAGEMENT SYSTEM)		
Set up costs		
Annual System Licence and maintenance		

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

	PROJECT IMPLEMENTATION	ONGOING FEES
Infringement Software as a Service (SaaS)		
PINFORCE (ENFORCEMENT APP)		
Support and Maintenance		
MLPR		
Installation and infrastructure (x2)		
Support and Maintenance (x2)		
HARDWARE		
Council purchase		
TOTAL		

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Price	Rank
		Demonstrated experience completing similar projects	Capacity	Demonstrated understanding of the requirements	Social and economic effects on the local community			
EasyPark ANZ Pty Ltd	Partial	<p>It demonstrated extensive experience implementing and operating its parking payment application and e-permit solution to local government in Australia. It provided four case studies as evidence of its experience. These were for the Cities of Perth, Melbourne, Subiaco (parking payment application and e-permit solution since February 2016) and Stirling (parking payment application from December 2019). Some of the case studies highlighted issues that arose during the projects and how they were resolved.</p> <p>The company provided five referees: the Cities of Perth, South Perth, Subiaco and Stirling and the Town of Cambridge.</p>	<p>EasyPark was established in 2001 and in Australia (Melbourne) 2012. It operates across 70 Councils in Australia. It has 2,000 staff worldwide & 38 staff in the Philippines and Australia. An organisational chart was supplied and supported with the leadership & project team of 10 details. The company offers 24/7 customer support via phone and email and has call centres in Melbourne and the Philippines. Live person support is available 7am to 9pm AEST weekdays and 8am to 9pm weekends. It set out its staff contingencies and has a business continuity plan in place.</p>	<p>EasyPark demonstrated a good understanding of the requirements pertaining to parking payment application and e-permits. The methodology addressed the reduction of parking meters, implementation, project management, integration, customer service, support, contingency and communication. The company has prior experience integrating with 13 different third-party software/systems. A project plan was supplied, giving an eight week timeline for implementation and deployment.</p>	<p>Company is located in Melbourne.</p> <p>The company has staff based in the Perth greater area and will utilise a Yangebup based signage company.</p>	70.3%	<p>\$152,619 (3 Years)</p> <p>\$236,398 (5 Years)</p> <p>Parking payment application and e-permits only</p>	1
Not all requirements have been met.								

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Price	Rank
		Demonstrated experience completing similar projects	Capacity	Demonstrated understanding of the requirements	Social and economic effects on the local community			
Reino International Pty Ltd (Duncan Solutions Australia)	Partial	<p>It demonstrated good experience providing similar solutions in Australia. Three examples were supplied: Bayside City Council (parking payment application, guidance application and digital signage), Waverley Council for digital signage, parking meters, park'n'pay sensors (3rd party) and enforcement solution (AutoISSUE) and Yarra City Council for ticketless pay by plate meters and integration with 3rd party enforcement system (PinForce). It demonstrated experience integrating with 3rd party systems but did not provide adequate detail on the systems and integration. Bayside City Council included integration with Civica and Yarra City Council included integration with DCA for infringement and pay by phone. The nominated referees are: Bayside City Council, Waverley Council, Maribyrnong City Council.</p>	<p>It was established in the USA in 1936. In 2005, Duncan Solutions was formed by the merger of several businesses. It has an unknown number of staff. 53 were identified on the team organisational charts that were supplied and supported by resumes of 15 key staff. The company operates a 24/7 call centre for parking meter issues. They operate a Train the Trainer approach for the client to handle support except for technical issues. The response did not clearly address the company's ability to provide additional personnel and resources, although the company structure does indicate capacity.</p>	<p>It demonstrated a good understanding of the City's requirements, explaining all the components of the solution, how they work and integrate. However, the implementation methodology was brief and generalised in nature. It did not provide a gantt chart. A project governance model was supplied together with a general chart setting out the implementation steps (initiating, supply planning, operations planning, product supply, testing, Go live preparation, deployment and project closure.</p>	<p>Company is located in St Leonards NSW.</p> <p>Duncan Solutions Australia has an office and staff in WA. If successful it would give local contractors and suppliers in Joondalup preference over others. It does not currently employ any City of Joondalup residents.</p>	67.1%	<p>\$2,190,183 (3 Years)</p> <p>\$2,780,664 (5 Years)</p> <p>Solution excluding parking payment application and e-permits</p>	2
Not all requirements have been met.								

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Price	Rank
		Demonstrated experience completing similar projects	Capacity	Demonstrated understanding of the requirements	Social and economic effects on the local community			
<p>Orikan Australia Pty Ltd</p> <p>Not all requirements have been met.</p>	Partial	<p>It demonstrated a good level of experience in completing similar projects. Three example contracts were supplied. The City of Gold Coast for the reconfiguration and mgmt of parking meters, Brisbane City Council for a cashless and ticketless parking meters, an enforcement mgmt system, e-permits, IMaaS, call centre, administration and appeals processing. This also included integration with CelloPark and QMANI. The City of Greater Bendigo was also for parking meters and an upgrade to pay by plate meters. This includes Ezicom and parking meter network, PayStay parking payment application, PinForce for enforcement inclusive of integration and data provided into Council financial system - Infor Pathway.</p> <p>The nominated referees are: City of Gold Coast, Brisbane City Council and City of Greater Bendigo.</p>	<p>The company has operated for more than 20 years, employing more than 350 staff across Australia and New Zealand. Orikan provided the details of its executive team comprising four and a project team of four each person's role, qualifications, industry experience and role in delivery of the contract. The company's customer support was detailed including staff support M-F 7am-3pm AEST, other hours are negotiable, customer support M-Sat 6am-9pm AEST and system updates are undertaken outside of hours. A local subcontractor (QTM) will be used for maintain parking meters and components.</p>	<p>It demonstrated a good understanding of the requirements. The response addressed meter reduction strategies, transitioning to a cashless environment and the solution incorporating parking meters, Ezicom management system (SaaS), parking payment solution App/web), permit solution, enforcement solution and IMaaS. The methodology and approach were acceptable and addressed project management, installation procedures, training, resourcing and a draft project plan.</p>	<p>Company is located in South Wharf VIC.</p> <p>Orikan is not based in WA and does not currently employ local residents or utilise local suppliers. It has one nominated subcontractor based in WA.</p>	62.8%	<p>\$1,676,299 (3 Years)</p> <p>\$2,353,128 (5 Years)</p> <p>Solution excluding parking payment application and e-permits</p>	3

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Price	Rank
		Demonstrated experience completing similar projects	Capacity	Demonstrated understanding of the requirements	Social and economic effects on the local community			
<p>CelloPark Australia Pty Ltd (Smarter City Solutions)</p> <p>Not all requirements have been met.</p>	Partial	<p>It demonstrated good experience implementing similar projects. Examples were Mosman Council (ePermits), City of Ballarat (pay by phone, compliance, had-held enforcement with mobile LPR system and pay by plate parking meters), Warrnambool City Council (parking payment application, ePermits, compliance and pay by plate meters supported by LPR), Hills Shire Council compliance integrated enforcement solution) and City of Gold Coast (e-permits). Integration was demonstrated with Revenue NSW and SenSen SenForce. More detail could have been provided on how the issues were managed and integration with local government financial systems.</p> <p>The nominated referees are: Mosman Council, Warrnambool City Council, Hills Shire Council, City of Ballarat and City of Gold Coast.</p>	<p>It was established in 2008 with an unknown number of staff. An ownership structure and corporate structure were supplied and supported by the details of the nominated project team of 11, inclusive of 3rd party providers Orikan and Parkaid. The role, qualifications, industry experience and proposed team were detailed for each person. Smarter City Solutions has a customer support based in Australia with a 24/7 online help desk, ticket system, and phone support during business hours. The project manager would be based in Perth.</p>	<p>The company demonstrated a good understanding of the requirements. The response addressed the components of its solution, including pay by phone App, vPermit, reporting, vCompliance enforcement system, hand-held devices and LPR (suggested Genetec supplied by Park Aid or SenSen and Orikan pay by plate meters. The methodology addressed planning, product development and methodology, solution deployment, training and client support. It also included a project plan with tasks and timings.</p>	<p>Company is located in Bondi Junction NSW.</p> <p>The company has policies of engaging local tech partners and employing local personnel and makes charitable donations.</p>	60.6%	<p>\$1,448,841 (3 Years)</p> <p>\$1,987,475 (5 Years)</p> <p>Pricing excludes cost for the automatic number plate recognition and parking infrastructure for the Reid Promenade multi-storey car park.</p>	4

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Price	Rank
		Demonstrated experience completing similar projects	Capacity	Demonstrated understanding of the requirements	Social and economic effects on the local community			
<p>TMA Technology (Australia) Pty Ltd</p> <p>All requirements have been met.</p>	Yes	<p>It demonstrated experience in projects with elements similar to the City's project. Six current installations of its product ZipBy were evidenced as experience. Those listed are the City of Sydney, Georges River, Maribyrnong, Hobart City and Launceston Councils and Gold Coast Convention Centre. Two international projects were also listed. These projects included parking and access control for off-street car parks and open lots. Some included the ZipBy application, but it was unclear what elements of the Zipby solution were included in each project. The company has experience integrating with a number of 3rd parties. No details of integration with financial systems.</p> <p>The nominated referees are: City of Sydney, Georges River Council, Maribyrnong Council, Harvard University and Easypark Vancouver/City of Vancouver.</p>	<p>The TMA Group of Companies were established in Australia in 1982. It has been providing parking equipment solutions for 15 years. The group has 850 staff worldwide and 60 TMA Technology personnel. It has five technicians based in Perth. It has four key management staff and provided the details (name, role, experience) for the team of seven nominated project staff. It provides 24/7 support with an emergency line online or by phone within 30 minutes. Local and aftersales support is based in Perth.</p>	<p>TMA Technology demonstrated some understanding of the requirements. The solution included parking meters, the ZipBy parking, infringement and permit app, and the reporting and enforcement management system. The response was brief and lacked a detailed explanation of the solution's components. The methodology was a dot point list and no Gantt chart was supplied.</p>	<p>Company is located in Granville NSW with an office in Burswood WA.</p> <p>It would, if successful, seek to purchase from local suppliers and engage in local personnel recruitment. It supports a number of charitable organisations</p>	52.5%	-	5

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Price	Rank
		Demonstrated experience completing similar projects	Capacity	Demonstrated understanding of the requirements	Social and economic effects on the local community			
Arthur D Riley and Company Pty Ltd Not all requirements have been met.	Partial	The company demonstrated experience implementing its permit and infringement solution and parking payment application combined with 3rd party applications, parking meters, LPR and sensors. It has 52 clients across Australia and New Zealand. Fourteen local government clients were supplied, listing the implemented solutions. These include the Cities of South Perth, Vincent, Hobart, Launceston, Devonport and Kingston. The dates, value, and issues that arose and how they were managed were not supplied. The company stated it supports multiple integrations with 3rd party systems and financial systems such as Authority, Civica, TechOne, Council Wise and RNSW. The nominated referees are City of Vincent, City of South Perth and City of Hobart.	The company was established in 1909 and currently has 302 staff with eight support and six development staff. The head office is located in Wellington New Zealand. An executive and leadership organisational chart was supplied and supported by brief details of the five key personnel nominated for the project. It briefly stated each team member's name, role, and years experience. The company offers 24/7 email support and nominated two different telephone support times and hours throughout its response.	It demonstrated some understanding of the requirements. The response detailed the App components, vehicle and handheld LPR, digital permits module, infringement module and reporting and meters. No defined timeline was supplied. It listed a dot point list of implementation key considerations for meters, enforcement, permits, App, sensors and integrations including a typical number of weeks for each component.	Company is located in Sydney NSW. This criterion was not addressed.	51.4%	-	6

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Price	Rank
		Demonstrated experience completing similar projects	Capacity	Demonstrated understanding of the requirements	Social and economic effects on the local community			
<p>Parkonsult Pty Ltd</p> <p>Not all requirements have been met.</p>	Partial	<p>Parkonsult demonstrated experience in parking ticket machine installation and maintenance services to the City of Joondalup, the City of Melbourne via Peritus Technology, the City of Perth, Wilson Parking and Joondalup Health Campus. Examples of issues that arose during projects and how they were managed were provided. The company did not demonstrate any experience implementing an integrated parking and compliance management solution comprising all the elements of the City's project. Experience of one of its key personnel with DWER was also supplied. The nominated referees are: the City of Joondalup, Joondalup Health Campus, City of Perth, Peritus Technology, Wilson Parking and DWER.</p>	<p>It was founded in 1992 as a partnership and incorporated in 2015. It currently has four full-time employees and is based in Morley. The structure was described and supported by the details of three key staff, detailing their role, responsibilities, qualifications, years in industry and experience. In person support will be supplied from Morley, and the support from Blinkay Technologies can provide remote support. Additional staff and resources are available from Peritus Technologies also.</p>	<p>It demonstrated an understanding of the City's requirements. The response addressed the components to be implemented (Blinkay meters, parking permit solution, parking payment application and enforcement management system. A dot-point three phase methodology addressed the main components of installation and configuration, maintenance and monitoring and project closure. This was broken down further with timeframes and further supported by a gantt chart.</p>	<p>Company is located in Morley.</p> <p>The company currently employs local residents and utilises local suppliers.</p>	47.2%	-	7

TENDER 020/23 PROVISION OF AN INTEGRATED PARKING AND COMPLIANCE MANAGEMENT SYSTEM

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Price	Rank
		Demonstrated experience completing similar projects	Capacity	Demonstrated understanding of the requirements	Social and economic effects on the local community			
Peritus Technology Pty Ltd Not all requirements have been met.	Partial	The company demonstrated limited experience completing a project similar to the City. It supplied two example contracts. The first a maintenance contract for the supply, installation, relocation and commissioning of Cale parking ticket machines for the City of Melbourne. The second contract is with Horsham City Rural Council for parking ticket machines, parking payment application and a digital enforcement solution (Blinkay). Issues that arose during the Horsham project were stated and integration was with Civica. The City of Melbourne had integration with PEMS, 3rd party enforcement and the City's asset master program. Contract period and dates were supplied for both contracts. The nominated referees are: City of Melbourne and Horsham Rural City Council.	Peritus Technology has been in operation for nearly 20 years and is located in Melbourne with approximately 12 staff. An organisational chart was supplied and supported by details of three key personnel setting out each person's role, skills, qualifications and experience. Blinkay its proposed solution provider is located in Barcelona. Customer support was not clearly addressed.	It demonstrated some understanding of the requirements. The proposed solution is based on the Blinkay suite of products. This includes parking ticket machines, parking payment application, permits, sensors, and enforcement including LPR and off-street parking. Ticket machines can be replaced in their entirety or just door replacement of existing machines. The methodology integrated risk management, scope, resourcing, project schedule, communications, contract management and financial management.	Company is located in Southbank VIC. The company is based in the Eastern states. It proposes to engage local suppliers where possible and uses subcontractors from the greater Perth region.	45.6%	-	8

TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

SCHEDULE OF ITEMS (BILL OF QUANTITIES)

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
Preliminaries / Site Establishment		
1	All costs for complying with the Specification and General and Special Conditions of contract including insurances, OH&S and establishment on site, demobilisation and clean up.	item
2	Site management including but not limited to compliance of the contractors OH&S Plan, Contractor Compound establishment and maintenance, Approved contractor traffic management plan and implementation, all approved contractor supplied JSA's and implementation. All preliminaries and site establishment must meet Australian Standards. Also includes allowance for dedicated Project Manager and plant/equipment fuel consumption.	item
3	Allow for coordination with the landscape contractor and skate facility contractor and the associated works. Note that the landscape contractor will retain ownership of the site during bike facility construction and will be required to provide site fencing and compacted clean fill as noted in the provided documents.	item
4	Supply User Manual to the superintendent before PC including but not limited to all scope of works, warranties, materials, MSDS, plant lists and maintenance schedules. As-built survey and drawings are required to be included in this manual on completion of works showing levels, any deviations to the design drawings and all hardworks.	item
5	Dilapidation surveys including of the landscape contractors walling adjacent the proposed facility that may be damaged during works.	item
6	Mobilisation to and from site.	item
7	52-week defects and liability period.	item
8	Additional fencing if the landscape contractors fencing is not deemed sufficient by the pump track contractor - note that the pump track contractor is responsible for pump track security prior to practical completion. Practical completion will be awarded prior to completion of the landscape construction contract.	item
Detailed Design		
9	Allow for design improvements and added detail to the 3d concept design.	item
10	Allow for updates to the 3d model to capture any design improvements. The 3d model shall be to the same standard as the concept 3d model provided in the brief.	item
11	Provide design documentation suitable for structural engineering sign-off. Allowance for all detailed design phase including IFC documentation, specifications, safety in design, meetings & coordination with landscape/skate park designer(s).	item
12	Engage a Structural Engineer to undertake structural review and sign off all bike park elements and surfaces. Variations will not be awarded for changes to details or additional items required by the structural engineer.	item

TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
Construction – Pump Track		
13	Assume that access will be provided and that within the project boundary there will be access to high volume bore water (valve direct from bore) and low volume mains water (bibcock). Contractor to allow for their own power supply.	item
14	Set out by a licensed surveyor.	item
15	Supply and Install bulk compacted fill.	m ³
16	Supply and install Pump-Track Construction - Condition, place, shape & compact fill, and road base material to pump track (including Item 17 Raised Platforms).	m ²
17	Supply and install Pump-Track Raised Platforms - Condition, place & compact fill and road base material.	m ³
18	Supply and install Pump-Track Asphalt - Hand lay brown asphalt surfacing (average 50mm thick) to the pump track. Allow for construction to the highest standard. Includes Item 17 Raised Platforms and Item 24 Hardstand Areas.	m ²
19	Supply and install Jumphline Construction - Condition, place, shape & compact fill and road base material to jump line. Includes Item 20 Raised Platforms.	m ²
20	Supply and install Jumphline Raised Platforms - Condition, place & compact fill and road base material to jump line.	m ³
21	Supply and install Concrete Edging - 150x150 flush concrete edging (non-reinforced) to perimeter with integral charcoal concrete colouring and black foam expansion joints.	lin m
22	Supply and install Softfall Rubber with concrete subbase - Full layers coloured softfall to main jump batters with concrete subbase.	m ²
23	Supply and install Jumphline Asphalt Surfacing - Hand lay brown asphalt surfacing (average 100mm thick) to the jump line - Allow for construction to the highest standard. Includes Item 20 Raised Platforms.	m ²
24	Supply and install Hardstand Areas - Condition, place, shape & compact road base material in preparation for asphalt	m ²
25-26	Not Used	n/a
Construction – Ancillaries		
27	Supply and install Wall Ride Curved - Long - Steel frame with painted solid timber boards.	each
28	Supply and install Wall Ride Curved - Short - Steel frame with painted solid timber boards.	each
29	Supply and install Feature box, curved - In-situ concrete wall with steel angle coping.	each
30	Supply and install Feature box square - In-situ concrete wall with steel angle coping.	each
31	Supply and install Linemarking / Paint work - Street Bond paint to asphalt surface.	m ²

TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
32	Locate services and complete Before You Dig Australia requirements.	item
33	Provide a spotter to for bike vehicle access during construction.	item
34	Provide maintenance manual.	item
35	Produce and supply as-constructed drawings.	item
36	Supply and install scooter friendly drainage lids to the drainage pits installed by others.	each
37	Attend weekly construction progress meetings facilitated by the City's superintendent.	each
38-39	Not Used	n/a
Construction – Ancillaries		
40	Allow for one bike facility designer with bike riding experience and a working with children check to provide lessons and a design discussion, specific to this bike facility. This will be provided to the top 5 winners of a competition run by the City that will be granted early access / given a golden ticket to the Percy Doyle facility for a guided bike lesson and design discussion with one of the bike parks designers/contractors (someone from your team). The tour will be undertaken one week before official opening and after the site obtains 'practical completion' and is handed over to the City. The tour will be filmed by the City and shared the day before opening. Assume four hours of time for the process. The videos will be shared online to generate interest in the project.	item

SCHEDULE OF ADDITIONAL ITEMS (ADDITIONS / DELETIONS)

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
1	Design changes beyond the original scope	hour
2	Remobilisation	item
3	Supply and install bulk fill material	m3
4	Demolition of existing turf	m2
5	Security fencing	lin m
6	Hand excavation including backfill	m3
7	Mechanical excavation including backfill	m3
8	Supply and install drainage pipe including excavate and backfill trench, up to 2m deep, dry bedding	m
9	Bobcat	hour
10	Excavator, up to 6T	hour
11	Excavator, up to 15T	hour
12	Excavator, up to 30T	hour
13	Franna crane, 15T	hour
14	Franna crane, 20T	hour

ATTACHMENT 12.15.1

TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
15	Franna crane, 25T	hour
16	Generator, up to 50 KVA (No Operator)	hour
17	Generator, up to 100KVA (No Operator)	hour
18	Water truck, up to 15,000 litre capacity	hour

TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

SUMMARY OF SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Capacity	Demonstrated Experience in Completing Similar Projects	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
<p>Common Ground Trails Pty Ltd</p> <p>All requirements have not been met.</p>	Partially	<p>Common Ground Trails Pty Ltd was founded in 2013 and has a team of over 60 members. The company will engage two sub-contractors for structural engineering, and the supply and installation of concrete elements. It was noted that the Lead Designer assigned to the City's project is a registered landscape architect and has worked upon the Lake Monger Pump Track. The nominated Construction Lead is a civil engineer with experience noted on the Railside Park Pump Track, Dalyellup Pump Track and Point Walter Bike Facility. A dedicated site supervisor will be on site full time and will be the main contact for after hours in addition to the project manager. A list of plant and equipment was noted with the number of items, photos, and a description of how it will be used.</p>	<p>The company demonstrated extensive experience in completing similar projects having designed and constructed over 150 bike facilities. It provided comprehensive details of three projects it had completed for design and construct within the last three years of varying scale and complexity, being Lake Monger Pump and Jump track for Town of Cambridge in 2022, (\$400,000), Albany Youth Challenge Park in 2021 for City of Albany (\$600,000) and Railside Park Pump Track, Waroona in 2023 for Phase 3 Landscape Construction (\$400,000). Similarities to the City's scope of work were clearly identified encompassing asphalt pump track detailed design and construction, steel and timber wall rides, concrete kerbing, jump lines constructed with brown asphalt, and integration with other park features. Size of facilities, nominated team experience, references, photos and design documentation were noted for all three projects. It is a WALGA preferred supplier under category PSP002, Engineering Enviro & Tech Consultancy.</p>	<p>The company demonstrated a thorough understanding of the required tasks. Common Ground Trails Pty Ltd was engaged by the City in 2021 to provide three concept designs for the Percy Doyle reserve to enable community consultation and preliminary cost estimation. It was later engaged by the City in 2023 to undertake a detailed concept design for the Outdoor Youth Facility which included a pump track and jump line made of brown asphalt and rubber crumb batters, as well as concrete kerbing. The park will also feature custom bike elements such as wall rides. Its methodology covered a description of the design, supply and construction of the pump and jump facilities and referenced project complexities, parameters, and objectives. It acknowledged the key project risks and hazards which will be minimised as part of its design. A proposed program was incorporated within its methodology which showed the construction period extended to 18 weeks.</p>	<p>It will bolster the current team by recruiting additional casual labour from the local area and will inject money into the community through housing, food, and transportation expenses. The head office is located in Margaret River.</p>	75.6%	<p>\$798,640 (excluding low carbon concrete)</p> <p>\$798,640 (including low carbon concrete)</p>	1

TENDER 028/23 DESIGN, SUPPLY AND CONSTRUCTION OF A BIKE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Capacity	Demonstrated Experience in Completing Similar Projects	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
<p>Three Chillies Design Pty Ltd</p> <p>All requirements have been met.</p>	Yes	<p>The company was founded by the director in the early 2000's. It employs 16 dedicated full-time staff and a large casual pool of employees that can be drawn upon if needed. An organisation chart was sighted showing the Director supported by the Design Manager, Construction Manager, two Project Officers and Logistics / HSE Manager. Profiles for the Director, Construction Manager and Design Manager covering skills, industry experience and qualifications were noted. Whilst these individuals have high risk tickets, design / civil engineering qualifications were lacking. An example of a jump and pump facility (John Dunn BMX Challenge Park for City of Armadale) managed by the Construction Manager was included. The works comprised four concrete lipped jump lines and a PolyPave hard surfaced finish. Experience gained with asphalt materials and rubber crumbed softfall was not addressed. A table depicting the types of machinery and resources that will be utilised was noted which the Evaluation Panel considered adequate for completing the scope of works.</p>	<p>Three Chillies Design Pty Ltd demonstrated experience in completing pump and jump track projects using polymer emulsion stabiliser but did not demonstrate experience laying asphalt surfacing, softfall and concrete edging. The three projects they submitted to demonstrate experience in completing similar projects all used polymer stabiliser / emulsion stabiliser being the Bayswater BMX and Mountain Bike Facility for the City of Bayswater in 2023 (\$435,000), the Booyeembara Park Mountain Bike Trails for City of Fremantle in 2023 (\$600,000) and the Goat Farm Mountain Bike Park Stage 3 Skills Park and Jump Trails for the Department of Biodiversity, Conservation and Attractions in 2022 (\$530,000). Other projects were also noted which involved installing poly paved lips or polypave surface treatment.</p>	<p>The company demonstrated a basic understanding of the required tasks. It provided its generic methodology which was not specifically tailored to the City's requirements. Its detailed design description included three bullet points with information covering submitting the design to the client for review and making alterations. Its preliminaries / basecourse shaping approach involved undertaking a site survey to be completed by a surveyor but it is uncertain who will be engaged to undertake this key deliverable. There was no mention of liaison with other disciplines such as the landscape contractor, which is a prerequisite under the tender documentation, with aspects such as the preparation of a dilapidation report and defects liability period omitted. A simple program was submitted which loosely complied with the City's requirements. There were 20 items shown under the tasks to be conducted, with no inclusion of defects liability, obtaining approvals, or involvement with the golden ticket tour.</p>	It has an administrative hub and workshop in Bellevue, and a regional office in Nannup. If necessary, the company will recruit and prioritise suitable candidates who reside in the City of Joondalup. It will purchase fuel and other consumables from local businesses.	42.9%	\$450,725 (excluding low carbon concrete)	N/A

TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

SCHEDULE OF ITEMS (BILL OF QUANTITIES)

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
Preliminaries / Site Establishment		
1	All costs for complying with the Specification and General and Special Conditions of Contract including insurances, WHS and establishment on site, demobilisation and clean up.	item
2	Site management including but not limited to compliance of the contractors WHS Plan, Contractor compound establishment and maintenance, approved contractor traffic management plan and implementation, all approved contractor supplied JSA's and implementation. All preliminaries and site establishment must meet Australian Standards.	item
3	Allow for coordination with the landscape contractor and skate facility contractor and the associated works. Note that the landscape contractor will retain ownership of the site during the skate facility construction and will be required to provide site fencing and compacted clean fill as noted in the provided documents.	
4	Supply User Manual to the superintendent before PC including but not limited to all scope of works, warranties, materials, MSDS, plant lists and maintenance schedules. As-built survey and drawings are required to be included in this manual on completion of works showing levels, any deviations to the design drawings and all hardworks.	item
5	Dilapidation surveys including the landscape contractors walling adjacent to the proposed facility that may be damaged during works.	item
6	Mobilisation to and from Site.	item
7	52-week defects and liability period.	item
8	Additional fencing if the landscape contractors fencing is not deemed sufficient by the skate contractor - note that the skate contractor is responsible for pump track security prior to practical completion. Practical completion will be awarded prior to completion of the landscape construction contract.	item
Detailed Design		
9	Allow for design improvements and added detail to the 3d concept design.	item
10	Allow for updates to the 3d model to capture any design improvements. The 3d model shall be to the same standard as the concept 3d model provided in the brief.	item
11	Provide design documentation suitable for structural engineering review including details of ledge edges, tie into wall detail, stairs (including non-slip surface), drain lid details, roll over details, saw cuts, construction joints, vertical wall details, angle coping details, CHS details and new to concrete by others detail.	item
12	Review landscape designers handrail and coping details for works outside the skate facility to ensure they are suitable for skating.	item
13	Engage a Structural Engineer to undertake structural review and sign off all skate park elements and details including steel, concrete and concrete jointing/cuts. Variations will not be awarded for changes to details or additional items required by the structural engineer.	item

TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
Construction Skate Park Works		
14	For all works concrete on the skatable area, allow for Duroseal clear finish, reinforcing, structural connections between concrete elements such as dowels, anchored coping, 150mm thick slabs, selected fill to 95% of MMDD in layers not exceeding 200 compacted thickness, 50mm crushed limestone (or roadbase) bedding below slabs, dowelled construction joints, Duragal coping or equal approved (75 x 75 x 75 shs skate rail, 75 x 75 x 5 angle coping and 50 nb CHS coping), for concrete provide evidence of the mix certifications for every 20 m ³ supplied to site, retarding agents to be approved by concrete supplier, all steel from a reputable supplier.	Included below
15	Assume that access will be provided and that within the project boundary there will be access to high volume bore water (valve direct from bore) and low volume mains water (bibcock). Contractor to allow for their own power supply.	item
16	Mobilisation.	item
17	Set out by a licensed surveyor.	item
18	Supply and Install compacted fill.	m3
19	Supply & Install Skatepark concrete slab - CCS Lizard Skin oxide or equal approved.	m2
20	Supply & Install Skatepark concrete slab - CCS Honeycomb oxide or equal approved.	m2
21	Supply & Install Skatepark banks - Portland grey.	m2
22	Supply & Install Skatepark transitions - 50 NB heavy wall CHS - Portland grey.	m2
23	Supply & Install Skate ledges with 150mm PFC - CCS Cherokee or equal approved.	m3
24	Supply & Install stairs with skateable handrail and recessed 10mm anti-slip tape nosing - CCS Honeycomb oxide or equal approved.	m2
25	Supply & Install stairs and adjacent insitu concrete walls between skate and bike facility with recessed 10mm anti-slip tape nosing - CCS Honeycomb oxide or equal approved.	m2
26	Supply & Install 100mm depth concrete - light machine trowel finish incl. joints - CCS Lizard Skin oxide or equal approved.	m2
27	Supply & Install 420H 200T concrete wall including reinforcement and waterproofing.	lin.m
28	Supply & Install 800H 200T concrete wall including reinforcement and waterproofing.	lin.m
29	Supply & Install 1100H 200T concrete wall including reinforcement and waterproofing.	lin.m
30	Supply & Install 1600H 250T concrete wall including reinforcement and waterproofing.	lin.m
31	Supply & Install concrete seating ledge 450H walls - CCS Cherokee or equal approved.	lin.m

TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
32	Supply & Install Galvalume 150mm heel grate area drains to the drainage pits installed by others.	each
33	Supply & Install 1m depth core filled blockwork wall to vegetated island on the skatepark incl. concrete slab over the top of wall (capping) and clean brickies sand to raise levels of garden island adjacent skate works as documented.	m
34	Supply & Install core filled blockwork wall between skate bowl area and footpath as documented. Render and paint of wall by others.	m
35	Supply & Install steel coping/grind rails to core filled block walls by others - locations to be confirmed.	m
36	Locate services and complete Before You Dig Australia requirements	item
37	Provide a spotter for skate vehicle access during construction.	item
38	Provide maintenance manual.	item
39	Produce and supply as-constructed drawings.	item
40	Attend weekly construction progress meetings facilitated by the City's superintendent	each
41-46	Not Used	N/A
Golden Ticket Tour		
47	Allow for one skate park designer with skateboard riding experience and a working with children check to provide skate lessons and a design discussion, specific to this skate park. This will be provided to the top 5 winners of a competition run by the City that will be granted early access / given a golden ticket to the Percy Doyle Skate Park for a guided skate lesson and design discussion with one of the skate parks designers/contractors (someone from your team). The tour will be undertaken one week before official opening and after the site obtains 'practical completion' and is handed over to the City. The tour will be filmed by the City and shared the day before opening. The highlights include insights from the skate designers/contractors on the best lines to take through the skate park. Assume four hours of time for the process. The videos will be shared online to generate interest in the project.	item

SCHEDULE OF ADDITIONAL ITEMS (ADDITIONS / DELETIONS)

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
1	Design changes beyond the original scope	hour
2	Remobilisation	item
3	Supply and install bulk fill material	m3
4	Demolition of existing turf	m2
5	Security fencing	lin m
6	Hand excavation including backfill	m3
7	Mechanical excavation including backfill	m3

ATTACHMENT 12.16.1

TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

ITEM NUMBER	ITEM DESCRIPTION	UNIT OF MEASURE
8	Supply and install drainage pipe including excavate and backfill trench, up to 2m deep, dry bedding	m
9	Bobcat	hour
10	Excavator, up to 6T	hour
11	Excavator, up to 15T	hour
12	Excavator, up to 30T	hour
13	Franna crane, 15T	hour
14	Franna crane, 20T	hour
15	Franna crane, 25T	hour
16	Generator, up to 50 KVA (No Operator)	hour
17	Generator, up to 100KVA (No Operator)	hour
18	Water truck, up to 15,000 litre capacity	hour

TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

SUMMARY OF SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Capacity	Demonstrated Experience in Completing Similar Projects	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Phase 3 Landscape Construction Pty Ltd All requirements have not been met.	Partially	Phase 3 commenced business in 2007 and has three directors and 40 full-time staff. An organisation structure for the nominated project team showed three directors supported by a Site Supervisor, Contracts Manager, Contracts Administrator and HSE Advisor. Relationships were noted between Phase 3 and Skate Sculpture (seven staff) and the nominated sub-contractor Ascon Survey. Profiles for the key Phase 3 staff highlighted projects worked upon, qualifications, industry experience and percentage availability. It was noted that both Project Directors are qualified landscape architects. The nominated design lead from Skate Sculpture has experience working on 18 WA skate facilities one of which is Boddington Youth Precinct Skate Park. The construction lead from Skate Sculpture has a drafting diploma and has experience working on the City of Bayswater Skatepark (\$950,000). A list of plant/equipment was sighted which was deemed suitable for the scope of works.	Phase 3 Landscape Construction Pty Ltd (Phase 3) demonstrated substantial experience in completing similar projects. It cited three examples of projects equivalent to the City's scope of works which it had completed for local government agencies being Boddington Youth Precinct Skate and BMX track for the Shire of Boddington in 2020 (\$2,300,00), Beverley Youth Activity Area Skate Park for the Shire of Beverley in 2020 (\$660,000), and Gwynne Park Skate Park for the City of Armadale in 2021 (\$800,000). Comprehensive information was included for the three projects including references, scope of involvement, project complexities, issues and how they were resolved, photos, and screenshots of design documentation which were in accordance with the City's requirements. It was noted that there was a collaboration between Phase 3 and Skate Sculpture for the three examples chosen, with Common Ground Trails Pty Ltd engaged for the BMX track at Boddington Youth Precinct.	The company demonstrated a thorough understanding of the required tasks. It explained in detail how it would undertake the scope of works from the design stage through to preliminary and general works, earthworks, construction, completion, and the grand opening. The content of the approach to the scope of works was in accordance with the City's expectations. The company acknowledged and agreed to perform all the tasks specified by the City in the tender document. Following adoption of the general improvements by the project team and the City, the company proposes to engage a review panel of key local industry practitioners for detailed review. Members will be engaged from GMTA Skateboards, Momentum Skate Shop Cottesloe, Panda Skateboards, Volcom Clothing, Vans, WA Female Skateboarding and Freestyle Now. Phase 3 will also create a promotional film starring WA skateboarder Mia Kretzer.	The business operates out of a 4,000m ² premises in Bibra Lake with an office facility and a 500m ² fabrication workshop and yard. Phase 3's sister company supports Warwick Senators basketball club and Armstrong Basketball High Performance Centre in the Percy Doyle reserve. It will support the local economy through patronage of local hardware stores.	68.8%	\$1,101,218 (excluding low carbon concrete) Price for low carbon concrete not available in chosen colour	1

TENDER 029/23 DESIGN, SUPPLY AND CONSTRUCTION OF A SKATE FACILITY AT THE PROPOSED PERCY DOYLE OUTDOOR YOUTH FACILITY

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Capacity	Demonstrated Experience in Completing Similar Projects	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
<p>CONVIC International Pty Ltd</p> <p>All requirements have not been met.</p>	Partially	<p>The company has a team of 25 people. The project will be managed by a single WA based Project Manager who will work alongside the project team. Profile summaries for key personnel were noted including qualifications, affiliations, and industry experience which were considered sufficient for the City's scope of works. It was noted that the Construction Manager has a Graduate Certificate in Landscape Architecture and has worked on the Meriden Skate Park in WA. The Project Manager has a Bachelor of Civil and Construction Engineering and has worked on the Meriden Skatepark, Tom Price Skatepark Extension, Dalyellup Skatepark, Bunbury Youth Precinct, Eaton Skatepark and Pump Track, and Broome Skatepark in WA. The Senior Landscape Architect will be the Design Lead. This person has attained a BA in Landscape Architecture and has worked on numerous activity spaces in WA. A basic plant and equipment schedule was noted accompanied by four photos.</p>	<p>CONVIC International Pty Ltd demonstrated substantial experience in completing similar projects. It submitted project profiles for five projects it had undertaken, three of which are very complex and are equivalent the City's scope of works. It has undertaken design and construction for the Shire of Dandaragan – Jurien Bay Skate Park in 2021 (\$1.2m), Logan City Council – Logan Village Green Skatepark in 2022 (\$1.15m), City of Charles Sturt – St Clair Youth Precinct in 2020 (\$1.3m), City of Mandurah – Waterfront Skatepark in 2020 (\$2.4m) and City of Adelaide – Adelaide City Skatepark in 2022 (\$3.2m). Photos were noted of each skate park, however the requirement to provide screenshots of design documentation was not addressed. Referees were noted, two of which were not for the projects listed.</p>	<p>The company demonstrated a basic understanding of the required tasks. It provided its program in a tabular format separated by stage and seven phases over a 30-week schedule. Whilst not bespoke, it addressed most of the key deliverables. A detailed Gantt Chart showed a logical transition throughout the stages albeit over weeks rather than actual dates. Changes have been assumed to the design which include changing brick walls to downturns and reducing the need for walls by replacing them with batters which is not acceptable to the City. The company is offering to provide connections to the City with its network of local event organisers that can assist in the planning and management of an opening day event.</p>	<p>The company has a head office based in Richmond, Victoria. The Project Manager is based in Joondalup. Materials will be sourced locally.</p>	59.8%	\$992,305 (excluding low carbon concrete only)	2

ATTACHMENT 12.17.1

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING)

SCHEDULE OF RATES - INCLUSIVE OF MOBILISATION AND DEMOBILISATION

Item Number	Working Hours	Item Description	Priority Number				Volume	Unit of Measure
1	Within normal working hours	Pruning around Low Voltage Conductors and Disposal of Prunings (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	1-3 Trees Per Street / Park	Per Tree
	Outside normal working hours							
2	Within normal working hours	Pruning around Low Voltage Conductors and Disposal of Prunings (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	> 4 Trees Per Street / Park	Per Tree
	Outside normal working hours							
3	Within normal working hours	Pruning around Low Voltage Conductors and Disposal of Prunings (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	Multiple Trees (median strip and verges - arterial roads only)	Hour
	Outside normal working hours							
4	Within normal working hours	Missed Tree - Pruning around Low Voltage Conductors and Disposal of Prunings due to factors beyond control of Contractor with Photographic evidence (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	1	Per Tree
	Outside normal working hours							
5	Within normal working hours	Single Tree - Pruning around Low Voltage Conductors and Disposal of Prunings due to an ad hoc City requirement surplus to scheduled work (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	1	Per Tree
	Outside normal working hours							
6	Within normal working hours	Pruning around High Voltage Conductors and Disposal of Prunings (including all plant, materials, personnel and travel to complete the required	1	2	3	4	1-3 Trees Per	Per Tree

ATTACHMENT 12.17.1

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING)

Item Number	Working Hours	Item Description	Priority Number				Volume	Unit of Measure
	Outside normal working hours	works. Includes supply and operation of an EWP and spotter)					Street / Park	
7	Within normal working hours	Pruning around High Voltage Conductors and Disposal of Prunings (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	> 4 Trees Per Street / Park	Per Tree
	Outside normal working hours							
8	Within normal working hours	Pruning around High Voltage Conductors and Disposal of Prunings (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	Multiple Trees (median strip and verges - arterial roads only)	Hour
	Outside normal working hours							
9	Within normal working hours	Missed Tree - Pruning around High Voltage Conductors and Disposal of Prunings due to factors beyond control of Contractor with Photographic evidence (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	1	Per Tree
	Outside normal working hours							
10	Within normal working hours	Single Tree - Pruning around High Voltage Conductors and Disposal of Prunings due to an ad hoc City requirement surplus to scheduled work (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	1	Per Tree
	Outside normal working hours							
11	Within normal working hours	Service Cable Clearance And Disposal Of Prunings Aerial Bundled Conductor (ABC) (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)	1	2	3	4	1-3 Trees Per Street / Park	Per Tree
	Outside normal working hours							
12	Within normal	Service Cable Clearance And Disposal Of Prunings Aerial Bundled Conductor	1	2	3	4	> 4 Trees	Per Tree

ATTACHMENT 12.17.1

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING)

Item Number	Working Hours	Item Description	Priority Number				Volume	Unit of Measure
	working hours	(ABC) (including all plant, materials, personnel and travel to complete the required works. Includes supply and operation of an EWP and spotter)					Per Street / Park	
	Outside normal working hours							
13	Within normal working hours	Suburb Powerline Pre-Inspection	Upon Quotation (Quotation will include all plant, materials, personnel, traffic management and travel to complete the required works)					
	Outside normal working hours							
14	Within normal working hours	Development of Traffic Management Plan	1	2	3	4	1	Each
	Outside normal working hours							
15	Within normal working hours	Implementation of Traffic Management Plan	1	2	3	4	1	Hour
	Outside normal working hours							

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING)

SUMMARY OF SUBMISSIONS

Supplier & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and economic effects on the local community			
<p>Geoffs Tree Service Pty Ltd as Trustee for the Jansen Gray Family Trust trading as Geoffs Tree Service Pty Ltd</p> <p>All requirements have been met.</p>	Yes	<p>Geoffs Tree Service Pty Ltd demonstrated a sound understanding of the required tasks. Its Submission included the company's proposed methodology in delivering tree maintenance services with focus on onsite procedure, from analyse and set up work site to conduct works, site cleanup and completion of job documentation. It outlined the company's approach to tree pruning standards (tree pruning method and requirements for powerline pruning). It is noted a Gantt chart was not supplied, however the company stated it has committed to implement an electronic app to record and track all its works.</p>	<p>Geoffs Tree Service Pty Ltd has been in the arboriculture industry for 25 years and currently employs approximately 30 staff. An organisational chart and details of key personnel (managing director, operating manager, senior supervisor, four team leaders, three arborists, seven machine operators and one mechanic) including their qualifications and years of industry experience were provided. Its Submission included an extensive list of plant and equipment (owned) with photographs of mechanical ARB pruners with modern pruning technology – GTS. Afterhours contacts for emergency requirements were supplied. It indicated the company can provide additional personnel as it has two depots to strategically deploy a team available for any site emergencies.</p>	<p>Geoffs Tree Service Pty Ltd has extensive experience providing similar tree maintenance services to various local governments in WA. Examples of works included the Cities of Wanneroo (tree maintenance and removal – pruning of 4,000 street trees per year, duration 1994 and ongoing) and Swan (provision of elevated fuel load management, 2023 and ongoing). It is the City's current contractor for tree maintenance services (general pruning – 2021 to current).</p>	<p>The company is located in Malaga. It indicated the company utilises local suppliers and sub-contractors, including Turf Developments (WA) Pty Ltd and Ian Diffin City Discount Tyres, for goods and services. It has 37% of its staff members residing within the City.</p>	74.7%	\$1,213,175	1

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING)

Supplier & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and economic effects on the local community			
<p>Tree Amigos Tree Surgeons Pty Ltd as Trustee for Tree Amigos Tree Surgeons Trust trading as Tree Amigos Tree Surgeons</p> <p>All requirements have been met.</p>	Yes	<p>Tree Amigos Tree Surgeons demonstrated a sound understanding of the City's requirements. The company submitted a detailed methodology and proposed approach in carrying out the various tasks including a schedule with timeframes for each activity. An Australian Standard listed procedure for pruning near power lines was sighted, and a sample reporting spreadsheet, which it indicated can be tailored to report trees that may be in public danger, dying or stressed, vandalised or diseased was supplied.</p>	<p>Tree Amigos Tree Surgeons was formed in 1998. Though the specific number of full-time employees was not stated, it indicated the company has the organisational structure to employ up to 30 staff depending on the current workload. An organisational chart and details of key personnel (director, operations supervisor and two site supervisors) including their qualifications, skills and industry experience were provided. A list of plant and equipment that will be used to carry out the services was supplied. Afterhours contacts for emergency requirements and the ability to provide additional personnel were not specifically addressed.</p>	<p>Tree Amigos Tree Surgeons demonstrated experience providing similar tree maintenance services to local governments. Four examples of works were provided and these included street tree pruning and removal and stump grinding (City of Stirling – period 2022 to present), removal of trees and pruning of trees within parks and reserves (City of Vincent – 2015 to present) and pruning, felling and chipping services (City of Joondalup – 2018 to 2021).</p>	<p>The company is located in Wangara. It stated the company being on the outer edge of Joondalup already sourced many of its needs from within the City. One of its staff members lives in the City.</p>	68.6%	\$797,865	2

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 005/24 PROVISION OF TREE MAINTENANCE SERVICES (POWERLINE PRUNING)

Supplier & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Total Lump Sum Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and economic effects on the local community			
Downer EDI Works Pty Ltd All requirements have been met.	Yes	Downer EDI Works Pty Ltd submitted a general response demonstrating an understanding of the required tasks. It proposed allocation of a crew and required plant to the City, if awarded a position on the panel. Its works supervisor would conduct a site visit to confirm the scope and expected timeframes. It is noted though a Gantt chart was supplied, it provided more of an overview or summary rather than specific requirement for scheduling and timeframes completing the works. A basic tree risk assessment form was supplied as an example of existing reports used to record and report trees	Downer EDI Works Pty Ltd is a publicly listed company. Its pavement rehabilitation and construction business stream has been delivering road rehabilitation, construction, and bridge services to private and public sectors across Western Australia and South Australia for over 20 years. It has a team of approximately 30 full-time employees. A proposed project organisational chart and details of key personnel including their qualifications, experience, and length of employment with the company were provided. It proposed a small team of six personnel assigned to the Contract however only listed four including three arborists, all with less than three years with the company. A small list of plant and equipment (two owned and three hired - five items in total) was supplied. Afterhours contacts were supplied. It stated the company has extensive support from its national divisions and with a workforce of over 15,000 personnel which can be called upon in the event additional resources are required.	Downer EDI Works Pty Ltd did not fully demonstrate experience providing similar tree maintenance. Three examples of works were provided and these were for Main Roads WA (vegetation clearing, overhead and lateral pruning, stump grinding, mulching, minor improvement works and vegetation maintenance – value of contract \$8.6m per annum, duration 2018 to current), Shire of Toodyay (vegetation clearing, overhead and lateral pruning, tree clearing, removals and mulching for road work widening - \$70,000 per annum, 2023 to current) and City of Nedlands (tree pruning and arborist tree health reports - \$7,000 per annum, duration one month in 2023).	It indicated the company currently uses local businesses located within the City for goods and services. It has six full-time employees that reside within the City. Its WA office is located in Maddington.	42.7%	\$10,169,760	3



Elected Members’ Entitlements Council Policy

Responsible directorate: Governance and Strategy

Objective: To set out the support and allowances available to the City’s Elected Members.

- Responsible directorate: Governance and Strategy1**
- 1. Definitions:3**
- 2. Statement:3**
- 3. Provision of support:3**
 - 3.1. Objective:3
 - 3.2. Mayor:3
 - 3.3. Deputy Mayor and Councillors:4
- 4. Issue and return of Council equipment:.....5**
 - 4.1. Objective:5
 - 4.2. Equipment:5
 - 4.3. Other items:5
 - 4.4. Return of equipment issued:6
- 5. Payment of fees and allowances:6**
 - 5.1. Objective:6
 - 5.2. Annual meeting attendance fees in lieu of Council meeting and committee meeting attendance fees:6
 - 5.3. Annual local government allowances — Mayor and Deputy Mayor:7
 - 5.4. Annual allowance for ICT expenses:7
 - 5.5. Conditions of payment:7
- 6. Attendance at conferences and training within Australia:8**
 - 6.1. Objective:8
 - 6.2. Statement:8

6.3. Annual conference and training expense allocation:.....	8
6.4. Approval:	98
6.5. Conferences and training that may be attended:	98
6.6. Payment of conference and training expenses:.....	9
6.7. Elected Member/delegate accompanying person:	12
6.8. Guidelines for conference and training attendance:.....	13-12
7. Attendance at overseas conferences:.....	13
8. Report:.....	14-13
9. Reimbursement of expenses:	15-14
9.1. Objective:	15-14
9.2. Child care:	15-14
9.3. Travel:	15-14
9.4. Other specified expenses:.....	16-15
9.5. Time limit on claims and approval process:	17-16
9.6. Allowances and limits are exclusive of G.S.T:	17-16
9.7. Supporting documentation:	17-16
10. Other entitlements:.....	17-16
10.1. Elected Member dinners:	17-16
10.2. Acknowledgement of service:	17-16

1. Definitions:

“**annual period**” means the third Saturday in October to the third Saturday in October in the following year.

“**conferences and training**” means conferences, seminars, congresses, forums, workshops, courses, meetings, deputations, information and training sessions and events related to the industry of local government and held within Australia.

“**fair value**” means the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (AASB 13).

“**ICT expenses**” means:

- a. rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the *Local Government (Administration) Regulations 1996*; or
- b. any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the *Local Government (Administration) Regulations 1996*.

2. Statement:

This policy has been prepared to comply with the provisions relevant to Elected Members' entitlements under the *Local Government Act 1995* and supporting Regulations.

3. Provision of support:

3.1. Objective:

To provide Elected Members with appropriate facilities, equipment, material and information to support them in performing their duties of Office.

3.2. Mayor:

- a. The Mayor shall, in carrying out the duties and responsibilities of that Office, be entitled to receive the benefit of the following facilities without the reduction of the fees and allowances approved by Council under section 5.98, 5.98A, 5.99 and 5.99A of the *Local Government Act 1995*:
 - i. The provision of a luxury sedan type motor vehicle with unrestricted use for all official and civic duties connected to the Office of Mayor and for personal private use. This vehicle will be changed over in accordance with the City's general management of its light vehicles fleet. The Mayor may elect to have City of Joondalup vehicle licence number plates fitted to the vehicle at the City's expense for their term of Office (i.e. COJ 1, COJ 001, COJ 001 etc.).
 - ii. Where the Mayor is provided with a vehicle as detailed in 3.2(a)(i) above, the costs associated with the Mayor's private use of the vehicle are to be reimbursed by the Mayor.

The calculation of the reimbursement for the private use is by way of a Log Book in accordance with the requirements of the Australian Taxation Office.

- iii. Membership of the Qantas Club.
 - iv. The registration cost or ticket cost for the Mayor to attend a pre-approved event or non-approved event under the City's Attendance at Events Council Policy, provided the event does not fall into the category of a conference and training event (as defined in section 1 of this policy).
 - v. The registration cost or ticket cost of the Mayor's accompanying person (such as a spouse, family member or relative) to an event, where the Mayor is attending, or been invited to attend in an official capacity (as prescribed in clause 4(a) of the City's Attendance at Events Council Policy).
 - vi. Suitable contemporary office accommodation within the Civic Centre.
 - vii. Administrative support associated with the role of Mayor in accordance with the provisions of the *Local Government Act 1995*.
 - viii. Access to the Elected Member Lounge and refreshments.
- b. All equipment and facilities subject of this policy are provided to the Mayor on the absolute understanding that they will not be used for any election purposes.

3.3. Deputy Mayor and Councillors:

- a. The Deputy Mayor and Councillors shall, in carrying out the duties and responsibilities of their Office, be entitled to receive the benefit of the following facilities without the reduction of the fees and allowances under section 5.98, 5.98A, 5.99 and 5.99A of the *Local Government Act 1995*:
- i. Access to the Elected Member Lounge and refreshments.
 - ii. Access to suitably equipped shared office accommodation, reading room, ward meeting and conference rooms within the Civic Centre with photocopying, printing, facsimile, internet and telephone facilities.
 - iii. Some secretarial support as resources allow including limited word processing, photocopying, and postage.
 - iv. The registration cost or ticket cost for the Deputy Mayor or Councillor to attend a pre-approved event or non-approved event under the City's Attendance at Events Council Policy provided the event does not fall into the category of a conference and training event (as defined in section 1 of this policy).
 - v. The registration cost or ticket cost of the Deputy Mayor's or Councillor's accompanying person (such as a spouse, family member or relative) to an event, where the Deputy Mayor or Councillor is attending, or been invited to attend in an official capacity (as prescribed in clause 4(a) of the City's Attendance at Events Council Policy).
- b. All equipment and facilities subject of this policy are provided to the Deputy Mayor and Councillors on the absolute understanding that they will not be used for any election purposes.

4. Issue and return of Council equipment:

4.1. Objective:

To enable Elected Members to be accessible to the community, their colleagues and the City's staff.

4.2. Equipment:

The following equipment, documents, stationery and other items will be issued to Elected Members:

- a. Either a Macbook Air, Macbook Pro or an iMac (or similar Microsoft Windows based device); an Apple iPhone; an Apple iPad; and all-in-one printer.
- b. A file backup device and a Wi-Fi capable broadband modem (such as a Time Capsule device for Mac, or an external USB device and a Wi-Fi modem for non-Mac).
- c. Elected Member Lounge key.
- d. Security card/building access card.
- e. Satchel or briefcase (optional).

Computer equipment supplied (if required) will be issued new and replaced following each local government election where the Elected Member is elected (that is every four years). Apple iPhones will be issued new and replaced following each local government election (that is every two years). Notwithstanding, equipment issued under 4.2(a) and 4.2(b) will be replaced on failure if this occurs prior to its scheduled replacement.

At the end of each two and four year period (for mobile phones and computer equipment respectively), Elected Members will have the option to either return or purchase the devices provided by the City, at fair value. The CEO is authorised to approve the purchase of devices at a value to be determined by the CEO.

The specification of the equipment supplied under 4.2(a) and 4.2(b) shall be the highest specification for the model proposed. Elected Members will be consulted prior to the provision of the equipment and have the opportunity to make requests for changes to the equipment supplied.

4.3. Other items:

- a. The following items will be issued to Elected Members:
 - i. Two name badges, and one name badge for their partner.
 - ii. Business cards.
 - iii. City of Joondalup Elected Members' letterhead.
 - iv. Christmas cards or a Christmas e-card.
 - v. Elected Member uniform (optional) (one jacket, two trousers/skirts and three shirts/blouses) and two casual City of Joondalup polo-shirts (or similar).

- b. Each Elected Member is entitled to be reimbursed to a maximum amount of \$1,500 (**July 2023**) following their inaugural election and every second ordinary election thereafter in which they are elected, or where an Elected Member is elected as a result of an extraordinary election, for the purchase of relevant home office furniture/equipment to assist them to perform their role as an Elected Member and to be used for Council-related purposes.

The amount allocated for reimbursement will be inflated annually as from 1 July based on the Consumer Price Index (All Groups Perth) Rate, rounded to the nearest \$10.

4.4. Return of equipment issued:

- a. An Elected Member must return the following equipment to the City within 14 days of ceasing to be an Elected Member:
 - i. Any mobile phone or computer equipment issued by the City (unless otherwise negotiated to purchase, at fair value). The CEO is authorised to approve the purchase of devices at a value to be determined by the CEO.
 - ii. All equipment leased by the City and provided to the Elected Member.
 - iii. Security card/building access card.
 - iv. Elected Member Lounge key.
 - v. City of Joondalup vehicle licence number plates (to be returned and exchanged at the Department of Transport Licensing Centre at the cost of the City).
- b. The value of any equipment retained by an Elected Member on retirement cannot be more than the limits set under regulation 34AC of the *Local Government (Administration) Regulations 1996*. This value will also be deducted from the value of any retirement gift given by the City under 119.2 of this policy.

5. Payment of fees and allowances:

5.1. Objective:

To detail the amount of fees and allowances to be paid to Elected Members and the conditions under which those fees and allowances shall be paid.

5.2. Annual meeting attendance fees in lieu of Council meeting and committee meeting attendance fees:

- a. In lieu of paying the Mayor and Councillors a meeting attendance fee for each prescribed meeting, the City will pay the maximum amount within the range set by the Salaries and Allowances Tribunal through a determination published from time to time that may be paid annually for meeting attendance fees for the Mayor and Councillors (see Item CJ128-07/13).
- b. Payments will be made monthly in arrears on a pro-rata basis throughout the annual period.

5.3. Annual local government allowances — Mayor and Deputy Mayor:

- a. The City will pay the maximum annual local government allowance within the range set by the Salaries and Allowances Tribunal through a determination published from time to time that may be paid to the Mayor and Deputy Mayor (see Item CJ128-07/13).
- b. Payments will be made monthly in arrears on a pro-rata basis throughout the annual period.

5.4. Annual allowance for ICT expenses:

- a. The City will pay all Elected Members the maximum annual allowance for ICT expenses as set by the Salaries and Allowances Tribunal through a determination published from time to time that may be paid to Elected Members (see Item CJ128-07/13). Additional to the annual allowance for ICT expenses, a mobile telephone is provided to Elected Members under 4.2 of this policy.
- b. Any claims by Elected Members for expenses incurred over the maximum annual allowance for ICT expenses detailed in 5.4(a) above are to be submitted on the form provided for the purpose. Additional claims above the maximum limit must be supported by receipted invoices for the maximum limit plus the additional amounts claimed. Where an Elected Member reaches the limit, all claims for reimbursement shall be referred to Council for approval.
- c. Subject to 5.4(d) full payment of the annual allowance for ICT expenses will be made in advance at the commencement of the financial year.
- d. Where an Elected Member's term of Office ceases at a local government election in a financial year, the Elected Member will be paid the annual allowance for ICT expenses on a pro-rata basis up until the local government election day. Should that Elected Member be re-elected at the local government election the remainder of the annual allowance for ICT expenses will be paid following the local government election day.
- e. Where an Elected Member commences their term of Office at a local government election, the annual allowance for ICT expenses will be paid on a pro-rata basis following the local government elections (end of October) and for the period between the local government election day and the end of the financial year in which the local government election occurred.

5.5. Conditions of payment:

- a. All allowances and fees shall be paid automatically unless an Elected Member has advised the Chief Executive Officer, in writing, that he/she does not want to claim any or part of those fees and allowances.
- b. If an Elected Member advises that he/she does not want all or part of the fees and allowances to which he/she is entitled, any subsequent request for full or additional payment will not be back paid but accrue from the date of the Chief Executive Officer receiving such a request.
- c. The taxation liability arising from these payments is the individual responsibility of each Elected Member.

6. Mandatory Elected Member Training

Elected Members are required to complete the Council Member Essentials Course within 12 months from the day on which they are elected, unless exempt under Regulation 36 of the Local Government (Administration) Regulations 1996. Elected Members should confirm with the Chief Executive Officer whether they are eligible for an exemption.

All costs associated with mandatory Elected Member training will be paid for by the City. The Annual Budget will include an allocation for Council as a whole, to be used for this purpose.

The City of Joondalup will provide new Elected Members with information on training options from which the Elected Member may select according to their preferred delivery mode and availability. The City will make the necessary arrangements for enrolment.

6.7. Attendance at conferences and training within Australia: Continuing Professional Development within Australia

6.1.7.1. Objective:

To enable Elected Members to develop and maintain skills and knowledge relevant to either their role as an Elected Member or the Council's role as defined under the Act, representative of the City.

6.2.7.2. Statement:

Elected Members are encouraged to attend any conferences and training relating to the business of the City and to enable them to be more informed and better able to fulfil their duties of Office. In accordance with Regulation 37(2) of the Local Government (Administration) Regulations 1996, Continuing Professional Development must be relevant to the Elected Member's role as defined under the Act, or the Council's role as defined under the Act.

6.3.7.3. Annual conference and training expense allocation:

- a. The following conference and training expense allocation shall be made available to Elected Members during an annual period:
 - i. The Mayor shall be entitled to \$18,400 (**July 2023**) inflated by the Consumer Price Index (All Groups Perth) Rate on 1 July each year and rounded to the nearest \$100.
 - ii. All Councillors shall be entitled to \$8,400 (**July 2023**) inflated by the Consumer Price Index (All Groups Perth) Rate on 1 July each year and rounded to the nearest \$100.
- b. In addition to the conference and training expense allocation detailed in 7.6.3(a) above, the Mayor shall be entitled to attend the following conferences, at the City's cost:
 - i. Annual Western Australian Local Government Association.
 - ii. Annual National Australian Local Government Association.
 - iii. Annual National Congress of the Local Government Professionals Australia.

- c. In addition to the conference and training expense allocation detailed in 76.3(a) above, Councillors shall be entitled to attend the Annual Western Australian Local Government Association conference, at the City's cost.

6.4.7.4. Approval:

Subject to Section 87 of this policy for overseas travel, Elected Members may attend conferences and training:

- a. following approval by the Council where such approval is required; ~~or~~ and
- b. by informing the Chief Executive Officer in advance of attendance.

In accordance with Regulation 37(3) of the *Local Government (Administration) Regulations 1996*, approval will not be granted for training or continuing professional development that is scheduled to occur within the last three (3) months of an Elected Member's term of office or upon delivery of a notice resignation to the CEO.

6.5.7.5. Conferences and training that may be attended:

The conferences and training to which this policy applies shall generally be limited to the following:

- a. West Australian Local Government Association and Australian Local Government Association conferences.
- b. Special 'one off' conferences called for or sponsored by the West Australian Local Government Association and/or Australian Local Government Association on important issues.
- c. Annual conferences of the major professions in local government and other institutions of relevance to local government activities.
- d. Australian Sister Cities Conferences.
- e. West Australian Local Government Association Elected Members' training and development.
- f. Training relating to the role of Elected Members.
- g. Other local government-specific training courses, workshops and forums, relating to such things as understanding the roles/responsibilities of Elected Members, meeting procedures, etc.

6.6.7.6. Payment of conference and training expenses:

6.6.4.7.6.1. Payment from conference and training expense allocation:

The City will pay conference or training expenses where the Elected Member has been authorised to attend and there are sufficient funds remaining within the Elected Member's annual conference and training expense allocation. Should sufficient funds be unavailable, the Elected Member may meet the difference between the actual cost and their remaining conference and training expense allocation themselves ~~or receive funds from another Elected Member's conference and training expense allocation (see 6.8(f)).~~

6.6.2.7.6.2. Booking arrangements:

Registration, travel and accommodation for Elected Members will normally be arranged by the City with the appropriate City discount for travel and accommodation being provided. In general, all costs including airfares, registration fees and accommodation will be paid direct by the City. Alternatively, Elected Members may make their own booking arrangements.

6.6.3.7.6.3. Support activities:

The City will pay all costs for Elected Members that are charged by organisers for support activities, including those costs relating to official luncheons, dinners and tours/inspections that are relevant to the conference and training event.

6.6.4.7.6.4. Accommodation:

- a. The City will pay reasonable accommodation costs for Elected Members including the night before and/or after the conference and training event where this is necessary because of travel and/or the conference and training event timetables which make it unreasonable to arrive at or return home in normal working hours.
- b. Accommodation shall normally be booked at the conference and training venue or, where unavailable, at a similar-rated accommodation in the vicinity of the conference and training venue.
- c. Only accommodation costs for hotels, motels or accommodation of a similar type will be paid utilising an Elected Member's annual conference and training expense allocation. Accommodation provided by relatives or friends at a private address will not be reimbursed by the City although a meal and refreshment costs can be offered in return to the hosts under 76.6.6(e).

6.6.5.7.6.5. Travel:

- a. Where travel is involved, the travel is to be undertaken with all due expedition, by the shortest most practical route, to and from the conference and training venue. All reasonable travel costs for Elected Members to and from the venue/accommodation will be met by the City.
- b. Where air travel is involved, approval to attend should ideally be sought two months prior to departure to facilitate booking arrangements.
- c. All air travel within Australia shall be by Economy Class.
- d. If accommodation is at the conference or training venue, or in close proximity, taxis (or similar type service) should be used for reasonable travel requirements. Where necessary, a hire car may be arranged for the conduct of Council business. Costs of taxi fares (or similar type service), vehicle hire and parking, which are reasonable, required and incurred in attending conferences and training, will be reimbursed by the City.
- e. Where, in particular circumstances, Elected Members desire to travel interstate or intrastate by private motor vehicle, they will be reimbursed for vehicle costs in accordance with the local government kilometre allowance up to an equivalent amount that would have been expended had arrangements been made to travel by air.

6.6.6.7.6.6. Extent of expenses to be reimbursed:

- a. An Elected Member attending a conference and training event is entitled to be reimbursed for 'normally accepted' living costs while travelling. Such living costs would include, but are not limited to:
 - i. meals and refreshments for the Elected Member (that are not covered by the conference and training registration costs);
 - ii. dry-cleaning and laundry expenses; and
 - iii. reasonable telephone, internet and facsimile charges.
- b. Elected Members will generally not be reimbursed for the cost of meals or refreshments for other people. The main exception is where it is indicated that the meal or refreshment provided to another person is in response to a meal or refreshments previously received.
- c. Expenses will generally be reimbursed from the time an Elected Member leaves home to attend an event to the time the Elected Member returns home. Should an Elected Member extend a visit by leaving prior to the time necessary to arrive for the event or return after the time at which the Elected Member could have returned following the event, reimbursements will be paid:
 - i. for the days of the conference and training event only; and
 - ii. for the cost of travel to and from the airport to the accommodation to be used for the conference and training.
- d. Where a visit is extended, as discussed in 76.6.6(c), an Elected Member may stay for the period of the extension in different accommodation to that used for the attendance at the conference and training event. In such situations, the reimbursement of taxi fares (or similar type service) will be to the estimated cost of travel between the conference and training event's accommodation and the airport. The Elected Member will be required to pay any greater amount.
- e. Where an Elected Member does not require paid accommodation for a conference and training event because the Elected Member is able to source accommodation from another party (the hosts), the Elected Member is entitled to be reimbursed for meal and refreshment costs provided to the hosts up to the amount that would have been incurred had paid accommodation been used.
- f. Where an Elected Member attends two conference and training events and there is a gap of no more than three days between the conclusion of the first event and the start of the second event, the Elected Member shall be entitled to reasonable accommodation expenses and the reimbursement of 'normally accepted' living costs during that 'gap' period. If the gap is greater than three days, only three days reimbursement can be claimed.

6.6.6.7.6.7. Payment of expense reimbursements:

- a. The extent to which an Elected Member can be reimbursed for intrastate and interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the Regulations is as set by the Salaries and Allowances Tribunal through a determination published from time to time.

- b. Nothing prevents an Elected Member from being reimbursed expenses for intrastate and interstate travel and accommodation costs above the levels set in 76.6.7(a) where an Elected Member produces receipts or other sufficient information for the total cost to support their claim.

6.6.8.7.6.8. Cash advances associated with interstate and overseas travel:

- a. A cash advance of \$160 per day (**July 2023**) for interstate travel and \$250 per day (**July 2023**) for overseas travel shall be made available to Elected Members for each day the Elected Member is travelling. The cash advances per day will be inflated annually from 1 July based on the Consumer Price Index (All Groups Perth) Rate and rounded to the nearest \$10.
- b. Payments will be made by Electronic Funds Transfer into the Elected Member's nominated bank account. Any other administrative arrangements for managing this will be the most appropriate to the circumstances in the view of the Chief Executive Officer.
- c. The cash advance shall be paid to cover all reasonable incidental expenses associated with attending conference and training events attendance such as:
 - i. hotel/motel charges other than accommodation, such as dry-cleaning and laundry expenses;
 - ii. reasonable telephone, or facsimile or internet use;
 - iii. meals and refreshments for the Elected Member that are not covered by the conference and training registration cost; and
 - iv. any optional activity in a conference and training program.
- d. Documentary evidence, in the form of original invoices and receipts, must be provided for the acquittal of all cash advances. All cash advances must be acquitted within two weeks of the Elected Member returning to Perth. Amounts not acquitted shall be refunded to the City or, where agreed by the Elected Member, deducted from their annual attendance meeting fee.

6.7.7.7. Elected Member/delegate accompanying person:

- a. Subject to 76.7(d) where an Elected Member is accompanied at a conference and training event, all costs for or incurred by the accompanying person, including, but not limited to, travel, breakfast, meals, registration and/or participation in any event programs, are to be borne by the Elected Member/accompanying person and not by the City. The exception to the above being the cost of attending any official conference and training event dinner where partners would normally attend as well as accommodation costs associated with a shared room with the Elected Member where such costs are not above a room rate for the Elected Member alone.
- b. An accompanying person's registration, or accompanying person's program fee, is to be paid to the conference organiser, at time of registration. The City will administer the registration and payment process for the accompanying person if the relevant forms and payment are made to the City in advance for the accompanying person.
- c. Where the City meets an account containing any expenditure or cost incurred on behalf of an accompanying person attending, such expenditure must be repaid to the

City by the Elected Member/accompanying person within 30 days of being invoiced for such expenditure following the conclusion of the conference and training event.

- d. Where an Elected Member is attending a conference and training event and has a 'disability' as defined in the *Disability Services Act 1993*, the City will meet the travel, accommodation, and registration costs for a carer (as defined by section 3A of the *Disability Services Act 1993*) to accompany that Elected Member where that carer is a person who provides ongoing care or assistance. Costs paid by the City will not be deducted from the relevant Elected Member's annual conference and training expense allocation.

6-8.7.8. Guidelines for conference and training attendance:

Subject to the provisions of 76.3 of this policy the guidelines detailed in this section shall apply to all conference and training under this policy:

- a. An Elected Member is only entitled to attend up to two interstate conference and training events per financial year.
- b. Generally, no more than two Elected Members may attend a particular conference or training event outside Western Australia at the same time. The Chief Executive Officer or Council may, however, approve attendance by more than two Elected Members if a particular purpose or need arises.
- c. All unspent funds within an Elected Member's conference and training expense allocation shall be carried forward at the completion of each annual period.
- d. Following each ordinary local government election, Elected Members will forfeit any unspent funds, and commence their annual Elected Member's conference and training expense allocation as detailed in 76.3 of this policy.
- e. Elected Members will only be registered for conference and training events itemised in this policy if the Elected Member has sufficient funds in their annual conference and training expense allocation to meet the costs.
- f. The cost of training that is specifically arranged for attendance by all Elected Members (e.g. team-building) shall be paid from a separate allocation for the purpose and not considered as part of, and debited to, the individual Elected Member's conference and training expense allocation referred to in this policy.

7.8. Attendance at overseas conferences:

- a. An Elected Member may, with Council approval, attend an overseas conference. The Council report must include details of the anticipated benefits to the City and the Elected Member in attending the requested overseas conference. The specific Council resolution must state the authorised travel period that would include sufficient time to travel to and from the conference location (including a reasonable acclimatisation period) and attendance at the conference; ~~and~~.
- b. An Elected Member may attend an overseas conference if the Elected Member has sufficient funds in their annual conference and training expense allocation to meet the costs. Where there are insufficient funds to meet the cost of the registered overseas conference or training in the Elected Member's conference and training expense allocation, Council approval must be obtained before costs are incurred in keeping with 6.8(d) above or the Elected Member agrees to meet the additional costs personally.

- c. Air travel overseas may be by Business Class, except where an Elected Member chooses to travel at a cheaper rate. If Business Class is not available, Economy Class is to be used.
- d. Cash advances are payable for overseas conferences (see [76.6.8](#)).

8.9. Report:

Upon return from any interstate or overseas conference and training event as detailed within this policy, where registration and other associated costs are met by the City of Joondalup, the attending Elected Member is required to:

- a. prepare a detailed written report on their attendance and benefits to them and the City, to be circulated to all Elected Members within one month; or
- b. present a verbal report on their attendance and benefits to them and the City, at the next available Strategy Session.

9-10. Reimbursement of expenses:

9-1-10.1. Objective:

To provide for the reimbursement of expenses necessarily incurred by Elected Members while performing their duties so that no Elected Member should be unreasonably disadvantaged financially due to meeting the requirements of their Office.

9-2-10.2. Child care:

- a. In accordance with regulation 31 of the *Local Government (Administration) Regulations 1996*, child care costs will be paid at the rate set by the Salaries and Allowances Tribunal through a determination published from time to time for an Elected Member's attendance at a Council meeting or a meeting of a committee of which he or she is a member and the expense is to be claimed on the form provided.
- b. Where an Elected Member attends any other meeting, reception, citizenship or other Council function, or Council-related activity and incurs child care costs, such costs may be claimed at the rate set by the Salaries and Allowances Tribunal through a determination published from time to time, provided they are substantiated with details of the date, activity attended, the actual costs incurred and original receipts being provided and attached to the claim form.
- c. Child care costs are applicable for children, either of natural birth or guardianship determined by legal process.
- d. Child care costs will not be paid for where the care is provided by a relative living in the same premises as the Elected Member. For this purpose "relative" means a spouse, de facto partner, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, cousin, lineal descendant of the Elected Member or a relative of the Elected Member's spouse or de facto partner.
- e. Child care costs shall be debited to a separate account in the budget and not be debited to or form part of an Elected Member's annual expense reimbursement limit as referred to in [109.4](#) of this policy.

9-3-10.3. Travel:

- a. The payment of travel costs is covered under regulations 31 and 32 of the *Local Government (Administration) Regulations 1996*.
- b. Travel costs incurred and paid by Elected Members will be reimbursed for the following:
 - i. Travel and parking expenses incurred by an Elected Member using a private motor vehicle or bicycle to, from and attending:
 - meetings of the Council or a committee of the Council and civic or Council-related functions;
 - as a delegate of the Council to statutory and other boards and committees, community organisations, conferences, local government association or industry groups or committees of them;
 - a specific request or instruction of the Council and/or including inspection, ratepayer/electors' requests or other Council duty; and

- social functions where the Elected Member is representing the Mayor or is attending by resolution of Council or where the function is an otherwise authorised activity.
 - ii. The amount payable in respect of travelling expenses shall be paid from when a Councillor-Elect makes their declaration of Office.
 - iii. Travel expenses claimed for motor vehicles under this policy are to be calculated in accordance with the rate set by the Salaries and Allowances Tribunal through a determination published from time to time.
 - iv. Travel expenses claimed for bicycles under this policy are to be calculated in accordance with the rate of \$0.10 per kilometre.
 - v. A claim for reimbursement of expenses form indicating the date, particulars of travel, nature of business, distance travelled, vehicle displacement and total travelled in kilometres, is to be completed by members to ensure that the transport expense can be verified.
- c. Where an Elected Member deems it is more appropriate to attend a Council-related commitment without a motor vehicle or bicycle, a taxi or similar type service may be used and the costs incurred reimbursed.
- d. Should an Elected Member travel by a motor vehicle or bicycle which is not his or her own, the reimbursement will be calculated in accordance with [109.3\(b\)](#) above.

9.4.10.4. Other specified expenses:

Outside of child care and travel costs an annual reimbursement Limit of \$1,370 (**July 2023**) shall be available to Elected Members during an annual period for reimbursement of costs incurred as a result of performing their duties as an Elected Member. Other specified expenses include:

- a. business attire, including footwear;
- b. dry-cleaning;
- c. stationery; and
- d. paid tickets to events where the Elected Member has been invited and attendance is approved under the City's Attendance at Events Council Policy, including costs of tickets for accompanying persons to events under 3.2(v) and 3.3(v) of this policy.

The amount allocated for reimbursement of other specified expenses will be inflated annually from 1 July, based on the Consumer Price Index (All Groups Perth) Rate, and rounded to the nearest \$10.

Costs incurred and paid by Elected Members will be reimbursed by the City up to the reimbursement limit in each annual period. When an Elected Member reaches the limit, all claims for reimbursement shall be referred to the Council for approval. All expenses claimed must have been incurred and substantiated with provision of original invoices/receipts attached to the claim form, prior to being reimbursed on a monthly basis.

9.5.10.5. Time limit on claims and approval process:

Members electing to receive reimbursement of expenses in accordance with the provisions of this policy should submit the appropriate claim form to the Chief Executive Officer, together with supporting documentation, within two calendar months after the month in which the expenses were incurred, and by 15 July of the next financial year, in order to facilitate the finalisation of the City's annual financial statements.

9.6.10.6. Allowances and limits are exclusive of G.S.T:

Unless otherwise specified in this policy, all allowances and limits set out in this policy are exclusive of G.S.T.

Where an Elected Member does not provide appropriate documentary evidence to enable G.S.T to be claimed, the full amount of the expense incurred by the City, inclusive of G.S.T, will be applied to the relevant allocation.

9.7.10.7. Supporting documentation:

Documentary evidence is required for all expenses claimed. Original tax invoices and receipts are required for audit purposes and to enable G.S.T to be claimed.

10.11. Other entitlements:**10.1.11.1. Elected Member dinners:**

- a. To provide an avenue to facilitate networking possibilities and for Elected Members to undertake discussions with various representatives of the community, the Council has agreed to host Elected Member dinners.
- b. The Mayor is entitled to host six dinners per calendar year, and each Ward a total of 12 each year, based on six dinners per Ward Councillor.
- c. Each table will allow for the Elected Member as host, plus up to a maximum of nine guests. Except for the Elected Member's spouse or partner, all guests invited are to have a relationship with the City or be a stakeholder of the City. Prior to an Elected Member dinner, Elected Members are to advise the City the details of their invited guests and their relationship with the City. Details of invited guests that attend Elected Member dinners are to be reported to the Audit and Risk Committee on a quarterly basis.

10.2.11.2. Acknowledgement of service:

On retirement, Council will acknowledge the service of Elected Members through the provision of an appropriate memento, which will take the form of an engraved plate (or plaque) commemorating the Elected Member's service and a suitable gift.

The value of any gift provided to a retiring Elected Member plus the residual value of any furniture and/or office equipment retained by a retiring Elected Member is limited to the prescribed amount (excluding GST) as set out in Regulation 34AC of the *Local Government (Administration) Regulations 1996*.

Creation date:	June 2002 (CJ121-06/02)
Formerly:	<ul style="list-style-type: none">• Elected Member — Allowances• Elected Member Training• Elected Members' Attendance Fees• Issue and Return of Council Related Equipment to Elected Members• Members of Council — Reimbursement of Expenses• Travel/Accommodation — Elected Members and Staff
Amendments:	CJ121-06/02, CJ206-10/05, CJ007-02/07, CJ052-04/08, CJ007-02/09, CJ094-06/10, CJ174-10/10, CJ041-03/11, CJ032-03/12, CJ185-09/13, CJ050-03/15, CJ051-04/17, CJ072-05/21, CJ077-05/22.
Last reviewed:	May 2023 (CJ067-05/23)
Related documentation:	<ul style="list-style-type: none">• Annual Budget• Code of Conduct for Employees, Elected Members and Committee Members• Information Technology Service Agreement for Elected Members• Local Government (Administration) Regulations 1996• Local Government Act 1995• Public Service Officers Award• Salaries and Allowances Tribunal Determination for Local Government Chief Executive Officers and Elected Members• Register of Delegation of Authority• Attendance at Events Council Policy
File reference:	101269

2020–2021 CPI (1.6%)	Existing (July 2020)	New (July 2021)	Rounded (July 2021)
Office Equipment	\$1,310.89	\$1,331.86	\$1,330
Conference	(Mayor) \$16,098.63 (Councillors) \$7,359.36	\$16,356.21 \$7,477.11	\$16,400 \$7,500
Cash Advance	(Interstate) \$137.96 (International) \$218.49	\$140.16 \$221.99	\$140 \$220
Other Specified Exp.	\$1,195.89	\$1,215.02	\$1,200

2021-2022 CPI (6.0%)	Existing (July 2021)	New (July 2022)	Rounded (July 2022)
Office Equipment	\$1,331.86	\$1,411.77	\$1,410
Conference	(Mayor) \$16,356.21 (Councillors) \$7,477.11	\$17,337.58 \$7,925.73	\$17,300 \$7,900
Cash Advance	(Interstate) \$140.16 (International) \$221.99	\$148.56 \$235.30	\$150 \$230
Other Specified Exp.	\$1,215.02	\$1,287.92	\$1,290

2022-2023 CPI (6.2%)	Existing (July 2022)	New (July 2023)	Rounded (July 2023)
Office Equipment	\$1,411.77	\$1,499.29	\$1,500
Conference	(Mayor) \$17,337.58 (Councillors) \$7,925.73	\$18,412.50 \$8,417.12	\$18,400 \$8,400
Cash Advance	(Interstate) \$148.56 (International) \$235.30	\$157.77 \$249.88	\$160 \$250
Other Specified Exp.	\$1,287.92	\$1,367.77	\$1,370



Elected Members’ Entitlements Council Policy

Responsible directorate: Governance and Strategy

Objective: To set out the support and allowances available to the City’s Elected Members.

Responsible directorate: Governance and Strategy	1
1. Definitions:	3
2. Statement:	3
3. Provision of support:	3
3.1. Objective:	3
3.2. Mayor:	3
3.3. Deputy Mayor and Councillors:	4
4. Issue and return of Council equipment:.....	5
4.1. Objective:	5
4.2. Equipment:	5
4.3. Other items:.....	5
4.4. Return of equipment issued:	6
5. Payment of fees and allowances:	6
5.1. Objective:	6
5.2. Annual meeting attendance fees in lieu of Council meeting and committee meeting attendance fees:.....	6
5.3. Annual local government allowances — Mayor and Deputy Mayor:.....	7
5.4. Annual allowance for ICT expenses:.....	7
5.5. Conditions of payment:	7
6. Mandatory Elected Member Training.....	8
7. Continuing Professional Development within Australia.....	8
7.1. Objective:	8

7.2. Statement:8

7.3. Annual conference and training expense allocation:.....8

7.4. Approval:9

7.5. Conferences and training that may be attended:9

7.6. Payment of conference and training expenses:9

7.7. Elected Member/delegate accompanying person:12

7.8. Guidelines for conference and training attendance:.....13

8. Attendance at overseas conferences:.....13

9. Report:.....14

10. Reimbursement of expenses:15

10.1. Objective:15

10.2. Child care:15

10.3. Travel:15

10.4. Other specified expenses:.....16

10.5. Time limit on claims and approval process:17

10.6. Allowances and limits are exclusive of G.S.T:17

10.7. Supporting documentation:17

11. Other entitlements:.....17

11.1. Elected Member dinners:17

11.2. Acknowledgement of service:17

1. Definitions:

“**annual period**” means the third Saturday in October to the third Saturday in October in the following year.

“**conferences and training**” means conferences, seminars, congresses, forums, workshops, courses, meetings, deputations, information and training sessions and events related to the industry of local government and held within Australia.

“**fair value**” means the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (AASB 13).

“**ICT expenses**” means:

- a. rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the *Local Government (Administration) Regulations 1996*; or
- b. any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the *Local Government (Administration) Regulations 1996*.

2. Statement:

This policy has been prepared to comply with the provisions relevant to Elected Members' entitlements under the *Local Government Act 1995* and supporting Regulations.

3. Provision of support:

3.1. Objective:

To provide Elected Members with appropriate facilities, equipment, material and information to support them in performing their duties of Office.

3.2. Mayor:

- a. The Mayor shall, in carrying out the duties and responsibilities of that Office, be entitled to receive the benefit of the following facilities without the reduction of the fees and allowances approved by Council under section 5.98, 5.98A, 5.99 and 5.99A of the *Local Government Act 1995*:
 - i. The provision of a luxury sedan type motor vehicle with unrestricted use for all official and civic duties connected to the Office of Mayor and for personal private use. This vehicle will be changed over in accordance with the City's general management of its light vehicles fleet. The Mayor may elect to have City of Joondalup vehicle licence number plates fitted to the vehicle at the City's expense for their term of Office (i.e. COJ 1, COJ 001, COJ 001 etc.).
 - ii. Where the Mayor is provided with a vehicle as detailed in 3.2(a)(i) above, the costs associated with the Mayor's private use of the vehicle are to be reimbursed by the Mayor.

The calculation of the reimbursement for the private use is by way of a Log Book in accordance with the requirements of the Australian Taxation Office.

- iii. Membership of the Qantas Club.
 - iv. The registration cost or ticket cost for the Mayor to attend a pre-approved event or non-approved event under the City's Attendance at Events Council Policy, provided the event does not fall into the category of a conference and training event (as defined in section 1 of this policy).
 - v. The registration cost or ticket cost of the Mayor's accompanying person (such as a spouse, family member or relative) to an event, where the Mayor is attending, or been invited to attend in an official capacity (as prescribed in clause 4(a) of the City's Attendance at Events Council Policy).
 - vi. Suitable contemporary office accommodation within the Civic Centre.
 - vii. Administrative support associated with the role of Mayor in accordance with the provisions of the *Local Government Act 1995*.
 - viii. Access to the Elected Member Lounge and refreshments.
- b. All equipment and facilities subject of this policy are provided to the Mayor on the absolute understanding that they will not be used for any election purposes.

3.3. Deputy Mayor and Councillors:

- a. The Deputy Mayor and Councillors shall, in carrying out the duties and responsibilities of their Office, be entitled to receive the benefit of the following facilities without the reduction of the fees and allowances under section 5.98, 5.98A, 5.99 and 5.99A of the *Local Government Act 1995*:
- i. Access to the Elected Member Lounge and refreshments.
 - ii. Access to suitably equipped shared office accommodation, reading room, ward meeting and conference rooms within the Civic Centre with photocopying, printing, facsimile, internet and telephone facilities.
 - iii. Some secretarial support as resources allow including limited word processing, photocopying, and postage.
 - iv. The registration cost or ticket cost for the Deputy Mayor or Councillor to attend a pre-approved event or non-approved event under the City's Attendance at Events Council Policy provided the event does not fall into the category of a conference and training event (as defined in section 1 of this policy).
 - v. The registration cost or ticket cost of the Deputy Mayor's or Councillor's accompanying person (such as a spouse, family member or relative) to an event, where the Deputy Mayor or Councillor is attending, or been invited to attend in an official capacity (as prescribed in clause 4(a) of the City's Attendance at Events Council Policy).
- b. All equipment and facilities subject of this policy are provided to the Deputy Mayor and Councillors on the absolute understanding that they will not be used for any election purposes.

4. Issue and return of Council equipment:

4.1. Objective:

To enable Elected Members to be accessible to the community, their colleagues and the City's staff.

4.2. Equipment:

The following equipment, documents, stationery and other items will be issued to Elected Members:

- a. Either a Macbook Air, Macbook Pro or an iMac (or similar Microsoft Windows based device); an Apple iPhone; an Apple iPad; and all-in-one printer.
- b. A file backup device and a Wi-Fi capable broadband modem (such as a Time Capsule device for Mac, or an external USB device and a Wi-Fi modem for non-Mac).
- c. Elected Member Lounge key.
- d. Security card/building access card.
- e. Satchel or briefcase (optional).

Computer equipment supplied (if required) will be issued new and replaced following each local government election where the Elected Member is elected (that is every four years). Apple iPhones will be issued new and replaced following each local government election (that is every two years). Notwithstanding, equipment issued under 4.2(a) and 4.2(b) will be replaced on failure if this occurs prior to its scheduled replacement.

At the end of each two and four year period (for mobile phones and computer equipment respectively), Elected Members will have the option to either return or purchase the devices provided by the City, at fair value. The CEO is authorised to approve the purchase of devices at a value to be determined by the CEO.

The specification of the equipment supplied under 4.2(a) and 4.2(b) shall be the highest specification for the model proposed. Elected Members will be consulted prior to the provision of the equipment and have the opportunity to make requests for changes to the equipment supplied.

4.3. Other items:

- a. The following items will be issued to Elected Members:
 - i. Two name badges, and one name badge for their partner.
 - ii. Business cards.
 - iii. City of Joondalup Elected Members' letterhead.
 - iv. Christmas cards or a Christmas e-card.
 - v. Elected Member uniform (optional) (one jacket, two trousers/skirts and three shirts/blouses) and two casual City of Joondalup polo-shirts (or similar).

- b. Each Elected Member is entitled to be reimbursed to a maximum amount of \$1,500 (**July 2023**) following their inaugural election and every second ordinary election thereafter in which they are elected, or where an Elected Member is elected as a result of an extraordinary election, for the purchase of relevant home office furniture/equipment to assist them to perform their role as an Elected Member and to be used for Council-related purposes.

The amount allocated for reimbursement will be inflated annually as from 1 July based on the Consumer Price Index (All Groups Perth) Rate, rounded to the nearest \$10.

4.4. Return of equipment issued:

- a. An Elected Member must return the following equipment to the City within 14 days of ceasing to be an Elected Member:
 - i. Any mobile phone or computer equipment issued by the City (unless otherwise negotiated to purchase, at fair value). The CEO is authorised to approve the purchase of devices at a value to be determined by the CEO.
 - ii. All equipment leased by the City and provided to the Elected Member.
 - iii. Security card/building access card.
 - iv. Elected Member Lounge key.
 - v. City of Joondalup vehicle licence number plates (to be returned and exchanged at the Department of Transport Licensing Centre at the cost of the City).
- b. The value of any equipment retained by an Elected Member on retirement cannot be more than the limits set under regulation 34AC of the *Local Government (Administration) Regulations 1996*. This value will also be deducted from the value of any retirement gift given by the City under 11.2 of this policy.

5. Payment of fees and allowances:

5.1. Objective:

To detail the amount of fees and allowances to be paid to Elected Members and the conditions under which those fees and allowances shall be paid.

5.2. Annual meeting attendance fees in lieu of Council meeting and committee meeting attendance fees:

- a. In lieu of paying the Mayor and Councillors a meeting attendance fee for each prescribed meeting, the City will pay the maximum amount within the range set by the Salaries and Allowances Tribunal through a determination published from time to time that may be paid annually for meeting attendance fees for the Mayor and Councillors (see Item CJ128-07/13).
- b. Payments will be made monthly in arrears on a pro-rata basis throughout the annual period.

5.3. Annual local government allowances — Mayor and Deputy Mayor:

- a. The City will pay the maximum annual local government allowance within the range set by the Salaries and Allowances Tribunal through a determination published from time to time that may be paid to the Mayor and Deputy Mayor (see Item CJ128-07/13).
- b. Payments will be made monthly in arrears on a pro-rata basis throughout the annual period.

5.4. Annual allowance for ICT expenses:

- a. The City will pay all Elected Members the maximum annual allowance for ICT expenses as set by the Salaries and Allowances Tribunal through a determination published from time to time that may be paid to Elected Members (see Item CJ128-07/13). Additional to the annual allowance for ICT expenses, a mobile telephone is provided to Elected Members under 4.2 of this policy.
- b. Any claims by Elected Members for expenses incurred over the maximum annual allowance for ICT expenses detailed in 5.4(a) above are to be submitted on the form provided for the purpose. Additional claims above the maximum limit must be supported by receipted invoices for the maximum limit plus the additional amounts claimed. Where an Elected Member reaches the limit, all claims for reimbursement shall be referred to Council for approval.
- c. Subject to 5.4(d) full payment of the annual allowance for ICT expenses will be made in advance at the commencement of the financial year.
- d. Where an Elected Member's term of Office ceases at a local government election in a financial year, the Elected Member will be paid the annual allowance for ICT expenses on a pro-rata basis up until the local government election day. Should that Elected Member be re-elected at the local government election the remainder of the annual allowance for ICT expenses will be paid following the local government election day.
- e. Where an Elected Member commences their term of Office at a local government election, the annual allowance for ICT expenses will be paid on a pro-rata basis following the local government elections (end of October) and for the period between the local government election day and the end of the financial year in which the local government election occurred.

5.5. Conditions of payment:

- a. All allowances and fees shall be paid automatically unless an Elected Member has advised the Chief Executive Officer, in writing, that he/she does not want to claim any or part of those fees and allowances.
- b. If an Elected Member advises that he/she does not want all or part of the fees and allowances to which he/she is entitled, any subsequent request for full or additional payment will not be back paid but accrue from the date of the Chief Executive Officer receiving such a request.
- c. The taxation liability arising from these payments is the individual responsibility of each Elected Member.

6. Mandatory Elected Member Training

Elected Members are required to complete the Council Member Essentials Course within 12 months from the day on which they are elected, unless exempt under Regulation 36 of the *Local Government (Administration) Regulations 1996*. Elected Members should confirm with the Chief Executive Officer whether they are eligible for an exemption.

All costs associated with mandatory Elected Member training will be paid for by the City. The Annual Budget will include an allocation for Council as a whole, to be used for this purpose.

The City of Joondalup will provide new Elected Members with information on training options from which the Elected Member may select according to their preferred delivery mode and availability. The City will make the necessary arrangements for enrolment.

7. Continuing Professional Development within Australia

7.1. Objective:

To enable Elected Members to develop and maintain skills and knowledge relevant to either their role as an Elected Member or the Council's role as defined under the Act.

7.2. Statement:

Elected Members are encouraged to attend conferences and training relating to the business of the City and to enable them to be more informed and better able to fulfil their duties of Office. In accordance with Regulation 37(2) of the *Local Government (Administration) Regulations 1996*, Continuing Professional Development must be relevant to the Elected Member's role as defined under the Act, or the Council's role as defined under the Act.

7.3. Annual conference and training expense allocation:

- a. The following conference and training expense allocation shall be made available to Elected Members during an annual period:
 - i. The Mayor shall be entitled to \$18,400 (**July 2023**) inflated by the Consumer Price Index (All Groups Perth) Rate on 1 July each year and rounded to the nearest \$100.
 - ii. All Councillors shall be entitled to \$8,400 (**July 2023**) inflated by the Consumer Price Index (All Groups Perth) Rate on 1 July each year and rounded to the nearest \$100.
- b. In addition to the conference and training expense allocation detailed in 7.3(a) above, the Mayor shall be entitled to attend the following conferences, at the City's cost:
 - i. Annual Western Australian Local Government Association.
 - ii. Annual National Australian Local Government Association.
 - iii. Annual National Congress of the Local Government Professionals Australia.
- c. In addition to the conference and training expense allocation detailed in 7.3(a) above, Councillors shall be entitled to attend the Annual Western Australian Local Government Association conference, at the City's cost.

7.4. Approval:

Subject to Section 8 of this policy for overseas travel, Elected Members may attend conferences and training:

- a. following approval by the Council where such approval is required; and
- b. by informing the Chief Executive Officer in advance of attendance.

In accordance with Regulation 37(3) of the *Local Government (Administration) Regulations 1996*, approval will not be granted for training or continuing professional development that is scheduled to occur within the last three (3) months of an Elected Member's term of office or upon delivery of a notice resignation to the CEO.

7.5. Conferences and training that may be attended:

The conferences and training to which this policy applies shall generally be limited to the following:

- a. West Australian Local Government Association and Australian Local Government Association conferences.
- b. Special 'one off' conferences called for or sponsored by the West Australian Local Government Association and/or Australian Local Government Association on important issues.
- c. Annual conferences of the major professions in local government and other institutions of relevance to local government activities.
- d. Australian Sister Cities Conferences.
- e. West Australian Local Government Association Elected Members' training and development.
- f. Training relating to the role of Elected Members.
- g. Other local government-specific training courses, workshops and forums, relating to such things as understanding the roles/responsibilities of Elected Members, meeting procedures, etc.

7.6. Payment of conference and training expenses:**7.6.1. Payment from conference and training expense allocation:**

The City will pay conference or training expenses where the Elected Member has been authorised to attend and there are sufficient funds remaining within the Elected Member's annual conference and training expense allocation. Should sufficient funds be unavailable, the Elected Member may meet the difference between the actual cost and their remaining conference and training expense allocation themselves.

7.6.2. Booking arrangements:

Registration, travel and accommodation for Elected Members will normally be arranged by the City with the appropriate City discount for travel and accommodation being provided. In general, all costs including airfares, registration fees and

accommodation will be paid direct by the City. Alternatively, Elected Members may make their own booking arrangements.

7.6.3. Support activities:

The City will pay all costs for Elected Members that are charged by organisers for support activities, including those costs relating to official luncheons, dinners and tours/inspections that are relevant to the conference and training event.

7.6.4. Accommodation:

- a. The City will pay reasonable accommodation costs for Elected Members including the night before and/or after the conference and training event where this is necessary because of travel and/or the conference and training event timetables which make it unreasonable to arrive at or return home in normal working hours.
- b. Accommodation shall normally be booked at the conference and training venue or, where unavailable, at a similar-rated accommodation in the vicinity of the conference and training venue.
- c. Only accommodation costs for hotels, motels or accommodation of a similar type will be paid utilising an Elected Member's annual conference and training expense allocation. Accommodation provided by relatives or friends at a private address will not be reimbursed by the City although a meal and refreshment costs can be offered in return to the hosts under 7.6.6(e).

7.6.5. Travel:

- a. Where travel is involved, the travel is to be undertaken with all due expedition, by the shortest most practical route, to and from the conference and training venue. All reasonable travel costs for Elected Members to and from the venue/accommodation will be met by the City.
- b. Where air travel is involved, approval to attend should ideally be sought two months prior to departure to facilitate booking arrangements.
- c. All air travel within Australia shall be by Economy Class.
- d. If accommodation is at the conference or training venue, or in close proximity, taxis (or similar type service) should be used for reasonable travel requirements. Where necessary, a hire car may be arranged for the conduct of Council business. Costs of taxi fares (or similar type service), vehicle hire and parking, which are reasonable, required and incurred in attending conferences and training, will be reimbursed by the City.
- e. Where, in particular circumstances, Elected Members desire to travel interstate or intrastate by private motor vehicle, they will be reimbursed for vehicle costs in accordance with the local government kilometre allowance up to an equivalent amount that would have been expended had arrangements been made to travel by air.

7.6.6. Extent of expenses to be reimbursed:

- a. An Elected Member attending a conference and training event is entitled to be reimbursed for 'normally accepted' living costs while travelling. Such living costs would include, but are not limited to:
 - i. meals and refreshments for the Elected Member (that are not covered by the conference and training registration costs);
 - ii. dry-cleaning and laundry expenses; and
 - iii. reasonable telephone, internet and facsimile charges.
- b. Elected Members will generally not be reimbursed for the cost of meals or refreshments for other people. The main exception is where it is indicated that the meal or refreshment provided to another person is in response to a meal or refreshments previously received.
- c. Expenses will generally be reimbursed from the time an Elected Member leaves home to attend an event to the time the Elected Member returns home. Should an Elected Member extend a visit by leaving prior to the time necessary to arrive for the event or return after the time at which the Elected Member could have returned following the event, reimbursements will be paid:
 - i. for the days of the conference and training event only; and
 - ii. for the cost of travel to and from the airport to the accommodation to be used for the conference and training.
- d. Where a visit is extended, as discussed in 7.6.6(c), an Elected Member may stay for the period of the extension in different accommodation to that used for the attendance at the conference and training event. In such situations, the reimbursement of taxi fares (or similar type service) will be to the estimated cost of travel between the conference and training event's accommodation and the airport. The Elected Member will be required to pay any greater amount.
- e. Where an Elected Member does not require paid accommodation for a conference and training event because the Elected Member is able to source accommodation from another party (the hosts), the Elected Member is entitled to be reimbursed for meal and refreshment costs provided to the hosts up to the amount that would have been incurred had paid accommodation been used.
- f. Where an Elected Member attends two conference and training events and there is a gap of no more than three days between the conclusion of the first event and the start of the second event, the Elected Member shall be entitled to reasonable accommodation expenses and the reimbursement of 'normally accepted' living costs during that 'gap' period. If the gap is greater than three days, only three days reimbursement can be claimed.

7.6.7. Payment of expense reimbursements:

- a. The extent to which an Elected Member can be reimbursed for intrastate and interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the Regulations is as set by the Salaries and Allowances Tribunal through a determination published from time to time.

- b. Nothing prevents an Elected Member from being reimbursed expenses for intrastate and interstate travel and accommodation costs above the levels set in 7.6.7(a) where an Elected Member produces receipts or other sufficient information for the total cost to support their claim.

7.6.8. Cash advances associated with interstate and overseas travel:

- a. A cash advance of \$160 per day (**July 2023**) for interstate travel and \$250 per day (**July 2023**) for overseas travel shall be made available to Elected Members for each day the Elected Member is travelling. The cash advances per day will be inflated annually from 1 July based on the Consumer Price Index (All Groups Perth) Rate and rounded to the nearest \$10.
- b. Payments will be made by Electronic Funds Transfer into the Elected Member's nominated bank account. Any other administrative arrangements for managing this will be the most appropriate to the circumstances in the view of the Chief Executive Officer.
- c. The cash advance shall be paid to cover all reasonable incidental expenses associated with attending conference and training events attendance such as:
 - i. hotel/motel charges other than accommodation, such as dry-cleaning and laundry expenses;
 - ii. reasonable telephone, or facsimile or internet use;
 - iii. meals and refreshments for the Elected Member that are not covered by the conference and training registration cost; and
 - iv. any optional activity in a conference and training program.
- d. Documentary evidence, in the form of original invoices and receipts, must be provided for the acquittal of all cash advances. All cash advances must be acquitted within two weeks of the Elected Member returning to Perth. Amounts not acquitted shall be refunded to the City or, where agreed by the Elected Member, deducted from their annual attendance meeting fee.

7.7. Elected Member/delegate accompanying person:

- a. Subject to 7.7(d) where an Elected Member is accompanied at a conference and training event, all costs for or incurred by the accompanying person, including, but not limited to, travel, breakfast, meals, registration and/or participation in any event programs, are to be borne by the Elected Member/accompanying person and not by the City. The exception to the above being the cost of attending any official conference and training event dinner where partners would normally attend as well as accommodation costs associated with a shared room with the Elected Member where such costs are not above a room rate for the Elected Member alone.
- b. An accompanying person's registration, or accompanying person's program fee, is to be paid to the conference organiser, at time of registration. The City will administer the registration and payment process for the accompanying person if the relevant forms and payment are made to the City in advance for the accompanying person.
- c. Where the City meets an account containing any expenditure or cost incurred on behalf of an accompanying person attending, such expenditure must be repaid to the

City by the Elected Member/accompanying person within 30 days of being invoiced for such expenditure following the conclusion of the conference and training event.

- d. Where an Elected Member is attending a conference and training event and has a 'disability' as defined in the *Disability Services Act 1993*, the City will meet the travel, accommodation, and registration costs for a carer (as defined by section 3A of the *Disability Services Act 1993*) to accompany that Elected Member where that carer is a person who provides ongoing care or assistance. Costs paid by the City will not be deducted from the relevant Elected Member's annual conference and training expense allocation.

7.8. Guidelines for conference and training attendance:

Subject to the provisions of 7.3 of this policy the guidelines detailed in this section shall apply to all conference and training under this policy:

- a. An Elected Member is only entitled to attend up to two interstate conference and training events per financial year.
- b. Generally, no more than two Elected Members may attend a particular conference or training event outside Western Australia at the same time. The Chief Executive Officer or Council may, however, approve attendance by more than two Elected Members if a particular purpose or need arises.
- c. All unspent funds within an Elected Member's conference and training expense allocation shall be carried forward at the completion of each annual period.
- d. Following each ordinary local government election, Elected Members will forfeit any unspent funds, and commence their annual Elected Member's conference and training expense allocation as detailed in 7.3 of this policy.
- e. Elected Members will only be registered for conference and training events itemised in this policy if the Elected Member has sufficient funds in their annual conference and training expense allocation to meet the costs.
- f. The cost of training that is specifically arranged for attendance by all Elected Members (e.g. team-building) shall be paid from a separate allocation for the purpose and not considered as part of, and debited to, the individual Elected Member's conference and training expense allocation referred to in this policy.

8. Attendance at overseas conferences:

- a. An Elected Member may, with Council approval, attend an overseas conference. The Council report must include details of the anticipated benefits to the City and the Elected Member in attending the requested overseas conference. The specific Council resolution must state the authorised travel period that would include sufficient time to travel to and from the conference location (including a reasonable acclimatisation period) and attendance at the conference; and
- b. An Elected Member may attend an overseas conference if the Elected Member has sufficient funds in their annual conference and training expense allocation to meet the costs. Where there are insufficient funds to meet the cost of the registered overseas conference or training in the Elected Member's conference and training expense allocation, Council approval must be obtained before costs are incurred in keeping with 6.8(d) above or the Elected Member agrees to meet the additional costs personally.

- c. Air travel overseas may be by Business Class, except where an Elected Member chooses to travel at a cheaper rate. If Business Class is not available, Economy Class is to be used.
- d. Cash advances are payable for overseas conferences (see 7.6.8).

9. Report:

Upon return from any interstate or overseas conference and training event as detailed within this policy, where registration and other associated costs are met by the City of Joondalup, the attending Elected Member is required to:

- a. prepare a detailed written report on their attendance and benefits to them and the City, to be circulated to all Elected Members within one month; or
- b. present a verbal report on their attendance and benefits to them and the City, at the next available Strategy Session.

10. Reimbursement of expenses:

10.1. Objective:

To provide for the reimbursement of expenses necessarily incurred by Elected Members while performing their duties so that no Elected Member should be unreasonably disadvantaged financially due to meeting the requirements of their Office.

10.2. Child care:

- a. In accordance with regulation 31 of the *Local Government (Administration) Regulations 1996*, child care costs will be paid at the rate set by the Salaries and Allowances Tribunal through a determination published from time to time for an Elected Member's attendance at a Council meeting or a meeting of a committee of which he or she is a member and the expense is to be claimed on the form provided.
- b. Where an Elected Member attends any other meeting, reception, citizenship or other Council function, or Council-related activity and incurs child care costs, such costs may be claimed at the rate set by the Salaries and Allowances Tribunal through a determination published from time to time, provided they are substantiated with details of the date, activity attended, the actual costs incurred and original receipts being provided and attached to the claim form.
- c. Child care costs are applicable for children, either of natural birth or guardianship determined by legal process.
- d. Child care costs will not be paid for where the care is provided by a relative living in the same premises as the Elected Member. For this purpose "relative" means a spouse, de facto partner, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, cousin, lineal descendant of the Elected Member or a relative of the Elected Member's spouse or de facto partner.
- e. Child care costs shall be debited to a separate account in the budget and not be debited to or form part of an Elected Member's annual expense reimbursement limit as referred to in 10.4 of this policy.

10.3. Travel:

- a. The payment of travel costs is covered under regulations 31 and 32 of the *Local Government (Administration) Regulations 1996*.
- b. Travel costs incurred and paid by Elected Members will be reimbursed for the following:
 - i. Travel and parking expenses incurred by an Elected Member using a private motor vehicle or bicycle to, from and attending:
 - meetings of the Council or a committee of the Council and civic or Council-related functions;
 - as a delegate of the Council to statutory and other boards and committees, community organisations, conferences, local government association or industry groups or committees of them;
 - a specific request or instruction of the Council and/or including inspection, ratepayer/electors' requests or other Council duty; and
 - social functions where the Elected Member is representing the Mayor or is attending by resolution of Council or where the function is an otherwise authorised activity.
 - ii. The amount payable in respect of travelling expenses shall be paid from when a Councillor-Elect makes their declaration of Office.
 - iii. Travel expenses claimed for motor vehicles under this policy are to be calculated in accordance with the rate set by the Salaries and Allowances Tribunal through a determination published from time to time.
 - iv. Travel expenses claimed for bicycles under this policy are to be calculated in accordance with the rate of \$0.10 per kilometre.
 - v. A claim for reimbursement of expenses form indicating the date, particulars of travel, nature of business, distance travelled, vehicle displacement and total travelled in kilometres, is to be completed by members to ensure that the transport expense can be verified.
- c. Where an Elected Member deems it is more appropriate to attend a Council-related commitment without a motor vehicle or bicycle, a taxi or similar type service may be used and the costs incurred reimbursed.
- d. Should an Elected Member travel by a motor vehicle or bicycle which is not his or her own, the reimbursement will be calculated in accordance with 10.3(b) above.

10.4. Other specified expenses:

Outside of child care and travel costs an annual reimbursement Limit of \$1,370 (**July 2023**) shall be available to Elected Members during an annual period for reimbursement of costs incurred as a result of performing their duties as an Elected Member. Other specified expenses include:

- a. business attire, including footwear;

- b. dry-cleaning;
- c. stationery; and
- d. paid tickets to events where the Elected Member has been invited and attendance is approved under the City's Attendance at Events Council Policy, including costs of tickets for accompanying persons to events under 3.2(v) and 3.3(v) of this policy.

The amount allocated for reimbursement of other specified expenses will be inflated annually from 1 July, based on the Consumer Price Index (All Groups Perth) Rate, and rounded to the nearest \$10.

Costs incurred and paid by Elected Members will be reimbursed by the City up to the reimbursement limit in each annual period. When an Elected Member reaches the limit, all claims for reimbursement shall be referred to the Council for approval. All expenses claimed must have been incurred and substantiated with provision of original invoices/receipts attached to the claim form, prior to being reimbursed on a monthly basis.

10.5. Time limit on claims and approval process:

Members electing to receive reimbursement of expenses in accordance with the provisions of this policy should submit the appropriate claim form to the Chief Executive Officer, together with supporting documentation, within two calendar months after the month in which the expenses were incurred, and by 15 July of the next financial year, in order to facilitate the finalisation of the City's annual financial statements.

10.6. Allowances and limits are exclusive of G.S.T:

Unless otherwise specified in this policy, all allowances and limits set out in this policy are exclusive of G.S.T.

Where an Elected Member does not provide appropriate documentary evidence to enable G.S.T to be claimed, the full amount of the expense incurred by the City, inclusive of G.S.T, will be applied to the relevant allocation.

10.7. Supporting documentation:

Documentary evidence is required for all expenses claimed. Original tax invoices and receipts are required for audit purposes and to enable G.S.T to be claimed.

11. Other entitlements:

11.1. Elected Member dinners:

- a. To provide an avenue to facilitate networking possibilities and for Elected Members to undertake discussions with various representatives of the community, the Council has agreed to host Elected Member dinners.
- b. The Mayor is entitled to host six dinners per calendar year, and each Ward a total of 12 each year, based on six dinners per Ward Councillor.
- c. Each table will allow for the Elected Member as host, plus up to a maximum of nine guests. Except for the Elected Member's spouse or partner, all guests invited are to have a relationship with the City or be a stakeholder of the City. Prior to an Elected Member dinner, Elected Members are to advise the City the details of their invited

guests and their relationship with the City. Details of invited guests that attend Elected Member dinners are to be reported to the Audit and Risk Committee on a quarterly basis.

11.2. Acknowledgement of service:

On retirement, Council will acknowledge the service of Elected Members through the provision of an appropriate memento, which will take the form of an engraved plate (or plaque) commemorating the Elected Member's service and a suitable gift.

The value of any gift provided to a retiring Elected Member plus the residual value of any furniture and/or office equipment retained by a retiring Elected Member is limited to the prescribed amount (excluding GST) as set out in Regulation 34AC of the *Local Government (Administration) Regulations 1996*.

Creation date:	June 2002 (CJ121-06/02)
Formerly:	<ul style="list-style-type: none">• Elected Member — Allowances• Elected Member Training• Elected Members' Attendance Fees• Issue and Return of Council Related Equipment to Elected Members• Members of Council — Reimbursement of Expenses• Travel/Accommodation — Elected Members and Staff
Amendments:	CJ121-06/02, CJ206-10/05, CJ007-02/07, CJ052-04/08, CJ007-02/09, CJ094-06/10, CJ174-10/10, CJ041-03/11, CJ032-03/12, CJ185-09/13, CJ050-03/15, CJ051-04/17, CJ072-05/21, CJ077-05/22.
Last reviewed:	May 2023 (CJ067-05/23)
Related documentation:	<ul style="list-style-type: none">• Annual Budget• Code of Conduct for Employees, Elected Members and Committee Members• Information Technology Service Agreement for Elected Members• Local Government (Administration) Regulations 1996• Local Government Act 1995• Public Service Officers Award• Salaries and Allowances Tribunal Determination for Local Government Chief Executive Officers and Elected Members• Register of Delegation of Authority• Attendance at Events Council Policy
File reference:	101269

2020–2021 CPI (1.6%)	Existing (July 2020)	New (July 2021)	Rounded (July 2021)
Office Equipment	\$1,310.89	\$1,331.86	\$1,330
Conference	(Mayor) \$16,098.63 (Councillors) \$7,359.36	\$16,356.21 \$7,477.11	\$16,400 \$7,500
Cash Advance	(Interstate) \$137.96 (International) \$218.49	\$140.16 \$221.99	\$140 \$220
Other Specified Exp.	\$1,195.89	\$1,215.02	\$1,200

2021-2022 CPI (6.0%)	Existing (July 2021)	New (July 2022)	Rounded (July 2022)
Office Equipment	\$1,331.86	\$1,411.77	\$1,410
Conference	(Mayor) \$16,356.21 (Councillors) \$7,477.11	\$17,337.58 \$7,925.73	\$17,300 \$7,900
Cash Advance	(Interstate) \$140.16 (International) \$221.99	\$148.56 \$235.30	\$150 \$230
Other Specified Exp.	\$1,215.02	\$1,287.92	\$1,290

2022-2023 CPI (6.2%)	Existing (July 2022)	New (July 2023)	Rounded (July 2023)
Office Equipment	\$1,411.77	\$1,499.29	\$1,500
Conference	(Mayor) \$17,337.58 (Councillors) \$7,925.73	\$18,412.50 \$8,417.12	\$18,400 \$8,400
Cash Advance	(Interstate) \$148.56 (International) \$235.30	\$157.77 \$249.88	\$160 \$250
Other Specified Exp.	\$1,287.92	\$1,367.77	\$1,370



COMMUNITY CONSULTATION OUTCOMES REPORT

Parking Local Law 2023 and Pest
Plant Amendment Local Law 2023

CONTENTS

OVERVIEW	3
STAKEHOLDERS	4
CONSULTATION MATERIALS	5
RESPONSE RATE	8
DEMOGRAPHICS	10
OUTCOMES	10
APPENDIX.....	15

OVERVIEW

The community was invited to provide feedback from Thursday 2 November 2023 to Thursday 14 December 2023 on two local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

Written feedback was sought by way of an online submission form, email or letter.

The City received a total of 29 submissions throughout the 43-day consultation period. This included 24 submissions from individual community members and 4 submissions from the following identified stakeholders:

- Joondalup Community Coast Care Forum
- Friends of Sorrento Beach and Marmion Foreshore
- Whitford Community, Ratepayers & Recreation Association Inc
- Woodvale Waters Landowners Association.

Submissions related to the *Parking Local Law 2023* commonly referred to the need to improve the policing of the laws, while submissions about the *Pest Plant Amendment Local Law 2023* were mostly supportive of the inclusion of Golden Crownbeard.

STAKEHOLDERS

A total of 36 stakeholders were directly engaged by the City of Joondalup. Stakeholders identified included:

- Environmental/friends' groups (20)
 - Joondalup Community Coast Care Forum
 - Friends of Cadogan Park
 - Friends of Carnaby Reserve
 - Friends of Central Park Bushland
 - Friends of Craigie Bushland
 - Friends of Harman Park
 - Friends of Hepburn and Pinnaroo Bushland
 - Friends of Hillarys and Kallaroo Foreshore
 - Friends of Korella Park Bushland
 - Friends of Maritana Bushland
 - Friends of North Ocean Reef/Iluka Foreshore
 - Friends of Periwinkle Bushland
 - Friends of Porteous Park
 - Friends of Robin Park Bush Reserve
 - Friends of Shepherd Bush Park
 - Friends of Sorrento Beach and Marmion Foreshore
 - Friends of Trigonometric Park
 - Friends of Warwick Bushland and Friends of Sorrento Beach
 - Friends of Yellagonga Regional Park
 - Mullaloo Beach Community Group*
- Resident/ratepayer groups (16)
 - Beldon Residents Association Inc
 - Burns Beach Residents Association Inc
 - Connolly Residents Association
 - Currambine Residents' Association
 - Edgewater Community Residents' Association
 - Harbour Rise Home Owners Association Inc
 - Heathridge Residents' Association
 - Iluka Homeowners Association
 - Kallaroo Residents' Association
 - Kingsley & Greenwood Residents Association
 - Marmion, Sorrento, Duncraig Progress and Ratepayers Association
 - North Shore Country Club and Residents Association
 - Padbury Residents' Association Inc
 - Warwick Residents' Group
 - Whitford Community, Ratepayers & Recreation Association Inc
 - Woodvale Waters Landowners Association.

* Note, in addition to being an environmental/friends group the Mullaloo Beach Community Group also identify as a resident/ratepayer group. The City accepts one response per organisation.

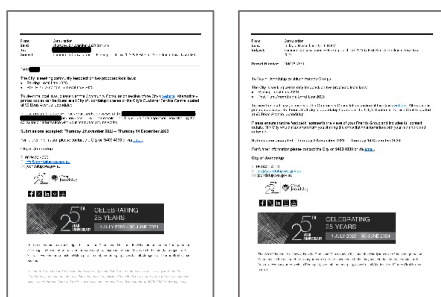
CONSULTATION MATERIALS

Resident/ratepayer groups were sent emails on 2 November 2023 which advised them of the consultation and directed them to the City’s website to view the proposed local laws and provide feedback using the Online Submission Form.

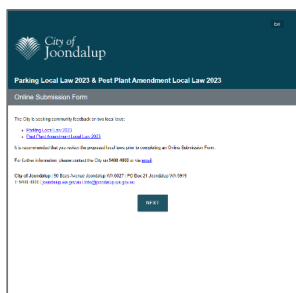
Environmental/friends’ groups were sent emails on 3 November 2023 which advised them of the consultation and directed them to the City’s website to view the proposed local laws and provide feedback using the Online Submission Form.

These stakeholders were also encouraged to promote the consultation and the Online Submission Form to their members and networks.

Emails to resident/ratepayer and environmental/friends’ groups (see Appendix 1–2 for full):



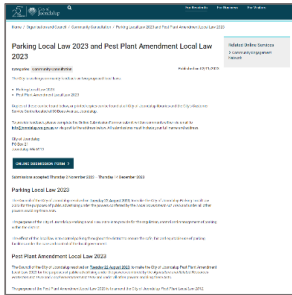
Online submission form (see Appendix 3 for full):



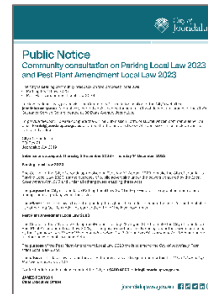
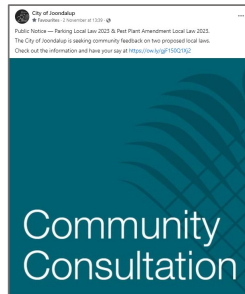
In addition to directly contacting identified stakeholders via post and email, the City advertised the consultation to other community members via the following means:

- Webpage linked through the “Community Consultation” section of the City’s website visible from 2 November 2023 to 14 December 2023.
- Public Notice newspaper advertisement published in *PerthNow Joondalup* community newspaper on 2 November 2023.
- Item published in the Public Notice eNewsletter emailed to subscribers on 2 November 2023.
- Public Notice post on Facebook through the City’s Facebook account on 2 November 2023.
- Public Notice posters on display at the City’s administration building and the City’s libraries.
- Item published in the Joondalup Voice insert of the *PerthNow Joondalup* community newspaper on 16 November 2023 and emailed to subscribers of the Joondalup Voice eNewsletter on 16 November 2023.
- E-screen displays visible on the electronic display boards at the City administration building, libraries, and Craigie Leisure Centre from 2 November 2023 to 14 December 2023.
- Item published in the Community Engagement Network eNewsletter emailed to subscribers on 30 November 2023.

Community Consultation webpage of the City's website (see Appendix 4 for full):



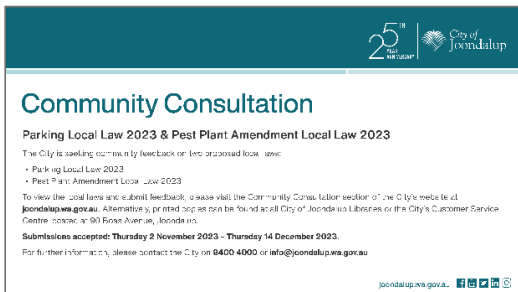
Public Notice newspaper advertisement published in PerthNow Joondalup community newspaper, Public Notice eNewsletter, Public Notice Facebook post, and Public Notice poster (see Appendix 5–8 for full):



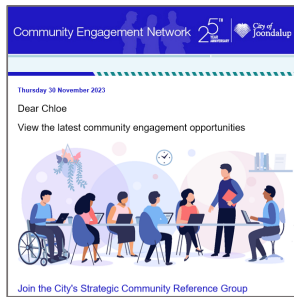
Joondalup Voice insert of the PerthNow Joondalup community newspaper and Joondalup Voice eNewsletter (see Appendix 9–10 for full):



E-screen display (see Appendix 11 for full):



Community Engagement Network eNewsletter (see Appendix 12 for full):



RESPONSE RATE

The City received a total of 29 submissions during the consultation period (Thursday 2 November 2023 to Thursday 14 December 2023). A total of 4 stakeholders who were engaged directly provided a submission, including:

- Joondalup Community Coast Care Forum
- Friends of Sorrento Beach and Marmion Foreshore
- Whitford Community, Ratepayers & Recreation Association Inc
- Woodvale Waters Landowners Association.

This indicates an overall response rate of 11.1% from stakeholders who were engaged directly by the City. This data is shown in the table below.

Note that the submissions from the above identified stakeholders have been extracted and are provided at Appendix 13–16.

	Feedback sought	Feedback received	Response rate
	N	N	%
Submissions received by stakeholder type:			
Environmental/friends' groups	20	2	10.0%
Joondalup Community Coast Care Forum	1	1	100.0%
Friends of Cadogan Park	1	0	0.0%
Friends of Carnaby Reserve	1	0	0.0%
Friends of Central Park Bushland	1	0	0.0%
Friends of Craigie Bushland	1	0	0.0%
Friends of Harman Park	1	0	0.0%
Friends of Hepburn and Pinnaroo Bushland	1	0	0.0%
Friends of Hillarys and Kallaroo Foreshore	1	0	0.0%
Friends of Korella Park Bushland	1	0	0.0%
Friends of Maritana Bushland	1	0	0.0%
Friends of North Ocean Reef/Iluka Foreshore	1	0	0.0%
Friends of Periwinkle Bushland	1	0	0.0%
Friends of Porteous Park	1	0	0.0%
Friends of Robin Park Bush Reserve	1	0	0.0%
Friends of Shepherd Bush Park	1	0	0.0%
Friends of Sorrento Beach and Marmion Foreshore	1	1	100.0%
Friends of Trigonometric Park	1	0	0.0%
Friends of Warwick Bushland and Friends of Sorrento Beach	1	0	0.0%
Friends of Yellagonga Regional Park	1	0	0.0%
Mullaloo Beach Community Group	1	0	0.0%

	Feedback sought	Feedback received	Response rate
Resident/ratepayer groups	16	2	12.5%
Beldon Residents Association Inc	1	0	0.0%
Burns Beach Residents Association Inc	1	0	0.0%
Connolly Residents Association	1	0	0.0%
Currambine Residents' Association	1	0	0.0%
Edgewater Community Residents' Association	1	0	0.0%
Harbour Rise Home Owners Association Inc	1	0	0.0%
Heathridge Residents' Association	1	0	0.0%
Iluka Homeowners Association	1	0	0.0%
Kallaroo Residents' Association	1	0	0.0%
Kingsley & Greenwood Residents Association	1	0	0.0%
Marmion, Sorrento, Duncraig Progress and Ratepayers Association	1	0	0.0%
North Shore Country Club and Residents Association	1	0	0.0%
Padbury Residents' Association Inc	1	0	0.0%
Warwick Residents' Group	1	0	0.0%
Whitford Community, Ratepayers & Recreation Association Inc	1	1	100.0%
Woodvale Waters Landowners Association.	1	1	100.0%
Total response rate (engaged directly)	36	4	11.1%
Total submissions	—	29	—

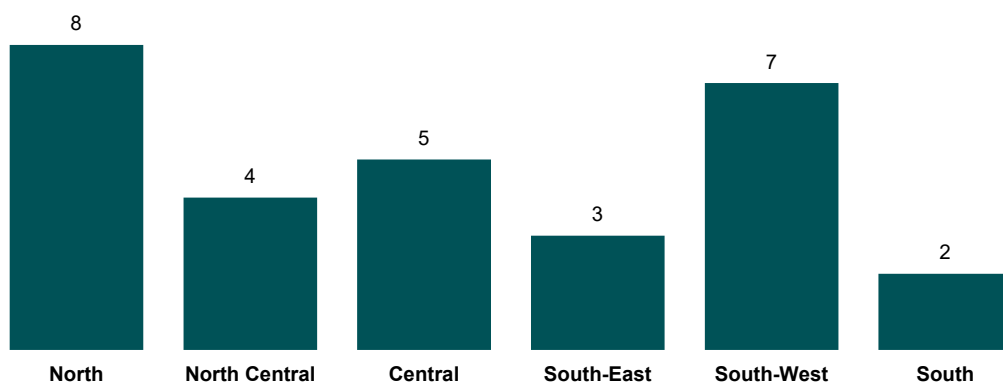
DEMOGRAPHICS

Respondent address

Respondents were asked to provide their contact address. Over one-quarter of respondents were from the North Ward (8), and approximately one-fifth were from the South-West Ward (7). This data is shown in the table and chart below.

Responses received by ward and suburb:	N	%
North Ward	8	27.6%
Burns Beach	0	0.0%
Currambine	2	6.9%
Joondalup	6	20.7%
Kinross	0	0.0%
North Central Ward	4	13.8%
Connolly	0	0.0%
Edgewater	2	6.9%
Heathridge	1	3.4%
Iluka	1	3.4%
Ocean Reef	0	0.0%
Central Ward	5	17.2%
Beldon	1	3.4%
Craigie	1	3.4%
Mullaloo	2	6.9%
Woodvale	1	3.4%
South-East Ward	3	10.3%
Greenwood	0	0.0%
Kingsley	2	6.9%
Warwick	1	3.4%
South-West Ward	7	24.1%
Hillarys	1	3.4%
Kallaroo	2	6.9%
Sorrento	4	13.8%
South Ward	2	6.9%
Duncraig	1	3.4%
Marmion	0	0.0%
Padbury	1	3.4%
Total responses	29	100.0%

Responses received by ward:



OUTCOMES

QUESTION: “Please provide your feedback on the *Parking Local Law 2023* below.”

Respondents were asked to provide their feedback on the *Parking Local Law 2023*. A total of 23 individual community members provided feedback. Verbatim comments have been randomised and are provided in the table below.

Verbatim responses [†] — Please provide your feedback on the <i>Parking Local Law 2023</i> below (N = 23):
<i>I agree with the Updated Parking Local Law 2023</i>
<i>I note the updated inclusion of electric vehicles.</i>
<i>We live next to the [- - -]. The bus stop & the bushes [- - -] obscures the vision to the north & south. We must reverse on2 the road bcos we have an archaic easement on our strata. We cannot EVER see cyclists or vehicles travelling at speed. The increased parking & obscurity in summer increases the risk of impact. The 20km zone needs to take effect from Mullaloo Roundabout to the 2nd Roundabout north on Oceanside Prom. The 70 zone at Northshore needs to reduce to 50 at the top of the hill BEFORE the bus stop. This year there have been several accidents with cyclists & vehicles because of speed. Also, just move the wooden posts in the parks 500cm from Mullaloo Drive to Whitford Ave & the summer cars will park along the verges without danger to traffic & pedestrians.</i>
<i>I do not feel that this law should go through, if in the city district and shopping areas maybe but not in suburbs</i>
<i>Resident parking permits: The current allocation is inadequate and AT LEAST two (2) more need to be added to the current allocation to ensure residents, visitors and tradespeople have easy and fair access to residences.</i>
<i>I have some comments: 1. I couldn't see in the document any mention how you will address vehicles that park in a permit area week after week and don't move. 2. I couldn't see in the document any mention how you will address work vehicles that arrive and park, place a permit on the dashboard and then go off to work with a resident of the street, thus taking up a bay for the whole day – they aren't a visitor as such and certainly aren't using the bay for the purpose intended. 3. I couldn't see in the document any mention how you will address work vehicles starting up at 5.30am and waking residents that just want to sleep to a normal wake up time. 4. I couldn't see in the document any mention how you will address motor bike riders who park their motor bike in a permit area and then walk off to work in Joondalup. 5. I couldn't see in the document any mention how you will address more on street parking around school areas. 6. I couldn't see in the document any mention how you will ensure cars that overstay in permit bay don't just move an inch and they can then park for another 24 hours.</i>
<i>The only feedback I have is that people park on the yellow lines all the time [multiple submissions] As it is good to have signs for different types of parking, they are not always adhered to. An example is out side Arthouse where there is a yellow lines but cars are always stopping on them. There is too many car park bays there which clogs up the drivethrough Seriously? 38 pages of waffle. Do you really think anyone is going to read through this gibberish.</i>
<i>I commend JCC for updating the Parking Local Law, however, it does require more rigorous policing. Some verge parking is almost more permanent than temporary, with vehicles, trailers etc. sometimes parked in opposition to the carriageway heading & often hindering a clear view when reversing from a cross-over, particularly when on a curve. I understand that people "must have" their stuff, but perhaps JCC could rent them space to park their gear if they are unable to park it behind their boundary. With properties becoming smaller & more vehicles & gear increasing this problem will only get worse.</i>

[†] Words that may identify respondents or contain offensive language have been removed and replaced with square brackets, ie [- - -]. No alterations have been made to spelling/grammar.

<p><i>A Parking Local Law. Why would you have one when your staff are so useless they can't properly monitor a small section of car parking at Joondalup Shopping Centre. Time and time again staff at Lakeside Park for longer than 4 hours in a small section outside Targets truck bay and next to the car wash people. These bays are great for people who are older or vision impaired but can still drive etc. I have brought this up god how many times and considering [- - -] you think you would listen and act. You wonder why people have a distaste for local government. You clearly don't have respect for the elderly, the vision impaired or my golly her, the people who actually spend their money in Joondalup.</i></p>
<p><i>I refer to Clause 3.3 Verges. With the influx of caravans, boats, etc.. parking on property verges, I question if the use of "vehicle" is descriptive enough to cover what is allowed to be parked on the verge. There is no time limits apart from "reasonable" for commercial vehicles and that is abused in many cases with overnight parking of large tradies ute's etc.. Clause 1.6 Definitions. motor vehicle (a) caravan Would this not allow the permanent parking of a caravan on the verge providing the caravan is attached to a motor vehicle?</i></p>
<p><i>Submission on City of Joondalup Parking Local Law 2023 I am submitting this feedback in response to the City of Joondalup's call for community input on the Parking Local Law 2023. I appreciate the opportunity to provide my perspective on this matter, and I hope my input will be considered so that the existing law may be refined. Background: I recently had an interaction with a City of Joondalup compliance officer, and a neighbour. Subsequently, I became aware of the Parking Local Law 2023. My concerns primarily revolve around the enforcement of regulations related to the parking of recreational vehicles, such as caravans, on private residential verges (City of Joondalup Property). Specific Concerns and Feedback: Fair and Equal Treatment: I have been the recipient of what appears to be inconsistent enforcement of the parking regulations, leading to what I perceive as unfair treatment. It is disheartening to note that the City's Rangers seem to only act on complaints, leaving numerous instances of residents parking their caravans, boats, and trailers on verges without repercussions. The current bylaws seem to disproportionately affect residents living next to individuals who make frequent complaints. This creates a situation where a small number of neighbors can potentially abuse their rights, making the entire experience exasperating and costly for affected residents. Permanent Change to Bylaws: I strongly advocate for a thorough reconsideration and permanent amendment of the current bylaws to eliminate discrimination in the parking regulations. The present bylaw creates an unfair situation where homeowners living next to grumpy neighbors are disproportionately targeted for enforcement based on individual complaints, while others who may also park their caravans, trailers, and boats on the verge go unaffected. It is crucial to address this discriminatory aspect of the bylaws and allow all residents the lawful right to park their caravans, trailers, and boats on private residence verges. Such a revision would promote equality and fairness among all residents, eliminating the need for targeted enforcement based on individual complaints. Conclusion: In conclusion, I urge the City of Joondalup to carefully consider the concerns raised by residents during the drafting of the Parking Local Law 2023. A fair and equitable approach to enforcement, as well as flexibility in accommodating residents' needs, will contribute to a positive and harmonious community. I appreciate the City's commitment to seeking community feedback, and I hope my input, along with that of other residents, will contribute to the creation of a Parking Local Law that reflects the diverse needs and perspectives within our community. Thank you for considering my submission. Sincerely, [- - -]</i></p>
<p><i>The parking laws for verges and parking across or on pedestrian areas is great in theory but how is this to be more effectively implemented? In my experience living on the same road as a school, these laws are rarely adhered to and by the time a ranger has arrived the offender has gone. Everyday, the footpath is blocked to pedestrians due to parents parking on and across the pathway and plants on my verge have been driven over countless times. If you ask for a driver to move their vehicle you are more often than not ignored or abused.</i></p>
<p><i>its hard to understand what you are looking to change in the parking laws</i></p>
<p><i>The city has not made it clear what the proposed changes are to the local parking law which makes it difficult for the rate payer to reasonably provide constructive feedback. The emphasis on the parking law should be that the city act reasonably when enforcing the law day to day for the reasons it's intended and not as an opportunity boost revenue.</i></p>

<p>The Law is comprehensive and appears to capture any scenario. The issues I have are primarily around urban infill and the problems of multiple vehicles taking up road side parking on an almost constant basis, verge parking of vehicles and residents parking with the vehicle pointing the wrong way. The law appears to address these issues but it may be necessary to do random checks by the CoJ as a public education process before more stringent penalties are applied to transgressors.</p>
<p>I have lived in my home since it was built in [---] and haven't had any issues with the area apart from the 2 points of reference stated below. 1 - Cul-de-sac parking near schools. Our court used to have parking lines painted on the road, but they have now faded and this causes issues at school drop off and pick up times. For the safety of the K-7 children that use our court it would be beneficial to have parking lines repainted and also added in all cul-de-sacs in school areas. 2 - Parking at local sports fields. Our local sports grounds do not have enough designated parking for the number of players, staff and supporters. The verge around the ground is often the only place to park and it would be beneficial to allow parking on these verges without risking a parking fine. There are some families with 3 or 4 generations attending some of the sports on the weekend. I am the [---] of [---] generations (maybe [---] within the next few years) that are members of one our local sporting clubs. Thank you for your consideration on both of the above issues.</p>
<p>There needs to be a way for commercial vehicles or vehicles with trailers ie trades to park while providing a service. The proposed amendments allow for reasonable unloading of vehicles, however they do not cover the provision of a service. The addition of a phrase something like "provision of a service" into 3.3(1)(3) and 3.16 (1) (a) should be enough</p>
<p>3.3 Verges (1) A person shall not – (a) stop or park a vehicle (other than a bicycle); (b) stop or park a commercial vehicle or bus; or (c) stop or park a vehicle during any period when the stopping or parking of (A) vehicles on that verge is prohibited by a sign adjacent and referable to that verge, (2) Subclause (1)(a) does not apply to the person if that person is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop or park the vehicle so that any portion of it is on the verge, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path. (3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with a reasonable expedition with goods, merchandise or (B) materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path. so that any portion of it is on a verge. ##### THESE ARE MY requests on a very vexed matter for us Re (A) Is the council going to specify an acceptable form of the sign, or even its wording. Can it be stencilled onto brick paving, or onto the curbing? Why would you not include a fine for removing or destroying whatever the sign be made of? Such a fine should be > \$500 Re (B) Why is it necessary to have this clause at all. If someone wants something delivered and wont grant access to the verge they should not get the delivery.</p>
<p>My only comment is that it does not address overnight or vehicles camping in City parking areas. This is an increasing problem with Rangers having little affect in policing.</p>
<p>Dear CoJ, The legislation should be more forward-looking by including reference to parking behaviour in charging station bays. Should these be occupied if the vehicle is not being charged / has completed being charged?</p>
<p>The law is long and it would be nice if proposed changes were highlighted in the document so you can get genuine feedback from the community. My main concern with parking is that I think there needs to be protected areas of the city where parking is free and accessible so significant community assets are kept available to all. For example - the city's lakes and coast (including the new marina). Don't copy South Perth's example of ticket parking at all times along possibly all of their riverfront. We now visit the area less as a result as it puts up the price of a picnic/walk.</p>
<p>I believe the city should look at ePark like in City of Victoria park, Subiaco and Cambridge. It allows people attending to City of Joondalup east way to pay that avoids contact with parking machines and things like COVID-19</p>

QUESTION: “Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:”

Respondents were asked to provide their feedback on the *Pest Plant Amendment Local Law 2023*. A total of 5 individual community members provided feedback. Verbatim comments have been randomised and are provided in the table below. Identifying information has been removed and replaced with a square bracket (ie [- - -]).

Verbatim responses[‡] — Please provide your feedback on the <i>Pest Plant Amendment Local Law 2023</i> below (N = 5):
<i>I agree with the Updated Pest Plant Amendment Local Law 2023</i>
<i>Good idea</i>
<i>CofJ cleared out the introduced plants on the beach at Tom Simpson park couple of years ago. This removed the resident quenda protection. I now have an itinerant quenda (I am happy about this) which lives in my tangle spaces. Please be aware that whilst removal of introduced species is a good idea, it needs to be done in small batches so that any indigenous residents can move to another protected area until the new growth gives them cover from the elements.</i>
<i>I would like to support this proposal. I have notice a undeveloped block nearby ([- - -], Sorrento) that is becoming more and more infested with this weed. In addition, the City is proposing to include Golden Crownbeard as a prescribed pest plant within the City’s Pest Plant Amendment Local Law 2023.</i>
<i>Golden Crownbeard is a short-lived flowering weed species that looks like a sunflower and ranges in size from 0.3 to 1.5 metres in height. Golden Crownbeard can survive in a variety of habitats, is a drought-tolerant plant, displaces native vegetation and can be toxic to animals when consumed. Golden Crownbeard is spread through soil movement and disturbance to the soil, such as road maintenance, construction and landscaping.</i>
<i>I agree with the Updated Pest Plant Amendment Local Law 2023</i>
<i>I am supportive of the amendment to the Pest Plant Local Law. In addition to it, I would like to see the City of Joondalup transition of their own unused areas (easements, areas surrounding drainage sites, wide verges) from weedy grassy areas to native groundcover. I understand this is not possible in all areas, due to maintenance requirements, but it could be done in many locations. It would be one mechanism to encourage citizens to do the same on their verges, thus promoting native biodiversity and reducing the pressure of introduced and invasive species.</i>

[‡] Words that may identify respondents or contain offensive language have been removed and replaced with square brackets, ie [- - -]. No alterations have been made to spelling/grammar.

APPENDIX 1 — Email to resident/ratepayer groups

From: Consultation
Sent: Thursday, 2 November 2023 8:44 AM
To: [REDACTED]
Subject: Community Consultation — Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Dear [REDACTED]

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, please visit the Community Consultation section of the City's [website](#). Alternatively, printed copies can be found at all City of Joondalup libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.




Please ensure that the feedback represents the views of the [REDACTED] and includes full contact details. The City would also appreciate you sharing the consultation information with your members and networks.

Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023

For further information please contact the City on **9400 4000** or via [email](#).

City of Joondalup

T: 08 9400 4000
 E: info@joondalup.wa.gov.au
 W: joondalup.wa.gov.au

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

The information contained in this communication may be confidential or commercially sensitive. If you are not the intended recipient you must not copy this communication, disclose its contents to any other party, or take any action in reliance on it. Please delete and destroy all copies and immediately notify the sender on 9400 4000 or by reply email.

APPENDIX 2 — Email to environmental/friends’ groups

From: Consultation
Sent: Friday, 3 November 2023 1:41 PM
Subject: Community Consultation — Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Record Number: EMO23/7651

To City of Joondalup Bushland Friends Groups

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, please visit the Community Consultation section of the City's [website](#). Alternatively, printed copies can be found at all City of Joondalup libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

Please ensure that the feedback represents the views of your Friends Group and includes full contact details. The City would also appreciate you sharing the consultation information with your members and networks.

Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023

For further information please contact the City on **9400 4000** or via [email](#).

City of Joondalup


T: 08 9400 4000
 E: info@joondalup.wa.gov.au
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APPENDIX 3 — Online submission form

[Exit](#)



Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Online Submission Form

The City is seeking community feedback on two local laws:

- [Parking Local Law 2023](#)
- [Pest Plant Amendment Local Law 2023](#)

It is recommended that you review the proposed local laws prior to completing an Online Submission Form.


For further information, please contact the City on **9400 4000** or via [email](#).

City of Joondalup | 90 Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919
T: 9400 4000 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

[NEXT](#)

(page 2)

[Exit](#)



Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Online Submission Form

*** Your contact details:**

Please note that for your feedback to be validated, your full contact details must be provided. This information will be treated as confidential and will not be published in any document or report on the outcomes of the consultation.

Only one submission per person will be accepted.

Full Name:

Residential Address (not PO Box):

Suburb:

Postcode:

Phone:

Email:

Are you providing feedback on behalf of an organisation?

Organisation:

Role/position:

Which local law do you want to provide feedback on?

Parking Local Law 2023

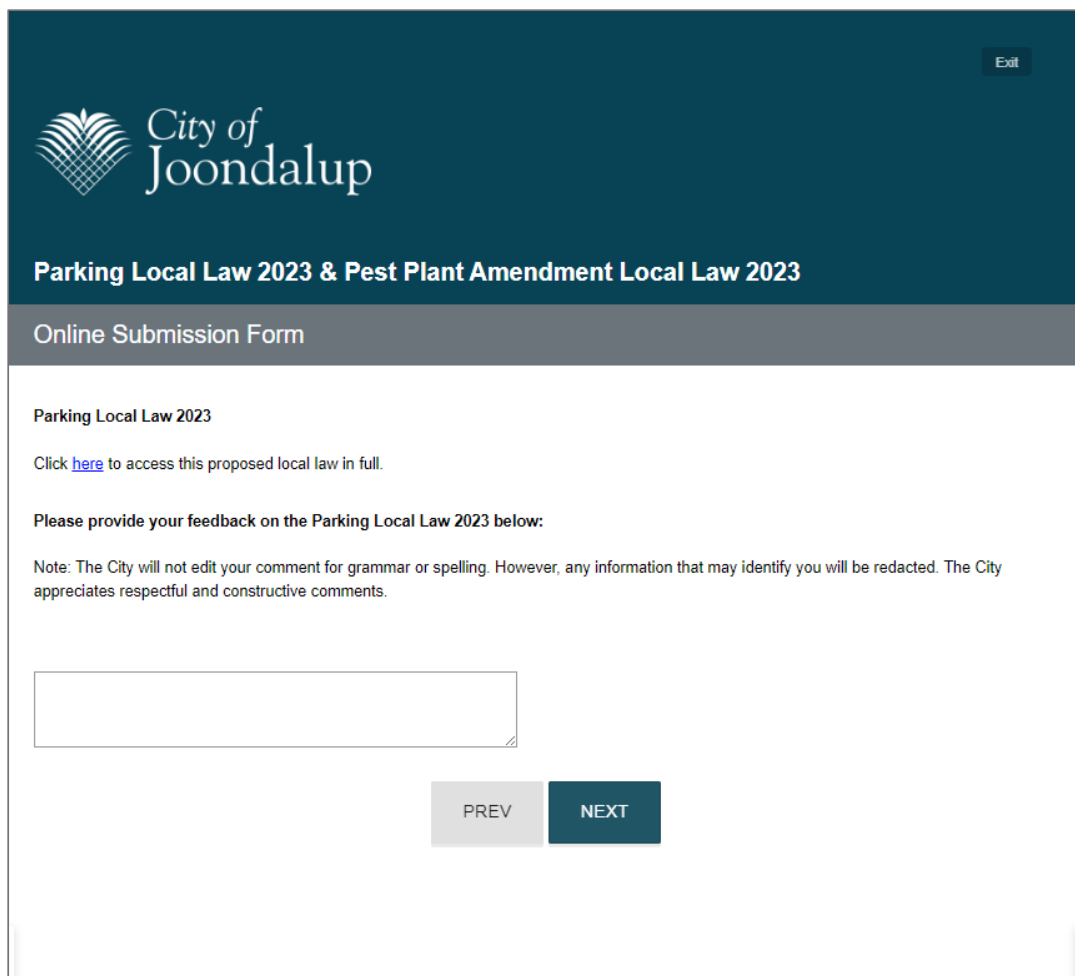
Pest Plant Amendment Local Law 2023

Both of the above

City of Joondalup | 90 Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919
T: 9400 4000 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

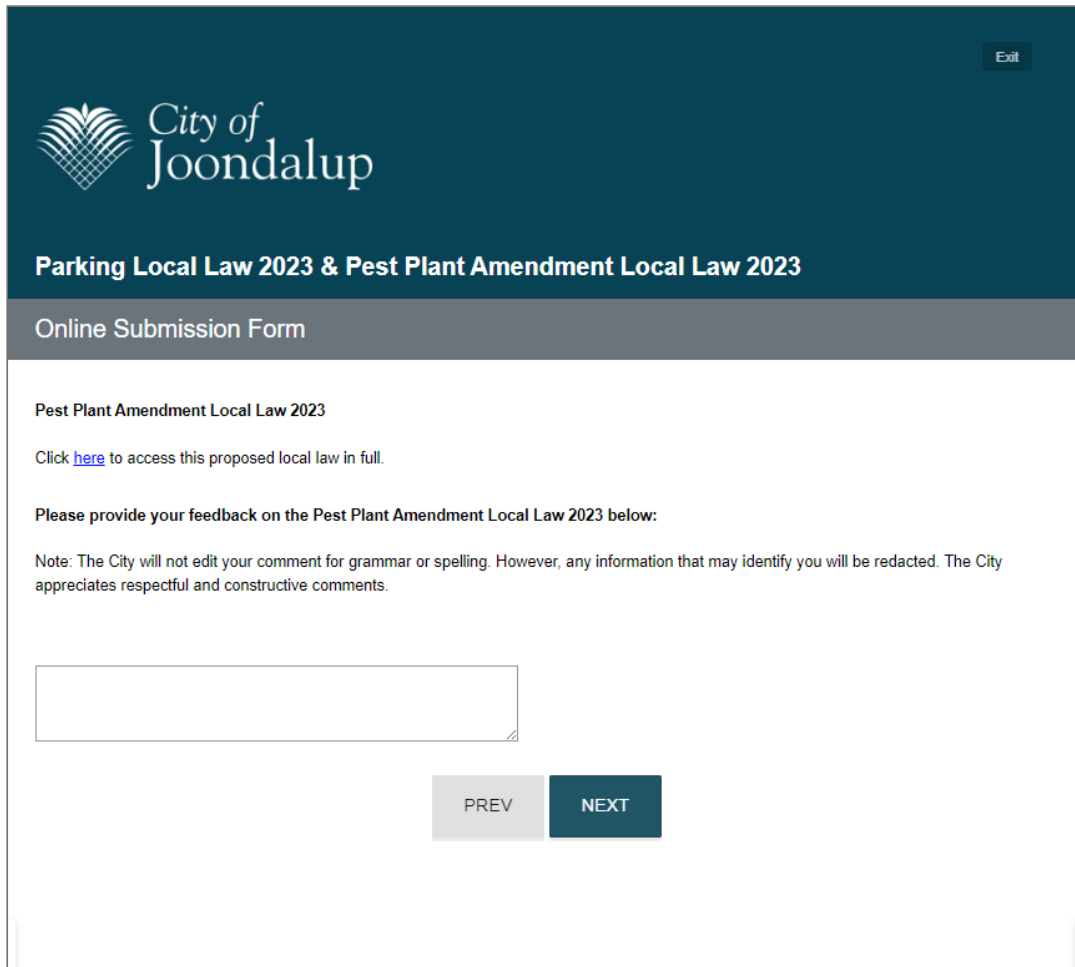
PREV NEXT

(page 3)



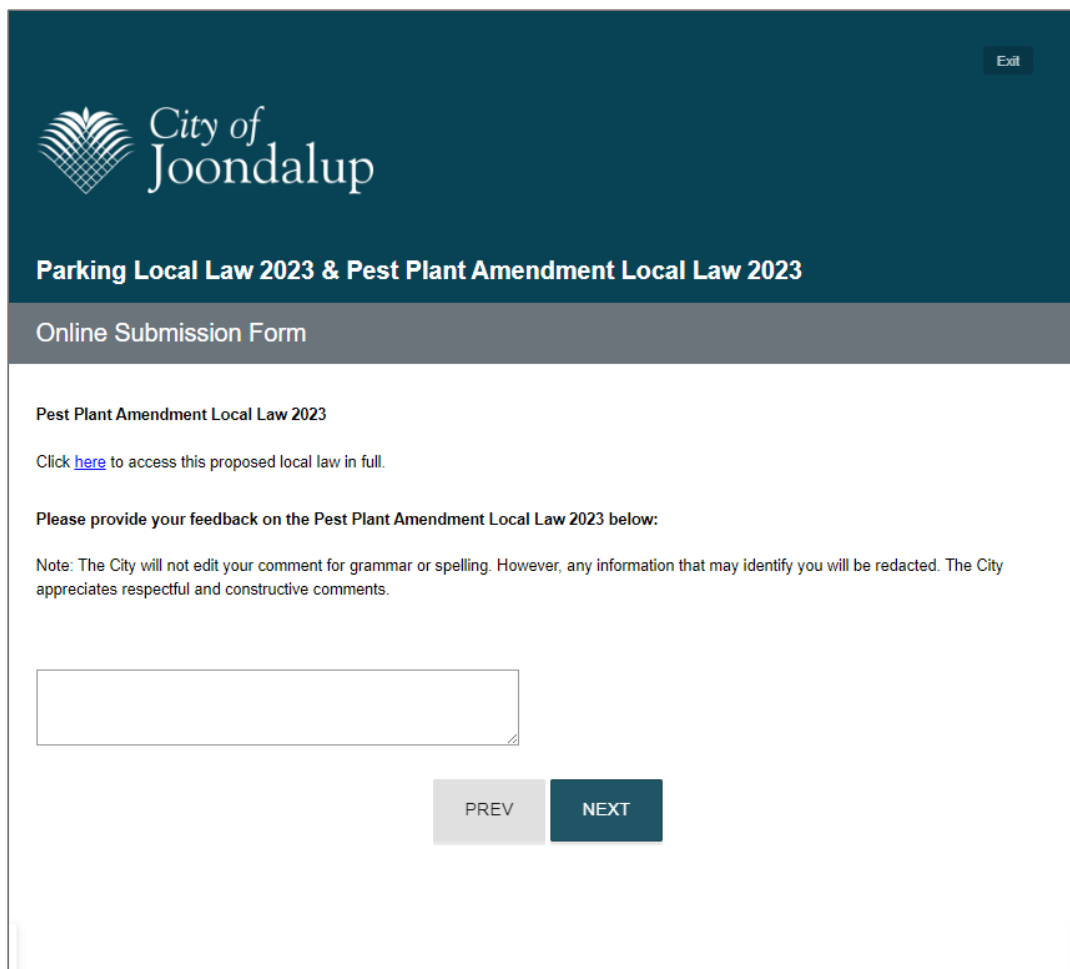
The screenshot shows a web page for the City of Joondalup. At the top right, there is an "Exit" button. The City of Joondalup logo is on the left. The main heading is "Parking Local Law 2023 & Pest Plant Amendment Local Law 2023". Below this is a grey bar with the text "Online Submission Form". The main content area has the heading "Parking Local Law 2023" and a link "Click [here](#) to access this proposed local law in full." Below that is the instruction "Please provide your feedback on the Parking Local Law 2023 below:" followed by a note: "Note: The City will not edit your comment for grammar or spelling. However, any information that may identify you will be redacted. The City appreciates respectful and constructive comments." There is a large empty text input box. At the bottom, there are two buttons: "PREV" (disabled) and "NEXT" (active).

(page 4)



The screenshot shows a web page for the City of Joondalup. At the top left is the City of Joondalup logo, and at the top right is an 'Exit' button. Below the logo is the title 'Parking Local Law 2023 & Pest Plant Amendment Local Law 2023'. Underneath this is a grey bar with the text 'Online Submission Form'. The main content area is white and contains the following text: 'Pest Plant Amendment Local Law 2023', 'Click [here](#) to access this proposed local law in full.', 'Please provide your feedback on the Pest Plant Amendment Local Law 2023 below:', and a note: 'Note: The City will not edit your comment for grammar or spelling. However, any information that may identify you will be redacted. The City appreciates respectful and constructive comments.' Below the note is a large empty text input box. At the bottom of the form are two buttons: 'PREV' (disabled) and 'NEXT' (active).

(page 5)



The screenshot shows a web page for the City of Joondalup. At the top left is the City of Joondalup logo, and at the top right is an 'Exit' button. The main heading is 'Parking Local Law 2023 & Pest Plant Amendment Local Law 2023'. Below this is a sub-heading 'Online Submission Form'. The content area is titled 'Pest Plant Amendment Local Law 2023' and includes a link to access the full proposal. It asks for feedback on the amendment and includes a note about redaction of identifying information. A text input field is provided for the feedback, and there are 'PREV' and 'NEXT' navigation buttons at the bottom.

City of Joondalup

Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Online Submission Form

Pest Plant Amendment Local Law 2023

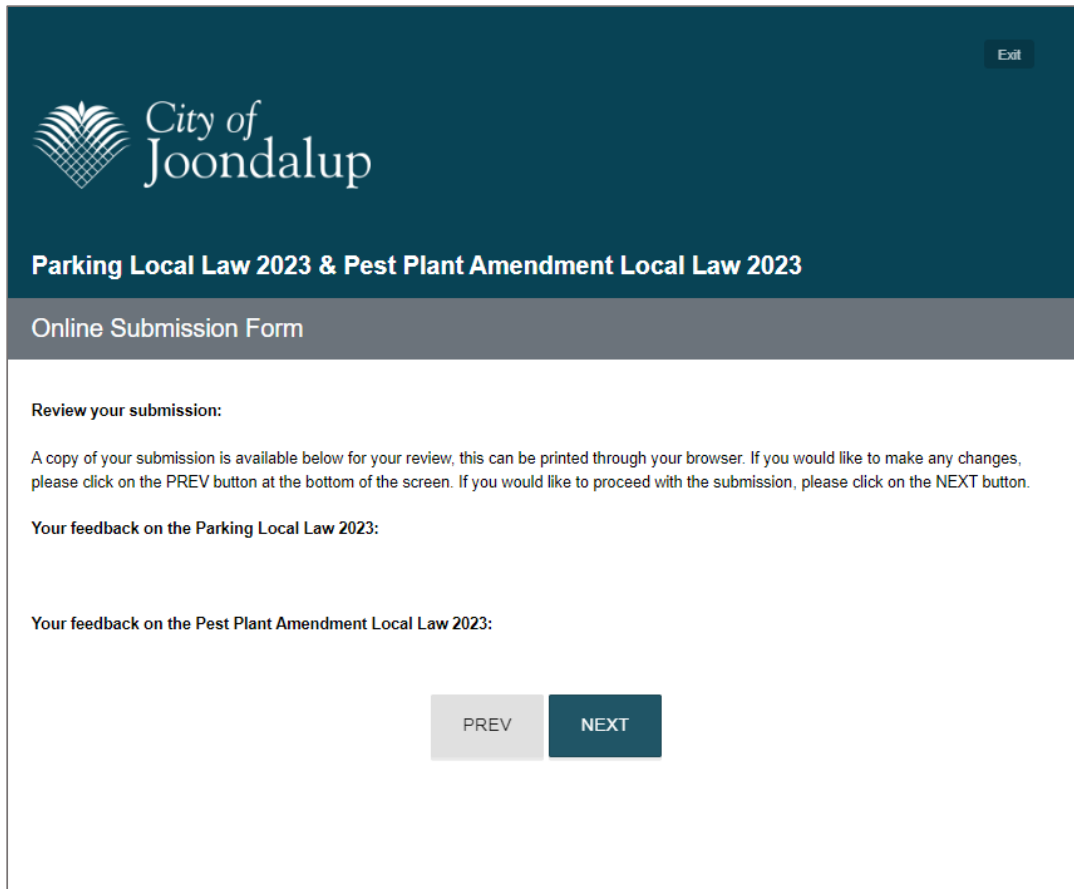
Click [here](#) to access this proposed local law in full.

Please provide your feedback on the Pest Plant Amendment Local Law 2023 below:

Note: The City will not edit your comment for grammar or spelling. However, any information that may identify you will be redacted. The City appreciates respectful and constructive comments.

PREV NEXT


(page 6)



The screenshot shows a web interface for the City of Joondalup. At the top left is the City of Joondalup logo, which consists of a stylized tree icon and the text "City of Joondalup". In the top right corner, there is a small "Exit" button. Below the logo, the title "Parking Local Law 2023 & Pest Plant Amendment Local Law 2023" is displayed in a bold, white font against a dark teal background. Underneath this, a grey bar contains the text "Online Submission Form". The main content area is white and contains the following text: "Review your submission:", "A copy of your submission is available below for your review, this can be printed through your browser. If you would like to make any changes, please click on the PREV button at the bottom of the screen. If you would like to proceed with the submission, please click on the NEXT button.", "Your feedback on the Parking Local Law 2023:", and "Your feedback on the Pest Plant Amendment Local Law 2023:". At the bottom center, there are two buttons: a light grey "PREV" button and a dark teal "NEXT" button.

(page 7)

[Exit](#)



Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Request to be informed:

Community consultation assists Council in deliberating and then making decisions on certain matters. The analysis from this consultation will be provided to Council to assist them in their decision-making role first at a Briefing Session and then at a Council meeting. Deputations can be made at Briefing Sessions by appointment and questions and public statements can be presented at Council meetings.

I would like to be informed via email when this consultation will be presented at a Briefing Session and Council meeting
Please ensure your email address is provided below

Email address

City of Joondalup Community Engagement Network eNewsletter:
The Community Engagement Network eNewsletter is an online newsletter for community members who want to keep up to date on community consultation activities in the City of Joondalup. If you are interested in subscribing, visit the City's website at joondalup.wa.gov.au

Thank you for taking the time to complete this Online Submission Form. Please click on the SUBMIT FORM button below to finalise.

City of Joondalup | 90 Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919
T: 9400 4000 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

PREV SUBMIT FORM

APPENDIX 4 — Community Consultation webpage of the City’s website

The screenshot shows the City of Joondalup website page for community consultation. The header includes the City of Joondalup logo, a search icon, and navigation links for 'For Residents', 'For Business', and 'For Visitors'. The breadcrumb trail reads: Home / Organisation and Council / Community Consultation / Parking Local Law 2023 and Pest Plant Amendment Local Law 2023.

Parking Local Law 2023 and Pest Plant Amendment Local Law 2023

Categories: [Community Consultation](#) Published on 02/11/2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

Copies of these can be found below, or printed copies can be found at all City of Joondalup libraries and the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

To provide feedback, please complete the Online Submission Form or submit written comments either via email to info@joondalup.wa.gov.au or via post to the address below. All submissions must include your full name and address.

City of Joondalup
PO Box 21
Joondalup WA 6919

[ONLINE SUBMISSION FORM >](#)

Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023

Parking Local Law 2023

The Council of the City of Joondalup resolved on [Tuesday 22 August 2023](#), to make the City of Joondalup Parking Local Law 2023 for the purposes of public advertising under the powers conferred by the *Local Government Act 1995* and under all other powers enabling these Acts.

The purpose of the City of Joondalup Parking Local Law 2023 is to provide for the regulation, control and management of parking within the district.

The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

Related Online Services
> [Community Engagement Network](#)

(continues...)

Pest Plant Amendment Local Law 2023

The Council of the City of Joondalup resolved on [Tuesday 22 August 2023](#), to make the City of Joondalup Pest Plant Amendment Local Law 2023 for the purposes of public advertising under the powers conferred by the *Agriculture and Related Resources Protection Act 1976* and *Local Government Act 1995* and under all other powers enabling these Acts.

The purpose of the Pest Plant Amendment Local Law 2023 is to amend the City of Joondalup *Pest Plant Local Law 2012*.

The effect of this local law is to better clarify the provisions and requirements within the City of Joondalup *Pest Plant Local Law 2012*.

In addition, the City is proposing to include Golden Crownbeard as a prescribed pest plant within the City's Pest Plant Amendment Local Law 2023.

Golden Crownbeard is a short-lived flowering weed species that looks like a sunflower and ranges in size from 0.3 to 1.5 metres in height. Golden Crownbeard can survive in a variety of habitats, is a drought-tolerant plant, displaces native vegetation and can be toxic to animals when consumed. Golden Crownbeard is spread through soil movement and disturbance to the soil, such as road maintenance, construction and landscaping.

Documents and Downloads

- [↓ Proposed Parking Local Law 2023 \(pdf 425 KB\)](#)
- [↓ Pest Plant Amendment Local Law 2023 \(pdf 232 KB\)](#)
- [↓ City-of-Joondalup-Parking-Local-Law-2013-amended-2018 \(pdf 78 KB\)](#)
- [↓ City_of_Joondalup_Pest_Plant_Local_Law_2012 \(pdf 707 KB\)](#)

i Main Number - Customer Care

☎ 9400 4000

✉ info@joondalup.wa.gov.au

Subscribe to our eNewsletter >

<h4>Popular Services</h4> <ul style="list-style-type: none"> > Rates - online payment > Library catalogue and member log in > Booking a bulk hard waste service > Dogs - registration renewal payments > Find waste collection dates 	<h4>Popular Articles</h4> <ul style="list-style-type: none"> Little Feet Festival Current job vacancies Music in the Park Contact the City About City libraries 	<h4>Support</h4> <ul style="list-style-type: none"> Contact Us Opening Hours Accessibility Privacy New residents welcome pack <p>Select Language ▾</p>
--	--	---

CONTACT US

☎ 9400 4000

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging as well as all Aboriginal and Torres Strait Islander peoples.

Something wrong with this page?

APPENDIX 5 — Public Notice (*PerthNow Joondalup* community newspaper (2 November 2023))

10 **NEWS**

perthNOW
Thursday, November 2, 2023

Racegoers in the saddle

MICHAEL PALMER

Melbourne Cup punters will be able to take part in the big race via virtual reality at Ascot Racecourse.

A JockeyCam racing experience that enables people to experience the heart-pounding perspective of a jockey through VR headsets will be among attractions at what has been described as WA's biggest live party on Tuesday, November 7.

Melbourne Cup Day at Ascot is one of Perth's largest event days, with more than 900 Perth Racing

staff and volunteers on the ground at Ascot Racecourse.

"We anticipate that around 15,000 people will gather for the Cup at Ascot Racecourse to enjoy glamorous fashions, stylish bars, delicious food options and entertainment," Perth Racing chief executive James

Oldring said. "The track at Ascot is in great condition and everyone at Perth Racing is looking forward to once again hosting a fabulous TABtouch Melbourne Cup Day, on one of the most iconic racing days of the year."

The team at JockeyCam have filmed mock races using real jockeys and horses

at major racing venues. The jockeys all wore 360-degree cameras mounted on helmets to create the raw footage for the VR experience.

Five 'riders' will be able to compete simultaneously in the Bookmakers Pavilion.

Other attractions trackside include the new Ponytails cocktail bar and the White Claw Beach Club, an Ibiza-styled VIP chillout zone that transforms trackside into a sandy oasis, with crisp white lounges and DJs spinning Balearic house music.

The Melbourne Cup will be screened at noon, live from Flemington, on Ascot Racecourse's \$2.4 million LED 'SuperScreen'.

Not everyone is looking forward to the race: the Coalition for the Protection of Racehorses said 10 thoroughbreds were killed from race-track injuries in the first week of the 2023-24 racing season.

"The Australian people have a right to know the truth about what happens to horses," campaign director Elio Celotto said.

"I'm sure the champagne wouldn't taste so sweet if people were aware."

Legacy of Tara crosses the line at Ascot on last year's Melbourne Cup Day
Picture: Simon Merritt

Public Notice

Community consultation on Parking Local Law 2023 and Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, including the effect and purpose of each law, please visit the Community Consultation section of the City's website at joondalup.wa.gov.au.

Alternatively, printed copies can be found at all City of Joondalup libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

To provide feedback, please complete the Online Submission Form, or submit written comments either via email to info@joondalup.wa.gov.au or via post to the address below. All submissions must include your full name and address.

City of Joondalup
PO Box 21
Joondalup WA 6919




Submissions accepted: Thursday 2 November 2023 - Thursday 14 December 2023

For further information, please contact the City on **9400 4000** or info@joondalup.wa.gov.au

JAMES PEARSON
Chief Executive Officer

joondalup.wa.gov.au

APPENDIX 6 — Public Notice eNewsletter (2 November 2023)

Public Notice   

Dear Chloe

Community consultation on Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, please click the Have Your Say below. Alternatively, printed copies can be found at all City of Joondalup Libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

To provide feedback, please complete the Online Submission Form, or submit written comments either via email to info@joondalup.wa.gov.au or via post to the address below. All submissions must include your full name and address.

City of Joondalup
PO Box 21
Joondalup WA 6919

Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023

[Have Your Say](#)

Parking Local Law 2023

The Council of the City of Joondalup resolved on **Tuesday 22 August 2023** to make the *City of Joondalup Parking Local Law 2023*, for the purposes of public advertising under the powers conferred by the *Local Government Act 1995* and under all other powers enabling these Acts.

The **purpose** of the *City of Joondalup Parking Local Law 2023* is to provide for the regulation, control and management of parking within the district.

The **effect** of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

(continues...)

Pest Plant Amendment Local Law 2023

The Council of the City of Joondalup resolved on **Tuesday 22 August 2023** to make the *City of Joondalup Parking Local Law 2023*, for the purposes of public advertising under the powers conferred by the *Agriculture and Related Resources Protection Act 1976* and *Local Government Act 1995* and under all other powers enabling these Acts.

The **purpose** of the *Pest Plant Amendment Local Law 2023* is to amend the *City of Joondalup Pest Plant Local Law 2012*.

The **effect** of this local law is to better clarify the provisions and requirements within the *City of Joondalup Pest Plant Local Law 2012*.

For further information, please contact the City on [9400 4000](tel:94004000) or info@joondalup.wa.gov.au.

JAMES PEARSON
Chief Executive Officer

Keep up to date via social media:



City of Joondalup
90 Boas Ave Joondalup WA 6027
joondalup.wa.gov.au | 08 9400 4000

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

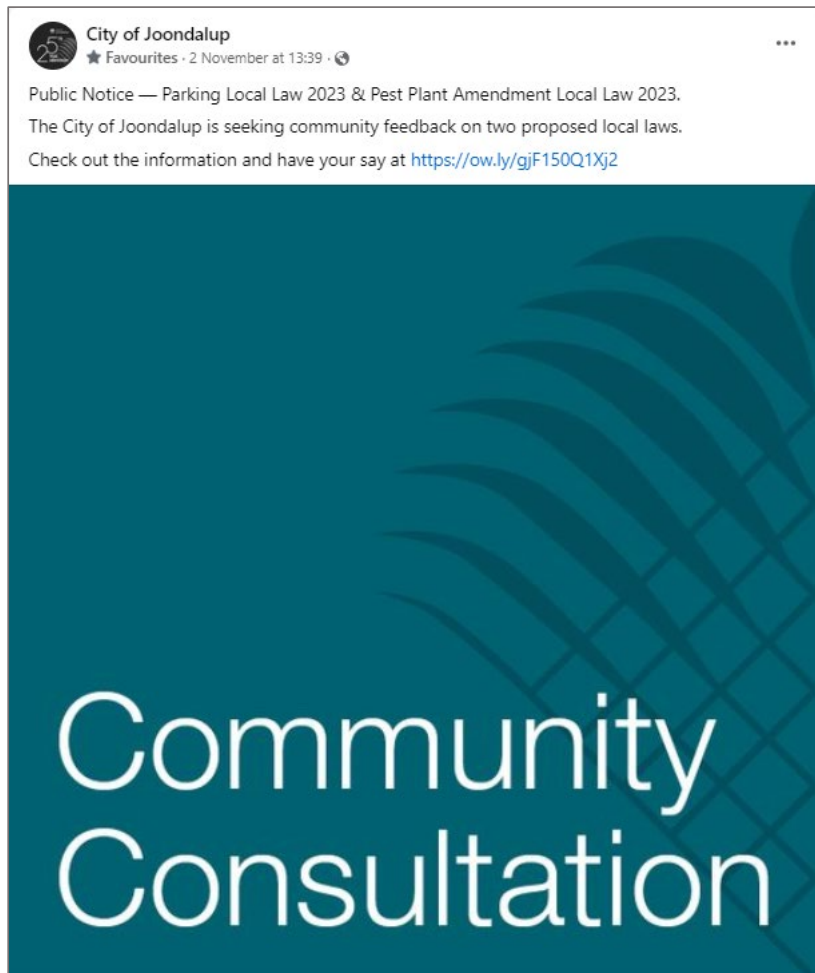
To manage which newsletters you receive from the City of Joondalup click [Preferences](#).

To unsubscribe from all City of Joondalup newsletters click [Unsubscribe](#).


You have subscribed to the City of Joondalup.

[Preferences](#) | [Unsubscribe](#)

APPENDIX 7 — Public Notice Facebook post (2 November 2023)



APPENDIX 8 — Public Notice posters on display at the City's administration building and the City's libraries



Public Notice

Community consultation on Parking Local Law 2023 and Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, please visit the Community Consultation section of the City's website at joondalup.wa.gov.au. Alternatively, printed copies can be found at all City of Joondalup libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

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City of Joondalup
PO Box 21
Joondalup WA 6919

Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023

Parking Local Law 2023

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Pest Plant Amendment Local Law 2023






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The **purpose** of the Pest Plant Amendment Local Law 2023 the is to amend the *City of Joondalup Pest Plant Local Law 2012*.

The **effect** of this local law is to better clarify the provisions and requirements within the *City of Joondalup Pest Plant Local Law 2012*.

For further information, please contact the City on **9400 4000** or info@joondalup.wa.gov.au

JAMES PEARSON
Chief Executive Officer

joondalup.wa.gov.au     

APPENDIX 9 — Joondalup Voice insert of the PerthNow Joondalup community newspaper (16 November 2023)

PERTHNOW.COM.AU
THURSDAY, NOVEMBER 16, 2023 • 9

16 November 2023

DEPUTY MAYOR'S COLUMN – CR ADRIAN HILL

A new role
It's an honour and a privilege to have been elected Deputy Mayor of the City of Joondalup. I'd like to thank my Council colleagues for their support and the trust they have put in me to fulfil this important and esteemed role.

I'd like to congratulate my predecessor John Logan who did an outstanding job as Deputy Mayor in the 12 months prior to my appointment. I look forward to working alongside Mayor Jacob, the Council and City administration as we work to make Joondalup an even better place to live and visit.

One of the key projects I am excited to see progress during my term is a City of Joondalup Young Musician of the Year competition. You'll hear more about this soon.

Cr Hill officially becomes Deputy Mayor of the City of Joondalup at the October Special Meeting of Council.

Festival of Motoring
The Tyrepower Joondalup Festival of Motoring takes over the Joondalup City Centre from **Friday evening 24 November to Sunday 26 November**.

Back for a second year, the family-friendly free program features static vehicle displays across the event site, activations, food vans and bars, music and movies.

The highlight event is the Joondalup City Sprint where 150 cars, of all shapes and sizes, will take on a challenging 2.2km circuit in a time-trial format. Visit jfm.com.au for all program details, including planned road closures.

Make a difference to those in need
By taking part in the City of Joondalup's Food for Fines campaign, library members can have their overdue library fines cleared... \$1 at a time. In return, all they need to do is drop off non-perishable boxed, bottled or canned food items at one of the City's four library branches - Duncraig, Joondalup, Whitford or Woodvale. At the end of the month, food donations will be distributed to the Patricia Giles Centre for Non-Violence, The Spiers Centre and No Limits, making life a little easier for those families doing it tough in the lead-up to Christmas. This campaign, which runs until **30 November**, is also open to members of the community who are not library members, so you don't have to be a library member or have a late fine to participate. See joondalup.wa.gov.au for more information.

Lest we forget
It was pleasing to see hundreds of people in attendance at the City's 2023 Remembrance Day Ceremony at Joondalup's Central Park War Memorial on **Saturday 11 November**. Held in conjunction with Joondalup City RSL, this poignant service commemorated the anniversary of the end of the First World War – the 11th hour of the 11th day of the 11th month in 1918.

Valentine's Concert

— 25 Years Together —

Thursday 8 February 2024
Joondalup Resort
BOOK NOW

Community Consultation

Parking Local Law 2023 and Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws and provide feedback please visit the Community Consultation section of the City's website at joondalup.wa.gov.au

Submissions accepted:
Thursday 2 November 2023 – Thursday 14 December 2023

CECE DESIST

SUNDAY 19 NOVEMBER, 2.00PM – 3.00PM
Redmond Theatre, Prendiville Catholic College

Cece and her band of Perth's finest musicians are ready to wow you with their performance of Broadway and West End classics and big-band showstoppers in an afternoon of Vegas-style excess!
Final tickets on sale now at joondalup.wa.gov.au

SUBSCRIBE AND WIN

Subscribe to a variety of City of Joondalup eNewsletters for your chance to win a \$200 Lakeside Joondalup Shopping Voucher. Terms and conditions apply. Scan the QR code or visit joondalup.wa.gov.au to subscribe!

joondalup.wa.gov.au

APPENDIX 10 — Joondalup Voice eNewsletter (distributed 16 November 2023)



Joondalup Voice

5TH YEAR ANNIVERSARY

City of Joondalup

Thursday 16 November 2023



Deputy Mayor's Column – Cr Adrian Hill

A new role

It's an honour and a privilege to have been elected Deputy Mayor of the City of Joondalup.

I'd like to thank my Council colleagues for their support and the trust they have put in me to fulfil this important and esteemed role.

I'd like to congratulate my predecessor John Logan who did an outstanding job as Deputy Mayor in the 12 months prior to my appointment. I look forward to working alongside Mayor Jacob, the Council and City administration as we work to make Joondalup an even better place to live and visit.

One of the key projects I am excited to see progress during my term is a City of Joondalup Young Musician of the Year competition. You'll hear more about this soon.



Two men in suits are seated at a table, signing documents. The man on the right is wearing a decorative sash. A floral arrangement is visible on the table.

(continues...)

Cr Hill officially becomes Deputy Mayor of the City of Joondalup at the October Special Meeting of Council.

Festival of Motoring

The Tyrepower Joondalup Festival of Motoring takes over the Joondalup City Centre from **Friday** evening **24 November** to **Sunday 26 November**.

Back for a second year, the family-friendly free program features static vehicle displays across the event site, activations, food vans and bars, music and movies.

The highlight event is the Joondalup City Sprint where 150 cars, of all shapes and sizes, will take on a challenging 2.2km circuit in a time-trial format.

Visit jfom.com.au for all program details, including planned road closures.

Make a difference to those in need

By taking part in the City of Joondalup's Food for Fines campaign, library members can have their overdue library fines cleared \$1 at a time.

In return, all they need to do is drop off non-perishable boxed, bottled or canned food items at one of the City's four library branches - Duncraig, Joondalup, Whitford or Woodvale.

At the end of the month, food donations will be distributed to the Patricia Giles Centre for Non-Violence, The Spiers Centre and No Limits, making life a little easier for those families doing it tough in the lead-up to Christmas.

This campaign, which runs until **Thursday 30 November**, is also open to members of the community who are not library members, so you don't have to be a library member or have a late fine to participate.

Visit the [City's website](#) for more information.

Lest we forget


It was pleasing to see hundreds of people in attendance at the City's 2023 Remembrance Day Ceremony at Joondalup's Central Park War Memorial on **Saturday 11 November**.

Held in conjunction with Joondalup City RSL, this poignant service commemorated the anniversary of the end of the First World War – the 11th hour of the 11th day of the 11th month in 1918.

[View more City of Joondalup news](#)

(continues...)

Valentine's Concert



Thursday 8 February 2024
7.30pm
Joondalup Resort

In a special edition concert, we'll be celebrating the City's 25th anniversary by taking it back to the late 90s.

Join Paulini (Young Divas, Australian Idol) and Tim Campbell (Home and Away, Dancing With The Stars) with the Perth Symphony Orchestra for an unforgettable night.

[Learn more](#)


Cece Desist

Sunday 19 November
2.00pm – 3.00pm
Redmond Theatre, Prendiville Catholic College

Cece and her band of Perth's finest musicians are ready to wow you with their performance of Broadway and West End classics and big-band showstoppers in an afternoon of Vegas-style excess.


Final tickets are on sale now.

[Book now](#)



(continues...)

Subscribe and Win



Subscribe to a variety of City of Joondalup eNewsletters for your chance to win a \$200 Lakeside Joondalup Shopping Voucher.

Terms and conditions available on the City's website.

Spread the word and share with your friends and neighbours to stay informed about Joondalup.

[Learn more](#)

Community Consultation

Parking Local Law 2023 and Pest Plant Amendment Local Law 2023.


The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws and provide feedback please visit the Community Consultation section of the City's website.


Submissions accepted:
Thursday 2 November 2023
Thursday 14 December 2023

[Learn more](#)



(continues...)

Keep up to date via social media



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City of Joondalup
90 Boas Ave Joondalup WA 6027
joondalup.wa.gov.au | 08 9400 4000

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

To manage which newsletters you receive from the City of Joondalup click [Preferences](#).
To unsubscribe from all City of Joondalup newsletters click [Unsubscribe](#).

You have subscribed to the City of Joondalup.

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APPENDIX 11 — E-screen displays visible at the City administration building, libraries, and Craigie Leisure Centre



Community Consultation

Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws and submit feedback, please visit the Community Consultation section of the City's website at joondalup.wa.gov.au. Alternatively, printed copies can be found at all City of Joondalup Libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.


Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023.

For further information, please contact the City on **9400 4000** or info@joondalup.wa.gov.au

joondalup.wa.gov.au




APPENDIX 12 — Community Engagement Network eNewsletter (distributed 30 November 2023)

Community Engagement Network **25TH YEAR ANNIVERSARY** 

Thursday 30 November 2023

Dear Chloe

View the latest community engagement opportunities



Join the City's Strategic Community Reference Group

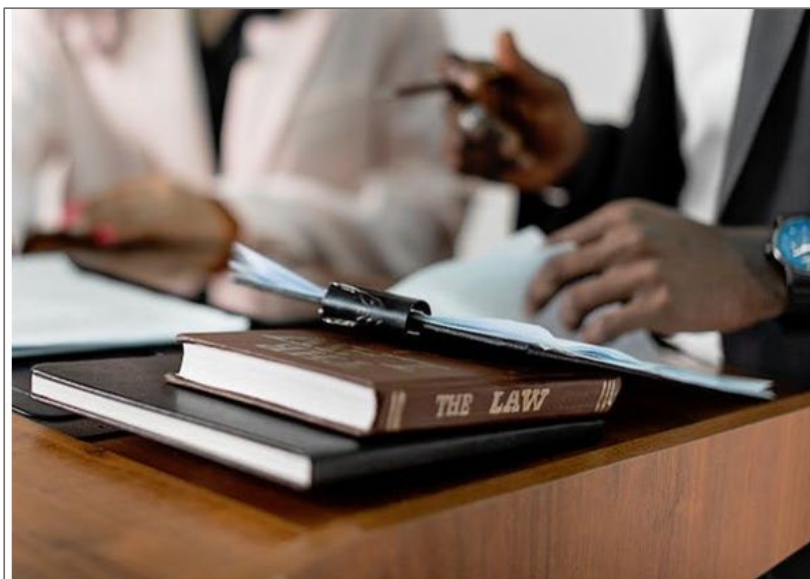
The City of Joondalup is seeking 12 community representatives and two youth representatives (aged 16–24 years) to fill positions on the City's Strategic Community Reference Group for 2024-25.

The City encourages Joondalup residents from all ages, backgrounds and identities to nominate.

Nominations close: **Thursday 14 December 2023.**

[Nomination form](#)

(continues...)



Community Consultation — Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws and submit feedback, please click the 'Have Your Say' below.

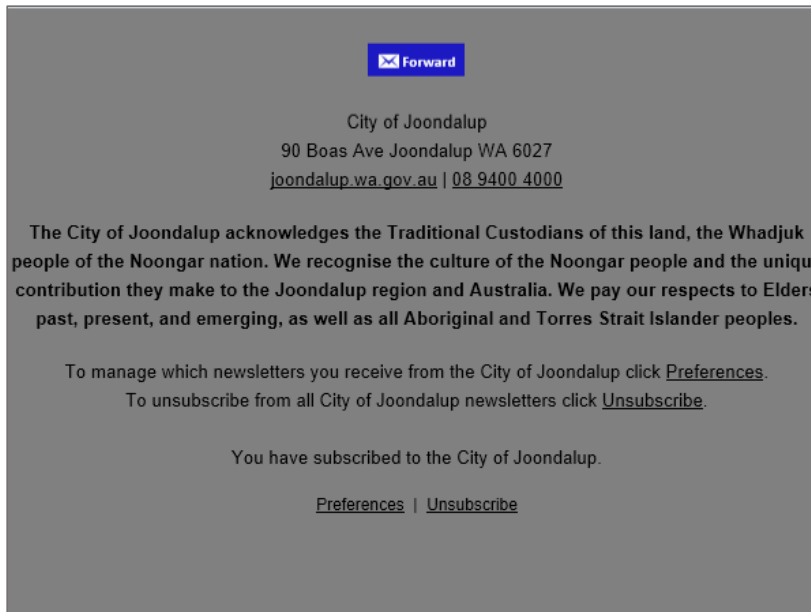
Submissions accepted: **Thursday 2 November 2023 – Thursday 14 December 2023.**

[Have your say](#)

Keep up to date via
social media:



(continues...)



APPENDIX 13 — Response from Joondalup Community Coast Care Forum

Note: Any offensive language has been removed and replaced with square brackets, ie [- -]. No alterations have been made to spelling/grammar.

Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:

Golden Crownbeard has been seen to spread rapidly up laneways and vacant blocks in Sorrento. It has also appeared in the coastal reserves of Sorrento and Marmion, and now adds to the group's annual weed control effort. The only way to stop it becoming as widespread as the weed "fleabane" is to require its control on both public and private land via the City's Pest Plant Local Law. So we are very supportive of this amendment.

APPENDIX 14 — Response from Friends of Sorrento Beach & Marmion Foreshore

Note: Any offensive language has been removed and replaced with square brackets, ie [- -]. No alterations have been made to spelling/grammar.

Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:

Golden Crownbeard has been spotted locally and in coastal reserves of Sorrento and Marmion, and now adds to the group's annual weed control effort. The only way to stop it becoming as widespread is to require its control on both public and private land via the City's Pest Plant Local Law. So we are very supportive of this amendment.

APPENDIX 15 — Response from Whitfords Community Ratepayers & Recreation Association

Note: Any offensive language has been removed and replaced with square brackets, ie [---]. No alterations have been made to spelling/grammar.

Please provide your feedback on the *Parking Local Law 2023* below:

38 pages wow this is bureaucracy over the top looks like it needs a rewrite into plain english. No mention of the latest technology like electronic readers like being used on police cars that would read the offender(s) take a photo and deliver the fine by mail.

Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:

Only 4 pages to add a new species to the list of weeds. A little more background and a photo with its recorded locations in the city would be helpful or is this a preventative measure for when it comes to the City. Luckily we have Wikipedia to help us and the fact it has been moving south down Indian Ocean Drive since its first recording back in 2010 shows we are on top of it.

APPENDIX 16 — Response from Woodvale Waters Landowners Association

Note: Any offensive language has been removed and replaced with square brackets, ie [- -]. No alterations have been made to spelling/grammar.

Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:

Great move by the city to list this highly invasive weed as a Pest Plant

City of Joondalup Parking Local Law 2023 – Schedule of Submissions

Submission No.	Organisation	Objection / Support / Comment	Comments	Officer's comment
1	Department of Local Government, Sport and Cultural Industries	Comment	<p>1. Clause 2.15 Event Parking The Joint Standing Committee on Delegated Legislation has previously found issue with clauses that relate to special event parking.</p> <p>The primary concerns of the Committee relate to sufficient public notice. In the event that the Town wishes to retain the clause, it should consider the Committee's 44th Report. The Town should also anticipate that the Committee may make further inquiries regarding this clause.</p> <p>It is suggested that this clause be deleted and the issue resolved using the City's general power to impose parking restrictions. Other options include:</p> <ul style="list-style-type: none"> • Inserting a schedule with specific events and dates included; or • A requirement that any special rules for event parking must be publicly advertised at least four weeks prior to the rules coming into effect. <p>2. Minor edits</p>	<p>On advice from the DLG, clause 2.15 – event parking, has been deleted. The City will review the other options, as suggested by the DLG, in more detail for future iterations of the local law.</p>

			<p>The following minor edits are suggested:</p> <ul style="list-style-type: none"> • Contents page: Page numbers should be avoided in the gazettal version, as it may clash with the gazette’s existing number system. The page numbers can be retained in any administrative versions kept by the City. • Clause 1.6: capitalise the word “Schedule” • Clause 1.7: Remove the bold from the first instance of “of” and from the word “and”. <p>The City should also ensure that all references and cross references are double checked for accuracy, particularly if any changes are made as a result of the Department’s comments.</p>	<p>Noted.</p> <p>Noted and changed.</p> <p>Noted and changed.</p> <p>Noted.</p>
2	Resident/Ratepayer	Support	I agree with the Updated Parking Local Law 2023 .	Noted.
3	Resident/Ratepayer	Comment	I note the updated inclusion of electric vehicles.	Noted.
4	Resident/Ratepayer	Comment	We live next to the [- - -]. The bus stop & the bushes [- - -] obscures the vision to the north & south. We must reverse on2 the road bcos we have an archaic easement on our strata. We cannot EVER see cyclists or vehicles travelling at speed. The increased parking & obscurity in summer increases the risk of impact. The 20km zone needs to take	These are traffic and verge concerns and not related to the Parking Local Law. Refer to the Local Government and Public Property Local Law.

			effect from Mullaloo Roundabout to the 2nd Roundabout north on Oceanside Prom. The 70 zone at Northshore needs to reduce to 50 at the top of the hill BEFORE the bus stop. This year there have been several accidents with cyclists & vehicles because of speed. Also, just move the wooden posts in the parks 500cm from Mullaloo Drive to Whitford Ave & the summer cars will park along the verges without danger to traffic & pedestrians.	
5	Resident/Ratepayer	Objection.	I do not feel that this law should go through, if in the city district and shopping areas maybe but not in suburbs.	The comments are noted however, it is difficult to comment when no reason is provided.
6	Resident/Ratepayer	Comment	Resident parking permits: The current allocation is inadequate and AT LEAST two (2) more need to be added to the current allocation to ensure residents, visitors and tradespeople have easy and fair access to residences.	The reduction of permits was a Council decision and is not related to the Parking Local Law.
7	Resident/Ratepayer	Comment	I have some comments: 1. I couldn't see in the document any mention how you will address vehicles that park in a permit area week after week and don't move. 2. I couldn't see in the document any mention how you will address work vehicles that arrive and park, place a permit on the dashboard and then go off to work with a resident of the street, thus taking up a bay for the whole day – they aren't a visitor as such and certainly aren't using the bay for the purpose intended. 3. I couldn't see in the document any mention how you will address work vehicles starting up at 5.30am and waking residents that just want to sleep to a normal wake up time.	<ol style="list-style-type: none"> 1. S6.12(b)(iv) refers. 2. Permits are issued to residents and can be used in any vehicles they are displayed, in accordance with the Conditions of Issue and Use. 3. Not related to the Parking Local Law. 4. Motorcycles can park in the permit area as long as the owner can present a valid permit. 5. Not related to the Parking Local Law. 6. Vehicles must clearly have moved to avoid infringement. Deliberate efforts to circumvent the restrictions would be managed by Authorised Officers.

			4. I couldn't see in the document any mention how you will address motor bike riders who park their motor bike in a permit area and then walk off to work in Joondalup. 5. I couldn't see in the document any mention how you will address more on street parking around school areas. 6. I couldn't see in the document any mention how you will ensure cars that overstay in permit bay don't just move an inch and they can then park for another 24 hours.	
	Resident/Ratepayer	Comment	The only feedback I have is that people park on the yellow lines all the time [multiple submissions] As it is good to have signs for different types of parking, they are not always adhered to. An example is out side Arthouse where there is a yellow lines but cars are always stopping on them. There is too many car park bays there which clogs up the drive through	Not related to the Parking Local Law. The specific types of restrictions are determined as part of the Parking Scheme Assessment process. Vehicles that park contrary to the Parking Local Law should be reported to the City.
9	Resident/Ratepayer	Comment	Seriously? 38 pages of waffle. Do you really think anyone is going to read through this gibberish.	Noted.
10	Resident/Ratepayer	Support	I commend JCC for updating the Parking Local Law, however, it does require more rigorous policing. Some verge parking is almost more permanent than temporary, with vehicles, trailers etc. sometimes parked in opposition to the carriageway heading & often hindering a clear view when reversing from a cross-over, particularly when on a curve. I understand that people "must have" their stuff, but perhaps JCC could rent them space to park their gear if they are unable to park it behind their boundary. With properties becoming smaller &	Vehicles that park contrary to the Parking Local Law should be reported to the City.

			more vehicles & gear increasing this problem will only get worse.	
11	Resident/Ratepayer	Objection	A Parking Local Law. Why would you have one when your staff are so useless they can't properly monitor a small section of car parking at Joondalup Shopping Centre. Time and time again staff at Lakeside Park for longer than 4 hours in a small section outside Targets truck bay and next to the car wash people. These bays are great for people who are older or vision impaired but can still drive etc. I have brought this up god how many times and considering [- - -] you think you would listen and act. You wonder why people have a distaste for local government. You clearly don't have respect for the elderly, the vision impaired or my golly her, the people who actually spend their money in Joondalup.	Lakeside Joondalup Shopping City is private property. All issues with parking there should be made to the Shopping Centre Management.
12	Resident/Ratepayer	Comment	I refer to Clause 3.3 Verges. With the influx of caravans, boats, etc.. parking on property verges, I question if the use of "vehicle" is descriptive enough to cover what is allowed to be parked on the verge. There is no time limits apart from "reasonable" for commercial vehicles and that is abused in many cases with overnight parking of large tradies ute's etc.. Clause 1.6 Definitions. motor vehicle (a) caravan Would this not allow the permanent parking of a caravan on the verge providing the caravan is attached to a motor vehicle?	<p>Vehicles that are not permitted to park on verges is covered in section 3.4, and includes caravans and trailers.</p> <p>What is reasonable would be determined by Authorised Officers on a case-by-case basis. Vehicles parked overnight would be offending under S3.3(3).</p> <p>Any trailer attached to a motor vehicle is considered a motor vehicle and would be treated as such, meaning that it would only be permitted to park for up to 24 hours.</p>
13	Resident/Ratepayer	Comment	Submission on City of Joondalup Parking Local Law 2023 I am submitting this feedback in response to the City of	The Parking Local Law is the legislation that outlines what are parking offences. The enforcement of those offences is

			<p>Joondalup's call for community input on the Parking Local Law 2023. I appreciate the opportunity to provide my perspective on this matter, and I hope my input will be considered so that the existing law may be refined.</p> <p>Background: I recently had an interaction with a City of Joondalup compliance officer, and a neighbour. Subsequently, I became aware of the Parking Local Law 2023. My concerns primarily revolve around the enforcement of regulations related to the parking of recreational vehicles, such as caravans, on private residential verges (City of Joondalup Property).</p> <p>Specific Concerns and Feedback: Fair and Equal Treatment: I have been the recipient of what appears to be inconsistent enforcement of the parking regulations, leading to what I perceive as unfair treatment. It is disheartening to note that the City's Rangers seem to only act on complaints, leaving numerous instances of residents parking their caravans, boats, and trailers on verges without repercussions. The current bylaws seem to disproportionately affect residents living next to individuals who make frequent complaints. This creates a situation where a small number of neighbors can potentially abuse their rights, making the entire experience exasperating and costly for affected residents.</p> <p>Permanent Change to Bylaws: I strongly advocate for a thorough reconsideration and permanent amendment of the current bylaws to eliminate discrimination in the</p>	<p>determined by the Authorised Officers and the Community Safety Team. Issues relating to enforcement should be directed to Community Safety. The offences relating to caravans, boats, and trailers parking on verges are in place for the amenity and safety of residents and visitors to the City.</p>
--	--	--	---	--

			<p>parking regulations. The present bylaw creates an unfair situation where homeowners living next to grumpy neighbors are disproportionately targeted for enforcement based on individual complaints, while others who may also park their caravans, trailers, and boats on the verge go unaffected. It is crucial to address this discriminatory aspect of the bylaws and allow all residents the lawful right to park their caravans, trailers, and boats on private residence verges. Such a revision would promote equality and fairness among all residents, eliminating the need for targeted enforcement based on individual complaints. Conclusion: In conclusion, I urge the City of Joondalup to carefully consider the concerns raised by residents during the drafting of the Parking Local Law 2023. A fair and equitable approach to enforcement, as well as flexibility in accommodating residents' needs, will contribute to a positive and harmonious community. I appreciate the City's commitment to seeking community feedback, and I hope my input, along with that of other residents, will contribute to the creation of a Parking Local Law that reflects the diverse needs and perspectives within our community. Thank you for considering my submission. Sincerely, [- -]</p>	
14	Resident/Ratepayer	Comment	<p>The parking laws for verges and parking across or on pedestrian areas is great in theory but how is this to be more effectively implemented? In my</p>	<p>The Parking Local Law is the legislation that outlines what are parking offences. The enforcement of those offences is determined by the Authorised Officers</p>

			experience living on the same road as a school, these laws are rarely adhered to and by the time a ranger has arrived the offender has gone. Everyday, the footpath is blocked to pedestrians due to parents parking on and across the pathway and plants on my verge have been driven over countless times. If you ask for a driver to move their vehicle you are more often than not ignored or abused.	and the Community Safety Team. Issues relating to enforcement should be directed to Community Safety. All of the 55 schools within the district are regularly patrolled by Field Officers. Contraventions of the Local Law should be reported to the City as they occur.
15	Resident/Ratepayer	Comment	its hard to understand what you are looking to change in the parking laws.	Noted. For future local laws consultations the City will look to provide a marked-up version of the local law to make it easier to identify the changes.
16	Resident/Ratepayer	Comment	The city has not made it clear what the proposed changes are to the local parking law which makes it difficult for the rate payer to reasonably provide constructive feedback. The emphasis on the parking law should be that the city act reasonably when enforcing the law day to day for the reasons it's intended and not as an opportunity boost revenue.	Noted. For future local laws consultations the City will look to provide a marked-up version of the local law to make it easier to identify the changes. The Parking Local Law is the legislation that outlines what are parking offences. The enforcement of those offences is determined by the Authorised Officers and the Community Safety Team. Issues relating to enforcement should be directed to Community Safety
17	Resident/Ratepayer	Comment	I have lived in my home since it was built in [- -] and haven't had any issues with the area apart from the 2 points of reference stated below. 1 - Cul-de-sac parking near schools. Our court used to have parking lines painted on the road, but they have now faded and this causes issues at school drop off and pick up times. For the safety of the K-7 children that use our court it would be beneficial to have parking lines repainted and also added in all cul-de-sacs in school areas.	Maintenance concerns should be reported to the City. The Parking Local Law 2023 will make it an offence to park within the head of a cul-de-sac. Parking availability is not determined by the Parking Local Law and should be directed to the City. Parking on the verges of sports grounds is generally allowed. The exception being only when specific issues exist and formal restrictions are put in place.

			<p>2 - Parking at local sports fields. Our local sports grounds do not have enough designated parking for the number of players, staff and supporters. The verge around the ground is often the only place to park and it would be beneficial to allow parking on these verges without risking a parking fine. There are some families with 3 or 4 generations attending some of the sports on the weekend. I am the [- -] of [- -] generations (maybe [- -] within the next few years) that are members of one our local sporting clubs. Thank you for your consideration on both of the above issues.</p>	
18	Resident/Ratepayer	Comment	<p>There needs to be a way for commercial vehicles or vehicles with trailers ie trades to park while providing a service. The proposed amendments allow for reasonable unloading of vehicles, however they do not cover the provision of a service. The addition of a phrase something like "provision of a service" into 3.3(1)(3) and 3.16 (1) (a) should be enough</p>	<p>As per the definition, commercial vehicles are only those that are primarily used for the conveyance of goods, such as delivery vehicles. This does not include service providers or trades vehicles. Vehicles providing a service are permitted to park anywhere that a passenger vehicle would be permitted, so long as they comply with the other clauses within the Local Law.</p>
19	Resident/Ratepayer	Comment	<p>3.3 Verges (1) A person shall not – (a) stop or park a vehicle (other than a bicycle); (b) stop or park a commercial vehicle or bus; or (c) stop or park a vehicle during any period when the stopping or parking of (A) vehicles on that verge is prohibited by a sign adjacent and referable to that verge, (2) Subclause (1)(a) does not apply to the person if that person is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop or park the vehicle so that any portion of it</p>	<p>Only signage installed by the City is recognised as prohibiting parking under the Parking Local Law. These signs are designed and installed as to Australian Standards. Damages to City signs are offences under clause 6.7(b) and may also include other costs related to the specific damages.</p> <p>The clauses relating to commercial vehicles parking on verges are designed to prevent those vehicles from parking on verges at any time, unless explicitly being used to deliver goods to the</p>

			<p>is on the verge, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path. (3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with a reasonable expedition with goods, merchandise or (B) materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path. so that any portion of it is on a verge. THESE ARE MY requests on a very vexed matter for us Re (A) Is the council going to specify an acceptable form of the sign, or even its wording. Can it be stencilled onto brick paving, or onto the curbing? Why would you not include a fine for removing or destroying whatever the sign be made of? Such a fine should be > \$500 Re (B) Why is it necessary to have this clause at all. If someone wants something delivered and wont grant access to the verge they should not get the delivery.</p>	<p>property adjacent to that verge. This allows Authorised Officers to issue infringements to commercial vehicles parked on verges without requiring the consent of the adjacent owner/occupier of the adjacent property.</p>
20	Resident/Ratepayer	Comment	<p>My only comment is that it does not address overnight or vehicles camping in City parking areas. This is an increasing problem with Rangers having little affect in policing.</p>	<p>Vehicles can be parked overnight as long as it is done in accordance with the Parking Local Law. Camping is not governed under the Parking Local Law. Any vehicle is only permitted to park in any location for a maximum of 24 hours without moving.</p>
21	Resident/Ratepayer	Comment	<p>Dear CoJ, The legislation should be more forward-looking by including reference to parking behaviour in charging station bays. Should these be</p>	<p>This will be managed under clauses 2.3(1)(a), 2.3(1)(d) or 2.3(1)(f) of the proposed new local law.</p>

			occupied if the vehicle is not being charged / has completed being charged?	
22	Resident/Ratepayer	Comment	The law is long and it would be nice if proposed changes were highlighted in the document so you can get genuine feedback from the community. My main concern with parking is that I think there needs to be protected areas of the city where parking is free and accessible so significant community assets are kept available to all. For example - the city's lakes and coast (including the new marina). Don't copy South Perth's example of ticket parking at all times along possibly all of their riverfront. We now visit the area less as a result as it puts up the price of a picnic/walk.	<p>Noted. For future local laws consultations the City will look to provide a marked-up version of the local law to make it easier to identify the changes.</p> <p>The locations where paid parking applies is not determined by the Parking Local Law. The introduction of paid parking is governed by the Parking Schemes Council Policy.</p>
23	Resident/Ratepayer	Comment	I believe the city should look at epark like in City of Victoria park, Subiaco and Cambridge. It allows people attending to City of Joondalup east way to pay that avoids contact with parking machines and things like COVID-19.	The City is currently exploring options for adopting a parking payment app.

Local Government Act 1995

City of Joondalup

PARKING LOCAL LAW 2023

Local Government Act 1995
City of Joondalup
PARKING LOCAL LAW 2023

CONTENTS

PART 1 - DEFINITIONS AND OPERATION	5
1.1 Citation	5
1.2 Commencement	5
1.3 Purpose and effect	5
1.4 Repeal	5
1.5 Application	6
1.6 Definitions	6
1.7 Interpretation	13
1.8 Sign erected by the Commissioner of Main Roads	13
1.9 Application of signs.....	13
1.10 Classes of vehicles.....	13
1.11 Establishment of parking facilities	14
1.12 Permitted payment.....	14
1.13 Alternative method of payment	14
PART 2 – STOPPING AND PARKING GENERALLY.....	14
2.1 Power to prohibit and regulate	14
2.2 Determinations in relation to stopping and parking	15
2.3 Stopping or parking generally	15
2.4 Parking with a parking permit	16
2.5 Stopping or parking contrary to consent	16
2.6 Parking positions	17
2.7 Angle parking	17
2.8 Loading zones.....	17
2.9 Reserves.....	17
2.10 Occupied parking bays	18
2.11 Urgent, essential or official functions	18
2.12 Direction to move vehicle	18
2.13 Selling or hiring in a parking facility	18

City of Joondalup Parking Local Law 2023

2.14	Damage to parking facilities.....	18
2.15	Event parking.....	19
2.16	Removal and impounding of vehicles	19
2.17	Authorised parking	19
2.18	Stopping or parking on City property.....	19
PART 3 – STOPPING AND PARKING ON ROADS AND OTHER AREAS		20
3.1	Stopping or parking on a carriageway.....	20
3.2	Median strips and traffic islands.....	20
3.3	Verges.....	20
3.4	Prohibited parking of vehicles.....	21
3.5	Obstructions generally.....	21
3.6	Double parking	22
3.7	Crossovers	22
3.8	Stopping on crests, curves, <i>etc.</i>	23
3.9	Stopping or parking near fire hydrant or post box	23
3.10	Bus stops, pedestrian, children and train crossings	23
3.11	Restrictions on avoiding time limitations.....	23
3.12	Public bus zones	24
3.13	Stopping or parking in a taxi zone.....	24
3.14	Charter vehicle zones	24
3.15	Stopping or parking in a shared zone	25
3.16	Stopping or parking - heavy and long vehicles	25
PART 4 – FEE-PAYING ZONES		25
4.1	Fee-paying zones	25
4.2	Payment of fees	25
4.3	Operations of fee-paying machines	26
4.4	Metered space, parking limit.....	26
4.5	Display of parking tickets and parking limits.....	26
4.6	Reserved fee-paying zones	27
4.7	Parking restrictions in fee-paying zones.....	27
4.8	Use of counterfeit or altered parking tickets	28
4.9	Payment for parking	28
PART 5 – PARKING STATIONS.....		28
5.1	Removal of vehicles	28
5.2	Entering and exiting parking facilities	28

City of Joondalup	Parking Local Law 2023
5.3	Locking of parking stations28
5.4	Behaviour in a parking station.....28
5.5	Low clearance signs29
PART 6 – MISCELLANEOUS.....	29
6.1	Authorised person certificate of appointment29
6.2	Authorised persons29
6.3	Power of an authorised person29
6.4	Impersonating an authorised person.....29
6.5	Obstructing of an authorised person.....29
6.6	Removal of notices30
6.7	Display of signs30
6.8	Marking tyres and valve stem readings30
6.9	Exemption when complying with directions30
6.10	Special purpose and emergency vehicles30
6.11	Interfere with or damage to City property30
6.12	Vehicles not to obstruct a public place.....31
PART 7 – OFFENCES AND MODIFIED PENALTIES	31
7.1	Offences.....31
7.2	Form of notices.....31
7.3	Modified penalty32
SCHEDULE 1.....	33

Local Government Act 1995
City of Joondalup
PARKING LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Joondalup resolved on [REDACTED] 2024⁴³ to make the *City of Joondalup Parking Local Law 2023*.

PART 1 - DEFINITIONS AND OPERATION

1.1 Citation

This local law may be cited as the *City of Joondalup Parking Local Law 2023*.

1.2 Commencement

This local law will come into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Purpose and effect

- (1) The purpose of this local law is to provide for the regulation, control and management of parking within the district.
- (2) The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

1.4 Repeal

The following local laws are repealed on the day that this local law comes into operation –

- (1) *City of Joondalup Parking Local Law 2013*, as published in the *Government Gazette* on 19 August 2013.
- (2) *City of Joondalup Parking Amendment Local Law 2015*, as published in the *Government Gazette* on 4 September 2015.
- (3) *City of Joondalup Parking Amendment Local Law 2018*, as published in the *Government Gazette* on 3 August 2018.

1.5 Application

- (1) Except as set out in this clause, this local law applies to the whole of the district.
- (2) This local law does not apply to –
 - (a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads Western Australia;
 - (b) the prohibition areas that apply to all existing and future bridges and subways as determined by the Commissioner of Main Roads, Western Australia;
 - (c) a thoroughfare that comes under the control of the Commissioner of Main Roads Western Australia unless the control of parking and parking facilities on that thoroughfare has been delegated by the Commissioner of Main Roads Western Australia to the City; and
- (3) This local law does not apply to a parking station that –
 - (a) is not owned, controlled or occupied by the City; or
 - (b) is owned by the City but is leased to another person,
unless the City and the owner or occupier of the parking station have agreed in writing (on whatever terms and conditions they think fit) that this local law is to apply to the parking station.

1.6 Definitions

In this local law, unless the context requires otherwise –

Act means the *Local Government Act 1995*;

authorised person means a person appointed by the City under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

authorised vehicle means a vehicle authorised by the City, the CEO, an authorised person or by any written law to stop or park on (or on part of) a thoroughfare or parking facility;

bicycle has the meaning given in the Code;

bicycle lane has the meaning given in the Code;

bicycle path has the meaning given in the Code;

bus has the meaning given in the Code;

bus embayment has the meaning given in the Code;

bus lane has the meaning given in the Code;

bus stop has the meaning given in the Code;

busway has the meaning given in the Code;

bus zone has the meaning given in the Code;

caravan means a vehicle that is fitted or designed to allow human habitation and which is capable of being drawn by another vehicle, or which is capable of self-propulsion;

carriageway has the meaning given in the Code;

centre, in relation to a carriageway, means a line or a series of lines, marks or other indications-

- (a) for a two-way carriageway – placed so as to delineate vehicular traffic travelling in different directions; or
- (b) in the absence of any such lines, marks or other indications – the middle of the main, travelled portion of the carriageway;

CEO means the Chief Executive Officer of the City;

charter vehicle means a vehicle holding an omnibus licence issued under the *Transport Co-ordination Act 1966*, and includes a passenger transport vehicle, but does not include a public bus;

children's crossing has the meaning given in the Code;

City means the City of Joondalup;

City property means anything, whether land or not, that belongs to, or is vested in, or under the care, control or management of, the City;

clearway means a length of carriageway which carries a high traffic volume that has clearway no stopping signs erected appurtenant to it, to facilitate the unhindered flow of traffic;

Code means the *Road Traffic Code 2000*;

commercial vehicle means a motor vehicle that is –

- (a) constructed, adapted or fitted for the conveyance of goods; and
- (b) used primarily for the conveyance of goods,

but does not include a vehicle constructed for the conveyance of materials used in any trade, business, industry or any other work;

Council means the Council of the City;

crossover means the portion of land which lies between the boundary of a carriageway and the adjacent property line that is constructed for the purpose of giving access to the property;

disability parking permit has the meaning given in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

district means the district of the City;

driver means a person driving or in control of a vehicle;

driveway means an area of land on private property which abuts a crossover and is designed primarily for vehicles to ingress and egress to that property;

edge line has the meaning given in the Code;

electric rideable vehicle means a bicycle, scooter, skateboard, wheelchair or any other vehicle that –

- (a) has at least 1 wheel; and

(b) is designed to be used by a single person; and

(c) has an electric motor or motors,

but does not include an electric vehicle;

electric vehicle means a vehicle that uses one or more electric motors or traction motors for propulsion and which is charged via ‘plug in’ connection to an external power source and includes a car, truck, moped and motorbike but does not include an electric rideable device.

electronic parking detection device means an electronic device placed in a position to detect and record the parking time of a vehicle on any road, parking facility, or other public place and includes any instrument, display panel or transmitting apparatus associated with the device;

emergency vehicle has the meaning given in the Code;

entrance ticket means a ticket or token issued by an entrance ticket machine;

entrance ticket machine means a machine –

(a) installed at an entrance to a parking station; and

(b) from which tickets are issued to vehicles entering that parking station;

exit ticket means a ticket issued after payment of the fee by a fee collection machine;

fee collection machine means a machine installed in a parking station which, on the insertion of an entrance ticket or vehicle registration details, and payment of the required fee, issues an exit ticket or allows exit through a gate;

fee-paying machine means a ticket issuing machine, fee collection machine or parking meter;

fee-paying zone means where a fee payable is indicated by a sign where the vehicle is stopped or parked within the same –

(a) parking station; or

(b) section of the road between two intersections or an intersection and head of a cul-de-sac as the case may be;

fire hydrant has the meaning given in the Code;

funeral vehicle means a vehicle designed or modified for use in conducting funeral services;

footpath has the meaning given in the Code;

GVM (which stands for ‘gross vehicle mass’) means for a vehicle, the maximum loaded mass of the vehicle –

(a) specified by the manufacturer on an identification plate on the vehicle; or

(b) if there is no specification by the manufacturer on an identification plate on the vehicle or if the specification is not appropriate because the vehicle is modified – certified by the Director General under section 49 of the *Transport Co-ordination Act 1966*;

head of a cul-de-sac means the part of a road that is closed at one end and is shaped in such a way that it can be used for vehicles to turn, and includes bulb or hammer-head shaped closed roads;

intersection has the meaning given in the Code;

keep clear marking has the meaning given in the Code;

kerb means any structure, mark, marking or device to delineate or indicate the edge of a carriageway;

length of carriageway means the section on the same side of the carriageway, between intersections on that side of the carriageway;

loading zone means –

- (a) a parking facility or length of carriageway to which a loading zone sign applies; or
- (b) a parking bay designated by a sign for use by commercial vehicles as a loading zone;

loading zone sign has the meaning given in the Code;

low clearance sign means a sign indicating the height clearance restriction (in metres) when entering a parking station so as not to allow an oversize vehicle to attempt to pass under the object that is part of the sign;

median strip has the meaning given in the Code;

metered space means a section or part of a metered zone that is controlled by a parking meter and that is marked or defined in a way that indicates where a vehicle may be parked on payment of a fee or charge;

metered zone means a road or reserve, or part of a road or reserve, in which a parking meter regulates the stopping or parking of vehicles;

money means any legal tender under the *Currency Act 1965* (Cth);

motorcycle means a motor vehicle that has two wheels but does not include a motor vehicle to which a side car is attached;

motor vehicle means a self-propelled vehicle that is not operated on rails, and includes –

- (a) a trailer, semi-trailer or caravan while attached to a motor vehicle;
- (b) a 2-wheeled motor vehicle with a side car attached to it that is supported by a third wheel; or
- (c) a 3-wheeled motor vehicle,

but does not include an electric rideable device;

nature strip has the meaning given in the Code and includes a verge;

no parking area has the meaning given in the Code;

no parking sign means a sign with -

- (a) the words 'no parking' in red letters on a white background; or
- (b) the letter 'P' within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given in the Code;

no stopping sign means a sign with –

- (a) the words 'no stopping' or 'no standing' in red letters on a white background; or

- (b) the letter 'S' within a red annulus and a red diagonal line across it on a white background;

number plate has the meaning given in the *Road Traffic (Vehicles) Act 2012*;

obstruction has the meaning given in the Code;

occupier has the meaning given in the Act;

one-way carriageway has the meaning given in the Code;

owner –

- (a) where used in relation to a vehicle licensed under the *Road Traffic (Vehicles) Act 2012*, has the meaning given to ‘responsible person’ in the *Road Traffic (Administration) Act 2008*;
- (b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of, the vehicle; and
- (c) where used in relation to land, has the meaning given in the Act;

park has the meaning given in the Code;

parking app means a software program used by a computer, tablet, smartphone or other electronic device for the payment of parking by a vehicle for a specified period of time;

parking app zone means a parking facility within a fee-paying zone in which a parking app is available for use;

parking area has the meaning given in the Code;

parking bay means a section of a parking facility or carriageway which is marked or defined in any way to indicate where a vehicle may stop or park;

parking bay for people with disabilities has the meaning given to permit parking area in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

parking control sign has the meaning given in the Code;

parking facility includes –

- (a) land, buildings, shelters, parking bays, parking stations and other facilities open to the public generally for the parking of vehicles; and
- (b) signs, notices and facilities used in connection with the parking of vehicles;

parking meter means a machine or device which, as a result of a payment by any permitted means, indicates (with or without the issue of a ticket) the period during which it is lawful for a vehicle to remain parked in a metered space to which the machine or device relates;

parking period means an electronic authorisation to park a vehicle issued from a ticket issuing machine, a parking meter or a parking app;

parking permit means a permit issued by the City or an authorised person and includes a written or electronic permit;

parking region means the area to which this local law applies, as described in clause 1.5;

parking station means any land, building or other structure used predominantly for the stopping and parking of vehicles, whether or not a fee is charged, but does not include a road or reserve;

parking ticket means a ticket which is issued from a ticket issuing machine or parking meter and which authorises the parking of a vehicle;

passenger transport vehicle has the meaning given in the *Transport (Road Passenger Services) Act 2018*;

path has the meaning given in the Code;

pedestrian has the meaning given in the Code;

pedestrian crossing has the meaning given in the Code;

permissive parking sign means a sign inscribed with –

- (a) the word ‘parking’, but excludes a sign inscribed with the words ‘no parking’; or
- (b) the letter ‘P’ with any arrow, figure, letter or words in green;

postal vehicle has the meaning given in the Code;

property line means the boundary between the land comprising a road and the land that abuts that road;

public bus has the meaning given in the Code;

public bus zone means a parking bay, bus embayment or length of carriageway designated for use by a public bus;

public place means any place to which the public has access whether or not that place is on private property;

reserve means any land –

- (a) which belongs to the City;
- (b) of which the City is the management body under the *Land Administration Act 1997*; or
- (c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

but does not include a verge;

road means a highway, lane, thoroughfare or similar place which the public are allowed to use and includes all of the land including the nature strip and paths appurtenant thereto lying between the property lines abutting the road;

Road Traffic Act means the *Road Traffic Act 1974*;

roundabout has the meaning given in the Code;

Schedule means a schedule to this local law;

shared zone has the meaning given in the Code;

sign includes a traffic sign, permissive parking sign, inscription, mark, structure or device approved by the City on which may be shown words, numbers, expressions or symbols for the purpose of prohibiting, regulating, guiding, directing or restricting the stopping or parking of vehicles;

special purpose vehicle has the meaning given in the Code and also includes any commercial vehicle owned by the City;

stop has the meaning given in the Code;

symbol includes a symbol specified by Australian Standard 1742.11- 1999 and a symbol specified from time to time by Standards Australia for use in the regulation of parking;

taxi has the meaning given in the Code;

taxi zone has the meaning given in the Code;

thoroughfare has the meaning given in the Act;

ticket includes a token;

ticket issuing machine means a machine or device which, as a result of a payment by any permitted means, issues a ticket showing the period during which it is lawful to remain parked in the area to which the machine or device relates;

ticket machine zone means a parking facility within a fee-paying zone in which a ticket issuing machine is installed;

T-intersection means an intersection where the end of a road intersects with the continuous side of a continuing road but does not include a roundabout;

traffic includes the passage of both vehicles and pedestrians;

traffic-control signal has the meaning given to it by the Code;

traffic island has the meaning given in the Code;

trailer has the meaning given in the Code;

truck means a vehicle which has a minimum load capacity of 1,000 kilograms;

truck bay means a parking bay designated for use by trucks only;

truck lane is the meaning given in the Code;

unattended, in relation to a vehicle, means where the driver has left the vehicle and is more than 3 metres from the closest point of the vehicle;

unexpired parking period means a parking period on which a date and expiry time is specified and the time specified has not expired;

unexpired parking ticket means a parking ticket on which a date and expiry time is printed and the printed time has not expired;

valve stem means the self-contained valve on a tyre used for inflation;

valve stem reading means observing and recording the position of a vehicles valve stem in relation to the associated tyre as a means of determining whether a vehicle has moved;

vehicle has the meaning given in the *Road Traffic (Administration) Act 2008*; and

verge means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath.

1.7 Interpretation

- (1) For the purposes of the definitions of *no parking area*, *no stopping area* and *parking area*, an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is taken to be pointing in the direction in which it would point if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.
- (2) A reference to a word or expression on a sign includes a reference to a symbol depicting that word or expression.
- (3) Where a term is used but is not defined in the Act or this local law and that term is defined in the Road Traffic Act or the Code then, unless the context requires otherwise, the term is to have the meaning given in the Road Traffic Act or the Code.
- (4) A reference to a *thoroughfare*, *parking station*, *parking facility*, *metered zone*, *ticket machine zone*, *parking app zone* or *reserve* includes a reference to any part of the *thoroughfare*, *parking station*, *parking facility*, *metered zone*, *ticket machine zone*, *parking app zone* or *reserve*.

1.8 Sign erected by the Commissioner of Main Roads

A sign that –

- (a) was erected by the Commissioner of Main Roads Western Australia prior to the commencement of this local law; and
- (b) relates to the stopping or parking of vehicles,

is taken to have been erected by the City under this local law.

1.9 Application of signs

- (1) Where under this local law the stopping or parking of a vehicle on a road is controlled by a sign, the sign is to apply to that part of the road which –
 - (a) lies beyond the sign;
 - (b) lies between that sign and the next sign; and
 - (c) is on that half of the road nearest to that sign.
- (2) A sign may prohibit or regulate parking or stopping by the use of a symbol.
- (3) An inscription or symbol on a sign operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it is to be taken to operate and have effect as if it also related to the parking of vehicles.
- (4) The first three letters of any day of the week when used on a sign indicate that day of the week.

1.10 Classes of vehicles

For the purpose of this local law, vehicles are divided into classes as follows –

- (a) public buses;
- (b) commercial vehicles;
- (c) motorcycles;
- (d) taxis;
- (e) emergency vehicles;
- (f) special purpose vehicles;
- (g) charter vehicles;
- (h) funeral vehicles;
- (i) electric vehicles; and
- (j) all other vehicles.

1.11 Establishment of parking facilities

The City may establish and vary parking facilities for the purposes of this local law.

1.12 Permitted payment

The City may authorise a person to pay for parking, in advance or in arrears, by any means other than or in addition to the insertion of money in a ticket issuing machine or parking meter or by use of a parking app.

1.13 Alternative method of payment

- (1) Where a fee to park in a parking facility (Relevant Fee) would otherwise be required, the City may authorise a person to park in the parking facility, without paying the Relevant Fee in the usual way, by giving the person (electronically or otherwise) a permit, invoice, ticket or pass (alternative method of payment).
- (2) A person who is given an alternative method of payment, and who complies with the terms of the alternative method of payment, is exempt from paying the Relevant Fee.
- (3) An alternative method of payment may not be used by any person other than the person to whom it was given by the City.

PART 2 – STOPPING AND PARKING GENERALLY

2.1 Power to prohibit and regulate

The Council may by resolution prohibit or regulate, by signs or otherwise, the stopping and parking of any vehicle, or of any class of person or vehicle, or both, but is to do so consistently with this local law.

2.2 Determinations in relation to stopping and parking

- (1) The Council may by resolution determine –
 - (a) permitted times and conditions of stopping and parking which may vary with the parking region;
 - (b) permitted classes of persons who may stop or park their vehicles;
 - (c) permitted classes of vehicles which may stop or park; or
 - (d) the manner of stopping or parking.
- (2) Where the Council makes a determination under subclause (1), the City –
 - (a) must erect one or more signs to give effect to the determination; and
 - (b) may vary the determination.

2.3 Stopping or parking generally

- (1) A person must not stop or park a vehicle in a parking facility or in a thoroughfare –
 - (a) if, by a sign, it is set apart for the stopping or parking of vehicles of a different class;
 - (b) if, by a sign, it is set apart for the stopping or parking of vehicles by persons of a different class;
 - (c) during any period when the stopping or parking of vehicles is prohibited by a sign;
 - (d) for more than the maximum time specified by a sign unless –
 - (i) clause 2.4 applies; or
 - (ii) the vehicle displays a disability parking permit in which case the vehicle may be parked (except in a parking area for people with disabilities) in accordance with regulation 174(2) of the Code;
 - (e) other than wholly within a parking bay or metered space if the parking facility has parking bays or metered spaces – unless the vehicle is too wide or long to fit completely within a single parking bay or metered space, in which case it must be parked within the minimum number of parking bays or metered spaces needed to park it; or
 - (f) otherwise than in accordance with a sign applying to the place where the vehicle is stopped or parked.
- (2) A person must not stop or park a vehicle –
 - (a) in a no stopping area;
 - (b) in an area to which a ‘clearway’ sign applies;
 - (c) at the side of a carriageway marked with a continuous yellow edge line;
 - (d) in an area of a carriageway signed or marked with a keep clear marking;

- (e) in a bay marked 'M/C' unless it is a motorcycle;
- (f) in a bus lane or busway;
- (g) in a truck lane; or
- (h) in a bicycle lane or on a bicycle path,

unless the person is driving a public bus or a taxi and is immediately dropping off, or picking up, passengers.

- (3) A person must not park a vehicle in a *no parking area*, unless the driver –
 - (a) is dropping off, or picking up, passengers or goods;
 - (b) does not leave the vehicle unattended; and
 - (c) within 2 minutes of stopping, completes the dropping off, or picking up, of the passengers or goods and drives on.

2.4 Parking with a parking permit

- (1) The City may issue to a person a parking permit which exempts the holder of the permit from a prohibition under this local law against the stopping or parking of vehicles on any part of a road or parking station subject to any conditions that the City considers appropriate.
- (2) Where –
 - (a) A parking permit issued is a physical parking permit, the parking permit must be displayed inside the vehicle on the dashboard of the vehicle and be clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while that vehicle remains stopped or parked in the area to which the parking permit relates; or
 - (b) A parking permit is issued in electronic form, the vehicle registration number must be able to be entered into the City's electronic system when the permit is used and be able to be located by an authorised person in a database that contains all relevant information about the permit, permit holder and vehicle.
- (3) The City may, at any time, revoke a permit issued under subclause (1).

2.5 Stopping or parking contrary to consent

- (1) In this clause a reference to *land* does not include land –
 - (a) which belongs to the City;
 - (b) of which is an 'otherwise unvested facility' within section 3.53 of the Act; or
 - (c) which is the subject of an agreement referred to in clause 1.5(3).
- (2) A person must not stop or park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is stopped or parked.

- (3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the stopping or parking of vehicles on the land, a person must not stop or park on the land otherwise than in accordance with that consent.

2.6 Parking positions

Where a sign referring to a parking area is not inscribed with the words 'angle parking', then unless a sign referring to the parking area indicates, or a mark on the carriageway indicates, that a vehicle must park in a different position –

- (a) where the parking area is adjacent to the boundary of a carriageway, a person stopping or parking a vehicle in the parking area must stop or park it as near as practicable to and parallel with that boundary; and
- (b) where the parking area is at or near the centre of the carriageway, a person stopping or parking a vehicle in the parking area must stop or park it at approximately right angles to the centre of the carriageway.

2.7 Angle parking

Where a sign referring to a parking area is inscribed with the words 'angle parking', a person stopping or parking a vehicle in the area must stop or park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the sign or by a mark on the carriageway.

2.8 Loading zones

- (1) A person must not stop or park a vehicle in a loading zone unless–
 - (a) the vehicle is a commercial vehicle; and
 - (b) a person is continuously engaged in loading or unloading goods to or from that vehicle; or
 - (c) alternatively to paragraphs (a) and (b), the vehicle is an authorised vehicle.
- (2) A person must not stop or park a commercial or authorised vehicle in a loading zone for longer than the time indicated on the loading zone sign, or if no time is indicated on the sign for longer than 30 minutes, unless authorised by an authorised person.

2.9 Reserves

A person must not drive, stop or park a vehicle on or over any portion of a reserve other than an area specifically set aside for that purpose, unless the person –

- (a) is an employee of the City in the course of the employee's duties;
- (b) is an authorised person; or
- (c) has obtained the permission of the City or an authorised person.

2.10 Occupied parking bays

A person must not stop or park, or attempt to stop or park, a vehicle in a parking bay or metered space in which another vehicle is stopped or parked.

2.11 Urgent, essential or official functions

(1) Where –

- (a) in a parking facility, a sign prohibits the stopping or parking of a vehicle, or permits the stopping or parking of a vehicle for a limited time; and
- (b) a person needs to carry out a function that is considered by an authorised person to be urgent, essential or official in nature and that would be facilitated by stopping or parking a vehicle in the parking facility,

the person may be permitted, by an authorised person, to stop or park the vehicle in the parking facility for a period that may exceed any applicable limited time.

(2) Where permission is given under subclause (1), an authorised person may, by a sign, prohibit for the duration of the permission the use by any other vehicle of the portion of the parking facility to which the permission relates.

(3) Permission given under subclause (1) may –

- (a) allow the stopping or parking of the vehicle continuously for a specified period or periods, between specified times or from time to time during a specified period; and
- (b) be revoked or suspended at any time by an authorised person.

(4) A person must not stop or park a vehicle in respect of which permission has been given under subclause (1) other than in accordance with the terms of the permission.

2.12 Direction to move vehicle

A person must not stop or park a vehicle, or allow a vehicle to remain stopped or parked, after being directed by an authorised person or a police officer to move the vehicle.

2.13 Selling or hiring in a parking facility

A person must not sell, hire or give away any goods or erect an advertisement in a parking facility without the written authorisation of an authorised person or the City.

2.14 Damage to parking facilities

A person must not remove, damage, deface, misuse or interfere with any part of a parking facility.

2.15 — Event parking

~~(1) — For the purposes of this clause, an *event* means a function or activity characterised by all or any of the following—~~

~~(a) — formal organisation and preparation;~~

~~(b) — its occurrence is generally advertised or notified in writing to particular persons;~~

~~(c) — organised by or on behalf of a club or a body corporate;~~

~~(d) — payment of a fee to attend; and~~

~~(e) — systematic recurrence in relation to the day, time and place.~~

~~(2) — The City may, by use of a sign, establish additional parking facilities on a reserve or City property, for any period specified on the sign, for the parking of vehicles by persons attending an event.~~

~~(3) — A person must not stop or park a vehicle on a reserve or City property established as a parking facility under subclause (2) during the period for which it is established unless:~~

~~(a) — a ticket purchased from the City with respect to the event is displayed inside the vehicle and is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times; or~~

~~(b) — any fee required by the City upon entry by a vehicle to the parking facility is paid to the City.~~

2.156 Removal and impounding of vehicles

- (1) The impounding of vehicles and other goods is dealt with in Part 3 Division 3 Subdivision 4 of the Act and regulation 29 of the *Local Government (Functions and General) Regulations 1996*.
- (2) The power of an authorised person to remove and impound any goods that are involved in a contravention that can lead to impounding is dealt with in section 3.39(1) of the Act.
- (3) The power of a person to use reasonable force to exercise the power given by section 3.39(1) of the Act is dealt with in section 3.39(2) of the Act.

2.167 Authorised parking

A person must not, without the permission of the City or an authorised person, stop or park a vehicle, other than an authorised vehicle, in an area designated by a sign for the parking of an authorised vehicle only.

2.178 Stopping or parking on City property

A person must not stop or park a vehicle on or over any portion of the City's property, other than an area specifically set aside for that purpose, unless the person –

- (a) is an authorised person; or

- (b) has obtained the permission of the City or an authorised person.

PART 3 – STOPPING AND PARKING ON ROADS AND OTHER AREAS

3.1 Stopping or parking on a carriageway

Subject to clauses 2.3, 2.6 and 2.7, a person stopping or parking a vehicle on a carriageway must stop or park it –

- (a) in the case of a two-way carriageway - so that it is as near as practicable to, and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;
- (b) in the case of a one-way carriageway - so that it is as near as practicable to, and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;
- (c) so that at least three metres of the width of the carriageway lies between the vehicle and the opposite boundary of the carriageway, or any continuous line or median strip, or between the vehicle and a vehicle stopped or parked on the opposite side of the carriageway;
- (d) so that it is more than one metre from any other vehicle, except a motorcycle without a trailer stopped or parked in accordance with this local law; and
- (e) so that it does not obstruct any vehicle on the carriageway.

3.2 Median strips and traffic islands

A person must not stop or park a vehicle, trailer or caravan (other than a bicycle or an animal) so that any portion of the vehicle, trailer or caravan is on a traffic island or median strip unless the person stops or parks in an area to which a parking control sign applies and the person is permitted to stop or park at that place under this local law.

3.3 Verges

- (1) A person shall not –
- (a) stop or park a vehicle (other than a bicycle);
 - (b) stop or park a commercial vehicle or bus; or
 - (c) stop or park a vehicle during any period when the stopping or parking of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,
- so that any portion of it is on a verge.

- (2) Subclause (1)(a) does not apply to the person if that person is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop or park the vehicle so that any portion of it is on the verge, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.
- (3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with a reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

3.4 Prohibited parking of vehicles

A person must not park a vehicle on any portion of a road or within a parking station –

- (a) for the purpose of exposing the vehicle for sale or hire;
- (b) if the vehicle is not licensed under the Road Traffic Act or a corresponding law of another State or Territory or of the Commonwealth;
- (c) if the vehicle is a trailer or caravan unattached to a motor vehicle; or
- (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than the road or parking station.

3.5 Obstructions generally

- (1) This clause does not apply to a vehicle stopped or parked in a parking bay or metered space.
- (2) Paragraphs (b) and (d) of subclause (3) do not apply to a vehicle stopped or parked in a bus embayment.
- (3) A person must not stop or park a vehicle so that any portion of the vehicle is –
 - (a) on a road and causes an obstruction on the road - unless it is a public bus stopping in a bus zone;
 - (b) obstructing an entrance, exit, carriageway, passage or thoroughfare in a parking facility;
 - (c) on a roundabout or intersection, subject to paragraphs (d) and (e);
 - (d) on a carriageway within 20 metres from the nearest point of an intersecting carriageway at an intersection with traffic-control signals - unless the vehicle stops or parks at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is otherwise permitted to stop or park at that place under this local law;
 - (e) on a carriageway within 10 metres of the prolongation of the nearest edge of any intersecting carriageway (without traffic-control signals) intersecting that

carriageway on the side on which the vehicle is stopped or parked - unless the vehicle stops or parks –

- (i) at a place on a carriageway, or in an area, to which a parking control sign applies or the vehicle is otherwise permitted to stop or park at that place under this local law; or
- (ii) if the intersection is a T-intersection along the continuous side of the continuing road at the intersection;
- (f) on or over a footpath, pedestrian crossing, children’s crossing or a place for pedestrians;
- (g) alongside or opposite an excavation, work, hoarding, scaffolding or obstruction on the carriageway – if the vehicle would obstruct traffic;
- (h) on a bridge or other elevated structure or within a tunnel or underpass - unless permitted to do so by a sign;
- (i) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous lines; or
- (j) within the head of a cul-de-sac.

3.6 Double parking

- (1) Subject to subclause (2), a person must not stop or park a vehicle on a road so that any portion of the vehicle is between any other stationary vehicle and the centre of the carriageway of that road.
- (2) Subclause (1) does not apply to –
 - (a) a person who parks a motorcycle in a bay marked ‘M/C’; or
 - (b) a person who stops or parks a vehicle in a parking bay or metered space abreast of or alongside another vehicle.

3.7 Crossovers

A person shall not stop or park a vehicle on or across a crossover or other way of access for vehicles travelling to or from adjacent land, unless –

- (a) the vehicle is dropping off, or picking up, passengers and shall not remain for longer than two minutes;
- (b) the vehicle stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law; or
- (c) the driver is the owner or occupier of the premises that abuts the crossover or is a person permitted by the owner or occupier of the premises.

3.8 Stopping on crests, curves, etc.

- (1) Subject to subclause (2), a person shall not stop or park a vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres.
- (2) A person may stop or park a vehicle on a crest or curve on a carriageway if the vehicle stops at a place on the carriageway, or in an area, to which parking control signs apply and the vehicle is permitted to stop at that place under this local law.

3.9 Stopping or parking near fire hydrant or post box

A person must not stop or park a vehicle, otherwise than in a marked bay, on a road so that any portion of the vehicle is –

- (a) within one metre of a fire hydrant, or of any sign or mark indicating the existence of a fire hydrant; or
- (b) within three metres of a public post box unless the vehicle is a postal vehicle.

3.10 Bus stops, pedestrian, children and train crossings

- (1) A person must not stop or park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of –
 - (a) a bus embayment, bus stop or a bus zone unless the vehicle is a public bus stopping to take up or set down passengers; or
 - (b) a pedestrian crossing or children's crossing.
- (2) A person must not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 20 metres of the approach side of –
 - (a) a bus embayment, bus stop or a bus zone, unless the vehicle is a public bus stopping to take up or set down passengers; or
 - (b) a pedestrian crossing or children's crossing.
- (3) This clause does not apply if –
 - (a) the vehicle is stopped or parked in a marked bay;
 - (b) the driver of the vehicle is prevented from proceeding by circumstances beyond their control; or
 - (c) it is necessary for the driver of the vehicle to stop to avoid an accident.

3.11 Restrictions on avoiding time limitations

- (1) Where stopping or parking on a length of carriageway is permitted for a limited time, a person must not move a vehicle along, or return to, that length of carriageway so that the total time of parking the vehicle exceeds the maximum time permitted - unless the vehicle has first been removed from the length of carriageway for at least two hours.

- (2) Where the stopping or parking of vehicles in a parking facility is permitted for a limited time, a person must not move a vehicle within that parking facility so that the total time of parking the vehicle exceeds the maximum time allowed for parking in that parking facility – unless the vehicle has first been removed from the parking facility for at least two hours.
- (3) Where in a parking facility –
 - (a) the parking of a vehicle is prohibited unless:
 - (i) a parking ticket from a ticket issuing machine is displayed on the dashboard of the vehicle; or
 - (ii) a parking period is obtained from a ticket issuing machine or parking app;and
 - (b) a period of free parking is permitted before a fee for parking applies, a person must not, at any time within the same day, obtain or use more than one parking ticket or parking period for the same vehicle in that parking facility.

3.12 Public bus zones

- (1) A person must not stop or park a vehicle, other than a public bus, in a public bus zone.
- (2) Unless otherwise stated on a sign, a public bus must not stop or park in a bus embayment unless actively engaged in picking up or setting down passengers.

3.13 Stopping or parking in a taxi zone

- (1) A person must not stop or park a vehicle in a taxi zone, unless the person is driving a taxi.
- (2) A person driving a taxi must not leave the taxi unattended while it is in a taxi zone.

3.14 Charter vehicle zones

- (1) A person must not stop or park a vehicle, other than a charter vehicle, in a charter vehicle zone.
- (2) A charter vehicle must not stop or park in a charter vehicle zone except to pick up or set down passengers, for not more than –
 - (a) 15 minutes – if the charter vehicle has 12 or more seats including the driver; or
 - (b) 5 minutes – if the charter vehicle has less than 12 seats including the driver.
- (3) If subclause (2) applies, a person driving the charter vehicle must not leave the charter vehicle unattended while it is in a charter vehicle zone.

3.15 Stopping or parking in a shared zone

A person must not stop or park a vehicle in a shared zone unless the vehicle –

- (a) stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law;
- (b) stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law;
- (c) is dropping off, or picking up, passengers or goods; or
- (d) is engaged in the door-to-door delivery or collection of goods, or in the collection of waste.

3.16 Stopping or parking - heavy and long vehicles

- (1) A person must not stop or park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is more than 7.5 metres in length or exceeds a GVM of 4.5 tonnes on a carriageway, verge or in a parking station for any period exceeding one hour, unless the vehicle is –
 - (a) engaged in the picking up or setting down of goods; or
 - (b) stopped in a truck bay;
- (2) Nothing in this clause detracts from any limitation or condition imposed by any other provision of this local law or sign relating to the parking or stopping of vehicles.

PART 4 – FEE-PAYING ZONES**4.1 Fee-paying zones**

The fee-paying zones are –

- (a) a metered zone;
- (b) a ticket machine zone;
- (c) a parking app zone; and
- (d) any other fee-paying zone established by the local government under clause 1.11.

4.2 Payment of fees

- (1) This clause does not apply to a parking station that requires payment on exit.
- (2) A person who stops or parks a vehicle in a fee-paying zone must –

- (a) in the case of a metered stall - immediately pay, by any form of permitted payment at the fee-paying machine, the appropriate fee as indicated by a sign on the parking meter referable to the metered stall;
 - (b) in the case for a ticket issuing machine zone – immediately pay, by any form of permitted payment at the fee-paying machine, the appropriate fee as indicated by a sign on the ticket issuing machine referable to the zone; or
 - (c) in the case of a parking app zone –
 - (i) immediately commence the parking app transaction and obtain notification that the transaction has commenced;
 - (ii) ensure that the transaction remains active at all times while the vehicle is stopped or parked; and
 - (iii) immediately before the vehicle is driven from where it had been stopped or parked, complete the pay by phone transaction and obtain notification that the required fee has been paid.
- (3) Subject to the provisions of this Part 4, the payment of the fee referred to in subclause (2) entitles a person to stop or park a vehicle in –
- (a) a metered stall for the period shown on the sign referable to the stall; or
 - (b) the relevant ticket issuing machine zone or parking app zone for the period shown on the parking ticket,

but does not authorise the parking of the vehicle during any time when stopping or parking in that stall or zone is prohibited under this local law.

4.3 Operations of fee-paying machines

A person must not operate a fee-paying machine except in accordance with the operating instruction appearing on the fee-paying machine.

4.4 Metered space, parking limit

Unless authorised by the City, a person must not leave a vehicle, or permit a vehicle to remain stopped or parked, in a metered space for longer than the maximum period stated on the sign referable to that space during which continuous stopping or parking is permitted.

4.5 Display of parking tickets and parking limits

- (1) A person must not stop or park a vehicle in a fee-paying zone during the period in which stopping or parking is permitted only on the purchase of a printed parking ticket unless –
 - (a) an unexpired parking ticket issued by a ticket issuing machine in that fee-paying zone is displayed inside the vehicle; and

- (b) the ticket is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in that fee paying zone.
- (2) Unless subclause (3) applies, where in a ticket machine zone more than one printed parking ticket is displayed bearing the same date and time of issue, the period for each ticket is to be aggregated and the tickets are to be taken not to have expired until the expiry of –
 - (a) the aggregate of those periods; or
 - (b) the maximum period of time a vehicle is permitted to park in the fee-paying zone,whichever occurs first.
- (3) If a trailer is attached to a vehicle or if a vehicle is too long or too wide to fit completely within a single metered stall or parking stall, the person parking the vehicle must –
 - (a) park the vehicle (or, as the case may be, the vehicle and the trailer) within the minimum number of metered stalls or parking stalls needed to park the vehicle (or, as the case may be, the vehicle and the trailer);
 - (b) purchase and obtain a parking ticket for each occupied metered stall or parking stall as permitted under this local law; and
 - (c) display each printed ticket inside the vehicle in accordance with subclause (1).

4.6 Reserved fee-paying zones

Unless authorised by the City, a person must not leave a vehicle, or permit a vehicle to remain stopped or parked, in a metered space, parking stall, or fee-paying zone if –

- (a) the parking meter or ticket machine or sign advising of a parking app zone is hooded with a covering bearing words or symbols that indicate parking is not permitted within the space or fee-paying zone; or
- (b) a parking zone is blocked or reserved by the City by any other physical means.

4.7 Parking restrictions in fee-paying zones

A person must not stop or park a vehicle in a fee-paying zone –

- (a) except during the period stated on a sign referable to the fee-paying zone during which stopping or parking is permitted; or
- (b) for longer than the maximum period permitted for continuous parking of a vehicle in the fee-paying zone, as stated on a sign referable to the fee-paying zone.

4.8 Use of counterfeit or altered parking tickets

A person must not park a vehicle in a fee-paying zone that requires a ticket, if there is displayed in that vehicle, so as to be visible from outside the vehicle, a parking ticket which has been counterfeited, altered, obliterated or interfered with.

4.9 Payment for parking

A person must not insert into a fee-paying machine anything other than the designations of coin or banknote, or other form of permitted payment indicated by a sign on the fee-paying machine and only in accordance with the instructions printed on the fee-paying machine.

PART 5 – PARKING STATIONS**5.1 Removal of vehicles**

- (1) A person must not remove a vehicle which has been stopped or parked in a parking station until –
 - (a) the appropriate fee for the period for which the vehicle has been stopped or parked has been paid; or
 - (b) the City has issued a notice stating the fee.
- (2) Where a notice has been issued under subclause (1)(b), the fee must be paid within three working days from the time of issue of the notice.

5.2 Entering and exiting parking facilities

A person must not, in a vehicle, enter or exit a parking facility other than through an authorised entry or exit designated as such by a sign.

5.3 Locking of parking stations

At the expiration of the hours of operation of a parking station, whether or not any vehicle remains parked in the parking station, an authorised person may lock the parking station or otherwise prevent the movement of any vehicle within, to or from the parking station.

5.4 Behaviour in a parking station

A person must not remain in a parking station after having been required to leave by an authorised person.

5.5 Low clearance signs

A person must not drive a vehicle past a low clearance sign if the vehicle, or any part of the vehicle connected to it or any load carried by the vehicle, is higher than the height (in metres) indicated by the sign.

PART 6 – MISCELLANEOUS**6.1 Authorised person certificate of appointment**

The requirement for an authorised person to be given the appropriate certificate of the person's appointment is dealt with in section 9.10(2) of the Act.

6.2 Authorised persons

No offence under this local law is committed by an authorised person while carrying out the person's functions.

6.3 Power of an authorised person

- (1) An authorised person has all necessary power to perform that authorised person's functions under this local law.
- (2) An authorised person may –
 - (a) carry into effect the provisions of this local law;
 - (b) report to the City on the working effectiveness of this local law;
 - (c) recommend to the CEO the institution of prosecutions; and
 - (d) institute and conduct prosecutions as directed by the CEO.

6.4 Impersonating an authorised person

A person who is not an authorised person must not impersonate or assume the functions of an authorised person.

6.5 Obstructing of an authorised person

A person must not obstruct or hinder an authorised person in the execution of the authorised person's duties.

6.6 Removal of notices

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, must not remove from the vehicle any notice put on the vehicle by an authorised person.

6.7 Display of signs

A person must not, without the authorisation of the City or an authorised person –

- (a) mark, set up or exhibit a sign purporting to be, or resembling, a sign marked, set up or exhibited by the City under this local law;
- (b) remove, deface or misuse a sign or property set up by the City under this local law; or
- (c) affix a board, sign, placard, notice, cover or other thing to, or paint or write on, any part of a sign or fee-paying machine.

6.8 Marking tyres and valve stem readings

(1) An authorised person may –

- (a) mark the tyres of a vehicle with chalk or any other non-indelible substance;
- (b) take a valve stem reading of a vehicle; or
- (c) record vehicle registration numbers,

for a purpose connected with the authorised person's functions.

(2) A person must not remove a mark made by an authorised person so that the purpose of affixing the mark is defeated or likely to be defeated.

6.9 Exemption when complying with directions

A person who complies with a direction given by a police officer or an authorised person does not commit an offence against this local law while complying with that direction.

6.10 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of a special purpose vehicle or an emergency vehicle may, only in the course of the driver's functions and when it is expedient and safe to do so, stop or park the vehicle in any place at any time.

6.11 Interfere with or damage to City property

A person must not interfere with, damage or obstruct the operation of any electronic parking detection device or instrument in a parking station, carriageway or any other place.

6.12 Vehicles not to obstruct a public place

Unless permitted under this local law, or unless authorised under any other written law, a person must not leave a vehicle, or any part of a vehicle, in a public place if it –

- (a) obstructs the use of any part of the public place; or
- (b) appears to an authorised person to have been abandoned, having regard to factors such as –
 - (i) whether there are any licence plates on the vehicle;
 - (ii) whether the vehicle is unregistered;
 - (iii) the extent of any damage to the vehicle;
 - (iv) whether the vehicle has been in the same position for more than 24 hours; and
 - (v) whether the vehicle appears to be inoperable.

PART 7 – OFFENCES AND MODIFIED PENALTIES**7.1 Offences**

- (1) A person who fails to do anything required to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000 and, if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence continues.
- (3) An offence against a provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.

7.2 Form of notices

For the purposes of this local law –

- (a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;
- (b) the form of the notice referred to in section 9.16~~7~~ of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- (c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

7.3 Modified penalty

- (1) Subject to subclauses (3) and (4), a person who does not contest an allegation that he or she has committed an offence against this local law may, within the time specified in the notice, pay the penalty payable for the particular offence.
- (2) The amount appearing in the final column of the table in Schedule 1 directly opposite an offence described in that Schedule is prescribed for the purposes of section 9.17 of the Act as the modified penalty for that offence.
- (3) If it appears to the City that an alleged offence cannot be adequately punished by the payment of the modified penalty, the City may refrain from accepting the modified penalty and may in lieu take proceedings against the alleged offender in an appropriate Court.
- (4) Where the time period within which a person may stop or park a vehicle on a road is controlled by a sign and a person commits an offence under this local law by stopping or parking a vehicle for a time period which exceeds that shown on the sign –
 - (a) the amount of the modified penalty is to be the amount referred to in Schedule 1 where the time period during which the vehicle was stopped or parked in excess of the time period shown on the sign was not greater than that shown on the sign; and
 - (b) the amount of the modified penalty is to be payable again in respect of each successive time period during which the vehicle continues to be parked or stopped in excess of the time period shown on the sign, to a maximum of \$500 on the amount of modified penalties payable for each offence.

City of Joondalup

Parking Local Law 2023

SCHEDULE 1
CITY OF JOONDALUP PARKING LOCAL LAW 2023

PRESCRIBED OFFENCES

[Clause 7.3]

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
1	2.3(1)(a)	Stopping or parking by vehicles of a different class	100
2	2.3(1)(b)	Stopping or parking by persons of a different class	100
3	2.3(1)(c)	Stopping or parking during prohibited period	100
4	2.3(1)(d)	Stopping or parking for longer than maximum period	100
5	2.3(1)(e)	Failure to park wholly within parking bay or metered space	100
6	2.3(1)(f)	Stopping or parking contrary to signage	100
7	2.3(2)(a)	Stopping or parking in a no stopping area	150
8	2.3(2)(b)	Stopping or parking contrary to a 'clearway' sign	150
9	2.3(2)(c)	Stopping or parking at a continuous yellow edge line	150
10	2.3(2)(d)	Stopping or parking in a keep clear area of carriageway	150
11	2.3(2)(e)	Stopping or parking vehicle other than motorcycle in 'M/C' bay	100
12	2.3(2)(f)	Stopping or parking in a bus lane or busway	150
13	2.3(2)(g)	Stopping or parking in a truck lane	150
14	2.3(2)(h)	Stopping or parking in a bicycle lane or path	150
15	2.3(3)	Parking in a no parking area	100
16	2.4(2)	Parking in a permit parking area without a valid parking permit	100
17	2.5(2)	Stopping or parking on private land without consent	150
18	2.5(3)	Stopping or parking on private land not in accordance with consent	100
19	2.6(a)	Failure to park or stop as near as practicable and parallel to boundary of carriageway	100

City of Joondalup

Parking Local Law 2023

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
20	2.6(b)	Failure to stop or park at approximately right angles to the centre of the carriageway	100
21	2.7	Failure to park at an appropriate angle in an angle parking area	100
22	2.8	Stopping or parking unlawfully in a loading zone	100
23	2.9	Driving, stopping or parking on a reserve	150
24	2.10	Stopping or parking, or attempting to stop or park in a bay occupied by another vehicle	100
25	2.11(4)	Stopping or parking contrary to permission given by an authorised person	100
26	2.12	Stopping or parking a vehicle contrary to the direction of an authorised person	150
26	2.13	Selling or hiring goods in a parking facility without authorisation	100
27	2.14	Removing, damaging, defacing, misusing or interfering with parking facility	150
28	2.15(3)	Stopping or parking unlawfully in a designated event area	100
29	2.1 6 7	Stopping or parking unauthorised vehicle in an area designated for 'Authorised Vehicle Only'	100
30	2.1 7 8	Stopping or parking on City property	100
31	3.1(a)	Stopping or parking against the flow of traffic on a two-way carriageway	100
32	3.1(b)	Stopping or parking against the flow of traffic on a one-way carriageway	100
33	3.1(c)	Stopping or parking a vehicle when distance from farther boundary, continuous line or median strip is less than 3 metres	150
34	3.1(d)	Stopping or parking a vehicle less than 1 metre from any other vehicle	100
35	3.2	Parking or stopping on a median strip or traffic island	150
36	3.3(1)	Stopping or parking a vehicle unlawfully on a verge	100
37	3.4(a)	Parking vehicle on any portion of a road or within a parking station for purpose of sale or hire	100
38	3.4(b)	Parking unlicensed vehicle on any portion of a road or within a parking station	100
39	3.4(c)	Parking unattached trailer or caravan on any portion of a road or within a parking station	100
40	3.4(d)	Parking vehicle on any portion of a road or within a parking station for the purpose of repairs	100

City of Joondalup

Parking Local Law 2023

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
41	3.5(3)(a)	Stopping or parking a vehicle on a road so as to cause obstruction	150
42	3.5(3)(b)	Stopping or parking a vehicle so as to obstruct an entrance, exit, carriageway, passage or thoroughfare in a parking facility	150
43	3.5(3)(c)	Stopping or parking a vehicle on a roundabout or intersection	200
44	3.5(3)(d)	Stopping or parking within 20 metres from an intersecting carriageway with traffic-control signals	100
45	3.5(3)(e)	Stopping or parking within 10 metres of the prolongation of nearest edge of intersecting carriageway	100
46	3.5(3)(f)	Stopping or parking on or over a footpath, pedestrian crossing, children's crossing or place for pedestrians	200
47	3.5(3)(g)	Stopping or parking alongside or opposite construction works where vehicle obstructs traffic	150
48	3.5(3)(h)	Stopping or parking on a bridge or within a tunnel or underpass	100
49	3.5(3)(i)	Stopping or parking between the boundaries of a carriageway and any continuous double line	100
50	3.5(3)(j)	Stopping or parking within head of a cul-de-sac	100
51	3.6(1)	Double parking	150
52	3.7	Stopping or parking unlawfully across a crossover or other way of access	200
53	3.8(a)	Stopping or parking on a crest or curve	100
54	3.9(a)	Stopping or parking within 1 metre of fire hydrant	100
55	3.9(b)	Stopping or parking within 3 metres of public post box	100
56	3.10(1)(a)	Stopping or parking a vehicle within 10 metres of the departure side of a bus bay, bus stop or bus zone	100
57	3.10(1)(b)	Stopping or parking a vehicle within 10 metres of the departure side of a pedestrian or children's crossing	100
58	3.10(2)(a)	Stopping or parking a vehicle within 20 metres of the approach side of a bus bay, bus stop or bus zone	100
59	3.10(2)(b)	Stopping or parking a vehicle within 20 metres of the approach side of a pedestrian or children's crossing	100
60	3.11(1)	Moving a vehicle along carriageway to avoid time limitation	100
61	3.11(2)	Moving a vehicle within parking station to avoid time limitation	100
62	3.11(3)	Obtaining more than one free parking ticket or parking period	100

City of Joondalup

Parking Local Law 2023

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
63	3.12(1)	Stopping or parking a vehicle in a public bus zone	150
64	3.12(2)	Stopping or parking public bus in bus zone when not picking up or setting down passengers	100
65	3.13(1)	Stopping or parking unlawfully in a taxi zone	100
66	3.13(2)	Leaving taxi unattended while in a taxi zone	100
67	3.14(1)	Stopping or parking in charter vehicle zone when not a charter vehicle	100
68	3.14(2)(a)	Stopping or parking charter vehicle (12 or more seats) in charter vehicle zone for longer than maximum period	100
69	3.14(2)(b)	Stopping or parking charter vehicle (less than 12 seats) in charter vehicle zone for longer than maximum period	100
70	3.14(3)	Leaving charter vehicle unattended in charter vehicle zone	100
71	3.14	Stopping or parking unlawfully in shared zone	100
72	3.15	Stopping or parking heavy or long vehicles for longer than 1 hour	100
73	4.2(2)	Failure to pay fee in a fee-paying zone	100
74	4.3	Operating a fee-paying machine contrary to instructions	100
75	4.4	Stopping or parking when meter has expired	100
76	4.5(1)	Failure to correctly display valid parking ticket in a ticket machine zone	100
77	4.6	Unlawfully stopping or parking a vehicle in a reserved fee-paying zone	100
78	4.7(a)	Stopping or parking in a fee-paying zone outside the period which stopping or parking is allowed	100
79	4.7(b)	Stopping or parking in a fee-paying zone for longer than the permitted period	100
80	4.8	Displaying a counterfeit, altered, obliterated or interfered with parking ticket	150
81	4.9	Inserting anything other than the permitted forms of payment in a fee-paying machine	150
82	5.1(1)	Unlawfully removing a parked vehicle from a parking station without paying the exit fee	150
83	5.1(2)	Failure to pay fee within 3 working days from the time of issue of the notice	100
84	5.2	Failure to enter and exit parking facility through authorised entry or exit	100

City of Joondalup

Parking Local Law 2023

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
85	5.4	Failure to leave parking station at the direction of an authorised person	100
86	5.5	Driving a vehicle past a low clearance sign	150
87	6.4	Impersonating an authorised person	200
88	6.5	Obstructing an authorised person	200
89	6.6	Unlawfully removing notice from vehicle	150
90	6.7(a)	Unauthorised display, marking, setting up, exhibiting of a sign	150
91	6.7(b)	Removing, defacing or misusing a sign or the property of the City	150
92	6.7(c)	Affixing anything to a sign or fee-paying machine	100
93	6.8(2)	Removing or interfering with a lawful mark on a tyre	200
94	6.11	Interfering with, damaging or obstructing City property	200
95	6.12(a)	Leaving vehicle so as to obstruct a public place	150
96	6.12(b)(i)	Park vehicle without number plates in a public place	100
97	6.12(b)(ii)	Park unregistered vehicle in a public place	100
98	6.12(b)(iv)	Park vehicle in a public place in excess of 24 hours	100
99		All other offences not specified	100

City of Joondalup

Parking Local Law 2023

Dated 202~~4~~3

The Common Seal of the City of Joondalup)
was affixed by authority of the resolution)
of the Council in the presence of:)

HON. ALBERT JACOB, JP

MAYOR

JAMES PEARSON

CHIEF EXECUTIVE OFFICER

Local Government Act 1995

City of Joondalup

PARKING LOCAL LAW 2023

Local Government Act 1995
City of Joondalup
PARKING LOCAL LAW 2023

CONTENTS

PART 1 - DEFINITIONS AND OPERATION	5
1.1 Citation	5
1.2 Commencement	5
1.3 Purpose and effect	5
1.4 Repeal	5
1.5 Application	6
1.6 Definitions	6
1.7 Interpretation	13
1.8 Sign erected by the Commissioner of Main Roads	13
1.9 Application of signs.....	13
1.10 Classes of vehicles.....	13
1.11 Establishment of parking facilities	14
1.12 Permitted payment.....	14
1.13 Alternative method of payment	14
PART 2 – STOPPING AND PARKING GENERALLY.....	14
2.1 Power to prohibit and regulate	14
2.2 Determinations in relation to stopping and parking	15
2.3 Stopping or parking generally	15
2.4 Parking with a parking permit	16
2.5 Stopping or parking contrary to consent	16
2.6 Parking positions	17
2.7 Angle parking	17
2.8 Loading zones.....	17
2.9 Reserves.....	17
2.10 Occupied parking bays	18
2.11 Urgent, essential or official functions	18
2.12 Direction to move vehicle	18
2.13 Selling or hiring in a parking facility	18

City of Joondalup

Parking Local Law 2023

2.14	Damage to parking facilities.....	18
2.15	Removal and impounding of vehicles	19
2.16	Authorised parking	19
2.17	Stopping or parking on City property.....	19
PART 3 – STOPPING AND PARKING ON ROADS AND OTHER AREAS		19
3.1	Stopping or parking on a carriageway.....	19
3.2	Median strips and traffic islands.....	20
3.3	Verges.....	20
3.4	Prohibited parking of vehicles	20
3.5	Obstructions generally.....	21
3.6	Double parking	21
3.7	Crossovers	22
3.8	Stopping on crests, curves, <i>etc.</i>	22
3.9	Stopping or parking near fire hydrant or post box	22
3.10	Bus stops, pedestrian, children and train crossings	22
3.11	Restrictions on avoiding time limitations.....	23
3.12	Public bus zones	23
3.13	Stopping or parking in a taxi zone.....	24
3.14	Charter vehicle zones	24
3.15	Stopping or parking in a shared zone	24
3.16	Stopping or parking - heavy and long vehicles	24
PART 4 – FEE-PAYING ZONES		25
4.1	Fee-paying zones	25
4.2	Payment of fees	25
4.3	Operations of fee-paying machines	26
4.4	Metered space, parking limit	26
4.5	Display of parking tickets and parking limits.....	26
4.6	Reserved fee-paying zones	26
4.7	Parking restrictions in fee-paying zones.....	27
4.8	Use of counterfeit or altered parking tickets	27
4.9	Payment for parking	27
PART 5 – PARKING STATIONS.....		27
5.1	Removal of vehicles	27
5.2	Entering and exiting parking facilities	28
5.3	Locking of parking stations	28

City of Joondalup	Parking Local Law 2023
5.4 Behaviour in a parking station.....	28
5.5 Low clearance signs	28
PART 6 – MISCELLANEOUS.....	28
6.1 Authorised person certificate of appointment	28
6.2 Authorised persons	28
6.3 Power of an authorised person	28
6.4 Impersonating an authorised person.....	29
6.5 Obstructing of an authorised person.....	29
6.6 Removal of notices	29
6.7 Display of signs	29
6.8 Marking tyres and valve stem readings	29
6.9 Exemption when complying with directions	30
6.10 Special purpose and emergency vehicles	30
6.11 Interfere with or damage to City property	30
6.12 Vehicles not to obstruct a public place.....	30
PART 7 – OFFENCES AND MODIFIED PENALTIES	30
7.1 Offences.....	30
7.2 Form of notices	31
7.3 Modified penalty	31
SCHEDULE 1.....	32

City of Joondalup

Parking Local Law 2023

Local Government Act 1995
City of Joondalup
PARKING LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Joondalup resolved on [REDACTED] 2024 to make the *City of Joondalup Parking Local Law 2023*.

PART 1 - DEFINITIONS AND OPERATION

1.1 Citation

This local law may be cited as the *City of Joondalup Parking Local Law 2023*.

1.2 Commencement

This local law will come into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Purpose and effect

- (1) The purpose of this local law is to provide for the regulation, control and management of parking within the district.
- (2) The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

1.4 Repeal

The following local laws are repealed on the day that this local law comes into operation –

- (1) *City of Joondalup Parking Local Law 2013*, as published in the *Government Gazette* on 19 August 2013.
- (2) *City of Joondalup Parking Amendment Local Law 2015*, as published in the *Government Gazette* on 4 September 2015.
- (3) *City of Joondalup Parking Amendment Local Law 2018*, as published in the *Government Gazette* on 3 August 2018.

1.5 Application

- (1) Except as set out in this clause, this local law applies to the whole of the district.
- (2) This local law does not apply to –
 - (a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads Western Australia;
 - (b) the prohibition areas that apply to all existing and future bridges and subways as determined by the Commissioner of Main Roads, Western Australia;
 - (c) a thoroughfare that comes under the control of the Commissioner of Main Roads Western Australia unless the control of parking and parking facilities on that thoroughfare has been delegated by the Commissioner of Main Roads Western Australia to the City; and
- (3) This local law does not apply to a parking station that –
 - (a) is not owned, controlled or occupied by the City; or
 - (b) is owned by the City but is leased to another person,
unless the City and the owner or occupier of the parking station have agreed in writing (on whatever terms and conditions they think fit) that this local law is to apply to the parking station.

1.6 Definitions

In this local law, unless the context requires otherwise –

Act means the *Local Government Act 1995*;

authorised person means a person appointed by the City under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

authorised vehicle means a vehicle authorised by the City, the CEO, an authorised person or by any written law to stop or park on (or on part of) a thoroughfare or parking facility;

bicycle has the meaning given in the Code;

bicycle lane has the meaning given in the Code;

bicycle path has the meaning given in the Code;

bus has the meaning given in the Code;

bus embayment has the meaning given in the Code;

bus lane has the meaning given in the Code;

bus stop has the meaning given in the Code;

busway has the meaning given in the Code;

bus zone has the meaning given in the Code;

caravan means a vehicle that is fitted or designed to allow human habitation and which is capable of being drawn by another vehicle, or which is capable of self-propulsion;

carriageway has the meaning given in the Code;

centre, in relation to a carriageway, means a line or a series of lines, marks or other indications-

- (a) for a two-way carriageway – placed so as to delineate vehicular traffic travelling in different directions; or
- (b) in the absence of any such lines, marks or other indications – the middle of the main, travelled portion of the carriageway;

CEO means the Chief Executive Officer of the City;

charter vehicle means a vehicle holding an omnibus licence issued under the *Transport Co-ordination Act 1966*, and includes a passenger transport vehicle, but does not include a public bus;

children's crossing has the meaning given in the Code;

City means the City of Joondalup;

City property means anything, whether land or not, that belongs to, or is vested in, or under the care, control or management of, the City;

clearway means a length of carriageway which carries a high traffic volume that has clearway no stopping signs erected appurtenant to it, to facilitate the unhindered flow of traffic;

Code means the *Road Traffic Code 2000*;

commercial vehicle means a motor vehicle that is –

- (a) constructed, adapted or fitted for the conveyance of goods; and
- (b) used primarily for the conveyance of goods,

but does not include a vehicle constructed for the conveyance of materials used in any trade, business, industry or any other work;

Council means the Council of the City;

crossover means the portion of land which lies between the boundary of a carriageway and the adjacent property line that is constructed for the purpose of giving access to the property;

disability parking permit has the meaning given in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

district means the district of the City;

driver means a person driving or in control of a vehicle;

driveway means an area of land on private property which abuts a crossover and is designed primarily for vehicles to ingress and egress to that property;

edge line has the meaning given in the Code;

electric rideable vehicle means a bicycle, scooter, skateboard, wheelchair or any other vehicle that –

- (a) has at least 1 wheel; and

- (b) is designed to be used by a single person; and
- (c) has an electric motor or motors,

but does not include an electric vehicle;

electric vehicle means a vehicle that uses one or more electric motors or traction motors for propulsion and which is charged via ‘plug in’ connection to an external power source and includes a car, truck, moped and motorbike but does not include an electric rideable device.

electronic parking detection device means an electronic device placed in a position to detect and record the parking time of a vehicle on any road, parking facility, or other public place and includes any instrument, display panel or transmitting apparatus associated with the device;

emergency vehicle has the meaning given in the Code;

entrance ticket means a ticket or token issued by an entrance ticket machine;

entrance ticket machine means a machine –

- (a) installed at an entrance to a parking station; and
- (b) from which tickets are issued to vehicles entering that parking station;

exit ticket means a ticket issued after payment of the fee by a fee collection machine;

fee collection machine means a machine installed in a parking station which, on the insertion of an entrance ticket or vehicle registration details, and payment of the required fee, issues an exit ticket or allows exit through a gate;

fee-paying machine means a ticket issuing machine, fee collection machine or parking meter;

fee-paying zone means where a fee payable is indicated by a sign where the vehicle is stopped or parked within the same –

- (a) parking station; or
- (b) section of the road between two intersections or an intersection and head of a cul-de-sac as the case may be;

fire hydrant has the meaning given in the Code;

funeral vehicle means a vehicle designed or modified for use in conducting funeral services;

footpath has the meaning given in the Code;

GVM (which stands for ‘gross vehicle mass’) means for a vehicle, the maximum loaded mass of the vehicle –

- (a) specified by the manufacturer on an identification plate on the vehicle; or
- (b) if there is no specification by the manufacturer on an identification plate on the vehicle or if the specification is not appropriate because the vehicle is modified – certified by the Director General under section 49 of the *Transport Co-ordination Act 1966*;

head of a cul-de-sac means the part of a road that is closed at one end and is shaped in such a way that it can be used for vehicles to turn, and includes bulb or hammer-head shaped closed roads;

intersection has the meaning given in the Code;

keep clear marking has the meaning given in the Code;

kerb means any structure, mark, marking or device to delineate or indicate the edge of a carriageway;

length of carriageway means the section on the same side of the carriageway, between intersections on that side of the carriageway;

loading zone means –

- (a) a parking facility or length of carriageway to which a loading zone sign applies; or
- (b) a parking bay designated by a sign for use by commercial vehicles as a loading zone;

loading zone sign has the meaning given in the Code;

low clearance sign means a sign indicating the height clearance restriction (in metres) when entering a parking station so as not to allow an oversize vehicle to attempt to pass under the object that is part of the sign;

median strip has the meaning given in the Code;

metered space means a section or part of a metered zone that is controlled by a parking meter and that is marked or defined in a way that indicates where a vehicle may be parked on payment of a fee or charge;

metered zone means a road or reserve, or part of a road or reserve, in which a parking meter regulates the stopping or parking of vehicles;

money means any legal tender under the *Currency Act 1965* (Cth);

motorcycle means a motor vehicle that has two wheels but does not include a motor vehicle to which a side car is attached;

motor vehicle means a self-propelled vehicle that is not operated on rails, and includes –

- (a) a trailer, semi-trailer or caravan while attached to a motor vehicle;
- (b) a 2-wheeled motor vehicle with a side car attached to it that is supported by a third wheel; or
- (c) a 3-wheeled motor vehicle,

but does not include an electric rideable device;

nature strip has the meaning given in the Code and includes a verge;

no parking area has the meaning given in the Code;

no parking sign means a sign with -

- (a) the words 'no parking' in red letters on a white background; or
- (b) the letter 'P' within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given in the Code;

no stopping sign means a sign with –

- (a) the words 'no stopping' or 'no standing' in red letters on a white background; or

- (b) the letter 'S' within a red annulus and a red diagonal line across it on a white background;

number plate has the meaning given in the *Road Traffic (Vehicles) Act 2012*;

obstruction has the meaning given in the Code;

occupier has the meaning given in the Act;

one-way carriageway has the meaning given in the Code;

owner –

- (a) where used in relation to a vehicle licensed under the *Road Traffic (Vehicles) Act 2012*, has the meaning given to ‘responsible person’ in the *Road Traffic (Administration) Act 2008*;
- (b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of, the vehicle; and
- (c) where used in relation to land, has the meaning given in the Act;

park has the meaning given in the Code;

parking app means a software program used by a computer, tablet, smartphone or other electronic device for the payment of parking by a vehicle for a specified period of time;

parking app zone means a parking facility within a fee-paying zone in which a parking app is available for use;

parking area has the meaning given in the Code;

parking bay means a section of a parking facility or carriageway which is marked or defined in any way to indicate where a vehicle may stop or park;

parking bay for people with disabilities has the meaning given to permit parking area in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

parking control sign has the meaning given in the Code;

parking facility includes –

- (a) land, buildings, shelters, parking bays, parking stations and other facilities open to the public generally for the parking of vehicles; and
- (b) signs, notices and facilities used in connection with the parking of vehicles;

parking meter means a machine or device which, as a result of a payment by any permitted means, indicates (with or without the issue of a ticket) the period during which it is lawful for a vehicle to remain parked in a metered space to which the machine or device relates;

parking period means an electronic authorisation to park a vehicle issued from a ticket issuing machine, a parking meter or a parking app;

parking permit means a permit issued by the City or an authorised person and includes a written or electronic permit;

parking region means the area to which this local law applies, as described in clause 1.5;

parking station means any land, building or other structure used predominantly for the stopping and parking of vehicles, whether or not a fee is charged, but does not include a road or reserve;

parking ticket means a ticket which is issued from a ticket issuing machine or parking meter and which authorises the parking of a vehicle;

passenger transport vehicle has the meaning given in the *Transport (Road Passenger Services) Act 2018*;

path has the meaning given in the Code;

pedestrian has the meaning given in the Code;

pedestrian crossing has the meaning given in the Code;

permissive parking sign means a sign inscribed with –

- (a) the word ‘parking’, but excludes a sign inscribed with the words ‘no parking’; or
- (b) the letter ‘P’ with any arrow, figure, letter or words in green;

postal vehicle has the meaning given in the Code;

property line means the boundary between the land comprising a road and the land that abuts that road;

public bus has the meaning given in the Code;

public bus zone means a parking bay, bus embayment or length of carriageway designated for use by a public bus;

public place means any place to which the public has access whether or not that place is on private property;

reserve means any land –

- (a) which belongs to the City;
- (b) of which the City is the management body under the *Land Administration Act 1997*; or
- (c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

but does not include a verge;

road means a highway, lane, thoroughfare or similar place which the public are allowed to use and includes all of the land including the nature strip and paths appurtenant thereto lying between the property lines abutting the road;

Road Traffic Act means the *Road Traffic Act 1974*;

roundabout has the meaning given in the Code;

Schedule means a schedule to this local law;

shared zone has the meaning given in the Code;

sign includes a traffic sign, permissive parking sign, inscription, mark, structure or device approved by the City on which may be shown words, numbers, expressions or symbols for the purpose of prohibiting, regulating, guiding, directing or restricting the stopping or parking of vehicles;

special purpose vehicle has the meaning given in the Code and also includes any commercial vehicle owned by the City;

stop has the meaning given in the Code;

symbol includes a symbol specified by Australian Standard 1742.11- 1999 and a symbol specified from time to time by Standards Australia for use in the regulation of parking;

taxi has the meaning given in the Code;

taxi zone has the meaning given in the Code;

thoroughfare has the meaning given in the Act;

ticket includes a token;

ticket issuing machine means a machine or device which, as a result of a payment by any permitted means, issues a ticket showing the period during which it is lawful to remain parked in the area to which the machine or device relates;

ticket machine zone means a parking facility within a fee-paying zone in which a ticket issuing machine is installed;

T-intersection means an intersection where the end of a road intersects with the continuous side of a continuing road but does not include a roundabout;

traffic includes the passage of both vehicles and pedestrians;

traffic-control signal has the meaning given to it by the Code;

traffic island has the meaning given in the Code;

trailer has the meaning given in the Code;

truck means a vehicle which has a minimum load capacity of 1,000 kilograms;

truck bay means a parking bay designated for use by trucks only;

truck lane is the meaning given in the Code;

unattended, in relation to a vehicle, means where the driver has left the vehicle and is more than 3 metres from the closest point of the vehicle;

unexpired parking period means a parking period on which a date and expiry time is specified and the time specified has not expired;

unexpired parking ticket means a parking ticket on which a date and expiry time is printed and the printed time has not expired;

valve stem means the self-contained valve on a tyre used for inflation;

valve stem reading means observing and recording the position of a vehicles valve stem in relation to the associated tyre as a means of determining whether a vehicle has moved;

vehicle has the meaning given in the *Road Traffic (Administration) Act 2008*; and

verge means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath.

1.7 Interpretation

- (1) For the purposes of the definitions of *no parking area*, *no stopping area* and *parking area*, an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is taken to be pointing in the direction in which it would point if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.
- (2) A reference to a word or expression on a sign includes a reference to a symbol depicting that word or expression.
- (3) Where a term is used but is not defined in the Act or this local law and that term is defined in the Road Traffic Act or the Code then, unless the context requires otherwise, the term is to have the meaning given in the Road Traffic Act or the Code.
- (4) A reference to a *thoroughfare*, *parking station*, *parking facility*, *metered zone*, *ticket machine zone*, *parking app zone* or *reserve* includes a reference to any part of the *thoroughfare*, *parking station*, *parking facility*, *metered zone*, *ticket machine zone*, *parking app zone* or *reserve*.

1.8 Sign erected by the Commissioner of Main Roads

A sign that –

- (a) was erected by the Commissioner of Main Roads Western Australia prior to the commencement of this local law; and
- (b) relates to the stopping or parking of vehicles,

is taken to have been erected by the City under this local law.

1.9 Application of signs

- (1) Where under this local law the stopping or parking of a vehicle on a road is controlled by a sign, the sign is to apply to that part of the road which –
 - (a) lies beyond the sign;
 - (b) lies between that sign and the next sign; and
 - (c) is on that half of the road nearest to that sign.
- (2) A sign may prohibit or regulate parking or stopping by the use of a symbol.
- (3) An inscription or symbol on a sign operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it is to be taken to operate and have effect as if it also related to the parking of vehicles.
- (4) The first three letters of any day of the week when used on a sign indicate that day of the week.

1.10 Classes of vehicles

For the purpose of this local law, vehicles are divided into classes as follows –

- (a) public buses;
- (b) commercial vehicles;
- (c) motorcycles;
- (d) taxis;
- (e) emergency vehicles;
- (f) special purpose vehicles;
- (g) charter vehicles;
- (h) funeral vehicles;
- (i) electric vehicles; and
- (j) all other vehicles.

1.11 Establishment of parking facilities

The City may establish and vary parking facilities for the purposes of this local law.

1.12 Permitted payment

The City may authorise a person to pay for parking, in advance or in arrears, by any means other than or in addition to the insertion of money in a ticket issuing machine or parking meter or by use of a parking app.

1.13 Alternative method of payment

- (1) Where a fee to park in a parking facility (Relevant Fee) would otherwise be required, the City may authorise a person to park in the parking facility, without paying the Relevant Fee in the usual way, by giving the person (electronically or otherwise) a permit, invoice, ticket or pass (alternative method of payment).
- (2) A person who is given an alternative method of payment, and who complies with the terms of the alternative method of payment, is exempt from paying the Relevant Fee.
- (3) An alternative method of payment may not be used by any person other than the person to whom it was given by the City.

PART 2 – STOPPING AND PARKING GENERALLY

2.1 Power to prohibit and regulate

The Council may by resolution prohibit or regulate, by signs or otherwise, the stopping and parking of any vehicle, or of any class of person or vehicle, or both, but is to do so consistently with this local law.

2.2 Determinations in relation to stopping and parking

- (1) The Council may by resolution determine –
 - (a) permitted times and conditions of stopping and parking which may vary with the parking region;
 - (b) permitted classes of persons who may stop or park their vehicles;
 - (c) permitted classes of vehicles which may stop or park; or
 - (d) the manner of stopping or parking.
- (2) Where the Council makes a determination under subclause (1), the City –
 - (a) must erect one or more signs to give effect to the determination; and
 - (b) may vary the determination.

2.3 Stopping or parking generally

- (1) A person must not stop or park a vehicle in a parking facility or in a thoroughfare –
 - (a) if, by a sign, it is set apart for the stopping or parking of vehicles of a different class;
 - (b) if, by a sign, it is set apart for the stopping or parking of vehicles by persons of a different class;
 - (c) during any period when the stopping or parking of vehicles is prohibited by a sign;
 - (d) for more than the maximum time specified by a sign unless –
 - (i) clause 2.4 applies; or
 - (ii) the vehicle displays a disability parking permit in which case the vehicle may be parked (except in a parking area for people with disabilities) in accordance with regulation 174(2) of the Code;
 - (e) other than wholly within a parking bay or metered space if the parking facility has parking bays or metered spaces – unless the vehicle is too wide or long to fit completely within a single parking bay or metered space, in which case it must be parked within the minimum number of parking bays or metered spaces needed to park it; or
 - (f) otherwise than in accordance with a sign applying to the place where the vehicle is stopped or parked.
- (2) A person must not stop or park a vehicle –
 - (a) in a no stopping area;
 - (b) in an area to which a ‘clearway’ sign applies;
 - (c) at the side of a carriageway marked with a continuous yellow edge line;
 - (d) in an area of a carriageway signed or marked with a keep clear marking;

- (e) in a bay marked 'M/C' unless it is a motorcycle;
 - (f) in a bus lane or busway;
 - (g) in a truck lane; or
 - (h) in a bicycle lane or on a bicycle path,
- unless the person is driving a public bus or a taxi and is immediately dropping off, or picking up, passengers.
- (3) A person must not park a vehicle in a *no parking area*, unless the driver –
 - (a) is dropping off, or picking up, passengers or goods;
 - (b) does not leave the vehicle unattended; and
 - (c) within 2 minutes of stopping, completes the dropping off, or picking up, of the passengers or goods and drives on.

2.4 Parking with a parking permit

- (1) The City may issue to a person a parking permit which exempts the holder of the permit from a prohibition under this local law against the stopping or parking of vehicles on any part of a road or parking station subject to any conditions that the City considers appropriate.
- (2) Where –
 - (a) A parking permit issued is a physical parking permit, the parking permit must be displayed inside the vehicle on the dashboard of the vehicle and be clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while that vehicle remains stopped or parked in the area to which the parking permit relates; or
 - (b) A parking permit is issued in electronic form, the vehicle registration number must be able to be entered into the City's electronic system when the permit is used and be able to be located by an authorised person in a database that contains all relevant information about the permit, permit holder and vehicle.
- (3) The City may, at any time, revoke a permit issued under subclause (1).

2.5 Stopping or parking contrary to consent

- (1) In this clause a reference to *land* does not include land –
 - (a) which belongs to the City;
 - (b) of which is an 'otherwise unvested facility' within section 3.53 of the Act; or
 - (c) which is the subject of an agreement referred to in clause 1.5(3).
- (2) A person must not stop or park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is stopped or parked.

- (3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the stopping or parking of vehicles on the land, a person must not stop or park on the land otherwise than in accordance with that consent.

2.6 Parking positions

Where a sign referring to a parking area is not inscribed with the words 'angle parking', then unless a sign referring to the parking area indicates, or a mark on the carriageway indicates, that a vehicle must park in a different position –

- (a) where the parking area is adjacent to the boundary of a carriageway, a person stopping or parking a vehicle in the parking area must stop or park it as near as practicable to and parallel with that boundary; and
- (b) where the parking area is at or near the centre of the carriageway, a person stopping or parking a vehicle in the parking area must stop or park it at approximately right angles to the centre of the carriageway.

2.7 Angle parking

Where a sign referring to a parking area is inscribed with the words 'angle parking', a person stopping or parking a vehicle in the area must stop or park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the sign or by a mark on the carriageway.

2.8 Loading zones

- (1) A person must not stop or park a vehicle in a loading zone unless–
 - (a) the vehicle is a commercial vehicle; and
 - (b) a person is continuously engaged in loading or unloading goods to or from that vehicle; or
 - (c) alternatively to paragraphs (a) and (b), the vehicle is an authorised vehicle.
- (2) A person must not stop or park a commercial or authorised vehicle in a loading zone for longer than the time indicated on the loading zone sign, or if no time is indicated on the sign for longer than 30 minutes, unless authorised by an authorised person.

2.9 Reserves

A person must not drive, stop or park a vehicle on or over any portion of a reserve other than an area specifically set aside for that purpose, unless the person –

- (a) is an employee of the City in the course of the employee's duties;
- (b) is an authorised person; or
- (c) has obtained the permission of the City or an authorised person.

2.10 Occupied parking bays

A person must not stop or park, or attempt to stop or park, a vehicle in a parking bay or metered space in which another vehicle is stopped or parked.

2.11 Urgent, essential or official functions

(1) Where –

- (a) in a parking facility, a sign prohibits the stopping or parking of a vehicle, or permits the stopping or parking of a vehicle for a limited time; and
- (b) a person needs to carry out a function that is considered by an authorised person to be urgent, essential or official in nature and that would be facilitated by stopping or parking a vehicle in the parking facility,

the person may be permitted, by an authorised person, to stop or park the vehicle in the parking facility for a period that may exceed any applicable limited time.

(2) Where permission is given under subclause (1), an authorised person may, by a sign, prohibit for the duration of the permission the use by any other vehicle of the portion of the parking facility to which the permission relates.

(3) Permission given under subclause (1) may –

- (a) allow the stopping or parking of the vehicle continuously for a specified period or periods, between specified times or from time to time during a specified period; and
- (b) be revoked or suspended at any time by an authorised person.

(4) A person must not stop or park a vehicle in respect of which permission has been given under subclause (1) other than in accordance with the terms of the permission.

2.12 Direction to move vehicle

A person must not stop or park a vehicle, or allow a vehicle to remain stopped or parked, after being directed by an authorised person or a police officer to move the vehicle.

2.13 Selling or hiring in a parking facility

A person must not sell, hire or give away any goods or erect an advertisement in a parking facility without the written authorisation of an authorised person or the City.

2.14 Damage to parking facilities

A person must not remove, damage, deface, misuse or interfere with any part of a parking facility.

2.15 Removal and impounding of vehicles

- (1) The impounding of vehicles and other goods is dealt with in Part 3 Division 3 Subdivision 4 of the Act and regulation 29 of the *Local Government (Functions and General) Regulations 1996*.
- (2) The power of an authorised person to remove and impound any goods that are involved in a contravention that can lead to impounding is dealt with in section 3.39(1) of the Act.
- (3) The power of a person to use reasonable force to exercise the power given by section 3.39(1) of the Act is dealt with in section 3.39(2) of the Act.

2.16 Authorised parking

A person must not, without the permission of the City or an authorised person, stop or park a vehicle, other than an authorised vehicle, in an area designated by a sign for the parking of an authorised vehicle only.

2.17 Stopping or parking on City property

A person must not stop or park a vehicle on or over any portion of the City's property, other than an area specifically set aside for that purpose, unless the person –

- (a) is an authorised person; or
- (b) has obtained the permission of the City or an authorised person.

PART 3 – STOPPING AND PARKING ON ROADS AND OTHER AREAS**3.1 Stopping or parking on a carriageway**

Subject to clauses 2.3, 2.6 and 2.7, a person stopping or parking a vehicle on a carriageway must stop or park it –

- (a) in the case of a two-way carriageway - so that it is as near as practicable to, and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;
- (b) in the case of a one-way carriageway - so that it is as near as practicable to, and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;
- (c) so that at least three metres of the width of the carriageway lies between the vehicle and the opposite boundary of the carriageway, or any continuous line or median strip, or between the vehicle and a vehicle stopped or parked on the opposite side of the carriageway;

- (d) so that it is more than one metre from any other vehicle, except a motorcycle without a trailer stopped or parked in accordance with this local law; and
- (e) so that it does not obstruct any vehicle on the carriageway.

3.2 Median strips and traffic islands

A person must not stop or park a vehicle, trailer or caravan (other than a bicycle or an animal) so that any portion of the vehicle, trailer or caravan is on a traffic island or median strip unless the person stops or parks in an area to which a parking control sign applies and the person is permitted to stop or park at that place under this local law.

3.3 Verges

- (1) A person shall not –
 - (a) stop or park a vehicle (other than a bicycle);
 - (b) stop or park a commercial vehicle or bus; or
 - (c) stop or park a vehicle during any period when the stopping or parking of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,
so that any portion of it is on a verge.
- (2) Subclause (1)(a) does not apply to the person if that person is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop or park the vehicle so that any portion of it is on the verge, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.
- (3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with a reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

3.4 Prohibited parking of vehicles

A person must not park a vehicle on any portion of a road or within a parking station –

- (a) for the purpose of exposing the vehicle for sale or hire;
- (b) if the vehicle is not licensed under the Road Traffic Act or a corresponding law of another State or Territory or of the Commonwealth;
- (c) if the vehicle is a trailer or caravan unattached to a motor vehicle; or
- (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than the road or parking station.

3.5 Obstructions generally

- (1) This clause does not apply to a vehicle stopped or parked in a parking bay or metered space.
- (2) Paragraphs (b) and (d) of subclause (3) do not apply to a vehicle stopped or parked in a bus embayment.
- (3) A person must not stop or park a vehicle so that any portion of the vehicle is –
 - (a) on a road and causes an obstruction on the road - unless it is a public bus stopping in a bus zone;
 - (b) obstructing an entrance, exit, carriageway, passage or thoroughfare in a parking facility;
 - (c) on a roundabout or intersection, subject to paragraphs (d) and (e);
 - (d) on a carriageway within 20 metres from the nearest point of an intersecting carriageway at an intersection with traffic-control signals - unless the vehicle stops or parks at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is otherwise permitted to stop or park at that place under this local law;
 - (e) on a carriageway within 10 metres of the prolongation of the nearest edge of any intersecting carriageway (without traffic-control signals) intersecting that carriageway on the side on which the vehicle is stopped or parked - unless the vehicle stops or parks –
 - (i) at a place on a carriageway, or in an area, to which a parking control sign applies or the vehicle is otherwise permitted to stop or park at that place under this local law; or
 - (ii) if the intersection is a T-intersection along the continuous side of the continuing road at the intersection;
 - (f) on or over a footpath, pedestrian crossing, children’s crossing or a place for pedestrians;
 - (g) alongside or opposite an excavation, work, hoarding, scaffolding or obstruction on the carriageway – if the vehicle would obstruct traffic;
 - (h) on a bridge or other elevated structure or within a tunnel or underpass - unless permitted to do so by a sign;
 - (i) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous lines; or
 - (j) within the head of a cul-de-sac.

3.6 Double parking

- (1) Subject to subclause (2), a person must not stop or park a vehicle on a road so that any portion of the vehicle is between any other stationary vehicle and the centre of the carriageway of that road.
- (2) Subclause (1) does not apply to –

- (a) a person who parks a motorcycle in a bay marked 'M/C'; or
- (b) a person who stops or parks a vehicle in a parking bay or metered space abreast of or alongside another vehicle.

3.7 Crossovers

A person shall not stop or park a vehicle on or across a crossover or other way of access for vehicles travelling to or from adjacent land, unless –

- (a) the vehicle is dropping off, or picking up, passengers and shall not remain for longer than two minutes;
- (b) the vehicle stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law; or
- (c) the driver is the owner or occupier of the premises that abuts the crossover or is a person permitted by the owner or occupier of the premises.

3.8 Stopping on crests, curves, etc.

- (1) Subject to subclause (2), a person shall not stop or park a vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres.
- (2) A person may stop or park a vehicle on a crest or curve on a carriageway if the vehicle stops at a place on the carriageway, or in an area, to which parking control signs apply and the vehicle is permitted to stop at that place under this local law.

3.9 Stopping or parking near fire hydrant or post box

A person must not stop or park a vehicle, otherwise than in a marked bay, on a road so that any portion of the vehicle is –

- (a) within one metre of a fire hydrant, or of any sign or mark indicating the existence of a fire hydrant; or
- (b) within three metres of a public post box unless the vehicle is a postal vehicle.

3.10 Bus stops, pedestrian, children and train crossings

- (1) A person must not stop or park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of –
 - (a) a bus embayment, bus stop or a bus zone unless the vehicle is a public bus stopping to take up or set down passengers; or
 - (b) a pedestrian crossing or children's crossing.
- (2) A person must not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 20 metres of the approach side of–

- (a) a bus embayment, bus stop or a bus zone, unless the vehicle is a public bus stopping to take up or set down passengers; or
 - (b) a pedestrian crossing or children's crossing.
- (3) This clause does not apply if –
- (a) the vehicle is stopped or parked in a marked bay;
 - (b) the driver of the vehicle is prevented from proceeding by circumstances beyond their control; or
 - (c) it is necessary for the driver of the vehicle to stop to avoid an accident.

3.11 Restrictions on avoiding time limitations

- (1) Where stopping or parking on a length of carriageway is permitted for a limited time, a person must not move a vehicle along, or return to, that length of carriageway so that the total time of parking the vehicle exceeds the maximum time permitted - unless the vehicle has first been removed from the length of carriageway for at least two hours.
- (2) Where the stopping or parking of vehicles in a parking facility is permitted for a limited time, a person must not move a vehicle within that parking facility so that the total time of parking the vehicle exceeds the maximum time allowed for parking in that parking facility – unless the vehicle has first been removed from the parking facility for at least two hours.
- (3) Where in a parking facility –
 - (a) the parking of a vehicle is prohibited unless:
 - (i) a parking ticket from a ticket issuing machine is displayed on the dashboard of the vehicle; or
 - (ii) a parking period is obtained from a ticket issuing machine or parking app;and
 - (b) a period of free parking is permitted before a fee for parking applies,
a person must not, at any time within the same day, obtain or use more than one parking ticket or parking period for the same vehicle in that parking facility.

3.12 Public bus zones

- (1) A person must not stop or park a vehicle, other than a public bus, in a public bus zone.
- (2) Unless otherwise stated on a sign, a public bus must not stop or park in a bus embayment unless actively engaged in picking up or setting down passengers.

3.13 Stopping or parking in a taxi zone

- (1) A person must not stop or park a vehicle in a taxi zone, unless the person is driving a taxi.
- (2) A person driving a taxi must not leave the taxi unattended while it is in a taxi zone.

3.14 Charter vehicle zones

- (1) A person must not stop or park a vehicle, other than a charter vehicle, in a charter vehicle zone.
- (2) A charter vehicle must not stop or park in a charter vehicle zone except to pick up or set down passengers, for not more than –
 - (a) 15 minutes – if the charter vehicle has 12 or more seats including the driver; or
 - (b) 5 minutes – if the charter vehicle has less than 12 seats including the driver.
- (3) If subclause (2) applies, a person driving the charter vehicle must not leave the charter vehicle unattended while it is in a charter vehicle zone.

3.15 Stopping or parking in a shared zone

A person must not stop or park a vehicle in a shared zone unless the vehicle –

- (a) stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law;
- (b) stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law;
- (c) is dropping off, or picking up, passengers or goods; or
- (d) is engaged in the door-to-door delivery or collection of goods, or in the collection of waste.

3.16 Stopping or parking - heavy and long vehicles

- (1) A person must not stop or park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is more than 7.5 metres in length or exceeds a GVM of 4.5 tonnes on a carriageway, verge or in a parking station for any period exceeding one hour, unless the vehicle is –
 - (a) engaged in the picking up or setting down of goods; or
 - (b) stopped in a truck bay;
- (2) Nothing in this clause detracts from any limitation or condition imposed by any other provision of this local law or sign relating to the parking or stopping of vehicles.

PART 4 – FEE-PAYING ZONES**4.1 Fee-paying zones**

The fee-paying zones are –

- (a) a metered zone;
- (b) a ticket machine zone;
- (c) a parking app zone; and
- (d) any other fee-paying zone established by the local government under clause 1.11.

4.2 Payment of fees

- (1) This clause does not apply to a parking station that requires payment on exit.
- (2) A person who stops or parks a vehicle in a fee-paying zone must –
 - (a) in the case of a metered stall - immediately pay, by any form of permitted payment at the fee-paying machine, the appropriate fee as indicated by a sign on the parking meter referable to the metered stall;
 - (b) in the case for a ticket issuing machine zone – immediately pay, by any form of permitted payment at the fee-paying machine, the appropriate fee as indicated by a sign on the ticket issuing machine referable to the zone; or
 - (c) in the case of a parking app zone –
 - (i) immediately commence the parking app transaction and obtain notification that the transaction has commenced;
 - (ii) ensure that the transaction remains active at all times while the vehicle is stopped or parked; and
 - (iii) immediately before the vehicle is driven from where it had been stopped or parked, complete the pay by phone transaction and obtain notification that the required fee has been paid.
- (3) Subject to the provisions of this Part 4, the payment of the fee referred to in subclause (2) entitles a person to stop or park a vehicle in –
 - (a) a metered stall for the period shown on the sign referable to the stall; or
 - (b) the relevant ticket issuing machine zone or parking app zone for the period shown on the parking ticket,

but does not authorise the parking of the vehicle during any time when stopping or parking in that stall or zone is prohibited under this local law.

4.3 Operations of fee-paying machines

A person must not operate a fee-paying machine except in accordance with the operating instruction appearing on the fee-paying machine.

4.4 Metered space, parking limit

Unless authorised by the City, a person must not leave a vehicle, or permit a vehicle to remain stopped or parked, in a metered space for longer than the maximum period stated on the sign referable to that space during which continuous stopping or parking is permitted.

4.5 Display of parking tickets and parking limits

- (1) A person must not stop or park a vehicle in a fee-paying zone during the period in which stopping or parking is permitted only on the purchase of a printed parking ticket unless –
 - (a) an unexpired parking ticket issued by a ticket issuing machine in that fee-paying zone is displayed inside the vehicle; and
 - (b) the ticket is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in that fee paying zone.
- (2) Unless subclause (3) applies, where in a ticket machine zone more than one printed parking ticket is displayed bearing the same date and time of issue, the period for each ticket is to be aggregated and the tickets are to be taken not to have expired until the expiry of –
 - (a) the aggregate of those periods; or
 - (b) the maximum period of time a vehicle is permitted to park in the fee-paying zone,whichever occurs first.
- (3) If a trailer is attached to a vehicle or if a vehicle is too long or too wide to fit completely within a single metered stall or parking stall, the person parking the vehicle must –
 - (a) park the vehicle (or, as the case may be, the vehicle and the trailer) within the minimum number of metered stalls or parking stalls needed to park the vehicle (or, as the case may be, the vehicle and the trailer);
 - (b) purchase and obtain a parking ticket for each occupied metered stall or parking stall as permitted under this local law; and
 - (c) display each printed ticket inside the vehicle in accordance with subclause (1).

4.6 Reserved fee-paying zones

Unless authorised by the City, a person must not leave a vehicle, or permit a vehicle to remain stopped or parked, in a metered space, parking stall, or fee-paying zone if –

- (a) the parking meter or ticket machine or sign advising of a parking app zone is hooded with a covering bearing words or symbols that indicate parking is not permitted within the space or fee-paying zone; or
- (b) a parking zone is blocked or reserved by the City by any other physical means.

4.7 Parking restrictions in fee-paying zones

A person must not stop or park a vehicle in a fee-paying zone –

- (a) except during the period stated on a sign referable to the fee-paying zone during which stopping or parking is permitted; or
- (b) for longer than the maximum period permitted for continuous parking of a vehicle in the fee-paying zone, as stated on a sign referable to the fee-paying zone.

4.8 Use of counterfeit or altered parking tickets

A person must not park a vehicle in a fee-paying zone that requires a ticket, if there is displayed in that vehicle, so as to be visible from outside the vehicle, a parking ticket which has been counterfeited, altered, obliterated or interfered with.

4.9 Payment for parking

A person must not insert into a fee-paying machine anything other than the designations of coin or banknote, or other form of permitted payment indicated by a sign on the fee-paying machine and only in accordance with the instructions printed on the fee-paying machine.

PART 5 – PARKING STATIONS

5.1 Removal of vehicles

- (1) A person must not remove a vehicle which has been stopped or parked in a parking station until –
 - (a) the appropriate fee for the period for which the vehicle has been stopped or parked has been paid; or
 - (b) the City has issued a notice stating the fee.
- (2) Where a notice has been issued under subclause (1)(b), the fee must be paid within three working days from the time of issue of the notice.

5.2 Entering and exiting parking facilities

A person must not, in a vehicle, enter or exit a parking facility other than through an authorised entry or exit designated as such by a sign.

5.3 Locking of parking stations

At the expiration of the hours of operation of a parking station, whether or not any vehicle remains parked in the parking station, an authorised person may lock the parking station or otherwise prevent the movement of any vehicle within, to or from the parking station.

5.4 Behaviour in a parking station

A person must not remain in a parking station after having been required to leave by an authorised person.

5.5 Low clearance signs

A person must not drive a vehicle past a low clearance sign if the vehicle, or any part of the vehicle connected to it or any load carried by the vehicle, is higher than the height (in metres) indicated by the sign.

PART 6 – MISCELLANEOUS**6.1 Authorised person certificate of appointment**

The requirement for an authorised person to be given the appropriate certificate of the person's appointment is dealt with in section 9.10(2) of the Act.

6.2 Authorised persons

No offence under this local law is committed by an authorised person while carrying out the person's functions.

6.3 Power of an authorised person

- (1) An authorised person has all necessary power to perform that authorised person's functions under this local law.
- (2) An authorised person may –
 - (a) carry into effect the provisions of this local law;
 - (b) report to the City on the working effectiveness of this local law;
 - (c) recommend to the CEO the institution of prosecutions; and

- (d) institute and conduct prosecutions as directed by the CEO.

6.4 Impersonating an authorised person

A person who is not an authorised person must not impersonate or assume the functions of an authorised person.

6.5 Obstructing of an authorised person

A person must not obstruct or hinder an authorised person in the execution of the authorised person's duties.

6.6 Removal of notices

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, must not remove from the vehicle any notice put on the vehicle by an authorised person.

6.7 Display of signs

A person must not, without the authorisation of the City or an authorised person –

- (a) mark, set up or exhibit a sign purporting to be, or resembling, a sign marked, set up or exhibited by the City under this local law;
- (b) remove, deface or misuse a sign or property set up by the City under this local law; or
- (c) affix a board, sign, placard, notice, cover or other thing to, or paint or write on, any part of a sign or fee-paying machine.

6.8 Marking tyres and valve stem readings

(1) An authorised person may –

- (a) mark the tyres of a vehicle with chalk or any other non-indelible substance;
- (b) take a valve stem reading of a vehicle; or
- (c) record vehicle registration numbers,

for a purpose connected with the authorised person's functions.

(2) A person must not remove a mark made by an authorised person so that the purpose of affixing the mark is defeated or likely to be defeated.

6.9 Exemption when complying with directions

A person who complies with a direction given by a police officer or an authorised person does not commit an offence against this local law while complying with that direction.

6.10 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of a special purpose vehicle or an emergency vehicle may, only in the course of the driver's functions and when it is expedient and safe to do so, stop or park the vehicle in any place at any time.

6.11 Interfere with or damage to City property

A person must not interfere with, damage or obstruct the operation of any electronic parking detection device or instrument in a parking station, carriageway or any other place.

6.12 Vehicles not to obstruct a public place

Unless permitted under this local law, or unless authorised under any other written law, a person must not leave a vehicle, or any part of a vehicle, in a public place if it –

- (a) obstructs the use of any part of the public place; or
- (b) appears to an authorised person to have been abandoned, having regard to factors such as –
 - (i) whether there are any licence plates on the vehicle;
 - (ii) whether the vehicle is unregistered;
 - (iii) the extent of any damage to the vehicle;
 - (iv) whether the vehicle has been in the same position for more than 24 hours; and
 - (v) whether the vehicle appears to be inoperable.

PART 7 – OFFENCES AND MODIFIED PENALTIES**7.1 Offences**

- (1) A person who fails to do anything required to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000 and, if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence continues.

- (3) An offence against a provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.

7.2 Form of notices

For the purposes of this local law –

- (a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;
- (b) the form of the notice referred to in section 9.16 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- (c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

7.3 Modified penalty

- (1) Subject to subclauses (3) and (4), a person who does not contest an allegation that he or she has committed an offence against this local law may, within the time specified in the notice, pay the penalty payable for the particular offence.
- (2) The amount appearing in the final column of the table in Schedule 1 directly opposite an offence described in that Schedule is prescribed for the purposes of section 9.17 of the Act as the modified penalty for that offence.
- (3) If it appears to the City that an alleged offence cannot be adequately punished by the payment of the modified penalty, the City may refrain from accepting the modified penalty and may in lieu take proceedings against the alleged offender in an appropriate Court.
- (4) Where the time period within which a person may stop or park a vehicle on a road is controlled by a sign and a person commits an offence under this local law by stopping or parking a vehicle for a time period which exceeds that shown on the sign –
- (a) the amount of the modified penalty is to be the amount referred to in Schedule 1 where the time period during which the vehicle was stopped or parked in excess of the time period shown on the sign was not greater than that shown on the sign; and
- (b) the amount of the modified penalty is to be payable again in respect of each successive time period during which the vehicle continues to be parked or stopped in excess of the time period shown on the sign, to a maximum of \$500 on the amount of modified penalties payable for each offence.

City of Joondalup

Parking Local Law 2023

SCHEDULE 1
CITY OF JOONDALUP PARKING LOCAL LAW 2023

PRESCRIBED OFFENCES

[Clause 7.3]

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
1	2.3(1)(a)	Stopping or parking by vehicles of a different class	100
2	2.3(1)(b)	Stopping or parking by persons of a different class	100
3	2.3(1)(c)	Stopping or parking during prohibited period	100
4	2.3(1)(d)	Stopping or parking for longer than maximum period	100
5	2.3(1)(e)	Failure to park wholly within parking bay or metered space	100
6	2.3(1)(f)	Stopping or parking contrary to signage	100
7	2.3(2)(a)	Stopping or parking in a no stopping area	150
8	2.3(2)(b)	Stopping or parking contrary to a 'clearway' sign	150
9	2.3(2)(c)	Stopping or parking at a continuous yellow edge line	150
10	2.3(2)(d)	Stopping or parking in a keep clear area of carriageway	150
11	2.3(2)(e)	Stopping or parking vehicle other than motorcycle in 'M/C' bay	100
12	2.3(2)(f)	Stopping or parking in a bus lane or busway	150
13	2.3(2)(g)	Stopping or parking in a truck lane	150
14	2.3(2)(h)	Stopping or parking in a bicycle lane or path	150
15	2.3(3)	Parking in a no parking area	100
16	2.4(2)	Parking in a permit parking area without a valid parking permit	100
17	2.5(2)	Stopping or parking on private land without consent	150
18	2.5(3)	Stopping or parking on private land not in accordance with consent	100
19	2.6(a)	Failure to park or stop as near as practicable and parallel to boundary of carriageway	100

City of Joondalup

Parking Local Law 2023

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
20	2.6(b)	Failure to stop or park at approximately right angles to the centre of the carriageway	100
21	2.7	Failure to park at an appropriate angle in an angle parking area	100
22	2.8	Stopping or parking unlawfully in a loading zone	100
23	2.9	Driving, stopping or parking on a reserve	150
24	2.10	Stopping or parking, or attempting to stop or park in a bay occupied by another vehicle	100
25	2.11(4)	Stopping or parking contrary to permission given by an authorised person	100
26	2.12	Stopping or parking a vehicle contrary to the direction of an authorised person	150
27	2.13	Selling or hiring goods in a parking facility without authorisation	100
28	2.14	Removing, damaging, defacing, misusing or interfering with parking facility	150
29	2.16	Stopping or parking unauthorised vehicle in an area designated for 'Authorised Vehicle Only'	100
30	2.17	Stopping or parking on City property	100
31	3.1(a)	Stopping or parking against the flow of traffic on a two-way carriageway	100
32	3.1(b)	Stopping or parking against the flow of traffic on a one-way carriageway	100
33	3.1(c)	Stopping or parking a vehicle when distance from farther boundary, continuous line or median strip is less than 3 metres	150
34	3.1(d)	Stopping or parking a vehicle less than 1 metre from any other vehicle	100
35	3.2	Parking or stopping on a median strip or traffic island	150
36	3.3(1)	Stopping or parking a vehicle unlawfully on a verge	100
37	3.4(a)	Parking vehicle on any portion of a road or within a parking station for purpose of sale or hire	100
38	3.4(b)	Parking unlicensed vehicle on any portion of a road or within a parking station	100
39	3.4(c)	Parking unattached trailer or caravan on any portion of a road or within a parking station	100
40	3.4(d)	Parking vehicle on any portion of a road or within a parking station for the purpose of repairs	100
41	3.5(3)(a)	Stopping or parking a vehicle on a road so as to cause obstruction	150

City of Joondalup

Parking Local Law 2023

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
42	3.5(3)(b)	Stopping or parking a vehicle so as to obstruct an entrance, exit, carriageway, passage or thoroughfare in a parking facility	150
43	3.5(3)(c)	Stopping or parking a vehicle on a roundabout or intersection	200
44	3.5(3)(d)	Stopping or parking within 20 metres from an intersecting carriageway with traffic-control signals	100
45	3.5(3)(e)	Stopping or parking within 10 metres of the prolongation of nearest edge of intersecting carriageway	100
46	3.5(3)(f)	Stopping or parking on or over a footpath, pedestrian crossing, children's crossing or place for pedestrians	200
47	3.5(3)(g)	Stopping or parking alongside or opposite construction works where vehicle obstructs traffic	150
48	3.5(3)(h)	Stopping or parking on a bridge or within a tunnel or underpass	100
49	3.5(3)(i)	Stopping or parking between the boundaries of a carriageway and any continuous double line	100
50	3.5(3)(j)	Stopping or parking within head of a cul-de-sac	100
51	3.6(1)	Double parking	150
52	3.7	Stopping or parking unlawfully across a crossover or other way of access	200
53	3.8(a)	Stopping or parking on a crest or curve	100
54	3.9(a)	Stopping or parking within 1 metre of fire hydrant	100
55	3.9(b)	Stopping or parking within 3 metres of public post box	100
56	3.10(1)(a)	Stopping or parking a vehicle within 10 metres of the departure side of a bus bay, bus stop or bus zone	100
57	3.10(1)(b)	Stopping or parking a vehicle within 10 metres of the departure side of a pedestrian or children's crossing	100
58	3.10(2)(a)	Stopping or parking a vehicle within 20 metres of the approach side of a bus bay, bus stop or bus zone	100
59	3.10(2)(b)	Stopping or parking a vehicle within 20 metres of the approach side of a pedestrian or children's crossing	100
60	3.11(1)	Moving a vehicle along carriageway to avoid time limitation	100
61	3.11(2)	Moving a vehicle within parking station to avoid time limitation	100
62	3.11(3)	Obtaining more than one free parking ticket or parking period	100
63	3.12(1)	Stopping or parking a vehicle in a public bus zone	150

City of Joondalup

Parking Local Law 2023

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
64	3.12(2)	Stopping or parking public bus in bus zone when not picking up or setting down passengers	100
65	3.13(1)	Stopping or parking unlawfully in a taxi zone	100
66	3.13(2)	Leaving taxi unattended while in a taxi zone	100
67	3.14(1)	Stopping or parking in charter vehicle zone when not a charter vehicle	100
68	3.14(2)(a)	Stopping or parking charter vehicle (12 or more seats) in charter vehicle zone for longer than maximum period	100
69	3.14(2)(b)	Stopping or parking charter vehicle (less than 12 seats) in charter vehicle zone for longer than maximum period	100
70	3.14(3)	Leaving charter vehicle unattended in charter vehicle zone	100
71	3.14	Stopping or parking unlawfully in shared zone	100
72	3.15	Stopping or parking heavy or long vehicles for longer than 1 hour	100
73	4.2(2)	Failure to pay fee in a fee-paying zone	100
74	4.3	Operating a fee-paying machine contrary to instructions	100
75	4.4	Stopping or parking when meter has expired	100
76	4.5(1)	Failure to correctly display valid parking ticket in a ticket machine zone	100
77	4.6	Unlawfully stopping or parking a vehicle in a reserved fee-paying zone	100
78	4.7(a)	Stopping or parking in a fee-paying zone outside the period which stopping or parking is allowed	100
79	4.7(b)	Stopping or parking in a fee-paying zone for longer than the permitted period	100
80	4.8	Displaying a counterfeit, altered, obliterated or interfered with parking ticket	150
81	4.9	Inserting anything other than the permitted forms of payment in a fee-paying machine	150
82	5.1(1)	Unlawfully removing a parked vehicle from a parking station without paying the exit fee	150
83	5.1(2)	Failure to pay fee within 3 working days from the time of issue of the notice	100
84	5.2	Failure to enter and exit parking facility through authorised entry or exit	100
85	5.4	Failure to leave parking station at the direction of an authorised person	100

City of Joondalup

Parking Local Law 2023

Item No.	Offence No.	Nature of Offence	Modified Penalty (\$)
86	5.5	Driving a vehicle past a low clearance sign	150
87	6.4	Impersonating an authorised person	200
88	6.5	Obstructing an authorised person	200
89	6.6	Unlawfully removing notice from vehicle	150
90	6.7(a)	Unauthorised display, marking, setting up, exhibiting of a sign	150
91	6.7(b)	Removing, defacing or misusing a sign or the property of the City	150
92	6.7(c)	Affixing anything to a sign or fee-paying machine	100
93	6.8(2)	Removing or interfering with a lawful mark on a tyre	200
94	6.11	Interfering with, damaging or obstructing City property	200
95	6.12(a)	Leaving vehicle so as to obstruct a public place	150
96	6.12(b)(i)	Park vehicle without number plates in a public place	100
97	6.12(b)(ii)	Park unregistered vehicle in a public place	100
98	6.12(b)(iv)	Park vehicle in a public place in excess of 24 hours	100
99		All other offences not specified	100

City of Joondalup

Parking Local Law 2023

Dated [REDACTED] 2024

The Common Seal of the City of Joondalup)
was affixed by authority of the resolution)
of the Council in the presence of:)

HON. ALBERT JACOB, JP
MAYOR

JAMES PEARSON
CHIEF EXECUTIVE OFFICER



COMMUNITY CONSULTATION OUTCOMES REPORT

Parking Local Law 2023 and Pest
Plant Amendment Local Law 2023

CONTENTS

OVERVIEW	3
STAKEHOLDERS	4
CONSULTATION MATERIALS	5
RESPONSE RATE	8
DEMOGRAPHICS	10
OUTCOMES	10
APPENDIX.....	15

OVERVIEW

The community was invited to provide feedback from Thursday 2 November 2023 to Thursday 14 December 2023 on two local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

Written feedback was sought by way of an online submission form, email or letter.

The City received a total of 29 submissions throughout the 43-day consultation period. This included 24 submissions from individual community members and 4 submissions from the following identified stakeholders:

- Joondalup Community Coast Care Forum
- Friends of Sorrento Beach and Marmion Foreshore
- Whitford Community, Ratepayers & Recreation Association Inc
- Woodvale Waters Landowners Association.

Submissions related to the *Parking Local Law 2023* commonly referred to the need to improve the policing of the laws, while submissions about the *Pest Plant Amendment Local Law 2023* were mostly supportive of the inclusion of Golden Crownbeard.

STAKEHOLDERS

A total of 36 stakeholders were directly engaged by the City of Joondalup. Stakeholders identified included:

- Environmental/friends' groups (20)
 - Joondalup Community Coast Care Forum
 - Friends of Cadogan Park
 - Friends of Carnaby Reserve
 - Friends of Central Park Bushland
 - Friends of Craigie Bushland
 - Friends of Harman Park
 - Friends of Hepburn and Pinnaroo Bushland
 - Friends of Hillarys and Kallaroo Foreshore
 - Friends of Korella Park Bushland
 - Friends of Maritana Bushland
 - Friends of North Ocean Reef/Iluka Foreshore
 - Friends of Periwinkle Bushland
 - Friends of Porteous Park
 - Friends of Robin Park Bush Reserve
 - Friends of Shepherd Bush Park
 - Friends of Sorrento Beach and Marmion Foreshore
 - Friends of Trigonometric Park
 - Friends of Warwick Bushland and Friends of Sorrento Beach
 - Friends of Yellagonga Regional Park
 - Mullaloo Beach Community Group*
- Resident/ratepayer groups (16)
 - Beldon Residents Association Inc
 - Burns Beach Residents Association Inc
 - Connolly Residents Association
 - Currambine Residents' Association
 - Edgewater Community Residents' Association
 - Harbour Rise Home Owners Association Inc
 - Heathridge Residents' Association
 - Iluka Homeowners Association
 - Kallaroo Residents' Association
 - Kingsley & Greenwood Residents Association
 - Marmion, Sorrento, Duncraig Progress and Ratepayers Association
 - North Shore Country Club and Residents Association
 - Padbury Residents' Association Inc
 - Warwick Residents' Group
 - Whitford Community, Ratepayers & Recreation Association Inc
 - Woodvale Waters Landowners Association.

* Note, in addition to being an environmental/friends group the Mullaloo Beach Community Group also identify as a resident/ratepayer group. The City accepts one response per organisation.

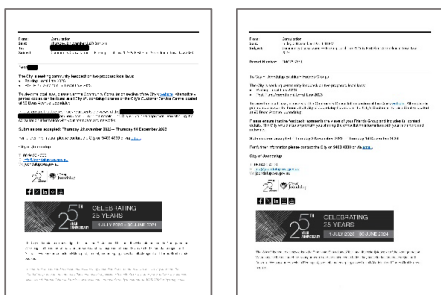
CONSULTATION MATERIALS

Resident/ratepayer groups were sent emails on 2 November 2023 which advised them of the consultation and directed them to the City’s website to view the proposed local laws and provide feedback using the Online Submission Form.

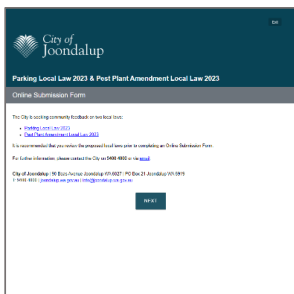
Environmental/friends’ groups were sent emails on 3 November 2023 which advised them of the consultation and directed them to the City’s website to view the proposed local laws and provide feedback using the Online Submission Form.

These stakeholders were also encouraged to promote the consultation and the Online Submission Form to their members and networks.

Emails to resident/ratepayer and environmental/friends’ groups (see Appendix 1–2 for full):



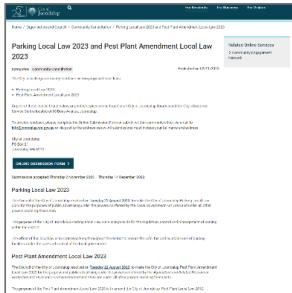
Online submission form (see Appendix 3 for full):



In addition to directly contacting identified stakeholders via post and email, the City advertised the consultation to other community members via the following means:

- Webpage linked through the “Community Consultation” section of the City’s website visible from 2 November 2023 to 14 December 2023.
- Public Notice newspaper advertisement published in *PerthNow Joondalup* community newspaper on 2 November 2023.
- Item published in the Public Notice eNewsletter emailed to subscribers on 2 November 2023.
- Public Notice post on Facebook through the City’s Facebook account on 2 November 2023.
- Public Notice posters on display at the City’s administration building and the City’s libraries.
- Item published in the Joondalup Voice insert of the *PerthNow Joondalup* community newspaper on 16 November 2023 and emailed to subscribers of the Joondalup Voice eNewsletter on 16 November 2023.
- E-screen displays visible on the electronic display boards at the City administration building, libraries, and Craigie Leisure Centre from 2 November 2023 to 14 December 2023.
- Item published in the Community Engagement Network eNewsletter emailed to subscribers on 30 November 2023.

Community Consultation webpage of the City’s website (see Appendix 4 for full):



Public Notice newspaper advertisement published in PerthNow Joondalup community newspaper, Public Notice eNewsletter, Public Notice Facebook post, and Public Notice poster (see Appendix 5–8 for full):



Joondalup Voice insert of the PerthNow Joondalup community newspaper and Joondalup Voice eNewsletter (see Appendix 9–10 for full):



E-screen display (see Appendix 11 for full):



Community Engagement Network eNewsletter (see Appendix 12 for full):



RESPONSE RATE

The City received a total of 29 submissions during the consultation period (Thursday 2 November 2023 to Thursday 14 December 2023). A total of 4 stakeholders who were engaged directly provided a submission, including:

- Joondalup Community Coast Care Forum
- Friends of Sorrento Beach and Marmion Foreshore
- Whitford Community, Ratepayers & Recreation Association Inc
- Woodvale Waters Landowners Association.

This indicates an overall response rate of 11.1% from stakeholders who were engaged directly by the City. This data is shown in the table below.

Note that the submissions from the above identified stakeholders have been extracted and are provided at Appendix 13–16.

	Feedback sought	Feedback received	Response rate
	N	N	%
Submissions received by stakeholder type:			
Environmental/friends' groups	20	2	10.0%
Joondalup Community Coast Care Forum	1	1	100.0%
Friends of Cadogan Park	1	0	0.0%
Friends of Carnaby Reserve	1	0	0.0%
Friends of Central Park Bushland	1	0	0.0%
Friends of Craigie Bushland	1	0	0.0%
Friends of Harman Park	1	0	0.0%
Friends of Hepburn and Pinnaroo Bushland	1	0	0.0%
Friends of Hillarys and Kallaroo Foreshore	1	0	0.0%
Friends of Korella Park Bushland	1	0	0.0%
Friends of Maritana Bushland	1	0	0.0%
Friends of North Ocean Reef/Iluka Foreshore	1	0	0.0%
Friends of Periwinkle Bushland	1	0	0.0%
Friends of Porteous Park	1	0	0.0%
Friends of Robin Park Bush Reserve	1	0	0.0%
Friends of Shepherd Bush Park	1	0	0.0%
Friends of Sorrento Beach and Marmion Foreshore	1	1	100.0%
Friends of Trigonometric Park	1	0	0.0%
Friends of Warwick Bushland and Friends of Sorrento Beach	1	0	0.0%
Friends of Yellagonga Regional Park	1	0	0.0%
Mullaloo Beach Community Group	1	0	0.0%

	Feedback sought	Feedback received	Response rate
Resident/ratepayer groups	16	2	12.5%
Beldon Residents Association Inc	1	0	0.0%
Burns Beach Residents Association Inc	1	0	0.0%
Connolly Residents Association	1	0	0.0%
Currambine Residents' Association	1	0	0.0%
Edgewater Community Residents' Association	1	0	0.0%
Harbour Rise Home Owners Association Inc	1	0	0.0%
Heathridge Residents' Association	1	0	0.0%
Iluka Homeowners Association	1	0	0.0%
Kallaroo Residents' Association	1	0	0.0%
Kingsley & Greenwood Residents Association	1	0	0.0%
Marmion, Sorrento, Duncraig Progress and Ratepayers Association	1	0	0.0%
North Shore Country Club and Residents Association	1	0	0.0%
Padbury Residents' Association Inc	1	0	0.0%
Warwick Residents' Group	1	0	0.0%
Whitford Community, Ratepayers & Recreation Association Inc	1	1	100.0%
Woodvale Waters Landowners Association.	1	1	100.0%
Total response rate (engaged directly)	36	4	11.1%
Total submissions	—	29	—

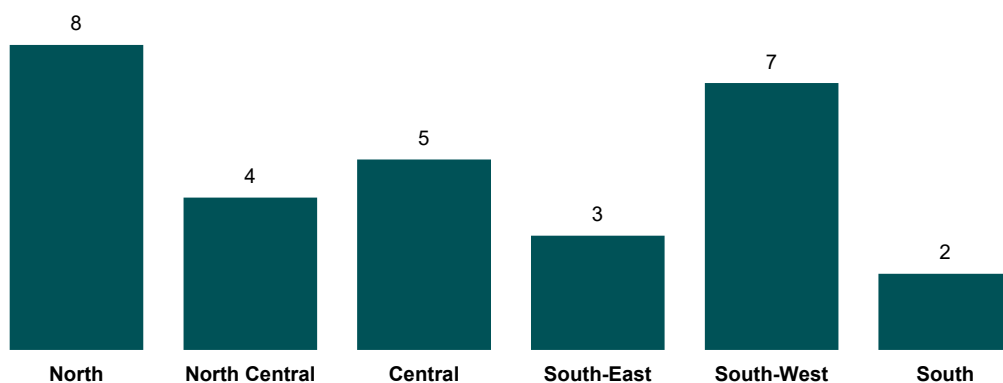
DEMOGRAPHICS

Respondent address

Respondents were asked to provide their contact address. Over one-quarter of respondents were from the North Ward (8), and approximately one-fifth were from the South-West Ward (7). This data is shown in the table and chart below.

Responses received by ward and suburb:	N	%
North Ward	8	27.6%
Burns Beach	0	0.0%
Currambine	2	6.9%
Joondalup	6	20.7%
Kinross	0	0.0%
North Central Ward	4	13.8%
Connolly	0	0.0%
Edgewater	2	6.9%
Heathridge	1	3.4%
Iluka	1	3.4%
Ocean Reef	0	0.0%
Central Ward	5	17.2%
Beldon	1	3.4%
Craigie	1	3.4%
Mullaloo	2	6.9%
Woodvale	1	3.4%
South-East Ward	3	10.3%
Greenwood	0	0.0%
Kingsley	2	6.9%
Warwick	1	3.4%
South-West Ward	7	24.1%
Hillarys	1	3.4%
Kallaroo	2	6.9%
Sorrento	4	13.8%
South Ward	2	6.9%
Duncraig	1	3.4%
Marmion	0	0.0%
Padbury	1	3.4%
Total responses	29	100.0%

Responses received by ward:



OUTCOMES

QUESTION: “Please provide your feedback on the *Parking Local Law 2023* below.”

Respondents were asked to provide their feedback on the *Parking Local Law 2023*. A total of 23 individual community members provided feedback. Verbatim comments have been randomised and are provided in the table below.

Verbatim responses [†] — Please provide your feedback on the <i>Parking Local Law 2023</i> below (N = 23):
<i>I agree with the Updated Parking Local Law 2023</i>
<i>I note the updated inclusion of electric vehicles.</i>
<i>We live next to the [- - -]. The bus stop & the bushes [- - -] obscures the vision to the north & south. We must reverse on2 the road bcos we have an archaic easement on our strata. We cannot EVER see cyclists or vehicles travelling at speed. The increased parking & obscurity in summer increases the risk of impact. The 20km zone needs to take effect from Mullaloo Roundabout to the 2nd Roundabout north on Oceanside Prom. The 70 zone at Northshore needs to reduce to 50 at the top of the hill BEFORE the bus stop. This year there have been several accidents with cyclists & vehicles because of speed. Also, just move the wooden posts in the parks 500cm from Mullaloo Drive to Whitford Ave & the summer cars will park along the verges without danger to traffic & pedestrians.</i>
<i>I do not feel that this law should go through, if in the city district and shopping areas maybe but not in suburbs</i>
<i>Resident parking permits: The current allocation is inadequate and AT LEAST two (2) more need to be added to the current allocation to ensure residents, visitors and tradespeople have easy and fair access to residences.</i>
<i>I have some comments: 1. I couldn't see in the document any mention how you will address vehicles that park in a permit area week after week and don't move. 2. I couldn't see in the document any mention how you will address work vehicles that arrive and park, place a permit on the dashboard and then go off to work with a resident of the street, thus taking up a bay for the whole day – they aren't a visitor as such and certainly aren't using the bay for the purpose intended. 3. I couldn't see in the document any mention how you will address work vehicles starting up at 5.30am and waking residents that just want to sleep to a normal wake up time. 4. I couldn't see in the document any mention how you will address motor bike riders who park their motor bike in a permit area and then walk off to work in Joondalup. 5. I couldn't see in the document any mention how you will address more on street parking around school areas. 6. I couldn't see in the document any mention how you will ensure cars that overstay in permit bay don't just move an inch and they can then park for another 24 hours.</i>
<i>The only feedback I have is that people park on the yellow lines all the time [multiple submissions] As it is good to have signs for different types of parking, they are not always adhered to. An example is out side Arthouse where there is a yellow lines but cars are always stopping on them. There is too many car park bays there which clogs up the drivethrough Seriously? 38 pages of waffle. Do you really think anyone is going to read through this gibberish.</i>
<i>I commend JCC for updating the Parking Local Law, however, it does require more rigorous policing. Some verge parking is almost more permanent than temporary, with vehicles, trailers etc. sometimes parked in opposition to the carriageway heading & often hindering a clear view when reversing from a cross-over, particularly when on a curve. I understand that people "must have" their stuff, but perhaps JCC could rent them space to park their gear if they are unable to park it behind their boundary. With properties becoming smaller & more vehicles & gear increasing this problem will only get worse.</i>

[†] Words that may identify respondents or contain offensive language have been removed and replaced with square brackets, ie [- - -]. No alterations have been made to spelling/grammar.

<p><i>A Parking Local Law. Why would you have one when your staff are so useless they can't properly monitor a small section of car parking at Joondalup Shopping Centre. Time and time again staff at Lakeside Park for longer than 4 hours in a small section outside Targets truck bay and next to the car wash people. These bays are great for people who are older or vision impaired but can still drive etc. I have brought this up god how many times and considering [- - -] you think you would listen and act. You wonder why people have a distaste for local government. You clearly don't have respect for the elderly, the vision impaired or my golly her, the people who actually spend their money in Joondalup.</i></p>
<p><i>I refer to Clause 3.3 Verges. With the influx of caravans, boats, etc.. parking on property verges, I question if the use of "vehicle" is descriptive enough to cover what is allowed to be parked on the verge. There is no time limits apart from "reasonable" for commercial vehicles and that is abused in many cases with overnight parking of large tradies ute's etc.. Clause 1.6 Definitions. motor vehicle (a) caravan Would this not allow the permanent parking of a caravan on the verge providing the caravan is attached to a motor vehicle?</i></p>
<p><i>Submission on City of Joondalup Parking Local Law 2023 I am submitting this feedback in response to the City of Joondalup's call for community input on the Parking Local Law 2023. I appreciate the opportunity to provide my perspective on this matter, and I hope my input will be considered so that the existing law may be refined. Background: I recently had an interaction with a City of Joondalup compliance officer, and a neighbour. Subsequently, I became aware of the Parking Local Law 2023. My concerns primarily revolve around the enforcement of regulations related to the parking of recreational vehicles, such as caravans, on private residential verges (City of Joondalup Property). Specific Concerns and Feedback: Fair and Equal Treatment: I have been the recipient of what appears to be inconsistent enforcement of the parking regulations, leading to what I perceive as unfair treatment. It is disheartening to note that the City's Rangers seem to only act on complaints, leaving numerous instances of residents parking their caravans, boats, and trailers on verges without repercussions. The current bylaws seem to disproportionately affect residents living next to individuals who make frequent complaints. This creates a situation where a small number of neighbors can potentially abuse their rights, making the entire experience exasperating and costly for affected residents. Permanent Change to Bylaws: I strongly advocate for a thorough reconsideration and permanent amendment of the current bylaws to eliminate discrimination in the parking regulations. The present bylaw creates an unfair situation where homeowners living next to grumpy neighbors are disproportionately targeted for enforcement based on individual complaints, while others who may also park their caravans, trailers, and boats on the verge go unaffected. It is crucial to address this discriminatory aspect of the bylaws and allow all residents the lawful right to park their caravans, trailers, and boats on private residence verges. Such a revision would promote equality and fairness among all residents, eliminating the need for targeted enforcement based on individual complaints. Conclusion: In conclusion, I urge the City of Joondalup to carefully consider the concerns raised by residents during the drafting of the Parking Local Law 2023. A fair and equitable approach to enforcement, as well as flexibility in accommodating residents' needs, will contribute to a positive and harmonious community. I appreciate the City's commitment to seeking community feedback, and I hope my input, along with that of other residents, will contribute to the creation of a Parking Local Law that reflects the diverse needs and perspectives within our community. Thank you for considering my submission. Sincerely, [- - -]</i></p>
<p><i>The parking laws for verges and parking across or on pedestrian areas is great in theory but how is this to be more effectively implemented? In my experience living on the same road as a school, these laws are rarely adhered to and by the time a ranger has arrived the offender has gone. Everyday, the footpath is blocked to pedestrians due to parents parking on and across the pathway and plants on my verge have been driven over countless times. If you ask for a driver to move their vehicle you are more often than not ignored or abused.</i></p>
<p><i>its hard to understand what you are looking to change in the parking laws</i></p>
<p><i>The city has not made it clear what the proposed changes are to the local parking law which makes it difficult for the rate payer to reasonably provide constructive feedback. The emphasis on the parking law should be that the city act reasonably when enforcing the law day to day for the reasons it's intended and not as an opportunity boost revenue.</i></p>

<p>The Law is comprehensive and appears to capture any scenario. The issues I have are primarily around urban infill and the problems of multiple vehicles taking up road side parking on an almost constant basis, verge parking of vehicles and residents parking with the vehicle pointing the wrong way. The law appears to address these issues but it may be necessary to do random checks by the CoJ as a public education process before more stringent penalties are applied to transgressors.</p>
<p>I have lived in my home since it was built in [---] and haven't had any issues with the area apart from the 2 points of reference stated below. 1 - Cul-de-sac parking near schools. Our court used to have parking lines painted on the road, but they have now faded and this causes issues at school drop off and pick up times. For the safety of the K-7 children that use our court it would be beneficial to have parking lines repainted and also added in all cul-de-sacs in school areas. 2 - Parking at local sports fields. Our local sports grounds do not have enough designated parking for the number of players, staff and supporters. The verge around the ground is often the only place to park and it would be beneficial to allow parking on these verges without risking a parking fine. There are some families with 3 or 4 generations attending some of the sports on the weekend. I am the [---] of [---] generations (maybe [---] within the next few years) that are members of one our local sporting clubs. Thank you for your consideration on both of the above issues.</p>
<p>There needs to be a way for commercial vehicles or vehicles with trailers ie trades to park while providing a service. The proposed amendments allow for reasonable unloading of vehicles, however they do not cover the provision of a service. The addition of a phrase something like "provision of a service" into 3.3(1)(3) and 3.16 (1) (a) should be enough</p>
<p>3.3 Verges (1) A person shall not – (a) stop or park a vehicle (other than a bicycle); (b) stop or park a commercial vehicle or bus; or (c) stop or park a vehicle during any period when the stopping or parking of (A) vehicles on that verge is prohibited by a sign adjacent and referable to that verge, (2) Subclause (1)(a) does not apply to the person if that person is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop or park the vehicle so that any portion of it is on the verge, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path. (3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with a reasonable expedition with goods, merchandise or (B) materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path. so that any portion of it is on a verge. ##### THESE ARE MY requests on a very vexed matter for us Re (A) Is the council going to specify an acceptable form of the sign, or even its wording. Can it be stencilled onto brick paving, or onto the curbing? Why would you not include a fine for removing or destroying whatever the sign be made of? Such a fine should be > \$500 Re (B) Why is it necessary to have this clause at all. If someone wants something delivered and wont grant access to the verge they should not get the delivery.</p>
<p>My only comment is that it does not address overnight or vehicles camping in City parking areas. This is an increasing problem with Rangers having little affect in policing.</p>
<p>Dear CoJ, The legislation should be more forward-looking by including reference to parking behaviour in charging station bays. Should these be occupied if the vehicle is not being charged / has completed being charged?</p>
<p>The law is long and it would be nice if proposed changes were highlighted in the document so you can get genuine feedback from the community. My main concern with parking is that I think there needs to be protected areas of the city where parking is free and accessible so significant community assets are kept available to all. For example - the city's lakes and coast (including the new marina). Don't copy South Perth's example of ticket parking at all times along possibly all of their riverfront. We now visit the area less as a result as it puts up the price of a picnic/walk.</p>
<p>I believe the city should look at ePark like in City of Victoria park, Subiaco and Cambridge. It allows people attending to City of Joondalup east way to pay that avoids contact with parking machines and things like COVID-19</p>

QUESTION: “Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:”

Respondents were asked to provide their feedback on the *Pest Plant Amendment Local Law 2023*. A total of 5 individual community members provided feedback. Verbatim comments have been randomised and are provided in the table below. Identifying information has been removed and replaced with a square bracket (ie [- - -]).

Verbatim responses[‡] — Please provide your feedback on the <i>Pest Plant Amendment Local Law 2023</i> below (N = 5):
<i>I agree with the Updated Pest Plant Amendment Local Law 2023</i>
<i>Good idea</i>
<i>CofJ cleared out the introduced plants on the beach at Tom Simpson park couple of years ago. This removed the resident quenda protection. I now have an itinerant quenda (I am happy about this) which lives in my tangle spaces. Please be aware that whilst removal of introduced species is a good idea, it needs to be done in small batches so that any indigenous residents can move to another protected area until the new growth gives them cover from the elements.</i>
<i>I would like to support this proposal. I have notice a undeveloped block nearby ([- - -], Sorrento) that is becoming more and more infested with this weed. In addition, the City is proposing to include Golden Crownbeard as a prescribed pest plant within the City’s Pest Plant Amendment Local Law 2023.</i>
<i>Golden Crownbeard is a short-lived flowering weed species that looks like a sunflower and ranges in size from 0.3 to 1.5 metres in height. Golden Crownbeard can survive in a variety of habitats, is a drought-tolerant plant, displaces native vegetation and can be toxic to animals when consumed. Golden Crownbeard is spread through soil movement and disturbance to the soil, such as road maintenance, construction and landscaping.</i>
<i>I agree with the Updated Pest Plant Amendment Local Law 2023</i>
<i>I am supportive of the amendment to the Pest Plant Local Law. In addition to it, I would like to see the City of Joondalup transition of their own unused areas (easements, areas surrounding drainage sites, wide verges) from weedy grassy areas to native groundcover. I understand this is not possible in all areas, due to maintenance requirements, but it could be done in many locations. It would be one mechanism to encourage citizens to do the same on their verges, thus promoting native biodiversity and reducing the pressure of introduced and invasive species.</i>

[‡] Words that may identify respondents or contain offensive language have been removed and replaced with square brackets, ie [- - -]. No alterations have been made to spelling/grammar.

APPENDIX 1 — Email to resident/ratepayer groups

From: Consultation
Sent: Thursday, 2 November 2023 8:44 AM
To: [REDACTED]
Subject: Community Consultation — Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Dear [REDACTED]

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, please visit the Community Consultation section of the City's [website](#). Alternatively, printed copies can be found at all City of Joondalup libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.




Please ensure that the feedback represents the views of the [REDACTED] and includes full contact details. The City would also appreciate you sharing the consultation information with your members and networks.

Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023

For further information please contact the City on **9400 4000** or via [email](#).

City of Joondalup

T: 08 9400 4000
 E: info@joondalup.wa.gov.au
 W: joondalup.wa.gov.au

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

The information contained in this communication may be confidential or commercially sensitive. If you are not the intended recipient you must not copy this communication, disclose its contents to any other party, or take any action in reliance on it. Please delete and destroy all copies and immediately notify the sender on 9400 4000 or by reply email.

APPENDIX 2 — Email to environmental/friends' groups

From: Consultation
Sent: Friday, 3 November 2023 1:41 PM
Subject: Community Consultation — Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Record Number: EMO23/7651

To City of Joondalup Bushland Friends Groups

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, please visit the Community Consultation section of the City's [website](#). Alternatively, printed copies can be found at all City of Joondalup libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

Please ensure that the feedback represents the views of your Friends Group and includes full contact details. The City would also appreciate you sharing the consultation information with your members and networks.

Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023

For further information please contact the City on **9400 4000** or via [email](#).

City of Joondalup


T: 08 9400 4000
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APPENDIX 3 — Online submission form

Exit



Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Online Submission Form

The City is seeking community feedback on two local laws:

- [Parking Local Law 2023](#)
- [Pest Plant Amendment Local Law 2023](#)

It is recommended that you review the proposed local laws prior to completing an Online Submission Form.


For further information, please contact the City on **9400 4000** or via [email](#).

City of Joondalup | 90 Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919
T: 9400 4000 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

NEXT

(page 2)

[Exit](#)

City of
Joondalup

Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Online Submission Form

*** Your contact details:**

Please note that for your feedback to be validated, your full contact details must be provided. This information will be treated as confidential and will not be published in any document or report on the outcomes of the consultation.

Only one submission per person will be accepted.

Full Name:

Residential Address (not PO Box):

Suburb:

Postcode:

Phone:

Email:

Are you providing feedback on behalf of an organisation?

Organisation:

Role/position:

Which local law do you want to provide feedback on?

Parking Local Law 2023

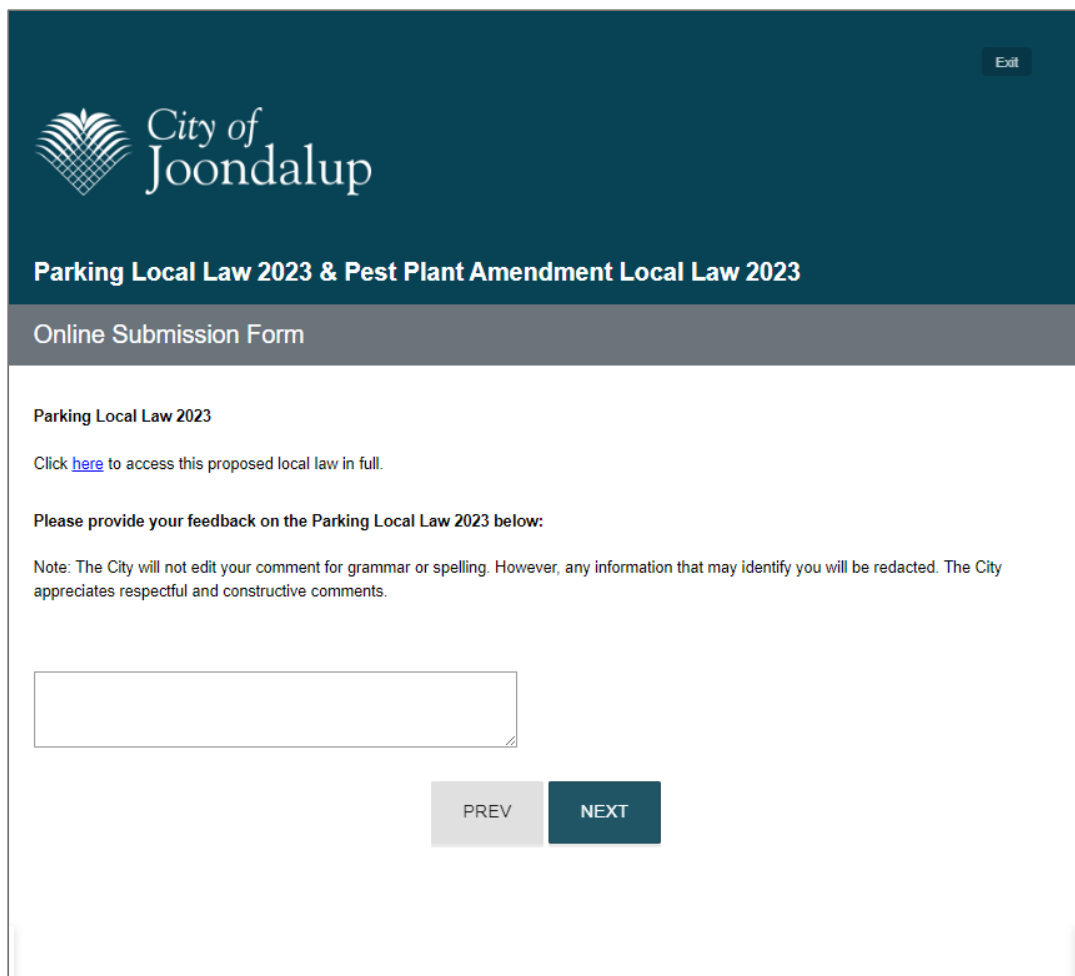
Pest Plant Amendment Local Law 2023

Both of the above

City of Joondalup | 90 Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919
T: 9400 4000 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

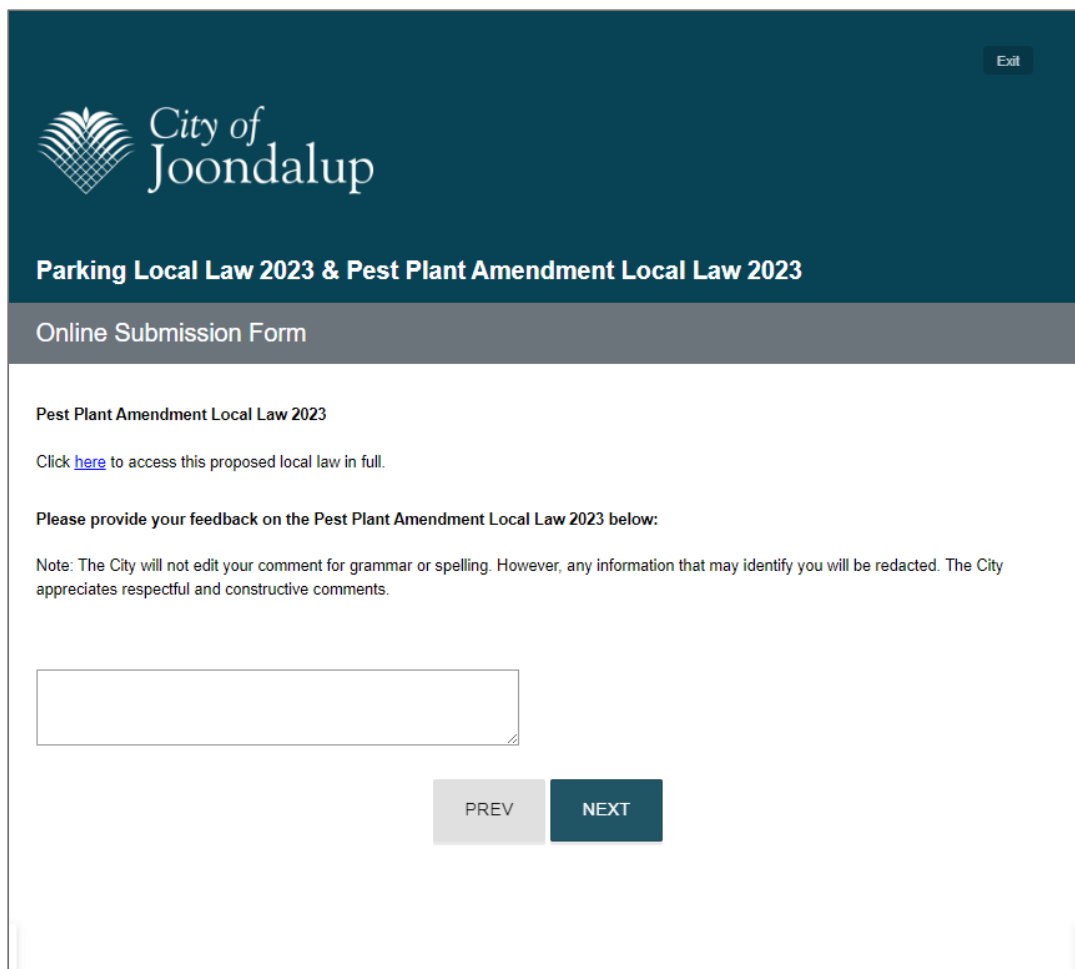
PREV NEXT

(page 3)



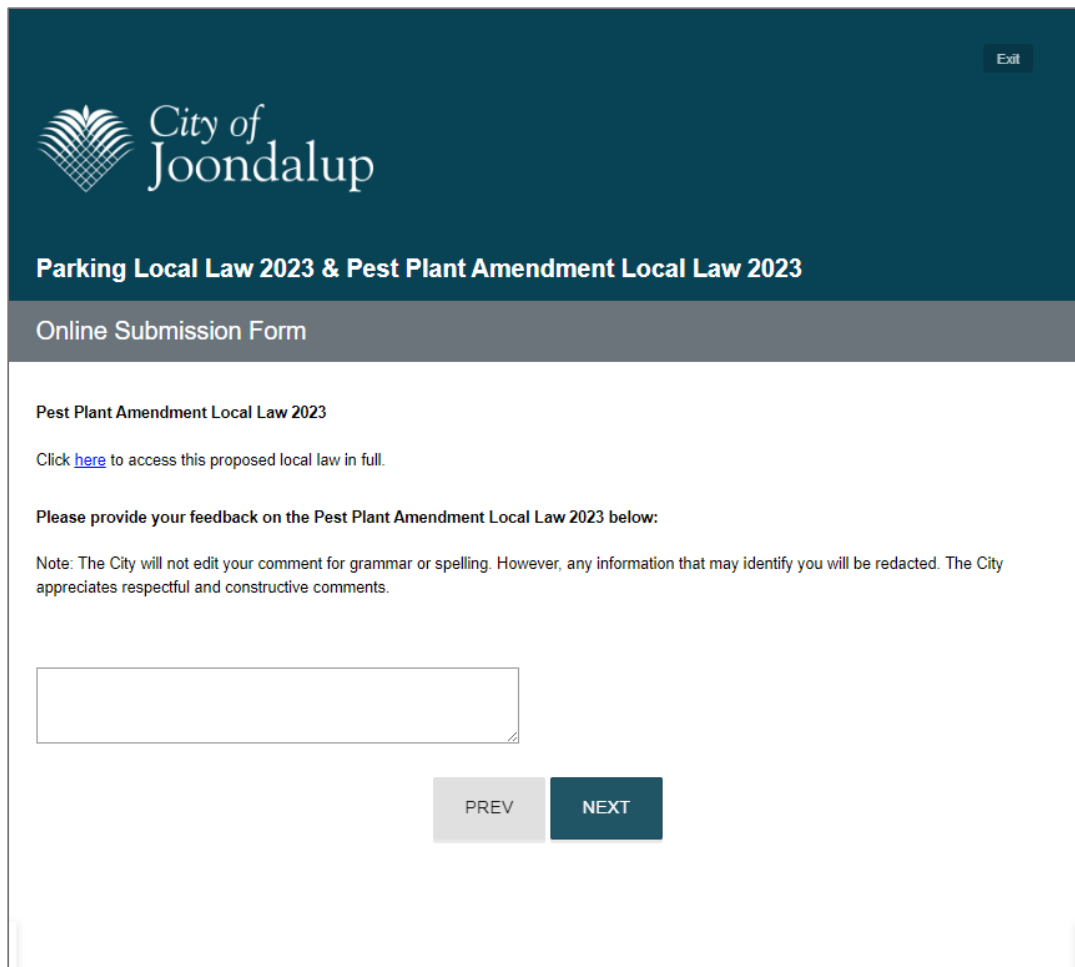
The screenshot shows a web page for the City of Joondalup. At the top right, there is an "Exit" button. The City of Joondalup logo is on the left. The main heading is "Parking Local Law 2023 & Pest Plant Amendment Local Law 2023". Below this is a grey bar with the text "Online Submission Form". The content area has the heading "Parking Local Law 2023" and a link "Click [here](#) to access this proposed local law in full." It then asks for feedback on the law. A note states that the city will not edit comments for grammar or spelling and that identifying information will be redacted. There is a large empty text box for the comment. At the bottom are "PREV" and "NEXT" buttons.

(page 4)



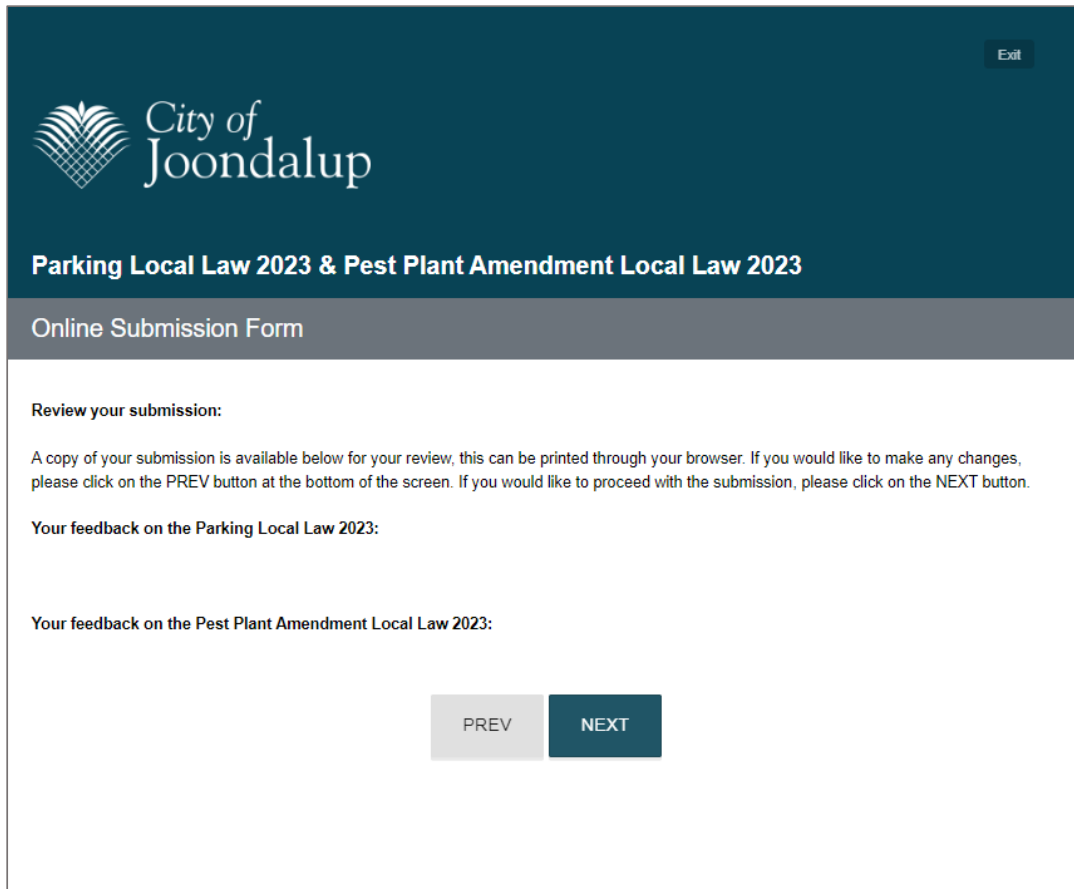
The screenshot shows a web page for the City of Joondalup. At the top left is the City of Joondalup logo, and at the top right is an 'Exit' button. Below the logo is the title 'Parking Local Law 2023 & Pest Plant Amendment Local Law 2023'. Underneath this is a grey bar with the text 'Online Submission Form'. The main content area has the heading 'Pest Plant Amendment Local Law 2023' and a link: 'Click [here](#) to access this proposed local law in full.' Below this is the instruction: 'Please provide your feedback on the Pest Plant Amendment Local Law 2023 below:'. A note follows: 'Note: The City will not edit your comment for grammar or spelling. However, any information that may identify you will be redacted. The City appreciates respectful and constructive comments.' There is a large empty text input box. At the bottom of the form are two buttons: 'PREV' (disabled) and 'NEXT' (active).

(page 5)



The screenshot shows a web page for the City of Joondalup. At the top left is the City of Joondalup logo, and at the top right is an 'Exit' button. Below the logo is the title 'Parking Local Law 2023 & Pest Plant Amendment Local Law 2023'. Underneath this is a grey bar with the text 'Online Submission Form'. The main content area is white and contains the following text: 'Pest Plant Amendment Local Law 2023', 'Click [here](#) to access this proposed local law in full.', 'Please provide your feedback on the Pest Plant Amendment Local Law 2023 below:', and a note: 'Note: The City will not edit your comment for grammar or spelling. However, any information that may identify you will be redacted. The City appreciates respectful and constructive comments.' Below the note is a large, empty text input box. At the bottom of the form are two buttons: 'PREV' (grey) and 'NEXT' (dark teal).

(page 6)



The screenshot shows a web interface for the City of Joondalup. At the top left is the City of Joondalup logo, and at the top right is an 'Exit' button. The main heading is 'Parking Local Law 2023 & Pest Plant Amendment Local Law 2023'. Below this is a sub-heading 'Online Submission Form'. The main content area contains the following text:

Review your submission:

A copy of your submission is available below for your review, this can be printed through your browser. If you would like to make any changes, please click on the PREV button at the bottom of the screen. If you would like to proceed with the submission, please click on the NEXT button.


Your feedback on the Parking Local Law 2023:

Your feedback on the Pest Plant Amendment Local Law 2023:

At the bottom of the form are two buttons: 'PREV' (disabled) and 'NEXT' (active).

(page 7)

[Exit](#)



City of Joondalup

Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

Request to be informed:

Community consultation assists Council in deliberating and then making decisions on certain matters. The analysis from this consultation will be provided to Council to assist them in their decision-making role first at a Briefing Session and then at a Council meeting. Deputations can be made at Briefing Sessions by appointment and questions and public statements can be presented at Council meetings.

I would like to be informed via email when this consultation will be presented at a Briefing Session and Council meeting
Please ensure your email address is provided below

Email address

City of Joondalup Community Engagement Network eNewsletter:
The Community Engagement Network eNewsletter is an online newsletter for community members who want to keep up to date on community consultation activities in the City of Joondalup. If you are interested in subscribing, visit the City's website at joondalup.wa.gov.au

Thank you for taking the time to complete this Online Submission Form. Please click on the SUBMIT FORM button below to finalise.

City of Joondalup | 90 Boas Avenue Joondalup WA 6027 | PO Box 21 Joondalup WA 6919
T: 9400 4000 | joondalup.wa.gov.au | info@joondalup.wa.gov.au

PREV SUBMIT FORM

APPENDIX 4 — Community Consultation webpage of the City’s website

The screenshot shows the City of Joondalup website page for community consultation. The header includes the City of Joondalup logo, a search icon, and navigation links for 'For Residents', 'For Business', and 'For Visitors'. The breadcrumb trail reads: Home / Organisation and Council / Community Consultation / Parking Local Law 2023 and Pest Plant Amendment Local Law 2023.

The main heading is 'Parking Local Law 2023 and Pest Plant Amendment Local Law 2023'. Below this, it lists categories as 'Community Consultation' and shows the page was published on 02/11/2023. A 'Related Online Services' sidebar lists 'Community Engagement Network'.

The main content states: 'The City is seeking community feedback on two proposed local laws:'

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

It provides information on where to find copies and how to provide feedback via an online form, email, or post. A prominent 'ONLINE SUBMISSION FORM >' button is displayed. The submission period is noted as 'Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023'.

The page also includes a section for 'Parking Local Law 2023', detailing the council's resolution on Tuesday 22 August 2023, the purpose of the law (regulation, control and management of parking), and its effect (controlling parking to ensure safe, fair and equitable use).

(continues...)

Pest Plant Amendment Local Law 2023

The Council of the City of Joondalup resolved on [Tuesday 22 August 2023](#), to make the City of Joondalup Pest Plant Amendment Local Law 2023 for the purposes of public advertising under the powers conferred by the *Agriculture and Related Resources Protection Act 1976* and *Local Government Act 1995* and under all other powers enabling these Acts.

The purpose of the Pest Plant Amendment Local Law 2023 is to amend the City of Joondalup *Pest Plant Local Law 2012*.

The effect of this local law is to better clarify the provisions and requirements within the City of Joondalup *Pest Plant Local Law 2012*.

In addition, the City is proposing to include Golden Crownbeard as a prescribed pest plant within the City's Pest Plant Amendment Local Law 2023.

Golden Crownbeard is a short-lived flowering weed species that looks like a sunflower and ranges in size from 0.3 to 1.5 metres in height. Golden Crownbeard can survive in a variety of habitats, is a drought-tolerant plant, displaces native vegetation and can be toxic to animals when consumed. Golden Crownbeard is spread through soil movement and disturbance to the soil, such as road maintenance, construction and landscaping.

Documents and Downloads

- [↓ Proposed Parking Local Law 2023 \(pdf 425 KB\)](#)
- [↓ Pest Plant Amendment Local Law 2023 \(pdf 232 KB\)](#)
- [↓ City-of-Joondalup-Parking-Local-Law-2013-amended-2018 \(pdf 78 KB\)](#)
- [↓ City_of_Joondalup_Pest_Plant_Local_Law_2012 \(pdf 707 KB\)](#)

i Main Number - Customer Care

☎ 9400 4000

✉ info@joondalup.wa.gov.au

Subscribe to our eNewsletter >

<h4>Popular Services</h4> <ul style="list-style-type: none"> > Rates - online payment > Library catalogue and member log in > Booking a bulk hard waste service > Dogs - registration renewal payments > Find waste collection dates 	<h4>Popular Articles</h4> <ul style="list-style-type: none"> Little Feet Festival Current job vacancies Music in the Park Contact the City About City libraries 	<h4>Support</h4> <ul style="list-style-type: none"> Contact Us Opening Hours Accessibility Privacy New residents welcome pack <p>Select Language ▾</p>
--	--	---

CONTACT US

☎ 9400 4000

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging as well as all Aboriginal and Torres Strait Islander peoples.

Something wrong with this page?

APPENDIX 5 — Public Notice (*PerthNow Joondalup* community newspaper (2 November 2023))

10 **NEWS**
perth**now**
Thursday, November 2, 2023

Racegoers in the saddle

MICHAEL PALMER

Melbourne Cup punters will be able to take part in the big race via virtual reality at Ascot Racecourse.

A JockeyCam racing experience that enables people to experience the heart-pounding perspective of a jockey through VR headsets will be among attractions at what has been described as WA's biggest live party on Tuesday, November 7.

Melbourne Cup Day at Ascot is one of Perth's largest event days, with more than 900 Perth Racing

staff and volunteers on the ground at Ascot Racecourse.

"We anticipate that around 15,000 people will gather for the Cup at Ascot Racecourse to enjoy glamorous fashions, stylish bars, delicious food options and entertainment," Perth Racing chief executive James

Oldring said. "The track at Ascot is in great condition and everyone at Perth Racing is looking forward to once again hosting a fabulous TABtouch Melbourne Cup Day, on one of the most iconic racing days of the year."

The team at JockeyCam have filmed mock races using real jockeys and horses

at major racing venues. The jockeys all wore 360-degree cameras mounted on helmets to create the raw footage for the VR experience.

Five 'riders' will be able to compete simultaneously in the Bookmakers Pavilion.

Other attractions trackside include the new Ponytails cocktail bar and the White Claw Beach Club, an Ibiza-styled VIP chillout zone that transforms trackside into a sandy oasis, with crisp white lounges and DJs spinning Balearic house music.

The Melbourne Cup will be screened at noon, live from Flemington, on Ascot Racecourse's \$2.4 million LED 'SuperScreen'.

Not everyone is looking forward to the race: the Coalition for the Protection of Racehorses said 10 thoroughbreds were killed from race-track injuries in the first week of the 2023-24 racing season.

"The Australian people have a right to know the truth about what happens to horses," campaign director Elio Celotto said.

"I'm sure the champagne wouldn't taste so sweet if people were aware."




Legacy of Tara crosses the line at Ascot on last year's Melbourne Cup Day. Picture: Simon Merritt





City of Joondalup

Public Notice

Community consultation on Parking Local Law 2023 and Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, including the effect and purpose of each law, please visit the Community Consultation section of the City's website at joondalup.wa.gov.au.

Alternatively, printed copies can be found at all City of Joondalup libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

To provide feedback, please complete the Online Submission Form, or submit written comments either via email to info@joondalup.wa.gov.au or via post to the address below. All submissions must include your full name and address.

City of Joondalup
PO Box 21
Joondalup WA 6919




Submissions accepted: Thursday 2 November 2023 - Thursday 14 December 2023

For further information, please contact the City on **9400 4000** or info@joondalup.wa.gov.au

JAMES PEARSON
Chief Executive Officer

joondalup.wa.gov.au 

APPENDIX 6 — Public Notice eNewsletter (2 November 2023)

Public Notice   

Dear Chloe

Community consultation on Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, please click the Have Your Say below. Alternatively, printed copies can be found at all City of Joondalup Libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

To provide feedback, please complete the Online Submission Form, or submit written comments either via email to info@joondalup.wa.gov.au or via post to the address below. All submissions must include your full name and address.

City of Joondalup
PO Box 21
Joondalup WA 6919

Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023

[Have Your Say](#)

Parking Local Law 2023

The Council of the City of Joondalup resolved on **Tuesday 22 August 2023** to make the *City of Joondalup Parking Local Law 2023*, for the purposes of public advertising under the powers conferred by the *Local Government Act 1995* and under all other powers enabling these Acts.

The **purpose** of the *City of Joondalup Parking Local Law 2023* is to provide for the regulation, control and management of parking within the district.

The **effect** of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

(continues...)

Pest Plant Amendment Local Law 2023

The Council of the City of Joondalup resolved on **Tuesday 22 August 2023** to make the *City of Joondalup Parking Local Law 2023*, for the purposes of public advertising under the powers conferred by the *Agriculture and Related Resources Protection Act 1976* and *Local Government Act 1995* and under all other powers enabling these Acts.

The **purpose** of the *Pest Plant Amendment Local Law 2023* is to amend the *City of Joondalup Pest Plant Local Law 2012*.

The **effect** of this local law is to better clarify the provisions and requirements within the *City of Joondalup Pest Plant Local Law 2012*.

For further information, please contact the City on [9400 4000](tel:94004000) or info@joondalup.wa.gov.au.

JAMES PEARSON
Chief Executive Officer

Keep up to date via social media:



City of Joondalup
90 Boas Ave Joondalup WA 6027
joondalup.wa.gov.au | [08 9400 4000](tel:0894004000)

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

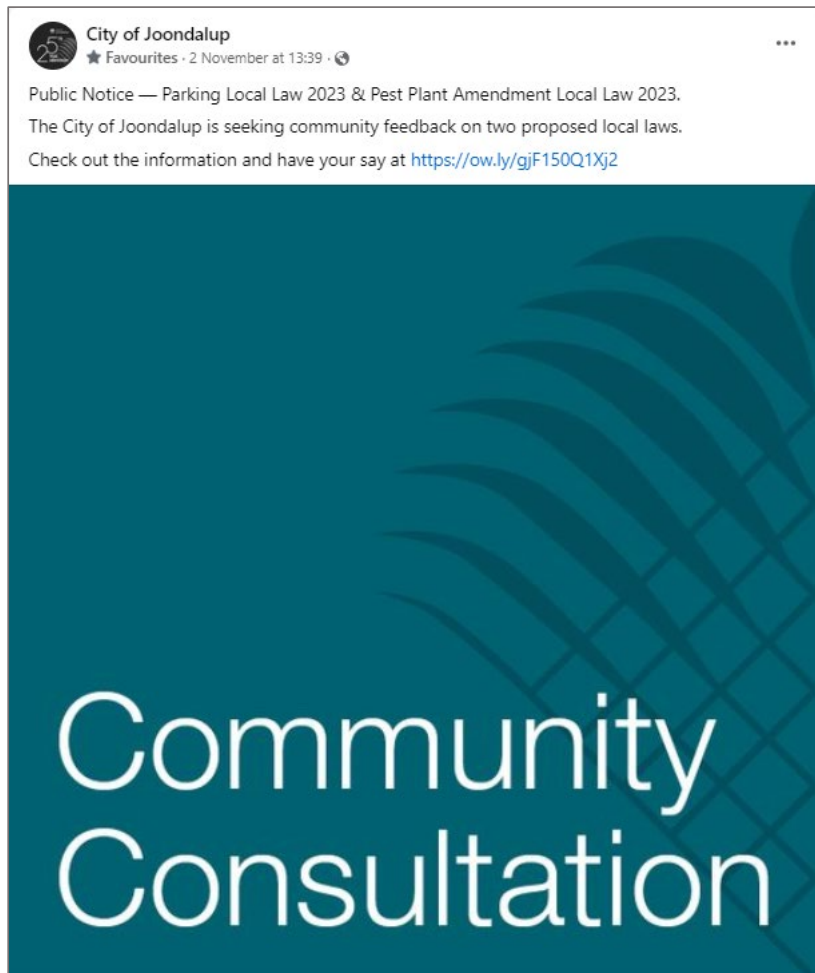
To manage which newsletters you receive from the City of Joondalup click [Preferences](#).

To unsubscribe from all City of Joondalup newsletters click [Unsubscribe](#).


You have subscribed to the City of Joondalup.

[Preferences](#) | [Unsubscribe](#)

APPENDIX 7 — Public Notice Facebook post (2 November 2023)



APPENDIX 8 — Public Notice posters on display at the City's administration building and the City's libraries



Public Notice

Community consultation on Parking Local Law 2023 and Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws, please visit the Community Consultation section of the City's website at joondalup.wa.gov.au. Alternatively, printed copies can be found at all City of Joondalup libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.

To provide feedback, please complete the Online Submission Form, or submit written comments either via email to info@joondalup.wa.gov.au or via post to the address below. All submissions must include your full name and address.

City of Joondalup
PO Box 21
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The **purpose** the City of Joondalup Parking Local Law 2023 is to provide for the regulation, control and management of parking within the district.

The **effect** of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

Pest Plant Amendment Local Law 2023






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The **purpose** of the Pest Plant Amendment Local Law 2023 the is to amend the *City of Joondalup Pest Plant Local Law 2012*.

The **effect** of this local law is to better clarify the provisions and requirements within the *City of Joondalup Pest Plant Local Law 2012*.

For further information, please contact the City on **9400 4000** or info@joondalup.wa.gov.au

JAMES PEARSON
Chief Executive Officer

joondalup.wa.gov.au     

APPENDIX 9 — Joondalup Voice insert of the PerthNow Joondalup community newspaper (16 November 2023)

PERTHNOW.COM.AU
THURSDAY, NOVEMBER 16, 2023 • 9



DEPUTY MAYOR'S COLUMN – CR ADRIAN HILL



A new role
It's an honour and a privilege to have been elected Deputy Mayor of the City of Joondalup. I'd like to thank my Council colleagues for their support and the trust they have put in me to fulfil this important and esteemed role.

I'd like to congratulate my predecessor John Logan who did an outstanding job as Deputy Mayor in the 12 months prior to my appointment. I look forward to working alongside Mayor Jacob, the Council and City administration as we work to make Joondalup an even better place to live and visit.

One of the key projects I am excited to see progress during my term is a City of Joondalup Young Musician of the Year competition. You'll hear more about this soon.



Cr Hill officially becomes Deputy Mayor of the City of Joondalup at the October Special Meeting of Council.

Festival of Motoring
The Tyrepower Joondalup Festival of Motoring takes over the Joondalup City Centre from **Friday evening 24 November to Sunday 26 November**.

Back for a second year, the family-friendly free program features static vehicle displays across the event site, activations, food vans and bars, music and movies.

The highlight event is the Joondalup City Sprint where 150 cars, of all shapes and sizes, will take on a challenging 2.2km circuit in a time-trial format. Visit jfm.com.au for all program details, including planned road closures.

Make a difference to those in need
By taking part in the City of Joondalup's Food for Fines campaign, library members can have their overdue library fines cleared... \$1 at a time. In return, all they need to do is drop off non-perishable boxed, bottled or canned food items at one of the City's four library branches - Duncraig, Joondalup, Whitford or Woodvale. At the end of the month, food donations will be distributed to the Patricia Giles Centre for Non-Violence, The Spiers Centre and No Limits, making life a little easier for those families doing it tough in the lead-up to Christmas. This campaign, which runs until **30 November**, is also open to members of the community who are not library members, so you don't have to be a library member or have a late fine to participate. See joondalup.wa.gov.au for more information.

Lest we forget
It was pleasing to see hundreds of people in attendance at the City's 2023 Remembrance Day Ceremony at Joondalup's Central Park War Memorial on **Saturday 11 November**. Held in conjunction with Joondalup City RSL, this poignant service commemorated the anniversary of the end of the First World War – the 11th hour of the 11th day of the 11th month in 1918.



Valentine's Concert
— 25 Years Together —
Thursday 8 February 2024
Joondalup Resort
BOOK NOW

Community Consultation
Parking Local Law 2023 and Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws and provide feedback please visit the Community Consultation section of the City's website at joondalup.wa.gov.au

Submissions accepted:
Thursday 2 November 2023 – Thursday 14 December 2023



CECE DESIST
SUNDAY 19 NOVEMBER, 2.00PM – 3.00PM
Redmond Theatre, Prendiville Catholic College

Cece and her band of Perth's finest musicians are ready to wow you with their performance of Broadway and West End classics and big-band showstoppers in an afternoon of Vegas-style excess!
Final tickets on sale now at joondalup.wa.gov.au



SUBSCRIBE AND WIN

Subscribe to a variety of City of Joondalup eNewsletters for your chance to win a \$200 Lakeside Joondalup Shopping Voucher. Terms and conditions apply. Scan the QR code or visit joondalup.wa.gov.au to subscribe!

joondalup.wa.gov.au



APPENDIX 10 — Joondalup Voice eNewsletter (distributed 16 November 2023)



Joondalup Voice

5TH YEAR ANNIVERSARY

City of Joondalup

Thursday 16 November 2023



Deputy Mayor's Column – Cr Adrian Hill

A new role

It's an honour and a privilege to have been elected Deputy Mayor of the City of Joondalup.

I'd like to thank my Council colleagues for their support and the trust they have put in me to fulfil this important and esteemed role.

I'd like to congratulate my predecessor John Logan who did an outstanding job as Deputy Mayor in the 12 months prior to my appointment. I look forward to working alongside Mayor Jacob, the Council and City administration as we work to make Joondalup an even better place to live and visit.

One of the key projects I am excited to see progress during my term is a City of Joondalup Young Musician of the Year competition. You'll hear more about this soon.



Two men in suits are seated at a table, signing documents. The man on the right is wearing a decorative sash. A vase of flowers is on the table.

(continues...)

Cr Hill officially becomes Deputy Mayor of the City of Joondalup at the October Special Meeting of Council.

Festival of Motoring

The Tyrepower Joondalup Festival of Motoring takes over the Joondalup City Centre from **Friday** evening **24 November** to **Sunday 26 November**.

Back for a second year, the family-friendly free program features static vehicle displays across the event site, activations, food vans and bars, music and movies.

The highlight event is the Joondalup City Sprint where 150 cars, of all shapes and sizes, will take on a challenging 2.2km circuit in a time-trial format.

Visit jfom.com.au for all program details, including planned road closures.

Make a difference to those in need

By taking part in the City of Joondalup's Food for Fines campaign, library members can have their overdue library fines cleared \$1 at a time.

In return, all they need to do is drop off non-perishable boxed, bottled or canned food items at one of the City's four library branches - Duncraig, Joondalup, Whitford or Woodvale.

At the end of the month, food donations will be distributed to the Patricia Giles Centre for Non-Violence, The Spiers Centre and No Limits, making life a little easier for those families doing it tough in the lead-up to Christmas.

This campaign, which runs until **Thursday 30 November**, is also open to members of the community who are not library members, so you don't have to be a library member or have a late fine to participate.

Visit the [City's website](#) for more information.

Lest we forget


It was pleasing to see hundreds of people in attendance at the City's 2023 Remembrance Day Ceremony at Joondalup's Central Park War Memorial on **Saturday 11 November**.

Held in conjunction with Joondalup City RSL, this poignant service commemorated the anniversary of the end of the First World War – the 11th hour of the 11th day of the 11th month in 1918.

[View more City of Joondalup news](#)

(continues...)

Valentine's Concert



Thursday 8 February 2024
7.30pm
Joondalup Resort

In a special edition concert, we'll be celebrating the City's 25th anniversary by taking it back to the late 90s.

Join Paulini (Young Divas, Australian Idol) and Tim Campbell (Home and Away, Dancing With The Stars) with the Perth Symphony Orchestra for an unforgettable night.

[Learn more](#)


Cece Desist

Sunday 19 November
2.00pm – 3.00pm
Redmond Theatre, Prendiville Catholic College

Cece and her band of Perth's finest musicians are ready to wow you with their performance of Broadway and West End classics and big-band showstoppers in an afternoon of Vegas-style excess.


Final tickets are on sale now.

[Book now](#)



(continues...)

Subscribe and Win



Subscribe to a variety of City of Joondalup eNewsletters for your chance to win a \$200 Lakeside Joondalup Shopping Voucher.

Terms and conditions available on the City's website.

Spread the word and share with your friends and neighbours to stay informed about Joondalup.

[Learn more](#)

Community Consultation

Parking Local Law 2023 and Pest Plant Amendment Local Law 2023.


The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws and provide feedback please visit the Community Consultation section of the City's website.


Submissions accepted:
Thursday 2 November 2023
Thursday 14 December 2023

[Learn more](#)



(continues...)

Keep up to date via social media



[f Share](#) [✉ Forward](#)

City of Joondalup
90 Boas Ave Joondalup WA 6027
joondalup.wa.gov.au | 08 9400 4000

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present, and emerging, as well as all Aboriginal and Torres Strait Islander peoples.

To manage which newsletters you receive from the City of Joondalup click [Preferences](#).
To unsubscribe from all City of Joondalup newsletters click [Unsubscribe](#).

You have subscribed to the City of Joondalup.

[Preferences](#) | [Unsubscribe](#)

APPENDIX 11 — E-screen displays visible at the City administration building, libraries, and Craigie Leisure Centre



Community Consultation

Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws and submit feedback, please visit the Community Consultation section of the City's website at joondalup.wa.gov.au. Alternatively, printed copies can be found at all City of Joondalup Libraries or the City's Customer Service Centre located at 90 Boas Avenue, Joondalup.


Submissions accepted: Thursday 2 November 2023 – Thursday 14 December 2023.

For further information, please contact the City on **9400 4000** or info@joondalup.wa.gov.au

joondalup.wa.gov.au




APPENDIX 12 — Community Engagement Network eNewsletter (distributed 30 November 2023)

Community Engagement Network **25TH YEAR ANNIVERSARY** 

Thursday 30 November 2023

Dear Chloe

View the latest community engagement opportunities



Join the City's Strategic Community Reference Group

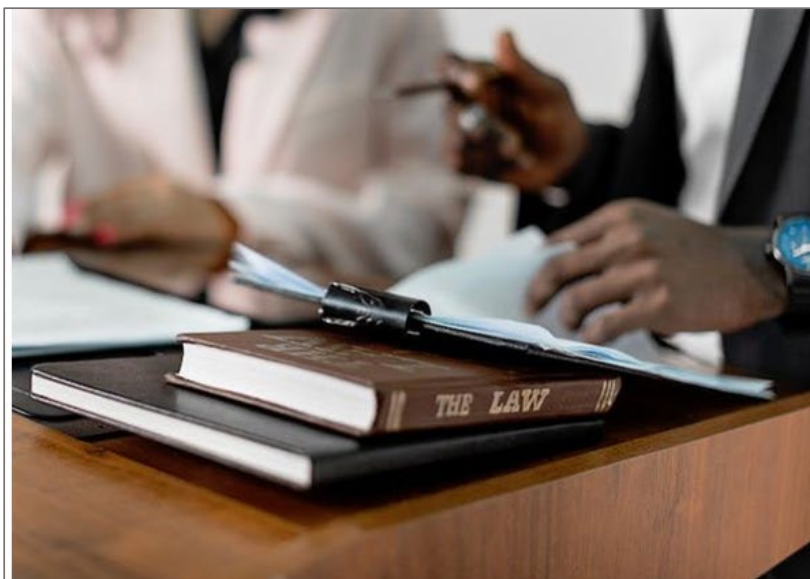
The City of Joondalup is seeking 12 community representatives and two youth representatives (aged 16–24 years) to fill positions on the City's Strategic Community Reference Group for 2024-25.

The City encourages Joondalup residents from all ages, backgrounds and identities to nominate.

Nominations close: **Thursday 14 December 2023.**

[Nomination form](#)

(continues...)



Community Consultation — Parking Local Law 2023 & Pest Plant Amendment Local Law 2023

The City is seeking community feedback on two proposed local laws:

- Parking Local Law 2023
- Pest Plant Amendment Local Law 2023

To view the local laws and submit feedback, please click the 'Have Your Say' below.

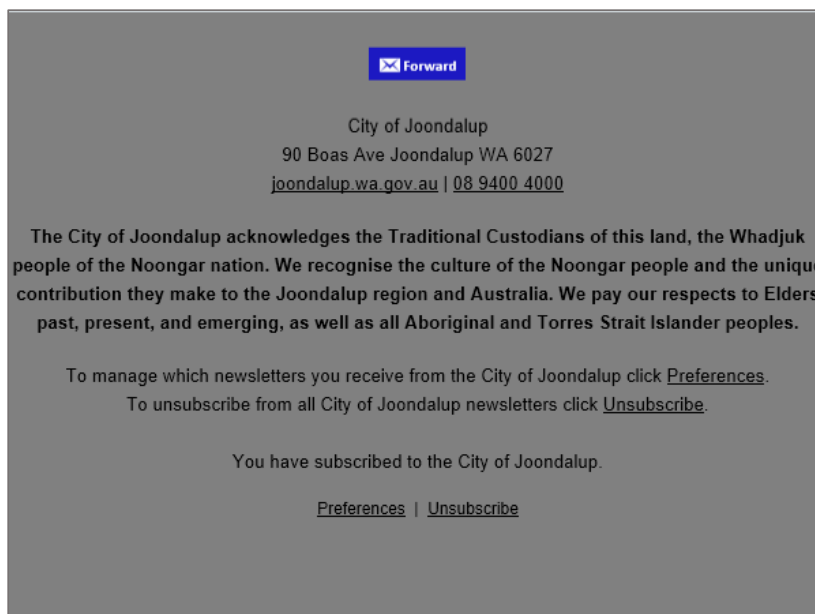
Submissions accepted: **Thursday 2 November 2023 – Thursday 14 December 2023.**

[Have your say](#)

Keep up to date via
social media:



(continues...)



APPENDIX 13 — Response from Joondalup Community Coast Care Forum

Note: Any offensive language has been removed and replaced with square brackets, ie [- -]. No alterations have been made to spelling/grammar.

Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:

Golden Crownbeard has been seen to spread rapidly up laneways and vacant blocks in Sorrento. It has also appeared in the coastal reserves of Sorrento and Marmion, and now adds to the group's annual weed control effort. The only way to stop it becoming as widespread as the weed "fleabane" is to require its control on both public and private land via the City's Pest Plant Local Law. So we are very supportive of this amendment.

APPENDIX 14 — Response from Friends of Sorrento Beach & Marmion Foreshore

Note: Any offensive language has been removed and replaced with square brackets, ie [- - -]. No alterations have been made to spelling/grammar.

Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:

Golden Crownbeard has been spotted locally and in coastal reserves of Sorrento and Marmion, and now adds to the group's annual weed control effort. The only way to stop it becoming as widespread is to require its control on both public and private land via the City's Pest Plant Local Law. So we are very supportive of this amendment.

APPENDIX 15 — Response from Whitfords Community Ratepayers & Recreation Association

Note: Any offensive language has been removed and replaced with square brackets, ie [- - -]. No alterations have been made to spelling/grammar.

Please provide your feedback on the *Parking Local Law 2023* below:

38 pages wow this is bureaucracy over the top looks like it needs a rewrite into plain english. No mention of the latest technology like eletronic readers like being used on police cars that would read the offender(s) take a photo and deliver the fine by mail.

Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:

Only 4 pages to add a new species to the list of weeds. A little more background and a photo with its recorded locations in the city would be helpful or is this a preventative measure for when it comes to the City. Luckily we have Wikipedia to help us and the fact it has been moving south down Indian Ocean Drive since its first recording back in 2010 shows we are on top of it.

APPENDIX 16 — Response from Woodvale Waters Landowners Association

Note: Any offensive language has been removed and replaced with square brackets, ie [- -]. No alterations have been made to spelling/grammar.

Please provide your feedback on the *Pest Plant Amendment Local Law 2023* below:

Great move by the city to list this highly invasive weed as a Pest Plant

City of Joondalup Pest Plant Amendment Local Law 2023 – Schedule of Submissions

Submission No.	Organisation	Objection / Support / Comment	Comments	Officer's comment
1	Minister for Agriculture	Comment	<p>Both the proposed law and consultation plan include references to the <i>Agriculture and Related Resources Protection Act 1976</i> (AARPA).</p> <p>Please note that AARPA has now been superseded by the <i>Biosecurity and Agriculture Management Act 2007</i> (BAM Act), and both the proposed law and the consultation plan should be amended to refer to the BAM Act.</p> <p>I confirm that the plant of concern, <i>Verbesina encelioides</i>, meets the criteria under section 193 subsection (2)(a) of the BAM Act for local laws made by a local government authority.</p>	Noted and changed.
2	Department of Local Government, Sport and Cultural Industries	Comment	<p>1. Enacting provision</p> <p>The enacting provision currently refers to the <i>Agriculture and Related Resources Protection Act 1976</i>. It is suggested that this reference be updated to refer to the <i>Biosecurity and Agriculture Management Act 2007</i> (BAM Act). While the ARRP Act used to provide the power to make pest plant local laws, this power was shifted to the BAM Act in 2007.</p> <p>2. Notification of Agriculture Minister</p> <p>The local law is partially created using powers under the BAM Act. Accordingly, the Shire should ensure that a copy of the draft and public notice is sent to the Minister for Agriculture. The local law will be potentially invalid if this does not occur.</p> <p>3. Clause 2.2</p>	<p>Noted and changed.</p> <p>This has been done.</p>

			<p>It is suggested to reword this clause as follows: In Schedule 1 delete the existing table and replace with the following:</p> <table border="0"> <tr> <td style="text-align: center;">Common Name</td> <td style="text-align: center;">Scientific name</td> </tr> <tr> <td style="text-align: center;">Caltrop</td> <td style="text-align: center;">Tribulus terrestris</td> </tr> <tr> <td style="text-align: center;">Golden Crownbeard</td> <td style="text-align: center;">Verbesina encelioides</td> </tr> </table>	Common Name	Scientific name	Caltrop	Tribulus terrestris	Golden Crownbeard	Verbesina encelioides	Noted and changed.
Common Name	Scientific name									
Caltrop	Tribulus terrestris									
Golden Crownbeard	Verbesina encelioides									
3	Resident/Ratepayer	Support	I agree with the Updated Pest Plant Amendment Local Law 2023.	Noted.						
4	Resident/Ratepayer	Support	Good idea.	Noted.						
5	Resident/Ratepayer	Comment	CofJ cleared out the introduced plants on the beach at Tom Simpson park couple of years ago. This removed the resident quenda protection. I now have an itinerant quenda (I am happy about this) which lives in my tangle spaces. Please be aware that whilst removal of introduced species is a good idea, it needs to be done in small batches so that any indigenous residents can move to another protected area until the new growth gives them cover from the elements.	Noted.						
6	Resident/Ratepayer	Support	<p>I would like to support this proposal. I have notice an undeveloped block nearby ([- -], Sorrento) that is becoming more and more infested with this weed. In addition, the City is proposing to include Golden Crownbeard as a prescribed pest plant within the City's Pest Plant Amendment Local Law 2023.</p> <p>Golden Crownbeard is a short-lived flowering weed species that looks like a sunflower and ranges in size from 0.3 to 1.5 metres in height. Golden Crownbeard can survive in a variety of habitats, is a drought-tolerant plant, displaces native vegetation and can be toxic to animals when consumed. Golden Crownbeard is spread through</p>	Noted.						

			soil movement and disturbance to the soil, such as road maintenance, construction and landscaping.	
7	Resident/Ratepayer	Support	I agree with the Updated Pest Plant Amendment Local Law 2023.	Noted.
8	Resident/Ratepayer	Support	I am supportive of the amendment to the Pest Plant Local Law. In addition to it, I would like to see the City of Joondalup transition of their own unused areas (easements, areas surrounding drainage sites, wide verges) from weedy grassy areas to native groundcover. I understand this is not possible in all areas, due to maintenance requirements, but it could be done in many locations. It would be one mechanism to encourage citizens to do the same on their verges, thus promoting native biodiversity and reducing the pressure of introduced and invasive species.	Noted.

Agriculture and Related Resources Protection Act 1976

Biosecurity and Agriculture Management Act 2007

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

Agriculture and Related Resources Protection Act 1976

Biosecurity and Agriculture Management Act 2007

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

CONTENTS

Part 1 – Preliminary	3
1.1 Citation	3
1.2 Commencement	3
1.3 Purpose and effect	3
Part 2 – Amendments	3
2.1 City of Joondalup Pest Plant Local Law 2012 amended.....	4
2.2 Schedule 1 amended	4

Agriculture and Related Resources Protection Act 1976

Biosecurity and Agriculture Management Act 2007

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

Under the powers conferred by the *Agriculture and Related Resources Protection Act 1976* *Biosecurity and Agriculture Management Act 2007* and the *Local Government Act 1995*, and under all other powers enabling it, the Council of the City of Joondalup resolved on (insert date) to make the following local law.

Part 1 – Preliminary

1.1 Citation

This local law may be cited as the *City of Joondalup Pest Plant Amendment Local Law 2023*.

1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

1.3 Purpose and effect

- (1) The purpose of this local law is to amend the *City of Joondalup Pest Plant Local Law 2012*.
- (2) The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Pest Plant Local Law 2012*.

Part 2 – Amendments

2.1 City of Joondalup Pest Plant Local Law 2012 amended

This Part of the *City of Joondalup Pest Plant Amendment Local Law 2023* amends the *City of Joondalup Pest Plant Local Law 2012* as published in the Government Gazette on 18 December 2012.

2.2 Schedule 1 amended

In Schedule 1 ~~insert~~delete the existing table and replace with the following:

Common Name	Scientific Name
<u>Caltrop</u>	<u>Tribulus terrestris</u>
Golden Crownbeard	Verbesina encelioides

Dated XXXX of XXXX.

The Common Seal of the City of Joondalup)
was affixed by authority of a resolution)
of the Council in the presence of:)

.....
HON. ALBERT JACOB JP
MAYOR

.....
JAMES PEARSON
CHIEF EXECUTIVE OFFICER

Biosecurity and Agriculture Management Act 2007

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

Biosecurity and Agriculture Management Act 2007

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

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2.2 Schedule 1 amended	4

Biosecurity and Agriculture Management Act 2007

Local Government Act 1995

City of Joondalup

Pest Plant Amendment Local Law 2023

Under the powers conferred by the *Biosecurity and Agriculture Management Act 2007* and the *Local Government Act 1995*, and under all other powers enabling it, the Council of the City of Joondalup resolved on (insert date) to make the following local law.

Part 1 – Preliminary

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.....
HON. ALBERT JACOB JP
MAYOR

.....
JAMES PEARSON
CHIEF EXECUTIVE OFFICER

CJ006-02/21**EIGHT YEAR REVIEW OF LOCAL LAWS**

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Governance and Strategy
FILE NUMBER	05885, 101515
ATTACHMENTS	Attachment 1 Community Consultation Outcomes Report Attachment 2 Table of Submissions
AUTHORITY / DISCRETION	Executive – The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to determine whether to retain, repeal or amend the City's local laws that have been reviewed as part of the City's eight-year statutory review process.

EXECUTIVE SUMMARY

Section 3.16 of the *Local Government Act 1995* requires local governments to undertake a review of their local laws within a period of eight years from the day on which the local law commenced or was last reviewed. The purpose of the review is to determine whether or not the local laws should be repealed, retained or amended.

The City commenced a statutory review of its local laws in August 2020 with local public notices advertising the review and seeking public comment on the content and suitability of the City's local laws. The public submission period closed on 21 September 2020, with 39 submissions being received.

In addition to the public consultation process, officers have undertaken a preliminary review of the local laws and subsequently identified a number of changes that will assist in improving the operation and application of a number of the City's local laws.

It is therefore recommended that a number of local laws be amended.

BACKGROUND

It is a requirement that local governments undertake a review of their local laws within eight years from when the local law commenced or was last reviewed. The City's local laws were last formally reviewed in 2012 resulting in Council receiving the eight year review outcome report at its meeting held on 19 March 2013 (CJ026-03/13 refers) where it was resolved at that time to repeal and create a number of local laws.

Since the completion of the previous review, a number of new local laws and amendments have been gazetted as indicated in the following table:

Year	Name of Local Law
New	
20 November 2012	<i>Pest Plant Local Law 2012</i>
16 July 2013	<i>Parking Local Law 2013</i>
20 August 2013	<i>Meeting Procedures Local Law 2013</i>
18 November 2014	<i>Fencing Local Law 2014</i>
9 December 2014	<i>Local Government and Public Property Local Law 2014</i>
18 July 2017	<i>Repeal Local Law 2017</i>
18 July 2017	<i>Waste Local Law 2017</i>
Amendments	
9 November 2015	<i>Local Government and Public Property Amendment Local Law 2015</i>
17 August 2015	<i>Parking Amendment Local Law 2015</i>
13 December 2016	<i>Animals Amendment Local Law 2016 (Disallowed)</i>
26 June 2018	<i>Parking Amendment Local Law 2018</i>
26 June 2018	<i>Animals Amendment Local Law 2018</i>
21 August 2018	<i>Waste Amendment Local Law 2018</i>
19 November 2019	<i>Local Government and Public Property Amendment Local Law 2019</i>

In August 2020, the City commenced an eight-year review process involving local public notices and other consultation processes to seek public comment and opinion on the contents and suitability of the City's local laws. The public submission period closed on 21 September 2020, with 39 submission being received. The Community Consultation Report, and an outline of the submissions including officer's responses, is provided in Attachments 1 and 2 to Report CJ006-02/21 respectively.

The following local laws, and their respective purpose are the subject of the statutory review process:

- *Animals Local Law 1999.*
To provide for the regulation, control and management of the keeping of animals within the City of Joondalup.
- *Fencing Local Law 2014.*
To prescribe a sufficient fence and the standard for the construction of fences throughout the district.
- *Health Local Law 1999.*
To provide for the regulation, control and management of day to day health matters within the district.
- *Local Government and Public Property Local Law 2014.*
To provide for the regulation, control and management of activities and facilities on local government and public property within the district.

- *Meeting Procedures Local Law 2013.*
To provide the rules that apply to the conduct of meetings of the Council and its committees and to meetings of electors.
- *Parking Local Law 2013.*
To provide for the regulation, control and management of parking within the district.
- *Pest Plant Local Law 2012.*
To prescribe pest plants within the City of Joondalup district that, in the local government's opinion, are likely to adversely affect the value of property in the district or the health, comfort or convenience of the inhabitants of the district.
- *Repeal Local Law 2017.*
To repeal those local laws made obsolete by new legislation or considered no longer relevant within the City of Joondalup.
- *Waste Local Law 2017.*
To provide for the regulation, control and management of waste services, including the use and control of receptacles for the deposit and collection of waste, undertaken by or on behalf of the local government within the district.

In conjunction with the public consultation process, an internal review of the above local laws was also conducted by City officers to:

- identify potential inconsistencies between the local laws and State legislation
- assess their operational and enforcement efficiency
- identify and preliminary changes or amendments in drafting.

DETAILS

A number of matters have been identified on a majority of the local laws under review to improve their operation and application. A summary of these matters, including any relevant comments received during the public comment period are detailed below:

Animals Local Law 1999

The City's *Animals Local Law 1999* provides a centralised local law framework for the management of certain animals throughout the City of Joondalup district. A number of the submissions received through the public comment period, focused around the need for better cat control measures by the City, including but not limited to restricting the number of cats; designating prohibited areas to protect fauna; and the prevention of urban nuisances caused by cats.

The *Cat Act 2011* gives local governments the power to make local laws around certain provisions around cat management and some provisions are already included in the *Cat Act 2011*. Although the *Animals Local Law 1999* was created well before the *Cat Act 2011* came into operation and provides for some cat control measures (clause 45) it is open for Council to create a Cat Local Law in its own right, and possibly a Dog Local Law, considering these are the two dominant animal types throughout the City of Joondalup district. If supported this is a matter that will subsequently be investigated and reported back to Council.

Notwithstanding the above, certain provisions of the *Animals Local Law 1999* have been identified as needing possible amendment, including but not limited to:

- better clarity around assistance dogs in replacement of references to bona fide guide dogs for the vision impaired
- removal of references to rural areas and special rural areas as the City no longer has any land zoning along these lines
- revised bee keeping and poultry keeping provisions.

It is therefore recommended that the *Animals Local Law 1999* be amended to consider the above as well as to allow further investigation into the possible creation of two new local laws; being one for cats and one for dogs.

Fencing Local Law 2014

The *Dividing Fences Act 1961* allows local governments to create local laws to prescribe the minimum standards for sufficient fences throughout the district. This standard is used by the courts when ruling on disputes between neighbours around dividing fence issues.

Currently the *Fencing Local Law 2014* prescribes a sufficient fence as being a corrugated fibre reinforced pressed cement sheeting for residential lots; chain link fabric fences for commercial lots; and post and wire fencing for rural lots. In the main fencing standards and construction requirements are not covered by the local law however provided for in some way under the *Building Regulations 2012*, the City's *Local Planning Scheme No. 3*, *State Planning Policy 7.3 Residential Design Codes* and the City's *Residential Development Local Planning Policy*.

Notwithstanding and as raised in some public submissions, it is suggested that the City expand its sufficient fence standards in residential areas to include Colorbond metal sheet fencing. Some minor wording and definition changes within the local law are also required, as well as the removal of sufficient fence standards for rural lots, as the City no longer has any such zoned properties.

It is therefore recommended that the *Fencing Local Law 2014* be amended.

Health Local Law 1999

The City's *Health Local Law 1999* supports the *Health Act 1911*, the *Public Health Act 2016*, the *Food Act 2008* and an array of other public health regulations. Progress is being made by the State Government to replace the outdated *Health Act 1911* however as it is a complex piece of legislation, its replacement by the *Public Health Act 2016* is taking some time and being staged over a number of years.

No public submissions were received on the City's *Health Local Law 1999* during the public consultation period however City officers have identified possible amendments to the local law including, but not limited to:

- revised lodging house provisions
- possible inclusion of nuisance provisions around smoke from fire pits in residential areas
- revised sanitary convenience provisions for outdoor festivals to accord with Department of Health guidelines
- construction requirements for laundries in residential properties
- nuisances created by the feeding of birds
- revised refuse disposal enclosure requirements for multiple dwellings
- revised provisions relating to the discharge of swimming pool backwash water.

The provisions around eating houses are required to also be removed as they were repealed on 23 October 2009 with the introduction of the *Food Act 2008*.

It is therefore recommended that the *Health Local Law 1999* be amended.

The City's *Health Local Law 1999* is currently created under the head of power provided under the *Health Act 1911*. The *Public Health Act 2016* will not allow local laws to be created however any health-related local law will instead need to be made under the *Local Government Act 1995*. Therefore, there will need to be a transitioning of the existing *Health Local Law 1999* under a different head of power.

Local Government and Public Property Local Law 2014

The City's *Local Government and Public Property Local Law 2014* assists with the management of activities on local government property (including thoroughfares, City buildings and facilities and jetties) as well as other specific public places the public can use.

As the local law is relatively new, only a number of minor drafting amendments have been identified such as a need to update some definitions and improved drafting. Of significance however is the need to further investigate possible provisions relating to portable advertising signs in thoroughfares; real estate signs; and general provisions around verge treatments.

In respect of signage, at its meeting held on 20 October 2020 (CJ162-10/20 refers) Council consented to the preparation and advertising of a draft *Advertisements Local Planning Policy* which seeks to:

- clarify the role and purpose of advertising signs in various localities, providing greater context for policy, and guidance for exercise of judgement on proposals
- provide a more streamlined and efficient process for businesses to erect appropriate, low impact advertising signs through creating a pathway where planning approval may not be required
- address current gaps in policy guidance, particularly related to digital and animated signs
- review the City's position regarding signs currently prohibited by the City's existing *Signs Policy*.

While the draft *Advertisements Local Planning Policy* sets out a framework and City policy position around advertising signs on private property, signage in thoroughfares is currently prohibited under the City's *Local Government and Public Property Local Law 2014*. The issue of business demand for portable signs in verges, where these signs cannot be accommodated on private land due to nil building setbacks in city centre areas, cannot be resolved by amendments to the draft *Advertisements Local Planning Policy*. In view of this further discussion and Council direction is required as to whether it wishes to progress an approval system for the placement of temporary advertising signs in thoroughfares by businesses throughout the City of Joondalup.

It is therefore recommended that the *Local Government and Public Property Local Law 2014* be amended, with further investigation into the signage and verge provisions within the local law.

Meeting Procedures Local Law 2013

The *Meeting Procedures Local Law 2013* provides for the rules that apply to the conduct of meetings of the Council, committees and meetings of electors. At its meeting held on 21 April 2020 (CJ045-04/20 refers), Council adopted the revised *Procedures for Briefing Sessions, Council / Committee Meetings and Electronic Meetings* as a means to support the provisions within the local law, and to provide procedures that apply to meetings such as Briefing Sessions and Strategy Sessions, that are not covered by the local law. At that meeting, Council also requested the Chief Executive Officer to present these procedures to a Strategy Session of elected members at a later date, for further discussion and refinement.

At the Strategy Session held on 3 November 2020 elected members were presented a report for discussion around the local law; the revised procedures adopted by Council in April 2020; as well as the public comments received during the local law review process. While most of the comments received during the local law consultation process related more so to the Council adopted *Procedures for Briefing Sessions, Council / Committee Meetings and Electronic Meetings* it was suggested that the local law be amended to better clarify the use of electronic devices at meetings (clauses 5.16 and 5.17 of the local law).

City officers have also identified some possible improvements to the provisions within the local law, such as:

- revised order of business for committees with the removal of the ability for committee members to call for a report
- better clarification around who can move amendments to motions at meetings
- revised wording for some procedural motions.

It is therefore recommended that the *Meeting Procedures Local Law 2013* be amended. In terms of the *Procedures for Briefing Sessions, Council / Committee Meetings and Electronic Meetings* it is advised that a report will be presented to a future meeting of Council to consider some improvements to the procedures as identified by elected members at the Strategy Session held on 3 November 2020.

Parking Local Law 2013

The *Parking Local Law 2013* provide for the regulation, control and management of parking within the City of Joondalup district, including the enforcement regime across all parking activities, including on-street parking; parking stations; and private parking operations.

Some of the submissions received reflected on the need for the City to consider additional free parking which is a budget consideration as opposed to a local law provision. Other matters raised included the ability to better enforce parking contraventions and general traffic matters again which are not aspects covered by the local law.

The *Parking Local Law 2013* was last amended by the *Parking Amendment Local Law 2018* and is generally current and not requiring major amendment. However, the City is investigating fee payment and permit technology that could see over 4,000 parking permits replaced with an electronic system and in view of this some aspects of the *Parking Local Law 2013* will require amendment to cater for such technology being used.

It is therefore recommended that the *Parking Local Law 2013* be amended.

Pest Plant Local Law 2012

Local laws relating to pest plants were originally made under the *Agriculture and Related Resources Protection Act 1976* but are instead now able to be made under the *Biosecurity and Agriculture Management Act 2007*. The objects of the *Biosecurity and Agriculture Management Act 2007* in part are to provide effective biosecurity and agriculture management for the State by providing the means to control the entry, establishment, spread and impact of organisms that have or may have an adverse effect on other organisms; human beings; the environment; agricultural activities; fishing or pearling activities or related commercial activities.

Council considered the control of pest plants on a number of occasions during 2011 and 2012 with various motions and reports being presented to Council on the matter (C15-04/11, CJ195-10/11, CJ119-06/12 and CJ127-07/12 refer). Ultimately at its meeting held on 20 November 2012 (CJ232-11/12 refers) Council resolved to make the *Pest Plant Local Law 2012* as a means to prescribe pest plants within the City of Joondalup that, in the City's opinion, are likely to adversely affect the value of property in the district or the health, comfort or convenience of the inhabitants of the district.

The City's local law only lists Caltrop (*Tribulus terrestris*) as a pest plant. It is important to note that this local law only applies to private property not weed and pest plant control on City owned or managed land. Although no remedial action notices under the local law have been issued to private property owners to control Caltrop on their property since the laws operation, approximately 55 advice letters have been sent to property owners advising of Caltrop on their property.

The head of power to create local laws relating to pest plants is generally aligned to biosecurity and agricultural activities of the State as opposed to controlling pest plants in urban environmental metropolitan settings and therefore a local law of this nature may be misplaced due to the lack of applicability around biosecurity and agricultural matters for the City of Joondalup.

Notwithstanding Council may be of the view to retain the *Pest Plant Local Law 2012* to enable control of dedicated pest plants through more formal mechanisms should it be required.

Repeal Local Law 2017

The *Repeal Local Law 2017* is deemed an administrative local law, created to repeal old and outdated local laws that are no longer relevant, or have been superseded by the City's new local law framework. It is not considered that the local law be amended or repealed.

Waste Local Law 2017

The *Waste Local Law 2017* provides for the regulation, control and management of waste services, including the use and control of receptacles for the deposit and collection of waste, undertaken by or on behalf of the City. Comments received during the public consultation period include the need for more emphasis on recycling in general and at public events, which is a community education activity as opposed to a local law provision. Some other comments made related to the need to bring back kerbside bulk waste collections as opposed to the current bin service offered by the City. While the local law still accounts for the City to undertake bulk waste collections, it is not recommended that the local law provision be removed so that a legislative framework is still in place should such changes to the collection method be made in the future, although not recommended.

City officers have not identified any need to amend the local law at this time and therefore it is recommended that the *Waste Local Law 2017* be retained in its current form.

Issues and options considered

Council is to determine whether to retain, repeal or amend the City's local laws that have been reviewed as part of the eight-year statutory review.

Legislation / Strategic Community Plan / policy implications**Legislation**

Section 3.16 of the *Local Government Act 1995*.
Biosecurity and Agriculture Management Act 2007.
Cat Act 2011.
Dividing Fences Act 1961.
Dog Act 1976.
Health Act 1911.
Public Health Act 2016.
Waste Avoidance and Resource Recovery Act 2007.
Animals Local Law 1999.
Fencing Local Law 2014.
Health Local Law 1999.
Local Government and Public Property Local Law 2014.
Meeting Procedures Local Law 2013.
Parking Local Law 2013.
Pest Plant Local Law 2012.
Repeal Local Law 2017.
Waste Local Law 2017.

Strategic Community Plan**Key theme**

Governance and Leadership.

Objective

Corporate capacity.

Strategic initiative

Continuously strive to improve performance and service delivery across all corporate functions.

Policy

Not applicable.

Risk management considerations

The City is required to undertake an eight-year review of its local laws to ensure statutory compliance.

Financial/budget implications

All costs associated with the review will be met within existing budget allowances and proposed budgets.

Regional significance

Not applicable.

Sustainability implications

A revised and modern set of local laws will assist in maintaining the lifestyle of the City's residents and the amenity which they enjoy.

Consultation

Public consultation occurred in accordance with section 3.16 of the Act. Where the City wishes to amend, repeal or create a local law, the statutory advertising process as described in the Act must be followed. This includes a six-week public consultation period.

COMMENT

The review of the City's local laws has identified that the majority of the local laws require minor amendment. It is anticipated that to amend the existing local laws will take in the vicinity of six to eight months.

VOTING REQUIREMENTS

Absolute Majority.

Cr Taylor left the Chamber at 8.23pm.

MOVED Cr McLean, SECONDED Cr Hamilton-Prime that Council:

- 1 **NOTES the submissions received during the eight-year review of its local laws undertaken in accordance with section 3.16 of the *Local Government Act 1995*, as outlined in Attachment 1 to Report CJ006-02/21;**
- 2 **BY AN ABSOLUTE MAJORITY APPROVES the details of the review of the City of Joondalup's local laws as follows:**
 - 2.1 **Local laws to be amended:**
 - 2.1.1 *City of Joondalup Animals Local Law 1999;*
 - 2.1.2 *City of Joondalup Fencing Local Law 2014;*
 - 2.1.3 *City of Joondalup Health Local Law 1999;*
 - 2.1.4 *City of Joondalup Local Government and Public Property Local Law 2014;*
 - 2.1.5 *City of Joondalup Meeting Procedures Local Law 2013;*
 - 2.1.6 *City of Joondalup Parking Local Law 2013;*

2.2 Local laws to be retained:

2.2.1 *City of Joondalup Pest Plant Local Law 2012;*

2.2.2 *City of Joondalup Repeal Local Law 2017;*

2.2.3 *City of Joondalup Waste Local Law 2017;*

3 NOTES the amendments or repeal of the local laws detailed in part 2.1 above will be subject to further reports to the Council in accordance with section 3.12 of the *Local Government Act 1995*.

The Motion was Put and

CARRIED (12/0)

In favour of the Motion: Mayor Jacob, Crs Chester, Fishwick, Hamilton-Prime, Hollywood, Jones, Logan, May, McLean, Poliwka, Raftis and Thompson.

Appendix 6 refers

To access this attachment on electronic document, click here: [Attach6brf210209.pdf](#)

CJ014-02/22 PROPOSED AMENDMENT LOCAL LAW 2021 – CONSENT TO ADVERTISE

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Governance and Strategy
FILE NUMBERS	05885, 101515
ATTACHMENTS	Attachment 1 <i>City of Joondalup Amendment Local Law 2021</i> Attachment 2 <i>City of Joondalup Animals Local Law 1999 (marked up with changes)</i> Attachment 3 <i>City of Joondalup Local Government and Public Property Local Law 2014 (marked up with changes)</i> Attachment 4 <i>City of Joondalup Meeting Procedures Local Law 2013 (marked up with changes)</i> Attachment 5 <i>City of Joondalup Parking Local Law 2013 (marked up with changes)</i>
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to make the *City of Joondalup Amendment Local Law 2021* for the purpose of public advertising.

EXECUTIVE SUMMARY

At its meeting held on 16 February 2021 (CJ006-02/21 refers), Council received a report on the statutory review of its local laws, and resolved that amendments were required to the following:

- *City of Joondalup Animals Local Law 1999.*
- *City of Joondalup Local Government and Public Property Local Law 2014.*
- *City of Joondalup Meeting Procedures Local Law 2013.*
- *City of Joondalup Parking Local Law 2013.*

In view of this resolution and to put it into effect, a *City of Joondalup Amendment Local Law 2021* (Amendment Local Law) has been developed for Council's consideration, for the purposes of public advertising.

It is therefore recommended that Council:

- 1 *MAKES the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising;*
- 2 *in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:*

- 2.1 *the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:*
- Purpose: The purpose of this local law is to amend certain provisions within the City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013.*
- Effect: The effect of this local law is to better clarify the provisions and requirements within the City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meetings Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013 and to ensure information is current with prevailing legislation.*
- 2.2 *copies of the proposed local law may be inspected at or obtained from the City's Administration office, Public Libraries or the City's website;*
- 2.3 *submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;*
- 3 *in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;*
- 4 *in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;*
- 5 *the results of the public consultation be presented to Council for consideration of any submissions received;*
- 6 *in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in part 1 above;*
- 7 *NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the Dog Act 1976 and the Cat Act 2011 are better known;*
- 8 *NOTES a review of the City of Joondalup Pest Plant Local Law 2012 will be progressed in 2022;*
- 9 *NOTES there will be no change to the City of Joondalup Local Government and Public Property Local Law 2014, at this time, in regards to the suggested amendments for shopping trolleys.*

BACKGROUND

As part of a local government's legislative functions under the *Local Government Act 1995* (the Act), the City has created a number of local laws with the purpose of protecting amenity and regulating (with an appropriate enforcement regime) certain activities throughout the City of Joondalup district. In this regard the following local laws, the subject of this report, have been made by the City over a number of years:

- *Animals Local Law 1999*
The City's *Animals Local Law 1999* (Animals Local Law) provides a centralised local law framework for the management of certain animals throughout the City of Joondalup district.
- *Local Government and Public Property Local Law 2014*
The City's *Local Government and Public Property Local Law 2014* (Local Government Property Local Law) assists with the management of activities on local government property (including thoroughfares, City buildings and facilities and jetties) as well as other specific public places the public can use.
- *Meeting Procedures Local Law 2013*
The *Meeting Procedures Local Law 2013* (Meeting Procedures Local Law) provides for the rules that apply to the conduct of meetings of the Council, committees and meetings of electors.
- *Parking Local Law 2013*
The *Parking Local Law 2013* (Parking Local Law) provides for the regulation, control and management of parking within the City of Joondalup district, including the enforcement regime across all parking activities, including on-street parking; parking stations; and private parking operations.

Section 3.16 of the Act requires local governments to undertake a review of their local laws within a period of eight years from the day on which the local law commenced or was last reviewed. The purpose of the review is to determine whether or not the local laws should be repealed, retained or amended and involves a public consultation period.

At its meeting held on 16 February 2021 (CJ006-02/21 refers), Council received a report on its most recent statutory review of its local laws, and in view of the information presented, resolved that amendments were required to the above local laws.

DETAILS

In terms of making amendments to the City's Animals Local Law, Local Government Property Local Law, Meeting Procedures Local Law and Parking Local Law, a consolidated Amendment Local Law has been created for this purpose (Attachment 1 refers). The Amendment Local Law has been structured in parts, dealing with the necessary amendments to the specific local law that has been identified as needing amendment. In summary the following amendment provisions have been included in the Amendment Local Law:

Part 2 – Animals Local Law 1999

The Animals Local Law (along with the City's *Health Local Law 1999*) is an old historic local law that is no longer conducive to modern day drafting standards. The Animals Local Law contains a mixture of provisions relating to public health and land use requirements in relation to certain animals. Since this local law was originally adopted back in 1999, the knowledge, requirements and constraints around local laws has evolved and become clearer, more so as a result of the various findings and reports of the WA Parliament's Joint Standing Committee on Delegated Legislation (which reviews local laws of local governments) and clearer guidance on the operation of the Act.

Within the local law eight-year review report submitted to Council at its meeting held on 16 February 2021 (CJ006-02/21 refers), it was highlighted that the local law framework around health related matters is under review as a result of the implementation of the *Public Health Act 2016* and in view of the remaining provisions under the *Health (Miscellaneous Provisions) Act 1911*. Public health matters are complex, and the legislation is being changed in stages and over time. In this regard any broad changes to the Animals Local Law as it relates to public health should occur once the higher-level legislative framework around public health is better known and implemented. This could include the creation of model local laws around health, or supporting regulations that may go into more detail and cover a broad range of matters. Notwithstanding, the provisions and requirements in the Animals Local Law should remain if it is necessary to continue to regulate such matters around animals.

In the report to Council at its meeting held on 16 February 2021 (CJ006-02/21 refers), it was also suggested that the City investigate the creation of two new local laws; one relating to cats and another for dogs. Any new local law around these types of animals will be guided by local law-making requirements under the *Cat Act 2011* and the *Dog Act 1976*, and created under specific heads of power. Until such time new local laws are created, the existing cat and dog provisions within the Animals Local Law will remain, but subsequently repealed at the time of creating the new local laws.

In view of this, the Amendment Local Law (Part 2) contains the following clauses to amend certain provisions in the Animals Local Law (marked up in Attachment 2 to Report CJ014-02/22):

- Clause 2.2 – this clause amends clause 6 in the Animals Local Law by deleting, inserting or amending various definitions used throughout the Animals Local Law.
- Clause 2.3 – this clause deletes clause 13(3) in the Animals Local Law which relates to fencing requirements for dogs in rural areas. There are no rural areas within the City's district and therefore the clause is no longer relevant.
- Clause 2.4 – this clause replaces clause 14 in the Animals Local Law relating to the maximum number of dogs that can be kept. The only reason it has been replaced is to remove the references to the number of dogs in rural areas.
- Clause 2.5 – this clause amends clause 15 in the Animals Local Law by correctly referencing the City's local planning scheme.
- Clause 2.6 – this clause deletes clause 24(2) in the Animals Local Law which relates to the fencing requirements for livestock in rural or special rural areas. There are no rural or special rural areas in the City's district, and any fencing requirements for livestock throughout land in the district are still detailed in clause 24(1), which is to remain.
- Clause 2.7 – this clause deletes clause 27 in the Animals Local Law which relates to fouling in public places by a horse. Similar provisions are now included in the City's *Local Government and Public Property Local Law 2014* (clause 10.2) and therefore this clause is redundant and a repeat of a new provision.
- Clause 2.8 – this clause includes a new clause 28A in the Animals Local Law in relation to restrictions for pigeons and doves nesting or perching. The provision allows an environmental health officer to order an owner or occupier of a premises to take steps to prevent the perching or nesting of pigeons or doves, due to a general health risk such activity can have.

- Clause 2.9 – this clause replaces clause 30 in the Animals Local Law by requiring the City to seek the written opinion of adjacent land owners and occupiers, where an application is made for a person to keep pigeons (clause 28). Clause 30 currently places that onus on the applicant to seek such opinion, not the City.
- Clause 2.10 – this clause amends clause 34(1)(a) in the Animals Local Law by removing the prescriptive construction requirements for the base floor of a loft used to house pigeons (currently 50mm thick concrete), and replacing it with a suitable impervious material standard that is approved by an environmental health officer.
- Clause 2.11 – this clause replaces Part 6 in the Animals Local Law which relates to the keeping of bees. The new Part provides more detail in relation to the needs for permits; permit application requirements; how the City will determine applications; the circumstances where a permit will be cancelled; the general conditions for keeping beehives; and removal notices.
- Clause 2.12 – this clause amends clause 40 in the Animals Local Law (relating to keeping miniature horses) by removing the references to special residential and special rural areas, as these areas no longer exist within the City's district.
- Clause 2.13 – this clause amends clause 41 in the Animals Local Law that prevents a person from keeping a pig within the district. It removes references to licenced piggeries as well as the references to special residential areas and special rural areas in terms of keeping miniature pigs, in which one can be kept by a person in a residential area. There are a number of miniature pigs kept in the City's district (although classed as runts not bona fide miniature pigs, which are prevented from importation into Australia).
- Clause 2.14 – this clause amends clause 45(3) in relation to the keeping of cats through the removal of references to particular land use zonings within the City of Joondalup.
- Clause 2.15 – this clause deletes clause 46 in the Animals Local Law in respect of the burial of animals for commercial poultry farms, licensed piggeries or other intensive animal or bird farming activities. There are no land uses of the description within the City's district and is a restricted land use under the City's local planning scheme.
- Clause 2.16 – this clause amends clause 47 in the Animals Local Law by preventing the keeping of ostriches or emus completely throughout the district. Under the current provision a person was able to keep up to three adult pairs of ostrich or emu under certain land conditions in a special rural area (which do not exist in the City's district).
- Clause 2.17 – this clause amends clause 48 in the Animals Local Law by clarifying the circumstances around the keeping of poultry in the district. The amendments include:
 - that a person cannot keep a rooster, turkey, goose or geese, peacock or peahen on any land throughout the district
 - the removal of the requirement preventing poultry being kept in an open yard (thereby allowing poultry to free range, roam and scratch throughout a person's land)
 - inserting a provision restricting poultry approaching premises and boundary lines to protect possible residue accumulation of certain termite treatments in both the poultry itself and their eggs
 - poultry being provided a shed or hut as opposed to being kept in a structure (again allowing poultry to free range)
 - reducing the number of poultry that can be kept on land from 12 to six

- removing the diagram for the specification for a domestic deep litter poultry shed, which is more appropriately placed in guiding documents and advice from the City and relevant associations, as opposed to the local law.
- Clause 2.18 – this clause deletes clause 49 in the Animals Local Law in relation to the keeping of poultry in special rural areas as these land areas do not exist under the City's local planning scheme.
- Clause 2.19 - this clause deletes clause 50 in the Animals Local Law in relation to the keeping of poultry in rural areas as these land areas do not exist under the City's local planning scheme.
- Clause 2.20 – this clause replaces the First Schedule of the Animals Local Law which provides a list of modified penalties through the local law, in which an infringement notice can be issued by an authorised person. There are no changes to the modified penalty levels within the local law, however it was more conducive to replace the schedule in its entirety due to the extent of amendments that are being recommended throughout the local law.

As detailed above, it is likely that the Animals Local Law will be completely repealed in the future with provisions included in new local laws based on the legislative constraints that are imposed under legislation. Therefore, the suggested amendments above are only minor to improve the operation of the local law as it currently stands.

Part 3 – Local Government and Public Property Local Law 2014

Within the local law eight-year review report submitted to Council at its meeting held on 16 February 2021 (CJ006-02/21 refers), it was highlighted that the Local Government Property Local Law is relatively new, with only a number of minor drafting amendments being identified. Of significance however is the proposed amendments relating to portable advertising signs in thoroughfares; real estate signs; and general provisions around verge treatments.

Related to this matter, at its meeting held on 16 August 2016, Council received a 51 signature petition requesting that Council create a working group that includes representatives from the City's planning department to review and develop appropriate signage guidelines and policy that allows small business to have a say on signage and placemaking within the City of Joondalup.

In respect of the signage review on private property, the matter could only progress following the gazettal of the City's *Local Planning Scheme No. 3* on 23 October 2018, that culminated in a review of the City's *Signs Policy* that existed at that time. Council at its meeting held on 20 October 2020 (CJ162-10/20 refers), consented to the advertising of a new *Advertisements Local Planning Policy* which sought to:

- clarify the role and purpose of advertising signs in various localities, providing greater context for policy, and guidance for exercise of judgement on proposals
- provide a more streamlined and efficient process for businesses to erect appropriate, low impact advertising signs through creating a pathway where planning approval may not be required
- address current gaps in policy guidance, particularly related to digital and animated signs
- review the City's position regarding signs currently prohibited by the City's existing *Signs Policy*.

At its meeting held on 16 March 2021 (Item CJ037-03/21 refers) Council adopted its new *Advertisements Local Planning Policy* and the lead petitioner was advised of Council's decision.

Notwithstanding, while the *Advertisements Local Planning Policy* sets out a framework and the City's policy position around advertising signs on private property, signage in thoroughfares is currently prohibited under the City's Local Government Property Local Law. The issue of business demand for portable signs in verges, where these signs cannot be accommodated on private land due to nil building setbacks in city centre areas, cannot be resolved by the *Advertisements Local Planning Policy*. In view of this, amendments are suggested for an approval system for the placement of temporary advertising signs in thoroughfares by businesses throughout the City of Joondalup.

The Amendment Local Law (Part 3) contains the following clauses to amend certain provisions in the Local Government Property Local Law (marked up in Attachment 3 to Report CJ014-02/22):

- Clause 3.2 – this clause amends clause 1.6 in the Local Government Property Local Law by deleting, inserting, or amending various definitions used throughout the Local Government Property Local Law.
- Clause 3.3 – this clause amends clause 2.8(3) in the Local Government Property Local Law (in relation to activities which may be prohibited on specified local government property) by inserting the words “built structure” in the definition of “premises”. The definition of premises relates to the ability for the City to make a determination under the local law regarding smoking on premises. By including the words “built structure” (in addition to a building or stadium) would mean that smoking would be prevented at built structures such as skate parks or playgrounds (as they would be deemed built structures).
- Clause 3.4 – this clause amends clause 3.1 in the Local Government Property Local Law (relating to activities needing a permit) by including a new subclause (x) to enable permits to be issued by the City for the placement of a container receptacle on local government property by community organisations.

At the Council meeting held on 18 May 2021 the motions of the Annual General Meeting of Electors were considered (CJ063-05/21 refers) and subsequently a resolution was made where Council supported changes to the Local Government Property Local Law to allow cash container deposit infrastructure to be placed on local government property. The purpose of the electors' motion, as stated by the electors, was not only to divert recyclables away from the City's waste stream, but to also provide a revenue source for community groups.

The cash container deposit scheme is managed and controlled by the *Waste Avoidance and Resource Recovery Act 2007* (Part 5A) and the *Waste Avoidance and Resource Recovery (Container Deposit Scheme) Regulations 2019*. Both pieces of legislation are specific and legalistic in terms of where bona fide cash container infrastructure can be placed and who can operate such infrastructure. However, it is not considered that the intent of the electors' motion was to install cash container infrastructure per se, but to offer a collection receptacle point where members of the community could deposit appropriate containers, and the community organisation could subsequently collect the receptacle and empty its contents.

In view of this intent, it is considered a permit system could be implemented, whereby a community organisation could make an application for a permit to the City to install a container receptacle on local government property. In this way the City could condition a permit and responsibilities of a permit holder on matters such as, but not limited to, size; cleanliness; frequency of emptying; and disposal of other rubbish and waste.

For this purpose, the definitions for “container” and “container receptacle” are suggested to be included in the Local Government Property Local Law as well as an amendment to the definitions of “collection bin” (see clause 1.6 in the marked up version of the local law at Attachment 3).

- Clause 3.5 - this clause amends clause 5.1 in the Local Government Property Local Law (relating to refusal of entry to pool areas or direction to leave) by inserting a new subclause (g) allowing a pool attendant or authorised person to direct a person to leave a pool area in situations where they may be operating a camera device to record or transmit an image. Although such a provision may prevent parents from filming their children at aquatic events, it provides a framework to enforce behaviour that may not be so honourable, or making other pool patrons uncomfortable.
- Clause 3.6 – this clause amends clause 8.2 in the Local Government Property Local Law to allow permits to be issued for container receptacles to be placed on a thoroughfare by community organisations. The justification for this amendment is detailed above in clause 3.4. Clause 8.2 is also amended by adding a new subclause (n) that allows a permit to be issued to conduct a function, or undertake any promotional activity on a thoroughfare.
- Clause 3.7 – this clause amends clause 8.6 in the Local Government Property Local Law by amending the definition of “acceptable material”, used for the purposes of prescribing appropriate verge treatments. This suggested amendment allows the City to determine what is deemed an acceptable material for a verge treatment, that doesn’t necessarily have to create a hard and stable surface, and which may not be either lawn or a garden.
- Clause 3.8 – this clause amends clause 8.15 in the Local Government Property Local Law (relating to signs erected by the City) to clarify that a person authorised by the City can erect a sign on a public place specifying any condition of use which apply to that place.
- Clause 3.9 – this clause replaces Part 9 in the Local Government Property Local Law, relating to advertising signs on thoroughfares and is the most significant amendment to the Local Government Property Local Law. The new part maintains the current local law provisions regarding general prohibitions for advertising signs; permit requirements for temporary community organisation signs (such as school fetes and sport club registration days); permit exemptions; election and poll signs; and impounding provisions. However, the new part includes new or revised provisions around portable direction signs (for garage sales and home opens); property disposal signs; and portable business signs.

In regard to portable direction signs, the time restriction on when these can be installed in a thoroughfare or verge has been lifted. The existing clause restricts portable direction signs from being installed no earlier than 9.00am on the day of a home open, whereas the new clause allows them to be installed on the day of the home open (therefore including before 9.00am). The current restrictions as to their actual placement are maintained.

The new part includes a provision that allows property disposal signs (that is 'for sale' signs or 'for lease' signs) to be installed on a verge adjoining the property being disposed of (new clause 9.4). Any such placement is subject to conditions, in the main, to protect sight lines; prevent obstructions on the verge for pedestrians and road users; as well as to protect utilities and City infrastructure.

The most significant change to the local law, and as described in the opening paragraphs regarding amendments to the Local Government Property Local Law, is the new direction the City is proposing in regard to portable business signs. The new clause 9.5 allows a business to place a temporary portable business sign on a verge that is adjacent to their business. Similarly, it also allows a business that has an access point from a particular thoroughfare to also have an ability to place a business sign on that verge area.

Any placement of such signs must conform to certain requirements in terms of their construction, size and location for placement. Any such business must have the necessary public liability insurance to protect the business against any claims for personal injury or property damage resulting from the display of the portable sign.

However, where a business does not have an adjacent verge to place a temporary business sign, or where they don't have direct access, an application for a permit to the City can be made. The requirements for permits are detailed in Part 12 of the Local Government Property Local Law which details how to apply for a permit; the decisions that can be made and the relevant considerations in relation to determining a permit by the City; the types of conditions that can be placed on a permit; and other general permit requirements.

It must be highlighted that this proposal is a significant change to the City's current position of prohibiting temporary business signs to be placed in the verge. Opening the ability for business to do so (as of right) could create visual amenity issues, proliferation of signage and potential obstructions to road users and pedestrians.

In addressing the petition received by Council at its meeting held on 16 August 2016, it is not recommended that the City establish a working group to develop signage guidelines and a policy to support small business, in view of the new *Advertisements Local Planning Policy* that has been adopted by Council, and the proposed amendment suggested in the Amendment Local Law. However, it is suggested that the lead petitioner be advised of the proposed changes to the Local Government Property Local Law and invite them to make a submission on the new sign provisions that are proposed.

- Clause 3.10 – this clause amends Schedule 1 of the Local Government Property Local Law by including new modified penalties as a result of the various amendments that are proposed to be made to the local law.

Further to the above amendments, a Notice of Motion was moved at the Ordinary Council Meeting on 16 November 2021, requesting:

"...the Chief Executive Officer to investigate and prepare a report on the possibility of amending the Council's Local Government and Public Property Local Law 2014 in relation to:

- 1 *Clause 10.6(2) "A retailer must remove a shopping trolley within 24 hours of so advised under subclause (1)" so that it is reduced to three hours; and*

- 2 *Item 68 (clause 10.6(2)) in "Schedule 1 – Prescribed Offences" be amended so that the modified penalty for the failure to remove shopping trolleys upon being advised of the location can be increased to more than \$200."*

The suggested amendments have been considered by the City's administration, with the following comments:

- Abandoned shopping trolleys are proactively dealt with by the City's Field Officers and retailers to reduce the number of abandoned shopping trolleys in public places. There are a large number of retailers within the CBD and Joondalup area including Whitford City.
- The City currently impounds shopping trolleys after 24 hours in line with the *City of Joondalup Local Government Public Property Local Law 2014*. Modified penalties of \$200 are imposed on retailers if the trolleys are not collected within the required timeframe.
- Illegal dumping of shopping trolleys is also addressed by the *Local Government Act 1995*. The *Local Government Act 1995* allows the City to impound trolleys and notify the retailer where and when they can be retrieved. The City can then require the retailer to pay a fee to collect trolleys in order to reimburse the costs associated with removing, impounding and storing the trolleys. Many local governments report that attempts to enforce fees on retailers to retrieve impounded shopping trolleys have been unsuccessful due to the low cost to retailers to replace lost shopping trolleys.
- The City can dispose of uncollected trolleys after one month of storage. Disposal includes selling trolleys to recoup any collection and storage costs. Trolleys can be auctioned, sold as scrap or be recycled. It is preferable that the metal in trolleys is recovered rather than disposed of to landfill.
- Clause 10.6(2) could be amended to reduce the hours in which to remove a shopping trolley down from 24 hours to three however, it is the City's view that to reduce the time that a retailer would need to remove the trolley to three hours would be impractical/difficult to maintain due to the core hours of business for local governments and retailers.
- The City has also obtained legal advice which suggests there could be '...significant evidentiary challenges in proving offences relating to shopping trolleys. To the extent that amending the local law might make it more difficult or impracticable for a local government to comply with this provision, it is more likely that retailers might choose to challenge infringements issued on this basis. Furthermore, there is an increased chance that a Court may find that a retailer has a possible defence to any prosecution which might be alleged, if the Court considers that the retailer was simply unable to comply with the three hour notice provision. However, on balance, the three hour notice provision should be capable of enforcement if it is acceptable to the Joint Standing Committee on Delegated Legislation.'
- Furthermore, the administration has some concerns around the fact that the City has not had time to consult with affected business owners around the suggested change.
- **It is therefore recommended that the City does not reduce the number of hours in which a retailer has to remove a shopping trolley down from 24 hours to three hours at this late stage in the process of the local law review.**
- In relation to Part 2 of the Motion, Item 68 of Schedule 1 – Prescribed Offences – the general position is that the modified penalty should not be more than 10 percent of the maximum penalty. Therefore, given that the maximum penalty is \$5,000 under the City's local law, it would be possible to increase the modified penalty to a maximum of \$500.
- City Officer's have conducted a review of some of the larger local governments in regard to the number of hours a retailer has in which to remove a trolley, and the modified penalty associated with non-compliance and removal of the trolley:

Local Government	Hours to remove a shopping trolley	Modified Penalty
Wanneroo	24 hours	\$100
Stirling	24 hours	\$200
Swan	24 hours	\$100
Vincent	3 hours	\$100
Perth	24 hours	\$125
Victoria Park	3 hours	\$100

- **In light of the above comments, it is not recommended to increase the modified penalty for the failure to remove a shopping trolley.**

Part 4 – Meeting Procedures Local Law 2013

The Meeting Procedures Local Law provides for the rules that apply to the conduct of meetings of the Council, committees and meetings of electors. At a Strategy Session held on 3 November 2020, elected members were presented a report for discussion around the local law; the revised procedures adopted by Council in April 2020; as well as the public comments received during the local law review process. While most of the comments received during the local law consultation process related more so to the Council adopted *Procedures for Briefing Sessions, Council / Committee Meetings and Electronic Meetings* a range of amendments were highlighted by City officers, and generally accepted by elected members.

In view of this, the Amendment Local Law (Part 4) contains the following clauses to amend certain provisions in the Meeting Procedures Local Law (marked up in Attachment 4 to Report CJ014-02/22):

- Clause 4.2 – this clause amends clause 1.4 in the Meeting Procedures Local Law by deleting the reference to the Rules of Conduct Regulations (that is the former *Local Government (Rules of Conduct) Regulations 2007*) and inserting reference to the new *Local Government (Model Code of Conduct) Regulations 2021*, which came into effect on 3 February 2021.
- Clause 4.3 – this clause amends clause 1.5 in the Meeting Procedures Local Law by inserting a new definition for the *Local Government (Model Code of Conduct) Regulations 2021* and deleting various other definitions used throughout the Meeting Procedures Local Law that no longer apply.
- Clause 4.4 – this clause amends clause 4.3 in the Meeting Procedures Local Law (relating to the order of business at a committee) by deleting the reference to petitions. It is current practice that Council receives petitions and not committees.

The ability for an elected member to request a report for future consideration at a committee is also suggested to be removed (clause 4.3(2)(m)). Any call for a report (or a request for a report), should be made, through a formal motion, that is carried by the required majority of members present at a Council or a committee meeting. Such motions can be raised through the current notice of motion provisions, or through an amendment to a presented recommendation, that is carried by the majority of members at the respective meeting. Such action will allow the Chief Executive Officer to provide background information in respect of any legal, financial or policy implications before it is considered and subsequently determined.

- Clause 4.5 – this clause amends clause 4.6 in the Meeting Procedures Local Law (relating to motions for which previous notice has been given) by including a new subclause that prevents a notice of motion being submitted that is similar to a notice of motion submitted in the previous three months, and subsequently defeated by the required majority vote. This suggestion places a time caveat on when Council can again deal with the same matter, that has already been dealt with by Council in the previous three months.
- Clause 4.6 – this clause amends clause 4.8 in the Meeting Procedures Local Law (relating to adoption by exception resolution) by deleting the reference to special majority voting as this no longer applies under the Act. The amendment also clarifies that an exception resolution can be used where an employee has declared a financial or proximity interest in an item, however, maintains that it cannot be used when the Mayor or a Councillor so declares. There is no legislative requirement for employees to leave meetings when such declarations are made.
- Clause 4.7 – this clause amends a typographical error in clause 5.7(5) in the Meeting Procedures Local Law.
- Clause 4.8 – this clause replaces clause 5.17(2) in the Meeting Procedures Local Law (relating to prevention of disturbances) to clarify a person must not use their mobile phone or other electronic device to cause an audible disturbance, which is the intent of the clause as opposed to preventing people from using such devices to read statements, or viewing such devices while in silent mode.
- Clause 4.9 – this clause amends clause 6.6 in the Meeting Procedures Local Law by correctly referencing the *Local Government (Model Code of Conduct) Regulations 2021* which deals with impartiality interests for elected members at meetings.
- Clause 4.10 – this clause replaces clause 9.12(1) in the Meeting Procedures Local Law (relating to amendments to motions) by inserting a new subclause that an amendment cannot be moved by a mover or seconder to a primary motion. The existing exceptions for amendments are maintained.
- Clause 4.11 – this clause amends clause 10.1 in the Meeting Procedures Local Law (relating to procedural motions) by correctly referencing the intent of the procedural motion that “the item be deferred”, not “the motion be deferred”. Motions can technically be deferred through the other listed procedural motion “that the debate be adjourned”.
- Clause 4.12 – this clause replaces clause 10.5 in the Meeting Procedures Local Law by correctly referencing the effect of the procedural motion of “that the item be deferred” as detailed above.
- Clause 4.13 – this clause amends clause 17.1 by correctly referencing the *Local Government (Model Code of Conduct) Regulations 2021*.

Part 5 – Parking Local Law 2013

The Parking Local Law provides for the regulation, control, and management of parking within the City of Joondalup district, including the enforcement regime across all parking activities, including on-street parking; parking stations; and private parking operations.

The Parking Local Law was last amended by the *Parking Amendment Local Law 2018* and does not require any substantial amendment. However, the City is investigating fee payment and permit technology that could see over 4,000 parking permits replaced with an electronic system and in view of this some aspects of the Parking Local Law need amendment to cater for such technology being used.

In view of this, the Amendment Local Law (Part 5) contains the following clauses to amend certain provisions in the Parking Local Law (marked up in Attachment 5 to Report CJ014-02/22):

- Clause 5.2 – this clause inserts a new clause 1.11 in the Parking Local Law to provide for the electronic systems for an array of permits, tickets or authorisations that may be issued under the Parking Local Law. This caters for the new electronic permit technology the City is investigating for parking permits.
- Clause 5.3 – this clause deletes clause 2.4(2) in the Parking Local Law (relating to parking where fees are payable) as it is now accommodated in the new overarching provision detailed above.
- Clause 5.4 – this clause replaces Part 7 in the Parking Local Law, that currently relates to Residential Parking Permits. The replacement part correctly terms the permits as annual parking permits (as opposed to residential parking permits) and also now provides for the issuing of annual parking permits through an electronic system approved by the City (see new clause 7.2(2)). The new provisions also removes the restriction on retail premises, that adjoin time restricted parking, from applying for an annual parking permit.

Local law-making procedure

The procedure for making local laws (including amendments) is detailed in the *Local Government Act 1995* (the Act) and is a specific legislative process that must be adhered to in order for the local law to be accepted by the Joint Standing Committee on Delegated Legislation (JSCDL) and by Parliament.

In the event that Council makes this local law, the following sequence of events will commence:

- 1 A public submission period of at least six weeks must be allowed, during which a copy of the proposed local law must also be submitted to the Minister for Local Government. At the close of advertising, Council must consider any submissions received and then resolve to make the local law either as proposed, or in a form that is not significantly different from what was proposed. If, as a result of public submissions, Council wishes to make substantial changes to the local law, then a further public submission period will be required.
- 2 Once the final version of the local law has been approved, it must be published in the Government Gazette, and a further copy provided to the Minister for Local Government.
- 3 After gazettal, local public notice must be given stating the title of the local law, its purpose and effect (including the date it comes into operation) and advising where copies of the local law may be inspected at or obtained.
- 4 A copy of the local law, together with an accompanying explanatory memorandum, must then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny.

Regulation 3 of the *Local Government (Functions and General) Regulations 1996* also requires that, in commencing to make a local law (or amendment local law), the person presiding at a Council meeting is to give notice of the purpose and effect of the local law by ensuring that:

- (a) the purpose and effect of the proposed local law is included in the agenda for that meeting and
- (b) the minutes of the meeting of the Council include the purpose and effect of the proposed local law.

In view of this, the **purpose** of the *Amendment Local Law 2021* is to amend certain provisions within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013*.

The **effect** of the *Amendment Local Law 2021* is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.

Issues and Options Considered

Council can either:

- make the *City of Joondalup Amendment Local Law 2021* as presented for the purposes of public advertising
- make the *City of Joondalup Amendment Local Law 2021* as proposed with any necessary amendments
or
- not recommend the making of the *City of Joondalup Amendment Local Law 2021* and retain the existing local law.

The creation of the Amendment Local Law puts into effect the decisions of Council made at its meetings held on 16 February 2021 and 18 May 2021.

Legislation / Strategic Community Plan / Policy Implications

Legislation *Local Government Act 1995.*
 City of Joondalup Animals Local Law 1999.
 City of Joondalup Local Government and Public Property Local Law 2014.
 City of Joondalup Meeting Procedures Local Law 2013.
 City of Joondalup Parking Local Law 2013.

Strategic Community Plan

Key theme	Governance and Leadership.
Objective	Corporate Capacity.
Strategic initiative	Continuously strive to improve performance and service delivery across all corporate functions.
Policy	Not applicable.

Subdivision 2, Division 2 of Part 3 of the Act applies to the creation, amending and repealing of local laws. It is anticipated that the local law-making process will take approximately three to six months.

Risk Management Considerations

Should the City not follow the local law creation process as detailed in the Act, the local law may be disallowed by the JSCDL.

Financial / Budget Implications

The cost associated with the local law-making process is approximately \$2,500, being public advertising costs and costs to publish the local law in the *Government Gazette*. Funds are available in the *2021-22 Budget* for statutory advertising.

All amounts quoted in Report CJ014-02/22 are exclusive of GST.

Regional Significance

Not applicable.

Sustainability Implications

Not applicable.

Consultation

The provisions and requirements of other local governments have been assessed for the creations of the City's Amendment Local Law. The changes bring into line the City's local law framework with other comparable local governments.

Should Council decide to make the Amendment Local Law for the purposes of public advertising, statutory advertising, and consultation with all members of the public will occur, as follows:

- Giving local public notice advertising the proposed local law and inviting submissions to be made within no less than six weeks from the date of advertising, including:
 - advertising in a newspaper circulating throughout the district
 - displaying public notices at the City of Joondalup Administration Centre and public libraries
 - advertising on the City's website
 - advertising through the City's social media platforms.
- Providing a copy of the notice and a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government).

COMMENT

The local laws that are subject to the Amendment Local Law are created under the powers of the *Local Government Act 1995*. The suggested amendments are recommended to ensure that the local laws remain current and reflect operational requirements as well as legislative constraints. The Amendment Local Law progresses the amendments that were identified and reported to Council at its meeting held on 16 February 2021 (CJ006-02/21 refers).

In the report to Council at its meeting held on 16 February 2021 (Item CJ006-02/21 refers), it was suggested that the City would investigate the creation of two new local laws; one relating to cats and another for dogs. Any new local law around these types of animals is guided by local law-making requirements and abilities under the *Cat Act 2011* and the *Dog Act 1976*, and created under specific heads of power.

The Department of Local Government, Sport and Cultural Industries has completed a review of both the *Dog Act 1976* and the *Cat Act 2011*, the purpose of which was to gather feedback and information about how effective the legislation has been, and whether they should continue and whether there is the need for a full review of both Acts. Following analysis of the issues raised during the consultation period, a number of findings were made which are highlighted in an outcomes report detailed on the Department's website (see <https://www.dlgsc.wa.gov.au/department/publications/publication/statutory-review-of-the-cat-act-2011-and-dog-amendment-act-2013>).

Relevant to this matter is a formal resolution of WALGA State Council, at its 2021 July meeting, where it was agreed to seek a commitment from the State Government:

- for the conduct of comprehensive reviews of the *Cat Act 2011* and *Dog Act 1976*
- that the reviews incorporate local government-specific consultation processes, coordinated in discussion with WALGA and local government stakeholders.

In view of the above it may be prudent to withhold any formal consideration of a cat and dog local law by Council until the legislative framework, and possible amendments (if any) is known, and indeed progressed. The City is monitoring the progress of these matters so that clarity on the next steps for the City can be determined.

Similarly, Council at its meeting held on 18 May 2021, when considering the motions of the Annual General Meeting of Electors resolved that it supported a review of the City's *Pest Plant Local Law 2012* to include other species of weed, such as Fleabane (CJ063-05/21 refers). Although the eight-year review report did not make recommendations to amend this local law, investigations into this request will progress later in 2022.

VOTING REQUIREMENTS

Absolute Majority.

*The Director Planning and Community Development Services entered Chambers at 9.07pm.
Cr May left the Chambers at 9.08pm.
Cr McLean left the Chambers at 9.09pm.
Cr May entered the Chambers at 9.11pm.
Cr McLean entered the Chambers at 9.12pm.*

OFFICER'S RECOMMENDATION

That Council:

- 1 MAKES the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising;
- 2 in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:
 - 2.1 the City of Joondalup proposes to make the *City of Joondalup Amendment Local Law 2021*, and a summary of its purpose and effect is as follows:

Purpose: The purpose of this local law is to amend certain provisions within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013*.

Effect: The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meetings Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.;

- 2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;
- 2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;
- 3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;
- 4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;
- 5 the results of the public consultation be presented to Council for consideration of any submissions received;
- 6 in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in Part 1 above;
- 7 NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the *Dog Act 1976* and the *Cat Act 2011* are better known;
- 8 NOTES a review of the *City of Joondalup Pest Plant Local Law 2012* will be progressed in 2022;
- 9 NOTES there will be no change to the *City of Joondalup Local Government and Public Property Local Law 2014*, at this time, in regards to the suggested amendments for shopping trolleys.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

- 1 **MAKES** the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendments;
- 1.1 **RETAIN** clause 4.3(2)(m) in regard to the requests for reports for future consideration at committee meetings;
- 1.2 **AMENDS** clause 10.6(2) of the *City of Joondalup Local Government and Public Property Local Law 2014*, to read:

“10.6 Retailer to remove abandoned trolley

(2) A retailer must remove a shopping trolley within 3 hours of being so advised under subclause (1).”;

- 2** in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:
- 2.1** the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:
- Purpose:** The purpose of this local law is to amend certain provisions within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013*.
- Effect:** The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meetings Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.;
- 2.2** copies of the proposed local law may be inspected at or obtained from the City’s Administration office, public Libraries or the City’s website;
- 2.3** submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;
- 3** in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;
- 4** in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;
- 5** the results of the public consultation be presented to Council for consideration of any submissions received;
- 6** in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in Part 1 above;
- 7** NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the *Dog Act 1976* and the *Cat Act 2011* are better known, and in addition NOTES that an additional review of the *City of Joondalup Animals Local Law 1999* will be progressed in 2022, in relation to additional measures being incorporated for the control of cats;
- 8** NOTES a review of the *City of Joondalup Pest Plant Local Law 2012* will be progressed in 2022.

It was requested that Parts 1.1, 1.2 and 7 be put separately.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

- 1 MAKES the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendments;
 - 1.1 In relation to the City of Joondalup Meeting Procedures Local Law 2014, retain clause 4.3(2)(m) in regard to the requests for reports for future consideration at committee meetings.

The MOTION was Put and

LOST (6/7)

In favour of the Motion: Crs Chester, Fishwick, Kingston, Poliwka, Raftis and Thompson.

Against the Motion: Mayor Jacob, Crs Hamilton-Prime, Hill, Jones, Logan, May and McLean.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

- 1 **MAKES the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendments;**
 - 1.2 **AMENDS clause 10.6(2) of the *City of Joondalup Local Government and Public Property Local Law 2014*, to read:**

“10.6 Retailer to remove abandoned trolley

(2) A retailer must remove a shopping trolley within 3 hours of being so advised under subclause (1).”

The MOTION was Put and

CARRIED (9/4)

In favour of the Motion: Mayor Jacob, Crs Fishwick, Hamilton-Prime, Logan, May, McLean, Poliwka, Raftis and Thompson.

Against the Motion: Crs Chester, Hill, Jones and Kingston.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

- 7 **NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the *Dog Act 1976* and the *Cat Act 2011* are better known, and in addition NOTES that an additional review of the *City of Joondalup Animals Local Law 1999* will be progressed in 2022, in relation to additional measures being incorporated for the control of cats.**

The MOTION was Put and

CARRIED (11/2)

In favour of the Motion: Mayor Jacob, Crs Chester, Fishwick, Hamilton-Prime, Jones, Kingston, Logan, McLean, Poliwka, Raftis and Thompson.

Against the Motion: Crs Hill and May.

MOVED Cr Raftis, SECONDED Cr Thompson that Council:

- 2 in accordance with section 3.12(3)(a) of the *Local Government Act 1995*, gives local public notice stating that:
- 2.1 the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:
- Purpose:** The purpose of this local law is to amend certain provisions within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013*.
- Effect:** The effect of this local law is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meetings Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.;
- 2.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;
- 2.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;
- 3 in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;
- 4 in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;
- 5 the results of the public consultation be presented to Council for consideration of any submissions received;
- 6 in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in Part 1 above;
- 8 **NOTES** a review of the *City of Joondalup Pest Plant Local Law 2012* will be progressed in 2022.

The Motion was Put and**CARRIED (12/1)**

In favour of the Motion: Mayor Jacob, Crs Chester, Fishwick, Hamilton-Prime, Hill, Jones, Logan, May, McLean, Poliwka, Raftis and Thompson.

Against the Motion: Cr Kingston.

Appendix 12 refers

To access this attachment on electronic document, click here: [Attach12brf220208.pdf](#)

CJ124-08/22 AMENDMENT LOCAL LAW 2021- ADOPTION

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Governance and Strategy
FILE NUMBER	05885, 101515
ATTACHMENT / S	Attachment 1 Schedule of Submissions Attachment 2 <i>City of Joondalup Amendment Local Law 2021 – marked up</i> Attachment 3 <i>City of Joondalup Amendment Local Law 2021 adoption copy</i>
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to note the submissions received following the public advertising of the proposed *City of Joondalup Amendment Local Law 2021* and resolve to make the local law in accordance with section 3.12 of the *Local Government Act 1995* (the Act).

EXECUTIVE SUMMARY

At its meeting held on 15 February 2022 (CJ014-02/22 refers), Council resolved to make the proposed *City of Joondalup Amendment Local Law 2021* for the purpose of public advertising. The purpose of the local law is to amend certain provisions within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013*. The effect of the local law is to better clarify the provisions and requirements within the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Public Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013* and to ensure information is current with prevailing legislation.

It is therefore recommended that Council:

- 1 *NOTES the submissions received at the close of the public submissions period for the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ124-08/22;*
- 2 *BY AN ABSOLUTE MAJORITY ADOPTS the City of Joondalup Amendment Local Law 2021, as detailed in Attachment 3 to Report CJ124-08/22;*
- 3 *AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Joondalup Amendment Local Law 2021;*
- 4 *NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in sections 3.12 and 3.15 of the Local Government Act 1995;*
- 5 *ADVISES all submitters of Council's decision.*

BACKGROUND

At its meeting held on 16 February 2021 (CJ006-02/21 refers), Council received a report on its statutory review of its local laws, and resolved that amendments were required to the *City of Joondalup Animals Local Law 1999*, *City of Joondalup Local Government and Property Local Law 2014*, *City of Joondalup Meeting Procedures Local Law 2013* and *City of Joondalup Parking Local Law 2013*.

At its meeting held on 15 February 2022 (CJ014-02/22 refers), Council resolved to:

- "1 *MAKES the proposed City of Joondalup Amendment Local Law 2021, as detailed in Attachment 1 to Report CJ014-02/22, for the purposes of public advertising subject to the following amendment;*
- 1.2 *AMENDS clause 10.6(2) of the City of Joondalup Local Government and Public Property Local Law 2014, to read:*
- "10.6 Retailer to remove abandoned trolley*
- (2) A retailer must remove a shopping trolley within 3 hours of being so advised under subclause (1)."*
- 2 *in accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that:*
- 2.1 *the City of Joondalup proposes to make the City of Joondalup Amendment Local Law 2021, and a summary of its purpose and effect is as follows:*
- Purpose: The purpose of this local law is to amend certain provisions within the City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013.*
- Effect: The effect of this local law is to better clarify the provisions and requirements within the City of Joondalup Animals Local Law 1999, City of Joondalup Local Government and Public Property Local Law 2014, City of Joondalup Meeting Procedures Local Law 2013 and City of Joondalup Parking Local Law 2013 and to ensure information is current with prevailing legislation;*
- 2.2 *copies of the proposed local law may be inspected at or obtained from the City's Administration office, public Libraries or the City's website;*
- 2.3 *submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;*
- 3 *in accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government;*
- 4 *in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it;*
- 5 *the results of the public consultation be presented to Council for consideration of any submissions received;*

- 6 *in relation to the petition requesting a working group be created to review and develop appropriate signage guidelines and policy for small businesses, ADVISES the lead petitioner of its decision in Part 1 above;*
- 7 *NOTES the creation of a separate Cat Local Law and Dog Local Law will progress at a later time once any amendments to the Dog Act 1976 and the Cat Act 2011 are better known, and in addition NOTES that an additional review of the City of Joondalup Animals Local Law 1999 will be progressed in 2022, in relation to additional measures being incorporated for the control of cats;*
- 8 *NOTES a review of the City of Joondalup Pest Plant Local Law 2012 will be progressed in 2022”*

A notice advising of Council's intention to make the proposed local law, and of the purpose and effect of the proposed local law, was published in accordance with section 3.12 of the Act in the following places for a period of six weeks:

- Email to resident/ratepayer groups distributed on 7 April 2022.
- eNewsletter to Community Engagement Network subscribers distributed on 7 April 2022.
- Webpage linked through the 'Community Consultation' and 'Public Notice' sections of the City's website visible from 7 April 2022 to 20 May 2022.
- Proposed local laws webpage linked through the 'City Administration' section of the City's website visible from 7 April 2022 to 20 May 2022.
- Public notice advertisement published in the community newspaper *PerthNow Joondalup* on 7 April 2022.
- Facebook post published through the City's Facebook account on 11 April 2022.
- LinkedIn post published through the City's LinkedIn account on 11 April 2022.
- Twitter post published through the City's Twitter account on 11 April 2022.

In accordance with the requirements of the Act, a copy of the proposed local law was also submitted to the Minister for Local Government on 7 April 2022 for consideration.

The time for making public submissions closed on Friday 20 May 2022.

DETAILS

At the close of the public submission period, the City received seven submissions including one submission from the Department of Local Government, Sport and Cultural Industries (DLGSC). A Schedule of Submissions is provided at Attachment 1 to Report CJ124-08/22. The submissions received are summarised below as follows:

- One submission received from the DLGSC providing general comment on proofreading and the publishing of a consolidated local law. The comments are noted.
- One submission received supporting the changes to the *Amendment Local Law 2021*. The comments are noted.
- One submission received suggesting the City consider reviewing their authority over structures at sea. The comments are noted and an Officer's response provided.
- Two comments received relating to roaming cats. The comments are noted and an Officer's response provided.
- One comment received relating to parking at Greenwood Primary School. The comments are noted and an Officer's response provided.
- One comment received relating to dog waste bins. The comment is noted and an Officer's response provided.

- One comment received relating to dry parks. The comment is noted and an Officer's response provided.
- Two comments received relating to penalties. The comments are noted and an Officer's response provided.
- One comment relating to advertising signage on median strips. The comment is noted and an Officer's response provided.

In addition to the submissions received from members of the public, Officer's have identified the following:

Parking Local Law 2013

- In clause 5.4 of the *Amendment Local Law 2021*, under Part 7.2(1)(a), remove the words 'expiring on 31 December on the year of issue'.
- The purpose of this amendment is to align the local law with technology that the City is investigating which would see over 4,000 parking permits replaced with an electronic system. In view of this, some aspects of the *Parking Local Law 2013* require amendment to cater for improvements available with the new technology being used.

City of Joondalup Local Government and Public Property Local Law 2014

At the Council meeting on 19 July 2022, Council received a report on the initiatives to reduce the proliferation of abandoned trolleys (CJ109-07/22 refers). With regard to reducing the time for removing a shopping trolley from 24 hours to 3 hours, the following commentary was provided:

"When a Field Officer is tasked with an Abandoned Shopping Patrol they also have the task of visiting retailers, depending on the trolleys found. For example, if they locate a number of Kmart trolleys while on their patrol, they will make a point of visiting that store and meeting with the Store Manager informally. At this stage, these tasks are difficult to quantify as not every interaction with retailers is recorded on the corporate system, however as this is now part of the procedure in dealing with abandoned trolleys, the City can be comfortable that this is occurring.

As a result of these informal interactions, many retailers take the opportunity to update their contact details with the City to ensure that they are able to be notified and deal with the trolley before it is impounded. This engagement has provided anecdotal feedback from retailers that any period shorter than the current 24 hours would be difficult for them to manage, that is a three-hour window. A shorter response time would also increase the amount of Officer time required to impound the trolley, as it is likely that more trolleys will be impounded rather than collected by stores. This will also cause a flow on effect of locating enough space to impound them.

Further, the City's legal advice has substantiated that it would be difficult to take action against a retailer if a three-hour time frame was used given that the City couldn't necessarily be confident that the retailer was made aware within that short time.

The recent proactive relationship that the City has fostered with retailers under this new process is very harmonious and the evidence shows that it is working given that only around 11% of trolleys remain uncollected after notification. Any reduction in timeframe to remove the trolley would strain the City's relationship with retailers which could have a negative flow on affect for businesses in the CBD."

Elected Members may wish to re-consider reducing the time for removing a shopping trolley as a result of information provided at the July 2022 Council meeting.

Where suggested changes have been supported, they have been included in the local law and submitted to Council for adoption. A copy of the amended local law showing the marked-up changes is provided at Attachment 2 Report CJ124-08/22. The amended local law to be adopted and submitted to the State Law Publisher for publication in the *Government Gazette* is provided at Attachment 3 to Report CJ124-08/22.

In the event that Council resolves to make the *City of Joondalup Amendment Local Law 2021* as presented, the following sequence of events will commence:

- 1 The local law will be published in the *Government Gazette* and a copy provided to the Minister for Local Government.
- 2 After gazettal, local public notice will be given stating the title of the local law, the purpose and effect of the local law (including the date when it comes into operation) and advising where copies of the local law may be inspected at or obtained.
- 3 A copy of the local law, together with the accompanying explanatory memoranda, will then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny. The local law will come into effect 2 weeks after gazettal.

Council should be aware that it is possible that the Joint Standing Committee (JSC), after reviewing the local law, may require certain amendments to be made. If this is the case, the Council will be required to recommence the process of advertising for public comment, resolving again to make the local law, gazettal and re-submission to the JSC for further consideration.

Issues and options considered

Council can either:

- adopt the proposed *City of Joondalup Amendment Local Law 2021*, as advertised
- adopt the local law with minor modifications following the public submission period, subject to the modifications not being significantly different to what was advertised or
- not adopt the proposed local law.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*
Local Government (Functions and General) Regulations 1996.
City of Joondalup Animals Local Law 1999.
City of Joondalup Local Government and Public Property Local Law 2014.
City of Joondalup Meeting Procedures Local Law 2013.
City of Joondalup Parking Local Law 2013.

10-Year Strategic Community Plan

Key theme Leadership.

Outcome Capable and effective – You have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Subdivision 2, Division 2 of Part 3 of the Act applies to the creation, amending and repealing of local laws. It is anticipated that the local law-making process will take a further four weeks to complete the process, following a decision of Council.

Risk management considerations

The amendment local law is yet to be considered by the Joint Standing Committee on Delegated Legislation (JSCDL), which reviews local laws created by local governments (including amendments) as well as other subsidiary legislation.

Should the City not follow the local law creation process as detailed in the Act, the JSCDL may recommend disallowance of the local law.

Financial / budget implications

The costs associated with the local law making process is approximately \$2,500 being public advertising costs and costs to publish the local law in the *Government Gazette*. Funds are available in the 2022-23 Budget for statutory advertising.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

In accordance with section 3.12 of the Act, public consultation occurred as follows:

- 1 By giving local public notice for a period of no less than six weeks from the date of advertising, including:
 - email to resident/ratepayer groups distributed on 7 April 2022
 - eNewsletter to Community Engagement Network subscribers distributed on 7 April 2022
 - webpage linked through the 'Community Consultation' and 'Public Notice' sections of the City's website visible from 7 April 2022 to 20 May 2022
 - proposed local laws webpage linked through the 'City Administration' section of the City's website visible from 7 April 2022 to 20 May 2022
 - public notice advertisement published in the community newspaper *PerthNow Joondalup* on 7 April 2022
 - facebook post published through the City's Facebook account on 11 April 2022
 - LinkedIn post published through the City's LinkedIn account on 11 April 2022
 - Twitter post published through the City's Twitter account on 11 April 2022.

- 2 Providing a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government).

COMMENT

The *City of Joondalup Amendment Local Law 2021* has been progressed to amend certain provisions within the following local laws:

- *Animals Local Law 1999.*
- *Local Government and Public Property Local Law 2014.*
- *Meeting Procedures Local Law 2013.*
- *Parking Local Law 2013.*

The proposed *City of Joondalup Amendment Local Law 2021* was publicly advertised in accordance with the Act, and subsequently minor amendments were made taking into account the submissions received.

Should Council proceed with the making of the local law, the remaining actions as specified in the Act will progress which, in summary, involves the publishing of the local law in the *Government Gazette* and submission of the local law to the JSCDL.

VOTING REQUIREMENTS

Absolute Majority.

MOVED Cr Hamilton-Prime, SECONDED Cr May that Council:

- 1 NOTES the submissions received at the close of the public submissions period for the proposed *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 1 to Report CJ124-08/22;
- 2 BY AN ABSOLUTE MAJORITY ADOPTS the *City of Joondalup Amendment Local Law 2021*, as detailed in Attachment 3 to Report CJ124-08/22;
- 3 AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted *City of Joondalup Amendment Local Law 2021*;
- 4 NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in sections 3.12 and 3.15 of the *Local Government Act 1995*;
- 5 ADVISES all submitters of Council's decision.

The Director Infrastructure entered the Chamber 2.27pm.

C100-08/22

PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK

MOVED Mayor Jacob, SECONDED Cr Thompson that Item CJ124-08/22 – Amendment Local Law 2021 - Adoption BE REFERRED BACK to the Policy Committee for further consideration so that each local law can be considered separately.

The Procedural Motion as Moved by Mayor Jacob and Seconded by Cr Thompson was Put and CARRIED (13/0)

In favour of the Motion: Mayor Jacob, Crs Chester, Fishwick, Hamilton-Prime, Hill, Jones, Kingston, Logan, May, McLean, Poliwka, Raftis and Thompson.

Appendix 6 refers

To access this attachment on electronic document, click here: [Attach6brf220809.pdf](#)



ANIMALS LOCAL LAW REVIEW

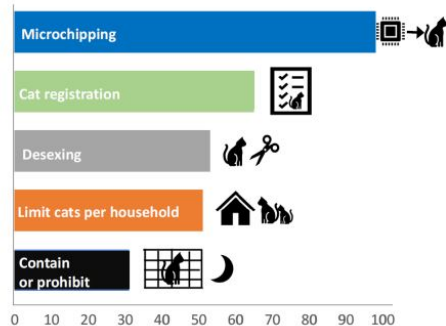
PURPOSE:

To provide a specialist summary review of the current City of Joondalup *Animals Local Law* and provide feedback and recommendations on any additional provisions required particularly for the management of cats OR provide recommendations for the creation of a new Cats Local Law including the provision for the control of cats.

SUMMARY:

There are currently no laws that prohibit a domestic cat from wandering despite cats becoming an increasing community concern which has raised more frequent tasking requests for City of Joondalup Field Officers in response to these complaints. These complaints add to the time and resources spent on managing the control of cats in the community, their impact on neighbouring homes, other animals, and the environment.

Not only for the City of Joondalup, but cat management is also a complex and ongoing issue for local governments across Australia. Between December 2019 and May 2020, the [Threatened Species Recovery Hub](#) circulated surveys to local governments across Australia to gather information on cat management, and to understand what information and actions could support improvements. The findings and recommendations were published in a [fact sheet](#) in December 2021. Survey findings estimated that local governments across Australia spend \$76 million annually on pet and feral cat management, excluding large budget island eradication programs. Survey responses were received from 240 local government areas about pet cats, and 238 local government areas about feral cats.



The diagram to the left shows the percentage of local governments that use each of the cat management actions shown.

The survey results essentially outlined that less than 50% of the Local Governments surveyed were taking action on the issue of cat containment or addressing cats in prohibited areas. This is likely due to the requirement to make special provisions via an Animals Local Law or Cat Local Law in order to contain or prohibit a cat from wandering.

DEFINITION OF NUISANCE:

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference.

RECOMMENDATION FOR THE DEFINITION OF A NUISANCE CAT:

- a) any cat who conducts an activity which is harmful to another person or animal;
- b) any cat who causes unreasonable interference with the use and enjoyment of a person's ownership or occupation of land or property; or
- c) any cat who causes material damage to land or property on the land affected by the interference.

SUMMARY OF CURRENT SITUATION:

The City of Joondalup currently has very minimal authority to act with regards to the management and control of nuisance/wandering cats. Neither the Cat Act 2011 nor City of Joondalup Animals Local Law clearly defines a nuisance cat or states that a cat must be confined to the property in which they reside. The Local Government is only able to enforce compliance with the following:

1. Microchipping of cats
2. Sterilization of cats
3. Registration of cats
4. Restrictions as to the number of cats kept at a property
5. Cat breeding approval
6. The keeping/housing of unsterilised cats for breeding

The Cat Act Part 3 – Management of Cats – Division 1 s. 26 outlines the authority for a Local Government to give a cat control notice to a person who is the owner of a cat. Unfortunately, the cat control notice is only able to direct the cat owner to comply with a provision in the Cat Act 2011 or a provision in the Animals Local Law. Since there are no specific provisions provided in the current Animals Local Law, the cat control notice is unimpressive or unaffacting in the management and control of nuisance cats.

City Field Officers are currently unable to directly address the behaviours displayed by cats which cause the most community concern and complaints, such as but not limited to:

- a. Entering a neighbour's yard;
- b. Spraying and/or defecating in a neighbour's yard;
- c. Harassing neighbouring cats either by wandering onto their premises, vocalising, or territorial defecation;
- d. Cats fighting with one another;
- e. Getting into a neighbour's home or roof space;
- f. Wandering in the community causing risk to traffic, persons, or wildlife; or
- g. Entering bushland and causing disturbance to native flora and fauna.

This essentially means that a cat is able to wander unchecked with limited Local Government authority to address these core community concerns.

REVIEW OF OTHER LOCAL GOVERNMENTS – PROVISION FOR THE MANAGEMENT OF CATS:

A review of other Local Governments with a similar population to the City of Joondalup was conducted to see how they are addressing provisions for the management of cats. The results of this research where additional provisions (additional to the Cat Act 2011) are provided is outlined below:

LG Name	Legislation Type	Provision for the management of cats <i>that differ from City of Joondalup</i>	Recommendation and considerations
City of Wanneroo	Cats Local Law	1. There are additional provisions to the approval process for the <i>Keeping of more than 3 cats</i> .	Recommendation: Do not adopt Why: <ul style="list-style-type: none"> The provisions are more considered than the provisions and process currently applied by the City of Joondalup and have a more holistic approach as to the impact on the environment. However, the current process applied by the City is adequate in its assessment in ensuring that any person requesting to keep more than 3 cats on their property is thoroughly and fairly assessed as to their level of responsibility and ability to be compliant with legislation.
City of Stirling	Control of Cats Local Law	2. There are additional provisions included under <i>Part 4 – Cat Prohibited Areas</i> that enable the LG to designate areas where a cat is prohibited and apply an offence if a cat is found to be in a prohibited area.	Recommendation: Adopt <ul style="list-style-type: none"> Add City of Stirling provisions as outlined in Part 4 Cat Prohibited Areas as an additional provision to the City of Joondalup Animals Local Law. Why: <ul style="list-style-type: none"> The provisions will allow the City of Joondalup to designate land (Crown land) where cats are prohibited. This will allow us to protect our native flora and fauna and take impactful action on those cat owners who allow their cats to roam these areas and cause damage, destruction, and harm to wildlife. Recently, we collaborated with the CoJ Parks and Natural Environment department who conduct regular cat trapping in bushland areas. Even though we were able to assist with removing cats from these areas, we

			<p>were unable to apply any penalties to the owners as there are currently no provisions for us to do this.</p> <p>Considerations:</p> <ul style="list-style-type: none"> • A list of Prohibited Areas to be determined alongside Parks and Natural Environment department. • No public consultation required. • List could include: <ul style="list-style-type: none"> ○ Central Park ○ Craigie Bushland ○ Hepburn Heights Conservation Area ○ Hillarys Beach Park ○ Iluka Foreshore Reserve ○ Pinnaroo Point ○ Percy Doyle Reserve ○ Shepherds Bush Reserve ○ Sir James McCusker Park ○ Whitfords Nodes ○ Warwick Open Space ○ Yellagonga Regional Park • We would need to alter the current CoJ internal process and re-train Administration and Field Officer staff as to the new process when receiving a customer request for a wandering cat in these areas. • Promapp process change edit • Website community information and application update. • Apply new infringement to Pinforce.
<p>City of Swan</p>	<p>Consolidated Local Law 2005</p>	<p>3. There are additional provisions under section 12.19 <i>Keeping of Cats</i>, which further restrict the number of cats allowed on a property from the provisions set out in the Cat Act 2011 which allow up to 3 cats on a property, down to 2 cats on a property.</p>	<p>Recommendation: Do not adopt</p> <p>Why:</p> <ul style="list-style-type: none"> • This is a restrictive provision which would likely be met with some push back from the community as it does not align with the provisions set out

		<p>4. There are additional provisions under section 12.20 – <i>Control of Cats</i> that prevent a cat from being in a place that is not a public place (prevent the cat being on private property) unless consent is given by the occupier or person authorised by the occupier of the private property. If a cat is found in contravention of this subsection, the keeper of the cat commits an offence and may be impounded and or infringe.</p>	<p>under State legislation (Cat Act 2011). It may be more aligned to the environmental impact of cats in the City of Swan being located in a more rural area with greater impact to native fauna.</p> <p>Recommendation: Adopt</p> <ul style="list-style-type: none"> • Add City of Swan provisions as outlined in section 12.20 of Consolidated Local Law 2005 (Page 73) as an additional provision to the City of Joondalup Animals Local Law. <p>Why:</p> <ul style="list-style-type: none"> • This provision directly allows our Field Officers to respond to one of the most common complaints we receive where a cat is on private property (predominantly a neighbour’s yard). It will allow the Field Officer to investigate and define the offence of a cat being on private property and take impactful action. It will assist in addressing neighbour disputes and decrease the need for cat trapping and neighbours applying the use of personal cat traps on their property which is a breach of the Animal Welfare Act. <p>Considerations:</p> <ul style="list-style-type: none"> • We would need to ensure that internal processes are thorough and that we are able to manage community expectations. • Alter the current COJ internal process and re-train Administration and Field Officer staff as to the new process when receiving a task to address a complaint of a cat on a neighbour’s property. • Promapp process change edit. • Website community information and application update • Apply new infringement to Pinforce.
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<p>City of Gosnells</p>	<p>Cat Local Law 2014</p>	<p>5. There are additional provisions included under <i>Part 2A – Cat Control – Cat Prohibited Areas</i> that enable the LG to designate areas where a cat is prohibited and apply an offence if a cat is found to be in a prohibited area.</p>	<p>Recommendation: Adopt</p> <ul style="list-style-type: none"> As per Item 2 under City of Stirling provisions as outlined in Part 4 Cat Prohibited Areas as an additional provision to the City of Joondalup Animals Local Law. <p>Why:</p> <ul style="list-style-type: none"> City of Stirling provisions are more considered and communicated than those set out by City of Gosnells. <p>Considerations:</p> <ul style="list-style-type: none"> As per Item 2 under City of Stirling.
<p>City of Fremantle</p>	<p>Cat Management Local Law 2020</p>	<p>6. There are additional provisions included under <i>Part 2 – Cat Control – Cat Prohibited Areas</i> that enable the LG to designate areas where a cat is prohibited and apply an offence if a cat is found to be in a prohibited area.</p> <p>7. There are additional provisions included under <i>Part 2 – Cat Control – Cat not to be a nuisance</i> that enable the Local Government to provide an abatement notice which must be complied within 28 days</p>	<p>Recommendation: Adopt</p> <ul style="list-style-type: none"> As per Item 2 under City of Stirling provisions as outlined in Part 4 Cat Prohibited Areas as an additional provision to the City of Joondalup Animals Local Law. <p>Why:</p> <ul style="list-style-type: none"> City of Stirling provisions are more considered and communicated than those set out by City of Fremantle. <p>Considerations:</p> <ul style="list-style-type: none"> As per Item 2 under City of Stirling. <p>Recommendation: Do not adopt</p> <p>Why:</p> <ul style="list-style-type: none"> The abatement notice is similar to the existing ability to issue a cat control notice under The Cat

			<p>Act 2011 - Part 3 – Management of Cats – Division 1 s. 26 which outlines the authority for a Local Government to give a cat control notice to a person who is the owner of a cat. The cat control notice is only able to direct the cat owner to comply with a provision in the Cat Act 2011 or a provision in the Animals Local Law. Once we update the Animals Local Law with the provisions recommended, the ability to use the Cat Control Notice will be activated, making the addition of an abatement notice excessive and not required.</p>
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Other Local Governments with similar population reviewed but have made no additional provisions for the management of cats:

1. City of Subiaco – Cat Act 2011 only.
2. City of Cockburn – Consolidated Local Laws – no additional provisions for the management of Cats.
3. City of Melville – Cat Act 2011 only – but do have a thorough Cat Management Plan (though not enforceable).
4. City of Rockingham – Cat Act 2011 only.

SUMMARY OF OTHER LOCAL GOVERNMENT REVIEW:

The most common additional provision made as a local law to assist with the management of cats by other Local Governments was:

- The provision for DESIGNATED CAT PROHIBITED AREAS

In addition, the following additional provision was identified as both stand out and likely to be impactful:

- The provision to PROHIBIT CATS IN PRIVATE PLACES

Despite the subject of cat curfews being a hot topic in the community, there are currently no Local Governments in Western Australia who have introduced a cat curfew which would aim to set times where cats must be confined to the residence they are registered to reside. This is possibly due to the difficulty in managing and responding to a curfew. The most common action taken by Local Governments is the additional provision of banning cats from certain areas (prohibited cat areas). Of particular note is the City of Fremantle who as at June 2020, designated 12 areas within the City of Fremantle as cat prohibited areas, including parks, beaches, river reserves and golf courses. The owner of a registered cat captured in one of the cat prohibited areas is subject to a \$200 fine. In 2022 the council also voted to expand the cat prohibited areas to cover all property owned and managed by the City, including roads, verges, footpaths or car parks. See article [Fremantle Council supports tougher cat law | City of Fremantle](#).

RECOMMENDATIONS:

After careful review of current CoJ practice and other Local Government practice, it is recommended that the following additional provisions are made to the City of Joondalup Animals Local Law:

- Minimal provisions recommended to adopt:
 - Add provision for cat prohibited areas – using City of Stirling provisions as outlined in [Part 4 Cat Prohibited Areas](#) to CoJ Animals Local Law Part 7 – Animals, Birds and Poultry - Section 45 – Keeping of Cats or City of Fremantle provisions (if it can be determined that CoJ would support the extended tougher considerations to prohibited areas).
- Additional provisions to be considered:
 - Add provision for cats in private places – using City of Swan provisions as outlines in section 12.20 of Consolidated Local Law 2005 (Page 73) to CoJ Animals Local Law Part 7 – Animals, Birds and Poultry - Section 45 – Keeping of Cats

OTHER:

In addition, it is recommended that the City of Joondalup Animals Local Law Section 45 – Keeping of Cats is removed from Part 7 – *Animals, Birds and Poultry* and given its own section. Part 7 would become *Birds and Poultry*, with *Cats* given its stand-alone section (ideally named Part 3 'Cats' under Part 2 'Dogs').

(Extract from Government Gazette (No 162) of 27 August 1999)

CAT ACT 2011

DOG ACT 1976

LOCAL GOVERNMENT ACT 1995

The Municipality of the City of Joondalup

ANIMALS LOCAL LAW 1999

Under the powers of the Cat Act 2011, Dog Act 1976, Local Government Act 1995 and by all other powers enabling it, the Council of the City of Joondalup resolved to make the following local law on the 13th July, 1999.

ARRANGEMENT

PART 1 - PRELIMINARYClauses 1 - 6

PART 2 - DOGSClauses 7 - 14

PART 3 - APPROVED DOG KENNEL ESTABLISHMENTClauses 15 - 22

PART 4 - LIVESTOCKClauses 23 - 27

PART 5 - PIGEONSClauses 28 - 36

PART 6 - BEESClause 37

PART 7 - ANIMALS, BIRDS AND POULTRYClauses 38 - 50

PART 8 - MISCELLANEOUSClauses 51 - 54

PART 9 - PENALTIESClauses 55 - 59

SCHEDULES 1, 3 and 4

PART 1 - PRELIMINARY

Title

- 1 This local law may be ~~referred~~ cited to as the City of Joondalup Animals Local Law 1999.

Commencement

- 2 This local law comes into operation 14 days after the date of its publication in the Government Gazette.

Purpose and Intent

- 3 (1) The purpose of this local law is to provide for the regulation, control and management of the keeping of animals within the City of Joondalup.
- (2) The effect of this local law is to establish the requirements with which

City of Joondalup

Animals Local Law - Page 2

owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.

Repeal

4 The following by laws of the former City of Wanneroo:

- By Law B2: Keeping of Bees, published in the Government Gazette - 19 August 1983;
- By Law D2: Dog Kennels, published in the Government Gazette - 1 February 1980 and amendments;
- By Law D3: Relating to Dogs, published in the Government Gazette - 21 November 1986 and amendments;
- Local Law P6: Keeping of Pigeons, published in the Government Gazette - 27 February 1998;
- Clauses 9 and 9A, By Law R3: Reserves and Foreshores, published in the Government Gazette - 28 September 1990 and amendments;

are repealed on the day this local law comes into operation.

Application of Local Law

5 This local law applies throughout the district.

Definitions

6 In this local law unless the context otherwise requires:

“Act” means the Local Government Act 1995;

“animal” includes cats, dogs, rabbits and ferrets or the like;

“application” means the completed form lodged by an applicant as required by this local law;

“applicant” means a person who has lodged an application for an approval, certificate or licence required for any activity by this local law;

“approved fees” means the fees and charges determined by the local government from time to time, for putting into effect the provisions of this local law;

“a~~A~~uthorised p~~P~~erson” means a person ~~authorised~~appointed by the local government under section 9.10 of the Act, to ~~carry into effect the provisions of perform any of the functions of an Authorised Person under~~ this local law;

“beehive” means ~~a moveable or fixed structure, container or object in which a colony of bees is kept;~~

“caravan park” means an area of land on which caravans or caravans and camps situated for habitation;

“Cat Act” means the Cat Act 2011;

“cattery keeper” means a person registered to keep a cattery;

“certificate of registration” means a certificate of registration to keep pigeons issued pursuant to this local law;

“City” means the City of Joondalup;

~~“Code of Practice” means the Code of Practice – Pigeon Keeping and Pigeon Racing, International Standard Book Number (ISBN 0 958 6677 0 5), Part 1 (ISBN 0 958 6677 2 1), Part 2 (ISBN 0 958 6677 1 3) published May 1994 as amended from time to time and approved by the Pigeon Racing Federation of WA (Incorporated) and the Independent Racing Pigeon Federation Inc;~~

“Code of Practice” means the Code of Practice – Pigeon Keeping and Pigeon Racing in Western Australia as amended from time to time and as approved by the Pigeon Racing Federation of Western Australia (Inc) and the Independent Racing Pigeon Federation (Inc);

“Council” means the council of the City of Joondalup;

“cow” includes an ox, calf or bull;

“district” means the district of the City;

“Dog Act” means the Dog Act 1976;

~~“environmental health officer” means an environmental health officer appointed under the Health Act 1911 and includes an acting or assistant environmental health officer;~~

“environmental health officer” means a person appointed as an environmental health officer under section 17 of the Public Health Act 2016;

“food premises” means a premises where food is stored, kept, prepared, manufactured, processed, cooked or served or otherwise dealt with for subsequent sale to the public either directly or indirectly;

“grouped dwelling” means a dwelling which is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above another, except where special conditions of landscape or topography dictate otherwise;

“horse” includes an ass, mule, donkey, shetland pony or pony;

“keeper” in relation to a cat means each of the following persons –

- (a) The owner of the cat;
- (b) A person by whom the cat is ordinarily kept;
- (c) A person who has or appears to have immediate custody or control of the cat;
- (d) A person who keeps the cat, or has the cat in his or her possession for the time

being; or

- (e) A person who occupies any premises in which the car is ordinarily kept or ordinarily permitted to live;

“land” means land in the district and includes houses, buildings, works and structures, in or upon the land;

~~“large animal” includes a sheep, cow, goat, horse (excluding a miniature horse), deer, alpaca, pig (excluding a miniature pig) or any other animal so classified by the local government.~~

“large animal” includes a sheep, cow, goat, cattle, horse (excluding a miniature horse), buffalo, camel, llama, deer, alpaca or any other animal so classified by the local government;

“livestock” means any horse, cattle, sheep, goat, ~~swine~~, buffalo, deer, camel, llama and alpaca;

“local government” means the City of Joondalup;

“local planning scheme” means the local planning scheme, or each of the local planning schemes, made by the local government and in force from time to time under the Planning and Development Act 2005;

~~“lot” means a defined portion of land for which a separate certificate of title has been issued and includes a strata lot has the same meaning given to it in the Planning and Development Act 2005;~~

“miniature horse” means a horse that does not exceed 870 millimetres in height as an adult and is classified as a miniature by the Miniature Horse Association of Australia;

“miniature pig” means a pig that does not exceed 650 millimetres in height as an adult and weighs between 45 - 55 kilograms.

“multiple dwelling” means a dwelling in a group of more than one where any part of a dwelling is vertically above part of any other;

“nuisance” means:-

- ~~(a) any activity, thing, condition, circumstance or state of affairs caused or contributed to by a person which is injurious or dangerous to the health of another person of normal susceptibility, or which has a disturbing effect on the state of reasonable physical, mental or social well being of another person~~
an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- ~~(b) any thing a person does or permits or causes to be done which interferes with or is likely to interfere with the enjoyment or safe use by another person of any public place~~
an unreasonable interference with the use and

enjoyment of a person of his or her ownership or occupation of land; or

- (c) ~~any thing a person does on public or private land which unreasonably detracts from or interferes with the enjoyment or value of land owned by another person, provided that any thing done in accordance with the law or a legal right or which is consistent with the standard of behaviour in the relevant locality shall not be unreasonable for the purpose of this local law~~interference which causes material damage to land or other property on the land affected by the interference;

"occupier" where used in relation to land means the person by whom or on whose behalf the land is actually occupied or, if there is no occupier, the person entitled to possession of the land;

"pigeon" includes homing pigeon and racing pigeon;

"poultry" means any domestic fowl or chicken, bantam, duck, goose, guinea fowl, pheasant, turkey, peahen or peacock;

"pound" means a building or yard established by the local government or authorised person for the impounding of dogs or animals for the purposes of this local law;

"public place" means any place to which the public has access any thoroughfare or place which the public are allowed to use, whether the thoroughfare or place is or is not on private property and includes park lands, squares, reserves, beaches, and other lands set apart for the use and enjoyment of the public, including all lands which belong to or which are vested in, or are under the control or management of, the local government;

"residential area" means any land situated within a residential zone as classified by the town planning scheme and includes land predominately used for residential purposes;

~~"rural area" means any land situated within a rural zone as classified by the town planning scheme;~~

~~"special rural area" means any land situated within a special rural zone as classified by the town planning scheme;~~

"Schedule" means a schedule to this local law;

"stablehand room" means a room or rooms used for occasional overnight occupation to facilitate husbandry to pregnant or sick animals.

~~"town planning scheme" means any town planning scheme for the time being applying zoning or classification to land within the district;~~

"thoroughfare" has the meaning given to it in the Act;

"Vermin" includes rats, mice, flies, fleas, mites, cockroaches and any other animal, whether vertebrate or invertebrate, which is known to be a vector of disease or likely to cause damage to human food, habitation or possessions;

"young birds" means any pigeon under 24 days of age and, unless the contrary can be shown, a pigeon shall be deemed under this local law to be a young bird if it is without feathers on the flesh under the wings.

(2) Any other expression used in this local law and not defined herein shall have the meaning given to it in the Cat Act 2011, Dog Act 1976, Local Government Act 1995, the Public Health Act 2016 or Public Health Regulations 2017, unless the context requires otherwise.

PART 2 - DOGS

Pound

- 7 The local government may establish and maintain a pound or pounds for the impounding of dogs seized pursuant to the provisions of the Dog Act or this local law.

Impounding Dogs

- 8 A dog seized by the Police or by a person authorised by the local government may be placed in a pound.

Pound Fees

- 9 The fees and charges in relation to the seizure and impounding of a dog and maintenance thereof in a pound payable under section 29(4) of the Dog Act, are those approved by the local government from time to time.

Dog Exercise Areas

Clause 10 deleted.

Amd GG
No 7
15.01.02
GG No 51
28.03.08
& GG
No 117
03.08.18

Prohibited Places

- 11 (1) A person liable for the control of a dog shall prevent that dog from entering or being in or on any public building, shop or business premises, with the exception of a shop or business premises where dogs are sold.
- (2) Subclause (1) does not apply to a person with a vision impairment or who is

a trainer accompanied by a bona fide guide dog.

Fouling of Streets and Public Places

- 12 Any person liable for the control of a dog who permits that dog to excrete on any street or public place or on any land within the local government without the consent of the occupier of that land commits an offence unless the excreta is removed forthwith and disposed of either on private land with the written consent of the occupier or in such other manner as the local government may approve.

Fencing Requirements

- 13 (1) The owner or occupier of premises within the local government on which a dog is kept shall cause the portion of those premises on which the dog is kept to be fenced in a manner capable of confining the dog to that portion and in a manner which complies with this clause.
- (2) The fence used to confine a dog and every part of the fence shall be of a type, height and construction which, having regard to the species, age, size and physical condition of the dog, prevents the dog from passing over, under or through the fence.
- (3) ~~Subsections (1) and (2) shall not apply to any rural area.~~

Maximum Number of Dogs

- 14 ~~A person shall not keep or permit to be kept on any premises more than:~~
- (a) ~~2 dogs over the age of 3 months and the young of those dogs under that age;~~
or
- (b) ~~6 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a rural area or comprise a lot in a special rural area having an area of 4 hectares or more,~~
- ~~unless the premises are licensed as an approved kennel establishment or have been granted exemption pursuant to section 26 (3) of the Dog Act.~~

Amd
GG No 7
15.01.02

Maximum number of dogs

- 14 A person shall not keep or permit to be kept on any premises more than 2 dogs over the age of 3 months and the young of those dogs under that age unless the premises are licensed as an approved kennel establishment or have been granted exemption pursuant to section 26(3) of the Dog Act.

Footnote:

The provisions of section 29 of the Dog Act will apply to dogs seized and placed in a pound in relation to:

City of Joondalup

Animals Local Law - Page 9

-
- Notification of Owner;
 - Release of dogs from the pound;
 - Sale of dogs; and
 - Destruction of dogs.

PART 3 - APPROVED DOG KENNEL ESTABLISHMENT

Approved Kennel Establishment Licence

- 15 A person shall not keep a kennel establishment without having first obtained a licence under this local law and a planning approval under the ~~town~~ local planning scheme.

Notice of Application for Kennel Establishment Licence

- 16 An applicant for a licence to keep an approved kennel establishment shall:
- (a) publish in a newspaper circulating in the district a notice of his intention to submit an application for a licence, being that of Form 1 of the Fourth Schedule, specifying that any interested person may within 21 days after the date of such publication object to or make representations in respect of the application in writing directly to the local government; and
 - (b) forward a notice, being that of Form 1 of the Fourth Schedule to the owners and occupiers of all land within a radius of 275 metres of the boundaries of the land upon which it is proposed to establish the kennel.

Application for Kennel Establishment Licence

- 17 An application for a licence to keep an approved kennel establishment shall be on Form 2 of the Fourth Schedule and shall be accompanied by:
- (a) evidence that notice of the proposed use of the land has been given in accordance with clause 16 (a) and (b);
 - (b) a plan showing the details and specifications of all kennels, adjacent yards and the distances from the kennels to the boundaries of the land the subject of the application and all buildings on the land together with such information as the local government may require; and
 - (c) a report of an acoustic consultant verifying that the various plant, machinery and operational noise levels will comply with the requirements of the Environmental Protection (Noise) Regulations 1997.

Determination of Application

- 18 (1) The local government may refuse an application for a licence:
- (a) that does not comply with the requirements of clause 17;
 - (b) for which the processes required by clause 16 have not been completed;

-
- (c) after considering any submissions or representations received within the specified period in accordance with clause 16 (a);
 - (d) where planning approval for use of the land as an approved dog kennel establishment has not first been obtained under any relevant town planning scheme.
- (2) The local government may, in respect of an application for a licence:-
- (a) refuse the application; or
 - (b) approve the application on such terms and conditions, if any, as it sees fit.

Licence and Fees

- 19 A licence to keep an approved kennel establishment shall be that of Form 3 in the Fourth Schedule and fees payable to the local government on the issue and renewal of such licences shall be as approved by the local government.

Duties of Licence Holder

- 20 The holder of a licence to keep an approved kennel establishment shall:
- (a) maintain the establishment in a clean, sanitary and tidy condition;
 - (b) dispose of all refuse, faeces and food waste daily in a manner approved by the local government; and
 - (c) take all practical measures for the destruction of fleas, flies and other vermin.

Limit on Number and Breed of Dogs

- 21 A person who conducts an approved kennel establishment shall not keep or permit to be kept thereon more than the number of dogs specified in the licence or dogs of a breed different to the breed or breeds (if any) specified in the licence without the written approval of the local government.

Kennel Establishment Requirements

- 22 Dogs in an approved kennel establishment shall be kept in kennels and yards appropriate to the breed or kind in question, be sufficiently secured, sited and maintained to a standard not less than the following:
- (a) each kennel shall have an adjacent yard;
 - (b) each kennel and each yard and every part thereof shall be at a distance of not less than 15 metres from the boundaries of the land in the occupation of the occupier;

-
- (c) each kennel and each yard and every part thereof shall be at a distance of not less than 24 metres from the front road or street;
 - (d) each kennel and each yard and every part thereof shall be at a distance of not less than 10 metres from any dwelling house;
 - (e) each yard shall be secured with a fence not less than 1.8 metres in height;
 - (f) the upper surface of the floor of each kennel shall be set at least 100mm above the surface of the surrounding ground and shall be constructed of granolithic cement finished to a smooth surface and shall have a fall of not less than 1 in 100. The entire yard shall be surrounded by a drain which shall be properly laid, ventilated and trapped. All floor washings shall pass through this drain and shall be disposed of in accordance with the health requirements of the local government;
 - (g) the floor of any yard shall be constructed in the same manner as the floor of any kennel and as provided in paragraph (f);
 - (h) for each dog kept therein every kennel shall have not less than 1.8m² of floor space and every yard not less than 2.5m²;
 - (i) all kennels and yards and all feeding and drinking vessels shall be maintained in a clean condition and cleaned and disinfected when so ordered by a person authorised by the local government.

PART 4 – CATS

Keeping of Cats

45 (1) Subject to sub-clauses (2) and (3), the owners or occupiers of a property shall not permit more than 3 cats over the age of 3 months to be kept on that property.

Amd
GG No 7
15.01.02

(2) A person who breeds cats may, with the written approval of the local government, keep up to 6 adult breeding cats on a property in the district, subject to:

- (a) each cat being permanently confined in an effective cage system on the property; and
- (b) under such terms and conditions that may be imposed by the local government from time to time.

(3) A person may keep more than 3 cats over the age of 3 months in any commercial area or industrial area, if the owner or occupier of such lot has:

Amd
GG No 136
10.07.00

- (a) obtained written approval from the local government to establish a cattery;

- (b) paid to the local government, the annual fee for registration and certification of the premises as a cattery;

(The annual registration and certification fee shall be due each June 30th, except for the first issue which may be paid on a pro-rata basis.)

- (c) provided for each cat on the lot, a properly constructed shelter with an enclosure, which complies with the following specifications:

(i) a floor area of not less than 0.56m² for each cat;

(ii) the area of the enclosure adjacent to any shelter or group of shelters forming a cattery shall be at least 3 times the area of the shelter or the group of shelters;

(iii) no shelter or enclosure shall be closer than 9 meters from the boundary of the lot of the keeper or any other building on the property of the keeper; and

(iv) all enclosures, yards, runs and shelters within a cattery shall be maintained in a clean condition and shall be cleaned, disinfected or otherwise dealt with as an environmental health officer may direct.

- (4) A registration issued by the local government shall lapse upon the keeper vacating the premises although a transfer of the registration may be effected if the cattery operation remains continuous and the approved transfer fee is paid to the local government.

Amd
GG No 136
10.07.00

Cat Prohibited Areas

- (1) The local government may make a determination in accordance with clause XX to designate land as an area on which cats are prohibited from entering or remaining.
- (2) In designating land for the purpose of subclause (1), the local government may have regard to the following matters in relation to the land –
- (a) whether the land is greater than 1 hectare in area;
- (b) the nature of the fauna on the land;
- (c) the nature of the vegetation on the land;
- (d) whether the land has been recognised by any authority as having vegetation or fauna of local, regional or State significant; and
- (e) whether the land is land to which the *Conservation and Land Management Act 1984* applies under section 5 of that Act;
- (3) A cat shall not be in a Cat Prohibited Area.
- (4) If a cat is at any time in a Cat Prohibited Area, the keeper of the cat at that time commits an offence., and the cat may be impounded pursuant to section 3.37 of the Act and regulation 29(1a) of the *Local Government (Functions and General) Regulations 1996*, unless the keeper of the cat has first obtained written authorisation from the local government.

Control of Cats

-
- (1) ~~A cat shall not be in a place that is not a public place unless consent to its being there has been given –~~
- ~~(a) by the occupier or a person apparently authorised to consent on behalf of the occupier;~~
- ~~(b) if the place is unoccupied, by the owner or a person apparently authorised to consent on behalf of the owner.~~
- (2) ~~If a cat is at any time in a place in contravention of subclause (1), the keeper of the cat commits an offence and the cat may be impounded pursuant to section 3.37 of the Act and regulation 29(1a) of the *Local Government (Functions and General) Regulations 1996*.~~

PART 4 - LIVESTOCK

Livestock Not to Stray

- 23 The owner or person in charge of livestock shall not permit that livestock to stray or to be at large in a street, public place or upon private property without the consent of the property owner.

Property to be Fenced

- 24 (1) The owner or occupier of a property on which livestock is kept, shall cause the property or a portion of the property to be fenced in a manner capable of confining the livestock, to that portion where the livestock is kept.
- ~~(2) The minimum fencing requirements to confine livestock in a rural or special rural area shall be a sufficient fence, a permissible fence or other barrier which is continuously capable of confining livestock and in the case of a dividing fence, as agreed between the adjoining property owners.~~

Amd
GG No 136
10.07.00

Livestock may be Impounded

- 25 (1) An authorised person may impound livestock found straying in contravention of clause 23.
- (2) Livestock being impounded shall be placed in:
- (a) a pound established and maintained by the local government; or
- (b) a secured portion of private property with the consent of the property owner.

Horse Exercise Area

-
- 26 (1) The local government may set aside a reserve or foreshore or portion of a reserve or foreshore as an area upon which a person may ride or drive a horse or into which a person may bring a horse.
- (2) A person shall not ride, drive or bring a horse onto any reserve or foreshore or any part thereof that has not been set aside for that purpose.
- (3) A person shall not ride, drive, exercise or train a horse on any part of a reserve or foreshore set aside under subsection (1), faster than walking pace or in a manner so as to create a danger or become a nuisance to the public or to any person.
- (4) A person may only ride, drive or bring a horse onto a designated horse exercise area between the times of midnight and midday, Monday to Saturday.
- (5) A person may exercise a dog on an area of reserve or foreshore set aside as a horse exercise area provided the dog remains under full control on a leash during the times set out in subclause (4). A dog may be exercised within a designated horse exercise area off leash at all other times.
- (6) All that section of Foreshore Reserve 47831 as specified in the Third Schedule, is a designated horse exercise area.

Amd
GG No 22
18.02.11

Amd
GG No 22
18.02.11

Amd
GG No 7
15.01.02 &
GG No 51
28.03.08

Fouling of Public Places

- ~~27—Any person liable for the control of a horse who permits that horse to excrete on any public place or on any land within the local government without the consent of the occupier of that land commits an offence unless the excreta is removed forthwith and disposed of either on private land with the written consent of the occupier or in such other manner as the local government may approve.~~

PART 5 - PIGEONS

Certificate of Registration

- 28 (1) A person shall not keep pigeons on any land in the district without having first obtained a certificate of registration from the local government.
- (2) A certificate of registration shall be valid from its date of issue until the next 30 June.

Restrictions on pigeon and dove nesting or perching

28A (1) An environmental health officer may order an owner or occupier of premises in or on which pigeons or doves are, or are in the habit of, nesting or perching to take adequate steps to prevent them continuing to do so.

(2) An owner or occupier must comply with an order made under this clause.

Application for Certificate of Registration

- 29 An application for certificate of registration shall be:
- (1) lodged by the applicant on the form approved by the local government from time to time.
- (2) in the case of an initial application or where any variations to the original application are required, lodged with specifications, site and construction plans of proposed cages, enclosure or lofts; and
- (3) lodged with the registration fee set by the local government.

Amd
GG No 136
10.07.00

~~Adjoining Owners to be Consulted~~

- ~~30 Prior to granting any certificate of registration, the applicant shall seek the written opinion of all owners and occupiers whose land is adjacent to the land owned by the applicant.~~

Adjoining owners to be consulted

- 30 Prior to granting any certificate of registration on an initial application, the City shall seek written opinion of all owners and occupiers whose land is adjacent to the land owned by the applicant.

Approval Limitations

- 31 (1) Pigeons shall not be kept within a caravan park or on any land on which is situated a group dwelling or multiple dwellings except for land on which 2 grouped dwellings are permitted; and

- (2) Unless previously approved by the local government prior to this local law coming into effect, pigeons shall not be kept on any land which has an area of less than 600m².

Duties of Certificate Holder

32 The holder of a certificate of registration to keep pigeons shall:

- (a) keep all pigeons confined continuously in cages, enclosures and lofts approved by the local government except that homing pigeons and racing pigeons registered in accordance with this local law may be released in accordance with this local law;
- (b) keep all cages, enclosures, lofts and their immediate surrounds clean and maintained in good order and condition at all times and the minimum standard to be adhered to shall be that which is specified in the Code of Practice; and
- (c) dispose of all loft litter by immediate burial or by being bagged and deposited in a household rubbish bin to ensure no nuisance occurs.

Amd
GG No 136
10.07.00

Limit on Number of Pigeons

- 33 (1) Subject to subclause (2), the maximum number of pigeons which shall be kept on land the subject of a certificate of registration pursuant to each certificate of registration shall not exceed 20, excluding young birds.
- (2) A person who on or before 30 June each year produces to the local government, satisfactory proof that the person is a current financial member of a recognised incorporated racing pigeon body, or is a registered pigeon fancier, may be permitted by the local government to keep up to 150 pigeons, excluding young birds, in any residential area, ~~rural area or special rural area.~~

Cage, Enclosure or Loft Requirements

- 34 (1) An approved cage, enclosure or loft used to house pigeons shall aesthetically blend with its surrounds, be constructed of new materials and shall be constructed to the following minimum requirements:
- (a) the base floor of any loft shall be ~~of 50mm thick concrete~~ constructed of a suitable impervious material as approved by an environmental health officer;
- (b) in the case of an elevated loft the suspended floor shall be constructed and maintained in accordance with the requirements in the Code of Practice;
- (c) cladding of a loft, including the roof shall be of smooth fibro cement sheeting, sheet metal or other smooth material;

-
- (d) except as provided in paragraph (e), a loft height shall not exceed 2.4 metres at any point when measured from ground level; and
 - (e) where a loft has a gable roof the loft height shall not exceed 3 metres at any point when measured from ground level.
- (2) A cage, enclosure or loft shall not be located nearer than:
- (a) 1.2 metres from the boundary of any land adjacent to the land, the subject of an application;
 - (b) 9 metres from any dwelling house, church, school room, hall, factory, dairy or food premises; or
 - (c) 9 metres from any road reserve or street.

Exercise of Pigeons

- 35 (1) A person who is approved to keep registered homing pigeons or racing pigeons may only release such homing pigeons or racing pigeons for exercise between the hours set out in the Code of Practice, unless otherwise authorised by the local government.
- (2) A person shall not release more than 60 registered homing or racing pigeons may be released for exercise or training at any one time.

Alteration, Cancellation or Refusal of Certificate of Registration

- 36 (1) At any time the local government may amend the conditions contained in or relating to a certificate of registration and without limiting the generality of the same, where any complaint of a nuisance is received, the local government may vary the hours for release of pigeons and impose any other conditions deemed necessary to minimise any nuisance from the keeping of pigeons or any associated activity.
- (2) The local government may cancel, refuse to approve or refuse to renew a certificate of registration for any one or more of the following reasons:
- (a) the land is not maintained in accordance with this local law;
 - (b) the cages, enclosures or loft have fallen into disrepair, are unclean or infested with vectors of disease;
 - (c) the pigeons are being released outside the times permitted in clause 35;
 - (d) a condition imposed in accordance with this local law or a certificate of registration has not been complied with in the time limits set out for doing so;

- (e) the applicant or holder of the certificate of registration as the case may be, has two or more convictions under this local law; or
- (f) non payment of registration fees.

PART 6 — KEEPING OF BEES

- 37 — (1) ~~A person shall not keep a beehive in a residential area or a special rural area without written approval of the local government.~~
- (2) ~~A person shall remove a beehive kept in contravention of this local law when directed to do so by the local government.~~

PART 6 – KEEPING OF BEES

Definitions

37 In this Part -

“bee” means an insect belonging to the super family Apoidea (Order: Hymenoptera), commonly known as a bee;

“beehive” means a moveable or fixed structure, container or object, either standing alone or in a group of 2 or more, which contains a bees nest and in which bees are kept;

“permit” means a permit issued under this Part and includes the conditions (if any) to which that permit is subject; and

“permit holder” means a person who holds a valid permit.

Limit on beehives

37A A person must not keep or permit to be kept on any land a beehive -

- (a) without obtaining a permit from the City; and
- (b) except in accordance with a valid permit issued in relation to that land.

Application for a permit

37B (1) An application for a permit must -

- (a) be in the form determined by the City;
- (b) include –
 - (i) a site plan detailing the proposed location of the beehive or beehives and any significant structures, barriers or water sources on the land, and potential flight paths for bees; and

-
- (ii) any further information that may be required by the City; and
 - (c) pay any application fee imposed by the City under sections 6.16 – 6.19 of the Act.
 - (2) On an application for a permit under clause 37B(1) the City shall seek written opinion of all owners and occupiers whose land is adjacent to the land owned or occupied by the applicant.

Determining an application

- 37C (1) The City may refuse to consider an application that does not comply with clause 37B(1).
- (2) The City may -
- (a) approve an application, subject to any conditions that it considers to be appropriate; or
 - (b) refuse an application.
- (3) If the City approves an application, it is to issue to the applicant a permit in the form determined by the City.
- (4) The City may vary a condition to which a permit is subject by giving written notice to the permit holder and the varied condition takes effect 7 days after that notice is given.
- (5) A permit holder must comply with each condition to which the permit is subject including any varied condition under subclause (4).
- (6) A permit is valid from the date of issue until it is cancelled under this local law.
- (7) A permit is personal to the permit holder and applies only to the land described in the permit.

Cancellation of a permit

- 37D The City may cancel a permit if -
- (a) the permit holder requests the City to do so;
 - (b) 12 continuous months elapse during which the permit holder has not kept any bees on the land to which the permit applies; or
 - (c) the permit holder fails to comply with a notice under clause 37F within the time specified in the notice or commits any other offence under this local law.

General conditions for keeping beehives

37E A permit issued under this Part may include, but not limited to, one or more of the following conditions -

- (a) the beehive is to be maintained in a clean and tidy condition;
- (b) the beehive is screened or positioned in such a manner as to ensure, as far as practicable, that the bees do not create a nuisance or threat to people in the locality or the public in general;
- (c) the flight path of any bees entering or exiting the land from the beehive is to be at least 2 metres above natural ground level;
- (d) the continual provision of an adequate water supply on the land for the bees; or
- (e) any maintenance or activities relating to a beehive, including but not limited to the collection of honey, is carried out at such times as to not to create a nuisance.

Notice to remove

- 37F (1) If, in the opinion of an environmental health officer, bees on any land (whether or not the subject of a permit) are likely to endanger the safety of any person or create a serious public nuisance, the environmental health officer may give to the owner or occupier of that land a written notice requiring the owner or occupier (as the case may be) to remove the bees before the date specified in the notice.
- (2) If, in the opinion of an environmental health officer, a person has breached a provision of this local law, an environmental health officer may give to that person a written notice requiring him or her to remedy that breach before the date specified in the notice.

PART 7 - ANIMALS, BIRDS AND POULTRY**General**

- 38 The owner or occupier of a premises where a dog, cat or other animal is kept shall:
- (a) keep the premises free from excrement, filth, food waste and all other matter that is likely to become offensive or injurious to health or to attract rats, vermin or insects;
 - (b) when so directed by an environmental health officer, clean and disinfect the premises; and

- (c) keep the premises, so far as possible, free of flies and when directed by an environmental health officer, spray the premises with a residual insecticide or use any other effective means to kill and repel flies.

Keeping of Large Animals

39 An owner or occupier of a premises shall:

- (a) not keep a large animal on any land less than 2000m² in area;
- (b) not permit any large animal to approach within 9 metres of a habitable room, shop, church or any premises where food is stored, manufactured or sold.

Keeping a Miniature Horse

40 (1) An owner or occupier of a premises may keep a sterilised miniature horse on land ~~zoned residential, special residential or special rural~~ of not less than 1000m² in area, provided it is registered with the local government and the approved annual registration fee is paid.

Amd
GG No 136
10.07.00

(2) An owner or occupier of a premises shall:

- (a) not keep more than one miniature horse on land ~~zoned residential, special residential or special rural~~, without the written approval of the local government; and
- (b) not permit a miniature horse within 9 metres of any house.
- (3) The local government may prohibit the keeping of a miniature horse on any land or may state the conditions under which a miniature horse may be kept.

Keeping of Pigs

41 ~~(1) Except for a miniature pig, no person shall keep a pig or pigs, in any residential area, special residential area or special rural area or on any land zoned commercial or industrial under the town planning scheme.~~

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10.07.00

~~(2) Except on a licensed piggery, no person shall keep more than 2 pigs in any rural area without prior written approval of the local government.~~

~~(3) The local government may prohibit the keeping of pigs, including a miniature pig, on any land or state the conditions under which they may be kept.~~

41 (1) Subject to sub-clause (4) a person shall not keep a pig on any land within the district.

(4)(2)A person may keep 1 miniature pig ~~in any residential area, special residential area or special rural area~~ on land provided it is registered with the local government and the approved annual registration fee is paid.

Amd
GG No 136
10.07.00

(3) On land zoned residential, ~~special residential or special rural~~, the occupier of any premises where a miniature pig is kept shall:

Amd
GG No 136
10.07.00

- (a) only keep a sterilised animal and retain written proof of its sterilisation;
- (b) confine the animal on the property at all times;
- (c) ensure the animal does not cause a nuisance to any neighbour regarding noise, dust or odour; and
- (d) maintain documentary evidence that the animal's veterinary treatment against roundworm and tape worm is current.

Stables

- 42 (1) The owner or occupier of any land where a stable is erected shall:
- (a) not permit a stable within 9 metres of a house or other building;
 - (b) have a floor area of 6m² per animal;
 - (c) ensure the stable has walls and a roof, constructed of impervious material;
 - (d) have on all sides of the building between the walls and the roof, a clear opening of at least 50 millimetres in height; and
 - (e) provide a floor, which shall have an upper surface:
 - (i) at least 75 millimetres above the ground; and
 - (ii) be constructed of cement, concrete, compacted limestone or similar approved material.
- (2) The owner or occupier of a premises where a stable is located shall:
- (a) keep all parts of the stable free from flies; and
 - (b) when directed by an environmental health officer, spray the stable, or such parts as may be indicated, with a residual insecticide.

Stablehand Room

- 43 The owner or occupier of a premises shall not permit a habitable room, including a stablehand's room, to open directly into a stable area.

Manure Receptacle

- 44 An owner or occupier of a premises where a large animal, miniature horse or miniature pig is kept shall:
- (a) provide in a convenient position, an impervious receptacle with a tight fitting lid, for storage of manure;
 - (b) keep the lid of the receptacle closed except when manure is being deposited or removed;
 - (c) cause the receptacle to be emptied at least once a week and more often as necessary to prevent it becoming offensive or a breeding place for flies or other insects; and
 - (d) cause all manure produced on the premises to be collected daily and placed in the receptacle.

Keeping of Cats

- 45 ~~(1) Subject to sub-clauses (2) and (3), the owners or occupiers of a property shall not permit more than 3 cats over the age of 3 months to be kept on that property.~~

Amd
GG No 7
15.01.02

- ~~(2)(5) A person who breeds cats may, with the written approval of the local government, keep up to 6 adult breeding cats on a property in the district, subject to:~~

~~(a)a. each cat being permanently confined in an effective cage system on the property; and~~

~~(b)b. under such terms and conditions that may be imposed by the local government from time to time.~~

- ~~(3)(6) A person may keep more than 3 cats over the age of 3 months in any rural area, commercial area or industrial area, if the owner or occupier of such lot has:~~

Amd
GG No 136
10.07.00

~~(a)a. obtained written approval from the local government to establish a cattery;~~

~~(b)b. paid to the local government, the annual fee for registration and certification of the premises as a cattery;~~

~~(The annual registration and certification fee shall be due each June 30th, except for the first issue which may be paid on a pro-rata basis.)~~

~~(c)c. provided for each cat on the lot, a properly constructed shelter with an enclosure, which complies with the following specifications:~~

-
- (i) a floor area of not less than 0.56m² for each cat;
- (ii) the area of the enclosure adjacent to any shelter or group of shelters forming a cattery shall be at least 3 times the area of the shelter or the group of shelters;
- (iii) no shelter or enclosure shall be closer than 9 meters from the boundary of the lot of the keeper or any other building on the property of the keeper; and
- (iv) all enclosures, yards, runs and shelters within a cattery shall be maintained in a clean condition and shall be cleaned, disinfected or otherwise dealt with as an environmental health officer may direct.
- (4) A registration issued by the local government shall lapse upon the keeper vacating the premises although a transfer of the registration may be effected if the cattery operation remains continuous and the approved transfer fee is paid to the local government.

Amd
GG No 136
10.07.00

Burial of Animals

- 46 (1) The operators of commercial poultry farms, licensed piggeries and similar intensive animal or bird farming shall not dispose of any dead animals or birds on their premises without written approval from the local government.
- (2) Owners and occupiers of properties in any rural or special rural area who occasionally need to bury an animal on their property, shall cover the carcass with lime before burial.

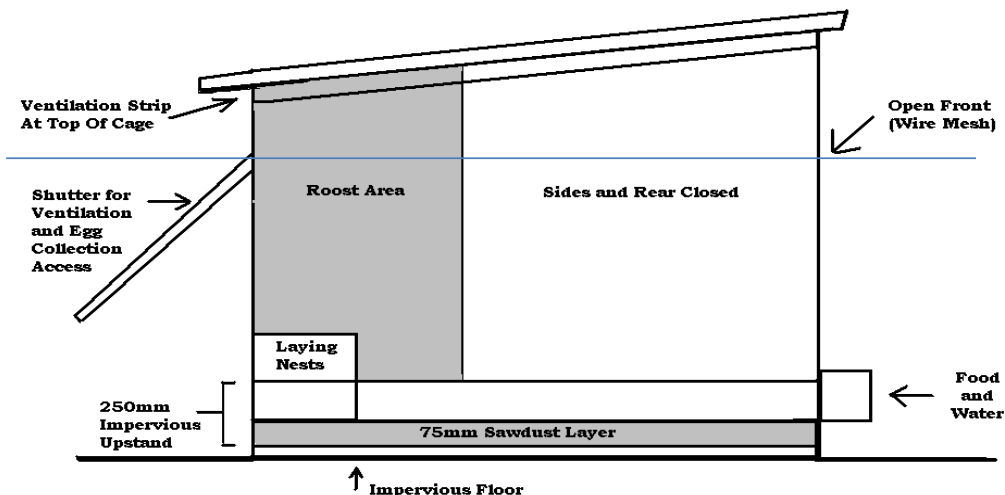
Keeping of Ostrich or Emu

- 47 (1) A person shall not keep an ostrich or emu on any land in any residential area, or any land zoned commercial or industrial under the town planning scheme.
- (2) A person shall not keep an ostrich or emu in any special rural area without the written approval of the local government.
- (3) A person shall not keep more than 3 adult pairs of ostrich or emu for each 2 hectares of land and no single pair shall be confined in any area less than 0.1 hectares.
- (4) The local government may prohibit the keeping of any ostrich and emu on any land or state the conditions under which they may be kept.

47 A person shall not keep an ostrich or emu on any land within the district.

Keeping Poultry in Residential Areas

-
- 48 (1) A person shall not keep or suffer to remain, ~~in any residential area~~ on any land within the district a rooster, turkey, goose or geese, peacock or a peahen.
- (2) Notwithstanding sub-clause (1), the owner or occupier of a ~~premises situated in any residential area~~ land within the district shall not keep thereon or permit to be kept thereon any poultry otherwise than under the following conditions:
- ~~(a) no poultry shall be kept in an open yard;~~
(a) no poultry is able to approach within 9 metres of a dwelling or within 1 metre from a boundary of the lot;
- (b) poultry must be kept in provided a shed or hut designed to permit a deep litter system in accordance with ~~the diagram which follows this clause and~~ the following specifications:
- (i) the floor shall be concrete, brick paving, compressed limestone or any other suitable impervious surface;
 - (ii) frames shall be of timber, steel, brick or other approved material;
 - (iii) cladding shall be of sheet metal, brick, weatherboard or other materials approved by an environmental health officer;
 - (iv) the roof shall have sufficient slope to shed storm water;
 - (v) the poultry shed to be constructed in a sound and weatherproof manner and to be between 1.5m to 2.0 m in height;
 - (vi) provision must be made for adequate ventilation to the shed during hot weather;
 - (vii) the minimum size of any shed must allow for at least 0.3m² for each and every bird kept therein;
 - (viii) the roof, walls, floor, doors and ventilating panels must be maintained in good order and condition at all times;
 - (ix) the floor must be covered with a layer of dry sand or sawdust at least 75 millimetres deep; and
 - (x) the sawdust or sand must be kept dry at all times and be changed at least once every 6 months or when directed by an environmental health officer.
- (3) A person shall not permit a poultry shed to be nearer than 1 metre from the boundary of land in other occupation or 9 metres from any dwelling house or street.
- (4) A person shall not keep more than ~~12~~ 6 poultry (including a maximum of 2 ducks) in any residential area.

DIAGRAM**Specification for a domestic deep litter poultry shed****Keeping of Poultry in Special Rural Areas**

- 49— The occupier of premises situated in any special rural area, shall not keep or permit to be kept thereon, poultry other than under the following conditions:
- (a) in a shed designed to permit the use of a deep litter system or in open yards with a shed that has concrete floor at least 50 millimetres thick;
 - (b) the shed shall be of sound construction and its yard shall be maintained in a clean condition at all times;
 - (c) the shed must be between 1.5m to 1.8m in height to allow easy entry for cleaning;
 - (d) the shed shall not be nearer than 1 metre from the boundary of land in other occupation or 15 metres from any dwelling house or 15 metres from a street; and
 - (e) no more than 25 head of poultry without the written approval of the local government.

Keeping Poultry in Rural Areas

- 50— The occupier of premises in any rural area, shall not keep or permit to be kept thereon, more than 50 head of poultry, without written approval from the local government.

PART 8 - MISCELLANEOUS

False or Misleading Statement

- 51 A person shall not make a false or misleading statement in connection with any application, requirement or demand under this local law.

~~License~~ Fees and Charges

- 52 All ~~license~~ fees and charges applicable under this local law shall be as determined by the local government from time to time in accordance with sections 6.16 to 6.19 of the Act.

Limit on Liability

- 53 A person, owner, occupier or licensee is not entitled to make any claim by way of damages or otherwise, against an authorised person, local government employee, local government appointed sub-contractor or other person authorised by the local government, to enter the land and carry out all or part of the works and do all things necessary that the owner, occupier or licensee was required to do to comply with this local law.

Objections and review

Division 1 of Part 9 of the Local Government Act 1995 applies to a decision under this local law to –

- (a) refuse an application for a licence;
(b) impose or vary a condition of a licence; or
(c) revoke a licence.

Date of Birth to be Given on Demand

- 54 Clause deleted

Amd
GG No 136
10.07.00

PART 9 - ~~PENALTIES~~ENFORCEMENT

Offences

- 55 (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) An offence against a clause specified in the First Schedule of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (3) Any person who commits an offence under this local law shall be liable, upon conviction, to a penalty not exceeding \$1,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$100 for each day

or part of a day during which the offence has continued.

Infringement and Infringement Withdrawal Notices

56 For the purposes of this local law:

- (a) the form of the infringement notice referred to in section 9.17 of the Act is Form 2 in the First Schedule of the Local Government (Functions and General) Regulations 1996; and
- (b) the form of the infringement withdrawal notice referred to in section 9.20 of the Act is Form 3 in the First Schedule of the Local Government (Functions and General) Regulations 1996; and

Offence Description and Modified Penalty

57 The amount appearing in the final column of the First Schedule directly opposite an offence described in that Schedule is the modified penalty for that offence.

Prosecution for Offences

58 A penalty for an offence against this local law (not being a modified penalty) may be recovered by the local government by taking proceedings against the alleged offender in a Court of Petty Sessions.

Records to be Kept

~~59 The local government shall cause adequate records to be kept of all infringement notices served and modified penalties received.~~

Footnote:

Right of Appeal

~~1 When the local government makes a decision as to whether it will:~~

- ~~(a) grant a person a licence or certificate of registration under this local law; or~~
- ~~(b) renew, vary, or cancel a licence or certificate of registration that a person has under this local law;~~

~~the provisions of Division 1 of Part 9 of the Act and regulations 33 and 34 of the Local Government (Functions and General) Regulations 1996 apply to that decision.~~

PART 10 – DETERMINATIONS

Procedure for making a determination

- (1) The local government is to give local public notice of its intention to make a determination.
- (2) The local public notice referred to in subclause (1) is to state that –
 - (a) the local government intends to make a determination, the purpose and effect of which is summarised in the notice;
 - (b) a copy of the proposed determination may be inspected at or obtained from the offices of the local government; and
 - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.
- (3) If no submissions are received in accordance with subclause (2)(c), the Council is to decide to –
 - (a) give local public notice that the proposed determination has effect as a determination on and from the date of publication;
 - (b) amend the proposed determination, in which case subclause (5) will apply; or
 - (c) not continue with the proposed determination.
- (4) If submissions are received in accordance with subclause 2(c), the Council is to –
 - (a) consider those submissions; and
 - (b) decide –
 - (i) whether or not to amend the proposed determination; or
 - (ii) not to continue with the proposed determination.
- (5) If the Council decides to amend the proposed determination, it is to give local public notice -
 - (a) of the effect of the amendments; and
 - (b) that the proposed determination has effect as a determination on and from the date of publication.
- (6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination is to have effect as a determination on and from the date of publication.
- (7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).

(8) A decision under subclause (3) or (4) is not to be delegated by the Council.

Discretion to erect sign

The local government may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

Determination to be complied with

A person shall comply with a determination.

Register of determinations

(1) The local government is to keep a register of determinations made under clause XX, and of any amendments to or revocations of determinations made under clause XX.

(2) Sections 5.94 and 5.95 of the Act are to apply to the register referred to I subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of the Act.

Amendment or revocation of a determination

(1) The Council may amend or revoke a determination.

(2) The provisions of clause XX are to apply to an amendment of a determination as if the amendment were a proposed determination.

(3) If the Council revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

City of Joondalup

Animals Local Law - Page 32

FIRST SCHEDULE

CITY OF JOONDALUP

ANIMALS LOCAL LAW 1999

Offences and Modified Penalties**Part 2 – Dogs**

Item No	Clause No	Nature of Offence	Modified Penalty \$
1		Deleted by GG No117,03.08.18	
2	11	Permitting a dog to be in a public building, shop or business premises	100
3	12	Permitting a dog to excrete on a street, public place or other land and failing to remove excreta in an approved manner	100
4	13(1)	Failing to install and maintain a fence capable of confining a dog to the premises	100
5	13(2)	Fence not adequate to confine dog of the species, age, size and physical condition to the premises	100
6	13(3)(a)	Failing to keep gate closed when the dog is at the premises	100
7	13(3)(b)	Failing to have a gate fitted with self closing/self latching and/or permanently locking mechanisms	100
8	14	Keeping more than permitted number of dogs without approval	100

Part 3 – Approved Dog Kennel Establishments

9	15	Keeping a kennel establishment without a licence	100
10	20(a)	Failing to maintain establishment in a clean, sanitary and tidy condition	100
11	20(b)	Failing to dispose of refuse, faeces and food waste daily in approved manner	100
12	20(c)	Failing to take practical measures to destroy fleas, flies and other vermin	100
13	21	Keeping a greater number or breed of dogs than specified in the licence	100

Part 4 – Livestock

14	23	Permitting livestock to stray or be at large in a street, public place or private property without consent	100
15	24	Failing to keep property fenced in a manner capable of confining livestock	100
16	26(2)	Ride, drive or bring an animal onto a reserve or foreshore not set aside for the purpose	100

Livestock (continued)

Item No	Clause No	Nature of Offence	Modified Penalty \$
17	26(3)	Ride, drive, exercise or train an animal on a reserve or foreshore so as to create a danger or cause a nuisance	100
18	26(4)	Ride, drive or bring an animal on to a reserve or foreshore set aside for exercise of dogs	100
19	27	Permitting a horse to excrete on a street, public place or other land and failing to remove excreta in an approved manner	100

Part 5 – Pigeons

20	28	Keeping of pigeons without Council approval	100
21	31(1)	Keeping of Pigeons within: a caravan park; a grouped dwelling (not being one of only two grouped dwellings) a premises classified as part of a “multiple dwelling”	100 100 100 100
22	32(b)	Failing to keep cages, enclosures and lofts maintained to minimum standard specified in Code of Practice	100
23	32(e)	Failing to dispose of loft litter in approved manner to ensure no nuisance occurs	100
24	33(1)	Keeping more than 20 pigeons for each Certificate of Registration	100
25	33(2)	Keeping more than maximum number of birds approved	100
26	35(1)	Releasing registered pigeons outside hours permitted	100
27	35(2)	Releasing more than 60 pigeons for exercise or training at any one time	100

Part 6 – Keeping of Bees

28	37(1)	Keeping a beehive in a residential area or special rural area without approval	100
29	37(2)	Failing to remove a beehive when directed	100

Part 7 – Animals, Birds and Poultry

30	38(a)	Fail to keep premises free from excrement, filth, food waste and other matter likely to be offensive or injurious to health, attract rats, vermin or insects.	100
31	38(b)	Fail to clean and disinfect premises when directed by an environmental health officer	100
32	38(e)	Fail to keep premise free of flies or when directed, spray premises with residual insecticide to kill or repel flies	100

Animals, Birds and Poultry (continued)

33	39(a)	Keep large animal on land less than 2000m ² in area	100
34	39(b)	Permit large animal to approach within 9 m of habitable room, shop, church, or any premises where food is stored, manufactured or sold.	100
35	40(1)	Keep a sterilised miniature horse on land less than 1000m ² not registered with local government and registration fee paid.	100
36	40(2)(a)	Keep more than one miniature horse on land zoned residential, special residential or special rural without approval	100
37	40(2)(b)	Permit a miniature horse within 9m of a house.	100
38	41(1)	Keep a pig on land zoned residential, special residential, special rural, commercial or industrial area	100
39	41(2)	Keep more than two pigs in rural area without prior written approval of local government.	100
40	41(4)	Keep an unregistered miniature pig in residential, special residential or special rural area and/or not pay registration fee.	100
41	41(5)(a)	Keep an unsterilised pig or fail to retain written proof of its sterilisation.	100
42	41(5)(b)	Fail to confine animal on property at all times.	100
43	41(5)(c)	Fail to ensure animal does not cause a nuisance to any neighbour through noise, dust or odour.	100
44	41(5)(d)	Fail to maintain documentary evidence that an animal's veterinary treatment against roundworm and tapeworm is current.	100
45	42(1)(a)	Permit a stable within 9m of house or other building.	100
46	42(1)(b)	Fail to have stable floor area of 6m ² per animal.	100
47	42(1)(c)	Fail to have stable floor or roof constructed of impervious material.	100
48	42(1)(d)	Fail to have on all sides of stable building clear opening 50 ml in height between all walls and roof	100
49	42(1)(e)(i)	Fail to have upper surface of stable floor at least 75mm above ground.	100
50	42(1)(e)(ii)	Fail to have upper surface of stable floor constructed of cement, concrete, compacted limestone or approved material.	100
51	42(2)(a)	Fail to keep stable free from flies.	100
52	42(2)(b)	Fail to spray stable with residual insecticide when directed by environmental health surveyor.	100
53	43	Permit a habitable room including a stablehand's room to open directly into a stable.	100
54	44(a)	Fail to provide in convenient position, an impervious receptacle with tight fitting lid, for manure	100
55	44(b)	Fail to keep lid of manure receptacle closed except when manure being deposited or removed.	100

56	44(e)	Fail to empty manure receptacle to prevent it becoming offensive or breeding place for flies.	100
57	44(d)	Fail to collect all manure produced on premises and place in receptacle.	100
58	45(1)	Keep more than 3 cats over three months.	100
59	45(2)	Keep more than 3 adult cats for breeding without written approval of the local government.	100
60	45(2)(a)	Fail to confine cats in effective cage system on the property.	100
61	45(2)(b)	Fail to comply with conditions imposed by the local government.	100
62	45(3)(a)	Keep more than 3 cats over 3 months in rural area, commercial area or industrial area without approval to establish a cattery.	100
63	45(3)(b)	Fail to pay the annual registration and certification fee for a cattery	100
64	45(3)(c)	Fail to provide for each cat a properly constructed shelter/enclosure to comply with specifications.	100
65	46(1)	Dispose of dead animals or birds without written approval of the local government.	100
66	46(2)	Fail to cover the carcass of dead animal with lime before burial on any rural or special rural area.	100
67	47(1)	Keep an ostrich or emu on any land in residential area or land zoned commercial or industrial.	100
68	47(2)	Keep an ostrich or emu on any special rural area without written approval of the local government.	100
69	47(3)	Keep more than 3 adult pairs of ostrich or emu for each 2 hectares or single pair in less than 0.1 hectares.	100
70	48(1)	Keep or suffer to remain in a residential area a rooster, turkey, goose or geese, peacock or a peahen.	100
71	48(2)	Keep or permit to be kept in any residential area any poultry, not in accordance with conditions of local law.	100
72	48(3)	Construct or permit a poultry shed to be nearer than 1m from boundary of occupied land or 9m from any dwelling or street.	100
73	48(4)	Keep more than 12 poultry (including maximum 2 ducks) in any residential area.	100
74	49	Keep or permit to be kept in any special rural area any poultry, not in accordance with conditions.	100
75	50	Keep or permit to be kept in any rural area more than 50 head of poultry without written approval of the local government.	100
Miscellaneous			
76		Other offences not specified.	100

FIRST SCHEDULECITY OF JOONDALUPANIMALS LOCAL LAW 1999Offences and Modified Penalties

<u>Item No</u>	<u>Clause No</u>	<u>Nature of Offence</u>	<u>Modified Penalty \$</u>
<u>1</u>	<u>11</u>	<u>Permitting a dog to be in a public building, shop or business premises</u>	<u>100</u>
<u>2</u>	<u>12</u>	<u>Permitting a dog to excrete on a street, public place or other land and failing to remove excreta in an approved manner</u>	<u>100</u>
<u>3</u>	<u>13(1)</u>	<u>Failing to install and maintain a fence capable of confining a dog to the premises</u>	<u>100</u>
<u>4</u>	<u>13(2)</u>	<u>Fence not adequate to confine dog of the species, age, size and physical condition to the premises</u>	<u>100</u>
<u>5</u>	<u>14</u>	<u>Keeping more than permitted number of dogs without approval</u>	<u>100</u>
<u>6</u>	<u>15</u>	<u>Keeping a kennel establishment without a licence</u>	<u>100</u>
<u>7</u>	<u>20(a)</u>	<u>Failing to maintain establishment in a clean, sanitary and tidy condition</u>	<u>100</u>
<u>8</u>	<u>20(b)</u>	<u>Failing to dispose of refuse, faeces and food waste daily in approved manner</u>	<u>100</u>
<u>9</u>	<u>20(c)</u>	<u>Failing to take practical measures to destroy fleas, flies and other vermin</u>	<u>100</u>
<u>10</u>	<u>21</u>	<u>Keeping a greater number or breed of dogs than specified in the licence</u>	<u>100</u>
<u>11</u>	<u>23</u>	<u>Permitting livestock to stray or be at large in a street, public place or private property without consent</u>	<u>100</u>
<u>12</u>	<u>24(1)</u>	<u>Failing to keep property fenced in a manner capable of confining livestock</u>	<u>100</u>
<u>13</u>	<u>26(2)</u>	<u>Riding, driving or bringing an animal onto a reserve or foreshore not set aside for the purpose</u>	<u>100</u>
<u>14</u>	<u>26(3)</u>	<u>Riding, driving, exercising or training an animal on a reserve or foreshore so as to create a danger or cause a nuisance</u>	<u>100</u>
<u>15</u>	<u>26(4)</u>	<u>Riding, driving or bringing an animal on to a reserve or foreshore set aside for exercise of dogs</u>	<u>100</u>
<u>16</u>	<u>28A(2)</u>	<u>Failing to comply with an order to prevent the nesting or perching of pigeons or doves</u>	<u>100</u>
<u>17</u>	<u>28</u>	<u>Keeping of pigeons without approval</u>	<u>100</u>

<u>18</u>	<u>31(1)</u>	<u>Keeping of pigeons within:</u> <u>a caravan park;</u> <u>a grouped dwelling (not being one of only two</u> <u>grouped dwellings)</u> <u>a premises classified as part of a “multiple dwelling”</u>	<u>100</u> <u>100</u> <u>100</u>
<u>19</u>	<u>32(b)</u>	<u>Failing to keep cages, enclosures and lofts maintained</u> <u>to minimum standard specified in Code of Practice</u>	<u>100</u>
<u>20</u>	<u>32(c)</u>	<u>Failing to dispose of loft litter in approved manner to</u> <u>ensure no nuisance occurs</u>	<u>100</u>
<u>21</u>	<u>33(1)</u>	<u>Keeping more than 20 pigeons for each Certificate of</u> <u>Registration</u>	<u>100</u>
<u>22</u>	<u>33(2)</u>	<u>Keeping more than maximum number of birds approved</u>	<u>100</u>
<u>23</u>	<u>35(1)</u>	<u>Releasing registered pigeons outside hours permitted</u>	<u>100</u>
<u>24</u>	<u>35(2)</u>	<u>Releasing more than 60 pigeons for exercise or training</u> <u>at any one time</u>	<u>100</u>
<u>25</u>	<u>37A</u>	<u>Keeping a beehive without a valid permit</u>	<u>100</u>
<u>26</u>	<u>37E</u>	<u>Failing to comply with a condition of a permit</u>	<u>100</u>
<u>27</u>	<u>37F(2)</u>	<u>Failing to remedy breach in notice</u>	<u>100</u>
<u>28</u>	<u>38(a)</u>	<u>Failing to keep premises free from excrement, filth, food</u> <u>waste and other matter likely to be offensive or injurious</u> <u>to health, attract rats, vermin or insects</u>	<u>100</u>
<u>29</u>	<u>38(b)</u>	<u>Failing to clean and disinfect premises when directed by</u> <u>an environmental health officer</u>	<u>100</u>
<u>30</u>	<u>38(c)</u>	<u>Failing to keep premise free of flies or when directed,</u> <u>spray premises with residual insecticide to kill or repel</u> <u>flies</u>	<u>100</u>
<u>31</u>	<u>39(a)</u>	<u>Keeping a large animal on land less than 2,000m² in area</u>	<u>100</u>
<u>32</u>	<u>39(b)</u>	<u>Permitting a large animal to approach within 9 metres of</u> <u>habitable room, shop, church, or any premises where food</u> <u>is stored, manufactured or sold</u>	<u>100</u>
<u>33</u>	<u>40(1)</u>	<u>Keeping a sterilised miniature horse on land less than</u> <u>1,000m² not registered with local government and</u> <u>registration fee paid</u>	<u>100</u>
<u>34</u>	<u>40(2)(a)</u>	<u>Keeping more than one miniature horse on land zoned</u> <u>residential without approval</u>	<u>100</u>
<u>35</u>	<u>40(2)(b)</u>	<u>Permitting a miniature horse within 9 metres of a house</u>	<u>100</u>
<u>36</u>	<u>41(1)</u>	<u>Keeping a pig on any land throughout the district</u>	<u>100</u>
<u>37</u>	<u>41(4)</u>	<u>Keeping an unregistered miniature pig in residential area</u> <u>and/or not pay registration fee</u>	<u>100</u>
<u>38</u>	<u>41(5)(a)</u>	<u>Keeping an unsterilised miniature pig or failing to retain</u> <u>written proof of its sterilisation</u>	<u>100</u>
<u>39</u>	<u>41(5)(b)</u>	<u>Failing to confine animal on property at all times</u>	<u>100</u>
<u>40</u>	<u>41(5)(c)</u>	<u>Failing to ensure animal does not cause a nuisance to</u> <u>any neighbour through noise, dust or odour</u>	<u>100</u>

41	41(5)(d)	Failing to maintain documentary evidence that an animal's veterinary treatment against roundworm and tapeworm is current	100
42	42(1)(a)	Permitting a stable within 9 metres of house or other building	100
43	42(1)(b)	Failing to have stable floor area of 6m ² per animal	100
44	42(1)(c)	Failing to have stable floor or roof constructed of impervious material	100
45	42(1)(d)	Failing to have on all sides of stable building clear opening 50mm in height between all walls and roof	100
46	42(1)(e)(i)	Failing to have upper surface of stable floor at least 75mm above ground	100
47	42(1)(e)(ii)	Failing to have upper surface of stable floor constructed of cement, concrete, compacted limestone or approved material	100
48	42(2)(a)	Failing to keep stable free from flies	100
49	42(2)(b)	Failing to spray stable with residual insecticide when directed by environmental health officer	100
50	43	Permitting a habitable room including a stablehand's room to open directly into a stable	100
51	44(a)	Failing to provide in convenient position, an impervious receptacle with tight fitting lid, for manure	100
52	44(b)	Failing to keep lid of manure receptacle closed except when manure being deposited or removed	100
53	44(c)	Failing to empty manure receptacle to prevent it becoming offensive or breeding place for flies	100
54	44(d)	Failing to collect all manure produced on premises and place in receptacle	100
55	45(1)	Keeping more than 3 cats over three months	100
56	45(2)	Keeping more than 3 adult cats for breeding without written approval of the local government	100
57	45(2)(a)	Failing to confine cats in effective cage system on the property	100
58	45(2)(b)	Failing to comply with conditions imposed by the local government	100
59	45(3)(a)	Keeping more than 3 cats over 3 months in rural area, commercial area or industrial area without approval to establish a cattery	100
60	45(3)(b)	Failing to pay the annual registration and certification fee for a cattery	100
61	45(3)(c)	Failing to provide for each cat a properly constructed shelter/enclosure to comply with specifications	100
62	47	Keeping an ostrich or emu on any land throughout the district	100
63	48(1)	Keeping a rooster, turkey, goose or geese, peacock or a peahen on any land throughout the district	100
64	48(2)	Keeping or permitting to be kept poultry, not in accordance with conditions of local law	100

City of Joondalup

Animals Local Law - Page 39

<u>65</u>	<u>48(3)</u>	<u>Constructing or permitting a poultry shed to be nearer than 1m from boundary of occupied land or 9m from any dwelling or street</u>	<u>100</u>
<u>66</u>	<u>48(4)</u>	<u>Keeping more than 6 poultry (including maximum 2 ducks) in any residential area</u>	<u>100</u>
<u>67</u>		<u>Other offences not specified</u>	<u>100</u>

City of Joondalup

Animals Local Law - Page 40

SECOND SCHEDULE

CITY OF JOONDALUP

ANIMALS LOCAL LAW 1999

Deleted GG No 117, 03.08.18

City of Joondalup

Animals Local Law - Page 41

THIRD SCHEDULE

CITY OF JOONDALUP

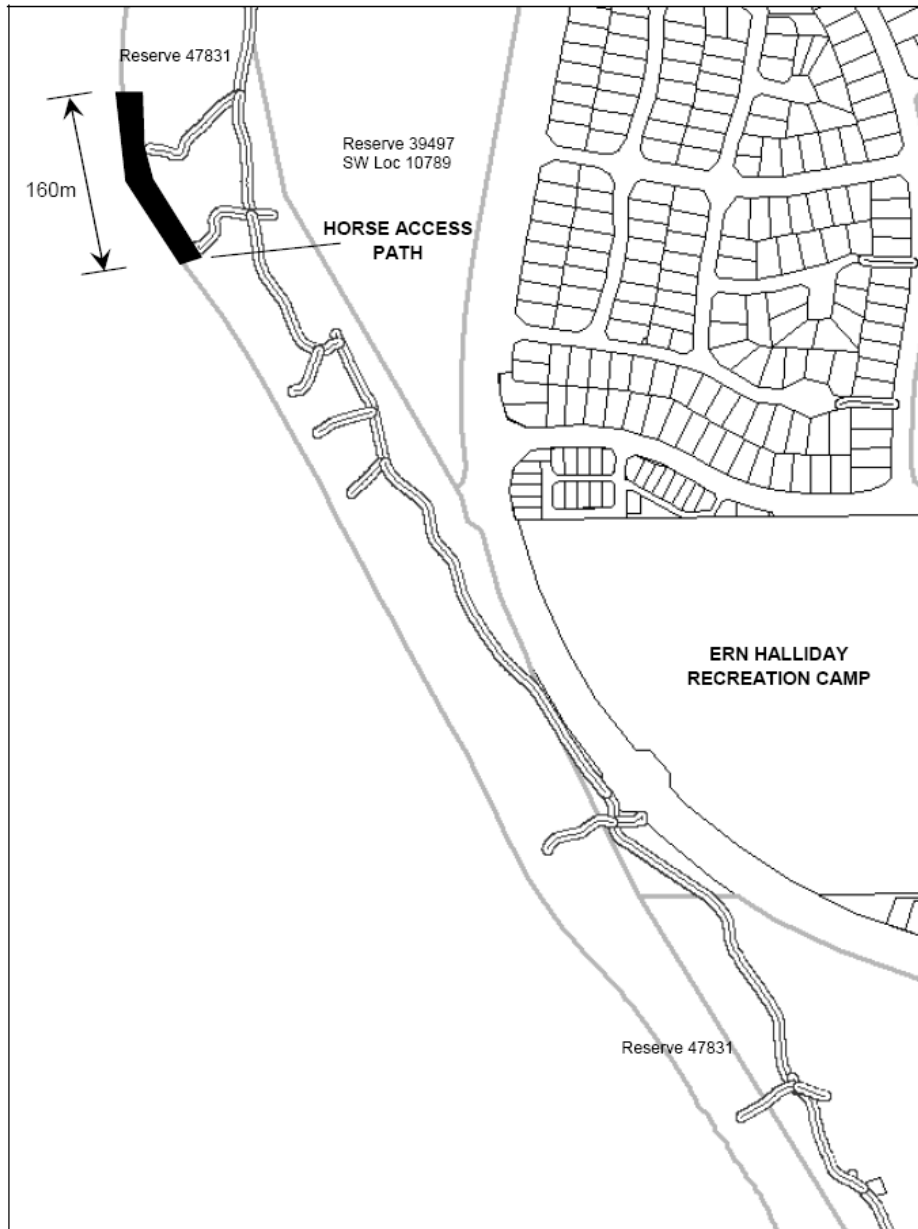
ANIMALS LOCAL LAW 1999

Restricted Horse Exercise Area

All that area of the Foreshore Reserve 47831 as shown delineated in black on Diagram 2 - Horse Exercise Area, from the constructed horse access path northwards for a distance of 160 metres as designated by signs.

Amd
GG No 7
15.01.02 GG
No 51
28.03.08 &
GG No 22
18.02.11
GG No 117
03.08.18

DIAGRAM 2 – RESTRICTED HORSE EXERCISE AREA



Amd
GG No 51
28.03.08 &
GG No 22
18.02.11
GG No
117
03.08.18

City of Joondalup

Animals Local Law - Page 43

Fourth Schedule

Form 1

Dog Act 1976

CITY OF JOONDALUP

ANIMALS LOCAL LAW 1999

NOTICE OF INTENTION TO MAKE APPLICATION FOR KENNEL LICENCE

To Owners and Occupiers of

In accordance with Clause 16 (b) of the City of Joondalup Animals Local Law 1999, I advise my intention to make application to the City for an Approved Kennel Establishment Licence.

The issue of an Approved Kennel Establishment Licence is subject to compliance with the provisions of the abovementioned local law.

The land subject of this application is:

.....
(insert address of proposed Kennel Establishment)

Please note any interested person may within 21 days of the date of this advice object to or make representations in respect of the application in writing directly to the:

Chief Executive Officer
City of Joondalup

.....
Name and Signature of Applicant

.....
Date

City of Joondalup

Animals Local Law - Page 44

Form 2

Dog Act 1976

CITY OF JOONDALUP

ANIMALS LOCAL LAW 1999

**APPLICATION FOR LICENCE OR RENEWAL OF LICENCE
TO KEEP APPROVED KENNEL ESTABLISHMENT**

In accordance with the Dog Act 1976, and the local laws of the City of Joondalup:

I/We (full name)

.....

of

hereby apply for a licence/the renewal of a licence (strike out whichever is not applicable) to keep an approved kennel establishment at:

.....

Attached hereto are:

- (a) a plan of the premises showing the location of the kennels and yards and all other buildings, structures and fences;
- (b) plans and specifications of the kennels;
- (c) evidence that due notice of the proposed use of the premises has been given to persons in the locality;
- (d) particulars of the number and breed of dogs to be kept in the kennels;
- (e) a remittance for the fee of \$.....

Dated the day of..... 19.....

Signature of Applicant

Note: Items (a), (b), (c) and (d) may be struck out if the application is for the renewal of a licence and if no change has been made since the previous application.

City of Joondalup

Animals Local Law - Page 45

Fourth Schedule

Form 3

Dog Act 1976

CITY OF JOONDALUP

ANIMALS LOCAL LAW 1999

LICENCE TO KEEP AN APPROVED KENNEL ESTABLISHMENT

..... is/are the holder(s) of a
licence to keep an approved kennel establishment at
..... for dogs
of breed (s).

This licence has effect for a period of 12 months from the date hereof.

Dated the day of.....19

.....
Chief Executive Officer

City of Joondalup

Animals Local Law 2024

Cat Act 2011

Dog Act 1976

Local Government Act 1995

City of Joondalup

Animals Local Law 2024

City of Joondalup

Animals Local Law 2024

Cat Act 2011

Dog Act 1976

Local Government Act 1995

City of Joondalup

Animals Local Law 2024

Contents

City of Joondalup

Animals Local Law 2024

Cat Act 2011

Dog Act 1976

Local Government Act 1995

City of Joondalup

Animals Local Law 2024

Under the powers conferred by the Cat Act 2011, Dog Act 1976, Local Government Act 1995 and by all other powers enabling it, the Council of the City of Joondalup resolved on [insert] to make the following local law.

Part 1 – Preliminary

1.1 Title

This local law may be cited as the *City of Joondalup Animals Local Law 2024*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Purpose and intent

- (1) The purpose of this local law is to provide for the regulation, control and management of the keeping of animals within the City of Joondalup.
- (2) The effect of this local law is to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.

1.4 Repeal

The following local laws are repealed on the day that this local law comes into operation –

- (1) *City of Joondalup Animals Local Law 1999*, as published in the *Government Gazette* on 27 August 1999.
- (2) Clauses 7 to 7.7 of the *City of Joondalup Amendment Local Law 2000*, as published in the *Government Gazette* on 10 July 2000.
- (3) Clauses 5 to 5.6 of the *City of Joondalup Amendment Local Law 2001*, as published in the *Government Gazette* on 15 January 2002.

- (4) *City of Joondalup Animals Amendment Local Law 2008*, as published in the *Government Gazette* on 28 March 2008
- (5) *City of Joondalup Animals Amendment Local Law 2010*, as published in the *Government Gazette* on 18 February 2011.
- (6) *City of Joondalup Animals Amendment Local Law 2016*, as published in the *Government Gazette* on 10 January 2017.
- (7) *City of Joondalup Animals Amendment Local Law 2018*, as published in the *Government Gazette* on 3 August 2018.

1.5 Application

This local law applies throughout the district.

1.6 Interpretation

- (1) In this local law unless the context otherwise requires –

Act means the *Local Government Act 1995*;

animal includes cats, dogs, rabbits and ferrets or the like;

application means the completed form lodged by an applicant as required by this local law;

applicant means a person who has lodged an application for an approval, certificate or licence required for any activity by this local law;

approved fees means the fees and charges determined by the local government from time to time, for putting into effect the provisions of this local law;

Authorised Person means a person appointed by the local government under section 9.10 of the Act, to perform any of the functions of an Authorised Person under this local law;

caravan park means an area of land on which caravans or caravans and camps situated for habitation;

Cat Act means the *Cat Act 2011*;

cattery keeper means a person registered to keep a cattery;

certificate of registration means a certificate of registration to keep pigeons issued pursuant to this local law;

City means the City of Joondalup;

Code of Practice means the Code of Practice – Pigeon Keeping and Pigeon Racing in Western Australia as amended from time to time and as approved by the Pigeon Racing Federation of Western Australia (Inc) and the Independent Racing Pigeon Federation (Inc);

Council means the council of the City of Joondalup;

cow includes an ox, calf or bull;

district means the district of the City;

Dog Act means the *Dog Act 1976*;

environmental health officer means a person appointed as an environmental health officer under section 17 of the *Public Health Act 2016*;

food premises means a premises where food is stored, kept, prepared, manufactured, processed, cooked or served or otherwise dealt with for subsequent sale to the public either directly or indirectly;

grouped dwelling means a dwelling which is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above another, except where special conditions of landscape or topography dictate otherwise;

horse includes an ass, mule, donkey, shetland pony or pony;

keeper in relation to a cat means each of the following persons –

- (a) The owner of the cat;
- (b) A person by whom the cat is ordinarily kept;
- (c) A person who has or appears to have immediate custody or control of the cat;
- (d) A person who keeps the cat, or has the cat in his or her possession for the time being; or
- (e) A person who occupies any premises in which the cat is ordinarily kept or ordinarily permitted to live;

land means land in the district and includes houses, buildings, works and structures, in or upon the land;

large animal includes a sheep, cow, goat, cattle, horse (excluding a miniature horse), buffalo, camel, llama, deer, alpaca or any other animal so classified by the local government;

livestock means any horse, cattle, sheep, goat, swine, buffalo, deer, camel, llama and alpaca;

local government means the City of Joondalup;

local planning scheme means the local planning scheme, or each of the local planning schemes, made by the local government and in force from time to time under the *Planning and Development Act 2005*;

lot has the same meaning given to it in the *Planning and Development Act 2005*;

miniature horse means a horse that does not exceed 870 millimetres in height as an adult and is classified as a miniature by the Miniature Horse Association of

Australia;

miniature pig means a pig that does not exceed 650 millimetres in height as an adult and weighs between 45 - 55 kilograms.

multiple dwelling means a dwelling in a group of more than one where any part of a dwelling is vertically above part of any other;

nuisance means -

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference;

occupier where used in relation to land means the person by whom or on whose behalf the land is actually occupied or, if there is no occupier, the person entitled to possession of the land;

pigeon includes homing pigeon and racing pigeon;

poultry means any domestic fowl or chicken, bantam, duck, goose, guinea fowl, pheasant, turkey, peahen or peacock;

pound means a building or yard established by the local government or authorised person for the impounding of dogs or animals for the purposes of this local law;

public place means any thoroughfare or place which the public are allowed to use, whether the thoroughfare or place is or is not on private property and includes park lands, squares, reserves, beaches, and other lands set apart for the use and enjoyment of the public, including all lands which belong to or which are vested in, or are under the control or management of, the local government;

residential area means any land situated within a residential zone as classified by the town planning scheme and includes land predominately used for residential purposes;

Schedule means a schedule to this local law;

stablehand room means a room or rooms used for occasional overnight occupation to facilitate husbandry to pregnant or sick animals.

thoroughfare has the meaning given to it in the Act;

vermin includes rats, mice, flies, fleas, mites, cockroaches and any other animal, whether vertebrate or invertebrate, which is known to be a vector of disease or likely

to cause damage to human food, habitation or possessions;

young birds means any pigeon under 24 days of age and, unless the contrary can be shown, a pigeon shall be deemed under this local law to be a young bird if it is without feathers on the flesh under the wings.

- (2) Any other expression used in this local law and not defined herein shall have the meaning given to it in the *Cat Act 2011*, *Dog Act 1976*, *Local Government Act 1995*, the *Public Health Act 2016* or the *Public Health Regulations 2017*, unless the context requires otherwise.

Part 2 – Dogs

2.1 Pound

The local government may establish and maintain a pound or pounds for the impounding of dogs seized pursuant to the provisions of the Dog Act or this local law.

2.2 Impounding dogs

A dog seized by the Police or by a person authorised by the local government may be placed in a pound.

2.3 Pound fees

The fees and charges in relation to the seizure and impounding of a dog and maintenance thereof in a pound payable under section 29(4) of the Dog Act, are those approved by the local government from time to time.

2.4 Prohibited Places

- (1) A person liable for the control of a dog shall prevent that dog from entering or being in or on any public building, shop or business premises, with the exception of a shop or business premises where dogs are sold.
- (2) Subclause (1) does not apply to a person with a vision impairment or who is a trainer accompanied by a bona fide guide dog.

2.5 Fouling of streets and public places

Any person liable for the control of a dog who permits that dog to excrete on any street or public place or on any land within the local government without the consent of the occupier of that land commits an offence unless the excreta is removed forthwith and disposed of either on private land with the written consent of the occupier or in such other manner as the local government may approve.

2.6 Fencing requirements

- (1) The owner or occupier of premises within the local government on which a dog is kept shall cause the portion of those premises on which the dog is kept to be fenced in a manner capable of confining the dog to that portion and in a manner which complies with this clause.
- (2) The fence used to confine a dog and every part of the fence shall be of a type, height and construction which, having regard to the species, age, size and

physical condition of the dog, prevents the dog from passing over, under or through the fence.

2.7 Maximum number of dogs

A person shall not keep or permit to be kept on any premises more than 2 dogs over the age of 3 months and the young of those dogs under that age unless the premises are licensed as an approved kennel establishment or have been granted exemption pursuant to section 26(3) of the Dog Act.

Part 3 – Approved Dog Kennel Establishment

3.1 Approved kennel establishment licence

A person shall not keep a kennel establishment without having first obtained a licence under this local law and a planning approval under the local planning scheme.

3.2 Notice of application for kennel establishment licence

An applicant for a licence to keep an approved kennel establishment shall:

- (a) publish in a newspaper circulating in the district a notice of his intention to submit an application for a licence, being that of Form 1 of Schedule 3, specifying that any interested person may within 21 days after the date of such publication object to or make representations in respect of the application in writing directly to the local government; and
- (b) forward a notice, being that of Form 1 of Schedule 3 to the owners and occupiers of all land within a radius of 275 metres of the boundaries of the land upon which it is proposed to establish the kennel.

3.3 Application for kennel establishment licence

An application for a licence to keep an approved kennel establishment shall be on Form 2 of Schedule 3 and shall be accompanied by:

- (a) evidence that notice of the proposed use of the land has been given in accordance with clause 3.2 (a) and (b);
- (b) a plan showing the details and specifications of all kennels, adjacent yards and the distances from the kennels to the boundaries of the land the subject of the application and all buildings on the land together with such information as the local government may require; and
- (c) a report of an acoustic consultant verifying that the various plant, machinery and operational noise levels will comply with the requirements of the *Environmental Protection (Noise) Regulations 1997*.

3.4 Determination of application

- (1) The local government may refuse an application for a licence:

- (a) that does not comply with the requirements of clause 3.3;
 - (b) for which the processes required by clause 3.2 have not been completed;
 - (c) after considering any submissions or representations received within the specified period in accordance with clause 3.2 (a);
 - (d) where planning approval for use of the land as an approved dog kennel establishment has not first been obtained under any relevant local planning scheme.
- (2) The local government may, in respect of an application for a licence:-
- (a) refuse the application; or
 - (b) approve the application on such terms and conditions, if any, as it sees fit.

3.5 Licence and fees

A licence to keep an approved kennel establishment shall be that of Form 3 in Schedule 1 and fees payable to the local government on the issue and renewal of such licences shall be as approved by the local government.

3.6 Duties of licence holder

The holder of a licence to keep an approved kennel establishment shall:

- (a) maintain the establishment in a clean, sanitary and tidy condition;
- (b) dispose of all refuse, faeces and food waste daily in a manner approved by the local government; and
- (c) take all practical measures for the destruction of fleas, flies and other vermin.

3.7 Limit on number and breed of dogs

A person who conducts an approved kennel establishment shall not keep or permit to be kept thereon more than the number of dogs specified in the licence or dogs of a breed different to the breed or breeds (if any) specified in the licence without the written approval of the local government.

3.8 Kennel establishment requirements

Dogs in an approved kennel establishment shall be kept in kennels and yards appropriate to the breed or kind in question, be sufficiently secured, sited and maintained to a standard not less than the following:

- (a) each kennel shall have an adjacent yard;
- (b) each kennel and each yard and every part thereof shall be at a distance of not less than 15 metres from the boundaries of the land in the occupation of the occupier;
- (c) each kennel and each yard and every part thereof shall be at a distance of not less than 24 metres from the front road or street;
- (d) each kennel and each yard and every part thereof shall be at a distance of not less than 10 metres from any dwelling house;
- (e) each yard shall be secured with a fence not less than 1.8 metres in height;
- (f) the upper surface of the floor of each kennel shall be set at least 100mm above the surface of the surrounding ground and shall be constructed of granolithic cement finished to a smooth surface and shall have a fall of not less than 1 in 100. The entire yard shall be surrounded by a drain which shall be properly laid, ventilated and trapped. All floor washings shall pass through this drain and shall be disposed of in accordance with the health requirements of the local government;

- (g) the floor of any yard shall be constructed in the same manner as the floor of any kennel and as provided in paragraph (f);
- (h) for each dog kept therein every kennel shall have not less than 1.8m² of floor space and every yard not less than 2.5m²;
- (i) all kennels and yards and all feeding and drinking vessels shall be maintained in a clean condition and cleaned and disinfected when so ordered by a person authorised by the local government.

Part 4 – Cats

4.1 Keeping of cats

- (1) Subject to sub-clauses (2) and (3), the owners or occupiers of a property shall not permit more than 3 cats over the age of 3 months to be kept on that property.
- (2) A person who breeds cats may, with the written approval of the local government, keep up to 6 adult breeding cats on a property in the district, subject to:
 - (a) each cat being permanently confined in an effective cage system on the property; and
 - (b) under such terms and conditions that may be imposed by the local government from time to time.
- (3) A person may keep more than 3 cats over the age of 3 months in any commercial area or industrial area, if the owner or occupier of such lot has:
 - (a) obtained written approval from the local government to establish a cattery;
 - (b) paid to the local government, the annual fee for registration and certification of the premises as a cattery;

(The annual registration and certification fee shall be due each June 30th, except for the first issue which may be paid on a pro-rata basis.)
 - (c) provided for each cat on the lot, a properly constructed shelter with an enclosure, which complies with the following specifications:
 - i. a floor area of not less than 0.56m² for each cat;
 - ii. the area of the enclosure adjacent to any shelter or group of shelters forming a cattery shall be at least 3 times the area of the shelter or the group of shelters;
 - iii. no shelter or enclosure shall be closer than 9 meters from the boundary of the lot of the keeper or any other building on the property of the keeper; and
 - iv. all enclosures, yards, runs and shelters within a cattery shall be maintained in a clean condition and shall be cleaned, disinfected or otherwise dealt with as an environmental health officer may direct.
- (4) A registration issued by the local government shall lapse upon the keeper vacating the premises although a transfer of the registration may be effected if the cattery operation remains continuous and the approved transfer fee is paid to the

local government.

4.2 Cat prohibited areas

- (1) The local government may make a determination in accordance with clause 11.2 to designate land as an area on which cats are prohibited from entering or remaining.
- (2) In designating land for the purpose of subclause (1), the local government may have regard to the following matters in relation to the land –
 - (a) whether the land is greater than 1 hectare in area;
 - (b) the nature of the fauna on the land;
 - (c) the nature of the vegetation on the land;
 - (d) whether the land has been recognised by any authority as having vegetation or fauna of local, regional or State significant; and
 - (e) whether the land is land to which the *Conservation and Land Management Act 1984* applies under section 5 of that Act;
- (3) A cat shall not be in a Cat Prohibited Area.
- (4) If a cat is at any time in a Cat Prohibited Area, the keeper of the cat at that time commits an offence, and the cat may be impounded pursuant to section 3.37 of the Act and regulation 29(1a) of the *Local Government (Functions and General) Regulations 1996*, unless the keeper of the cat has first obtained written authorisation from the local government.

4.3 Control of cats

- (1) A cat shall not be in a place that is not a public place unless consent to its being there has been given –
 - (a) by the occupier or a person apparently authorised to consent on behalf of the occupier;
 - (b) if the place is unoccupied, by the owner or a person apparently authorised to consent on behalf of the owner.
- (2) If a cat is at any time in a place in contravention of subclause (1), the keeper of the cat commits an offence and the cat may be impounded pursuant to section 3.37 of the Act and regulation 29(1a) of the *Local Government (Functions and General) Regulations 1996*.

Part 5 – Livestock

5.1 Livestock not to stray

The owner or person in charge of livestock shall not permit that livestock to stray or to be at large in a street, public place or upon private property without the consent of the property owner.

5.2 Property to be fenced

The owner or occupier of a property on which livestock is kept, shall cause the property or a portion of the property to be fenced in a manner capable of confining the livestock, to that portion where the livestock is kept.

5.3 Livestock may be impounded

- (1) An authorised person may impound livestock found straying in contravention of clause 5.1.
- (2) Livestock being impounded shall be placed in:
 - (a) a pound established and maintained by the local government; or
 - (b) a secured portion of private property with the consent of the property owner.

5.4 Horse exercise area

- (1) The local government may set aside a reserve or foreshore or portion of a reserve or foreshore as an area upon which a person may ride or drive a horse or into which a person may bring a horse.
- (2) A person shall not ride, drive or bring a horse onto any reserve or foreshore or any part thereof that has not been set aside for that purpose.
- (3) A person shall not ride, drive, exercise or train a horse on any part of a reserve or foreshore set aside under subsection (1), faster than walking pace or in a manner so as to create a danger or become a nuisance to the public or to any person.
- (4) A person may only ride, drive or bring a horse onto a designated horse exercise area between the times of midnight and midday, Monday to Saturday.
- (5) A person may exercise a dog on an area of reserve or foreshore set aside as a horse exercise area provided the dog remains under full control on a leash during the times set out in subclause (4). A dog may be exercised within a designated horse exercise area off leash at all other times.
- (6) All that section of Foreshore Reserve 47831 as specified in Schedule 2, is a designated horse exercise area.

Part 6 – Pigeons**6.1 Certificate of registration**

- (1) A person shall not keep pigeons on any land in the district without having first obtained a certificate of registration from the local government.
- (2) A certificate of registration shall be valid from its date of issue until the next 30 June.

6.2 Restrictions on pigeon and dove nesting or perching

- (1) An environmental health officer may order an owner or occupier of premises in or on which pigeons or doves are, or are in the habit of, nesting or perching to take adequate steps to prevent them continuing to do so.
- (2) An owner or occupier must comply with an order made under this clause.

6.3 Application for certificate of registration

An application for certificate of registration shall be:

- (1) lodged by the applicant on the form approved by the local government from time to time.
- (2) in the case of an initial application or where any variations to the original application are required, lodged with specifications, site and construction plans of proposed cages, enclosure or lofts; and
- (3) lodged with the registration fee set by the local government.

6.4 Adjoining owners to be consulted

Prior to granting any certificate of registration on an initial application, the City shall seek written opinion of all owners and occupiers whose land is adjacent to the land owned by the applicant.

6.5 Approval limitations

- (1) Pigeons shall not be kept within a caravan park or on any land on which is situated a group dwelling or multiple dwellings except for land on which 2 grouped dwellings are permitted; and
- (2) Unless previously approved by the local government prior to this local law coming into effect, pigeons shall not be kept on any land which has an area of less than 600m².

6.6 Duties of certificate holder

The holder of a certificate of registration to keep pigeons shall:

- (a) keep all pigeons confined continuously in cages, enclosures and lofts approved by the local government except that homing pigeons and racing pigeons registered in accordance with this local law may be released in accordance with this local law;
- (b) keep all cages, enclosures, lofts and their immediate surrounds clean and maintained in good order and condition at all times and the minimum standard to be adhered to shall be that which is specified in the Code of Practice; and
- (c) dispose of all loft litter by immediate burial or by being bagged and deposited in a household rubbish bin to ensure no nuisance occurs.

6.7 Limit on number of pigeons

- (1) Subject to subclause (2), the maximum number of pigeons which shall be kept on land the subject of a certificate of registration pursuant to each certificate of registration shall not exceed 20, excluding young birds.
- (2) A person who on or before 30 June each year produces to the local government, satisfactory proof that the person is a current financial member of a recognised incorporated racing pigeon body, or is a registered pigeon fancier, may be permitted by the local government to keep up to 150 pigeons, excluding young birds, in any residential area.

6.8 Cage, enclosure or loft requirements

- (1) An approved cage, enclosure or loft used to house pigeons shall aesthetically blend with its surrounds, be constructed of new materials and shall be constructed to the following minimum requirements:
 - (a) the base floor of any loft shall be constructed of a suitable impervious material as approved by an environmental health officer;
 - (b) in the case of an elevated loft the suspended floor shall be constructed and maintained in accordance with the requirements in the Code of Practice;
 - (c) cladding of a loft, including the roof shall be of smooth fibro cement sheeting, sheet metal or other smooth material;
 - (d) except as provided in paragraph (e), a loft height shall not exceed 2.4 metres at any point when measured from ground level; and
 - (e) where a loft has a gable roof the loft height shall not exceed 3 metres at any point when measured from ground level.
- (2) A cage, enclosure or loft shall not be located nearer than:
 - (a) 1.2 metres from the boundary of any land adjacent to the land, the subject of an application;
 - (b) 9 metres from any dwelling house, church, school room, hall, factory, dairy or food premises; or
 - (c) 9 metres from any road reserve or street.

6.9 Exercise of pigeons

- (1) A person who is approved to keep registered homing pigeons or racing pigeons may only release such homing pigeons or racing pigeons for exercise between the hours set out in the Code of Practice, unless otherwise authorised by the local government.
- (2) A person shall not release more than 60 registered homing or racing pigeons may be released for exercise or training at any one time.

6.10 Alteration, cancellation or refusal of certificate of registration

- (1) At any time the local government may amend the conditions contained in or relating to a certificate of registration and without limiting the generality of the same, where any complaint of a nuisance is received, the local government may vary the hours for release of pigeons and impose any other conditions deemed necessary to minimise any nuisance from the keeping of pigeons or any associated activity.
- (2) The local government may cancel, refuse to approve or refuse to renew a certificate of registration for any one or more of the following reasons:
 - (a) the land is not maintained in accordance with this local law;
 - (b) the cages, enclosures or loft have fallen into disrepair, are unclean or infested with vectors of disease;
 - (c) the pigeons are being released outside the times permitted in clause 6.9;
 - (d) a condition imposed in accordance with this local law or a certificate of registration has not been complied with in the time limits set out for doing so;
 - (e) the applicant or holder of the certificate of registration as the case may be,

- (f) has two or more convictions under this local law; or non payment of registration fees.

Part 7 – Bees

7.1 Definitions

In this Part -

bee means an insect belonging to the super family Apoidea (Order: Hymenoptera), commonly known as a bee;

beehive means a moveable or fixed structure, container or object, either standing alone or in a group of 2 or more, which contains a bees nest and in which bees are kept;

permit means a permit issued under this Part and includes the conditions (if any) to which that permit is subject; and

permit holder means a person who holds a valid permit.

7.2 Limit on beehives

A person must not keep or permit to be kept on any land a beehive -

- (a) without obtaining a permit from the City; and
- (b) except in accordance with a valid permit issued in relation to that land.

7.3 Application for a permit

- (1) An application for a permit must –
 - (a) be in the form determined by the City;
 - (b) include –
 - (i) a site plan detailing the proposed location of the beehive or beehives and any significant structures, barriers or water sources on the land, and potential flight paths for bees; and
 - (ii) any further information that may be required by the City; and
 - (c) pay any application fee imposed by the City under sections 6.16 – 6.19 of the Act.
- (2) On an application for a permit under subclause 7.3(1) the City shall seek written opinion of all owners and occupiers whose land is adjacent to the land owned or occupied by the applicant.

7.4 Determining an application

- (1) The City may refuse to consider an application that does not comply with clause 7.3(1).
- (2) The City may –
 - (a) approve an application, subject to any conditions that it considers to be appropriate; or

- (b) refuse an application.
- (3) If the City approves an application, it is to issue to the applicant a permit in the form determined by the City.
- (4) The City may vary a condition to which a permit is subject by giving written notice to the permit holder and the varied condition takes effect 7 days after that notice is given.
- (5) A permit holder must comply with each condition to which the permit is subject including any varied condition under subclause (4).
- (6) A permit is valid from the date of issue until it is cancelled under this local law.
- (7) A permit is personal to the permit holder and applies only to the land described in the permit.

7.5 Cancellation of a permit

The City may cancel a permit if –

- (a) the permit holder requests the City to do so;
- (b) 12 continuous months elapse during which the permit holder has not kept any bees on the land to which the permit applies; or
- (c) the permit holder fails to comply with a notice under clause 7.7 within the time specified in the notice or commits any other offence under this local law.

7.6 General conditions for keeping beehives

A permit issued under this Part may include, but not limited to, one or more of the following conditions –

- (a) the beehive is to be maintained in a clean and tidy condition;
- (b) the beehive is screened or positioned in such a manner as to ensure, as far as practicable, that the bees do not create a nuisance or threat to people in the locality or the public in general;
- (c) the flight path of any bees entering or exiting the land from the beehive is to be at least 2 metres above natural ground level;
- (d) the continual provision of an adequate water supply on the land for the bees; or
- (e) any maintenance or activities relating to a beehive, including but not limited to the collection of honey, is carried out at such times as to not create a nuisance.

7.7 Notice to remove

- (1) If, in the opinion of an environmental health officer, bees on any land (whether or not the subject of a permit) are likely to endanger the safety of any person or create a serious public nuisance, the environmental health officer may give to the owner or occupier of that land a written notice requiring the owner or occupier (as the case may be) to remove the bees before the date specified in the notice.
- (2) If, in the opinion of an environmental health officer, a person has breached a provision of this local law, an environmental health officer may give to that person a written notice requiring him or her to remedy that breach before the date specified in the notice.

Part 8 – Animals, Birds and Poultry

8.1 General

The owner or occupier of a premises where a dog, cat or other animal is kept shall:

- (a) keep the premises free from excrement, filth, food waste and all other matter that is likely to become offensive or injurious to health or to attract rats, vermin or insects;
- (b) when so directed by an environmental health officer, clean and disinfect the premises; and
- (c) keep the premises, so far as possible, free of flies and when directed by an environmental health officer, spray the premises with a residual insecticide or use any other effective means to kill and repel flies.

8.2 Keeping of large animals

An owner or occupier of a premises shall:

- (a) not keep a large animal on any land less than 2000m² in area;
- (b) not permit any large animal to approach within 9 metres of a habitable room, shop, church or any premises where food is stored, manufactured or sold.

8.3 Keeping a miniature horse

- (1) An owner or occupier of a premises may keep a sterilised miniature horse on land of not less than 1000m² in area, provided it is registered with the local government and the approved annual registration fee is paid.
- (2) An owner or occupier of a premises shall:
 - (a) not keep more than one miniature horse on land without the written approval of the local government; and
 - (b) not permit a miniature horse within 9 metres of any house.
- (3) The local government may prohibit the keeping of a miniature horse on any land or may state the conditions under which a miniature horse may be kept.

8.4 Keeping of pigs

- (1) Subject to clause 8.4(2) a person shall not keep a pig on any land within the district.
- (2) A person may keep 1 miniature pig on land provided it is registered with the local government and the approved annual registration fee is paid.
- (3) On land zoned residential, the occupier of any premises where a miniature pig is kept shall:
 - (a) only keep a sterilised animal and retain written proof of its sterilisation;
 - (b) confine the animal on the property at all times;
 - (c) ensure the animal does not cause a nuisance to any neighbour regarding noise, dust or odour; and
 - (d) maintain documentary evidence that the animal's veterinary treatment against roundworm and tape worm is current.

8.5 Stables

- (1) The owner or occupier of any land where a stable is erected shall:

- (a) not permit a stable within 9 metres of a house or other building;
 - (b) have a floor area of 6m² per animal;
 - (c) ensure the stable has walls and a roof, constructed of impervious material;
 - (d) have on all sides of the building between the walls and the roof, a clear opening of at least 50 millimetres in height; and
 - (e) provide a floor, which shall have an upper surface:
 - i. at least 75 millimetres above the ground; and
 - ii. be constructed of cement, concrete, compacted limestone or similar approved material.
- (2) The owner or occupier of a premises where a stable is located shall:
- (a) keep all parts of the stable free from flies; and
 - (b) when directed by an environmental health officer, spray the stable, or such parts as may be indicated, with a residual insecticide.

8.6 Stablehand room

The owner or occupier of a premises shall not permit a habitable room, including a stablehand's room, to open directly into a stable area.

8.7 Manure receptacle

An owner or occupier of a premises where a large animal, miniature horse or miniature pig is kept shall:

- (a) provide in a convenient position, an impervious receptacle with a tight fitting lid, for storage of manure;
- (b) keep the lid of the receptacle closed except when manure is being deposited or removed;
- (c) cause the receptacle to be emptied at least once a week and more often as necessary to prevent it becoming offensive or a breeding place for flies or other insects; and
- (d) cause all manure produced on the premises to be collected daily and placed in the receptacle.

8.8 Keeping of ostrich or emu

A person shall not keep an ostrich or emu on any land within the district.

8.9 Keeping poultry

- (1) A person shall not keep or suffer to remain on any land within the district a rooster, turkey, goose or geese, peacock or a peahen.
- (2) Notwithstanding sub-clause 8.9(1), the owner or occupier of land within the district shall not keep thereon or permit to be kept thereon any poultry otherwise than under the following conditions:
 - (a) no poultry is able to approach within 9 metres of a dwelling or within 1 metre from a boundary of the lot;
 - (b) poultry must be provided a shed or hut designed to permit a deep litter system in accordance with the following specifications:
 - i. the floor shall be concrete, brick paving, compressed limestone or any other suitable impervious surface;
 - ii. frames shall be of timber, steel, brick or other approved material;

- iii. cladding shall be of sheet metal, brick, weatherboard or other materials approved by an environmental health officer;
 - iv. the roof shall have sufficient slope to shed storm water;
 - v. the poultry shed to be constructed in a sound and weatherproof manner and to be between 1.5m to 2.0 m in height;
 - vi. provision must be made for adequate ventilation to the shed during hot weather;
 - vii. the minimum size of any shed must allow for at least 0.3m² for each and every bird kept therein;
 - viii. the roof, walls, floor, doors and ventilating panels must be maintained in good order and condition at all times;
 - ix. the floor must be covered with a layer of dry sand or sawdust at least 75 millimetres deep; and
 - x. the sawdust or sand must be kept dry at all times and be changed at least once every 6 months or when directed by an environmental health officer.
- (3) A person shall not permit a poultry shed to be nearer than 1 metre from the boundary of land in other occupation or 9 metres from any dwelling house or street.
- (4) A person shall not keep more than 6 poultry (including a maximum of 2 ducks) in any residential area.

Part 9 – Miscellaneous

9.1 False or misleading statement

A person shall not make a false or misleading statement in connection with any application, requirement or demand under this local law.

9.2 Fees and charges

All fees and charges applicable under this local law shall be as determined by the local government from time to time in accordance with sections 6.16 to 6.19 of the Act.

9.3 Limit on liability

A person, owner, occupier or licensee is not entitled to make any claim by way of damages or otherwise, against an authorised person, local government employee, local government appointed sub-contractor or other person authorised by the local government, to enter the land and carry out all or part of the works and do all things necessary that the owner, occupier or licensee was required to do to comply with this local law.

9.4 Objections and review

Division 1 of Part 9 of the *Local Government Act 1995* applies to a decision under this local law to –

- (a) refuse an application for a licence;
- (b) impose or vary a condition of a licence; or
- (c) revoke a licence.

Part 10 – Enforcement

10.1 Offences

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) An offence against a clause specified in Schedule 1 of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (3) Any person who commits an offence under this local law shall be liable, upon conviction, to a penalty not exceeding \$1,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$100 for each day or part of a day during which the offence has continued.

10.2 Infringement and infringement withdrawal notices

For the purposes of this local law:

- (a) the form of the infringement notice referred to in section 9.17 of the Act is Form 2 in the First Schedule of the *Local Government (Functions and General) Regulations 1996*; and
- (b) the form of the infringement withdrawal notice referred to in section 9.20 of the Act is Form 3 in the First Schedule of the *Local Government (Functions and General) Regulations 1996*.

10.3 Offences description and modified penalty

The amount appearing in the final column of Schedule 1 directly opposite an offence described in that Schedule is the modified penalty for that offence.

10.4 Prosecution for offences

A penalty for an offence against this local law (not being a modified penalty) may be recovered by the local government by taking proceedings against the alleged offender in the relevant Court.

Part 11 – Determinations

11.1 Determinations as to use of local government property

- (1) The local government may make a determination in accordance with clause 11.2 –
 - (a) Prohibiting cats in certain areas in accordance with clause 4.2.
 - (b) Setting aside specified local government property for the pursuit of horse exercise in accordance with clause 5.4.

11.2 Procedure for making a determination

- (1) The local government is to give local public notice of its intention to make a determination.
- (2) The local public notice referred to in subclause (1) is to state that –

- (a) the local government intends to make a determination, the purpose and effect of which is summarised in the notice;
 - (b) a copy of the proposed determination may be inspected at or obtained from the offices of the local government; and
 - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.
- (3) If no submissions are received in accordance with subclause (2)(c), the Council is to decide to –
- (a) give local public notice that the proposed determination has effect as a determination on and from the date of publication;
 - (b) amend the proposed determination, in which case subclause (5) will apply; or
 - (c) not continue with the proposed determination.
- (4) If submissions are received in accordance with subclause 2(c), the Council is to –
- (a) consider those submissions; and
 - (b) decide –
 - (i) whether or not to amend the proposed determination; or
 - (ii) not to continue with the proposed determination.
- (5) If the Council decides to amend the proposed determination, it is to give local public notice -
- (a) of the effect of the amendments; and
 - (b) that the proposed determination has effect as a determination on and from the date of publication.
- (6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination is to have effect as a determination on and from the date of publication.
- (7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).
- (8) A decision under subclause (3) or (4) is not to be delegated by the Council.

11.3 Discretion to erect sign

The local government may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

11.4 Determination to be complied with

A person shall comply with a determination.

11.5 Register of determinations

- (1) The local government is to keep a register of determinations made under clause 11.1, and of any amendments to or revocations of determinations made under clause 11.6.
- (2) Sections 5.94 and 5.95 of the Act are to apply to the register referred to in subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of the Act.

11.6 Amendment or revocation of a determination

- (1) The Council may amend or revoke a determination.
- (2) The provisions of clause 11.2 are to apply to an amendment of a determination as if the amendment were a proposed determination.
- (3) If the Council revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

SCHEDULE 1**CITY OF JOONDALUP ANIMALS LOCAL LAW 2024****PRESCRIBED OFFENCES**

Item No	Clause No	Nature of Offence	Modified Penalty \$
	2.4	Permitting a dog to be in a public building, shop or business premises	100
	2.5	Permitting a dog to excrete on a street, public place or other land and failing to remove excreta in an approved manner	100
	2.6(1)	Failing to install and maintain a fence capable of confining a dog to the premises	100
	2.6(2)	Fence not adequate to confine dog of the species, age, size and physical condition to the premises	100
	2.7	Keeping more than permitted number of dogs without approval	100
	3.1	Keeping a kennel establishment without a licence	100
	3.6(a)	Failing to maintain establishment in a clean, sanitary and tidy condition	100
	3.6(b)	Failing to dispose of refuse, faeces and food waste daily in approved manner	100
	3.6(c)	Failing to take practical measures to destroy fleas, flies and other vermin	100
	3.7	Keeping a greater number or breed of dogs than specified in the licence	100
	4.1(1)	Keeping more than 3 cats over three months	100
	4.1(2)	Keeping more than 3 adult cats for breeding without written approval of the local government	100
	4.1(2)(a)	Failing to confine cats in effective cage system on the property	100
	4.1(2)(b)	Failing to comply with conditions imposed by the local government	100
	4.1(3)(a)	Keeping more than 3 cats over 3 months in, commercial area or industrial area without approval to establish a cattery	100
	4.1(3)(b)	Failing to pay the annual registration and certification fee for a cattery	100
	4.1(3)(c)	Failing to provide for each cat a properly constructed shelter/enclosure to comply with specifications	100
	4.2 (3)	Cat in Cat Prohibited Area.	100

City of Joondalup

Animals Local Law 2024

	4.3 (1)	Cat in place that is not a public place	100
	5.1	Permitting livestock to stray or be at large in a street, public place or private property without consent	100
	5.2	Failing to keep property fenced in a manner capable of confining livestock	100
	5.4(2)	Riding, driving or bringing an animal onto a reserve or foreshore not set aside for the purpose	100
	5.4(3)	Riding, driving, exercising or training an animal on a reserve or foreshore so as to create a danger or cause a nuisance	100
	5.4(4)	Riding, driving or bringing an animal on to a reserve or foreshore set aside for exercise of dogs	100
	6.1	Keeping of pigeons without approval	100
	6.2(2)	Failing to comply with an order to prevent the nesting or perching of pigeons or doves	100
	6.5(1)	Keeping of pigeons within:	100
		a caravan park;	100
		a grouped dwelling (not being one of only two grouped dwellings)	100
	6.6(b)	Failing to keep cages, enclosures and lofts maintained to minimum standard specified in Code of Practice	100
	6.6(c)	Failing to dispose of loft litter in approved manner to ensure no nuisance occurs	100
	6.7(1)	Keeping more than 20 pigeons for each Certificate of Registration	100
	6.7(2)	Keeping more than maximum number of birds approved	100
	6.9(1)	Releasing registered pigeons outside hours permitted	100
	6.9(2)	Releasing more than 60 pigeons for exercise or training at any one time	100
	7.2	Keeping a beehive without a valid permit	100
	7.6	Failing to comply with a condition of a permit	100
	7.7(2)	Failing to remedy breach in notice	100
	8.1(a)	Failing to keep premises free from excrement, filth, food waste and other matter likely to be offensive or injurious to health, attract rats, vermin or insects	100
	8.1(b)	Failing to clean and disinfect premises when directed by an environmental health officer	100
	8.1(c)	Failing to keep premise free of flies or when directed, spray premises with residual insecticide to kill or repel flies	100
	8.2(a)	Keeping a large animal on land less than 2,000m ² in area	100

City of Joondalup

Animals Local Law 2024

	8.2(b)	Permitting a large animal to approach within 9 metres of habitable room, shop, church, or any premises where food is stored, manufactured or sold	100
	8.3(1)	Keeping a sterilised miniature horse on land less than 1,000m ² not registered with local government and registration fee paid	100
	8.3(2)(a)	Keeping more than one miniature horse on land zoned residential without approval	100
	8.3(2)(b)	Permitting a miniature horse within 9 metres of a house	100
	8.4(1)	Keeping a pig on any land throughout the district	100
	8.4(4)	Keeping an unregistered miniature pig in residential area and/or not pay registration fee	100
	8.4(5)(a)	Keeping an unsterilised miniature pig or failing to retain written proof of its sterilisation	100
	8.4(5)(b)	Failing to confine animal on property at all times	100
	8.4(5)(c)	Failing to ensure animal does not cause a nuisance to any neighbour through noise, dust or odour	100
	8.4(5)(d)	Failing to maintain documentary evidence that an animal's veterinary treatment against roundworm and tapeworm is current	100
	8.5(1)(a)	Permitting a stable within 9 metres of house or other building	100
	8.5(1)(b)	Failing to have stable floor area of 6m ² per animal	100
	8.5(1)(c)	Failing to have stable floor or roof constructed of impervious material	100
	8.5(1)(d)	Failing to have on all sides of stable building clear opening 50mm in height between all walls and roof	100
	8.5(1)(e)(i)	Failing to have upper surface of stable floor at least 75mm above ground	100
	8.5(1)(e)(ii)	Failing to have upper surface of stable floor constructed of cement, concrete, compacted limestone or approved material	100
	8.5(2)(a)	Failing to keep stable free from flies	100
	8.5(2)(b)	Failing to spray stable with residual insecticide when directed by environmental health officer	100
	8.6	Permitting a habitable room including a stablehand's room to open directly into a stable	100
	8.7(a)	Failing to provide in convenient position, an impervious receptacle with tight fitting lid, for manure	100
	8.7(b)	Failing to keep lid of manure receptacle closed except when manure being deposited or removed	100
	8.7(c)	Failing to empty manure receptacle to prevent it becoming offensive or breeding place for flies	100
	8.7(d)	Failing to collect all manure produced on premises and place in receptacle	100
	8.8	Keeping an ostrich or emu on any land throughout the district	100

City of Joondalup

Animals Local Law 2024

	8.9(1)	Keeping a rooster, turkey, goose or geese, peacock or a peahen on any land throughout the district	100
	8.9(2)	Keeping or permitting to be kept poultry, not in accordance with conditions of local law	100
	8.9(3)	Constructing or permitting a poultry shed to be nearer than 1m from boundary of occupied land or 9m from any dwelling or street	100
	8.9(4)	Keeping more than 6 poultry (including maximum 2 ducks) in any residential area	100
		Other offences not specified	100

City of Joondalup

Animals Local Law 2024

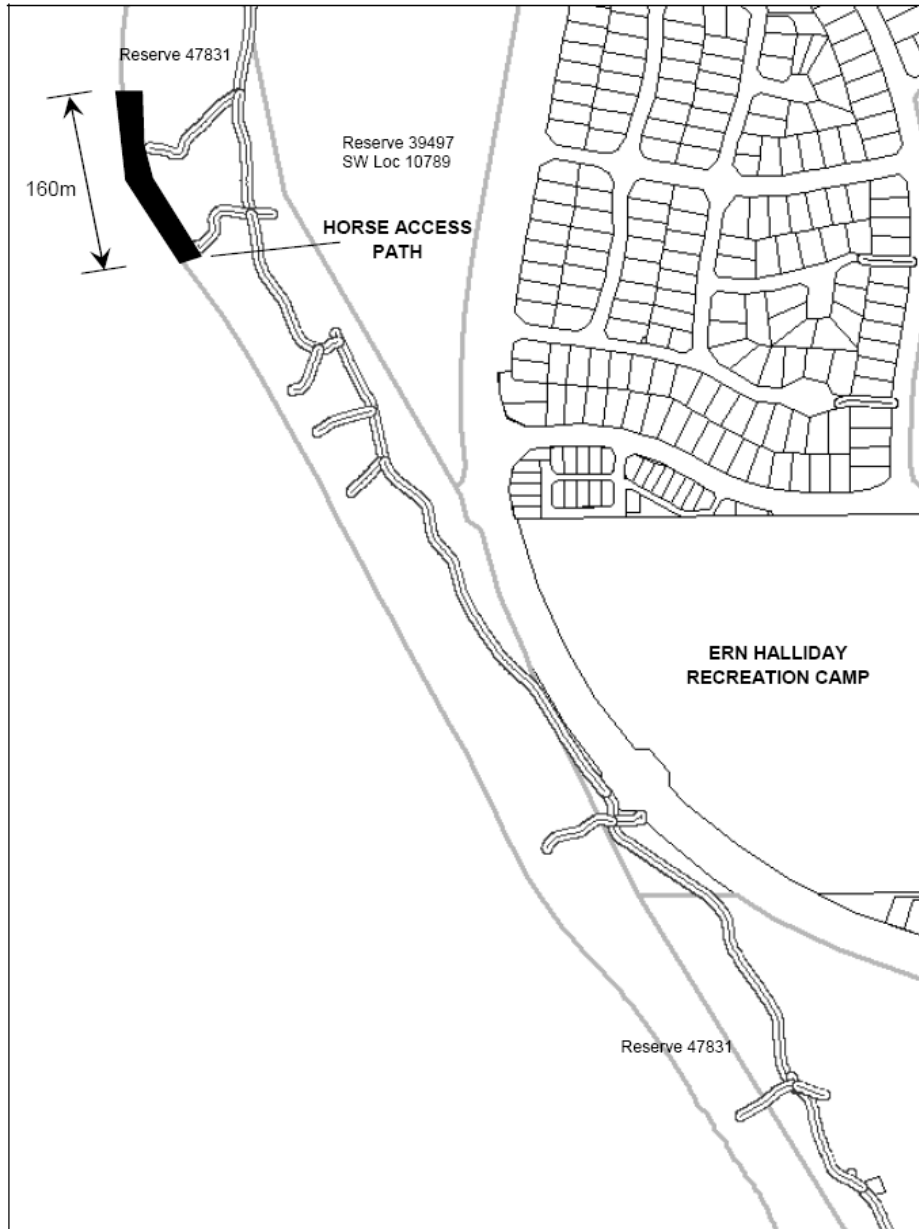
SCHEDULE 2

CITY OF JOONDALUP ANIMALS LOCAL LAW 2024

RESTRICTED HORSE AREA

All that area of the Foreshore Reserve 47831 as shown delineated in black on Diagram 1 - Horse Exercise Area, from the constructed horse access path northwards for a distance of 160 metres as designated by signs.

DIAGRAM 1 – RESTRICTED HORSE EXERCISE AREA



SCHEDULE 3

Form 1

Dog Act 1976

**CITY OF JOONDALUP
ANIMALS LOCAL LAW 2024**

NOTICE OF INTENTION TO MAKE APPLICATION FOR KENNEL LICENCE

To Owners and Occupiers of

In accordance with Clause 16 (b) of the City of Joondalup Animals Local Law 1999, I advise my intention to make application to the City for an Approved Kennel Establishment Licence.

The issue of an Approved Kennel Establishment Licence is subject to compliance with the provisions of the abovementioned local law.

The land subject of this application is:

.....
(insert address of proposed Kennel Establishment)

Please note any interested person may within 21 days of the date of this advice object to or make representations in respect of the application in writing directly to the:

Chief Executive Officer
City of Joondalup

.....

.....

Name and Signature of Applicant

Date

City of Joondalup

Animals Local Law 2024

**Form 2
Dog Act 1976**

**CITY OF JOONDALUP
ANIMALS LOCAL LAW 2024**

**APPLICATION FOR LICENCE OR RENEWAL OF LICENCE
TO KEEP APPROVED KENNEL ESTABLISHMENT**

In accordance with the *Dog Act 1976*, and the local laws of the City of Joondalup:

I/We (full name)

of

hereby apply for a licence/the renewal of a licence (strike out whichever is not applicable) to keep an approved kennel establishment at:

.....

Attached hereto are:

- (a) a plan of the premises showing the location of the kennels and yards and all other buildings, structures and fences;
- (b) plans and specifications of the kennels;
- (c) evidence that due notice of the proposed use of the premises has been given to persons in the locality;
- (d) particulars of the number and breed of dogs to be kept in the kennels;
- (e) a remittance for the fee of \$.....

Dated the day of20.....

Signature of Applicant

Note: Items (a), (b), (c) and (d) may be struck out if the application is for the renewal of a licence and if no change has been made since the previous application.

City of Joondalup

Animals Local Law 2024

**Form 3
Dog Act 1976**

**CITY OF JOONDALUP
ANIMALS LOCAL LAW 2024**

LICENCE TO KEEP AN APPROVED KENNEL ESTABLISHMENT

..... is/are the holder(s) of a
licence to keep an approved kennel establishment at
..... for dogs
of breed(s).

This licence has effect for a period of 12 months from the date hereof.

Dated the day of20

.....
Chief Executive Officer

City of Joondalup

Animals Local Law 2024

Dated xxxx of xxxx

The Common Seal of the City of Joondalup)
was affixed by authority of a resolution)
of the Council in the presence of)

.....

HON. ALBERT JACOB, JP
MAYOR

.....

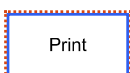
JAMES PEARSON
CHIEF EXECUTIVE OFFICER

[Home \(/\)](#) / [Compliance Audit Return \(/CAR/\)](#) / **Compliance Audit Return Form**

Compliance Audit Return Form

Start ✓
Details ✓
Commercial Enterprises ✓
Delegation ✓
Disclosure of Interest ✓
Disposal of Property ✓
Elections ✓
Finance ✓
IPR ✓
Employees ✓
Conduct ✓
Other ✓
Tenders ✓
Documents ✓
Review

Finalise



Details

Local Government

Joondalup, City of

Created By

Peter McGuckin

Year of Return

2023

Status

Draft

Commercial Enterprises by Local Governments

1. Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2023? *

N/A

Add comments

—

2. Has the local government prepared a business plan for each major land transaction that was not exempt in 2023? *

N/A

Add comments

—

3. Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2023? *

N/A

Add comments

—

4. Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2023? *

N/A

Add comments

—

5. During 2023, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority? *

N/A

Add comments

—

Delegation of Power/Duty

1. Were all delegations to committees resolved by absolute majority? *

N/A

Add comments

Please enter comments *

No delegations were made to Committees.

2. Were all delegations to committees in writing? *

N/A

Add comments

Please enter comments *

No delegations were made to Committees.

3. Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995? *

N/A

Add comments

Please enter comments *

No delegations were made to Committees.

4. Were all delegations to committees recorded in a register of delegations? *

N/A

Add comments

Please enter comments *

No delegations were made to Committees.

5. Has council reviewed delegations to its committees in the 2022/2023 financial year? *

N/A

Add comments

Please enter comments *

No delegations were made to Committees.

6. Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995? *

Yes

Add comments

Please enter comments *

All delegations to the CEO were within the scope of the Act. Council reviewed its delegations at its meeting held on 27 June 2023 (CJ096-06/23 refers).

7. Were all delegations to the CEO resolved by an absolute majority? *

Yes

Add comments

Please enter comments *

All delegations to the CEO were made by an Absolute Majority. Council reviewed its delegations at its meeting held on 27 June 2023 (CJ096-06/23 refers).

8. Were all delegations to the CEO in writing? *

Yes

Add comments

Please enter comments *

All delegations to the CEO were made in writing. Council reviewed its delegations at its meeting held on 27 June 2023 (CJ096-06/23 refers).

9. Were all delegations by the CEO to any employee in writing? *

Yes

Add comments

Please enter comments *

The CEO reviewed delegations to employees on 29 August 2023. All delegations by the CEO to other employees were made in writing.

10. Were all decisions by the Council to amend or revoke a delegation made by absolute majority? *

Yes

Add comments

Please enter comments *

Council reviewed its delegations at its meeting held on 27 June 2023 (CJ096-06/23 refers). All delegations, including the annual review that amended or revoked a previous delegation were made by an Absolute Majority.

11. Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees? *

Yes

Add comments

Please enter comments *

A register of Delegation of Authority is kept and made publicly available on the City's website.

12. Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year? *

No

Add comments

Please enter comments *

Council reviewed its delegations within the financial year at its meeting held on 27 June 2023 (CJ096-06/23 refers). The CEO reviewed his delegations on 29 August 2023. The reason being, there was a major review undertaken of delegations and there were significant changes. The CEO conducted a review after the Council had adopted its changes.

13. Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19? *

Yes

Add comments

Please enter comments *

There is a requirement for all persons exercising a delegated power or duty to record in writing all decisions made or actions taken under delegated authority and retain on the corporate record keeping system.

Disclosure of Interest

1. Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter? *

Yes

Add comments

Please enter comments *

All members who made a disclosure under section 5.65 did not remain in the room to participate in any discussion or voting, not including participation approvals granted under s5.68.

2. Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting? *

Yes

Add comments

Please enter comments *

All disclosures and any decision to permit a member to participate and the extent of participation were recorded in the minutes of the relevant meeting.

3. Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made? *

Yes

Add comments

Please enter comments *

All disclosures are recorded in the minutes of the relevant meeting.

4. Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day? *

Yes

Add comments

Please enter comments *

All primary returns were lodged within three months of the relevant persons start date.

5. Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2023? *

No

Add comments

Please enter comments *

There were four items of non-compliance where an employee failed to lodge their Annual Return by 31 August 2023. The matter has been investigated and reported to the Corruption and Crime Commission. Pursuant to section 33(1)(d) of the Corruption, Crime and Misconduct Act 2003, the Commission decided to take no action.

6. On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return? *

Yes

Add comments

Please enter comments *

The receipt of all primary and annual returns was formally acknowledged in writing.

7. Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995? *

Yes

Add comments

Please enter comments *

A Register of Financial Interests is maintained by the City and published on the City's website.

8. Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28? *

Yes

Add comments

Please enter comments *

A Register of Financial Interests is maintained by the City and published on the City's website.

9. When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person? *

Yes

Add comments

Please enter comments *

All returns of Elected Members and designated employees are removed from the Register when they cease to be a relevant person.

10. Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return? *

Yes

Add comments

Please enter comments *

All returns removed from the Register are retained for a further five years in a separate register.

11. Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A? *

Yes

Add comments

Please enter comments *

The gifts register is maintained in the form required by the Act.

12. Did the CEO publish an up-to-date version of the gift register on the local government's website? *

Yes

Add comments

Please enter comments *

The gifts register is updated and published to the City's website on a regular basis.

13. When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people? *

Yes

Add comments

—

14. Have copies of all records removed from the register under section 5.89A(6) of the Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure? *

Yes

Add comments

—

15. Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report? *

Yes

Add comments

Please enter comments *

All disclosures of employees are recorded in the minutes of the relevant meeting.

16. Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? *

N/A

Add comments

Please enter comments *

The Council did not apply to the Minister to allow the CEO to provide advice or a report to which a disclosure had been made.

17. Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered? *

N/A

Add comments

Please enter comments *

The Council did not apply to the Minister to allow the CEO to provide advice or a report to which a disclosure had been made.

18. Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct? *

Yes

Add comments

Please enter comments *

The Code of Conduct for Council Members, Committee Members and Candidates was adopted by Council at its meeting held on 18 May 2021 (CJ071-05/21 refers).

19. Did the local government adopt additional requirements in addition to the model code of conduct? *

No

Add comments

—

20. Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website? *

Yes

Add comments

Please enter comments *

The Code of Conduct for Council Members, Committee Members and Candidates was adopted by Council at its meeting held on 18 May 2021 (CJ071-05/21 refers). An up-to-date version is published to the City's website.

21. Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? *

Yes

Add comments

Please enter comments *

A Code of Conduct for Employees was prepared by the CEO at the Executive Leadership Team meeting held on 14 June 2021, and updated in May 2022. An up-to-date version is published on the City's website.

21a. Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website? *

Yes

Disposal of Property

1. Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)? *

Yes

Add comments

Please enter comments *

The City advertised on 30 November 2023 for the disposal of property for a portion of land (302m2) containing public parking bays and pedestrian access areas at 6 Lawley Court, Joondalup.

2. Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) in the required local public notice for each disposal of property? *

Yes

Add comments

Please enter comments *

The City provided details within the advertisement of concerned parties, the permitted purpose and proposed term of the lease, market valuation amount and date and proposed rent to be received.

Elections

1. Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulation 30G(1) and regulation 30G(2) of the Local Government (Elections) Regulations 1997? *

Yes

Add comments

Please enter comments *

The register and gift declaration forms are maintained by the Manager Governance.

2. Did the CEO remove any disclosure of gifts forms relating to unsuccessful candidates, or successful candidates that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997? *

Yes

Add comments

Please enter comments *

All electoral gift forms are retained in the City's Record Keeping System and disposed of in accordance with legislative requirements.

3. Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997? *

Yes

 Add comments**Please enter comments ***

An up-to-date version of the electoral gift register is available on the City's website. Note: there were no gift declarations in relation to the 2023 Local Government Election.

Finance

1. Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995? *

Yes

 Add comments**Please enter comments ***

At its meeting held on 6 November 2023 (CJ213-11/23 refers) Council, by an Absolute Majority, established the Audit and Risk Committee and appointed members and deputy members to that Committee.

2. Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority? *

N/A

 Add comments**Please enter comments ***

No delegations were made to the Audit and Risk Committee.

3. Was the auditor's report for the financial year ended 30 June 2023 received by the local government by 31 December 2023? *

Yes

 Add comments

Please enter comments *

Received on 1 December 2023.

4. Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? *

N/A

Add comments

Please enter comments *

No such matters raised.

5. Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government? *

N/A

Add comments

Please enter comments *

No such matters raised.

6. Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website? *

N/A

Add comments

—

7. Was the auditor's report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit? *

Yes

Add comments

—

Integrated Planning and Reporting

1. Has the local government adopted by absolute majority a strategic community plan? *

Yes

Add comments

Please provide the adoption date or the date of the most recent review *

28/06/2022

Please enter comments *

The Strategic Community Plan (Joondalup 2032) was adopted by Council on 28 June 2022 (CJ093-06/22 refers).

2. Has the local government adopted by absolute majority a corporate business plan? *

Yes

Add comments

Please provide the adoption date or the date of the most recent review *

27/06/2023

Please enter comments *

The City's Corporate Business Plan 2023-2027 was adopted by Council on 27 June 2023 (CJ093-06/23 refers).

3. Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)? *

Yes

Add comments

—

Local Government Employees

1. Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A? *

N/A

Add comments

Please enter comments *

No vacancies during the period.

2. Was all information provided in applications for the position of CEO true and accurate? *

N/A

Add comments

—

3. Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995? *

N/A

Add comments

—

4. Did the CEO inform council of each proposal to employ or dismiss senior employee? *

Yes

Add comments

Please enter comments *

Council was informed at Council meeting 12 December 2023 (CJ290-12/23 refers) that the employment contract of the Director Governance and Strategy was being renewed for a further five year period from 21 April 2024.

5. Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so? *

N/A

Add comments

—

Official Conduct

1. Has the local government designated an employee to be its complaints officer? *

Yes

Add comments

—

2. Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995? *

Yes

Add comments

—

3. Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995? *

Yes

Add comments

—

4. Has the CEO published an up-to-date version of the register of the complaints on the local government's official website? *

Yes

Add comments

—

Other

1. Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2) (c) within the three financial years prior to 31 December 2023?

Yes

Add comments

Please provide the date of council's resolution to accept the report. *

19/09/2023

Please enter comments *

At its meeting held on 19 September 2023 (13.2.2 refers)

2. Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2023?

Yes

Add comments

Please provide the date of council's resolution to accept the report. *

19/09/2023

Please enter comments *

At its meeting held on 19 September 2023 (13.2.1 refers)

3. Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?

Yes

Add comments

Please enter comments *

All disclosures were made within 10 days and include the information required by section 5.87C of the Act.

4. Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?

Yes

Add comments

Please enter comments *

An Attendance at Events Policy was adopted by Council on 19 May 2020 (CJ067-05/20 refers).

5. Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?

Yes

Add comments

Please enter comments *

All information is on the City's website that is required to be published.

6. Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?

Yes

Add comments

Please enter comments *

The Council has adopted an Elected Members' Entitlements Policy, which contains matters in relation to the continuing professional development of elected members. The Policy was last reviewed by Council on 17 May 2022 (CJ077-05/22 refers) and adopted by an Absolute Majority.

7. Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government's official website by 31 July 2023?

Yes

Add comments

OQ-CouncilMemberTrainingPublishComments *

Council received a report at its meeting held on 25 July 2023 (CJ115-07/23 refers). The report is available on the City's website and was published before 31 July 2023.

8. By 30 September 2023, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2023?

Yes

Add comments

Please enter comments *

Submitted to the Office of the Auditor General on 28 September 2023.

9. When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?

Yes

Add comments

—

Tenders for Providing Goods and Services

1. Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less? *

Yes

Add comments

—

2. Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations? *

Yes

Add comments

—

3. When regulations 11(1), 12(2) or 13 of the Local Government (Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)? *

Yes

Add comments

—

4. Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract? *

Yes

Add comments

—

5. If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation? *

Yes

Add comments

—

6. Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16? *

Yes

Add comments

—

7. Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website? *

Yes

Add comments

—

8. Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? *

N/A

Add comments

Please enter comments *

The Tenderlink electronic submission system automatically declines any attempts to submit tenders after the cut-off time specified in the tender.

9. Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept? *

Yes

Add comments

—

10. Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted? *

Yes

Add comments

—

11. Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22? *

Yes

Add comments

—

12. Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? *

N/A

Add comments

Please enter comments *

The Tenderlink electronic submission system automatically declines any attempts to submit expressions of interest after the cut-off time specified in the tender.

13. Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer? *

Yes

Add comments

—

14. Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24? *

Yes

Add comments

—

15. Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions and General) Regulations 1996, Regulations 24AD(4) and 24AE? *

Yes

Add comments

—

16. If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation? *

Yes

Add comments

—

17. Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application? *

Yes

Add comments

—

18. Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG? *

Yes

Add comments

—

19. Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? *

N/A

Add comments

Please enter comments *

The Tenderlink electronic submission system automatically declines any attempts to submit applications after the cut-off time specified in the tender.

20. Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept? *

Yes

Add comments

—

21. Did the CEO send each applicant written notice advising them of the outcome of their application? *

Yes

Add comments

—

22. Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F? *

N/A

Add comments

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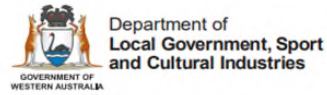
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COMPLIANCE AUDIT RETURN | 2023 to 2019

COMMERCIAL ENTERPRISES BY LOCAL GOVERNMENTS						
Reference	Question	2023	2022	2021	2020	2019
s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in [the relevant year]?	N/A	Yes	Yes At its meeting held on 18 May 2021 (item CJ060-05/21 refers) for the proposed disposal of lots 1029 and 1032 Ocean Reef.	N/A	N/A
s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in [the relevant year]?	N/A	N/A	Yes At its meeting held on 18 May 2021 (item CJ060-05/21 refers) for the proposed disposal of lots 1029 and 1032 Ocean Reef.	N/A	N/A
s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in [the relevant year]?	N/A	N/A	Yes At its meeting held on 18 May 2021 (item CJ060-05/21 refers) for the proposed disposal of lots 1029 and 1032 Ocean Reef.	N/A	N/A
s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for [the relevant year]?	N/A	N/A	Yes At its meeting held on 18 May 2021 (item CJ060-05/21 refers) for the proposed disposal of lots 1029 and 1032 Ocean Reef.	N/A	N/A
s3.59(5)	During [the relevant year], did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	N/A	Yes At its meeting held on 16 February 2021 (item CJ019-02/21 refers) for approval of the Ocean Reef Marina Business Plan.	N/A	N/A

DELEGATION OF POWER/DUTY											
Reference	Question	2023		2022		2021		2020		2019	
s5.16	Were all delegations to committees resolved by absolute majority?	N/A	No delegations were made to Committees	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No delegations were made to committees.
	Were all delegations to committees in writing?	N/A	No delegations were made to Committees	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No delegations were made to committees.
s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A	No delegations were made to Committees	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No delegations were made to committees.
s5.18	Were all delegations to committees recorded in a register of delegations?	N/A	No delegations were made to Committees	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No delegations were made to committees.
	Has council reviewed delegations to its committees in the [the relevant] financial year?	N/A	No delegations were made to Committees	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No Delegations were made to committees.	N/A	No delegations were made to committees.
s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes	All delegations to the CEO were within the scope of the Act. Council reviewed its delegations at its meeting held on 27 June 2023 (CJ096-06/23 refers).	Yes	All delegations to the CEO were within the scope of the Act. Council reviewed its delegations at its meeting held on 28 June 2022 (CJ092-06/22 refers).	Yes	All delegations to the CEO were within the scope of the Act. Council reviewed its delegations at its meeting held on 15 June 2021 (CJ079-06/21 refers).	Yes	All delegations to the CEO were within the scope of the Act. Council reviewed its delegations at its meeting held on 23 June 2020 (CJ079-06/20 refers).	Yes	All delegations to the CEO were within the scope of the Act. Council reviewed its delegations at its meeting held on 25 June 2019 (CJ078-06/19 refers).

DELEGATION OF POWER/DUTY						
Reference	Question	2023	2022	2021	2020	2019
s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes All delegations to the CEO were made by an Absolute Majority. Council reviewed its delegations at its meeting held on 27 June 2023 (CJ096-06/23 refers).	Yes All delegations to the CEO were made by Absolute Majority. Council reviewed its delegations at its meeting held on 28 June 2022 (CJ092-06/22 refers).	Yes All delegations to the CEO were made by Absolute Majority. Council reviewed its delegations at its meeting held on 15 June 2021 (CJ079-06/21 refers).	Yes All delegations to the CEO were made by Absolute Majority. Council reviewed its delegations at its meeting held on 23 June 2020 (CJ079-06/20 refers).	Yes All delegations to the CEO were made by Absolute Majority. Council reviewed its delegations at its meeting held on 25 June 2019 (CJ078-06/19 refers).
s5.42(2)	Were all delegations to the CEO in writing?	Yes All delegations to the CEO were made in writing. Council reviewed its delegations at its meeting held on 27 June 2023 (CJ096-06/23 refers).	Yes All delegations to the CEO were made in writing. Council reviewed its delegations at its meeting held on 28 June 2022 (CJ092-06/22 refers).	Yes All delegations to the CEO were made in writing. Council reviewed its delegations at its meeting held on 15 June 2021 (CJ079-06/21 refers).	Yes All delegations to the CEO were made in writing. Council reviewed its delegations at its meeting held on 23 June 2020 (CJ079-06/20 refers).	Yes All delegations to the CEO were made in writing. Council reviewed its delegations at its meeting held on 25 June 2019 (CJ078-06/19 refers).
s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes The CEO reviewed delegations to employees on 29 August 2023. All delegations by the CEO to other employees were made in writing.	Yes The CEO reviewed delegations to employees on 10 May 2022. All delegations by the CEO to other employees were made in writing.	Yes The CEO reviewed delegations to employees on 10 May 2021. All delegations by the CEO to other employees were made in writing.	Yes The CEO reviewed delegations to employees on 21 May 2020 as retained in the City's record keeping system. All delegations by the CEO to other employees were made in writing.	Yes The CEO reviewed delegations to employees on 22 July 2019. All delegations by the CEO to other employees were made in writing.
s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes Council reviewed its delegations at its meeting held on 27 June 2023 (CJ096-06/23 refers). All delegations, including the annual review that amended or revoked a previous delegation were made by an Absolute Majority.	Yes Council reviewed its delegations at its meeting held on 28 June 2022 (CJ092-06/22 refers). All delegations, including the annual review that amended or revoked a previous delegation were made by Absolute Majority.	Yes Council reviewed its delegations at its meeting held on 15 June 2021 (CJ079-06/21 refers). All delegations, including the annual review that amended or revoked a previous delegation were made by Absolute Majority.	Yes Council reviewed its delegations at its meeting held on 23 June 2020 (CJ079-06/20 refers). All delegations, including the annual review, that amended or revoked a previous delegation were made by Absolute Majority.	Yes
s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes A register of Delegation of Authority is kept and made publicly available on the City's website.	Yes A register of Delegation of Authority is kept and made publicly available on the City's website.	Yes A register of Delegation of Authority is kept and made publicly available on the City's website.	Yes A Register of Delegation of Authority is kept and made publicly available on the City's website.	Yes A Register of Delegation of Authority is kept and made publicly available on the City's website.
s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the [the relevant] financial year?	No Council reviewed its delegations within the financial year at its meeting held on 27 June 2023 (CJ096-06/23 refers). The CEO reviewed his delegations on 29 August 2023. The reason being, there was a major review undertaken of delegations and there were significant changes. The CEO conducted a review after the Council had adopted its changes.	Yes All delegations were reviewed by both Council and the CEO at least once during the 2021/22 financial year. The CEO reviewed his delegations on 10 May 2022. Council reviewed its delegations at its meeting held on 28 June 2022 (CJ092-06/22 refers).	Yes All delegations were reviewed by both Council and the CEO at least once during the 2020/2021 financial year. The CEO reviewed his delegations on 10 May 2021. Council reviewed its delegations at its meeting held on 15 June 2021 (CJ079-06/21 refers).	Yes All delegations were reviewed by both Council and the CEO at least once during the 2019/2020 financial year. The CEO reviewed his delegations on the 21 May 2020 as retained in the City's record keeping system. Council reviewed its delegations at its meeting held on 23 June 2020 (CJ079-06/20 refers).	Yes All delegations were reviewed by both Council and the CEO at least once during the 2018/2019 financial year. The CEO reviewed his delegations on the 22 July 2019. Council reviewed its delegations at its meeting held on 25 June 2019 (CJ078-06/19 refers).
s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes There is a requirement for all persons exercising a delegated power or duty to record in writing all decisions made or actions taken under delegated authority and retain on the corporate record keeping system.	Yes There is a requirement for all persons exercising a delegated power or duty to record in writing all decisions made or actions taken under delegated authority and retain on the corporate record keeping systems.	Yes All decisions made or actions taken under delegated authority are recorded in writing and retained on the corporate record keeping systems.	Yes All decisions made or actions taken under delegated authority are recorded in writing and retained in the City's record keeping system.	Yes All decisions made or actions taken under delegated authority are recorded in writing and retained on the corporate record keeping systems.

DISCLOSURE OF INTEREST						
Reference	Question	2023	2022	2021	2020	2019
s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes All members who made a disclosure under section 5.65 did not remain in the room to participate in any discussion or voting, not including participation approvals granted under s5.68.	Yes All members who made a disclosure under section 5.65 did not remain in the room to participate in any discussion or voting, not including participation approvals granted under s5.68.	Yes All members who made a disclosure under section 5.65 did not remain in the room to participate in any discussion or voting, not including participation approvals granted under s5.68.	Yes All members who made a disclosure under section 5.65 did not remain in the room to participate in any discussion or voting, not including participation approvals granted under s5.68.	
	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68)?					Yes All members who made a disclosure under section 5.65 did not remain in the room to participate in any discussion or voting, not including participation in approvals granted under s5.68.
s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes All disclosures and any decision to permit a member to participate and the extent of participation were recorded in the minutes of the relevant meeting.	Yes All disclosures and any decision to permit a member to participate and the extent of participation were recorded in the minutes of the relevant meeting.	Yes All disclosures and any decision to permit a member to participate and the extent of participation were recorded in the minutes of the relevant meeting.	Yes All disclosures and any decision to permit a member to participate and the extent of participation were recorded in the minutes of the relevant meeting.	
	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings?					Yes All disclosures and any decision to permit a member to participate and the extent of participation were recorded in the minutes of the relevant meeting.
s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes All disclosures are recorded in the minutes of the relevant meeting.	Yes All disclosures are recorded in the minutes of the relevant meeting.	Yes All disclosures are recorded in the minutes of the relevant meeting.	Yes All disclosures are recorded in the minutes of the relevant meeting.	Yes All disclosures are recorded in the minutes of the relevant meeting.
	Where the CEO had an interest relating to a gift under section 5.71A(1), was written notice given to the Council?					N/A
	Where the CEO had an interest relating to a gift in a matter in respect of a report another employee is providing advice on under section 5.71A (3), was the nature of interest disclosed when the advice or report was provided?					N/A
s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes All primary returns were lodged within three months of the relevant persons start date.	Yes All primary returns were lodged within three months of the relevant persons start date.	Yes All primary returns were lodged within three months of relevant person's start date.	Yes All primary returns were lodged within three months of relevant persons start date.	Yes There were two newly elected members in 2019, Cr Raftis and Cr Thompson, both completed their Primary Return within three months of their start date.

DISCLOSURE OF INTEREST						
Reference	Question	2023	2022	2021	2020	2019
s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day?					No An oversight of the City's governance processes failed to identify two newly designated employees which resulted in requests for the submission of a primary return being issued to them late. One employee was acting in a designated employee position and received the request for a primary return after their designated period had ended. The employee lodged the primary return on the same day the request was issued. The other employee received the request for a primary return five months after commencement and lodged the primary return within two months of the request.
s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August [the relevant year]?					Yes All Elected Members lodged their Annual Return by 31 August 2019.
s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August [the relevant year]?					Yes All designated employees lodged their Annual Return by 31 August 2019.
s5.76 Admin Reg 23 Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August [the relevant year]?	No There were four items of non-compliance where an employee failed to lodge their Annual Return by 31 August 2023. The matter has been investigated and reported to the Corruption and Crime Commission. Pursuant to section 33(1)(d) of the Corruption, Crime and Misconduct Act 2003, the Commission decided to take no action.	Yes All annual returns were lodged by all relevant persons by 31 August 2022.	No One employee failed to lodge an annual return by 31 August 2021. The employee was on extended personal leave since 31 August 2020 and during this their position was made redundant. The employee ceased employment with the City on 22 July 2021.	Yes All annual returns were lodged by relevant persons by 31 August 2020.	
s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes The receipt of all primary and annual returns was formally acknowledged in writing.	Yes The receipt of all primary and annual returns was formally acknowledged in writing.	Yes The receipt of all Primary and Annual Returns were formally acknowledged in writing.	Yes The receipt of all Primary and Annual Returns was formally acknowledged in writing.	Yes The receipt of all Primary and Annual Returns was formally acknowledged in writing.
s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes A Register of Financial Interests is maintained by the City and published on the City's website.	Yes A Register of Financial Interests is maintained by the City.	Yes A Register of Financial Interests is maintained by the City.	Yes A Register of Financial Interests is maintained by the City.	Yes A Register of Financial Interests is maintained by the City.
s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes A Register of Financial Interests is maintained by the City and published on the City's website.	Yes A Register of Financial Interests is maintained by the City.	Yes A Register of Financial Interests is maintained by the City.	Yes A Register of Financial Interests is maintained by the City.	Yes A Register of Financial Interests is maintained by the City.
s5.89A Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under section 5.71A, in the form prescribed in Administration Regulation 28A?					Yes

DISCLOSURE OF INTEREST							
Reference	Question	2023	2022	2021	2020	2019	
s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes All returns of Elected Members and designated employees are removed from the Register when they cease to be a relevant person.	Yes All returns of Elected Members and designated employees are removed from the Register when they cease to be a relevant person.	Yes All returns of Elected Members and designated employees are removed from the Register when they cease to be a relevant person.	Yes All returns of Elected Members and designated employees are removed from the Register when they cease to be a relevant person.	Yes All returns of Elected Members and designated employees are removed from the Register when they cease to be a relevant person.	
	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76?						Yes All returns of Elected Members and designated employees are removed from the Register when they cease to be a relevant person.
s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes All returns removed from the Register are retained for a further five years in a separate register.	Yes All returns removed from the Register are retained for a further five years in a separate register.	Yes All returns removed from the Register are retained for a further five years in a separate register.	Yes All returns removed from the Register are retained for a further five years in a separate register.	Yes All returns removed from the Register are retained for a further five years in a separate register.	
	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee?						Yes All returns removed from the Register are retained for a further five years in a separate register.
s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes The gifts register is maintained in the form required by the Act.	Yes	Yes	Yes	Yes	
s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes The gifts register is updated and published to the City's website on a regular basis.	Yes	Yes	Yes	Yes	
s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes	Yes	Yes	Yes	Yes	
s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	Yes	Yes	Yes Copies of records removed from the register are maintained in the City's record keeping system.	Yes Copies of records removed from the register are maintained in the City's record keeping system.	
Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?* *Question not applicable after 2 Feb 2021			Yes All disclosures adversely affecting the impartiality of the council member were disclosed and recorded.	Yes All disclosures adversely affecting the impartiality of the council member were disclosed and recorded.		
Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes?*			Yes All disclosures are recorded in the minutes of the relevant meeting.	Yes All disclosures are recorded in the minutes of the relevant meeting.		
s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes All disclosures of employees are recorded in the minutes of the relevant meeting.	Yes All disclosures of employees are recorded in the minutes of the relevant meeting.	Yes All disclosures of employees are recorded in the minutes of the relevant meeting.	Yes All disclosures of employees are recorded in the minutes of the relevant meeting.	Yes All disclosures of employees are recorded in the minutes of the relevant meeting.	Yes All disclosures include the nature of the interest to be declared.

DISCLOSURE OF INTEREST						
Reference	Question	2023	2022	2021	2020	2019
s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A The Council did not apply to the Minister to allow the CEO to provide advice or a report to which a disclosure had been made.	N/A The Council did not apply to the Minister to allow the CEO to provide advice or a report to which a disclosure had been made.	N/A The Council did not apply to the Minister to allow the CEO to provide advice or a report to which a disclosure had been made.	N/A	N/A
s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A The Council did not apply to the Minister to allow the CEO to provide advice or a report to which a disclosure had been made.	N/A The Council did not apply to the Minister to allow the CEO to provide advice or a report to which a disclosure had been made.	N/A The Council did not apply to the Minister to allow the CEO to provide advice or a report to which a disclosure had been made.	N/A	N/A
s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?*			Yes The Code of Conduct was adopted by Council on 18 May 2021 (CJ071-05/21 refers).	Yes The Code of Conduct was adopted by Council at its meeting held on 15 May 2018 (CJ076-05/18 refers).	
	*Question not applicable after 2 Feb 2021					
s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees?					Yes
s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes?					Yes All disclosures are recorded in the minutes of the relevant meeting.
Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?*			Yes	Yes	
	*Question not applicable after 2 Feb 2021					
s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes The Code of Conduct for Council Members, Committee Members and Candidates was adopted by Council at its meeting held on 18 May 2021 (CJ071-05/21 refers).	No The Code of Conduct for council members, committee members and candidates was adopted by Council on 18 May 2021 (CJ071-05/21 refers).	No The draft Code of Conduct for council members, committee members and candidates was provided to elected members at Strategy Sessions on 2 March 2021 and 6 April 2021 for feedback; and adopted by Council on 18 May 2021 (CJ071-05/21 refers).		
s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	No	No	No Not applicable.		
s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes The Code of Conduct for Council Members, Committee Members and Candidates was adopted by Council at its meeting held on 18 May 2021 (CJ071-05/21 refers). An up-to-date version is published to the City's website.	Yes The Code of Conduct for employees was updated in May 2022 to include changes to part 19(5). An up-to-date version is published on the City's website.	Yes The Code of Conduct for council members, committee members and candidates is published on the City's website.		
s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	Yes A Code of Conduct for Employees was prepared and approved by the CEO at the Executive Leadership Team meeting held on 14 June 2021, and updated in May 2022. An up-to-date version is published on the City's website.	Yes A code of Conduct for Employees was prepared and approved by the CEO at the Executive Leadership Team meeting held on 14 June 2021, and updated in May 2022. An up-to-date version is published on the City's website.	Yes A Code of Conduct for Employees was prepared and approved by the CEO at the Executive Leadership Team meeting held on 14 June 2021 and is published on the City's website.		

DISPOSAL OF PROPERTY						
Reference	Question	2023	2022	2021	2020	2019
s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes The City advertised on 30 November 2023 for the disposal of property for a portion of land (302m2) containing public parking bays and pedestrian access areas at 6 Lawley Court, Joondalup.	N/A The City tendered for a commercial lease at Joondalup Reception Centre in April 2022. The evaluation process found no suitable lessee and the incumbent's lease was terminated in December 2022.	N/A	Yes The City advertised in the Joondalup Weekender newspaper on Thursday 26 August 2020 for the disposal of property for the Joondalup Reception Centre located at 102 Boas Avenue, Joondalup. Concerning the private treaty land disposal of Lot 803 (15) Burlos Court Joondalup public notice was served for a 15-day period from 26 March 2020.	Yes Public notice of a private treaty disposition concerning Lot 2 (20) Kanangra Crescent, Greenwood was included in the West Australian on 30 March 2019 inviting submissions until 15 April 2019.
s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes The City provided details within the advertisement of concerned parties, the permitted purpose and proposed term of the lease, market valuation amount and date and proposed rent to be received.	N/A	N/A	Yes For the Joondalup Reception Centre located at 102 Boas Avenue Joondalup the City provided details within the advertisement of concerned parties, the permitted purpose and proposed term of the lease, market valuation amount and date and proposed rent to be received. For Lot 803 (15) Burlos Court Joondalup all the required details were included in the public notice.	Yes All the required details were included in the public notice.

ELECTIONS						
Reference	Question	2023	2022	2021	2020	2019
Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	Yes The register and gift declaration forms are maintained by the Manager Governance.	Yes The register and gift declaration forms are maintained by the Manager Governance.	Yes The register and gift declaration forms are maintained by the Manager Governance.	Yes The register and gift declaration forms are maintained by the Manager Governance.	Yes An Electoral Gift Register is maintained in the City's record management system.
Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	Yes All electoral gift forms are retained in the City's Record Keeping System and disposed of in accordance with legislative requirements.	Yes All electoral gift forms are retained in the City's Record Keeping System and disposed of in accordance with legislative requirements.	Yes All electoral gift forms are retained in the City's Record Keeping System and disposed of in accordance with legislative requirements.	Yes All electoral gift forms are retained in the City's record keeping system and disposed of in accordance with legislative requirements.	Yes Disclosure of Gift forms relating to unsuccessful candidates have been removed from the Electoral Gift Register and retained for a further 2 years.
Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G (5) & (6)?	Yes An up-to-date version of the electoral gift register is available on the City's website. Note: there were no gift declarations in relation to the 2023 Local Government Election.	Yes An up-to-date version of the electoral gift register is available on the City's website.	Yes The electoral gift register is available on the City's website.	Yes The electoral gift register is available on the City's website.	

FINANCE						
Reference	Question	2023	2022	2021	2020	2019
s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes At its meeting held on 6 November 2023 (CJ213-11/23 refers) Council, by an Absolute Majority, established the Audit and Risk Committee and appointed members and deputy members to that Committee.	Yes At its meeting held on 1 November 2021 (JSCO2-11/21 refers), Council, by Absolute Majority, established the Audit and Risk Committee and appointed members and deputy members to that committee.	Yes Council previously established an Audit and Risk Committee, by Absolute Majority, at its meeting held on 4 November 2019 (JSC03-11/19 refers). At its meeting held on 1 November 2021 (JSC02-11/21 refers), Council, by Absolute Majority, established the Audit and Risk Committee and appointed members and deputy members to that committee.	Yes Council previously established an Audit and Risk Committee by Absolute Majority at its Special Meeting held on 6 November 2017 (JSC03-11/17 refers). At its meeting held on 4 November 2019 (JSC03-11/19 refers) post elections, Council, by Absolute Majority, re-established the Audit and Risk Committee and appointed members and deputy members to the committee.	Yes Council previously established an Audit and Risk Committee by Absolute Majority at its Special Meeting held on 6 November 2017 (JSC03-11/17 refers). At its meeting held on 4 November 2019 (JSC03-11/19 refers) post elections, Council, by Absolute Majority, re-established the Audit and Risk Committee and appointed members and deputy members to the committee.
s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A No delegations were made to the Audit and Risk Committee.	N/A No delegations were made to the Audit and Risk Committee.	N/A No delegations were made to the Audit and Risk Committee.	N/A No delegations were made to the Audit and Risk Committee.	N/A No delegations were made to the Audit and Risk Committee.
s7.3(1) & s7.6(3)	Was the person or persons appointed by the local government to be its auditor appointed by an absolute majority decision of council?				N/A The City's auditor is the Office of the Auditor-General, appointed by legislation.	N/A The City's auditor is the Auditor-General, by law.
s7.3(1)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor, a registered company auditor?					N/A The City's auditor is the Auditor-General, by law.
s7.3(3)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor a registered company auditor or an approved auditor?				N/A The Office of the Auditor General was not appointed by the City.	
s7.9(1)	Was the auditor's report for the financial year ended 30 June [relevant year] received by the local government by 31 December [relevant year]?	Yes Received on 1 December 2023.	Yes OAG audit opinion dated 20 December 2022.	Yes OAG report for 2020-2021 dated 14 December 2021.	Yes The Office of the Auditor General's audit report for 2019/2020 was dated 7 December 2020.	Yes
s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A No such matters raised.	N/A No matters identified.	N/A No such matters identified.	N/A No such identified.	N/A No such actions required.
s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A No such matters raised.	N/A	N/A	N/A	
S7.12A (4)	Where the auditor identified matters as significant in the auditor's report (prepared under s7.9(1) of the Act), did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?					N/A

FINANCE						
Reference	Question	2023	2022	2021	2020	2019
s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A	N/A	N/A	N/A	N/A
Audit Reg 7	Did the agreement between the local government and its auditor include the objectives and scope of the audit, a plan for the audit, details of the remuneration and expenses paid to the auditor, and the method to be used by the local government to communicate with the auditor?				Yes Note that the Office of the Auditor General's objectives are not determined by the City.	Yes Note that Auditor General's objectives are not determined by the City.
	Did the agreement between the local government and its auditor include the scope of the audit?					Yes
	Did the agreement between the local government and its auditor include a plan for the audit?					Yes
	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor?					Yes Actual Fee determined by the Auditor General and communicated to the City subsequently.
	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor?					No
Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	Yes	Yes	Yes	Yes	Yes

INTEGRATED PLANNING AND REPORTING						
Reference	Question	2023	2022	2021	2020	2019
s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments?					Yes The Corporate Business Plan 2019/20 - 2023/24 was adopted by Council in August 2019.
s5.56 Admin Reg 19DA (4)	Has the local government reviewed the Corporate Business Plan in the 2018-2019 Financial Year. If Yes, please provide date of Council meeting the review was adopted at?					Yes The Corporate Business Plan for 2019/20 - 2023/24 was reviewed and prepared during the 2018/19 period and adopted in August 2019.
Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes The Strategic Community Plan (Joondalup 2032) was adopted by Council on 28 June 2022 (CJ093-06/22 refers).	Yes 28-Jun-22	Yes The Strategic Community Plan (Joondalup 2022) was adopted by Council at the October 2012 meeting. A major review of the Strategic Community Plan was undertaken in 2017. The City is currently in the process of developing a new Strategic Community Plan and sought community feedback to inform the new plan during 2021.	Yes The Strategic Community Plan (Joondalup 2022) was adopted by Council at its meeting held on 23 October 2012 (CJ210-10/12 refers). A major review of the Strategic Community Plan was undertaken in 2017. The City is currently in progress of developing a new Strategic Community Plan.	Yes The Strategic Community Plan (Joondalup 2022) was adopted by Council at The October 2012 meeting.
s5.56 Admin Reg 19C (4)	Has the local government reviewed the current Strategic Community Plan. If Yes, please provide date of most recent review by Council in Comments. Note: If the current Strategic Community Plan was adopted after 1/1/2016, please respond N/A and provide adoption date in Comments?					Yes Major review of the Strategic Community Plan was undertaken and modifications were adopted by Council at the April 2018 meeting.
Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes The City's Corporate Business Plan 2023-2027 was adopted by Council on 27 June 2023 (CJ093-06/23 refers).	Yes The City's Corporate Business Plan 2022-2026 was adopted by Council at its meeting on 28 June 2022.	Yes The Corporate Business Plan 2021/22-2025/26 was adopted by Council at its meeting held on 21 September 2021 (item CJ136-09/21 refers). Quarterly reports against the progress of the plan are provided to Council. The next review of the Corporate Business Plan will take place in 2022/23.	Yes The Corporate Business Plan 2020/2021-2024/2025 was adopted by Council at its meeting held on 20 October 2020 (CJ148-10/20 refers). The next review of the Corporate Business Plan will take place in 2021/2022.	
Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes	Yes	Yes	Yes	
S5.56 Admin Reg 19DA (3)	Has the local government developed an Asset Management Plan(s) that covers all asset classes. If Yes, please provide the date of the most recent Plan adopted by Council in Comments?					Yes The City's Asset Management Strategy was endorsed by the Chief Executive Officer on 6 October 2014. The Strategy was not adopted by Council, however it has been presented to elected members at a strategy session, budget workshops and induction.
S5.56 Admin Reg 19DA (3)	Has the local government developed a Long Term Financial Plan. If Yes, please provide the adoption date of the most recent Plan in Comments?					Yes Adopted at Council meeting on 20 August 2019 CJ108-08/19 refers.
S5.56 Admin Reg 19DA (3)	Has the local government developed a Workforce Plan. If Yes, please provide adoption date of the most recent Plan in comments?					Yes Current Workforce Plan 2018-2022 was endorsed by the CEO on 17 December 2018.

LOCAL GOVERNMENT EMPLOYEES						
Reference	Question	2023	2022	2021	2020	2019
Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?			N/A	Yes At Special Council meeting held on 11 February 2020 (JSC01-02/20 refers).	N/A
s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	N/A No vacancies during the period.	N/A There were no senior employees appointed during the period.	Yes Position of Director Planning and Community Development was advertised in both SEEK and the Local Government Jobs Directory (adverts placed by Lester Blades - Recruitment Consultant)	Yes The CEO position was advertised widely in June 2020, including in the West Australian newspaper on 27 June 2020. The position was required to be readvertised in October 2020 but this did not include the West Australian newspaper as legal advice indicated this was not needed.	No The vacant senior employee position of Director Corporate Services was not advertised in a newspaper circulating throughout the state as required by Admin Reg 18A. Contemporary electronic media advertising (e.g. Seek) with circulation far wider but inclusive of the state was adopted.
Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	N/A	N/A	Yes Due diligence confirmed by Lester Blades - recruitment agent engaged to complete recruitment for the successful applicant.	N/A
Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A	N/A	N/A	Yes	N/A
s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Yes Council was informed at its meeting held on 12 December 2023 (CJ290-12/23 refers) that the employment contract of the Director Governance and Strategy was being renewed for a further five year period from 21 April 2024.	N/A There were no senior employees appointed or dismissed during the period.	Yes Council were informed of an appointment to the position of Director Planning and Community Development (designated Senior Employee) at the Council Meeting held on 14 December 2021 (item CJ186-12/21 refers).	N/A	Yes Council were informed of contract renewal for one senior employee at Council meeting 25/06/2019 (CJ083-06/19 refers) Appointment of senior employee Director Corporate Services referred to Special Council meeting 03/12/2019 (JS05-12/19 refers).
s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	N/A	N/A	N/A	

OFFICIAL CONDUCT						
Reference	Question	2023	2022	2021	2020	2019
s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes	Yes	Yes The content of section 5.120, to which the question relates, was deleted with effect from 7 November 2020 upon the proclamation of the commencement of section 57, inter alia, of the Local Government Legislation Amendment Act 2019. The content of new section 5.120, inserted by section 57, has no relevance to this Question.	Yes	N/A
s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121(2)?	Yes	Yes	Yes	N/A	
	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c)?					Yes
s5.121(2)	Does the complaints register include all information required by section 5.121 (2)?	Yes	Yes		N/A	
s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made?					Yes
s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint?					Yes
s5.121(2)c	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred?					Yes
s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c)?					Yes
s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	Yes	Yes	N/A	

OPTIONAL QUESTIONS / OTHER						
Reference	Question	2023	2022	2021	2020	2019
Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December [the relevant year]? If yes, please provide the date of council's resolution to accept the report.	Yes At its meeting held on 19 September 2023 (13.2.2 refers).	N/A Not due in 2022; review currently underway and due for completion in 2023.	N/A	Yes Yes at its meeting held on 17 March 2020 (CJ036-03/20 refers).	Yes Review has been completed by consultancy firm Deloitte and will be reported to the Audit and Risk Committee and then Council in March 2020.
Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December [the relevant year]? If yes, please provide date of council's resolution to accept the report.	Yes At its meeting held on 19 September 2023 (13.2.1 refers).	N/A Not due in 2022; review currently underway and due for completion in 2023.	N/A	Yes Yes at its meeting held on 17 March 2020 (CJ035-03/20 refers).	Yes Review has been completed by consultancy firm Deloitte and will be reported to the Audit and Risk Committee and then Council in March 2020.
Financial Management Reg 5A.	Did the local government provide AASB 124 related party information in its annual report(s) tabled at an electors meeting(s) during calendar year 2019?					Yes In accordance with AASB 124 related party information was reported within the Annual Financial Statements that formed part of the annual report tabled at the Electors Meeting in December 2019.
s5.87C(2)	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift?				Yes	
	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	Yes All disclosures were made within 10 days and include the information required by section 5.87C of the Act.	Yes	Yes	Yes	
s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes An Attendance at Events Policy was adopted by Council at its meeting held on 19 May 2020 (CJ067-05/20 refers).	Yes An Attendance at Events Policy was adopted by Council on 19 May 2020 (CJ067-05/20 refers).	Yes The Attendance at Events Policy was adopted by Council on 19 May 2020 (CJ067-05/20 refers).	Yes The Attendance at Events Policy was adopted by Council at its meeting held on 19 May 2020 (CJ067-05/20 refers). The Attendance at Events Policy was published on the City's website after its endorsement on the 19 May 2020.	
s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes All information is on the City's website that is required to be published.	Yes All information is on the City's website that is required to be published.	Yes All information is on the City's website that is required to be published. The City is working towards the consolidation of its Local Laws on the City's website.	Yes All information is on the City's website that is required to be published.	
s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes The Council has adopted an Elected Members' Entitlements Policy, which contains matters in relation to the continuing professional development of elected members. The Policy was last reviewed by Council at its meeting held on 17 May 2022 (CJ077-05/22 refers) and adopted by an Absolute Majority.	Yes The City's Elected Members' Entitlements Policy contains matters in relation to the continuing professional development of elected members.	Yes The City's Elected Members' Entitlements Policy contains matters in relation to the continuing professional development of elected members.	No The City's current Elected Members' Entitlements Policy contains policy matters in relation to the continuing professional development of elected members. This policy was in place well before section 5.128(1) came into effect in 2019. Council in accordance with this provision will be reviewing this policy prior to the 2021 local government elections.	

OPTIONAL QUESTIONS / OTHER						
Reference	Question	2023	2022	2021	2020	2019
s5.127	Did the local government prepare a report on the training completed by council members in the [the relevant year] and publish it on the local government's official website by 31 July each year?	Yes Council received a report at its meeting held on 25 July 2023 (CJ115-07/23 refers). The report is available on the City's website and was published before 31 July 2023.	Yes Council received a report at its meeting held on 19 July 2022 (CJ112-07/22 refers). The report is available on the City's website and was published before 31 July 2022.	Yes Council received a report at its meeting held on 20 July 2021 (CJ097-07/21 refers). The report is available on the City's website and was published before 31 July 2021.	Yes Council received a report at its meeting held on 21 July 2020 (CJ100-07/20 refers). The report is available on the City's website and was published before 31 July 2020.	
s6.4(3)	By 30 September [the relevant year], did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June [the relevant year]?	Yes Submitted to the Office of the Auditor General on 28 September 2023.	Yes	Yes	Yes	Yes
s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	Yes	Yes		

TENDERS FOR PROVIDING GOODS AND SERVICES						
Reference	Question	2023	2022	2021	2020	2019
F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes	Yes	Yes		
	Does the local government have a current purchasing policy that complies with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250,000 or less or worth \$250,000 or less?				Yes	
F&G Reg 11A	Does the local government have a current purchasing policy that complies with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less?					Yes
	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?					Yes
s3.57 F&G Reg 11	Subject to Functions and General Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes	Yes	Yes	Yes	Yes
F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Functions and General Reg 14(3) and (4)?	Yes	Yes	Yes	Yes	
F&G Reg 12	Did the local government comply with Functions and General Reg 12 when deciding to enter into multiple contracts rather than a single contract?	Yes	Yes	Yes	Yes	Yes
F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice?					Yes
F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with Functions and General Regs 14, 15 & 16?					Yes
F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes	Yes	Yes	Yes	Yes
F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Functions and General Regs 15 and 16?	Yes	Yes	Yes	Yes	
F&G Regs 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Functions and General Reg 16?					Yes

TENDERS FOR PROVIDING GOODS AND SERVICES									
Reference	Question	2023	2022	2021	2020	2019			
F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of Functions and General Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	Yes	Yes	No	Information recorded in the tender register is in accordance with Reg 17 and the tender register is available for public inspection. The requirement to publish the tender register on the City's website was enacted only in November 2020 with no prior warning or lead-in time provided. The City will have this published on its website in March 2021.			
	Did the information recorded in the local government's tender register comply with the requirements of Functions and General Reg 17 and did the CEO make the tenders register available for public inspection?					Yes			
F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	N/A	The Tenderlink electronic submission system automatically declines any attempts to submit tenders after the cut-off time specified in the tender.	Yes	The Tenderlink electronic submission system automatically declines any attempts to submit tenders after the cut-off time specified in the tender. The City did receive an emailed tender submission from one potential bidder who did not submit it through Tenderlink before it closed. The City rejected this.	N/A	Tenders were submitted at the place and time specified.	Yes	Yes
F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of Functions and General Regs 21 and 22?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	The Tenderlink electronic submission system automatically declines any attempts to submit expressions of interest after the cut-off time specified in the tender.	N/A	Expressions of interest were submitted at the place and time specified.	N/A	Expressions of interest were submitted at the place and time specified.	N/A	All expressions of interest were submitted at the place and time specified.
F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under Functions and General Reg 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	Yes	Yes	Yes	Yes	Yes			
F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services?					Yes	Yes	Yes	
F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Functions and General Reg 24?	Yes	Yes	Yes	Yes	Yes	No	The Notice issued for one EOI did not comply omitting the names of all persons listed as acceptable tenderers. A correction notice has been issued in 2020 to correct this oversight.	

TENDERS FOR PROVIDING GOODS AND SERVICES								
Reference	Question	2023	2022	2021	2020	2019		
F&G Reg 24AC (1) & (2)	Has the local government established a policy on procurement of goods and services from pre-qualified suppliers in accordance with the regulations?					Yes The City's Purchasing Policy has provisions for Regulation 24AC (1) & (2) and is further detailed in a Protocol.		
F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Functions and General Reg 24AD(4) and 24AE?	Yes	Yes	Yes	Yes	Yes		
F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	Yes	Yes	Yes	Yes	Yes		
F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Functions and General Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	Yes	Yes	Yes	Yes	Yes		
F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Functions and General Reg 24AG?	Yes	Yes	Yes	Yes	Yes		
F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	The Tenderlink electronic submission system automatically declines any attempts to submit applications after the cut-off time specified in the tender.	N/A	Applications were submitted at the place and time specified.	N/A	N/A	None received for single Panel of Pre-qualified Suppliers advertised in this period.
F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	Yes	Yes	Yes	Yes	Yes		
F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	Yes	Yes	Yes	Yes	Yes		
F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Functions and General Regs 24E and 24F?	N/A	N/A	N/A	N/A	N/A	N/A	The City is not eligible to apply this price preference.

City of Joondalup Risk Management Framework

1

City of Joondalup Risk Management Framework

City of Joondalup Risk Management Framework **2**

CONTENTS

Section **Page**

Risk terms used in this document

Introduction

Governance

Benefits of Good Risk Management

Integrated Planning and Risk Alignment; Roles and Connections in Risk Management System

Roles and Responsibilities

Risk Management Procedures

Risk Management Process and Steps

- Organisational Criteria
- Scope and Context
- Risk Identification, Analysis and Evaluation
- Risk Treatments
- Communication and Consultation
- Monitoring and Review
- Recording and Reporting

Document Owner: Audit, Risk and Executive Services

Last Review Date: [Month and Year]

Last Council Endorsement Date: [Month and Year]

City of Joondalup Risk Management Framework**3****Risk terms used in this document****Business Continuity**

Ability of an organisation to continue delivering its services in times of crisis (during a risk event)

Controls

Existing (implemented) activities that manage risk that can be evidenced and performance measured.

Control Effectiveness

Performance rating of controls managing a single risk or an individual control's success in meeting its own objectives.

Control or Treatment Stakeholder

Person or group responsible for conducting or implementing control or treatment activities.

Corruption Risk

Dishonest activity in which a person associated with an organisation (e.g. director, executive, manager, employee or contractor) acts contrary to the interests of the organisation and abuses their position of trust in order to achieve personal advantage or advantage for another person or organisation. This can also involve corrupt conduct by the organisation, or a person purporting to act on behalf and in the interests of the organisation, in order to secure some form of improper advantage for the organisation either directly or indirectly.

Fraud Risk

Dishonest activity causing actual or potential gain or loss to any person or organisation including theft of moneys or other property by persons internal and/or external to the organisation and/or where deception is used at the time, immediately before or immediately following the activity. This also includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position for personal financial benefit.

Hazard

An object, situation or behaviour that has the potential to cause injury, ill health, or damage to property or environment, cause a risk event.

Inherent Risk

Level of risk exposure before considering effectiveness of any existing controls.

Mitigation

Generic term for actions taken to reduce the level of risk, managing causes, consequences and/or likelihood.

Reportable Risk

Risks defined as being required to be reported/escalated within the reporting section of this document.

Residual Risk

Current risk level after considering effectiveness of controls.

Risk

Possible event that if it occurs, will impact the ability to meet objectives.

Risk Appetite

Willingness of the City to take risk.

Risk Assessment

A document outcome of the processes that identify, analyse and evaluate risks.

Risk Category

Defined name given to a group of risks that are managed by the lifespan and timeframe they occur in.

Risk Champion

Person with competent skills in risk management, including applying this Framework, that actively engages business groups to facilitate risk discussions.

Risk Classification

Defined name given to an area of risk impact.

Risk Level or Rating

Level of risk calculated by multiplying values assigned to likelihood and consequence.

Risk Management

Term for coordinated group of activities that direct and control risk exposure.

Risk Management Framework

Internal document outlining the process and responsibilities for managing risk.

Risk Management Plan

Documented intentions to manage risk for a given activity or group of activities describing the approach and resources.

City of Joondalup Risk Management Framework

4

Risk Management Policy

Public document outlining the commitment and approach to managing risk.

Risk Manager/s (Portfolio)

Person or group with the authority to accept responsibility, on behalf of the City, for risks within an entire risk portfolio.

Risk Owner (Individual)

Person with authority to accept responsibility for individual risks, on behalf of the City.

Risk Portfolio

Administrative grouping of risks based on risk category and responsibility.

Risk Register

List of all significant risks for an activity or group of activities.

Treatments

Intended activities or processes that aim to modify risk exposure or improve control performance.

Treatment Plan

Documented account of activities that aim to alter exposure to a risk event.

City of Joondalup Risk Management Framework**5****Introduction**

The *Risk Management Policy* (the Policy) outlines the City's commitment and approach to managing risks. Risks are to be recorded, analysed and reported, based on the context of the individual risk and the risk portfolio it belongs to.

The Policy – along with the stated risk tolerance – also outlines Council's authority and willingness to take risk within certain boundaries, as determined by the Council, and relevant laws and legislation.

The *Risk Management Framework* (the Framework) provides the guidance to put the Policy into practice through integration of risk management into City activities. Use of the Framework provides the ability to demonstrate clear evidence based decision making in the achievement of objectives.

Effective risk management is central to the City's operations and activities whilst delivering a diverse range of services to its many customers and stakeholder groups. This requires sound corporate governance and the integration of good risk management practices within processes, planning, reporting and performance measurement.

Risk management does not stand outside of the City's normal activities. Sustainable risk management is built into, and not built on, everyday tasks and duties. To ensure the process is managed, it must always be demonstrated in strategic planning and mandated in all operational functions and services

The Framework will be reviewed annually with the results presented to the Audit and Risk Committee in March each year.

City of Joondalup Risk Management Framework

Governance

Risk management governance is provided through the structured approach to risk management capturing roles, responsibilities and accountabilities. This approach is commonly referred to as the **three lines of defence**.

All lines of defence have the responsibility to provide assurance to the Chief Executive Officer and Executive Leadership Team and Council (via the Audit and Risk Committee) that risk is being managed at the highest level possible with available resources.

First line of defence: Relates to those who are responsible for identifying and managing risk as part of their accountability in achieving objectives. Collectively, they require the necessary knowledge, skills, information and authority to apply the relevant policies and procedures for risk control. An understanding of organisational objectives is required, the environment in which the organisation operates and the risks it faces.

Second line of defence: This provides the policies, frameworks, tools, techniques and support to enable risk and compliance to be managed in the first line. This incorporates the documented guidance for risk management and other documented guidance that requires compliance and contributes to risk control, for example in the areas of finance and information technology.

Third line of defence: This is provided by internal audit and is independent to the first two lines of defence, it ensures that the first two lines are operating effectively and advise how they could be improved. Internal audit reports to the Audit and Risk Committee, providing evaluation through a risk-based approach, on the effectiveness of governance, risk management, and internal control to the Chief Executive Officer and Executive Leadership Team and Council (via the Audit and Risk Committee). It also provides assurance of risk control in the achievement of objectives.



City of Joondalup Risk Management Framework

7

The City has adopted the use of the **AS ISO Standard 31000:2018 Risk Management – Guidelines** (the Standard) with tailoring that suits City practices to formulate the approach to risk management, primarily based on principles contained within the Standard.

The Standard provides guidance on framework development and integration of risk management through, but not limited to, the following statements:

5.1 General – The effectiveness of risk management will depend on its integration into the governance of the organisation, including decision-making. This requires support from stakeholders, particularly to management.

5.2 Leadership and commitment – Top management and oversight bodies, where applicable, should ensure that risk management is integrated into all organisational activities and should demonstrate leadership and commitment by:

- customising and implementing all components of the framework;
- issuing a statement or policy that establishes a risk management approach;
- ensuring that the necessary resources are allocated to managing risk;
- assigning authority, responsibility and accountability at appropriate levels within the organisation.

The City implements these elements of leadership and commitment through:

- submitting a *Risk Management Framework* to top management (Chief Executive Officer and Directors) and oversight bodies (Audit and Risk Committee and Council) to ensure it continually meets the needs of the organisation;
- submitting a *Risk Management Policy* for Council endorsement that establishes the risk management approach;
- Council endorsement of the operating budget that includes a business unit service of internal audit and risk mitigation advice, including employee resources;
- assigns authority through the development, endorsement and implementation of the Framework

City of Joondalup Risk Management Framework

8

Benefits of Good Risk Management

- Greater likelihood of achieving City objectives
- Compliance with legislative requirements
- Improving stakeholder trust and confidence
- Encouraging decisive leadership rather than management of crisis
- Better information for decision making
- Reducing unexpected and costly surprises
- Better results from projects and activities
- More effective and efficient allocation of resources
- Balancing opportunity and risk
- Enhanced accountability and corporate governance
- Assisting in obtaining insurance cover
- Reduction of fraud and corruption incidents

City of Joondalup Risk Management Framework

Integrated Planning and Risk Alignment



Roles and Connections in Risk Management System

Council: Represents the interests of the community through the adoption of risk related documents that allow City Administration to reduce risk where possible

Risk Management Policy	Risk Management Framework	Risk Tolerance	Strategic Risk	Escalated Risk	Risk Compliance
Adopted by Council; agrees approach and commitment to risk	Endorsed by Council; to implement policy	Endorsed in Framework to ensure criteria defined on acceptable risk	Barriers to achieving long term objectives that inform other risks	Risks that do not meet risk tolerance and need reporting and monitoring	Audit and Risk Committee receives audit reports and findings

City Administration

Risk Management Policy	Risk Management Framework	Risk Tolerance	Strategic Risk	Escalated Risk	Risk Compliance
Updates policy based on feedback from internal and external sources	Reviews framework and associated guidelines based on feedback from internal and external sources	Develops processes and systems that allows agreed tolerance levels to be integrated into all risk assessments	Compiles and reports on strategic risk register based on input from Council and Executive Leadership Team	Alerts Council and Executive Leadership Team to risks reported outside of tolerance and requests management input	Delivers reports to Audit and Risk Committee in relation to risk management, internal control and legislative compliance

City of Joondalup Risk Management Framework**10****Roles and Responsibilities****Council**

- Adopt the *Risk Management Policy*.
- Endorse the *Risk Management Framework*.
- Review the appropriateness of risk attitude (or appetite).
- Provide input into the management of risk reported.
- Receive reports from the Audit and Risk Committee including the Chief Executive Officer's Report in relation to risk management, internal control and legislative compliance as required by the *Local Government (Audit) Regulations 1996*.

Audit and Risk Committee

- Guide and assist the City in carrying out its functions:
 - under part 6 – *Financial Management, of the Local Government Act 1995*.
 - in relation to audits conducted under Part 7 – *Audit, of the Local Government Act 1995*.
 - relating to other audits and other matters related to financial management.
- Review the CEO's report into the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance, presented to it by the CEO under regulation 17 of the *Local Government (Audit) Regulations 1996* and:
 - report to the Council the results of that review.
 - give the Council a copy of the CEO's report.
- Review the CEO's report into the appropriateness and effectiveness of the City's financial management systems and procedures under regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996* and:
 - report to the Council the results of that review.
 - give the Council a copy of the CEO's report.
- Support the auditor of the City to conduct an audit and carry out the auditor's other duties under the *Local Government Act 1995* in respect of the City and to oversee the

implementation of any actions in accordance with regulation 16(f) of the *Local Government (Audit) Regulations 1996*.

- Consider the adequacy and effectiveness of internal controls by reviewing reports from the Internal Auditor, the Administration, Office of the Auditor General, consultants and other external oversight agencies as appropriate.
- Enquiring with the Internal Auditor or the Administration about processes to detect and prevent fraud or corruption and to their awareness of any suspected, alleged or actual fraud or corruption and the City's response to it (subject to confidentiality considerations).
- Assessing the adequacy of the annual internal audit plan and the three-year internal audit plan.
- Identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the Internal Auditor and the Council if appropriate and receive any reports detailing the results of those investigations.
- Review the strategic risks to the City and the plans to minimise or respond to those risks. This includes assessing whether risks that may prevent the City from achieving its objectives or maintaining its reputation have been identified.

City of Joondalup Risk Management Framework

11

Chief Executive Officer

- Leads and promotes a risk aware culture taking appropriate action as required.
- Ensures the identification and management of strategic risks.
- Ensures establishment of a risk management process that is implemented and maintained in accordance with the *Risk Management Policy*.
- Report outcomes of reviews undertaken at least once every three years to Council via the Audit and Risk Committee on the:
 - appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance and the appropriateness (as required by Regulation 17 *the Local Government (Audit) Regulations 1996*.
 - effectiveness of the financial management systems and procedures of the City (as required by regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996*).
- Presents administrative reports to Audit and Risk Committee in relation to risk management, internal control and legislative compliance.

**CEO and Directors
(Executive Leadership Team)**

- Promotes a positive risk culture.
- Ensures inclusion of appropriate risk management in all planning activities.
- Manages the strategic risk portfolio including raising new risks as they arise and ensuring mitigation strategies are appropriate and effective.
- Provides appropriate direction for reported risk (reporting frequency and accuracy) and associated control activities (effectiveness adequacy).

**Directors and Managers
(Executive Management Team)**

- Have authority to accept risk on behalf of the City within the scope of the services specified in Business Unit Plans and Project Plans (Risk Managers and / or Owners).
- Provide leadership through a solid understanding of the City's risk management documentation (such as the Policy and Framework).
- Ensures all planning activities use the City's risk management documentation consistently and effectively.
- Monitors use and effectiveness of risk management within their areas of responsibility including appropriateness of documentation and outcomes.
- Supports attendance to risk based training.
- Identifies and supports development of risk champions to allow further integration of risk management into day to day operations.
- Reviews, updates and reports risk for the Directorate/Business unit specific plans alongside projects as required.
- Ensures risks are reported and actioned appropriately.

Employees / Volunteers / Contractors

- Identify and raise potential risks within their area of control.
- Apply effective management of risk.
- Escalate risk information to Supervisors and/or Business Unit Managers.
- Be aware of the City's risk management documentation (such as the Policy and Framework) and how to apply them as applies to their role.

City of Joondalup Risk Management Framework**12****Audit, Risk and Executive Services****Manager**

- Reviews the City's risk management documentation (such as the Policy and Framework) alongside feedback received from both internal and external sources.
- Empowers Risk Managers in the management of risk through provision of guidance, tools and appropriate training.
- Ensures periodical risk maturity assessments to highlight areas of improvement.
- Manages strategic risk reporting to Chief Executive Officer (via the Executive Leadership Team).
- Monitors escalation of high and extreme risks (for reporting to the Chief Executive Officer (via the Executive Leadership Team) and Council).

Internal Auditor

- Develops a risk-based internal audit program in conjunction with the Chief Executive Officer and Manager Audit and Risk Services.
- Completes internal audit reports detailing observations and making recommendations where appropriate, for risk mitigation and system improvements.
- Provides audit reports to the relevant audience.

Risk and Business Continuity Advisor

- Provides guidance on application of risk management processes.
- Administers the City's electronic risk management system for documenting risk.
- Provides advice on the quality of risk items documented.
- Develops and delivers risk training programs as part of the City's Induction Program, the online learning platform and by request.
- Facilitates risk discussions as required/requested.
- Provides input to the review of the City's risk management documentation (such as the Policy and Framework) and associated systems and processes.
- Coordinates strategic and operational risk reporting.

City of Joondalup Risk Management Framework**13****Risk Management Procedures**

Those with specific responsibility to accept risk on the City's behalf need to ensure that risks are managed in accordance with the responsibilities detailed in this document. They are also responsible for ensuring that the following (measurable) steps take place for risk and its related information:

- Risks are documented as required (see categories in Risk Management Process).
- Risks are to be reviewed at least annually for low and medium risk, and at least quarterly for extreme and high risks. In either case additional reviews need to be undertaken when changes occur that impact the risk or controls.
- Escalations are managed as early as possible and significant issues reported to the Executive Leadership Team.
- Taking action to update risk information, if required, following publication of Risk Reports (monthly for operational, quarterly for strategic).
- Controls that are used to manage strategic risks must be assigned to a Director for sign off.

Support and training are available from Audit, Risk and Executive Services to assist teams in all aspects of risk management.

City of Joondalup Risk Management Framework

Risk Management Process

Each person with the authority to accept risk on the City’s behalf is responsible for ensuring the risk management process is undertaken. This process should enable risk to influence decision making from the planning stage onwards and is repeated as required, to ensure acceptable management for the life of each individual risk.

All planning activity is required to use the risk process and is required to document the outcomes and ongoing management using tools and templates that reference the organisational criteria, scope and context defined within this document.

The *Risk Rating Matrix and Risk Assessment Process* has been organised in sequential steps to reflect the risk assessment portion of the Risk Management Process.

Refer to Attachment 1 for Risk Rating Matrix and Risk Assessment Process

Risk Management Process (extracted from the Standard)

Risk Management Process Steps

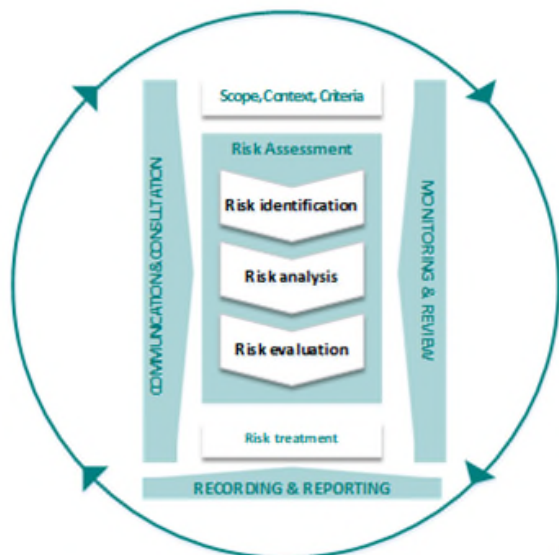
Organisational Criteria

The City sets criteria for risk management through the risk matrix that includes a profile of risk classifications (key business areas of interest), risk levels, guidance on how to manage risks, risk appetite and associated reporting.

The City’s **risk appetite** is the willingness to take low and medium inherent risk without variation to existing control activities. High and extreme risk require deeper assessment of control performance and residual risk ratings to be provided for closer monitoring and improvement where possible or assurance of the highest levels of control performance at the current time.

All risk assessments must be documented using systems or tools that use the criteria referred to in the *Risk Rating Matrix and Risk Assessment Process*. This allows comparable risk information to be developed and considered within planning and decision making.

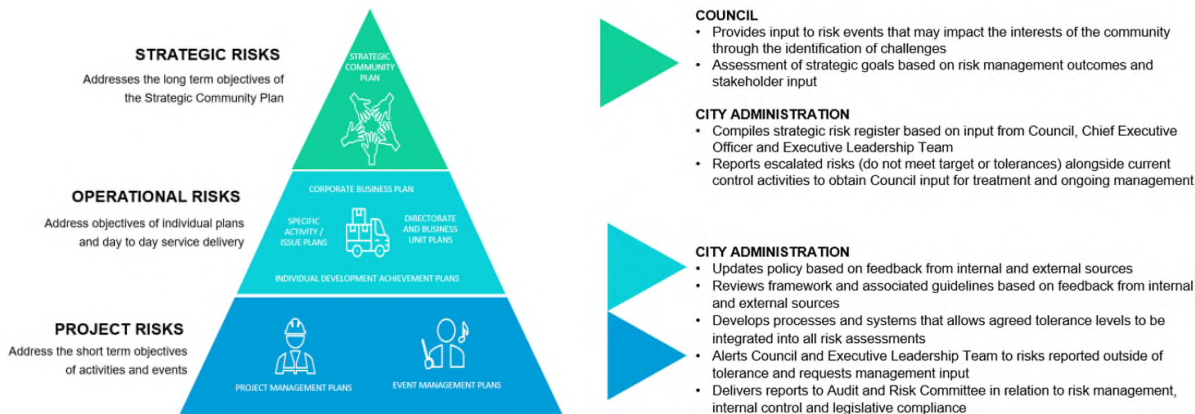
Refer to Attachment 1 for Risk Rating Matrix and Risk Assessment Process



City of Joondalup Risk Management Framework

Scope and Context

The City has identified three primary categories of risk that provide the scope and context of the risk assessment process.



Strategic Risk

Risks of an internal or external nature that affect the achievement of the City’s long-term objectives defined by the *Strategic Community Plan*.

This category of risk requires input from Council and is managed by the Chief Executive Officer and Directors who are defined as Risk Owners and are responsible for coordinating risk controls and their effectiveness. This category of risk must be managed within the City’s risk management system.

Operational Corporate Risk

Risks of an internal or external nature that align to the delivery of operational activities defined within Business Unit Plans that deliver the *Strategic Community Plan*.

Directors are named as Risk Managers to oversee risks of this nature at portfolio level to manage escalations; Business Unit Managers are named as Risk Owners (except where employees have authority to accept risk directly related to their role responsibility) to manage individual risks assigned to them by way of coordinating management of controls.

Business Unit Managers are responsible for coordinating risk control and managing escalations in the absence of the Director. This category of risk must be managed within the City’s risk management system; other tools outside of this system may be used to determine what is entered.

Project Risk (multiple portfolios)

Risks of an internal or external nature that have an impact on the project objectives/outcomes from development to final delivery.

Consideration should also be given to the impact of project activity on City resources such as IT systems, processes and workforce for example. This category of risk is managed by the Project Sponsor with risk ownership and control coordinated by the Project Manager for the term of the project. This category of risk must be managed in line with the requirements of the *Project Management Framework* or as directed by Project Sponsors.

City of Joondalup Risk Management Framework

16

Risk Identification, Analysis and Evaluation

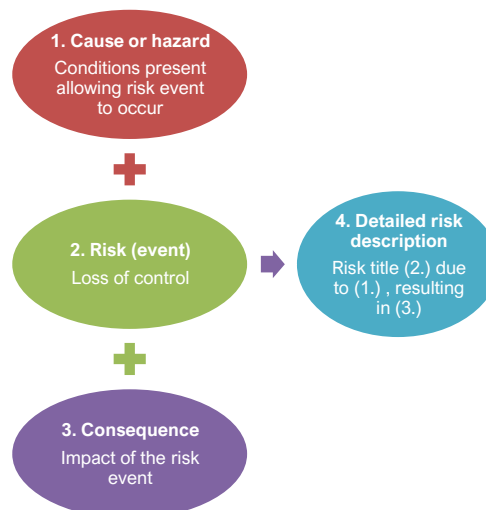
Sources of risk (internal / external), areas of impact (classifications / profiles), causes and potential consequences are identified to establish a list of risks that can enhance, prevent, degrade, accelerate or delay the achievement of objectives. Comprehensive identification is crucial; a risk not identified is not included in any analysis.

Methods of identification can vary and should include subject matter experts. A common approach for identification is brainstorming, which provides an array of results that can be further circulated to key stakeholders for input.

Basic questions that guide (not define) risk identification include:

- What can go wrong that will get in the way of objectives or goals? (risk event title)
- What will make it go wrong? (potential causes)
- What is the result if it does go wrong? (consequences)

More in depth, but not exhaustive, questions have been provided within the *Risk Assessment Review Checklist*, within the worksheet titled Examples, to provide some guidance.

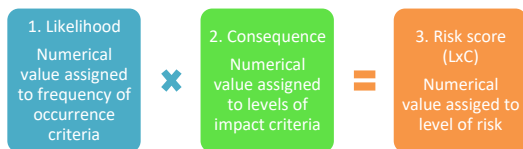


City of Joondalup Risk Management Framework

Inherent risk is the risk level without considering controls and is determined using the values for consequence and likelihood in the *Risk Rating Matrix and Risk Assessment Process* (step 1 and step 2).

This is the worst foreseeable consequence (a judgement applied by subject matter experts) should controls with the possibility of failure all do so at the same time, however unlikely that may be.

Assigning a likelihood and consequence allows the associated values to be multiplied to give a risk score that aligns to a risk level.



Repeating this process for each classification defined in the *Risk Rating Matrix and Risk Assessment Process* (step 1) provides a risk profile that can be used to determine a primary classification and the depth of further risk analysis. The primary classification is that which experiences the worst consequence and is most likely to occur.

The *Risk Profile Template* provides a calculation of the primary classification for entry into the City's electronic risk management system. The risk profile is a documented record of the profile process and provides a risk summary that is useful for reporting and including with plans.

The City's **risk appetite** is the willingness to take low and medium inherent risk without variation to existing control activities. High and extreme risk require deeper assessment of control performance and residual risk ratings to be provided for closer monitoring or assurance of the highest levels of control currently possible and plans for improvement.

Residual risk is a review of the original inherent risk rating against the proportion of controls that are the most effective. This is a repeat of step 1 and step 2 from the *Risk Rating Matrix and Risk Assessment Process* with the understanding of individual control effectiveness from step 3 and application of step 4 from the *Risk Rating Matrix and Risk Assessment Process*.

This allows for a review of where likelihood or consequence may have been reduced. This is required for high and extreme risk.

It would always be the aim to reduce risk to align with the risk appetite. Where this is not possible the Executive Leadership Team are required to monitor and provide direction for management through risk reporting provided by Audit Risk and Executive Services. Risk Managers and Risk Owners are responsible for ensuring risk treatment plans are available.

It is important to understand individual controls and their effectiveness to ensure there is justification for a residual risk rating. Evidence of effectiveness and risk ratings is required.

Control effectiveness is the review of control performance, both individually and collectively.

A control is an activity that already takes place that positively influences risks it is assigned to. Control effectiveness levels need reporting for high and extreme inherent risk. If there is a possibility of failure within an individual control, that is, it does not operate at the highest level of effectiveness, it is not considered within the overall effectiveness rating. Controls that do not meet this standard will be assessed for improvement.

City of Joondalup Risk Management Framework

18

Individual control effectiveness looks at the ability of a control to meet objectives – that is the design elements of the control and the operational effectiveness combined as explained in more detail in this document

It is an assessment by subject matter experts against the features of well-designed and operationally effective controls. It is not enough to say that a control exists or use the fact that it achieved milestones to indicate its success. There needs to be an assessment of how well it performed. Key performance indicators are useful to establish this if they are available and include this type of information.

Refer to Attachment 1 (Step 3) for Risk Rating Matrix and Risk Assessment Process.

Overall control effectiveness uses the percentage of controls that perform at the highest level to establish a rating. This provides an overall guide to the current risk management status when rating residual risk.

Refer to Attachment 1 (Step 4) for Risk Rating Matrix and Risk Assessment Process.

Operational sign off for should only be undertaken by the person assigned to implement and monitor operational effectiveness. It is only this person that can understand if a control is operating as designed and is producing the desired result. Where a control is assigned to manage a strategic risk it must be signed off by the relevant Director to ensure greater management of undesired results. Control sign off is reflective of operational functionality, not risk responsibility.

The *Risk Profile Tool* calculates an overall control effectiveness based on ratings applied for individual control effectiveness. Overall control effectiveness is a manually updated value in the City's electronic risk management system.

Evidence of effectiveness levels can be requested by Risk Managers or Risk Owners, Executive Leadership Team or Audit, Risk and Executive Services.

Refer to Attachment 1 (Step 3 and 4) for Risk Rating Matrix and Risk Assessment Process.

Well-designed controls that include response triggers to indicate where failures may exist when a process is:

- not performed the required number of times to be considered complete (indicates where a process is missed, completed too many or not enough times).
- not conducted as documented without errors or components missed, regardless of the overall outcome.
- completed outside of required timeframes for either statutory or internal service level compliance.
- exposed to opportunities for misconduct or fraud/theft.

Operationally effective controls are those that can be identified – through evidence and/or discussion with individuals / groups that operate the control process – as meeting the points below:

- in place, in operation.
- providing the same outcome at each operation.
- having been inspected (observed or through evidence provided from operation).
- mitigate cause and/or likelihood factors of risks they are assigned to.

It is difficult to have a single control that meets all the design and operational effectiveness elements; Risk Managers should ensure that collectively these are covered for risks they are responsible for.

City of Joondalup Risk Management Framework

Risk Treatments

Risk treatments are plans to implement change in the risk and/or control environment, that is to reduce causes and/or likelihood of a risk event occurring. These should be balanced with the cost and efforts of implementation against the benefits derived.

Treatment plans are required where residual risk remains as high or extreme or where it has been requested by the Risk Manager or Risk Owner, to improve or replace existing controls – regardless of the risk level.

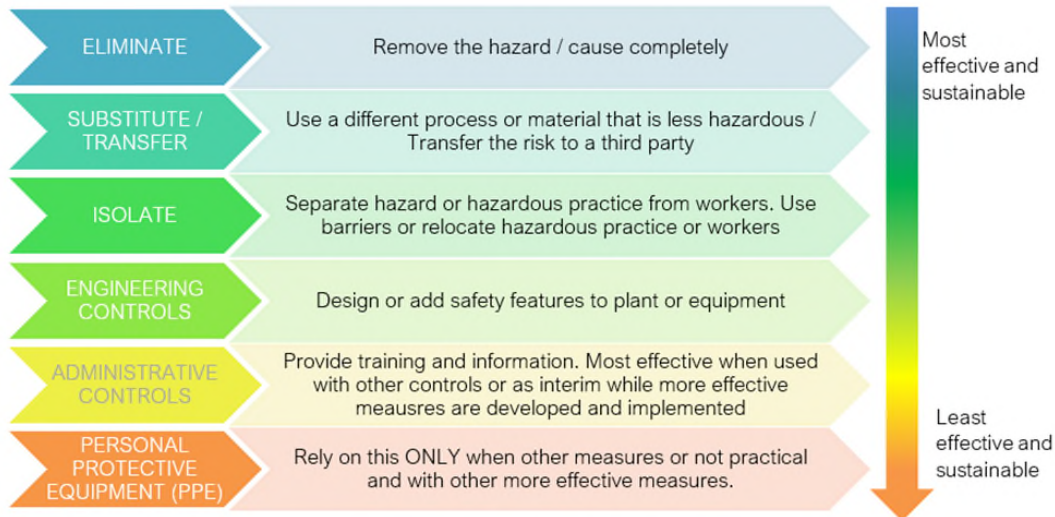
Subject matter expert judgement should always be used to determine where further action is required. Investigation of treatment plans, implemented or not, may be required to be presented to Risk Managers or Risk Owners, or the Executive Leadership Team, to justify levels of control that do not reduce inherent risk to match the risk appetite.

When considering actions to take following the assessment of **hazards relating to health, safety and wellbeing/occupational safety and health**, it is recommended to apply the hierarchy of control system.

Hazards are similar in nature to risk causes and are to be identified for activities that involves human risk. This system is a decision matrix that, when followed in order, provides options for actions to take for safety in the workplace. Only when a more effective control is not practicable should the next level of control be considered.

Individual safety and health risks are recorded in a separate register and managed by the Human Resources Advisor Safety and Risk Management.

Hierarchy of control system



City of Joondalup Risk Management Framework**20**Communication and Consultation

Effective communication and consultation are essential to ensure that those responsible for managing risk, and those with a vested interest (stakeholders), understand the basis on which decisions are made. It also helps to understand why particular treatment / action options are selected and if the reasons to accept risks have changed.

As risk is defined as the effect of uncertainty on objectives, consulting with relevant stakeholders assists in the reduction of components of uncertainty. Communicating these risks and the information surrounding the event sequence ensures decisions are based on the best available knowledge. The risk management process should never be carried out in isolation.

Communication and consultation can take any format required and information that is acted upon should be maintained as a record.

Monitoring and Review

It is essential to monitor and review the management of risks continually, from identification to the end of the risk life. Changing circumstances can result in risks increasing or decreasing in significance, exposure of further risk or reveal a requirement for greater control.

By regularly reviewing the effectiveness of controls and the appropriateness of treatment / action options selected, it can be determined if the City's resources are being put to the best use possible. Over control on an acceptable risk could be a waste of resources, under control on an unacceptable risk could negatively impact resources. Monitoring allows there to be balance.

Refer to Attachment 1 (Step 6) for Risk Rating Matrix and Risk Assessment Process.

Additional monitoring and review is undertaken as part of the Internal Audit Plan and independent risk process and control audits that are implemented by Audit, Risk and Executive Services.

City of Joondalup Risk Management Framework**21**Recording and Reporting

Information for reporting is coordinated by Audit, Risk and Executive Services for operational and strategic risks recorded in the City's risk management system. The information extracted from the risk management system is provided in overarching reports to allow those with risk responsibility to comply with responsibilities described in this document. Any omissions or updates required should be reported to Manager Audit, Risk and Executive Services.

Reportable risk that is routinely reported to the Executive Leadership Team is defined as any residual risk that is rated as high or extreme, or medium (with a value of 4) that has intolerable consequences. Where residual risk has not been assessed, inherent risk that meets these criteria is used.

Formal reporting is undertaken by Audit, Risk and Executive Services as detailed in the responsibilities of this document. This includes reporting to the Chief Executive Officer, Executive Leadership Team, the Audit and Risk Committee and Council.

Reporting is the foundation of communication and effective management of risk as action can only be taken when awareness is gained.

Refer to Attachment 1 (Step 6) for Risk Rating Matrix and Risk Assessment Process.

City of Joondalup Risk Management Framework**22**

Any other reporting of risk is the responsibility of the Risk Managers (Business Unit Managers, Directors and staff with specific risk responsibility assigned to their role). Assistance can be provided by Audit, Risk and Executive Services by request.

Project risk reporting is defined by the *Project Management Framework* and/or the Project Sponsor or relevant Director. The *Risk Profile Tool* allows recording of the risk management process defined within this document and provides a summary that can be used in project risk reporting, if required.

To ensure reporting is relevant, **Business Unit Managers are responsible for ensuring:**

- New / emerging risks for all risk categories are identified, continually managed and escalated as required to the Director or Executive Leadership Team.
- Operational risk portfolios are up to date and reflective of services delivered, objectives and current risk environment.
- Project risks are managed and reported appropriately.
- Controls and their effectiveness are monitored and updated escalating any significant issues to the Director or Executive Leadership Team
- Escalations (overdue, non-compliant, reportable risk, risk reviews) are managed in a timely manner.
- Responding to risk notifications from the City's electronic risk management system and from Audit, Risk and Executive Services

Directors are responsible for ensuring:







- Identification and management of a relevant strategic risk portfolio and associated control activity as part of the Executive Leadership Team role.
- Provision of direction on reporting frequency and agreement to the highest control effectiveness possible for risks that do not meet the risk appetite.

This is both as a Director and as part of their Executive Leadership Team role.

- Managing escalations for any category of risk appropriately.
- Formal risk reviews are conducted within required timeframes or at the time of significant change to the risk environment (restructure, risk ownership changes, external environment change).
- Responding to risk notifications from the City's electronic risk management system and from Audit, Risk and Executive Services

Attachment 1 Copy from Risk Management Framework

STEP 1 – Profile your risk consequences against each classification NOTE: not all criteria for each consequence may apply, choose what best fits the situation being assessed.

CONSEQUENCE	 Financial Loss	 Health, Safety & Wellbeing	 Reputation	 Service Delivery	 Environment	 Governance and Compliance
ACCEPTABLE (1) Little or no effect on objectives	Acceptable time / cost changes, managed at team level, within budget flexibility, one off cost, income reduction within acceptable limits, temporary loss/reclaimable	Temporary situation, resolved in easy to manage timeframe, acceptable increase in incidents, absence & liability claims	Minor news / media impact, normal level of complaints, easily resolved issue, minimal impact to staff turnover	Temporary disruption / delays, easily cleared backlog / customer requests increase	Contained reversible damage using existing resources	Easily resolvable legislation / policy / protocol / contract breach. most objectives will be met, internal systems identify potential fraud or corruption incidents
TOLERABLE (2) Effects are noticeable but not critical to objectives	Bearable changes with management agreement, contingency should cover with minimal changes, occurs once or twice within limits of budget variation, income reduction acceptable short term	Not permanent, formally registered incident, manageable recovery timeframe, increase in incidents, absence & liability claims manageable	Substantiated issue, public embarrassment, manageable news / media profile, possible internal investigation, manageable impact to staff turnover	Some key deliverables delayed, some program delay / cancellation, manageable disruption daily, customer request increase and missed targets / non- conformances manageable	Clean-up required, additional resources may be required, external agency involvement	Breach of legislation / policy / protocol / contract requiring <u>internal</u> investigation and/or unplanned audit, use of reactive risk controls / damage control, overall compliance may drop, some objectives will not be met, reported opportunity for fraud or corruption not managed, correctable process
UNDESIRABLE (3) Serious impact to the course of action or objectives	Justification required by Senior Management or Council, recurring loss, further funds needed, contingency / variation limits exhausted, prolonged income reduction changes services	Extensive impairment / injury, medical intervention / hospitalisation, partial / full recovery, increase in incidents, absence & liability claims higher than projected / requires resources to manage	Day to day disruption, local news / media profile, effort and expense required, internal and/or external investigation, staff turnover increase requiring additional resources to manage	Routine activity cancellation, daily monitoring by senior staff, prolonged interruption, requires additional resources, customer request increase and missed targets / non- conformances need active management	Uncontained, major but recoverable contamination, coordinated response from external agencies, significant resources required	Breach of legislation / policy / protocol / contract requiring <u>external</u> investigation; rectification or termination may be required, audit plan delayed, risks require treatment, low compliance, objectives rarely met, opportunity for fraud or corruption not managed, ineffective process not picked up
INTOLERABLE (4) Could result in disaster	Not possible without Council approval and plan redevelopment, additional funds not available, continual recurring loss, impact to other projects / programs due to loss, income reduction long term / permanent, fraud or corruption losses/liability claims/fines	Loss of life, permanent injury / impairment, ongoing situation, external investigation, extended resources required to manage, unmanageable liability claims, fraud or corruption impacts including imprisonment, personal fines, employment termination/s or losses, liability claims	Widespread multiple news / media profile, significant damage requiring external investigation and intervention, including fraud or corruption. Staff turnover not manageable without service impacts including turnover related to fraud or corruption incidents	Severe delays, cancellations, routine activities terminated, immediate intervention required, significant service changes required, customer request increases, targets not met with high non-conformance rates, fraud or corruption based delay including poor process and management	Uncontained, extensive contamination, potentially irreversible. External intervention and considerable resources required to manage, any environmental impacts related to fraud or corruption incidents	Breach of legislation / policy / protocol / contract requiring external investigation and action, audit plan will not be completed, significant loss, risks impact increases, unable to meet required compliance or objectives, fraud or corruption incidents committed that are internally or externally reported, wide-spread fraud or corruption incidents

STEP 2 – Determine the likelihood and multiply it against the consequence for each classification from step 1. This provides a risk profile. The highest risk value is the risk rating.

CONSEQUENCE	LIKELIHOOD DESCRIPTORS		
	IMPROBABLE (1) Risk is unlikely to occur	POSSIBLE (2) Risk could occur, but not certain	PROBABLE (3) Risk is likely to occur
ACCEPTABLE (1) Little or no effect on objectives	Low (1)	Low (2)	Medium (3)
TOLERABLE (2) Effects are noticeable but not critical to objectives	Low (2)	Medium (4)	High (6)
UNDESIRABLE (3) Serious impact to the course of action or objectives	Medium (3)	High (6)	High (9)
INTOLERABLE (4) Could result in disaster	Medium (4)*	High (8)	Extreme (12)

**Inherent risks with an intolerable consequence are treated as high in line with risk appetite for reporting*

Attachment 1 Copy from Risk Management Framework

STEP 3 – Identify controls (activities managing consequence or likelihood) for each risk and establish individual performance. Evidence may be asked for.

INDIVIDUAL CONTROL EFFECTIVENESS (apply to each control)	Individual control criteria/guidance
Control operates mostly as intended, MEETS its own objectives (Only controls at this level apply in step 4)	Control is mostly well designed (meets most of the response triggers that indicate when things go wrong, such as not performed the required number of times, if forgotten or lost, if completed within required timeframes (statutory or internal), if performed as designed regardless of the outcome and can protect against misconduct/fraud both internal and external). It operationally effective, i.e.it is in place, is a repeatable process that provides the same outcome, has been inspected (observed or through evidence), works to mitigate risk (it is managing cause/s and/or likelihood factors).
Control operates well but DOES NOT ALWAYS meet its own objectives	Control design and operational effectiveness is sometimes satisfactory but can be improved, works to mitigate elements of risk.
Control does not always operate well, often NEEDS IMPROVEMENT to meet its own objectives	Control design and operational effectiveness is not that good, should be improved, works to mitigate a few elements of risk.
Control rarely operates well or is not fully implemented, DOES NOT MEET its own objectives	Design and/or operational effectiveness is not allowing control to mitigate significant elements of risk. If this cannot be changed, consider treatment plans to improve overall effectiveness and/or replace poorly performing controls.
Control not measured for effectiveness, OR treatment has not yet been implemented	Measure design and effectiveness of control as soon as possible to ensure this control contributes to overall effectiveness levels. Treatments that are being implemented should assess effectiveness as soon as any results can be determined, even if they will improve over time.

STEP 4 – Allocate an overall control effectiveness rating by assessing the % of controls performing at the highest level from step 3

OVERALL CONTROL EFFECTIVENESS RATING	% of controls that operate mostly as intended, MEETS its own objectives
STRONG	>75% to 100%
ADEQUATE	>50% to 75%
DEVELOPING	>25% to 50%
INADEQUATE	0% to 25%

STEP 5 – Rate the residual risk by repeating step 2 and 3 for the classification with the highest risk level considering step 3 and step 4 where controls may have reduced the likelihood and/or consequence.

STEP 6 – Monitor, review and report – reviews changes in context, likelihood, consequence, effectiveness, residual risk and overall risk environment

INHERENT RISK LEVELS	Guidance to manage	Reporting	Review
LOW (1 - 2)	MONITOR WITH DAY TO DAY OPERATIONS by Risk Owners; adequate and/or partially effective controls acceptable; consider if all controls are required.	No formal reporting required, included in Monthly Risk Report published internally for risk responsible officers to review. <i>*Inherent risks with an intolerable consequence are treated as high in line with risk appetite for reporting</i>	At least annually or when change occurs
MEDIUM (3 - 5)			
HIGH (6 - 9)	MONITORING REQUIRED by Executive Leadership Team to ensure highest control effectiveness possible is being applied and reasonable efforts to investigate treatment plans are undertaken.	Audit, Risk and Executive Services to provide quarterly Risk Report to Executive Leadership Team for review. <i>*Inherent risks with an intolerable consequence are treated as high in line with risk appetite for reporting</i>	Six monthly unless otherwise directed, or when change occurs
EXTREME (10 - 12)			



Risk Management Framework



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2 City of Joondalup Risk Management Framework





Contents

Section	Page
Risk terms used in this document	4
Introduction	5
1. Risk Attitude	7
2. Benefits of Good Risk Management	9
3. Principles of Risk Management	10
4. Risk Categories and Classifications	12
5. Roles and Responsibilities	14
6. Risk Management Process	17

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Risk terms used in this document

Controls

Existing (implemented) activities to manage risk that can be evidenced and performance measured.

Control Effectiveness

Overall defined rating of performance for all controls managing a single risk or an individual control's success in meeting its own objectives.

Control or Treatment Stakeholder

Person or group responsible for conducting or implementing control or treatment activities.

Inherent Risk

Level of risk exposure before considering effectiveness of any existing controls.

Mitigation

Generic term for actions taken to reduce the negative effects of risk.

Residual Risk

Current management status of risk after considering effectiveness of controls and attainment of target levels.

Risk

Possible event that if it occurs, will impact the ability to meet objectives.

Risk Assessment

A documented outcome of the processes that identify, analyse and evaluate risks.

Risk Attitude

Defines the approach to risk and influences how risks are assessed and addressed.

Risk Category

Defined name given to a group of risks that fall into a common theme of planning.

Risk Champion

Person with competent skills in risk management, including City processes, that can actively engage groups to facilitate risk discussions and best practice.

Risk Classification

Defined name given to an area of risk impact.

Risk Level or Rating

Qualitative description of risk exposure.

Risk Management

Term for coordinated group of activities that direct and control risk exposure.

Risk Management Framework

Internal document outlining the process and responsibilities for managing risk.

Risk Management Guidelines

Internal document providing activity details for the process and responsibilities for managing risk.

Risk Management Plan

Documented intentions to manage risk for a given activity or group of activities describing the approach and resources.

Risk Management Policy

Public document outlining the commitment and approach to managing risk.

Risk Manager/s (Portfolio)

Person or group with the authority to accept responsibility, on behalf of the City, for risks within an entire risk portfolio.

Risk Owner (Individual)

Person with authority to accept responsibility for individual risks, on behalf of the City.

Risk Portfolio

Administrative grouping of risks based on risk category and responsibility.

Risk Register

List of all significant risks for an activity or group of activities.

Risk Tolerance

The level of risk and management considered as acceptable.

Target Risk

Level of risk defined as acceptable for each risk classification without further action.

Treatments

Intended activities or processes that aim to modify residual risk exposure.

Treatment Plan

Documented account of activities that aim to alter exposure to an inherent risk event.

Introduction

The City of Joondalup (“the City”) is committed to ensuring that effective risk management remains central to all its operations and activities whilst delivering a wide and diverse range of services to its many customers and stakeholder groups.

The *Strategic Community Plan, Joondalup 2022* outlines the City’s vision as:

“A global City: bold, creative and prosperous”

To achieve this vision, it requires sound corporate governance and the integration of good risk management practices within processes, planning, reporting and performance measurement. Development of sound governance documents for risk management process are a key to this.

The *Risk Management Policy* outlines the City’s commitment and approach to managing risks. Risks are to be recorded, analysed and reported, based on the context of the individual risk and the risk portfolio it belongs to.

The Risk Management Framework (“the Framework”) aims to uphold the City’s Primary Values of being transparent, accountable, honest, ethical, respectful, sustainable and professional. The Framework provides the guidance to integrate risk management into activities and functions performed by the City.

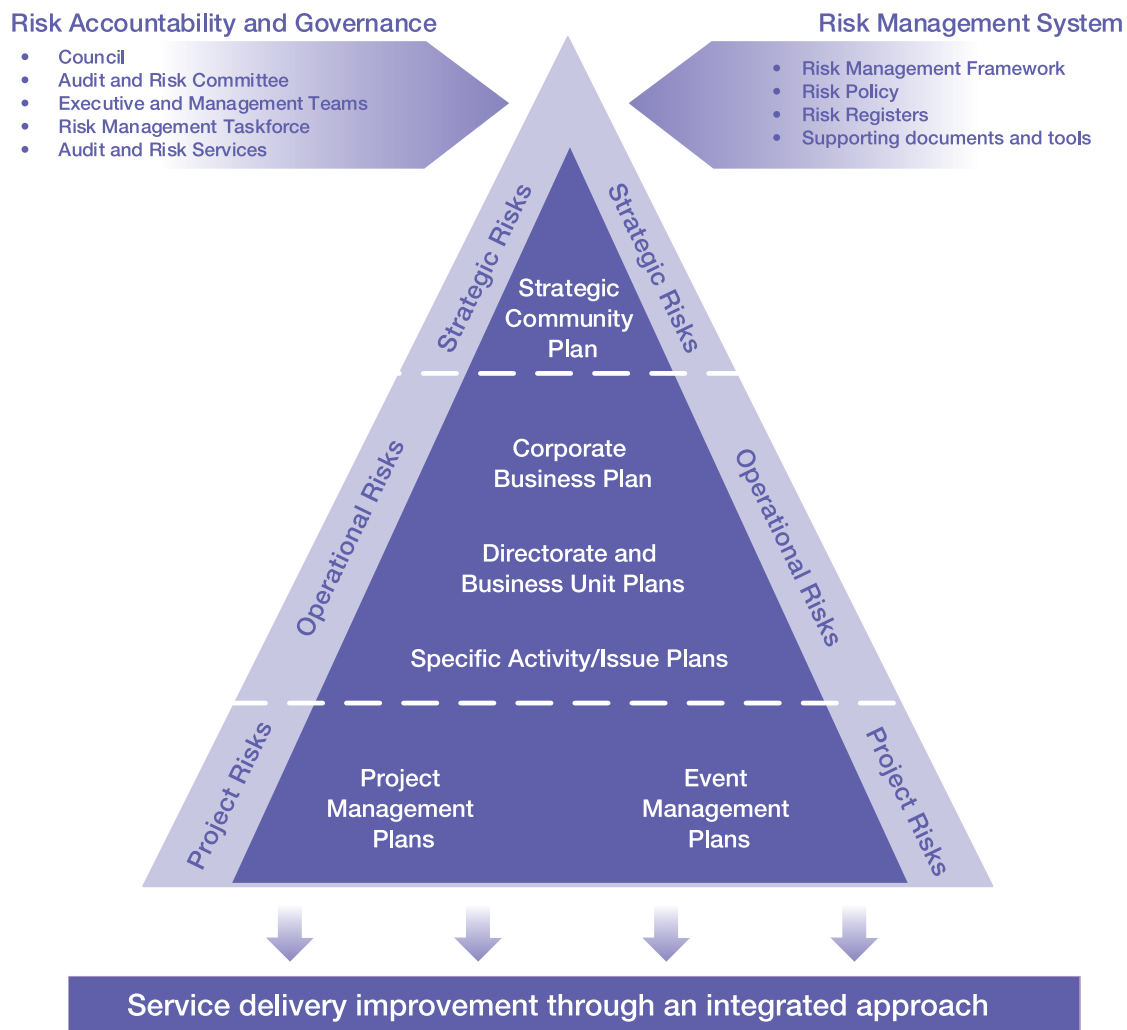
The City’s Risk Management Guidelines (“the Guidelines”) provides detailed application guidance for the Framework. This includes procedures, practices, responsibilities and activities (including their sequence and timing).

Risk management provides the City with the ability to demonstrate clear evidence based decision making in achievement of its objectives whilst maximising opportunity and minimising risk. Every planning activity undertaken by the City requires the identification of risks and results in the requirement to manage risk to acceptable levels. This continuous cycle demonstrates the integrated nature of risk management within City systems.

The management of risk is not an isolated function and should be an integral part of organisational culture, through the creation and updating of policies, protocols, plans, systems and processes. The effective use of risk management will ensure the City’s readiness to manage the delivery of critical services with least impact possible following a disruptive risk event (which in essence is business continuity management).



Diagram 1 – Integrated Planning and Risk Alignment



The AS ISO 31000:2018 Standard, Risk Management – Guidelines defines risk as “the effect of uncertainty on objectives” and risk management as “coordinated activities to direct and control an organisation with regard to risk.”

The Framework covers key areas including:

1. Risk Attitude
2. Benefits of Good Risk Management
3. Principles of Risk Management
4. Risk Categories and Classification
5. Roles and Responsibilities
6. Risk Management Process

The Framework is part of the City’s Risk Management System, which includes two components:

- Foundations – policy, objectives, mandate and commitment.
- Arrangements – plans, procedures, practices, responsibilities and activities (including their sequence and timing).

1. Risk Attitude

The City seeks to manage risk carefully. The City's risk attitude influences how risks are assessed and addressed. The City's attitude towards risk affects whether or not risks are taken, tolerated, retained, shared, reduced or avoided. It determines when further treatments are required and when control efforts can be reduced.

The City accepts the taking of controlled risks, supports the use of innovative approaches and the development of new opportunities to improve service delivery in the achievement of its objectives. Risks must be properly identified, evaluated and managed to ensure acceptability within the targets and tolerances set in this document, alongside the context in which a risk exists.

The inherent level of risk is assessed by considering criteria for both consequence and likelihood providing the level of overall impact to the City. Controls (existing activities) that aim to reduce the risk need to be assessed for their combined effectiveness in managing the risk to provide the current level of risk that remains, residual risk. Residual risk changes with variances in effectiveness of controls applied and requires monitoring.

Control effectiveness is rated as:

Rating	Criteria
Strong	Controls are operating as intended, no indication of deficiencies. Overall reasonable assurance that risk is being managed and control objectives are met.
Adequate	One or more control weaknesses identified, overall control environment is adequate, appropriate and effective. Some controls may require improvement.
Inadequate	No controls, numerous weaknesses identified, or gaps noted. Overall control environment does not give reasonable assurance that risks are being managed or that control objectives are being met.

Table One – Inherent target risk levels by classification

Target level of inherent risk is the amount of risk the City is prepared to be exposed to before further action (development and implementation of treatment plans) is deemed necessary.

The table below defines the agreed target levels for each primary business impact area, that are defined as the Framework classifications.

	Low	Medium	High	Extreme
Financial Loss		●		
Health, Safety and Wellbeing		●		
Reputation		●		
Service Delivery		●		
Environment		●		
Governance and Compliance		●		

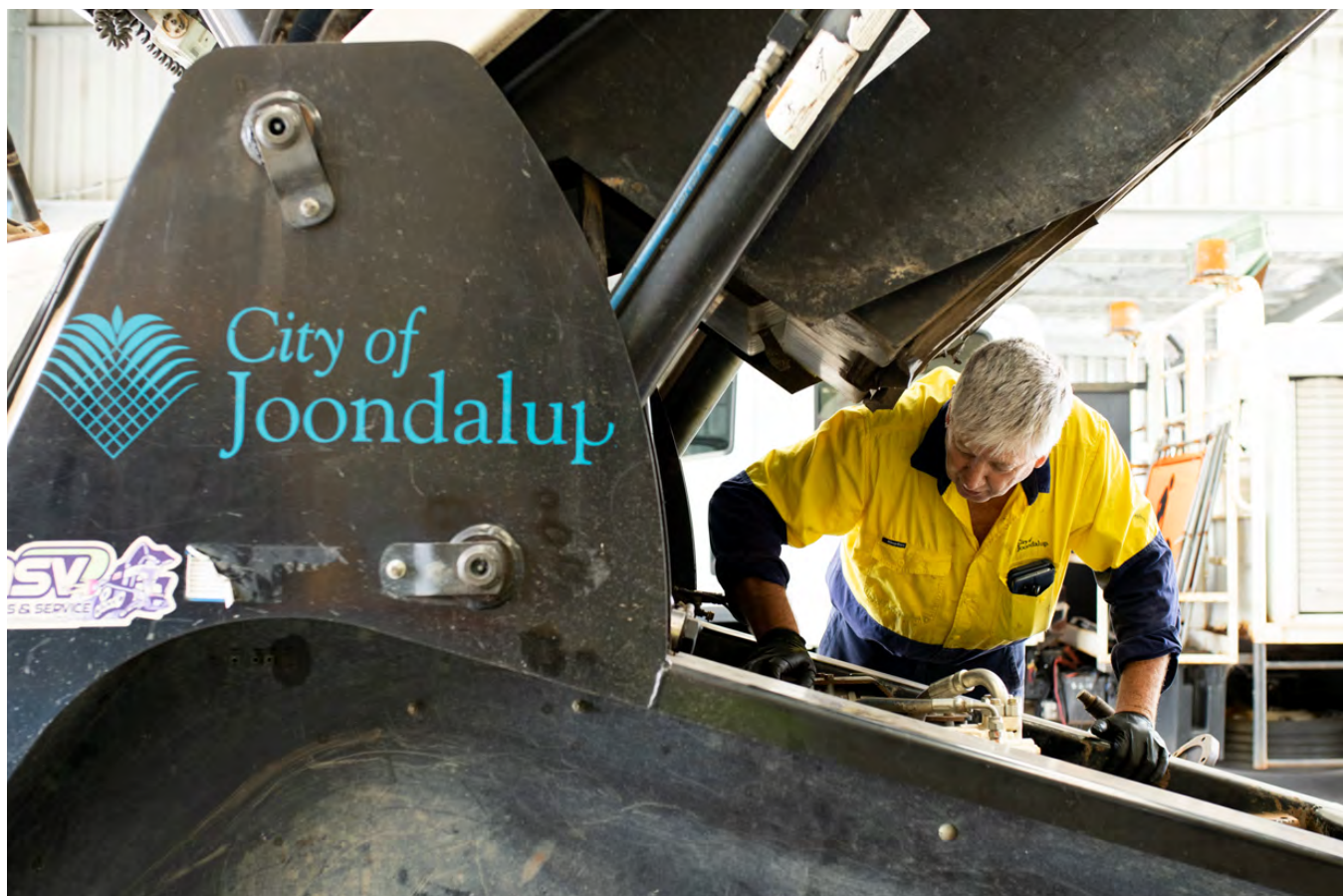
The qualitative only approach requires the outcome of the risk process to have established the inherent risk level, control effectiveness and target status. It is these three elements that provide the residual (or current) risk exposure.

The risk tolerance and management guidance for each risk level is shown below:

Risk Level	Tolerance and Management Guidance	Minimum Monitoring / Report Frequency
Low	ACCEPTABLE with adequate or less control effectiveness; managed by routine procedures, consider if all controls are required.	Annual report to Risk Manager; projects in line with project length.
Medium	ACCEPTABLE IN MOST CASES depending on Risk Management Framework classification of primary area of impact assigned (approval required to manage outside of target); can have adequate and/or partially effective controls; managed by standard procedures; monitor effectiveness of controls.	On discovery outside of target risk to Risk Manager; then six-monthly report to Chief Executive Officer or as directed; projects in line with project length.
High	REQUIRES ACTION. Approval to manage at this level is required. MUST have strong effective controls; needs regular monitoring; consider treatment plans to further reduce the risk or improvement of existing controls; reporting of mitigation efforts and justification for risk rating required for Chief Executive Officer approval.	On discovery to Chief Executive Officer; three-monthly to Chief Executive Officer or as directed; projects in line with project length.
Extreme	UNACCEPTABLE REQUIRES ACTION. MUST have strong, effective controls; needs active management with consideration to control effectiveness and the replacement of ineffective controls; all treatment plans must be documented explored, implemented and managed at the highest level; reporting and justification for risk rating is required for Chief Executive Officer and/or Council approval.	Immediately on discovery to Chief Executive Officer; monthly or as directed.

NOTE: Audit and Risk Services are responsible for the reporting of strategic and operational risk levels assessed as high and/or extreme; along with the provision of a generic risk report or dashboard for Risk Managers and Owners to monitor risk activity. Any other reporting should be in line with the activity the risk has been identified, for example monthly reporting activities of the Project Management Framework.





2. Benefits of Good Risk Management

- Greater likelihood of achieving City objectives
- Compliance with legislative requirements
- Improving stakeholder trust and confidence
- Encouraging decisive leadership rather than management of crisis
- Better information for decision making
- Reducing unexpected and costly surprises
- Better results from projects and activities
- More effective and efficient allocation of resources
- Balancing opportunity and risk
- Enhanced accountability and corporate governance
- Assisting in obtaining insurance cover.



3. Principles of Risk Management

The City has adopted the use of the AS ISO Standard 31000:2018 Risk Management – Guidelines (“the Standard”). The Standard provides a set of principles to guide effective risk management which have been interpreted in Diagram Two including how the City demonstrates these principles.

Diagram 2 – AS ISO 31000 Risk principles (inner circle) and City activities that demonstrate them (outer circle)



ATTACHMENT 13.2.2.2

Principle	City Activities
Integrated	Directors and Managers support risk management by use of the risk management process throughout all City planning activities, including projects, and by using risk to inform decision making. Planning activities require monitoring for implementation and effectiveness demonstrated through regular reporting requirements.
Structured and Comprehensive	Simple key performance indicators set around risk management tasks provide a base for performance to be measured and analysed to feed continual improvement and training programs. Risk dashboards display the status of risk items that require some oversight to meet compliance.
Customised	Using the residual risk target levels and associated tolerances within those levels, effort and reporting can be targeted based on the current risk exposure (residual risk). The risk level, associated control effectiveness and target status determines the minimum required monitoring, reporting and escalation on a risk-by-risk basis alongside the internal and external context of the risk.
Inclusive	The Standard outlines the risk management process and recommends the inclusion of stakeholders from beginning to end, as reflected in training and facilitation sessions. Risk Managers ensure that all stakeholders are nominated, documented and are communicated with at appropriate times. Training is available through the Induction Program and Corporate Training Calendar.
Dynamic	The City provides a live risk management system that assigns Risk Managers to a portfolio of risks within their area of responsibility. This system allows immediate addition and update of risk items, capturing knowledge and expertise in the constantly evolving risk landscape.
Best available information	The City always seeks to employ experts in their field and encourages professional development that assist in the identification of new and emerging risks. Sharing experiences with other local government authorities and groups alongside learning and sharing from the City's risk experiences can help further mitigate risk events.
Human and cultural factors	Council, the Chief Executive Officer and the Executive Leadership Team are stakeholders to all risks the City is exposed to and are expected to lead by example by using and promoting risk management in their responsible areas. Communication is facilitated through various meetings (Council, Audit and Risk Committee, Strategic Executive Leadership Team, Executive Leadership Team and Risk Management Taskforce) that allow stakeholder input and time to discuss and assess risk. Training provided by Audit and Risk Services or externally, in risk management is promoted by the Executive Leadership Team and Managers to appropriately manage risk at all levels.
Continual improvement	The City demonstrates continual improvement by ensuring there is active participation in the risk management process through the Executive Leadership Team and Managers use of all risk principles. Documenting risk and control strategies in a system available to all staff shares risk experiences allowing other teams to focus their mitigation efforts in the right place at the right time. Audit and Risk Services ensures the review of the City's risk management documentation (such as the Policy and Framework) and training programs that includes input from stakeholders to capture learning experiences to shape the City's approach.

4. Risk Categories and Classifications

The City maintains an electronic risk register that groups risk by portfolio, followed by the Framework classifications and lastly the strategic objective themes as defined in the *Strategic Community Plan*.

Three risk portfolio categories

Strategic Risk (single portfolio)

Risks of an internal or external nature that affect the achievement of the City's long-term objectives defined by the *Strategic Community Plan*. This category of risk requires input from Council and is managed by the Chief Executive Officer with the Executive Leadership Team.

Operational Risk (multiple portfolios aligned to Business Units)

Risks of an internal or external nature that have day-to-day impact on the City's ongoing operational activities that deliver the *Strategic Community Plan*. These risks are managed by Directors and Business Unit Managers.

Project Risk (multiple portfolios)

Risks of an internal or external nature that have an impact on the development and delivery of projects that contribute to the delivery of the *Strategic Community Plan*. This category of risk is managed within the Project Team for the life of the project.

Risk portfolios are aligned to the City's organisational structure and are managed in alignment to risk management processes.

Framework Classifications

The Framework classifications define the risk relationship to a primary area of business and are listed below:

Classification	Definition
Financial Loss	Budget expenditure; single and reoccurring losses.
Health, Safety and Wellbeing	Injury and illness (physical or mental); life loss; absence; liability claims; staff retention; potential reprisal resulting from public interest disclosure.
Reputation	Items of news; customer satisfaction; staff turnover; time/effort to recover; internal and/or external actions.
Service Delivery	Timely delivery; quality of service; customer satisfaction; disruption; cancellations; backlogs; complaint increases; resources.
Environment	Living organisms affected; water; emissions; waste; pollution; natural resources; climate and coastal impacts.
Governance and Compliance	Breach of policy/procedure (internal and external); audits; compliance; risk management; achievement of objectives; internal and external investigations.

A Qualitative Risk Matrix provides consequence criteria guidelines using the classifications listed above (including target risk levels) to allow determination of the inherent risk rating by:

- Level of consequence – insignificant; minor; moderate; major; catastrophic
- Likelihood – rare; unlikely; possible; likely, almost certain.

ATTACHMENT 13.2.2.2

Strategic Objective Themes

The strategic objective themes (or aspirational outcomes) that define the relationship to the *Strategic Community Plan* are listed below:

Classification	Definition
Governance and Leadership	The City is recognised for its outstanding governance practices, which are achieved through strong leadership and fully-integrated community engagement systems.
Financial Sustainability	The City is a financially diverse local government that uses innovative solutions to achieve long-term financial sustainability. Its rates revenue is moderated through the adoption of ongoing service efficiencies and alternative income streams.
Quality Urban Environment	The City's built environment is planned for enduring relevance through quality, modern design that is creative, flexible and diverse. Design of its urban landscapes promotes connectivity useability and accessibility; contributing to the highest standards of liveability.
Economic Prosperity, Vibrancy and Growth	The City is lively and thriving across its commercial centres. It is a global City, home to diversified industries that generate a wide-range of local job opportunities, achieving employment self-sufficiency.
The Natural Environment	The City is a global leader in adaptive environmental management. It works closely with the community to protect and enhance the natural environment, while celebrating and showcasing its natural assets to the world.
Community Wellbeing	The City has world-class facilities and a thriving cultural scene. It encourages and supports local organisations and community groups. Community spirit is felt by all residents and visitors, who live in safe and friendly neighbourhoods.



5. Roles and Responsibilities

The management of risk is the responsibility of everyone and should be an integral part of organisational culture with processes on how to manage risk being defined in the Guidelines. Responsibilities for each group are outlined below and the City welcomes contributions from any other party in relation to the raising of risk issues and information.

Council

- Adopt the *Risk Management Policy*.
- Endorse the Risk Management Framework.
- Review the appropriateness of risk attitude (or appetite).
- Provide input into the management of risk reported in line with risk tolerance.
- Receive reports from the Audit and Risk Committee including the Chief Executive Officer's Report in relation to risk management, internal control and legislative compliance as required by the *Local Government (Audit) Regulations 1996*.

Audit and Risk Committee

- Consists of seven Elected Members and an external independent member.
- Guide and assist the City in carrying out its functions under Part 6 Financial Management and Part 7 Audit of the *Local Government Act 1995*, and relating to other audits and other matters related to financial management.
- Review the Chief Executive Officer's Report on (1) the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance as required by Regulation 17 the *Local Government (Audit) Regulations 1996* and; (2) the appropriateness and effectiveness of the financial management systems and procedures of the City under regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996*.
- Support the auditor of the City to:
 - conduct audits and other duties under the *Local Government Act 1995* in respect of the City.
 - oversee the implementation of any actions in accordance with Regulation 16(f) of the *Local Government (Audit) Regulations 1996*.
- Review and monitor progress of the internal audit program including the scope of internal audits.

Chief Executive Officer

- Leads and promotes a risk aware culture taking appropriate action as required.
- Ensures the identification and management of strategic risks.
- Ensures establishment of a risk management process that is implemented and maintained in accordance with the *Risk Management Policy*.
- Ensures reviews are undertaken at least once every three years on the:
 - appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance and the appropriateness (as required by Regulation 17 the *Local Government (Audit) Regulations 1996*).
 - effectiveness of the financial management systems and procedures of the City (as required by regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996*).
- Ensures results of reviews are reported to Council via the Audit and Risk Committee.

Executive Leadership Team

- Consists of the Chief Executive Officer and Directors.
- Promotes a positive risk culture.
- Ensures inclusion of appropriate risk management in all planning activities.
- Manages the strategic risk portfolio including raising new risks as they arise and ensuring mitigation strategies are appropriate and effective.
- Provides appropriate direction for reported risk and associated control activities.
- Provides feedback on the appropriateness and effectiveness of risk management plans, frameworks and procedures.

Risk Management Taskforce

- Consists of the Chief Executive Officer, all Directors, Manager Audit and Risk Services, Internal Auditor, Risk and Business Continuity Advisor and selected employees.
- Focuses on best practice risk management and long term sustainability of the City.
- Reviews policy issues and matters of a high level of impact.
- Ensures that the City's risk management

ATTACHMENT 13.2.2.2

documentation (such as the Policy and Framework) are adhered to.

- Ensures systems and procedures in place support the identification and management of risk.
- Considers training programs to enhance awareness of risk management and promotion of a positive risk culture that embeds risk management across systems and processes.

Audit and Risk Services

Manager

- Reviews the City's risk management documentation (such as the Policy and Framework) alongside feedback received from both internal and external sources.
- Empowers Risk Managers in the management of risk through provision of guidance, tools and appropriate training.
- Ensures periodical risk maturity assessments to highlight areas of improvement.
- Monitors escalation of high and extreme risks for reporting to the Chief Executive Officer (via the Executive Leadership Team) and Council.

Internal Auditor

- Develops a risk-based internal audit program in conjunction with the Chief Executive Officer and Manager Audit and Risk Services.
- Completes internal audit reports detailing observations and making recommendations where appropriate, for risk mitigation and system improvements.
- Provides audit reports to the relevant audience.

Risk and Business Continuity Advisor

- Provides guidance on application of risk management processes.
- Administers the City's electronic risk management system for documenting risk.
- Provides advice on the quality of risk items documented.
- Develops and delivers risk training programs as part of the City's Induction Program and Corporate Training Calendar.
- Facilitates risk discussions where required.
- Provides input to the review of the City's risk management documentation (such as the Policy and Framework) and associated systems and processes.

Directors and Managers

- Provide leadership through a solid understanding of the City's risk management documentation (such as the Policy and Framework).
- Ensure all planning activities use the City's risk management documentation consistently and effectively.
- Monitor use and effectiveness of risk management within their areas of responsibility including appropriateness of documentation and outcomes.
- Support attendance to risk based training.
- Identify and support development of risk champions to allow further integration of risk management into day to day operations.
- Review, update and report risk for the Directorate/ Business unit specific plans alongside projects as required.
- Ensure risks are reported appropriately with regard to tolerances and targets.

Employees/Volunteers/Contractors/Suppliers

- Identify and raise potential risks within their area of control.
- Apply effective management of risk.
- Escalate all risk information to Business Unit Managers.
- Be aware of the City's risk management documentation (such as the Policy and Framework) and how to apply them as applies to their role.

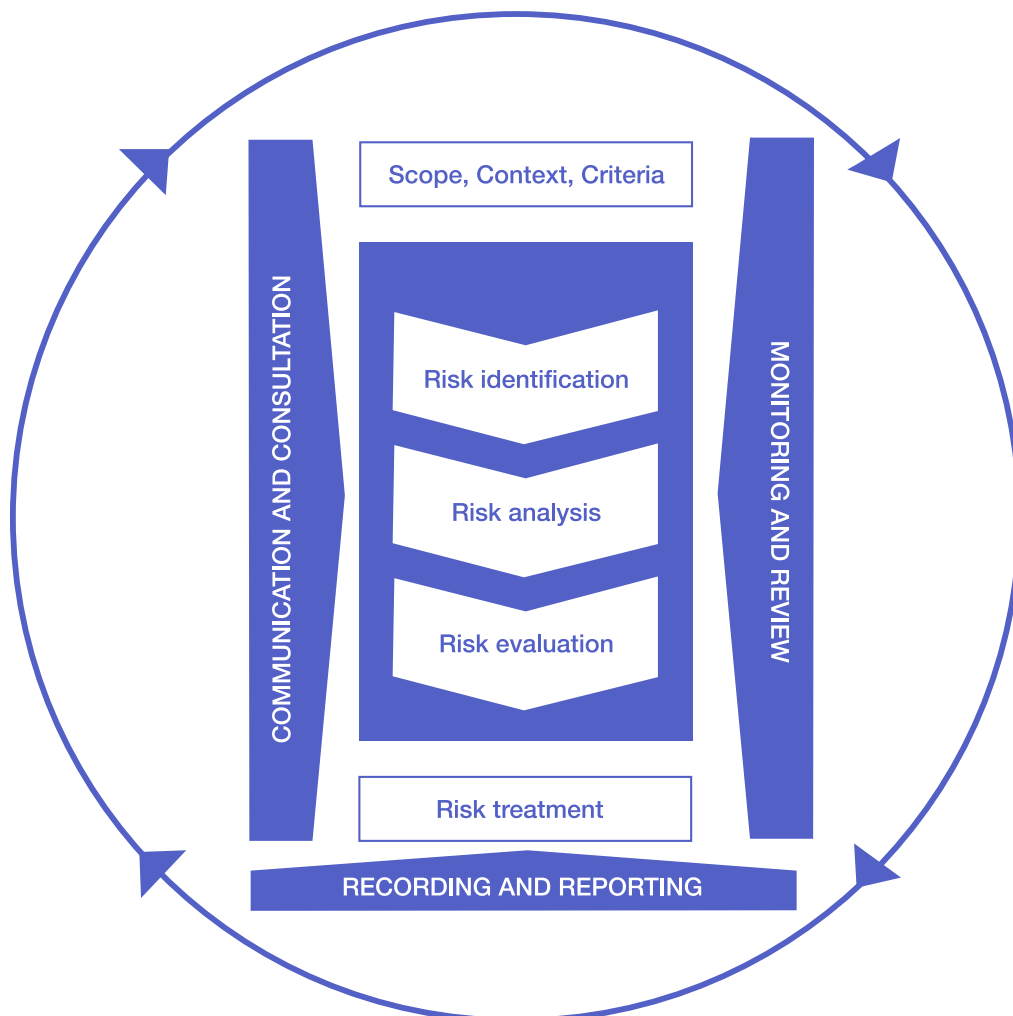


6. Risk Management Process

Risk management needs an understanding of risk tolerance, the willingness to take risk and the circumstances in which that willingness occurs. Identifying and assessing what events can prevent delivery of objectives, what opportunities for improvement or refinements exist, whether current approaches manage the risk and if further risk treatments are required. Targets set the goal that the City agrees to (based on the business impact), tolerances provide a guide to managing risk outside of those targets and what needs to happen for this to be accepted.

The risk management process is the series of steps that enable risks to be identified, analysed and treated in the context of the environment in which the City operates. The main elements of the risk management process are shown below and are to be incorporated into the City's business planning process. Risk portfolios are to be managed by risk category – strategic, operational and individually identified project risks. Documented accounts of how the process is applied should be maintained alongside plans or as stand-alone documents.

Diagram 3 – The Risk Management Process



Communication and Consultation: Effective internal and external communication and consultation throughout the risk management process allows all stakeholders to understand the basis on which decisions are made.

Scope, Context and Criteria: The risk management process is to be incorporated into the City's business planning process at all levels. An understanding of the impact to objectives from external influences, alongside internal inputs, provides context to the planned activity environment in which the risk criteria defined in this framework can be applied.

Risk Identification: Sources of risk, areas of impact, causes and potential consequences are identified to establish a list of risks based on events that might create, enhance, prevent, degrade, accelerate or delay the achievement of objectives. Comprehensive identification is crucial; a risk not identified is not included in any analysis.

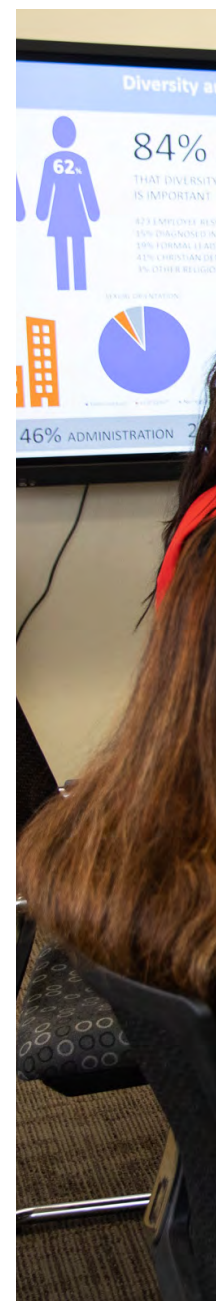
Risk Analysis: Considers causes and sources of risk, their consequences and likelihood of occurrence in an uncontrolled environment. Existing controls and their effectiveness are then taken into account. Risk analysis provides an input to risk evaluation and decisions on the most appropriate risk treatment strategies.

Risk Evaluation: Risk evaluation assists in making decisions, based on the outcomes of the risk analysis, about risk treatment and priorities. Risk evaluation involves comparing the level of risk found during the analysis process with pre-established target risk. The risk target status and the City's risk attitude will help influence the decisions on risk treatment.

Risk Treatment: Selecting the most appropriate risk treatment option involves balancing the cost and efforts of implementation against the benefits derived. A number of treatment options may be considered and can be applied individually or in combination. Risk treatment plans should be prepared which document how the chosen treatment options will be implemented, either individually or within the planning document.

Monitor and Review: The risk management process should be continually monitored and reviewed to ensure that controls are effective, new information is gathered, latest changes and trends are identified, successes and failures are recorded, lessons are learned, changes in internal and external context are detected and emerging risks are captured.

Refer to the Guidelines for details on the approach and the resources that are used. This includes procedures, practices, roles, responsibilities and activities (including their sequence and timing).



ATTACHMENT 13.2.2.2





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This document is available in alternate formats upon request.



REGISTER | STRATEGIC RISK

Risks of an internal or external nature that affect the achievement of the City's long-term objectives defined by the Strategic Community Plan.

STRATEGIC COMMUNITY PLAN GOALS

- 1. COMMUNITY
- 2. ENVIRONMENT
- 3. PLACE
- 4. ECONOMY
- 5. LEADERSHIP

Associated Goals	Risk Title	Risk	Current Risk Rating	Risk Owner
	HEALTH/SAFETY	Failure to maintain a safe and healthy workplace	High	Chief Executive Officer
	REPUTATION	Loss of community trust	High	Chief Executive Officer
	INFORMATION TECHNOLOGY	Inability to maintain pace with technology	High	Director Corporate Services
	EXPECTATIONS	Inability to understand community expectations	High	Director Governance and Strategy
	DECISIONS	Ineffective/improper decision making	High	Director Governance and Strategy
	WORKFORCE	Inability to attract or retain a skilled and competent workforce	High	Director Governance and Strategy
	ENVIRONMENT	Unsustainable environmental and natural resource management	High	Director Infrastructure Services
	FINANCIAL	Lack of financial sustainability	Medium	Director Corporate Services
	ASSETS	Inadequate asset planning, maintenance and renewal	Medium	Director Infrastructure Services
	WASTE	Inability to meet strategic waste objectives	Medium	Director Infrastructure Services
	ATTRACTION	Lack of desirability as a place to visit, live, work, invest and do business	Medium	Director Planning and Community Development
	LEGISLATION	Inability to influence or effectively advocate for statutory change	Medium	Director Planning and Community Development

Last Internal review date: 16 October 2023
 Last Audit and Risk Committee review: TBA
 Last Council Endorsement: TBA

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